

APPLICATION FOR DEVELOPMENT APPROVAL

Local Planning Scheme No.8

OWNER DETAILS

Full Name(s):

Postal Address:

Phone:

Mobile:

E-mail:

Contact Person:

Signature:

Date:

Signature:

Date:

The owner(s) signature is required on all applications. If unsigned, the application will not proceed.

APPLICANT DETAILS

Name(s):

Postal Address:

Phone:

Mobile:

E-mail:

Contact Person for Correspondence:

Signature:

Date:

Signature:

Date:

PROPERTY DETAILS

Street / House No:

Lot No:

Location No:

Street Name:

Suburb:

Nearest Street Intersection:

Diagram or Plan No:

Certificate of Title Vol. No:

Folio:

Title Encumbrances

(e.g. Easements, Restrictive Covenants):

PROPOSED DEVELOPMENT / LAND USE

Description of existing development and/or land use:

Description of proposed development and/or land use:

Approximate cost of proposed development (excluding GST):

CHECKLIST

Development Application Checklist (on page 2) completed?

Yes ☐

No ☐

DEVELOPMENT APPLICATION CHECKLIST

Tick

FORMS	Application for Development Approval - signed by the owner/s of the land. <i>For the purpose of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2)</i>	
	Copy of Certificate of Title (not older than 3 months)	
FEES	Fee Paid <i>Please refer to the City's Fees & Charges</i>	
PLANS	Two (2) plans to a readable scale showing the location on the site including:	
	Street names, lot number(s), north point, dimensions of the site	
	The existing and proposed ground levels over the whole of the land that is the subject of the application	
	The location and type of buildings/structures, environmental features (including watercourses, wetlands and native vegetation)	
	The location and proposed use of any existing buildings/structures to be retained	
	The buildings/structures and environmental features that are proposed to be removed	
	The location and use of building/structures proposed to be erected or altered	
	Elevations and sections of any building/structure proposed to be erected or altered (including info relating to the type of external materials/ cladding/ colours)	
	The existing and proposed means of access for pedestrians and vehicles to and from the site	
	The location, number, dimensions and layout of all car parking spaces intended to be provided	
	The location and dimensions of any area proposed to be provided for the loading and unloading of vehicles carrying goods or commodities to and from the site and the means of access to and from those areas	
	The location, dimensions and design of any open storage or trade display area and particulars of the manner in which it is proposed to develop the open storage or trade display area	
	The nature and extent of any open space and landscaping proposed for the site	
SUBMISSION & REPORTS	A written submission outlining the details of the proposal (e.g. proposed hours of operation, etc)	
	A report on any specialist studies in respect of the development that the local government requires the applicant to undertake such as site surveys or traffic, heritage, environmental, engineering or urban design studies	
	Any other plan or information that the local government reasonably requires	

Note:

Applications are not considered formally lodged and accepted for consideration until all required information is received, the application form is completed & signed and the required fee has been paid. Failure to lodge a complete application will delay a decision.

The information is required as part of the process to assess the application and compliance with the checklist does not necessarily mean that the proposal will be approved.

Please note that the City of Karratha reserves the right to request additional information to be lodged with the application form, prior to accepting the application as being formally lodged with the City of Karratha.

Applicants are encouraged to contact or arrange an appointment with a planning officer prior to lodgement. Discussing your development proposal at an early stage can avoid unnecessary delays in the processing of the application.

PLANNING FEES

These fees are directed by the Planning and Development Regulations 2009 and are also listed in the City's annual schedule of fees and charges located at: <http://www.karratha.wa.gov.au/budget> .

Application Type		Fee
Development Application	Not more than \$50,000	\$147
Development Application	\$50,001 - \$500,000	0.32% of the estimated cost
Development Application	\$500,001 - \$2.5 million	\$1700 + 0.257% for every \$1 over \$500000
Development Application	\$2.5 - \$5 million	\$7161 + 0.206% for every \$1 over \$2.5 million
Development Application	\$5 - \$21.5 million	\$12633 + 0.123% for every \$1 over excess of \$5 million
Development Application	More than \$21.5 million	\$34196
Retrospective Development Application		Calculated fee + by way of penalty twice that fee
Amendment or Cancellation of Development Approval		\$295
Change of Use		\$295
R-Code Variation		\$147
Home Occupation & Home Business		\$222
Plan Search		\$35 (+\$15/file ordered)
Zoning Certificate, Motor Repairer Certificates, S40 Certificates		\$73
Written Planning Advice		\$73
Public Advertising*		\$250

Note: GST is not payable on Development Application fees.

For Development Assessment Panel (DAP) fees please see: <https://www.planning.wa.gov.au/7581.asp>

* The Public Advertising Fee represents the average cost the City incurs for public advertising. It is preferable that this fee be paid at the time of DA lodgement (if public advertising is required for the DA). However, the Applicant can request to defer this payment and be invoiced at a later date when the advertising expense is incurred. The City will refund any portion of the advertising fee not incurred.

DISCLAIMER

This document is intended to provide general information only. Applicants should at all times refer to the applicable planning legislation, the City's Local Planning Scheme and associated Local Planning Policies when preparing to submit a Development Application.