



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on 20 April 2009 at 6.30pm**

**Allan Moles
CHIEF EXECUTIVE OFFICER**



SHIRE OF ROEBOURNE

No responsibility whatsoever is implied or accepted by the Shire of Roebourne for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of Roebourne disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the Shire of Roebourne during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Roebourne.

The Shire of Roebourne warns that anyone who has any application lodged with the Shire of Roebourne must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the Shire of Roebourne in respect of the application.

Signed: _____
Mr A R Moles - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) *(updated 13 March 2000)*

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

- 1 OFFICIAL OPENING
- 2 PUBLIC QUESTION TIME
- 3 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE

Councillors:

- Cr Brad Snell [President]
- Cr Des Rothe [Deputy President]
- Cr Fay Cechner
- Cr Nicole Lockwood
- Cr Harry Hipworth
- Cr Garry Bailey
- Cr Fiona White-Hartig
- Cr Ben Lewis
- Cr John Lally

Staff:

Allan Moles	Chief Executive Officer
Ray McDermott	Exec Manager, Corporate Services
Simon Kot	Exec Manager, Community Services
Bob Sharkey	Exec Manager, Develop. Services
Troy Davis	Exec Manager, Technical Services
Jane Wilkins	Minute Secretary

Apologies: Cr Gary Wieland, Cr Sharon Vertigan
Absent:
Leave of Absence:

Members of Public:
Members of Media:

- 4 PETITIONS/DEPUTATIONS/PRESENTATIONS
- 5 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION
 That the Minutes of the Ordinary Meeting of Council held on 16 March 2009, and the Annual Electors Meeting held on the 16 March 2009 be confirmed as a true and correct record of proceedings.

6 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

- 17 Mar Better Beginnings, Karratha Library – 9.30am – Cr Snell
- 18 Mar Multicultural Harmony Night – Karratha Library & Walkington Theatre – 5.30pm – Cr Snell
- 19 Mar Rio Tinto Apprenticeship Australia Function – 6.30pm – Cr Snell
- 23 Mar Millar's Well Day Care Centre Launch – 4.30pm – Cr Snell
- 26 Mar K2020 Launch – 12pm – Cr Snell
- 1 Apr Baynton West Registration of Interest – 5.30pm – Cr Snell
- 7 Apr Job Link Management Committee Board Meeting – 4.30pm – Cr Snell
- 8 Apr Blessing of the Roads – 4pm – Cr Snell

7 CORPORATE SERVICES

7.1 FINANCE

7.1.1 LIST OF ACCOUNTS MARCH'08

File No:	LOA0307
Attachment(s)	List of Accounts March '09
Responsible Officer:	Jim Goulias Manager Financial Services
Author Name:	Tricia Solari Creditors Officer

REPORT PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

Background

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or electronic lodgement.

Issues – None.

Options – None.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion – None.

Voting Requirements

Simple.

RECOMMENDATION

That Voucher numbers 70520 to 70701 and EP002916 to EP003095 inclusive, totalling \$5,551,958.22 submitted and checked with vouchers, be passed for payment.

Date	Cheque	Company	Description	\$	Value
11/03/2009	70412	Cancelled Cheque			-577.50
6/03/2009	70317	Cancelled Cheque			-94.20
6/03/2009	70520	Cancelled Cheque			0.00
6/03/2009	70521	Cancelled Cheque			0.00
6/03/2009	70522	Shire of Roebourne	Deductions FE 04.03.09		104,826.68
6/03/2009	70523	Bull Bar Foods	Stock-TTI		278.40
6/03/2009	70524	C-Direct Pty Ltd	Phone Card stock-TTI		1,410.00
6/03/2009	70525	Telstra	Phone-Mobiles,Wick/Roe	SES,	2,046.21
		Travelworld	Conference		
6/03/2009	70526	Karratha	Travel-Staff		658.00
6/03/2009	70527	Toll Express	Freight & Cartage		67.34
6/03/2009	70528	United Amusements	Hire equipment-Holiday program		577.50
			Electricity-KEC,Admin,7Mile		
6/03/2009	70529	Horizon Power	Tip,Effluent,Pavillions		31,881.45
6/03/2009	70530	Cancelled Cheque			0.00
6/03/2009	70531	Wastemaster	Parts-Depot		171.13
		ARRB	Transport		
6/03/2009	70532	Research	Renew subscription 09/10		495.00
6/03/2009	70533	Coca Cola Amatil	Stock-TTI		1,426.22
6/03/2009	70534	Wickham Newsagency	Papers/Magazines-Wickham Library		151.30
11/03/2009	70535	Water Corporation	Water-Airport,Ovals, Parks,Admin.RAC		42,324.70
12/03/2009	70536	Shire of Roebourne	Petty Cash Recoup 10/3/09		1,024.55
16/03/2009	70537	Cancelled Cheque			0.00
17/03/2009	70538	Cancelled Cheque			0.00
18/03/2009	70539	Cancelled Cheque			0.00
18/03/2009	70540	Horizon Power	Electricity-4 Petrel Corner		1,270.45
		Helicopters NZ	Priority		
18/03/2009	70541	Ltd	Refund-Payment in error		231.00
			Postage-Feb'09; PO Box renewals-		
18/03/2009	70542	Australia Post	Admin,Libraries		1,735.94
18/03/2009	70543	A&B Leather & Canvas	Windssocks-Airport		1,452.00
18/03/2009	70544	Anne Lake Consultancy	Consultancy fees-Interview process		2,816.00
18/03/2009	70545	Avis Australia	Vehicle hire-Staff & Consultant		1,067.63
		Awesome Plumbing & Gas			
18/03/2009	70546	Austral	Tank Lid-Admin.office	Mercantile	2,550.46
18/03/2009	70547	Collections	Legal Fees		116.60
18/03/2009	70548	Australian Bulk Imports	Shelving-Records room Depot		4,407.00
18/03/2009	70549	Barmah Hats	Staff outdoor hats		214.50
18/03/2009	70550	Bull Bar Foods	Stock-TTI		278.40
18/03/2009	70551	Bobford Pty Ltd	Roadside and underpass cleanup-Dampier		2,596.00
18/03/2009	70552	Chemsearch Australia	Bin Liners-Depot		1,643.50
18/03/2009	70553	Crendon Machinery	Parts-Depot		2,057.45
18/03/2009	70554	Crown Content Pty Ltd	Renew subscription 09/10-OH&S		450.00
18/03/2009	70555	C-Direct Pty Ltd	Phone cards-TTI		1,880.00
18/03/2009	70557	Dampier Plumbing & Gas	Repairs:Airport,Depot,Housing,Admin,Pavilions		16,401.00
18/03/2009	70558	Direct Communications	External speakers-Depot		157.08
18/03/2009	70559	Eureka Industries Pty Ltd	Hire Bobcat		605.00
18/03/2009	70560	Eaton Building	Vehicle Crossover Refunds		1,146.75
18/03/2009	70561	Westralia Airports Corp.	ASIC Cards		500.00
18/03/2009	70562	F. Hiromi	Refund-KEC gym fees		38.34
18/03/2009	70563	Goodearth Hotel	Accommodation-Staff		280.00
18/03/2009	70564	Harvey World Travel	Airfares-Staff		620.70
18/03/2009	70565	Hathaways Lubricants	Grease & oils-Depot		3,339.86
18/03/2009	70566	Harvey Norman	Mobile phones x 5		395.00

Date	Cheque	Company	Description	Value
18/03/2009	70567	Home Hardware	Plumbing fittings-Cossack	41.21
18/03/2009	70568	Healthy Building Systems Karratha International Hotel	Mould investigation report-Depot	3,208.70
18/03/2009	70569	Hotel	Accommodation-Consultant	605.00
18/03/2009	70570	Lil's Retravision Karratha	Microwave,Urns-Pavilions, Digital camera	2,589.00
18/03/2009	70571	M Joyce Crane Hire	Crane hire	161.87
18/03/2009	70572	Manpower Services Aust.	Temp. labour hire-Depot	15,118.18
18/03/2009	70573	Market Creations Pty Ltd	Advertising-Feb'09	152.14
18/03/2009	70574	North West Realty	Rents-11B Swetman,19 Leonard, 15 Gecko	16,946.51
18/03/2009	70575	Natspec Construction	Aus Spec Software Package-Local Govt.	3,289.00
18/03/2009	70576	OEM Group Pty Ltd	Repairs to Pressure Cleaners-Depot	4,471.79
18/03/2009	70577	Poolmart Karratha	Repairs to pumps & filters-RAD, Admin pond	628.80
18/03/2009	70578	Risk Management Tech St. John Ambulance Karratha	Renew licence 09/10	5,472.50
18/03/2009	70579		Antiseptic-KAC Repairs-W/ham Library& transfer Stn.,RAC,Parks	56.00
18/03/2009	70580	SFD Plumbing & Gas		1,640.10
18/03/2009	70581	Shire of Busselton Savannah Engineers (WA)	Reimburse Long Service Leave-Staff	5,074.07
18/03/2009	70582		Screens-Airport	3,069.00
18/03/2009	70583	Street Furniture Australia	Concorse seating-Airport	6,138.00
18/03/2009	70584	E & F Schokker	Vehicle Crossover Refund Phones-Airport ,Cossack	420.75
18/03/2009	70585	Telstra	,Sat.phones,SES,Mobiles	5,203.18
18/03/2009	70586	Te Wai Manufacturing	Staff uniforms-Polo shirts	1,146.75
18/03/2009	70587	Travelworld Karratha	Travel-Staff, Visitors	5,644.00
18/03/2009	70588	3 Hutchinson Telecom.	SES Messaging Mar'09	173.21
18/03/2009	70589	TAAZ Painting Service	Painting-Depot Elect-Street	1,067.00
18/03/2009	70590	Horizon Power	lights,RAC,Irrig,Libraries,Depot,Airport	76,908.44
18/03/2009	70591	Water Corporation	Water-RAC Ovals, Parks,Irrigation,RAC	14,508.40
18/03/2009	70592	Yinjaa Barni Centre	Refund overpayment	299.63
18/03/2009	70593	Z & V Contracting	Shadesails-Millars Well Daycare DataSales,Proced.Design,A/craft hire- flight	45,760.00
18/03/2009	70594	Airservices Australia	validation	64,147.28
18/03/2009	70595	Aerosweep Pty Ltd	Sweeper Assembly and attachment	16,767.50
18/03/2009	70596	ABCO Products	Dry Vacuum cleaners	1,065.79
18/03/2009	70597	Advantage Settlements	Refund overpayment	610.64
18/03/2009	70598	Assured Waterside Apart.	Accommodation-Staff	434.00
18/03/2009	70599	Affordable Furniture	Farewell Gift-Staff	250.00
18/03/2009	70600	BP Roebourne	Fuel-Depot	822.44
18/03/2009	70601	Bunzl ltd	Toilet paper and handtowels	2,009.58
18/03/2009	70602	Coca Cola Amatil	Stock-TTI	8,009.49
18/03/2009	70603	CD'S Confectionery	Kiosk Stock-RAC	264.75
18/03/2009	70604	Cape Byron Imports Chadson Engineering Pty ltd	Goggles-KAC	600.33
18/03/2009	70605		Chlorine tablets	218.02
18/03/2009	70606	Coates Hire Operations	Excavator and roller hire	8,651.34
18/03/2009	70607	DY Mark Pty Ltd	Line marking paint	192.45
18/03/2009	70608	David Golf & Engineering	Poles and flags	904.20
18/03/2009	70609	Raylene Pty Ltd	Safety Glasses	196.35
18/03/2009	70610	Farinosi & Sons	Hardware-RAC,Airport,Depot	1,310.60
18/03/2009	70611	Fire & Safety WA	Hydrant plugs, safety tape	1,800.81
18/03/2009	70612	Garrard's Pesticides	Chemicals-Depot	792.00
18/03/2009	70613	Globe Australia	Ant granules-Health Dept.	154.00
18/03/2009	70614	Home Hardware	Hardware-P&G	259.95

Date	Cheque	Company	Description	Value
18/03/2009	70615	Hevrans Hitachi Construction	Handwash-Depot	229.68
18/03/2009	70616	Mach. Humpty Dumpty Toy	Part-Depot	8.04
18/03/2009	70617	Library	Grant-Community Develop.	457.33
18/03/2009	70618	J.T.Fossey Pty Ltd	Service Shire vehicle	190.40
18/03/2009	70619	Karratha Glass Service	Reglaze kiosk window-RAC	374.00
18/03/2009	70620	Karratha Smash Repairs	Repairs & Maintenance-vehicles	2,803.00
18/03/2009	70621	Keyspot Services	Name badges-Staff	122.50
18/03/2009	70622	Kangaroo Trading	Craft supplies-KEC	96.36
18/03/2009	70623	Karratha Comlec Karratha Veterinary	Repairs to AP system-Airport	1,287.00
18/03/2009	70624	Hospital	Healthy Dog Program Feb'09	2,831.90
18/03/2009	70625	Karratha Country Club	Reimburse water/electricity-Sept'08-Jan'09	12,465.44
18/03/2009	70626	FSO Electrical Karratha Automotive &	Repair TV Transmitter-Baynton	181.50
18/03/2009	70627	Truck	Repairs to Mack Fleetliner-Depot	1,005.56
18/03/2009	70628	Karratha Flying Service	Runway inspections	104.50
18/03/2009	70629	State Library of WA	Recovery book-Dampier Library	13.20
18/03/2009	70630	McLeods & Co Barristers	Legal Fees-St.Luke's contract	1,216.60
18/03/2009	70631	Landcorp MacDonald Johnston	Feasibility investigation-Airport Sth.	30,739.50
18/03/2009	70632	Eng.	Parts,repairs-Depot, Driver Training-Staff	9,115.49
18/03/2009	70633	Minter Ellison Lawyers	Legal Fees-Yaburra/Mardudhunera Claim	897.60
18/03/2009	70634	Major Motors Pty Ltd	Parts-Depot	35.85
18/03/2009	70635	Metalcom Mansell's Car Carrier	Service hook bins-Depot	1,562.00
18/03/2009	70636	Service	Vehicle transport from Perth	1,012.00
18/03/2009	70637	Broadcast Australia	JJJ power recovery Nov'08-Jan'09	124.12
18/03/2009	70638	North West Tree Services	Remove/trim trees, Clean storm drains	6,930.00
18/03/2009	70639	Nuturf	Lawn fertilizers-P&G	1,881.00
18/03/2009	70640	Peerless Jal Pty Ltd	Cleaning supplies	104.19
18/03/2009	70641	Pirtek	Repair grease lines-Depot Contributions-Kta.Library;W/ton Theatre,Staff	460.51
18/03/2009	70642	Pilbara Tafe	training	84,193.78
18/03/2009	70643	Pledger Consulting Pty Ltd	Weblink subscription - Libraries	495.00
18/03/2009	70644	Dept. of Planning & Infra.	SOR Number plates	135.00
18/03/2009	70645	Cemex Australia	Rock, aggregate, concrete & piping	60,670.50
18/03/2009	70646	Roy Galvin & Co	Hardware-KAC	24.17
18/03/2009	70647	Reynella Medical Centre	Pre Employment Medical-Staff	127.15
18/03/2009	70648	Statewide Bearings	Parts-Depot	488.72
18/03/2009	70649	Super K Mart	Stationery,supplies-KAC,Airport,KEC,Libraries	820.07
18/03/2009	70650	Sunstone Design	Vertical blind-Aged Units	260.25
18/03/2009	70651	Senna Services Pty Ltd	Repair X Ray conveyor-Airport	1,160.50
18/03/2009	70652	K. Sesar	Refund-KAC Aqua hire	65.00
18/03/2009	70653	Sullivan's Hotel	Accommodation-Staff	159.00
18/03/2009	70654	L. Skender	Vehicle Crossover Subsidy	412.50
18/03/2009	70655	L. Silvio	Vehicle Crossover Subsidies	833.25
18/03/2009	70656	S.A.F.E.	Grant-Community Develop.	325.00
18/03/2009	70657	Truck-Mart DMH	Parts-Depot	1,304.00
18/03/2009	70658	Bob Jane T-Mart	Tube-Depot	154.00
18/03/2009	70659	Trugrade Pty Ltd Tradelink Plumbing	Cleaning supplies	147.84
18/03/2009	70660	Supplies	Repairs-Airport, Retic. Supplies-P&G	1,369.82
18/03/2009	70661	Tom Price Medical Centre	Pre Employment Medical-Staff	165.00
18/03/2009	70662	Total Eden Watering	Retic. Supplies-P&G Systems	2,162.80

Date	Cheque	Company	Description	Value
18/03/2009	70664	W.A. Library Supplies	Libraries	1,538.30
18/03/2009	70665	Wattleup Tractors	Parts-Depot	661.15
18/03/2009	70666	Wacker Australia	Part-Depot	211.80
18/03/2009	70667	Wurth Australia	Parts-Depot	284.80
18/03/2009	70668	Welcome Lotteries House Woodhouse Legal	Room & video conference hire Legal fees- Terminal leases, Millars Well	396.00
18/03/2009	70669	Solicitors	Daycare	2,200.00
18/03/2009	70670	W.A. Aquatic Club	Goggles-KAC	297.00
18/03/2009	70671	A. Walu	Refund-KAC Aqua hire	32.50
18/03/2009	70672	Prime Health Group	Pre Employment Medicals-Staff	2,524.00
18/03/2009	70673	ESRI Australia	Arcview Maintenance renewal 09/10	2,217.33
18/03/2009	70674	Australian Services Union	Payroll Deductions March 2009	286.40
18/03/2009	70675	LGRCEU	Payroll Deductions March 2009	82.00
18/03/2009	70676	Cancelled Cheque	Printer Malfunction	0.00
18/03/2009	70677	Cancelled Cheque	Printer Malfunction	0.00
18/03/2009	70678	Cancelled Cheque	Printer Malfunction	0.00
18/03/2009	70679	Cancelled Cheque	Printer Malfunction	0.00
18/03/2009	70680	Cancelled Cheque	Printer Malfunction	0.00
18/03/2009	70681	Cancelled Cheque	Printer Malfunction	0.00
18/03/2009	70682	Cancelled Cheque	Printer Malfunction	0.00
18/03/2009	70683	Cancelled Cheque	Printer Malfunction	0.00
18/03/2009	70684	Cancelled Cheque	Printer Malfunction	0.00
18/03/2009	70685	Cancelled Cheque	Printer Malfunction	0.00
18/03/2009	70686	Cancelled Cheque	Printer Malfunction	0.00
18/03/2009	70687	Cancelled Cheque	Printer Malfunction	0.00
18/03/2009	70688	Cancelled Cheque	Printer Malfunction	0.00
18/03/2009	70689	CBUS WA Local Government	Superannuation March 2009	429.62
18/03/2009	70690	Super	Superannuation March 2009	105,031.96
18/03/2009	70691	AMP Life Limited	Superannuation March 2009	1,019.82
18/03/2009	70692	AXA Australia Catholic Super & Retire.	Superannuation March 2009	381.50
18/03/2009	70693	Fund	Superannuation March 2009	376.77
18/03/2009	70694	HESTA	Superannuation March 2009	885.63
18/03/2009	70695	Health Super MTAA Superannuation	Superannuation March 2009	426.48
18/03/2009	70696	Fund	Superannuation March 2009	1,155.87
18/03/2009	70697	REST Superannuation	Superannuation March 2009	969.56
18/03/2009	70698	Westscheme	Superannuation March 2009	1,380.61
18/03/2009	70699	Water Corp. Super Fund	Superannuation March 2009	22.47
18/03/2009	70700	Shire of Roebourne	Deductions FE 18.03.09	105,299.05
19/03/2009	70701	Karratha Country Club Aspen Parks Property Mgmt.	Grant-Comm.Develop.	443.30
6/03/2009	EP002916		Rent Deduction FE 04.03.09	892.00
6/03/2009	EP002917	Vicki Clarke	C01-08/09 Conference Expenses	50.00
6/03/2009	EP002918	The Cove Caravan Park	Rent Deduction FE 04.03.09	1,360.00
6/03/2009	EP002919	Dept of Housing & Works	Rent Deduction FE 04.03.09	250.00
6/03/2009	EP002920	Dept of Housing & Works	Rent Deduction FE 04.03.09	760.00
6/03/2009	EP002921	Dept of Housing & Works	Rent Deduction FE 04.03.09	514.60
6/03/2009	EP002922	David Hobson	Conference Expenses	232.25
6/03/2009	EP002923	Karratha Caravan Park	Rent Deduction FE 04.03.09	1,600.00
6/03/2009	EP002924	Terry MacLening	08/09 Travel Assistance	1,980.00
6/03/2009	EP002925	Noleene McCormack	07/08 Travel Assistance	468.34
6/03/2009	EP002926	Allan Moulton	C45-08/09 Conference Expenses	187.15

Date	Cheque	Company	Description	Value
6/03/2009	EP002928	George Popa	C44-08/09 Conference Expenses	187.15
6/03/2009	EP002929	Robert Sharkey	C09-08/09 Conference Expenses	187.15
6/03/2009	EP002930	Lynette Wright	08/09 Travel Assistance	741.77
6/03/2009	EP002931	Richard Osborne	Rent Deduction FE 04.03.09	500.00
6/03/2009	EP002932	British American Tobacco	Tobacco Stock-TTI	2,891.95
6/03/2009	EP002933	L. Bosch	Reimburse expenses	89.50
6/03/2009	EP002934	Parry's Merchants	Kiosk Stock-TTI, RAC	12,204.40
6/03/2009	EP002935	Reliance Petroleum	Diesel/Unleaded Fuel supplies	2,011.15
6/03/2009	EP002936	TNT Express	Freight & Cartage	1,054.14
6/03/2009	EP002937	Trick Electriks	Prog. Claim #12- Airport Upgrade	102,715.80
6/03/2009	EP002938	Worksense Workwear	Staff Uniforms	1,350.52
6/03/2009	EP002939	Protector Alsafe	Staff Uniforms	1,912.60
6/03/2009	EP002940	Austswim Limited	Staff Training-RAC	285.00
6/03/2009	EP002941	BOC Limited	Gas supplies-Depot	907.20
6/03/2009	EP002942	Centurion Transport	Freight & Cartage	1,687.51
6/03/2009	EP002943	Pilbara News	Advertising-January 2009	4,005.22
6/03/2009	EP002944	Native Gold	Souvenir stock-TTI	2,200.00
6/03/2009	EP002945	Stott & Hoare	Hard drives-IT	2,189.00
6/03/2009	EP002946	Vantage Systems	Video conference hire	352.00
6/03/2009	EP002947	Shire of Roebourne	Wages FE 04.03.09	288,437.21
6/03/2009	EP002948	Australian Taxation Office	Tax FE 04.03.09	86,501.33
6/03/2009	EP002949	Child Support Authority	Child Support Deductions FE 04.03.09	546.28
9/03/2009	EP002950	Carr Civil Contracting	Prog.Clms-Millars Well D/care, Teesdale/Clarkson	372,908.21
10/03/2009	EP002951	Tannum Family Practice	Pre Employment Medicals-Staff	193.60
12/03/2009	EP002952	Downer EDI Works	Prog.Claim#10- Airport Upgrade Rents:4Petrel,13Gecko,52 Desert	1,920,148.90
13/03/2009	EP002953	Ray White Real Estate	Pea,4Flannelbush	30,658.70
13/03/2009	EP002954	L. Schweikert	Termination Payment	456.00
13/03/2009	EP002955	E & M Rosher	Parts-Depot Prog.Claim-Effluent Mgmt.Engineering	255.45
16/03/2009	EP002956	Worley Parsons	Services	67,505.47
18/03/2008	EP002957	Amnet IT Services	ADSL Service 3/09-4/09	145.00
19/03/2008	EP002958	Karratha First National	Bond & Lease payments-25 Marsh Way	10,050.22
20/03/2008	EP002959	Karratha Contracting Pty ltd	Repair:Airport,Depot,Housing;Demolition-WithnellWay	82,254.02
21/03/2008	EP002960	UPL Airports Australia	40% deposit-S/steel ashtrays:Airport	2,613.16
18/03/2009	EP002961	Aspen Parks Property Mgmt.	Rent Deduction FE 18.03.09	892.00
18/03/2009	EP002962	Kaye Campbell	08/09 Travel Assistance	1,459.91
18/03/2009	EP002963	The Cove Caravan Park	Rent Deduction FE 18.03.09	1,360.00
18/03/2009	EP002964	Dept of Housing & Works	Rent Deduction FE 18.03.09	250.00
18/03/2009	EP002965	Dept of Housing & Works	Rent Deduction FE 18.03.09	760.00
18/03/2009	EP002966	Dept of Housing & Works	Rent Deduction FE 18.03.09	514.60
18/03/2009	EP002967	Tenille Hollands	08/09 Travel Assistance	1,980.00
18/03/2009	EP002968	Karratha Caravan Park	Rent Deduction FE 18.03.09	1,600.00
18/03/2009	EP002969	Kevin Moore	08/09 Travel Assistance	1,980.00
18/03/2009	EP002970	Peter O'Dea	08/09 Travel Assistance	1,980.00
18/03/2009	EP002971	D. Oatway & N.Osborn	Rent Deduction FE 18.03.09	600.00
18/03/2009	EP002972	George Popa	08/09 Travel Assistance	1,980.00
18/03/2009	EP002973	Lynette Reeves	08/09 Travel Assistance	1,980.00
18/03/2009	EP002974	Eugene Weidemann	07/08 Travel Assistance	1,900.00
18/03/2009	EP002975	Richard Osborne	Rent Deduction FE 18.03.09	500.00
18/03/2009	EP002976	Australian Taxation Office	Tax FE 18.03.09	87,470.65
18/03/2009	EP002977	Child Support Authority	Child Support Deductions FE 18.03.09	546.28

Date	Cheque	Company	Description	Value
19/03/2009	EP002979	Associate Contracting	Supply cast iron lids for footpaths	2,524.61
19/03/2009	EP002980	Bakers Temptation	Bakery stock-TTI	1,809.65
19/03/2009	EP002981	Karratha First National	Rent:20E&F Kallama Parade	11,483.33
19/03/2009	EP002982	British American Tobacco	Tobacco Stock-TTI	2,964.91
19/03/2009	EP002983	Bullivants Pty Ltd	Ratchet straps-Depot	957.58
19/03/2009	EP002984	Corporate Express	Stationery, kitchen & IT supplies	2,691.09
19/03/2009	EP002985	Cleanaway	Service bins:KEC, Depot	430.12
19/03/2009	EP002986	Chandler MacLeod Ltd	Temp. staff - TTI	6,204.71
19/03/2009	EP002987	J. Cutfield	Perform Twilight tunes 3/09	700.00
19/03/2009	EP002988	Drake Australia	Temp. staff - TTI, Admin. Office	15,451.46
19/03/2009	EP002989	Forpark Australia	Playground equipment-Millars Well Daycare	55,115.50
19/03/2009	EP002990	Finchers	Stationery paper	102.30
19/03/2009	EP002991	J. Goulias	Reimburse airfares	622.58
19/03/2009	EP002992	Geraldton Building Services	Prog.Clm#12-M/ Well Daycare,Repairs-Housing,KEC	265,357.50
19/03/2009	EP002993	Host Direct	Coffee Mugs-TTI	118.80
19/03/2009	EP002994	Institute of Public Works Aust.	Staff Training-Technical Services	3,553.00
19/03/2009	EP002995	Karratha Newsagency	Magazines/Newspapers: TTI & Dampier Library	11,340.16
19/03/2009	EP002996	Karratha Visitors Centre	Funding-March & April'09	49,548.78
19/03/2009	EP002997	Kimberley Structural	Structural Cert.-Teesdale/Clarkson:Tank Lid-KAC	12,188.00
19/03/2009	EP002998	Kta/Dampier Taxi Service	Taxi service-Jan'09 Holidays	726.00
19/03/2009	EP002999	Karratha City Real Estate	Rent:5B Bergin Way & 5 Nelson Court	8,255.95
19/03/2009	EP003000	LRW Electrical	Mower handle fasteners-P&G	31.90
19/03/2009	EP003001	Les Mills Aerobics Aust.	RPM/Bodyump licence Feb'09	408.22
19/03/2009	EP003002	Midalia Steel	Steel angle-Depot	28.89
19/03/2009	EP003003	M.E.Y. Equipment	Hose attachment-Airport Tender	330.00
19/03/2009	EP003004	WALGA Marketforce	Tyres,concrete,freight,asphalt,TechServ. prep-	8,753.52
19/03/2009	EP003005	New Wave Caterers	Catering-Aust.Day awards, council meetings	881.00
19/03/2009	EP003006	TJM Pilbara/North West 4WD	Wheel balance,aerial kit-Depot	148.00
19/03/2009	EP003007	Philip Morris Limited	Tobacco Stock-TTI	1,580.50
19/03/2009	EP003008	Water 2 Water	Service water filter-KEC	53.50
19/03/2009	EP003009	Pilbara Iron Company	Water charges-360 Esplanade,Dampier	111.25
19/03/2009	EP003010	Pilbara Real Estate	Rent-18 Bowerbird Drive,28 Walkington Circle	17,163.69
19/03/2009	EP003011	Parry's Merchants	Kiosk Stock-TTI, RAC	8,751.15
19/03/2009	EP003012	Poinciana Nursery	Landscaping-Millars Well Daycare; supplies-Airport	15,899.70
19/03/2009	EP003013	Ray White Real Estate	Rent-4Petrel Corner; Water-52 DesertPea Blvd.	7,993.11
19/03/2009	EP003014	Shell Co. of Aust.	Fuel card supplies-Feb/Mar'09	15,407.62
19/03/2009	EP003015	Sai Global	Internet downloads	71.53
19/03/2009	EP003016	Reliance Petroleum	Diesel fuel supplies-Depot	39,838.25
19/03/2009	EP003017	Technical Irrigation Imports	Irrigation parts-P&G	3,695.62
19/03/2009	EP003018	The Royal Life Saving Society Aust. Local Govt.	Swimming/lifesaving Manual-KAC	514.80
19/03/2009	EP003019	Directory	Advertising-Staff vacancy	792.00
19/03/2009	EP003020	TNT Express	Cartage & freight	4,083.43
19/03/2009	EP003021	Truck Centre (WA) Pty Ltd	Truck parts-Depot	392.61
19/03/2009	EP003022	Topcon Positioning Systems	Subscription renewal-Civilcad Maintenance	935.00
19/03/2009	EP003023	URS Australia	Environmental sampling-7 Mile Tip	9,986.56

Date	Cheque	Company	Description	Millars	Value
19/03/2009	EP003025	Whelans WA Pty Ltd	Surveys/prog.claims Well/Bulgarra/Nickol		21,142.00
19/03/2009	EP003026	Wise Solutions Pty Ltd	Staff training-Positive Schools Program		291.50
19/03/2009	EP003027	C.C. & A. Watts	Reimburse Airfare & PEM		406.70
19/03/2009	EP003028	Worksense Workwear	Staff Uniforms		3,643.40
19/03/2009	EP003029	Atom Supply	Parts-Depot		766.55
19/03/2009	EP003030	Atkins Carlyle Ltd	Gloves,Spray Bottles-Depot		1,083.58
19/03/2009	EP003031	A. Noble & Son Ltd	Tools-Depot		52.25
19/03/2009	EP003032	Protector Alsafe	Staff Uniforms		906.40
19/03/2009	EP003033	Attorney General's Dept.	ASIC Cards		862.00
19/03/2009	EP003034	Armstrong Hills Pty Ltd	Staff relocation expenses		2,210.00
19/03/2009	EP003035	Barth Bros Auto	Vehicle repairs-Depot		415.01
19/03/2009	EP003036	BOC Limited	Gas cylinder supplies-Depot,SES		443.08
19/03/2009	EP003037	Beaurepaires	Tyre repairs/replacements-Depot		3,272.00
19/03/2009	EP003038	BC Lock & Key	Keys & Padlocks-TTI, Depot,Aged Units		764.54
19/03/2009	EP003039	Boundaries WA Pty Ltd	Modify fencing-Millars Well Daycare		3,371.50
19/03/2009	EP003040	Wickham Service Station	Fuel supplies-Depot		603.95
19/03/2009	EP003041	CJD Equipment Pty Ltd	Repairs & parts-Depot		5,134.11
19/03/2009	EP003042	Centurion Transport	Cartage & freight		985.16
19/03/2009	EP003043	Coventry Group	Parts & Hardware-Depot, Airport		2,091.99
19/03/2009	EP003044	Cabcharge Aust.	Taxi charges-Staff,Councillors		651.90
19/03/2009	EP003045	Country Linemarking	Supple asphalt-Depot		12,038.40
19/03/2009	EP003046	Computer Ezy Pty Ltd	Blackberry chargers-IT		236.65
19/03/2009	EP003047	David Gray & Company	Chemicals-Depot		275.00
19/03/2009	EP003048	Dept. Environ. & Conserv.	Waste Tracking Forms		1,512.00
19/03/2009	EP003049	E. & M.J.Rosher Pty Ltd	Fuel filter-Depot		185.05
19/03/2009	EP003050	Chubb Fire Safety Ltd Fire & Emerg. Services	Monthly maintenance-Airport Feb/Mar'09		1,076.90
19/03/2009	EP003051	Auth.	ESL 3rd Quarter 08/09 payment		155,102.59
19/03/2009	EP003052	Gymcare	Weight pins-KEC Garden	Maint/Spraying-Open	49.45
19/03/2009	EP003053	Handy Hands Pty Ltd	spaces/Reserves		6,314.00
19/03/2009	EP003054	UHY Haines Norton Haden Engineering Pty Ltd	Final Audit fees-30/6/08 Repairs-Admin.office,Daycare centres,pavilions,KEC		17,154.50
19/03/2009	EP003055	Health & Fitness Products	Kiosk Stock-KEC		7,312.27
19/03/2009	EP003056	Impay Pty Ltd	Transport abandoned vehicles		296.00
19/03/2009	EP003057	Jasol Australia	Cleaning supplies		555.00
19/03/2009	EP003058	John Massey Group	Building Licence Assessments		825.08
19/03/2009	EP003059	Karratha Tyre Service	Tyre repairs/replacements-Depot		6,241.08
19/03/2009	EP003060	Karratha CAD Centre	Scan software		2,042.00
19/03/2009	EP003061	Karratha Auto Electrical	Scan software		174.80
19/03/2009	EP003062	Karratha Auto Electrical	Vehicle repairs-Depot		1,375.77
19/03/2009	EP003063	Karratha Fluid Power Karratha Contracting Pty ltd	Supple hoses-Depot Replace effluent pump,repair Exeloo	Roebourne	246.73
19/03/2009	EP003064	Karratha Kitchens & Cabinets	Install workstations-KEC		41,883.06
19/03/2009	EP003065	Loscam	Pallet hire-TTI		12,900.00
19/03/2009	EP003066	LJ Hooker Karratha	Rent-13Nickol Road		15.37
19/03/2009	EP003067	Landgate	GRV Valuations, Mining tenements		5,200.00
19/03/2009	EP003068	Moxham Motors	Purchase Holden Colorado 4x4		1,264.61
19/03/2009	EP003069	LGIS Insurance	2007/08 premium adjustment		26,720.25
19/03/2009	EP003070	NW Communications & IT	Install speakers-airport, supply D-links-IT		54.25
19/03/2009	EP003071	Redwave Media Ltd	Advertising-cyclone awareness		309.85
19/03/2009	EP003072	Orica Australia	Chlorine gas supplies-Pools/Depot		1,253.23
19/03/2009	EP003073				4,053.16

Date	Cheque	Company	Description	Value
19/03/2009	EP003075	Pilbara Motor Group	Purchase Toyota Hilux 4x4, parts-Depot	22,064.24
19/03/2009	EP003076	Pilbara Echo Porter Consulting	Advertising-Care Clean up Review:traffic-Pt.Samson,Sharpe	385.00
19/03/2009	EP003077	Engineers	Road,Kta.Ind.Estate	1,501.50
19/03/2009	EP003078	Skipper Truck Parts	Parts-Depot	89.85
19/03/2009	EP003079	Sunny Sign Company	Road signs-Depot	1,854.05
19/03/2009	EP003080	Telford Industries Totally Confidential	Chemicals-Depot	374.88
19/03/2009	EP003081	Records	Archive boxes-Records	660.00
19/03/2009	EP003082	Tru-Blu Torque Australia	Scissor lift /Digger hire-Airport, Depot	1,464.32
19/03/2009	EP003083	Timebadge Pty ltd	Security badges-Airport	96.80
19/03/2009	EP003084	Vibra Industrial Filtration	Cleaning filters-Depot	144.10
19/03/2009	EP003085	Westrac Equipment	Parts,repairs-Depot	4,825.91
19/03/2009	EP003086	Woolworths Pty Ltd	Kiosk stock-TTI,KAC	1,758.86
19/03/2009	EP003087	Coates Hire Operations	Trash pump hire-Airport	1,650.28
19/03/2009	EP003088	WA Chainsaws & Mowers	Parts-Depot	452.50
19/03/2009	EP003089	Tyco Australia Pty ltd	Repairs/maintenance fire equipment-Airport	2,208.80
19/03/2009	EP003090	West-sure Group	Security service-Airport Feb'09	1,996.50
19/03/2009	EP003091	Wridgways Townsville	Staff relocation expenses	2,046.00
19/03/2009	EP003092	Woolett Partners	Audit-Roebourne Oval relocation project	1,804.00
19/03/2009	EP003093	Shire of Roebourne	Wages FE 18.03.09 Earthworks-Millars	288,590.00
19/03/2009	EP003094	Car Civil Contracting	Daycare;Teesdale/Clarkson	120,992.51
19/03/2009	EP003095	W.A. Treasury Corp	Loan-Chamber of Commerce	3,429.17
				<u>\$5,551,958.22</u>

7.2.2 COMPLIANCE AUDIT RETURN 2008

File No:	AB/3/2B
Attachment(s)	Compliance Audit Return 2008
Responsible Officer:	Ray Mcdermott Executive Manager Corporate Services
Author Name:	Sue Bowman Corporate Compliance Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

To seek adoption from Council of the Compliance Audit Return 2008, for the period 1 January to 31 December 2008

Background

Local Government are required to carry out a compliance audit each year for the period 1 January to the 31 December and submit the completed Compliance Audit Return (CAR) to the Department of Local Government and Regional Development (the Department) by the 31 March.

