



ORDINARY COUNCIL MEETING

MINUTES

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Wickham Community Hub, Wickham
on Monday, 19 August 2019 at 6.30pm**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:  _____
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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MINUTES

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Wickham Community Hub, Wickham on Monday, 19 August 2019 was declared open at 6.30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Q. Raised by public attendee Gary Slee:

1. Will the councillors apply the precautionary principle and resolve at the City of Karratha Council meeting on 16 September 2019 to commit the whole of the City of Karratha to a target of zero carbon emissions (Excluding the use of offsets) by 2025?

2. Will the councillors apply the precautionary principle and resolve at the City of Karratha Council meeting on 16 September 2019 to limit human exposure to man-made RF radiation to a maximum of 10 micro watts/square metre in all public and recreational spaces, at all Council facilities, and in all other areas in which the Council can exercise a public health regulation in the city of Karratha?

A. The Mayor indicated that the questions would be taken on notice as further information would need to be sourced

Q. Raised by public attendee Kristy Brown:

After witnessing abuse first hand at the local Skate Park last week, does the City have plans in place to ensure the safety of Primary school age children at the Wickham Skate Park?

A. The CEO advised that the City is working with police, Wickham service providers, industry partners and the local community to address the issue.

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:
 Cr Peter Long [Mayor]
 Cr Grant Cucel [Deputy Mayor]
 Cr Garry Bailey
 Cr Margaret Bertling
 Cr Georgia Evans
 Cr George Levissianos
 Cr Pablo Miller
 Cr Kelly Nunn
 Cr Daniel Scott
 Cr Evette Smeathers
 Cr Joanne Waterstrom Muller

Staff:

Chris Adams	Chief Executive Officer
Arron Minchin	Director Community Services
Ryan Hall	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Tishka Hanlon	Minute Secretary

Apologies: Nil

Absent: Nil

Leave of Absence: Nil

Members of Public: Barry Harrison
 Angus Murray
 Glen Slee
 Garry Slee
 Tanya Higgins
 Ross Humphries
 Kirsty Brown
 Kate Brittain
 Vanessa Tran
 Melissa Case
 Lee Harding

Members of Media: Alicia Perera, Pilbara News

4 REQUESTS FOR LEAVE OF ABSENCE

Nil

5 DECLARATIONS OF INTEREST

Cr Bertling declared an interest in the following item:

- Financial interest in item 12.5 Proposed Workforce Accommodation Facility DA19120 – Lot 590 (Strata Lot 77) De Witt Road, Stove Hill as Cr Bertling is contracted to work at the Ranges on an ongoing basis.

Cr Nunn declared an interest in the following item:

- Financial interest in item 12.3 Application to Lease Old Gap Ridge Village Site for Temporary Workforce Accommodation as Cr Nunn’s spouse is employed by Woodside.

Cr Smeathers declared an interest in the following item:

- Financial interest in item 12.3 Application to Lease Old Gap Ridge Village Site for Temporary Workforce Accommodation as Cr Smeathers’ spouse is employed by Woodside.

Cr Waterstrom Muller declared an interest in the following items:

- Financial interest in item 12.3 Application to Lease Old Gap Ridge Village Site for Temporary Workforce Accommodation as Cr Waterstrom Muller’s spouse is employed by Woodside.
- Impartiality interest in Confidential Item 18.2 2020 Burrup Classic Sponsorship as Cr Waterstrom Muller is a close friend of the regional Co-Ordinator of Swim WA.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Mr Angus Murray, Director Greenvalley Asset Pty Ltd made a deputation on behalf of The Rangers Karratha in relation to agenda item 12.5 Proposed Workforce Accommodation Facility DA19120 – Lot 590 (Strata Lot 77) De Witt Road, Stove Hill seeking Council support for the development proposed.

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154404
 MOVED : Cr Cucel
 SECONDED : Cr Smeathers

That the Minutes of the Ordinary Meeting of Council held on Monday, 15 July 2019, be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Mayor
02/07/2019 – Meeting with Steven Gil
02/07/2019 – Meeting with Jon Carcich
02/07/2019 – Meeting with Project 412
03/07/2019 – Meeting with Woodside
03/07/2019 – CEDA annual resources overview lunch event
05/07/2019 – CRCNA Finance and Audit Committee Meeting
05/07/2019 – Meeting with Woodside
06/07/2019 – Karratha Volunteer Fire & Rescue Services Annual Dinner
08/07/2019 – Councillor Briefing Session
10/07/2019 – Regional Capitals Alliance WA Meeting
11/07/2019 – Developing Northern Australia Conference
12/07/2019 – Developing Northern Australia Conference
12/07/2019 – CRCNA Board Meeting
14/07/2019 – NAIDOC Community Celebration
15/07/2019 – Ordinary Council Meeting
18/07/2019 – Meeting with Michael Woodley
18/07/2019 – Meeting with Kevin Michel
20/07/2019 – Cossack Art Awards 2019 Sponsor Preview & Gala Awards Evening
21/07/2019 – Governor of WA Breakfast Briefing
21/07/2019 – Community event with the Governor of Western Australia
22/07/2019 – Presentation to DMIRS for the Partnership Awards
22/07/2019 – Meeting with the KDCCI
23/07/2019 – Woodside Sundowner - 35 years of Operations Celebration
24/07/2019 – Prime Minister of PNG delegation visit
25/07/2019 – Meeting with Kevin Michel
25/07/2019 – Murujuga Announcement - Addition of "Site L" to the National Park
30/07/2019 – PUC Board Meeting
31/07/2019 – RNRM Board Meeting
31/07/2019 – Meeting Debra Tarabini-East

9 EXECUTIVE SERVICES

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 30 JUNE 2019

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Management Accountant
Date of Report:	29 July 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 30 June 2019.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 June 2019:

2018/19	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	107,996,498	106,842,652	106,842,652	111,150,941	4,308,289	4.0%	↑
Operating Expense	(93,498,864)	(90,649,577)	(90,649,577)	(90,659,301)	(9,724)	0.0%	↓
Non Operating Revenue	25,490,997	23,363,512	23,363,512	22,460,250	(903,262)	-3.9%	↓
Non Operating Expense	(64,334,027)	(58,495,878)	(58,495,878)	(47,828,521)	10,667,357	-18.2%	↑
Non Cash Items Included	20,904,732	17,625,047	17,625,047	18,720,701	1,095,654	6.2%	
Restricted Surplus BFWD 17/18	1,019,841	831,611	831,611	831,611	0	0.00%	
Unrestricted Surplus BFWD 17/18	2,493,705	2,564,089	2,564,089	2,564,089	0	0.00%	
Restricted Surplus CFWD 18/19	0	805,297	805,297	805,297	0	0.00%	
Surplus/(Deficit) 18/19	72,882	1,276,159	1,276,159	16,434,473	15,158,314		

This table shows that Council is currently in a surplus position of \$16.4m, a positive variance of \$15.1m compared to the budgeted surplus position of \$1.2m, which is primarily comprised of timing differences for projects and associated end of financial year reserve transfers pending.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

Operating Revenue	
2,510,709	▲ Contributions - Roads - Recognition of roads constructed as part of City Centre works
1,500,000	▲ Cultural Heritage Conservation Grant for Roebourne Goal Precinct received in advance
948,324	▲ 2019/20 Financial Assistance Grant paid in advance
469,999	▲ Recognition of Quarter Hotel Site, Sharpe Ave - as no repayment is expected, this contribution is offset against the purchase of the land
5,429,032	▲ Sub Total
491,864	▼ KTA Airport Property Rental Revenue - Lease negotiations for a Hangar are progressing - Timing
500,000	▼ Red Earth Arts Precinct Contribution - Timing
355,784	▼ Profit on Sale of Assets - Sale proceeds are less than forecast
1,347,648	▼ Sub Total
4,081,384	▲ Net variance
Non Operating Revenue	
1,101,116	▲ Tsf from Waste Facilities Reserve - Transfer from reserve greater than budgeted due to revenue being less than budgeted
354,757	▲ Tsf from Aerodrome Reserve - End of financial year transfers pending post processing close off
1,455,873	▲ Sub Total
937,307	▼ Tsf from Infrastructure Reserve - Transfer not required due to project costs to be expended in 2019/20
812,799	▼ Proceeds from Disposal of Assets are less than forecast
451,773	▼ Tsf from Partnership Reserve - Transfer not required due to project costs to be expended in 2019/20
2,201,879	▼ Sub Total
746,006	▼ Net variance
Non Operating Expenditure	
11,315,745	▲ Tsf to Infrastructure Reserve - End of financial year transfers pending post processing close off
479,000	▲ Sports Field Lighting Renewal - Project not initiated
390,574	▲ Staff Housing Improvements program less than forecast, Solar Project carried forward to 2019/20
12,185,319	▲ Sub Total
1,500,000	▼ Tsf to Restricted Funds Reserve - Dept of Planning funds for Roebourne Gaol precinct received 2018/19, funds held in reserve with associated expenditure to occur in 2019/20
520,042	▼ Tsf to Partnership Reserve - End of financial year transfers pending post processing close off
470,000	▼ Purchase of Assets - Land - Recognition of Quarter Hotel Site, Sharpe Ave, as no repayment is expected, this purchase is offset against a contribution for the land
276,476	▼ Welcome Park - Bridge and Shade Structure installed early - Timing
2,766,518	▼ Sub Total
9,418,801	▲ Net variance

Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

FINANCIAL MANAGEMENT SUMMARY
Local Government Financial Ratios

Period End 30 June 2019	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	2.98
Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.63	0.79
Operating Surplus Ratio Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	7.0%	7.12%
Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.92	0.90
Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	40.4	176.23

Statement of Financial Position

	2019 June	2019 May	% change
Current			
Assets	81,898,455	79,296,550	3.28%
Liabilities	13,697,730	5,838,509	134.61%
Non Current			
Assets	689,956,787	685,651,235	0.63%
Liabilities	1,024,580	1,109,428	-7.65%
Net Assets	757,132,932	757,999,848	

Current Assets increased by 3.28% from May to June, primarily due to recognition of accrued income for end of financial year processing. Current Liabilities increased by 134.61% compared to May due to an increase in accounts payable also due to end of financial year processing. Non-Current Assets increased by 0.63% and is attributable to projects being completed on capital works programs including Mooligunn Rd Upgrade, Wellard Way Carpark Construction, Leachate Management System and progress being made on Welcome Park, Dampier Palms and Hampton Oval Upgrades. There has been a decrease in Non-Current Liabilities of 7.65% due to the reallocation of borrowings from non-current to current.

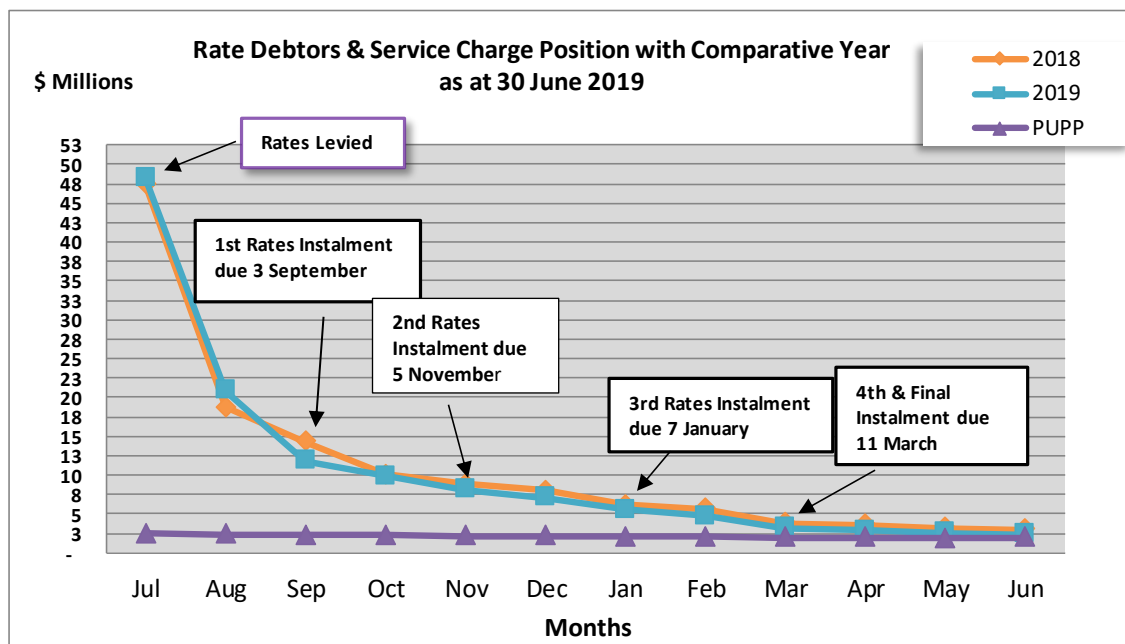
Debtors Schedule

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of June. The table also includes total Rates and PUPP Service Charges outstanding.

Debtors Schedule				
	2019 June	2019 May	Change %	Of Current Total %
Current	5,087,646	4,178,453	22%	75.8%
> 40 Days	437,556	171,089	156%	6.5%
> 60 Days	297,674	18,544	1505%	4.4%
> 90 Days	892,493	1,298,352	-31%	13.3%
Total	6,715,369	5,666,438	19%	100%
Rates Debtors				
Total	2,382,467	2,576,582	-8%	100%
PUPP Debtors				
Total	1,945,144	1,955,670	-1%	100%

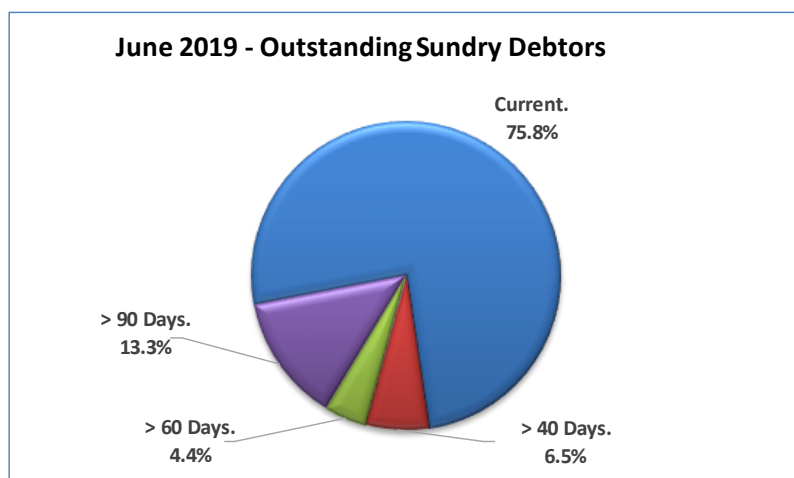
The balance of Rates Debtors has decreased from May 2019 by 8%, with approximately 94.9% of rates collected for the financial year.

There was a slight decrease from May 2019 of 1% in the PUPP Debtors balance. PUPP payments have now been received on 99.5% of properties, and of those paid 97.6% have paid in full with 2.4% paying by instalments.

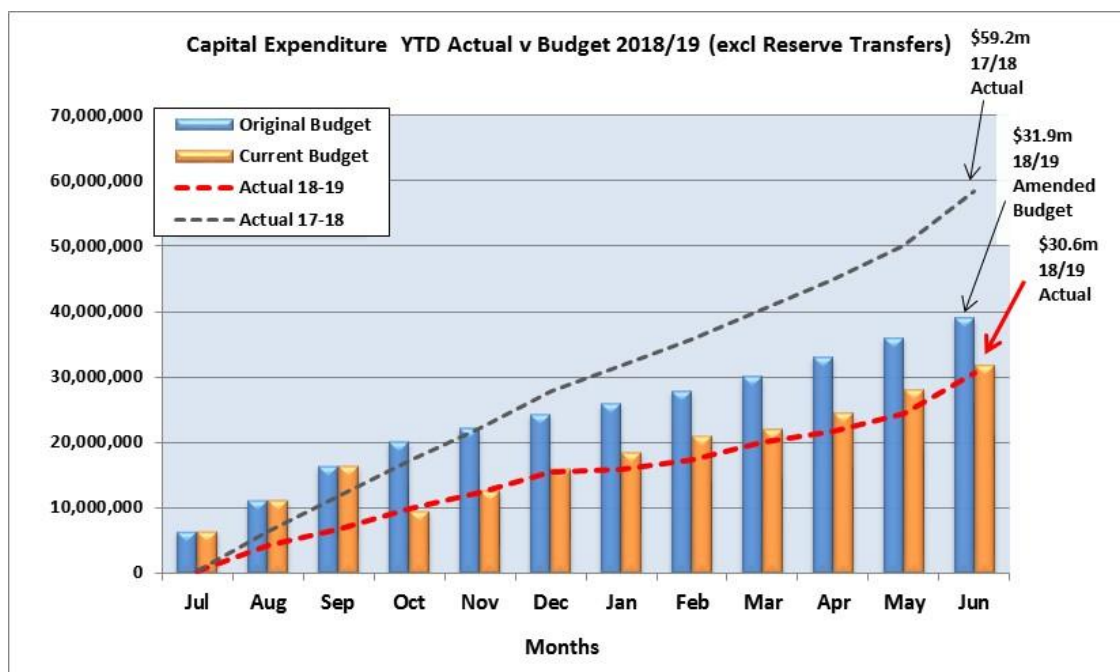


Collection of outstanding debts greater than 40 days are continuing in line with Council policy. The following table highlights outstanding balances for each ageing period, excluding grants and contributions for Trade Debtor balances in excess of \$5,000.

Debtor	40 Days \$	60 Days \$	>90 Days \$	Comments
Frank Smith	\$ -	\$ -	\$ 41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. A GPC has been served in relation to outstanding rates to affect the above resolution. The City has made a settlement offer to the Defendant who has indicated in-principle acceptance of the transfer of title. Documentation is currently being prepared to execute the agreed settlement.
Karratha Senior High School	\$1,074.00	\$6,811.90	\$1,491.95	Recreation facility bookings at Karratha Leisureplex (KLP) for Feb-Apr 2019. Karratha SHS are awaiting funding from Department of Education.
Otan Karratha Pty Ltd			\$742,948.00	Contributions to Effluent Reuse Scheme and Nickol West Park expansion. Statement of Claim filed with District Court 22/07/2019 and served on debtor 23/07/2019.



Capital Expenditure



Council’s 2018/19 current Capital Expenditure budget is \$31.9m with the majority associated with major projects including Wickham Community Hub, Landfill Construction, Karratha Airport LA31 Hanger Project, Dampier Palms and Hampton Oval Redevelopment Project, and other infrastructure improvements. The following table shows capital expenditure is 4% below the amended budget for the financial year.

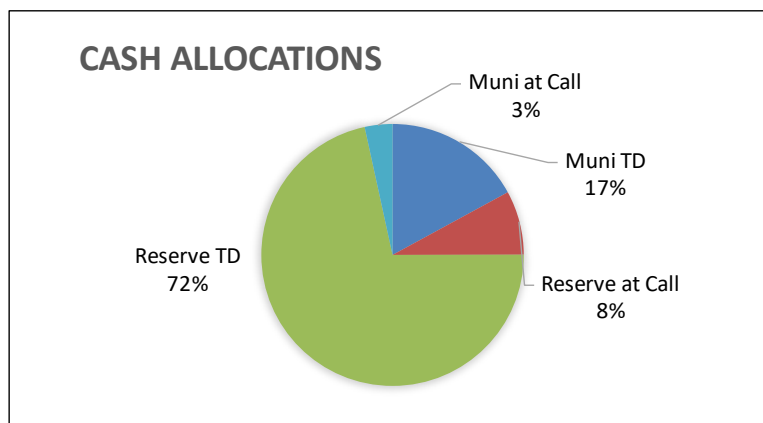
CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Amended Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	30-Jun-19			30-Jun-19		
Land	0	470,000	0%	0	0	0%
Artwork	25,000	15,335	-39%	200,000	25,000	61%
Buildings	9,753,198	10,642,715	9%	11,924,695	9,753,198	109%
Equipment	131,900	78,975	-40%	257,740	131,900	60%
Furn & Equip	870,648	730,263	-16%	677,000	870,648	84%
Plant	2,400,145	2,370,019	-1%	1,723,500	2,400,145	99%
Infrastructure	18,767,350	16,293,793	-13%	24,335,934	18,767,350	87%
Totals	31,948,241	30,601,100	-4%	39,118,869	31,948,241	96%

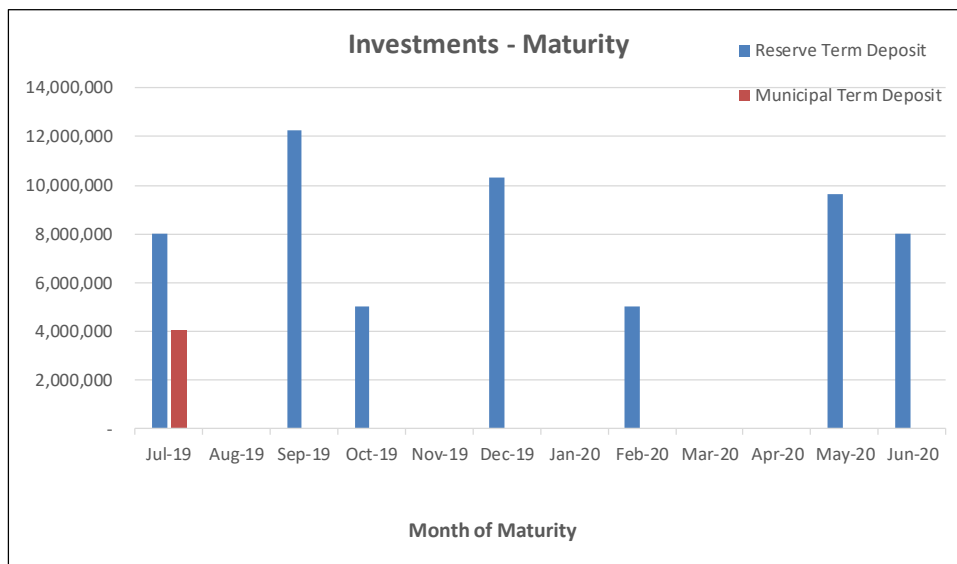
Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

Cash and Investments

Institution	Accounts	Principal Investment \$	Balance 31 June 2019 \$	Interest %	Investment Term	Maturity
RESERVE FUNDS						
WBC	Business Premium Cash Reserve		1,863,332	1.05	At Call	
WBC	Reserve Term Deposit	8,000,000	8,004,077	1.86	1 month	Jul-19
NAB	Reserve Term Deposit	12,000,000	12,261,288	2.75	12 months	Sep-19
AMP	Reserve Term Deposit	5,000,000	5,028,110	2.70	6 months	Oct-19
WBC	Reserve Term Deposit	10,284,000	10,339,460	2.66	8 months	Dec-19
ANZ	Reserve Term Deposit	5,000,000	5,045,863	2.70	12 months	Feb-20
WBC	Reserve Term Deposit	9,583,448	9,616,846	2.65	12 months	May-20
CBA	Reserve Term Deposit	8,000,000	8,005,260	2.40	12 months	Jun-20
MUNICIPAL FUNDS						
AMP	Municipal Term Deposit	4,000,000	4,017,540	2.55	3 months	Jul-19
WBC	Municipal (Transactional)		3,510,491	1.19	At Call	
N/A	Cash on Hand		17,517			
TOTAL		61,867,448	67,709,783			

The balance of all Term Deposits includes interest accrued to 30 June 2019

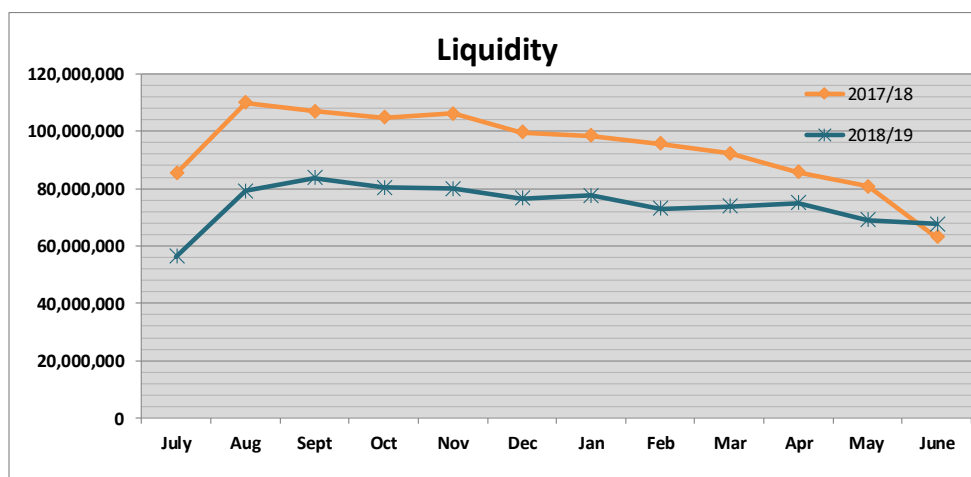




The Reserve Bank cash rate (overnight money market interest rate) lowered the cash rate on 5 June 2019 to 1.25%. The Municipal funds held with Westpac Bank are currently earning 0.56% interest on balances between \$1m and \$5m in the everyday account and amounts greater than \$5m will earn 0.66%

During June, Council had a total of \$21.5m maturing in Municipal and Reserve investments, with Reserve funds of \$8m invested for 1 month at 1.86% and \$8m invested for 12 months at 2.40%, with the balance of funds used to cover expenditure.

The liquidity graph for 2018/19 demonstrates a slight decrease in liquidity from May, primarily due to payment of accounts payable.



As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month End – June 2019 \$	Year to Date – June 2019 \$	Life to Date – June 2019 \$
Total Income Received	251,541	2,872,927	4,732,915
Total Expense Paid	(62,487)	(1,250,429)	(2,468,586)
Net Income	189,054	1,622,498	2,264,329
Annualised ROI	11.3%	8.1%	5.7%

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council’s financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of June 2019 with a budget surplus position of \$2,081,456 (comprising \$1,276,159 unrestricted surplus and \$805,297 restricted surplus) and a current surplus position of \$17,239,770 (comprising \$16,434,473 unrestricted surplus and \$805,297 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

- Our Programs/Services: 4.c.1.1 Management Accounting Services.
- Our Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	Nil	Nil
Environment	Nil	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer’s recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer’s recommendation

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a monthly process advising Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30th June 2019; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30th June 2019.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154405
MOVED : Cr Scott
SECONDED : Cr Cucel

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30th June 2019

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

City of Karratha
Statement of Comprehensive Income
By Nature or Type
for the period ending 30 June 2019

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance ≥10%	\$50,000 or more	2017/18
	\$	\$	\$	\$	%	\$	\$
Revenue							
Rates	41,399,792	40,488,173	40,488,173	40,488,172	-	-	40,443,321
Fees and Charges	42,894,865	38,755,234	38,755,234	38,538,124	-	(217,110)	36,924,677
Operating Grant, Subsidies and Contributions	12,246,995	12,807,011	12,807,011	13,859,582	-	1,052,571	9,022,035
Interest Earned	2,126,232	2,363,748	2,363,748	2,448,317	-	84,569	3,161,870
Proceeds/Realisation	-	-	-	-	-	-	0.00
All Other	914,498	1,054,929	1,054,929	1,002,913	-	(52,016)	2,744,707
	99,582,382	95,469,095	95,469,095	96,337,108	-	868,013	92,296,610
Expenses							
Employee Costs	(32,541,395)	(34,468,059)	(34,468,059)	(34,925,680)	-	(457,621)	(33,781,501)
Materials and Contracts	(30,222,129)	(27,529,233)	(27,529,233)	(26,588,080)	-	941,153	(35,701,391)
Utilities (gas, electricity, water etc)	(5,573,095)	(5,837,501)	(5,837,501)	(5,823,319)	-	-	(5,327,723)
Interest Expenses	(10,106)	(10,106)	(10,106)	(9,919)	-	-	(9,703)
Depreciation	(20,831,619)	(17,906,884)	(17,906,884)	(17,292,311)	-	614,573	(20,623,163)
Insurance Expenses	(1,454,133)	(1,567,345)	(1,567,345)	(1,574,007)	-	-	(1,610,103)
Other Expenses	(2,790,858)	(3,108,533)	(3,108,533)	(2,710,623)	-12.80%	397,910	(5,341,372)
	(93,423,335)	(90,427,661)	(90,427,661)	(88,923,939)		1,503,722	(102,394,956)
	6,159,047	5,041,434	5,041,434	7,413,169			(10,098,345)
Non Operating Grants, Subsidies & Contributions							
Contributions	8,411,700	10,869,804	10,869,804	14,679,469	35.05%	3,809,665	19,539,454
Profit on Asset Disposal	2,416	503,753	503,753	134,365	-73.33%	(369,388)	32,812
(Loss) on Asset Disposal (Loss) on revaluation of Artwork/Sculptures	(75,529)	(221,916)	(221,916)	(1,735,363)	681.99%	(1,513,447)	(135,544)
							(458,379)
Net Result	14,497,634	16,193,075	16,193,075	20,491,640			8,879,998
Other Comprehensive Income							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes on Revaluation of non- current Assets	0	0	0	0		-	(130,250,998)
Total other comprehensive income	0	0	0	0			(130,250,998)
Total Comprehensive Income	14,497,634	16,193,075	16,193,075	20,491,640			(121,371,000)

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

Variance Commentary by Nature & Type

Expenses from Operations	Material Variance		Significant Items	
Other Expenses	-12.80%	397,910	307,977	▲ Kta Airport Terminal Building Contribution for Qantas Lounge - Timing
			161,340	▲ Economic Development Projects - Timing - Galvanising Plant Funding Agreement delayed to new FY, Freight Study contribution to PDC did not progress, Solar Strategy project still active and will be linked to the Environmental Sustainability Strategy currently being prepared
			469,317	▲ Sub Total
			88,000	▼ Fee Waiver for Victoria Hotel Development
			88,000	▼ Sub Total
			381,317	▲ Net Variance
Other	Material Variance		Significant Items	
Non Operating Grants, Subsidies & Contributions	35.05%	3,809,665	2,510,707	▲ Contributions - Roads - Recognition of roads constructed as part of City Centre works
			1,500,000	▲ Cultural Heritage Conservation Grant for Roebourne Goal Precinct received in advance
			469,999	▲ Recognition of Quarter Hotel Site, Sharpe Ave - as no repayment is expected, this contribution is offset against the purchase of the land
			4,480,706	▲ Sub Total
			500,000	▼ Red Earth Arts Precinct Contribution - Timing
			66,216	▼ DFES Contribution Bushfire Units - Works to Nickol Bay BFB Station progressing and acquittal expected September 2019
			57,500	▼ Contribution to Entry Statement - Timing
			623,716	▼ Sub Total
			3,856,990	▲ Net Variance
Other	Material Variance		Significant Items	
Profit on Asset Disposal	-73.33%	(369,388)	355,784	▼ Profit on Sale of Assets - Sale proceeds are less than forecast
Loss on Asset Disposal	681.99%	(1,513,447)	1,310,963	▼ Disposal/resegmentation of roads as part of the IRIS Reconciliation Project
			57,563	▼ Loss on Sale Staff Housing - Sale proceeds were less than forecast
			1,368,526	▼ Net Variance

City of Karratha
Statement of Financial Activity
for the period ending 30 June 2019

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding	46,763,288	46,168,651	46,168,651	47,319,049	-	1,150,398	↑
Governance	43,480	83,173	83,173	562,981	576.88%	479,808	↑
Law, Order And Public Safety	566,021	1,186,914	1,186,914	1,183,740	-	-	
Health	149,800	193,646	193,646	162,457	-16.11%	-	
Education and Welfare	58,608	58,608	58,608	58,900	-	-	
Housing	592,840	1,174,005	1,174,005	826,592	-29.59%	(347,413)	↓
Community Amenities	13,352,759	10,678,071	10,678,071	10,617,481	-	(60,590)	↓
Recreation And Culture	21,928,049	21,799,196	21,799,196	22,920,115	-	1,120,919	↑
Transport	23,863,409	23,886,701	23,886,701	25,931,416	-	2,044,715	↑
Economic Services	421,945	1,169,930	1,169,930	1,098,240	-	(71,690)	↓
Other Property And Services	256,299	443,757	443,757	469,970	-	-	
	107,996,498	106,842,652	106,842,652	111,150,941	-	4,308,289	
Expenses (Applications)							
General Purpose Funding	(1,573,030)	(1,584,144)	(1,584,144)	(1,470,002)	-	114,142	↑
Governance	(2,866,749)	(3,430,834)	(3,430,834)	(2,873,512)	-16.24%	557,322	↑
Law, Order And Public Safety	(1,443,485)	(1,585,382)	(1,585,382)	(1,551,671)	-	-	
Health	(1,284,185)	(1,205,109)	(1,205,109)	(1,302,725)	-	(97,616)	↓
Education and Welfare	(197,120)	(177,396)	(177,396)	(177,629)	-	-	
Housing	(387,960)	(536,194)	(536,194)	(858,914)	60.19%	(322,720)	↓
Community Amenities	(16,710,961)	(14,584,091)	(14,584,091)	(14,248,675)	-	335,416	↑
Recreation And Culture	(36,869,056)	(38,739,263)	(38,739,263)	(37,225,160)	-	1,514,103	↑
Transport	(29,892,240)	(25,117,773)	(25,117,773)	(28,546,163)	13.65%	(3,428,390)	↓
Economic Services	(2,170,565)	(1,993,128)	(1,993,128)	(1,932,151)	-	60,977	↑
Other Property And Services	(103,513)	(1,696,263)	(1,696,263)	(472,700)	-72.13%	1,223,563	↑
	(93,498,864)	(90,649,577)	(90,649,577)	(90,659,301)	-	-	
NON OPERATING							
Revenue							
Proceeds From Disposal Of Assets	499,550	1,458,651	1,458,651	645,852	-55.72%	(812,799)	↓
Tsf From Aerodrome Reserve	1,515,906	1,124,277	1,124,277	1,479,034	31.55%	354,757	↑
Tsf From Infrastructure Reserve	14,585,419	11,423,715	11,423,715	10,486,408	-	(937,307)	↓
Tsf From Partnership Reserve	7,194,049	6,137,870	6,137,870	5,686,097	-	(451,773)	↓
Tsf From Waste Management Reserve	0	1,681,042	1,681,042	2,782,158	65.50%	1,101,116	↑
Tsf From Workers Comp Reserve	0	266,500	266,500	164,911	-38.12%	(101,589)	↓
Tsf From Medical Services Assistance Reserve	54,396	54,396	54,396	0	-100.00%	(54,396)	↓
Tsf From Carry Forward Budget Reserve	1,157,645	1,133,029	1,133,029	1,133,029	-	-	
Tsf From Economic Development Reserve	400,000	0	0	0	-	-	
Repayments Self Supporting Loans	84,032	84,032	84,032	82,761	-	-	
	25,490,997	23,363,512	23,363,512	22,460,250	-	(903,262)	
Expenses							
Purchase Of Assets - Land	0	0	0	(470,000)	-	(470,000)	↓
Purchase Of Assets - Artwork	(200,000)	(25,000)	(25,000)	(15,335)	-38.66%	-	
Purchase Of Assets - Buildings	(11,924,695)	(9,753,198)	(9,753,198)	(10,642,715)	-	(889,517)	↓
Purchase Of Assets - Equipment	(257,740)	(131,900)	(131,900)	(78,975)	-40.13%	52,925	↑
Purchase Of Assets - Furniture & Equipment	(677,000)	(870,648)	(870,648)	(730,264)	-16.12%	140,384	↑
Purchase Of Assets - Plant	(1,723,500)	(2,400,145)	(2,400,145)	(2,370,019)	-	-	
Purchase Of Assets - Infrastructure	(24,335,934)	(18,767,350)	(18,767,350)	(16,293,793)	-13.18%	2,473,557	↑
Loan Principal Repayments	(81,408)	(81,408)	(81,408)	(81,408)	-	-	
Tsf To Aerodrome Reserve	(48,832)	(104,019)	(104,019)	(102,291)	-	-	
Tsf To Dampier Drainage Reserve	(276)	(283)	(283)	(277)	-	-	
Tsf To Plant Replacement Reserve	(10,533)	(22,544)	(22,544)	(22,133)	-	-	
Tsf To Walkington Theatre Reserve	(836)	(857)	(857)	(841)	-	-	
Tsf To Workers Compensation Reserve	(14,105)	(14,434)	(14,434)	(14,170)	-	-	
Tsf To Infrastructure Reserve	(16,908,688)	(18,870,256)	(18,870,256)	(7,554,511)	-59.97%	11,315,745	↑
Tsf To Partnership Reserve	(6,554,516)	(6,466,510)	(6,466,510)	(6,986,552)	-	(520,042)	↓
Tsf To Waste Management Reserve	(1,404,162)	(589,577)	(589,577)	(571,204)	-	-	
Tsf To Mosquito Control Reserve	(795)	(800)	(800)	(794)	-	-	
Tsf To Employee Entitlements Reserve	(114,958)	(130,694)	(130,694)	(128,312)	-	-	
Tsf To Community Development Reserve	(32,617)	(35,207)	(35,207)	(34,566)	-	-	
Tsf To Medical Services Assistance Package Reserve	(10,167)	(10,281)	(10,281)	(10,214)	-	-	
Tsf To Carry Forward Budget Reserve	0	(186,726)	(186,726)	(186,726)	-	-	
Tsf To Restricted Funds Reserve	0	0	-	(1,500,000)	-	(1,500,000)	↓
Tsf To Economic Development Reserve	(33,265)	(34,041)	(34,041)	(33,421)	-	-	
	(64,334,027)	(58,495,878)	(58,495,878)	(47,828,521)	-18.24%	10,667,357	

City of Karratha
Statement of Financial Activity
 for the period ending 30 June 2019

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance ≥10% %	\$50,000 or more \$	Impact on Surplus
	\$	\$	\$	\$		\$	
Adjustment For Non Cash Items							
Depreciation	20,831,619	17,906,884	17,906,884	17,292,311	-	(614,573)	
Movement in Accrued Interest	-	-	-	(188)	-	-	
Movement in Accrued Salaries & Wages	-	-	-	(172,420)	-	(172,420)	
(Profit) / Loss On Disposal Of Assets	73,113	(281,837)	(281,837)	1,600,998	-668.06%	1,882,835	
	20,904,732	17,625,047	17,625,047	18,720,701	-	1,095,654	
Restricted Surplus/(Deficit) B/Fwd 1 July	1,019,841	831,611	831,611	831,611	-	-	
Unrestricted Surplus/(Deficit) B/Fwd 1 July	2,493,705	2,564,089	2,564,089	2,564,089	-	-	
Surplus / (Deficit)	72,882	2,081,456	2,081,456	17,239,770		15,158,314	

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Revenues from Operations	Material Variance		Significant Items	
Governance	576.88%	479,808	469,999	▲ Recognition of Quarter Hotel Site, Sharpe Ave - as no repayment is expected, this contribution is offset against the purchase of the land
			469,999	▲ Net Variance
Housing	-29.59%	(347,413)	355,784	▼ Profit on Sale of Asset - Sale proceeds are less than forecast
			355,784	▼ Net Variance
Expenses from Operations	Material Variance		Significant Items	
Governance	-16.24%	557,322	599,314	▲ Less Allocated to Functions are lower than anticipated, however as these are non cash accounts, it has no impact on surplus
			64,866	▲ System Development works carried forward to 2019/20
			664,180	▲ Sub Total
			88,000	▼ Fee Waiver for Victoria Hotel Development
			88,000	▼ Sub Total
			576,180	▲ Net Variance
Housing	60.19%	(322,720)	274,748	▼ Staff Housing less Alloc to General Admin is higher than anticipated, however as this is a non cash account, it has no impact on surplus
			274,748	▼ Net Variance
Transport	13.65%	(3,428,390)	307,977	▲ Kta Airport Terminal Building Contribution for Qantas Lounge
			307,977	▲ Sub Total
			2,063,960	▼ TC Veronica Expenditure - Timing - Claims being prepared for reimbursement from insurance, National Disaster Relief and Recovery Arrangements Agency
			1,310,963	▼ Disposal/resegmentation of roads as part of the IRIS Reconciliation Project
			3,990,877	▲ Sub Total
			3,682,900	▼ Net Variance
Other Property and Services	-72.13%	1,223,563	853,861	▲ Less allocated to Overheads allocated are lower than anticipated, however as this is a non cash amount, it has no impact on surplus
			58,310	▲ Workers Compensation Claims are lower than anticipated
			912,171	▲ Net Variance
Non Operating Revenue	Material Variance		Significant Items	
Proceeds from Disposal of Assets	-55.72%	(812,799)	619,598	▼ Timing - Sale 2 x Staff Housing
			193,201	▼ Timing - Sale of Plant
			812,799	▼ Net Variance
Tsf from Aerodrome Reserve	31.55%	354,757	354,757	▲ Tsf from Aerodrome Reserve - End of financial year transfers pending post processing close off
Tsf from Waste Management Reserve	65.50%	1,101,116	1,101,116	▲ Tsf from Waste Management Reserve - Transfer from reserve greater than budgeted due to revenue being less than budgeted
Tsf from Workers Comp Reserve	-38.12%	(101,589)	101,589	▼ Tsf from Workers Comp Reserve - End of financial year transfers pending post processing close off
Tsf from Medical Services Assistance Reserve	-100.00%	(54,396)	54,396	▼ Tsf from Medical Services Assistance Reserve - End of financial year transfers pending post processing close off

Variance Commentary by Program (cont.)

Non Operating Expenses	Material Variance			Significant Items
Purchase of Assets - Equipment	-40.13%	52,925	52,925	▲ Equipment Purchases - Timing
Purchase of Assets - Furniture & Equipment	-16.12%	140,384	141,971	▲ Furniture & Equipment - Wickham Community Hub - Final claims being processed and will be expended before end of FY
			79,791	▲ Information Technology - Hardware & Software Initiatives and Hardware Refresh - Timing
			221,762	▲ Net Variance
Purchase of Assets - Infrastructure	-13.18%	2,473,557	1,872,032	▲ KTA Airport Hangar Project - reclassified to Buildings
			479,000	▲ Sports Field Lighting Renewal - Project not initiated
			2,351,032	▲ Sub Total
			276,476	▼ Welcome Park - Bridge and Shade Structure installed early - Timing
			276,476	▼ Sub Total
			2,074,556	▲ Net Variance
Transfer to Infrastructure Reserve	-59.97%	11,315,745	11,315,745	▼ Tsf to Infrastructure Reserve - End of financial year transfers pending post processing close off

City of Karratha
Net Current Funding Position
for the period ending 30 June 2019

	Year to Date Actual	Brought Forward
Note	30/06/2019	1/07/2018
	\$	\$
Current Assets		
Cash and Cash Equivalents - Unrestricted	10,714,897	1,469,462
Cash and Cash Equivalents - Restricted - Reserves	56,994,886	61,497,864
Trade and Other Receivables	13,799,618	13,759,165
Land held for Resale - Development Costs	35,893	0
Inventories	353,161	401,783
Total Current Assets	81,898,455	77,128,274
Current Liabilities		
Trade and Other Payables	9,525,358	11,722,301
Current Portion of Long Term Borrowings	83,439	(81,408)
Current Portion of Provisions	4,088,933	4,088,933
Total Current Liabilities	13,697,730	15,729,826
Net Current Assets	68,200,726	61,398,447
Less		
Cash and Cash Equivalents - Restricted - Reserves	(56,994,886)	(61,497,864)
Loan repayments from institutions	(24,777)	(20,116)
Movement in Accruals (Non Cash)	(172,608)	(171,621)
Land Held for Resale	(35,893)	0
Add back		
Current Loan Liability	83,439	(81,408)
Cash Backed Employee Provisions	4,981,783	4,853,471
Current Provisions funded through salaries budget	1,201,987	0
Net Current Asset Position	17,239,770	4,480,910

1) Note Explanation:

Trade & Other Receivables	2,756,638	2,175,921
Rates Debtors	2,382,467	2,990,652
Sundry Debtors	8,660,513	8,592,592
Total Trade and Other Receivables	13,799,618	13,759,165

City of Karratha
Statement of Financial Position
As at 30 June 2019

	2018/19	2017/18
	\$	\$
Current Assets		
Cash On Hand	17,517	17,805
Cash and Cash Equivalents - Unrestricted	10,697,380	1,451,657
Cash and Cash Equivalents - Restricted (Reserves/Muni)	56,994,886	61,497,864
Trade and Other Receivables	13,799,618	13,759,165
Inventories	389,054	401,783
Total Current Assets	<u>81,898,455</u>	<u>77,128,274</u>
Non Current Assets		
Trade and Other Receivables	237,559	331,200
Property, Plant and Equipment	279,033,878	283,655,768
Infrastructure	410,196,992	392,002,462
Inventories	488,358	524,251
Total Non Current Assets	<u>689,956,787</u>	<u>676,513,681</u>
Total Assets	<u>771,855,242</u>	<u>753,641,955</u>
Current Liabilities		
Trade and Other Payables	9,525,358	11,722,301
Long Term Borrowings	83,439	81,408
Provisions	4,088,933	4,088,933
Total Current Liabilities	<u>13,697,730</u>	<u>15,892,642</u>
Non Current Liabilities		
Long Term Borrowings	263,013	346,453
Provisions	761,567	761,567
Total Non Current Liabilities	<u>1,024,580</u>	<u>1,108,020</u>
Total Liabilities	<u>14,722,310</u>	<u>17,000,663</u>
Net Assets	<u>757,132,932</u>	<u>736,641,292</u>
Equity		
Accumulated Surplus	457,124,611	432,129,993
Revaluation Surplus	243,013,433	243,013,433
Reserves	56,994,888	61,497,867
Total Equity	<u>757,132,932</u>	<u>736,641,292</u>

City of Karratha
Cash & Cash Equivalents
for the period ending 30 June 2019

	\$
Unrestricted Cash	
Cash On Hand	17,517
Westpac at call	6,671,457
Term deposits	4,025,923
	<u>10,714,897</u>
Restricted Cash	
Reserve Funds	56,994,886
Restricted Unspent Grants	0
	<u>56,994,886</u>
Total Cash	<u>67,709,783</u>

City of Karratha
Statement of Financial Activity By Divisions
for the period ending 30 June 2019

	2018/19 Original Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
EXECUTIVE SERVICES				
Net (Cost) to Council for Members of Council	(890,541)	(792,241)	(792,241)	(745,374)
Net (Cost) to Council for Executive Admin	(653,851)	(677,865)	(677,865)	(714,376)
TOTAL EXECUTIVE SERVICES	(1,544,392)	(1,470,106)	(1,470,106)	(1,459,750)
CORPORATE SERVICES				
Net (Cost) to Council for Rates	41,963,151	41,066,382	41,066,382	41,109,644
Net (Cost) to Council for General Revenue	(9,434,933)	(10,214,249)	(10,214,249)	147,083
Net (Cost) to Council for Financial Services	(2,497,786)	(2,233,578)	(2,233,578)	(2,401,719)
Net (Cost) to Council for Corporate Services Admin	7,534,634	7,706,460	7,706,460	8,220,965
Net (Cost) to Council for Human Resources	(1,834,092)	(2,301,241)	(2,301,241)	(2,146,080)
Net (Cost) to Council for Governance & Organisational Strategy	(1,156,890)	(1,132,848)	(1,132,848)	(1,166,468)
Net (Cost) to Council for Information Services	(2,157,344)	(2,355,462)	(2,355,462)	(2,251,733)
Net (Cost) to Council for Television & Radio Services	(15,993)	(1,720)	(1,720)	(1,779)
Net (Cost) to Council for Business Improvement Process	0	0	0	0
Net (Cost) to Council for Staff Housing	109,976	1,112,257	1,112,257	305,579
Net (Cost) to Council for Public Affairs	(1,420,319)	(1,138,861)	(1,138,861)	(996,013)
TOTAL CORPORATE SERVICES	31,090,404	30,507,140	30,507,140	40,819,479
COMMUNITY SERVICES				
Net (Cost) to Council for Partnerships - Rio Tinto	600,451	(325,731)	(325,731)	(1,280,874)
Net (Cost) to Council for Comm. Engagement - Other Buildings (Part & En	94,146	116,050	116,050	100,550
Net (Cost) to Council for Comm. Engagement - Community Development	(1,006,799)	(1,095,746)	(1,095,746)	(934,764)
Net (Cost) to Council for Youth Services	74,200	81,000	81,000	89,523
Net (Cost) to Council for Comm. Engagement - Community Sponsorship	(621,532)	(654,211)	(654,211)	(698,436)
Net (Cost) to Council for Comm. Engagement - Daycare Centres	(68,057)	(35,832)	(35,832)	(35,773)
Net (Cost) to Council for Comm. Engagement - Child Health Clinics	(22,366)	(18,390)	(18,390)	(15,581)
Net (Cost) to Council for Karratha Entertainment Centre	(19,314)	(15,157)	(15,157)	(12,669)
Net (Cost) to Council for Roebourne Aquatic Centre	(195,424)	(225,207)	(225,207)	(79,677)
Net (Cost) to Council for Library Services	(2,221,548)	(2,124,731)	(2,124,731)	(2,128,362)
Net (Cost) to Council for Cossack Operations	(315,764)	(253,201)	(253,201)	(276,530)
Net (Cost) to Council for Ovals & Hardcourts	(2,017,068)	(2,035,704)	(2,035,704)	(1,965,549)
Net (Cost) to Council for Karratha Bowling & Golf	(611,494)	(624,896)	(624,896)	(664,921)
Net (Cost) to Council for Pavilions & Halls	(516,340)	(746,966)	(746,966)	(385,833)
Net (Cost) to Council for Comm. Projects - Leisure Projects	(776,712)	(777,352)	(777,352)	(691,735)
Net (Cost) to Council for Comm. Projects - Playgrounds	(89,102)	(92,808)	(92,808)	(43,269)
Net (Cost) to Council for Comm. Projects - Medical Services	0	65,382	65,382	9,938
Net (Cost) to Council for Other Buildings	(89,973)	(122,761)	(122,761)	(125,188)
Net (Cost) to Council for The Youth Shed	(1,017,525)	(1,079,379)	(1,079,379)	(1,092,993)
Net (Cost) to Council for Karratha Leisureplex	(3,826,585)	(3,850,466)	(3,850,466)	(3,713,655)
Net (Cost) to Council for Comm. Engagement - Pam Buchanan Family Ce	(192,260)	(102,096)	(102,096)	(65,615)
Net (Cost) to Council for Arts & Culture	(1,333,493)	(874,492)	(874,492)	697,955
Net (Cost) to Council for Dampier Community Hub	418,781	378,369	378,369	404,926
Net (Cost) to Council for Red Earth Arts Precinct	253,014	(628,296)	(628,296)	(295,869)
Net (Cost) to Council for Wickham Recreation Precinct	1,261,168	1,249,661	1,249,661	1,965,940
Net (Cost) to Council for Wickham Community Hub	(1,824,008)	(886,940)	(886,940)	(369,422)
Net (Cost) to Council for The Base	(331,992)	(146,428)	(146,428)	(145,616)
Net (Cost) to Council for Indoor Play Centre	(38,002)	45,967	45,967	41,479
TOTAL COMMUNITY SERVICES	(14,433,598)	(14,780,361)	(14,780,361)	(11,712,020)

City of Karratha
Statement of Financial Activity by Divisions
for the period ending 30 June 2019

	2018/19 Original Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) to Council for Emergency Services	(29,841)	30,250	30,250	(47,209)
Net (Cost) to Council for Ranger Services	(930,597)	(681,961)	(681,961)	(737,798)
Net (Cost) to Council for Tourism/Visitors Centres	(520,000)	(251,943)	(251,943)	(172,246)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	0	(241,200)	(241,200)	(270,853)
Net (Cost) to Council for Community Safety	(244,545)	(178,697)	(178,697)	(128,402)
Net (Cost) to Council for Economic Development	(2,620,321)	(1,054,784)	(1,054,784)	(938,033)
Net (Cost) to Council for Camping Grounds	129,932	125,462	125,462	128,290
Net (Cost) to Council for Building Control	(279,999)	(261,280)	(261,280)	(356,339)
Net (Cost) to Council for Health Services	(957,249)	(931,319)	(931,319)	(1,079,562)
Net (Cost) to Council for Town Planning	(1,011,810)	(1,095,970)	(1,095,970)	(1,032,535)
Net (Cost) to Council for Strategic Planning	(275,008)	(267,046)	(267,046)	(274,797)
Net (Cost) to Council for Development Services	(34,000)	(24,000)	(24,000)	(21,072)
TOTAL DEVELOPMENT & REGULATORY SERVICES	(6,773,438)	(4,832,488)	(4,832,488)	(4,930,556)
INFRASTRUCTURE SERVICES				
Net (Cost) to Council for Depots	(939,355)	(1,070,606)	(1,070,606)	(1,169,932)
Net (Cost) to Council for Public Services Overheads	325,349	781,942	781,942	(203,282)
Net (Cost) to Council for Fleet & Plant	813,408	95,534	95,534	212,673
Net (Cost) to Council for Roads & Streets	(7,099,536)	(6,974,569)	(6,974,569)	(4,381,468)
Net (Cost) to Council for Parks & Gardens	(5,348,427)	(4,132,790)	(4,132,790)	(4,467,176)
Net (Cost) to Council for Drainage	(1,074,004)	(819,195)	(819,195)	(832,063)
Net (Cost) to Council for Footpaths & Bike Paths	(1,382,513)	(1,737,358)	(1,737,358)	(1,711,952)
Net (Cost) to Council for Effluent Re-Use Scheme	(74,195)	(180,966)	(180,966)	(172,245)
Net (Cost) to Council for Cemeteries	(124,571)	(121,861)	(121,861)	(118,291)
Net (Cost) to Council for Public Toilets	(474,935)	(511,193)	(511,193)	(548,107)
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(937,266)	(535,747)	(535,747)	(680,134)
Net (Cost) to Council for Town Beautification	(2,238,082)	(1,697,480)	(1,697,480)	(1,729,302)
Net (Cost) to Council for Bus Shelters	0	24,960	24,960	24,960
Net (Cost) to Council for Private Works & Reinstatements	(96,402)	(124,611)	(124,611)	(139,400)
Net (Cost) to Council for Works Overheads	1,083,179	808,343	808,343	1,600,510
Net (Cost) to Council for Parks & Gardens Overheads	837,942	699,224	699,224	116,536
Net (Cost) to Council for Disaster Preparation & Recovery	(276,748)	(332,850)	(332,850)	(2,971,972)
Net (Cost) to Council for Tech Services	(4,445,774)	(4,291,981)	(4,291,981)	(1,597,873)
Net (Cost) to Council for Tech Services Overheads	0	(151)	(151)	(151)
Net (Cost) to Council for SP & Infrastructure Services	(25,000)	(22,500)	(22,500)	(24,463)
TOTAL INFRASTRUCTURE SERVICES	(21,476,930)	(20,143,855)	(20,143,855)	(18,793,132)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) to Council for Project Management	(587,871)	(310,068)	(310,068)	(263,555)
Net (Cost) to Council for Waste Collection	952,491	1,123,519	1,123,519	1,309,524
Net (Cost) to Council for Landfill Operations	(1,969,626)	(1,819,380)	(1,819,380)	(817,228)
Net (Cost) to Council for Waste Overheads	1,512,567	1,197,266	1,197,266	(6,872)
Net (Cost) to Council for Karratha Airport	9,799,685	9,216,089	9,216,089	9,871,469
Net (Cost) to Council for Other Airports	(9,956)	(2,000)	(2,000)	(681)
TOTAL STRATEGIC BUSINESS PROJECTS	9,697,290	9,405,426	9,405,426	10,092,657
TOTAL DIVISIONS	(3,440,664)	(1,314,244)	(1,314,244)	14,016,678

City of Karratha
Statement of Financial Activity by Divisions
 for the period ending 30 June 2019

	2018/19 Original Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
ADJUSTMENTS FOR NON CASH ITEMS				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(188)
Movement in Accrued Salaries & Wages	0	0	0	(172,420)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(172,608)
Restricted Surplus/(Deficit) B/Fwd 1 July	1,019,841	831,611	831,611	831,611
Unrestricted Surplus/(Deficit) B/Fwd 1 July	2,493,705	2,564,089	2,564,089	2,564,089
Surplus / (Deficit)	72,882	2,081,456	2,081,456	17,239,770

10.2 LIST OF ACCOUNTS – 27 JUNE 2019 TO 24 JULY 2019

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	18 September 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made for the period from 27 June 2019 to 24 July 2019.

BACKGROUND

Council has delegated authority to the Chief Executive Officer to exercise its power to make payments from the City's Municipal and Trust funds.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 27 June 2019 to 24 July 2019 totalled \$14,058,932 which included the following payments:

- Karratha Earthmoving – Mooligunn Rd Stage 1/2 Progress Claims - \$1,136,189
- Karratha Earthmoving – Mooligunn Rd Stage 3 Progress Claim - \$665,392

- Georgiou Group – Dampier Palms Redevelopment - \$945,018
- Norwest Sand & Gravel – Cyclone Works - \$504,142
- GBSC Yurra – Welcome Park Progress Claim - \$418,635
- Run Energy – Leachate Extraction System Progress Claim - \$333,389
- TC Drainage – Village Road Culverts Progress Claim - \$276,760
- Mitie Construction – Dampier Pavilion Refurb - \$221,031

Consistent with CG-11 Regional Price Preference Policy 57% of the value of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	Nil	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	Nil	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: 322;
2. EFT68955 to EFT69785 (Inclusive);
3. Cheque Voucher 78603 to 78605;
4. Cancelled Payments: Trust Chq 322, EFT68984, EFT69061, EFT69062, EFT69119, EFT69181-69183, EFT68204-69216, EFT69234, EFT69250, EFT69251, EFT69264, EFT69360-69372, EFT69398, EFT69404, EFT69405-69407, EFT69430, EFT69448, EFT69460-69462, EFT69467, EFT69481, EFT69517, EFT69531, EFT69578, EFT69613, EFT69654, EFT69675, EFT69710, EFT69712, EFT69739, 78604, DD35347.1;
5. Direct Debits: DD35079.1 to DD35396.1;
6. Credit Card Payments: \$20,726.84; and
7. Payroll Cheques \$2,504,113.91;
8. with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154406
MOVED : Cr Evans
SECONDED : Cr Miller

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$14,058,932.46 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: 322;
2. EFT68955 to EFT69785 (Inclusive);
3. Cheque Voucher 78603 to 78605;
4. Cancelled Payments: Trust Chq 322, EFT68984, EFT69061, EFT69062, EFT69119, EFT69181-69183, EFT68204-69216, EFT69234, EFT69250, EFT69251, EFT69264, EFT69360-69372, EFT69398, EFT69404, EFT69405-69407, EFT69430, EFT69448, EFT69460-69462, EFT69467, EFT69481, EFT69517, EFT69531, EFT69578, EFT69613, EFT69654, EFT69675, EFT69710, EFT69712, EFT69739, 78604, DD35347.1;
5. Direct Debits: DD35079.1 to DD35396.1;
6. Credit Card Payments: \$20,726.84; and
7. Payroll Cheques \$2,504,113.91

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
322	28.06.2019	T Pugh	Cancelled Payment	0.00
EFT68955	27.06.2019	G Bailey	Sitting Fee - June 2019	2,791.67
EFT68956	27.06.2019	E Smeathers	Sitting Fee - June 2019	2,791.67
EFT68957	27.06.2019	M Bertling	Sitting Fee - June 2019	2,791.67
EFT68958	27.06.2019	G Cucel	Sitting Fee - June 2019	4,562.50
EFT68959	27.06.2019	G Evans	Sitting Fee - June 2019	3,040.14
EFT68960	27.06.2019	G Levissianos	Sitting Fee - June 2019	2,791.67
EFT68961	27.06.2019	P Long	Sitting Fee - June 2019	11,125.00
EFT68962	27.06.2019	P Miller	Sitting Fee - June 2019	2,791.67
EFT68963	27.06.2019	K Nunn	Sitting Fee - June 2019	3,827.84
EFT68964	27.06.2019	D Scott	Sitting Fee - June 2019	2,791.67
EFT68965	27.06.2019	J Waterstrom Muller	Sitting Fee - June 2019	2,791.67
EFT68966	27.06.2019	Karratha Earthmoving & Sand Supplies	Mooligunn Road Reconstruction - (RFT 03-18/19) Progress Claims	1,136,189.11
EFT68967	27.06.2019	Ausolar Pty Ltd	Effluent Reuse Scheme - Installation Of New Level Sensor In 2nd Tank, Kta Golf Course - Install new VSD to Course, Depot - Install Floodlights, Footpaths - Install new LED Light Heads, Repair Honeymoon Cove Switchboard, Repair 2 x solar lights, Baynton West Oval - Repair Footpath Light Circuit	50,273.89
EFT68968	27.06.2019	Burkeair Pty Ltd	KLP - Supply/Install 1 IGBT Chiller1 System 1, Waste - Relocate AC Condenser Unit, AC Scheduled Maintenance - Various Sites, DCH - Investigate AC not Cooling,	28,284.70
EFT68969	27.06.2019	Dampier Plumbing & Gas (tff DPG Trust)	Welcome Park - Lower And Seal Pipe For Water Main Supply For Caravan Fill Station, WRF - Install Water Meter, WRP Bistro - Repair Gas Stove, Waste - Repair Leak in main line, Kta Airport - Repair Zip in Staff Kitchen, Cossack - Repair Water Leak, Tambrey Oval - Repair Leaking Toilet	6,488.90
EFT68970	27.06.2019	Reece Pty Ltd	Stock - Reticulation Parts	31,675.37
EFT68971	27.06.2019	Access Office Industries (Global (WA) Pty Ltd)	WCH - Library Cabinetry (Shelving & Furniture) - Rfq 51-17/18	58,699.30
EFT68972	27.06.2019	Handy Hands Pty Ltd	Weed Control - Around Drains In Baynton & Nickol	59,334.00
EFT68973	27.06.2019	Independent Fuel Solutions Pty Ltd	Stock - Diesel To Be Delivered To Bulk Tanks	34,414.38
EFT68974	27.06.2019	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power 01/05/2019 - 31/05/2019	59,303.68
EFT68975	27.06.2019	MSS Security	KTA - Screening And Security Services May 2019	204,686.61
EFT68976	27.06.2019	Pilbara Motor Group - PMG	Vehicle Purchase - 1 x 2019 Nissan Navara RX 4x4	50,619.20
EFT68977	27.06.2019	Run Energy Pty Limited	Leachate Extraction System - 7 Mile Waste Facility RFT 14-18/19 - Progress Claim #2	333,389.56
EFT68978	27.06.2019	Turf Whisperer (Turf Life Pty Ltd t/as)	Karratha Golf Course/Bowling Green Facility - Fairway Mowing, Installation of Seats & Tree Maintenance, Ovals - Works to Jump Pits (Various)	32,816.09
EFT68979	27.06.2019	West Pilbara Enterprises Pty Ltd T/As Profix Australia	Staff Housing - Supply And Installation Of Cyclone Screens And Doors, Wickham Library - Install Ply to Vandalised Automatic Door, Roebourne Library - Supply Block Door	33,627.66
EFT68980	27.06.2019	Dampier Community Association	2018-19 ACADS Final Payment Dampier Beachside Markets, Progress Payment - Citizen of the Year Awards	8,750.16
EFT68981	27.06.2019	Garrards Pty Ltd	Stock - Trestle 250sl Herbicide (10 Ltr)	335.00
EFT68982	27.06.2019	Hathaways Lubricants	Stock - Silicone 250 Black 70ml	59.90
EFT68983	27.06.2019	Karratha Adventure Sports	KTA Airside - Oztrail 3x3 Gazebo Cover	698.30

Chq/EFT	Date	Name	Description	Amount
EFT68984	27.06.2019	Lions Club Of Karratha & Dampier (inc)	Cancelled Payment	0.00
EFT68985	27.06.2019	Midalia Steel T/a Onesteel	KLP - 1.6mm Aluminium Checker Plate, Sheet Kick Plates Door, RHS and Flat Bar for Maintenance Works	359.53
EFT68986	27.06.2019	Norwest Sand & Gravel Pty Ltd	Dampier Highway Streetscape - Sam's Creek Screened Sand	3,152.60
EFT68987	27.06.2019	Poinciana Nursery	Staff Housing - Garden Pruning Works	600.50
EFT68988	27.06.2019	Rainstorm Dust Control Pty Ltd	Stormwater Structure Projects - Application Of Gluon	4,598.00
EFT68989	27.06.2019	Royal Life Saving Society WA Inc	KLP - Swimming Lesson Certificates	181.08
EFT68990	27.06.2019	TNT Express	Freight - Various	57.37
EFT68991	27.06.2019	Landmark Operations Limited	Stock - Kens Ken-Up 500 flexi (Roundup)	495.00
EFT68992	27.06.2019	Bunzl Brands And Operations Pty Ltd	Staff - 1 Pair Aviation Screening Compliant Safety Boots	164.96
EFT68993	27.06.2019	Atom Supply	Stock - Concrete Aggregate/sand/cement 20kg (premix), Welding Helmets, Cable Ties, Tie Down Ratchet Straps, Uniforms - PPE	1,242.33
EFT68994	27.06.2019	J Blackwood & Son Pty Limited	KLP - Replacement PPE, Stock - Spraypaint, Electrical Tape	482.52
EFT68995	27.06.2019	Australasian Performing Right Assoc (APRA)	KLP - Music Licence 01/06/19 To 31/08/19	922.53
EFT68996	27.06.2019	All Rid Pest Management	28 Acacia Street Wickham - Flea And Tick Spray	165.00
EFT68997	27.06.2019	Artyzan	Cyclone Veronica - Additional Days Of Green Waste Collection	7,590.00
EFT68998	27.06.2019	A Pom Pom A Day	Civic Events - DCH Seniors Art Workshop Facilitator 19/06/2019	470.00
EFT68999	27.06.2019	Again Faster Equipment	KLP - New Equipment	121.05
EFT69000	27.06.2019	ATF Services Pty Ltd	70 Days Hire Cost For 2 X Existing Camera Units	5,698.00
EFT69001	27.06.2019	Allied Pumps Pty Ltd	KTA Airport WWTP - Corde Av15-5t Vertical Multistage Pump	2,732.54
EFT69002	27.06.2019	APAC Security Pty Ltd	KTA AP - AP8300 150 x Screening Tray Black 36 x 26 x 6cm	1,782.00
EFT69003	27.06.2019	Aeromic Microphones Australia Pty Limited	KLP - 2 Twin Effect Lights Rechargeable Batteries Windscreens	1,092.00
EFT69004	27.06.2019	Andrew Kay & Associates Pty Ltd	REAP - 50% Of Performance And Community Engagement Fee Soweto Gospel Choir	11,000.00
EFT69005	27.06.2019	Barth Bros Automotive Machining	Stock - Filters (Various)	48.67
EFT69006	27.06.2019	BOC Limited	KLP - Smootharc Multi 180 Welder, Helmet & Gloves, Cylinder Refills (Various),	3,683.07
EFT69007	27.06.2019	Bunzl Ltd	Stock - Hand Soap Frequent Use (1ltr)	408.25
EFT69008	27.06.2019	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant Materials - Magnetic Plug & Seal Ring	394.77
EFT69009	27.06.2019	Big Hart Inc	NAIDOC - Community Workshops & Local Showcase 14/07/2019 50% Deposit	6,274.57
EFT69010	27.06.2019	BB Landscaping WA Pty Ltd	KTVC - Maintenance 2 Weeks 02/06/2019 - 16/06/2019	594.00
EFT69011	27.06.2019	Byprogress Pty Ltd (Monsterball Amusements)	NAIDOC 2019 - Provide Amusements For NAIDOC Community Concert 14/07/2019 50% Deposit	4,950.00
EFT69012	27.06.2019	Barking Gecko Theatre Company Ltd	REAP - 50% Deposit For My Robot Show	3,960.00
EFT69013	27.06.2019	Bookeasy Pty Ltd	KTVC - Bookeasy Monthly Service Fee - May 2019	220.00

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EFT69014	27.06.2019	Coates Hire Operations	Waste - 8T Excavator and Wheel Loader Hire Charges	17,417.27
EFT69015	27.06.2019	Command IT Services	FBCC - Security Alarm Monitoring Jun 2019	33.00
EFT69016	27.06.2019	Comtec Data Pty Ltd	PBFC - Upgrade Alarm Panel, Kta Airport - Repair Fault to Arrivals Exit Door, Kta Admin - Repair Swipe Card Reader on Exit Door	4,291.47
EFT69017	27.06.2019	Champion Music	18/19 Arts & Culture Program - Party Festival For Young People Band To Perform And Run Workshop	6,063.75
EFT69018	27.06.2019	Crowd Control Systems Au Pty Ltd	REAP - Purchase Of 12 Stainless Steel Bollards With Sign Holders	1,838.10
EFT69019	27.06.2019	P Crump	Refund Of Lost Ticket Fee	85.00
EFT69020	27.06.2019	Castledex Pty Ltd	REAP - CSone Chair Trolley's	1,424.50
EFT69021	27.06.2019	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control	128.40
EFT69022	27.06.2019	Department Of Planning Lands And Heritage	DAP Fee - Proposed Accommodation Resort	10,486.00
EFT69023	27.06.2019	Draeger Australia Pty Ltd	KLP - 2 x BA Air Refills	77.00
EFT69024	27.06.2019	The Trustee For The TDC Trust TA The Dance Collective	2019 REAP - The Dance Collective 50% Deposit	2,676.85
EFT69025	27.06.2019	Parker Hannifin (Australia) Pty Ltd	Plant - Hose And Assorted Fittings	1,900.25
EFT69026	27.06.2019	EPD Asia Pacific Pty Ltd	Computer Network - Equipment Purchases and Support	5,347.84
EFT69027	27.06.2019	Exteria	Stock - Powder Coated Bin Enclosure (240 ltr)	3,423.20
EFT69028	27.06.2019	Environex International Pty Ltd	KTA Airport - 20l Sodium Hypochlorite 12.5%	633.60
EFT69029	27.06.2019	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	Dampier Highway Streetscape - Pot Holing And Location Services	816.75
EFT69030	27.06.2019	Ensemble Limited	REAP - Royalties For The Performance Of TWO	116.86
EFT69031	27.06.2019	Fortesque Bus Service Pty Ltd	The Base - Spinifex Skate Series Saturday Bus Service	396.00
EFT69032	27.06.2019	Fiorita Pty Ltd (Fiorita Deli)	WCH - Catering For Opening	1,086.80
EFT69033	27.06.2019	G Bishops Transport Services Pty Ltd aftt GBT Services Trust	Freight - Various	1,419.28
EFT69034	27.06.2019	Global Spill Control Pty Ltd	KTA Airport - Empty 4 Wheeled Bin - 660L, Oil & Fuel Bins	1,020.53
EFT69035	27.06.2019	Guru Dudu Productions Pty Ltd	Local History - P.A.G.E.S Children's Festival Performer 50% Final Payment	2,750.00
EFT69036	27.06.2019	Hadyn Green	Wickham Library Office Expenses - Travel Costs To Cover Author Presentation	49.50
EFT69037	27.06.2019	Groove Night Avenue Pty Ltd	2019 Cossack Art Awards - Cossack Up Late Entertainment - Groove Night Avenue 50% Deposit	2,097.38
EFT69038	27.06.2019	Studiocanal Pty Ltd	REAP - Movie Screenings (Various) June 2019	3,293.07
EFT69039	27.06.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware items for Maintenance/Repairs	31.39
EFT69040	27.06.2019	Connect Call Centre Services	Governance - After Hours Call Centre Service May 2019	1,246.30
EFT69041	27.06.2019	ZircoData Pty Ltd	Records Management - Archive Storage Costs 26/04/2019 - 25/05/2019	112.27

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EFT69042	27.06.2019	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tour Bookings: 05/06/2019 to 14/06/2019	713.92
EFT69043	27.06.2019	Integrated Heritage Services Pty Ltd	Tourism Development - Day Reconnaissance On East Lewis Island - Aboriginal Heritage	1,870.00
EFT69044	27.06.2019	Jason Sign Makers	Stock - Sign Brackets, Strapping	375.65
EFT69045	27.06.2019	Karratha Signs	Workshop - Controlled Waste Decals	335.50
EFT69046	27.06.2019	James Bennett Pty Limited	Libraries - New Resources	114.06
EFT69047	27.06.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	1,339.80
EFT69048	27.06.2019	Karratha Smash Repairs	Plant Repairs - Various	300.00
EFT69049	27.06.2019	Keyspot Services	Civic Events - 10 Year Service Award Plaque	129.80
EFT69050	27.06.2019	Karratha Cad Centre	KTVC - B1 Micron Laminate 1000 X 707	28.60
EFT69051	27.06.2019	Karratha Veterinary Hospital	Animal Control	562.70
EFT69052	27.06.2019	Karratha Contracting Pty Ltd	Cyclone Veronica - Hearson Cove Toilet Block Re-Secure Door Frame To Structural Steel Support	1,773.75
EFT69053	27.06.2019	Karratha Shooting Supplies	KTA Airside - Firearm Cleaning Supplies And Equipment	206.50
EFT69054	27.06.2019	Komatsu Australia Pty Ltd	Plant - Parts for Repairs	2,722.08
EFT69055	27.06.2019	Sonic Healthplus Pty Ltd	Medical Consultation	126.50
EFT69056	27.06.2019	Karratha Machinery Hire	WRF - Hire of 3T Truck 18/05/2019 - 29/05/2019, Baynton West Oval - Hire 3T Truck	2,828.57
EFT69057	27.06.2019	Karratha Community Garden	2018/19 Annuals Junior Green Thumb Council Resolution 154077 20% Final Payment	773.40
EFT69058	27.06.2019	Karratha Cabinets Pty Ltd	2C Echidna Road - Supply Standard White Cutlery Tray	22.00
EFT69059	27.06.2019	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs - Various	660.00
EFT69060	27.06.2019	Kennards Hire Pty Limited	Plant / Machinery Hire - Various	9,618.82
EFT69061	27.06.2019	Keogh Bay Consulting Pty Ltd	Cancelled Payment	0.00
EFT69062	27.06.2019	Karratha Central Apartments (Mansted Holdings Pty Ltd)	Cancelled Payment	0.00
EFT69063	27.06.2019	Landgate	Valuation Expense - Monthly Valuation Schedules, Mining Tenements	156.79
EFT69064	27.06.2019	LGIS Risk Management	HR - Vital Conversations Training	1,980.00
EFT69065	27.06.2019	Lift Equipt Pty Ltd	Plant Repairs - Various	9,370.22
EFT69066	27.06.2019	Leethall Constructions Pty Ltd	Footpaths - Dampier Rd Shared Path Stage 5 - Installation Of 4 Grab Rails	187.00
EFT69067	27.06.2019	Modern Teaching Aids Pty Ltd (MTA)	KLP - 12 Crèche Chairs	789.43
EFT69068	27.06.2019	Mettler Toledo Limited	Plant - Annual Verification And Service	4,009.50
EFT69069	27.06.2019	MM Electrical Merchandising	Refuse Site Maintenance -Test & Tag Labels Jul - Dec	211.20
EFT69070	27.06.2019	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Services May 2019	2,028.40
EFT69071	27.06.2019	McMahon Services Australia Pty Ltd	WTS - Transfer Hook Bin From 7 Mile Waste Facility To Wickham Transfer Station & Back, Servicing of Transfer Station Hookbins	2,530.00
EFT69072	27.06.2019	Emerge Associates	Roundabout Landscaping - Landscape Design & Scope Of Works, Welcome Park - Amendment of Balustrade Design, Dampier Hwy - Stage 3 Scope and Drawings	7,172.00

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EFT69073	27.06.2019	M & M Masonary	22a Shadwick Drive - Driveway Rectification Repairs	8,677.90
EFT69074	27.06.2019	Marketforce	Advertising - Various	3,393.68
EFT69075	27.06.2019	Mak Industrial Water Solutions Pty Ltd	KTA Airport - Site Visit By Technician To Help Fault Find	809.60
EFT69076	27.06.2019	Mega Vision Australia Pty Ltd	2019 Cossack Art Awards - 18/19 Cossack Production 50% Deposit	6,978.40
EFT69077	27.06.2019	Ben Mullen	YS - Performer For Covechella	200.00
EFT69078	27.06.2019	Margaret River Colloid Cleaning Supplies	REAP - Backstage Cleaning Product	89.00
EFT69079	27.06.2019	MIR-AUS Pty Ltd	TYS - Heat Press For Fabric Design Transfer For Term 2 And 3 Programs	1,416.00
EFT69080	27.06.2019	A Minchin	Utilities Reimbursement As Per Director Contract	82.20
EFT69081	27.06.2019	North West Tree Services	Dampier Skate Park - Pruning Of Trees, Cyclone - Tree Pruning	15,467.10
EFT69082	27.06.2019	Norwest Craft Supplies	Dampier Library - Embroidery Supplies July 2019 School Holiday Program	131.10
EFT69083	27.06.2019	Titan Australia Pty Ltd	Plant Repairs - Various	192.50
EFT69084	27.06.2019	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	WTS - 15 Litre Spring Water Bottles	37.25
EFT69085	27.06.2019	One 20 Productions (Kadesjada Trust)	NAIDOC 2019 Production & Staging Community Concert	5,881.15
EFT69086	27.06.2019	Pilbara Distributors Pty Ltd	Stock - Oven Cleaner 5ltr (Nova)	64.13
EFT69087	27.06.2019	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White	952.88
EFT69088	27.06.2019	Pilbara Copy Service	Photocopier / Printer Charges	261.48
EFT69089	27.06.2019	Printsync Norwest Business Solutions	Photocopier / Printer Charges	4,000.54
EFT69090	27.06.2019	Pilbara Regional Football Development Committee Inc	Rio Programs - Festival Of Football Umpire Fees & Prize Money	3,675.00
EFT69091	27.06.2019	Prompt Contracting And Fencing Pty Ltd	Wickham Skate Park Upgrade - Removal And Disposal Of Six Pre-existing Skate Park Items	4,455.00
EFT69092	27.06.2019	Pilbara Reptile Education & Display	Wickham Library - Educational & Information Session For Library Opening 18/05/2019	352.50
EFT69093	27.06.2019	Penguin Random House Australia Pty Ltd (United Books Distributors)	KTVC Merchandise Expenses - Red Dog Book By Louis de Bernisres	129.94
EFT69094	27.06.2019	TC Drainage (WA) Pty Ltd T/As TCD Civil Construction	Village Road Culverts - Upgrade under RFT05-18/19 Progress Claim 2	276,760.00
EFT69095	27.06.2019	Solcomm Pty Ltd	WCH - Broadband Wireless Network Upgrade M2 Design Completion	52,666.06
EFT69096	27.06.2019	Quick Corporate Australia Pty Ltd	Stores - Quartet Penrite Whiteboard 1500 X 900mm	322.16
EFT69097	27.06.2019	Repco Auto Parts	Stock - Oil Filters, 7 pin Trailer Plug	41.78
EFT69098	27.06.2019	Red Earth Flowers	HR - Flowers For Staff Members On Birth Of Child	100.00
EFT69099	27.06.2019	Repeat Plastics (WA)	Pt Samson Foreshore Dev - Blue Seat Beachcomber Shaped & Table	7,172.76
EFT69100	27.06.2019	A Richards Pty Ltd T/as Richgro Garden Products	Depot Plant Nursery - Professional Base Mix	737.44
EFT69101	27.06.2019	Richose Pty Ltd	Plant - Parts for Repairs	65.19
EFT69102	27.06.2019	Statewide Bearings	Plant - Parts for Repairs	164.27

Chq/EFT	Date	Name	Description	Amount
EFT69103	27.06.2019	Kmart Karratha	WRF - Administration & Play Program Equipment & Group Fitness Incidentals, TYS - Program Materials, Waste - Stationery, YS - Basketball Tournament Supplies	714.10
EFT69104	27.06.2019	Speedo Australia Pty Ltd	KLP - Reception Merchandise	1,620.96
EFT69105	27.06.2019	Sunny Sign Company Pty Ltd	Stock - Lock-Socket Spike 450mm - Signs	181.50
EFT69106	27.06.2019	Broometown Holdings T/a Subway Karratha	Community Club Development - Catering Sports Taping Workshop 27/05/2019, Catering for Sponsorship & Marketing Workshop	325.00
EFT69107	27.06.2019	Shire Of Wyndham - East Kimberley	Baynton West Park - Certificate Of Building Compliance For Installation Of Cctv Poles	400.00
EFT69108	27.06.2019	Designa Sabar Pty Ltd	Reimbursement - Credit Adjustment on Inv19602	176.00
EFT69109	27.06.2019	Seaview Orthotics	Stock - Litter Picker	328.14
EFT69110	27.06.2019	Scope Business Imaging	Photocopier / Printer Charges	129.65
EFT69111	27.06.2019	Skipper Transport Parts (Formerly Covs)	Plant - Parts for Repairs	408.84
EFT69112	27.06.2019	Stainless Creation Pty Ltd	KTA Terminal - Door Striker Plate Repairs	847.00
EFT69113	27.06.2019	Sublimation Systems	The Base - Skillz Sessionz Term 2 And 3 Programs Sublimation Printer For Design Fabric Printing	935.65
EFT69114	27.06.2019	Schneider Electric Buildings Aust. Pty Ltd	Karratha Main Admin - Preventative Maintenance Service Plan Andover Continuum BMS Jan 19 - Mar 19	6,035.15
EFT69115	27.06.2019	Trasan Contracting	Hearson's Cove Replacement Shades RFT 31-17/18 - FINAL RETENTION CLAIM	4,633.88
EFT69116	27.06.2019	Tennant Australia Pty Ltd	Stock - Filter Kit, Timing Belts, Toothed Belt Kit	539.79
EFT69117	27.06.2019	Element Advisory Pty Ltd	Projects - Revisions To Advertised Cossack Conservation Management Plan	19,523.08
EFT69118	27.06.2019	Turf Guru Landscapes Pty Ltd	Parks and Gardens Works - 20/5/19 - 07/06/19	12,320.00
EFT69119	27.06.2019	Talis Consultants Pty Ltd T/a Talis Unit Trust	Cancelled Payment	0.00
EFT69120	27.06.2019	Trisley's Hydraulic Services Pty Ltd	KLP - 2 Soda Ash Service Kits	2,464.00
EFT69121	27.06.2019	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Long Parking Bay Welcome Park - Road Marking & Installation Of Thermoplastic Markings	2,029.50
EFT69122	27.06.2019	Taranis Power Group Pty Ltd	KTA Airside - Transfer Test On Emergency Generator.	1,047.20
EFT69123	27.06.2019	Troy's Tyres 2 You	Plant - Wheel Alignment	88.00
EFT69124	27.06.2019	Universal Pictures International Australasia Pty Ltd	REAP Cinema 2019 - Movie Screenings June 2019	1,079.00
EFT69125	27.06.2019	Karratha Timber & Building Supplies	General Hardware items for Maintenance/Repairs	2,681.59
EFT69126	27.06.2019	A Virkar	Reimbursement of Elgas Utility As Per Contract Of Employment	170.00
EFT69127	27.06.2019	Westrac Equipment Pty Ltd	Plant - Parts for Repairs	721.18
EFT69128	27.06.2019	Woolworths Group Limited	REAP Kiosk - Food Supplies For Upcoming Live Shows, The Base - Kitchen Supplies, Programming Materials, IPC - Kiosk Supplies, KLP - Crèche & Staff Kitchen Supplies, YS - Programming Supplies	2,727.13
EFT69129	27.06.2019	A Wear	Reimbursement - As Per Managers Employment Contract Telstra 14/05/2019 - 13/06/2019	99.00
EFT69130	27.06.2019	West Australian Newspapers Limited	Advertising - Various	4,430.00

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EFT69131	27.06.2019	Wilson Parking Australia 1992 Pty Ltd	KTA Car Parks - Provision Of Operation And Management Services For Parking And Ground Transport Apr/May 2019	2,200.00
EFT69132	27.06.2019	W Augustin & M Bussell	Reimbursement For Cleaverville Beach Caretaker	193.07
EFT69133	27.06.2019	Kimberley Exploration Pty Ltd T/A Wildrocks Publications	KTVC Merchandise Expense - Burrup Rock Art Book for Retail Stock	450.00
EFT69134	27.06.2019	Yirramagardu Community Association	Roebourne Community Activities - Roebourne Movie Night Letterbox Drop	500.00
EFT69135	27.06.2019	Cleanaway Pty Ltd	Waste Collections, Various - May/June 2019	89,159.71
EFT69136	27.06.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water & Electricity Usage Charges	3,786.38
EFT69137	27.06.2019	Telstra Corporation Ltd	Telephone Usage Charges	9,766.95
EFT69138	27.06.2019	Horizon Power	Electricity Usage Charges	4,380.58
EFT69139	27.06.2019	Water Corporation	Water Usage Charges	9,919.43
EFT69140	27.06.2019	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Charges 07/05/2019 - 06/06/2019	19.99
EFT69141	27.06.2019	Pivotel Satellite Pty Limited	Ranger Tracking - 15/06/2019 - 14/07/2019	262.04
EFT69142	27.06.2019	Sanzap Pty Ltd	Wickham Library - Digital Table	5,486.25
EFT69143	27.06.2019	Kigelia Investments Pty Ltd t/as Splash Alley	Uniforms - Polo Stocks	1,695.21
EFT69144	27.06.2019	Three Little Fish T/a The Waifs	Ticket Sales & Deposit - The Waifs 11-12/06/2019	36,291.16
EFT69145	27.06.2019	Blue Force Pty Ltd	Mara Guthurra Adventure Playground - Supply and install CCTV as per RFQ 44	50,312.79
EFT69146	27.06.2019	LGIS Workcare	16/17 LGIS Workcare - Performance Based Adjustment 30/06/2016 to 30/06/2017	164,910.58
EFT69147	27.06.2019	Horizon Power	Electricity Usage Charges	42,844.36
EFT69148	28.06.2019	West Pilbara Junior Cricket Association	Refund - Seasonal Hire Bond #317214 12/10/2018	150.00
EFT69149	28.06.2019	Wickham Roebourne Teeball Association	Refund - Special Event Hire Bond #18436 07/09/2018	2,500.00
EFT69150	28.06.2019	S Burleigh	Refund - Car Park Bond #324273 08/04/2019	50.00
EFT69151	28.06.2019	T Hickman	Refund - Car Park Bond #323427 18/03/2019	50.00
EFT69152	28.06.2019	Loritz Circus Pty Ltd	Refund - Facility Hire Bond #314796 03/09/2018	10,000.00
EFT69153	28.06.2019	Lord Mayors Distress Relief Fund	Donation from Gala Day Swimming 07/10/2000	407.04
EFT69154	28.06.2019	S McWilliam	Refund - Car Park Card Bond #277475 26/01/2016	50.00
EFT69155	28.06.2019	K McKelvie	Refund - Travellers Membership Library Bond - #325103	100.00
EFT69156	28.06.2019	C Poulsen	Refund - Travellers Membership Library Bond #322419	50.00
EFT69157	28.06.2019	Settlers Indoor Cricket Club	Refund - Seasonal Hire Bond #20443 25/10/2018	150.00
EFT69158	28.06.2019	T Pugh	Refund - Car Park Card Bond	50.00
EFT69159	28.06.2019	City Of Karratha	Payroll deductions	160.00
EFT69160	28.06.2019	City Of Karratha	Payroll deductions	1,797.36
EFT69161	28.06.2019	City Of Karratha - Social Club	Payroll deductions	1,812.26
EFT69162	28.06.2019	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT69163	28.06.2019	Australian Services Union (ASU/MEU Div)	Payroll deductions	466.20
EFT69164	28.06.2019	D Cleaver (Mortgage Account)	Home Ownership	100.00

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EFT69165	28.06.2019	T Corfield (Mortgage Account)	Home Ownership Allowance	300.00
EFT69166	28.06.2019	A D'Cunha Mortgage Account	Home Ownership Allowance	500.00
EFT69167	28.06.2019	L Gan - (Mortgage Account)	Home Ownership Allowance	626.63
EFT69168	28.06.2019	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT69169	28.06.2019	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT69170	28.06.2019	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT69171	28.06.2019	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT69172	28.06.2019	Lgrceu	Payroll deductions	61.52
EFT69173	28.06.2019	Maxxia Pty Ltd	Payroll deductions	23,892.12
EFT69174	28.06.2019	N Milligan - (Mortgage Account)	Home Ownership Allowance	410.41
EFT69175	28.06.2019	J Patel Mortgage Account	Home Ownership	350.00
EFT69176	28.06.2019	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT69177	28.06.2019	B Wall (Mortgage Account)	Home Ownership Allowance	450.00
EFT69178	30.06.2019	Australian Taxation Office	Payroll deductions	305,713.23
EFT69179	30.06.2019	Child Support Agency	Payroll deductions	1,345.53
EFT69180	28.06.2019	Conference And Education Management Pty Ltd t/as AST Management	Day registrations for Developing Northern Australia Conference	4,140.00
EFT69181-69183	01.07.2019	Mixed Payments	Cancelled Payments - Processing Error	0.00
EFT69184	01.07.2019	John Batman Group	KLP - Advertisement In Accommodation Service Providers Compendium 2019 Edition	3,000.00
EFT69185	01.07.2019	Paramount Pictures Australia	REAP Cinema - Private Screenings Of Instant Family	639.95
EFT69186	01.07.2019	Sodexo Remote Sites	Housing Bond - 55A Oleander Place	1,800.00
EFT69187	01.07.2019	Australian Taxation Office	Payroll deductions	2,458.00
EFT69188	02.07.2019	Onyx Group WA Pty Ltd	Civic Events 2019 - Volunteer Recognition Awards Catering And Bar Services, REAP - Catering Pilbara Health Sleep Summit, Catering for Councillor Briefing, Community - Presidents Breakfast Catering	13,566.00
EFT69189	02.07.2019	Onyx Events - Onyx Group WA Pty Ltd	City Wide Programmes - REAP Youth Services Event Catering	12,317.80
EFT69190	05.07.2019	Bullivants	Equipment Repair - Inspection & Load Test Drag Chains	169.24
EFT69191	05.07.2019	M Booth	Reimbursement - Security Subsidy Scheme - A42410	200.00
EFT69192	05.07.2019	Winc Australia Pty Limited	Stationery Items - Various Departments	1,147.24
EFT69193	05.07.2019	Signature Music Pty Ltd	REAP - Supply & Install Line Array Audio System	5,027.00
EFT69194	05.07.2019	Blue Hat Cleaning Services T/as Damel Cleaning Services	KTA Terminal - Mould Clean To The Bathroom Ceilings	475.20
EFT69195	05.07.2019	Hart Sport	KLP Sport & Programs - Equipment - Nets, Balls, Yoga Mats, Softballs	4,338.20
EFT69196	05.07.2019	Hathaways Lubricants	Stock - Lubricants	193.43

Chq/EFT	Date	Name	Description	Amount
EFT69197	05.07.2019	Karratha International Hotel (Ringthane Pty Ltd t/as)	KTVC Tour Bookings - June 2019, A&C - Accommodation	698.00
EFT69198	05.07.2019	Karratha Districts Junior Soccer Association	Junior Sport Development - Light Token Reimbursement	840.00
EFT69199	05.07.2019	Karratha Sporting & Recreation Club Inc	2018/19 Annual Community Grant Scheme 20% Final	4,180.00
EFT69200	05.07.2019	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Stock - Mower Blade (2 pack)	34.00
EFT69201	05.07.2019	Retravisio Karratha	Dampier Library - Sewing Machines For Adult And Children Program And For Loan In Library Space	836.00
EFT69202	05.07.2019	Leisure Institute Of WA Aquatics (Inc)	KLP - LIWA Re-accreditations Jan 2018 - Jan 2020	480.00
EFT69203	05.07.2019	Midalia Steel T/a Onesteel	Plant - Steel Angle, Square Edge Flat	268.54
EFT69204 - 69216	05.07.2019	Mixed Payments	Cancelled Payments - Processing Error	0.00
EFT69217	05.07.2019	Norwest Sand & Gravel Pty Ltd	REAP - Blended Top Soil	2,451.35
EFT69218	05.07.2019	Parry's Merchants	REAP - Kiosk Supplies, IPC - Café Supplies	863.50
EFT69219	05.07.2019	Roebourne School P&c	Roebourne Movie Night Donation For Cooking Bbq	250.00
EFT69220	05.07.2019	St John Ambulance - Karratha	Equipment Replacement - First Aid Stock	287.92
EFT69221	05.07.2019	Signswest Stick With Us Sign Studio	40 Mile FMP - 90x90mm C/b Sign Panels With Numbers And Logos	2,256.76
EFT69222	05.07.2019	Sealanes (1985) Pty Ltd	REAP - Kiosk Supplies	1,093.98
EFT69223	05.07.2019	Stihl Shop Redcliffe	Stock - Brush Cutter Cord 500gm X 3.3mm, Edger Blades	378.50
EFT69224	05.07.2019	Royal Life Saving Society WA Inc	KLP Programs - Poolside Swim And Survive Training Life Jackets	406.00
EFT69225	05.07.2019	The Australian Local Government Job Directory	HR - Advertising	1,056.00
EFT69226	05.07.2019	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	City Wide Programmes - Dodgybros Flights 18/04/2019, Kta Library - Staff Flights to attend Library Exchange	2,742.00
EFT69227	05.07.2019	TNT Express	Freight - Various	458.51
EFT69228	05.07.2019	Visimax	Stock - Degradable Dog Waste Bags Singlet Gusset	748.00
EFT69229	05.07.2019	A Wright	KTA Airport - Reimbursement Meal Expenses Whilst At Forum 14-16/05/2019	167.50
EFT69230	05.07.2019	Bunzl Brands And Operations Pty Ltd	HR - Safety Boots	329.92
EFT69231	05.07.2019	Atom Supply	Stock - Concrete Postcrete Rapid Set 20kg, Staff Uniforms, Premix Concrete, WRP - Hand Tools, Star Pickets	3,148.05
EFT69232	05.07.2019	J Blackwood & Son Pty Limited	WM - Safety Boots	356.49
EFT69233	05.07.2019	Aggreko Generator Rental Pty Ltd	DCH - Supply of AC Units 06/05/2019 - 02/06/2019	9,705.52
EFT69234	05.07.2019	Akzo Nobel Pty Limited	Cancelled Payment	0.00
EFT69235	05.07.2019	Active Distributors Pty Ltd (Aspect Detailing)	Plant - Cut & Polish to Prepare For Sale / Auction	416.25
EFT69236	05.07.2019	Fuzz Digital (Daniel Fowler)	Photographer Vybe Youth Music Festival	1,200.00
EFT69237	05.07.2019	Barth Bros Automotive Machining	Stock - Front Hub Seals	148.96

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EFT69238	05.07.2019	BOC Limited	Plant - Argonshield Universal G size	35.53
EFT69239	05.07.2019	Bunnings Group Limited	WRF - Party Supplies & Workshop Supplies	4,469.49
EFT69240	05.07.2019	BC Lock & Key	Dalgety House Maintenance - Change Out Gate Padlocks	319.86
EFT69241	05.07.2019	Bez Engineering	Stock - Wheel Scraper	12,650.22
EFT69242	05.07.2019	Beacon Equipment	Plant - Parts for Repairs	287.45
EFT69243	05.07.2019	BB Landscaping WA Pty Ltd	KTVC - Maintenance Of Visitors Centre 2 Weeks Ending 30/06/2019, Staff Housing - Retic Repairs	1,069.75
EFT69244	05.07.2019	SJ Barton	Kta Library - Allowance For Meals Whilst Attending Regional Meeting Port Hedland 06 - 07/06/2019	75.00
EFT69245	05.07.2019	K Brindley	Reimbursement In Accordance With Travel Allowance Whilst Attending Training In Pinjarra	100.22
EFT69246	05.07.2019	Centurion Transport Co Pty Ltd	Freight - Various	326.36
EFT69247	05.07.2019	Coca-Cola Amatil (Holdings) Ltd	IPC - Coffee Pods Stock May 2019	393.60
EFT69248	05.07.2019	Command IT Services	Karratha Main Admin - Security Alarm Monitoring Jun 2019	165.00
EFT69249	05.07.2019	Comtec Data Pty Ltd	Millars Well Pavilion - Clean White Markings On 2 Cameras	308.00
EFT69250	05.07.2019	S Culver	Cancelled Payment	0.00
EFT69251	05.07.2019	M Casserly	Cancelled Payment	0.00
EFT69252	05.07.2019	Dave's Transit Service	City Wide Programmes - Transport Provision For Vybe Youth Music Festival 2019	1,034.00
EFT69253	05.07.2019	Darwin Plant Wholesalers	City Centre Gardens - Plant Stock	4,466.00
EFT69254	05.07.2019	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control	293.60
EFT69255	05.07.2019	Discovery Parks - Pilbara Karratha	KTVC Tour Bookings - Accommodation	175.00
EFT69256	05.07.2019	Dibsys Gardening Services Pty Ltd	Staff Housing - Garden Maintenance And Tidy Up	495.00
EFT69257	05.07.2019	B Davy	Reimbursement - Security Subsidy Scheme A23761	200.00
EFT69258	05.07.2019	H Eaton	Reimbursement Of Utilities Allowance - Electricity 20/03/19 To 17/05/19	2,987.94
EFT69259	05.07.2019	ELKA Projects And Maintenance	Locating Services And Pot Holing	1,262.25
EFT69260	05.07.2019	Fortesque Bus Service Pty Ltd	The Base - Bus Trip To Hearson's Cove For Youth Week And The School Holiday Program 23/04/2019	2,178.00
EFT69261	05.07.2019	Feel Creative Pty Ltd	Website Development To Allow For Implementation Of Synergy online Modules	2,992.00
EFT69262	05.07.2019	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight - Various	2,429.78
EFT69263	05.07.2019	Empowering People In Communities (EPIC) Inc	Litter Control - March, April & May 2019	81,972.00
EFT69264	05.07.2019	Poinciana Nursery	Cancelled Payment	0.00
EFT69265	05.07.2019	Poinciana Nursery	Slashing of NW Coastal Hwy (Madigan Road Point Samson - Roebourne Road Dampier Highway (Madigan - Burrup) as per MRWA MOU, Kta Airport - Landside Slashing & Spraying of Weeds	62,096.87
EFT69266	05.07.2019	Artyzan	Stormwater Structure Projects - Rfq 30-1819 Baynton Drive Drainage Improvements Works	68,090.00

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EFT69267	05.07.2019	Burkeair Pty Ltd	Depot Masterplan Stage 3 - Water Cooler Replacement, Scheduled AC Maintenance - Various Sites, Roebourne Old Shire Offices - Install New AC's	24,478.11
EFT69268	05.07.2019	Dampier Plumbing & Gas (tff DPG Trust)	22A Shadwick Drive - Excavate To Repair Blockage & Remove Tree Roots, Staff Housing - Reactive Plumbing Works	3,385.21
EFT69269	05.07.2019	Department of Mines Industry Regulation and Safety (DMIRS)	BSL Collections - May & June 2019	28,821.81
EFT69270	05.07.2019	Ausolar Pty Ltd	KTA Terminal - CBUS & Lighting Investigation & Report, Footpath Lighting - Repairs to Cabling (Baynton West Oval), Depot - Rectify Non-Compliant DB Board & Wiring, Nickol Skate Park - Install Actuator Valve, NW Pump Station - Replace Faulty Inlet Valve Relay, RYP - Install Override Switch at courts & oval, Kta Airport - Install 11 LED Panel Light Fittings, Bulgarra POS - Install 5 Light Cables, REAP - Replace Down lights, KLP - Replace Numerous Lights and Repair Poolside Airlock Doors, Various Other Small Electrical Works	33,278.56
EFT69271	05.07.2019	Adapt-A-Lift Group Pty Ltd	Equipment - Liftsmart Pt15-2 (1500kg Capacity)	1,540.00
EFT69272	05.07.2019	Leethall Constructions Pty Ltd	Culvert Construction - Millstream Road Stage 2 (RFT 23-1819) - Progress Claim #2, Ausburn Park - Install Kerbing	109,781.74
EFT69273	05.07.2019	Supercivil Pty Ltd	Carpark Construction - Construction Of Concrete Footpath Along Wellard Way, RTIO - Install Footpath	67,299.99
EFT69274	05.07.2019	Reece Pty Ltd	Stock - Reticulation Parts	60,650.65
EFT69275	05.07.2019	Handy Hands Pty Ltd	P&G - Weed Spraying Of Footpaths, Drains, Ovals, Camp Ground, Fertilising - Ovals	141,613.25
EFT69276	05.07.2019	Studiocanal Pty Ltd	REAP - Chaperone 23/05/2019 - 29/05/2019	357.50
EFT69277	05.07.2019	Hesperian Press	Karratha Library - Book Order	43.55
EFT69278	05.07.2019	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	15 Teesdale - Supply And Install Glass Media	719.40
EFT69279	05.07.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware items for Maintenance/Repairs	452.50
EFT69280	05.07.2019	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	REAP - Small Voices Louder Project 8 Chargers For Mp3, KLP - Crèche Microwave, Group Fitness Bluetooth Adaptor	421.00
EFT69281	05.07.2019	Hyva Pacific Pty Ltd	Plant Repairs - Various	1,940.32
EFT69282	05.07.2019	Horizontal Falls Seaplane Adventures	KTVC Tour Bookings - 04/06/2019	1,622.00
EFT69283	05.07.2019	Hybrid Energy Solutions (Simon Atkinson)	Reimbursement Security Subsidy Scheme - A47630	200.00
EFT69284	05.07.2019	Isec7 Asia Pacific Pty Limited	IT Software - Blackberry Silver Universal Annual Subscription 12 Months	4,113.78
EFT69285	05.07.2019	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tour Bookings - June 2019	1,394.09
EFT69286	05.07.2019	Karratha Signs	REAP - 10 Varying Size Corflute Panels	517.00
EFT69287	05.07.2019	James Bennett Pty Limited	Library - New Resources	1,957.17
EFT69288	05.07.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	1,323.50

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EFT69289	05.07.2019	JCB Construction Equipment Australia (CFC Holding Pty Ltd)	Plant Repairs - Various	1,673.60
EFT69290	05.07.2019	Just Party Linen	REAP - Tablecloths For Upcoming Events & Conferences	1,186.05
EFT69291	05.07.2019	Karratha Glass Service	Kta Airport - Reglaze 4 x damaged windows at the front of the Terminal	9,845.00
EFT69292	05.07.2019	Keyspot Services	Dev Services - 2 Magnetic Name Badges	30.00
EFT69293	05.07.2019	Karratha Veterinary Hospital	Animal Control	146.80
EFT69294	05.07.2019	Karratha Country Club Inc	Karratha Golf Course - Water Use Reimbursement	253.40
EFT69295	05.07.2019	Karratha Contracting Pty Ltd	Cyclone Veronica - Repair Toilet Door At Andover Park	2,805.00
EFT69296	05.07.2019	Karratha Community Association	2018-19 Acads 20% Final Payment International Food Festival CR 154076	2,468.45
EFT69297	05.07.2019	Karratha Basketball Association - Seniors	2018/19 Annual Grant Scheme Final 30% Payment	3,080.00
EFT69298	05.07.2019	Sonic Healthplus Pty Ltd	WM Employment Costs - Hep A & B Serology Test	57.20
EFT69299	05.07.2019	Karratha Lottery Centre & Newsagency	Cossack Art Awards - Labels For Gala Award Invitations Sponsor Preview + Gala Awards Invitations. Labels For Envelopes	47.69
EFT69300	05.07.2019	Karratha Machinery Hire	Shoulder Grading - Hire 17t Smooth Roller, Dry Hire of 4.5T Roller	3,080.00
EFT69301	05.07.2019	Karratha Automotive Group - KAG	Parts for Plant Repairs	698.55
EFT69302	05.07.2019	Kirby Swim Equip Pty Ltd	KLP - Swim Teaching Platforms	2,772.00
EFT69303	05.07.2019	Kennards Hire Pty Limited	Shoulder Grading - Multi-tyre Roller Dry Hire	2,128.63
EFT69304	05.07.2019	Ko Ko Aye T/as K & S Mobile Windscreen Servis	Plant Repairs - Various	420.00
EFT69305	05.07.2019	KAT 5 Pty Ltd	Footpath & Kerb Maintenance - Installation of Semi Mountable Kerbing With A Total Height Of 150mm	8,648.20
EFT69306	05.07.2019	Karratha Central Apartments (Mansted Holdings Pty Ltd)	HR - Accommodation For Facilitator Community Engagement Course	341.00
EFT69307	05.07.2019	Kings Ningaloo Reef Tours (Ningaloo Echo Tours Pty Ltd)	KTVC Tour Bookings - June 2019	645.15
EFT69308	05.07.2019	Landgate	Land Enquiry & Title Searches for Rates May 2019	231.30
EFT69309	05.07.2019	L3 Communications Australia Pty Ltd	Karratha Airport - Preventative Maintenance Service For Screening Equipment X-Ray And CBS Machine June 2019	6,937.98
EFT69310	05.07.2019	Links Modular Solutions Pty Ltd	IT Software - Classweb Annual Access Fee 01 July 2019 To 30 June 2020	2,292.40
EFT69311	05.07.2019	C Ling	Reimbursement - Security Subsidy Scheme A89825	200.00
EFT69312	05.07.2019	Macdonald Johnston Engineering (Bucher Municipal Pty Ltd)	Stock - Emergency Stop Button	180.40
EFT69313	05.07.2019	Manning Pavement Services Pty Ltd T/a Karratha Asphalt	Town Street Maintenance - 2 Tonnes Of 10mm Asphalt	376.00
EFT69314	05.07.2019	Melbourne International Comedy Festival Ltd	REAP - Melbourne Comedy Festival Box Office Royalties 16-17/05/2019	3,612.90
EFT69315	05.07.2019	Marketforce	Advertising - Various	1,116.69

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EFT69316	05.07.2019	A Minchin	Reimb - Utilities As Per Directors Allowance Water Corp 19/03/2019 - 20/05/2019 90 kL	160.38
EFT69317	05.07.2019	P Mews	Reimbursement - Security Subsidy Scheme A78209	200.00
EFT69318	05.07.2019	NW Communications & IT Specialists	Cyclone Veronica - Wickham Pavilion Investigate Issue With TV Antenna, IT - Cables and Adaptors	572.37
EFT69319	05.07.2019	North West Tree Services	Cyclone Veronica - Tree Works (Various Sites)	6,359.64
EFT69320	05.07.2019	Norwest Craft Supplies	TYS - Weaving Art Mural	350.00
EFT69321	05.07.2019	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	WM - Water Bottle Refills May 2019	25.25
EFT69322	05.07.2019	Nielsen Liquid Waste Services Pty Ltd	WRF Bistro Rambla & KLP Onyx - Grease Trap Waste Removal April 2019	1,067.00
EFT69323	05.07.2019	Ngurrangga Tours (Ngarluma & Yindjibarndi Foundation Trust t/as)	KTVC Tour Bookings - March & June 2019	1,073.60
EFT69324	05.07.2019	Neverfail Springwater Ltd - Karratha Visitors Centre	KTVC Office Expenses - Water Bottle Refills	31.05
EFT69325	05.07.2019	Pirtek	KTA Airport WWTP - 6mm Single Wall Air Brake Tube	459.80
EFT69326	05.07.2019	Planning Institute Of Australia	Annual Membership Planning Institute Of Australia	632.00
EFT69327	05.07.2019	Pilbara Wildlife Carers Association Inc	Annual Grant Final Payment CR 154077	4,000.00
EFT69328	05.07.2019	Pt Walcott Volunteer Sea Search & Rescue	2018/2019 Annual Community Grant Scheme Fishing Comp - 30% Progress Payment	8,321.50
EFT69329	05.07.2019	Promotionsonly	WRF - Uniforms	153.68
EFT69330	05.07.2019	Pilbara Dive And Tours (Natalie Callanan t/as)	KTVC Tour Bookings - May/June 2019	800.00
EFT69331	05.07.2019	Prompt Contracting And Fencing Pty Ltd	Cyclone Veronica Repairs - Rehabilitate Sand Fencing - Pt Samson Foreshore	12,540.00
EFT69332	05.07.2019	Pilbara 4WD Charters (Neil Corker)	KTVC Tour Bookings - June 2019	1,425.60
EFT69333	05.07.2019	Murujuga Aboriginal Corporation	KTVC Tour Bookings - Apr-June 2019	4,860.24
EFT69334	05.07.2019	Quality Press	REAP - 2500 Season Programs	4,123.04
EFT69335	05.07.2019	Repco Auto Parts	Parts for Plant Repairs	244.28
EFT69336	05.07.2019	Roy Galvin & Co Pty Ltd (Galvins)	PS - PVC Flat Grate For Finishing Collar	12.31
EFT69337	05.07.2019	Red Dot Stores	KLP - School Holiday Program Top-up Art Supplies	111.50
EFT69338	05.07.2019	P Readhead	Reimbursement - Security Subsidy Scheme A78532	200.00
EFT69339	05.07.2019	Statewide Bearings	Plant Repairs - Various	35.45
EFT69340	05.07.2019	Kmart Karratha	WRF - Decorations For Reception & Gym, KLP & Library - Resources and Materials for Programs	963.00
EFT69341	05.07.2019	Sunstone Design	WCH - Sunstone Design Block Out Curtains, KLP - Service all Blinds & Repair	3,865.00
EFT69342	05.07.2019	Sodexo Remote Sites	Rent For 28 Acacia Place Wickham 14/06/19 To 13/07/19	1,516.67
EFT69343	05.07.2019	Shire Of Wyndham - East Kimberley	Dampier & Pt Samson Foreshores - Certificates Of Design Compliance	470.25
EFT69344	05.07.2019	Securepay Pty Ltd	REAP - Cinema And Ticket Event Fees May 2019	368.76
EFT69345	05.07.2019	Scope Business Imaging	Photocopier / Printer Charges	65.97
EFT69346	05.07.2019	Scott Printers Pty Ltd	Crime Prevention Strategies - Meet The Street Tips & Invitations For Hosts	1,354.10

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EFT69347	05.07.2019	Wridgways Pty Ltd	Wickham Library - Relocate Library Playgroup & Craft Room To WCH	858.13
EFT69348	05.07.2019	Switchbait (The Hickey Trust)	KLP - Custom Short Sleeve Polo Shirt	550.00
EFT69349	05.07.2019	Shop Fittings Store Pty Ltd	KTVC - Brochure Holders	421.05
EFT69350	05.07.2019	Trugrade Pty Ltd	Stock - Cleaning Cloths Green 60 X 30cm (Pack 25)	364.37
EFT69351	05.07.2019	Trasan Contracting	Cyclone Veronica - Investigate Roof Leaks Following Cyclone, Kta Airport - Repair Toilet Door, Bulgarra North Building - Repair Brocken Toilet Paper Dispensers	807.00
EFT69352	05.07.2019	Tennant Australia Pty Ltd	Stock - Blade Sqge Rear 98cm Linatex (70cm)	174.40
EFT69353	05.07.2019	Element Advisory Pty Ltd	Welcome Park - Curatorial Services For Welcome Park Public Art Project	1,100.00
EFT69354	05.07.2019	Trisley's Hydraulic Services Pty Ltd	RAC - Replace Faulty Chlorine Gas Alarm Dialler	2,035.00
EFT69355	05.07.2019	Turf Whisperer (Turf Life Pty Ltd t/as)	Wickham Oval - Works To Two Jump Pits	2,321.00
EFT69356	05.07.2019	Totally Workwear	Uniforms - Various	3,084.29
EFT69357	05.07.2019	Town Team Movement Ltd	Strategic Planning Projects - Facilitate 2 Community Building Workshops Dampier & Wickham	11,495.00
EFT69358	05.07.2019	The Trustee For TD Unit Trust T/A Map Creative PL Headsox Flexible Hea	KTVC - Headsox	418.00
EFT69359	05.07.2019	Three Islands Whale Shark Dive	KTVC Tour Bookings - June 2019	671.50
EFT69360 - 69372	05.07.2019	Mixed Payments	Cancelled Payments	0.00
EFT69373	05.07.2019	Karratha Timber & Building Supplies	General Hardware items for Maintenance/Repairs	1,151.25
EFT69374	05.07.2019	Vicki Long & Associates (Astron Engineering Pty Ltd)	Tourism Development - Assessment Of East Lewis Island Proposed Camp Site And Hiking Trail	1,980.00
EFT69375	05.07.2019	Veto Sports (GSM International Pty Ltd)	Ovals - 2 Portable Aluminium Soccer Goals With Wheels & Nets	3,491.00
EFT69376	05.07.2019	Westrac Equipment Pty Ltd	Parts for Plant Repairs	787.86
EFT69377	05.07.2019	Woolworths Group Limited	TYS - Food And Supplies For Friday Night Programing, A&C - Closing Event Part Refreshments, Exec Management Catering for meeting, Kta Library - Pages Festival Items, Pt Samson Dunes Committee - Catering	348.10
EFT69378	05.07.2019	Wormald Australia Pty Ltd	WRP Bistro - Repaired Faulty Alarm Sensor In Kitchen	512.60
EFT69379	05.07.2019	Wickham Tidy Towns Inc	WCH - City Donation Towards Wickham Tidy Towns To Assist With Opening Ceremony & Food Costs	696.25
EFT69380	05.07.2019	West Pilbara Enterprises Pty Ltd T/As Profix Australia	Cyclone Veronica - TYS Replace 2 Flashings To The Shade Structure	1,220.02
EFT69381	05.07.2019	West-net Imaging Pty Ltd	Local History - Digital Imaging Processing Services	760.10
EFT69382	05.07.2019	W Augustin & M Bussell	REIMB - As Per Caretaker Agreement	196.48
EFT69383	05.07.2019	Wawardu Limited	Roebourne Library - Pro-rata Rental 01/05/2019 - 30/06/2019	2,860.00
EFT69384	05.07.2019	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms - Various	29.40

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EFT69385	05.07.2019	Yirramagardu Community Association	2018/2019 Acads Funding - 30% Progress Payment - As Per Cr 154076	1,126.95
EFT69386	05.07.2019	Fitzroy Xpress	NAIDOC 2019 Perform 2 x 45min sets for Community Concert 14/07/2019 - Travel Claim	3,840.00
EFT69387	05.07.2019	Department of Primary Industries and Regional Development	Pt Samson Foreshore Dev - Quarantine Inspection For Plants From Darwin Plant Wholesalers 21/05/2019	65.00
EFT69388	05.07.2019	Telstra Corporation Ltd	Satellite Mobiles - Phone Charges 20/06/2019 - 19/07/2019	210.00
EFT69389	05.07.2019	Horizon Power	Electricity Usage Charges	1,064.23
EFT69390	05.07.2019	Water Corporation	Water Usage Charges	58,828.89
EFT69391	05.07.2019	Wesfarmers Kleenheat Gas Pty Ltd	KLP - Gas Bulk Tank Service Charge	1,137.96
EFT69392	05.07.2019	Water Corporation	Water Usage Charges	39,724.48
EFT69393	08.07.2019	Ray White Karratha Strata Management Trust	The Quarter Common Areas - Quarterly Administration/Reserve Levy 01/03/19-31/05/19	31,562.51
EFT69394	12.07.2019	Cleanaway Pty Ltd	Waste Collections, Various - May/June 2019	2,887.20
EFT69395	12.07.2019	Department of Primary Industries and Regional Development	City Centre Gardens - Quarantine Inspection For Plants	65.00
EFT69396	12.07.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water & Electricity Usage Charges	363.45
EFT69397	12.07.2019	Telstra Corporation Ltd	Satellite Mobiles - Phone Charges 23/06/19 To 22/07/19	210.00
EFT69398	12.07.2019	Horizon Power	Cancelled Payment	0.00
EFT69399	12.07.2019	Water Corporation	Water Usage Charges	20,848.82
EFT69400	12.07.2019	Foxtel For Business	WRP - Foxtel Charges July 2019	155.00
EFT69401	12.07.2019	Wesfarmers Kleenheat Gas Pty Ltd	Staff Housing - Annual Gas Cylinder Service Charges	316.80
EFT69402	12.07.2019	Total Eden Pty Ltd	City Centre Gardens - Design Changes To The City Centre Irrigation In Median Strips	1,045.00
EFT69403	12.07.2019	Horizon Power	Electricity Usage Charges	131,176.35
EFT69404	12.07.2019	Empire6714	Cancelled Payment	0.00
EFT69405 - 69407	12.07.2019	Mixed Payments	Cancelled Payments	0.00
EFT69408	10.07.2019	SMAI - Sportsmaster Athletic International Pty Limited	Wickham Community Hall - 6m Boxing Ring Competition	12,485.00
EFT69409	12.07.2019	Ausolar Pty Ltd	Pegs Creek Oval - Supply Install And Integrate VSD Drive To Automated Pumping System, Kta Bowls Club - Light Repairs, Parks - Various Light Repairs/Replacements, Pt Samson Foreshore - Install Solar Lighting to Park Shelter, Kta Airport - Progress Claim CBUS Investigation, Various Electrical Repairs around City	55,612.80
EFT69410	12.07.2019	Blue Hat Cleaning Services T/as Damel Cleaning Services	Kta Airport & DCH - Cleaning Services May/June 2019	70,871.92
EFT69411	12.07.2019	BP Australia Pty Ltd	Diesel - Bulk Fuel (Stock), Fleet Fuel - May & June 2019	51,848.26
EFT69412	12.07.2019	Broome Automotive Group Pty Ltd	Plant Purchase - Isuzu MUX LSM 4x4 Wagons x 4	164,946.20
EFT69413	12.07.2019	Handy Hands Pty Ltd	Spraying Of Kerb And Footpaths In Wickham / Point Samson / Roebourne And Dampier, Stock - Potting Mix, Kta Airport - Landside Weed Spraying	28,048.00
EFT69414	12.07.2019	Karratha Solar Power No 1 Pty Ltd	Kta Airport - Solar Electricity June 2019	52,997.61

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EFT69415	12.07.2019	M & M Masonary	Roundabout Mtce - Supply And Lay Charcoal Interlock Pavers	80,257.10
EFT69416	12.07.2019	North West Tree Services	Cyclone Veronica - Remedial / Structural Tree Pruning Along Share Avenue	25,186.00
EFT69417	12.07.2019	Supercivil Pty Ltd	Footpaths Lockyer St - Supply And Install The Concrete Footpath	79,801.70
EFT69418	12.07.2019	Trasan Contracting	Hearson Cove - Fabricate and Install Additional Shade Structure - RFQ 48-18/19	67,575.38
EFT69419	12.07.2019	Turf Guru Landscapes Pty Ltd	Highway Streetscape Works - Tree Planting along De Witt Rd, Pt Samson Park - Irrigation Works	29,348.00
EFT69420	12.07.2019	Karratha Earthmoving & Sand Supplies	Mooligunn Road Reconstruction (RFT 03-18/19) Stage 1&2 Progress Claim #6	164,410.95
EFT69421	12.07.2019	Chefmaster Australia	Stock - Garbage Bags 80ltr	1,051.65
EFT69422	12.07.2019	Winc Australia Pty Limited	Stationery Items - Various Departments	1,389.04
EFT69423	12.07.2019	Signature Music Pty Ltd	18/19 Arts And Culture Program - Party Festival For Young People Production	3,863.20
EFT69424	12.07.2019	GHD Pty Ltd	7 Mile Waste Facility - Organic Recovery Consultancy Services	28,284.52
EFT69425	12.07.2019	Hart Sport	IPS - Equipment For Youth Services Programming	204.40
EFT69426	12.07.2019	Hathaways Lubricants	Stock - Lubricants	2,658.21
EFT69427	12.07.2019	Karratha International Hotel (Ringthane Pty Ltd t/as)	Arts & Cultural Program - Accommodation For Consultant	338.00
EFT69428	12.07.2019	Les Mills Aerobics Australia	Les Mills - Monthly Sprint Licence Fee July 2019	350.22
EFT69429	12.07.2019	Norwest Sand & Gravel Pty Ltd	Dampier Highway Streetscape - 48 Tonne Of Sand Delivered To De Witt In Side Tipper, 24 Tonne Sam's Creek Screened Sand	3,095.40
EFT69430	12.07.2019	Hotel Ibis Perth	Cancelled Payment	0.00
EFT69431	12.07.2019	Point Samson Community Association Inc	2018/2019 ACASDS - 30% Progress Payment Bbq And Shared Picnic Shelter, Community & Cultural Scheme - Pt Samson Junior Fishing Comp, Qtrly Grants - 2019 Markets & Twilight Concert	29,135.27
EFT69432	12.07.2019	Parry's Merchants	REAP - Kiosk Stock For July School Holidays, Stock - Cleaning Products	1,182.55
EFT69433	12.07.2019	Poinciana Nursery	Arid Gardens Rehabilitation - Tree Pruning And Clean Up, Replacement Plants, Brushcutting	3,492.50
EFT69434	12.07.2019	Te Wai Manufacturing	HR - Ranger Polo Shirts Embroidery	249.00
EFT69435	12.07.2019	Royal Life Saving Society WA Inc	WRF - Chlorine & Oxi-boot Oxygen Resuscitator	1,252.40
EFT69436	12.07.2019	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	REAP - Flights For J Osman	889.00
EFT69437	12.07.2019	TNT Express	Freight - Various	332.18
EFT69438	12.07.2019	Thrifty Car Rental	HR - Car Hire - Officer Hammel Shredder Attend Training	126.45
EFT69439	12.07.2019	Wickham Community Association (inc)	2018/2019 ACADS - 20% Final Payment Annual Family Day - As Per Cr 154076	8,278.38
EFT69440	12.07.2019	Bunzl Brands And Operations Pty Ltd	HR Employment Costs - Work Boots	492.98
EFT69441	12.07.2019	Atom Supply	Parts for Plant Repairs	1,298.51
EFT69442	12.07.2019	Auslec (L & H Group t/as)	Dampier Highway Streetscape - Conduit Rigid Pvc 32mm	900.90
EFT69443	12.07.2019	ABCO Products	Stock - Ecozyme B+ 5ltr	1,061.95
EFT69444	12.07.2019	Advam Pty Ltd	KTA Airport Car Park - Monthly Advam Support And Services Mar 2019	783.02

Chq/EFT	Date	Name	Description	Amount
EFT69445	12.07.2019	Ashdown-Ingram	Plant - C105 Battery	1,253.56
EFT69446	12.07.2019	Artyzan	Karratha Open Spaces & Reserves - Removal Of Large Stack Of Branches At Rear Of 13 Hartog Cres In Dampier	2,530.00
EFT69447	12.07.2019	Avsec Consulting Pty Limited	KTA Security - Online Induction Training Extension To 30/06/2019	2,200.00
EFT69448	12.07.2019	Aha! Consulting Pty Ltd (unified Service Trust)	Cancelled Payment	0.00
EFT69449	12.07.2019	All Access Australasia	Wickham Library - May Dvd Order	1,520.72
EFT69450	12.07.2019	Australian Laboratory Services Pty Ltd (ALS)	Library - New Resources	584.10
EFT69451	12.07.2019	Fuzz Digital (Daniel Fowler)	Recycling Education - Editing/Post Production, TYS - Vocal Workshop for Skillz Sessionz	1,860.00
EFT69452	12.07.2019	Barth Bros Automotive Machining	Parts for Plant Repairs	1,309.45
EFT69453	12.07.2019	Bunzl Ltd	Stock- Hand Towel Roll 18.3cm x 100m White	359.25
EFT69454	12.07.2019	Burkeair Pty Ltd	WRP Bistro - Rectification Works To Bin Compound, Kta Main Admin - Divert Return Air to AHU, Wickham Library - Decommission Pump & Remove AC Units, Kta Airport - Replace Faulty Belts, REAP - Repair Drain Pump for AC, KLP - Repair Faulty Fridge, Bulgarra Daycare AC Scheduled Maintenance	21,866.99
EFT69455	12.07.2019	Bez Engineering	Traffic/Street Signs And Control Equipment - Poles X 6 And Sleeves X 24	22,061.11
EFT69456	12.07.2019	Black Swan State Theatre Company Ltd	18/19 Arts & Culture Program - Party Fitter. Faster. Better Workshops	3,954.62
EFT69457	12.07.2019	Badge-A-Minit (The Trustee For Badge-A-Minit Unit Trust)	TYS - Badge Making Supplies For July School Holiday Programs	300.93
EFT69458	12.07.2019	P Bolt	40 Mile Beach - Reimbursements As Per Caretaker Agreement Fuel & Gas	209.73
EFT69459	12.07.2019	Bardfield Engineering (tff J & J Marshall F/T)	KLP - 2 x Hockey Goals Boards Wheels And Chain Mesh	4,180.00
EFT69460 - 69462	12.07.2019	Mixed Payments	Cancelled Payments - Processing Error	0.00
EFT69463	15.07.2019	Fitzroy Xpress	NAIDOC 2019 Perform 2 x 45min sets NAIDOC Community Concert 14/07/2019 - BALANCE	6,000.00
EFT69464	12.07.2019	Coates Hire Operations	7 Mile - Hire Of Wheel Loader (2.5 - 3.5 Bucket Capacity)	5,800.24
EFT69465	12.07.2019	Coca-Cola Amatil (Holdings) Ltd	REAP - Kiosk Water And Drink Supplies	541.85
EFT69466	12.07.2019	Cablelogic Pty Ltd	IT Fibre Links - Wickham Facilities - Separable portion 1 - Fibre between Bistro Comms Cabinet and Squash Entry Pit	17,121.95
EFT69467	12.07.2019	CCS Strategic	Cancelled Payment	0.00
EFT69468	12.07.2019	Cb Snapz	Children's Entertainment by Mermaid & Pirate at PAGES Festival 26/06/2019	450.00
EFT69469	12.07.2019	Command IT Services	System Development - CCTV Audit And Implementation Plan Development Phase 1 50% Payment, Kta Airport Supply Electric Striker	13,634.50
EFT69470	12.07.2019	Comtec Data Pty Ltd	KTA Terminal - Refocus & Re-Align Airport CCTV	1,716.00
EFT69471	12.07.2019	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs - Recovery Costs For Rates And Sundry Debtors 18/01/2019 - 15/04/2019	1,849.20
EFT69472	12.07.201	Circus Australia Limited	REAP - Circus Oz Performance - 50% Final Payment	13,200.00

Chq/EFT	Date	Name	Description	Amount
EFT69473	12.07.2019	Data#3 Limited	IT - JL255A - Aruba 2930F 24G PoE+ 4SFP+ Switch	4,687.59
EFT69474	12.07.2019	Daimler Trucks Perth	Plant Repairs - Various	4,198.77
EFT69475	12.07.2019	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control	936.80
EFT69476	12.07.2019	Dampier Plumbing & Gas (tff DPG Trust)	KTA AP - Repairs To Trunk Main For Potable Supply, Depot - Replace Faulty Sani Pump, Kta Airport - Install 3 x water meters, Millars Well Pavilion - Toilet Repairs, Wickham Bistro - Replace Toilet Seats, Various Small Plumbing Works	8,888.00
EFT69477	12.07.2019	Datacom Systems (AU) Pty Ltd	System Development - Exchange 2010 Upgrade 50% Payment	24,729.65
EFT69478	12.07.2019	Draeger Australia Pty Ltd	WRF - Annual Service For Four BA Cylinder Sets	1,209.34
EFT69479	12.07.2019	Dynapumps (Jewels Unit Trust)	KTA Airport - Ebara DWO Open Impeller Centrifugal Pump Fitted W/ Hard Faced Mechanical Seal	1,606.00
EFT69480	12.07.2019	E & MJ Rosher Pty Ltd	Plant Repairs - Various	5,817.50
EFT69481	12.07.2019	Parker Hannifin (Australia) Pty Ltd	Cancelled Payment	0.00
EFT69482	12.07.2019	Empire6714	2019 CAA - Gala Awards Catering Contract as per RFQ ICR178084 - 50% deposit	18,088.75
EFT69483	12.07.2019	Evolve Training Club Inc	Sports Funding Scheme - Quarterly Grant Scheme Shade Sails May 2019.	3,500.00
EFT69484	12.07.2019	Farinosi & Sons Pty Ltd	Town Centre Maintenance - Various Tools For Maintenance Works	115.90
EFT69485	12.07.2019	Fuel Fix Pty Ltd	Repairs - Calibrate 3 x diesel bowsers at City Operation Centre (incl 200L measure hire)	3,038.75
EFT69486	12.07.2019	Department Of Fire And Emergency Services (ESL Payments)	Rambla - False Fire Alarm Fee	1,840.00
EFT69487	12.07.2019	Focus Banners Pty Limited	2019 NAIDOC 2x 20m x 1.5m Banner Mesh for the 2019 NAIDOC Community Concert, Cossack Art Awards - Banners	1,331.00
EFT69488	12.07.2019	James Foley	Kta Library - 50% Balance for Illustration Workshop & Author Talk at Children's Festival 29/06/2019	826.50
EFT69489	12.07.2019	Mace Francis T/a Oompah!	REAF 2019 - Launch & Beatz N Eatz 06/09 - 07/09/2019 50% Deposit	4,000.00
EFT69490	12.07.2019	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight - Various	475.34
EFT69491	12.07.2019	Hitachi Construction Machinery	Parts for Plant Repairs	1,608.82
EFT69492	12.07.2019	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	15 Teesdale PI - Monthly Pool Maintenance 28/06/2019	143.00
EFT69493	12.07.2019	R Hall	Reimbursements For Utilities Allowance - Broadband 19/04/19 to 18/05/19	240.00
EFT69494	12.07.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware items for Maintenance/Repairs	2,737.29
EFT69495	12.07.2019	International Speakers Group Pty Ltd	2019 Annual Community Sports Awards - 01/11/2019 Guest Speaker Wendell Sailor - 50% Deposit	5,441.15
EFT69496	12.07.2019	Jason Sign Makers	Stock - Sign Brackets & Strapping	537.46
EFT69497	12.07.2019	Karratha Signs	Kta Library - Decal Signage for Libraries	1,690.15

Chq/EFT	Date	Name	Description	Amount
EFT69498	12.07.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	1,394.80
EFT69499	12.07.2019	Karratha Veterinary Hospital	Animal Control	367.00
EFT69500	12.07.2019	Karratha Fluid Power	Plant Repairs - Various	177.31
EFT69501	12.07.2019	Karratha Gymnastics Club Inc	Sports Funding Scheme - Quarterly Grant Scheme Host NW Championships May 2019	4,400.00
EFT69502	12.07.2019	Karratha Machinery Hire	Shoulder Grading - 4.5t Roller Dry Hire, 13T Roller Hire	2,860.00
EFT69503	12.07.2019	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs - Various	1,320.00
EFT69504	12.07.2019	Karratha Garage Doors (anz Building & Construction Pty Ltd T/as)	RAC - Infrastructure - Replace Damaged Roller Shutter	7,516.26
EFT69505	12.07.2019	Karratha Motorcycles	Crime Prevention Strategies - Supply Of Motorbike Locks And Security Products	5,500.00
EFT69506	12.07.2019	Kennards Hire Pty Limited	Dampier Highway Streetscape - Hire 5.5 Tonne Skid Steer Excavator & Tracked Loader, Dampier Pavilion - Toilet Freshwater Skid, Pt Samson - Excavator & Mini Loader Hire Fees	9,090.16
EFT69507	12.07.2019	Ko Ko Aye T/as K & S Mobile Windscreen Servic	Plant Repairs - Various	420.00
EFT69508	12.07.2019	Karratha Basketball Association - Juniors	Sports Funding Scheme - Quarterly Grant Scheme Northern Spirit Basketball Club May 2019	382.80
EFT69509	12.07.2019	Keogh Bay Consulting Pty Ltd	Community Development - Disbursements	2,482.10
EFT69510	12.07.2019	Landgate	Valuation Expenses - Monthly Valuation Schedules May 2019	3,407.75
EFT69511	12.07.2019	L3 Communications Australia Pty Ltd	KTA Airport - Preventative Maintenance Service Agreement For Screening Equipment X-ray And Cbs Machine May 2019	6,937.98
EFT69512	12.07.2019	Links Modular Solutions Pty Ltd	Links Maintenance and upgrades Annual Fee 01/07/2019 to 30/06/2020 - Karratha Youth Shed	27,292.10
EFT69513	12.07.2019	Leethall Constructions Pty Ltd	Point Samson Viewing Platform - Installation Of Shelter And Park Furniture & Binoculars	19,415.00
EFT69514	12.07.2019	Modern Teaching Aids Pty Ltd (MTA)	PBFC - Courtyard Upgrades Furniture And Materials	572.20
EFT69515	12.07.2019	Momar Australia	Stock - Top Job - Solvent Activator / Degreaser 25 Ltr	1,309.00
EFT69516	12.07.2019	MKM Consulting Engineering P/l	Structural Engineers Documentation And CAD Plans For Generic RDS Foundation Design	1,815.00
EFT69517	12.07.2019	Mandalay Technologies Pty Ltd	Cancelled Payment	0.00
EFT69518	12.07.2019	Murujuga Aboriginal Corporation	Welcome To Country And Cultural Inductions	495.00
EFT69519	12.07.2019	Rapiscan Australia Pty Ltd	KTA AP - Preventative Maintenance For Checked Baggage And Passenger ETD Security Screening Machines	2,117.50
EFT69520	12.07.2019	NBS Signmakers	Kta Airport - Labour to install external signs	4,974.53
EFT69521	12.07.2019	Titan Australia Pty Ltd	Plant Repairs - Various	5,683.15
EFT69522	12.07.2019	Nextrend (tff R & S Rowland Family Trust)	WRF - Pool Furniture Balance Payment	3,725.70
EFT69523	12.07.2019	Northern Spirit Basketball Club	City Wide Programmes - Referee Co-Ordination For Youth Basketball Tournament 2019	1,950.00
EFT69524	12.07.2019	Ixom Operations Pty Ltd (Orica)	KLP, WRP & RAC - Chlorine Cylinder Rental Charges	787.38

Chq/EFT	Date	Name	Description	Amount
EFT69525	12.07.2019	Ooh! Media Retail Pty Ltd	Crime Prevention Strategies - 4 Shopalite Display Panels At Karratha City Shopping Centre	2,200.00
EFT69526	12.07.2019	Officeasy Pty Ltd T/A Business Base	Office Equipment Replacement - Matrix 3 Piece Corner Workstation	345.00
EFT69527	12.07.2019	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Stock - Bagged Asphalt 15.8kg (premix)	1,881.00
EFT69528	12.07.2019	Pilbara Distributors Pty Ltd	Stock - Oven Cleaner 5ltr	128.26
EFT69529	12.07.2019	Pilbara Motor Group - PMG	Plant Repairs - Various	936.26
EFT69530	12.07.2019	Printsync Norwest Business Solutions	Printer / Photocopier Charges - various	750.00
EFT69531	12.07.2019	Regula Pam (PamPam Productions)	Cancelled Payment	0.00
EFT69532	12.07.2019	Pitter Pat Productions Incorporated	REAP Ticket Sales As Agent	1,734.98
EFT69533	12.07.2019	Parker Hannifin (Australia) Pty Ltd	Plant - Hose And Fittings	316.80
EFT69534	12.07.2019	Repcos Auto Parts	Plant - 6PK 2200 Belt	113.25
EFT69535	12.07.2019	Roebourne Dingo Hire	Beach Maintenance - Supply Of Irrigation Water, Sholl St Entry - Hire of Machinery & Operator, Removal of Abandoned Vehicles	22,660.00
EFT69536	12.07.2019	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Stock - Drum Unleaded Petrol 91 200L	2,692.80
EFT69537	12.07.2019	Karyn Louise Riordan (Yoga Combo)	EC YS - The Base - Term 2 Base Yoga - 4 week program	320.00
EFT69538	12.07.2019	Reach Us - Pilbara Inc	2018-19 Annuals - 30% Progress Payment - Inaugural Fundraising Event	5,708.41
EFT69539	12.07.2019	Road Rail & Mine Products Pty Ltd	Stock - TGSi Tactile 300 X 300 Yellow (box 50)	931.00
EFT69540	12.07.2019	Reece Pty Ltd	Stock - Reticulation Parts	10,727.61
EFT69541	12.07.2019	Kmart Karratha	WRF - Office Expenses & Birthday Party Supplies, TYS - Program Supplies, Wickham Library - Child Safety Plugs	1,432.70
EFT69542	12.07.2019	Karratha State Emergency Service	Quarterly Payments For Operational Goods And Services	12,356.81
EFT69543	12.07.2019	Sodexo Remote Sites	28 Acacia Place Wickham - Rent 14/07/19 to 13/08/2019	1,516.67
EFT69544	12.07.2019	Shire Of Wyndham - East Kimberley	Certificate Of Design Compliance For Building Application No. 191259	99.00
EFT69545	12.07.2019	Designa Sabar Pty Ltd	KTA Airport Car Park - LCC Quadras LX	1,370.18
EFT69546	12.07.2019	Solcomm Pty Ltd	Computer Network - ACMA Licences - Various Locations	3,726.00
EFT69547	12.07.2019	Seatadvisor Pty Ltd	REAP - Ticket Sales Jun 2019	3,240.05
EFT69548	12.07.2019	Scope Business Imaging	Printer / Photocopier Charges - various	1,888.34
EFT69549	12.07.2019	Skipper Transport Parts (Formerly Covs)	Parts for Plant Repairs	338.20
EFT69550	12.07.2019	Northwest Trophies & Engraving	TYS - Trophies For City Wide Youth Basketball Tournament 22/06/2019	1,272.64
EFT69551	12.07.2019	Sense2 Pty Ltd	Waste - Recycling Education Compact Foldaway Non-Woven Bags In Pouch - printed with a single colour logo.	5,500.00
EFT69552	12.07.2019	Schneider Electric Buildings Aust. Pty Ltd	Depot Masterplan Stage 3 - Add Door Release Function To The Site Fire Doors	2,940.06
EFT69553	12.07.2019	Tourism Council Western Australia	Tourism Development - 2019 Gwn7 Top Tourism Town Awards Nomination Fee	150.00

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EFT69554	12.07.2019	Timik Development Pty Ltd	Cyclone Veronica - Bulgarra Early Learning Repairs To Skirting	777.28
EFT69555	12.07.2019	Technical Services Group Pty Ltd	Computer Network Expenses - Technical Consulting Services Regarding Potential Tourist WiFi Implementation At 40 Mile And Cleaverville Camping Areas	462.00
EFT69556	12.07.2019	Totally Workwear	Uniforms - Various	2,222.66
EFT69557	12.07.2019	Taranis Power Group Pty Ltd	KTA Airport WWTP - Electrical Tradesman For Investigation Of Motor & Sulzer Pump	315.70
EFT69558	12.07.2019	Troy's Tyres 2 You	Plant Repairs - Various	454.00
EFT69559	12.07.2019	Technology One Limited	IT Software Expenses - IntraMaps GIS Consulting Services 07/06/2019	1,804.00
EFT69560	12.07.2019	Telstra Corporation Limited	Refund - Overpayment on Debtor Account T145	1,443.67
EFT69561	12.07.2019	Karratha Timber & Building Supplies	General Hardware items for Maintenance/Repairs	751.23
EFT69562	12.07.2019	Veris Australia Pty Ltd	KTA Airport Security - Updated Emergency Responders Plans	4,853.20
EFT69563	12.07.2019	Westrac Equipment Pty Ltd	Plant Repairs - Various	575.21
EFT69564	12.07.2019	Woolworths Group Limited	TYS - Materials For Programming, IPC - Café Supplies, Council Meeting - Catering, Kta Airport - Kitchen Supplies, Staff Leaving Morning Tea Catering	347.64
EFT69565	12.07.2019	Wormald Australia Pty Ltd	Fire Indicator Panel Ewis Scheduled Maintenance & EQIS Pumps & Hydrants May 2019	739.79
EFT69566	12.07.2019	Wurth Australia Pty Ltd	Minor Tools - Pump Spray Bottle Printed Incl Freight	152.27
EFT69567	12.07.2019	Workpac Pty Ltd	HR - Placement Of HR Support Officer 10/06/2019 - 05/07/2019	1,987.04
EFT69568	12.07.2019	Water Infrastructure Science And Engineering (WISE)	Kta Airport WWTP - Quarterly Review of Compliance data and Report APR - JUN 2019	2,090.00
EFT69569	12.07.2019	West Pilbara Enterprises Pty Ltd T/As Profix Australia	6 Mcrae Court - Supply And Installation Of Cyclone Screens And Doors, 10 Knight Pl - Replace Glass Sliding Door with Grill Screens, Cossack - Cyclone Repairs, 10 Hedland Pl - Replace Screen Door Lock Body	22,787.82
EFT69570	12.07.2019	West-net Imaging Pty Ltd	Local History - Digital Imaging	668.25
EFT69571	12.07.2019	West Coast Commercial Industries / Aqualoo (WCCI Pty Ltd t/as)	Tambrey Pavilion - Materials For Disabled Male Toilet	105.60
EFT69572	12.07.2019	W Augustin & M Bussell	Cleaverville Beach - Reimbursement As Per Caretakers Agreement	178.59
EFT69573	12.07.2019	West Coast Poly Pty Ltd	KLP - 1200lt heavy duty polyethylene round trough to bund for chemical tank	814.00
EFT69574	12.07.2019	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms - Various	882.60
EFT69575	16.07.2019	Jane King	Cossack Art Awards 2019 - Judging	1,250.00
EFT69576	16.07.2019	Sam Leach	Cossack Art Awards 2019 - Judging	1,250.00
EFT69577	16.07.2019	There Is Pty Ltd	Cossack Art Awards 2019 - Judging	1,250.00
EFT69578	11.07.2019	Aha! Consulting Pty Ltd (unified Service Trust)	Cancelled Payment	0.00
EFT69579	12.07.2019	City Of Karratha	Payroll deductions	160.00
EFT69580	12.07.2019	City Of Karratha	Payroll deductions	386.53
EFT69581	12.07.2019	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00

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EFT69582	12.07.2019	D Cleaver (Mortgage Account)	Home Ownership Allowance	100.00
EFT69583	12.07.2019	T Corfield (Mortgage Account)	Home Ownership Allowance	300.00
EFT69584	12.07.2019	A D'Cunha Mortgage Account	Home Ownership Allowance	500.00
EFT69585	12.07.2019	L Gan - (Mortgage Account)	Home Ownership Allowance	850.00
EFT69586	12.07.2019	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT69587	12.07.2019	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT69588	12.07.2019	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT69589	12.07.2019	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT69590	12.07.2019	Maxxia Pty Ltd	Payroll deductions	23,411.67
EFT69591	12.07.2019	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT69592	12.07.2019	Patel Mortgage Account	Home Ownership Allowance	350.00
EFT69593	12.07.2019	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT69594	12.07.2019	B Wall (Mortgage Account)	Home Ownership Allowance	450.00
EFT69595	17.07.2019	Australian Taxation Office	Payroll deductions	310,452.00
EFT69596	17.07.2019	Child Support Agency	Payroll deductions	1,345.53
EFT69597	12.07.2019	GBSC Yurra Pty Ltd	Welcome Park Landscape Construction - Progress Claim	418,635.66
EFT69598	15.07.2019	Engage Create Connect (The Stevens Property Trust)	Dampier Palms Redevelopment - Rft 09-18/19 Public Art Commission	39,600.00
EFT69599	15.07.2019	BP Australia Pty Ltd	Community Safety - 3x \$250 Fuel Only Gift Cards	753.30
EFT69600	15.07.2019	Parker Hannifin (Australia) Pty Ltd	Parts for Plant Repairs, Dry Chemical Powder Fire Extinguisher	1,265.07
EFT69601	18.07.2019	North West Tree Services	Cyclone Veronica - Remedial Work To Trees (Various Sites)	34,254.55
EFT69602	15.07.2019	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery - Costs For District Court Action To Recover Outstanding Amounts Inc. Statement Of Claim Directions Hearing And Mediation	8,580.00
EFT69603	15.07.2019	R Potter	Cossack Art Awards Expenses - Artist In Residence Payment	11,700.00
EFT69604	15.07.2019	Andrew Kay & Associates Pty Ltd	REAP - Performance Fee: Soweto Gospel Choir Balance 50%	11,000.00
EFT69605	19.07.2019	Cleanaway Pty Ltd	Waste - Collections (Various), Street Sweeping - June 2019	191,103.91
EFT69606	19.07.2019	Department Of Transport	Vehicle Search Fees	61.20
EFT69607	19.07.2019	Department of Primary Industries and Regional Development	Freight - Quarantine Inspection Of Plants	65.00
EFT69608	19.07.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water & Electricity Usage Charges	19,591.29
EFT69609	19.07.2019	Telstra Corporation Ltd	Telephone Usage Charges	6,740.38
EFT69610	19.07.2019	Horizon Power	Electricity Usage Charges	20,717.70
EFT69611	19.07.2019	Foxtel For Business	KLP - Business Premium Charges 01/07/2019 - 31/07/2019	210.00

Chq/EFT	Date	Name	Description	Amount
EFT69612	19.07.2019	Turf Guru Landscapes Pty Ltd	Irrigation Works For Dewitt Road Entry Statement Landscaping, Pt Samson Viewing Platform, Cemetery Maintenance - Landscaping Works	111,881.00
EFT69613	19.07.2019	Element Advisory Pty Ltd	Cancelled Payment	0.00
EFT69614	19.07.2019	Supercivil Pty Ltd	Construction Of Concrete Footpath Along Wellard Way Bulgarra	38,463.15
EFT69615	19.07.2019	Blue Hat Cleaning Services T/as Damel Cleaning Services	KLP - Cleaning Services June 2019, Sweeping of Carparks, Roads & Paths, Wickham Skate Park - Pressure Clean BBQ & Tables, PBFC - Clean Fabric Seats	55,923.91
EFT69616	19.07.2019	Norwest Sand & Gravel Pty Ltd	Cyclone Veronica - Grade Materials Remove Silt And Add 4000mtrs ³ Of Imported Material From Balla Balla	504,142.52
EFT69617	19.07.2019	Mitie Construction Pty Ltd	Dampier Pavilion Refurbishment Works - Rft21 18/19 Progress Claim #3	221,031.07
EFT69618	19.07.2019	MSS Security	KTA AP - Screening And Security Services - June 2019	192,026.02
EFT69619	19.07.2019	Leethall Constructions Pty Ltd	Footpath Lighting Program - Installation Of 30 Solar Pedestrian Lights	70,067.52
EFT69620	19.07.2019	Karratha Earthmoving & Sand Supplies	Mooligunn Road Reconstruction - Stage 3	665,392.99
EFT69621	19.07.2019	Australia Post	Postage - June 2019	565.87
EFT69622	19.07.2019	Winc Australia Pty Limited	Stationery Items - Various Departments	194.84
EFT69623	19.07.2019	Cardno WA Pty Ltd	Dampier Palms Redevelopment - Contract Supervision	3,652.00
EFT69624	19.07.2019	Hathaways Lubricants	Stock - Lubricants	608.72
EFT69625	19.07.2019	Karratha & Districts Chamber Of Commerce (KDCCI)	Business Development Support Grant 2018/19 - 2019 Bootcamp, Rare Birds Workshop	12,535.91
EFT69626	19.07.2019	KAW Engineering Pty Ltd	Shade Shelter KSHS/Leisureplex Carpark - Design and Construct Shade Shelter	11,043.67
EFT69627	19.07.2019	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Alcohol Order For Kiosk/Bar	2,471.50
EFT69628	19.07.2019	Karratha Community House	2018-19 Annuals - 30% Progress Payment - Sensory Play Facilitator Wages	9,900.00
EFT69629	19.07.2019	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Crime Prevention Strategies - Supply Of Motorbike Security Locks And Chains	5,408.00
EFT69630	19.07.2019	Les Mills Aerobics Australia	KLP Les Mills License Fees - July 2019	1,587.88
EFT69631	19.07.2019	Retravisision Karratha	Waste - WESTEC/USB199 - USB2 All-in-one Card Reader	19.95
EFT69632	19.07.2019	Midalia Steel T/a Onesteel	25mm X2.5 x6.5 Black RHS	150.41
EFT69633	19.07.2019	Nor West Jockey Club	2019/20 Event Funding - Nor West Jockey Club - Ladies Day Harding Cup - 50% deposit	15,840.00
EFT69634	19.07.2019	Ngarliyarndu Bindirri Aboriginal Corp.	NAIDOC Week 2019 - Welcome To Country 14/07/2019	550.00
EFT69635	19.07.2019	Poolmart Karratha	Wickham Rec Facility Aquatic - Pool Chemicals - No Fume Pool Acid	108.00
EFT69636	19.07.2019	Parry's Merchants	REAP - Kiosk Supplies, Stock - Bleach, RAC - Program Supplies	3,564.20
EFT69637	19.07.2019	Poinciana Nursery	Mowing And Slashing Baynton West & Karratha Public Open Areas, Kta Airport - Slash around Trees	17,418.50

Chq/EFT	Date	Name	Description	Amount
EFT69638	19.07.2019	Signswest Stick With Us Sign Studio	Signage - 1 x 600 x 900mm double side A frame sign 4 x 500 x 1200 magnetic panels Police/Rangers	568.70
EFT69639	19.07.2019	Sai Global Ltd	HHSBC - Guideline For Design Of Maritime Structures Set 2005	273.35
EFT69640	19.07.2019	Sealanes (1985) Pty Ltd	Stock - White Spirit Vinegar 10% 15ltr	89.80
EFT69641	19.07.2019	Royal Life Saving Society WA Inc	KLP - Replacement Lifeguard Bumbags	167.00
EFT69642	19.07.2019	TNT Express	Freight - Various	216.69
EFT69643	19.07.2019	Bunzl Brands And Operations Pty Ltd	Stock - Uniform Jackets, Gloves, Multi Band Balacavas	948.21
EFT69644	19.07.2019	Atom Supply	Cyclone Veronica - Aluminium 1. 6m 130kg Op6mkii Bailey Ladder, Stock - HiVis Vests, Gloves, Hex Bolts, Uniforms - Bisley Shirts, Single Phase Belt Drive Compressor, Traffic/Street Signs	3,727.56
EFT69645	19.07.2019	J Blackwood & Son Pty Limited	KTA WWTP - Single Ladder Aluminium, Document Holders, Barrier Fencing, Class Cleaner, Jerry Cans	791.58
EFT69646	19.07.2019	Assetic Australia Pty Ltd	IT Software - MyData Asset Management System Annual Fee 01/07/2019 - 30/09/2019	10,574.30
EFT69647	19.07.2019	Ashdown-Ingram	Plant Repairs - Various	677.88
EFT69648	19.07.2019	Avsec Consulting Pty Limited	Kta Airport - Online Induction Training Extension - Hosting and Supporting the online training website 01/07/2019 to 31/12/19	6,600.00
EFT69649	19.07.2019	Aha! Consulting Pty Ltd (unified Service Trust)	HR - Community Engagement Essentials & Engagement Methods 3 Days 13-15/05/2019	15,201.75
EFT69650	19.07.2019	Active Distributors Pty Ltd (Aspect Detailing)	Vehicle Detailing	841.50
EFT69651	19.07.2019	Australian Laboratory Services Pty Ltd (ALS)	7 Mile - Quarterly Ground Water Monitoring Sampling Analysis And Administration/Reporting Fee, Kta Airport WWTP - Plant Sampling Analysis and Admin/Reporting	2,290.42
EFT69652	19.07.2019	Arts On Tour NSW Ltd	REAP - Possum Magic Tour Presenter Fee Instalment 2	4,902.48
EFT69653	19.07.2019	A2K Technologies Pty Ltd	IT Software - AutoCAD LT Commercial New User ELD Annual Subscription Prorated 8 months	432.66
EFT69654	19.07.2019	Arrow Tyre Distributors	Cancelled Payment	0.00
EFT69655	19.07.2019	Fuzz Digital (Daniel Fowler)	City Wide Programmes - Video And Stills For Youth Services Marketing And Communications	2,040.00
EFT69656	19.07.2019	Aero Jacks	Refund - Overpayment On Debtor Account A354	20.00
EFT69657	19.07.2019	Barth Bros Automotive Machining	Stock - Filters (Various)	656.60
EFT69658	19.07.2019	BOC Limited	Cylinder Refills - Various Gases	192.77
EFT69659	19.07.2019	Bunzl Ltd	Stock - Toilet Tissue - Interleaved 2 Ply	2,591.33
EFT69660	19.07.2019	BC Lock & Key	Roebourne Youth Precinct - Recode Lock, Records - Supply Donga Keys, 47 Clarkson - Rekey Padlocks	805.35
EFT69661	19.07.2019	Burkeair Pty Ltd	KLP - Monthly Scheduled Maintenance Chillers - Quarterly Water Sampling Due - June 2019, Install new Bearings to AHU16, find and repair gas leak to PHP#2, TYS & Wickham Bistro - Chemical Clean AC Units,	9,278.50
EFT69662	19.07.2019	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Tapped Plates	1,304.53
EFT69663	19.07.2019	Beacon Equipment	Plant Repairs - Various	3,734.00
EFT69664	19.07.2019	Byprogress Pty Ltd (Monsterball Amusements)	NAIDOC Week 2019 - Amusements For The Naidoc Community Concert 14/07/2019 - Final 50% Payment	4,950.00

Chq/EFT	Date	Name	Description	Amount
EFT69665	19.07.2019	Bushlolly Enterprises Pty Ltd t/as Bushlolly Cafe	Community - Catering for 5/07/2019 - As per Quote QU-0165	260.00
EFT69666	19.07.2019	Blue Force Pty Ltd	Computer Network Expense - REAP Finalise Access Control Wiring To External Library Door	385.00
EFT69667	19.07.2019	P Bolt	Reimbursement - Fuel as per Caretaker Agreement (40 Mile)	83.76
EFT69668	19.07.2019	Bubble Ventures Pty Ltd	REAF - Bubbly Ventures To Perform 3x 1/2hr Sets Of Monster Bubbles At Reaf Launch & Beatz N Eatz 50% Deposit	2,198.35
EFT69669	19.07.2019	Challenge Chemicals Australia	KLP - 1x 25L Red Dirt Remover	151.80
EFT69670	19.07.2019	Coca-Cola Amatil (Holdings) Ltd	REAP Merchandise - Kiosk Supplies Of Coke And Water	942.50
EFT69671	19.07.2019	Cherratta Lodge Pty Ltd	KLP - Laundering Of Table Cloths	60.24
EFT69672	19.07.2019	Command IT Services	CCTV Audit Ind Implementation Plan Development - Phase 1 & 2, Kta Airport - Repair Faulty PA System, Main Admin - Security Alarm Monitoring	9,773.50
EFT69673	19.07.2019	Circuitwest Inc.	Arts & Cultural Program - 2019/20 Circuitwest Membership	660.00
EFT69674	19.07.2019	Comtec Data Pty Ltd	WRP Bistro - Replace Electronic Strikes Test Faulty Cameras & Alarms, Kta Airport - Cyclone Repairs to Reader & Controller, Replace Door Striker Plant Room 4, KLP - Replace Batteries on Gallagher System, Kta Airport - Repair Gate/Door Card Reader	5,354.44
EFT69675	19.07.2019	Patrick Churnside (Mayaga Made Arts & Consultation)	Cancelled Payment	0.00
EFT69676	19.07.2019	L Cully	Study Reimbursement as per Council Policy	2,053.76
EFT69677	19.07.2019	Department Of Biodiversity Conservation & Attractions	KTVC - 25 x National Park Local Passes	931.59
EFT69678	19.07.2019	Darwin Plant Wholesalers	Plant Stocks	1,111.55
EFT69679	19.07.2019	Daimler Trucks Perth	Plant Repairs - Various	6,402.61
EFT69680	19.07.2019	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control	36.70
EFT69681	19.07.2019	Dunne Telecommunications Consulting Pty Ltd	IT Security Expenses - Provision Of Technical Communications Consulting For The Design Phase Of The Wireless Network Upgrade Project Phase 1	2,640.00
EFT69682	19.07.2019	E & MJ Rosher Pty Ltd	Plant Parts - Holder Joint	534.99
EFT69683	19.07.2019	ES2 Pty Ltd	IT Security Expenses - Palo Alto Renewal	1,800.04
EFT69684	19.07.2019	Elgas Ltd	Hearson Cove - Replacing 6 Gas Bottles In BBQ's	216.15
EFT69685	19.07.2019	Endress & Hauser Australia Pty Limited	KTA Airport WWTP - Cerebra Pressure Transmitter For UF Membrane	1,676.17
EFT69686	19.07.2019	Farinosi & Sons Pty Ltd	WRF - 1x Karcher S750 Sweeper Push, Traffic Signs - Concrete	1,133.70
EFT69687	19.07.2019	Fix8 Systems	Roebourne Library - Art Rail And Track System To Hang Old Historical Roebourne Photos	959.95
EFT69688	19.07.2019	Focus Banners Pty Limited	NAIDOC - Fence Banner For Woodside	225.50
EFT69689	19.07.2019	Global Security Management (WA)	KLP, TYS & Main Admin - Nightly Security Patrols June 2019	5,413.10
EFT69690	19.07.2019	StrataGreen (Strata Corporation Pty Ltd)	P&G - Secateurs & Shovels	1,042.92
EFT69691	19.07.2019	G Bishops Transport Services Pty Ltd aftt GBT Services Trust	Freight - Various	3,317.43

Chq/EFT	Date	Name	Description	Amount
EFT69692	19.07.2019	Hydramet Pty Ltd	KTA WWTP - Valve Ball 3/4, Elbows	1,744.67
EFT69693	19.07.2019	Sophia Mae Holmes	18/19 Arts & Culture Program, Party - Performance Fee At Event	100.00
EFT69694	19.07.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware items for Maintenance/Repairs	1,188.23
EFT69695	19.07.2019	It Vision User Group	IT Vision User Group - Membership for City of Karratha - 2019/2020	748.00
EFT69696	19.07.2019	Independent Fuel Solutions Pty Ltd	Stock - Diesel to be delivered to City of Karratha Airport - Bayley Rd Karratha	13,795.10
EFT69697	19.07.2019	Itomic Pty Ltd	Marketing - Audit Of City Of Karratha Website Rfq 50% Deposit	8,640.00
EFT69698	19.07.2019	Jason Sign Makers	Stock - Bandit Buckles 13mm - Signs	165.00
EFT69699	19.07.2019	Karratha Signs	Tourism Development - 5m X 2. 1m Aluminium 'entrance' Sign , Kta Library Decals for Shelves, REAP - Poster Prints	13,035.00
EFT69700	19.07.2019	James Bennett Pty Limited	Library - New Resources	381.34
EFT69701	19.07.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	1,738.00
EFT69702	19.07.2019	Jenoptik Australia Pty Ltd	Traffic Signs - Radar Digital Signs With Solar Panels And Battery Packs	25,740.00
EFT69703	19.07.2019	Brett Justins	Partial Refund of Laser Tag Party as Guns not Working - Catering only	180.00
EFT69704	19.07.2019	Karratha Glass Service	5 Marsh Way - Reseal Windows	264.00
EFT69705	19.07.2019	Karratha Veterinary Hospital	Animal Control	281.30
EFT69706	19.07.2019	Karratha Community Association	Community Quarterly Grants - Funding For Promotion And Resources Towards 2019 Teddy Bears Picnic	1,809.00
EFT69707	19.07.2019	Kennards Hire Pty Limited	Dampier Highway Streetscape - Hire 5.5 tonne skid steer excavator from - June 2019	8,256.63
EFT69708	19.07.2019	Local Health Authorities Analytical Committee	LHAAC Annual Fee As Per Section 247 Of The Health Act 1911	5,679.35
EFT69709	19.07.2019	LAA Consultancy Services	Consultant Services - Specialist Crown Land Assistance	166.00
EFT69710	19.07.2019	McMahon Services Australia Pty Ltd	Cancelled Payment	0.00
EFT69711	19.07.2019	Menzies Contracting	Cyclone Veronica - 7 Honeyeater Corner Nickol - Repair Of Rear Fence - City Of Karratha Contribution	3,135.00
EFT69712	19.07.2019	Mandalay Technologies Pty Ltd	Cancelled Payment	0.00
EFT69713	19.07.2019	M & M Masonary	KTA AP - Rectification Works For Damaged Drain	2,816.00
EFT69714	19.07.2019	Trustee For Mcphail Family Trust	Graffiti Removal Services For June 2019	10,769.00
EFT69715	19.07.2019	McKendrick Sandra t/as Sandpiper Productions	18/19 Arts & Culture Program - Party Workshops And Performance	7,465.00
EFT69716	19.07.2019	Modern Ecommerce Pty Ltd (TA Ukelelemate.com.au)	Dampier Library - 2 Concert-Sized Ukuleles For Use During Rhyme Time And Story Time	748.40
EFT69717	19.07.2019	NBS Signmakers	Street Blades - various	263.56
EFT69718	19.07.2019	NW Communications & IT Specialists	RAC, KTVC & Roebourne Library - Alarm Monitoring - November 2018	700.00
EFT69719	19.07.2019	Redwave Media Ltd	Crime Prevention Strategies - Radio Campaign On Spirit Radio Police Beat 03/06/2019 - 27/06/2019	1,963.50
EFT69720	19.07.2019	NYFL Commercial Pty Ltd	Litter Collection Services Roebourne - June 2019	5,429.69

Chq/EFT	Date	Name	Description	Amount
EFT69721	19.07.2019	Octagon Lifts Pty Ltd	REAP - Repair Bkg Service Lift Ropes Have Come Away From The Drum and Repair Landing Door Locks	2,817.10
EFT69722	19.07.2019	Oceanis International Pty Ltd	WAC - Variation For Additional Documentation/Scope	9,680.00
EFT69723	19.07.2019	A Oatway	Reimbursement For Meet The Street Event	98.26
EFT69724	19.07.2019	PTM Pilbara Traffic Management Pty Ltd	18/19 Arts & Culture Program pARTy - Traffic Management	1,815.00
EFT69725	19.07.2019	Quilts By Robyn	KTVC - Cushion Cover Sales - June 2019	350.00
EFT69726	19.07.2019	RepcO Auto Parts	Workshop - Consumables	67.15
EFT69727	19.07.2019	Red Earth Flowers	Governance - Flowers For Staff Member On Birth Of Child	100.00
EFT69728	19.07.2019	Refap Industrial Services Pty Ltd	HR - Dry cleaning	265.10
EFT69729	19.07.2019	Rackmart Pty Ltd	Stores Consumables - SB2 Plastic Bins 170L x 100W x 85H - Blue	218.40
EFT69730	19.07.2019	Reece Pty Ltd	Stock - Reticulation Parts	7,029.34
EFT69731	19.07.2019	Statewide Bearings	Parts for Plant Repairs	136.00
EFT69732	19.07.2019	Kmart Karratha	KLP - School Holiday Program Top-up Art Supplies Games Storage And Equipment, WCH - Fitout Drop In Space, Waste - Storage Containers on Wheels, ICP - New Crockery for Café	1,042.85
EFT69733	19.07.2019	Sunstone Design	47 Clarkson Way - Supply And Install New Vertical Blinds To Bathroom And Ensuite	339.35
EFT69734	19.07.2019	V Subramoney	Reimbursement For Meals Whilst Attending State Library Exchange	155.00
EFT69735	19.07.2019	Sodexo Remote Sites	55A Oleander Pl Wickham - Rent 16/07/19 to 15/08/19	1,303.57
EFT69736	19.07.2019	Shelf Cleaning Services	TYS & FBCC - Cleaning Services June 2019	14,290.42
EFT69737	19.07.2019	Scott Printers Pty Ltd	REAP - 1000 Monthly Brochures, Kta Library - Bookmarks	917.40
EFT69738	19.07.2019	Skipper Transport Parts (Formerly Covs)	Parts for Plant Repairs	75.79
EFT69739	19.07.2019	Millars Well Primary School P&C Assoc Inc.	Cancelled Payment	0.00
EFT69740	19.07.2019	The Superpop Trust T/A Superpop	REAP - Popcorn Supplies For New Machine	418.08
EFT69741	19.07.2019	Seca Engineering Pty Ltd	Kta Airport WWTP - Callout to fault find the screen issue	429.00
EFT69742	19.07.2019	Sulzer Australia Pty Ltd	KTA Airport WWTP - Feed Circulation Pump A32-125 O	17,740.80
EFT69743	19.07.2019	Statewide Cleaning Supplies Pty Ltd	Equipment Replacement - Undi24t Unger Nlite Hp Di Filter 2400l	3,187.80
EFT69744	19.07.2019	M Saunders	Plan Search And Photocopying Fees - Refund For Plans That The City Doesn't Have Application # 191268	15.00
EFT69745	19.07.2019	E Shaw	Crime Prevention Strategies - Reimbursement For Meet The Street Event 07/07/2019	92.86
EFT69746	19.07.2019	Cleanaway Co Pty Ltd	KLP - General Waste and Recycling bin lifts - April 2019	946.00
EFT69747	19.07.2019	Trasan Contracting	2c Echidna Road - Rectification Works To Internal Gyprock/Cornice	1,294.70
EFT69748	19.07.2019	Tennant Australia Pty Ltd	Stock - Tennant Brush Assy Disk SCB 14.0d SAB (super abrasive) 1220217	428.10
EFT69749	19.07.2019	The Walt Disney Company Pty Ltd	REAP CINEMA 2019 - Screening Of Aladdin	1,967.20
EFT69750	19.07.2019	IF Foundation	18/19 Arts & Culture Program - pARTy - Improvisation Demonstration	550.00
EFT69751	19.07.2019	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising	172.70

Chq/EFT	Date	Name	Description	Amount
EFT69752	19.07.2019	Terre Rouge Ballet	REAP Ticket Sales As Agent	8,307.00
EFT69753	19.07.2019	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Footpaths Dampier Road - Supply And Install Pedestrian Guide Lines On Shared Footpaths	3,388.00
EFT69754	19.07.2019	Tensens Group Pty Ltd	Stock - Commercial Nappy Bin 42L Capacity	994.04
EFT69755	19.07.2019	Totally Workwear	Uniforms - Various	2,542.78
EFT69756	19.07.2019	Tim Davies Landscaping Pty Ltd	Community Development - Valuation Review Of Andover Park Detailed Design And OPC	1,254.00
EFT69757	19.07.2019	Tourism Naturally Pty Ltd	Consulting Services - WA Tourism Conference Tour Planning	2,442.00
EFT69758	19.07.2019	The Art Scene Pty Ltd t/as Art Basics	Cossack Art Awards - Artist In Residence Workshop Materials	925.49
EFT69759	19.07.2019	Karratha Timber & Building Supplies	General Hardware items for Maintenance/Repairs	525.55
EFT69760	19.07.2019	Village Roadshow Pty Ltd	REAP Cinema 2019 - Movie Screening Pom's	288.20
EFT69761	19.07.2019	Westrac Equipment Pty Ltd	Parts for Plant Repairs	1,526.01
EFT69762	19.07.2019	Woolworths Group Limited	IPC - Cafe Supplies, School Holiday Programming Supplies, NAIDOC - Greenroom Supplies, Councillor - Restock Fridge, Staff Kitchen - Supplies, REAP - Kiosk Stock/Supplies, Seniors Refreshments - Gospel Choir Event, KLP - Catering and Batteries	1,894.83
EFT69763	19.07.2019	Wormald Australia Pty Ltd	Main Admin - Disable Auxiliary Override On Fire Panel / Reset And Enable Auxiliary Override, FBCC - Reset Fire Panel Push Button	605.00
EFT69764	19.07.2019	West-Sure Group	Kta Airport - Monthly Cash Collection Counting & Rec - June 2019	288.75
EFT69765	19.07.2019	Workpac Pty Ltd	HR Employment Costs - Placement Of HR Support Officer 17/06/2019 - 23/06/2019	1,987.04
EFT69766	19.07.2019	Wrapped Creations	Neighbourhood Activation Activity - Roebourne Movie Night	2,790.00
EFT69767	19.07.2019	Writing WA Inc	Karratha Library - Writing WA 2019 Membership Renewal	135.00
EFT69768	19.07.2019	West Pilbara Enterprises Pty Ltd T/As Profix Australia	6 McRae Court - External Painting Council Houses	7,123.60
EFT69769	19.07.2019	Water2Water (atf Kandiah Family Trust)	KLP - Rental and Service Charge for RO System - July 2019	66.00
EFT69770	19.07.2019	West Coast Fireworks Pty Ltd	2019 Australia Day - Fireworks Display Accommodation / Travel	1,730.00
EFT69771	19.07.2019	W Augustin & M Bussell	Reimbursement - Fuel as per Caretaker Agreement (Cleaverville)	202.40
EFT69772	19.07.2019	Ausolar Pty Ltd	Wickham Storage Sheds - Supply And Installation Of Electrical Works For The 7-bay Storage Sheds, RCD Testing - Various Sites, Footpath Lighting Repairs, Staff Housing - Electrical Repairs	33,245.13
EFT69773	19.07.2019	Roebourne Dingo Hire	Removal/Disposal Of Abandoned Car Bodies	5,160.65
EFT69774	19.07.2019	Dampier Plumbing & Gas (tff DPG Trust)	Wickham Storage Sheds - Supply And Installation Of Copper Water Main With Vandal Proof Tap, Dampier Shark Cage Beach - Submersible Pump Maintenance, Kta Airport - Pump Out and Clean Sewerage Pump Stn 5 Tank, Landside - Repair Water Leak on Bayley Ave, Various Repairs - Leaking Taps & Toilets, Unblocking of Drains, PBFC - Replace Water Softener	24,869.90
EFT69775	19.07.2019	Yurra Pty Ltd	Carpark Construction And Renewal - Landscape And Irrigation Works- KRS Stage-1A	34,511.33
EFT69776	19.07.2019	Valmos Pty Ltd T/AS Roebourne Contractors	Tech Services Design - Water Bore Investigation Drilling	34,375.00

Chq/EFT	Date	Name	Description	Amount
EFT69777	19.07.2019	Retech Rubber (Murdoch Trust & Top Spot Trust T/as)	Cattrall Park & Bulgarra POS - Softfall Replacement Under Slide & Flying Fox	19,006.90
EFT69778	18.07.2019	Georgiou Group	Dampier Palms And Hampton Oval Construction - Progress Claim 2	945,018.03
EFT69779	19.07.2019	Andrew Kay & Associates Pty Ltd	REAP - Ticket Sales Soweto Gospel Choir	17,449.50
EFT69780	19.07.2019	Coca-Cola Amatil (Holdings) Ltd	REAP - Cool Drinks And Water Supplies For Kiosk And Events	3,254.80
EFT69781	19.07.2019	Cabcharge Australia Pty Ltd	Cabcharge June 2019	278.68
EFT69782	19.07.2019	Kmart Karratha	REAP - 8 Storage Tubs With Lids	189.00
EFT69783	19.07.2019	Seatadvisor Pty Ltd	REAP - Ticketing Fees May 2019	2,318.25
EFT69784	19.07.2019	Run Energy Pty Limited	7 Mile Waste Facility - Leachate Extraction System	156,370.39
EFT69785	18.07.2019	Australian Taxation Office	SG Shortfall - Fees & Interest	973.17
78603	26.06.2019	City Of Karratha	Petty Cash Reimbursements	487.95
78604	05.07.2019	Murujuga Aboriginal Corporation	Cancelled Payment	0.00
78605	24.07.2019	Department Of Transport	Fleet Licensing - Expiry 31/07/2020	40,546.75
DD35079.1	26.06.2019	Wa Super (Formerly Walgsp)	Payroll deductions	93,455.71
DD35079.10	26.06.2019	Colonial First State Firstchoice Super	Superannuation contributions	1,527.40
DD35079.11	26.06.2019	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	1,832.59
DD35079.12	26.06.2019	HostPlus Superannuation	Payroll deductions	11,534.86
DD35079.13	26.06.2019	CBA Superannuation Savings Account	Superannuation contributions	1,123.43
DD35079.14	26.06.2019	VicSuper	Superannuation contributions	469.30
DD35079.15	26.06.2019	100F Lifetrack Personal Superannuation	Superannuation contributions	426.73
DD35079.16	26.06.2019	JR Superannuation Fund	Superannuation contributions	502.53
DD35079.17	26.06.2019	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	460.85
DD35079.18	26.06.2019	ANZ Smart Choice Super	Superannuation contributions	1,924.33
DD35079.19	26.06.2019	Jake SMSF Holdings Pty Ltd	Payroll deductions	756.04
DD35079.2	26.06.2019	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	320.13
DD35079.20	26.06.2019	Essential Super	Superannuation contributions	671.48
DD35079.21	26.06.2019	QSUPER	Superannuation contributions	566.78
DD35079.22	26.06.2019	Mtaa Superannuation Fund	Superannuation contributions	539.20
DD35079.23	26.06.2019	BT Super For Llife	Superannuation contributions	1,063.27
DD35079.24	26.06.2019	Prime Super	Superannuation contributions	687.26
DD35079.25	26.06.2019	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	549.55
DD35079.26	26.06.2019	BT Business Super	Superannuation contributions	910.71
DD35079.27	26.06.2019	AMG Super	Superannuation contributions	507.68
DD35079.28	26.06.2019	Christian Super	Superannuation contributions	526.57
DD35079.29	26.06.2019	MLC Wrap Super	Superannuation contributions	985.70
DD35079.3	26.06.2019	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	341.08

Chq/EFT	Date	Name	Description	Amount
DD35079.30	26.06.2019	Local Government Superannuation - BRISBANE	Payroll deductions	2,967.61
DD35079.31	26.06.2019	Zimmerle Family Fund (Super)	Superannuation contributions	563.28
DD35079.32	26.06.2019	Cbus	Superannuation contributions	2,361.47
DD35079.33	26.06.2019	Catholic Super & Retirement Fund	Payroll deductions	664.36
DD35079.34	26.06.2019	Macquarie Wrap Super Manager	Payroll deductions	3,132.46
DD35079.35	26.06.2019	Media Superannuation	Superannuation contributions	3,326.16
DD35079.36	26.06.2019	Commonwealth SuperSelect	Superannuation contributions	465.90
DD35079.37	26.06.2019	Care Super	Superannuation contributions	465.06
DD35079.38	26.06.2019	Public Sector Superannuation Fund	Superannuation contributions	154.14
DD35079.39	26.06.2019	J & K Farrell Super Fund	Superannuation contributions	199.41
DD35079.4	26.06.2019	BT Panorama Superannuation	Superannuation contributions	604.47
DD35079.40	26.06.2019	Russell Supersolution Master Trust	Superannuation contributions	55.55
DD35079.41	26.06.2019	ANZ Staff Superannuation Scheme	Superannuation contributions	114.25
DD35079.42	26.06.2019	Lindz's Lucky Super Fund	Payroll deductions	1,318.55
DD35079.43	26.06.2019	AMP SignatureSuper	Superannuation contributions	492.81
DD35079.44	26.06.2019	Legalsuper	Superannuation contributions	492.81
DD35079.45	26.06.2019	Sunsuper Pty Ltd	Payroll deductions	3,189.15
DD35079.46	26.06.2019	Twusuper	Superannuation contributions	471.42
DD35079.47	26.06.2019	AMP Superleader	Superannuation contributions	873.54
DD35079.48	26.06.2019	Intrust Super Fund	Superannuation contributions	478.50
DD35079.49	26.06.2019	Tasplan	Superannuation contributions	384.71
DD35079.5	26.06.2019	Local Government Superannuation- SYDNEY	Superannuation contributions	755.57
DD35079.50	26.06.2019	ING Direct Superannuation Fund	Superannuation contributions	422.58
DD35079.51	26.06.2019	BT Funds Management	Superannuation contributions	601.37
DD35079.52	26.06.2019	MLC Super Fund	Superannuation contributions	79.37
DD35079.53	26.06.2019	EQUIPSUPER	Superannuation contributions	82.65
DD35079.54	26.06.2019	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	86.11
DD35079.55	26.06.2019	Superwrap Personal Super Plan	Superannuation contributions	1,000.61
DD35079.56	26.06.2019	Australian Super	Payroll deductions	10,822.24
DD35079.57	26.06.2019	Hesta Superannuation	Superannuation contributions	3,247.78
DD35079.58	26.06.2019	First State Super	Superannuation contributions	782.53
DD35079.6	26.06.2019	SLOS Super Fund	Superannuation contributions	680.50
DD35079.7	26.06.2019	AMP Super Directions Fund	Superannuation contributions	252.39
DD35079.8	26.06.2019	J & S Pryor Super Fund	Superannuation contributions	249.16
DD35079.9	26.06.2019	Rest Superannuation	Superannuation contributions	4,637.23
DD35106.1	24.06.2019	Fines Enforcement Registry (Dept Of Attorney General)	Fines Enforcement Lodgement - June 2019 (23 Fines)	1,460.50
DD35239.1	10.07.2019	Bond Administrator	Security Bond 28 Acacia Place Wickham	1,400.00
DD35243.1	10.07.2019	Wa Super (Formerly Walgsp)	Payroll deductions	93,804.63
DD35243.10	10.07.2019	Rest Superannuation	Superannuation contributions	4,468.61
DD35243.11	10.07.2019	Colonial First State Firstchoice Super	Superannuation contributions	1,480.10

Chq/EFT	Date	Name	Description	Amount
DD35243.12	10.07.2019	HostPlus Superannuation	Payroll deductions	11,181.31
DD35243.13	10.07.2019	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	1,553.45
DD35243.14	10.07.2019	CBA Superannuation Savings Account	Superannuation contributions	1,059.04
DD35243.15	10.07.2019	VicSuper	Superannuation contributions	469.30
DD35243.16	10.07.2019	100F Lifetrack Personal Superannuation	Superannuation contributions	424.20
DD35243.17	10.07.2019	JR Superannuation Fund	Superannuation contributions	491.09
DD35243.18	10.07.2019	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	453.96
DD35243.19	10.07.2019	ANZ Smart Choice Super	Superannuation contributions	1,871.88
DD35243.2	10.07.2019	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	320.13
DD35243.20	10.07.2019	Jake SMSF Holdings Pty Ltd	Payroll deductions	756.04
DD35243.21	10.07.2019	Essential Super	Superannuation contributions	574.24
DD35243.22	10.07.2019	QSUPER	Superannuation contributions	612.68
DD35243.23	10.07.2019	BT Super For Life	Superannuation contributions	992.54
DD35243.24	10.07.2019	Mtaa Superannuation Fund	Superannuation contributions	539.20
DD35243.25	10.07.2019	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	548.25
DD35243.26	10.07.2019	Colonial First State Wholesale Personal Super	Payroll deductions	724.70
DD35243.27	10.07.2019	BT Business Super	Superannuation contributions	936.82
DD35243.28	10.07.2019	Prime Super	Superannuation contributions	499.77
DD35243.29	10.07.2019	REI Superannuation	Superannuation contributions	109.40
DD35243.3	10.07.2019	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	941.08
DD35243.30	10.07.2019	AMG Super	Superannuation contributions	507.68
DD35243.31	10.07.2019	Christian Super	Superannuation contributions	526.57
DD35243.32	10.07.2019	MLC Wrap Super	Superannuation contributions	985.70
DD35243.33	10.07.2019	Local Government Superannuation - BRISBANE	Payroll deductions	1,622.45
DD35243.34	10.07.2019	Macquarie Wrap Super Manager	Payroll deductions	3,062.98
DD35243.35	10.07.2019	Zimmerle Family Fund (Super)	Superannuation contributions	563.28
DD35243.36	10.07.2019	Cbus	Superannuation contributions	2,417.87
DD35243.37	10.07.2019	Catholic Super & Retirement Fund	Payroll deductions	664.36
DD35243.38	10.07.2019	Commonwealth SuperSelect	Superannuation contributions	466.48
DD35243.39	10.07.2019	Care Super	Superannuation contributions	464.36
DD35243.4	10.07.2019	BT Panorama Superannuation	Superannuation contributions	604.47
DD35243.40	10.07.2019	Public Sector Superannuation Fund	Superannuation contributions	102.86
DD35243.41	10.07.2019	J & K Farrell Super Fund	Superannuation contributions	245.77
DD35243.42	10.07.2019	ANZ Staff Superannuation Scheme	Superannuation contributions	106.96
DD35243.43	10.07.2019	Lindz's Lucky Super Fund	Payroll deductions	1,318.55

Chq/EFT	Date	Name	Description	Amount
DD35243.44	10.07.2019	AMP SignatureSuper	Superannuation contributions	492.81
DD35243.45	10.07.2019	Sunsuper Pty Ltd	Payroll deductions	3,712.01
DD35243.46	10.07.2019	Legalsuper	Superannuation contributions	518.59
DD35243.47	10.07.2019	Twusuper	Superannuation contributions	467.50
DD35243.48	10.07.2019	AMP Superleader	Superannuation contributions	704.10
DD35243.49	10.07.2019	Intrust Super Fund	Superannuation contributions	468.19
DD35243.5	10.07.2019	Local Government Superannuation-SYDNEY	Superannuation contributions	625.57
DD35243.50	10.07.2019	Tasplan	Superannuation contributions	333.32
DD35243.51	10.07.2019	ING Direct Superannuation Fund	Superannuation contributions	422.58
DD35243.52	10.07.2019	BT Funds Management	Superannuation contributions	601.37
DD35243.53	10.07.2019	MLC Super Fund	Superannuation contributions	104.53
DD35243.54	10.07.2019	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	174.99
DD35243.55	10.07.2019	Superwrap Personal Super Plan	Superannuation contributions	826.46
DD35243.56	10.07.2019	Australian Super	Payroll deductions	10,694.32
DD35243.57	10.07.2019	Hesta Superannuation	Superannuation contributions	3,197.59
DD35243.58	10.07.2019	First State Super	Superannuation contributions	782.53
DD35243.6	10.07.2019	SLOS Super Fund	Superannuation contributions	646.11
DD35243.7	10.07.2019	AMP Super Directions Fund	Superannuation contributions	290.74
DD35243.8	10.07.2019	EQUIPSUPER	Payroll deductions	672.60
DD35243.9	10.07.2019	J & S Pryor Super Fund	Superannuation contributions	254.24
DD35318.1	12.07.2019	Fines Enforcement Registry (Dept Of Attorney General)	Fines Enforcement Lodgement - July 2019 (34 Fines)	2,380.00
DD35347.1	24.07.2019	BT Super For Llife	Cancelled Payment	-2,562.93
DD35347.2	24.07.2019	Macquarie Wrap Super Manager	Redirection of returned Superannuation Payments re Employee #896	2,562.93
DD35355.1	24.07.2019	Wa Super (Formerly Walgsp)	Payroll deductions	95,024.23
DD35355.10	24.07.2019	Rest Superannuation	Superannuation contributions	4,604.87
DD35355.11	24.07.2019	Colonial First State Firstchoice Super	Superannuation contributions	1,450.22
DD35355.12	24.07.2019	HostPlus Superannuation	Payroll deductions	12,061.13
DD35355.13	24.07.2019	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	1,412.06
DD35355.14	24.07.2019	CBA Superannuation Savings Account	Superannuation contributions	832.05
DD35355.15	24.07.2019	VicSuper	Superannuation contributions	505.44
DD35355.16	24.07.2019	100F Lifetrack Personal Superannuation	Superannuation contributions	408.31
DD35355.17	24.07.2019	JR Superannuation Fund	Superannuation contributions	331.62
DD35355.18	24.07.2019	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	453.96
DD35355.19	24.07.2019	ANZ Smart Choice Super	Superannuation contributions	1,990.24
DD35355.2	24.07.2019	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	576.23
DD35355.20	24.07.2019	Jake SMSF Holdings Pty Ltd	Payroll deductions	756.04
DD35355.21	24.07.2019	Essential Super	Superannuation contributions	574.24
DD35355.22	24.07.2019	QSUPER	Superannuation contributions	480.74
DD35355.23	24.07.2019	BT Super For Llife	Superannuation contributions	939.72
DD35355.24	24.07.2019	Mtaa Superannuation Fund	Superannuation contributions	539.20

Chq/EFT	Date	Name	Description	Amount
DD35355.25	24.07.2019	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	548.25
DD35355.26	24.07.2019	Colonial First State Wholesale Personal Super	Payroll deductions	665.22
DD35355.27	24.07.2019	BT Business Super	Superannuation contributions	918.20
DD35355.28	24.07.2019	Prime Super	Superannuation contributions	499.77
DD35355.29	24.07.2019	AMG Super	Superannuation contributions	507.68
DD35355.3	24.07.2019	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	941.08
DD35355.30	24.07.2019	Christian Super	Superannuation contributions	526.57
DD35355.31	24.07.2019	MLC Wrap Super	Superannuation contributions	985.70
DD35355.32	24.07.2019	Local Government Superannuation - BRISBANE	Payroll deductions	1,624.61
DD35355.33	24.07.2019	Zimmerle Family Fund (Super)	Superannuation contributions	604.75
DD35355.34	24.07.2019	Macquarie Wrap Super Manager	Payroll deductions	3,150.05
DD35355.35	24.07.2019	Cbus	Superannuation contributions	2,417.88
DD35355.36	24.07.2019	Catholic Super & Retirement Fund	Payroll deductions	684.50
DD35355.37	24.07.2019	Commonwealth SuperSelect	Superannuation contributions	466.48
DD35355.38	24.07.2019	Care Super	Superannuation contributions	459.65
DD35355.39	24.07.2019	Public Sector Superannuation Fund	Superannuation contributions	310.60
DD35355.4	24.07.2019	BT Panorama Superannuation	Superannuation contributions	604.47
DD35355.40	24.07.2019	Russell Supersolution Master Trust	Superannuation contributions	99.99
DD35355.41	24.07.2019	ANZ Staff Superannuation Scheme	Superannuation contributions	264.97
DD35355.42	24.07.2019	Lindz's Lucky Super Fund	Payroll deductions	1,318.55
DD35355.43	24.07.2019	AMP SignatureSuper	Superannuation contributions	521.89
DD35355.44	24.07.2019	Legalsuper	Superannuation contributions	496.23
DD35355.45	24.07.2019	Sunsuper Pty Ltd	Payroll deductions	4,012.62
DD35355.46	24.07.2019	Asgard Superannuation	Superannuation contributions	106.94
DD35355.47	24.07.2019	Twusuper	Superannuation contributions	467.50
DD35355.48	24.07.2019	AMP Superleader	Superannuation contributions	704.10
DD35355.49	24.07.2019	Intrust Super Fund	Superannuation contributions	467.62
DD35355.5	24.07.2019	Local Government Superannuation- SYDNEY	Superannuation contributions	625.57
DD35355.50	24.07.2019	Tasplan	Superannuation contributions	468.04
DD35355.51	24.07.2019	ING Direct Superannuation Fund	Superannuation contributions	422.58
DD35355.52	24.07.2019	BT Funds Management	Superannuation contributions	601.37
DD35355.53	24.07.2019	MLC Super Fund	Superannuation contributions	58.34
DD35355.54	24.07.2019	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	106.94
DD35355.55	24.07.2019	Statewide Superannuation Trust	Superannuation contributions	153.02
DD35355.56	24.07.2019	Superwrap Personal Super Plan	Superannuation contributions	776.12
DD35355.57	24.07.2019	Australian Super	Payroll deductions	10,993.10
DD35355.58	24.07.2019	Hesta Superannuation	Superannuation contributions	3,390.79
DD35355.59	24.07.2019	First State Super	Superannuation contributions	782.53
DD35355.6	24.07.2019	SLOS Super Fund	Superannuation contributions	584.23

Chq/EFT	Date	Name	Description	Amount
DD35355.7	24.07.2019	AMP Super Directions Fund	Superannuation contributions	252.39
DD35355.8	24.07.2019	EQUIPSUPER	Payroll deductions	647.81
DD35355.9	24.07.2019	J & S Pryor Super Fund	Superannuation contributions	453.82
				11,534,091.71

Credit Cards

DD35396.1	30.06.2019	Westpac	Card Fee	65.00
DD35396.1	03.06.2019	Ximble	REAP Staff Rostering System May 2019	304.43
DD35396.1	17.06.2019	Facebook	REAP Advertising	72.10
DD35396.1	18.06.2019	Facebook	REAP Advertising	15.61
DD35396.1	13.06.2019	Westpac	Card Fee	65.00
DD35396.1	19.06.2019	Lumo Interactive	Software Licence For Wickham Library	904.45
DD35396.1	30.06.2019	Westpac	Card Fee	65.00
DD35396.1	30.05.2019	Kosmic Sound	Prizes Youth Music Festival	200.00
DD35396.1	05.06.2019	Bookdespository	Books For Karratha Library	366.77
DD35396.1	14.06.2019	Mindbody	Fitness Programs WRP May 2019	125.00
DD35396.1	17.06.2019	Mindbody	Fitness Programs WRP June 2019	125.00
DD35396.1	18.06.2019	EB Games	Games & Accessories For TYS	515.24
DD35396.1	20.06.2019	Moodmedia	Music For Group Fitness May/June 2019	132.00
DD35396.1	25.06.2019	Kitchenware Superstore	Cake Tins For Karratha Library Competition	177.65
DD35396.1	27.06.2019	Kitchen Warehouse	Cake Tins For Karratha Library Competition	211.65
DD35396.1	27.06.2019	Karratha Tavern	Prizes For Karratha Library Competition	100.00
DD35396.1	30.06.2019	Westpac	Card Fee	65.00
DD35396.1	18.06.2019	EB Games	Games And Accessories For TYS	102.99
DD35396.1	30.06.2019	Westpac	Card Fee	65.00
DD35396.1	06.06.2019	Qantas	Flight For Dir DS (Refunded To Travel Bank)	246.01
DD35396.1	10.06.2019	Caltex Port Hedland	Meal Allowance For Dir DS Whilst Travelling To Broome for Pilbara / Kimberley Joint Forum	14.50
DD35396.1	11.06.2019	Caltex Port Hedland	Diesel For Dir DS Whilst Travelling To Broome for Pilbara / Kimberley Joint Forum	74.94
DD35396.1	12.06.2019	Caltex Port Hedland	Meal Allowance For Dir DS Whilst Travelling To Broome for Pilbara / Kimberley Joint Forum	23.00
DD35396.1	13.06.2019	Caltex Port Hedland	Diesel For Dir DS Whilst Travelling To Broome for Pilbara / Kimberley Joint Forum	100.00
DD35396.1	13.06.2019	The Zookeepers Store	Meal Allowance x4 For Dir DS & 3 x Cr For Pilbara / Kimberley Joint Forum In Broome	97.00
DD35396.1	13.06.2019	Karratha Airport	Parking Fee For DIR DS For Statutory Planning Committee Meetings In Perth	11.00
DD35396.1	21.06.2019	Woolworths	Refreshments For Design WA Meeting In Perth	3.20
DD35396.1	24.06.2019	CVN Pty Ltd	Refreshments For Design WA Meeting In Perth	9.80
DD35396.1	30.06.2019	Westpac	Card Fee	65.00
DD35396.1	29.05.2019	Broome Time Acc	Accomm For Training Env Health Off In Broome	795.00
DD35396.1	30.05.2019	Qantas	Flight DR DS (Refunded To Travel Bank)	304.09
DD35396.1	30.05.2019	Qantas	Flight DR DS (Refunded To Travel Bank)	700.00
DD35396.1	20.06.2019	Virgin Australia	Flight DR DS For Statutory Planning Committee Meetings In Perth CC Surcharge	5.37
DD35396.1	20.06.2019	Virgin Australia	Flight DR DS For Statutory Planning Committee Meetings In Perth	539.00
DD35396.1	20.06.2019	Virgin Australia	Flight DR DS For Statutory Planning Committee Meetings In Perth	531.00
DD35396.1	20.06.2019	Virgin Australia	Flight DR DS For Statutory Planning Committee Meetings In Perth To Be Reimbursed	238.00
DD35396.1	20.06.2019	Virgin Australia	Flight DR DS For Statutory Planning Committee Meetings In Perth CC Surcharge	7.66
DD35396.1	30.06.2019	Westpac	Card Fee	65.00
DD35396.1	30.06.2019	Westpac	Card Fee	65.00
DD35396.1	31.05.2019	Qantas	Airfare For Mgr Airport Attending Meetings In Canberra & Sydney	1,523.01
DD35396.1	18.05.2019	Horizon Power	Power Bill For Mgr Fin	734.54
DD35396.1	28.05.2019	Water Corporation	Water Bill For Mgr Fin	381.25
DD35396.1	07.06.2019	Australasian Reporting Awards	2019 ARA Feedback Session On 2017/18 Annual Report	399.00

Chq/EFT	Date	Name	Description	Amount
DD35396.1	23.05.2019	Water Corporation	Water Bill For Mgr Community	282.44
DD35396.1	19.07.2019	Meriton Suites	Accomm For Mgr Airport Attending Meetings In Sydney	142.10
DD35396.1	23.05.2019	Water Corporation	Water Bill For Dir SP&I	365.96
DD35396.1	23.05.2019	Water Corporation	Water Bill For Mgr Comm	295.82
DD35396.1	10.06.2019	Qantas	Airfare For Officer Training In Perth	452.60
DD35396.1	10.06.2019	Virgin	Airfare For Officer Training In Perth	329.00
DD35396.1	10.06.2019	Virgin	Airfare For Off Training In Perth CC Surcharge	3.28
DD35396.1	04.06.2019	Horizon Power	Power Bill For Mgr City Svcs	565.00
DD35396.1	29.05.2019	Water Corporation	Water Bill For Mgr Planning	126.89
DD35396.1	15.06.2019	Pilbara Resort	Accomm For Officer For Training In Perth	375.00
DD35396.1	18.06.2019	Forrest Hotel & Apartments	Accommodation For Mgr Airport Attending Meetings In Canberra	314.17
DD35396.1	30.06.2019	Westpac	Card Fee	65.00
DD35396.1	01.06.2019	Facebook	Advertising For Local History	35.66
DD35396.1	01.06.2019	Facebook	Advertising For Youth	93.11
DD35396.1	07.06.2019	Campaign Monitor	Email Distribution Upgraded Plan	81.34
DD35396.1	08.06.2019	Microsoft Billing	Hosting Fee For OneDrive June 2019	2.00
DD35396.1	20.06.2019	Campaign Monitor	Email Distribution Service	245.34
DD35396.1	30.06.2019	Westpac	Card Fee	65.00
DD35396.1	17.06.2019	Qantas Club	Qantas Club Membership Dir SP&I	540.00
DD35396.1	20.06.2019	Horizon Power	Power Bill For Dir Corp	540.41
DD35396.1	23.05.2019	Water Corporation	Water Bill For Dir Corp	134.67
DD35396.1	21.06.2019	Trybooking	Registration For Intro To Peer Work For YS Coord	24.50
DD35396.1	15.06.2019	Horizon Power	Power Bill For Mgr Planning	351.12
DD35396.1	13.06.2019	Elgas	45KG LPG Cylinder	169.00
DD35396.1	25.06.2019	Coles	Catering For Emerging Leaders Program	32.19
DD35396.1	15.06.2019	Horizon Power	Power Bill For CEO	615.75
DD35396.1	26.06.2019	Booking.com	Accomm For Officer Attending Training In Perth	153.64
DD35396.1	30.06.2019	Westpac	Card Fee	65.00
DD35396.1	03.06.2019	Recco	Replacement Battery For Car Key	6.79
DD35396.1	14.06.2019	PAYPAL Thre Bwkr	ISBN & Barcode Karratha 50th Book	89.00
DD35396.1	30.06.2019	Westpac	Card Fee	65.00
DD35396.1	02.06.2019	Mt Barnett Store	Fuel For Dir Corp Svcs Derby Roadhouse	158.87
DD35396.1	11.06.2019	BP Kununurra	Fuel For Dir Corp Svcs Puma Kununurra	48.20
DD35396.1	30.06.2019	Westpac	Card Fee	65.00
DD35396.1	30.06.2019	Westpac	Card Fee	65.00
DD35396.1	05.06.2019	PAYPAL	IPhone Screen Replacement	118.84
DD35396.1	10.06.2019	Acquia	Cloud Storage	303.44
DD35396.1	13.06.2019	Safety Culture	Software	115.50
DD35396.1	15.05.2019	PAYPAL Zhong Peng	IPhone Peripheral Credit	-166.18
DD35396.1	17.06.2019	Rackspace	Hosting Fee For City Website	612.59
DD35396.1	06.06.2019	Escapenet	Network Internet	119.90
DD35396.1	24.06.2019	Kounta	Software	260.00
DD35396.1	30.06.2019	Westpac	Card Fee	65.00
DD35396.1	17.06.2019	Rackspace	Hosting Fee For City Website	320.54
DD35396.1	13.06.2019	Safety Culture	Software	1.72
DD35396.1	19.06.2019	GM Cabs	Taxi Fare For Mgr Airport Attending Meetings In Canberra	28.35
DD35396.1	19.06.2019	Dosa Hut Canberra	Meal Allowance For Mgr Airport Attending Meetings In Canberra	36.90
DD35396.1	19.06.2019	Aerial Transport	Taxi Fare For Mgr Airport Attending Meetings In Canberra	19.22
DD35396.1	19.06.2019	ACT Cabs	Taxi Fare For Mgr Airport Attending Meetings In Canberra	18.90
DD35396.1	20.06.2019	GM Cabs	Taxi Fare For Mgr Airport Attending Meetings In Canberra	24.57
DD35396.1	20.06.2019	Lime Apple	Taxi Fare For Mgr Airport Attending Meetings In Canberra	13.55
DD35396.1	19.06.2019	Bar Coretto	Meal Allowance For Mgr Airport Attending Meetings In Canberra	12.45

Chq/EFT	Date	Name	Description	Amount
DD35396.1	20.06.2019	Destination Roll	Meal Allowance For Mgr Airport Attending Meetings In Canberra	10.00
DD35396.1	20.06.2019	Forrest Hotel & Apartments	Meal Allowance For Mgr Airport Attending Meetings In Canberra	23.00
DD35396.1	21.06.2019	Taxi Combined	Taxi Fare For Mgr Airport Attending Meetings In Canberra	15.44
DD35396.1	21.06.2019	NRG Express	Meal Allowance For Mgr Airport Attending Meetings In Canberra	14.63
DD35396.1	21.06.2019	Westpac	Card Fee	65.00
DD35396.1	30.06.2019	Westpac	Card Fee	65.00
DD35396.1	10.06.2019	Midland Mobile Repairs	Replacement Screen For Phone	60.00
DD35396.1	30.06.2019	Westpac	Card Fee	65.00
DD35396.1	20.06.2019	CNW Electrical	Grey Bands For Dampier Highway Streetscape Project	528.00
DD35396.1	31.05.2019	Caltex Port Hedland	Fuel For For Mgr City Svcs Attending Broome Waste Summit In Broome	48.00
DD35396.1	31.05.2019	Dragonfly Cafe	Meal Allowance For For Mgr City Svcs Attending Broome Waste Summit In Broome	26.00
DD35396.1	03.06.2019	Pharoahs	Meal Allowance For For Mgr City Svcs Attending Broome Waste Summit In Broome	29.00
DD35396.1	03.06.2019	Dragonfly Cafe	Meal Allowance For For Mgr City Svcs Attending Broome Waste Summit In Broome	29.50
DD35396.1	03.06.2019	Roebuck Plains RD HS	Fuel For For Mgr City Svcs Attending Broome Waste Summit In Broome	87.23
DD35396.1	04.06.2019	Pardoo Roadhouse	Meal Allowance For For Mgr City Svcs Attending Broome Waste Summit In Broome	19.50
DD35396.1	04.06.2019	Pardoo Roadhouse	Fuel For For Mgr City Svcs Attending Broome Waste Summit In Broome	97.14
DD35396.1	30.06.2019	Westpac	Card Fee	65.00

20,726.84

Payroll

25.06.2019	City of Karratha	Wages	3,961.32
27.06.2019	City of Karratha	Payroll F/N Ending: 26/06/2019	827,972.46
11.07.2019	City of Karratha	Payroll F/N Ending: 10/07/2019	832,829.34
12.07.2019	City of Karratha	Wages	1,663.32
25.07.2019	City of Karratha	Payroll F/N Ending: 24/07/2019	837,687.47

2,504,113.91

Total Payments: 14,058,932.46

10.3 KEY PERFORMANCE MEASURES 2018-19

File No: CM.89
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Governance & Organisational Strategy
Date of Report: 29 July 2019
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

To provide Council with an update on the Quarter 4 (April 2019 – June 2019) and end of year performance against the Operational Plan 2018-19.

BACKGROUND




There are four strategic themes in the Strategic Community Plan 2016-2026, which are delivered through 121 Programs and Services outlined in the Corporate Business Plan. These are in turn delivered through 149 ongoing projects and actions, which are measured by 76 performance measures that are introduced at periodic intervals throughout the year as certain triggers are reached.

Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs & Services	Projects & Actions	Performance Measures
Our Community	43	64	28
Our Economy	15	18	7
Our Natural & Built Environment	27	32	10
Our Leadership	36	35	31
TOTAL	121	149	76

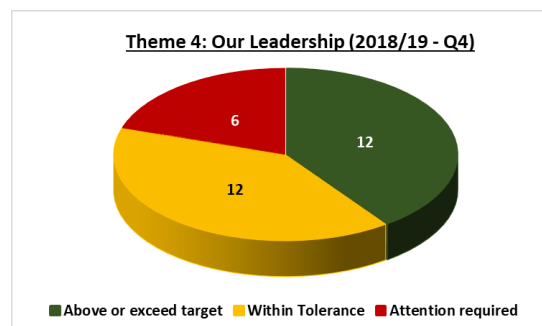
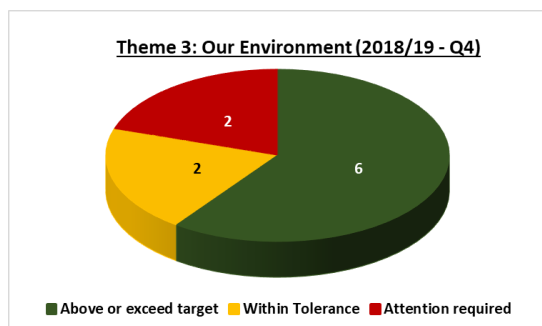
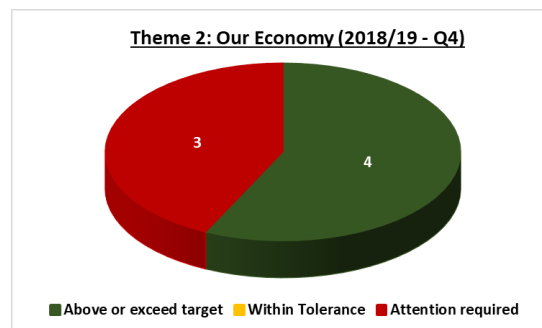
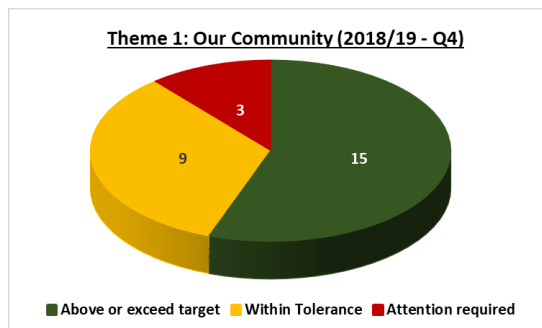
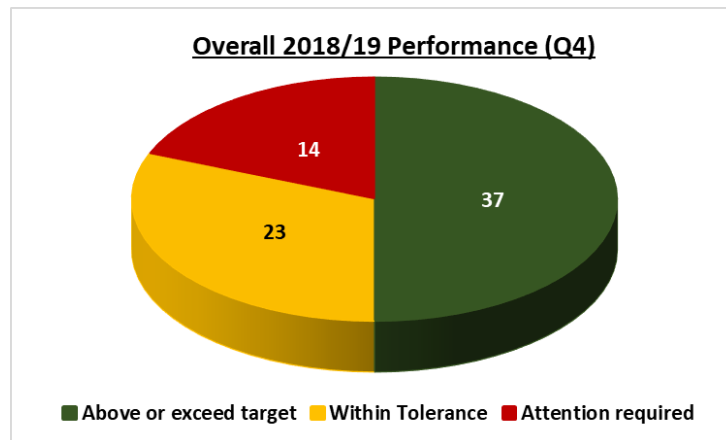
One of the processes supporting the Integrated Strategic Planning (ISP) Framework is quarterly reporting against the performance measures to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 4 and for the year is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.

Quarter 4 Performance Measures

Out of a total 76 performance measures, 74 are measured this quarter. The results for Quarter 4 are indicated below:



60 (81.1%) of the Quarter 4 performance measures exceeded the target or were within tolerance levels, including:

- 96.5% of contract works on housing and buildings completed within agreed time frames;
- Record memberships and higher attendances this quarter (up 10.7%) for the Karratha Leisureplex and Wickham Recreation Precinct for June. Attendances also up at the Roebourne Aquatic Centre despite only being open for one month this reporting period. New facilities and programs being the main reasons for increased participation rates;
- 90% of outcomes identified in the Safer Communities Partnership Strategic Plan were completed. Actions were focussed around working with community to enhance community safety. Programs introduced included Meet the Street, Security Subsidy Scheme and diversionary programs including Karratha Nightfields, City Hoopz and pool vouchers;
- Engagement of youth at The Base in Wickham has improved 1.5%. Whilst this is not a significant change, the opening of the new site in the Wickham Community Hub has seen

monthly attendance averaging 220 jump to an average of 729 for May and June. New programs and a new home is expected to see greater engagement of youth;

- Lost time injuries recorded was zero for the second quarter in a row;
- Ongoing efforts to build a culturally diverse workplace has seen two new indigenous employees join the City’s Recreation & Youth team and City Services team. The latest appointments bring this representation to 6% of the City’s workforce;
- 26.4% of FT and PT staff have undertaken internal governance training programs including compulsory compliance training, procurement training or Promapp training during 2018/19. Refresher training is to be introduced for existing staff for 2019/20 so they are aware of changing practices;
- 89% of fleet vehicles are meeting minimum utilisation levels. This is a significant improvement on the average of the first three quarters resting at 45%.

14 (18.9%) of the Quarter 4 performance measures require attention. The table below highlights the areas of attention:

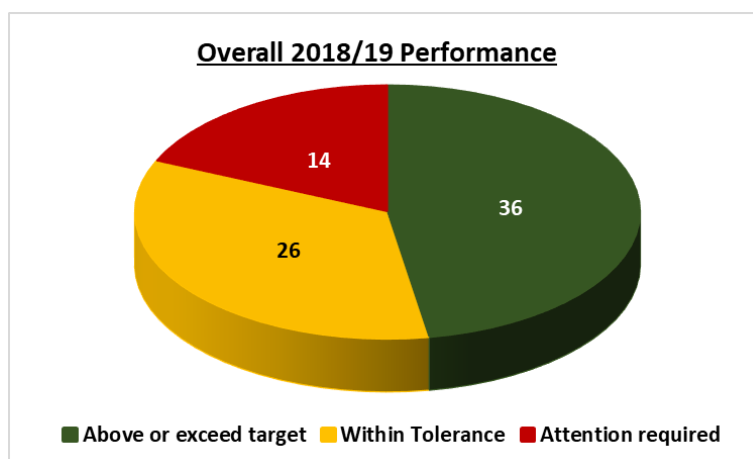
Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Diverse and Balanced	1.a.1.4 Airport Facility Management	1.a.1.4.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Airport Services	Target: 0 Q4 Outcome: -8.4	The survey identified customer dissatisfaction around higher fares, international services and interstate services. Whilst most issues are outside of the City’s operations, the City is working through the issues and looking at options on a strategic level.
	1.c.2.2 Youth Services	1.c.2.2.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Youth Services	Target: 0 Q4 Outcome: -8.4	While the gap here presents an opportunity for more work to occur in the youth services space it is also a recognition that the community places a high degree of importance in this area. Despite this the youth services team will examine other opportunities to broaden their services across the towns.
	1.c.3.1 Club Development	1.c.3.1.a Number of clubs that meet the quality requirements of the Future Club Program	Target: 6 Q4 Outcome: 2	In 2018/19 there was an addition of 2 clubs (Karratha Adult Riding Club and West Pilbara Softball Organisation) that met the requirements of the Future Clubs program.
Our Economy – Well managed and diversified	2.a.2.2 Tourism Engagement and Promotion	2.a.2.2.a Number of tourists visiting the Visitor Information Centres	Target: 35,000 Q4 Outcome: 17,700	The City has taken over management of the Visitors Centre in Karratha. Updated data tracking has resulted in lower numbers than what was being reported by previous management.
		2.a.2.2.b Promote visitor local spend in the City	Target: \$220M Q4 Outcome: \$193M	June 2019 is an estimate as data will not be available until August. Visitor local spend has declined from 2017/18 (\$203M), however forecasts predict an upward trend for 2019/20.
	2.c.1.1 Planning Services	2.c.1.1.a Supply of undeveloped residential zoned land that can be subdivided/developed	Target: 300 Ha Q4 Outcome: 175.18 Ha	Stage 1 subdivision approval area for Mulataga (44.64ha) removed as approval has expired. Full Mulataga Structure Plan area can be added once Structure Plan has been endorsed.

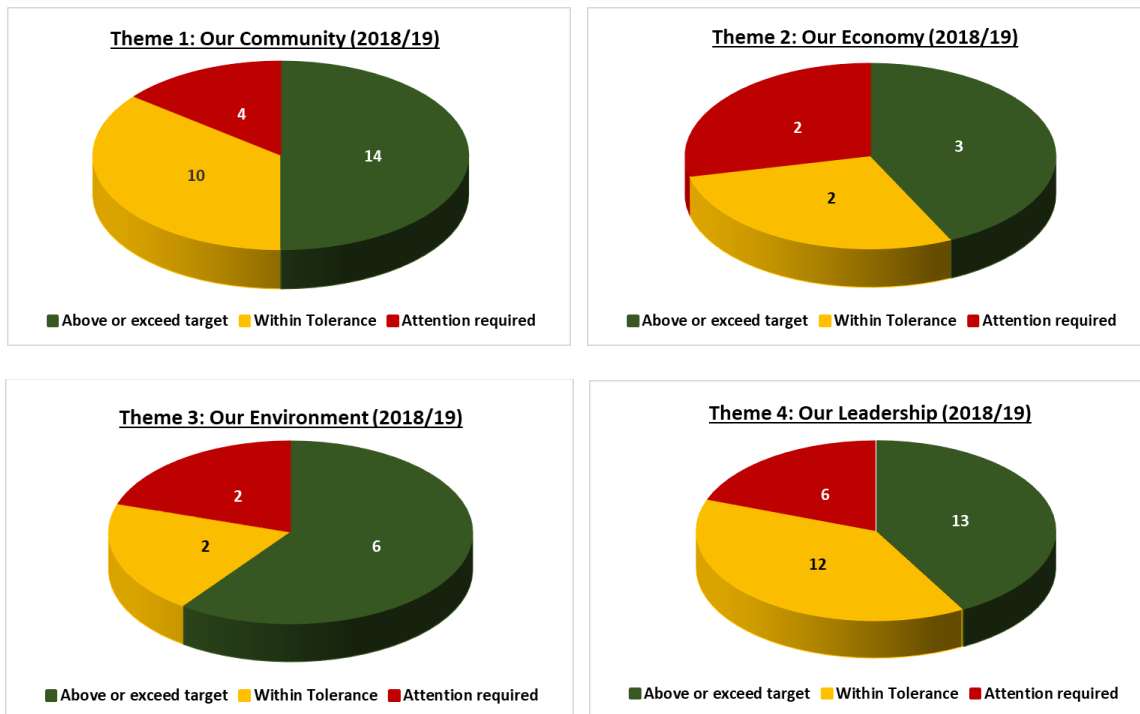
Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Natural and Built Environment – Thriving and Sustainable	3.a.3.2 Foreshore Management	3.a.3.2.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Foreshore and Beach Amenity	Target: 0 Q4 Outcome: -4.4	This area underperformed across all suburbs. The survey identified items like public toilets, jetty structures, shade, security etc as ongoing needs. The City will continue to implement the Foreshore Management Plans adopted by Council especially Dampier Foreshore project..
	3.c.2.3 Recycling programs	3.c.2.3.b Percentage of residential waste diverted from landfill	Target: 40% Q4 Outcome: 17.86%	With 54% of residents participating in the kerbside recycling scheme, a high percentage of contaminated recycling continues to be returned to landfill. The materials recycling facility in Perth has invested in updated optical sorting technology resulting in an increase in contamination rates being recorded.
Our Leadership – Responsive and Accountable	4.c.1.1 Management Accounting Services	4.c.1.1.a Improve Financial Health Indicator as reported on the state governments MyCouncil website.	Target: 90 Q4 Outcome: 68	Reduction due to significant new infrastructure (REAP) plus payment of final PUPP contribution impacting negatively on the Asset Sustainability and Operating Surplus ratios respectively. These are one-off impacts and will return to previous levels next year.
		4.c.1.1.b Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Financial Responsibility	Target: 0 Q4 Outcome: -13.6	Improved performance outweighed by a greater increase in importance. Efforts to educate the community about rates and cost of living will continue.
	4.c.1.2 Asset Management Services	4.c.1.2.b Ensure asset renewals and replacements are managed sustainably as measured by the Asset Sustainability Ratio	Target: 95% Q4 Outcome: 71%	Asset Sustainability Ratio impacted by the construction of significant new assets i.e. Wickham Community Hub.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
	4.e.1.1 Customer Service	4.e.1.1.a Percentage of incoming phone calls serviced by the Customer Service Team	Target: 20% Q4 Outcome: 13%	The number of calls attended by customer service staff is traditionally lower at this time of the year but will increase when rates billing occurs next quarter. The decision to promote direct internal lines for improved and immediate service delivery to individual work areas has resulted in a reduced number of calls being serviced by reception but an opportunity for customer service staff to attend to more online payment enquiries, walk in customers and projects.
		4.e.1.1.b Maintain or improve a positive gap between performance and importance in customer interactions with public through Customer Service Surveys	Target: 8 Q4 Outcome: 0	There was no gap this quarter between what is important to customers and the service received. The Q4 result shows that the service provided meets the customer's needs.
	4.e.1.4 Lease administration	4.e.1.4.a Ensure all leases managed by the City are current	Target: 90% Q4 Outcome: 74.6%	The City has a total of 110 leases with 29 requiring attention. 26.7% of the 45 Airport leases require attention whilst 26.1% of the 65 community (NFP and commercial) leases are in various stages of holding over, redrafting or pending execution. All leases for The Quarter are up to date.

End of Year Performance Measures:

The following provides a snapshot of the City's performance across all four themes at the conclusion of the 2018/19 reporting year.





62 (81.6%) of the performance measures exceeded the target or were within tolerance levels, including:

- 15 City service areas had a positive impact on the community from the recent annual community survey with the highest achievers being in the areas of dog/cat control, libraries and the Wickham Recreation Precinct. 18 City services improved on their 2018 results with the biggest improvements in dog/cat control, libraries and mosquito control. Additionally the overall community satisfaction score increased by 2% to 75%;
- 563,468 persons attended the KLP, WRP and RAC for the year (a 3.4% increase on the previous year). This year's result eclipses the 2015/16 result of 559,369 which was the previous highest record of attendances. Greater program diversity and warmer weather have attributed to a growing attraction to fitness and aquatic sites;
- Improved measuring of attendances at Libraries across the district has identified an extra 17,418 visits on the previous year. This is in part due to new facilities being opened and a greater number of programs now on offer;
- A 2.3% increase in passenger numbers went through the Karratha Airport Passenger Terminal for 2018/19 (up from 480,956 passengers in 2018/19). This is reflective of increased services offered by Qantas during this period;
- The average commercial lease cost for retail and office space in Karratha has dropped to \$258.50 per sqm;
- 43.1% of airport power use was provided by solar energy. Last year 34.8% of power was provided by the Solar Farm.
- Twelve solar systems were approved this year including a 85kW system at the City Operations Centre, 10kW system at the Wickham Community Hub, 6kW systems at 8x Council houses, Karratha Airport Terminal lighting and a 10kW system with battery back up at the Dampier Palms;
- The City's workforce employs 20 indigenous staff in various roles across the organisation. This is up from 11 in 2017/18. Staff are engaged in Arts and Culture, Recreation and Youth, City Services, Infrastructure Services, Regulatory Services, Governance & Organisational Strategy, Finance, Strategic Projects and Human Resources.

- 56% of invoices received for the year (valued at \$47M) were paid to local suppliers and boosting the local economy, up from 43% on the previous year. This increase reflects a \$13M PUPP payment in the first quarter of the reporting period.
- 85.8% of all debtors payments were received within the City’s 40 days terms of trade.
- Although slightly higher than 2017/18, staff turnover continues to remain relatively low at 17.5%.
- 6,543 incoming service requests including those received through the Report It App have been acknowledged by the City with only 89 remaining to be actioned.

14 (18.4%) of the set 2018/19 performance measures require attention. The Table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Diverse and Balanced	1.a.1.4 Airport Facility Management	1.a.1.4.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Airport Services	Target: 0 18/19 Outcome: -8.4	The survey continues to identify a recurring theme of customer dissatisfaction around higher fares, international services and interstate services. Whilst most issues are outside of the City's operations, the City is working through the issues and looking at options on a strategic level.
	1.b.3.1 Safer Communities Partnership	1.b.3.1.a Increased public knowledge of the Safer Communities Partnership as determined through the Community Safety Survey.	Target: 50% 18/19 Outcome: 38%	Awareness has increased 8% on previous year. The City continues to emphasise a stronger focus on promotion through social media and other media avenues of the initiatives and strategies being implemented.
	1.c.2.2 Youth Services	1.c.2.2.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Youth Services	Target: 0 18/19 Outcome: -8.4	The youth services team will examine other opportunities to broaden their services across the towns.
	1.c.3.1 Club Development	1.c.3.1.a Number of clubs that meet the quality requirements of the Future Club Program	Target: 6 18/19 Outcome: 2	In 2018/19 two new clubs (Karratha Adult Riding Club and West Pilbara Softball Organisation) met the requirements of the Future Clubs program.
Our Economy – Well managed and diversified	2.a.2.2 Tourism Engagement and Promotion	2.a.2.2.a Number of tourists visiting the Visitor Information Centres	Target: 35,000 18/19 Outcome: 17,700	The City took over management of the Visitors Centre in Karratha in February 2019. Updated data tracking has resulted in lower numbers than what was being reported by previous management. With a new team on board, the <i>Karratha is Calling</i> campaign, the tourist season in full swing and events drawing crowds, numbers are expected to improve for 2019/20.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
		2.a.2.2.b Promote visitor local spend in the City	Target: \$220M 18/19 Outcome: \$193M	Visitor local spend has declined from 2017/18 (\$203M), however forecasts predict an upward trend for 2019/20.
Our Natural and Built Environment – Thriving and Sustainable	3.a.3.2 Foreshore Management	3.a.3.2.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Foreshore and Beach Amenity	Target: 0 18/19 Outcome: -4.4	This area underperformed across all suburbs. The survey identified items like public toilets, jetty structures, shade, security etc as ongoing needs. The City will continue to implement the Foreshore Management Plans adopted by Council especially the Dampier Foreshore project.
	3.c.2.3 Recycling programs	3.c.2.3.b Percentage of residential waste diverted from landfill	Target: 40% 18/19 Outcome: 31.5%	The last quarter identified that 54% of residents participated in the kerbside recycling scheme and over the course of the year there has been a steady reduction in the amount of waste being diverted from landfill. What has been identified is more contaminated recycling is being returned to landfill with the use of new technology in the waste industry. Greater community education is required to change behaviours towards good recycling practices.
Our Leadership – Responsive and Accountable	4.c.1.1 Management Accounting Services	4.c.1.1.a Improve Financial Health Indicator as reported on the state governments MyCouncil website.	Target: 90 18/19 Outcome: 68	Reduction due to significant new infrastructure being added to the balance sheet plus the payment of the City's final PUPP contribution resulting negatively on the Asset Sustainability and Operating Surplus ratios respectively. These are one-off impacts and the results will improve next year.
		4.c.1.1.b Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Financial Responsibility	Target: 0 18/19 Outcome: -13.6	The annual survey identified the cost of living, affordability and rates is an ongoing concern. Efforts to educate the community about rates and cost of living will continue.
	4.c.1.2 Asset Management Services	4.c.1.2.b Ensure asset renewals and replacements are managed sustainably as measured by the Asset Sustainability Ratio	Target: 95% 18/19 Outcome: 71%	Asset Sustainability Ratio impacted by the construction of significant new assets i.e. Wickham Community Hub.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
	4.e.1.1 Customer Service	4.e.1.1.a Percentage of incoming phone calls serviced by the Customer Service Team	Target: 20% 18/19 Outcome: 14.8%	A steady reduction in incoming calls attended by reception is a direct result of the introduction of direct calling to service areas. This has enabled customer service staff to attend to more online payment enquiries, walk in customers and project work.
		4.e.1.1.c Respond to a minimum of 500 Action requests (resident generated and self generated) per month, averaged over a 3 month KPI reporting period	Target: 6240 18/19 Outcome: 5616	Rangers on Long Service Leave and unscheduled Personal Leave are amongst the factors that have attributable to the lower outcome. In Q2 infringements for parking were lower with the community getting the message about car parking restrictions along public roadways.
	4.e.1.4 Lease administration	4.e.1.4.a Ensure all leases managed by the City are current	Target: 90% 18/19 Outcome: 74.6%	New facilities coming on board have added to the workload. As a number of leases get long term arrangements, this will lessen the impact in the future. Additionally a few leases have non-compliance matters to address and this will lessen the administrative oversight of these locations. Training will be offered to teams to assist with discussing leasing matters with potential new tenants.

All KPIs have been reviewed as part of the development of the Operational Plan 2019/20.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 *Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Projects detailed in the Operational Plan have been included in Council's budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Our Programs/Services: 4.a.2.1 Integrated Strategic Planning
 Our Projects/Actions: 4.a.2.1.1 Develop, Maintain, Monitor and Report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Fluctuations in finances can have an impact on budget forecasts and rating methodologies.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	Council’s reputation is impacted if it fails to deliver on commitments in the Strategic Community Plan, Corporate Business Plan and underlying budgets
Compliance	Low	Legislation requires that there is system of monitoring performance of the City’s activities through pre-determined measures to identify our alignment to the Strategic Community Plan and the Corporate Business Plan.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 4 and End of Year Performance Report for 2018/19.

CONCLUSION

The Quarter 4 and End of Year Performance Report summarises the performance of Council in relation to goals set at the start of the financial year. This report confirms that 81.1% of the 74 performance measures were achieved or substantially achieved in Quarter 4 and 81.6% of 76 measures were met as at 30 June 2019.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154407**
MOVED : **Cr Scott**
SECONDED : **Cr Nunn**

That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 4 and End of Year Performance Report for 2018/19.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller,
Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.4 HUMAN RESOURCES POLICY REVIEW

File No: CM.103

Responsible Executive Officer: Director Corporate Services

Reporting Author: A/Manager Human Resources

Date of Report: 30 July 2019

Applicant/Proponent: Nil

Disclosure of Interest: Nil

Attachment(s)

1. CH01 – Defence Reservist Leave
2. CH02 – Equal Opportunity Employment in the Workplace
3. CH03 – Employees Leaving Council Service
4. CH04 – Employee Housing
5. CH05 – Staff and Volunteer Services
6. CH06 – Occupational Health and Safety
7. CH07 – Human Resources
8. CH10 – Volunteer Policy
9. CH11 – Travel and Accommodation Expenses

PURPOSE

To consider updating Council’s Human Resources policies including the removal of policies deemed no longer relevant.

BACKGROUND

The following policies are due or overdue for review and have been revised for Council’s consideration:

Policy Name and Number	Proposed Amendment	Rationale
CH01 – Defence Reservist Leave	Amended principles to be more concise and remove information repeated directly from legislation.	Improved clarity.
	Inclusion of a limit on employee’s entitlement to Defence Reserve Service leave top-up pay of 10 days per calendar year.	Provide a cap on paid leave. This reflects current average use of Defence Reserve leave.
	Minor administrative changes.	Improved clarity.
CH02 – Equal Opportunity Employment in the Workplace	Minor administrative changes.	Improved clarity.
	Proposed that the review of this policy be changed from two years to four years.	Low risk associated with this policy.
CH03 – Employees Leaving Council Service.	Allowed gift vouchers to be given as a gift to employees leaving Council.	Current policy is silent on the giving of gift vouchers. The recommended change

		aligns with current practice.
	Proposed that the review of this policy be changed from two years to four years.	Low risk associated with this policy.
CH04 – Employee Housing	Recommendation that this policy be removed as a formal policy of Council.	The current contents of the policy relate to the operations of Council and strategic issues are addressed in Council’s Housing Strategy.
CH05 – Staff and Volunteer Services	Minor administrative changes.	Improved clarity.
	Proposed that the review of this policy be changed from two year to four years.	Low risk associated with this policy.
CH06 – Occupational Health and Safety	Extended the coverage of the policy to include contractors and customers.	As recommended by the ASNZS 4801:2001 Occupational Health and Safety Management System Audit held in June 2016.
	Included a commitment to continuous improvement.	
	Included that measureable objectives have been established.	Improved clarity.
	Minor administrative changes.	Low risk associated with this policy.
	Proposed that the review of this policy be changed from two years to four years. Changes outside of this timeframe, such as legislative changes, can be considered as they arise.	
CH07 – Human Resources	Recommendation that this policy be removed as a formal policy of Council.	The contents of the policy are well documented in other City documents such as operational policies.
CH10 – Volunteer Policy	Minor administrative changes.	Improved clarity.
	Proposed that the review of this policy be changed from two years to four years.	Low risk associated with this policy.
CH11 – Travel and Accommodation Expenses	Inclusion of requirement to give consideration to the overall training needs of the wider organisation when approving training requests.	Ensure that training is of benefit to the organisation.
	Inclusion of costs associated with failing to return a hire car refuelled to be met by the Councillor or Employee.	Ensure that the City is not negatively financially impacted as fuel is significantly more expensive at a car hire company.
	Clarified that reimbursement for meals is for the Councillor or Employee’s own meals.	Ensure that Council is only providing an entitlement to employees or Councillors.
	Consolidate meal and private accommodation when the Councillor or Employee is staying in private accommodation is a fixed allowance.	Councillors and Employees are provided an allowance of \$75 per night when staying in

		private accommodation. This is sufficient to also allow for meal expenses given the low cost associated with staying in private accommodation.
	Minor administrative changes.	Improved clarity.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 2.7(2)(b) of the *Local Government Act 1995* provides that the role of Council includes determining the local government’s policies.

POLICY IMPLICATIONS

The following policies are not proposed to be materially amended and include rescheduling of review dates:

- CH02 – Equal Opportunity Employment in the Workplace
- CH05 – Staff and Volunteer Services
- CH10 – Volunteer Policy

The following policies have material amendments proposed or are proposed to be removed as formal policies of Council:

- CH01 – Defence Reservist Leave
- CH03 – Employees Leaving Council
- CH04 – Employee Housing
- CH06 – Occupational Health and Safety
- CH07 – Human Resources
- CH11 – Travel and Accommodation Expenses

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The Travel and Accommodation Expenses Policy was reviewed and approved by Council in October 2017. The Occupational Health and Safety Policy was reviewed and approved by Council in June 2016. All other attached policies were reviewed and approved by Council in May 2016.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the following Council Policies as amended pending further review:

- CH01 – Defence Reservist Leave
- CH02 – Equal Opportunity Employment in the Workplace
- CH03 – Employees Leaving Council Service.
- CH04 – Employee Housing
- CH05 – Staff and Volunteer Services
- CH06 – Occupational Health and Safety
- CH07 – Human Resources
- CH10 – Volunteer Policy
- CH11 – Travel and Accommodation Expenses

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the attached Council Policies subject to the following changes:

CONCLUSION

Council's Human Resources policies have been reviewed and amendments proposed to ensure that they are contemporary, current and relevant to legislation.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ADOPT** the following amended Council Policies as attached:
 - a) CH01 - Defence Reservist Leave
 - b) CH02 – Equal Opportunity Employment in the Workplace
 - c) CH03 – Employees Leaving Council Service
 - d) CH05 – Staff and Volunteer Services
 - e) CH06 – Occupational Health and Safety
 - f) CH10 – Volunteer Policy
 - g) CH11 – Travel and Accommodation Expenses

2. **DELETE** the following Council Policies as attached:
 - a) CH04 – Employee Housing
 - b) CH07 – Human Resources

AMENDED COUNCIL RESOLUTION

Res No : 154408
 MOVED : Cr Cucel
 SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ADOPT** the following amended Council Policies as attached:
 - a) CH01 - Defence Reservist Leave
 - b) CH02 – Equal Opportunity Employment in the Workplace
 - c) CH03 – Employees Leaving Council Service
 - d) CH05 – Staff and Volunteer Services
 - e) CH06 – Occupational Health and Safety
 - f) CH10 – Volunteer Policy

2. **DELETE** the following Council Policies as attached:
 - a) CH04 – Employee Housing
 - b) CH07 – Human Resources

3. **DEFER** consideration of amended Council Policy
 CH11 – Travel and Accommodation Expenses

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil
 REASON : Council indicated a desire to have further discussions regarding amended Council Policy CH11 – Travel and Accommodation Expenses policy prior to formally adopting it.

10.5 SEPTEMBER 2019 ORDINARY COUNCIL MEETING

File No: GR.24
Responsible Executive Officer: Director Corporate Services
Reporting Author: DAO Corporate Services
Date of Report: 14 August 2019
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

For Council to consider rescheduling the meeting time of the September 2019 Ordinary Council meeting.

BACKGROUND

In September, the Ordinary Council Meeting is currently scheduled for 6.30pm, Monday, 16 September 2019.

The Council Meeting coincides with the WA Tourism Council Conference Welcome Function which is being held on 16 September at the Red Earth Arts Precinct from 5-7pm.

Given the City is a Platinum Sponsor / Host City for the conference and a majority of Councillors and Executive will attend the event it is proposed the Council Meeting time be moved back 30 minutes to commence at 7pm.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

This matter has been discussed with the Mayor and the Chief Executive Officer.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap² public participation spectrum process to inform are proposed as follows:

Who	How	When	What	Outcome
City of Karratha Community	Local newspaper City Noticeboards and Website	September 2019	Public Notice	Inform the community of the variation to the meeting time.

STATUTORY IMPLICATIONS

Regulation 12(2) of the *Local Government (Administration) Regulation 1996* requires that a local government give local public notice of any change to the date, time or place of a meeting about which annual notice has been given.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There will be an estimated cost of \$200 for advertising the proposed meeting date and time in the local newspaper.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council rescheduled its May 2017 meeting to 29 May 2017 due a number of Councillors attending the Joint Kimberley/Pilbara/Northern Territory Forum 2017; its June 2017 meeting to 26 June 2017 due to the Mayor and the Chief Executive Officer attending the Developing Northern Australia Conference in Cairns and its June 2018 meeting to 25 June 2018 due to a number of Councillors attending the Developing Northern Australia Conference in Alice Springs.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to RESCHEDULE the September 2019 Ordinary Council Meeting to the following alternate meeting date and time _____.

Option 3

That Council by SIMPLE Majority pursuant to Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to HOLD the September 2019 Ordinary Council meeting as currently scheduled.

CONCLUSION

Given the City is a Platinum Sponsor / Host City of the WA Tourism Council Conference it is necessary to move back the meeting time of the September Council Meeting by 30 minutes to enable Councillors and the Executive to attend Conference Welcome Function.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154409**
MOVED : **Cr Smeathers**
SECONDED : **Cr Nunn**

That Council by SIMPLE Majority pursuant to Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to RESCHEDULE the 16 September 2019 Ordinary Council Meeting to commence at 7 pm.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller,
Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

11 COMMUNITY SERVICES

11.1 DRAFT YOUTH STRATEGY

File No:	CS.107
Responsible Executive Officer:	Director Community Services
Reporting Author:	Acting Manager Recreation Facilities & Youth
Date of Report:	26 July 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Draft Youth Strategy 2019-2024

PURPOSE

For Council to consider the final Draft Youth Strategy 2019-2024 (the Strategy) to advertise for public comment.

BACKGROUND

Staff initiated a holistic review of youth needs throughout the City of Karratha in 2018 with a view to identifying the services and support required and the most appropriate and effective role for Council in youth service provision.

The needs of our youth and issues within the youth sector cover a broad spectrum and accordingly a variety of services are required. Youth services are offered through extra-curricular school programs, sport and recreation clubs and programs, arts and culture groups, libraries and other creative programs, by service groups and through a variety of events and festivals and community celebrations. In general these services are inclusive and non-discriminatory, although fees are sometimes charged for participation, which may exclude some. The City of Karratha has historically and continues to play a significant role in the provision, coordination and funding of many of these services.

At the January 2019 Ordinary Council Meeting (OCM) under Resolution 154261 the Draft Youth Services Strategy was laid on the table pending provision of a simplified document suitable for public comment. The body of work and consultation previously conducted in the provision of the January 2019 OCM Agenda Item and feedback at the April and May 2019 Council Briefings has informed the Draft Youth Strategy 2019-2024. The Strategy identifies a set of guiding principles, priority areas, broad outcomes and measures for the City of Karratha in each of these priority areas. The Strategy provides general direction surrounding Councils involvement with and collaboration in the Youth sector and delivery of youth services.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate to low significance in terms of social issues, cultural & wellbeing issues and parties affected issues.

