



Powerhouse of the Pilbara

**Roebourne Advisory Committee
MEETING**

MINUTES

The Roebourne Advisory Committee Meeting was held
in the Roebourne Hospital Boardroom, Roebourne on
Monday 6 February 2012 at 5.11pm

Garry Bailey
CHAIRPERSON

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING	3
2	ELECTION OF CHAIRPERSON	3
3	RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE...3	
4	DECLARATION OF INTEREST.....3	
5	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS	3
6	ISSUES ARISING FROM PREVIOUS MINUTES.....3	
6.1	Resolution Register	3
7	AGENDA ITEMS DISCUSSED	4
8	GENERAL BUSINESS.....4	
9	CLOSURE & DATE OF NEXT MEETING.....5	
9	APPENDIX 1 – RESOLUTION REGISTER.....7	

1 OFFICIAL OPENING

The Roebourne Advisory Committee Meeting was held in the Roebourne Hospital Boardroom, Roebourne on Monday 6 February 2012 was declared open at 5.11pm

2 ELECTION OF CHAIRPERSON

Cr Garry Bailey nominated to continue as electe of the Roebourne Advisory Committee Chairperson

Moved: Cr Fiona White-Hartig **Seconded:** Mr Steven Standish

3 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE

Councillors:

Cr Garry Bailey (Chairman)
Cr Fiona White-Hartig
Cr Joanne Pritchard
Cr Michael Saylor

Community representatives:

Mr Paul Costanzo
Ms Ruth Ellis
Mr Jack Shaw
Mr Steven Standish

Staff:

Andrew Ward Director Community & Corporate Services
Rebecca Smalpage Manager Community Services

4 DECLARATION OF INTEREST

Nil

5 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

The minutes of the meeting of the Roebourne Advisory Committee held on 22 August 2011 are confirmed as a true and correct record of proceedings.

Moved: Cr Joanne Pritchard **Seconded:** Cr Fiona White-Hartig **carried:**

6 ISSUES ARISING FROM PREVIOUS MINUTES

6.1 RESOLUTION REGISTER

Items that had previously been raised were briefly discussed for the benefit of new committee members. Continuing members acknowledged that most items had been addressed.

Car Removal Program

Many were removed last year and result has been positive.

Kerbing

Kerbing additional to that identified on the Resolution Register has been broken. This is now a major item for council and is being addressed by the appropriate personnel. Ron Van Weile (Manager Works, Shire of Roebourne) will be attending the March RAC meeting.

Main Road Widening

As there us no longer a youth centre or hotel on the main street, pedestrian traffic is significantly less. The removal of concrete islands (that slow traffic) should therefore be considered. Item to be discussed with Ron Van Weile at next meeting.

7 AGENDA ITEMS DISCUSSED

7.1 TERMS OF REFERENCE

Councillor Bailey provided an overview of the Roebourne Advisory Committee and its role within the community. A copy of the current Terms of Reference was provided to all Committee members.

7.2 ANNUAL COMMUNITY ASSOCIATION DEVELOPMENT SCHEME FUNDS

7.2.1 A copy of the guidelines and funding objectives was provided to all committee members. The following allocation of funds was proposed (in priority order)

1. Public Toilet for Centenary Park; \$70,000
2. Lights On Project; \$10,000
3. Community Events; \$20,000

Moved: Cr Pritchard **Seconded:** Steve Standish **Carried**

7.2.2 Agreed colours for the Centenary Park toilets are green and cream. Options include septic connection or bio-degradable facilities dependant upon environmental impact. Committee proposed to have toilets costed and installed.

Moved: Cr White-Hartig **Seconded:** Steve Standish **Carried**

7.2.3 The allocation of \$10, 000 from the Birra Birra funds was approved last year to appoint a project officer who would oversee and facilitate ACADS projects.

7.3 REWORDING OF ROEBOURNE ROCK WALL SIGNAGE

The committee would like the current Roebourne signage near St. John's Ambulance to be replaced with 'Welcome to Ieramugadu; est. 1866.' The wording is currently too small and the wall may need to be built upon to accommodate the intended new wording. The committee proposed that wording, style of wall and possible lighting options be presented at the next RAC meeting for Committee consideration

Moved: Ruth Ellis **Seconded:** Cr Pritchard **Carried**

8 GENERAL BUSINESS

8.1 RESIGNATION OF COUNCILLOR JO PRITCHARD

Cr Pritchard has tendered her resigned due to other commitments. Letter of resignation included as an attachment. Chairperson thanked Councillor for her participation.

8.2 CLEAN UP OF MOUNT WELCOME

Committee members have noticed that there has been a build up of rubbish at Mount Welcome. This has occurred after the clean up conducted late last year. Shire staff will feed this information back to Ron Van Weile. Various suggestions put forward by committee to assist with this issue, including a proposal to fence off the area. Possible considerations to be discussed with Ron Van Weile.

8.3 CARPARK IN FRONT OF COURTHOUSE

Cr White-Hartig requested that a letter be drafted regarding the poor state of Roebourne Courthouse gardens and car park.

8.4 WAR MEMORIAL

The Committee would like to add to the current War Memorial so as to commemorate soldiers in campaigns other than the Great War. The Committee requested that approximate costing be presented at the next meeting.

9 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 6.11pm and the next meeting is Monday 5th March 2012.

I, Chairman, **Garry Bailey** of the Roebourne Advisory Committee hereby declare on behalf of the members of the Roebourne Advisory Committee that the enclosed Minutes are a true and accurate record of the Roebourne Advisory Committee meeting held on Monday 6 February 2012.

.....
Signed

Date ____/____/____

Date Raised	Issues	Recommendation	Action Officer	Comments/Updates	Status
Feb 2012	Clean up of Mt welcome	Various suggestions put forward by committee to assist with this issue, including a proposal to fence off the area	Rebecca Smalpage	Possible considerations to be discussed with Ron Van Weile, who will be present at next RAC meeting.	New
Feb 2012	Poor state of carpark in front of courthouse	Letter to be sent regarding concern	Rebecca Smalpage		New
Feb 2012	War Memorial	Add to the current War Memorial so as to commemorate soldiers in campaigns other than the Great War. The Committee requested that approximate costing be presented at the next meeting.	Rebecca Smalpage in consultation with Kelly Manning		New
July 2011	Lights Timer	Cr Fiona White-Hartig suggested a timer be installed for the lights to avoid wastage		Recreational Facilities have agreed to the installation of automatic timers on the proviso that the existing token and manual systems are not disabled.	Tony Wear will approach KCPL for a quote/price indication on the cost of the timer. This would have to be funded externally e.g. ACADS or Birra Birra Camp funds.
July 2011	Widening of Main Street	John Verbeek to contact Main Roads and discuss potential of removing traffic calming treatments.	John Verbeek	JV has contacted MRD and it is their opinion that the concrete kerbing, parking and traffic treatments were installed by the Shire in 2003/4 and as such are happy for them to be removed so long as the removal does not effect drainage. JV followed up with Max Thorbjornsen, Works Coordinator. Max recommended that rather than removing all the	February RAC meeting – As there us no longer a youth centre or hotel on the main street, pedestrian traffic is significantly less. The removal of concrete islands (that slow traffic) should therefore be considered. Item to be discussed with Ron Van

Date Raised	Issues	Recommendation	Action Officer	Comments/Updates	Status
				current treatments as they are designed to keep the traffic at a slow pace, some suitable parking areas be designated that are realistic.	Weile at next meeting.