



Public Art Advisory Group

Terms of Reference

1. Establishment

The Public Art Advisory Group (formerly known as a Steering Committee) was established by the City of Karratha in June 2012.

2. Scope

The City of Karratha is committed to a Percent for Art scheme which will see up to 2% of the construction cost of each Council capital works project (valued at \$1 million or more) to be allocated to public art.

The City of Karratha has identified two Public Art Categories:

- Minor Public Art (project budget of \$5000 up to \$100,000)
- Major Public Art (project budget of \$100,000 and over)

The Public Art Advisory Group is required to carry out the provisions in Policy CS12 through the consideration of proposals for community initiated artworks, acquisitions or donations of Public Art in the City of Karratha.

3. Objectives

The aim of the Public Art Advisory Group is to advise and provide recommendations to Council on the procurement and selection of Major Public Art across the City of Karratha.

This Advisory Group shall be responsible for all Minor Public Art selections.

4. Powers of the Public Art Advisory Group

The Public Art Advisory Group does not have any powers other than the ability to make recommendations to Council in setting and delivering on visions for Public Art projects across the City of Karratha. Resolutions of the Advisory Group will not be binding to Council, unless specific delegation has been extended. Resolutions will be presented to Council for endorsement at the next available Ordinary Council Meeting.

5. Term of Advisory Group

The function and form of the Public Art Advisory Group will be reviewed every 2 years at the time of Local Government Elections or earlier as determined by Council.

6. Membership

Representation to consist of:

- 3x Councillors
(To chair the panel and act as conduit to Council)
- Director Community Services (City of Karratha)
- Manager Community and Engagement (City of Karratha)
- Planning Department representative (City of Karratha)

(Input will be required from Planning Department in regards to technical advice and considerations. The preference will be to have the relevant Project Manager as the representative)

A Public Art Consultant or representative from a local arts organisation may be deemed necessary for larger projects to provide expert advice. The decision to call for nominations to this position will be at the discretion of the Chair.

A community representative will be optional and subject to project specifics. Should the Public Art be linked to a specific community organisation or a specific town within the City, a relevant representative can be invited to sit on the Public Art Advisory Group for that particular commission.

7. Meetings

Meetings of the Advisory Group will be 'as required' to facilitate the procurement of Public Art across the City of Karratha.

Resolutions of the Advisory Group will not be binding to Council, unless specific delegation has been extended.

Advisory Group members shall not be entitled to any sitting fees or costs associated with being a representative on the Public Art Advisory Group.

8. Quorum

A quorum represents 50% of members, plus one.

9. Place and Duration of Meeting

The meetings will take place at a suitable venue in Karratha. In general, this shall be the City of Karratha offices.

10. Reporting

Minutes shall be reported to the City of Karratha at the next Ordinary Council meeting as an Information Item. Formal recommendations of the Advisory Group requiring Council decision shall be presented as a Council report for consideration.

11. Delegated Authority

There are no delegations provided to this Advisory Group.

12. Ethical Behaviour

Members of the Advisory Group will at all times in the discharge of their duties and responsibilities exercise honesty, objectivity and probity. Members will refrain from entering into any activity that may prejudice their ability to do so. At all times members must act in a proper and prudent manner in the use of information acquired in the course of their work.

Further, members will not publicly discuss or comment on matters related to the activities of the Advisory Group, other than as authorised by Council.

13. Liabilities of Members

No civil liability attaches to a member of an Advisory Group for an honest act or omission in the exercise, performance or discharge, or purported exercise, performance or discharge, of the members' or group's powers, functions or duties. Such a liability attaches instead to the Council.

14. Amendments to Terms of Reference

These Terms of Reference can only be amended by resolution of Council on the basis of a report directly to Council.

Original Date of Establishment: June 2012 (Resolution #: 152092)
Review or Amendment #1
Review or Amendment #2
Review or Amendment #3
Review or Amendment #4