In the period 2013 to 2018 youth services has consistently rated in the top 5 priorities identified in the annual community perceptions survey. The service performance gap for

youth services is amongst the most in need of improvement with all services sitting between -11 and -16. By contrast, the best performing Council service performance gaps are in the range +10 to +14.

COUNCILLOR/OFFICER CONSULTATION

The Council was provided briefings on the development of the Youth Strategy in October and November of 2018. Council has previously laid the Draft Youth Strategy on the table at the January 2019 OCM under Resolution 154261 pending provision of a simplified document suitable for public comment. Further briefings were provided to Council in April and May 2019.

Consultation has taken place between the Executive Management Team, Community Services Directorate Managers, Coordinators and Officers in the creation of the Strategy.

COMMUNITY CONSULTATION

Consultation throughout the entire strategy process has been extensive. Engagement activities have been undertaken across the *inform, consult, involve and collaborate* range of the iap² spectrum, which at the collaborative level required working with stakeholders to formulate solutions and incorporate their advice and recommendations into the decisions to the maximum extent possible.

Feedback was gained through the BE HEARD online survey (one youth-specific and one for the wider community), one-on-one stakeholder interviews and workshops with the region's Youth Stakeholder Network. In total, 629 stakeholders were consulted as follows:

- 359 young people (aged 10 – 24 years);
- 208 community members (defined as aged 25 years+); and
- 65 youth sector personnel.

The process has included workshops, focus groups, surveys and one on one interviews. Full details of the consultation program undertaken in the development of the Draft Youth Strategy are included as Appendix One of the attached report.

Since the formulation and initial drafting of the report there has been engagement with additional key stakeholders including:

- CEO Yaandina Community Services;
- CEO PCYC;
- Pilbara District Leadership Group (state government agencies);
- Hon. Peter Tinley MLA, Minister for Youth;
- CEO Youth Affairs Council of WA;
- Pilbara District Superintendent WA Police; and
- WALGA Policy Manager Community.

The feedback and results from this engagement have been taken into consideration when formulating the current Draft Youth Strategy 2019-2024.

Community engagement activities in accordance with the iap² public participation spectrum process to consult, involve and collaborate, should Council endorse the Strategy, are proposed as follows:

Who	How	When	What	Outcome
City residents aged 11-24 years	Facebook; Website; Direct consultation with individuals at City Facilities and Youth Programs	September 2019	Strategy provision with associated survey questions; open comments and feedback	Meaningful feedback surrounding the Strategy is provided by all parties.
All residents	Facebook; Website	September 2019	Strategy provision with associated survey questions	
Local Youth Service Providers & Local Not For Profit Organisations	Facebook; Website; Direct consultation with Officers	September 2019	Strategy provision with associated survey questions; open comments and feedback	Greater insight is gained surrounding programs, initiatives and areas Council can focus and collaborate on within the Youth sector to achieve identified measures.
Youth Affairs Council of Western Australia (YACWA)	Direct consultation with Board/Officers	September 2019	Provision of Strategy with seeking open comment and feedback	
State Government Departments	Direct consultation with State and Local Officers	September 2019	Provision of Strategy seeking open comment and feedback	

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The budget for Youth Services in 2019/20 (including Youth Shed and Youth Base) is \$1,628,000. It is estimated that the initiatives in this strategy will incur an extra annual cost of \$195,000, with the major component of the increase being for the relocation of the Indoor Play Space which has already been approved by Council.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	1.c.2.2	Youth Services
Projects/Actions:	1.c.2.2.1	Develop and Implement Youth Services Strategic Plan

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	There may be some associated costs with stakeholder consultation, strategy review, survey distribution and advertising for public comment
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate/Low	The City has previously been criticised for not focusing on youth and adequate Youth Services, specifically not responding to the needs of disadvantaged and at risk youth
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously endorsed the Youth Development Engagement Plan 2015-2017.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the Draft Youth Strategy 2019-2024 and INSTRUCTS the following:

CONCLUSION

The needs of our youth and issues within the youth sector cover a broad spectrum and accordingly a variety of services are required to meet these demands. A draft Youth Strategy has been developed to guide the City on where it should focus its efforts for the next five years.

The draft Strategy identifies a set of guiding principles, priority areas, broad outcomes and measures for the City in the provision of youth related services and facilities. It also provides general direction surrounding Councils involvement with and collaboration in the Youth sector and delivery of youth services.

The next step in the development of this strategy is to publicly advertise it for comment for one month, with a focus on engagement with stakeholders in the youth sector and the youth themselves.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154410
 MOVED : Cr Evans
 SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVERTISE the Draft Youth Strategy 2019-2024 for public comment for one month.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

11.2 NAMING AND PUBLIC ART THEME OF CITY PARK

File No:	CP.1114
Responsible Executive Officer:	Director Community Services
Reporting Author:	Acting Manager Arts and Culture
Date of Report:	22 July 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Public Art Brief- Welcome Park 2. Aboriginal Place Name Initiative

PURPOSE

For Council to consider naming options and Public Art theme for the new park located on the corner of Welcome Rd and Sharpe Ave.

BACKGROUND

Construction of the new park directly opposite the Red Earth Arts Precinct is nearing completion. The design was originally based on developing a high standard of passive-park, connecting the Shopping Precinct with the Red Earth Arts Precinct. The working project name, Welcome Park, was applied as the site is situated at an entrance to the CBD, welcoming visitors to the City Centre and also located on the corner of Welcome Road. This park has not yet been formally named.

Naming

All significant public open spaces in the City of Karratha are named to provide them with an identity that assists the community locate and utilise them. It is also an opportunity for the City to recognise factors such as the purpose, location and a person or people who have made a significant contribution to the community. The naming of parks, reserves and building is covered by the City's Policy CS-09.

This policy also includes the need to adhere to the State process that requires the City to seek approval of its preferred name from the Minister for Lands. Landgate acts on the Minister's behalf to undertake the administrative responsibilities, including the development of policies and procedures, required for the formal approval of local parks and recreational reserve names.

Landgate Policies and Standards for Geographical naming in Western Australia indicate that the use of Aboriginal words for naming features are a way of recognising the different enduring cultural and language groups. Names originating from an Australian Aboriginal language local to the area, must be written in a standard recognised format and their use is subject to agreement from the relevant Aboriginal communities. Named features may remain in their traditional language without translation.

In addition, The United Nations General Assembly has declared 2019 the International Year of Indigenous Languages (IY2019) to raise awareness of the crucial role languages play in people's daily lives. In Australia, of the estimated original 250 Aboriginal and Torres Strait

Islander languages, only around 120 are still spoken. Of these approximately 90 per cent are endangered.

Having regard for these Policies and Standards, Consultation has taken place with Council representatives from the City's Arts and Culture Advisory group as well as Ngarluma representatives. The common consensus from these groups is that the broad theme of "Welcome" be considered, given the location and purpose of the Park. As such, the following three names were suggested for consideration.

1. Welcome Park
2. Wayiba (Hello) Park
3. Walgu (You can come) Park

Further discussions between the Councilors from the Arts and Culture Advisory Group determined that the name Walgu (You Can Come) Park best fits the broad theme requirements whilst recognising the local cultural history of the region. There is no Ngarluma word that directly translates to "Welcome".

Public Art Themes

A series of Public artworks are to be incorporated into the park to add interest, excitement and interaction to enhance the Park experience. In September 2018 the City commenced an expression of interest process for the provision of this art but did not accept any of the submitted proposals. Following this Council resolved at the October 2018 Ordinary Council meeting to engage a professional curatorial service, with Element being the successful tenderer.

The process for procuring the public art component of the project is currently being considered by Council's Art and Culture Advisory Group, led by Element. The scale and image of the Public Art will be largely informed by the name and theme of the park.

The sculptural and information pieces are to provide visitors with an understanding of and connection to Karratha. The key objectives of this opportunity are to:

1. Add vitality and interest, to connect with and draw people to the park;
2. Provide opportunity for interaction with the installations;
3. Celebrate history and Culture of the City and the region, and
4. Highlight the connection between the Arts Precinct and the CBD.

The guiding principles for the public art include:

1. Community Engagement;
2. Celebration of Aboriginal culture and heritage;
3. Celebration of Industrial History;
4. Integration;
5. Expression, and
6. Innovation.

The proposed Public Art Brief is attached to this report and provides for the above objectives to be met. It is estimated that the process to select, create and install the art will take approximately six months to complete.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of cultural & wellbeing issues and Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the City’s Arts and Culture Advisory Group as well as a meeting of Council Representatives from that group on 24 July 2019.

Further correspondence was received from Hon Ben Wyatt MLA Minister for Aboriginal Affairs; Lands seeking the City’s assistance with the Aboriginal Place Names initiative.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap² public participation spectrum process to inform, consult and involve were completed as follows:

Who	How	When	What	Outcome
Arts and Culture Advisory Group	Meeting (Art Theme)	3 July 2019	Discussion on theme of Park	Suggestions made by Advisory Group
Arts and Culture Advisory Group (Council Reps)	Meeting (Park Naming)	24 July 2019	Discussion on name and themes of Park	Suggestions made by Group
David Walker (Ngarluma Rep)	Meeting (Park Naming)	11 July 2019	Discussion on name of Park	Suggestions provided
Ngarluma Aboriginal Corporation	Meeting and email	31 July 2019	Seeking any objections to the use of the name Walgu.	To be considered on 7 August by Board

STATUTORY IMPLICATIONS

As per provisions in the *Land Administration Act 1997*, the Minister for Lands has the authority for naming all local parks and recreational reserves in Western Australia. Through delegated authority, Landgate acts on the Ministers behalf for the formal approval of local park names. A Council endorsed recommendation will be subject to final approval from this group.

POLICY IMPLICATIONS

Council Policy CS-09 Naming of parks, reserves and buildings provides for Council to accept options based on the following criteria:

- Logical description of location;
- Logical description of purpose or function;
- A name which lends itself to increase marketability and promotion; or
- A combination of all or part of criteria.

FINANCIAL IMPLICATIONS

There are no additional financial implications in the naming of the park, however \$300,000 is included in the 2019/20 Budget for the Public Art Component of the park. The “concepts” of this public art will be informed by the naming of the park.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	1.a.2.3	Infrastructure Project Management
Projects/Actions:	1.a.2.3.2	Complete Welcome Park
Programs/Services:	1.a.1.10	Community Cultural and arts Projects
Projects/Actions:	1.a.1.10.2	Develop and install public art at welcome park

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Low	Public art installation may restrict access
Environment	N/A	Nil
Reputation	Medium	This is a feature park within the City
Compliance	Low	Process for naming of parks is to be followed

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Mara Guthurra Park, Gardugarli Drive, Baynton West

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE Welcome Park as its preferred name and request approval for this name from the Minister for Lands subject to no objections from Ngarluma representatives; and
2. ADOPT the Public Art Brief for the public art installation process.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE Wayiba Park as its preferred name and request approval for this name from the Minister for Lands subject to no objections from Ngarluma representatives; and
2. ADOPT the Public Art Brief for the public art installation process.

CONCLUSION

Construction of the new park linking the Red Earth Arts Precinct to the CBD is nearing completion and requires a formal naming process. The City must make application to the Minister of Lands (via Landgate) to have its recommended name approved.

Community and Councillor Consultation has taken place through the Arts and Culture Advisory Committee and directly with Ngarluma representatives.

Three names have been selected for Council consideration based on the location and purpose of the Park and the policies and standards set by Landgate.

The United Nations General Assembly has declared 2019 the International Year of Indigenous Languages (IY2019) to raise awareness of the crucial role languages play in people's daily lives. The Officers recommendation supports this campaign.

A series of Public artworks are to be incorporated into the park to add interest, excitement and interaction to enhance the Park experience. A public art brief has been developed and forms the attachment to this report. An amount of \$300,000 is provided for in the 2019/20 budget for this purpose. This brief will be forwarded to prospective artists via the City's Art curatorial contractor, Element Pty Ltd.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154411
MOVED : Cr Cucel
SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. ENDORSE Walgu Park as its preferred name and request approval for this name from the Minister for Lands subject to no objections by Ngarluma representatives; and**
- 2. ADOPT the Public Art Brief for the public art installation process.**

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

12 DEVELOPMENT SERVICES

12.1 REVIEW OF PARKING AND PARKING FACILITIES LOCAL LAW

File No:	CM.5
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	29 July 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Electronic copy of draft Parking and Parking facilities Local Law provided, with single hard copy available at meeting.

PURPOSE

For Council to consider commencing the gazettal process to adopt a new Parking and Parking Facilities Local Law.

BACKGROUND

Council adopted the *City of Karratha Parking and Parking Facilities Local Law* in 2010, together with an Amendment Local Law in 2011. The *Local Government Act 1995* requires a periodic review of local laws every 8 years.

Correspondence from the Department of Local Government Sport and Cultural Industries advised that with the recent passing of the *Transport (Road Passenger Services) Act 2018* (TPRS Act), a number of reforms impacting parking local laws would come into effect on 2 July 2019. This included changes to definitions which are included in the current local law which currently reference superseded legislation and therefore requires amendment.

A review of the current local law found a number of provisions which are not used or are now superseded. Based on the extent of these changes, together with previous legislative review issues raised with the amendment of old local laws, Officers consider the most appropriate action would be to repeal the current Parking and Parking Facilities Local Law and replace this with a new local law.

The WALGA Parking and Parking Facilities Local Law template has been used as the basis for the draft local law, with additional provisions incorporated from the recently adopted *City of Kwinana Parking and Parking Facilities Local Law 2018*. Changes to the WALGA template include:-

Modification	Impact
“Application” is taken from the City of Kwinana Local Law.	Provides a better description of the objectives of the local law, and is written in a manner that has been approved by the Joint Standing Committee on Delegated Legislation.

Included definitions of Australian Standard, cul-de-sac, display, fire hydrant, kerb, obstruct, signs, Standards Australia, symbol.	To provide further clarity the meaning of wording within the local law.
Powers of Local Government to include erection of a sign.	Sourced from the City of Kwinana Local Law, provides the ability for the City to erect a sign in any parking area
Obstruction of the turning area of a cul-de-sac.	Provides for a new offence for obstructing traffic by parking in the turning area of a cul-de-sac.
Infringement notices adopted from Regulations	Provides for consistency with other Local Governments.

Infringements have also been considered, and altered to match those of the City of Kwinana where appropriate. The City of Kwinana penalty structure has been allowed by the Joint Standing Committee on Delegated Legislation, so adoption of similar penalties should not raise concern.

The purpose of the draft local law is to regulate the parking or standing of vehicles in all or specified thoroughfares and reserves under the care, control and management of the local government and to provide for the management and operation of parking facilities. The effect of the draft local law is that a person parking a vehicle within the parking region is to comply with the provisions of this local law.

The City is required to give State-wide public notice that it proposes to make a Parking and Parking Facilities Local Law and invite submissions for a period of six (6) weeks, after which time those submissions are reviewed and decision made as to whether Council determines to adopt the Local Law, re-advertise the Local Law, or cease the Local Law review process. This also includes notifying the Minister for Local Government.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between relevant internal service areas.

COMMUNITY CONSULTATION

Statutory requirements necessitate that the proposed local law must be advertisement for public comment, including referral to the State Department responsible for Local Government.

STATUTORY IMPLICATIONS

The process of gazetting a local law is provided within the *Local Government Act 1995*. The Purpose and the Effect of the local law must be either read aloud by the presiding member of the Council meeting, or be included within both the agenda and minutes of the Council meeting.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications. Costs associated with advertising and gazettal of the local law will be sourced from the existing corporatized accounts in the Council budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Program/Services: 4.e.1.2 Corporate Governance
 Projects/Actions: 4.e.1.2.1 Review Local Laws

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	Up to date local laws assist in the management of the City’s built environment.
Reputation	N/A	Nil
Compliance	Low	The City needs to maintain effective local laws to regulate and manage parking.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously initiated amendments to local laws.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to DEFER advertising of the Draft Parking and Parking Facilities Local Law until further information is received.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to NOT amend the Parking and Parking Facilities Local Law.

CONCLUSION

The City’s Parking and Parking Facilities Local Law has been reviewed based on the current WALGA template, and recently gazetted Town of Kwinana Parking and Parking Facilities Local Law. The review has included a number of updates to maintain the local laws relevance and effectiveness. It is recommended that Council continues the legislative process to adopt the draft local law.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154412
MOVED : Cr Nunn
SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to ADVERTISE the Draft City of Karratha Parking Local Law 2019, as attached to this report.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller,
Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

12.2 APPLICATION TO LEASE PORTION OF MADIGAN ESTATE FOR TEMPORARY WORKFORCE ACCOMMODATION

File No:	LM19803
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	2 August 2019
Applicant/Proponent:	Perdaman Chemicals and Fertilisers Pty Ltd
Disclosure of Interest:	Nil
Attachment(s)	1. Plan showing portion of Lot 9501 subject of lease request 2. Approved Madigan Estate Structure Plan

PURPOSE

For Council to consider a request to lease a site within the Madigan Estate Structure Plan area for a temporary workforce accommodation development.

BACKGROUND

On 25 June 2019, the Department of Planning, Lands and Heritage (DPLH) referred to the City a request to lease portion of the Madigan Estate Structure Plan area (portion of Lot 9501 on Deposited Plan 73208) for Transient Workforce Accommodation.

This is an application to lease Crown land. The local government has no decision making role in considering applications for Crown land leases. Applications to lease Crown land are made to the DPLH and are determined by (or on behalf of) the Minister for Lands under the *Land Administration Act 1997*. This application to lease Crown land is being presented to Council to provide comments to DPLH, not for a decision.

The Site

The proposed site for a temporary workforce accommodation lease is an area of Unallocated Crown Land of approximately 17 hectares within the southern portion of the Madigan Estate Structure Plan area. The requested lease area is outside the portion of the Madigan Estate Structure Plan area that has already been subdivided. The site has frontage to Madigan Road (less than 800m south of the Dampier Road intersection).

The Proposal

Perdaman is proposing to construct a gas stream urea production plant on Sites C and F in the Burrup Strategic Industrial Area. Perdaman is calling this project Project Destiny. This proposed project is currently being progressed through the environmental review process. A licence has been granted under section 91 *Land Administration Act 1997* to provide site access for preliminary site investigations.

Perdaman is requesting lease of portion of Lot 9501 to construct a workforce accommodation development to support construction of Project Destiny. The proposed workforce accommodation development is anticipated to operate from 2020 until 2023 and would accommodate 1,500 Fly In/Fly Out (FIFO) workers at peak construction. The proposed workforce accommodation development would be removed post Project Destiny

construction. The DPLH has advised that a lease term of three (3) years, with two (2) one (1) year options has been requested.

Perdaman has advised that the operational workforce for Project Destiny would be residential.

Matters to be Considered

In considering this proposal, Council needs to consider whether it is prepared to support an additional 1,500 workforce accommodation rooms for the proposed construction camp. This consideration should be guided by Council’s adopted Workforce Accommodation Policy DP10.

If Council is prepared to support the proposed construction camp, then Council must have due regard for the approved Madigan Estate Structure Plan. It is not possible to consider the compatibility of the lease request with the approved Structure Plan. This requires preparation, assessment and determination of an application for development approval.

There are opportunities for adaptive reuse of infrastructure if the proposed workforce accommodation development is designed in a way that fits with the approved Structure Plan. Examples of adaptive reuse that could apply to this proposal are the opportunity to reuse roads, underground power, water and sewer lines, open spaces and landscaping installed for the workforce accommodation development in the subsequent urban development of the site once the workforce accommodation development is removed. In this regard, it is noted that the planned park for Madigan Estate is yet to be developed.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social issues, economic issues and parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

Workforce accommodation is a matter that Councillors and officers have given extensive consideration to over recent years, both in considering individual development proposals and developing planning policy.

COMMUNITY CONSULTATION

This is a referral from the DPLH and is within their consultation phase considering a request to lease Crown land and no community consultation has been undertaken in reviewing this requested lease. Community engagement activities in accordance with the iap² public participation spectrum process to inform and consult would be undertaken for any associated application for development approval as follows:

Who	How	When	What	Outcome
Local community	Public notification	Upon submission of application for Development Approval	Local newspaper/ City website	Information sharing Opportunity to make submission for Council consideration
General public	Public notification		City website	
Surrounding property owners	Notification		Letter	
Government departments and service providers				

STATUTORY IMPLICATIONS

Council is not a decision maker in the consideration of this requested lease. Section 79 of the *Land Administration Act 1997* gives the Minister for Lands the power to grant leases of Crown land for any purpose. Nonetheless, the City has been asked by the DPLH for its comments.

Separately, development approval would be required to construct a workforce accommodation development on Lot 9501. Environmental approval and development approval are also required for Project Destiny.

Lot 9501 is zoned Urban Development under City of Karratha Local Planning Scheme No.8. Use permissibility in the Urban Development zone is generally determined via an approved Structure Plan. The approved Madigan Estate Structure Plan identifies an area for 'Potential Transient Workforce Accommodation' along the Madigan Road frontage but the identified area is in a different location to Perdaman's preferred lease site (Attachment 2). The approved Structure Plan states:

- a) *The development of TWA shall be limited to those areas delineated on the Structure Plan and developed in a manner which will allow the land to redevelop to a normalised residential area over time;*
- b) *The provision of services and facilities associated with TWA development shall not undermine existing or proposed services and facilities within the community; and*
- c) *The external frontages of TWA development shall be developed to a standard consistent with adjacent residential areas with regards to streetscape, setbacks and landscaping.*

The Land Use Permissibility Table in the Approved Structure Plan designates Transient Workforce Accommodation as a use not permitted, except within the area identified as TWA on the Structure Plan.

Clause 27 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* requires a decision-maker to have due regard to an approved Structure Plan in considering an application for development approval but does not bind the decision-maker to enforce the Structure Plan.

The current request is to lease a 17 hectare portion of the Madigan Estate Structure Plan area for workforce accommodation. This is not an application for development approval and no details have been provided at this stage that would allow a decision to be made as to whether the proposed workforce accommodation development fits with the approved Structure Plan. A lease should not be entered for the proposed workforce accommodation development until it has been determined via a decision on an application for development approval that development approval is compatible with the approved Structure Plan.

POLICY IMPLICATIONS

Council's adopted draft Local Planning Strategy identifies Lot 9501 as a future Urban Development Investigation Area. Granting a short term lease of Lot 9501 for workforce accommodation to provide FIFO accommodation for a large construction project may help facilitate future urban development by providing infrastructure that can be repurposed. However, the ability to do that can only be determined via preparation, assessment and determination of an application for development approval. Council may or may not consider the repurposing of infrastructure important for a short-term construction camp.

An assessment of the requested lease against Council’s current adopted version and draft revised version of Local Planning Policy DP10 Workforce Accommodation has been undertaken below.

Current Local Planning Policy DP10

Under the current adopted version of the policy, Crown land should only be used to accommodate additional short term demands associated with particular construction projects, with a maximum approval period of 5 years recommended.

Draft Revised Version of Local Planning Policy DP10

The draft revised version of DP10 provides guidance for the consideration of workforce accommodation proposals under other legislation referred to the City for comment.

Policy Consideration	Requested Lease	Officer Assessment
1. Demonstrated Need	The requested lease is for the specific purpose of accommodating FIFO construction workers on Perdaman’s Project Destiny.	DP10 provides for workforce accommodation to support major construction projects. While Perdaman is requesting the workforce accommodation lease for the purpose of accommodating the construction workforce for Project Destiny, environmental approval and development approval have not yet been granted for Project Destiny. There needs to be sufficient certainty regarding the construction project for which the workforce accommodation development is proposed.
2. Timeframe of any related approvals	Perdaman is seeking a short term lease of three (3) years with two (2) one (1) year options to cover the timeframes required to construct the camp, facilitate Project Destiny construction and decommission the camp and rehabilitate the site.	Clause 5.1.4 states: <i>“Construction camp types of workforce accommodation shall be approved for a timeframe based on the timeframe for the related construction project.”</i>
3. Location	Southern portion of the Madigan Estate Structure Plan area, separated from the subdivided portion.	The proposed location is considered suitable for a construction camp for the following reasons: <ul style="list-style-type: none"> • Sufficiently separated from existing residential subdivision; • Would not compromise future residential land supply in Madigan Estate; • Potential to facilitate future urban development by providing infrastructure for repurpose; • Close enough to services and facilities in Karratha for occupants to use them.
4. Urban Design	Workforce accommodation within existing or proposed urban areas must consider the standard of development appropriate to its location in the design of the facility. Proposals must consider compatibility with setting.	There should not need to be as much attention to the design of a short term construction camp that would be removed at the end of the construction project. Design considerations would be most appropriately addressed through the assessment of an associated application for development approval.

		<p>Urban design matters to be considered include:</p> <ul style="list-style-type: none"> • Providing for a separate connection to Madigan Road to avoid traffic travelling through the Madigan Estate subdivision; • Interfaces with the existing Madigan Estate subdivision and Madigan Road • A development layout and internal and external road layout and utility service plan that provide for future residential subdivision; and • Development of the main public open space area in the Madigan Estate Structure Plan area for the benefit of workforce accommodation occupants and Madigan Estate residents.
5. Social Integration	All workforce accommodation applications are required to be accompanied by a Social Impact Assessment and Social Impact Management Plan.	A Social Impact Assessment and Social Impact Management Plan would be required to support an application for development approval for this proposal.

FINANCIAL IMPLICATIONS

The land subject of a lease would be rated as Workforce Accommodation from the date a lease is entered for that purpose.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 2.c.1.1 Planning Services
 Projects/Actions: 2.c.1.1.2 Finalise Workforce Accommodation Scheme Amendment and related Local Planning Policy

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Low	The introduction of large construction projects can affect workloads and processing timeframes in Development Services. Trends in workload and processing timeframes are being monitored.
Environment	N/A	Nil
Reputation	High	There is substantial community, business and industry interest in whether, when and how FIFO and workforce accommodation are provided for.
Compliance	Moderate	A lease should not be entered in the absence of development approval being granted.

IMPACT ON CAPACITY

The introduction of large construction projects can affect workloads and processing timeframes in Development Services. Trends in workload and processing timeframes are being monitored.

RELEVANT PRECEDENTS

Over time, there have been a number of workforce accommodation developments built to support construction projects that have since been removed.

There are two other reports on this agenda relating to other workforce accommodation proposals being put forward based on the need generated by construction projects. Council's adopted Workforce Accommodation Policy can assist in assessing workforce accommodation proposals against Council's strategic aims and objectives.

Council's position on Woodside's request to lease the Bay Village site was that an application for development approval should be determined before any lease was entered.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to OPPOSE the grant of a section 79 *Land Administration Act 1997* lease of portion of Lot 9501 on Deposited Plan 73208 for temporary Transient Workforce Accommodation for the construction phase of Perdaman's Project Destiny for the following reasons:

1. There is no demonstrated need for additional workforce accommodation rooms;
2. The workforce accommodation requirements of Perdaman's Project Destiny can be absorbed within existing and approved workforce accommodation rooms; and
3. The proposed development would prejudice the purpose and requirements of the Western Australian Planning Commission endorsed Madigan Estate Structure Plan area.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ADVISE the Department of Planning, Lands and Heritage as follows:
 - a. No objection is raised in-principle to the grant of a section 79 *Land Administration Act 1997* lease of portion of Lot 9501 on Deposited Plan 73208 for temporary Workforce Accommodation for the construction phase of Perdaman's Project Destiny;
 - b. A lease should only be granted for the proposed Workforce Accommodation development once the following approvals are in place:
 - i. Approvals for the construction project for which the Workforce Accommodation development is proposed; and

- ii. Development approval for the proposed Workforce Accommodation development.
2. REQUEST Perdaman to:
 - a. Provide an option for residential workers to participate in the construction phase of Project Destiny;
 - b. Consult the City on the following matters in relation to development of the preferred site:
 - i. A separate connection to Madigan Road to avoid traffic from the development travelling through the Madigan Estate subdivision;
 - ii. Interfaces with the existing Madigan Estate subdivision and Madigan Road; and
 - iii. Preparation of a Social Impact Assessment and Social Impact Management Plan for the proposed Workforce Accommodation development.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER further consideration of the requested section 79 *Land Administration Act 1997* lease of portion of Lot 9501 on Deposited Plan 73208 for temporary Transient Workforce Accommodation pending Council consideration of a related application for development approval.

CONCLUSION

Council generally encourages companies to maximise the use of residential workforces and seeks to minimise reliance on Fly In/Fly Out (FIFO) workforce accommodation. However, there is recognition in Council's adopted Workforce Accommodation Policy DP10 that FIFO workforces are required for large construction projects. However, development approval under the City planning scheme for the construction project should be in place before a lease is granted for the associated workforce accommodation development.

Separate development approval would be required for the proposed workforce accommodation development. It is a statutory requirement that due regard be given to the approved Madigan Estate Structure Plan. There is the potential to help facilitate future urban development of the preferred site if the proposed workforce accommodation development is designed appropriately. It is only through the process of preparing, assessing and determining an application for development approval that the potential to do this can be determined. It is therefore critical that an application for development approval for the proposed workforce accommodation development be determined before any associated lease is granted.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154413
MOVED : Cr Scott
SECONDED : Cr Cucel

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVISE the Department of Planning, Lands and Heritage that no objection is raised in-principle to the grant of a section 79 *Land Administration Act 1997* lease of portion of Lot 9501 on Deposited Plan 73208 for temporary Workforce Accommodation for the construction phase of Perdaman's Project Destiny subject to:

- a) Development approval for the proposed Workforce Accommodation development being granted prior to a lease being granted;
- b) Provide an option for residential workers to participate in the construction phase of Project Destiny;
- c) Consult the City on the following matters in relation to development of the preferred site:
 - i. A separate connection to Madigan Road to avoid traffic from the development travelling through the Madigan Estate subdivision;
 - ii. A development layout, internal and external road layout and utility service plan that provides for future residential subdivision of the area in accordance with the WAPC endorsed Madigan Estate Structure Plan including connection to Mujira Ramble;
 - iii. Interfaces with the existing Madigan Estate subdivision and Madigan Road;
 - iv. Development of the main public open space area in the Madigan Estate Structure Plan area for the benefit of both workforce accommodation occupants and Madigan Estate residents; and
 - v. Preparation of a Social Impact Assessment and Social Impact Management Plan for the proposed Workforce Accommodation development.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Cr Nunn, Cr Smeathers and Cr Waterstrom Muller declared a financial interest in item 12.3 Application to Lease Old Gap Ridge Village Site for Temporary Workforce Accommodation as:

- Cr Nunn's spouse is employed by Woodside.
- Cr Smeathers' spouse is employed by Woodside.
- Cr Waterstrom Muller's spouse is employed by Woodside.

At 7.03 pm Cr Nunn, Cr Smeathers and Cr Waterstrom Muller left the room.

12.3 APPLICATION TO LEASE OLD GAP RIDGE VILLAGE SITE FOR TEMPORARY WORKFORCE ACCOMMODATION

File No:	LM19082
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	2 August 2019
Applicant/Proponent:	Rowe Group/Bechtel (WA) Pty Ltd
Disclosure of Interest:	Nil
Attachment(s)	1. Plan showing lot subject of lease request 2. Approved Structure Plan

PURPOSE

For Council to consider a request to lease the site previously occupied by Gap Ridge Village for a temporary workforce accommodation development.

BACKGROUND

On 24 June 2019, the Department of Planning, Lands and Heritage (DPLH) referred to the City a request to lease the old Gap Ridge Village (GRV) site (UCL Lot 525 on Deposited Plan 74183) for Temporary Workforce Accommodation.

This is an application to lease Crown land. The local government has no decision making role in considering applications for Crown land leases. Applications to lease Crown land are made to the DPLH and are determined by (or on behalf of) the Minister for Lands under the *Land Administration Act 1997*. This application to lease Crown land is being presented to Council to provide comments to DPLH, not for a decision.

The Site

Lot 525 is 47.623 ha in area, with direct road frontage to the western side of Madigan Road (less than 200m south of the Dampier Road intersection).

The Former Gap Ridge Village

Lot 525 was previously leased from the State to Woodside and developed by Woodside in 2008 as a workforce accommodation development; the former GRV. GRV was built to accommodate a large fly in/fly out (FIFO) workforce required to construct Woodside's Pluto Gas Plant. Construction of the Pluto Gas Plant was completed in 2012. However, GRV continued to operate (even in the open market) for a number more years.

Council considered a Woodside request to extend the GRV lease at its September 2013 meeting, where it resolved to advise the Minister and Woodside that it was not willing to support any lease extension for GRV as no evidence of need had been provided and no information had been provided regarding Woodside's Accommodation Strategy. In May 2017, the then Minister for Lands rejected a Woodside request to extend the lease.

Demolition of GRV was approved by the JDAP in December 2016 and was completed in 30 May 2017. The opportunity to repurpose some of the infrastructure at GRV was considered at the time of decommissioning but neither Woodside nor the State were prepared to take responsibility for that infrastructure in the interim. The City did not want to risk burdening Ratepayers with the potential liability of having to clean up the site in the future so everything was removed at that point.

The Proposal

Bechtel is requesting to lease the GRV site to build a 2,500 room workforce accommodation facility to accommodate the expected workforce required to construct Pluto Train 2. Construction of Pluto Train 2 is a short term construction project with peak workforce demands. The requested lease has the specific purpose of accommodating FIFO workers required for the Pluto Train 2 project. Accordingly, Bechtel is only seeking a short term lease of three (3) years with three (3) one (1) year options.

Matters to be Considered

In considering this proposal, Council needs to consider whether it is prepared to support an additional 2,500 workforce accommodation rooms for the proposed construction camp. This consideration should be guided by Council's adopted Workforce Accommodation Policy DP10.

If Council is prepared to support the proposed construction camp, then opportunities for adaptive reuse of infrastructure should be considered. Examples of adaptive reuse that could apply to this proposal are the opportunity to reuse roads, underground power, water and sewer lines, open spaces and landscaping installed for the workforce accommodation development in the subsequent urban development of the site once the workforce accommodation development is removed. It is difficult to consider opportunities for adaptive reuse of infrastructure if there are no plans for future subdivision and development of the subject site. Unfortunately, the approved Structure Plan for the area provides no guidance with respect to the future subdivision and development of the subject site. It is therefore recommended that a concept subdivision and development plan be prepared for the subject site so the proposed workforce accommodation development can then be designed to fit.

A compatible design of the workforce accommodation development would be developed and determined through preparation, assessment and determination of an application for development approval; not a decision on a request to lease the land. It is therefore important that an application for development approval is determined prior to a decision being made to lease the land for that development.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social issues, economic issues and parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

Workforce accommodation is a matter that Councillors and officers have given extensive consideration over recent years, both in considering individual development proposals and developing planning policy.

COMMUNITY CONSULTATION

No community consultation is required of the local government in considering a request to lease Crown land and no community consultation has been undertaken in reviewing this requested lease. Community engagement activities in accordance with the iap² public participation spectrum process to inform and consult would be undertaken for any associated application for development approval as follows:

Who	How	When	What	Outcome
Local community	Public notification	Upon submission of application for Development Approval	Local newspaper/ City website	Information sharing Opportunity to make submission for Council consideration
General public	Public notification		City website	
Surrounding property owners	Notification		Letter	
Government departments and service providers				

STATUTORY IMPLICATIONS

Council is not a decision maker in the consideration of this requested lease. Section 79 of the *Land Administration Act 1997* gives the Minister for Lands the power to grant leases of Crown land for any purpose. Nonetheless, the City has been asked by the DPLH for its comments.

Lot 525 is zoned Urban Development under City of Karratha Local Planning Scheme No.8. Use permissibility in the Urban Development zone is generally determined via an approved Structure Plan. There is an approved Structure Plan for this area but it was primarily prepared to provide guidance for development of the Gap Ridge Homemakers Centre so provides no guidance on the future subdivision and development plan for the subject site. Appendix 5 of the Scheme, however, provides for Workforce Accommodation in this Urban Development zone.

Separately, development approval would be required to construct a workforce accommodation development on Lot 525. It is not possible to determine whether the proposed workforce accommodation development fits with future plans for the land based on the information provided to support the lease request. It is important that the compatibility of the proposed workforce accommodation development with the future plans for subdivision and development of the land be determined via a decision on an application for development approval before a lease is entered. This would maximise the opportunities for adaptive reuse of infrastructure.

POLICY IMPLICATIONS

Council’s adopted draft Local Planning Strategy identifies Lot 525 as a future Urban Development Investigation Area. Granting a short term lease of Lot 525 for workforce accommodation to provide FIFO accommodation for a large construction project may help facilitate future urban development by providing infrastructure that can be repurposed. However, the ability to do that can only be determined by having a base plan for the ultimate urban subdivision and development of the land and by knowing that the proposed workforce accommodation development (via an application for development approval) fits within that framework. Council may or may not consider the repurposing of infrastructure important for a short-term construction camp.

An assessment of the requested lease against Council’s current adopted version and draft revised version of Local Planning Policy DP10 Workforce Accommodation has been undertaken below.

Current Local Planning Policy DP10

Under the current adopted version of the policy, Crown land should only be used to accommodate additional short term demands associated with particular construction projects, with a maximum approval period of 5 years recommended.

Draft Revised Version of Local Planning Policy DP10

The draft revised version of DP10 provides guidance for the consideration of workforce accommodation proposals under other legislation referred to the City for comment.

Policy Consideration	Requested Lease	Officer Assessment
1. Demonstrated Need	The requested lease is for the specific purpose of accommodating Pluto Train 2 FIFO construction workers.	DP10 provides for workforce accommodation to support major construction projects. While Bechtel is requesting the workforce accommodation lease for the purpose of accommodating the construction workforce for Pluto Train 2, there are still approvals that need to be granted and contracts that need to be entered to allow for the construction to proceed. There needs to be sufficient certainty regarding the construction project for which the workforce accommodation development is proposed.
2. Timeframe of any related approvals	Bechtel is seeking a short term lease of three (3) years with three (3) one (1) year options to cover the timeframes required to construct the camp, undertake Pluto Train 2 construction and decommission the camp and rehabilitate the site.	Clause 5.1.4 states: <i>“Construction camp types of workforce accommodation shall be approved for a timeframe based on the timeframe for the related construction project.”</i>
3. Location	Site of the former Gap Ridge Village.	<ul style="list-style-type: none"> • Site has recently been used for a construction camp to support a Pluto Gas Plant construction project. • Site is situated close enough to services and facilities in Karratha for occupants to use them without disrupting residents by transporting such a large number of workers to and from work every day through residential neighbourhoods.
4. Urban Design	Workforce accommodation within existing or proposed urban areas must consider the standard of development appropriate to its location in the design of the facility. Proposals must consider compatibility with setting.	<p>There should not need to be as much attention to the design of a short term construction camp that would be removed at the end of the construction project. Design considerations would be most appropriately addressed through the assessment of an associated application for development approval.</p> <p>Urban design matters to be considered include:</p> <ul style="list-style-type: none"> • A development layout and internal road layout and utility service plan that provide for future urban subdivision and development; and • Interfaces with the existing development to the north and Madigan Road.

5. Social Integration	All workforce accommodation applications are required to be accompanied by a Social Impact Assessment and Social Impact Management Plan.	Bechtel has advised that it is in the process of preparing a Social Impact Assessment and Social Impact Management Plan in support of an application for development approval for this proposal.
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FINANCIAL IMPLICATIONS

The land subject of a lease would be rated as Workforce Accommodation from the date a lease is entered for that purpose.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 2.c.1.1 Planning Services
 Projects/Actions: 2.c.1.1.2 Finalise Workforce Accommodation Scheme Amendment and related Local Planning Policy

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Low	The introduction of large construction projects can affect workloads and processing timeframes in Development Services. Trends in workload and processing timeframes are being monitored.
Environment	N/A	Nil
Reputation	High	There is substantial community, business and industry interest in whether, when and how FIFO and workforce accommodation are provided for.
Compliance	Moderate	A lease should not be entered in the absence of development approval being granted.

IMPACT ON CAPACITY

The introduction of large construction projects can affect workloads and processing timeframes in Development Services. Trends in workload and processing timeframes are being monitored.

RELEVANT PRECEDENTS

A workforce accommodation facility of similar size has recently existed on this site. Over time, there have been a number of workforce accommodation developments built to support construction projects that have since been removed.

There are two other reports on this agenda relating to other workforce accommodation proposals being put forward based on the need generated by construction projects. Council’s adopted Workforce Accommodation Policy can assist in assessing workforce accommodation proposals against Council’s strategic aims and objectives.

Council’s position on Woodside’s request to lease the Bay Village site was that an application for development approval should be determined before any lease was entered.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to OPPOSE the grant of a section 79 *Land Administration Act 1997* lease of Lot 525 on Deposited Plan 74183 for temporary Workforce Accommodation for Bechtel's construction workforce for Pluto Train 2 for the following reasons:

1. There is no demonstrated need for additional workforce accommodation rooms;
2. The workforce accommodation requirements for construction of Pluto Train 2 can be absorbed within existing and approved workforce accommodation rooms; and
3. In the absence of an urban subdivision layout for this Urban Development zoned land, it is not clear how the proposed workforce accommodation development will provide for the subsequent urban development of the area.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ADVISE the Department of Planning, Lands and Heritage as follows:
 - a. No objection is raised in-principle to the grant of a section 79 *Land Administration Act 1997* lease of Lot 525 on Deposited Plan 74183 for temporary Workforce Accommodation for Bechtel's construction workforce for Pluto Train 2;
 - b. A lease should only be granted for the proposed Workforce Accommodation development once the following approvals and contracts are in place:
 - i. Approvals for the construction project for which the Workforce Accommodation development is proposed;
 - ii. A Woodside contract with Bechtel to construct Pluto Train 2; and
 - iii. Development approval for the proposed Workforce Accommodation development.
2. REQUEST Perdaman to:
 - a. Continue to work towards providing an option for residential workers to participate in the Pluto Train 2 construction project;
 - b. Consult the City on the following matters in relation to development of Lot 525:
 - i. Interfaces with existing development to the north and Madigan Road; and
 - ii. Preparation of a Social Impact Assessment and Social Impact Management Plan for the proposed Workforce Accommodation development.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER further consideration of the requested section 79 *Land Administration Act 1997* lease Lot 525 on Deposited Plan 74183 for temporary Workforce Accommodation pending Council consideration of a related application for development approval.

CONCLUSION

Council generally encourages companies to maximise the use of residential workforces and seeks to minimise reliance on Fly In/Fly Out (FIFO) workforce accommodation. However, there is recognition in Council's adopted Workforce Accommodation Policy DP10 that FIFO workforces are required for large construction projects.

Separate development approval would be required for the proposed workforce accommodation development. There is the potential for adaptive reuse of infrastructure if the proposed workforce accommodation development is designed appropriately. It is only through having a plan for the future urban subdivision and development of the land, and knowing that the proposed workforce accommodation development fits within that framework, that the potential to do this can be determined. It is therefore recommended that an overall subdivision concept plan be prepared for this area prior to development approval being granted. It is critical that an application for development approval for the proposed workforce accommodation development be determined before any associated lease is granted.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154414**
MOVED : **Cr Scott**
SECONDED : **Cr Evans**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVISE the Department of Planning, Lands and Heritage that no objection is raised in-principle to the grant of a section 79 *Land Administration Act 1997* lease of Lot 525 on Deposited Plan 74183 for temporary Workforce Accommodation for Bechtel's construction workforce for Pluto Train 2 subject to:

- a) **Development approval for the proposed Workforce Accommodation development being granted prior to a lease being granted;**
- b) **Continue to work towards providing an option for residential workers to participate in the Pluto Train 2 construction project;**
- c) **Consult the City on the following matters in relation to development of Lot 525:**
 - i. **A development layout, internal road layout and utility service plan that provides for future urban development of the area in a way that fits with a base plan for the ultimate urban subdivision and development of the land;**
 - ii. **Interfaces with existing development to the north and Madigan Road; and**
 - iii. **Preparation of a Social Impact Assessment and Social Impact Management Plan for the proposed Workforce Accommodation development.**

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller,
 Cr Scott
AGAINST : Nil

At 7.07 pm Cr Nunn, Cr Smeathers and Cr Waterstrom Muller re-entered the room.

12.4 LOCAL PLANNING POLICY REVIEW

File No: LP.36
Responsible Executive Officer: Director Development Services
Reporting Author: Planner/Compliance Officer
Date of Report: 2 August 2019
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

For Council to consider a review of the Local Planning Policy Framework and the revocation of Local Planning Policies that are no longer required.

BACKGROUND

The City of Karratha Corporate Business Plan 2016-2021 identifies that the City’s Local Planning Policies need to be reviewed and updated. The Operational Plan 2019/20 requires review of the Local Planning Policy framework.

City Officers have undertaken a strategic review of Council’s adopted statutory planning framework to ensure alignment with Council’s vision and strategic plans. The City engaged Taylor Burrell Barnett Town Planning & Design (TBB) to assist with the review. Policies were reviewed in terms of their purpose, relevance and the ability to rationalise and simplify the policy suite.

The review found that most policies have not been reviewed for at least 5 years and that many policies are no longer considered relevant. As summarised in Table 1 below, the review concludes that policies should be either:

- Retained and updated;
- Consolidated with other overlapping or complementary policies; or
- Revoked or substituted by provisions in the Local Planning Scheme No.8 (the Scheme) or other Local Planning Policies.

No.	Policy	Action	Reason
DP1	Draft City Centre Policy	Update	This Policy is specifically relevant to City Centre development. It has been in draft format for some time so needs to be finalised. This presents an opportunity to update the Policy based on recent experience in applying it to City Centre developments.
DP2	Performance guarantees	Revoke	No need or requirement to take bonds/guarantees to ensure works are undertaken. Development Approval conditions can ensure compliance.

DP4	Home Occupation/ Business	Update	Policy must be updated to include provisions for food-based home businesses. This includes parking of food vans on residential lots, and activities that can be conducted within food vans when stored on residential lots.
DP5	Industrial Zones	Update	Incorporate provisions for landscaping in Industrial Zones from DP6 into a single Industrial Development Policy.
DP6	Industrial/Commercial Landscaping	Revoke	The content of the policy will be converted into new 'Landscaping Guidelines', which will be referenced in relevant policies.
DP7	R Code Variations	Update	Due to recent amendments to the R-Codes, Policy should be updated. Include provisions for additional variations (garage height, shed height). Incorporate provisions from DP11 for transportable buildings.
DP8	Mixed Business Roebourne/Wickham	Revoke	Relevant provisions will be incorporated into the Scheme via Scheme Review
DP9	Town Centre	Revoke	Relevant provisions will be incorporated into the Scheme via Scheme Review
DP10	TWA	Update	Draft revised version of the Policy to be updated and adopted once Minister approves Scheme Amendment No.39.
DP11	Transportable Buildings	Consolidate	Relevant content needs to be incorporated into DP7
DP12	Commercial Zone	Revoke	Relevant provisions will be incorporated into the Scheme via Scheme Review
DP13	Tourism Zone	Revoke	Relevant provisions will be incorporated into the Scheme via Scheme Review
DP14	Point Samson	Revoke	Policy guidance for Point Samson can be provided by the Point Samson Structure Plan. Policy can be revoked once Point Samson Structure Plan is finalised.
DP15	Gap Ridge Industrial	Consolidate	There are currently 2 Gap Ridge Planning Policies – Light Industry guidelines, and General Industry guidelines. Consolidate into 1 policy.
DP16	Supplementary Accommodation	Revoke	Covered by updated version of the R Codes.
DP18	City Centre Parking	Consolidate	Relevant content to be incorporated into DP1.
DP19	Storm Surge	Update	Update mapping to include storm surge mapping for Cossack.
DP20	Social Impact Assessment	Consolidate	Content to be incorporated into DP10
DP22	Advertising Signs	Update	Policy was adopted August 2017. In accordance with standard procedures, Policy is due for review in August 2019.
DP23	City Centre Reserved Land	Consolidate	Relevant content to be incorporated into DP1.
DP24	Street Numbering	Revoke	Guided by Landgate Policy.
DP26	Basic Raw Materials	Revoke	Procedures set out under other legislation.

Implementation

It is proposed to implement recommendations of the Policy Review as follows:

1. Revoke the identified Local Planning Policies in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*;
2. Evaluate and prioritise the order in which Local Planning Policies should be reviewed. In this regard, DP4 - Home Businesses/Home Occupations, and DP7 - Variations to the Residential Design Codes (R Codes) have most impact on City customers on a day-to-day basis and are therefore the priorities for review and update; and
3. Undertake review of all Local Planning Policies over the next 12 months.

In relation to point 1 above, while there are 10 Local Planning Policies identified to be revoked, only 5 of these Policies are recommended to be revoked now. The following 5 Policies require final review before being revoked to ensure important provisions are carried over and not removed altogether:

- DP8 Mixed Business Roebourne/Wickham;
- DP9 Town Centre;
- DP12 Commercial Zone;
- DP13 Tourism Zone; and
- DP14 Point Samson.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social, environmental and parties affected issues, and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Planning Regulations) requires the local government to publish a notice in the newspaper when a new local planning policy is being prepared, when an existing policy is being amended and when a policy is being revoked.

STATUTORY IMPLICATIONS

In accordance with Schedule 2, Part 3, Clause 6 of the *Planning and Development (Local Planning Schemes Regulations) 2015*: A local planning policy may be revoked -

(b) by a notice of revocation –

- (i) prepared by the local government; and
- (ii) published in a newspaper circulating in the Scheme area.

Should Council resolve to revoke the 10 recommended policies, revocation would be undertaken in accordance with the above provisions.

POLICY IMPLICATIONS

As a result of this local planning policy review process, Council will have an up-to-date suite of local planning policies to guide decision making on planning matters.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 2.b.1.1 Development Services
 Projects/Actions: 2.b.1.1.1 Review Local Planning Policy Framework

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Council policies should be current, relevant to legislation and in line with community expectations.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Reviews of all Council policies are conducted periodically to ensure currency and relevance.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER considering revocation of the City of Karratha Local Planning Policies pending further review.

CONCLUSION

The Strategic Review of the City’s Statutory Planning Framework found that 10 of Council’s 22 adopted Local Planning Policies can be revoked and that 5 of the other 12 Policies can be consolidated.

The next steps are to revoke the Local Planning Policies that are no longer required and then to commence the review of priority Local Planning Policies. Policies recommended to be revoked would follow the process of revocation under the Planning Regulations, which requires a Council resolution.

The aim is to review all local planning policies over the next 12 months.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154415
MOVED : Cr Cucel
SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REVOKE the below Local Planning Policies in accordance with Schedule 2, Part 2, Clause 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015*:

- a) DP2 – Performance Guarantees;
- b) DP6 – Industrial/Commercial;
- c) DP16 – Supplementary Accommodation;
- d) DP24 – Street Numbering; and
- e) DP26 – Basic Raw Materials.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller,
Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Cr Bertling declared a financial interest in item 12.5 Proposed Workforce Accommodation Facility DA19120 – Lot 590 (Strata Lot 77) De Witt Road, Stove Hill as:

- Cr Bertling is contracted to work at the Ranges on an ongoing basis.

At 7.08 pm Cr Bertling left the room.

12.5 PROPOSED WORKFORCE ACCOMMODATION FACILITY DA19120 – LOT 590 (STRATA LOT 77) DE WITT ROAD, STOVE HILL

File No:	DA19120
Responsible Executive Officer:	Director Development Services
Reporting Author:	Principal Planner
Date of Report:	2 August 2019
Applicant/Proponent:	Element on behalf of Greenvalley Asset Pty Ltd
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Location Plans 2. Site Plans, Elevations and Floor Plans 3. Schedule of Submissions

PURPOSE

For Council to consider a development application for a 1,288 room workforce accommodation development proposed as a transitional use of Stage 2 of 'The Ranges'.

BACKGROUND

Site and Surrounds

The land subject of this application is situated on Lot 590 on Plan 74707 (Attachment 1). Lot 590 is 9.412 hectares in area and is subject to Survey-Strata Plan 63931. This strata scheme consists of 77 survey-strata lots. The land subject of this development application is one of the Survey Strata lots. The other Survey Strata lots are for the existing Stage 1 development. The site fronts DeWitt Road and is otherwise surrounded by Vacant Crown Land.

The site is currently vacant and undeveloped, containing scrub vegetation. Access to the site from De Witt Road is provided via the existing access ways within the Stage 1 development. Site levels generally range from 36 metres AHD at the at the north-west corner to 26 metres AHD at the south-east corner.

Previous Council Decisions

Stage 1 of 'The Ranges' development was approved at the April 2010 Council meeting. The approval provided for a total of 108 serviced accommodation units. 73 of these units have since been constructed, together with associated amenities, car parking and access ways.

On 12 October 2012, Local Planning Scheme No.8 was amended to rezone 19.861 hectares of land (including the 7.15 hectares subject of this application) from 'Conservation, Recreation and Natural Landscapes' reserve to 'Urban Development' zone. The Amendment introduced provisions requiring a Structure Plan to guide future development of the land as a permanent high-quality resort style development with environmentally and culturally responsive short stay or tourist accommodation.

Council resolved at the July 2012 Council meeting to adopt a Structure Plan ('The Ranges Development Plan'), to guide the future development of the application area. The Structure Plan was approved by the Western Australian Planning Commission (WAPC) on 3 September 2012. The endorsed Structure Plan shows the site as a 'Tourism Area'.

On 31 October 2012, the JDAP approved an application for an 'Accommodation Resort' as Stage 2 of 'The Ranges'. That approval provided for the following:

- 261 accommodation units;
- Staff Accommodation;
- Central Clubroom (containing a bar and restaurant);
- Games Room and Gymnasium;
- Office Areas and Meeting Rooms; and
- Swimming Pool and Tennis Courts.

That approval was never acted upon.

The Proposal

On 10 June 2019, the City received a development application (DA19120) for a 1,288 room workforce accommodation development. This development application will also be determined by the JDAP but is being reported to Council first because it is a townsite-based workforce accommodation proposal.

Components of the proposal include:

- 322 units comprising 4 separate rooms (totalling 1,288 rooms). Each unit would have two rooms front and back on both the ground and first floor. First floor rooms would be accessed via a stairwell built into each unit;
- 'Clubhouse' building with dining hall and kitchen facilities, lobby/reception area, meeting/conference rooms, administration areas, bar, games room, gymnasium and associated ablutions;
- Outdoor pool area adjacent 'Clubhouse' comprising an interconnected lap pool and wading pool;
- Two tennis courts;
- Staff accommodation building containing 12 rooms, separate dining, kitchen and living area, and male and female bathrooms;
- 319 parking bays and 23 longer bays for trailer parking; and
- Extensive landscaped open space areas with 17 gazebos.

The application states: *"Stage 1 currently comprises 73 accommodation units and associated amenities and it is proposed to expand to 108 accommodation units in accordance with the current approval and continue to operate as a serviced apartment hotel"*.

The application also states: *"The proposed Stage 2 development will provide for an additional 322 accommodation units, within a resort style landscaped setting incorporating communal facilities and amenities, designed to integrate seamlessly with Stage 1. To implement and effectively 'fund' this Stage 2 development, the units will be leased to accommodate ... Bechtel's workforce associated with the proposed brownfield expansion of Woodside's Pluto liquefied natural gas facility. Whilst the interim use of the units is to accommodate short term construction workers, the long-term vision is to transition to a resort style village suitable for short and long stay purposes."*

The application seeks a 10 year time-limited approval, after which further development approval would be required to transition the development to an alternative use aligned with

a 'resort style village'. The application includes plans showing how the 322 four bedroom units can be reconfigured to provide for a mix of 1, 2 and 4 bedroom units in the future.

Matters to be Considered

There are statutory questions as to whether the subject application is for Accommodation Resort or Workforce Accommodation and whether the application should be supported having due regard for the approved Structure Plan.

The key policy issue to be considered in determining this application is whether there is a demonstrated need for the proposed additional 1,288 workforce accommodation rooms for either a construction project or baseload supply of workforce accommodation.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, environmental issues and cultural well-being of the City.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Planning, Building, Environmental Health, Technical, Waste and Parks and Gardens Services.

The application was referred to the following authorities:

- Water Corporation;
- Horizon Power;
- Department of Fire and Emergency Services;
- Department of Water and Environmental Regulation;
- Main Roads WA; and
- Department of Biodiversity, Conservation and Attractions.

No comments and/or no objections have been raised.

COMMUNITY CONSULTATION

Community consultation was undertaken in accordance with Schedule 2, Part 2, Clause 4(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*. A Notice appeared in the Pilbara News and on the 'public notifications' page of the City's website. The owner of each of the strata titled lots within the existing Stage 1 development and the Department of Planning, Lands and Heritage (responsible for surrounding Vacant Crown Land) were also notified via letter.

Three (3) submissions were received during the advertising period. One (1) submission supports the proposal. Two (2) submissions object to the proposal. A full summary of each submission and officer comments in response to each point made by each submitter are presented in Attachment 3 – Summary of Submissions.

STATUTORY IMPLICATIONS

Use Classification

The Development Application states that the application is for an 'Accommodation Resort'. The definition for 'Accommodation Resort' under the Structure Plan is as follows:

*"One or more accommodation units together with a range of recreational and/or cultural facilities in a resort style setting. The units may be used on either a long or short stay basis and **may be used for the temporary accommodation of transient workers** or tourists. The facility shall also include associated facilities such as a restaurant, tavern or function room whether or not licenced under the Liquor Control Act 1988, which may be used by the*

occupants of the premises and may also be made available for use with or without charge by non-occupant members of the public.” [emphasis added]

The application proposes an ‘Accommodation Resort’ use based on the definition under the Structure Plan providing for the temporary accommodation of transient workers.

Clause 3.2.4 of the Scheme states:

Where a use is included in the general and land use definitions in Appendix 1 or the deemed provisions it is deemed to be excluded from the definition of any other development which may include it by more general reference.

The definition for ‘Workforce Accommodation’ is as follows:

“means premises, which may include modular or relocatable buildings, accommodation used-

- (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and*
- (b) for any associated catering, sporting and recreational facilities for the occupants and authorised visitors.”*

Appendix 5 of the Scheme outlines the following ‘special condition’ that applies to this site:

*“To **primarily** provide for a permanent high quality resort style development with environmentally and culturally responsive short stay or tourist accommodation; and allow for other future uses such as educational, community, recreation, drainage and conservation.” [emphasis added]*

The Structure Plan provides for a ‘permanent high quality resort style development’ with ‘short stay or tourist accommodation’. ‘Workforce Accommodation’ is not listed in the land use permissibility section/table and all other uses not listed in the table are not permitted. The following statement is included in the ‘development provisions section’:

*“Prior to the creation of strata titles or occupation of any unit on the site, a City Deed is to be prepared at the proponent’s expense and to the City’s satisfaction, which stipulates that the **predominant use of the site shall not be for workforce accommodation.**” [emphasis added]*

While there is provision for temporary accommodation of transient workers within the definition for ‘Accommodation Resort’ under the approved Structure Plan, the use being proposed under the subject application falls within the definition for ‘Workforce Accommodation’.

