



## **2009/2010 BUDGET MEETING**

# MINUTES

**The 2009/2010 Budget Meeting of Council was held  
in the Council Chambers, Welcome Road, Karratha,  
on 28 August 2009 at 9am**

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**Collene Longmore  
ACTING CHIEF EXECUTIVE OFFICER**

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# MINUTES

## 1 OFFICIAL OPENING

The 2009/2010 Budget Meeting of Council held in the Council Chambers, Welcome Road, Karratha on 28 August 2009 was declared open at 9.09am. Cr Snell also acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

## 2 PUBLIC QUESTION TIME

Note: This is not a verbatim record of questions asked and answers given. It is a summary only.

Nil

## 3 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE

**Councillors:**

- Cr Brad Snell [President]
- Cr Des Rothe [Deputy President]
- Cr Ben Lewis
- Cr Fay Cechner
- Cr Nicole Lockwood
- Cr Harry Hipworth
- Cr Gary Wieland
- Cr Garry Bailey
- Cr Fiona White-Hartig
- Cr Sharon Vertigan (arrived 9.11am)
- Cr John Lally

**Staff:**

Collene Longmore	Acting Chief Executive Officer
Ray McDermott	Exec Manager, Corporate Svces
Simon Kot	Exec Manager, Community Svces
Bob Sharkey	Exec Manager, Development Svces (arrived 9.25am)
Fiona Kenyon	Acting Exec Manager, Technical Services

**Apologies:** Troy Davis                      Exec Manager, Technical Svces

**Absent:**

**Leave of Absence:**

**Members of Public:**

**Members of Media:**

## 4 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

## 5 CORPORATE SERVICES

### 5.1 FINANCE

#### 5.1.1 Non Statutory Donation Unbudgeted Expenditure

<b>File No:</b>	<b>AA/8/5B</b>
<b>Attachment(s)</b>	<b>Nil</b>
<b>Responsible Officer:</b>	<b>Simon Kot Executive Manager Community Services</b>
<b>Author Name:</b>	<b>Bobbie Laine PA To The Chief Executive Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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#### **REPORT PURPOSE**

To consider a Budget Amendment to provide additional funding of \$850 ex GST to the Karratha District Chamber Commerce and Industry's (KDCCI) Business Excellence Awards 2009.

#### **Background**

Council at its Ordinary Council Meeting of the 15 June 2009 resolved the Annual Community Sponsorship for the 2009/2010 financial year. As part of this resolution Council resolved to donate \$1650 excluding GST as sponsorship of the Employee of the Year category for the KDCCI Business Excellence Awards 2009.

The application was received from the KDCCI by the Shire's due date for Annual Community Sponsorship for the amount of \$1650. The KDCCI have since reviewed their Business Excellence Awards for 2009 and sponsorship of the categories has increased.

#### **Issues**

As Council has approved \$1650 ex GST to support this event via the Annual Community Sponsorship in the Draft Budget for the 2009/2010 period. A request has now been submitted for an additional \$850 to continue the Shire's support of this event.

Should the Council choose not to extend the amount by the requested \$850 it will not meet the full cost of the sponsorship of the Employee of the Year category.

#### **Options**

Council has the following options available:

1. Council resolve by absolute majority to contribute an additional \$850 ex GST from the Non Statutory Donations account 314200 in the 2009/2010 Budget to the Karratha & Districts Chamber of Commerce & Industry's Business Excellence Awards 2009.
2. Not to support application for additional funds.

**Policy Implications**

Policy number CS6 titled Donations, Sponsorships & Community Funding is relevant to this matter.

**Legislative Implications**

Budget amendment by absolute majority is required.

**Financial Implications**

A budget amendment resolved by Absolute Majority will be required.

**Conclusion**

Nil

**Voting Requirements**

Absolute.

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**RECOMMENDATION/COUNCIL RESOLUTION**

**Res No** : **14765**  
**MOVED** : **Cr Bailey**  
**SECONDED** : **Cr Lockwood**

**That Council resolve by absolute majority to contribute an additional \$850 ex GST from the Non Statutory Donations account 314200 in the 2009/2010 Budget to the Karratha & Districts Chamber of Commerce & Industry's Business Excellence Awards 2009.**

**CARRIED**

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**FOR** : Cr Snell, Cr Rothe, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lally, Cr Lewis  
Cr Lockwood, Cr Vertigan, Cr Wieland and Cr White-Hartig  
**AGAINST** : Nil

### 5.1.2 Adoption of Early Payment Incentive Scheme

<b>File No:</b>	<b>Budget</b>
<b>Responsible Officer:</b>	<b>Jim Goulias Manager Financial Services</b>
<b>Author Name:</b>	<b>Belinda Tussler Revenue Accountant</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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#### **REPORT PURPOSE**

Council is required to formally adopt the rates early payment incentive scheme. The scheme consists of 5 prizes with the total value of \$5,016.

