



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on 19 October 2009 at 6.30pm**

**Collene Longmore
ACTING CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the Shire of Roebourne for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of Roebourne disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the Shire of Roebourne during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Roebourne.

The Shire of Roebourne warns that anyone who has any application lodged with the Shire of Roebourne must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the Shire of Roebourne in respect of the application.

Signed: _____

Ms C Longmore –Acting Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

The Chief Executive Officer, Ms Collene Longmore will take the Chair to swear in newly-elected Councillors and to elect the Shire President, the Deputy Shire President and Representatives on Organisations.

2 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE

Councillors:

- Cr Des Rothe
- Cr Nicole Lockwood
- Cr Harry Hipworth
- Cr Garry Bailey
- Cr Ben Lewis
- Cr John Lally
- Cr Elect Karratha Ward
- Cr Elect Karratha Ward
- Cr Elect Karratha Ward
- Cr Elect Wickham Ward
- Cr Elect Vertigan [unopposed, Dampier Ward]

Staff:

Collene Longmore	Chief Executive Officer
Ray McDermott	Exec Manager, Corporate Svces
Simon Kot	Exec Manager, Community Svces
Bob Sharkey	Exec Manager, Development Svces
Troy Davis	Exec Manager, Technical Svces
Bobbie Laine	Minute Secretary

Apologies:

Absent:

Leave of Absence:

Members of Public:

Members of Media:

2.1 Swearing in of Newly Elected Councillors

Councillors Elect will be sworn in and sign the Declaration of Office

2.2 Election of Shire President

The Chief Executive Officer will call for nominations for the position of Shire President, and will, if necessary, conduct the Ballot.

Nominations must be given to the Chief Executive Officer in Writing, and if nominating another Councillor, that Councillor must advise the Chief Executive Officer orally or in writing of their acceptance.

2.3 Election of Deputy Shire President

The Shire President will call for nominations for the position of Deputy Shire President and the Chief Executive Officer will, if necessary, conduct the Ballot.

Nominations for the position of Deputy President are to be in writing.

2.4 Seating Arrangement

Drawing of lots for seating arrangements for Council Meetings for the next two years.

3 CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES

3.1 CHIEF EXECUTIVE OFFICER

3.1.1 New Representatives on Committees & Organisations

Responsible Officer: Chief Executive Officer

Author Name: PA to CEO

Disclosure of Interest: Nil

REPORT

The previous external and internal committee structure was extensive. Several of the external committees on the previous list are meetings that Councillors could elect to go to if they so choose, but the need for a formal appointment is questionable. A smaller external committee list and internal portfolios is suggested to maximise Councillor input. A listing of the proposed format for these Committees is below:

EXTERNAL GROUPS/COMMITTEES

1. FeNaCING Festival Committee (Lions Club)
2. Visitor Centre(s) Committee
3. Nor West Jockey Club Committee
4. Resource Industry Advisory Groups
5. Pilbara Regional Council
6. Pilbara Regional Road Group
7. Walkington Theatre Management Committee
8. West Pilbara Communities for Children Consortium

INTERNAL PORTFOLIOS

1. **Development Services**
 - Cossack
 - Town Normalisation
 - Strategic Planning
2. **Community Services**
 - Childcare
 - Community Safety
 - Community Sponsorships
 - Community Facilities
 - Cultural and Community Development
3. **Corporate Services**
 - Audit
4. **Technical Services**
 - Shire of Roebourne Housing
 - Airport
 - Resources

Background - None

Issues - None

Options - None

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications resulting from this report.

Financial Implications

There are no financial implications resulting from this report.

Conclusion - None

Voting Requirements

Absolute

RECOMMENDATION

That the following Councillors be appointed to the Committees and Organisations as listed below:

EXTERNAL GROUPS/COMMITTEES

1. That Cr _____ be appointed to the FeNaCING Festival Committee [Lions Club - as needs basis].
2. That Cr _____ be appointed to the Karratha Visitor Centre Committee.
3. That Cr _____ be appointed to the Nor West Jockey Club Committee.
4. That Cr _____ be appointed to the Resource Industry Advisory Groups
5. That Cr's _____ and _____ be appointed and Cr's _____ and _____ as proxies to the Pilbara Regional Council.
6. That Cr _____ be appointed to the Pilbara Regional Road Group.
7. That Cr _____ and Cr _____ as proxy be appointed to the Walkington Theatre Management Committee [Quarterly]
8. That Cr _____ be appointed to the West Pilbara Communities for Children Consortium.

INTERNAL PORTFOLIOS

1. That Cr's _____, _____, and _____ be appointed to the Development Services Portfolio Group.
2. That Cr's _____, _____, and _____ be appointed to the Community and Economic Development Services Portfolio Group.
3. That Cr's _____, _____, and _____ be appointed to the Corporate Services Portfolio Group.
4. That Cr's _____, _____, and _____ be appointed to the Technical Services Portfolio Group.

External Committees:

EXTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Aged Persons Units Management Committee [quarterly]	Community Services Senior Community Development Officer	Cr Cechner
Burrup Rock Art Committee	CEO's Office- CEO	Cr Lally
Coastal Community Environmental Forum [bi-annually]	Development Services Exec Manager, Development Services [Cr Lockwood
FeNaCING Festival Committee [Lions Club] [as needs basis]	Community Services Community Development Officer Events and Services	Cr Rothe
Karratha Visitor Centre Committee	Community Services-	Cr Hipworth
Karratha Youth Housing Project Committee	Community Services-	Cr Lockwood
Nor West Jockey Club Committee	Community Services-	Cr Snell
Pilbara Community Reference Group – Gorgon Joint Venture	Development Services-	Cr White-Hartig
Pilbara Development Commission	CEO's Office	Cr Snell
Pilbara Iron Cape Lambert Community Advisory Group [bi-monthly]	Community Services	Cr White-Hartig
Pilbara Iron Dampier Community Advisory Group - [bi-monthly]	Community Services	Cr's Lally & Vertigan
Pilbara & Kimberley Care Inc	Community Services-	Cr Rothe
Pilbara Regional Council	CEO Office - CEO	Cr's Snell & Hipworth– Cr's Vertigan & Lockwood (proxies)
Pilbara Regional Road Group	Technical Services CEO Technical Committee - Executive Manager, Technical Services	Cr Hipworth
Roebourne District Tourist Association	Community Services-	Cr Bailey
Walkington Theatre Management Committee [qtrly]	Community Services Manager Community Development	Cr Cechner [proxy Cr Vertigan]
Welcome Lotteries House Committee	Community Services-	Cr Lockwood
West Pilbara Communities for Children Consortium	Community Services-	Cr Lockwood
Woodside Liaison Group Meeting	CEO -	Cr Lally

Internal Committees:

INTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Airport Carpark Upgrade Working Group	Technical Services Manager Technical Services, Airport Manager	Cr's Hipworth, Rothe, Wieland & Lewis

INTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Audit Committee	Corporate Services Exec Manager, Corporate Services & Manager, Financial Services	Cr's Snell, Wieland, Rothe & Lally
Childcare Reference Group	Community Services To be reviewed	Cr's Lockwood & Vertigan
Community Safety & Crime Prevention Reference Group [monthly]	Community Services Manager Community Development	Cr Wieland [proxy Cr Lockwood]
Community Sponsorships Reference Group [Annual Community Sponsorships, Walkington Award, Sports & Cultural Scheme] [quarterly]	Community Services Exec Manager, Community Services Manager Community Development Senior Community Develop Officer	Cr's Cechner, Rothe, Lally & Bailey
Cossack Steering Group	Community Services & Development Services Exec Manager, Community Services & Exec Manager, Development Services	Cr's Hipworth & Bailey
Creative Community: Creative Action Community Cultural Reference Group	Community Services To be Reviewed	Cr's Wieland, Lockwood & Hipworth
Dampier Normalisation Reference Group	CEO Office	Cr's Lally, Vertigan & Rothe
Indigenous Advisory Group <i>Review whether this is still required</i>	Community Services	Cr's Lockwood and Bailey
Communities Against Rubbishing Our Environment Group	Community Services Ranger Services Co-ordinator	Cr's Wieland, Vertigan & Lockwood
Off-Road Vehicles Reference Group	Community Services Ranger Services Coordinator	Cr Wieland
Plant Advisory Group [as needs basis]	Technical Services Exec Manager, Technical Services	Cr's Rothe, Lewis & Wieland
Recreation Facilities Reference Group	Community Services Exec Manager, Community Services Manager Community Facilities	Cr's Lally, Lewis, Wieland, Bailey & Rothe
Shire of Roebourne Housing Reference Group	CEO's Office CEO, Exec Manager Development Services & Exec Manager, Technical Services	Cr's Lewis, Hipworth & Rothe
Joint Visitor Centre Meetings	Community Services Exec Manager, Community Services	
Wickham Normalisation Reference Group [as needs basis]	CEO's Office CEO	Cr's Rothe, Lewis & White-Hartig

4 PUBLIC QUESTION TIME

5 PETITIONS/DEPUTATIONS/PRESENTATIONS

6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 21 September 2009 and the Minutes of the Special Council Meeting held on 30 September 2009 be confirmed as a true and correct record of proceedings.

7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

22 September	Search for the Citizen of the Year Launch 2009, Cr Snell
23 September	Meeting with Brian Wilkinson from Department of Indigenous Affairs re: Mingullatharndo issues, Cr Snell
24 September	Clontarf Foundation Sundowner, Cr Snell
27 & 28 September	PRC Meeting, including dinner function, Cr Snell & A/CEO
29 September	Police Remembrance Day 2009, Cr Snell & A/CEO
1 October	Meeting with Landcorp, Cr Snell
1 October	Pilbara Writers group monthly meeting, Cr Snell
2 October	Breakfast with Telstra, Cr Snell
3 October	Business Excellence Awards 2009, Cr Snell
7 October	Official Opening of Karratha Community and Youth Justice Centre, Cr Snell
15 October	Emirates Melbourne Cup Tour 2009 - Civic Reception and Lunch, Cr Snell
16 October	Parks Accelerated Asset Management Programme meeting, Cr Snell
18 October	Rio Tinto & Royal Flying Doctor Life Flight launch, Cr Snell
18 October	Annual General meeting Point Samson Community Association, Cr Snell

8 CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES

8.1 CHIEF EXECUTIVE OFFICER

8.1.1 2010 Council Meeting Dates

Responsible Officer: Chief Executive Officer

Author Name: PA to CEO

Disclosure of Interest: Nil

REPORT PURPOSE

For Councillors' consideration and adoption is the proposed 2010 Council Meeting dates including the Pre-Budget and Budget Meetings. **Note: there will be no meeting in January 2010.**

Background

Nil

Issues

Nil

Options

None

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

Nil

Voting Requirements

Simple.

RECOMMENDATION

That the following Council Meeting dates for 2010 be accepted:

- ◆ **15 February 2010 Ordinary Council Meeting**
- ◆ **15 March 2010..... Annual Electors Meeting**
- ◆ **15 March 2010..... Ordinary Council Meeting**
- ◆ **19 April 2010 Ordinary Council Meeting**
- ◆ **5 May 2010 Pre-Budget Meeting**
- ◆ **17 May 2010 Ordinary Council Meeting**
- ◆ **21 June 2010..... Ordinary Council Meeting**
- ◆ **30 June 2010..... Budget Meeting**
- ◆ **19 July 2010 Ordinary Council Meeting**
- ◆ **16 August 2010..... Ordinary Council Meeting**
- ◆ **20 September 2010..... Ordinary Council Meeting**
- ◆ **18 October 2010..... Ordinary Council Meeting**
- ◆ **15 November 2010..... Ordinary Council Meeting**
- ◆ **20 December 2010..... Ordinary Council Meeting**

9 CORPORATE SERVICES

9.1 CORPORATE

9.1.1 Policy Manual Review

File No:	AL/1/2
Attachment(s)	Table of proposed amendments Amended policies
Responsible Officer:	Executive Manager Corporate Services
Author Name:	Corporate Compliance Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

To present recently reviewed and amended policies to Council for adoption.

Background

The purpose of the Policy Manual is to:

- Provide clear direction to staff to enable the effective and efficient day to day management of the Shire of Roebourne;
- Enable staff to act promptly in accordance with Council's requirements but without continual reference to Council;
- Set a guiding direction for the management of the Shire and assist staff and Council in achieving a fair and equitable decision making process as well as meeting statutory requirements; and
- Enable the community to be aware of the reasoning behind administrative and Council decisions.

The Policy Manual is subject to review on an annual basis to ensure that policies are in keeping with community expectations, current trends and circumstances.

Issues

The responsible officers have been given an opportunity to review and make appropriate changes to their policies.

A summary of changes are outlined in the attached table. Position titles have also been changed where applicable to bring them in line with the recent organisational restructure, as have policy numbers.

The Purchasing Policy has had the Purchasing Threshold limits changed in order to make the purchasing of goods and services more effective and less time consuming. A check of 5 other WA Councils showed that similar limits have been set by 3 of them.

Options

Council has the following options available:

That Council resolve to:

1. adopt the reviewed and amended policies for Executive Services, Financial Services, Information Services, Community Services.

or

That Council resolve not to:

2. adopt the reviewed and amended policies for Executive Services, Financial Services, Information Services, Community Services.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

The Policy Manual has been reviewed and amended policies are presented to Council for adoption.

Voting Requirements

Simple

RECOMMENDATION

That Council resolve to:

Adopt the reviewed and amended policies for Executive Services, Financial Services, Information Services, Community Services.

9.1.2 Local Government Group Advertising Services Contract

File No:	DT/3/8;DP/1/1
Separate Attachment(s)	Copy of Email from WALGA WALGA Info page dated 22/6/09 WALGA Advertising Buyers Guide
Responsible Officer:	Executive Manager Corporate Services
Author Name:	Executive Manager Corporate Services
Disclosure of Interest:	Nil

REPORT PURPOSE

To seek the maintenance of Council's involvement in the industry procurement of advertising services utilising the Western Australian Local Government Association's (WALGA) Local Government Advertising Contract.

Background

In 2008 WALGA established an independent advertising arrangement for Local Government separate from the State Government Common Use agreement which Council has utilised.

WALGA is now seeking a three (3) year commitment from members to secure competitive pricing structures.

Issues

Council has received alternative pricing utilising the State Government Contract for advertising services.

At the initial point of procuring services the State Government contract does provide for approximately 15% of savings on a dollar for dollar basis.

However direct comparatives on pricing do not factor in the Whole of Local Government advertising that WALGA facilitates for the Local Government sector for promotional and advocacy purposes or the rebate arrangements in place for advertising in the West Australian Newspaper.

Procurement Process

The methodology for appointment that will be recommended is to utilise WALGA's Purchasing Service.

Strategic Plan

No implications.

Options

1. Enter a 3 year Contract with WALGA
2. Proceed to open tender.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

- (2)Tenders do not have to be publicly invited according to the requirements of this Division if —
- (b)the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA;

Financial Implications

Funding for Council's advertising requirements has been allocated in the 2009/10 budget.

Conclusion

Maintaining an industry focus in Council's procurement of advertising services provides the most effective benefit to Council when considering price and marketing and industry exposure.

Voting Requirements

Simple.

RECOMMENDATION

That Council:

Resolves to, in accordance with the provisions of Local Government (Functions and General) Regulations clause 11 (2) (b), to enter a contract with the Western Australian Local Government Association for the utilisation of the WALGA Local Government Advertising Contract for the period encompassing 1 July 2009 to 30 June 2012.

9.2 FINANCE

9.2.1 List of Accounts September 2009

File No: LOA0307
Responsible Officer: Executive Manager Corporate Services
Author Name: Manager Financial Services

REPORT PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

Background

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or electronic lodgement.

Issues – None.

Options – None.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None.

Voting Requirements

Simple.

RECOMMENDATION

That Voucher numbers 71488 to 71638, EFT4235 to EFT4472 and Payroll Cheques inclusive, totalling \$5,268,288.14 submitted and checked with vouchers, be passed for payment.

Date	Chq/EFT	Name	Description	Value
24/06/2009	71136	DTF - Shared Services (State Law Publisher)	Cancelled Chq - replaced with EFT4375 8.09.09	-131.45
28/08/2009	EFT4207	Geraldton Building Services	Cancelled EFT 7/09/09	-16,776.44
01/09/2009	EFT4235	Carr Civil Contracting Pty Ltd	Refund Planning Bond - L326 Madigan Road	5,000.00
01/09/2009	EFT4236	Transpacific Cleanaway	Wickham Library- July Rubbish Removal 09/10	122.88
01/09/2009	EFT4237	Chandler Macleod	Temp. Labour - W/E 11/04/09	7,484.09
01/09/2009	EFT4238	Drake Australia Pty Ltd	TTI Temp. Staff - W/E 9.08.09	10,847.35
01/09/2009	EFT4239	Westralia Airports Corporation Pty Ltd	ASIC Printing x 10 - KTHA Airport Security Reimbursement For University Fees - Study Assistance	500.00
01/09/2009	EFT4240	Fox, Chris		2,000.00
01/09/2009	EFT4241	Harvey World Travel	3 x Airfares	1,688.00
01/09/2009	EFT4242	Host Direct	Coffee Mugs & Saucers - TTI	171.60
01/09/2009	EFT4243	Karratha City Real Estate	Water Usage - 5B Bergin Way 14.04.09-7.08.09	54.65
01/09/2009	EFT4244	Leisure Institute Of WA Aquatics (inc)	LIWA Aquatics Membership - Sandra Murphy 2009/2010	90.00
01/09/2009	EFT4245	Manpower Services (Aust) P/I	July Labour Hire - Depot Admin/Waste Management/Mechanical	21,283.66
01/09/2009	EFT4246	Moore, Peter Samuel	Reimbursement - Removalist Expenses From August 2008	1,831.00
01/09/2009	EFT4247	Pilbara Iron Company (Services) Pty Ltd	Water Usage -325 Central Ave/Esplanade-15.05.09-14.08.09 & Electricity Hampton Oval/Lions Park Dampier	1,822.25
01/09/2009	EFT4248	Prime Health Group Limited	Pre-employment medicals	990.00
01/09/2009	EFT4249	Roebourne Tourist Association Inc.	Budget Allocation For September/October 2009	32,070.12
01/09/2009	EFT4250	St John Ambulance-karratha	First Aid Course J Lee - 18.08.09-19.08.09	340.00
01/09/2009	EFT4251	Travelworld Karratha	Flight- Troy Davis KTHA-PER Return 04/09/09	1,045.00
01/09/2009	EFT4252	Whelans	Survey Lots 500 & 503 on DP64464 in Roebourne - Youth precinct upgrade	19,668.00
01/09/2009	EFT4253	Worksense Safety & Workwear	Employee uniforms; TTI, DEPOT, SOR OFFICE Depot - Hardware stock; pickets, safety tags, fittings, bolts, cable ties, boots, disposable overalls	6,216.50
01/09/2009	EFT4254	Atom Supply		3,116.29
01/09/2009	EFT4255	Airservices Australia	Flight Data Sales 09/10 - June/July	299.33
01/09/2009	EFT4256	Australian Institute Of Management	Excel Intermediate course & catering - K.Camplin/ Cancellation Contract	788.00
01/09/2009	EFT4257	Artcraft Pty Ltd	Management Course - A. Moulton	621.28
01/09/2009	EFT4258	Adcorp Australia Ltd	Signage - Traffic, Street, warning	14,227.75
01/09/2009	EFT4259	Bunzl Ltd	Advertising for CEO Position	1,648.21
01/09/2009	EFT4260	Beaurepaires	Assorted T/Roll, Wiper Rolls, Scott Roll Towel, Kleenex Towel	18,298.39
01/09/2009	EFT4261	Centurion Transport Co Pty Ltd	Tyre and wheel repairs - Depot	735.32
01/09/2009	EFT4262	Coates Hire Operations	Freight & Cartage	14,844.90
01/09/2009	EFT4263	Cabcharge Australia Pty Ltd	Hire - Cat Excavator, Roller, Water Cart	184.03
01/09/2009	EFT4264	Carroll & Richardson	July Cab Charges	505.00
01/09/2009	EFT4265	Cable Logic	Flags For Shire Building	9,549.49
01/09/2009	EFT4266	3 D Design Pty Ltd	Airport Landside Data Cable Works	924.00
01/09/2009	EFT4267	Chubb Fire Safety Ltd	General Revision - Lot 3 Clarkson Wy & Lot 7 Teesdale Pl	538.45
01/09/2009	EFT4268	Golden Hiabs	KTHA Airport - Fire Extinguishers- July Service/Replacement	429.00
01/09/2009	EFT4269	Hevrons	Transport Fork Truck From 7 Mile Waste Site To Coates Hire Yard	229.68
01/09/2009	EFT4270	Impay Pty Ltd	Handwash	575.60
			Pick Up /Transport 2 X Vehicles To 7 Mile Tip, Includ Disposal Fees	

