



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 15 July 2019 at 6.30pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:  _____
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Peter Long [Mayor]
- Cr Grant Cucel [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr George Levissianos
- Cr Pablo Miller
- Cr Kelly Nunn
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Joanne Waterstrom Muller

Staff:

| | |
|-------------------|----------------------------------------------|
| Phillip Trestrail | Director Corporate Services |
| Arron Minchin | Director Community Services |
| Ryan Hall | Director Development Services |
| Simon Kot | Director Strategic Projects & Infrastructure |
| Linda Phillips | Minute Secretary |

Apologies: Chris Adams Chief Executive Officer

Absent:

Leave of Absence: Cr Georgia Evans

Members of Public:

Members of Media:

4 REQUESTS FOR LEAVE OF ABSENCE

5 DECLARATIONS OF INTEREST

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

**7 CONFIRMATION OF MINUTES AND BUSINESS
ARISING FROM MINUTES OF PREVIOUS MEETINGS**

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Friday, 28 June 2019, be confirmed as a true and correct record of proceedings.

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

| |
|-------------------------------------------------------------------------------------------|
| Mayor |
| 05/06/2019 – NA Aquaculture Situational Analysis meeting |
| 05/06/2019 – KDCCI: Roundtable - Suppliers & Contractors meeting |
| 05/06/2019 – Environment & Sustainability Advisory Group (ESAG) Meeting |
| 11/06/2019 – Pre-conference meeting - OECD Conference of Mining Regions and Cities Sweden |
| 12/06/2019 – OECD Conference of Mining Regions and Cities Sweden |
| 13/06/2019 – OECD Conference of Mining Regions and Cities Sweden |
| 17/06/2019 – Councillor Briefing Session |
| 18/06/2019 – Meeting with Fortescue Metals Group Ltd (Autonomy) |
| 18/06/2019 – Pilbara Critical Infrastructure Security Collective meeting |
| 19/06/2019 – Meeting with Fortescue Metals Group Ltd (Hydrogen refuelling infrastructure) |
| 20/06/2019 – Meeting with Pilbara Development Commission |
| 21/06/2019 – Musica Viva in Schools Concert - Baynton West Primary School |
| 21/06/2019 – Meeting with the Department of Planning, Lands and Heritage |
| 22/06/2019 – Nickol Bay Volunteer Bush Fire Brigade Annual Dinner |
| 25/06/2019 – CRCNA Board Meeting |
| 25/06/2019 – PUC Board Meeting |
| 26/06/2019 – Meeting with Fortescue Metals Group Ltd (Autonomy) |
| 26/06/2019 – Stallholder Policy Review meeting |
| 26/06/2019 – Meeting with Santos Board |
| 28/06/2019 – Ordinary Council Meeting |
| 29/06/2019 – Meeting with the Karratha Lions Club |

9 EXECUTIVE SERVICES

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 MAY 2019

| | |
|---------------------------------------|------------------------------------|
| File No: | FM.19 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | Management Accountant |
| Date of Report: | 26 June 2019 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s): | Nil |

PURPOSE

To provide a summary of Council's financial position for the period ending 31 May 2019.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 May 2019:

| 2018/19 | Original Budget | Amended Budget | Year to Date Budget | Year To Date Actual | YTD Variance | Variance % | Impact on Surplus |
|---------------------------------|-----------------|----------------|---------------------|---------------------|------------------|------------|-------------------|
| Operating Revenue (incl. Rates) | 107,996,498 | 108,012,392 | 101,371,744 | 99,939,611 | (1,432,133) | -1.4% | ↓ |
| Operating Expense | (93,498,864) | (91,432,735) | (82,555,617) | (77,322,959) | 5,232,657 | -6.3% | ↑ |
| Non Operating Revenue | 25,490,997 | 21,205,519 | 9,492,991 | 12,212,916 | 2,719,925 | 28.7% | ↑ |
| Non Operating Expense | (64,334,027) | (58,808,287) | (36,323,033) | (35,325,160) | 997,873 | -2.7% | ↑ |
| Non Cash Items Included | 20,904,732 | 17,641,245 | 16,113,781 | 17,028,193 | 914,412 | 5.7% | |
| Restricted Surplus BFWD 17/18 | 1,019,841 | 831,611 | 831,611 | 831,611 | 0 | 0.00% | |
| Unrestricted Surplus BFWD 17/18 | 2,493,705 | 2,564,089 | 2,564,089 | 2,564,089 | 0 | 0.00% | |
| Surplus/(Deficit) 18/19 | 72,882 | 13,834 | 11,495,567 | 19,928,301 | 8,432,735 | | |

This table shows that Council is currently in a surplus position of \$19.9m, a positive variance of \$8.4m compared to the budgeted year to date surplus position of \$11.4m, which is primarily comprised of timing differences for projects and associated reserve transfers.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

| Operating Revenue | |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 801,403 | ▼ Contaminated Waste Disposal Fees - DWER delay in licence amendment, resulting in approximately 25% less income than forecast |
| 392,322 | ▼ Contribution Village Road Culvert - Timing - Final invoice approved and being processed |
| 309,948 | ▼ Grants & Contributions Ovals - Timing |
| 304,000 | ▼ C'wealth Grant - Heavy Vehicle Safety Program - Timing |
| 1,807,673 | ▼ Sub Total |
| (1,807,673) | ▼ Net variance |
| Operating Expenditure | |
| 2,121,652 | ▲ Shoulder Grading Various Road & Town Street Maintenance - Programmed works delayed due to TC Veronica cleanup; Village Road Bridge Repairs - works completed and awaiting invoice; Open Spaces and Reserves - program continuing and awaiting invoices for processing; Median Strip Mtce - Design and scope completed, project carried forward to 2019/20; Dampier Highway Streetscape - Project delayed - Stage 1 commenced with Stage 2 & 3 to be carried forward to 2019/20; Roundabout Mtce - Design and scope completed, construction to be carried forward to 2019/20; WM Design & investigation was delayed due to TC Veronica and invoice is due in June for processing; Dampier Pavilion - Building improvements - Timing |
| 1,456,407 | ▲ Asset Revaluation Adjustment - Assets carried at fair value have since been disposed, therefore revised revaluation amounts. As this is a non cash account, this has no impact on surplus |
| 605,488 | ▲ Less Allocated to Works Overheads are higher than anticipated however this is a non cash amount, it has no impact on the final year estimated surplus |
| 440,276 | ▲ Project Management Costs Allocated - Due to changes in staffing levels, costs are less than anticipated |
| 482,370 | ▲ Wickham Recreation Facility Grounds - expenditure is lower than anticipated |
| 408,686 | ▲ Litter Control, Street Sweeping & General Waste and Recycling Collection - Timing |
| 329,351 | ▲ Karratha Airport Terminal Building Op Costs - Timing - Contribution for Qantas Lounge |
| 5,844,230 | ▲ Sub Total |
| 1,151,674 | ▼ TC Veronica Expenditure - Timing - Claims being prepared for reimbursement from insurance and National Disaster Relief and Recovery Arrangements Agency |
| 1,151,674 | ▼ Sub Total |
| 4,692,556 | ▲ Net variance |
| Non Operating Revenue | |
| 3,823,705 | ▲ Tsf from Infrastructure Reserve - Timing - Transfer occurring later than planned |
| 960,175 | ▲ Tsf from Waste Facilities Reserve - Timing - Transfer occurred earlier than anticipated |
| 4,783,880 | ▲ Sub Total |
| 1,213,975 | ▼ Tsf from Partnership Reserve - Timing - Transfer will occur later than planned |
| 266,500 | ▼ Tsf from Workers Compensation Reserve - Timing - Transfer will occur later than planned |
| 1,480,475 | ▼ Sub Total |
| 3,303,405 | ▲ Net variance |

| Non Operating Expenditure | |
|----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1,616,633 | ▲ Tsf to Partnership Reserve - Timing - Transfer will occur later than planned |
| 2,187,653 | ▲ Capital - Infrastructure - Welcome Park - works in progress and PC date due July 2019; Footpaths Lockyer St - Increase in scope to be completed in June; The Quarter Hotel Site - Timing; Pt Samson Foreshore Stage 3 Viewing Platform/Jetty - Works due to be completed by June; Depot Masterplan Stage 3 Carpark Upgrade - Timing; Wickham Community Hub Furniture & Equipment - Timing; Murujuga Nat Park Access Road - Timing; Village Road Culverts - Timing; Purchase Plant Roads & Parks - Timing - Final invoices received; Wickham Community Hub Carpark - Timing; Information Technology Software & Hardware Initiatives - Timing and Leisureplex Carpark - Timing - Stone removal and brick paving installation works completed in June |
| 676,289 | ▲ Dampier Palms & Hampton Oval - Timing |
| 379,000 | ▲ Sports Field Lighting Renewal - Timing |
| 299,055 | ▲ Leachate Management System - commencement delayed due to TC Veronica |
| 5,158,630 | ▲ Sub Total |
| 4,329,639 | ▼ Tsf to Infrastructure Reserve - Timing - Transfer occurred earlier than planned |
| 4,329,639 | ▼ Sub Total |
| 828,991 | ▲ Net variance |

Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

FINANCIAL MANAGEMENT SUMMARY
Local Government Financial Ratios

| Period End 31 May 2019 | Target Ratio | Original Annual Budget Ratio | YTD Actual Ratio |
|----------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------------------------|-------------------------|
| Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets | 1 or above | N/A | 8.76 |
| Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation | > 0.90 | 0.63 | 0.71 |
| Operating Surplus Ratio Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue | 0 – 15% | 7.0% | 14.8% |
| Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses | 0.40 or above | 0.92 | 0.98 |
| Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense | > 2 | 40.4 | 231.6 |

Statement of Financial Position

| | 2019 May | 2019 April | % change |
|--------------------|-------------|---------------|-------------|
| Current | | | |
| Assets | 79,296,550 | 83,797,653 | -5.37% |
| Liabilities | 5,838,509 | 7,075,686 | -17.48% |
| Non Current | | | |
| Assets | 685,651,235 | 684,755,041 | 0.13% |
| Liabilities | 1,109,428 | 1,109,428 | 0.00% |
| Net Assets | 757,999,848 | 760,367,580 | |

Current Assets decreased by 5.37% from April to May, primarily due to a decrease in Rates and Trade Debtors. Current Liabilities decreased by 17.48% compared to April due to a decrease in accounts payable. Non-Current Assets increased by 0.13% and is attributable to progress being made on the capital works program including Mooligunn Rd Upgrade, Wellard Way Carpark Construction, Welcome Park, Leachate Management System and Dampier Palms and Hampton Oval Upgrades. There has been no change to the Non-Current Liabilities balance.

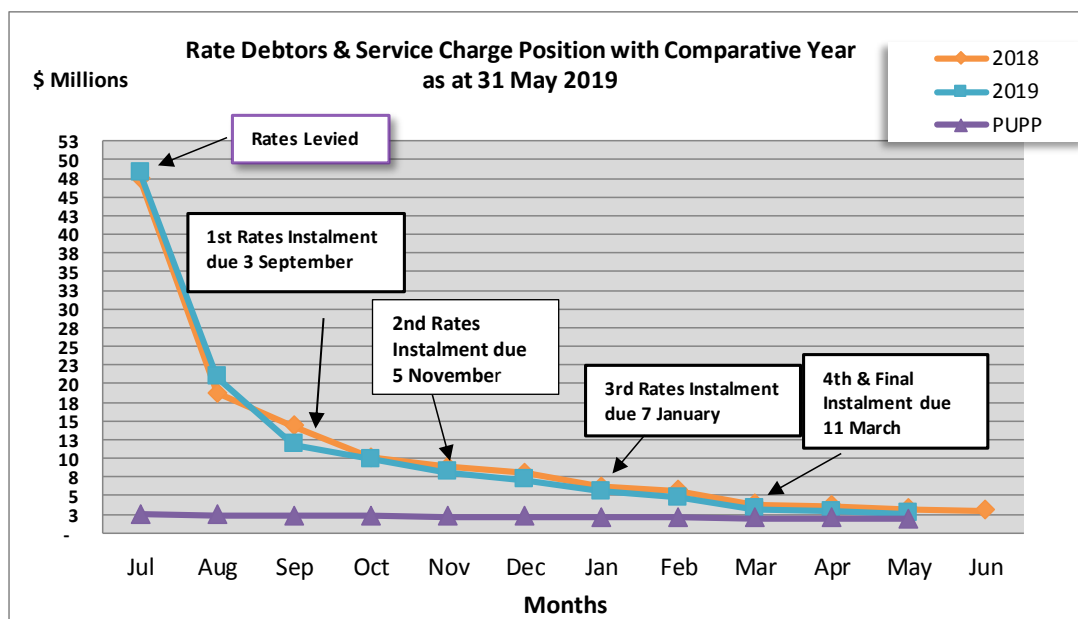
Debtors Schedule

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of May. The table also includes total Rates and PUPP Service Charges outstanding.

| Debtors Schedule | | | | |
|-------------------------|------------------|------------------|-------------|--------------------|
| | 2019 May | 2019 April | Change % | Of Current Total % |
| Current | 4,178,453 | 2,537,838 | 65% | 73.7% |
| > 40 Days | 171,089 | 180,468 | -5% | 3.0% |
| > 60 Days | 18,544 | 507,932 | -96% | 0.3% |
| > 90 Days | 1,298,352 | 1,023,025 | 27% | 22.9% |
| Total | 5,666,438 | 4,249,263 | 33% | 100% |
| Rates Debtors | | | | |
| Total | 2,576,582 | 2,840,312 | -9% | 100% |
| PUPP Debtors | | | | |
| Total | 1,898,837 | 1,964,272 | -3% | 100% |

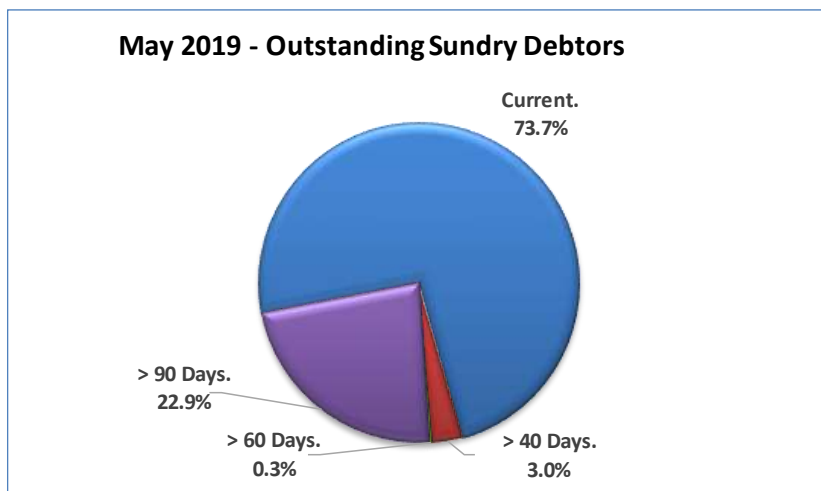
The balance of Rates Debtors has decreased from April 2019 by 9%, with approximately 94.5% of rates collected to date.

There was a decrease of 3% in the PUPP Debtors balance as PUPP instalment payments were received. PUPP payments have now been received on 99.5% of properties, and of those paid 97.5% have paid in full with 2.5% paying by instalments.

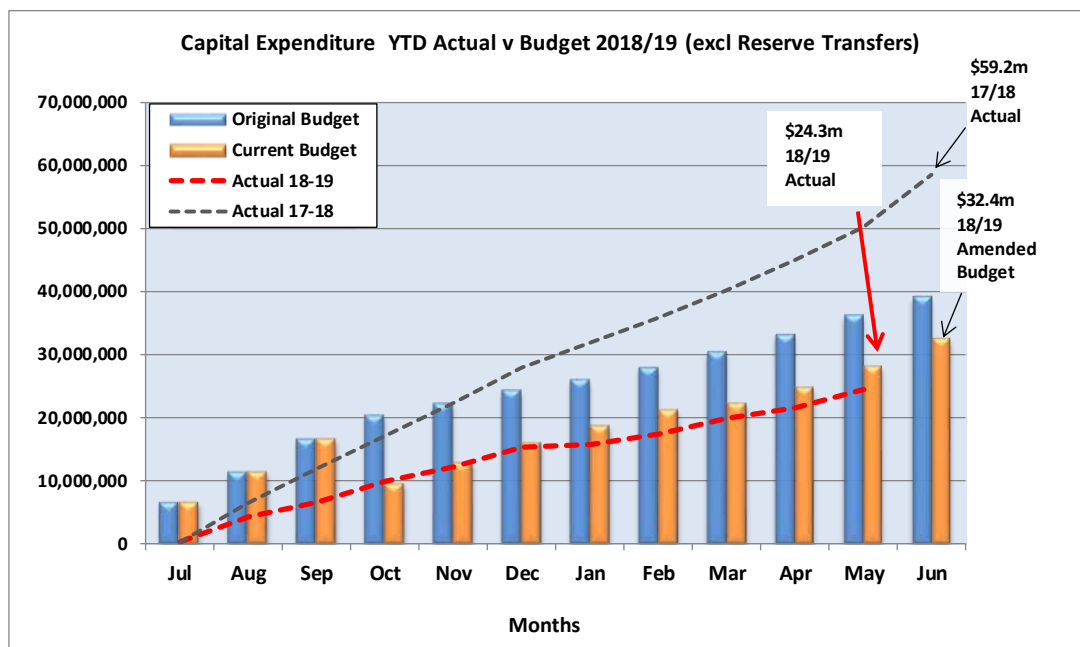


Collection of outstanding debts greater than 40 days are continuing in line with Council policy. The following table highlights outstanding balances for each ageing period, excluding grants and contributions for Trade Debtor balances in excess of \$5,000.

| Debtor | Total \$ | 40 Days \$ | 60 Days \$ | >90 Days \$ | Comments |
|-----------------------------------|------------|------------|------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Frank Smith | 41,593.20 | 0.00 | 0.00 | 41,593.20 | Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. A GPC has been served in relation to outstanding rates to affect the above resolution. The property owner has elected to defend the claim and officers are currently liaising with CS Legal and the property owner's legal counsel. |
| Karratha Gymnastics Club | 17,723.96 | 5,515.00 | 0.00 | 0.00 | Recreation facility bookings at Karratha Leisureplex for March 2019. First and final reminder sent. |
| Karratha Senior High School | 11,890.25 | 6,811.90 | 0.00 | 1,491.95 | Recreation facility bookings at Karratha Leisureplex (KLP) for Feb and Mar 2019. Karratha SHS are liaising with Department of Education to confirm what each party is liable for per their new agreement. |
| Otan Karratha Pty Ltd | 742,948.00 | 0.00 | 0.00 | 742,948.00 | Contributions to Effluent Reuse Scheme and Nickol West Park expansion. Officers liaising with CS Legal to finalise a Statement of Claim for District Court proceedings. |
| Rambla Pty Ltd | 68,749.84 | 0.00 | 8,589.58 | 20,100.97 | Outstanding rent and utility charges. Debtor has agreed to a payment arrangement of \$6k per week and continues to make payments. No change from last month. |
| Virgin Australia Airlines Pty Ltd | 417,696.70 | 132,206.28 | 0.00 | 0.00 | Aircraft landings for March 2019. Debtor has advised that it does not process payments in June due to their EOFY reporting. Advice received that payment will be made in the first week of July 2019 and that penalty interest charges will be paid. |



Capital Expenditure



Council’s 2018/19 current Capital Expenditure budget is \$32m with the majority associated with major projects including Wickham Community Hub, Landfill Construction, Karratha Airport LA31 Hanger Project, Dampier Palms and Hampton Oval Redevelopment Project, and other infrastructure improvements. The following table shows Council is currently 12% below year to date budget in capital expenditure and is tracking at 67% on target with the annual budget for the financial year.

| CAPITAL EXPENDITURE | | | | | | |
|---------------------|--------------------|-------------------|-------------|------------------------|---------------------|--------------------|
| Asset Class | YTD | | | ANNUAL | | |
| | YTD Amended Budget | YTD Actual | Variance % | Annual Original Budget | Annual Amend Budget | % of Annual Budget |
| | 31-May-19 | | | 30-Jun-19 | | |
| Land | 0 | 0 | 0% | 0 | 0 | 0% |
| Artwork | 25,000 | 9,800 | -61% | 200,000 | 25,000 | 39% |
| Buildings | 9,560,355 | 8,686,451 | -9% | 11,924,695 | 10,033,198 | 87% |
| Equipment | 131,900 | 79,461 | -40% | 257,740 | 131,900 | 60% |
| Furn & Equip | 878,735 | 683,204 | -22% | 677,000 | 1,149,985 | 59% |
| Plant | 2,580,145 | 2,052,309 | -20% | 1,723,500 | 2,580,145 | 80% |
| Infrastructure | 14,871,346 | 12,863,901 | -13% | 24,335,934 | 18,527,148 | 69% |
| Totals | 28,047,481 | 24,375,126 | -13% | 39,118,869 | 32,447,376 | 75% |

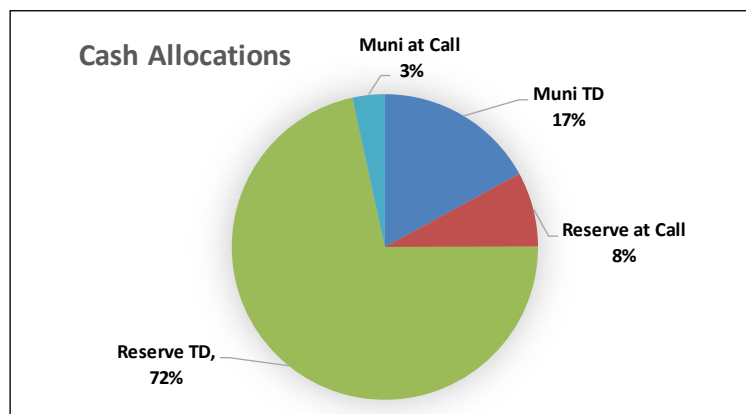
Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

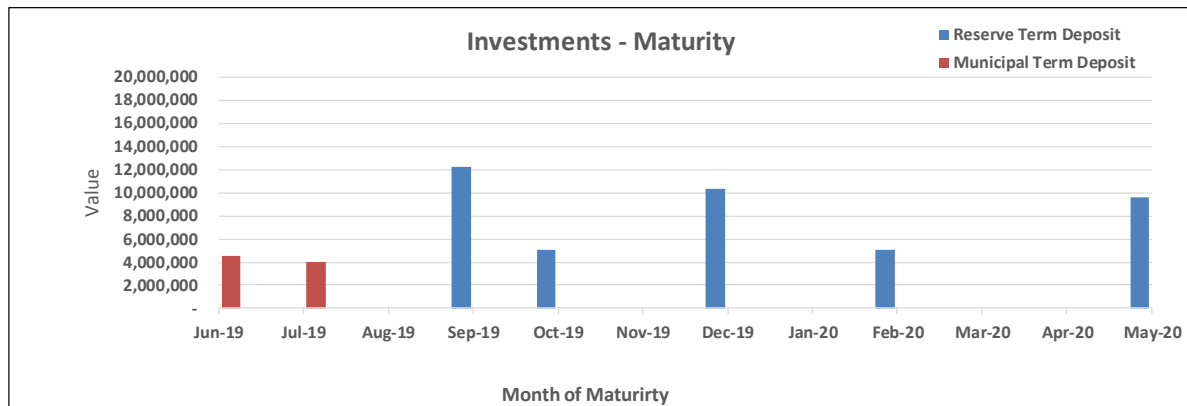
Cash and Investments

| Institution | Accounts | Principal Investment \$ | Balance 31 May 2019 \$ | Interest % | Investment Term | Maturity | Source |
|------------------------|-------------------------------|-------------------------|------------------------|------------|-----------------|----------|-----------------|
| RESERVE FUNDS | | | | | | | |
| WBC | Business Premium Cash Reserve | | 1,094,884 | 1.30 | At Call | | Reserve at Call |
| WBC | Reserve Term Deposit | 7,045,698 | 7,227,515 | 2.83 | 12 months | Jun-19 | Reserve TD |
| BWEST | Reserve Term Deposit | 10,000,000 | 10,193,718 | 2.73 | 9 months | Jun-19 | Reserve TD |
| NAB | Reserve Term Deposit | 12,000,000 | 12,234,164 | 2.75 | 12 months | Sep-19 | Reserve TD |
| ANZ | Reserve Term Deposit | 5,000,000 | 5,017,014 | 2.70 | 6 months | Oct-19 | Reserve TD |
| AMP | Reserve Term Deposit | 10,284,000 | 10,316,976 | 2.66 | 8 months | Dec-19 | Reserve TD |
| WBC | Reserve Term Deposit | 5,000,000 | 5,034,767 | 2.70 | 12 months | Feb-20 | Reserve TD |
| WBC | Reserve Term Deposit | 9,583,448 | 9,595,972 | 2.65 | 12 months | May-20 | Reserve TD |
| MUNICIPAL FUNDS | | | | | | | |
| CBA | Municipal Term Deposit | 2,008,647 | 2,010,586 | 2.35 | 2 months | Jun-19 | Muni TD |
| AMP | Municipal Term Deposit | 4,000,000 | 4,003,353 | 2.55 | 3 months | Jul-19 | Muni TD |
| CBA | Municipal Term Deposit | 2,500,000 | 2,503,164 | 2.20 | 1 month | Jun-19 | Muni TD |
| WBC | Municipal (Transactional) | | (84,424) | 0.94 | At Call | | Muni at Call |
| N/A | Cash on Hand | | 17,905 | | | | Muni |
| TOTAL | | 67,421,792 | 69,165,596 | | | | |

The balance of all Term Deposits includes interest accrued to 31 May 2019

While the municipal transactional account shows an overdraft position of (\$84,424), the actual bank balance as at 31 May 2019 was \$1,142,846. This occurs when payment transactions are processed at month end and appear as pending until the payment is deducted from the bank account. Whilst the City has an overdraft facility of \$1m, typically this is not required.



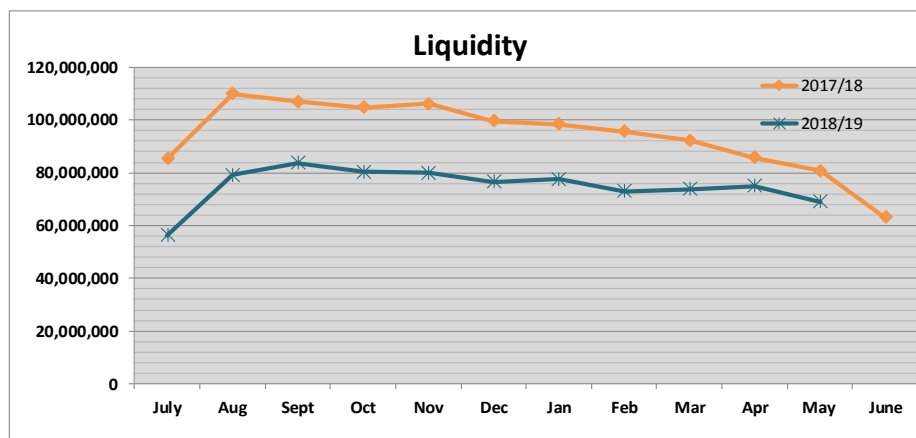


The Reserve Bank cash rate (overnight money market interest rate) remained steady during May at 1.5%. However, the most recent RBA decision on 5 June 2019 lowered the cash rate to 1.25%.

The Municipal funds held with Westpac Bank are currently earning 0.82% interest on balances between \$1m and \$5m in the everyday account and amounts greater than \$5m will earn 0.92%

During May, Council had a total of \$12.3m maturing in Municipal and Reserve investments, with \$5m of Reserve funds including additional funds of \$4.5m invested for 12 months at 2.65%, with the balance of funds used to cover expenditure.

The liquidity graph for 2018/19 demonstrates a slight decrease in liquidity from April, primarily due to payment of accounts payable.



As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

| | Month End – May 2019 \$ | Year to Date – May 2019 \$ | Life to Date – May 2019 \$ |
|-----------------------|-------------------------------|----------------------------------|----------------------------------|
| Total Income Received | 201,319 | 2,621,386 | 4,481,374 |
| Total Expense Paid | (81,493) | (1,187,942) | (2,406,099) |
| Net Income | 119,826 | 1,433,444 | 2,075,275 |
| Annualised ROI | 7.2% | 7.8% | 5.4% |

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of May 2019 with a year to date budget surplus position of \$11,495,567 (comprising \$10,663,956 unrestricted surplus and \$831,611 restricted surplus) and a current surplus position of \$19,928,301 (comprising \$19,096,690 unrestricted surplus and \$831,611 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Programs/Services: 4.c.1.1 Management Accounting Services.
 Our Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|--------------------------------------------------------------------------------------------------------|
| Health | Nil | Nil |
| Financial | Low | The completion of the Monthly Financial Activity Statement report is a control that monitors this risk |
| Service Interruption | Nil | Nil |
| Environment | Nil | Nil |
| Reputation | Low | There are no identified risks of a greater level associated with the Officer’s recommendation |
| Compliance | Low | There are no identified risks of a greater level associated with the Officer’s recommendation |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a monthly process advising Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30th April 2019; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st May 2019.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31st May 2019

City of Karratha
Statement of Comprehensive Income
By Nature or Type
for the period ending 31 May 2019

| | Original Budget | Amended Budget | Budget YTD | Actual YTD | Material Variance >=10% | \$50,000 or more | 2017/18 |
|---------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------------|------------------|----------------------|
| | \$ | \$ | \$ | \$ | % | \$ | \$ |
| Revenue | | | | | | | |
| Rates | 41,399,792 | 40,486,950 | 40,481,950 | 40,488,172 | - | - | 40,443,321 |
| Fees and Charges | 42,894,865 | 40,826,796 | 35,928,977 | 33,901,469 | - | (2,027,508) | 36,924,677 |
| Operating Grant, Subsidies and Contributions | 12,246,995 | 12,807,011 | 12,862,086 | 12,233,267 | - | (628,819) | 9,022,035 |
| Interest Earned | 2,126,232 | 2,363,748 | 2,212,079 | 2,290,569 | - | 78,490 | 3,161,870 |
| Proceeds/Realisation | - | - | - | - | - | - | 0.00 |
| All Other | 914,498 | 1,014,912 | 953,576 | 908,721 | - | - | 2,744,707 |
| | 99,582,382 | 97,499,417 | 92,438,668 | 89,822,198 | - | (2,616,470) | 92,296,610 |
| Expenses | | | | | | | |
| Employee Costs | (32,541,395) | (34,468,059) | (31,821,292) | (31,676,407) | - | 144,885 | (33,781,501) |
| Materials and Contracts | (30,222,129) | (28,156,109) | (24,464,858) | (20,407,313) | -16.59% | 4,057,545 | (35,701,391) |
| Utilities (gas, electricity, water etc) | (5,573,095) | (5,869,501) | (5,172,830) | (5,132,252) | - | - | (5,327,723) |
| Interest Expenses | (10,106) | (10,106) | (10,106) | (9,120) | - | - | (9,703) |
| Depreciation | (20,831,619) | (17,906,884) | (16,379,420) | (15,760,335) | - | 619,085 | (20,623,163) |
| Insurance Expenses | (1,454,133) | (1,567,345) | (1,566,545) | (1,572,834) | - | - | (1,610,103) |
| Other Expenses | (2,790,858) | (3,165,006) | (2,850,841) | (2,498,452) | -12.36% | 352,389 | (5,341,372) |
| | (93,423,335) | (91,143,010) | (82,265,892) | (77,056,712) | | 5,209,179 | (102,394,956) |
| | 6,159,047 | 6,356,407 | 10,172,777 | 12,765,486 | | | (10,098,345) |
| Non Operating Grants, Subsidies & Contributions | | | | | | | |
| Contributions | 8,411,700 | 10,141,922 | 8,562,023 | 9,984,442 | 16.61% | 1,422,419 | 19,539,454 |
| Profit on Asset Disposal | 2,416 | 371,053 | 371,053 | 132,970 | -64.16% | (238,083) | 32,812 |
| (Loss) on Asset Disposal | (75,529) | (105,414) | (105,414) | (1,538,342) | 1359.33% | (1,432,928) | (135,544) |
| (Loss) on revaluation of Artwork/Sculptures | | | | | | | (458,379) |
| Net Result | 14,497,634 | 16,763,968 | 19,000,439 | 21,344,556 | | | 8,879,998 |
| Other Comprehensive Income | | | | | | | |
| <i>Items that will not be reclassified subsequently to profit or loss</i> | | | | | | | |
| Changes on Revaluation of non-current Assets | 0 | (184,311) | (184,311) | 1,272,096 | -790.19% | 1,456,407 | (130,250,998) |
| Total other comprehensive income | 0 | (184,311) | (184,311) | 1,272,096 | | | (130,250,998) |
| Total Comprehensive Income | 14,497,634 | 16,579,657 | 18,816,128 | 22,616,652 | | | (121,371,000) |

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

Variance Commentary by Nature & Type

| Expenses from Operations | Material Variance | | Significant Items | |
|-------------------------------------------------|-------------------|-----------|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Materials & Contracts | -16.59% | 4,057,545 | 1,199,377 | ▲ Wickham Recreation Facility, Squash Courts and Program Expenses - Timing |
| | | | 669,600 | ▲ General Waste - Recycling Collection & Litter Control - Timing |
| | | | 586,670 | ▲ Kta Airport Recoverable - Timing |
| | | | 358,194 | ▲ Dampier Highway Streetscape - Timing - Stage 1 works being constructed in June. Stage 2 to be carried forward to 2019/20 |
| | | | 345,780 | ▲ Dampier Pavilion Building - Contractor commenced in May and is due for completion this FY |
| | | | 240,268 | ▲ WM - Design & Investigation - Organics Study delayed, Project commenced late April |
| | | | 223,763 | ▲ Open Space/Reserves Mtce - Timing |
| | | | 215,743 | ▲ Bridge Maintenance - Timing |
| | | | 197,071 | ▲ Roundabout Maintenance - Timing - Design completed and works to be carried forward to 2019/20 |
| | | | 195,893 | ▲ Red Earth Arts Precinct - Facility Expenses - Lineal staffing costs used however requirement fluctuates depending on events. Materials budget was overestimated |
| | | | 157,167 | ▲ Economic Development Projects - Timing - Projects for Freight Study; Galvanising Feasibility Study Report & Business Survey are yet to be expended |
| | | | 113,299 | ▲ IT Software Expenses - Timing |
| | | | 72,030 | ▲ Parks & Gardens Mtce - Timing |
| | | | 68,252 | ▲ P&G Wickham Entry Statement - Timing |
| | | | 4,502,825 | ▲ Sub Total |
| | | | 939,881 | ▼ Disaster Recovery - TC Veronica - Timing - Cyclone maintenance works to be claimed from DRFWA |
| | | | 939,881 | ▼ Sub Total |
| | | | 3,562,944 | ▲ Net Variance |
| Other Expenses | -12.36% | 352,389 | 307,977 | ▲ Kta Airport Terminal Building Contribution for Qantas Lounge |
| | | | 65,827 | ▲ Economic Development Projects - Timing |
| | | | 373,804 | ▲ Net Variance |
| Other | Material Variance | | Significant Items | |
| Non Operating Grants, Subsidies & Contributions | 16.61% | 1,422,419 | 2,510,707 | ▲ Contributions - Roads - Recognition of roads constructed as part of City Centre works |
| | | | 186,726 | ▲ Grants Community Safety - Additional Funds received for Footpath Lighting Program |
| | | | 2,697,433 | ▲ Sub Total |
| | | | 838,697 | ▼ Red Earth Arts Precinct Contribution - Timing |
| | | | 392,322 | ▼ Contribution Village Road Culvert - Timing |
| | | | 60,158 | ▼ Local Govt Programs - Road Projects Grants MRWA - Timing - invoices raised based on road expenditure to date |
| | | | 1,291,177 | ▼ Sub Total |
| | | | 1,406,256 | ▲ Net Variance |

Variance Commentary by Nature & Type (cont.)

| Other | Material Variance | | Significant Items | |
|----------------------------------------------|-------------------|-------------|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Profit on Asset Disposal | -64.16% | (238,083) | 223,084 | ▼ Profit on Sale of Asset - Sale proceeds are less than forecast |
| Loss on Asset Disposal | 1359.33% | (1,432,928) | 1,268,073 | ▼ Disposal/resegmentation of roads as part of the IRIS Reconciliation Project |
| | | | 116,503 | ▼ Loss on Sale Staff Housing - Sale proceeds were less than forecast |
| | | | 1,384,576 | ▼ Net Variance |
| Changes on Revaluation of non-current Assets | -790.19% | 1,456,407 | 1,272,096 | ▼ Asset Revaluation Adjustment - Assets carried at fair value have since been disposed, therefore reversed revaluation amounts. As this is a non cash account, this has no impact on surplus |

City of Karratha
Statement of Financial Activity
for the period ending 31 May 2019

| | Original Budget | Amended Budget | Year to Date Budget | Year To Date Actual | Material Variance >=10% | \$50,000 or more | Impact on Surplus |
|----------------------------------------------------|-----------------|----------------|---------------------|---------------------|-------------------------|------------------|-------------------|
| | \$ | \$ | \$ | \$ | % | \$ | |
| Operating | | | | | | | |
| Revenues (Sources) | | | | | | | |
| General Purpose Funding | 46,763,288 | 46,186,923 | 45,837,732 | 45,955,198 | - | 117,466 | ↑ |
| Governance | 16 43,480 | 83,173 | 81,929 | 98,973 | 20.80% | - | |
| Law, Order And Public Safety | 566,021 | 1,000,188 | 935,113 | 1,158,520 | 23.89% | 223,407 | ↑ |
| Health | 149,800 | 193,646 | 160,146 | 160,417 | - | - | |
| Education and Welfare | 58,608 | 58,608 | 53,774 | 63,808 | 18.66% | - | |
| Housing | 592,840 | 1,041,305 | 985,847 | 778,922 | -20.99% | (206,925) | ↓ |
| Community Amenities | 13,352,759 | 12,090,121 | 11,197,090 | 9,989,846 | -10.78% | (1,207,244) | ↓ |
| Recreation And Culture | 21,928,049 | 21,764,196 | 20,623,186 | 19,551,230 | - | (1,071,956) | ↓ |
| Transport | 23,863,409 | 23,980,545 | 19,984,440 | 20,725,787 | - | 741,347 | ↑ |
| Economic Services | 421,945 | 1,169,930 | 1,089,380 | 1,023,714 | - | (65,666) | ↓ |
| Other Property And Services | 256,299 | 443,757 | 423,107 | 433,197 | - | - | |
| | 107,996,498 | 108,012,392 | 101,371,744 | 99,939,611 | - | (1,432,133) | |
| Expenses (Applications) | | | | | | | |
| General Purpose Funding | (1,573,030) | (1,567,617) | (1,398,725) | (1,356,982) | - | - | |
| Governance | 16 (2,866,749) | (3,615,145) | (3,157,130) | (1,277,902) | -59.52% | 1,879,228 | ↑ |
| Law, Order And Public Safety | (1,443,485) | (1,585,382) | (1,455,317) | (1,391,678) | - | 63,640 | ↑ |
| Health | (1,284,185) | (1,205,109) | (1,107,337) | (1,175,507) | - | (68,170) | ↓ |
| Education and Welfare | (197,120) | (177,396) | (165,244) | (164,558) | - | - | |
| Housing | (387,960) | (419,692) | (397,357) | (793,790) | 99.77% | (396,433) | ↓ |
| Community Amenities | (16,710,961) | (14,784,091) | (13,398,863) | (12,442,965) | - | 955,898 | ↑ |
| Recreation And Culture | (36,869,056) | (38,971,662) | (35,283,667) | (32,576,342) | - | 2,707,325 | ↑ |
| Transport | (29,892,240) | (25,024,901) | (22,534,685) | (23,946,953) | - | (1,412,268) | ↓ |
| Economic Services | (2,170,565) | (2,233,128) | (1,929,841) | (1,538,447) | -20.28% | 391,394 | ↑ |
| Other Property And Services | (103,513) | (1,848,612) | (1,727,451) | (657,836) | -61.92% | 1,069,615 | ↑ |
| | (93,498,864) | (91,432,735) | (82,555,617) | (77,322,959) | - | 5,232,657 | |
| NON OPERATING | | | | | | | |
| Revenue | | | | | | | |
| Proceeds From Disposal Of Assets | 499,550 | 1,079,368 | 1,079,368 | 495,876 | -54.06% | (583,492) | ↓ |
| Tsf From Aerodrome Reserve | 1,515,906 | 356,405 | 582,258 | 582,259 | - | - | |
| Tsf From Infrastructure Reserve | 14,585,419 | 11,423,715 | 2,071,527 | 5,895,232 | 184.58% | 3,823,705 | ↑ |
| Tsf From Partnership Reserve | 7,194,049 | 6,137,870 | 4,283,360 | 3,069,385 | -28.34% | (1,213,975) | ↓ |
| Tsf From Waste Management Reserve | 0 | 492,811 | 0 | 960,175 | - | 960,175 | ↑ |
| Tsf From Workers Comp Reserve | 0 | 266,500 | 266,500 | 0 | -100.00% | (266,500) | ↓ |
| Tsf From Medical Services Assistance Reserve | 54,396 | 54,396 | 0 | 0 | - | - | |
| Tsf From Carry Forward Budget Reserve | 1,157,645 | 1,310,422 | 1,133,029 | 1,133,029 | - | - | |
| Tsf From Economic Development Reserve | 400,000 | 0 | 0 | 0 | - | - | |
| Repayments Self Supporting Loans | 84,032 | 84,032 | 76,949 | 76,961 | - | - | |
| | 25,490,997 | 21,205,519 | 9,492,991 | 12,212,916 | 28.65% | 2,719,925 | |
| Expenses | | | | | | | |
| Purchase Of Assets - Artwork | (200,000) | (25,000) | (25,000) | (9,800) | -60.80% | - | |
| Purchase Of Assets - Buildings | (11,924,695) | (10,033,198) | (9,560,355) | (8,686,451) | - | 873,904 | ↑ |
| Purchase Of Assets - Equipment | (257,740) | (131,900) | (131,900) | (79,461) | -39.76% | 52,439 | ↑ |
| Purchase Of Assets - Furniture & Equipment | (677,000) | (1,149,985) | (878,735) | (683,204) | -22.25% | 195,531 | ↑ |
| Purchase Of Assets - Plant | (1,723,500) | (2,580,145) | (2,580,145) | (2,052,309) | -20.46% | 527,836 | ↑ |
| Purchase Of Assets - Infrastructure | (24,335,934) | (18,527,148) | (14,871,346) | (12,863,901) | -13.50% | 2,007,445 | ↑ |
| Loan Principal Repayments | (81,408) | (81,408) | (81,408) | (81,408) | - | - | |
| Tsf To Aerodrome Reserve | (48,832) | (104,019) | (96,459) | (95,145) | - | - | |
| Tsf To Dampier Drainage Reserve | (276) | (283) | (259) | (255) | - | - | |
| Tsf To Plant Replacement Reserve | (10,533) | (22,544) | (20,641) | (20,344) | - | - | |
| Tsf To Walkington Theatre Reserve | (836) | (857) | (785) | (773) | - | - | |
| Tsf To Workers Compensation Reserve | (14,105) | (14,434) | (13,215) | (13,025) | - | - | |
| Tsf To Infrastructure Reserve | (16,908,688) | (18,870,256) | (865,782) | (5,177,028) | 497.96% | (4,311,246) | ↓ |
| Tsf To Partnership Reserve | (6,554,516) | (6,466,510) | (6,462,894) | (4,844,872) | -25.04% | 1,618,022 | ↑ |
| Tsf To Waste Management Reserve | (1,404,162) | (589,577) | (541,312) | (527,154) | - | - | |
| Tsf To Mosquito Control Reserve | (795) | (800) | (209) | (206) | - | - | |
| Tsf To Employee Entitlements Reserve | (114,958) | (130,694) | (119,660) | (117,942) | - | - | |
| Tsf To Community Development Reserve | (32,617) | (35,207) | (32,235) | (31,773) | - | - | |
| Tsf To Medical Services Assistance Package Reserve | (10,167) | (10,281) | (9,526) | (9,389) | - | - | |
| Tsf To Economic Development Reserve | (33,265) | (34,041) | (31,167) | (30,720) | - | - | |
| | (64,334,027) | (58,808,287) | (36,323,033) | (35,325,160) | - | 997,873 | |

City of Karratha
Statement of Financial Activity
for the period ending 31 May 2019

| | Original Budget | Amended Budget | Year to Date Budget | Year To Date Actual | Material Variance ≥10% | \$50,000 or more |
|----------------------------------------------------|--------------------|-------------------|------------------------|------------------------|------------------------------|---------------------|
| | \$ | \$ | \$ | \$ | % | \$ |
| Adjustment For Non Cash Items | | | | | | |
| Depreciation | 20,831,619 | 17,906,884 | 16,379,420 | 15,760,335 | - | (619,085) |
| Movement in Accrued Interest | - | - | - | (987) | - | - |
| Movement in Accrued Salaries & Wages | - | - | - | (172,420) | - | (172,420) |
| Movement in Land Held for Resale | 0 | 0 | 0 | 35,893 | | |
| (Profit) / Loss On Disposal Of Assets | 73,113 | (265,639) | (265,639) | 1,405,372 | -629.05% | 1,671,011 |
| | 20,904,732 | 17,641,245 | 16,113,781 | 17,028,193 | - | 914,412 |
| Restricted Surplus/(Deficit) B/Fwd 1 July | 1,019,841 | 831,611 | 831,611 | 831,611 | - | |
| Unrestricted Surplus/(Deficit) B/Fwd 1 July | 2,493,705 | 2,564,089 | 2,564,089 | 2,564,089 | - | - |
| Surplus / (Deficit) | 72,882 | 13,834 | 11,495,567 | 19,928,301 | | 8,432,735 |

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

| Revenues from Operations | Material Variance | | Significant Items | |
|----------------------------------|-------------------|-------------|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Law, Order, Public Safety | 23.89% | 223,407 | 186,726 | ▲ Grants Community Safety - Additional Funds received for Footpath Lighting Program |
| Housing | -20.99% | (206,925) | 223,084 | ▼ Profit on Sale of Asset - Sale proceeds are less than forecast |
| Community Amenities | -10.78% | (1,207,244) | 801,403 | ▼ Contaminated Waste Disposal Fees - DWER delay in licence amendment, resulting in approximately 25% less income than forecast |
| | | | 75,933 | ▼ Town Planning Fees are less than forecast |
| | | | 68,510 | ▼ Resource Recovery Facility Income less than forecast |
| | | | 945,846 | ▼ Net Variance |
| Expenses from Operations | Material Variance | | Significant Items | |
| Governance | -59.52% | 1,879,228 | 1,456,407 | ▲ Asset Revaluation Adjustment - Assets carried at fair value have since been disposed, therefore reversing revaluation amounts. As this is a non cash account, this has no impact on surplus |
| | | | 92,830 | ▼ Comm Engagement - Community Sponsorship - Fee Waivers are higher than forecast |
| | | | 1,549,237 | ▲ Net Variance |
| Housing | 99.77% | (396,433) | 58,592 | ▼ Staff Housing less Alloc to General Admin is higher than anticipated, however as this is a non cash account, it has no impact on surplus |
| | | | 116,503 | ▼ Loss on Sale Staff Housing - Sale proceeds were less than forecast |
| | | | 175,095 | ▼ Net Variance |
| Economic Services | -20.28% | 391,394 | 222,974 | ▲ Dampier Highway Streetscape - Timing - Stage 1 works commenced, Stage 2 & 3 to be carried forward to 2019/20 |
| | | | 196,571 | ▲ Roundabout Maintenance - Timing - Design completed and works to be carried forward to 2019/20 |
| | | | 419,545 | ▲ Net Variance |
| Other Property and Services | -61.92% | 1,069,615 | 605,488 | ▲ Less allocated to Overheads throughout accounts have been fully allocated and are higher than anticipated, however as this is a non cash amount, it has no impact on surplus |
| | | | 223,221 | ▲ Workers Compensation Claims are lower than anticipated |
| | | | 240,268 | ▲ WM - Design & Investigation - Organics Study delayed, Project commenced late April |
| | | | 154,865 | ▲ Depreciation - Vehicles & Plant - Timing - based on plant purchases |
| | | | 1,223,842 | ▲ Net Variance |
| Non Operating Revenue | Material Variance | | Significant Items | |
| Proceeds from Disposal of Assets | -54.06% | (583,492) | 278,713 | ▼ Timing - Sale 2 x Staff Housing |
| | | | 245,000 | ▼ Timing - Sale of Plant |
| | | | 523,713 | ▼ Net Variance |
| Tsf from Infrastructure Reserve | 184.58% | 3,823,705 | 3,823,705 | ▲ Tsf from Infrastructure Reserve - Timing - Transfer occurred earlier than anticipated |
| Tsf from Partnership Reserve | -28.34% | (1,213,975) | 1,213,975 | ▼ Tsf from Partnership Reserve - Timing - Transfer will occur later than planned |
| Tsf from Workers Comp Reserve | -100.00% | (266,500) | 266,500 | ▼ Tsf from Workers Compensation Reserve - Timing - Transfer will occur later than planned |

Variance Commentary by Program (cont.)

| Non Operating Expenses | Material Variance | | | Significant Items |
|--------------------------------------------|-------------------|-------------|------------------|----------------------------------------------------------------------------------------------------------------------|
| Purchase of Assets - Equipment | -39.76% | 52,439 | 52,439 | ▲ Equipment Purchases - Timing |
| Purchase of Assets - Furniture & Equipment | -22.25% | 195,531 | 90,559 | ▲ Furniture & Equipment - Wickham Community Hub - Final claims being processed and will be expended before end of FY |
| | | | 115,281 | ▲ Information Technology - Hardware & Software Initiatives and Hardware Refresh - Timing |
| | | | 205,840 | ▲ Net Variance |
| Purchase of Assets - Plant | -20.46% | 527,836 | 313,554 | ▲ Plant Purchases - Timing |
| Purchase of Assets - Infrastructure | -13.50% | 2,007,445 | 676,289 | ▲ Dampier Palms & Hampton Oval - Timing |
| | | | 379,000 | ▲ Sports Field Lighting Renewal - Timing |
| | | | 299,055 | ▲ Leachate Management System - commencement delayed due to TC Veronica |
| | | | 186,835 | ▲ Pt Samson Foreshore Stage 3 Viewing Platform/Jetty - Works due for completion in June |
| | | | 162,087 | ▲ Footpaths Lockyer St - Increase in scope to be completed in June |
| | | | 153,869 | ▲ Wickham Community Hub Carpark - Final claims being processed and will be expended by June |
| | | | 139,487 | ▲ Infrastructure Roads - Murujuga National Park Access Road - Timing |
| | | | 86,436 | ▲ Welcome Park - Works in progress and PC date due July 2019 |
| | | | 85,222 | ▲ Village Road Culverts - Timing |
| | | | 64,049 | ▲ Leisureplex Carpark - Timing - Stone removal and brick paving installation works completed in June |
| | | | 50,560 | ▲ Depot Masterplan Stage 3 Carpark Upgrade - Timing |
| | | | 2,282,889 | ▲ Net Variance |
| Transfer to Infrastructure Reserve | 497.96% | (4,311,246) | 4,329,639 | ▼ Tsf to Infrastructure Reserve - Timing - Transfer occurred earlier than planned |
| Tsf to Partnership Reserve | -25.04% | 1,618,022 | 1,616,633 | ▲ Tsf to Partnership Reserve - Timing - Transfer will occur later than planned |

City of Karratha
Net Current Funding Position
for the period ending 31 May 2019

| | Year to Date Actual | Brought Forward |
|---------------------------------------------------|------------------------|--------------------|
| Note | 31/05/2019 | 1/07/2018 |
| | \$ | \$ |
| Current Assets | | |
| Cash and Cash Equivalents - Unrestricted | 8,439,187 | 1,469,462 |
| Cash and Cash Equivalents - Restricted - Reserves | 60,726,409 | 61,497,864 |
| Trade and Other Receivables | 9,759,235 | 13,759,165 |
| Land held for Resale - Development Costs | 35,893 | 0 |
| Inventories | 335,825 | 401,783 |
| Total Current Assets | 79,296,549 | 77,128,274 |
| Current Liabilities | | |
| Trade and Other Payables | 1,830,984 | 12,167,145 |
| Current Portion of Long Term Borrowings | (81,408) | (81,408) |
| Current Portion of Provisions | 4,088,933 | 4,088,933 |
| Total Current Liabilities | 5,838,509 | 16,174,670 |
| Net Current Assets | 73,458,040 | 60,953,603 |
| Less | | |
| Cash and Cash Equivalents - Restricted - Reserves | (60,726,409) | (61,497,864) |
| Loan repayments from institutions | 78,209 | (20,116) |
| Movement in Accruals (Non Cash) | (173,407) | (172,420) |
| Land Held for Resale | (35,893) | 0 |
| Add back | | |
| Current Loan Liability | (81,408) | (81,408) |
| Cash Backed Employee Provisions | 4,971,413 | 4,853,471 |
| Current Provisions funded through salaries budget | 2,437,756 | 0 |
| Net Current Asset Position | 19,928,301 | 4,035,267 |
| 1) Note Explanation: | | |
| Trade & Other Receivables | (382,622) | 2,175,921 |
| Rates Debtors | 2,576,582 | 2,990,652 |
| Sundry Debtors | 7,565,275 | 8,592,592 |
| Total Trade and Other Receivables | 9,759,235 | 13,759,165 |

City of Karratha
Statement of Financial Position
As at 31 May 2019

| | 2018/19 | 2017/18 |
|--------------------------------------------------------|--------------------|--------------------|
| | \$ | \$ |
| Current Assets | | |
| Cash On Hand | 18,205 | 17,805 |
| Cash and Cash Equivalents - Unrestricted | 8,420,982 | 1,451,657 |
| Cash and Cash Equivalents - Restricted (Reserves/Muni) | 60,726,409 | 61,497,864 |
| Trade and Other Receivables | 9,759,235 | 13,759,165 |
| Inventories | 371,719 | 401,783 |
| Total Current Assets | <u>79,296,550</u> | <u>77,128,274</u> |
| Non Current Assets | | |
| Trade and Other Receivables | 266,398 | 331,200 |
| Property, Plant and Equipment | 288,631,576 | 283,655,768 |
| Infrastructure | 396,264,903 | 392,002,462 |
| Inventories | 488,358 | 524,251 |
| Total Non Current Assets | <u>685,651,235</u> | <u>676,513,681</u> |
| Total Assets | <u>764,947,785</u> | <u>753,641,955</u> |
| Current Liabilities | | |
| Trade and Other Payables | 1,830,984 | 11,722,301 |
| Long Term Borrowings | (81,408) | 81,408 |
| Provisions | 4,088,933 | 4,088,933 |
| Total Current Liabilities | <u>5,838,509</u> | <u>15,892,642</u> |
| Non Current Liabilities | | |
| Long Term Borrowings | 347,861 | 346,453 |
| Provisions | 761,567 | 761,567 |
| Total Non Current Liabilities | <u>1,109,428</u> | <u>1,108,020</u> |
| Total Liabilities | <u>6,947,937</u> | <u>17,000,663</u> |
| Net Assets | <u>757,999,848</u> | <u>736,641,292</u> |
| Equity | | |
| Accumulated Surplus | 455,518,101 | 432,129,993 |
| Revaluation Surplus | 241,755,335 | 243,013,433 |
| Reserves | 60,726,412 | 61,497,867 |
| Total Equity | <u>757,999,848</u> | <u>736,641,292</u> |

City of Karratha
Cash & Cash Equivalents
for the period ending 31 May 2019

| | \$ |
|---------------------------|-------------------|
| Unrestricted Cash | |
| Cash On Hand | 18,205 |
| Westpac at call | (114,531) |
| Term deposits | 8,535,513 |
| | <u>8,439,187</u> |
| Restricted Cash | |
| Reserve Funds | 60,726,409 |
| Restricted Unspent Grants | 0 |
| | <u>60,726,409</u> |
| Total Cash | <u>69,165,596</u> |

City of Karratha
Statement of Financial Activity By Divisions
for the period ending 31 May 2019

| | 2018/19 Original Budget | 2018/19 Amended Budget | 2018/19 Year to Date Budget | 2018/19 Actual to Date |
|-------------------------------------------------------------------------|-------------------------------|------------------------------|-----------------------------------|---------------------------|
| | \$ | \$ | \$ | \$ |
| EXECUTIVE SERVICES | | | | |
| Net (Cost) to Council for Members of Council | (890,541) | (792,241) | (737,936) | (679,356) |
| Net (Cost) to Council for Executive Admin | (653,851) | (677,865) | (626,855) | (637,967) |
| TOTAL EXECUTIVE SERVICES | (1,544,392) | (1,470,106) | (1,364,791) | (1,317,323) |
| CORPORATE SERVICES | | | | |
| Net (Cost) to Council for Rates | 41,963,151 | 41,066,181 | 41,046,231 | 41,095,977 |
| Net (Cost) to Council for General Revenue | (9,434,933) | (10,179,249) | 3,344,768 | 3,491,527 |
| Net (Cost) to Council for Financial Services | (2,497,786) | (2,233,578) | (2,021,329) | (2,334,504) |
| Net (Cost) to Council for Corporate Services Admin | 7,534,634 | 7,184,649 | 6,781,119 | 8,909,812 |
| Net (Cost) to Council for Human Resources | (1,834,092) | (2,301,241) | (2,146,855) | (1,814,683) |
| Net (Cost) to Council for Governance & Organisational Strategy | (1,156,890) | (1,132,848) | (1,051,994) | (1,027,524) |
| Net (Cost) to Council for Information Services | (2,157,344) | (2,355,462) | (2,086,486) | (1,958,870) |
| Net (Cost) to Council for Television & Radio Services | (15,993) | (1,720) | (1,513) | (1,588) |
| Net (Cost) to Council for Business Improvement Process | 0 | 0 | 0 | 0 |
| Net (Cost) to Council for Staff Housing | 109,976 | 732,474 | 794,269 | 403,317 |
| Net (Cost) to Council for Public Affairs | (1,420,319) | (1,138,861) | (1,008,747) | (831,179) |
| TOTAL CORPORATE SERVICES | 31,090,404 | 29,640,345 | 43,649,463 | 45,932,285 |
| COMMUNITY SERVICES | | | | |
| Net (Cost) to Council for Partnerships - Rio Tinto | 600,451 | (325,731) | (2,162,319) | (1,761,816) |
| Net (Cost) to Council for Comm. Engagement - Other Buildings (Part & En | 94,146 | 116,050 | 116,050 | 101,450 |
| Net (Cost) to Council for Comm. Engagement - Community Development | (1,006,799) | (1,150,746) | (861,490) | (822,717) |
| Net (Cost) to Council for Youth Services | 74,200 | 81,000 | 105,865 | 115,325 |
| Net (Cost) to Council for Comm. Engagement - Community Sponsorship | (621,532) | (654,211) | (435,911) | (567,548) |
| Net (Cost) to Council for Comm. Engagement - Daycare Centres | (68,057) | (35,832) | (37,921) | (27,201) |
| Net (Cost) to Council for Comm. Engagement - Child Health Clinics | (22,366) | (18,390) | (17,610) | (14,675) |
| Net (Cost) to Council for Karratha Entertainment Centre | (19,314) | (15,157) | (13,906) | (13,996) |
| Net (Cost) to Council for Roebourne Aquatic Centre | (195,424) | (225,207) | (259,597) | (432,329) |
| Net (Cost) to Council for Library Services | (2,221,548) | (2,124,731) | (1,959,223) | (1,916,775) |
| Net (Cost) to Council for Cossack Operations | (315,764) | (253,201) | (221,224) | (138,859) |
| Net (Cost) to Council for Ovals & Hardcourts | (2,017,068) | (2,035,704) | (2,274,768) | (1,943,212) |
| Net (Cost) to Council for Karratha Bowling & Golf | (611,494) | (624,896) | (574,303) | (567,696) |
| Net (Cost) to Council for Pavilions & Halls | (516,340) | (611,366) | (863,234) | (653,133) |
| Net (Cost) to Council for Comm. Projects - Leisure Projects | (776,712) | (857,352) | (689,527) | (495,546) |
| Net (Cost) to Council for Comm. Projects - Playgrounds | (89,102) | (92,808) | (89,469) | (48,438) |
| Net (Cost) to Council for Comm. Projects - Medical Services | 0 | 65,382 | 11,068 | 11,345 |
| Net (Cost) to Council for Other Buildings | (89,973) | (122,761) | (104,669) | (104,720) |
| Net (Cost) to Council for The Youth Shed | (1,017,525) | (1,079,379) | (990,989) | (979,041) |
| Net (Cost) to Council for Karratha Leisureplex | (3,826,585) | (3,920,465) | (3,574,865) | (3,354,401) |
| Net (Cost) to Council for Comm. Engagement - Pam Buchanan Family Ce | (192,260) | (127,096) | (122,099) | (38,455) |
| Net (Cost) to Council for Arts & Culture | (1,333,493) | (874,492) | (745,516) | (569,302) |
| Net (Cost) to Council for Dampier Community Hub | 418,781 | 278,369 | 320,446 | 471,737 |
| Net (Cost) to Council for Red Earth Arts Precinct | 253,014 | (628,296) | 3,444,315 | (1,607,478) |
| Net (Cost) to Council for Wickham Recreation Precinct | 1,261,168 | 1,179,661 | 1,682,094 | 2,271,568 |
| Net (Cost) to Council for Wickham Community Hub | (1,824,008) | (1,098,777) | (5,833,255) | (918,259) |
| Net (Cost) to Council for The Base | (331,992) | (146,428) | (116,396) | (106,495) |
| Net (Cost) to Council for Indoor Play Centre | (38,002) | 45,967 | 43,632 | 43,085 |
| TOTAL COMMUNITY SERVICES | (14,433,598) | (15,256,597) | (16,224,821) | (14,067,582) |

City of Karratha
Statement of Financial Activity by Divisions
for the period ending 31 May 2019

| | 2018/19 Original Budget | 2018/19 Amended Budget | 2018/19 Year to Date Budget | 2018/19 Actual to Date |
|-------------------------------------------------------------|-------------------------------|------------------------------|-----------------------------------|---------------------------|
| | \$ | \$ | \$ | \$ |
| DEVELOPMENT & REGULATORY SERVICES | | | | |
| Net (Cost) to Council for Emergency Services | (29,841) | 30,250 | (19,370) | (15,939) |
| Net (Cost) to Council for Ranger Services | (930,597) | (681,961) | (603,935) | (599,336) |
| Net (Cost) to Council for Tourism/Visitors Centres | (520,000) | (251,943) | (239,443) | (199,412) |
| Net (Cost) to Council for Karratha Tourism & Visitor Centre | 0 | (191,200) | (177,996) | (219,099) |
| Net (Cost) to Council for Community Safety | (244,545) | (178,697) | (130,103) | 131,502 |
| Net (Cost) to Council for Economic Development | (2,620,321) | (1,204,784) | (1,005,056) | (810,584) |
| Net (Cost) to Council for Camping Grounds | 129,932 | 125,462 | 104,462 | 101,008 |
| Net (Cost) to Council for Building Control | (279,999) | (261,280) | (247,075) | (330,666) |
| Net (Cost) to Council for Health Services | (957,249) | (931,319) | (889,313) | (969,574) |
| Net (Cost) to Council for Town Planning | (1,011,810) | (1,095,970) | (1,053,686) | (967,787) |
| Net (Cost) to Council for Strategic Planning | (275,008) | (267,046) | (247,276) | (231,279) |
| Net (Cost) to Council for Development Services | (34,000) | (24,000) | (21,000) | (18,607) |
| TOTAL DEVELOPMENT & REGULATORY SERVICES | (6,773,438) | (4,932,488) | (4,529,791) | (4,129,773) |
| INFRASTRUCTURE SERVICES | | | | |
| Net (Cost) to Council for Depots | (939,355) | (1,070,606) | (1,772,998) | (1,624,225) |
| Net (Cost) to Council for Public Services Overheads | 325,349 | 781,942 | 707,825 | (141,334) |
| Net (Cost) to Council for Fleet & Plant | 813,408 | 95,534 | 92,343 | 229,174 |
| Net (Cost) to Council for Roads & Streets | (7,099,536) | (6,946,700) | (6,521,714) | (3,773,655) |
| Net (Cost) to Council for Parks & Gardens | (5,348,427) | (4,132,290) | (3,407,325) | (3,186,938) |
| Net (Cost) to Council for Drainage | (1,074,004) | (819,195) | (720,399) | (1,102,010) |
| Net (Cost) to Council for Footpaths & Bike Paths | (1,382,513) | (1,737,358) | (1,270,050) | (1,216,853) |
| Net (Cost) to Council for Effluent Re-Use Scheme | (74,195) | (180,966) | (176,285) | (150,214) |
| Net (Cost) to Council for Cemeteries | (124,571) | (121,861) | (162,095) | (127,094) |
| Net (Cost) to Council for Public Toilets | (474,935) | (511,193) | (471,647) | (497,515) |
| Net (Cost) to Council for Beaches, Boat Ramps, Jetties | (937,266) | (673,747) | (1,681,940) | (1,031,801) |
| Net (Cost) to Council for Town Beautification | (2,238,082) | (2,127,480) | (2,202,171) | (1,348,281) |
| Net (Cost) to Council for Bus Shelters | 0 | (60,000) | 0 | 35,000 |
| Net (Cost) to Council for Private Works & Reinstatements | (96,402) | (124,611) | (121,303) | (140,207) |
| Net (Cost) to Council for Works Overheads | 1,083,179 | 808,343 | 790,586 | 1,393,762 |
| Net (Cost) to Council for Parks & Gardens Overheads | 837,942 | 699,224 | 631,950 | 87,015 |
| Net (Cost) to Council for Disaster Preparation & Recovery | (276,748) | (332,850) | (332,850) | (1,792,454) |
| Net (Cost) to Council for Tech Services | (4,445,774) | (4,291,981) | (3,954,904) | (1,806,371) |
| Net (Cost) to Council for Tech Services Overheads | 0 | (151) | (151) | (151) |
| Net (Cost) to Council for SP & Infrastructure Services | (25,000) | (22,500) | (20,750) | (21,859) |
| TOTAL INFRASTRUCTURE SERVICES | (21,476,930) | (20,768,446) | (20,593,878) | (16,216,011) |
| STRATEGIC BUSINESS PROJECTS | | | | |
| Net (Cost) to Council for Project Management | (587,871) | (310,068) | (288,844) | (240,531) |
| Net (Cost) to Council for Waste Collection | 952,491 | 1,073,519 | 1,295,296 | 1,741,047 |
| Net (Cost) to Council for Landfill Operations | (1,969,626) | (1,617,031) | (2,264,113) | (1,974,086) |
| Net (Cost) to Council for Waste Overheads | 1,512,567 | 1,044,917 | 910,098 | 42,990 |
| Net (Cost) to Council for Karratha Airport | 9,799,685 | 9,216,089 | 7,511,247 | 6,899,780 |
| Net (Cost) to Council for Other Airports | (9,956) | (2,000) | 0 | (681) |
| TOTAL STRATEGIC BUSINESS PROJECTS | 9,697,290 | 9,405,426 | 7,163,684 | 6,468,519 |
| TOTAL DIVISIONS | (3,440,664) | (3,381,866) | 8,099,867 | 16,670,115 |

City of Karratha
Statement of Financial Activity by Divisions
 for the period ending 31 May 2019

| | 2018/19 Original Budget | 2018/19 Amended Budget | 2018/19 Year to Date Budget | 2018/19 Actual to Date |
|----------------------------------------------------|-------------------------------|------------------------------|-----------------------------------|---------------------------|
| | \$ | \$ | \$ | \$ |
| ADJUSTMENTS FOR NON CASH ITEMS | | | | |
| Movement in Employee Benefit Provisions | 0 | 0 | 0 | 0 |
| Movement in Accrued Interest | 0 | 0 | 0 | (987) |
| Movement in Accrued Salaries & Wages | 0 | 0 | 0 | (172,420) |
| Movement in Land Held for Resale | 0 | 0 | 0 | 35,893 |
| Movement in Deferred Pensioner Rates | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | (137,514) |
| Restricted Surplus/(Deficit) B/Fwd 1 July | 1,019,841 | 831,611 | 831,611 | 831,611 |
| Unrestricted Surplus/(Deficit) B/Fwd 1 July | 2,493,705 | 2,564,089 | 2,564,089 | 2,564,089 |
| Surplus / (Deficit) | 72,882 | 13,834 | 11,495,567 | 19,928,301 |

10.2 LIST OF ACCOUNTS – 1 JUNE 2019 TO 26 JUNE 2019

| | |
|---------------------------------------|------------------------------------|
| File No: | FM.19 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | Senior Creditors Officer |
| Date of Report: | 11 July 2019 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s): | Nil |

PURPOSE

To advise Council of payments made for the period from 1 June 2019 to 26 June 2019.

BACKGROUND

Council has delegated authority to the Chief Executive Officer to exercise its power to make payments from the City's Municipal and Trust funds.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 1 June 2019 to 26 June 2019 totalled \$21,396,016, which included the following payments:

- City of Karratha – Term Deposit Investments - \$16,000,000
- GBSC Yurra – Welcome Park Progress Claim - \$414,162

- Georgiou Group – Dampier Palms Redevelopment - \$373,467
- DFES – ESL Final Instalment - \$145,540
- Mitie Construction – Dampier Pavilion Refurb - \$118,600

Consistent with CG-11 Regional Price Preference Policy 61% of the value of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Health | Nil | Nil |
| Financial | Low | Failure to make payments within terms may render Council liable to interest and penalties |
| Service Interruption | Moderate | Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers |
| Environment | Nil | Nil |
| Reputation | Moderate | Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community |
| Compliance | Nil | Nil |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT68515 to EFT68954 (Inclusive);
3. Cheque Voucher 78597 to 78602;
4. Cancelled Payments: EFT68562, EFT68621, EFT68641, EFT68659, EFT68707, EFT68825, EFT68953, 78602;
5. Direct Debits: DD34897.1 to DD35066.1;
6. Credit Card Payments: \$19,465.72; and
7. Payroll Cheques \$809,367.86;
8. with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$21,396,016.59 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT68515 to EFT68954 (Inclusive);
3. Cheque Voucher 78597 to 78602;
4. Cancelled Payments: EFT68562, EFT68621, EFT68641, EFT68659, EFT68707, EFT68825, EFT68953, 78602;
5. Direct Debits: DD34897.1 to DD35066.1;
6. Credit Card Payments: \$19,465.72; and
7. Payroll Cheques \$809,367.86

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|----------|
| EFT68515 | 07.06.2019 | Isentia Pty Limited (Media Monitors Australia Pty Ltd) | Media Coverage Statistics For 2016/2017/2018 Woodside Partnership | 1,650.00 |
| EFT68516 | 07.06.2019 | Atom Supply | Stock - Uniforms, Grease Guns, Batteries, Cut Off Discs, HiVis Vests, Gloves, Signage, Hand Tools | 2,064.71 |
| EFT68517 | 07.06.2019 | J Blackwood & Son Pty Limited | Litter Initiatives - Gloves, Stock - Barricade Fencing, Line Marking Paint, Dust Control Mops, Safety Boots, Hoses | 1,234.37 |
| EFT68518 | 07.06.2019 | Ashdown-Ingram | Parts for Plant Repairs | 817.85 |
| EFT68519 | 07.06.2019 | Adapt-A-Lift Group Pty Ltd | Equipment - Liftsmart Pt15-2 (1500kg Capacity) | 1,540.00 |
| EFT68520 | 07.06.2019 | Barth Bros Automotive Machining | Stock - Filters (Various), Parts for Plant Repairs | 2,411.63 |
| EFT68521 | 07.06.2019 | Kmart Karratha | Stock - Measuring Jug 500ml | 12.00 |
| EFT68522 | 07.06.2019 | Village Roadshow Pty Ltd | REAP - Screening Of Movie Five Feet Apart | 826.10 |
| EFT68523 | 07.06.2019 | Woolworths Group Limited | Pound - Dog And Cat Biscuits, KLP - Kitchen Amenities, Stock - Fly Spray & Glen 20 Disinfectant Sprays, Hand Wash | 569.29 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|-----------|
| EFT68524 | 07.06.2019 | Leethall Constructions Pty Ltd | Footpath Lighting Program - Installation Of 31 Solar Lights/ Supply And Install Of Rock pitching | 71,808.00 |
| EFT68525 | 07.06.2019 | 303 Mullenlowe Australia Pty Ltd | Place Branding Services - Jan / May 2019 | 92,729.56 |
| EFT68526 | 07.06.2019 | NYFL - Cossack Management | Management Services Of Cossack As Per Tender 30-16/17, March-June 2019 | 71,500.00 |
| EFT68527 | 10.06.2019 | PACE Entertainment Group Pty Ltd | REAP Ticket Sales for Event | 20,009.00 |
| EFT68528 | 10.06.2019 | Damien Oatway & Nicola Osborn | Musician For Arts On The Terrace Function 28/05/2019 | 500.00 |
| EFT68529 | 10.06.2019 | Aviation Safety Management Pty Ltd | Airport - Subscription For 29/05/2019 to 28/05/2020 | 2,242.00 |
| EFT68530 | 10.06.2019 | Playtec Pty Ltd | IPC - Preventative Maintenance Routine Service 04/03/2019 | 5,940.00 |
| EFT68531 | 10.06.2019 | Reece Pty Ltd | Stock - Retic Parts | 37,408.05 |
| EFT68532 | 13.06.2019 | LFA First Response | Stock - Sharps Casing Stainless Steel | 660.00 |
| EFT68533 | 13.06.2019 | Aerodrome Management Services Pty Ltd (AMS) | KTA Airport - Annual Technical Inspection | 6,132.06 |
| EFT68534 | 13.06.2019 | Signature Music Pty Ltd | REAP - Trial Of Line Array Hire For Music Events | 3,003.00 |
| EFT68535 | 13.06.2019 | Dampier Community Association | 2018-19 ACADS - 50% Upfront payment - Citizen of the Year Awards | 5,485.00 |
| EFT68536 | 13.06.2019 | Dampier Playgroup | Dampier Family Playgroup - 2018-19 Annuals 20% Final Payment - Magical Movement Session. | 774.00 |
| EFT68537 | 13.06.2019 | Blue Hat Cleaning Services T/as Damel Cleaning Services | KLP Upholstery Clean Of 250 Function Room Chairs | 2,475.00 |
| EFT68538 | 13.06.2019 | Forpark Australia Pty Ltd | Stock - Playground S Hook 8mm | 58.30 |
| EFT68539 | 13.06.2019 | Hart Sport | KLP - Sport and Programs Replacement 2 Folding Futsal Goals | 550.30 |
| EFT68540 | 13.06.2019 | Hathaways Lubricants | Stock - Lubricants (Various) | 1,507.08 |
| EFT68541 | 13.06.2019 | IT Vision | System Development - Synergyssoft New Module Implementation And Licences | 2,761.84 |
| EFT68542 | 13.06.2019 | Karratha & Districts Chamber Of Commerce (KDCCI) | Business Support - Careers Expo 2019 | 9,831.99 |
| EFT68543 | 13.06.2019 | KAW Engineering Pty Ltd | WM - WA North West Region Water Facility Study | 275.00 |
| EFT68544 | 13.06.2019 | Karratha International Hotel | REAP - Re-stock Kiosk/Bar | 4,547.20 |
| EFT68545 | 13.06.2019 | Leisure Institute Of WA Aquatics (Inc) | HR - Registration Fee For North West Aquatics Seminar | 640.00 |
| EFT68546 | 13.06.2019 | Joyce Krane | DCH - Load And Transport 3 Air Con Units | 1,817.20 |
| EFT68547 | 13.06.2019 | North West Oil | Plant - VLC Inspection Hydraulic Crane | 1,089.00 |
| EFT68548 | 13.06.2019 | Parry's Merchants | IPC / WRP - Supplies For Resale | 443.45 |
| EFT68549 | 13.06.2019 | Poinciana Nursery | Slashing Of Drains/Chook Food | 6,500.80 |
| EFT68550 | 13.06.2019 | St John Ambulance | KLP - Festival Of Football Ambulance Cover | 2,054.44 |
| EFT68551 | 13.06.2019 | Signswest | 40 Mile Beach - Aluminium Signs | 277.20 |
| EFT68552 | 13.06.2019 | Sealanes (1985) Pty Ltd | REAP - Order Of Kiosk Stock | 5,251.08 |
| EFT68553 | 13.06.2019 | Te Wai Manufacturing | Rangers - Embroidery | 194.40 |
| EFT68554 | 13.06.2019 | Helloworld Travel Karratha (formerly Everywhere Travel & Cruise) | Australia Day Celebrations - Flights For Citizen Of The Year 2019 & Guest / CAA Judges x 3 / Arts & Cultural Program Facilitator | 5,486.00 |
| EFT68555 | 13.06.2019 | Position Partners | IT Software - Magnet Site Service Plan | 2,779.70 |
| EFT68556 | 13.06.2019 | TNT Express | Freight | 380.20 |
| EFT68557 | 13.06.2019 | The Retic & Landscape Shop | Stock - Bermad Valve | 54.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| EFT68558 | 13.06.2019 | Thrifty Car Rental | City Wide Programmes - Car Hire S Jarvis Freestyle Youth Program | 823.41 |
| EFT68559 | 13.06.2019 | Wickham Volunteer Fire Brigade | Aware Programme - Prescribed Burn | 333.33 |
| EFT68560 | 13.06.2019 | Karratha Earthmoving & Sand Supplies | Footpaths - Supply & Construction / Shoulder Grading | 86,956.29 |
| EFT68561 | 13.06.2019 | Cleanaway Pty Ltd | Waste Collection - MGB April 2019 | 93,304.25 |
| EFT68562 | 13.06.2019 | Pilbara Iron Company Services Pty Ltd (Rio Tinto) | Cancelled Payment | 0.00 |
| EFT68563 | 13.06.2019 | Telstra Corporation Ltd | Telephone Usage Charges | 8,370.82 |
| EFT68564 | 13.06.2019 | Horizon Power | Electricity Usage Charges | 78,196.32 |
| EFT68565 | 13.06.2019 | Water Corporation | Water Usage Charges | 18,039.76 |
| EFT68566 | 13.06.2019 | Foxtel For Business | WRP - Business Channels - June 2019 | 155.00 |
| EFT68567 | 13.06.2019 | Wesfarmers Kleenheat Gas Pty Ltd | KLP - LPG Cylinders | 1,337.08 |
| EFT68568 | 13.06.2019 | Water Corporation | Water Usage Charges | 12,872.72 |
| EFT68569 | 13.06.2019 | Ausolar Pty Ltd | Capital Equipment KLP - Supply Led Lights For Outdoor Courts 1 & 2/WRF - Replace 3 x Basketball Court Lights/Rear Security Sensor Replacement At Multiples CofK Houses/Footpath Lighting Maintenance/Various Other Works | 46,313.03 |
| EFT68570 | 13.06.2019 | Dampier Plumbing & Gas (tff DPG Trust) | KTA AP - Repair Fire Hydrant Mains Leak/Backflow Scheduled Maintenance At Various CofK Locations/KTA AP - Repairs to Emergency Shower, Leaking Fitting & Trunk Main For Potable Supply | 35,878.76 |
| EFT68571 | 13.06.2019 | Pilbara Iron Company Services Pty Ltd (Rio Tinto) | Electricity Usage Charges | 95,932.45 |
| EFT68572 | 13.06.2019 | Burkeair Pty Ltd | KTA AP - Scheduled Maintenance AC & Chillers/DCH - Removal & Reconnect Of Ducts Prior To/After Cyclone/FBCC - Supply & Install Filters/Various Other Works | 12,586.20 |
| EFT68573 | 13.06.2019 | Bunzl Brands And Operations Pty Ltd | AP - 1 x Safety Boots | 312.85 |
| EFT68574 | 13.06.2019 | Atom Supply | Minor Tools - Hioki 5 disc Grinder 240 Volt | 286.00 |
| EFT68575 | 13.06.2019 | Auslec (L & H Group t/as) | Dampier Highway Streetscape - Conduit | 986.38 |
| EFT68576 | 13.06.2019 | Australian Airports Association Ltd | KTA AP - Renewal Of Australian Airports Association Membership | 7,103.80 |
| EFT68577 | 13.06.2019 | Abberfield Technology Pty Ltd | Sporting Facilities - Repair Oval Light Controllers | 635.00 |
| EFT68578 | 13.06.2019 | Airport Security Pty Ltd | KTA AP - ASIC Printing FY1819 | 220.00 |
| EFT68579 | 13.06.2019 | Advam Pty Ltd | KTA AP - Monthly Advam Support And Service | 271.39 |
| EFT68580 | 13.06.2019 | Civica Pty Ltd | Library Management System - Quarterly SMS Notices | 330.00 |
| EFT68581 | 13.06.2019 | Rol-wa Pty Ltd T/a Allpest Wa | Records Management - Silverfish Pest Treatment | 420.00 |
| EFT68582 | 13.06.2019 | Steven Kennedy T/as All Doors Locksmiths | PS Replacement - Supply 10 Lockable Door Handles/KTA AP - Safe Servicing & Replace Faulty Exit Device Levers | 2,275.08 |
| EFT68583 | 13.06.2019 | ATF Services Pty Ltd | WTS - Hire Of CCTV April & May 2019 | 1,971.20 |
| EFT68584 | 13.06.2019 | Australian Laboratory Services Pty Ltd (ALS) | KTA AP- WWTP Sampling Analysis | 275.44 |
| EFT68585 | 13.06.2019 | Australian Training Management Pty Ltd | HR - Cert IV In Civil Construction Traineeship | 640.50 |
| EFT68586 | 13.06.2019 | BC Lock & Key | Roebourne Library - Rekey Doors/Stock - Padlocks/KTA AP - 3 x Lift Keys/ WRF - 7 x Hall Keys | 1,416.02 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|-----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|-----------|
| EFT68587 | 13.06.2019 | Barfield Landscaping Pty Ltd | The Base - Indoor Plants For WCH | 297.00 |
| EFT68588 | 13.06.2019 | Benara Nurseries | Cyclone Veronica - Depot Plant Replacements | 4,320.30 |
| EFT68589 | 13.06.2019 | Beacon Equipment | Plant - Wheel Mower Deck | 57.50 |
| EFT68590 | 13.06.2019 | BP Australia Pty Ltd | Stock - Diesel | 38,910.85 |
| EFT68591 | 13.06.2019 | BB Landscaping WA Pty Ltd | 33 Marniyarra Loop - Upgrade Retic/Cyclone Veronica Cleanup/11Walcott - Retic Repair/KTVC - Maintenance | 4,650.25 |
| EFT68592 | 13.06.2019 | Bookeasy Pty Ltd | KTVC - Bookeasy Monthly Service Fee Feb 2019 | 660.00 |
| EFT68593 | 13.06.2019 | P Bolt | 40 Mile Beach - Reimbursements As Per Caretaker Agreement | 207.49 |
| EFT68594 | 13.06.2019 | Challenge Chemicals Australia | Stock - Hand Care (5 ltr) | 189.75 |
| EFT68595 | 13.06.2019 | Coates Hire Operations | Cyclone Veronica - Hire Of Wheel Loader For Cleanup/Dampier Pavilions - Generator Hire | 10,926.76 |
| EFT68596 | 13.06.2019 | Coca-Cola Amatil (Holdings) Ltd | REAP - Kiosk Supplies Cool Drink And Water | 1,967.40 |
| EFT68597 | 13.06.2019 | Department For Child Protection (Department of Communities) | Rates Refund due to interim rate | 15,173.58 |
| EFT68598 | 13.06.2019 | Cleverpatch Pty Ltd | Dampier Library - Art and Sewing Materials For Programs | 157.14 |
| EFT68599 | 13.06.2019 | Comtec Data Pty Ltd | Computer Network - Supply And Install Structural Support To PTP Pole At 7mile Waste Facility | 2,629.00 |
| EFT68600 | 13.06.2019 | Campbell Clan Superannuation Fund | Records Management Project - Monthly Storage | 1,350.00 |
| EFT68601 | 13.06.2019 | Commercial Fitness Equipment | KLP - Gym Equipment | 5,452.07 |
| EFT68602 | 13.06.2019 | Circus Australia Limited | REAP - Circus Oz Performance Fees | 13,200.00 |
| EFT68603 | 13.06.2019 | Colleagues Nagels Pty Ltd | IT Software & Hardware - Mobile Printers For Rangers | 5,182.09 |
| EFT68604 | 13.06.2019 | H Cruickshank | KTA Airport - Reimbursement ASIC Application | 44.00 |
| EFT68605 | 13.06.2019 | Wai Leng Chek | Refund - Lost Ticket Fee | 165.00 |
| EFT68606 | 13.06.2019 | David Golf & Engineering Pty Ltd | Karratha Golf Club - 2x DG Sandscrape Cup | 2,222.00 |
| EFT68607 | 13.06.2019 | Darwin Plant Wholesalers | Pt Samson Foreshore Dev/Street Tree Maintenance/Roundabout Maintenance - Plants | 10,431.30 |
| EFT68608 | 13.06.2019 | Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd | Animal Control - Euthanise 2 x Dogs | 73.40 |
| EFT68609 | 13.06.2019 | DML Contracting Pty Ltd | Wickham Squash Court - Repair Damage AC Compound Gate | 2,332.00 |
| EFT68610 | 13.06.2019 | Department Of Planning Lands And Heritage | Land Matters - Maps For Proposed Scheme Amendment No. 49 | 81.00 |
| EFT68611 | 13.06.2019 | Draeger Australia Pty Ltd | KLP - Breathing Apparatus/WRF - Cylinders | 3,508.74 |
| EFT68612 | 13.06.2019 | Discovery Parks Port Hedland | HR - Accommodation 4 Studio Rooms | 497.40 |
| EFT68613 | 13.06.2019 | E & MJ Roshier Pty Ltd | Stock - Filters (Various) | 514.84 |
| EFT68614 | 13.06.2019 | Ensysyex Australasia Pty Ltd | Stock - Attrathor Targeted Insecticide 250ml | 231.00 |
| EFT68615 | 13.06.2019 | Edge Digital Technology Pty Ltd | REAP 2019 - Service For Digital Screen March/April/May | 1,603.80 |
| EFT68616 | 13.06.2019 | Ezi-Hose Pty Ltd | Plant - Ratchet /Union/Fire Extinguisher | 468.97 |
| EFT68617 | 13.06.2019 | Empire6714 | 18/19 A&C Program - Arts On The Terrace Catering | 1,625.00 |
| EFT68618 | 13.06.2019 | Evaculife (Equal Access Group Pty Ltd) | KTA AP - Evaculife Escape Evacuation Chair | 4,740.00 |
| EFT68619 | 13.06.2019 | Evolve Training Club Inc | Litter Initiatives - Bags For Bucks | 1,302.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-----------|
| EFT68620 | 13.06.2019 | Farinosi & Sons Pty Ltd | WRF - Tools, Shades & Shelf | 4,420.75 |
| EFT68621 | 13.06.2019 | Freestyle Now | Cancelled Payment | 0.00 |
| EFT68622 | 13.06.2019 | FE Technologies Pty Ltd | Roebourne Library - RFID Self Loan Station | 19,669.65 |
| EFT68623 | 13.06.2019 | Fiorita Pty Ltd (Fiorita Deli) | REAP - Catering For Revolution Of Dance Competition | 2,277.33 |
| EFT68624 | 13.06.2019 | Freiberg Office Solutions | Dampier Library - Shelving And Supports | 1,109.84 |
| EFT68625 | 13.06.2019 | Globe Australia Pty Ltd | Stock - Waspjet Pro 400g | 52.80 |
| EFT68626 | 13.06.2019 | Global Security Management (WA) | KLP - Nightly Security Patrols April 2019 | 3,276.90 |
| EFT68627 | 13.06.2019 | G Bishops Transport Services Pty Ltd a/tft GBT Services Trust | Freight May 2019 | 3,716.00 |
| EFT68628 | 13.06.2019 | Hitachi Construction Machinery | Plant - Hose | 101.63 |
| EFT68629 | 13.06.2019 | Scene Investments Pty Ltd (House Proud Living) | WRF - 2 Outdoor Floor Mats | 283.99 |
| EFT68630 | 13.06.2019 | Hinaki Whanau Trust/ Tv Te (T/A Kick Up Dust Productions) | Civic Events - Volunteer Recognition Awards Performance | 650.00 |
| EFT68631 | 13.06.2019 | R Hall | Reimbursement - As Per Directors Contract | 700.09 |
| EFT68632 | 13.06.2019 | M Hattingh | WM - Meal Reimbursement Broome Conference | 90.00 |
| EFT68633 | 13.06.2019 | HIT Productions Pty Ltd | REAP - Tech Levy Applied To Booking Of Sapphires | 1,450.00 |
| EFT68634 | 13.06.2019 | Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as) | KLP - Double Grip Tape/TYS - Shelf & Cushions | 105.84 |
| EFT68635 | 13.06.2019 | Irrigation Australia Ltd | SP&I - IAL Membership | 714.00 |
| EFT68636 | 13.06.2019 | Integrity Coach Lines (Aust) Pty Ltd | KTVC Tour Bookings | 1,040.83 |
| EFT68637 | 13.06.2019 | Jason Sign Makers | Traffic Signs - Bi-Directional Chevron | 921.25 |
| EFT68638 | 13.06.2019 | Karratha Signs | Plant - 3 Hi-Vis Magnet Signs/Decals, Workshop Consumables Stickers | 926.73 |
| EFT68639 | 13.06.2019 | James Bennett Pty Limited | Libraries - New Resources | 1,305.29 |
| EFT68640 | 13.06.2019 | Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric | Plant Repairs | 918.50 |
| EFT68641 | 13.06.2019 | John Batman Group | Cancelled Payment | 0.00 |
| EFT68642 | 13.06.2019 | Karratha Glass Service | KLP - Reglaze Gym Mirror With Power Point Cut Out | 803.00 |
| EFT68643 | 13.06.2019 | Keyspot Services | Dev Svcs - Magnetic Name Badges | 247.50 |
| EFT68644 | 13.06.2019 | Karratha Veterinary Hospital | Animal Control | 305.80 |
| EFT68645 | 13.06.2019 | Karratha Country Club Inc | Karratha Golf Course - Water Usage April 2019 484kL | 1,226.46 |
| EFT68646 | 13.06.2019 | Karratha Fluid Power | Plant Repairs | 2,750.00 |
| EFT68647 | 13.06.2019 | Kosmic Electronic Industries | City Wide Programmes - TYS Documentary Supplies Film Content And Creation For Social Media Platform | 673.00 |
| EFT68648 | 13.06.2019 | Kwik Kopy Printing Centre | WM - Business Cards | 456.47 |
| EFT68649 | 13.06.2019 | Komatsu Australia Pty Ltd | Parts for Plant Repairs | 851.41 |
| EFT68650 | 13.06.2019 | Sonic Healthplus Pty Ltd | Medical Consults and Testing | 57.20 |
| EFT68651 | 13.06.2019 | Karratha Lottery Centre & Newsagency | YS Materials For Event - Vybe Festival | 90.00 |
| EFT68652 | 13.06.2019 | Karratha Panel & Paint (Tunstead Family Trust T/a) | Plant Repairs (Various) | 630.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|-----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|-----------|
| EFT68653 | 13.06.2019 | Karratha Garage Doors (anz Building & Construction Pty Ltd T/as) | Depot & TYS - Roller Door Services | 764.50 |
| EFT68654 | 13.06.2019 | Kennards Hire Pty Limited | Wickham Boat Ramp - Smooth Drum Roller Hire, Shoulder Grading - Plant Hire, Park Maintenance - Excavator Hire | 6,165.72 |
| EFT68655 | 13.06.2019 | Karratha Central Apartments (Mansted Holdings Pty Ltd) | HR - Accommodation For Consultant | 189.00 |
| EFT68656 | 13.06.2019 | Kempe Engineering Pty Ltd | Perform Hardfacing Process Onsite At 7 Mile Waste Facility For Waste Shredder | 15,813.15 |
| EFT68657 | 13.06.2019 | Leethall Constructions Pty Ltd | Bulgarr & Tambrey Ovals - Remove Grass Clippings, WRP - Install Comms Pit | 3,410.00 |
| EFT68658 | 13.06.2019 | Les Mills Asia Pacific Industries (W&D Robertson Investments Pty Ltd) | KLP Group Fitness Equipment | 799.23 |
| EFT68659 | 13.06.2019 | Meagan Louise Lonergan t/as Karratha Social Co | Cancelled Payment | 0.00 |
| EFT68660 | 13.06.2019 | A Lewkowski | HR - Study Assistance Reimbursement | 1,744.28 |
| EFT68661 | 13.06.2019 | Modern Teaching Aids Pty Ltd (MTA) | KLP - Crèche Play Board | 318.95 |
| EFT68662 | 13.06.2019 | Metro Count | Town Street Maintenance - Full Field Kit | 877.80 |
| EFT68663 | 13.06.2019 | Mandalay Technologies Pty Ltd | WM Design & Investigation - Functionality Overview Training Definition & Facilitation | 4,840.00 |
| EFT68664 | 13.06.2019 | Symantec Asia Pacific Pte Ltd | IT - Email Safeguard Cloud Subscription With Support - 19/20 | 7,425.00 |
| EFT68665 | 13.06.2019 | Mobile Concreting Solutions Pty Ltd | Footpath & Kerb Maintenance - Various Sites | 1,289.75 |
| EFT68666 | 13.06.2019 | A McDonald | HR - Reimbursement Of Expenses For Travel & Accommodation, May 2019 | 169.20 |
| EFT68667 | 13.06.2019 | Mektronics Australia Pty Ltd | WRF - Thermometers To Measure Pool Temp | 525.47 |
| EFT68668 | 13.06.2019 | A Minchin | Reimbursement - Utilities As Per Director Contract | 859.46 |
| EFT68669 | 13.06.2019 | NW Communications & IT Specialists | Staff Housing - Repair TV Aerial | 132.00 |
| EFT68670 | 13.06.2019 | Titan Australia Pty Ltd | Plant Repairs (Various) | 4,664.55 |
| EFT68671 | 13.06.2019 | Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386) | WTS - 15 Litre Spring Water Bottles | 25.25 |
| EFT68672 | 13.06.2019 | Nielsen Liquid Waste Services Pty Ltd | Liquid Waste Services - 40 Mile Beach, Miaree Pool, Cleaverville, NW Coastal Hwy Dump Point x 2 | 4,968.00 |
| EFT68673 | 13.06.2019 | Neverfail Springwater Ltd - Karratha Visitors Centre | KTVC - 15 Litre Spring Water Bottles | 60.85 |
| EFT68674 | 13.06.2019 | Neverfail Springwater Ltd - WWTP | KTA Airport WWTP - 15 Litre Spring Water Bottles | 31.85 |
| EFT68675 | 13.06.2019 | Neo 21 Pty Ltd t/as Utili-Com | PS - 4 Way Articulation Borescope | 2,145.00 |
| EFT68676 | 13.06.2019 | Ooh! Media Retail Pty Ltd | Shopalite Panels - Kta Shopping Centre, Vybe Youth Music Festival Promotion | 550.00 |
| EFT68677 | 13.06.2019 | Octagon Lifts Pty Ltd | KTA AP - Remote Technical Support For Ausolar And Supply Light Curtain IFE Lift Currently In Fault | 1,379.40 |
| EFT68678 | 13.06.2019 | Pirtek | KTA Airport - Temp Repair On Compressor Water Separator | 440.00 |
| EFT68679 | 13.06.2019 | Pilbara Copy Service | Photocopier / Printer Charges (Various) | 339.84 |
| EFT68680 | 13.06.2019 | Pilbara Community Legal Service Inc. | Business Support - Take Your Business Online 2018/19 | 3,300.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|------------------------------------------------------------|---------------------------------------------------------------------------------------------|-----------|
| EFT68681 | 13.06.2019 | Point Samson Volunteer Bush Fire Brigade | Aware Programme - Hazard Reduction Burn | 333.33 |
| EFT68682 | 13.06.2019 | Paramount Pictures Australia | REAP - Pet Semetary 25/05/2019 | 126.01 |
| EFT68683 | 13.06.2019 | Pilbara Steel Flashings Supplies | Roebourne Library - Supply 1425x590 Stainless Steel 1.50mm Thickness 25 Mm Fold On One Side | 308.00 |
| EFT68684 | 13.06.2019 | Prompt Contracting And Fencing Pty Ltd | REAP - Investigate Issue With Cable Gate Not Dropping | 297.00 |
| EFT68685 | 13.06.2019 | Regula Pam (PamPam Productions) | 2019 Cossack Art Awards - Invited Artist Category Engagement & Management 50% Deposit | 1,750.00 |
| EFT68686 | 13.06.2019 | Pool Robotics Perth | WRF - Replace Faulty 30m Cable And Service Unit | 1,317.80 |
| EFT68687 | 13.06.2019 | North West Tree Services | Tropical Cyclone Veronica - Tree Pruning Services (Various) | 38,151.30 |
| EFT68688 | 13.06.2019 | Repco Auto Parts | Stock - Stanley Knife, Spark Plugs, Filters, Hand Cleaner | 227.52 |
| EFT68689 | 13.06.2019 | Red Earth Flowers | Flowers For Staff Member On Birth Of Child | 100.00 |
| EFT68690 | 13.06.2019 | Roebourne Consulting Services & Aboriginal Insights | HR - Cultural Foundations Training Engaging With Aboriginal Communities 16/05/2019 | 330.00 |
| EFT68691 | 13.06.2019 | RFF Pty Ltd | Community Development - Disbursements | 11,184.70 |
| EFT68692 | 13.06.2019 | Yoga Combo - K Riordan | The Base - School Holiday Program Yoga Combo Program | 80.00 |
| EFT68693 | 13.06.2019 | Rambla Bar Pty Ltd | Catering & Bar Services Volunteer Recognition Awards | 3,686.54 |
| EFT68694 | 13.06.2019 | Realmark Karratha | Rates Refund For Assessment A88950 due to overpayment | 1,792.22 |
| EFT68695 | 13.06.2019 | Road Safety Grating | Cast Iron Tree Grates With Steel Galvanised Frames | 5,362.50 |
| EFT68696 | 13.06.2019 | Statewide Bearings | Parts for Plant Repairs | 276.19 |
| EFT68697 | 13.06.2019 | Kmart Karratha | YS - Supplies For Programming, Community - Office Supplies, KLP - Office Supplies | 173.05 |
| EFT68698 | 13.06.2019 | Sunstone Design | Staff Housing - Supply/Install New Holland Blinds | 1,933.86 |
| EFT68699 | 13.06.2019 | Seton Australia Pty Ltd | WM - Grey Waterproof Safety Gumboots | 57.99 |
| EFT68700 | 13.06.2019 | Shire Of Wyndham - East Kimberley | Certificate Of Design Compliance For Bp 191167 Wickham Storage Shed | 364.73 |
| EFT68701 | 13.06.2019 | Designa Sabar Pty Ltd | Kta Airport - Multicon | 17,490.53 |
| EFT68702 | 13.06.2019 | Slimline Warehouse Display Shop (The Jensen Group Pty Ltd) | WCH - A3 Clip Frames For Evacuation Plans X 20 | 355.30 |
| EFT68703 | 13.06.2019 | Soundgear Australia | KLP - Group Fitness Microphone Head Sets | 889.00 |
| EFT68704 | 13.06.2019 | Scope Business Imaging | Photocopier / Printer Charges (Various) | 1,066.64 |
| EFT68705 | 13.06.2019 | Wridgways Pty Ltd | HR - Inter-State Moving Services (Staff Relocation) | 4,254.81 |
| EFT68706 | 13.06.2019 | Skipper Transport Parts (Formerly Covs) | Parts for Plant Repairs | 1,057.51 |
| EFT68707 | 13.06.2019 | The Superpop Trust T/A Superpop | Cancelled Payment | 0.00 |
| EFT68708 | 13.06.2019 | Statewide Cleaning Supplies Pty Ltd | WCH - Soap Dispenser Vertical S/steel, Toilet Roll Holders, Backpack Vacuum Cleaner | 4,589.79 |
| EFT68709 | 13.06.2019 | R Sitorus | 18/19 Arts & Culture Program - The Creative Collective Project Workshop Facilitation | 2,162.15 |
| EFT68710 | 13.06.2019 | A Syed | KTA Airport - Reimbursement ASIC Applications | 44.00 |
| EFT68711 | 13.06.2019 | R & J Stenslunde | Rates refund for assessment A78832 due to overpayment | 367.21 |
| EFT68712 | 13.06.2019 | T-Quip | Parts for Plant Repairs | 186.40 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| EFT68713 | 13.06.2019 | Trasan Contracting | Cyclone Veronica Wickham Squash Court - Post Cyclone Roof Inspection Due to Leaks Occurring Since Cyclone | 1,485.00 |
| EFT68714 | 13.06.2019 | Tennant Australia Pty Ltd | KLP Equipment - Tennant S9 Sweeper Includes Battery & On Board Charger | 6,957.51 |
| EFT68715 | 13.06.2019 | The Walt Disney Company Pty Ltd | REAP - Avengers: Endgame, May 2019 | 11,230.88 |
| EFT68716 | 13.06.2019 | Tourism Council Western Australia | Regional Tourism Conference - 50% Travel Assistance | 49,500.00 |
| EFT68717 | 13.06.2019 | Turf Guru Landscapes Pty Ltd | Park Enhancements - Installation Of New Limestone Wall In Playground | 27,687.00 |
| EFT68718 | 13.06.2019 | Trisley's Hydraulic Services Pty Ltd | KLP - ORing Cord For Hair & Lint Strainers, Outdoor Probe Membrane Replacement Kit | 1,011.16 |
| EFT68719 | 13.06.2019 | Turf Whisperer (Turf Life Pty Ltd t/as) | Karratha Golf Course - Fairway Mowing, Ovals - works to Jump Pits, Cattrall Park - Works to Lawn and Trees | 54,025.63 |
| EFT68720 | 13.06.2019 | Tensens Group Pty Ltd | Stock - Ladies Sanitary Bin Injection Moulded Polypropylene 23l | 1,593.46 |
| EFT68721 | 13.06.2019 | Timik Development Pty Ltd | Cyclone Veronica - KTA Replace Damaged Flashing To External Of Building, REAP - Replace Lock & Handle to Library Security Door | 1,701.50 |
| EFT68722 | 13.06.2019 | Technology One Limited | IT Software - Intramaps GIS Consulting Services 10/05/2019 | 1,804.00 |
| EFT68723 | 13.06.2019 | Universal Pictures International Australasia Pty Ltd | REAP - Fighting With My Family 24/04/2019 | 1,359.60 |
| EFT68724 | 13.06.2019 | Karratha Timber & Building Supplies | General Hardware Items for Maintenance - Various | 1,140.60 |
| EFT68725 | 13.06.2019 | Village Roadshow Pty Ltd | REAP - Cinema Missing Link 16/05/2019 | 539.30 |
| EFT68726 | 13.06.2019 | Veto Sports (GSM International Pty Ltd) | Ovals General Equipment - Portable Aluminium Goals With Wheels | 8,430.00 |
| EFT68727 | 13.06.2019 | Judith Van Manen | Dreamers Hill Permit Refund | 20.00 |
| EFT68728 | 13.06.2019 | Westrac Equipment Pty Ltd | Plant Repairs | 1,631.91 |
| EFT68729 | 13.06.2019 | Woolworths Group Limited | YS - Food & Supplies For Programing, IPC - Kiosk Supplies, Catering and Program Supplies, WRF - Batteries, Morning Tea Catering for Event, REAP - Staffroom Supplies | 1,646.27 |
| EFT68730 | 13.06.2019 | Wormald Australia Pty Ltd | TYS - 5 Yearly Pressure Test And Remove And Replace Defect 36w Using 6m Lifter | 2,049.45 |
| EFT68731 | 13.06.2019 | Wren Oil | Emergency Exit Lights, FBCC & REAP - Scheduled Maintenance Fire Panels | 16.50 |
| EFT68732 | 13.06.2019 | Wurth Australia Pty Ltd | WTS - Collection Of Used Oil | 1,374.68 |
| EFT68733 | 13.06.2019 | WA Billboards | Workshop Consumables - Socket Contact Uninsulated | 2,345.75 |
| EFT68734 | 13.06.2019 | Wrapped Creations | KTA Airport - Fids System And Monthly Access Charge For rapidsuitecloud June 2019 | 3,525.50 |
| EFT68735 | 13.06.2019 | Wickham Tidy Towns Inc | Event Management and Coordination 2019 Yab Trail Walk - 50% Deposit | 594.00 |
| EFT68736 | 13.06.2019 | WT Design Studio | Litter Initiatives - Bags For Bucks 99 Bags 11/05/2019 | 2,178.00 |
| EFT68737 | 13.06.2019 | Wilson Parking Australia 1992 Pty Ltd | Karratha Community Activities - 50th Year Logo 3 Concept Designs To Choose From And 2 Sets Of Changes | 496.77 |
| EFT68738 | 13.06.2019 | Westelec Industries Pty Ltd | KTA Airport - Management Fee For Operation And Management Services For Parking Mar 2019 | 1,000.00 |
| | | | Karratha Bowls Club - Removal And Replacement Of Damaged Shade sail Motor | |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| EFT68739 | 13.06.2019 | West Pilbara Enterprises Pty Ltd T/As Profix Australia | 2 Mcrae Court - Supply And Installation Of Cyclone Screens And Doors, Waste Record Donga - Replace Sliding Window, Staff Housing - Prep and External Painting Works, Cossack (Cyclone Repairs) Install New Screen Doors and Shade Sail | 33,178.26 |
| EFT68740 | 13.06.2019 | West-net Imaging Pty Ltd | Local History - Digital Imaging Processing Services For Hard Copy And Digital Images | 1,363.67 |
| EFT68741 | 13.06.2019 | Wickham Basketball Association | Litter Initiatives - Bags For Bucks Wickham 98 Bags 11/05/2019 | 588.00 |
| EFT68742 | 13.06.2019 | W Augustin | Cleaverville Beach - Caretaker Reimbursement As Per Caretaker Agreement | 400.00 |
| EFT68743 | 13.06.2019 | The Workwear Group Pty Ltd (Yakka Pty Ltd) | Stock - Uniforms | 1,308.60 |
| EFT68744 | 13.06.2019 | NYFL - Cossack Management | Cossack Management Services As Per Tender 30-16/17 - May to June 2019 | 71,500.00 |
| EFT68745 | 14.06.2019 | T Swetman - (Mortgage Account) | Home Ownership Allowance | 555.00 |
| EFT68746 | 14.06.2019 | D Cleaver (Mortgage Account) | Home Ownership Allowance | 100.00 |
| EFT68747 | 14.06.2019 | T Corfield (Mortgage Account) | Home Ownership Allowance | 300.00 |
| EFT68748 | 14.06.2019 | D'Cunha Mortgage Account | Home Ownership Allowance | 500.00 |
| EFT68749 | 14.06.2019 | L Gan - (Mortgage Account) | Home Ownership Allowance | 346.40 |
| EFT68750 | 14.06.2019 | C Gorman (Mortgage Account) | Home Ownership Allowance | 400.00 |
| EFT68751 | 14.06.2019 | P Heekeng - (Mortgage Account) | Home Ownership Allowance | 575.00 |
| EFT68752 | 14.06.2019 | S Kot (Mortgage Account) | Home Ownership Allowance | 932.63 |
| EFT68753 | 14.06.2019 | C King (Mortgage Account) | Home Ownership Allowance | 450.00 |
| EFT68754 | 14.06.2019 | Maxxia Pty Ltd | Payroll deductions | 21,873.14 |
| EFT68755 | 14.06.2019 | N Milligan - (Mortgage Account) | Home Ownership Allowance | 769.30 |
| EFT68756 | 14.06.2019 | Patel Mortgage Account | Home Ownership Allowance | 350.00 |
| EFT68757 | 14.06.2019 | A Virkar (Mortgage Account) | Home Ownership Allowance | 300.00 |
| EFT68758 | 14.06.2019 | B Wall (Mortgage Account) | Home Ownership Allowance | 450.00 |
| EFT68759 | 19.06.2019 | Australian Taxation Office | Payroll deductions | 298,740.00 |
| EFT68760 | 19.06.2019 | Child Support Agency | Payroll deductions | 1,345.53 |
| EFT68761 | 14.06.2019 | City Of Karratha | Payroll deductions | 160.00 |
| EFT68762 | 14.06.2019 | Leethall Constructions Pty Ltd | Millstream Culvert Construction - Stage 2 (RFT 23-1819) - Progress Claim #1 | 97,968.75 |
| EFT68763 | 14.06.2019 | Apprenticeships Australia Pty Ltd | Rates Refund For Assessment A74495 due to duplicate payment | 4,987.05 |
| EFT68764 | 17.06.2019 | McKendrick Sandra t/as Sandpiper Productions | 18/19 Arts & Culture Program - Party Workshops And Performance | 960.00 |
| EFT68765 | 19.06.2019 | Construction Training Fund (CTF) | CTF Receipts - May 2019 | 11,732.98 |
| EFT68766 | 19.06.2019 | Winc Australia Pty Limited | WCH - Furniture, Stationery Items - Various Departments | 3,593.15 |
| EFT68767 | 19.06.2019 | Geraldton Building Services & Cabinets (GBSC) | Dampier Library - Dismantle Existing Library Reception And Rebuild On Site | 13,827.00 |
| EFT68768 | 19.06.2019 | Host Corporation Pty Ltd t/a Host Direct | REAP - Items For Conferences And Events | 2,606.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|------------|
| EFT68769 | 19.06.2019 | Karratha & Districts Chamber Of Commerce (KDCCI) | Business Support - Council Resolution #154103 - 2019 Bootcamp - 50% Payment Upfront | 11,000.00 |
| EFT68770 | 19.06.2019 | Big Mother Touring Company Pty Ltd | REAP - Toni Childs Event Ticket Sales 24/05/2019 | 14,179.00 |
| EFT68771 | 19.06.2019 | Coast Road Palms (L & C Varischetti t/as) | Street Tree Maintenance - Plant Stock | 1,630.00 |
| EFT68772 | 19.06.2019 | Department of Water and Environmental Regulation | Annual Licence Fee 7 Mile Waste Facility | 12,992.97 |
| EFT68773 | 19.06.2019 | H Green | Book Purchase for Karratha Library - Four Hundred and Forty Four - The Catheren Murders | 30.00 |
| EFT68774 | 19.06.2019 | Just Party Linen | KLP - 50 Round Black Table Cloths For Function Rooms | 1,294.95 |
| EFT68775 | 19.06.2019 | Menzies Contracting | Beach Maintenance - Supply And Install Pine Bollards | 45,100.00 |
| EFT68776 | 19.06.2019 | Mary G Enterprises Pty Ltd c/- Desert Management | Naidoc Week 2019 - 50% Deposit 2019 Naidoc Community Concert On 14/07/2019 | 6,348.53 |
| EFT68777 | 19.06.2019 | Miratech Pty Ltd T/A Machinery Specialists | DEPOSIT - Purchase of Modified Euromex MGS2/4G-63 Orange Peel Grab | 19,107.00 |
| EFT68778 | 19.06.2019 | Pilbara Copy Service | Photocopier / Printer Charges (Various) | 672.97 |
| EFT68779 | 19.06.2019 | Sidameneo (456) Pty Ltd T/a Karratha Medical | MSES Agreement 2018 - Annual Travel Allowance Participating Mses GP | 4,400.00 |
| EFT68780 | 19.06.2019 | Trisley's Hydraulic Services Pty Ltd | RAC - Replace Hydro-sentinel Panel For Automatic Shut Off | 4,963.20 |
| EFT68781 | 19.06.2019 | Timik Development Pty Ltd | 16 Winyama Road - Replacement Of Water Damaged Laundry Door, KLP - Install New Rollers on Sliding Door, WRF - Repair Doors (Various) | 2,062.68 |
| EFT68782 | 19.06.2019 | Jackenzie Holdings Pty Ltd T/as Pilbara Contracting | KLP Car Park - Stone Removal And Brick Paving Installation | 67,721.50 |
| EFT68783 | 19.06.2019 | LGIS Insurance Broking | WCH - Final Adjustment For Contract Works Insurance Policy | 10,151.02 |
| EFT68784 | 19.06.2019 | Think Water Perth | Pegs Creek Irrigation Upgrade RFQ34-18/19, Kta Airport - Pump Head Kit | 96,977.22 |
| EFT68785 | 19.06.2019 | Supercivil Pty Ltd | Dampier Road - Supply And Install Of Footpaths | 77,004.79 |
| EFT68786 | 19.06.2019 | Turf Guru Landscapes Pty Ltd | Pt Samson Foreshore Dev - Removal Of Shelter And Concrete Base, Ovals - Maintenance (Various) | 22,462.00 |
| EFT68787 | 19.06.2019 | Mitie Construction Pty Ltd | Rft21 18/19 Dampier Pavilion Refurbishment Works - Progress Claim #2 | 118,600.01 |
| EFT68788 | 19.06.2019 | GBSC Yurra Pty Ltd | Welcome Park Landscape Construction - RFT 08-18/19 - Progress Claim #3 | 414,162.45 |
| EFT68789 | 21.06.2019 | Daimler Trucks Perth | Plant Purchas - 1 x Fuso Canter 2 way tipper truck | 80,552.61 |
| EFT68790 | 21.06.2019 | Department Of Fire And Emergency Services (ESL Payments) | ESL Levy - 2018/19 (Instalment 4) | 145,540.98 |
| EFT68791 | 21.06.2019 | Blue Hat Cleaning Services T/as Damel Cleaning Services | KTA Airport, KLP, DCH - Cleaning Services Contracts, Specialised Cleaning Shade Sails, Bollards, Pavement (Various) | 108,896.26 |
| EFT68792 | 21.06.2019 | Australia Post | Postage May 2019 | 1,443.32 |
| EFT68793 | 21.06.2019 | Cardno WA Pty Ltd | Dampier Palms & Hampton Oval Redevelopment - Detail Design | 16,956.50 |
| EFT68794 | 21.06.2019 | Dampier Community Association | DCA - 2018-19 ACADS Dampier Art Awards 20% Final Payment, Dampier Sunset Movies - Progress Payment | 9,825.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|-----------|
| EFT68795 | 21.06.2019 | GHD Pty Ltd | WM Design & Investigation - Rfq 31-18/19 Organic Recovery Consultancy Services 7 Mile Waste Facility May 2019 | 17,327.59 |
| EFT68796 | 21.06.2019 | Hathaways Lubricants | Stock - Lubricants (Various) | 1,656.92 |
| EFT68797 | 21.06.2019 | Karratha Amateur Swimming Club | 2018/19 Annual Community Grant Scheme Country Pennants 2019 | 2,736.20 |
| EFT68798 | 21.06.2019 | Karratha International Hotel (Ringthane Pty Ltd t/as) | REAP - Restock of Bar Supplies | 7,873.15 |
| EFT68799 | 21.06.2019 | LRW's Electrical & Northwest Honda (Lawmar Holdings P/L) | Stock - Filters | 59.90 |
| EFT68800 | 21.06.2019 | WALGA | HR - Subscription To Salary And Workforce Survey 2019, Waste - Registration to Kimberley Waste Summit | 1,975.00 |
| EFT68801 | 21.06.2019 | Norwest Sand & Gravel Pty Ltd | Dampier Highway Streetscape - Supply And Deliver 60m3 Of Screened Sand | 5,222.80 |
| EFT68802 | 21.06.2019 | Poolmart Karratha | WRF - 2 Emmerputty 150g | 50.00 |
| EFT68803 | 21.06.2019 | Phonographic Performance Company of Australia Ltd (PPCA) | REAP - Single Screen Cinema (CCR) License | 340.03 |
| EFT68804 | 21.06.2019 | Parry's Merchants | IPC - Cafe & Stock Items | 302.85 |
| EFT68805 | 21.06.2019 | Poinciana Nursery | Park Enhancements - Install And Supply Turf For Baynton West, Open Spaces - Road Verge Slashing | 22,252.80 |
| EFT68806 | 21.06.2019 | Sealanes (1985) Pty Ltd | Kitchen Supplies - Admin Office And Admin Annex | 457.66 |
| EFT68807 | 21.06.2019 | Stihl Shop Redcliffe | Stock - Parts for Plant Repairs | 30.00 |
| EFT68808 | 21.06.2019 | Te Wai Manufacturing | HR - Ranger Polo Shirts Embroidery | 423.30 |
| EFT68809 | 21.06.2019 | Helloworld Travel Karratha (formerly Everywhere Travel & Cruise) | HR - Return Flights To Attend Emerging Leaders Workshop, & A&C Party Workshops Facilitator | 1,814.00 |
| EFT68810 | 21.06.2019 | TNT Express | Freight - Various | 259.46 |
| EFT68811 | 21.06.2019 | The Retic & Landscape Shop | Stock - Retic Parts | 110.88 |
| EFT68812 | 21.06.2019 | Wickham Community Association (inc) | ACADS Annual Concert Final Payment, 18/19 ACADS - Annual Citizenship Awards Progress Claim | 10,143.39 |
| EFT68813 | 21.06.2019 | Wickham Roebourne Teeball Association | Litter Initiatives - Bags For Bucks 129 Bags | 774.00 |
| EFT68814 | 21.06.2019 | Atom Supply | Stock - Uniforms (outdoor) | 1,623.56 |
| EFT68815 | 21.06.2019 | J Blackwood & Son Pty Limited | KLP - Replacement PPE, WCH - Safe Key Cabinet, Stock - Tape, Cut Off Discs, Insect Repellent Stock | 2,683.85 |
| EFT68816 | 21.06.2019 | ABCO Products | Cleaning Equipment - I-Mop Scrubber | 14,938.00 |
| EFT68817 | 21.06.2019 | Aggreko Generator Rental Pty Ltd | DCH - Supply Of AC Units, May 2019 | 9,705.52 |
| EFT68818 | 21.06.2019 | Airport Security Pty Ltd | KTA AP - ASIC Printing May 2019 | 220.00 |
| EFT68819 | 21.06.2019 | Ashdown-Ingram | Parts for Plant Repairs | 246.40 |
| EFT68820 | 21.06.2019 | Artyzan | RAC - Plant Room Shed External Concrete Work | 3,850.00 |
| EFT68821 | 21.06.2019 | All Access Australasia | Libraries - New Resources | 1,070.06 |
| EFT68822 | 21.06.2019 | Acacia Connection Pty Ltd | EAP Program - Quarterly Fee From 01/07/2019 - 30/09/2019 | 2,997.50 |
| EFT68823 | 21.06.2019 | Ausolar Pty Ltd | 2A Echidna Road - Install Front Security Sensor Lights, KLP - Repair Soda Ash Pump, Repair Jack Hammer | 1,450.55 |
| EFT68824 | 21.06.2019 | ATF Services Pty Ltd | WTS - Hire Of CCTV Camera 02/06/2019 - 30/06/2019 | 985.60 |
| EFT68825 | 21.06.2019 | Museums Australia Incorporated T/A | Cancelled Payment | 0.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| | | Museums Australia Western Australia | | |
| EFT68826 | 21.06.2019 | Barth Bros Automotive Machining | Plant Repairs - Various | 4,768.43 |
| EFT68827 | 21.06.2019 | BOC Limited | Equipment Replacement - Oxygen Regulator | 304.00 |
| EFT68828 | 21.06.2019 | Bunzl Ltd | Stock - Hand Towel Roll, Toilet Tissue | 640.05 |
| EFT68829 | 21.06.2019 | Burkeair Pty Ltd | KLP Supply/Install New Compressor & Drive Gear For Aquatic Heat Pump, DCH - Relocate Weather Station, Kta Airport - Repair Controller in Switchboard, Wickham Bistro - Repairs to Cool Room | 9,057.38 |
| EFT68830 | 21.06.2019 | Benara Nurseries | Dampier Highway Streetscape - Plant Stocks | 13,837.14 |
| EFT68831 | 21.06.2019 | BP Australia Pty Ltd | Stock - Bulk Fuel for Tanks | 39,041.63 |
| EFT68832 | 21.06.2019 | Badgelink (CJ & RG Blewitt) | Community Office Expenses - Name Badges 8 Casual REAP Staff | 131.00 |
| EFT68833 | 21.06.2019 | BB Landscaping WA Pty Ltd | 7B Leonard Way - Repair Damaged Retic Pipe & Replace Valves, 16 Winyama - Remove and Replace Damaged Plants | 1,342.00 |
| EFT68834 | 21.06.2019 | P Bolt | Reimbursement For 40 Mile Beach Caretaker | 106.32 |
| EFT68835 | 21.06.2019 | BLB Creative (Sarah Roots) | PBFC - Courtyard Chalkboard Art | 435.00 |
| EFT68836 | 21.06.2019 | Yurra Pty Ltd | Carpark Construction - KRS Stage 1 - Landscape And Irrigation Works | 75,797.08 |
| EFT68837 | 21.06.2019 | Dampier Plumbing & Gas (tff DPG Trust) | Kta Airport - Remove Blockages & Replace Rubber Seals, Scheduled Maintenance to Sewer Pump System, KLP - Install Tee Piece and Valve in Shed, Millars Well Oval - Replace Septic Lid, DCH - Unblock Drains, Waste - Repair Pipeline to Ponds | 12,883.75 |
| EFT68838 | 21.06.2019 | Centurion Transport Co Pty Ltd | Freight - Various | 516.33 |
| EFT68839 | 21.06.2019 | Coates Hire Operations | Neighbourhood Activation - Point Samson Generator For Power To Live Band Equipment | 98.71 |
| EFT68840 | 21.06.2019 | Coca-Cola Amatil (Holdings) Ltd | IPC - Cafe Stock | 338.46 |
| EFT68841 | 21.06.2019 | Cabcharge Australia Pty Ltd | Cabcharge - May 2019 | 239.68 |
| EFT68842 | 21.06.2019 | Command IT Services | WRP Bistro - Investigate Faulty Speakers | 429.00 |
| EFT68843 | 21.06.2019 | Comtec Data Pty Ltd | IT - Novaris Rj45 Rack Cat6 And Poe Surge Protection, Waste - Repair CCTV | 3,062.18 |
| EFT68844 | 21.06.2019 | CS Legal (The Pier Group Pty Ltd T/as) | Debt Recovery Costs For Rates And Sundry Debtors | 22.00 |
| EFT68845 | 21.06.2019 | CST Wastewater Solutions Pty Ltd | KTA Airport WWTP - SFT3 Screen Brushes | 1,355.75 |
| EFT68846 | 21.06.2019 | Dave's Transit Service | The Base - Jan/Feb School Holiday Program | 110.00 |
| EFT68847 | 21.06.2019 | Development Cartographics (the Trustee For The Beal Family Trust) | Land Matters - Drafting & Design Work May/June 2019 | 205.43 |
| EFT68848 | 21.06.2019 | DS Agencies Pty Ltd | 40 Mile Beach - Supply 1 Dump Ezy | 2,420.00 |
| EFT68849 | 21.06.2019 | Deepend Karratha Pool Maintenance (Gavin Rorke T/A) | 22 Gecko Circle - Repairs To Pool Equipment | 2,365.00 |
| EFT68850 | 21.06.2019 | Ezi-Hose Pty Ltd | Plant Repairs - Various | 198.74 |
| EFT68851 | 21.06.2019 | Environex International Pty Ltd | KTA Airport WWTP - 15L Caustic Soda 50% | 1,811.70 |
| EFT68852 | 21.06.2019 | Empire6714 | 2019 Cossack Art Awards - Cossack Gala Awards Evening Wristbands | 415.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|-----------|
| EFT68853 | 21.06.2019 | ecoJarrah | Andover Way Park - Jarrah Woodchip Bulk Bags M3 | 1,891.20 |
| EFT68854 | 21.06.2019 | Farinosi & Sons Pty Ltd | Cleaverville Beach - Portosal Toilet Chemical | 71.25 |
| EFT68855 | 21.06.2019 | FE Technologies Pty Ltd | Karratha Library - RFID Tags | 836.00 |
| EFT68856 | 21.06.2019 | Fortus Group (Founder Enterprises P/L t/as) | Stock - Plow Bolt 4F-3657 | 56.43 |
| EFT68857 | 21.06.2019 | Ruby Distributors Pty Ltd T/as Flex Fitness Equipment | WRF - Equipment For Outdoor Programming For Fitness Classes And Initiatives Run By The Pool | 4,558.00 |
| EFT68858 | 21.06.2019 | Global Security Management (WA) | KTA Main Admin - Security Patrols - May 2019 | 1,705.00 |
| EFT68859 | 21.06.2019 | StrataGreen (Strata Corporation Pty Ltd) | Dampier Highway Streetscape - Jarrah Tree Stakes, Tree Ties, Ground Staples | 2,502.79 |
| EFT68860 | 21.06.2019 | Gresley Abas Pty Ltd | Wickham Community Hub Project Architect - Balance | 1,606.29 |
| EFT68861 | 21.06.2019 | G Bishops Transport Services Pty Ltd atft GBT Services Trust | Freight - Various | 1,390.74 |
| EFT68862 | 21.06.2019 | Garden City Plastics | Beach Maintenance - 40 Cell Crate To Suit 500mm Forestry Tube B | 157.87 |
| EFT68863 | 21.06.2019 | A Gouws | Reimbursement For Study Assistance | 3,000.00 |
| EFT68864 | 21.06.2019 | Handy Hands Pty Ltd | 7 Mile - Weed Spraying At Effluent Septic Ponds | 3,960.00 |
| EFT68865 | 21.06.2019 | Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as) | General Hardware Items for Maintenance - Various | 403.61 |
| EFT68866 | 21.06.2019 | Harvey Norman Karratha (Ahtarrak Pty Ltd t/as) | PBFC - Dyson V8 Cord free Handstick Vacuum, REAP - MP3 Players and Headsets for Programs, Water Filter Bottles for Events | 1,173.00 |
| EFT68867 | 21.06.2019 | Integrity Coach Lines (Aust) Pty Ltd | KTVC Tour Bookings 16/05/2019 - 31/05/2019 | 999.35 |
| EFT68868 | 21.06.2019 | Jason Sign Makers | Footpath Works - High Grab-Rails With Base Plates | 726.00 |
| EFT68869 | 21.06.2019 | James Bennett Pty Limited | Libraries - New Resources | 377.80 |
| EFT68870 | 21.06.2019 | Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric | Plant Repairs - Various | 20.00 |
| EFT68871 | 21.06.2019 | R Jones | Reimbursement - Lost Ticket Fee 06/06/2019 | 165.00 |
| EFT68872 | 21.06.2019 | Keyspot Services | Civic Events - Volunteer Recognition Awards 2019, Staff Name Badges | 446.20 |
| EFT68873 | 21.06.2019 | Karratha Veterinary Hospital | Animal Control | 195.70 |
| EFT68874 | 21.06.2019 | Karratha Fluid Power | Plant Repairs - Various | 85.80 |
| EFT68875 | 21.06.2019 | Karratha Contracting Pty Ltd | Operations Depot Mechanical Workshop Extensions - Design and Construct (RFQ 17-18/19) Progress Claim #4 | 25,344.00 |
| EFT68876 | 21.06.2019 | Kosmic Electronic Industries | YS - Music Equipment For Skills Sessions Music Program | 90.00 |
| EFT68877 | 21.06.2019 | Komatsu Australia Pty Ltd | Stock - Kowa Oil Sample Kit | 1,232.00 |
| EFT68878 | 21.06.2019 | Karratha Automotive Group - KAG | Plant Repairs - Various | 374.48 |
| EFT68879 | 21.06.2019 | K Harrison | HR - Reimbursement In Accordance With Employment Contract | 113.91 |
| EFT68880 | 21.06.2019 | Kennards Hire Pty Limited | Shoulder Grading - Multi-Tyre Roller Hire, Oval & Park Works - Excavator, Plate Compactor Hire | 4,032.42 |
| EFT68881 | 21.06.2019 | Keogh Bay Consulting Pty Ltd | Community Development - Disbursements | 2,422.58 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-----------|
| EFT68882 | 21.06.2019 | Kempe Engineering Pty Ltd | Plant Repairs - Replace 4 Shredder Comb Lift Lugs Ndt Test Welds. Replace 3 Shredder Blades. | 2,612.74 |
| EFT68883 | 21.06.2019 | Kota Holdings Pty Ltd (The Trustee For Shark Attack Unit Trust) | KTVC - Merchandise Iron Ore Jewellery For Retail Sales | 1,316.56 |
| EFT68884 | 21.06.2019 | Landgate | Valuation Expense - May 2019 | 155.15 |
| EFT68885 | 21.06.2019 | Meagan Louise Lonergan t/as Karratha Social Co | Crime Prevention Strategies - Photo Shoot For Meet The Street Program Conducted 14/04/2019 | 700.00 |
| EFT68886 | 21.06.2019 | MM Electrical Merchandising | Compliance Auditing - Pat Tester Calibration - Protag Equipment For Test And Tag | 314.60 |
| EFT68887 | 21.06.2019 | Symantec Asia Pacific Pte Ltd | IT Security Expenses - Symantec Content Control Cloud Add On 05/06/2019 To 04/06/2020 | 4,389.00 |
| EFT68888 | 21.06.2019 | Mobile Concreting Solutions Pty Ltd | Footpath & Kerb Maintenance - Cubic Metres Of 20/10/60 & 20/10/80 Mix | 1,446.50 |
| EFT68889 | 21.06.2019 | Marine & Earth Sciences Pty Ltd | HHBSC Marina Contribution - Reporting And Drafting | 1,650.00 |
| EFT68890 | 21.06.2019 | Trustee For Mcphail Family Trust | Rapid Graffiti Removal Unit - Scheduled Works May 2019, Urgent Removal Works | 6,292.00 |
| EFT68891 | 21.06.2019 | Redwave Media Ltd | Prevention Strategies - Radio Campaign On Spirit Radio - Police Beat | 1,963.50 |
| EFT68892 | 21.06.2019 | Titan Australia Pty Ltd | Plant Repairs - Various | 1,844.15 |
| EFT68893 | 21.06.2019 | Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689) | WM Office Expenses - 15L Water Bottle Refills | 92.25 |
| EFT68894 | 21.06.2019 | Ngurrangga Tours (Ngarluma & Yindjibarndi Foundation Trust t/as) | HR - Delivery Of Cultural Awareness Training | 2,062.50 |
| EFT68895 | 21.06.2019 | NYFL Commercial Pty Ltd | Litter Collection Services Roebourne - May 2019 | 5,429.69 |
| EFT68896 | 21.06.2019 | Neverfail Springwater Ltd - Karratha Visitors Centre | KTVC Office Expenses - 15L Springwater Bottles | 60.85 |
| EFT68897 | 21.06.2019 | Nextrend (ttf R & S Rowland Family Trust) | WRF - Pool Furniture, Lounges & Umbrellas | 3,725.70 |
| EFT68898 | 21.06.2019 | Ixom Operations Pty Ltd (Orica) | WRF & RAC - 920kg Chlorine Cylinder Rental Charges May 2019 | 813.63 |
| EFT68899 | 21.06.2019 | Pilbara Distributors Pty Ltd | Stock - Orange Detergent (5 ltr) | 105.60 |
| EFT68900 | 21.06.2019 | Pirtek | KTA Airport WWTP - Labour to Repair, Filters | 563.20 |
| EFT68901 | 21.06.2019 | Powervac Pty Ltd | Stock - Henry Vacuum Cleaner Bags - 10 Pack (af390g) | 132.00 |
| EFT68902 | 21.06.2019 | Printsync Norwest Business Solutions | Photocopier / Printer Charges (Various) | 580.01 |
| EFT68903 | 21.06.2019 | Prompt Contracting And Fencing Pty Ltd | Cyclone Veronica - WRP Repair Tennis Court Matting, Ops Centre - Repair Chain wire Boundary Fence | 3,300.00 |
| EFT68904 | 21.06.2019 | Penguin Random House Australia Pty Ltd (United Books Distributors) | Karratha Library - 500 Children's Books | 1,000.00 |
| EFT68905 | 21.06.2019 | PTM Pilbara Traffic Management Pty Ltd | 18/19 Arts & Culture Program - Traffic Management | 935.00 |
| EFT68906 | 21.06.2019 | Reece Pty Ltd | Stock - Retic Parts | 47,285.17 |
| EFT68907 | 21.06.2019 | Repco Auto Parts | Stock - Distilled Water, Oil Filters, Spark Plugs, Funnels | 158.70 |
| EFT68908 | 21.06.2019 | Red Earth Flowers | Flowers For Staff Member On Birth Of Child | 100.00 |
| EFT68909 | 21.06.2019 | Repeat Plastics (WA) | 40 Mile FMP Implementation - 121 x Black 100MM sq x 1.5M Bollard | 5,053.17 |
| EFT68910 | 21.06.2019 | Statewide Bearings | Plant Repairs - Various | 222.69 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| EFT68911 | 21.06.2019 | Kmart Karratha | Dev Services - Butchers Paper, REAP - Frames | 19.00 |
| EFT68912 | 21.06.2019 | Sunstone Design | 2C Echidna Road - Repair Venetian Blind | 99.00 |
| EFT68913 | 21.06.2019 | Seton Australia Pty Ltd | WM Employment Costs - Readypak Respirator | 504.89 |
| EFT68914 | 21.06.2019 | Shelf Cleaning Services | TYS & FBCC - Cleaning Services May 2019 | 14,290.42 |
| EFT68915 | 21.06.2019 | Designa Sabar Pty Ltd | Ticketing System For Carpark - Maintenance & Repairs | 16,103.51 |
| EFT68916 | 21.06.2019 | Scope Business Imaging | Photocopier / Printer Charges (Various) | 1,571.28 |
| EFT68917 | 21.06.2019 | Scott Printers Pty Ltd | Tourism Development - Karratha Is Calling Brochures | 1,118.70 |
| EFT68918 | 21.06.2019 | Wridgways Pty Ltd | WCH - Wickham Library Pack And Relocate | 5,145.89 |
| EFT68919 | 21.06.2019 | Stainless Creation Pty Ltd | PS Equipment Replacement - Fabricate And Supply 2 Stainless Steel 316 Toilet Roll Holders | 484.00 |
| EFT68920 | 21.06.2019 | The Superpop Trust T/A Superpop | REAP - Popcorn Coconut Blend for Onsale | 450.00 |
| EFT68921 | 21.06.2019 | Tennant Australia Pty Ltd | Stock - Tennant Brush Assy Disk Scb 14. 0d Pyp | 731.32 |
| EFT68922 | 21.06.2019 | Element Advisory Pty Ltd | Strategic Planning Projects - Minor Revisions To Cossack Scheme Amendment No. 44 And CHRMAP | 940.50 |
| EFT68923 | 21.06.2019 | The Walt Disney Company Pty Ltd | REAP Cinema 2019 - Avengers 4th Screening | 932.76 |
| EFT68924 | 21.06.2019 | Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as) | Tender Advertising | 172.70 |
| EFT68925 | 21.06.2019 | Tom Stoddart Pty Ltd (Stoddart Manufacturing) | WCH - High Tech Premium Auto Dishwashing Detergent 5l | 379.61 |
| EFT68926 | 21.06.2019 | The Desert Princess | Roebourne/Wickham Community Activities - Point Samson Neighbourhood Activation Activity | 412.50 |
| EFT68927 | 21.06.2019 | Totally Workwear | Stock - Uniforms | 3,820.78 |
| EFT68928 | 21.06.2019 | Tim Davies Landscaping Pty Ltd | Community Development - Landscape Design Works Andover Park Roebourne Progress Claim 3 | 12,298.00 |
| EFT68929 | 21.06.2019 | Karratha Timber & Building Supplies | General Hardware Items for Maintenance - Various | 752.18 |
| EFT68930 | 21.06.2019 | Village Roadshow Pty Ltd | REAP Cinema 2019 - Screening Of Pokemon Detective Pikachu | 1,497.75 |
| EFT68931 | 21.06.2019 | Westrac Equipment Pty Ltd | Plant Repairs - Various | 106.68 |
| EFT68932 | 21.06.2019 | Woolworths Group Limited | REAP - Stock For Kiosk, Youth Services - Program Supplies, Catering for Workshops & Meetings, IPC - Café Supplies, Kta Airport - Batteries, Restock Councillor Fridge, REAP - The Waifs Rider, REAP - Lemon & Limes for Bar | 2,058.92 |
| EFT68933 | 21.06.2019 | Wormald Australia Pty Ltd | WRP - Replace Emergency Break Glass / Reset Fire Alarm | 484.00 |
| EFT68934 | 21.06.2019 | Wickham Primary School P&C Association Inc | Litter Initiatives - Bags For Bucks 11/05/2019 Wickham 98 Bags | 588.00 |
| EFT68935 | 21.06.2019 | West-Sure Group | KTA AP - Cash Collection Counting And Reconciliation Services For Audits May 2019 | 286.99 |
| EFT68936 | 21.06.2019 | West Pilbara Enterprises Pty Ltd T/As Profix Australia | Staff Houses - Supply And Installation Of Cyclone Screens And Doors, WRP Bistro - Replace Security Screens, Staff Houses - External Painting, KLP - Replace Kingklip Sheeting, Kta Airport - Replace S/Steel Kick plates | 40,794.39 |
| EFT68937 | 21.06.2019 | Water2Water (atf Kandiah Family Trust) | KLP - Monthly Rental and Servicing of Water Cooler and Reverse Osmosis System Jun 2019 | 66.00 |
| EFT68938 | 21.06.2019 | W Augustin | Reimbursement For Cleaverville Beach Caretaker | 125.06 |

| Chq/EFT | Date | Name | Description | Amount |
|------------|------------|------------------------------------------------------------------|-----------------------------------------------------------------------------------------|--------------|
| EFT68939 | 21.06.2019 | The Workwear Group Pty Ltd (Yakka Pty Ltd) | Stock - Uniforms | 450.00 |
| EFT68940 | 21.06.2019 | Georgiou Group | Dampier Palms and Hampton Oval Construction Contract (RFT 11-18/19) - Progress Claim #1 | 373,467.53 |
| EFT68941 | 21.06.2019 | Karratha Equestrian Centre Inc | Trust Withdrawal #3 - Stage 2 Treatment Shed | 49,353.21 |
| EFT68942 | 21.06.2019 | Cleanaway Pty Ltd | WCH - 4.5 Cubic Meter Skip Bin Hire | 379.05 |
| EFT68943 | 21.06.2019 | Pilbara Iron Company Services Pty Ltd (Rio Tinto) | Electricity & Water Usage Charges | 2,770.83 |
| EFT68944 | 21.06.2019 | Telstra Corporation Ltd | Telephone Usage Charges | 23,673.59 |
| EFT68945 | 21.06.2019 | Horizon Power | Electricity Usage Charges | 21,500.48 |
| EFT68946 | 21.06.2019 | Water Corporation | Water Usage Charges | 4,083.52 |
| EFT68947 | 21.06.2019 | Foxtel For Business | KLP - Foxtel Charge | 210.00 |
| EFT68948 | 21.06.2019 | Department Of Transport | Legal Expenses - Disclosure Of Information Fee May 2019 | 81.60 |
| EFT68949 | 21.06.2019 | Horizon Power | Electricity Usage Charges | 78,521.43 |
| EFT68950 | 21.06.2019 | Water Corporation | Water Usage Charges | 10,213.65 |
| EFT68951 | 21.06.2019 | Wesfarmers Kleenheat Gas Pty Ltd | Staff Housing - Cylinder Service Charge | 75.90 |
| EFT68952 | 21.06.2019 | Water Corporation | Water Usage Charges | 2,136.16 |
| EFT68953 | 25.06.2019 | P Davis | Cancelled Payment | 0.00 |
| EFT68954 | 25.06.2019 | P Davis | Reimbursement - As per Employment Contract | 3,446.02 |
| 78597 | 13.06.2019 | Dept Of Planning & Infrastructure - Plates | KCC Registration Plates | 200.00 |
| 78598 | 19.06.2019 | Department Of Transport | Community Jetty Renewals | 82.80 |
| 78599 | 19.06.2019 | City Of Karratha | WCH - Cash on Hand Float | 100.00 |
| 78600 | 20.06.2019 | City Of Karratha | Investment - Reserve Funds TD – Westpac | 8,000,000.00 |
| 78601 | 20.06.2019 | City Of Karratha | Investment - Reserve Funds TD – CBA | 8,000,000.00 |
| 78602 | 21.06.2019 | Department Of Transport | Cancelled Payment | 0.00 |
| DD34897.1 | 29.05.2019 | Hesta Superannuation | Superannuation contributions | 101.70 |
| DD34930.1 | 12.06.2019 | Wa Super (Formerly Walgsp) | Payroll deductions | 90,280.52 |
| DD34930.10 | 12.06.2019 | Rest Superannuation | Superannuation contributions | 4,552.12 |
| DD34930.11 | 12.06.2019 | Colonial First State Firstchoice Super | Superannuation contributions | 1,473.04 |
| DD34930.12 | 12.06.2019 | HostPlus Superannuation | Payroll deductions | 11,565.12 |
| DD34930.13 | 12.06.2019 | CBA Superannuation Savings Account | Superannuation contributions | 1,155.75 |
| DD34930.14 | 12.06.2019 | VicSuper | Superannuation contributions | 469.30 |
| DD34930.15 | 12.06.2019 | 100F Lifetrack Personal Superannuation | Superannuation contributions | 614.97 |
| DD34930.16 | 12.06.2019 | JR Superannuation Fund | Superannuation contributions | 508.26 |
| DD34930.17 | 12.06.2019 | Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund | Superannuation contributions | 453.96 |
| DD34930.18 | 12.06.2019 | ANZ Smart Choice Super | Superannuation contributions | 1,754.99 |
| DD34930.19 | 12.06.2019 | Jake SMSF Holdings Pty Ltd | Payroll deductions | 756.04 |
| DD34930.2 | 12.06.2019 | Macquarie Super - Hounsham (Jewkes) | Superannuation contributions | 352.14 |
| DD34930.20 | 12.06.2019 | Essential Super | Superannuation contributions | 574.90 |
| DD34930.21 | 12.06.2019 | QSUPER | Superannuation contributions | 480.74 |
| DD34930.22 | 12.06.2019 | Mtaa Superannuation Fund | Superannuation contributions | 539.19 |
| DD34930.23 | 12.06.2019 | BT Super For Llife | Superannuation contributions | 1,602.00 |
| DD34930.24 | 12.06.2019 | Prime Super | Superannuation contributions | 652.54 |

| Chq/EFT | Date | Name | Description | Amount |
|------------|------------|---------------------------------------------------------------|------------------------------|-----------|
| DD34930.25 | 12.06.2019 | AMIST SUPER (Australian Meat Industry Superannuation Trust) | Superannuation contributions | 544.35 |
| DD34930.26 | 12.06.2019 | BT Business Super | Superannuation contributions | 910.71 |
| DD34930.27 | 12.06.2019 | AMG Super | Superannuation contributions | 507.69 |
| DD34930.28 | 12.06.2019 | Christian Super | Superannuation contributions | 526.56 |
| DD34930.29 | 12.06.2019 | MLC Wrap Super | Superannuation contributions | 985.70 |
| DD34930.3 | 12.06.2019 | AMP Flexible Lifetime Superannuation Fund | Payroll deductions | 1,750.32 |
| DD34930.30 | 12.06.2019 | Local Government Superannuation - BRISBANE | Payroll deductions | 2,885.99 |
| DD34930.31 | 12.06.2019 | Zimmerle Family Fund (Super) | Superannuation contributions | 563.28 |
| DD34930.32 | 12.06.2019 | Cbus | Superannuation contributions | 1,910.22 |
| DD34930.33 | 12.06.2019 | Catholic Super & Retirement Fund | Payroll deductions | 664.36 |
| DD34930.34 | 12.06.2019 | Macquarie Wrap Super Manager | Payroll deductions | 2,467.41 |
| DD34930.35 | 12.06.2019 | Commonwealth SuperSelect | Superannuation contributions | 465.45 |
| DD34930.36 | 12.06.2019 | Care Super | Superannuation contributions | 464.36 |
| DD34930.37 | 12.06.2019 | Public Sector Superannuation Fund | Superannuation contributions | 149.99 |
| DD34930.38 | 12.06.2019 | J & K Farrell Super Fund | Superannuation contributions | 240.85 |
| DD34930.39 | 12.06.2019 | Russell Supersolution Master Trust | Superannuation contributions | 82.11 |
| DD34930.4 | 12.06.2019 | Wealth Personal Superannuation & Pension Fund (SPARKS) | Payroll deductions | 941.08 |
| DD34930.40 | 12.06.2019 | ANZ Staff Superannuation Scheme | Superannuation contributions | 107.13 |
| DD34930.41 | 12.06.2019 | Lindz's Lucky Super Fund | Payroll deductions | 1,318.54 |
| DD34930.42 | 12.06.2019 | AMP SignatureSuper | Superannuation contributions | 422.58 |
| DD34930.43 | 12.06.2019 | Legalsuper | Superannuation contributions | 515.98 |
| DD34930.44 | 12.06.2019 | Twusuper | Superannuation contributions | 467.51 |
| DD34930.45 | 12.06.2019 | Sunsuper Pty Ltd | Payroll deductions | 3,483.53 |
| DD34930.46 | 12.06.2019 | AMP Superleader | Superannuation contributions | 1,033.78 |
| DD34930.47 | 12.06.2019 | Intrust Super Fund | Superannuation contributions | 467.62 |
| DD34930.48 | 12.06.2019 | Tasplan | Superannuation contributions | 304.15 |
| DD34930.49 | 12.06.2019 | ING Direct Superannuation Fund | Superannuation contributions | 422.58 |
| DD34930.5 | 12.06.2019 | BT Panorama Superannuation | Superannuation contributions | 604.47 |
| DD34930.50 | 12.06.2019 | BT Funds Management | Superannuation contributions | 781.79 |
| DD34930.51 | 12.06.2019 | EQUIPSUPER | Superannuation contributions | 414.56 |
| DD34930.52 | 12.06.2019 | Superwrap Personal Super Plan | Superannuation contributions | 858.41 |
| DD34930.53 | 12.06.2019 | Australian Super | Payroll deductions | 10,259.98 |
| DD34930.54 | 12.06.2019 | Hesta Superannuation | Superannuation contributions | 3,166.47 |
| DD34930.55 | 12.06.2019 | First State Super | Superannuation contributions | 782.53 |
| DD34930.6 | 12.06.2019 | Local Government Superannuation- SYDNEY | Superannuation contributions | 625.57 |
| DD34930.7 | 12.06.2019 | SLOS Super Fund | Superannuation contributions | 652.99 |
| DD34930.8 | 12.06.2019 | AMP Super Directions Fund | Superannuation contributions | 328.11 |
| DD34930.9 | 12.06.2019 | J & S Pryor Super Fund | Superannuation contributions | 227.55 |
| DD34941.1 | 12.06.2019 | Sunsuper Pty Ltd | Superannuation contributions | 106.93 |

| Chq/EFT | Date | Name | Description | Amount |
|-----------|------------|-----------------------------|------------------------------|--------|
| DD34944.1 | 12.06.2019 | Wa Super (Formerly Walgsp) | Superannuation contributions | 495.44 |

20,567,183.01

Payroll

| | | | |
|------------|------------------|--------------------------------|------------|
| 11.06.2019 | City of Karratha | Wages | 5,142.11 |
| 11.06.2019 | City Of Karratha | Wages | 227.95 |
| 13.06.2019 | City Of Karratha | Payroll F/N Ending: 12.06.2019 | 798,759.63 |
| 14.06.2019 | City Of Karratha | Wages | 624.52 |
| 14.06.2019 | City Of Karratha | Wages | 3,184.95 |
| 14.06.2019 | City Of Karratha | Wages | 160.00 |
| 20.06.2019 | City of Karratha | Wages | 1,268.70 |

809,367.86

Credit Cards

| | | | | |
|------------|------------|---------------------------------|------------------------------------------------|----------|
| DD.35066.1 | 01.05.2019 | Facebook | Advertising For WRP | 0.29 |
| DD.35066.1 | 01.05.2019 | Facebook | Advertising For Communications | 123.35 |
| DD.35066.1 | 01.05.2019 | Facebook | Advertising For Youth | 200.00 |
| DD.35066.1 | 01.05.2019 | Facebook | Advertising For KLP | 100.00 |
| DD.35066.1 | 01.05.2019 | Facebook | Advertising For Local History | 21.02 |
| DD.35066.1 | 08.05.2019 | Microsoft | Hosting Fee For OneDrive | 2.00 |
| DD.35066.1 | 20.05.2019 | Campaign Monitor | Email Distribution Service | 162.77 |
| DD.35066.1 | 20.05.2019 | Facebook | Advertising For Communications FX Fees | 5.11 |
| DD.35066.1 | 01.05.2019 | Facebook | Advertising For Youth FX Fees | 4.11 |
| DD.35066.1 | 01.05.2019 | Facebook | Advertising For Youth FX Fees | 4.11 |
| DD.35066.1 | 13.05.2019 | ABC Taxis | Transport Mgr City Svcs | 32.13 |
| DD.35066.1 | 14.05.2019 | Delaware North Retail | Meal Expense Mgr City Svcs | 22.90 |
| DD.35066.1 | 15.05.2019 | Airport Retail | Meal Expense Mgr City Svcs | 6.10 |
| DD.35066.1 | 15.05.2019 | Taxi Combined | Transport Mgr City Svcs | 13.13 |
| DD.35066.1 | 15.05.2019 | Dominos | Meal Expense Mgr City Svcs | 44.10 |
| DD.35066.1 | 16.05.2019 | Chasa Taxi Services | Transport Mgr City Svcs | 12.92 |
| DD.35066.1 | 16.05.2019 | Chasa Taxi Services | Transport Mgr City Svcs | 13.44 |
| DD.35066.1 | 16.05.2019 | Taxi Combined | Transport Mgr City Svcs | 8.82 |
| DD.35066.1 | 17.05.2019 | Combined Taxis | Transport Mgr City Svcs | 12.18 |
| DD.35066.1 | 17.05.2019 | Combined Taxis | Transport Mgr City Svcs | 8.61 |
| DD.35066.1 | 17.05.2019 | Combined Taxis | Transport Mgr City Svcs | 13.55 |
| DD.35066.1 | 20.05.2019 | Opal Cove Resort | Meal Expense Mgr City Svcs | 21.50 |
| DD.35066.1 | 20.05.2019 | Taxi Combined | Transport Mgr City Svcs | 38.75 |
| DD.35066.1 | 20.05.2019 | Delaware North Retaqps | Meal Expense Mgr City Svcs | 30.00 |
| DD.35066.1 | 02.05.2019 | MAPWORLD | World Map For TYS | 99.95 |
| DD.35066.1 | 02.05.2019 | SP*HEMA MAPS | Map Of Australia For TYS | 195.00 |
| DD.35066.1 | 02.05.2019 | Caltex | Fuel For Mgr Rec Svcs (BP Closed) | 50.01 |
| DD.35066.1 | 02.05.2019 | Westpac | Refund From Disputed Transaction | -6.99 |
| DD.35066.1 | 02.05.2019 | Westpac | Refund From Disputed Transaction | -13.98 |
| DD.35066.1 | 03.05.2019 | RMD Industries | Remote Control For Wickham SES Gate | 193.60 |
| DD.35066.1 | 06.05.2019 | Nanutarra Roadhouse | Fuel Diesel | 75.02 |
| DD.35066.1 | 27.05.2019 | Caltex Port Hedland | Fuel Diesel | 50.00 |
| DD.35066.1 | 29.04.2019 | Booking.com | Accommodation Costs For Waste Conference | 412.80 |
| DD.35066.1 | 29.04.2019 | Impact Environmental Consulting | Waste Conference Tech Tour | 501.14 |
| DD.35066.1 | 29.04.2019 | Qantas | Flights For Waste Conference | 1,771.85 |
| DD.35066.1 | 30.04.2019 | Hotels.com | Accommodation Cost For Kimberley Waste Summit | 298.00 |
| DD.35066.1 | 10.05.2019 | Qantas | Flight Changes For Waste Conference | 255.06 |
| DD.35066.1 | 15.05.2019 | Karratha Post Office | Gift Card For Employee Leaving Council | 194.05 |
| DD.35066.1 | 21.05.2019 | Impact Environmental Consulting | Waste Conference | 1,245.25 |
| DD.35066.1 | 21.05.2019 | Dunnart | Gift For Employee Leaving Council | 100.00 |
| DD.35066.1 | 22.05.2019 | Booking.com | Accommodation Costs For Kimberley Waste Summit | 165.00 |

| Chq/EFT | Date | Name | Description | Amount |
|------------|------------|---------------------------------|-----------------------------------------------------|----------|
| DD.35066.1 | 15.05.2019 | Karratha Post Office | Gift Card For Employee Leaving Council | 5.95 |
| DD.35066.1 | 02.04.2019 | Horizon Power | Power Bill For Mgr City Svcs | 859.31 |
| DD.35066.1 | 09.04.2019 | Horizon Power | Power Bill For Mgr A&C | 516.14 |
| DD.35066.1 | 28.04.2019 | Water Corporation | Water Bill For Mgr Mar Comm | 125.70 |
| DD.35066.1 | 21.05.2019 | Water Corporation | Water Bill For Dir Dev Reg | 222.58 |
| DD.35066.1 | 13.04.2019 | Horizon Power | Power Bill For CEO | 1,020.29 |
| DD.35066.1 | 13.04.2019 | Horizon Power | Power Bill For Mgr Plan Svcs | 633.11 |
| DD.35066.1 | 27.02.2019 | Water Corporation | Water Bill For Mgr City Svcs | 228.06 |
| DD.35066.1 | 27.04.2019 | Horizon Power | Power Bill For Mgr Infra | 290.41 |
| DD.35066.1 | 27.03.2019 | Water Corporation | Water Bill For CEO | 149.05 |
| DD.35066.1 | 21.05.2019 | Qantas Club | Membership For Dir Corp | 754.60 |
| DD.35066.1 | 23.05.2019 | Virgin Australia | Lounge Membership Fee For Dir Dev Reg | 300.00 |
| DD.35066.1 | 23.05.2019 | Qantas Club | Membership For Dir Dev Reg | 754.60 |
| DD.35066.1 | 24.05.2019 | AHRI | Membership Fee For Dir Corp | 390.50 |
| DD.35066.1 | 07.05.2019 | Horizon Power | Power Bill For Mgr AP | 597.32 |
| DD.35066.1 | 26.03.2019 | Horizon Power | Power Bill Credit | -247.08 |
| DD.35066.1 | 26.03.2019 | Water Corporation | Water Bill For Mgr Part & Eng | 282.44 |
| DD.35066.1 | 03.05.2019 | Department of Health | Permit For Storage Of Chlorine Gas | 125.00 |
| DD.35066.1 | 17.05.2019 | Aqualoo | Replacement AQ Series Lockset & Indicator For BM | 95.14 |
| DD.35066.1 | 01.05.2019 | Illion Australia P/L | Assessment Report - Provision Of Security | 396.00 |
| DD.35066.1 | 01.05.2020 | Hudsons Coffee | Beverage (To Be Reimbursed) | 11.70 |
| DD.35066.1 | 01.05.2021 | Australian Airports Association | WA Division Meeting Dinner Mgr AP & Snr ARO | 91.94 |
| DD.35066.1 | 01.05.2022 | Live Taxi | Transport For Mgr AP Attending Meetings Albany | 13.45 |
| DD.35066.1 | 01.05.2023 | Live Taxi | Transport For Mgr AP Attending Meetings Albany | 13.45 |
| DD.35066.1 | 01.05.2024 | The Kathmandu Kitchen | Meal Allowance For Mgr AP | 71.30 |
| DD.35066.1 | 02.05.2025 | Live Taxi | Transport For Mgr AP Attending Meetings Albany | 15.02 |
| DD.35066.1 | 01.05.2026 | Delaware North Retail Services | Meal Allowance For Mgr Airport | 42.90 |
| DD.35066.1 | 03.05.2019 | live Taxi | Transport For Mgr Airport Attending Meetings Albany | 15.76 |
| DD.35066.1 | 03.05.2019 | Live Taxi | Transport For Mgr Airport Attending Meetings Albany | 13.34 |
| DD.35066.1 | 03.05.2019 | Ace Accommodation | Meal Allowance For Mgr Airport and Snr ARO | 30.00 |
| DD.35066.1 | 03.05.2019 | Swan Taxis | Transport For Mgr Airport | 34.81 |
| DD.35066.1 | 04.05.2019 | GMcabs Aust | Transport For Mgr Airport | 34.55 |
| DD.35066.1 | 03.05.2019 | Golden Spice Cuisine | Meal Allowance For Mgr Airport & Senior ARO | 61.35 |
| DD.35066.1 | 01.05.2019 | Qantas | Flight For CEO To Attend Meetings In Perth | 371.79 |
| DD.35066.1 | 06.05.2019 | Conference By Arinex | Registration For Mayor | 1,164.12 |
| DD.35066.1 | 06.05.2019 | Virgin Airlines | Flight For CEO Attending Meetings In Perth | 699.00 |
| DD.35066.1 | 06.05.2019 | Virgin Airlines | Flight For CEO | 6.96 |
| DD.35066.1 | 06.05.2019 | Qantas | Flight For Mayor Attending Meetings In Perth | 743.48 |
| DD.35066.1 | 01.05.2019 | XIMBLE | REAP Staff Rostering System | 285.87 |
| DD.35066.1 | 13.05.2019 | Facebook | REAP Advertising | 70.00 |
| DD.35066.1 | 13.05.2019 | Facebook | REAP Advertising | 15.99 |
| DD.35066.1 | 01.05.2019 | XIMBLE | REAP Staff Rostering System Conversion Fee | 5.24 |
| DD.35066.1 | 01.05.2019 | XIMBLE | REAP Staff Rostering System Conversion Fee | 2.10 |
| DD.35066.1 | 01.05.2019 | XIMBLE | REAP Staff Rostering System Conversion Fee | 0.47 |
| DD.35066.1 | 07.05.2019 | City Of Perth | Parking For CEO While Attending Meetings In Perth | 6.87 |
| DD.35066.1 | 08.05.2019 | The Guildford Hotel | Meal Allowance For CEO | 34.00 |
| DD.35066.1 | 08.05.2019 | CPP Convention Centre | Parking For CEO While Attending Meetings In Perth | 12.12 |
| DD.35066.1 | 08.05.2019 | Wilson Parking | Parking For CEO While Attending Meetings In Perth | 18.00 |

| Chq/EFT | Date | Name | Description | Amount |
|------------|------------|------------------------|---------------------------------------------------|--------|
| DD.35066.1 | 08.05.2019 | Wilson Parking | Parking For CEO While Attending Meetings In Perth | 15.19 |
| DD.35066.1 | 08.05.2019 | Wilson Parking | Parking For CEO While Attending Meetings In Perth | 6.08 |
| DD.35066.1 | 27.05.2019 | Tourism Council WA | WATA 2019 Nomination Fee | 399.00 |
| DD.35066.1 | 13.05.2019 | McDonalds | Catering Breakfast For Councillor Budget Workshop | 182.45 |
| DD.35066.1 | 06.05.2019 | Edwardo-Rokeby Florist | Flowers For Staff Member On Birth Of Child | 100.00 |
| DD.35066.1 | 06.05.2019 | Ibis Styles Karratha | Accommodation For Place Branding Consultant | 183.00 |
| DD.35066.1 | 19.05.2019 | Pensione Hotel Perth | Accommodation For Mgmt Acc | 318.15 |
| DD.35066.1 | 27.05.2019 | AHRI | Membership Fee For Mgr HR | 390.50 |

19,465.72

Total Payments: 21,396,016.59

10.3 FINANCIAL SERVICES POLICY REVIEW

- File No:** FM.1
- Responsible Executive Officer:** Director Corporate Services
- Reporting Author:** Manager Financial Services
- Date of Report:** 27 June 2019
- Applicant/Proponent:** Nil
- Disclosure of Interest:** Nil
- Attachment(s):**
1. CF01 Accounting Local Government Accounting Directions
 2. CF02 Cash Handling Policy
 3. CF03 Investment Policy
 4. CF04 Investment Policy Property
 5. CF08 Debt Collection Policy
 6. CF10 Rating Equity Policy
 7. CF11 Rating Exemption Policy
 8. CF12 Financial Reporting to Council – Variations and Timing Policy
 9. CF13 Asset Management Policy
 10. CF14 Reserve Funding Policy
 11. CF16 Budget Review Policy
 12. CF17 Disposal of Assets Policy

PURPOSE

To consider reviewing Council's Financial Services policies.

BACKGROUND

Officers have conducted a review of existing financial services policies, which are due for review. A summary of proposed changes is outlined in the table below:

| Policy Name and Number | Proposed Amendment | Rationale |
|--------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|
| CF01 Accounting Local Government Accounting Directions | Amendment of terminology. | Amended in line with Accounting Standards |
| | Amendment of Depreciation rates. | Amended in line with useful lives determined in recent asset revaluation |
| | Amendment of Artwork useful life threshold. | Amended in line with the Local Government (Financial Management) Regulations |
| CF02 Cash Handling Policy | Addition of clause pertaining to responsibilities for management of physical and password access to cash storage areas. | Clarification of accountability and improvement of security for cash stored on premises. |

| | | |
|--------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| CF03 Investment Policy | Addition of reference to portfolio size and composition. | To ensure compliance with policy when investments expire. |
| | It is proposed that the review of this policy be changed from two years to four years. | Low risk associated with this policy. |
| CF04 Investment Policy Property | No proposed amendments to the contents of this policy. | N/A |
| | It is proposed that the review of this policy be changed from two years to four years. | Infrequent use associated with this policy. |
| CF08 Debt Collection Policy | Addition of weekly payment option for direct debit. | Increased flexibility in payment options for ratepayers. |
| | Reduction in required time for rates to be outstanding to consider seizure and sale of land from 5 years to 3 years. | Amended in line with <i>Local Government Act 1995</i> and recent audit recommendation. |
| CF10 Rating Equity Policy | Updated Officers Responsible for Implementation to include Senior Revenue Officer. | Senior Revenue Officer plays a significant role in determination and implementation of rates billing |
| | It is proposed that the review of this policy be changed from two years to four years. | Low risk associated with this policy. |
| CF11 Rating Exemption Policy | Updated References to Related Documents to reflect single form being used for exemption and concession applications. | To reflect streamlining of documentation requirements for ratepayers |
| | It is proposed that the review of this policy be changed from two years to four years. | Infrequent use associated with this policy. |
| CF12 Financial Reporting to Council – Variations and Timing Policy | No proposed amendments to the contents of this policy. | N/A |
| | It is proposed that the review of this policy be changed from two years to four years. | Low risk associated with this policy. |
| CF13 Asset Management Policy | Update of memberships for Asset Management Working Group. | Amend as per current organisational structure. |
| | Minor administrative amendments | Updated to reflect integrated strategic plans. |
| | It is proposed that the review of this policy be changed from two years to four years. | Low risk associated with this policy. |
| CF14 Reserve Funding Policy | Addition of Director Development Services as an officer responsible for implementation. | Economic Development Reserve established in 2016/17 financial year. |
| | It is proposed that the review of this policy be changed from two years to four years. | Low risk associated with this policy. |
| CF16 Budget Review Policy | No proposed amendments. | N/A |

| | | |
|--------------------------------|----------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| CF17 Disposal of Assets Policy | Remove Asset Accountant as responsible officer. | Position no longer exists as per current organisational structure. |
| | It is proposed that the review of this policy be changed from two years to four years. | Low risk associated with this policy. |

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Financial services staff were consulted on relevant policies.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 2.7(2) (b) of the *Local Government Act 1995* provides that the Council is to oversee the allocation of the local government’s finances and resources and determine the local government’s policies.

POLICY IMPLICATIONS

Updated policies are proposed to replace the existing policies that have been reviewed.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

| | | |
|--------------------|-----------|------------------------------------------------------------|
| Programs/Services: | 4.e.1.2 | Corporate Governance |
| Projects/Actions: | 4.e.1.2.2 | Review and maintain a contemporary set of Council Policies |

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| Health | N/A | Nil |
| Financial | Moderate | Outdated policies that do not reflect the current work environment may not provide adequate financial protection to the organisation |
| Service Interruption | Low | Outdated policies that do not reflect the current work environment may prevent officers from providing services to the required standard. |
| Environment | N/A | Nil |
| Reputation | Moderate | Outdated policies that are inconsistent with community expectations may result in actions not meeting community standards. |
| Compliance | High | Outdated policies that do not reflect the current work environment may lead to breaches of policy in order to achieve organisational outcomes. |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Most of the attached policies were last reviewed and approved by Council in April 2017.

VOTING REQUIREMENTS

Simple Majority.

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the following Council Policies as amended pending further review:

- a) CF01 Accounting Local Government Accounting Directions
- b) CF02 Cash Handling Policy
- c) CF03 Investment Policy
- d) CF04 Investment Policy Property
- e) CF08 Debt Collection Policy
- f) CF10 Rating Equity Policy
- g) CF11 Rating Exemption Policy
- h) CF12 Financial Reporting to Council – Variations and Timing Policy
- i) CF13 Asset Management Policy
- j) CF14 Reserve Funding Policy
- k) CF16 Budget Review Policy
- l) CF17 Disposal of Assets Policy

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the attached Council Policies subject to the following changes:

CONCLUSION

Council's Financial Services policies have been reviewed and amendments proposed to ensure they are contemporary, current and relevant to legislation.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to ADOPT the following amended Council policies as attached:

- a) CF01 Accounting Local Government Accounting Directions
- b) CF02 Cash Handling Policy
- c) CF03 Investment Policy
- d) CF04 Investment Policy Property
- e) CF08 Debt Collection Policy
- f) CF10 Rating Equity Policy
- g) CF11 Rating Exemption Policy
- h) CF12 Financial Reporting to Council – Variations and Timing Policy
- i) CF13 Asset Management Policy
- j) CF14 Reserve Funding Policy
- k) CF16 Budget Review Policy
- l) CF17 Disposal of Assets Policy

10.4 GOVERNANCE POLICY REVIEW

File No: CM.102

Responsible Executive Officer: Director Corporate Services

Reporting Author: Governance Officer - Compliance

Date of Report: 1 July 2019

Applicant/Proponent: Nil

Disclosure of Interest: Nil

Attachment(s):

1. CG02 Honorary Freeman of the City of Karratha
2. CG03 Photocopying Services Policy
3. CG04 Legal Representation and Cost Indemnification Policy
4. CG05 Retiring Councillors Presentation Policy
5. CG06 Councillor Fees, Allowances and Reimbursements Policy
6. CG07 Activities and Services Policy
7. CG08 Significant Decision Making Policy
8. CG09 Public Interest Disclosure Policy
9. CG13 Confidential Information Policy
10. CG14 Election Caretaker Period

PURPOSE

To consider reviewing Council's Governance and Organisational Strategy policies including giving consideration to removing policies considered no longer relevant.

BACKGROUND

The following policies have been reviewed for Council's consideration:

| Policy Name and Number | Proposed Amendment | Rationale |
|-------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CG02 - Honorary Freeman of the City of Karratha | No proposed amendments to the contents of this policy. | N/A |
| | It is proposed that the review of this policy be changed from two years to four years. | Infrequent use and low risk associated with this policy. |
| CG03 – Photocopying Services | It is recommended that this policy be removed as a formal policy of Council and potentially replaced with an operational policy. Consideration could be given to amending the Fees/Charges Schedule to allow for discounts for Community | As technology improves, the cost of photocopying has reduced significantly. Community Engagement and Library officers have advised these types of requests have dropped off accordingly. |

| | | |
|-------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>Groups which is consistent with other services the City provides.</p> <p>Nothing precludes fee waivers from being applied where deemed appropriate, in line with other services offered by the City.</p> | <p>The KDCCI also performs a photocopying service for the community, funded by the City.</p> <p>Any requests can be managed locally by staff on a case-by-case basis guided by an operational policy and/or the Fees/Charges Schedule.</p> |
| CG04 - Legal Representation and Cost Indemnification | <p>Clarified that legal assistance will be provided by solicitors from a panel of legal firms used by the City, rather than by Council's solicitors.</p> | <p>Current wording suggests the City only uses one law firm, which it does not.</p> <p>This clarification better reflects external legal assistance will be sought on a case-by-case basis.</p> |
| | <p>Amended paragraph regarding urgent legal services. Removed \$5,000 restriction and included the approval be subject to subsequent review by Council.</p> | <p>If genuine urgent legal assistance is required prior to next Council Meeting, CEO should have ability to determine level of assistance provided.</p> |
| | <p>It is proposed that the review of this policy be changed from two years to four years.</p> | <p>Infrequent use associated with this policy.</p> |
| CG05 – Retiring Councillors Presentation | <p>Minor change to legislative reference only.</p> | <p>Ensure relevance and accuracy.</p> |
| | <p>It is proposed that the review of this policy be changed from two years to four years.</p> | <p>Infrequent use and low risk associated with this policy.</p> |
| CG06 - Councillor Fees, Allowances and Reimbursements | <p>Allowances to be determined annually by Council.</p> | <p>Current policy is inconsistent with current practice – recommend change to align with annual determination by Council.</p> |
| | <p>Inclusion of entitlement to claim reimbursement of travel for authorised functions in addition to Council and Committee meetings.</p> | <p>Current policy does not allow for travel reimbursement other than to Council or Committee meetings.</p> |
| | <p>Minor administrative changes.</p> | <p>Improved clarity.</p> |
| | <p>It is proposed that the review of this policy be changed from two years to four years.</p> | <p>Low risk associated with this policy.</p> |

| | | |
|----------------------------------------|----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CG07 – Activities and Services | It is recommended this policy be removed as a formal policy of Council. | The contents of the policy are well documented in other City documents such as the Strategic Community Plan, Corporate Business Plan and Operational Plan. |
| CG08 – Significant Decision Making | Updated reference documents. | Ensure relevance and accuracy. |
| | It is proposed that the review of this policy be changed from two years to four years | Low risk associated with this policy. |
| CG09 - Public Interest Disclosure | Minor administrative change only. | Improved clarity. |
| | It is proposed that the review of this policy be changed from two years to four years. | Infrequent use associated with this policy. |
| CG13 - Confidential Information Policy | Minor administrative changes only. | Principles of this policy are embedded in the City’s Code of Conduct. |
| | It is proposed that the review of this policy be changed from two years to four years. | Moderate risk associated with this policy. |
| CG14 – Election Caretaker Period | Minor administrative change only. | Improved clarity. |
| | It is proposed that the review of this policy be changed from two years to four years. | Infrequent use associated with this policy. |

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with Community Engagement, Library, and Customer Service staff regarding Photocopying Services Policy.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 2.7(2)(b) of the *Local Government Act 1995* provides that the role of Council includes determining the local government’s policies.

POLICY IMPLICATIONS

The following policies are not proposed to be materially amended and include a rescheduling of review dates:

- CG02 - Honorary Freeman of the City of Karratha
- CG05 - Retiring Councillors Presentation
- CG08 - Significant Decision Making
- CG09 - Public Interest Disclosure
- CG13 – Confidential Information
- CG14 – Election Caretaker Period

The following Policies have material amendments proposed:

- CG03 - Photocopying Services
- CG04 - Legal Representation and Cost Indemnification
- CG06 - Councillor Fees, Allowances and Reimbursements
- CG07 - Activities and Services

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

| | | |
|--------------------|-----------|------------------------------------------------------------|
| Programs/Services: | 4.e.1.2 | Corporate Governance Support |
| Projects/Actions: | 4.e.1.2.2 | Review and maintain a contemporary set of Council Policies |

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|----------------------------------------------------------------------------------------------------|
| Health | N/A | Nil |
| Financial | N/A | Nil |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | Low | Council policies must be current, relevant to legislation and in line with community expectations. |
| Compliance | Low | Council should ensure policies are sound in order for them to be able to govern its affairs. |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The Election Caretaker Period Policy was adopted by Council in June 2017. All of the other attached policies were last reviewed and approved by Council in April 2017.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the following Council Policies as amended pending further review:

- CG02 - Honorary Freeman of the City of Karratha
- CG03 - Photocopying Services
- CG04 - Legal Representation and Cost Indemnification
- CG05 - Retiring Councillors Presentation
- CG06 - Councillor Fees, Allowances and Reimbursements
- CG07 - Activities and Services
- CG08 - Significant Decision Making
- CG09 - Public Interest Disclosure
- CG13 – Confidential Information
- CG14 – Election Caretaker Period

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the attached Council Policies subject to the following changes:

CONCLUSION

Council's Governance & Organisational Strategy policies have been reviewed and amendments proposed to ensure they are contemporary, current and relevant to legislation.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ADOPT** the following amended Council Policies as attached:

- a) **CG02 - Honorary Freeman of the City of Karratha**
- b) **CG04 - Legal Representation and Cost Indemnification**
- c) **CG05 - Retiring Councillors Presentation**
- d) **CG06 - Councillor Fees, Allowances and Reimbursements**
- e) **CG08 - Significant Decision Making**
- f) **CG09 - Public Interest Disclosure**
- g) **CG13 - Confidential Information**
- h) **CG14 – Election Caretaker Period**

2. **DELETE** the following Council Policies as attached:

- a) **CG03 - Photocopying Services**
- b) **CG07 - Activities and Services**

10.5 CHANGE OF RATING METHOD FOR RESOURCE PROCESSING PROPERTIES

| | |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| File No: | FM.1 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | Manager Financial Services/CFO |
| Date of Report: | 3 July 2019 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s): | Correspondence from Hon David Templeman MLA, Minister for Local Government; Heritage; Culture & the Arts received on 27 June 2019 |

PURPOSE

To advise Council of the outcome of the City's application to rate various capital improvements on mining and resource interests in accordance with State Government policy.

BACKGROUND

Properties within the City used for mining, petroleum or resource interests, such as rail & port operations and gas plants, have historically been rated on the basis of Unimproved Valuation (UV) as these properties are generally outside the relevant town boundaries.

In September 2015, after a three-year trial period, the State Government endorsed a policy - *The application of Gross Rental Valuation (GRV) to mining, petroleum and resource interests for local government rating purposes* (the 'Policy'). The policy enables local governments to either apply to the Minister to rate mining, petroleum or resource interests on the basis of GRV where no State Agreement exists, or to negotiate mutual consent with the holder of the relevant interest in order to apply to the Minister where land is the subject of a State Agreement.

At its Ordinary Council Meeting on 21 August 2017, Council resolved to commence the process to seek change of the method of rating from UV to GRV for administration buildings and workshops located on eleven resource processing properties. Council also resolved to write to affected interest holders to advise of the proposed change, invite submissions and seek consent to the change where required.

Letters calling for submissions were sent to all affected parties 29 September 2017 with a closing date for submissions of 10 November 2017. Following the call for submissions, officers responded to a number of requests for further information and clarification, with the final submissions being received in March 2018.

Council considered the six (6) submissions received at its Ordinary Council Meeting on 16 April 2018 and resolved to seek Ministerial Approval for the change of rating method for three facilities not subject to a State Agreement, and a further five facilities subject to a State Agreement where the interest holder had provided their consent to the change.

Council further resolved to continue discussions with other interest holders to obtain consent. Following further discussions, on 10 May 2018 Woodside provided its consent for the proposed change of rating method for the North West Shelf gas plant.

On 11 October 2018 officers lodged the City's application for a change in rating method for nine resource interest properties. Officers are continuing to liaise with the interest holders for the two properties not included in the application and hope to be in a position to include both properties in a future application.

City officers have had regular communication with the Department of Local Government seeking finalisation of the City's application and on 27 June 2019 the City received correspondence from Hon David Templeman MLA, Minister for Local Government; Heritage; Culture & the Arts, providing approval of the City's application.

Officers are now seeking Technical Land Descriptions from Landgate in order for the approved change in rating method to be published in the *Government Gazette*.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of parties affected and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Two previous items have been presented to and adopted by Council throughout the change of rating method process, including one item to consider submissions from affected interest holders.

COMMUNITY CONSULTATION

The State Government undertook significant consultation with both the Local Government and resource industries in the formulation of the Policy, including a three-year trial period.

Letters calling for submissions were sent to all affected interest holders of eleven resource processing properties on 29 September 2017 with a closing date for submissions of 10 November 2017.

Six (6) submissions were received and considered by Council. A further submission was received subsequent to Council consideration advising of the interest holders consent to the proposed change.

Both Rio Tinto (which will contribute approximately 64% of the additional rates) and Woodside (which will contribute approximately 31% of the additional rates) were understanding of the City's desire to implement the State Government policy on the application of GRV to mining, petroleum and resource interests.

Affected interest holders are currently being notified of the Ministerial approval and the process of obtaining technical land descriptions through to receipt of an interim rates notice for 2019/20.

STATUTORY IMPLICATIONS

Under section 6.28 of the *Local Government Act 1995*, the Minister for Local Government is responsible for determining the method of valuation of land to be used as the method for rating.

Section 6.29(3) provides that where a relevant interest exists in a portion of land on which capital improvements are located, the Minister may determine under section 6.28(1) that the gross rental value of the land is to be used as the basis for a rate on that interest.

POLICY IMPLICATIONS

Rating Policy - Valuation of Land - Mining (ss.6.28 and 6.29) – March 2016 describes the legislative and policy basis for the rating of capital improvements on land the subject of a relevant interest or resource interest.

The rating policy acts in conjunction with the Policy - *The application of Gross Rental Valuation to mining, petroleum and resource interests for local government rating purposes* found in Ministerial Circular M05-2015.

Council Policy CF-10 Rating Equity Policy outlines the principles to apply in the determination of rating. This includes Fairness and Equity – ensuring similar properties are rated on the same basis.

FINANCIAL IMPLICATIONS

The following table details the indicative GRV received from Landgate in the last valuation cycle, for each facility:

| Facility | Land Tenure ID | Interest Holder | Indicative GRV |
|-------------------------------------------------------|----------------|--------------------|--------------------|
| 7-mile Rail Maintenance | L123612 | Rio Tinto Iron Ore | \$1,367,800 |
| Railyards at 2-mile | N104329 | Rio Tinto Iron Ore | \$2,600 |
| East Intercourse Island Entrance | N104327 | Rio Tinto Iron Ore | \$172,500 |
| East Intercourse Island, Kangaroo Hill & Parker Point | N104744 | Rio Tinto Iron Ore | \$873,100 |
| Cape Lambert | L123396 | Rio Tinto Iron Ore | \$277,400 |
| Northwest Shelf LNG | I123605 | Woodside Energy | \$1,076,700 |
| Pluto LNG | K435291 | Woodside Burrup | \$351,900 |
| Devil Creek | L22354 | Quadrant | \$177,900 |
| Whim Creek Mine | M47-236 | Venturex | \$50,000 |
| | | | \$4,349,900 |

Final valuations are expected to be lower, in line with overall valuation movements in the current cycle. Based on the indicative GRV for each facility, the net additional rates is estimated to be \$0.5M per annum.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

| | | |
|------------------------|---------|-----------------------------|
| Our Outcomes: | 4.c | Financial Sustainability |
| Our Response: | 4.c.3 | Sustainable Revenue Sources |
| Our Programs/Services: | 4.c.3.1 | Property Rating Services |

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------|
| Health | N/A | Nil |
| Financial | Moderate | Failure to secure rates revenue from relevant resource interests may impact the sustainability of Council’s Long Term Financial Plan. |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |

| | | |
|------------|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Reputation | Low | Application of all rating options available to Council under the LGA will help to ensure there is no perception of favourable treatment for some ratepayers. |
| Compliance | Low | Approval from the Minister confirms that Council has complied with the LGA and DLGSCI policy. |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Officers understand that there has been no previous applications made to Minister for a change of rating method for administration buildings and workshop in accordance with the State Government policy - The application of Gross Rental Valuation (GRV) to mining, petroleum and resource interests for local government rating purposes.

State Government endorsed a policy - The application of Gross Rental Valuation (GRV) to mining, petroleum and resource interests for local government rating purposes

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority RESOLVES to DEFER consideration of this matter pending further information.

CONCLUSION

The indicative GRV for all mining, petroleum and resource interests in the City has historically been significantly higher than the UV however, due to legacy State Agreements and State Government policy, Council was unable to rate these properties on the basis of GRV.

Change in State Government policy allows administrative facilities and workshops on each of these mining, petroleum and resource interests to be rated on the basis of GRV.

Following Ministerial approval, the City will now be in a position to rate nine resource processing facilities on the basis of GRV generating approximately \$0.5M of additional rate income.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.28 and 6.29 of the *Local Government Act 1995* RESOLVES to NOTE the approval from Hon David Templeman MLA, Minister for Local Government; Heritage; Culture and the Arts, received on 27 June 2019 of the City’s application to rate specified capital improvements at the following resource processing facilities on the basis of GRV:

| Facility | Land Tenure ID |
|-------------------------------------------------------|----------------|
| 7-mile Rail Maintenance | L123612 |
| 2-mile Rail Maintenance | N104329 |
| East Intercourse Island Entrance | N104327 |
| East Intercourse Island, Kangaroo Hill & Parker Point | N104744 |
| Cape Lambert | L123396 |
| North West Shelf LNG | I123605 |
| Pluto LNG | K435291 |
| Devil Creek Gas Plant | L22354 |
| Whim Creek Mine | M47-236 |

11 COMMUNITY SERVICES

11.1 COMMUNITY GRANTS AND CONTRIBUTIONS SCHEME

| | |
|---------------------------------------|----------------------------------------------------------------|
| File No: | GS.34, GS.36, GS.66 |
| Responsible Executive Officer: | Director Community Services |
| Reporting Author: | Community Engagement Coordinator |
| Date of Report: | 2 July 2019 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Revised CS-06 Community Grants and Contributions Scheme |

PURPOSE

For Council to consider revisions to Policy CS-06 Community Grants and Contributions Scheme.

BACKGROUND

At the May 2019 Ordinary Council Meeting, Council resolved to undertake a revision of CS-06 Community Grants and Contributions Scheme based on some concerns around the future sustainability of the City’s various grant schemes. In response to Council Resolution 154342, Officers have proposed various amendments to the policy to reflect the direction of Council.

The amendments are proposed to update the policy to improve clarity and transparency to local clubs and organisations when they are applying for funding through the various City of Karratha grant schemes.

Proposed key changes are highlighted in the table below

| Section | Amendment | Rationale |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Addition of “Artworks for Communities” scheme | Not previously included in the Policy |
| 2.1 | Addition of “not-for-profit agencies” | Reducing ambiguity |
| 2.2.3 | Change of “should” to “must” | To eliminate unrelated groups auspicing for applicants. |
| 2.3 | Addition of recurrent items or consumables that pertain to the applicant’s core business or activity – Council will not fund | To address the sustainability of applications |
| 2.4 | Change of wording – from Criteria to Focus Areas | Using the wording focus areas, rather than scoring criteria will allow for Council to consider applications across a range of areas rather than being limited to specific criteria. The reduction in focus areas is to allow applicants to explain how their |
| | Reduction of the number of Focus areas to: Finance, Sustainability, Impact, Prior History, Capacity for Self-Delivery & Return Benefit to City of Karratha and any associated partners | |

| | | |
|-----|--------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | project/activity will relate to the focus areas and direction of Council |
| 2.7 | Addition of “Variation requests must be received at least 8 weeks prior to acquittal date” | Successful applicants have 12 months to carry out approved projects and should there be a need for a variation, a minimum of 8 weeks allows for appropriate time for officers to assess rationale for variation and make a recommendation |
| 3.1 | Addition of language to further expand on examples of what Council will fund | To further demonstrate what Council will fund for potential applicants |
| | Addition of a capped amount of 75% for salaries and wages | To address the sustainability of applications |
| | Amendment from 50% to 75% of insurance costs | In response to feedback from multiple community groups about the prohibitive costs of insurance |
| | Removal of total pool amount | To eliminate the need to update the policy should the budget for this scheme change |
| | Removal of scoring criteria | Will allow for Council to consider applications across a range of focus areas rather than being limited to scoring criteria |
| 3.2 | Addition of funding round dates | To increase transparency |
| | Deletion of internal positions | To remain consistent with other Council Policies |
| 3.5 | Addition of Artworks for Communities criteria | Not previously included in the Policy |

The above key amendments to Policy CS-06 Community Grants and Contribution Scheme, are included in the attachment accompanying this report.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues and the impact on Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with staff members and Council to ensure the review of this policy meets the organisations expectations. Councillors provided feedback on the Policy during the May Council Briefing.

COMMUNITY CONSULTATION

Prior to the previous policy review in December 2018, there was extensive consultation with various community and sporting organisations. There has been no broad community consultation pertaining to the changes proposed in this report.

Should Council resolve to support Officers recommendations, there will be community consultation to highlight the changes, including community workshops and one on one sessions as required.

Community engagement activities in accordance with the iap2 public participation spectrum process to inform and consult are proposed as follows:

| Who | How | When | What | Outcome |
|---------------------------|--------------------------|-----------------------------|--------------------|-----------------------------------------------------------------------------------------------------|
| Community/Sporting Groups | One-on-one sessions | At the request of the group | Inform and Consult | Groups will gain a personalised understanding of the implications (if any) of the policy amendments |
| Community/Sporting Groups | Open community workshops | 20 - 22 August 2019 | Inform and Consult | Information provision to groups regarding the generalised amendments to the policy |

STATUTORY IMPLICATIONS

Section 2.7 (2) (b) of the *Local Government Act 1995* is applicable in respect to Council determining local government policies.

POLICY IMPLICATIONS

Policy CS-06 Community Grants and Contributions Schemes applies.

FINANCIAL IMPLICATIONS

Currently, Council has allocated \$675,000 in the 2019/2020 Budget for the City of Karratha’s Community Grants and Contributions Scheme. This amount is subject to change on an annual basis. The proposed changes have no impact on the overall budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

- Programs/Services: 1.c.1.2 Community Engagement
- Projects/Actions: 1.c.1.2.1 Provide Grant Funding Opportunities

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|-------------------------------------------------------------------------------------------------------------------------------|
| Health | N/A | Nil |
| Financial | Low | An amount of \$675,000 has been allocated in the 2019/2020 budget to be distributed across all community grant schemes. |
| Service Interruption | Low | Should a revised policy be adopted under this report the funding round timelines will not be impacted. |
| Environment | N/A | Nil |
| Reputation | Low | Council did revise this policy in December 2018, some community groups may be frustrated by the changing of conditions again. |
| Compliance | N/A | Nil |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This policy was last reviewed in December 2018.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES not to endorse the modifications to Policy CS-06, Community Grants and Contributions Scheme.

CONCLUSION

The proposed amendments to Council Policy CS-06 Community Grants and Contributions Scheme as detailed in this report will provide Officers and relevant stakeholder's clear direction for the community grants application process and management of Council funding.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the amendments as contained in the attachment to this report to CS-06 Community Grants and Contributions Scheme.

12 DEVELOPMENT SERVICES

12.1 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATIONS 2019

| | |
|---------------------------------------|-------------------------------------------------------------------------------------------------|
| File No: | ED.2 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Business Engagement Coordinator |
| Date of Report: | 25 June 2019 |
| Applicant/Proponent: | Karratha and Districts Chamber of Commerce and Industry and Pilbara Tourism Association. |
| Disclosure of Interest: | Nil |
| Attachment(s) | CONFIDENTIAL Summary of Business Development Support Grant Scheme 2019 Applications |

PURPOSE

For Council to consider applications received under Policy DE02: Business Development Support Grant Scheme.

BACKGROUND

The City recognises the important role that local businesses play in the community through providing jobs, goods and services as well as contributing significantly to the overall livability of the City. Council has historically supported initiatives that have the potential to strengthen, diversify and enhance the local business economy through the Business Development Support Grant Scheme.

The Business Development Support Grant Scheme objective is to provide funding opportunities for the improvement of local business conditions through a competitive, open and fair process. The Grant assists local collaborators and organisations with developing and delivering innovative projects that will result in economic benefits in the City of Karratha.

Groups or organisations that are eligible include either:

- a) Not-for profit;
- b) Collaborative partnerships sponsored by an incorporated organisation; and
- c) For-profit organisation where the funded project is not projected to return a profit in the short term.

The following categories indicate what type of initiatives the City may support:

| Function Type | Examples | Indicative grant funding available |
|-------------------|---------------------------------------------------------------|------------------------------------|
| Business Events | Expos, conferences, forums, briefings, seminars | Up to \$30,000 |
| Business Training | Business boot camps, workshops | Up to \$20,000 |
| Other Initiatives | Surveys, business information, research, awards, sponsorships | Up to \$10,000 |

In 2018 Council approved funding for eight initiatives under the Policy and allocated \$112,000. One of the supported initiatives, The Pilbara Aboriginal Business Expo, did not progress, however all other supported initiatives have now been delivered. Five events have been fully acquitted and officers are working with grant recipients to finalise acquittals for the remaining two. An actual expenditure of \$80,000 is expected for the 2018/19 financial year.

Analysis of the supported initiatives.

The seven initiatives delivered in 2018 / 19 were:

| Function Name | Attendees | Feedback |
|---------------------------------|---------------|-----------------------------------------------------------------------------------------------------------------------------|
| 2018 Business Boot Camp | 50 | 100% of survey respondents (19) said they would recommend the 2019 Boot Camp to a friend, business or professional contact. |
| 2018 Business Excellence Awards | 260 | 65 award nominations were received from 47 businesses. |
| Lead & Adapt Workshop | 74 | 85% of survey respondents (52) said the overall event was 'Excellent / Very Good'. |
| The Inspired Mark CEO Summit | 665 | The online event included 67 businesses that are based within the City of Karratha. |
| Rare Birds Workshop Series | 76 | Acquittal has not been submitted. |
| 2019 Business Boot Camp | TBC | Acquittal has not been submitted. |
| 2019 Career Expo | 3,500 approx. | Acquittal has not been submitted. |

Council's support of these events enabled over 250 people in the business community to participate in training to inspire and upskill in areas such as leadership, innovation, marketing, financial literacy, resilience, business skills and networking.

The Business Excellence Awards was attended by 260 people and received 65 award nominations from 47 individual businesses. Nominating for these awards encourages local businesses to analyse their operations and focus on continual improvement.

The 2019 Career Expo was attended by over 3,500 people and had 30 exhibitors promoting career opportunities available in Karratha which may lead to better retention levels of high school leavers.

The events delivered have a wide reach and are providing benefits to the economy through the upskilling and training of the business community, encouraging businesses to analyse and improve their operations and promoting career opportunities to locals.

2019/20 Applications

A total of seven applications were received with the grant requests totalling \$96,500. There were six applications received from the KDCCI, one from the Pilbara Tourism Alliance.

The applications were evaluated by Officers against the following criteria (evenly weighted) in accordance with the Policy:

- Strategic Alignment with Council policies and strategies;
- Demand / Need within the local business community;
- Potential Economic Impact; and
- Value for money.

Based on the evaluation of each application against the criteria, it is recommended that six out of the seven applications are supported for funding.

The table below summarises the Officers recommendations for funding allocation based on information submitted in the applications. Further detailed information regarding all applications, including reasons for the Officer’s recommendations are incorporated in the attachment.

| Organisation | Function Name | Function | Function Cost | Requested Amount | Score (40) | Amount Recommended |
|------------------------------------|---------------------------------------------|----------------------------------------------------------------------------------------------------------------|---------------|---------------------|------------|--------------------|
| Recommended for support | | | | | | |
| KDCCI | Career Expo '20 | Event aimed at highlighting career and training opportunities. | \$42,500 | \$9,000 | 26 | \$9,000 |
| Pilbara Tourism Association | Destination Pilbara Marketing Masterclass | Workshop aimed at improving tourism businesses and provide ongoing mentoring and support. | \$50,256 | \$20,000 | 26 | \$20,000 |
| KDCCI | 2020 Pilbara Business Boot Camp | Workshop aimed leadership & resilience, customer service & digital marketing. | \$68,500 | \$20,000 | 22 | \$20,000 |
| KDCCI | 2019 Business Excellence Awards | Awards night that aims to raise awareness and recognise achievements. | \$91,000 | \$15,000 | 21 | \$10,000 |
| KDCCI | 2019/20 Pilbara Indigenous Business Network | Initiative to enhance engagement between industry majors and the Pilbara indigenous suppliers and contractors. | \$54,000 | \$15,000 | 20 | \$15,000 |
| KDCCI | Rare Birds Workshop Series | Workshops aimed at improving business skills and networking opportunities. | \$24,500 | \$7,500 | 19 | \$7,500 |
| Not recommended for support | | | | | | |
| Pilbara Tourism Association | Destination Pilbara Karratha Cruising | Develop tourism attraction content to attend and present to the cruise ship industry. | \$18,743.05 | \$18,743.05 | 18 | \$0 |
| KDCCI | 2019 Pilbara Jobs Expo in Perth | Business Event | \$34,500 | \$10,000 | 13 | \$0 |
| Total | | | | \$115,243.05 | | \$81,500 |

Destination Pilbara Marketing Masterclass

The Pilbara Tourism Association's marketing masterclass initiative will be available for tourism businesses in the Pilbara, not just the City of Karratha. This program has two elements, a workshop and ongoing mentoring and support which will be provided by a local tourism consultant. The PTA provided details of eleven Karratha based tourism businesses that have expressed an interest in the program. Should Council choose to fund this initiative, only City based businesses would be eligible for Council funds that support the mentoring and ongoing support component of the initiative.

Business Excellence Awards

The 2019 Business Excellence Awards requested more funding than the Policy allows for this type of event, however it is recommended to support this event with the maximum funding available under the Policy. In previous years Council has contributed \$5,000 for this event. The 2019 request includes 'in-kind' support for venue hire to enable the event to be held at the Red Earth Arts Precinct with the remaining funding paid in cash. Officers have discussed this with KDCCI staff who are satisfied with this.

Rare Birds Workshop Series

The Rare Birds Workshop Series received a score below 50% in the evaluation process as the application was lacking detail surrounding the demand for the project. Officers requested additional information to support the proposal, however, KDCCI did not provide this. There is precedent to not support proposals scored below 50%, however, Officers are recommending Council support the proposal on this occasion. The workshop series requires the lowest investment in comparison to the other proposals and Officers can see the potential benefit of the workshops which include personal branding, career development and financial literacy.

2019 Pilbara Jobs Expo in Perth

The 2019 Pilbara Jobs Expo in Perth is not recommended for funding as there was no evidence provided to determine the interest from local businesses to justify the demand / need for the project.

Western Australia Cruise Exchange

The proposal by the Pilbara Tourism Association is recognised for being aspirational in making efforts to position Karratha for the cruise ship market, however it is not recommended for funding for the following reasons:

- The requested amount is 100% of the project costs with no other funding providers identified. The funds that have been requested include 'operating' costs (flights, accommodation, meals) which are not supported by the Policy and has consistently been applied to other applications.
- The value for money is very low – much of the work is duplicated through the existing Place Branding Campaign 'Karratha is Calling' and it is preferred that the Association make use of this collateral rather than re-produce their own.
- The economic impact of cruise ships is relatively low and the City's readiness to support large cruise ship passengers is also low. There is a risk that over-marketing the cruise ship potential could have a negative impact on the City's reputation.
- The Pilbara Development Commission has been leading the way in the development of the cruise ship potential and are well placed to continue in this role given that cruise ships have the potential to port at multiple locations in the Pilbara region. Therefore a comprehensive and holistic approach across the region is needed, rather than through individual local governments.

All successful applications will be managed through a funding agreement which is required to be entered into with the City. The funding agreement will include the following:

- Requirement to submit a valid tax invoice to the City of Karratha with supporting documentation;
- A financial acquittal process to confirm the money has been appropriately expended in accordance with Council’s Policy and where there are any unspent funds they will be treated as a debt and be required to be returned to the City;
- Requirement to submit an acquittal report that contains data and evidence that demonstrates the project’s completion that can be used to evaluate the program; and
- The City be specifically acknowledged and recognised which may include display of the City’s logo and joint media promotion; which could include Facebook, website or bulletin content.

There is a need for improved evidence to support applications for future initiatives funded through the Business Development Support Grant. Council supported a business survey as a new initiative in March 2019 and it is expected that this will generate the necessary evidence to inform what programs should be supported in future grant rounds.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues, economic issues and wellbeing issues due to the Business Development Support Grant Scheme providing funding assistance in order to benefit the local economy.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with relevant internal departments.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap² public participation spectrum process to involve were as follows:

| Who | How | When | What | Outcome |
|--------------------------------------------------------------------------------|-----------------------------|-------------------------|------------------------------------------------------------------------|------------------------------------------------------------|
| Business Support Agencies (KDCCI, RSM Business Local, Business Centre Pilbara) | Email, Telephone, In Person | 8 April 2019 | Advise of calling for advertising for 2019/20 Business Support Grants. | Awareness of application period and applications received. |
| Local businesses, associations and the community | Facebook, Website | 20 March to 17 May 2019 | Advise of calling for advertising for 2019/20 Business Support Grants. | Awareness of application period and applications received. |

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

Council’s Policy DE02: Business Development Support Grant Scheme applies.

FINANCIAL IMPLICATIONS

The 2019/2020 budget allocated \$100,000 for the Business Development Support Grant Scheme. If Council adopts the Officer’s recommendations it will be committing up to \$81,500.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 2.a.1.1 Small and Medium Enterprise Development
 Projects/Actions: 2.a.1.1.1 Implement Business Support Grants Scheme

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Health | N/A | Nil |
| Financial | Moderate | Council is considering providing funding for external organisations to deliver business support projects. One organisation that has applied for funding has no history of delivering projects with Council funds creating a potential financial risk. If these applications are supported this risk will be managed through funding agreements and a clear and transparent acquittal process. |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | Low | Low reputational risk of Council providing funding to projects that aren’t able to be delivered or are delivered to an inadequate standard. |
| Compliance | Low | Low compliance risk if projects are not acquitted. Risk will be managed through funding agreements and officers will work with organisations to ensure each project is acquitted to a satisfactory standard. |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has endorsed applications for funding under the Business Development Support Grant Scheme since 2016.

| Year | Number of functions supported | Total Funding Awarded | Actual Expenditure |
|---------|-------------------------------|-----------------------|--------------------|
| 2016/17 | 9 | \$100,000 | \$100,000 |
| 2017/18 | 10 | \$123,000 | \$97,776 |
| 2018/19 | 8 | \$112,000 | \$80,000 |

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE financial support for the amount and/or submissions received as per Council’s determination:

| Applicant | Function | Amount | Council Determination |
|-----------|----------|--------|-----------------------|
| | | | |
| | | | |

CONCLUSION

Seven applications for the Business Development Support Grant Scheme have been received and evaluated with a recommendation to support six applications in accordance with the City’s Policy. If Council adopts the Officer’s recommendation, it is expected that an amount of \$81,500 will be spent on the Scheme. Any funding approved by Council will need to be considered and incorporated into the 2019/20 Budget.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE financial support of \$81,500 for the Business Development Support Grant Scheme.

| Organisation | Function Name | Amount Recommended |
|-----------------------------|---------------------------------------------|--------------------|
| KDCCI | Career Expo '20 | \$9,000 |
| Pilbara Tourism Association | Destination Pilbara Marketing Masterclass | \$20,000 |
| KDCCI | 2020 Pilbara Business Boot Camp | \$20,000 |
| KDCCI | 2019 Business Excellence Awards | \$10,000 |
| KDCCI | 2019/20 Pilbara Indigenous Business Network | \$15,000 |
| KDCCI | Rare Birds Workshop Series | \$7,500 |
| | Total | \$81,500 |

12.2 CONSIDERATION OF AMENDMENT NO.49 – ADDITIONAL USE RESTRICTED NOXIOUS INDUSTRY FOR LOT 178 STURT PEA ROAD, WICKHAM

| | |
|---------------------------------------|-------------------------------------------------------|
| File No: | AMD49 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Planner |
| Date of Report: | 26 June 2019 |
| Applicant/Proponent: | Norwest Sand and Gravel |
| Disclosure of Interest: | Nil |
| Attachment(s) | 1. Location Map 2. Schedule of Submissions |

PURPOSE

For Council to consider proposed Amendment No. 49 to Local Planning Scheme No. 8.

BACKGROUND

Council initiated Amendment No. 49 at the December 2018 Ordinary Council Meeting. The Amendment seeks to add an 'Additional Use' to make Industry – Noxious (Restricted) a permissible land use for Lot 178 Sturt Pea Road, Wickham to allow for the crushing and screening of materials.

Amendment No. 49 was forwarded to the Environmental Protection Authority (EPA) on 20 March 2019 for assessment, pursuant to the provisions of Section 81 of the *Planning and Development Act 2005*. The EPA did not seek formal assessment of this amendment.

Amendment No. 49 was advertised for a period of 42 days from 15 May 2019 to 26 June 2019 in accordance with Regulation 47 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Five (5) submissions were received from the following State Government agencies:

- Department of Fire and Emergency Services – Rural Fire Division;
- Department of Biodiversity, Conservation and Attractions;
- Department of Health;
- Department of Mines, Industry Regulation and Safety; and
- Department of Water and Environmental Regulation.

A submission was also received from Robe River Mining Co. Pty Limited.

No objections were raised and no modifications are required to address any of the points raised in submissions.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Planning Services and the City's Environmental Health Service, and no issues of significance were raised.

Environmental Health Services has advised that any complaint received by the City regarding a Prescribed Premises use would be referred to the Department of Water and Environmental Regulation for review.

COMMUNITY CONSULTATION

The proposed Amendment was advertised for a period of 42 days. Consultation was undertaken in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* in the following manner:

1. Publication of a notice in the Pilbara News edition of 15 May 2019;
2. Display of the notice at the City of Karratha administration office;
3. Publication of a notice on the Council's website providing an electronic link to a copy of the Amendment Document;
4. A letter sent to potentially affected surrounding landowners inviting comment; and
5. Notifying the following agencies and seeking submissions:
 - Department of Fire and Emergency Services – Rural Fire Division
 - Department of Biodiversity, Conservation and Attractions
 - Department of Health
 - Department of Mines, Industry Regulation and Safety
 - Department of Water and Environmental Regulation
 - Main Roads WA

Submissions were received from all of the above agencies apart from Main Roads. A submission was also received from Robe River Mining Co. Pty Limited (see Attachment 2 – Schedule of Submissions).

No objections were raised and no modifications are required to address any of the points raised in submissions. Requests regarding bushfire management, dust and complaint management and protection of the power line that crosses Lot 178 can be addressed as part of the Development Approval that would still be required if the Scheme Amendment is approved.

STATUTORY IMPLICATIONS

Clause 75 of the *Planning and Development Act 2005* gives Local Government the power to amend its Local Planning Scheme. The procedure for preparing a scheme amendment is provided for by the *Planning and Development (Local Planning Scheme) Regulations 2015*.

The proposed amendment was forwarded to the Environmental Protection Authority (EPA) for assessment, pursuant to the provisions of Section 81 of the *Planning and Development Act 2005*. The EPA did not seek formal assessment of this amendment.

Should Council resolve to support Amendment No. 49 (Regulation 50), the amendment documentation will be forwarded to the Western Australian Planning Commission together with a copy of the Submissions (Regulation 53). The Commission will then present Council's recommendation to the Minister for Planning, Lands and Heritage. The Minister will

Option 2

That Council by SIMPLE Majority pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to NOT SUPPORT Standard Amendment No. 49 to Local Planning Scheme No.8 as the undertaking of Crushing of Building Materials and Screening of Materials from the site would have unacceptable impacts on the amenity of nearby sensitive land uses and the visual amenity of the locality.

CONCLUSION

Nor West Sand and Gravel has requested the Scheme to be amended to provide for the Crushing of Building Materials and the Screening of Materials on Lot 178 Sturt Pea Road, Wickham to be approved. This is because these Prescribed Premises uses fall within the definition of Industry – Noxious under the Scheme and Industry – Noxious uses are not permitted in the Rural zone, which applies to Lot 178.

The separation of proposed Crushing of Building Materials and Screening of Materials uses from the nearest residential lots is greater than the recommended separation distances under the EPA's Guidance Statement. Lot 178 is identified for industrial use by Council's adopted and advertised versions of the Local Planning Strategy. There is no formal industrial estate in Wickham where such an operation could be located.

No objections were raised to proposed Amendment No. 49 during public advertising.

It is recommended that Amendment No. 49 be supported without modification and forwarded to the WAPC for final approval by the Minister.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Clause 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to SUPPORT Standard Amendment No. 49 to Local Planning Scheme No. 8 without modification.

12.3 APPLICATION TO AMEND APPROVED PLANS FOR WORKFORCE ACCOMMODATION AT LOT 3799 RANKIN ROAD, NICKOL.

| | |
|---------------------------------------|---------------------------------------------|
| File No: | DA18083 AMD2 |
| Responsible Executive Officer: | Director of Development Services |
| Reporting Author: | Planner |
| Date of Report: | 26 June 2019 |
| Applicant/Proponent: | Rowe Group/Woodside Energy Ltd |
| Disclosure of Interest: | Nil |
| Attachment(s) | 1. Location Map 2. Amended Plans |

PURPOSE

For Council to consider an application to amend the approved Workforce Accommodation development at Lot 3799 Rankin Road, Nickol by adding a new building for the purpose of a high voltage electricity switch room.

BACKGROUND

Lot 3799 Rankin Road was formerly occupied by Woodside's Bay Village workforce accommodation facility. All of the development that comprised Bay Village was removed from site apart from an electrical/telecommunications building, which is still required to provide telecommunication services to the suburb of Nickol.

The Kimberley/Pilbara/Gascoyne Joint Development Assessment Panel approved a new workforce accommodation facility (Woodside's Bay Village) on 9 October 2018. Following this decision Woodside applied for a review of the decision to the State Administrative Tribunal which was subsequently called-in by the Minister for Planning who set aside the JDAP decision and determined the development application on 12 December 2019. The development approval incorporated and retained an existing electrical/telecommunications building which was proposed to include the high voltage electrical infrastructure for the new development in this building.

Woodside's contractor Multiplex has since identified that the existing electrical/telecommunications building is not of sufficient size to house all high voltage electrical infrastructure for the new development. An application has therefore been made for an additional high voltage switch room building. The proposed building is single storey of masonry construction and is 30m² in floor area with a low pitch skillion roof.

The proposed building would be located within the Central Facilities service area, behind the Bayview Road feature screening at the southern end of the Central Facilities area. The proposed additional switch room building would be largely screened from view from Bayview Road. The proposed additional building maintains service vehicle access.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011* RESOLVES to REFUSE the application to amend Development Assessment Panel Application reference DAP/18/01440 because Council considers that other alternative sites need to be considered.

CONCLUSION

The existing high voltage electrical switch room building is not large enough to accommodate the switch gear for the approved Workforce Accommodation development. The proposed amendment to the DAP approved plans would allow an additional building to accommodate the high voltage electrical switch room needs for the development of the site.

The proposed new building would be mostly screened from view from Bayview Road and is considered to have a minimal impact on the streetscape.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Regulation 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011* and Clause 77(4) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to AMEND Joint Development Assessment Panel Application reference DAP/18/01440 by amending approved plan BV-AR-00-0101: Rev I: dated 14/06/2019 and adding plan BV-AR-09-1155: Rev B: dated 18/06/2019 as contained in Attachment 2.

12.4 REQUEST TO INITIATE SCHEME AMENDMENT- ADDITIONAL USE: RESTRICTED NOXIOUS INDUSTRY FOR LOT 500 DAMPIER ROAD, GAP RIDGE

| | |
|---------------------------------------|----------------------------------------|
| File No: | AMD52 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Compliance Officer |
| Date of Report: | 26 June 2019 |
| Applicant/Proponent: | Karratha Environmental Crushing |
| Disclosure of Interest: | Nil |
| Attachment(s) | Location Map |

PURPOSE

For Council to consider initiating a scheme amendment to provide for an additional use of Noxious Industry (Restricted) for Lot 500 Dampier Road, Gap Ridge.

BACKGROUND

Lot 500 Dampier Road is a 22ha land parcel situated between 400m and 700m east of Dampier Road, opposite the Exploration Drive intersection. Karratha Environmental Crushing (KEC) undertakes a materials storage, sorting and processing operation from Lot 500.

Lot 500 is zoned Rural under City of Karratha Local Planning Scheme No.8. In 2018 it came to the City's attention that development activity was occurring on site was non-compliant as there was no valid development approval in place. In November 2018, KEC submitted a retrospective development application for the storage and sorting occurring on the lot which was approved. However the application for processing (crushing and screening) has been placed on hold as this land use is currently a prohibited ('X') use in this location.

KEC operations involve the crushing of materials at quantities that require a Prescribed Premises licence under the *Environmental Protection Regulations 1987*. Activities requiring Prescribed Premises licensing under the *Environmental Protection Regulations 1987* fall within the definition for Industry – Noxious under Local Planning Scheme No.8. Industry - Noxious uses are not permitted in the Rural zone. This means that Prescribed Premises uses cannot be granted development approval over Lot 500 at present.

KEC would like to be able to continue to undertake Prescribed Premises uses from Lot 500 and has requested the Scheme be amended to provide for this.

The table below outlines potential planning concerns with the requested Scheme Amendment and a planning response for each of those concerns.

| Potential Concerns | Planning Responses |
|--------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Impact of the proposed noxious industry uses on nearby residential properties. | The nearest residential lots are approximately 1,500m away which exceeds recommended 1,000m separation distance for crushing of materials. |
| Inconsistency with planning for the locality. | Adopted and advertised versions of Local Planning Strategy identify adjoining land to the north for future General Industrial Expansion. Lot 500 has not been identified for any future alternative purpose so allowing the proposed use to continue would be unlikely to affect future planned uses and would not be incompatible with future planned uses for adjoining land. |
| Proposed uses should be located in formal industrial estate. | The City is encouraging other industrial uses that have informally established in unplanned locations to relocate to formal industrial estates. There are currently only 8 lots available in the Gap Ridge Noxious Industry Precinct. Three of these lots are undeveloped; the largest being 5ha. There is a current proposal to expand the Noxious Industry Precinct under the Gap Ridge Industrial Estate Structure Plan. The entire expansion area is 36ha. Lot 500 on its own is 22ha in area. The KEC use could be accommodated in the expanded Gap Ridge Noxious Industry Precinct. However, there is no concern from a planning perspective with the use remaining on Lot 500. There are no plans for future industry over this land and the planning and environmental requirements that apply to the use can be satisfied on this site. The nature of this use makes it difficult to co-locate with other uses, even other industrial uses. Unlike most other industrial uses, the only examples of uses like this that occur in the City are not located in formal industrial estates and are separate from other uses. |
| Disposal of building materials if it cannot be crushed onsite. | KEC is currently diverting concrete waste from landfill. If KEC is not able to continue to crush waste onsite, then it would likely be required to remove that material from the site. It would then be unlikely that the material would be recycled. |
| Impact on the natural environment. | <p>Environmental assessment and impact can be managed through the development application process jointly with the licensing under the Environmental Protection Regulations.</p> <p>The Department of Water and Environmental Regulation has granted KEC a category 13 licence for the Crushing of Building Material from Lot 500.</p> |

If Council resolves to initiate a Scheme Amendment to add the Restricted Noxious Industry Additional Use as a permissible use over Lot 500, then this only provides for a draft Scheme Amendment document to be prepared, forwarded to the EPA for environmental assessment and then publicly advertised. While initiating the Scheme Amendment would commence the process of providing for authorisation of the use, the use will not be able to be formally authorised by Council until the Amendment is granted final approval and Development Approval is subsequently granted. Detailed planning considerations such as any time-limitation on the approval period, volumes of materials that can be stored and processed onsite, vehicle movements, hours of operation and dust control would be addressed as part of any future Development Approval.

Whilst not a planning consideration, KEC has advised that it is not viable to relocate this use to an industrial estate and that if it is not able to continue the use from its current location, then it would close down that part of its business.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social, environmental and parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

Environmental Health Services has advised that any complaint received by the City regarding a Prescribed Premises use would be referred to the Department of Water and Environmental Regulation for review.

COMMUNITY CONSULTATION

If Council resolves to initiate anything other than a basic a Scheme Amendment, then in accordance with the *Planning and Development Act 2005*, the Scheme Amendment must be publicly advertised following a decision on the Scheme Amendment by the Environmental Protection Authority.

STATUTORY IMPLICATIONS

Under the provisions of Part 5 of the *Planning and Development Act 2005*, Council can:

1. Adopt a proposed Scheme Amendment for the purpose of initiating advertising;
2. Adopt a modified proposal; or
3. Resolve to not progress the proposed Scheme Amendment to advertising.

If Council resolves to not progress the proposed Scheme Amendment, then Industry – Noxious uses would not be permitted to be undertaken from Lot 500 and compliance action would be taken to require any such uses being undertaken from Lot 500 to cease.

The alternative option is to changing the zoning of Lot 500 from Rural to Industry which would provide for a range of other industrial uses in addition to the uses for which approval is sought. This approach is not supported because Lot 500 is not considered suitable as a site for general industrial uses as it is outside an established formal industrial estate.

Under the *Planning and Development (Local Planning Schemes) Regulations 2015*, an amendment must be classified by the local government as either Basic, Standard or Complex when the local government initiates the amendment. The requested Scheme Amendment for Lot 500 would be a 'Standard' amendment as it will have minimal impact on other land in the scheme area and is not anticipated to result in any significant environmental, social, economic or governance impacts on land in the scheme area.

POLICY IMPLICATIONS

The adopted and advertised versions of the draft Local Planning Strategy do not identify Lot 500 for any alternative future land use. Land to the north is identified for future General Industrial expansion. Providing for the requested Noxious Industry use over Lot 500 would not affect these long term plans for the adjoining land.

FINANCIAL IMPLICATIONS

KEC has confirmed in writing that it will pay the cost of City officers amending the Scheme if Council resolves to initiate the amendment. The fee for this work must be calculated in accordance with the *Planning and Development Regulations 2009* which is estimated to be approximately \$5,000.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 4.e Services that meet community needs

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Health | Low | Operations are separated from residential lots by more than the separation distances recommended under EPA Guidance Statement No.3. |
| Financial | N/A | Nil |
| Service Interruption | N/A | Nil |
| Environment | Low | If Council initiates this scheme amendment, then it is required by planning legislation to be referred to and determined by the Environmental Protection Authority. |
| Reputation | N/A | Nil |
| Compliance | Low | A Scheme Amendment would allow the requested uses on Lot 500 to be granted development approval. Any approved development will be required to comply with relevant prescribed environmental and development standards and conditions. Compliance action would be taken to prevent continuation of any use not permitted by the Scheme. |

IMPACT ON CAPACITY

If Council resolves to initiate a Scheme Amendment in relation to these matters, then officers will prepare the Scheme Amendment document.

RELEVANT PRECEDENTS

Council resolved at the December 2018 Ordinary Council Meeting to initiate Scheme Amendment No. 49 to add the same Noxious Industry Additional Use to Lot 178 Sturt Pea Road, Wickham. Lot 178 Sturt Pea Road is also zoned Rural and is outside formal industrial estates and separated from other land uses. Council is considering whether to adopt that Scheme Amendment at this meeting.

Lots out on the Karratha - Tom Price Road are also subject to similar Noxious Industry Additional Uses under Appendix 4 of the Scheme.

The proposed Noxious Industry uses being undertaken from Lot 500 are different to other informal industrial activities that have recently been required by Council to relocate due to the scale and nature of the operation, the tendency to not locate these uses within formal industrial estates and the alignment with the long-term strategic planning intent for this area.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1
As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to INITIATE Scheme Amendment No. 52 to Local Planning Scheme No. 8 to rezone Lot 500 Dampier Highway to Industry.

Option 3

That Council by SIMPLE Majority pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to:

1. NOT PROGRESS the proposed Scheme Amendment to advertising; and
2. ADVISE the operator of Lot 500 Dampier Road, Gap Ridge that they are in breach of the Planning & Development Act 2005 and they are to cease any Crushing of Building Materials and Screening of Materials currently being undertaken on site.

CONCLUSION

Karratha Environmental Crushing do not have planning approval for all of their operations on Lot 500 Dampier Highway. To be able to approve crushing and screening of material on site requires the Scheme to be amended to provide for this use. This is because the Prescribed Premises use fall within the definition of Industry – Noxious under the Scheme and Industry – Noxious uses are not permitted in the Rural zone, which applies to Lot 500.

The separation of the proposed Crushing of Building Materials use from the nearest residential lots is greater than the recommended separation distances under the EPA's Guidance Statement and therefore the impact on the community would be minimal.

It would be ideal if all industrial land uses were accommodated in industrial estates the KEC operation requires a relatively expansive area of land that would take up over 60% of available land in Gap Ridge Industrial Estate. The only examples of uses like this that occur in the City are located outside of formal industrial estates as they are separated from other uses due to their potential for off-site impacts when neighbouring developments are located in close proximity.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to:

1. INITIATE Scheme Amendment No.52 to Local Planning Scheme No.8 by:

- a) ADDING the following Additional Use to Appendix 4:

| Additional Use Entry No. | Description of Land | Base Zoning | Additional Uses | Special Conditions |
|--------------------------|---------------------------------|-------------|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A8 | Lot 500 Dampier Road, Gap Ridge | Rural | Industry-Noxious (restricted) | The use of the site is to be restricted to the following additional uses as defined in Schedule 1 of the <i>Environmental Protection Regulations 1987 (as amended)</i> : 13 – Crushing of building materials |

- b) modifying the relevant scheme maps accordingly; and

2. CLASSIFY Scheme Amendment No.52 as a Standard Amendment in accordance with Regulation 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015* by reason that the amendment would have minimal impact on land in the scheme area that is not subject of the amendment, and it will not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

12.5 PROPOSED WORKFORCE ACCOMMODATION OVER LOT 563 (NO.19) NAIRN STREET AND LOT 564 (NO.7) HALL STREET, ROEBOURNE

File No: DA19061
Responsible Executive Officer: Director Development Services
Reporting Author: Planner/Compliance Officer
Date of Report: 26 June 2019
Applicant/Proponent: Burgess Design Group
Disclosure of Interest: Nil
Attachment(s)
 1. Location Map
 2. Proposed Development Plan

PURPOSE

For Council to consider a Development Application for Workforce Accommodation on Lot 563 (No.19) Nairn Street and Lot 564 (No.7) Hall Street, Roebourne.

BACKGROUND

On 16 May 2011, Council resolved to approve a Workforce Accommodation facility comprising 15 workforce accommodation units, a recreation room, office, workshop, and hardstand storage area on Lot 564 Hall Street, Roebourne under Development Approval P2345. This approval was time-limited to 6 years from the date of decision, ending on 16 May 2017, with a condition requiring the removal of the buildings by 16 May 2018.

On 28 August 2012, Council resolved to approve an additional 27 workforce accommodation units on Lot 564 Hall Street, and an additional recreation room and treated waste water disposal field on Lot 563 Nairn Street under Development Approval P2820. This development also had a 6 year time-limited approval from the date of decision, ending on 28 August 2018, with a condition requiring the removal of the buildings by 28 August 2019. The buildings are still on site.

Proposed Development

Burgess Design Group acting on behalf of Kelmscott Central Pty Ltd submitted a Development Application (DA19061) to renew the approval for the 42 room Workforce Accommodation facility on Lot 563 Nairn Street and Lot 564 Hall Street, Roebourne (see attachments) for a further 10 years. No new development is being proposed.

The proponent has put forward the following reasons in support of the proposed application:

| Justification for Proposal | Officer Assessment |
|------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|
| The City has previously approved the Workforce Accommodation development | Every new Development Application is assessed on its own merits. |
| This facility operated successfully prior to Development Approval lapsing | Noted. |
| Approval of this development would assist the Roebourne local economy and alleviate potential pressures on the Karratha town site. | No evidence provided to support this. |

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues / economic issues /Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Planning Services, Building Services and Environmental Health Services.

An Occupancy Permit has never been issued for this development. Buildings have been approved as Class 1B buildings, yet there are no kitchen or laundry facilities. Kitchen and laundry facilities are a basic requirement for a Class 1 building. The proponent was provided the chance to address this. Kitchen and laundry services are required on site under Health Legislation.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

On 25 June 2019, the Western Australian Planning Commission recommended Scheme Amendment 39 be granted final approval by the Minister by subject to modifications. The recommended amendment would insert a clause into the Scheme requiring the need for additional workforce accommodation to be demonstrated.

Under the *Health (Miscellaneous Provisions) Act 1911* and the *City’s Health Local Law 2012*, a lodging house (which includes Workforce Accommodation) requires a kitchen facility and laundry. The proposed development cannot be registered as a lodging house without these facilities.

If Council refuses this application the requirement for buildings to be removed by 28 August 2019 under Development Approval P2820 would remain in place.

POLICY IMPLICATIONS

Local Planning Policy DP10 – Workforce Accommodation

An assessment of the subject application against key policy considerations of the current Local Planning Policy DP10 – Workforce Accommodation, and Council’s adopted draft Local Planning Policy DP10 is set out below:

| Policy Consideration | Development Application | Officer Assessment |
|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Demonstrated Need | Applicant states their client has advised there has been recent enquires for rooms given the increased mining activity in Wickham and surrounding areas, and contractors are seeking accommodation in and around Roebourne and not Karratha (due to the travel time and work safe rules). | The applicant’s statements are speculative. The Policy requires specific construction projects to be associated with the need for a Workers Accommodation, and no specific construction project has been linked to this proposed Workers Accommodation. The proponent has provided a signed offer from Perth Property Solutions wishing to lease the premises for 3 years with a further 3 year option from August 2019, and they require the accommodation for workers involved in the ‘increased mining activity in Wickham and surrounding area’. No further detail is |

| | | |
|---------------------------------------|-------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | <p>provided. However, there is no evidence of contracts or bookings to demonstrate demand.</p> <p>The City’s Workforce Accommodation Supply and Projected Demand Analysis indicates there is currently an oversupply of Workforce Accommodation beds in the City of Karratha, with an estimated base demand of 2,750 and a current supply of 3,073 (excluding Peninsula Palms and Bay Village).</p> |
| 2. Timeframe of any related approvals | Previously 6 years, requesting a further 10 years. | The Policy states that extensions to, or new applications for Workforce Accommodation can be approved for a maximum period of 10 years, this also provides for approvals of lesser periods to be granted. The previous approval was for 6 years. No justification has been provided to support the request for a 10 year approval. |
| 3. Location | 1.2km north of Roebourne town site in a Mixed Business area. | The development is located in the Roebourne Mixed Business zone. The development does not have its own kitchen and dining facilities and it is not clear how kitchen and dining facilities will otherwise be provided. Land uses in the Roebourne Mixed Business zone are predominantly Industrial. While Workforce Accommodation is a Discretionary use in the Mixed business zone, it is not desirable to locate Workforce Accommodation developments in industrial estates. There is a strong pretence to locate in Urban Centres and be part of the community. |
| 4. Urban Design | Plenty of landscaping proposed to beautify the area, outdoor shaded areas and barbecue proposed | The site is in a predominantly industrial area outside the Roebourne town site It is barely noticeable when driving along Point Samson-Roebourne Road. It does not therefore integrate with the existing area or the town site for these reasons. The design and materials are poor quality. An occupancy permit has never been granted and cannot be granted for this development in the absence of onsite kitchen and dining facilities. Development approval should not be granted if an occupancy permit cannot be issued. |
| 5. Social Integration | Applicant states that whilst workforce accommodation is considered self- | While the written statement indicates that occupants of this workforce accommodation development would |

| | | |
|--|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>contained, residents are expected to visit the town shops(s)/service station and will contribute to community activities/events.</p> | <p>integrate with the community, there is no information provided that clearly sets out how this development would support the local economy and the local community.</p> <p>The Policy requires a Social Impact Assessment (SIA) and Social Impact Management Plan (SIMP) to be submitted for applications for Workforce Accommodation. Neither has been submitted.</p> |
|--|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

One of the Key Policy Considerations of DP10 is for Council to consider the current Planning Framework at the date the application is received. Council adopted the Roebourne Structure Plan in 2014, and adopted the draft LPS for final approval in 2017, making these seriously entertained local planning documents.

With the Roebourne Structure Plan earmarking the site subject of this development application for future Industry, approving this Development Application is not achieving the direction of the LPS and therefore the proposal is not consistent with the current Planning Framework.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 4.e Services that meet community needs

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Health | High | Currently non-compliant risks to human health. |
| Financial | N/A | Nil |
| Service Interruption | N/A | Nil |
| Environment | Low | Any development is required to meet planning, building and environmental legislation. |
| Reputation | Low | Council’s reputation is managed by following adopted policies and considering precedents. |
| Compliance | Low | The City would initiate compliance action if the development did not meet its approvals. An Occupancy Permit cannot be issued due to the absence of kitchen and laundry facilities on site. |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council must consider Applications for Development Approval on their merits against the statutory and strategic planning policy framework.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to APPROVE Development Application DA19061 being Workforce Accommodation at Lot 563 Nairn Street and Lot 564 Hall Street, Roebourne, for a six year time-limited approval with relevant conditions.

Option 3

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to APPROVE Development Application DA19061 being Workforce Accommodation at Lot 563 Nairn Street and Lot 564 Hall Street, Roebourne, for a ten year time-limited approval with relevant conditions.

CONCLUSION

The applicant seeks Development Approval for an existing Workforce Accommodation facility in Roebourne as the existing approval has expired and the use of the site for workforce accommodation is currently non-compliant with the Planning & Development Act 2005.

The proponent has not demonstrated the need for this Workforce Accommodation as there is no specified construction project or details of any mining operations which would require the use of this development. There are no kitchen and laundry facilities proposed as part of this development which are required to be on site under Health legislation, and also required on site to be granted an Occupancy Permit. Council's current adopted version of Local Planning Policy DP10 was not in effect when the previous approvals were granted and therefore the planning framework has changed and moved on to a different set of standards. The City's draft LPS and Roebourne Structure Plan recommend the Roebourne Mixed Business zone transition to an Industrial Precinct, with Workforce Accommodation being phased out.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to REFUSE Development Application DA19061 for the following reasons:

1. The need for this Workforce Accommodation development has not been demonstrated;
2. The proposed development does not contain on-site kitchen and laundry services, which are considered essential facilities in a Workforce Accommodation development; and
3. Approval to the development would be inconsistent with the following elements of the Local Planning Framework:
 - a) The objective of the City's Draft Local Planning Strategy to transition this area to an Industrial Precinct;
 - b) The Roebourne Structure Plan stating no additional Workforce Accommodation is envisaged for Hall Street;
 - c) There is no Social Impact Assessment or Social Impact Management Plan submitted; and
 - d) No information provided on how this development will be integrated and support the economy and the local community as there is no Social Impact Assessment or Management Plan as per Council's Policy DP20 Social Impact Assessment Policy.

12.6 PROPOSED REZONING OF LOT 589 AND PORTION LOT 588 (SITE L) BURRUP FROM STRATEGIC INDUSTRY TO CONSERVATION, RECREATION AND NATURAL LANDSCAPES

| | |
|---------------------------------------|--------------------------------------------------------------------------|
| File No: | AMD48 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Manager Planning Services |
| Date of Report: | 4 June 2019 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Extract from Scheme Map showing implications of proposed rezoning |

PURPOSE

For Council to consider submissions received on Scheme Amendment No.48 during public advertising and whether to adopt the amendment, with or without modifications.

BACKGROUND

Council resolved at its April 2018 Ordinary Council Meeting to initiate Scheme Amendment No. 48 by:

1. Rezoning Lot 589 and portion of Lot 588 on Plan 28526, Burrup (Site L) from Strategic Industry to Conservation, Recreation and Natural Landscapes Reservation; and
2. Deleting reference to the Withnell Bay Special Control Area (SCA) from the Scheme Maps and Sections 7.1 and 7.8 of the Scheme Text.

The purpose of the Amendment is to incorporate Site L into the Murujuga National Park following a request from the Murujuga Aboriginal Corporation (MAC) and support from the Premier of the WA Government.

On 21 December 2018, the Environmental Protection Authority advised that the proposed Scheme Amendment should not be assessed and that it is not necessary to provide any advice or recommendations.

Amendment No.48 was publicly advertised from 30 January 2019 until 13 March 2019. Three submissions were received, all from State Government agencies:

1. Pilbara Development Commission (PDC)
2. Department of Biodiversity, Conservation and Attractions (DBCA)
3. Department of Jobs, Tourism, Science and Innovation (JTSI)

The PDC and DBCA raise no objections to, and support the proposed amendment respectively. JTSI raised one issue discussed as follows:

Restricting Development to Day Use Tourism and Recreation

JTSI supports the proposal, but raises concern about the potential for uses, other than day use tourism and recreation that may have conflict with Woodside's North West Shelf Karratha Gas Plant. To address this concern, JTSI suggests retention of the Withnell Bay Special Control Area (SCA), extension of the SCA over Site L and updated provisions to restrict development to day use tourism activities only.

MAC has advised that it raises no objection to restricting development to day use tourism and recreation via the suggested modified SCA.

Restricting land uses via SCAs to minimise potential land use conflict between industrial and sensitive land uses is an appropriate use of a SCA. In this case, there are other means through which such restrictions could also be imposed (ie. the Lease Agreement and National Park Joint Management Agreement). However, given that it is appropriate to use a SCA for this purpose and that MAC has no objection to the requested restrictions via the suggested modified SCA, it is recommended that a modified SCA be supported.

Additional Parcels Requested by MAC to be Transferred

On 8 March 2019, MAC wrote to the Premier requesting transfer of a number of other lots adjacent to Site L into the Murujuga National Park (Attachment 1). On 23 April 2019, the Premier wrote to MAC supporting inclusion of those areas where it supports co-existence of cultural and heritage values with well-regulated industry. The letter proposes to transfer Site L and separately progress the orderly freehold transfer of the additional areas.

Only some of the additional land intended to be transferred to MAC (all of Lots 591 and 700 but only portions of Lots 588 and 590), is currently zoned Strategic Industry. Given the intention to also transfer these parcels into the National Park, it is recommended that these parcels also be rezoned to Conservation, Recreation and Natural Landscapes Reservation, as part of Scheme Amendment No.48.

The Premier's letter refers to the need for additional stakeholder consultation in transferring the additional parcels into the National Park. City Officers have referred the proposed modified Scheme Amendment (with the additional land parcels included) to submitters for consideration and comment. No objections have been raised, although JTSI requests that the SCA be extended to include this additional land.

Additional Parcels Recommended to be Rezoned

There is a thin strip of land between Burrup Road and Lot 591 (Lot 701 and Lot 597) that is also currently zoned Strategic Industry. This strip of land is not currently included in the Murujuga National Park and was not requested by MAC to be added.

This strip of land was likely zoned Strategic Industry to provide an infrastructure corridor to service future strategic industry to the north. However, this infrastructure corridor is no longer required, as Strategic Industrial sites that would have been serviced are now being added to the National Park.

JTSI has no objection to this strip of land being removed from the Strategic Industry zone but suggests this be discussed with MAC to ensure the ability remains to extend services along Burrup Road, for future servicing of the Murujuga Living Knowledge Centre. Even without the additional infrastructure corridor, Burrup Road is contained within an 80m wide reserve. This provides ample width for any additional utility servicing requirements of the Murujuga Living Knowledge Centre. MAC supports the inclusion of this strip in the Conservation, Recreation and Natural Landscapes Reservation.

It is recommended that this strip of land be rezoned to Conservation, Recreation and Natural Landscapes Reservation as part of Amendment No.48. JTSI's request for the SCA to be extended does not apply to this strip of land.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social, environmental and cultural issues and parties affected.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between City officers and representatives of JTSI and MAC.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap² public participation spectrum process to consult, and collaborate have been undertaken as follows:

| Who | How | When | What | Outcome |
|---------------------------------------|---------------------------------------------------------------|------------------|-------------|-------------------------------------------------------------------------------|
| Murujuga Aboriginal Corporation | Copy of draft Scheme Amendment document referred for comment | 24/7/2018 | Collaborate | Murujuga Aboriginal Corporation supporting of proposed Amendment |
| General public | Public advertising in local newspaper and on City website | 30/1 – 13/3 2019 | Consult | Opportunity to review draft Scheme Amendment document and make submission |
| Relevant State government departments | Formal notification letter | 30/1/2019 | Consult | Opportunity to review draft Scheme Amendment document and make submission |
| Submitters | Request for any additional comments on proposed modifications | 4/6/2019 | Consult | Opportunity to review proposed modifications and make any additional comments |

The proposed modified Scheme Amendment No.48 has been referred to all submitters for additional consideration and comment. No objection has been raised and additional JTSI requests have been factored into finalisation of the Amendment.

Under Regulation 50 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the Local Government can decide to advertise modifications to a Scheme Amendment if modifications are proposed to address issues raised in submissions or the proposed modifications are considered significant.

STATUTORY IMPLICATIONS

If Council resolves to adopt a Scheme Amendment, then it is referred to the Western Australian Planning Commission for consideration and recommendation to the Minister for Planning for final approval consideration.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 4.e Services that meet community needs

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Health | N/A | Nil |
| Financial | N/A | Nil |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | Low | Officers have engaged with stakeholders and taken on board comments in preparing the Scheme Amendment and recommending modifications. There is a high level of support for the proposal. |
| Compliance | N/A | Nil |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council resolved to support World Heritage Listing of the Burrup Peninsula at its January 2017 OCM.

Council at its April 2017 OCM, noted progress towards providing an access road into the Murujuga National Park Living Knowledge Centre from Withnell Bay Road, supported the City taking responsibility for the section of the access road between Withnell Bay Road and the boundary of the National Park and resolved to consider granting a budget towards design and approvals for that section of road. Once additional land subject of Amendment No.48 is added to the National Park, this may reduce the amount of access road the City is responsible for under the terms adopted by Council. However, transferring the land to the National Park is a separate process to the Scheme Amendment and the Premier has indicated transfer of Site L will precede transfer of the additional areas.

Council resolved at its April 2018 OCM to initiate Scheme Amendment No.48.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to SUPPORT Standard Amendment No.48 to Town Planning Scheme No.8 subject to the following modifications to address issues raised in submissions:

1. The Withnell Bay Special Control Area being retained subject to the following modifications:
 - a. The extent of the Special Control Area shown on the Scheme Map being expanded to include Site L;
 - b. Section 6.8 of the Scheme Text being modified as follows:
 - 6.8.1 The Withnell Bay Special Control Area defines an area subject to land use restrictions.
 - 6.8.2 Development within the Withnell Bay Special Control Area is restricted to day use tourism and recreation.
 - 6.8.3 Delete.

Option 3

That Council by SIMPLE Majority pursuant to Section Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to READVERTISE the following modified version of Scheme Amendment No.48:

1. The following additional lots being rezoned from Strategic Industry to Conservation, Recreation and Natural Landscapes Reservation:
 - a. Portion of Lot 590, Lot 591 and Lot 597 on Deposited Plan 028526; and
 - b. Lot 700 and Lot 701 on Deposited Plan 041697
2. The Withnell Bay Special Control Area being retained subject to the following modifications:
 - a. The extent of the Special Control Area shown on the Scheme Map being expanded to include Site L and the additional land being added via modification 1. above (but excluding the strip along Burrup Road – comprising Lot 701 and Lot 597);
 - b. Section 6.8 of the Scheme Text being modified as follows:
 - 6.8.1 The Withnell Bay Special Control Area defines an area subject to land use restrictions.
 - 6.8.2 Development within the Withnell Bay Special Control Area is restricted to day use tourism and recreation.
 - 6.8.3 Delete.

CONCLUSION

Rezoning Site L from Strategic Industry to Conservation, Recreation and Natural Landscapes would help secure the land for its intended purpose and avoid potential threats to MAC's development plans for a Living Knowledge Centre and other tourism opportunities at Conzinc Bay.

The Premier has supported inclusion of additional land into the Murujuga National Park and the Department of Jobs, Tourism, Science and Innovation has raised no objection to lots currently zoned Strategic Industry in those additional areas being rezoned to Conservation, Recreation and Natural Landscapes Reservation as part of Amendment No.48.

JTSI has suggested in its submission that the Withnell Bay Special Control Area be retained for the modified purpose of restricting development to day use tourism and recreation, to avoid the potential for conflict with operations at the Karratha Gas Plant. The Murujuga Aboriginal Corporation raises no objection to this suggestion. This would be an appropriate use of a SCA.

It is recommended that a modified amendment be adopted and forwarded to the WAPC for consideration and a recommendation to the Minister for final approval consideration.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to SUPPORT Standard Amendment No. 48 to Town Planning Scheme No. 8 subject to:

1. The following insignificant modifications:

The following additional lots being rezoned from Strategic Industry to Conservation, Recreation and Natural Landscapes Reservation:

- a) **Portion of Lot 590, Lot 591 and Lot 597 on Deposited Plan 028526; and**
- b) **Lot 700 and Lot 701 on Deposited Plan 041697; and**

2. The following modifications to address issues raised in submissions:

The Withnell Bay Special Control Area being retained subject to the following modifications:

- a) **The extent of the Special Control Area shown on the Scheme Map being expanded to include Site L and the additional land being added via modification 1. above (but excluding the strip along Burrup Road – comprising Lot 701 and Lot 597);**
- b) **Section 6.8 of the Scheme Text being modified as follows:**
 - 6.8.1 The Withnell Bay Special Control Area defines an area subject to land use restrictions.**
 - 6.8.2 Development within the Withnell Bay Special Control Area is restricted to day use tourism and recreation.**
 - 6.8.3 Delete.**

12.7 LAND TENURE RATIONALISATION FOR PORT WALCOTT YACHT CLUB

File No: LM15001
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Planning Services
Date of Report: 4 June 2019
Applicant/Proponent: Rio Tinto
Disclosure of Interest: Nil
Attachment(s) Plan showing proposed tenure rationalisation

PURPOSE

For Council to consider land tenure rationalisation for the Port Walcott Yacht Club (PWYC).

BACKGROUND

The PWYC is currently situated across two separate lots (Attachment 1):

1. The western portion is located over portion of Crown Reserve 32465 – a Recreation Reserve under management order to the City of Karratha, with power to lease for up to 21 years; and
2. The eastern portion is located over portion of one of Rio Tinto’s State Agreement Special Leases for Cape Lambert Port Operations.

This is a long-standing legacy issue that creates complications in terms of land management arrangements, obtaining approvals and making improvements. City officers have been assisting Rio Tinto consider possible land tenure arrangements that could resolve this issue. The following alternatives have been considered and the evaluation of each is set out below:

| No. | Possible Land Tenure Arrangements | Positives | Negatives |
|-----|--------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Rio Tinto surrenders Special Lease portion and amalgamate this portion into City’s Recreation Reserve. | <ul style="list-style-type: none"> • PWYC would be on single lot. • Use compatible with purpose of Recreation Reserve. | <ul style="list-style-type: none"> • Risk to Rio Tinto operations in surrendering interest in land. • Specific use not distinguished from more general purpose. • Complications regarding Rio Tinto State Agreement utility services. |
| 2. | City surrenders Recreation Reserve portion and amalgamate this portion into Rio Tinto Special Lease. | <ul style="list-style-type: none"> • PWYC would be on single lot. • Rio Tinto retains primary interest in land. | <ul style="list-style-type: none"> • Use not compatible with purpose of Special Lease. • Specific use not distinguished from general purpose. |

| | | | |
|----|---------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3. | Rio Tinto and City surrender each portion and create separate Crown reserve under Management Order to City. | PWYC would be on single lot. | <ul style="list-style-type: none"> • Risk to Rio Tinto operations in surrendering interest in land. • Complications regarding Rio Tinto State Agreement requirements. |
| 4. | Rio Tinto and City surrender each portion and create separate Crown lot leased by Rio Tinto and sub-leased to City. | <ul style="list-style-type: none"> • PWYC would be on single lot. • Rio Tinto retains primary interest in land. • Avoids complications regarding Rio Tinto State Agreement requirements. • Approved by Rio Tinto Executive. • Agreed management and maintenance arrangements can be set out under lease and sub-lease. • City intermediary between Rio Tinto and PWYC. | Potential for City to be drawn into issue resolution between Rio Tinto and PWYC. |

While a separate Crown reserve under Management Order to the City (No.3) may seem simpler and may be preferred from a City perspective, Rio Tinto does not support this option. This is because Rio Tinto wants to retain primary interest in the land. This is so Rio Tinto can have a say in what happens with the land but also to ensure the services provided to the land from Rio Tinto’s Cape Lambert Special Lease are provided to land ultimately under Rio Tinto management responsibility, rather than land managed by a third party.

While a Crown lot leased by Rio Tinto and sub-leased to the City (No.4) may seem more complicated, it is supported by Rio Tinto and addresses the long-standing legacy issues for the PWYC. This land tenure arrangement addresses the concerns with all other alternatives. The positives for this land tenure arrangement would outweigh the negatives and the negatives can be addressed as part of preparing lease and sub-lease documents, and any subsequent management agreement between the City and the PWYC.

It is intended to prepare a Tripartite Agreement to set out agreed terms between all parties prior to formalising the land transfers.

At its June 2019 Meeting Council resolved that its preference was to advise Rio Tinto that its preference is for the future tenure for the Port Walcott Yacht Club to be fully contained within a City-managed reserve. Since the meeting, the Chief Executive Officer met with a senior representative of Rio Tinto to discuss the land tenure arrangement. Although Rio Tinto agrees it would be the most appropriate outcome for the long term, there would be delays in attempting to put that land tenure arrangement in place in the short term which would negatively impact on the ability to make improvements on the facility for the PWYC.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of parties affected.

COUNCILLOR/OFFICER CONSULTATION

City officers have worked with Rio Tinto to put forward this proposal for the purposes of assisting the PWYC.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap² public participation spectrum process to involve and collaborate have been undertaken and are proposed as follows:

| Who | How | When | What | Outcome |
|-----------|-------------------------------------------------------------------------|-----------------------------------------------------------|-------------|-------------------------------------------------------------------------------------------------------|
| Rio Tinto | Partnered Rio Tinto in considering alternative land tenure arrangements | Since 2015 | Collaborate | Rio Tinto agreement to preferred alternative tenure arrangements |
| PWYC | Engaging PWYC in formulating terms | Following Council resolution if Council agrees to proceed | Involve | Formal agreement between Rio Tinto, City and PWYC regarding administration of new tenure arrangements |

Rio Tinto has agreed to discuss the proposed new tenure arrangements with the Club once Council has given its support.

STATUTORY IMPLICATIONS

There is no delegation for officers to surrender portion of a City-managed reserve.

POLICY IMPLICATIONS

The proposed tenure changes should improve the ease with which recommendations of Council’s adopted Wickham Boat Beach Foreshore Management Plan can be implemented.

FINANCIAL IMPLICATIONS

Rio Tinto has not informed the City of any financial implications in sub-leasing the proposed new Crown lot for the PWYC.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 4.e Services that meet community needs

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|---------------------------------------------------------------------------------------------------------------------------|
| Health | N/A | Nil |
| Financial | N/A | Nil |
| Service Interruption | Low | The proposed tenure rationalisation would allow the PWYC to continue to operate with certainty. |
| Environment | N/A | Nil |
| Reputation | Low | Assisting the PWYC to resolve this tenure issue would allow it to continue to operate and to implement improvement plans. |
| Compliance | Low | Resolving this tenure issue will help the PWYC obtain necessary building approvals and meet relevant standards. |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RETAIN portion of Reserve 32465 containing the Port Walcott Yacht Club; and
2. ADVISE Rio Tinto that it will only support a future tenure for the Port Walcott Yacht Club whereby all of the land is contained within a City-managed reserve.

CONCLUSION

The current situation for the Port Walcott Yacht Club (PWYC) with its facilities straddling a City Recreation Reserve and a Rio Tinto State Agreement Special Lease has been creating complications in terms of land management arrangements, obtaining approvals and making improvements for many years.

City officers have been assisting Rio Tinto consider land tenure options to resolve this long-standing legacy issue. The recommended option is for both parties to surrender the portions of each lot containing the PWYC and to then amalgamate these portions to create a single lot to be leased by Rio Tinto and sub-leased to the City.

If Council supports this proposal, then details regarding management and maintenance of this land would be worked through between all three parties.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 51 of the *Land Administration Act 1997* RESOLVES to AMEND the boundaries of Reserve 32465 to exclude the portion occupied by the Port Walcott Yacht Club so this portion can be amalgamated with portion ROBE General Industrial Lease I123396 to create a single Crown lot to be leased by Rio Tinto Iron Ore and potential sub-leased to the City of Karratha.

12.8 REGULATORY SERVICES POLICY REVIEW

File No: CM.124
Responsible Executive Officer: Director Development Services
Reporting Author: Manger Regulatory Services
Date of Report: 20 June 2019
Applicant/Proponent: Nil
Disclosure of Interest: The Author is a member of the Nickol Bay Bush Fire Brigade, which is subject to DR06 Bush Fire Brigades Policy
Attachment(s) Nil

PURPOSE

For Council to consider a review of five policies in relation to Regulatory Services.

BACKGROUND

Council Policies are reviewed on a regular basis to ensure that they remain relevant to the City’s operations and refer to current legislation. The policies subject of this review include:

- DR01 – Building Inspections;
- DR03 – Occupancy of Moveable Dwellings;
- DR04 – Principles of Good Enforcement;
- DR06 – Bush Fire Brigades Policy; and
- DR08 – Signs on Public Land Policy.

The following policies have been reviewed for Council’s consideration:

| Policy Description | Proposed Change | Rationale |
|-------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| DR01 - Provides direction as to inspection service we will provide. | Remove as Council Policy to become a Management Procedure | Policy is operational in nature, and the works contained within the policy do have no bearing on Council’s decision making process. |
| DR03 - Provides guidance on occupation of caravans, primarily while building the residence on the property. | Remove as Council Policy. | Delete as no longer applicable and contained within the Caravan Parks and Camping Grounds Act. |
| DR04 - Outlines guidance for consistent application of legislation and enforcement tools. | Remove as Council Policy to become a Management Procedure | Policy is operational in nature, and the works contained within the policy do have no bearing on Council’s decision making process. |
| DR06 - Links other legislation and procedures to the Bushfire Local Law. | Remove as Council Policy. | This policy refers primarily to legislation governing operation and management of Bush Fire Brigades, the role which is now undertaken by DFES on behalf of the City via a Memorandum of Understanding. |

| | | |
|------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|---------------------------------------|
| DR08 - Provides guidance to erection of community and elections signs on Council managed or owned property | No changes proposed to the policy content. Retain policy for review in 4 years, or earlier if required. | Low risk associated with this policy. |
|------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|---------------------------------------|

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between relevant internal service areas.

COMMUNITY CONSULTATION

No community consultation is required as these are department operating policies.

STATUTORY IMPLICATIONS

Council is to determine its policies to govern its affairs and performance as per Section 2.7(2)(b) of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Policy implications are considered within the background of this report.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

| | | |
|--------------------|-----------|------------------------------------------------------------|
| Programs/Services: | 4.e.1.2 | Corporate Governance |
| Projects/Actions: | 4.e.1.2.3 | Review and maintain a contemporary set of Council Policies |

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|-----------------------------------------------------------------------------------------------|
| Health | N/A | Nil |
| Financial | N/A | Nil |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | Low | Council policies be current, relevant to legislation and in line with community expectations. |
| Compliance | N/A | Nil |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Reviews are conducted periodically by the City of all of its policies to ensure currency and relevance.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the following Council policies pending further review:

- DR01 – Building Inspections;
- DR03 – Occupation of Moveable Dwellings;
- DR04 – Principles of Good Enforcement;
- DR06 – Bush Fire Brigades Policy; and
- DR08 – Signs on Public Land Policy.

CONCLUSION

A review of Regulatory Services policies has been undertaken. The review found that 4 of the 5 policies reviewed are either no longer required, or could be retained as a management procedure. Policy DR08 - Signs on Public Land Policy is considered to be relevant and is proposed to be retained without change and reviewed in 4 years.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **NOTE** the review of Council policy DR08 – Signs on Public Land Policy, as contained in the attachment to this report; and
2. **REMOVE** the following policies
 - a) DR01 – Building Inspections
 - b) DR03 – Occupation of Moveable Dwellings
 - c) DR04 – Principles of Good Enforcement
 - d) DR06 – Bush Fire Brigades Policy

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 CROSSOVER POLICY TE06 REVIEW

| | |
|---------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| File No: | RD.34 |
| Responsible Executive Officer: | Director Strategic Projects & Infrastructure |
| Reporting Author: | Manager Infrastructure Services |
| Date of Report: | 18 June 2019 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | 1. Draft Crossover Policy TE06 2. Draft Technical Specifications Vehicle Crossover and Rear Access Ways |

PURPOSE

To consider adopting the revisions to Crossover Policy TE06, authorising rear property access within Dampier following the final community feedback session.

BACKGROUND

As part of the review of Crossover Policy (TE06), Officers identified that no formal guidelines, specifications, application or approval processes had been developed for Rear Access Way construction across drainage reserves in Dampier. Despite this, over time many landowners and residents have utilised drainage reserves to access the rear of their property and in several instances have resulted in the drainage function being compromised, with various areas filled, pipes and culverts installed, and other developments occurring.

What has occurred, is non-compliant development. Officers are now engaged in facilitating a Rear Access Way approval process for access across drainage reserves in Dampier to ensure all Rear Access Ways are constructed to a reasonable standard and do not result in the drainage function being compromised.

Following extensive community engagement, including one-on-one property inspections, a revised version of the Policy was presented to Council in March 2019 aimed at addressing the major concerns raised by community members. Revisions included:

- Remove the detailed specification aspects from the Policy. The policy is designed to enable development to occur and the conditions associated with that development;
 - The further specifications are designed to establish the minimum standards of construction and process in which to seek approval;
 - Modify the specifications to reduce the requirement for a concrete surface for the full length of the rear access to a 3m apron or consideration on application for a compacted gravel apron in place of concrete to protect road edge;
 - Modify the specification to accept compacted fill for piped drain crossings where the risk of wash out is minimal, replacing requirement for rock pitching; and
 - Modify the specification that if pipe is required the minimum size is to be 450mm diameter unless authorised by a City Officer that a reduced size is acceptable, after onsite inspection to identify the upstream flows and drainage requirements.
-

Councillors endorsed these amendments for purposes of final Community feedback session. Twenty-four community members attended the feedback session on 20 May 2019 which:

- Summarised the initial community inspections and consultation process;
- Presented the revised technical requirements for rear property access; and
- Presented the proposed rear access way application process.

Following the presentation, specific feedback was sought as follows:

| Question | Option | Result |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| What would be an appropriate timeframe to APPLY to have either your existing Rear Access Way inspected for compliance or APPLY for new Rear Access Way? | 1. 3 Months 2. 6 Months | 50% attendees preferred option 1 (3 months) 50% attendees preferred option 2 (6 months) |
| Following your initial application and following a site inspection by the City, what would be an appropriate amount of time to have existing Rear Access Way upgraded to be made compliant? | 1. 6 Months 2. 9 Months 3. 12 Months | 100% of attendees preferred option 3 (12 months) |
| Should you not wish to retain your current Rear Access Way, what is an appropriate time to have it removed, at cost to the property owner? | 1. 3 Months 2. 6 Months | 100% of attendees did not feel comfortable to answer or vote on this question. There was a very strong opinion that any cost to remove existing Rear Access Ways, should be covered by the Council and not come at a property owner's expense. |

It should be noted at no time did the City install or authorise rear access ways to be constructed, however, in some instances it may be difficult to consider who installed any works. Recognising the feedback received, Officers recommend that the following timeframes be followed for the application process if the revised policy is adopted:

| Action / Timeframe for Property Owner | | Action by Council / Officers |
|--------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Apply for Inspection | 6 months | Inspection and advice issued upon application. |
| Upgrade existing Rear Access Way if required | 12 months | Inspection and sign off on completion of works. Property / record database updated as compliant. |
| OR Advise Officers if Rear Access Way is not required | 6 months | Removal of unwanted / non-Compliant Rear Access Ways. Whilst the policy would formally state that all removal and maintenance costs are the Property Owners responsibility; Officers recognise the historical |

| | | |
|--|--|--------------------------------------------------------------------|
| | | issues leading to this point and concerns raised by the Community. |
|--|--|--------------------------------------------------------------------|

Community members were also invited to submit further feedback via email over the week following the community information session. Officers have considered the last feedback received and proposed amendments to the final draft.

| Feedback: | Actioned: |
|---------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| Further definition and clarity on the use of terms such as “Crossover, Rear Access and Driveway”. | Terms used have been updated throughout. |
| Unclear on the requirements for width of spoon drains if installing a swale access. | Update to technical specification drawing for swale access offering clarity on the allowed width (3m max). |
| Clarity of wider applications in other townships. | Policy updated to refer to only Rear Access Ways applicable to only Dampier. |

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues, environmental issues and Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Significant consultation has taken place with internal staff members from Technical Services, Community Engagement and Planning Services in respect to meeting with Dampier residents, providing information to the community, discussing amendments to the policy and other related matters.

Consultation with Councillors includes an information item in August 2018 and Council Briefing presentations in July 2018, December 2018 and February 2019 and most recently, Council agenda item presented in March 2019.

COMMUNITY CONSULTATION

Following Council adoption of the draft for community consultation in March, the following community engagement has taken place:

| Who | How | When | What | Outcome |
|---------------------------------------|-------------------------------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dampier Residents and Property owners | Letter / email | April 2019 | Letter advising of Council resolution and invitation to a Community information session in March / April 2019 | Property owners and residents kept informed of progress made and opportunity to inviting community to engage with Officers |
| Dampier Residents and Property Owners | Community Information Session | May 2019 | Feedback to community members the response received during inspections, the revisions undertaken as a result and seek input on the draft policy and process prior to final version being brought to Council for further consideration | Attended by 24 residents. Feedback received on timeframes and draft policy. Concerns addressed directly and clarity on Policy intentions provided where possible |

Should Council choose to adopt the revised policy, Community engagement activities in accordance with the iap² public participation spectrum process to inform and involve are proposed as follows:

| Who | How | When | What |
|---------------------------------------|-----------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Dampier Residents and Property Owners | Letter / email with FAQ and application guide | August 2019 | Letter advising of final policy adoption and inviting community members to begin their application process |
| Dampier Residents and Property Owners | Social media / video | September 2019 | Facebook posts advising of the benefits of the new policy and a guide on the application process |
| Dampier Residents and Property Owners | Letter / email with FAQ and application guide | Jan 2020 | Application reminder sent 1 month prior to the application deadline |
| Dampier Residents and Property Owners | Social media / video | Jan 2020 | Facebook posts advising of the benefits of the new policy and a guide on the application process, 1 month prior to the application deadline |

STATUTORY IMPLICATIONS

Section 2.7(2) (b) of the *Local Government Act 1995* is applicable as it refers to the role of Council in determining local government policies.

Should Council adopt the amended Crossover policy Officers recommend rear accesses in Dampier be authorised through the same process and legislation as normal crossover applications, being the most appropriate and relevant legislative manner that applies.

The *Local Government Act 1995* and in particular, the *Local Government (Uniform Local provisions) Regulations 1996* provide:

- Reg.12. Crossing from public thoroughfare to private land or private thoroughfare
- Reg.13. Requirement to construct or repair crossing
- Reg.14. Role of the Commissioner of Main Roads in some cases
- Reg.15. Contribution to cost of crossing.

The City’s Parking and Parking Facilities Local Law 2010 prohibits to drive or park over a reserve unless it is specifically set aside for that purpose. It is considered that development approval is required to be obtained for rear access but is exempt if it is for a residential purpose and meets the deemed-to-comply requirements of the Residential Design Codes pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2 Deemed provisions for local planning schemes Part 7 Clause 61. (1)(c).

Drainage reserves in the residential cell bounded by Church Road, Central Avenue, The Esplanade and High Street are still under Management Order to Rio Tinto. The City cannot grant permits to rear accesses across these drainage reserves, as the land requires Rio Tinto consent before the City can accept an application for development approval.

POLICY IMPLICATIONS

Officers are proposing that the Draft Crossover Policy - TE06 and technical specification be adopted. The policy has been through an extensive review over a period of time and has been in consultation with Dampier community members.

Should no policy revisions be adopted by Council, the 2017 version of the Crossover Policy will remain in place.

FINANCIAL IMPLICATIONS

Under the proposed draft policy, rear property access ways are considered a secondary, alternative access and are therefore not eligible for the crossover subsidy.

Whilst the financial implications to Council cannot be fully predicted, at this early stage of the process, costs of compliant rear access ways have been estimated to cost between \$3k and \$16k at an average of \$10.5k per property. Removal of existing non-compliant rear access ways or those not required is estimated to cost up to \$5k per access way dependent on the extent of works required.

Following the community feedback received in May 2019, Officers recommend that costs relating to the removal of rear access ways be considered by Council in instances where:

- An application for inspection is not made;
- Upgrades to make compliant are not undertaken within 12 month of inspection; or
- The Property Owners confirm the Rear Access Way is not required.

Currently the City undertakes basic maintenance, primarily spraying and vegetation clearing. To complement the implementation of the policy, a drainage vegetation and maintenance program for Dampier has been drafted for implementation in 2019/20 at a sum of \$60,000.

The intention of the increased level of service would be to identify priority areas and reshape drainage channels as well as remove any pipe, fill material etc. that is non-compliant or required.

Further funding may be required to remove non-compliant structures, however this is not anticipated until the 2020/21 Budget when an understanding of what rear access ways will be kept / upgraded by property owners has been gained. Funding from other sources may also be pursued in this time period.

On completion of construction of all approved rear access ways, the Owner (property owner) of the asset is proposed to assume responsibility for all maintenance and repairs due to any event that damages the storm water and rear access way infrastructure.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-20 provided for this activity:

| | | |
|--------------------|-----------|-------------------------------------------------|
| Programs/Services: | 3.a.2.2 | Planning Services |
| Projects/Actions: | 3.a.2.3.1 | Implement City Centre Creekline Management Plan |
| Programs/Services: | 3.a.2.3 | Drainage Maintenance |
| Projects/Actions: | 3.a.2.3.3 | Deliver Dampier Drainage Improvements. |

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Health | Low | Non-compliant rear access infrastructure may impede on natural drainage flow and cause ponding issues. Areas of ponding can lead to an increase in mosquitos. |
| Financial | Moderate | <p>The draft policy proposes that rear access ways will be considered a secondary, alternative access and are therefore proposed not to be eligible for the crossover subsidy.</p> <p>General maintenance and compliance with City specification is proposed as the responsibility of the property owner.</p> <p>Cost for removal of existing non-compliant and unwanted Rear Access Ways to be considered by Council.</p> <p>A drainage vegetation and maintenance program has been drafted for implementation in 2019/20. \$60k funds have been listed for budget consideration in the 2019/20 annual budget process.</p> |
| Service Interruption | N/A | Nil |
| Environment | Moderate | <p>Non-compliant rear access ways may impede the effectiveness of storm water drainage during major events.</p> <p>The policy amendments ensure this risk is mitigated by identifying minimum drainage requirements.</p> |
| Reputation | Moderate | <p>There is a historical precedence for construction of Rear Access Ways in Dampier. If a policy is not adopted, there will continue to be no clear guidance on seeking City approval for construction.</p> <p>Property inspections have identified that some property owners will be required to undertake upgrades to their rear access to be compliant with the proposed specification.</p> <p>Property owners have been briefed on the possible implications to their rear Access Ways under the policy during the public consultation process.</p> |
| Compliance | Moderate | <p>Amendments to the Draft Policy will provide clarity regarding compliance with relevant Australian Standards for storm water management.</p> <p>Any rear access driveway that does not comply with specifications set out under the Crossovers Policy are non-compliant and where land owners</p> |

| | | |
|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | <p>cooperate, the City will continue to work with them.</p> <p>Where there is no cooperation the City will escalate to formal notices, under the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> or the <i>Planning and Development Act 2005</i>.</p> |
|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

IMPACT ON CAPACITY

Should Council adopt the policy revisions, internal resourcing for management of the application process and compliance action will need to be considered.

RELEVANT PRECEDENTS

Council has previously adopted draft amendments to Crossover Policy - TE06 for the purposes of Community consultation in November 2017 and March 2019.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER adoption of the revised Crossover Policy TE06 as proposed, pending further review as follows: _____.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ADOPT the revised Crossover Policy TE06 and remain with the original, 2017 version of the policy.

CONCLUSION

The reviewed Crossover Policy - TE06 is presented to provide guidance, clarity and align with feedback received during the community consultation period, whilst still protecting the City’s assets and drainage function.

Officers recommend rear access ways in Dampier be approved under the same process as normal crossovers, under the *Local Government Act 1995* and the *Local Government (Uniform Local Provisions) Regulations 1996* and to provide a clearer, risk adverse process for Officers.

As drainage reserves have not been the focus for Rio Tinto during the Land-swap negotiations, Council will need to consider discussions take place with Rio Tinto to now prioritise the Dampier drainage reserves to ensure the success of this policy and actions for effective function of the system.

Officers have drafted a drainage vegetation and maintenance program for action, which proposes an increased level of service to the Dampier drainage system and have listed \$60k for Council consideration in the 2019/20 budget process.

Following community feedback and concerns regarding the potential costs of removing unwanted and non-compliant rear access ways, Officers propose to present Council with a

report following the application and inspection process summarising the number of non-compliant and unwanted rear access ways and an estimated cost for removal.

The recommendation, if supported, will enable Council Officers and Property Owners to make informed decisions regarding the construction and maintenance of rear access driveways should they wish to maintain existing or construct new.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. ADOPT the revised Crossover Policy TE06 as attached to this report; and**
- 2. NOTE a further report will be prepared for Council to:**
 - a) consider the full cost of removal of any non-compliant and unwanted rear access ways; and**
 - b) include outcome of discussions with Rio Tinto regarding contribution to rear access removal costs and as to the appropriate approval approach for drainage reserves in the residential cell bounded by Church Road, Central Avenue, The Esplanade and High Street.**

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for July 2019.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Record of Tenders Awarded under Delegation
- 14.3 Community Services update
- 14.4 Planning Services update
- 14.5 Regulatory Services update
- 14.6 Economic Development update
- 14.7 Roebourne Gaol Precinct update

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA
COMMON SEAL**

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

PURPOSE

To advise Councillors of documents, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting. There were none for the month of June 2019.

14.2 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION

File No: CM.112
Responsible Executive Officer: Director Corporate Services
Reporting Author: DAO Corporate Services
Date of Report: 3 July 2019
Disclosure of Interest: Nil

PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 1.1 ‘Tenders & Expressions of Interest’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 ‘Purchasing Policy’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

| | | | |
|------------------------------------------|--------------------------------------------------------------------------------------------------------------|-----------------------------------|--------------------|
| Tender No: | 39-18/19 | Project Budget: | \$180,000 |
| Tender Title: | Red Earth Arts Precinct Liquor Supply Contract | | |
| State-wide Advertising Commenced: | 29/05/2019 | Tender Closing Date/ Time: | 14/06/2019: 2pm |
| Scope of Works: | The contract is for the supply and delivery of alcoholic beverages for resale at the Red Earth Arts Precinct | | |
| Selection Criteria: | Relevant Experience | 10% | |
| | Capacity to Deliver and Methodology | 10 % | |
| | Price | 80 % | |
| Submissions Received: | The Karratha International Hotel | | |
| Tender Awarded to: | The Karratha International Hotel | | |
| Contract Value: | Estimated \$177,099 | Date of Award: | 02/07/2019 |
| Contract Term: | 1 years | Contract Options: | 3 x 1 year options |

14.3 COMMUNITY SERVICES UPDATE

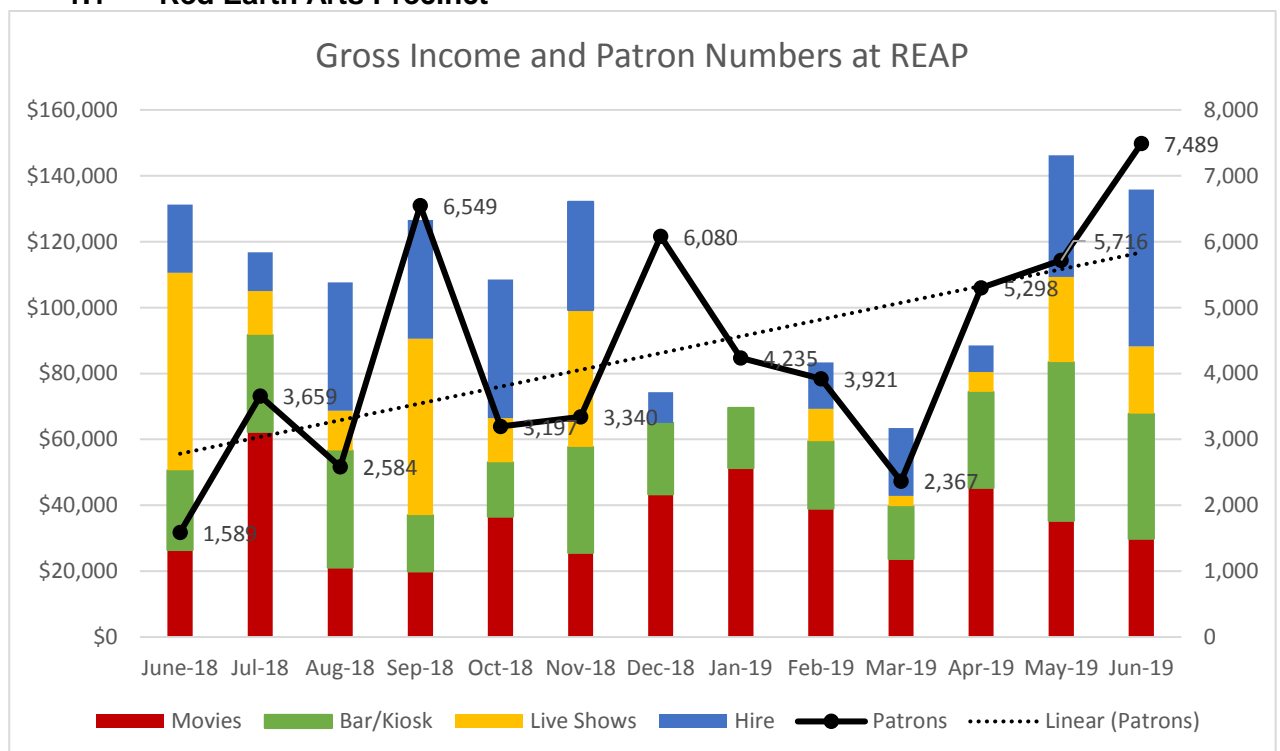
File No: CS.23
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 1 July 2019
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council an update on June activities for Community Services.

1. ARTS & CULTURE

1.1 Red Earth Arts Precinct



11 Venue Hire bookings including Cheeditha Art Exhibition, Red Rock Festival Hire, The Waifs, 'Little Shop of Horrors' by Pitter Pat local theatre group, 'Peter Pan' performed by Terre Rouge plus dance school and theatrical groups regular weekly bookings.

11 Movie Screenings across a variety of genres, including a sell out of the children's movie 'Aladdin'.

2 Programmed live shows - including three performances of 'Possum Magic' and two of 'Jump First, Ask Later' and as part of the school Education programming seven of the local schools attended these performances.

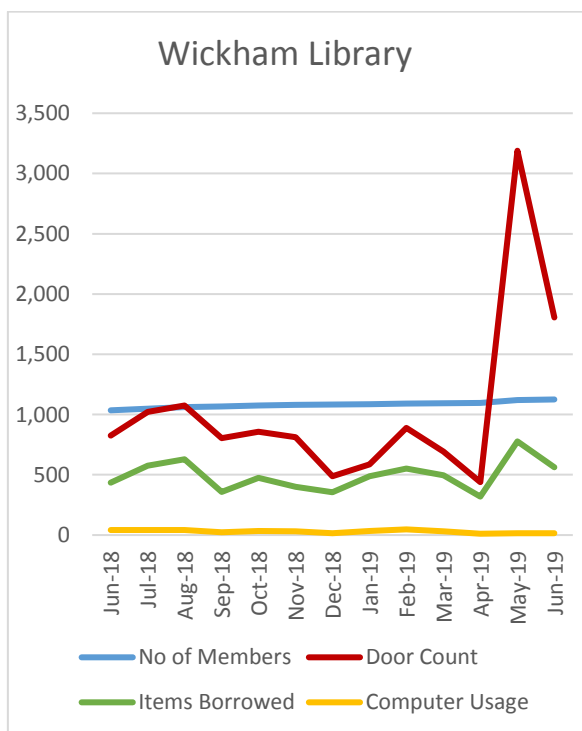
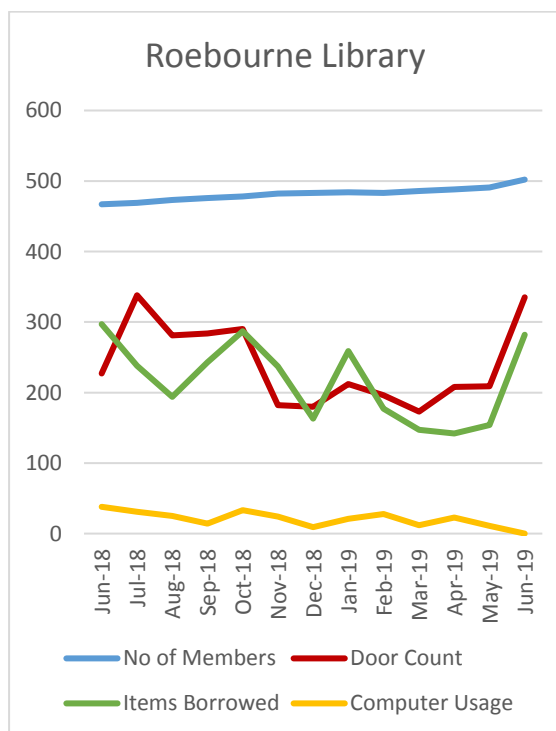
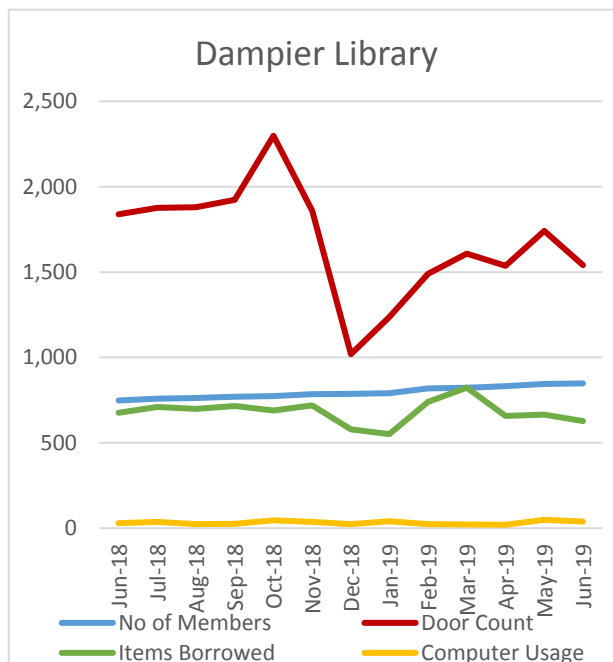
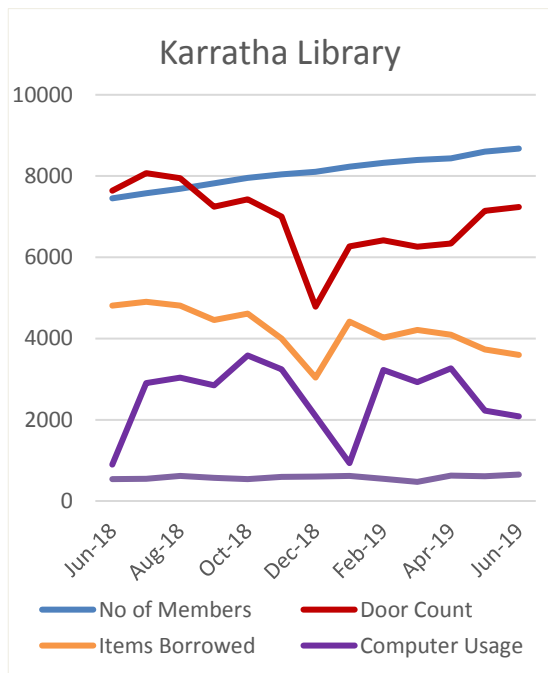
2 Community engagement sessions by the 'Jump First, Ask Later' performers – one at Baynton West Primary School and the other at the Youth Shed.

1.2 Library & Children’s Services

Inaugural PAGES festival held 29 June 2019. Over 1,000 community members engaged in the activities.

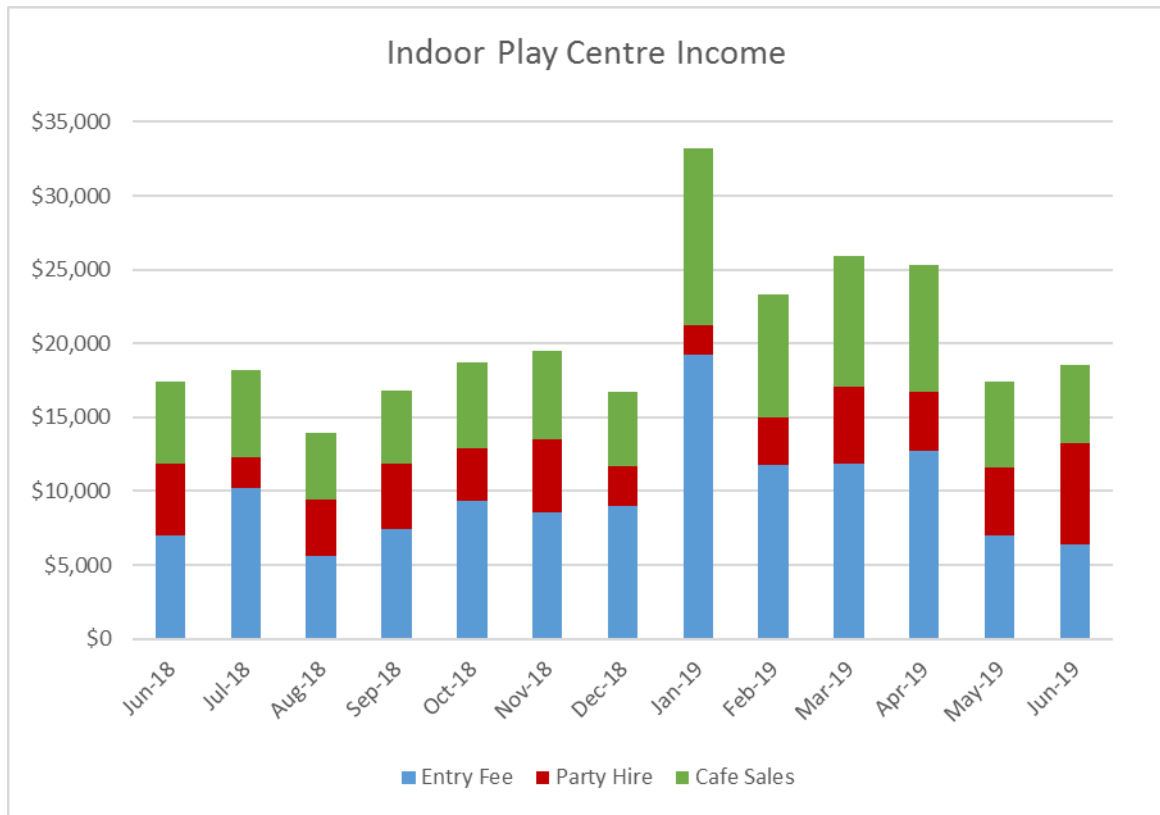
Roebourne Library open in new premises. Community and visitors investigating new building

Wickham recorded numbers increased due to community open day on 5 May.



2. YOUTH SERVICES

2.1 Indoor Play Centre



- Eftpos machine has been down for a total of 3 weeks. Despite advertising on all pages of Social Media that we had no EFTPOS, some guest were not aware that there was no Eftpos on site and were scraping the change from their wallet. We could not upsell successfully because again guests had not enough cash. We also had regulars tell us that they haven't been coming because there was no Eftpos.
- The weather has been amazing so families are taking advantage and heading to local parks and beaches. Thankfully we have been doing really well with birthday parties.
- This past month is the second highest takings for parties since opening. I believe this number is a direct result of offering Laser Tag parties on the weekends and the popularity increase of Laser Tag.

2.2 Youth Services

| Western Corridor Youth Programs Attendance | | | | | | | | | | | | | |
|--------------------------------------------|-----|-----|-----|-----|-----|------|-------|-----|------|-----|-----|-----|-------|
| | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |
| 2015 | | | | | | 316 | 587 | 419 | 446 | 691 | 301 | 288 | 3,048 |
| 2016 | 290 | 251 | 428 | 615 | 434 | 432 | 1,384 | 439 | 393 | 691 | 586 | 371 | 6,314 |
| 2017 | 424 | 405 | 677 | 435 | 582 | 445 | 601 | 350 | 410 | 420 | 392 | 279 | 5,420 |
| 2018 | 497 | 335 | 551 | 447 | 350 | 363 | 373 | 301 | 342 | 470 | 312 | 243 | 4,584 |
| 2019 | 200 | 445 | 442 | 761 | 813 | 746 | | | | | | | |

| Eastern Corridor Youth Programs Attendance | | | | | | | | | | | | | |
|--------------------------------------------|-----|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|-------|
| | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |
| 2015 | | | | | | 402 | 717 | 384 | 354 | 591 | 301 | 391 | 3,140 |
| 2016 | 283 | 448 | 488 | 676 | 528 | 528 | 422 | 401 | 479 | 426 | 252 | 257 | 5,188 |
| 2017 | 216 | 276 | 422 | 441 | 508 | 494 | 481 | 397 | 384 | 296 | 179 | 227 | 4,321 |
| 2018 | 355 | 246 | 292 | 227 | 258 | 272 | 344 | 298 | 307 | 258 | 248 | 137 | 3,242 |
| 2019 | 78 | 150 | 193 | 196 | 782 | 676 | | | | | | | |

Western Corridor Youth Services attendance at programs has doubled compared to June 2018. Innovative, new programming including the addition of outreach programs has seen engagement with young people who do not attend The Youth Shed regularly.

Eastern Corridor Youth Services attendance has increased 248% compared to June 2018. Following on from the 303% increase from May 2018 to May 2019, the diverse range of programs offered from The Base at WCH and outreach programs around Wickham are attracting increased and repeated attendance by young people.

2.1 Recreation Facilities

Karratha Leisureplex Membership Activity Update

| | June 2018 | July 2018 | Aug 2018 | Sep 2018 | Oct 2018 | Nov 2018 | Dec 2018 | Jan 2019 | Feb 2019 | Mar 2019 | Apr 2019 | May 2019 | June 2019 |
|-----------------------------------|--------------|--------------|--------------|--------------|---------------|---------------|--------------|--------------|---------------|--------------|--------------|--------------|--------------|
| CURRENT MEMBERS | 1,096 | 1,116 | 1,144 | 1,147 | 1,299 | 1,344 | 955 | 1,325 | 1,395 | 1,382 | 1,272 | 1,193 | 1,173 |
| SUSPENDED MEMBERS | 156 | 136 | 135 | 175 | 150 | 146 | 431 | 187 | 132 | 142 | 166 | 167 | 154 |
| TOTAL MEMBERS | 1,252 | 1,252 | 1,279 | 1,322 | 1,449 | 1,490 | 1,386 | 1,512 | 1,527 | 1,524 | 1,438 | 1,360 | 1,327 |
| MEMBER VISITS | | | | | | | | | | | | | |
| FULL MEMBER | 1,597 | 2,737 | 2,327 | 1,873 | 2,597 | 2,834 | 2,041 | 2,359 | 3,280 | 2,353 | 1,973 | 1,988 | 1,530 |
| GYM MEMBER | 1,169 | 1,235 | 1,299 | 1,248 | 1,428 | 1,410 | 963 | 1,150 | 1,368 | 1,334 | 1,237 | 1,353 | 1,188 |
| POOL MEMBER | 445 | 526 | 456 | 752 | 1,639 | 1,971 | 1,210 | 1,816 | 1,972 | 1,407 | 1,007 | 620 | 327 |
| GROUP FITNESS MEMBER | 866 | 1,054 | 1,083 | 1,016 | 1,161 | 1,246 | 662 | 728 | 1,111 | 1,054 | 850 | 1,126 | 1,111 |
| 24 HOUR MEMBER | 2,353 | 2,171 | 2,443 | 2,606 | 3,233 | 3,236 | 2,648 | 3,196 | 3,491 | 3,084 | 3,143 | 2,954 | 2,596 |
| TOTAL MEMBER VISITS | 6,430 | 7,723 | 7,621 | 7,495 | 10,058 | 10,697 | 7,524 | 9,249 | 11,222 | 9,232 | 8,210 | 8,041 | 6,752 |
| TREND | -6% | | -1% | -2% | 34% | 6% | -30% | 23% | 21% | -18% | -11% | -2% | -16% |
| MEMBER VISIT RATIO / MONTH | 5.9 | 6.9 | 6.7 | 6.5 | 7.7 | 8.0 | 7.9 | 7.0 | 8.0 | 6.7 | 6.5 | 6.7 | 5.8 |

| | TOTAL18/19 Year to Date | Jul 2018 | Aug 2018 | Sep 2018 | Oct 2018 | Nov 2018 | Dec 2018 | Jan 2019 | Feb 2019 | Mar 2019 | Apr 2019 | May 2019 | Jun 2019 |
|---------------------------------|-------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| AQUATIC | 113,809 | 3,533 | 3,057 | 8,110 | 14,818 | 15,861 | 12,094 | 12,573 | 14,447 | 11,582 | 7,664 | 7,850 | 2,224 |
| GYM | 67,983 | 5,158 | 5,239 | 5,106 | 6,372 | 6,476 | 4,971 | 5,901 | 6,914 | 5,911 | 5,696 | 5,665 | 4,578 |
| PERSONAL TRAINING | 2,951 | 272 | 358 | 237 | 295 | 276 | 200 | 123 | 224 | 221 | 246 | 312 | 187 |
| GROUP FITNESS | 13,982 | 2,460 | 2,610 | 2,170 | 2,528 | 2,945 | 1,456 | 1,671 | 2,882 | 2,394 | 1,883 | 2,364 | 2,160 |
| CRECHE | 13,982 | 1,113 | 1,151 | 1,096 | 1,478 | 1,370 | 809 | 1,216 | 1,365 | 1,087 | 1,142 | 1,222 | 933 |
| HOLIDAY PROGRAM | 4,556 | 762 | 0 | 903 | 885 | 2 | 398 | 944 | 84 | 0 | 578 | 0 | 0 |
| TOTAL RECORDABLE VISITS | 230,804 | 13,297 | 12,414 | 17,621 | 26,375 | 26,930 | 19,927 | 22,427 | 25,916 | 21,194 | 17,208 | 17,413 | 10,082 |
| OTHER VISITS | 282,273 | 15,486 | 21,599 | 21,275 | 30,035 | 31,630 | 17,844 | 10,014 | 29,242 | 29,242 | 22,594 | 28,322 | 21,813 |
| TOTAL VISITS | 513,077 | 28,783 | 34,013 | 38,896 | 56,410 | 58,560 | 37,771 | 32,441 | 55,158 | 53,613 | 39,802 | 45,735 | 31,895 |
| GROUP FITNESS AV/CLASS | 13.61 | 14.06 | 14.18 | 12.69 | 13.89 | 14.8 | 10.7 | 15.2 | 16.6 | 14.5 | 12.6 | 12 | 12.13 |
| Swim school participants | 4,875 | 204 | 204 | 204 | 555 | 555 | 555 | 556 | 556 | 556 | 310 | 310 | 310 |

Wickham Sporting Precinct

| | Jun 2018 | Jul 2018 | Aug 2018 | Sep 2018 | Oct 2018 | Nov 2018 | Dec 2018 | Jan 2019 | Feb 2019 | Mar 2019 | Apr 2019 | May 2019 | Jun 2019 |
|-----------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Total Members | 207 | 209 | 211 | 226 | 244 | 248 | 236 | 254 | 252 | 255 | 241 | 232 | 222 |
| Pool Attendance | 104 | 243 | 117 | 1,435 | 2,316 | 2,251 | 1,928 | 2,178 | 2,041 | 1,926 | 2,999 | 218 | 63 |
| Group Fitness Average/ Class | 9.4 | 8.4 | 9.5 | 9.0 | 10.0 | 10.1 | 9.1 | 10.3 | 10.6 | 10.1 | 12.0 | 13.3 | 11.5 |
| Group Fitness Classes | 42 | 39 | 34 | 33 | 41 | 38 | 27 | 35 | 36 | 30 | 35 | 32 | 33 |
| Group Fitness Total Participants | 395 | 328 | 324 | 296 | 415 | 381 | 246 | 362 | 381 | 303 | 420 | 426 | 378 |
| Gym Attendance | 1,087 | 920 | 1,022 | 1,087 | 1,251 | 1,430 | 1,193 | 1,240 | 1,432 | 1,309 | 1,290 | 1,200 | 1,021 |
| Rec Programs | 98 | 225 | 90 | 189 | 198 | 290 | 132 | 196 | 204 | 438 | 391 | 71 | 111 |
| Play Program | 240 | 292 | 253 | 171 | 380 | 454 | 259 | 272 | 350 | 286 | 392 | 306 | 279 |
| TOTAL RECORDABLE VISITS | 1,924 | 2,008 | 1,806 | 3,178 | 4,560 | 4,806 | 3,758 | 4,248 | 4,408 | 4,262 | 5,492 | 2,221 | 1,852 |

Roebourne Aquatic Centre

| | Mar 2018 | Apr 2018 | May to Aug 2018 | Sept 2018 | Oct 2018 | Nov 2018 | Dec 2018 | Jan 2019 | Feb 2019 | Mar 2019 | Apr 2019 | May to Aug 2019 |
|------------------------|----------|----------|-----------------|-----------|----------|----------|----------|----------|----------|----------|----------|-----------------|
| Pool Attendance | 1,181 | 500 | CLOSED | 373 | 1,067 | 1,248 | 1024 | 872 | 1212 | 1113 | 883 | CLOSED |

Leisureplex

- Highest June membership numbers since opening year and indeed best year for total membership numbers in general month on month;
- 513,077 visits for the financial year which is a great outcome and up on the previous 2 years;
- Attendances down in the month of June based on previous months. Attributed to large drops in aquatic attendance with the onset of the colder months. All other areas steady or a slight decrease as other recreational opportunities become more prominent;
- Membership renewals are steady and meeting expectations for this time of year with the drop off in aquatic memberships;
- Approximate operating investment (budget deficit) of \$2.2mill.

Wickham

- Highest June membership numbers ever seen and highest membership numbers for the year month on month;
- Aquatic attendance significantly down due to seasonal changes;
- Total attendance for the financial year to the WRP breaching 60,000 at 60,314 visits for the financial year. Best attendances at the precincts history.

Roebourne Aquatic

- Pool attendance steady on last year at 7792, 47 less than last year.

14.4 PLANNING SERVICES UPDATE

| | |
|---------------------------------------|--------------------------------------|
| File No: | TA/1/1 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Manager Planning Services |
| Date of Report: | 28 June 2019 |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To advise Council of the Planning Services decisions issued, statistics and other actions for the period 01/06/2019 to 27/06/2019 (19 business days).

Points to note from this reporting period:

- JDAP granted approval to Tambrey Village Shopping Centre.
- JDAP upheld Council position on request to extend substantial commencement period and time-limited approval period for proposed Kingfisher Village expansion plans.
- JDAP applications for Quarter Hotel and Workforce Accommodation at The Ranges received this reporting period.
- The development application fees collected so far in 2019 are the highest annual fees collected since 2014.
- Average processing timeframes of two weeks or less for development applications in May and June.

| DEVELOPMENT PLANNING DECISIONS ISSUED | | | | | | |
|---------------------------------------|-------------------|-----------------------------------------------------------|--------------------------------|------------------------------------------------------------|-------|-------------------------------------------------------------------------------------------------------------|
| APP | DECISION | OWNER | APPLICANT | ADDRESS | TYPE | DEVELOPMENT |
| DA19068 | Approved DAP | State Of WA | Property Development Solutions | Lot 1500 Bathgate Road NICKOL WA 6714 | DAP | Tambrey Village Shopping Centre |
| P3165 | Refused | Eradu Pty Ltd | RFF Pty Ltd | Lot 500 Madigan Road STOVE HILL WA 6714 | DAP | Amendment Of Condition 3 & 22 Of JDAP Decision Kingfisher Short Stay Accommodation Madigan Road |
| DA19079 | Approved Delegate | Sherryl Dawn & Wayne Larsen | RFF Pty Ltd | 34-38 Roe Street ROEBOURNE WA 6718 | DEV | Public Recreation (Park) Area Incidental to Victoria Hotel Development |
| DA19092 | Approved Delegate | Robert Francis Gladstone Wade | Wayne Sherriffs | Lot 41 Exploration Drive GAP RIDGE WA 6714 | DEV | Storage/Laydown of Steel Beams and Belt Winders by Continental to Service Mine Sites Throughout the Pilbara |
| DA19096 | Approved Delegate | City Of Karratha Karratha Airport | Greenway Architects | Lot 86, 99, 100, 300 & 4229 Bayly Avenue GAP RIDGE WA 6714 | DEV | Amendment 1 - Aerodrome - Temporary Buildings To Support Helicopter Operations |
| DA19103 | Approved Delegate | City Of Karratha | Karratha Equestrian Centre | Lot 1078 Robins Road MULATAGA WA 6714 | DEV | Equestrian Centre Facilities (Stage 2) |
| DA19108 | Approved Delegate | Karratha Country Club Inc | Karratha Country Club Inc | Lot 4202 Searipple Road BULGARRA WA 6714 | DEV | Patio |
| DA19117 | Approved Delegate | George Robert & Glenda Doris Shaw & Pemberton Way Pty Ltd | Timik Developments | Lot 3873 Pemberton Way KARRATHA INDUSTRIAL ESTATE WA 6714 | DEV | Proposed Storage Shed And Open Sided Work Shelter |
| DA19121 | Approved Delegate | Stephen John Eaton | Zenzeleni Saruchera | 42 Garlirri Crescent BAYNTON WA 6714 | DEV | Home Occupation - Cake Making |
| DA19123 | Approved Delegate | Aidan Philip Reed & Charlene Melissa Senior | Aidan Philip Reed Senior | 1 Lockyer Street BULGARRA WA 6714 | DEV | Front Boundary Fencing |
| DA19124 | Approved Delegate | Water Corporation | Toni Marie Vandenberg | Lot 3921 Robins Road MULATAGA WA 6714 | DEV | Facilities Associated With Equestrian Activities |
| DA19126 | Approved Delegate | Hamersley Iron Pty Ltd (Dampier) | Elisha Baartz | 17 Durack Crescent DAMPIER WA 6713 | DEV | Home Occupation - Sewing |
| DA19083 | Approved Delegate | Woodside Energy Ltd (GRV Properties) | Timothy Byrne | 33 Nickol Road NICKOL WA 6714 | RCODE | Amendment 1: R-Code Variation - Outbuilding Side Boundary Setback, Wall Height and Vehicular Access |

| DEVELOPMENT PLANNING DECISIONS ISSUED | | | | | | |
|----------------------------------------------|-------------------|-----------------------------------------------|----------------------------------------------------|--------------------------------------|-------------|----------------------------------------------------------------------------------|
| APP | DECISION | OWNER | APPLICANT | ADDRESS | TYPE | DEVELOPMENT |
| DA19089 | Approved Delegate | Ethan Lloyd Surrall & Paige Patricia Stallard | Ethan Lloyd Surrall | 38 Carlsen Way PEGS CREEK WA 6714 | RCODE | Outbuilding Height and Lot Boundary Setback |
| DA19097 | Approved Delegate | Laurence Cyril Stocks | Laurence Cyril Stocks | 32 Andover Way BULGARRA WA 6714 | RCODE | Outbuilding Wall And Ridge Height & Carport Wall Height And Lot Boundary Setback |
| DA19119 | Approved Delegate | Stephen Grahame & Maria Cecilia Walker | Total SS Building Total Site Services (WA) Pty Ltd | 1 Mosher Way PEGS CREEK WA 6714 | RCODE | Carport and Patio - Lot Boundary Setbacks |
| DA19125 | Approved Delegate | Hammersley Iron Pty Ltd (Karratha) | Matthew Warburton | 9 Nyumari Street BAYNTON WA 6714 | RCODE | Outbuilding Height |

| LANDS MATTERS FINALISED | | | |
|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| REF | DESCRIPTION | LOCATION | CITY'S RESPONSE |
| LM19048 | Department of Planning, Lands and Heritage referral of Department of Mines, Industry Regulation and Safety request on behalf of Altus Shipping and Logistics Pty Ltd for General Purpose Lease 08/91, being 'Shipping channel over navigable waters, dredge spoil disposal associated with shipping channel dredging to facilitate navigation of the shipping channel'. | Cape Preston | No objection. |
| LM19060 | Applications for Exploration Licences 47/4156-4159 | Coastal areas and waters in the vicinity of Nickol River, Cleaverville, Point Samson, Cossack, Sherlock River and Balla Balla | Request that should Exploration Licences 47/1456-4159 be granted by the DMRIS, a 'no mining' condition be imposed over areas encroaching upon gazette townsites or City managed Reserves. |
| LM19070 | Proposal to grant an easement over portion of Lot 24 (CLT 3062/334) on Deposited Plan 24372, subject to Rio Tinto's 'Mining Operations' | Lot 24 East Intercourse Island DAMPIER WA 6713 | No objection to a proposal by Water Corporation for an easement over existing infrastructure (pipeline, tanks and service track) on the Burrup. |
| LM19071 | Technical Ammonium Nitrate Production Facility, Burrup Peninsula - Ministerial Statement 870 - Section 46 Inquiry - Draft Conditions | Lot 3017 Village Road BURRUP WA 6714 | No comment to provide in regard to draft amended Condition 5 (Air Quality) of implementation conditions of the environmental approval applying to the Technical Ammonium Nitrate Facility on the Burrup. |
| LM19075 | Proposed NBN construction works for the Shop 1, Lot 752 Mulga Way (6WIK-01-AYCA-5VF764) project. | 752 Mulga Way WICKHAM WA 6720 | No objection to proposed NBN works at Mulga Way, Wickham. |
| LM19078 | Installation activities at residential property | 44 Gawthorne Drive MILLARS WELL WA 6714 | No objection to proposed NBN works from Gawthorne Drive to Rouse Court, Millars Well. |
| LM19079 | Consideration of options to repair cable at residential property | 23 Mirfin Way PEGS CREEK, WA, 6714 | City's preference to replace cable between two pits to reduce the chances of similar issue arising in the future subject to no unreasonable disruption to adjoining properties or established trees. |

| ENFORCEMENT MATTERS FINALISED | | | |
|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| REF | DESCRIPTION | LOCATION | CITY'S RESPONSE |
| E18057 | Cell 4: Rear patio, 2 x office buildings -1 used - 1 stored on site, 2 x shade cloths & 6 x sea containers on site without development approval | Lot 1102 Lambden Road KARRATHA INDUSTRIAL ESTATE WA 6714 | Development Application submitted 27.06.19. Matter closed pending result of application. |
| E18064 | Cell 5 BGC; several sea containers (1 shade structure to 2), accommodation dongas x 27 rooms, shed and patios on site without approvals. | Lot 1019 Coolawanyah Road KARRATHA INDUSTRIAL ESTATE WA 6714 | Development application lodged 20.06.19 for the unauthorised development. Matter closed pending result of application. |
| E18066 | Cell 5 CTI: Accommodation units x 2, no parking/seal, no landscaping as per approvals, crossovers | Lot 1514 Lambert Road KARRATHA INDUSTRIAL ESTATE WA 6714 | Development Application lodged for unauthorised development. Matter closed pending result from application. |
| E18070 | Cell 5: Shelf Cleaning, Unapproved Sea container & 2 x transportable buildings | Lot 2013 Anderson Road KARRATHA INDUSTRIAL ESTATE WA 6714 | Development Application lodged for the unauthorised development. Matter closed pending result from application. |
| E18072 | Cell 5, Wabtec, unapproved transportable office on site | Lot 2015 Anderson Road KARRATHA INDUSTRIAL ESTATE WA 6714 | Unauthorised office removed from site. Matter is closed. |
| E18081 | Cell 5: Fuelfix; landscaping not being maintained as per development approval. | Lot 70 & 71 Lambert Road KARRATHA INDUSTRIAL ESTATE WA 6714 | Development application lodged for sea container that the tenants wish to keep permanently now. Landscaping has been rectified. Matter is closed. |
| E19021 | Unauthorised use of serviced apartments as grouped dwellings | 26-30 Galbraith Road PEGS CREEK WA 6714 | Owners have confirmed that the property is now being used as serviced apartments as per the approval and operated with Latitude20 Karratha Apartments. Matter is closed. |
| E19024 | Unauthorised use & development on land; Cranes, sea container & storage | Lot 37 Resource Road GAP RIDGE WA 6714 | Site inspection completed 11/06/19 Unauthorised development has been removed. Matter is closed. |

| ITEMS LODGED | | | | | | | | | | | | | |
|-------------------------------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 2019 LODGEMENT | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| CATEGORIES | | | | | | | | | | | | | |
| Development Applications | 7 | 9 | 15 | 19 | 20 | 16 | | | | | | | 86 |
| R-Codes Applications | 4 | 2 | 10 | 7 | 7 | 5 | | | | | | | 35 |
| Land Matters | 11 | 10 | 12 | 30 | 10 | 8 | | | | | | | 81 |
| Enforcement Matters | 2 | 15 | 4 | 2 | 2 | 1 | | | | | | | 26 |
| Monthly total | 24 | 36 | 41 | 58 | 39 | 30 | 0 | 0 | 0 | 0 | 0 | 0 | 228 |
| Processing Timeframe - Days Development Applications | 23 | 15 | 35 | 36 | 14 | 11 | | | | | | | 22 |
| Application Fees | \$2,489 | \$10,663 | \$36,483 | \$47,873 | \$12,364 | \$72,050 | | | | | | | \$181,923 |
| 2018 LODGEMENT | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| CATEGORIES | | | | | | | | | | | | | |
| Development Applications | 16 | 9 | 3 | 12 | 4 | 4 | 5 | 12 | 5 | 11 | 1 | 14 | 96 |
| R-Codes Applications | 3 | 8 | 3 | 10 | 9 | 5 | 4 | 8 | 9 | 6 | 6 | 4 | 75 |
| Land Matters | 13 | 10 | 6 | 3 | 7 | 10 | 6 | 21 | 10 | 12 | 7 | 14 | 119 |
| Enforcement Matters | 1 | 19 | 0 | 1 | 4 | 3 | 1 | 3 | 2 | 19 | 8 | 17 | 78 |
| Shire of Exmouth Applications | | | | | | 2 | 5 | 5 | 1 | 0 | 0 | 0 | 13 |
| Monthly total | 33 | 46 | 12 | 26 | 24 | 24 | 21 | 49 | 27 | 48 | 22 | 49 | 381 |
| Processing Timeframe - Days Development Applications | 26 | 33 | 31 | 18 | 21 | 23 | 24 | 34 | 31 | 32 | 23 | 33 | 28 |
| Application Fees | \$4,650 | \$2,610 | \$23,562 | \$30,304 | \$2,184 | \$36,538 | \$2,039 | \$6,118 | \$3,228 | \$22,144 | \$1,549 | \$42,844 | \$177,769 |

| PLANNING SERVICES PROJECTS LIST | | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| PROJECT | CONSULTANT | MOST RECENT ACTION | NEXT ACTION | STATUS |
| City Initiated | | | | |
| Local Planning Strategy Finalising Strategy | Nil | Schedule of Modifications setting out modifications between advertised version and version adopted by Council submitted to WAPC to satisfy their requirements for information. | DPLH Officers to present the submitted Strategy and information to the WAPC for determination. | Attention Required |
| Scheme Amendment 39 TWA | TBB | WAPC’s Statutory Planning Committee recommended approval to Scheme Amendment subject to modification at its 25 June 2019 meeting. | DPLH officers have advised Minister is scheduled to consider Amendment on 28 June 2019. | Attention Required |
| Modifications to DP 10 Workforce Accommodation | Nil | Public advertising closed on 14 February 2018. Additional consultation undertaken with submitters. Final draft version of updated Workforce Accommodation supply and demand analysis submitted. | Present modifications to draft DP10 to Council for final approval consideration with copy of updated supply and demand analysis once Minister has granted final approval to Amendment 39. | Within Tolerance |
| Scheme Amendment 44 Cossack | TPG | Scheme Amendment referred to the WAPC and revised Cultural Landscape Management Plan referred to Heritage Council on 28 May 2019. | WAPC recommendation on Amendment and Heritage Council endorsement of CLMP. | Attention Required |
| Mulataga Structure Plan and Scheme Amendment 26 | Roberts Day | DPLH Officer in-principle agreement to proposed foreshore reserve successfully obtained. | Consultant Team to progress design and information for balance of structure plan. | Within Tolerance |
| Scheme Amendment 48 Rezoning Site L from Strategic Industry to Conservation, Recreation and Natural Landscapes | Nil | Council adopted modified Scheme Amendment at June 2019 OCM. | Council’s resolution to be forwarded to the WAPC for consideration and a recommendation to the Minister. | On Target |
| Strategic Review of Statutory Planning Framework | TBB | Officer review of final document. | Implementation planning. | On Target |
| Scheme Amendment 51 Local Scheme Reserve: Public Purpose – Health to Urban Development (Lot 2898 Dampier Road, Baynton) Nickol Bay Hospital | Nil | Council resolved to initiate Scheme Amendment at April 2019 OCM. | Prepare Scheme Amendment document. | On Target |

| PLANNING SERVICES PROJECTS LIST | | | | |
|-------------------------------------------------------------------------------------------------------------------------|---------------------------|--------------------------------------------------------------------------------------------|---------------------------------------------------------------|-----------|
| PROJECT | CONSULTANT | MOST RECENT ACTION | NEXT ACTION | STATUS |
| Applicant initiated | | | | |
| Scheme Amendment 49 Additional Use: Restricted Noxious Industry – Lot 178 Sturt Pea Road, Wickham | Nil | Report prepared for Council consideration of Amendment for final adoption. | Council consideration of Scheme Amendment for final adoption. | On Target |
| Scheme Amendment 50 Local Scheme Reserve: Community to Residential R40 Zoning (26 Padbury Way, Bulgarra) | Stewart Urban Planning | Council resolved to initiate Scheme Amendment at its April 2019 OCM. | Submission of Scheme Amendment document by Consultant. | On Target |
| Scheme Amendment 52 Additional Use: Restricted Noxious Industry for Lot 500 Dampier Road, Gap Ridge | Nil | Report prepared for Council consideration of Amendment for advertising for public comment. | Pending Council resolution. | On Target |

| ENVIRONMENT AND SUSTAINABILITY PROJECTS LIST | | | | |
|----------------------------------------------|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|---------------------|
| PROJECT | CONSULTANT | MOST RECENT ACTION | NEXT ACTION | STATUS |
| Local Biodiversity Strategy | Vicki Long and Associates | Field work has been completed. | Final report from Consultant due late July. Final report to DPIRD due soon after. Final payment to Contractor July/Aug. | Within Tolerance |
| Environmental Strategy | Nil | Environment and Sustainability Advisory Group (ESAG) considered new Strategy Framework and workshopped strategic actions at June 2019 meeting. | Internal stakeholder workshop input being incorporated into Strategy formulation. | On Target |
| Solar Feasibility Study | Nil | Project brief under development. | Finalise project brief. | On Target |

14.5 REGULATORY SERVICES UPDATE

| | |
|---------------------------------------|--------------------------------------|
| File No: | LE.245; LE.288; GR.27 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Manager Regulatory Services |
| Date of Report: | 28 June 2019 |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To advise Council of the Regulatory Services statistics and other actions for the period 01/06/2019 to 27/06/2019 (19 business days).

Points to note from this reporting period:

Ranger and Emergency Management

- Rangers assisted Police and Borderforce in Roebourne and Wickham which resulted in seizure of prohibited items.
- There were 35 Insight calls received for this period of which 30 were R1 codes which required an immediate response.
- Rangers received one Three Dog Application for 28 Andover Way, Roebourne. Rangers have assessed this application and visited the property where the dogs are kept. No objections were received from neighbouring properties. This application has been approved under delegation 11.2 by the Manager Regulatory Services.
- As at 27/06/2019, the total amount of infringements paid FYTD is \$127,785.82

Environmental Health

- The number of health premises assessments undertaken by Environmental Health Officers is lower than the previous month, due to one officer being away on leave for 4 weeks and another on leave for 1 week during the reporting period. Officers will catch up on these inspections next month.

Building

- Application numbers remain steady, with income currently tracking in accordance with forecasted budget.
- Notable applications received include Bay Village stage 2, the Dampier Foreshore re-development and Roebourne Park adjacent to the Victoria Hotel.

| Rangers Statistics 2019 | | | | | | | | | | | | | |
|-----------------------------------------|------------|------------|------------|------------|------------|------------|----------|----------|----------|----------|----------|----------|-------------|
| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| Inspections/reinspections/audits | | | | | | | | | | | | | |
| Activities on City Properties | 11 | 4 | 7 | 7 | 33 | 37 | | | | | | | 99 |
| Abandoned vehicles | 18 | 21 | 34 | 32 | 30 | 23 | | | | | | | 158 |
| Animal (dogs/etc) | 91 | 123 | 160 | 161 | 153 | 161 | | | | | | | 849 |
| Cats | 41 | 42 | 51 | 47 | 39 | 49 | | | | | | | 269 |
| Camping | 1 | 1 | 0 | 6 | 14 | 25 | | | | | | | 47 |
| Cyclone | 3 | 0 | 43 | 19 | 2 | 2 | | | | | | | 69 |
| Bushfire Hazard/Permit to burn | 1 | 0 | 1 | 3 | 6 | 3 | | | | | | | 14 |
| Litter | 73 | 80 | 58 | 57 | 67 | 47 | | | | | | | 382 |
| Parking | 13 | 126 | 162 | 129 | 157 | 111 | | | | | | | 698 |
| Off Road Vehicles | 6 | 5 | 19 | 24 | 14 | 7 | | | | | | | 75 |
| Unshightly Properties | 6 | 5 | 21 | 8 | 11 | 27 | | | | | | | 78 |
| Monthly total | 264 | 407 | 556 | 493 | 526 | 492 | 0 | 0 | 0 | 0 | 0 | 0 | 2738 |
| Infringements Issued | | | | | | | | | | | | | |
| Bushfire | 1 | 0 | 0 | 0 | 0 | 0 | | | | | | | 1 |
| Activities on City Properties | 0 | 0 | 1 | 0 | 4 | 0 | | | | | | | 5 |
| Animal Environment & Nuisance | 6 | 0 | 2 | 1 | 1 | 0 | | | | | | | 10 |
| Animal (dogs/cats/etc) | 6 | 9 | 12 | 15 | 12 | 19 | | | | | | | 73 |
| Camping | 0 | 0 | 0 | 0 | 0 | 1 | | | | | | | 1 |
| Litter | 6 | 1 | 4 | 4 | 7 | 1 | | | | | | | 23 |
| Parking | 9 | 38 | 38 | 31 | 43 | 28 | | | | | | | 187 |
| Monthly total | 28 | 48 | 57 | 51 | 67 | 49 | 0 | 0 | 0 | 0 | 0 | 0 | 300 |
| Infringements | | | | | | | | | | | | | |
| Value of Infringements Paid to Date | 10534 | 19560.45 | 29791.78 | 39505 | 58009 | 66776 | | | | | | | 66776 |
| Infringements withdrawn | 3 | 4 | 2 | 6 | 2 | 5 | | | | | | | 22 |
| Impounded Dogs | | | | | | | | | | | | | |
| Central | 6 | 8 | 3 | 12 | 16 | 10 | | | | | | | 55 |
| East | 12 | 9 | 9 | 3 | 3 | 10 | | | | | | | 46 |
| West | 16 | 11 | 17 | 19 | 14 | 9 | | | | | | | 86 |
| Monthly total | 34 | 28 | 29 | 34 | 33 | 29 | 0 | 0 | 0 | 0 | 0 | 0 | 187 |
| Released to Owner | 10 | 13 | 15 | 16 | 19 | 12 | | | | | | | 85 |
| Rehomed to SAFE | 13 | 4 | 8 | 8 | 5 | 10 | | | | | | | 48 |
| In pound at present | 6 | 1 | 2 | 7 | 4 | 3 | | | | | | | 23 |
| Holding pending court cases | 0 | 1 | 2 | 0 | 0 | 0 | | | | | | | 3 |
| Deceased | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| Euthanised | 5 | 9 | 2 | 3 | 5 | 4 | | | | | | | 28 |
| Monthly total | 34 | 28 | 29 | 34 | 33 | 29 | 0 | 0 | 0 | 0 | 0 | 0 | 187 |
| Impounded Cats | | | | | | | | | | | | | |
| Central | 13 | 17 | 12 | 14 | 10 | 18 | | | | | | | 84 |
| East | 24 | 15 | 11 | 6 | 5 | 9 | | | | | | | 70 |
| West | 4 | 3 | 18 | 11 | 16 | 16 | | | | | | | 68 |
| Monthly total | 41 | 35 | 41 | 31 | 31 | 43 | 0 | 0 | 0 | 0 | 0 | 0 | 222 |
| Released to Owner | 0 | 2 | 26 | 0 | 0 | 0 | | | | | | | 28 |
| Rehomed to SAFE | 22 | 16 | 14 | 9 | 5 | 14 | | | | | | | 80 |
| In pound at present | 4 | 1 | 0 | 2 | 0 | 1 | | | | | | | 8 |
| Euthanised | 14 | 16 | 1 | 18 | 26 | 28 | | | | | | | 103 |
| Deceased | 1 | 1 | 0 | 2 | 0 | 0 | | | | | | | 4 |
| Monthly total | 41 | 36 | 41 | 31 | 31 | 43 | 0 | 0 | 0 | 0 | 0 | 0 | 223 |

| Ranger Statistics 2018 | | | | | | | | | | | | | |
|-----------------------------------------|--------|-------|-------|-------|-------|-------|-------|-------|-------|-------|----------|----------|--|
| 2018 TOTAL | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | |
| Inspections/reinspections/audits | | | | | | | | | | | | | |
| 215 | 35 | 32 | 44 | 8 | 8 | 7 | 22 | 10 | 5 | 19 | 15 | 10 | |
| 275 | 24 | 15 | 31 | 15 | 20 | 11 | 21 | 24 | 20 | 33 | 27 | 34 | |
| 1641 | 165 | 132 | 99 | 150 | 148 | 125 | 153 | 187 | 106 | 118 | 101 | 157 | |
| 443 | 23 | 30 | 40 | 48 | 47 | 39 | 47 | 45 | 20 | 22 | 34 | 48 | |
| 103 | 1 | 2 | 4 | 10 | 17 | 19 | 11 | 16 | 8 | 12 | 2 | 1 | |
| 36 | 2 | 2 | 3 | 0 | 0 | 6 | 1 | 0 | 1 | 9 | 4 | 8 | |
| 120 | 7 | 9 | 10 | 5 | 2 | 8 | 3 | 3 | 4 | 58 | 5 | 6 | |
| 808 | 24 | 22 | 44 | 161 | 86 | 96 | 47 | 79 | 73 | 60 | 31 | 85 | |
| 2062 | 180 | 161 | 247 | 245 | 271 | 156 | 148 | 136 | 115 | 113 | 172 | 118 | |
| 214 | 38 | 23 | 8 | 11 | 16 | 14 | 12 | 25 | 17 | 18 | 12 | 20 | |
| 412 | 8 | 7 | 44 | 31 | 23 | 8 | 11 | 5 | 20 | 37 | 8 | 9 | |
| 6128 | 507 | 435 | 574 | 684 | 638 | 489 | 476 | 530 | 389 | 499 | 411 | 496 | |
| Infringements Issued | | | | | | | | | | | | | |
| 7 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 6 | |
| 10 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 | |
| 15 | 0 | 0 | 2 | 3 | 0 | 0 | 2 | 0 | 1 | 0 | 5 | 2 | |
| 214 | 29 | 18 | 17 | 17 | 13 | 24 | 26 | 30 | 3 | 12 | 7 | 18 | |
| 2 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 40 | 1 | 0 | 1 | 6 | 5 | 0 | 7 | 4 | 5 | 5 | 2 | 4 | |
| 600 | 53 | 50 | 84 | 90 | 100 | 27 | 37 | 28 | 27 | 39 | 32 | 33 | |
| 888 | 85 | 68 | 104 | 116 | 118 | 54 | 72 | 62 | 36 | 56 | 46 | 71 | |
| Infringements | | | | | | | | | | | | | |
| 108,760 | 9316.5 | 17325 | 27472 | 38045 | 53731 | 65360 | 77549 | 84102 | 89880 | 96001 | 101863.4 | 108759.9 | |
| 53 | 0 | 9 | 0 | 6 | 7 | 1 | 8 | 0 | 8 | 9 | 2 | 3 | |
| Impounded Dogs | | | | | | | | | | | | | |
| 157 | 15 | 5 | 10 | 18 | 17 | 9 | 11 | 11 | 5 | 11 | 23 | 22 | |
| 108 | 20 | 10 | 2 | 20 | 11 | 7 | 21 | 5 | 3 | 2 | 3 | 4 | |
| 204 | 28 | 20 | 16 | 19 | 21 | 21 | 22 | 12 | 7 | 13 | 8 | 17 | |
| 469 | 63 | 35 | 28 | 57 | 49 | 37 | 54 | 28 | 15 | 26 | 34 | 43 | |
| 231 | 23 | 18 | 15 | 30 | 25 | 21 | 18 | 16 | 7 | 15 | 16 | 27 | |
| 93 | 19 | 6 | 10 | 12 | 11 | 4 | 7 | 4 | 2 | 5 | 1 | 12 | |
| 60 | 9 | 6 | 3 | 4 | 2 | 5 | 6 | 5 | 4 | 4 | 12 | 0 | |
| 4 | 0 | 2 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 2 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | |
| 78 | 12 | 3 | 0 | 11 | 9 | 6 | 23 | 2 | 2 | 2 | 5 | 3 | |
| 468 | 63 | 35 | 28 | 57 | 49 | 37 | 54 | 28 | 15 | 26 | 34 | 42 | |
| Impounded Cats | | | | | | | | | | | | | |
| 113 | 6 | 8 | 10 | 13 | 13 | 11 | 10 | 10 | 8 | 2 | 13 | 9 | |
| 75 | 0 | 2 | 9 | 14 | 4 | 1 | 4 | 9 | 3 | 7 | 15 | 7 | |
| 95 | 5 | 1 | 4 | 8 | 12 | 7 | 10 | 4 | 0 | 17 | 13 | 14 | |
| 283 | 11 | 11 | 23 | 35 | 29 | 19 | 24 | 23 | 11 | 26 | 41 | 30 | |
| 9 | 1 | 0 | 0 | 2 | 0 | 0 | 0 | 2 | 2 | 1 | 0 | 1 | |
| 93 | 4 | 1 | 9 | 9 | 4 | 2 | 1 | 5 | 3 | 21 | 27 | 7 | |
| 11 | 0 | 0 | 0 | 1 | 3 | 1 | 0 | 1 | 1 | 2 | 2 | 2 | |
| 164 | 6 | 10 | 14 | 23 | 23 | 12 | 22 | 16 | 4 | 3 | 11 | 20 | |
| 6 | 0 | 0 | 0 | 1 | 1 | 2 | 0 | 0 | 1 | 0 | 1 | 0 | |
| 283 | 11 | 11 | 23 | 35 | 29 | 19 | 24 | 23 | 11 | 26 | 41 | 30 | |

| Environmental Health Statistics 2019 | | | | | | | | | | | | | |
|-------------------------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|----------|----------|----------|----------|----------|----------|------------|
| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| Inspections/reinspections/audits | | | | | | | | | | | | | |
| Food premises inspection/reinspection | 6 | 15 | 15 | 10 | 40 | 18 | | | | | | | 104 |
| Lodging house inspection | 1 | 0 | 0 | 0 | 14 | 1 | | | | | | | 16 |
| Camping/caravan park inspection | 0 | 0 | 0 | 0 | 4 | 2 | | | | | | | 6 |
| Public building inspection | 0 | 0 | 1 | 0 | 8 | 10 | | | | | | | 19 |
| Swimming pool inspection | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| Hairdressers inspection | 0 | 2 | 0 | 0 | 0 | 0 | | | | | | | 2 |
| Beauty therapy/skin penetration inspection | 0 | 0 | 0 | 1 | 1 | 0 | | | | | | | 2 |
| Septic tank inspections | 1 | 1 | 1 | 4 | 0 | 0 | | | | | | | 7 |
| Closed premises | 6 | 10 | 0 | 3 | 2 | 1 | | | | | | | 22 |
| Monthly total | 14 | 28 | 17 | 18 | 69 | 32 | 0 | 0 | 0 | 0 | 0 | 0 | 178 |
| Health nuisances/complaints investigated | | | | | | | | | | | | | |
| Air Pollution | 2 | 0 | 6 | 3 | 4 | 7 | | | | | | | 22 |
| Building & Accommodation | 4 | 1 | 1 | 2 | 0 | 0 | | | | | | | 8 |
| Effluent & Water Pollution | 0 | 0 | 1 | 3 | 0 | 2 | | | | | | | 6 |
| Food Safety | 1 | 0 | 4 | 8 | 2 | 2 | | | | | | | 17 |
| Noise Pollution | 6 | 3 | 6 | 10 | 2 | 7 | | | | | | | 34 |
| Nuisance | 1 | 3 | 2 | 2 | 2 | 0 | | | | | | | 10 |
| Pest Control | 3 | 3 | 1 | 9 | 3 | 2 | | | | | | | 21 |
| Refuse & Litter | 4 | 2 | 1 | 3 | 0 | 0 | | | | | | | 10 |
| Skin Penetration | 2 | 0 | 9 | 0 | 3 | 3 | | | | | | | 17 |
| Stallholders & Traders | 2 | 6 | 6 | 7 | 6 | 12 | | | | | | | 39 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| Monthly total | 25 | 18 | 37 | 47 | 22 | 35 | 0 | 0 | 0 | 0 | 0 | 0 | 184 |
| Notifiable infectious diseases | | | | | | | | | | | | | |
| Ross River Virus (RRV) | 1 | 0 | 0 | 0 | 1 | 0 | | | | | | | 2 |
| Barmah Forest Virus (BHV) | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| Salmonellosis | 1 | 1 | 26 | 4 | 2 | 1 | | | | | | | 35 |
| Campylobacteriosis | 1 | 1 | 1 | 2 | 6 | 1 | | | | | | | 12 |
| Cryptosporidiosis | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| Other | 2 | 0 | 1 | 0 | 1 | 0 | | | | | | | 4 |
| Monthly total | 5 | 2 | 28 | 6 | 10 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 53 |
| Other health | | | | | | | | | | | | | |
| Assess development applications | 4 | 6 | 12 | 18 | 16 | 7 | | | | | | | 63 |
| Assess building applications | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| Respond to swimming pool positive detections | 2 | 0 | 2 | 4 | 1 | 0 | | | | | | | 9 |
| Healthy dog day | 0 | 1 | 0 | 0 | 1 | 0 | | | | | | | 2 |
| Chicken bleeding | 2 | 2 | 2 | 3 | 2 | 2 | | | | | | | 13 |
| Infringements issued | 0 | 0 | 0 | 0 | 0 | 1 | | | | | | | 1 |
| Monthly total | 8 | 9 | 16 | 25 | 20 | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 88 |

| Environmental Health Statistics 2018 | | | | | | | | | | | | | |
|-------------------------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|
| 2018 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| Inspections/reinspections/audits | | | | | | | | | | | | | |
| 249 | 10 | 55 | 24 | 26 | 12 | 10 | 10 | 11 | 18 | 19 | 17 | 37 | |
| 27 | 0 | 0 | 0 | 1 | 0 | 3 | 8 | 1 | 2 | 11 | 0 | 1 | |
| 7 | 0 | 0 | 5 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 74 | 1 | 4 | 1 | 13 | 3 | 7 | 11 | 0 | 4 | 15 | 4 | 11 | |
| 25 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 16 | 9 | 0 | |
| 13 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 1 | 1 | 2 | 7 | |
| 26 | 1 | 1 | 1 | 0 | 1 | 3 | 0 | 1 | 1 | 3 | 5 | 9 | |
| 9 | 0 | 1 | 0 | 4 | 1 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | |
| 39 | 5 | 2 | 2 | 2 | 6 | 3 | 0 | 5 | 1 | 2 | 9 | 2 | |
| 469 | 17 | 63 | 33 | 48 | 24 | 27 | 31 | 18 | 28 | 67 | 46 | 67 | |
| Health nuisances/complaints investigated | | | | | | | | | | | | | |
| 17 | 2 | 1 | 2 | 1 | 1 | 0 | 2 | 3 | 2 | 1 | 0 | 2 | |
| 19 | 0 | 1 | 2 | 1 | 1 | 4 | 2 | 2 | 2 | 0 | 3 | 1 | |
| 30 | 3 | 0 | 1 | 0 | 4 | 2 | 0 | 9 | 9 | 1 | 0 | 1 | |
| 21 | 2 | 3 | 3 | 1 | 2 | 0 | 0 | 1 | 1 | 4 | 2 | 2 | |
| 67 | 1 | 4 | 1 | 6 | 12 | 9 | 6 | 10 | 7 | 1 | 3 | 7 | |
| 30 | 2 | 3 | 1 | 2 | 1 | 4 | 5 | 4 | 2 | 1 | 3 | 2 | |
| 37 | 0 | 3 | 2 | 1 | 2 | 3 | 6 | 8 | 3 | 5 | 2 | 2 | |
| 33 | 2 | 8 | 2 | 4 | 0 | 1 | 3 | 6 | 2 | 3 | 1 | 1 | |
| 12 | 3 | 0 | 0 | 1 | 1 | 1 | 1 | 2 | 1 | 0 | 0 | 2 | |
| 64 | 4 | 4 | 3 | 15 | 2 | 6 | 5 | 6 | 3 | 6 | 6 | 4 | |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 330 | 19 | 27 | 17 | 32 | 26 | 30 | 30 | 51 | 32 | 22 | 20 | 24 | |
| Notifiable infectious diseases | | | | | | | | | | | | | |
| 9 | 0 | 0 | 0 | 2 | 4 | 1 | 0 | 0 | 2 | 0 | 0 | 0 | |
| 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 25 | 5 | 1 | 3 | 2 | 7 | 4 | 1 | 0 | 0 | 0 | 0 | 2 | |
| 15 | 2 | 1 | 1 | 0 | 1 | 2 | 0 | 4 | 2 | 2 | 0 | 0 | |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 10 | 2 | 0 | 1 | 0 | 0 | 1 | 0 | 3 | 2 | 0 | 1 | 0 | |
| 60 | 9 | 2 | 5 | 5 | 12 | 8 | 1 | 7 | 6 | 2 | 1 | 2 | |
| Other health | | | | | | | | | | | | | |
| 45 | 0 | 2 | 7 | 2 | 0 | 1 | 0 | 5 | 5 | 8 | 4 | 11 | |
| 16 | 3 | 2 | 0 | 4 | 2 | 1 | 1 | 3 | 0 | 0 | 0 | 0 | |
| 3 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | |
| 4 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | |
| 24 | 2 | 2 | 2 | 3 | 2 | 2 | 2 | 2 | 1 | 2 | 2 | 2 | |
| 4 | 0 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | |
| 96 | 5 | 9 | 10 | 10 | 5 | 4 | 3 | 13 | 6 | 11 | 7 | 13 | |

| Building Statistics 2019 | | | | | | | | | | | | | |
|---------------------------------------------------------------------|--------------|--------------|--------------|--------------|--------------|---------------|----------|----------|----------|----------|----------|----------|---------------|
| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| Building Permits | | | | | | | | | | | | | |
| Dwellings | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| Alterations and Additions | 0 | 0 | 0 | 0 | 3 | 1 | | | | | | | 4 |
| Swimming Pools and Spas | 1 | 7 | 6 | 8 | 2 | 5 | | | | | | | 29 |
| Outbuildings (inc signs and shade) | 21 | 30 | 15 | 14 | 28 | 24 | | | | | | | 132 |
| Group Development | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| Number sole occpcy units/grp development | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| Commercial | 4 | 5 | 2 | 5 | 5 | 3 | | | | | | | 24 |
| Monthly total | 26 | 42 | 23 | 27 | 38 | 33 | 0 | 0 | 0 | 0 | 0 | 0 | 189 |
| Building Approval Certificates & Demolition Certificates | | | | | | | | | | | | | |
| Demolition Permits | 0 | 0 | 1 | 0 | 0 | 0 | | | | | | | 1 |
| BAC's | 1 | 0 | 0 | 1 | 1 | 0 | | | | | | | 3 |
| BAC Strata | 0 | 0 | 0 | 1 | 0 | 1 | | | | | | | 2 |
| Monthly Total | 1 | 0 | 1 | 2 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 6 |
| Occupancy Permits | | | | | | | | | | | | | |
| Occupancy Permits | 3 | 2 | 1 | 1 | 2 | 2 | | | | | | | 11 |
| OP Strata | 0 | 0 | 0 | 1 | 0 | 0 | | | | | | | 1 |
| OP Unauthorised | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| Monthly total | 3 | 2 | 1 | 2 | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 12 |
| Total \$'000 Construction Value | 8,073 | 6,564 | 1,126 | 6,927 | 6,434 | 13,308 | | | | | | | 42,432 |
| Applications Processed for Other Councils | | | | | | | | | | | | | |
| | | | | | | | | | | | | | YTD |
| Shire Of Ashburton | 3 | 6 | 0 | 0 | 8 | 2 | | | | | | | 19 |
| Shire of Wyndham (East Kimberley) | 0 | 0 | 0 | 2 | 1 | 3 | | | | | | | 6 |
| Port Hedland | 8 | 6 | 8 | 6 | 6 | 6 | | | | | | | 40 |
| Monthly Totals | 11 | 12 | 8 | 8 | 15 | 11 | | | | | | | 65 |
| Private Certifications Provided | | | | | | | | | | | | | |
| | | | | | | | | | | | | | YTD |
| Certificate of Design Compliance | 0 | 0 | 1 | 0 | 2 | 0 | | | | | | | 3 |
| Certificate of Building Compliance | 0 | 1 | 1 | 0 | 0 | 1 | | | | | | | 3 |
| Certificate of Construction Compliance | 0 | 0 | 0 | 0 | 0 | 2 | | | | | | | 2 |
| Monthly total | 0 | 1 | 2 | 0 | 2 | 3 | | | | | | | 8 |
| Total \$'000 Construction Value | 0 | 7 | 403 | 0 | 927 | 0 | | | | | | | 1337 |
| Private Swimming Pool Inspections (1 every 4 years) | | | | | | | | | | | | | |
| Monthly total | 12 | 54 | 43 | 30 | 86 | 45 | | | | | | | 270 |

| Building Statistics 2018 | | | | | | | | | | | | | |
|---------------------------------------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|--------------|--------------|------------|--------------|--------------|---------------|
| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| Building Permits | | | | | | | | | | | | | |
| Dwellings | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 1 | 3 |
| Alterations and Additions | 0 | 0 | 2 | 0 | 3 | 1 | 1 | 7 | 11 | 2 | 2 | 3 | 32 |
| Swimming Pools and Spas | 3 | 1 | 5 | 2 | 6 | 4 | 3 | 6 | 4 | 7 | 5 | 3 | 49 |
| Outbuildings (inc signs and shade) | 13 | 6 | 21 | 22 | 24 | 18 | 9 | 22 | 25 | 28 | 31 | 31 | 250 |
| Group Development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Number sole occpcy units/grp development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Commercial | 3 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 2 | 2 | 3 | 4 | 22 |
| Monthly Total | 19 | 8 | 30 | 25 | 34 | 24 | 14 | 36 | 44 | 39 | 41 | 42 | 356 |
| Building Approval Certificates & Demolition Certificates | | | | | | | | | | | | | |
| Demolition Permits | 0 | 1 | 1 | 0 | 0 | 2 | 0 | 2 | 0 | 0 | 0 | 1 | 7 |
| BAC's | 0 | 0 | 2 | 0 | 7 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 12 |
| BAC Strata | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Monthly Total | 0 | 1 | 3 | 0 | 7 | 2 | 0 | 2 | 0 | 0 | 3 | 1 | 19 |
| Occupancy Permits | | | | | | | | | | | | | |
| Occupancy Permits | 3 | 0 | 2 | 6 | 2 | 0 | 1 | 1 | 0 | 0 | 1 | 1 | 17 |
| OP Strata | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| OP Unauthorised | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 0 |
| Monthly Total | 3 | 0 | 2 | 6 | 3 | 0 | 1 | 1 | 0 | 0 | 2 | 2 | 20 |
| Total \$'000 Construction Value | 1,785 | 1,044 | 3,320 | 1,977 | 1,607 | 2,275 | 348 | 3,848 | 3,634 | 963 | 8,518 | 3,195 | 32,514 |
| Applications Processed for Other Councils | | | | | | | | | | | | | |
| | | | | | | | | | | | | | YTD |
| Shire Of Ashburton | 8 | 5 | 4 | 8 | 3 | 12 | 4 | 5 | 9 | 6 | 9 | 5 | 78 |
| Shire of Wyndham (East Kimberley) | 0 | 0 | 0 | 2 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 4 |
| Port Hedland | 4 | 8 | 1 | 16 | 6 | 6 | 13 | 4 | 6 | 8 | 5 | 15 | 92 |
| Monthly Totals | 12 | 13 | 5 | 26 | 9 | 18 | 18 | 10 | 15 | 14 | 14 | 20 | 174 |
| Private Certifications Provided | | | | | | | | | | | | | |
| | | | | | | | | | | | | | YTD |
| Certificate of Design Compliance | 1 | 0 | - | 1 | 1 | 0 | 0 | 0 | 0 | 1 | 1 | - | 5 |
| Certificate of Building Compliance | 1 | 0 | 1 | 2 | 1 | 0 | 0 | 0 | 1 | 0 | - | 0 | 6 |
| Certificate of Construction Compliance | 0 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | - | 1 | 4 |
| Monthly Total | 2 | 0 | 2 | 3 | 3 | 0 | 1 | 0 | 1 | 1 | 1 | 1 | 15 |
| Total \$'000 Construction Value | 14 | 0 | 1 | 39 | 412 | 0 | 0 | 0 | 30 | 19 | 481 | 35 | 1,031 |

| REGULATORY SERVICES PROJECTS | | | | |
|---------------------------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| PROJECT | CONSULTANT | MOST RECENT ACTION | NEXT ACTION | STATUS |
| 40 Mile FMP Implementation | Nil | Signage for installation to identify short and long term sites has been provided to YACMAC for installation on the bollards. Additional “no camping” signage has been ordered. | YACMAC will install the bay numbering signs and reflectors to the bollards demarking the bays. YACMAC will install the no camping signs adjacent to access points to Mardie Station and the Creek. | On Target |
| Cleaverville FMP Implementation | Nil | Coastwest Grant application for \$50,000 was submitted on 15 April 2019 to partially fund high and medium priority works identified in the FMP. | Awaiting advice if the City was successful. | On Target |
| NBBFB station improvements | Nil | The patio structure and garden beds have been removed. Asphalt has been laid where the carport structure is to be constructed. Building Permit for fencing has been issued. Building Permit application for carport is yet to be submitted and will be referred to SWEK for assessment. | Construction of the fencing is expected to commence by late July once the panels and gates are manufactured. Once Building Permit is issued, construction of the carport will commence. | On Target |
| Smoke Free Strategy | Nil | Internal consultation on the Smoke Free Strategy has been completed. | Education and promotion as part of the external consultation is to commence in July. | On Target |
| Review of Stall Holder Policy | Nil | Second workshop with stallholders and Councillors was held on 26 June. | Further consultation workshop with fixed vendors and community groups is proposed in mid-August. | On Target |

14.6 ECONOMIC DEVELOPMENT UPDATE

| | |
|---------------------------------------|----------------------------------------|
| File No: | ED.1 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Business Engagement Coordinator |
| Date of Report: | 7 June 2019 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To advise Council of Economic Development's activities and actions for the month of June 2019.

BACKGROUND

Council's Strategic Community Plan 2016-2026 aims to attract diverse and sustainable business and employment opportunities.

| ECONOMIC DEVELOPMENT PROJECTS | | | | |
|----------------------------------------------------------------------|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| PROJECT | CONSULTANT | MOST RECENT ACTION | NEXT ACTION | STATUS |
| Victoria Hotel Activation (Ganalili Centre) | Nil | The Roebourne Library was relocated to the Victoria Hotel and commenced operations from the new premises on 20 May 2019. The services agreement has been fully executed with the commencement of the Tourism & Cultural Centre expected to commence in July. | City staff will continue to train Centre staff to deliver the library caretaker service. Operational Steering Group terms of reference and guidelines for Tourism Development to be prepared. | On Target |
| EcoHub | Nil | Work commenced on the preparation of the scope of works to develop a detailed business plan to progress the EcoHub. | Preparation of the detailed business case. | On Target |
| Freight Study | Nil | City staff continue to meet with the Pilbara Development Commission to formalise an agreement to advance the establishment of a direct freight service. | Formalise an agreement and work with the PDC to complete the next steps identified in the report. | On Target |
| 2019 WA Regional Tourism Conference | Nil | Officers had 3 meetings with Tourism Council WA to discuss the conference. Registrations are now open and being actively promoted with tour bookings being taken through the KTVC. | Continue engagement with TCWA, local operators and businesses to maximise the opportunity. | On Target |
| 2019 Developing Northern Australia Conference | Nil | Officers continue to meet with the conference organisers to finalise the details of the conference and the related supporting events. As of 25 June, there were 293 confirmed delegates, 172 confirmed dinner attendees as well as 23 tours booked. Welcome initiatives have been finalised with implementation to commence. | Continue to work closely with conference organisers and internal stakeholders to finalise last minute preparations and maximise the opportunity. Officers to provide on-ground support for the planning and execution of the conference. | On Target |
| Destination Management Plan | Nil | Preliminary review of the 24 actions identified in the DMP against the City's project evaluation framework has been undertaken. | Workshop the projects with the TAG and industry to assist with prioritisation and project planning. | On Target |
| Island Camping | Nil | Preliminary reports were prepared to inform the scope of works for the environmental and heritage studies. | Continue to work with MAC on obtaining the relevant clearances to advance the initiative. | Within Tolerance |
| Native Yindjibarndi Plants Shared Value Project (Wanggalili Project) | Kings Park Botanical Gardens | Propagation and cultivation works continue at Kings Park with a focus on identifying the species that will have the most chance of commercial success. Currently 7 species are being grown with the greatest propagation rates occurring with Split Jack, Sandalwood and Caper bush. | Monitor and report on progress to inform the business case. Planning work to commence on preparing infrastructure to accommodate plants when they are relocated to Karratha / Roebourne. | On Target |

| ECONOMIC DEVELOPMENT PROJECTS | | | | |
|--------------------------------------|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| PROJECT | CONSULTANT | MOST RECENT ACTION | NEXT ACTION | STATUS |
| Economic Development Strategy | Nil | Economic Development Strategy was adopted at Council's May meeting. | Integrate EDS into strategic planning framework. | On Target |
| Karratha Tourism and Visitor Centre | Nil | The centre was visited by over 1500 people throughout June. Tour packages for Tourism Conference delegates have been uploaded into the City's online booking system. | Continue to review and monitor the service to ensure it meets the needs of visitors and operators. Work with tourism operators to promote their businesses. | On Target |
| Economic Development Communications | Nil | ED Bulletin prepared and sent to 107 people | Prepare next bulletin for distribution. | On Target |
| Roebourne Gaol Precinct Activation | Nil | The buildings are still closed to the public as works by the State to make the site safe are ongoing. | Officers will continue to liaise with State Government Departments to ensure the works are completed and tourism opportunities are enabled. | Within Tolerance |
| Economic and Demographic Statistics | REMPPLAN | A preliminary forecast was prepared for review. Work commenced on the preparation of a growth scenario forecast. | Continue to work with REMPLAN to finalise the population forecast based on the latest information available. Prepare a growth scenario forecast. | On Target |
| Renewables Study (Solar and Wind) | Nil | Work commenced on a review of town planning implications on the development of renewable energy projects in the City. | Review planning implications of renewables development. Officers continue to market the solar opportunity in Karratha. | On Target |
| Solar Hydrogen | Nil | City Officers have identified opportunity to promote solar and hydrogen investment as part of Economic Development Communications | Assess the options available to develop a comprehensive understanding of the industry and develop a strategy to attract investment. | Within Tolerance |
| Business Support Grants | Nil | Applications for the Take Your Business Online and Business Development Support Grants were received and assessed. A report was prepared for Council to consider the applications for Business Development Support Grants. | Work with successful recipients to administer grant funding. | On Target |
| Business Survey | Nil | A procurement process commenced to engage a consultant to complete the survey. | Design and deliver the survey. | On Target |

14.7 ROEBOURNE GAOL PRECINCT UPDATE

| | |
|---------------------------------------|--------------------------------------------------|
| File No: | LP.337 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Director Development Services |
| Date of Report: | 5 July 2019 |
| Applicant/Proponent: | Department Planning, Lands & Heritage |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To advise Council of recent progress on the Roebourne Gaol Precinct.

BACKGROUND

The City issued a Building Notice ordering the State Government of Western Australia to make the buildings on-site safe which was also endorsed by the Heritage Council of Western Australia.

City Officers have been working with the Department of Planning, Lands and Heritage to undertake building improvements on the Gaol Precinct.

CURRENT SITUATION:

The Department of Planning, Lands and Heritage committed \$1.5m to undertake the necessary building works on the site to comply with the Building Notice ordered by the City.

The \$1.5m has been now been transferred to the City to hold whilst the Department undertakes the work.

CRITICAL ISSUES:

The City will need to work with the Department to procure the works which will be managed and delivered by the Department.

Officers are working with the Department to use any surplus funds to facilitate the activation of the site for tourism development such as formalised walking trails, wayfinding and interpretive signage.

BUDGET IMPLICATIONS:

The \$1.5m transfer has been confirmed as received which was not budgeted for, which means there will be positive impact on the budget position. The project is planned to be delivered and all of the money spent over the next 12 months, meaning there will be no net difference to the City's budget position as there will be corresponding expenditure to the value of \$1.5m. The budget adjustments can be made at the Budget review in October.

FOR NOTING:

Information only.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18 MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

18.1 CONFIDENTIAL ITEM - HOUSING IMPROVEMENT – 22 GECKO CIRCLE

18.2 CONFIDENTIAL ITEM - EASTERN CORRIDOR LITTER, SANITATION AND WASTE TRANSFER STATION

Also included is the following:

ATTACHMENT TO ITEM 12.1 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATIONS 2019

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The next meeting is to be held on Monday, 19 August 2019 at 6:30pm at Wickham Community Hall, Wickham.