



## **ORDINARY COUNCIL MEETING**

# **AGENDA**

**NOTICE IS HEREBY GIVEN that an  
Ordinary Meeting of Council will be held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 19 February 2018 at 6.30pm**

A handwritten signature in black ink, appearing to read "Chris Adams".

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**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## **DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)**

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### **NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### **INTERESTS AFFECTING IMPARTIALITY**

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### **IMPACT OF AN IMPARTIALITY CLOSURE**

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# **AGENDA**

## **1 OFFICIAL OPENING**

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

## **2 PUBLIC QUESTION TIME**

## **3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED**

**Councillors:**

- Cr Peter Long [Mayor]
- Cr Grant Cucel [Deputy Mayor]
- Cr Margaret Bertling
- Cr Georgia Evans
- Cr George Levissianos
- Cr Pablo Miller
- Cr Kelly Nunn
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Joanne Waterstrom Muller

**Staff:**

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Mark Casserly	Director Community Services
Ryan Hall	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Phillips	Minute Secretary

**Apologies:**

**Absent:**

**Leave of Absence:** Cr Garry Bailey

**Members of Public:**

**Members of Media:**

**4 REQUESTS FOR LEAVE OF ABSENCE**

**5 DECLARATIONS OF INTEREST**

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

**7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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**OFFICER’S RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on Monday 22 January 2018, be confirmed as a true and correct record of proceedings.

**8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

<b>Mayor</b>
08/01/2018 – Australia Day Awards Judging Panel
09/01/2018 – Meeting with CEO The Jummi Factory
10/01/2018 – CEO KDCCI
12/01/2018 – EcoMag Pilot Plant Opening
22/01/2018 – Ordinary Council Meeting
23/01/2018 – Meeting with CEO Pilbara Regional Council
25/01/2018 – Meeting with Argonaut
26/01/2018 – Australia Day Awards Ceremony Celebration
26/01/2018 – Australia Day Citizenship Ceremony
31/01/2018 – Meeting with Karratha Police
31/01/2018 – Meeting with Rotary
31/01/2018 – Meeting with Pearljam Pty Ltd
31/01/2018 – Meeting with Cossack Rum Company

## **9 EXECUTIVE SERVICES**



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 DECEMBER 2017

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Assistant Management Accountant</b>
<b>Date of Report:</b>	<b>16 January 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 31 December 2017.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 December 2017:

2017-18	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	122,690,878	115,159,658	82,471,747	80,651,871	(1,819,876)	↓
Operating Expense	(99,213,358)	(103,647,813)	(43,120,200)	(41,625,008)	1,495,192	↑
Non Operating Rev	45,309,281	59,537,276	8,624,811	12,152,898	3,528,087	↑
Non Operating Exp	(90,995,915)	(95,798,297)	(39,235,412)	(33,142,553)	6,092,859	↑
Non Cash Items Included	19,082,353	19,622,756	9,846,470	9,859,461	12,990	↑
Surplus BFWD 16/17 - Unrestricted	490,434	2,364,705	2,364,705	2,364,705	-	
Restricted Balance BFWD 16/17 - PUPP	4,603,608	4,672,754	4,672,754	4,672,754	-	
/less Restricted Balance CFWD - PUPP	1,034,749	1,023,720	1,023,720	1,023,720	-	
<b>Surplus/(Deficit) 16/17</b>	<b>932,532</b>	<b>887,319</b>	<b>24,601,155</b>	<b>33,910,408</b>	<b>9,309,252</b>	↑

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2017 (either by instalment options or outstanding).

This table shows that Council is currently in a surplus position of \$33.9m, a positive variance of \$9.3m compared to the budgeted year to date surplus position of \$24.6m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

<b>Operating Revenue</b>	
900,000	▼ Contributions to Wickham Community Hub - Timing difference.
679,284	▼ Contributions to Corporate Projects - Administration Building Carpark
<b>1,579,284</b>	▼ Net variance
<b>Operating Expenditure</b>	
274,977	▼ Red Earth Arts Precinct Construction Project (Opex And P&G).
476,640	▼ Refuse Site Maintenance - 7 Mile (Dom/Comm) - Under expenditure offset by expenditure in Waste Management Employment Costs.
389,000	▼ Contribution To Bayview - Searipple Road.
<b>1,140,617</b>	▼ Net variance
<b>Non-Operating Revenue</b>	
3,134,627	▲ Transfer From Infrastructure Reserve - REAP - Timing difference.
296,477	▲ Transfer From Pilbara Underground Power Reserve - Timing difference.
<b>3,431,104</b>	▲ Net variance
<b>Non Operating Expenditure</b>	
1,329,414	▼ Red Earth Arts Precinct - Timing difference.
900,000	▼ Transfer to Partnership Reserve - Timing difference.
654,836	▼ Admin Building Carpark Works - Timing difference.
557,245	▼ Khs Pelican Crossing - Reallocation of prior years actuals, budget to be adjusted at March budget review.
528,994	▼ Airside Upgrade - Delayed commencement due to long lead-time on materials. To be addressed at March budget review.
375,800	▼ Purchase - Plant-Landfill Operations - 35 tonne excavator delivered 12th Jan - awaiting invoice from supplier.
331,077	▼ Transfer to Pilbara Underground Power Reserve - Timing difference.
310,104	▼ Building Improvements-Karratha Depot - Reallocation of expenditure to correct asset class, budget to be adjusted at March budget review.
<b>4,987,469</b>	▼ Net variance

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

## FINANCIAL MANAGEMENT SUMMARY

### Local Government Financial Ratios

Period End 31 December 2017	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
<b>Current Ratio</b> Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	6.80
<b>Asset Sustainability Ratio</b> Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.93	0.81
<b>Operating Surplus Ratio<sup>1</sup></b> Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	-2.87%	42.72%
<b>Own Source Revenue Ratio</b> Own Source Operating Revenue ÷ Operating Expenses	.40 or above	0.88	1.51
<b>Debt Service Cover Ratio</b> Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	31.73	70.77
1. The Operating Surplus Original Budget ratio of -2.87% is a result of the \$15m PUPP payment to Horizon Power budgeted in 17/18. This payment is reserve funded, and if it were excluded from Operating Expenditure the Original Budget ratio would increase to 14.4%.			

### Statement of Financial Position

	2017 December	2017 November	% change
<b>Current</b>			
<b>Assets</b>	119,234,200	125,704,749	-4.56%
<b>Liabilities</b>	9,906,008	11,733,026	-11.39%
<b>Non Current</b>			
<b>Assets</b>	787,825,075	783,934,919	0.93%
<b>Liabilities</b>	1,096,583	1,096,583	0.00%
<b>Net Assets</b>	896,056,684	896,810,059	

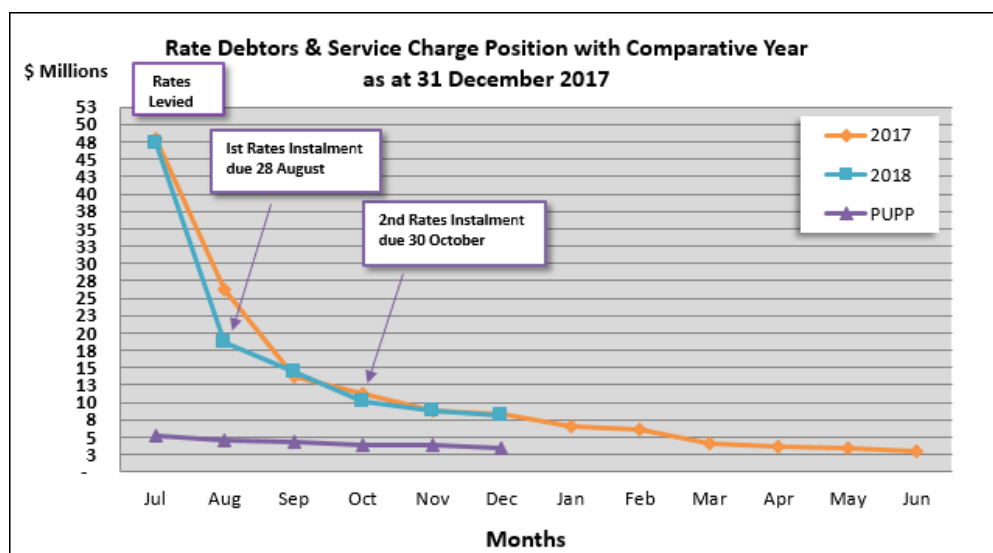
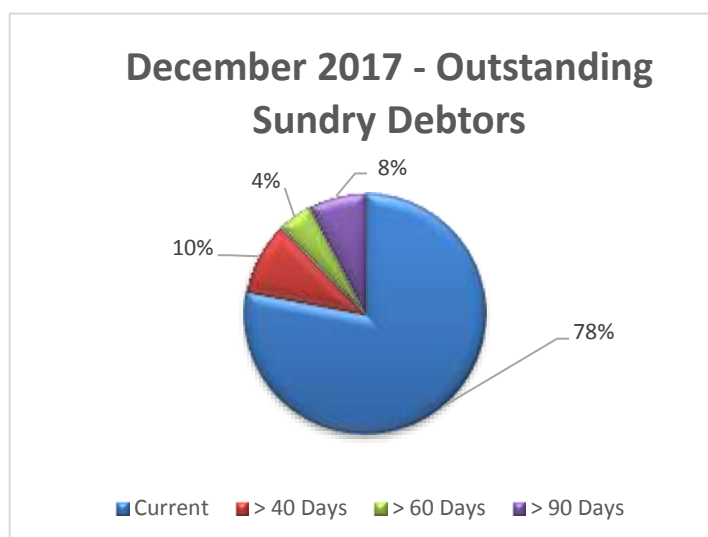
Total Current Assets decreased by 4.56% from November to December primarily due to a decrease in municipal and reserve funds. Current Liabilities decreased by 11.39% from November to December due to a decrease in accounts payable. Non-Current Assets have increased by 0.93% as a result of progress being made on capital works including the Red Earth Arts Precinct, Airport Airside Upgrade, Leisureplex Gym Expansion and the Depot Upgrade. There has been no change to Non-Current Liabilities.

**Debtors Schedule**

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of July. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2017 December	2017 November	Change %	Of Current Total %
<b>Non Rate Debtors</b>				
Current	4,684,215	4,438,286	6%	78%
> 40 Days	583,247	238,806	144%	10%
> 60 Days	277,597	190,785	46%	5%
> 90 Days	460,462	453,674	1%	8%
<b>Total</b>	<b>6,005,521</b>	<b>5,321,551</b>	<b>13%</b>	<b>100%</b>
<b>Rates Debtors</b>				
<b>Total</b>	<b>8,040,644</b>	<b>8,816,548</b>	<b>-9%</b>	<b>100%</b>
<b>PUPP Debtors</b>				
<b>Total</b>	<b>3,516,428</b>	<b>3,798,006</b>	<b>-7%</b>	<b>100%</b>

PUPP payments have been made on 99.2% of properties, and of those paid 81.5% have paid in full and 18.5% are paying by instalments.

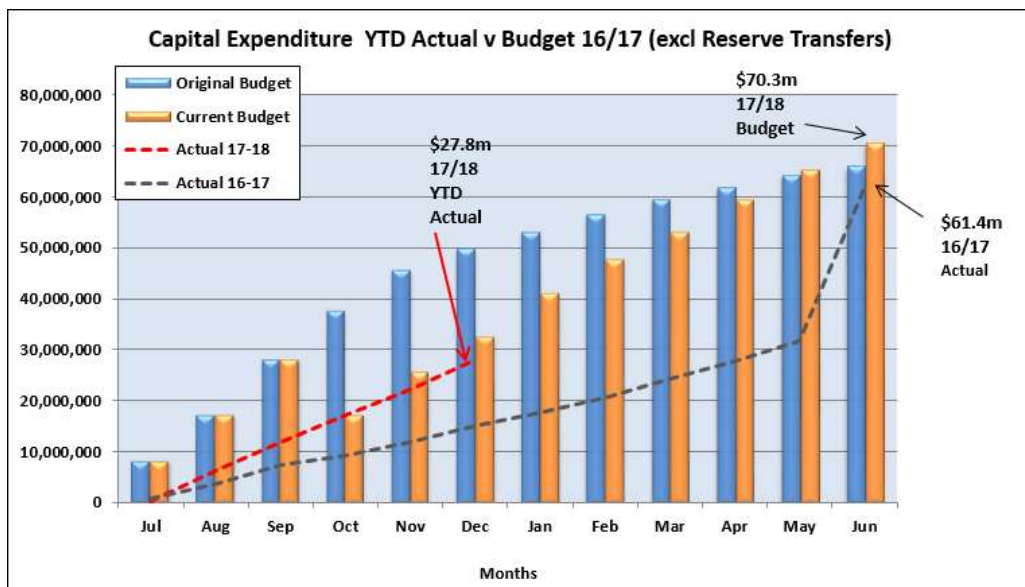




Total Debtors increased by 13% or \$683k. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period, excluding grants and contributions, for Trade Debtor balances in excess of \$5,000.

Debtor	40 Days	60 Days	>90 Days	Comments
Aviair Pty Ltd	6,411.47	0.00	0.00	October 2017 landings and November 2017 rent. First & Final reminder sent.
Frank Smith	0.00	0.00	41,593.20	Relates to demolition costs due to uninhabitable dwelling. Debt has been registered against property.
Otan Karratha Pty Ltd	0.00	0.00	275,000.00	Contribution to Effluent Reuse Scheme. Letter of Demand issued by CS Legal, they are currently following up to prior to issue of GPC.
Onyx (Aust) Pty Ltd	0.00	242.44	20,998.56	Leasing charges and utilities costs for Pam Buchanan and Leisureplex cafes. General Procedure Claim lodged and served 17/05/17. Company entered voluntary administration on 27/08/2017. Proof of debt provided to Administrators.
Onyx Group WA Pty Ltd - T/A Onyx on Sharpe	2,030.00	8,814.28	7,037.52	Utility recoveries for current KLP and PBFC café operations. First and Final reminder sent.
Rambla Pty Ltd	22,179.00	31,098.25	1,232.00	Balance of rent Oct - Dec 2017 and 3% turnover for 2016/17. Notice to Remedy Breach issued. Debtor has written disputing the information provided in the RFT when they tendered for the premises. Response has been sent.
Wildwater Holdings Pty Ltd T/as United Party Hire	274.00	11,550.00	0.00	Return of funds for the Family Fun Night as part of the City Centre Activation Grant. Reminder sent 6/12/17 & 11/1/18.

**Capital Expenditure**



Council’s 2017/18 current Capital Expenditure budget is \$70.3 million, the majority of which is associated with major projects including Red Earth Arts Precinct, Wickham Community Hub, Airport Car Park Redesign, and other infrastructure improvements. The following table shows that Council is currently 15% below budget in capital expenditure year to date.

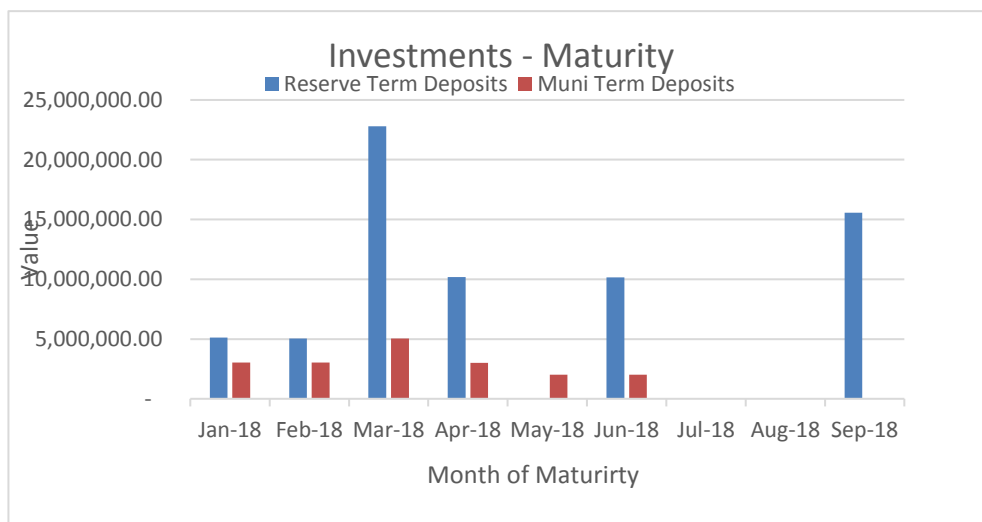
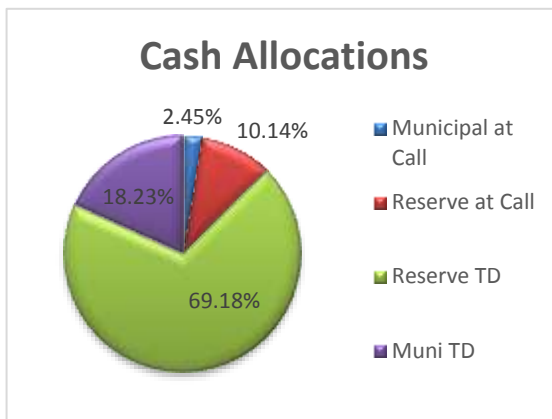
Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget
	31-Dec-17			30-Jun-18	
<b>Land</b>	132,562	2,309	-98%	550,000	516,125
<b>Artwork</b>	0	27,600	0%	0	0
<b>Buildings</b>	20,934,717	19,660,089	-6%	44,746,560	42,313,455
<b>Equipment</b>	146,116	149,852	3%	10,000	146,116
<b>Furn &amp; Equip</b>	238,583	185,583	-22%	718,250	1,121,870
<b>Plant</b>	839,270	136,534	-84%	2,134,000	2,275,214
<b>Infrastructure</b>	10,437,653	7,699,122	-26%	17,741,217	23,946,065
<b>Totals</b>	<b>32,728,901</b>	<b>27,861,088</b>	<b>-15%</b>	<b>65,900,027</b>	<b>70,318,845</b>

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

**Cash and Investments**

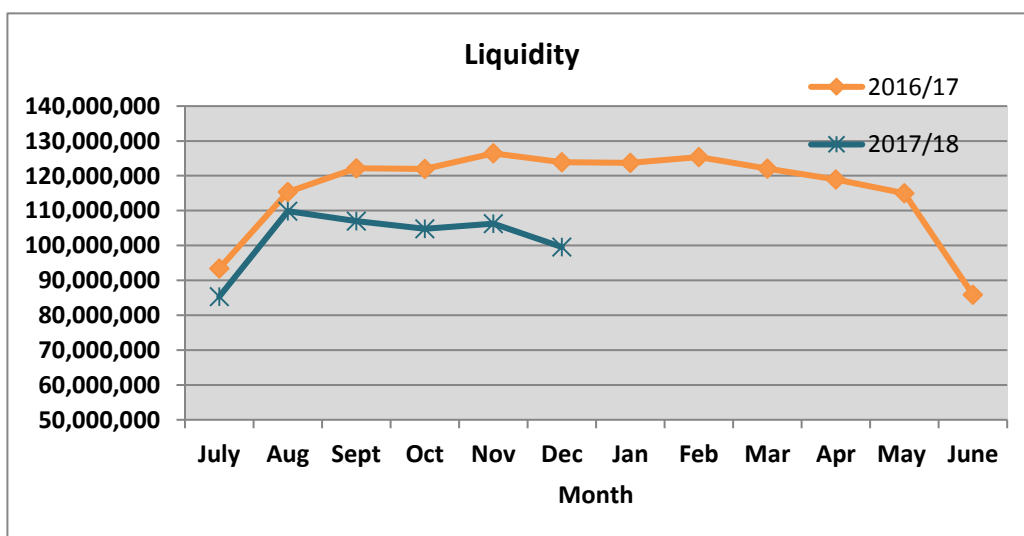
Institution	Accounts	Principal Investment \$	Balance 31 December 2017 \$	Interest %	Investment Term	Maturity
WBC	Maxi Cash Reserve	-	10,088,127	0.60	At Call	
CBA	Reserve Term Deposits	5,000,000	5,132,760	2.73	12 months	Jan-18
WBC	Reserve Term Deposits	5,000,000	5,045,760	2.55	6 months	Feb-18
CBA	Reserve Term Deposits	7,000,000	7,141,764	2.64	12 months	Mar-18
WBC	Reserve Term Deposits	5,524,909	5,568,258	2.58	6 months	Mar-18
WBC	Reserve Term Deposits	10,000,000	10,083,022	2.59	6 months	Mar-18
CBA	Reserve Term Deposits	10,000,000	10,183,759	2.62	12 months	Apr-18
BWEST	Reserve Term Deposits	5,008,630	5,058,318	2.55	10 months	Jun-18
NAB	Reserve Term Deposits	5,042,616	5,086,998	2.57	10 months	Jun-18
WBC	Reserve Term Deposits	15,433,500	15,561,167	2.77	12 months	Sep-18
WBC	Muni Term Deposits	3,000,000	3,024,233	2.52	4 months	Jan-18
WBC	Muni Term Deposits	3,000,000	3,027,456	2.55	6 months	Feb-18
WBC	Muni Term Deposits	5,000,000	5,040,290	2.58	6 months	Mar-18
BWEST	Muni Term Deposits	3,000,000	3,006,672	2.48	4 months	Apr-18
BWEST	Muni Term Deposits	2,003,452	2,023,327	2.55	9 months	May-18
BWEST	Muni Term Deposits	2,003,452	2,023,327	2.55	10 months	Jun-18
WBC	Municipal (Transactional)	-	1,181,365	0.93	At Call	
WBC	Maxi Cash Municipal	-	1,258,203	0.60	At Call	
N/A	Cash on Hand	-	15,555			
<b>Total</b>			<b>99,550,363</b>			

\* The balance of all Term Deposits includes interest accrued to 31 December 2017.



The Reserve Bank cash rate (overnight money market interest rate) remained steady during December at 1.50%. The Municipal funds held with Westpac Bank are currently earning 0.93% interest on balances between \$1m and \$5m in the everyday account, and 0.60% on the Maxi-Direct Muni Account.

During December Council had no maturing Reserve or Municipal investments.



The liquidity graph for 2017/18 demonstrates a decrease in liquidity from November primarily due to progress payment on capital projects.

As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year.

	<b>Month End - December 2017</b>	<b>Year to Date – December 2017</b>
Total Income Received	145,719	843,011
Total Expense Paid	33,452	492,473
<b>Net Income</b>	<b>112,267</b>	<b>350,538</b>

The following table lists all outstanding income for The Quarter at the end of December 2017.

<b>Debtor/Tenant</b>	<b>Total Outstanding at 31 December 2017</b>	<b>Outstanding at 30 November 2017</b>	<b>Comments</b>
Fiorita Deli	71,649.73	60,559.11	Comprises \$38k rent, \$23k electricity, \$6k outgoings and \$4k repairs
Cecel Filipino Foods	3,863.78	2,548.05	All outgoings and electricity
Minister for Works	16,259.31	11,277.11	Mainly recovery of cleaning and electricity costs

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

**LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

**COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

**POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

**FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of December 2017 with a current year to date budget surplus position of \$25,624,875 (comprising \$24,601,155 unrestricted surplus and \$1,023,720 restricted surplus) and a current surplus position of \$34,934,128 (comprising \$33,910,408 unrestricted surplus and \$1,023,720 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2018 (either by instalment options or outstanding).

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

This is a routine process advising Council of the current financial position of the City of Karratha.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> December 2017;  
and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31<sup>st</sup> December 2017.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER’S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> December 2017.**

<b>City of Karratha</b>							
<b>Notes To And Forming Part Of The Financial Statements</b>							
<b>for the period ending 31 December 2017</b>							
	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Budget YTD</b>	<b>Actual YTD</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>2016/17</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	<b>\$</b>
<b>Operating Revenue And Expenses Classified According To Nature And Type</b>							
<b>Revenues from Operations</b>							
Rates	40,996,741	40,492,119	40,414,475	40,373,473	-	-	40,321,922
Fees and Charges	42,897,865	41,338,538	20,579,727	20,909,866	-	330,139	38,742,228
Operating Grant, Subsidies and							
Contributions	8,434,803	8,336,038	5,712,084	4,264,717	-25.34%	(1,447,367)	12,585,499
Interest Earned	2,981,447	2,674,967	1,464,393	1,447,515	-	-	3,388,999
Proceeds/Realisation	-	6,000	6,000	-	-100.00%	-	-
All Other	1,396,833	1,813,946	1,492,406	1,428,226	-	(64,180)	870,139
<b>Total</b>	<b>96,707,689</b>	<b>94,661,608</b>	<b>69,669,085</b>	<b>68,423,797</b>	<b>-</b>	<b>(1,245,288)</b>	<b>95,908,786</b>
<b>Expenses from Operations</b>							
Employee Costs	(31,498,895)	(31,457,044)	(15,371,988)	(16,040,318)	-	(668,330)	(32,129,385)
Materials and Contracts	(39,241,378)	(42,102,669)	(11,303,598)	(9,752,624)	-13.72%	1,550,974	(25,426,549)
Utilities (gas, electricity, water etc)	(4,607,136)	(4,758,024)	(2,385,872)	(2,269,528)	-	116,344	(4,422,636)
Interest Expenses	(9,633)	(9,633)	5,012	(4,075)	-18.69%	-	(11,096)
Depreciation	(19,004,298)	(19,531,800)	(9,846,547)	(10,020,374)	-	(173,827)	(19,822,289)
Insurance Expenses	(1,381,224)	(1,545,281)	(1,541,381)	(1,552,683)	-	-	(1,542,882)
Other Expenses	(3,383,602)	(4,142,024)	(2,658,815)	(1,970,800)	-25.88%	688,015	(3,702,516)
<b>Total</b>	<b>(99,126,166)</b>	<b>(103,546,475)</b>	<b>(43,113,213)</b>	<b>(41,610,402)</b>	<b>-</b>	<b>1,502,812</b>	<b>(87,057,352)</b>
<b>Non Operating Grants, Subsidies and</b>							
Contributions	25,974,052	20,487,668	12,795,598	12,224,021	-	(571,577)	17,694,443
Profit On The Sale Of Assets	9,137	10,382	7,064	4,053	-42.63%	-	136,141
Loss On Asset Disposal	(87,192)	(101,338)	(6,987)	(14,607)	109.05%	-	(301,590)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	-
<b>Change In Net Assets From Operations</b>	<b>23,477,520</b>	<b>11,511,845</b>	<b>39,351,547</b>	<b>39,026,863</b>			<b>26,380,428</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

**Variance Commentary by Nature & Type**

Revenues from Operations	Material Variance		Significant Items	
Operating Grants, Subsidies and Contributions	-25.34%	1,447,367	525,000	▼ Arts & Culture Program - Events Income
			406,000	▼ Contribution to Rangers/Local Laws
			140,000	▼ Cossack Art Program - Contributions
			109,000	▼ Grants-Community Safety
			100,000	▼ Contributions - Club Development
Expenses from Operations	Material Variance		Significant Items	
Materials and Contracts	-13.72%	1,550,974	429,084	▼ Investment Property - The Quarter Bldg and Carpark
			260,664	▼ KTA Airport - Landside Mtce
			199,240	▼ KTA Airport - Karratha Terminal Building - Op Exp
			163,381	▼ Parks & Gardens Maintenance
			142,340	▼ Economic Development Projects
			140,990	▼ Place Branding
Other Expenses	-25.88%	688,015	389,000	▼ Contribution To Works
			275,000	▼ Red Earth Arts Precinct



<b>City of Karratha</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 31 December 2017</b>							
<b>Rate Setting Statement</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Impact on Surplus</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding (excluding Rates)	6,800,315	6,131,445	3,484,542	3,280,739	-	(203,803)	↓
Governance	1,209,757	1,358,961	1,326,670	665,045	-49.87%	(661,625)	↓
Law, Order And Public Safety	841,918	840,068	730,777	189,475	-74.07%	(541,302)	↓
Health	176,000	186,045	152,445	115,411	-24.29%	-	
Education and Welfare	58,920	73,920	29,460	39,267	33.29%	-	
Housing	373,083	516,650	233,908	241,995	-	-	
Community Amenities	12,603,305	12,903,456	7,491,574	7,175,272	-	(316,302)	↓
Recreation And Culture	34,283,310	28,215,044	17,802,554	16,891,938	-	(910,616)	↓
Transport	24,707,899	23,602,708	10,332,746	11,091,338	-	758,592	↑
Economic Services	319,740	466,603	206,357	208,461	-	-	
Other Property And Services	319,890	372,639	266,239	379,458	42.53%	113,219	↑
	81,694,137	74,667,539	42,057,272	40,278,398	-	(1,778,874)	
<b>Expenses (Applications)</b>							
General Purpose Funding	(16,444,413)	(16,715,872)	(898,672)	(635,253)	-29.31%	263,419	↑
Governance	(3,597,345)	(3,590,976)	(1,715,728)	(1,525,266)	-11.10%	190,462	↑
Law, Order And Public Safety	(1,589,046)	(1,529,798)	(754,033)	(766,625)	-	-	
Health	(1,266,464)	(1,291,210)	(664,248)	(693,859)	-	-	
Education and Welfare	(197,836)	(250,860)	(154,441)	(98,197)	-36.42%	56,244	↑
Housing	(486,407)	(259,972)	(211,650)	(411,185)	94.28%	(199,535)	↓
Community Amenities	(15,215,167)	(16,358,757)	(6,535,014)	(5,617,244)	-14.04%	917,770	↑
Recreation And Culture	(30,133,773)	(32,210,474)	(16,306,518)	(16,352,375)	-	-	
Transport	(28,914,070)	(29,124,481)	(14,870,104)	(13,621,811)	-	1,248,293	↑
Economic Services	(1,981,195)	(2,145,975)	(772,379)	(725,499)	-	-	
Other Property And Services	612,358	(169,438)	(237,413)	(1,177,696)	396.05%	(940,283)	↓
	(99,213,358)	(103,647,813)	(43,120,200)	(41,625,008)	-	1,495,192	
<b>Capital</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	375,600	555,850	96,850	68,955	-28.80%	-	
Tsf From Aerodrome Reserve	3,861,917	6,027,634	-	-	-	-	
Tsf From Plant Replacement Reserve	436,000	436,000	-	-	-	-	
Tsf From Infrastructure Reserve	16,001,248	22,585,027	7,277,827	10,412,454	43.07%	3,134,627	↑
Tsf From Partnership Reserve	8,498,582	11,312,966	-	-	-	-	
Tsf From Waste Management Reserve	-	2,389,865.0	-	-	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	-	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	1,217,156	1,311,156.0	1,217,156	1,311,156	-	94,000	↑
Tsf From Restricted Funds Reserve	-	-	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	14,852,418	14,852,418	-	296,478	-	296,478	↑
Tsf From Economic Development Reserve	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	-	-	-	-	-	-	
Repayments Of Self Supporting Loans	66,360	66,360	32,978.00	63,855.65	93.63%	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	45,309,281	59,537,276	8,624,811	12,152,898	40.91%	3,528,087	

<b>City of Karratha</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 31 December 2017</b>							
<b>Rate Setting Statement</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Impact on Surplus</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Expenses</b>							
Purchase Of Assets - Land	(550,000)	(516,125)	(132,562)	(2,309)	-98.26%	130,253	↑
Purchase Of Assets - Artwork	-	-	-	27,600.0	-	-	
Purchase Of Assets - Buildings	(44,746,560)	(42,313,455)	(20,934,717)	(19,660,089)	-	1,274,628	↑
Purchase Of Assets - Equipment	(10,000)	(146,116)	(146,116)	(149,852)	-	-	
Purchase Of Assets - Furniture & Equipment	(718,250)	(1,121,870)	(238,583)	(185,583)	-22.21%	53,000	↑
Purchase Of Assets - Plant	(2,134,000)	(2,275,214)	(839,270)	(136,534)	-83.73%	702,736	↑
Purchase Of Assets - Infrastructure	(17,741,217)	(23,946,065)	(10,437,653)	(7,699,122)	-26.24%	2,738,531	↑
Loan Principal Repayments	(64,664)	(64,664)	(32,137)	(32,130)	-	-	
Tsf To Aerodrome Reserve	(169,869)	(151,298)	(80,091)	(80,828)	-	-	
Tsf To Dampier Drainage Reserve	(10,555)	(10,299)	(146)	(126)	-14.01%	-	
Tsf To Plant Replacement Reserve	(22,889)	(19,687)	(10,077)	(10,022)	-	-	
Tsf To Walkington Theatre Reserve	(818)	(776)	(376)	(381)	-	-	
Tsf To Workers Compensation Reserve	(13,761)	(13,070)	(6,326)	(6,417)	-	-	
Tsf To Infrastructure Reserve	(14,146,919)	(13,943,122)	(213,059)	(211,784)	-	-	
Tsf To Partnership Reserve	(4,722,090)	(6,673,461)	(3,872,010)	(2,974,833)	-23.17%	897,177	↑
Tsf To Waste Management Reserve	(1,821,426)	(563,430)	(276,030)	(280,111)	-	-	
Tsf To Mosquito Control Reserve	(774)	(764)	(93)	(95)	-	-	
Tsf To Employee Entitlements Reserve	(120,781)	(107,244)	(52,289)	(52,296)	-	-	
Tsf To Community Development Reserve	(41,873)	(31,071)	(15,479)	(14,838)	-	-	
Tsf To Pilbara Underground Power Reserve	(3,917,156)	(3,860,329)	(1,928,923)	(1,597,846)	-17.16%	331,077	↑
Tsf To Medical Services Assistance Package Reserve	(9,914)	(9,419)	(4,559)	(4,625)	-	-	
Tsf To Carry Forward Budget Reserve	-	-	-	-	-	-	
Tsf To Restricted Funds Reserve	-	-	-	-	100.00%	-	
Tsf To Economic Development Reserve	(32,399)	(30,818)	(14,916)	(15,133)	-	-	
Interest Free Loan Principal	-	-	-	-	-	-	
	(90,995,915)	(95,798,297)	(39,235,412)	(33,142,553)	-15.53%	6,092,859	
<b>Adjustment For Non Cash Items</b>							
Depreciation	19,004,298	19,531,800	9,846,547	10,020,374	-	173,827	↑
Movement in Employee Benefit Provisions	-	-	-	-	-	-	
Movement in Accrued Interest	-	-	-	(957)	-	-	
Movement in Accrued Salaries & Wages	-	-	-	(170,510)	-	(170,510)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	
(Profit) / Loss On Disposal Of Assets	78,055	90,956	77	10,554	-13806.19%	-	
	19,082,353	19,622,756	9,846,470	9,859,461	-	-	
<b>Restricted Balance BFWD - Pilbara Underground Power</b>	4,603,608	4,672,754	4,672,754	4,672,754	-	-	
<b>Unrestricted Surplus Brought Forward 1 July</b>	490,434	2,364,705	2,364,705	2,364,705	-	-	
<b>Amount Raised From Rates</b>	40,996,741	40,492,119	40,414,475	40,373,473	-	-	
<b>Restricted Balance - Pilbara Underground Power</b>	1,034,749	1,023,720	1,023,720	1,023,720	-	-	
<b>Surplus / (Deficit)</b>	<b>932,532</b>	<b>887,319</b>	<b>24,601,155</b>	<b>33,910,408</b>		<b>9,309,252</b>	

**Variance Commentary by Program**

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Revenues from Operations	Material Variance		Significant Items	
Governance	-49.87%	661,625	679,284	▼ Contributions to Corporate Projects - Administration Building Carpark
Law, Order and Public Safety	-74.07%	541,302	406,000	▼ Contribution to Rangers/Local Laws - Timing difference
			109,000	▼ Grants-Community Safety - Timing difference
Other Property and Services	42.53%	113,219	113,219	▲ Various minor amounts including Workers Compensation Claims and Private Works Income.
Expenses from Operations	Material Variance		Significant Items	
General Purpose Funding	-29.31%	263,419	200,000	▼ Investment Property - The Quarter Bldg And Carpark (Blinds Project Funded By Landcorp)
Governance	-11.10%	190,462	73,842	▼ Contribution - Karratha Community Assoc - Requires Journal to allocate funds to agreed project.
			60,328	▼ Computer Network Expenses - Reduced outsource expenditure, offset against IT Software Expenses.
Education and Welfare	-36.42%	56,244	56,244	▼ Various minor amounts including Bulgarra and Millars Well Daycare maintenance.
Housing	94.28%	199,535	54,194	▲ Various minor amounts across staff housing stock.
Community Amenities	-14.04%	917,770	476,640	▼ Refuse Site Maintenance - 7 Mile (Dom/Comm) - \$281k Overheads budget not reduced in line with Salary reduction at Nov Review. Remaining underspend in salaries offset by over expenditure in Waste Management Employment Costs. \$99k underspent in plant, less plant repairs than anticipated Oct - Dec - monitor and revisit at March budget review.
			140,990	▼ Place Branding
			112,359	▼ Economic Development Initiatives
Other Property and Services	396.05%	940,283	364,218	▲ PG - Employment Costs
			206,230	▲ Works - Employment Costs
			120,099	▲ PS - Employment Costs
			97,735	▲ WM - Employment Costs - Offset against under expenditure in Refuse Site Mtce and Wickham Transfer Station.
			53,119	▲ PG - Plant Operating Costs - Staff increase across P&G, growth in P&G fleet & maintaining bigger mowing areas. To be adjusted in March budget review.
Capital Revenue	Material Variance		Significant Items	
Transfer from Infrastructure Reserve	43.07%	3,134,627	3,134,627	▲ Transfer From Infrastructure Reserve - REAP - Timing difference.

Capital Expenses	Material Variance		Significant Items	
Purchase of Assets - Land	-98.26%	130,253	100,690	▼ Purchase Wickham Hospital Site - Demolition costs, timing difference.
Purchase of Assets - Furniture and Equipment	-22.21%	53,000	49,500	▼ Purchase Computer Equipment
Purchase of Assets - Plant	-83.73%	702,736	375,800	▼ Purchase - Plant-Landfill Operations - 35 tonne excavator delivered 12th Jan - awaiting invoice from supplier.
			150,000	▼ Purchase - Plant-Roads & Streets - Order now placed for skid steer loader. Cash flow to be adjusted at March budget review.
			100,000	▼ Purchase Plant-Exec Admin - Order placed delivery now anticipated by end of January.
Purchase of Assets - Infrastructure	-26.24%	2,738,531	654,836	▼ Admin Building Carpark Works
			557,245	▼ Khs Pelican Crossing - Reallocation of prior years actuals, budget to be adjusted at March budget review.
			528,994	▼ Airside Upgrade - Delayed commencement due to long lead-time on materials. To be addressed at next March budget review.
			213,778	▼ Car Park Redesign - Project completed under time and budget. Remaining budget to be addressed at March budget review.
			124,896	▼ Footpaths - Millstream Road Stage 1 - Bridge completed in December. Invoice being processed for payment. Footpath works to start in February.
			120,000	▼ Reseal - Welcome Road (Landcorp) - Landcorp funding distributed to other project, Church Carpark, Welcome Road to be rescheduled.
			111,380	▼ Footpaths - Bathgate Road Stage 1 - Project completed in December. Invoices received to be processed.
			101,895	▼ Wch Splashpad - Project commencement delayed due to Land tenure issues. To be expended in next two months.
			101,774	▼ Cherratta Road - Gravel Resheeting - Works re programed to April 2018 at November Budget Review.
			82,500	▼ Wickham Fitness Trails - \$70k is on order, expected payment in January.
			73,653	▼ Depot Masterplan Stage 3 - Carpark Upgrade - Delays to Project commencement. Will be adjusted at March budget review.
			52,922	▼ Dampier Palms And Hampton Oval Redevelopment Project - Project Architect invoice is on hold awaiting proof of expenditure for disbursements.
Transfer to Partnership Reserve	-23.17%	897,177	897,177	▼ Transfer to Partnership Reserve - Timing difference.
Transfer to Pilbara Underground Power Reserve	-17.16%	331,077	331,077	▼ Transfer to Pilbara Underground Power Reserve - Timing difference.

**City of Karratha**  
**Notes to the Financial Statements**  
**for the period ending 31 December 2017**

	Note	Year to Date Actual \$	2016/17 Budget Brought Forward 1 July \$
<b>Note 1. Net Current Assets</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted		20,579,586	153,388
Cash and Cash Equivalents - Restricted (Trust)		1,955,671	2,031,864
Cash and Cash Equivalents - Restricted - Reserves		78,949,933	85,720,687
Cash - Restricted Unspent Grants/Contributions		20,844	9,440
Cash - Restricted Unspent Loans		0	0
Trade and Other Receivables	1	17,404,368	16,368,880
Land held for Resale - Development Costs		0	(188)
Inventories		323,798	331,953
Total Current Assets		119,234,200	104,616,024
<b>Current Liabilities</b>			
Trade and Other Payables		4,403,376	10,942,384
Trust Liabilities		1,957,264	2,032,707
Bank Overdraft		0	0
Current Portion of Long Term Borrowings		32,522	64,652
Current Portion of Provisions		3,512,846	3,512,846
Total Current Liabilities		9,906,008	16,552,590
<b>Net Current Assets</b>		109,328,193	88,063,434
<b>Less</b>			
Cash and Cash Equivalents - Restricted - Reserves		(78,949,933)	(85,720,687)
Loan repayments from institutions		51,530	(12,329)
Movement in Accruals (Non-Cash)		(171,467)	83,199
Land Held for Resale		0	188
Cash - Restricted Unspent Grants/Contributions		(20,844)	(20,844)
Restricted Balance - Pilbara Underground Power		(4,603,608)	(4,603,608)
<b>Add back</b>			
Current Loan Liability		32,522	64,652
Cash Backed Employee Provisions		4,313,864	4,261,568
Current Provisions funded through salaries budget		2,906,432	23,805
Restricted Balance - Pilbara Underground Power		1,023,720	1,034,749
<b>Net Current Asset Position</b>		33,910,408	3,174,128
Note Explanation:			
1) Total Trade and Other Receivables		9,363,724	
Total Rates Debtors Outstanding		8,040,644	

**City of Karratha**  
**Statement of Financial Position**  
**for the period ending 31 December 2017**

<b>Note 2: Statement of Financial Position</b>	<b>2017/18</b>	<b>2016/17</b>
	<b>\$</b>	<b>\$</b>
<b>Current Assets</b>		
Cash On Hand	15,555	13,370
Cash and Cash Equivalents - Unrestricted	20,564,031	140,018
Cash and Cash Equivalents - Restricted (Trust)	1,955,671	2,031,864
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	20,844	9,440
Cash and Cash Equivalents - Restricted (Reserves/Muni)	78,949,933	85,720,687
Trade and Other Receivables	17,404,368	16,368,880
Inventories	323,798	331,765
<b>Total Current Assets</b>	<b>119,234,200</b>	<b>104,616,024</b>
<b>Non Current Assets</b>		
Trade and Other Receivables	1,412,123	1,412,123
Property, Plant and Equipment	257,997,826	266,204,286
Infrastructure	528,415,126	503,428,843
<b>Total Non Current Assets</b>	<b>787,825,075</b>	<b>771,045,251</b>
<b>Total Assets</b>	<b>907,059,275</b>	<b>875,661,275</b>
<b>Current Liabilities</b>		
Bank Overdrafts	0	0
Trade and Other Payables	4,403,376	10,942,384
Trust Liabilities	1,957,264	2,032,707
Long Term Borrowings	32,522	64,652
Provisions	3,512,846	3,512,846
<b>Total Current Liabilities</b>	<b>9,906,008</b>	<b>16,552,590</b>
<b>Non Current Liabilities</b>		
Long Term Borrowings	347,861	347,861
Provisions	748,722	748,722
<b>Total Non Current Liabilities</b>	<b>1,096,583</b>	<b>1,096,583</b>
<b>Total Liabilities</b>	<b>11,002,591</b>	<b>17,649,173</b>
<b>Net Assets</b>	<b>896,056,684</b>	<b>858,012,102</b>
<b>Equity</b>		
Accumulated Surplus	444,824,784	399,026,981
Revaluation Surplus	372,281,964	373,264,431
Reserves	78,949,936	85,720,690
<b>Total Equity</b>	<b>896,056,684</b>	<b>858,012,102</b>

**City of Karratha**  
**Statement of Financial Activity**  
**for the period ending 31 December 2017**

<b>Note 3: Cash and Cash Equivalents</b>	<b>2017/18</b>
	<b>\$</b>
<b>Unrestricted Cash</b>	
Cash On Hand	15,555
Westpac on call	2,418,724
Term deposits	<u>18,145,307</u>
	<u><b>20,579,586</b></u>
 <b>Restricted Cash</b>	
Reserve Funds	78,949,933
Restricted Unspent Grants	20,844
Westpac - Trust	<u>1,955,671</u>
	<u><b>80,926,448</b></u>
 <b>Total Cash</b>	 <u><u><b>101,506,034</b></u></u>

Note 4				
<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 31 December 2017</b>				
	2017/18 Budget	2017/18 Amended	2017/18 Year To Date Budget	2017/18 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual ( => 10% or => \$50,000)				
<b>EXECUTIVE SERVICES</b>				
Net (Cost) Revenue to Council for Members of Council	(991,164)	(994,250)	(525,223)	(434,637)
Net (Cost) Revenue to Council for Executive Admin	(651,389)	(716,697)	(386,828)	(340,092)
<b>CORPORATE SERVICES</b>				
Net (Cost) Revenue to Council for Rates	26,712,585	26,150,178	41,204,434	41,169,798
Net (Cost) Revenue to Council for General Revenue	1,268,315	802,155	350,881	1,062,233
Net (Cost) Revenue to Council for Financial Services	(1,635,141)	(1,845,290)	(626,992)	(684,216)
Net (Cost) Revenue to Council for Corporate Services Admin	(22,468,416)	(23,040,140)	(16,794,495)	(15,140,478)
Net (Cost) Revenue to Council for Human Resources	(1,917,239)	(1,895,545)	(907,732)	(922,182)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,185,637)	(1,138,212)	(563,183)	(545,414)
Net (Cost) Revenue to Council for Information Services	(1,861,977)	(1,968,554)	(955,848)	(898,101)
Net (Cost) Revenue to Council for Television & Radio Services	(1,918)	(1,736)	(1,094)	(13,556)
Net (Cost) Revenue to Council for Business Improvement Process	0	0	0	0
Net (Cost) Revenue to Council for Staff Housing	(126,909)	65,746	71,396	(92,941)
Net (Cost) Revenue to Council for Public Affairs	(715,096)	(699,326)	(399,578)	(270,677)
<b>COMMUNITY SERVICES</b>				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	3,668,095	4,652,329	(3,889,569)	(2,897,343)
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	82,000	88,000	92,000	95,034
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(1,178,840)	(1,349,953)	(523,322)	(419,738)
Net (Cost) Revenue to Council for Youth Services	(210,830)	(210,927)	(8,118)	(114,595)
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(847,275)	(829,875)	(398,230)	(350,125)
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(85,717)	(77,486)	(67,284)	(1,232)
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(33,162)	(30,177)	(15,957)	(11,492)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(18,806)	(18,748)	(9,442)	(9,539)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(1,507,069)	(1,591,472)	(1,345,073)	(1,214,696)
Net (Cost) Revenue to Council for Library Services	(2,287,082)	(2,293,762)	(1,154,228)	(1,159,697)
Net (Cost) Revenue to Council for Cossack Operations	(359,154)	(303,185)	(81,184)	(180,230)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,861,652)	(1,686,679)	(347,781)	(562,668)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(577,030)	(585,202)	(298,512)	(257,702)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,027,311)	(1,092,477)	(717,414)	(628,144)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(518,602)	(70,440)	190,114	52,032
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(327,454)	(313,606)	(129,688)	(208,430)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	113,110	30,771	56,837	38,882
Net (Cost) Revenue to Council for Other Buildings	(138,298)	(230,458)	(172,244)	(159,251)
Net (Cost) Revenue to Council for The Youth Shed	(1,229,272)	(1,236,166)	(618,997)	(640,988)
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,363,625)	(4,200,625)	(1,795,761)	(1,761,401)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(74,901)	(95,100)	(52,985)	17,383
Net (Cost) Revenue to Council for Arts & Culture	(1,338,765)	(1,261,340)	(516,957)	(1,347,897)
Net (Cost) Revenue to Council for Dampier Community Hub	467,555	469,284	(232,157)	(180,787)
Net (Cost) Revenue to Council for Karratha Arts and Community Precinct	29,036,261	30,090,056	15,368,442	19,815,514
Net (Cost) Revenue to Council for Wickham Recreation Precinct	408,181	430,227	776,046	863,793
Net (Cost) Revenue to Council for Wickham Community Hub	(4,361,638)	(5,327,570)	1,395,101	541,745



<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 31 December 2017</b>				
	<b>2017/18 Budget</b>	<b>2017/18 Amended</b>	<b>2017/18 Year To Date Budget</b>	<b>2017/18 Actual To Date</b>
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) Revenue to Council for Emergency Services	(5,923)	(1,309)	(7,823)	(47,189)
Net (Cost) Revenue to Council for Ranger Services	(789,769)	(781,614)	(166,241)	(538,734)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(493,436)	(593,436)	(240,624)	(205,310)
Net (Cost) Revenue to Council for Community Safety	(352,100)	(339,165)	10,213	(88,732)
Net (Cost) Revenue to Council for Economic Development	(763,112)	(2,146,267)	(552,869)	(416,503)
Net (Cost) Revenue to Council for Camping Grounds	97,174	127,844	86,644	79,637
Net (Cost) Revenue to Council for Building Control	(379,165)	(351,988)	(126,151)	(105,620)
Net (Cost) Revenue to Council for Health Services	(903,905)	(894,972)	(415,531)	(489,799)
Net (Cost) Revenue to Council for Town Planning	(931,830)	(993,088)	(489,458)	(484,747)
Net (Cost) Revenue to Council for Strategic Planning	(596,532)	(421,320)	(228,428)	(299,786)
Net (Cost) Revenue to Council for Development Services	(39,600)	(29,600)	(20,900)	(17,462)
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) Revenue to Council for Depots	(1,323,476)	(746,015)	(1,367,904)	(1,165,888)
Net (Cost) Revenue to Council for Public Services Overheads	870,512	877,277	441,247	60,860
Net (Cost) Revenue to Council for Fleet & Plant	988,643	924,191	213,159	215,825
Net (Cost) Revenue to Council for Roads & Streets	(5,982,787)	(6,361,379)	(3,558,657)	(2,427,563)
Net (Cost) Revenue to Council for Parks & Gardens	(2,367,282)	(2,798,598)	(1,392,062)	(1,107,291)
Net (Cost) Revenue to Council for Drainage	(692,050)	(453,986)	151,472	(149,431)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,574,035)	(1,680,959)	(683,012)	(569,066)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(441,271)	(594,664)	(107,519)	(109,379)
Net (Cost) Revenue to Council for Cemeteries	(184,442)	(192,814)	(123,388)	(73,981)
Net (Cost) Revenue to Council for Public Toilets	(411,833)	(415,446)	(214,830)	(190,154)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(646,722)	(762,960)	(262,319)	104,875
Net (Cost) Revenue to Council for Town Beautification	(2,534,376)	(2,430,826)	(656,231)	(791,125)
Net (Cost) Revenue to Council for Bus Shelters	(54,800)	(54,800)	(54,800)	(55,138)
Net (Cost) Revenue to Council for Private Works & Reinstatements	200,067	(357,166)	(2,582)	5,480
Net (Cost) Revenue to Council for Works Overheads	634,515	471,808	133,978	504,129
Net (Cost) Revenue to Council for Parks & Gardens Overheads	985,048	1,270,246	601,108	287,771
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(215,904)	(215,904)	(215,904)	(256,593)
Net (Cost) Revenue to Council for Tech Services	(3,771,098)	(3,844,602)	(1,919,938)	(2,012,343)
Net (Cost) Revenue to Council for SP & Infrastructure Services	(29,000)	(29,000)	(14,500)	(9,689)
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) Revenue to Council for Project Management	(539,912)	(424,863)	(148,771)	(159,245)
Net (Cost) Revenue to Council for Waste Collection	12,874	1,172,316	2,167,898	2,318,583
Net (Cost) Revenue to Council for Landfill Operations	(943,429)	(1,789,577)	369,169	1,095,260
Net (Cost) Revenue to Council for Waste Overheads	1,528,753	1,377,389	583,607	236,419
Net (Cost) Revenue to Council for Karratha Airport	10,682,270	10,685,347	918,256	2,722,567
Net (Cost) Revenue to Council for Other Airports	(13,561)	(6,268)	(268)	(508)



**10.2 LIST OF ACCOUNTS JANUARY 2018**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>31 January 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made since the previous Ordinary Council Meeting.

**BACKGROUND**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the month of January totalled \$14,011,988.29, which included the following payments:

- Doric Contractors – REAP Construction Contract Sum - \$2,846,142.00
- Aerodrome Management Services – Airfield Lighting Upgrade - \$314,427.14
- Reserve Funds Term Deposit Investment - \$5,000,000.00

Consistent with CG-11 Regional Price Preference Policy 72% of external payments reported for the period were made locally.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$\_\_\_\_\_ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT56253 to EFT56958 (Inclusive);
3. Cheque Vouchers 78469 to 78479 (Inclusive);
4. Cancelled Payments: EFT56253, EFT56271, EFT56347, EFT56360, EFT56652-56796, EFT56890, EFT56900;
5. Direct Debits: DD30522.1 To DD30710.48;
6. Credit Card Payments: \$18,967.28;
7. Payroll Cheques \$2,209,870.84; and
8. with the EXCEPTION OF (as listed)

**CONCLUSION**

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$14,908,431.93 submitted and checked with vouchers, being made up of:**

1. Trust Vouchers: nil;
2. EFT56253 to EFT56958 (Inclusive);
3. Cheque Vouchers 78469 to 78479 (Inclusive);
4. Cancelled Payments: EFT56253, EFT56271, EFT56347, EFT56360, EFT56652-56796, EFT56890, EFT56900;
5. Direct Debits: DD30522.1 To DD30710.48;
6. Credit Card Payments: \$18,967.28; and
7. Payroll Cheques \$2,209,870.84

Chq/EFT	Date	Name	Description	Amount
EFT56253	29.12.2017	City Of Karratha	Cancelled Payment	0.00
EFT56254	29.12.2017	City Of Karratha	Payroll deductions	160.00
EFT56255	29.12.2017	City Of Karratha	Payroll deductions	880.00
EFT56256	29.12.2017	City Of Karratha - Social Club	Payroll deductions	1,410.00
EFT56257	29.12.2017	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT56258	29.12.2017	Australian Services Union (ASU/MEU Div)	Payroll deductions	768.60
EFT56259	29.12.2017	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT56260	29.12.2017	A Dorning - (Mortgage Account)	Home Ownership Allowance	840.00
EFT56261	29.12.2017	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT56262	29.12.2017	P Heekeng - (Mortgage Account)	Home Ownership Allowance	630.00
EFT56263	29.12.2017	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT56264	29.12.2017	Lgrceu	Payroll deductions	61.52
EFT56265	29.12.2017	Maxxia Pty Ltd	Payroll deductions	18,313.78
EFT56266	29.12.2017	N Milligan - (Mortgage Account)	Home Ownership Allowance	809.79
EFT56267	29.12.2017	R Steinki (Mortgage Account)	Home Ownership Allowance	630.00
EFT56268	03.01.2018	Australian Taxation Office	Payroll deductions	288,846.00
EFT56269	03.01.2018	Child Support Agency	Payroll deductions	1,525.58
EFT56270	29.12.2017	C King (Mortgage Account)	Home Ownership Allowance	809.79
EFT56271	05.01.2018	Young Daniel Blanket	Cancelled Payment	0.00
EFT56272	02.01.2018	Young Daniel Blanket	T5009 Travel Assistance Withdrawal	800.00
EFT56273	05.01.2018	Cleanaway Pty Ltd	Waste Collection - November 2017	80,961.67
EFT56274	05.01.2018	Telstra Corporation Ltd	Telephone Usage Charges	1,375.44
EFT56275	05.01.2018	Horizon Power	Electricity Usage Charges	3,398.34
EFT56276	05.01.2018	Water Corporation	Water Usage Charges	2,216.46

Chq/EFT	Date	Name	Description	Amount
EFT56277	05.01.2018	Australia Post	Postal Charges - November 2017	5,214.72
EFT56278	05.01.2018	Barmah Hats (Desert Oak Trading Pty Ltd)	Stock - Canvas Drover Hat Beige - XL	300.30
EFT56279	05.01.2018	Karratha First National Real Estate	Rates Refund For Assessment A78712	733.15
EFT56280	05.01.2018	Signature Music Pty Ltd	Moonrise Cinema 2017 - Projectionist November 2017, Sharpe Ave Light Walk 2017	7,084.00
EFT56281	05.01.2018	Department Of Transport	Vehicle Search Fees November 2017	97.15
EFT56282	05.01.2018	Garrards Pty Ltd	Stock - Racumin Paste	179.71
EFT56283	05.01.2018	Local Government Professionals Australia WA	Corp Services - Corporate Council Membership Subscription 2017-18	2,020.00
EFT56284	05.01.2018	WALGA	Councillor - Professional Development Training 24/11/17	1,030.00
EFT56285	05.01.2018	Norwest Sand & Gravel Pty Ltd	KTA Cemetery - Supply And Delivery Of Bedding Sand	762.30
EFT56286	05.01.2018	Nickol Junior Soccer Club	Sports Funding Quarterly Scheme - August 2017 - To Purchase Racking & Storage Units	2,665.00
EFT56287	05.01.2018	Pilbara Real Estate	Overpayment of Rates A77808	1,366.18
EFT56288	05.01.2018	Parry's Merchants	RAC Kiosk Stock	276.80
EFT56289	05.01.2018	St John Ambulance - Karratha	HR - Provide First Aid Training For 16 Participants	5,472.71
EFT56290	05.01.2018	Programmed Skilled Workforce	Accounts Payable Temp - December 2017	1,462.45
EFT56291	05.01.2018	Thrifty Car Rental	Car Hire For CEO for Meetings In Perth	790.21
EFT56292	05.01.2018	Wickham Community Association (inc)	Wickham Community Assoc - 2017/18 Acads - 50% Upfront Payment - Annual Concert	33,703.40
EFT56293	05.01.2018	Atom Supply	Karratha Library - Story Time Suitcase Tub Lids, Plant Repairs - Bolts, Camlock Fittings	146.90
EFT56294	05.01.2018	J Blackwood & Son Pty Limited	Staff Safety Boots	438.40
EFT56295	05.01.2018	Auslec	KLP - Replacement 400w Globes Outdoor Crts	183.98
EFT56296	05.01.2018	Airport Lighting Specialists Pty Ltd	KTA Airport - 200W Lamps	1,409.82
EFT56297	05.01.2018	Australia Day Council Of South Australia	Australia Day Celebrations - 2x Badges Citizenship Badges	18.00
EFT56298	05.01.2018	Performing Arts Connections Australia (Formerly APACA)	Arts & Culture Program - 2018 Annual Membership Fee	1,150.00
EFT56299	05.01.2018	Claire Alidenes	Airport - Refunding Lost Ticket Fee	101.00
EFT56300	05.01.2018	Barth Bros Automotive Machining	Stock - Air Filters, Backing Plates	991.05
EFT56301	05.01.2018	BC Lock & Key	Outdoor Weather Proof Padlocks - Various Sites, Millars Well Storage Sheds - Supply 6 X R618 Padlocks, Kta Depot - 4xR6 keys	9,410.88
EFT56302	05.01.2018	Bolinda Publishing Pty Ltd	Library - New Resources	331.47
EFT56303	05.01.2018	BB Landscaping WA Pty Ltd	Staff Housing - Monthly Garden Maintenance	1,540.00
EFT56304	05.01.2018	Broome Automotive Group Pty Ltd	Supply and Deliver 1 x Isuzu D-Max	27,338.54
EFT56305	05.01.2018	Boral Resources (WA) Ltd	Rates Refund For Assessment A72427	933.19
EFT56306	05.01.2018	Coca-Cola Amatil (Holdings) Ltd	TYS - Cafe Stock	481.67
EFT56307	05.01.2018	Chadson Engineering Pty Ltd	Stock - DPD-XF Palintest Tablets	135.85
EFT56308	05.01.2018	Cleverpatch Pty Ltd	Library - Materials For Children's Programs: January School Holiday Program	513.01

Chq/EFT	Date	Name	Description	Amount
EFT56309	05.01.2018	Cherratta Lodge Pty Ltd	KLP - Laundering of 9 Table Cloths	13.57
EFT56310	05.01.2018	Command IT Services	WRP - Security Alarm Monitoring December 2017	165.00
EFT56311	05.01.2018	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant Repairs	2,428.80
EFT56312	05.01.2018	Daysafe Training & Assessing	HR - Traffic Management Course 13/12/17 To 14/12/17	1,487.50
EFT56313	05.01.2018	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control	66.00
EFT56314	05.01.2018	Dunnart Picture Framing	4 X Gifts For Departing Councillors	900.00
EFT56315	05.01.2018	Ensystex Australasia Pty Ltd	Stock - Attrathor Targeted Insecticide 250ml	107.80
EFT56316	05.01.2018	Feel Creative Pty Ltd	Update To The Website Moonrise Cinema Certificates	150.00
EFT56317	05.01.2018	Fanforce Films Pty Ltd	Moonrise Cinema 2017 Screening The Magic Pill	509.85
EFT56318	05.01.2018	Gresley Abas Pty Ltd	Award Of Request For Tender 09-14/15 Wickham Community Hub Project Architect	7,690.19
EFT56319	05.01.2018	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	833.42
EFT56320	05.01.2018	Home Hardware Karratha	General Hardware for Various Small Maintenance Tasks	152.11
EFT56321	05.01.2018	Handy Hands Pty Ltd	Lawn/garden Maintenance - Hire Of Turf Cutter 19/12/17, Chicken Feed	220.00
EFT56322	05.01.2018	Andrew Huffer And Associates Pty Ltd	HR - Delivery Of 2 x Communicating With Success Workshops November 2017	3,864.37
EFT56323	05.01.2018	Insight Callcentre Services	Governance - Overcall fees For November 2017	1,479.34
EFT56324	05.01.2018	Identity Security Pty Ltd	Karratha Airport - Online ASIC Lodgement Charge - November 2017	82.50
EFT56325	05.01.2018	Ibis Styles Karratha (Pearl Hotels D 1993 Pty Ltd)	Rates Refund For Assessment A31136	16,059.67
EFT56326	05.01.2018	James Bennett Pty Limited	Library Resources	44.22
EFT56327	05.01.2018	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs, Parts for Plant Repairs - Batteries Various	2,750.00
EFT56328	05.01.2018	Beyond Carpentry Contracting	The Youth Shed - Supply And Install Pool Fencing To Deter Roof Access, 4 McRae Court - Replace Wardrobe Door, Cut Laundry Bench Top	6,703.62
EFT56329	05.01.2018	JCB Construction Equipment Australia (CFC Holding Pty Ltd)	Plant Hire - 2016 JCB 3CX Elite Backhoe	91.56
EFT56330	05.01.2018	Keyspot Services	Retiring Councillors Trophies	468.50
EFT56331	05.01.2018	Kwik Kopy Printing Centre	Development Services - 60 Books And Postage	1,326.91
EFT56332	05.01.2018	Sonic Healthplus Pty Ltd	MSES Agreement 2016 - Travel Allowances, Qtr 3 Rental Subsidy Payment for MSES Agreement, Staff - Hep B Injections	8,192.30
EFT56333	05.01.2018	Karratha Machinery Hire	Dreamers Hill Upgrades - Hire Of Plant	572.00
EFT56334	05.01.2018	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Of Abandoned Cars	198.00

Chq/EFT	Date	Name	Description	Amount
EFT56335	05.01.2018	Kennards Hire Pty Limited	Drainage Maintenance - Hire Of 5 Tonne Rubber Track Excavator, Mini Excavator, Multi Roller, Scissor Lift, Mini Loader Hire - Dreamers Hill Upgrade	3,919.85
EFT56336	05.01.2018	Modern Teaching Aids Pty Ltd ( MTA )	KLP Creche Floor Mats & Holiday Programs Material	857.84
EFT56337	05.01.2018	Emerge Associates	Quote For Detailed Design Dampier Lions Park Upgrade 2017	4,246.00
EFT56338	05.01.2018	Marketforce	Advertising - Public Notice Proposal To Dispose Of Property Lease Tenancy Offices	238.24
EFT56339	05.01.2018	Mobile Concreting Solutions Pty Ltd	Dreamers Hill Upgrades - Concrete For Dreamers Hill For Solar Light Footings	792.00
EFT56340	05.01.2018	Messages On Hold Australia Pty Ltd	Messages On Hold - Interactive Voice Recordings 05/11/17 To 04/11/17	2,074.80
EFT56341	05.01.2018	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	Wickham Transfer Station - 15L Water Bottle Refills	25.25
EFT56342	05.01.2018	North West Waste Alliance	WRP - Quarterly Street Sweep Of Car Park - November 2017	1,490.72
EFT56343	05.01.2018	New Haven Pty Ltd T/as Alive & Kicking Solutions	HR - Delivery Of 2x Stress Management Workshops	4,188.25
EFT56344	05.01.2018	Organisational Development Global (The Blue Chilli Creations Trust/ODG	Economic Development Strategy Workshop Facilitation 05/10/17 & 06/10/17	5,500.00
EFT56345	05.01.2018	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various	3,543.18
EFT56346	05.01.2018	Pilbara Regional Football Development Committee Inc	Sports Funding Quarterly Grant - Support For Hosting Pilbara Regional Auskick Carnival - Travel Component	1,600.00
EFT56347	05.01.2018	Pivotel Satellite Pty Limited	Cancelled Payment	0.00
EFT56348	05.01.2018	Prompt Contracting & Fencing Pty Ltd	Fencing/Bollards - 50 X Steel Bollards	7,425.00
EFT56349	05.01.2018	Focus Consulting WA Pty Ltd	Sports Lighting Assessment & Recommendations Report - RFQ08-17/18	42,042.00
EFT56350	05.01.2018	MSS Security	Karratha Airport - Screening and Security Services November 2017	194,103.92
EFT56351	05.01.2018	Pivotel Satellite Pty Limited	Rangers Tracking 15/12/17 To 14/01/18	272.16
EFT56352	05.01.2018	Repcos Auto Parts	Stock - Air Filter Kit Inner and Outer (Volvo VOE15193224)	132.39
EFT56353	05.01.2018	Roebourne Dingo Hire	Roebourne Community Centre Garden Maintenance, Removal of Abandoned Vehicles	20,920.01
EFT56354	05.01.2018	Rowe Plumbing Pty Ltd	Wickham Waste - Investigate Report Repair Water Leak, PBFC - Repair Water Leak in Courtyard, 53 Andover - Replace Gas Oven, Plumbing Repairs, WRP Bistro - Replace Tap, Gus Jager Standpipe - Replace Valve Gasket	10,343.83
EFT56355	05.01.2018	Reece Pty Ltd	Stock - Rainbird Rotor, Retic Parts / Stock, Dreamers Hill Retic works, KLP - Replacement push button taps x 3	4,263.06
EFT56356	05.01.2018	Statewide Bearings	Plant Repairs	151.80
EFT56357	05.01.2018	Kmart Karratha	Youth Shed - Christmas Crafts Youth Engagement Program, Rangers - Storage Containers, Youth Shed - Prizes for Basketball Comp, WRP - Christmas Workshop Supplies, KLP - Holiday Program Supplies	943.00



Chq/EFT	Date	Name	Description	Amount
EFT56358	05.01.2018	Decor8 Australia Pty Ltd	Rapid Graffiti Removal Unit - Provision Of Graffiti Removal Services November & December 2017	12,100.00
EFT56359	05.01.2018	SMC Building Pty Ltd t/as Profix Building Maintenance	Karratha Foreshore Structures - 5 x Lookout Binoculars To Be Reinstalled At Tank Hill Lookout (3) And Searipple Lookout (2), Dampier Pavilion - Resecure Disabled Toilet Handle	1,119.51
EFT56360	05.01.2018	Surveillance Australia Pty Ltd (Cobham)	Cancelled Payment	0.00
EFT56361	05.01.2018	Tox Free (Australia) Pty Ltd	Karratha Airport - Toxfree MGB Monthly Rental Charges - November 2017	18.52
EFT56362	05.01.2018	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema Screening Movie The Mountain Between Us and Battle of the Sexes	781.20
EFT56363	05.01.2018	The Walt Disney Company Pty Ltd	Moonrise Cinema 2017 - Movie Thor Ragnarok	1,115.80
EFT56364	05.01.2018	Turf Guru Landscapes	WRP - Valve Repair On Rugby Oval	1,760.00
EFT56365	05.01.2018	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Woodhill Family Tr	Pt Samson Foreshore Toilets - Investigate/Report/Repair Blocked Drains	495.00
EFT56366	05.01.2018	Totally Workwear	Uniforms	1,097.80
EFT56367	05.01.2018	Karratha Timber & Building Supplies	General Hardware for Various Small Maintenance Tasks	362.66
EFT56368	05.01.2018	Village Roadshow Pty Ltd	Moonrise Cinema Screening Movie Bad Moms 2	2,280.45
EFT56369	05.01.2018	Vorgee Pty Ltd	KLP - Huggies Swim Nappies Merchandise	549.67
EFT56370	05.01.2018	Woolworths Group Limited	Youth Shed - End Of Term Programming, KLP - Holiday Program materials, WRP - Kiosk Stock, Catering, RAC - Kiosk Stock, WRF - Santa Workshop Supplies	958.56
EFT56371	05.01.2018	Wormald Australia Pty Ltd	Nickol bay Bush Fire Brigade - Supply And Install ID Signage	662.20
EFT56372	05.01.2018	WARCA Inc - Western Australian Regional Capitals Alliance Incorporated	Members Of Council Subscriptions - WA Regional Capitals Alliance (WARCA) Membership Fees FY17/18	9,350.00
EFT56373	05.01.2018	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	717.04
EFT56374	05.01.2018	Yirramagardu Community Association	2017/18 Acads - 30% Progress Payment - YCA Administration Hub, 50% Upfrong Payment - 2015/16 ACADS Funding Jokeria Album Launch	6,004.80
EFT56375	05.01.2018	WA Electoral Commission	Conduct LG Postal Elections 2017	46,274.60
EFT56376	05.01.2018	Telstra Corporation Ltd	Telephone Usage Charges	8,209.03
EFT56377	09.01.2018	Monitor WA Pty Ltd	REAP - Karratha Library Pay for Print Pharos Kiosk & Software - 50% Deposit	14,637.70
EFT56378	12.01.2018	Nick Bullock	Refund - Asic Card Bond #268535 31/05/2016	50.00
EFT56379	12.01.2018	Jay Doherty	Refund - Car Parking Card Bond #297197 28/09/2017 Card#5409	50.00
EFT56380	12.01.2018	Michael Hannan	Refund - Asic Card Bond #268720 02/06/2016	50.00
EFT56381	12.01.2018	Nikki Hamilton	Refund - Library Travellers Membership Bond #300886 28/11/2017	50.00
EFT56382	12.01.2018	Robert Power	Refund - Asic Card Bond #275131 20/09/2016	50.00
EFT56383	12.01.2018	Peter Rhodes	Refund - Car Parking Card Bond #296696 20/09/2017	100.00
EFT56384	12.01.2018	Wickham Softball Association	Refund - Seasonal Hire Bond WRP #289572 18/05/2017	150.00
EFT56385	12.01.2018	Telstra Corporation Ltd	Telephone Usage Charges	555.45
EFT56386	12.01.2018	Horizon Power	Electricity Usage Charges	145,012.01
EFT56387	12.01.2018	Water Corporation	Water Usage Charges	28,542.14
EFT56388	12.01.2018	Chefmaster Australia	Stock - Garbage Bags 80ltr	2,058.30

Chq/EFT	Date	Name	Description	Amount
EFT56389	12.01.2018	Winc Australia Pty Limited (Formerly Staples)	Stationery Supplies - Various Departments	1,490.84
EFT56390	12.01.2018	Cardno WA Pty Ltd	Dampier Palms and Hampton Oval Redevelopment Project - Artist Impression BBRF Funding Application	6,564.25
EFT56391	12.01.2018	Blue Hat Cleaning Services T/a Damel Cleaning Services	WRP - Heavy Floor Clean	1,738.00
EFT56392	12.01.2018	Forpark Australia Pty Ltd	Oval Maintenance - Replacement Basket For Playground Equipment	1,540.00
EFT56393	12.01.2018	Hathaways Lubricants	Stock - Lubricants (Hydraulic Oilsm, Brake Fluid, Diff Oil, Gear Oil)	1,318.96
EFT56394	12.01.2018	Karratha Florist	MSES Program - 13 X Arrangements For Participating Medical Practice Managers And Doctors	814.00
EFT56395	12.01.2018	Karratha International Hotel (Ringthane Pty Ltd t/as)	Youth Engagement - Accommodation & Meals For Hip Hop Crew Workshop 31/10/17 To 4/11/17	1,661.00
EFT56396	12.01.2018	Les Mills Aerobics Australia	KLP - Les Mills Group Fitness Fees 01/01/18 To 31/01/18	1,449.12
EFT56397	12.01.2018	Joyce Krane	Dreamers Hill Upgrades - Hire Of 25t Crane To Lift Solar Lights In Place	286.00
EFT56398	12.01.2018	Norwest Sand & Gravel Pty Ltd	Unsealed Rural Road Mtce - Transport 30T float 21/12/17	1,650.00
EFT56399	12.01.2018	Parry's Merchants	The Youth Shed - Cafe & Stock Supplies	657.55
EFT56400	12.01.2018	Signswest Stick With Us Sign Studio	Dampier Library - Replace Front Door Phone Number Decal	170.50
EFT56401	12.01.2018	Programmed Skilled Workforce	Accounts Payable Temp	1,462.45
EFT56402	12.01.2018	Royal Life Saving Society WA Inc	WRF - Lifeguard Requal	140.00
EFT56403	12.01.2018	TNT Express	Freight	468.29
EFT56404	12.01.2018	Atom Supply	Stock - Concrete Aggregate/Sand/Cement 20kg (premix)	1,345.32
EFT56405	12.01.2018	J Blackwood & Son Pty Limited	Stock - Traffic Cones 700mm with Reflective Sleeves, White Silicone, Safety Glasses	776.05
EFT56406	12.01.2018	Airport Security Pty Ltd	Karratha Airport ASIC Printing December 2017	836.00
EFT56407	12.01.2018	Rol-wa Pty Ltd T/a Allpest Wa	KTA Airport - Cockroach And Rodent Treatment Qantas & Toll Freight	250.00
EFT56408	12.01.2018	Allround Plumbing Services Pty Ltd	PBFC - Investigate And Replace The Tap In Kitchen, Wickham Skate Park - Repair Leak on Water feed, Pegs Creek Pavilion - Replace Leaking Tap	1,252.07
EFT56409	12.01.2018	All Access Australasia	Library Resources	900.74
EFT56410	12.01.2018	Ausolar Pty Ltd	Depot LIA - Investigate Identify Report Survey Electrical Cable Location And Repair Broken Cable Pit, Kta Main Admin - Investigate Energy Efficient Lighting, Kta Airport - Repair Fluro Lights and Replace LED Down Lights, NB Bush FB - Repair Broken Roller Door	11,521.34
EFT56411	12.01.2018	Alan Donnelly Auctions Pty Ltd	On-Site Valuation Of City Of Karratha Local History Collection For Insurance And Prioritising Purposes	7,548.75
EFT56412	12.01.2018	Barth Bros Automotive Machining	Stock - air & Oil Filters	798.44
EFT56413	12.01.2018	Bunzl Ltd	Stock - Toilet Paper Interfold	656.89
EFT56414	12.01.2018	Beaurepaires	Plant - Supply And Fit And Balance Roadstone 205 55 R16	227.20
EFT56415	12.01.2018	BC Lock & Key	7 Mile Waste Facility - Investigate And Change 3x Door Handles	338.25

Chq/EFT	Date	Name	Description	Amount
EFT56416	12.01.2018	Burkeair Pty Ltd	Wickham Bistro - Supply/Install Cutover Of The BMS, PBFC - Repair Faulty Drain Pump, Quarterly Scheduled Air Con Servicing and Maintenance	24,657.49
EFT56417	12.01.2018	Building Commission (Building Services Levy)	BSL Receipts - December 2017	1,455.43
EFT56418	12.01.2018	Wouter Botes T/a The Giggaboyz	The Youth Shed - Summerdays Event Music / PA / DJ Set	550.00
EFT56419	12.01.2018	Bushlolly Enterprises Pty Ltd t/as Bushlolly Cafe	Seniors Week Catering For Afternoon Tea	337.50
EFT56420	12.01.2018	Byte In Bite Pty Ltd	IT - UAG Case For Iphone Se - Ice	619.78
EFT56421	12.01.2018	Delron Cleaning Pty Ltd	Kta Airport, KLP & DCH - Cleaning Services December 2017	92,016.85
EFT56422	12.01.2018	Focus Consulting WA Pty Ltd	Sports Lighting Assessment & Recommendation Report - RFQ08-17/18	53,438.00
EFT56423	12.01.2018	Centurion Transport Co Pty Ltd	Freight	463.63
EFT56424	12.01.2018	Cablelogic Pty Ltd	IT - Depot Cat6 Cabling Addition Of Dual Data Point For Parks And Gardens Office	436.16
EFT56425	12.01.2018	Compact Business Systems Pty Ltd	HR - CR185 - HR Records Tab Dividers (10 pkt)	861.19
EFT56426	12.01.2018	Command IT Services	PBFC - Command It Security Training	198.00
EFT56427	12.01.2018	Comtec Data Pty Ltd	IT - WRP Cabling And CCTV Investigation Report, Youth Shed - Create New Alarm Codes	880.00
EFT56428	12.01.2018	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant Repairs	429.00
EFT56429	12.01.2018	The Trustee For City-Country Sales And Distribution - Ccsd Trading Tru	Australia Day 2018 - Zinc Sticks	236.50
EFT56430	12.01.2018	Caltex Aust Petroleum Pty Ltd	Stock - Bulk Diesel for Waste and Depot Tanks	39,443.01
EFT56431	12.01.2018	Daraelka Pty Ltd Trading As Minetuff Lighting Solutions	Footpaths - Millstream Road Stage 1 - Supply Of 2 X Solar Bollards	3,256.00
EFT56432	12.01.2018	Dampier Arts Studio	Arts & Cultural Program 2017 Christmas - Sharpe Ave Light Walk	3,448.00
EFT56433	12.01.2018	D'vaz Aaron t/as Bitter Belief	Youth Engagement Projects - Hip Hop Workshops In Karratha Roebourne And Wickham, Youth Shed - Install and Setup DJ Deck for Programming and Youth Engagements - Workshop with RPLE Restorative Project	6,520.00
EFT56434	12.01.2018	Department Of Local Government Sport And Cultural Industries	Pilbara Sports Academy - R Charlesworth Breakfast	2,411.00
EFT56435	12.01.2018	DBR Industrial Products Pty Ltd	Town Street Maintenance - Barc 20L	935.98
EFT56436	12.01.2018	Ezi-Hose Pty Ltd	Parts for Plant Repairs	318.76
EFT56437	12.01.2018	Envirolab Services T/a MPL Laboratories	7 Mile Septic - Analysis Of 8 Bores Plus One Duplicate	1,987.70
EFT56438	12.01.2018	Energetica Resources Pty Ltd	Rates Refund For Assessment A88384	54.93
EFT56439	12.01.2018	Farinosi & Sons Pty Ltd	Bridge Maintenance - Materials For Bridge Maintenance At Withnell Bay Road Culvert	921.65
EFT56440	12.01.2018	Foxtel For Business	KLP - Foxtel For Business 18/12/17 To 17/01/18	210.00
EFT56441	12.01.2018	Globe Australia Pty Ltd	Stock - Odour Bags Code	211.20

Chq/EFT	Date	Name	Description	Amount
EFT56442	12.01.2018	Global Security Management (WA)	Main Administration Building - ID:488 - Security Patrols and Alarm Monitoring Nov 2017, Roebourne & Wickham Libraries, FBCC - Security Call Outs - Nov 2017	4,147.00
EFT56443	12.01.2018	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	381.77
EFT56444	12.01.2018	Home Hardware Karratha	General Hardware for Various Small Maintenance Tasks	382.04
EFT56445	12.01.2018	Handy Hands Pty Ltd	18b Richardson - Investigate Best Option Of Plant To Be Planted In Garden	88.00
EFT56446	12.01.2018	Invarion Rapidplan Pty Ltd	IT - Rapid Plan Licence Renewal	412.50
EFT56447	12.01.2018	Karratha Signs	Building Special Projects - No Smoking Stickers x8	132.00
EFT56448	12.01.2018	James Bennett Pty Limited	Library Resources	1,288.51
EFT56449	12.01.2018	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs, Parts for Plant Repairs - Batteries Various	440.00
EFT56450	12.01.2018	Beyond Carpentry Contracting	Wickham Squash Courts - Engagement Of Carpenter To Provide Costings Of Work Required For Project	550.00
EFT56451	12.01.2018	JCB Construction Equipment Australia (CFC Holding Pty Ltd)	Stock - Air Filter (JCB JB-32/925682)	212.07
EFT56452	12.01.2018	New Wave Caterers (Trustee For The J Trust)	Nickol Bay BFB - Lunch For Fire At Cherrata Road	103.50
EFT56453	12.01.2018	Karratha Country Club Inc	KTA Bowling Club - Water Usage Jan to Nov 2017	8,591.62
EFT56454	12.01.2018	Kwik Kopy Printing Centre	Stock - Plain DL Window Faced Secretive Envelopes	4,223.76
EFT56455	12.01.2018	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Of Abandoned Cars	594.00
EFT56456	12.01.2018	Karratha Automotive Group - KAG	Stock - Fuel Filter (Suzuki 15411-80KA0)	83.17
EFT56457	12.01.2018	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant - Insurance Excess Payable On Claim	300.00
EFT56458	12.01.2018	Kennards Hire Pty Limited	Tambrey Oval Maintenance - 1 X Day Hire Of Mini Excavator With Attachments - 19/12/17	200.00
EFT56459	12.01.2018	Elite Distributors	WRF - Protein Drinks Protein Cookies And C4 Pre Workout Drinks For Resale	649.20
EFT56460	12.01.2018	Ko Ko Aye T/as K & S Mobile Windscreen Service	Plant - Insurance Excess Payable - Windscreen Replacement P1061 - Toyota Hilux KR301	420.00
EFT56461	12.01.2018	L3 Communications Australia Pty Ltd	Karratha Airport - Preventative Maintenance Service Agreement For Screening Equipment X-ray And Cbs Machine December 2017	6,937.98
EFT56462	12.01.2018	Modern Teaching Aids Pty Ltd ( MTA )	Library Resources	694.54
EFT56463	12.01.2018	MM Electrical Merchandising	Plant Parts including Freight for Microswitch, Pin Plunger	24.92
EFT56464	12.01.2018	McMahon Services Australia Pty Ltd	Wickham Transfer Station - Tyre Bin Service	550.00
EFT56465	12.01.2018	Majun Construction Pty Ltd	10 Knight Place - Investigate Repair Sticking Door Lock	209.00
EFT56466	12.01.2018	NW Communications & IT Specialists	KLP - PA Adaptors For Group Fitness Speakers	50.99

Chq/EFT	Date	Name	Description	Amount
EFT56467	12.01.2018	North West Tree Services	13 Ridge Elbow - Major Lift To 2 x Neam Trees	581.90
EFT56468	12.01.2018	Neverfail Springwater Pty Ltd - Front Reception (906959169)	Customer Services - 15lts Water Bottle Refills	31.05
EFT56469	12.01.2018	Night Focus Pty Ltd T/as BJ Systems	KLP - 50 Gallagher Swipe Cards	313.50
EFT56470	12.01.2018	Pilbara Distributors	RAC - Kiosk Stock, Re-stock Councillor Fridge	549.24
EFT56471	12.01.2018	Prompt Contracting & Fencing Pty Ltd	Landfill Fencing - Supply Double Swing Gates To Drop Off Bays	10,857.00
EFT56472	12.01.2018	Quicksmart Industries	Australia Day Celebrations 2018 - Banner Mesh	497.01
EFT56473	12.01.2018	Repcos Auto Parts	Stock - Plastic Jerry Can - 10ltr	77.64
EFT56474	12.01.2018	Roy Galvin & Co Pty Ltd (Galvins)	WRF Oval Irrigation Upgrade - Brass Hex Nipple 50mm	112.08
EFT56475	12.01.2018	Red Dot Stores	WRP - Christmas Workshop	181.00
EFT56476	12.01.2018	Roebourne Dingo Hire	Removal/Disposal Of Abandoned Vehicles	242.00
EFT56477	12.01.2018	Rowe Plumbing Pty Ltd	Kta Main Office - Investigate/Report/Repair Main Water Line	487.98
EFT56478	12.01.2018	Auto One Karratha	Plant - Exhaust Heat Wrap 25mm x 15m Tem.800	180.00
EFT56479	12.01.2018	Roberts Day Group Pty Ltd	Mulataga Structure Plan - For Stages 2b (100%) & 2c (30%) - File Number P3087	3,390.75
EFT56480	12.01.2018	Reece Pty Ltd	Wickham Oval - SD Systems Two-Wire Irrigation Control System, Stock - Rainbird and Retic Parts, WRP - S/Steel Ball Valve	5,266.89
EFT56481	12.01.2018	Statewide Bearings	Plant - Wheel Pneumatic, Bearing, Wheel Solid	350.52
EFT56482	12.01.2018	Kmart Karratha	RAC - Goggles And Floaties For Stock	120.00
EFT56483	12.01.2018	Decor8 Australia Pty Ltd	Graffiti Removal Services For Urgent Removal For November & December 2017	4,598.00
EFT56484	12.01.2018	Designa Sabar Pty Ltd	KTA Airport - Preventative Maintenance Agreement For December 2017	4,388.32
EFT56485	12.01.2018	Soundgear Australia	KLP - Group Fitness Microphone Transmitter	214.00
EFT56486	12.01.2018	Scope Business Imaging	Photocopier / Printer Charges - Various	846.20
EFT56487	12.01.2018	Smiths Detection (Australia) Pty Ltd	KTA Airport - 17/18 Service Maintenance Contract	5,504.40
EFT56488	12.01.2018	Stats - Specialist Testing And Technical Services	Roebourne Info Bay - Geotechnical Investigation Of Soil Beneath Existing Pavement	3,952.30
EFT56489	12.01.2018	Stainless Creation Pty Ltd	Plant Parts - Supply And Fabricate Ride On Mower Aluminium 2 Air Induction Extension	550.00
EFT56490	12.01.2018	South Hedland Carpet Court	Roebourne Library - Supply And Install Rhythms Lento Pitch 630250018 Carpet Tiles	8,500.00
EFT56491	12.01.2018	Surveillance Australia Pty Ltd (Cobham)	Refund Overpayment For Invoice 106843 On Debtor Account S039	700.23
EFT56492	12.01.2018	Brigitte Stewart	Refund For Eligible PATS Patient - 50% Car Parking Fees	32.00
EFT56493	12.01.2018	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Advertising - Tenders	330.00
EFT56494	12.01.2018	Trisley's Hydraulic Services Pty Ltd	KLP - Solenoid Valve Controlling Chlorine Gas Flow - Spare Unit	532.40
EFT56495	12.01.2018	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Woodhill Family Tr	Karratha Airport - Universal Plug and Wastes Removal of Existing, Kta Airport - Replace Guide Shoe on Sewerage Pump Station, Kta Airport - Install Pump Rail and Guide Kit on Station 6	3,026.92
EFT56496	12.01.2018	Grant Cucel	Members Of Council Reimbursement for Expenses, Allowances	495.00
EFT56497	12.01.2018	Georgia Evans	Members Of Council Reimbursement for Expenses, Mileage, Allowances	287.26

Chq/EFT	Date	Name	Description	Amount
EFT56498	12.01.2018	Kelly Leanne Nunn	Members Of Council Reimbursement for Mileage	773.03
EFT56499	12.01.2018	Karratha Timber & Building Supplies	General Hardware for Various Small Maintenance Tasks	756.97
EFT56500	12.01.2018	Vicki Long & Associates (Astron Engineering Pty Ltd)	City Of Karratha Local Biodiversity Strategy	26,389.00
EFT56501	12.01.2018	Vicinity Real Estate Licence Pty Limited (Myer Centre Management)	Cossack Art Awards - Marketing Campaign At Karratha City For 2017 Cossack Art Awards	1,870.00
EFT56502	12.01.2018	Westrac Equipment Pty Ltd	Stock - Tooth Hardfaced (Auger), Locknut	151.76
EFT56503	12.01.2018	Woolworths Group Limited	Youth Shed - End Of School Programming / Pre Christmas Sessions Supplies, RAC - Fruit for Swim Program, Youth Shed - Café Supplies & Stock	878.47
EFT56504	12.01.2018	Wurth Australia Pty Ltd	Parts for Plant Repairs	753.53
EFT56505	12.01.2018	WA Billboards	Kta Airport - Charges For FIDS System & Access Charge For Rapidsuitecloud - January 2018	2,345.75
EFT56506	12.01.2018	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	158.40
EFT56507	12.01.2018	Yurra Pty Ltd	Karratha Foreshore Management Plan - Supply And Installation Of Additional Coir Matting Planting And Monitoring Of Spinifex, Point Samson Beautification - Dune Revegetation Works	3,425.02
EFT56508	11.01.2018	JetGo Australia Holdings Pty Limited	Payment for Jan 2018 in accordance with Sponsorship Agreement SCHEDULE 2 Paragraph 4	140,521.21
EFT56509	12.01.2018	Aerodrome Management Services Pty Ltd	KTA Airport Airfield Lighting Upgrade - Scope of works as detailed in RFT 25-16/17 Progress Claim #3	314,427.14
EFT56510	12.01.2018	City Of Karratha	Payroll deductions	160.00
EFT56511	12.01.2018	City Of Karratha	Payroll deductions	3,536.00
EFT56512	12.01.2018	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT56513	12.01.2018	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT56514	12.01.2018	A Dorning - (Mortgage Account)	Home Ownership Allowance	840.00
EFT56515	12.01.2018	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT56516	12.01.2018	P Heekeng - (Mortgage Account)	Home Ownership Allowance	630.00
EFT56517	12.01.2018	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT56518	12.01.2018	C King (Mortgage Account)	Home Ownership Allowance	809.79
EFT56519	12.01.2018	Maxxia Pty Ltd	Payroll deductions	17,388.49
EFT56520	12.01.2018	N Milligan - (Mortgage Account)	Home Ownership Allowance	805.75
EFT56521	12.01.2018	E Muller	Court Ordered Payroll Deduction - Ref PTW 1516/2014	675.00
EFT56522	12.01.2018	R Steinki (Mortgage Account)	Home Ownership Allowance FE 10.01.2018	630.00
EFT56523	12.01.2018	Brian Wall ( Mortgage Account )	Home Ownership Allowance FE 10.01.2018	644.85
EFT56524	17.01.2018	Australian Taxation Office	Payroll deductions	271,952.00
EFT56525	17.01.2018	Child Support Agency	Payroll deductions	1,525.58
EFT56526	12.01.2018	E Muller	Court Ordered Payroll Deduction - Ref PTW 1516/2014	20.00

Chq/EFT	Date	Name	Description	Amount
EFT56527	19.01.2018	Cleanaway Pty Ltd	Waste Collection - Lump Sum - Specified Services, Domestic Commercial Public Place and Facility Bins - December 2017, Kta Airport - Waste / Recycle Services	83,176.93
EFT56528	19.01.2018	Telstra Corporation Ltd	Telephone Usage Charges	19,795.95
EFT56529	19.01.2018	Horizon Power	Electricity Usage Charges	55,090.50
EFT56530	19.01.2018	Water Corporation	Water Usage Charges	46,188.45
EFT56531	19.01.2018	Karratha Earthmoving & Sand Supplies	City Centre Intersection Upgrades - Sharpe And Welcome Roundabout Construction	145,129.38
EFT56532	19.01.2018	D & S Wells (WA) Pty Ltd	Footpaths - Millstream Road Stage 1 - Design And Construct Millstream Road Pedestrian Bridge	133,039.40
EFT56533	19.01.2018	North West Waste Alliance	Street Sweeping Services For December 2017	47,589.81
EFT56534	19.01.2018	Sahara Forest Project AS	Feasibility Study for Agriculture for Sahara Forest Project - Payment #2 as per Funding Agreement	45,000.00
EFT56535	19.01.2018	Australia Post	Postage - December 2017	3,810.15
EFT56536	19.01.2018	Winc Australia Pty Limited (Formerly Staples)	Stationery Supplies - Various Departments	902.52
EFT56537	19.01.2018	Cardno WA Pty Ltd	Pt Samson Foreshore Dev. - Stage 3 Viewing Platform/Jetty	14,474.63
EFT56538	19.01.2018	Blue Hat Cleaning Services T/a Damel Cleaning Services	DCH - Investigate And Clean The Mould In The Multipurpose Rooms 1 & 2	181.50
EFT56539	19.01.2018	Forpark Australia Pty Ltd	Malster Way - Flower Bowl With Fastners	110.00
EFT56540	19.01.2018	Hathaways Lubricants	Stock - Lubricants (Hydraulic Oilsm, Brake Fluid, Diff Oil, Gear Oil)	2,921.04
EFT56541	19.01.2018	ISPX	Computer Network Expenses - Monthly ADSL And Annual Hosting Services 06/01/18 To 05/02/18	122.50
EFT56542	19.01.2018	Karratha Adventure Sports	Youth Services - Pool Cues For King Of The Table Competition	146.30
EFT56543	19.01.2018	Les Mills Aerobics Australia	WRP - Les Mills Contract Fees For 01/01/18 To 31/01/18	729.72
EFT56544	19.01.2018	Norwest Sand & Gravel Pty Ltd	P&G - City Centre Gardens Maintenance - Supply And Deliver Top Dressing Sand To Karratha Quarter Park	1,980.00
EFT56545	19.01.2018	St John Ambulance - Karratha	HR - Delivery Of Provide First Aid Training For 15 Participants 15/12/17	2,400.00
EFT56546	19.01.2018	Sealanes (1985) Pty Ltd	Kitchen Supplies For Admin Office And Admin Annex	238.12
EFT56547	19.01.2018	Stihl Shop Redcliffe	Stock - Brush Cutter Cord	345.60
EFT56548	19.01.2018	The Scout Association Of Aust Wa Branch - Karratha	Community And Cultural Scheme - Quarterly Grant Ref: CC/05/May/2017 - Funding To Purchase A 12-Man Tent	1,821.63
EFT56549	19.01.2018	TNT Express	Freight	465.93
EFT56550	19.01.2018	Bunzl Brands & Operations Pty Ltd (Worksense)	Safety Boots	209.79
EFT56551	19.01.2018	Atom Supply	Stock - Tape Measures, Cut Off Discs, Super Gle, Linseed Oil, Bolts	391.91
EFT56552	19.01.2018	J Blackwood & Son Pty Limited	Stock - Fly/Insect Spray Mortein Low Irritant - Odourless	206.65
EFT56553	19.01.2018	Auslec	Tools P&G - Chuck Keyless Drill Metal	71.97
EFT56554	19.01.2018	Attorney-General's Department	KTA Airport - AusCheck Background Checks December 2017	832.50
EFT56555	19.01.2018	All Rid Pest Management	Roebourne Old Shire Office - Investigate And Report On Termite Issue	165.00

Chq/EFT	Date	Name	Description	Amount
EFT56556	19.01.2018	AEC Group Ltd	Economic Viability Assessment for Dampier Foreshore And Marina Project: Bbrf Funding Application	12,628.00
EFT56557	19.01.2018	Advam Pty Ltd	KTA Airport - Monthly Advam Support And Services December 2017	256.26
EFT56558	19.01.2018	Australian Safety Engineers (WA)	KLP - Servicing Of 2 Breathing Aparratus Including Cylinder Pressure Tests	501.60
EFT56559	19.01.2018	Ausolar Pty Ltd	Bulgarra Playspace Gardens - Repair Light Fittings And Damaged Timer, Kta Airport - Minor Taxiway Circuit Testing, Nickol West Skate Park - Repair Pathway Lights, Nickol Bay BFB - Wire Vehicle Battery, Replacement Remotes, KLP - Removal of GPO's	8,247.30
EFT56560	19.01.2018	Adept Project Delivery	REAP - Project Management Services	13,200.00
EFT56561	19.01.2018	Barth Bros Automotive Machining	Plant Repairs	1,477.09
EFT56562	19.01.2018	Burkeair Pty Ltd	Dampier Pavilion - Supply/Replace/Install 2 X V Belts/New Drain Run Soak Well/New Filter Material	577.50
EFT56563	19.01.2018	Bartco Traffic Equipment Pty Ltd	Road Safety Strategies - Webstudio License Fee For VMS Sign Programming	462.00
EFT56564	19.01.2018	Bolinda Publishing Pty Ltd	Library Resources	316.63
EFT56565	19.01.2018	BP Australia Pty Ltd	Fleet Fuel	6,332.89
EFT56566	19.01.2018	Ree Barrow (Anne-Marie Manttan)	Refund For Overpayment For Cancellation of Childrens Birthday Party At The YS	50.00
EFT56567	19.01.2018	Centurion Transport Co Pty Ltd	Freight Charges	255.02
EFT56568	19.01.2018	Coca-Cola Amatil (Holdings) Ltd	Youth Shed - Cafe Stock 01/12/17	198.00
EFT56569	19.01.2018	Cabcharge Australia Pty Ltd	Cabcharge - December 2017	164.23
EFT56570	19.01.2018	Command IT Services	Youth Shed, PBFC, Wickham SES & FBCC - Security Alarm Monitoring 01/01/18 To 31/01/18	165.00
EFT56571	19.01.2018	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant Repairs	1,006.50
EFT56572	19.01.2018	Converged Communication Network Applications Pty Ltd	IT Software - Avaya Upgrade Licence - R10	3,923.05
EFT56573	19.01.2018	Civic Legal Pty Ltd	International Flights Setup Costs - Legal Advice On Sponsorship Agreement With JETGO Australia	5,280.00
EFT56574	19.01.2018	Pamela Condon	Refund - Lost Ticket Fee At Kta Airport	165.00
EFT56575	19.01.2018	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control	33.00
EFT56576	19.01.2018	Double R Equipment Repairs	Plant Repairs	2,010.80
EFT56577	19.01.2018	DML Contracting Pty Ltd	Kta Airport - Install New Legs and Top Rail to Toilet Stalls Move, 17 Soap Dispensers & 2 Mirrors, Install 35 new Toilet Roll Holders	14,036.00
EFT56578	19.01.2018	Ensystex Australasia Pty Ltd	Stock - Pesticides - Bifenthrin Maxxthor Turbo	195.80
EFT56579	19.01.2018	ES2 Pty Ltd	Professional Services - Identification and Resolution of Issues with MS RDP to Remote Gateway Servers	550.00
EFT56580	19.01.2018	Farinosi & Sons Pty Ltd	Stock - Zapper Mouse Trap	157.50
EFT56581	19.01.2018	Glidepath Australia Pty Ltd	KTA Airport - Service And Mainteance Of Baggage Handling System & Supply 1 x Conveyor Belt	12,868.50



Chq/EFT	Date	Name	Description	Amount
EFT56582	19.01.2018	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges	49.50
EFT56583	19.01.2018	David Gowland	Kta Airport - Refund Lost Ticket Fee	101.00
EFT56584	19.01.2018	Home Hardware Karratha	General Hardware for Various Small Maintenance Tasks	410.21
EFT56585	19.01.2018	Handy Hands Pty Ltd	Wickham South POS - Spray Weeds In Common Areas & Verges, Wickham Oval - Reinstate Cricket Pitch	6,127.00
EFT56586	19.01.2018	HIT Productions Pty Ltd	REAP 2018 - 25% Performance Fee For Always Patsy Cline - 2nd Payment	3,437.50
EFT56587	19.01.2018	Hazable Pty Ltd	Australia Day 2018 - Monster Truck Shattered Silence Demonstration Deposit due on signing of Letter of Agreement	5,500.00
EFT56588	19.01.2018	Karratha Signs	Kta Airport - Operations Signs, KLP - Entrance Signage	4,086.94
EFT56589	19.01.2018	JCB Construction Equipment Australia (CFC Holding Pty Ltd)	Plant Repairs and Parts for Repairs	294.57
EFT56590	19.01.2018	B Joiner	Refund For Maxxia Deductions Returned After Resignation	3,672.21
EFT56591	19.01.2018	Daisy Japulja	Cossack Art Awards 2017 - Highly Commended Prize - Billabongs	100.00
EFT56592	19.01.2018	Karratha Veterinary Hospital	Animal Control	67.00
EFT56593	19.01.2018	Kott Gunning	REAP - Prepare & Attend 2 Day Arbitration Oral Hearing / Attendance to Conference Calls	4,116.42
EFT56594	19.01.2018	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Of Abandoned Cars	396.00
EFT56595	19.01.2018	Karratha Automotive Group - KAG	Plant - Check Airbag Light & Carry Out Diagnostic Test Fault Found Underneath Seat	88.00
EFT56596	19.01.2018	Kennards Hire Pty Limited	Kta Cemetery - Hire of mini loader for irrigation install 20-21/12/2017	735.50
EFT56597	19.01.2018	KC Mobile Pool Maintenance	15 Teesdale Place - Pool Maintenance - January 2018	110.00
EFT56598	19.01.2018	Landgate	Rates - GRV, Rural UV's & Mining Tenements Chargeable December 2017	381.80
EFT56599	19.01.2018	Leethall Constructions Pty Ltd	Parking Sign/Road Marking Mtce - Concrete Path And Ramp At Hedland Place	1,980.00
EFT56600	19.01.2018	Marketforce	Advertising - Various	5,977.81
EFT56601	19.01.2018	Majun Construction Pty Ltd	Teesdale Place - Investigate And Resecure Metal Strips On Sliding Doors, YS - Replace Latch to Indoor Playspace	753.84
EFT56602	19.01.2018	Myriam Ali Moussa	Refund For Lost Car Parking Ticket	117.00
EFT56603	19.01.2018	NW Communications & IT Specialists	Roebourne Library - Alarm Monitoring, Oct 2017	105.00
EFT56604	19.01.2018	Redwave Media Ltd	City Cyclone Season Media Advertising - December 2017	1,100.00
EFT56605	19.01.2018	Broadcast Australia Pty Ltd	ABC Triple J Self Help Contract 0041000624, Annual Licence 01/01/2018 to 31/12/2018	275.00
EFT56606	19.01.2018	North West Tree Services	KTA Airport - Reduce/Deadwood 1 X Gum - Back Fenceline	961.40
EFT56607	19.01.2018	NYFL Nursery - Litter Picking Cleaning And Gardening Services	Litter Collection Services Roebourne - December 2017	5,344.35
EFT56608	19.01.2018	Titan Australia Pty Ltd	Plant Repairs	346.50

