

# 2020 Wickham Recreation Precinct Recreation Enrolment Form

## APPLICANT INFORMATION

	CHILD # 1	CHILD # 2	CHILD # 3	CHILD # 4
Surname:				
First Name:				
Date of Birth:				
Age:				
Parent/Guardian:				
Address:				
Email Address:				
Telephone:	H:	W:	M:	
Emergency Contact:	Name:			Tel:
<input type="checkbox"/> Yes <input type="checkbox"/> No	Would you like to receive Emails from Wickham Recreation Precinct with information for future School Holiday and Term Programs?			
<input type="checkbox"/> Yes <input type="checkbox"/> No	I give permission for my child/children to participate in a guided walk to and from the following facilities: <ul style="list-style-type: none"> <li>Wickham Community Hall</li> <li>Wickham Library</li> <li>Saylor Park</li> <li>Wickham Pool</li> </ul> I am aware of and give permission for my child to participate in presentations by 'Special Guests' attending the Holiday Program.			
<input type="checkbox"/> Yes <input type="checkbox"/> No	I give permission for photos to be taken of my child/children for Wickham Recreation Precinct and City of Karratha publicity purposes.			
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does your child/children have any medical conditions?... If YES please list the condition and any medications to be taken  Condition:			

## DECLARATION

I confirm that I have read, understood and agree to the information provided pertaining to my child/children's participation in the Wickham Recreation Precinct School Holiday and In-Term Programs delivered in 2019. I have disclosed all relevant information regarding physical, mental or other health conditions which could be aggravated, worsened or impacted by physical exercise or participation in activities by my child/children.

I have read and agree to the Terms and Conditions (over page).

I have read and agree to the Wickham Recreation Precincts Behaviour Policy (over page).

I have read and agree that I am responsible for disclosing and updating the Wickham Recreation Precinct directly and in writing, of any medication or medical requirements of my child/children.

I agree that the City of Karratha, Wickham Recreation Precinct and its officers, leaders and staff shall be released from and shall not incur any responsibility or liability whatsoever for any accident or injury to the participant(s) or any damage or loss of property of the participant(s).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## TERMS AND CONDITIONS

To provide a well-organised and safe program, the following conditions have been devised. Your cooperation in complying with the following conditions will assist us to provide safe and enjoyable Holiday Program for your child/children.

I understand and agree to the procedure of fee payments, refunds and penalty payments as set out below:

- All parents must keep their registration form details up to date. Fees are to be paid in advance when booking a place. Choose carefully as there are NO REFUNDS.
- If a child is collected late without a good reason there will be a charge of \$10 per quarter hour, per child.
- Should the child/ children need picking up by anyone other than the applicant or emergency contact, they will not be released from the care of Wickham Recreation staff unless prior written authority has been provided. Should the child be allowed to participate without a parent signing them in or out, they will not be released from the care of Wickham Recreation staff unless prior written authority has been provided.
- Each day your child is to bring a Drink Bottle, Hat, Shoes –Lunch and snack if they are attending any holiday program. Check the timetable for any swimming activities and ensure they have a towel and swimwear
- **NO NUTS PLEASE**

## BEHAVIOUR POLICY

Our goal is to provide activities suitable for school aged children aged 5 – 11 years, of all backgrounds and abilities, whilst providing:

- A safe and engaging environment
- A variety of fun and exciting activities
- Effective supervision for the duration of the activities
- Enforcing a behaviour management system based on positive reinforcement, ample

warnings for negative behaviour and acknowledgement of achievement.

The THREE STRIKE WARNING SYSTEM is acknowledged and enforced by the Wickham Recreation Precinct staff across all child-oriented activities.

1. First Warning: The child is verbally made aware of their inappropriate behaviour and why it is not appropriate.
2. Second Warning: The child is verbally informed about their continuing behaviour and removed from the group. They are placed in 'timeout' for five minutes prior to returning to the group,
3. Third Warning: If the child continues to demonstrate inappropriate behaviour, the holiday staff will contact their parent/ carer for immediate collection of the child.

## Strikes:

A third warning represents one strike. Additional strikes will be recorded for the duration of the school holiday activities. Three strikes on separate activity days will result in expulsion for remaining school holiday activities.

If a strike is given to a child, this will be immediately communicated to the parent or carer. As expulsion is the last resort, program staff will meet with the parent or carer of a child who has received one or more strikes to discuss a resolution. Should an expulsion occur however, there will be NO REIMBURSEMENTS and careful consideration will be taken when accepting the child in future activities and term programs.

## MEDICATION

If your child requires medication whilst at Wickham Recreation Precinct, these must be given to a member of staff to be secured and the procedures for administering drugs must be followed. Under no circumstances must a child keep medication in their bags or lunchboxes or administer them themselves. The medication permission form is required to be completed when providing necessary medication for participants. Please ensure staff are aware of requirements, and a form is submitted prior to attending program. If at any time directions should change, you are required to advise staff immediately in writing

### OFFICE USE ONLY

STAFF ID:

LINKS REF:

PAYMENT DATE:

