



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Friday, 29 June 2018 at 3.00pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:  _____
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

Cr Cucel acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Grant Cucel [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Georgia Evans
- Cr George Levissianos
- Cr Pablo Miller
- Cr Kelly Nunn
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Joanne Waterstrom Muller

Staff:

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Mark Casserly	Director Community Services
Ryan Hall	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Phillips	Minute Secretary

Apologies:

Absent:

Leave of Absence: Cr Peter Long [Mayor]

Members of Public:

Members of Media:

4 REQUESTS FOR LEAVE OF ABSENCE

5 DECLARATIONS OF INTEREST

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Monday, 21 May 2018 and the Minutes of the Special Meeting of Council held on Tuesday, 5 June 2018 be confirmed as a true and correct record of proceedings.

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Mayor
01/05/2018 – Pilbara Regional Council meeting
01/05/2018 – Pilbara-Kimberley Forum 2018
02/05/2018 – Pilbara-Kimberley Forum 2018
02/04/2018 – Meeting with Brendon Grylls
03/05/2018 – Department of Mines, Industry Regulation & Safety meeting
03/05/2018 – Tourism Advisory Group Meeting
04/05/2018 – Meeting with Rick Fenny
07/05/2018 – Meeting with Quadrant Energy
07/05/2018 – City of Karratha Budget Workshop
07/05/2018 – Special Council Meeting
08/05/2018 – Safer Communities Partnership meeting
08/05/2018 – Meeting with Bart Parsons
09/05/2018 – Meeting with State General Manager for Westpac Commercial
09/05/2018 – Meeting with Ian Tracton
09/05/2018 – Meeting with Pilbara Ports
10/05/2018 – Pilbara Ports Authority Futures Forum
14/05/2018 – Meeting with Helmut Geisner
14/05/2018 – Meeting with Kevin Michel
14/05/2018 – Councillor Briefing Session
16/05/2018 – Novo Resources Mine Site Tour
16/05/2018 – Business After Hours Hosted by YARA Pilbara
18/05/2018 – Girls Academy Launch - Karratha Senior High School
18/05/2018 – Site Visit - Contract Resources Mercury Extraction Plant
18/05/2018 – Launch of Headspace Pilbara
18/05/2018 – Bruce Chueng & Brendon Grylls
19/05/2018 – Meeting with BBI Group
19/05/2018 – Meeting with Minister McVeigh & Melissa Price
19/05/2018 – Red Earth Arts Precinct Grand Opening
21/05/2018 – City of Karratha Budget Workshop
21/05/2018 – Ordinary Council Meeting
22/05/2018 – Regional Capitals Alliance meeting
22/05/2018 – Meeting with Woodside
23/05/2018 – Meeting with KDCCI
23/05/2018 – Pilbara Critical Infrastructure Security Collective meeting
23/05/2018 – Meeting with Tourism WA Board
23/05/2018 – Tourism Western Australia Cocktail Function
24/05/2018 – Vic Hotel BBQ Event
28/05/2018 – Meeting with CCIWA
28/05/2018 – Meeting with Paul Rosiar
28/05/2018 – Fortescue Milestone Dinner
29/05/2018 – Meeting with Ralph Addis

29/05/2018 – Meeting with Richard Sellers
30/05/2018 – Dampier CCC Meeting and Board Sundowner
31/05/2018 – Partnership Governance Committee

9 EXECUTIVE SERVICES

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 30 APRIL 2018

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	22 May 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 30 April 2018.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 April 2018:

2017-18	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	122,690,878	111,452,704	100,558,914	97,587,562	(2,971,352)	↓
Operating Expense	(99,213,358)	(100,814,559)	(70,240,217)	(68,771,901)	1,468,316	↑
Non Operating Rev	45,309,281	53,518,570	13,923,101	18,011,907	4,088,806	↑
Non Operating Exp	(90,995,915)	(90,162,566)	(61,267,013)	(51,336,498)	9,930,515	↑
Non Cash Items Included	19,082,353	19,988,233	16,651,209	16,501,816	(149,393)	↓
Surplus BFWD 16/17 - Unrestricted	490,434	2,364,705	2,364,705	2,364,705	-	
Restricted Balance BFWD 16/17 - PUPP	4,603,608	4,672,754	4,672,754	4,672,754	-	
/less Restricted Balance CFWD - PUPP	1,034,749	1,019,841	1,019,841	1,019,841	-	
Surplus/(Deficit) 17/18	932,532	0	5,643,612	18,010,504	12,366,892	↑

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2017 (either by instalment options or outstanding).

This table shows that Council is currently in a surplus position of \$18.01m, a positive variance of \$12.37m compared to the budgeted year to date surplus position of \$5.64m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

Operating Revenue	
1,000,000	▼ Rio Tinto and CofK Contrib-Dampier Community Hub - Timing difference.
2,300,000	▼ Contributions - Red Earth Arts Precinct - Timing difference.
3,300,000	▼ Net variance
Operating Expenditure	
665,107	▼ Refuse Site Maintenance - 7 Mile (Dom/Comm) - Timing difference.
327,024	▼ Shoulder Grading Various Roads - Program in progress.
992,131	▼ Net variance
Non-Operating Revenue	
2,029,862	▲ Transfer From Infrastructure Reserve - REAP - Timing difference.
1,933,755	▲ Transfer from Partnership Reserve - Timing difference.
296,478	▲ Transfer from Pilbara Underground Power Reserve - Timing difference.
4,260,095	▲ Net variance
Non Operating Expenditure	
2,044,435	▼ Red Earth Arts Precinct
1,601,861	▼ Transfer to Pilbara Underground Power Reserve - Timing difference.
1,600,992	▼ Transfer to Partnership Reserve - Timing difference.
1,297,944	▼ Purchase - Plant-Landfill Operations - Awaiting dozer invoice, plant delivered. Awaiting delivery of front end loader.
455,696	▼ Depot Masterplan Stage 3 - Admin Bldg New - Changes to Project Staging, to be adjusted at EOFY Review.
410,727	▼ Karratha Airport - La31 Hangar Project - Timing difference.
372,451	▼ Airside Upgrade - Timing difference.
367,307	▼ Pt Samson Foreshore Dev. - Stage 3 Viewing Platform/Jetty - Project will be 90% complete by 30 June, project completion has been extended until mid July.
290,852	▼ Admin Building Carpark Works
283,118	▼ Karratha Airport - International Terminal Compliance Works - Timing difference.
278,184	▼ Karratha Depot-Washdown Bay Rebuild - Accounting treatment, asset reclassification. Offset by journal to buildings account.
9,003,567	▼ Net variance

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Local Government Financial Ratios

Period End 30 April 2018	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	5.47
Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.93	0.74
Operating Surplus Ratio¹ Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 - 15%	-2.87%	17.43%
Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.88	1.07
Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	31.73	56.60
(1) The Operating Surplus Original Budget ratio of -2.87% is a result of the \$15m PUPP payment to Horizon Power budgeted in 17/18. This payment is reserve funded, and if it were excluded from Operating Expenditure the Original Budget ratio would increase to 14.4%.			

Statement of Financial Position

	2018 April	2018 March	% change
Current			
Assets	96,665,227	102,980,609	-5.83%
Liabilities	8,051,455	9,453,551	-14.83%
Non Current			
Assets	798,016,357	795,199,518	0.35%
Liabilities	1,096,583	1,096,583	0.00%
Net Assets	885,533,546	887,629,993	

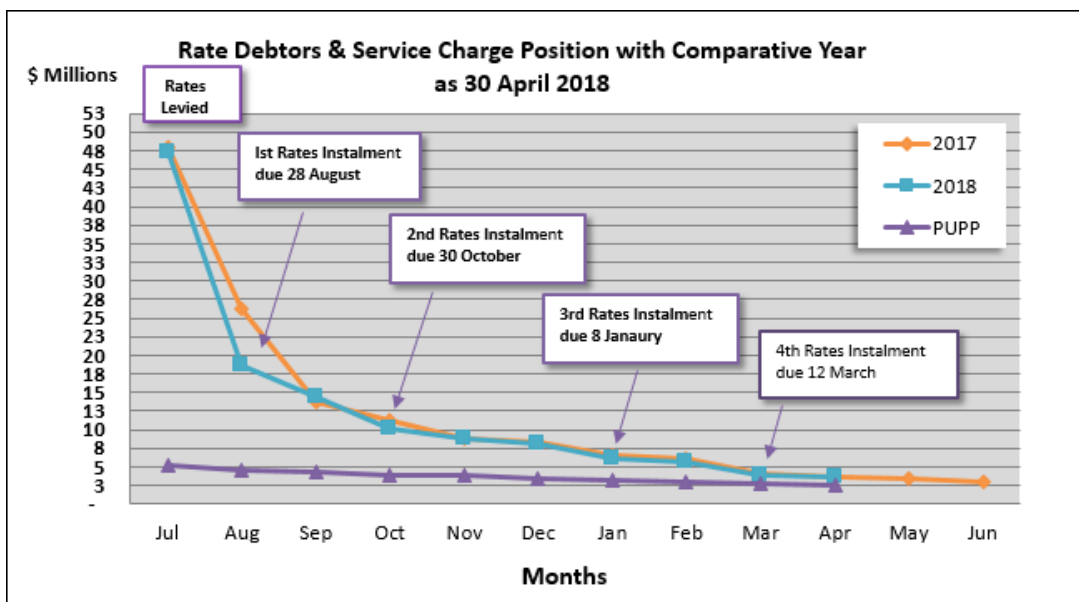
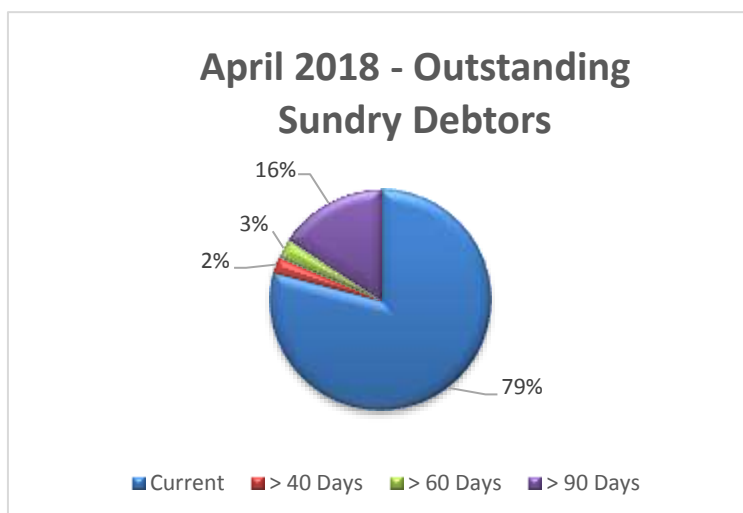
Total Current Assets decreased by 5.83% from March to April primarily due to a decrease in unrestricted funds. Current Liabilities decreased by 14.83% from March to April due to a decrease in accounts payable. Non-Current Assets have increased by 0.35% as a result of progress being made on capital works including the Red Earth Arts Precinct, Wickham Community Hub, Airport Airside Upgrade, Leisureplex Gym Expansion and the Depot Upgrade. There has been no change to Non-Current Liabilities.

Debtors Schedule

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of July. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2018 April	2018 March	Change %	Of Current Total %
Non Rate Debtors				
Current	2,621,739	1,640,289	60%	79%
> 40 Days	76,008	160,920	-53%	2%
> 60 Days	96,846	22,459	331%	3%
> 90 Days	520,423	475,612	9%	16%
Total	3,315,016	2,299,280	44%	100%
Rates Debtors				
Total	3,646,634	3,778,430	-3%	100%
PUPP Debtors				
Total	2,578,319	2,684,691	-4%	100%

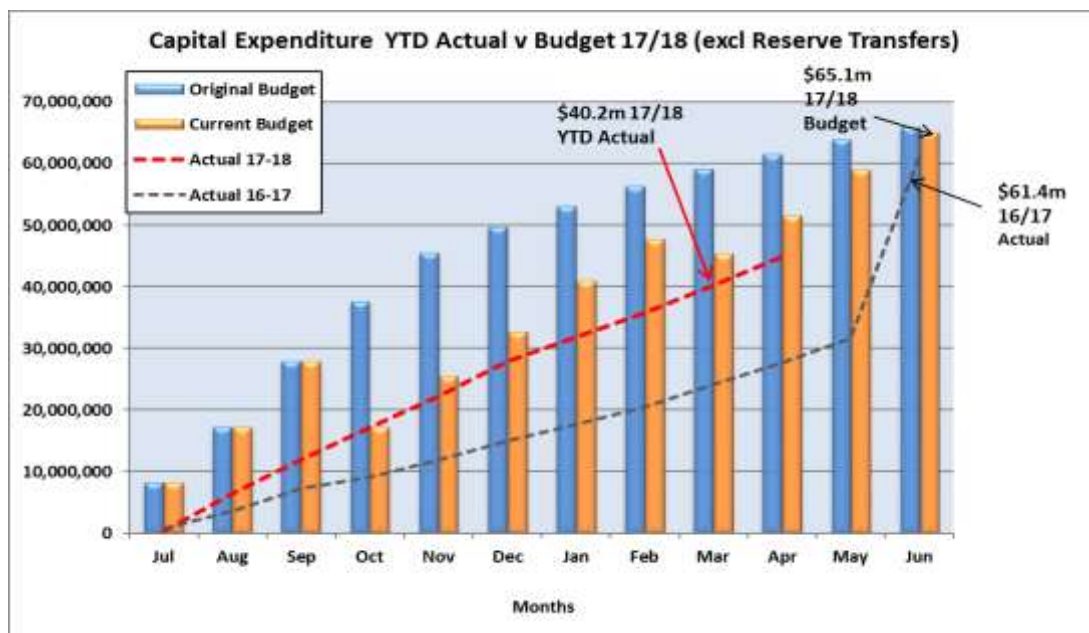
PUPP payments have been made on 99.3% of properties, and of those paid 95.2% have paid in full and 4.8% are paying by instalments.



Total Debtors decreased by 33% or \$1.1m. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period, excluding grants and contributions, for Trade Debtor balances in excess of \$5,000.

Debtor	40 Days	60 Days	>90 Days	Comments
Frank Smith	0.00	0.00	41,593.20	Relates to demolition costs due to uninhabitable dwelling. Debt has been registered against property.
Otan Karratha Pty Ltd	0.00	0.00	275,000.00	Contribution to Effluent Reuse Scheme. Costs Agreement provided by CS Legal to commence District Court proceedings for recovery.
Rambla Pty Ltd	7,732.24	33,814.65	69,711.52	Outstanding rent and utility charges. Costs Agreement provided by CS Legal to commence District Court proceedings for recovery.
Wildwater Holdings Pty Ltd T/as United Party Hire	0.00	315.91	11,591.77	Recovery of unacquitted grant funds for 'Rides n Slides' event. Operator provided an insufficient Statutory Declaration affirming receipts have been misplaced, officers are currently determining whether the grant was properly acquitted or if this amount should continue to be pursued.

Capital Expenditure



Council's 2017/18 current Capital Expenditure budget is \$65.1 million, the majority of which is associated with major projects including Red Earth Arts Precinct, Wickham Community Hub, Airport Car Park Redesign, and other infrastructure improvements. The following table shows that Council is currently 13% below budget in capital expenditure year to date.

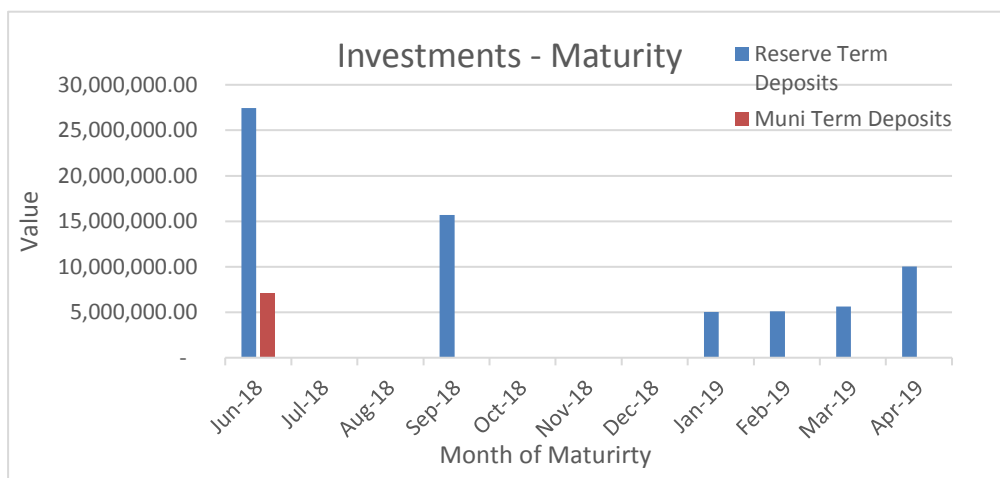
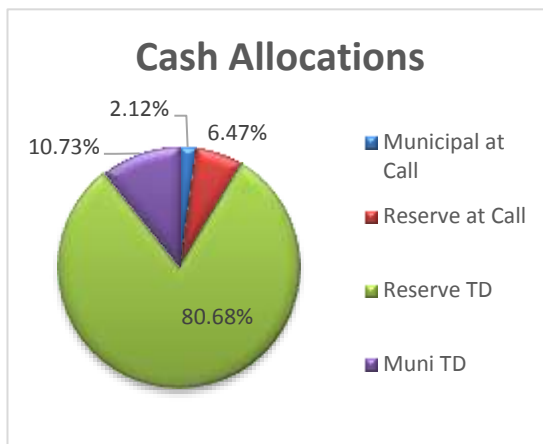
Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	30-Apr-18			30-Jun-18	
Land	1,336,125	1,223,198	-8%	550,000	1,516,641
Artwork	27,600	27,600	0%	0	27,600
Buildings	33,664,082	30,753,323	-9%	44,746,560	38,939,643
Equipment	149,852	159,851	7%	10,000	149,852
Furn & Equip	520,583	295,905	-43%	718,250	570,083
Plant	2,112,925	810,748	-62%	2,134,000	2,230,925
Infrastructure	13,818,519	11,597,999	-16%	17,741,217	21,677,820
Totals	51,629,686	44,868,624	-13%	65,900,027	65,112,564

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

Cash and Investments

Institution	Accounts	Principal Investment \$	Balance 30 April 2018 \$	Interest %	Investment Term	Maturity
WBC	Maxi Cash Reserve	-	5,525,713	0.60	At Call	
BWEST	Reserve Term Deposits	5,008,630	5,100,309	2.55	10 months	Jun-18
NAB	Reserve Term Deposits	5,042,616	5,129,605	2.57	10 months	Jun-18
WBC	Reserve Term Deposits	15,433,500	15,701,717	2.77	12 months	Sep-18
WBC	Reserve Term Deposits	5,000,000	5,040,986	2.72	12 months	Jan-19
WBC	Reserve Term Deposits	5,064,274	5,089,330	2.73	12 months	Feb-19
WBC	Reserve Term Deposits	10,128,436	10,166,527	2.59	3 months	Jun-18
WBC	Reserve Term Deposits	7,000,000	7,040,247	2.59	3 months	Jun-18
WBC	Reserve Term Deposits	5,595,985	5,616,494	2.73	12 months	Mar-19
WBC	Reserve Term Deposits	10,000,000.00	10,010,115.07	2.84	12 months	Apr-19
WBC	Muni Term Deposits	5,063,970	5,082,701	2.59	6 months	Jun-18
BWEST	Muni Term Deposits	2,003,452	2,040,123	2.55	9 months	May-18
BWEST	Muni Term Deposits	2,003,452	2,040,123	2.55	10 months	Jun-18
WBC	Municipal (Transactional)	-	1,548,704	0.93	At Call	
WBC	Maxi Cash Municipal	-	258,203	0.60	At Call	
N/A	Cash on Hand	-	15,855			
Total			85,406,754			

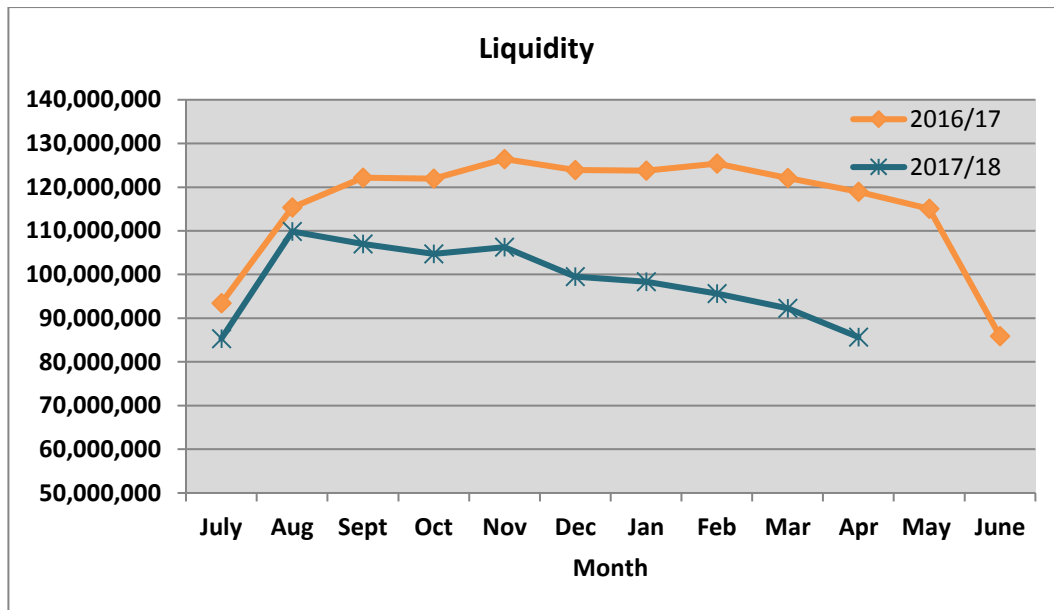
* The balance of all Term Deposits includes interest accrued to 30 April 2018.



The Reserve Bank cash rate (overnight money market interest rate) remained steady during February at 1.50%. The Municipal funds held with Westpac Bank are currently earning 0.93% interest on balances between \$1m and \$5m in the everyday account, and 0.60% on the Maxi-Direct Muni Account.

During April Council had \$10m of maturing Reserve investments. These funds were reinvested for 12 months at 2.84%.

During April Council had \$3m in maturing Municipal investments. These funds were drawn down to Council’s At Call Account to assist with cash flow requirements.



The liquidity graph for 2017/18 demonstrates a decrease in liquidity from March primarily due to payment of accounts payable, including progress claims on Wickham Community Hub and the Depot Redevelopment.

As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month End - April 2018	Year to Date – April 2018
Total Income Received	154,350	1,493,499
Total Expense Paid	168,590	1,014,365
Net Income	(14,240)	479,134
Annualised ROI	N/A	2.9%
Annualised surplus over current TD rate	N/A	\$54,961

Net Income for the month of April was negative due to timing of disbursements and non-payment of rent by Woodside Energy Ltd and Cecel Phillipino Foods. The YTD Net Income and ROI are below budget owing to approximately \$150,000 in overdue rent payments from Fiorita Pty Ltd, Woodside Energy Ltd and Cecel Phillipino Foods. The City’s property manager (Knight Frank) is dealing with the tenants regarding these overdue payments.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of April 2018 with a current year to date budget surplus position of \$6,663,453 (comprising \$5,643,612 unrestricted surplus and \$1,019,841 restricted surplus) and a current surplus position of \$19,030,345 (comprising \$18,010,504 unrestricted surplus and \$1,019,841 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2018 (either by instalment options or outstanding).

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	Nil
Service Interruption	Nil	Nil
Environment	Nil	Nil
Reputation	Low	Nil
Compliance	Low	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a routine process advising Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30th April 2018; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30th April 2018.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30th April 2018.

City of Karratha							
Notes To And Forming Part Of The Financial Statements							
for the period ending 30 April 2018							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2016/17
	\$	\$	\$	\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	40,996,741	40,381,118	40,371,118	40,728,134	-	357,016	40,321,922
Fees and Charges	42,897,865	38,057,295	30,423,552	30,253,747	-	(169,805)	38,742,228
Operating Grant, Subsidies and Contributions	8,434,803	8,750,474	6,511,562	5,616,096	-13.75%	(895,466)	12,585,499
Interest Earned	2,981,447	2,637,187	2,302,816	2,394,289	-	91,473	3,388,999
Proceeds/Realisation	-	-	-	0.00		-	-
All Other	1,396,833	2,155,714	2,007,244	2,549,554	27.02%	542,310	870,139
Total	96,707,689	91,981,788	81,616,292	81,541,820	-	(74,472)	95,908,786
Expenses from Operations							
Employee Costs	(31,498,895)	(32,288,303)	(26,272,746)	(25,952,929)	-	319,817	(32,129,385)
Materials and Contracts	(39,241,378)	(37,485,290)	(18,313,902)	(16,910,868)	-	1,403,034	(25,426,549)
Utilities (gas, electricity, water etc)	(4,607,136)	(5,288,993)	(4,379,369)	(4,141,977)	-	237,392	(4,422,636)
Interest Expenses	(9,633)	(9,633)	(5,012)	(4,075)	-18.69%	-	(11,096)
Depreciation	(19,004,298)	(19,910,121)	(16,577,097)	(16,654,934)	-	(77,837)	(19,822,289)
Insurance Expenses	(1,381,224)	(1,539,897)	(1,538,097)	(1,605,384)	-	(67,287)	(1,542,882)
Other Expenses	(3,383,602)	(4,185,990)	(3,053,844)	(3,455,277)	13.15%	(401,433)	(3,702,516)
Total	(99,126,166)	(100,708,227)	(70,140,067)	(68,725,445)		1,414,623	(87,057,352)
Non Operating Grants, Subsidies and Contributions							
Contributions	25,974,052	19,442,696	18,916,584	16,017,635	-15.32%	(2,898,949)	17,694,443
Profit On The Sale Of Assets	9,137	28,220	26,038	28,107	-	-	136,141
Loss On Asset Disposal	(87,192)	(106,332)	(100,150)	(46,456)	-53.61%	53,694	(301,590)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	-
Change In Net Assets From Operations	23,477,520	10,638,145	30,318,697	28,815,661			26,380,428

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
Operating Grant, Subsidies and Contributions	-13.75%	895,466	1,000,000	▼ Rio Tinto and CofK Contrib-Dampier Community Hub - Annual Ops Funding
All Other	27.02%	542,310	488,789	▲ Refunds and Reimbursements - Sholl Street insurance proceeds
			90,000	▲ Grants & Contributions-Karratha Airport
Expenses from Operations	Material Variance		Significant Items	
Other Expenses	13.15%	401,433	298,296	▲ Non Statutory Donations - Expenditure of prior years funding held in reserve
			194,500	▲ Contribution To Works - Bayview / Searipple Road
Other	Material Variance		Significant Items	
Non Operating Grant, Subsidies and Contributions	-15.32%	2,898,949	2,300,000	▼ Contributions - Red Earth Arts Precinct
			500,000	▼ Contributions to Wickham Community Hub
			404,284	▼ Contributions to Corporate Projects - LandCorp funding Admin Carpark
Non Cash Items	Material Variance		Significant Items	
Loss on Asset Disposal	-53.61%	53,694	61,963	▼ Loss On Sale - Landfill

City of Karratha							
Rate Setting Statement							
for the period ending 30 April 2018							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	6,800,315	5,963,947	5,089,632	5,226,407	-	136,775	↑
Governance	1,209,757	1,416,737	1,401,957	1,573,315	12.22%	171,358	↑
Law, Order And Public Safety	841,918	648,511	297,252	299,001	-	-	
Health	176,000	187,045	119,845	129,480	-	-	
Education and Welfare	58,920	73,920	64,100	58,900	-	-	
Housing	373,083	523,257	416,897	433,546	-	-	
Community Amenities	12,603,305	11,126,466	9,863,011	10,202,006	-	338,995	↑
Recreation And Culture	34,283,310	27,518,877	25,141,298	21,595,939	-14.10%	(3,545,359)	↓
Transport	24,707,899	22,533,222	16,883,392	16,466,620	-	(416,772)	↓
Economic Services	319,740	363,213	257,331	241,513	-	-	
Other Property And Services	319,890	716,391	653,081	632,700	-	-	
	81,694,137	71,071,586	60,187,796	56,859,428	-	(3,328,368)	
Expenses (Applications)							
General Purpose Funding	(16,444,413)	(15,040,241)	(1,159,504)	(1,286,883)	10.99%	(127,379)	↓
Governance	(3,597,345)	(3,331,247)	(2,396,780)	(2,523,657)	-	(126,877)	↓
Law, Order And Public Safety	(1,589,046)	(1,570,567)	(1,290,948)	(1,207,549)	-	83,399	↑
Health	(1,266,464)	(1,317,461)	(1,089,718)	(1,092,461)	-	-	
Education and Welfare	(197,836)	(226,514)	(196,095)	(170,440)	-13.08%	-	
Housing	(486,407)	(401,530)	(383,763)	(706,516)	84.10%	(322,753)	↓
Community Amenities	(15,215,167)	(14,764,473)	(11,664,540)	(10,197,689)	-12.58%	1,466,851	↑
Recreation And Culture	(30,133,773)	(31,739,321)	(25,849,580)	(24,840,822)	-	1,008,758	↑
Transport	(28,914,070)	(29,617,755)	(24,190,925)	(23,516,053)	-	674,872	↑
Economic Services	(1,981,195)	(1,755,546)	(1,499,608)	(1,323,016)	-11.78%	176,592	↑
Other Property And Services	612,358	(1,049,904)	(518,756)	(1,906,812)	267.57%	(1,388,056)	↓
	(99,213,358)	(100,814,559)	(70,240,217)	(68,771,901)	-	1,468,316	
Capital							
Revenue							
Proceeds From Disposal Of Assets	375,600	577,804	538,304	233,187	-56.68%	(305,117)	↓
Tsf From Aerodrome Reserve	3,861,917	4,894,078	-	-	-	-	
Tsf From Plant Replacement Reserve	436,000	436,000	-	-	-	-	
Tsf From Infrastructure Reserve	16,001,248	22,152,309	12,112,454	14,142,316	16.76%	2,029,862	↑
Tsf From Partnership Reserve	8,498,582	8,889,246	-	1,933,755	-	1,933,755	↑
Tsf From Waste Management Reserve	-	1,749,737.0	-	-	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	-	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	1,217,156	1,311,156.0	1,217,156	1,311,156	-	94,000	↑
Tsf From Restricted Funds Reserve	-	-	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	14,852,418	13,441,880	-	296,478	-	296,478	↑
Tsf From Economic Development Reserve	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	-	-	-	-	-	-	
Repayments Of Self Supporting Loans	66,360	66,360	55,187.00	95,014.77	72.17%	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	45,309,281	53,518,570	13,923,101	18,011,907	29.37%	4,088,806	

City of Karratha							
Rate Setting Statement							
for the period ending 30 April 2018							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	(550,000)	(1,516,641)	(1,336,125)	(1,223,198)	-	112,927	↑
Purchase Of Assets - Artwork	-	27,600.0	27,600.0	27,600.0	-	-	
Purchase Of Assets - Buildings	(44,746,560)	(38,939,643)	(33,664,082)	(30,753,323)	-	2,910,759	↑
Purchase Of Assets - Equipment	(10,000)	(149,852)	(149,852)	(159,851)	-	-	
Purchase Of Assets - Furniture & Equipment	(718,250)	(570,083)	(520,583)	(295,905)	-43.16%	224,678	↑
Purchase Of Assets - Plant	(2,134,000)	(2,230,925)	(2,112,925)	(810,748)	-61.63%	1,302,177	↑
Purchase Of Assets - Infrastructure	(17,741,217)	(21,677,820)	(13,818,519)	(11,597,999)	-16.07%	2,220,520	↑
Loan Principal Repayments	(64,664)	(64,664)	(32,137)	(32,130)	-	-	
Tsf To Aerodrome Reserve	(169,869)	(153,575)	(136,643)	(141,087)	-	-	
Tsf To Dampier Drainage Reserve	(10,555)	(279)	(212)	(219)	-	-	
Tsf To Plant Replacement Reserve	(22,889)	(19,638)	(16,943)	(17,494)	-	-	
Tsf To Walkington Theatre Reserve	(818)	(783)	(645)	(665)	-	-	
Tsf To Workers Compensation Reserve	(13,761)	(13,169)	(10,847)	(11,200)	-	-	
Tsf To Infrastructure Reserve	(14,146,919)	(14,280,743)	(291,525)	(299,739)	-	-	
Tsf To Partnership Reserve	(4,722,090)	(5,819,539)	(4,710,721)	(3,109,357)	-33.99%	1,601,364	↑
Tsf To Waste Management Reserve	(1,821,426)	(571,794)	(473,531)	(488,940)	-	-	
Tsf To Mosquito Control Reserve	(774)	(765)	(160)	(166)	-	-	
Tsf To Employee Entitlements Reserve	(120,781)	(107,336)	(88,411)	(91,284)	-	-	
Tsf To Community Development Reserve	(41,873)	(30,462)	(25,089)	(25,900)	-	-	
Tsf To Pilbara Underground Power Reserve	(3,917,156)	(3,846,703)	(3,817,065)	(2,215,204)	-41.97%	1,601,861	↑
Tsf To Medical Services Assistance Package Reserve	(9,914)	(9,493)	(7,819)	(8,073)	-	-	
Tsf To Carry Forward Budget Reserve	-	-	-	-	-	-	
Tsf To Restricted Funds Reserve	-	100,000.0	-	-	100.00%	-	
Tsf To Economic Development Reserve	(32,399)	(31,059)	(25,579)	(26,416)	-	-	
Interest Free Loan Principal	-	-	-	-	-	-	
	(90,995,915)	(90,162,566)	(61,267,013)	(51,336,498)	-16.21%	9,930,515	
Adjustment For Non Cash Items							
Depreciation	19,004,298	19,910,121	16,577,097	16,654,934	-	77,837	↑
Movement in Employee Benefit Provisions	-	-	-	-	-	-	
Movement in Accrued Interest	-	-	-	(957)	-	-	
Movement in Accrued Salaries & Wages	-	-	-	(170,510)	-	(170,510)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	
(Profit) / Loss On Disposal Of Assets	78,055	78,112	74,112	18,349	-75.24%	(55,763)	↓
	19,082,353	19,988,233	16,651,209	16,501,816	-	(149,393)	
Restricted Balance BFWD - Pilbara Underground Power	4,603,608	4,672,754	4,672,754	4,672,754	-	-	
Unrestricted Surplus Brought Forward 1 July	490,434	2,364,705	2,364,705	2,364,705	-	-	
Amount Raised From Rates	40,996,741	40,381,118	40,371,118	40,728,134	-	357,016	↑
Restricted Balance - Pilbara Underground Power	1,034,749	1,019,841	1,019,841	1,019,841			
Surplus / (Deficit)	932,532	0	5,643,612	18,010,504		12,366,892	

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Revenues from Operations	Material Variance		Significant Items	
Governance	12.22%	171,358	488,789	▲ Refunds and Reimbursements - Sholl Street insurance proceeds
			64,344	▲ Interest on Debtors Accounts
			404,284	▼ Contributions to Corporate Projects - Timing difference. LandCorp contribution to Admin Carpark.
Recreation and Culture	-14.10%	3,545,359	2,300,000	▼ Contributions - Red Earth Arts Precinct - Timing difference. To be adjusted at Final Forecast
			1,000,000	▼ Rio Tinto and CofK Contrib-Dampier Community Hub - Timing difference.
			500,000	▼ Contributions to Wickham Community Hub - Payment expected June.
Expenses from Operations	Material Variance		Significant Items	
General Purpose Funding	10.99%	127,379	163,917	▲ Investment Property - The Quarter Bldg And Carpark. Various operating, maintenance and management expenses.
Housing	84.10%	322,753	322,753	▲ Various minor amounts across staff housing stock, and internal accounting treatments for rental income.
Community Amenities	-12.58%	1,466,851	665,107	▼ Refuse Site Maintenance - 7 Mile (Dom/Comm) - \$214k overheads budget not reduced in line with salary reduction at Nov Review. \$445k salaries and overheads offset against employment costs.
			170,840	▼ Place Branding - Paid media portion of allocated budget (\$120K) carried forward to 18/19 budget. Project administration expenditure on track.
			118,276	▼ Wickham Transfer Station Costs - Under expenditure in salaries and overheads offset against Waste Management Employment Costs.
			87,748	▼ General Waste And Recycling Collection - Timing difference, April collection invoice paid in May.
			70,911	▼ Street Sweeping - Timing difference, awaiting invoice.
			55,306	▼ Economic Development Initiatives - \$50k Funding Agreement with Fisheries Research and Development (for Pilbara Rock Oyster Project) not yet signed. Expecting to process payment by 31 May.
Economic Services	-11.78%	176,592	52,972	▼ Tourism Development - Heritage Study for Island Camping has not progressed meaning no request for support from City for further environmental studies have been received (\$30k budgeted.) Have not progressed HWY signage with NAC and unlikely to spend this FY. Have not progressed Airport signage due to imminent changes to Airport.
Other Property and Services	267.57%	1,388,056	318,325	▼ PG - Employment Costs
			187,836	▼ PS - Employment Costs
			69,170	▼ PG - Plant Operating Costs - Increase in utilisation of P&G fleet. Increase in fuel usage, R&M. In line with increase in staffing levels.
			66,065	▼ Plant-Repairs
			64,848	▼ Ngurin Centre Carpark Construction - Carpark completed, sewerage works to be completed, awarding contract end of May.
			56,040	▼ Workshop Supervision - Projected actuals in line with 2016/17 actuals
Capital Revenue	Material Variance		Significant Items	
Proceeds From Disposal of Assets	-56.68%	305,117	295,293	▼ Proceeds of Sale - Landfill Operations. Timing difference.
Transfer from Infrastructure Reserve	16.76%	2,029,862	2,029,862	▼ Transfer From Infrastructure Reserve - REAP - Timing difference.

Capital Expenses	Material Variance		Significant Items	
Purchase of Assets - Furniture and Equipment	-43.16%	224,678	132,470	▼ Information Technology - Software & Hardware Initiatives
			76,474	▼ Capital-Furniture & Equip-Leisureplex - Timing issue associated with gym expansion. Will be expended.
Purchase of Assets - Plant	-61.63%	1,302,177	1,297,944	▼ Purchase - Plant-Landfill Operations - Awaiting dozer invoice, plant delivered. Awaiting delivery of front end loader.
Purchase of Assets - Infrastructure	-16.07%	2,220,520	410,727	▼ Karratha Airport - La31 Hangar Project - Timing issue to be adjusted at Final Forecast
			372,451	▼ Airside Upgrade - Timing issue, to be adjusted at Final Forecast
			367,307	▼ Pt Samson Foreshore Dev. - Stage 3 Viewing Platform/Jetty - Project will be 90% complete by 30 June, project completion has been extended until mid July. Remaining funds June 30 will be carried forward into 18/19 budget to complete.
			290,852	▼ Admin Building Carpark Works
			278,184	▼ Karratha Depot-Washdown Bay Rebuild - Accounting treatment, asset reclassification. Offset by journal to buildings account.
			249,709	▼ Class III Cell Construction - Project delays, budget to be updated at EOFY Final Forecast.
Transfer to Partnership Reserve	-33.99%	1,601,364	1,601,364	▼ Transfer to Partnership Reserve - Timing difference.
Transfer to Pilbara Underground Power Reserve	-41.97%	1,601,861	1,601,861	▼ Transfer to Pilbara Underground Power Reserve - Timing difference.
Non Cash Items	Material Variance		Significant Items	
Profit / Loss on Disposal of Assets	-75.24%	55,763	61,963	▼ Loss On Sale - Landfill - Timing difference. Disposal of existing plant tied in to dozer and front end loader procurement.

City of Karratha
Notes to the Financial Statements
for the period ending 30 April 2018

	Note	Year to Date Actual \$	2016/17 Budget Brought Forward 1 July \$
Note 1. Net Current Assets			
Current Assets			
Cash and Cash Equivalents - Unrestricted		10,964,866	153,388
Cash and Cash Equivalents - Restricted (Trust)		1,956,061	2,031,864
Cash and Cash Equivalents - Restricted - Reserves		74,421,044	85,720,687
Cash - Restricted Unspent Grants/Contributions		20,844	9,440
Cash - Restricted Unspent Loans		0	0
Trade and Other Receivables	1	9,058,672	16,368,880
Land held for Resale - Development Costs		0	(188)
Inventories		295,422	331,953
Total Current Assets		96,716,909	104,616,024
Current Liabilities			
Trade and Other Payables		2,548,433	10,942,384
Trust Liabilities		1,957,654	2,032,707
Bank Overdraft		0	0
Current Portion of Long Term Borrowings		32,522	64,652
Current Portion of Provisions		3,512,846	3,512,846
Total Current Liabilities		8,051,455	16,552,590
Net Current Assets		88,665,454	88,063,434
Less			
Cash and Cash Equivalents - Restricted - Reserves		(74,421,044)	(85,720,687)
Loan repayments from institutions		82,689	(12,329)
Movement in Accruals (Non-Cash)		(171,467)	83,199
Land Held for Resale		0	188
Cash - Restricted Unspent Grants/Contributions		(20,844)	(20,844)
Restricted Balance - Pilbara Underground Power		(4,603,608)	(4,603,608)
Add back			
Current Loan Liability		32,522	64,652
Cash Backed Employee Provisions		4,352,852	4,261,568
Current Provisions funded through salaries budget		3,070,230	23,805
Restricted Balance - Pilbara Underground Power		1,023,720	1,034,749
Net Current Asset Position		18,010,504	3,174,128
Note Explanation:			
1) Total Rates Debtors Outstanding		3,315,016	
Total Trade and Other Receivables		5,743,656	

City of Karratha
Statement of Financial Position
for the period ending 30 April 2018

Note 2: Statement of Financial Position	2017/18	2016/17
	\$	\$
Current Assets		
Cash On Hand	15,855	13,370
Cash and Cash Equivalents - Unrestricted	10,949,011	140,018
Cash and Cash Equivalents - Restricted (Trust)	1,956,061	2,031,864
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	20,844	9,440
Cash and Cash Equivalents - Restricted (Reserves/Muni)	74,421,044	85,720,687
Trade and Other Receivables	9,006,990	16,368,880
Inventories	295,422	331,765
Total Current Assets	96,665,227	104,616,024
Non Current Assets		
Trade and Other Receivables	1,412,123	1,412,123
Property, Plant and Equipment	269,349,348	266,204,286
Infrastructure	527,254,886	503,428,843
Total Non Current Assets	798,016,357	771,045,251
Total Assets	894,681,585	875,661,275
Current Liabilities		
Bank Overdrafts	0	0
Trade and Other Payables	2,548,433	10,942,384
Trust Liabilities	1,957,654	2,032,707
Long Term Borrowings	32,522	64,652
Provisions	3,512,846	3,512,846
Total Current Liabilities	8,051,455	16,552,590
Non Current Liabilities		
Long Term Borrowings	347,861	347,861
Provisions	748,722	748,722
Total Non Current Liabilities	1,096,583	1,096,583
Total Liabilities	9,148,038	17,649,173
Net Assets	885,533,546	858,012,102
Equity		
Accumulated Surplus	439,039,107	399,026,981
Revaluation Surplus	372,281,964	373,264,431
Reserves	74,212,475	85,720,690
Total Equity	885,533,546	858,012,102

City of Karratha
Statement of Financial Activity
for the period ending 30 April 2018

Note 3: Cash and Cash Equivalents	2017/18
	\$
Unrestricted Cash	
Cash On Hand	15,855
Westpac on call	1,786,063
Term deposits	<u>9,162,948</u>
	<u>10,964,866</u>
Restricted Cash	
Reserve Funds	74,421,044
Restricted Unspent Grants	20,844
Westpac - Trust	<u>1,956,061</u>
	<u>76,397,949</u>
Total Cash	<u><u>87,362,815</u></u>

Note 4				
City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 30 April 2018				
	2017/18 Budget	2017/18 Amended	2017/18 Year To Date Budget	2017/18 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(991,164)	(926,029)	(784,979)	(707,415)
Net (Cost) Revenue to Council for Executive Admin	(651,389)	(691,844)	(560,420)	(558,162)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	26,712,585	27,581,497	41,264,463	41,607,360
Net (Cost) Revenue to Council for General Revenue	1,268,315	(905,193)	(675,185)	1,269,881
Net (Cost) Revenue to Council for Financial Services	(1,635,141)	(1,963,150)	(1,532,241)	(1,274,719)
Net (Cost) Revenue to Council for Corporate Services Admin	(22,468,416)	(22,743,563)	(23,002,084)	(20,975,281)
Net (Cost) Revenue to Council for Human Resources	(1,917,239)	(1,856,105)	(1,448,014)	(981,455)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,185,637)	(1,070,185)	(887,213)	(899,321)
Net (Cost) Revenue to Council for Information Services	(1,861,977)	(1,896,920)	(1,631,848)	(1,439,264)
Net (Cost) Revenue to Council for Television & Radio Services	(1,918)	(1,976)	(1,842)	(13,974)
Net (Cost) Revenue to Council for Business Improvement Process	0	0	0	0
Net (Cost) Revenue to Council for Staff Housing	(126,909)	40,512	102,279	(221,689)
Net (Cost) Revenue to Council for Public Affairs	(715,096)	(679,009)	(593,052)	(415,405)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	3,668,095	3,177,358	(4,598,018)	(1,051,479)
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	82,000	96,000	96,000	110,762
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(1,156,840)	(1,123,046)	(978,076)	(892,766)
Net (Cost) Revenue to Council for Youth Services	36,920	153,473	23,175	40,752
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(847,275)	(867,152)	(490,917)	(738,641)
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(85,717)	(53,140)	(51,669)	(16,214)
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(33,162)	(28,048)	(25,356)	(11,900)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(18,806)	(18,748)	(15,646)	(22,561)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(1,507,069)	(1,464,440)	(1,365,623)	(1,359,255)
Net (Cost) Revenue to Council for Library Services	(2,287,082)	(2,335,492)	(1,914,762)	(1,854,044)
Net (Cost) Revenue to Council for Cossack Operations	(359,154)	(317,450)	(247,132)	(329,208)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,861,652)	(1,757,585)	(1,067,438)	(974,086)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(577,030)	(589,712)	(489,186)	(496,655)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,027,311)	(1,025,823)	(940,408)	(911,979)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(538,602)	(55,359)	62,614	72,022
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(327,454)	(389,710)	(292,720)	(272,077)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	113,110	47,423	13,468	32,016
Net (Cost) Revenue to Council for Other Buildings	(138,298)	(220,542)	(202,480)	(171,791)
Net (Cost) Revenue to Council for The Youth Shed	(1,392,722)	(1,493,240)	(1,192,262)	(1,172,779)
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,363,625)	(4,273,893)	(3,570,609)	(3,221,179)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(74,901)	(48,886)	(16,012)	10,380
Net (Cost) Revenue to Council for Arts & Culture	(1,338,765)	(1,402,034)	(1,965,000)	(1,793,892)
Net (Cost) Revenue to Council for Dampier Community Hub	467,555	365,139	460,597	(504,823)
Net (Cost) Revenue to Council for Red Earth Arts Precinct	29,036,261	29,736,615	25,903,710	25,646,168
Net (Cost) Revenue to Council for Wickham Recreation Precinct	408,181	345,001	675,235	879,959
Net (Cost) Revenue to Council for Wickham Community Hub	(4,361,638)	(3,623,546)	(1,628,989)	(2,378,676)

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 30 April 2018				
	2017/18 Budget	2017/18 Amended	2017/18 Year To Date Budget	2017/18 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(5,923)	(8,748)	(23,049)	(12,554)
Net (Cost) Revenue to Council for Ranger Services	(789,769)	(1,026,730)	(977,482)	(909,080)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(493,436)	(493,436)	(473,436)	(420,557)
Net (Cost) Revenue to Council for Community Safety	(352,100)	(327,702)	(307,209)	(173,221)
Net (Cost) Revenue to Council for Economic Development	(763,112)	(2,403,008)	(1,486,938)	(1,460,484)
Net (Cost) Revenue to Council for Camping Grounds	97,174	138,247	91,297	82,741
Net (Cost) Revenue to Council for Building Control	(379,165)	(332,648)	(246,095)	(215,861)
Net (Cost) Revenue to Council for Health Services	(903,905)	(941,256)	(779,673)	(827,077)
Net (Cost) Revenue to Council for Town Planning	(931,830)	(970,674)	(779,993)	(723,558)
Net (Cost) Revenue to Council for Strategic Planning	(596,532)	(455,120)	(375,418)	(352,713)
Net (Cost) Revenue to Council for Development Services	(39,600)	(29,600)	(26,900)	(35,648)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(1,323,476)	(122,239)	(3,838,210)	(2,902,032)
Net (Cost) Revenue to Council for Public Services Overheads	870,512	811,445	680,875	30,264
Net (Cost) Revenue to Council for Fleet & Plant	988,643	1,084,594	620,856	321,974
Net (Cost) Revenue to Council for Roads & Streets	(5,982,787)	(5,296,729)	(4,291,145)	(3,875,000)
Net (Cost) Revenue to Council for Parks & Gardens	(2,367,282)	(2,792,641)	(2,217,480)	(2,061,599)
Net (Cost) Revenue to Council for Drainage	(692,050)	(561,291)	(453,426)	(422,739)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,574,035)	(1,804,104)	(1,073,997)	(969,588)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(441,271)	(582,319)	(318,674)	(142,371)
Net (Cost) Revenue to Council for Cemeteries	(184,442)	(183,314)	(160,044)	(153,875)
Net (Cost) Revenue to Council for Public Toilets	(411,833)	(434,711)	(358,663)	(299,767)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(646,722)	(823,492)	(315,463)	(21,577)
Net (Cost) Revenue to Council for Town Beautification	(2,534,376)	(3,000,627)	(1,800,291)	(1,345,100)
Net (Cost) Revenue to Council for Bus Shelters	(54,800)	(54,800)	(54,800)	(69,138)
Net (Cost) Revenue to Council for Private Works & Reinstatements	200,067	(319,231)	(40,703)	(136,010)
Net (Cost) Revenue to Council for Works Overheads	634,515	66,612	27,584	907,765
Net (Cost) Revenue to Council for Parks & Gardens Overheads	985,048	845,090	646,057	367,078
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(215,904)	(250,869)	(250,869)	(256,593)
Net (Cost) Revenue to Council for Tech Services	(3,771,098)	(3,559,702)	(2,800,154)	(3,179,445)
Net (Cost) Revenue to Council for SP & Infrastructure Services	(29,000)	(25,000)	(18,667)	(15,144)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	(539,912)	(296,164)	(189,534)	(271,680)
Net (Cost) Revenue to Council for Waste Collection	12,874	1,170,718	1,494,728	1,674,281
Net (Cost) Revenue to Council for Landfill Operations	(943,429)	(1,563,415)	(1,013,125)	901,170
Net (Cost) Revenue to Council for Waste Overheads	1,528,753	1,170,074	987,607	444,153
Net (Cost) Revenue to Council for Karratha Airport	10,682,270	9,798,932	3,547,364	4,832,039
Net (Cost) Revenue to Council for Other Airports	(13,561)	(6,276)	(276)	(605)

10.2 LIST OF ACCOUNTS – 4 MAY 2018 TO 31 MAY 2018

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	13 June 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made for the period from 4 May 2018 to 31 May 2018.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 4 May 2018 to 31 May 2018 totalled \$10,649,231.87 which included the following payments:

- Colin Wilkinson Dev. – Wickham Community Hub Progress Payment - \$1,031,988
- Doric Contractors – REAP Progress Claim - \$650,900

- Komatsu Aust – Bulldozer Purchase - \$800,739
- Ertech – 7 Mile Waste Cell Construction Progress Claim - \$441,836
- Pindan Contracting – Depot Admin Buildings Progress Claim - \$416,532

Consistent with CG-11 Regional Price Preference Policy 53% of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	Nil	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	Nil	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$ _____ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT59607 to EFT60400 (Inclusive);
3. Cheque Vouchers 78507 to 78509 (Inclusive);
4. Cancelled Payments: EFT59541, EFT59567, EFT59573, EFT59574, EFT59602, EFT59678, EFT59681, EFT59700, EFT59707, EFT59725, EFT59726, EFT59737, EFT59835, EFT59901, EFT59917, EFT59942, EFT59982-59996, EFT60064, EFT60089, EFT6009, EFT60136-60191, EFT60212;
5. Direct Debits: DD31438.1 To DD31790.1;
6. Credit Card Payments: \$89,879.62;
7. Payroll Cheques \$2,319,888.83; and
8. with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$10,649,231.87 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT59607 to EFT60400 (Inclusive);
3. Cheque Vouchers 78507 to 78509 (Inclusive);
4. Cancelled Payments: EFT59541, EFT59567, EFT59573, EFT59574, EFT59602, EFT59678, EFT59681, EFT59700, EFT59707, EFT59725, EFT59726, EFT59737, EFT59835, EFT59901, EFT59917, EFT59942, EFT59982-59996, EFT60064, EFT60089, EFT6009, EFT60136-60191, EFT60212;
5. Direct Debits: DD31438.1 To DD31790.1;
6. Credit Card Payments: \$84,879.62; and
7. Payroll Cheques \$2,319,888.83

Chq/EFT	Date	Name	Description	Amount
EFT59541	04.05.2018	Kuruma Marthadunera Ltd	Cancelled Payment	-94.00
EFT59567	02.05.2018	Prompt Contracting & Fencing	Cancelled Payment	-440.00
EFT59573	04.05.2018	Karyn Riordan	Cancelled Payment	-160.00
EFT59574	04.05.2018	Rambla Bar Pty Ltd	Cancelled Payment	-213.20
EFT59602	04.05.2018	West-Sure Group	Cancelled Payment	-717.82
EFT59607	01.05.2018	NBN Co Limited	Work To Modify NBN's Network At The Project Area	6,712.17
EFT59608	01.05.2018	Displays 2 Go	REAP Fitout Item - Custom Acrylic Plinths	9,323.60
EFT59609	03.05.2018	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Woodhill FT	KTA Airport - Sewer Pumps x 8 Scheduled Maintenance April 2018, Main Admin Bldg - Filter changes on Zippy HWU's and Water Bubblers, Depot - Repair Water Line Fault, KLP - Repair Water Leak to Balance Tank,	10,382.82

Chq/EFT	Date	Name	Description	Amount
EFT59610	04.05.2018	Australian Taxation Office	Payroll deductions	298,762.00
EFT59611	04.05.2018	Child Support Agency	Payroll deductions	1,525.58
EFT59612	04.05.2018	City Of Karratha	Payroll deductions	2,195.00
EFT59613	04.05.2018	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT59614	04.05.2018	D Cleaver (Mortgage Account)	Home Ownership Allowance	330.00
EFT59615	04.05.2018	Alan Dorning - (Mortgage Account)	Home Ownership Allowance	840.00
EFT59616	04.05.2018	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT59617	04.05.2018	P Heekeng - (Mortgage Account)	Home Ownership Allowance	630.00
EFT59618	04.05.2018	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT59619	04.05.2018	C King (Mortgage Account)	Home Ownership Allowance	809.79
EFT59620	04.05.2018	Maxxia Pty Ltd	Payroll deductions	16,398.88
EFT59621	04.05.2018	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT59622	04.05.2018	Elizabeth Muller	PTW1516/2014	695.00
EFT59623	04.05.2018	B Wall (Mortgage Account)	Home Ownership Allowance	586.23
EFT59624	04.05.2018	City Of Karratha	Payroll deductions	160.00
EFT59625	07.05.2018	Western Australian Land Authority (Landcorp)	Refund - Crossover Bond - WAPC Subdivision 150464 Lot 501 Bathgate Road Car Wash	25,623.00
EFT59626	07.05.2018	N Milligan	Refund - Maxxia Cease Packaging	200.71
EFT59627	07.05.2018	S Dredge	Refund - Maxxia Cease Packaging	3,293.90
EFT59628	07.05.2018	B Gee	Refund - Return Of Maxxia Surplus	700.00
EFT59629	11.05.2018	Chefmaster Australia	Stock - Materials - Bin Liners 240ltr / Garbage Bags 80ltr	3,018.80
EFT59630	11.05.2018	Winc Australia Pty Limited (Formerly Staples)	Stationery Items - Various Departments	1,883.53
EFT59631	11.05.2018	Cardno WA Pty Ltd	Pt Samson Community Hall Carpark - Prof Services Ending 29/09/17, Pt Samson - Foreshore Development Consultancy Services	7,755.00
EFT59632	11.05.2018	Signature Music Pty Ltd	2018 Arts & Culture Installation / Twilight Tunes, Youth Services - Repair Music System in the Indoor Play Centre, Youth Shed - Install CD Player, Marketing - Audio Equipment Hire for QBR Community Celebrations	5,368.00
EFT59633	11.05.2018	Dampier Community Association	Community And Cultural Scheme - Purchase Two Tablets And Robotic Kits For The Make-a-bot Program	2,200.00
EFT59634	11.05.2018	Dampier Playgroup Inc	DCH - Toy/Item Replacement Due To Mould Occurrence	328.00
EFT59635	11.05.2018	Blue Hat Cleaning Services T/a Damel Cleaning Services	PBFC - Carpet Clean, Youth Shed - Sealing of Break Out Area Flooring	1,287.00
EFT59636	11.05.2018	Forpark Australia Pty Ltd	Playground Maintenance - Cap Galv 75 x 75	567.60
EFT59637	11.05.2018	Garrards Pty Ltd	Stock - Herbicides, Tressel 250SL & Aquatain AMR	384.89
EFT59638	11.05.2018	Hart Sport	KLP - Programs Social Sports Equipment & Items For Mini Mega Sports Obstacle Course	1,540.80
EFT59639	11.05.2018	Hathaways Lubricants	Plant - Mechanical & Service for Plant, Lubricants - Oils, Fuels, Brake Fluids	961.15
EFT59640	11.05.2018	Spectacles 2-4-1	Health & Safety - Prescription Safety Glasses For D Blanket	410.00

Chq/EFT	Date	Name	Description	Amount
EFT59641	11.05.2018	Karratha Florist	Civic Events - 2018 Anzac Wreaths For Karratha Roebourne And Whim Creek	420.00
EFT59642	11.05.2018	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - VAST Performer Accommodation	1,584.00
EFT59643	11.05.2018	Karratha Earthmoving & Sand Supplies	7 Mile - Road Maintenance - Wet Hire Of Grader	3,520.00
EFT59644	11.05.2018	Karratha Furniture & Bedding	REAP - Fitout Coffee Table Stage Forums	269.00
EFT59645	11.05.2018	WALGA	Community Safety - Reimbursement For Delivery Cost Of 2 X Crates Containing Courtesy Speed Display Signs	212.99
EFT59646	11.05.2018	Lil's Retravision Karratha	KLP - Washing Machine Replacement For Crèche	535.00
EFT59647	11.05.2018	Norwest Sand & Gravel Pty Ltd	Bulgarr Oval - Maintenance Supply And Delivery Blended Top Soil	739.20
EFT59648	11.05.2018	Poolmart Karratha	WAC - No Fume Liquid Ph Reducer, Liquid Chlorine	114.00
EFT59649	11.05.2018	Point Samson Community Association Inc	Community Engagement - Hire Of Point Samson Community Hall For LIDAR Report	192.50
EFT59650	11.05.2018	Parry's Merchants	The Youth Shed - Stock And Cafe Items	1,076.10
EFT59651	11.05.2018	Poinciana Nursery	Degrey Place Open Space - Mowing And Slashing	1,017.50
EFT59652	11.05.2018	St John Ambulance - Karratha	HR - Staff First Aid Course, First Aid Kits, Ice Packs for Kits	397.50
EFT59653	11.05.2018	Programmed Skilled Workforce	Financial Services - Financial Analyst & Accounts Receivable Officer, W/Ending: 14/04/2018, 21/04/18 & 28/04/2018	9,680.32
EFT59654	11.05.2018	Shenton Enterprises Pty Ltd	KLP - Dolphin Filter Bag / Eco Pure 100 Cartridge Filter Element	469.99
EFT59655	11.05.2018	Te Wai Manufacturing	Uniforms	1,393.20
EFT59656	11.05.2018	The Australian Local Government Job Directory	HR - Job Advertising - The Australian Local Government Job Directory	979.00
EFT59657	11.05.2018	Everywhere Travel & Cruise Karratha	REAP - VAST Event Performer Flights	6,918.00
EFT59658	11.05.2018	TNT Express	Freight - Various	211.10
EFT59659	11.05.2018	C Watts	Reimbursement For Utilities Cost As Per Management Agreement	611.41
EFT59660	11.05.2018	Telstra Corporation Ltd	Telephone Usage Charges - Various	8,730.47
EFT59661	11.05.2018	Horizon Power	Electricity Usage Charges - Various	149,726.61
EFT59662	11.05.2018	Water Corporation	Water Usage Charges - Various	17,942.96
EFT59663	11.05.2018	Water Corporation	Water Usage Charges - Various	11,353.00
EFT59664	11.05.2018	Ausolar Pty Ltd	Footpath Lighting Maintenance - Removal Replacement Of Fallen Watters Park Light Pole, Kta Airport - Install Aircurtains to Front Entrance, Install D Curve Circuit Breaker to check in Counter, WRF - Install new USD to Wickham Oval, Cable Locations, Replace Sensor Lights, Roundabouts - Repair Damaged Lights, RCD Testing - Staff Houses, Wickham Lions Park - Cable Locate on Oval	32,410.28
EFT59665	11.05.2018	Burkeair Pty Ltd	Scheduled Aircon Maintenance - At Various City Sites, PBFC - Repair AC Fault, KLP - Chiller Repairs, Various Staff Housing Air Con Repairs,	15,210.40
EFT59666	11.05.2018	Bunzl Brands & Operations Pty Ltd (Worksense)	Safety Boots and Gloves	413.39

Chq/EFT	Date	Name	Description	Amount
EFT59667	11.05.2018	Atom Supply	KLP - Various PPE Cleaning Products, Hydrolites, Small Tools For Pool Plant Room, Stock - Hats with Neck Flap and Safety Glasses, Consumables - Nuts, bolts, buckets, Star Picket Caps, REAP - Folding Platform Trolley, Tie Down Straps & Hooks	2,230.13
EFT59668	11.05.2018	J Blackwood & Son Pty Limited	REAP - Fitout Tooling For Laydown Contract Award Rfq 30-17/18, Stock - Fuel Cans, Fly/Insect Spray, Cheetah Gloves, Hand Sanitiser, Windex, Sunscreen	24,314.72
EFT59669	11.05.2018	Australian Institute Of Management - WA(AIM)	HR - The Front Line Leader - Staff Enrolment	6,380.00
EFT59670	11.05.2018	Onyx Group WA Pty Ltd	Arts & Cultural Program - 2018 Installation / Twilight Tunes, Queens Baton Relay Catering	5,262.20
EFT59671	11.05.2018	All Rid Pest Management	33 Marniyarra Loop - Carry Out Standard Visual Termite Inspections & report 5 Week Inspection	200.00
EFT59672	11.05.2018	Aggreko Generator Rental Pty Ltd	DCH - Defects Works - 1 Month Hire of AC / Transport/Return Of Library Dehum	21,684.31
EFT59673	11.05.2018	Ausco Modular Pty Limited	Karratha Depot Portable Building Lease - Hire Of 2 Multi-purpose Complex Offices For Depot 01/04/18 To 30/04/18	1,023.00
EFT59674	11.05.2018	Airport Security Pty Ltd	Karratha Airport - ASIC Printing FY1718	264.00
EFT59675	11.05.2018	Apple Pty Ltd	REAP - 15 Inch Macbook Pro With Touch Bar 2. 9 Ghz Quad Core I7 512gb	7,719.80
EFT59676	11.05.2018	Allround Plumbing Services Pty Ltd	REAP - Install Dishwashers	484.00
EFT59677	11.05.2018	Aerial Angels Productions Pty Ltd	Arts & Cultural Program - 2018 Installation - Aerial Performance Event And Workshops	30,607.50
EFT59678	11.05.2018	Jennifer Hourquebie T/as A Pom Pom A Day	Cancelled Payment	0.00
EFT59679	11.05.2018	Oberix Group Pty Ltd t/as Alerton Australia	DCH - Replace Air Temp And Humidity Sensors Investigate Faulty Field Device Graphics Modification And Control Strategies Reprogram Test And Commission Bacnet Automation	18,752.80
EFT59680	11.05.2018	Active Games & Entertainment	YS - 12/03/2018 Youth Engagement. Services rendered at the Colour Fest and Wickham Fun Day	7,810.00
EFT59681	11.05.2018	Chrystal Ashby	Cancelled Payment	0.00
EFT59682	11.05.2018	Barth Bros Automotive Machining	Plant Repairs, Parts for Plant Repairs	181.18
EFT59683	11.05.2018	BOC Limited	KTA Airport - Gas Regulator For LPG	77.29
EFT59684	11.05.2018	BC Lock & Key	REAP - Supply 6 x Weather Proof Padlocks Master Pro Series	1,389.69
EFT59685	11.05.2018	Bez Engineering	WRP - Supply And Install New Sliding Door Arrangement Oval Scoreboard	15,802.38
EFT59686	11.05.2018	BGC Contracting	7 Mile Road Maint - Excavator & Operator Hire	5,395.78
EFT59687	11.05.2018	BP Australia Pty Ltd	Fleet Fuel - April 2018	7,591.57
EFT59688	11.05.2018	Haybar Pty Ltd T/as Blanche Bar	2018 Arts & Culture Installation / Twilight Tunes - Styling And Festoon Lighting; Hire Set Up And Pack Down, REAP Opening - Festoon Lighting	4,235.00
EFT59689	11.05.2018	BB Landscaping WA Pty Ltd	39 Marniyarra Loop - Repair Retic Line Leak / Replace Seized Isolation Valve, City Houses - Monthly Garden Maintenance, Knight Place - Repair Retic Box/Timer	4,308.50
EFT59690	11.05.2018	Brightspark Cleaning Service	2 Cook Close - Refresh Clean Prior To Occupancy By New Tenant	308.00
EFT59691	11.05.2018	Big Sky Entertainment (WA) Pty Ltd	REAP - Performances For REAP VIP Opening Night & Community Open Day	21,285.00

Chq/EFT	Date	Name	Description	Amount
EFT59692	11.05.2018	Battery World Karratha	KLP Group fitness rechargeable batteries & charger	45.90
EFT59693	11.05.2018	Bushlolly Enterprises Pty Ltd t/as Bushlolly Cafe	Citizenship Ceremonies 2018 - Catering And Labour Hire For Events	450.00
EFT59694	11.05.2018	Bohemi Ma'am (The Comfort Cupboard)	Libraries - Roving Story Time Events Hired Goods April 2018	225.00
EFT59695	11.05.2018	Access Office Industries (Global (WA) Pty Ltd)	REAP - Furniture Fit Out Rfq 18-17/18, Library Cabinetry & Racks	200,032.13
EFT59696	11.05.2018	GHD Pty Ltd	Strategic Planning Projects - Cleaverville Foreshore Management Plan Progress Claim, Eco Dev - Analysis of Land Supply Availability	14,018.07
EFT59697	11.05.2018	Challenge Chemicals Australia	Stock - Materials - Hand Care (5 ltr)	61.60
EFT59698	11.05.2018	Coca-Cola Amatil (Holdings) Ltd	Indoor Play Centre - Cafe Stock	1,289.32
EFT59699	11.05.2018	Chemform	Stock - Materials - Envirogreen (5 ltr)	316.80
EFT59700	11.05.2018	L Cover	Cancelled Payment	0.00
EFT59701	11.05.2018	Cleverpatch Pty Ltd	Karratha Library - Opening Event And Children's Programming Craft Supplies	949.46
EFT59702	11.05.2018	Cherratta Lodge Pty Ltd	KLP - Function Room Tablecloths For Cleaning Washing And Folding	21.02
EFT59703	11.05.2018	Command IT Services	KTA Airport - Rectify PA Issues & Install new Audio Matrix Switcher, Troubleshoot PA System	5,468.98
EFT59704	11.05.2018	Calltech Pty Ltd T/as Aaa Headsets	REAP - Sennheiser D 10 Phone Dect Wireless Headset And Base	734.00
EFT59705	11.05.2018	Conference And Education Management Pty Ltd	Registrations/Accommodation for the Developing Northern Australia Conference 2018 Alice Springs 17-20 June 2018	9,254.00
EFT59706	11.05.2018	B Cover	Reimbursement - Responsible Service Of Alcohol	65.78
EFT59707	11.05.2018	Darwin Plant Wholesalers	Cancelled Payment	0.00
EFT59708	11.05.2018	Domus Nursery	Wickham Beaut. Stage1 - Street Tree Enhancement - Myoporum Yareena (130mm)	1,355.71
EFT59709	11.05.2018	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control	264.00
EFT59710	11.05.2018	J Dunn	Reimbursement For Meals Whilst Attending Emerging Leaders Training	64.00
EFT59711	11.05.2018	K Day	Reimbursement - White Card	59.00
EFT59712	11.05.2018	Max & Claire Pty Ltd T/a Ergolink	Depot Admin - Medium Back Chairs	2,070.75
EFT59713	11.05.2018	Foxtel For Business	KLP - Foxtel Public Viewing Subscription 18/04/18 To 17/05/18	210.00
EFT59714	11.05.2018	FE Technologies Pty Ltd	REAP - Installation V4 Self Loan Station Return Shelf And Relocation Existing V4 Self Loan Station The Existing Security Gates And Existing After Hours Return Chute	14,739.45
EFT59715	11.05.2018	Focus Banners Pty Limited	REAP Opening Banner mesh	577.50
EFT59716	11.05.2018	Focus Consulting WA Pty Ltd	Ovals - RFQ08-17/18 Sports Lighting Assessment And Recommendation Report	2,904.00
EFT59717	11.05.2018	Grace Removals Group	REAP - Kta Library Relocation Contract Award Rfq 16-17/18, Depot - Commercial Relocation	27,787.56
EFT59718	11.05.2018	Globe Australia Pty Ltd	Stock - Mouse Baiting Stations	29.04
EFT59719	11.05.2018	Gresley Abas Pty Ltd	WCH - Project Architect Construction Services / Contract Administration / Sub consultant Fee	25,811.20

Chq/EFT	Date	Name	Description	Amount
EFT59720	11.05.2018	Greensafe Pty Ltd	Karratha Bowling Club - Retractable Shade Supply and Installation (RFT 09-16/17) - FINAL RETENTION CLAIM	7,865.00
EFT59721	11.05.2018	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight - Various	4,213.78
EFT59722	11.05.2018	Gorgeous Gift Balloons - Pilbara	REAP - Community Open Day Decorations	1,500.00
EFT59723	11.05.2018	Kayla Gallop	Refund For K Gallop For Home Occupation Application	222.00
EFT59724	11.05.2018	Home Hardware Karratha	REAP Fitout Items, Various General Hardware and Maintenance Items	1,541.53
EFT59725	11.05.2018	Brett Hogan	Cancelled Payment	0.00
EFT59726	11.05.2018	Lennard Brice Husking	Cancelled Payment	0.00
EFT59727	11.05.2018	N Hovelroud	Reimbursement For Study Assistance 2017	1,660.75
EFT59728	11.05.2018	Ian Lush & Associates	REAP - Building Surveyor Services (Certificate of Construction Compliance BA17)	1,232.00
EFT59729	11.05.2018	Jason Sign Makers	Admin Carpark Works - Signage	82.06
EFT59730	11.05.2018	James Bennett Pty Limited	Library - New Resources	459.33
EFT59731	11.05.2018	J G Johnson Painting & Decorating Pty Ltd	The Youth Shed - Preparation Cleaning And Priming Skateable Area Of Skate Park, PBFC - Painting of Walls	11,714.20
EFT59732	11.05.2018	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	5,678.30
EFT59733	11.05.2018	Beyond Carpentry Contracting	Main Admin Building - Investigate Report Quote And Replace Damaged Hand Rail, DCH - Repair Roller Door Lock	578.88
EFT59734	11.05.2018	Karratha Glass Service	PBFC - Investigate Make Safe/Secure/Replace The 2x Glass Windows	5,486.80
EFT59735	11.05.2018	Karratha Smash Repairs	Insurance Claim Payable - Front Bumper Repairs	300.00
EFT59736	11.05.2018	Keyspot Services	Corp Services - Staff Name Badge	18.50
EFT59737	11.05.2018	Karratha Veterinary Hospital	Cancelled Payment	0.00
EFT59738	11.05.2018	Karratha Gymnastics Club Inc	A&C - Installation / Twilight Tunes Aerial Angels Workshops Hire Crash Mats x 2	110.00
EFT59739	11.05.2018	Kwik Kopy Printing Centre	Cleaverville Beach - 50 Nature Based Camping Permit A4 NCR Books In Triplicate, Exec Services - Business Cards	3,088.20
EFT59740	11.05.2018	Komatsu Australia Pty Ltd	Parts for Plant Repairs	456.11
EFT59741	11.05.2018	Sonic Healthplus Pty Ltd	Health & Safety - Hep A Vaccinations	493.18
EFT59742	11.05.2018	Karratha Newsagency - Admin Office Account	REAP - Office Supplies	115.06
EFT59743	11.05.2018	Karratha Mechanical Services	Business Support - Take Your Business Online Grant Scheme As Per Council Resolution 153835	5,500.00
EFT59744	11.05.2018	Kuruma Marthadunera Limited	Refund - Overpayment	94.00
EFT59745	11.05.2018	Karratha Community Garden	Community And Cultural Scheme - Funding For Gardening Equipment	751.75
EFT59746	11.05.2018	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Mob/De-Mobilisation - Transportation Of Genie GS-1932 Scissor Lift	198.00

Chq/EFT	Date	Name	Description	Amount
EFT59747	11.05.2018	Kennards Hire Pty Limited	Shoulder Grading Various Roads - Hire Of Single Drum Roller & 16t-20t Multi Tyre Roller 09/04/18 To 23/04/18, 7 Mile Waste - Forklift Hire, Cattrall Park - Mini Excavator Hire for Garden Bed Irrigation Upgrade	7,435.50
EFT59748	11.05.2018	Karrasupa Pty Ltd Tas Harvey Norman Karratha	REAP - Fitout Items Cleaners Equipment, Aquaport Water Coolers, IT - USB's, Ipad for Community Survey Prize	5,454.00
EFT59749	11.05.2018	Ko Ko Aye T/as K & S Mobile Windscreen Service	Insurance Excess Payable - Vehicle Claim	420.00
EFT59750	11.05.2018	KC Mobile Pool Maintenance	Staff Housing - Monthly Pool Maintenance - March 2018	505.00
EFT59751	11.05.2018	Landgate	Land Matters - Land Enquiry / Certificate of Title	303.60
EFT59752	11.05.2018	Leethall Constructions Pty Ltd	Roe Info Bay - Construction & Install Bay Upgrade	22,990.00
EFT59753	11.05.2018	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Public Affairs - Media Monitoring Service 2017/18 January & February Overages	4,258.10
EFT59754	11.05.2018	Monitor WA Pty Ltd	REAP Karratha Library - Pay for Print Pharos Kiosk & Software	14,637.70
EFT59755	11.05.2018	Menzies Contracting	The Youth Shed - Supply And Install Garrison Fencing	5,225.00
EFT59756	11.05.2018	C Meehan	Reimbursement - Study Assistance	980.89
EFT59757	11.05.2018	Marketforce	Place Branding Services - Tender Advertising	540.68
EFT59758	11.05.2018	C McDermott	Reimbursement - White Card	75.94
EFT59759	11.05.2018	NW Communications & IT Specialists	22A Shadwick Dr - Investigate and repair/replace aerial	132.00
EFT59760	11.05.2018	North West Tree Services	Street Tree Maintenance - Remove And Stump Grind 2x Ficus On Verge and Trim Trees, WRF - Dress Palms around Pool area	4,485.80
EFT59761	11.05.2018	Titan Australia Pty Ltd	Plant Repairs - Various	1,698.40
EFT59762	11.05.2018	Neverfail Springwater Pty Ltd - (906952386)	Wickham Transfer Station - 15 Litre Spring Water Bottles Refills	25.25
EFT59763	11.05.2018	North West Occupational Hygiene	DCH - Sampling And Analysis For Airborne Viable Mould Proposal No. Pr-69015 Rev-1	5,225.00
EFT59764	11.05.2018	Nielsen Liquid Waste Services Pty Ltd	Sullage Removal At 40 Mile Camp Site	2,607.50
EFT59765	11.05.2018	Ixom Operations Pty Ltd (Orica)	WRF - 70kg Chlorine Gas Cylinders	2,326.50
EFT59766	11.05.2018	Ooh! Media Retail Pty Ltd	City Wide Programmes - Youth Engagement WA Youth Week 2018 Marketing Campaign	1,100.00
EFT59767	11.05.2018	Office Line Group Pty Ltd	REAP Fit Out Item - Rooftop Terrace Cinema Chairs	20,468.80
EFT59768	11.05.2018	Hanson Construction Materials Pty Ltd	Kerb And Footpath Maintenance - Concrete Mix And Load	690.80
EFT59769	11.05.2018	Pilbara Motor Group - PMG	Plant Repairs - Various	88.00
EFT59770	11.05.2018	The Paper Company Of Australia Pty Ltd	Stock - Stationery - A4 Paper 80gsm Pure White (box)	841.50
EFT59771	11.05.2018	North Regional Tafe	Moonrise Cinema - Venue Hire Of Walkington Amphitheatre From Tafe - March 2018, Delivery of Traffic Management Refresher Course	9,283.00
EFT59772	11.05.2018	Pilbara Copy Service	Photocopier / Printer Charges - Various	815.60
EFT59773	11.05.2018	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various	3,227.60
EFT59774	11.05.2018	M Pearce	Reimbursement For Whilst Attending Emerging Leaders Training In Perth	115.28

Chq/EFT	Date	Name	Description	Amount
EFT59775	11.05.2018	Prompt Contracting & Fencing Pty Ltd	Wickham Rugby Oval - A&C Installation/Twilight Tunes Temporary Event Fencing 14-16/04/2018, Depot - Repair Hole in Fence Line	4,180.00
EFT59776	11.05.2018	PC Locs Pty Ltd	REAP - Laptop Docking Station	1,868.90
EFT59777	11.05.2018	MSS Security	Kta Airport - Screening And Security Services Agreement No. Ktasc14	195,923.03
EFT59778	11.05.2018	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema - 50 Shades Freed Second Screening - 24/03/2018	341.10
EFT59779	11.05.2018	Karratha Timber & Building Supplies	General Hardware Supplies	1,456.37
EFT59780	11.05.2018	Village Roadshow Pty Ltd	REAP - Game Night Second Screening 24/04/18	536.65
EFT59781	11.05.2018	Vorgee Pty Ltd	KLP Kiosk pool nappies	388.07
EFT59782	11.05.2018	A Virkar	Reimbursement For Utilities As Per Management Agreement	109.45
EFT59783	11.05.2018	Woolworths Group Limited	KLP - Ingredients Mini Masterchef Program, Youth Shed - Kiosk Stock/Items, KLP - Crèche Items, Catering for Workshops and Meetings, Staff Kitchen Restocks, Reap Opening - Bar Supplies, and Neighbourhood Stall Items	1,369.45
EFT59784	11.05.2018	Wren Oil	7 Mile Waste Facility - Collection Of Used Oil	16.50
EFT59785	11.05.2018	Wurth Australia Pty Ltd	Minor Tools & Equipment Replacements	1,517.65
EFT59786	11.05.2018	Wood & Grieve Engineers	Depot Masterplan Stage 3 Solar Power System - Quality Assurance Review Depot Solar PV System	6,083.00
EFT59787	11.05.2018	West Australian Newspapers Limited	Advertising - Various	447.60
EFT59788	11.05.2018	Wickham Wanderers Junior Soccer Club	Quarterly Sport Grant Scheme - Wickham Wanderers Junior Soccer Club Gazebo February 2018	599.01
EFT59789	11.05.2018	Westelec Industries Pty Ltd	REAP - Cabling And Installation Of Data Outlets To Theatre Gangway, WiFi Access Points, Move Outlets and Install Patch leads	7,601.00
EFT59790	11.05.2018	Dexion - Canning Vale	REAP Fitout Item - Shelving For Cleaners Stores	1,075.67
EFT59791	11.05.2018	Ward Packaging Pty Ltd	The Youth Shed - Take Away Coffee Cups Cafe	264.72
EFT59792	11.05.2018	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	1,026.30
EFT59793	11.05.2018	Yiramagardu Community Association	2017/18 ACADS - 30% Progress Payment - Roebourne Amphitheatre Music Sessions	3,811.50
EFT59794	11.05.2018	Brad Jackson T/A Zen Fine Ironwork	REAP - Public Artwork Location 2 Staircase 1 Contract	27,475.25
EFT59795	11.05.2018	Sanzap Pty Ltd	REAP - Interactive Surface Table 55 Digital Signage Interactive 43 Annual Software Licence And Freight - 50% Final Payment	14,201.00
EFT59796	11.05.2018	Quick Corporate Australia Pty Ltd	Depot Masterplan Stage 3 Admin Bldg Fitout - Corner Workstations	5,423.00
EFT59797	11.05.2018	Quicksmart Industries	A&C - Installation Aerial Angels Event Marketing Mesh Banners - 14/04/2018	766.66
EFT59798	11.05.2018	Repco Auto Parts	Minor Tools & Equipment Replacements, Stock - Fuel & Air Filters, Wiper Blades, D Batteries, 9Volt Batteries	5,109.22
EFT59799	11.05.2018	Raeco	Dampier Library - Book Covering	65.91
EFT59800	11.05.2018	Roebourne Dingo Hire	Removal/Disposal Of Abandoned Car Bodies	1,980.00
EFT59801	11.05.2018	Roebourne General Food Store (Cafe) - Ieramugadu Cafe Maya	YS - Regional Youth Stakeholder Network Meeting Catering	172.20

Chq/EFT	Date	Name	Description	Amount
EFT59802	11.05.2018	Rowe Plumbing Pty Ltd	KTA Airport - Supply And Install Replacement DN100 Digital Recycled Water Meter, Bulgarra Playspace - Repair Water Bubbler, Millars Well Pavilion - Repair Water Leak, Pegs Creek Pavilion - Unblock Urinal	4,834.77
EFT59803	11.05.2018	Auto One Karratha	Stock - Materials - Battery MG Truck & Agricultural	145.00
EFT59804	11.05.2018	RePipe Pty Ltd	Roebourne Oval - Replace 80mm Valve At Isolation Point For Irrigation, Roeb Comm Hall - Unblock Toilets, Pt Samson Toilets - Replace External Tap, Roeb Covered Courts - Repair Urinal, KLP - Repair Burst Water Pipe	1,614.91
EFT59805	11.05.2018	Re:Member Software Pty Ltd	Fleet - Jobs email + Premium 30 day posting - IPWEA Website	374.00
EFT59806	11.05.2018	Reece Pty Ltd	Reticulation - Various Supplies and Stock, WRF - Replace Valves and Couplings, Concreting Valve Boxes, Consumables	1,579.06
EFT59807	11.05.2018	State Law Publisher	Development Services - Gazettal Of Bush Fire Brigades Amendment And Fencing Local Laws	928.80
EFT59808	11.05.2018	Statewide Bearings	Plant Repairs - Various	120.45
EFT59809	11.05.2018	Kmart Karratha	YS WA Youth Week - Illuminate the Night event, Roebourne 19/04/2018 face paint supplies and decorations, KLP - Program Supplies, REAP - Opening Night Lights, REAP - Usher Torches, Local History Office - Magazine Holders and Cleaning Materials	850.50
EFT59810	11.05.2018	Broometown Holdings T/a Subway Karratha	WM - Catering For Luncheon	280.00
EFT59811	11.05.2018	Stott & Hoare	REAP - Cables To Patch In Staff Pc's / Public Pc's / Mfd's / Wifi Equipment	4,447.30
EFT59812	11.05.2018	Shire Of Wyndham - East Kimberley	Roeb Info Bay - Certificate Of Design Compliance Bp 180270	99.00
EFT59813	11.05.2018	Site Pics	Marketing & Promotion - Photography For Queen's Baton Relay Celebration Event	341.00
EFT59814	11.05.2018	Seatadvisor Pty Ltd	Moonrise Cinema 2017/18 - Existing SeatMap Change	601.15
EFT59815	11.05.2018	Securepay Pty Ltd	Moonrise Cinema 2018 - Ticketing Fees April 2018	59.14
EFT59816	11.05.2018	SMC Building Pty Ltd t/as Profix Building Maintenance	REAP - Install Hanging Art Rail System In Precinct Art Spaces, Youth Shed - Replace Rivets, Repair Toilet Handle and Striker Plate	1,413.54
EFT59817	11.05.2018	Scope Business Imaging	Photocopier / Printer Charges - Various	2,012.22
EFT59818	11.05.2018	Supercivil Pty Ltd	Footpath & Kerb Maintenance - Kerb Repairs At Millars Well Child Care Carpark And Balmoral Rd, Lay 55m of Barrier Kerb	9,496.30
EFT59819	11.05.2018	Skipper Transport Parts (Formerly Covs)	Parts for Plant Repairs	223.54
EFT59820	11.05.2018	Schneider Electric Buildings Aust. Pty Ltd	KLP & Main Admin - Preventative Maintenance Service Plan Andover Continuum BMS - 01/01/18 to 31/03/18	15,971.05
EFT59821	11.05.2018	Theraquatics (Solo 2 Pty Ltd)	KLP - Learn To Swim Program Toys And Tools	438.58
EFT59822	11.05.2018	Tennant Australia Pty Ltd	Plant - Sweeper Repairs - Wheel Kit Swpr 1-pk	179.11
EFT59823	11.05.2018	Turf Guru Landscapes	WRP Oval - Excavator Operator For Irrigation Upgrade 26-29/03/2018 And 03-05/04/2018	8,228.00
EFT59824	11.05.2018	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising	165.00

Chq/EFT	Date	Name	Description	Amount
EFT59825	11.05.2018	Turner Design	REAP Style Guide - Additional Logos	561.00
EFT59826	11.05.2018	Turf Whisperer (Turf Life Pty Ltd t/as)	Kta Golf Course - Spraying Of Kahki Weed	2,530.00
EFT59827	11.05.2018	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Woodhill Family Tr	Cossack - Investigate And Repair/Replace Cause For Low Pressure To Water Line, Roeb Comm Centre - Investigate Cause for Blockages and Replace 3 x Toilets	9,182.45
EFT59828	11.05.2018	The Desert Princess	A&C - Wickham Installation / Twilight Tunes Aerial Angels 14/04/18 Entertainers Supply Decorations Tables Chairs And Materials	875.00
EFT59829	11.05.2018	Totally Workwear	Uniforms	2,744.84
EFT59830	11.05.2018	The Boho Way	Karratha Library - Goods Hired For April Roving Story Time Events	735.00
EFT59831	11.05.2018	United Party Hire (Wildwater Holdings Pty Ltd t/as)	REAP - Community Open Day Delivery Set Up And Pack Down Heavy Duty Marquees, Twilight Tunes - Chair Hire x 100, REAP - Kiosk Popcorn Supplies, Aerial Angels - Setup/Pack down	7,951.50
EFT59832	11.05.2018	Trasan Contracting	Pt Samson Viewing Platform - RFT 19-17/18 Construction Progress Claim #1	73,834.96
EFT59833	11.05.2018	Conference And Education Management Pty Ltd	Registration and accommodation for Director to attend the Developing Northern Australia Conference 2018 Alice Springs 17-20 June 2018	1,609.00
EFT59834	14.05.2018	Coca-Cola Amatil (Holdings) Ltd	REAP - Set Up Order For Kiosk Stock	4,822.55
EFT59835	18.05.2018	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Cancelled Payment	0.00
EFT59836	18.05.2018	Horizon Power	Electricity Usage Charges - Various	38,958.22
EFT59837	18.05.2018	Water Corporation	Water Usage Charges - Various	3,096.35
EFT59838	18.05.2018	Poinciana Nursery	Admin Carpark - Landscaping St Paul's And Cofk Carpark	49,320.15
EFT59839	18.05.2018	Pilbara Regional Council	Member Contribution to Pilbara Regional Council Q4	57,750.00
EFT59840	17.05.2018	Perdaman Advanced Energy Pty Ltd	Depot Solar Power System - Supply And Install System (Rft 21 - 17/18) - Progress Claim #4	86,625.00
EFT59841	17.05.2018	Technical Services Group Pty Ltd	REAP - Wifi Supply & Configure Ncr34355	65,753.67
EFT59842	18.05.2018	Ausolar Pty Ltd	KLP - Removal Of Existing Faulty C-bus Controller / Replace With New, Test And Commission, Repair Solar Footpath Lighting in Millars Well, DCH - Reinstate Power for Dehumidification Units, Kta Airport - Repair 30 x Oyster Lights, Wickham Library - Replace Sensor Lights, City Houses - RCD Testing, Repair Smoke Alarms, Replace Downlights,	17,610.86
EFT59843	18.05.2018	Burkeair Pty Ltd	KLP - Investigate And Repair/Replace AC In Club Rooms, DCH - Hire of 3 x Dehumidifiers, KLP - Repairs to Gym Air Con, Kta Airport - Air Con Repairs in Screening Area, Quarterly Scheduled Air Con Maintenance - Various Sites	11,763.07
EFT59844	17.05.2018	Pindan Contracting Pty Ltd	Depot Admin Bldg Refurb - Rft 03-17/18 Daac - New Administration Building - Progress Claim #7	416,532.46
EFT59845	18.05.2018	Australia Post	Postage - March 2018	1,281.07
EFT59846	18.05.2018	Winc Australia Pty Limited (Formerly Staples)	Stationery Items - Various Departments	2,551.79
EFT59847	18.05.2018	Cardno WA Pty Ltd	Dampier Palms & Hampton Oval Redevelopment - Rft 22-14/15 - Detailed Design And Documentation Period Ending 27/04/18	1,491.60

Chq/EFT	Date	Name	Description	Amount
EFT59848	18.05.2018	Signature Music Pty Ltd	Youth Services Youth Engagement - Supply & Operate Audio & Lights At Block Party & Aerial Angel	3,179.00
EFT59849	18.05.2018	Blue Hat Cleaning Services T/a Damel Cleaning Services	DCH - Cleaning Of Mould Every Thursday April 2018	484.00
EFT59850	18.05.2018	Hart Sport	KLP - Programs Social Sports Equipment & Items For Mini Mega Sports Obstacle Course	97.50
EFT59851	18.05.2018	Hathaways Lubricants	Stock - Fuels & Oils	1,101.60
EFT59852	18.05.2018	Host Corporation Pty Ltd t/a Host Catering Supplies (Host Direct)	REAP - Fitout Banquet Items (Rfq 25-17/18)	21,231.70
EFT59853	18.05.2018	ISPX	Monthly ADSL and annual hosting services - 06/05/2018 to 05/06/2018	587.45
EFT59854	18.05.2018	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Stock - Filters	39.90
EFT59855	18.05.2018	Les Mills Aerobics Australia	KLP - Group Fitness Fees May 2018	1,567.54
EFT59856	18.05.2018	Midalia Steel T/a Onesteel	7 Mile - Refuse Maintenance - Duragalplus Rhs	225.62
EFT59857	18.05.2018	Norwest Sand & Gravel Pty Ltd	Pavement Works - Hire 50T Quad Float To Deliver 35T Excavator To Cossack Gravel Pit, Kta Cemetery - Supply of Bedding Sand for Irrigation	1,839.20
EFT59858	18.05.2018	Poolmart Karratha	WAC - No Fume Liquid Ph Reducer, Chlorine	76.00
EFT59859	18.05.2018	Parry's Merchants	YS Indoor Play Centre - Cafe Stock	282.45
EFT59860	18.05.2018	Risk Management Technologies (RMT)	IT - ChemaAlert Licence Renewal - 09/04/18 To 09/04/2019	5,500.00
EFT59861	18.05.2018	Signswest Stick With Us Sign Studio	Offroad Vehicle Signage & Education - Supply Signs Poles And Brackets For 40 Mile Campsite	676.50
EFT59862	18.05.2018	Programmed Skilled Workforce	Finance Department - Work Placement for Financial Analyst and Account Receivable Officer for W/E: 14/04/2018 and 05/05/2018	6,997.94
EFT59863	18.05.2018	Everywhere Travel & Cruise Karratha	REAP - Vast Performers Flights	1,308.00
EFT59864	18.05.2018	TNT Express	Freight - Various	522.10
EFT59865	18.05.2018	Truck Centre (WA) Pty Ltd	Parts for Plant Repairs	68.20
EFT59866	18.05.2018	Thrifty Car Rental	Car Hire for Director To Attend Meetings In Perth 08-09/02/2018	58.50
EFT59867	18.05.2018	Landmark Operations Limited	Stock - Roundup 20L, Biactive	580.80
EFT59868	18.05.2018	Bunzl Brands & Operations Pty Ltd (Worksense)	HR - Safety Boots	174.42
EFT59869	18.05.2018	Atom Supply	7 Mile - Refuse Maintenance - CM10 Chain Galvanised 10mm, Stock - Hex Bolts, Buckets	552.76
EFT59870	18.05.2018	J Blackwood & Son Pty Limited	REAP - Cleaners Trolley Platform Folding, Stock - Packaging Tape, Broom Handles, Cloths, PPE - Safety Boots, Stock - Dovers Hats	895.04
EFT59871	18.05.2018	Auslec	P&G Replacements Stripper Wire Auto	162.47
EFT59872	18.05.2018	Australasian Performing Right Assoc (APRA)	Moonrise Cinema - Licence For 2017/18 City Of Karratha Events 01/07/18 - 30/06/18	374.75
EFT59873	18.05.2018	ABCO Products	Stock - Grill Brick	147.55
EFT59874	18.05.2018	Aggreko Generator Rental Pty Ltd	DCH - Install and 1 month hire of 2 x Air Conditioner 100kw	12,001.31
EFT59875	18.05.2018	Airport Security Pty Ltd	Kta Airport - ASIC Printing Fy1718	220.00

Chq/EFT	Date	Name	Description	Amount
EFT59876	18.05.2018	AEC Group Ltd	Consultancy Services - Preparation of Revised Workforce Accommodation Supply and Demand Draft Report - ICR176876	8,002.50
EFT59877	18.05.2018	Advam Pty Ltd	Kta Airport - Monthly Advam Support and Services - April 2018	347.95
EFT59878	18.05.2018	Rol-wa Pty Ltd T/a Allpest Wa	Catrrall Park Dampier Nature Playground Malster Park - Termite Inspections	265.00
EFT59879	18.05.2018	Ashdown-Ingram	Plant Repairs	275.00
EFT59880	18.05.2018	Allround Plumbing Services Pty Ltd	DCH - Repair Supply Line Water Leak Sub Meter Feeding To Montessori, Pt Samson Toilets - Repair Urinal, Dampier Pavilion - Replace Shower Timeflow Tap, WRP Bistro - Gas Inspection, Bulgarra Day Care - Remove Outside Sink, City Housing - Various Tap Repairs, Toilet Repairs	5,946.38
EFT59881	18.05.2018	Adept Project Delivery	REAP - Project Management Services April 2018	20,460.00
EFT59882	18.05.2018	Advanced Traffic Management (WA) Pty Ltd	REAP - General 2018 Traffic Management Plan	881.10
EFT59883	18.05.2018	ATF Services Pty Ltd	WCH - Time Lapse Photograph And Footage Compilation - 17/04/18 To 15/05/18	1,042.47
EFT59884	18.05.2018	Maria Atkinson t/as Whisk & Glue	REAP - Community Opening Facilitation Of Art Activity Blackout Poetry	1,000.00
EFT59885	18.05.2018	Barth Bros Automotive Machining	Stock - Various Filters	748.96
EFT59886	18.05.2018	Bunzl Ltd	Stock - Toilet Tissue, Paper Towel, Hand Soap	3,076.34
EFT59887	18.05.2018	BC Lock & Key	PBFC - Investigate And Change Lock, Kta Child Health Clinic - Supply Key for Gumala Playgroup	397.09
EFT59888	18.05.2018	Bez Engineering	7 Mile - Fabricate And Install 2 Rollers On Three Additional Hook Bins	6,355.36
EFT59889	18.05.2018	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Tapped Plates, Loop Ring for Bomag Repair	1,507.52
EFT59890	18.05.2018	Bernd Johann Anton Kruse	Rates Refund For Assessment A88715 - Overpayment	134.50
EFT59891	18.05.2018	Building Commission (Building Services Levy)	BSL Receipts - April 2018	3,232.25
EFT59892	18.05.2018	Bolinda Publishing Pty Ltd	Karratha Library - New audio books	79.16
EFT59893	18.05.2018	Wouter Botes T/a The Giggaboyz	YS - 14/03/2018 - Annual Youth Ball - Atlantis - DJ 6-9pm	300.00
EFT59894	18.05.2018	Battery World Karratha	Supply And Install Batteries Test And Tag Machine	75.00
EFT59895	18.05.2018	Lee Battersby	REAP - Community Open Day Author Talk	350.00
EFT59896	18.05.2018	Centurion Transport Co Pty Ltd	Freight - Various	130.22
EFT59897	18.05.2018	Chemform	REAP - Detergent And Rinse Aid For Glass / Dishwashing Machine	109.01
EFT59898	18.05.2018	L Cover	Reimbursement For Utilities As Per Managers Contract	319.00
EFT59899	18.05.2018	Cleverpatch Pty Ltd	WRF - After School & Holiday Program Supplies	537.55
EFT59900	18.05.2018	Command IT Services	PBFC - Repair Auto Door Alarming	132.00
EFT59901	18.05.2018	Patrick Churnside (Mayaga Made Arts & Consultation)	Cancelled Payment	0.00
EFT59902	18.05.2018	Campbell Clan Superannuation Fund	Records Mgt - Monthly Storage Unit 16/38 Coolawanyah Road 18/03/18 To 17/04/18	900.00
EFT59903	18.05.2018	Caltex Aust Petroleum Pty Ltd	Bulk Diesel - 7 Mile Waste & Depot Tanks 30/04/2018	42,474.97

Chq/EFT	Date	Name	Description	Amount
EFT59904	18.05.2018	Castledex Pty Ltd	REAP - Contract Award RFQ 18-17/18 Fit Out Furniture	47,454.44
EFT59905	18.05.2018	Dave's Transit Service	YS - Bus for school holidays- Hearsons Cove and Point Samson 17/01/2018 and 23/01/2018, YS - Bus Hire for Colour Fest	880.00
EFT59906	18.05.2018	Darwin Plant Wholesalers	Wickham Beautification Stage 1 - Plants (Various)	15,493.50
EFT59907	18.05.2018	Donald Cant Watts Corke (WA) Pty Ltd	REAP - Construction Services March 2018	5,458.67
EFT59908	18.05.2018	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control	99.00
EFT59909	18.05.2018	Delron Cleaning Pty Ltd	Kta Airport - Cleaning Services April 2018, DCH - Cleaning Services April 2018	41,266.50
EFT59910	18.05.2018	Dampier Tennis Club	Sports Funding Scheme August 2017 - Paint Clubrooms	4,500.00
EFT59911	18.05.2018	E & MJ Rosher Pty Ltd	Parts for Plant Repairs	452.05
EFT59912	18.05.2018	Ezi-Hose Pty Ltd	Parts for Plant Repairs	20.10
EFT59913	18.05.2018	Espresso Essential WA Pty Ltd	Kta Library - Coffee cups and supplies for public coffee machine	400.05
EFT59914	18.05.2018	Exteria	P&G - Purchase of Table and Seating arrangement to be installed at DLP	2,478.30
EFT59915	18.05.2018	Farinosi & Sons Pty Ltd	Stock - Zapper Mouse Traps, Replacement Hand Tools	196.41
EFT59916	18.05.2018	Fuel Fix Pty Ltd	KTA Airport - Supply And Installation Of Regulatory Stickers	625.08
EFT59917	18.05.2018	Factory Sound Sales Pty Ltd	Cancelled Payment	0.00
EFT59918	18.05.2018	Global Security Management (WA)	FBCC - Security Call Outs April 2018	458.70
EFT59919	18.05.2018	Gresley Abas Pty Ltd	WCH - RFT 09-14/15 Project Architect and Variations	23,086.05
EFT59920	18.05.2018	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight - Various	133.91
EFT59921	18.05.2018	Home Hardware Karratha	General Hardware Supplies	145.98
EFT59922	18.05.2018	Brett Hogan	Cleaverville Caretakers Reimbursement For Onsite Living Expenses	509.30
EFT59923	18.05.2018	Lennard Brice Husking	40 Mile Beach Caretakers Reimbursement For Onsite Living Expenses	572.75
EFT59924	18.05.2018	C Hilton	Reimb - REAP Study Tour Front Of House - Meal Allowance 03/02/18 To 09/02/18	514.56
EFT59925	18.05.2018	The Trustee For The Anza Family Trust T/A Instant Tree Nursery Pty Ltd	Wickham Beaut. Stage1 - Street Tree Enhancement	3,377.00
EFT59926	18.05.2018	Jason Sign Makers	Footpaths Signage, Pegs Creek Pavilion Signage, 7 Mile Waste - Controlled Waste Stickers, Dampier Lions Park - Signage	1,411.74
EFT59927	18.05.2018	Karratha Signs	KLP Group fitness room mural, KLP - Gym Window Frosting and Signs, REAP - Liquor Licence Signage	12,915.10
EFT59928	18.05.2018	James Bennett Pty Limited	Library - New Resources	92.35
EFT59929	18.05.2018	J G Johnson Painting & Decorating Pty Ltd	Youth Shed - Non-slip Basketball Court Coating Repaint Basketball Court Remove Artworks From Ramps And Repaint	5,434.25
EFT59930	18.05.2018	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	3,717.80

Chq/EFT	Date	Name	Description	Amount
EFT59931	18.05.2018	Keyspot Services	REAP - Plaques Public Art With Graphics And Wording 2 x A5 Plaques	2,757.00
EFT59932	18.05.2018	Karratha Gymnastics Club Inc	Kidsport Vouchers: KSO15505	200.00
EFT59933	18.05.2018	Kosmic Electronic Industries	YS - Hard shell case for DDJ_SX case for Dribble Beat Collective - 08/01/2018	281.00
EFT59934	18.05.2018	Komatsu Australia Pty Ltd	Plant Repairs - Various	1,365.10
EFT59935	18.05.2018	Karratha Kats Junior Football Club	Kidsport Vouchers: KS019030	275.00
EFT59936	18.05.2018	Karratha Automotive Group - KAG	Plant Repairs - Various	101.22
EFT59937	18.05.2018	Karratha Garage Doors	RAC - Investigate Repair Roller Door	565.07
EFT59938	18.05.2018	Kennards Hire Pty Limited	WRF - Oval Irrigation Upgrade - Excavator, Mini 1.8T 19/03-02/18/18, Cattrall Park - Mini Loader Hire for Irrigation Upgrade, YS - Light Tower Hire for Illuminate Night Event	7,578.46
EFT59939	18.05.2018	Karrasupa Pty Ltd Tas Harvey Norman Karratha	KLP - Office A3 Laminator	99.00
EFT59940	18.05.2018	Karratha Junior Rugby League	Kidsport Vouchers: KS020185	460.00
EFT59941	18.05.2018	Karratha Basketball Association - Juniors	Kidsport Vouchers: KS015426	1,675.00
EFT59942	18.05.2018	Landgate	Cancelled Payment	0.00
EFT59943	18.05.2018	Leethall Constructions Pty Ltd	Footpaths - Install Signs Millstream Road	1,595.00
EFT59944	18.05.2018	MM Electrical Merchandising	Waste - Test Tags, Jul to Dec White	145.73
EFT59945	18.05.2018	Redwave Media Ltd	REAP - Community Opening Outside Broadcast And Promotion, DS - Cyclone Season Advertising Messages	9,842.80
EFT59946	18.05.2018	NYFL Nursery - Litter Picking Cleaning And Gardening Services	Litter Collection Services Roebourne - April 2018	5,344.35
EFT59947	18.05.2018	Titan Australia Pty Ltd	Plant Repairs - Various	4,201.45
EFT59948	18.05.2018	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	Monthly Fee For Water Filter Unit 08/05-08/06 & 08/04-08/05, 15L Water Refills	147.25
EFT59949	18.05.2018	Pilbara Community Legal Service Inc.	Funding For Migrant Women And Children's Swimming Lessons	6,595.60
EFT59950	18.05.2018	Paramount Pictures Australia	Moonrise Cinema 2018 - April Movie Padmaavat	355.95
EFT59951	18.05.2018	Promapp Solutions Limited	Promapp Process Manager - Annual Support & Maintenance 1 April 2018 to 31 March 2019	7,920.00
EFT59952	18.05.2018	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various, REAP - Purchase Cannon Printer, IT - Purchase Colour Printer	21,098.00
EFT59953	18.05.2018	Repco Auto Parts	Stock - Battery 9 Volt, AAA's, Trailer Plugs, Filters	191.35
EFT59954	18.05.2018	Red Dot Stores	KLP Programs Pool Toys for Wet & Wild Day, REAP - Open Day Supplies	113.50
EFT59955	18.05.2018	Roebourne Dingo Hire	REAP - Ripping/Cultivation Of Ground To Prepare For Planting	528.00
EFT59956	18.05.2018	Rowe Plumbing Pty Ltd	Kta Airport - Supply and Install New tank fill float valve, Fit Potable Water Pump Pressure Gauge, 7 Teesdale - Repair Taps	1,687.52

Chq/EFT	Date	Name	Description	Amount
EFT59957	18.05.2018	RePipe Pty Ltd	Shakespeare Park - Remove & Replace Damaged Water Fountain, Roe Oval Tank - Repair Float Valve, Bulgarra Oval - Replace Bubbler Mouthpiece, Roe/Wick Cemetery - Repair Water Leak to Toilet Block	5,741.63
EFT59958	18.05.2018	Reece Pty Ltd	Stock - Retic / Plumbing Fixtures and Fittings, Parts for Repairs at Catrall Park, KLP, WRF Oval	8,556.08
EFT59959	18.05.2018	Statewide Bearings	Plant Repairs - Various	94.69
EFT59960	18.05.2018	Broometown Holdings T/a Subway Karratha	Club Development - Catering Business Workshop 07/03/18	133.00
EFT59961	18.05.2018	Shelf Cleaning Services	Youth Shed and FBCC - Cleaning Services 04/04/18 To 30/04/18	13,269.47
EFT59962	18.05.2018	Designa Sabar Pty Ltd	Kta Airport - Car Park Redesign Mounting Plates EMVAPS Compliant Credit Card Reader Manual	39,017.00
EFT59963	18.05.2018	Seatadvisor Pty Ltd	Moonrise Cinema - Seatadvisor Costs April 2018	1,474.55
EFT59964	18.05.2018	Securepay Pty Ltd	Moonrise Cinema - Ticketing Fees April 2018	276.94
EFT59965	18.05.2018	Sony Pictures Releasing	Moonrise Cinema 2018 - April Movie Peter Rabbit & Spiderman Homecoming	1,978.00
EFT59966	18.05.2018	SMC Building Pty Ltd t/as Profix Building Maintenance	WRP Bistro - Repair/Seal Hole Between Floor And Wall Dry Store, Kta Admin - Relocate Whiteboard, 33 Marniyarra - Repair Toilet Roll and Towel Holders	857.80
EFT59967	18.05.2018	Scope Business Imaging	Photocopier / Printer Charges - Various	1,239.01
EFT59968	18.05.2018	Skipper Transport Parts (Formerly Covs)	Plant Repairs - Various	79.75
EFT59969	18.05.2018	Stainless Creation Pty Ltd	REAP - Auditorium Fabricate Supply And Install Left And Right Hand Aluminium Infill To Gap In Staircase	2,860.00
EFT59970	18.05.2018	Show Technology Australia P/L	REAP - Fitout Unique Hazer 25L Haze Juice, HD Trigger Clamps, Single Coupler	6,248.52
EFT59971	18.05.2018	Tox Free (Australia) Pty Ltd	KLP - General Waste, Green Waste And Recycling Disposal Charges	1,509.97
EFT59972	18.05.2018	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema 2018 - April Movie Red Sparrow	220.00
EFT59973	18.05.2018	The Walt Disney Company Pty Ltd	Moonrise Cinema 2018 - April 2018 - A Wrinkle In Time Two Screenings 23/04/18 & 26/04/18, Black Panther 2nd Screening	1,580.00
EFT59974	18.05.2018	Turf Guru Landscapes	Wickham Oval irrigation upgrade - 04/04/18	12,804.00
EFT59975	18.05.2018	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising	165.00
EFT59976	18.05.2018	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Traffic/Street Signs and Control Equipment - Linemarking To Degrey Place	3,718.00
EFT59977	18.05.2018	Turf Whisperer (Turf Life Pty Ltd t/as)	Kta Golf - Fairway Mowing, REAP - Develop Turf Management Program	41,027.26
EFT59978	18.05.2018	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Woodhill Family Tr	REAP - Supply And Install New Hose Tap In Kitchen, Wickham Transfer Stn - Reset Filter in Zip HWU, PBFC - Replace Water Softener and change Filters in Bubblers, Kta Airport - Repair Disabled Toilet, The Quarter - Investigate Gas Issue	4,141.13
EFT59979	18.05.2018	The Trustee For The Trading Trust (Uberline Pty Ltd)	Plant Purchase - Graco LineLazer v 200HS	27,100.00
EFT59980	18.05.2018	Elizabeth Ann Thomas	Rates Refund For Assessment A78559 - Overpayment	785.10
EFT59981	17.05.2018	Foxtel For Business	WRF - Subscription, April/May 2018	363.23

Chq/EFT	Date	Name	Description	Amount
EFT59982-59996	18.05.2018	Various Suppliers	Cancelled Payments - System Error	0.00
EFT59997	18.05.2018	Factory Sound Sales Pty Ltd	REAP Fitout Items - Theatre HD V-800 Roland Vision Switcher	11,340.00
EFT59998	18.05.2018	Miracle Recreation Equipment (tf Simpson FT)	P&G - Church Way - Commando Climber Boards	457.60
EFT59999	18.05.2018	United Party Hire (Wildwater Holdings Pty Ltd t/as)	YS - Illuminate The Night Roebourne 19/04/18 - Carnival Equipment Hire Slushy Machines And Black Lights	4,653.00
EFT60000	18.05.2018	Karratha Timber & Building Supplies	General Hardware Supplies	1,157.01
EFT60001	18.05.2018	Village Roadshow Pty Ltd	Moonrise Cinema 2018 - Films 12 Strong & Den of Thieves	576.40
EFT60002	18.05.2018	VendorPanel Pty Ltd	Governance - Set Up Of Multi Panel Evaluation On Equotes	275.00
EFT60003	18.05.2018	Woolworths Group Limited	WRF - Kiosk Supplies 24/04/18, REAP - Opening Day Supplies, Exec Mgt - Catering for Meeting, WRF - April School Holiday Program Supplies, A&C - Event Green Room Supplies and Incidentals, YS - Youth Shed Café Stock, Staff Kitchen Stock	1,180.17
EFT60004	18.05.2018	Wormald Australia Pty Ltd	Various Sites - Emergency Exit Lighting Repairs, Fire Extinguisher Repairs/Replacements, Fire Indicator Panel Testing and Repairs, Fire Panel Earth Fault Repairs	22,441.29
EFT60005	18.05.2018	WA Billboards	Kta Airport - Monthly charges for FIDs System and monthly access charge for Rapidsuitecloud - May 2018	2,345.75
EFT60006	18.05.2018	Wrapped Creations	A&C - Twilight Tunes Furniture Hire, YS - Block Party Furniture Hire	2,348.50
EFT60007	18.05.2018	Profix Australia - Glazing (West Pilbara Enterprises Pty Ltd T/as)	Millars Well Daycare - Replace Broken Window	661.14
EFT60008	18.05.2018	WA Music Pty Ltd	REAP - Contract Award Piano	45,950.00
EFT60009	18.05.2018	Jye Albert Whiteman	2018 Twilight Tunes - 3 x 60-minute sets at REAP 28/04/2018	600.00
EFT60010	18.05.2018	Yirramagardu Community Association	ACADS 2017/18 - 30% Progress Payment - Healing Out On Country Camping Equipment	6,074.63
EFT60011	17.05.2018	JP Fisher Consulting Pty Ltd	REAP - Final Fees for Arbitration Doric Contractors Pty Ltd v City of Karratha	9,900.00
EFT60012	21.05.2018	Colin Wilkinson Developments Pty Ltd	Wickham Community Hub Construction - RFT 18-16/17 Progress Claim #4	1,031,987.81
EFT60013	18.05.2018	City Of Karratha	Partial Refund Of Venue Hire Bond Held For Reap Damages - Beats In The Heat 05/05/2018	1,793.00
EFT60014	18.05.2018	Haybar Pty Ltd T/as Blanche Bar	Partial Refund - Venue Hire Bond #244279 30/04/2018 - Beats In The Heat 05/05/2018	3,207.00
EFT60015	21.05.2018	Melinda Bay	Refund - Asic Card Bond #265813 13/04/2016	50.00
EFT60016	21.05.2018	Doric Contractors Pty Ltd	Refund - Commercial Verge Bond For Gp Superclinic Site Sharpe Avenue #236824 25/08/2014	10,000.00
EFT60017	21.05.2018	Jessica Thomas	Refund - Airport Carpark Card Bond #268641 01/06/2016	100.00
EFT60018	21.05.2018	Wickham Wanderers Junior Soccer Club	Refund - Causal Hire Bond #308849 26/04/18 For Mother's Day Community Pancake Breakfast 13/05/2018	150.00
EFT60019	18.05.2018	City Of Karratha	Payroll deductions	160.00
EFT60020	18.05.2018	City Of Karratha	Payroll deductions	1,500.00
EFT60021	18.05.2018	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00

Chq/EFT	Date	Name	Description	Amount
EFT60022	18.05.2018	D Cleaver (Mortgage Account)	Home Ownership Allowance	330.00
EFT60023	18.05.2018	A Dorning - (Mortgage Account)	Home Ownership Allowance	840.00
EFT60024	18.05.2018	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT60025	18.05.2018	C Gorman (Mortgage Account)	Home Ownership Allowance	422.50
EFT60026	18.05.2018	P Heekeng - (Mortgage Account)	Home Ownership Allowance	630.00
EFT60027	18.05.2018	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT60028	18.05.2018	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT60029	18.05.2018	Maxxia Pty Ltd	Payroll deductions	16,550.38
EFT60030	18.05.2018	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT60031	18.05.2018	B Wall (Mortgage Account)	Home Ownership Allowance	586.23
EFT60032	23.05.2018	Australian Taxation Office	Payroll deductions	279,765.00
EFT60033	23.05.2018	Child Support Agency	Payroll deductions	864.31
EFT60034	21.05.2018	Komatsu Australia Pty Ltd	Supply & Deliver One (1) Komatsu D155AX-6 Bulldozer (minus Trade In)	800,738.94
EFT60035	21.05.2018	Doric Contractors Pty Ltd	REAP - Contract Variations RFT 24-15/16: Progress Claim #23	650,900.19
EFT60036	21.05.2018	Patrick Churnside (Mayaga Made Arts & Consultation)	REAP Community Open Day - Welcome To Country Ceremony	550.00
EFT60037	22.05.2018	City Of Karratha	Partial Refund Of Facility Hire Bond Held Due To Cleaning End Of Summer Event 29/04/2018	250.00
EFT60038	22.05.2018	Onyx Group WA Pty Ltd	Partial Refund Of facility Hire Bond - Due To Cleaning End Of Summer Event 29/04/2018	4,750.00
EFT60039	25.05.2018	Winc Australia Pty Limited (Formerly Staples)	Stationery Items - Various Departments	16.25
EFT60040	25.05.2018	Signature Music Pty Ltd	YS - Illuminate The Night Youth Week - Stage Sound And Lighting Set Up Roebourne 19/04/2018	858.00
EFT60041	25.05.2018	Department Of Transport	Vehicle Search Fees	140.70
EFT60042	25.05.2018	Dept Of Agriculture & Food (Dept Of Industires & Regional	Wickham Beaut. Stage1 - Street Tree Enhancement - Quarantine Inspection Of Plants	64.50
EFT60043	25.05.2018	Blue Hat Cleaning Services T/a Damel Cleaning Services	REAP - WT# 25178 - Hard Surface High Pressure Clean	618.20
EFT60044	25.05.2018	Garrards Pty Ltd	Stock - Pesticides	199.98
EFT60045	25.05.2018	Hathaways Lubricants	Stock - Lubricants	1,070.42
EFT60046	25.05.2018	Host Corporation Pty Ltd t/a Host Catering Supplies (Host Direct)	2018 REAP - Bar Equipment	1,060.40
EFT60047	25.05.2018	Joyce Krane	Lift 40 tonne Compactor - Return to Cowle Rd Depot Includes transport and labour	7,397.50
EFT60048	25.05.2018	Karratha Earthmoving & Sand Supplies	Klenk Street And Welcome Road Intersection Upgrades - Reseal Rfq 24-17/18, Admin Carpark Works (overlay, Asphalt Surfacing, Pavement)	185,606.61
EFT60049	25.05.2018	Poinciana Nursery	Karratha Library - Pots And Plants	428.00
EFT60050	25.05.2018	St John Ambulance - Karratha	REAP - Community Open Day Ambulance Cover	822.00

Chq/EFT	Date	Name	Description	Amount
EFT60051	25.05.2018	Signswest Stick With Us Sign Studio	Offroad Vehicle Signage & Education	586.30
EFT60052	25.05.2018	Te Wai Manufacturing	Uniforms	36.30
EFT60053	25.05.2018	TNT Express	Freight - Various	585.18
EFT60054	25.05.2018	Thrifty Car Rental	Corporate Services - Car Hire Whilst Attending Meetings In Perth	92.82
EFT60055	25.05.2018	Ausolar Pty Ltd	DCH - Replacement Of 3 x Damaged Carpark Lights, RCD Testing - Various Sites/Houses, Staff Housing - Replacing Smoke Alarms as per Regulations, Kta Airport - Electrical Testing, Install Carousel Lighting, Repair Baggage System Faults, KLP - Repair Oval Lights, Repair Heat Pump Electrical Board	26,650.47
EFT60056	25.05.2018	Burkeair Pty Ltd	Bulgarra Daycare - Install 2 X Apac Units 15kw, Staff Housing - Air Con Repairs and Servicing, Quarterly Air Con Maintenance - Various Sites, WRP Bistro - Repair Freezer	53,957.40
EFT60057	25.05.2018	Bunzl Brands & Operations Pty Ltd (Worksense)	Uniforms, Safety Boots, Gloves - Stock	1,338.00
EFT60058	25.05.2018	Atom Supply	Stock - Concrete Aggregate/sand/cement 20kg (premix), Star Pickets, Parts for Plant Repairs, Cut off discs, Bolts, Barrier Fencing	1,384.50
EFT60059	25.05.2018	J Blackwood & Son Pty Limited	Stock - Tinted Safety Glasses, Line Marking Paint, Barrier Fencing, Cable Ties, Crates	775.94
EFT60060	25.05.2018	Auslec	KLP - Keyed Control Switch For Basketball Rings x 3, Stock - Stripper Auto Wire	374.92
EFT60061	25.05.2018	Onyx Group WA Pty Ltd	Arts & Cultural Program - Stage For 2018 Arts & Culture Twilight Tunes, Hire of Picket Fencing for Event	2,140.10
EFT60062	25.05.2018	ABCO Products	Stock - Ecozyme B+ 5ltr	626.14
EFT60063	25.05.2018	Avdata Australia	Kta Airport - Monthly Data Reporting Fee April 2018	1,329.29
EFT60064	25.05.2018	Jennifer Hourquebie T/as A Pom Pom A Day	Cancelled Payment	0.00
EFT60065	25.05.2018	BOC Limited	SES - BOC oxygen cylinder rental April 2018	23.29
EFT60066	25.05.2018	BC Lock & Key	Depot Building Maintenance - Supply 1 x Key Cabinet	1,274.78
EFT60067	25.05.2018	BGC Contracting	Water Production Bore Site (Class III Cell Project) - Water Storage Dam V01 Installation Of Additional Set Of Gates	948.75
EFT60068	25.05.2018	Haybar Pty Ltd T/as Blanche Bar	Business Support - Take Your Business Online Grant	5,500.00
EFT60069	25.05.2018	Battery World Karratha	KLP - Battery Pool Hoist	62.38
EFT60070	25.05.2018	Craig Karl Bebensee	Rates Refund For Assessment A28135 - Overpayment	1,208.10
EFT60071	25.05.2018	Oberix Group Pty Ltd t/as Alerton Australia	DCH - Provide 12 Months Of Preventative Maintenance To BMS System February 2018	2,959.00
EFT60072	25.05.2018	Chemform	Stock - Odour Eater / Air Freshener (5 Ltr)	850.96
EFT60073	25.05.2018	Command IT Services	KLP - Installation Gym And Group Fitness Room CCTV, KLP - Gym Duress Alarm Repair, Youth Shed - Updating of User Codes	5,120.50
EFT60074	25.05.2018	Code Group Pty Ltd	Kta Airport - Building Certification Services	1,100.00
EFT60075	25.05.2018	Converged Communication Network Applications Pty Ltd	REAP - Fitout Facility Phones, IP Office Power User Licence	5,077.99
EFT60076	25.05.2018	Central Queensland University	HR - Delivery Of Conflict Management Course - 1 x Session 12 Candidates	1,895.80
EFT60077	25.05.2018	Dave's Transit Service	YS - The Block Party Bus The Base To Youth Shed And Return - 20/04/2018	440.00

Chq/EFT	Date	Name	Description	Amount
EFT60078	25.05.2018	D & S Wells (WA) Pty Ltd	REAP Fit Out - 2 X Mobile Bars	9,496.82
EFT60079	25.05.2018	Delron Cleaning Pty Ltd	KLP - Cleaning Services - April 2018	18,702.75
EFT60080	25.05.2018	E & MJ Rosher Pty Ltd	Plant Repairs - Various	1,769.80
EFT60081	25.05.2018	Ensystex Australasia Pty Ltd	Stock - Attrathor Targeted Insecticide 250ml	259.60
EFT60082	25.05.2018	Max & Claire Pty Ltd T/a Ergolink	SP&I - Chairs Ingra Mesh With The Height Adjustable Arms	559.50
EFT60083	25.05.2018	Funtastic Ltd T/a Madman Entertainment	Moonrise Cinema 2018 - April Movie Attack Of The Titan	385.00
EFT60084	25.05.2018	Grace Removals Group	KTA Airport - Moving Couches Bench Chairs & Cupboards Around Terminal	1,256.20
EFT60085	25.05.2018	Global Security Management (WA)	FBCC - Security Call Out 21/04/2018	152.90
EFT60086	25.05.2018	G Bishops Transport Services Pty Ltd a/ft GBT Services Trust	Freight - Various	388.95
EFT60087	25.05.2018	Ertech Pty Ltd	7 Mile Waste - Cell III Construction (RFT 04-17/18) Progress Claim #2	441,836.67
EFT60088	25.05.2018	Karratha Solar Power No 1 Pty Ltd	Kta Airport - Solar Power Charges 154.6MWh - April 2018	53,770.43
EFT60089	25.05.2018	Handy Hands Pty Ltd	Cancelled Payment	0.00
EFT60090	25.05.2018	Cleanaway Pty Ltd	General Waste and Recycling Collection - Domestic Commercial Public Place and Facility Bins April 2018	87,182.72
EFT60091	25.05.2018	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Cancelled Payment	0.00
EFT60092	25.05.2018	Telstra Corporation Ltd	Telephone Usage Charges - Various	20,780.73
EFT60093	25.05.2018	Horizon Power	Electricity Usage Charges - Various	92,276.41
EFT60094	25.05.2018	Water Corporation	Water Usage Charges - Various	36,242.44
EFT60095	25.05.2018	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges - Various	21,340.57
EFT60096	25.05.2018	Telstra Corporation Ltd	Telephone Usage Charges - Various	1,274.93
EFT60097	25.05.2018	Horizon Power	Electricity Usage Charges - Various	108,892.31
EFT60098	25.05.2018	Home Hardware Karratha	General Hardware Supplies	205.98
EFT60099	25.05.2018	Handy Hands Pty Ltd	Oval Maintenance - Bulgarra - Application Of Turf Growth Regulator	1,763.00
EFT60100	25.05.2018	Moore Stephens (wa) Pty Ltd As Agent	HR - Registration For Financial And Management Reporting Workshop	2,634.50
EFT60101	25.05.2018	L Husking	Reimb - 40 Mile Caretaker	117.35
EFT60102	25.05.2018	Cheryl Hewson t/as Great Pretender	REAP - Black Satinac Crunch Drapes Suitable For Pushup Poles With Velcro Overlap	3,300.00
EFT60103	25.05.2018	Irrigation Australia Ltd	Parks Membership - Irrigation Australia Limited - 26/05/18 To 25/09/2019	649.00
EFT60104	25.05.2018	ZircoData Pty Ltd	Records Management - Archive Storage Costs 26/03/18 To 25/04/18	172.21
EFT60105	25.05.2018	Isec7 Asia Pacific Pty Limited	IT - Blackberry Silver Universal Annual Subscription	4,290.00
EFT60106	25.05.2018	Karratha Signs	WRF - Signage For Water Park	704.00
EFT60107	25.05.2018	James Bennett Pty Limited	Library - New Resources	1,001.81
EFT60108	25.05.2018	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	3,344.00
EFT60109	25.05.2018	Beyond Carpentry Contracting	PBFC - Various Maintenance / Repairs for Venue	1,569.70

Chq/EFT	Date	Name	Description	Amount
EFT60110	25.05.2018	JCB Construction Equipment Australia (CFC Holding Pty Ltd)	Parts for Plant Repairs	90.75
EFT60111	25.05.2018	Karratha Building Co	KTA Airport - Supply And Install Expansion Joints In Qantas Lounge	2,288.00
EFT60112	25.05.2018	Karratha Veterinary Hospital	Animal Control	146.80
EFT60113	25.05.2018	Karratha Gymnastics Club Inc	Kidsport Program - Vouchers	165.00
EFT60114	25.05.2018	Karratha Contracting Pty Ltd	Tambrey Pavilion - Oval Storage Shed Design & Construction	5,500.00
EFT60115	25.05.2018	Sonic Healthplus Pty Ltd	HR - Serology	90.10
EFT60116	25.05.2018	Wesfarmers Kleenheat Gas Pty Ltd	Staff Housing - Gas Service Fees	446.45
EFT60117	25.05.2018	Kennards Hire Pty Limited	Shoulder Grading Maintenance - Roller Single Drum And Roller Multi Tyre Hire, Lighting Towers and Forklift Hire for Event,	6,584.45
EFT60118	25.05.2018	Karrasupa Pty Ltd Tas Harvey Norman Karratha	Depot Stage 3 - Fridge Samsung 458l Bottom Mount Steel	1,019.00
EFT60119	25.05.2018	Ko Ko Aye T/as K & S Mobile Windscreen Service	Plant Repairs	660.00
EFT60120	25.05.2018	L3 Communications Australia Pty Ltd	KTA Airport - Preventative Maintenance Service Agreement For Screening Equipment X-Ray And CBS April 2018	6,937.98
EFT60121	25.05.2018	Land Surveys NPJS Pty Ltd	Land Matters - Two Lot Crown Amalgamation - Lots 7021 & 7022 Welcome Road Karratha	1,067.00
EFT60122	25.05.2018	Leethall Constructions Pty Ltd	Admin Building Carpark Works - Installation Of Bollards & Wheel Stops	1,611.50
EFT60123	25.05.2018	Lectern Australia Pty Ltd	REAP - Fitout Theatre Lecterns	8,195.01
EFT60124	25.05.2018	Manning Pavement Services Pty Ltd T/a Karratha Asphalt	Millars Road Surfacing Upgrade - Asphalt Supplied And Laid Mobilisation Traffic Management Sweeping	15,192.30
EFT60125	25.05.2018	Marketforce	Advertising - Various	3,600.45
EFT60126	25.05.2018	MAK Industrial Water Solutions Pty Ltd	Kta Airport WWTP - Service and Operations for April 2018 including supply of chemicals	23,313.99
EFT60127	25.05.2018	Rapiscan Australia Pty Ltd	Kta Airport - Preventative Maintenance contract for checked baggage and passenger ETD - Oct to Dec 2017	2,117.50
EFT60128	25.05.2018	NW Communications & IT Specialists	14 Schooner Street - Repair TV Connection	363.90
EFT60129	25.05.2018	Neverfail Springwater Pty Ltd - Front Reception (906959169)	CS - Water Cooler Supplies	25.00
EFT60130	25.05.2018	Nextmedia Pty Ltd	Cossack Art Awards 2018 - Marketing Entry Advert 01/04/2018	757.38
EFT60131	25.05.2018	The Trustee For The Oz Excavator Buckets Unit Trust	Parts for Plant Repairs	1,347.50
EFT60132	25.05.2018	Hanson Construction Materials Pty Ltd	Footpath & Kerb Maintenance - 1mtrs3 Concrete For Footpath Works Scholl Street Roebourne Townsite	667.70
EFT60133	25.05.2018	Peter Hunt Architects	KLP - Gym Expansion Contract Administration Services (rft 32-16/17)	9,542.50
EFT60134	25.05.2018	Pilbara Traffic Management Pty Ltd	Civic Events - ANZAC Day 2018 Event Parking Traffic Management, Traffic Management Plan for Anzac Day Event	2,931.50

Chq/EFT	Date	Name	Description	Amount
EFT60135	25.05.2018	Prompt Contracting & Fencing Pty Ltd	Pegs Creek Oval - Maintenance Replace Bollards	2,420.00
EFT60136-60191	25.05.2018	Various Suppliers	Cancelled Payments - System Error	0.00
EFT60192	25.05.2018	North West Waste Alliance	Street Sweeping Services For April 2018, REAP - Carparking Sweep	60,206.33
EFT60193	25.05.2018	Red Dot Stores	WRF - Items For Mother's Day Classic Event, KLP - Pool Noodles for Programs	245.00
EFT60194	25.05.2018	Rowe Plumbing Pty Ltd	Pt Samson Foreshore Toilets - Repair Female External Shower, DCH - Repair RPZ Valve, 7 Mile Waste - Replace Pipe at back of Toilets Leaking	1,341.96
EFT60195	25.05.2018	Auto One Karratha	Parts for Plant Repairs	8.94
EFT60196	25.05.2018	RePipe Pty Ltd	Repair Leaking Washing Machine Isolation Point Valve	433.72
EFT60197	25.05.2018	Robo's Meats	Refund Overpayment	792.00
EFT60198	25.05.2018	Reece Pty Ltd	Stock - Reticulation Parts, Catrall Park - Garden Bed Irrigation Upgrade Parts, Nickol Skate Park, Millars Well Oval, Cleaverville Toilets, Tambrey Oval - Parts for Repairs	7,412.47
EFT60199	25.05.2018	Statewide Bearings	Parts for Plant Repairs	54.00
EFT60200	25.05.2018	Kmart Karratha	Kta Library - 2 packs Key hooks for new Karratha Library, Local History Office - Batteries for Thermometer in Archive Room	32.50
EFT60201	25.05.2018	Sunstone Design	Depot Masterplan Stage 3 - Admin Bldg Fitout - Supply & Install Window Treatments	5,595.15
EFT60202	25.05.2018	Decor8 Australia Pty Ltd	Rapid Graffiti Removal Unit - Graffiti Removal Services April 2018	6,050.00
EFT60203	25.05.2018	Stott & Hoare	Depot Stage 3 - IT Equipment Purchases	1,050.50
EFT60204	25.05.2018	Designa Sabar Pty Ltd	Kta Airport - Nortech swipe card reader	924.00
EFT60205	25.05.2018	SMC Building Pty Ltd t/as Profix Building Maintenance	45 Clarkson Way - Bathroom Maintenance, 18 Winyama - Repair Security Doors	6,470.76
EFT60206	25.05.2018	Scope Business Imaging	Karratha Airport - Waste Toner Cartridge, Library - Photocopier Charges	251.52
EFT60207	25.05.2018	Scott Printers Pty Ltd	REAP Community Open Day - Community Day Posters, Brochures, Stickers, REAP VIP Invites to Opening, Cossack Art Awards 2018 - Coffee Cup Stickers	5,215.10
EFT60208	25.05.2018	Sanity Music Stores Pty Ltd	YS West - School Holiday Program - Movies Milkshakes and Mega Gaming Program	99.91
EFT60209	25.05.2018	Slavin Architects Pty Ltd	Depot Admin Expansion - Site Visit And Travel Costs	1,910.61
EFT60210	25.05.2018	Sandblast Creations	Youth Services - City Wide Programmes - Awards For Designs In The 2018 Banners In The Terrace Competition	75.06
EFT60211	25.05.2018	Stainless Creation Pty Ltd	Stock - Stainless Bollards (to Fit Ground Sleeve) 1100mm With Spaces And Lock Tag	3,608.00
EFT60212	25.05.2018	SFX Sports Group (Aus) Pty Ltd	Cancelled Payment	0.00
EFT60213	25.05.2018	Tox Free (Australia) Pty Ltd	Oval Maintenance - Bulgarra - Delivery And Collection Of 20m3 Hook Bin For Green Waste, Kta Airport - Bin Rental Mar 2018	1,999.14
EFT60214	25.05.2018	State Library of WA (Office of Shared Services)	Library - Inter-library Loan Freight Recoup For 2017/2018	1,612.37
EFT60215	25.05.2018	Turner Design	REAP - Concept Design Preparation Of Artwork And Production Administration The Shelf Plaque	1,429.45

Chq/EFT	Date	Name	Description	Amount
EFT60216	25.05.2018	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Admin Carpark - Line Marking	12,067.00
EFT60217	25.05.2018	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Wood-Hill Family Tr	Kta Airport - Investigate leak in potable water supply, Unblock Toilets & Urinals,	2,332.00
EFT60218	25.05.2018	Totally Workwear	Uniforms	4,109.44
EFT60219	25.05.2018	Landgate	Rates - Monthly Valuation Schedules & Annual Updates	2,844.05
EFT60220	25.05.2018	United Party Hire (Wildwater Holdings Pty Ltd t/as)	The Youth Shed - Supply And Set Up Equipment For Annual Ball	396.00
EFT60221	25.05.2018	Karratha Timber & Building Supplies	General Hardware Supplies	225.87
EFT60222	25.05.2018	Village Roadshow Pty Ltd	Moonrise Cinema 2018 - March Movie Game Night	1,100.00
EFT60223	25.05.2018	A Virkar	Reimbursement - Utilities as per Employment Contract	230.99
EFT60224	25.05.2018	Woolworths Group Limited	The Youth Shed - School Holiday Program Supplies, Libraries - Program Supplies, Pound - Animal Food, Neighbourhood Activation Events Catering, Office - Staff Kitchen Supplies, Youth Shed - Café Stock	1,428.39
EFT60225	25.05.2018	Wormald Australia Pty Ltd	Wickham Bistro - Supply and Replace 4 x Extinguishers	805.20
EFT60226	25.05.2018	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	66.99
EFT60227	25.05.2018	Yaburara & Coastal Mardudhunera Aboriginal Corporation (Yacmac)	Waste - Provision of Litter Collection Staff April 2018	42,180.60
EFT60228	25.05.2018	Yirramagardu Community Association	ACADS 2015/16 - Roebourne Basketball Seating	16,912.50
EFT60229	25.05.2018	Paula Hart	WCH - Building Entrance Public Art Progress Claim #2 RFQ 19-17/18	31,212.50
EFT60230	25.05.2018	Sport And Recreation Surfaces Pty Ltd	Synthetic Turf Resurfacing Of Bulgarra Tennis Courts - As Per Rft10-17/18 - Progress Claim #1	103,361.00
EFT60249	30.05.2018	G Bailey	Sitting Fee - May 2018	2,791.67
EFT60250	30.05.2018	E Smeathers	Sitting Fee - May 2018	2,791.67
EFT60251	30.05.2018	M Bertling	Sitting Fee - May 2018	2,791.67
EFT60252	30.05.2018	G Cucel	Sitting Fee - May 2018	4,562.50
EFT60253	30.05.2018	G Evans	Sitting Fee - May 2018	2,791.67
EFT60254	30.05.2018	G Levissianos	Sitting Fee - May 2018	2,791.67
EFT60255	30.05.2018	P Long	Sitting Fee - May 2018	11,125.00
EFT60256	30.05.2018	P Miller	Sitting Fee - May 2018	2,791.67
EFT60257	30.05.2018	K Nunn	Sitting Fee - May 2018	2,791.67
EFT60258	30.05.2018	D Scott	Sitting Fee - May 2018	2,791.67
EFT60259	30.05.2018	J Waterstrom Muller	Sitting Fee - May 2018	2,791.67
EFT60260	30.05.2018	NYFL Nursery - Cossack Management	Management Services Of Cossack Historic Townsite (Tender: 30-16/17) June 2018	35,750.00
EFT60399	30.05.2018	SAFE (Saving Animals From Euthanasia Inc)	Community Education/Promotions - SAFE MOU Payment As Per Council Resolution 153483	16,467.00
EFT60400	31.05.2018	Transmission Films Pty Ltd	MOONRISE CINEMA 2018: MARCH Movie - Sweet Country	330.00
78507	07.05.2018	Bond Administrator	Staff Housing Security Bond for 16 Winyama Road	1,600.00

Chq/EFT	Date	Name	Description	Amount
78508	11.05.2018	Building & Construction Industry Training Fund (BCITF)	BCITF Receipts - April 2018	3,121.90
78509	25.05.2018	Julie Pope	Refund of 2017 Local Government Nomination Deposit	80.00
DD31438.1	02.05.2018	Wa Super (Formerly Walgsp)	Payroll deductions	96,145.94
DD31438.10	02.05.2018	AMP Super Directions Fund	Superannuation contributions	251.58
DD31438.11	02.05.2018	J & S Pryor Super Fund	Superannuation contributions	455.11
DD31438.12	02.05.2018	BT Super For Llife	Superannuation contributions	1,740.46
DD31438.13	02.05.2018	CBA Superannuation Savings Account	Superannuation contributions	626.04
DD31438.14	02.05.2018	VicSuper	Superannuation contributions	458.49
DD31438.15	02.05.2018	100F Lifetrack Personal Superannuation	Superannuation contributions	319.16
DD31438.16	02.05.2018	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	330.09
DD31438.17	02.05.2018	OnePath Masterfund	Superannuation contributions	452.41
DD31438.18	02.05.2018	JAKE SMSF Holdings Pty Ltd	Payroll deductions	744.95
DD31438.19	02.05.2018	Essential Super	Superannuation contributions	651.58
DD31438.2	02.05.2018	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	628.32
DD31438.20	02.05.2018	ANZ Smart Choice Super	Superannuation contributions	537.34
DD31438.21	02.05.2018	QSUPER	Superannuation contributions	536.22
DD31438.22	02.05.2018	AMP SignatureSuper	Superannuation contributions	505.83
DD31438.23	02.05.2018	Macquarie Wrap Super Manager	Payroll deductions	2,432.28
DD31438.24	02.05.2018	Mtaa Superannuation Fund	Superannuation contributions	537.34
DD31438.25	02.05.2018	AustSafe Super	Superannuation contributions	492.16
DD31438.26	02.05.2018	Powerwrap Master Plan	Superannuation contributions	475.51
DD31438.27	02.05.2018	Care Super	Superannuation contributions	533.02
DD31438.28	02.05.2018	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	539.29
DD31438.29	02.05.2018	Colonial First State Wholesale Personal Super	Payroll deductions	936.15
DD31438.3	02.05.2018	First State Super	Superannuation contributions	286.55
DD31438.30	02.05.2018	AMP Retirement Trust	Superannuation contributions	799.74
DD31438.31	02.05.2018	Bartlett Rise Superannuation Fund	Superannuation contributions	534.42
DD31438.32	02.05.2018	BT Business Super	Superannuation contributions	452.41
DD31438.33	02.05.2018	Prime Super	Superannuation contributions	499.12
DD31438.34	02.05.2018	Colonial First State Firstchoice Super	Superannuation contributions	2,055.54
DD31438.35	02.05.2018	Cassery Super Fund	Superannuation contributions	1,060.62
DD31438.36	02.05.2018	AMG Super	Superannuation contributions	465.65
DD31438.37	02.05.2018	Christian Super	Superannuation contributions	456.09
DD31438.38	02.05.2018	MLC Wrap Super	Superannuation contributions	929.20
DD31438.39	02.05.2018	Local Government Superannuation - BRISBANE	Payroll deductions	677.72

Chq/EFT	Date	Name	Description	Amount
DD31438.4	02.05.2018	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,693.66
DD31438.40	02.05.2018	Cbus	Superannuation contributions	1,009.99
DD31438.41	02.05.2018	Catholic Super & Retirement Fund	Superannuation contributions	456.09
DD31438.42	02.05.2018	Media Superannuation	Payroll deductions	1,597.35
DD31438.43	02.05.2018	Commonwealth SuperSelect	Superannuation contributions	486.21
DD31438.44	02.05.2018	100F Pursuit Focus Personal Superannuation	Superannuation contributions	193.34
DD31438.45	02.05.2018	Superwrap Personal Super Plan	Superannuation contributions	695.54
DD31438.46	02.05.2018	Vision Super	Superannuation contributions	432.96
DD31438.47	02.05.2018	Russell Supersolution Master Trust	Superannuation contributions	131.17
DD31438.48	02.05.2018	ANZ Staff Superannuation Scheme	Superannuation contributions	205.13
DD31438.49	02.05.2018	UniSuper	Payroll deductions	646.20
DD31438.5	02.05.2018	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	949.34
DD31438.50	02.05.2018	Australian Super	Payroll deductions	8,145.55
DD31438.51	02.05.2018	Hesta Superannuation	Superannuation contributions	3,351.34
DD31438.52	02.05.2018	Sunsuper Pty Ltd	Superannuation contributions	2,517.07
DD31438.6	02.05.2018	Rest Superannuation	Payroll deductions	5,007.75
DD31438.7	02.05.2018	HostPlus Superannuation	Payroll deductions	5,844.71
DD31438.8	02.05.2018	Local Government Superannuation-SYDNEY	Superannuation contributions	545.14
DD31438.9	02.05.2018	SLOS Super Fund	Superannuation contributions	532.47
DD31516.1	10.05.2018	HostPlus Superannuation	Payroll deductions	-800.00
DD31583.1	16.05.2018	Wa Super (Formerly Walgsp)	Payroll deductions	96,777.43
DD31583.10	16.05.2018	AMP Super Directions Fund	Superannuation contributions	50.32
DD31583.11	16.05.2018	J & S Pryor Super Fund	Superannuation contributions	393.74
DD31583.12	16.05.2018	BT Super For Llife	Superannuation contributions	1,590.29
DD31583.13	16.05.2018	CBA Superannuation Savings Account	Superannuation contributions	597.40
DD31583.14	16.05.2018	VicSuper	Superannuation contributions	458.49
DD31583.15	16.05.2018	100F Lifetrack Personal Superannuation	Superannuation contributions	366.47
DD31583.16	16.05.2018	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	354.85
DD31583.17	16.05.2018	OnePath Masterfund	Superannuation contributions	437.17
DD31583.18	16.05.2018	JAKE SMSF Holdings Pty Ltd	Payroll deductions	744.95
DD31583.19	16.05.2018	MLC Super Fund	Superannuation contributions	209.75
DD31583.2	16.05.2018	Hesta Superannuation	Payroll deductions	3,608.21
DD31583.20	16.05.2018	Essential Super	Superannuation contributions	716.76
DD31583.21	16.05.2018	ANZ Smart Choice Super	Superannuation contributions	610.43
DD31583.22	16.05.2018	QSUPER	Superannuation contributions	560.77
DD31583.23	16.05.2018	Macquarie Wrap Super Manager	Payroll deductions	2,432.28

Chq/EFT	Date	Name	Description	Amount
DD31583.24	16.05.2018	AMP SignatureSuper	Superannuation contributions	505.82
DD31583.25	16.05.2018	Mtaa Superannuation Fund	Superannuation contributions	537.34
DD31583.26	16.05.2018	AustSafe Super	Superannuation contributions	492.16
DD31583.27	16.05.2018	Powerwrap Master Plan	Superannuation contributions	475.51
DD31583.28	16.05.2018	Care Super	Superannuation contributions	545.44
DD31583.29	16.05.2018	Prime Super	Superannuation contributions	220.17
DD31583.3	16.05.2018	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	628.32
DD31583.30	16.05.2018	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	535.59
DD31583.31	16.05.2018	Colonial First State Wholesale Personal Super	Payroll deductions	870.79
DD31583.32	16.05.2018	AMP Retirement Trust	Superannuation contributions	784.42
DD31583.33	16.05.2018	Bartlett Rise Superannuation Fund	Superannuation contributions	534.42
DD31583.34	16.05.2018	Colonial First State Firstchoice Super	Superannuation contributions	1,984.46
DD31583.35	16.05.2018	BT Business Super	Superannuation contributions	452.41
DD31583.36	16.05.2018	Casserly Super Fund	Superannuation contributions	1,060.62
DD31583.37	16.05.2018	AMG Super	Superannuation contributions	465.64
DD31583.38	16.05.2018	Christian Super	Superannuation contributions	456.09
DD31583.39	16.05.2018	MLC Wrap Super	Superannuation contributions	929.20
DD31583.4	16.05.2018	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,466.96
DD31583.40	16.05.2018	Local Government Superannuation - BRISBANE	Payroll deductions	677.72
DD31583.41	16.05.2018	Cbus	Superannuation contributions	630.75
DD31583.42	16.05.2018	Catholic Super & Retirement Fund	Superannuation contributions	456.09
DD31583.43	16.05.2018	Media Superannuation	Superannuation contributions	597.35
DD31583.44	16.05.2018	Commonwealth SuperSelect	Superannuation contributions	456.09
DD31583.45	16.05.2018	Superwrap Personal Super Plan	Superannuation contributions	655.46
DD31583.46	16.05.2018	100F Pursuit Focus Personal Superannuation	Superannuation contributions	141.47
DD31583.47	16.05.2018	Vision Super	Superannuation contributions	421.92
DD31583.48	16.05.2018	Russell Supersolution Master Trust	Superannuation contributions	210.95
DD31583.49	16.05.2018	ANZ Staff Superannuation Scheme	Superannuation contributions	97.05
DD31583.5	16.05.2018	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	949.34
DD31583.50	16.05.2018	UniSuper	Payroll deductions	742.16
DD31583.51	16.05.2018	Australian Super	Payroll deductions	7,729.98
DD31583.52	16.05.2018	Sunsuper Pty Ltd	Superannuation contributions	2,514.36
DD31583.53	16.05.2018	First State Super	Superannuation contributions	557.69
DD31583.6	16.05.2018	Rest Superannuation	Payroll deductions	4,493.34
DD31583.7	16.05.2018	HostPlus Superannuation	Payroll deductions	5,198.08
DD31583.8	16.05.2018	Local Government Superannuation- SYDNEY	Superannuation contributions	545.14

Chq/EFT	Date	Name	Description	Amount
DD31583.9	16.05.2018	SLOS Super Fund	Superannuation contributions	532.47
DD31654.1	16.05.2018	Wa Super (Formerly Walgsp)	Superannuation contributions	179.19
DD31635.1	23.05.2018	ANZ Smart Choice Super	Cancelled Payment	-524.45
DD31635.2	23.05.2018	BT Super For Llife	Cancelled Payment	-2,135.88
DD31637.1	23.05.2018	Wa Super (Formerly Walgsp)	Redirection MA430 - FW060 April Superannuation	524.45
DD31637.2	23.05.2018	HostPlus Superannuation	Redirection MB340 - MH140 re Hughes April Superannuation	2,135.88
DD31705.1	30.05.2018	Wa Super (Formerly Walgsp)	Payroll deductions	97,377.58
DD31705.10	30.05.2018	J & S Pryor Super Fund	Superannuation contributions	483.96
DD31705.11	30.05.2018	CBA Superannuation Savings Account	Superannuation contributions	610.79
DD31705.12	30.05.2018	BT Super For Llife	Superannuation contributions	1,383.75
DD31705.13	30.05.2018	VicSuper	Superannuation contributions	458.49
DD31705.14	30.05.2018	100F Lifetrack Personal Superannuation	Superannuation contributions	418.69
DD31705.15	30.05.2018	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	357.21
DD31705.16	30.05.2018	OnePath Masterfund	Superannuation contributions	437.17
DD31705.17	30.05.2018	JAKE SMSF HOLDINGS PTY LTD	Payroll deductions	816.73
DD31705.18	30.05.2018	MLC Super Fund	Superannuation contributions	296.27
DD31705.19	30.05.2018	Essential Super	Superannuation contributions	617.89
DD31705.2	30.05.2018	Hesta Superannuation	Payroll deductions	4,045.15
DD31705.20	30.05.2018	ANZ Smart Choice Super	Superannuation contributions	544.41
DD31705.21	30.05.2018	QSUPER	Superannuation contributions	622.24
DD31705.22	30.05.2018	AMP SignatureSuper	Superannuation contributions	849.29
DD31705.23	30.05.2018	Macquarie Wrap Super Manager	Payroll deductions	2,432.28
DD31705.24	30.05.2018	Mtaa Superannuation Fund	Superannuation contributions	537.34
DD31705.25	30.05.2018	AustSafe Super	Superannuation contributions	639.68
DD31705.26	30.05.2018	Powerwrap Master Plan	Superannuation contributions	475.51
DD31705.27	30.05.2018	Care Super	Superannuation contributions	570.61
DD31705.28	30.05.2018	Prime Super	Superannuation contributions	522.34
DD31705.29	30.05.2018	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	534.23
DD31705.3	30.05.2018	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	628.32
DD31705.30	30.05.2018	Colonial First State Wholesale Personal Super	Payroll deductions	928.89
DD31705.31	30.05.2018	AMP Retirement Trust	Superannuation contributions	755.11
DD31705.32	30.05.2018	Bartlett Rise Superannuation Fund	Superannuation contributions	534.42
DD31705.33	30.05.2018	BT Business Super	Superannuation contributions	452.41
DD31705.34	30.05.2018	Colonial First State Firstchoice Super	Superannuation contributions	1,972.19
DD31705.35	30.05.2018	Commonwealth Bank Group Super	Superannuation contributions	62.21
DD31705.36	30.05.2018	Kinetic Superannuation	Superannuation contributions	161.21
DD31705.37	30.05.2018	Casserly Super Fund	Superannuation contributions	1,060.62

Chq/EFT	Date	Name	Description	Amount
DD31705.38	30.05.2018	AMG Super	Superannuation contributions	465.64
DD31705.39	30.05.2018	Christian Super	Superannuation contributions	456.09
DD31705.4	30.05.2018	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,592.04
DD31705.40	30.05.2018	MLC Wrap Super	Superannuation contributions	929.20
DD31705.41	30.05.2018	Local Government Superannuation - BRISBANE	Payroll deductions	677.72
DD31705.42	30.05.2018	Cbus	Superannuation contributions	746.65
DD31705.43	30.05.2018	Catholic Super & Retirement Fund	Superannuation contributions	419.54
DD31705.44	30.05.2018	Media Superannuation	Superannuation contributions	828.42
DD31705.45	30.05.2018	Superwrap Personal Super Plan	Superannuation contributions	710.86
DD31705.46	30.05.2018	Commonwealth SuperSelect	Superannuation contributions	475.06
DD31705.47	30.05.2018	100F Pursuit Focus Personal Superannuation	Superannuation contributions	83.70
DD31705.48	30.05.2018	Vision Super	Superannuation contributions	435.46
DD31705.49	30.05.2018	J & K Farrell Super Fund	Superannuation contributions	245.86
DD31705.5	30.05.2018	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	949.34
DD31705.50	30.05.2018	Russell Supersolution Master Trust	Superannuation contributions	104.12
DD31705.51	30.05.2018	ANZ Staff Superannuation Scheme	Superannuation contributions	159.43
DD31705.52	30.05.2018	UNISUPER	Payroll deductions	742.16
DD31705.53	30.05.2018	ING Direct Superannuation Fund	Superannuation contributions	247.57
DD31705.54	30.05.2018	North Personal Super Fund	Superannuation contributions	78.99
DD31705.55	30.05.2018	Lindz's Lucky Super Fund	Superannuation contributions	200.90
DD31705.56	30.05.2018	Australian Super	Payroll deductions	7,494.97
DD31705.57	30.05.2018	Sunsuper Pty Ltd	Superannuation contributions	2,643.49
DD31705.58	30.05.2018	First State Super	Superannuation contributions	774.38
DD31705.6	30.05.2018	Rest Superannuation	Payroll deductions	4,641.15
DD31705.7	30.05.2018	HostPlus Superannuation	Payroll deductions	4,887.12
DD31705.8	30.05.2018	Local Government Superannuation- SYDNEY	Superannuation contributions	574.61
DD31705.9	30.05.2018	SLOS Super Fund	Superannuation contributions	532.47

8,244,463.42

Credit Cards

DD31523.1	02.03.2018	Facebook	FB Advertising For WRP	20.00
DD31523.1	02.03.2018	Facebook	FB Advertising For KLP	130.19
DD31523.1	02.03.2018	Facebook	FB Advertising For Communications	169.77
DD31523.1	02.03.2018	Facebook	FB Advertising For Library Includes	0.56
DD31523.1	02.03.2018	Facebook	FB Advertising For Cossack Workshops	19.22
DD31523.1	09.04.2018	Microsoft	Hosting Fee For Online Photo Library OneDrive 2018	2.00
DD31523.1	20.03.2018	Campaign Monitor	Email Distribution Service	87.00
DD31523.1	26.03.2018	Facebook	FB Advertising For WRP	1.99
DD31523.1	26.03.2018	Facebook	FB Advertising For Communications	408.81
DD31523.1	26.03.2018	Facebook	FB Advertising For Cossack Workshops	202.64
DD31523.1	26.03.2018	Facebook	FB Advertising For Youth	36.46

Chq/EFT	Date	Name	Description	Amount
DD31523.1	26.03.2018	Facebook	FB Advertising For REAP	150.00
DD31523.1	26.03.2018	Facebook	FB Advertising For REAP	100.00
DD31523.1	26.03.2018	Facebook	FB Advertising For KLP	50.00
DD31523.1	26.03.2018	Facebook	FB Advertising For Communications	28.50
DD31523.1	15.03.2018	Virgin	Flight Change For Dir Dev Reg	101.22
DD31523.1	22.03.2018	Qantas	Flight For Sen Stat Plan	210.91
DD31523.1	22.03.2018	Qantas	Refund Of Flight Difference For Sen Stat Plan	21.00
DD31523.1	22.03.2018	Virgin	Flight For Sen Stat Plan	209.00
DD31523.1	22.03.2018	Virgin	Flight For Sen Stat Plan	2.72
DD31523.1	01.03.2018	Australia Post	Police Clearance For Ranger	52.60
DD31523.1	28.03.2018	Karratha Court House	Courthouse Hearing Notice Expenses	119.35
DD31523.1	15.03.2018	Helmwood Publishers	Book For Karratha Library	24.99
DD31523.1	15.03.2018	Glowsticks	Supplies For Illuminate The Night	260.04
DD31523.1	15.03.2018	Houseproud	Leaving Gift For J Ellis	169.99
DD31523.1	23.03.2018	Gift Packaging	Butchers Paper For REAP Community Open Day	171.85
DD31523.1	23.03.2018	Qantas	Airfares For G McNeill REAP Gala Opening	231.91
DD31523.1	23.03.2018	Qantas	Airfares For A Fraser REAP Gala Opening	231.91
DD31523.1	23.03.2018	Qantas	Airfares For S Longley REAP Gala Opening	231.91
DD31523.1	23.03.2018	Qantas	Airfares For D Wickham REAP Gala Opening	231.91
DD31523.1	23.03.2018	Qantas	Airfares For L Harper-Brown	231.91
DD31523.1	23.03.2018	Virgin	Airfares For S Haluszkiewicz REAP Gala Opening	669.00
DD31523.1	23.03.2018	Virgin	Airfares For S Haluszkiewicz REAP Gala Opening CC Surcharge	8.70
DD31523.1	23.03.2018	Virgin	Airfares For D Wickham REAP Gala Opening	209.00
DD31523.1	23.03.2018	Virgin	Airfares For D Wickham REAP Gala Opening CC Surcharge	2.72
DD31523.1	23.03.2018	Virgin	Airfare For L Harper Brown REAP Gala Opening CC Surcharge	7.63
DD31523.1	23.03.2018	Virgin	Airfare For L Harper Brown REAP Gala Opening	587.01
DD31523.1	23.03.2018	Virgin	Airfares For J Jackson REAP Community Open Day	956.22
DD31523.1	23.03.2018	Virgin	Airfares For J Jackson REAP Community Open Day CC Surcharge	11.00
DD31523.1	23.03.2018	Virgin	Airfares For G Mcneill REAP Gala Opening	390.01
DD31523.1	23.03.2018	Virgin	Airfares For G Mcneill REAP Gala Opening CC Surcharge	5.07
DD31523.1	23.03.2018	Virgin	Airfares For A Fraser REAP Gala Opening CC Surcharge	5.98
DD31523.1	23.03.2018	Virgin	Airfares For A Fraser REAP Gala Opening Inc	460.01
DD31523.1	23.03.2018	Virgin	Airfares For S Longley REAP Gala Opening CC Surcharge	5.07
DD31523.1	23.03.2018	Virgin	Airfares For S Longley REAP Gala Opening	390.01
DD31523.1	28.03.2018	Coles	Leaving Gift For G Ryan As Per Council Policy	200.00
DD31523.1	28.03.2018	Coles	Refreshments For Rio Tinto Partnership Meeting	9.20
DD31523.1	28.03.2018	Coles	Refreshments For Rio Tinto Partnership Meeting	30.00
DD31523.1	15.03.2018	MindBody	Wickham Recreation Precinct Fitness Program	85.00
DD31523.1	21.03.2018	Mood Media	Leisureplex Programs	66.00
DD31523.1	02.03.2018	All Seasons	Accommodation For Training Facilitator P Haberland	308.80
DD31523.1	02.03.2018	All Seasons	Accommodation For Training Facilitator K Schwenke	318.40
DD31523.1	02.04.2018	Elgas	Gas Bottle Service Charge For 22 Gecko Circle	96.80
DD31523.1	15.02.2018	Horizon Power	Power Bill For Mgr Plan Svcs	404.90
DD31523.1	15.02.2018	Horizon Power	Power Bill For CEO	1,198.86
DD31523.1	28.02.2018	Horizon Power	Power Bill For Dir Corp	690.86

Chq/EFT	Date	Name	Description	Amount
DD31523.1	24.02.2018	Telstra	Telephone Bill For Dir Corp	90.36
DD31523.1	09.03.2018	Australian National University	Professional Development Course Fees For Dir Corp	2,923.00
DD31523.1	20.03.2018	Webjet	Airfares For Rec Fac Coord Relocation	10.13
DD31523.1	20.03.2018	Webjet	Airfares For Rec Fac Coord Relocation	814.55
DD31523.1	26.03.2018	Coles	4x\$50 Gift Cards For Staff Quarterly Awards	200.00
DD31523.1	19.03.2018	Jimmy's On The Mall	Meal For AP Manager While Attending Conference	32.50
DD31523.1	19.03.2018	Subway	Meal For AP Manager While Attending Conference	15.15
DD31523.1	19.03.2018	Westpac	Credit Card Fee	16.25
DD31523.1	05.03.2018	IIGA Express	Fuel	71.86
DD31523.1	16.03.2018	Water Corporation	Water Meter Disconnection 54 Sholl St	769.34
DD31523.1	27.03.2018	Virgin	Flights For Mgr City Svcs For MWAC Officers Advisory Group	724.30
DD31523.1	27.03.2018	Bashaz	Meal For Dir SP&I Whilst Attending Regional Air Services Committee Meeting	21.30
DD31523.1	28.02.2018	EventBrite	Registration For Regional Airports Symposium	987.20
DD31523.1	28.02.2018	FlyCorporate	Flights For Dir SP&I To Attend Regional Airports Symposium	171.96
DD31523.1	01.03.2018	Virgin Australia	Flights For Dir SP&I To Regional Air Access Committee Meeting	1,042.01
DD31523.1	01.03.2018	Virgin Australia	Flights For Dir SP&I To Regional Air Access Committee Meeting CC Surcharge	11.00
DD31523.1	01.03.2018	Virgin Australia	Flights For AP Mgr To Attend Routes Asia Conference	482.99
DD31523.1	01.03.2018	Virgin Australia	Flights For AP Mgr To Attend Routes Asia Conference CC Surcharge	6.28
DD31523.1	01.03.2018	Qantas	Flights For Dir SP&I To Attend Regional Airports Symposium	613.94
DD31523.1	02.03.2018	Virgin Australia	Flights For Dir SP&I To Attend Regional Airports Symposium	395.00
DD31523.1	02.03.2018	Virgin Australia	Flights For Dir SP&I To Attend Regional Airports Symposium CC Surcharge	5.14
DD31523.1	01.03.2018	IBIS Brisbane Airport	Accommodation For Dir SP&I Whilst Attending Regional Airports Symposium	129.00
DD31523.1	09.03.2018	UBM Credit Control	Registration For AP Mgr For Routes Asia Conference	3,750.20
DD31523.1	09.03.2018	Pensione Hotel	Accommodation For Dir SP&I Whilst Attending Regional Air Access Committee Meeting	135.34
DD31523.1	14.03.2018	FedEx	Customs Duty For USB Enabler Key For REAP	214.23
DD31523.1	14.03.2018	Virgin Airlines	Flight For Pro Mgr Attending Site Meeting CC Surcharge	7.39
DD31523.1	14.03.2018	Virgin Airlines	Flight For Pro Mgr Attending Site Meeting	568.45
DD31523.1	14.03.2018	Virgin Airlines	Fee For Flight Change For Pro Mgr Attending Site Meeting	63.27
DD31523.1	19.03.2018	Virgin Airlines	Flight For Dir SP&I Attending Regional Airports Symposium CC Surcharge	3.83
DD31523.1	19.03.2018	Virgin Airlines	Flight For Dir SP&I Attending Regional Airports Symposium	294.96
DD31523.1	17.03.2018	Ibis Hotels	Accommodation For AP Mgr Whilst Attending Routes Asia Conference.	741.52
DD31523.1	26.03.2018	Opal Cove	Accommodation For Dir SP&I Whilst Attending Regional Airports Symposium	155.04
DD31523.1	07.03.2018	Virgin Australia	Airfare For Developing Northern Australia Board J Donat CC Surcharge	11.00
DD31523.1	07.03.2018	Virgin Australia	Airfare For Developing Northern Australia Board J Donat	1,630.00

Chq/EFT	Date	Name	Description	Amount
DD31523.1	08.03.2018	Qantas	Airfares For Developing Northern Australia Board A Dale	830.10
DD31523.1	12.03.2018	Qantas	Airfare Fin Off To Attend FBT Workshop In Perth	480.90
DD31523.1	12.03.2018	Virgin	Airfare Fin Off To Attend FBT Workshop In Perth CC Surcharge	4.23
DD31523.1	12.03.2018	Virgin	Airfare Fin Off To Attend FBT Workshop In Perth	325.00
DD31523.1	14.03.2018	Virgin	Airfare For Asst Mgt Acc To Attend Financial And Management Reporting Workshops In Perth CC Surcharge	9.23
DD31523.1	14.03.2018	Virgin	Airfare For Asst Mgt Acc To Attend Financial And Management Reporting Workshops In Perth	709.99
DD31523.1	14.03.2018	Pensione Hotel Perth	Accommodation For Fin Off To Attend FBT Workshop In Perth	212.10
DD31523.1	26.03.2018	Charles Sturt University	Professional Development Fees For Mgr HR	2,663.00
DD31523.1	13.03.2018	Cleverbridge	SPDocKit Farm Licence Support And Upgrade Electronic Protection	328.93
DD31523.1	17.03.2018	Rackspace	Cloud Product Services Hosting Fee For City Website	660.46
DD31523.1	19.03.2018	Go Daddy	Standard Wildcard SSL Services karratha.wa.gov.au Renewal	1,012.00
DD31523.1	19.03.2018	Go Daddy	Standard Wildcard SSL Services karratha.wa.gov.au Renewal	121.00
DD31523.1	23.03.2018	Go Daddy	Standard SSL Services cossackartawards.wa.gov.au Renewal	30.33
DD31523.1	23.03.2018	Go Daddy	Standard SSL Services cossackartawards.wa.gov.au Renewal	3.61
DD31523.1	09.03.2018	Transperth Ticket	Travel For Dir Dev Reg To Attend Perth Meetings	2.20
DD31523.1	12.03.2018	140 William Vietnamese	Meals For Dir Dev Reg & Mgr Plan Svcs To Attend Perth Meetings	39.80
DD31523.1	12.03.2018	Transperth Ticket	Travel For Dir Dev Reg To Attend Perth Meetings	4.70
DD31523.1	12.03.2018	Sunnyside Up	Meals For Dir Dev Reg To Attend Perth Meetings	26.00
DD31523.1	12.03.2018	Mad Dog Whisky Bar	Meals For Dir Dev Reg & Mgr Plan Svcs To Attend Perth Meetings	38.00
DD31523.1	21.03.2018	Transperth Ticket	Travel For Dir Dev Reg To Attend Perth Mineral Sands Conference	2.20
DD31523.1	21.03.2018	Transperth Ticket	Travel For Dir Dev Reg To Attend Perth Mineral Sands Conference	2.20
DD31523.1	21.03.2018	Dome	Meals For Dir Dev Reg Whilst Attending Perth Mineral Sands Conference	3.95
DD31523.1	21.03.2018	Eliza's Cafe	Meals For Dir Dev Reg Whilst Attending Perth Mineral Sands Conference	11.20
DD31523.1	23.03.2018	Aloft Perth	Meals For Dir Dev Reg Whilst Attending Perth Mineral Sands Conference	41.00
DD31523.1	26.03.2018	Crown The Merrywell	Meals For Dir Dev Reg Whilst Attending Perth Mineral Sands Conference	39.00
DD31699.1	06.03.2018	Star Mart	Fuel For P1075	141.14
DD31699.1	13.03.2018	Poolmart	Repairs To Pool Cleaner 51 Clarkson Way	60.00
DD31699.1	13.03.2018	Vita	MESAP Conference Dinner	310.50
DD31699.1	15.03.2018	Karratha Int	DNA Conference Drinks	29.00
DD31699.1	15.03.2018	Empire 6714	DNA Conference Breakfast	136.80
DD31699.1	15.03.2018	Haybar	DNA Conference Lunch	228.60
DD31699.1	15.03.2018	Soul Cafe	Meeting Dept Communities Roebourne & West Pilbara Plan	54.00
DD31699.1	01.03.2018	Soul Cafe	Catering For Budget Review	33.00
DD31699.1	01.03.2018	Coles	Catering For WALGA Councillor Training	5.66

Chq/EFT	Date	Name	Description	Amount
DD31699.1	02.03.2018	Onyx On Sharpe	Catering For WALGA Councillor Training	15.00
DD31699.1	05.03.2018	Pensione Hotel	Accommodation For Cr Attending WALGA Training	113.63
DD31699.1	05.03.2018	Qantas	Flight For Developing Northern Australia Board Member	802.72
DD31699.1	05.03.2018	Qantas	Flight For Developing Northern Australia Board Member	784.87
DD31699.1	05.03.2018	Virgin Australia	Flight For C Mcrae Attending Entech Roadshow CC Surcharge	10.01
DD31699.1	05.03.2018	Virgin Australia	Flight For Tech Svcs Super Attending Entech Roadshow	770.00
DD31699.1	05.03.2018	Virgin Australia	Flight For CEO Attending Meetings CC Surcharge	11.00
DD31699.1	05.03.2018	Virgin Australia	Flight For CEO Attending Meetings	911.01
DD31699.1	08.03.2018	Virgin Airlines	Flight For Developing Northern Australia Board Member CC Surcharge	11.00
DD31699.1	08.03.2018	Virgin Airlines	Flight For Developing Northern Australia Board Member	1,630.00
DD31699.1	09.03.2018	Aloft Perth	Accommodation For Developing Northern Australia Board Member	235.87
DD31699.1	09.03.2018	Aloft Perth	Accommodation For Dir Dev Reg Attending Conference Perth	235.87
DD31699.1	09.03.2018	Aloft Perth	Accommodation For R Hall Attending Conference Perth	235.87
DD31699.1	14.03.2018	The Ranges Karratha	Accommodation For Developing Northern Australia Board Member	213.05
DD31699.1	14.03.2018	The Ranges Karratha	Accommodation For Developing Northern Australia Board Member	213.05
DD31699.1	14.03.2018	The Ranges Karratha	Accommodation For Developing Northern Australia Board Member	213.05
DD31699.1	15.03.2018	Aloft Perth	Accommodation For Dir Dev Reg Attending Conference Perth	184.60
DD31699.1	16.03.2018	Virgin Australia	Flight For CEO Attending Meetings In Perth	385.00
DD31699.1	18.03.2018	Virgin Australia	Flight For CEO Attending Meetings In Perth CC Surcharge	5.01
DD31699.1	21.03.2018	Qantas	Flight For CEO Attending Meetings In Perth	1,275.00
DD31699.1	21.03.2018	Qantas	Flight For BM Tech Off Attending Meetings In Perth	1,144.99
DD31699.1	21.03.2018	Qantas	Flight For Mayor Attending Meetings In Perth	698.48
DD31699.1	21.03.2018	Qantas	Flight For Mayor Attending Meetings In Canberra	532.51
DD31699.1	27.03.2048	Prime Enterprise	Catering For Cultural Awareness Training	49.00
DD31699.1	27.03.2018	Qantas	Flights For Cr Attending Pilbara Kimberly Forum	581.10
DD31699.1	08.03.2018	Office Of Racing & Gaming	Application For REAP Liquor Licence	3,514.00
DD31699.1	09.03.2018	Qantas	Flight For Developing Northern Australia Board Member	-676.27
DD31699.1	12.03.2018	City Of Vincent	Parking For CEO While Attending Meetings In Perth	30.90
DD31699.1	14.03.2018	Virgin Airlines	Flights For Mayor Attending Conference Perth CC Surcharge	10.09
DD31699.1	14.03.2018	Virgin Airlines	Flights For Mayor Attending Conference Perth	775.99
DD31699.1	16.03.2018	Qantas	Flights For Mayor Attending Meetings In Canberra	576.20
DD31699.1	16.03.2018	Qantas	Flights For CEO Attending Meetings In Perth	412.01
DD31699.1	16.03.2018	Qantas	Flights For Mayor Attending Meetings In Canberra	538.00
DD31699.1	16.03.2018	Qantas	Flights For Mayor Attending Meetings In Canberra CC Surcharge	6.99
DD31699.1	21.03.2018	City Of Perth	Parking For CEO While Attending Meetings In Perth	5.14

Chq/EFT	Date	Name	Description	Amount
DD31699.1	22.03.2018	City Of Perth	Parking For CEO While Attending Meetings In Perth	10.08
DD31699.1	23.03.2018	City Of Perth	Parking For CEO While Attending Meetings In Perth	9.07
DD31699.1	23.03.2018	City Of Perth	Parking For CEO While Attending Meetings In Perth	5.85
DD31699.1	23.03.2018	Raine Square	Parking For CEO While Attending Meetings In Perth	12.09
DD31699.1	23.03.2018	Dome	Breakfast Meeting CEO	22.65
DD31699.1	27.03.2018	Coffee Club	Coffee For Meeting CEO	20.80
DD31790.1	09.04.2018	Biomagic	Super 500 10L	265.09
DD31790.1	09.05.2018	Biomagic	Super 500 10L	265.10
DD31790.1	13.04.2018	Department Of Health	Renewal Of Poisons Permit	125.00
DD31790.1	03.04.2018	Virgin	Airfares For IT Technician For REAP Wifi Solution	906.00
DD31790.1	03.04.2018	Virgin	Airfares For IT Technician For REAP Wifi Solution CC Surcharge	11.00
DD31790.1	16.04.2018	Samson Beach Tavern	Catering For Ordinary Council Meeting	406.00
DD31790.1	16.04.2018	Virgin	Airfares For IT Technician For REAP Wifi Solution CC Surcharge	8.83
DD31790.1	16.04.2018	Virgin	Airfares For IT Technician For REAP Wifi Solution	679.00
DD31790.1	16.04.2018	Virgin	Airfares For IT Technician For REAP Wifi Solution And Additional Baggage Fee	515.90
DD31790.1	18.04.2018	Virgin	Flights For Dir Corp To Attend Meetings In Perth CC Surcharge	22.00
DD31790.1	18.04.2018	Virgin	Flights For Dir Corp To Attend Meetings In Perth	906.00
DD31790.1	18.04.2018	Virgin	Flights For Mgr Marcom To Attend Meetings In Perth	906.00
DD31790.1	18.04.2018	Virgin	Flights For IT Technician For Intramaps Installation	910.00
DD31790.1	18.04.2018	Virgin	Flights For IT Technician For Intramaps Installation CC Surcharge	11.00
DD31790.1	18.04.2018	Virgin	Airfare For Dir Corp Change Flights Fee	50.00
DD31790.1	03.04.2018	Coles	Catering For Staff Member Proj Off Leaving Council	17.19
DD31790.1	18.04.2018	Opal Cove	Accommodation For Dir SP&I Whilst Attending RAS Conference	155.04
DD31790.1	04.04.2018	Pensione Hotel	Accommodation For Dir SP&I Whilst Attending RAS Conference	84.23
DD31790.1	04.04.2018	Coles	Catering For Staff Member Proj Off Leaving Council	14.08
DD31790.1	04.04.2018	Tokyo Station	Meal Allowance For Dir Corp For Attending Meetings In Perth	15.50
DD31790.1	04.04.2018	City Of Perth	Car Parking For Dir Corp Attending Meeting In Perth	12.10
DD31790.1	26.04.2018	City of Perth	Car Parking For Dir Corp Attending Meeting In Perth	5.14
DD31790.1	26.04.2018	Mindbody	WRP Fitness Program	85.00
DD31790.1	26.04.2018	Mood Media	Leisureplex Programs	66.00
DD31790.1	16.04.2018	Prime Enterprises	Catering For RIO Partnership Meeting	49.00
DD31790.1	16.04.2018	Officeworks	Goods To Wrap Art Works For REAP	106.02
DD31790.1	29.03.2018	Qantas Airways	Additional Baggage For A Fraser REAP Gala Opening	70.00
DD31790.1	03.04.2018	Virgin Airways	Flight For Leis Plan PLWA Conference Perth CC Surcharge	7.79
DD31790.1	04.04.2018	Virgin Airways	Flight For Leis Plan PLWA Conference Perth	599.01
DD31790.1	05.04.2018	Kmart	Leaving Gift For Lies Duty Mgr As Per Council Policy	100.00
DD31790.1	05.04.2018	Kmart	Prizes For Banners In The Terrace Competition	200.00
DD31790.1	10.04.2018	Parks & Leisure Aust	Early Bird PLWA Conference Fees Leis Plan	770.00

Chq/EFT	Date	Name	Description	Amount
DD31790.1	10.04.2018	Virgin Australia	Flight Change For L Harper-Brown REAP Gala Opening	236.00
DD31790.1	14.04.2018	Woolworths	Goods For REAP Kitchen Setup	102.25
DD31790.1	11.04.2018	Costume Box	Costumes For Rhyme Time	238.46
DD31790.1	18.04.2018	Kmart	Goods For REAP Kitchen Setup	24.00
DD31790.1	19.04.2018	Hedland Emporium	Goods For Library For Community Open Day	21.80
DD31790.1	19.04.2018	DPIRD Agriculture	Annual Showground Registration Fee For Karratha Recreational Grounds/Bulgarr Oval	75.00
DD31790.1	24.04.2018	Aus Security Products	Secure Cash Bags And Secure Security Tags	362.00
DD31790.1	24.04.2018	SP Artstore Online	Specialised Paper For Roebourne Public Art	352.15
DD31790.1	26.04.2018	Poolmart	Repairs to Pool Cleaner 51 Clarkson Way	75.00
DD31790.1	27.04.2018	Poolmart	Repairs to Pool Cleaner 51 Clarkson Way Returned Goods	-25.00
DD31790.1	20.04.2018	Qantas	Flights For Cr Attending Developing Northern Australia Conference 2018	1,796.15
DD31790.1	20.04.2018	Qantas	Flights For CEO Attending Meetings In Perth	1,144.99
DD31790.1	29.03.2018	Qantas	Flights For Mayor Attending Meetings In Perth	1,144.99
DD31790.1	03.04.2018	Qantas	Flights For Crs x 3 Attending Pilbara Kimberley Forum 2018 In Perth	1,047.87
DD31790.1	05.04.2018	Virgin	Flights For Crs x 3 Attending Pilbara Kimberley Forum 2018 In Perth	975.00
DD31790.1	13.04.2018	Virgin	Flights For Crs x 3 Attending Pilbara Kimberley Forum 2018 In Perth CC Surcharge	12.68
DD31790.1	13.04.2018	Virgin Australia	Flights For BM Tech Off Attending Pilbara Regional Council Meeting/Pilbara Kimberley Forum 2018 In Perth CC Surcharge	6.77
DD31790.1	13.04.2018	Virgin Australia	Flights For BM Tech Off Attending Pilbara Regional Council Meeting/Pilbara Kimberley Forum 2018 In Perth	521.00
DD31790.1	13.04.2018	Qantas	Flights For CEO Attending Meetings In Perth	349.29
DD31790.1	13.04.2018	Virgin Airlines	Flights For Mayor Attending Meetings In Perth CC Surcharge	8.45
DD31790.1	16.04.2018	Virgin Airlines	Flights For Mayor Attending Meetings In Perth	649.99
DD31790.1	17.04.2018	Qantas	Flights For CEO Attending Meetings In Perth	412.01
DD31790.1	17.04.2018	Qantas	Flights For BM Tech Off Attending Pilbara Regional Council Meeting/Pilbara Kimberley Forum In Perth	349.29
DD31790.1	17.04.2018	Facebook	Advertising For Youth	43.31
DD31790.1	13.04.2018	Facebook	Advertising For Communications	80.44
DD31790.1	01.04.2018	Facebook	Advertising For Cossack Workshops	10.90
DD31790.1	01.04.2018	Facebook	Advertising For KLP	68.34
DD31790.1	01.04.2018	Microsoft-Billing	Hosting Fee OneDrive	2.00
DD31790.1	01.04.2018	Facebook	Advertising For VAST	51.52
DD31790.1	08.04.2018	Facebook	Advertising For Events	151.52
DD31790.1	16.04.2018	Facebook	Advertising For Communications	104.38
DD31790.1	16.04.2018	Facebook	Advertising For Economic Development	54.25
DD31790.1	16.04.2018	Facebook	Advertising For KLP	105.75
DD31790.1	16.04.2018	Facebook	Advertising For WRP	11.52
DD31790.1	16.04.2018	Facebook	Advertising For REAP	120.25
DD31790.1	16.04.2018	Facebook	Advertising For Youth	286.82
DD31790.1	16.04.2018	Facebook	Advertising For Youth	92.48
DD31790.1	16.04.2018	Campaign Monitor	Email Distribution Service June 2018	87.31
DD31790.1	16.04.2018	Storyblocks	Annual Subscription To Membership Library	201.63
DD31790.1	20.04.2018	Westpac	Card Fee	10.83
DD31790.1	21.04.2018	GoDaddy	UCC SSL Renewal For karratha.wa.gov.au	509.82
DD31790.1	29.04.2018	Cleverbridge	SPDockKit Licence Software Assurance	377.60
DD31790.1	05.04.2018	Cleverbridge	SPDockKit Licence Software Assurance (Duplicate To be Refunded)	377.60
DD31790.1	09.04.2018	Netregistry	Renewal Of redearthartsfestival.com.au	46.95

Chq/EFT	Date	Name	Description	Amount
DD31790.1	09.04.2018	Netregistry	Renewal Of reaf.com.au	46.95
DD31790.1	09.04.2018	Kmart	USB / Charger & Extension Lead	66.00
DD31790.1	09.04.2018	Netregistry	Renewal Of reearthartsfestival.com.au	143.00
DD31790.1	09.04.2018	Rackspace	Cloud Product Hosting For City Website	569.25
DD31790.1	16.04.2018	Netregistry	Renewal Of karrathaquartercom.au	46.95
DD31790.1	19.04.2018	Kounta	Cloud Based Point Of Sale System For REAP	150.00
DD31790.1	23.04.2018	Kmart	Batteries	11.00
DD31790.1	26.04.2018	Auslec	Cable Ties	36.38
DD31790.1	26.04.2018	Home Hardware	Cable Hooks	51.96
DD31790.1	27.04.2018	Netregistry	Renewal Of karrathaquartercom.au	149.85
DD31790.1	27.04.2018	Virgin	Flights For CFO CC Surcharge	6.99
DD31790.1	23.04.2018	Virgin	Flights For CFO	538.01
DD31790.1	05.04.2048	Horizon	Electricity Bill For Mgr Part/Eng	665.81
DD31790.1	05.04.2018	Water Corporation	Water Bill For Mgr City Svcs	101.64
DD31790.1	09.04.2018	Water Corporation	Water Bill For Mgr Part/Eng	71.14
DD31790.1	09.04.2018	Water Corporation	Water Bill For Mgr AP	79.08
DD31790.1	09.04.2018	Water Corporation	Water Bill For Mgr AP	89.20
DD31790.1	09.04.2018	Water Corporation	Water Bill for Dir Corp	110.11
DD31790.1	09.04.2018	Water Corporation	Water Bill For Dir Dev Reg	103.33
DD31790.1	09.04.2018	Water Corporation	Water Bill For Mgr Plan	140.59
DD31790.1	09.04.2018	Water Corporation	Water Bill For Dir SP&I	223.57
DD31790.1	09.04.2018	Telstra	Phone Bill For Dir Corp	91.90
DD31790.1	09.04.2018	Joondalup Resort	Accommodation For P&G Super	205.00
DD31790.1	09.04.2018	Joondalup Resort	Accommodation For Gov Off	205.00
DD31790.1	16.04.2018	Joondalup Resort	Accommodation For Comm Eng Coord	205.00
DD31790.1	16.04.2018	Joondalup Resort	Accommodation For AP Prop Off	205.00
DD31790.1	16.04.2018	Joondalup Resort	Accommodation For Lead Hand	219.00
DD31790.1	16.04.2018	Joondalup Resort	Accommodation For HR Off	205.00
DD31790.1	16.04.2018	Pensione Hotel	Accommodation For P&G Off / Gov Off/ Comm Eng Coord / AP Prop Off / Lead Hand / HR Off	512.07
DD31790.1	16.04.2018	Horizon	Electricity Bill For Dir Corp	757.55
DD31790.1	16.04.2018	Water Corporation	Water Bill For CEO	75.65
DD31790.1	23.04.2018	Booking.com	Accommodation	530.00
DD31790.1	23.04.2018	Pizza Hut	Meal Allowance For Mgr City Svcs	23.90
DD31790.1	23.04.2018	Swan Taxis	Transport For Mgr City Svcs	17.01
DD31790.1	09.04.2018	Swan Taxis	Transport For Mgr City Svcs Talis Meeting	13.86
DD31790.1	09.04.2018	Jus Burgers	Meal Allowance For Mgr City Svcs	20.80
DD31790.1	10.04.2018	Nandos	Meal Allowance For Mgr City Svcs	29.15
DD31790.1	10.04.2018	Swan Taxis	Transport For Mgr City Svcs	51.98
DD31790.1	10.04.2018	BWC Perth	Transport For Mgr City Svcs	50.61
DD31790.1	11.04.2018	Dunnart	Staff Gift Fleet/Plant Super For Leaving Council	99.00
DD31790.1	09.04.2018	Virgin	Flights For Consultant Proj Mgr For REAP Project	780.01
DD31790.1	12.04.2018	Red Earth Flowers	Gift For Staff Works Super On Birth Of Baby	90.00
DD31790.1	19.04.2018	Home Hardware	Hooks for Rangers Cameras	19.50
DD31790.1	24.04.2018	Moonlight Bay Apartments	Accommodation For Enviro Health Off Attending Conference Northwest Enviro Health Group & Mosquito Management Training Course	549.75
DD31790.1	13.04.2018	Moonlight Bay Apartments	Accommodation For Enviro Health Off Attending Conference Northwest Enviro Health Group & Mosquito Management Training Course Refund Required Due To Preferred Hotel Extra Costs	165.00
DD31790.1	16.04.2018	Ibis Hotel Perth	Accommodation For Dir Dev Reg Attending Northwest Planning Forum Conference & 2018 National Planning Congress	652.00
DD31790.1	16.04.2018	Karratha Court House	Court Hearing Notices For A Toby & M Hirini	358.05

Chq/EFT	Date	Name	Description	Amount
DD31790.1	23.04.2018	River Bar & Kitchen	Meal Expense For Dir SP&I Attending RAS Conference	15.00
DD31790.1	24.04.2018	Pensione Hotel	Accommodation For Mgr City Svcs Attending MWAC Officers Advisory Group Meeting	93.00
DD31790.1	09.04.2018	Opal Cove Resort	Meal Expense For Dir SP&I Attending RAS Conference	36.87
DD31790.1	10.04.2018	Bashaz	Meal Expense For DIR SP&I Attending RAS Conference	20.30
DD31790.1	09.04.2018	Enjo	Cleaning Products For REAP Building	569.95
DD31790.1	12.04.2018	DHL	Customs Duty Charge From USA For REAP Fit out Item DSAN Autocue	284.81
DD31790.1	16.04.2018	Ibis Brisbane	Meal Expense For DIR SP&I Attending RAS Conference	38.50
				84,879.62

03.05.2018	City of Karratha	Payroll F/N Ending: 02.05.2018	777,855.09
10.05.2018	City of Karratha	Wages	4,095.13
17.05.2018	City of Karratha	Payroll F/N Ending: 16.05.2018	749,131.12
23.05.2018	City of Karratha	Wages	1,081.05
31.05.2018	City of Karratha	Payroll F/N Ending: 30/05/2018	787,726.44
			2,319,888.83

Total Payments:

10,649,231.87

10.3 KEY PERFORMANCE MEASURES FOR QUARTER 3 OF 2017-18

File No: CM.89
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Governance & Organisational Strategy
Date of Report: 15 June 2018
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

To provide Council with an update on the Quarter 3 (January –March 2018) performance against the Operational Plan 2017-18.

BACKGROUND




There are four strategic themes in the Strategic Community Plan 2016-2026, which are delivered through 120 Programs and Services outlined in the Corporate Business Plan. These are in turn delivered through 130 ongoing projects and actions, which are measured by 69 performance measures that are introduced at periodic intervals throughout the year as certain triggers are reached. Considerable work has been done over the past few years to reduce the number of KPIs and make them more meaningful, however a further review has been undertaken with a particular focus on adding more ‘lead indicators’.

Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs & Services	Projects & Actions	Performance Measures
Our Community	43	59	25
Our Economy	13	13	6
Our Natural & Built Environment	27	30	11
Our Leadership	37	28	27
TOTAL	120	130	69

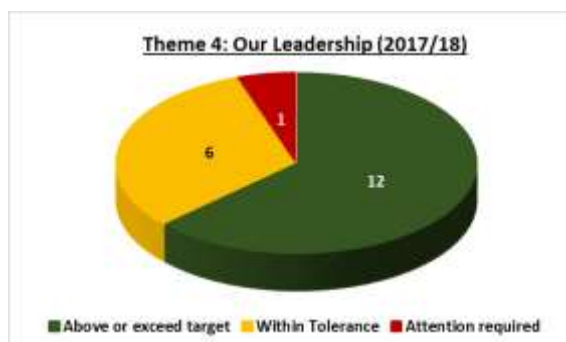
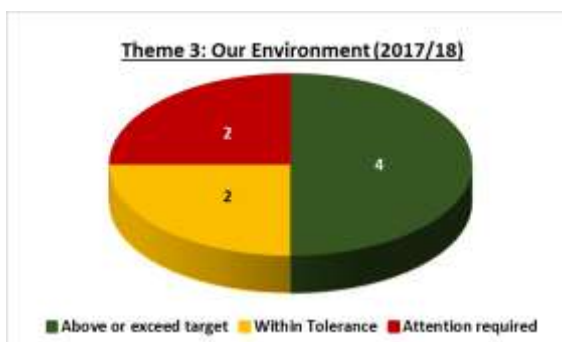
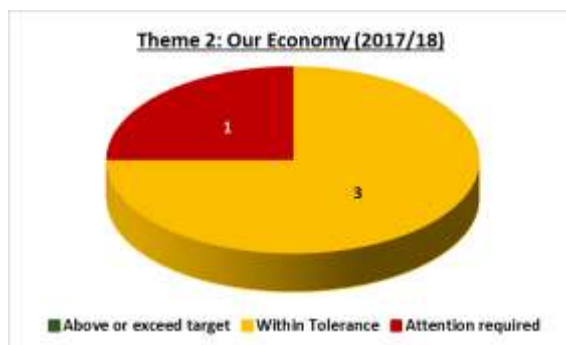
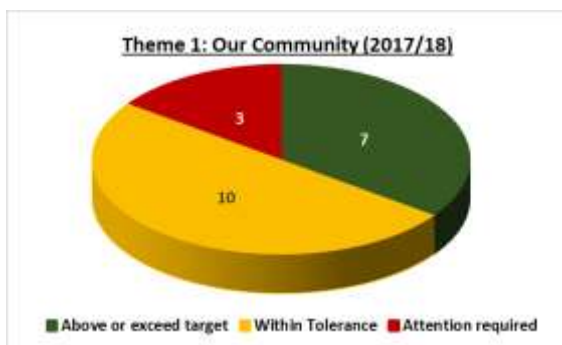
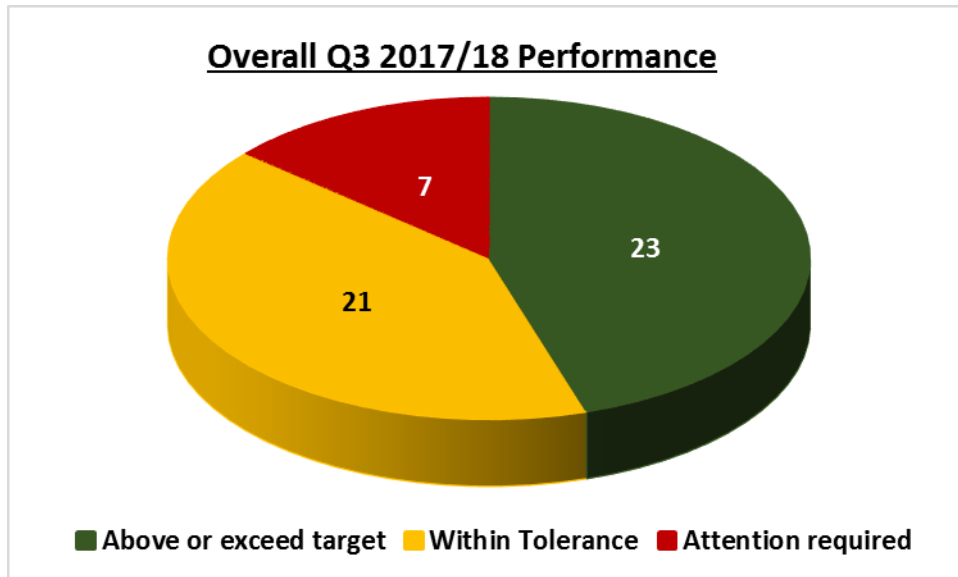
One of the processes supporting the Integrated Strategic Planning (ISP) Framework is quarterly reporting against the performance measures to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 3 is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.

Quarter 3 Performance Measures

Out of a total 69 performance measures, 51 are measured this quarter. The results for Quarter 3 are indicated below:



44 (86%) of the Quarter 3 performance measures exceeded the target or were within tolerance levels, including:

- 94% of contracted works managed by Building Maintenance is being completed within agreed time frames.
- Overall attendance levels to the Karratha Leisureplex (KLP) and Wickham Recreation Precinct (WRP) were within tolerance limits for the March Quarter. Whilst the KLP is traditionally quieter at this time of the year, its YTD results exceed targets by 2858 visits. WRP had 6715 visitations this quarter attributable to the reintroduction of swimming lessons and the opening of the new splash pad in March. The Roebourne Aquatic Centre was higher than the Q3 target but overall down 21% on YTD figures. The pool was re-

- opened in January following upgrades to the pool and surrounds kicking off a number of new programs for children including swimming lessons.
- Wickham Recreation Precinct received a positive response in the community survey as did our sporting fields.
 - Major projects continue to be delivered on time within budget. REAP, Wickham Splashpad and Airport Front of House reached practical completion on time on budget; Depot progressing on time; Wickham Community Hub running ahead of schedule; Terminal Modifications on schedule; Entry Statement at Roebourne on schedule.
 - Library services received positive feedback from the annual community survey with an ongoing trend of improvement for the fourth year. This in part is due to additional engagement strategies, STEM programs and increased technology.
 - Facebook engagements significantly exceeded target with over 84,395 engagements including the landing of the Ukrainian Antonov aircraft, recycling contamination awareness campaign, REAP programming, Dampier Marina designs and Hearson Cover foreshore enhancement plans.
 - Power consumption from the grid at the airport was at 35% this quarter by using energy from the Airport Solar Farm.
 - All green waste dropped off at 7 Mile by residents and commercial users are 100% recycled.
 - No loss time injuries reported for the March quarter.
 - 2.2% staff turnover for the quarter bringing the YTD average to 3.9%. Only six resignations this quarter.
 - 90% of correspondence is being acknowledged within agreed time frames for the second quarter in a row. This also is the highest response rate since records were kept in 2014/15.
 - 90% of debts are being collected within our 40 days terms of trade, an increase from around 80% for the past two quarters and the highest rating since records were kept in 2014/15.
 - 93% of the time we are paying our suppliers within ordinary terms of trade.
 - The City’s compliance levels were 97.8% when recently reported to the Department of Local Government with 2 minor matters that were addressed at the time.

Seven (14%) of the Quarter 3 performance measures require attention. The table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Diverse and Balanced	1.a.1.2 Parks and Garden Maintenance	1.a.1.2.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Parks, Gardens and Opens Spaces	Target: 0 Q3 Outcome: -2.4	Overall improvement on past periods. Comments from community include a lack of improvements to existing older parks and a lack of shade throughout the City.
	1.a.1.4 Airport Facility Management	1.a.1.4.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Airport Services	Target: 0 Q3 Outcome: -8.4	The major gap for the airport was due to residents finding the cost of travel very expensive and airport for higher airport charges. In reality the cost of airport charges is only around 7.3% on an \$800 return ticket. The other gap was due to non-availability of international and domestic services to ports other than Perth.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
	1.d.2.2 Medical Services Equalisation Scheme	1.d.2.2.a Maintain a minimum level of MSES consultation hours available to the public	Target: 4000 Q3 Outcome: 3168	Patient numbers are down in Dampier and Wickham due to the absence of medical resources. The City is liaising continuously with providers regarding the resumption of services.
Our Economy - Well managed and diversified	2.a.3.1 Governance of Procurement Processes	2.a.3.1.a Percentage of invoices paid to local businesses	Target: 50% Q3 Outcome: 40%	For the quarter 40% of invoices were paid to local suppliers representing 66% of expenditure for the period.
Our Natural and Built Environment - Thriving and Sustainable	3.c.2.1 Kerbside (Household) Waste Collection Service	3.c.2.1.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Kerbside Waste Collections Services	Target: 8 Q3 Outcome: 3.4	Score dropped below last year's actual of 7.6 and below our target for this year. Community sentiment suggesting greater education around what can be put into bins and suggesting a weekly recycling service.
	3.c.2.3 Recycling programs	3.c.2.3.b Percentage of green waste diverted from landfill	Target: 40% Q3 Outcome: 20.5%	Landfill diversion could increase to 41.5% if all currently accepted recyclables were put into the commingled bin. Community education and familiarisation is key focus for 2018.
Our Leadership – Responsive and Accountable	4.a.1.1 Marketing Services	4.a.1.1.a Number of successfully placed national stories	Target: 1 Q3 Outcome: 0	Significant coverage achieved in the local and regional media outlets, however there were no national stories of note for this period.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 *Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation and input has taken place with all departments impacted by KPIs to ascertain and report on progress towards the desired performance measures.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Projects detailed in the Operational Plan have been included in Council's budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Programs/Services: 4.a.2.1 Integrated Strategic Planning
 Our Projects/Actions: 4.a.2.1.1 Develop, Maintain, Monitor and Report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are reputational risks associated if Council does not deliver on commitments in the Strategic Community Plan, Corporate Business Plan and underlying budgets.
Compliance	Low	Whilst there are statutory implications for quarterly performance reporting, the regular reporting throughout the year assists in assessing performance of service areas and highlights the need for any remedial action where it is urgently required.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 3 Performance Report for 2017-2018.

CONCLUSION

In accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, Council adopted a suite of documents that comprise the ISP framework.

The Quarter 3 Performance Report summarises the performance of Council in relation to goals set at the start of the financial year. This report confirms that 86% of the 51 performance measures were achieved or substantially achieved in Quarter 3 as at 31 March 2018.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 3 Performance Report for 2017/18.

10.4 REVIEW OF CORPORATE BUSINESS PLAN AND OPERATIONAL PLAN

File No:	CM.89
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance & Organisational Strategy
Date of Report:	21 May 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Draft Operational Plan 2018-2019

PURPOSE

To present the draft outcomes following the review of the Corporate Business Plan (2016-2021) and the Operational Plan (2018/19) for Council's consideration.

