



BIANNUAL
COMMUNITY GRANT
SCHEME
(GS.41)

ACQUITTAL REPORT

APPLICANT DETAILS		
Association/Organisation Name		
Title of Initiative		
Contact Person for Initiative		
Position Held		
Postal Address		
Contact Number		
Contact Email		
Australian Business Number (ABN)		
GST Registered	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Has your organisation been granted deductible recipient status	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Total Amount Requested (ex GST)	\$	

OFFICE USE ONLY

COFK PO: _____ GRANT REF: _____ OTHER REF: _____

Please provide a summary of your initiative and how it aligned with the City of Karratha's Strategic Community Plan

What outcomes and benefits were achieved throughout the duration of the initiative? These were the agreed upon outcomes demonstrated in your Funding Agreement

Please list the people and organisations that contributed to the initiative. Both in-kind support and other sources of funding. Please include the number of volunteer hours that were contributed to the initiative.

Please indicate the target group your initiative engaged throughout its duration:

- Children (12 years and under)
- Young people/youth (12-18 years)
- Women
- Men
- Older People (55+ years)
- Aboriginal and Torres Strait Islander people
- People from culturally and linguistically diverse backgrounds
- People with a disability
- Low-income families
- All of the above
- Other (please specify below)

Please list the number of local businesses that were utilised throughout the duration of the initiative and the percentage of the allocated funding that was invested into local business.

Who benefitted from the initiative in terms of community reach? i.e.: How many people were impacted by the initiative? How far did the initiative spread in terms of local, regional, state or national?

What possible future opportunities have resulted from this initiative? How sustainable is the initiative should the City be unable to provide future funding?

How was the sponsorship from the City of Karratha acknowledged, advertised or promoted? This was outlined in your original application and funding agreement. *Evidence of acknowledgement must be provided.*

What were some learnings from the initiative? Please outline below in terms of strengths, weaknesses, opportunities, future recommendations.

Strengths	Weaknesses
Opportunities	Recommendations

FINANCIAL REPORT

Please list ALL income. This includes the allocation from the City of Karratha, other funding, club contribution etc. Please indicate if there was any "in-kind" income below.

Income	Amount	
	Ex GST	Inc GST
Total Income	\$	\$

Expenditure Items	Ex GST	Inc GST
Total Expenditure	\$	\$

Was there any surplus funds upon completion of the initiative? Yes No

If so, please indicate the amount remaining below.

**Please attach copies of project related receipts to this report.
NOTE: This cannot be an invoice. Evidence of payment must be provided.**

DECLARATION

I certify that the investment described above was used for the approved purpose. To the best of my knowledge and belief, the attached evaluation summary and financial reports are true and fair. I also acknowledge this in submitting this evaluation, I agree that the City of Karratha may use photographs contained herein for any lawful purpose, including publicity, illustration, advertising and web content.

Name and Position:

Contact Number:

Email:

Signature:

Date:
