



## **ORDINARY COUNCIL MEETING**

# **MINUTES**

**The Ordinary Meeting of Council will be held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 16 March 2020**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### INTERESTS AFFECTING IMPARTIALITY

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



# TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING .....	5
2	PUBLIC QUESTION TIME.....	5
3	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	5
4	REQUESTS FOR LEAVE OF ABSENCE .....	6
5	DECLARATIONS OF INTEREST .....	6
6	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	7
7	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS .....	7
8	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION .....	8
9	EXECUTIVE SERVICES.....	9
10	CORPORATE SERVICES .....	11
10.1	FINANCIAL STATEMENT FOR PERIOD ENDED 31 JANUARY 2020 .....	11
10.2	LIST OF ACCOUNTS – 21 JANUARY 2020 TO 21 FEBRUARY 2020 .....	37
10.3	EMERGENCY PROCUREMENT FOR TC DAMIEN RECOVERY.....	69
10.4	WAIVING OF COUNCIL RATES – THE GYM CAFÉ.....	75
10.5	MARCH 2020 BUDGET REVIEW .....	79
10.6	AUDIT AND ORGANISATIONAL RISK COMMITTEE – MARCH 2020 MEETING.	85
10.7	2020 ANNUAL COMMUNITY SURVEY.....	91
11	COMMUNITY SERVICES .....	97
11.1	MEDICAL SERVICES EQUALISATION SCHEME RESERVE FUND .....	97
11.2	REQUEST FOR TENDER – PROVISION OF YOUTH SERVICES IN WICKHAM	103
12	DEVELOPMENT SERVICES.....	107
12.1	ADVISORY GROUPS – ENVIRONMENT & SUSTAINABILITY AND TOURISM .	107
12.2	COSSACK LEASE AND LOCAL PLANNING SCHEME PROVISIONS .....	111
12.3	DEVELOPMENT APPLICATION DA20036 – PROPOSED CONTAINER DEPOSIT RECYCLING CENTRE .....	117
13	STRATEGIC PROJECTS & INFRASTRUCTURE .....	129
13.1	FABRICATION AND INSTALLATION OF PEDESTRIAN BRIDGES .....	129

<b>13.2</b>	<b>SUPPLY OF ASPHALT AND PROFILING SERVICES .....</b>	<b>133</b>
<b>14</b>	<b>ITEMS FOR INFORMATION ONLY.....</b>	<b>137</b>
<b>14.1</b>	<b>REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL.....</b>	<b>139</b>
<b>14.2</b>	<b>CONCESSION ON FEES FOR COUNCIL FACILITIES.....</b>	<b>140</b>
<b>14.3</b>	<b>COMMUNITY SERVICES UPDATE.....</b>	<b>141</b>
<b>14.4</b>	<b>DEVELOPMENT SERVICES UPDATE .....</b>	<b>147</b>
<b>14.5</b>	<b>KARRATHA TOURISM AND VISITOR CENTRE .....</b>	<b>154</b>
<b>15</b>	<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....</b>	<b>157</b>
<b>16</b>	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .....</b>	<b>157</b>
<b>17</b>	<b>URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....</b>	<b>157</b>
<b>18</b>	<b>MATTERS BEHIND CLOSED DOORS .....</b>	<b>159</b>
	<b>ATTACHMENT TO ITEM 10.6 AUDIT AND ORGANISATIONAL RISK COMMITTEE – MARCH 2020 MEETING.....</b>	<b>159</b>
	<b>ATTACHMENT TO ITEM 13.1 FABRICATION AND INSTALLATION OF PEDESTRIAN BRIDGES.....</b>	<b>159</b>
	<b>ATTACHMENT TO ITEM 13.2 SUPPLY OF ASPHALT AND PROFILING SERVICES .....</b>	<b>159</b>
<b>19</b>	<b>CLOSURE &amp; DATE OF NEXT MEETING .....</b>	<b>161</b>

# MINUTES

## 1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers Welcome Road, Karratha on Monday, 16 March 2020 was declared open at 6.31 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

## 2 PUBLIC QUESTION TIME

Nil.

## 3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

**Councillors:**  
Cr Peter Long [Mayor]  
Cr Kelly Nunn [Deputy Mayor]  
Cr Garry Bailey  
Cr Margaret Bertling  
Cr Georgia Evans  
Cr Pablo Miller  
Cr Daniel Scott  
Cr Evette Smeathers  
Cr Joanne Waterstrom Muller

**Staff:**  
Chris Adams Chief Executive Officer  
Phillip Trestrail Director Corporate Services  
Arron Minchin Director Community Services  
Ryan Hall Director Development Services  
Simon Kot Director Strategic Projects & Infrastructure  
Linda Phillips Minute Secretary

**Apologies:** Cr Harris

**Absent:** Nil

**Leave of Absence:** Nil

**Members of Public:** Tracey Bengé  
Brendon Grylls  
Bruce Jorgensen  
Lawrence Roberts  
Liam Sorrell  
Jake Swaffer

**Members of Media:** Alex Scott, Pilbara News  
Caitlyn Watts, Pilbara News  
Carmelo Amalfi, Streetwise Media

## 4 REQUESTS FOR LEAVE OF ABSENCE

Cr Bailey requested leave of Absence for the 20 April 2020 Ordinary Council Meeting.

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### COUNCIL RESOLUTION

Res No : 154532  
MOVED : Cr Smeathers  
SECONDED : Cr Evans

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE leave of absence for Cr Bailey for the 20 April 2020 Ordinary Council Meeting.

**CARRIED**

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FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott;  
Cr Smeathers, Cr Waterstrom Muller  
AGAINST : Nil

## 5 DECLARATIONS OF INTEREST

Cr Long declared an interest in the following item:

- Impartiality interest in item 12.1 Advisory Groups – Environment & Sustainability and Tourism as Cr Long's spouse is an applicant for membership to the Environment and Sustainability Advisory Group.

Cr Evans declared an interest in the following item:

- Impartiality interest in item 10.4. Waiving of Council Rates – the Gym Café as Cr Evans in friends with the owner of the Gym Café

Cr Bertling declared an interest in the following item:

- Impartiality interest in item 12.3 Development Application DA20036 – Proposed Container Deposit Recycling Centre as Cr Bertling is in discussions with the proponent regarding commercial opportunities but there are no contracts or agreements.

Cr Miller declared an interest in the following item:

- Impartiality interest in item 12.3 Development Application DA20036 – Proposed Container Deposit Recycling Centre as Cr Miller is friends with the applicant.

Cr Smeathers declared an interest in the following item:

- Impartiality interest in item 12.1 Advisory Groups – Environment & Sustainability and Tourism as Cr Smeathers' family friend is one of the nominees for the Environment and Sustainability Advisory Group.



## **6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Mr Brendon Grylls of Brendon Grylls Group and Mr Jake Swaffer of NW Recycling made a deputation in relation to agenda item 12.3 Development Application DA20036 - Proposed Container Deposit Recycling Centre seeking Council to remove the following condition from the proposed development application:

- b) The development is time-limited to a period of five (5) years from the date of this decision notice at which time all operations shall cease and development shall be removed from the site within six months of the expiry of this five year time period.

## **7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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### **OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154533  
MOVED : Cr Bertling  
SECONDED : Cr Miller

**That the Minutes of the Ordinary Meeting of Council held on Monday, 17 February 2020, be confirmed as a true and correct record of proceedings.**

**CARRIED**

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FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott;  
Cr Smeathers, Cr Waterstrom Muller  
AGAINST : Nil

## 8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

<b>Mayor</b>
06/02/2020 – CRCNA Selection Committee Meeting
06/02/2020 – Meeting with Woodside
07/02/2020 – CRCNA Finance and Audit Committee Meeting
10/02/2020 – CRCNA Board Meeting
10/02/2020 – Councillor Briefing Session
11/02/2020 – Minister for Emergency Services/Emergency Services Commissioner Community Thank You Function
12/02/2020 – Wickham Key Stakeholders quarterly meeting
13/02/2020 – RCAWA Meeting
14/02/2020 – Meeting with Pilbara Airlines
14/02/2020 – Meeting with Hon. Melissa Price MP
14/02/2020 – Meeting with Senator Dean Smith
17/02/2020 – Infrastructure WA Pilbara Stakeholders Engagement Forum
17/02/2020 – Meeting with Infrastructure WA
17/02/2020 – Meeting with CWP Renewable PTY LTD
17/02/2020 – Ordinary Council Meeting
18/02/2020 – Meeting with Marand Precision Engineering
18/02/2020 – Pilbara University Centre Board Meeting
19/02/2020 – Pilbara Country Zone Meeting
19/02/2020 – State Council Induction Session
21/02/2020 – Meeting with Rio Tinto
21/02/2020 – Program Subcommittee - 4th OECD Meeting of Mining Regions & Cities meeting
25/02/2020 – CRCNA facilitated workshop
26/02/2020 – CRCNA Board meeting
17/02/2020 – Rangelands NRM Board Meeting

## **9 EXECUTIVE SERVICES**

Nil.



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 JANUARY 2020

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Management Accountant</b>
<b>Date of Report:</b>	<b>26 February 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 31 January 2020.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 January 2020:

2019/20	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	101,706,903	109,541,325	78,947,135	78,578,263	(368,872)	-0.5%	↓
Operating Expense	(104,663,887)	(96,309,229)	(53,845,867)	(50,065,849)	3,780,018	-7.0%	↑
Non Operating Revenue	36,288,733	22,713,181	8,847,488	13,973,651	5,126,163	57.9%	↑
Non Operating Expense	(52,917,546)	(57,387,240)	(25,807,536)	(23,630,459)	2,177,077	-8.4%	↑
Non Cash Items Included	18,176,299	17,305,207	10,550,935	9,979,952	(570,983)	-5.4%	
Restricted Surplus BFWD 18/19	805,297	656,270	656,270	656,270	0	0.00%	
Unrestricted Surplus BFWD 18/19	1,276,159	3,941,964	3,941,964	3,941,964	0	0.00%	
Restricted Surplus CFWD	644,630	452,483	452,483	452,483	0	0.00%	
<b>Surplus/(Deficit) 19/20</b>	<b>27,328</b>	<b>8,995</b>	<b>22,837,906</b>	<b>32,981,309</b>	<b>10,143,403</b>		

This table shows that Council is currently in a surplus position of \$32.98m, a positive variance of \$10.14m compared to the budgeted surplus position of \$22.84m, which reflects timing of transactions associated with projects.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances contribute significantly to the total YTD variance shown in the above table:

<b>Operating Revenue</b>	
1,123,581	▲ Grants Funds received earlier than planned; Community Safety \$323k, Youth Services \$150k, Roebourne Pool Contribution \$221k, Cossack Art Program \$233k, Inter Regional Flight Support \$196k
555,000	▲ Grant funding additional to budget for Karratha Airport Security Screening Equipment
174,870	▲ Workers Comp & Insurance Rebate - Timing - LGIS 2018/19 Scheme surplus distribution received earlier than anticipated
120,000	▲ Grant funding additional to budget for The Base Programs
<b>1,973,451</b>	<b>▲ Positive Variance</b>
1,325,922	▼ Dampier Foreshore Works - Timing - Grant funds will be received later than planned - Cashflow to be reforecast at March Budget Review
1,057,654	▼ Reimbursement-Roads & Streets - Claim for reimbursement of costs associated with TC Veronica, pending final payment from DFES
<b>2,383,576</b>	<b>▼ Negative Variance</b>
<b>(410,125)</b>	<b>▼ Net Negative Variance</b>
<b>Operating Expenditure</b>	
619,775	▲ Refuse Site Maintenance - 7 Mile - Timing - Evaporation pond cleaning will be rescheduled after cyclone season in cooler months. Plant op costs lower than anticipated due to reduction in reactive maintenance
442,462	▲ Disaster Recovery - TC Veronica - Expenditure reclassified to Capex has created a credit balance in operating account
367,361	▲ General Waste & Recycling Collection - Timing
330,823	▲ Wickham AFL Lighting - Timing - Contract delays - Long lead time on materials
190,000	▲ Roundabout Mtce - Timing - Awaiting final quotes for Gawthorne & Balmoral roundabouts landscaping
166,135	▲ IT Software Expenses - Timing - Implementation of assets software project behind schedule
130,000	▲ Cossack Site Operations - Timing
129,633	▲ Strategic Planning Projects - Timing - cashflow will be addressed at March Budget Review
128,489	▲ Works to commence later than planned: Karratha Open Spaces & Reserves - works to commence March \$72k; Roebourne Median Strip Mtce - Delay in upgrade works \$57k
118,764	▲ Drainage Access Prevention - Timing - Delay in materials
96,886	▲ Kta Airport - WWTP Service & Mtce - Plant performance resulted in reduced maintenance and plant costs and will be addressed at March Budget Review
89,783	▲ WM Design & Investigation - Composting Trial Delay, will be addressed at March Budget Review
74,953	▲ Dampier Highway Streetscape - Timing - Dewitt Entry RFQ reissued in Jan, construction scheduled Feb 2020
69,115	▲ Karratha Leisureplex Grant Funded Programs - Timing
65,498	▲ Karratha Golf Course/Bowling Facility - Timing - Turf services and Greens preparation
63,355	▲ HHBSC Marina Contribution - Timing - Delay in Contractor works
53,492	▲ Crime Prevention Strategies - Underspend will be addressed in March Budget Review - duplication of budget for youth program (City Hoopz), cancellation of Karratha Nightfields program and reduced Security Subsidy Scheme uptake
<b>3,136,524</b>	<b>▲ Positive Variance</b>

<b>Non Operating Revenue</b>	
5,580,624	▲ Tsf from Infrastructure Reserve - Timing of Reserve Transfer
<b>5,580,624</b>	<b>▲ Positive Variance</b>
<b>327,393</b>	▼ Timing of Reserve Transfers - Carry Forward Budget Reserve \$177k & Restricted Funds Reserve \$150k
<b>327,393</b>	<b>▼ Negative Variance</b>
<b>5,253,231</b>	<b>▲ Net Positive Variance</b>
<b>Non Operating Expenditure</b>	
830,195	▲ Tsf to Infrastructure Reserve - Timing of Reserve Transfer
597,779	▲ Mooligunn Rd - Project completed with some works not required \$124k; Plant purchases Parks & Gardens - Timing - \$144k; Stormwater Structure Projects - Timing Delayed Works \$50k; and Airside Upgrade - Timing - Works completed and invoice to be processed in Feb 2020 \$130k, Footpaths Major Replace/Renewals - Timing - Works delayed and to be completed April/May \$100k & Honeymoon Cove Toilets - Timing Practical Completion due February \$50k
456,292	▲ Walgu Park - Timing - Claim submitted and being processed
326,082	▲ Purchase Plant Landfill Operations - Timing - Awaiting delivery of Finecut Shredder Combs, Delay in delivery of MY20 Model Vehicle & Liquid Waste Transfer Pump
100,000	▲ 7 Mile Tip - Road Work Extension - Works to be reviewed in 20/21, cashflow will be addressed at March Budget Review
<b>2,310,348</b>	<b>▲ Positive Variance</b>

Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

**FINANCIAL MANAGEMENT SUMMARY**  
**Local Government Financial Ratios**

Period End 31 January 2020	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
<b>Current Ratio</b> Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	12.9
<b>Asset Sustainability Ratio</b> Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.71	0.87
<b>Operating Surplus Ratio</b> Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	-8.0%	37.7%
<b>Own Source Revenue Ratio</b> Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.84	1.37
<b>Debt Service Cover Ratio</b> Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	32.2	119.6

**Statement of Financial Position**

	2020 January	2019 December	% change
<b>Current</b>			
<b>Assets</b>	92,601,127	97,060,858	-4.59%
<b>Liabilities</b>	8,345,805	10,738,518	-22.28%
<b>Non Current</b>			
<b>Assets</b>	703,760,461	704,136,624	-0.05%
<b>Liabilities</b>	841,298	841,298	0.00%
<b>Net Assets</b>	787,174,485	789,617,666	

Current Assets decreased by 4.6% from December to January, primarily due to a decrease in accounts receivable. Current Liabilities also decreased by 22.3% compared to December due to a decrease in accounts payable. Non-Current Assets decreased by 0.05% and is partly attributable to accumulated depreciation, however \$1.2m was expended during the month as progress is being made on the capital works program including road resealing works, sports field lighting renewal & Dampier Palms redevelopment. There has been no change to Non-Current Liabilities.

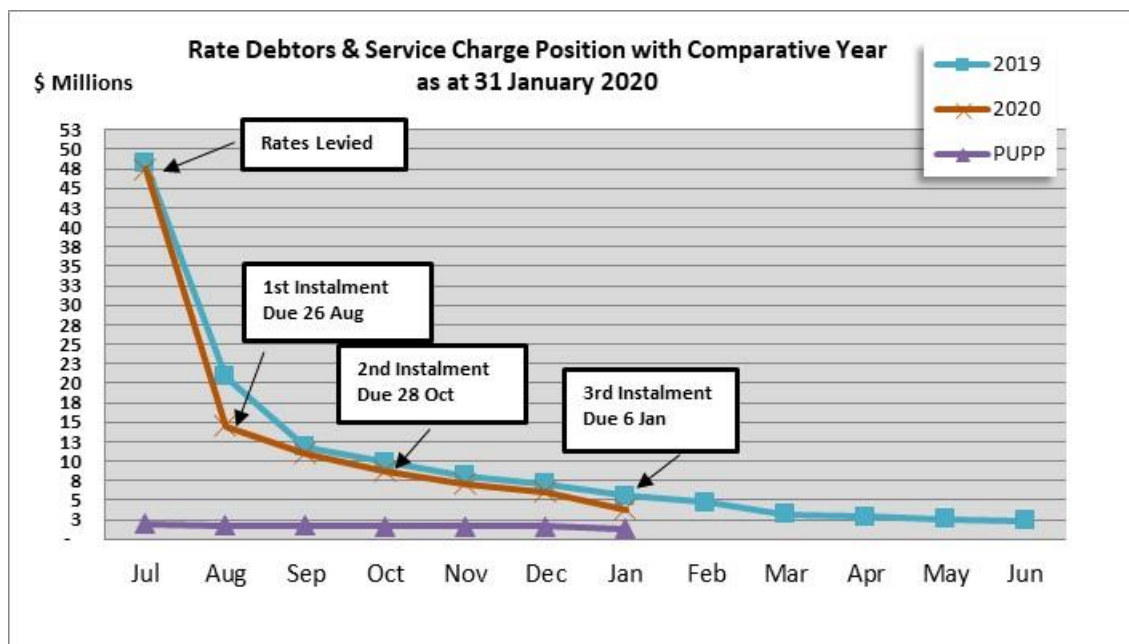
**Debtors Schedule**

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of January. The table also includes total Rates and PUPP Service Charges outstanding.



	2020 January	2019 December	Change %	% of Current Total
<b>Current</b>	2,386,037	2,848,127	-16%	50.6%
<b>&gt; 40 Days</b>	468,959	591,769	-21%	9.9%
<b>&gt; 60 Days</b>	291,641	406,350	-28%	6.2%
<b>&gt; 90 Days</b>	1,569,878	1,435,771	9%	33.3%
<b>Total</b>	<b>4,716,515</b>	<b>5,282,017</b>	<b>-11%</b>	<b>100%</b>
<b>Rates Debtors</b>				
<b>Total</b>	<b>3,795,190</b>	<b>6,096,302</b>	<b>-38%</b>	<b>100%</b>
<b>PUPP Debtors</b>				
<b>Total</b>	<b>1,375,140</b>	<b>1,614,681</b>	<b>-15%</b>	<b>100%</b>

A total of \$45.8m of rates have been paid to end of January, representing a collection rate of 92.3% to date.

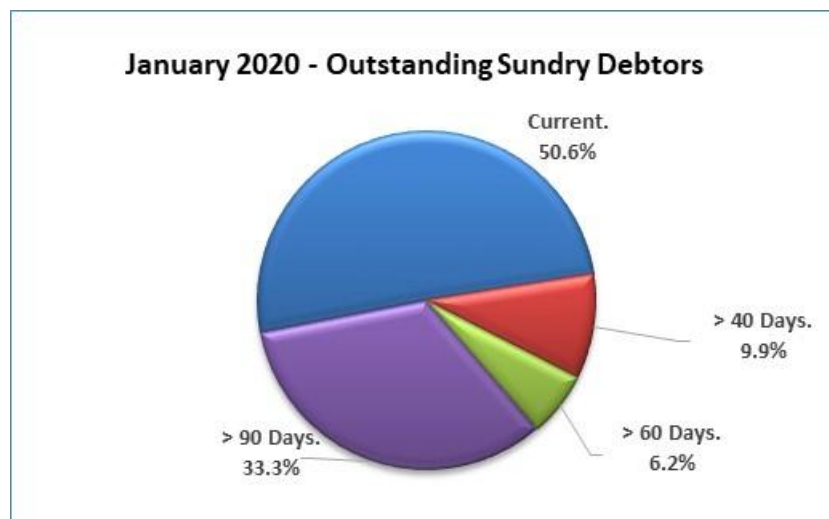


There was a decrease from December of 15% in the PUPP Debtors balance. PUPP payments have now been received on 99.6% of properties, and of those paid 98.0% have paid in full with 2.0% paying by instalments.

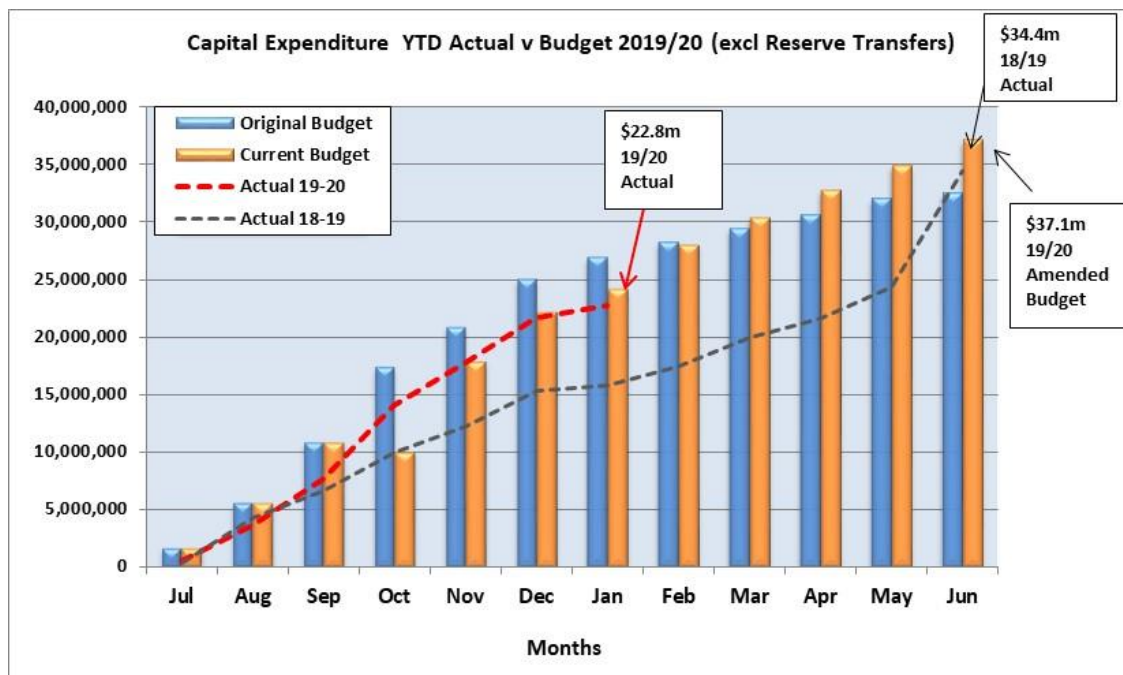
Collection of outstanding debts greater than 40 days are continuing in line with Council policy. The following table highlights outstanding balances for each aging period, excluding grants and contributions for Trade Debtor balances in excess of \$5,000.

Debtor	40 Days \$	60 Days \$	>90 Days \$	Comments
Otan Karratha Pty Ltd	0.00	0.00	742,948.00	Council resolved at the October 2019 OCM to accept the debtor's settlement offer. Deed of Settlement with Otan for execution.
Supercivil Pty Ltd	0.00	3,177.51	556,444.28	Relates to Overcharge RFT 41 - 13/14 - Supplying and Laying of Asphalt. Pending legal action.

Debtor	40 Days \$	60 Days \$	>90 Days \$	Comments
Optus Mobile Pty Ltd	0.00	17,882.19	70.19	Relates to Invoice 117785 for 2020 annual rent for tenancy at Karratha Airport. Partial payment received in January. Balance remaining relates to CPI increase on the lease. Optus is currently querying the CPI increase with the Airport team.
Orica Australia Pty Ltd	0.00	12,159.84	0.00	Relates to waste disposal fees for November 2019. Accounts have confirmed payment in February.
Karratha Sporting & Recreation Club Inc	520.00	9,969.10	0.00	Relates to Nov & Dec 2019 Power Usage. Debtor Officers met with the Club Manager and Treasurer on 21 February 2020.
Department Of Education	243,387.78	0.00	0.00	Education Department's Contribution to Roebourne Pool's operating costs. Accounts advised they are querying the invoice.
Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. A GPC has been served in relation to outstanding rates to affect the above resolution. The Defendant has verbally agreed to the City's proposed settlement offer to transfer title in the property. Formal documentation is currently being drafted.
Cleanaway Pty Ltd - Barrow Island	54,460.20	133,986.72	-0.07	Relates to waste disposal fees for the period 15-30th Nov 2019 & 1-7th Dec 2019. Accounts have confirmed payment in February.
Cleanaway Pty Ltd	24,473.00	35,630.98	-0.10	Relates to waste disposal fees for the period 15-30th Nov 2019 & 1-7th Dec 2019. Accounts have confirmed payment in February.
Qantas Lease Administration	44,021.78	119.06	-368.22	Relates to Power Consumption for Qantas Engineering Shed at Karratha Airport backdated from May 2013 to Nov 2019. Accounts have confirmed payment in February.



### Capital Expenditure



Council’s 2019/20 current Capital Expenditure amended budget is \$37.1m with the majority associated with major projects including Dampier Palms and Hampton Oval Redevelopment, Andover Park Redevelopment, Mooligunn Road, Karratha Airport Hanger projects and other infrastructure improvements. The following table shows capital expenditure is 5.7% below budget for the month.

CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	31-Jan-20			30-Jun-20		
Land	0	0	0%	0	0	0%
Artwork	109,341	59,221	-46%	250,000	540,145	11%
Buildings	4,541,457	4,660,422	3%	5,133,568	6,331,849	74%
Equipment	134,000	78,142	-42%	828,500	992,000	8%
Furn & Equip	475,758	447,537	-6%	1,008,237	1,787,758	25%
Plant	1,331,550	787,188	-41%	2,415,500	3,341,050	24%
Infrastructure	17,579,441	16,760,098	-5%	22,837,018	24,108,844	70%
<b>Totals</b>	<b>24,171,547</b>	<b>22,792,608</b>	<b>-5.7%</b>	<b>32,472,823</b>	<b>37,101,646</b>	<b>61%</b>

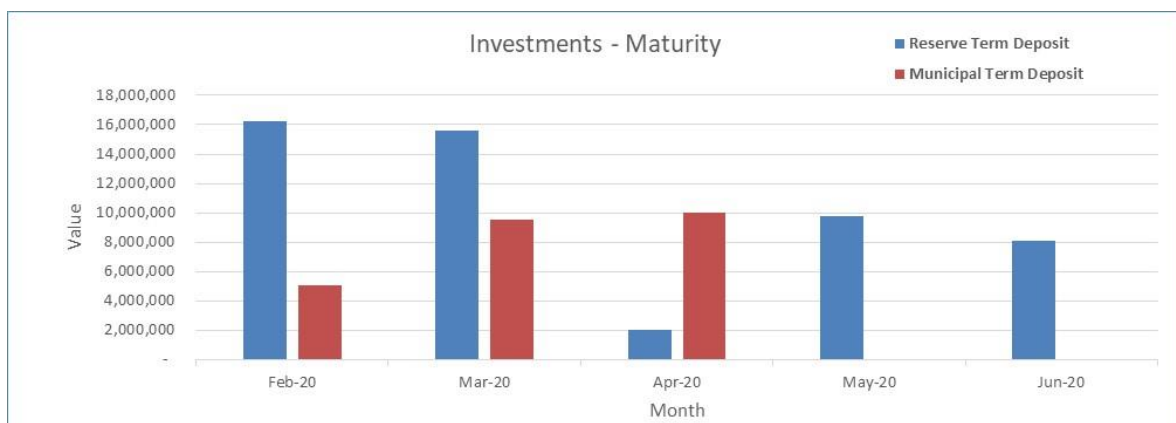
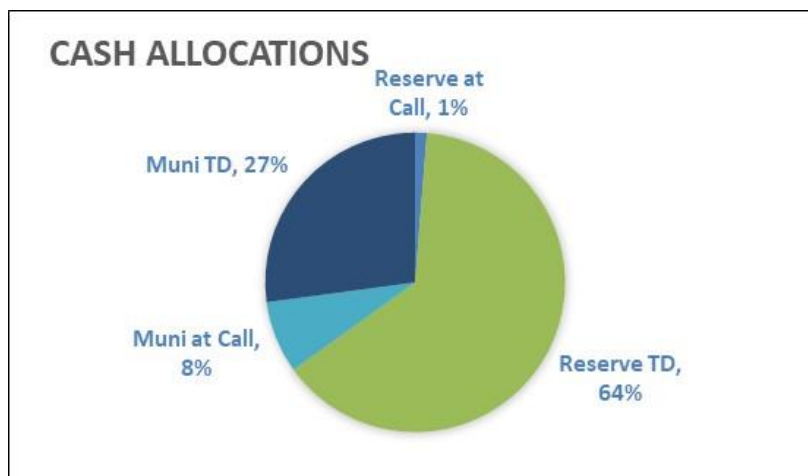
Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

### Cash and Investments

The following table indicates the financial institutions where the City has investments as of 31 January 2020.

Institution	Accounts	Principal Investment \$	Balance 31 Jan 2020 \$	Interest %	Investment Term	Maturity
<b>RESERVE FUNDS</b>						
WBC	Business Premium Cash Reserve		2,565,765	1.05	At Call	
ANZ	Reserve Term Deposit	5,000,000	5,125,384	2.70	12 months	Feb-20
BWEST	Reserve Term Deposit	1,000,000	1,003,134	1.76	1 month	Feb-20
WBC	Reserve Term Deposit	10,000,000	10,069,438	1.85	5 months	Feb-20
BWEST	Reserve Term Deposit	5,000,000	5,015,671	1.76	3 months	Mar-20
WPAC	Reserve Term Deposit	7,566,869	7,583,661	1.80	3 months	Mar-20
WPAC	Reserve Term Deposit	3,014,248	3,022,870	1.74	3 months	Mar-20
WPAC	Reserve Term Deposit	2,000,000	2,002,083	1.81	3 months	Apr-20
WBC	Reserve Term Deposit	9,583,448	9,766,440	2.65	12 months	May-20
WBC	Reserve Term Deposit	8,000,000	8,118,356	2.40	12 months	Jun-20
<b>MUNICIPAL FUNDS</b>						
BWEST	Municipal Term Deposit	2,000,000	2,006,925	1.78	3 months	Feb-20
DEF	Municipal Term Deposit	1,000,000	1,005,525	1.85	4 months	Feb-20
WBC	Municipal Term Deposit	2,000,000	2,015,512	1.90	5 months	Feb-20
WBC	Municipal Term Deposit	2,000,000	2,005,435	1.74	3 months	Mar-20
WBC	Municipal Term Deposit	2,000,000	2,005,721	1.74	3 months	Mar-20
BWEST	Municipal Term Deposit	3,500,000	3,514,660	1.82	4 months	Mar-20
BWEST	Municipal Term Deposit	2,000,000	2,006,847	1.76	4 months	Mar-20
WBC	Municipal Term Deposit	6,025,403	6,033,470	1.81	3 months	Apr-20
WBC	Municipal Term Deposit	4,000,000	4,003,139	1.79	3 months	Apr-20
WBC	Municipal (Transactional)		4,928,182	0.20	At Call	
	Cash on Hand		13,851			
<b>TOTAL</b>		<b>75,689,968</b>	<b>83,812,067</b>			

The balance of all Term Deposits includes interest accrued to 31 January 2020

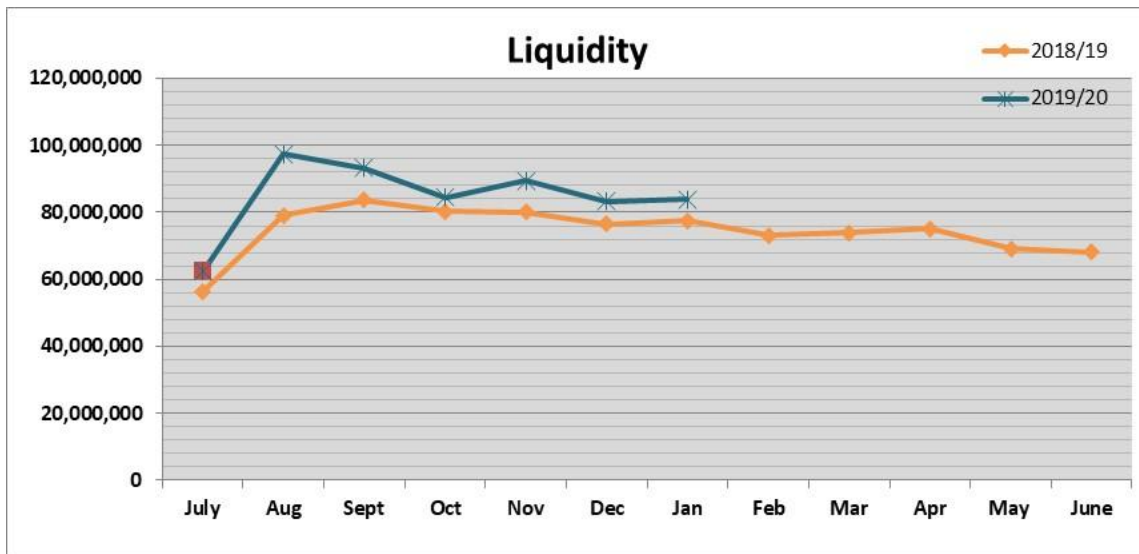


The Reserve Bank cash rate (overnight money market interest rate) remained at 0.75% during January. The Municipal funds held with Westpac Bank are currently earning 0.07% interest on balances between \$1m and \$5m in the everyday account and amounts greater than \$5m will earn 0.17%.

During January, Council had a total of \$11.5m matured in Municipal and Reserve investments, and \$12m was invested as follows:

- Reserve - \$2m for 3 months at 1.81%
- Municipal - \$6m for 3 months at 1.81%
- Municipal - \$4m for 3 months at 1.79%

The liquidity graph for 2019/20 demonstrates a decrease in liquidity during January, primarily due to payment of accounts payable.



As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month End – Jan 2020 \$	Year to Date – Jan 2020 \$	Life to Date – Jan 2020 \$
Total Income Received	255,251	1,673,287	6,397,341
Total Expense Paid	(79,613)	(725,129)	(3,192,486)
<b>Net Income</b>	<b>175,638</b>	<b>948,158</b>	<b>3,204,855</b>
<b>Annualised ROI</b>	<b>10.5%</b>	<b>8.1%</b>	<b>6.2%</b>

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

### **LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

### **COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

### **COMMUNITY CONSULTATION**

No community consultation is required.

### **STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

### **POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

### **FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of January 2020 with a year to date budget surplus position of \$22,837,906 (comprising \$22,385,423 unrestricted surplus and \$452,483 restricted surplus) and a current surplus position of \$32,981,309 (comprising \$32,528,826 unrestricted surplus and \$452,483 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Our Programs/Services: 4.c.1.1 Management Accounting Services.  
 Our Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting.

### RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer's recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer's recommendation

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

This is a monthly process advising Council of the current financial position of the City of Karratha.

### VOTING REQUIREMENTS

Simple Majority.

### OPTIONS:

#### Option 1

As per the Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> January 2020;  
and
2. APPROVE the following actions:

- a) \_\_\_\_\_  
b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31<sup>st</sup> January 2020.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154534  
MOVED : Cr Nunn  
SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> January 2020.