Chq/EFT	Date	Name	Description	Amount
EFT56609	19.01.2018	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	WM - 15l Spring Water Bottle Refills	87.75
EFT56610	19.01.2018	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	Wickham Transfer Station - 15 Litre Spring Water Bottles	49.25
EFT56611	19.01.2018	Nearmap Australia Pty Ltd	REAP - Nearmap 12 Month Subscription	1,648.90
EFT56612	19.01.2018	Nielsen Liquid Waste Services Pty Ltd	Sullage Facility Pump - Pump Out Tourist Bay Nw Highway Cnr Dewitt Road	798.00
EFT56613	19.01.2018	NYFL Nursery Pty Ltd - TAFE Cafe	Karratha Library - Catering For Library Author Talk By R Johns	80.00
EFT56614	19.01.2018	Onie's Angels Cleaning Service	Staff Housing - Full Cleans and Pre-Tennancy Cleans	1,100.00
EFT56615	19.01.2018	Pilbara Distributors	RAC Kiosk Stock	128.96
EFT56616	19.01.2018	Raiders Boxing Club	Sports Funding Scheme - Quarterly Grants Scheme For Equipment	2,000.00
EFT56617	19.01.2018	Rowe Plumbing Pty Ltd	Hearsons Cove Standpipe - Remove Existing 100mm Steel Pipe & Install New, Balmoral Standpipe - Install Backflow Device, Backflow Compliance Auditing and Inspections	9,619.17
EFT56618	19.01.2018	Auto One Karratha	Parts for Plant Repairs	111.71
EFT56619	19.01.2018	Reece Pty Ltd	Dreamers Hill Upgrades - Parts, Stock - Retic Parts and Consumables	3,728.46
EFT56620	19.01.2018	Statewide Bearings	Parts for Plant Repairs	142.40
EFT56621	19.01.2018	T Stewart	Reimbursement For Enrollment Cost For Chain Of Responsibility Training	77.00
EFT56622	19.01.2018	Site Pics	Kta Airport - General Stock Footage / Photos of Front of Terminal Upgrade	825.00
EFT56623	19.01.2018	Scope Business Imaging	Photocopier / Printer Charges - Various	2,347.25
EFT56624	19.01.2018	Sd Upholstery & Repairs	KLP - Gym Bench Re-Ipholstery	660.00
EFT56625	19.01.2018	Skipper Transport Parts (Formerly Covs)	Parts for Plant Repairs	39.60
EFT56626	19.01.2018	Sandblast Creations	Karratha Back Beach Project - Stainless Steel Plaque Engraved With Home Port	129.80
EFT56627	19.01.2018	SUP Warehouse	WRP - Floating Fitness Mats for Aquatic Classes - Balance 50% Payment	3,800.00
EFT56628	19.01.2018	T-Quip	Parts for Plant Repairs	638.30
EFT56629	19.01.2018	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Advertising - Tenders	165.00
EFT56630	19.01.2018	Turner Design	REAP - Building Identification Wall Sign	748.00
EFT56631	19.01.2018	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	7A Petersen - Patch And Paint Around Fan Controllers	220.00
EFT56632	19.01.2018	Turf Whisperer	Karratha Golf Course/Bowling Green Facility - Fairway Mowing	34,833.49
EFT56633	19.01.2018	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Woodhill Family Tr	WRP - Replace Broken Drinking Fountain in Aquatics area	3,348.73
EFT56634	19.01.2018	366 Solutions Pty Ltd	System Development - Sharepoint Remediation And Support / Provision Of Professional Services	5,632.00
EFT56635	19.01.2018	G Bailey	Reimbursement For Car Mileage 18/04/17 to 11/12/17	828.24
EFT56636	19.01.2018	P Long	Reimbursement For Car Mileage & Private Accom 03/10/17 to 14/12/17	2,723.09

Chq/EFT	Date	Name	Description	Amount
EFT56637	19.01.2018	Karratha Timber & Building Supplies	General Hardware for Various Small Maintenance Tasks	463.86
EFT56638	19.01.2018	Vicki Long & Associates (Astron Engineering Pty Ltd)	Yaburara Heritage Trail - Weeding Eradication Program Throughout 5.5Km Of Trail	4,620.00
EFT56639	19.01.2018	Woolworths Group Limited	Library - Tea/Coffee/Milk Supplies, KLP - Holiday Program, Kta Library - Catering for Seniors Morning Tea, Depot - Milk for Staff Kitchen	175.07
EFT56640	19.01.2018	Xpress Enterprises Pty Ltd T/as Hoseexpress	Plant Repairs	2,136.50
EFT56641	19.01.2018	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	459.02
EFT56642	19.01.2018	Yirramagardu Community Association	2017/18 ACADS -30% Progress Payment - Outside Sports Project	1,839.66
EFT56643	19.01.2018	Zipform Pty Ltd	Rates - 2017/18 2nd Instalment Notices	1,611.20
EFT56644	19.01.2018	Doric Contractors Pty Ltd	REAP - Contract Sum for RFT 24-15/16 Construction - Progress Claim #17	2,846,142.00
EFT56645	19.01.2018	Karratha Visitor Centre	Quarterly Payment #5 for period (Jan18 - Mar 18)	108,796.87
EFT56646	25.01.2018	Telstra Corporation Ltd	Telephone Usage Charges	1,432.26
EFT56647	25.01.2018	Horizon Power	Electricity Usage Charges	102,437.76
EFT56648	25.01.2018	Cleanaway Pty Ltd	Waste Collection - Specified Services, Arts & Culture - Bin Collection for Sharpe Ave Light Walk Opening Night	1,572.41
EFT56649	25.01.2018	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water Usage / Service Charges	5,710.87
EFT56650	25.01.2018	Horizon Power	Electricity Usage Charges	2,648.22
EFT56651	25.01.2018	Pivotel Satellite Pty Limited	Rangers Tracking - 15/01/2018 to 14/02/2018	260.52
EFT56652 - EFT56796	25.01.2018	Various Payments	Cancelled Payments - System Error	0.00
EFT56797	25.01.2018	City Of Karratha	Nickol Bay BFB - Commercial Rubbish Service Charge	200.71
EFT56798	25.01.2018	Associate Contracting Electrical - ACE Electrical	Karratha Airport - Emergency Generator Power Transfer Test 03/12/17	2,200.00
EFT56799	25.01.2018	Dampier Community Association	Dampier Art Awards - 2017/18 ACADS - 50% Upfront Payment, 2016/17 & 2017/18 ACADS Funding Dampier Youth Talkabout Event, Red Dog Info Bay Ex-Gratia 15/16	32,520.71
EFT56800	25.01.2018	Department Of Transport	Legal Expenses - Vehicle Search Fees	123.95
EFT56801	25.01.2018	Department Of Agriculture & Food (Department Of Industries & Regional D	P&G - Quarantine Inspection Of Nursery Plants From Darwin	64.50
EFT56802	25.01.2018	GHD Pty Ltd	7 Mile Waste - Water Bore Installation - Progress Claim #1 to 15/12/2017	2,915.00
EFT56803	25.01.2018	Hathaways Lubricants	Stock - Lubricants (Hydraulic Oilsm, Brake Fluid, Diff Oil, Gear Oil)	891.50
EFT56804	25.01.2018	IT Vision	IT - SynergySoft Implementation of SQL Server Backend SQL Replication Data Cleansing Training	14,448.39
EFT56805	25.01.2018	Karratha Districts Junior Soccer Association	Junior Sport Development - Light Token Reimbursement Junior Season 2017	1,236.50
EFT56806	25.01.2018	WALGA	Members Of Council - Registration For Understanding Local Government Course As Part Of Diploma Of Local Government	390.00
EFT56807	25.01.2018	Parry's Merchants	Youth Shed & RAC - Stock And Cafe Items	1,237.00
EFT56808	25.01.2018	TNT Express	Freight	143.02

Chq/EFT	Date	Name	Description	Amount
EFT56809	25.01.2018	Truck Centre (WA) Pty Ltd	Parts for Plant Repairs	1,108.54
EFT56810	25.01.2018	Bunzl Brands & Operations Pty Ltd (Worksense)	Uniforms	38.35
EFT56811	25.01.2018	Atom Supply	KLP - PPE And Hydrolites, Safety Helmets/Earmuff Combo, Stanley Knife, Buckets	541.59
EFT56812	25.01.2018	J Blackwood & Son Pty Limited	Steel Cap Safety Boots	351.37
EFT56813	25.01.2018	Auslec	P&G - Conduit Ridge PVC 25mm x 4M, Retic Electrical Conduit	708.20
EFT56814	25.01.2018	ABCO Products	Stock - Materials - Ecozyme B+ 5ltr	626.14
EFT56815	25.01.2018	Ausco Modular Pty Limited	Depot - Hire X 2 Multi-purpose Complex Offices 01/01/18 To 31/01/18	1,023.00
EFT56816	25.01.2018	Ashdown-Ingram	Parts for Plant Repairs	801.90
EFT56817	25.01.2018	Allround Plumbing Services Pty Ltd	RAC - Investigate Replace Burst Hose Tap	667.62
EFT56818	25.01.2018	All Access Australasia	Library Resources	835.02
EFT56819	25.01.2018	Ausolar Pty Ltd	Depot Workshop - Test and Tag 3 Phase, 7 Teesdale - Replace Rangehood Globes and Rebalance Fan	468.59
EFT56820	25.01.2018	Anglican Parish Of Wickham (Wickham Community Chaplain)	Youth Services Eastern Corridor - Hire of Big Screen for 4.5hrs for Gaming Night 25/11/2017	500.00
EFT56821	25.01.2018	Area Safe Products Pty Ltd	Kta Airport - Custom Rubber Matting for the oversize baggage door	1,270.50
EFT56822	25.01.2018	Barth Bros Automotive Machining	Parts for Plant Repairs	1,985.23
EFT56823	25.01.2018	BOC Limited	Kta SES - BOC Oxygen Cylinder Rental 28/11/2017 to 28/12/2017	35.04
EFT56824	25.01.2018	Burkeair Pty Ltd	Monthly Scheduled Maintenance Airconditioning December 2017, DCH - Investigate/Report Humidity/Mould Issues, PBFC - Repair Cassette, KLP - Repair Fault in AHU 16 Unit	21,858.81
EFT56825	25.01.2018	Beacon Equipment	7 Mile Tip - 1 x Honda EU20i Generator	1,614.05
EFT56826	25.01.2018	BLS Industries Pty Ltd t/a Cobey Industries	Karratha Golf Course Irrigation Storage Tank - RFT 27-15/16 - End of Defects Period FINAL RETENTION PAYMENT	6,435.65
EFT56827	25.01.2018	Barefoot Creations (Lana Jane Armstrong T/As)	Take Your Business Online Grant For Web Creation As Per Council Resolution 153835	3,000.00
EFT56828	25.01.2018	Centurion Transport Co Pty Ltd	Freight Charges	70.21
EFT56829	25.01.2018	Challenge Chemicals Australia	Stock - Ally Brite (5 ltr)	101.64
EFT56830	25.01.2018	Coca-Cola Amatil (Holdings) Ltd	Youth Shed & RAC - Cafe Stock Purchases	1,892.37
EFT56831	25.01.2018	Chemform	Stock - Oven Cleaner 5ltr	63.14
EFT56832	25.01.2018	Cherratta Lodge Pty Ltd	KLP - Laundering Of 11 Table Cloths	18.04
EFT56833	25.01.2018	Command IT Services	Kta Airport - CCTV camera bracket installation, WRP - Reschedule Door Access for Xmas Period	547.25
EFT56834	25.01.2018	Comtec Data Pty Ltd	Kta Airport - Install Transformer To Short Term Left Hand Exit Gate Terminal	264.00
EFT56835	25.01.2018	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant Repairs	6,789.14
EFT56836	25.01.2018	M Casserly	Partial Reimbursement for Virgin Membership	313.50
EFT56837	25.01.2018	Canvale Pty Ltd T/as Corporate Living	REAP - Contract Award RFQ 18-17/18 Furniture Fit Out 40% Deposit	4,119.30

Chq/EFT	Date	Name	Description	Amount
EFT56838	25.01.2018	Data#3 Limited	IT - EGPI1GTAA Enduser Protection Web and Mail - 200-400 USERS - 12 MOS - Renewal GOV Expiry 10/02/2019	12,912.24
EFT56839	25.01.2018	Dave's Transit Service	YS Eastern - Bus Transit From The Base To The Youth Shed For The 3On3 Basketball Tournament 15/12/2017, Summerdayz Bus Hire	1,144.00
EFT56840	25.01.2018	Development Cartographics (the Trustee For The Beal Family Trust)	Plan Preparation/Modification - For Karratha Dampier Roebourne Point Samson & Wickham - Jan 2018	68.75
EFT56841	25.01.2018	Double R Equipment Repairs	Plant Repairs	8,227.83
EFT56842	25.01.2018	Delron Cleaning Pty Ltd	DCH - Cleaning Services JANUARY 2018 RFT 04-16/16	4,910.04
EFT56843	25.01.2018	Peter Dhu (Corporate Communication Experts)	Kta Airport - Professional Development Seminar Winning Presentation Skills; 23/02/2018	462.00
EFT56844	25.01.2018	E & MJ Rosher Pty Ltd	Parts for Plant Repairs	453.45
EFT56845	25.01.2018	H Eaton	Reimbursement - CPA Australia Membership 01/01/2018 to 31/12/2018	720.00
EFT56846	25.01.2018	Max & Claire Pty Ltd T/a Ergolink	SP&I - Ergonomic desk chair Project Manager	414.15
EFT56847	25.01.2018	Global Security Management (WA)	KLP Nightly Security Patrols - November and December 2017	6,663.03
EFT56848	25.01.2018	G Bishops Transport Services Pty Ltd aftt GBT Services Trust	Freight Charges	117.21
EFT56849	25.01.2018	Karratha Solar Power No 1 Pty Ltd	Kta Airport - Solar Electricity Supplied 160.53mWh - December 2017	55,833.58
EFT56850	25.01.2018	Home Hardware Karratha	General Hardware for Various Small Maintenance Tasks	154.41
EFT56851	25.01.2018	Handy Hands Pty Ltd	Garden Maintenance - Selective Weed Spraying Of Turf Areas	357.50
EFT56852	25.01.2018	R Hall	Reimbursement of Utilities - as per Employment Contract Internet 19/12/17 to 18/01/18	80.00
EFT56853	25.01.2018	Ingal Civil Products	Traffic/Street Signs and Control Equipment - Guard Rail W-BEam 4000mm NLL Curved. 2 Sections	407.00
EFT56854	25.01.2018	Institute Of Public Works Engineering WA	WA Divison Membership - B Wall 01/01/18 - 31/12/18	302.50
EFT56855	25.01.2018	ZircoData Pty Ltd	Archive Storage And Retrieval Costs For Corporate Compliance And Building Services Records 26/11/17 to 25/12/2017	1,001.94
EFT56856	25.01.2018	Icon Film Distribution Pty Ltd	MOONRISE CINEMA 2017: Movie - the Man Who Invented Christmas	165.00
EFT56857	25.01.2018	James Bennett Pty Limited	Library Resources	794.66
EFT56858	25.01.2018	M Jewkes	Reimbursement - Utilities as per Managers Contract Telstra 27/11/2017 to 26/12/2017	70.00
EFT56859	25.01.2018	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs	5,814.18
EFT56860	25.01.2018	Beyond Carpentry Contracting	DCH - Installation of 2x 450mmx450mm Man Holes Removal and Re-install of down light, WRP Bistro - Remove and Replace Timber Moulding on Bar	2,153.47
EFT56861	25.01.2018	Keyspot Services	Youth Services Eastern - Trophy for 2017 King of the Table Competition December school holiday programming	50.00
EFT56862	25.01.2018	Karratha Building Co	Egret Park Nickol - Repair limestone wall and capping, Wickham Sount POS - Remove Shade Sail	7,183.00

Chq/EFT	Date	Name	Description	Amount
EFT56863	25.01.2018	Karratha Veterinary Hospital	Animal Control	73.40
EFT56864	25.01.2018	Karratha Country Club Inc	Kta Bowling Club - Reimbursement for Water Usage December 2017 155kls	349.68
EFT56865	25.01.2018	Karratha Shooting Supplies	Kta Airport - Browning Citori Australian Special Shotgun for Wildlife Management	1,895.00
EFT56866	25.01.2018	Wesfarmers Kleenheat Gas Pty Ltd	Staff Housing - 45kg Annual Cylinder Service Charges	379.50
EFT56867	25.01.2018	Kennards Hire Pty Limited	Karratha Cemetery ERS Connection And Irrigation - Delivery And Collection Of 3. 5t Excavator, Mini Loader Hire for Retic Works	508.00
EFT56868	25.01.2018	MSS Security	Karratha Airport - Screening And Security Services December 2017	192,115.93
EFT56869	25.01.2018	NYFL Nursery - Cossack Management	Management Services Of Cossack Historic Townsite As Per Tender 30-16/17 - February 2018	35,750.00
EFT56870	25.01.2018	Successful Projects (Brett David Investments Pty Ltd)	REAP - Response to Expert Report & Statement of Claim Review for documents relating to the Arbitration with Doric Contractors RFT 24-15/16 Extension of Time Claim #01	11,339.45
EFT56871	25.01.2018	Talis Consultants Pty Ltd T/a Talis Unit Trust	VR07 - Additional Design Works required to correct the geometry of existing road, Mooligunn Rd Reconstruction Design, 7 Mile Waste - Evaluation Report, Class III Cell Construction Tender Evaluation Services, Additional Works at Orkney Rd Intersection	18,266.05
EFT56872	25.01.2018	Landgate	Valuation Schedules - GRV Schedule No. G2017/6 - 29/07/2017 to 25/08/2017, Land Enquiries/Title Searches	90.80
EFT56873	25.01.2018	L3 Communications Australia Pty Ltd	Kta Airport - Preventative Maintenance Service Agreement for the Screening Equipment January 2018	6,937.98
EFT56874	25.01.2018	Land Surveys NPJS Pty Ltd	Ngurin Centre Sewerage Installation - Topographic Survey Services - As per quote 6507	2,695.00
EFT56875	25.01.2018	LAA Consultancy Services	Consultant Services - Specialist Crown Land Assistance December 2017	1,170.00
EFT56876	25.01.2018	Modern Teaching Aids Pty Ltd ( MTA )	Library Resources	1,618.99
EFT56877	25.01.2018	MM Electrical Merchandising	7 Mile Waste - MMSSLW Test Tag All States Except NSW Jul To Dec White	175.34
EFT56878	25.01.2018	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Service - December 2017	2,213.20
EFT56879	25.01.2018	L Myburgh	Reimbursement - LHAAC CoOrdinated Food Sampling Project 21 - Meat Pies	141.90
EFT56880	25.01.2018	M & M Masonary	Kta Airport - Contract Award - Mini Spillway Behind Europcar Sign	3,982.00
EFT56881	25.01.2018	Marketforce	Advertising - Various	887.64
EFT56882	25.01.2018	MAK Industrial Water Solutions Pty Ltd	KTA Airport - WWTP Service and Operations Monthly Management December 2017	20,016.10
EFT56883	25.01.2018	B Menezes	Reimbursement For Utilities Charges - As per Managers Contract (Telstra 14/11/2017 to 13/12/2017)	89.45
EFT56884	25.01.2018	E Mason	Reimbursement - Study Assistance Health Coach Training Program	3,000.00
EFT56885	25.01.2018	Redwave Media Ltd	2018 Australia Day - Radio Campaign And Live Broadcast November 2017	2,200.00
EFT56886	25.01.2018	North West Tree Services	Baynton West Oval - Stump Grind 3 X Stump	327.60

Chq/EFT	Date	Name	Description	Amount
EFT56887	25.01.2018	Norwest Craft Supplies	YS Eastern Corridor - Supplies For Homemade Christmas Gifts During December School Holiday Programming	95.20
EFT56888	25.01.2018	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	7 Mile Waste - Monthly Fee For Water Filters x 2 08/11/17 to 08/01/18	220.00
EFT56889	25.01.2018	Nielsen Liquid Waste Services Pty Ltd	KLP Onyx Cafe - Scheduled Statutory Maintenance Grease Trap Waste Removal December 2017	429.00
EFT56890	25.01.2018	Macayla Louise Nelson t/as Macayla Nelson Photography	Cancelled Payment	0.00
EFT56891	25.01.2018	Ixom Operations Pty Ltd (Orica)	KLP - 920kg Chlorine Gas Cylinder Rental Charges December 2017, RAC - Chlorine Gas Cylinder Rental	692.23
EFT56892	25.01.2018	Planning Institute Of Australia	Attendance at the PIA 2018 National Planning Congress 9-11/05/2018 Perth - R Hall	1,225.00
EFT56893	25.01.2018	Paramount Pictures Australia	Moonrise Cinema 2017: Movie - Daddy's Home 2 22/12/2017	908.16
EFT56894	25.01.2018	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various	2,140.23
EFT56895	25.01.2018	Port Walcott Yacht Club (Inc)	YS Eastern Corridor - 50% Payment For Combined End Of Year Summerdayz Event Facility Hire And Catering 21/12/2017	600.00
EFT56896	25.01.2018	Recco Auto Parts	Parts for Plant Repairs	284.29
EFT56897	25.01.2018	Regal Transport	Transport Tractor from E&MJ Roshier, Albany HWY Kenwick to Karratha Depot 30/10/2017	1,760.00
EFT56898	25.01.2018	Red Earth Flowers	IT - Flowers For Staff Member On Birth Of Child J Patel	90.00
EFT56899	25.01.2018	Roebourne Consulting Services & Roebourne Insights (Roebourne Enterpri	Engaging with Aboriginal Communities Workshop 18/01/2018 - 3 Staff Attendance	561.00
EFT56900	25.01.2018	Roebourne General Food Store (Cafe) - Ieramugadu Cafe Maya	Cancelled Payment	0.00
EFT56901	25.01.2018	RePipe Pty Ltd	Pt Samson Toilet Building - Investigate Damaged / Leaking Shower	472.53
EFT56902	25.01.2018	Reece Pty Ltd	Stock - Rainbird Rotor, Retic Parts, PVC Priming Fluid	2,249.36
EFT56903	25.01.2018	Kmart Karratha	YS Eastern - Start up Supplies for new Young Empowered Women (YEW) Program and Other Program Supplies and Materials, KLP - Brochure Paper and HDMI Cables, 7 Mile Waste - 42L Flexi Tubs,	749.00
EFT56904	25.01.2018	Broometown Holdings T/a Subway Karratha	Dampier Palms and Hampton Oval Re-development Workshop - 09/12/2017 Catering	231.00
EFT56905	25.01.2018	SAFE (Saving Animals From Euthanasia Inc)	SAFE MOU Payment 3/4 as per Council Resolution 153483 January 2018	16,467.00
EFT56906	25.01.2018	Seatadvisor Pty Ltd	Moonrise Cinema - Seatadvisor Ticket Sales December 2017	545.05
EFT56907	25.01.2018	Securepay Pty Ltd	Moonrise Cinema 2017 - Ticketing Fees December 17	87.65
EFT56908	25.01.2018	Sony Pictures Releasing	Moonrise Cinema 2017: Movie - The Star 40%	1,020.00
EFT56909	25.01.2018	SMC Building Pty Ltd t/as Profix Building Maintenance	Main Admin Bldg - Carry out various Building Maintenance tasks	897.67
EFT56910	25.01.2018	Scope Business Imaging	Photocopier / Printer Charges - Various	437.33

Chq/EFT	Date	Name	Description	Amount
EFT56911	25.01.2018	Sidameneo (456)pty Ltd T/a Karratha Medical	MSES Agreement 2016 - Travel Allowance Due For Participating MSES Gp's Who Have Completed 1yr Full Service & Satisfied MSES Requirements	4,400.00
EFT56912	25.01.2018	Tox Free (Australia) Pty Ltd	Millars Well Oval - 2 x 20m3 bins delivered picked up and disposal of green waste 14/12/2017 to 19/12/2017, KLP - General Waste Collection	1,199.00
EFT56913	25.01.2018	The Planning Group Wa Pty Ltd (TPG)	Cossack Scheme Ammendment and Conservation Manangement Plan - Phase #6, Coastal Risk Mgmt - Adaptation Plan for Cossack Phase #7	6,094.00
EFT56914	25.01.2018	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema 2017: Movie - Murder On The Orient Express 08/12/2017	330.00
EFT56915	25.01.2018	Turf Guru Landscapes	P&G - Wiring and Battery Timer Replacements - Reticulation - Major Irrigation Repairs And Testing	12,012.00
EFT56916	25.01.2018	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Advertising - Tenders	330.00
EFT56917	25.01.2018	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Woodhill Family Tr	Karratha Airport - Push Timed Pillar Taps, KLP - Reactive Maintenance, WRP - Replace Install Flow Meter, Tambrey Oval Toilets, Dampier Shark Cage Toilets - Repair Vandalised Plumbing, Kta Airport - Install new Pump Rail & Guide Kit on Sewerage Pump Station, Remedial Works on Sewerage System	6,830.13
EFT56918	25.01.2018	Totally Workwear	Uniforms	437.58
EFT56919	25.01.2018	Village Roadshow Pty Ltd	Moonrise Cinema 2017: Movie - Justice League 20/12/17	1,912.60
EFT56920	25.01.2018	Woolworths Group Limited	Youth Shed - School Holidays Supplies, Youth Services - Programing Supplies and Materials, Youth Shed - Café Stock, Kta Airport - Kitchen Supplies, Depot - Staff Kitchen Supplies, 7 Mile Waste - Kitchen Supplies, Food for Pound Facility	2,041.89
EFT56921	25.01.2018	Wormald Australia Pty Ltd	Various Sites - Planned Scheduled Repairs and Servicing To Exit/Emergency Light Systems, Fire Indicator Panels, Fire Extinguishers	5,695.25
EFT56922	25.01.2018	Wren Oil	7 Mile Waste - Collection Of Used Oil December 2017	16.50
EFT56923	25.01.2018	Wilson Security	RAC - Security Call Out 03/01/2018	165.00
EFT56924	25.01.2018	West Australian Newspapers Limited	Advertising - Various	1,980.00
EFT56925	25.01.2018	Wilson Parking Australia 1992 Pty Ltd	Kta Airport - ICR152761 Management Fee for Operation and Management Services for the Parking and Ground Transport December 2017	1,100.00
EFT56926	25.01.2018	B Wall	Reimbursement of Utilities as per Managers Contract	749.03
EFT56927	25.01.2018	Waterfeatures By Design (WFBD Pty Ltd)	Refund For BCITF Levy Paid Twice	94.60
EFT56928	25.01.2018	Yaburara & Coastal Mardudhunera Aboriginal Corporation (Yacmac)	Provision of Litter Collection Staff December 2017	33,650.10
EFT56929	25.01.2018	G Bailey	Sitting Fee - January 2018	2,791.67
EFT56930	25.01.2018	E Smeathers	Sitting Fee - January 2018	2,791.67
EFT56931	25.01.2018	M Bertling	Sitting Fee - January 2018	2,791.67
EFT56932	25.01.2018	G Cucel	Sitting Fee - January 2018	4,562.50
EFT56933	25.01.2018	G Evans	Sitting Fee - January 2018	2,791.67
EFT56934	25.01.2018	G Levissianos	Sitting Fee - January 2018	2,791.67
EFT56935	25.01.2018	P Long	Sitting Fee - January 2018	11,125.00
EFT56936	25.01.2018	P Miller	Sitting Fee - January 2018	2,791.67
EFT56937	25.01.2018	K Nunn	Sitting Fee - January 2018	2,791.67



Chq/EFT	Date	Name	Description	Amount
EFT56938	25.01.2018	D Scott	Sitting Fee - January 2018	2,791.67
EFT56939	25.01.2018	J Waterstrom Muller	Sitting Fee - January 2018	2,791.67
EFT56940	25.01.2018	City Of Karratha	Payroll deductions	160.00
EFT56941	25.01.2018	City Of Karratha	Payroll deductions	2,563.00
EFT56942	25.01.2018	City Of Karratha - Social Club	Payroll deductions	1,380.00
EFT56943	25.01.2018	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT56944	25.01.2018	Australian Services Union (ASU/MEU Div)	Payroll deductions	768.60
EFT56945	25.01.2018	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT56946	25.01.2018	A Dorning - (Mortgage Account)	Home Ownership Allowance	840.00
EFT56947	25.01.2018	Soon Lee Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT56948	25.01.2018	P Heekeng - (Mortgage Account)	Home Ownership Allowance	630.00
EFT56949	25.01.2018	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT56950	25.01.2018	C King (Mortgage Account)	Home Ownership Allowance	809.79
EFT56951	25.01.2018	Lgrceu	Payroll deductions	61.52
EFT56952	25.01.2018	Maxxia Pty Ltd	Payroll deductions	18,137.70
EFT56953	25.01.2018	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT56954	25.01.2018	E Muller	Court Ordered Deduction PTW 1516/2014	695.00
EFT56955	25.01.2018	R Steinki (Mortgage Account)	Home Ownership Allowance	630.00
EFT56956	25.01.2018	B Wall (Mortgage Account)	Home Ownership Allowance	586.23
EFT56957	31.01.2018	Australian Taxation Office	Payroll deductions	277,998.00
EFT56958	31.01.2018	Child Support Agency	Payroll deductions	1,525.58
78469	21.12.2017	Bond Administrator	Security & Pet Bond - 5b Leonard Way	840.00
78470	05.01.2018	Housing Authority	Rates Refund For Assessment A47584	93.70
78471	03.01.2018	Bond Administrator	Bond Increases x 30 General Rent Increase Effective 01.01.2018	3,224.00
78472	12.01.2018	Building & Construction Industry Training Fund (BCITF)	BCITF Receipts - December 2017	6,845.07
78473	12.01.2018	Target Australia Pty Ltd	Karratha Library - 6 X Ipad Covers For Library Ipads	93.00
78474	10.01.2018	City Of Karratha	Investment - Reserve Funds 12months @ 2.72%	5,000,000.00
78475	19.01.2018	Target Australia Pty Ltd	KLP - Christmas Lollies For Swim School Children	23.00
78476	18.01.2018	Bond Administrator	Pet Bond - 7 Honeyeater Corner	260.00
78477	18.01.2018	Bond Administrator	Security & Pet Bond 4 McRae Court	1,460.00
78478	22.01.2018	Bond Administrator	Pet Bond Payable - 3 Teesdale	354.00
78479	25.01.2018	Western Diagnostic Pathology	Drug & Alcohol Testing - SSAA - 3 x employees	182.49
DD30522.1	27.12.2017	Wa Super ( Formerly Walgsp)	Payroll deductions	95,165.51
DD30522.10	27.12.2017	QSUPER	Superannuation contributions	765.60
DD30522.11	27.12.2017	Sunsuper Pty Ltd	Superannuation contributions	2,724.85
DD30522.12	27.12.2017	BT Super For Life	Superannuation contributions	1,875.91
DD30522.13	27.12.2017	J & S Pryor Super Fund	Superannuation contributions	460.78
DD30522.14	27.12.2017	CBA Superannuation Savings Account	Superannuation contributions	626.85

Chq/EFT	Date	Name	Description	Amount
DD30522.15	27.12.2017	VicSuper	Superannuation contributions	458.49
DD30522.16	27.12.2017	100F Lifetrack Personal Superannuation	Superannuation contributions	463.45
DD30522.17	27.12.2017	MLC Super Fund	Superannuation contributions	399.81
DD30522.18	27.12.2017	OnePath Masterfund	Superannuation contributions	452.41
DD30522.19	27.12.2017	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	73.02
DD30522.2	27.12.2017	First State Super	Superannuation contributions	347.22
DD30522.20	27.12.2017	AMP Superleader	Superannuation contributions	95.53
DD30522.21	27.12.2017	JAKE SMSF HOLDINGS PTY LTD	Payroll deductions	744.95
DD30522.22	27.12.2017	Essential Super	Superannuation contributions	558.07
DD30522.23	27.12.2017	Macquarie Wrap Super Manager	Payroll deductions	2,432.28
DD30522.24	27.12.2017	ANZ Smart Choice Super	Superannuation contributions	1,135.24
DD30522.25	27.12.2017	Mtaa Superannuation Fund	Superannuation contributions	537.34
DD30522.26	27.12.2017	AustSafe Super	Superannuation contributions	492.16
DD30522.27	27.12.2017	Powerwrap Master Plan	Superannuation contributions	475.51
DD30522.28	27.12.2017	Care Super	Superannuation contributions	550.40
DD30522.29	27.12.2017	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	542.99
DD30522.3	27.12.2017	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,634.14
DD30522.30	27.12.2017	Colonial First State Wholesale Personal Super	Payroll deductions	789.44
DD30522.31	27.12.2017	AMP Retirement Trust	Superannuation contributions	560.54
DD30522.32	27.12.2017	Bartlett Rise Superannuation Fund	Superannuation contributions	534.41
DD30522.33	27.12.2017	BT Business Super	Superannuation contributions	119.07
DD30522.34	27.12.2017	Colonial First State Firstchoice Super	Superannuation contributions	1,968.09
DD30522.35	27.12.2017	Prime Super	Superannuation contributions	492.16
DD30522.36	27.12.2017	Casserty Super Fund	Superannuation contributions	1,060.62
DD30522.37	27.12.2017	REI Superannuation	Superannuation contributions	325.38
DD30522.38	27.12.2017	AMG Super	Superannuation contributions	523.68
DD30522.39	27.12.2017	Local Government Superannuation - BRISBANE	Payroll deductions	1,158.75
DD30522.4	27.12.2017	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	949.34
DD30522.40	27.12.2017	CHRISTIAN SUPER	Superannuation contributions	456.09
DD30522.41	27.12.2017	MLC Wrap Super	Superannuation contributions	929.20
DD30522.42	27.12.2017	The Clark Superannuation Fund	Superannuation contributions	-35.83
DD30522.43	27.12.2017	Cbus	Superannuation contributions	1,428.30
DD30522.44	27.12.2017	Catholic Super & Retirement Fund	Superannuation contributions	456.09
DD30522.45	27.12.2017	Superwrap Personal Super Plan	Superannuation contributions	542.28
DD30522.46	27.12.2017	Media Superannuation	Payroll deductions	1,597.35
DD30522.47	27.12.2017	Commonwealth SuperSelect	Superannuation contributions	377.66

Chq/EFT	Date	Name	Description	Amount
DD30522.48	27.12.2017	100F Pursuit Focus Personal Superannuation	Superannuation contributions	147.36
DD30522.49	27.12.2017	Australian Super	Superannuation contributions	6,605.93
DD30522.5	27.12.2017	Rest Superannuation	Payroll deductions	4,798.12
DD30522.50	27.12.2017	Hesta Superannuation	Superannuation contributions	3,329.14
DD30522.51	27.12.2017	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	628.32
DD30522.6	27.12.2017	HostPlus Superannuation	Payroll deductions	4,288.96
DD30522.7	27.12.2017	Local Government Superannuation- SYDNEY	Superannuation contributions	545.14
DD30522.8	27.12.2017	AMP Super Directions Fund	Superannuation contributions	503.16
DD30522.9	27.12.2017	AMP SignatureSuper	Superannuation contributions	1,090.01
DD30611.1	10.01.2018	Wa Super ( Formerly Walgsp)	Payroll deductions	93,218.85
DD30611.10	10.01.2018	Sunsuper Pty Ltd	Superannuation contributions	2,209.04
DD30611.11	10.01.2018	J & S Pryor Super Fund	Superannuation contributions	440.28
DD30611.12	10.01.2018	BT Super For Llife	Superannuation contributions	1,785.12
DD30611.13	10.01.2018	VicSuper	Superannuation contributions	458.49
DD30611.14	10.01.2018	100F Lifetrack Personal Superannuation	Superannuation contributions	253.48
DD30611.15	10.01.2018	CBA Superannuation Savings Account	Superannuation contributions	410.82
DD30611.16	10.01.2018	OnePath Masterfund	Superannuation contributions	452.41
DD30611.17	10.01.2018	JAKE SMSF HOLDINGS PTY LTD	Payroll deductions	744.95
DD30611.18	10.01.2018	MLC Super Fund	Superannuation contributions	524.37
DD30611.19	10.01.2018	Essential Super	Superannuation contributions	499.12
DD30611.2	10.01.2018	First State Super	Superannuation contributions	286.55
DD30611.20	10.01.2018	ANZ Smart Choice Super	Superannuation contributions	1,071.58
DD30611.21	10.01.2018	QSUPER	Superannuation contributions	463.71
DD30611.22	10.01.2018	Mtaa Superannuation Fund	Superannuation contributions	537.34
DD30611.23	10.01.2018	Macquarie Wrap Super Manager	Payroll deductions	2,432.28
DD30611.24	10.01.2018	AustSafe Super	Superannuation contributions	492.16
DD30611.25	10.01.2018	Powerwrap Master Plan	Superannuation contributions	475.51
DD30611.26	10.01.2018	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	540.64
DD30611.27	10.01.2018	Colonial First State Wholesale Personal Super	Payroll deductions	946.32
DD30611.28	10.01.2018	AMP Retirement Trust	Superannuation contributions	492.16
DD30611.29	10.01.2018	Bartlett Rise Superannuation Fund	Superannuation contributions	534.42
DD30611.3	10.01.2018	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,292.38
DD30611.30	10.01.2018	Prime Super	Superannuation contributions	492.16
DD30611.31	10.01.2018	Casserty Super Fund	Superannuation contributions	1,060.62
DD30611.32	10.01.2018	REI Superannuation	Superannuation contributions	183.91
DD30611.33	10.01.2018	AMG Super	Superannuation contributions	501.36
DD30611.34	10.01.2018	Colonial First State Firstchoice Super	Superannuation contributions	1,826.12
DD30611.35	10.01.2018	Local Government Superannuation - BRISBANE	Payroll deductions	1,158.75

Chq/EFT	Date	Name	Description	Amount
DD30611.36	10.01.2018	CHRISTIAN SUPER	Superannuation contributions	456.09
DD30611.37	10.01.2018	MLC Wrap Super	Superannuation contributions	929.20
DD30611.38	10.01.2018	Cbus	Superannuation contributions	1,433.50
DD30611.39	10.01.2018	Catholic Super & Retirement Fund	Superannuation contributions	456.09
DD30611.4	10.01.2018	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	949.34
DD30611.40	10.01.2018	Media Superannuation	Payroll deductions	1,597.35
DD30611.41	10.01.2018	Commonwealth SuperSelect	Superannuation contributions	705.26
DD30611.42	10.01.2018	Care Super	Superannuation contributions	456.09
DD30611.43	10.01.2018	Superwrap Personal Super Plan	Superannuation contributions	542.28
DD30611.44	10.01.2018	Australian Super	Superannuation contributions	5,737.14
DD30611.45	10.01.2018	Hesta Superannuation	Superannuation contributions	3,537.54
DD30611.46	10.01.2018	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	628.32
DD30611.5	10.01.2018	Rest Superannuation	Payroll deductions	4,421.05
DD30611.6	10.01.2018	HostPlus Superannuation	Payroll deductions	3,682.38
DD30611.7	10.01.2018	Local Government Superannuation- SYDNEY	Superannuation contributions	545.14
DD30611.8	10.01.2018	AMP Super Directions Fund	Superannuation contributions	503.16
DD30611.9	10.01.2018	AMP SignatureSuper	Superannuation contributions	1,090.01
DD30710.1	24.01.2018	Wa Super ( Formerly Walgsp)	Payroll deductions	95,093.42
DD30710.10	24.01.2018	Sunsuper Pty Ltd	Payroll deductions	2,729.33
DD30710.11	24.01.2018	J & S Pryor Super Fund	Superannuation contributions	471.49
DD30710.12	24.01.2018	BT Super For Life	Superannuation contributions	1,785.13
DD30710.13	24.01.2018	CBA Superannuation Savings Account	Superannuation contributions	569.01
DD30710.14	24.01.2018	VicSuper	Superannuation contributions	458.49
DD30710.15	24.01.2018	100F Lifetrack Personal Superannuation	Superannuation contributions	338.03
DD30710.16	24.01.2018	OnePath Masterfund	Superannuation contributions	452.42
DD30710.17	24.01.2018	JAKE SMSF HOLDINGS PTY LTD	Payroll deductions	744.95
DD30710.18	24.01.2018	MLC Super Fund	Superannuation contributions	419.50
DD30710.19	24.01.2018	Essential Super	Superannuation contributions	621.73
DD30710.2	24.01.2018	First State Super	Superannuation contributions	309.48
DD30710.20	24.01.2018	ANZ Smart Choice Super	Superannuation contributions	1,379.27
DD30710.21	24.01.2018	QSUPER	Superannuation contributions	463.70
DD30710.22	24.01.2018	Mtaa Superannuation Fund	Superannuation contributions	537.34
DD30710.23	24.01.2018	Macquarie Wrap Super Manager	Payroll deductions	2,432.28
DD30710.24	24.01.2018	AustSafe Super	Superannuation contributions	492.16
DD30710.25	24.01.2018	Powerwrap Master Plan	Superannuation contributions	475.51
DD30710.26	24.01.2018	Care Super	Superannuation contributions	531.54
DD30710.27	24.01.2018	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	534.23
DD30710.28	24.01.2018	Colonial First State Wholesale Personal Super	Payroll deductions	917.27
DD30710.29	24.01.2018	AMP Retirement Trust	Superannuation contributions	1,008.52

Chq/EFT	Date	Name	Description	Amount
DD30710.3	24.01.2018	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,646.68
DD30710.30	24.01.2018	Bartlett Rise Superannuation Fund	Superannuation contributions	534.42
DD30710.31	24.01.2018	BT Business Super	Superannuation contributions	380.52
DD30710.32	24.01.2018	Prime Super	Superannuation contributions	492.16
DD30710.33	24.01.2018	Casserty Super Fund	Superannuation contributions	1,060.62
DD30710.34	24.01.2018	Colonial First State Firstchoice Super	Superannuation contributions	1,901.57
DD30710.35	24.01.2018	REI Superannuation	Superannuation contributions	141.47
DD30710.36	24.01.2018	AMG Super	Superannuation contributions	470.11
DD30710.37	24.01.2018	Local Government Superannuation - BRISBANE	Payroll deductions	1,178.00
DD30710.38	24.01.2018	CHRISTIAN SUPER	Superannuation contributions	456.09
DD30710.39	24.01.2018	MLC Wrap Super	Superannuation contributions	929.20
DD30710.4	24.01.2018	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	949.34
DD30710.40	24.01.2018	Cbus	Superannuation contributions	1,433.49
DD30710.41	24.01.2018	Catholic Super & Retirement Fund	Superannuation contributions	456.09
DD30710.42	24.01.2018	Media Superannuation	Payroll deductions	1,597.35
DD30710.43	24.01.2018	Commonwealth SuperSelect	Superannuation contributions	506.23
DD30710.44	24.01.2018	100F Pursuit Focus Personal Superannuation	Superannuation contributions	234.60
DD30710.45	24.01.2018	Superwrap Personal Super Plan	Superannuation contributions	542.28
DD30710.46	24.01.2018	Australian Super	Superannuation contributions	6,536.12
DD30710.47	24.01.2018	Hesta Superannuation	Superannuation contributions	3,167.79
DD30710.48	24.01.2018	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	628.32
DD30710.5	24.01.2018	Rest Superannuation	Payroll deductions	5,056.94
DD30710.6	24.01.2018	HostPlus Superannuation	Payroll deductions	4,446.17
DD30710.7	24.01.2018	Local Government Superannuation- SYDNEY	Superannuation contributions	545.14
DD30710.8	24.01.2018	AMP Super Directions Fund	Superannuation contributions	503.16
DD30710.9	24.01.2018	AMP SignatureSuper	Superannuation contributions	1,133.97

**12,679,593.81**

**Credit Cards**

DD30705.1	06.12.2017	Virgin Airlines	Flight For Pro Mgr Attending Site Meeting Credit Card Surcharge	10.08
DD30705.1	06.12.2017	Virgin Airlines	Flight For Pro Mgr Attending Site Meeting	775.01
DD30705.1	30.11.2017	Spotlight	Roller Blinds For Wickham Precinct	279.96
DD30705.1	04.12.2017	KLP	Wrong Credit Card Used Should Have Been Social Club Has Been Repaid Refer Receipt 302977	506.00
DD30705.1	07.12.2017	Qantas	Airfares For Librarian To Attend VALA Conference	968.38
DD30705.1	30.11.2017	Bright Eyes	Vouchers For Youth Survey Prizes	200.00
DD30705.1	30.11.2017	Onyx On Sharpe	Vouchers For Youth Survey Prizes	200.00
DD30705.1	30.11.2017	The Athletes Foot	Vouchers For Youth Survey Prizes	200.00
DD30705.1	30.11.2017	Kmart	Vouchers For Youth Survey Prizes	100.00
DD30705.1	04.12.2017	PP Raysons	Leaving Gift For Staff Member in Accordance With Council Policy	70.00

Chq/EFT	Date	Name	Description	Amount
DD30705.1	22.12.2017	PayPal SN Gangell	Australia Day Temporary Tattoos	86.98
DD30705.1	22.12.2017	PayPal LoveBeauty Products	Australia Day Temporary Tattoos	54.00
DD30705.1	09.12.2017	Shutterstock	365-Day Images On Demand Commercial Photography	55.51
DD30705.1	08.12.2017	Vita	EOY Dinner For Councillors And Executive Team	1,149.00
DD30705.1	29.11.2017	Charles Sturt University	Professional Development Fee For Mgr HR	2,602.00
DD30705.1	06.12.2017	Horizon Power	Power Bill For Mgr HR	604.53
DD30705.1	27.11.2017	Telstra	Telephone Bill For Mgr HR	117.90
DD30705.1	27.11.2017	Travel Lodge Perth	Meal For Mgr City Svcs Whilst Attending OAG Meeting	25.00
DD30705.1	01.12.2017	Nanutarra Roadhouse	Fuel For Mgr City Svcs	51.63
DD30705.1	03.12.2017	Taxi Epay Australia	Transport For Mgr City Svcs Wilst Attending OAG Meeting Perth	38.54
DD30705.1	03.12.2017	Swan Taxi	Transport For Mgr City Svcs Wilst Attending OAG Meeting Perth	22.68
DD30705.1	04.12.2017	Caddycabby Taxicabs	Transport For Mgr City Svcs Wilst Attending OAG Meeting Perth	19.50
DD30705.1	05.12.2017	Swan Taxis	Transport For Mgr City Svcs Wilst Attending OAG Meeting Perth	14.81
DD30705.1	05.12.2017	Swan Taxis	Transport For Mgr City Svcs Wilst Attending OAG Meeting Perth	16.38
DD30705.1	06.12.2017	Swan Taxis	Transport For Mgr City Svcs Wilst Attending OAG Meeting Perth	36.02
DD30705.1	11.12.2017	Nanutarra Roadhouse	Fuel For Mgr City Svcs	60.04
DD30705.1	13.12.2017	Taxi Epay Australia	Transport For Mgr City Svcs Wilst Attending OAG Meeting Perth	48.70
DD30705.1	13.12.2017	Swan Taxis	Transport For Mgr City Svcs Wilst Attending OAG Meeting Perth	9.98
DD30705.1	14.12.2017	Cabfare Payments	Transport For Mgr City Svcs Wilst Attending OAG Meeting Perth	38.75
DD30705.1	14.12.2017	WA Airport Hospitality Fast Food Restaurants	Meal Allowance For Mgr City Svcs Wilst Attending OAG Meeting Perth	25.00
DD30705.1	14.12.2017	WA Airport Hospitality Fast Food Restaurants	Meal Allowance For Mgr City Svcs Wilst Attending OAG Meeting Perth	10.50
DD30705.1	05.12.2017	National Crime Check	Check For Ranger Required As Part Of Vet Surgeons Board To Administer Scheduled Drugs Refund	-50.24
DD30705.1	08.12.2017	WA Police	State Crime Check For Ranger Required To Administer Scheduled Drugs	52.60
DD30705.1	15.12.201	Vet Surgeons Board	Application Fee For Ranger To Administer Scheduled Drugs	600.00
DD30705.1	18.12.2017	Karratha Court House	6 X Hearing Notices	716.10
DD30705.1	18.12.2017	Karratha Court House	1 X Hearing Notices	119.35
DD30705.1	20.12.2017	WA Police	Addition Of U/Over Shotgun For ARO's Application For Addition To Corporate Firearms License	192.00
DD30705.1	29.11.2017	QANTAS	Flights For Facilitator H Wemper Emerging Leaders Trainer	856.40
DD30705.1	30.11.2017	Telstra	Phone Bill For MGR IS	65.48
DD30705.1	13.12.2017	Telstra	Phone Bill For Dir Dev Reg	250.00
DD30705.1	05.12.2017	Horizon	Electricity Bill For Mgr Ptns & Eng	452.05
DD30705.1	05.12.2017	Horizon Power	Electricity Bill For CFO	551.06
DD30705.1	12.12.2017	Kmart	Office Supplies	16.00
DD30705.1	12.12.2017	Coles	Meal For Emerging Leaders Training	11.00
DD30705.1	12.12.2017	Coles	Meal For Emerging Leaders Training	25.21
DD30705.1	12.12.2017	Coles	Emerging Leaders Facilitator	3.00
DD30705.1	12.12.2017	Woolworths	Meal For Emerging Leaders Training	11.50
DD30705.1	13.12.2017	Sumo Salad	Emerging Leaders Facilitator	17.75

Chq/EFT	Date	Name	Description	Amount
DD30705.1	13.12.2017	Water Corporation	Water Bill ForMgr Ptns & Eng	213.14
DD30705.1	13.12.2017	Water Corporation	Water Bill For Mgr City Svcs	138.71
DD30705.1	13.12.2017	Water Corporation	Water Bill For Dir SP & I	209.75
DD30705.1	13.12.2017	Water Corporation	Water Bill For Mgr Marcom	104.88
DD30705.1	13.12.2017	Telstra	Phone Bill For Dir Dev Reg	27.94
DD30705.1	13.12.2017	Sumo Salad	Emerging Leaders Facilitator	17.90
DD30705.1	13.12.2017	Ibis Styles	Accomodation For Emerging Leaders Facillitator	368.53
DD30705.1	18.12.2017	Horizon Power	Electricity Bill For Mgr City Svcs	523.96
DD30705.1	18.12.2017	Horizon Power	Electricity Bill For Dir Corp Svcs	525.69
DD30705.1	19.12.2017	Telstra	Phone Bill For Mgr IS	61.80
DD30705.1	19.12.2017	AHRI	Sexual Harrassment Training	50.00
DD30705.1	19.12.2017	AHRI	Sexual Harrassment Training	50.00
DD30705.1	19.12.2017	Horizon Power	Power Bill For Dir Dev Reg	505.95
DD30705.1	20.12.2017	Horizon Power	Power Bill For Dir Comm	490.70
DD30705.1	13.12.2017	Telstra	Phone Bill For Dir Dev Reg	3.91
DD30705.1	29.11.2017	Qantas	Flight For Cr Attending Pilbara Regional Council Meeting	345.40
DD30705.1	01.12.2017	Pensione Hotel	Accomodation For Cr Attending Pilbara Regional Council Meeting	131.35
DD30705.1	01.12.2017	Pensione Hotel	Accomodation For CEO Attending Meetings In Perth	141.40
DD30705.1	01.12.2017	Pensione Hotel	Meal Allowance For CEO Attending Meetings	8.08
DD30705.1	06.12.2017	Kmart	Supplies For Staff Awards Breakfast	4.00
DD30705.1	06.12.2017	Bakers Delight	Supplies For Staff Awards Breakfast	60.00
DD30705.1	06.12.2017	Coles	Supplies For Staff Awards Breakfast	180.00
DD30705.1	12.12.2017	Qantas	Flights For CEO Attending Meetings In Perth	1,270.40
DD30705.1	20.12.2017	Australia Post	Stationery	17.60
DD30705.1	27.12.2017	Westpac	Credit Adjustment For Unknown Flight Charges	-125.99
DD30705.1	27.12.2017	Westpac	Credit Adjustment For Unknown Flight Charges	-125.99
DD30705.1	09.12.2017	Amnet Broadband PTY LTD	Broadband 2+ Non-Enable Service	79.00
DD30705.1	18.12.2017	Rackspace International GmbH	Cloud Product Services Hosting Fee For City Website	549.01
DD30705.1	18.12.2017	Rackspace International	Cloud Product Services Hosting Fee For City Website	152.59
DD30705.1	29.11.2017	Virgin Airlines	Flight For Cr Attending The Pilbara Regional Council Meeting Credit Card Surcharge	7.81
DD30705.1	29.11.2017	Virgin Airlines	Flight For Cr Attending The Pilbara Regional Council Meeting	601.00
DD30705.1	01.12.2017	Karratha Airport	Parking For CEO While Attending Meetings	32.00
DD30705.1	01.12.2017	Mercado Negro	Meal Allowance For CEO While Attending Meetings	20.30
DD30705.1	05.12.2017	City Of Perth	Parking For CEO While Attending Meetings	12.10
DD30705.1	06.12.2017	City Of Perth	Parking For CEO While Attending Meetings	10.08
DD30705.1	16.12.2017	Wilson Parking	Parking For CEO While Attending Meetings	18.14

**18,967.28**

**Payroll**

20.12.2017	City of Karratha	Wages	11,687.49
28.12.2017	City of Karratha	Payroll - F/N Ending: 27/01/2018	750,883.19
11.01.2018	City of Karratha	Payroll - F/N Ending: 10/01/2018	708,693.29
25.01.2018	City of Karratha	Payroll - F/N Ending: 24/01/2018	738,606.87

**2,209,870.84**

**Total Payments: 14,908,431.93**





**10.3 KEY PERFORMANCE MEASURES FOR QUARTER 2 OF 2017-18**

**File No:** CM.89  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Manager Governance & Organisational Strategy  
**Date of Report:** 19 January 2018  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

**PURPOSE**





To provide Council with an update on the Quarter 2 (October – December 2017) performance against the Operational Plan 2017-18.

**BACKGROUND**

The City of Karratha adopted its first ever suite of documents within the Integrated Strategic and Planning Framework on 17 December 2012. Overarching this suite of interrelated plans is the Strategic Community Plan 2016-2026 which identifies the aspirations of our communities. The Corporate Business Plan 2016-2021 provides specific detail of Council’s commitment to the community by prioritising the programs and services Council will provide over this four year period. The Operational Plan 2017-2018 (an annual slice of the Corporate Business Plan 2016-2021) further builds on the foundation already provided through previous Operational Plans continuing implementation of the projects and actions identified to deliver the Corporate Business Plan.

One of the supporting processes is quarterly reporting against performance measures to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 2 is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.
	No Status	No action required for this period.

**Key Measures for 2017/18**

There are four strategic themes in the Strategic Community Plan 2016-2026, which are delivered through 120 Programs and Services outlined in the Corporate Business Plan. These are in turn delivered through 130 ongoing projects and actions, which are measured by 69 performance measures that are introduced at periodic intervals throughout the year as certain triggers are reached. Considerable work has been done over the past few years to

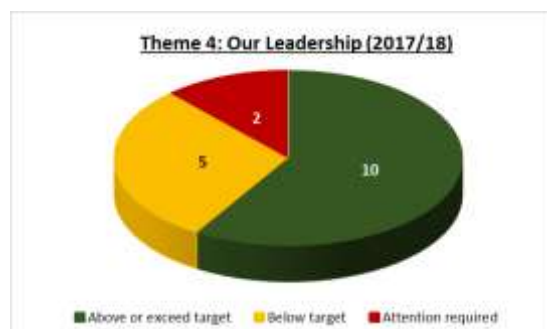
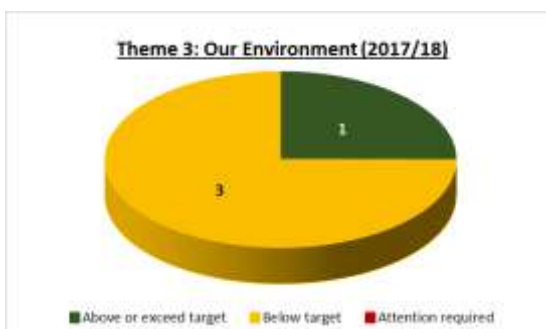
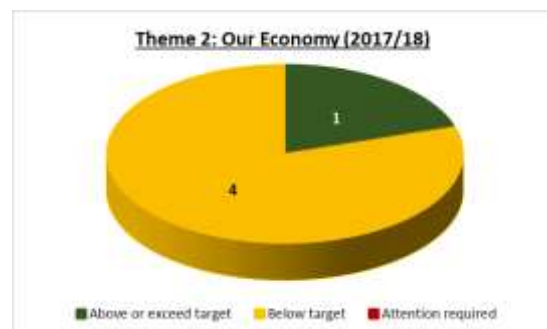
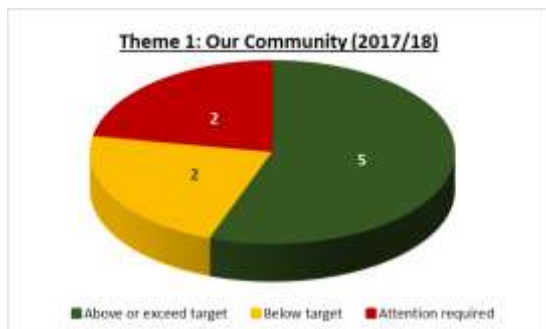
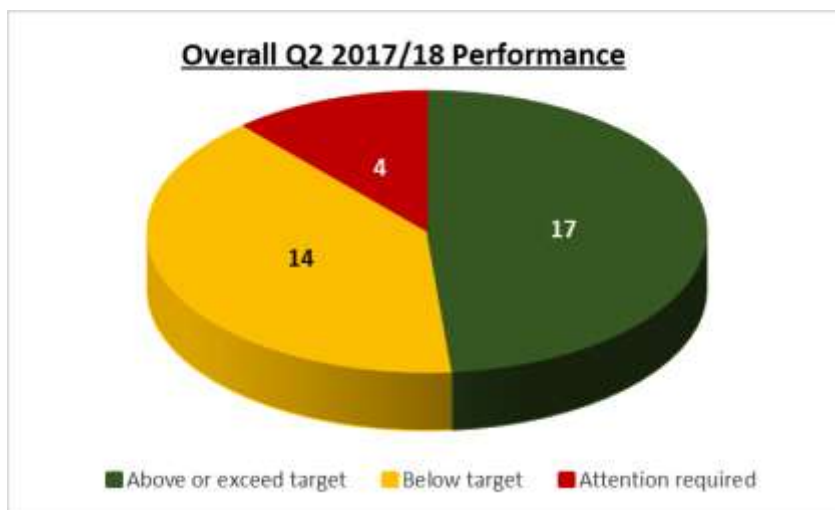
reduce the number of KPIs and make them more meaningful, however a further review is planned, with a particular focus on adding more ‘lead indicators’.

Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs & Services	Projects & Actions	Performance Measures
Our Community	43	59	25
Our Economy	13	13	6
Our Natural & Built Environment	27	30	11
Our Leadership	37	28	27
TOTAL	120	130	69

**Quarter 2 Performance Measures**

Out of a total 69 performance measures, 35 are measured this quarter. The results for Quarter 2 are indicated below:



31 (89%) of the Quarter 2 performance measures exceeded the target or were within tolerance levels, including:

- Building Maintenance continues to exceed target of 94% of contract works on housing and buildings completed within agreed time frames. Work underway on the Wickham Squash Courts and Airport chiller works;
- Overall targets for recreation facilities maintained with strong attendance levels at the KLP. Wickham Recreation Precinct and Roebourne Aquatic Centre had lesser patronage than expected with 39% and 40% below target respectively. Numbers at the Wickham Recreation Precinct were affected by the cancellation of swimming lessons by the Education Department and the Roebourne Aquatic Centre was closed for upgrades part way through the quarter and has only just re-opened in early January.
- Projects continue to be delivered within budget with REAP, Dampier Foreshore, Airport Hangar, Depot Redevelopment, Entry Statements and ERS works all tracking on time.
- Facebook engagements performed well this quarter with interest generated from the Woodside Bay Village camp proposal and international flight services.
- Commercial lease costs have reduced from \$319m<sup>2</sup> 6 months ago to \$271.50m<sup>2</sup> making it more affordable for businesses seeking retail and office space in Karratha. This represents a significant reduction since September 2014 when costs were approximately \$532.50m<sup>2</sup>.
- Power consumption from the grid at the airport has been reduced 27% this quarter by using energy from the Airport Solar Farm. Overall there has been an average 36% reduction to date for this financial year.
- Announcements by the City on international flight services were covered in the national aviation magazine *Australia Aviation* and progress on the Red Earth Arts Precinct was covered in a leading Australian leisure industry magazine *Australia Leisure Management*.
- Indigenous employment at the City continues to grow with 12 indigenous staff employed following two new appointments last quarter.
- 94.9% of Suppliers are being paid within normal trade terms.

Four (11%) of the Quarter 2 performance measures require attention. The table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Diverse and Balanced	1.b.3.1 Safer Communities Partnership	1.b.3.1.a Increased public knowledge of the Safer Communities Partnership as determined through the Community Safety Survey.	Target: 50% Q2 Outcome: 30.35%	Of 692 responses received for the survey question in relation to awareness of the SCP only 30.35% of respondents had heard of the Safer Communities Partnership. Strategies to be developed to increase awareness.
	1.d.2.2 Medical Services Equalisation Scheme	1.d.2.2.a Maintain a minimum level of MSES consultation hours available to the public	Target: 4000 Q2 Outcome: 3486	Several Dr practises had reduced hours during late December and one Dr is unwell. The locum Dr to replace this Dr also fell ill after 3 days. Hence reduced hours were achieved over the entire program.  Participating practices are: * Sonic Health * Karratha Medical Practice * 360 Community + Health * GP Super Clinic

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Leadership – Responsive and Accountable	4.b.1.1 Business Improvement Program	4.b.1.1.a Percentage of documented processes in Promapp that are overdue in their reviews	Target: 10% Q2 Outcome: 37.7%	Results for this quarter indicate a spike in overdue processes especially for the Airport. 225 processes need attention of which 35% fell due in December.  Overdue numbers have already dropped by 10% in the first week of January as staff return from leave.
	4.e.1.1 Customer Service	4.e.1.1.c Respond to a minimum of 500 Action requests (resident generated and self generated) per month, averaged over a 3 month KPI reporting period)	Target: 1,560 Q2 Outcome: 1,293	1293 action requests were generated in the quarter. An average of 471 action requests per month were undertaken by rangers through 2017. Current numbers are down due to Xmas/New Year period. This period also included bushfire and cyclone clean ups.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 *Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Projects detailed in the Operational Plan have been included in Council's budget.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

- Our Programs/Services: 4.a.2.1 Integrated Strategic Planning
- Our Projects/Actions: 4.a.2.1.1 Develop, Maintain, Monitor and Report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Reputation	Low	There are reputational risks associated if Council does not deliver on commitments in the Strategic Community Plan, Corporate Business Plan and underlying budgets.
Compliance	Low	Whilst there are statutory implications for quarterly performance reporting, the regular reporting throughout the year assists in assessing performance of service areas and highlights the need for any remedial action where it is urgently required.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 2 Performance Report for 2017-2018.

**CONCLUSION**

In accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, Council adopted a suite of documents that comprise the Integrated Strategic Planning framework. These documents include a ten year Strategic Community Plan 2016-2026, a four year focused Corporate Business Plan 2016-2021 and an annual Operational Plan.

One of the supporting processes is quarterly reporting against the current year of the Operational Plan to monitor performance and respond to changing priorities. The Quarter 2 Performance Report summarises the performance of Council in relation to goals set at the start of the financial year. This report confirms that 89% of the 35 performance measures were achieved or substantially achieved in Quarter 2 as at 31 December 2017.

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**OFFICER’S RECOMMENDATION**

That Council by **SIMPLE** Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 2 Performance Report for 2017/18.



**10.4 CITY OF KARRATHA STANDING ORDERS LOCAL LAW 2018**

<b>File No:</b>	<b>LE.200</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Governance Officer - Compliance</b>
<b>Date of Report:</b>	<b>2 February 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Proposed Standing Orders Local Law 2018 with tracked changes</b>

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**PURPOSE**

For Council to consider readvertising the proposed City of Karratha Standing Orders Local Law 2018 following the submission received during the statutory advertising period.

**BACKGROUND**

The purpose of the Standing Orders Local Law is to provide rules and guidelines for the conduct of meetings of the Council, its committees and to meetings of electors, in accordance with the Act and the Regulations.

The effect of this Local Law will be better decision-making by the Council and committees; the orderly conduct of meetings dealing with Council business; better understanding of the process of conducting meetings; and more efficient and effective use of time at meetings.

The Model Local Law Standing Orders 1998 were adopted by Council on 8 June 1998. Amendments to the Model Local Law were adopted by Council on 8 March 1999 and published in the *Government Gazette* as the 'Shire of Roebourne Local Law relating to Standing Orders' on 23 March 1999.

At its December 2017 Ordinary Meeting, Council resolved to update the Standing Orders Local Law to remove outdated terms and to ensure currency of legislation. Council also resolved to advertise the City of Karratha Standing Orders Local Law 2018 for public comment and receive a report back following the statutory six-week consultation period.

State-wide public advertising took place on 20 December 2017 with submissions closing on 9 February 2018. In addition, copies of the proposed Local Law were provided to the Minister for Local Government.

No responses were received from the public within the statutory advertising period. However, the Department of Local Government, Sport and Cultural Industries (the Department) recommended the following four draft changes, in addition to some minor adjustments to grammar, formatting and terms used. The attachment to this report has been tracked to reflect all changes subsequently made.

Clause Reference	Suggested Change	Reason
3.4 - Petitions	That paragraph (g)(i) and (g)(ii) be deleted.	The Delegated Legislation Committee has previously requested the removal of these provisions, as they concern matters which are addressed under the <i>Local Government (Constitution) Regulations 1998</i> .
5.1 – Disclosure of interests	That clause 5.1 be deleted.	The Delegated Legislation Committee has concluded that the disclosure of interests in Council meetings is sufficiently addressed in the Act. In situations where a local law attempts to repeat or alter these provisions, the Committee has requested these provisions be removed.
8.4 – Adverse reflection (Now referenced at clause 7.4)	the following phrase be added to the end of the clause:  “unless the meeting resolves, without debate, that the matter before the meeting cannot otherwise be adequately considered”.	This clause may restrict debate in the Council, since it prevents members from voicing valid criticisms about previous decisions. In a worst case scenario, it may hinder the Council from reviewing past decisions.  The requested change will ensure that the majority of adverse reflections are avoided, while the Council still has the option of allowing them when necessary.
8.5 – Recording of proceedings (Now referenced at clause 7.5)	DLGSC suggest adding an additional subclause as follows:  (3) If a recording is made at the direction of the CEO, the Presiding Member is to advise the meeting, immediately before the recording is commenced, that such direction has been given and the nature and extent of that direction.	Clause 8.5 provides that a recording can be taken without the written permission of the Council if the recording is taken by the CEO or with the CEO’s permission. This could be potentially used to record a proceeding without the Council’s knowledge or record matters that were held in closed session.

The Department has suggested that the clause pertaining to adverse reflection (clause 7.5 in the attached) constitutes a tightening of obligations and it is therefore recommended that before Council consider making the Standing Orders Local Law, and potentially duplicating future statutory processes, that it be readvertised to provide the public with the opportunity to make submissions following what may be deemed as significant changes.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between relevant officers, Director Corporate Services and the CEO in reviewing the proposed Standing Orders Local Law 2018. Council considered the proposed Standing Orders Local Law at its December 2017 meeting.