The CAR is intended to assist local governments to enhance or develop their internal control processes to ensure they are meeting statutory requirements of the legislation. Feedback on areas of non-compliance assist the Department in gaining a better understanding of any problems or issues relating to a local government's inability to achieve full compliance in a particular area.

Issues

This year's CAR incorporates the majority of the statutory requirements listed in regulation 13 of the Local Government (Audit) Regulations 1996 – Caravans and Camping, Cemeteries, Commercial Enterprises, Delegations, Disclosure of Interests, Disposal of Property, Elections, Executive Functions, Local Government Employees, Local Laws, Meeting Process, Miscellaneous Provisions, Official Conduct, Swimming Pools and Tenders.

Options

Council has the following options available:

1. That Council resolve to adopt the Compliance Audit Return 2008 for the period 1 January to 31 December as attached and presented to Council.
2. That Council resolve to adopt the Compliance Audit Return for the period 1 January to 31 December as attached and presented to Council, with amendments as recorded.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Local Government (Audit) Regulations 1996, regulations 14 and 15.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

The completed Compliance Audit Return 2008 for the period 1 January to 31 December 2008 is presented to Council for adoption.

Voting Requirements

Simple.

RECOMMENDATION

That Council adopt the 2008 Compliance Audit Return for the period 1 January to 31 December 2008 as attached and presented to Council.

7.2.3 BUDGET REVIEW 2008/09

File No:	BR08/09
Attachment(s)	Budget Amendments
Responsible Officer:	Lynette Reeves Manager Financial Services
Author Name:	Lynette Reeves Manager Financial Services
Disclosure of Interest:	Nil

REPORT PURPOSE

A review of the 2008/09 budget has been completed. The attached report identifies accounts that are expected to have variances (of \$1,000 or more) compared to the original or amended budget.

Background

Council staff undertakes a review of the budget progress in February/March each year. It is now a requirement of Regulation 33A of the Local Government (Financial Management) Regulations 1996. The document is in the same format as the Budget.

Issues

The current position is as follows:

Budget (deficit) as per all amendments to 16 March 2009	(\$429,366)
Final Surplus amendment, confirmed after completion of the 07/08 audit	\$315,151
Changes as a result of the review	TBA
New Surplus / (Deficit)	TBA

Options

Council has the following options available:

- 1) Adopt the budget review as is
- 2) Amend any of the changes

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

As per Local Government (Financial Management) Regulations 1996 the budget review is to be presented to Council within 30 days of being conducted and be submitted to the Department of Local Government within 30 days of council adopting the review.

As per Local Government Act 1995 sec 6.8 changes to budget need to be authorised in advance by resolution.

Financial Implications

The financial implications of this report are that the existing deficit has been **increased/decreased** by \$????? To \$??????????

Conclusion

The amendments suggested in the attachment reflect Council's operations for the remainder of the year and therefore can be resolved accordingly.

Voting Requirements

Absolute.

RECOMMENDATION

That Council adopt the attached budget amendments which result in an **increase/decrease** of \$????? to the budget deficit?????

7.2.4 FINANCIAL STATEMENT FOR PERIOD ENDING 28 FEBRUARY 2009

File No:	FEB 09
Responsible Officer:	Jim Goulias Acting Manager Financial Services
Author Name:	Vicki Clarke Expenditure Accountant
Disclosure of Interest:	Nil

REPORT PURPOSE

To provide Council with a summary of the financial position as at the specified period, noting that the final figures for 2007/08 are subject to auditor's confirmation.

Background

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

In accordance with the regulations, a report must be compiled on variances greater than the materiality threshold adopted by Council (10% or \$10,000).

With this report being composed at programme level, only a general comment can be made regarding the variances.

The Act states that a statement of financial activity, and accompanying documents, are to be;

- 1) presented to the Council;
 - (a) at the next ordinary meeting of council following the end of the month to which the statement relates; or
 - (b) if the statement is not prepared in time to present it to the meeting referred to in (a) above, to the next meeting of Council after that meeting; and
- 2) recorded in the minutes of the meeting at which it is presented.

As a consequence, the financial reports for the month ending February 2009 are presented to Council.

Issues

None

Options

None

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

As per section 34 of the Local Government (Financial Management) Regulations 1996.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

RECOMMENDATION

That the Financial reports for the period ending 28 February 2009 be received.

Shire Of Roebourne

Statement Of Financial Activity

for the period 1 July 2008 to 28 February 2009

Rate Setting Statement	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
Operating						
Revenues (Sources)						
General Purpose Funding (excluding Rates)	4,230,523	4,230,523	2,563,573	3,339,674	30.27%	-776,101
Governance	93,882	93,882	83,546	47,948	-42.61%	35,599
Law, Order And Public Safety	158,737	158,737	86,560	91,262	-	-
Health	17,715	17,715	14,059	8,828	-37.21%	-
Education and Welfare	437,782	437,782	237,311	288,787	21.69%	-51,475
Housing	492,438	492,438	95,496	90,296	-	-
Community Amenities	4,300,641	4,300,641	4,376,043	4,992,925	14.10%	-616,882
Recreation And Culture	4,322,122	4,322,122	2,422,602	1,507,363	-37.78%	915,239
Transport	14,868,036	14,868,036	9,523,690	9,267,693	-	255,997
Economic Services	714,597	714,597	873,877	941,341	-	-67,465
Other Property And Services	444,150	444,150	526,434	580,976	10.36%	-54,542
	30,080,623	30,080,623	20,803,192	21,157,092	-	-353,900
Expenses (Applications)						
General Purpose Funding	(524,677)	(524,677)	(272,690)	(262,478)	-	-10,211
Governance	(1,599,412)	(1,599,912)	(1,078,620)	(1,018,258)	-	-60,363
Law, Order And Public Safety	(1,189,311)	(1,189,311)	(908,833)	(777,937)	-14.40%	-130,896
Health	(834,206)	(834,206)	(515,856)	(514,869)	-	-
Education and Welfare	(229,179)	(229,179)	(145,397)	(120,960)	-16.81%	-24,437
Housing	(2,300,349)	(2,300,349)	(565,506)	(292,674)	-48.25%	-272,832
Community Amenities	(5,699,801)	(5,702,348)	(3,641,533)	(3,354,723)	-	-286,810
Recreation And Culture	(12,097,806)	(12,170,565)	(7,009,884)	(6,104,776)	-12.91%	-905,108
Transport	(12,433,023)	(12,459,818)	(4,894,945)	(4,476,533)	-	-418,413
Economic Services	(1,127,382)	(1,133,382)	(782,382)	(812,884)	-	30,502
Other Property And Services	370,102	367,728	(282,052)	(612,743)	117.25%	330,692
	(37,665,044)	(37,776,019)	(20,097,698)	(18,348,835)	-	-1,748,862
Capital						
Revenue						
Proceeds From Disposal Of Assets	2,360,956	2,360,956	304,468	304,468	-	-
Tsf From Aerodrome Reserve	11,447,813	11,447,813	7,112,701	7,112,701	-	-
Tsf From Airconditioning Reserve	80,000	80,000	0	0	-	-
Tsf From Walkington Theatre Res	0	20,000	0	0	-	-
Tsf From Plant Replacement Reserve	657,000	657,000	0	0	-	-
Tsf From Dampier Drainage Reserve	0	0	0	0	-	-
Tsf From Infrastructure Reserve	6,318,942	6,318,942	0	0	-	-
Tsf From Waste Management Res	1,315,458	1,315,458	0	0	-	-
Tsf From Housing Reserve	929,815	929,815	0	0	-	-
Tsf From Parks, Ovals & Rec Facilities	106,864	106,864	0	0	-	-
Tsf From Information Technology Res	110,806	110,806	0	0	-	-
New Loans Raised	14,500,000	14,500,000	0	10,000,000	-	-10,000,000
Repayments Of Self Supporting Loans	16,170	16,170	9,411	9,410	-	-
Repayments Of Interest Free Loans To Local Groups	20,616	20,616	18,584	18,584	-	-
	37,864,440	37,884,440	7,445,164	17,445,163	134.32%	-9,999,999

Shire Of Roebourne

Statement Of Financial Activity (con't)

for the period 1 July 2008 to 28 February 2009

Expenses

Purchase Of Assets - Land	(1,434,581)	(1,434,581)	(1,433,211)	(1,079,847)		-353,364
Purchase Of Assets - Artwork	0	0	0	0		-
Purchase Of Assets - Buildings	(14,102,497)	(14,277,497)	(2,088,454)	(1,312,788)	-37.14%	-775,666
Purchase Of Assets - Equipment	(764,740)	(717,944)	(769,510)	(405,185)	-47.35%	-364,325
Purchase Of Assets - Furniture & Equip	(445,444)	(445,096)	(255,688)	(189,710)	-25.80%	-65,977
Purchase Of Assets - Plant	(2,710,072)	(2,763,970)	(1,756,273)	(1,407,012)	-19.89%	-349,261
Purchase Of Assets - Infrastructure	(30,747,834)	(30,747,834)	(17,386,667)	(13,007,083)	-25.19%	-4,379,583
Loan Principal Repayments	(1,135,236)	(1,135,236)	(348,481)	(348,481)		-
Tsf To Aerodrome Reserve	(144,577)	(144,577)	(381,064)	(381,064)		-
Tsf To Airconditioning Reserve	(1,976)	(1,976)	(3,270)	(3,270)		-
Tsf To Dampier Drainage Reserve	(852)	(852)	(607)	(607)		-
Tsf To Plant Replacement Reserve	(925,008)	(925,008)	(35,676)	(35,676)		-
Tsf To Walkington Theatre Reserve	(191)	(191)	(669)	(669)		-
Tsf To Workers Compensation Reserve	(193,089)	(193,089)	(24,588)	(24,588)		-
Tsf To Infrastructure Reserve	(2,655,483)	(2,655,483)	(125,028)	(125,028)		-
Tsf To Waste Management Reserve	(214,626)	(214,626)	(66,773)	(66,773)		-
Tsf To Housing Reserve	(8,725)	(8,725)	(30,259)	(30,259)		-
Tsf To Parks, Ovals & Rec Facilities Res	(12)	(12)	(3,152)	(3,152)		-
Tsf To Aged Persons Home Reserve	(13,844)	(13,844)	(1,327)	(1,327)		-
Tsf To Information Technology Reserve	(28)	(28)	(6,108)	(6,108)		-
Tsf To Junior Sport Reserve	(4,160)	(4,160)	(1,657)	(1,657)		-
Tsf To Public Open Space Reserve	(1,191,626)	(1,191,626)	(14,690)	(14,690)		-
Tsf To Mosquito Control Reserve	(572)	(572)	(30)	(30)		-
Tsf To History & Cultural Publications Reserve	(3,124)	(3,124)	(1,314)	(1,314)		-
Tsf To Medical Services Assistance Package Reserve	(7,568)	(7,568)	(6,364)	(6,364)		-
Income Set Aside As Restricted Funds	(21,000)	(21,000)	0	(6,010)		-
	(56,726,865)	(56,908,619)	(24,740,858)	(18,458,692)	-25.39%	-6,282,166
Adjustment For Non Cash Items						
Depreciation	8,005,659	8,005,659	1,269,712	1,269,712		-
Amounts Set Aside To Provisions	24,636	24,636	0	0		-
Accrued Loan Interest	(6,613)	(6,613)	0	0		-
(Profit) / Loss On Disposal Of Assets	(194,073)	(194,073)	130,252	130,252		-
	7,829,609	7,829,609	1,399,965	1,399,965		-
Surplus Brought Forward 1 July	6,630,524	6,630,524	6,630,524	6,630,524		-
Amount Raised From Rates	12,372,764	12,372,764	12,763,721	13,225,390		-461,669
						-
Surplus / (Deficit)	386,051	113,322	4,204,009	23,050,606	448.30%	18,846,597

This statement is to be read in conjunction with the accompanying notes.

Operating revenue is over the year to date budget by \$353,900 which represents a variance of -1.70%.

Operating Expenditure is under the year to date budget by \$1,748,862 which represents a variance of -8.70%.

From an end of year position Council has received 70.33% of its annual budgeted revenue. In relation to expenditure, Council has expended 48.72% of its annual budgeted expenditure.

In accordance with the materiality threshold adopted by Council for the reporting of variances by programme in the Statement of Financial Activity, the following comments are made to provide an explanation of the above variances.