#### Background

The following are details of the specific prizes and sponsorships received.

#### **Rates Incentive Scheme**

Ratepayers who pay their rates and rubbish collection charges in full (eligible pensioners are required to pay their portion of the rates and rubbish collection charges) by the due date (35 days from date of issue) will be in the running for the following prizes:

- 1<sup>st</sup> prize: \$2,000 Westpac Bank sponsored Classic Plus Account.
- 2<sup>nd</sup> prize: \$1,500 cash – sponsored by Shire of Roebourne
- 3<sup>rd</sup> prize: One night stay for two in a Double Deluxe Spa Suite and a Dining Sensation at Ta Ta's Restaurant (excluding long weekends and public holidays) – Value \$700.
- 4<sup>th</sup> prize: \$500 cash – sponsored by Shire of Roebourne
- 5<sup>th</sup> prize: 2 nights accommodation in a newly refurbished Deluxe Room with complimentary full buffet breakfast daily for 2 adults both mornings. Total value \$316 courtesy of the Perth Ambassador Hotel

The total cost to Council is \$2,000.

#### Issues

The rates incentive scheme is the same as last year with all our sponsors again coming on board and supporting it. There has been no increase in the proposed cost of donation from Council.

#### Options

Council has the following options available:

1. Agree to the proposed rates incentive scheme
2. Decide not to allow the scheme.

#### Policy Implications

There are no policy implications.  
Legislative Implications

Local Government Act 1995 s6.47.  
Financial Implications

The financial implications of this report have been included in the draft budget.  
Conclusion

Council has previously allowed the rates incentive scheme and it is reasonable for Council to approve and support the scheme as it encourages prompt and full payment of rates.  
Voting Requirements

Absolute

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**RECOMMENDATION/COUNCIL RESOLUTION**

**Res No** : **14766**  
**MOVED** : **Cr White-Hartig**  
**SECONDED** : **Cr Lally**

**That Council approve the rates incentive scheme at a total cost to Council of \$2,000.**

**CARRIED**

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**FOR** : Cr Snell, Cr Rothe, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lally, Cr Lewis  
Cr Lockwood, Cr Vertigan, Cr Wieland and Cr White-Hartig  
**AGAINST** : Nil

### 5.1.3 Adoption of the 2009/2010 Budget

**File No:** Budget

**Responsible Officer:** Jim Goulias  
Manager Financial Services

**Author Name:** Belinda Tussler  
Revenue Accountant

**Disclosure of Interest:** Nil

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#### REPORT PURPOSE

The Draft Budget is presented to Council to be formally adopted as Council's 2009/10 Budget.

#### Background

Under the Local Government Act 1995 s6.2 Council is required to adopt an annual budget prior to 31<sup>st</sup> August each year.

#### Issues

Council has commenced preparation for the Annual budget through pre-budget meetings and workshops in July and August 2009. The items listed prior to this have taken into account comments from Councillors, previous resolutions, statutory requirements and/or standards set from previous years.

The items adopted by Council at previous meetings are as follows:

Adopted Ordinary Council meeting 20 July 2009:

- Differential rates - these were advertised on 29 July 2009, inviting objections to the differential rates to be received from the public until Wednesday 19 August 2009, no objections were received.

Adopted at the Pre-Budget Council Meeting held 11 August 2009 were:

- Elected members allowances.
- Additional Fees on Rates Charges & Sundry debtors
- Rubbish Collection Charges
- Cossack & Pastoral rates concessions
- Properties Exempt From Paying Rates
- 2009/10 Schedule of Fees and Charges – three items listed in the Fees & Charges adopted at this time where entered incorrectly, the details are as follows:

a. Karratha Entertainment Centre Creche charges previously adopted are changed as follows:

i. Casual visit per child per hour

Adopted charge	\$3.00 inc GST
Correct charge	\$3.50 inc GST

ii. 10 visit crèche pass (per hour)

Adopted charge	\$15.00 inc GST
Correct charge	\$31.50 inc GST



- b. Karratha Airport Security Infrastructure Charge – CBS – applied to all departing Regular Public Transport (RPT) passengers

Adopted charge	\$1.60 inc GST
Correct charge	\$0.72 inc GST

The income from these three charges has been calculated based on the corrected fee and if the changes are adopted by Council will have no effect on the current budget surplus/deficit.