**CARRIED**

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FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott;  
Cr Smeathers, Cr Waterstrom Muller  
AGAINST : Nil



**City of Karratha**  
**Statement of Comprehensive Income**  
**By Nature or Type**  
**for the period ending 31 January 2020**

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance ≥10%	\$50,000 or more	2018/19
	\$	\$	\$	\$	%	\$	\$
<b>Revenue</b>							
Rates	42,075,758	42,341,706	42,257,647	42,047,278	-	(210,369)	40,488,172
Fees and Charges	43,041,634	42,865,291	24,758,262	25,154,415	-	396,153	38,548,526
Operating Grants, Subsidies and Contributions	8,556,486	12,084,467	4,910,047	5,845,095	19.04%	935,048	13,840,155
Service charges	0	0	0	0			861
Interest Earned	2,316,425	2,002,782	1,373,811	1,378,496	-	-	2,455,903
Proceeds/Realisation	-	-	-	25,750		-	-
All Other	938,962	1,983,637	1,554,240	1,380,835	-11.16%	(173,405)	995,327
	96,929,265	101,277,882	74,854,006	75,831,869	-	977,863	96,328,944
<b>Expenses</b>							
Employee Costs	(34,467,960)	(35,079,194)	(19,924,313)	(20,655,784)	-	(731,471)	(35,315,195)
Materials and Contracts	(28,560,908)	(31,782,549)	(15,640,974)	(12,301,528)	-21.35%	3,339,446	(26,036,342)
Utilities (gas, electricity, water etc)	(6,268,791)	(6,335,794)	(3,640,295)	(3,322,559)	-	317,736	(5,824,123)
Interest Expenses	(8,076)	(8,076)	(4,295)	(3,496)	-18.60%	-	(9,919)
Depreciation	(18,688,498)	(17,740,354)	(10,449,793)	(10,178,047)	-	271,746	(17,692,578)
Insurance Expenses	(1,724,673)	(1,792,715)	(1,775,215)	(1,772,277)	-	-	(1,573,650)
Other Expenses	(14,764,981)	(3,329,595)	(2,309,840)	(1,682,370)	-27.17%	627,470	(2,726,957)
	(104,483,887)	(96,068,277)	(53,744,725)	(49,916,061)		3,828,664	(89,178,764)
	<b>(7,554,622)</b>	<b>5,209,606</b>	<b>21,109,281</b>	<b>25,915,808</b>			<b>7,150,180</b>
<b>Non Operating Grants, Subsidies &amp; Contributions</b>							
Contributions	4,085,439	7,587,343	4,093,129	2,625,226	-35.86%	(1,467,903)	14,696,422
Profit on Asset Disposal	692,199	676,099	-	121,168	-	121,168	134,365
(Loss) on Asset Disposal	(180,000)	(240,952)	(101,142)	(149,788)	48.10%	-	(1,674,523)
Asset Accounting Change Reg 17A Fair value adjustments to financial assets at fair value through profit or loss	0	0	0	0			(290,670)
Fair value adjustments to investment property	0	0	0	0			122,620
(Loss) on revaluation of Furniture/Equipment	0	0	0	0			1,745,200
	0	0	0	0			(20,173)
<b>Net Result</b>	<b>(2,956,984)</b>	<b>13,232,096</b>	<b>25,101,268</b>	<b>28,512,415</b>			<b>21,863,421</b>
<b>Other Comprehensive Income</b>							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes in asset revaluation surplus	0	0	0	0		-	157,537
<b>Total other comprehensive income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>157,537</b>
<b>Total Comprehensive Income</b>	<b>(2,956,984)</b>	<b>13,232,096</b>	<b>25,101,268</b>	<b>28,512,415</b>			<b>22,020,958</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

**Variance Commentary by Nature & Type**

Revenues from Operations	Material Variance		Significant Items	
Operating Grants, Subsidies and Contributions	19.04%	935,048	323,274	▲ Community Safety - Timing - funds received earlier than planned
			233,145	▲ Cossack Art Program - Contributions - Timing - funds received earlier than planned
			221,262	▲ Education Dept - Roebourne Pool Contribution - Timing - funds received earlier than planned
			195,900	▲ Economic Development Inter-Regional Flight Network - Timing - funds received earlier than planned
			150,000	▲ Youth Services - Timing - funds received earlier than planned
			135,654	▲ Investment Property - The Quarter - Income exceeding ytd budget
			120,000	▲ Grant funding additional to budget for The Base Programs
			<b>1,379,235</b>	<b>▲ Positive Variance</b>
			1,057,654	▼ Reimbursement-Roads & Streets - Claim for reimbursement of costs associated with TC Veronica, pending final payment from DFES
			<b>1,057,654</b>	<b>▼ Negative Variance</b>
			<b>321,581</b>	<b>▼ Net Positive Variance</b>
All Other Revenue	-11.16%	(173,405)	174,870	▲ Workers Comp & Insurance Rebate - Timing - LGIS 2018/19 Scheme surplus distribution received earlier than anticipated
			<b>174,870</b>	<b>▲ Positive Variance</b>
			213,723	▼ Reimbursement-Roads & Streets - Claim for reimbursement of costs associated with TC Veronica, pending payment from LGIS
			180,000	▼ Dampier Community Hub - Timing - Insurance claim reimbursement
			<b>393,723</b>	<b>▼ Negative Variance</b>
			<b>(218,853)</b>	<b>▼ Net Positive Variance</b>
Expenses from Operations	Material Variance		Significant Items	
Materials & Contracts	-21.35%	3,339,446	489,078	▲ General Waste & Recycling Collection - Timing
			323,488	▲ Wickham AFL Lighting - Timing - Long lead time on materials
			442,462	▲ Disaster Recovery - TC Veronica - Expenditure reclassified to Capex has created a credit balance in operating account, Cashflow will be reforecast at next budget review
			166,135	▲ IT Software Expenses - Delay in implementation of Asset Management System
			192,995	▲ Roundabout Mtce - Timing - Awaiting final quotes for Gawthorne & Balmoral roundabouts landscaping
			142,222	▲ Cossack Site Operations - Timing
			107,172	▲ Baynton West Oval - Timing - Softfall Replacement
			129,633	▲ Strategic Planning Projects - cashflow will be addressed at March Budget Review
			89,783	▲ Waste Management Design & Investigation - Composting Trial delay, will be addressed at March Budget Review
			98,166	▲ Investment Property - The Quarter Bldg & Carpark - Timing
			53,492	▲ Crime Prevention Strategies - Underspend will be addressed in March Budget Review - duplication of budget for youth program (City Hoopz), cancellation of Karratha Nightfields program and reduced Security Subsidy Scheme uptake

**Variance Commentary by Nature & Type (cont.)**

Expenses from Operations	Material Variance		Significant Items	
Materials & Contracts (cont.)			79,727	▲ Karratha Golf Course/Bowling Club - Timing - Turf services and Greens preparation
			74,953	▲ Dampier Highway Streetscape - Timing - Dewitt Entry RFQ reissued in Jan, construction scheduled Feb 2020
			69,735	▲ Karratha Leisureplex Grant Funded Programs - Timing
			<b>2,459,041</b>	<b>▲ Positive Variance</b>
			136,486	▼ City Centre Gardens - Unplanned irrigation work for Hotel preparation; increase LOS and maintenance to garden beds including irrigation upgrades; and increase in remedial works to irrigation following TC Veronica. Cashflow to be adjusted at March Budget Review
			86,545	▼ Place Branding - Project timing - Cashflow to be updated at March budget review
			<b>223,031</b>	<b>▼ Negative Variance</b>
			<b>2,236,010</b>	<b>▲ Net Positive Variance</b>
Other Expenses	-27.17%	627,469	281,673	▲ Non Statutory Donations - 40% paid to November, with balance to be paid in January and June 2020
			94,689	▲ The Quarter Hotel Contribution - Timing
			<b>376,362</b>	<b>▲ Positive Variance</b>
<b>Other</b>	<b>Material Variance</b>		<b>Significant Items</b>	
Non Operating Grants, Subsidies & Contributions	-35.86%	(1,467,903)	555,000	▲ Grant Funding additional to budget for Karratha Airport Security Screening Equipment
			120,000	▲ Grant funding additional to budget for The Base Programs
			<b>675,000</b>	<b>▲ Positive Variance</b>
			1,325,922	▼ Dampier Foreshore Works - Timing - Grant funds will be received later than planned - Cashflow to be reforecast at March Budget Review
			500,000	▼ Red Earth Arts Precinct Contribution - Timing - Final Payment
			228,405	▼ C'wealth Grant Heavy Vehicle Safety Program - Timing
			<b>2,054,327</b>	<b>▼ Negative Variance</b>
			<b>(1,379,327)</b>	<b>▼ Net Negative Variance</b>

**City of Karratha**  
**Statement of Financial Activity**  
for the period ending 31 January 2020

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding	47,940,380	48,023,017	45,646,329	45,813,523	-	167,194	↑
Governance	482,566	1,215,191	705,955	773,979	-	68,024	↑
Law, Order And Public Safety	795,984	816,764	392,333	733,191	86.88%	340,858	↑
Health	156,850	157,250	141,450	143,370	-	-	
Education and Welfare	58,008	58,008	33,838	52,149	54.11%	-	
Housing	942,747	1,005,970	441,513	619,071	40.22%	177,558	↑
Community Amenities	12,308,200	12,316,278	8,137,117	7,924,908	-	(212,209)	↓
Recreation And Culture	14,273,422	17,297,225	6,243,772	5,424,968	-13.11%	(818,804)	↓
Transport	23,846,162	27,499,839	16,528,987	16,181,371	-	(347,616)	↓
Economic Services	627,440	692,979	458,908	478,775	-	-	
Other Property And Services	275,144	458,804	216,934	432,958	99.58%	216,024	↑
	101,706,903	109,541,325	78,947,135	78,578,263	-	(368,872)	
<b>Expenses (Applications)</b>							
General Purpose Funding	(11,627,044)	(1,844,337)	(1,236,201)	(1,006,014)	-18.62%	230,187	↑
Governance	(3,750,137)	(3,982,586)	(2,150,626)	(1,530,533)	-28.83%	620,093	↑
Law, Order And Public Safety	(1,874,341)	(1,600,349)	(954,287)	(861,822)	-	92,465	↑
Health	(1,188,091)	(1,226,100)	(713,958)	(778,070)	-	(64,112)	↓
Education and Welfare	(196,767)	(342,681)	(114,936)	(104,135)	-	-	
Housing	(830,189)	(903,508)	(595,697)	(649,376)	-	(53,679)	↓
Community Amenities	(16,048,012)	(18,175,770)	(9,891,536)	(8,384,522)	-15.24%	1,507,014	↑
Recreation And Culture	(41,135,777)	(40,472,614)	(22,145,721)	(21,208,893)	-	936,828	↑
Transport	(25,831,827)	(25,450,639)	(14,516,726)	(13,894,867)	-	621,859	↑
Economic Services	(2,184,678)	(2,437,547)	(1,381,339)	(1,034,423)	-25.11%	346,916	↑
Other Property And Services	2,976	126,902	(144,841)	(613,194)	323.36%	(468,353)	↓
	(104,663,887)	(96,309,229)	(53,845,867)	(50,065,849)	-	3,780,018	
<b>NON OPERATING</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	1,812,500	1,948,600	680,832	564,050	-17.15%	(116,782)	↓
Tsf From Plant Replacement Reserve	746,000	746,000	0	0	-	-	
Tsf From Infrastructure Reserve	27,998,755	13,664,684	7,790,763	13,371,387	71.63%	5,580,624	↑
Tsf From Partnership Reserve	4,970,501	5,304,929	0	0	-	-	
Tsf From Waste Management Reserve	0	627,726	0	0	-	-	
Tsf From Carry Forward Budget Reserve	177,393	177,393	177,393	0	-100.00%	(177,393)	↓
Tsf From Restricted Funds Reserve	0	150,000	150,000	0	-100.00%	(150,000)	↓
Tsf From Economic Development Reserve	500,000	0	0	0	-	-	
Proceeds from Self-supporting loans	83,584	93,849	48,500	38,214	-21.21%	-	
	36,288,733	22,713,181	8,847,488	13,973,651	57.94%	5,126,163	
<b>Expenses</b>							
Purchase Of Assets - Artwork	(250,000)	(540,145)	(109,341)	(59,221)	-45.84%	50,120	↑
Purchase Of Assets - Buildings	(5,133,568)	(6,331,849)	(4,541,457)	(4,660,422)	-	(118,965)	↓
Purchase Of Assets - Equipment	(828,500)	(992,000)	(134,000)	(78,142)	-41.69%	55,858	↑
Purchase Of Assets - Furniture & Equipment	(1,008,237)	(1,787,758)	(475,758)	(447,537)	-	-	
Purchase Of Assets - Plant	(2,415,500)	(3,341,050)	(1,331,550)	(787,188)	-40.88%	544,362	↑
Purchase Of Assets - Infrastructure	(22,837,018)	(24,108,844)	(17,579,441)	(16,760,098)	-	819,343	↑
Repayment of debentures	(83,438)	(83,438)	(41,463)	(41,462)	-	-	
Tsf To Aerodrome Reserve	(1,687,239)	(1,503,314)	(35,405)	(37,562)	-	-	
Tsf To Dampier Drainage Reserve	(286)	(209)	(135)	(144)	-	-	
Tsf To Plant Replacement Reserve	(22,997)	(15,858)	(10,827)	(11,486)	-	-	
Tsf To Walkington Theatre Reserve	(873)	(638)	(412)	(437)	-	-	
Tsf To Workers Compensation Reserve	(14,728)	(7,512)	(4,850)	(5,145)	-	-	
Tsf To Infrastructure Reserve	(14,713,042)	(16,444,514)	(1,068,229)	(238,034)	-77.72%	830,195	↑
Tsf To Partnership Reserve	(1,018,685)	(1,689,263)	(125,331)	(132,965)	-	-	
Tsf To Waste Management Reserve	(2,689,503)	(392,504)	(253,537)	(268,980)	-	-	
Tsf To Mosquito Control Reserve	(817)	(751)	(117)	(124)	-	-	
Tsf To Employee Entitlements Reserve	(133,342)	(97,693)	(63,072)	(66,914)	-	-	
Tsf To Community Development Reserve	(35,922)	(17,449)	(11,266)	(11,953)	-	-	
Tsf To Medical Services Assistance Package Reserve	(9,119)	(7,739)	(4,996)	(5,301)	-	-	
Tsf To Economic Development Reserve	(34,732)	(24,712)	(16,349)	(17,344)	-	-	
	(52,917,546)	(57,387,240)	(25,807,536)	(23,630,459)	-	2,177,077	

**City of Karratha**  
**Statement of Financial Activity**  
**for the period ending 31 January 2020**

	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10% %</b>	<b>\$50,000 or more \$</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>		<b>\$</b>
<b>Adjustment For Non Cash Items</b>						
Depreciation	18,688,498	17,740,354	10,449,793	10,178,047	-	(271,746)
Movement in Accrued Interest	-	-	-	(799)	-	-
Movement in Accrued Salaries & Wages	-	-	-	(225,916)	-	(225,916)
(Profit) / Loss On Disposal Of Assets	(512,199)	(435,147)	101,142	28,620	-71.70%	(72,522)
	18,176,299	17,305,207	10,550,935	9,979,952	-	(570,983)
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	805,297	656,270	656,270	656,270	-	-
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	1,276,159	3,941,964	3,941,964	3,941,964	-	-
<b>Restricted Surplus/(Deficit) C/Fwd</b>	644,630	452,483	452,483	452,483		
<b>Surplus / (Deficit)</b>	<b>27,328</b>	<b>8,995</b>	<b>22,837,906</b>	<b>32,981,309</b>		<b>10,143,403</b>

### Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Revenues from Operations	Material Variance			Significant Items
Law, Order, Public Safety	86.88%	340,858	323,274	▲ Grants Community Safety - Safer Communities funds received early
			<b>323,274</b>	<b>▲ Positive Variance</b>
Housing	40.22%	177,558	119,105	▲ Profit on Sale - Staff Housing - Sale of 38 Clarkson Way
			<b>119,105</b>	<b>▲ Positive Variance</b>
Recreation & Culture	-13.11%	(818,804)	255,987	▲ Arts & Culture Program - Events Income - Timing
			221,262	▲ Education Dept - Roebourne Pool Contribution - Timing - funds received early than planned
			150,000	▲ Youth Services - Timing - funds received earlier than planned
			120,000	▲ Grant funding additional to budget for The Base Programs
			<b>747,249</b>	<b>▲ Positive Variance</b>
			1,325,922	▼ Dampier Foreshore Works - Timing - Grant funds will be received later than planned - Cashflow will be addressed at March Budget Review
			180,000	▼ Dampier Community Hub - Timing - Insurance claim reimbursement
			69,414	▼ Red Earth Arts Precinct Program Income - Less programming during REAP restructure
			<b>1,575,336</b>	<b>▼ Negative Variance</b>
			<b>(828,087)</b>	<b>▼ Net Negative Variance</b>
Other Property & Services	99.58%	216,024	174,870	▲ Workers Comp & Insurance Rebate - Timing - LGIS 2018/19 Scheme surplus distribution received earlier than anticipated
			<b>174,870</b>	<b>▲ Positive Variance</b>
Expenses from Operations	Material Variance			Significant Items
General Purpose Funding	-18.62%	230,187	115,946	▲ Investment Property - The Quarter Bldg & Carpark Op Costs - Timing
			94,689	▲ The Quarter Hotel Contribution - Timing
			<b>210,635</b>	<b>▲ Positive Variance</b>
Governance	-28.83%	620,093	310,406	▲ Overheads allocated to Functions are higher than anticipated, however as this is a non cash amount, it has no impact on surplus
			166,135	▲ IT Software Expenses - Timing - Implementation of assets software project behind schedule
			<b>476,541</b>	<b>▲ Positive Variance</b>
Community Amenities	-15.24%	1,507,014	619,775	▲ Refuse Site Maintenance - 7 Mile - Timing - Evaporation pond cleaning will be rescheduled after cyclone season in cooler months. Plant op costs lower than anticipated due to reduction in reactive maintenance
			367,361	▲ General Waste & Recycling Collection - Timing - Previous months invoices will be processed in February
			118,764	▲ Drainage Access Prevention - Timing - Delay in materials
			68,392	▲ Street Sweeping - Timing - Awaiting January invoice to be issued

**Variance Commentary by Program (cont.)**

Expenses from Operations	Material Variance		Significant Items	
Community Amenities (cont.)			53,832	▲ Inter Regional Air Travel - Timing - Cashflow to be updated at March Budget Review
			<b>1,228,124</b>	<b>▲ Positive Variance</b>
			138,263	▼ Drainage Maintenance - Additional drainage works throughout various areas
			86,545	▼ Place Branding - Timing - Early invoicing of planned media buy
			<b>224,808</b>	<b>▼ Negative Variance</b>
			<b>1,003,316</b>	<b>▲ Net Positive Variance</b>
Economic Services	-25.11%	346,916	190,000	▲ Roundabout Mtce - Timing - Awaiting final quotes for Gawthorne & Balmoral roundabouts landscaping
			74,953	▲ Dampier Highway Streetscape - Timing - Dewitt Entry RFQ reissued in Jan, construction scheduled Feb 2020
			<b>264,953</b>	<b>▲ Positive Variance</b>
Other Property and Services	323.36%	(468,353)	89,783	▲ WM-Design & Investigation - Composting Trial Delay, will be addressed at March Budget Review
			235,104	▲ Depreciation Vehicles & Plant - Timing - however as this is a non cash account it has no impact on surplus
			<b>324,887</b>	<b>▲ Positive Variance</b>
			730,429	▼ Less allocated to Overheads are lower than anticipated, however as this is a non cash amount, it has no impact on surplus
			<b>730,429</b>	<b>▼ Negative Variance</b>
			<b>(405,542)</b>	<b>▼ Net Negative Variance</b>
Non Operating Revenue	Material Variance		Significant Items	
Proceeds from Disposal of Assets	-17.15%	(116,782)	116,782	▼ Sale of Assets - Timing
Tsf from Infrastructure Reserve	71.63%	5,580,624	5,580,624	▲ Tsf from Infrastructure Reserve - Timing of Reserve Transfer
Tsf from Carry Forward Budget Reserve	-100.00%	(177,393)	177,393	▼ Tsf from Carry Forward Budget Reserve - Timing of Reserve Transfer
Tsf from Restricted Funds Reserve	-100.00%	(150,000)	150,000	▼ Tsf from Restricted Funds Reserve - Timing of Reserve Transfer
Non Operating Expenses	Material Variance		Significant Items	
Purchase of Assets - Artwork	-45.84%	50,120	53,650	▲ Artwork - Arts & Culture - Timing - Water Tank Artwork
Purchase of Assets - Equipment	-41.69%	55,858	61,952	▲ Purchase Equipment Landfill Operations - Delivery timing and invoice for Cutting Shears
Purchase of Assets - Plant	-40.88%	544,362	326,082	▲ Purchase Plant Landfill Operations - Timing - Awaiting delivery of Finecut Shredder Combs & delay in delivery of MY20 Model Vehicle
			143,964	▲ Plant Parks & Gardens - Timing - Delay in ordering Plant - P2057/P2094
			<b>470,046</b>	<b>▲ Positive Variance</b>
Tsf to Infrastructure Reserve	-77.72%	830,195	830,195	▲ Tsf to Infrastructure Reserve - Timing of Reserve Transfer
			<b>830,195</b>	<b>▲ Positive Variance</b>

**City of Karratha**  
**Net Current Funding Position**  
**for the period ending 31 January 2020**

	Year to Date Actual	Brought Forward
Note	31/01/2020	1/07/2019
	\$	\$
<b>Current Assets</b>		
Cash and Cash Equivalents - Unrestricted	29,539,265	1,199,951
Cash and Cash Equivalents - Restricted - Reserves	54,272,802	66,847,801
Trade and Other Receivables	8,407,364	13,242,937
Land held for Resale - Development Costs	35,893	35,893
Inventories	345,802	375,465
Total Current Assets	92,601,126	81,702,049
<b>Current Liabilities</b>		
Trade and Other Payables	4,180,840	10,361,336
Current Portion of Long Term Borrowings	41,976	83,439
Current Portion of Provisions	4,122,989	4,122,989
Total Current Liabilities	8,345,805	14,567,763
<b>Net Current Assets</b>	84,255,321	67,134,286
<b>Less</b>		
Cash and Cash Equivalents - Restricted - Reserves	(54,272,802)	(66,847,801)
Loan repayments from institutions	(38,214)	(24,777)
Movement in Accruals (Non Cash)	(226,715)	(225,916)
<b>Add back</b>		
Current Loan Liability	41,976	83,439
Cash Backed Employee Provisions	5,072,051	5,005,137
Current Provisions funded through salaries budget	(1,850,308)	(526,134)
<b>Net Current Asset Position</b>	<b>32,981,309</b>	<b>4,598,234</b>
1) Note Explanation:		
Rates Debtors	3,795,190	2,990,652
Trade & Other Receivables	4,612,174	10,252,286
Total Trade and Other Receivables	8,407,364	13,242,937



**City of Karratha**  
**Statement of Financial Position**  
**As at 31 January 2020**

	2019/20	2018/19
	\$	\$
<b>Current Assets</b>		
Cash On Hand	13,851	17,517
Cash and Cash Equivalents - Unrestricted	29,525,414	1,182,434
Cash and Cash Equivalents - Restricted (Reserves/Muni)	54,272,802	66,847,801
Trade and Other Receivables	8,407,364	13,242,937
Inventories	381,696	411,358
<b>Total Current Assets</b>	<u>92,601,127</u>	<u>81,702,049</u>
<b>Non Current Assets</b>		
Trade and Other Receivables	237,559	893,830
Property, Plant and Equipment	260,181,647	258,518,365
Infrastructure	420,980,277	410,595,902
Investment Property	21,872,620	21,872,620
Inventories	488,358	488,358
<b>Total Non Current Assets</b>	<u>703,760,461</u>	<u>692,369,074</u>
<b>Total Assets</b>	<u>796,361,588</u>	<u>774,071,123</u>
<b>Current Liabilities</b>		
Trade and Other Payables	4,180,840	10,361,336
Long Term Borrowings	41,976	83,439
Provisions	4,122,989	4,122,989
<b>Total Current Liabilities</b>	<u>8,345,805</u>	<u>14,567,763</u>
<b>Non Current Liabilities</b>		
Long Term Borrowings	263,013	263,013
Provisions	578,285	578,285
<b>Total Non Current Liabilities</b>	<u>841,298</u>	<u>841,298</u>
<b>Total Liabilities</b>	<u>9,187,103</u>	<u>15,409,061</u>
<b>Net Assets</b>	<u><b>787,174,485</b></u>	<u><b>758,662,061</b></u>
<b>Equity</b>		
Accumulated Surplus	489,730,710	448,643,288
Revaluation Surplus	243,170,970	243,170,966
Reserves	54,272,805	66,847,807
<b>Total Equity</b>	<u><b>787,174,485</b></u>	<u><b>758,662,061</b></u>

**City of Karratha**  
**Cash & Cash Equivalents**  
for the period ending 31 January 2020

	\$
<b>Unrestricted Cash</b>	
Cash On Hand	13,851
Westpac at call	4,928,660
Term deposits	24,596,754
	<u>29,539,265</u>
<b>Restricted Cash</b>	
Reserve Funds	54,272,802
Restricted Unspent Grants	0
	<u>54,272,802</u>
<b>Total Cash</b>	<u>83,812,067</u>

**City of Karratha**  
**Statement of Financial Activity By Divisions**  
**for the period ending 31 January 2020**

	2019/20 Original Budget	2019/20 Amended Budget	2019/20 YTD Budget	2019/20 Actual to Date
	\$	\$	\$	\$
<b>EXECUTIVE SERVICES</b>				
Net (Cost) to Council for Members of Council	(747,922)	(708,690)	(438,279)	(408,201)
Net (Cost) to Council for Executive Admin	(685,251)	(936,341)	(391,234)	(380,844)
<b>TOTAL EXECUTIVE SERVICES</b>	<b>(1,433,173)</b>	<b>(1,645,031)</b>	<b>(829,513)</b>	<b>(789,045)</b>
<b>CORPORATE SERVICES</b>				
Net (Cost) to Council for Rates	42,711,604	42,904,432	42,735,327	42,500,427
Net (Cost) to Council for General Revenue	(21,858,116)	(11,979,917)	1,204,346	1,808,300
Net (Cost) to Council for Financial Services	(2,501,361)	(1,828,443)	(780,057)	(792,219)
Net (Cost) to Council for Corporate Services Admin	18,299,431	7,358,917	4,915,661	4,941,721
Net (Cost) to Council for Human Resources	(1,969,355)	(1,976,876)	(1,142,801)	(1,294,213)
Net (Cost) to Council for Governance & Organisational Strategy	(1,153,308)	(1,186,621)	(697,028)	(700,254)
Net (Cost) to Council for Information Services	(2,576,891)	(2,716,425)	(1,601,325)	(1,411,951)
Net (Cost) to Council for Television & Radio Services	(1,760)	(7,662)	(7,022)	(12,167)
Net (Cost) to Council for Staff Housing	499,647	491,204	118,419	82,032
Net (Cost) to Council for Public Affairs	(901,219)	(1,454,795)	(494,239)	(526,480)
<b>TOTAL CORPORATE SERVICES</b>	<b>30,548,672</b>	<b>29,603,814</b>	<b>44,251,281</b>	<b>44,595,196</b>
<b>COMMUNITY SERVICES</b>				
Net (Cost) to Council for Arts Development & Events	(983,413)	(1,386,692)	(1,143,802)	(724,497)
Net (Cost) to Council for Child Health Clinics	(43,286)	(29,919)	(24,419)	(19,953)
Net (Cost) to Council for Club Development	50,900	50,900	20,200	49,027
Net (Cost) to Council for Community Engagement	(1,488,462)	(1,048,323)	(569,441)	(539,377)
Net (Cost) to Council for Community Grants	(655,428)	(667,426)	(519,820)	(215,764)
Net (Cost) to Council for Community Programs	(350,782)	(350,350)	(150,173)	(118,937)
Net (Cost) to Council for Community Safety	(116,827)	(100,952)	(228,707)	166,237
Net (Cost) to Council for Dampier Community Hub	300,770	395,287	(429,458)	(536,058)
Net (Cost) to Council for Daycare Centres	(109,304)	(254,905)	(43,497)	15,432
Net (Cost) to Council for Indoor Play Centre	(21,860)	29,314	21,711	(12,756)
Net (Cost) to Council for Karratha Bowling & Golf	(654,486)	(689,541)	(386,116)	(326,621)
Net (Cost) to Council for Karratha Leisureplex	(4,032,240)	(4,176,941)	(2,292,157)	(2,158,638)
Net (Cost) to Council for Library Services	(1,813,194)	(1,749,442)	(1,014,721)	(1,027,930)
Net (Cost) to Council for Liveability	1,216,633	1,073,184	(382,983)	(268,773)
Net (Cost) to Council for Local History	(240,682)	(192,572)	(109,331)	(112,255)
Net (Cost) to Council for Other Buildings	45,002	50,150	79,488	51,152
Net (Cost) to Council for Ovals & Hardcourts	(1,550,861)	(2,622,633)	(1,920,454)	(1,617,719)
Net (Cost) to Council for Pam Buchanan Community Hub	(47,983)	(120,148)	(78,687)	(64,435)
Net (Cost) to Council for Partnerships	3,626,186	3,599,384	(131,633)	(154,574)
Net (Cost) to Council for Pavilions & Halls	(592,758)	(650,296)	(413,196)	(351,249)
Net (Cost) to Council for Red Earth Arts Precinct	(2,248,375)	(2,091,619)	(1,336,290)	(1,084,959)
Net (Cost) to Council for Roebourne Aquatic Centre	(300,908)	(335,973)	(279,328)	(32,256)
Net (Cost) to Council for The Base	(363,648)	(408,670)	(231,507)	(124,316)
Net (Cost) to Council for The Youth Shed	(927,532)	(1,058,947)	(611,218)	(597,500)
Net (Cost) to Council for Wickham Community Hub	(228,854)	(449,992)	(675,377)	(656,291)
Net (Cost) to Council for Wickham Recreation Precinct	(1,242,956)	(2,675,118)	(1,504,905)	(1,129,076)
Net (Cost) to Council for Youth Services	145,753	155,453	(38,674)	143,938
<b>TOTAL COMMUNITY SERVICES</b>	<b>(12,628,595)</b>	<b>(15,706,787)</b>	<b>(14,394,495)</b>	<b>(11,448,148)</b>

**City of Karratha**  
**Statement of Financial Activity by Divisions**  
**for the period ending 31 January 2020**

	2019/20	2019/20	2019/20	2019/20
	\$	\$	\$	\$
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) to Council for Building Control	(164,788)	(163,732)	(18,264)	25,719
Net (Cost) to Council for Camping Grounds	41,377	33,806	(105,277)	(15,189)
Net (Cost) to Council for Cossack Operations	(336,518)	(306,913)	(183,764)	(39,960)
Net (Cost) to Council for Development Services	(13,500)	(13,500)	(7,875)	(8,833)
Net (Cost) to Council for Economic Development	(1,193,405)	(1,923,846)	(944,128)	(577,575)
Net (Cost) to Council for Emergency Services	(9,210)	(36,089)	(11,254)	(35,762)
Net (Cost) to Council for Health Services	(925,692)	(995,291)	(512,964)	(583,294)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(174,124)	(348,627)	(201,861)	(169,918)
Net (Cost) to Council for Ranger Services	(796,106)	(909,143)	(444,762)	(428,539)
Net (Cost) to Council for Strategic Planning	(291,296)	(572,751)	(321,187)	(109,138)
Net (Cost) to Council for Tourism/Visitors Centres	(250,000)	(235,000)	(130,000)	(126,758)
Net (Cost) to Council for Town Planning	(1,477,613)	(1,157,210)	(639,670)	(798,182)
<b>TOTAL DEVELOPMENT &amp; REGULATORY SERVICES</b>	<b>(5,590,875)</b>	<b>(6,628,296)</b>	<b>(3,521,006)</b>	<b>(2,867,429)</b>
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(3,409,747)	(3,462,935)	(5,743,730)	(1,348,507)
Net (Cost) to Council for Bus Shelters	(148,300)	(149,619)	(89,619)	(82,845)
Net (Cost) to Council for Cemeteries	(229,803)	(237,804)	(109,565)	(101,161)
Net (Cost) to Council for Depots	(1,061,460)	(1,128,352)	(646,715)	(588,603)
Net (Cost) to Council for Disaster Preparation & Recovery	(360,691)	0	0	442,305
Net (Cost) to Council for Drainage	(1,218,204)	(1,479,546)	(861,356)	(809,372)
Net (Cost) to Council for Effluent Re-Use Scheme	(22,345)	(18,585)	(11,605)	(11,343)
Net (Cost) to Council for Fleet & Plant	1,496,441	1,451,998	419,223	121,011
Net (Cost) to Council for Footpaths & Bike Paths	(1,085,443)	(1,165,807)	(922,952)	(993,510)
Net (Cost) to Council for Parks & Gardens	(6,415,199)	(5,657,357)	(2,959,234)	(2,485,738)
Net (Cost) to Council for Parks & Gardens Overheads	755,340	600,350	334,472	182,377
Net (Cost) to Council for Private Works & Reinstatements	(152)	(15,897)	(15,820)	6,694
Net (Cost) to Council for Public Services Overheads	(869,120)	(890,788)	(473,252)	(107,014)
Net (Cost) to Council for Public Toilets	(210,011)	(209,891)	(59,891)	(9,880)
Net (Cost) to Council for Roads & Streets	(5,648,842)	(3,612,866)	(838,631)	(2,532,625)
Net (Cost) to Council for Town Beautification	(2,094,073)	(2,068,308)	(938,719)	(530,160)
Net (Cost) to Council for Works Overheads	921,790	868,978	331,532	517,235
Net (Cost) to Council for Tech Services	(3,621,909)	(3,433,405)	(1,940,820)	(1,057,645)
Net (Cost) to Council for Tech Services Overheads	0	0	0	(199)
Net (Cost) to Council for SP & Infrastructure Services	(15,000)	(14,954)	(9,689)	(14,745)
<b>TOTAL INFRASTRUCTURE SERVICES</b>	<b>(23,236,728)</b>	<b>(20,624,788)</b>	<b>(14,536,371)</b>	<b>(9,403,725)</b>
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) to Council for Project Management	(573,664)	(788,983)	(428,236)	(253,930)
Net (Cost) to Council for Comm. Projects - Playgrounds	(100,000)	50,109	0	0
Net (Cost) to Council for Waste Collection	(1,258,240)	497,772	1,639,862	2,146,736
Net (Cost) to Council for Landfill Operations	224,188	(1,584,176)	(649,001)	193,348
Net (Cost) to Council for Waste Overheads	2,784,248	2,797,954	1,528,987	(21,301)
Net (Cost) to Council for Karratha Airport	9,864,733	9,901,747	5,630,738	6,932,171
Net (Cost) to Council for Other Airports	(10,064)	(10,091)	(91)	(21,600)
<b>TOTAL STRATEGIC BUSINESS PROJECTS</b>	<b>10,931,201</b>	<b>10,864,332</b>	<b>7,722,259</b>	<b>8,975,424</b>
<b>TOTAL DIVISIONS</b>	<b>(1,409,498)</b>	<b>(4,136,756)</b>	<b>18,692,155</b>	<b>29,062,273</b>

**City of Karratha**  
**Statement of Financial Activity by Divisions**  
**for the period ending 31 January 2020**

	2019/20	2019/20	2019/20	2019/20
	\$	\$	\$	\$
<b>ADJUSTMENTS FOR NON CASH ITEMS</b>				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(799)
Movement in Accrued Salaries & Wages	0	0	0	(225,916)
Movement in Deferred Pensioner Rates	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>(226,715)</u>
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	805,297	656,270	656,270	656,270
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	1,276,159	3,941,964	3,941,964	3,941,964
<b>Restricted Surplus C/Fwd</b>	644,630	452,483	452,483	452,483
<b>Surplus / (Deficit)</b>	<u>27,328</u>	<u>8,995</u>	<u>22,837,906</u>	<u>32,981,309</u>



**10.2 LIST OF ACCOUNTS – 21 JANUARY 2020 TO 21 FEBRUARY 2020**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>18 March 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made for the period from 21 January 2020 to 21 February 2020.

**BACKGROUND**

Council has delegated authority to the Chief Executive Officer to exercise its power to make payments from the City's Municipal and Trust funds.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 21 January 2020 to 21 February 2020 totalled \$20,076,899 which included the following payments:

- City of Karratha – Muni/Reserve Fund TD Investments - \$11,500,000

- Georgiou Group – Dampier Palms Redevelopment - \$599,971
- Supercivil Pty Ltd – Footpath Works - \$346,230

Consistent with CG-11 Regional Price Preference Policy 41% of the value of external payments reported for the period were made locally.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$\_\_\_\_\_ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT73666 to EFT74307 (Inclusive);
3. Cheque Voucher 78643 to 78649;



4. Cancelled Payments: EFT73676, EFT73724, EFT73758, EFT73762, EFT73802, EFT73808, EFT73854, EFT73882 EFT73910, EFT73913, EFT79324, EFT73937, EFT73940, EFT73960, EFT73968, EFT70453, EFT74114, EFT74133; 36736, 78643;
5. Direct Debits: DD36737.1 to DD36983.55;
6. Credit Card Payments: \$28,484,61; and
7. Payroll Cheques \$2,458,983.12
8. with the EXCEPTION OF (as listed)

**CONCLUSION**

Payments for the period 21 January 2020 to 21 February 2020 totalled \$20,076,899. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154535  
**MOVED** : Cr Scott  
**SECONDED** : Cr Nunn

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$20,076,899.27 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT73666 to EFT74307 (Inclusive);
3. Cheque Voucher 78643 to 78649;
4. Cancelled Payments: EFT73676, EFT73724, EFT73758, EFT73762, EFT73802, EFT73808, EFT73854, EFT73882 EFT73910, EFT73913, EFT79324, EFT73937, EFT73940, EFT73960, EFT73968, EFT70453, EFT74114, EFT74133; 36736, 78643;
5. Direct Debits: DD36737.1 to DD36983.55;
6. Credit Card Payments: \$28,484.61; and
7. Payroll Cheques \$2,458,983.12.

**CARRIED**

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott;  
 Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
EFT73666	24.01.2020	Cleanaway Pty Ltd	Waste Collection - October 2019, Street Sweeping Services	165,877.98
EFT73667	24.01.2020	Department Of Transport	Plant - Vehicle Registrations, Vehicle Search Fees	910.80
EFT73668	24.01.2020	Horizon Power	Electricity Usage Charges	7,194.35
EFT73669	24.01.2020	Water Corporation	Water Usage Charges	217.41
EFT73670	24.01.2020	Wesfarmers Kleenheat Gas Pty Ltd	Staff Housing - Annual Cylinder Service Charge	79.20
EFT73671	24.01.2020	Neverfail Springwater Ltd - WWTP	15L Spring Water Bottles	49.25
EFT73672	24.01.2020	Cleanaway Co Pty Ltd	KLP - Skip Bin Lifts General Waste December 2019	275.78
EFT73673	24.01.2020	MSS Security	KTA Screening & Security - Rft 35-18/19 Security Screening Dec 2019	204,230.69
EFT73674	24.01.2020	Miratech Pty Ltd T/A Machinery Specialists	Plant - Modified Euromex Mgs2/4g-63 Orange Peel Grab	44,583.00

Chq/EFT	Date	Name	Description	Amount
EFT73675	24.01.2020	Ausolar Pty Ltd	Sports Field Lighting - Improvements, A&C - Christmas In The Pilbara Sharpe Ave Light Walk	33,889.57
EFT73676	24.01.2020	C Adams	Cancelled Payment	0.00
EFT73677	24.01.2020	A J George	Refund - Credit Balance K271 Overpayment Of Bin Replacement	80.19
EFT73678	24.01.2020	R Hall	Reimb - Dir Utility Allowance As per Contract	80.00
EFT73679	24.01.2020	J Leahy	Reimb - Mgr Utility Allowance As Per Contract	160.00
EFT73680	24.01.2020	S Messer	Refund - Lost Ticket	159.00
EFT73681	24.01.2020	R Naulls	CPS - Security Subsidy Reimbursement 11 Menzies Place Nickol	500.00
EFT73682	24.01.2020	H Osler	Reimb - Security Subsidy Scheme A78303	500.00
EFT73683	24.01.2020	C Recktenwald	CPS - Security Subsidy Reimbursement	500.00
EFT73684	24.01.2020	G Turner	Reimb - Meet the Street Yamarrara Road Wickham 25/12/2019	100.00
EFT73685	24.01.2020	Norwest Sand & Gravel Pty Ltd	Cemetery Maintenance - Sam's Creek Screened Sand	330.00
EFT73686	24.01.2020	Poinciana Nursery	Searipple Median Mulching Works, Tambrey Oval - Remove Rock from Tank Compound, PBFC - Replace Damaged Valves	44,740.85
EFT73687	24.01.2020	Burkeair Pty Ltd t/as BSA   Maintain	Roebourne Old Shire Office - Install New Unit, Millars Well Daycare - Repair Faulty AC Unit, Dalgety House - Chemical Clean Units, PBFC - Chemical Clean Units, REAP - Repairs to BMS Controller	14,212.76
EFT73688	24.01.2020	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs	1,844.72
EFT73689	24.01.2020	Dampier Plumbing & Gas (tff DPG Trust)	20B Shadwick Drive - Repair Cracked Pan Line, Cossack - Repair Main Line Leak, 39 Marniyarra - Install HWU, RAC - Replace Faulty Solenoid, KLP - Replace Water Fountain Filters,	7,177.07
EFT73690	24.01.2020	Handy Hands Pty Ltd	Smith/Delambre Park - Selective Weed Spraying (broadleaf)	572.00
EFT73691	24.01.2020	Kennards Hire Pty Limited	REAP & Tambrey Oval - Dry Hire 1.8T Excavator, Jan 2020, Plant Repairs - Air Compressor	668.20
EFT73692	24.01.2020	North West Tree Services	2 Cook Close - Stump Grind 3 X Old Stumps To The Front Yard	834.35
EFT73693	24.01.2020	Point Parking Pty Ltd	Kta Airport - Parking Ground Transport Operations And Management	2,277.28
EFT73694	24.01.2020	Reece Pty Ltd	Stock - Retic Parts for Repairs	8,954.68
EFT73695	24.01.2020	Shelf Cleaning Services	KLP - Cleaning Of Cafe Fixtures And Fittings	270.00
EFT73696	24.01.2020	Turf Guru Landscapes Pty Ltd	WRP Oval - Labour Reticulation Works, Tambrey Oval - Mainline Break Repairs	4,048.00
EFT73697	24.01.2020	Wormald Australia Pty Ltd	FBCC - Rectify Fire Panel Fault	391.60
EFT73698	24.01.2020	Telstra Corporation Ltd	Telephone Usage Charges	6,262.28
EFT73699	24.01.2020	Blue Hat Cleaning Services T/as Damel Cleaning Services	Kta Airport - Cleaning Services Contract Rft 26 17/18 December 2019	50,728.33
EFT73700	24.01.2020	Winc Australia Pty Limited	Stationery Items - Various Departments	37.67
EFT73701	24.01.2020	Dell Australia Pty Limited	IT - Computer/Hardware Items	22,572.00
EFT73702	24.01.2020	Spectacles 2-4-1	HR - Prescription Safety Glasses	440.00
EFT73703	24.01.2020	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Stock - Filters	26.95
EFT73704	24.01.2020	Ngarliyarndu Bindirri Aboriginal Corp.	Yirramagardu Crew - August 2019 Quarterly Grant Scheme	5,500.00

Chq/EFT	Date	Name	Description	Amount
EFT73705	24.01.2020	North West Realty	Rates refund for assessment A21727	499.10
EFT73706	24.01.2020	Parry's Merchants	Stock - Bleach & Spray Bottles	196.50
EFT73707	24.01.2020	St John Ambulance - Karratha	RAC - Hs1 Defibrillator Pads Paediatric	152.00
EFT73708	24.01.2020	Sealanes (1985) Pty Ltd	Corp Services - Kitchen Amenities, REAP - Popcorn Stock, Stock - Dishwasher Liquid	596.75
EFT73709	24.01.2020	Royal Life Saving Society WA Inc	KLP - Maintenance Lifeguard Bumbag Kit	370.40
EFT73710	24.01.2020	The Australian Local Government Job Directory	HR - Advertising 1/2 Page, Annual Subscription for HR	1,798.50
EFT73711	24.01.2020	TNT Express	Freight Charges - Various	669.64
EFT73712	24.01.2020	Thrifty Car Rental	Car Hire Pilbara Regional Council Meeting Perth	44.80
EFT73713	24.01.2020	Bunzl Brands And Operations Pty Ltd	Stock - Gloves	29.36
EFT73714	24.01.2020	J Blackwood & Son Pty Limited	HR - Safety Boots	268.80
EFT73715	24.01.2020	ABCO Products	Stock - Ecozyme B+ 5ltr	551.91
EFT73716	24.01.2020	Airport Security Pty Ltd	Karratha Airport - Aviation Security Identification Card – Mgr Airport	220.00
EFT73717	24.01.2020	Arrow Tyre Distributors	Plant Repairs	1,018.60
EFT73718	24.01.2020	BOC Limited	Mosquito Mgt - Co2 Food Fresh - Size D (6kg Net), Kta SES - Oxygen Refills	70.13
EFT73719	24.01.2020	Bunzl Ltd	Stock - Pop Up Wipes & Toilet Rolls	2,475.53
EFT73720	24.01.2020	BC Lock & Key	Depot - Padlocks	556.25
EFT73721	24.01.2020	Bez Engineering	Plant Repairs	1,586.75
EFT73722	24.01.2020	Bookeasy Pty Ltd	KTVC - Service Fee & Commissions	220.00
EFT73723	24.01.2020	Cabcharge Australia Pty Ltd	Cabcharge - Dec 2019 Fares	361.55
EFT73724	24.01.2020	Coral Coast Electrical	Cancelled Payment	0.00
EFT73725	24.01.2020	Comtec Data Pty Ltd	WRP Bistro - Replace Lock On Back Door Entrance, Supply Electronic Door Strike, Wick Gym - Repair Door Release Mechanism	1,188.00
EFT73726	24.01.2020	Charles Walsh Nature Tourism Services	Dampier Palms Redevelopment - Design Of Roaming Red Dog Signage	1,100.00
EFT73727	24.01.2020	A Dorning	Reimb - Mgr Utility Allowance As Per Contract	567.65
EFT73728	24.01.2020	Dibsys Gardening Services Pty Ltd	Staff Housing - General Garden Tidy	93.50
EFT73729	24.01.2020	Dial Before You Dig WA Ltd	Tech Serv - Dial Before You Dig Service	110.00
EFT73730	24.01.2020	Edge Digital Technology Pty Ltd	REAP - Barco Projectors Contract Service January 2020	534.60
EFT73731	24.01.2020	Fortus Group (Founder Enterprises P/L t/as )	Stock - Plow Bolt Grader	37.62
EFT73732	24.01.2020	Grace Removals Group	HR - Relocation Pack Uplift & Delivery Richardson Way To Mcrae Court	2,896.82
EFT73733	24.01.2020	StrataGreen (Strata Corporation Pty Ltd)	KLP - Envirosoak Liquid Soil Wetter 200L Drum, Seasol Fertiliser	2,764.64
EFT73734	24.01.2020	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	1,998.83
EFT73735	24.01.2020	GObookings Systems Pty Ltd	Tech Svc's - Rear Access Driveway Inspections	82.75
EFT73736	24.01.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Minor Repairs	54.60
EFT73737	24.01.2020	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	IT - Samsung Galaxy A20 Phones	4,100.65