Due Regard to Approved Structure Plan

Schedule 2 Part 4 Section 27(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* states:

“A decision-maker for an application for development approval or subdivision approval in an area that is covered by a structure plan that has been approved by the Commission is to have due regard to, but is not bound by, the structure plan when deciding the application.”

The JDAP will be the decision maker for this application. The application seeks approval to the proposed workforce accommodation development for a period of 10 years to enable the future development of the site in accordance with the approved Structure Plan. The question

is whether such a decision should be made having due regard for the approved Structure Plan.

The application seeks approval to the following departures from the approved Structure Plan:

- A change from the temporary accommodation of transient workers secondary and ancillary to short stay or tourist accommodation to 1,288 workforce accommodation rooms for a period of ten years;
- A change from a mix of 92 one storey and 169 two storey units to 322 two storey units; and
- A change to the number of units from a maximum of 270 to a minimum of 322 units.

The above changes could be approved by the decision maker based on a view that due regard has been given to the approved Structure Plan. However, these changes constitute substantial departures from the approved Structure Plan.

POLICY IMPLICATIONS

An assessment of the subject application against key policy considerations of the current and adopted draft versions of Local Planning Policy DP10 – Workforce Accommodation is set out below:

Policy Consideration	Development Application	Officer Assessment
1. Demonstrated Need	The proposal is to accommodate Bechtel's workforce associated with the proposed brownfield expansion of Woodside's Pluto liquefied natural gas facility.	Scheme Amendment 39 includes demonstrated need as a consideration in determining workforce accommodation applications. DP10 provides for workforce accommodation to be approved when associated with a specific construction project. Bechtel has not indicated that it has chosen this site and this proposal to accommodate its construction workers. Officers are of the understanding that Bechtel has considered this and other sites and that its favoured option is a new facility on the old Gap Ridge Village site. A lease has been sought from the Department of Planning, Lands and Heritage over that site on behalf of Bechtel. That request is subject of another report within this agenda. If this application is not associated with a specific construction project, then it must be considered as a proposed increase in baseload supply of workforce accommodation. In recent past, Council has critically reviewed proposals to increase baseload supply because an oversupply of approved workforce accommodation rooms increases the potential for the vision for the City to be undermined. Due to recent approvals, baseload supply is set to increase. If major construction projects are provided for separately, then there are no indications that baseload supply is insufficient at present. Officers will continue to monitor the adequacy of baseload supply to avoid a supply shortage.
2. Proposed Timeframe	10 year time-limited approval requested. The application states a 10 year approval period is required to 'provide sufficient security	DP10 states that new applications for Workforce Accommodation can be approved for a maximum period of 10 years. However approvals for shorter periods can be granted. Officers are of the understanding that Bechtel require accommodation for a 5 year period.

	with respect to obtaining project construction financing, whilst also ensuring the interim use is temporary and the development can transition in time.'	<p>In regards to transitioning, the proponent will need to consider this well in advance of the expiry of any approval and manage the timing of any approval they wish to seek for future alternative land uses.</p> <p>In regard to financing, this is a business matter for the proponent to resolve.</p> <p>Should the application be supported, a condition would be recommended to limit the approval to a period of 5 years from occupation. Should an approval be granted for a time limited period, an extension of the approval time period could be sought prior to its expiry. DP10 provide for consideration of an ongoing need directly related to a construction project.</p>
3. Location	1.7km south of the Karratha City Centre.	The site is in a location that could provide economic benefit to local businesses in the City Centre. Commitments within the Social Impact Management Plan to provide a pathway connection to the City Centre and shuttle buses to and from the City Centre would assist in realising such benefits.
4. Urban Design	Two storey development that is able to transition to long term use consistent with the intention for an Accommodation Resort and the existing standard of development in Stage 1 of 'The Ranges'.	The proposed development is well designed for transition to an alternative use. Accordingly, the proposed development would be of a high standard for workforce accommodation. These are positive aspects of this particular proposal.
5. Social Integration	The applicant has provided a Social Impact Management Plan.	The proposed SIMP is generally considered appropriate for a workforce accommodation development, although the requested approval period of 10 years represents a long time that another large workforce accommodation development would be operating within Karratha. If the application is approved, then it should be subject to a condition requiring finalisation of the SIMP to the City's satisfaction.

FINANCIAL IMPLICATIONS

If the application is approved and the development is constructed and occupied, then the development would be rated as workforce accommodation.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	2.c.1.1	Planning Services
Projects/Actions:	2.c.1.1.1	Finalise TWA Scheme Amendment.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Mental health of FIFO workers in workforce accommodation facilities is a known issue.
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	Any development is required to meet planning, building and environmental health legislation.
Reputation	Low	Council's reputation is managed by following adopted policies and considering precedents.
Compliance	Low	Should the development be granted approval and be constructed, the City would initiate compliance action if the development did not meet requirements and conditions of the approval.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Over time, there have been a number of workforce accommodation developments built to support construction projects that have since been removed.

There are two other reports on this agenda relating to other workforce accommodation proposals being put forward based on the need generated by construction projects. Council's adopted Workforce Accommodation Policy can assist in assessing workforce accommodation proposals against Council's strategic aims and objectives.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 12 of the Planning and Development (Development Assessment Panels) Regulations 2011 RESOLVES to ADVISE the Kimberly/Pilbara/Gascoyne Joint Development Assessment Panel that it supports Development Application DA19120 subject to the following condition and any other conditions supported by the CEO;

This approval shall expire five (5) years from the date of occupation and the development shall be removed from site within six (6) months of this expiry date in accordance with a site rehabilitation plan to be endorsed by the City of Karratha.

Advice Note:

In relation to the removal of the development from the site within six months (6) of approval expiry, if the site owner/proponent wishes to maintain the development on the site for another land use, then a Development Application would need to be lodged within a timeframe that would allow for a decision prior to the removal timeframe, or alternatively the applicant could apply for an extension of time for the approved workforce accommodation use, although there is no guarantee that this would be supported.

Option 3

That Council by SIMPLE Majority pursuant to Section 18 of the *Local Government Act 1995* RESOLVES to ADVISE the Kimberly/Pilbara/Gascoyne Joint Development Assessment Panel that it supports Development Application DA19120 subject to the following conditions and any other conditions supported by the CEO;

This approval shall expire ten (10) years from the date of the decision to approve being granted by the Kimberly/Pilbara/Gascoyne Joint Development Assessment Panel and the development shall be removed from site within six (6) months of this expiry date in accordance with a site rehabilitation plan to be endorsed by the City of Karratha.

Advice Note:

In relation to the removal of the development from the site within six months (6) of approval expiry, if the site owner/proponent wishes to maintain the development on the site for another land use, then a Development Application would need to be lodged within a timeframe that would allow for a decision prior to the removal timeframe, or alternatively the applicant could apply for an extension of time for the approved workforce accommodation use, although there is no guarantee that this would be supported.

CONCLUSION

'The Ranges' has become a successful and popular short stay accommodation business in Karratha. The intentions to expand this part of the business would be welcomed and would fit with Council's aims to diversify the local economy and to grow the local tourism industry. The current application for Stage 2 of 'The Ranges' is a different proposal to what was originally approved by the JDAP in 2012.

The current proposal for Stage 2 has many appealing aspects. The quality of the proposed development, the adaptability of design and the ability to adapt the proposed development to an alternative use are all positive aspects. However, for the purposes of considering this latest proposal for Stage 2 against Council's Workforce Accommodation Local Planning Policy DP10, the proposal can only be considered as a large-scale workforce accommodation development.

The application identifies the construction of Pluto Train 2 and Bechtel's associated FIFO workforce accommodation requirements as the demonstrated need for the proposed development. However, officers are of the understanding that Bechtel is pursuing other options, as evidenced by another report on this agenda. If that is the case, then the proposed development cannot be considered workforce accommodation for a specific construction project. If the proposed development is not associated with a specific construction project, then it must be considered as a proposed increase in baseload supply of workforce accommodation. An oversupply of approved baseload workforce accommodation rooms increases the potential to undermine the vision for the City by providing for FIFO rather than residential workforces.

If major construction projects are provided for separately, then there are no indications that baseload supply is insufficient at present. If more baseload workforce accommodation rooms were required, then the concept being put forward by this application may be considered desirable because it provides for adaptive reuse of the buildings. However, there is currently no justification for approving more baseload workforce accommodation rooms, especially at the scale proposed. Officers will continue to monitor the adequacy of baseload supply of workforce accommodation rooms to avoid a supply shortage.

OFFICER’S RECOMMENDATION

That Council by **SIMPLE** Majority pursuant to Regulation 12 of the *Planning and Development (Development Assessment Panels) Regulations 2011* **RESOLVES** to **RECOMMEND** the Kimberly/Pilbara/Gascoyne Joint Development Assessment Panel **REFUSE** Development Application DA19120 for the following reasons:

1. The proponent has not provided evidence of a construction project for which the proposed development is required, as required by Council’s adopted Workforce Accommodation Policy DP10;
2. Outside of being required for a construction project, there is no demonstrated need for the proposed additional workforce accommodation rooms at this point in time; and
3. In accordance with Schedule 2 Part 4 Section 27 (1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council has given due regard to the Structure Plan and considers that workforce accommodation as proposed under this application would not be consistent with the approved Structure Plan and would prejudice the overall development potential of the area.

COUNCIL ALTERNATE RESOLUTION

Res No : 154416
 MOVED : Cr Smeathers
 SECONDED : Cr Scott

That Council by **SIMPLE** Majority pursuant to Regulation 12 of the *Planning and Development (Development Assessment Panels) Regulations 2011* **RESOLVES** to **RECOMMEND** the Kimberly/Pilbara/Gascoyne Joint Development Assessment Panel **SUPPORT** Development Application DA19120 subject to:

1. The proponent has providing evidence (to the satisfaction of the Local Government Authority) of a construction project for which the proposed development is required.
2. Other standard Town Planning provisions/conditions as recommended by City Planning staff being met by the applicant.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

REASON: Whilst the need for the specific development was not explicitly stated, Council indicated that it was conscious of the impending demand for construction workforce accommodation in the district and considered that the development proposal was more consistent with Council’s policy aims/objectives than many other proposals in that it:

- Showed innovation in design;
- Proposed a quality built outcome;
- Was reasonably centrally located;
- Offered a higher level of community integration; and
- The accommodation modules potentially had the ability to adapt to alternate use post their life as a Transient Workforce Accommodation.

At 7.08 pm Cr Bertling re-entered the room.

12.6 PROPOSAL TO EXCISE PORTION OF LAND FROM LOT 4229 (AIRPORT RESERVE 30948) BAYLY AVE, GAP RIDGE FOR DEVELOPMENT OF ALGAE PROJECT

File No:	LM19066
Responsible Executive Officer:	Director Development Services
Reporting Author:	Principal Planner
Date of Report:	24 June 2019
Applicant/Proponent:	RFF on behalf of Rainstorm Pty Ltd
Disclosure of Interest:	Nil
Attachment(s)	Location Map

PURPOSE

For Council to consider a request to excise portion of the Karratha Airport Reserve (portion of Lot 4229 Bayly Avenue, Gap Ridge) to enable development of an algae project on this land.

BACKGROUND

The Karratha Airport is located on Crown Reserve 30948 and is managed by the City for the purpose of Airport use. At the August 2017 Ordinary Council Meeting, Council offered in-principle support for the establishment of the Sahara Forest Project and EcoMag operations over the southern portion of the Karratha Airport Reserve, and the establishment of Rainstorm operations over the eastern portion of the Karratha Airport Reserve (Lot 4229 specifically stated) conditional upon:

- Investigations that demonstrate the identified site is suitable for the proposed use;
- Necessary approvals being obtained;
- Appropriate zoning and tenure being effected;
- The land leasing terms being agreed between the proponent and the City; and
- Compliance with disposal of property requirements under the *Local Government Act 1995*, including public notification.

Council also resolved to consult the Department of Planning, Lands and Heritage (DPLH) regarding tenure options for the establishment of such new enterprises on portions of the Karratha Airport Reserve as the responsible agency for changes to land tenure.

The Current Proposal

WRS Bioproducts plans to develop a large-scale algae project east of the Karratha Airport. The project would harvest algal species suitable for aquaculture feed, renewable food and high-value dietary supplements. The project could deliver a total capital investment of \$40 Million and create around 30 permanent local jobs.

The WRS Bioproducts project is proposed over Lot 300 and portion of Lot 4229 (shown on Attachment 1). WRS Bioproducts is partnering with Rainstorm to progress its plans. Under these arrangements, Rainstorm would be the primary interest holder in land. Rainstorm already has a lease over Lot 300 and is requesting to add a portion of Lot 4229. Lot 4229 forms part of the Karratha Airport Reserve (Reserve No. 30948).

Lot 4229

Lot 4229 has a total land area of 68.57Ha. The portion of Lot 4229 requested to be excised is approximately 45Ha, low lying and associated with the Nickol Bay tidal flats. Lot 4229 is also at the convergence of Seven Mile Creek and Madigan Creek and accommodates stormwater flow into Nickol Bay.

At its closest point, the portion of Lot 4229 requested to be excised is located approximately 650m from the eastern extremity of the existing runway.

Karratha Airport Masterplan

The Karratha Airport Masterplan only identifies a requirement to use the southern portion of Lot 4229 for future road access along the eastern edge of the Airport. While access needs to be formalised for projects like this, any public road access is only considered a long-term prospect. If the future road access follows the alignment shown on the Masterplan, then this access would be over a portion of Lot 4229 that is not subject of the requested Reserve excision.

The Karratha Airport Masterplan identifies Land Use Categories that should be avoided within 3Km of the Airport due to their potential to increase the risk of bird strikes. Aquaculture is one of the Use Categories identified. It is therefore important that the Airport Impact Assessment evaluate the compatibility of the proposed Aquaculture use in proximity to the Airport.

Development Application for Adjoining Land

The City has received a Development Application from WRS Bioproducts for algae ponds across a large portion of Lot 300. While that application does not include the portion of Lot 4229 subject of the requested excision, the intention is that the WRS Bioproducts operation extend across both land parcels. The Development Application is currently on hold pending submission of further information on the following matters:

Matter to be resolved	Issue	Current Status
Formal vehicle access	There is currently no formal access to the area, which is required for any development to occur. Existing informal access track crosses Karratha Airport Reserve.	Unresolved. Raised as a matter to be addressed to facilitate any of the EcoHub Stage 1 projects east of the Airport Reserve. This matter can be addressed as a condition of development approval.
Airport Impacts	There is potential for development surrounding the Airport to compromise operations or future plans for the airport.	The applicant has been requested to provide an Airport Impact Assessment, undertaken by a qualified consultant, to demonstrate that the impacts on the airport are acceptable and can be appropriately managed. It is understood that an Airport Impact Assessment document is currently being prepared.
Hydrological Investigations	The site will likely be impacted by rain events and storm surge. The proposed development may alter the hydrology of the area in a way that adversely impacts on	The applicant has been requested to provide a Hydrological Investigation, undertaken by a qualified consultant, to demonstrate that the impacts on the airport and surrounding environment are acceptable and can be appropriately managed. It is

	airport operations and the local environment.	understood that a Hydrological Investigation document is currently being prepared.
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The above matters are equally relevant to the proposed excision of portion of Lot 4229. Resolution of Airport Impact issues is even more important in considering any proposal for Lot 4229, as it is part of the Airport Reserve and is closer to the runway than Lot 300.

If Council resolves to continue to support this proposed use of Lot 4229, then the proponent will be required to obtain Development Approval which requires these matters to be considered which can be done at the same time as setting the terms of excision and terms of lease with Rainstorm and the DPLH.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic and environmental issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Planning Services, Airport Services and Technical Services. As a result of this consultation, City officers have referred Rainstorm and DPLH a set of draft lease conditions.

The DPLH has advised that there are two leasing options for portion of Lot 4229:

1. Crown lease from Minister for Lands direct to Rainstorm; or
2. Crown lease from Minister for Lands to City and sub-Lease to Rainstorm.

While it is unusual for the City to become an intermediary in administering leasing of Crown land, the City has a strong interest in maintaining operations of the Karratha Airport in this case. While the City would not need to get involved in lease administration under Option 1, the City would be less able to protect its Airport interests under this option. Option 2 is recommended because it allows the City to remain the primary interest holder in the land, monitor the on-ground situation closely and deal directly with the sub-lessee in relation to any issues.

COMMUNITY CONSULTATION

No community consultation is required by legislation for the excision of the land from the Reserve or for the leasing of the land to Rainstorm.

STATUTORY IMPLICATIONS

Lot 4229 is zoned 'Rural' under Local Planning Scheme No.8 (LPS8). The proposed WRS Bioproducts algae project would fall within the land use definition of 'intensive agriculture', which is permissible in the 'Rural' zone.

Excision of land from Reserve 30948 is undertaken in accordance with section 79 of the *Land Administration Act 1997*. Sub-leasing of Crown land is undertaken in accordance with section 18 of the *Land Administration Act 1997*.

POLICY IMPLICATIONS

There are no policy implications.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER excision of land from Reserve 30948 until further investigations are undertaken by Rainstorm Pty Ltd to demonstrate that the proposed use will not affect Airport operations.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ADVISE Rainstorm Pty Ltd that upon further consideration of the proposal to use land at the eastern end of the Karratha Airport Reserve, Council has decided that it is not prepared to excise portions of the Airport Reserve for alternative purposes; and
2. SUPPORT Rainstorm Pty Ltd investigate the suitability of other land in the City of Karratha for such purposes.

CONCLUSION

Council has already given in-principle support for the establishment of Rainstorm operations over Lot 4229. Rainstorm is now seeking excision of portion of Lot 4229 from the Karratha Airport Reserve to allow WRS Bioproducts to establish a large-scale algae project.

Council's in-principle support in August 2017 was conditional upon the site being confirmed as suitable for the use, necessary approvals and appropriate tenure and leasing arrangements. The proponent has been requested to undertake an Airport Impact Assessment and Hydrological Investigations to demonstrate the suitability of the site for the proposed use. Formal access arrangements also need to be put in place, although this can be addressed as a condition of development approval.

The option of the City leasing the land from the State and sub-leasing to Rainstorm is preferred because it would reduce the risk to the City and still provide a suitable level of control over lease terms with Rainstorm. The City has already advised lease conditions it would require for such a lease. Including an option to purchase the land in the lease could be considered if Council wishes to have ownership of the land at a future date.

Development approval is required for the proposed use, in addition to Reserve excision and any lease for the land. In order to support advancing this proposal, then an application for development approval should be made so it can be considered at the same time as setting terms of excision and terms of lease.

It is recommended that the requested excision of portion of the Airport Reserve be supported subject to the suitability of the site for the proposed use being demonstrated. Once the site is demonstrated as suitable for the proposed use, the application for development approval can be determined and lease arrangements can be finalised.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154417**
MOVED : **Cr Waterstrom Muller**
SECONDED : **Cr Bertling**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* subject to the proponent demonstrating the suitability of the site for the proposed use to the satisfaction of the City of Karratha RESOLVES to:

- 1. REQUEST the Department of Planning, Lands and Heritage initiate the excision of a portion of Reserve 30948 (being a portion of Lot 4229) under section 79 of the *Land Administration Act 1997*; and**
- 2. REQUEST a Crown Lease to the City of Karratha over this land with the power to grant a sub-lease under section 18 of the *Land Administration Act 1997* for the purpose of Aquaculture upon City of Karratha acceptance of the lease, sub-lease, survey and business case documents.**

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 REGIONAL ROAD GROUP 5 YEAR PROGRAM

File No:	RD.76
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Operations Coordinator
Date of Report:	14 June 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To consider the Regional Road Group 5 year program.

BACKGROUND

Local Governments receive Road Project Grant funding annually through the Regional Road Group (RRG) arrangements administered through Main Roads Western Australia (MRWA).

To receive funding, the listed roads must meet a criteria and be endorsed by the RRG. Roads are then included into the Roads 2030 - Regional Strategies for Significant Roads listing.

Roads 2030 documents a strategic review of regionally significant Local Government roads and the development strategies for them. This is the second review of regional road development strategies and is intended to respond to the changes in demand on the road network.

Significant Roads Definition:

Roads that do, or will, provide a positive contribution to the economic and/or social wellbeing of the region and Western Australia as a whole.

Criteria for Roads of Regional Significance

1. Freight and Community Access
 - Roads connecting areas of significant population (>500)
 - A road which performs a district distributor function in major urban centres
 - A road which forms part of an inter-regional route
 - A road which links inter-regional or regional routes
 - The development of parallel routes should be avoided
 - A road which connects major transport terminals or connects a major transport terminal to a major route
 - A road which serves a major resource or industrial site
 - A road providing access to regional institutions or community service centres
 - A road use for hauling grain from an off road rail bin to a rail head
 - A road which forms part of a regional heavy haulage route

- A road which provides access to a remote community with a population of more than 250
 - A road which is the only land access between a remote community (population more than 50) and at least one town centre
2. Tourism / Recreation
- Roads which provide access to tourist attractions or recreation areas of State or regional significance.
 - Roads which form part of a State or regionally significant tourist drive
 - Roads which have a high visual quality proven through a formal visual assessment using a methodology approved by the Australian Institute of Landscape Architects
 - Roads which connect the region with a significant tourist destination and give travel time and distance savings

3. Road Function

Whether the road services predominantly through traffic or local traffic. The following are defined as Significant Roads:

- All 'highways' and 'main roads'
- Road Hierarchy roads with a category of District Distributor or Regional Distributor. (Roads with a lesser classification may be included if it can be demonstrated to the State Advisory Committee (SAC) they do, or will, have a clear role in the provision of a positive and measurable contribution to the economic and/or social wellbeing of Western Australia.)

All Significant Roads with a development need, are to have a high level improvement strategy prepared.

The City currently has the following roads listed in the Roads 2030 document:

- Cleaverville Road
- Coolawanyah Road
- Cowle Road
- Lambert Road
- Mooligunn Road
- Roebourne Wittenoom Road
- Woodbrook Road

Bayview Road, Dampier Road and Dewitt Road have been endorsed by the State Roads Advisory Committee for inclusion in the Roads 2030 – Regional Strategies for Significant Roads. Further, Bayly Avenue, Mof Road, King Bay Road and 40 Mile Road have been submitted to RRG for consideration to include into the Roads 2030 – Regional Strategies for Significant Roads.

Proposed Program:

Council has aligned its current 5 year RRG program to roads within the Karratha Light Industrial Area, with Mooligunn Road reconstruction proposed to be completed within the 2019/20 financial year, and the completion of the Coolawanyah Road in 2020/21. Coolawanyah Road has 740mtrs of reconstruction works (eastern end) to complete and the intersection of Coolawanyah/Dewitt (western end Coolawanyah) is yet to be upgraded as at time of design, the intersection was a MRWA road reserve, de-proclaimed to the City of Karratha in 2013.

As part of the formal RRG process, the City is required to submit a new 5 year construction program based on the roads listed within Roads 2030 document. Officers have undertaken

a preliminary investigation of current and potential roads for the future 5 year program. The assessment is as follows:

Road	Current	Post Review
Cleaverville Road	Added to 2030 in 2013. Road, is currently gravel and requires annual maintenance. Issues arise when rain weather events affect road access, stranding tourists. Current annual maintenance costs \$110,000	Road which provides access to tourist attractions and recreational areas. Two Coat chip seal would be suitable. Chip Seal has a life of 25 years, minimal maintenance required. Anticipated annual maintenance cost saving of \$100,000
40 Mile Rd	Road is currently gravel and requires regular maintenance. Issues arise when rain weather events affect road access stranding tourists. Current annual maintenance costs. \$120,000	Road which provides access to tourist attractions and recreational areas. Two Coat chip seal would be suitable. Chip Seal has a life of 25 years, minimal maintenance required. Anticipated annual maintenance cost saving of \$100,000
Bayly Avenue	Road awaiting consideration to be listed in 2030 Doc. Reconstruction, relocation design is currently in progress, with construction planned for 20/21	Road which provide access to tourist attractions of State or regional significance - Airport. Road condition has been identified as poor, relocation or road preferred, upgrade to drainage priority
Mof Road	Road awaiting consideration to be listed in 2030 Doc.	A road which serves a major resource or industrial site Road has been patched several times, safety barriers non-compliant. Currently in negotiation with Woodside for road maintenance agreement
King Bay Road	Road awaiting consideration to be listed in 2030 Doc. Road in good condition.	Road was asphalt sealed 2017
Bayview Road	Endorsed by State Government for inclusion into 2030 Doc.	Section of Road new due to City centre upgrade, remainder of road in good condition, resealing required only in far Eastern sections. Annual road seal maintenance required to maintain, no major construction required in the short term.
Dewitt Road	Endorsed by State Government for inclusion into 2030 Doc. Recently proclaimed back to the City from MRWA, road resealed prior to handover 2014	Road in good condition, road maintenance as required to maintain surface no major construction required in the short term.

Dampier Road (Madigan – Dewitt)	Endorsed by State Government for inclusion into 2030 Doc. Proclaimed back to City 2014. Road chip seal in good condition, section resealed prior to handover	Annual road seal maintenance required to maintain, no major construction required in the short term.
Coolawanyah Road	Upgrades undertaken in 16/17, 17/18, remaining section of road is in good condition	Road currently in good condition Current planned program, to be deferred.
Cowle Road	Intersection with Coolawanyah Rd upgraded in 17/18	Remaining section of Road is in good condition, does not require upgrade at this stage, low traffic.
Lambert Road	Ongoing shoulder maintenance required, road condition good	Road is in good condition, does not require upgrade at this stage.
Mooligunn Road	Road currently being upgraded completion 19/20	Road reconstruction will be completed 19/20
Roebourne Wittenoom Road	Recent upgrade works undertaken as part of recent Cyclone damage works.	Section is approximately 50km in length, sealing would be an expensive option, annual re-sheeting/maintenance grading to this road is sufficient to maintain a safe standard.

As a result of the above review, Bayly Avenue is proposed as the next priority road for RRG 5 year program, based on the following rationale.

- A road which connects major transport terminals or connects a major transport terminal to a major route
- Roads which connect the region with a significant tourist destination and give travel time and distance savings
- is the only road to the City’s airport
- Current condition is poor, lighting, drainage and road surface
- potential to save Council \$960K as part funded through RRG

Council should be aware that RRG funding is not a given for roads not listed as significant roads, whilst Bayly Avenue has been identified as a City priority and a submission made to RRG to list Bayly Ave as a significant road, funding is reliant on RRG approving the City’s submission for Bayly Ave to be listed as a significant road.

Cleaverville Road (13.1kms) and 40 Mile Beach Access Road (10.6kms) have also been recommended as priority roads to the latter part of the RRG program based on the following rationale:

- 2030 Regional Significance criteria “Roads which provide access to tourist attractions or recreation areas of State or regional significance.”
- both have formalised camp ground developments, regularly utilised by both tourists and locals
- Sealing these roads would significantly reduce Council’s annual gravel road maintenance
- Improve road safety and deliver all weather access
- Other listed roads within 2030 document are at an effective operational standard.

Cleaverville Road was listed in the Road 2030 document in 2013.

40 Mile Beach Access Road gravel re-sheeting works were previously funded by the RRG program, however, the road is currently not listed in Roads 2030. Council and MRWA Officers are currently investigating the formal re-listing of 40 Mile Beach Access Road to the Roads 2030.

As a result of Officer’s road investigations, the following RRG 5 Year Plan is recommended:

FY	Road
2019/20	Mooligunn Road complete as currently planned
2020/21	Bayly Avenue reconstruction
2021/22	40 Mile Beach Access Road form and seal
2022/23	40 Mile Beach Access Road form and seal
2023/24	40 Mile Beach Access Road form and seal
2024/25	Cleaverville Road form and seal

To maximise the benefit of external funding there is potential to utilise internal resources to deliver the RRG program, however this will be annually evaluated based on other project priorities at time of project delivery.

Considering current estimated construction costs and the annual RRG funding allocation, 40 Mile Beach Access Road would take approximately 3.5 years to seal in its entirety and Cleaverville a further 4 years. The timeline could be reduced with increased funding if desired.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of medium significance in terms of economic issues considered in relation to an all-weather road to promote and attract tourism to sites within the area.

COUNCILLOR/OFFICER CONSULTATION

Councillors have been briefed at the July 2019 Agenda Briefing session.

COMMUNITY CONSULTATION

The potential sealing of 40 Mile Beach Access Road and Cleaverville Road could be contentious. It is recommended that Officers consult with the community and users of each site to determine support or otherwise prior to these projects being presented to Council for inclusion in future budgets

STATUTORY IMPLICATIONS

Roads 2030 Regional Road Development Strategies - Only projects on local roads included in Roads 2030 will be eligible for Road Project Grant funding under the State Road Funds to Local Government Agreement.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

MRWA have advised an indicative annual allocation of \$960k RRG funds available to the City over the next 5 years. Council contribution of 1/3 - totals \$480k per annum. Attributing RRG funding to in-house resource costs represents an estimated saving to Council in years 2021 – 2025 of \$750k per annum to implement the RRG program.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

- Programs/Services: 1.a.1.1 Civil Infrastructure Works Construction and Maintenance
- Projects/Actions: 1.a.1.1.2 Implement Road Reseals Program
- 1.a.1.1.3 Complete Mooligunn Road Reconstruction stage 3

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Reconstruction to a sealed road will ensure that an all-weather road surface will provide year round access and safety for road users, particularly in medium to light rainfall events.
Financial	Moderate	A sealed road will require minimal maintenance compared to unsealed.
Service Interruption	Low	Sealing of roads will reduce service / access interruption
Environment	N/A	Nil
Reputation	Moderate	Anticipated that a sealed road with quality access will encourage more tourism to the areas.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The City has previously sealed Withnell Bay Road 1.9kms in 2009/10 for \$349k and Hearson’s Cove Road 2.4kms for \$440k in 2014/15 under the Roads to Recovery Program.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ALLOCATE Regional Road Group funding beyond the completion of the 2019/20 Mooligunn Road reconstruction to other projects.

CONCLUSION

Formalising a 5 year RRG program guarantees that future projects can be planned utilising the Road Project Grants available. Whilst this report fulfils the statutory requirements, it also recommends roads be added to the 5 year RRG program that have the potential to reduce maintenance cost to the City’s unsealed road network and provide better access as part of Council’s commitment to tourism.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154418
MOVED : Cr Cucel
SECONDED : Cr Miller

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

- ENDORSE** the proposed Regional Road Group 5 year plan and eligibility for funding as follows, noting the inclusion of formalising / sealing both Cleaverville Road and 40 Mile Roads:

FY	Road
2019/20	Mooligunn Road complete as currently planned
2020/21	Bayly Avenue reconstruction
2021/22	40 Mile Beach Access Road form and seal
2022/23	40 Mile Beach Access Road form and seal
2023/24	40 Mile Beach Access Road form and seal
2024/25	Cleaverville Road form and seal

- NOTE** that Cleaverville Road is not within a dedicated road reserve and as such, Council officers will **INVESTIGATE** Cleaverville road being formalised within a road reserve prior to any upgrade/sealing works undertaken.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13.2 PARKS AND GARDENS LEVELS OF MAINTENANCE SERVICES

File No:	CM.223
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure Services
Date of Report:	2 August 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Parks, Gardens and Open Spaces – Levels of Maintenance Services

PURPOSE

To consider a review of the City's Parks and Gardens (P&G) maintenance level of service.

BACKGROUND

The City maintains in excess of 150ha of formal ovals, parks, gardens, open spaces and foreshores across towns within its City boundaries.

As the City continues to develop, the planning for maintenance needs to be reviewed to accommodate increased areas, changing community expectations, increased service standards and new management practices.

The City's previous Parks and Open Space Operational Level of Service document (June 2013), provided a guide to the levels of services through classifications to individual sites based on recreational and amenity provision. It did not provide for a level of service based on community expectations, presentation priorities or service frequencies based on best practice standards and methodologies. The Parks, Gardens and Open Spaces – Operational Maintenance Levels of Service is designed to:

- Inform customers about the proposed type and level of service to be offered by the City;
- Enable Officers to develop strategies to deliver the required level of maintenance;
- Enable customer and stakeholders to evaluate suitability, affordability and equity of the maintenance service offered;
- Assist to measure the performance targets for the maintenance service offered; and
- Provide a direction to staff about the service delivery, customer expectation to plan the reactive and proactive maintenance and inspections.

In order to deliver on the maintenance levels of service, since 2015 a series of efficiency recommendations have been implemented to ensure necessary skills are available to ultimately enhance the standards and presentation of parks and garden areas through improved maintenance programs. Recommendations that have since been implemented include:

- Golf course Superintendent contract tendered
- In house mowing resources expanded
- Turf renovation services contract tendered
- Fertilising, spraying service contracts tendered

- Employment of additional resources to manage increased areas including technical staff
- Reticulation Services contract tendered
- Open Areas management contract tendered

The City has continued to construct and/or manage additional infrastructure that requires resources and specialist skills to maintain. Whilst many developments have occurred the standards of maintenance have largely been determined by Officers based on available resources and existing maintenance practices. Examples of additional areas recently developed or proposed include;:

- Subdivision Developments – Wickham South, Baynton West
- Enhanced Streetscape – Dampier Road and roundabout landscaping enhancements Wickham Streetscape (stage 1)
- Karratha Town Centre including Bayview Road and Searipple landscaping
- Foreshore Revegetation works in Dampier, Wickham, Point Samson and Karratha
- Community Facility construction including Dampier and Wickham Hub, Red Earth Arts Precinct
- Wickham Recreation Precinct management in partnership with Rio Tinto
- Karratha Revitalisation Strategy Development
- Drainage Reserve enhancements
- Significant asset renewal programs such as reticulation, street tree planting, landscape enhancements

As a result, Officers have conducted a review of the Parks and Open Space Operational Levels of Service. Key considerations include:

- Categorising new or proposed developments including the proposed Dampier Lands Transfer to enable officers to prepare maintenance plans and consider service delivery options
- Adding new categories to reflect a broader scope of parks and gardens area management
- Identifying sites where service standards may need to improve as they were disproportionate to like facilities.
- Reviewing current maintenance practices with the aim of reducing reactive maintenance
- Assessing areas of high community utilisation (community shift in expectations)

As a result, the Parks and Open Space Hierarchy has been updated and sites have been grouped against classification types. These are detailed in the attached report (Attachment - Parks, Gardens and Open Spaces - Level of Maintenance Services). The proposed hierarchy is as follows;

Parks and Open Spaces Hierarchy	Function
Type A	Active showpiece parks (regional or district) with gardens with intensive maintenance regimes, significant to the presentation and promotion of the City. Parks that offer significantly more activities than local parks, Regionally significant Open Space facilities and that community travel to utilise.
Type B1	Active Ovals - Sporting fields
Type B2	Major Community facilities with garden and lawn areas

Type C1	Local neighbourhood Parks that contain tree/shrub plantings, lawn areas, mulched gardens, reticulation and may contain playground equipment.
Type C2	Council facilities with landscaping
Type D	Verges, Roundabouts, Medians and street trees
Type E	Maintained and revegetated foreshore reserves
Type F	Natural Areas - Formally managed natural areas that attract public use and bush land

The service frequencies included in the Parks, Gardens and Open Spaces - Level of Maintenance Services document are considered an average of the service frequencies required at each site identified. The 2019/2020 Parks and Gardens Budget for existing areas has largely been developed around a business as usual approach with little change to the maintenance standards of existing areas proposed. However new and proposed developments have now been categorised and current service delivery methods will require review to ensure the service levels can be achieved in a cost effective manner.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Councillors were briefed at the July Agenda Briefing session.

COMMUNITY CONSULTATION

No community consultation has been required as the subject of this report.

The City's performance in maintaining its parks and gardens areas can be gauged by results from the Annual Community Survey. In the 2015 Annual Community Survey, the community assessed the performance of the City's maintenance of Parks, Gardens and Open Spaces, Sports fields and Streets and Verges as below the importance of each service.

With improved maintenance practices since 2015, closely aligned the City's maintenance level of service, the 2019 Annual Community survey reported for the first time that the City's performance now meets or exceeds the community's assessment for importance in delivering these services.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no additional financial implications for the purpose of endorsing the attached Parks, Gardens and Open Spaces – Operational Maintenance Levels of Service.

Council has allocated \$6.1M in the 2019/20 Budget to maintain its parks and garden areas. This is allocated across the following expenditure: Employee costs - \$4.55M, Contractors - \$3.38M and Materials \$380k. The cost to maintain Parks and gardens has steadily increased as new developments have occurred. In 2016/17 the cost to maintain parks and gardens was \$5.17M.

The Parks, Gardens and Open Spaces – Operational Maintenance Levels of Service guides Officers in planning for the efficient maintenance of the City’s parks and garden assets against agreed standards. As new areas are added, Council’s budget will need to be created to maintain each area. To inform this process Officers will need to continue to review and propose efficient and cost effective service delivery methods for Councils consideration.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 1.a.1.2 Parks and Gardens Maintenance
 Projects/Actions: 1.a.1.2.1 Implement Park Enhancement Program

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	New and redeveloped parks and gardens areas may result in increased grounds maintenance costs
Service Interruption	Low	Nil
Environment	Low	Nil
Reputation	Low	Maintaining and improving maintenance levels of service should continue to result in favourable community expectations represented in the Community Survey
Compliance	N/A	Nil

IMPACT ON CAPACITY

If Council supports the Officer’s recommendation, the suggested maintenance levels of service for new and proposed areas will need to be resourced. To address this, service delivery methods will be reviewed and further reports will be presented to Council to consider the most cost effective delivery options available.

RELEVANT PRECEDENTS

Operational Levels of Service are reviewed periodically. The P&G service review was last conducted in June 2015.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to UNDERTAKE a further review of the Parks and Gardens maintenance levels of service.

CONCLUSION

The hierarchy structure is important as it guides the level of resourcing required to maintain the City's parks and gardens assets which ultimately impacts on Council's budget allocations. The hierarchy also assists in informing levels of maintenance services required for the additional managed park and open space areas developed over recent years. Whilst the hierarchy structure identifies preferred service levels it does not identify a delivery method to effectively achieve those levels of service.

As a result, a review to determine a service delivery method to achieve a cost effective and efficient service across the City's Parks and Gardens areas, based on the maintenance service levels identified in the hierarchy structure has been undertaken with recommendations being presented as a separate report in this Agenda.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154419**
MOVED : **Cr Evans**
SECONDED : **Cr Waterstrom Muller**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the revised Parks, Gardens and Open Spaces – Level of Maintenance Services as attached.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller,
Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13.3 RFT 29-18/19 SUPPLY AND LAYING OF CONCRETE

File No:	CM.383
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Operations Co-ordinator
Date of Report:	26 July 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential –Tender Evaluation Report

PURPOSE

For Council to consider the tender for the Supply and Laying of Concrete offered under RFT 29-18/19.

BACKGROUND

Council at its meeting held on 18 February 2019 resolved, in part to call tenders for the supply and laying of concrete (footpaths and kerbs) for the period of three (3) years with two (2) x one (1) extensions.

The scope of works included:

- Installation of new concrete footpaths;
- Repair and replacement of existing footpaths;
- Installation of new crossovers;
- Repair and replacement of existing crossovers;
- Installation of new concrete extruded kerbing;
- Repair and replacement of existing concrete extruded kerbing;
- Disposal of all removed concrete;
- All earthworks associated with the removal/installation of footpaths, kerbing and crossovers;
- Stencilled concrete finish;
- Exposed aggregate finish;
- Installation of bollards and handrails;
- Sleeving under paths for future works and services; and
- Other concrete works as required.

Tenders were advertised on 29 May 2019 and closed 26 June 2019.

Six (6) tenders were received by the closing date from:

- SuperCivil Construction Pty Ltd
- Dampier Mining Pty Ltd
- Leethall Construction Pty Ltd
- Globe Construction
- Dowsing Group Pty Ltd
- H&M Tracey Construction Pty Ltd

The tenders were evaluated by a three (3) person panel comprising of:

- Operations Coordinator
- Operations Supervisor
- Technical Services Coordinator

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria and associated weightings as approved by Council in February 2019, as follows:

Criteria	Weighting
Relevant Experience	20%
Capacity to deliver	15%
Demonstrated Understanding	5%
Price	60%

The Regional Price Preference Policy was applied to three local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers consulted as part of the panel evaluation process.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and associated regulations.

POLICY IMPLICATIONS

CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

FINANCIAL IMPLICATIONS

Council has allocated \$481,328 to footpath and kerb repairs, \$337,115 to footpath and kerb renewals and \$842,115 for new footpaths in the 2019/20 budget. This contract is valued approximately at \$1.6M per annum or \$8M for the full term of the contract including extension options.

The evaluation panel has assessed all rates associated with the tender and have found that the rates submitted by the preferred contractor provides savings compared to current contract based on the contractors ability to provide in-house traffic management reducing the significant cost of an external traffic management provider.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Projects/Actions : 1.a.1.1.1 Implement 10 year Footpath Construction Program

Projects/Actions: 1.a.2.1.1 Establish 5 year operational renewal programs for roads, footpaths, kerbing and drainage

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Ongoing costs for installation, repair and replacement for concrete works are included in the annual maintenance budget. Costs have potential to increase due to increase in damage and deterioration, however can be managed through Council budget review process.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Public complaints can be attributed to poor aesthetics and footpath condition. Loose, broken pathways pose a safety and public liability risk.
Compliance	Low	City has an obligation to ensure that footpath installation, renewal and repair comply with current standards.

IMPACT ON CAPACITY

There is no impact on capacity. If Council supports the Officer's recommendation, Contractors will carry out resourcing for this activity.

RELEVANT PRECEDENTS

Council has previously awarded a tender for the Supply and Laying of Concrete under RFT 28-16/17 on 1 November 2017.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders and READVERTISE the tender.

CONCLUSION

The Evaluation Panel believes that the recommended tenderer, Leethall Construction provides the most advantageous outcome to the City, having demonstrated capacity to fulfil the requirements of the tender specification.

It is anticipated that the contract will commence on 1 November 2019 and will continue as recommended for a three-year period, with two (2) one (1) year extension options.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154420
MOVED : Cr Cucel
SECONDED : Cr Scott

That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:

1. **ACCEPT** the tender submitted by Leethall Construction PTY LTD ABN 391 66 167 844 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 29-18/19 – Supply and Laying of Concrete; and
2. **EXECUTE** a contract with Leethall Construction PTY LTD, **SUBJECT** to any variations of a minor nature.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller,
Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13.4 CONTAINER DEPOSIT SCHEME

File No:	WM.102
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	City Services Manager
Date of Report:	15 July 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider the potential impact of the Container Deposit Scheme (CDS) service requirements on the City.

BACKGROUND

The Western Australian Government is implementing a Container Deposit Scheme to complement existing kerbside recycling services. The scheme is proposed to be implemented in June 2020. The CDS provides for a 10c refund to be paid to any person who returns an eligible beverage container through scheme collection points.

The scheme targets beverage containers most commonly seen as litter. The types of beverage containers covered in the scheme include plastic and glass bottles, paper-board cartons, and steel and aluminium cans between 150 millilitres and three litres. Examples of eligible beverage containers in the scheme include:

- soft drink cans and bottles;
- bottled waters – both plastic and glass;
- small flavoured milk drinks;
- beer and cider cans and bottles; and
- sports drinks and spirit-based mixed drinks.

The aim of the scheme is to:

- Reduce litter and disposal of waste to landfill;
- Increase recovery and recycling of empty containers; and
- Provide opportunities for employment and social enterprise participation.

The Scheme Coordinator selected by the Western Australian Government to manage the scheme is WA Return Renew Ltd. WA Return Renew is a not-for-profit company which will be responsible for coordinating the CDS network and ensuring it meets all objectives set by the State Government. Overseen by a board, WA Return Renew will manage payments from manufacturers and importers of eligible beverage products, and will be responsible for establishing and implementing collection and logistics networks for the next seven years.

WA Return Renew have recently conducted an open application process to establish the collection network. The collection network must be consistent with the recommended Minimum Network Standards (MNS), detailed in the - *Customer Service Standards for Collection Networks* document, published by the Department of Water Environmental Standards (DWER) in October 2018.

The MNS document considers two options for the infrastructure required for each locality, each of which would provide a distribution of refund points that would achieve the minimum service standards for approximately 98.8% of WA's population. It is proposed that refund points be established according to:

- one full time refund point for major regional centres with a population between 10,000 and 20,000;
- at least two full time refund points for major regional centres with a population over 20,000; and
- a population threshold of 500 for a flexible refund point

A 'full time refund point' is expected to reflect full time business operations, with a minimum number of specified hours to provide consumer convenience, including a least some service outside of regular office hours. 'Flexible refund points' are intended to meet the requirements of small or fluctuating populations and could be provided part time, seasonal, mobile or event based.

A secondary factor is the distance people would need to travel to reach a refund point. It is recommended that these distances should approximate a generalised maximum shopping distance consumers experience in the different areas of the state. A maximum travel distance of five kilometres is proposed for metropolitan areas, 50 kilometres for inner regional areas, 100 kilometres for outer regional areas and 200 kilometres for remote and very remote areas. These maximum travel distances are also applied to each major regional centre according to their locations. According to the MNS the City of Karratha is classified as a "*Remote and Very Remote*" locality. This determination was based on the Urban Centres and Localities (UCL) data

As a result of this criteria, and noting the population disbursements and distances across the five major towns in the City, Officers believe that the City should consider the provision of two refund points being one full time refund point and one flexible refund point. Officers further recommend that the Seven Mile Waste Disposal Facility (7MWDF) and the Wickham Waste Transfer Station be considered as the preferred sites. This assessment is based on both facilities being well situated to meet the population and distance criteria as recommended in the MNS, and both are locations that residents and commercial customers are familiar disposing of waste.

Seven-Mile Waste Disposal Facility / Full Time / CDS Processing Facility

The 7MWDF has capacity to accommodate a sorting facility within the Community Resource Centre (CRC) footprint. From a licencing perspective, the landfill facility licence conditions imposed by DWER are not impacted by this scheme. The location and provision of a refund point would require a shed to be constructed in order to accommodate bulk storage of CDS receptacles, Point of Sale kiosk and sorting machinery needed to perform the counting and sorting of material. The existing Tip Shop located within the CRC area is inadequate and not sized to accommodate CDS sorting equipment.

Wickham Waste Transfer Station / Flexible / CDS Recycling Facility

The Waste transfer station has capacity to accommodate the service with no impact on the facility licence conditions. The existing drop off area is sufficient to accommodate a smaller open plan shed structure to accommodate reduced volumes of storage of CDS receptacles. Officers anticipate all sorting at this facility could be done by hand due to anticipated lower volumes.

To be confirmed as a Container Deposit Processing Centre requires the approval of the Scheme Coordinator and the DWER.

In May 2018, the City responded to a request from the Scheme Coordinator and submitted an expression of interest to establish two CDS collection facilities in the City. At this stage the City has not received confirmation however through discussions with DWER and the Scheme Coordinator, Officers are aware that no further processing centres are proposed within the City.

In the lead up to the CDS being implemented in June 2020, it is expected that residents, community groups and commercial operators will start collecting containers. This opportunity is likely to see a proliferation of collection points across the City as the potential commercial benefits of the scheme are realised. The collection points will then need access to a refund point which are a component on a Container Deposit Processing Centre.

The cost of collection and transportation of containers will be with individuals and groups however the refund point will need to be able to process the volume collected, provide a refund and store containers until collected. Collection of containers from the refund point is the responsibility of the Scheme Coordinator through separate agreement with material Recovery Facilities (MRF). Operators of the Container Deposit Processing Centre will then seek reimbursement for refunds paid from the scheme. A fee for handling and managing the refund point is proposed to be negotiated between the Scheme Coordinator, operator of the refund point and the collection agency. Refer to Financial implications section for further detail.

A further objective of the CDS is to provide opportunities for the public to collect empty beverage containers for a refund, and for charitable and community groups to raise funds. The table below highlights the five most common types of CDS infrastructure to facilitate the return of eligible containers in WA:

Container Collection Cages	Comprises a cage which containers are placed in and stored before collection and return for refund. These cages will generally be donation points, rather than refund points. May be located in association with sporting clubs or schools.
In Shop/ over the counter bag drop return points	Incorporates the use of a new or existing retail outlet or shop where participants can deposit individual containers or bags of containers that are collected and returned to a retailer on behalf of the scheme, with a refund given to the participant.
Reverse vending Machines	Permanently-located, unattended infrastructure that accept the return of empty beverage containers in exchange for a refund. Reverse vending machines come in various shapes and sizes.
Container Deposit Processing Centres	Provides solely for the return of eligible containers for refund and associated sorting and storage in bulk. While similar in nature to in shop / over-the-counter / bag drop return points, these facilities are likely to service a significantly larger turnover of customers and have greater storage demands. This is what is proposed at 7MWDF and Wickham Transfer Station
Large Scale Facilities	Includes resource recovery centres, waste storage facilities and other industrial uses that are defined under the <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> , as well as other definitions included in existing local planning schemes.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Initial briefings have taken place between Officers and Councillors as part of the City’s Waste Advisory Group Meetings and most recently discussed at Council’s Briefing Session held on 12 August 2019.

COMMUNITY CONSULTATION

The WA State Government performed a series of Community engagement activities outlining the concept of the scheme. The City’s shared State Government information and notifications via the City’s media platforms.

A discussion paper titled the *Western Australian Container Deposit Scheme Discussion paper (2017)* was released for comment 28 August 2017 – 23 October 2017. The summary report from this consultation period is attached to this agenda report.

STATUTORY IMPLICATIONS

To implement WA's CDS, amendments were made to the *Waste Avoidance and Resource Recovery Act 2007*, with new regulations and protocols required.

POLICY IMPLICATIONS

The implementation of the CDS will need to comply with CF02 Cash Handling and CG12 Purchasing Policies.

FINANCIAL IMPLICATIONS

The full detail financial implications of the scheme will become available during the negotiations with the scheme coordinator.

In order to consider the City establishing CDS Processing Facilities on behalf of the community a preliminary cost assessment has been completed.

The cost benefit assumptions listed below are indicative, however the intent is to demonstrate the initial capital setup costs of the scheme and the anticipated operating costs of providing the service. In the determination of the ongoing cost, the MNS Policy was used to determine cost associated with providing the service including the hours of operation of the facility.

Capex

Seven Mile Landfill	Cost \$	Wickham WTS	Cost \$
Shed Structure D&C	\$330,000	Shed Structure D&C	\$83,000
Point of Sale Counter	\$10,000	Point of Sale Counter	\$3,000
Fit out	\$29,900	Fit Out	\$15,600
Airline System	\$8,000	Forklift	\$35,000
	\$375,900		\$136,600
Estimated Total \$512,500			

Any capital funding required would be funded from Council Waste Reserve, the Waste Reserve forecast closing balance at the 30 June 2020 is \$22.9m.

Opex

Seven Mile Landfill	Cost \$	Wickham WTS	Cost \$
Employment Salaries	\$233,000	Employment Salaries	\$60,000
Contractors Consultants	\$15,000	Contractors Consultants	\$1,000
Materials & Services	\$2,500	Materials & Services	\$900
Plant	\$11,500	Plant	\$18,000
Utilities	\$1,200	Utilities	\$1,200
	\$263,200		\$81,100
Estimated Total \$344,300 p/a			

Income

Container handling fees will be the only source of income to the City for operating the CDS Processing Facilities. A fee for handling and managing the refund point is proposed to be negotiated between the Scheme Coordinator, manager of the refund point and the collection agency.

The proposed CDS provides for a default agreement in which MRF and Operators of Processing Centres share any benefits (50/50 Split) that may result from these arrangements once reasonable costs have been deducted (MRF Audit Costs, Storage, Additional Sorting Equipment). This default agreement will apply until both parties have completed negotiations to determine the handling fee. It is expected that handling fee for each container will be approximately 2.7c per container.

Waste Services performed a comprehensive and detailed Waste Audit on kerbside domestic waste, public place bins, Council assets and bulk recycling bins in 2018. The audit found that 39 eligible containers per week were found in residential waste; an average of 24 in garbage bins and 15 in the recycling bins. Based on this data more than \$1M in CDS value is placed in the garbage bin and approximately \$700k in the recycling bin annually. Based on the audit findings, the handling fee revenue expected to be received from the MRF Operator would be approximately \$459k per annum from residential waste alone.

It is important to note that it is unlikely that an average of 39 eligible containers will be received each week, delivered from residents separating waste and not continuing to recycle or use residential waste bins. However what is not factored is CDS eligible container waste from Events, Sporting Clubs and Functions, Schools, Community Groups, Festivals, Litter Picking, Resource Industry and Tourist activities that will require local processing. Further, it is likely that collection points will be established with local business for bulk collections.

The Western Australian Container Deposit Scheme Discussion paper released by the State Government suggests that there would be a slow uptake in the scheme forecasting only 40% of residents would initially change their habits. Officers have used this forecast to predict handling revenue generated from residential waste. Additionally Officers have suggested other income will be generated from commercial and industrial enterprises who purchase bulk CDS compatible receptacles required for the operation and resourcing of their businesses for example; mining camps, bars, clubs and restaurants.

Summary

Year	Scheme Cost	Income Residential (Est 40% initial take up)	Other Income	Net Profit
1	\$856,800	\$183,600	\$55,080	-\$618,120
2	\$354,629	\$200,124	\$60,037	-\$94,468
3	\$365,268	\$218,135	\$65,441	-\$81,692
4	\$376,226	\$237,767	\$71,330	-\$67,128
5	\$387,513	\$259,166	\$77,750	-\$50,596
6	\$399,138	\$282,491	\$84,747	-\$31,899
7	\$411,112	\$307,916	\$92,375	-\$10,822
8	\$423,446	\$335,628	\$100,688	\$12,871
9	\$436,149	\$365,835	\$109,750	\$39,436
10	\$449,233	\$398,760	\$119,628	\$69,154
11	\$462,710	\$434,648	\$130,394	\$102,332
12	\$476,592	\$473,766	\$142,130	\$139,304
13	\$490,889	\$516,405	\$154,922	\$180,437
14	\$505,616	\$562,882	\$168,865	\$226,130
15	\$520,785	\$613,541	\$184,062	\$276,819
16	\$536,408	\$668,760	\$200,628	\$332,980
17	\$552,500	\$728,948	\$218,684	\$395,132
18	\$569,075	\$794,553	\$238,366	\$463,844
19	\$586,148	\$866,063	\$259,819	\$539,735
20	\$603,732	\$944,009	\$283,203	\$623,480
Net Profit				\$3,401,653

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

- Programs/Services: 3.c Improved recycling and waste management.
- Projects/Actions: 3.c.1 Investigate and implement new waste management technologies to improve resource recovery and recycling outcomes.
- 3.c.2 Enhance community use of waste and recycling facilities through promotional activities.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Moderate	CDS collection facilities are very noisy and hearing protecting will be required for facilities with automated sorting machinery. Noise requires consideration for design and location of facility.
Financial	Moderate	Removing litter from the environment is expensive. Incentivising residents participate in the scheme is beneficial to Council as it currently spends an estimated \$350k per annum on litter collection services.
Service Interruption	Moderate	Automated sorting equipment are prone to damage and downtime. Hand sorting would be the second alternative, however this is subject to human error, inaccurate data and lengthy queues for facility users who wish to 'cash in' on containers.
Environment	Moderate	Discarded containers can create environmental risks, including by breaking down over time, contributing to the pollution in waterways and other parts of the environment and to ingestion by wildlife. Beverage containers make up 45% of the volume of litter in our streets, waterways, parks and on roadsides and are a highly visible part of the waste stream.
Reputation	Moderate	The service is a State Government initiative developed over the last 5 years, following an extensive community consultation. Advocacy for this type of service in Karratha is well received and could provide opportunities for social and sporting groups to benefit from the scheme.
Compliance	Low	Both Waste management facilities are licence to accommodate waste. Other compliance factors relating to reporting will be defined pending negotiations with the scheme coordinator.

IMPACT ON CAPACITY

Officers estimate two (2) additional FTE resourcing will be required to operate the 7MWDF CDS collection. This forecast is based on benchmarking similar operations in Australia and meeting the minimum standards of the MNS. Additional administrative resourcing may be required to perform day to day reporting, cash handling and auditing of CDS compatible containers, which could be evaluated in time. .

Any cost for additional resourcing at the Wickham Waste Transfer Station is likely to be contractor costs considering the current tender for management of this facility,

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. IMPLEMENT a Full Time Container Deposit sorting facility to be located and operated from _____;
2. IMPLEMENT a Flexible Container Deposit sorting facility to be located and operated in the Eastern Corridor at _____; and
3. COMMENCE the design work for sorting facility shed structures to be located at the above recommended locations.

CONCLUSION

With the vast number of recyclable beverage containers ending up in landfill or becoming litter, the CDS aligns with the WA Waste Strategy and Litter Strategy, in addition to the CDSs located in New South Wales, Queensland, South Australia, the ACT, and the Northern Territory. The proposed scheme site locations provide adequate coverage for delivering an effective CDS scheme with minimal impact on current operations. Understanding the finer financial impacts will need to be considered post negotiations with the Scheme Coordinator and reported back to Council. The scheme implementation date has been confirmed to be June 2020, therefore it is recommended that consideration be given to any infrastructure costs in preparation for the proposed CDS commencement.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154421
MOVED : Cr Cucel
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **IMPLEMENT a Full Time Container Deposit sorting facility located and operated from the Seven Mile Waste Disposal Facility;**
2. **IMPLEMENT a Flexible Container Deposit sorting facility located and operated from the Wickham Waste Transfer Station; and**
3. **COMMENCE the design work for sorting facility shed structures to be located at the Seven Mile Waste Disposal Facility and Wickham Waste Transfer Station and consider the financial implications as part of the November Budget review.**

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13.5 ORGANICS RECOVERY AND TYRE PROCESSING

File No:	WM.8
Responsible Executive Officer:	Director of Strategic Projects & Infrastructure
Reporting Author:	Manager of City Services
Date of Report:	13 August 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To consider the outcomes of Organics Recovery Feasibility Study to date, the key financial and operational requirements to establish an Organics Recovery operation and the associated proposed purchase of new capital equipment.

BACKGROUND

To continually improve waste management services provided to the community, the City has been assessing the implications of establishing an organic waste recovery program through development of a Organics Recovery Feasibility Study. The aim of the study is to consider the development of sustainable waste products including mulch and compost from green waste and organic waste streams that are currently sent to landfill.

Processing Options

The City undertook a preliminary investigation and assessment of a broad range of potential organic waste processing options. The options considered included:

- Pasteurisation by static pile – System using a no turn method, typically inoculated, covered and decomposed material produced;
- Open windrow composting – Most common method used placing material in long windrows turned regularly;
- Aerated static pile composting – Material is placed in long windrows with stockpiles aerated; and
- In vessel composting – material confined to a vessel with airflow injected.

It is implicit that any option to divert organics from a landfill entail processing of these organics into cost effective and quality recycled organic products that can be re-used by the community, commercial entities and the City. These options were analysed using a multi-criteria approach that considered technical, social and environmental factors. From the analysis, open windrow composting was assessed as the most appropriate option to deliver a robust and cost effective solution for processing organics with the intended service and environmental outcomes at minimal cost and lowest risk to the City.

The draft Environmental Standards (ES) (DWER, 2016) is the only current regulatory guidance document available from the Department of Water and Environmental Regulation for composting facilities in WA. The draft ES sets out requirements and criteria for composting facilities to meet minimum performance, design and construction standards. The design requirements consider the risk to groundwater based on depth to groundwater and

soil type. In the absence of guidance to the contrary, a risk assessment was conducted in accordance with the draft ES to identify design and performance requirements for:

- the organics recycling hardstand (composting pad)
- drainage
- leachate collection and storage

Should Council agree to progress with developing a composting facility these elements will need to be developed as outlined in the financial implications section of this report.

However, in order to validate the potential to develop a suitable product, an initial trial is proposed using static pile pasteurisation, with subsequent expansion to full scale open windrow composting should works approval licensing be obtained and ES facility requirements be constructed. Static pile pasteurisation is recommended initially as it is the simplest and most cost effective option to assess the viability of developing organic material.

The feasibility study identified a number of small-scale mulch and composting sites within the Pilbara, however none of the existing facilities operates at the commercial scale proposed at the 7 Mile Waste Disposal Facility (7MWDF). Moreover, none of the current compost or mulch producers in the region create product to meet the requirements of ‘Australian Standard 4454-2012: Composts, soil conditioners and mulches’.

For Organics processing to work the City will require reliable, commercially viable quantities of stock, sufficient water supply, processing equipment and ultimately a market to purchase the produced stock. The following section of this report details these critical factors.

Food Organics (FO)

An analysis of potentially available organic waste was undertaken to inform the business case and the concept design for the composting operation. The analysis considered the potential source separated food from transient workers accommodation. Facilities as the best and potentially the cleanest source of food organic waste. A food waste questionnaire was developed and sent to the six mining camps in the Karratha region to identify potential sources of separated, uncontaminated food waste. Summary of responses received below:

Camp (and caterer)	Size (persons)	Contractor	Quantity (tonnes/week)	Quantity (tonnes/year)
Karratha Village (Civeo)	180-220	Veolia	0.5	26
Searipple (ISS)	600-1200	Veolia	1.5	78
Cherratta Lodge*	300	Cleanaway	1.7	88
Kingfisher Village (Spotless)**	250	Cleanaway	0.05	3
Totals			3.75	195

There is currently limited information about the likely characteristics (contamination levels) of source separated food waste from transient workers accommodation. However, appropriate pricing incentives for delivery of ‘clean’ food waste is expected to enable contamination to be managed down to an acceptable level. The quantity and consistency of food waste volumes from these facilities is highly dependent on the activities of the mining and resources sector companies. However, supply is expected to be relatively consistent in the short term. Regular engagement with catering companies and accommodation operators would assist in understanding medium to longer term waste stream quantities and characteristics.

Garden Organics (GO)

The table below provides a summary of garden organics received at 7MWDF from recent weighbridge data. The average quantity of garden organics received over the period 2016/17 to 2018/19 was 3,092 tonnes per year or 258 tonnes per month. This includes both domestic drop-off and commercial waste.

	Year	2016/17	2017/18	2018/19	Average
GO received at 7 Mile WMF (average)	t/year	3,099	3,316	2,145*	3,092
	t/month	258	276	238*	258

The quantity received is generally consistent year on year, however cyclones and tropical storms can mean large quantities are received in a short period of time. Currently 28,000 m³ of shredded garden organic legacy waste is currently stockpiled at the site, equivalent to approximately 8,500 tonnes.

Market Analysis

Given current volumes at the 7MWDF and the food and organics forecast to be received, Officers believe that a maximum of 5,000t (or estimated 16,470m³) of compost type product could be produced per annum.

An analysis for the demand for compost in the Pilbara region indicated that of 39 respondents, (which included schools, other local governments, nursery retailers and landscape organisations) the majority were interested in purchasing locally produced compost, with an aggregate estimated demand of approximately 1,580 m³ per year.

A further 13% indicated they would be interested in purchasing compost if it were available locally, however could not give an indicative quantity because they do not currently use compost in their organisation. Extrapolating the data of positive respondents and applying it across organisations of a similar nature resulted in a demand of approximately 3,320 m³ per year.

A demand for mulch was not quantified as part of the study, however anecdotal evidence suggested the demand for mulch would be at least double the demand for compost. Based on this assumption, the annual demand for mulch could be in excess of 6,640 m³ per year.

It would appear from this basic analysis that a composting market could be sustained locally should the facility be able to produce an organic rich compost product.

Water Supply

The City installed a water extraction bore at the 7MWDF in 17/18 to provide water for future landfill cell development and onsite dust suppression activities. Two rounds of sampling and analysis have been undertaken to assess the quality of water abstracted from the bore against relevant health and environmental quality guidelines and determined the water is suitable to be used in compost production.

Processing Equipment Required

The City already owns a heavy-duty shredder suitable for primary size reduction of the incoming organic material down to a 150-250 mm particle size. As a result of independent assessment of garden organics received at 7MWDF landfill and taking into consideration climatic weather conditions in the Pilbara, it has been determined that a processed green waste particle size of <50mm is recommended for the composting system to be most effective. In order to achieve this outcome either a dedicated garden organic processing plant or purchase of equipment capable of mechanically screening and shredding garden

organics would be required. Based on market research the Officer determined that an appropriate mechanical screen could be purchased with a \$700,000 budget.

The modest scale of processing proposed, and with some uncertainty surrounding food waste quantities and contamination profile, it would be difficult to justify the purchase of dedicated garden organic processing equipment. Income could be variable based on rates received and volume produced. It is therefore Officers recommendation that the risk of the initial capital investment be distributed to other on site processing requirements in order to justify the potential expense multiple resource recovery efforts is the key to creating sustainable income streams that could be used to fund services and justify capital investments. Processing of tyres is one other opportunity to consider noting the City has a significant stockpile of existing tyres at 7MWDF and is close to reaching its capacity to store tyres on site. The following identifies a series of issues and opportunities for consideration.

Reuse of End Of Life (EOL) Tyres – Short Term Solution

Since the termination of the New Energy - Waste to Energy contract in March 2019 that provided a solution to the legacy tyre waste issue, Officers have been investigating the use of the shredded tyres for a variety of civil applications, including landfill-engineering works.

One particular application is the use of the shredded tyre in the capping system proposed for Cell Zero that is due for closure in 2020. This innovative concept that the City are investigating is the use of the shredded tyre material to form the drainage layer, within the capping system. To employ a 300 mm thick aggregate drainage layer across the crown of the capping system would require more than 30,000m³ of material. Currently the 7MWDF has stockpiled an estimated 175,000 Tyres that equates to 22,000m³. This concept, if adopted by the Department of Water Environment and Regulation, would consume the entire legacy tyre stockpile at the facility. It would also significantly improve City operations by reducing the hazards and risks associated with tyre storage and burial. In addition, using the shredded tyres as an engineered fill material it would also reduce the overall fill requirements for the capping design, thus lessening the City's burden of sourcing costly material externally for the capping layer.

The result of a detailed waste processing trial completed in June 2018, led the City to procure the current Primary Waste Shredder. When ordered, the machine arrived standard with a set of general purpose shafts. The shredder can be retro-fitted with a multitude of cutting shaft designs. As is, the machine and existing shafts can process the existing tyre stockpile, however the current processed particulate size needs to be consistent and would need to be mechanically screened and re-shredded to a finer particulate size <50mm, in order for it to be considered in the Capping design of Cell zero.

Crumb Rubber Asphalt – Long Term Solution

Granulated rubber is produced from waste vehicle tyre chips and is used in bitumen to reduce reflection cracking and improve stone retention in bituminous surfacing. Rubberised bitumen is used in high traffic volume environments, on bridge decks, over existing cracked road surfaces and in areas where environmental cracking is known to occur. Rubberised bitumen was originally produced on site in a bitumen sprayer. The crumbed rubber was pumped into the sprayer and blended in the sprayer before use. That method is still available but rubberised bitumen is now normally plant produced except for remote sites like the Pilbara.

In order for EOL Tyres to be used for tyre crumb processing, you need to create a tyre chip. Tyre chip is sold by large tyre processing plants all over the world including Australia and is typically <50mm in size. The tyre chip is the perfect size for low transportation cost and ideal for further processing by companies who are able to produce a tyre crumb or other tyre products. Tyre chip is sold on the east coast and South Australia for \$90 per tonne. Once

processed, tyre crumb has market value of approximately \$800 per tonne depending on the grade and particle size.

The processing of EOL tyres through a primary waste shredder is the first phase to creating a tyre chip. The product produced in the first pass is called tyre shred. In order to reduce the particle size of tyre shred further, the product will require further processing. There are many machines on the market capable of reprocessing a tyre shred and they range from anything between \$800k to \$1.6M. However, fine cutting shafts and side combs with header plates could be installed on the existing primary waste shredder enabling the machine to cut product to a finer particulate. To further reduce the particulate and to ensure a consist size of tyre chip; the product needs to be fed through a mechanical screen in order to obtain a tyre chip fraction of <50mm in size.

The Financial Implications section of this report details a series of considerations to the potential purchase a mechanical screen to support both the processing of organics and tyres.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of environmental issues and Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Council have been advised of the details contained within this report at the August Agenda Briefing session. Consultation has also taken place between the reporting author and Director of Strategic Projects & Infrastructure.

COMMUNITY CONSULTATION

In 2018, the City’s Economic Development team conducted market research to determine the demand for compost within the Pilbara region (City of Karratha, 2018).

STATUTORY IMPLICATIONS

Section 3.57 of the *Local Government Act 1995* is applicable to conducting a tender process.

POLICY IMPLICATIONS

CG12 Purchasing is applicable if Council elects to support the Officers recommendation.

Additionally, due to the high ongoing and total cost of ownership of owning a Mechanical Screen, Officers recommend a change in the selection criteria weighting as stated in CH08 Council Vehicle Fleet Policy to include the following criterion:

Criteria	Weighting
Purchase Price	50%
Whole of Life Costing	30%
Capacity to Deliver	10%
Operational & Mechanical Assessment	10%

FINANCIAL IMPLICATIONS

Capital Cost Implications

The City have a waste reserve with a closing balance of \$22,900,000 at 30 June 2019.

The Councils 2019/20 Budget does not include the purchase of a mechanical screen as Officers were unclear on the specification and cost estimate for any plant associated with processing Organics at the time the budget was being developed.

In support of a proposed Organics Recovery trial, the City submitted a grant application for \$225,000 to the State Government’s Regional Economic Development Scheme and was successful in receiving a \$100,000 in funding which is included in the 2019/20 Budget.

For the existing shredder to produce particulate of <50mm, the shredding shafts and side combs will need to be upgraded to a fine tooth multi blade system, this upgrade will enable the existing shredder to produce a smaller particulate. The complete cost for upgrading the primary shredder shafts were quoted at \$105,000. In addition to the upgrade cost to the shredder, Council will need to consider the purchase of a mechanical screen capable of working in tandem with the shredder. Officers have investigated appropriate screen types and have determined an approximate budget of \$700,000 will be required.

Draft Environmental Standards set out requirements and criteria for composting facilities to meet minimum performance, design and construction standards. The design requirements consider the risk to groundwater based on depth to groundwater and soil type. Officers conducted a risk assessment against the Draft Environmental Standards to identify design and performance requirements. These include a need for:

- the organics recycling hardstand (composting pad)
- drainage
- leachate collection and storage

Based on these requirements Officers estimate a Budget of \$105,000 is required.

A summary of the Capital Cost is as follows;

Upgrade to Shredder Shafts	\$105,000
Purchase of Mechanical Screen	\$700,000
Hardstand and Leachate Collection	<u>\$105,000</u>
Total	\$910,000

Operating Cost Implications

To establish an Organics recovery facility will require staff resourcing, plant and equipment including the Shredder and screen plus contracts and materials. Officers forecast that a 0.4FTE would be required to manage the Organics recovery activities however, this would be redeployed from current landfill operations.

Based on known operating costs a first year operating costs is estimated at \$293,080.

Operating Income

In order to consider an investment of this scale, Officers completed a financial assessment to consider how the initial Capital and operating cost for the mechanical screen and additional fine tooth shredder shafts could be distributed over a range of services and recovered in the long term.

As mentioned in this report, there are two product types that can be produced using differing organics; Mulch and Compost. Mulch production is the most basic and ‘low-tech’ option that involves the pasteurisation of green waste mulch by static pile. Chipped/shredded green waste <50mm is placed into windrows or piles. This option requires the least amount of ongoing operational effort/resources and has a low capital cost. However, as this process will produce a pasteurised mulch product only, there are fewer potential uses for this type of product, although there may be sufficient demand for a quality mulch product in and around the City, at an appropriate price point.

Compost however is a process of mixing and turning of chipped/shredded garden organics and other food organic material, typically over an approximately 12-week cycle to produce a stabilised and mature soil conditioning product. Market research into the cost of purchasing compost in Perth provided an indicative price range of \$80-\$120 per m³. Factoring in delivery costs of \$450 per m³ from Perth to Karratha, purchasing compost from Perth was estimated to cost \$530-\$570 per m³.

Assuming compost was provided at a median price of \$100 per m³, the maximum production capacity achieved could be \$1,664,700 per year. In order to determine a realistic anticipated income from compost production, the financial analysis had to factor in contamination rates and stockpile volume reductions over time, considering this, the study was based on 70% production rate. The realistic income determined for the facility is calculated at \$1,152,900. Following the same methodology, assuming the cost of mulch is the median of Perth prices, mulch sales could be in excess of \$475,000 per annum.

The table below provide the results of a high-level financial assessment for the two different types of products, mulch and compost. Compost would provide additional processing volume and therefore additional product for sale. Capital cost for the hard stand and drainage have been included in the modelling and 50% of the Equipment costs have allocated to represent a portion of use for this activity.

OPEX	Per Annum	CAPEX	Per Annum
Year 1	\$293,080	Shredder Upgrade @ 50% Cost Allocation	\$54,077
Year 2	\$300,260	Site Works – Hard Stand	\$80,000
Year 3	\$307,617	Drainage and Leachate collection	\$25,000
Year 4	\$315,153	Mechanical Screen @ 50% Cost Allocation	\$350,000
Year 5	\$322,875		
Total Opex	\$1,538,985	Total Capex	\$509,077
Scenario 1		Scenario 2	
Anticipated Income - MULCH		Anticipated Income - COMPOST	
Year 1	\$475,000	Year 1	\$1,152,900
Year 2	\$593,765	Year 2	\$1,181,146
Year 3	\$640,600	Year 3	\$1,210,084
Year 4	\$664,295	Year 4	\$1,239,731
Year 5	\$672,373	Year 5	\$1,270,105
Total Income	\$3,046,033	Total Income	\$6,053,966
Sale of Plant (screen) - Income	\$150,000	Sale of Plant (screen) - Income	\$150,000
Potential net-profit Mulch Only	\$1,147,971	Potential net-Profit Compost Only	\$4,155,904

The financial assessment demonstrates that the proposed organics recovery facility would have an overall positive financial outcome and could be more positive with the inclusion of additional food from mining/construction camps.

Cost of Processing of EOL Tyres

In order to consider the cost benefits of processing tyres, Officers have initially compared the City’s cost associated with processing tyres against current market rates for the hire of shredding equipment.

The existing tyre stockpile is estimated at 22,000m³. Based on industry standards, tyre volume converted to tonne ratios are estimated at approximately 300kg per cubic metre. This equates to 75,000 tonnes of legacy tyres to be processed. For the purpose of this report, an allowance of 20% reduction for in-house processing have been applied to compensate for loading delays and the watering of tyre stockpiles prior to shredding.

The table below summarise the cost options for the processing of EOL legacy tyre stockpiles.

Assumptions		
75,000t of EOL Tyres (22,000m ³)		
7.5 hour long processing days		
Aspects Considered	Current Shredder	Contracted
Processing Rate	70t per H	40t per H
Downtime (Mandatory Services)	8 days	12days
Processing Time	142 days	250 days
Hire cost per day	n/a	\$3,800
FTE staff	\$104,000	-
Downtime Costs	\$11,800	-
Hire Cost	-	\$950,000
Fuel Burn - Shredder	\$59,640	-
Fuel Burn - Excavator	\$32,802	
Shredder upgrade Cost Allocation @ 40%	\$43,262	
Mechanical Screen Capital cost @ 40% Cost Allocation	\$272,000	
	\$523,504	\$950,000

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 3.c.1.1 Waste Facility Management

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Moderate	Enriches soil, helping reattain moisture and suppress plant diseases and pests, although compost manufacturing if not done properly could contain pathogens and be spread off site. Reduces the need for chemical fertilisers
Financial	Moderate	Compost facilities require specific licence conditions. The Cost of purchasing and operating processing equipment is high Having a reliable, commercially viable quantity of stock is critical to the commercial success of Organics recovery. Having a use for the processing equipment in part mitigates some of this risk Ultimately securing a market to purchase the produced stock will be critical

Service Interruption	Moderate	The use of the Shredder for alternate uses has an impact on landfill operations as not having the appropriate equipment available to perform landfill compaction is a financial burden due to the loss of available airspace or poor density targets being achieved. This risk is in part mitigated as the majority of landfill is currently being sent to the existing cell that is intended to be capped within 12 months.
Environment	Moderate	No more tyre stockpiles on site, will save on space at the landfill. Compost manufacturing processes create additional leachate on site that needs to be managed.
Reputation	Low	The volume of tyres stored on site is approaching the maximum under the licence conditions. DWER non-compliance will cause reputational damage to the City and jeopardise any future works approvals.
Compliance	Low	Licence amendments will be required for the processing and manufacturing services proposed on site. Additional monitoring requirements will be needed.

IMPACT ON CAPACITY

The implementation of a Commercial scale compost manufacturing system located at 7MWDF will require no additional staff as staff would be redeployed from current landfill operations.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by Simple Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT CALL tenders for a Mechanical Screening equipment and NOT SUPPORT the introduction of an Organics Recovery Facility at Seven Mile Waste Disposal Facility.

Option 3

That Council by Simple Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the introduction of an Organics Recovery Facility at Seven Mile Waste Disposal Facility.

CONCLUSION

The proposed organics recovery facility will have a number of economic, environmental and social benefits to businesses and residents in the City and the wider Pilbara region. Considering the Pilbara’s warm climatic conditions and demand for moisture retention in soils, the availability of a good quality compost and mulch products locally is important. The study identified opportunity to acquire specific processing machinery dedicated to Organic

processing. Officers have investigated a series of additional uses for a mechanical screen to justify the capital expenditure importantly determining that other resource recovery opportunities exist and by using the same equipment, multiple resource recovery and legacy solutions could be achieved.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154422
MOVED : Cr Scott
SECONDED : Cr Levissianos

That Council by SIMPLE Majority pursuant to Section 3.18 and 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **NOTE** the outcomes of the Organics Recovery Feasibility Study to date;
2. **CALL** tenders for the purchase of a Mechanical Processing Screen to support the processing of organics and tyres at 7 Mile Waste Disposal Facility, to be funded from Council’s Waste Reserve;
3. **ENDORSE** the following weighted criteria based on Council’s CH08 Council Vehicle Fleet Policy:

Criteria	Weighting
Price	50%
Whole of Life	30%
Capacity to Deliver	10%
Operational & Mechanical Assessment	10%

4. **COMMENCE** planning and design for the development of a Organics recovery hardstand and leachate collection system.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for August 2019.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154423

MOVED : Cr Nunn

SECONDED : Cr Scott

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Concession on Fees for Council Facilities
- 14.2 Community Services update
- 14.3 Planning Services update
- 14.4 Regulatory Services update
- 14.5 Economic Development update
- 14.6 Waste Services Data
- 14.7 Airport Services Data

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller,
Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL**Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
2/08/2019	City of Karratha Local Planning Scheme No.8 – Amendment 49
13/08/2019	Withdrawal of Caveat – Lots 3 and 4 (on Deposited Plan 66730) Nairn Street, Roebourne

14.2 CONCESSION ON FEES FOR COUNCIL FACILITIES

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: DAO COMMUNITY SERVICES
Date of Report: 1 August 2019
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council with a summary of all Community Services concessions on fees for Council facilities and services Under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Amount (exc GST)
Police Legacy	Fee waiver for KLP function room for the Karratha to Broome Police Legacy Bike Ride Quiz Night 20/7 to raise funds for Police Legacy. TOTAL \$733	\$666.36
Police Legacy	Fee waiver for REAP venue hire for Police Legacy Soiree event 11/8/19 to raise funds for Police Legacy Bike Ride. TOTAL \$1267. NCR.50212 NOTE: the 2 fee waivers total \$2000	\$1151.82
Safer Communities Partnership	Fee waiver for Safer Communities Partnership for hire of Not-for-Profit office at Wickham Community Hub for the Roebourne Police and C of K Rangers to deliver Crime Prevention Strategies to the Eastern Corridor. TOTAL \$900.	\$818.18
Karratha Country Club	Fee waiver for donation of 1 Family Movie Pass Voucher to Karratha Country Club for prize in Quiz Night Event. TOTAL \$46.	\$41.82
Apex Karratha	Fee waiver for donation of 1 month full membership voucher to Apex for mega raffle prize at FeNaCING. TOTAL \$179.	\$162.73

14.3 COMMUNITY SERVICES UPDATE

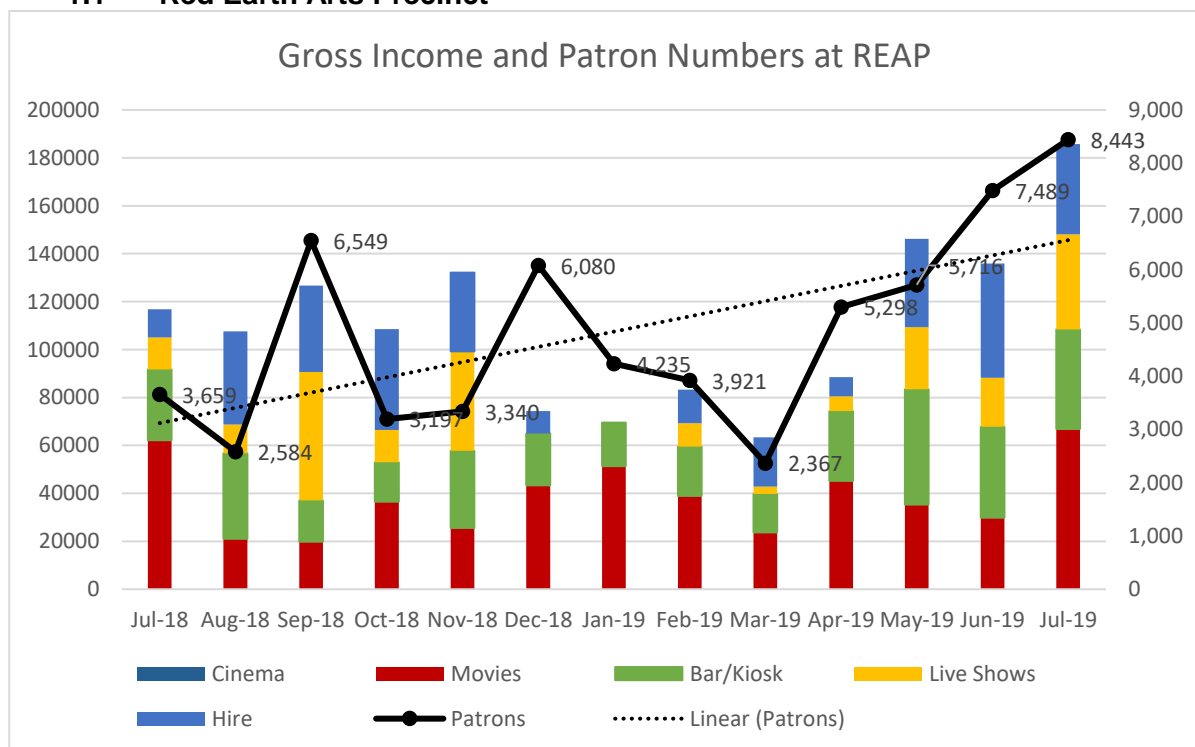
File No: CS.23
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 1 July 2019
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council an update on June activities for Community Services.

1. ARTS & CULTURE

1.1 Red Earth Arts Precinct



12 Venue Hire bookings including the DNA Conference, Rio Tinto Workshops. Woodside Health and Safety Reps Days, Woodside Forum and Water Corp Indigenous Suppliers Trade Show plus dance school and theatrical groups regular weekly bookings.

23 movie screenings including a record at REAP of seven screenings of the blockbuster ‘Toy Story 2’ with five sell outs.

2 programmed live shows – Soweto Gospel Choir which included a performance at Karratha Primary School and Roebourne as part of community engagement program and also two performances of ‘Precarious’ by the nationally known company Circus Oz.

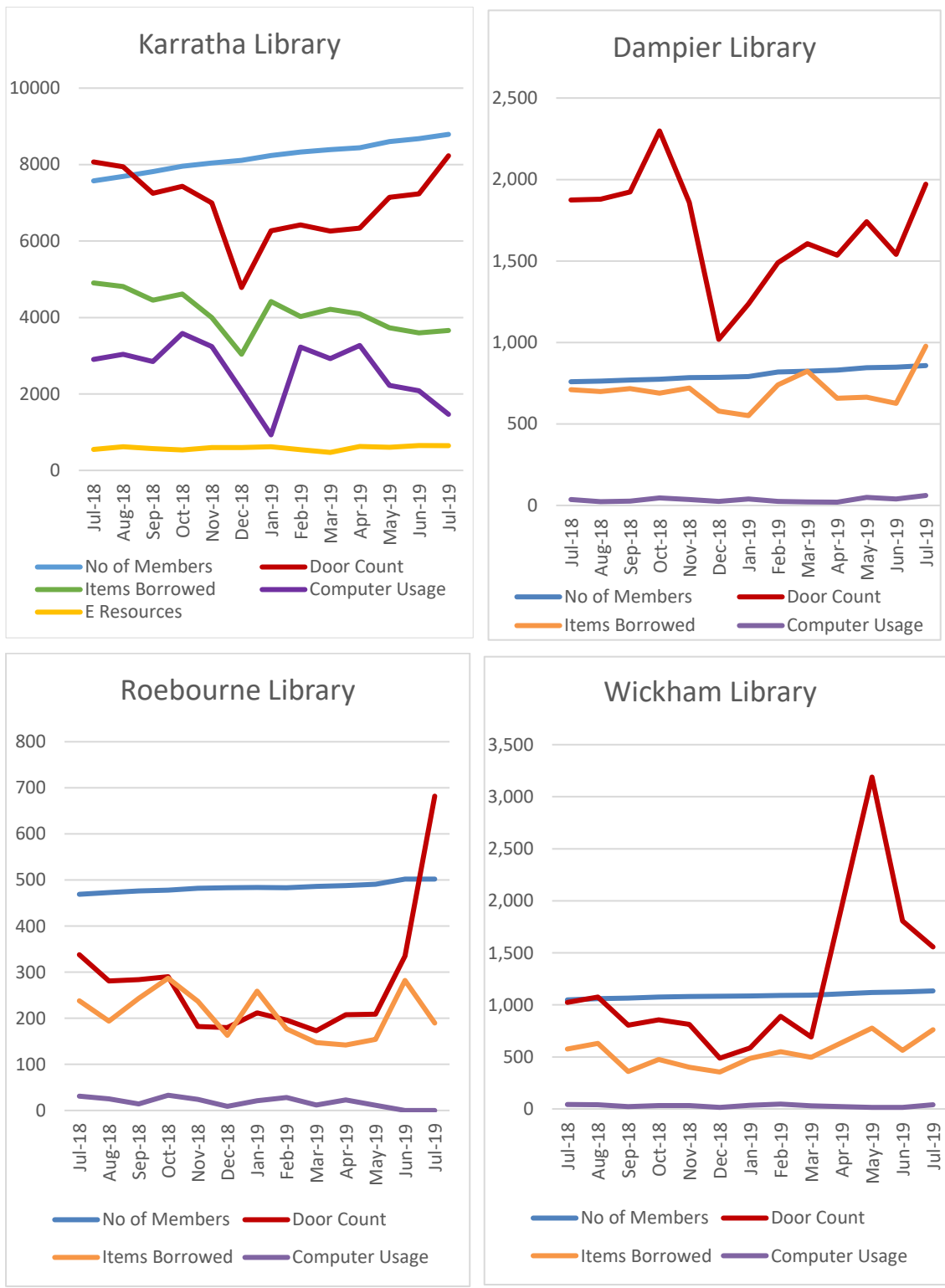
1.2 Library & Children’s Services

Increased patronage across all libraries due to school holidays

Karratha - Increased users with DNA conference. Computer usage decreased due to being closed for the DNA conference.

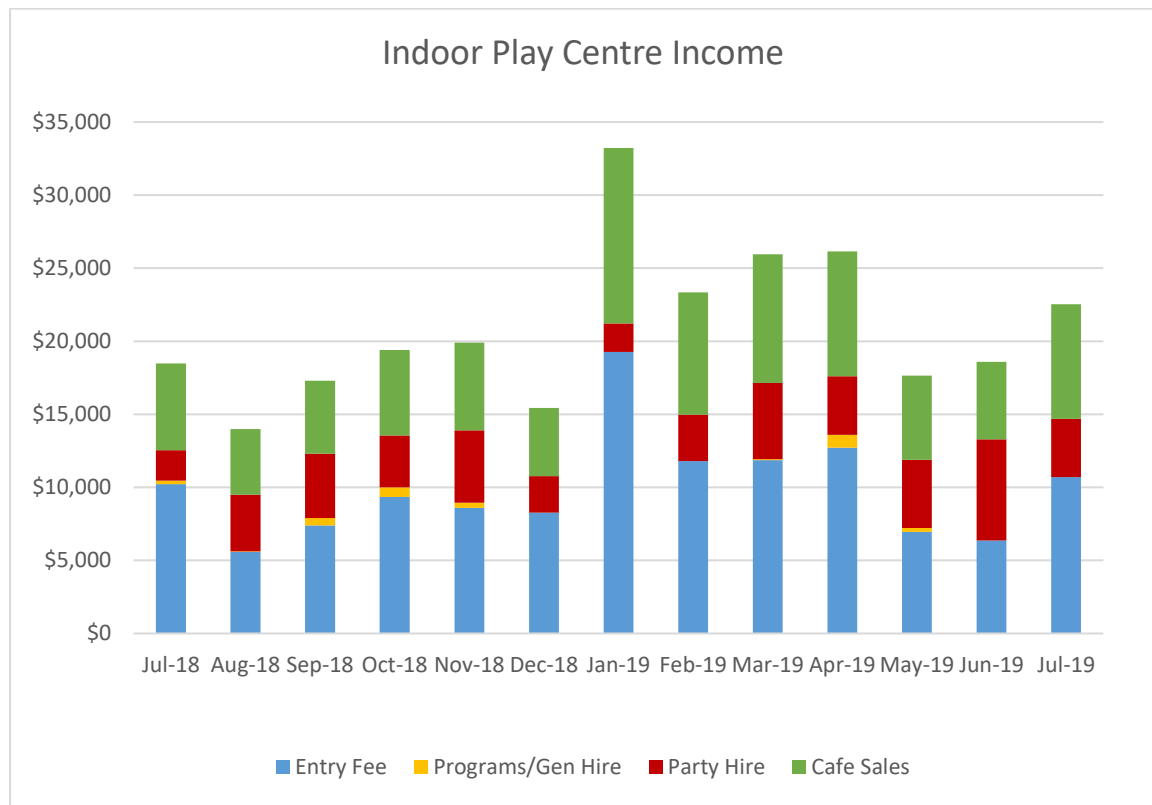
Roebourne – Increased tourist visitors and people interested in the building and school holiday visitors.

Wickham – the door counter has not worked correctly has been reported.



2. YOUTH SERVICES

2.1 Indoor Play Centre



Indoor Play Centre beat the sales for last July and school holidays. We rolled out with our elimination of single use plastics and the community are supportive, this is reflected by drink sales being 30% higher. While the numbers for this month are better than last year we could have saw roughly an extra \$3000 in Party hire if we had the laser tag guns functioning. We receive at least one enquiry a day asking “when Laser Tag parties will available again”.

2.2 Youth Services

Western Corridor Youth Programs Attendance													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2015						316	587	419	446	691	301	288	3,048
2016	290	251	428	615	434	432	1,384	439	393	691	586	371	6,314
2017	424	405	677	435	582	445	601	350	410	420	392	279	5,420
2018	497	335	551	447	350	363	373	301	342	470	312	243	4,584
2019	200	445	442	761	813	746	1,098						

Eastern Corridor Youth Programs Attendance													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2015						402	717	384	354	591	301	391	3,140
2016	283	448	488	676	528	528	422	401	479	426	252	257	5,188
2017	216	276	422	441	508	494	481	397	384	296	179	227	4,321
2018	355	246	292	227	258	272	344	298	307	258	248	137	3,242
2019	78	150	193	196	782	676	1,002						

- Attendance across Youth Services has increased in July as a direct result of a diverse and engaging 2 week July school holiday program, which included centre-based and outreach programming.
- Numbers across both services have tripled compared to July 2018. This may be due to a broader, more exciting range of school holiday activities being offered, alongside WCH The Base still being a new and attractive facility.

2.1 Recreation Facilities

Karratha Leisureplex Membership Activity Update

	July 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019
CURRENT MEMBERS	1,116	1,144	1,147	1,299	1,344	955	1,325	1,395	1,382	1,272	1,193	1,173	1,148
SUSPENDED MEMBERS	136	135	175	150	146	431	187	132	142	166	167	154	156
TOTAL MEMBERS	1,252	1,279	1,322	1,449	1,490	1,386	1,512	1,527	1,524	1,438	1,360	1,327	1,304
MEMBER VISITS													
FULL MEMBER	2,737	2,327	1,873	2,597	2,834	2,041	2,359	3,280	2,353	1,973	1,988	1,530	1,627
GYM MEMBER	1,235	1,299	1,248	1,428	1,410	963	1,150	1,368	1,334	1,237	1,353	1,188	1,345
POOL MEMBER	526	456	752	1,639	1,971	1,210	1,816	1,972	1,407	1,007	620	327	461
GROUP FITNESS MEMBER	1,054	1,083	1,016	1,161	1,246	662	728	1,111	1,054	850	1,126	1,111	1,022
24 HOUR MEMBER	2,171	2,443	2,606	3,233	3,236	2,648	3,196	3,491	3,084	3,143	2,954	2,596	4,053
TOTAL MEMBER VISITS	7,723	7,621	7,495	10,058	10,697	7,524	9,249	11,222	9,232	8,210	8,041	6,752	8,508
TREND		-1%	-2%	34%	6%	-30%	23%	21%	-18%	-11%	-2%	-16%	26%
MEMBER VISIT RATIO / MONTH	6.9	6.7	6.5	7.7	8.0	7.9	7.0	8.0	6.7	6.5	6.7	5.8	7.4

	TOTAL19/20 Year to Date	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019
AQUATIC	3,067	3,057	8,110	14,818	15,861	12,094	12,573	14,447	11,582	7,664	7,850	2,224	3,067
GYM	6,589	5,239	5,106	6,372	6,476	4,971	5,901	6,914	5,911	5,696	5,665	4,578	6,589
PERSONAL TRAINING	187	358	237	295	276	200	123	224	221	246	312	187	187
GROUP FITNESS	2,021	2,610	2,170	2,528	2,945	1,456	1,671	2,882	2,394	1,883	2,364	2,160	2,021
CRECHE	1,065	1,151	1,096	1,478	1,370	809	1,216	1,365	1,087	1,142	1,222	933	1,065
HOLIDAY PROGRAM	623	0	903	885	0	398	944	84	0	0	0		623
TOTAL RECORDABLE VISITS	13,552	12,414	17,621	26,375	26,930	19,927	22,427	25,916	21,194	17,208	17,413	10,082	13,552
OTHER VISITS	15,702	21,599	21,275	30,035	31,630	17,844	10,014	29,242	29,242	22,594	28,322	21,813	15,702
TOTAL VISITS	29,254	34,013	38,896	56,410	58,560	37,771	32,441	55,158	53,613	39,802	45,735	31,895	29,254
GROUP FITNESS AV/CLASS	11.48	14.18	12.69	13.89	14.8	10.7	15.2	16.6	14.5	12.6	12	12.13	11.48
Swim school participants	167	204	204	555	555	555	556	556	556	310	310	310	167

Wickham Recreation Precinct

	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019
Total Members	211	226	244	248	236	254	252	255	241	232	222	215
Pool Attendance	117	1,435	2,316	2,251	1,928	2,178	2,041	1,926	2,999	218	63	207
Group Fitness Average/ Class	9.5	9.0	10.0	10.1	9.1	10.3	10.6	10.1	12.0	13.3	11.5	11.3
Group Fitness Classes	34	33	41	38	27	35	36	30	35	32	33	44
Group Fitness Total Participants	324	296	415	381	246	362	381	303	420	426	378	498
Gym Attendance	1,022	1,087	1,251	1,430	1,193	1,240	1,432	1,309	1,290	1,200	1,021	1,111
Rec Programs	90	189	198	290	132	196	204	438	391	71	111	272
Play Program	253	171	380	454	259	272	350	286	392	306	279	0
TOTAL RECORDABLE VISITS	1,806	3,178	4,560	4,806	3,758	4,248	4,408	4,262	5,492	2,221	1,852	2,088

Roebourne Aquatic Centre

	Mar 2018	Apr 2018	May to Aug 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May to Aug 2019
Pool Attendance	1,181	500	CLOSED	373	1,067	1,248	1024	872	1212	1113	883	CLOSED

KLP

Attendance up 2% for July to 29254

Members 1304 compared to 1252 July last year

Income up \$12939 or 8% on July last year

Expenditure down \$71k or 20% on July last year** (Not sure if creditors have closed the month yet)

WRP

Group fitness class average up to 11.3 from 8.4 last July (Classes now in Hub)

Members 215 up from 209 last July

14.4 PLANNING SERVICES UPDATE

File No:	TA/1/1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	6 August 2019
Disclosure of Interest:	Nil
Attachment(s)	1. Environment & Sustainability Advisory Group Minutes 5/06/19 2. Environment & Sustainability Advisory Group Minutes 31/07/19

PURPOSE

To advise Council of the Planning Services decisions issued, statistics and other actions for the period 28/06/2019 to 31/07/2019 (24 Business Days).

Points to note from this reporting period:

- More applications for development approval in July 2019 than in any reporting period since November 2015;
- More applications for R Code variations in July 2019 than in any reporting period since at least January 2015;
- Heritage Council has endorsed Cultural Landscape Management Plan for Cossack;
- Active Direction Notices: 9 (KIE = 7)
 - Within 65 day notice period 5
 - Applications for development approval received 2
 - Expired and likely to be prosecuted through Courts 2; and
- Three compliance matters already being prosecuted through Courts

The Environment & Sustainability Advisory Group met on 5/06/2019 and 31/07/19. A copy of the minutes from each meeting are attached for Council's information.

DEVELOPMENT PLANNING DECISIONS ISSUED						
APP	DECISION	OWNER	APPLICANT	ADDRESS	TYPE	DEVELOPMENT
DA18049	Amendment Approved	Viden (WA) Pty Ltd	Emirge	8A-8D Hedland Place KARRATHA WA 6714	DEV	Minor amendments to external appearance of approved offices and showroom as a result of detailed design considerations. Increased architectural shade screening on north-east elevation and reduced wall height on south-east elevation are considered improvements
DA19024	Amendment Approved	Skystar Airport Services Pty Ltd & City Of Karratha - Karratha Airport	Greenway Architects	Lots 86, 99, 100, 300, 4229 Bayly Avenue GAP RIDGE WA 6714	DEV	Additional Signage Associated With An Approved Building
DA19051	Approved Delegate	Ellison Boys Pty Ltd	Robert John De La Rie	Lot 2537 Seabrook Crescent KARRATHA INDUSTRIAL ESTATE WA 6714	DEV	Warehouse
DA19116	Approved Delegate	Karratha Recreation Club (inc) & City of Karratha	Ryan Samsa	1455 Searipple Road BULGARRA WA 6714	DEV	Fencing & Gates
DA19122	Approved Delegate	Phillip Coleman & Greta Louise Davies & Emma Mary & Shannon Michael Tunstead	Phillip Coleman Davies	Lot 70 71 Lambert Road KARRATHA INDUSTRIAL ESTATE WA 6714	DEV	Shade Sail And Sea Container (Storage) Incidental To Approved Use
DA19128	Approved Delegate	Dennistonbasset Holdings Pty Ltd	Timik Developments	2013 Anderson Road KARRATHA INDUSTRIAL ESTATE WA 6714	DEV	Retrospective Application - Storage buildings and office building
DA19129	Approved Delegate	Robe River Mining Co Pty Ltd & Sumitomo Metal Australia Pty Ltd & Mitsui Iron Ore Development Pty Ltd & Nippon Steel Australia Pty Ltd & North Mining Ltd	Tara Riddle	60 Acacia Place WICKHAM WA 6720	DEV	Home Occupation - Beautician

DEVELOPMENT PLANNING DECISIONS ISSUED						
APP	DECISION	OWNER	APPLICANT	ADDRESS	TYPE	DEVELOPMENT
DA19134	Approved Delegate	Selom Super Pty Ltd	Veris Australia	Unit 5, Lot 985 Woodbrook Road KARRATHA INDUSTRIAL ESTATE WA 6714	DEV	3x Wall Signs
DA19136	Approved Delegate	Karratha Care Centre Limited	Fast Strong Contracting Pty Ltd	57-59 Balmoral Road PEGS CREEK WA 6714	DEV	Demolition – Old Jasmine Restaurant
DA19146	Refused	Hammersley Iron Pty Ltd (Karratha)	Karratha Building	24 Padbury Way BULGARRA WA 6714	DEV	Proposed relocation of Air Quality Monitoring Station
DA19148	Approved Delegate	North West Laser Alignment Pty Ltd	Murray Graham Hart	6 Tue Place MILLARS WELL WA 6714	DEV	Sea Container/Outbuilding
DA19156	Approved Delegate	Enriwa Pty Ltd	Chelsey Briggs	24 Walkington Circle MILLARS WELL WA 6714	DEV	Home Occupation - Beautician
DA19035	Approved Delegate	CKZT Pty Ltd	Timik Developments Pty Ltd	95 Mujira Ramble BAYNTON WA 6714	R-CODE	Single House And Ancillary Accommodation
DA19088	Approved Delegate	H & S Lifestyles Pty Ltd	L E Roberts Building Design	1 Portland Crescent DAMPIER WA 6713	R-CODE	Reduced side boundary setback for existing Bowen Therapy Room, reduced side and rear boundary setbacks for existing Pump Shed, reduced rear boundary setback for existing Pool Patio, variations to the wall and ridge height of the proposed Carport, minor variation to the wall height of the proposed Storeroom, reduced side boundary setback for proposed Driveway and reduced front setback for proposed Extensions To Existing Dwelling
DA19140	Approved Delegate	Regional Power Corporation	TJR Building Pty Ltd	12 Nelson Court PEGS CREEK WA 6714	R-CODE	Outbuilding Height and Lot Boundary Setback
DA19142	Approved Delegate	Susan Felicity Standen	Hurley Architecture & Planning	54 Goshawk Circle NICKOL WA 6714	R-CODE	Outbuilding Height
DA19154	Approved Delegate	Andrew Fredrick & Linda Ellen Linnane	Perth Patios and Sheds	17 Wickerson Way BULGARRA WA 6714	R-CODE	Carport Lot Boundary Setback
DA19155	Approved Delegate	Julie Anne Pullen	Perth Patios and Sheds	2 Bowerbird Drive NICKOL WA 6714	R-CODE	Patio Lot Boundary Setback

LANDS MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
LM18043	Proposed Lease over Lot 3799 on DP185178 - Bay Village	4 Rankin Road NICKOL WA 6714	City received copy of new Lease for Bay Village site on 8 July 2019. Council originally objected to new lease in September 2017. City provided comments on proposed new lease in July 2018. New lease is for 17 years from 10 June 2019 (to cover construction, 15 years operation and decommissioning). Permitted use is 604 workforce accommodation rooms for employees and contractors of Lessee and Lessee's subsidiaries only. Lease includes Local Participation Plan as Appendix.
LM18118	Request for Comment - Proposed Grant of two Section 91 LAA Licences to the benefit of Woodside Energy Limited for infrastructure corridor between proposed Maitland Industrial Estate and Burrup Peninsula	Maitland Industrial Estate to Burrup Peninsula	City supports granting licenses subject to access and investigation/operations within infrastructure corridors and any other Reserve be undertaken with consent from the responsible authority.
LM19014	Establishing a Road Reserve on M47/342 for access to Karratha Airport Reserve	Lot 302 Bayly Avenue GAP RIDGE WA 6714	Council resolved at the June 2019 OCM to request dedication of road along southern boundary of Airport Reserve.
LM19068	Land Access & Activity Notice, National Broadband Network Construction, Project Reference: NBN Omma/Nara Macs: Tow000020164880	11 Pinderi Crescent DAMPIER WA 6713	No objection to proposed NBN works at Pinderi Crescent, Dampier.
LM19072	Clearing Permits Advertised for 6360/3 Pastoral Management Pty Ltd	Mardie Station	Any clearance of native vegetation should be limited to areas directly related to the purpose allowed for under granted mining tenement General Purpose Lease 08/75.
LM19073	Clearing Permits Advertised for 6358/4 Pastoral Management Pty Ltd	Mardie Station	Any clearance of native vegetation should be limited to areas directly related to the purposes allowed for under granted mining tenement Miscellaneous Licence L08/45.
LM19076	Application by Limited River PTY LTD for Exploration Licence 47/4185	Located to the east of the Roebourne Townsite and partially encroaching upon the City owned Roebourne airport at Lot 17 Aerodrome Drive, Roebourne	No objection to application for Exploration Licence E47/4185, subject to a no mining condition.
LM19080	Proposed Grant of Section 91 LAA Licence to BCI Minerals Ltd for Feasibility Studies into Multi-User Port Facility	Near Mardie Pastoral Lease - City of Karratha	No objection to DPLH granting a Section 91 licence to BCI Minerals for the carrying out of feasibility studies for a new multi-user port facility on marine UCL within coastal waters north of the low water mark near Mardie Pastoral Station.

LANDS MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
LM19084	Development ideas of 105 Hill Road, Dampier	105 Hill Road DAMPIER WA 6713	Land tenure and planning advice in regard to a query on acquiring land at Dampier for potential short stay accommodation proposal.
LM19086	Perdaman Project Destiny -Temporary Workforce Accommodation	Lot 9501 Madigan Road BAYNTON WA 6714	FIFO construction workforce would take up 50% of current Workforce Accommodation supply (excluding Bay Village and Peninsula Palms). DA would need to be considered by Council and determined by JDAP. Opportunities for adaptive reuse to facilitate Madigan Estate.
LM19087	Application By DDG Fortescue River Pty Ltd And TEC Pilbara Pty Ltd For Miscellaneous Licence 47/909	Located in a remote area to the south western extremity of the municipality.	No objection to application for Miscellaneous Licence L47/909 for the purpose of pipeline, road and pump station
LM19088	Proposed Renewal Of Section 91 <i>Land Administration Act 1997</i> Licences — Australian Premium Iron Joint Venture	Anketell Industrial Estate	No objection to a 1 year extension of a Section 91 licence for the West Pilbara Iron Ore Project to allow for environmental and geotechnical surveys, Aboriginal heritage surveys and ground water exploration activities. May require use of Cleaverville Road. If so, City requests contribution toward maintenance.

ENFORCEMENT MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
E18016	Cell 3: Wridgways have moved into the Lot. Development Application required for sea containers and use	Lot 201-202 Woodbrook Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development application lodged for unauthorised development. Matter closed. Completed pending result from development application.
E18043	Cell 4: 4 x Sea containers on site without approval	Lot 1116 Mooligunn Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development application lodged for the 4 sea containers. Matter closed. Completed pending result from development application.
E18047	Cell 4: Office building on site with no development approvals	Lot 1149 Mooligunn Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development application lodged for the unauthorised use. Matter closed. Completed pending result from development application.
E18082	Cell 5: Driveway not sealed and carpark not line marked and wheelstopped, landscaping is in poor condition and not maintained as per development approval conditions. An unapproved patio has been added to the front office	Lot 9000 Lambert Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development application submitted for unauthorised development and variations. Matter closed. Completed pending result from development application.
E19022	Crushing of building material at Lot 500 Dampier Road, Gap Ridge	Lot 500 DAMPIER ROAD GAP RIDGE WA 6714	Council resolved to initiate Scheme Amendment 52 to allow for crushing. File closed pending finalisation of AMD 52.

2019 LODGEMENT CATEGORIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Development Applications	7	9	15	19	20	16	22						108
R-Codes Applications	4	2	10	7	7	5	13						48
Land Matters	11	10	12	30	10	8	12						93
Enforcement Matters	2	15	4	2	2	1	0						26
Monthly total	24	36	41	58	39	30	47	0	0	0	0	0	275
Processing Timeframe - Days Development Applications	23	15	35	36	14	11	22						22
Application Fees	\$2,489	\$10,663	\$36,483	\$47,873	\$12,364	\$72,050	\$21,537						\$203,460
2018 LODGEMENT CATEGORIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Development Applications	16	9	3	12	4	4	5	12	5	11	1	14	96
R-Codes Applications	3	8	3	10	9	5	4	8	9	6	6	4	75
Land Matters	13	10	6	3	7	10	6	21	10	12	7	14	119
Enforcement Matters	1	19	0	1	4	3	1	3	2	19	8	17	78
Shire of Exmouth Applications						2	5	5	1	0	0	0	13
Monthly total	33	46	12	26	24	24	21	49	27	48	22	49	381
Processing Timeframe - Days Development Applications	26	33	31	18	21	23	24	34	31	32	23	33	28
Application Fees	\$4,650	\$2,610	\$23,562	\$30,304	\$2,184	\$36,538	\$2,039	\$6,118	\$3,228	\$22,144	\$1,549	\$42,844	\$177,769

PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
City Initiated				
Local Planning Strategy	Nil	Schedule of Modifications setting out modifications between advertised version and version adopted by Council submitted to WAPC to satisfy their requirements for information.	DPLH Officers meeting City officers in Karratha to discuss recommended modifications to Council adopted version.	Within Tolerance
Scheme Amendment 39 TWA	TBB	WAPC's Statutory Planning Committee recommended approval to Scheme Amendment subject to modification at its 25 June 2019 meeting.	Still awaiting Minister's decision.	Attention Required
Modifications to DP 10 Workforce Accommodation	Nil	Public advertising closed 14 February 2018. Additional consultation undertaken with submitters. Final draft version of updated Workforce Accommodation supply and demand analysis submitted.	Present modifications to draft DP10 to Council for final approval consideration with copy of updated supply and demand analysis once Minister has granted final approval to Amendment 39.	Attention Required
Scheme Amendment 44 Cossack	TPG	Scheme Amendment referred to WAPC and revised Cultural Landscape Management Plan referred to Heritage Council on 28 May 2019. Heritage Council has endorsed CLMP.	WAPC recommendation on Amendment.	Attention Required
Mulataga Structure Plan and Scheme Amendment 26	Roberts Day	DPLH Officer in-principle agreement to proposed foreshore reserve successfully obtained. Plan prepared showing proposed new foreshore reserve boundary and adjacent subdivision design.	Draft structure plan documentation to be submitted for review.	Within Tolerance
Scheme Amendment 48 Rezoning Site L from Strategic Industry to Conservation, Recreation and Natural Landscapes	Nil	Council adopted modified Scheme Amendment at June 2019 OCM. Council's resolution forwarded to WAPC for consideration and recommendation to Minister.	WAPC recommendation on Amendment.	On Target
Strategic Review of Statutory Planning Framework	TBB	Review completed.	Update Local Planning Policies.	Completed
Scheme Amendment 51 Local Scheme Reserve: Public Purpose – Health to Urban Development (Lot 2898 Dampier Road, Baynton) Nickol Bay Hospital	Nil	Draft Scheme Amendment document prepared.	Forward Scheme Amendment document to EPA for environmental assessment.	On Target

PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Applicant initiated				
Scheme Amendment 49 Additional Use: Restricted Noxious Industry – Lot 178 Sturt Pea Road, Wickham	Nil	Scheme Amendment referred to WAPC.	WAPC recommendation on Amendment.	On Target
Scheme Amendment 50 Local Scheme Reserve: Community to Residential R40 Zoning (26 Padbury Way, Bulgarra)	Stewart Urban Planning	Draft Scheme Amendment document submitted by consultant.	Forward Scheme Amendment document to EPA for environmental assessment.	On Target
Scheme Amendment 52 Additional Use: Restricted Noxious Industry for Lot 500 Dampier Road, Gap Ridge	Nil	Council resolved to initiate Scheme Amendment at its July 2019 OCM.	Prepare draft Scheme Amendment document.	On Target

ENVIRONMENT AND SUSTAINABILITY PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Local Biodiversity Strategy	Vicki Long and Associates	Field work has been completed.	Final report from Consultant due. Final report to DPIRD will follow soon after. Final payment to Consultant.	Within Tolerance
Environmental Strategy	Nil	Environment and Sustainability Advisory Group (ESAG) workshopped action plans for strategic actions at August 2019 meeting. Internal working group workshop to review strategic actions and action plans.	Prioritise strategic actions and finalise action plans.	On Target
Solar Feasibility Study	Nil	Project brief under development.	Finalise project brief.	On Target

14.5 REGULATORY SERVICES UPDATE

File No:	LE.245; LE.288; GR.27
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	1 August 2019
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide annual statistics from Regulatory Services for the Council's information. The period reported on includes 28/06/2019 to 31/07/2019 (24 business days).

Ranger and Emergency Management

- There were 76 Insight calls received for this period, of which 54 were R1 codes which required an immediate response.
- Rangers received one Three Dog Application for 23 Bettong Bend Loop, Baynton. Rangers have assessed this application and visited the property where the dogs are kept. No objections were received from neighbouring properties. This application has been approved under delegation 11.2 by the Manager Regulatory Services.

Environmental Health

- There has been an increase in the number of Ross River Virus notifications this month which is not expected, since there has been little rainfall. Officers have undertaken further investigation of possible breeding sites with the KIE as a result of patient interviews.

Building

- Building permit approvals issued in July is the highest total for the 2019 calendar year, with the majority of these being outbuildings (patios, pools, fences etc.).