01/09/2009	EFT4271	John Massey Group Pty Ltd	Building Assessment For BI 20090133.	278.18
01/09/2009	EFT4272	J G GRAPHIX	KTHA Airport Parking Signs	412.50
01/09/2009	EFT4273	Landgate	Valuations/Enquiries June/July	1,397.42
01/09/2009	EFT4274	Moxham Motors	P228 A/C repair, P235 Lamp Repair, Air/oil filters-stock	1,733.80
01/09/2009	EFT4275	North Aussie Ice	25 Bags Crushed Ice - Cossack	82.50
01/09/2009	EFT4276	Novotel Perth Langley	Accommodation - Sharon Vertigan 3.08.09-8.08.09	1,398.00
01/09/2009	EFT4277	Norseman General Practice	Pre-Employment Medical	66.00
01/09/2009	EFT4278	Aimee Janina Ochman	Reimbursement For Completion Of Tafe Units - Diploma Of Accounting	489.95
01/09/2009	EFT4279	Pilbara Tafe	50% Contribution July Op. Costs (theatre, library) & Employee Training	90,653.42
01/09/2009	EFT4280	Redsky Video Systems	Computer Equipment	2,109.01
01/09/2009	EFT4281	The Roo Group	Chevron Community Spirit Grant	1,162.20
01/09/2009	EFT4282	Seasons Of Perth	S.Bowman - Accommodation Expenses-28.07.09-30.07.09	620.00
01/09/2009	EFT4283	Safety House Association of W.A.	Advertising - Safety House - Info Booklet For School	145.00
01/09/2009	EFT4284	Downer Edi Works Pty Ltd	Supply And Lay Asphalt- Coolawanyah Road	13,469.50
01/09/2009	EFT4285	A.R.B. GENERAL SERVICES PTY LTD	Cleaning Of KTHA Airport- August 2009	11,340.00
01/09/2009	EFT4286	Jeffery Little	Transportation Of Art Back To Perth From Cossack	1,815.00
02/09/2009	EFT4287	Shell Company Of Australia	Fuel Card Usage - 23/07/09 To 31/07/09	5,607.49
02/09/2009	EFT4288	The Sebel Albert Park	S. Kot - Accom 28/09-30/09	567.00
02/09/2009	EFT4289	Colin Wilkinson Developments Pty Ltd	Progress Claim 1 - New Shire Housing	272,500.38
02/09/2009	EFT4290	Bull Bar Foods Pty Ltd	TTI - Stock -Beef Jerky	556.80
02/09/2009	EFT4291	Dampier Plumbing And Gas	Labour And Materials -Pound Maintenance	404.80
02/09/2009	EFT4292	LRW'S Electrical	ATV Flag Kit	97.75
02/09/2009	EFT4293	Manpower Services (Aust) P/I	Labour Hire W/E 02/08/09	1,412.87
02/09/2009	EFT4294	The Shell Company Of Australia Limited	Drum Petrol Unleaded - Depot Stock	1,903.09
02/09/2009	EFT4295	Stihl Shop Redcliffe	Line Trailblazer 3.3Mmx1Lb	390.11
02/09/2009	EFT4296	TNT Express	Freight & Cartage	399.35
02/09/2009	EFT4297	Truck Centre (WA) Pty Ltd	Hose - Fuel 243Ax6F	48.05
02/09/2009	EFT4298	Barth Bros Automotive Machine	Machine Shaft As Required	148.01
02/09/2009	EFT4299	BOC Limited	Container Service- Daily Tracking 28.06.09 To 28.07.09	2,126.28
02/09/2009	EFT4300	BC Lock & Key	Installations/repairs/maintenance/new keys/padlocks; SOR office, ovals, buildings (Dampier, PT Samson, Gap Ridge)	6,193.71
02/09/2009	EFT4301	CJD Equipment	Belts, blades, filters, general hardware for repairs to equipment	2,034.03
02/09/2009	EFT4302	Coventry Group Ltd	Car parts for repairs/maintenance - break hose, mud flaps, UHF radio, cable ties, fuel filter, lamps , tail lights, adaptors, plugs	2,267.06
02/09/2009	EFT4303	E & MJ Rosher Pty Ltd	Assorted Parts for repairs to P725 Mower	263.25
02/09/2009	EFT4304	Emeco International Pty Ltd	Machinery Hire D9R Dozer 01/07/09 To 31/07/09 - 7 Mile Refuse	22,880.00
02/09/2009	EFT4305	Farinosi and Sons (Rtl) Pty Ltd	KTHA Airport - Pallet Rapid Set Concrete	2,188.80
02/09/2009	EFT4306	Home Hardware	Hardware for repairs/maintenance to KTA Airport, KAC, RAC, Streets, Parks & Gardens	4,867.75
02/09/2009	EFT4307	Handy Hands Pty Ltd	July Weed Control for SOR ovals & gardens	8,844.00
02/09/2009	EFT4308	Haden Engineering Pty Ltd	Supply & Installation air con @ Roeb Aquatic Centre - insurance claim & replace air con @ KTHA Airport	4,260.30
02/09/2009	EFT4309	J.P. Durie Pool Contracting	Pool Blocks For Rac & Kac	300.00
02/09/2009	EFT4310	Karratha Smash Repairs	Repairs to SOR vehicles	2,021.50
02/09/2009	EFT4311	Karratha Auto Electrics	Labour/materials - servicing to SOR Trucks	1,021.68
02/09/2009	EFT4312	Karratha Contracting Pty Ltd	cancelled EFT	0.00

02/09/2009	EFT4313	Lovegrove Turf Services Pty Ltd	Hire Driver, Tractor & mower - drain reserve mtce,	66,065.00
02/09/2009	EFT4314	Macdonald Johnston Engineering	Switches, joy sticks, seal kits, bolts, barrels for repairs to Trucks	3,119.20
02/09/2009	EFT4315	NW Communications & IT Specialists	Antenna for P247	39.95
02/09/2009	EFT4316	Northwest Copier & Fax Services	Canon Npg -32 Black Toner (Admin Printer)	214.74
02/09/2009	EFT4317	North West Tree Services	Tree lopping; Tambrey Oval, Peace Park, Richardson Way	7,368.50
02/09/2009	EFT4318	Orica Australia Pty Ltd	Chlorine Gas - (920Kg Drum) - Bulgarra EWS	2,021.80
02/09/2009	EFT4319	Pilbara Distributors	Cossack /KAC - Kiosk Stock (ice-creams, drinks)	5,543.48
02/09/2009	EFT4320	Pilbara Motor Group	Assorted parts for vehicle repairs - Depot	857.28
02/09/2009	EFT4321	Cemex Australia Pty. Ltd.	Crushed Rock 98.14 Tonne -Cleaverville Rd, Drainage Mtce	6,255.22
02/09/2009	EFT4322	Roy Galvin & Co Pty Ltd	Di Hp Bend 150X90 (Blue Pipe)	654.59
02/09/2009	EFT4323	Roebourne Dingo Hire	Hire Of Machinery & Operators - drainage clearing-Bruce St, fence removal Bulgarra Oval, repair fence KEC, Lyons club, Roebourne oval	6,160.00
02/09/2009	EFT4324	Skipper Truck Parts	Assorted Parts - Depot vehicle Repairs – air condenser fan, air filter, seat covers	1,553.48
02/09/2009	EFT4325	DTF - Shared Services (State Law Publisher)	Advertising Govt. Gazette	74.70
02/09/2009	EFT4326	Sigma Chemicals	RAC - Equipment repairs/replacement	90.80
02/09/2009	EFT4327	Sunny Sign Company Pty Ltd	Various Signs And Brackets - Town Maintenance	1,662.10
02/09/2009	EFT4328	Statewide Equipment Hire	32 Electric Scissor lift - 12/08/09 To 17/08/09	1,118.80
02/09/2009	EFT4329	Telford Industries	Accu Tab Si - (Blue-Pool) 25Kg - stock Depot	929.45
02/09/2009	EFT4330	Total Eden Watering Systems Pty Ltd	Retic Supplies - oval/garden/park mtce	7,039.27
02/09/2009	EFT4331	Tru-blue Torque Australia Pty Ltd	Machinery Hire - 01/07/09 To 02/07/09	1,408.00
02/09/2009	EFT4332	Westrac Equipment Pty Ltd	Repairs/parts for grader, dozer, cat (nuts, bolts, windscreen glass, coolant)	4,506.98
02/09/2009	EFT4333	Woolworths (WA) Ltd	Kiosk Stock - TTI, KEC & Cossack	8,983.80
02/09/2009	EFT4334	W.A. Scale Service	Annual Test/Reports On Skywest Counter Scales At Kta Airport	356.40
02/09/2009	EFT4335	West-sure Group	July '09 Security Services - Airport/TTI	2,904.00
02/09/2009	EFT4336	Wridgways (townsville)	Cossack Art Awards - Bubble Wrap For Artwork	412.50
09/09/2009	EFT4337	Australian Taxation Office	Payroll Deductions	119,174.40
09/09/2009	EFT4338	Child Support Agency	Payroll Deductions	826.16
03/09/2009	EFT4339	Glen Bonanno	C53-09/10 Conf Exp - G. Bonanno	280.85
03/09/2009	EFT4340	The Cove Caravan Park	Payroll Deductions	680.00
03/09/2009	EFT4341	Davis, Troy	C60-09/10 Conf Exp - T. Davis	447.05
03/09/2009	EFT4342	Dept Of Housing & Works	Payroll Deductions	250.00
03/09/2009	EFT4343	Dept Of Housing & Works	Payroll Deductions	760.00
03/09/2009	EFT4344	Dept Of Housing & Works	Payroll Deductions	514.60
03/09/2009	EFT4345	Fox, Chris	C61-09/10 Conf Exp - C. Fox	96.55
03/09/2009	EFT4346	Jones, Jon	C55-09/10 Conf Exp - J. Jones	395.60
03/09/2009	EFT4347	Tracy Kitching	Payroll Deductions	1,000.00
03/09/2009	EFT4348	Moulton, Allan	C56-09/10 Conf Exp - A. Moulton	395.60
04/09/2009	EFT4349	Komatsu Forklift Australia	Oil Seal And Freight	66.39
07/09/2009	EFT4350	Lewis, Benjamin Richard	Council Fees 09/10	10,400.00
07/09/2009	EFT4351	Cechner, Fay	Council Fees Jul- Oct 09/10	3,466.66
07/09/2009	EFT4352	Hipworth, David William	Council Fees 09/10	10,400.00
07/09/2009	EFT4353	Lally, John	Council Fees 09/10	10,400.00
07/09/2009	EFT4354	Lockwood, Nicole	Council Fees 09/10	10,400.00
07/09/2009	EFT4355	Snell, Bradley Allan	Council Fees Jul- Oct 09/10	25,799.99
07/09/2009	EFT4356	White-Hartig, Fiona	Council Fees Jul-Oct 09/10	3,466.66
07/09/2009	EFT4357	Wieland, Gary	Council Fees Jul-Oct 09/10	3,466.66

07/09/2009	EFT4358	Vertigan, Sharon	Council Fees Jul-Oct 09/10	3,466.66
08/09/2009	EFT4359	Geraldton Building Services & Cabinets	Labour And Materials: 20A Shadwick Drive - cyclone screens replaced/maintenance; KAC - disabled toilet repairs	16,776.44
08/09/2009	EFT4360	Gajic, Joel Lee Dieter	Reimburse Water Charges - Reticulation Fault	66.86
08/09/2009	EFT4361	Karratha & Districts Chamber Of Commerce	KDCCI Membership Renewal 09/10	350.00
08/09/2009	EFT4362	Karratha Visitors Centre	Souvenirs for TTI - kiosk merchandise	1,046.11
08/09/2009	EFT4363	Kot, Simon Andrew	Reimburse Lunch Expenses - Leisure & Learning Precinct Stakeholders	195.00
08/09/2009	EFT4364	Reliance Petroleum	BP 10 Ppm Diesel 15999.00L - Stock	19,182.80
08/09/2009	EFT4365	TNT Express	Freight & Cartage	439.55
08/09/2009	EFT4366	Department Of Environment & Conservation	Modifications To Works Approval - 7Mile Landfill	910.00
08/09/2009	EFT4367	Freehills Services Pty Ltd	Advice	3,015.76
08/09/2009	EFT4368	Groups Tasmania	J. Brown - Conference Accommodation	600.00
08/09/2009	EFT4369	A.B. LOVERIDGE	Souvenir Stickers - TTI	1,661.75
08/09/2009	EFT4370	Lynway Holdings Pty Ltd	Supply Coffee Beans/Milk Thermometers - TTI	255.00
08/09/2009	EFT4371	Lancaster, Alice	Practical Student Allowance - September 2009	400.00
08/09/2009	EFT4372	Pilbara News	Advertising - June /July 2009	11,383.17
08/09/2009	EFT4373	Orica Australia Pty Ltd	Chlorine Gas (920 Kg Drum)	2,021.80
08/09/2009	EFT4374	Ozolins, Giles	Practical Student Allowance - September 2009	400.00
08/09/2009	EFT4375	DTF - Shared Services (State Law Publisher)	Advertising Of Town Planning Scheme Amendments 8 & 12 In Govt Gazette	131.45
08/09/2009	EFT4376	Smith, Benjamin	Practical Student Allowance - September 2009	400.00
08/09/2009	EFT4377	Wormald Australia Pty Ltd	Monthly Equipment Service At KTHA Airport - April 09	371.26
08/09/2009	EFT4378	West Coast Synthetic Surfaces	Progress Claim 1 & 2 - Bulgarra Netball Courts KTA Airport: Auto Door repair, light install east apron, A/C repair - QANTAS lounge, X-Ray repair, urgent light repair - departing lounge. Parks: light repairs. Roebourne Buildings: A/C mtce, Community Centre - check, repair electrical conduit. Peg Creek Pavilion A/C mcte. 7B Leonard wy - painting, security screen repair. Wickham Library - repair front door. Bulgarra Oval - power pole repairs. Tambrey Oval - repair ladies toilet. SOR office - desk installation. M/well Pavilion A/C repair. Fenacng - power to toilets, replace power heads. KEC Replace ceiling tiles. Depot: Power upgrade, replace drink fountain, install office furniture in Exec. DAO & Tech Serv Mger Offices. Cossack Art Awards: Commission genset & portable power board in kitchen, carry out safety checks. 906 Walcott Wy: replace locks. Test & Tag all sites - June Auditing/inspection.	79,992.00
08/09/2009	EFT4379	Karratha Contracting Pty Ltd	Sept'09 Bodyump/Rpm Licence Fees - KEC	121,280.72
11/09/2009	EFT4380	Les Mills Aerobics Australia	Reimburse Relocation Expenses - 2nd Anniversary	537.22
11/09/2009	EFT4381	Marks, Timothy	Freight & Cartage	1,000.00
11/09/2009	EFT4382	TNT Express	Refund Travel Assistance	1,079.65
11/09/2009	EFT4383	Wright, Allan Steven	Security Checks For July ASIC'S	1,538.45
11/09/2009	EFT4384	Attorney-General's Department	Assetic Software Training - D.Hobson	352.00
11/09/2009	EFT4385	Assetic Australia Pty Ltd	Freight & Cartage	7,046.60
11/09/2009	EFT4386	Centurion Transport Co Pty Ltd	Hire - Cat Excavator, Roller, Water Cart	1,954.15
11/09/2009	EFT4387	Coates Hire Operations	Transportation Costs - Pacc : 1CMH389	59,164.49
11/09/2009	EFT4388	Custom Service Leasing Pty Ltd	Repairs to Shire Radio System - poor reception around KTHA, Wickham	613.85
11/09/2009	EFT4389	Comgroup Australia Pty Ltd		7,590.00

11/09/2009	EFT4390	Landgate	Valuations/Enquiries July/Aug	3,182.56
11/09/2009	EFT4391	Moxham Motors	Warranty Repairs As Per R75588	214.00
11/09/2009	EFT4392	Allmine W.A. Pty Ltd	Repairs to P955 & Materials (oil & air filters, mudflaps, signs)	2,966.65
11/09/2009	EFT4393	Downer Edi Works Pty Ltd	Concrete Paths - July works/Asphalt overlays- KEC carpark/Edge break repairs - Balmoral & Searipple Rds	75,344.47
11/09/2009	EFT4394	Beaurepaires	Tyre and wheel repairs - Depot	2,672.64
15/09/2009	EFT4395	LGIS Property	2nd Instalment - 09/10 Property Insurance	193,271.88
16/09/2009	EFT4396	British American Tobacco Australia Ltd	TTI - Tobacco stock - July-August	3,862.66
16/09/2009	EFT4397	Bullivants	Two Leg Lifting Sling - 7 Mile refuse site mtce	790.12
16/09/2009	EFT4398	Chandler Macleod	Labour Hire August- Waste, weighbridge, side lifter, litter control.	10,724.71
16/09/2009	EFT4399	Kimberley Structural	Floor Plan Change To Lot 3 Clarkson Way/365 Windgrass Dr	627.00
16/09/2009	EFT4400	Karratha Tavern	Liquor Stock - TTI - August/Sept	36,765.53
16/09/2009	EFT4401	Manpower Services (Aust) P/I	Labour Hire - Depot August - Admin Off./ Waste Dept.	2,062.21
16/09/2009	EFT4402	Philip Morris Limited	TTI - Tobacco Stock - August/Sept	1,827.35
16/09/2009	EFT4403	Parry's Merchants	Kiosk Stock August/Sept - TTI & KAC	8,969.90
16/09/2009	EFT4404	Pilbara Holiday Park	Rod Mitchell - 22.07.09-23.07.09 - Restaurant Meals	65.00
16/09/2009	EFT4405	Shell Company Of Australia	Fuel Usage 23/08/09 To 31/08/09	7,476.04
16/09/2009	EFT4406	Protector Alsofe	Employee uniforms; TTI, DEPOT, SOR OFFICE	2,811.49
16/09/2009	EFT4407	ADCORP AUSTRALIA LTD	Advertising for CEO	1,157.20
16/09/2009	EFT4408	Air Dynamics	Inspection And Report - Split A/C Systems	1,830.40
16/09/2009	EFT4409	BOC Limited	Container Service - 29/07/09 To 28/08/09	621.74
16/09/2009	EFT4410	Bunzl Ltd	Premium T/Roll And Kleenex Towel	1,237.12
16/09/2009	EFT4411	BC Lock & Key	Various Keys And Padlocks For Stock	1,867.56
16/09/2009	EFT4412	Wickham Service Station	Fuel Usage - Mid August 2009	243.63
16/09/2009	EFT4413	Coates Hire Operations	Hire - Cat Excavator, Roller, Water Cart - Balla Balla Rd & Town St mtce	17,217.97
16/09/2009	EFT4414	Code Solutions	Advised Energy Efficiency Report - housing purchases	132.00
16/09/2009	EFT4415	Chubb Fire Safety Ltd	Annual Service - Replacement Of Expired Or Used Extinguishers	4,966.61
16/09/2009	EFT4416	Handy Hands Pty Ltd	Weed Control, Tree And Shrub Pruning - August (ovals, gardens, verge, parks)	2,904.00
16/09/2009	EFT4417	Hallmark Editions	S.Kot-Attendance National Economic Devt. Conference	990.00
16/09/2009	EFT4418	Orica Australia Pty Ltd	Service Fee - 01/08/09 To 31/08/09	1,454.67
16/09/2009	EFT4419	Pilbara Tafe	August 2009 - Contribution Karratha Community Library/Staff Training	36,715.84
16/09/2009	EFT4420	Cemex Australia Pty. Ltd.	Concrete - 1.6M	651.60
16/09/2009	EFT4421	Roebourne Dingo Hire	Hire Of Machinery And Operators	1,980.00
16/09/2009	EFT4422	Skipper Truck Parts	Rear Fender - Lh	609.66
16/09/2009	EFT4423	Statewide Equipment Hire	10M Trailer Mount - 17/08/09 To 20/08/09	732.15
16/09/2009	EFT4424	Karratha Contracting Pty Ltd	KTA Airport: Auto Door repair, light install east apron, A/C repair - QANTAS lounge, X-Ray repair, urgent light repair - departing lounge. Parks: light repairs. Roebourne Buildings: A/C mtce, Community Centre - check, repair electrical conduit. Peg Creek Pavilion A/C mcte. 7B Leonard wy - painting, security screen repair. Wickham Library - repair front door. Bulgarra Oval - power pole repairs. Tambrey Oval - repair ladies toilet. SOR office - desk installation. M/well Pavilion A/C repair. Fenaclng - power to toilets, replace power heads. KEC Replace ceiling	66,727.66

			tiles. Depot: Power upgrade, replace drink fountain, install office furniture in Exec. DAO & Tech Serv Mger Offices. Cossack Art Awards: Commission genset & portable power board in kitchen, carry out safety checks. 906 Walcott Wy: replace locks. Test & Tag all sites - June Auditing/inspection.	
17/09/2009	EFT4425	Burleigh, Donald Frederick	Reimburse Phone Expense	82.11
17/09/2009	EFT4426	Bosch, Lauren	C22-09/10 L. Bosch Conf Exp	151.00
17/09/2009	EFT4427	Brown, Jennifer Moreen	C1-08/09 J. Brown Conf Exp	268.50
17/09/2009	EFT4428	The Cove Caravan Park	Payroll Deductions	680.00
17/09/2009	EFT4429	Dept Of Housing & Works	Payroll Deductions	250.00
17/09/2009	EFT4430	Dept Of Housing & Works	Payroll Deductions	760.00
17/09/2009	EFT4431	Dept Of Housing & Works	Payroll Deductions	514.60
17/09/2009	EFT4432	Kot, Simon Andrew	C12-09/10 S. Kot Conf Exp	374.30
17/09/2009	EFT4433	Kitching, Tracy	Payroll Deductions	1,000.00
17/09/2009	EFT4434	Lockwood, Nicole	C14-09/10 N. Lockwood Conf Exp	272.20
17/09/2009	EFT4435	O'dea, Peter	Cr01-09/10 P. O'Dea Conf Exp	253.55
17/09/2009	EFT4436	Reeves, Lynette Shirley	C03-09/10 L. Reeves Conf Exp	289.45
17/09/2009	EFT4437	Robbins, Ashley James	Cr01-09/10 A. Robbins Conf Exp	253.55
17/09/2009	EFT4438	Sharkey, Robert Brian	C20-09/10 B. Sharkey Conf Exp	217.30
17/09/2009	EFT4439	Snell, Bradley Allan	C09-09/10 B. Snell Conf Exp	96.55
17/09/2009	EFT4440	Watton, Peter	C23-09/10 P. Watton Conf Exp	374.30
17/09/2009	EFT4441	Vertigan, Sharon	C13-09/10 S. Vertigan Conf Exp	172.20
23/09/2009	EFT4442	Australian Taxation Office	Payroll Deductions	116,498.61
23/09/2009	EFT4443	Child Support Agency	Payroll Deductions	830.13
18/09/2009	EFT4444	Australian Taxation Office	August GST	89,737.00
			Lease 21.09.09-20.10.09 20E & 20F Kallama Rd, 1.10.09- 31.10.09 25 Marsh Wy, 26B Lewis Dr & Water usage 25 Marsh Wy 7.04.09-4.08.09	
18/09/2009	EFT4445	Karratha First National Real Estate		16,487.66
			Lease - 5B Bergin Way 01/10/09-31/10/09 & 5 Nelson Crt 23.09.09-22.10.09	
18/09/2009	EFT4446	Karratha City Real Estate		8,690.47
			Lease 28 Walkington Cir & 18 Bowerbird 01/10/09-31/10/09, Water usage 18 Bowerbird 22.04.09-17.08.09	
18/09/2009	EFT4447	Pilbara Real Estate		17,435.09
			Water usage: 1 Caddy Crt 1.07.09-30.07.09; Lease: 52 Desert Pea Blvd 27.09.09-26.10.09, 4 Flannebush Trn 2.10.09-1.11.09, 4 Petrel Cnr 10.09.09-9.10.09, 13 Gecko Cir 17.10.09-16.11.09, 1 Caddy Crt 1.10.09-31.10.09	
18/09/2009	EFT4448	Ray White Real Estate		35,449.10
18/09/2009	EFT4449	LJ Hooker Karratha	Lease 13 Nickol Road 01/10/09-31/10/09	5,200.00
18/09/2009	EFT4450	Baker's Temptation	TTI Stock - Bread/Rolls	1,599.75
18/09/2009	EFT4451	Drake Australia Pty Ltd	Temp Staff TTI - W/E 23.08.09 & 30.08.09	21,487.87
18/09/2009	EFT4452	Darren Redden	Reimbursement For Fuel P101	83.03
			Accommodation For Visitors - Cossack Arts Awards/ Ron Meechin 31.08.09-1.09.09	
18/09/2009	EFT4453	Karratha International Hotel		2,521.00
18/09/2009	EFT4454	Reliance Petroleum	Diesel	40,307.28
			Purchase 2 X Sea Containers For General Storage - Kta Airport	
18/09/2009	EFT4455	Just Containers		7,667.00
			Power Recovery - SBS TV 11.06.09-7.08.09 & JJJ 27.05.09-6.08.09 & JJJ lease 1.09.09-31.08.10	
18/09/2009	EFT4456	Broadcast Australia Pty Ltd		1,384.12
			June'09 Contribution - Karratha Community Library	
18/09/2009	EFT4457	Pilbara Tafe		35,070.84
18/09/2009	EFT4458	Pilbara Echo	Community Events Advertising 11.07.09	990.00
18/09/2009	EFT4459	Parks & Leisure Australia	Jenni Brown- PLA 2009 National Conference.	2,200.00
			Assorted Stock for TTI, Cossack & SOR Exec. Fridge	
18/09/2009	EFT4460	Woolworths (WA) Ltd		3,097.96