Chq/EFT	Date	Name	Description	Amount
EFT73738	24.01.2020	Connect Call Centre Services	After Hours Call Centre Service Dec 2019	1,370.60
EFT73739	24.01.2020	ZircoData Pty Ltd	Records Management - Archive Storage Costs - 26/11/2019 To 25/12/2019	279.05
EFT73740	24.01.2020	Japanese Truck & Bus Spares Pty Ltd	Plant Repairs	2,347.65
EFT73741	24.01.2020	Komatsu Australia Pty Ltd	Plant Parts	12.54
EFT73742	24.01.2020	Sonic Healthplus Pty Ltd	HR - Pre Employment Medical Assessment And Musculoskeletal / Fitness Test , Hep Booster Shots/Consults	553.30
EFT73743	24.01.2020	KLB Systems	WM - Rolls 80mm Thermal Paper Us 23 Grade Premium Economy (box Of 24 Rolls)	847.00
EFT73744	24.01.2020	Kye Appleton t/as Kiphone	Kta Airport - Supply And Apply Tempered Glass Screen Protector x 5 I pads	199.75
EFT73745	24.01.2020	Landgate	Rates - Monthly Land Enquiry And Title Searches	550.20
EFT73746	24.01.2020	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Public Affairs - Isentia Media Intelligence Services October 2019	2,035.00
EFT73747	24.01.2020	McMahon Services Australia Pty Ltd	WTS - Servicing Station Hook Bins Due To Hook Bin Truck Breakdown	660.00
EFT73748	24.01.2020	Menzies Contracting	Karratha Cemetery - Repair Vandalised Gates	302.50
EFT73749	24.01.2020	NBS Signmakers	7 Mile - Labour Concrete Excavation Etc For Installation of Signage	15,112.68
EFT73750	24.01.2020	Broadcast Australia Pty Ltd	Mt Welcome Contract Annual Lease Fee Year 1 Of 10 Year Contract	5,622.07
EFT73751	24.01.2020	Ooh! Media Retail Pty Ltd	Advertising Christmas In The Pilbara Shopalite Campaign 11/11/2019 To 08/12/2019	295.42
EFT73752	24.01.2020	OTR Tyres (TKPH Pty Ltd)	Plant Repairs	1,175.04
EFT73753	24.01.2020	Hanson Construction Materials Pty Ltd	Rates refund for assessment A59368	844.72
EFT73754	24.01.2020	Pirtek	7 Mile - Hose Assy @ 10m With Camlocks	2,284.61
EFT73755	24.01.2020	Pilbara Copy Service	Photocopier / Printer Charges - Various	275.65
EFT73756	24.01.2020	Paramount Pictures Australia	REAP - Movie Screening Playing With Fire 02/01/2020 To 05/01/2020	646.62
EFT73757	24.01.2020	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various	1,119.35
EFT73758	24.01.2020	Port Walcott Yacht Club (Inc)	Cancelled Payment	0.00
EFT73759	24.01.2020	Prompt Contracting And Fencing Pty Ltd	Cyclone Veronica - Repairs To The Colour Bond Fencing Millars Well ELC	2,150.50
EFT73760	24.01.2020	Print Logic (WA) Pty Ltd	Place Branding - Half Page Advert In The 2019 Pilbara/Kimberley Holiday Planner	1,870.00
EFT73761	24.01.2020	Quality Press	REAP - Monthly Trifold Flyer Dec 2019	468.73
EFT73762	24.01.2020	Repco Auto Parts (GPC Asia Pacific)	Cancelled Payment	0.00
EFT73763	24.01.2020	Auto One Karratha	Plant Parts	4.70
EFT73764	24.01.2020	Refap Industrial Services Pty Ltd	HR - Dry Cleaning Pants	118.30
EFT73765	24.01.2020	Statewide Bearings	Plant Repairs	106.23
EFT73766	24.01.2020	Kmart Karratha	KLP - School Holiday Program Art And Craft Supplies	40.00
EFT73767	24.01.2020	Stott & Hoare	IT Hardware Purchases	25,630.00
EFT73768	24.01.2020	Shire Of Wyndham - East Kimberley	Certificate Of Design Compliance	99.00
EFT73769	24.01.2020	Securepay Pty Ltd	REAP - Seat Adviser Pricing Transaction Fee	190.12
EFT73770	24.01.2020	Scope Business Imaging	Photocopier / Printer Charges - Various	271.33

Chq/EFT	Date	Name	Description	Amount
EFT73771	24.01.2020	Scott Printers Pty Ltd	City Wide Programmes - Term 4 Youth Services Brochures	1,043.90
EFT73772	24.01.2020	Stainless Creation Pty Ltd	Baynton West Oval - Fabricate A New 5mm Aluminium Flange And Re-weld On Top Of Support To Table Leg	308.00
EFT73773	24.01.2020	Totally Workwear	Uniforms - Various	3,580.96
EFT73774	24.01.2020	The Gym Cafe	Community Activities - Seniors Conversation Cafe Catering Community Consultation	687.50
EFT73775	24.01.2020	Karratha Timber & Building Supplies	General Hardware Items for Minor Repairs	18.45
EFT73776	24.01.2020	Vizcom Technologies Pty Ltd	REAP - Equipment Show Management Lighting And Camera Control And Cue Trigger Control For Vision And Audio	704.00
EFT73777	24.01.2020	Westrac Equipment Pty Ltd	Plant Repairs	2,523.61
EFT73778	24.01.2020	Woolworths Group Limited	Morning Tea Supplies - Seniors Conversation Cafe 17/01/2020	20.92
EFT73779	24.01.2020	Wren Oil	WS - Oil Waste Disposal Admin And Compliance	33.00
EFT73780	24.01.2020	West Australian Newspapers Limited	Advertising - Various	2,128.00
EFT73781	24.01.2020	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	KLP - Painting Works Function Rooms, Squash Courts	20,137.06
EFT73782	24.01.2020	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power Dec 2019 158.57 MWh	59,082.53
EFT73783	24.01.2020	Brida Pty Ltd	Wickham Transfer Stn - Labour December 2019, Dampier Palms - Litter Control, Eastern Corridor - Sanitation Services Dec 2019	72,463.24
EFT73784	29.01.2020	Australian Taxation Office	Payroll deductions	316,349.00
EFT73785	29.01.2020	Child Support Agency	Payroll deductions	1,358.68
EFT73786	24.01.2020	City Of Karratha - Social Club	Payroll deductions	828.00
EFT73787	24.01.2020	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT73788	24.01.2020	Australian Services Union (ASU/MEU Div)	Payroll deductions	207.20
EFT73789	24.01.2020	D Cleaver (Mortgage Account)	Home Ownership Allowance	100.00
EFT73790	24.01.2020	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT73791	24.01.2020	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT73792	24.01.2020	P Heekeng - (Mortgage Account)	Home Ownership Allowance	400.00
EFT73793	24.01.2020	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT73794	24.01.2020	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT73795	24.01.2020	Lgrceu	Payroll deductions	30.76
EFT73796	24.01.2020	Maxxia Pty Ltd	Payroll deductions	43,619.81
EFT73797	24.01.2020	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT73798	24.01.2020	J Patel (Mortgage Account)	Home Ownership Allowance	430.00
EFT73799	24.01.2020	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00

Chq/EFT	Date	Name	Description	Amount
EFT73800	24.01.2020	B Wall (Mortgage Account)	Home Ownership Allowance	450.00
EFT73801	29.01.2020	Karratha Equestrian Centre Inc	Trust Withdrawal # 4 - Stage 2 Water Meter And Deposit Second Hand Toilet Block	16,002.09
EFT73802	29.01.2020	City Of Karratha	Cancelled Payment	0.00
EFT73803	29.01.2020	G Bailey	Sitting Fee - January 2020	2,931.50
EFT73804	29.01.2020	E Smeathers	Sitting Fee - January 2020	2,931.50
EFT73805	29.01.2020	M Bertling	Sitting Fee - January 2020	2,931.50
EFT73806	29.01.2020	G Evans	Sitting Fee - January 2020	2,931.50
EFT73807	29.01.2020	G Harris	Sitting Fee - January 2020	2,931.50
EFT73808	29.01.2020	G Levissianos	Cancelled Payment	0.00
EFT73809	29.01.2020	P Long	Sitting Fee - January 2020	11,730.75
EFT73810	29.01.2020	P Miller	Sitting Fee - January 2020	2,931.50
EFT73811	29.01.2020	K Nunn	Sitting Fee - January 2020	4,801.33
EFT73812	29.01.2020	D Scott	Sitting Fee - January 2020	2,931.50
EFT73813	29.01.2020	J Waterstrom Muller	Sitting Fee - January 2020	2,931.50
EFT73814	29.01.2020	City Of Karratha	FORFEIT - Trust Carpark Bond #267289 10/05/2016 - Card #30506	100.00
EFT73815	29.01.2020	Judith A Coote	Trust Refund - Library Membership #333558 30/10/2019	50.00
EFT73816	29.01.2020	Jade-Ann Fellowes	Trust Refund - Library Membership #334671 22/11/2019	50.00
EFT73817	29.01.2020	Genie Greenland	Trust Refund - Carpark Card #321581 04/02/2019	50.00
EFT73818	29.01.2020	Steven Lane	Trust Refund - Carpark Bond #309695 18/05/2018	50.00
EFT73819	29.01.2020	Wickham Softball Association	Trust Refund - Seasonal Hire Bond #26845 10/04/2019	150.00
EFT73820	31.01.2020	Forpark Australia Pty Ltd	Plant Parts	58.30
EFT73821	31.01.2020	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Stock - Filters	29.95
EFT73822	31.01.2020	Midalia Steel T/a Onesteel	Plant Repairs	76.54
EFT73823	31.01.2020	Pilbara Real Estate	Rates refund for assessment A78776	622.51
EFT73824	31.01.2020	Roebourne Art Group Aboriginal Corp	KTVC - Consignment Sales - December 2019	510.00
EFT73825	31.01.2020	St John Ambulance - Karratha	Stock - Instant Ice Packs Disposable	39.00
EFT73826	31.01.2020	Signswest Stick With Us Sign Studio	Cossack Heritage Trail Signs - Print And Fabricate	5,068.80
EFT73827	31.01.2020	Stihl Shop Redcliffe	Stock - Brush Cutter Cord 500gm X 3. 3mm	380.15
EFT73828	31.01.2020	Bunzl Brands And Operations Pty Ltd	Kta Airport - Safety Boots	162.19
EFT73829	31.01.2020	Atom Supply	Concrete Aggregate/Sand/Cement 20kg (premix), Ear Muffs, Cable Ties, Masking Tape, Stanley Knife	1,092.48
EFT73830	31.01.2020	J Blackwood & Son Pty Limited	Stock - Mortein Control Bombs, Gloves, Silicone, Spray'n'Mark Packs, Door Wedges	368.69
EFT73831	31.01.2020	Arcus Australia Pty Ltd	Equipment Repairs KLP Cafe - Simply Stainless Island Workbench	924.00
EFT73832	31.01.2020	ABCO Products	Stock - Cleaning Supplies	697.12
EFT73833	31.01.2020	Acacia Connection Pty Ltd	EAP - Quarterly Fee 01/01/2020 - 31/03/2020	2,145.00
EFT73834	31.01.2020	Aquatic Services WA Pty Ltd	KLP - Annual Aquatic Plant Servicing	34,970.65
EFT73835	31.01.2020	ATF Services Pty Ltd	WS - CCTV Camera Hire 12/01/2020 To 09/02/2020	1,108.80

Chq/EFT	Date	Name	Description	Amount
EFT73836	31.01.2020	Australian Laboratory Services Pty Ltd ( ALS )	Kta Airport - WWTP Sampling Analyses And Administration/Reporting	137.72
EFT73837	31.01.2020	Aco Pty Ltd	Boat Ramp Maintenance - S200k Class G Iron Slotted Grate 0. 5m	189.20
EFT73838	31.01.2020	BOC Limited	KLP - Argon Gas Welding Aluminium Welding Wire Tips	121.02
EFT73839	31.01.2020	BC Lock & Key	WS - Repair Meeting Room Door Re-key For Access	121.00
EFT73840	31.01.2020	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant Parts	167.73
EFT73841	31.01.2020	Beacon Equipment	Plant Parts	811.25
EFT73842	31.01.2020	Baresque Australia T/A Botton + Gardiner	Baynton West Oval - Replacement Bubbler Cap And Grate	715.00
EFT73843	31.01.2020	Chadson Engineering Pty Ltd	Stock - Phenol Red Photograde Test Tablets Ap130 (box/250)	102.85
EFT73844	31.01.2020	Cabcharge Australia Pty Ltd	Cabcharge - November 2019	1,004.23
EFT73845	31.01.2020	CBCA WA Branch (Inc)	Kta Library - Institutional Membership 2020	75.00
EFT73846	31.01.2020	Comtec Data Pty Ltd	Youth Shed - Update Security Codes	231.00
EFT73847	31.01.2020	Cheeditha Energy Pty Ltd	WS - Refrigerant & Gas Recovery Nov/Dec 2019	1,936.00
EFT73848	31.01.2020	Calebrid Pty Ltd t/as Coral Coast Electrical	REAP - Assess And Report Tennant T5 Auto Scrubber	275.00
EFT73849	31.01.2020	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control Services	243.50
EFT73850	31.01.2020	E & MJ Roshier Pty Ltd	Plant Parts	328.88
EFT73851	31.01.2020	Parker Hannifin (Australia) Pty Ltd	Plant Repairs	8.62
EFT73852	31.01.2020	Event & Conference Co.	OECD Conference - Rfq27-19/20 Mining Regions & Cities - 25% Upon Execution Of Contract	12,202.50
EFT73853	31.01.2020	Farinosi & Sons Pty Ltd	Kta Airport - Roof And Gutter Sellsys Translucent Silicone, Caulking & Caulking Gun	35.84
EFT73854	31.01.2020	Forge Resources Swan Pty Ltd	Cancelled Payment	0.00
EFT73855	31.01.2020	Global Security Management (WA)	KLP - Nightly Security Patrols July & Dec 2019	6,772.26
EFT73856	31.01.2020	StrataGreen (Strata Corporation Pty Ltd)	Stock - Knapsack Sprayer 10L & Tree Ties	420.87
EFT73857	31.01.2020	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	2,440.91
EFT73858	31.01.2020	Golden Lights Healing (Manuela Hecht)	Take Your Business Online Grant - 50% Following Acquittal & Evaluation	762.50
EFT73859	31.01.2020	Hema Maps Pty Ltd	KTVC - Hema Maps Pilbara & Coral Coast x 10	97.18
EFT73860	31.01.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Minor Repairs	806.46
EFT73861	31.01.2020	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	HR - Logitech H340 Usb Headset Blk	33.00
EFT73862	31.01.2020	Jason Sign Makers	Stock - Sign Brackets	508.20
EFT73863	31.01.2020	James Bennett Pty Limited	Library Resources - Various	879.15
EFT73864	31.01.2020	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs	385.00

Chq/EFT	Date	Name	Description	Amount
EFT73865	31.01.2020	Japanese Truck & Bus Spares Pty Ltd	Plant Parts	54.10
EFT73866	31.01.2020	Karratha Glass Service	FBCC - Building Maintenance Replace Broken Toilet Mirror	451.00
EFT73867	31.01.2020	Keyspot Services	Dev Services - Magnetic Name Badges	60.00
EFT73868	31.01.2020	Karratha Veterinary Hospital	Animal Control Services	73.40
EFT73869	31.01.2020	Karratha Fluid Power	Plant Parts	971.54
EFT73870	31.01.2020	Komatsu Australia Pty Ltd	Plant Repairs	145.31
EFT73871	31.01.2020	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant - Isuzu - Windscreen Replacement	300.00
EFT73872	30.01.2020	Alternative Dispute Resolution Services	Adjudication Costs	11,000.00
EFT73873	31.01.2020	Landgate	Rates - Monthly Land Enquiry And Title Searches	52.40
EFT73874	31.01.2020	Murujuga Aboriginal Corporation	KTVC - Consignment Sales - August 2019	21.25
EFT73875	31.01.2020	NBS Signmakers	Traffic Control - Signage	681.45
EFT73876	31.01.2020	OTR Tyres (TKPH Pty Ltd)	Plant Repairs	3,452.96
EFT73877	31.01.2020	Hanson Construction Materials Pty Ltd	7 Mile - 30mm And Below Road Base B Type Scalps	11,100.95
EFT73878	31.01.2020	Paint Industries Pty Ltd	KTA Airside Maintenance - Runway Marking Paint Gold Yellow	4,913.15
EFT73879	31.01.2020	Pilbara Motor Group - PMG	Plant Rep	532.64
EFT73880	31.01.2020	Paramount Pictures Australia	REAP - Moving Screening Fees, Playing with Fire - Jan 2020	826.25
EFT73881	31.01.2020	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various	1,454.40
EFT73882	31.01.2020	Playful Little Learners	Cancelled Payment	0.00
EFT73883	31.01.2020	Propeller Aerobotics Pty Ltd	WS - Aerial Survey Upload To Propeller January 2020	1,787.50
EFT73884	31.01.2020	Parkers Yellowmetal Pty Ltd	Stock - Bollard White Powder Coated	8,085.00
EFT73885	31.01.2020	Quality Press	REAP - Printing Monthly Trifold Flyers	468.73
EFT73886	31.01.2020	Repcos Auto Parts (GPC Asia Pacific)	Plant Repairs / Parts	156.41
EFT73887	31.01.2020	Red Dot Stores	Development Services - Storage Containers	19.99
EFT73888	31.01.2020	Auto One Karratha	Plant Parts	4.70
EFT73889	31.01.2020	Richose Pty Ltd	Plant Parts	1,958.20
EFT73890	31.01.2020	Statewide Bearings	Plant Parts	51.53
EFT73891	31.01.2020	Kmart Karratha	KLP & TYS - School Holidays Program Art & Craft Materials, Dev Services - AAA Batteries	812.05
EFT73892	31.01.2020	Sunstone Design	Staff Housing - Supply And Install New Vertical Blind Slats To Kitchen	187.00
EFT73893	31.01.2020	Broometown Holdings T/a Subway Karratha	Club Development - Sponsorship & Marketing Workshop Catering 22/07/2019, The Base - Amazing Race Lunch Catering	799.00
EFT73894	31.01.2020	Skipper Transport Parts (Formerly Covs)	Plant Repairs	8.32
EFT73895	31.01.2020	Kigelia Investments Pty Ltd t/as Splash Alley	Uniforms - Various	606.27
EFT73896	31.01.2020	T-Quip	Plant Repairs	1,491.00
EFT73897	31.01.2020	Schneider Electric Buildings Aust. Pty Ltd	KLP - Andover Continuum Bms Quarterly Maintenance, Dec 2019	8,376.89
EFT73898	31.01.2020	The Walt Disney Company Pty Ltd	REAP - Moving Screening Fees - Frozen	1,558.72



Chq/EFT	Date	Name	Description	Amount
EFT73899	31.01.2020	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tender Advertising	172.70
EFT73900	31.01.2020	Talis Consultants Pty Ltd T/a Talis Unit Trust	Capping Consultancy Services - Variation 02 Technical Specification	6,792.50
EFT73901	31.01.2020	Tensens Group Pty Ltd	KTA Terminal - Oates Flip Top Bin Grey 60l - Oatbb - 60fgy	349.71
EFT73902	31.01.2020	Move Your Body Studio - Empowering Families	Community Biannual Grant Scheme - School Readiness Program 20% Final Payment	6,330.00
EFT73903	31.01.2020	Universal Pictures International Australasia Pty Ltd	REAP - Movie Screening Addams Family & The Grinch	1,244.20
EFT73904	31.01.2020	Karratha Timber & Building Supplies	General Hardware Items for Minor Repairs	28.30
EFT73905	31.01.2020	Roadshow Films Pty Ltd	REAP - Moving Screening Fee The Good Liar Jan 2020	170.99
EFT73906	31.01.2020	Vorgee Pty Ltd	KLP Merchandise for on sale	1,012.00
EFT73907	31.01.2020	Konga With Kristy (Vassallo And Sons Pty Ltd)	The Base - 1 Hr Konga Empowered Youth Class	130.00
EFT73908	31.01.2020	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	Staff Housing - Install 3 Wardrobes With Sliding Doors, Install Pivot Shower Screen Doors	6,442.70
EFT73909	31.01.2020	T Fleischer	Reimb - Security Subsidy Scheme A88922	500.00
EFT73910	31.01.2020	M Green	Cancelled Payment	0.00
EFT73911	31.01.2020	T GJohn	Study Assistance Reimbursement - HR Drivers Licence	1,647.60
EFT73912	31.01.2020	R L Moretti	Reimb - Security Subsidy Scheme A87884	500.00
EFT73913	31.01.2020	M Mair	Cancelled Payment	0.00
EFT73914	31.01.2020	A Wilson	Refund - Lost Ticket	159.00
EFT73915	31.01.2020	Blue Hat Cleaning Services T/as Damel Cleaning Services	KLP & DCH - Cleaning Services December 2019	40,660.62
EFT73916	31.01.2020	Karratha Earthmoving & Sand Supplies	Cemetery Maintenance - 100T Sand Delivered To Depot	4,598.00
EFT73917	31.01.2020	Datacom Systems (AU) Pty Ltd	IT - Creative Cloud All Apps Govt Team Licensing New User Vip Agmt	862.64
EFT73918	31.01.2020	Kennards Hire Pty Limited	City Centre Gardens - Reticulation Repairs Dry Hire 1.8T Excavator 15/01/2020	200.00
EFT73919	31.01.2020	Nielsen Liquid Waste Services Pty Ltd	Sullage Facility - Pump Out Dump Point Roebourne, Kta Airport WWTP - Liquid Waste Collection onsite Toilet	1,609.00
EFT73920	31.01.2020	Roebourne Dingo Hire	Removal Of Abandoned Cars	165.00
EFT73921	31.01.2020	Reece Pty Ltd	Stock - Retic Parts for Repairs	12,284.67
EFT73922	31.01.2020	Shelf Cleaning Services	FBCC Cleaning Services - RFT 26 17/18 Dec 2019	6,400.97
EFT73923	31.01.2020	Wormald Australia Pty Ltd	KLP - Re-instate The Emergency Exit Light In The Cafe Kitchen	369.60
EFT73924	31.01.2020	Water Corporation	Cancelled Payment - Synergy Error	0.00
EFT73925	31.01.2020	Cleanaway Pty Ltd	Millars Well Oval - Additional Bins Required For NPFL Grand Final 07/09/2019, REAP - Waste Removal Nov 2019, Operations - Waste Collection Dec 2019	1,148.02
EFT73926	31.01.2020	Telstra Corporation Ltd	Telephone Usage Charges	8,681.80
EFT73927	31.01.2020	Horizon Power	Electricity Usage Charges	403.02
EFT73928	31.01.2020	Water Corporation	Water Usage Charges	3,577.66
EFT73929	31.01.2020	Wesfarmers Kleenheat Gas Pty Ltd	REAP - LPG Bulk Dec 2019	103.79

Chq/EFT	Date	Name	Description	Amount
EFT73930	31.01.2020	Neverfail Springwater Ltd - Karratha Visitors Centre	15L Springwater Refill Bottles	31.05
EFT73931	31.01.2020	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Charges 07/12/2019 To 06/01/2020	19.99
EFT73932	04.02.2020	Water Corporation	Water Usage Charges	71,046.78
EFT73933	04.02.2020	Ausolar Pty Ltd	Footpath Lighting Maintenance - Repairs To An Additional 7 Carpark Lights, Sporting Facilities - Repair Glass Lenses, Pt Samson & DCH - Footpath Lighting Maintenance/Repairs, Kta Depot - Solar Farm, Install new PV module, Scheduled Maintenance on Auto Doors (various sites), Staff Housing - Various small electrical works	30,114.71
EFT73934	04.02.2020	Burkeair Pty Ltd t/as BSA   Maintain	REAP - Install New Motor & Gearbox For Aircon Unit, Scheduled Maintenance & Servicing on City AC Units (various), Chemical Cleaning of Units (various) Daycares - Replace AC Fan Motor, Repair Leaking Unit, Decommission Unit	40,864.32
EFT73935	04.02.2020	Dampier Plumbing & Gas (tff DPG Trust)	Roebourne Youth Precinct - Repair Urinal, Backflow RPZ Scheduled Statutory Auditing (Various), Cossack - Repair Mainline Water Leak, Kta Airport - Repair Potable Water Trunc Main, Waste - Repair Leaks on Poly Pipe & Joiner	11,365.75
EFT73936	06.02.2020	Georgiou Group	Dampier Palms and Hampton Oval Construction Contract - Progress Claim #8	599,971.61
EFT73937	05.02.2020	Wa Super ( Formerly Walgsp)	Cancelled Payment	0.00
EFT73938	07.02.2020	Turf Whisperer (Turf Life Pty Ltd t/as)	Supply of services to Karratha Golf Course December 2019, WRG - Application of Top Dressing	100,091.06
EFT73939	10.02.2020	Winc Australia Pty Limited	Stationery Items - Various Departments	1,837.41
EFT73940	10.02.2020	St John Ambulance - Karratha	Cancelled Payment	0.00
EFT73941	10.02.2020	C Adams	Reimb - CEO Utility Allowance As per Contract	2,097.58
EFT73942	10.02.2020	M Bertling	CPS - Security Subsidy Scheme Reimbursement CCTV & Alarm Install	434.00
EFT73943	10.02.2020	Forge Resources Swan Pty Ltd	Rates refund for assessment A91845	412.26
EFT73944	10.02.2020	M Green	Refund - Building Application 200008 Lodged Twice	19.65
EFT73945	10.02.2020	Karratha Automotive Group - KAG	Plant Parts	1,177.32
EFT73946	10.02.2020	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Public Affairs - Media Intelligence Services Nov 2019	2,035.00
EFT73947	10.02.2020	Move Your Body Studio - Empowering Families	Community Biannual Grant Scheme - All Abilities Program 20% Final Payment	3,340.80
EFT73948	10.02.2020	M Mair	Refund - Airport Car Parking Fee Paid Twice	200.00
EFT73949	10.02.2020	Paramount Pictures Australia	REAP - Paw Patrol Nov Screenings	784.36
EFT73950	10.02.2020	Pitter Pat Productions Incorporated	REAP - Fully Delivered Facilitation Fee Creative Collective Workshop Series	800.00
EFT73951	10.02.2020	Playful Little Learners	Take Your Business Online Grant - 50% Following Evaluation & Acquittal	2,500.00
EFT73952	10.02.2020	Pilbara Party Hire	Australia Day Celebrations - Water Amusements Includes Power Pumps And Water Required For Operation 26/01/2020	1,325.00
EFT73953	10.02.2020	Sony Pictures Releasing	REAP - Jumanji 24th January 2020	4,838.50

Chq/EFT	Date	Name	Description	Amount
EFT73954	10.02.2020	Element Advisory Pty Ltd	Walgu Park - Additional Curatorial Services Required For Welcome Park Public Art Project	462.00
EFT73955	10.02.2020	Turf Guru Landscapes Pty Ltd	Hampton Oval - Additional Labour Completion Of Irrigation At Dampier Palms Area	5,280.00
EFT73956	10.02.2020	Talis Consultants Pty Ltd T/a Talis Unit Trust	KTA - Rfq 28-1819 Provision Of Consultancy Services	3,564.00
EFT73957	10.02.2020	Totally Workwear	Uniforms - Various	330.90
EFT73958	10.02.2020	Think Water Geraldton (Atf PJ & E Brand Family Trust)	Kta Airport - Inspect And Report Grundfos Dda Dosing Pumps x 3	198.00
EFT73959	06.02.2020	Maxxia Pty Ltd	Payroll deductions	40,212.69
EFT73960	11.02.2020	Woolworths Group Limited	Cancelled Payment	0.00
EFT73961	11.02.2020	Jupps Floorcoverings Karratha Pty Ltd	KLP - Basketball Court Spectator Seating Carpet Replacement Rfq Ocr188647 Wt # 33685	18,645.00
EFT73962	11.02.2020	Chefmaster Australia	Stock - Garbage Bags 80ltr 1000 X 420 X 380mm (box/400)	2,808.35
EFT73963	11.02.2020	Winc Australia Pty Limited	Stationery Items - Various Departments	63.34
EFT73964	11.02.2020	Dampier Community Association	Australia Day Celebrations - Venue Hire Hampton Oval 24-28/01/2020	910.00
EFT73965	11.02.2020	Garrards Pty Ltd	Stock - Acelepryn Turf Insecticide (750ml)	607.75
EFT73966	11.02.2020	Hathaways Lubricants	Stock - Engine Oil Titan Gt1 Flex 23 (20l)	828.96
EFT73967	11.02.2020	Host Corporation Pty Ltd t/a Host Direct	KLP - Cafe Equipment Deep Fryer Night Lids	352.00
EFT73968	11.02.2020	Institute Of Public Works Engineering Australasia t/as IPWEA	Cancelled Payment	0.00
EFT73969	11.02.2020	Parry's Merchants	Indoor Play Centre - Cafe Stock	147.30
EFT73970	11.02.2020	Roebourne Primary School	Civic Events - Catering Snrs Christmas Party Roebourne 06/12/2019	4,224.00
EFT73971	11.02.2020	Roebourne Art Group Aboriginal Corp	Biannual Grants Scheme 19/20 - 50% Upfront Payment Aboriginal Art Worker Wages As Per Cr154486	16,138.65
EFT73972	11.02.2020	Sealanes (1985) Pty Ltd	SP&I - Staff Amenities	123.78
EFT73973	11.02.2020	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	Strategic Planning - Return Flights Karratha To Perth Hearing	1,000.00
EFT73974	11.02.2020	TNT Express	Freight Charges - Various	642.34
EFT73975	11.02.2020	The Retic & Landscape Shop	Stock - 3m Orange Marker Balls	828.00
EFT73976	11.02.2020	Landmark Operations Limited	Stock - Kens Ken-up 500 Flexi (roundup) 20l	495.00
EFT73977	11.02.2020	St John Ambulance - Karratha	HR - Provide First Aid Training Courses	1,920.00
EFT73978	11.02.2020	Bunzl Brands And Operations Pty Ltd	Uniforms - Various	135.91
EFT73979	11.02.2020	Atom Supply	Kta Airport - Concrete Mix Aggregate+sand+cement 20kg Bag, Grease Gun, Shackles, ROAR Wiper Roll, Gloves, Uniforms - Various, Tie Down Ratchet Straps, Rope	2,676.47
EFT73980	11.02.2020	J Blackwood & Son Pty Limited	Depot - Replacement Multigrip Box Joint Cobra, Hammer, Safety Boots, Cooler Jugs, Gloves	578.34
EFT73981	11.02.2020	Airport Lighting Specialists Pty Ltd	KTA Airside Maintenance - Papi Lamp	2,770.46
EFT73982	11.02.2020	Onyx Group WA Pty Ltd	Ordinary Council Meeting - Catering 20 January 2020	450.00
EFT73983	11.02.2020	Avdata Australia	KTA - Monthly Data Reporting Fee Dec 19	1,480.50

Chq/EFT	Date	Name	Description	Amount
EFT73984	11.02.2020	Airport Security Pty Ltd	KTA Security - Aviation Security Identification Card	220.00
EFT73985	11.02.2020	Advam Pty Ltd	KTA Car Park - Credit Card & Park Bank Support Services Dec 2019	306.94
EFT73986	11.02.2020	Akzo Nobel Pty Limited	Honeymoon Cove Toilets - Protective Coatings Inspection	660.00
EFT73987	11.02.2020	Australian Port & Marine Services Pty Ltd	Australia Day Celebrations - Fireworks Barge 26/01/2020	4,950.00
EFT73988	11.02.2020	Aquatic Services WA Pty Ltd	KLP - Supply One Kinetic Air Vent Suitable For Chadson Filter Mhs 4000	775.50
EFT73989	11.02.2020	Australian Laboratory Services Pty Ltd ( ALS )	WS - Dissolved Recoverable Mercury Low Level	231.00
EFT73990	11.02.2020	Arrow Tyre Distributors	Plant Repairs	1,194.60
EFT73991	11.02.2020	Fuzz Digital (Daniel Fowler)	Kta Dampier Community Activities - Adopt A Tear Drop Professional Photography	650.00
EFT73992	11.02.2020	ATI Parts Australia	Stock - Filters	390.10
EFT73993	11.02.2020	Bunzl Ltd	Stock - Hand Towels - Roll White 18.3cm x 100m	261.34
EFT73994	11.02.2020	Bundaberg Bag Company (tff Krieger Family Trust)	Grass Clipping Bags	39.60
EFT73995	11.02.2020	Centurion Transport Co Pty Ltd	Freight Charges - Various	438.88
EFT73996	11.02.2020	Cabcharge Australia Pty Ltd	Cabcharge - January 2020	164.99
EFT73997	11.02.2020	Circuitwest Inc.	REAP - Programming Fee One Punch Wonder Performance Jun 2020	3,520.00
EFT73998	11.02.2020	Cardile International Fireworks	Australia Day Celebrations - Fireworks 26/01/2020	16,500.00
EFT73999	11.02.2020	Coral Bay Ecotours	KTVC Tour Bookings - 02/08/2019	620.50
EFT74000	11.02.2020	Department of Water and Environmental Regulation	WM - Application For Works Approval For A Composting Facility	1,871.00
EFT74001	11.02.2020	Dibsys Gardening Services Pty Ltd	Staff Housing - Garden Maintenance And Report	93.50
EFT74002	11.02.2020	E & MJ Rosher Pty Ltd	Stock - Blades & dust covers	202.63
EFT74003	11.02.2020	Parker Hannifin (Australia) Pty Ltd	Plant - Dry Chemical Powder Fire Extinguisher	37.40
EFT74004	11.02.2020	Event & Conference Co.	OECD - Registration & Website Management 25% Upfront	782.75
EFT74005	11.02.2020	Farinosi & Sons Pty Ltd	Stock - 3.6m Kopper Logs Bundles, Tek Screws, Hills Knapsack Sprayer	2,522.40
EFT74006	11.02.2020	Fuji Xerox Businessforce Pty Limited	Tech Services - Property Owner Notices	2,515.36
EFT74007	11.02.2020	Frogmat Landscape Construction (Ghanshyam Holdings Pty Ltd t/as)	P&G City Centre - Grounds Maintenance Services To Landscape Verge Areas Jul 2019	1,001.00
EFT74008	11.02.2020	Grace Removals Group	HR - Uplift and Relocation and Vehicle Transport	8,177.76
EFT74009	11.02.2020	Globe Australia Pty Ltd	Stock - Pest/Rodent Baits & Gels	682.00
EFT74010	11.02.2020	Global Security Management (WA)	KLP & Main Admin - Monthly Nightly Security Patrols, Security Callouts PBFC	5,341.93
EFT74011	11.02.2020	StrataGreen (Strata Corporation Pty Ltd)	KLP Oval - Turfmasta Fertiliser And Soil Conditioner 200lt	934.36
EFT74012	11.02.2020	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	88.54
EFT74013	11.02.2020	GBSC Yurra Pty Ltd	Strategic Planning - Roebourne Gaol Precinct Site Works	42,649.20

Chq/EFT	Date	Name	Description	Amount
EFT74014	11.02.2020	GObokings Systems Pty Ltd	Online Booking System For City Drainage Inspections	82.75
EFT74015	11.02.2020	Trility Solutions Pty Ltd t/as Hydramet	WWTP - Fip Vee Ball Valve, Seats, Solvent Cement, Ball Check, Gaskets, Primer/Cleaner	1,105.42
EFT74016	11.02.2020	Hitachi Construction Machinery	Plant Parts	79.87
EFT74017	11.02.2020	Moore Stephens (wa) Pty Ltd As Agent	HR - Attend WALGA Tax Webinar FBT Tips And Traps	462.00
EFT74018	11.02.2020	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	15 Teesdale Place - Monthly Pool Maintenance Dec 2019	148.50
EFT74019	11.02.2020	HME Services Pty Ltd	REAP - Replacement Parts To Repair House Curtain.	126.50
EFT74020	11.02.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Minor Repairs	386.63
EFT74021	11.02.2020	Joel Jackson	A&C - Creative Collection Workshops Up On Your Feet Sessions Jan 2020	2,750.00
EFT74022	11.02.2020	Karratha Signs	Plant - Print & Cut Decals For Vehicle Branding, City Signage - Various	839.19
EFT74023	11.02.2020	James Bennett Pty Limited	Library Resources - Various	661.78
EFT74024	11.02.2020	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs	638.00
EFT74025	11.02.2020	Karratha Veterinary Hospital	Animal Control Services	85.60
EFT74026	11.02.2020	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs	300.00
EFT74027	11.02.2020	Karratha Garage Doors (anz Building & Construction Pty Ltd T/as)	Karratha SES - Door Service	660.00
EFT74028	11.02.2020	Karratha Bikers Association	Biannual Community Grant Scheme - 50% Upfront Fencing Project for KBA as per CR 154486	7,500.00
EFT74029	11.02.2020	Kompan Playscape Pty Ltd	Richardson Way Park - Forked Bolts For Swing Chain	52.80
EFT74030	11.02.2020	L3 Communications Australia Pty Ltd	Kta Airport - Screening Equipment X-ray And Cbs Machine Maintenance Service Agreement	6,937.98
EFT74031	11.02.2020	Marketforce	Advertising - Various	1,505.75
EFT74032	11.02.2020	Rapiscan Systems Pty Ltd	KTA Checked Baggage - Calibration Trapsteflon 100 Per Pack	944.02
EFT74033	11.02.2020	Trustee For Mcphail Family Trust	Graffiti Removal - Programmed Works Sept to Dec 2019	16,940.00
EFT74034	11.02.2020	NBS Signmakers	Traffic Control - Parents With Prams Alucobond Signs High Quality Long Life Vinyl Uv Over Laminate	135.30
EFT74035	11.02.2020	NW Communications & IT Specialists	Alarm Monitoring Dec 2019	107.63
EFT74036	11.02.2020	Ngarluma Aboriginal Corporation	Australia Day Celebrations - Welcome To Country 26/01/2020	792.00
EFT74037	11.02.2020	Ixom Operations Pty Ltd (Orica)	KLP - 920kg Drum Of Chlorine Gas	3,116.30
EFT74038	11.02.2020	OTR Tyres (TKPH Pty Ltd)	Plant Repairs	3,024.98
EFT74039	11.02.2020	Pilbara Distributors Pty Ltd	Stock - Washroom Cleaner, Orange Detergent	380.72
EFT74040	11.02.2020	Pilbara Copy Service	Photocopier / Printer Charges - Various	116.27
EFT74041	11.02.2020	Prompt Contracting And Fencing Pty Ltd	7 Mile - Supply & Install New Fixture to Pole	385.00