It should be noted that this report is produced to show a comparison between the 28 February 2009 Year to Date Amended Budget and the Year to Date Actual as at 28 February 2009. Variances shown in this report will not necessarily create a variance in the Annual Budget figure and will only impact on the final surplus/deficit where indicated.

General Purpose Funding

Revenue

Revenue up 30.27% (\$776,101) due to interest on municipal investments being brought to account in January 2009 as investments matured.

Expenditure

Expenditure is showing a variance down 3.74% (\$10,211) which is due to Administration and Debt recovery costs being under expended.

Governance

Revenue

Revenue is down 42.61% (\$35,599) which is due primarily to the sale of assets not yet proceeding.

Expenditure

Expenditure is down 5.60% (\$60,363) which is primarily due to audit fees yet to be paid, under expenditure of Professional Development Allowance for Councillors and under allocation of Administration costs to date.

Law, Order and Public Safety

Revenue

Revenue is up 5.43% (\$4,702) which is below the threshold to report.

Expenditure

Expenditure is down 14.40% (\$130,896) which is primarily due to Cyclone Preparation expenses being down.

Health

Revenue

Revenue is down 37.21% (\$5,232) which is due to sale of assets not yet proceeding.

Expenditure

Expenditure is down 0.19% (\$987) which is below the threshold to report.

Education and Welfare

Revenue

Revenue is showing a variance of up 21.69% (\$51,475) due to a timing difference in receiving Millars Well Day Care funding (up \$80,000) and Contributions-Early Learning Specialists Community Scholarship (down \$21,000).

Expenditure

Expenditure is showing a variance of down 16.81% (\$24,437) which is due to Contributions to Seniors Accommodation (\$10,024), Day Care Centre Maintenance and Operating (\$5,491) and Early Learning Specialists Community Scholarships (\$6,619) expenditures under budget at this time

Housing

Revenue

Revenue is showing a variance of down 5.45% (\$5,200) which is below the threshold to report.

Expenditure

Expenditure is down 48.25% (\$272,832). The main variances are as follows:

- 1) \$121,943 down on leasing of staff housing
- 2) \$40,363 up on Staff Housing-Maintenance Costs
- 3) \$191,252 down on housing allocations. The reason for the significance variance is due to the reallocation of staff housing expenses to other business units (this amount is not included in the budget).

Community Amenities

Revenue

Revenue has a variance of up 14.10% (\$616,882) mainly due to increased revenue from Industrial/Commercial refuse fees, Hazardous Waste disposal fees and Liquid Waste disposal fees.

Expenditure

Expenditure is showing a variance of down 7.88% (\$286,810). The main variances are as follows:

- 1) \$55,000 down on Shire Coastal Plan Stage 1
- 2) \$20,000 down on 7 Mile Wash-Down Bay Maintenance
- 3) \$45,721 down on Litter Control Contracts and Initiatives
- 4) \$49,638 down on Refuse Sites Maintenance Operations
- 5) \$20,000 down on West Pilbara Disaster Mitigation Study
- 6) \$15,000 down on TP Scheme Review Number 8
- 7) \$12,395 down on Cemetery Maintenance and Burials
- 8) \$8,845 down on Trade/Commercial Refuse Collections.
- 9) \$27,306 down on Wickham Transfer Station operations
- 10) \$20,749 down on 7 Mile Tip Operations for Septic, Tyre Disposal, Hazardous Waste Disposal and Equipment Repair and Replacement
- 11) \$12,590 down of staffing salaries and other costs

Recreation and Culture

Revenue

Revenue has a variance of down 37.79% (\$915,239). The variance is due to income timing differences for Contribution to St Luke's Oval (\$245,000) and Cossack Infrastructure State Government Grant (\$650,000) not yet being received, and Karratha Aquatic Centre (KAC) Income down (\$23,559)

Expenditure

Expenditure has a variance of down 12.91% (\$905,108). The main variances are as follows:

- 1) \$298,444 down on Contributions to St Luke's Oval construction
- 2) \$83,619 down on Library Operating costs
- 3) \$69,206 down on Ovals and Water Treatment Operating costs
- 4) \$74,791 down on Parks Maintenance
- 5) \$81,445 down on Open Space/Drain Reserve Maintenance
- 6) \$25,722 down on Cossack Building-Maintenance and Development Plan Costs
- 7) \$130,000 down on Roebourne Pool - Contribution to Education Dept
- 8) \$15,000 down on Roebourne Pool – Contribution to Building Assets
- 9) \$48,279 down on KEC operation and maintenance costs
- 10) \$28,078 down on KAC operation and maintenance costs
- 11) \$20,385 down on Cultural Planning And Development expenditure
- 12) \$ 18,584 down on Community Bus (Public Transport) Project

Transport

Revenue

Revenue shows a variance of down 2.69% (\$255,997). The main variances are as follows:

- 1) \$60,000 down on Direct Road Grants due to timing difference
- 2) \$147,600 down on Local Government Programs – Road Projects due to timing difference
- 3) \$150,000 down on Roads To Recovery - Grant Funding due to timing difference
- 4) \$44,954 down on Proceeds on Sale of Plant
- 5) \$10,000 down on Proceeds on Sale of Furniture and Equipment
- 6) \$137,345 up on landing fees
- 7) \$18,762 up on Tien Tsin Inne Kiosk Income

Expenditure

Expenditure has a variance of down 8.55% (\$418,413). The main variances are as follows:

- 1) \$100,000 down on Karratha Drainage Study not yet expended
- 2) \$44,052 down on Town Street Maintenance Urban Sealed
- 3) \$14,719 down on Street Sign Maintenance
- 4) \$30,000 down on Karratha Airport Sewerage Ponds Maintenance
- 5) \$13,000 down on Dampier Highway Median Island Maintenance
- 6) \$19,451 down on Street Cleaning Maintenance
- 7) \$69,600 down on Asphalt Overlays To Cudersac various
- 8) \$120,121 down on Sheeting - Roebourne-Wittenoom Road
- 9) \$18,000 down on Karratha Airport Security & Safety Inspections/Exercise
- 10) \$10,000 down on Roebourne - Runway And Grounds Maintenance
- 11) \$24,258 up on Tien Tsin Inne Kiosk Expenses

Economic Services

Revenue

Revenue has a variance of up 7.72% (\$67,465). The variance is due to Building Licence fees income.

Expenditure

Expenditure has a variance of up 3.90% (\$30,502) which is a timing difference for contributions paid to Karratha Tourist Bureau.

Other Property and Services

Revenue

Revenue has a variance of up 10.36% (\$54,542). The main variances are as follows:

- 1) \$21,130 up on Workers Compensation & Insurance Rebates
- 2) \$37,635 up on Private Works Income

Expenditure

Expenditure has a variance of up 117.25% (\$330,692). The main variances are as follows:

- 3) \$29,529 down on net Superannuation paid and allocated
- 4) \$154,665 up on net Plant Operating costs
- 5) \$47,441 up on Private Works
- 6) \$150,951 up on net Overheads

Capital*Revenue*

Capital Revenue shows a variance of 134.32% (\$10,000,000) which is a timing difference for the draw down of the airport loan that occurred in February 2009

Expenditure

Capital expenditure shows a variance of down 25.39% (\$6,282,166). The main variances are due to timing differences as follows:

- 1) \$351,364 down on purchase of land for staff housing
- 2) \$49,577 down on Staff Housing Building Improvements
- 3) \$350,000 down on Millars Well Daycare Centre Upgrade
- 4) \$15,000 not yet spent on Restoration of Roebourne Office Annex
- 5) \$16,000 not yet spent on Dampier Pavilion - Building Improvements
- 6) \$16,000 not yet spent on Millars Well Pavilion- Building Improvements
- 7) \$85,000 not yet spent on 7 Mile Tip Building Improvements
- 8) \$55,000 not yet spent on Karratha Airport-Freight Shed Improvements
- 9) \$49,082 not yet spent on Building Improvements-Karratha Depot
- 10) \$97,690 down on Point Samson Toilet Block Upgrade
- 11) \$10,000 net yet spent on Plant Compound Shed-Karratha Golf Course
- 12) \$33,520 down on Re-Development Karratha Leisure Centre
- 13) \$65,977 primarily down on purchasing of Computer Equipment
- 14) \$85,888 down on purchasing of Equipment still to occur
- 15) \$278,437 down on Karratha Airport-Explosive Detection System purchase - job is complete
- 16) \$349,261 not yet spent on purchasing Plant
- 17) Infrastructure as follows:
 - a. \$258,650 not yet spent on Playground Replacement Programme
 - b. \$342,353 not yet spent on RRG works-Central Avenue, Esplanade/High St, Withnell Bay Rd and Balla Balla Rd
 - c. \$58,877 not yet spent on Roads to Recovery Programme-Cinders Road
 - d. \$31,170 not yet spent on Footpath upgrades
 - e. \$18,000 not yet spent on Waste Oil Collection Facility
 - f. \$39,563 not yet spent on Point Samson Foreshore & Park Upgrade
 - g. \$40,290 not yet spent on Snake Gully Park
 - h. \$162,500 not yet spent on Toilets-Dampier Boat Ramp
 - i. \$99,443 down on Johns Creek Boat Ramp Carpark Extension
 - j. \$56,456 down on Construct Indoor Cricket Facility at Karratha Country Club
 - k. \$25,000 not yet spent on Reticulation at Karratha Golf Course and Bowling Club
 - l. \$75,000 not yet spent on Cleaverville Road Re-Alignment Planning
 - m. \$65,274 not yet spent on LIA Drainage Upgrade
 - n. \$189,100 not yet spent on Upgrade Effluent Systems
 - o. \$500,000 not yet spent on Cossack Trenching And Benching For Infrastructure Services
 - p. \$600,000 not yet spent on Karratha Airport - Low Voltage Power Upgrade
 - q. \$1,805,793 not yet spent on Karratha Airport Airside Upgrade

RATES

Variance shown is up 3.62% (\$461,669) being additional back rates and interim rates.

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 28 February 2009

Note 1. Net Current Assets

	Note	Year To Date Actual \$	Brought Forward 1 July \$
Current Assets			
Cash and Cash Equivalents - Unrestricted	1	20,949,989	4,447,458
Cash and Cash Equivalents - Restricted	2	17,802,029	27,884,735
Trade and Other Receivables	3	3,343,390	5,425,366
Inventories		200,262	259,136
Total Current Assets		42,295,670	38,016,695
Current Liabilities			
Trade and Other Payables		1,411,220	7,130,698
Bank Overdraft		0	0
Short Term Borrowings		356,009	704,490
Short Term Provisions		1,465,568	1,465,568
Total Current Liabilities		3,232,797	9,300,756
Net Current Assets		39,062,873	28,715,939
Plus (Minus) Items To Be Excluded			
Take Out Reserve Funds		(17,488,364)	(23,898,489)
Take Out Restricted Cash - LSL Cash Backed		(313,666)	(307,656)
Add Back Non Cash Provisions		1,465,568	1,465,568
Take Out Restricted Cash - Roebourne Pool		(23,024)	(23,024)
Add Back Debtors Transferred to Deferred		0	10,480
Add Back Current Borrowings		356,009	704,490
Take Out Non Current Receivables		(8,790)	(36,785)
Net Current Asset Position		23,050,607	6,630,523

This statement is to be read in conjunction with the accompanying notes.