			Labour/Materials: Kerb repair Strickland units, Kerbing works Esplanade junction, Underboring for retic @ Teesdale Pl & Clarkson Wy, Supply & Lay asphalt @ Church St, Dampier (footpath), Repair/replace footpath @ junction of Balmoral & Galbraith Rds	110,867.12
18/09/2009	EFT4461	Downer Edi Works Pty Ltd	2009/10 Emergency Services Levy Qrt 1 Payment	219,805.80
18/09/2009	EFT4462	Fire And Emergency Services Authority	Refund Overpaid Amount For Claim 17128- Revised Claim	171.20
24/09/2009	EFT4463	LGIS Workcare	Exhaust, pipe, valves, clamps for P906	806.42
25/09/2009	EFT4464	Skipper Truck Parts	Repairs to KTHA Airport EWI System & reset fire alarm KTA airport	1,498.86
25/09/2009	EFT4465	Wormald Australia Pty Ltd	Refund Of Bond And Relocation Expenses	434.11
29/09/2009	EFT4466	Cunningham, Melanie Joy	Refund Of Bond And Relocation Expenses	518.93
29/09/2009	EFT4467	Nash, Megan	Refund Performance Guarantee For Planning Approval PA2043 -Lot 502 Woodswallow Bend, Nickol West; PA2042 Lot 505 Ridge Elbow Nickol, Plus Interest	75,935.14
29/09/2009	EFT4468	Rapley Wilkinson Property Pty Ltd	Refund Bond Less Utilities	90.48
29/09/2009	EFT4469	Tony Dodd	Repairs-Airport/TTI,Housing,Depot,Pavilions, KAC	15,120.82
29/09/2009	EFT4470	Karratha Contracting Pty Ltd	Interest free loan - Oval Project	244,200.00
01/10/2009	EFT4471	St Lukes	Construction of Shire Housing - Progress Claim 2	679,265.03
02/10/2009	EFT4472	Colin Wilkinson Developments Pty Ltd	KTHA Airport - 2 X Pair Of Binoculars	529.80
01/09/2009	71488	Karratha Adventure Sports Pty Ltd	Car Hire - Simon Kot - 5.08.09-6.08.09- Council Meetings In Perth	177.74
01/09/2009	71489	Avis Australia	Simon Kot- Accommodation - Council Meetings - Perth 4-5/08/09	510.00
01/09/2009	71490	Duxton Hotel Perth	Accommodation 9, 10 & 11 August 2009 (Jo Lee)	1,248.00
01/09/2009	71491	Esplanade Hotel Fremantle	Ultralube & Gear - Workshop Cleaning/Mtce Katrina Camplin - Accommodation 16.08.09- 19.08.09	5,125.94
01/09/2009	71492	Hathaway's Lubricants	Supply Of Semi Water Cart 21/07/09 To 29/07/09 - Cleaverville Road	13,763.75
01/09/2009	71493	Mantra On Murray	Accommodation - Bob Sharkey - 16.08.09	169.00
01/09/2009	71494	Norwest Sand & Gravel Pty Ltd	Equipment Hire - Cossack Art Awards & KEC Youth Week Programmes	4,537.50
01/09/2009	71495	Rydges - Perth	Membership Renewal 2009-2010	200.00
01/09/2009	71496	United Amusements	Winner People'S Choice Cossack Art Awards 2009 #12 - The Eye	500.00
01/09/2009	71497	Australia Day Council Of WA (INC)	KAC & RAC - materials for repairs/maintenance	290.84
01/09/2009	71498	Bannatee, Warayute	Ordinary Membership Renewal 2009/2010	100.00
01/09/2009	71499	Chadson Engineering Pty Ltd	Accommodation - Ruth Durack - Director Of Urban Design Centre Wa - 12.08.09	314.00
01/09/2009	71500	Cemeteries & Crematoria Assoc. Of WA	Mapinfo - 5 User Licence & 12 Months Software Maintenance	3,324.75
01/09/2009	71501	Comfort Inn And Suites Karratha	Catering - Airport Safety Exercise 24.08.09	402.50
01/09/2009	71502	Digital Mapping Solutions	Protective Fire Equipment - V.B.F.B	1,652.14
01/09/2009	71503	Eagle Boys Pizza	Repair 2 X Regulators - RAC	570.11
01/09/2009	71504	Fire And Safety WA	Vehicle parts for repairs to P953 - mudguards, brake, springs, equaliser pin, roller, retainer	2,031.82
01/09/2009	71505	Hydramet	3 X Health Risk Assessments 24.07.09	1,039.50
01/09/2009	71506	Howard Porter	Healthy Dog Day 9.08.09 - Medication/Professional Time	2,993.80
01/09/2009	71507	Health On The Move	March, April & May 2009 - Reimburse Utilities Bowling Green And Golf Course	6,317.43
01/09/2009	71508	Karratha Veterinary Hospital		
01/09/2009	71509	Karratha Country Club Inc		

01/09/2009	71510	Karratha Shooting Supplies	Ranger Services - Ammunition	27.00
01/09/2009	71511	Local Health Authorities Analytical, Com	Analytical Services 2009/2010	3,727.35
01/09/2009	71512	L.E. Roberts Drafting & Design	AI Mono Scan - Millars Well Day Care	200.00
01/09/2009	71513	McLeods & Co Barristers And Solicitors	Advice	14,455.10
01/09/2009	71514	Lo-go Appointments	Temp. Building Mngr W/E 1.08.09	3,049.20
01/09/2009	71515	Mettler Toledo Limited	Annual Verification Of Weighbridge- 7 Mile	2,189.29
01/09/2009	71516	Pilbara Aboriginal Church	Refund Bond For Roebourne Oval Hire	200.00
01/09/2009	71517	Rawlinsons Publishing	2009 Australian Construction Handbook	360.00
01/09/2009	71518	Scarboro Painting Services Pty Ltd	Painting At Shire Offices As Per Quote	3,300.00
			Wickham/Roebourne Lib June 09	
			Subscription, Wickham Library July	
01/09/2009	71519	Wickham Newsagency	Subscription	174.20
			Xtra Low Sulfur Diesel 32,004 Litres - Depot	
			stock	40,944.07
02/09/2009	71520	Link Energy Pty Ltd	Petty Cash Recoup PE.01/09/09	1,222.10
02/09/2009	71521	Shire Of Roebourne	Pump - Prowatch - Waste Water Plants - 2	
			Gap Ridge/1 Bulgarra	1,606.00
02/09/2009	71522	Chemsearch Australia	June Collection less Commission	1,641.50
02/09/2009	71523	Builders Registration Board of WA	1 Plaque For KTHA Airport Upgrade	370.00
02/09/2009	71524	Keyspot Services	Service/Repairs - Automotive Equipment -	
			Depot	3,147.85
02/09/2009	71525	Karratha Automotive & Truck	Various Lamps, Valve And Wrench	1,352.18
02/09/2009	71526	Major Motors Pty Ltd	Klin-Up 360 Biaquatic 20L	858.00
02/09/2009	71527	Nuturf Australia	Throttle Servo Motor Assembly And Freight	7,199.50
02/09/2009	71528	Roller Parts Australia	Belts, Bolts, seals, bearings	
			Repairs/Maintenance P245, P240, P890 &	
			P953	1,299.25
02/09/2009	71529	Statewide Bearings	KAC Maintenance - 20Kg Chlorine Granules, 7	
			Mile - Kettle	347.95
02/09/2009	71530	K Mart Karratha	Souvenirs - Cossack	887.15
02/09/2009	71531	Sonic Products	Urb 125Mv Hpf Lamp	241.78
02/09/2009	71532	Sylvania Lighting Australasia Pty Ltd	Donation For Attendance At The Cossack Art	
			Awards Community Day	330.00
02/09/2009	71533	St. John Ambulance, Wickham	150Mm Gib Multi Gibolts	406.36
02/09/2009	71534	Tradelink Plumbing Supplies	Medical Report - Standard	110.00
02/09/2009	71535	Tandara Medical Centre	Fasteners, Terminals And Washers	351.52
02/09/2009	71536	Wurth Australia Pty Ltd	Templates For Community Centre Leases	
			30.06.09-23.07.09	1,787.50
02/09/2009	71537	Woodhouse Legal Solicitors & Legal Consu	Payroll Deductions	8,182.65
03/09/2009	71538	Shire Of Roebourne	Council Fees 09/10	10,400.00
07/09/2009	71539	Garry Bailey	Council Fees Jul-Oct 09/10	8,466.66
07/09/2009	71540	Rothe, Desmond Arthur	Basic Office Furniture - Depot Admin.	2,506.00
08/09/2009	71541	Mc Lernons Supply & Demand	Water 16/12/08-16/04/08 11B Swetman	
			Way	764.85
08/09/2009	71542	North West Realty	Repair Damages To Telstra Pit - Hill Rd	
			Dampier	2,879.43
08/09/2009	71543	Telstra	Function - Cossack Art Awards : 400 People	7,521.03
08/09/2009	71544	Ess Bay Village	Recoveries- Lost/Damaged Books - Wickham	
			Lib June 2009	77.00
08/09/2009	71545	Dept. Of Treasury & Finance - State Library	Kiosk Supplies : Honey - Tti	140.00
08/09/2009	71546	Pilbara Mesquite	Infringement Notice #H2215765 - Failure To	
			Secure Load	400.00
09/09/2009	71548	Department of Attorney General	Superannuation Contributions	500.72
09/09/2009	71549	Australian Super	Superannuation Contributions	119.40
09/09/2009	71550	ASSET SUPER	Superannuation Contributions	500.72
09/09/2009	71551	Colonial First State Firstchoice Super	Superannuation Contributions	525.17
09/09/2009	71552	Cbus	Superannuation Contributions	127,024.00
09/09/2009	71554	WA Local Govt Superannuation Plan	Payroll Deductions	340.20
09/09/2009	71555	Australian Services Union	Superannuation Contributions	1,476.11
09/09/2009	71556	Amp Life Limited		

09/09/2009	71557	AXA Australia	Superannuation Contributions	500.72
09/09/2009	71558	Bt Super For Life	Superannuation Contributions	252.16
09/09/2009	71559	Catholic Super & Retirement Fund	Superannuation Contributions	174.82
09/09/2009	71560	H.E.S.T. Australia Ltd	Superannuation Contributions	584.33
09/09/2009	71561	Health Super	Superannuation Contributions	533.39
09/09/2009	71562	ING LIFE LIMITED	Superannuation Contributions	107.88
09/09/2009	71563	LG SUPER	Superannuation Contributions	516.57
09/09/2009	71564	Lgrceu	Payroll Deductions	82.00
09/09/2009	71565	Mtaa Superannuation Fund	Superannuation Contributions	1,464.96
09/09/2009	71566	MLC NOMINEES PTY LTD	Superannuation Contributions	57.20
09/09/2009	71567	Rest Superannuation	Superannuation Contributions	1,635.45
09/09/2009	71568	Superwrap Personal Super Plan	Superannuation Contributions	512.68
09/09/2009	71569	Westscheme	Superannuation Contributions	1,466.62
09/09/2009	71570	Shire Of Roebourne	Atm Cash Replenishment	74,000.00
10/09/2009	71572	James Office	Refund Barking Collar & Fee. Not Operational.	113.00
11/09/2009	71573	Australia Post	August 2009 Postage	1,079.66
11/09/2009	71574	Thrifty Car Rental	Vehicle Hire - J.Griffiths 05/08/09-19/08/08	1,533.23
11/09/2009	71575	Horizon Power	Charges - housing, parks, ovals, shire buildings	11,902.31
11/09/2009	71576	Water Corporation	Charges - housing, parks, ovals, shire facilities/buildings	18,585.45
11/09/2009	71577	Irrigation Association Of Australia	Annual Membership Subscription For 2009/2010	550.00
11/09/2009	71578	Diane Jackman	Sale Of Cossack Art Awards #117 - Little Girl Dreaming	688.75
11/09/2009	71579	Eaton Building	cancelled cheque	0.00
11/09/2009	71580	Applied Education	A. Ochman - Payroll & Office Tax Procedures Training	249.00
11/09/2009	71581	Eaton Building	Refund Of Kerb Deposit/Bond Plus Interest Earned	9,100.00
15/09/2009	71582	Department Of Racing, Gaming & Liquor	Application Additional Duty Manager - TTI	75.00
15/09/2009	71583	Department of Attorney General	Penalty Fees - Refer Chq#71548	69.20
16/09/2009	71584	Alpha First Aid Supplies Pty Ltd	Medical Supplies	91.03
16/09/2009	71585	Anne Lake Consultancy	Advisory Fees For July-Sept 2009	3,448.50
16/09/2009	71586	Avis Australia	Vehicle Hire - Depot/Community Development	2,624.90
16/09/2009	71587	Barmah Hats	Staff uniform stock -Depot	247.50
16/09/2009	71588	Choice	Roebourne Library - Annual Subscription - Choice 09/10	132.00
16/09/2009	71589	Fibreglass Creations	Depot Cleaning/Maintenance - BA Test/Refills	110.00
16/09/2009	71590	Hathaway's Lubricants	Depot Stock for Repairs/maintenance - Morplex 2 HV, Renolin B 68	2,742.66
16/09/2009	71591	Lil's Retravision Karratha	1Hr Battery Charger	68.00
16/09/2009	71592	BP Roebourne	Fuel Usage - End Of August 09	500.69
16/09/2009	71593	Brady, Lindsay	Refund Plan Printing Fee	30.00
16/09/2009	71594	Shannon Bamford	Refund Withdrawn Building Licence 09/172 - Approval Refused	85.00
16/09/2009	71595	Coca-cola Amatil (holdings) Ltd	Drink Stock - TTI, KEC, KAC, RAC	14,504.69
16/09/2009	71596	CD's Confectionery Wholesalers	KEC- Kiosk Stock - confectionery	392.65
16/09/2009	71597	Chadson Engineering Pty Ltd	Assorted Stock - Chlorine Tablets, Test Tubes,Tablets - Depot	644.49
16/09/2009	71598	Dolphins	Catering - 5.08.09 - Executive Function	290.00
16/09/2009	71599	Greenline AG Pty Ltd	Roller And Rod	143.75
16/09/2009	71600	Koori Mail	2009/2010 - Renew Subscription	75.00
16/09/2009	71601	OPUS International Consultants Ltd	Dampier Highway And Balmoral Road - Speed Limit Review	3,410.00
16/09/2009	71602	Triangle Filtration	KTA Golf Course/Bowling Green - Screen pullers, spanners, filter bearings	1,900.80
16/09/2009	71603	Tahi Tahi, Paul	Reimburse Junior Sporting Group Tokens	331.35
16/09/2009	71604	Wickham Newsagency	Papers/Mags - Roebourne Library April & July	49.70

			2009	
16/09/2009	71605	Wrest Point	Accommodation - 25/08/09 To 28/08/09	684.00
16/09/2009	71606	Wickham Early Learning Centre	Reimburse Art & Craft Materials - Cossack Community Day	600.00
17/09/2009	71607	Rothe, Desmond Arthur	C15-09/10 D. Rothe Conf Exp	172.20
17/09/2009	71608	Shire Of Roebourne	Payroll Deductions	14,205.39
			Lease : 19 Leonard Wy & 11B Swetman Wy 1.10.09-31.10.09 & 15 Gecko Circle 23/09/09-22/10/09	17,420.40
18/09/2009	71609	North West Realty	Renew Annual Jetty Licence-Public Boat Ramp Dampier 01/08/09-01/08/10	64.00
18/09/2009	71610	Department of Transport	Accommodation - Troy Davis - 04/09/09 To 05/09/09	177.00
18/09/2009	71611	Mantra On Murray	Petty Cash Recoup - W.E. 18/09/09	1,085.10
18/09/2009	71612	Shire Of Roebourne	01/09/09-30/09/09 ISDN Line Administration Office	13,979.97
18/09/2009	71613	Telstra	KTA SES SMS Service Charges 26.08.09-25.09.09	198.00
18/09/2009	71614	3 Hutchison Telecommunications	Charges - Street lights, Parks, Housing, Tip office, Admin Office, KEC, Effluent, Gap Ridge, JJ	97,143.28
18/09/2009	71615	Horizon Power	Charges - Housing, Roe Lib, Parks, Gardens, RAC, Wick. Cemetery, Admin office, Depot, Toilets, Airport, KAC, ovals	50,126.55
18/09/2009	71616	Water Corporation		
		Royal Agric. Society of NSW T/as,		
18/09/2009	71617	Australian Animal Registry	Microchip Registration - 41 Animals	369.00
18/09/2009	71618	Karratha Dampier Ladies Darts	Sp/01/Feb/2009 Sports Funding Grant	450.00
18/09/2009	71619	Lo-go Appointments	Temp. Building Mgr. August	9,757.44
18/09/2009	71620	Medi-Collect	Ea Bracket 1.4L Steel Lockable	607.20
22/09/2009	71621	Shire Of Roebourne	Atm Cash Replenishment	74,000.00
22/09/2009	71622	Johnston, Melanie & Clint	Refund Bond & Interest -Lot 216 Allen Court	9,108.64
22/09/2009	71623	Smith, Eric	Refund Bond & Interest - Lot 217 Allen Court Refund Inv#51911 Paid And Later Credited (C/Note 91)	11,955.09
24/09/2009	71624	Children's Book Council Of Australia		2,816.00
		Best Western Karratha Central	Accommodation - Jenny Thomas/Mark Casserly 29.09.09-2.10.09	1,770.00
24/09/2009	71625	Apartments		
24/09/2009	71626	Shire Of Roebourne	09/10 Rates Ses Kta - Rubbish	202.93
24/09/2009	71627	Astron Environment Services	Reimburse Overpaid Parking Fine	10.00
24/09/2009	71628	Department Health WA	09/10 Tobacco Licence Renewal	170.00
24/09/2009	71629	Ngarluma Aboriginal Corporation	Aunty Pansy Wtc Performance At Cossack Art Awards 17-18.07.09	1,100.00
24/09/2009	71630	Rogerson, Kim Lenton	Reimburse Duplicate Charge For Cossack Art Award 2009 Entry 16.06.09 & 17.06.09	22.00
			Bond For Damages To Sprinklers & Attachments At Tambrey Oval - Moscow Circus	800.00
25/09/2009	71632	Shire Of Roebourne	Refund Bond For Planning Approval 1817D Of \$200,000.00 Plus Interest	213,070.06
25/09/2009	71633	Aspen Funds Management Ltd	Refund Bond For Dog Collar Hire 14.08.09-14.09.09	50.00
25/09/2009	71634	Ferguson, Edana	Refund Bond For Hire Of Roebourne Community Hall 31.07.09	100.00
25/09/2009	71635	Jajee-Warda Aboriginal Corporation	Refund Balance Of Bond For Tambrey Oval Hire 24-30.08.09	700.00
25/09/2009	71636	Michael Edgley's Moscow Circus	Refund Bond For Roebourne Community Hall 14-15.09.09	100.00
25/09/2009	71637	Ngarluma Aboriginal Corporation	Reimbursement Of Paid Parking Infringement P3119 - Withdrawn	45.00
30/09/2009	71638	Whittome, Scott		
			Total September Creditor Payments:	4,559,383.62

02/09/2009	D/D	Shire of Roebourne	Payroll W/E 02.09.2009	347,039.36
02/09/2009	D/D	Shire of Roebourne	Termination Pay	2,940.83
16/09/2009	D/D	Shire of Roebourne	Payroll W/E 16.09.2009	344,746.59
16/09/2009	D/D	Shire of Roebourne	Termination Pay	2,316.18
16/09/2009	D/D	Shire of Roebourne	Termination Pay	6,062.69
16/09/2009	D/D	Shire of Roebourne	Termination Pay	3,773.70
16/09/2009	D/D	Shire of Roebourne	Termination Pay	2,025.17
			Total September Payroll Payments:	<u>708,904.52</u>
			Total Payments for September:	<u><u>5,268,288.14</u></u>

9.2.2 Financial Statement For Period Ending 31 August 2009

File No:	OCT 09
Responsible Officer:	Executive Manager Corporate Services
Author Name:	Manager Financial Services
Disclosure of Interest:	Nil

REPORT PURPOSE

To provide Council with a summary of the financial position as at the specified period, noting that the final figures for 2008/09 are subject to auditor's confirmation.

Background

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

In accordance with the regulations, a report must be compiled on variances greater than the materiality threshold adopted by Council (10% or \$10,000).

With this report being composed at programme level, only a general comment can be made regarding the variances.

The Act states that a statement of financial activity, and accompanying documents, are to be;

- 1) presented to the Council;
 - (a) at the next ordinary meeting of council following the end of the month to which the statement relates; or
 - (b) if the statement is not prepared in time to present it to the meeting referred to in (a) above, to the next meeting of Council after that meeting; and
- 2) recorded in the minutes of the meeting at which it is presented.

Options

1. Receive the report
2. Receive the report with recommended amendment

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

As per section 34 of the Local Government (Financial Management) Regulations 1996.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

RECOMMENDATION

That the Financial reports for the period ending 31 August 2009 be received.