Rangers Statistics 2019														Ranger Statistics 2018													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2018 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														215	35	32	44	8	8	7	22	10	5	19	15	10	
Activities on City Properties	11	4	7	7	33	37	10						109	275	24	15	31	15	20	11	21	24	20	33	27	34	
Abandoned vehicles	18	21	34	32	30	23	17						175	1641	165	132	99	150	148	125	153	187	106	118	101	157	
Animal (dogs/etc)	91	123	160	161	153	161	292						316	443	23	30	40	48	47	39	47	45	20	22	34	48	
Cats	41	42	51	47	39	49	47						84	103	1	2	4	10	17	19	11	16	8	12	2	1	
Camping	1	1	0	6	14	25	37						69	36	2	2	3	0	0	6	1	0	1	9	4	8	
Cyclone	3	0	43	19	2	2	0						16	120	7	9	10	5	2	8	3	3	4	58	5	6	
Bushfire Hazard/Permit to burn	1	0	1	3	6	3	2						415	808	24	22	44	161	86	96	47	79	73	60	31	85	
Litter	73	80	58	57	67	47	33						814	2062	180	161	247	245	271	156	148	136	115	113	172	118	
Parking	13	126	162	129	157	111	116						92	214	38	23	8	11	16	14	12	25	17	18	12	20	
Off Road Vehicles	6	5	19	24	14	7	17						88	412	8	7	44	31	23	8	11	5	20	37	8	9	
Unsignly Properties	6	5	21	8	11	27	10						6128	507	435	574	684	638	489	476	530	389	499	411	496		
Monthly total	264	407	556	493	526	492	581	0	0	0	0	0	3319														
Infringements Issued														7	0	0	0	0	0	1	0	0	0	0	0	0	6
Bushfire	1	0	0	0	0	0	0						8	10	2	0	0	0	0	0	0	0	0	0	0	8	
Activities on City Properties	0	0	1	0	4	0	3						10	15	0	0	2	3	0	0	2	0	1	0	5	2	
Animal Environment & Nuisance	6	0	2	1	1	0	0						107	214	29	18	17	17	13	24	26	30	3	12	7	18	
Animal (dogs/cats/etc)	6	9	12	15	12	19	34						1	2	0	0	0	0	0	2	0	0	0	0	0	0	
Camping	0	0	0	0	0	1	0						27	40	1	0	1	6	5	0	7	4	5	5	2	4	
Litter	6	1	4	4	7	1	4						220	600	53	50	84	90	100	27	37	28	27	39	32	33	
Parking	9	38	38	31	43	28	33						374	888	85	68	104	116	118	54	72	62	36	56	46	71	
Monthly total	28	48	57	51	67	49	74	0	0	0	0	0	374														
Infringements														108,760	9316.5	17325	27472	38045	53731	65360	77549	84102	89880	96001	101863.4	108759.9	
Value of Infringements Paid to Date	10534	19560.45	29791.78	39505	58009	66776	74816						74816	53	0	9	0	6	7	1	8	0	8	9	2	3	
Infringements withdrawn	3	4	2	6	2	5	15						37														
Impounded Dogs														157	15	5	10	18	17	9	11	11	5	11	23	22	
Central	6	8	3	12	16	10	14						49	108	20	10	2	20	11	7	21	5	3	2	3	4	
East	12	9	9	3	3	10	3						105	204	28	20	16	19	21	21	22	12	7	13	8	17	
West	16	11	17	19	14	9	19						223	469	63	35	28	57	49	37	54	28	15	26	34	43	
Monthly total	34	28	29	34	33	29	36	0	0	0	0	0	223	231	23	18	15	30	25	21	18	16	7	15	16	27	
Released to Owner	10	13	15	16	19	12	21						52	93	19	6	10	12	11	4	7	4	2	5	1	12	
Rehomed to SAFE	13	4	8	8	5	10	4						30	60	9	6	3	4	2	5	6	5	4	4	12	0	
In pound at present	6	1	2	7	4	3	7						3	4	0	2	0	0	1	1	0	0	0	0	0	0	
Holding pending court cases	0	1	2	0	0	0	0						0	2	0	0	0	1	0	0	1	0	0	0	0	0	
Deceased	0	0	0	0	0	0	0						0	78	12	3	0	11	9	6	23	2	2	5	3		
Euthanised	5	9	2	3	5	4	4						32	468	63	35	28	57	49	37	54	28	15	26	34	42	
Monthly total	34	28	29	34	33	29	36	0	0	0	0	0	223	113	6	8	10	13	13	11	10	10	8	2	13	9	
Impounded Cats														75	0	2	9	14	4	1	4	9	3	7	15	7	
Central	13	17	12	14	10	18	8						74	95	5	1	4	8	12	7	10	4	0	17	13	14	
East	24	15	11	6	5	9	4						87	283	11	11	23	35	29	19	24	23	11	26	41	30	
West	4	3	18	11	16	16	19						29	9	1	0	0	2	0	0	0	2	2	1	0	1	
Monthly total	41	35	41	31	31	43	31	0	0	0	0	0	253	93	4	1	9	9	4	2	1	5	3	21	27	7	
Released to Owner	0	2	26	0	0	0	1						8	11	0	0	0	1	3	1	0	1	1	1	2	2	
Rehomed to SAFE	22	16	14	9	5	14	6						86	164	6	10	14	23	23	12	22	16	4	3	11	20	
In pound at present	4	1	0	2	0	1	0						4	6	0	0	0	1	1	2	0	0	1	0	1	0	
Euthanised	14	16	1	18	26	28	24						127	6	0	0	0	1	1	2	0	0	1	0	1	0	
Deceased	1	1	0	2	0	0	0						4	283	11	11	23	35	29	19	24	23	11	26	41	30	
Monthly total	41	36	41	31	31	43	31	0	0	0	0	0	254														

Environmental Health Statistics 2019													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Inspections/reinspections/audits													
Food premises inspection/reinspection	6	15	15	10	40	18	23						127
Lodging house inspection	1	0	0	0	14	1	5						21
Camping/caravan park inspection	0	0	0	0	4	2	1						7
Public building inspection	0	0	1	0	8	10	4						23
Swimming pool inspection	0	0	0	0	0	0	0						0
Hairdressers inspection	0	2	0	0	0	0	0						2
Beauty therapy/skin penetration inspection	0	0	0	1	1	0	1						3
Septic tank inspections	1	1	1	4	0	0	2						9
Closed premises	6	10	0	3	2	1	3						25
Monthly total	14	28	17	18	69	32	39	0	0	0	0	0	217
Health nuisances/complaints investigated													
Air Pollution	2	0	6	3	4	7	4						26
Building & Accommodation	4	1	1	2	0	0	4						12
Effluent & Water Pollution	0	0	1	3	0	2	2						8
Food Safety	1	0	4	8	2	2	2						19
Noise Pollution	6	3	6	10	2	7	17						51
Nuisance	1	3	2	2	2	0	0						10
Pest Control	3	3	1	9	3	2	3						24
Refuse & Litter	4	2	1	3	0	0	2						12
Skin Penetration	2	0	9	0	3	3	2						19
Stallholders & Traders	2	6	6	7	6	12	9						48
Other	0	0	0	0	0	0	0						0
Monthly total	25	18	37	47	22	35	45	0	0	0	0	0	229
Notifiable infectious diseases													
Ross River Virus (RRV)	1	0	0	0	1	0	7						9
Barmah Forest Virus (BHV)	0	0	0	0	0	0	0						0
Salmonellosis	1	1	26	4	2	1	1						36
Campylobacteriosis	1	1	1	2	6	1	0						12
Cryptosporidiosis	0	0	0	0	0	0	0						0
Other	2	0	1	0	1	0	1						5
Monthly total	5	2	28	6	10	2	9	0	0	0	0	0	62
Other health													
Assess development applications	4	6	12	18	16	7	20						83
Assess building applications	0	0	0	0	0	0	0						0
Respond to swimming pool positive detections	2	0	2	4	1	0	0						9
Healthy dog day	0	1	0	0	1	0	0						2
Chicken bleeding	2	2	2	3	2	2	3						16
Infringements issued	0	0	0	0	0	1	0						1
Monthly total	8	9	16	25	20	10	23	0	0	0	0	0	111

Environmental Health Statistics 2018													
2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits													
249	10	55	24	26	12	10	10	11	18	19	17	37	
27	0	0	0	1	0	3	8	1	2	11	0	1	
7	0	0	5	2	0	0	0	0	0	0	0	0	
74	1	4	1	13	3	7	11	0	4	15	4	11	
25	0	0	0	0	0	0	0	0	0	16	9	0	
13	0	0	0	0	1	0	1	0	1	1	2	7	
26	1	1	1	0	1	3	0	1	1	3	5	9	
9	0	1	0	4	1	1	1	0	1	0	0	0	
39	5	2	2	2	6	3	0	5	1	2	9	2	
469	17	63	33	48	24	27	31	18	28	67	46	67	
Health nuisances/complaints investigated													
17	2	1	2	1	1	0	2	3	2	1	0	2	
19	0	1	2	1	1	4	2	2	2	0	3	1	
30	3	0	1	0	4	2	0	9	9	1	0	1	
21	2	3	3	1	2	0	0	1	1	4	2	2	
67	1	4	1	6	12	9	6	10	7	1	3	7	
30	2	3	1	2	1	4	5	4	2	1	3	2	
37	0	3	2	1	2	3	6	8	3	5	2	2	
33	2	8	2	4	0	1	3	6	2	3	1	1	
12	3	0	0	1	1	1	1	2	1	0	0	2	
64	4	4	3	15	2	6	5	6	3	6	6	4	
0	0	0	0	0	0	0	0	0	0	0	0	0	
330	19	27	17	32	26	30	30	51	32	22	20	24	
Notifiable infectious diseases													
9	0	0	0	2	4	1	0	0	2	0	0	0	
1	0	0	0	1	0	0	0	0	0	0	0	0	
25	5	1	3	2	7	4	1	0	0	0	0	2	
15	2	1	1	0	1	2	0	4	2	2	0	0	
0	0	0	0	0	0	0	0	0	0	0	0	0	
10	2	0	1	0	0	1	0	3	2	0	1	0	
60	9	2	5	5	12	8	1	7	6	2	1	2	
Other health													
45	0	2	7	2	0	1	0	5	5	8	4	11	
16	3	2	0	4	2	1	1	3	0	0	0	0	
3	0	0	1	0	0	0	0	2	0	0	0	0	
4	0	1	0	0	1	0	0	1	0	0	1	0	
24	2	2	2	3	2	2	2	2	1	2	2	2	
4	0	2	0	1	0	0	0	0	0	1	0	0	
96	5	9	10	10	5	4	3	13	6	11	7	13	

Building Statistics 2019													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	0	0	0	0	1						1
Alterations and Additions	0	0	0	0	3	1	3						7
Swimming Pools and Spas	1	7	6	8	2	5	7						36
Outbuildings (inc signs and shade)	21	30	15	14	28	24	45						177
Group Development	0	0	0	0	0	0	0						0
Number sole occpcy units/grp development	0	0	0	0	0	0	0						0
Commercial	4	5	2	5	5	3	3						27
Monthly total	26	42	23	27	38	33	59	0	0	0	0	0	248
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	0	1	0	0	0	0						1
BAC's	1	0	0	1	1	0	0						3
BAC Strata	0	0	0	1	0	1	0						2
Monthly Total	1	0	1	2	1	1	0	0	0	0	0	0	6
Occupancy Permits													
Occupancy Permits	3	2	1	1	2	2	3						14
OP Strata	0	0	0	1	0	0	0						1
OP Unauthorised	0	0	0	0	0	0	0						0
Monthly total	3	2	1	2	2	2	3	0	0	0	0	0	15
Total \$'000 Construction Value	8,073	6,564	1,126	6,927	6,434	13,308	5,250						47,682
Applications Processed for Other Councils													YTD
Shire Of Ashburton	3	6	0	0	8	2	1						20
Shire of Wyndham (East Kimberley)	0	0	0	2	1	3	2						8
Port Hedland	8	6	8	6	6	6	5						45
Monthly Totals	11	12	8	8	15	11	8						73
Private Certifications Provided													YTD
Certificate of Design Compliance	0	0	1	0	2	0	0						3
Certificate of Building Compliance	0	1	1	0	0	1	0						3
Certificate of Construction Compliance	0	0	0	0	0	2	0						2
Monthly total	0	1	2	0	2	3	0						8
Total \$'000 Construction Value	0	7	403	0	927	0	0						1337
Private Swimming Pool Inspections (1 every 4 years)													
Monthly total	12	54	43	30	86	45	41						311

Building Statistics 2018													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	0	0	0	0	0	0	2	0	0	1	3
Alterations and Additions	0	0	2	0	3	1	1	7	11	2	2	3	32
Swimming Pools and Spas	3	1	5	2	6	4	3	6	4	7	5	3	49
Outbuildings (inc signs and shade)	13	6	21	22	24	18	9	22	25	28	31	31	250
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	3	1	2	1	1	1	1	1	2	2	3	4	22
Monthly Total	19	8	30	25	34	24	14	36	44	39	41	42	356
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	1	0	0	2	0	2	0	0	0	1	7
BAC's	0	0	2	0	7	0	0	0	0	0	3	0	12
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Total	0	1	3	0	7	2	0	2	0	0	3	1	19
Occupancy Permits													
Occupancy Permits	3	0	2	6	2	0	1	1	0	0	1	1	17
OP Strata	0	0	0	0	1	0	0	0	0	0	0	0	1
OP Unauthorised	0	0	0	0	0	0	0	0	0	0	1	1	0
Monthly Total	3	0	2	6	3	0	1	1	0	0	2	2	20
Total \$'000 Construction Value	1,785	1,044	3,320	1,977	1,607	2,275	348	3,848	3,634	963	8,518	3,195	32,514
Applications Processed for Other Councils													
													YTD
Shire Of Ashburton	8	5	4	8	3	12	4	5	9	6	9	5	78
Shire of Wyndham (East Kimberley)	0	0	0	2	0	0	1	1	0	0	0	0	4
Port Hedland	4	8	1	16	6	6	13	4	6	8	5	15	92
Monthly Totals	12	13	5	26	9	18	18	10	15	14	14	20	174
Private Certifications Provided													
													YTD
Certificate of Design Compliance	1	0	-	1	1	0	0	0	0	1	1	-	5
Certificate of Building Compliance	1	0	1	2	1	0	0	0	1	0	-	0	6
Certificate of Construction Compliance	0	0	1	0	1	0	1	0	0	0	-	1	4
Monthly Total	2	0	2	3	3	0	1	0	1	1	1	1	15
Total \$'000 Construction Value	14	0	1	39	412	0	0	0	30	19	481	35	1,031

REGULATORY SERVICES PROJECTS				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
40 Mile FMP Implementation	Nil	YACMAC have installed the bay numbering signs and reflectors to the bollards demarking the bays. YACMAC have installed the no camping signs adjacent to access points to Mardie Station and the Creek.	Site numbers at the quarry camping area are still to be installed. Awaiting completion of the camping season to commence further works, including native plantings to delineate sites, and closure of duplicated tracks. Consultant is providing detail on sourcing of plant species and sizes to be planted.	On Target.
Cleaverville FMP Implementation	Nil	Coastwest Grant application for \$50,000 was submitted on 15 April 2019 to partially fund high and medium priority works identified in the FMP.	Department of Planning, Lands and Heritage are expected to announce successful projects by the end of August..	On Target.
NBBFB station improvements	Nil	Construction of fencing has been completed. Carport structure has been completed. Asphalt to patch where posts have been installed to be completed.	Installation of kerbing and bumper stops to complete the works are be arranged	On Target.
Smoke Free Strategy	Nil	Education and promotion as part of the external consultation has commenced, including provision of information at the City FeNaCING stall	Online survey to be advertised for residents to complete. Survey will also be made available at FeNaCING.	On Target.
Review of Stall Holder Policy	Nil	Third workshop with fixed business and event organisers, (with Councillors) was held on 31 July.	All feedback is to be reviewed and collated to enable commencement of the review of the Policy.	On Target.

14.6 ECONOMIC DEVELOPMENT UPDATE

File No:	ED.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Business Engagement Coordinator
Date of Report:	2 August 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Tourism Advisory Group Minutes 6/06/19 2. Small Business Advisory Group Minutes 12/06/19

PURPOSE

To advise Council of Economic Development's activities and actions for the month of June 2019.

The Tourism Advisory Group met on 6/06/2019 and a copy of the minutes are attached for Council's information.

The Small Business Advisory Group met on 12/06/2019 and a copy of the minutes are attached for Council's information.

BACKGROUND

Council's Strategic Community Plan 2016-2026 aims to attract diverse and sustainable business and employment opportunities.

ECONOMIC DEVELOPMENT PROJECTS				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Victoria Hotel Activation (Ganalili Centre)	Nil	The Roebourne Library is now fully operational and Ganalili Centre staff have been mentored in the caretaker arrangement in line with the executed service agreement. Progress has been made on the fit out of the visitor and cultural centre.	Cultural and Visitor Centre operations to commence. City staff will continue to work with the Operational Steering Group on Tourism Development.	On Target
EcoHub	Nil	Work commenced on the preparation of the scope of works to develop a detailed business plan to progress the EcoHub. City Staff met with proponents interested in the development of the greenhouse. Advice has been sought from the Department Planning Lands and Heritage around the development.	Work with interested proponents and the Department to progress the initiative.	On Target
Freight Study	Nil	City staff continue to meet with the Pilbara Development Commission to formalise an agreement to advance the establishment of a direct freight service.	Formalise an agreement and work with the PDC to complete the next steps identified in the report.	Attention Required
2019 WA Regional Tourism Conference	Nil	Officers met with Tourism Council WA to provide support for the conference. 50 registrations have been confirmed and the full conference program has been released. Destination WA visited Karratha on 24 and 25 July to film a segment that will be aired in September.	Continue engagement with TCWA, local operators and businesses to maximise the opportunity.	On Target
2019 Developing Northern Australia Conference	Nil	The DNAC was held from 10-12 July. Approximately 360 delegates attended the conference, 210 attended the dinner at Hearson's Cove and 23 post conference tours were booked.	Finalise acquittal with conference organisers.	On Target
Destination Management Plan	Nil	A workshop was held with the Tourism Advisory Group and industry operators to collaborate on identifying the key actions for implementation.	Identify and plan for priority actions for implementation.	On Target
Island Camping	Nil	Preliminary reports were prepared to inform the scope of works for the environmental and heritage studies.	Continue to work with MAC on obtaining the relevant clearances to advance the initiative.	Within Tolerance
Native Yindjibarndi Plants Shared Value Project (Wanggalili Project)	Kings Park Botanical Gardens	368 seedlings of six species of native plants were transported to the City's nursery. Growing, monitoring and reporting by City staff with support from Kings Park Botanic Gardens has commenced.	Monitor and report on progress to inform the business case.	On Target

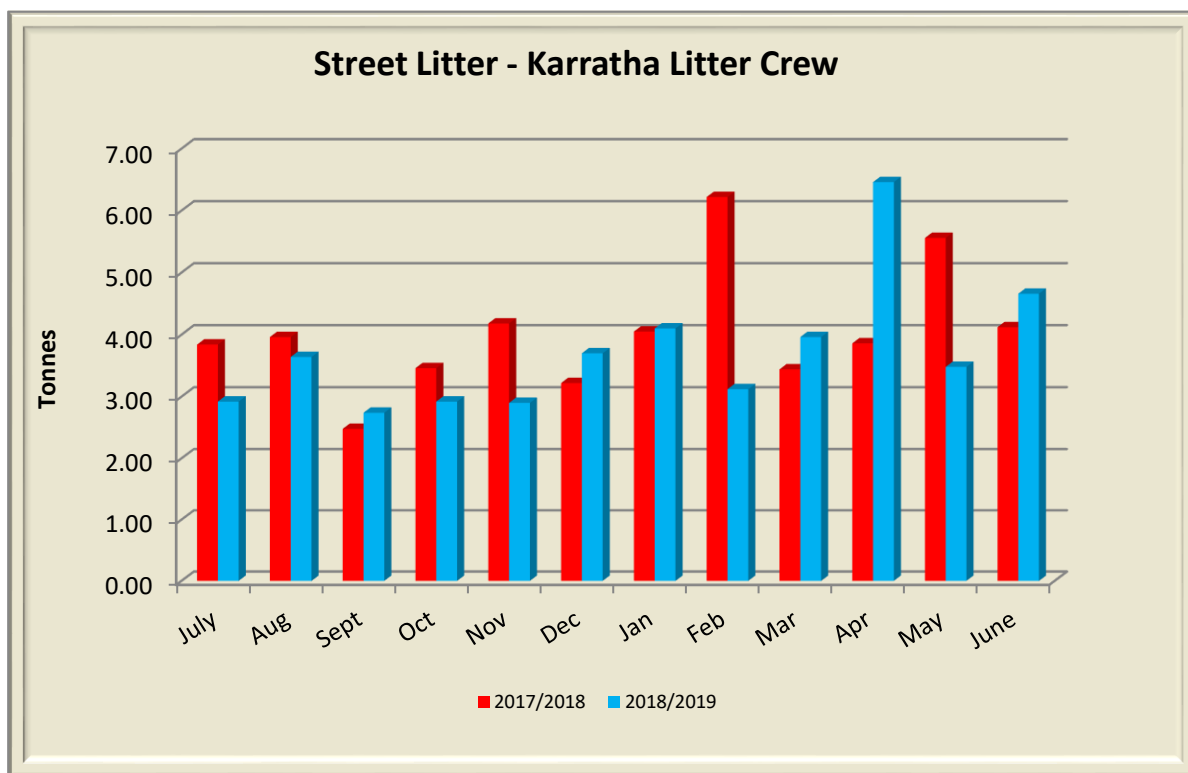
ECONOMIC DEVELOPMENT PROJECTS				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Economic Development Strategy	Nil	Advice was sought from the Small Business Advisory Group discussed on the Small and Medium Business Support focus area identified in the Strategy.	Integrate EDS into strategic planning framework for implementation.	On Target
Karratha Tourism and Visitor Centre	Nil	The centre was visited by over 2627 people throughout July. Tour packages for Tourism Conference delegates have been uploaded into the City's online booking system.	Continue to review and monitor the service to ensure it meets the needs of visitors and operators. Work with tourism operators to promote their businesses.	On Target
Economic Development Communications	Nil	Work commenced on the next economic development bulletin.	Prepare and distribute next bulletin.	On Target
Roebourne Gaol Precinct Activation	Nil	The buildings are still closed to the public as works by the State to make the site safe are ongoing.	Officers will continue to liaise with State Government Departments to ensure the works are completed and tourism opportunities are enabled.	Within Tolerance
Economic and Demographic Statistics	REMPPLAN	A preliminary forecast was prepared for review. Work progressed on the preparation of a growth scenario forecast.	Finalise a growth scenario population forecast.	On Target
Renewables Study (Solar and Wind)	Nil	Work commenced on a review of town planning implications on the development of renewable energy projects in the City.	Review planning implications of renewables development. Officers continue to market the solar opportunity in Karratha.	On Target
Solar Hydrogen	Nil	City Officers have identified opportunity to promote solar and hydrogen investment as part of Economic Development Communications. The State released a Renewable Hydrogen Strategy.	Assess the options available to develop a comprehensive understanding of the industry and develop a strategy to attract investment.	Within Tolerance
Business Support Grants	Nil	Council supported Officers recommendation for the 2019 Business Development Support Grant applications. Applicants have been advised of the outcome.	Work with successful recipients to administer grant funding.	On Target
Business Climate Scorecard	Nil	Initial survey design has commenced in consultation with City Staff.	Finalise and commence engagement with businesses to complete the questionnaire.	On Target
Land Supply	Nil	An analysis of land available for development currently and in the next 1-5 years progressed.	Finalise report and determine next steps.	On Target

14.7 WASTE SERVICES DATA – FOURTH QUARTER 18/19

File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 26 July 2019
Disclosure of Interest: Nil
Attachment(s) Nil

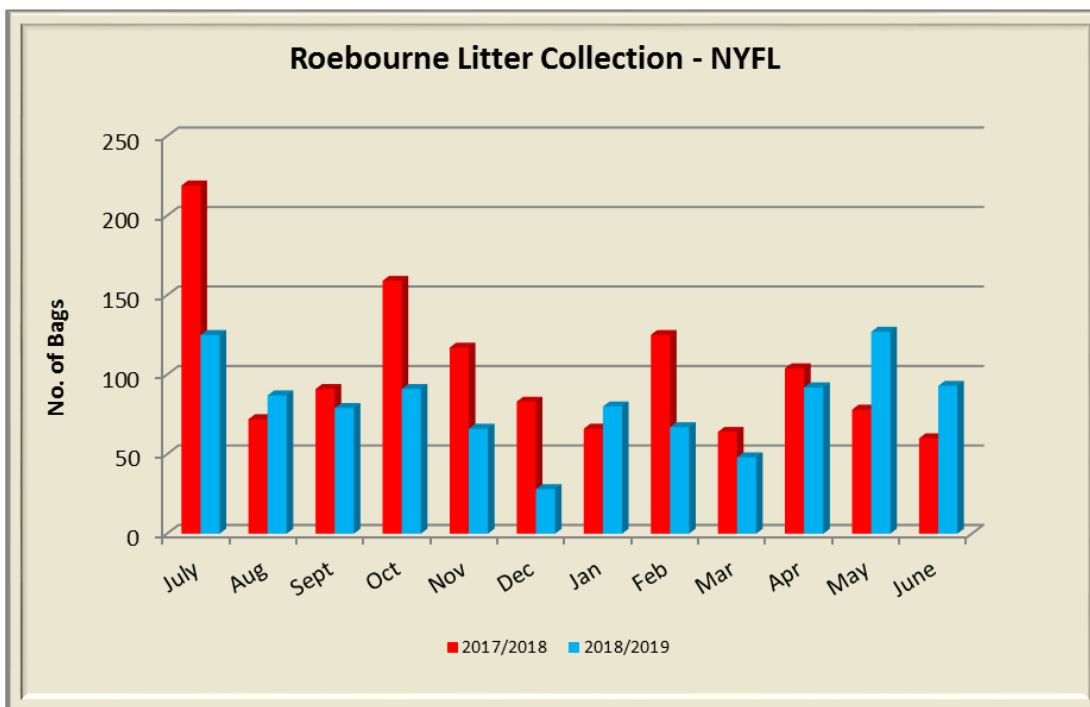
PURPOSE

To provide a quarterly update and illustration of Waste Services data for the 2018/19 year, including comparisons against the previous year.

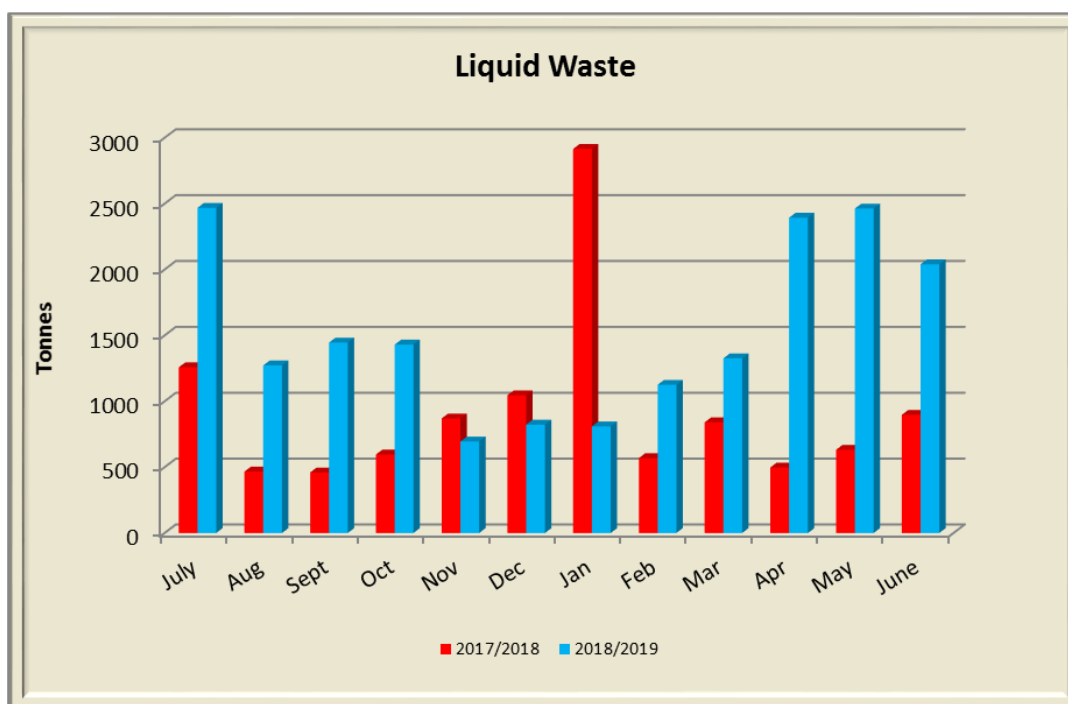


Street litter collected and delivered to the 7 Mile Waste Facility (7 Mile). Interim contractor EPIC contract ceased 30 June 2019 as scheduled.

Total tonnage for litter collection in Karratha, Wickham and Point Samson for 18/19 was 45 tonnes.

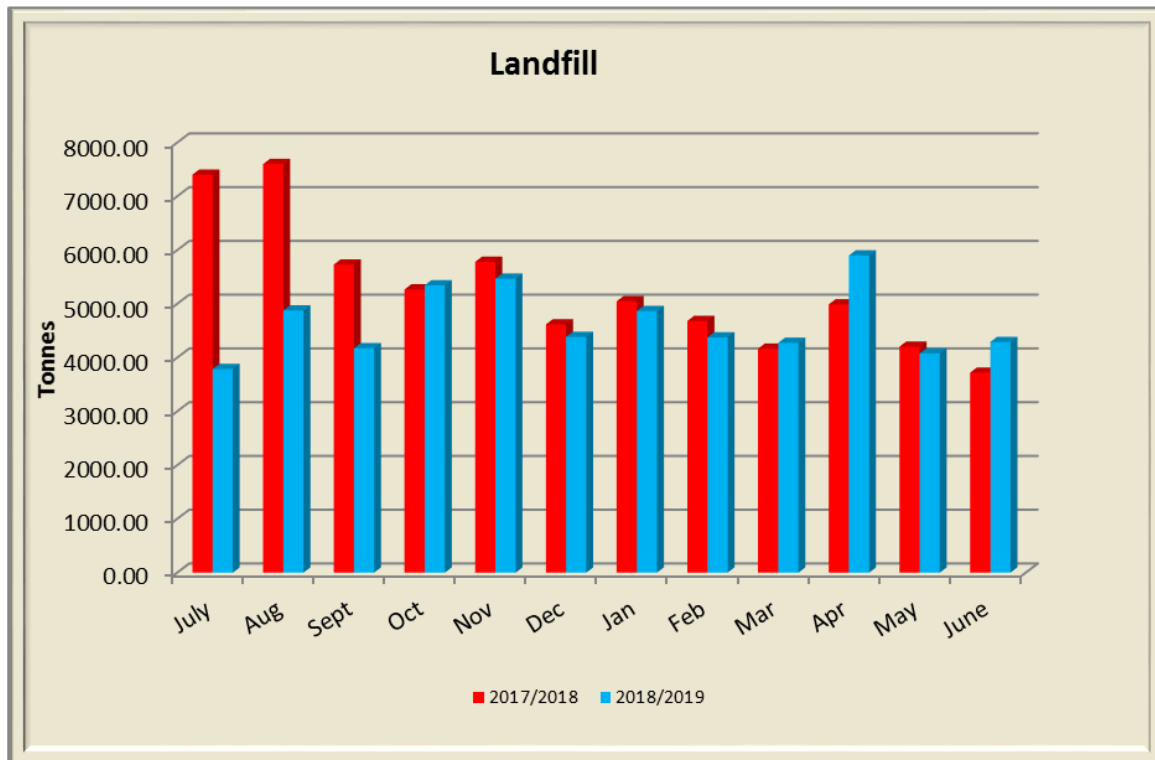


Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station.



Liquid Waste delivered to the 7 Mile.

Prior to July 2018, Liquid Waste disposal costs were fixed for all categories. During the review for the new financial year, the fees & charges for each category of Liquid Waste were separated and priced accordingly. The focus of the new fees was predominantly a reduction of industrial wash waters charges. As a result, we saw a significant increase in July – October’s tonnage likely due to some stockpiling by customers in expectation of the lower fees. The delivery of industrial wash stabilised in November to January however, February to June has seen the return of increased volumes of this waste type. Total volume of liquid waste for 2018/2019 was 18,291 tonne compared to 11,046 tonnes for the previous financial year.

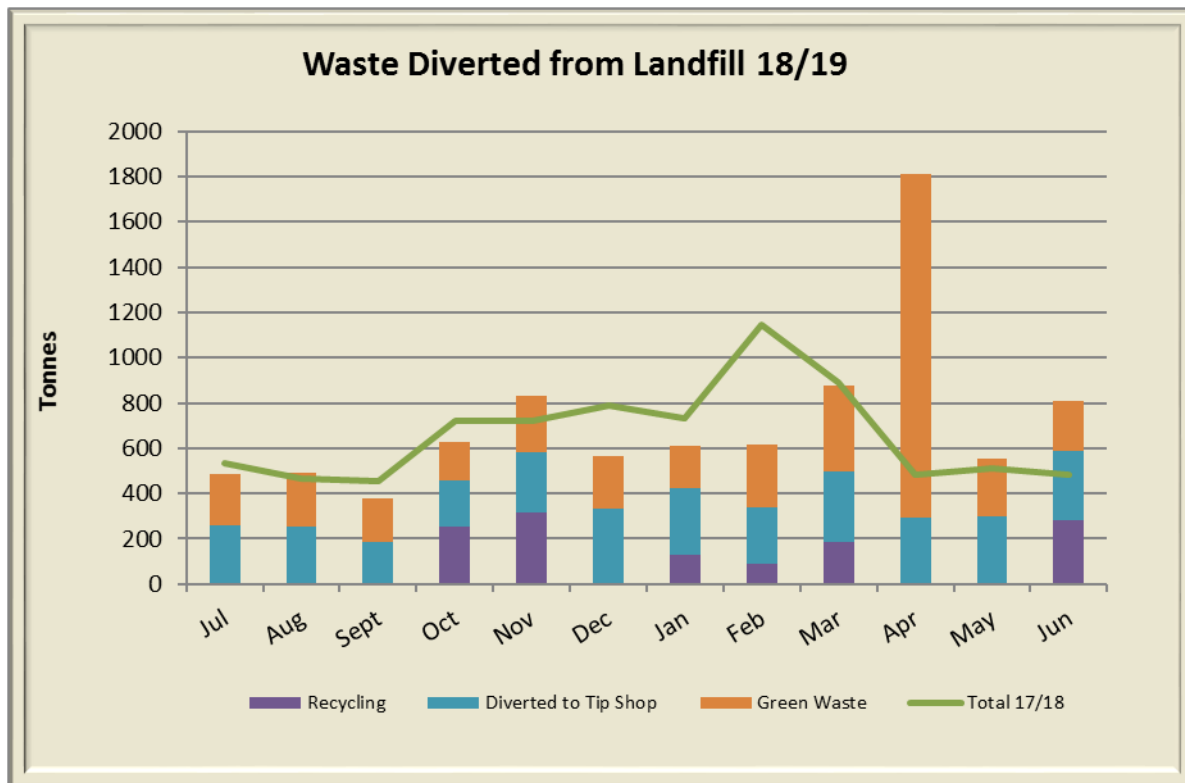


Total waste, excluding liquid and clean fill delivered to 7 Mile (note: July and August 2017 figures were inflated due to demolition waste received at this time).

Total tonnage received for landfill for 18/19 was 55,822 tonnes.



7 Mile Tip Shop income plus value of airspace savings of waste diverted from Landfill to the shop.



7 Mile and Wickham Transfer Station waste diverted from Landfill. Includes recycling of metal, paper, plastics, green waste and re-usable items recovered for the 7 Mile Tip Shop. Recyclers removed approximately 952 tonnes of metal and batteries for the year. 245 tonnes of plastic pipe was also removed for recycling. April's spike relates to the green waste from Cyclone Veronica.

	2017/2018		2018/2019											
	Q3	Q4	Q1			Q2			Q3			Q4		
	Jan - Mar	Apr - Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Residential Kerbside Collections														
Kerbside Recycling - tonnes	345	316	102	121	104	123	120	108	116	105	106	123	124	103
Kerbside Residential General Waste - tonnes	1319	1283	389	463	416	479	479	451	493	433	480	494	470	433
Kerbside Contaminated Recycling - tonnes	159	23	10	8	2	16	14	9	19	3	18	2	7	20
Total Residential Kerbside Delivered to 7 Mile (includes contaminated recycling) - tonnes	1478	0	1289			1448			1446			1427		
Total Residential Kerbside Recycling - excludes contamination - tonnes	186	0	307			311			287			321		
Percentage of Total Kerbside Waste recycled	11.16%	18.32%	19.23%			17.67%			16.54%			18.38%		

Residential General and Recycling Kerbside Collections including contaminated recycling.

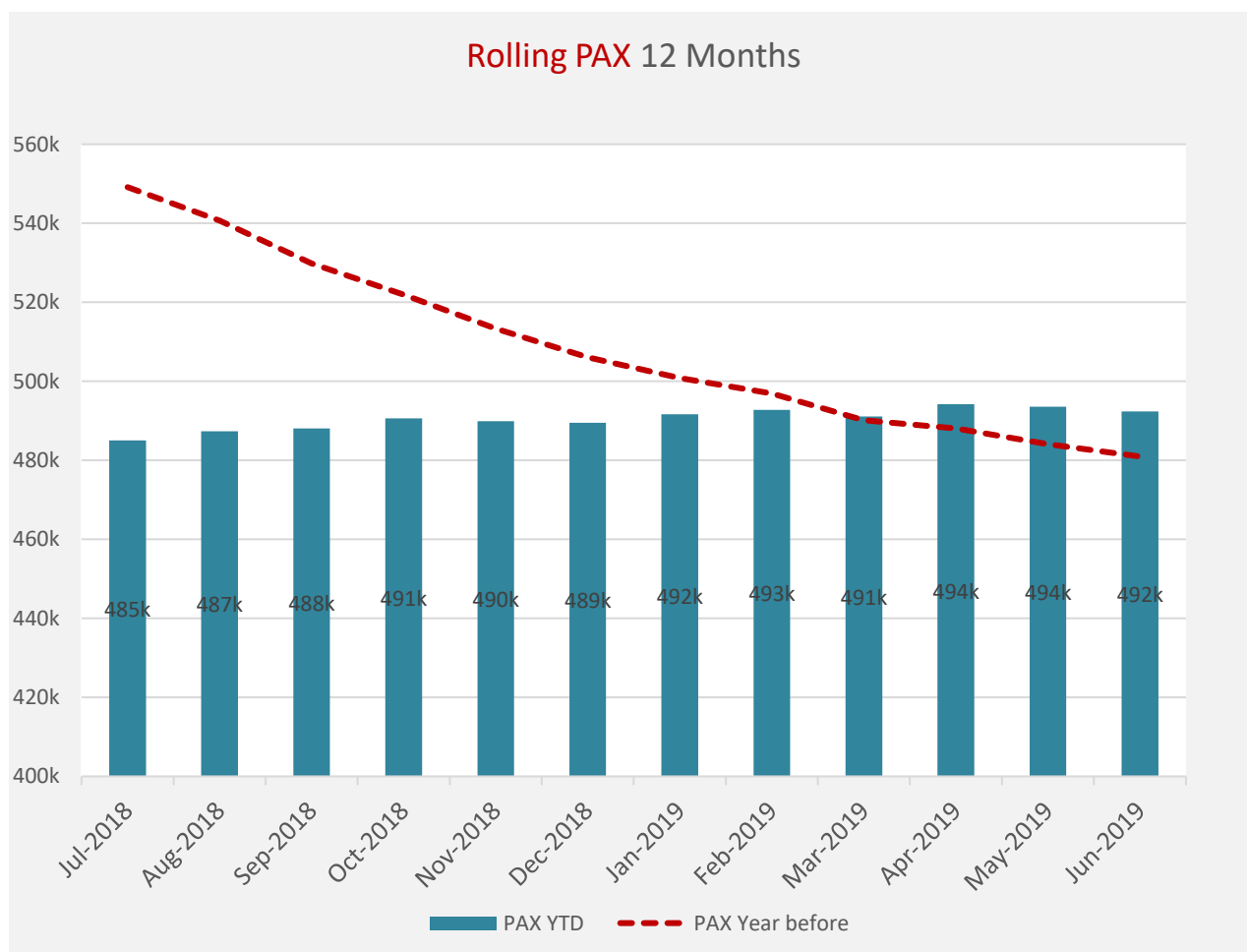
In 2018 the City and Cleanaway undertook a Community Education Programme (CEP), including quarterly radio and school programs that has continued through to 2019. The chart above appears to indicate that the education campaign was making an impact April 2018 to September 2019 however Q2 & Q3 showed a reduction. Q4 saw another turn around with an increase in the amount of total kerbside waste recycled. Officers are now planning targeted bin tagging campaigns in order to increase awareness.

14.8 AIRPORT SERVICES DATA

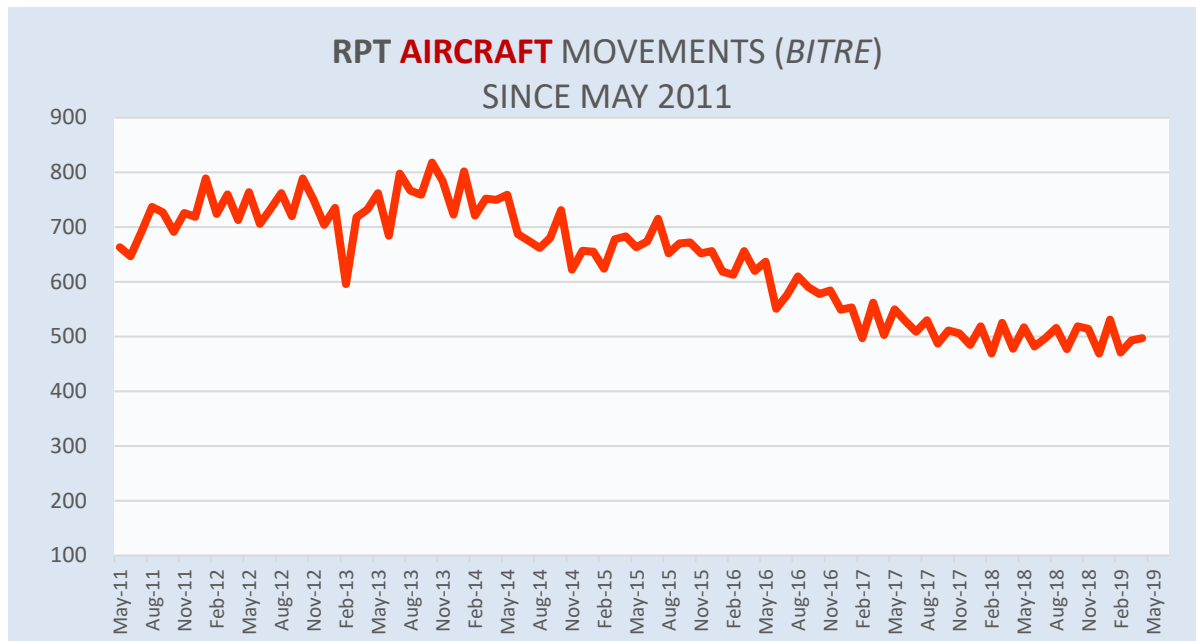
File No: TT.42
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager Airport Services
Date of Report: 26 July 2019 for June 2019 Data
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

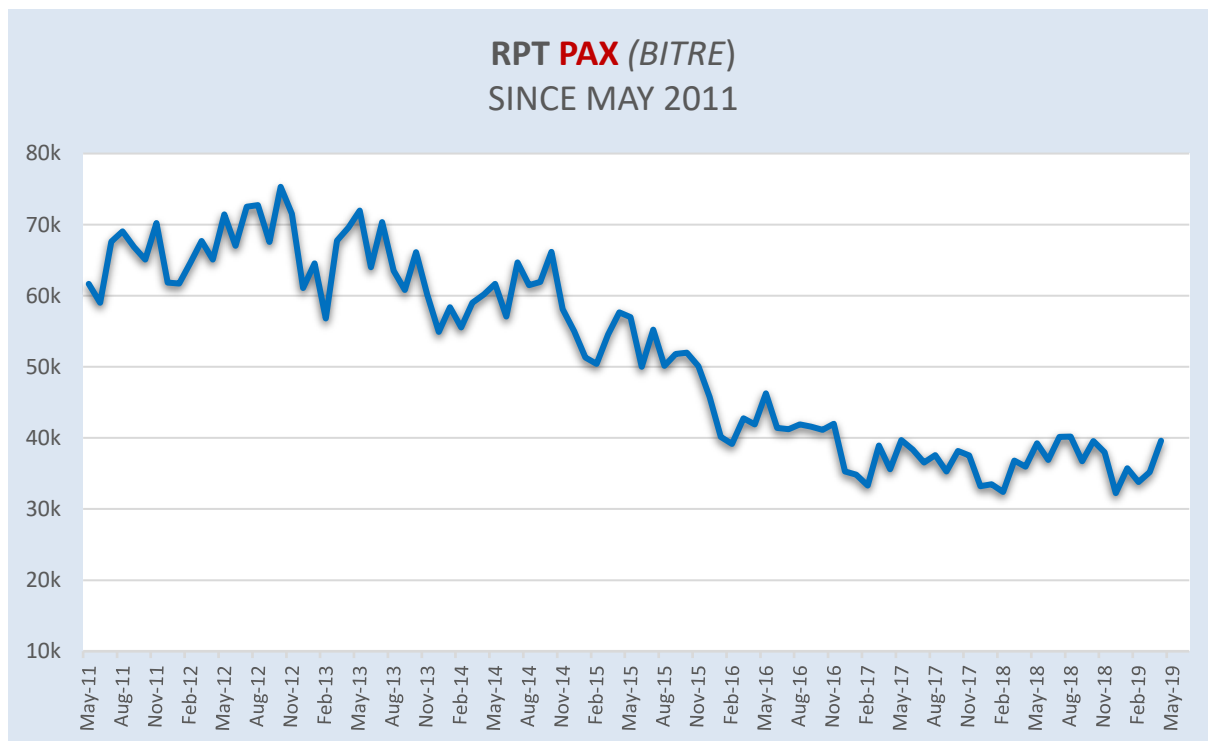
To provide an illustration of Airport Services data collected for the 2018/19 year with comparisons against previous year.



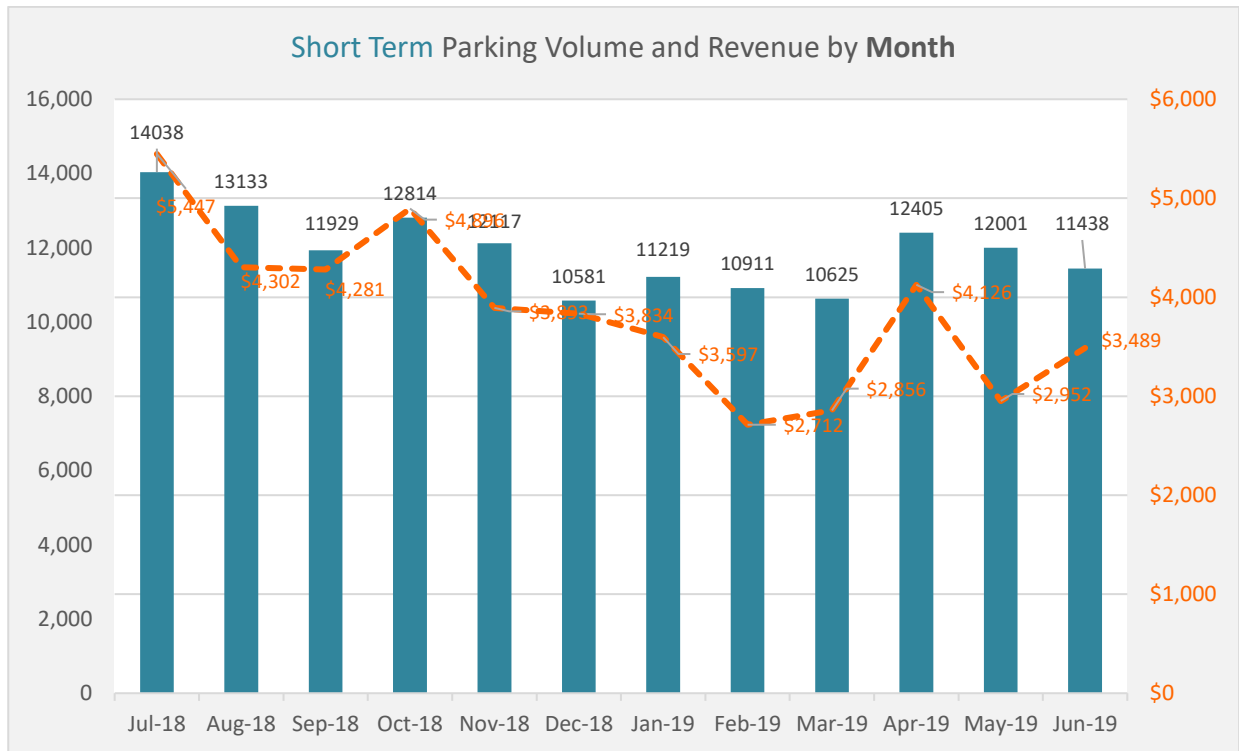
Rolling PAX shows the total PAX numbers for KTA consecutive monthly data for the last twelve months. Includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



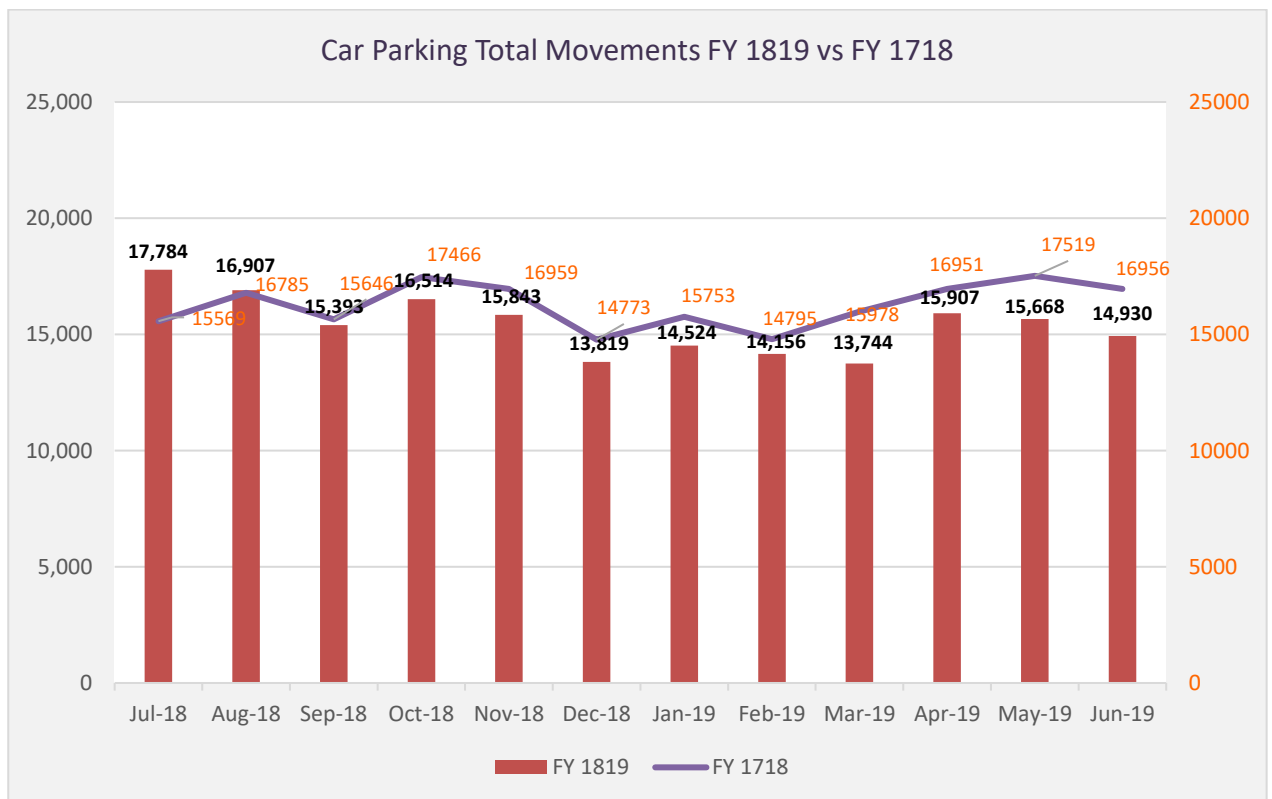
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to May 2019 for RPT Aircraft movements.



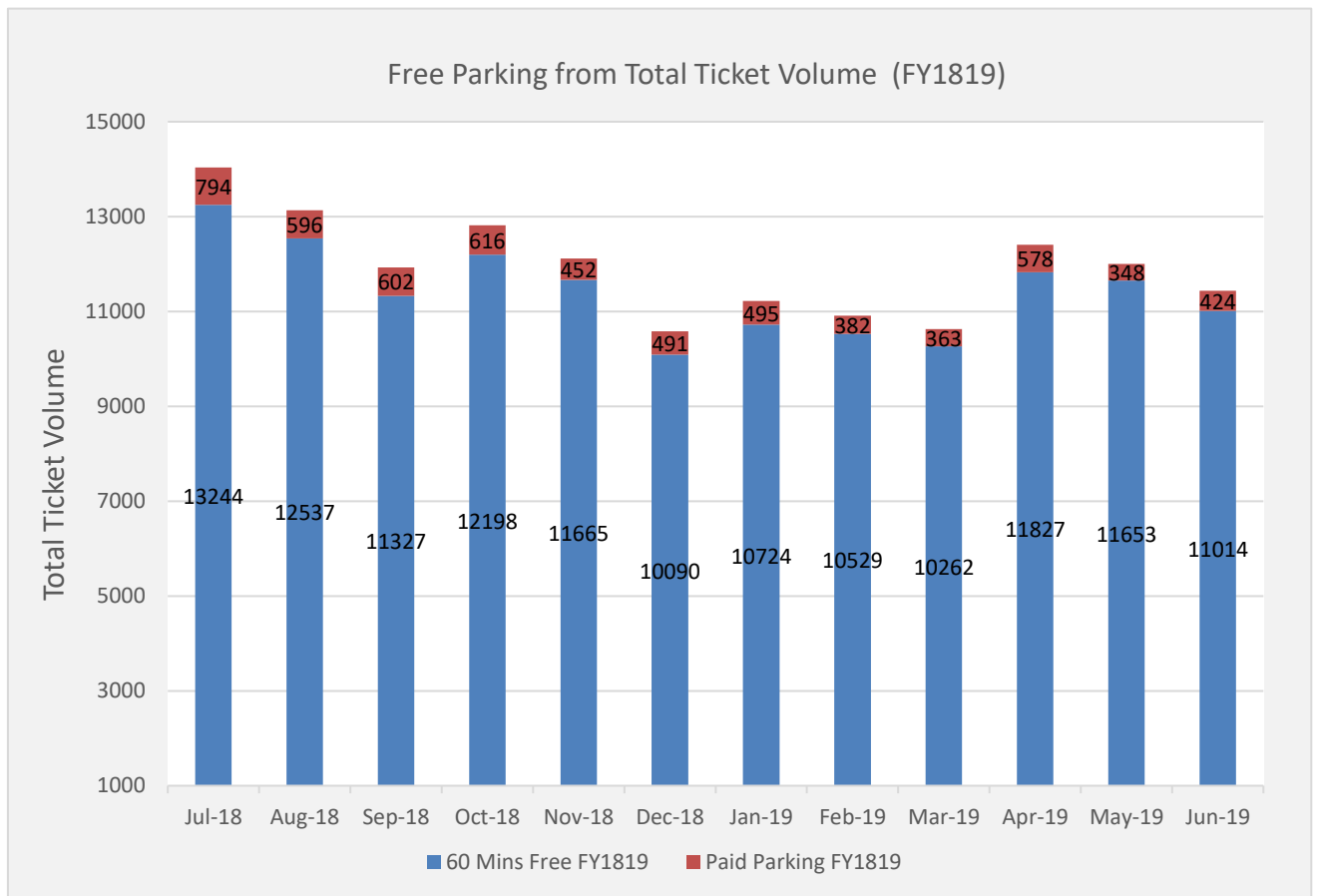
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to May 2019 for RPT Passenger movements.



This graph provides total volume of short term car parking tickets issued for each month over the last financial year and the revenue obtained as a result of parking beyond the first free 60 minutes.



This Car Park Data provides a total movements comparison between the FY1819 and FY1718 data.



This graph provides total volume of car park tickets issued for each month over the last financial year and of the total number those relating to free and paid parking. For example, in June 2019 of the 11,438 tickets issued, 11,014 relate to free parking and the balance of 424 paid for parking beyond the first free 60 minutes.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Late Confidential Item 18.4 Support for Discounted Resident Airfares was approved by Cr Long to be dealt with Behind Closed Doors

18 MATTERS BEHIND CLOSED DOORS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154424
 MOVED : Cr Smeathers
 SECONDED : Cr Nunn

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

CONFIDENTIAL ITEM 18.1 DEVELOPMENT OF LAZY LAND SITES

CONFIDENTIAL ITEM 18.2 2020 BURRUP CLASSIC SPONSORSHIP

CONFIDENTIAL ITEM 18.3 DAMPIER PHARMACY LEASE

CONFIDENTIAL LATE ITEM 18.4 SUPPORT FOR DISCOUNTED RESIDENT AIRFARES

Also included is the following:

ATTACHMENT TO ITEM 13.3 RFT 29-18/19 SUPPLY AND LAYING OF CONCRETE

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller,
 Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

Council moved in camera at 7.40 pm.

18.1 CONFIDENTIAL ITEM - DEVELOPMENT OF LAZY LANDS SITES

File No: CP.1142
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Governance & Organisational Strategy
Date of Report: 24 July 2019
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Nil

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154425
MOVED : Cr Cucel
SECONDED : Cr Miller

That Council by **SIMPLE** Majority pursuant to Section 3.58 of the *Local Government Act 1995* **RESOLVES** to **GRANT** a six month exclusive working period to GBSC Yurra to undertake a feasibility study and firm up a proposal on the development of Lot 602 Pelusey Way, Lot 611 Mayo Court and Lot 612 Boyd Close in Nickol.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller,
Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

18.2 CONFIDENTIAL ITEM - BURRUP CLASSIC SPONSORSHIP

File No: ED.2
Responsible Executive Officer: Director Development Services
Reporting Author: Business Engagement Coordinator
Date of Report: 2 August 2019
Applicant/Proponent: Western Australian Swimming Association Inc. (SWA)
Disclosure of Interest: Nil
Attachment(s) The Burrup Classic Sponsorship Proposal

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154426
MOVED : Cr Scott
SECONDED : Cr Waterstrom Muller

That Council lay the item on the table until further consultation is carried out.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil
REASON : Council indicated a desire to have further discussions with applicant and other potential sponsors prior to considering the sponsorship request.

18.3 CONFIDENTIAL ITEM - DAMPIER PHARMACY LEASE

File No: CP.329
Responsible Executive Officer: Director Community Services
Reporting Author: A/ Manager Recreation Facilities & Youth
Date of Report: 17 July 2019
Applicant/Proponent: HWHW Corporation Pty Ltd
Disclosure of Interest: Nil
Attachment(s) Proposed Lease Area

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154427
MOVED : Cr Evans
SECONDED : Cr Nunn

That Council by **SIMPLE** Majority pursuant to Section 3.58 of the *Local Government Act 1995* **RESOLVES** to:

1. **ENTER** into a lease agreement with HWHW Corporation Pty Ltd to operate a Pharmacy not linked to a medical service and based on the following terms:

Proposed Lease Terms	
Start Date:	1 December 2019
Lease Terms:	2 years
Options:	1 year + 1 year
Site:	Identified portion of Dampier Hub Lot 373 (3) High Street Dampier on Deposited Plan 15796 known as the Coffee Hut
Site area:	18.34m ²
Rent (ex GST):	\$5,454.54 per annum with first 3 months concessional rent
Rent Reviews:	Perth CPI Review annually on anniversary of signing

2. **EXECUTE** the lease subject to no substantial submissions being received after providing Local Public Notice.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

18.4 CONFIDENTIAL LATE ITEM – SUPPORT FOR DISCOUNTED RESIDENT AIRFARES

File No: GR.49
Responsible Executive Officer: Director Strategic Projects and Infrastructure
Reporting Author: Manager Airport
Date of Report: 19 August 2019
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Confidential – Qantas Email

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154428
MOVED : Cr Cucel
SECONDED : Cr Waterstrom Muller

That Council by **ABSOLUTE** Majority pursuant to Section 6.16 of the *Local Government Act 1995* **RESOLVES** to **ACCEPT** Qantas’ proposal and provide a 100% rebate on the passenger service charge at Karratha Airport for the expanded Qantas resident fare scheme. The proposal will include a cap on a one way fare of \$400 including taxes and charges.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 154429
MOVED : Cr Nunn
SECONDED : Cr Scott

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 8.02pm.

The next meeting is to be held on Monday, 16 September 2019 at 7pm at Council Chambers - Welcome Road, Karratha.

I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 19 August 2019.

..... Date ____ / ____ / ____