**COMMUNITY CONSULTATION**

Public submissions were not received following the statutory advertising period of six weeks. The Department of Local Government, Sport and Cultural Industries recommended four



changes, in addition to some minor adjustments to grammar, formatting and terms used. These changes are reflected in the attachment to this report.

Procedurally, following the making of a local law by Council and gazettal of the City of Karratha Standing Orders Local Law 2018, a copy will be provided to the Joint Standing Committee on Delegated Legislation.

**STATUTORY IMPLICATIONS**

The development and gazettal of the Local Law must follow the procedure for making local laws as per the requirements of s3.12 of the *Local Government Act 1995*, including giving notice at the Council Meeting, State-wide advertising of the Local Law, Council consideration of any submissions and adoption of the advertised Local Law, gazettal of the adopted Local Law and local public notice following gazettal.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	4.e.1.2	Corporate Governance Support
Projects/Actions:	4.e.1.2.2	Finalise Local Laws

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Compliance	Low	Provides for an updated version of the City’s Standing Orders Local Law incorporating any changes to rules and guidelines for the conduct of meetings, and for a more efficient and effective use of time at meetings.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. The procedure for making local laws will be undertaken by existing resources within the City’s Governance department.

**RELEVANT PRECEDENTS**

Council is required to consider making local laws on a periodic basis. Recently the City of Karratha Cemeteries Local Law 2017 was made, published in the Government Gazette, and is now in operation.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1  
As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the proposed City of Karratha Standing Orders Local Law 2018 pending further review.

**CONCLUSION**

The advertising process for the proposed City of Karratha Standing Orders Local Law 2018 has now concluded which attracted no public submissions. However, the Department of Local Government, Sport and Cultural Industries has provided feedback and the proposed Local Law has been updated to reflect this feedback, which includes a change that appears to be significant. It is therefore recommended that Council consider these changes and further invite submissions by re-advertising for the statutory period.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to:

1. **AMEND** the City of Karratha Standing Orders Local Law 2018 as recommended by the Department of Local Government, Sport and Cultural Industries as contained in this report and attachment;
2. **GIVE** state-wide public notice of the proposed City of Karratha Standing Orders Local Law 2018 and invite submissions to be made over a minimum period of six (6) weeks; and
3. **NOTE** that a further report will be presented to Council at the end of the notice period to consider any submissions and adoption of the City of Karratha Standing Orders Local Law 2018.

## **11 COMMUNITY SERVICES**

### **11.1 BULGARRA TENNIS COURTS RESURFACING TENDER AWARD**

<b>File No:</b>	<b>CP.960</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Leisure Planner</b>
<b>Date of Report:</b>	<b>31 January 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>CONFIDENTIAL - RFT 10-17/18 Evaluation and Recommendation Report</b>

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#### **PURPOSE**

For Council to consider the submissions following a public tender for the resurfacing of the Bulgarra Tennis Courts, Tender RFT10-17/18.

#### **BACKGROUND**

The Bulgarra Tennis Courts are made up of six synthetic turf tennis courts, and two bituminised netball/basketball courts. The Karratha Tennis Club is the primary user of the facility under a lease arrangement, with Nickol Bay Hockey Association utilising the facility for training also. The two hardcourts are currently available for public use.

The western courts were resurfaced in 2012 and a retractable divider net replaced the permanent dividing fence between the courts in 2016. The northern two courts on the eastern side were resurfaced in 2009 however have become unplayable due to the excessive amount of sand in-fill and raised line marking causing a play hazard when tennis and hockey balls hit the risen lines.

At the 30 June 2017 Special Council Meeting, Council resolved (res 158352) to adopt the 2017/2018 Budget, which included an allocation for the Bulgarra Tennis Courts Resurfacing Project of \$560,000.

In summary the scope of works for the surface upgrade project is:

- Conduct geotechnical testing to determine soil class;
- Provide line marking design, and synthetic surface specification for approval;
- Remove and dispose of existing dividing fence between the northern and southern courts;
- Remove and dispose of any freestanding structures and objects on northern and southern courts with City approval;
- Excavation, removal and disposal of existing northern court synthetic surface and existing southern court bituminised surface;
- Install new sleeves for tennis posts;
- Construction of 1500mm wide concrete apron on western and eastern edges of new surface;
- Installation of two bench seats;

- Installation of new subgrade, base course and synthetic surface with integrated line marking suitable for the Pilbara environment;
- Dispose of site rubbish, groom surface and make good;
- Conduct full as-constructed feature survey of Eastern courts and surrounding modified work areas; and
- Provide all warranties and maintenance manuals for installed surface.

In December 2017, the CEO exercised Delegation 1.1 for RFT10-17/18 to approve the selection criteria and invite public tenders.

Tenders were advertised via Tenderlink from 18 December 2017 to 31 January 2018 with a non-mandatory site inspection being held on Friday 12 January.

The site inspection was attended by two organisations, and 14 prospective tenderers downloaded the Tender documents.

One tender submission was received from Sports and Recreation Surfaces Pty Ltd. The tender was evaluated by a three-person panel comprising of:

- Acting Director Community Services
- Acting Manager Recreation Facilities
- Leisure Planner

The tender evaluation report is included as a confidential attachment. Officers scoped a number of separable portions to the contract which would see added value works dependant on budget, being:

- Drainage modification to the existing western courts to mitigate current water pooling issues;
- Reinstatement of the existing permanent fence between the northern and southern court areas or, construction of a retractable fence between the northern and southern court areas to match the western courts;
- Relocation of the facility access courtyard fence to reduce mowing time and effort for the Parks and Gardens department, and to increase aesthetics of the facility and;
- Fence post rust repairs to extend the useable life of the facility perimeter fencing.

Officers considered the value of each separable portion in consultation with internal departments and users of the facility, and recommend progressing the below works as part of the contract:

<b>Separable Portion</b>	<b>Recommendation</b>
Drainage modification	Proceed
Permanent fencing	Do not proceed
Retractable fencing	Proceed
Relocation of courtyard fence	Proceed
Fence rust repairs	Proceed

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, cultural & wellbeing issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between officers in the Community Projects, Recreation Facilities, Technical Services, Building Services and Governance departments.

**COMMUNITY CONSULTATION**

Community consultation has taken place between Officers, Karratha Tennis Club and Nickol Bay Hockey Association prior to the tender being released, and throughout the tender process.

**STATUTORY IMPLICATIONS**

Sections 5.42 and 3.57 of the *Local Government Act 1995* are relevant to this report.

**POLICY IMPLICATIONS**

Council policies CG-12 Purchasing Policy, CG-11 Regional Price Preference applied to this tender.

**FINANCIAL IMPLICATIONS**

The tender quotation received fits within the allocated project budget of \$560,000, including all recommended separable portions; however, Officers suggest that the price offer provided by the Respondent is largely inflated in several areas in comparison to current local market rates. Officers suggest Council should experience a more advantageous outcome through negotiation directly with the Respondent. This would require Council to reject all tenders.

The total contract value consideration is outlined within the confidential attachment.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

- Programs/Services: 1.a.2 Future facility needs are planned for and developed in line with industry best practice
- Projects/ Actions 1.a.2.4.4 Resurface Bulgarra Tennis Courts

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Service Interruption	Extreme	The current condition of the line marking and sand in-fill within the eastern courts renders two courts unusable. Should Council opt to not proceed with this project, this area will remain underused.
	Nil	There is no risk relating to removing the public hardcourts as the Bulgarra POS development renders these obsolete.

**IMPACT ON CAPACITY**

Project management of the Bulgarra Tennis Court Resurfacing project has been factored into Officers work plans.

**RELEVANT PRECEDENTS**

Council has previously entered into negotiations with Respondents where the tender offer has not been deemed fair and reasonable.

**VOTING REQUIREMENTS**

Simple and Absolute Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to DECLINE all Tender offers and reallocate the project funds within the 2017/18 Budget.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Sport and Recreation Surfaces Pty Ltd ABN 48 154 382 368 as per the Evaluation report, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 10-17/18 – Bulgarra Tennis Courts Synthetic Turf Resurfacing project, including separable portions:

- a) Drainage remediation works
- b) Retractable Fencing
- c) Courtyard access fencing relocation
- d) Fence rust repairs.

**CONCLUSION**

Tenders were called for RFT10-17/18 Bulgarra Tennis Courts Resurfacing. One tender submission was received and evaluated by a three-person panel. Due to value for money concerns, Officers recommend Council decline the Tender submission and commence negotiations with the Respondent.

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**OFFICER'S RECOMMENDATION**

1. That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to DECLINE all tender submissions for RFT10-17/18 Bulgarra Synthetic Turf Resurfacing.
2. That Council ABSOLUTE Majority pursuant to Section 5.42 of the *Local Government Act 1995* RESOLVES to DELEGATE authority to the Chief Executive Officer to negotiate the contract sum and extent of works with the Respondent, noting the total project budget will not exceed \$560,000 ex GST.

**11.2 DRAFT FOOTPATH STRATEGY 2018 - 2028**

<b>File No:</b>	<b>RD.24</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Leisure Planner</b>
<b>Date of Report:</b>	<b>31 January 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>City of Karratha Footpath Strategy 2018 – 2028</b>

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**PURPOSE**

For Council to consider the revised draft ten-year Footpath Strategy.

**BACKGROUND**

In response to the 2011, 2012 and 2013 community survey, which highlighted footpaths and cycle-ways as an area for improvement for the City, Officers developed a ten-year future works plan to establish a transparent and strategic approach to expanding the path network. The plan was endorsed by Council in October 2013 and details works plans through to the year 2023, with \$700,000 proposed annually to path construction within the Long Term Financial Plan.

The plan evaluated all possible footpath sections across the municipality, and assessed them to determine a priority list for construction. The assessment criteria includes safety, disability access, connection to community and medical facilities and the CBD; land zoning and terrain.

Each section was assigned a secondary score based on Councils priorities at that time being:

- Priority 1. Missing links around school areas to be connected.
- Priority 2. Expenditure of funding obligations.
- Priority 3. Arterial links to be connected around Karratha.
- Priority 4. Missing links around the bus stops, community amenities and facilities to be connected.
- Priority 5. Remote mobilisation costs to be factored in when planning the works program.
- Priority 6. Acknowledgment of the PUP program and ensuring the City comes in behind their works with footpath construction.
- Priority 7. To use limited funds to maximise community benefit of new footpath constructions.

Since Council's endorsement of the plan, the service level gap between importance and performance has decreased significantly, with performance now overtaking importance. Between 2013 and 2017, the City constructed over 6.5km of new paths throughout the district.

An assessment of all missing links has been undertaken with a revised evaluation matrix. Each section has demonstrated significantly lower scores than the previous plan. Based on this, a new draft works programme has been developed through to 2027/2028, assuming a continued \$700,000 annual budget allocation.

The evaluation matrix has been amended to reflect updated criterion weightings and deletion of low-value criteria, and is included within the strategy as an attachment to this report.

The revised priorities for path construction are:

- Priority 1. Missing links around school areas
- Priority 2. Arterial links to be connected around Karratha
- Priority 3. Missing links around bus stops, community amenities and facilities
- Priority 4. Community requests
- Priority 5. Connecting missing links on path networks
- Priority 6. Providing every household with a footpath

Other minor revisions to the plan include:

- A requirement to include public art as a sub-project to major path builds
- A focus on tourism and wellbeing as a driver for path construction
- Revised costings to reflect the current economic climate
- Addition of criteria to assist with existing path upgrade works

The attached strategy also addresses strategic state and local documents, funding opportunities and design and construction considerations that are site specific.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues, and commitment of future capital budget towards community infrastructure.

### **COUNCILLOR/OFFICER CONSULTATION**

The revised strategy was developed in consultation between the Infrastructure, Technical Services and Community Projects departments.

### **COMMUNITY CONSULTATION**

The draft strategy will be released for community feedback prior to finalisation. This will include liaising with schools, community associations and other key community stakeholders as outlined within a detailed community consultation strategy. Should any submissions or feedback be received of substance, Council will be informed via an information item or briefing presentation.

### **STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995* is applicable.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

Council may choose to endorse the draft strategy through to the original end date of 2022/2023, or continue works through to 2027/2028. The City's Long Term Financial Plan details \$700,000 proposed annually up to 2023 - a total remaining allocation of \$3.42million. The current allocation has not included external funding therefore Council's contribution may be reduced.

Should Council choose to continue the strategy to 2027/2028, the total proposed allocation required is \$6.79million over ten years (excluding external funding).

Officers have been successful each year since 2013 in receiving external funding through the WA Department of Transport's Regional Bicycle Network Grant Scheme, for amounts



between \$90,000 - \$362,000, and will continue to seek external funding opportunities to reduce impact on Council. A breakdown of potential budget allocation per year is as follows:

Works Year	Length (m) to be constructed	Budget allocation
2018/2019*	1576	\$681,934.00 (external funding pending)
2019/2020*	804	\$671,148.00
2020/2021*	921	\$699,538.50
2021/2022*	1259	\$685,470.00
2022/2023*	1457	\$691,757.00
2023/2024	1597	\$686,490.00
2024/2025	1736	\$661,845.00
2025/2026	2038	\$689,025.00
2026/2027	2128	\$679,020.00
2027/2028	2094	\$640,440.00
<b>TOTAL</b>		<b>\$6,786,667.50</b>

\*Currently proposed within Long Term Financial Plan.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

- Programs/Services:            1.a.1.1                            Civil Infrastructure Works Construction and Maintenance
- Projects/Actions:            1.a.1.1.1                            Implement Footpath Improvement Plan

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

Footpath construction projects are factored into Officers work plans annually.

**RELEVANT PRECEDENTS**

Council endorsed the ten-year Footpath Strategy at the October 2013 OCM and committed a budget of \$700,000 annually through to the 2022/2023 FY.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the City of Karratha Footpath Strategy 2018 - 2023; and
2. CONSIDER a budget allocation of \$700,000 per annum for the Strategy until the 2022/2023 Financial Year only.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the Draft City of Karratha Footpath Strategy 2018 - 2028.

**CONCLUSION**

A ten-year Footpath Strategy was implemented in 2013 after community survey ratings indicated room for improvement in footpaths and cycle-ways in the City. After five years in effect, Officers have revised the strategy and have developed a draft works plan through to the 2027/2028 Financial Year. Council can opt to continue with the current budget allocation of \$700,000 per annum through to 2022/2023, or extend it to 2027/2028.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the Draft City of Karratha Footpath Strategy 2018 – 2028;
2. **CONSIDER** a budget allocation of \$700,000 per annum for the Strategy within the Long Term Financial Plan, until the 2027/2028 Financial Year; and
3. **NOTE** that community feedback of the draft strategy will be sought, and a report will be presented to Council at the April Ordinary Council Meeting with the outcomes of consultation.

**11.3 CHANGE TO FEES AND CHARGES – PAM BUCHANAN FAMILY CENTRE**

<b>File No:</b>	<b>CM.206</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Coordinator Community Engagement</b>
<b>Date of Report:</b>	<b>22 January 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

For Council to consider new fees and charges for the Pam Buchanan Family Centre (PBFC) hire spaces.

**BACKGROUND**

At the June Council Meeting, Council resolved to call for tenders for the lease of the PBFC Café and Community Module Management. At the September OCM, Council considered all submissions and determined to:

- Decline the tender offer for the operation of the PBFC café;
- Close the PBFC for the time being, and continue to explore opportunities for an external provider to deliver a café service at the Pam Buchanan Family Centre under more favourable terms and conditions;
- Decline the Tender offer for the management of the PBFC; and
- Explore further opportunities for on-site management of the PBFC.

Since the September resolution, Officers have progressed discussions with two separate organisations that have shown positive interest in tenanting the Café and/or Community module/s.

In line with the six month timeline for negotiation (as per tender requirements), Officers are optimistic of presenting a more favourable proposal for PBFC management by the March OCM. The terms and structure of any such proposal is still largely unknown and if no proposal can be negotiated, it is expected that City Officers will continue to undertake management duties within the Centre for the foreseeable future.

Since vacating the PBFC on 14 December 2017, Officers have been undertaking basic duties within the Centre previously executed by Onyx. This is to ensure continuity of services for existing tenants and patrons, as well as caretaking services for any future lessee/s.

Primarily, this management requires opening and closing the main doors in the morning and afternoon, as well as the receipt and coordination of enquiries for hire of meeting rooms. In order to continue with the hire of meeting spaces, Officers propose the following fees and charges for the Pam Buchanan Family Centre. These proposed rates are based on current fees and charges for similar facilities:

<b>PBFC hire space</b>	<b>Proposed Fee &amp; Charges (inc GST)</b>	<b>Comparative rate</b>
Workshop – Full room (78.8 sqm)	Commercial - \$52/hr Private function - \$41/hr Community - \$26/hr	KLP meeting room (approx. 86 sqm). Private, commercial and community booking rates prior to 6pm.  Although KLP room slightly larger, PBFC also has a kitchenette, therefore, same rate proposed.
Workshop 1 (no kitchenette) (divider in place – 39.4 sqm)	Commercial and private - \$30/hr Community - \$20/hr	Based on Frank Butler small meeting room rates (33.8sqm) as of December 2017. Slightly reduced rate since this space does not have a kitchenette when divider in place (see other spaces below).
Workshop 2 (with kitchenette) (divider in place – 39.4 sqm)	Commercial and private - \$35/hr Community - \$25/hr	Based on Frank Butler small meeting room rates (33.8sqm) as of December 2017.
Boardroom (32.6 sqm)	Commercial and private - \$35/hr Community - \$25/hr	Based on Frank Butler small meeting room rates (33.8sqm) as of December 2017.
Data projector hire	\$50/booking	As per KLP and Dampier Community Hub rates.

The above rates will be reviewed as part of the regular 2018/19 fees and charges process. Revised rates may be proposed dependant on interest and bookings received.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and parties affected.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Recreation Facilities and Community Engagement Departments to ensure consistency of fees and charges, as well as terms and conditions of hire across City of Karratha facilities.

**COMMUNITY CONSULTATION**

No community consultation is required, however Officers have confirmed that the proposed fees and charges are less than the hire rates previously offered by the former lease holder.

Consultation has occurred with potential lessees pertaining to future and ongoing management of the PBFC on a number of occasions since the September OCM. Both interested parties (at this point in time) are not-for-profit community groups that would seemingly be complimentary to current services and demographics.

Should negotiations for a new management lease holder be successful, proposed rates of hire will be a point of consideration. It should be noted that an external provider may not be able to offer the same rates of hire.

**STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995, Section 6.16 (3)* fees and charges are to be imposed when adopting the annual budget but may be:

- a) Imposed during a financial year; and
- b) Amended from time to time during a financial year.

In accordance with the *Local Government Act 1995, Section 6.19*, where fees and charges are being imposed after the annual budget has been adopted, the public must be given notice of:

- a) Intention to do so; and
- b) the date from which it is proposed the fees or charges will be imposed.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Officers are uncertain as to how popular the facility will be for hire, and/or how long the City will be required to manage the facility before other tenants may be able to be sourced. At this time, there is one permanent hire and enquiries for approximately 1 – 2 other bookings/week. On average, this is equating to approximately 7 – 9 hours of hire/week.

A conservative income of 6 hours hire per week at the community rate for Workshop 2 (mid-range hire rate) the remainder of the financial year (18 weeks) provides an approximate value of \$2,700 (inc GST - GL 13527100.1414)

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	4.c.1.2	Asset Management Services
Projects/Actions:	4.c.1.2.1	Implement sustainable asset management plans.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Nil
Financial	Moderate	There are minimal financial implications at this time, however should City be required to continue management responsibilities, there will moderate changes required to operational budgets.
Service Interruption	Moderate	Should Council choose not to endorse any fees or charges and opt to <i>discontinue</i> hire of PBFC for any period of time (option 3), there will be an interruption of service to the community and existing facility tenants. The longer the facility is closed, the more difficult it will be to source an appropriate alternate management lease. In this

		scenario, regular hires and patrons are likely to find alternate options during the closure period. See also reputational risk below.
Environment	Low	Nil
Reputation	Moderate	Should Council choose not to endorse any fees or charges and opt to <i>discontinue</i> hire of PBFC for any period of time (option 3), there will be an interruption of service to the community and existing facility tenants. This is likely to result in negative reputational outcomes.
Compliance	High	In order to continue the hire of PBFC rooms, an endorsed set of fees and charges are required.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation of adopting fees and charges.

However, there has been some impact on resourcing to manage the PBFC facility overall. This has been resolved with current staff. Should there be a requirement for City to continue management into the future (where a new lessee cannot be sourced), impact on capacity will need to be further considered.

**RELEVANT PRECEDENTS**

Council annually review and endorse fees and charges. The aforementioned table outlines fees and charges based on like-facilities already endorsed by Council.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.16 (3) of the *Local Government Act 1995* RESOLVES to:

- ADOPT the following fees and charges for the Pam Buchanan Family Centre:

<b>PBFC hire space</b>	<b>Fee &amp; Charges (inc GST)</b>
Workshop – Full room (78.8 sqm)	Commercial - \$ XX per hour Private function - \$ XX per hour Community - \$ XX per hour
Workshop 1 (no kitchenette) (divider in place – 39.4 sqm)	Commercial and private - \$ XX per hour Community - \$ XX per hour
Workshop 2 (with kitchenette) (divider in place – 39.4 sqm)	Commercial and private - \$ XX per hour Community - \$ XX per hour
Boardroom (32.6 sqm)	Commercial and private - \$ XX per hour Community - \$ XX per hour
Data projector hire	\$ XX per booking

- NOTE the adopted fees and charges will be advertised as per Section 6.19 of the *Local Government Act 1995*

Option 3

That Council by SIMPLE Majority pursuant to Section 6.16 (3) of the *Local Government Act 1995* RESOLVES to:

1. REJECT the application of any fees and charges for the Pam Buchanan Family Centre; and
2. DISCONTINUE hire of any space within the Pam Buchanan Family Centre until an external provider can be sourced for ongoing management.

**CONCLUSION**

In order to provide a continuity of service at the Pam Buchanan Family Centre whilst negotiating with potential external management providers, Officers propose the application of fees and charges for the hire of facility spaces.

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**OFFICER’S RECOMMENDATION**

That Council by ABSOLUTE Majority pursuant to Section 6.16 (3) of the *Local Government Act 1995* RESOLVES to:

1. ADOPT the following fees and charges for the Pam Buchanan Family Centre; and

Pam Buchanan Family Centre Hire Space	Fee & Charges (inc GST)
Workshop – Full room (78.8 sqm)	Commercial - \$52 per hour Private function - \$41 per hour Community - \$26 per hour
Workshop 1 (no kitchenette) (divider in place – 39.4 sqm)	Commercial and private - \$30 per hour Community - \$20 per hour
Workshop 2 (with kitchenette) (divider in place – 39.4 sqm)	Commercial and private - \$35 per hour Community - \$25 per hour
Boardroom (32.6 sqm)	Commercial and private - \$35 per hour Community - \$25 per hour
Data projector hire	\$50 per booking

2. NOTE the adopted fees and charges will be advertised as per Section 6.19 of the *Local Government Act 1995*.





## 12 DEVELOPMENT SERVICES

### 12.1 ADVISORY GROUPS APPOINTMENTS & UPDATED TERMS OF REFERENCES

<b>File No:</b>	<b>LP.291 / ED.24</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Director Development Services</b>
<b>Date of Report:</b>	<b>25 January 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li><b>1. Updated Terms of References</b></li> <li><b>2. Schedules of Expressions of Interest (Confidential)</b></li> </ol>

#### PURPOSE

For Council to consider:

1. updated Terms of References for its Environment & Sustainability, Small Business and Tourism Advisory Groups; and
2. the appointment of community members to its Environment & Sustainability and Small Business Advisory Groups.

#### BACKGROUND

Council at its Meeting on 17 November 2017 considered its Advisory Groups where it was identified that the Small Business, Environment & Sustainability and Tourism Advisory Groups each had an important value but needed to be reviewed. Council resolved to review the Terms of References to ensure that their aims, objectives and key deliverables are clear and up to date, with the revised/updated Terms of References to be presented to Council for consideration.

Administration has since advertised seeking expressions of interest from community members for the Environment & Sustainability and Small Business Advisory Groups. The Tourism Advisory Group membership is made up of directly appointed representatives from Tourism development organisations and therefore expressions of interest from community members were not sought.

#### Updated Terms of References

The Terms of Reference for each of the Advisory Groups have been revised to be up to date with a specific purpose and clear objectives and are each contained in Attachment 1. The following is an overview of the key deliverables for each of the three Advisory Groups:

- Environment & Sustainability – to provide advice to Council on the City’s Environmental Strategy which was adopted in August 2013 and is due for a major review, specifically:
  - Appropriately managed natural assets;
  - Greater energy efficiency;
  - Improved recycling and waste management;

- Sustainable use and management of resources; and
- Attractive built environment.
- Small Business – to provide advice to Council on how to best support small business, specifically:
  - Local procurement;
  - Reduce business costs;
  - Business support and development; and
  - Opportunity for growth and diversification.
- Tourism – to provide advice to Council on the development of the tourism industry, specifically:
  - The development of tourist events, facilities and infrastructure;
  - Tourist information and marketing;
  - Destination management; and
  - Support needed to develop tourism products and businesses.

#### Expressions of Interest

There were six expressions of interest for the Environment & Sustainability Advisory Group and six expressions of interest for the Small Business Advisory Group. Schedules containing the expressions of interests are contained in Confidential Attachment 2.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

#### **COMMUNITY CONSULTATION**

Notices seeking expressions of interest were advertised in the local newspaper on 13 December 2017, 20 December 2017 and 10 January 2018. A public notification was displayed on the City's website and promoted through the City's Facebook page.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications.

#### **RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

#### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously appointed community representatives to its Advisory Groups and has made revisions to Terms of References.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 3.18 of the Local Government Act 1995 RESOLVES to DEFER its consideration of:

1. updated Terms of References for its Environment & Sustainability, Small Business and Tourism Advisory Groups; and
2. the appointment of community members to its Small Business and Environment and Sustainability Advisory Groups.

**CONCLUSION**

Following advertisement seeking expressions of interest for community members on the Environment & Sustainability and Small Business Advisory Groups it is necessary for Council to determine appointments of community members to each Advisory Group.

It is also necessary for Council to consider updated Terms of References for the Environment & Sustainability, Small Business and Tourism Advisory Groups which have been revised to ensure that their aims, objectives and key deliverables are clear and up to date.

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**OFFICER'S RECOMMENDATION**

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ADOPT** the updated Terms of References for Environment & Sustainability, Small Business and tourism Advisory Groups as contained in Attachment 1;
2. **APPOINT** the following members to the Environment and Sustainability Advisory Group:
  - Dr Ty Hibberd;
  - Laurinda Timmins;
  - Dr Ken Mulvaney;
  - Vicki Long;
  - Geraldine Burgess; and
  - Amanda Berry
3. **APPOINT** the following members to the Small Business Advisory Group:
  - Shaun Burgess;
  - Kylah Morrison;
  - Jessica Millar;
  - Tamara BinAmat;
  - Jared Fitzclarence; and
  - Bart Parsons



**12.2 APPLICATION FOR DEVELOPMENT APPROVAL DA17153 - PROPOSED  
CHILDCARE PREMISES – LOT 4062 (NO.1) COMRIE COURT, BAYNTON**

<b>File No:</b>	<b>DA17153</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Principal Planner</b>
<b>Date of Report:</b>	<b>2 February 2018</b>
<b>Applicant/Proponent:</b>	<b>Lynda Lewis</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Location Plan 2. Site and Floor Plan</b>

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**PURPOSE**

For Council to consider a Development Application (DA17153) for a proposed Childcare Premises at Lot 4062 (No.1) Comrie Court, Baynton because an objection that can be substantiated on planning grounds has been received during public advertising.

**BACKGROUND**

The City received a Development Application DA17153 for a proposed Childcare Premises at 1 Comrie Court, Baynton (see Attachment 1 – Location Plan) on 4 December 2017. The proposal is to accommodate a maximum of 23 children at any one time at this residential property, although the applicant has stated that a maximum of 20 children would be accommodated for the majority of the time. The proposed operating hours are 6:30am to 5:30pm Monday to Friday, with outdoor play hours of 8am -10:30am and 2:30pm to 5:30pm.

The site is a corner lot currently containing a single dwelling with vehicle access from both Comrie Court and Campbell Crescent. A portion of the road verge on Comrie Court is proposed to be used to achieve vehicle manoeuvring on the site.

The site is zoned Residential R20 under the City's Planning Scheme No.8 (Scheme). Under the Scheme, a Childcare Premises is a use that is only permitted in a Residential Zone if Council has exercised its discretion by granting development approval following public notification. The application was notified to 25 surrounding property owners and a public notification was placed in the Pilbara News. Two submissions were received which included objections to the proposal that can be substantiated on planning grounds (Refer to Community Consultation Section).

In accordance with Council's Delegations Register, where objections to development applications are received that can be substantiated on planning grounds, those applications are referred to Council to make the decision.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of parties affected.

## **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Planning Services and Infrastructure Services, Environmental Health Services, Building Services and Waste Services. A number of comments were made by these service areas. The most significant technical issues raised relate to vehicle access into and out of the site and associated traffic safety. Potential noise impacts were also raised by Environmental Health. These issues are considered further in the following sections.

## **COMMUNITY CONSULTATION**

Two public submissions were received during the notification period.

### Submission 1

This submission from a nearby property owner on Campbell Crescent objects to the proposal on the following grounds:

- Increased traffic;
- Increased noise, with vehicles and persons coming and going making their property far less attractive to rent out. The property has often been rented by shift workers and these tenants would be disturbed by the noise;
- Likely decrease in property value and rental income;
- No apparent entry points for proposed staff parking;
- No apparent outline of operating hours.

### Submission 2

This submission from a nearby property owner on Comrie Crescent states that whilst in favour of the application, they believe there will be the following parking and traffic issues:

- potential lack of parking bays proposed on site to accommodate staff numbers (being stated by the applicant as three (3) full time staff and one (1) part time staff member)
- Drop off and pick up of up to 23 children potentially resulting in on street parking in Comrie Court and Campbell Crescent.
- Lack of parking likely to lead to vehicles using driveways or the cul-de-sac of Comrie Court for turning and could inconvenience those residents closest to the property.

This submission states that they do not believe noise will be a problem and that they enjoy the sound of kids in the neighbourhood.

### Traffic

The proposed use will increase vehicle trips to and from this property above those of the existing single dwelling use. There are two key considerations:

1. Whether this increase in traffic volume would be able to be accommodated within the capacity of the local road network; and
2. Whether the ingress and egress can be performed safely.

In terms of traffic volume, the proposed use at its peak is estimated to generate approximately 45-50 vehicle trips per day (vtpd). The existing single dwelling use could at its peak generate approximately 10-12vtpd. Therefore, it is anticipated, at peak use the child care premises may generate approximately 35 – 40vtpd above what Campbell Crescent currently accommodates. Campbell Crescent is considered under the WA State Government's Liveable Neighbourhoods Policy to be an 'Access Street C', which is designed to accommodate a volume of 3000 vtpd. Comrie Court is considered an 'Access Street D', is designed to accommodate a volume of 1000 vtpd.

The City's Officers consider there is sufficient capacity in the local road network to accommodate the increase in traffic volume, however a number of planning conditions would

be required to ensure that the traffic is managed satisfactorily so that it does not have a negative impact in the immediate vicinity.

In considering the safety of traffic movements to and from the site, the applicant was requested to provide additional information and revised plans to mitigate traffic access and safety concerns from a technical perspective. The applicant has undertaken revisions to access and parking arrangements (see Attachment 2). A new crossover to access staff parking from Campbell Crescent and a condition is recommended that would require this crossover to be constructed to the City's specifications. In regards to the number of parking, the Scheme requires a total of seven (7) bays on site. The proposed site plan shows this number of bays and therefore satisfies the Scheme requirement.

The proposal with revised plans is considered to meet the Australian Traffic Safety Standards and therefore Officers are satisfied that the proposed plans will enable vehicle movements to and from the site to be performed safely.

#### Noise

In regard to noise, there will be some level of noise associated with children and outdoor play and from vehicle movements in the area. It is noted that the proposal includes an area to the rear of the site that will be used for outdoor play for the children, which abuts the adjoining property owners. In this respect, Western Australian Planning Commission Planning Bulletin 72/2009 recommends acoustic mitigation measures be implemented to reduce noise impacts. This matter has been discussed with the applicant. The applicant has a number of noise mitigation suggestions and is willing to implement measures to reduce noise levels.

It is considered that with appropriate acoustic mitigation measures implemented during operation of the business, residential amenity of surrounding properties can be maintained. If Council is prepared to approve this application, then it is recommended that a condition be imposed that requires the applicant to provide details of acoustic mitigation measures to be implemented by the applicant.

#### Property Value

The impact of a proposal on property values is not a valid planning consideration.

#### Suitability of the land use in the Residential Zone

The proposal is for a Child Care Premises which the maximum capacity under the Child Care Regulations is 23 children. As a comparison, a Family Day Care Centre is a maximum of 7 children and is specifically exempt from the need to obtain planning approval under TPS 8.

The subject property is a single house in a residential area and the concerns raised through public submissions highlight the whether or not a Child Care Premises is a suitable land use for this location. The use is classified 'SA' which means it is not permitted unless the Council has granted planning approval after giving notice.

It is Council's prerogative to use its discretion on basis that the proposal is compatible within its setting. The City does not have a Local Planning Policy on Child Care Premises to provide guidance on matters such as suitability of location. The subject lot is on a corner of a Neighbourhood Connector which is considered to be advantageous to ameliorate traffic and noise impacts. The application is to make use of the existing building on site with only minor works required, and therefore there is no significant visual impact on the streetscape.

In this instance it is considered that this location is suitable for the reasons listed above. It is intended to review the City's Town Planning Framework to ensure there is the appropriate balance between accommodating child care premises and protecting residential amenity.

**STATUTORY IMPLICATIONS**

Under Council's Delegations Register, Council's delegation on development applications only applies when objections cannot be substantiated on planning grounds. As an objection has been received on this application that can be substantiated on planning grounds, this application is being referred to Council to make the decision.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

A landowner in the vicinity of the site has objected to this application and another has raised concerns. The raising of these concerns helps in the assessment of the proposal and manage potential impacts on surrounding properties. Officers have reviewed these concerns and believe measures have been and can be incorporated into plans and the operation to minimise the potential for issues to arise.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents within the Karratha townsite related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to REFUSE application for Development Approval DA17153 for a proposed child care premises at Lot 4062 (No.1) Comrie Court, Baynton because the land use is not suitable in the Residential Zone for this location due to its potential for parking, traffic and noise issues that will have a negative impact on the residential amenity of this area.