Shire Of Roebourne
Statement Of Financial Activity
for the period 1 July 2009 to 31 August 2009

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
Rate Setting Statement						
Operating						
Revenues (Sources)						
General Purpose Funding (excluding Rates)	5,309,174	5,309,174	863,635	169,713	-80.35%	693,922
Governance	122,549	122,549	24,567	1,801	-92.67%	22,766
Law, Order And Public Safety	186,862	186,862	29,821	12,717	-57.35%	17,104
Health	45,166	45,166	4,847	5,155	-	-
Education and Welfare	1,088,849	1,088,849	9,817	10,817	10.18%	-
Housing	2,032,719	2,032,719	1,566,114	1,593,853	-	-27,739
Community Amenities	6,129,415	6,129,415	2,010,014	923,712	-54.04%	1,086,302
Recreation And Culture	4,930,912	4,943,427	396,835	253,451	-36.13%	143,384
Transport	17,433,254	17,433,254	2,550,232	2,025,342	-20.58%	524,890
Economic Services	2,089,430	2,089,430	170,194	273,217	60.53%	-103,023
Other Property And Services	97,281	97,381	4,500	447	-90.06%	-
	39,465,611	39,478,226	7,630,576	5,270,225	-30.93%	2,360,351
Expenses (Applications)						
General Purpose Funding	(456,541)	(456,541)	(80,214)	(3,830)	-95.23%	-76,384
Governance	(2,077,967)	(2,077,967)	(837,292)	(1,097,627)	31.09%	260,335
Law, Order And Public Safety	(1,339,206)	(1,339,206)	(304,287)	(63,686)	-79.07%	-240,601
Health	(1,118,373)	(1,118,373)	(210,199)	(84,956)	-59.58%	-125,243
Education and Welfare	(320,859)	(320,859)	(138,414)	(6,194)	-95.52%	-132,220
Housing	(713,893)	(713,893)	(291,385)	(397,192)	36.31%	105,807
Community Amenities	(6,776,815)	(6,776,815)	(1,414,545)	(558,903)	-60.49%	-855,642
Recreation And Culture	(13,059,034)	(13,190,407)	(3,387,135)	(1,320,083)	-61.03%	-2,067,052
Transport	(14,144,581)	(14,147,626)	(6,591,137)	(629,069)	-90.46%	-5,962,068
Economic Services	(1,180,276)	(1,144,867)	(219,307)	(171,667)	-21.72%	-47,640
Other Property And Services	570,748	570,748	(206,243)	20,237	-109.81%	-226,480
	(40,616,797)	(40,715,806)	(13,680,158)	(4,312,970)	-68.47%	-9,367,188
Capital						
Revenue						
Proceeds From Disposal Of Assets	2,395,200	2,395,100	0	0	-	-
Tsf From Aerodrome Reserve	3,614,325	3,614,325	0	0	-	-
Tsf From Airconditioning Reserve	117,833	117,833	0	0	-	-
Tsf From Walkington Theatre Res	160,259	160,259	0	0	-	-
Tsf From Plant Replacement Reserve	0	0	0	0	-	-
Tsf From Dampier Drainage Reserve	1,506,500	1,506,500	0	0	-	-
Tsf From Infrastructure Reserve	0	0	0	0	-	-
Tsf From Waste Management Res	4,358,050	4,358,050	0	0	-	-
Tsf From Housing Reserve	2,637,008	2,637,008	0	0	-	-
Tsf From Parks, Ovals & Rec Facilities	5,647,446	5,647,446	0	0	-	-
Tsf From Information Technology Res	0	0	0	0	-	-
New Loans Raised	0	0	0	0	-	-
Repayments Of Self Supporting Loans	11,206	11,206	1,521	5,814	282.25%	-
Repayments Of Interest Free Loans To Local Groups	135,536	135,536	1,256	(3,063)	-343.90%	-
	20,692,636	20,692,536	2,777	2,751	-	-

Shire Of Roebourne

Statement Of Financial Activity (con't)

for the period 1 July 2009 to 31 August 2009

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
Expenses						
Purchase Of Assets - Land	0	(5,000)	(417)	210	-150.40%	-
Purchase of Assets - Artwork	(10,000)	(10,000)	0	0	-	-
Purchase Of Assets - Buildings	(14,669,920)	(14,669,920)	(210,090)	(329,030)	56.61%	118,940
Purchase Of Assets - Equipment	(460,950)	(460,950)	(24,634)	(620)	-97.48%	-24,014
Purchase Of Assets - Furniture & Equip	(593,150)	(593,150)	(99,000)	(6,095)	-93.84%	-92,905
Purchase Of Assets - Plant	(5,603,500)	(5,603,500)	(27,500)	0	-100.00%	-27,500
Purchase Of Assets - Infrastructure	(14,902,014)	(14,902,014)	(1,387,561)	(209,231)	-84.92%	-1,178,330
Loan Principal Repayments	(1,728,120)	(1,728,120)	(442,765)	(442,735)	-	-
Tsf To Aerodrome Reserve	(576,230)	(576,230)	0	0	-	-
Tsf To Airconditioning Reserve	(5,303)	(5,303)	0	0	-	-
Tsf To Dampier Drainage Reserve	(1,435)	(1,435)	0	0	-	-
Tsf To Plant Replacement Reserve	(880,816)	(880,816)	0	0	-	-
Tsf To Walkington Theatre Reserve	(185)	(185)	0	0	-	-
Tsf To Workers Compensation Reserve	(257,117)	(257,117)	0	0	-	-
Tsf To Infrastructure Reserve	(4,357,488)	(4,357,488)	0	0	-	-
Tsf To Waste Management Reserve	(364,679)	(364,679)	0	0	-	-
Tsf To Housing Reserve	(254,135)	(254,135)	0	0	-	-
Tsf To Parks, Ovals & Rec Facilities	(302)	(302)	0	0	-	-
Tsf To Aged Persons Home Reserve	(13,321)	(13,321)	0	0	-	-
Tsf To Information Technology	0	0	0	0	-	-
Tsf To Junior Sport Reserve	(2,686)	(2,686)	0	0	-	-
Tsf To Public Open Space Reserve	(23,819)	(23,819)	0	0	-	-
Tsf To Mosquito Control Reserve	(572)	(572)	0	0	-	-
Tsf To History & Cultural Publications Reserve	(2,131)	(2,131)	0	0	-	-
Tsf To Medical Services Assistance Package Reserve	(10,319)	(10,319)	0	0	-	-
Interest Free Loan Principal	(222,000)	(222,000)	222,000	0	-100.00%	222,000
Income Set Aside As Restricted Funds	(741,000)	(741,000)	0	0	-	-
	(45,681,192)	(45,686,192)	(1,969,967)	(987,501)	-49.87%	-982,466
Adjustment For Non Cash Items						
Depreciation	6,648,955	6,648,955	554,080	0		
Amounts Set Aside To Provisions	392,491	392,491	32,708	0		
Accrued Loan Interest	(22,127)	(22,127)	(1,844)	0		
(Profit) / Loss On Disposal Of Assets	(293,106)	(293,106)	(24,426)	0		
	6,726,213	6,726,213	560,518	0		
Surplus Brought Forward 1 July	3,473,372	3,473,372	3,473,372	3,473,372		
Amount Raised From Rates	16,090,709	16,090,709	0	0	-	-
Surplus / (Deficit)	150,552	59,058	(3,982,882)	3,445,876		

This statement is to be read in conjunction with the accompanying notes.

Operating revenue is under the year to date budget by \$2,360,351 which represents a variance of 30.93%.

Operating Expenditure is under the year to date budget by \$9,367,188 which represents a variance of 68.47%.

From an end of year position Council has received 13.35% of its annual amended budgeted revenue. In relation to expenditure, Council has expended 10.59% of its annual amended budgeted expenditure.

In accordance with the materiality threshold adopted by Council for the reporting of variances by programme in the Statement of Financial Activity, the following comments are made to provide an explanation of the above variances.

General Purpose Funding

Revenue

Revenue down 80.35% (\$693,922) due to advanced payment of one quarter of 2009/2010 General Purpose Funding (\$456,462) and Local Road Funding (\$132,854) being received in 2008/09 and unbudgeted ex-gratia contribution to capital works received (\$62,500)

Expenditure

Expenditure is showing a variance down 95.23% (\$76,384) which is due to Administration Expense costs being under expended.

Governance

Revenue

Revenue is down 92.67% (\$22,766) which is due primarily to WALGA advertising rebate being received later than anticipated (received October).

Expenditure

Expenditure is up 31.09% (\$260,335) which is primarily due to under allocation of Administration costs to date.

Law, Order and Public Safety

Revenue

Revenue is up by 6.35% (\$308) which is under the threshold to report.

Expenditure

Expenditure is down 79.07% (\$240,601) which is due to late commencement of cyclone preparation (\$64,848), under allocation of administration costs (\$51,730) and depreciation not yet applied (\$118,038)

Health

Revenue

Revenue is down 37.39% (\$7,566) which is due to sale of assets not proceeding.

Expenditure

Expenditure is down 59.58% (\$125,243) which is due to lower than expected Employment Costs for Environmental Health Department and MSIS (\$41,575), under allocation of Administration costs (\$20,692).

Education and Welfare

Revenue

Revenue is showing a variance of up 10.18% (\$1,000) due to receipt of an unbudgeted grant "Stay On Your Feet".

Expenditure

Expenditure is showing a variance of down 95.52% (\$132,220) which is due to:

- 1) \$74,684 down on Depreciation allocation
- 2) \$31,492 down on Millars Well Daycare Building
- 3) \$10,346 down on administration allocation
- 4) \$6,019 down on Aged Persons Homes contribution

Housing*Revenue*

Revenue is showing a variance up of 1.77% (\$27,739) which is due to extra Royalties for Regions received.

Expenditure

Expenditure is up 36.31% (\$105,807) which is mainly due to costs not having been allocated to functional areas.

Community Amenities*Revenue*

Revenue has a variance down of 54.04% (\$1,086,302) mainly due to rubbish charges not yet raised (raised in September).

Expenditure

Expenditure is showing a variance down of 60.49% (\$855,642). The main variances are as follows:

- 1) \$302,947 Depreciation not yet allocated
- 2) \$134,498 down on Administration allocation
- 3) \$126,106 down on Refuse Site-7 Mile
- 4) \$53,368 down on Domestic Refuse Collection
- 5) \$47,643 down on Litter Control
- 6) \$41,350 down on Drainage Maintenance
- 7) \$41,028 down on Loss on Sale-Assets not yet replaced
- 8) \$24,167 down on Employment Costs – Town Planning
- 9) \$19,461 down on Wickham Transfer Station

Recreation and Culture*Revenue*

Revenue has a variance down of 36.13% (\$143,384). The variance is due to Govt Grant for Roebourne Hall not yet received.

Expenditure

Expenditure has a variance of down 61.03% (\$2,067,052). The main variances are as follows:

- 1) \$838,052 Depreciation not yet allocated
- 2) \$237,958 down on administration allocations
- 3) \$136,177 down on Employment Costs
- 4) \$122,884 down on Oval Maintenance
- 5) \$111,652 down on Parks & Gardens Maintenance
- 6) \$95,591 down on Building Maintenance (KAC, RAC, KEC)
- 7) \$57,295 down on Effluent Tank Maintenance
- 8) \$45,456 unspent Grant funds not yet refunded
- 9) \$45,358 down on Cossack Art Awards
- 10) \$42,465 down on Provision for Leave
- 11) \$30,711 down on Karratha Library Contribution

- 12) \$28,750 down on KEC programmes
- 13) \$26,225 down on Karratha Golf Course/Bowling Green Facility
- 14) \$22,371 down on Loss on Sale-Assets not yet replaced
- 15) \$20,492 down on Cossack Operations
- 16) \$19,687 down on Open Space/Drain Reserve Maintenance
- 17) \$18,222 down on Boat Ramp Maintenance

Transport

Revenue

Revenue shows a variance of down 20.58% (\$524,890). The main variances are as follows:

- 1) \$664,809 down on Karratha Airport income (including leases)
- 2) \$140,521 up on Tien Tsin Inne income

Expenditure

Expenditure has a variance of down 90.46% (\$5,962,068). The main variances are as follows:

- 1) \$4,709,386 down Depreciation not yet applied
- 2) \$248,797 down on Karratha Terminal Building costs
- 3) \$172,865 down on Loan Interest (due to accrual to 08/09)
- 4) \$148,952 down on Asphalt Overlays
- 5) \$93,112 down on administration allocation
- 6) \$84,177 down on Tien Tsin Inne Bar Expenses (stock costs not yet allocated)
- 7) \$73,678 down on Town Street Maintenance
- 8) \$44,148 down on Footpath Maintenance
- 9) \$42,996 down on Street Cleaning Maintenance
- 10) \$33,654 down on Employment Costs – Airport
- 11) \$33,470 down on Street Lights-Electricity
- 12) \$29,584 down on Airside Maintenance
- 13) \$25,442 down on Pastoral Access Road Maintenance

Economic Services

Revenue

Revenue has a variance of up 60.53% (\$103,023). The variance is due to Illegal Building Inspection fees increased income (\$141,370) and decreased Building Licence Fees (-\$37,798)

Expenditure

Expenditure has a variance of down 21.72% (\$47,640) which is mainly due to:

- 1) \$20,136 down on Employment Costs-Building Control
- 2) \$20,692 administration costs not yet allocated
- 3) \$10,309 down on FeNaClng contribution

Other Property and Services

Revenue

Revenue has a variance down of 90.06% (\$4,053). The main variances are as follows:

- 1) \$2,000 Wickham Building Lease Fees (ex Infant Health Clinic)
- 2) \$1,724 down on Reimbursement income

Expenditure

Expenditure has a variance of down 109.81% (\$226,480). This is mainly due to lower than expected Employment Costs

Capital

Revenue

Capital Revenue shows a variance down of 0.95% (\$26) which is below the threshold to report.

Expenditure

Capital expenditure shows a variance of down 49.87% (\$982,466). This is mainly due to expense being down in the following infrastructure project areas:

- 1) \$562,999 Beaches
- 2) \$334,040 Footpaths
- 3) \$102,343 Roads
- 4) \$50,079 Ovals & Hardcourts
- 5) \$50,000 Landfill
- 6) \$28,363 Town Beautification

Rates

Variance shown is 0% (\$0) – rates income budgeted for in September.

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 31 August 2009

Note 1. Net Current Assets

	Note	Year To Date Actual \$	Brought Forward 1 July \$
Current Assets			
Cash and Cash Equivalents - Unrestricted	1	24,337,930	1,468,311
Cash and Cash Equivalents - Restricted	2	35,775,927	58,454,080
Trade and Other Receivables	3	3,301,537	6,470,144
Inventories		383,633	436,897
Total Current Assets		63,799,027	66,829,432
Current Liabilities			
Trade and Other Payables		2,310,637	4,832,650
Bank Overdraft		0	0
Short Term Borrowings		(442,735)	1,650,770
Short Term Provisions		1,465,568	1,962,457
Total Current Liabilities		3,333,470	8,445,877
Net Current Assets		60,465,557	58,383,555
Plus (Minus) Items To Be Excluded			
Take Out Reserve Funds		(35,498,758)	(58,217,637)
Take Out Restricted Cash - LSL Cash Backed		(330,967)	(329,199)
Add Back Non Cash Provisions		1,465,568	1,962,457
Take Out Restricted Cash - Roebourne Pool		(23,024)	
Add Back Debtors Transferred to Deferred		0	11,441
Add Back Current Borrowings		(442,735)	1,650,770
Take Out Non Current Receivables		9,030	11,985
Net Current Asset Position		25,644,670	3,473,372
Note Explanation:			
1) Includes amounts received for:			
- unspent loan monies		6,556,383	
- Contributions to Hillcrest Footpaths		159,679	
- Contributions to Tambrey Footpaths		174,364	
- PDC Art Consultancy		50,000	
- PDC Hydrology Grant		40,000	
- Contributions towards Doctors Housing		858,000	
- Waterways contribution to St Luke's Oval		45,455	
- Royalties for Regions – Leisure & Learning Centre		20,351,723	
		28,235,604	

Shire Of Roebourne
Statement Of Financial Activity (con't)
for the period ending 31 August 2009

2) Reserves and Long Service Leave Cash Backed	
3) Includes amounts invoiced for:	
- Avis Australia	300,737
- BGC Contracting	42,946
- Carr Civil Contracting	87,957
- Hertz Australia Pty Ltd	170,128
- Jayrow Helicopters	56,181
- Leighton Contractors	69,793
- Lyons & Peirce	189,100
- Virgin Blue	141,301
Total Sundry Debtors Outstanding	2,495,500

Shire Of Roebourne

Balance Sheet

for the period ending 31 August 2009

Note 2: Balance Sheet	2009/10
	\$
Current Assets	
Cash On Hand	95,290.00
Cash and Cash Equivalents - Unrestricted	24,242,639.92
Cash and Cash Equivalents - Restricted	35,775,926.86
Trade and Other Receivables	3,301,536.89
Inventories	383,633.30
Total Current Assets	<u>63,799,026.97</u>
Non Current Assets	
Trade and Other Receivables	122,284.93
Property, Plant And Equipment	121,374,797.26
Total Non Current Assets	<u>121,497,082.19</u>
Total Assets	<u>185,296,109.16</u>
Current Liabilities	
Bank Overdrafts	0.00
Trade and Other Payables	2,310,637.30
Short Term Borrowings	-442,734.94
Short Term Provisions	1,465,567.62
Total Current Liabilities	<u>3,333,469.98</u>
Non Current Liabilities	
Long Term Borrowings	19,916,647.61
Long Term Provisions	149,952.14
Total Non Current Liabilities	<u>20,066,599.75</u>
Total Liabilities	<u>23,400,069.73</u>
Net Assets	<u><u>161,896,039.43</u></u>
Equity	
Accumulated Surplus	114,716,271.85
Asset Revaluation Reserve	11,681,009.67
Reserves	35,498,757.91
Total Equity	<u><u>161,896,039.43</u></u>

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 31 August 2009

Note 3: Cash and Cash Equivalents

	\$	Rate
Municipal Fund Bank		
Cash On Hand	95,290.00	
Westpac on call	1,311,150.69	
Westpac - Maxi Direct	15,200,000.00	3.05%
Long Service Leave (term deposit)	329,198.81	3.70%
Term deposits	916,909.87	3.80%
	1,559,085.56	3.60%
	1,559,085.56	3.60%
	<u>20,351,723.09</u>	3.00%
	<u>41,322,443.58</u>	
 Reserves Fund Bank		
Westpac on call	132,280.87	
	7,113,772.32	3.20%
	650,957.53	3.20%
	5,235,407.94	3.60%
	5,097,491.45	3.75%
	<u>837,411.00</u>	3.70%
	<u>19,067,321.11</u>	
 Trust Fund Bank		
Westpac on call	491,207.10	
Term deposits (bonds)	<u>647,161.33</u>	
	<u>1,138,368.43</u>	
 Total Cash		
	<u><u>61,528,133.12</u></u>	

Shire Of Roebourne

Statement Of Financial Activity

by Divisions by Activities

for the period ending 31 August 2009

Note 4

	2009/2010 Budget	2009/2010 Amended	2009/2010 Year To Date Amended Budget	2009/2010 Actual To Date
	\$	\$	\$	\$
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	15,887,604	15,887,604	(61,513)	87,985
Net (Cost) Revenue to Council for General Revenue	(1,578,423)	(1,578,423)	430,838	79,157
Net (Cost) Revenue to Council for Corporate Services	(737,929)	(737,929)	(497,380)	(968,855)
Net (Cost) Revenue to Council for Information Services	(394,919)	(394,919)	(140,335)	(113,422)
Net (Cost) Revenue to Council for Television & Radio Services	(60,475)	(60,475)	(1,534)	(3,067)
Net (Cost) Revenue to Council for Members of Council	(443,612)	(443,612)	(172,617)	(28,478)
Net (Cost) Revenue to Council for Emergency Services	0	0	8,236	(2,745)
Net (Cost) Revenue to Council for Cossack Infrastructure Project	(720,792)	(720,792)	0	12,225
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Cossack Art Awards	(19,480)	(19,480)	(10,504)	19,205
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(511,732)	(476,323)	(76,056)	(108,518)
Net (Cost) Revenue to Council for Aged Persons Housing	(56,333)	(56,333)	(10,147)	4,335
Net (Cost) Revenue to Council for Youth Development	(59,319)	(59,319)	(12,300)	(625)
Net (Cost) Revenue to Council for Other Culture	(139,769)	(139,769)	(21,681)	(8,216)
Net (Cost) Revenue to Council for Community Development	(736,838)	(736,838)	(171,374)	(143,233)
Net (Cost) Revenue to Council for Walkington Theatre	(197,876)	(197,876)	(32,562)	(28,159)
Net (Cost) Revenue to Council for Community Sponsorship	(289,959)	(289,959)	(85,625)	(20,310)
Net (Cost) Revenue to Council for Daycare Centres	864,497	864,497	(43,515)	4,264
Net (Cost) Revenue to Council for Child Health Clinics	(170,613)	(170,613)	(19,857)	(8,645)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(1,368,793)	(1,368,793)	(290,435)	(133,322)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	(904,158)	(904,158)	(213,711)	(73,104)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(357,231)	(357,231)	(77,979)	(25,572)
Net (Cost) Revenue to Council for Libraries	(1,138,203)	(1,138,203)	(190,355)	(81,149)
Net (Cost) Revenue to Council for Cossack Operations	(347,536)	(347,536)	(80,168)	(2,104)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,007,582)	(1,009,440)	(292,135)	(135,238)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(337,552)	(337,552)	(59,065)	(32,384)
Net (Cost) Revenue to Council for Pavilions & Halls	61,615	61,615	36,242	(52,866)
Net (Cost) Revenue to Council for Recreation Projects	(1,357,472)	(1,474,472)	(330,171)	(160,166)
Net (Cost) Revenue to Council for Playgrounds	(33,334)	(33,334)	(5,556)	(187)
Net (Cost) Revenue to Council for Medical Services	0	0	(14,590)	0
Net (Cost) Revenue to Council for Other Buildings	(208,259)	(208,259)	(7,903)	(4,748)
Net (Cost) Revenue to Council for Karratha Youth Centre	0	0	0	0
Net (Cost) Revenue to Council for Leisure & Learning Precinct	0	0	0	0
Net (Cost) Revenue to Council for Ranger Services	(1,205,959)	(1,205,959)	(208,183)	(47,177)
Net (Cost) Revenue to Council for Camping Grounds	15,590	15,590	27,000	40,307

Shire Of Roebourne

Statement Of Financial Activity (con't)

by Divisions by Activities

for the period ending 31 August 2009

	2009/2010 Budget	2009/2010 Amended	2009/2010 Year To Date Amended Budget	2009/2010 Actual To Date
	\$	\$	\$	\$
DEVELOPMENT SERVICES				
Net (Cost) Revenue to Council for Building Control	1,488,860	1,488,860	44,566	187,824
Net (Cost) Revenue to Council for Health Services	(698,640)	(698,640)	(123,702)	(59,255)
Net (Cost) Revenue to Council for Town Planning	(655,305)	(655,305)	(70,869)	32,798
TECHNICAL SERVICES				
Net (Cost) Revenue to Council for Staff Housing	1,011,829	1,006,829	1,324,158	828,387
Net (Cost) Revenue to Council for Waste Collection	(1,256,552)	(1,256,552)	946,082	(170,218)
Net (Cost) Revenue to Council for Landfill Operations	1,256,552	1,256,552	125,441	559,243
Net (Cost) Revenue to Council for Public Services Overheads	0	0	(13,666)	24,216
Net (Cost) Revenue to Council for Waste Overheads	0	0	(21,494)	78,108
Net (Cost) Revenue to Council for Depots	(428,884)	(428,884)	(32,034)	(19,520)
Net (Cost) Revenue to Council for Vehicles & Plant	(143,400)	(143,400)	105,019	24,727
Net (Cost) Revenue to Council for Roads & Streets	(3,096,098)	(3,099,143)	(716,124)	(279,001)
Net (Cost) Revenue to Council for Parks & Gardens	(2,482,718)	(2,482,718)	(228,896)	(113,036)
Net (Cost) Revenue to Council for Drainage	(760,749)	(760,749)	(128,456)	(20,218)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,168,150)	(1,168,150)	(383,799)	(5,610)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(487,150)	(487,150)	(82,188)	(24,871)
Net (Cost) Revenue to Council for Cemeteries	(107,390)	(107,390)	(18,145)	(13,807)
Net (Cost) Revenue to Council for Public Toilets	(278,899)	(278,899)	(109,490)	(26,308)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(492,228)	(492,228)	(593,139)	(5,889)
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	0	0
Net (Cost) Revenue to Council for Town Beautification	(1,453,383)	(1,453,383)	(255,058)	(148,802)
Net (Cost) Revenue to Council for Private Works & Reinstatements	2,500	2,500	(3,334)	(1,880)
Net (Cost) Revenue to Council for Works Overheads	0	0	(111,796)	(59,267)
Net (Cost) Revenue to Council for Parks & Gardens Overheads	0	0	(8,469)	106,550
Net (Cost) Revenue to Council for Karratha Airport	3,674,069	3,674,069	919,991	903,993
Net (Cost) Revenue to Council for Tien Tsin Inne	561,180	561,180	90,677	258,558
Net (Cost) Revenue to Council for Other Airports	(92,072)	(92,072)	(9,424)	(959)
Net (Cost) Revenue to Council for Tech Services	(161,350)	(161,350)	11,668	(92,542)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	(55,907)

9.2.3 Write Off Rates Penalty Report

File No: AA/5/8
Responsible Officer: Executive Manager Corporate Services
Author Name: Senior Rates Officer
Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider writing off Rates penalty interest amounting to \$227.81 on Assessment 74669 Lot 326 Madigan Rd, Stove Hill.