Items to be listed in the Draft Budget document that have not previously been presented to Council are the rates instalment and due dates, these are proposed as follows:

Annual Rates Issue date      Friday 18 September 2009

Annual Rates Due date        Friday 23 October 2009

Option 1 (1 Payment)

Due date                         Friday 23 October 2009

Option 2 (2 instalment payments)

Due date – Instalment 1      Friday 23 October 2009

Due date – Instalment 2      Wednesday 6 January 2010

Option 3 (4 instalment payments)

Due date – Instalment 1      Friday 23 October 2009

Due date – Instalment 2      Wednesday 6 January 2010

Due date – Instalment 3      Wednesday 17 March 2010

Due date – Instalment 4      Thursday 27 May 2010

Options

Council has the following options available:

1. Adopt the Draft Budget, rates instalment dates and changes to the fees and charges as presented
2. Adopt the Draft budget with amendments and adopt the rates instalment dates and changes to the fees and charges
3. Adopt the Draft Budget, rates instalment dates and changes to the fees and charges with amendments

Policy Implications

There are no relevant policy implications.

Legislative Implications

Local Government Act 1995

Local Government (Financial Management Regulations) 1996.

Financial Implications

The Draft Budget presented is an estimated surplus budget of a minor amount (e.g. less than \$50,000 surplus).

Conclusion

The annual budget will prescribe works to be carried out by staff. Council will be able to review the document and make changes as required prior to adoption.  
Voting Requirements

Absolute

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**RECOMMENDATION**

**Res No** : 14769  
**MOVED** : Cr Cechner  
**SECONDED** : Cr Wieland

1. That the 2009/2010 Draft Budget, as amended, be adopted.
2. That the following changes to the 2009/10 Fees & Charges are adopted
  - a. Karratha Entertainment Centre Creche charges previously adopted are changed as follows:
    - i. Casual visit per child per hour

Adopted charge	\$3.00 inc GST
Correct charge	\$3.50 inc GST
    - ii. 10 visit crèche pass (per hour)

Adopted charge	\$15.00 inc GST
Correct charge	\$31.50 inc GST
  - b. Karratha Airport Security Infrastructure Charge – CBS – applied to all departing Regular Public Transport (RPT) passengers

Adopted charge	\$1.60 inc GST
Correct charge	\$0.72 inc GST

3. That the Rates Instalment due dates are adopted as follows

Annual Rates Issue date Friday 18 September 2009

Annual Rates Due date Friday 23 October 2009

Option 1 (1 Payment)

Due date Friday 23 October 2009

Option 2 (2 instalment payments)

Due date – Instalment 1 Friday 23 October 2009

Due date – Instalment 2 Wednesday 6 January 2010

Option 3 (4 instalment payments)

Due date – Instalment 1 Friday 23 October 2009

Due date – Instalment 2 Wednesday 6 January 2010

Due date – Instalment 3 Wednesday 17 March 2010

Due date – Instalment 4 Thursday 27 May 2010

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**COUNCIL RESOLUTION**

**Res No** : **14770**  
**MOVED** : **Cr Vertigan**  
**SECONDED** : **Cr Hipworth**

**That Council suspend Standing Orders to allow for open discussion of this item.**

**CARRIED**

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**FOR** : Cr Snell, Cr Rothe, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lally, Cr Lewis  
Cr Lockwood, Cr Vertigan, Cr Wieland and Cr White-Hartig  
**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : **14771**  
**MOVED** : **Cr Hipworth**  
**SECONDED** : **Cr Vertigan**

**That Council reinstate Standing Orders.**

**CARRIED**

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**FOR** : Cr Snell, Cr Rothe, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lally, Cr Lewis  
Cr Lockwood, Cr Vertigan, Cr Wieland and Cr White-Hartig  
**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : **14772**  
**MOVED** : **Cr Wieland**  
**SECONDED** : **Cr Lewis**

**That Council suspend Standing Orders and take a one hour break.**

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**COUNCIL RESOLUTION**

**Res No** : **14773**  
**MOVED** : **Cr Lally**  
**SECONDED** : **Cr Lockwood**

**That Council resume the Budget Meeting and reinstate Standing Orders**

**CARRIED**

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**FOR** : Cr Snell, Cr Rothe, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lally, Cr Lewis  
Cr Lockwood, Cr Vertigan, Cr Wieland and Cr White-Hartig  
**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : **14774**  
**MOVED** : **Cr Vertigan**  
**SECONDED** : **Cr Cechner**