Note Explanation:

1) Includes amounts received for:

- unspent loan monies	2,056,383
- Contributions to Hillcrest Footpaths	159,679
- Contributions to Tambrey Footpaths	174,364
- PDC Art Consultancy	50,000
- PDC Hydrology Grant	40,000
- Contributions towards Doctors Housing	858,000
- Waterways contribution to St Luke's Oval	45,455
	3,383,881

2) Reserves and Long Service Leave Cash Backed

Includes amounts invoiced for: Nil

Shire Of Roebourne
Balance Sheet
for the period ending 28 February 2009

Note 2: Balance Sheet	2008/09
	\$
Current Assets	
Cash On Hand	17,990
Cash and Cash Equivalents - Unrestricted	20,931,999
Cash and Cash Equivalents - Restricted	17,802,029
Trade and Other Receivables	3,343,390
Inventories	<u>200,262</u>
Total Current Assets	42,295,670
Non Current Assets	
Trade and Other Receivables	122,285
Property, Plant And Equipment	<u>118,445,050</u>
Total Non Current Assets	118,567,335
Total Assets	<u>160,863,005</u>
Current Liabilities	
Bank Overdrafts	0
Trade and Other Payables	1,411,220
Short Term Borrowings	356,009
Short Term Provisions	<u>1,465,568</u>
Total Current Liabilities	3,232,797
Non Current Liabilities	
Long Term Borrowings	15,416,648
Long Term Provisions	<u>149,952</u>
Total Non Current Liabilities	15,566,600
Total Liabilities	<u>18,799,396</u>
Net Assets	<u>142,063,609</u>
Equity	
Accumulated Surplus	112,894,236
Asset Revaluation Reserve	11,681,010
Reserves	<u>17,488,364</u>
Total Equity	<u>142,063,609</u>

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 28 February 2009

Note 3: Cash and Cash Equivalents

	\$	Rate
Municipal Fund Bank		
Cash On Hand	17,990.00	
Westpac on call	9,657,036.32	
Long Service Leave (term deposit)	313,665.90	
Term deposits	904,524.09	4.20%
	59,600.00	8.20%
	1,538,416.44	3.43%
	1,538,416.44	3.43%
	7,500,000.00	2.85%
	<u>21,529,649.19</u>	
Reserves Fund Bank		
	132,268.44	
Westpac on call	6,966,371.70	4.20%
	637,396.89	4.20%
	5,130,356.16	3.43%
	5,000,000.00	3.00%
	<u>17,866,393.19</u>	
Trust Fund Bank		
Westpac on call	490,348.63	
Term deposits (bonds)	573,578.23	
	<u>1,063,926.86</u>	
Total Cash	<u>40,459,969.24</u>	

Note 4

Shire Of Roebourne

Statement Of Financial Activity

by Divisions by Activities

for the period ending 28 February 2009

	2008/2009 Budget	2008/2009 Amended	2008/2009 Year To Date Amended Budget	2008/2009 Actual To Date
	\$	\$	\$	\$
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	12,373,564	12,373,564	12,704,436	13,149,146
Net (Cost) Revenue to Council for General Revenue	469,790	469,790	2,370,353	2,464,790
Net (Cost) Revenue to Council for Corporate Services	(510,557)	(511,860)	(679,407)	(730,964)
Net (Cost) Revenue to Council for the Proceed of Assets	10,000	10,000	10,000	-
Net (Cost) Revenue to Council for the Members of Council	(415,011)	(415,011)	(336,815)	(316,462)
Net (Cost) Revenue to Council for the Staff Housing	(4,005,668)	(4,005,668)	2,499,640	(1,375,344)
Net (Cost) Revenue to Council for Television and Radio Services	(19,851)	(19,851)	(7,851)	(13,157)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Cossack Art Awards	(4,307)	(4,307)	(4,968)	(4,968)
Net (Cost) Revenue to Council for Tourism		(465,194)	(357,755)	(415,316)
Net (Cost) Revenue to Council for Community Sponsorships	(173,676)	(174,176)	(100,456)	(83,394)
Net (Cost) Revenue to Council for Ranger Services	(1,001,243)	(1,001,243)	(812,413)	(689,431)
Net (Cost) Revenue to Council for Aged Persons	(55,789)	(55,789)	(30,507)	(23,726)
Net (Cost) Revenue to Council for Child Health Clinics	(60,119)	(60,119)	(36,005)	(31,842)
Net (Cost) Revenue to Council for Daycare Centres	(522,611)	(522,611)	(1,365,328)	(935,159)
Net (Cost) Revenue to Council for Pavilions	(450,648)	(450,648)	(326,852)	(289,389)
Net (Cost) Revenue to Council for Other Buildings	(152,034)	(152,034)	(88,437)	(83,547)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(1,006,827)	(1,032,830)	(717,359)	(671,981)
Net (Cost) Revenue to Council for Bulgarra Pavilion	-	-	(2,740)	(2,740)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	(583,670)	(583,670)	(411,418)	(370,365)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(299,380)	(299,380)	(329,647)	(166,945)
Net (Cost) Revenue to Council for Recreation and Community Services	(1,330,488)	(1,338,244)	(825,512)	(794,027)
Net (Cost) Revenue to Council for Youth Development	(16,000)	(16,000)	(11,551)	(6,633)
Net (Cost) Revenue to Council for the Roebourne Youth Precinct	425,705	380,705	317,500	280,337
Net (Cost) Revenue to Council for Ovals and Hard Courts	(868,591)	(868,591)	(814,749)	(473,202)
Net (Cost) Revenue to Council for the Karratha Golf and Bowling Facilities	(261,257)	(261,257)	(210,897)	(185,234)
Net (Cost) Revenue to Council for St Lukes Oval	(279,455)	(279,455)	(183,000)	(130,256)
Net (Cost) Revenue to Council for the Libraries	(1,039,366)	(1,039,366)	(694,995)	(644,373)
Net (Cost) Revenue to Council for the Walkington Theatre	(212,254)	(192,254)	(131,898)	(103,103)
Net (Cost) Revenue to Council for Other Culture	(124,561)	(124,561)	(60,675)	(42,908)
Net (Cost) Revenue to Council for Camping Grounds	29,000	29,000	26,893	28,483
Net (Cost) Revenue to Council for Emergency Services	-	-	(1,022)	(7,561)
Net (Cost) Revenue to Council for Waste Collection	(965,172)	(965,172)	(221,349)	(162,609)
Net (Cost) Revenue to Council for Land Fill Operations	965,172	962,625	1,106,650	2,041,590
Net (Cost) Revenue to Council for Cossack Operations	(250,474)	(250,474)	(117,233)	(81,516)
Net (Cost) Revenue to Council for the Cossack Infrastructure Project	(720,792)	(720,792)	96,317	(53,683)

Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$10,000)

Shire Of Roebourne

Statement Of Financial Activity (con't)

by Divisions by Activities

for the period ending 28 February 2009

	2008/2009 Budget	2008/2009 Amended	2008/2009 Year To Date Amended Budget	2008/2009 Actual To Date
	\$	\$	\$	\$
DEVELOPMENT SERVICES				
Net (Cost) Revenue to Council for Health Services	(549,092)	(549,092)	(411,661)	(410,746)
Net (Cost) Revenue to Council for Town Planning	(321,525)	(321,525)	(132,938)	(53,342)
Net (Cost) Revenue to Council for Building Control	109,280	109,280	481,128	568,401
TECHNICAL SERVICES				
Net (Cost) Revenue to Council for Cemeteries	(93,682)	(93,682)	(54,300)	(42,847)
Net (Cost) Revenue to Council for Public Toilets	(175,923)	(350,923)	(229,736)	(123,764)
Net (Cost) Revenue to Council for Beaches, Boat Ramps and Jetties	(371,417)	(371,417)	(360,275)	(59,479)
Net (Cost) Revenue to Council for Parks and Gardens	(1,102,314)	(1,102,314)	(668,665)	(314,576)
Net (Cost) Revenue to Council for the Roebourne Enhancement Scheme	565	565	(90)	(90)
Net (Cost) Revenue to Council for Town Beautification	(1,342,894)	(1,342,894)	(667,589)	(500,450)
Net (Cost) Revenue to Council for Roads	(1,426,971)	(1,426,971)	(1,001,501)	(686,985)
Net (Cost) Revenue to Council for General Street Maintenance	(422,660)	(422,660)	(256,449)	(233,535)
Net (Cost) Revenue to Council for Vehicles and Plant	(679,129)	(685,883)	(726,360)	(565,417)
Net (Cost) Revenue to Council for Drainage	(548,063)	(548,063)	(444,480)	(279,502)
Net (Cost) Revenue to Council for Private Works And Reinstatements	46,940	46,265	57,998	48,254
Net (Cost) Revenue to Council for Footpaths and Bikepaths	(701,675)	(701,675)	(3,079)	64,554
Net (Cost) Revenue to Council for Depots	(225,723)	(226,119)	(218,959)	(160,775)
Net (Cost) Revenue to Council for Works Overheads	(50,495)	(50,495)	(107,433)	(256,874)
Net (Cost) Revenue to Council for Karratha Airport	2,868,339	2,841,544	136,955	10,123,199
Net (Cost) Revenue to Council for Tien Tsin Inne	154,220	154,220	236,220	234,006
Net (Cost) Revenue to Council for Other Aerodromes	(40,490)	(40,490)	(14,749)	(4,459)

8 TECHNICAL SERVICES

8.1 OPERATIONS

8.1.1 TENDER G06-08/09 - SUPPLY, FITTING AND REPAIR OF TYRES

File No:	G06-08/09
Attachment(s)	Confidential Evaluation and Recommendation report
Responsible Officer:	Troy Davis Executive Manager Technical Services
Author Name:	Allan Moulton Manager Operations
Disclosure of Interest:	Nil

REPORT PURPOSE

The purpose of this report is to seek Council's endorsement of a successful tenderer for the Supply, Fitting and Repair of Tyres

Background

Tenders were advertised in the West Australian and the Pilbara News 21st January 2009, with three (3) tenders received prior to the closing date and time.

The tenders, in no particular order were:

Tyres4U
Carr Civil Contracting
Beaurepairs

Tender Evaluation Process

Tenders were evaluated against a Compliance Criteria and Fixed Base Pricing with allowance for CPI adjustment.

Tenders were reviewed against the following criteria:

Organisational Capabilities	30/100 weighting
Key Personnel	20/100 weighting
Performance	50/100 weighting
Price	non-weighted

Issues

An assessment of each of the offers was made with the following scores:

Tyres4U	39/100
Carr Civil Contracting	23/100
Beaurepairs	60/100

Although Pricing was non-weighted it came to light that only one Tenderer (Beaurepairs) met both compliance criteria and pricing requirements. Tenderer Tyres4U did not fill out completely the price schedule (only offering attached brochures for prices on some items) and only offered limited mobile service. Although Tenderer Carr Civil met compliance criteria they did not supply details of tyre fitting industry experience and in addition indicated that prices and plant rates were subject to a fortnightly variable price. Overall the Tenderer Beaurepairs' offer supplied all requirements of the Tender and service requirements to ensure Council is provided both value for money and serviceability.

Options

Council has the following options available:

Accept the tender from Beaurepairs,
Accept the tender from Tyres4U,
Accept the Tender from Carr Civil, or
Not accept a tender

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Under the Local Government Act, Council must tender for works or services where expenditure will or is anticipated to exceed \$100,000 p.a.

Financial Implications

Works will be ordered as required against existing budget allocations

Conclusion

It is recommended that the tender from Beaurepairs be accepted

Voting Requirements

Simple.

RECOMMENDATION

That Council award tender G06-08/09 for the Supply, Fitting and Repairs of Tyres to Beaurepairs.

8.2 TECHNICAL SERVICES

8.2.1 DISPOSAL OF ASSET, INVENTORY & STOCK ITEMS

File No:	PP/3/5
Attachment(s)	Assets for Write Off & Disposal
Responsible Officer:	Troy Davis Executive Manager Technical Services
Author Name:	Rose Clark Depot Coordinator
Disclosure of Interest:	NIL

REPORT PURPOSE

To seek Councils approval for the disposal of Asset, Inventory and stock items that are either missing, unserviceable, obsolete to requirements or past their life expectancy.

Background

A listing is produced from the on going review of Councils Assets & Inventory items. These items may be from budgeted replacement programs, items that are now uneconomical to repair or simply reached their life expectancy and are unsuitable for the job.

Issues

Items as recorded have already been disposed of as identified on attached listing, deemed as of no value or through approved donation.

Options

Council has the following options available:

To approve the write off and disposal of items as identified

Or

To not approve the write off and disposal of items as identified

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

We seek approval for the items as listed to be disposed of by public auction or tender, by delegated authority of the CEO or disposed of at the tip.

Voting Requirements

Absolute.

RECOMMENDATION

That Council

- 1) Approve the write off of the Asset items totalling \$234,767.94, Inventory items totalling \$11,442.47 (approx) and stock items totalling 2,873.83 as listed**
- 2) Delegate authority to the CEO to dispose of the items.**

8.2.2 JAYROW TEMPORARY LEASE OF LOT 8 - KARRATHA AIRPORT

File No:

Responsible Officer: Troy Davis
Executive Manager Technical Services

Author Name: Chris Fox
Airport Manager

Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider an application from Jayrow Helicopters for temporary lease of Lot 8 at Karratha Airport for storage of sea containers, and use of the building located on this lot whilst hangar construction is carried out on Lots 32 and 33.

Background

A lease is currently under development in relation to Jayrow's occupation of Lots 32 and 33 at Karratha Airport for the construction of a new hangar development. Jayrow were previously sub-leasing the police hangar facility at Lot 9, but this arrangement expired at the end of January 2009. To date, the storage of various sea containers containing spare parts has been on lot 9, subject to a goodwill arrangement with the WA Police. Major helicopter maintenance has been undertaken at Wickham Airstrip.

Correspondence has been received dated 24 March 2009, from Jayrow Helicopters, requesting the temporary lease of Lot 8 at Karratha Airport for the storage of sea containers and the use of the building located on this Lot as a staff facility.

Issues

Lot 8 has previously been let for tender with no submissions and whilst there has been some interest in the block there has been no formal application to lease to date. The building on the lot was described in the valuation conducted September 10 2008 as :

"1970's brick veneer and iron roofed building divided into a small store area with roller door access, 2 offices and a kitchen. The building has suffered some storm damage with substantial maintenance required to remedy roof leaks, termite activity, peeling paint and water damage to kitchen cupboards. This building is poorly maintained although appears of reasonably sound construction".