Background

As part of our ongoing review of outstanding rates, it has been found that Rates penalty interest in 2008/09 has been incorrectly calculated on L326 Madigan Rd, Stove Hill.

Issues

Following is a schedule of the debt requested for write off:

Rate Ass	Property Owner	Amount	Description	Reason for write-off
74669	ERADU PTY LTD	\$227.81	Penalty Interest – L326 Madigan Rd, Stove Hill	Penalty Interest raised in error

Options

Council has the following options available:

1. Write off the debt as listed
2. The debt to remain outstanding

Policy Implications

There are no relevant policy implications pertaining to this matter

Legislative Implications

Local Government Act 1985 s6.12(1)(c) states that “a local government may write off any amount of money” which is owed to the local government.

Financial Implications

The write off of a debt is effectively an expense to the Council as the money has been shown as income in a previous year therefore it will have a negative effect on the surplus/deficit position.

Conclusion

The item listed for write off has effectively been raised in error and is unrecoverable and therefore now considered outstanding.

Voting Requirements

Absolute.

RECOMMENDATION

That Council:

Write off \$227.81 that was raised in error in 2008/09 and amend the budget on account 100200 accordingly.

Rate Ass	Property Owner	Amount	Rates raised for	Reason for write-off
74669	ERADU PTY LTD	\$227.81	Penalty Interest – L326 Madigan Rd, Stove Hill	Penalty Interest raised in error

9.2.4 Budget Amendments Various

File No: OCT 09
Responsible Officer: Executive Manager Corporate Services
Author Name: Manager Financial Services
Disclosure of Interest: Nil

REPORT PURPOSE

For Council to approve of various amendments to the budget.

Background

The table below lists the adjustments required.

Acc #	Account Description	Original Budget	Amended Budget	Inc/Dec	New Budget Total	Reason
		\$	\$	\$	\$	
380010	Office Expenses-Rangers	(17,362)	(17,362)	(1,263)	(18,625)	Expenses relating to micro chipping day not included in budget
400501	Purchase – Land	0	0	(60,395)	(60,395)	1)\$56,402 Underboring for water reticulation 2)\$3,993 late surveying invoices
334039	Pt Samson Skate Park Contribution	0	0	(2,650)	(2,650)	Balance of funding carried over from 08/09-not included in budget
		Reduction to surplus		(64,308)		

Issues

The current position is as follows:

Budget Surplus as per all amendments to 21 September 2009	\$59,058
Changes as a result of this item	(\$64,308)
New Deficit	(\$5,250)

Options

Council has the following options available:

- 1) to adopt the amendments
- 2) not to adopt the amendments

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

As per Local Government Act 1995 sec 6.8 changes to budgets need to be authorised in Advance by resolution.

Financial Implications

The financial implications of this report are that the existing surplus of \$59,058 will be replaced with a deficit of \$5,250. A budget amendment resolved by Absolute Majority will be required.

Conclusion

The amendments listed in this report reflect Council’s operations for the remainder of the year and therefore can be resolved accordingly.

Voting Requirements

Absolute.

RECOMMENDATION

That Council adopt the following Budget amendments which will result in the current surplus of \$59,058 being replaced with \$5,250 deficit.

Acc #	Account Description	Original Budget	Amended Budget	Inc/Dec	New Budget Total	Reason
		\$	\$	\$	\$	
380010	Office Expenses- Rangers	(17,362)	(17,362)	(1,263)	(18,625)	Expenses relating to micro chipping day not included in budget
400501	Purchase – Land	0	0	(60,395)	(60,395)	1)\$56,402 Underboring for water reticulation 2)\$3,993 late surveying invoices
334039	Pt Samson Skate Park Contribution	0	0	(2,650)	(2,650)	Balance of funding carried over from 08/09-not included in budget
	Reduction to surplus			(64,308)		

9.2.5 Asset Disposal - Swimming Pool

File No:	OCT 09
Responsible Officer:	Executive Manager Corporate Services
Author Name:	Manager Financial Services
Disclosure of Interest:	Nil

REPORT PURPOSE

To seek Councils approval for the disposal of an above ground swimming pool at 8 Knight Place, Nickol which was the residence of the previous Chief Executive Officer.

Background

The above ground swimming pool was installed in 2007 and is now surplus to requirements.

Issues

Our Building Department have advised that the removal and storage of the pool will be about as much as the pool is worth. It is recommended that due to safety and risk mitigation consideration that a contractor is engaged to dismantle the structure and be disposed on a 'as is' basis from the Shire Depot following an advertised viewing of the pool at its present location.

Options

Council has the following options available:

- 1) to approve the disposal of the above ground pool
- 2) not to approve the disposal of the above ground pool

Policy Implications

There are no relevant policy implications pertaining to this matter. **Legislative Implications**

Section 3.58. Disposing of property (Local Government Act 1995)

(2) Except as stated in this section, a local government can only dispose of property to

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property

(a) it gives local public notice of the proposed disposition

(i) describing the property concerned;

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

Financial Implications

The sale of the pool would result in unbudgeted income which would be partially offset by disposal expenses.

Conclusion

As the pool is surplus to our requirements it could be sold via public tender.

Voting Requirements

Absolute.

RECOMMENDATION

That Council:

Resolve to dispose of the above ground swimming pool at 8 Knight Place, Nickol by public tender.

10 COMMUNITY SERVICES

10.1 COMMUNITY SERVICES

10.1.1 Bulgarra Sporting Precinct - Electrical and Floodlighting Upgrade

File No:	DT/3/8;DP/1/1
Attachment(s)	Electrical Consultancy Brief and Scope of Services
Responsible Officer:	Executive Manager Community Services
Author Name:	Project Manager K2020
Disclosure of Interest:	Nil

REPORT PURPOSE

To obtain endorsement of the Electrical Consultancy Brief and Scope of Services for the upgrade of electrical supply and services and floodlighting to Bulgarra Oval.

Background

The Karratha 2020 Vision and Community Plan (K2020) which was endorsed by Council as per Resolution number 14290 on the 18/2/09 identified, among other things the upgrading of the Bulgarra Reserve.

A separate study was undertaken by CCS Strategic Management in consultation with Geographia prepared a Master Plan which advocated a range of upgrading projects for the reserve.

At it's meeting held on the 17th August, 2009, as per Resolution number 14748, Council resolved:

That Council endorse the Bulgarra Sporting Precinct Master Plan and progress the recommendations.

That Council adopt the attached revised policy CS3 Bulgarra Sporting Precinct –Future Development as amended.

An implementation programme has been commenced which, for the purpose of efficiency and maximising the opportunity to complete the projects in a timely manner has been broken down into the following sub-projects.

Bulgarra Community Facility	Design and Construction of a new multi purpose facility together with upgrading to the existing changerooms and the relocation/upgrade of the playground.
Electrical Upgrade	The investigation and design of an upgraded electrical supply service including modifications to the floodlighting and the provision of a ring main system for Fenacng.
Sports Field Upgrade	Improvements to the reserve to provide for upgraded facilities for softball.

The appointment of the Project Architect for the Bulgarra Community Centre is to be considered at this meeting of Council.

The purpose of this report is to address more specifically the Electrical and Flood lighting upgrade

Issues

Consultancy Brief and Scope of Works

The Scope of Services detailed within the Consultancy Brief has focussed on the following:

Stage 1 Investigation

To thoroughly investigate the current situation with respect to power supply and distribution, future requirements, status of wiring in selected facilities, present and future floodlighting requirements and report on and make recommendations as to new installations and upgrades required.

Stage 2 Documentation

To prepare all necessary plans, specifications and tender documentation to enable tenders to be called and prepare a fully costed pre tender report for decision.

Stage 3 Contract Administration

To assist with the calling and evaluation of tenders, administer the construction contract, practical completion and defects liability period process.

Each of the stages is fully detailed within the Brief and the outputs required from the Consultant are fully articulated.

Procurement Process

The methodology for appointment that will be recommended will be to utilise the State Government Pre Qualified Panel of Electrical Consultants. The process will be that 3 prequalified Electrical Consultants will be invited to make submissions for appointment in accordance with the Consultancy Brief and Scope of Services.

Timetable

In order to ensure that the design and documentation process can be completed by the end of June to enable Council to consider approval for the project to go to tender, the following are the key performance indicators.

EVENT	DATE
APPOINTMENT	
Close of submissions	29/10/09
Council Meeting	16/11/09
Confirmation of appointment	17/11/09
SCOPE OF SERVICES	
Stage 1 Investigation	
Submission of Report	25/2/10
Consideration and confirmation of scope and budgets by Council	15/3/10
Stage 2 Design, Documentation and Cost Estimates	
Submission of report	28/5/10
Consideration and confirmation of scope and budgets by Council	21/6/10
The tender and construction stages will be determined by Councils decision of the 21st June 2010.	

The timetable has been prepared on the basis of meeting the priorities established in Councils draft Strategic Plan 2009/10.

Consultation

The Consultancy Brief and Scope of Services have been developed as an outcome of consultation with the following parties:

Technical Officers	Discussions have been held with relevant staff from Technical Services and Community Services.
Contractors	Input has been obtained from maintenance contractors having responsibility for the Bulgarra Sporting Precinct.
Cost Management	The Cost Managers have provided input with respect to technical wording and cost management issues.
Legal	Kott Gunning has provided advice on all legal aspects and drawn up the Form of Agreement.
Users	Preliminary discussions have been held with the Lions Club of Karratha to clarify needs and to inform them of the investigation, design and implementation process. The Club, as will other user groups, will be involved throughout the process.

It should be noted that the Scope of Services calls for extensive consultation with staff and contractors who have an extensive Body of Knowledge of the issues to be addressed and the history of development.

Risk Assessment

A more detailed Risk Management Assessment will be conducted at the conclusion of the Investigation stage. However, some of the known risks that may emerge are outlined as follows:

Boundary Rationalisation

The Scope of Works has addressed the issue of possible Bulgarra Sporting Precinct boundary rationalisation proposals and the impact that this may have on supply. The outcome may be that more than one reserve may have to be appointed.

Other Works

The Bulgarra Sporting Precinct Master Plan suggests that other works will include possible water and sewer reticulation extensions within the reserve to meet the requirements of the Lion's Club of Karratha.

There is the prospect that the upgrading works will impact on the existing treated effluent reticulation system and some upgrading/replacement may be required.

All of these additional works will have an impact on the electrical and floodlighting upgrade and the final implementation programme will need careful scheduling.

Bulgarra Oval Master Plan

Having regard to the scope of works being considered, both capital and maintenance, at Bulgarra Oval and the need to site the Bulgarra Community Centre and softball diamonds, a working group has been formed to prepare an updated site plan for adoption by Council in due course. This will represent an update of the notional plan included in the Bulgarra Sporting Precinct Master Plan report and will have a current implementation programme and cost scenarios.

This updated plan will be submitted to Council for endorsement at its March 2010 meeting.

Bulgarra Oval Use

The upgrading programme will have to be scheduled to take into account major seasonal events which may have an impact on the project delivery timetable.

Cost Implications

Cost estimates were incorporated into the Bulgarra Sporting Precinct Master Plan but did not take into account proposed sewer and water upgrades. Costings were based on notional plans only and will be subject to revision during the investigation and design process.

Consequently it can be reasonably expected that implementation costs will exceed the Order of Cost Estimates included in the Bulgarra Sporting Precinct Master Plan report. This may result in works being scheduled over more than one financial year.

Strategic Plan

The project is listed with a high priority in Councils Draft Strategic Plan 2009/10 and is listed as an initiative to be completed in the period 2009 to 2013.

Options

Council has no realistic alternatives other than to make an appointment if it wishes to meet the time frame set in its Strategic Plan 2009/2010.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

The methodology being recommended for the appointment of an electrical consultant is within Councils power pursuant to the provisions of the Local Government (Functions and General) Regulations clause 11 (2) (e), which exempts tenders from being called if obtaining services from or through the State or Federal Government.

The Department of Building & Works has authorised the use of the pre qualified Panel of Electrical Consultants.

Financial Implications

Funding for the appointment of the electrical consultant has been allocated in the 2009/10 budget.

The Bulgarra Sporting Precinct Master Plan list in the Order of Cost Estimates allocations as follows:

Floodlighting	\$961,000
Electrical Upgrade	\$818,000

The “costs” include all construction, regional cost index allowances, fees and charges and cost escalations to June 2009. No provision has been made for cost escalation beyond July 2009 or for sewer/water upgrade works.

Conclusion

The electrical and floodlighting upgrade at Bulgarra Oval represents a significant component of the Bulgarra Sporting Precinct Master Plan project.

It will enable the relocation of the Lions Club of Karratha FeNaCLng Festival to Bulgarra Oval and will provide a “home base” for softball.

Voting Requirements

Simple.

RECOMMENDATION**THAT COUNCIL:**

1. **ENDORSES** the Electrical Consultancy Brief and Scope of Services for the electrical and floodlighting upgrade at Bulgarra Oval as outlined in document ID# and detailed in the Attachment to this report.
2. **ENDORSES**, pursuant to the provisions of Local Government (Functions and General) Regulations clause 11 (2) (e), the use of the State Government panel of pre qualified Electrical Consultants for the calling of tenders/quotations and **NOTES** a tender report, if required, will be brought forward for consideration by Council at its December meeting.
3. **NOTES** an updated site plan for Bulgarra Oval is currently being prepared which will take into account all of the proposed capital and maintenance works and further **NOTES** this report will be brought forward for consideration and adoption at the December meeting of Council.
4. **NOTES** the Bulgarra Sporting Precinct Master Plan made provision in the Order of Cost Estimates of \$961,000 for the floodlighting upgrade and \$818,000 for the electrical service upgrade and further **NOTES** these Order of Cost Estimates will be subject to review and report to Council in February/March 2010.

10.1.2 2010-2011 Community Sport and Recreation Facilities Fund Applications

Responsible Officer: Executive Manager Community Services

Author Name: Manager Community Facilities

Disclosure of Interest: Nil

REPORT PURPOSE

To consider two (2) applications to the State Government 2010 – 2011 Community Sports and Recreation Facilities Fund.

Background

The State Government through the Department of Sport and Recreation Community Sport and Recreation Facilities Fund (CSRFF) provide funding to community organisations and local governments to develop sport and recreation infrastructure whereby up to one third of the project cost may be applied for.

Recent changes to the CSRFF guidelines now allow for applications to request up to 50% of the project costs as a development bonus. The development bonus will be assessed against the following criteria:

- Location - Regional, Remote or Growth areas
- Co-location of sports and facilities
- Sustainability Initiatives - Water Saving, Energy reduction etc
- Increased Participation - New users, increased participation from existing users, special interest groups participation etc.

As part of the application process, all applications must be endorsed and prioritised by the Local Government Authority prior to being forwarded to the Department of Sport and Recreation.

Two applications have been prepared for the current round on funding, both from the Shire of Roebourne. No community organisations have submitted applications this round.

1. Shire of Roebourne – Redevelopment of the Roebourne Aquatic Centre.
2. Shire of Roebourne – Construction of two (2) x permanent diamond sport fields at Bulgarra Sporting Complex.

Council is now required to assess each application against the CSRFF guidelines, determine its contribution, if any, to each project and forward a prioritised list to the Department of Sport and Recreation with comment for assessment.

Issues

The following information details each project:

1. Roebourne Aquatic Centre Redevelopment:

The Roebourne Aquatic Centre (RAC) is owned by the Department of Education (DET) and managed through a license agreement by the Shire of Roebourne on behalf of the Roebourne Community. The agreement generally provides for a cost share arrangement between the two parties.

The facility is highly regarded in the Roebourne Community and is utilised heavily through the Summer season (September to May each year) particularly by the youth and more recently by the adults of the community. The facility provides more than simply opportunities for physical activity and health benefits, being a focal point in the community, the facility has in influence on reducing truancy, local crime and violence.

The Department of Education and Training have indicated that they wish to gift the Roebourne Aquatic Centre to the Roebourne Community through the Shire of Roebourne. To consider this request, the Shire staff have indicated the facility would need to be compliant and DET would need to maintain the current funding to the centres operations.

A report by CCS Strategic Planning on the condition of the facility was commissioned by the Department of Education and training to assess the existing facility for compliance with the current Health (Aquatic Facilities) Regulations 2007 and the Code of Practice for the Design, Construction, Operation and Management of Aquatic Facilities 2007.

The report clearly shows that the RAC does not comply with current aquatic regulations with regards to filtration system, plant room structure and location, balance tank, backwash tank, pool surface and pool guttering system and requires major redevelopment to renew to the required compliance and functionality standards.

The Shire of Roebourne has clearly stated that with the works required to ensure that the Roebourne Aquatic Centre meets acceptable standard, the Shire of Roebourne is not willing to accept the facility in the current condition as the cost to reinstate the facility to the required level is not a responsibility that should be borne entirely by the community and that state government contribution to any refurbishment would be required.

The Department of Education and Training have indicated to a contribution of \$500,000 to the redevelopment. Changes to the CSRFF guidelines given consideration to a larger contribution by State Government.

The CCS report on the condition and required works to meet current compliance clearly outlined a project scope and cost.

The project scope includes:

- Construction of new plant room and chlorine gas building
- Full replacement of gutters and in floor return system
- Replacement of balance tank and backwash tank
- Replacement of pool shell with two (2) separate water bodies
- Replacement of water treatment system

The current estimates to refurbish the pool to become compliant with the Code is a total \$2,735,100 plus GST

CCS Strategic Planning have recommended a complete redevelopment of the facility at an estimated cost of \$3,214,800 + GST.

The additional cost (\$479,700 or an increase of 18%) offers a redeveloped facility with a design life of 50 years as opposed to extending a facility that has only 9 years of its initial design life left. In this instance the cost of refurbishment is in the order of 85% of the cost of a redeveloped facility and therefore the complete redevelopment of the facility should be pursued.

The Shire of Roebourne is requesting \$1,607,400 from the Department of Sport and Recreation inclusive of a development bonus request.

Project – Roebourne Aquatic Centre Refurbishment

CSRFF Requested	\$1,607,400
Department of Education and Training	\$500,000
Estimated Shire of Roebourne Contribution	\$1,107,400
Total Project Cost	\$3,214,800 plus tax

2. Bulgarra Sporting Precinct Permanent Diamond Sport Fields Installation.

The Bulgarra Sporting Precinct Master Plan was commissioned in April 2008 and completed in June 2009. Council agreed at it's meeting held on the 17th August to endorse the Master Plan and progress the recommendations. Among other recommendations that are now being progressed is the installation of two (2) permanent diamond sport fields in the North and South East corners of the Bulgarra East Oval. The installation of these fields will vastly increase the opportunity to grow the existing prominent diamond sports of softball and tee ball based at the Bulgarra Sporting Precinct and allows for potential growth of baseball in the region.

Current issues at the Bulgarra Sporting Precinct revolve around ground allocation and current lighting configuration at the precinct that only allows for one men's softball pitch to be played on Bulgarra East Oval at a time. This creates an allocation issue as the Bulgarra West oval must also be used simultaneously for the competition to successfully be conducted on a weekly. Ongoing clashes also exist with tee ball and junior football and cricket.

The set up required for diamond sports is also very labour intensive. The installation of permanent diamond sport fields in the north and south east corners of Bulgarra East Oval will allow for greater utilisation of the Bulgarra Sporting Precinct, reduce the labour intensive set up for these sports, thereby decreasing workload on volunteers, and along with the construction of the Bulgarra Community Facility, provide for a regional quality facility within Bulgarra.

The scope of the project includes the installation of:

- Safety Backing Nets
- Batters Boxes
- Pitchers and Batters mounds

Project – Bulgarra Sporting Precinct Permanent Diamond Sport Fields Installation

CSRFF Requested	\$74,279.60
Estimated Shire of Roebourne Contribution	\$74,279.60
Total Project Cost	\$ 148,559.20

Options

Council has the following options available:

1. To endorse the proposed applications to the 2010 – 2011 Community Sport and Recreation Facilities Fund in the order of priority and forward them to the Department of Sport and Recreation.
2. To endorse the proposed applications to the 2010 – 2011 Community Sport and Recreation Facilities Fund as amended.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Should Council be successful in securing CSRFF funding for the two projects then council will need to consider the inclusion of the appropriate Projects in the 2010/2011 Budget.

Conclusion

Council and community organisations have an opportunity to apply for CSRFF funding for sport and recreation infrastructure. Should Council agree to support these projects the final funding applications will be prepared and submitted to the Department of Sport and Recreation for funding consideration.

Shire of Roebourne staff have assessed both applications against the CSRFF guidelines and recommends the following priority ranking.

1. Shire of Roebourne – Redevelopment of the Roebourne Aquatic Centre.
2. Shire of Roebourne – Construction of two (2) x permanent diamond sport fields at the Bulgarra Sporting Complex.

Voting Requirements

Simple.

RECOMMENDATION

That Council:

Agree to submit the following applications to the 2010/2011 round of the Community Sport and Recreation Fund:

Ranking	Applicant	Project	Amount
1	Shire of Roebourne	Refurbishment of the Roebourne Aquatic Centre to meet compliance and functionality requirements.	\$1,607,400
2	Shire of Roebourne	Construction of two (2) permanent diamond sports fields at Bulgarra Sporting Complex.	\$74,279.60

10.1.3 Reallocation of Funding for Community Infrastructure Projects

Responsible Officer: Chief Executive Officer

Author Name: Executive Manager Community Services & Manager
Community Facilities

Disclosure of Interest: Nil

Tabled as a separate Confidential Report.

10.1.4 Karratha K2020 Projects Appointment Of Project Architect

File No:	DT/4/1
Separate Attachment(s)	Confidential Tender Assessment Report (Draft to be provided at the Briefing Session)
Responsible Officer:	Executive Manager Community Services
Author Name:	Project Manager K2020
Disclosure of Interest:	Nil

REPORT PURPOSE

To advise on the process of seeking submissions from Architects and to recommend the appointment of the Project Architect for the Baynton West Family Centre and Bulgarra Community Centre

Background

At its meeting held on the 21st September 2009 vide Items 9.1.3 Resolution 14805 and 9.1.4 Resolution 14806, Council resolved, in part to:

- 1 ENDORSES the calling of tenders for the appointment of an Architect for the Baynton West Family Centre jointly with the Bulgarra Community Centre.**
- 2 ENDORSES, pursuant to the provisions of the Local Government [Functions and General] Regulations clause 11 (2) (e), the use of the State Government panel of pre qualified Architects and NOTES a tender report will be brought forward for consideration at the October meeting of Council**
- 3 APPOINTS THE Shire President, or nominee, the Acting Chief Executive Officer, Executive Manager Community Services and Project Manager K 2020 as the panel to interview tenderers and bring forward recommendations for appointment to Council and NOTES that a representative from LandCorp will also participate in the interview process.**

Cr G Wieland was subsequently nominated to act on the Interview Panel as the Shire presidents nominee.