BACKGROUND

The City of Karratha adopted its first ever suite of documents within the Integrated Strategic and Planning Framework on 17 December 2012. Overarching this suite of interrelated plans is the Strategic Community Plan 2016-2026 which identifies the aspirations of our communities to meet our agreed vision of *Australia's most liveable regional city*. The Corporate Business Plan 2016-2021 provides specific detail of Council's commitment to the community by prioritising the programs and services Council will provide over this five year period. The Operational Plan (an annual slice of the Corporate Business Plan 2016-2021) further builds on the foundation already provided through previous Operational Plans continuing implementation of the projects and actions identified to deliver the Corporate Business Plan.

In accordance with section 5.56 of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996*, the City is required to undertake a review of its Corporate Business Plan every 2 years to ensure it is consistent with the organisation's goals and objectives as determined by the Strategic Community Plan.

Proposed changes were workshopped with managers having regard to budget feedback, community survey results and implementation of new programs/facilities.

Corporate Business Plan 2016-2021

This review concluded with five proposed amendments.

- It was identified that whilst there is recognition of Youth Services being provided throughout the district, there is no consideration for the provision of *Aged Services* in the Plan. Demographic data indicates just over 5.4% of our population in 2016 was in excess of 60 years old and 1.1% in excess of 70 years old.
- Removal of *1.f.2.1 Website Content Management* from Outcome *1.f Connected Communities* as it is included under Our Response *4.b.2 Technology is employed to enhance service delivery* supported by the planned website audit project.

- Incorporated *Community Services* within Our Response to 2.a *Diverse Industry* and 2.a.2 *Business Opportunities* are highlighted and promoted to recognise economic drivers associated with arts and cultural activities.
- Incorporated *Community Safety* within Our Response to 2.d *Role Clarity* to enable crime prevention through environmental design principles to be a considering factor within planning and development activities.
- Remove 4.e.1.5 *Statutory Planning* from Outcome 4.e *Services that meet community needs*. The principle reason for inclusion under this outcome was to capture customer service and policy development which are already referenced under 4.e.1.1 *Customer Service (All teams)* and 4.e.1.2 *Corporate Governance Support*.

A number of minor changes are proposed to the names of programs and services contained within the Corporate Business Plan to better reflect the service being performed.

Operational Plan 2018-2019

As is traditionally the case, the Operational Plan is updated each year with a focus on projects and actions proposed for the coming period. It aligns with the programming set by the Corporate Business Plan 2016-2021. Major projects identified within the Annual Budget are captured in the Operational Plan amongst other longer term strategies referenced through informing documents such as Asset Management Plan, Economic Development, Indigenous Engagement, Long Term Financial Plan, Workforce Plans, etc.

Key Performance Measures

A review has also been undertaken on the key performance indicators for the forthcoming financial year that measure the effectiveness of programs and services delivered by each service unit. A number of these measures have been recorded for a series of years providing valuable data on the City’s ongoing performance.

This year, a number of amendments are proposed to capture different corporate and community performances against our programs and services and these are listed below:

Performance Measure	Responsible Team	Target	Reporting	Comments
Amend 1.a.2.5.a Number Percentage of projects delivered on time and on budget	Strategic Projects	90%	Quarterly	Amend “number” to a “percentage” to accurately reflect proportion of projects running according to schedule.
Delete 1.a.3.1.a Execute funding partnerships with key partners.	Partnerships and Engagement	3 (annual)	Annual	Measure no longer relevant as the City has a number of long term arrangements with Education Dept, Rio Tinto, DSR, Woodside and Pilbara Sports Academy.

	New Increase perception that the City is a safe place to live.	Partnerships and Engagement	50% (annual)	Annual	Considered a new measure to support the implementation of the City's Safer Communities Strategic Plan and its resultant effectiveness of its strategies.
	New Increase library patronage at all sites.	Community Services	5% (annual)	Annual	Measure important to acknowledge use of library at new facilities at REAP, Wickham Community Hub and Dampier Community Hub and at Roebourne.
	New Increased youth patronage to The Base.	Community Services	5% (annual)	Annual	Measure to record youth activity at the Wickham Community Hub.
	New Number of RPT passengers using Karratha Airport Terminal (includes domestic and international travel).	Airport Services	473,500 (annual)	Annual	Measure to record passenger use of facility and RPT services. Dissection to be also provided of domestic, interstate and international travel.
	New Ratio of REAP patrons to net cost of facility.	Arts and Culture	TBD	Annual	Measure to assess operational costs of providing facility based on number of patrons attending for services and activities made available from REAP.
	Delete Maintain a minimum level of MSES consultation hours available to the public.	Partnerships and Engagement	4,000 (quarterly)	Quarterly	Service being phased out.
	New Promote Visitor Spend in the City.	Economic Development	\$220M (annual)	Annual	Measure to assess visitor spend against the implementation of various economic development initiatives and tourism and engagement strategies.
	Delete 3.a.1.1.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Environment & Sustainability.	Planning Services	+5 point gap	Annual	Annual Community Survey does not capture this information.
	Delete 4.a.1.1.a Number of successfully placed national stories.	Marketing and Communications	4 (quarterly)	Quarterly	Measure not appropriate.
	New Percentage of staff (FT and PT) undertaking Compliance, Procurement and	Governance and Organisational Strategy	60% (quarterly)	Quarterly	Measure to evaluate number of staff receiving critical training on governance and operational practices.

Promapp Induction or Refresher training workshops.					This will include refresher training on compliance and procurement related activities.
New Percentage of vehicles achieving acceptable levels of utilisation.	City Services	60% (quarterly)	Quarterly		Measure to monitor fleet usage.
New Increase in additional or alternative sources of revenue	Financial Services	1% (annual)	Annual		Measure to assess additional sources of income generated to total income used to support the provision of LG services.
Delete 4.e.1.1.d Customer satisfaction from random survey conducted on 15 resident generated action requests received for the quarter	Regulatory Services	80% (quarterly)	Quarterly		Removed and included in KPI 4.e.1.1.b that captures customer service interactions through internal surveys.
New Percentage of ICSs (including Report It Function) that are outstanding.	Governance and Organisational Strategy	5% (quarterly)	Quarterly		Measure to evaluate the City's responsiveness to incoming action requests.
New Reduce number of high and extreme residual risks	Governance and Organisational Strategy	10% (annual)	Annual		Measure to identify the proportion of high/extreme residual risks across the organisation.
New Ensure all leases managed by the City are current.	Governance and Organisational Strategy	90% (quarterly)	Quarterly		Measure to monitor responsiveness to overdue or expiring community and commercial leases over Council property including Crown Reserves vested with the City.

Included in the review was a move to increase the number of lead (input) versus lag (output) indicators, as a result of which there are now 23 lead indicators and 53 lag indicators.

LEVEL OF SIGNIFICANCE

Under *Policy CE8 – Significant Decision Making Policy*, adoption of the Operational Plan 2018-2019 is significant as it forms part of the Integrated Planning and Reporting Framework, which includes:

- Strategic Planning systems that deliver accountable and measurable linkages between community aspirations, financial capacity and practical service delivery;
- Financial planning systems that accurately demonstrate the City's capacity to deliver services and manage assets that can sustain the community into the future; and
- Effective asset management systems with the rigour of process and integrity of data to accurately reflect true asset management costs.

COUNCILLOR/OFFICER CONSULTATION

Review and development of the Corporate Business Plan and the Operational Plan included consideration of Councillor feedback from strategic planning and budget workshops as well as management workshops.

COMMUNITY CONSULTATION

Review and development of the Corporate Business Plan and the Operational Plan included consideration of community feedback from the Community Survey.

STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for the future.

Regulation 19DA of the *Local Government (Administration) Regulations 1996* establishes requirements for Corporate Business Plans, including that adoption of the Plans occurs on the basis of Absolute Majority.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The projects and services in the draft Operational Plan 2018-19 are reflected in the draft 2018/19 budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. The Operational Plan 2018 – 2019 aims to deliver on the strategic direction through projects and services that the Council will be delivering in the financial year 2018-2019.

In summary the review proposes the following changes in the number of programs/services, projects/actions and KPIs:

Strategic Community Plan 2016-2026	Corporate Business Plan 2016-2021		Operational Plan 2018 - 2019		Linked to Corporate Business Plan	
	OUR PROGRAMS / SERVICES		OUR PROJECTS / ACTIONS		PERFORMANCE MEASURES (KPIs)	
	Current	Proposed	2017-18	2018-19	2017-18	2018-19
Our Community – Diverse and Balanced	43	43	59	64	25	28
Our Economy – Well Managed and Diversified	13	15	13	18	6	7
Our Natural and Built Environment – Thriving and Sustainable	27	27	30	32	11	10
Our Leadership – Responsive and Accountable	37	36	28	35	27	31
Total	120	121	130	149	69	76

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Financial risks are addressed through an annual review of budgetary expenditure allocated within the Corporate Business Plan, affected through development of an Operational Plan for each financial year for the period in which the Corporate Business Plan applies.
Service Interruption	Low	Services will continue to be delivered unless otherwise identified.
Environment	N/A	Nil
Reputation	Low	Council has actively ensured that it has suitable strategic plans to meet community expectations.
Compliance	Moderate	There is a statutory requirement to review the ISP documents to ensure that they are living documents.

IMPACT ON CAPACITY

Consideration has been given to resourcing to deliver the projects and services outlined in the Plan.

RELEVANT PRECEDENTS

The Operational Plan 2018-2019 is a sub-plan of the Corporate Business Plan 2016-2021 and builds on earlier strategic plans adopted by the City.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to:

1. ADOPT the following amendments to the Corporate Business Plan 2016-2021:

- a) Insert [1.c.2.4] “Aged Services”
- b) 1.d.2.2 to read “Medical Services”
- c) 1.d.2.3 to read “Development Services”
- d) Delete “1.f.2.1 Website Content Management”
- e) Insert [2.a.2.4] “Community Services”
- f) Insert [2.d.2.3] “Community Safety”
- g) 3.a.1.1 to read “Planning Services”
- h) 3.a.2.2 to read “Planning Services”
- i) 3.a.3.1 to read “Planning Services”
- j) 4.e.1.1 to read “Customer Services (All teams)”
- k) 4.e.1.2 to read “Corporate Governance”
- l) Delete “4.e.1.5 Statutory Planning”
- m) _____

2. ADOPT the Operational Plan 2018-2019 with the following amendments:

- a) _____
- b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this matter pending further review of the Corporate Business Plan and Operational Plan (including KPI measures).

CONCLUSION

The Operational Plan 2018-2019 activates the Corporate Business Plan 2016-2021 by detailing the projects/actions and related resources by which community aspirations defined within the Strategic Community Plan will be achieved.

Community feedback, Councillor requests/new initiatives and consultation with all service areas has informed the draft Operational Plan 2018-2019 including a critical analysis in the KPIs used to measure the City's performance.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to:

1. ADOPT the following amendments to the Corporate Business Plan 2016-2021:

- a) Insert [1.c.2.4] "Aged Services"
- b) 1.d.2.2 to read "Medical Services"
- c) 1.d.2.3 to read "Development Services"
- d) Delete "1.f.2.1 Website Content Management"
- e) Insert [2.a.2.4] "Community Services"
- f) Insert [2.d.2.3] "Community Safety"
- g) 3.a.1.1 to read "Planning Services"
- h) 3.a.2.2 to read "Planning Services"
- i) 3.a.3.1 to read "Planning Services"
- j) 4.e.1.1 to read "Customer Services (All teams)"
- k) 4.e.1.2 to read "Corporate Governance"
- l) Delete "4.e.1.5 Statutory Planning", and

2. ADOPT the Operational Plan 2018-2019.

10.5 REVIEW OF DELEGATIONS REGISTER

File No: CM.112
Responsible Executive Officer: Director Corporate Services
Reporting Author: Governance Officer - Compliance
Date of Report: 15 June 2018
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Proposed Delegations Register 2018

PURPOSE

To review and determine delegations and authorisations provided by Council to the Chief Executive Officer (CEO) and other City staff.

BACKGROUND

Delegations are required so that certain operational decisions can be made in a timely manner in order for the City to carry out its day to day functions. Delegations are required to follow particular processes, and additionally, there are legislative limitations on what can be delegated.

Council can delegate functions under legislation other than through the *Local Government Act 1995* (the Act), provided that there is a power of delegation within the relevant legislation.

Most legislation provides for the CEO to sub-delegate, or delegate directly, operational discretionary powers or functions in order for officers to carry out the functions of their role. In some circumstances, sub-delegation by the CEO may not be permitted, therefore the delegation will need to be made to staff directly by Council.

Each financial year Council is required to review existing delegations and may provide additional delegations or amend / withdraw any delegations as required.

Review of Existing Delegations

The City currently has 52 permanent delegations or authorisations and three temporary ones. After review, it is proposed that the Delegations Register (Attachment 1) have 51 delegations and no temporary delegations.

The proposed material changes to Council delegations are described below:

Delegation	Proposed Change or Action	Comments
Delegation 1.2 Local Government Act – Panel of Pre-Qualified Suppliers	Added condition that CEO may only accept a submission when the consideration involved does not exceed \$1,000,000 (excl GST).	Brings it in line with Delegation 1.1 where CEO may only invite <\$1m and may only award <\$300k.
Delegation 1.3 Local Government Act – Disposal of Local Government Property	CEO disposal limit for property other than land to be increased to \$150,000 from \$50,000 currently. Directors sub-delegation restricted to \$50,000.	This captures equipment that is already budgeted as part of replacement programs (e.g. loaders and other heavy plant) and also ensures there are no delays awaiting Council decisions for disposals that

Delegation	Proposed Change or Action	Comments
		may require expedience by the purchaser
Delegation 1.3 Local Government Act – Disposal of Local Government Property	Removed authority to dispose of property other than land when disposition used to purchase other property and the entire consideration is less than \$75,000.	This is an exemption from legislation (<i>Reg 30 Local Government Functions and General Regulations 1996</i>) and therefore does not require a legislative delegation from Council to CEO as it is exempt. Low level disposals exempt from legislation are managed under Council Policy CF17 – Disposal of Asset Policy.
Delegation 1.3 Local Government Act – Disposal of Local Government Property	The limit for CEO authority to gift or donate property (that is not money or land) raised from \$500 to \$5,000. Does not preclude CEO from requesting Council make the donation or submitting Information Only Council Reports regarding the donation(s) for low value / high profile matters.	Allows greater flexibility and expedience in donating items no longer required by the City to community organisations that could benefit from the donation e.g. signed sports memorabilia, archival paper, etc.
Delegation 1.3 Local Government Act – Disposal of Local Government Property	Authority to dispose of an interest in Land by way of commercial/ community lease or licence to be increased from \$50,000 over full term to \$250,000 (excluding GST) per annum.	This is predominately to allow for execution of leases in The Quarter HQ under delegation where potential tenants require expedience.
Delegation 17 Land Administration Act – Act on behalf of Local Government	Delegation and all sub-delegations removed.	Simply nominates which roles can liaise with the Minister for Lands for development and planning purposes. Removed as it is not a delegation from Council of a legal power or duty. Captured within Council Policy CG-10 - Execution of Documents Policy.
Delegation 20.2 Planning and Development Act - Approvals	Combined nine previous specific, individual powers into one delegation. All individual powers deleted and replaced with: 'Authority to determine and manage applications for development approval under Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015. '	Current delegation is too specific and difficult to understand. Proposed amended delegation simplifies and streamlines the delegated authority but ensures applications are all managed within the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> , Council's Local Planning Strategy and Planning Schemes.
Delegation 20.2 Planning and Development Act - Approvals	Remove condition: The approval (including amendment) of planning applications up to \$7,000,000 will be subject to no objections being received. If any objection is received the application will be referred to Council for determination. Replace with:	Ensures that any planning applications requiring referral to Council for determination are referred to Council regardless of value.

Delegation	Proposed Change or Action	Comments
	‘Determinations must be in accordance with Council Policies and Directorate operational instructions.’	
Delegation 20.3 Planning and Development Act – Unauthorised Development	Remove condition: The matter shall be determined by Council where the Chief Executive Officer in consultation with the Mayor, has requested the matter be referred to the Council for consideration.	In accordance with legislation, Council Policies, and the Planning Scheme any matters requiring consideration by Council are referred to Council. CEO / Director Development may also request matter be referred to Council without seeking consultation with Mayor.
Delegation 20.4 Planning and Development Act – Structure Plans and Local Development Plans	Combined seven previous specific, individual delegated powers into one delegation. All individual powers deleted and replaced with: ‘To make recommendations and/or determinations for management of Structure, Activity Centre, and Local Development Plans under Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015. ’	Current delegation is too specific and difficult to understand. Proposed amended delegation simplifies and streamlines the delegated authority but ensures applications are all managed within the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> , Council’s Local Planning Strategy and Planning Schemes.
Delegation 20.4 Planning and Development Act – Structure Plans and Local Development Plans	Add the following condition: ‘Determinations must be in accordance with Council Policies, Resolutions and Directorate operational instructions.’	Similar to Delegation 20.2.
Temporary Delegation to CEO (2012)	Delete temporary delegation: [Supplementary Accommodation – Lot 760 Baynton Drive, Baynton] That Council by ABSOLUTE Majority of s.5.42(1) of the <i>Local Government Act 1995</i> GRANT delegated authority to the Chief Executive Officer to determine applications for planning approval for ‘Supplementary Accommodation’ in the ‘Residential’ and ‘Urban Development’ zones where they are consistent with Draft Local Planning DP16 – Supplementary Accommodation.	Captured in proposed amendments to Delegations Register above as determined by legislation and the Local Planning Scheme.
Temporary Delegation to CEO (2012)	Delete temporary delegation: 1. That Council by SIMPLE Majority pursuant to Section 2.7 of the Local Government Act 1995 RESOLVES to ADOPT revised Council Policy TE5 – Subdivisional Guidelines and Outstanding Works Bonding Policy. 2. That Council by ABSOLUTE Majority pursuant to Section 5.42 of	Time period for any relevant applications has expired.

Delegation	Proposed Change or Action	Comments
	the Local Government Act 1995: a. RESOLVES to DELEGATE to the Chief Executive Officer, on application from a developer, to determine the retrospective application of the two year defects liability period to developments currently subject to a defects liability period of 36 months; and b. DIRECTS that any decision by the Chief Executive Officer to retrospectively apply the two year defects liability period to developments currently subject to a defects liability period of 36 months does not incur costs to Council.	
Temporary Delegation to CEO (2015)	Delete temporary delegation: 1. That Council by SIMPLE Majority pursuant to Section 3.58 of the Local Government Act 1995 RESOLVES to OFFER Licence Agreements to Airlines who operate from the Karratha Airport pertaining to the provision of Self-Service Check-In Kiosks, Q Card Readers (or similar/equivalent) and Customer Service Desks with the terms being as per the below schedule: (REFER TABLE IN MINUTES) 2. SUBJECT to the outcome of the offers outlined above; Council by ABSOLUTE Majority pursuant to Section 5.42 of the Local Government Act 1995 RESOLVES to DELEGATE Authority to the Chief Executive Officer to EXECUTE the Licence Agreement/s.	Individual delegation to execute Licence not required, captured under Council Policy CG10 – Execution of Documents Policy. Karratha Airport disposal exempt from legislation as it is part of a trading undertaking as defined by Section 3.59 of the <i>Local Government Act 1995</i> .

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council’s ability to perform its role. The ability to discharge a function through a delegation streamlines decision making outcomes.

COUNCILLOR/OFFICER CONSULTATION

Formal consultation has taken place with Managers across the organisation.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Sections 5.42 – 5.46 of the Act legislates Council’s ability to delegate functions to the CEO.

Section 5.44 of the Act allows the CEO to delegate to any employee the exercise of any of the CEO’s powers or the discharge of duties, other than the power of delegation.

Section 5.46(2) of the Act provides that the local government is to undertake annual reviews of any delegations it has provided to the CEO or to various committees.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021:

Programs/Services: 4.e.1.2 Corporate Governance Support
 Programs/Services: 4.e.1.3 Risk Management

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Low	Inefficient delegations affect operational decisions regarding Council functions and can lead to delays for stakeholders.
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	The person receiving the delegation will have the relevant skills, experience and qualifications to make decisions on behalf of Council. The Register is reviewed regularly by the delegator as staff change and work priorities alter.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

All delegations are reviewed annually.

An internal audit report was submitted to the Audit and Organisational Risk Committee on 21 February 2017 and all recommendations from that audit in relation to the Delegations Register have since been implemented.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.46(2) of the *Local Government Act 1995* ENDORSE the proposed Delegations Register (Attachment 1) with the following variations and/or new delegations/authorisations:

- (a) _____
(b) _____.

Option 3

That Council by SIMPLE Majority pursuant to Section 5.46(2) of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Delegations Register pending further review.

CONCLUSION

Council delegations from 2017 have been further reviewed in order to streamline decision making outcomes in the discharge of Council functions. A number of minor amendments are proposed as a result of consultation with City Officers, or to reflect legislative changes and improvement opportunities within our work processes. The proposed changes are predominantly in the areas of procurement, disposing of assets and town planning.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 5.46(2) of the *Local Government Act 1995* ENDORSE the proposed Delegations Register (Attachment 1).

10.6 2018/19 BUDGET

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Management Accountant
Date of Report:	22 June 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Draft 2018/19 Budget

PURPOSE

For Council to consider the adoption of the Municipal Fund Budget for the 2018/19 financial year together with supporting schedules, including striking of the municipal fund rates and other consequential matters arising from the budget papers.

BACKGROUND

The 2018/19 Municipal Budget and related documentation is the culmination of some six months' work by officers with input from all Departments across the Council and review, discussion and input by Councillors through a series of budget workshop and Councillor briefing sessions.

Council has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. In particular, the following items have been budgeted or undertaken:

Efficiency Measures:

- continued review of the need for and remuneration of each vacant position;
- disposal of surplus housing stock;
- disposal of under-utilised light fleet and plant;
- internal audits of governance and legislative compliance;
- implementing energy and water efficiency strategies and actions;
- investigated new waste management technologies to improve resource recovery and recycling outcomes;
- outsourced management of Cossack;
- continued use of local suppliers whenever possible and appropriate;
- construction of solar PV array at City Depot;
- implementation of GRV rating for capital improvements under the State's Rating Policy – Valuation of Land – Mining;
- contract awarded for Place Branding initiative;
- continued solar path lighting program;
- effluent reuse scheme extension and irrigation upgrades;
- upgrade of central control reticulation management system;
- improved airport service contracts to reduce ongoing breakdown costs;
- implementation of Major Event Sponsorship & Attraction Program;
- renegotiation of telecommunications services;
- conduct of two full budget reviews each financial year;
- purchase of The Quarter HQ and an alternative investment vehicle for City funds.

GRV/ UV	Differential Rates Categories 2018/19	Advertised Rate in \$	Advertised Minimum Rate	Proposed Rate in \$	Proposed Minimum Rate	% Change in RID
GRV	Residential	0.116284	\$1,519	0.115175	\$1,519	-1.0%
GRV	Commercial	0.097836	\$1,519	0.097836	\$1,519	-
GRV	Industrial	0.099413	\$1,519	0.099413	\$1,519	-
GRV	Airport / Strategic Industry	0.153391	\$1,519	0.153391	\$1,519	-
GRV	Transient Workforce Accommodation / Workforce Accommodation	0.379455	\$1,519	0.379455	\$1,519	-
UV	Pastoral	0.101606	\$319	0.101606	\$319	-
UV	Mining/Other	0.136414	\$319	0.136414	\$319	-
UV	Strategic Industry	0.176005	\$319	0.176005	\$319	-

Payment Options

The same payment options as offered in prior years are proposed, including payment in full, payment by two instalments and payment by four instalments. These involve an instalment administration charge of \$10 per instalment after the first instalment, and instalment interest of 4.5% per annum. This ameliorates the financial impact on ratepayers without sufficient cash flow to pay their rates in full, while still encouraging payment in full from those with the capacity to do so.

Officers recommend maintaining penalty interest charges at 11% per annum for overdue rates amounts consistent with the charge that has been levied in previous years. This compensates Council for the opportunity cost of the uncollected revenue while also strongly discouraging delinquency in payment of rates.

Capital Works

The Capital Works Program of \$39.2 million (excluding Borrowings and Reserve Transfers) includes the following major projects:

	\$ Millions
Wickham Community Hub	\$8.1
Dampier Palms and Hampton Oval Redevelopment	\$5.9
Class III Cell Construction	\$3.7
Mooligunn Road Reconstruction	\$2.4
Welcome Park	\$2.3
Reseal Programme	\$1.0
Footpath Programme	\$0.9

Councillor Allowances

The 2018 Salaries & Allowance Tribunal determination did not change Council's classification as a Band 1 local government or the range of Councillor allowances. It is proposed to leave Councillor Fees and Allowances unchanged in 2018/19.

Fees & Charges

The main features of the draft budget include:

1. There are in excess of 850 fees and charges, the majority of which are proposed to remain unchanged from 2017/18 or increase by CPI in 2018/19.
2. Additional fees for 2018/19 include 57 new fees for the Red Earth Arts Precinct.
3. Fees and charges income is proposed to increase by \$5,736,151 (predominantly in contaminated waste disposal fees, airport landing and passenger charges and Red Earth Arts Precinct).
4. Charges for the removal and deposit of domestic and commercial waste are proposed to increase by 8.67% in 2018/19.

Reserve Funds

Following is a summary of budgeted reserve movements for 2018/19:

Opening Balance 2018/19	Transfers to Reserve	Transfers from Reserve	Closing Balance 2018/19
\$64,388,775	\$25,133,750	(\$24,907,415)	\$64,615,110

Variance Reporting

Each year Council is required to adopt a percentage or value to be used in statements of financial activity for reporting material variances, as required by Clause 34(5) of the *Local Government (Financial Management) Regulations 1996*.

The custom and practice has been for Council to adopt its material variances thresholds at the time of adopting its next financial year Budget. For the 2017/18 financial year Council adopted a threshold of '10% or \$50,000 whichever is the greater'.

In recommending the continuation of the 2017/18 material variance threshold of '10% or \$50,000 whichever is the greater' for 2018/19, a review of other similar local governments' material variance thresholds for 2017/18 was undertaken and is shown in the table below:

Council	17/18 Material Variance Threshold
City of Kalgoorlie Boulder	10% and \$50,000
City of Greater Geraldton	Greater than 10% or \$50,000
Town of Port Hedland	(a) 10% or \$10,000 for operating and capital expenditure of the current program budget; or (b) 10% or \$100,000 for income and all other items of the current program budget.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Extensive internal consultation has occurred with all Directorates and through briefings and workshops with elected members on a regular basis since January 2018.

COMMUNITY CONSULTATION

The proposed differential rates model was advertised in the West Australian newspaper on 9 May 2018, and the Pilbara News on 16 May 2018. In addition, officers wrote to over 2,400 ratepayers regarding some 3,800 properties with a proposed increase more than the predominant 2%.

Over six hundred (600) submissions were received from ratepayers including three (3) from ratepayers in the Transient Workforce Accommodation/Workforce Accommodation (TWA/WA) differential rating category.

Having considered submissions at the 5 June 2018 Special Council Meeting, Council resolved to seek Ministerial Approval for the TWA/WA differential rate that is proposed to be more than two times the lowest rate in the dollar.

STATUTORY IMPLICATIONS

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (by Absolute Majority) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. *The Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards.

POLICY IMPLICATIONS

- CF-10 Rating Equity Policy
- CF-11 Rating Exemption Policy
- CG-6 Councillor Fees, Allowances & Reimbursements

The Draft Budget 2018/19 applies the principles of rating equity in the setting of Council’s differential rates and the provision of rating exemptions.

FINANCIAL IMPLICATIONS

The Draft 2018/19 Budget provides for the following income and expenditure:

Operating Revenue	\$107.9 million
Operating Expenditure	(\$93.5 million)
Capital Expenditure	(\$39.2 million)
Reserve Transfers	(\$0.3 million)

The net result of the Draft 2018/19 Budget is a surplus of \$3,429.

STRATEGIC IMPLICATIONS

Council’s revised Long Term Financial Plan (LTFP) 2012/13 to 2021/22 included a rate increase of 2.1% for the 2018/19 financial year.

The budget will provide the necessary resources to implement the Operational Plan 2018-2019 which operationalises the Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021, while increasing the rating yield by less than the amount proposed in the LTFP.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Delays in the adoption of the Budget may impact on the timing of cashflows from rates and other funding sources.
Service Interruption	Moderate	Delays in the adoption of the Budget may impact on the commencement of new projects and services.
Environment	N/A	Nil
Reputation	Low	Nil
Compliance	Moderate	The Budget process is substantially governed by state government legislation and associated regulations.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The 2017/18 Budget was adopted by Council on 30 June 2017.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to section 6.2 of the *Local Government Act 1995* RESOLVES to ADOPT the proposed 2018/19 Budget with the following amendments:

1. _____
2. _____

CONCLUSION

The 2018/19 Budget continues the balanced approach to meeting community expectations, delivering a reduction in operating expenditure and a predominant rate increase of 2.0% (1.0% for residential properties). With the benefit of 61.7% of operating income coming from sources other than rates, the 2018/19 Budget will ensure both the immediate term needs of current residents are met while at the same time providing enhanced services and infrastructure developments to meet future requirements.

OFFICER’S RECOMMENDATION 1

GENERAL AND MINIMUM RATES, RATE EXEMPTIONS AND INSTALMENT PAYMENT ARRANGEMENTS 2018/19

That Council, by ABSOLUTE MAJORITY, RESOLVES:

1. PURSUANT to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, to IMPOSE the following differential general and minimum rates on Gross Rental and Unimproved Values;

GRV/UV	Differential Rates Categories 2017/18	Proposed Rate in \$	Minimum Rate
GRV	Residential	0.115175	\$1,519
GRV	Commercial / Tourism / Town Centre	0.097836	\$1,519
GRV	Industry / Mixed Business	0.099413	\$1,519
GRV	Airport / Strategic Industry	0.153391	\$1,519
GRV	Transient Workforce Accommodation / Workforce Accommodation	0.379455	\$1,519
UV	Pastoral	0.101606	\$319
UV	Mining/Other	0.136414	\$319
UV	Strategic Industry	0.176005	\$319

2. PURSUANT to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, to NOMINATE the following due dates for rate payment in full or by instalments:

- Full payment and 1st instalment due date **3 September 2018**
- 2nd instalment due date **5 November 2018**
- 3rd instalment due date **7 January 2019**
- 4th and final instalment due date **11 March 2019**

3. PURSUANT to the provisions of Section 6.47 of the *Local Government Act 1995*, to GRANT a concession of \$1,469, as detailed in the table below, in respect of the rates on each property in the Cossack town site, in recognition of the fact that the properties are not serviced and they are part of the heritage precinct;

Assess No	Lot No	House No.	Street Name	Street Type	Suburb	Owners Name	GRV/CV	Calculated Rates	Concession	Rates Receivable
A107	101	L101	PERSEVERANCE	STREET	COSSACK	B & J QUEALY	75.00	1,519.00	1,469.00	50.00
A115	112	L112	PERSEVERANCE	STREET	COSSACK	H WILSON	75.00	1,519.00	1,469.00	50.00
A123	116	L116	COSSACK	ROAD	COSSACK	H WILSON	75.00	1,519.00	1,469.00	50.00
A131	117	L117	COSSACK	ROAD	COSSACK	H WILSON	75.00	1,519.00	1,469.00	50.00
A149	121	L121	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,519.00	1,469.00	50.00
A157	141	L141	PERSEVERANCE	STREET	COSSACK	J DAVIES & J BRANCH	75.00	1,519.00	1,469.00	50.00
A165	142	L142	COSSACK	ROAD	COSSACK	J & S MENTESANA	75.00	1,519.00	1,469.00	50.00
A173	143	L143	COSSACK	ROAD	COSSACK	L & K SAMSON	75.00	1,519.00	1,469.00	50.00
A181	144	L144	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,519.00	1,469.00	50.00
A199	145	L145	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,519.00	1,469.00	50.00
A204	149	L149	COSSACK	ROAD	COSSACK	M OTTO	75.00	1,519.00	1,469.00	50.00
A212	150	L150	COSSACK	ROAD	COSSACK	G VAN WAARDENBERG	75.00	1,519.00	1,469.00	50.00
A220	151	L151	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,519.00	1,469.00	50.00
A238	152	L152	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,519.00	1,469.00	50.00
A246	153	L153	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,519.00	1,469.00	50.00
A254	165	L165	COSSACK	ROAD	COSSACK	H WILSON	75.00	1,519.00	1,469.00	50.00
A262	167	L167	PERSEVERANCE	STREET	COSSACK	T PATTERSON	75.00	1,519.00	1,469.00	50.00
A270	20	L20	PERSEVERANCE	STREET	COSSACK	T PATTERSON	75.00	1,519.00	1,469.00	50.00
A288	176	L176	PERSEVERANCE	STREET	COSSACK	V BULL & S DONOVAN	75.00	1,519.00	1,469.00	50.00
A91332	21	L21	PERSEVERANCE	STREET	COSSACK	W MOORE (ESTATE OF)	75.00	1,519.00	1,469.00	50.00
							1,500.00	30,380.00	29,380.00	1,000.00

4. PURSUANT to the provisions of Section 6.47 of the *Local Government Act 1995*, to GRANT a waiver rates for the following properties owned or occupied by community sporting associations;

RATING WAIVERS/CONCESSIONS							
Sporting Associations							
AssNo	Property Owner/ Lessee	Property Address	Use	GRV	UV	Rate in \$	Rates
A69808	Nor-West Game Fishing Club	Lot 22 Rosemary Island, Dampier	Fishing Club		\$ -	0.136414	\$ -
A73245	Nickol Bay Speedway (Inc)	Lot 115 Cinders Rd, Karratha IE	Speedway		\$ 288,000	0.136414	\$ 39,287.23
A30944	Karratha Kart Club	L4903 Anderson Road, KIE	Kart Club	\$ -		0.097836	\$ -
A91554	Karratha Enduro & Motocross Club Inc	L4903 Anderson Road, KIE	Motorcross Club	\$ -		0.097836	\$ -
A91555	Karratha Bikers Association	L4903 Anderson Road, KIE	Bikers	\$ -		0.097836	\$ -
A77616	WA Rifle Association	L133, Cossack Rd Roebourne	Rifle Range	\$ -		0.097836	\$ -
	Total			\$ -	\$ 288,000		\$ 39,287

5. PURSUANT to the provisions of Section 6.26 of the *Local Government Act 1995*, to NOTE rates exemptions applicable to the following properties;

Exemptions in accordance with S6.26 of the Local Govt Act - Religious Properties							
AssNo	Property Owner/Lessee	Property Address	USE	GRV	UV	Rate in \$	Exempt Rates
A12314	Trustees of the Diocese of North-West Australia	33 Herbert Way, Wickham	Minister's Residence	\$ 16,120		0.115175	\$ 1,856.62
A4509	Trustees of the Diocese of North-West Australia	41-49 Hampton St, Roebourne	Holy Trinity Church	\$ 8,850		0.097836	\$ 1,519.00
A1983	The Daughters of Charity of St Vincent de Paul	8 Sherlock Street, Roebourne	Church Accommodation	\$ 13,260		0.115175	\$ 1,527.22
A34590	Trustees of the Diocese of North-West Australia	1/2 Samson Way, Bulgarra	Church, Sunday School	\$ 16,640		0.097836	\$ 1,627.99
A34591	Trustees of the Diocese of North-West Australia	2/2 Samson Way, Bulgarra	Minister's Residence	\$ 24,500		0.115175	\$ 2,821.79
A1569	Apostolic Church Trust	10 Roe St, Roebourne	Hall	\$ 21,153		0.097836	\$ 2,069.52
A4478	Apostolic Church Trust	12 Roe St, Roebourne	Pilbara Aboriginal Church	\$ 22,500		0.097836	\$ 2,201.31
A35821	Australasian Conference Association - 7 Day Adventist	12 Mirfin Way, Pegs Creek	Minister's Residence	\$ 15,340		0.115175	\$ 1,766.78
A55102	Church of Jesus Christ of Latter-Day Saints	17 Galbraith Rd, Pegs Creek	Church	\$ 37,500		0.097836	\$ 3,668.85
A54725	Roman Catholic Bishop of Geraldton	19 Welcome Road, Karratha	Minister's Residence & Op-Shop	\$ 76,980		0.115175	\$ 8,866.17
A69035	Roman Catholic Bishop of Geraldton	371 High St, Dampier	Church	\$ 19,250		0.097836	\$ 1,883.34
A69036	Roman Catholic Bishop of Geraldton	1 High St, Dampier	Minister's Residence	\$ 12,480		0.115175	\$ 1,519.00
A12209	Roman Catholic Bishop of Geraldton	L138 Kurrajong St, Wickham	Church	\$ 24,500		0.097836	\$ 2,396.98
A35075	Baptist Union of WA INC	5 Finnerty Street, Bulgarra	Minister's Residence	\$ 15,080		0.115175	\$ 1,736.84
A62864	Baptist Union of WA INC	77 Gawthorne Dr, Millars Well	Baptist Church	\$ 75,000		0.097836	\$ 7,337.70
A54677	Jehovah's Witnesses Congregation	4 Gray Ct, Millars Well	Church	\$ 28,500		0.097836	\$ 2,788.33
Health, Education & Community Service Properties							
AssNo	Property Owner/Lessee	Property Address	USE	GRV	UV	Rate in \$	Exempt Rates
A44657	Ngarluma Aboriginal Corporation	71 Hampton St, Roebourne	Heritage	\$ 28,400		0.097836	\$ 2,778.54
A4884	St John Ambulance - Roebourne	1-7 Sholl Street, Roebourne	Ambulance building	\$ 25,471		0.097836	\$ 2,491.98
A11740	St John Ambulance - Wickham	L110 Mulga Way, Wickham	Ambulance building	\$ 28,600		0.097836	\$ 2,798.11
A90624	St John Ambulance - Wickham	L500 Wickham Dr, Wickham	Ambulance building	\$ 16,188		0.097836	\$ 1,583.77
A91293	St John Ambulance - Karratha	6 Degrey Pl, Karratha	Ambulance building	\$ 185,000		0.097836	\$ 18,099.66
A88227	Foundation Housing Ltd	17B Crawford Way, Roebourne	Low Income Social Housing	\$ 16,120		0.115175	\$ 1,856.62
A54546	Returned Services League of Australia Karratha & Districts	7 Dwyer Place, Millars Well	RSL Club	\$ 37,500		0.097836	\$ 3,668.85
A36851	Salvation Army	4 Bond Pl, Pegs Creek	Salvation Army Family Workshop Centre	\$ 16,640		0.097836	\$ 1,627.99
A91275	Murujuga Aboriginal Corp	Lot 3000 & 3003 Burrup Road, Burrup	Murujuga National Park		\$ 2,119,000	0.136414	\$ 289,061.27
A4389	Mawarnkarra Health Service	46 Sholl Street, Roebourne	Aboriginal Health	\$ 13,750		0.097836	\$ 1,519.00
A1462	Mawarnkarra Health Service	38 Sholl Street, Roebourne	Aboriginal Health	\$ 9,984		0.097836	\$ 1,519.00
A4622	Mawarnkarra Health Service	20 Sholl St, Roebourne	Aboriginal Health	\$ 105,000		0.097836	\$ 10,272.78
A89260	Ngarluma Aboriginal Corporation	2 Todd Street, Roebourne	Elders Housing	\$ 141,180		0.115175	\$ 16,260.41
A3943	Ngarluma Aboriginal Corporation	43 Lockyer Way, Roebourne	Elders Housing	\$ 22,880		0.115175	\$ 2,635.20
A5117	Cheeditha Group Aboriginal Corporation	Lot 48 North West Coastal HW, Roebourne	Aboriginal Community			0.115175	\$ -
A69866	Mingullatharndo Association Ltd	Lot 300 North West Coastal HW, Roebourne	Aboriginal Training & Rehabilitation Centre		\$ 46,000	0.097836	\$ 4,500.46
A69874	Mingullatharndo Association Ltd	Lot 355 North West Coastal HW, Roebourne	Aboriginal Training & Rehabilitation Centre		\$ 10,000	0.097836	\$ 1,519.00
A43521	Salvation Army	7 Goodwyn Close, Millars Well	Youth Accommodation	\$ 34,788		0.115175	\$ 4,006.71
A36843	Salvation Army	6 Bond Pl, Pegs Creek	Accommodation	\$ 16,640		0.115175	\$ 1,916.51
		Total		\$ 1,125,794	\$ 2,175,000		\$ 413,703

6. PURSUANT to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, to ADOPT an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10.00 for each instalment after the initial instalment is paid;
7. PURSUANT to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, to ADOPT an interest rate of 4.5% where the owner has elected to pay rates and service charges through an instalment option;
8. PURSUANT to section 6.51(1) and subject to section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, to ADOPT an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable; and

9. PURSUANT to section 6.13(1) of the *Local Government Act 1995* and regulation 19A and 19B of the *Local Government (Financial Management) Regulations 1996*, to ADOPT an interest rate of 11% for fees and charges and costs of proceedings to recover such fees and charges that remains unpaid after becoming due and payable; and
10. PURSUANT to section 3.18 of the *Local Government Act 1995*, to ADOPT the following rates incentive scheme including a contribution of \$2,000 from municipal funds towards this scheme.
- | | |
|------------------------|--|
| 1 st Prize: | \$2,000 cheque sponsored by Westpac |
| 2 nd Prize: | \$1,000 cheque sponsored by the City of Karratha |
| 3 rd Prize: | \$500 cheque sponsored by the City of Karratha |

OFFICER'S RECOMMENDATION 2

GENERAL FEES AND CHARGES FOR 2018/19

That Council, by **ABSOLUTE MAJORITY, RESOLVES PURSUANT** to section 6.16 of *the Local Government Act 1995*, to **ADOPT** the Fees and Charges detailed in Attachment 1.

OFFICER’S RECOMMENDATION 3

OTHER STATUTORY FEES FOR 2018/19

That Council by **ABSOLUTE MAJORITY, RESOLVES:**

- a) PURSUANT to section 53 of the *Cemeteries Act 1986*, to **ADOPT** the Fees and Charges for the Karratha and Roebourne Cemetery included as Attachment 1;
- b) PURSUANT to regulation 53(2) of the *Building Regulations 2012*, to **ADOPT** a swimming pool inspection fee of \$28.00; and
- c) PURSUANT to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, to **ADOPT** the following charges for the removal and deposit of domestic and commercial waste:

DESCRIPTION	AMOUNT	GST	TOTAL
Residential MGB - 1 General Waste service per week and 1 Recycling service per fortnight, per year	\$305	Nil	\$305
Additional Residential MGB - 1 service per week, per year	\$152.50	Nil	\$152.50
Additional Residential Recycling MGB - 1 recycling service per fortnight, per year	\$152.50	Nil	\$152.50
Commercial/Industrial MGB - 1 service per week per year	\$305	\$30.50	\$335.50
Additional Commercial/Industrial MGB - 1 service per week, per year	\$305	\$30.50	\$335.50

OFFICER’S RECOMMENDATION 4

ELECTED MEMBERS’ FEES AND ALLOWANCES FOR 2018/19

That Council by ABSOLUTE MAJORITY pursuant to section 5.98 and 5.99 of the *Local Government Act 1995* and regulation 33 and 34 of the *Local Government (Administration) Regulations 1996*, RESOLVES to ADOPT the following annual fees and allowances for payment of elected members:

Statutory Fees and Allowances

Sitting Fees - Mayor	\$45,000
Sitting Fees - Deputy Mayor and Councillors (\$30,000 x 10 = \$300,000)	\$30,000
Mayor Local Government Allowance	\$85,000
Deputy Mayor Local Government Allowance (25% of Mayor Allowance)	\$21,250
ICT Allowance per Councillor (up to a maximum of \$3,500)	\$3,500
Travelling Expenses (actual costs or as per Local Govt Admin Reg 34AD)	\$30,000
Childcare Actual	cost or \$25 per hour (whichever is lower)

Other Expenses

Training Expenses per Councillor (\$5,000 x 11 = \$55,000)	\$5,000
Company Directors (AICD) Course Fees per Councillor (\$5,500 x 6 Councillors = \$33,000)	\$5,500
Mayor’s discretionary fund – Council related expenses	\$2,000

OFFICER'S RECOMMENDATION 5**MATERIAL VARIANCE REPORTING FOR 2018/19**

That Council by **ABSOLUTE MAJORITY** pursuant to regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and AASB 1031 Materiality, **RESOLVES** to **ADOPT** the level to be used in statements of financial activity in 2018/19 for reporting material variances being 10% or \$50,000 whichever is the greater amount.

OFFICER’S RECOMMENDATION 6**MUNICIPAL FUND BUDGET FOR 2018/19**

That Council by **ABSOLUTE MAJORITY** pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996* **RESOLVES** to **ADOPT** the Municipal Fund Budget as contained in Attachment 1 for the 2018/19 financial year which includes the following:

1. **Statement of Comprehensive Income by Nature and Type on page 2 showing a net result for that year of \$ 14,497,634;**
2. **Statement of Comprehensive Income by Program on page 4 showing a net result for that year of \$ 14,497,634;**
3. **Statement of Cash Flows on page 6;**
4. **Rate Setting Statement on page 7 showing an amount required to be raised from rates of \$ 41,399,792;**
5. **Notes to and forming part of the Budget on pages 9 to 32; and**
6. **Supplementary Information – Fees and Charges.**

11 COMMUNITY SERVICES

12 DEVELOPMENT SERVICES

12.1 VISITOR INFORMATION SERVICES REVIEW

File No:	ED.5
Responsible Executive Officer:	Director Development Services
Reporting Author:	Business Engagement Coordinator
Date of Report:	19 June 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Correspondence from Karratha Visitor Centre Inc.

PURPOSE

For Council to consider the history, current role and options for the future management of provision of visitor information services.

BACKGROUND

Council has previously considered the future of visitor information services multiple times primarily in response to escalating funding requests from visitor centre operators:

Council Meeting	Resolution
16 September 2013	Council resolved to commence discussions with both Visitor Centre Management and Boards regarding operating and financial models.
29 April 2014	Council advised the Karratha and Roebourne Visitor Centres that it does not support funding at the current levels with the current operational and management models and that its preference is for the Karratha visitor information service to come in-house and operate as a City of Karratha function.
14 December 2015	Council advised the Karratha Visitor Centre Inc. and the Roebourne Visitor Centre Inc. that it intends to advertise a fixed price tender for the provision of visitor servicing throughout 2017 and 2018 and from 2019, the Council's preference is for Visitor Servicing to be operated from the proposed Karratha Arts and Community Precinct, the Redeveloped Victoria Hotel Project and/or the Karratha Airport.
16 May 2016	Council endorsed the calling of expressions of interest for a single provider for visitor information services across the City.
21 November 2016	Council entered into a fixed price contract with Karratha Visitor Centre Inc. for the provision of visitor information services for the 2017-18 calendar years with KPIs for \$395,625p.a.

The current visitor information service contract with the Karratha Visitor Centre Inc. (KVC) expires at the end of 2018 which makes it now timely and appropriate to review the service.

City Staff have undertaken the review and engaged the Karratha Visitor Centre Management and Board who have provided their input to Officers and have provided a letter addressed to Council which is attached to this report.

Performance of Karratha Visitor Centre

The KVC is an incorporated not for profit organisation with a community board consisting of 6 members, a General Manager, an Operations Manager and a pool of casual Information Consultants.

The KVC has provided a valuable visitor information service to support local tourism from premises in Karratha and Roebourne. The City has a contract with the KVC which outlines how the service is to be delivered in exchange for the funding. There are six Key Performance Indicator areas that are reported on a quarterly basis. The below table outlines a summary of the performance against each KPI Area:

KPI Area	Performance
A. Customer Service	The premises at Karratha and Roebourne have been adequately staffed and tourists are provided with good quality information to add value to the tourist experience in the City. However, part of the KPI is to grow the number of visitors to the staffed locations which has not occurred.
B. Promotion & Information	Brochures and the Pilbara Coast Holiday Planner are made widely available. However, the development of major marketing/promotion activities and/or events has been limited and has not raised the tourism profile of the City of Karratha.
C. Digital Presence	Digital presence has been low. There has been a decrease in the number of website visits and online bookings. The online App has not been adequately developed and has been unavailable.
D. Industry Liaison/Input	There have been recent improvements in member engagement, however there has been limited growth in bookings and membership numbers.
E. Service Standard	Service has been provided during agreed hours and accreditation maintained.
F. Governance and Financial Performance	Board meetings are held regularly and financial statements are provided every quarter. However, strategic planning has not addressed issues of financial sustainability as the service continues to operate at a loss. The sale of assets has assisted to generate revenue however the asset pool has diminished. The Karratha Visitor Centre has mooted further funding requests for initiatives and maintenance items that have not been budgeted or planned for which is a concern as it returns to an ad-hoc funding arrangement. It has been discussed with the KVC that the currently operated corporate overheads are uneconomical and that it would be better to make use of the City’s corporate systems such as IT and HR.

The performance against the Key Performance Indicators has not been strong. Only one KPI Area has been fully met (Service Standard) and the five other Areas are cause for concern. In reviewing the KVC reports and during discussions held with Management and the Board the key underlying cause appears to be financial.

Financial sustainability and operational efficiency has been highlighted as a key concern consistently over the past 5 years. Analysis of financial statements show that revenues are reducing (after accounting for the sale of assets) and expenses are increasing. It is acknowledged that the Management Staff have been working to reduce expenses and manage the cash flow of the organisation, however there is an on-going dependence on the City to continue to fund operational and capital expenses under the current operational model.

There are ongoing and persistent challenges of this type of model which are not unique to the KVC and are experienced through Western Australia and nationally. Some improvements are being made by the current Management with evidence of enhance member engagement and more stringent financial management. However, and in despite of the best efforts of the Board and Management, the current model is exposed to a risk of a growing gap between revenue and expenses resulting in ongoing financial dependency or a reduction in service.

It is considered that current model needs to change to address this long-term issue so that the City’s visitor information service is as effective and efficient as possible. Therefore, a review of model of service compared to alternatives should be explored and considered to ensure the operations and outcomes of the service meet the needs of the local tourism industry, and are value for money and financially sustainable.

Model of Service

Tourism is identified as being well positioned as a growth industry to contribute to the diversification of the local economy and is recognised in Council’s Strategic Community Plan. There are no statutory obligations for Local Government authorities to play a role in visitor services, however Local Governments in Western Australia have traditionally played a significant role in Visitor Centres because they are seen as a key way to support and develop the tourism industry which is aligned to strategies to diversify and sustain the local economy.

According to the report ‘*Future of Visitor Centres in WA*’ by Haeberlin Consulting in 2014 commissioned by Tourism WA the distribution of who operates Visitor Centres has shifted over a 10-year period:

Visitor Servicing Study, WA Tourism Commission 2004	Future of Visitor Centres in WA’ Haeberlin Consulting 2014
26% are managed by a local government.	48% are managed by a local government.
65% are managed by a NFP entity.	46% are managed by a NFP entity.
19% are privately operated.	6% are privately operated.

This data demonstrates a trend in Western Australia away visitor centres being managed by NFPs and towards local governments. The Haeberlin report identified a key finding for this is the financial sustainability challenge that continues to worsen the viability for individual entities to operate visitor centres.

In considering what model of service is most appropriate for the City it is possible to categorise three types of roles – an advocate, an enabler or a deliverer of the service.

Role	Advantages	Disadvantages
<p>Advocate Council could choose to not deliver or fund visitor services in any capacity. The City could assist by advocating for external sources of funding and provide in-kind support in terms of promotion, grants and technical advice.</p>	<p>This would generate a substantial financial saving as by taking this approach the visitor centre would need to seek funding from alternative sources such as major industry companies that operate in the area.</p>	<p>There is a risk that funding from alternative sources is not successful and the service is not provided.</p>
<p>Enable This is the current role that Council performance as the primary funding provider to a third party (NFP or private entity).</p>	<p>The benefit of the current arrangement is the service is essentially outsourced through a competitive process to attract the most suitable operator. It does not require the City to employ staff other than to administer and manage the service contract. There are opportunities for the operator to explore alternative revenue sources to reduce reliance on Council funding over time.</p>	<p>The City does not have direct oversight and control of the service. There are cost inefficiencies compounded by diminishing revenue streams suggest that the reliance on funding will only increase. There is a risk that the City’s funding is consumed by inefficient overheads rather than directed to meeting the objectives and outcomes prescribed by the service agreement. There is a risk that the City will be requested to provide increased funding for this model or the service will be limited to the funding that is made available.</p>
<p>Deliver Council could bring visitor services ‘in-house’ and manage the visitor centre with City Staff.</p>	<p>The City has the capacity to manage the operations and thus would have greater control over the operations and strategic direction of visitor information service. The service would be integrated with other functions and services that the City provides and make use of existing corporate systems, particularly place branding, events and business support. It would also provide greater governance and procurement oversight and</p>	<p>The City would need to employ staff to provide the service and become operationally focussed on delivery. There is a risk in the transition from the Karratha Visitor Centre who currently operate the service in terms of intellectual property, staff, community perception and industry engagement. There is a risk that the Karratha Visitor Centre holds a sub-lease from the City for the De Witt Road property and access to the current location needs</p>

Role	Advantages	Disadvantages
	be more operationally efficient through the City's corporate services such as IT, HR & Financial Services. The service could take advantage of community and industry input through the City's Tourism Advisory Group.	to be negotiated. The Roebourne location is on a short term lease and may also need to be negotiated unless there is an alternative site such as the redeveloped Victoria Hotel.

In considering the different roles that Council could play, it would be detrimental to adopt a role of advocacy at this time as it would likely lead to the cessation of the service which would be unacceptable from an economic development perspective.

Council currently is an enabler of the service as it provides significant annual funds to an external organisation. This model is suited to service/projects that are outside the scope or ability of the Council to deliver, or that can be delivered more effectively or efficiently. Visitor information services are well within the scope and capability of the City of Karratha to deliver. An analysis of a possible scenario where the City delivers the service was undertaken using pay rates under the City's current Enterprise Bargaining Agreement shows that there would be less salaries and wages expenses compared to the current actual expenses incurred by the KVC. This approach would also be appropriate if there were other funding providers for the service, however there are no other funding providers other than through fees from its members.

It is considered that the most suitable model would be for Council to deliver the service for the following reasons:

- The City would have greater control over the operations and strategic direction of visitor information service consistent with Council's strategic planning objectives;
- The service would be integrated with other functions and services that the City provides and make use of existing corporate systems, particularly place branding, events and business support;
- Resourcing the service can be made more efficient;
- The service could be more efficient through making use of the City's corporate services such as IT, HR & Financial Services;
- There would be greater governance oversight;
- The service could take advantage of community and industry input through the City's Tourism Advisory Group to ensure on-going engagement;
- The risks to transition and deliver the service can be appropriately managed; and
- The City would be better placed to more closely review and revise the model of service, structure and processes to address persistent challenges of financial sustainability and operational efficiency.

The KVC currently has a sub-lease with the City of Karratha to operate from the De Witt Road location in Karratha. This sub-lease would need to be negotiated for the City to deliver the service in that location.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of financial implications.

COUNCILLOR/OFFICER CONSULTATION

Councillors have been provided updates on the current Visitor Information Service at Council Briefing Sessions and through the Tourism Advisory Group for which there are Council representatives.

COMMUNITY CONSULTATION

City Officers have proactively engaged with the KVC Management and Board on the service, including the review of the service and performance of the KVC. The KVC has formally written to Council to put forward their position. The Board and Staff agree that the function of a visitor centre is changing and a shift in focus for visit centre services is well over due and warranted and have put forward the following ideas for future sustainability:

KVC position	Response
Create both a physical (site based as well as a virtual (web/app/social media page) space to share information between tourists, tour operators/providers.	High quality face-to-face service and a strong online presence is a key expectation. The current contract requires this service to be performed. It is not clear how the KVC will deliver on this.
Improve the digital presence of the Visitor Centres through the continuing development of a mobile app, digital maps and our website.	The current contract requires this service to be performed. It is not clear how the KVC will improve on this.
Create an attraction at the centre that becomes one of those ‘must do’ things when you come to the region whether this be along the lines of new tourist attractions or a heritage style display such as an ever-changing museum that displaying artefacts from Rio Tinto Rail.	There are other Visitor Centres that integrate or co-locate their service with other services and attractions which can work well to grow visitor numbers and make it more efficient to operate a Centre. There is no detail provided on how this would work for the KVC.
Move to a hybrid model where overheads are cared for by the City of Karratha. Cost efficiencies can then be achieved through the City in the form of IT / HR etc.	It is acknowledged that the KVC experiences a number of on-going costs due to operating their own corporate systems which cannibalises funding that could otherwise be invested in tourism development initiatives. Under this model there would be a need for the City to play a greater role in the operations to generate efficiency savings. This would mean the City takes responsibility of the service and employs staff to operate the service.
Make use of other locations such as the Red Earth Arts Precinct to house a brochure stand or interactive digital device.	Greater provision of visitor information services to reach more tourists is supported but needs to be further considered in more detail as to the most suitable locations.

In discussions with the KVC it is understood that their position is that they would like to continue to provide visitor information services. The KVC has acknowledged the challenges they face and that there are changes that need to be made. The key consideration is the degree to which things need to change to provide the most appropriate and effective service

provision. If only minor tweaks are needed, then the current model may be seen to be suitable. However, to address persistent challenges it is considered that major changes are required. There has not been any planning or business case to demonstrate how the KVC could address the challenges and it is not clear if the ideas such as the rail museum would be feasible or financially viable.

The KVC Management has raised their concern about the Staff and the potential of any change to have an impact on their employment. It is acknowledged that the KVC is on a time-limited contract and that all of the Staff in the pool of Information Consultants are employed on a casual basis. It is understood the Staff provide a good quality service and that there is general consensus they would like to retain their on-going casual employment. Should Council resolve to deliver the service instead of funding the KVC there will be a continued need for Staff to be employed to provide the service.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The City currently spends approximately \$395,000 a year on visitor information services which represents approximately 1% of annual rates revenue. If Council wishes to continue with the service as is, it is expected that there will be higher costs as the KVC Management have indicated there are a number of items that require funding identified. These include:

- Appointment of a Social Media Consultant
- New Tour Bus
- Server and Computer Upgrades
- Regular Landscaping
- Improved Signage
- HR Consultant
- Improved Shed Storage
- Office Refurbishment
- New Water Dispenser
- Computer Room
- Resurfacing Carpark
- Toilets
- Big Sculptures

These items have not been costed, however it is evident that there would be a significant financial impact if Council were to fund all of the items and to provide on-going maintenance and replacement.

If Council decided to simply advocate for the service and allowed it to be funded by other sources, then the current expenditure would be an annual saving. If Council resolves to deliver the service in-house, there is the potential to deliver the service for less cost. An analysis of staffing based on pay rates under the City's current Enterprise Bargaining Agreement revealed that there would be a savings in salaries and wages expenses to provide the service. It is expected that further reviews would generate efficiency savings.

Option 3 (Advocate)

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to not fund the provision of visitor services from 2019.

CONCLUSION

Tourism is a key industry component to sustainable growth and diversification of the local economy which Council has recognised in its strategic planning. Officers have reviewed the performance of the visitor information service the different types of service delivery options that are available. Officers have involved the Karratha Visitor Centre Management and Board in discussions so that they are aware of the review and they have provided input.

In all previous reviews financial sustainability and value for money in the long term was consistently raised as a key aspect of the performance of visitor centres. Increasing costs and continued financial dependence on the City is not an optimal outcome. The Karratha Visitor Centre Management has acknowledged that they experience financial difficulty and have been working hard to reduce expenses and manage cash flow to ensure business continuity, however without a change to the model of service the challenges will persist.

A change to the model to bring the service 'in house' would assist to build on top of the good work that has been done to date and address the ongoing challenges faced by the KVC. The City would need to work closely with the Karratha Visitor Centre Management, employ Staff and extinguish the sub-lease to be able to provide the service and to effectively transition the service to operate from the current location.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **MANAGE** and deliver Visitor Information Services 'in-house' as a City of Karratha function from 2019;
2. **ADVISE** the Karratha Visitor Centre Inc. that the City of Karratha will not be re-tendering for the delivery of visitor information services from 2019; and
3. **WORK** with the Karratha Visitor Centre Inc. to prepare a management and operations plan to address matters related to the effective transition of the service.

12.2 SCHEME AMENDMENT NO.47 – FINAL APPROVAL CONSIDERATION

File No:	AMD47
Responsible Executive Officer:	Director Development Services
Reporting Author:	Principal Planner
Date of Report:	29 May 2018
Applicant/Proponent:	Veris
Disclosure of Interest:	Nil
Attachment(s)	1. Location Plan 2. Proposed Scheme Amendment and Zoning Map

PURPOSE

For Council to consider a Scheme Amendment (No. 47) that proposes to permit 'Short Stay Accommodation' as an 'Additional Use' at Lot 200 (No. 2) Walcott Way, Bulgarra and determine whether to support the Amendment.

BACKGROUND

Lot 200 (No.2) Walcott Way, Bulgarra (Attachment 1) fronts Bayview Road, Brockman Street and Walcott Way. A forty-four (44) single bedroom apartment development (collectively trading as 'Latitude 20: The Dunes') is located on the site. This development was approved in 2011.

The owner is seeking to capitalise on recent increased market demand for short stay accommodation, whilst maintaining flexibility to also provide for permanent accommodation. The current Residential R60 zoning does not permit the short stay accommodation option. Amendment No. 47 proposes to add 'Short Stay Accommodation' as an 'Additional Use' over Lot 200, in addition to the base zoning of Residential R60 (Attachment 2), thereby permitting the units to be used for either permanent residential and short stay accommodation (should later Development Approval be granted by the City).

Council initiated Scheme Amendment No. 47 at the December 2017 Ordinary Council Meeting (Resolution 153969).

The proposal to permit 'Short Stay Accommodation' as an Additional Use over Lot 200 is considered acceptable for the following reasons:

- The site is located adjacent to the Nickol Bay foreshore reserve and is within walking distance of the Searipple and Maitland foreshore nodes, where Council has invested in improving foreshore infrastructure and amenity.
- The site is located on a local distributor road (Bayview Road) that provides easy access to the City Centre (only 2.4km to the west) and other attractions.
- There is potential for this area to develop into a tourism node over time, which would support plans to attract and retain more visitors to the City.
- The design of the existing development lends itself to short stay accommodation.

- The additional use of short stay accommodation is not expected to impact negatively on residents in the area. The Scheme Amendment includes a 'Special Condition' requiring a management plan for the site to be lodged and assessed with any application for short stay accommodation.
- The design of the units (single bedroom/studio apartment) does not lend itself to larger group visitation nor large families and the layout does not lend itself to large group gatherings, minimising the potential for conflict between permanent residents and short stay guests. As outlined above, a management plan would be required for short stay accommodation use.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Council initiated Scheme Amendment 47 at the December 2017 Ordinary Council Meeting (Resolution 153969).

COMMUNITY CONSULTATION

Consultation was undertaken in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*. The proposed Scheme Amendment was advertised for a period of 42 days. No public submissions were received. Relevant agencies and authorities were notified of the proposal. One (1) submission was received from the Water Corporation. The Water Corporation submission raises no objection to the proposal.

The proposed amendment was forwarded to the Environmental Protection Authority (EPA) for assessment, pursuant to the provisions of Section 81 of the *Planning and Development Act 2005*. The EPA did not seek formal assessment of this amendment.

STATUTORY IMPLICATIONS

Clause 75 of the *Planning and Development Act 2005* gives Local Government the power to amend its Local Planning Scheme. The procedure for preparing a scheme amendment is provided for by the *Planning and Development (Local Planning Scheme) Regulations 2015*.

Should Council resolve to support Amendment No. 47 (Regulation 50), the amendment documentation will be forwarded to the Western Australian Planning Commission together with a copy of the Submission (Regulation 53). The Commission will then present Council's recommendation to the Minister for Planning, Lands and Heritage. The Minister will determine whether the amendment is granted final approval (with or without modification) or refused (Regulation 55).

POLICY IMPLICATIONS

Should Amendment No. 47 be supported by Council and ultimately approved by the Minister, any proposed future redevelopment of the site will be required to comply with the R-Codes and any relevant Local Planning Policy of the time. It is unlikely that the site would be redeveloped in the short to medium term as the buildings on site were only constructed six years ago.

FINANCIAL IMPLICATIONS

The City will charge a fee for service for processing this Amendment in accordance with the *Planning and Development Regulations 2009*.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	2.c.1	Strategic Land Use Planning
Projects/Actions:	2.c.1.1	Serviced land is prepared and available for a variety of new enterprise purposes.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Minimal potential for noise issues arising should Development Approval be granted for a mix of short stay accommodation and permanent residential on the site. A management plan would be required for any short stay accommodation.
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Meets aims to diversify economy through creating additional options for short stay accommodation for visitors to Karratha in an appropriate coastal location.
Compliance	Low	Minimal potential for conflicts to arise should Development Approval be granted for a mix of short term and permanent accommodation on the site.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Amendment No.45 rezoned Lot 70 Tambrey Drive, Nickol (site of the Comfort Inn) to Residential R60 with an Additional Use of Short Stay Accommodation; the same zoning proposed for Lot 200 by Amendment No. 47. Amendment No. 45 was granted final approval by the Minister on 25 January 2018.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to NOT SUPPORT Scheme Amendment No. 47 to Town Planning Scheme No.8 as Council does not support the proposed mix of permanent residential and short stay accommodation uses on this site due to the risk of land use conflict that may result.

CONCLUSION

Amending the Scheme to provide for 'Short Stay Accommodation' as an Additional Use on Lot 200 Walcott Way, Bulgarra ('Latitude 20: The Dunes') is considered appropriate given that Council wants to encourage more visitors to stay in the City, the site is well located for short stay accommodation and the existing development lends itself to short stay accommodation. The proposed Scheme Amendment includes a requirement for a management plan to accompany any Short Stay Accommodation proposal.

No objections were raised to the proposed Scheme Amendment during public advertising.

It is recommended that Amendment No. 47 be supported without modification and forwarded to the WAPC for final approval by the Minister.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Clause 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to SUPPORT Standard Amendment No. 47 to Town Planning Scheme No. 8 without modification.

12.3 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATIONS 2018

File No:	ED.2
Responsible Executive Officer:	Director Development Services
Reporting Author:	Business Engagement Coordinator
Date of Report:	14 June 2018
Applicant/Proponent:	Various Business Support Agencies
Disclosure of Interest:	Nil
Attachment(s)	Confidential Summary of Business Development Support Grant Scheme 2018 Applications

PURPOSE

For Council to consider funding applications received under Policy DE02: Business Development Support Grant Scheme.

BACKGROUND

The City recognises the important role that local businesses play in the community through providing jobs, goods and services as well as contributing significantly to the overall livability of the City. Council has historically supported initiatives that have the potential to strengthen, diversify and enhance the local business economy through the Business Development Support Grant Scheme.

Groups or organisations that are eligible include either:

- a) a properly constituted not-for profit;
- b) a collaborative partnership sponsored by an incorporated organisation;
- c) a for-profit organisation where the funded project is not projected to return a profit in the short term; and

In 2017, Council approved ten events under The Policy for a total contribution of \$123,300

All projects approved by Council in 2017 have been delivered. Seven of the projects have been acquitted and Officers are working with the agencies to finalise acquittals for the remaining three projects. The acquittal process indicated that all of the events were well attended and feedback was very positive. Of the acquitted projects, one event was delivered for less than the budgeted amount resulting repayment of funds being required for a portion of the allocated funding (\$14,964.54 Ex GST has been invoiced to the Business Centre Pilbara for Destination Pilbara 2.0).

The 2018 Business Development Support Grant Scheme application period was open between 4 April to 11 May 2019 and was advertised in the local newspaper as well as on the City of Karratha's website and Facebook page. Information on the grant was also sent via email to the KDCCI and Business Centre Pilbara.

2018/2019 Applications

A total of nine applications were received with the grant requests totalling \$124,500. There were seven applications received from the KDCCI, one from the Pilbara Aboriginal Corporations & Enterprises Inc (PACE) and one from The Inspired Mark.

The applications were evaluated by Officers against the following criteria (evenly weighted) in accordance with the Policy:

- Strategic Alignment with Council policies and strategies;
- Demand / Need within the local business community;
- Potential Economic Impact; and
- Value for money.

Based on the evaluation of each application against the criteria, it is recommended that eight out of the nine applications are supported for funding to the extent that each application meets the Policy requirements.

The table below summarises the Officers recommendations for funding allocation. Further detailed information regarding all applications, including reasons for the Officer’s recommendations are incorporated in the attachment.

Applicant	Project Name	Project	Project Cost	Funding Requested	Amount Recommended
KDCCI	Career Expo '19	Event aimed at highlighting career and training opportunities.	\$21,000	\$9,000	\$9,000
KDCCI	2018 Pilbara Business Bootcamp	Workshop aimed at leveraging new markets; marketing strategies and financial literacy.	\$68,500	\$20,000	\$20,000
KDCCI	2019 Pilbara Business Bootcamp	Workshop aimed at management and leadership, leveraging innovation and indigenous engagement.	\$68,500	\$20,000	\$20,000
KDCCI	Lead and Adapt Workshop	Workshop aimed at building resilience and capabilities of business leaders.	\$47,000	\$8,000	\$8,000
KDCCI	2018 Business Excellence Awards	Awards night that aims to raise awareness and recognise achievements.	\$76,000	\$5,000	\$5,000
The Inspired Mark	The Inspired CEO Summit	Online conference providing inspiration, education and empowerment.	\$44,219	\$15,000	\$12,500 (\$2,500 of expense do not meet Policy Requirements)
KDCCI	Rare Birds Workshop Series	Workshops aimed at improving business skills and networking opportunities.	\$32,500	\$7,500	\$7,500
Pilbara Aboriginal Corporations & Enterprises Inc (PACE)	Pilbara Aboriginal Business Expo	Event that showcases Aboriginal businesses and highlights emerging markets for good and services.	\$135,000	\$30,000	\$30,000
KDCCI	P2SEAM Strategic Alliance Mission	Aimed at start-up businesses who wish to accelerate growth for south east Asian market.	\$23,190	\$10,000	\$0
Total			\$515,909	\$124,500	\$112,000

The Inspired CEO Summit is recommended for funding to the extent that it meets the Policy requirements, as the project budget included travel costs to Perth which was deemed to be operational costs which does not meet the Policy requirements.

The P2SEAM Strategic Alliance Mission is not recommended for funding as there was not enough evidence provided to determine the demand / need for the project.

All applications that are successful will be managed through a funding agreement which is required to be entered into with the City. The funding agreement with each business is intended to include the following:

- Requirement to submit a valid tax invoice to the City of Karratha with supporting documentation;
- A financial acquittal process to confirm the money has been appropriately expended in accordance with Council’s Policy and where there are any unspent funds they will be treated as a debt and be required to be returned to the City;
- Requirement to submit an acquittal report that contains data and evidence that demonstrates the project’s completion that can be used to evaluate the program; and
- The City be specifically acknowledged and recognised which may include display of the City’s logo and joint media promotion.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues, economic issues and wellbeing issues due to the Business Development Support Grant Scheme providing funding assistance in order to benefit the local economy.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with relevant internal departments.

COMMUNITY CONSULTATION

Applications for the 2018 Business Development Support Grant Scheme were advertised throughout April and May 2018 in the local newspaper, on the City of Karratha’s website and Facebook page. Officers also promoted the opportunity at the Small Business Advisory Group. Officers emailed details of the Grant directly to service providers who participated last year.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The 2018/2019 budget incorporated \$100,000 for the Business Development Support Grant Scheme. If Council adopts the Officer’s recommendations it will be committing to spend \$112,000.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Program:	2.a.1.1	Small and Medium Enterprise Development
Our Services:	2.a.1.1.1	Implement Business Support Grants Scheme

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Council is considering providing funding for external organisations to deliver business support projects. Two organisations that have applied for funding have no history of delivering projects with Council funds creating a potential financial risk. If these applications are supported this risk will be managed through funding agreements and a clear and transparent acquittal process.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Low reputational risk of Council providing funding to projects that aren't able to be delivered or are delivered to an inadequate standard.
Compliance	Low	An application was received from a private 'for-profit' organisation which is recommended for support. There is a risk that if the event turns a profit that there will be a breach to the Policy. The applicant is aware of this and has agreed to work closely with Officers to ensure compliance with Policy, should the application be supported by Council. This detail will also be captured in the funding agreement.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has endorsed applications for funding under the Business Development Support Grant Scheme since 2016.

Year	Number of Projects Supported	Total Funding Awarded
2016/17	9	\$ 100,000.00
2017/18	10	\$ 123,300.00

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE financial support for the amount and/or submissions received as per Council’s determination:

Applicant	Project	Amount	Council Determination

CONCLUSION

Nine applications for the Business Development Support Grant Scheme have been received and evaluated with a recommendation to support eight applications in accordance with the City’s Policy. If Council adopts the Officer’s recommendation, it is expected that an amount of \$112,000 will be spent on the Scheme. Any funding approved by Council will need to be considered and incorporated into the 2018/19 Budget.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE financial support of \$112,000 for the Business Development Support Grant Scheme.

Applicant	Project Name	Amount Recommended
KDCCI	Career Expo '19	\$9,000
KDCCI	2018 Pilbara Business Bootcamp	\$20,000
KDCCI	2019 Pilbara Business Bootcamp	\$20,000
KDCCI	Lead and Adapt Workshop	\$8,000
KDCCI	2018 Business Excellence Awards	\$5,000
PACE	Pilbara Aboriginal Business Expo	\$30,000
The Inspired Mark	The Inspired CEO Summit	\$12,500
KDCCI	Rare Birds Workshop Series	\$7,500
Total		\$112,000

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 MINOR WORKS – PLUMBING

File No:	CM.318
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Building Maintenance Coordinator
Date of Report:	28 May 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Confidential – Tender Evaluation Report

PURPOSE

For Council to consider the tender for Minor Works – Plumbing under RFT 22-17/18.

BACKGROUND

At the ordinary council meeting held 11 December 2017, Council resolved to call tenders for plumbing services on City facilities.

Tenders were advertised on 2 May 2018 and closed 18 May 2018.

Three compliant tenders were received by the closing date from:

- Dampier Plumbing and Gas Pty Ltd
- GCS Integrated Services Pty Ltd
- Karratha Contracting Pty Ltd

The tenders were evaluated by a three-person panel comprising of:

- Manager City Services
- Coordinator Airport Airside
- Coordinator Building Maintenance

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	15%
Capacity to Deliver	15%
Methodology	10%
Price	60%

The Regional Price Preference Policy was applied to all three local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and the Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Director Strategic Projects and Infrastructure, and the Evaluation Panel.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and relevant regulations.

POLICY IMPLICATIONS

Council Policy CG-12 – Purchasing Policy and CG11 – Regional Price Preference is applicable to this matter.

FINANCIAL IMPLICATIONS

The expenditure associated with delivering services under this contract will be in accordance with Council’s budget allocations. The contract price is estimated at \$500,000 per annum, with the total estimated contract price including extension options being \$2,000,000.

STRATEGIC IMPLICATIONS

This item is relevant with the City’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provides for this activity:

Program/ Services: 1.a.1.5 Building Maintenance Services.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Low	With no contract in place there is a risk that service response times may be impacted.
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	With no contract in place, statutory testing and inspections would be procured in accordance with Purchasing Policy CG-12.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously endorsed tenders for Minor Works Plumbing under RFT 26- 5/16 (panel) and RFT 25- 12/13.

VOTING REQUIREMENTS

Simple Majority.

OPTIONSOption 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT PROPOSE a substitute Tenderer.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to READVERTISE the tender.

CONCLUSION

The Evaluation Panel believes that the recommended tenderer provides the required level of skill, experience and capacity to perform the contract requirements to the expected level.

The skills, experience and opportunities for increased levels of service represented in the tender submission are aligned with the City's strategy of providing a reliable value for money plumbing maintenance service.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by Dampier Plumbing and Gas Pty Ltd ABN 15 832 455 134 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 22-17/18 – Minor Works Plumbing; and
2. **EXECUTE** a contract with Dampier Plumbing and Gas Pty Ltd, **SUBJECT** to any variations of a minor nature.

13.2 REQUEST TO WAIVE FURTHER FEES – YINDJIBARNDI ABORIGINAL CORPORATION

File No:	GS.41
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Waste Services Office Supervisor
Date of Report:	7 June 2018
Applicant/Proponent:	Yindjibarndi Aboriginal Corporation
Disclosure of Interest:	Nil
Attachment(s)	Letter of request to waive Disposal fees

PURPOSE

To consider a request from the Yindjibarndi Aboriginal Corporation (YAC) to waive additional fees for waste disposal of redundant building materials as part of the redevelopment of the Victoria Hotel in Roebourne.

BACKGROUND

The YAC along with funding partners; the Federal Department of Infrastructure and the Pilbara Development Commission are undertaking a redevelopment project of the Victoria Hotel in Roebourne.

In March 2017, YAC requested support for waiving City fees relating to the disposal of redundant building materials at the Seven Mile Waste Facility for the demolition of the existing hotel. At the April 2017 Ordinary Council Meeting, Council resolved to waive fees to the value of \$62,854 as part of the redevelopment of the Victoria Hotel in Roebourne on the basis that the project adds to the community and social fabric of Roebourne.

Delivery of demolition commenced 30 October 2017 and waiver value was reached by 25 November 2017. Remaining November charge of \$13,089 was invoiced directly to Geraldton Building Services & Cabinets – the contractor appointed by YAC to complete the redevelopment of the hotel.

On 11 December 2017, the City received a further request from YAC for support for the November overspend of \$13,089 plus a \$36,705.60 estimate for the tonnage of further materials. This was subsequently approved by Council at its meeting on 22 January 2018.

On 7 June 2018, the City received a new request from YAC for an amount that was not factored into the December 2017 request. This related to the disposal fees relevant in December. The further waiver request is for \$15,732.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

The power to defer, grant discounts, waive or write off debts is required to comply with Section 6.12 of the *Local Government Act 1995*, requiring an absolute majority decision by Council.

All disposals must comply with relevant legislation for controlled waste as set by the Department of Environment Regulation.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

A fee waiver of \$15,732 is sought from YAC. Should Council support this request, a budget amendment would be required and the total of fees waived for this project would be \$128,381 (excl. GST).

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	17/18 budget to be amended by \$15,732
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	YAC will be expected to comply with the disposal requirements for Asbestos as directed by the City's Waste Services Department

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously waived fees for disposal of waste at the Seven Mile Waste Facility in support of Community groups. In 2016/17 the following disposal fees not specific to project or timeline, had been approved by Council:

Salvation Army	\$4,500
Ngarliyardu Bindirri Aboriginal Corp (including Yirramagardu Crew)	\$5,000

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to APPROVE to waive fees for the Yindjibarndi Aboriginal Corporation at the capped amount of \$_____ (excl. GST) as part of the 2017/2018 budget, for the disposal of redundant building materials as part of the demolition of the Victoria Hotel in Roebourne.

Option 3

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to NOT APPROVE the further request to waive fees (value \$15,732) for the Yindjibarndi Aboriginal Corporation for the disposal of redundant building materials as part of the demolition of the Victoria Hotel in Roebourne.

CONCLUSION

YAC along with the Federal Department of Infrastructure and the Pilbara Development Commission are redeveloping the Victoria Hotel located in Roebourne.

Further assistance has been requested by YAC in respect to increasing the support for the disposal costs for delivering the remaining redundant building materials from the redevelopment of the Victoria Hotel, to the Seven Mile Waste Facility. Council is now required to consider increasing the amount to be waived.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to WAIVE FURTHER fees for the Yindjibarndi Aboriginal Corporation to the value of \$15,732 (excl. GST) (bringing total waiver of fees to \$128,381 excl. GST) for the disposal of redundant building materials as part of the demolition of the Victoria Hotel in Roebourne, noting that the \$15,732 will be waived in the 2017/18 Budget.

13.3 REQUEST TO WAIVE FEES – MURUJUGA ABORIGINAL CORPORATION

File No:	GS.41
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	City Services Manager
Date of Report:	6 June 2018
Applicant/Proponent:	Murujuga Aboriginal Corporation
Disclosure of Interest:	Nil
Attachment(s)	Request from Murujuga Aboriginal Corporation to waive disposal fees

PURPOSE

To consider a request from the Murujuga Aboriginal Corporation (MAC) to waive disposal fees for the waste being collected as part of the proposed clean-up of the Woodbrook Lore Grounds.

BACKGROUND

City Rangers had advised of illegal dumping activity at the old Woodbrook Lore Grounds (located outside of Roebourne) and although it is not a requirement for local government to perform clean-up of illegal dumping on privately owned land, a meeting was arranged with the Chief Executive Officer for MAC, Mr Peter Jeffries on 25 May 2018 to discuss the issue.

Mr Jeffries confirmed that Ngarluma Yindjibarndi Foundation Ltd (NYFL) are the overseers of the land and MAC have been using the Woodbrook Lore Grounds since 1978. The native titles are held by Ngarluma Aboriginal Corporation (NAC) and the infrastructure on site (shed, toilets and other structures) are owned by NYFL. Mr Jeffries noted that all three parties have a responsibility to clean up the Lore Grounds.

Mr Jeffries agreed to speak with NAC and NYFL and any other appropriate organisation about forming a “Clean-up Committee” for the Lore Grounds as they have the ability to provide the labour support.

Following the meeting and a site inspection of the Woodbrook Lore Grounds on 26 May 2018 with Mr Jeffries, it was observed that most of the waste on site consists of putrescible waste product with a combination of abandoned vehicles. There was little evidence of any commercial waste activities, and appears to be from activities held on the property with no formal waste removal program in place.

Mr Jeffries advised that Rio Tinto has offered to provide resources to help perform the clean-up. The City has offered to develop a site clean-up plan for MAC to take to Rio Tinto who may be able to provide fuel, front end loaders and an operator. Officers estimate that the total clean-up cost including disposal is likely to exceed \$50,000.

Mr Jeffries agreed to establish a waste collection agreement with a Waste Carrier to remove waste generated from the Woodbrook Lore Grounds after the area has been cleaned up.

The rehabilitation of a waste contaminated site has a significant cost associated with the clean-up works; the labour component to perform the pickup work and disposal cost

associated with final burial of waste at a compliant waste disposal facility. It is expected that MAC would continue to service the Woodbrook Lore Grounds waste disposal requirements in the form of a Waste Collection Agreement between MAC and a local waste carrier company after the clean-up is completed, with waste collection service fees paid by MAC.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of environmental, economic issues, cultural and wellbeing issues.

In WA, contaminated sites are regulated by the Department of Water and Environmental Regulation (DWER) through the *Contaminated Sites Act (CS Act)* and the *Contaminated Site Regulations 2006*. The *CS Act* differentiates between sites where contamination has originated, and sites that have become contaminated due to the movement or migration of contamination from another site, that is the offsite movement of contaminated groundwater, surface water, ground gases or soil.

The *CS Act* includes provisions for determining responsibility for remediation, in this case it is the responsibility of the land title owners, Ngarluma Aboriginal Corporation. The Health implications on land users of a contaminated site is significant.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

Consultation between MAC and the City representatives took place on 25 May 2018.

STATUTORY IMPLICATIONS

The power to defer, grant discounts, waive or write off debts is required to comply with Section 6.12 of the *Local Government Act 1995*, requiring an absolute majority decision by Council. All disposals must also comply with relevant legislation for controlled waste as set by the Department of Environment Regulation.

FINANCIAL IMPLICATIONS

It is expected that the waste would be received during the 2018/19 financial year, proposed to be received July/ August. Based on the anticipated tonnages, the request for fees to be waived are as follows:

Description	Tonnes	Cost/Tonne Excl. GST	Total Cost (Excl. GST)
Municipal Solid Waste	125	\$ 115	\$ 14,375

It should be noted that further assistance may be requested at a later stage, should the anticipated tonnages not be accurate.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Moderate	Littering and illegal dumping of waste has the potential to cause health and safety risks for both people and the natural environment. There is potential attraction for animals and insects that spread life-threatening diseases or have health risks.
Financial	Low	Rio Tinto have agreed in principal to supply machinery and equipment to aid removal of waste from site.
Service Interruption	NA	Nil
Environment	Moderate	Putrescible waste can contaminate water supplies, spread invasive weeds, and animals/birds can be affected after eating household waste. If there is fire in the area, this can cause toxic smoke generated from burning waste.
Reputation	NA	Nil
Compliance	NA	Nil

Compliance is applicable for land owners - the Department of Water and Environmental Regulation (DWER) is responsible for investigating and prosecuting illegal dumping under the *Environmental Protection Act 1986 (EP Act)* with offences carrying a maximum fine of \$125,000 for corporations and \$62,500 for individuals.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to APPROVE to waive fees for the Murujuga Aboriginal Corporation at the capped amount of \$_____, as part of the 2018/2019 budget, for the disposal of Municipal Solid Waste from the Woodbrook Lore Grounds, outside of Roebourne.

Option 3

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to NOT APPROVE to waive fees for the Murujuga Aboriginal Corporation for the disposal of Municipal Solid Waste collected from the Woodbrook Lore Grounds, outside of Roebourne.

CONCLUSION

MAC are requesting support from the City to waive the fees associated with the disposal of waste from the Woodbrook Lore Grounds. MAC are committed to the cleaning up and with the assistance of Rio Tinto and the implementation of a scheduled waste removal program, the Lore Grounds could be cleaned up by August 2018.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to WAIVE FEES for the Murujuga Aboriginal Corporation to the value of \$14,375 as part of the 2018/2019 budget, for the disposal of Municipal Solid Waste from the Woodbrook Lore Grounds outside of Roebourne.

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for June 2018.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Record of Tenders Awarded by the CEO under Delegation
- 14.3 Building Statistics
- 14.4 Planning Decisions Issued
- 14.5 Environmental Health Statistics
- 14.6 Ranger Statistics
- 14.7 Economic Development update
- 14.8 Community Services update
- 14.9 Waste Services Data
- 14.10 Airport Services Data

14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL**Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
10/05/2018	Amendment to the Local Law Activities in Thoroughfares and Public Places and Trading 2018
11/05/2018	Lease Agreement 2018 of Crown Reserve 30948, Lot 302 Karratha between the City of Karratha (Lessor) and Aspen Medical (Lessee)
25/05/2018	Change of Name Certificate of Tittle 2152-596 Lot 1083 on Deposited Plan 211473

14.2 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION

File No: CM.112
Responsible Executive Officer: Director Corporate Services
Reporting Author: DAO Corporate Services
Date of Report: 19 June 2018
Disclosure of Interest: Nil

PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 1.1 ‘Tenders & Expressions of Interest’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 ‘Purchasing Policy’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

Tender No:	30-17/18	Project Budget:	\$160,000
Tender Title:	Provision of Abandoned Vehicle Towing – 2 + 1 year contract		
State-wide Advertising Commenced:	04/04/2018	Tender Closing Date/ Time:	20/04/2018 2:00pm (AWST)
Scope of Works:	The Principal is seeking Tenders for the provision of vehicle impoundment collection services in accordance with the <i>Local Government Act 1995</i> . This includes passenger vehicles, trailers, off road vehicles and motorcycles. This does not include trucks, buses or other heavy plant/machinery. The tender will be limited to collection of vehicles from areas considered accessible by Rangers Services, within and around town-sites within the City of Karratha (the City) including maintained unsealed roads.		
Selection Criteria:	Relevant Experience	5%	
	Methodology	5%	
	Capacity to Deliver	20%	
	Price	70%	
Submissions Received:	Roebourne Dingo Hire Tunstead Ventures Pty Ltd t/as Karratha Panel & Paint Karratha Tilt Tray and Towing McMahon Services Australia Pty Ltd		
Tender Awarded to:	Roebourne Dingo Hire		
Contract Value:	\$72,000	Date of Award:	13/06/2018
Contract Term:	2 + 1 year contract	Contract Options:	N/A

Tender No:	34-17/18	Project Budget:	\$180,322 ex GST
Tender Title:	Sewer Main Extension – Roebourne Cultural Centre		
State-wide Advertising Commenced:	28/04/2018	Tender Closing Date/ Time:	14/05/2018 at 2pm
Scope of Works:	<p>The scope of works proposed includes installation of sewer pump station and associated rising main for the development of the Cultural Centre. The tender calls for the followings:</p> <ul style="list-style-type: none"> • Supply and Installation of a sewer pump station including all control equipment and electrical requirements • Supply and installation of 63mm diameter rising main as per the technical specification • Supply and Installation of Water Corporation sewer discharge pit and connection to the existing live sewer main; and • Commissioning of all works. 		
Selection Criteria:	Relevant Experience	15 %	
	Methodology	10 %	
	Capacity to Deliver	15 %	
	Price	60 %	
Submissions Received:	Westline Plumbing and Drainage Pty Ltd Norwest Sand & Gravel Pty Ltd Karratha Contracting Pty Ltd Karratha Building Pty Ltd Dampier Plumbing		
Tender Awarded to:	Karratha Contracting Pty Ltd (ABN 88 607 461 281)		
Contract Value:	\$116,306 ex GST	Date of Award:	07/06/2018
Contract Term:	3 months	Contract Options:	12 months defects liability period

Tender No:	37-17/18	Project Budget:	\$180,000
Tender Title:	Installation of Solar Pedestrian Lighting		
State-wide Advertising Commenced:	21/04/2018	Tender Closing Date/ Time:	08/05/2018 at 2pm
Scope of Works:	<p>Installation of solar pedestrian lighting along public walkways in 12 locations across Point Samson, Wickham, Roebourne, Bulgarra, Tank Hill, Pegs Creek and Baynton. The scope of works includes, but is not limited to, the supply of all labour, plant, sundries and transportation to:</p> <ul style="list-style-type: none"> • Install 78 GFS 200 footpath light systems (supplied by City); and • Supply and install two solar bollards (SBL2 Series DCSR2OH @3.5m) (or approved equivalent). 		
Selection Criteria:	Relevant Experience	15 %	
	Methodology	10 %	
	Capacity to Deliver	15 %	
	Price	60 %	
Submissions Received:	KBSS Engineering TEC Services Group Pty Ltd Prestige Jointing and Electrical Leethall Constructions Pty Ltd Karratha Contracting Pty Ltd Karratha Building Geographe Excavation and Underground Power GCS Integrated Services DCI Electrical Services (WA) Pty Ltd		
Tender Awarded to:	Leethall Constructions Pty Ltd		
Contract Value:	\$179,100 ex GST	Date of Award:	21/05/2018
Contract Term:	6 weeks	Contract Options:	12 month defects liability period

Quotation No:	RFQ 41 -17/18	Plant Budget:	\$180,000
Title:	Supply and Deliver One (1) x Single Cab Chassis Truck (Road Patching Fit Out)		
WALGA Advertising Commenced:	14/05/2018	Closing Date / Time:	28/05/2018 at 5pm
Scope of Works:	Supply & Deliver one Single Cab Chassis Truck (Road Patching Fit Out) as per WALGA e-Quotes Reference Number: VP108366.		
Selection Criteria:	Operational & Mechanical Assessment	25%	
	Whole of Life Costs	25%	
	Price	50%	
Submissions Received:	Fuso Truck & Bus P/L Isuzu Australia P/L Hino Australia P/L		
Tender Awarded to:	Fuso Truck & Bus P/L		
Contract Value:	\$194,300	Date of Award:	26/06/2018
Contract Term:	NA	Contract Options:	NA
<p>At the 16 April 2018 OCM, Council approved the purchase of a patching truck at the estimated cost of \$180,000. Following the evaluation of submissions received, it was determined that Fuso Truck & Bus P/L although above the estimated budget by \$14,300, demonstrated against the qualitative criteria, the ability to provide the required goods and represent the most advantageous outcome for the City. The additional allocation funds will be represented in the 2018/19 Budget.</p>			

14.3 MONTHLY BUILDING STATISTICS

File No:	GR.27
Responsible Executive Officer:	Director Development Services
Reporting Author:	Director Development Services
Date of Report:	1 June 2018
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Application numbers remain steady, with income currently tracking in accordance with forecast budget.

Reporting period from 1st May 2018 to 31st May 2018 (inclusive)

Building Statistics 2018													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	0	0	0								0
Alterations and Additions	0	0	2	0	3								5
Swimming Pools and Spas	3	1	5	2	6								17
Outbuildings (inc signs and shade)	13	6	21	22	24								86
Group Development	0	0	0	0	0								0
Number sole occpcy units/grp development	0	0	0	0	0								0
Commercial	3	1	2	1	1								8
Monthly total	19	8	30	25	34	0	0	0	0	0	0	0	116
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	1	0	0								2
BAC's	0	0	2	0	7								9
BAC Strata	0	0	0	0	0								0
Monthly Total	0	1	3	0	7	0	0	0	0	0	0	0	11
Occupancy Permits													
Occupancy Permits	3	0	2	6	2								13
OP Strata	0	0	0	0	1								1
OP Unauthorised	0	0	0	0	0								0
Monthly total	3	0	2	6	3	0	0	0	0	0	0	0	14
Total \$'000 Construction Value	1,785	1,044	3,320	1,977	1,607	-	-	-	-	-	-	-	9,733
Applications Processed for Other Councils													
													YTD
Shire Of Ashburton	8	5	4	8	3								28
Shire of Wyndham (East Kimberley)	0	0	0	2	0								2
Port Hedland	4	8	1	16	6								35
Monthly Totals	12	13	5	26	9	0	0	0	0	0	0	0	65
Private Certifications Provided													
													YTD
Certificate of Design Compliance	1	-	-	1	1								3
Certificate of Building Compliance	1	-	1	2	1								5
Certificate of Construction Compliance	-	-	1	-	1								2
Monthly total	2	-	2	3	3	-	-	-	-	-	-	-	10
Total \$'000 Construction Value	14	-	1	39	412	-	-	-	-	-	-	-	-

Building Statistics 2017													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	1	0	0	0	0	0	0	0	0	0	1
Alterations and Additions	1	3	1	2	1	2	3	3	2	0	3	1	22
Swimming Pools and Spas	0	3	6	5	3	3	4	1	5	4	3	5	42
Outbuildings (inc signs and shade)	7	15	15	13	18	24	17	8	16	17	21	19	190
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcyunits/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	2	1	2	2	4	3	2	3	3	6	6	0	34
Monthly total	10	22	25	22	26	32	26	15	26	27	33	25	289
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	2	3	1	1	0	1	0	1	10
BAC's	2	0	1	1	0	1	1	0	1	0	3	0	10
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Total	2	1	1	1	2	4	2	1	1	1	3	1	20
Occupancy Permits													
Occupancy Permits	1	0	0	1	1	2	3	1	2	0	3	1	15
OP Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
OP Unauthorised	0	0	0	1	1	0	1	0	1	0	1	0	0
Monthly total	1	0	0	2	2	2	4	1	3	0	4	1	20
Total \$'000 Construction Value	132	3,119	990	742	1,614	1,113	2,648	1,794	4,225	9,355	15,050	474	41,256
Applications Processed for Other Councils													YTD
Shire Of Ashburton	1	4	4	8	9	3	8	12	7	10	19	2	87
Shire of Wyndham (East Kimberley)	0	0	0	2	0	3	0	1	0	1	0	1	8
Port Hedland	0	1	4	3	5	8	7	8	7	7	7	4	61
Monthly Totals	1	5	8	13	14	14	15	21	14	18	26	7	156
Private Certifications Provided													YTD
Certificate of Design Compliance	-	1	1	-	2	2	2	1	2	3	-	-	14
Certificate of Building Compliance	1	-	-	-	-	-	-	1	1	-	1	1	5
Certificate of Construction Compliance	-	-	-	1	-	-	1	1	-	-	1	-	4
Monthly total	1	1	1	1	2	2	3	1	1	3	2	1	23
Total \$'000 Construction Value	18	5	5	-	106	55	200	20	81	1,755	10	2	2,257

14.4 MONTHLY PLANNING STATISTICS

File No:	TA/1/1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	7 June 2018
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To advise Council of the following planning decisions issued and other Planning Services actions for the specified period.

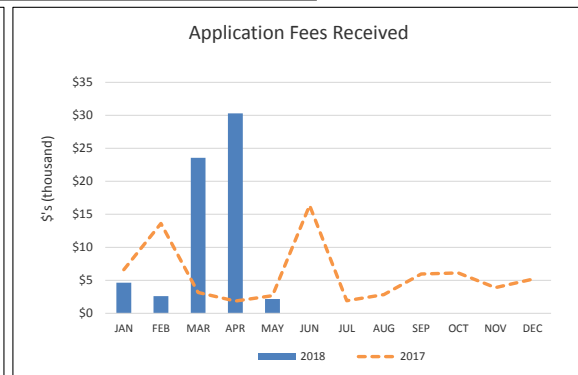
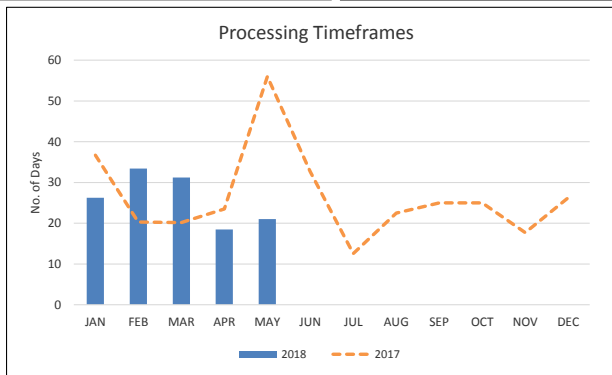
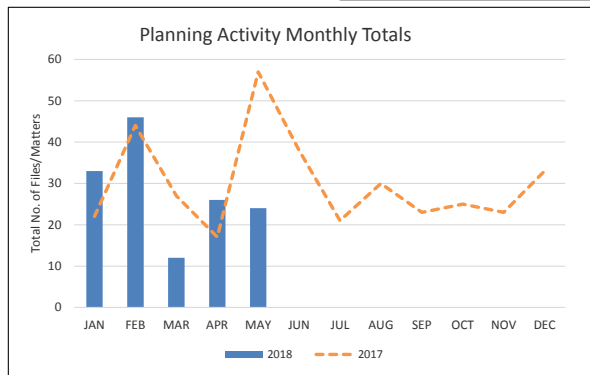
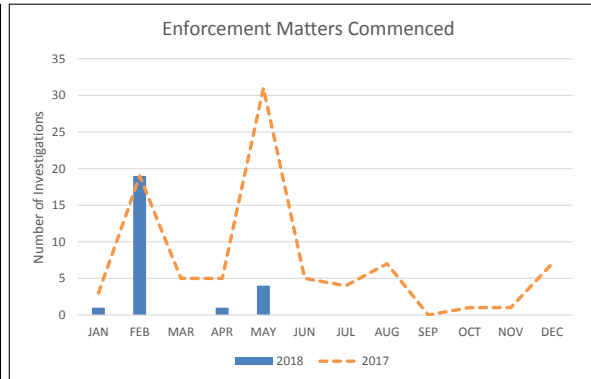
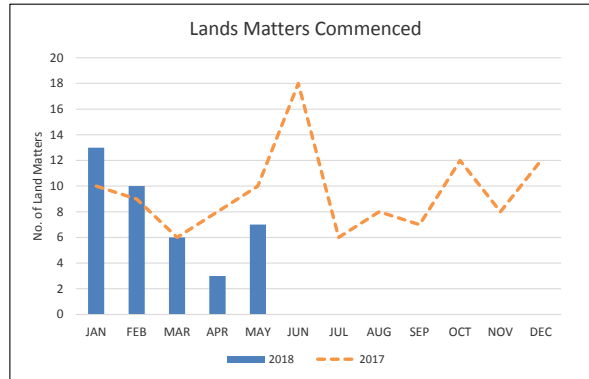
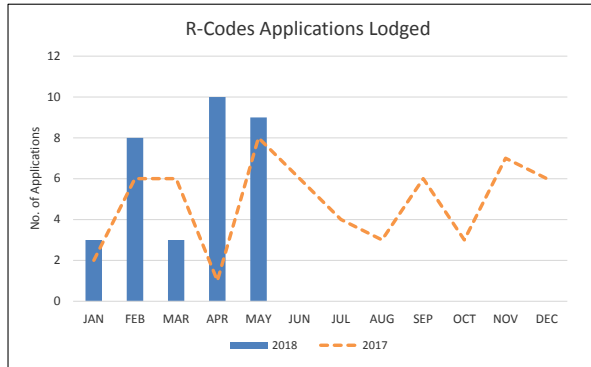
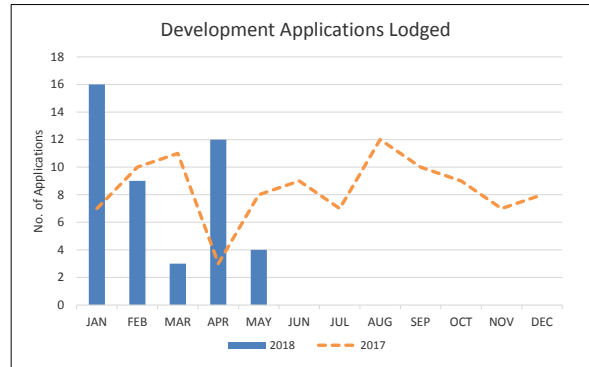
This report covers the period 1.5.18 to 31.5.18 (inclusive).

DEVELOPMENT PLANNING DECISIONS ISSUED						
APP	DECISION	OWNER	APPLICANT	ADDRESS	TYPE	DEVELOPMENT
DA17001	Approved Delegate	Peter Roy Deveson	Peter Roy Deveson	15 Elliott Crescent DAMPIER WA 6713	Dev	Sea Container
DA17142	Approved Delegate	Louis Mervyn Cliff	Graham Wilson	L1116 Mooligunn Road KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	Caretakers Dwelling and Office
DA18025	Approved Delegate	George Robert & Glenda Doris Shaw	Timik Developments	5 Butcherbird Drive NICKOL WA 6714	RCode	RCode Variation - Single House (Lot Boundary Setback)
DA18044	Approved Delegate	Kayne Russell Kipping	Kayne Russell Kipping	37 Turner Way BULGARRA WA 6714	RCode	RCode Variation - Outbuilding Wall Height and Lot Boundary Setback
DA18054	Approved Delegate	Gregory James Glasson	Gregory James Glasson	5 Honeymoon Road POINT SAMSON WA 6720	RCode	RCode Variation - Carport Wall Height
DA18058	Approved Delegate	Stephen Richard Winterflood	Stephen Richard Winterflood	23 Turner Way BULGARRA WA 6714	RCode	RCode Variation - Outbuilding Height and Lot Boundary Setback
DA18059	Approved Delegate	St John Ambulance	Travers Clarke	6 Degrey Place KARRATHA WA 6714	Dev	Shade Structure Over Car Parking
DA18060	Approved Delegate	Broome Ceramics (WA) Pty Ltd & Cooladay Pty Ltd	Robyn's Beauty Room	112A Bajamalu Drive BAYNTON WA 6714	Dev	Home Business - Beautician
DA18063	Approved Delegate	Patrick Bernard & Linda Rae Willoughby	Leethall Constructions Pty Ltd	10 Berkeley Crescent DAMPIER WA 6713	RCode	RCode Variation - Patio in Front Setback
DA18064	Approved Delegate	Philip John & Janet Ann Austen	Philip John Austen	26 Rodgers Way NICKOL WA 6714	RCode	RCode Variation - Height of Outbuilding
DA18065	Approved Delegate	Aspen Group	SMC Building Pty Ltd	20 Radley Drive BAYNTON WA 6714	Dev	Extension to Existing BBQ Gazebo Structure
DA18066	Approved Delegate	City Of Karratha	Yaandina Community Services Ltd	Hampton Street ROEBOURNE WA 6718	Dev	Signage (Road Reserve Next to 56 and 58 Hampton Street, Roebourne)
DA18070	Approved Delegate	Shane Michael & Jennifer Dow	Shane Michael Dow	10 Fremantle Crescent DAMPIER WA 6713	Dev	Shade Sail - Posts on Boundary
DA18071	Approved Delegate	Michael Warren & Cassandra Jane Bunting	Michael Warren Bunting	8 Baynton Drive BAYNTON WA 6714	RCode	RCode Variation - Street Walls and Fences
DA18073	Approved Delegate	John Arthur Calhoun	John Arthur Calhoun	5 Stanbridge Way MILLARS WELL WA 6714	RCode	RCode Variation -Outbuilding Wall Height
P2747	Approved Delegate	Gapridge Investments Pty Ltd	Bryant Concepts	LOT 104 Exploration Drive GAP RIDGE WA 6714	Dev	Amendment to original application - additional crossover

LANDS MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
LM17095	Application For Mining Tenement - Exploration Licence 47/3849 - Welcome Exploration Pty Ltd	Mt Welcome	No objection to Exploration Licence E47/3849 following commitment by the applicant to have no impact on Cherratta Road
LM18032	Application For Mining Lease: 47 /1568	Approximately 12km east of the De Witt Road entrance to Karratha and 750m north of the North West Coastal Highway	No objection to Mining Lease M47/1568

ENFORCEMENT MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
E17016	Questionable Use of Building - Storage of Waste Skip Bins	2A Parton Close NICKOL WA 6714	Bins removed from site

ITEMS LODGED													
2018 LODGEMENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development Applications	16	9	3	12	4								44
R-Codes Applications	3	8	3	10	9								33
Land Matters	13	10	6	3	7								39
Enforcement Matters	1	19	0	1	4								25
Monthly total	33	46	12	26	24								141
Processing Timeframe - Days Development Applications	26	33	31	18	21								26
Application Fees	\$4,650	\$2,610	\$23,561	\$30,304	\$2,184								\$63,309
2017 LODGEMENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development Applications	7	10	11	3	8	9	7	12	10	9	7	8	101
R-Codes Applications	2	6	6	1	8	6	4	3	6	3	7	6	58
Land Matters	10	9	6	8	10	18	6	8	7	12	8	12	114
Enforcement Matters	3	19	5	5	31	5	4	7	0	1	1	7	88
Monthly total	22	44	27	17	57	38	21	30	23	25	23	33	360
Processing Timeframe - Days Development Applications	36.7	20.3	20.18	23.5	56	32.63	12.55	22.5	25	25	17.7	26.27	27
Application Fees	\$6,600	\$13,622	\$3,160	\$1,867	\$2,673	\$16,352	\$1,915	\$2,840	\$5,965	\$6,116	\$3,899	\$5,176	\$70,185



PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	PROPORTION COMPLETE
City Initiated				
Local Planning Strategy – Considering Submissions and Finalising Strategy	RFF	DPLH has provided City with suggested additions to Part A. Draft schedule of modifications to advertised version of LPS have been prepared as requested by DPLH.	City comments on DPLH suggested additions to Part A to be forwarded to DPLH. Finalise schedule of modifications and forward to WAPC to allow LPS to be considered for final endorsement.	90%
Scheme Amendment 39 - TWA	TBB	Scheme Amendment and Schedule of Modifications forwarded to WAPC for final approval consideration. AEC Group requested to modify supply and demand analysis, which supports Scheme Amendment and which many submitters and DPLH have requested to see.	Respond to queries from DPLH on Scheme Amendment. Update supply and demand analysis and refer copy to submitters and DPLH. DPLH has advised that Scheme Amendment to WAPC is awaiting decision on Bay Village.	85%
Modifications to DP 10 – Workforce Accommodation	Nil	Public advertising closed on 14 February 2018. Additional consultation undertaken with submitters.	Prepare modifications to draft DP 10 and Present modifications to draft DP10 to Council for final approval consideration with copy of updated supply and demand analysis.	45%
Local Biodiversity Strategy	Vicki Long and Associates	Desktop surveying completed and areas for on-ground surveying identified. Natural Area Training with representatives from NYFL and YACMAC undertaken in November 2017.	Approval has been granted to defer on ground survey work until end of 2018 calendar year in anticipation that sufficient rainfall is received over that period to germinate native annual plants.	80%
Scheme Amendment 44 - Cossack	TPG	Public advertising of Scheme Amendment and supporting technical documents closed 3 April 2018. Letter received from Heritage Council requiring modifications to be made to Conservation Management Plan and Development Guidelines and follow up email received from DPLH. DPLH also provided email outlining additional work required prior to finalising Scheme Amendment. DFES require Bushfire Management Plan prior to recommending approval to Scheme Amendment.	Revised Conservation Management Plan to be approved by Heritage Council. Bushfire Management Plan on site effluent disposal assessment and servicing report required to support Scheme Amendment for final approval.	60%

PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	PROPORTION COMPLETE
Karratha Industrial Estate Compliance Audit	Nil	Letters sent to 4 property owners in Cell 3 regarding areas of non-compliance. 4 responses received.	Arrange site visits with these property owners in June to assist them in lodging Planning Applications and achieving compliance.	20%
Gap Ridge Drainage Compliance Audit	Nil	Development Application has been approved for the outstanding property.	Project is closed.	100%
Scheme Amendment 48 – Rezoning Site L from Strategic Industry to Conservation, Recreation and Natural Landscapes	Nil	Council resolved to initiate Scheme Amendment at its April 2018 OCM.	Prepare Scheme Amendment documents for signing, referral to EPA for assessment and WAPC for information, and public advertising.	15%
Applicant Initiated				
Scheme Amendment 47 – Addition of Short Stay Accommodation Use (Latitude Dunes Apartments)	Veris	Public advertising closed 24 April 2018. Report to Council to seek resolution for final approval.	If Council resolves to finally adopt the Scheme Amendment, then forward signed copies of Amendment document for the Minister’s final approval consideration.	75%
Mulataga Structure Plan and Scheme Amendment 26	Roberts Day	City officers arranged for LandCorp to finalise Structure Plan in February 2018. LandCorp has engaged Roberts Day to finalise the Structure Plan.	Next monthly project update meeting scheduled for 21 June 2018. Structure plan to be presented to council for final adoption by end of 2018.	65%
Old Karratha High School Site Structure Plan	Veris	Submissions (internal and external) reviewed.	Request Structure Plan endorsement from WAPC.	80%

14.5 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No:	LE.288
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	8 June 2018
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information. The period reported on includes 01/05/18 to 31/05/18.

Environmental Health Statistics													Environmental Health Statistics													
2018													2017													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2016 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits													Inspections/reinspections/audits													
Food premises inspection/reinspection	10	55	24	26	12								127	239	31	31	35	16	10	10	13	16	13	16	27	21
Lodging house inspection	0	0	0	1	0								1	43	0	0	0	11	2	14	7	1	7	0	1	0
Camping/caravan park inspection	0	0	5	2	0								7	9	0	0	0	1	0	1	0	3	4	0	0	0
Public building inspection	1	4	1	13	3								22	65	2	1	0	10	16	5	6	2	10	2	4	7
Swimming pool inspection	0	0	0	0	0								0	41	0	0	0	1	17	0	0	0	0	21	2	0
Hairdressers inspection	0	0	0	0	1								1	11	0	0	1	1	0	0	0	1	0	1	3	4
Beauty therapy/skin penetration inspection	1	1	1	0	1								4	16	0	1	2	0	2	0	0	0	0	0	2	9
Septic tank inspections	0	0	0	0	0								0	2	0	0	0	0	0	0	0	0	0	0	2	0
Closed premises	5	2	2	2	6								17	34	4	2	4	4	0	0	2	1	1	4	5	7
Monthly total	17	62	33	44	23	0	0	0	0	0	0	0	179	460	37	35	42	44	47	30	28	24	35	44	46	48
Health nuisances/complaints investigated													Health nuisances/complaints investigated													
Air Pollution	2	1	2	1	1								7	23	1	0	0	1	3	1	1	3	3	4	3	3
Building & Accommodation	0	1	2	1	1								5	33	2	4	1	2	3	4	4	3	3	2	2	3
Effluent & Water Pollution	3	0	1	0	4								8	6	0	0	1	2	0	0	0	0	0	1	1	1
Food Safety	2	3	3	1	2								11	19	1	1	0	0	2	1	2	3	2	3	2	2
Noise Pollution	1	4	1	6	12								24	38	5	4	1	2	1	2	6	3	4	3	2	5
Nuisance	2	3	1	2	1								9	32	3	3	4	2	1	2	4	0	3	6	2	2
Pest Control	0	3	2	1	2								8	40	0	9	10	5	9	1	2	2	1	1	0	0
Refuse & Litter	2	8	2	4	0								16	24	2	1	4	2	0	0	1	4	7	2	1	0
Skin Penetration	3	0	0	1	1								5	13	0	4	0	2	3	0	0	2	1	0	0	1
Stallholders & Traders	4	4	3	15	2								28	24	2	3	2	3	5	0	0	2	3	0	2	2
Other	0	0	0	0	0								0	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	19	27	17	32	26	0	0	0	0	0	0	0	121	252	16	29	23	21	27	11	20	22	27	22	15	19
Notifiable infectious diseases													Notifiable infectious diseases													
Ross River Virus (RRV)	0	0	0	2	4								6	48	0	2	17	9	7	7	0	2	1	0	3	0
Barmah Forest Virus (BFV)	0	0	0	1	0								1	5	0	0	2	0	2	0	0	0	0	0	1	0
Salmonellosis	5	1	3	3	7								19	36	2	3	6	3	10	2	2	3	0	2	1	2
Campylobacteriosis	2	1	1	0	1								5	21	1	1	1	2	2	2	1	2	1	1	2	5
Cryptosporidiosis	0	0	0	0	0								0	4	2	0	0	0	1	0	0	1	0	0	0	0
Other	2	0	1	0	0								3	19	0	0	1	4	9	0	2	1	0	0	1	1
Monthly total	9	2	5	6	12	0	0	0	0	0	0	0	34	133	5	6	27	18	31	11	5	9	2	3	8	8
Other health													Other health													
Assess development applications	0	2	7	2	0								11	42	5	4	4	0	3	6	4	3	4	2	2	5
Assess building applications	3	2	0	4	2								11	15	2	0	0	1	0	0	0	2	8	1	1	0
Respond to swimming pool positive detections	0	0	1	0	0								1	17	2	2	6	2	2	0	0	0	2	0	0	1
Healthy dog day	0	1	0	0	1								2	4	0	0	1	0	1	0	0	1	0	0	1	0
Chicken bleeding	2	2	2	3	2								11	22	2	2	2	2	2	2	1	2	2	2	2	1
Monthly total	5	7	10	9	5	0	0	0	0	0	0	0	36	100	11	8	13	5	8	8	5	8	16	5	6	7

14.6 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS

File No:	LE.245
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	14 June 2018
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Annual Ranger Statistics for the Council's information. Includes date range 01/05/18 to 31/05/18 (inclusive).

There were 56 Insight calls received for the month of May of which 48 were R1 codes which required an immediate response.

During May Litter Inspections are higher than previous months as Rangers were targeting overfilled rubbish bins at households and also carried out a blitz on trolleys in public places.

Three Dog Applications

Rangers did not receive any Three Dog Applications for the month of May 2018.

Rangers Statistics 2018														Ranger Statistics 2017													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2016 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														190	20	20	9	7	5	10	30	17	0	20	15	37	
Activities on City Properties	35	32	44	8	8								127	261	30	29	12	34	35	20	19	16	0	26	20	20	
Abandoned vehicles	24	15	31	15	20								105	1640	114	165	104	144	149	145	134	174	169	135	118	89	
Animal (dogs/etc)	165	132	99	150	148								694	376	37	30	24	22	31	41	32	50	28	25	39	17	
Cats	23	30	40	48	47								188	105	0	9	3	5	6	17	19	15	12	11	7	1	
Camping	1	2	4	10	17								34	47	1	0	2	0	1	3	1	2	24	4	4	5	
Cyclone	2	2	3	0	0								7	131	5	3	0	7	5	9	3	1	0	41	54	3	
Fire	7	9	10	5	2								33	428	41	94	21	32	32	56	39	25	23	28	22	15	
Litter	24	22	44	161	86								337	1864	122	186	93	121	150	201	204	168	158	203	123	135	
Parking	180	161	247	245	271								1104	250	31	32	14	14	18	32	27	15	21	15	12	19	
Off Road Vehicles	38	23	8	11	16								96	412	31	32	211	25	17	36	4	16	10	15	4	11	
Unshightly Properties	8	7	44	31	23								113	5704	432	600	493	411	449	570	512	499	445	523	418	352	
Monthly total	507	435	574	684	638	0	0	0	0	0	0	0	2838														
Infringements Issued														27	15	1	0	0	3	5	1	1	0	0	1	0	
Bushfire	0	0	0	0	0								0	3	0	0	0	0	0	0	2	0	0	0	1		
Activities on City Properties	2	0	0	0	0								2	48	13	9	2	8	0	4	10	2	0	0	0		
Animal Environment & Nuisance	0	0	2	3	0								5	171	9	14	16	9	17	21	7	24	12	15	13	14	
Animal (dogs/cats/etc)	29	18	17	17	13								94	2	0	0	0	0	0	0	0	0	0	0	2	0	
Camping	0	0	0	0	0								0	34	3	2	2	2	4	7	8	1	0	3	1	1	
Litter	1	0	1	6	5								13	563	39	64	50	36	51	60	52	45	47	36	31	52	
Parking	53	50	84	90	100								377	848	79	90	70	55	75	97	78	75	59	54	48	68	
Monthly total	85	68	104	116	118	0	0	0	0	0	0	0	491														
Infringements														128,863	11,425	13452	14153	10326	13421	11790.73	8,833	13,086	11,843	9273	5466	5795	
Value of Infringements Paid	9,317	8008	10148	10573	15685								53730.6	73	32	12	3	1	7	0	1	0	10	0	5	2	
Infringements withdrawn	0	9	0	6	7								22														
Impounded Dogs														122	12	17	8	7	17	10	8	11	13	8	8	3	
Central	15	5	10	18	17								65	123	7	37	14	25	5	11	7	1	2	8	2	4	
East	20	10	2	20	11								63	186	17	21	21	17	26	13	13	24	15	4	11	4	
West	28	20	16	19	21								104	431	36	75	43	49	48	34	28	36	30	20	21	11	
Monthly total	63	35	28	57	49	0	0	0	0	0	0	0	232	204	9	25	23	20	31	19	11	19	26	9	8	4	
Released to Owner	23	18	15	30	25								111	126	14	22	15	18	6	8	13	15	2	4	5	4	
Rehomed to SAFE	19	6	10	12	11								58	11									1	3	5	2	
In pound at present	9	6	3	4	2								24	4									0	2	2	0	
Holding pending court cases	0	2	0	0	1								3														
Deceased	0	0	0	0	1								1														
Euthanised by Ranger	0	0	0	0	0								0	57	10	28	4	4	4	5	1	0	0	0	0	1	
Euthanised by Vet	12	3	0	11	9								35	29	3	0	1	7	7	2	3	2	1	2	1	0	
Monthly total	63	35	28	57	49	0	0	0	0	0	0	0	232	431	36	75	43	49	48	34	28	36	30	20	21	11	
Impounded Cats														87	8	9	9	3	3	13	7	10	7	4	8	6	
Central	6	8	10	13	13								50	107	5	14	1	17	20	6	14	3	9	3	9	6	
East	0	2	9	14	4								29	64	3	2	3	1	4	7	5	10	3	10	5	11	
West	5	1	4	8	12								30	258	16	25	13	21	27	26	26	23	19	17	22	23	
Monthly total	11	11	23	35	29	0	0	0	0	0	0	0	109	20	3	15	0	0	0	1	0	1	0	0	0		
Released to Owner	1	0	0	2	0								3	87	6	4	3	6	21	6	4	6	9	4	7	11	
Rehomed to SAFE	4	1	9	9	4								27	4									0	2	0		
In pound at present	0	0	0	0	1								1	136	6	6	9	15	5	19	20	14	9	10	13	10	
Euthanised by Vet	6	10	14	23	22								75	7	1	0	1	0	1	0	2	2	0	0	0	0	
Euthanised by Ranger	0	0	0	0	1								1	3									1	1	0	1	
Deceased	0	0	0	1	1								2	257	16	25	13	21	27	26	26	23	19	17	22	22	
Monthly total	11	11	23	35	29	0	0	0	0	0	0	0	109														

14.6 ECONOMIC DEVELOPMENT UPDATE

File No:	ED.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Business Engagement Coordinator
Date of Report:	15 June 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Tourism Advisory Group Minutes 3/5/18 2. Small Business Advisory Group Minutes 16/5/18

PURPOSE

To inform Council of economic development activities in the month of May 2018.

BACKGROUND

Council's Strategic Community Plan 2016 - 2026 aims to attract diverse and sustainable business and employment opportunities.

ECONOMIC DEVELOPMENT PROJECTS LIST		
PROJECT	PROJECT DESCRIPTION	RECENT ACTIVITY
Native Yindjibarndi Plants Shared Value Project (Wanggalili Project)	The Wanggalili Project aims to create a commercially sustainable agriculture and manufacturing industry from native plants.	City Staff executed a Funding Agreement with Yurra to project manage stage 1 of the Wanggalili project. Juluwarlu and Kings Park Botanical Gardens have been engaged to commence seed collection and propagation trials.
EcoHub	Council resolved to offer in principle support for the establishment of an 'EcoHub' – land for innovative and renewable enterprises south of the Karratha Airport.	City Staff completed an RFQ process and have awarded a contract to a local business to complete the survey works required to create a new lot in the Airport Reserve to facilitate the development of the EcoHub.
Pilbara Rock Oyster Research and Development	Council resolved to support the funding request for the Edible Oyster Research and Development program.	City Staff executed a Funding Agreement with the Fisheries Research and Development Corporation. 100,000 juvenile oysters from Albany have been transferred to the Dampier coast. The oysters were produced from brood stock taken from Dampier last year. There are currently 3,000 wild juvenile oysters captured locally and placed into grow-out baskets.
Qantas Pilot Academy Request for Information	Qantas Group invited responses to a Request for Information for the location of the Qantas Group Pilot Academy.	City Officers submitted a response to the RFI in collaboration with the Pilbara Development Commission to present Karratha as an ideal location for the Pilot Academy.
Sahara Forest Project	Council resolved to contribute to the Sahara Forest Project intensive agriculture feasibility study using greenhouses and renewable energy in the City of Karratha.	Sahara Forest Project completed the Feasibility Study and Officers coordinated the final progress payment from the PDC.
New Roebourne Information Pullover Bay	Tourist information bays and entry statements are a part of the City's long term financial planning. A new information bay is being installed at the Northern entrance to Karratha near the Roebourne Jockey Club.	Construction of the information bay has been completed and an RFQ process for the fabrication of the new signs has commenced. Planning for landscaping at the site has commenced.
Take Your Business Online Grant Scheme Update	TYBO provides funding assistance to small business of up to \$5,000 matched dollar for dollar to enable businesses to enhance their online presence.	City Staff contacted the applicants to advise they were successful for the grant. A workshop was held with the successful applicants to clarify the process of receiving funds and how to properly complete a financial acquittal to ensure compliance with City governance requirements.

ECONOMIC DEVELOPMENT PROJECTS LIST		
PROJECT	PROJECT DESCRIPTION	RECENT ACTIVITY
Business Development Support Grant	Council resolved to endorse the advertising for applications for the 2018 Business Development Support Grant Scheme.	City Staff evaluated the nine applications received for the Business Development Support Grant Scheme and have prepared a report for Council to consider.
Destination Management Plan	Council resolved to allocate budget for the development of a Destination Management Plan	Following an RFQ process, a contract was awarded for the delivery of a Destination Management Plan.
EcoMag	EcoMag Pty Ltd extracts high purity magnesium from solar salt operations waste stream.	City Staff met with EcoMag to discuss progress of their project. EcoMag have submitted a mining lease application for their leased site to advance the project.
Solar Farm Site Identification Study	Council resolved to investigate the potential for large scale solar farms in the City.	City Staff met with the consultant several times to advance the project. Staff have reviewed interim maps and a report that identifies suitable locations for solar farms within the City and have provided feedback to the consultant in order to finalise the study.
Wind Farm Site Identification Study	Council resolved to incorporate a Wind Farm Site Identification Study as part of the March Budget Review.	City Staff held a meeting with the consultant to include a wind farm site study as part of the solar site study.
Pilbara Universities Centre	Council endorsed to provide financial Support from PUC Committee to prepare business case in preparation for Federal funding application.	Work has progressed on the demand analysis and business case for the PUC. The Regional Study Hubs Initiative Application Guide was released.
Island Camping	Establish a low impact, nature based campground on East Lewis Island.	City Staff discussed the progress of the Island Camping with Department Biodiversity Conservation and Attraction and CEO of MAC. Communication has been sent to the Director General of DBCA indicating MACs willingness to work directly with the City to enable the campground.
Island Camping	Establish a low impact, nature based campground on East Lewis Island.	City Staff discussed the progress of the Island Camping with Department Biodiversity Conservation and Attraction and CEO of MAC. Communication has been sent to the Director General of DBCA indicating MACs willingness to work directly with the City to enable the campground.
Small Business Advisory Group.	The Small Business Advisory Group was established to provide specific advise to Council on small businesses related matter.	The second SBAG meeting for the 2018 – 2019 was held. The Group considered a number of small business related matters. Minutes of the meeting are attached.

ECONOMIC DEVELOPMENT PROJECTS LIST		
PROJECT	PROJECT DESCRIPTION	RECENT ACTIVITY
Tourism Advisory Group	The Tourism Advisory Group was established to provide specific advise to Council on tourism related matters.	The second TAG meeting for the 2018 – 2019 was held. The Group considered a number of tourism related matters. Minutes of the meeting are attached.
Roebourne Gaol Precinct	Council noted the Roebourne Heritage Feasibility Study and considered transferring ownership from the Crown subject to freehold land title and immediate conservation works being undertaken.	City Staff followed up with the Department Planning, Lands and Heritage regarding the progress of the Departments investigations that are required to consider the City's request for freehold land title. Officers have notified the Department that some buildings at the precinct are potentially in breach of the Building Act and that a process to issue building orders to the Department has commenced.
Economic Development Strategy	Council endorsed the development of a new Economic Development Strategy.	City Staff have progressed the Draft Economic Development Strategy with input from the Marketing and Communications Team.
Small Business Friendly Local Government	The City has signed the Small Business Friendly Local Governments Charter to show commitment to work with and support small business.	City Staff attended a conference call with other participating LGAs to discuss and share small business initiatives.
Pilbara Tourism Network	The Business Centre Pilbara coordinated a meeting for Tourism industry participants to discuss the establishment of a Pilbara Tourism Network.	City Staff attended a meeting to discuss the establishment of a Pilbara Tourism Alliance.
Visitor Centre	Council executed a contract with Karratha Visitor Centre for the provision of visitor services for the 2017 – 2018 calendar years.	Officers worked with Karratha Visitor Centre Management on various tourism opportunities and visitor centre initiatives.

14.7 ENVIRONMENT & SUSTAINABILITY ADVISORY GROUP MINUTES

File No: LP.291
Responsible Executive Officer: Director Development Services
Reporting Author: Director Development Services
Date of Report: 1 June 2018
Disclosure of Interest: Nil
Attachment(s) Environment & Sustainability Advisory Group Minutes 23/5/18

PURPOSE

To inform Council of the Environment & Sustainability Advisory Group Minutes of 23 May 2018.

14.8 COMMUNITY SERVICES UPDATE

File No: CS.23
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 30 May 2018
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council an update on May activities for Community Services.

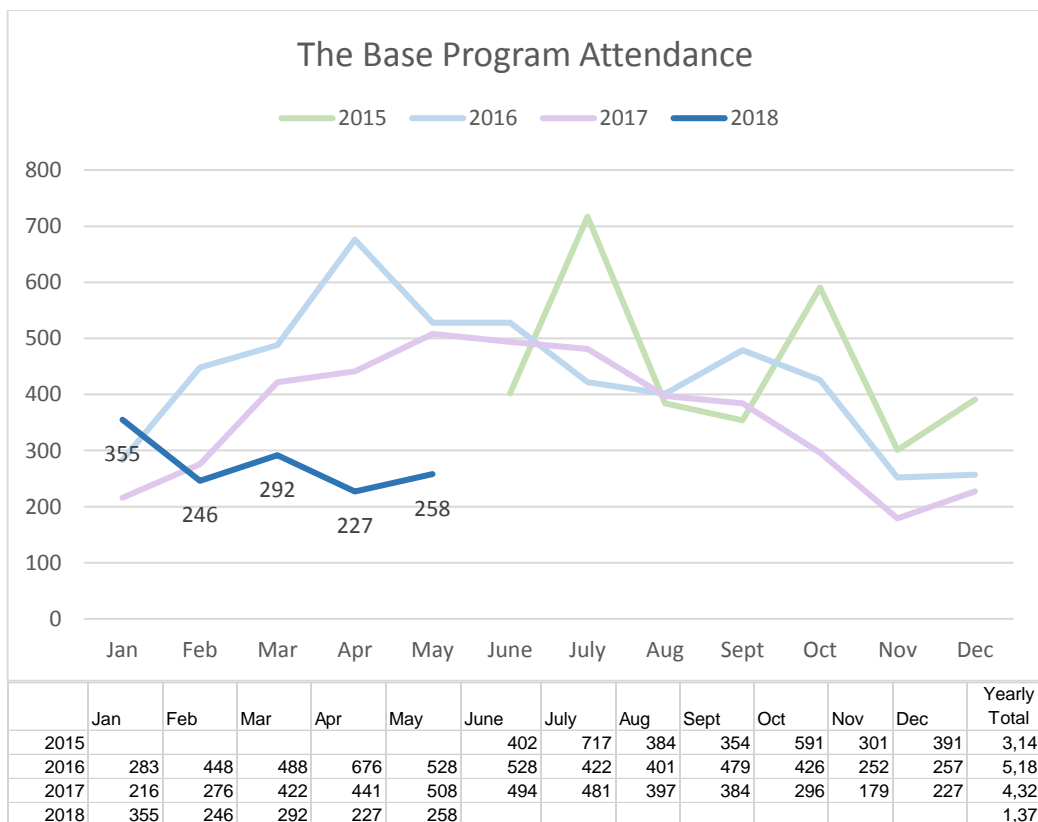
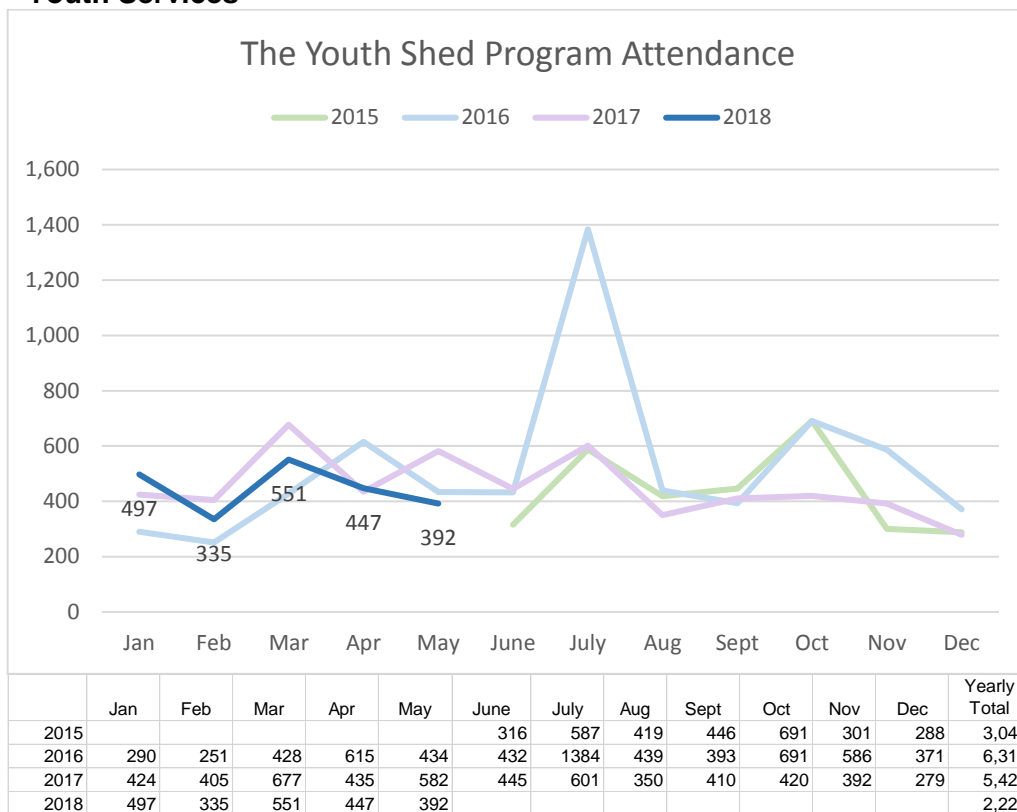
1. ARTS & CULTURE
1.1 REAP Events

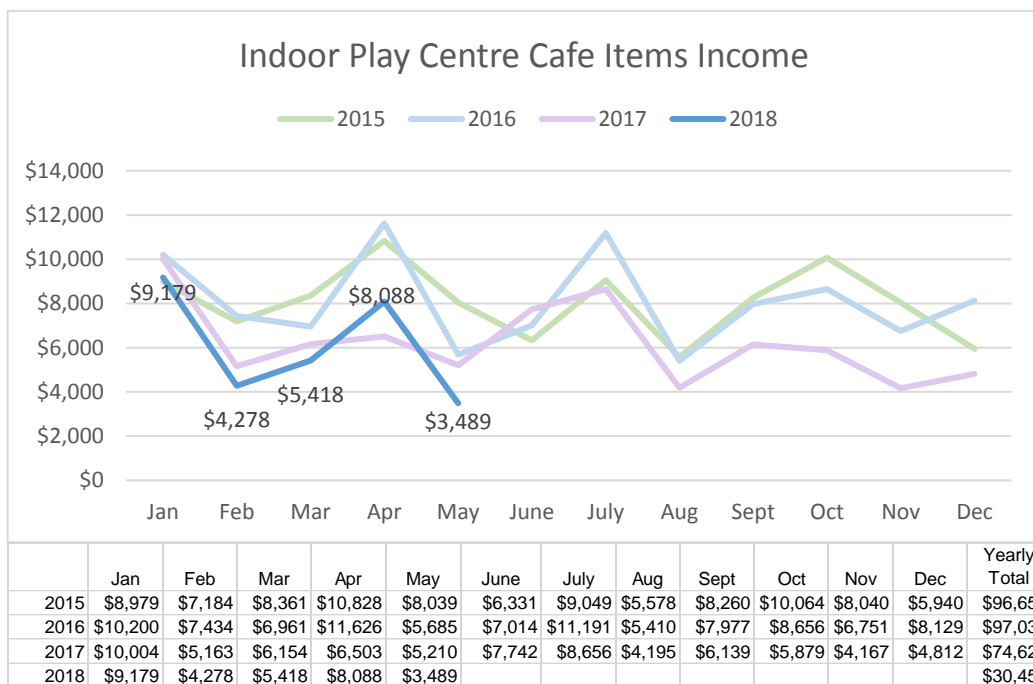
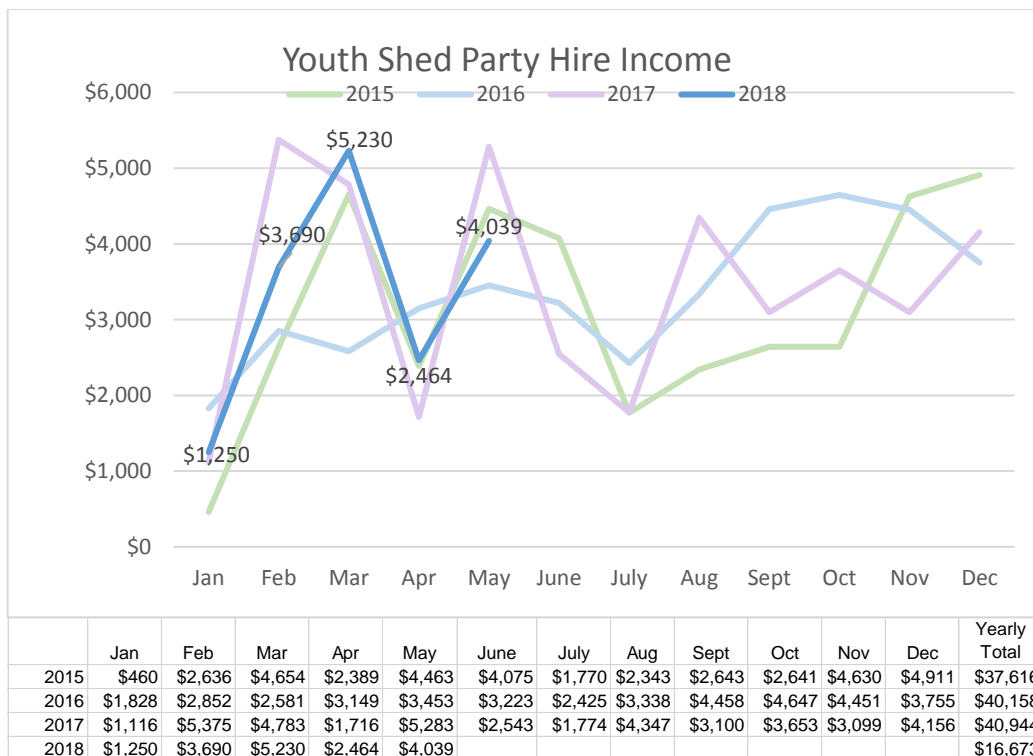
DATE	TIME	EVENT	TICKETS SOLD	REVENUE
3/05/18	6.30pm	Dianne Wolfer Author Talk 'The Lighthouse Girl' – Library	40	\$390
	7.30pm	The Lighthouse Girl – Live Show	334	\$11,600
4/05/18	7.00pm	Avengers: Infinity War – Film, Indoor Cinema	169	\$2,404
6/05/18	2.00pm	Sherlock Gnomes – Film, Indoor Cinema	363	\$4,548
6/05/18	7.00pm	Tomb Raider – Film, Indoor Cinema	152	\$2,222
11/05/18	7.00pm	Ready Player One – Film, The Shelf	150	\$2,067
12/05/18	2.00pm	A Wrinkle in Time – Film, Indoor Cinema	220	\$2,728
	7.00pm	Avengers: Infinity War – Film, Indoor Cinema	440	\$5,927
13/05/18	2.00pm	Avengers: Infinity War – Film, Indoor Cinema	461	\$6,294
	7.00pm	Avengers: Infinity War – Film, Indoor Cinema	400	\$5,587
17/05/18	7.00pm	The Vast Project – Live Show	466	\$6,420
19/05/18	6.00pm	Grand Opening	FOC	\$0
20/05/18	2.00pm	I Feel Pretty – Film, Indoor Cinema	399	\$6,123
26/05/18	2.00pm	Monster Family – Film, Indoor Cinema	367	\$4,446
27/05/18	2.00pm	A Quite Place - Film, Indoor Cinema	256	\$3,451
	6.00pm	City Slickers Sundowner Session – Ampitheatre	FOC	\$0
	7.00pm	A Quite Place - Film, Indoor Cinema	4	\$52

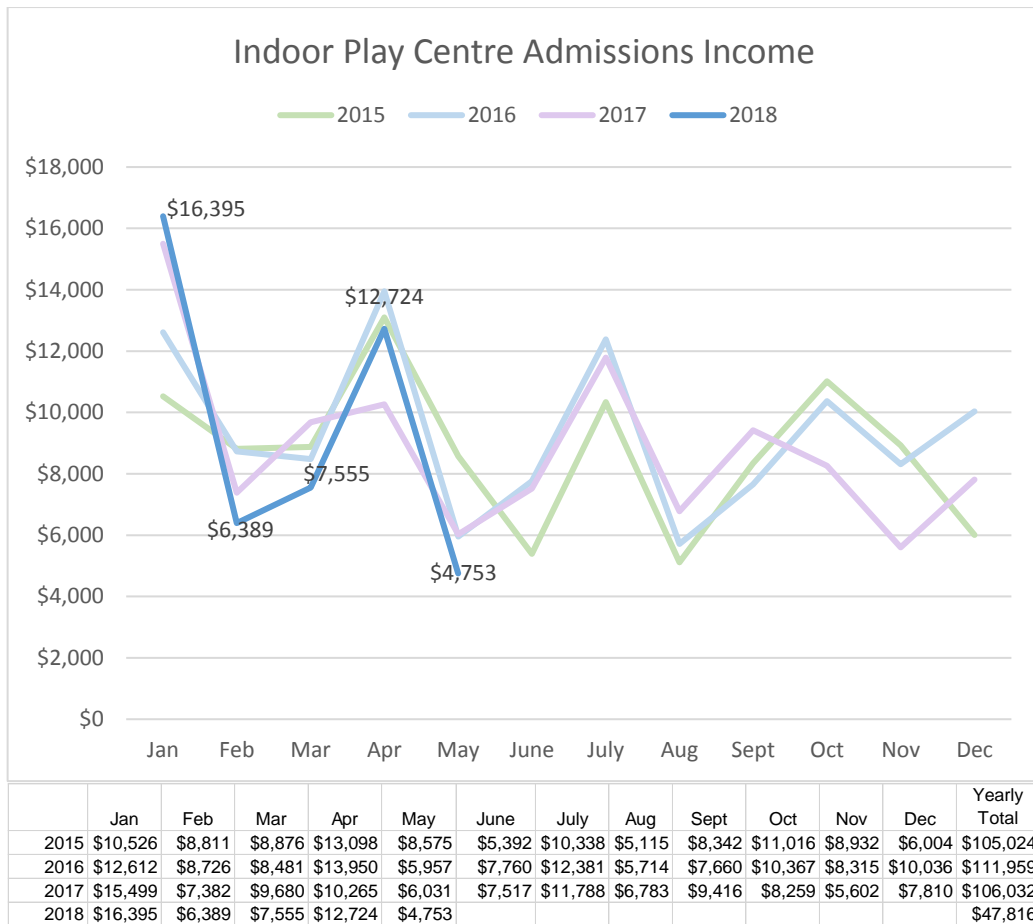
Free of charge (FOC)

2. COMMUNITY SERVICES

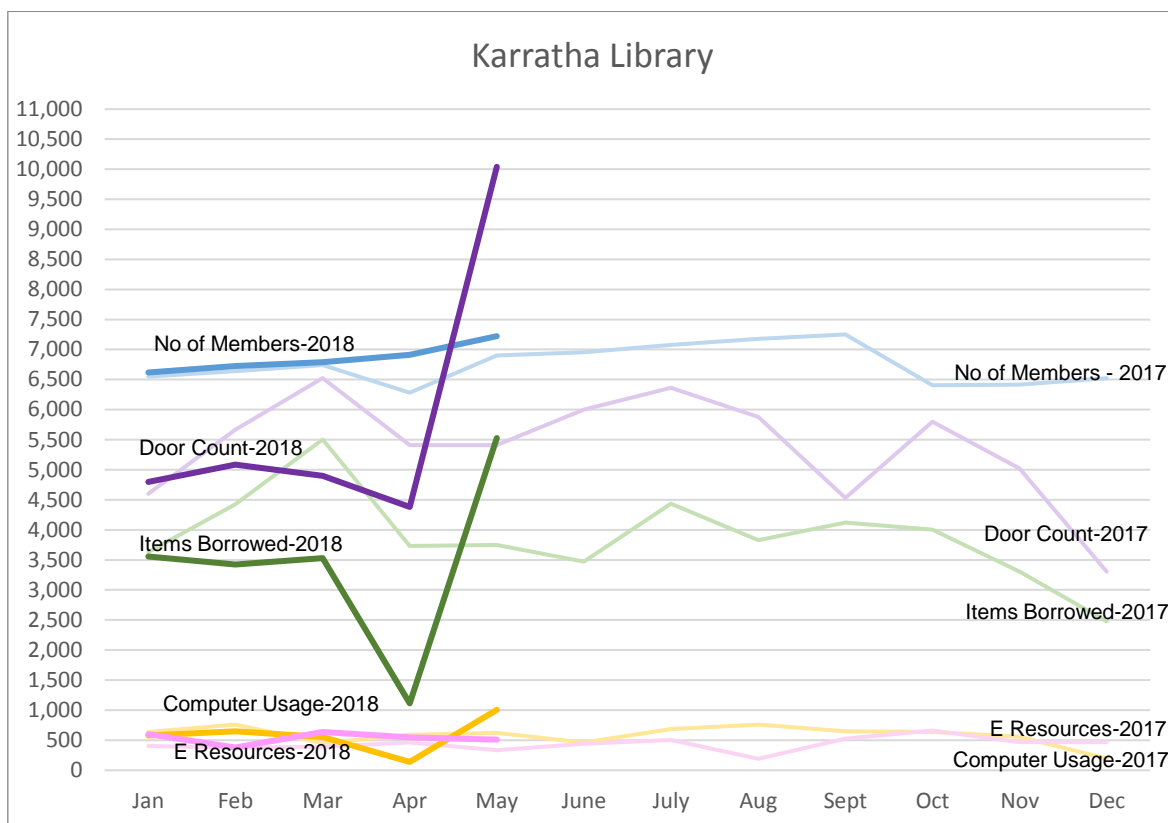
2.1 Youth Services



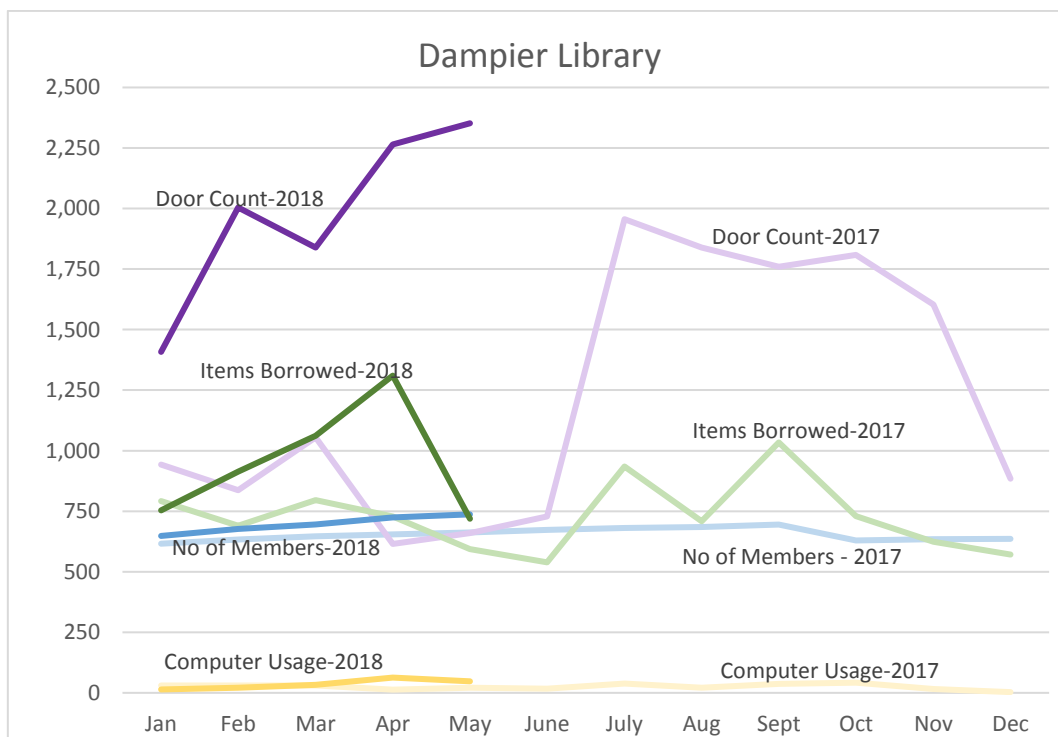




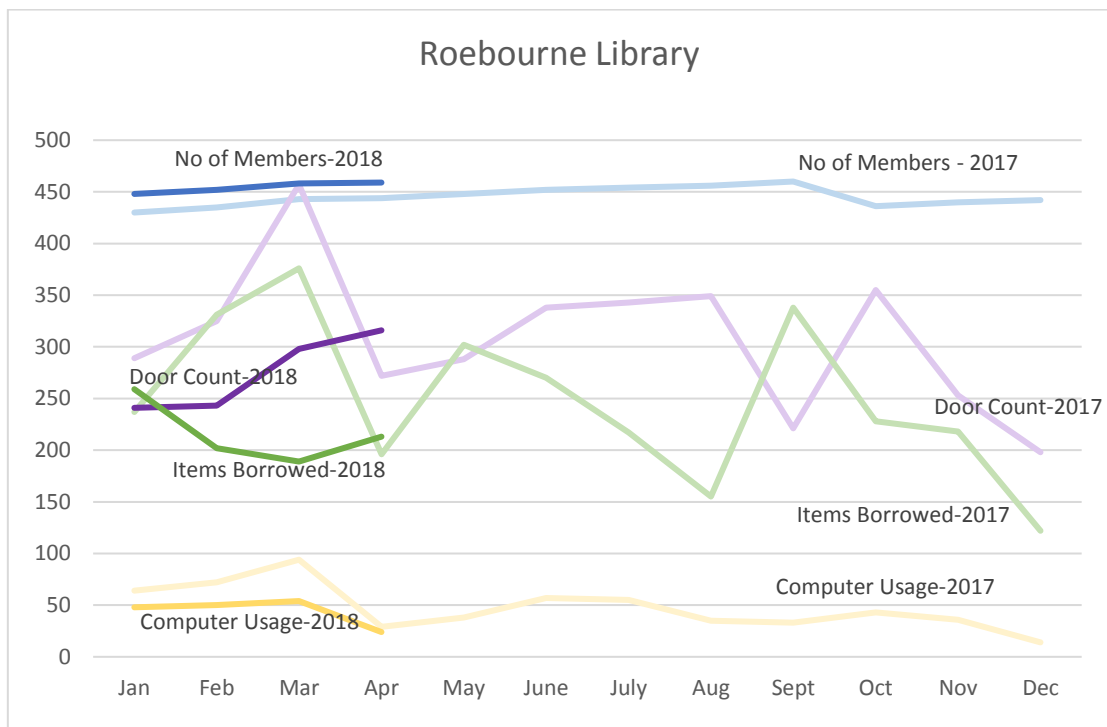
2.2 Library & Children’s Services



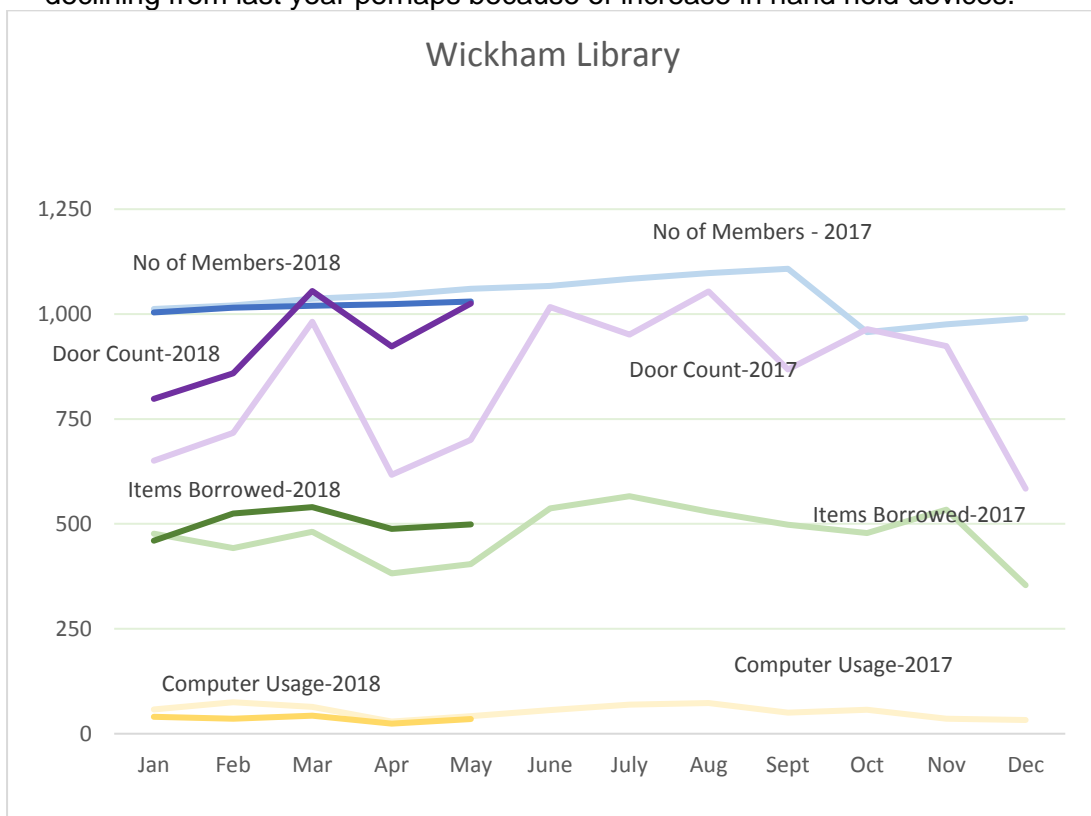
Large increase in door count, items borrowed and number of members due to opening of new library. Many reactivated library accounts from past members.



