

Dear Candidate

INSTALLATION OF ELECTION SIGNAGE

I write to you regarding the upcoming Council Election.

The City supports advertising to raise voter awareness and to encourage a high level of participation in the election. To assist you in campaigning, the City of Karratha has developed a signage policy to guide how to apply for, and where you can install electoral signage within the City.

Candidates for the upcoming Council Election will only be able to display Electoral signage without the need to obtain development approval from the date the election is called. This will be called following the close of Nominations after 4pm on 7 September 2023.

In accordance with the City's *Activities in Thoroughfares and Public Places and Trading Local Law 2017*, a permit is required for any signage installed on a thoroughfare or public place.

[Policy DR-08 "Signs on Public Land Policy"](#) has been attached for you to review prior to making an application to erect the sign or signs on lands which are owned or managed by the City; including road verges. The policy permits the following:

- A single application process which can include multiple signs within the one application rather than having to apply for each sign,
- The installation of signs on road verges; provided this it does not pose a safety hazard to traffic or pedestrians; and
- Election signage to be installed for the duration of the campaigning period and removed within 48 hours of the close of the election.

An application form for an election sign permit is attached. When making your submission, please include:

- Details of the type and size of the sign being installed (i.e., "A" Frame, Coreflute, Variable Message Sign, Flag, etc)
- The appearance of the sign (your printers "proof" artwork can be supplied)
- Details on how it will be fixed or fitted; and
- Proposed location for the sign(s) intended to be installed.

Signage that does not have a permit, is considered a safety hazard or is installed in contravention of the policy will be removed by the Ranger Services and will be available for collection by the candidate for the City of Karratha 's Operation Centre on Cowle Road in the Karratha Industrial Estate.

Should you have any queries in relation to the policy, the application or the installation of signs. Please feel free to contact Planning Services on 9186 8555.