Issues

As an outcome of Councils resolution, three firms were invited to submit tender submissions for appointment as Project Architect.

Jones Coulter Young (JCY) Ms Elisabetta Guj.

JCY is a large Perth practice which has a reputation for innovative architecture. They have produced well regarded work in regional areas.

The Paterson Group (TPG) Mr Greg Paterson.

TPG is a well regarded mid sized Perth practice with a sound reputation for documentation and contract administration. They have a portfolio of Local Government work in community and recreation centres.

CODA Mr Kieran Wong.

CODA has been promoted as ambitious young practice with a strong emphasis on innovative sustainable design. The practice has recently worked on a metropolitan family centre.

Each of the firms has experience working in the North West.

The Building Management Authority, in providing written consent to utilise their panel of pre qualified Architects has confirmed, by virtue of providing the full list of approved Architects, that each of the firms is qualified.

Council's power to utilise the Panel of Pre Qualified Architects was also confirmed by legal advisers, Kott Gunning.

Submissions were invited on the 22nd September 2009 with submissions closing on Friday 9th October 2009.

Each of the Architects made a presentation to the Interview Panel on Thursday 15th October 2009. The Interview Panel comprised Cr G Wieland, Acting Chief Executive Officer, Executive Manager Community Services and the Project Manager K2020. Landcorp were also represented.

On the basis that firms invited to make a tender submission were pre qualified under the Department of Building Management & Works Architects Panel, the selection criteria focussed on the quality and timeliness of documentation, financial management and responsibility and innovation in design.

The criteria have been listed, in order of importance, as follows:

- Design Innovation and Financial Management
- Documentation
- Contract Administration
- Client Liaison
- Fees

The Interview Panel met with each of the firms and their report and recommendations will be submitted by way of Confidential Attachment.

The Project Programme now calls for a Project Initiation Meeting to be held in Karratha on Friday 23 October 2009.

Concept Plans will be considered for adoption by Council at a special meeting to be held on 21 December 2009.

Strategic Plan

The projects are listed with a high priority in Councils Draft Strategic Plan 2009/10 and are listed as initiatives to be completed in the period 2009 to 2013.

Options

Council has no realistic alternatives other than to make an appointment if it wishes to meet the time frame set in its Strategic Plan 2009/2010.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

The appointment of the Project Architect is within Councils power pursuant to the provisions of the Local Government [Functions and General] Regulations clause 11 (2) (e), which exempts tenders from being called if obtaining services from or through the State or Federal Government.

Financial Implications

Funding for the appointment has been allocated in the 2009/10 budget.

Conclusion

The appointment of the Project Architect will enable the design process to commence in order to facilitate community and stakeholder consultation on concept proposals to be carried out in December.

Council will meet at a Special Meeting on 21 December 2009 to consider the costed concept plans and to make decision relating to the progress of the projects.

Voting Requirements

Simple.

RECOMMENDATION**THAT COUNCIL:**

1. **ACCEPTS** the submission of CODA Design Studio Pty Ltd in the sum of Three hundred and seventy eight thousand four hundred and eight dollars (\$378,408.00) exclusive of GST for the design documentation and contract administration of the Baynton West Family Centre as detailed in the approved Project Design Brief ID# N1394, the Architectural Consultancy Brief ID# N1392 and the submission from CODA Design Studio Pty Ltd dated 9 October 2009 ID# I183719.
2. **ACCEPTS** the submission of CODA Design Studio Pty Ltd in the sum of One Hundred and sixty four thousand and forty two dollars (\$164,042.00) exclusive of GST for the design documentation and contract administration of the Bulgarra Community Centre detailed in the approved Project Design Brief ID# N1393, the Architectural Consultancy Brief ID# N1392 and the submission from CODA Design Studio dated 9 October 2009 ID# I183703.
3. **NOTES** that budgetary allowance will have to be made for an estimated 38 site visits by the Design Team at an estimated cost \$3,000 per visit which will be apportioned between the Baynton West Family Centre and the Bulgarra Community Centre on the basis that all site visits have the prior approval of the Project Manager.
4. **NOTES** that CODA Design Studio Pty Ltd are required to enter into a Form of Agreement in accordance with Australian Standard Contract AS 4122 – 2000 General conditions for the engagement of consultants within twenty eight (28) days of appointment with respect to consultancies for the Baynton West Family Centre and the Bulgarra Community Centre as a single agreement.

11 TECHNICAL SERVICES

11.1 TECHNICAL SERVICES

11.1.1 Petition - Galbraith Road

Attachment(s)	09-05 RDS – Traffic Calming Measures
Responsible Officer:	Executive Manager Technical Services
Author Name:	Technical Services Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

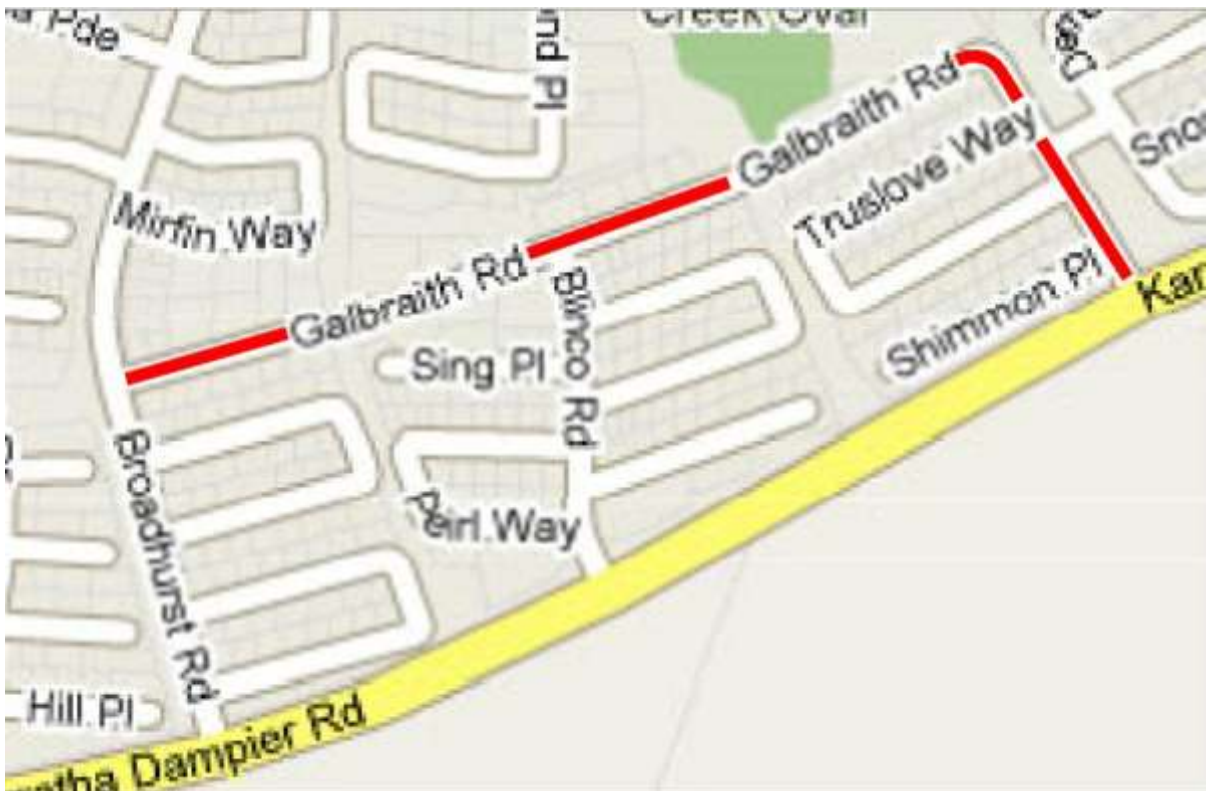
To address the issues presented by the Galbraith Road petition.

Background

A petition was forwarded to Council to express concerns regarding the high volume of traffic and the speed of traffic travelling along Galbraith Road and requesting speed control devices be installed. The petition contained seventy eight signatures consisting of current residents, previous residents and other concerned members of the community in response to two fatalities that have occurred on Galbraith Road in the recent past.

Road Description

Council officers completed a site inspection and collected traffic count data in order to obtain a clear picture of the speed environment of the street. The street has one 90 degree bend at the Dampier Highway end and then runs straight to the intersection with Bathgate Road. One side of the road is fairly well developed with residential houses for a majority of the road while the other side has the Pegs Creek Primary School, Karratha Community Centre, Cattrall Park and two churches with open space in between.



Speed

No speed limit is posted for Galbraith Road so the default residential speed of 50km/h applies except in the area adjacent to the primary school where the school zone of 40km/hr applies during the appropriate times. Traffic counter equipment found that the 85th percentile speed was 59.8km/h, almost 10km/hr in excess of the legal speed limit.

Volume

The annual average daily traffic flow (AADT) on Galbraith Road is 659 vehicles/day and consistent with a local collector that collects and distributes traffic in the area as well as serving abutting properties. In addition to this it has a number of services along the street

including parks, schools, community centres and churches which contribute to the volume along the road and cannot easily be altered.

Crash History

Over the last five years, six crashes have occurred on Galbraith Road. Two have occurred at the curve, two at the intersection of Broadhurst and Galbraith and the remaining two along the straight. Details are as follows:

Year	Location	Description
Thursday 25 March 2004	Curve	At 7:45pm at night a cyclist rider died after losing control, hitting the kerb and two poles
Friday 11 June 2004	Straight	At 16:20pm a pedestrian was admitted to hospital after being hit by a car that lost control after leaving the carriageway
Sunday 19 September 2004	Intersection of Galbraith and Broadhurst	At 7:10am driver of a ute collided with a fence after trying to make a left hand turn into the intersection. No injuries sustained.
Sunday 15 May 2005	Straight	At 2pm a driver rear ended a motorcycle travelling in the same direction. No injuries were sustained
Sunday 3 June 2007	Intersection of Galbraith and Broadhurst	At 1:20 in the morning a driver hit the traffic island at the roundabout. No injuries were sustained
Friday 29 February 2008	1.08 - curve	At 11:54 pm a driver of a ute was admitted to hospital after they hit the kerb at the curve and ended up in the drainage ditch

Please note this does not include the fatality that occurred earlier this year as police reports have not been completed and input into the CrashStats system that records crash data. Main Roads have completed a preliminary investigation form and concluded that there are no road environmental issues that may have contributed to the causation or severity of the crash.

Issues

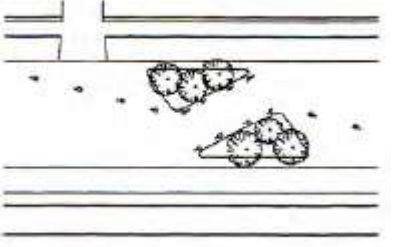
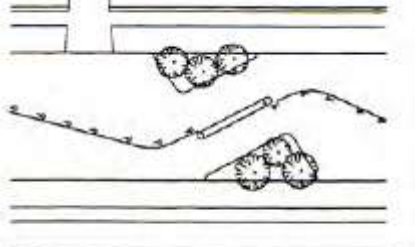
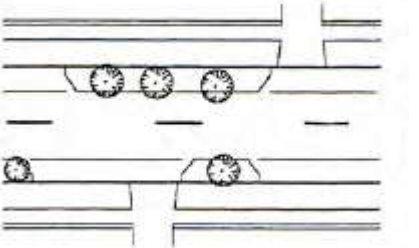
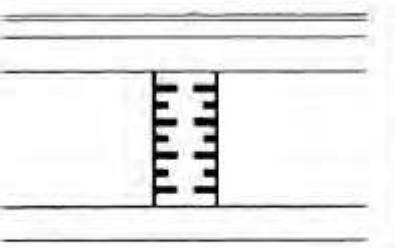
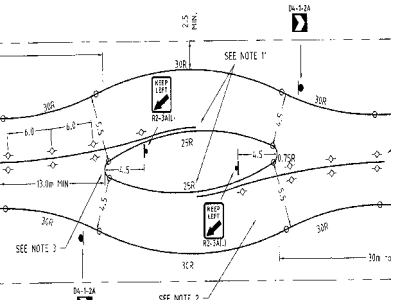
The crash data reveals a pattern of losing control along the Galbraith Road. Whether this is due to speed, inattention or being under the influence, it is difficult to tell with the current data however an 85th percentile in excess of the legal speed limit does indicate that some sort of traffic management should be employed. Good traffic management investigates all options including vertical displacement measures like speed humps and horizontal displacement devices like chicanes or oval medians to ensure that the desired reduction is achieved.

Design Constraints

1. With the presence of a school on this street, any traffic management method employed will have to cater for the movement of buses
2. Galbraith is a local collector so two way travel has to be maintained at all times
3. Location of crossovers – In order to reduce inconvenience to residents, it is advisable to locate traffic management between crossovers
4. Lighting – Australian Standards state that lighting must be adequately lit. In order to reduce the cost of the installation, it is advisable to locate traffic management close to existing lighting
5. Available Road Reserve width

Method Selection

Table 1 presents the conclusions reached during the decision process taking into account all of the constraints.

<u>Calming Measure</u>	<u>Description</u>	<u>Comments</u>	<u>Conclusion</u>
Single lane angled slow point	 <p>Single-lane angled slow point</p>	Reduction to one lane would create potential for conflict between motorists at peak times.	Not appropriate
Two lane angled slow point	 <p>Two-lane angled slow point</p>	Effective at slowing traffic to desired speeds. Will not accommodate buses and still have the desired effect on cars	Not appropriate
Lane narrowing	 <p>Two-lane slow point</p>	Would not slow traffic to desired speeds due to the large amount of undeveloped space on one side of the road.	Not appropriate
Speed hump	 <p>Road hump</p>	Would slow traffic to desired speeds but may also have potential for motorist frustration as well a residential issues with an increase noise pollution.	Possible but as a last resort
Oval median		Would slow traffic to desired speeds. Can accommodate cars and buses. Requires road widening.	Yes

A concept design has also been completed and is included as attachment **0905RDS**.

Options

Council has the following options available:

1. Commit to the implementation of traffic management on Galbraith Road
2. Advise petitioners that no traffic calming measures will be put into place

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The expenditure is in accordance with the budget.

Conclusion

Traffic data indicates that the average motorist is exceeding the legal speed limit along Galbraith Road and the resultant crash data supports this assessment. The location of services such as primary schools, family centres, churches and parks strengthens the need for traffic management in this area. An appropriate traffic pacifier can be put into place within the current road reserve limits and it is anticipated this can be completed within the current year's maintenance budget.

Voting Requirements

Simple.

RECOMMENDATION

That Council:

1. **Resolve to support the implementation of traffic management measures in Galbraith Road**
2. **That residents are advised of the outcome**

11.2 OPERATIONS

11.2.1 Tender P01-09/10 - Purchase Of Side Load Rubbish Truck

Attachment(s)	Confidential Attachment
Responsible Officer:	Executive Manager Technical Services
Author Name:	Acting Executive Manager Technical Services
Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider the Tender P01-09/10 for the purchase of a side load rubbish truck, as per the attached Confidential Evaluation and Recommendation Report.

Background

A tender was issued for the Purchase of a Side Load Rubbish Truck, on 18 July 2009, with or without trade to replace P092.

The tender was advertised in the West Australian on 18 July 2009 and the Pilbara News on 22 July 2009.

3 tenders were received prior to the closing date and time of 2nd September 2009 at 2:00pm.

Issues

Tenders were evaluated by a 3-person panel comprising of :

- Acting Executive Manager Technical Services
- Depot Co-ordinator
- Workshop Co-ordinator

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were :

Tendered Price :	20%
Appropriateness of Plant :	40%
Selection criteria as listed :	40%

A copy of the evaluation and recommendation report is attached. A budget amendment to allow for additional expenditure of \$12,150 and the reduction in income from the trade of P092, by \$14,150 is required.

Options

Council has the following options available:

1. Accept the tender from Skipper trucks for the purchase of a side load rubbish truck for the amount of \$299,690.
2. Not accept the tender from Skipper trucks for the purchase of a side load rubbish truck for the amount of \$299,690.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

A budget amendment resolved by Absolute Majority will be required. This will increase the expenditure amount of Account Number G/L 402054 by \$12,150 and a reduction in income from trade of P092 by \$14,150.

Conclusion

The panel believes that the offer provided by Skipper trucks for the purchase of a side load rubbish truck provides the best outcome for Council.

Voting Requirements

Simple.

RECOMMENDATION

That Council:

Accept the tender from Skipper Trucks for tender P01-09/10 for the purchase of a side load rubbish truck for the amount of \$299,690 (Exclusive of GST)

AND

That Council approves a budget amendment for Account Number G/L 402054 by \$12,150 increased expenditure and a reduction in the income from the trade of P092 by \$14,150.

11.3 AIRPORT

11.3.1 EOI - Provision Of Security Services - Karratha Airport

Responsible Officer: Executive Manager Technical Services

Author Name: Acting Executive Manager Technical Services

Disclosure of Interest: Nil

REPORT PURPOSE

The purpose of this report is for Council to consider calling for expressions of interest for the provision of security services at Karratha Airport.

Background

Council currently provides the Tien Tsin Inne (TTI) café and bar facility within the Karratha Airport Terminal. The Manager of the TTI is the nominated licensee. All of the staff are required to and receive appropriate training in the form of duty manager or responsible service of alcohol certification.

The Karratha Airport has recently recorded significant passenger growth through the airport, and due to the nature of the region, and the type of clientele that pass through, the bar is a popular place for people to spend time prior to departing on flights.

Staff concerns have been raised due to a lack of security presence within the terminal, particularly during the peak times of 1200-1900 where the majority of sales are recorded from the bar.

Issues

The Shire of Roebourne has a duty of care to the staff working within the bar, to ensure that they are working in a safe environment. From 1700-1900 key airport staff have often left the building, leaving 4 female staff working in the bar alone, serving customers. MSS Security currently staff the screening point and checked baggage X-Ray machine, but they are contracted directly to Qantas and their jurisdiction does not extend to other terminal functions.

Like any licensed establishment, there is an obligation for the protection of staff and other patrons. WA Police response times to an incident within the terminal are approximately 15 minutes, dependent on other operational priorities.

The main issues staff are currently faced with during peak times are outlined below :

- Public drinking at front of terminal, outside of licensed area.
- Patrons bringing in own alcohol to licensed area.
- General antisocial behaviour.
- Abusive patrons.

There were 23 reported incidents logged in the license holder logbook kept in the TTI bar in September 2009. These mainly related to customers bringing own alcohol into the establishment

The prime recourse for staff is to refuse service, which happens frequently and is recorded within the TTI log book.

There is now an opportunity for Council to call for expressions of interest and a subsequent tender, for the provision of security services within the Karratha Airport terminal to ensure we are properly meeting our responsibilities as a license holder.

This service could also cover the front of house parking control during peak periods, providing relief to the Ranger Services team.

The recent community survey highlighted the need for Council to be pro-active in dealing with littering and antisocial behaviour, and the establishment of a security service at the Karratha Airport would assist in this regard.

However, this expense does not form a part of the 2009/10 budget. Due to significant increased revenues being generated across the airport budget, it is felt that provision of a security service could be easily sustained, based on significant increases in passenger numbers, and new operations.

Passenger numbers are forecast to increase from 497,000 in the 2008/09 financial year to approximately 600,000 in the current 2009/10 financial year. In addition the impact of additional services supporting the expansion of Barrow Island are anticipated to significantly increase the revenue base of the operations of Karratha Airport. For example the recently commenced daily jet service to Barrow Island represents an additional revenue of approximately \$1 million based solely on landing fees. The proposed Stallion Aviation freight service represents an additional \$1.5 million over a 12 month period.

A budget amendment will be required. Indicative cost estimates have been obtained from a local security provider and an annual allocation of \$400,000 would be required to provide

2 x security officers on the following schedule:

Monday – Friday	1200-1900
Saturday	1200-1700
Sunday	1200-1900

It should be noted that exact costings can't be determined until a tender process has been finalised.

Calling for Expressions of Interest first will allow the gauging of suitable companies that may be interested in the provision of such a service and what those companies can offer. It will be important to engage a company with suitably qualified staff that can be pro-active in dealing with security related matters as they arise.

Once a budget amendment has been approved, an interim service could be put in place, as the Expressions of Interest/Tender process is likely to take 3 months.

Options

Council has the following options available:

1. Call Expressions of Interest for the provision of security services at Karratha Airport.
2. Not call Expressions of Interest for the provision of security services at Karratha Airport.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

A budget amendment resolved by Absolute Majority will be required.

Conclusion

The growing nature of the Karratha Airport and the busy operation of the Council operated Tien Tsin Inne has been a significant income earner for the Shire of Roebourne. A risk has been identified in the fact that there is currently limited assistance for Council staff in dealing with antisocial behaviour in the bar or front of terminal.

It is felt that the proposed implementation of a security service will assist in reduction of this risk, and the protection of staff and patrons.

Voting Requirements

Absolute.

RECOMMENDATION

That Council :

- (1) Approve the calling of Expressions of Interest for the provision of security services at the Karratha Airport Terminal/Tien Tsin Inne.**
- (2) Approve a budget allocation of \$400,000 to the Airport Security account G/L 460200 for the 2009/10 Financial Year.**
- (3) Approve the installation of an interim security service to allow EOI and tender process to be carried out.**

11.3.2 Lease Of Lot 9 - Minister For Works (Wa Police)

Attachment(s)	Separate Attachments
Responsible Officer:	Executive Manager Technical Services
Author Name:	Acting Executive Manager Technical Services
Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider the extension of the existing lease between the Shire of Roebourne and the Minister for Works (WA Police) for the current lease over Lot 9 at Karratha Airport.

Background

On 1 February 2008, the existing lease over Lot 9 at Karratha Airport was assigned from Jayrow Helicopters to the Minister for Works, on behalf of the WA Police, this included the existing hangar on the site which was then sub-let to Jayrow Helicopters, an arrangement which ceased in February 2009.

The assignment also included the reserving of an area to the west of the hangar building, providing common use access to the airside area for airport purposes.

Prior to formalising the assignment of the lease, there had also been some discussion and correspondence between the Shire and the WA Police regarding the possible allocation of additional land to the WA police to facilitate the construction of a new hangar and/or the extension of the existing hangar.

The proposed additional land that was discussed was to comprise the portion referred to as "Apron Access" located East of Lot 9, and is shown on the attached plans. It represents an increased area of approximately 1020 square metres, and would take the boundary of Lot 9 up to the boundary of lot 10, that belongs to Airservices Australia.

The apron access to the west of the existing hangar will continue to be available as a common user access to the apron area.

Correspondence has been received dated 23 September 2009, formally requesting a deed of extension to assign the additional land to the current lease held by the Minister for Works.

The development is exempt from a planning application under the Public Works Act of (1902) but the development will require a building license.