Decrease in items borrowed and computer use from last month due to Karratha Library opening and patrons returning to Karratha. Door count remains high due to consistent traffic volumes during after school hours and the popularity of those programs.



Numbers remain steady although door count down by 10%. Computer usage is declining from last year perhaps because of increase in hand held devices.



Door count up due to successful children’s programs including after school programs. Items borrowed continues to increase due to popularity of children’s books which relates to younger age demographics in the Wickham area.

3 RECREATION FACILITIES

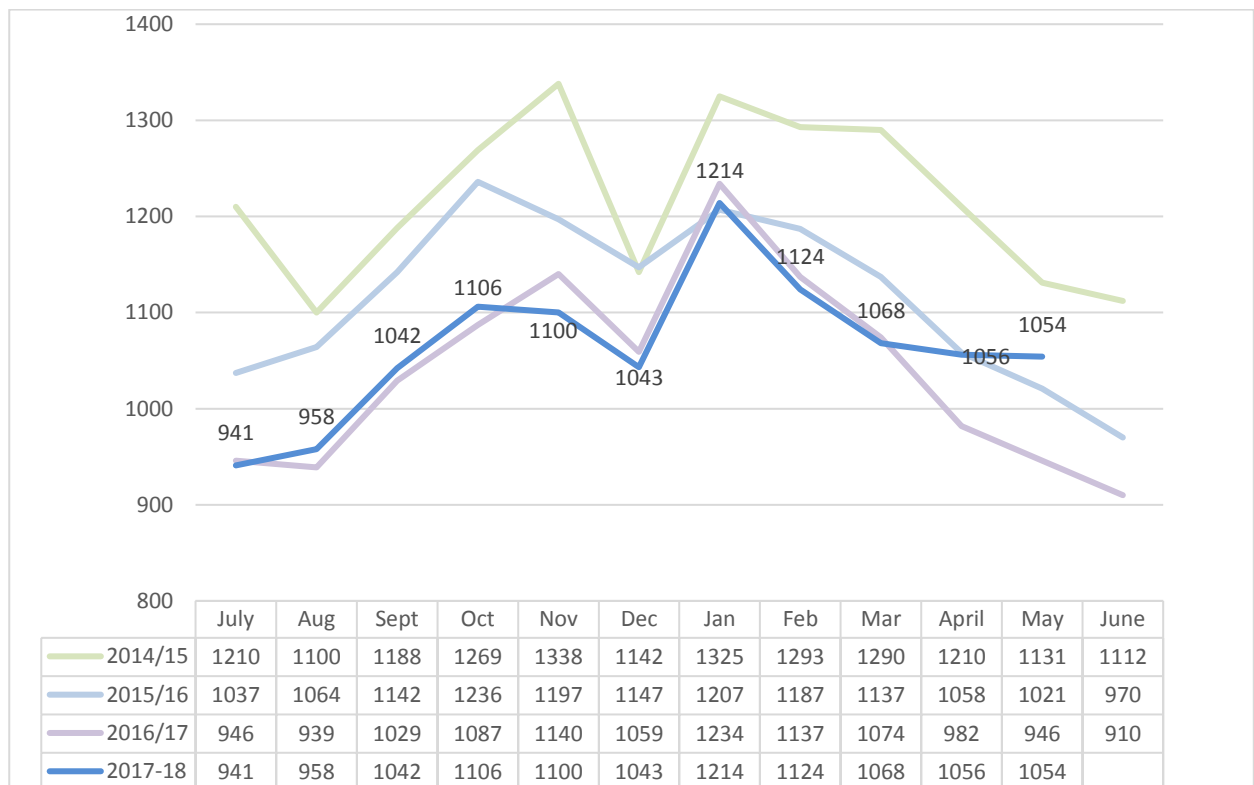
a) Leisureplex Membership YTD Activity update -

*** Refer to membership number graph**

	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018
CURRENT MEMBERS	846	794	841	871	919	1,001	988	558	1,076	996	949	918	932
SUSPENDED MEMBERS	100	116	100	87	123	105	112	485	138	128	119	138	122
TOTAL MEMBERS	946	910	941	958	1,042	1,106	1,110	1,043	1,214	1,124	1,068	1056	1054
MEMBER VISITS													
FULL MEMBER	1,817	1,355	1,312	1,411	1,478	2,122	2,266	1,474	1,207	1,137	1,738	1586	1800
GYM MEMBER	1,374	1,164	1,160	1,117	1,086	1,398	1,466	1,145	1,224	1,057	1,012	930	1135
POOL MEMBER	525	187	361	545	904	1,693	1,982	1,167	2,352	1,809	1,532	980	660
GROUP FITNESS MEMBER	841	834	936	929	872	925	1,204	632	581	918	911	645	969
24 HOUR MEMBER	2,224	1,824	1,766	2,185	2,285	2,551	2,537	1,728	2256	2037	1,831	1,839	2299
TOTAL MEMBER VISITS	6781	5,364	5,555	6,387	6,625	8,689	9,455	6,146	8046	7771	7,024	5,980	6863
TREND	12%	-21%	2%	15%	4%	31%	9%	-35%*	31%	-3%	-10%	-15%	15%
MEMBER VISIT RATIO / MONTH	8.0	6.8	6.6	7.3	7.2	8.7	9.6	11.0*	7.5	7.8	7.4	6.5	7.4

	TOTAL17/18 Fin Year	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018
AQUATIC	105,256	4,085	2,104	2,592	3,604	9,744	15,377	15,932	10,851	12,036	14,023	12,458	8,639	5790
GYM	44,425	4,924	4,039	3,960	4,595	4,374	5,335	5,498	3,806	4,563	4,375	3,987	3,932	4671
PERSONAL TRAINING	2,183	324	260	220	323	221	276	246	123	185	190	211	188	258
GROUP FITNESS	20,497	2,233	2,036	1,926	2,132	2,073	2,243	2,732	1,519	1,511	2,231	2,466	1,664	2411
CRECHE	9,896	1,117	973	854	1,052	1,051	1,279	1,405	689	954	1,026	925	661	975
HOLIDAY PROGRAM	788	0	408	326	0	285	629	0	212	618	0	0	605	0
TOTAL RECORDABLE VISITS	2,390	12,884	10,054	10,351	12,020	17,463	25,139	25,813	17,200	19,867	21,845	20,047	15,689	14105
OTHER VISITS	247,794	24,348	27,042	16,458	23,382	23,560	33,398	40,440	19,126	10,450	31,125	32,659	17,196	29151
TOTAL VISITS	433,228	37,232	37,096	26,809	35,402	41,023	58,537	66,253	36,326	30,317	52,970	52,706	32,885	43256
GROUP FITNESS AV / CLASS	10.7	11.23	11.44	11.96	12.62	12.49	12.6	15.1	11.87	12.18	14.49	14.07	10.95	12.06
Swim school participants	4,572	0	0	286	286	286	574	574	574	540	551	551	350	350

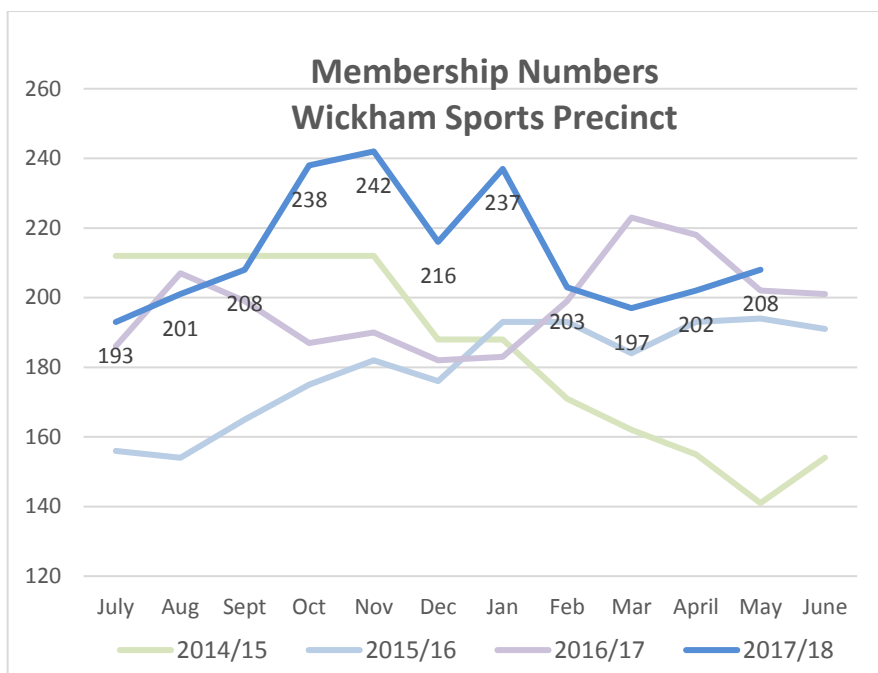
MEMBERSHIP NUMBERS – LEISUREPLEX



- Increase of 17% in total visits for may due to strong netball and gymnastics numbers, as well as popularity of new spin and gym expansion.
- Membership numbers have remained steady despite the historic downward trend at this time of year as aquatic memberships end. A strong focus on retention and upselling to full memberships has resulted in 100 more memberships than at this time last year. Considered a very good result.
- 350 enrolments in swimming lessons (off-season winter months) – nil last year due to pool closure
- Membership renewal rates low at 33%. This does increase over time to an average of 48% over last 6 months. In line with industry average.
- Remain on target for over 500,000
- Group fitness class numbers impacted by School Holidays. Expected to return and increase with new spin room.
- School holiday activities very well patronised.

b) Wickham Sporting Precinct

	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018
Total Members	202	201	193	201	208	238	242	216	182	203	197	202	208
Pool Attendance	344	108	203	525	1,237	1786	2,059	1,356	1,322	1,686	2,564	3,044	443
Group Fitness Average/ Class	10.1	10.3	10.6	9.7	9.6	9.1	11.2	9.4	8.5	10.5	9.5	10.7	10.7
Group Fitness Classes	51	48	41	30	27	42	35	23	29	46	34	36	38
Group Fitness Total Participants	516	412	438	293	261	479	392	217	249	485	323	388	408
Gym Attendance	777	716	782	628	776	809	1,085	840	975	1,435	1,123	1,078	1080
Rec Programs	18	0	150	76	323	119	60	0	151	49	19	288	0
Play Program	242	194	275	172	192	221	196	152	218	177	197	299	313



- Wickham pool attendance has declined due to cooler weather conditions, however recorded attendance of 443 for the month, approximately 30% higher than same time last year. Numbers increase due to splash pad.
- Membership numbers have reached the highest they have ever been at this time of year. Considered a good result considering competition (free) in the fitness market at Wickham.
- Group fitness numbers remain strong.
- Several after school programs cancelled due to lack of interest. Program content and marketing to be reviewed.

c) Roebourne Aquatic Centre

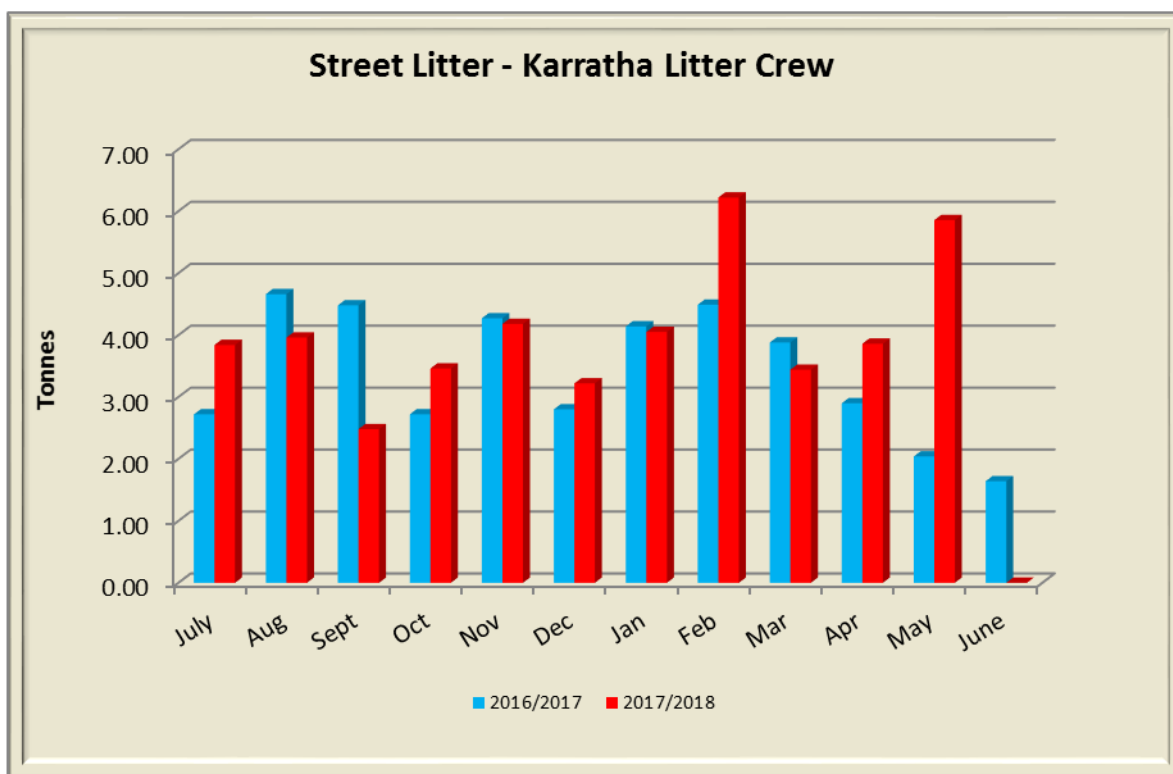
Roebourne Pool now closed for the winter season

14.9 WASTE SERVICES DATA

File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 28 May 2018
Disclosure of Interest: Nil
Attachment(s) Nil

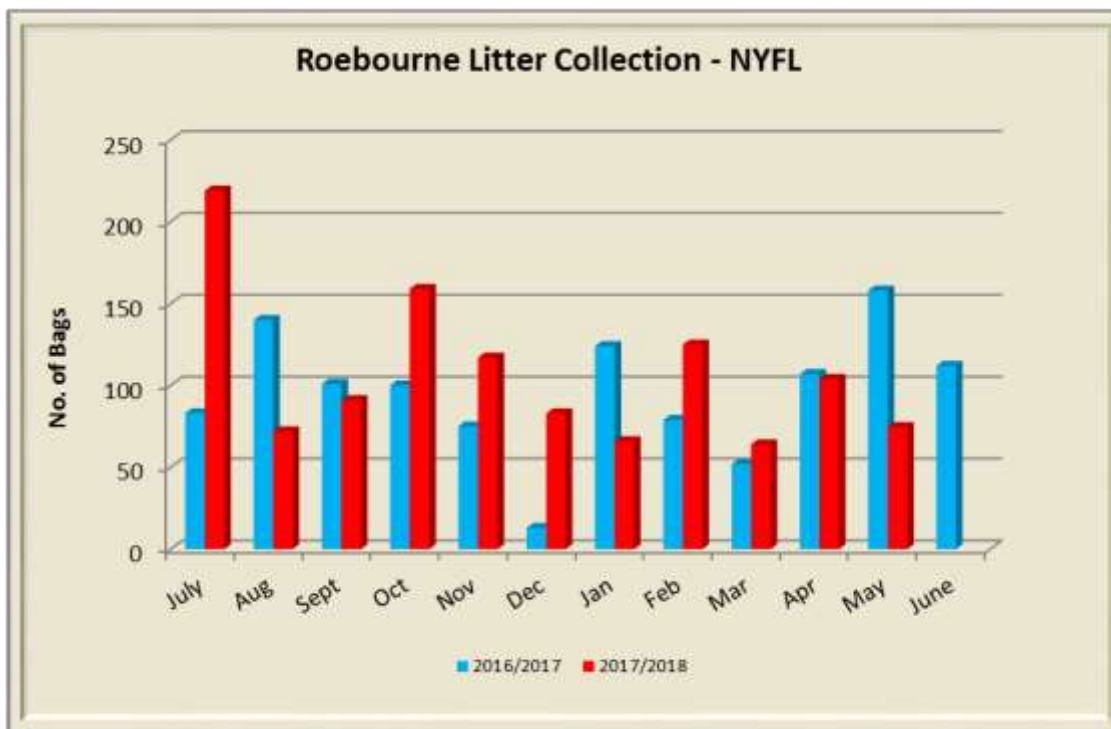
PURPOSE

To provide an update for the Waste Services Department and illustration of Waste Services data collected for the 2017/18 year with comparisons against previous year.

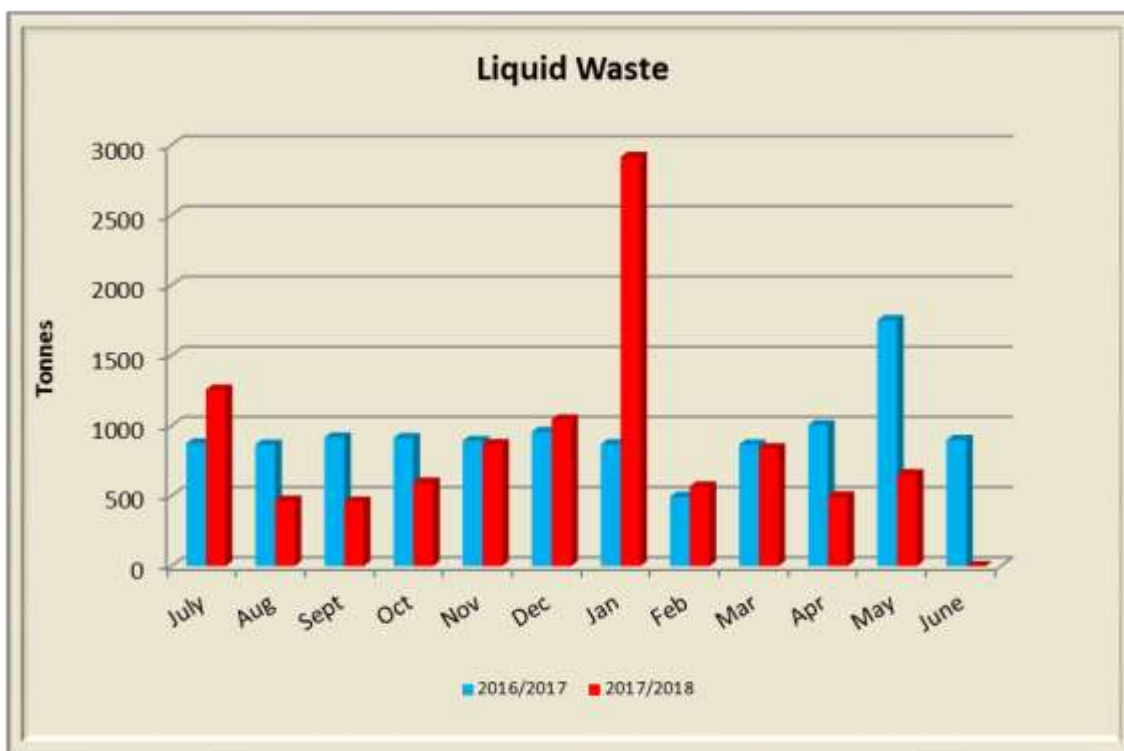


Street litter collected and delivered to the 7 Mile Waste Facility.

Yaburara & Coastal Mardudhunera Aboriginal Corporation (YACMAC) commenced providing litter collection staff July 2017. The upward movement in May was due to the strong winds experienced and increased requests to attend to litter in the town gullies.

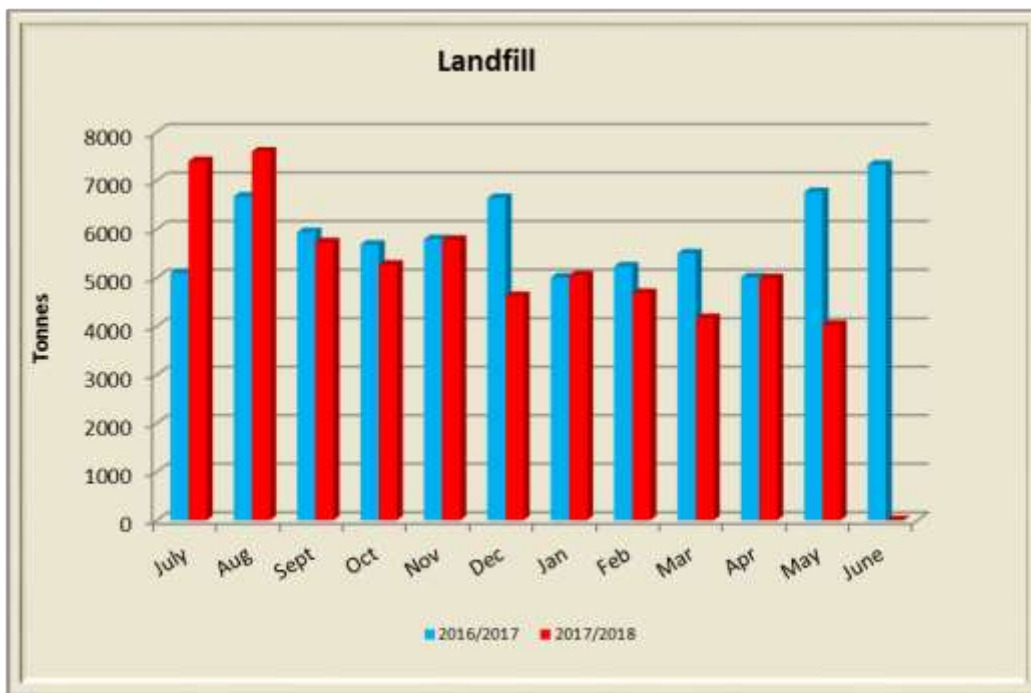


Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station.



Liquid Waste delivered to the 7 Mile Waste Facility.

7 Mile DWER Licence amendment (22/05/2017) included a change to the liquid waste category acceptance criteria. The additional category (D300 and N205) has allowed the facility to accept different liquid waste streams. The significant increase in January was due to the delivery of stockpiled D300 from Yara, Burrup Road, Dampier. The continuing downward trend is a result of privately owned liquid waste disposal facilities coming on line in Karratha.



Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.

The delivery of demolition waste from the dismantling of the Barrow Island's camp ceased early September resulting in the downward trend.

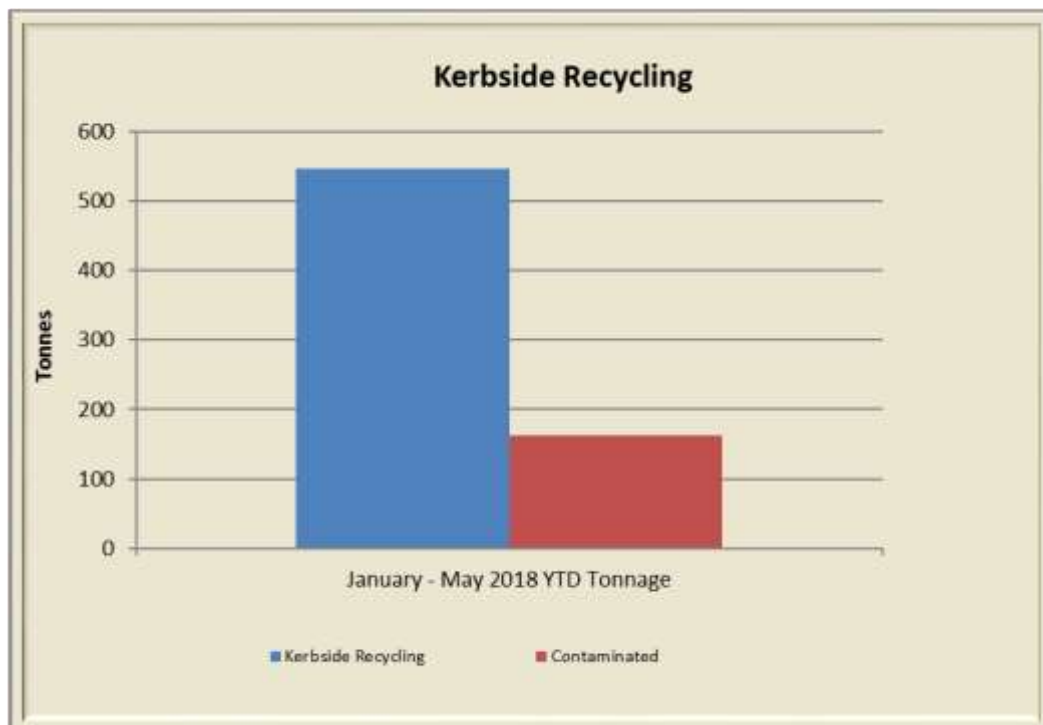


7 Mile Tip Shop income plus value of airspace savings of waste diverted from Landfill to the shop.

The items from the Karratha Library went on sale Friday 18 May. \$3000 was taken that day with an additional \$1,770 taken for the remainder of the weekend (average full weekend income is approximately \$1,400).



7 Mile Waste Facility and Wickham Transfer Station waste diverted from landfill. Includes recycling of metal, glass, paper, plastics, non-compactible plastics, green waste and reusable items recovered for the 7 Mile Tip Shop. Stock piling of resource recovered materials in process. Data only captured when stockpiles reach a certain quantity. Increases seen in recycling data for February and March was due to the removal of stockpiled scrap metal from 7 Mile.



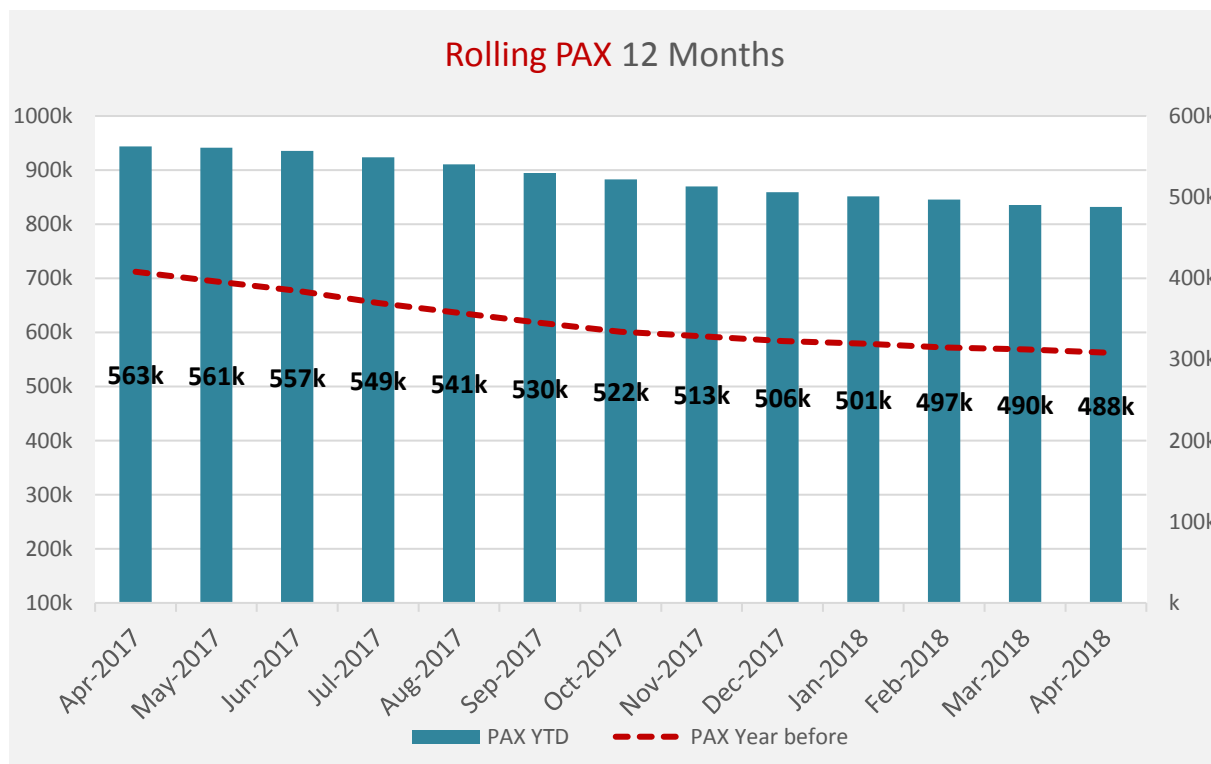
Cleanaway kerbside recycled waste collections for the period January till May 2018 was 546 tonnes. Contaminated recycling brought to 7 Mile landfill for disposal was 163 tonnes. This equates to 30% of all Kerbside Recycled waste being landfilled for this period. This amount is extraordinary and is directly related to tighter controls on contamination due to contract negotiations with Cleanaway in response to the Chinese governments legislative changes.

14.10 AIRPORT SERVICES DATA

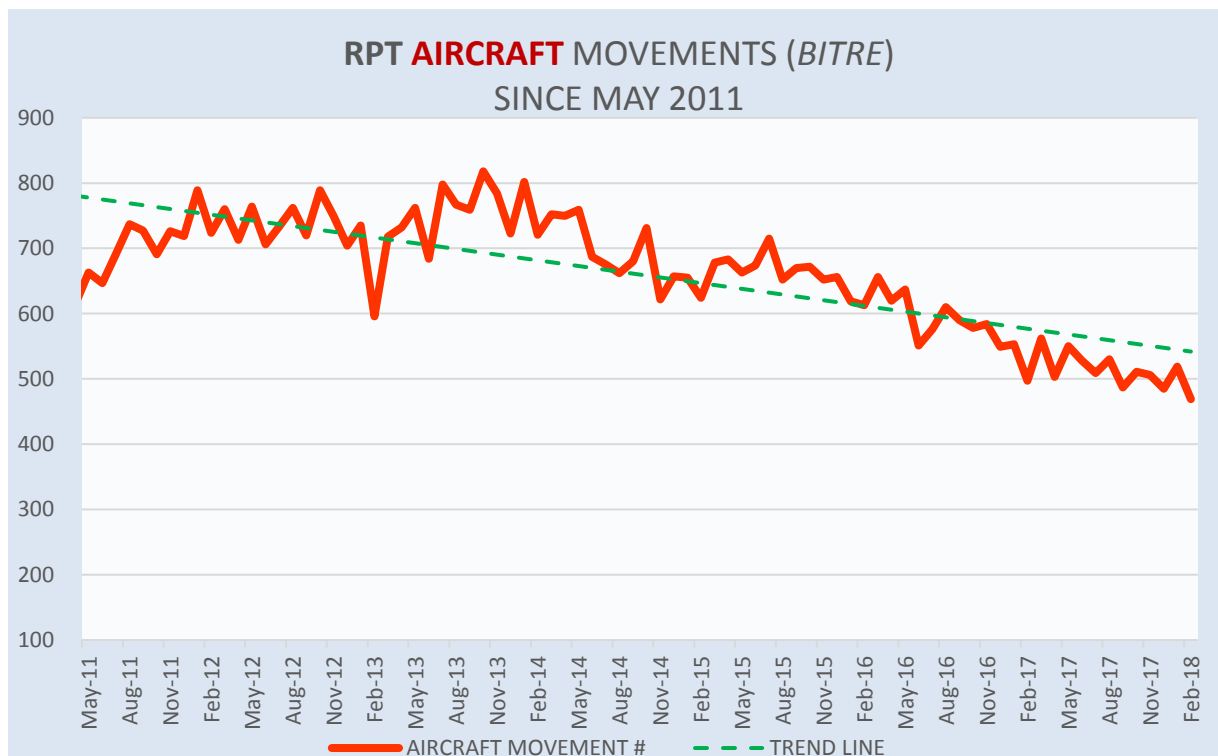
File No: TT.42
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager Airport Services
Date of Report: 28th May 2018 for April 2018 Data
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

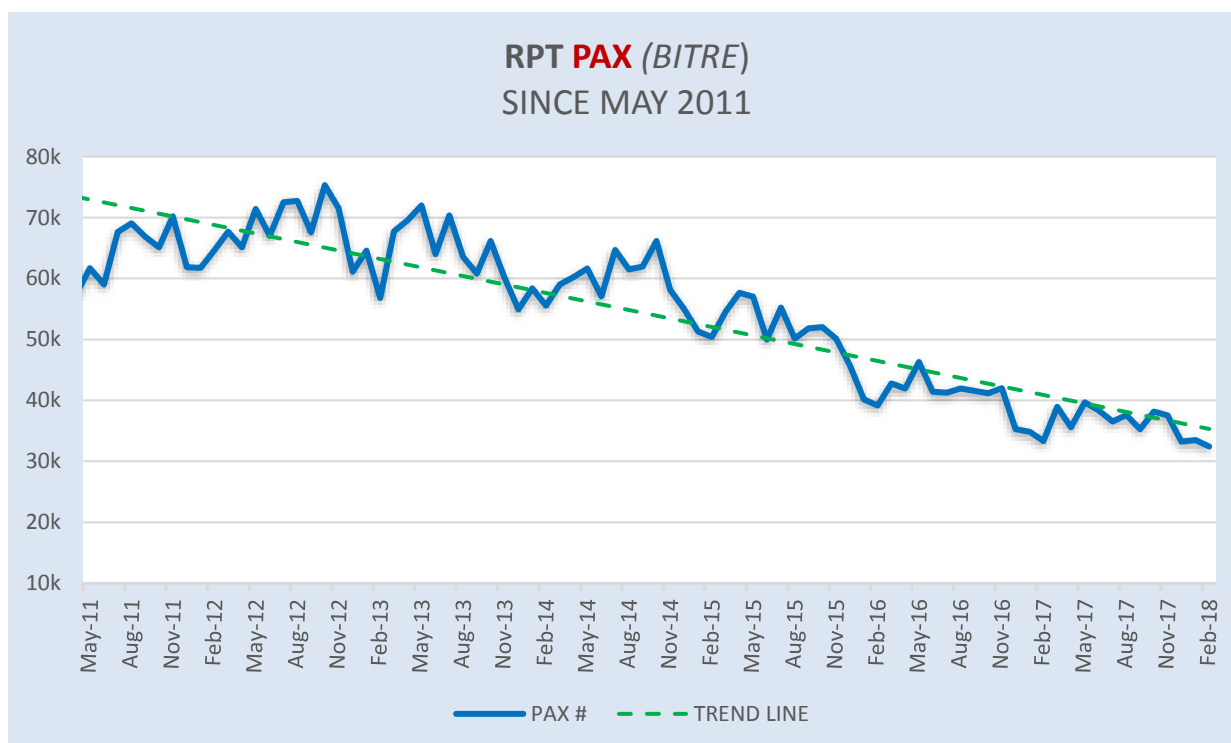
To provide an illustration of Airport Services data collected for the 2017/18 year with comparisons against previous year.



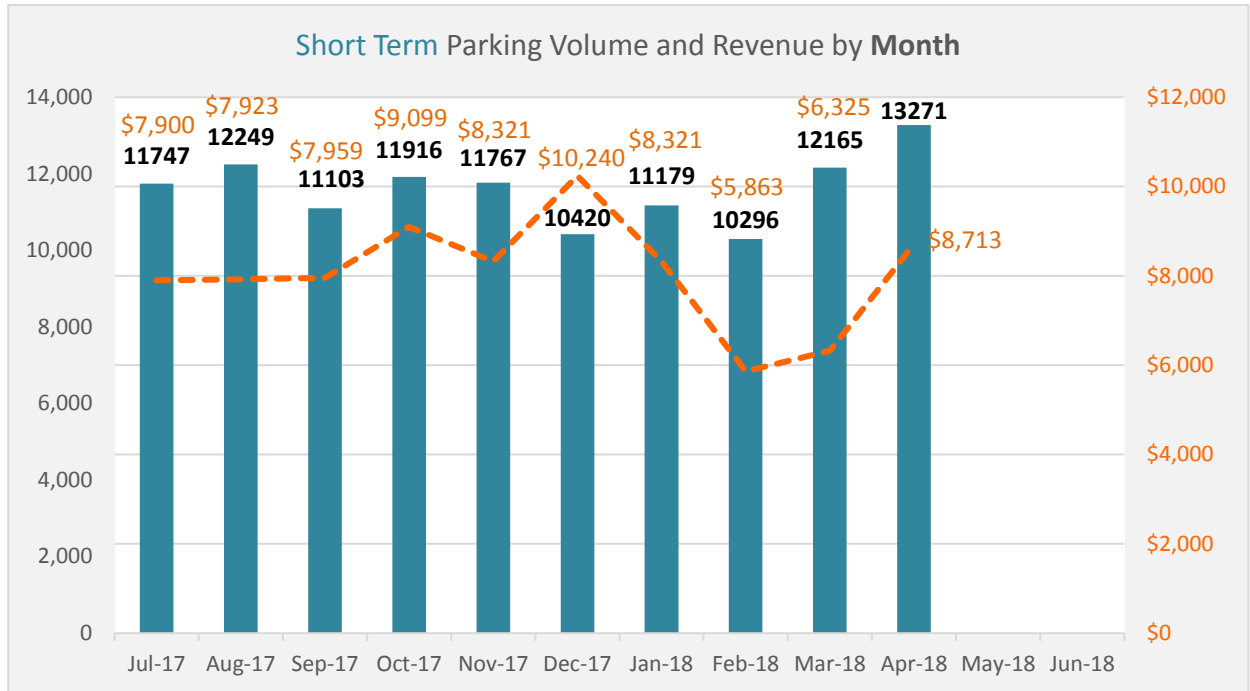
Rolling PAX shows the total PAX numbers for KTA consecutive monthly data for the last twelve months. Includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



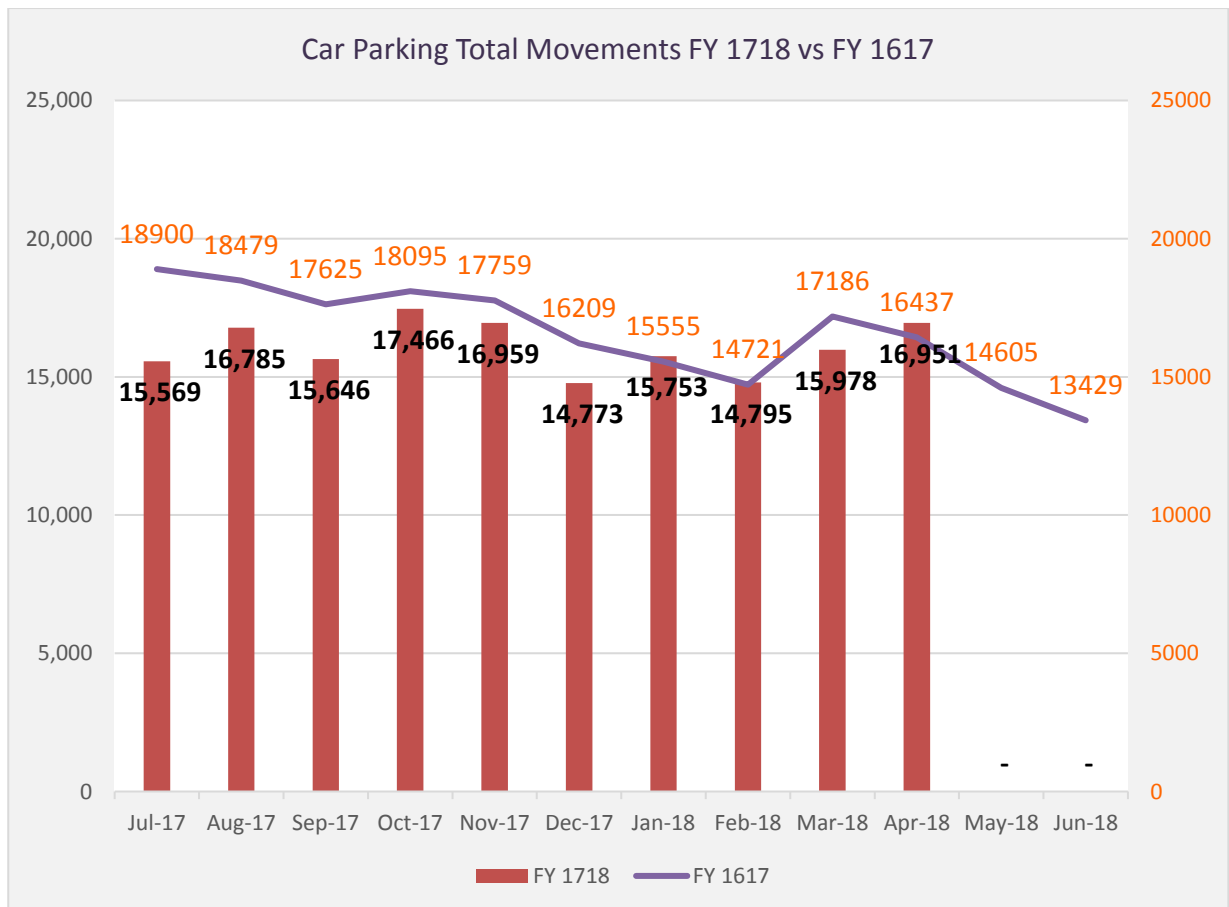
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to **February 2018** for RPT Aircraft movements.



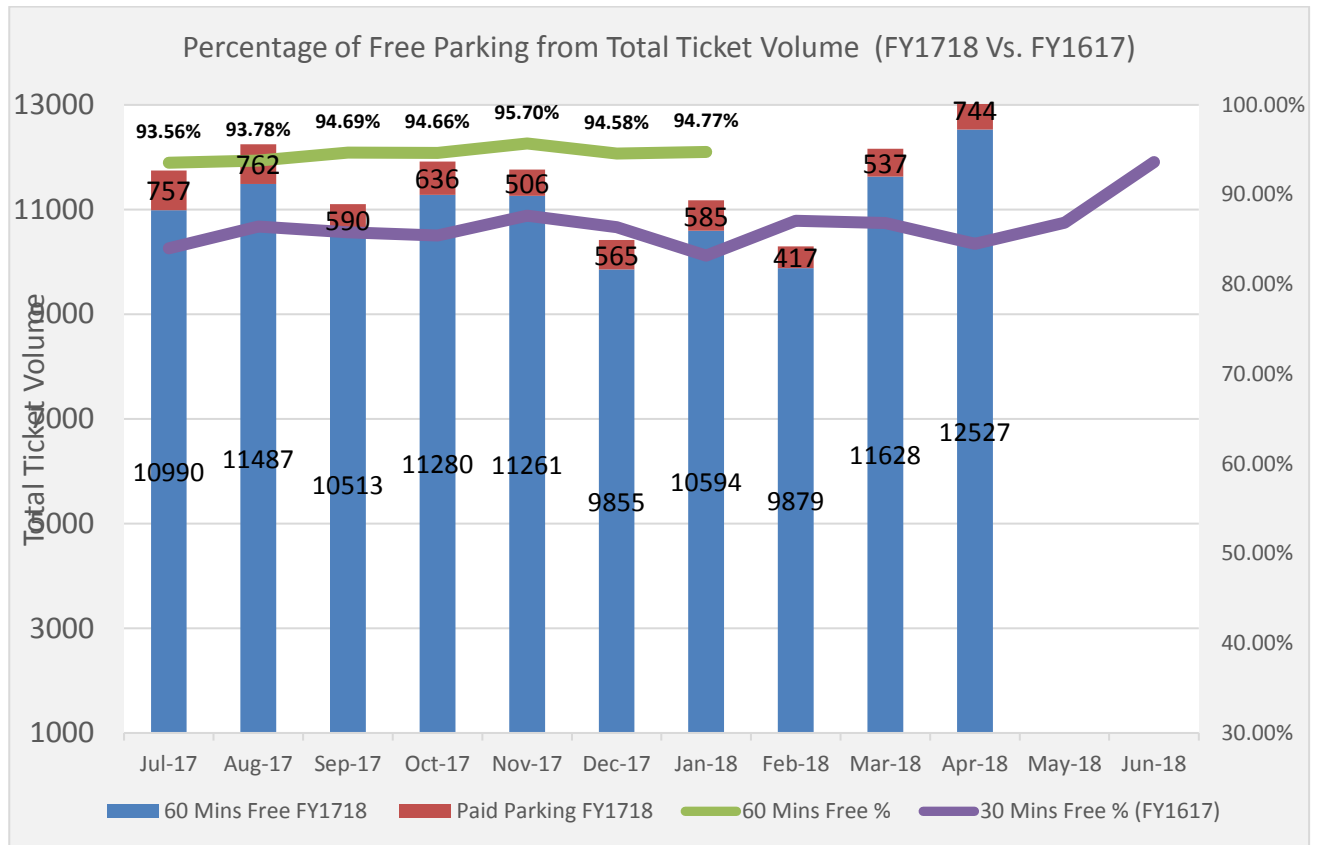
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to **February 2018** for RPT Passenger movements.



This Car Park Data relates up to **April 2018** for Volume & Revenue by Month



This Car Park Data relates to **FY1718** vs. **FY1617** data.



This Car Park Data relates to **FY1718** vs. FY1617 data.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18 MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

18.1 CONFIDENTIAL ITEM –WICKHAM EARLY LEARNING CENTRE LEASE

18.2 CONFIDENTIAL ITEM – BULGARRA AND MILLARS WELL ELC LEASE

Also included is the following:

ATTACHMENTS TO ITEM 12.3 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATIONS 2018

ATTACHMENTS TO ITEM 13.1 MINOR WORKS – PLUMBING

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The next meeting is to be held on Monday, 16 July 2018 at 6:30pm at Council Chambers - Welcome Road, Karratha.