Jayrow wish to utilise the block on a temporary basis until the development on lots 32/33 is completed. Whilst the management at Jayrow were anticipating this to be completed by end of April, this appears rather optimistic. Hence, an initial 6 month period is considered reasonable given that the lease is yet to be signed, planning application has not been finalised and other delays that are typical with building projects in the region.

The monthly lease fee for the lot, based on the latest valuation, is \$4,299 per month (inclusive of GST).

Options

Council has the following options available:

1. Deny the application from Jayrow for the temporary lease of Lot 8 at Karratha Airport.

Or

2. Approve the arrangement, for an initial period of 6 months, commencing 21 April 2009, at the monthly lease fee that was outlined within the latest valuation.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

What Jayrow are proposing does not appear unreasonable, and it would appear that the most appropriate option for Council would be to approve this temporary arrangement as an interim solution to assist Jayrow whilst their hangar development takes place on Lot 32/33.

Voting Requirements

Simple.

RECOMMENDATION

That Council approves the temporary lease of Lot 8 at Karratha Airport, to Jayrow Helicopters, for the monthly rental fee of \$4,299 per month (inclusive of GST).

8.2.3 LEASE ARRANGEMENTS FOR BRISTOW HELICOPTERS - KARRATHA AIRPORT

File No:

Responsible Officer: Troy Davis
Executive Manager Technical Services

Author Name: Chris Fox
Airport Manager

Disclosure of Interest: Nil

REPORT PURPOSE

The purpose of this report is to refer to a previous decision made by Council in relation to Bristow Helicopters lease of part of the terminal building at Karratha Airport.

Background

Council considered, at the December 2008 meeting, the lease arrangements by Bristow Helicopters, of the areas GA3 and H1 within the Karratha Airport terminal building.

Council resolved as per the following :

COUNCIL RESOLUTION Res No : 14540

That Council approves the entering into of lease arrangements with Bristow Helicopters for the lease areas H1 and GA3 within the Karratha Airport Terminal, for a term of 5 years at a rate of \$98,040 p.a. (exclusive of GST) subject to no submissions being received during the advertising period.

Issues

During lease negotiations Bristow have requested a further option term of 5 years in addition to the initial term approved, of 5 years. This is due to recent re-negotiations of contracts and that Bristow wish to have the option of renewing their current arrangements when the initial 5-year term concludes.

Options

The request of Bristow Helicopters for the addition of a 5 year option term to the lease does not appear unreasonable given that they have been a long term tenant of the airport through their association with off-shore gas clients.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

It would seem reasonable to grant a 5-year option term to Bristow Helicopters in addition to the initial term approved by Council of 5 years.

Voting Requirements

Simple.

RECOMMENDATION

THAT Council grants a 5-year option term to Bristow Helicopters, in addition to the previously approved 5-year term for the lease of GA3 and H1 within the Karratha Airport Terminal.

8.2.4 MCLAREN HIRE - MEET AND GREET BOOTH KARRATHA AIRPORT**File No:**

Responsible Officer: Troy Davis
Executive Manager Technical Services

Author Name: Chris Fox
Airport Manager

Disclosure of Interest: Nil

REPORT PURPOSE

The purpose of this report is to consider a recent application, received 17 March 2009, from McLaren Hire, expressing an interest in running a meet and greet service at Karratha Airport.

Background

Council formally introduced a \$4,000 p.a. licence fee for hire car operators to conduct meet and greet operations at Karratha Airport at Council's meeting on 30 September 2008.

Subsequently, a meet and greet licence has been established and executed between the Shire of Roebourne and Europcar, who currently conduct meet and greet operations utilising a small counter located adjacent to the arrivals baggage belts.

This agreement does not allow for any dedicated airport parking and only permits pre-booked customers, not the soliciting of walk-up business.

McLaren Hire, based in Karratha have now expressed an interest in developing a similar arrangement as that of Europcar.

Issues

Previously, Council had only approved the 4 major rental companies to operate from Karratha Airport, as they have on-airport facilities. With the introduction of Virgin Blue, came the entrance of Europcar into the market, as they have a partnership arrangement.

It is reasonable to assume that McLaren Hire are already conducting "unofficial" airport business through the returning and collecting of cars from clients arriving and departing from the airport.

However, the matter for Council to consider is whether to encourage more of these "meet and greet" arrangements, or to look longer term to develop facilities within the terminal to cater for an additional 2 permanent booths similar to the 4 existing companies. Dedicated parking bays could then also be provided within an expanded carparking arrangement.

There is now an opportunity for Council to approve a meet and greet presence for McLaren Hire for an initial period of 12 months, and then subject to the review of the Airport Master Plan, formalise these arrangements with the provision of permanent booth layouts similar to the other rental car companies based at Karratha Airport.

Options

Council has the following options available:

1. Approve the McLaren Hire expression of interest for a meet and greet facility at Karratha Airport, identical to the existing Europcar agreement, for an initial period of 12 months, allowing the arrangement to then be reviewed.

Or

2. Not approve the expression of interest from McLaren Hire pending the review and adoption of the Airport Master Plan by Council.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

It would appear reasonable to approve this request. When the Master Plan has been finalised and terminal works are planned, a more permanent presence for both Europcar and McLaren Hire can then be discussed in the future.

Voting Requirements

Simple.

RECOMMENDATION

That Council approves the request from McLaren Hire to gain a meet and greet presence at Karratha Airport, for a period of 12 months for the fee of \$4,000 p.a.

8.2.5 VIRGIN BLUE LEASE ARRANGEMENTS - KARRATHA AIRPORT

File No:

Responsible Officer: Troy Davis
Executive Manager Technical Services

Author Name: Chris Fox
Airport Manager

REPORT PURPOSE

For Council to consider an extension to Virgin Blue's temporary use of check-in and office facilities within the Karratha Airport Terminal.

Background

Virgin Blue commenced 12 services per week to Karratha in October 2008. To facilitate the introduction of services, Council approved the temporary occupation, until end of January 2009, of lease areas GA1, GA2, and H2. It was decided at the time that it would be best to have this arrangement on a monthly basis and avoid entering into a formal lease. This was due to the implementation of CBS and the development of new check-in counters in association with the new baggage handling system that is now awaiting installation.

The lease fee was determined from a valuation of terminal leases that was undertaken 10 September 2008.

Issues

Now that the CBS installation has been achieved in a temporary location, it is time to review the existing arrangements that expired at the end of January 2009. Work is currently being undertaken by Sandover Pinder to investigate options for extension of the existing baggage area roof so that the new baggage handling system can be installed. It is currently in storage in Karratha. However, these works will also need to tie in to the outcomes of the Airport Master Plan, and be co-ordinated with renewal of check-in counters.

All of this will require extensive consultation with the major stakeholders and there would be little point in moving Virgin Blue into the main check-in area until these works are completed, which is anticipated to be later in 2009.

Options

The best option in the current circumstances will be to advise Virgin Blue that the existing monthly lease arrangements for GA1/2 and H2 shall be extended on a monthly basis pending completion of the baggage area works, baggage system installation, and completion of new check-in counters.

It is proposed to continue charging the monthly lease fee that was determined in the valuation of terminal leases that was undertaken 10 September 2008.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

Until the final version of the CBS installation has been completed, and the new check-in counters are operational, this appears the most appropriate option to ensure that Virgin Blue can operate with minimal disruption to services during the associated works.

Voting Requirements

Simple.

RECOMMENDATION

That Council approve the extension of the Virgin Blue occupation of the lease areas GA1, GA2 and H2 within the Karratha Airport Terminal building, until December 2009, at the respective market lease fee as determined in the Valuation Report dated 10 September 2008.

9 DEVELOPMENT SERVICES

9.1 TENDER G08-08/09 FOR CONSTRUCTION OF FIVE (5) EXECUTIVE 4x2 DWELLINGS AND NINE (9) STANDARD 4x2 DWELLINGS IN KARRATHA

File No: G08-08/09

Attachment(s) Confidential Evaluation and Recommendation Report

Responsible Officer: Bob Sharkey
Executive Manager Development Services

Author Name: Bob Sharkey
Executive Manager, Development Services

Disclosure of Interest: Nil

REPORT PURPOSE

Report to be tabled.

10 ITEMS FOR INFORMATION ONLY

10.1 CEO & EXECUTIVE SERVICES

10.1.1 INFORMATION ONLY ITEMS - April 2009

Responsible Officer: Allan Moles
Chief Executive Officer

Author Name: Jane Wilkins
PA to CEO

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Council of the information items for April 2009.

Background

None

Issues

None

Options

None

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

RECOMMENDATION

That Council note the following information items:

- ◆ 10.1.1 Shire President’s Mail
- ◆ 10.1.2 Register of Documents Stamped with the Shire’s Common Seal
- ◆ 10.1.3 Councillor Representatives on Organisations
- ◆ 10.2 Tabled Correspondence
- ◆ 10.3 Budget Amendments for period ending 16 March 2009
- ◆ 10.4.1 Make a Move Youth Festival 2009

- ◆ 10.5.1 Drug and Alcohol Management Plan – Karratha Airport
- ◆ 10.6.1 Building Statistics – March 2009

10.1.1 SHIRE PRESIDENT’S MAIL –5 March 2009 – 9 April 2009

Responsible Officer: Allan Moles
Chief Executive Officer

Author Name: Jane Wilkins
PA to CEO

Disclosure of Interest: Nil

REPORT

Incoming correspondence for the Shire President

Date	From	Subject Details
16 Mar	Roebourne District School (I81415)	Sponsorship for 30 students to attend Canberra in July 2009
17 Mar	Volunteering WA (I81423)	Invitation to a Forum on the Key Role of Local Government Volunteering
26 Mar	Climate Change Division, Dept of Agriculture, Fisheries & Forestry (I81539)	Social assessment on the impacts of drought – <i>It's about people: changing perspectives on dryness</i>
26 Mar	Shire of York, Shire President (I81591)	WA Local Government Grants Commission – Heritage Disability Factor
01 Apr	The Hon Anthony Albanese MP (I81677)	Encouraging the Shire’s participation in Walk Safely to School Day
03 Apr	National Australia Bank (I81694)	Schools First Workshop in Australia
07 Apr	St Luke’s College (I81685)	Invitation to attend the official opening of Gym / Performing Arts Centre
06 Apr	Pilbara Regional Council (I81705)	Regional Asset Management
06 Apr	Pilbara Regional Council (I81706)	Review of the delivery of Local Government Services in the Pilbara
06 Apr	Pilbara Regional Council (I81707)	Expression of Interest – Kerbside Recycling

10.1.2 Register of Documents Stamped with the Shire of Roebourne Common Seal

Responsible Officer: Allan Moles
Chief Executive Officer

Author Name: Jane Wilkins
PA to CEO

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the Shire of Roebourne since the last Council Meeting.

DATE	DOCUMENT
25 Feb 2009	Shire of Roebourne Town Planning Scheme No 8 Amendment No 14
26 Feb 2009	Sub – Lease Karratha Aerodrome with Woodside Energy Ltd & Helicopters (NZ) Pty Ltd
16 Mar 2009	Licence Agreement for Meeting and Greeting at Karratha Airport – between the Shire of Roebourne and CLA Trading PTY LTD x2 copies
16 Mar 2009	Shire of Roebourne Debenture, Loan 98 for \$10,000,000.00 x 2 copies
16 Mar 2009	Transfer of Land – Lot 990 on Deposited Plan 211744 – Shire of Roebourne and Lampton Pty Ltd x2 copies
19 Mar 2009	Lease between the Shire of Roebourne and Children Services Unit WA INC x 2 copies
9 Apr 2009	Lease between the Shire of Roebourne and Children Services Support Unit WA INC x 2 copies

10.1.3 COUNCILLOR REPRESENTATIVES ON ORGANISATIONS

Responsible Officer: Allan Moles
Chief Executive Officer

Author Name: Jane Wilkins
PA to CEO

Disclosure of Interest: Nil

REPORT

Below is the listing of Councillor Portfolios and Representatives on Organisations within the Shire of Roebourne, both internal and external groups.