Chq/EFT	Date	Name	Description	Amount
EFT74042	11.02.2020	Perth Beijing Translation And Interpreting Services Proprietary Limite	Marketing - Chinese English Translation New Year Greetings Letters To Qingdao & Rizhao	198.00
EFT74043	11.02.2020	Pool Robotics Perth	KLP - Pool Mtce Floating Cable 200 Series 40M	1,541.70
EFT74044	11.02.2020	Parkers Yellowmetal Pty Ltd	Stock - Bollard White Powder Coated	4,273.50
EFT74045	11.02.2020	Quicksmart Industries	Australia Day - 2020 Australia Day Banner	468.37
EFT74046	11.02.2020	Red Dot Stores	WRF - Themed Aussie Day Decorations And Inflatables	100.00
EFT74047	11.02.2020	RFF Pty Ltd	Karratha Engagement Variation Add Works Required Within Scope 23 - 18/19	5,225.00
EFT74048	11.02.2020	Richose Pty Ltd	Plant - Weekend Call Out To Repair Hydraulic Oil Leak	665.80
EFT74049	11.02.2020	Regal Cream Products Pty Ltd	Plant Repairs / Parts	585.38
EFT74050	11.02.2020	Bost Group (Ramex Services Pty Ltd t/as)	Equipment - 1 New Cs12rs Rotating Steel Shear To Suit Kobelco Sk135sr-5 Excavator	27,390.00
EFT74051	11.02.2020	Statewide Bearings	Plant Parts	467.62
EFT74052	11.02.2020	Kmart Karratha	KLP - Replacing Crèche Toys, IPC - Socks for Resale, KLP Stationery, Swim School Stationery	535.50
EFT74053	11.02.2020	Karratha State Emergency Service	Cancelled Payment	0.00
EFT74054	11.02.2020	Sunny Sign Company Pty Ltd	Stock - Bolt M8-25 Zinc Plated Cup Head C/w-Nut	61.60
EFT74055	11.02.2020	Designa Sabar Pty Ltd	KTA Car Park - Car Park Equipment Preventative Maintenance & Support Services Dec 2019	2,056.92
EFT74056	11.02.2020	Seatadvisor Pty Ltd	REAP - Ticketing Management System Fees Jan 2020	2,017.40
EFT74057	11.02.2020	Seaview Orthotics	Stock - Litter Picker (Ranger Max)	221.90
EFT74058	11.02.2020	Scope Business Imaging	Photocopier / Printer Charges - Various	920.82
EFT74059	11.02.2020	Smiths Detection (Australia) Pty Ltd	Kta Airport - Service Contract Passenger XRay Explosive Trace Detection Machines And Walkthrough Metal Detectors	10,393.63
EFT74060	11.02.2020	Scott Printers Pty Ltd	Local History - Printing Collector Cards Package And Delivery	2,714.80
EFT74061	11.02.2020	Sanity Music Stores Pty Ltd	Library Resources - Various	984.87
EFT74062	11.02.2020	Skipper Transport Parts (Formerly Covs)	Plant Repairs	1,192.40
EFT74063	11.02.2020	Schneider Electric Buildings Aust. Pty Ltd	REAP - Preventative Maintenance Service BMS - Quarterly Maintenance Dec 2019	5,863.44
EFT74064	11.02.2020	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tender Advertising	172.70
EFT74065	11.02.2020	Troy's Tyres 2 You	Plant Repairs	135.00
EFT74066	11.02.2020	The Gym Cafe	Australia Day Celebrations - Catering 26/01/2020	4,972.00
EFT74067	11.02.2020	Technology One Limited	IT - Intramaps Gis Consulting Services Jan 2020	1,804.00
EFT74068	11.02.2020	TTFT Hodnett Family Trust TA Karratha Property Sales & Rentals (KPSR)	City Houses - Letting Services	4,524.40
EFT74069	12.02.2020	Australian Taxation Office	Payroll deductions	304,885.00
EFT74070	12.02.2020	Child Support Agency	Payroll deductions	1,358.68
EFT74071	12.02.2020	City Of Karratha	Payroll deductions	1,486.66

Chq/EFT	Date	Name	Description	Amount
EFT74072	12.02.2020	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT74073	12.02.2020	D Cleaver (Mortgage Account)	Home Ownership Allowance	100.00
EFT74074	12.02.2020	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT74075	12.02.2020	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT74076	12.02.2020	P Heekeng - (Mortgage Account)	Home Ownership Allowance	400.00
EFT74077	12.02.2020	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT74078	12.02.2020	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT74079	12.02.2020	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT74080	12.02.2020	J Patel (Mortgage Account)	Home Ownership Allowance	430.00
EFT74081	12.02.2020	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT74082	12.02.2020	B Wall (Mortgage Account)	Home Ownership Allowance	450.00
EFT74083	11.02.2020	Karratha Timber & Building Supplies	General Hardware Items for Minor Repairs	1,388.44
EFT74084	11.02.2020	Westrac Equipment Pty Ltd	Plant Repairs / Parts	453.66
EFT74085	11.02.2020	Woolworths Group Limited	IPC - Cafe Supplies	679.03
EFT74086	11.02.2020	Wattleup Tractors (Nancy & Susan P Zuvella t/as)	Plant Parts	137.30
EFT74087	11.02.2020	West-Sure Group	KTA Carpark - APS Cash Collection Dec 2019	287.21
EFT74088	11.02.2020	Water2Water (atf Kandiah Family Trust)	KLP - 4 Stage RO System, Monthly Charge	66.00
EFT74089	11.02.2020	West-Net Imaging Pty Ltd	Local History - Digital Imaging Processing Services	591.36
EFT74090	11.02.2020	Wawardu Limited	Tourism - Ganalili Centre Service Agreement Part 1 Tourism Information Services (Feb-Mar-Apr)	38,500.00
EFT74091	11.02.2020	Western Australian Swimming Association	2020 Burrup Classic - Sponsorship Agreement Year 1 50% Upfront	11,000.00
EFT74092	11.02.2020	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms - Various	521.40
EFT74093	11.02.2020	R Austin	CPS - Security Scheme Reimbursement 22 Ganyji Way	500.00
EFT74094	11.02.2020	N Milligan	Reimb As Per Manager Contract Horizon 08/11/2019 - 07/01/2020	1,917.72
EFT74095	11.02.2020	M Jewkes	Reimb As Per Manager Contract Telstra 27/11/2019 - 26/12/2019	75.00
EFT74096	11.02.2020	A McDonald	Reimb Costs Incurred While Undertaking Training	151.80
EFT74097	11.02.2020	A Minchin	Reimb As Per Director Contract Horizon 20/11/2019 - 17/01/2020	745.22
EFT74098	11.02.2020	S Messer	Refund - Lost Ticket Refund S Messer	159.00
EFT74099	11.02.2020	T Wear	KLP - Reimb Horizon 07/11/2019 0 05/01/2020	764.48
EFT74100	11.02.2020	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	KTA Terminal - Supply And Install Viewing Panels, S/Steel door Capping, KLP - Install Deadlock to Squash Court Kitchen, WCH - Repair Damaged Wall in YS, Install Bait/Rodent Stations, Repair Hole in Wall and Repaint, Dalgety House - Repair Hole in Bathroom	8,083.44

Chq/EFT	Date	Name	Description	Amount
EFT74101	12.02.2020	Ausolar Pty Ltd	Dampier Palms Redevelopment - Supply and Install 3 x Solar powered LED Lighting Towers - Hire Charges, Kta Airport - Sewerage Pump Station #7 Callout, Repair Pump Station #7, Disconnect Pump #1	31,096.16
EFT74102	12.02.2020	Burkeair Pty Ltd t/as BSA   Maintain	Dalgety House - Supply & Install Anti Vandal Cages to External AC Units, 2 Cook Close - Install Split System	10,039.19
EFT74103	12.02.2020	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs	759.00
EFT74104	12.02.2020	Dampier Plumbing & Gas (tff DPG Trust)	Kta Airport - Pump Maintenance and repair Potable Water Trunc Main, Repair Richardson Way Standpipe,	2,398.00
EFT74105	12.02.2020	Handy Hands Pty Ltd	Median Strip Mtce - Pruning Of Variegated Dianellas & Some Removals, Liquid Grosorb Ovals, Depot - Pallet of Potting Mix, Spraying - Various Sites	7,569.00
EFT74106	12.02.2020	Aviair Pty Ltd	Inter-Regional Air Travel - Airport Landing Fee Waiver Dec 2019	679.80
EFT74107	12.02.2020	North West Tree Services	Dampier Drainage Scheme - Removal Of Albizia's In Storm Water Drain	6,601.10
EFT74108	12.02.2020	Nielsen Liquid Waste Services Pty Ltd	WRB & KLP - Grease Trap Waste Removals, KTVC - Septic Pump out, REAP - Event, Pump out Portaloos	4,509.00
EFT74109	12.02.2020	Point Parking Pty Ltd	Karratha Airport - Parking Ground Transport Operations And Management 25/06/2019 To 24/06/2020	2,725.00
EFT74110	12.02.2020	Roebourne Dingo Hire	Town Fire Breaks - Hire Of Machinery And Operator For Fire Breaks Point Samson	7,370.00
EFT74111	12.02.2020	Reece Pty Ltd	Stock - Retic Parts for Repairs	26,928.66
EFT74112	12.02.2020	Wormald Australia Pty Ltd	REAP & FBCC - Repair Multiple Fire Panel Faults, KLP - Tag Extinguishers, WCH - Repair Hydrant Cabinet Door	3,700.35
EFT74113	11.02.2020	Woolworths Group Limited	The Base, KLP, IPC - School Holidays Program Supplies, IPC & REAP - Café Supplies, A&C - Morning Tea Catering, Councillor Fridge Restock, RAC - Swim for Fruit Program Supplies, KLP - Staff Kitchen Amenities	7,573.03
EFT74114	11.02.2020	P Clark	Cancelled Payment	0.00
EFT74115	12.02.2020	Telstra Corporation Ltd	Telephone Usage Charges	179.85
EFT74116	12.02.2020	Elgas Ltd	Staff Housing - Service charge Gas Bottles	94.60
EFT74117	12.02.2020	Foxtel For Business	WRP - Business Premium Core Channels - February 2020`	155.00
EFT74118	12.02.2020	Wesfarmers Kleenheat Gas Pty Ltd	Staff Houses - Annual Gas Cylinder Service Charge	316.80
EFT74119	12.02.2020	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	WS - Water Filter Units Rental Charge	55.00
EFT74120	12.02.2020	Neverfail Springwater Ltd - Karratha Visitors Centre	15L Springwater Refill Bottles - Jan 2020	16.15
EFT74121	12.02.2020	Neverfail Springwater Ltd - WWTP	15L Springwater Refill Bottles	13.25
EFT74122	12.02.2020	Cleanaway Pty Ltd	Waste Collection - December 2019, Remote Beaches - December 2019, REAP - Waste Removal Dec 2019	7,443.25
EFT74123	12.02.2020	Horizon Power	Electricity Usage Charges	175,179.03
EFT74124	12.02.2020	Water Corporation	Water Usage Charges	32,834.96
EFT74125	12.02.2020	Water Corporation	Water Usage Charges	17,357.14



Chq/EFT	Date	Name	Description	Amount
EFT74126	12.02.2020	Water Corporation	Water Usage Charges	2,582.25
EFT74127	12.02.2020	Supercivil Pty Ltd	Footpaths - Supply & Install Concrete Footpath As Per Attached Quotes	346,230.74
EFT74128	14.02.2020	Ray White Karratha Strata Management Trust	The Quarter Common Areas - Quarterly Administration/Reserve levy	63,125.02
EFT74129	14.02.2020	NYFL - Cossack Management	Management Services Of Cossack (Tender 30-16/17) - Oct 2019 to Feb 2020	178,750.00
EFT74130	21.02.2020	MSS Security	Karratha Airport Security Services - January 2020	195,742.74
EFT74131	21.02.2020	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power Jan 2020 165.37 MWh	61,613.95
EFT74132	21.02.2020	Aviair Pty Ltd	Inter-Regional Flights Sponsorship Contribution Jan 2020	58,655.94
EFT74133	21.02.2020	Airside Data and Training Ltd t/as AIRDAT	Cancelled Payment	0.00
EFT74134	21.02.2020	BP Australia Pty Ltd	Stock - Diesel Delivered Bulk Tanks	48,212.88
EFT74135	21.02.2020	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	KLP - Painting Works - Basketball Courts, Hallways, Squash Courts, Staff Houses - Full Property Inspections after Cyclone, Pt Samson Toilets - Install Baby Change Table, YS - Repair Glass Entry Door	67,380.95
EFT74136	21.02.2020	Telstra Corporation Ltd	Telephone Usage Charges	20,951.29
EFT74137	21.02.2020	Horizon Power	Electricity Usage Charges	11,301.96
EFT74138	21.02.2020	Horizon Power	Electricity Usage Charges	27,938.91
EFT74139	21.02.2020	Water Corporation	Water Usage Charges	4,367.50
EFT74140	21.02.2020	Water Corporation	Water Usage Charges	12,076.70
EFT74141	21.02.2020	Cleanaway Pty Ltd	Depot - Operations Ctr 4. 5m Recycling Bin Clearance January 20	280.18
EFT74142	21.02.2020	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	25,969.43
EFT74143	21.02.2020	Foxtel For Business	KLP - Business Premium Charges February 2020	210.00
EFT74144	21.02.2020	Neverfail Springwater Pty Ltd - (906959169)	Reception - 15L Water Refill Bottles	25.25
EFT74145	21.02.2020	Neverfail Springwater Ltd - WWTP	WWTP - 15l Spring Water Bottles	13.25
EFT74146	21.02.2020	LFA First Response	Stock - Sharps Casing, Stainless Steel	456.50
EFT74147	21.02.2020	Winc Australia Pty Limited	Stationery Items - Various Departments	550.79
EFT74148	21.02.2020	Signature Music Pty Ltd	Australia Day Celebration - Production Requirements Sound Stage And Lighting	5,698.00
EFT74149	21.02.2020	Dampier Community Association	Dampier Art Awards MOU Funding - 50% upfront payment as per CR154487	8,131.75
EFT74150	21.02.2020	Hart Sport	KLP - Program Sporting Equipment Squash Balls Basketballs Sz 56 & 7	67.20
EFT74151	21.02.2020	Hathaways Lubricants	Stock - Battery / Lubricants	1,610.69
EFT74152	21.02.2020	Host Corporation Pty Ltd t/a Host Direct	REAP - Bioboard Boxes, Medium Window Lunch Box for Movie Event Promotion, KLP - Café Combi Oven Baking Trays	147.40
EFT74153	21.02.2020	Karratha Adventure Sports	KLP - New Metal Speed Bag Hook For S&C Room	34.90
EFT74154	21.02.2020	Karratha & Districts Chamber Of Commerce (KDCCI)	KDCCI - Delivery Of Business Breakfast Events	48,840.00
EFT74155	21.02.2020	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Plant Repairs	102.85

Chq/EFT	Date	Name	Description	Amount
EFT74156	21.02.2020	Les Mills Aerobics Australia	KLP - License Fees Virtual And Support, WRP - Sprint Monthly Licence Fee	2,200.41
EFT74157	21.02.2020	Leisure Institute Of WA Aquatics (Inc)	WRP - Accreditation Renewals	264.00
EFT74158	21.02.2020	Midalia Steel T/a Onesteel	KLP - Cafe Bench Flashings Stainless Steel Sheet	429.00
EFT74159	21.02.2020	North West Training & Inspection Services Pty Ltd T/as North West Oil	Plant - Scissorlift Powerline Clearance Decals	37.40
EFT74160	21.02.2020	Parry's Merchants	The Base - School Holiday Programme Materials, REAP & Kta Admin - Floor Cleaner	157.30
EFT74161	21.02.2020	St John Ambulance - Karratha	HR - Provide First Aid Courses	480.00
EFT74162	21.02.2020	Sealanes (1985) Pty Ltd	Indoor Play Centre - Cafe Supplies & REAP - Popcorn Supplies	970.18
EFT74163	21.02.2020	Stihl Shop Redcliffe	Cyclone Damien - Stihl Ms362-cm Chainsaw	1,389.00
EFT74164	21.02.2020	Royal Life Saving Society WA Inc	KLP - Watch Around Water Wristbands	957.00
EFT74165	21.02.2020	TNT Express	Freight Charges - Various	236.48
EFT74166	21.02.2020	West Pilbara Junior Cricket Association	Quarterly Grant Scheme - Sporting October 2019 Accommodation WPJCA Junior Country Week	2,750.00
EFT74167	21.02.2020	Yaandina Community Services Limited	Community - Letterbox Drop	300.00
EFT74168	21.02.2020	Blue Hat Cleaning Services T/as Damel Cleaning Services	Litter Control - Rft 38-18/19 Collection And Sanitation Services Jan 2020, KLP & DCH Cleaning Services - Jan 2020, Carpark, Roads & Pathways Sweeping	91,564.52
EFT74169	21.02.2020	Norwest Sand & Gravel Pty Ltd	Supply of Boat Beach Screened Sand for sandbagging - Point Samson	1,320.00
EFT74170	21.02.2020	Poinciana Nursery	City Centre - Garden Maintenance Peltophorum 30ltr	490.00
EFT74171	21.02.2020	Roi-wa Pty Ltd T/a Allpest Wa	16 Winyama Rd - Termite And Singapore Ants Inspection And Report	137.50
EFT74172	21.02.2020	Ausolar Pty Ltd	Plant - Supply And Install New 368 Amp Hour Battery, Hearson's - Install Solar Equipment to Toilet Block with Timer Switch, Kta Airport - Install LED Lights in Qantas Lounge, Repair Baggage Carousel	11,825.55
EFT74173	21.02.2020	Burkeair Pty Ltd t/as BSA   Maintain	Wickham Oval - Repair Grundfos Pump, Dalgety House - Repair AC Unit, 45 Clarkson - Repair Leaking AC Unit in Lounge	1,929.77
EFT74174	21.02.2020	Dampier Plumbing & Gas (t/f DPG Trust)	KTA Water Supply - Install New Non Return Valve At Potable Water Mains Meter Materials, WWTP - Remove Blockage in Feed Line	1,622.50
EFT74175	21.02.2020	Handy Hands Pty Ltd	KTA Landside - Weed Control Karratha Airport Drains, KLP - Roundup	5,253.50
EFT74176	21.02.2020	Kennards Hire Pty Limited	Karratha Cemetery - Dry Hire 1.8 Tonne Excavator 28/01 - 29/01/2020	400.00
EFT74177	21.02.2020	Reece Pty Ltd	Stock - Retic Parts for Repairs	26,672.28
EFT74178	21.02.2020	Turf Whisperer (Turf Life Pty Ltd t/as)	Ovals - Turf Renovations	37,185.50
EFT74179	21.02.2020	Wormald Australia Pty Ltd	KLP - Jumbo Exit Light Replacement, WRP Bistro - Repair Faulty Fire Panel, Kta Airport - Replace Extinguisher Tags, Investigate Fire Panel	1,733.47
EFT74180	21.02.2020	Challenge Chemicals Australia	Stock - Concrete Wash (5L) (3x 5L containers)	202.95
EFT74181	21.02.2020	Coca-Cola Amatil (Holdings) Ltd	IPC - Coffee Pods Stock	393.60

Chq/EFT	Date	Name	Description	Amount
EFT74182	21.02.2020	Chadson Engineering Pty Ltd	Stock - Palintest Tablets DPD-XF AP013 (Box/250)	330.00
EFT74183	21.02.2020	Cherratta Lodge Pty Ltd	KLP - 23 Function Room Tablecloths For Laundering	37.57
EFT74184	21.02.2020	Command IT Services	Security Alarm Monitoring - Feb 2020	170.50
EFT74185	21.02.2020	Donna Cucel T/as Destined Feather	KTVC Merchandise Sales - Dec 2019	547.00
EFT74186	21.02.2020	Clark Equipment Sales Pty Ltd	Stock - Filters	94.17
EFT74187	21.02.2020	Card Access Services Pty Ltd	Tourism Development - Water Filling Station September 2019 Monthly Charge	167.05
EFT74188	21.02.2020	Clark Rubber Geraldton atf The Creed Family Trust	KLP - Vynalite Matting 910mm X 15m	974.25
EFT74189	21.02.2020	Dampier Volunteer Fire & Rescue	Aware Programme - Hazard Reduction Burn At Horizon Power Station, Aust Day - Fireworks Supervision 2020	1,300.00
EFT74190	21.02.2020	E & MJ Rosher Pty Ltd	Plant Repairs	1,404.00
EFT74191	21.02.2020	Parker Hannifin (Australia) Pty Ltd	Plant Repairs	820.25
EFT74192	21.02.2020	Engineering Technology Consultants Trust	Dampier Palms Redevelopment - Additional Contract Administration	1,963.50
EFT74193	21.02.2020	Fortesque Bus Service Pty Ltd	HR - Xmas Party 50 Seater Bus Kta Pick Ups To Kta Country Club And Return 14/12/2019	1,386.00
EFT74194	21.02.2020	Fleet Fitness (atf O'Shaughnessy Family Trust)	KLP - Replacement Cable For Seated Leg Curl	187.00
EFT74195	21.02.2020	Global Security Management (WA)	KLP - Nightly Security Patrols Jan 2020	3,167.67
EFT74196	21.02.2020	StrataGreen (Strata Corporation Pty Ltd)	Stock - Tree Tie Extra Heavy Duty Flat 30mm X 100m	962.25
EFT74197	21.02.2020	T&B Giles	Rent - 30 Curlew Street Baynton (29/02/2020 - 28/03/2020)	5,633.33
EFT74198	21.02.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Minor Repairs	738.17
EFT74199	21.02.2020	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	IT - Samsung Galaxy A30 Phones	2,406.45
EFT74200	21.02.2020	Institute Of Public Works Engineering WA	HR - Coordinator Tech Services Attending Vision 2020 Opportunity 2030 Conference 12-13 March 2020	1,720.00
EFT74201	21.02.2020	ZircoData Pty Ltd	Records Management - Archive Storage Costs Jan 2020	279.05
EFT74202	21.02.2020	Independent Fuel Solutions Pty Ltd	Stock - Bulk Diesel Delivered To Karratha Airport	8,069.82
EFT74203	21.02.2020	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tour Bookings Sales - Jan 2020	1,268.38
EFT74204	21.02.2020	James Bennett Pty Limited	Library Resources - Various	356.41
EFT74205	21.02.2020	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs	4,039.00
EFT74206	21.02.2020	Japanese Truck & Bus Spares Pty Ltd	Plant Parts	355.90
EFT74207	21.02.2020	Karratha Veterinary Hospital	Animal Control Services	308.55
EFT74208	21.02.2020	Karratha Shooting Supplies	Rangers - 300 Rounds (6 Packets) .22 Calibre Ammunition	59.85

Chq/EFT	Date	Name	Description	Amount
EFT74209	21.02.2020	Karratha Machinery Hire	Baynton West Oval - Retic Repairs Irrigation Main Line Hire 1.8T Excavator	308.00
EFT74210	21.02.2020	Karratha Basketball Association - Juniors	Quarterly Grant Scheme - October 2019 Auspice For Individuals Travelling To Southern Cross Challenge	2,200.00
EFT74211	21.02.2020	Candor Training (Tff The Kytaro Investments Trust t/as)	HR - Development Day Corporate/SP&I, Manager/Coordinator Training	7,150.00
EFT74212	21.02.2020	Letter Graphics Pty Ltd	Honeymoon Cove Toilets - Replace Signage	401.50
EFT74213	21.02.2020	Landgate	Rates - Monthly Valuation Schedules And Annual Updates - 2019/2020	39.80
EFT74214	21.02.2020	Major Motors Pty Ltd	Cyclone Damien - Plant Repairs Isuzu P8828	484.90
EFT74215	21.02.2020	MM Electrical Merchandising	Plant Repairs	314.60
EFT74216	21.02.2020	McMahon Services Australia Pty Ltd	WTS - Transfer Of Transfer Station Hook Bins	220.00
EFT74217	21.02.2020	Marketforce	Advertising - Various	3,887.92
EFT74218	21.02.2020	Modus Compliance Pty Ltd	Processing of Building Applications January 2020	550.00
EFT74219	21.02.2020	NW Communications & IT Specialists	Security Alarm Monitoring Jan 2020	105.00
EFT74220	21.02.2020	Norwest Craft Supplies	The Base - Term 1 Programming Sewing Supplies & School Holiday Supplies	249.15
EFT74221	21.02.2020	North West Waste Alliance	Depot - Removal Of Oily Water From Bunding Under Bulk Diesel Tank	591.72
EFT74222	21.02.2020	Nintex Pty Ltd	IT - Promapp Process Manager - Annual Support and Maintenance 01/04/2020 to 31/03/2021	7,920.00
EFT74223	21.02.2020	Officeasy Pty Ltd T/A Business Base	The Base - Shelving For The Base Storeroom	1,761.50
EFT74224	21.02.2020	OTR Tyres (TKPH Pty Ltd)	Plant Repairs	1,741.79
EFT74225	21.02.2020	Pirtek	Plant Repairs	3,099.61
EFT74226	21.02.2020	Pacific Biologics	Mosquito Mgt - Pb Light Trap And Collector	1,413.09
EFT74227	21.02.2020	Pilbara Copy Service	Photocopier / Printer Charges - Various	14.96
EFT74228	21.02.2020	PAV Sales & Installations ( Royal Pride Pty Ltd)	Repairs - Replacement Of Cords In DCH Community Hall	136.50
EFT74229	21.02.2020	Roebourne PCYC (The Federation Of WA Police & Community Youth Centres)	Roeb/Wickham Senior's Strategy Community Consultation - Hall Hire 20/01/2020	156.00
EFT74230	21.02.2020	P & M Automotive Equipment	Plant - Carry Out 6 Monthly Hose Inspection To Two Hoists As Per Quote	550.00
EFT74231	21.02.2020	Pool Robotics Perth	KLP - Gen 3 Base Plates, Repairs to iCleaner 200D Floating Cable	753.25
EFT74232	21.02.2020	Pilbara Windscreen Experts Pty Ltd	Plant Repairs	660.00
EFT74233	21.02.2020	Repcos Auto Parts (GPC Asia Pacific)	KLP - 2 x Batteries deep cycle and cases pool boom mover, Stock - Funnels, Spark plugs, Minor Replacement Hand Tools	1,580.50
EFT74234	21.02.2020	Red Earth Flowers	Australia Day - Table Centres & Winner Bouquets	540.00
EFT74235	21.02.2020	Richose Pty Ltd	Plant Repairs	355.02
EFT74236	21.02.2020	Road Rail & Mine Products Pty Ltd	Stock - TGSI Tactile 300 x 300 Yellow (Box 40)	2,070.60
EFT74237	21.02.2020	Statewide Bearings	Plant Repairs	67.28

Chq/EFT	Date	Name	Description	Amount
EFT74238	21.02.2020	Kmart Karratha	The Base, KLP, TYS - Supplies For Term 1 Programing and Holiday Programs, REAP - Lamps for Mobile Bar, Display Items, Artificial Plants, Food Storage Containers	2,034.00
EFT74239	21.02.2020	Sony Pictures Releasing	REAP - Cinema Little Women 27/01/20	321.30
EFT74240	21.02.2020	Scope Business Imaging	Photocopier / Printer Charges - Various	381.59
EFT74241	21.02.2020	Scott Printers Pty Ltd	Youth Services Term 1 Brochures	1,025.20
EFT74242	21.02.2020	Survey Logic Pty Ltd	2 McRae Crt - 25% Of Sub Division Works	1,595.00
EFT74243	21.02.2020	Skipper Transport Parts (Formerly Covs)	Plant Repairs	694.19
EFT74244	21.02.2020	SRS Australia Pty Ltd	Replacement Air Blower Hose And Fittings For Boom Inflation	772.07
EFT74245	21.02.2020	Southern Cross Austereo Pty Ltd	Police Beat Radio Campaign - 01/01/2020 To 31/01/2020 Promotional Advertising	1,320.00
EFT74246	21.02.2020	T-Quip	Plant Repairs	306.20
EFT74247	21.02.2020	Trasan Contracting Pty Ltd	Business Support - TYBO 2019/20 Pilbara Sheds	2,255.00
EFT74248	21.02.2020	The Walt Disney Company Pty Ltd	REAP Movies - Screening Fees, Star Wars, Spies in Disguise, Frozen, JoJo Rabbit	6,799.86
EFT74249	21.02.2020	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tender Advertising	345.40
EFT74250	21.02.2020	Talis Consultants Pty Ltd T/a Talis Unit Trust	Bunker Extensions Ops Centre - Consultancy Services December 2019	3,300.00
EFT74251	21.02.2020	Trisley's Hydraulic Services Pty Ltd	Equipment - Repairs Clean And Reassemble Pump Replace Bolts And Repaint Pack Pump On Pallet	1,980.00
EFT74252	21.02.2020	The Family Planning Association Of Wa (Inc)	City Wide Programmes - Sexual Health Week Resources	202.40
EFT74253	21.02.2020	The Nintirri Centre Inc	Tourism - Silver Sponsorship 2020 Karijini Experience	16,500.00
EFT74254	21.02.2020	Tim Davies Landscaping Pty Ltd	Andover Park Redevelopment - Modification to Detailed Design Package RFQ09 18/19 - Claim #1	11,171.88
EFT74255	21.02.2020	Three Birds Homewares (Jessica Walford)	KTVC - Merchandise Sales, Dec 2019	467.60
EFT74256	21.02.2020	Karratha Timber & Building Supplies	General Hardware Items for Minor Repairs	401.95
EFT74257	21.02.2020	Roadshow Films Pty Ltd	REAP - Movie Screening The Gentleman 16/01/2020 To 22/01/2020	1,141.40
EFT74258	21.02.2020	Westrac Equipment Pty Ltd	Plant Repairs / Parts	1,259.60
EFT74259	21.02.2020	Woolworths Group Limited	The Base - Food & Supplies For Term 1 Programming 2020, WRP - Kiosk Supplies, School Holiday Program Items, REAP - Kiosk Supplies	4,176.83
EFT74260	21.02.2020	Wren Oil	7 Mile - Collection Of Used Oil From 7 Mile Waste Facility	16.50
EFT74261	21.02.2020	Wrapped Creations	Funding - Brew and the Moo 2019 Balance Upon Acquittal, Roebourne Library - Monthly Rental Feb 2020	5,500.00
EFT74262	21.02.2020	Wawardu Limited	Q4 payment for Roebourne Library Caretaking Services as per agreement (Mar-May 2020)	15,180.00
EFT74263	21.02.2020	J&L Geikie	Reimb - Security Subsidy Scheme A16164	464.92
EFT74264	21.02.2020	J C Hicks	CPS - Security Scheme Reimbursement 8 Kudjuna Way	500.00
EFT74265	21.02.2020	S Hawkins	Refund - Kta Airport Car Park Bond #324605 15/04/2019	50.00
EFT74266	21.02.2020	V K Rajput	CPS - Security Scheme Reimbursement 4 Hutton Court Nickol	318.50

Chq/EFT	Date	Name	Description	Amount
EFT74267	21.02.2020	IT Vision	HR - Customer Service/Records Management DIY Mapping & Cemeteries Training	8,229.06
EFT74268	21.02.2020	Japanese Truck & Bus Spares Pty Ltd	Plant Parts	320.66
EFT74269	21.02.2020	Bunzl Brands And Operations Pty Ltd	Rangers - Safety Boots	154.46
EFT74270	21.02.2020	Atom Supply	Stock - Cement Grey 20kg Bag, Cleaning Products and Equipment, Water Cooler Jugs, KLP - Hand Trolley, Uniforms - Pants	2,354.47
EFT74271	21.02.2020	J Blackwood & Son Pty Limited	Stock - Gloves Disposable, Duct Tape, Electrical Tape, Spray'n'mark Paint, Safety Boots, Leather Gloves	636.82
EFT74272	21.02.2020	ABCO Products	Stock - Grill Brick	496.24
EFT74273	21.02.2020	Ashdown-Ingram	Plant Parts	160.60
EFT74274	21.02.2020	Arts On Tour NSW Ltd	REAP - Presentation Of Bennelong By Bangarra Performance 22/02/2020 - Instalment 1	8,778.00
EFT74275	21.02.2020	Arrow Tyre Distributors	Plant Repairs	132.00
EFT74276	21.02.2020	ATI Parts Australia	Plant Repairs	4,748.68
EFT74277	21.02.2020	BOC Limited	Karratha SES - Boc Oxygen Cylinder Rental And Refills Jan 2020	12.19
EFT74278	21.02.2020	BC Lock & Key	Stock - Padlock A1W - R618 Series 63mm (Parks), Bulgarra Daycare - Rrekey Annex Sliding Door, FBCC - Repair Broken Door Locks	1,223.11
EFT74279	21.02.2020	Brooks Hire Service Pty Ltd	Dry Hire - Komatsu WA320PZ-6 (IT)	2,930.40
EFT74280	21.02.2020	Beacon Equipment	Plant Parts	217.75
EFT74281	21.02.2020	Bookeasy Pty Ltd	KTVC - Monthly Service Fee & Commissions Jan 2020	220.00
EFT74282	21.02.2020	Boya Equipment Pty Ltd	Plant Purchase - Supply And Deliver New Kubota F3690-au 60 Mower	32,522.49
EFT74283	20.02.2020	City Of Karratha	Investment - Reserve Funds: Bankwest TD 3months @ 1.71%	8,000,000.00
EFT74284	21.02.2020	Australian Taxation Office	BAS - January 2020	34,727.00
EFT74285	21.02.2020	Agility Project Logistics Pty Ltd	Refund Credit Balance on Debtors Account A319	4,415.84
EFT74286	21.02.2020	Northwest Aviation Services Pty Ltd	Refund - Credit Balance on Debtor Account N158	37,267.78
EFT74287	20.02.2020	Australian Taxation Office	Payroll deductions	312,513.00
EFT74288	20.02.2020	Child Support Agency	Payroll deductions	1,358.68
EFT74289	20.02.2020	City Of Karratha	Payroll deductions	1,602.14
EFT74290	20.02.2020	City Of Karratha - Social Club	Payroll deductions	1,591.66
EFT74291	20.02.2020	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT74292	20.02.2020	Australian Services Union (ASU/MEU Div)	Payroll deductions	414.40
EFT74293	20.02.2020	D Cleaver (Mortgage Account)	Home Ownership Allowance	100.00
EFT74294	20.02.2020	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT74295	20.02.2020	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT74296	20.02.2020	P Heekeng - (Mortgage Account)	Home Ownership Allowance	400.00
EFT74297	20.02.2020	S Kot (Mortgage Account)	Home Ownership Allowance	932.63

Chq/EFT	Date	Name	Description	Amount
EFT74298	20.02.2020	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT74299	20.02.2020	Lgrceu	Payroll deductions	61.52
EFT74300	20.02.2020	Maxxia Pty Ltd	Payroll deductions	41,308.35
EFT74301	20.02.2020	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT74302	20.02.2020	J Patel (Mortgage Account)	Home Ownership Allowance	430.00
EFT74303	20.02.2020	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT74304	20.02.2020	B Wall (Mortgage Account)	Home Ownership Allowance	450.00
EFT74305	21.02.2020	L Gan - (Mortgage Account)	Home Ownership Allowance	1,700.00
EFT74306	21.02.2020	Department of Mines Industry Regulation and Safety (DMIRS)	BSL - Receipts January 2020	63,796.66
EFT74307	21.02.2020	T Giles	Bond Refund - Sea Container Building Licence 05/967	1,000.00
36736	24.01.2020	City Of Karratha	Cancelled Payment - Synergy Error	0.00
78643	31.01.2020	Dept Of Planning & Infrastructure - Plates	Cancelled Payment	0.00
78644	03.02.2020	City Of Karratha	Investment - Westpac Reserve TD 3months @ 1.73%	1,500,000.00
78645	03.02.2020	City Of Karratha	Investment - Westpac Muni TD 3months @ 1.73%	2,000,000.00
78646	17.02.2020	Dept Of Planning & Infrastructure - Plates	City of Karratha - Vehicle Plates	400.00
78647	21.02.2020	D G Griffiths	Refund of Credit on UP_A40395	98.00
78648	21.02.2020	Indio Holdings Pty Ltd	Refund of Credit on UP_A40395	327.67
78649	21.02.2020	Royal Flying Doctors Service	KTVC - Beverley Duckett Book Sales Commissions being Donated to RFDS	298.50
DD36737.1	22.01.2020	Wa Super ( Formerly Walgsp)	Payroll deductions	92,264.24
DD36737.10	22.01.2020	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,389.40
DD36737.11	22.01.2020	Rest Superannuation	Superannuation contributions	5,114.62
DD36737.12	22.01.2020	HostPlus Superannuation	Payroll deductions	11,015.75
DD36737.13	22.01.2020	CBA Superannuation Savings Account	Superannuation contributions	1,150.98
DD36737.14	22.01.2020	VicSuper	Superannuation contributions	238.20
DD36737.15	22.01.2020	100F Lifetrack Personal Superannuation	Superannuation contributions	350.02
DD36737.16	22.01.2020	JR Superannuation Fund	Superannuation contributions	487.06
DD36737.17	22.01.2020	ANZ Smart Choice Super	Superannuation contributions	2,023.13
DD36737.18	22.01.2020	Essential Super	Superannuation contributions	583.55
DD36737.19	22.01.2020	QSUPER	Superannuation contributions	744.23
DD36737.2	22.01.2020	Hesta Superannuation	Payroll deductions	2,607.25
DD36737.20	22.01.2020	Mtaa Superannuation Fund	Superannuation contributions	547.69
DD36737.21	22.01.2020	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	558.01
DD36737.22	22.01.2020	BT Business Super	Superannuation contributions	939.97
DD36737.23	22.01.2020	Superwrap Personal Super Plan	Superannuation contributions	1,187.52

Chq/EFT	Date	Name	Description	Amount
DD36737.24	22.01.2020	Commonwealth Bank Group Super	Superannuation contributions	221.48
DD36737.25	22.01.2020	Prime Super	Superannuation contributions	507.59
DD36737.26	22.01.2020	AMG Super	Superannuation contributions	515.55
DD36737.27	22.01.2020	Christian Super	Superannuation contributions	475.39
DD36737.28	22.01.2020	MLC Wrap Super	Superannuation contributions	850.73
DD36737.29	22.01.2020	Local Government Superannuation - BRISBANE	Payroll deductions	1,156.95
DD36737.3	22.01.2020	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD36737.30	22.01.2020	Zimmerle Family Fund (Super)	Superannuation contributions	442.77
DD36737.31	22.01.2020	Cbus	Superannuation contributions	1,980.22
DD36737.32	22.01.2020	Commonwealth SuperSelect	Superannuation contributions	510.84
DD36737.33	22.01.2020	Care Super	Superannuation contributions	471.47
DD36737.34	22.01.2020	Macquarie Wrap Super Manager	Payroll deductions	2,079.14
DD36737.35	22.01.2020	Public Sector Superannuation Fund	Superannuation contributions	91.57
DD36737.36	22.01.2020	Russell Supersolution Master Trust	Superannuation contributions	49.51
DD36737.37	22.01.2020	BT Super For Lfse	Superannuation contributions	672.98
DD36737.38	22.01.2020	Lindz's Lucky Super Fund	Payroll deductions	1,328.35
DD36737.39	22.01.2020	Asgard Superannuation	Superannuation contributions	172.58
DD36737.4	22.01.2020	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	1,009.53
DD36737.40	22.01.2020	Twusuper	Superannuation contributions	474.56
DD36737.41	22.01.2020	AMP Superleader	Superannuation contributions	861.66
DD36737.42	22.01.2020	Intrust Super Fund	Superannuation contributions	654.39
DD36737.43	22.01.2020	ING Direct Superannuation Fund	Superannuation contributions	428.85
DD36737.44	22.01.2020	BT Funds Management	Superannuation contributions	663.72
DD36737.45	22.01.2020	Netwealth Superannuation	Payroll deductions	1,580.58
DD36737.46	22.01.2020	MLC Super Fund	Superannuation contributions	178.97
DD36737.47	22.01.2020	EQUIPSUPER	Superannuation contributions	331.02
DD36737.48	22.01.2020	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	101.85
DD36737.49	22.01.2020	TOM & KIM WALSH SUPER FUND	Superannuation contributions	107.13
DD36737.5	22.01.2020	BT Panorama Superannuation	Superannuation contributions	619.30
DD36737.50	22.01.2020	Statewide Superannuation Trust	Superannuation contributions	258.19
DD36737.51	22.01.2020	Energy Industries Superannuation Fund	Superannuation contributions	109.82
DD36737.52	22.01.2020	Australian Ethical Retail Superannuation Fund	Superannuation contributions	63.13
DD36737.53	22.01.2020	Unisuper	Superannuation contributions	500.49
DD36737.54	22.01.2020	Sunsuper Pty Ltd	Payroll deductions	4,609.96
DD36737.55	22.01.2020	Australian Super	Payroll deductions	11,855.64
DD36737.56	22.01.2020	Tasplan	Superannuation contributions	463.71
DD36737.57	22.01.2020	Catholic Super & Retirement Fund	Payroll deductions	200.00



Chq/EFT	Date	Name	Description	Amount
DD36737.58	22.01.2020	First State Super	Superannuation contributions	855.93
DD36737.6	22.01.2020	Local Government Superannuation- SYDNEY	Superannuation contributions	646.92
DD36737.7	22.01.2020	SLOS Super Fund	Superannuation contributions	551.54
DD36737.8	22.01.2020	AMP Super Directions Fund	Superannuation contributions	262.70
DD36737.9	22.01.2020	Colonial First State Firstchoice Super	Superannuation contributions	1,472.58
DD36819.1	28.01.2020	Fines Enforcement Registry (Dept Of Attorney General)	Fines Enforcement Lodgement - Jan 2020 (9 Fines)	630.00
DD36847.1	05.02.2020	Wa Super ( Formerly Walgsp)	Payroll deductions	92,940.48
DD36847.10	05.02.2020	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,282.96
DD36847.11	05.02.2020	Rest Superannuation	Superannuation contributions	4,754.24
DD36847.12	05.02.2020	HostPlus Superannuation	Payroll deductions	10,698.47
DD36847.13	05.02.2020	CBA Superannuation Savings Account	Superannuation contributions	1,352.94
DD36847.14	05.02.2020	100F Lifetrack Personal Superannuation	Superannuation contributions	489.42
DD36847.15	05.02.2020	JR Superannuation Fund	Superannuation contributions	487.06
DD36847.16	05.02.2020	ANZ Smart Choice Super	Superannuation contributions	2,019.71
DD36847.17	05.02.2020	Essential Super	Superannuation contributions	583.55
DD36847.18	05.02.2020	QSUPER	Superannuation contributions	873.49
DD36847.19	05.02.2020	Mtaa Superannuation Fund	Superannuation contributions	547.70
DD36847.2	05.02.2020	Hesta Superannuation	Payroll deductions	2,583.76
DD36847.20	05.02.2020	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	556.71
DD36847.21	05.02.2020	BT Business Super	Superannuation contributions	939.97
DD36847.22	05.02.2020	Commonwealth Bank Group Super	Superannuation contributions	282.91
DD36847.23	05.02.2020	Superwrap Personal Super Plan	Superannuation contributions	1,108.54
DD36847.24	05.02.2020	Prime Super	Superannuation contributions	507.59
DD36847.25	05.02.2020	AMG Super	Superannuation contributions	515.55
DD36847.26	05.02.2020	Christian Super	Superannuation contributions	540.46
DD36847.27	05.02.2020	MLC Wrap Super	Superannuation contributions	850.73
DD36847.28	05.02.2020	Local Government Superannuation - BRISBANE	Payroll deductions	1,178.55
DD36847.29	05.02.2020	Zimmerle Family Fund (Super)	Superannuation contributions	459.47
DD36847.3	05.02.2020	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD36847.30	05.02.2020	Cbus	Superannuation contributions	1,769.84
DD36847.31	05.02.2020	Commonwealth SuperSelect	Superannuation contributions	488.77
DD36847.32	05.02.2020	Care Super	Superannuation contributions	519.12
DD36847.33	05.02.2020	Russell Supersolution Master Trust	Superannuation contributions	253.21
DD36847.34	05.02.2020	Macquarie Wrap Super Manager	Payroll deductions	2,079.14

