



BUILDING INFORMATION REQUEST

PROPERTY DETAILS				
Assessment No.		Street No.		Lot No.
Street Name			Suburb	

APPLICANT DETAILS			
Name			
Postal Address			
Email			
Contact Number/s			
Signature		Date	

IMPORTANT: A Building Information Request will only provide a list of all the building approvals registered against a particular property and can be done without the Owner's consent. Should you wish to obtain copies of a particular approval then the Owners Consent section below will need to be completed and signed.

OWNER DETAILS / CONSENT			
Name/s			
Postal Address			
Email			
Contact Number/s			
<i>I declare that I am the current owner of the above mentioned property and give permission for any approval/s to be copied and released to the Applicant.</i>			
Signature		Date	
Signature		Date	

FEES: A non-refundable fee of \$39.50 is payable upon lodgement of this form. An additional charge of \$16.60 per approval will be payable if the Applicant requests a copy of the approval/s.

PLEASE NOTE: Should you only require a copy of a **SITE PLAN ONLY**, please indicate here the charge is \$16.60.

METHOD OF PAYMENT	
Welcome Road, Karratha (Cash, cheque, credit card or EFTPOS - Amex 0.8% Surcharge)	
City of Karratha PO Box 219, Karratha WA 6714	
enquiries@karratha.wa.gov.au	
Card Details:	
Card Holders Name:	
Card Number: _____ / _____ / _____ / _____	
Expiry Date: _____ Date: / /20	Amount:

DISCLAIMER: The City of Karratha cannot guarantee that existing Building Approvals will be located for the subject property.

OFFICE USE ONLY	
BIR Search #	Payment Receipt #