**CONCLUSION**

There were objections received to the proposal for a Child Care Premises at No.1 Comrie Court, Baynton that were substantiated on planning grounds and accordingly, this application must be determined by Council.

The applicant has responded to the requests of Administration to address the concerns raised in the objections and has provided additional information and plans through the course of assessment. It is considered that the revisions and additional information has sufficiently mitigated the issues raised in submissions to the satisfaction of City officers. Through the implementation of the recommended conditions of approval, the proponent has demonstrated they can operate on this site without negatively impacting on the residential



amenity of the area. The Development Application is therefore recommended for approval subject to conditions.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to APPROVE Development Application DA17153 being a 'Child Care Premises' at Lot 4062 (No.1) Comrie Court, Baynton subject to the following conditions:

- a) The development must substantially commence within two years from the date of this decision notice.
- b) The development taking place in accordance with the approved plans.
- c) Prior to the child care premises beginning operations, a vehicle crossover connecting the staff parking to Campbell Crescent, as shown on the attached stamped plans, shall be constructed to the specification and satisfaction of the City of Karratha.
- d) A Traffic Management Plan showing measures to direct visitor/client traffic entering, parking and exiting the site, must be submitted to and endorsed by the City of Karratha prior to operations beginning on site and must be implemented at all times the child care premises is operational.
- e) Vehicular entry for visitor/client parking to the child care premises shall be via Campbell Crescent only and visitor/client vehicle exit from the site shall be in forward gear via Comrie Court.
- f) The area of the Comrie Court Road Reserve, as shown on the attached stamped plans as being used for vehicle manoeuvring, is not to be sealed at any time and must be surfaced with a compacted gravel to the satisfaction of the City of Karratha.
- g) All car parking and vehicle access and circulation areas are to be maintained and available for car parking, vehicle access and circulation at all times while the child care premises is operational to the satisfaction of the City of Karratha.
- h) The proponent shall not remove any existing vegetation from the Comrie Court or Campbell Crescent Road Reserves unless approved by the City of Karratha or instructed to do so by the City of Karratha for the purposes of traffic/pedestrian safety. Any removal of vegetation from these road reserves shall be at the cost of the proponent.
- i) A report outlining acoustic mitigation measures to the adjoining properties is to be submitted to and endorsed by the City of Karratha prior to operations beginning on site and must be implemented at all times the child care premises is operational.
- j) The use may only operate between the hours of 6:30am and 5:30pm Monday to Friday only.



**12.3 TAKE YOUR BUSINESS ONLINE GRANT SCHEME**

<b>File No:</b>	<b>ED.2</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Business Engagement Coordinator</b>
<b>Date of Report:</b>	<b>5 February 2018</b>
<b>Applicant/Proponent:</b>	<b>Various Small Businesses</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Policy DE-01 Take Your Business Online Grant Scheme</b>

**PURPOSE**

For Council to consider the proposed changes to Policy DE01, Take Your Business Online (TYBO) Grant Scheme and endorse the call of submissions for the 2018/2019 grant round.

**BACKGROUND**

A recent Map and Gap Study commissioned by the City of Karratha and Regional Development Australia identified a gap in the online presence of local business in the City. To assist businesses to address this gap Council created the Take Your Business Online Grant Scheme. The Scheme aims to increase competitiveness, innovation and efficiency of the operations of City enterprises via an improved online presence.

Council at its June 2017 Ordinary Meeting, resolved to approve the financial support of fourteen local businesses through the Scheme. Recipients have since reported the results of the Grant, including; new websites, new online booking systems, use of online blogs and increased use of social media platforms. Four recipients have completed and acquitted their projects within the allocated time, ten have been granted extensions until March 2018.

The Policy has been reviewed and updated to improve the Grant Scheme. A summary of the proposed changes is provided in the table below.

<b>Proposed Change</b>	<b>Rationale</b>
Administrative revisions to the Eligibility Criteria and General Conditions.	Tidy up of provisions to make the Policy clearer to read.
Added the requirement to provide quotes with application.	To substantiate the proposed costs of the project to assist with the assessment of the Grant application.
Added the requirement to articulate how the project will benefit the business.	To demonstrate how the applicant will make use of the Grant to achieve the objectives of the Policy.
Added Acquittal Process section.	Provide clarification on the mandatory acquittal process.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of low significance in terms of social, cultural & wellbeing issues due to the Take Your Business Online Grant Scheme providing minor funding assistance.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has occurred internally with the relevant departments.

**COMMUNITY CONSULTATION**

The results of the 2017 round of TYBO grants were advertised on the City's Facebook page in December, 2017, through a short promotional video. This video generated numerous phone call enquiries from prospective applicants.

Officers have been working with recipients and have identified improvements that would benefit future applicants and City officers to manage the application and acquittal process.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

*Policy DE-01 Take Your Business Online Grant Scheme* applies.

**FINANCIAL IMPLICATIONS**

Financial implications will depend on the number of applications received and endorsed by Council. As an indication, the funding awarded in 2017 was \$48,603.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Program:	2.a.1.1	Small and Medium Enterprise Development
Our Services:	2.a.1.1.1	Implement Business Support Grants Scheme

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of financial management. A thorough acquittal process will be undertaken to ensure that any funding provided by the City is used for the purpose it was intended.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has a similar Policy in (CS-6) Community Grants and Contributions Scheme.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to not endorse the initiation of the 2018 TYBO grant round.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to endorse the initiation of the 2018 TYBO grant round with no modifications to Policy DE01.

### **CONCLUSION**

The 2017 Take Your Business Online Grant Scheme has resulted in demonstrated improvement to the online presence of small to medium enterprises in the City of Karratha. The success of this Scheme directly feeds into achieving the City's goal of a well-managed and diverse economy. This investment in our local businesses is recommended to continue through ongoing annual grants. City officers have identified improvements to the administration of the Grant and have therefore recommended revisions to the Policy which if adopted by Council would apply for the next round.

Therefore, it is recommended that Council endorses the revisions to Policy DE01, and endorses the advertising of the next round of the grant from March 2018. The applications would subsequently be presented to Council to be considered for funding through the Grant Scheme.

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### **OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

4. **ENDORSE** the revisions as contained in the attachment to this report to DE01 Take Your Business Online Grant Scheme Policy; and
5. **ENDORSE** the advertising for applications for the 2018 Take Your Business Online Grant Scheme.



## **13 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **13.1 GAP RIDGE WASTE WATER TREATMENT PLANT- SITE DECOMMISSIONING**

<b>File No:</b>	<b>CP.483</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects and Infrastructure</b>
<b>Reporting Author:</b>	<b>Operations Coordinator</b>
<b>Date of Report:</b>	<b>11 December 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li><b>1. Letter from Water Corporation regarding the Decommissioning of the City of Karratha’s Waste Water Treatment Plant - site Gap Ridge.</b></li> <li><b>2. Letter from Water Corporation advising they are interested in the City of Karratha’s Gap Ridge Chlorination Module.</b></li> <li><b>3. Schematic – Gap Ridge Waste Water Treatment Plant site location with infrastructure pictures.</b></li> </ol>

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#### **PURPOSE**

For Council to consider the decommissioning of the Gap Ridge Waste Water Treatment Plant (WWTP) and relocation and donation of on-site assets.

#### **BACKGROUND**

At the Ordinary Council Meeting held on 20 December 2010, Council endorsed the Memorandum of Understanding (MOU) between the Water Corporation (Water Corporation) and the then Shire of Roebourne for the supply of recycled water to the Karratha Effluent Reuse Scheme. (Old Scheme)

Through negotiations with Water Corporation and the undertaking of a risk workshop, it was recognised that the effluent re-use systems treatment plant located adjacent to Water Corporations facilities at Bulgarra and Gap Ridge were high risk to Council and more aligned with the core business of the Water Corporation.

Through the MOU process it was agreed that it would be beneficial to both parties for the Water Corporation to take over ownership and control of both facilities once a Water Corporation audit was undertaken and both facilities were brought up to the required standard.

The City of Karratha (Shire of Roebourne at the time) undertook the upgrade process and purchased two identical chlorination modules and installed one at each of the WWTP sites. (Note the Bulgarra WWTP site is reserve land vested with Water Corporation however Gap Ridge is under the City of Karratha).

At the Ordinary Council Meeting 28 of January 2014 Council resolved to dispose of all assets at the Bulgarra WWTP site to Water Corporation for a disposal value of nil dollars. This process created a loss on “sale” effect with no tangible impact on operating budget. A flow

on benefit from transferring these assets to Water Corporation was a reduction in maintenance and insurance costs.

In 2016 Council resolved to decommission Gap Ridge WWTP as Water Corp was transferring all water to Bulgarra WWTP and would become responsible for the supply and chlorination of all waste water through the Karratha Effluent Reuse System.

Gap Ridge WWTP has 2 ponds totalling 4900m<sup>2</sup> and approximately 3m deep, the pump shed, infrastructure and the second chlorination module as referred to previously.

A letter from Water Corporation was received in November 2017 regarding the final decommissioning of the Gap Ridge WWTP. Water Corporation has suggested that Council assess the future intentions of this site before developing any remediation methodology. If the site is to remain vested in the City without any intention of a different purpose the site can be simply cleaned up, however if Council intends to hand back the land to the state or another land user an environmental investigation may be required to determine what is needed for sufficient remediation.

Officers are proposing to relocate the pump shed and infrastructure to Waste Services enabling its erection on site for their future ground water pumping activities. The pump shed is fully removable and can easily be reconstructed, however the chlorine module is specifically designed for one purpose and that is to chlorinate treated waste water. The Water Corporation is willing to remove the chlorination module and refurbish to enable its future use as a Water Corporation asset. Council could disposal of the chlorine module by public auction, however given the module is designed specifically to Water Corporation specifications it is very unlikely other parties other than Water Corporation would be interested.

Once the pump shed and chlorine module have been relocated, an assessment of the site should be undertaken to ascertain the future use the site prior to developing a remediation plan, however the boundary fence should remain to define the land area and provide for community safety.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Infrastructure, Parks & Gardens.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

Regulation 30(3) (a) of *Local Government (Functions and General) Regulations 1996*.

A disposition of property other than land is an exempt disposition if

- (a) its market value is less than \$20 000; or
- (b) the entire consideration received by the Local Government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75 000.

#### **POLICY IMPLICATIONS**

There are no policy implications.



**FINANCIAL IMPLICATIONS**

Council has not budgeted to remove any assets or donate assets to the Water Corporation.

The Chlorination Module and Building combined are estimated to have a value of \$64,414. It is Officers intentions to relocate the shed for future City use as part of the Class 3 Cell Development project.

The Chlorination module with a book value of \$6,294, is to be disposed. Water Corporation have confirmed an interest in the chlorination module if Council was to consider donating the module.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provides for this activity:

- Programs/Services: 1.a.2.5 Strategic Project Management.
- Projects/Actions: 1.a.2.5.6 Finalise construction of effluent reuse scheme.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Moderate/Low	Ponds may hold water and become a health or drowning risk if not rehabilitated and if fencing is not maintained.

**IMPACT ON CAPACITY**

The requirement to remediate the Gap Ridge WWTP site may impact on Operations programs if undertaken in house.

**RELEVANT PRECEDENTS**

Previous Council Resolution no 152748 disposal of similar assets at Bulgarra WWTP.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by Simple Majority pursuant to Regulation 30(3) (a) of *Local Government (Functions and General) Regulations 1996*.

1. NOT DONATE the Chlorine Module to the Water Corporation;
2. NOT AGREE to transfer the pump shed to Waste Services; and
3. NOT AGREE to remediate the Gap Ridge WWTP site using in house resources in the 2018-19 financial year.

Option 3

That Council by Simple Majority pursuant to Regulation 30(3) of Local Government (Functions and General) Regulations 1996.

1. AGREE to retain the vesting of the Gap Ridge WWTP site Reserve 41049 is Lot 553 on Plan 74664 with the City;
2. NOT DONATE the surplus Gap Ridge Waste Water Treatment Plants Chlorine Module System at a book value of \$6,294 to the Water Corporation at no charge;
3. AUTHORISE disposal of Chlorine Module System by public auction;
4. AGREE to assess the future intentions of the Gap Ridge WWTP site Reserve 41049 is Lot 553 on Plan 74664, site prior to developing any remediation methodology of the site; and
5. CONSIDER within the 2018-19 Budget process a budget allocation to remediate the site as required.

**CONCLUSION**

All chlorination (once funded and the responsibility of the City of Karratha) is now undertaken by the Water Corporation and as such the Chlorine Module specifically designed to Water Corporations specification is no longer required by the the City of Karratha.

Retaining the site vested within the City provides an opportunity to assess and consider future use of the site and reduce any potential costs that may be associated with an environmental investigation if returned to the State or any other land user.

Donating the Chlorine module to the Water Corporation, transferring the pump shed to Waste Services and assessing future use of the site prior to any remediation is recommended.

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**OFFICER'S RECOMMENDATION**

That Council by **SIMPLE** Majority pursuant to *Regulation 30(3) (a) of Local Government (Functions and General) Regulations 1996* **RESOLVES** to:

1. **AGREE** to retain the vesting of the Gap Ridge Waste Water Treatment Plant site Reserve 41049 is Lot 553 on Plan 74664 with the City;
2. **DONATE** the surplus Gap Ridge Waste Water Treatment Plants Chlorine Module System at a book value of \$6,294 to the Water Corporation at no charge;
3. **AGREE** to assess the future intentions of the Gap Ridge Waste Water Treatment Plant site Reserve 41049 is Lot 553 on Plan 74664 prior to developing any remediation methodology of the site; and
4. **CONSIDER** within the 2018-19 Budget process a budget allocation to remediate the site as required.

**13.2 RFT 23-17/18 POINT SAMSON DRAINAGE AND BOARDWALK CONSTRUCTION**

<b>File No:</b>	<b>CM.320</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects and Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure</b>
<b>Date of Report:</b>	<b>30 January 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential - Tender Evaluation Report includes Project Budget</b>

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**PURPOSE**

For Council to consider the award of tender for the Point Samson Drainage and Boardwalk Construction, tender number 23-16/17.

**BACKGROUND**

The City of Karratha is implementing a number of foreshore revitalisation projects for the purpose of environmental protection and enhancement of amenity for the local community and visitors.

In March, 2017 Council endorsed the concept design for the Point Samson Carpark and Rehabilitation works. The aim of the works is to rehabilitate the dune area by reducing the size of the carpark, redesign and construction of drainage, installation of sand trap fencing and formalising beach access through the construction of new footpaths and a boardwalk and, eventually, revegetation of the dune system.

City Officers have since prepared the detailed designs which received the full support of the Point Samson Community Association in November 2017.

The request for tender was prepared which included all works with the exception of asphaltting (to be completed under current preferred supplier contract), line marking and landscaping (subject to a separate procurement process).

Advertising commenced 1 December 2017 and closed 17 January 2018.

Three tenders were received by the closing date from:

- TIMIK Developments Pty Ltd
- Norwest Contracting
- Geraldton Building Services & Cabinets Pty Ltd

The tenders were evaluated by a three-person panel comprising of:

- Technical Services Coordinator
- Operations Coordinator
- Project Officer (Infrastructure)

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

<b>Criteria</b>	<b>Weighting</b>
Price	60%
Relevant Experience	15%
Methodology	15%
Capacity to Deliver	10%

The Regional Price Preference Policy was applied to two local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

Tenders submitted were all in excess of the estimated Civil budget. The construction of the drainage and pathway structure over the drain to access the beach ensuring erosion control, has increased the estimated costs. Officers have reviewed the scope of works to ascertain if a reduce scope of works within the budget would be sufficient. It is the officer's opinion that if any the Civil works were reduced, the risk of erosion due to carpark drainage and beach access would significantly be increased.

In response to the Civil scope review Officers have developed a strategy that if accepted will ensure the works are completed with minimal impact on the budget.

If the budget strategy is accepted, revegetation of the area is proposed to be carried out with identified savings against the project budget after construction is complete and within the Parks and Gardens foreshore works program in the 2018/19 Budget. It is intended to utilise the community to assist in the revegetation program by undertaking a community planting day to reduce costs. It is estimated that the Landscaping costs (\$121,000) will be significantly reduced if undertaken by in house staff with the assistance from community members.

Financial implications identify the potential associated budget changes for Council to consider that will ensure the project is completed as designed and expected by the community.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, environmental, cultural & wellbeing issues and parties affected.

#### **COUNCILLOR/OFFICER CONSULTATION**

A Foreshore Projects Reference Group has been established to oversee City foreshore works program, including Point Samson. The foreshore works program has previously been presented to the 11 April 2016 Councillor Briefing Session and considered by Council at the 16 May 2016 Ordinary Council Meeting.

At the OCM in March 2017, Council adopted the Concept Plan for the Point Samson Community Hall Car Park.

Consultation has taken place between tender evaluation Panel and the Manager of Infrastructure services, Director of Strategic Projects and Infrastructure and the CEO.

### COMMUNITY CONSULTATION

Comprehensive consultation has taken place during the development of the Point Samson Foreshore Management Plan between City Officers and Point Samson Community Association and on the detailed designs of the Carpark and Boardwalk. Point Samson Community Association have endorsed the Carpark and Boardwalk design as presented.

No further Community consultation is required, however, ongoing communication regarding construction timeframes and access to the site will be provided to the Point Samson community and the Point Samson Bush Fire Brigade.

### STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the Local Government Act 1995 and Part 4, Division 2 – Tenders for providing goods or services of the Local Government (Functions and General) Regulations 1996.

### POLICY IMPLICATIONS

Policy CE13 - Tender Evaluation Criteria, CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

### FINANCIAL IMPLICATIONS

As the works for the Point Samson carpark contains an element of landscaping the current budget sits in both an operational and capital accounts.

The construction costs for the civil component of works was estimated at \$513,000. Tender submissions for the Civil component and the asphalt works by preferred contract are in excess of this estimate with the potential cost being \$617,000. A contingent sum of \$45,000 for the project is also required. The total cost of the Civil works has been forecast at \$662,000, including contingency, however contingency funds are not necessarily to be spent and are budgeted for unexpected requirements identified during construction.

The landscape works, which is not the subject to this tender consideration was estimated at \$121,000.

Should Council support the award of the civil contract Officers it is proposed that the civil budget be increased through the reallocation of the landscaping budget, and a proposed budget increased to allow for a contingency.

Acct #	Project	Current Budget	Cost Estimate	Variance Required	Comment
Acc 94412	Civil works	\$513,000	\$617,000		
Acc 644212	Revegetation	\$121,000	Funds reallocated to Civil Works		Revegetation works to be deferred until 18/19 Undertaken within Parks and Gardens Beach Maintenance
	Required Contingency		\$45,000		Contingency savings to be utilised into revegetation
		\$634,000	\$662,000	\$28,000	

Please see attached confidential budget summary for further explanation.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Programs/Services:	3.a.3.2	Foreshore Management
	1.a.2.2	Infrastructure Project Management
Projects/Actions:	3.a.3.2.2	Review Point Samson Foreshore Options
	1.a.2.2.1	Construct Point Samson Foreshore

**RISK MANAGEMENT CONSIDERATIONS**

Category	Risk level	Comments
Health	Low	Nil
Financial	Low	Costs for the civil component fits within the 17/18FY budget allocation. Further budget allocation is requested for a project contingency.
Service Interruption	Low	Nil
Environment	Moderate	Dune systems help to protect the Point Samson Townsite from cyclonic events and flooding during high rainfall. The current carpark encroaches on the dune system of the Point Samson foreshore. Proceeding with these works will assist with reducing further erosion.
Reputation	Moderate	Decisions made by Council will impact on the relationship with the Point Samson Community, in particular, the PSCA. The project has further possible positive implications on the City’s reputation as a tourist destination.
Compliance	Low	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer’s recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and NOT PROPOSE a substitute Tenderer.

**CONCLUSION**

The Evaluation Panel believes that the recommended tenderer, Norwest Sand & Gravel Pty, represents the most advantageous outcome for the City. Norwest Sand & Gravel Pty demonstrated a thorough understanding of the scope of works and good experience in previous civil construction of a similar nature and coordination of multi-disciplined trades.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **APPOINT** Norwest Sand & Gravel Pty ABN 11 090 664 378 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 23-17/18 - Point Samson Community Carpark and Boardwalk; and
2. **CONSIDER** a budget variation as part of March Budget Review.





**13.3 RFT 15-17/18 PREFERRED SUPPLIER – SOLAR PEDESTRIAN LIGHTING**

<b>File No:</b>	<b>CM.309</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects and Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure</b>
<b>Date of Report:</b>	<b>30 January 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential –Tender Evaluation Report</b>

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**PURPOSE**

For Council to consider the tender award for RFT 15-17/18 Preferred Supplier - Solar Pedestrian Lighting.

**BACKGROUND**

Having identified safety and security as an ongoing community concern, the City has committed to providing safe and accessible public open spaces for its residents through the implementation of footpath solar lighting projects.

The purpose of this contract is to nominate a preferred supplier who can assist the City with developing and implementing a solar lighting footpath program over the next 1 - 4 financial years. A preferred supplier contract will also ensure that the lighting installed is consistent across town sites and therefore easier to maintain moving forward.

The proposed contract includes:

- Site investigations and lighting designs;
- Fabrication and engineering of light systems for extreme conditions (including cyclones and high temperatures);
- Delivery to City depot; and
- Ongoing warranty and maintenance support.

The preferred supplier agreement proposed would apply to the procurement of footpath lights only and is a two-year contract with two optional, one year extensions (2+1+1). The scope excludes installation which will be procured separately.

Tenders were advertised on 24/11/2017 and closed 20/12/2017.

Eight tenderers made a bid by the closing date from. Offers were received from:

- ATTC Group Pty Ltd
- Daraleka Pty Ltd (non-compliant)
- Green Frog Systems
- Highlux
- Leadsun
- Orca Solar Lighting
- Phoibos (non-compliant)
- Safe Roads (non-compliant)

The tenders were evaluated by a three-person panel comprising of:

- Technical Services Coordinator
- Manager Infrastructure Services
- Project Officer (Infrastructure)

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Product Quality	20%
Capacity to Deliver	20%
Price	60%

The Regional Price Preference Policy was applied to one local tenderer.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues, cultural & wellbeing issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between City Evaluation Panel, the Director of Strategic Projects & Infrastructure and the CEO.

**COMMUNITY CONSULTATION**

No community consultation is required, however locations chosen for the installation of solar footpath lights for the 17/18 FY have been informed through the community safety survey, local police representatives and suggestions made to the City’s Community Services Team.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

**POLICY IMPLICATIONS**

Policy CE13 - Tender Evaluation Criteria, CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

**FINANCIAL IMPLICATIONS**

The City has committed to the installation of the solar footpath lights in the long-term-financial plan.

Any expenditure under this contract would fall within the City’s budget for the applicable financial year.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity: Do not change font style or size below, see example highlighted on next page

Programs/Services:	1.b.1.1	Community Safety Management
Projects/Actions:	1.b.1.1.3	Implement Community Lighting Project

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the City in terms of financial risk and reputation.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation. The contract will be managed through the City's Technical Services Department.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and NOT PROPOSE a substitute Tenderer.

**CONCLUSION**

The Evaluation Panel believes that the recommended tenderer demonstrated a good understanding of how to overcome the environmental constraints placed on lighting systems operating in the Pilbara to offer a product that is suitable for the climate at a reasonable price. The Panel is confident in the tenderers capacity to uphold ongoing maintenance and warranty obligations.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Green Frog Systems Pty Ltd ABN 80 150 403 759 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 15-17/18 — Preferred Supplier - Solar Pedestrian Lighting.



**13.4 DAMPIER PALMS & HAMPTON OVAL REDEVELOPMENT**

<b>File No:</b>	<b>CP.929</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects and Infrastructure</b>
<b>Reporting Author:</b>	<b>Project Manager</b>
<b>Date of Report:</b>	<b>31 January 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Design Development Report 2. Sand Renourishment Report 3. Confidential - Project Budget</b>

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**PURPOSE**

To update Council on planning and design works that have been undertaken on the Dampier Palms & Hampton Oval project and consider whether to proceed to design and documentation in 2017/18 or defer this work until external funding is known.

**BACKGROUND**

At the January 2015 Ordinary Council Meeting, Council resolved in part, to “receive and note” the Dampier Townsite and Foreshore Enhancement Plan as the basis for undertaking detailed design and documentation of priority works and as guidance for a long term works program for enhancing important public spaces in Dampier.

Stage 1 works on the Dampier foreshore being redevelopment of the Shark Cage Beach and Hampton Oval Movie Screen were completed in September 2016 at a cost of \$2M. This project has been well received by the local community.

The next stage of foreshore works identified by the Dampier Townsite and Foreshore Enhancement Plan is the Dampier Palms and Hampton Oval Redevelopment. Cardno have been engaged to work with the City to develop the design for this project.

The Design Report and Masterplan prepared by Cardno was endorsed by Council at the June 2017 Council meeting and Council agreed to proceed to design development and detailed design in 2017/18. The project budget of \$11,777,750 was noted.

Cardno was further engaged in August 2017 to undertake the Design Development phase comprising further detailed evaluation on the facilities proposed within the site including:

- Develop options for the three activity zones including fencing, access and shade;
- The Esplanade and Church Road taking into account the required super elevation in the road and road drainage;
- Site drainage within and across the site including the requirement for drainage swales;
- Picnic areas – location of shade structures and barbecues;
- Service corridor – layout of services throughout the site;
- Disability access throughout the site;
- Preliminary design retaining wall;
- Lighting and power requirements for the site;

- Signage Plan;
- Integrate the existing pavilion into the masterplan; and
- Review proposed staging of the works.

The attached Cardno Design Development Report summarises the outcomes from their brief.

The plans for the three activity areas were presented to the December 2017 community workshop and received strong support from the community.

The northern activity area is for infants and includes a tugboat and features for small children with seating, partial fencing and a comprehensive shade structure.

The two southern activity zones for junior and young adults are linked with an elevated play structure and include a climbing wall, net lounges, hammocks, hang out areas and a half basketball court. This area is also shaded.

A preliminary lighting design has been completed incorporating LED lighting and smart controls to optimise the area lighting requirements. The IT requirements are being considered including CCTV needs for the site and public Wi-Fi

The existing pavilion has been integrated into the design for the foreshore and links to the proposed adjacent small amphitheatre area.

The building is considered to be in fair condition. it is proposed to complete modifications and refurbishment to the building including:

1. Move the toilets to the area that is currently the hall and kiosk. This will create a significant open undercover area overlooking the foreshore and ocean;
2. Add male and female disabled toilets;
3. Move the kiosk to the centre of the building so that it fronts the new undercover area;
4. The existing store becomes an IT server room to service the IT requirements for the site;
5. The existing air conditioning unit is replaced with split system air conditioning to the kiosk and IT room;
6. A new sub-metered switchboard (SMSB) is constructed and installed in the IT room; and
7. A 10kW solar power system with battery storage to be constructed on the roof of the pavilion. This will meet the normal daily needs for power to the site.

The City is aware of the specific needs of the kite surfing and stand up paddleboard communities and is working to ensure that we address their specific needs within the final design.

Seashore Engineering was also engaged in September 2017 to conduct a sand renourishment Feasibility Study. Their report indicated that over a long period of time up to 35,000m<sup>3</sup> sand has moved south of the Dampier Palms beach and that this sand could be used to replenish the beach. The sand has been tested and is coarse sand similar to the existing Palms beach sand so would be stable if returned to the Palms beach.

As recommended in the study, it is proposed to conduct a trial sand renourishment program of approximately 7,000m<sup>3</sup> to replenish either the northern or southern beach to increase the beach width by up to 15m. A small groyne may be required adjacent to the existing palms area to help keep the sand in place.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing of the residents of Dampier as it relates to the construction of significant community infrastructure on the foreshore.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation on the Dampier Palms and Hampton Oval Redevelopment has been provided to Councillors on several occasions over the last two years.

**COMMUNITY CONSULTATION**

A second project community workshop was held on Wednesday 6 December 2017 at the Dampier Community Hall where the discussion was focused around the toddler’s activity area, junior/young adult activity areas and the pavilion and surrounds.

A total of 16 residents attended the workshop and provided valuable input. These residents and those who attended the first workshop have been provided with a flier at the completion of the workshop informing the changes made to the plans following their input. In addition, the Dampier Palms Fly Though has been loaded on the City’s Facebook page and has generated positive interest in the project.

Officers will continue to consult with the community as the project proceeds.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications

**FINANCIAL IMPLICATIONS**

The attached project budget has been undated with an estimated project cost of \$10,778,000. This budget includes construction contingency costs, an allowance for cost escalation, renovations to the existing Pavilion and funds to conduct a trial sand renourishment program.

The project budget has reduced from the budget provided at the June 2017 OCM of \$11,777,750 as the design has developed and contingency allowances adjusted.

The construction cost of the foreshore works is estimated at \$8,304,562 (excluding construction contingency and escalation) as per Attachment 3.

The Design Development Report describes how the works can proceed as one construction package or in stages subject to availability of internal funds and external funding approvals. A breakdown of the construction cost is detailed below.

<b>Stage</b>	<b>Description</b>	<b>Cost</b>
Stage 1	Northern carpark, Toddlers Activity Area & Road Modifications	\$3,576,034
Stage 2	The Palms, Amphitheatre area and Junior/Young Adult Activity Areas	\$3,045,028
Stage 3	Central and Southern carpark & playing field surrounds	\$1,683,500
<b>TOTAL</b>		<b>\$8,304,562</b>

The cost of the proposed renovations to the Pavilion is \$300,000 with associated electrical improvements adding a further \$170,000. The electrical work includes solar power/batteries to the pavilion roof, a new Site Main Switch Board and communications infrastructure. This work is likely to proceed early in the construction phase.

The 7,000m<sup>3</sup> trial sand renourishment program is estimated to cost \$100,000 and should also proceed early in the construction phase. Further consultation will be required with the consultants prior to this work.

The total cost to maintain the Palms and Hampton Oval is estimated to be \$191,000 per annum. This estimate will be reviewed and updated as the project proceeds. Currently the City maintains the pavilion and the barbecues at an annual cost of approximately \$24,000. The remainder of the area including the ovals is maintained by Rio Tinto.

The 2017/18 funding for the project is \$131,500 to proceed with design development and detailed design and documentation for the project.

The December 2017 OCM Council considered the funding model for the Dampier Foreshore Development comprising the Dampier Marina and Dampier Palms Redevelopment prior to the submission of the Building Better Regions Fund (BBRF) application. The funding model comprised;

<b>Proposed Funding Body</b>	<b>Amount</b>	<b>Dampier Palms Allocation</b>
Federal Government (BBRF)	\$6,500,000	\$3,250,000
State Government (PDC)	\$5,000,000	\$2,500,000
Rio Tinto Iron Ore	\$3,500,000	\$1,750,000
Hampton Harbour Boat and Sailing Club	\$6,000,000	
City of Karratha	\$5,500,000	\$3,278,000
<b>TOTAL PROJECT COST</b>	<b>\$26,500,000</b>	<b>\$10,778,000</b>

\*Note: Council Long Term Financial Plan allocation is \$3.5M

The City will be in a position to commence construction in the 2018/19 financial year subject to the approval of BBRF funding application and City funding allocations. In the event the BBRF application is unsuccessful, a new funding model will be required and a subsequent report will be presented to Council.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

- Our Programs/Services: 1.a.2.2 Infrastructure Project Management
- Our Projects/Actions: 1.a.2.2.2 Construct Dampier Foreshore

**RISK MANAGEMENT CONSIDERATIONS**

A Project Risk Register is being established for the project.

The level of risk is considered to be low to medium to the City in terms of environment and reputation in meeting community expectations.



Land tenure.

The current land ownership is described below:

- Lot 16 – The Palms, Clubrooms/Change rooms and Hampton Oval – Owned by Hamersley Iron.
- Lot 23 – Remainder of the site – Hamersley Iron State Agreement Lease.

The City is in ongoing negotiations with Rio Tinto on the transfer of ownership of public open space areas and facilities to come under the eventual control and management of the City. In this case, a lease or endowment over Lot 16 is required and a sub-lease over Lot 23. The sub-lease will require Ministerial approval. As an interim measure the City already has an Access and Indemnity Agreement in place with RTIO would will enable construction to commence.

The Dampier Townsite & Foreshore Enhancement Plan and the Dampier Structure Plan support and guide the implementation of this project.

**IMPACT ON CAPACITY**

Should Council endorse the Officer's recommendation, Officers will be required to manage the Project. This has been factored into the work plans for the officers affected in the process.

**RELEVANT PRECEDENTS**

Council has previously undertaken a number of similar foreshore improvements works at Dampier Shark Cage Beach and Karratha and Point Samson Foreshores.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to defer detailed design and documentation until the outcome of the BBRF application is known.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to not proceed with the project at this time.

**CONCLUSION**

The planning for the redevelopment of the Dampier Palms and Hampton Oval area is well advanced and ready for detailed design and documentation to enable tenders to be called for the works. Community consultation was undertaken at a workshops held on 8 March 2017 and 6 December 2017. There is strong community support for the project.

The construction works can be implemented in stages over several years in line with the availability of funding.

The project is now seeking Council's consideration of the Design Development Report to enable detailed design and documentation to proceed in 2017/18.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the Design Development Report prepared for the Dampier Palms and Hampton Oval Redevelopment;
2. **ENDORSE** the proposed modifications to the Dampier Palms Pavilion;
3. **ENDORSE** the proposal to conduct a trial sand renourishment of the Dampier Palms Foreshore;
4. **NOTE** the project budget to implement the full Dampier Palms and Hampton Oval Redevelopment is \$10,778,000;
5. **AGREE** to proceed to detailed design and documentation in 2017/18 with a view to construction in 2018/19 (subject to funding allocations); and
6. **NOTE** that consultation will continue with the community as the project progresses.