Chq/EFT	Date	Name	Description	Amount
DD36847.35	05.02.2020	ANZ Staff Superannuation Scheme	Superannuation contributions	102.74
DD36847.36	05.02.2020	Lindz's Lucky Super Fund	Payroll deductions	1,328.34
DD36847.37	05.02.2020	Asgard Superannuation	Superannuation contributions	165.51
DD36847.38	05.02.2020	Twusuper	Superannuation contributions	474.56
DD36847.39	05.02.2020	TIDSWELL MASTER SUPERANNUATION PLAN	Superannuation contributions	95.31
DD36847.4	05.02.2020	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	962.66
DD36847.40	05.02.2020	AMP Superleader	Superannuation contributions	1,147.49
DD36847.41	05.02.2020	Intrust Super Fund	Superannuation contributions	632.42
DD36847.42	05.02.2020	ING Direct Superannuation Fund	Superannuation contributions	428.86
DD36847.43	05.02.2020	BT Funds Management	Superannuation contributions	663.72
DD36847.44	05.02.2020	MLC Super Fund	Superannuation contributions	83.46
DD36847.45	05.02.2020	Netwealth Superannuation	Payroll deductions	1,580.58
DD36847.46	05.02.2020	EQUIPSUPER	Superannuation contributions	258.70
DD36847.47	05.02.2020	BT Super For Life	Superannuation contributions	650.62
DD36847.48	05.02.2020	TOM & KIM WALSH SUPER FUND	Superannuation contributions	65.75
DD36847.49	05.02.2020	Statewide Superannuation Trust	Superannuation contributions	404.76
DD36847.5	05.02.2020	BT Panorama Superannuation	Superannuation contributions	619.30
DD36847.50	05.02.2020	Energy Industries Superannuation Fund	Superannuation contributions	329.45
DD36847.51	05.02.2020	Australian Ethical Retail Superannuation Fund	Superannuation contributions	107.51
DD36847.52	05.02.2020	Unisuper	Superannuation contributions	500.49
DD36847.53	05.02.2020	Sunsuper Pty Ltd	Payroll deductions	3,908.83
DD36847.54	05.02.2020	Australian Super	Payroll deductions	11,537.26
DD36847.55	05.02.2020	Tasplan	Superannuation contributions	463.71
DD36847.56	05.02.2020	Catholic Super & Retirement Fund	Payroll deductions	200.00
DD36847.57	05.02.2020	First State Super	Superannuation contributions	855.85
DD36847.6	05.02.2020	Local Government Superannuation- SYDNEY	Superannuation contributions	646.92
DD36847.7	05.02.2020	SLOS Super Fund	Superannuation contributions	220.62
DD36847.8	05.02.2020	AMP Super Directions Fund	Superannuation contributions	262.70
DD36847.9	05.02.2020	Colonial First State Firstchoice Super	Superannuation contributions	972.09
DD36854.1	05.02.2020	VicSuper	Superannuation contributions	238.20
DD36896.1	12.02.2020	Bond Administrator	Bond Variation Lodgement for Staff Housing	480.00
DD36908.1	05.02.2020	Intrust Super Fund	Superannuation contributions	144.42
DD36983.1	19.02.2020	Wa Super ( Formerly Walgsp)	Payroll deductions	92,204.31
DD36983.10	19.02.2020	Rest Superannuation	Superannuation contributions	4,581.16
DD36983.11	19.02.2020	CBA Superannuation Savings Account	Superannuation contributions	1,200.55
DD36983.12	19.02.2020	HostPlus Superannuation	Payroll deductions	9,911.88
DD36983.13	19.02.2020	VicSuper	Superannuation contributions	238.20

Chq/EFT	Date	Name	Description	Amount
DD36983.14	19.02.2020	100F Lifetrack Personal Superannuation	Superannuation contributions	354.28
DD36983.15	19.02.2020	JR Superannuation Fund	Superannuation contributions	474.57
DD36983.16	19.02.2020	ANZ Smart Choice Super	Superannuation contributions	2,002.05
DD36983.17	19.02.2020	Essential Super	Superannuation contributions	583.55
DD36983.18	19.02.2020	QSUPER	Superannuation contributions	708.86
DD36983.19	19.02.2020	Mtaa Superannuation Fund	Superannuation contributions	547.69
DD36983.2	19.02.2020	Hesta Superannuation	Payroll deductions	2,375.38
DD36983.20	19.02.2020	Prime Super	Superannuation contributions	599.54
DD36983.21	19.02.2020	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	550.21
DD36983.22	19.02.2020	BT Business Super	Superannuation contributions	939.97
DD36983.23	19.02.2020	Superwrap Personal Super Plan	Superannuation contributions	1,192.70
DD36983.24	19.02.2020	Commonwealth Bank Group Super	Superannuation contributions	282.58
DD36983.25	19.02.2020	AMG Super	Superannuation contributions	515.55
DD36983.26	19.02.2020	Christian Super	Superannuation contributions	741.35
DD36983.27	19.02.2020	MLC Wrap Super	Superannuation contributions	959.74
DD36983.28	19.02.2020	Local Government Superannuation - BRISBANE	Payroll deductions	1,156.95
DD36983.29	19.02.2020	Zimmerle Family Fund (Super)	Superannuation contributions	442.77
DD36983.3	19.02.2020	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD36983.30	19.02.2020	Commonwealth SuperSelect	Superannuation contributions	488.77
DD36983.31	19.02.2020	Care Super	Superannuation contributions	471.47
DD36983.32	19.02.2020	Russell Supersolution Master Trust	Superannuation contributions	111.75
DD36983.33	19.02.2020	ANZ Staff Superannuation Scheme	Superannuation contributions	85.41
DD36983.34	19.02.2020	Macquarie Wrap Super Manager	Payroll deductions	2,079.14
DD36983.35	19.02.2020	BT Super For Life	Superannuation contributions	729.53
DD36983.36	19.02.2020	Lindz's Lucky Super Fund	Payroll deductions	1,328.35
DD36983.37	19.02.2020	Cbus	Superannuation contributions	2,103.24
DD36983.38	19.02.2020	Asgard Superannuation	Superannuation contributions	42.44
DD36983.39	19.02.2020	Twusuper	Superannuation contributions	474.56
DD36983.4	19.02.2020	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	955.34
DD36983.40	19.02.2020	AMP Superleader	Superannuation contributions	983.51
DD36983.41	19.02.2020	Intrust Super Fund	Superannuation contributions	93.49
DD36983.42	19.02.2020	ING Direct Superannuation Fund	Superannuation contributions	428.85
DD36983.43	19.02.2020	BT Funds Management	Superannuation contributions	663.72
DD36983.44	19.02.2020	EQUIPSUPER	Superannuation contributions	93.36
DD36983.45	19.02.2020	Netwealth Superannuation	Payroll deductions	1,580.58
DD36983.46	19.02.2020	TOM & KIM WALSH SUPER FUND	Superannuation contributions	25.44

Chq/EFT	Date	Name	Description	Amount
DD36983.47	19.02.2020	Statewide Superannuation Trust	Superannuation contributions	269.19
DD36983.48	19.02.2020	Energy Industries Superannuation Fund	Superannuation contributions	315.72
DD36983.49	19.02.2020	Australian Ethical Retail Superannuation Fund	Superannuation contributions	24.76
DD36983.5	19.02.2020	BT Panorama Superannuation	Superannuation contributions	619.30
DD36983.50	19.02.2020	Unisuper	Superannuation contributions	500.49
DD36983.51	19.02.2020	Sunsuper Pty Ltd	Payroll deductions	3,317.82
DD36983.52	19.02.2020	Australian Super	Payroll deductions	11,138.61
DD36983.53	19.02.2020	Tasplan	Superannuation contributions	563.81
DD36983.54	19.02.2020	Catholic Super & Retirement Fund	Payroll deductions	200.00
DD36983.55	19.02.2020	First State Super	Superannuation contributions	857.88
DD36983.6	19.02.2020	Local Government Superannuation-SYDNEY	Superannuation contributions	646.92
DD36983.7	19.02.2020	AMP Super Directions Fund	Superannuation contributions	262.70
DD36983.8	19.02.2020	Colonial First State Firstchoice Super	Superannuation contributions	972.09
DD36983.9	19.02.2020	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	1,460.61
				<b>17,589,431.54</b>

Credit Cards

DD36932.1	7/11/2019	Water Corporation	Water Bill for Mgr Fin	166.17
DD36932.1	30/12/2019	Water Corp	Water Bill for Mgr Airport (1/10-12/19)	130.19
DD36932.1	30/12/2019	Water Corp	Water Bill for Mgr Airport Subject To Debtors Request	41.03
DD36932.1	10/12/2019	ASIC	Compliance Business Search	9.00
DD36932.1	11/12/2019	Karratha Court House	Lodgement of TJR Building Pty Ltd Hearing	141.40
DD36932.1	16/12/2019	Mindbody	Fitness Programs WRP	125.00
DD36932.1	20/12/2019	Ximble	Yearly Roster Fee for KLP \$1472.63 USD	2,214.57
DD36932.1	20/12/2019	Ximble	Yearly Roster Fee for WAC \$937.12 USD	1,409.27
DD36932.1	20/12/2019	Ximble	Yearly Roster Fee for RAC \$267.75 USD	402.65
DD36932.1	23/12/2019	Mood Media	Music for Group Fitness KLP	66.00
DD36932.1	12/12/2019	Coffee Club	Meal allowance Dir Corp While Attending Perth meetings	27.30
DD36932.1	12/12/2019	Dome	Meal Expense, Director SPI and DAO Whilst Attending Housing Project Strategy Presentation	43.50
DD36932.1	23/12/2019	Better Choice	Fuel	137.52
DD36932.1	2/12/2019	Virgin	Flights for Facilitator (IT Vision - Admin Training) 2-7/12/2019	790.00
DD36932.1	2/08/2019	Water Corporation	Water Bill for Mgr (27/5-30/7/19)	242.93
DD36932.1	25/11/2019	Water Corporation	Water Bill for Mgr IS (21/9-21/11/19)	305.62
DD36932.1	24/11/2019	Water Corporation	Water Bill for Dir SP&I 24/9-21/11/19(a)	91.60
DD36932.1	24/11/2019	Water Corporation	Water Bill for Dir SP&I 24/9-21/11/19(b)	91.59
DD36932.1	24/11/2019	Water Corporation	Water Bill for Dir SP&I 24/9-21/11/19(c)	91.59
DD36932.1	24/11/2019	Water Corporation	Water Bill for Dir SP&I 24/9-21/11/19(d)	91.59
DD36932.1	10/12/2019	Kmart	Subject to Debtors Invoice	8.00
DD36932.1	10/12/2019	Pharmacy Help	Subject to Debtors Invoice	86.40
DD36932.1	10/12/2019	Pharmacy Help	Subject to Debtors Invoice	44.45
DD36932.1	25/11/2019	Water Corporation	Water Bill for Dir Corp (24/9-20/11/19)	136.24
DD36932.1	12/12/2019	Booking.com	Accommodation 16 nights (8-19/3/19) for Apprentice Parks and Gardens	1,363.75
DD36932.1	16/12/2019	Subway	Meal for Facilitator (Change Stress & Resilience Training)	16.40

Chq/EFT	Date	Name	Description	Amount
DD36932.1	13/12/2019	Digital River Ireland	Dragon Professional Software	478.99
DD36932.1	13/12/2019	Digital River Ireland	Overcharge	479.01
DD36932.1	20/11/2019	Horizon Power	Power Bill for Mgr HR 19/9-19/11/19	407.54
DD36932.1	20/11/2019	Horizon Power	Power bill for Mgr Fin 19/09-19/11/19	361.74
DD36932.1	25/11/2019	Water Corporation	Water bill for Mgr Fin 21/9-21/11/19	189.63
DD36932.1	13/12/2019	Digital River Ireland	Credit note	-479.01
DD36932.1	2/11/2019	Survey Monkey	Advantage Plus Plan 30/11/2019-29/2020 includes FX Fee.	358.44
DD36932.1	1/12/2019	Facebook Ireland Ltd	Facebook Ads Payment FB advertising Events includes FX Fee.	488.94
DD36932.1	1/12/2019	Facebook Ireland Ltd	Facebook Ads Payment FB Advertising Safer Communities includes FX Fee.	22.78
DD36932.1	6/12/2019	Australian Reporting Award	Entry fee	475.00
DD36932.1	9/12/2019	Seeshaw	Subject to Debtors Invoice	23.00
DD36932.1	8/12/2019	Microsoft-Billing Computer Software	Hosting Fee For Online Photo Library (OneDrive)	2.00
DD36932.1	20/12/2019	Campaign Monitor	Email Distribution Upgraded Plan Includes FX Fee	245.34
DD36932.1	23/12/2019	Better Choice Carnarvon	Fuel for Mgr Marcom	87.80
DD36932.1	13/12/2019	Clear Bridge Group	Replacements Parts for Damaged Shade Borrowed from Karratha SES	117.69
DD36932.1	11/12/2019	Sage Hotels West Perth	Meal Charges Whilst Attending Training for Emergency Management in Perth	99.99
DD36932.1	11/12/2019	BWC Perth Cabcharge	Taxi Charge for Attending Training in Perth for Emergency Management	58.91
DD36932.1	10/12/2019	ZARA Kebabs and Pizza	Meal Charge Whilst Attending Training in Perth for Emergency Management	15.80
DD36932.1	8/12/2019	GM Cabs Australia	Taxi Charge Whilst Attending Training in Perth for Emergency Management	57.98
DD36932.1	28/11/2019	BWS Karratha	Refreshments for Depot Services Staff	22.22
DD36932.1	28/11/2019	BWS Karratha	Refreshments for Parks & Gardens Staff	98.98
DD36932.1	28/11/2019	BWS Karratha	Refreshments for Tech Services Staff	16.16
DD36932.1	28/11/2019	BWS Karratha	Refreshments for Operations Staff	64.64
DD36932.1	3/12/2019	Dell	Hardware	237.93
DD36932.1	3/12/2019	Teamviewer	Subscription Includes FX Fee	1,303.98
DD36932.1	4/12/2019	Netregistry	Domain	103.31
DD36932.1	9/12/2019	PC Case Gear	Canless Air Systems and Kits	747.00
DD36932.1	10/12/2019	Acquia	Cloud storage includes FX Fee	280.46
DD36932.1	13/12/2019	SafetyCulture	Software	222.10
DD36932.1	23/12/2019	Passportal	Software	136.87
DD36932.1	24/12/2019	Kounta	Software	260.00
DD36932.1	28/11/2019	Virgin	Airfare credit card payment surcharge Dir SP&I	8.89
DD36932.1	28/11/2019	Virgin	Airfare for Dir SP&I To Attend Investment Program Housing Seminar	868.00
DD36932.1	25/11/2019	Pensione Hotel Perth	Accommodation 1 night Dir Corp 10/12/2019	106.05
DD36932.1	28/11/2019	Pensione Hotel Perth	Accommodation 1 night Dir SP&I 10/12/2019	106.05
DD36932.1	17/12/2019	Qantas	Airfare KTA/PER/CAN for CEO Attend Meetings in Canberra	549.26
DD36932.1	17/12/2019	Qantas	Airfare KTA/PER/CAN for Mayor Attend Meetings in Canberra	549.26
DD36932.1	17/12/2019	Qantas	Airfare PER/CAN for Deputy Mayor Attend Meetings in Canberra	660.08
DD36932.1	6/12/2019	Costume To Buy	Supplies for Christmas	174.80
DD36932.1	12/12/2019	Casestore	Equipment protection Cases	339.79
DD36932.1	16/12/2019	Department Of Health	Radiation Safety Licence	400.00
DD36932.1	5/12/2019	Caltex	Petrol	197.82

Chq/EFT	Date	Name	Description	Amount
DD36932.1	11/12/2019	Pan Pacific	Parking while attending meetings in Perth 10-11 December 2019	18.00
DD36932.1	11/12/2019	Caltex	Petrol for hire car while attending meetings in Perth 10-11 December 2019	20.30
DD36932.1	12/12/2019	Yahava Kaffeeworks	Breakfast meal allowance 10-11 December 2019	14.70
DD36932.1	12/12/2019	Parking	Whilst Attending meetings in Perth 10-11 December 2019	18.22
DD36932.1	8/12/2019	Virgin	Flight DAO SP&I admin for Housing Steering Project Group information session in Perth	876.89
DD36932.1	10/12/2019	Balti Indian Restaurant	Meal Expenses for CofK Group Whilst Attending Housing Project Group Information Session in Perth	180.00
DD36932.1	16/12/2019	Group Meal Expense	Reimbursement Whilst Attending Housing Project Group Information Session in Perth	47.00
DD36932.1	11/12/2019	Novotel	Photocopying Expenses Required for Networking Group Housing Project Group Info Session In Perth	75.98
DD36932.1	13/12/2019	Red Earth Flowers	Flowers for Employee Bereavement	100.00
DD36932.1	23/12/2019	Kmart	2020 diary for Director	8.00
DD36932.1	3/12/2019	Akolade Pty Ltd	Social Media 2 day Workshop for CofK Employee	3,518.90
DD36932.1	3/12/2019	Virgin Airlines	Flight for CEO Attending Meetings in Perth 11/12/2019	399.00
DD36932.1	3/12/2019	Virgin Airlines	Credit Card Fee for Flight for CEO Attending Meetings in Perth 11/12/2019	4.09
DD36932.1	4/12/2019	Bakers delight	Supplies for Annual Staff Awards Breakfast	145.35
DD36932.1	4/12/2019	Coles	Supplies for Annual Staff Awards Breakfast	216.00
DD36932.1	4/12/2019	Coles	Supplies for Annual Staff Awards Breakfast	35.50
DD36932.1	4/12/2019	Virgin Airlines	Credit Card Fee for Flight for Mayor Attending Meetings in Perth 11.12.2019	8.89
DD36932.1	4/12/2019	Virgin Airlines	Return Flights for Mayor Attending Meetings in Perth 11/12/2019	868.00
DD36932.2	29/11/2019	Pensione Hotel	Accommodation to Attend RCAWA	106.05
DD36932.2	29/11/2019	McDonalds	Meal Allowance RCAWA meeting Perth	13.90
DD36932.1	2/12/2019	Ximble	REAP Staff Rostering System December \$230.25 US	351.05
DD36932.1	16/12/2019	Ibis Styles Karratha	Accommodation for Pool Contractor KLP	248.53
DD36932.1	16/12/2019	Ibis Styles Karratha	Accommodation for Pool Contractor RAC	248.52
DD36932.1	16/12/2019	Ibis Styles Karratha	Accommodation for Pool Contractor Wickham	248.52
DD36932.1	16/12/2019	Ibis Styles Karratha	Accommodation for Pool Contractor KLP	248.52
DD36932.1	16/12/2019	Ibis Styles Karratha	Accommodation for Pool Contractor RAC	248.53
DD36932.1	16/12/2019	Ibis Styles Karratha	Accommodation for Pool Contractor Wickham	248.52
DD36932.1	16/12/2019	Ibis Styles Karratha	Accommodation for Pool Contractor KLP	248.52
DD36932.1	16/12/2019	Ibis Styles Karratha	Accommodation for Pool Contractor RAC	248.52
DD36932.1	16/12/2019	Ibis Styles Karratha	Accommodation for Pool Contractor Wickham	248.53
DD36932.1	17/12/2019	Facebook	REAP Advertising + FX Fee	3.10

**28,484.61**

**Payroll**

17/01/2020	City of Karratha	Wages	10,984.28
17/01/2020	City of Karratha	Wages	2,033.34
23/01/2020	City of Karratha	Payroll F/N Ending: 22/01/2020	816,985.14
6/02/2020	City of Karratha	Payroll F/N Ending: 05/02/2020	813,980.73
6/02/2020	City of Karratha	Wages	1,090.31
20/02/2020	City of Karratha	Payroll F/N Ending: 19/02/2020	813,909.32

**2,458,983.12**

**Total Payments: 20,076,899.27**

**10.3 EMERGENCY PROCUREMENT FOR TC DAMIEN RECOVERY**

<b>File No:</b>	<b>ES.32</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Financial Services/CFO</b>
<b>Date of Report:</b>	<b>3 March 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To note emergency expenditure incurred to support recovery efforts post Tropical Cyclone Damien.

**BACKGROUND**

Tropical Cyclone Damien impacted towns and rural areas of the City of Karratha between 8 and 9 February 2020.

On 16 February 2020, Tropical Cyclone Damien was declared a natural disaster. The Minister for Emergency Services announced that Tropical Cyclone Damien had caused widespread damage to the region and financial assistance was available to aid with the cost of clean-up and repairs for the local government areas of East Pilbara, Karratha and Port Hedland under the Disaster Recovery Funding Arrangements (DRFA) Western Australia.

On 10 February 2020, Mayor Peter Long authorised unbudgeted expenditure from the municipal fund in accordance with section 6.8(1)(c) of the *Local Government Act 1995* for the purpose of undertaking urgent remediation works to damage caused by Tropical Cyclone Damien. Where expenditure has been authorised in accordance with this provision, a report is to be presented to the next ordinary meeting of Council outlining the detail associated with that expenditure.

With damage caused by excessive winds and flooding in some areas, critical to recovery efforts has been the need to clear streets, open spaces and residential property verges of debris, most notably green waste in order to address public safety. To facilitate these works, the City has required the assistance of a number of contractors (including internal preferred suppliers appointed under tender) to supplement City, State, Federal and private sector efforts. Contractors and suppliers have been engaged to assist with labour and plant hire associated with tree pruning, green waste verge collection and associated repair works, commensurate with typical rates afforded for like works.

In addition to green waste clean-up, major recovery costs are expected to be in the areas of:

- Rural roads;
- Sports lighting;
- Trees and landscaping;
- Signs;
- Street lighting;
- Buildings; and
- Playgrounds.

As recovery efforts may continue for several months, the final cost of the recovery is yet to be determined however, indicative expenditure for clean-up and damage repair required as part of the cyclone recovery effort is expected to be in the order \$10M. Full details of these estimations and costs expended thus far are provided in the Financial Implications section of this report. Total expenditure will be reported to Council when recovery efforts are complete.

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

### COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the Mayor to seek approval for expenditure for emergency provisions under the *Local Government Act 1995*.

### COMMUNITY CONSULTATION

No community consultation is required.

### STATUTORY IMPLICATIONS

In accordance with Part 11(2)(a) of the *Local Government Functions and General Regulations 1996*, tenders do not have to be publicly invited if the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the *Local Government Act 1995* which enables expenditure to be authorised in advance by the Mayor in an emergency. Further, pursuant to section 6.8(2)(b), where expenditure has been incurred by a local government as above, it is to be reported to the next ordinary meeting of the Council.

### POLICY IMPLICATIONS

Emergency Expenditure is in accordance with clause 3.11.3 of the CG12 Purchasing Policy.

### FINANCIAL IMPLICATIONS

Estimations for repair of unsealed roads (as identified in table below) including base course, replacement of signage, flood way rock armour, gravel, contractors and wages/overheads is over \$2M (preliminary activation estimates were circa \$1m). The majority of these works cannot be undertaken in-house as it is expected to potentially take up to 6 months to complete due to contractor availability and demand on staff and machinery. The works include the following:

Road	Combined Segment Length	Impact
Harding Dam -Woodbrook	0.91km	Road reconstruction and repair Flood sections to be repaired
Cherratta	14.77km	Road reconstruction and repair Flood sections to be repaired
40 Mile	1.58km	Road reconstruction and repair
Millars	0.371km	Flood sections to be repaired
Cleaverville	0.88km 0.17km	Road reconstruction and repair Flood sections to be repaired
Cossack	0.5km	Reconstruct shoulder and rock pitch
Roebourne-Wittenoom	1.11km 1.3km	Road reconstruction and repair Flood sections to be repaired
Whim Creek-Croydon	0.54km 4.35km	Road reconstruction and repair Flood sections to be repaired
Balla Balla	0.84km 1.74km	Road reconstruction and repair Flood sections to be repaired



Quotations are currently being sourced for these road works. Details of expenditure will be reported to Council when full costs are known.

In addition to road repair estimations above, effective 3 March 2020, the City has engaged contractors and suppliers with the following expenditure attributed to recovery efforts.

<b>Contractor</b>	<b>Value excluding GST</b>
Asset Protect WA	\$650
Atom Supply	\$305
Ausolar	\$257
Bishops Transport	\$701
Bobford Service	\$11,420
BT Equipment	\$269
Burkeair	\$2,517
Comtec	\$315
D & M Waste Management	\$135,405
D & S Wells	\$272
Daimler Trucks Perth	\$1,687
Dampier Plumbing & Gas	\$492
Farinosi & Sons	\$61
Hitachi Construction Machinery	\$644
J.Blackwood & Son	\$132
Karratha Earthmoving & Sand	\$25,000
Karratha Timber & Building Supplies	\$604
Kennards Hire	\$851
Komatsu Australia	\$2,512
Liftrite Hire & Sales	\$49
M & M Masonry	\$30,250
Major Motors	\$441
Matic Transport	\$400
MKM Consulting Engineering	\$2,640
Norcape Tree & Contracting Service	\$10,875
North West Tree Services	\$20,040
Norwest Sand & Gravel	\$22,274
Pilbara Traffic Management	\$2,475
Powerlift Industries	\$26,100
Profix Australia	\$12,814
Reece	\$11
Stihl Shop Redcliffe	\$1,235
StrataGreen	\$2,668
Treeswest Pty Ltd	\$20,400
Westrac Equipment	\$3,605
Woolworths	\$59
Wormald Australia	\$590
<b>Total Value to Date</b>	<b>\$341,020</b>

As a declared natural disaster it is envisaged that all expenditure that is incurred in clean-up and recovery can be claimed from the DRFA fund thus resulting in minimal impact on the City's Budget. Additionally the City's property insurance will respond to property related damage including streetscapes.

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	It is expected that all costs for recovery will be claimed under the DRFA and insurance, resulting in minimal impact to Council
Service Interruption	Low	Some interruption has been caused as part of the CBD and towns clean-up efforts.
Environment	N/A	Nil
Reputation	Low	Public comments have been generally very positive due to the City's immediate response to clean up green waste and attend to damage caused by Tropical Cyclone Damien.
Compliance	Low	Where expenditure has been authorised in an emergency under section 6.8 of the <i>Local Government Act 1995</i> , it is required to be reported to the next ordinary meeting of the Council.

**IMPACT ON CAPACITY**

The significance of damage caused by Tropical Cyclone Damien to property and public infrastructure has impacted on the capacity of City staff to continue with day to day operations.

**RELEVANT PRECEDENTS**

The City has experienced previous natural disasters, the most recent being Tropical Cyclone Veronica in 2019.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

**CONCLUSION**

The City is responsible for recovery efforts across its town in the aftermath of Tropical Cyclone Damien.

The Mayor has authorised emergency expenditure to enable contractors to be engaged to assist in recovery. As a declared DRFA event, it is anticipated that the City will be able to claim all costs associated with recovery that are not covered by insurance.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154536  
**MOVED** : Cr Smeathers  
**SECONDED** : Cr Nunn

**That Council by SIMPLE Majority pursuant to Section 6.8(2) of the *Local Government Act 1995* RESOLVES to NOTE unbudgeted emergency expenditure incurred in the recovery efforts associated with the aftermath of Tropical Cyclone Damien.**

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**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott;  
Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



Cr Evans declared an impartiality interest in item 10.4. Waiving of Council Rates – the Gym Café as Cr Evans in friends with the owner of the Gym Café. Cr Evans did not leave the room as the disclosure did not restrict her ability to vote on this matter.

#### **10.4 WAIVING OF COUNCIL RATES – THE GYM CAFÉ**

<b>File No:</b>	<b>CA.146</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Governance &amp; Organisational Strategy</b>
<b>Date of Report:</b>	<b>3 March 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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#### **PURPOSE**

For Council to consider waiving rates for the Gym Café.

#### **BACKGROUND**

The City undertook a public tender process for the running of the cafeteria at the Karratha Leisureplex in July/August 2019. Two submissions were received and the Gym Café was selected as the preferred tenant to enter into a three year lease with the option of a further three years. The specifications issued as part of the tender provided indicative outgoings, however owing to an oversight this did not include any applicable Council rates, water rates or insurance premiums attributable to this commercial operation.

Community Facilities staff met with the tenant following the closure of the public tender process to discuss the oversight with the rates and other outgoings. The tenant raised concern regarding the viability of their operations if all outgoings are levied and has requested that some outgoings be waived for at least the first year in order to assess their financial viability in the new premises. Given the circumstances the tenant was advised that these costs will be waived for one year, however staff do not have delegated authority to waive rates.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

The Manager Community Facilities, Director Community Services and CEO were consulted in relation to this matter. Discussions were also held with Finance and Governance regarding the application of outgoings and the process for waiving rates.

#### **COMMUNITY CONSULTATION**

No community consultation is required.



Option 2

That Council by SIMPLE Majority pursuant to Section 6.47 of the *Local Government Act 1995* RESOLVES to CHARGE rates for The Gym Café at the Karratha Leisureplex.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 and 6.47 of the *Local Government Act 1995* RESOLVES to DEFER any decision pending further negotiations with the tenant.

**CONCLUSION**

The Gym Café were not advised of all operating costs, including rates, that they are liable for as a tenant at the Karratha Leisureplex until after the closure of the public tender process. The tenant has been advised that the additional operating costs will be waived for the first year of their operations as they ascertain their financial viability in the new premises.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **154537**  
**MOVED** : **Cr Smeathers**  
**SECONDED** : **Cr Bertling**

That Council by **ABSOLUTE** Majority pursuant to Section 6.47 of the *Local Government Act 1995* RESOLVES to **WAIVE** rates for The Gym Café at the Karratha Leisureplex for one year.

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**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott;  
Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil





**10.5 MARCH 2020 BUDGET REVIEW**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Management Accountant</b>
<b>Date of Report:</b>	<b>11 March 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<ol style="list-style-type: none"> <li><b>Detailed Budget List of Amendments by Account</b></li> <li><b>Budget Amendments to Date</b></li> </ol>

**PURPOSE**

For Council to consider the second quarter review of the 2019/20 budget. The attached report identifies accounts that are expected to have material or confirmed variances compared to the original or current budget and therefore require budget amendment. Council consideration is sought for the allocation of surplus funds.

**BACKGROUND**

Council elects to undertake two Budget Reviews, with the first review conducted in November 2019 and the second (statutory review) which was conducted 26 and 27 February 2020.

Council's entire budget was reviewed by the management team with each manager explaining the current status of their department budget. Through this process, budget modifications have been recommended to forecast the most likely financial outcomes. Following is a summary of significant changes:

<b>Item</b>	<b>Savings / (Cost)</b>	<b>Explanation</b>
<b>Operating Revenue</b>		
Andover Park & Kevin Richards Memorial Oval Redevelopment	(1,500,000)	LotteryWest funding carried forward to 2020/21 financial year
Waste Fees	(\$762,996)	Reduction in fees for Contaminated Waste & Liquid Waste to reflect actuals/forecast
Johns Creek Boat Ramp	(\$732,222)	RBFS funding for Johns Creek Boat Ramp project carried forward to 2020/21 financial year
Karratha Airport Equipment	\$555,000	Dept of Industries funding for Airport Security & Screening Equipment
The Quarter	\$450,878	Recognition of income for new leases
Kevin Richards Memorial Oval	(\$375,000)	CSRFF funding for KRMO Project carried forward to 2020/21 financial year
Heavy Vehicle Safety Program	\$227,843	Additional funding from MRWA as project works were more than estimated at grant application process
Dampier Community Hub	\$219,726	Reimbursement for Defects Work – Replacement of dehumidifiers
Interim Rates	(\$209,000)	Adjustment for decrease in rates and refund to Vicinity and Mt Welcome

<b>Operating Expenditure</b>		
Disaster Recovery Costs	(\$2,829,469)	Costs associated with TC Damien, subject to financial relief from DRFAWA & insurance claim
Roebourne Heritage Precinct	(\$830,000)	Conservation Works funded by DPLH grant \$1.5m received in 2018/19
Wickham Recreation Buildings & Aquatic Centre	\$599,592	Refurbishment of Amenities Building & Aquatic Centre carried forward to 2020/21 financial year
Roundabout Maintenance	\$390,000	Roundabout landscaping works for Gawthorne & Balmoral carried forward to 2020/21 financial year
Housing	\$200,000	Housing Investment Program project management carried forward to 2020/21 financial year
Dampier Land Transfer	\$200,000	Land Transfer costs removed
<b>Non Operating Revenue/Expenditure</b>		
Kevin Richards Memorial Oval	\$804,000	Redevelopment works carried forward to 2020/21 financial year
Andover Park	\$746,384	Redevelopment works carried forward to 2020/21 financial year
Dampier Palms & Hampton Oval Redevelopment	(\$664,148)	Project spanned over 3 financial years with practical completion achieved on 6 December 2019 with conditions
Karratha Airport Equipment	(\$555,000)	Airport Security & Screening Equipment funded from Dept of Industries
Landfill Operations Buildings	\$511,000	Container Sorting Sheds not required at 7 Mile & Wickham Waste Transfer Station
Walgu Park	\$433,000	Interpretive Signage and Artwork carried forward to 2020/21 financial year
7 Mile Road Works Extension	\$341,250	Project deferred to 2020/21
Landfill Operations Plant	\$316,500	Revised plant requirements, removed Hextra Screener, included Hook Lift Bin
Net Reserve Movements	\$1,626,435	Net Reserve movements include Dampier Foreshore redevelopment and Roebourne conservation works. Transfer to reserve for funds received for Andover Park, Kevin Richards Memorial Oval redevelopment and Johns Creek Boat Ramp Project.

### TC Damien

As a result of recovery activity associated with severe Tropical Cyclone Damien, the Budget Review incorporates deferral of a number of budgeted projects to 2020/21 (\$4.2m) and significant unbudgeted expenditure incurred or committed to date (\$2.83m).

The outcome of the Budget Review, and in particular the unbudgeted expenditure and project deferrals, is a projected budget surplus of \$1,325,925 as at 30 June 2020.

### New Initiatives

A presentation was provided to Councillors at the March briefing session, with a list of options on what Council could choose to do with the projected surplus, including:

1. Operate a surplus budget to fund additional cyclone recovery expenditure up to 30 June;
2. Transfer funds to Reserves;
3. Fund new or extended projects/services that have been identified by Councillors, staff and community groups;
4. A combination of the above.

The following table details the projects presented at the briefing session that are recommended for consideration by Council:

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2019/20 \$	Municipal Funds \$	External Funding \$	Reserve Funds \$
EpiCentre Fit Out	Fitout of EpiCentre at 22 Balmoral Rd Karratha	150,000	150,000	0	0
Karratha Youth Hub	Redesign of The Youth Shed facility, following relocation of the Indoor Play Centre to the Tambrey Village	50,000	50,000	0	0
Roebourne One-Stop-Shop	Action 2 of the Roebourne Services and Facilities Strategy to “Progress fit out of the Old Roebourne Library to support a Government One-Stop-Shop in partnership with the Dept. of Communities”. (any expenditure will be subject to prior Council approval)	150,000	150,000	0	0
<b>TOTAL</b>		<b>350,000</b>	<b>350,000</b>	<b>0</b>	<b>0</b>

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

### COUNCILLOR/OFFICER CONSULTATION

The Executive and management have been involved in regular reviews of operational and capital budgets both as part of the Budget Review process and ongoing financial management and variance reporting to Council. The Budget Review was discussed with Councillors at the March 2020 Briefing Session.

### COMMUNITY CONSULTATION

The results of the Budget Review will be presented to the community in a media release.

### STATUTORY IMPLICATIONS

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* provides for the annual review of budget.

### POLICY IMPLICATIONS

The City’s Budget Review is completed in accordance with *Budget Review Policy CF16*, *Local Government Accounting Directions CF1* and the Australian Accounting Standards.

### FINANCIAL IMPLICATIONS

The report considers the financial position of the City to the end of December 2019 and makes various amendments as determined by management to ensure the budget represents the most current reflection of Council’s activities for the remainder of the 2019/20 financial year.

If Council approves the allocation of identified surplus funds as indicated above, the following table summarises the overall adjustments required to the budget as a result of the Budget Review and Ordinary Council Meetings for 2019/20:

	Original Budget 2019/20	Current Budget 2019/20	Proposed Amended Budget 2019/20	Budget Movement
Operating Expense	(104,663,887)	(96,309,229)	(96,333,779)	(24,550)
Operating Revenue	101,706,903	109,541,324	108,357,186	(1,184,138)
Non Operating Expense	(52,917,547)	(57,387,240)	(54,771,749)	2,615,491
Non Operating Revenue	34,476,233	20,764,581	20,515,078	(249,503)
Non Cash Items Included	19,988,799	19,253,807	19,063,438	(190,369)
Restricted PUPP Surplus BFWD 18/19	805,297	656,270	656,270	0
Unrestricted Surplus BFWD 18/19	1,276,159	3,941,964	3,941,964	0
Restricted PUPP Surplus CFWD	644,630	452,483	452,483	0
<b>Surplus/ (Deficit) 19/20</b>	<b>27,327</b>	<b>8,995</b>	<b>975,925</b>	<b>966,931</b>

The net proposed position after this review (subject to approval of New Initiatives) is a surplus as at 30/06/2020 of \$975,925.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 4.c.1.1 Management Accounting Services  
 Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	No dependency on external funding for the proposed New Initiatives.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Deferral of projects as a result of cyclone recovery activity is not likely to have significant reputational impact.
Compliance	Low	Between 1 January and 31 March in each financial year, the City is statutorily required to carry out a review of its annual budget.

**IMPACT ON CAPACITY**

Impact on capacity or resourcing has been factored in to the Budget Review and the evaluation of each of the proposed new initiatives.

**RELEVANT PRECEDENTS**

Two budget reviews were conducted in the 2019/20 financial year is in line with statutory provisions and past management practice and has continued the practice.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the 2019/20 Second Quarter Budget Review (excluding the new initiatives) which results in a proposed surplus as at 30/06/2020 of \$1,325,925.

Option 3

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to:

1. ADOPT the 2019/20 Second Quarter Budget Review (including the proposed new initiatives); and
2. TRANSFER the surplus funds to the Infrastructure Reserve.

Option 4

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996*, RESOLVES to ADOPT the 2019/20 Second Quarter Budget Review subject to the following changes:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

The amendments in the attachments reflect the City's operations for the remainder of the financial year including proposed new initiatives funded from the forecast surplus.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154538  
 MOVED : Cr Scott  
 SECONDED : Cr Smeathers

That Council by ABSOLUTE Majority pursuant to Section 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the 2019/20 Second Quarter Budget Review (incorporating the following and attached amendments) which results in a proposed surplus as at 30 June 2020 of \$975,925:

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2018/19 \$	Municipal Funds	External Funding	Reserve Funds
EpiCentre Fit Out	Fitout of EpiCentre at 22 Balmoral Rd Karratha	150,000	150,000	0	0
Karratha Youth Hub	Redesign of The Youth Shed facility, following relocation of the Indoor Play Centre to the Tambrey Village	50,000	50,000	0	0
Roebourne One-Stop-Shop	Action 2 of the Roebourne Services and Facilities Strategy to “Progress fit out of the Old Roebourne Library to support a Government One-Stop-Shop in partnership with the Dept. of Communities” (any expenditure will be subject to prior Council approval)	150,000	150,000	0	0
<b>TOTAL</b>		<b>350,000</b>	<b>350,000</b>	<b>0</b>	<b>0</b>

**CARRIED**

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott;  
 Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil

**10.6 AUDIT AND ORGANISATIONAL RISK COMMITTEE – MARCH 2020 MEETING**

**File No:** FM.1  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Manager Governance & Organisational Strategy  
**Date of Report:** 11 March 2020  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s):** 1. AORC Meeting Minutes – 10 March 2020  
 2. Confidential – Risk Register

**PURPOSE**

To receive the minutes of the Audit and Organisational Risk Committee (AORC) meeting held on 10 March 2020.

**BACKGROUND**

As this was the first meeting of the Audit and Organisational Risk Committee following the Council elections in 2019, the Committee was required to elect a chairperson. Cr Smeathers was elected unopposed.