Issues

The area shown is currently undeveloped land, and is suitable for the extension of the lease as proposed. An extension to the apron area was undertaken in 2008 in this location with a view to the area being occupied by an aviation operator with apron access in the future.

WA Police require a larger hangar to accommodate their PC-12 aircraft, which is based in Karratha to service the northern half of the state. The aircraft is currently located on the apron, exposed to the elements, which is not suitable from a storage perspective. The TRG and Water Police units are also located at the airport and they require the additional space to adequately support their operations. The proposed extension of the lease will facilitate the planned construction of this hangar, and allow for future approval for the disposal of the existing hangar, or a sub-lease to another interested party.

The lease with the Minister for Works expires on 1 July 2014.

The assigned additional land would attract the latest valuation rate conducted on the 15 September 2009 of \$20 per m² per annum, exclusive of variable outgoings and GST representing an additional amount of \$20,400 per annum. The current annual rental amount is \$15,008.40 (inclusive of GST).

Options

Council has the following options available:

1. Approve the lease of the additional area to the Minister for Works (WA Police)
2. Not approve the lease of the additional area to the Minister for Works (WA Police)

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Increased revenue for Karratha Airport

Conclusion

The proposal presented from the Minister for Works (WA Police) appears to be logical in nature, as this additional land is not required for any other purpose. This will support the extension of the existing facility to adequately house the Police Airwing aircraft, which is a valuable asset to have based in Karratha.

Voting Requirements

Simple.

RECOMMENDATION

That Council approve the extension of the existing lease between the Shire of Roebourne and the Minister for Works (WA Police) for the additional area of 1020 square metres, to attract an increased rental amount of \$20,400, exclusive of GST and variable outgoings.

11.3.3 Optus Mobile Phone Tower - Karratha Airport

Attachment(s)	Optus Karratha Area Site Summary Lease Plan - Karratha Airport Draft Site Layout
Responsible Officer:	Executive Manager Technical Services
Author Name:	Acting Executive Manager Technical Services
Disclosure of Interest:	Nil

REPORT PURPOSE

The purpose of this report is for Council to consider, from a master plan and leasing perspective, a proposal from Optus to lease a portion of land at Karratha Airport for the purposes of developing a mobile phone tower.

Background

Correspondence was received in November 2008, from KAW Consulting Pty Ltd, acting on behalf of Optus, proposing that Karratha Airport be considered as part of an upgrading of telecommunications infrastructure within the Karratha area.

This matter was put on hold, whilst the Karratha Airport Master Plan was completed. The Master Plan document was received by Council in June 2009.

Issues

Optus are endeavouring to provide quality in-door and outdoor coverage of the Karratha Airport precinct as part of a wider strategic coverage plan for the Karratha Region. At present Optus have two base station sites for the region :

- An Umbrella site on the Ridge overlooking the Karratha Township
- Dampier Hamersley Iron Rail terminal

A new installation is being proposed at the Telstra exchange in the Karratha Township to provide capacity relief. Optus has plans for a new installation site at Karratha Industrial Estate and at the Airport to take further pressure off the Karratha umbrella site.

Optus has investigated co-locating upon the Gap Ridge towers where Telstra and Vodafone are located. As demonstrated in the analysis, an installation at this location will potentially provide adequate outdoor coverage but is too distant from the airport for in-building coverage purposes, particularly for 3G services which have weaker signal strength. A base station facility costs Optus some \$200-300k to establish so the actual technical need is verified before any new site proposal is considered. The attached coverage predictions indicate that there are low coverage levels from existing Karratha sites within the Karratha Airport area.

There now exists an opportunity for Council to consider the lease of land to Optus to provide the ability for them to improve coverage within the Karratha Airport area. A suitable area has been identified and is shown on the attached plan. This is an area proposed for future carparking expansion, but due to the limited area required for this facility (approximately 7m x 11m). The proposed installation is detailed on the attached draft site layout.

The Karratha Airport Master Plan (June 2009) notes as follows :

“6.4.5 Optus Mobile Phone Tower Site

It is understood that there is a proposal for a new Optus mobile phone tower to be located in a position designated with future short term carparking expansion. Aurecon has reviewed this position, and believes that given the limited clearance required, that it can easily be accommodated in the designated master plan land use (short term carparking).”

A plan showing the proposed location is attached. A market valuation was undertaken on the proposed site, dated 4 September 2009. The valuation indicates that an appropriate return for the site should be \$10,000 per annum (exclusive of GST).

With regard to the proposed term of the lease, an initial term of 15 years has been requested by Optus, given the long-term nature of telecommunications infrastructure.

The proposal will be subject to normal Council planning approval and building licence processes.

Options

Council has the following options available:

1. Approve a lease for Optus over the proposed site at Karratha Airport for installation of a mobile phone tower facility;
2. Not approve a lease for Optus over the proposed site at Karratha Airport for installation of a mobile phone tower facility;

Policy Implications

The Karratha Airport Master Plan (June 2009) outlined this as a suitable site for the location of such a facility.

Shire of Roebourne Draft Strategic Plan 2009 – Key Goal One – Communities – Building capacity, capability and partnerships across the community.

Legislative Implications

Under Section 3.58 of the Local Government Act (1995) the proposed disposal of this land via lease will be subject to public advertising of Council’s intentions.

Financial Implications

The proposal, if approved by Council will result in increased revenue for the Karratha Airport.

Conclusion

The proposal was identified within the Karratha Airport Master Plan, and is being promoted by Optus as resolving a capacity shortfall on their network within the Karratha Airport area.

The area proposed is considered as being suitable for the proposed type of development, sitting in conjunction with the proposed use of car parking. The development will be subject to the relevant planning and building approvals process.

Voting Requirements

Simple.

RECOMMENDATION**That Council:**

Approve the entering into a lease agreement with Optus for the lease of a partial area of land, at Lot 12, Karratha Airport, for the development of a mobile phone tower facility, for a period of 15 years, at an annual lease rate of \$10,000 (exclusive of GST and variable outgoings) to be reviewed to CPI annually and to market 5-yearly.

12 DEVELOPMENT SERVICES

12.1 PLANNING SERVICES

12.1.1 Amendment to Baynton West Development Plan

File No:	TA/1/9 & TS/4/1
Attachment(s)	Proposed plan of subdivision; Endorsed Baynton West Development Plan; Proposed amended development plan
Responsible Officer:	Acting Executive Manager Development Services
Author Name:	Senior Planning Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

For the Council to consider, and make determination on an amendment to the endorsed Baynton West Development Plan to delete twenty-nine [29] 'cottage lots' designated R30 in order to provide for twenty [20] larger residential lots and two [2] triplex sites.

Background

The Western Australian Planning Commission (WAPC) referred subdivision application 140522 to Planning Services on 1 September 2009. The application was prepared for the WAPC by the Burgess Design Group on behalf of Landcorp.

The subdivision proposes the creation of twenty [20] residential lots ranging in size from 560m² to 595m² and two [2] triplex sites each occupying 1102m². Landcorp was granted subdivision approval over the portion of the development plan subject to the amendment for twenty-nine [29] 'cottage lots' accessible from 6.0m wide rear laneways (WAPC ref. 136245).

Council endorsed the Baynton West Development Plan (DP) at the November 2007 Ordinary Council Meeting (Res No. 14261). The DP designates the portion of the development plan subject to the amendment R30 including laneways. The amendment to the DP proposes the designation of the subject land portion R17.5 and R30 and the deletion of the rear laneways.

The Burgess Design Group has provided the following justification for altering the lot configuration via the subdivision application:

1. Market research has determined that the rear access laneway 'cottage lots' are not satisfactorily achieving the original objective of providing housing choice and an alternative housing product.
2. The 'cottage lots' are not as popular as the 'standard' R17.5 lots.
3. The size of 'cottage lots' are placing constraints on designers and builders resulting in less favourable development outcomes.

On behalf of Landcorp, the Burgess Design Group approached the Department of Planning Pilbara planning officers both in Karratha and Perth seeking support in principle to the altered lot configuration. Advice was received that the change is considered minor in nature and that the DP would not require an amendment.

Issues

Requirements of the Shire of Roebourne Town Planning Scheme No. 8

Clause 6.4.5 of the Shire of Roebourne Town Planning Scheme No. 8 [the Scheme] states:

Any departure from or alterations to the Development Plan may, subject to the approval of the Commission, be permitted if the Council considers that the proposed departure or alteration will not prejudice the progressive subdivision and development of the area.

Contrary to advice given by the Department of Planning, should Council support the proposed change to the configuration of lots, an amendment to the DP is required to be endorsed and forwarded to the WAPC for adoption.

Clause 6.4.4 of the Scheme states that the Council may require the advertising of development plans, including amendments to endorsed plans. Due to the minor nature of the proposed development plan amendment and in the interest of expediting the subdivision approval and subsequent land release, it is not considered necessary for the plan to be publically advertised

Application of the Development Plan with Regard to Statutory Planning

As stated, the Department of Planning have advised that the DP does not require amending as the reduction in density (larger lots) proposed by the subdivision application still meets the designated R30 density. Contrary to this advice [and in accordance with the Scheme], Planning Services considers it imperative for the DP to be amended so that the Shire's Development Services officers can correctly apply the differing provisions of the *Residential Design Codes of Western Australia* when assessing building applications. For example, differing provisions are applied to R17.5 and R30 lots regarding building setback to primary streets, the provision of open space and the capacity to further subdivide lots. Development Services officers can only lawfully apply the density adopted by the DP (or the Scheme maps). A departure from these requirements may expose the Shire to possible review of disputed building applications at the State Administrative Tribunal.

Reduction in Dwelling Yield

The subdivision application proposes twenty [20] lots averaging approximately 570m² (R17.5) and two [2] triplex lots measuring 1102m² each (R30). The total dwelling yield from this configuration is twenty-six [26]; three [3] dwellings less than the existing approved plan of subdivision under the current DP. The reduction is considered insignificant in terms of the anticipated benefits gained to housing design and consumer choice. Consideration should; however, be given to refusing future proposed amendments to the DP that will result in a further or incremental reductions in dwelling yield. It should be noted that any reduction in the number of lots being released particularly cottage lots, may compromise housing affordability.

Constraints on Building Design

Frontages [widths] of the cottage lots range from 10.5m to 13.5m. Dwelling designers and builders, particularly of transportable dwellings, have conveyed difficulties in providing choice to their clients based on minimal lot widths. Transportable dwellings make up approximately 33% of the new single dwelling market in Karratha. Transportable dwelling modules typically measure 4.2m or 3.6m in width (dwellings ranging from 7.2m to 8.4m wide comprising of two modules). The adopted Detailed Area Plans for Baynton West require a minimum 1.5m dwelling setback on one side boundary and permit a nil setback to the other side boundary, although fire separation provisions of the *Building Code of Australia* apply. Rather than the cottage lots providing consumers with choice in dwelling design, the limited width and size of lots is limiting choice and variety in design.

Options

Council has the following options available:

1. Resolve to endorse the amended Baynton West Development Plan to designate twenty [20] lots R17.5 and two [2] lots R30 bound by Echidna Road, Bajamalu Drive, Mari Mari Parade and Gardugarli Drive.
2. Resolve to endorse the amended Baynton West Development Plan to designate twenty [20] lots R17.5 and two [2] lots R30 bound by Echidna Road, Bajamalu Drive, Mari Mari Parade and Gardugarli Drive subject to Landcorp being advised that the Shire will not support any further amendments to the development plan that result in a notable net loss in dwelling yield.
3. Resolve not to support the amendment to the Baynton West Development Plan

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

The amendment to the Baynton West Development Plan is considered minor although will result in a net reduction of three [3] dwellings. The loss in dwellings is considered secondary to the benefits that may be achieved by the release of an increased number of larger [standard] lots. Based on the market's reaction to the cottage lots, Landcorp may continue to reassess the number of cottage lots that should be released in future stages of Baynton West. Given the need to facilitate affordable accommodation for non-mining employees has been identified as a specific need by the *Karratha 2020 Vision and Community Plan 2009*, Planning Services recommends that Council should not support further amendments to the DP that result in a notable reduction in the dwelling yield.

It is; therefore, recommended that the Council endorse the amended Baynton West Development Plan and request that the Western Australian Planning Commission adopt it. Following Council endorsement Planning Services shall recommend approval to the WAPC of the subdivision application subject to the local government conditions being satisfied.

Voting Requirements

Simple.

RECOMMENDATION

That Council:

Resolve to endorse the amended Baynton West Development Plan to designate the land bound by Echidna Road, Bajamalu Drive, Mari Mari Parade and Gardugarli Drive, Baynton R17.5 and R30 subject to Landcorp being advised that the Shire will not support any further amendments to the development plan that will result in a notable net loss in potential dwelling yield.

12.1.2 Draft Karratha Open Space Strategy

File No:	TA/4/1
Attachment(s)	Draft KOSS to be tabled
Responsible Officer:	Acting Executive Manager Development Services
Author Name:	Acting Executive Manager Development Services
Disclosure of Interest:	Nil

REPORT PURPOSE

To seek Council's consent to exhibit the draft Karratha Open Space Strategy (the strategy) for public comment.

Background

The Minister for Planning deferred the final approval of the Shire of Roebourne Town Planning Scheme No. 8 Amendment No. 9 that facilitated infill residential subdivision in Teesdale Place, Millars Well and Clarkson Way, Bulgarra until a public open space and drainage reserve strategy for Karratha had been completed.

A draft public open space and drainage reserve strategy for Karratha was subsequently produced with the assistance of the Department of Planning and Infrastructure regional planners. The strategy is acknowledged in the *Karratha 2020 Vision and Community Plan 2009* and provides a framework for the provision of public open space and to assist Council rationalise its open space system within the context of overall need, function and operation.

The strategy essentially justified that Karratha has the capacity to accommodate the creation of new lots for both community and residential purposes, and has the potential to allow for the expansion of existing commercial lots in the town centre through the rationalisation of existing parks, recreation and drainage reserves.

There are a growing number of requests from private land owners wishing to extend their properties into abutting reserves. The administration of such requests without clear strategic direction can reasonably be construed as being ad hoc, and has the potential to consume an inordinate amount of human resources.

Issues

Community Benefit

It has been a long held belief that parks, recreation and drainage reserves within Karratha have been poorly maintained and do not provide any significant recreational or ecological benefit. Responses to the recently conducted community survey reiterate that the amenity of Shire's maintained green spaces needs to be improved. The opportunity cost of maintaining substantive areas of open space above and beyond that reasonably required needs to be considered.

Maintenance of Shire Assets

The residential planning of Western Australia's urban release areas has been predicated on the public open space provision standard of 10% of gross subdivisible area. In hot arid climates a 10% land area contribution for public open space is considered to be excessive. Subject to the support of the local government, the WAPC may accept a public open space contribution to a minimum of 5% of the gross subdivisible area providing:

- The public open space is designed, developed and located for the widest possible use of the community, including meeting, recreation, leisure, entertainment;
- The public open space is developed to a minimum standard including all earthworks, basic reticulation, grassing of key areas, pathways that form part of the overall pedestrian and/or cycle network and maintenance for two summers, in accordance with a landscape plan approved by the local government;
- Adequate areas are provided elsewhere for drainage and flooding, particularly overland flow;
- Public open space is readily available in the community that can be used at all hours of the day or night; and
- Does not include any restricted use public open space.

The maintenance of Karratha's parks, ovals and drainage corridors, under our extreme climatic conditions, imposes a significant cost impost on Council. High temperatures and limited water availability makes landscaping difficult and costly to install and maintain. It is far more effective to minimise the extent of the open space provision and to maximise the planting and on-going maintenance of shade trees and large shrubs within more confined areas.

There are substantive benefits where expenditure can be allocated over a reduced area, including an improvement to the overall amenity of retained open space.

Addressing Housing and Community Needs

Affordable Accommodation for Non-Mining Employees has been identified as a specific need by the *Karratha 2020 Vision and Community Plan 2009* (K2020). The timely release of further residential lots is a key strategy in improving housing affordability. K2020 also identifies the demand for a range of infant health, childcare, parenting, playgroup and family facilities and services.

The strategy has identified twenty-three [23] 'candidate areas' within Bulgarra, Pegs Creek, Millars Well and Nickol comprising 18.23 hectares suitable for the creation of new single and grouped residential lots. A community use site in Delambre Drive, Nickol comprising 1.45 hectares was also identified.

Allowing a conservative 700m² for single residential lots and 350m² for grouped residential lots the indicative lot yield would be 393 accommodating in the order of 1100 people. Further opportunities to extend existing residential lots will, no doubt, also come to light.

In fill subdivision also has the added benefit to draw upon the existing road network and proximity to existing utility services, thus further reducing costs than simply expanding upon the current development front.

Options

Council has the following options available:

1. To consent to exhibit the draft Karratha Open Space Strategy (the strategy) for public comment.
2. To not consent to exhibit the draft Karratha Open Space Strategy (the strategy) for public comment until such time as further investigation has been completed.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There is the potential to negotiate with the Department for Regional Development and Lands to seek the proceeds from the sale of land currently vested to the Shire.

Conclusion

The *Karratha 2020 Vision and Community Plan 2009* recognises the Karratha Open Space Strategy as a key strategic document that will assist the Shire achieve the recognised need to create additional affordable housing lots and site(s) for community purposes.

The draft Karratha Open Space Strategy essential justifies that Karratha has the capacity to accommodate the creation of new lots for both community and residential purposes, and has the potential to allow for the expansion of existing commercial lots in the town centre through the rationalisation of existing parks, recreation and drainage reserves.

Engagement with the community will enable the further identification and consideration of not only candidate areas for new lots, but areas of reserves that would provide greater benefit being amalgamated into existing private lots. Exhibition will constitute notices in the Pilbara News (including at least once in the Shire's monthly news column), copies being available for viewing on the Shire's website, and copies being made available to be viewed at the Shire's Welcome Road Administration Offices.

Voting Requirements

Simple.

RECOMMENDATION

That Council –

Consent to the exhibition of the draft Karratha Open Space Strategy for public comment for a period of not less than forty-two [42] days.

12.1.3 Sea Container 2 Stanbridge Way Millars Well

File No:	P2040 TA/1/7
Attachment(s)	Selected plans and photos
Responsible Officer:	Executive Manager Development Services
Author Name:	Manager Planning Services
Disclosure of Interest:	Nil

REPORT PURPOSE

To seek clarification for Council's decision to reject the officer's recommendation (resolution 14641) made at the May 2009 Ordinary Council Meeting (OCM) in regards to the determination of a sea container located at 2 Stanbridge Way, Millars Well, and to request a new resolution in order for the application to be determined.

Background

Agenda item 11.1.4 entitled 'Proposed Sea Container Stanbridge Way, Millars Well' contained the following recommendation:

"That Council determine to approve planning application PA2040 for a sea container at Lot 2231, 2 Stanbridge Way, Millars Well subject to:

- 1. The sea container being located behind the "primary street frontage" installed with cast in-situ plate footings and fenced from public view.*
- 2. The sea container being setback from the secondary street and other property boundaries in accordance with the Residential Design Codes of Western Australia 2008.*
- 3. Other standard planning conditions as determined by the Manager of Planning Services."*

This recommendation was voted upon and the motion lost 7 -2 as Council *"did not consider it appropriate to site a sea container in the proposed location."*

At the OCM Mr Damien Milk tabled photos of sea containers that are already established within the Shire, and wished to speak concerning this motion not realising that he needed to raise his query at Public Question time. Cr Snell responded that if Mr Milk required the motion to be rescinded that this is requested in writing so that Council could look at the request at the next Ordinary Council Meeting.

No such request was made; however, a meeting was requested with the then Acting Chief Executive Officer, Shire President and Manager Planning Services and held on the 24th September. At this meeting in response to the proponents dissatisfaction with the determination and Development Services' compliance and town planning processes it was determined that a new planning application should be lodged and reconsidered.

Upon further review of the minutes from the May OCM a new application was not deemed warranted, although the proponents and the objector were given an opportunity to lodge a further submission.



View from Stanbridge Way showing the sea container in its proposed location.

Issues

Proposed Location versus Current Location versus Recommended Location

The location of the sea container as indicated by the applicants' site plan is not the current location, nor that referred to by the earlier officer recommendation.

Planning Services have at times preferred to recommend that development is approved in an alternative location or in a modified form to that proposed rather than refusing it outright. Such a stance can often negate the need to lodge a further application to obtain approval, whilst still enabling the Council to provide suitable clear direction to the community as to appropriate development standards.

Situating the sea container in the recommended location not within the '*primary street setback area*' (the area between a dwelling and Stanbridge Way) and not closer than one metre from a side or rear boundary, would achieve compliance with local planning policy DP7 Residential Frontage.

The current location of the sea container has been measured as 1.3 from the corner truncation and 1.6 metres from the primary street. The approximate location of the sea container deduced from its footprint on the proposed site plan is 1.5 metres from the corner truncation and 2.6 metres from the primary street. It is unclear whether the applicant intends to further adjust the position of the sea container or submit revised plans reflective of the current location if approved.

Submission of Supplementary Information

The applicant has submitted the written consent of five neighbours four of whom being owners and one being an occupier, photos of the rear yard, and a revised site plan to further support the application. A map showing the location of the objector and supporters' properties, photos of the rear yard and revised site plan are attached as appendices to this report.

Whilst the support of affected neighbours is important where a variation to policy and accepted practice is being sought, the impact of development within the primary street frontage is felt by all road users. The written objection tabled at the May OCM still stands.

The photos clearly demonstrate that the applicants have invested heavily in the rear yard creating a high level of residential amenity. However, the photos reinforce a view ascertained from the site plans as submitted and review of aerial photography that the rear yard is of a size able to accommodate the development. Arguably should sea containers be such an eyesore, there may well not be the level of resistance to place one in the rear yard.

The extent of screening from existing trees forms a substantive basis of the applicant's justification for a Residential Design Codes of WA (R Codes) variation and to vary the provisions of local planning policy DP7 'Residential Frontage' (the local planning policy). The applicant has expressed the view that insufficient weight was given to the extent of vegetation screening the sea container. Whilst an assessment of sight lines has not been undertaken, it is noted that the trees forward of the sea container are located within the road verge adjacent to the visual truncation and could well be compromising sight lines. The sitting height of drivers for which clear sight lines are to be maintained lie between 1.05 metres and 2.4 metres. Should clear sight lines need to be re-established between this range, the existing trees would offer no effective screen.

Implications of Approval in Proposed Location

The local planning policy discourages outbuildings, sea containers and ground-mounted satellite dishes within the primary road frontage unless it can be clearly demonstrated that no alternative location exists, and that the proposed development will not have an adverse impact on the streetscape. Should Council determine that grassed or landscaped areas are not deemed to be an alternative location for development, then this sentiment should be reflected in local planning policy.

The performance criteria contained in the R Codes facilitates the development of outbuildings that *"do not detract from the streetscape or the visual amenity of residents or neighbouring properties"*. It is also noted that the acceptable development criteria that provides the framework to ensure that performance criteria is met does not allow outbuildings to be located within the primary street setback area. Should acceptable development criteria not allow outbuildings within the primary street setback area, it is difficult to mount an argument for what is essentially an industrial structure.