**That Council suspend Standing Orders to allow for open discussion of this item.**

**CARRIED**

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**FOR** : Cr Snell, Cr Rothe, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lally, Cr Lewis  
Cr Lockwood, Cr Vertigan, Cr Wieland and Cr White-Hartig  
**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : **14775**  
**MOVED** : **Cr Lewis**  
**SECONDED** : **Cr Lally**

**That Council reinstate Standing Orders.**

**CARRIED**

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**FOR** : Cr Snell, Cr Rothe, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lally, Cr Lewis  
Cr Lockwood, Cr Vertigan, Cr Wieland and Cr White-Hartig  
**AGAINST** : Nil

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**COUNCIL RESOLUTION**

Res No : 14776  
MOVED : Cr Cechner  
SECONDED : Cr Wieland

1. That the 2009/2010 Draft Budget, as amended, be adopted, inclusive of the following:

- Account 420701 Local Governemnt Programs – Road Project Grants \$63,661 increased income.
- Account 642002 Sheeting – Roebourne Wittenoom Road \$63,661 increased expenditure

2. That the following changes to the 2009/10 Fees & Charges are adopted

a. Karratha Entertainment Centre Creche charges previously adopted are changed as follows:

i. Casual visit per child per hour

Adopted charge \$3.00 inc GST  
Correct charge \$3.50 inc GST

ii. 10 visit crèche pass (per hour)

Adopted charge \$15.00 inc GST  
Correct charge \$31.50 inc GST

b. Karratha Airport Security Infrastructure Charge – CBS – applied to all departing Regular Public Transport (RPT) passengers

Adopted charge \$1.60 inc GST  
Correct charge \$0.72 inc GST

3. That the Rates Instalment due dates are adopted as follows

Annual Rates Issue date Friday 18 September 2009

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**Option 1 (1 Payment)**

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Due date – Instalment 1 Friday 23 October 2009

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**Option 3 (4 instalment payments)**

Due date – Instalment 1 Friday 23 October 2009

Due date – Instalment 2 Wednesday 6 January 2010

Due date – Instalment 3 Wednesday 17 March 2010

Due date – Instalment 4 Thursday 27 May 2010

**CARRIED**

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FOR : Cr Snell, Cr Rothe, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lally, Cr Lewis  
Cr Lockwood, Cr Vertigan and Cr White-Hartig  
AGAINST : Nil

6 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

8 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

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**COUNCIL RESOLUTION**

**Res No** : **14777**  
**MOVED** : **Cr Lewis**  
**SECONDED** : **Cr Wieland**

**That Council suspend Standing Orders to allow for open discussion of this item.**

**CARRIED**

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**FOR** : Cr Snell, Cr Rothe, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lally, Cr Lewis  
Cr Lockwood, Cr Vertigan, Cr Wieland and Cr White-Hartig  
**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : **14778**  
**MOVED** : **Cr Vertigan**  
**SECONDED** : **Cr Cechner**

**That Council reinstate Standing Orders.**

**CARRIED**

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**FOR** : Cr Snell, Cr Rothe, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lally, Cr Lewis  
Cr Lockwood, Cr Vertigan, Cr Wieland and Cr White-Hartig  
**AGAINST** : Nil

### 8.1.1 Amalgamation Proposal

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#### COUNCIL RESOLUTION

Res No : 14779  
MOVED : Cr Lockwood  
SECONDED : Cr Bailey

**That Council explore an extension of Shire of Roebourne boundary in relation to the Amalgamation Reform as proposed by State Government, resultant Councillor make-up and fully address issues raised by the Reform Steering Committee.**

**CARRIED**

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FOR : Cr Snell, Cr Rothe, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lally, Cr Lewis  
Cr Lockwood, Cr Vertigan, Cr Wieland and Cr White-Hartig  
AGAINST : Nil

### 8.1.2 Service Workers Proposal

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#### COUNCIL RESOLUTION

Res No : 14780  
MOVED : Cr Lockwood  
SECONDED : Cr Vertigan

**That Council provide in-principle support for the Service Workers Accommodation proposal.**

**CARRIED**

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FOR : Cr Snell, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lally, Cr Lewis  
Cr Lockwood, Cr Vertigan and Cr White-Hartig  
AGAINST : Cr Rothe

**Cr Rothe wanted it noted that he voted against this motion.**

## 9 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 12.36pm and the next Ordinary Council meeting is the 21 September 2009