The following matters were discussed at the meeting:

- a) AORC Terms of Reference  
 Officers reviewed the Terms of Reference (TOR) and proposed changes as outlined in the table below:

<b>Proposed Amendment</b>	<b>Rationale</b>
Delete 2 <sup>nd</sup> paragraph under Scope Delete Clauses 3.4.1 – 3.4.3	No longer relevant. In 2019, as a consequence of legislative reforms introduced under the <i>Local Government Amendment (Auditing) Act 2017</i> , the OAG now has responsibility for the conduct of local government audits.
Quorum to be no less than fifty percent of members.	A quorum shall be a majority of voting members. Actual number removed to allow for more members.

- b) Compliance Audit Return 2019  
 Each local government is statutorily required to carry out an annual Compliance Audit Return (CAR) for the preceding calendar year for submission to the Department of Local Government, Sport and Cultural Industries prior to 31 March.

Of the 104 questions that comprise the CAR, there were four instances of non-compliance related to:

Category	Legislative Reference	Question	Comments
Finance	s7.9(1)	Was the Auditor’s report for the financial year ended 30 June 2019 received by the local government by 31 December 2019?	The Auditor’s report was not received from the OAG until 17 February 2020.
Tenders for Providing Goods and Services	F&G r19	Did the CEO give each tenderer written notice advising particulars of the successful tender or advising that no tender was accepted?	There were three tenders where the letters were not signed by the authorised officer in accordance with the City’s acting through requirements. There was one other tender where the letters did not contain the particulars of the successful tenderer.  Letter templates have been updated with instructional text.
	F&G r.24	Did the CEO give each person who submitted an expression of interest, a notice in writing in accordance with Functions and General Regulation 24?	Respondents were provided a notice of outcome, however the unsuccessful letters did not contain the list of acceptable tenderers.  Letter templates have been updated with instructional text.
	F&G r.11A	Did the local government comply with it’s current purchasing policy in relation to the supply of goods or services where the consideration under the contract is, or is expected to be \$150,000 or less or worth \$150,000 or less?	There were seven known non-compliances with CG-12 Purchasing Policy for contracts expected to be less or worth less than \$150,000. Issues included threshold requirements not being adhered to; officers with insufficient purchasing authority committing expenditure on behalf of the City; quotations not being obtained for purchases under \$5,000; POs being raised after invoice received; unauthorised variations; and contract splitting.  Additional training and performance management has been implemented. The Purchasing Policy has also been updated to allow no quotations for purchases up to \$1,000.

Despite these non-compliances, the City has achieved a compliance rate of 96.2%.



- c) External Audit – Interim Management Report 2018/19  
Three minor and three moderate risks raised by the OAG following the Interim Audit have been addressed by officers.
- d) 2018/19 Audit Report  
Following the completion of this year’s audit, the OAG provided its Independent Auditor’s Report and Management Report dated 17 February 2020, including audit findings and recommendations.

The Audit Opinion is unqualified indicating that the Annual Financial Report is based on proper accounts and records, and the accounts are a true and fair representation of the City’s financial performance for 2018/19. The Independent Auditor’s Report does include two Emphasis of Matter paragraphs relating to the Basis of Accounting and Contingent Liabilities.

Additionally, the Management Report indicates that the City’s financial procedures and controls are adequately designed with one significant finding identified relating to a contingent liability for the rehabilitation of 7 Mile Waste Facility. Given the City has \$20.1M in its Waste Management Reserve this issue has no impact on the City’s financial sustainability, however a liability will be recognised when a reliable estimate is available.

- e) Risk Register Update  
Risk reporting for the quarter identified that of 180 identified risks across the City, with adequate controls in place and effective management oversight in monitoring the risks, there are no residual extreme risks and only 2.2% of residual risks rated high.
- f) Audit and Organisational Risk Committee Meeting Dates 2020  
Meeting dates for the balance of 2020 are proposed for 2 June 2020 and 27 October 2020.
- g) General Updates  
A progress report on business improvement was provided.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has occurred across numerous work areas in addition to members of the AORC, the Chief Executive Officer, Director Corporate Services, Manager Financial Services and Manager Governance & Organisational Strategy.

#### **COMMUNITY CONSULTATION**

There is no community consultation required however the annual financial report and audit opinion will be discussed at the annual electors meeting.

#### **STATUTORY IMPLICATIONS**

Part 7 of the *Local Government Act 1995* makes provision for the Audit Committee and the conduct of audits.

#### **POLICY IMPLICATIONS**

The following Council Policy is impacted or applies:  
CG-1 Risk Management Policy.

**FINANCIAL IMPLICATIONS**

Costs to finalise the 2018/19 audit was \$56,900 plus GST.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

- Programs/Services: 4.c.1.1 Management Accounting Services
- Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting
  
- Program/Services: 4.e.1.2 Corporate Governance Support
- Projects/Actions: 4.e.1.2.1 Conduct Compliance Audit Return
  
- Program/Services: 4.e.1.3 Risk Management
- Projects/Actions: 4.e.1.3.1 Implement Internal Audit Program
- 4.e.1.3.2 Review Risk Management Systems

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Moderate	The Risk Register review assists in identifying and managing the City’s inherent risks that may affect health.
Financial	Moderate	The Compliance Audit Return, external audits and risk reviews are an integral part of ensuring that financial risks are minimised.
Service Interruption	Moderate	The Risk Register review assists in identifying the City’s inherent risks that may interrupt services.
Environment	Moderate	The Risk Register review assists in identifying the City’s inherent risks that may have an impact on the environment.
Reputation	Moderate	The Risk Register review assists in identifying organisational risks that may affect the City’s reputation.
Compliance	High	The Compliance Audit Return, external audits and risk reviews are an integral part of ensuring that compliance risks are minimised and legislative compliance is maintained.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council considers the Compliance Audit Return, Annual Financial Report, Audit and Management Reports on an annual basis. Risk management activity and internal audits are carried out regularly throughout the year.

Terms of Reference for the Audit and Organisational Risk Committee are considered after each ordinary local government election.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 32

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this matter pending further clarification.

**CONCLUSION**

The primary focus of the recent meeting of the Audit & Organisational Risk Committee was to consider the Compliance Audit Return for 2019, Annual Financial Report, Audit and Management Reports from the Office of the Auditor General for the year ended 30 June 2019. Both the external audit and the CAR confirm that internal controls continue to ensure that the City maintains high levels of compliance.

The Risk Register update also demonstrates that the City is managing risk effectively with no *residual* risks rated extreme and only 2.2% of *residual* risks rated high.

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**OFFICER'S RECOMMENDATION**

That Council by **ABSOLUTE** Majority pursuant to Section 5.54 and Part 7 of the *Local Government Act 1995* RESOLVES to:

1. **RECEIVE** the Minutes of the Audit and Organisational Risk Committee meeting held on 10 March 2020;
2. **ACCEPT** the Annual Financial Report for the Year Ended 30 June 2019;
3. **ACCEPT** the Independent Auditor's Report from the Office of the Auditor General for 2018/19;
4. **NOTE** the OAG Management Report (including the Management Response) for 2018/19;
5. **ADOPT** the Compliance Audit Return 2019 for submission to the Department of Local Government, Sport and Cultural Industries prior to 31 March 2020; and
6. **ENDORSE** the updated Audit and Organisational Risk Committee Terms of Reference.

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**COUNCIL AMENDED RESOLUTION**

**Res No** : 154539  
**MOVED** : Cr Nunn  
**SECONDED** : Cr Miller

**That Council by ABSOLUTE Majority pursuant to Section 5.54 and Part 7 of the *Local Government Act 1995* RESOLVES to:**

- 1. RECEIVE the Minutes of the Audit and Organisational Risk Committee meeting held on 10 March 2020;**
- 2. ACCEPT the Annual Financial Report for the Year Ended 30 June 2019;**
- 3. ACCEPT the Independent Auditor’s Report from the Office of the Auditor General for 2018/19;**
- 4. NOTE the OAG Management Report (including the Management Response) for 2018/19;**
- 5. ADOPT the Compliance Audit Return 2019 for submission to the Department of Local Government, Sport and Cultural Industries prior to 31 March 2020; and**
- 6. ENDORSE the updated Audit and Organisational Risk Committee Terms of Reference.**
- 7. APPOINT Cr Nunn as a Council representative to the Audit and Organisational Risk Committee for a term concluding on 31 October 2021.**

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott;  
Cr Smeathers, Cr Waterstrom Muller

**AGAINST** : Nil

**REASON** : Councillors modified the Officer’s recommendation to appoint an additional Council representative for membership to the Audit and Organisational Risk Committee to assist in achieving a quorum should a member be unavailable to attend a meeting.

**10.7 2020 ANNUAL COMMUNITY SURVEY**

**File No:** CS.65  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Manager Marketing & Communications  
**Date of Report:** 11 March 2020  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s):** 2020 Annual Community Survey Results

**PURPOSE**

For Council to consider to consider the results of the 2020 Annual Community Survey.

**BACKGROUND**

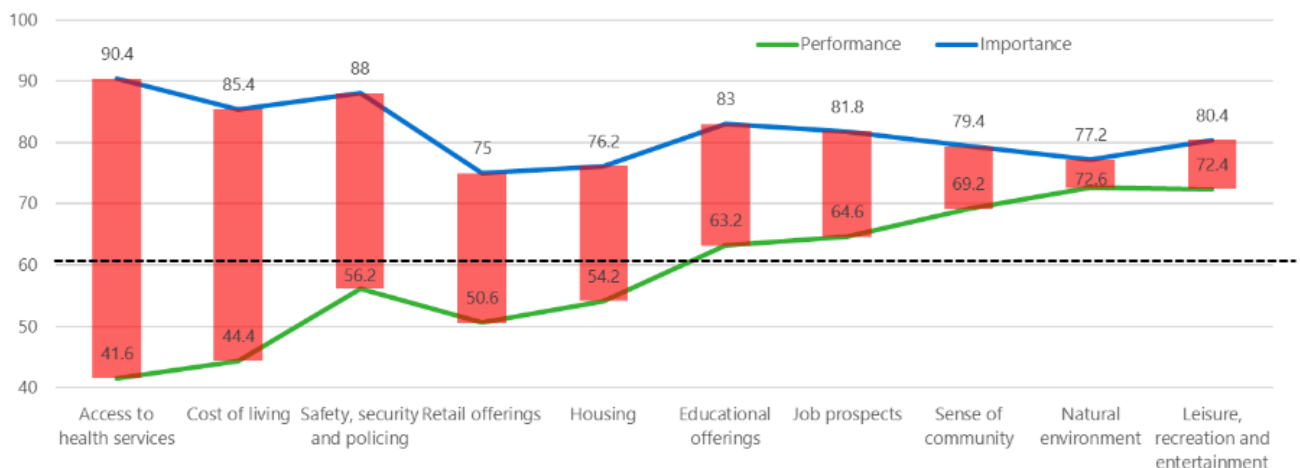
The Annual Community Survey gathers feedback from the community on how the City has performed over the past 12 months and what priorities should be in the future. The survey has been conducted in the same format since 2012 providing the City with nine years of consecutive data. In 2020 the City received 1562 completed responses and achieved an overall satisfaction score of 72 per cent.

The following opinions were expressed about the City as a place to live:

- 62% of people surveyed think the City is a good or excellent place to live;
- 12% of people think it is poor or very poor;
- Overall, 88% think the City is an average or better place to live.
- 41% believe the City is a better or much better place to live than 12 months ago;
- 19% believe it is worse;
- Overall, 79% think the City is either the same or better than last year.
- The number of people with ‘no plans to leave’ remained steady at 41.3% (compared to 41.9% in 2019 and was still well up from 14% in 2011).

In addition to measuring City delivered services and facilities, the survey also measures factors that contribute to the overall liveability of the City of Karratha.

Liveability factors



In 2020 the best things about living in the City of Karratha were leisure, recreation & entertainment (second in 2019); natural environment (first in 2019) and sense of community (third in 2019). The biggest issues impacting liveability in the City of Karratha were access to health services (fourth in 2019); cost of living (first in 2019) and safety, security & policing (second in 2019).

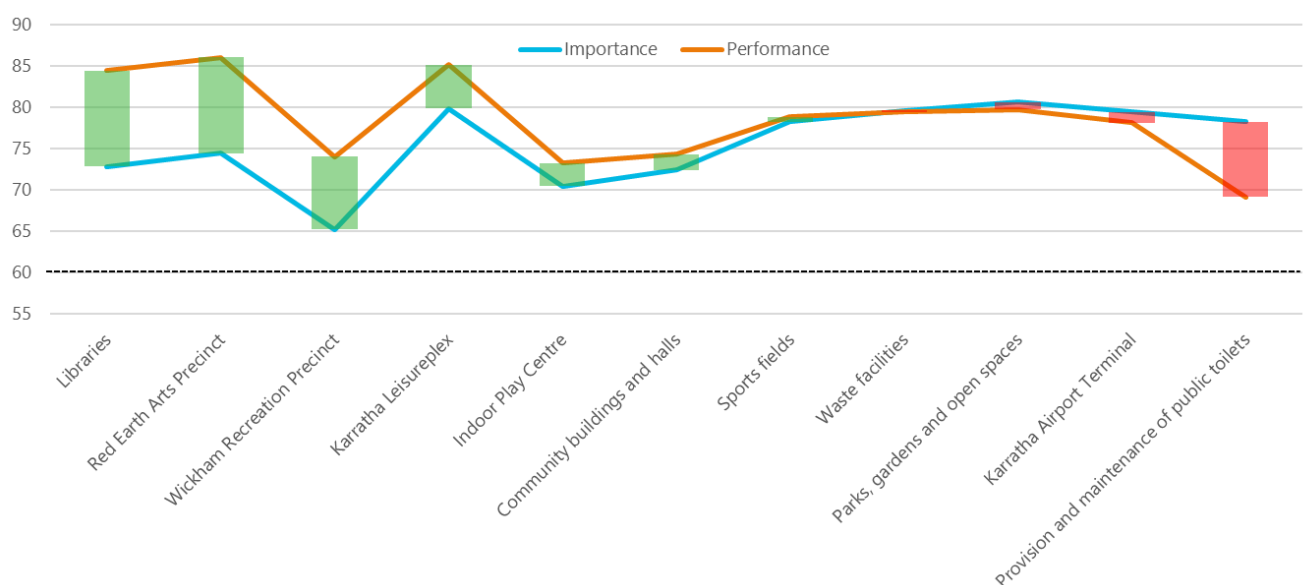
A key performance measure for City services and facilities is the ‘service gap’. The gap is determined by measuring the community perception of importance of a service/facility against the community’s rating of the performance of that service/facility.

**City of Karratha services**



The services that most exceeded community expectations were graffiti removal (+10.7), dog / cat control (+7.4) and tracks and trails (+5.9). The services where importance most exceeded performance were financial responsibility (-17), prevention of illegal dumping (-11.9) and mosquito control (-11.2).

**City of Karratha facilities**



The facilities that most exceeded community expectations were libraries (+11.6), Red Earth Arts Precinct (+11.6) and Wickham Recreation Precinct (+8.8). The facilities where importance most exceeded performance were public toilets (-5.4), Karratha Airport Terminal (-1.3) and parks, gardens & open space (-0.9).

All City of Karratha services and facilities achieved a performance score above 60 per cent.

Survey results are used by the City to inform the 2020/21 Operational Plan, 2020/21 Budget and the 2020-2030 Strategic Community Plan.

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

### COUNCILLOR/OFFICER CONSULTATION

Councillors have been briefed regarding the survey results.

### COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to involve have occurred as follows:

Who	How	When	What	Outcome
Social media users	Targeted Facebook promotion & advertising	1 Feb – 1 March	Messaging to promote the survey and encourage participation	Generated 1352 responses
Media list subscribers	Media Release	1 Feb	Key info and dates	Media coverage in Pilbara News
Key stakeholders and community organisations	Email	1 Feb	To publicise the survey within their networks	Generated 150 responses
City owned facility users	Website marketing and digital displays	1 Feb – 1 March	Messaging to promote the survey and encourage participation	Website exposure generated 60 responses

Survey results and highlights will be communicated back to the community via media releases and Council's social media and online presence.

### STATUTORY IMPLICATIONS

There are no statutory implications.

### POLICY IMPLICATIONS

There are no policy implications.

### FINANCIAL IMPLICATIONS

Financial implications of addressing the results of the Community Survey will be determined during the 2020/21 budget process.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	4.e.2.2	Communication Services
Projects/Actions:	4.e.2.2.1	Conduct Annual Community Survey

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Incorporating community feedback through the Operational Plan, Budget and Strategic Community Plan will enhance the reputation of Council.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

The survey has been conducted in the current format each year since 2012.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this item pending further information.

**CONCLUSION**

The Annual Community Survey provides a snapshot of community sentiment and perceptions around the performance of the City's services and facilities. In 2020 the City received 1562 completed responses and achieved an overall satisfaction score of 72 per cent. The survey provides useful data on what the community would like to see the City improve which will be used to inform the Strategic Community Plan, and the Operational Plan and Budget for next financial year.



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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154540  
**MOVED** : Cr Smeathers  
**SECONDED** : Cr Bertling

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:**

- 1. NOTE the results of the 2020 Annual Community Survey;**
- 2. NOTE that the survey results will be used to inform the 2020/21 Operational Plan, 2020/21 Budget and 2020-2030 Strategic Community Plan; and**
- 3. NOTE that further initiatives will be presented for Council consideration when more detailed assessment has been progressed.**

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**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott;  
Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



## 11 COMMUNITY SERVICES

### 11.1 MEDICAL SERVICES EQUALISATION SCHEME RESERVE FUND

<b>File No:</b>	<b>CS.58</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Manager Community Programs</b>
<b>Date of Report:</b>	<b>28 February 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

#### PURPOSE

For Council to consider allocating funds from the Medical Services Equalisation Scheme (MSES) Reserve fund to provide a housing subsidy and implement an attraction and retention program for General Practitioners (GP) and Clinical Practitioners (CP).

#### BACKGROUND

MSES was introduced in 2008 due to a critical shortage of GP's servicing a growing community. The scheme, delivered by the City in partnership with Rio Tinto and Woodside, ran for ten (10) years and included provision of subsidised housing directly to GP's, annual cash travel allowances and a cash loyalty payment made each year the GP completed service. In return the Practises reported against a minimum requirement of bulk billed appointments and after-hours appointments. The scheme expired in December 2018 and there is currently \$400,000 remaining in the MSES Reserve fund.

Throughout the ten (10) years of MSES, the community were serviced by a relatively stable base of GP's across the two main private practises. A number of other services in Dampier and Wickham were not viable and exited the market. Discussions continue with Mawarnkarra Health Services in regards to operating in Wickham. There are currently no interested parties to operate in Dampier.

The current GP situation is shown in the table below:

	Current	In recruitment
Sonic Health	3	2
Healius (Karratha Medical Centre)	2	2 - 5
Karratha Health Hub	0	2
<b>TOTAL</b>	<b>5</b>	<b>6 - 9</b>

Additionally, the Karratha Health Campus has up to 20 doctors rostered across a 24/7 roster. It is estimated that up to 60% of their time is treating primary health patients who should otherwise be accessing community practices. Karratha Central Healthcare (not-for-profit) has seven (7) CP's currently and is recruiting another three (3).

Following engagement with Private Practice Managers, State Government Agencies and other sector representatives, a proposal to support rental subsidies has been suggested as

the most effective short term solution to secure additional GP's in the community. Longer term the sector has identified a marketing campaign and professional development opportunities as the preferred approach.

#### Housing

According to [www.reiwa.com.au](http://www.reiwa.com.au), as at December 2019 current Karratha suburb rental rates are \*\$502p/w (across all property types), compared to \*\$355p/w in Perth Metro. For Karratha to be competitive in securing GP's and CP's, there is an expectation from the practitioners that the cost for rent will be similar to what they would pay in Perth.

There is agreement in principle between the MSES Partners to allocate some of the MSES Reserve to provide a rental subsidy of up to \$200 per week for each CP or GP who commences from March 2020. This would be for an initial 12-month period, allowing the opportunity to assess the situation and options at that time before extending the subsidy term.

The GP Practises have confirmed they are comfortable with the proposed rental subsidy of \$200 per week and for this to be only offered to new GP's or CP's recruited after March 2020 as they have arrangements in place with their current GP's. The City currently provides two houses for GP's.

**\*reference [www.reiwa.com.au](http://www.reiwa.com.au) latest data available December 2019**

#### Attraction and Retention Program

##### *Marketing*

Feedback from the medical sector is that one of the barriers to recruitment has been a lack of knowledge of what is offered in the City of Karratha. It has been recommended that the sector partners to develop a longer term strategy focused on profiling Karratha as a destination of choice for student and registrar doctors.

This strategy could leverage off the Karratha is Calling campaign as well as offering familiarisation opportunities to give doctors and their families a first-hand view of life in the City of Karratha. It is expected that the major expense with this strategy will be the travel costs associated with the familiarisation visits. Initial estimates are there may be up to 25 GP's or CP's brought up to Karratha as part of this familiarisation, potentially along with a partner. At \$1,000 per person an allowance of \$50,000 has been made.

In regards to the digital component of the strategy it is estimated that up to \$25,000 may be required for production costs. The City could support this strategy through access to Karratha is Calling content, funding through MSES and officers time as part of the partnership.

The strategy and implementation will be developed and delivered in partnership with the local medical sector.

##### *Professional Development*

Officers attended a meeting between the Hospital and Western Australian General Practice Education and Training (WAGPET), that advised there are currently 30 doctors who are training to be GP's who have shown an interest in coming to Karratha. This is based on the opportunity to combine their GP work with time in a regional hospital, providing them with accelerated development.

It is expected that this will commence in 12 months' time with two doctors initially and then an extra two the following year, meaning four doctors in the program at any time. No funding support is required at this stage but it is likely that support to house the four doctors will be

requested in the future. Officers will continue to work with the respective parties to encourage the establishment of the program in the interim.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social & wellbeing issues.

### **COUNCILLOR/OFFICER CONSULTATION**

Council were presented with information regarding the allocation of MSES Reserve funds at the February Councillor Briefing Presentation.

### **COMMUNITY CONSULTATION**

Officers have met with a range of stakeholders in the Health sector recently and following this believe the solution to GP services lies in a range of complimentary services. This includes Allied Health Services (such as Psychologists, Physiotherapists and Podiatrists), use of remote servicing such as Instant Consult and 1800 Dial-a-Doc as well as attracting GP's with the incentive of advancing their career development.

Officers have met with the MSES Partners and are considering a short term, immediate contribution to support getting up to six additional GP's and three CP's in the community within the next six months. Furthermore, a longer term contribution will be considered as more details are confirmed in consultation with WAGPET about partnering with them to secure Registrars and doctors in training who require some level of supervision within the Practices.

Rio Tinto and Woodside, as the MSES Partners have been consulted throughout the consideration and preparation of this recommendation. They are supportive of the recommendation outlined in this report.

### **STATUTORY IMPLICATIONS**

Absolute majority required.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

There is \$401,797 of Reserve funding from the Medical Services Equalisation Scheme which can be used for the purpose of supporting medical services.

Current proposal:

- Up to 12 housing subsidies for 12 months, with an option to continue after review.
- Given the current instability of the rental market in Karratha and likelihood of seeing increased rents, a base subsidy of \$200 per property is allocated.
- Indicative total housing subsidy for 12 months is approximately \$125,000.
- An additional provision of up to \$75,000 for the attraction and retention activities, including familiarization visits (\$50,000) and digital content (\$25,000).

Total proposed allocation of MSES Reserve funds is up to \$200,000.

	\$
Opening balance	<b>401,797</b>
less	
12 month housing subsidy	125,000
Attraction and retention strategy	75,000
Closing balance	<b>201,797</b>

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 1.c.2 Public Services are accessible and affordable

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Inaccessibility to GP’s has the risk of exacerbating health issues for residents who leave treatment too late or who are unable to maintain treatment plans.
Financial	Low	If rental prices continue to increase a greater subsidy may be requested.
Service Interruption	Low	This decision will require Officers to spend time in the administration of the subsidy and involvement in the development of the marketing campaign.
Environment	N/A	Nil
Reputation	Medium	While the provision of medical services is not part of Local Government core business, there is an expectation from the community that some level of support is provided by the City in instances of extreme pressure on medical service provision.
Compliance	Low	Reserve funds to be allocated in accordance with its purpose.

**IMPACT ON CAPACITY**

There is minimal impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

MSES ran for ten (10) years and included provision of subsidised housing directly to GP’s, annual cash travel allowances and a cash loyalty payment made each year the GP completed service.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.16 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the release of MSES Reserve funds for a housing subsidy and implementation of an attraction and retention program.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.16 of the *Local Government Act 1995* RESOLVES to SUPPORT a reduced/increased use of MSES Reserve funds up to \$ \_\_\_\_\_; to support the following activities:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

Following significant consultation with the Health sector, MSES Partners have discussed and agreed to recommend the allocation up to \$200,000 of the MSES Reserve fund to support GP and CP housing subsidies for an initial period of 12 months, as well as implementation of an attraction and retention program.

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**OFFICER’S RECOMMENDATION**

That Council by ABSOLUTE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ALLOCATE up to \$200,000 of Medical Services Equalisation Scheme Reserve funding for:

1. General Practise and Clinical Practise housing subsidies for a period of 12 months, and
2. Implementation of an attraction and retention program.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154541  
 MOVED : Cr Evans  
 SECONDED : Cr Waterstrom Muller

That Council by ABSOLUTE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ALLOCATE up to \$250,000 of Medical Services Equalisation Scheme Reserve funding for:
  - a) General Practise and Clinical Practise housing subsidies (of up to \$300 per week per property) for a period of 12 months;
  - b) Implementation of an attraction and retention program; and
2. REQUEST a report to Council in three (3) months’ time on the success of the scheme.

**CARRIED**

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FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott; Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil  
 REASON : Councillors modified the Officer’s recommendation to increase the allocation of funding to better attract and retain General Practitioners and Clinical Practitioners (CP) including request for Council to receive a report in three months’ time to monitor the success of the scheme.





**11.2 REQUEST FOR TENDER – PROVISION OF YOUTH SERVICES IN WICKHAM**

<b>File No:</b>	<b>CM.444</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Manager Community Programs</b>
<b>Date of Report:</b>	<b>28 February 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

For Council to consider inviting Tenders for the provision of Youth Services in Wickham.

**BACKGROUND**

Late last year the two permanent roles in the Wickham Youth Services team became vacant. Since that time the service has been staffed on a temporary basis through the combination of a secondment and casual hours.

There are a number of existing providers who deliver youth services in the Eastern Corridor, with the main ones being PCYC and Yaandina. Officers believe that the current staffing situation creates an opportunity to Tender the delivery of the service and potentially provide a more integrated and efficient youth service in this area. The intention is that the service would be co-branded with the City of Karratha. If there are no suitable submissions the Youth Services team will continue to provide the service and look for other opportunities to integrate youth activities in the Eastern Corridor.

Officers are proposing to invite Tenders to deliver the City's Youth Program out of The Base in Wickham for an initial two (2) year contract period, with an option to extend for one (1) year. As part of the Tender process it is proposed to advise potential Tenderers of the current cost to the City to deliver the service. This cost is \$384,498.

The Scope of Work detailed in the Request for Tender aligns with the City's Youth Strategy, to achieve improved capacity, capability and sustainability in the Youth Services sector, as well as maximising youth engagement in programs that promote the development and wellbeing of young people in the eastern corridor.

Specifically, Tenders are required to submit a Service Delivery Plan that will be evaluated for suitability and success based on the following outcomes:

- High quality, consistent and responsive programs and service provision to young people aged 11 to 25 years;
- Accurate and timely reporting on financial management performance, budgets, tasks and other requirements as contracted;
- Identify and respond to the needs of young people in the City of Karratha locality area;
- Continually improve and develop service plans to optimise outcomes for young people;
- Collect and manage accurate data in relation to participant information, service use and outcomes, and regularly evaluate programs and services; and

- Manage risk and compliance through a robust framework and processes.

Operating and programmed hours are stated based on current provisions and the Contractor is required to meet these at a minimum.

The proposed timeline for the Tender process is:

Description	Date
Tender Opens	20/03/2020
Tender Evaluation Online Forum Closes	10/04/2020
Tender Closes	17/04/2020
Council Consideration	18/05/2020
Tender Awarded	22/05/2020
Formal notification regarding award sent	22/05/2020
Contract start date	1/07/2020

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues, cultural & wellbeing issues and parties affected issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has occurred between all internal teams impacted by a possible change in the way youth services are delivered from The Base in Wickham.

Council received a Briefing Presentation in January 2020.

**COMMUNITY CONSULTATION**

Officers have had a number of informal conversations with locally operating service providers who may be suitable and interested in responding to this Request for Tender.

The Youth Strategy development process included extensive community consultation throughout 2017, 2018 and 2019. The Scope of Works aligns with the previously endorsed City of Karratha Youth Strategy 2019-2024.

**STATUTORY IMPLICATIONS**

Tenders are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996*.

**POLICY IMPLICATIONS**

Council policies CG12 Purchasing and CG11 Regional Price Preference are applicable.

The recommended evaluation criteria for this tender comply with the mandatory criteria and minimum weightings set out under Purchasing Policy CG-12.

The proposed selection weighting criteria is as follows:

Criteria	Weighting
Methodology (Service Delivery Plan)	20%
Capacity to Deliver	30%
Relevant Experience	30%
Price	20%

**FINANCIAL IMPLICATIONS**

The operational cost of current Youth Services operations in Wickham is made up of three (3) parts.

<b>Cost Type</b>	<b>2019/20 Budget</b>	<b>Detail</b>
Employment	\$299,498	Cost includes overheads and allowances. This includes 2.5 Full Time Equivalent (FTE) made up of 1FTE Senior Youth Officer, 1FTE Youth Officer and 0.5FTE casual Youth Staff.
Programming Costs	\$80,000	Purchasing of materials, services, contractors, etc. applicable to programming.
Equipment Repairs and Replacement Costs	\$5,000	Equipment repairs and replacement.
<b>Total 2019/20 Budget</b>	<b>\$384,498</b>	Includes GST.

It is anticipated that a fee for service contract for the provision of Youth Services in Wickham would result in a lower cost for the City.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 1.c.2.2 Youth Services

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

<b>Category</b>	<b>Risk level</b>	<b>Comments</b>
Health	N/A	Nil
Financial	Low	It is anticipated the cost of service delivery would be reduced via a contracted arrangement.
Service Interruption	Low	Service interruptions will be minimised however a transition plan will need to be developed should a Contractor be appointed; to manage/transition relationships young people have with City Staff.
Environment	N/A	Nil
Reputation	Moderate	Removal of City of Karratha Youth Services Staff may contribute to some reputational risk, however, co-branding and regular monitoring of services by City Management should assist in mitigating this risk.
Compliance	Low	Effective management of the contract will mitigate any risk associated with contract compliance issues.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council has previously resolved to contract out a range of services, most recently the management of the Dampier Community Hub to the Dampier Community Association.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT invite Tenders for the Provision of Youth Services in Wickham at this time.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to INVITE Tenders for the Provision of Youth Services in Wickham at this time with the following alterations/conditions:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**CONCLUSION**

Officers are proposing to invite Tenders from suitably experienced youth service providers to operate the City’s Youth Service program and facility (The Base) in Wickham for a proposed period of two (2) years with the option for a one (1) year extension.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154542  
**MOVED** : Cr Evans  
**SECONDED** : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **INVITE** tenders for the Provision of Youth Services in Wickham in accordance with the City of Karratha Youth Strategy 2019-2024, for a period of two (2) years with a one (1) year extension option; and
2. **ENDORSE** the tender selection weighting criteria as follows:

Criteria	Weighting
Methodology (Service Delivery Plan)	20%
Capacity to Deliver	30%
Relevant Experience	30%
Price	20%

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott; Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

## 12 DEVELOPMENT SERVICES

Cr Long and Cr Smeathers declared an impartiality interest in item 12.1 Advisory Groups – Environment & Sustainability and Tourism as:

- Cr Long's spouse is an applicant for membership to the Environment and Sustainability Advisory Group; and
- Cr Smeathers' family friend is one of the nominees for the Environment and Sustainability Advisory Group.

Cr Long and Cr Smeathers did not leave the room as the disclosures did not restrict their ability to vote on this matter.

### 12.1 ADVISORY GROUPS – ENVIRONMENT & SUSTAINABILITY AND TOURISM

<b>File No:</b>	<b>LP.291</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Director Development Services</b>
<b>Date of Report:</b>	<b>5 March 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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#### PURPOSE

For Council to consider:

1. To appoint community members to its Environment and Sustainability Advisory Group;
2. To disband the Tourism Advisory Group;

#### BACKGROUND

##### Environment and Sustainability Advisory Group

The Environment and Sustainability Advisory Group membership is comprised of Councillors, City Officers and community members. Council last considered the Terms of Reference for the Environment and Sustainability Advisory Group at its meeting in February 2018. The Terms of Reference were revised to ensure strategic advisory input was the key purpose of the Group to improve the City's approach on Environment and Sustainability matters and to develop a new Environmental Sustainability Strategy. It is considered this Group with its Terms of Reference is relevant and provides an appropriate opportunity for community input.

A call for expressions of interest for community members was advertised between 29<sup>th</sup> January and 7<sup>th</sup> February 2020 and expressions of interest were received from:

- Geraldine Burgess
- Amy Clark
- Jen Dixon
- Vicki Long
- Johnnie McCarthy
- Andrew McTaggart
- Dr Ken Mulvaney

### Tourism Advisory Group

The Tourism Advisory Group membership has previously been made up of directly appointed representatives from relevant agencies and support organisations. A recommendation was made in the City's Tourism Strategy to include tourism operators on the TAG. The purpose of the Tourism Advisory Group is to advise and provide recommendations to Council for consideration on a strategic vision and direction for the development and promotion of Tourism. In 2018 the TAG contributed to the preparation of the City's Destination Management Plan and in 2019 the TAG established a framework to prioritise actions to implement the Destination Management Plan.

A call for expressions of interest for community members was advertised between 29<sup>th</sup> January and 7<sup>th</sup> February 2020 and there no expressions of interest were received. The establishment of the Pilbara Tourism Association, an industry led association of tourism operators, and the City now engaging regularly with tourism businesses through the Karratha Tourism and Visitor Centre, has led to increased engagement between the tourism industry and the City. Through this engagement the purpose of TAG is now being met through other engagement channels and with the establishment of a strategic plan for Tourism now in place and being implemented it is considered that TAG is not required at this time.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms Council's ability to perform its role.

### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

### **COMMUNITY CONSULTATION**

Notices seeking expressions of interest were advertised in the local newspaper on 29<sup>th</sup> January 2020.

### **STATUTORY IMPLICATIONS**

There are no statutory implications.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

There are no financial implications.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	3.a.3.1	Planning Services
Projects/Actions:	3.a.3.4	Review Environmental Strategy

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Disbanding TAG may not be well received by all parties. There are better alternatives in place than the quarterly TAG meetings, namely the Pilbara Tourism Association which the City is a part of, to engage with the City on tourism matters.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously appointed community representatives to its Advisory Groups and has made revisions to Terms of References.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER its decision.

**CONCLUSION**

Following advertisement seeking expressions of interest for community members on the Environment and Sustainability Advisory Group it is necessary for Council to determine appointments of community members to the Group.

The Tourism Advisory Group has contributed to the City's tourism strategy and the priority of actions to assist with tourism development in the City of Karratha. The establishment of the Pilbara Tourism Association and the direct engagement with tourism operators through the Karratha Tourism and Visitor Centre and the strategy and priorities now established, it is recommended that the TAG is disbanded.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154543  
**MOVED** : Cr Scott  
**SECONDED** : Cr Waterstrom Muller

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **ENDORSE** the appointment of the community members to the Environment and Sustainability Advisory Group:
  - **Geraldine Burgess**
  - **Amy Clark**
  - **Jen Dixon**
  - **Vicki Long**
  - **Johnnie McCarthy**
  - **Andrew McTaggart**
  - **Dr Ken Mulvaney; and**
  
2. **DISBAND** the Tourism Advisory Group.

**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott;  
 Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



**12.2 COSSACK LEASE AND LOCAL PLANNING SCHEME PROVISIONS**

<b>File No:</b>	<b>LP.58</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Approvals &amp; Compliance</b>
<b>Date of Report:</b>	<b>4 March 2020</b>
<b>Applicant/Proponent:</b>	<b>City of Karratha</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

For Council to consider whether to extend the lease with the State for the management of Cossack.

**BACKGROUND**

Council's Vision for Cossack is to enable low impact tourism development to enhance the existing landscape and heritage values.

On 1 July 1996, the State Government entered a 21 year lease with the then Shire of Roebourne for the management of Cossack (specifically Reserve 36813 on the mainland and Reserve 44103 being Jarman Island). An associated Heritage Agreement between the Heritage Council and the City commits the State Government to contribute \$120,000 per year towards conserving heritage values of State significance at Cossack for the life of the lease. The City was awarded a grant by the Heritage Council of \$69,000 per year for three years was provided by the Heritage Council for heritage conservation planning and works.

On average, the City has spends approximately \$400,000 each year to manage and maintain the Cossack Townsite Precinct.

Council resolved at a Special Council Meeting held in May 2017 (Res No.153788) to authorise the CEO to execute a three (3) year extension to the Cossack lease under similar terms and conditions as the original lease. The extended lease expires on 30 June 2020. Council extended the lease to allow time to put in place an appropriate planning framework to enable delivery of Council's vision for Cossack.

At the same time, Council entered a sub-lease with Ngarluma Yindjibarndi Foundation Ltd (NYFL) to outsource the management of Cossack. The contract with NYFL is for three (3) years (coinciding with the extended lease) with a two (2) year option subject to resolution of land tenure negotiations and/or Heritage Council Management agreements.

Despite the three year extension and the City's best efforts to introduce an appropriate planning framework to enable delivery of Council's vision for Cossack, this has not occurred. Council's Amendment No. 44 was initiated in December 2017 to introduce an appropriate framework however in September 2019 the City received advice that the Amendment was refused.

Council now needs to consider whether it is prepared to further extend the lease period for the lease it currently holds from the State Government for management of Cossack beyond

30 June 2020. There are options that Council can consider which are outlined in the following table:

<b>Role</b>	<b>Advantages</b>	<b>Disadvantages</b>
<p><b>Advocate</b> Council could choose to not deliver or fund the management of Cossack in any capacity. The City could assist by advocating for external sources of funding and provide in-kind support in terms of promotion, grants and technical advice.</p>	<p>This would generate a substantial financial saving as by taking this approach Cossack would need to be funded by the State Government.</p>	<p>There is a risk that funding is limited and the management of Cossack is reduced and the condition deteriorates and access is reduced.</p>
<p><b>Enable</b> Council could choose to not be involved in a lease and instead offer a financial contribution to the State to assist with the management of Cossack.</p>	<p>The benefit is the service is essentially managed by the responsible authority and can be outsourced and managed directly by the State reducing the need for the City to be directly involved. It does not require the City to employ staff and it could reduce reliance on Council funding. A financial contribution could be made in exchange for access for community events such as the Cossack Art Awards and Red Earth Arts Festival.</p>	<p>The City does not have direct oversight and control of the service. There is a risk that the City's funding is not used as desired and there would need to be oversight. There is a risk that the City will be requested to provide increased funding for this model or the service will be limited to the funding that is made available.</p>
<p><b>Deliver</b> Council could choose to continue to manage Cossack either directly or continue to outsource through the current provider or under a new tenderer. It could also seek an alternative funding arrangement with the State Government.</p>	<p>The City has the capacity to manage the operations and thus would have greater control over the operations of Cossack.</p>	<p>The City would need to continue to operate at a significant financial loss unless an alternative financial arrangement could be made. If the existing arrangements continue it may continue the status-quo where the Council's Vision is unable to be realised.</p>

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues, environmental issues, cultural & wellbeing issues and parties affected.

**COUNCILLOR/OFFICER CONSULTATION**

Councillors were made aware of the Minister's decision on Scheme Amendment No.44 and options going forward at the October 2019 Councillor Briefing Session.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to inform, consult, involve, collaborate and empower are proposed as follows:

Who	How	When	What	Outcome
Cossack landowners	Inform	Following Council resolution	Council's decision in relation to amending the Scheme and whether further lease extension will be accepted	Clarity regarding Council's position
Potential Cossack development proponents				
NYFL				
DPLH				

**STATUTORY IMPLICATIONS**

It is not possible to approve any new development or land uses at Cossack until the provision that requires full urban servicing is either deleted or amended.

If Council does not accept further extension of the lease for Cossack, then management of Cossack would become the responsibility of the State Government.

There is no obligation on the City under the City's contract with NYFL to extend the contract for a further two (2) years beyond 30 June 2020.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Since the State Government has been leasing Cossack and Jarman Island to the City, the City has been receiving \$120,000 per year to assist with management of the heritage precinct. For the three (3) year period that Council has agreed to extend the lease, the City has received an additional \$69,000 per year for expenditure on conservation planning and conservation works only.