Without a variation to the R Codes the absolute minimum setback for a dwelling on the subject land is 3 metres (subject to adequate compensation area being provided for that extent of the dwelling within 6 metres of the primary street). Due to its materials and lack of articulation a sea container has arguably greater impact on the streetscape than a dwelling.

Whether or not the rear yard of 2 Stanbridge Way is deemed to be an alternative location for development, approval of a sea container 2.6 metres from a primary frontage and 1.5 metres from a corner truncation with limited screening could only be construed as being *ultra vires* given the Shire of Roebourne Town Planning Scheme No 8 prescribes that...*"the development of land for any of the residential purposes dealt by the Residential Planning Codes shall conform to the provisions of those Codes"*.

Options

Council has the following options available:

1. To rescind resolution 14641 and to reconsider the Planning Services' recommendation as drafted for report 11.1.4 tabled at the May OCM.
2. To rescind resolution 14641, determine that an alternative recommendation to that as drafted for report 11.1.4 tabled at the May OCM be voted upon and, if the sea container is supported within the primary street frontage, to also rescind resolution 14640. Forming part of report 11.1.3 and also tabled at the May OCM resolution 14640 refused a sea container not within the primary street setback area but visible from the street at 24 Harriet Way, Nickol.

An indicative alternative recommendation to vote upon that would approve the sea contain in the position shown on the plans as submitted is as follows:

Approve planning application PA2040 for a sea container at Lot 2231, 2 Stanbridge Way, Millars Well subject to:

1. The sea container being relocated to accord with the position as shown on the endorsed site plan (1.5 metres from the corner truncation and 2.6 metres from the primary road frontage) within sixty [60] days of the issue of development approval.
2. A building licence being lodged within sixty [60] days of the issue of development approval.
3. Additional landscaping being established where indicated by red ink on the endorsed site plan (between the sea container and the corner truncation) within sixty [60] days of the issue of development approval to the satisfaction of Planning Services.

Note: A species schedule must be submitted to Planning Services for endorsement and have regard to species that upon maturity will provide an effective screen.

Note: The landscaping must be maintained in a healthy condition, dead or deceased plants must be replaced as soon as practical.

4. Other standard planning conditions as determined by the Manager of Planning Services.

Policy Implications

Policy number DP7 titled Residential Frontage is relevant to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

The Shire has adopted local planning policy to strengthen the acceptable development criteria contained in the Residential Design Codes of Western Australia pertaining to outbuildings. This local planning policy discourages the proposed development of sea containers within the primary street frontage unless it can be clearly demonstrated that no alternative location exists, and that the proposed development will not have an adverse impact on the streetscape.

It is the view of Planning Services that not only an alternative location behind the primary street frontage exists, but more importantly the sea container will have a clear adverse impact on the streetscape. As such any decision to approve the sea container where proposed is considered to be *ultra vires* of the Shire of Roebourne Town Planning Scheme No. 8.

Voting Requirements

Simple.

RECOMMENDATION**That Council:**

Approve planning application PA2040 for a sea container at Lot 2231, 2 Stanbridge Way, Millars Well subject to:

1. **The sea container being located behind the front building line (not within the primary street frontage).**
2. **The sea container being screened from public view to the satisfaction of Planning Services.**
3. **The sea container being setback from the secondary street and/or any common property boundary in accordance with the acceptable development provisions contained within the Residential Design Codes of Western Australia and/or local planning policy DP7 'Residential Frontage'.**
4. **Other standard planning conditions as determined by the Manager of Planning Services.**

12.2 ENVIRONMENTAL HEALTH

12.2.1 Reciprocal Arrangement With The Water Corporation To Desludge The Shire's Wastewater Reuse Pond

File No:	EC/3/5
Attachment(s)	Letter from Water Corporation
Responsible Officer:	Acting Executive Manger Development Services
Author Name:	Manager Environmental Health
Disclosure of Interest:	Nil

REPORT PURPOSE

To firstly advise Council of the potential benefits for entering into a reciprocal works for waste disposal arrangement with the Water Corporation, and to secondly seek consent under such an arrangement to permit the Water Corporation to dispose of sewerage sludge from a Wastewater Treatment Plant pond at the Shire's 7 Mile Landfill facility in exchange for upgrading the plumbing infrastructure and desludging one of the Shire's effluent re-use ponds at Bulgarra.

Background

The Water Corporation met with Shire officers on the 25th of September to discuss the desludging of the Shire's effluent reuse pond in exchange for waiving disposal fees at the Shire's 7 Mile Landfill Facility. As Shire officers are unable to waiver adopted fees, the consent of the Council is necessary to progress the formalisation of any such arrangement.

Issues

To enable the Water Corporation to increase effluent quality and maintain the current working volumes at the Bulgarra Wastewater Treatment Plan, they propose to dry out Pond 3 and undertake desludging during October/November 2009. Due to the limited site area they are unable to dispose of the biosolid waste on this site. It is estimated that the volume of biosolid waste in the pond is between 1000 to 1500 cubic metres which would weigh between 500 and 700 tonnes. Based on current Shire fees the cost of disposing of this material at the 7 Mile Landfill site is approximately \$50,000.

The Shire's Technical Services Division has sought quotations for desludging the Shire's effluent pond; however, has been unable to source a contractor willing to undertake these budgeted works. The anticipated cost of these works was estimated at \$30,000. In addition, the current plumbing supplying the effluent from the Water Corporation's Karratha Wastewater Treatment Plant to the Bulgarra Effluent re-use ponds does not allow either pond to be taken off line and dried out to allow for desludging or for other maintenance.

The Water Corporation's preferred works schedule is to undertake desludging of the Shire's pond at the same time as they de-sludge their pond in return with the Shire waiving the costs associated with the disposal of the biosolid waste at the 7 Mile Landfill Facility. Any arrangement with the Water Corporation for disposal would be arranged at a dollar for dollar rate (i.e. \$30,000 of expenditure by the Water Corporation would allow them to dispose of \$30,000 of biosolid waste).

Options

Council has the following options available:

- 1 Direct the Executive Manager Technical Services to prepare and execute a reciprocal works for waste disposal arrangement with the Water Corporation for the upgrade of plumbing and the desludging of one of the effluent re-use ponds at the Shire's Bulgarra Wastewater Reuse Pond site in return for the landfill disposal fees being waived by the Shire (up to \$50,000 on a dollar for dollar basis).
- 2 Advise the Water Corporation that the Shire does not wish to enter into a reciprocal arrangement at this time.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The Shire will waiver up to \$50,000 revenue from the 7 Mile Landfill Facility; however, this will be offset by the works provided to the Shire by the Water Corporation.

Conclusion

The proposed reciprocal arrangement between the Water Corporation and the Shire is mutually beneficial, will not result in a net loss of revenue, and will enable the timely completion of budgeted maintenance works constituting the upgrading of plumbing infrastructure and desludging one of the Shire's effluent re-use ponds at Bulgarra.

Voting Requirements

Simple.

RECOMMENDATION

That Council:

Direct the Executive Manager Technical Services to prepare and execute a reciprocal works for waste disposal arrangement with the Water Corporation for the upgrade of plumbing and the desludging of one of the effluent re-use ponds at the Shire's Bulgarra Wastewater Reuse Pond site in return for the landfill disposal fees being waived by the Shire (up to \$50,000 on a dollar for dollar basis).

13 ITEMS FOR INFORMATION ONLY

13.1 CEO & EXECUTIVE SERVICES

13.1.1 Information Only Items - October 2009

Responsible Officer: Chief Executive Officer

Author Name: PA to CEO

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Council of the information items for October 2009

Background

None

Issues

None

Options

None

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

RECOMMENDATION

That Council note the following information items:

- ◆ 13.1.2 Shire President's Mail 11 September 2009 – 8 October 2009
- ◆ 13.1.3 Register of Documents Stamped with the Shire's Common Seal
- ◆ 13.2.1 Budget Amendments for period ending October 2009
- ◆ 13.2.2 Non-Statutory Donations for period ending October 2009
- ◆ 13.2.3 Australia Day Citizenship Awards – Shire of Roebourne
- ◆ 13.3.1 Design of Nickol West Skate Park
- ◆ 13.4.1 Passenger Numbers Update – Karratha Airport
- ◆ 13.5.1 Planning Decisions Issued 11 September – 8 October 2009
- ◆ 13.5.2 Building License Statistics September 2009

13.1.2 Shire President’s Mail 21/09/2009 – 8/10/2009

Responsible Officer: Chief Executive Officer

Author Name: PA to CEO

Disclosure of Interest: Nil

REPORT

Incoming correspondence for the Shire President

Date	From	Subject Details
16/09/2009	Police Legacy	Invitation to Police Remembrance Day
16/09/2009	Sue Ellery MLC, Shadow Minister for Seniors	Letter raising concerns of seniors about safe accessibility to the large pool at the KAC
16/09/2009	Karratha Primary School Year 4 Class	A letter from each student was received about their ideas for a water slide at the Aquatic Centre
24/09/09	Apache Energy	Letter of thanks for attending Ground breaking Ceremony at Devil Creek
29/09/2009	Hon Max Trenorden MLC, Chariman of the Standing Committee on Public Administration	Letter informing the SOR that the Committee resolved to undertake review on the use of wooden power poles and asks for feedback from the community.
30/09/2009	Cath O’Connor, Chairman Pilbara Early Learning Alliance Inc	Letter requesting support the provision of Childrens Support Officers fro the region
6/10/2009	Hon Max Trenorden MLC, Chariman of the Standing Committee on Public Administration	Letter informing the SOR that the Committee that there is currently an inquiry into recreation acitivities within public drinking water source areas and asks for feedback from the community.

13.1.3 Register of Documents Stamped with the Shire of Roebourne Common Seal**Responsible Officer:** Chief Executive Officer**Author Name:** PA to CEO**Disclosure of Interest:** Nil**REPORT PURPOSE**

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the Shire of Roebourne since the last Council Meeting.

DATE	DOCUMENT
15/09/2009	Aurecon Australia Pty Ltd & Shire of Roebourne, Deed of Settlement
28/09/09	Rempearl Pty Ltd & Shire of Roebourne, Deed of Easement in Gross x 1
06/10/2009	The Minister for Lands & Shire of Roebourne, Deed of Easement in Gross x 1

13.2 CORPORATE SERVICES**13.2.1 Budget Amendments for the Period Ending 21 September 2009**

File No: OCTOBER 2009
Responsible Officer: Executive Manager Corporate Services
Author Name: Expenditure Accountant
Disclosure of Interest: Nil

REPORT

To provide Council with a report on adopted amendments to the original budget and the anticipated effect of those amendments on the surplus/deficit position at the end of the year.

Shire Of Roebourne**Budget Amendments****For The Period Ending 21 September 2009**

Date of Meeting	Res Number	Account Number	Description	Expenditure Increase / (Decrease)	Income Increase / (Decrease)	New Surplus /(Deficit)
				\$	\$	\$
			Original Budget Closing Estimate			150,552
			Adjustment of Opening Surplus/(Deficit) after Audit			
20-Jul-09	14698	340403	Write Off-St Luke's College-project terms revised	117,000		33,552
		420411	Write Off-Christopher Read-disputed charge	3,045		30,507
17-Aug-09	14751	334411	Write Off-Karratha Country Club-disputed calculation methodology	1,858		28,649
21-Sep-09	14794	400501	Deposit on 1 triplex block-Baynton West	5,000		23,649
	14801	302201	Reduction in contribution to Karratha Visitor Centre	(35,409)		59,058
	14810	332705	Grant-Cossack Archaeological Cyclone Impact Survey		12,515	71,573
		332205	Cossack Archaeological Cyclone Impact Survey	12,515		59,058
			Totals	104,009	12,515	
			Current Budget Position is a surplus of		59,058	

13.2.2 Non Statutory Donations for Period Ending 2 October 2009

File No: OCT09
Responsible Officer: Executive Manager Corporate Services
Author Name: Expenditure Accountant
Disclosure of Interest: Nil

REPORT

To provide Council with a summary of Non Statutory Donations made during the specified period.

**Shire Of Roebourne
 Non Statutory Donations
 For The Period Ending 31 August 2009**

	Original Budget \$	Amended Budget \$	Actual \$
St Vincent de Paul - waste collection reimbursement	7,463	7,463	2,962.93
Hampton Harbour Boat & Sailing Club	5,000	5,000	
Roebourne Sobering-Up Shelter	5,000	5,000	
Salvation Army-Red Shield Appeal	3,000	3,000	
St John Ambulance Sub Centre Roebourne	9,000	9,000	
Lions Club of Karratha	8,000	8,000	
West Pilbara Volunteer Search Rescue	2,000	2,000	
Nor West Jockey Club	4,000	4,000	
Karratha Emergency Relief Assoc	2,000	2,000	
Youthcare West Pilbara	2,000	2,000	
Wickham Youth Group	5,000	5,000	
Karratha Districts Chamber of Commerce & Industry	2,500	2,500	2,500.00
Lotteries House Insurance	4,600	4,600	
Karratha Baptist Church Create & Connect Craft Group	16,891	16,891	
3rd Karratha Scout Group	5,000	5,000	
Karratha Community House	29,800	29,800	
Juluwarlu Aboriginal Corporation	18,100	18,100	
Link Inc	5,833	5,833	
Yaandina Family Centre	20,000	20,000	
FeNaCLNG Fireworks display	6,000	6,000	
FeNaCLNG Children's activities	15,000	15,000	
Ministers Association	1,000	1,000	
	177,187.00	177,187.00	5,462.93

13.2.3 Australia Day Citizenship Awards - Shire of Roebourne

File No:	AX/3/9G
Responsible Officer:	Executive Manager Corporate Services
Author Name:	Community Events & Administration Officer
Disclosure of Interest:	Nil

REPORT

To inform Council that nominations for the Citizen of the Year are now open. An advertisement for nominations will appear in the Pilbara Classies.

Nomination forms are available from local libraries, the Shire's offices and on the Shire's website.

The categories are:

1. Citizenship Award for a person 25 years or older
2. Citizenship for a person under 25 years
3. Citizenship award for community group or event
4. Sports person 21 years and over
5. Junior Sports person 14-21 years
6. Caring for Country

This year a new category has been included "Caring for Country". This award is to recognise an individual or group that works hard in a voluntary capacity to ensure that the Shire of Roebourne is cherished for its natural beauty and to preserve it's uniqueness.

The Soroptimists Club after 20 years of organising the awards for the Shire of Roebourne handed the running of the awards back to the Shire at a hand over ceremony on Tuesday 22 September 2009.

Nominations close on Friday 13 November 2009

13.3 COMMUNITY SERVICES

13.3.1 Design of the Nickol West Skate Park

File No:	DT/3/9
Separate Attachment	Concept Design
Responsible Officer:	Executive Manager Community Services
Author Name:	Senior Recreation Development Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

To inform councillors on the process and decisions made regarding the design of the Nickol West Skate Park

BACKGROUND

On the 12 & 13 of May 2009, Shire of Roebourne officers conducted an initial consultation forum with key focus groups and members of the general community (predominately youth) which were held at the Karratha Senior High School and St Lukes College. The outcomes from these forums on what features they would like to see within the park were included in the Tender documentation.

At the July 2009 Ordinary Meeting, Council resolved to award the tender for the Design and Construction of the Nickol West Skate Park to Convic Skate Parks Pty Ltd.

During August a representative from Convic Skate Park Designs visited Karratha to conduct a community consultation seminar whilst meeting the Shire officers involved with the project and visiting the site of the proposed skate park. The consultation group consisted of students from St Lukes College, Karratha Senior High School and members of the Youth Advisory Council. The feedback from this consultation seminar provided Convic with the design elements that the community, in particular the youth would like to see in the design of the skate park and enabled them to produce 3 draft concepts designs for the Shire to choose from.

The final consultation workshops had with the focus groups were held in September and were focused around one draft concept design submitted by Convic. This design based on the feedback from the consultation was provided to the focus groups to gauge their level of interest. The groups were asked a series of questions based on the design and included:

1. What elements of the design do you like?
2. What elements of the design do you not like?
3. Provide feedback on what elements you would like to see removed and what elements you would like to see added?
4. Provide any general comments on the design?

The feedback was collated, summarised and submitted to Convic where it was used to produce 3 final design concepts.

The overall design and specific elements contained within the 3 final design concepts were screened against the feedback from all the community consultation sessions to best select

the design that contains the majority of the elements outlined from the consultation sessions. Whilst not everything can be included in the design, every attempt was made to include as many of the elements expressed from the consultation feedback as possible. Convic will now prepare the necessary technical documentation to lodge a building licence and the chosen design will be assessed by the Council's insurers.

Shire officers believe that the decision made on the final design of the Nickol West Skate Park complements the majority of the design elements fed back during the consultation process. The design allows for a high number of users at any one time and will cater for all skill levels. The Skate Park will provide the overall public open space area with another recreation facility and enhance the park's usability.

13.4 TECHNICAL SERVICES

13.4.1 Passenger Numbers Update - Karratha Airport

Responsible Officer: Executive Manager Technical Services

Author Name: Acting Executive Manager Technical Services

Disclosure of Interest: Nil

REPORT

The purpose of this report is to inform Council of passenger numbers trends through the Karratha Airport.

As previously advised to Council in August 2009, 497,698 passengers passed through the Karratha Airport terminal building during the 2008/09 financial year.

The first two months of the 2009/10 financial year continue to show an increasing trend, reflected as follows :

June 2009 :	45,813
July 2009 :	49,463
August 2009 :	48,480

The 2009/10 projected passenger figures within the Karratha Airport Master Plan 2009 are as follows :

Low :	497,328
Medium :	580,126
High :	663,104

Work is commencing on a terminal design brief which is intended will be made available to the Technical Services panel of providers.

This will build on the initial work completed within the Master Plan and allow consideration to be made for terminal expansion works to be budgeted from the 2010/11 Financial Year.

The Master Plan called for minor terminal expansion with the 2009-13 and major works in the 2013-2020 timeframe, but it would appear from existing growth, and with the impact of future resources projects to enhance this growth, that there may be a call for these timeframes to be reviewed.

13.5 DEVELOPMENT SERVICES

13.5.1 Planning Decisions Issued - 11 September - 8 October 2009

File No: TA/1/1
Responsible Officer: Manager Planning Services
Author Name: Divisional Administration Officer
Disclosure of Interest: Nil

REPORT

APPL. #	OWNER	APPLICANT	ADDRESS	DEVELOPMENT
P2089	WOODSIDE ENERGY LTD	HILARY O'CONNELL	LOT 3082 – 24 ZANETTI WAY, NICKOL	OUTBUILDING WITH A SIDE SETBACK VARIATION
P2096	MATHEW MCCULLOCH PETERS	MATHEW MCCULLOCH PETERS	LOT 30, 1 BADOCK PLACE, MILLARS WELL	THREE GROUPED DWELLINGS
P2099	SHIRE ROEBOURNE OF	AURECON PTY LTD	LOT 500 SEARIPPLE ROAD, BULGARRA	TELECOMMUNICATIONS INFRASTRUCTURE [MONOPOLE WITH PANEL ANTENNAS, EQUIPMENT SHELTER AND ANCILLARY WORKS]
P2100	STATE OF W A	AURECON PTY LTD	LOT 262 DAMPIER ROAD, KARRATHA	TELECOMMUNICATIONS INFRASTRUCTURE [MONOPOLE WITH PANEL ANTENNAS, EQUIPMENT SHELTER AND ANCILLARY WORKS]
P2101	SHIRE ROEBOURNE OF	AURECON PTY LTD	LOT 503 BALMORAL ROAD, MILLARS WELL	TELECOMMUNICATIONS INFRASTRUCTURE [MONOPOLE WITH PANEL ANTENNAS, EQUIPMENT SHELTER AND ANCILLARY WORKS]
P2112	LUKE HERBERT AND MELINDA HERBERT	L E ROBERTS	LOT 2867 COWLE ROAD, KIE	WORKSHOP, OFFICE, AMENITIES BUILDINGS AND ANCILLARY WORKS METAL FABRICATION.
P2119	SCOTT ANDREW BENNETT	SCOTT ANDREW BENNETT	LOT 79 BERKELEY CRESCENT, DAMPIER	OUTBUILDING [GARAGE/CARPORT] WITH WALL HEIGHT VARIATION
P2121	KARRATHA STATION	HAMERSLEY IRON PTY LTD	LOT 264 SEVEN MILE ROAD, MAITLAND	EVAPORATION PONDS ASSOCIATED WITH INFRASTRUCTURE DEVELOPMENT [7 MILE POWER STATION]
P2123	STATE OF WA	HELICOPTERS AUSTRALIA PTY LTD	LOT 28 KARASEK WAY, GAP RIDGE	[TRANSPORTABLE BUILDING] ASSOCIATED WITH A HELIPORT
P2126	SHANE MOORE JASON	SHANE JASON MOORE	LOT 154 - 35 HERON LOOP, NICKOL	RESIDENTIAL OUTBUILDING [SHED] AT REDUCED REAR SETBACK OF 500MM
P2127	MICHAEL ADAMS BRIAN	MICHAEL BRIAN ADAMS	200B FORREST CRESCENT, DAMPIER	OUTBUILDING [GARAGE] WITH OVER HEIGHT WALL AND RIDGE HEIGHT.
P2134	GLENSAL PTY LTD	CHRISTOPHER SENIOR & ASSOCIATES	UNIT 6, 28-32 DEGNEY PLACE, KARRATHA	UNDERTAKE THE NEW USE OF CONSULTING ROOMS

13.5.2 Building License Statistics September 2009

File No: TA/1/1

Responsible Officer: Executive Manager Development Services

Author Name: Development Officer

Disclosure of Interest: Nil

REPORT

Building Licences Approved	No. Sole Occupancy Units	Sep-2008	No. Sole Occupancy Units	Sep-2009
New Residences	0	24		20
Group Dwellings	0	0	0	0
Transient Workforce Accommodation	0	0	0	0
Commercial/Industrial Developments	0	6		18
Misc (inc. additions and outbuildings)	0	51		52
Swimming Pools / Spas	0	14		6
Total		95		96
Value		\$14,425,432		\$26,774,885

Building Licences Approved (cumulative)	No. Sole Occupancy Units	1 July 2008 to 30 September 2008	No. Sole Occupancy Units	1 July 2009 to 30 September 2009
New Residences	0	99		62
Group Dwellings	9	1	2	1
Transient Workforce Accommodation	288	3	68	3
Commercial/Industrial Developments	0	22		25
Misc (inc. additions and outbuildings)	0	133		126
Swimming Pools / Spas	0	23		22
Total		281		239
Value		\$101,791,334		\$134,600,053

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

16 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

16.1.1 Contracts Of Employment - Chief Executive Officer

Attachment(s) Confidential Items - Contracts of Employment

Responsible Officer: Shire President - Brad Snell

Author Name: Executive Manager Corporate Services

Disclosure of Interest: Nil

Tabled as a separate Confidential Report.

16.1.2 Model Contract Of Employment - Executive Managers

Attachment(s) **Confidential Items - Model Contract of Employment**

Responsible Officer: **Acting Chief Executive Officer**

Author Name: **Acting Chief Executive Officer**

Disclosure of Interest: **Nil**

Tabled as a separate Confidential Report.

17 CLOSURE & DATE OF NEXT MEETING

16 November 2009