External Committees:

EXTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Aged Persons Units Management Committee [quarterly]	Community Services Senior Community Development Officer [Ellen Ngomamiti]	Cr Cechner
Burrup Rock Art Committee	CEO's Office- CEO [Allan Moles]	Cr Lally
Coastal Community Environmental Forum [bi-annually]	Development Services Exec Manager, Development Services [Bob Sharkey]	Cr Lockwood
FeNaCING Festival Committee [Lions Club] [as needs basis]	Community Services Community Development Officer Events & Services	Cr Rothe
Karratha Visitor Centre Committee	Community Services -	Cr Hipworth
Karratha Youth Housing Project Committee	Community Services -	Cr Lockwood
Nor West Jockey Club Committee	Community Services -	Cr Snell
Pilbara Community Reference Group – Gorgon Joint Venture	Development Services -	Cr White-Hartig
Pilbara Development Commission	CEO's Office	Cr Snell
Pilbara Iron Cape Lambert Community Advisory Group [bi-monthly]	Community Services	Cr White-Hartig
Pilbara Iron Dampier Community Advisory Group - [bi-monthly]	Community Services	Cr's Lally & Vertigan
Pilbara & Kimberley Care Inc	Community Services -	Cr Rothe
Pilbara Regional Council	CEO Office - CEO [Allan Moles]	Cr's Snell & Hipworth– Cr's Vertigan & Lockwood (proxies)

EXTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Pilbara Regional Road Group	Technical Services CEO [Allan Moles] Technical Committee - Executive Manager, Technical Services [Troy Davis]	Cr Snell & Cr Hipworth
Roebourne District Tourist Association	Community Services -	Cr Bailey
Walkington Theatre Management Committee [qtrly]	Community Services Manager Community Development [Don Webster]	Cr Cechner [proxy Cr Vertigan]
Welcome Lotteries House Committee	Community Services -	Cr Lockwood
West Pilbara Communities for Children Consortium	Community Services -	Cr Lockwood
Woodside Liaison Group Meeting	CEO Allan Moles -	Cr Snell

Internal Committees:

INTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Audit Committee	Corporate Services Exec Manager, Corporate Services [Ray McDermott] & Manager, Financial Services [Lynette Reeves]	Cr's Snell, Wieland, Rothe & Lally
Childcare Reference Group	Community Services To be reviewed	Cr's Lockwood & Vertigan
Community Safety & Crime Prevention Reference Group [monthly]	Community Services Manager Community Development [Don Webster]	Cr Wieland [proxy Cr Lockwood]
Community Sponsorships Reference Group [Annual Community Sponsorships, Walkington Award, Sports & Cultural Scheme] [quarterly]	Community Services Exec Manager, Community Services [Simon Kot] Manager Community Development [Don Webster] Recreation Facilities Coordinator [Jenni Brown] Senior Community Development Officer [Ellen Ngomamiti]	Cr's Cechner, Rothe, Lally & Bailey
Cossack Steering Group	Community Services & Development Services Exec Manager, Community Services [Simon Kot] & Exec Manager, Development Services [Bob Sharkey]	Cr's Hipworth & Bailey
<i>Creative Community: Creative Action</i> Community Cultural Reference Group	Community Services To be reviewed	Cr's Wieland, Lockwood & Hipworth
Dampier Normalisation Reference Group	CEO Office A Moles	Cr's Lally, Vertigan & Rothe
Indigenous Advisory Group <u>*Review whether this is still required*</u>	Community Services	Cr's Lockwood and Bailey
Communities Against Rubbishing Our Environment Group	Community Services Ranger Services Co-ordinator [Lisa Manser]	Cr's Wieland, Vertigan & Lockwood

INTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Off-Road Vehicles Reference Group	Community Services Ranger Services Coordinator [Lisa Manser]	Cr Wieland
Plant Advisory Group [as needs basis]	Technical Services Exec Manager, Technical Services [Troy Davis]	Cr's Rothe, Lewis & Wieland
Recreation Facilities Reference Group	Community Services Exec Manager, Community Services [Simon Kot] Recreation Facilities Co-ordinator [Jenni Brown]	Cr's Lally, Lewis, Wieland, Bailey & Rothe
Shire of Roebourne Housing Reference Group	CEO's Office CEO [Allan Moles], Exec Manager Development Services [Bob Sharkey] & Exec Manager, Technical Services [Troy Davis]	Cr's Lewis, Hipworth & Rothe
Joint Visitor Centre Meetings	Community Services Exec Manager, Community Services [Simon Kot]	
Wickham Normalisation Reference Group [as needs basis]	CEO's Office CEO [Allan Moles]	Cr's Rothe, Lewis & White-Hartig

10.2 TABLED CORRESPONDENCE

Responsible Officer: Jane Wilkins
PA to CEO

Author Name: Jane Wilkins
PA to CEO

Disclosure of Interest: Nil

REPORT

Tabled correspondence for Councillors information:

1. Office of Public Sector Standards Commission – State of the Service Report 2008

10.3 BUDGET AMENDMENTS FOR THE PERIOD ENDING 16 MARCH 2009

File No: APR09
Responsible Officer: Lynette Reeves
 Manager Financial Services
Author Name: Vicki Clarke
 Expenditure Accountant
Disclosure of Interest: Nil

REPORT

To provide Council with a report on adopted amendments to the original budget and the anticipated effect of those amendments on the surplus/deficit position at the end of the year.

Shire Of Roebourne
Budget Amendments
For The Period Ending 16 March 2009

Date Of Meeting	Res Number	Account Number	Description	Expenditure Increase / (Decrease) \$	Income Increase / (Decrease) \$	New Surplus / (Deficit) \$
			Original Budget Closing Estimate			(79,100)
			Adjustment of Opening Surplus/(Deficit) after Audit			
21-Jul-08	14414	125260	Write Off Debt Aquacarotene Ltd	26,690		(105,790)
18-Aug-08	14446	112057	Tender G06-07/08 Roebourne Oval Lighting	45,000		(150,790)
15-Sep-08	14455	101136	Write off bad debts	2,061		(152,851)
		144045	Write off bad debts	1,303		(154,154)
		125260	Write off bad debts	105		(154,259)
20-Oct-08	14473	144044	Tsf from 144500-change model for Brushcutter	396		(154,655)
		144500	Tsf to 144044	(396)		(154,259)
		122502	Tarping for P905 & P903	7,150		(161,409)
		11580	Tsf from Walkington Theatre reserve		20,000	(141,409)
17-Nov-08	14500	40020	Jordan Perkusich-donation towards travel costs for overseas cricket tour	500		(141,909)
	14501	131059	Australia Day Celebrations	6,000		(147,909)
15-Dec-08	14526	110094	Write off bad debts	571		(148,480)

	14526	140505	Write off bad debts	675		(149,155)
	14526	112412	Write off bad debts	1,756		(150,911)
	14526	101136	Write off bad debts	486		(151,397)
	14526	110016	Write off bad debts	25,432		(176,829)
	14537	106530	Pt Samson Toilets	175,000		(351,829)
5-Mar-09	14579		Loan for purchase of Cinema Complex		3,500,000	3,148,171
	14579		Purchase of Cinema Complex	3,500,000		(351,829)
16-Mar-09	14581	80510	SS 932006 - Wickham Day Care-patio	(5,500)		(346,329)
	14581	80511	SS 932006 - Wickham Day Care-aircon	26,670		(372,999)
	14581	80037	SS 632011 - Wickham Day Care-repairs water damage etc	40,511		(413,510)
	14583		Write off bad debts	1,831		(415,341)
	14587	115499	SS306205 - National Youth Week	14,025		(429,366)
			Totals	3,870,266	3,520,000	
			Current Budget Position is a	deficit of	(429,366)	

10.4 COMMUNITY SERVICES

10.4.1 MAKE A MOVE YOUTH FESTIVAL 2009

File No:	DT/2/8
Responsible Officer:	Simon Kot Executive Manager Community Services
Author Name:	Katie Geddes Community Development Officer (Youth and Families)
Disclosure of Interest:	Nil

REPORT

Make a Move Youth Festival 2009

The Shire of Roebourne celebrated National Youth Week 2009 by hosting 2 festivals run simultaneously in Roebourne and Karratha.

The theme for National Youth Week was 'Make a Move' and as a result the festivals focused around the theme 'make a move to make a difference'.

'Indigenous Hip Hop Projects' were involved at locations as well as visiting Wickham and Roebourne Schools. They delivered some very positive messages to the youth during the workshops that they delivered about taking ownership of local communities. The young people responded extremely well and on the Saturday evening in Karratha IHHP held a 'deadly styles battle' dance competition which saw youth from different cultures and backgrounds teaming up and socialising together.

In Roebourne a basket ball and flippa ball tournament was held for the local youth as well as an art project which is currently being displayed at the basket ball courts in Roebourne. IHHP were in Roebourne on Sunday and conducted a string of dance workshops and an evening event similar to that in Karratha with the same positive outcomes.

The Sunday evening concert in Karratha was a huge success with around 200 young people in attendance. Performances were given by Karratha Senior High School Band, young people from Dance Kix and Estelle's Dance schools as well as some very talented young people Todd Whisson and Neo and Sammy Maphaka. Performances were also given by local bands and DJ's. Every young person in attendance at the event displayed exemplary behaviour and achieved the desired outcome of celebrating some of the positive aspects of youth culture.

The Karratha Youth Advisory Council had helped to organise the event but 6 members of the YAC excelled themselves with the effort that they put in over the whole weekend and in the absence of any other adult support at the concert, were able to provide peer supervision and ensure that the event ran extremely smoothly.

10.5 TECHNICAL SERVICES

10.5.1 DRUG AND ALCOHOL MANAGEMENT PLAN - KARRATHA AIRPORT

Responsible Officer:	Troy Davis Executive Manager Technical Services
Author Name:	Chris Fox Airport Manager
Disclosure of Interest:	Nil

REPORT

The purpose of this report is to inform Council of the implementation, at Karratha Airport, of a Drug and Alcohol Management Plan.

In 2004, the Federal Government directed that an “Alcohol and Other Drugs” Programme (AOD) be introduced for the aviation industry to improve flight safety and reduce absenteeism, compensation, health and common law costs. The overall programme is designed to assist those members associated with the civil aviation industry to better understand the significance of alcohol and other drug use in their environment, and to ensure that people are aware of the serious risks posed by possible impairment caused by AOD use in that particular environment. All aerodromes in Australia are now required, under Part 99 legislation introduced 23 September, 2008, to have in place a drug and alcohol management plan (DAMP).

A DAMP has now been implemented at Karratha Airport to comply with this legislation and will apply to all staff employed by the Shire of Roebourne that work in a SSAA (safety sensitive aviation activity) role, essentially those staff that work airside. In addition, there is a requirement for contractors working airside that meet certain timeframe requirements, to comply with the DAMP.

The DAMP is maintained as a stand-alone document within the Karratha Airport suite of operational manuals and is available on request for those that wish to view a copy.

As part of the Australian Airports Association’s recent Technical Workshop, held in November 2008, a DAMP Supervisor training course was conducted by CASA.

Completion of that course was sufficient for attendees to qualify as being *appropriately trained* under CASR Part 99. The course was attended by both the Airport Manager (Chris Fox) and Airport Operations Co-ordinator (Allan Wright).

The conducting of random testing is optional, and the Shire of Roebourne has elected to not include this requirement as part of the DAMP. Testing will only be conducted under the following circumstances :

1. Following an incident or accident involving an SSAA employee;
2. On reasonable suspicion that an SSAA employee may be under the influence of AOD;

CASA will be conducting their own internal random testing regime and they aim to conduct tests on 12,000 SSAA employees at aerodromes around Australia in the first 12 months of the programme from 23 March 2009. As Karratha Airport is one of the larger regional airports it is likely that CASA will at some stage conduct random testing in the future.

Other organisations are required to have their own DAMP in place to cover their employees and at Karratha Airport this includes, airlines, helicopter operators, fuelling companies and general aviation operators.

A workshop with the SSAA staff employed at Karratha Airport has been conducted to provide them with awareness of the programme, as well as outlining their responsibilities.

Further information can be accessed at www.casa.gov.au/aod

10.6 DEVELOPMENT SERVICES

10.6.1 BUILDING STATISTICS MARCH 2009

File No: EC/1/7

Responsible Officer: R B Sharkey
Executive Manager Development Services

Author Name: Liz Yates

Disclosure of Interest: NIL

REPORT

Building Licences Approved	No. Sole Occupancy Units	Mar-2008	No. Sole Occupancy Units	Mar-2009
New Residences		2		10
Group Dwellings	10	2		
Transient Workforce Accommodation				
Commercial/Industrial Developments		2		3
Misc (inc. additions and outbuildings)		21		15
Swimming Pools / Spas		8		4
Total		35		32
Value		\$3,638,413		\$10,447,780

Building Licences Approved (cumulative)	No. Sole Occupancy Units	1 July 2007 to 31 March 2008	No. Sole Occupancy Units	1 July 2008 to 31 March 2009
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New Residences		162		213
Group Dwellings	58	11	16	2
Transient Workforce Accommodation	2365	11	2232	10
Commercial/Industrial Developments		35		65
Misc (inc. additions and outbuildings)		296		329
Swimming Pools / Spas		96		77
Total		611		696
Value		\$130,987,315		\$360,526,366

- 11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

- 12 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

- 13 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

- 14 CLOSURE & DATE OF NEXT MEETING
18 May 2009