The City currently spends on average \$400,000 per year managing and maintaining Cossack. This means Cossack is currently costs the City over \$200,000 per year to run.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

- |                    |           |  |
|--------------------|-----------|--|
| Programs/Services: | 1.a.1.9   | Cossack Townsite Management  |
|                    | 3.a.3.1   | Planning Services  |
| Projects/Actions:  | 1.a.1.9.1 | Prepare a long term management plan for Cossack                    |
|                    | 3.a.3.1.2 | Finalise Cossack Scheme Amendment and Conservation Management Plan |

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	If Council accepts a lease extension for Cossack, then Cossack is likely to continue to run at a deficit, even factoring in the current contribution from the State Government.
Service Interruption	Medium	If Council does not accept further lease extensions but wishes to continue to run events at Cossack, then the City will need to seek access to Cossack from the State Government for those events.
Environment	Low	A new Scheme Amendment in accordance with the DPLH recommendation would reduce the risk of any future development being subject to storm surge, coastal erosion or overland flooding. The ability to achieve development across the area identified by the DPLH has not been tested in terms of gaining access to land or physical capability.
Reputation	Moderate	The community has a strong attachment to Cossack. Their view of Council may be affected by a decision to not continue to manage Cossack.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

A decision to not accept further lease extensions would mean the less demand on staff to undertake building maintenance and contract management.

**RELEVANT PRECEDENTS**

Council has previously accepted a three (3) year lease extension for Cossack.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ADVISE the Minister for Planning, Minister for Lands, Minister for Heritage, Western Australian Planning Commission, Heritage Council and Department of Planning, Lands and Heritage that it is not prepared to extend the lease for Cossack and Jarman Island beyond the current expiry date of 30 June 2020; and
2. ADVISE Ngarluma Yindjibarndi Foundation Limited that the option to extend the sub-lease for Cossack will not be exercised.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ADVISE the Minister for Planning, Minister for Lands, Minister for Heritage, Western Australian Planning Commission, Heritage Council and Department of Planning, Lands and Heritage that it is prepared to extend the lease for Cossack and Jarman Island and AUTHORISE the CEO to negotiate suitable terms and conditions; and
2. ADVISE Ngarluma Yindjibarndi Foundation Limited of Council's decision in relation to the lease for Cossack and implications for the sub-lease.

**CONCLUSION**

Council is now required to consider whether it is prepared to continue to lease Cossack and Jarman Island from the State Government and operate Cossack. Council has three options:

1. To 'hand the keys back' to the State Government and be an advocate of Cossack;
2. To enable the tourism and community activation of Cossack by making a financial contribution to the State Government who would be responsible for its on-going management; and
3. To continue to lease the land from the State Government and take on the responsibility to deliver the management of Cossack with an improved financial arrangement.

There is merit in discussing a better arrangement that would benefit the City, the State and Cossack however there is limited time to do so before the current lease expires. It is therefore recommended that Council resolve to advise the State Government to not extend the current lease arrangements and to enter negotiations on a financial contribution to ensure continued tourism and community use. The details of any future negotiated outcome would be reported back to Council for a further decision.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154544  
**MOVED** : Cr Scott  
**SECONDED** : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ADVISE** the Minister for Planning, Minister for Lands, Minister for Heritage, Western Australian Planning Commission, Heritage Council and Department of Planning, Lands and Heritage that it is not prepared to extend the lease for Cossack and Jarman Island and **AUTHORISE** the CEO to negotiate suitable arrangements to ensure there is tourism and community access to Cossack; and
2. **ADVISE** Ngarluma Yindjibarndi Foundation Limited of Council's decision in relation to the lease for Cossack and implications for the sub-lease.

**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott;  
 Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



Cr Bertling and Cr Miller declared an impartiality interest in item 12.3 Development Application DA20036 – Proposed Container Deposit Recycling Centre as:

- Cr Bertling is in discussions with the proponent regarding commercial opportunities but there are no contracts or agreements; and
- Cr Miller is friends with the applicant.

Cr Bertling and Cr Evans did not leave the room as the disclosures did not restrict their ability to vote on this matter.

### **12.3 DEVELOPMENT APPLICATION DA20036 – PROPOSED CONTAINER DEPOSIT RECYCLING CENTRE**

<b>File No:</b>	<b>DA20036</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Principal Planner</b>
<b>Date of Report:</b>	<b>4 March 2020</b>
<b>Applicant/Proponent:</b>	<b>RFF Pty Ltd</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Location Plan</b> <b>2. Site, Elevation and Floor Plans</b> <b>3. Public submissions</b>

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#### **PURPOSE**

For Council to consider an application for development approval for a proposed container deposit recycling centre on the back side of Crane Circle.

#### **BACKGROUND**

The City received Development Application DA20036 on 28 February 2020. The application proposes a container deposit recycling centre at Part Lot 9006 (No.20) Crane Circle, Karratha. The site is zoned 'City Centre – Precinct 2 - Commercial' under the City's Local Planning Scheme No.8 (Scheme).

#### Site and Surrounds

The subject site has an area of 4,901m<sup>2</sup> and is a part of the broader Lot 9006, which contains Warambie Village. The site is separated from Warambie Village by the Crane Circle connection with Bayview Road. The site is vacant, however there is remnant civil infrastructure on the site from the historical Pelago workforce camp.

The current owner of Lot 9006 is the WA Land Authority, who has entered into an agreement to sell the site to the proponent of the proposed container deposit recycling centre subject to subdivision of the land from the balance lot and required conditions of subdivision approval being completed, including provision of services and filling and draining the site.

The site is located in the northern extent of the 'City Centre' zone, on the northern side of Crane Circle (see Attachment 1 – Location Plan). Crane Circle contains a mix of land uses, including an early learning/child care centre, offices, motor mechanic, showrooms, tyre fitting, landscaping supplies, car sales and others. The site is bounded to the east by existing

drainage and rock battering, which will likely be included into the Crane Circle road reserve or created as a standalone drainage reserve. The closest dwellings in Warambie Village are located approximately 40m to the east of the site. The Pelago West residential tower is located approximately 170m south east of the site and the Karratha Health Campus is located approximately 175m to the west of the site. To the north is Bayview Road (see Attachment 1).

### Proposal

The proposed development involves the establishment of a container deposit recycling centre on the premises. The development includes:

- Completion of all site civil works to prepare the land for development including realignment and formalisation of existing drainage line;
- Development of a self-sorting recycling centre with five service bays covered by an awning;
- Parking and circulation areas on the eastern side of the premises including dedicated entry/exit points only;
- An 18m<sup>2</sup> office where NW Recycling would coordinate its site operations and operations across the broader West Pilbara Region;
- An asphalt area on the western side of the public interface which will act as the pickup and drop-off point for full/empty containers from the premises;
- Garrison fencing and landscaping across the full frontage of the premises.
- A wall sign on the Crane Circle street front wall of the shed and a wall sign to the rear facing Bayview Road identifying the premises as the NW Recycling Centre.
- The facility would largely be a 'self-service' arrangement whereby customers would enter the premises, self-sort containers and place them in the respective bins in exchange for payment. The arrangement is effectively the reverse of a large-scale vending machine.
- It is proposed to trade from 9am to 5pm Monday to Saturday and be closed Sundays.
- The site would also be used as an initial storage point for cages and bins distributed in Karratha in conjunction with community organisations. The area to the west of the public interface is proposed to be used as the temporary storage area.
- Aside from operating the primary collection centre in Karratha, NW Recycling proposes to operate a flexible 'Refund Point Truck' to other communities and interested community groups. This would include a pickup and delivery service, for bulk container storage bins.
- NW Recycling anticipates a maximum of 6 movements per day of an 8-tonne heavy rigid vehicle as part of the collection and distribution process.
- All materials collected would be transferred to Cleanaway's site on the Karratha - Tom Price Road as the contractor for overall logistics and processing of containers for the Pilbara Region.
- No processing is proposed on the NW Recycling site.

The applicant has provided the following information in regard to the WA Container Deposit Scheme:

The WA Container Deposit Scheme commences 2 June 2020. Once commenced, it will enable people to take empty beverage containers to a refund point and receive 10 cents for every eligible container returned. The aim of the scheme is to:

- increase recovery and recycling of empty beverage containers;
- reduce the number of empty beverage containers that are disposed of as litter or to landfill;
- ensure that first responsible suppliers of beverage products take product stewardship responsibility;
- provide opportunities for social enterprise and benefits for community organisations;
- create opportunities for employment; and
- complement existing collection and recycling activities for recyclable waste.



The Western Australia Return Recycle Renew (WARRRL) is a not-for-profit organization established to set-up and run the container deposit scheme in Western Australia. NW Recycling has been awarded the contract to manage refund points in Karratha, Wickham, Pannawonica and Onslow. The organisation plans to have its head office at the Karratha facility. NW Recycling has identified the subject site as the preferred location to establish its Karratha operations due to its convenient, accessible and visible location.

#### Land Use and WAPC Position Statement

The City is to determine what the land use under this development application is. The applicant has applied for what is commonly termed a 'use not listed' being a land use that is not listed within the zoning table and therefore not specifically defined under the Scheme.

The Western Australian Planning Commission has released Position Statement: Container Deposit Scheme Infrastructure. In relation to land use the document states;

- In preparing and assessing development applications, it is reasonable that a variety of different land uses might currently be used to account for container deposit recycling centres, or that an application could be deemed as a use not listed by the local planning scheme. To address this and clarify the WAPC's position on container deposit recycling centres, the following definition is proposed:

*container deposit recycling centre means premises used to return, consolidate, temporarily store and sort material associated with a container deposit scheme established under Part 5A of the Waste Avoidance and Resource Recovery Act 2007 before transfer to a waste storage facility or resource recovery centre, and may also include the return of small consumer goods or products as an incidental use.*

- It is intended that this definition will be incorporated into the Regulations as a model provision, when the Regulations are next amended. When the City next undertakes its Scheme review this will likely be included as a new land use in the Scheme.
- Container deposit recycling centres are suitable for development in mixed business/service commercial and bulky goods areas, along with some commercial and light/service industrial areas, and should be included as a 'P' (permitted) use within these zones under local planning schemes. In centre/shopping/town centre type zones the use may be included as a 'D' (discretionary) use.

Clause 3.2.5 of the Scheme states that if the use of land for a particular purpose is not specifically mentioned in the zoning table and cannot reasonably be included in the definition of one of the development categories the local government may determine:

- a) that the use is not consistent with the objectives and purposes of the particular zone or precinct and is, therefore, not permitted, or
- b) by absolute majority that the proposed use may be consistent with the objectives and purposes of the zone and/or the precinct objectives and an application for development approval should be determined in accordance with clause 64 and Part 9 of the deemed provisions.

The Scheme contains a definition for 'storage facility/depot/laydown area' which states:

*any land, buildings or other structures used for the storage and transfer of goods including salvaged items, the assembling of prefabricated components of products and includes milk, transport and fuel depots and salvage yards.*

It is noted that this land use is a use that is not permitted in the City Centre zone, including the subject site.

It is considered that the definition of 'container deposit recycling centre' as outlined in the Position Statement, clearly shows this is a use that is distinctly different to that of the 'storage facility/depot/laydown area' land use under the Scheme and as it is not a use currently listed in the Scheme it is recommended to be considered by Council under Clause 3.2.5. Further, it is noted above that the WAPC Position Statement considers that Local Planning Schemes should recognise the land use of 'container deposit recycling centre' as a discretionary use in the City Centre zone which is the zoning of the subject site.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic and environmental issues and parties affected.

### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Planning Services and the City's Technical and Environmental Health Services.

### **COMMUNITY CONSULTATION**

The application was publicly advertised for a minimum 14 day period in accordance with requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015*. The following means of public notification were included:

- Letters mailed to surrounding property owners and hand delivered to nearby business operators and local residents of Warambie Village.
- Notification posted on the City's website under 'Public Notifications'.

The application was publicly advertised from 28 February until 13 March 2020 and the schedule of submissions is contained in Attachment 3. These submissions have raised issues pertaining to whether this is the appropriate location for a proposal like this, as well as the impacts on parking and traffic movements and the potential for the proposed use to generate noise emissions.

### **STATUTORY IMPLICATIONS**

A 'container deposit recycling centre' is a use not listed in the zoning table of the Scheme. Clause 3.2.5 of the Scheme requires Council to:

- a) Determine either that:
  - i. the proposal is not consistent with the objectives and purposes of the particular zone or precinct and is therefore not permitted; or
  - ii. by absolute majority that the proposed use may be consistent;
- b) Should Council resolve that the proposal is consistent with the Scheme, to determine the application.

Schedule 2 Clause 64 (b) of the *Planning and Development (Local Planning Schemes) Regulations 2015* requires applications for uses not listed to be publicly advertised.

### Scheme Provisions

#### 5.7.3 Height

Under the Scheme, the height of development is to be a minimum of two storeys with a minimum façade height of 7.5 metres. The height of the proposed building façade under the subject application is 4.7m and therefore does not comply with this scheme provision. This clause of the Scheme does, however, provide for variation to the minimum height should the proposal:

- meet all provisions of the Draft Local Planning Policy DP1 - City Centre Development;

- the proposal has uses and activation at the ground level consistent with the specified objective of the precinct;
- the proponent including details of a significant community benefit.

The proposal does not meet all provisions of LPP DP1, however it is noted that Council has discretion to vary policy requirements. It is noted that there are other business operations in Crane Circle that would not comply with this policy. Under the current policy settings, these uses would be expected to relocate and be replaced by uses and development more in line with objectives for the City Centre zone over time. The proposed container deposit recycling centre would activate the ground level of the site beyond what currently exists. Reference in Clause 5.7.3 to the proponent including details of a significant community benefit is intended to refer to community contributions offered by the proponent as part of the proposed development rather than the community contribution of the use.

In formulating LPP DP1, a container deposit recycling centre would not have been contemplated as a potential use, let alone a use in the City Centre. This is because the Container Deposit Scheme is only just being introduced. There needs to be a container deposit recycling centre in Karratha when the Container Deposit Scheme commences on 2 June 2020. The subject site has been selected by the provider of the service as suitable for their needs. There should be the opportunity to review the suitability of this site for the use based on knowing how the use operates. Given that the Crane Circle area is in transition and that there is a need to review the suitability of the proposed container deposit recycling centre on this site, it is recommended that a time-limit be imposed for this proposal if approval is granted.

#### 5.11 Parking

Being a use not listed, parking requirements are at the City's discretion. The proposal provides for 5 reversing parking bays under an awning for customers depositing containers and a further seven (7) bays are provided for staff and visitor parking on site. There will be a relatively quick turnaround of those vehicles parking under the awning and depositing the containers. Further, there is enough room in the vehicle accessway leading to these bays within the site to be able to accommodate a further 3-4 vehicles stacking up and awaiting a position under the awning. It is considered that this would mitigate the potential for vehicles stacking outside of the site and causing any congestion on Crane Circle.

#### 5.16 Storm Surge Risk

The Scheme requires that land identified within the City's Local Planning Policy DP 19 – Storm Surge Risk to be subject to the requirements of DP19 in relation to Storm Surge risk assessment (see Policy Implications section below).

### **POLICY IMPLICATIONS**

#### Draft Local Planning Policy (LPP) DP1 – City Centre Development

While the proposed development does not meet all policy requirements under DP1 as a non-standard City Centre development, it is only being recommended as a temporary use for the purposes of having a container deposit recycling centre in Karratha for the commencement of the CDS.

Notwithstanding, it is noted that noise has been raised as a concern in submissions and that DP1 requires noise attenuation to be addressed. The proposed business hours of the operation are standard operating hours of 9am to 5pm Monday to Saturday. No sorting or storage of containers is proposed outside of the main building. The proposal will at all times be required to comply with the Environmental (Noise) Regulations. It is recommended that should Council be prepared to approve the application, a condition be imposed requiring a Noise Management Plan to be prepared and the recommendations of this plan be implemented at all times.

Waste Management and Environmental Health Officers have indicated that operations handling waste products such as this have the potential to create issues relating to odour and vermin. It is recommended that should Council grant approval to this application that a condition be imposed requiring an Operational Environmental Management Plan be submitted to and approved by the City prior to operations beginning on site.

Under the policy and the Position Statement the design of the development and its integration with its surroundings should also be considered. The design of the development is not typical of what would be expected for new commercial development on a vacant lot in the 'city centre – precinct two' zone as contemplated by the policy provisions. The design of the development is not considered to be out of place when considering the design of development throughout Crane Circle, although the outdoor storage area to the western side of the development which shall contain empty cages and bins that will be transported to towns beyond Karratha will be visible to the public domain of Crane Circle and Bayview Road. The side elevations of the main building are proposed as colorbond cladding with large sections of roller doors which will be highly visible to traffic on Bayview Road. It is considered that for a new building in the city centre this is not commensurate with policy provisions and desired design outcomes, although when considered as a temporary design outcome could be considered acceptable.

Pedestrian access is a consideration of the policy and is to be provided in a manner that is safe and direct. The City is aiming to have a highly connected and permeable city centre, which encourages pedestrian activity. The proposal has not addressed this matter in any detail and it is recommended that should Council grant approval to this application that a condition be imposed requiring a Pedestrian Access Plan to be submitted to and approved by the City of Karratha and thereafter implemented at all times the development is operational.

#### LPP DP19 – Storm Surge Risk Policy

Under the 1 in 500 year ARI storm surge inundation modelling contained within LPP DP19, the subject site is impacted by storm surge to a depth of approximately 2m. DP19 requires the owner to submit a risk assessment matrix and complete a Risk Checklist. DP19 also provides for the City to require a site evacuation plan and a Section 70A Notification on Title. At the time of writing this report, the applicant had not submitted either a risk assessment matrix or a Risk Checklist. Given the consequences of an extreme storm surge event in terms of site inundation for this particular site, it is recommended that conditions be imposed requiring a site evacuation plan and a Section 70A Notification on Title should Council be prepared to approve the application.

#### LPP DP22 – Advertising Signs

Two (2) wall signs are proposed on the Crane Circle frontage. One is proposed on the façade of the main building with an area of 17.5m<sup>2</sup> and the other is located on the screen wall located along the front boundary and having an area of 5.3m<sup>2</sup>. The wall sign proposed to the rear of the main building has dimensions the same as that to the façade of the building. The policy provides for wall signs with an area of 4m<sup>2</sup>. Any proposed individual signs larger than that can be approved if they are considered to meet the performance criteria of the policy. It is considered that the sign to the front façade at the nil street setback is considered to be too large and needs to be further considered. Should Council be prepared to approve the application, it is recommended that a condition be imposed requiring revised sign details to be submitted to and approved by the City.

#### State Planning Policy (SPP) 3.7 - Planning in Bushfire Prone Areas

Under the DFES Map of Bushfire Prone Areas the site is mapped as being affected by Bushfire. The nearest proposed building is located more than 100m from vegetation and under a Basic Bushfire Attack Level Assessment, which is required by the Planning and

Development (Local Planning Schemes) Regulations 2015, the BAL rating is Low and no further bushfire management is required.

### FINANCIAL IMPLICATIONS

The proponent has paid the fee for the Development Application in accordance with the City's fee schedule.

### STRATEGIC IMPLICATIONS

The applicant has made reference to the City's Strategic Community Plan 2016 – 2026, which includes several key points regarding recycling including:

- Investigate and implement new waste management technologies to improve resource recovery and recycling outcomes;
- Enhance community use of waste and recycling facilities through promotional activities.

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Should Council be prepared to approve the proposed development, conditions of approval are recommended to mitigate noise and maintain a clean and tidy site and surrounds.
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	Environmental Health approvals are required.
Reputation	Moderate	Submissions objecting to this proposed development have been received.
Compliance	Low	If the development is approved and conditions of approval are not adhered to, then City officers will undertake compliance action.

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

### VOTING REQUIREMENTS

Clause 3.2.5 of the Scheme requires that Council determine by Absolute Majority that the proposed use may be consistent with the objectives and purposes of the zone and/or the precinct objectives. Council can subsequently determine Development Application DA20036 by simple majority.

### OPTIONS:

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Clause 3.2.5 of the *City of Karratha Local Planning Scheme No.8* RESOLVES to:

1. DETERMINE that the use of container deposit recycling centre as presented in Development Application DA20036 at Lot 9006 Crane Circle, Pegs Creek is not consistent with the objectives and purposes of the particular zone or precinct and is therefore not permitted;

2. REFUSE Application for Development Approval DA18146 for a container deposit recycling centre at Lot 9006 Crane Circle, Pegs Creek.

### Option 3

That Council by:

1. ABSOLUTE Majority pursuant to Clause 3.2.5 of the City of Karratha Local Planning Scheme No.8 RESOLVES to DETERMINE that the use of container deposit recycling centre as presented in Development Application DA20036 at Lot 9006 Crane Circle, Pegs Creek is consistent with the objectives and purposes of the zone and the precinct objectives and an application for development approval should be determined in accordance with Clause 64 and Part 9 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations, 2015*.
2. SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to APPROVE Development Application DA20036 for a container deposit recycling centre (use not listed) at Lot 9006 Crane Circle, Pegs Creek subject to the conditions listed in the Officer's Recommendation except not applying a time-limit.

### **CONCLUSION**

Development Application DA20036 for a container deposit recycling centre on part of Lot 9006 Crane Circle. Pegs Creek is a use not listed in the zoning table of the City's Local Planning Scheme No.8. For uses not listed, Clause 3.2.5 of the Scheme requires Council to first consider whether the proposal is consistent with the relevant objectives and purposes of the Scheme. If Council considers that the proposal is consistent with the relevant objectives and purposes of the Scheme, then Council is required to vote by absolute majority that the proposal is consistent with the Scheme before making a determination on the Development Application.

A container deposit recycling centre is required in Karratha when the Container Deposit Scheme commences on 2 June 2020. The approved contractor has identified the subject site as the preferred site. It is considered that concerns raised regarding the suitability of this particular site for a container deposit recycling centre can be addressed through management of the operations on site. However, given that the proposed development does not align with Council's planning policies for the City Centre and that there is some uncertainty regarding the introduction of this type of facility, it is recommended that a time-limited approval be granted at this stage.

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### **OFFICER'S RECOMMENDATION**

That Council by:

1. **ABSOLUTE** Majority pursuant to Clause 3.2.5 of the City of Karratha Local Planning Scheme No.8 RESOLVES to DETERMINE that the use of container deposit recycling centre as presented in Development Application DA20036 at Lot 9006 Crane Circle, Pegs Creek is consistent with the objectives and purposes of the zone and the precinct objectives and an application for development approval should be determined in accordance with Clause 64 and Part 9 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations, 2015*.
2. **SIMPLE** Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to

**APPROVE Development Application DA20036 for a container deposit recycling centre (use not listed) at Lot 9006 Crane Circle, Pegs Creek subject to the following conditions:**

- a) **The development must substantially commence within two years from the date of this decision letter;**
- b) **The development is time-limited to a period of five (5) years from the date of this decision notice at which time all operations shall cease and development shall be removed from the site within six months of the expiry of this five year time period;**
- c) **The development taking place in accordance with the approved plans;**
- d) **Prior to operations beginning on site, crossovers are to be constructed to specifications approved by the City of Karratha and thereafter maintained to the satisfaction of the City of Karratha;**
- e) **All car parking/loading areas and vehicle access and circulation areas are to be maintained and available for car parking/loading, and vehicle access and circulation on an ongoing basis to the satisfaction of the City of Karratha;**
- f) **Prior to operations beginning on site, the parking and vehicle manoeuvring areas to the east of the building shown as 'shed' on the attached stamped plans are to be of concrete or asphalt seal (or other seal as approved in writing by the City of Karratha) and are to be line marked, drained and kerbed to the satisfaction of the City of Karratha.**
- g) **A Stormwater Management Plan is to be submitted to and approved by the City of Karratha. Stormwater Management is to be implemented in accordance with the approved Stormwater Management Plan and thereafter maintained to the satisfaction of the City of Karratha.**
- h) **Prior to the operations beginning on site, a detailed Landscaping Plan is to be submitted to and approved by City of Karratha.**
- i) **Prior to operations beginning on site, landscaping in accordance with the approved plan shall be planted and installed and thereafter maintained to the satisfaction of the City of Karratha.**
- j) **Prior to operations beginning on site, a Noise Management Plan is to be submitted to and approved by the City of Karratha and thereafter implemented at all times the development is operational, to the satisfaction of the City of Karratha.**
- k) **Should the development cease to operate from the site, the temporary office building, as shown on the attached stamped plans, is to be removed from the site.**
- l) **Prior to the installation of any advertising signs on the site, revised plans for the signs shall be submitted to and approved by the City of Karratha.**
- m) **Prior to operations beginning on site, an Emergency Evacuation Plan is to be submitted to and endorsed by the City of Karratha.**
- n) **Within six (6) months of the date of this decision for approval, a Section 70A Notification shall be placed on the Title of the property advising that the land is identified as being vulnerable to storm surge inundation.**
- o) **Prior to operations beginning on site, a community benefit provided for at the cost of the proponent is to be agreed between the City of Karratha and the proponent.**

- p) Prior to operations beginning on site, a Pedestrian Access Plan is to be submitted to and approved by the City of Karratha and thereafter implemented at all times the development is operational, to the satisfaction of the City of Karratha.
- q) Prior to operations beginning on site, an Operational Environmental Management Plan is to be submitted to and approved by the City of Karratha and thereafter implemented at all times the development is operational, to the satisfaction of the City of Karratha.

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**COUNCIL AMENDED RESOLUTION**

Res No : 154545  
MOVED : Cr Waterstrom Muller  
SECONDED : Cr Smeathers

That Council by:

1. **ABSOLUTE** Majority pursuant to Clause 3.2.5 of the City of Karratha Local Planning Scheme No.8 **RESOLVES** to **DETERMINE** that the use of container deposit recycling centre as presented in Development Application DA20036 at Lot 9006 Crane Circle, Pegs Creek is consistent with the objectives and purposes of the zone and the precinct objectives and an application for development approval should be determined in accordance with Clause 64 and Part 9 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations, 2015*.
2. **SIMPLE** Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* **RESOLVES** to **APPROVE** Development Application DA20036 for a container deposit recycling centre (use not listed) at Lot 9006 Crane Circle, Pegs Creek subject to the following Conditions and Advice note:
  - a) The development must substantially commence within two years from the date of this decision letter;
  - b) The development is time-limited to a period of ten (10) years from the date of this decision notice at which time all operations shall cease and development shall be removed from the site within six months of the expiry of this ten year time period;
  - c) The development taking place in accordance with the approved plans;
  - d) Prior to operations beginning on site, crossovers are to be constructed to specifications approved by the City of Karratha and thereafter maintained to the satisfaction of the City of Karratha;
  - e) All car parking/loading areas and vehicle access and circulation areas are to be maintained and available for car parking/loading, and vehicle access and circulation on an ongoing basis to the satisfaction of the City of Karratha;
  - f) Prior to operations beginning on site, the parking and vehicle manoeuvring areas to the east of the building shown as 'shed' on the attached stamped plans are to be of concrete or asphalt seal (or other seal as approved in writing by the City of Karratha) and are to be line marked, drained and kerbed to the satisfaction of the City of Karratha.



- g) A Stormwater Management Plan is to be submitted to and approved by the City of Karratha. Stormwater Management is to be implemented in accordance with the approved Stormwater Management Plan and thereafter maintained to the satisfaction of the City of Karratha.
- h) Prior to the operations beginning on site, a detailed Landscaping Plan is to be submitted to and approved by City of Karratha.
- i) Prior to operations beginning on site, landscaping in accordance with the approved plan shall be planted and installed and thereafter maintained to the satisfaction of the City of Karratha.
- j) Prior to operations beginning on site, a Noise Management Plan is to be submitted to and approved by the City of Karratha and thereafter implemented at all times the development is operational, to the satisfaction of the City of Karratha.
- k) Should the development cease to operate from the site, the temporary office building, as shown on the attached stamped plans, is to be removed from the site.
- l) Prior to the installation of any advertising signs on the site, revised plans for the signs shall be submitted to and approved by the City of Karratha.
- m) Prior to operations beginning on site, an Emergency Evacuation Plan is to be submitted to and endorsed by the City of Karratha.
- n) Within six (6) months of the date of this decision for approval, a Section 70A Notification shall be placed on the Title of the property advising that the land is identified as being vulnerable to storm surge inundation.
- o) Prior to operations beginning on site, a community benefit provided for at the cost of the proponent is to be agreed between the City of Karratha and the proponent.
- p) Prior to operations beginning on site, a Pedestrian Access Plan is to be submitted to and approved by the City of Karratha and thereafter implemented at all times the development is operational, to the satisfaction of the City of Karratha.
- q) Prior to operations beginning on site, an Operational Environmental Management Plan is to be submitted to and approved by the City of Karratha and thereafter implemented at all times the development is operational, to the satisfaction of the City of Karratha.

**Advice note:**

In relation to Condition b) the proponent may apply for development approval to extend the time limit of 10 years subject to the land use being consistent with the purpose and objectives of the particular zone that applies to the land.

**CARRIED 8-1**

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FOR : Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott; Cr Smeathers, Cr Waterstrom Muller

AGAINST : Cr Long

REASON : Councillors modified the Officer's recommendation to increase the time-limited period to provide the applicant enough certainty to move forward with the development.



## **13 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **13.1 FABRICATION AND INSTALLATION OF PEDESTRIAN BRIDGES**

<b>File No:</b>	<b>CM.441</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure Services</b>
<b>Date of Report:</b>	<b>25 February 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential Tender Evaluation Report</b>

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#### **PURPOSE**

For Council to consider awarding the tender for the fabrication and installation of pedestrian bridges offered under RFT 24-19/20.

#### **BACKGROUND**

The City of Karratha has adopted a 10-year footpath program to address shortfalls in the pedestrian network throughout the City. Bayview Road is a key linkage and the focus for the 2019/20 and 2020/21 financial years.

Under the Chief Executive Officer's delegation, the City invited tenders for a qualified and experienced Contractor for the fabrication and installation of five further pedestrian bridges along Bayview Road. This follows similar works undertaken since 2014 where the City has installed pedestrian bridges along Dampier Highway and Bayview Road.

Tenders were advertised on 5 February 2020 and closed 24 February 2020.

Nine tenders were received by the closing date from:

- Bez Engineering
- CareyMc Pty Ltd
- D&S Wells (WA) Pty Ltd
- Future Engineering & Communications Pty Ltd
- Geraldton Building Services
- KAW Engineering
- McCabe Construction
- Pindan Developments
- Timik Developments

The tenders were evaluated by a three person panel comprising of:

- Coordinator Technical Services
- Project Manager
- Infrastructure Services Officer

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

<b>Criteria</b>	<b>Weighting</b>
Relevant Experience	10%
Methodology	10%
Capacity to Deliver	20%
Price	60%

The Regional Price Preference Policy was applied to six local tenderers. A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between panel members in evaluating and analysing the content of each tender submission.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*

**POLICY IMPLICATIONS**

CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

**FINANCIAL IMPLICATIONS**

The total allocated budget for Bayview Road Stage 5B footpaths including culverts and pedestrian bridges in \$393k. Council has allocated \$163,814 in its 2019/20 budget for completion of Stage 5B pedestrian bridge works. It is proposed that \$421,883k will be allocated towards pedestrian bridges in the 2020/21 draft budget for Stage 6 of the pedestrian network program.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

- Programs/Services:            1.a.2.4      Maintain City infrastructure necessary to meet the community needs.
- Projects/Actions:            1.a.2.4.5    Maintain and renew road and footpath/cycleways infrastructure.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The successful tenderer has submitted a price that is within Council's budget allocation for these services.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Adequate infrastructure is expected to meet community needs.
Compliance	Low	Fabrication and Installation is expected to comply with AS4000-1997 – General Conditions of Contract

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously endorsed calling tenders for design and construction of pedestrian bridges under RFT 09-15/16 Design and Construct Pedestrian Bridges.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders and consider readvertising.

**CONCLUSION**

The Evaluation Panel believes that the recommended tenderer has significant experience in the fabrication and installation of pedestrian bridges including appropriate resources and personnel to fulfil the contract requirements. The price submitted by the preferred tenderer is within Council's budget allocation for these services.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154546  
**MOVED** : Cr Smeathers  
**SECONDED** : Cr Nunn

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:**

- 1. ACCEPT the tender submitted by D & S Wells (WA) Pty Ltd ABN 75 151 823 246 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 24-19/20 – Fabrication and Installation of Pedestrian Bridges; and**
- 2. EXECUTE a contract with D & S Wells (WA) Pty Ltd, SUBJECT to any variations of a minor nature.**

---

**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott;  
Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

**13.2 SUPPLY OF ASPHALT AND PROFILING SERVICES**

<b>File No:</b>	<b>CM.419</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure Services</b>
<b>Date of Report:</b>	<b>18 February 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential Tender Evaluation Report</b>

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**PURPOSE**

For Council to consider awarding the tender for the supply of asphalt and profiling services offered under RFT 06-19/20.

**BACKGROUND**

Council had previously contracted services for the supply and laying of asphalt under tender RFT 27-16/17. This contract expired following an extension option exercised, on 30 October 2019.

In November 2019, Council endorsed calling tenders for the Supply and Laying of Asphalt and Profiling Services for the period of three years (3) with two (2) x one (1) year extension options in accordance with the scope of works.

Tenders were advertised on 8 January 2020 and closed 5 February 2020.

One (1) tender was received by the closing date from Manning Pavement Services t/a Karratha Asphalt.

The tenders were evaluated by a four person panel comprising of:

- Manager Infrastructure
- Coordinator Technical Services
- Technical Support Officer

The tender was first assessed for compliance with the tender documents. The tender was then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

<b>Criteria</b>	<b>Weighting</b>
Demonstrated Understanding	10%
Capacity to Deliver	15%
Key personnel Skills & Experience	15%
Price	60%

The Regional Price Preference Policy was applied to this local tenderer.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues and Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between panel members in evaluating and analysing the content of each tender submission.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*

**POLICY IMPLICATIONS**

CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

**FINANCIAL IMPLICATIONS**

The expenditure associated with delivering services under this contract will be in accordance with Council’s budget allocations of approximately \$1.5M per annum. As it is proposed that the contract be for a three (3) year period, with two (2) x one (1) year extension options, this will provide a \$7.5M total estimated budget including extension options.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

- Programs/Services:            1.a.1.1                            Civil infrastructure works construction and maintenance
- Projects/Actions:            1.a.1.1.2                            Implement road reseal program

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The expenditure associated with delivering services under this contract will be in accordance with Council’s budget allocations
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Maintaining a sealed road network at a suitable level of service is considered an important role of Council
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.



**RELEVANT PRECEDENTS**

Council has previously endorsed calling tenders for asphalt and profiling services under RFT 27-16/17.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders and READVERTISE the tender.

**CONCLUSION**

The evaluation panel believes that the recommended tenderer has significant experience with the scope and size of the proposed contract, appropriate resources and trained personnel readily available to safely fulfil the contract requirements. The price submitted by the preferred tenderer is within Council's budget allocation for these services.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154547

MOVED : Cr Scott

SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by Manning Pavement Services t/a Karratha Asphalt ABN 74 130 384 593 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 06-19/20 – Supply and Laying of Asphalt and Profiling Services; and
2. **EXECUTE** a contract with Manning Pavement Services t/a Karratha Asphalt, **SUBJECT** to any variations of a minor nature.

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**CARRIED**

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott;  
Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil



## 14 ITEMS FOR INFORMATION ONLY

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### PURPOSE

To advise Council of the information items for March 2020.

### VOTING REQUIREMENTS

Simple Majority.

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### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

**Res No** : 154548  
**MOVED** : Cr Smeathers  
**SECONDED** : Cr Nunn

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Concession on Fees for Council Facilities
- 14.3 Community Services update
- 14.4 Development Services update
- 14.5 Karratha Tourism and Visitor Centre

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Miller, Cr Scott;  
Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL****Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

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**PURPOSE**

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

<b>DATE</b>	<b>DOCUMENT</b>
03/02/2020	City of Karratha Local Planning Scheme No. 8 – Amendment 48

**14.2 CONCESSION ON FEES FOR COUNCIL FACILITIES**

**File No:** CR.38

**Responsible Executive Officer:** Director Community Services

**Reporting Author:** Director Community Services

**Date of Report:** 28 February 2020

**Disclosure of Interest:** Nil

**Attachment(s)** Nil

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**PURPOSE**

To provide Council with a summary of all Community Services concessions on fees for Council facilities and services Under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Amount (inc GST)
Soroptimist International Karratha and Districts Inc	Fee waiver of 2 Family Movie Pass Vouchers to Soroptimist International Karratha & Districts for raffle prizes at International Women's Day	\$92.00
St Paul's Primary School	Fee waiver for donation of 1 month's full membership at KLP to St Pauls Primary School for prize at fundraiser quiz night on 14 March.	\$179.00

**14.3 COMMUNITY SERVICES UPDATE**

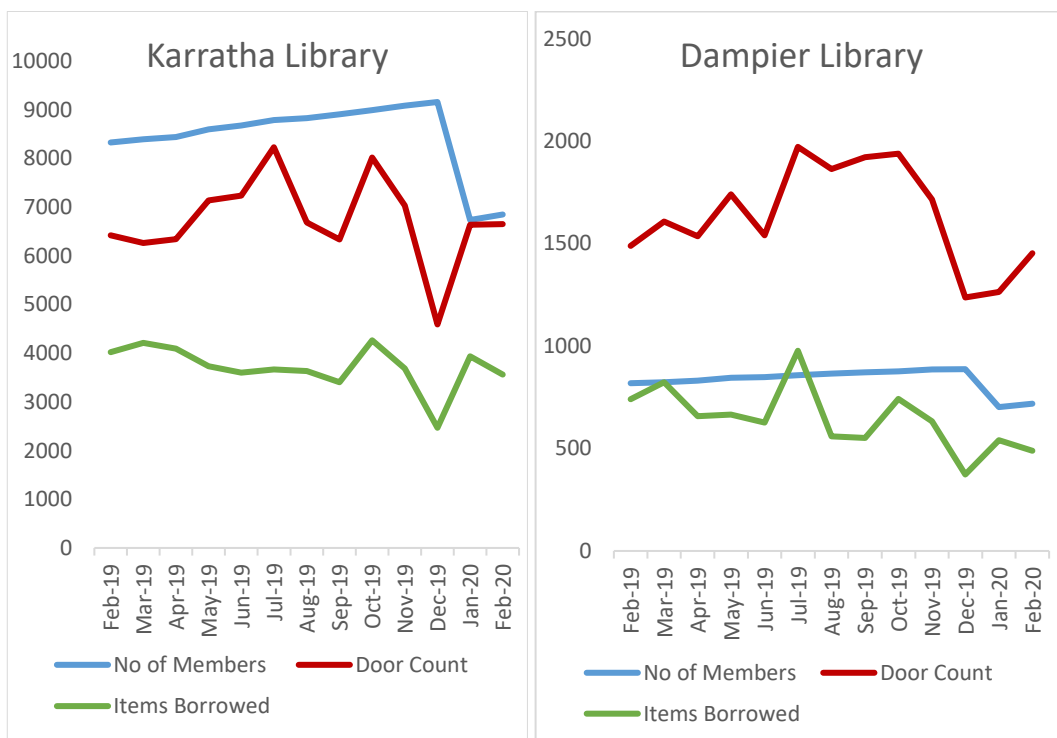
**File No:** CS.23  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 3 March 2020  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

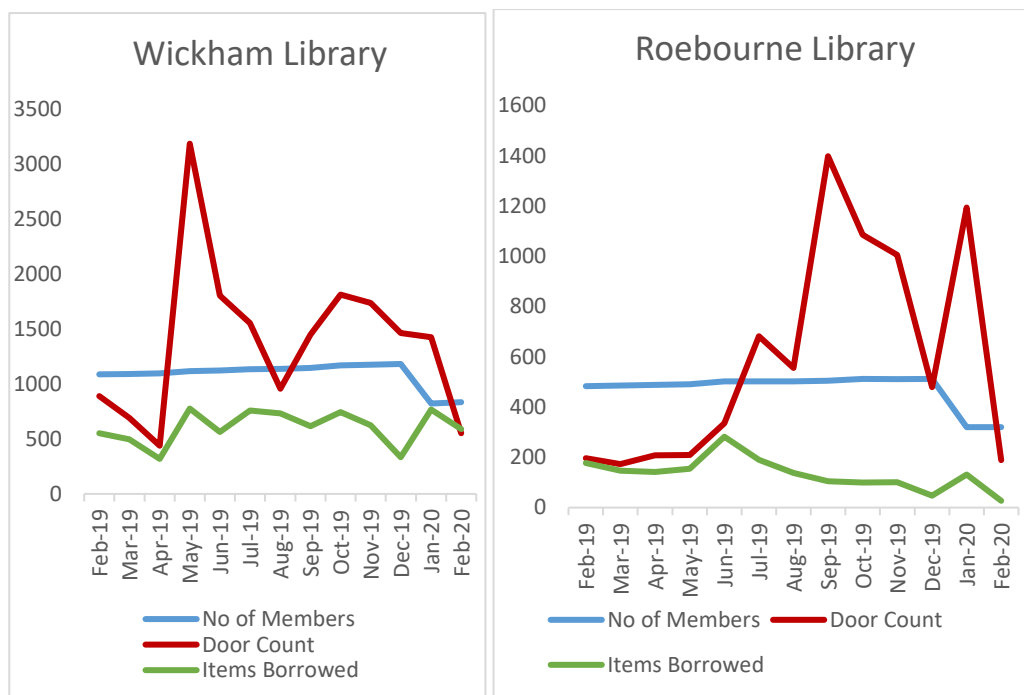
**PURPOSE**

To provide Council an update on February activities for Community Services.

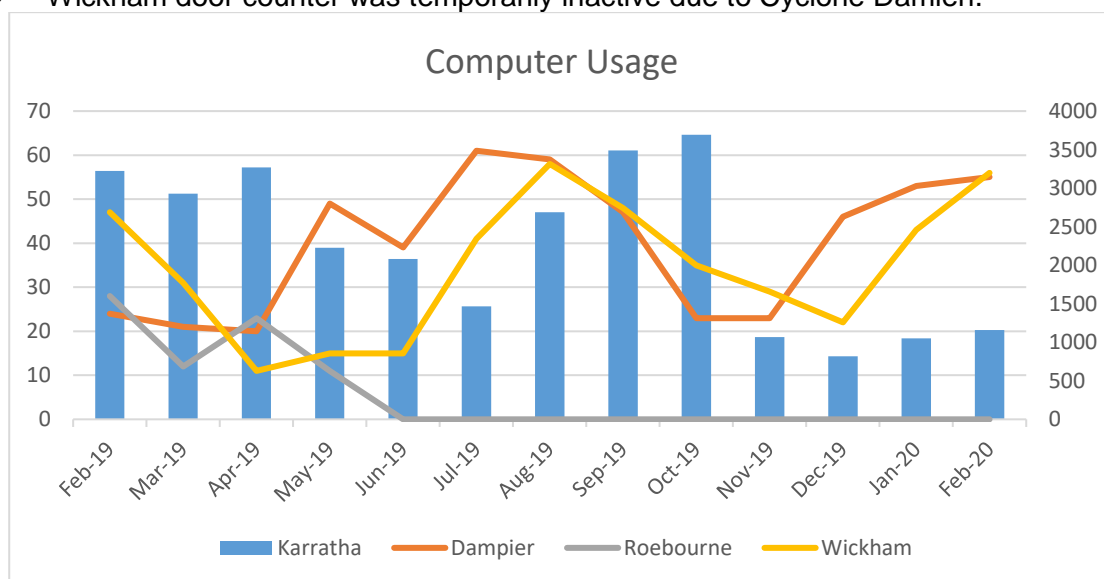
**1. COMMUNITY PROGRAMS**

**1.1 Library Services**





- Memberships continue to increase after the 2 year purge in January 2020.
- Increase in number of visitors due to Cyclone Damien school closures. Additional activities were advertised for Karratha and Dampier.
- Staff to investigate low E-Resource numbers at Karratha Library.
- Roebourne library was heavily impacted by water ingress from Cyclone Damien. mould was detected on carpet and all items were removed to Wickham. A number of books were damaged. 40 litres of water extracted from carpets with more water removed via a commercial dehumidifier. Items were moved back on 21 February but due to IT issues the space did not reopen to the public until 26 February. There are still ongoing IT issues.
- Wickham door counter was temporarily inactive due to Cyclone Damien.



- Increased computer usage increased over February with majority of patrons utilising the services for insurance claims due to cyclone damage.



### 1.3 Youth Services

#### Western Corridor

Western Corridor Youth Programs Attendance													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2017	424	405	677	435	582	445	601	350	410	420	392	279	5,420
2018	497	335	551	447	350	363	373	301	342	470	312	243	4,584
2019	200	445	442	761	813	746	1,098	575	596	609	665	441	7,391
2020	604	572											

- Ran 9 different programs with the centre being open 7 days a week.
- Have had a great interest and numbers in Girls Crew (Makeup Masterclass) which is being run at REAP.
- 89.7% of our attendance figures are made up of Aboriginal and Torres Strait Islander youth.

#### Eastern Corridor

Eastern Corridor Youth Programs Attendance													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2017	216	276	422	441	508	494	481	397	384	296	179	227	4,321
2018	355	246	292	227	258	272	344	298	307	258	248	137	3,242
2019	78	150	193	196	782	676	1,002	580	555	683	953	694	6,542
2020	822	878											

- Ran 14 different programs in February.
- The Base was able to open extended hours with school closures due to Cyclone Damien.
- Revamped “YEW” (girls program) and a new program “Adrenaline” has been very successful.
- The numbers are 5 times greater than last year.
- 75% of youth attending were of Aboriginal or Torres Strait Island decent.

### 1.4 Liveability

#### Meet the Street 2019/20

Meet the Street 2019/2020											
	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Total	
Number of Parties	2	5	13	3	2	5	2	Nil	Nil	32	
Number of Attendees	78	270	370	87	42	156	61	Nil	Nil	1,064	
<b>Location</b>											
Dampier			1							1	
Karratha	2	3	11	3	1	3	1			24	
Roebourne										0	
Wickham		2	1		1	2	1			7	
Point Samson										0	

- No Meet the Street events were held in February which was expected given the climate and the effects of Cyclone Damien.

#### Security Subsidy Scheme

Security Subsidy Scheme 2019/2020												
	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Total
CCTV			4	1	4		2	4	9	13	5	42
Security Alarms	1		1				1	1	2	3		9
Security Lighting	2		4	1	4	1	1		2	1	1	17
<b>Number of Properties</b>	<b>3</b>		<b>7</b>		<b>5</b>	<b>1</b>	<b>3</b>	<b>5</b>	<b>9</b>	<b>14</b>	<b>6</b>	<b>53</b>
<b>Subsidy Amount Paid</b>	<b>\$540</b>	<b>\$0</b>	<b>\$1,335</b>	<b>\$377</b>	<b>\$1,000</b>	<b>\$200</b>	<b>\$600</b>	<b>\$2,736</b>	<b>\$4,167</b>	<b>\$6,028</b>	<b>\$2,778</b>	<b>\$19,761</b>

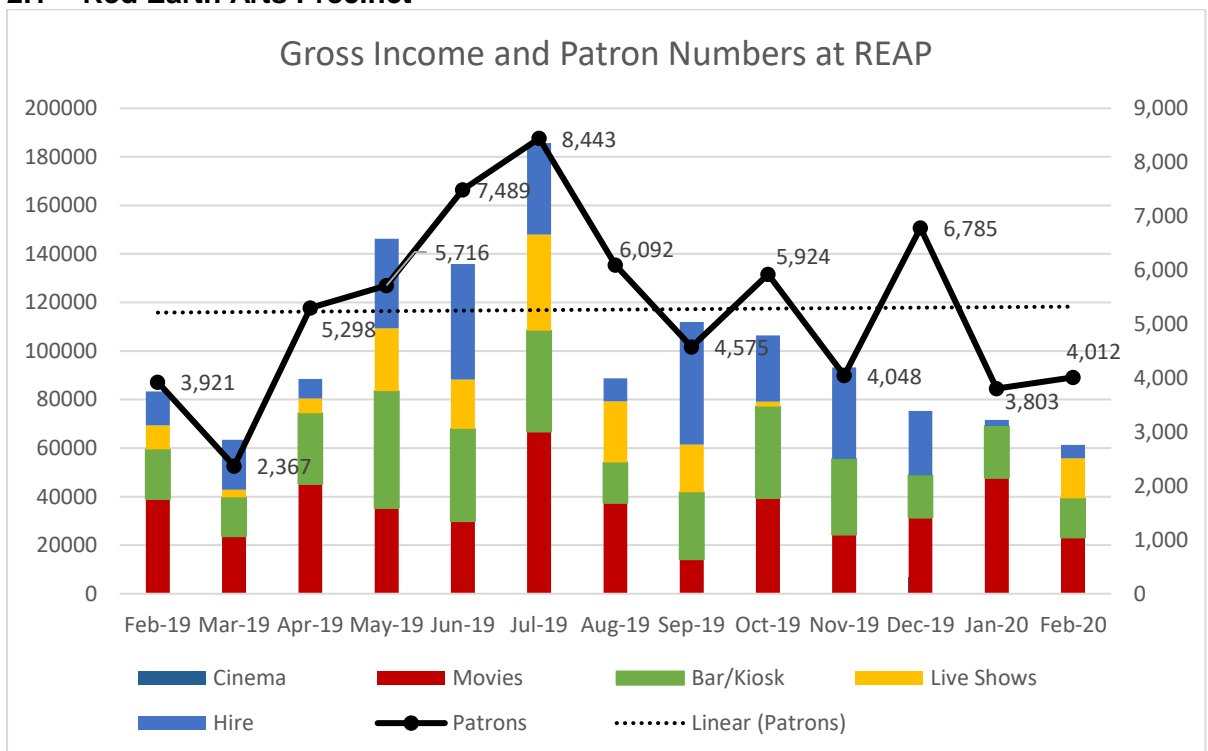
- Number of properties and installation of security products have decreased on the previous month but significant improvement on uptake prior to the change in policy conditions.
- Total subsidy paid has been \$19,761 which translates to a spend of \$87,800 with local suppliers.

**1.5 Arts Development & Events**

- Community Engagement – 1 day cultural exchange and workshops in Roebourne, meet & greet with Roebourne Elders.
- Workshops – Bangarra Dance Company conducted 3 Dance workshops for local dance schools at REAP.
- Schools Engagement – AD & E facilitated attendance of 80 Roebourne High School students to attend Bennelong. Tickets were purchased by a philanthropic donor.
- Bennelong Performance – REAP 95% capacity.

**2 COMMUNITY FACILITIES**

**2.1 Red Earth Arts Precinct**



- February delivered 20 movies with total patron attendance of 1,899, averaging 114 patron attendance per movie which despite closure due to Cyclone Damien was still higher compared to January.
- Venue hire included 14 local hires which delivered local dance school classes, beauty makeup program, Rio Tinto Managers Forum, Bushfire Charity event.
- February welcomed the Red Earth Arts Precinct’s first live performance, Bennelong by Bangarra.

**2.2 Karratha Leisureplex**

	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020
<b>CURRENT MEMBERS</b>	1,395	1,382	1,272	1,193	1,173	1,148	1,172	1,180	1,399	1,424	1,031	1,416	1,476
<b>SUSPENDED MEMBERS</b>	132	142	166	167	154	156	157	201	139	143	434	177	150
<b>TOTAL MEMBERS</b>	1,527	1,524	1,438	1,360	1,327	1,304	1,329	1,381	1,538	1,567	1,465	1,593	1,626
<b>FULL MEMBER VISITS</b>	3,280	2,353	1,973	1,988	1,530	1,627	1,707	1,980	2,467	2,577	1,833	2,397	2,243
<b>GYM MEMBER VISITS</b>	1,368	1,334	1,237	1,353	1,188	1,345	1,335	1,579	1,725	1,574	1,171	1,641	1,505
<b>POOL MEMBER VISITS</b>	1,972	1,407	1,007	620	327	461	406	476	1,887	2,138	1,348	1,699	1,134
<b>GROUP FITNESS VISITS</b>	1,111	1,054	850	1,126	1,111	1,022	1,179	1,126	1,206	1,195	676	575	1,090
<b>24 HOUR MEMBER VISITS</b>	3,491	3,084	3,143	2,954	2,596	4,053	4,304	4,449	4,984	5,275	4,460	5,380	4,902
<b>TOTAL MEMBER VISITS</b>	<b>11,222</b>	<b>9,232</b>	<b>8,210</b>	<b>8,041</b>	<b>6,752</b>	<b>8,508</b>	<b>8,931</b>	<b>9,610</b>	<b>12,269</b>	<b>12,759</b>	<b>9,488</b>	<b>11,692</b>	<b>10,874</b>
<b>TREND</b>	<b>21%</b>	<b>-18%</b>	<b>-11%</b>	<b>-2%</b>	<b>-16%</b>	<b>26%</b>	<b>5%</b>	<b>8%</b>	<b>28%</b>	<b>4%</b>	<b>-26%</b>	<b>23%</b>	<b>-7%</b>
<b>MEMBER VISIT RATIO / MONTH</b>	<b>8.0</b>	<b>6.7</b>	<b>6.5</b>	<b>6.7</b>	<b>5.8</b>	<b>7.4</b>	<b>7.6</b>	<b>8.1</b>	<b>8.8</b>	<b>9.0</b>	<b>9.2</b>	<b>8.3</b>	<b>7.4</b>

	TOTAL 19/20 Year to Date	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020
<b>AQUATIC</b>	74,974	14,447	11,582	7,664	7,850	2,224	3,067	3,406	4,939	17,044	16,146	12,824	10,901	6,649
<b>GYM</b>	63,921	6,914	5,911	5,696	5,665	4,578	6,589	6,884	10,178	8,411	8,595	6,834	8,480	7,952
<b>PERSONAL TRAINING</b>	1,463	224	221	246	312	187	187	239	239	220	165	140	124	149
<b>GROUP FITNESS</b>	16,065	2,882	2,394	1,883	2,364	2,160	2,021	2,279	2,202	2,288	2,503	1,368	1,139	2,265
<b>CRECHE</b>	9,147	1,365	1,087	1,142	1,222	933	1,065	1,045	1,206	1,406	1,372	773	1,035	1,245
<b>HOLIDAY PROGRAM</b>	1,891	84	0	0	0		623	0	0	664	0	70	534	0
<b>TOTAL RECORDABLE VISITS</b>	167,460	25,916	21,194	17,208	17,413	10,082	13,552	13,852	18,764	30,032	28,780	22,009	22,212	18,259
<b>OTHER VISITS</b>	169,171	29,242	29,242	22,594	28,322	21,813	15,702	19,944	24,552	23,906	32,706	21,295	8,001	23,065
<b>TOTAL VISITS</b>	336,631	55,158	53,613	39,802	45,735	31,895	29,254	33,796	43,316	53,938	61,486	43,304	30,213	41,324
<b>GROUP FITNESS AV/CLASS</b>	12.91	16.6	14.5	12.6	12	12.13	11.48	13.2	12.63	12.57	13.6	10.6	12.66	16.56
<b>Swim school participants</b>	3,897	556	556	310	310	310	167	213	213	634	634	634	678	678

### 2.3 Wickham Recreation Precinct

	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2019
<b>Total Members</b>	252	255	241	232	222	215	218	223	226	218	218	318	323
<b>Pool Attendance</b>	2,041	1,926	2,999	218	63	207	252	955	3,040	2,395	1,789	2,514	2,390
<b>Group Fitness Average/ Class</b>	10.6	10.1	12.0	13.3	11.5	11.3	12.2	10.9	11.9	9.5	9.9	10.5	12.16
<b>Group Fitness Classes</b>	36	30	35	32	33	44	35	38	40	36	25	28	30
<b>Group Fitness Total Participants</b>	381	303	420	426	378	498	428	415	474	342	248	294	365
<b>Gym Attendance</b>	1,432	1,309	1,290	1,200	1,021	1,111	1,191	1,267	1,391	1,453	1,330	1,314	1,671
<b>Rec Programs</b>	204	438	391	71	111	272	216	217	451	322	89	142	268
<b>Play Program</b>	350	286	392	306	279	388	392	403	517	428	391	423	414
<b>TOTAL RECORDABLE VISITS</b>	4,408	4,262	5,492	2,221	1,852	2,476	2,479	3,257	5,873	4,940	3,847	4,687	5,125

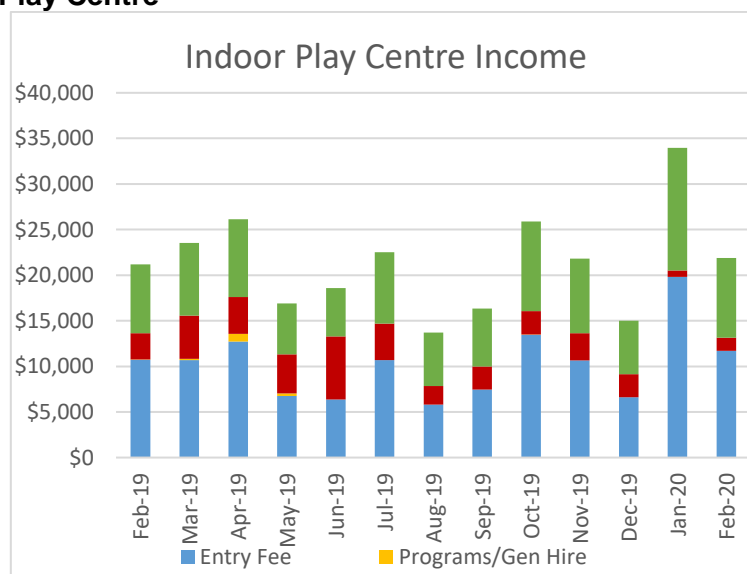
- 5% decrease in attendance due to running additional After School Programs and running 2 x all day sessions to support school closure due to Cyclone Damien damage and student free day.
- 5.28% increase in Gym Memberships. This is due to the Wickham Village Gym closing down due to Cyclone damage.
- 25% increase in Gym Attendances; due to the current Fitness Membership incentive program we are running.
- 21% increase in our Group Fitness Attendance, again due to Membership Incentive program currently running.

### 2.4 Roebourne Aquatic Centre

	Feb 2019	Mar 2019	Apr 2019	May to Sep 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2019
<b>Pool Attendance</b>	1212	1113	883	CLOSED	52	1,537	1,550	1210	655	324

- 65% decrease in attendance. This is due to the 5 days closure for Cyclone Damien. There were also three funerals from family in Roebourne, around 60 left town to attend these funerals over 2 weeks.

### 2.5 Indoor Play Centre



- Indoor Play Centre had the highest February sales since opening.
- A total of 1,903 people come through the doors spending \$4.59 at the Café.
- Laser tag is returning this month.

#### 14.4 DEVELOPMENT SERVICES UPDATE

<b>File No:</b>	<b>LE.245; LE.288; GR.27; TA/1/1; ED.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Director Development Services</b>
<b>Date of Report:</b>	<b>27 February 2020</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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#### PURPOSE

To provide annual statistics from Development Services for the Council's information. The period reported on includes 30/01/2020 to 26/02/2020 (20 business days).

- There were 36 after hour's calls received for this period, of which 30 required an immediate response.
- Rangers issued notices to major retailers to retrieve abandoned shopping trolleys from public places, particularly around Cyclone Damien. Rangers impounded 33 trolleys not collected within 24hrs and issue infringement notices.
- There were above average environmental health complaints in February due to building and asbestos concerns after Cyclone Damien and a particular noise complaint in Wickham, which officers are investigating.
- Major building permits granted in February include Yaandina Aged Care expansion and further stages of the construction of Bay Village.
- Development application for proposed Crane Circle Container Deposit Facility was received and advertised. Average processing timeframe for development applications affected by lower proportion of fast track applications.
- Direction Notices Active: 7 (KIE = 6)
  - Within 65 day notice period 5
  - Expired and in Court process 1
- There are 21 current projects of which 15 are on target, 2 are within tolerance and 3 require attention. The Destination Management Plan has now been completed and will be removed from the list and will continue to be implemented.

<b>Rangers Statistics 2020</b>														<b>Rangers Statistics 2019</b>												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>																										
Activities on City Properties	3	33												211	11	4	7	7	33	37	10	7	47	4	5	39
Abandoned vehicles	23	27												270	18	21	34	32	30	23	17	10	16	20	22	27
Animal (dogs/etc)	119	123												1893	91	123	160	161	153	161	292	178	145	129	130	170
Cats	32	27												524	41	42	51	47	39	49	47	28	40	61	39	40
Camping	0	2												107	1	1	0	6	14	25	37	8	13	1	1	0
Cyclone	1	54												79	3	0	43	19	2	2	0	0	5	3	2	0
Bushfire Hazard/Permit to burn	1	2												85	1	0	1	3	6	3	2	3	5	46	4	11
Litter	32	134												659	73	80	58	57	67	47	33	18	38	36	66	86
Parking	29	155												1307	13	126	162	129	157	111	116	12	119	95	124	143
Off Road Vehicles	9	25												126	6	5	19	24	14	7	17	6	11	7	3	7
Unsiglyh Properties	1	8												172	6	5	21	8	11	27	10	2	25	38	10	9
<b>Monthly total</b>	<b>250</b>	<b>590</b>												<b>5433</b>	<b>264</b>	<b>407</b>	<b>556</b>	<b>493</b>	<b>526</b>	<b>492</b>	<b>581</b>	<b>272</b>	<b>464</b>	<b>440</b>	<b>406</b>	<b>532</b>
<b>Infringements Issued</b>																										
Bushfire	0	0												18	1	0	0	0	0	0	0	0	0	0	9	8
Activities on City Properties	0	33												14	0	0	1	0	4	0	3	0	0	0	0	6
Animal Environment & Nuisance	0	0												13	6	0	2	1	1	0	0	1	0	0	1	1
Animal (dogs/cats/etc)	8	22												201	6	9	12	15	12	19	34	25	13	12	15	29
Camping	0	0												3	0	0	0	0	0	1	0	1	1	0	0	0
Litter	1	1												35	6	1	4	4	7	1	4	1	1	2	2	2
Parking	20	52												432	9	38	38	31	43	28	33	6	78	37	41	50
<b>Monthly total</b>	<b>29</b>	<b>108</b>												<b>716</b>	<b>28</b>	<b>48</b>	<b>57</b>	<b>51</b>	<b>67</b>	<b>49</b>	<b>74</b>	<b>34</b>	<b>93</b>	<b>51</b>	<b>68</b>	<b>96</b>
<b>Infringements</b>																										
Value of Infringements Paid to Date	10678	9153												796814	10534	19560	29792	39505	58009	66776	74816	81089	91499	101890	106603	116740
Infringements withdrawn	0	20												65	3	4	2	6	2	5	15	4	3	6	9	6
<b>Impounded Dogs</b>																										
Central	13	17												144	6	8	3	12	16	10	14	18	10	17	9	21
East	10	4												103	12	9	9	3	3	10	3	21	12	11	6	4
West	15	15												179	16	11	17	19	14	9	19	18	13	12	15	16
<b>Monthly total</b>	<b>38</b>	<b>36</b>												<b>426</b>	<b>34</b>	<b>28</b>	<b>29</b>	<b>34</b>	<b>33</b>	<b>29</b>	<b>36</b>	<b>57</b>	<b>35</b>	<b>40</b>	<b>30</b>	<b>41</b>
Released to Owner	21	17												201	10	13	15	16	19	12	21	25	11	20	19	20
Rehomed to SAFE	8	7												109	13	4	8	8	5	10	4	13	13	13	8	10
In pound at present	1	6												54	6	1	2	7	4	3	7	6	6	6	2	4
Holding pending court cases	0	0												3	0	1	2	0	0	0	0	0	0	0	0	0
Deceased	0	0												2	0	0	0	0	0	0	0	1	0	1	0	0
Euthanised	8	6												58	5	9	2	3	5	4	4	13	5	0	1	7
<b>Monthly total</b>	<b>38</b>	<b>36</b>												<b>427</b>	<b>34</b>	<b>28</b>	<b>29</b>	<b>34</b>	<b>33</b>	<b>29</b>	<b>36</b>	<b>58</b>	<b>35</b>	<b>40</b>	<b>30</b>	<b>41</b>
<b>Impounded Cats</b>																										
Central	10	3												140	13	17	12	14	10	18	8	7	13	9	10	9
East	24	2												115	24	15	11	6	5	9	4	3	12	14	4	8
West	3	4												121	4	3	18	11	16	16	19	2	6	14	6	6
<b>Monthly total</b>	<b>37</b>	<b>9</b>												<b>376</b>	<b>41</b>	<b>35</b>	<b>41</b>	<b>31</b>	<b>31</b>	<b>43</b>	<b>31</b>	<b>12</b>	<b>31</b>	<b>37</b>	<b>20</b>	<b>23</b>
Released to Owner	1	1												34	0	2	26	0	0	0	1	0	2	1	1	1
Rehomed to SAFE	20	2												111	22	16	14	9	5	14	6	2	8	5	5	5
In pound at present	1	1												13	4	1	0	2	0	1	0	1	0	1	1	2
Euthanised	15	5												208	14	16	1	18	26	28	24	7	19	27	13	15
Deceased	0	0												9	1	1	0	2	0	0	0	2	2	1	0	0
<b>Monthly total</b>	<b>37</b>	<b>9</b>												<b>375</b>	<b>41</b>	<b>36</b>	<b>41</b>	<b>31</b>	<b>31</b>	<b>43</b>	<b>31</b>	<b>12</b>	<b>31</b>	<b>35</b>	<b>20</b>	<b>23</b>

Environmental Health Statistics 2020													Environmental Health Statistics 2019													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>													<b>Inspections/reinspections/audits</b>													
Food premises inspection/reinspection	3	1											4	182	6	15	15	10	40	18	23	22	17	3	4	9
Lodging house inspection	0	0											0	28	1	0	0	0	14	1	5	6	1	0	0	0
Camping/caravan park inspection	0	0											0	9	0	0	0	0	4	2	1	0	0	1	0	1
Public building inspection	0	0											0	41	0	0	1	0	8	10	4	11	7	0	0	0
Swimming pool inspection	0	0											0	17	0	0	0	0	0	0	0	0	0	0	0	17
Hairdressers inspection	0	1											1	9	0	2	0	0	0	0	0	0	2	0	1	4
Beauty therapy/skin penetration inspection	2	1											3	11	0	0	0	1	1	0	1	3	1	1	1	2
Septic tank inspections	0	0											0	18	1	1	1	4	0	0	2	2	4	3	0	0
Closed premises	9	2											11	45	6	10	0	3	2	1	3	3	5	0	9	
<b>Monthly total</b>	<b>14</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19</b>	<b>360</b>	<b>14</b>	<b>28</b>	<b>17</b>	<b>18</b>	<b>69</b>	<b>32</b>	<b>39</b>	<b>47</b>	<b>35</b>	<b>13</b>	<b>6</b>	<b>42</b>
<b>Health nuisances/complaints investigated</b>													<b>Health nuisances/complaints investigated</b>													
Air Quality	7	2											9	42	2	0	6	3	4	7	4	7	5	2	2	0
Building & Accommodation	0	9											9	23	4	1	1	2	0	0	4	4	2	1	3	1
Water & Waste Water	6	7											13	20	0	0	1	3	0	2	2	1	4	2	5	0
Food Safety	5	3											8	32	1	0	4	8	2	2	2	1	1	3	7	1
Noise Pollution	8	15											23	89	6	3	6	10	2	7	17	5	13	6	8	6
Public Health	5	7											12	72	4	6	3	11	5	2	3	7	17	4	8	2
Refuse & Litter	2	8											10	21	4	2	1	3	0	0	2	3	3	1	1	1
Skin Penetration	0	1											1	24	2	0	9	0	3	3	2	0	3	1	1	0
Stallholders & Traders	0	0											0	80	2	6	6	7	6	12	9	8	8	6	4	6
<b>Monthly total</b>	<b>33</b>	<b>52</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>85</b>	<b>403</b>	<b>25</b>	<b>18</b>	<b>37</b>	<b>47</b>	<b>22</b>	<b>35</b>	<b>45</b>	<b>36</b>	<b>56</b>	<b>26</b>	<b>39</b>	<b>17</b>
<b>Notifiable infectious diseases</b>													<b>Notifiable infectious diseases</b>													
Ross River Virus (RRV)	0	1											1	13	1	0	0	0	1	0	7	1	1	1	0	1
Barmah Forest Virus (BHV)	0	1											1	0	0	0	0	0	0	0	0	0	0	0	0	0
Salmonellosis	5	2											7	45	1	1	26	4	2	1	1	0	0	6	3	0
Campylobacteriosis	2	1											3	30	1	1	1	2	6	1	0	1	0	4	6	7
Cryptosporidiosis	0	2											2	1	0	0	0	0	0	0	0	0	0	1	0	0
Other	1	1											2	10	2	0	1	0	1	0	1	2	0	0	1	2
<b>Monthly total</b>	<b>8</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16</b>	<b>99</b>	<b>5</b>	<b>2</b>	<b>28</b>	<b>6</b>	<b>10</b>	<b>2</b>	<b>9</b>	<b>4</b>	<b>1</b>	<b>12</b>	<b>10</b>	<b>10</b>
<b>Other health</b>													<b>Other health</b>													
Assess development applications	1	6											7	145	4	6	12	18	16	7	20	9	19	12	10	12
Assess building applications	0	0											0	0	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	0	0											0	9	2	0	2	4	1	0	0	0	0	0	0	0
Healthy dog day	0	0											0	5	0	1	0	0	1	0	0	2	0	0	1	0
Chicken bleeding	2	2											4	26	2	2	2	3	2	2	3	2	1	2	3	2
Infringements issued	0	0											0	1	0	0	0	0	0	1	0	0	0	0	0	0
Approvals & Compliance - applications & enquiries	7	10											17	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Monthly total</b>	<b>10</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18</b>	<b>186</b>	<b>8</b>	<b>9</b>	<b>16</b>	<b>25</b>	<b>20</b>	<b>10</b>	<b>23</b>	<b>13</b>	<b>20</b>	<b>14</b>	<b>14</b>	<b>14</b>

Building Statistics 2020													Building Statistics 2019													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Building Permits</b>																										
Dwellings	1	0											1	4	0	0	0	0	0	0	1	0	2	0	1	0
Alterations and Additions	1	2											3	13	0	0	0	0	3	1	3	2	2	1	0	1
Swimming Pools and Spas	4	5											9	67	1	7	6	8	2	5	7	3	6	4	11	7
Outbuildings (inc. signs and shade)	13	17											30	360	21	30	15	14	28	24	45	37	28	19	52	47
Group Development	1	1											2	0	0	0	0	0	0	0	0	0	0	0	0	0
Number Sole Occpcy Units/GRP Development	0	0											0	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	0	2											2	44	4	5	2	5	5	3	3	3	6	1	3	4
<b>Monthly total</b>	<b>20</b>	<b>27</b>											<b>47</b>	<b>488</b>	<b>26</b>	<b>42</b>	<b>23</b>	<b>27</b>	<b>38</b>	<b>33</b>	<b>59</b>	<b>45</b>	<b>44</b>	<b>25</b>	<b>67</b>	<b>59</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>																										
Demolition Permits	0	0											0	3	0	0	1	0	0	0	0	0	0	0	1	1
BAC's	0	0											0	3	1	0	0	1	1	0	0	0	0	0	0	0
BAC Strata	0	0											0	2	0	0	0	1	0	1	0	0	0	0	0	0
<b>Monthly total</b>	<b>0</b>	<b>0</b>											<b>0</b>	<b>8</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>Occupancy Permits</b>																										
Occupancy Permits	0	0											0	21	3	2	1	1	2	2	3	1	1	2	2	1
OP Strata	0	1											1	1	0	0	0	1	0	0	0	0	0	0	0	0
OP Unauthorised	0	0											0	1	0	0	0	0	0	0	0	0	0	0	0	1
<b>Monthly total</b>	<b>0</b>	<b>1</b>											<b>1</b>	<b>23</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Total \$'000 Construction Value</b>	<b>46208</b>	<b>6,801</b>											<b>53,009</b>	<b>179,636</b>	<b>8,073</b>	<b>6,564</b>	<b>1,126</b>	<b>6,927</b>	<b>6,434</b>	<b>13,308</b>	<b>5,250</b>	<b>1,204</b>	<b>96,574</b>	<b>14,142</b>	<b>17,756</b>	<b>2,278</b>
<b>Applications Processed for Other Councils</b>																										
Shire Of Ashburton	1	1											2	55	3	6	0	0	8	2	1	0	29	0	4	2
Shire of Wyndham (East Kimberley)	0	1											1	8	0	0	0	2	1	3	2	0	0	0	0	0
Port Hedland	6	9											15	95	8	6	8	6	6	6	5	7	10	14	13	6
<b>Monthly total</b>	<b>7</b>	<b>11</b>											<b>18</b>	<b>158</b>	<b>11</b>	<b>12</b>	<b>8</b>	<b>8</b>	<b>15</b>	<b>11</b>	<b>8</b>	<b>7</b>	<b>39</b>	<b>14</b>	<b>17</b>	<b>8</b>
<b>Private Certifications Provided</b>																										
Certificate of Design Compliance	0	10											10	4	0	0	1	0	2	0	0	1	0	0	0	0
Certificate of Building Compliance	0	3											3	3	0	1	1	0	0	1	0	0	0	0	0	0
Certificate of Construction Compliance	0	1											1	3	0	0	0	0	2	0	0	0	0	0	1	0
<b>Monthly total</b>	<b>0</b>	<b>14</b>											<b>14</b>	<b>10</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>
<b>Total \$'000 Construction Value</b>	<b>0</b>	<b>233</b>											<b>233</b>	<b>1337</b>	<b>0</b>	<b>7</b>	<b>403</b>	<b>0</b>	<b>927</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Private Swimming Pool Inspections (1 every 4 years)</b>																										
<b>Monthly total</b>	<b>26</b>	<b>35</b>											<b>61</b>	<b>518</b>	<b>12</b>	<b>54</b>	<b>43</b>	<b>30</b>	<b>86</b>	<b>45</b>	<b>41</b>	<b>47</b>	<b>30</b>	<b>25</b>	<b>59</b>	<b>46</b>



Planning Statistics 2020														Planning Statistics 2019												
CATEGORIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	Sep	OCT	NOV	DEC	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Lodgement</b>														<b>Lodgement</b>												
Development Applications	8	11											19	193	7	9	15	19	20	16	22	11	18	19	18	19
R-Codes Applications	6	5											11	94	4	2	10	7	7	5	13	6	12	11	12	5
Land Matters	9	7											16	149	11	10	12	30	10	8	12	5	13	7	12	19
Enforcement Matters	8	7											15	82	2	15	4	2	2	1	0	12	4	24	4	12
Scheme Amendments	1	0											1	3	0	0	2	0	0	1	0	0	0	0	0	0
<b>Monthly total</b>	<b>32</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>62</b>	<b>521</b>	<b>24</b>	<b>36</b>	<b>43</b>	<b>58</b>	<b>39</b>	<b>31</b>	<b>47</b>	<b>34</b>	<b>47</b>	<b>61</b>	<b>46</b>	<b>55</b>
<b>Processing</b>														<b>Processing</b>												
Average Number of Days (DA)	22	28											25	21	23	15	35	36	14	11	22	15	18	18	22	24
Application Fees	4641	7361											12002	365948	2489	10663	36483	47873	12364	72050	21537	9716	88720	51408	5822	6823
Development Value \$'000	743	1050											1793	586545	475	100187	2600	656	25050	40948	86236	1652	126928	180921	10207	10685

PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Local Planning Strategy	TBB RFF	The Local Planning Strategy has been approved subject to modifications.	Undertake modifications and refer updated document to WAPC for endorsement.	Within Tolerance
Mulataga Structure Plan	Roberts Day	DPLH preliminary comments received and compiled City comments referred to Development WA for final modifications.	Development WA to forward modified Structure Plan to City for public advertising.	On Target
Scheme Amendment 51 (Nickol Bay Hospital)	Nil (internal)	Scheme Amendment advertised.	Council consideration of submissions and Scheme Amendment for final approval.	On Target
40 Mile FMP Implementation	Nil (internal)	Co-contributor (YACMAC) underwent organisational changes and there is some uncertainty about the ability to deliver the works under that arrangement.	Consider options to deliver works with NRM Rangelands and other stakeholders in the event YACMAC are unable to deliver works within funding period.	Attention Required
Smoke Free Strategy	Nil (internal)	Community consultation completed.	Working Group meeting will be held following staff recruitment, on boarding and getting health inspections up-to-date.	Attention Required
Stall Holder Policy Review	Nil (internal)	Councillors briefed on outcome of workshops held as part of review process.	Officers preparing draft revised version of policy for the purposes of undertaking further consultation.	Within Tolerance
Local Biodiversity Strategy	Vicki Long and Associates	Final report submitted to State NRM and closeout contract.	Upon confirmation from State NRM, contract will be completed and Strategy can be refined for Council consideration.	On Target
Environmental Sustainability Strategy	Nil (internal)	Workshop held with participating community members and Councillors who provided further feedback on draft.	Consider feedback and update draft document to present to Council for advertising.	On Target
Hydrogen Study		New Initiative approved.	Request for quote to be prepared.	On Target
Business Climate Scorecard	Catalyse	Scorecard presented to Business Breakfast and Council Briefing.	Work with local support agencies to address key areas identified in the scorecard as requiring attention.	On Target
Direct Freight	Australian Floating Decks	Australian Floating Decks has progressed the establishment of a direct sea freight service from Singapore to Dampier.	Support Australian Floating Decks with progressing the service.	On Target

PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Victoria Hotel Activation (Ganalili Centre)	RFF	Reporting for first three months of operation under service agreement received from Wawardu (Juluwarlu).	City staff continue to work with the Operational Steering Group on visitor services and tourism development and promotion of the Centre.	On Target
EcoHub	Naja & Mann Advisory	Advice received from DPLH in relation to tenure options for the portion of Airport Reserve being sought for EcoHub development.	Work with DPLH to map out options, considerations and next steps to enable development of the land.	On Target
Destination Management Plan	Stafford Strategy	Destination Management Plan has been adopted, priorities identified and project planning has commenced for priority actions.	Plan for and implement priority actions.	Completed
Island Camping	RPS	Preliminary reports were prepared to inform the scope of works for the environmental and heritage studies.	Explore opportunities to progress environmental and heritage studies outside of similar work for Murujuga Living Knowledge Centre.	Attention Required
Native Yindjibarndi Plants (Wanggalili)	Kings Park Botanical Gardens	368 seedlings of six species of native plants were transported to the City's nursery. Growing, monitoring and reporting by City staff with support from Kings Park Botanic Gardens has commenced. Some species reported to assist with growth and hardening.	Monitor and report on progress to inform the business case. Plan relocation of plants to Country.	On Target
Economic Development Prospectus	Nil	Work on a draft investment prospectus has commenced.	Finalise investment prospectus.	On Target
Land Supply Pipeline	Nil (internal)	Received and reviewed similar data prepared by DPLH as part of Draft Karratha Regional Land Supply Assessment.	Provide City comments on DPLH draft document.	On Target
OECD Conference	OECD	Draft program prepared, Program Sub-Committee formed and draft sponsorship prospectus prepared.	Progress preparation of Program, open registrations, launch conference website and secure sponsors.	On Target
Business Bulletin	Nil	The most recent City of Karratha Business Bulletin was published and released in December.	Business Bulletins will be prepared and published on a regular basis.	On Target
Designated Area Migration Agreement (DAMA)	RFQ	Draft project plan and scope of works prepared.	Seek quotations to undertake review.	On Target

## 14.5 KARRATHA TOURISM AND VISITOR CENTRE

<b>File No:</b>	<b>ED.5</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager City Growth</b>
<b>Date of Report:</b>	<b>28 February 2020</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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### **PURPOSE**

The purpose of this information item is to provide Council with an update of the provision of visitor and tourism services from the Karratha Tourism and Visitor Centre.

### **BACKGROUND**

Council resolved to manage and deliver visitor information services 'in-house' from 2019. The following information is provided to update Council on the statistics and outcomes of the service:

#### Customer Service

- 15,855 visitors have been through the KTVc since re-opening the centre.
- 97% of responses were above average or excellent with 70% of visitors rating the service as excellent.
- Merchandise from 14 local businesses business is on consignment and available for purchase from the KTVc.
- 13 local tourism businesses are can be booked from the Centre.
- The KTVc has retained Tourism Council of Western Australia accreditation.
- The standard of the building, grounds, signage and carpark have all been enhanced.

#### Promotion and Information

- Karratha is Calling branded promotional material has been developed is on display and made available to visitors.
- Karratha is Calling branded maps showing the attractions in Karratha have been developed allowing KTVc staff to provide information more easily and to allow visitors to navigate the attractions easily.
- Working relationships with visitor centres in Tom Price, Port Hedland, Exmouth and Broome have been established and these centres are now displaying the Karratha is Calling promotional material.
- Itineraries have been developed to complement Karijini Experience to increase visitation to the City.

#### Digital Presence

- The Karratha is Calling webpage has been updated and bookings of accommodation and tours are available to visitors online.
- The KTVc Facebook page promotes local tourism business, events, road conditions and special offers with 84 posts reaching 116,936 people since 30 November 2019.

### Industry Liaison / Input

- There have been two industry networking sessions held at the KTVC in 2019, helping bring together operators, accommodation providers and food outlets to partner on tourism initiatives.
- Two Tourism development meetings have been hosted at the KTVC – the Marketing Masterclass workshop and the Pilbara Tourism Association meeting.
- There is regular engagement with all tourism operators with staff visits to 3 local accommodation providers to enhance their knowledge and better promote their businesses.
- All operators are now being promoted (no membership is required).
- New tourism products are being supported through centre with support being provided to two new tourism initiatives – a walking tour and resources tour.
- The KTVC has joined the Pilbara Tourism Association.

### Governance and Financial Performance

- Governance is in line with the City's established standards, processes and procedures.
- Revenue received at the centre was approximately \$140,000.

### **CONCLUSION**

Visitor's information service has been provided by the City as an in-house service since 18 February 2019. The standard of information provided has remained high and the service has been enhanced through Karratha is Calling branding, enhanced digital presence and engagement with the tourism industry. The net cost to Council to deliver the service has decreased.



**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil.

**17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Nil.





## **18 MATTERS BEHIND CLOSED DOORS**

**ATTACHMENT TO ITEM 10.6 AUDIT AND ORGANISATIONAL RISK COMMITTEE – MARCH 2020 MEETING**

**ATTACHMENT TO ITEM 13.1 FABRICATION AND INSTALLATION OF PEDESTRIAN BRIDGES**

**ATTACHMENT TO ITEM 13.2 SUPPLY OF ASPHALT AND PROFILING SERVICES**

**These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.**



## **19 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at 7.34 pm.

The next meeting is to be held on Monday, 20 April 2020 at 6:30pm at the Roebourne Cultural Complex (Ngurin Centre), 3 Roe Street, Roebourne.

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I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 16 March 2020.

..... Date \_\_\_\_/\_\_\_\_/\_\_\_\_