### 13.5 KARRATHA AIRPORT HANGAR AND OFFICE DESIGN AND CONSTRUCTION TENDER

<b>File No:</b>	<b>CP.424</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects and Infrastructure</b>
<b>Reporting Author:</b>	<b>Project Engineering Officer</b>
<b>Date of Report:</b>	<b>2 February 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li><b>Confidential Tender Evaluation Report</b></li> <li><b>Confidential Project Budget</b></li> </ol>

#### PURPOSE

For Council to consider the tender submissions for RFT 17-17/18 Karratha Airport Hangar and Office Design and Construction.

#### BACKGROUND

In December 2017, Council considered a proposal to construct a hangar facility at the Airport for lease to Aspen Medical. Specifically, Council resolved to agree to call tenders for a revised scope of works for the design and construction of a new hangar facility on LA34 at Karratha Airport including:

1. Construction of an aircraft hangar;
2. Construction of internal office spaces and engineering stores internal to the hangar;
3. Construction of a staff carpark, including a new crossover and extension to Karasek Way for site access; and
4. Fencing and drainage to all facilities.

Council resolved to progress lease negotiations with Aspen Medical for the lease of the vacant land and proposed hangar facilities at LA34 Karratha Airport. A further report is to be presented to Council for consideration of lease terms prior to the consideration and award of this construction tender.

The following selection criteria was adopted for the Karratha Airport and Office Design and Construction Tender:

Criteria	Weighting
Price	60%
Relevant Experience	15%
Capacity to Deliver	15%
Methodology	10%

Tenders for the Karratha Airport Hangar and Office Design and Construction opened on the 15 December 2017 and closed 25 January 2018.

Six Tenders were received by the closing date from:

- Crothers Construction Pty Ltd
- H&M Tracey Construction Pty Ltd
- Granchoice Holdings Pty Ltd (trading as Karratha Building)
- Karratha Contracting Pty Ltd
- Pacific Construction Group Pty Ltd (Trading as Pructon)
- Thomas Building Pty Ltd

The Regional Price Preference Policy was applied to three tenderers. Five of the tenderers specified eight to fourteen local sub-contractors for various works within the project.

The tender offers were evaluated by a panel consisting of:

- Senior Project Manager,
- Airport Airside Coordinator, and
- Project Engineering Officer.

The panel assessed the tender submissions for compliance and against the weighted qualitative criteria as detailed in the attached Confidential Tender Evaluation Report.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic and environmental issues, and Council's ability to perform its role as it relates to a strategic asset.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Aspen Medical and Council Officers to reach the agreed revised scope and site location for the proposed hangar facility.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995*, Part 4, Division 2 —Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

The Contract is proposed to be managed through the provisions of AS 4902-2000 General Conditions of Contract for Design and Construction.

#### **POLICY IMPLICATIONS**

Policy CG-12 Purchasing Policy is applicable in relation to the tender process.

Policy CS-12 Public Art Policy is applicable in relation to adding public art into capital works projects of value greater than \$1m. It is recommended that Council consider NOT including public art within this project on the basis the proposed hangar is being constructed as a long-term business strategy for use by commercial aviation tenants.

#### **FINANCIAL IMPLICATIONS**

Council at the December 2017 meeting resolved to amend the 2017/18 Budget to include \$1.846M for the construction of a new hangar facility at LA34 Karratha Airport, to be funded from Aerodrome Reserve noting that the project will only proceed if tenders are within Councils Budget allocation and agreement to lease the land and new facility has been executed with Aspen Medical.

The preferred/recommended tenderers bid falls within this budget allocation.

Income received from Aspen Medical through landing charges is approximately \$30,000 per annum. If the hangar facility is not constructed it is possible that Aspen Medical could relocate to another airport in the Pilbara.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services: 1.c.3.2 Airport Facility Management  
 Programs/Services: 2.d.2.1 Business Attraction and Retention

**RISK MANAGEMENT CONSIDERATIONS**

The airport does not have any spare hangar capacity at this point in time. There have been several companies enquiring about hangar facilities recently to service potential contracts. A hangar could also be utilised for airport related activities that are not flying related.

A detailed Risk Management Plan will be developed as part of the Project Management Plan for the building works. The major risks to be addressed in undertaking this project are the various compliance issues in relation to access, emergency management, health issues and workplace health and safety.

Estimated Project Timeline

The following project timeline has been detailed by the preferred tenderer.

Activity	Time
Call Tenders	15 December 2017 to 25 January 2018
Report to Council on tenders	19 February 2018
Award contract/commence works	20 February 2018
Design of Hangar and associated works for City approval	26 February 2018
Site establishment/commence construction	9 April 2018
Practical Completion	30 September 2018

Optional Mezzanine Floor

As part of the RFT, tenderers were asked to submit a price for an optional mezzanine floor space. Including this option as part of the scope would ensure that the facility meets potential operational requirements for future tenants. The cost of this option can be accommodated within the existing budget endorsed by Council at the December 2017 meeting.

**IMPACT ON CAPACITY**

Should Council endorse the Officer’s recommendation, the City’s Strategic Project team will be required to manage the design and construction process in association with internal stakeholders. Project management responsibilities will be absorbed internally by the Strategic Projects Department with a dedicated Project Manager with Administration support allocated to the project.

**RELEVANT PRECEDENTS**

Council has previously tendered for contracts to construct airport infrastructure projects. Commercial arrangements at the airport have previously included leases of airport built facilities.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer or NOT to award any tender.

**CONCLUSION**

The City can construct a facility to meet with the proposed lessee requirements in a reasonable timeframe and at a realistic cost on vacant land at LA34 Karratha Airport. A commercial lease will allow the costs to be recovered with a return to Council while providing Aspen Medical with a structure suitable to manage day to day operations.

The preferred tender is within budget endorsed by Council at the December 2017 meeting. As part of the tendering process an option was supplied for the construction of a mezzanine floor. The inclusion of the of the mezzanine floor as part of the scope to ensure the facility has optimum lease potential for future tenants.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 and Section 3.18 of the *Local Government Act 1995* SUBJECT to a lease document being executed with Aspen Medical RESOLVES to:

1. **APPOINT** Crothers Construction Pty Ltd, ABN 56 084 751 511 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 17-17/18 Karratha Airport Hangar Design and Construction to undertake the works as specified and scoped.
2. **MODIFY** scope to include optional mezzanine floor at a cost of \$64,094, noting that this amount can be allocated within pre-approved budget; and
3. **NOT INCLUDE** a public art component within this project on the basis that the proposed hangar is being constructed as a long-term business strategy for aviation purposes and not for general community use.

**13.6 KARRATHA AIRPORT AIRFIELD LIGHTING UPGRADE**

<b>File No:</b>	<b>CM.274</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects and Infrastructure</b>
<b>Reporting Author:</b>	<b>Project Manager</b>
<b>Date of Report:</b>	<b>7 February 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential Tender Evaluation Report</b>

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**PURPOSE**

For Council to consider the tender for the Karratha Airport Airside – Electrical Cable Installation offered under RFT 24-17/18.

**BACKGROUND**

At its June 2017 Ordinary Meeting, Council resolved to appoint Aerodrome Management Services Pty Ltd (AMS) to undertake significant improvements airside at the Karratha Airport. The scope of work includes upgrading the runway and taxiway lighting, new movement area guidance signs (MAGS), upgrading the Airport Lighting Equipment Room and replacement of the electrical cable servicing Taxiway Foxtrot.

AMS has completed and commissioned the majority of the works under the contract except for the supply and installation of Illuminated Movement Area Guidance Signs (MAGS). These MAGS are manufactured in USA and there has been ongoing delays. The latest advice from AMS is that they are likely to be delivered to site April 2018.

Replacement of the electrical cable servicing Taxiway Foxtrot has been removed from this contract because:

1. Investigations with AMS indicated that it was difficult to remove the cable from the existing conduit as there is minimal clearance between the conduit and cable;
2. The investigations demonstrated that the cable is non-compliant with standards as it has less than the minimum 450mm cover for much of its length; and
3. AMS indicating the cost to install new conduit and electrical cable and connect to existing taxiway lights and new MAGS would be \$375,000.

Due to the cost this work is being undertaken under separate contract and is the subject of this report and tender outcome.

The works must be completed to:

1. Ensure compliance with Civil Aviation Safety Authority (CASA) Manual of Standards (MOS) Part 139 (Aerodromes) which require a minimum 450mm cover for all electrical cable airside at the airport; and

2. The existing cable to Taxiway Foxtrot is not meeting minimum electrical requirements as its electrical resistance readings are below acceptable levels and there is a small risk that it may fail. The cable cannot be removed from the existing conduit as there is minimal clearance between the cable and conduit and it is stuck in place for much of its length.

Tenders for this work were advertised on 16 December 2017 and closed on 25 January 2018.

Two tenders were received by the closing date from:

- Aerodrome Management Services (AMS)
- KBSS Engineering Pty Ltd

The tenders were evaluated by a three (3) person panel comprising of:

- Project Manager
- Airport Airside Coordinator
- Senior Airside Reporting Officer

The tenders were first assessed for compliance with the tender documents. One of the submissions failed to supply significant parts of the compliance information as required by RFT24 17/18 and was therefore assessed to be non-compliant.

The remaining tender was assessed against the qualitative criteria that were weighted as per the criteria endorsed by Council. They scored well against the qualitative criteria however their lump sum tender price was significantly above the project budget.

The Regional Price Preference Policy was not applied to either contractor.

A copy of the Evaluation Report is contained within the confidential section of the Agenda.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of medium significance in terms meeting compliance requirements with regulatory bodies, however is of low significance in respect to Council's ability to perform its role.

### **COUNCILLOR/OFFICER CONSULTATION**

Councillors have been consulted regarding potential works during the former Airport Advisory Group meetings and addressed by Council when considering to call tenders in October 2017. Consultation has taken place between panel members in evaluating and analysing the content of each tender submission and reviewed by the CEO and Director Strategic Projects & Infrastructure.

### **COMMUNITY CONSULTATION**

No community consultation is required.

### **STATUTORY IMPLICATIONS**

The tender was called in accordance with Section 3.57 of the *Local Government Act 1995* and Division 2 of the *Local Government (Functions and General) Regulations 1996*.

CASA Manual of Standards Part 139 (Aerodromes) covers the provision of aerodrome lighting and signage. The contract specification has been written to ensure compliance with these standards.



**POLICY IMPLICATIONS**

CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

**FINANCIAL IMPLICATIONS**

The project budget is \$1.76m and is including the works outlined in this tender and is included in Councils 2017/18 Budget.

The one conforming tender is significantly above the project budget allowance for this work as described in the Evaluation and Recommendation Report.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	1.a.2.6	Airport compliance Administration
Our Projects/Actions:	1.a.2.6.1	Airside Lighting Upgrade

**RISK MANAGEMENT CONSIDERATIONS**

As the cable to Taxiway Foxtrot is not meeting minimum electrical requirements, there is a small risk of this failing, which would cause the taxiway lighting to fail. This has been mitigated somewhat with previous works and would not stop the aerodrome from operating particularly given the low number of night movements.

**IMPACT ON CAPACITY**

Should Council consider endorsing the Officer's recommendation, Officers will be required to manage the Contract. This has been factored into staff work plans.

**RELEVANT PRECEDENTS**

Council has previously set precedence by endorsing upgrade works at the airport.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to decline all tenders and to DEFER the cabling upgrade at Karratha Airport.

**CONCLUSION**

The Evaluation Panel has determined that the one conforming tender does not provide a value for money outcome for the City and hence recommend that all tenders be declined and the RFT be re advertised.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to DECLINE all tenders received under RFT 24-17/18 Karratha Airport Airside – Electrical Cable Installation on the basis that they do not offer a value for money outcome to the City.**

## **14 ITEMS FOR INFORMATION ONLY**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### **PURPOSE**

To advise Council of the information items for February 2018.

### **VOTING REQUIREMENTS**

Simple Majority.

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### **OFFICER'S RECOMMENDATION**

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Concessions on Fees
- 14.3 Record of Tenders Awarded by the CEO under Delegation
- 14.4 Building Statistics
- 14.5 Planning Statistics
- 14.6 Environmental Health Statistics
- 14.7 Ranger and Emergency Management Statistics
- 14.8 Economic Development update
- 14.9 Safer Communities Partnership Quarterly Report
- 14.10 Community Services update
- 14.11 Headspace Pilbara Consortium Membership
- 14.12 Waste Services Data

#### 14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** EA to CEO & Mayor

**Disclosure of Interest:** Nil

#### PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
12/01/2018	Lease Agreement for part Lot 12 Sholl Street Roebourne (Roebourne Library site) location of dust monitoring site between the City of Karratha (Lessor) and Pilbara Iron Company Services Pty Ltd (Lessee)
17/01/2018	Customer Funded Works Agreement between the City of Karratha (Customer) and Water Corporation (Corporation) Lot 3776 Mooligunn Road Karratha
23/01/2018	Shire of Roebourne Town Planning Scheme No.8 Amendment No.39

**14.2 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 17-18 FINANCIAL YEAR**

**File No:** CR.38  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 5 February 2018  
**Disclosure of Interest:** Nil

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**PURPOSE**

To provide Council with a summary of all concessions on fees for Council's facilities and services under Section 11 of the Delegations and Authorisations Register for the 17/18 Financial Year.

Name	Reason	Amount (exc GST)
Indigenous Marathon Foundation	Fee waiver to hold a Community Event at the Tambrey Pavilion room to raise awareness of the Indigenous Marathon Foundation 26/2/18 – TOTAL \$152.00	\$138.18
Karratha Water Polo Association	Fee waiver for 2 hour aquarun hire voucher at Karratha Leisureplex for the Karratha Water Polo Associations Bingo Night 17/2/18. TOTAL \$184.00	\$167.27

**14.3 RECORD OF TENDER / QUOTATION AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION**

**File No:** CM.112  
**Responsible Officer:** Director Corporate Services  
**Reporting Author:** DAO Corporate Services  
**Disclosure of Interest:** Nil

**PURPOSE**

To advise Councillors of a Request for Tender or Request for Quotation that has been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

**BACKGROUND**

Under Delegation 1.1 ‘Tenders & Expressions of Interest’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 ‘Purchasing Policy’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

<b>Tender No:</b>	RFT 07-17/18	<b>Project Budget:</b>	\$281,844.05
<b>Tender Title:</b>	Dampier Lions Park Enhancement Upgrade		
<b>State-wide Advertising Commenced:</b>	25/11/2017	<b>Tender Closing Date/ Time:</b>	20/12/2017 2:00pm
<b>Scope of Works:</b>	The proposed contract is for a contractor to undertake works that will include the provision of all materials, labour, equipment and cartage as necessary for the due and proper completion of the Works comprising, but not limited to, the following: <ul style="list-style-type: none"> <li>• Demolition</li> <li>• Earthworks and Clearance</li> <li>• Edge, Seating &amp; Retaining Walls</li> <li>• Irrigation System</li> <li>• Segmental Unit Paving</li> <li>• In-situ Concrete Paving</li> <li>• Soilworks and Final Grading</li> <li>• Soft Landscaping</li> <li>• Furniture</li> <li>• Complete Aftercare and Maintenance of all Landscape Works (including Irrigation and Turf) throughout the 13-week Consolidation Period.</li> </ul>		
<b>Selection Criteria:</b>	Price	60%	
	Relevant Experience	20%	
	Methodology	10%	
	Capacity to Deliver	10%	
<b>Submissions Received:</b>	<ul style="list-style-type: none"> <li>• Total Eden Pty Ltd T/A Landscape Australia</li> <li>• Turf Guru Landscapes</li> <li>• Granchoice Holdings T/As Karratha Building</li> <li>• Yurra Pty Ltd</li> </ul>		
<b>Tender Awarded to:</b>	Landscape Australia		
<b>Contract Value:</b>	\$281,844.05 ex GST	<b>Date of Award:</b>	12/02/2018
<b>Contract Term:</b>	3 Months	<b>Contract Options:</b>	N/A

<b>Quote No:</b>	RFQ 26-17/18	<b>Project Budget:</b>	\$5,496,362
<b>Tender Title:</b>	7 Mile Cell II & III Construction – QA Services		
<b>State-wide Advertising Commenced:</b>	N/A	<b>Quote Closing Date/Time:</b>	02/02/2018
<b>Scope of Works:</b>	Construction Quality Assurance Services – Karratha Landfill		
<b>Selection Criteria:</b>	Products & Services	50%	
	Demonstrated Capacity	10 %	
	Tenderer’s Resources	30 %	
	Corporate Responsibility	10%	
	Price	Non Weighted	
<b>Submissions Received:</b>	Talis Consulting Pty Ltd		
<b>Quote Awarded to:</b>	Talis Consulting Pty Ltd		
<b>Combined Contract Value:</b>	\$181,014	<b>Date of Award:</b>	7/02/2018
<b>Contract Term:</b>	9 months	<b>Contract Options:</b>	N/A
A WALGA panel was used for this procurement making it Tender exempt.			

**14.4 MONTHLY BUILDING STATISTICS**

<b>File No:</b>	<b>GR.27</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>1 February 2018</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Council with the Building Statistics for the period specified.

Application numbers remain steady, with income currently tracking in accordance with forecast budgets.



Building Statistics 2018													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Building Permits</b>													
Dwellings	0												0
Alterations and Additions	0												0
Swimming Pools and Spas	3												3
Outbuildings (inc signs and shade)	13												13
Group Development	0												0
Number sole occpcy units/grp development	0												0
Commercial	3												3
<b>Monthly total</b>	<b>19</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0												0
BAC's	0												0
BAC Strata	0												0
<b>Monthly Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Occupancy Permits</b>													
Occupancy Permits	3												3
OP Strata	0												0
OP Unauthorised	0												0
<b>Monthly total</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>
<b>Total \$'000 Construction Value</b>	<b>1,785</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,785</b>
<b>Applications Processed for Other Councils</b>													
													<b>YTD</b>
Shire Of Ashburton	8												8
Shire of Wyndham (East Kimberley)	0												0
Port Hedland	4												4
<b>Monthly Totals</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>
<b>Private Certifications Provided</b>													
													<b>YTD</b>
Certificate of Design Compliance	1												1
Certificate of Building Compliance	1												1
Certificate of Construction Compliance	-												-
<b>Monthly total</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2</b>
<b>Total \$'000 Construction Value</b>	<b>14</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Building Statistics 2017													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Building Permits</b>													
Dwellings	0	0	1	0	0	0	0	0	0	0	0	0	1
Alterations and Additions	1	3	1	2	1	2	3	3	2	0	3	1	22
Swimming Pools and Spas	0	3	6	5	3	3	4	1	5	4	3	5	42
Outbuildings (inc signs and shade)	7	15	15	13	18	24	17	8	16	17	21	19	190
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	2	1	2	2	4	3	2	3	3	6	6	0	34
<b>Monthly total</b>	<b>10</b>	<b>22</b>	<b>25</b>	<b>22</b>	<b>26</b>	<b>32</b>	<b>26</b>	<b>15</b>	<b>26</b>	<b>27</b>	<b>33</b>	<b>25</b>	<b>289</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	0	0	2	3	1	1	0	1	0	1	10
BAC's	2	0	1	1	0	1	1	0	1	0	3	0	10
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly Total</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>20</b>
<b>Occupancy Permits</b>													
Occupancy Permits	1	0	0	1	1	2	3	1	2	0	3	1	15
OP Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
OP Unauthorised	0	0	0	1	1	0	1	0	1	0	1	0	0
<b>Monthly total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>4</b>	<b>1</b>	<b>20</b>
<b>Total \$'000 Construction Value</b>	<b>132</b>	<b>3,119</b>	<b>990</b>	<b>742</b>	<b>1,614</b>	<b>1,113</b>	<b>2,648</b>	<b>1,794</b>	<b>4,225</b>	<b>9,355</b>	<b>15,050</b>	<b>474</b>	<b>41,256</b>
<b>Applications Processed for Other Councils</b>													<b>YTD</b>
Shire Of Ashburton	1	4	4	8	9	3	8	12	7	10	19	2	87
Shire of Wyndham (East Kimberley)	0	0	0	2	0	3	0	1	0	1	0	1	8
Port Hedland	0	1	4	3	5	8	7	8	7	7	7	4	61
<b>Monthly Totals</b>	<b>1</b>	<b>5</b>	<b>8</b>	<b>13</b>	<b>14</b>	<b>14</b>	<b>15</b>	<b>21</b>	<b>14</b>	<b>18</b>	<b>26</b>	<b>7</b>	<b>156</b>
<b>Private Certifications Provided</b>													<b>YTD</b>
Certificate of Design Compliance	-	1	1	-	2	2	2	1	2	3	-	-	14
Certificate of Building Compliance	1	-	-	-	-	-	-	1	1	-	1	1	5
Certificate of Construction Compliance	-	-	-	1	-	-	1	1	-	-	1	-	4
<b>Monthly total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>23</b>
<b>Total \$'000 Construction Value</b>	<b>18</b>	<b>5</b>	<b>5</b>	<b>-</b>	<b>106</b>	<b>55</b>	<b>200</b>	<b>20</b>	<b>81</b>	<b>1,755</b>	<b>10</b>	<b>2</b>	<b>2,257</b>

**14.5 MONTHLY PLANNING STATISTICS**

<b>File No:</b>	<b>TA/1/1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>1 February 2018</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of the following planning decisions issued and other Planning Services actions for the specified period.

This report covers the period 21/12/2017 to 31/01/2018 (inclusive).

<b>DEVELOPMENT PLANNING DECISIONS ISSUED</b>						
<b>APP</b>	<b>DECISION</b>	<b>OWNER</b>	<b>APPLICANT</b>	<b>ADDRESS</b>	<b>TYPE</b>	<b>DEVELOPMENT</b>
DA14009	Withdrawn	State Of WA	LandCorp	Lot 8001 Oxide Loop GAP RIDGE WA 6714	Dev	Entry Statements - Gap Ridge Industrial Estate
DA17086	Approved Delegate	David John & Jodie Maree Cawthray	David Cawthray	11 Fortescue Crescent DAMPIER WA 6713	Dev	R-Code Variation - Outbuilding (Shed) Setback And Height
DA17094	Cancelled	Rhys Lee Osterlund	SMC Building Pty Ltd	Unit 5/31 Withnell Way BULGARRA WA 6714	Dev	Sea Container
DA17111	Cancelled	Michael Casey & Linda Maud	Apostolic Church Australia	12 Hedland Place KARRATHA WA 6714	Dev	Change of Use From Office to Place of Worship
DA17132	Approved Delegate	Porell Pty Ltd	Kylene Tuthill	Unit 4, 4 Welcome Road KARRATHA WA 6714	Dev	Proposed Restricted Premises - Adult Shop
DA17141	Approved Delegate	Luke Robert Priddis	Luke Robert Priddis	7 Campbell Crescent BAYNTON WA 6714	Dev	R-Code Variation - Outbuilding Height
DA17155	Approved Delegate	Geoffrey Reginald & Melissa Marie Harris	RFF Pty Ltd	12 Morse Court KARRATHA WA 6714	Dev	Change Of Use - Short Stay Accommodation To Residential Building
DA17157	Approved Delegate	David Byron Cotes Paige	Kelli Maree Hitching	41 Lewis Drive NICKOL WA 6714	Dev	Home Occupation - Beautician
DA17159	Approved Delegate	Gavin Edward Lawrence & Melanie Anne Green	Melanie Green	35 Elliott Way BULGARRA WA 6714	Dev	R-Code Variation - Outbuilding And Ancillary Accommodation
DA17160	Approved Delegate	Adrian Thomas Wescombe	Hurley Architecture & Planning	29 Swetman Way NICKOL WA 6714	Dev	R-Code Variation - Reduced Garage Setback
DA17162	Approved Delegate	Robe River Mining Co Pty Ltd & Mitsui Iron Ore Development Pty Ltd & Nippon Steel Australia Pty Ltd & Sumitomo Metal Australia Pty Ltd	Wickham Community Projects Incorporated	9 Herbert Way WICKHAM WA 6720	Dev	Change of Use - Residential to "Community Use"
DA17164	Approved Delegate	Dean James McInroy & Jason O'Byrne	Dean James McInroy	2 Fishwick Court MILLARS WELL WA 6714	Dev	Outbuildings Ancillary To Grouped Dwelling Development
DA18001	Approved Delegate	James Adam Brown & Isabelle Helena Jacks	James Adam Brown	7 Nelson Court PEGS CREEK WA 6714	Dev	Outbuilding - Sea Container
DA18002	Approved Delegate	Hamersley Iron Pty Ltd (Karratha)	Clint Hector	17 Osprey Street NICKOL WA 6714	Dev	Home Occupation - Reptile Education

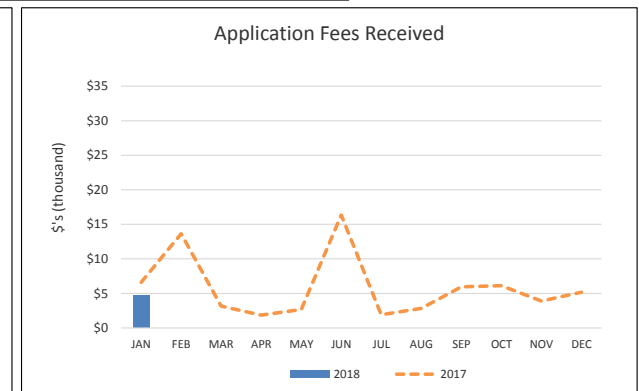
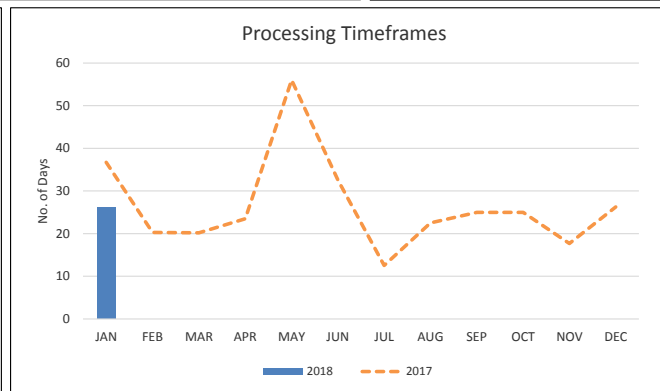
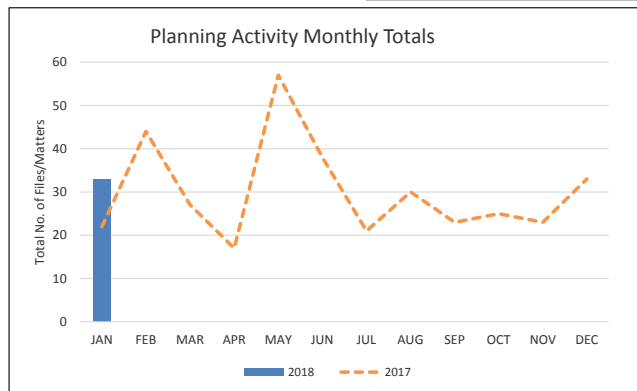
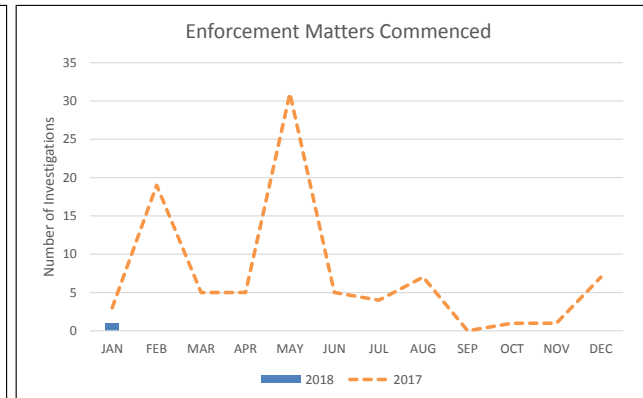
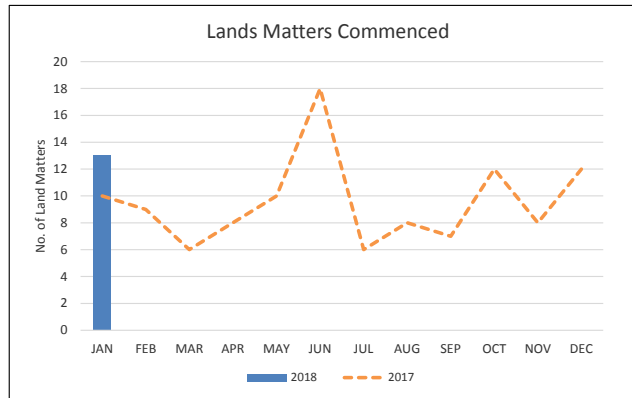
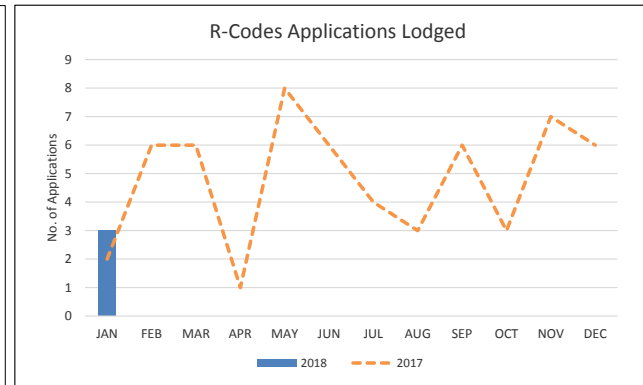
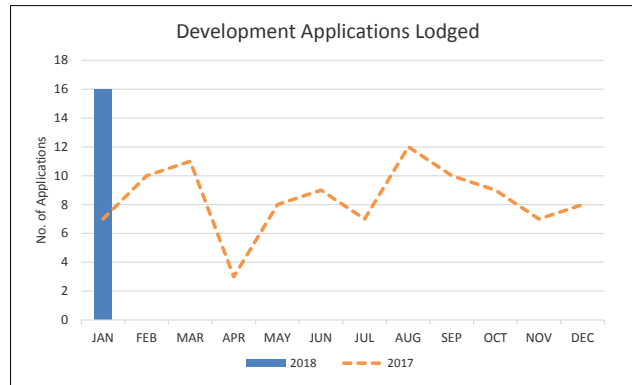
<b>DEVELOPMENT PLANNING DECISIONS ISSUED</b>						
<b>APP</b>	<b>DECISION</b>	<b>OWNER</b>	<b>APPLICANT</b>	<b>ADDRESS</b>	<b>TYPE</b>	<b>DEVELOPMENT</b>
DA18005	Approved Delegate	Hamersley Iron Pty Ltd (Karratha)	Kathryn Vincent	12 Woodswallow Bend NICKOL WA 6714	Dev	Home Occupation - Cake Preparation And Storage
DA18007	Approved Delegate	Rainstorm Dust Control Pty Ltd	Rainstorm Dust Control Pty Ltd	Lot 267 Bayly Avenue GAP RIDGE WA 6714	Dev	Sea Container (EcoMag)
DA18008	Approved Delegate	Deni & Suza Nikolovski	Prompt Contracting And Fencing	8 Buchanan Circuit BAYNTON WA 6714	Dev	R-Code Variation - Carport Lot Boundary Setback And Height
DA18009	Approved Delegate	Daniel Leigh & Jemma Ashleigh Parkin	Daniel Leigh Parkin	39 Andover Way BULGARRA WA 6714	Dev	Shade Sails
DA18010	Approved Delegate	David Harold Thomas & Jennifer Anne Horlock	David Harold Thomas	26a Frinderstein Way PEGS CREEK WA 6714	Dev	Sea Container
DA18013	Approved Delegate	City Of Karratha	Doric Contractors Pty Ltd	Lot 7020 Welcome Road KARRATHA WA 6714	Dev	Temporary Construction Site Offices
DA18015	Approved Delegate	Dall Services Pty Ltd	Trasan Contracting Pty Ltd	L2 Anderson Road KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	Shade Sail Structure
DA18016	Withdrawn	Toll Properties Pty Ltd	Site Planning and Design	Lot 108 Exploration Drive GAP RIDGE WA 6714	Dev	General Industrial

LANDS MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
LM15022	Proposed Freeholding Of Lot 4471 On Deposited Plan 188196 And Lot 4931 On Deposited Plan 37826 Bulgarra	Lot 250 Searipple Road BULGARRA WA 6714	Correspondence sent to DPLH advising of Council's 22 January 2018 resolution objecting to the granting of freehold title over lots associated with Searipple Village.
LM17066	EO3736571 – Karratha Works Variation - Optus Build	12 Welcome Rd KARRATHA WA 6714	Proponent has notified matter is not progressing at this time.
LM17085	Requesting Comments By 26th Sept - Consultation: Tambrey Primary School - 1 X Modular Classroom	503 Tambrey Drive NICKOL WA 6714	No Objection To The Addition Of One New Modular Classroom To The Tambrey Primary School.
LM17112	Withdrawal Of Caveat Lots 3 & 4 Nairn Street, Roebourne (41545)	11 Hall Street ROEBOURNE WA 6718	Legal Agreement Executed To Allow For A Caveat To Be Withdrawn And Replaced On Title To Allow For The Sale Of Lots 3 And 4 Nairn Street.
LM17123	Consultation: Baynton West Primary School - Installation Of 3 X Classrooms, 1 X Pre Primary Classroom; 1 X Storage Shed	2 Marniyarra Loop BAYNTON WA 6714	No objection to the proposed public works
LM18006	Proposed Transfer Of Lots 4543 On DP189345 And 4563 On DP192089, Pegs Creek - City Of Karratha DPLH Ref: 2071-1982 Job No.: 171646	2 Bond Place PEGS CREEK WA 6714	No Objection Is Raised To The Transfer Of Lots 4543 And 4563 From Unvested Reserve To The Salvation Army Under Crown Grant In Trust, As Described Below.
LM18008	Mining Tenement L47/543 - 3 Year Stakeholder Review NWSG	WICKHAM Locality	City expects implementation of the Mine Closure Plans to leave sites in a safe and clean condition, rehabilitated to best practice standards in accordance with State Government guidelines.
LM18009	Mining Tenement M47/524 - 3 Year Stakeholder Review NWSG	WICKHAM Locality	City expects implementation of the Mine Closure Plans to leave sites in a safe and clean condition, rehabilitated to best practice standards in accordance with State Government guidelines.
LM18010	Mining Tenement M47/556 - 3 Year Stakeholder Review NWSG	WICKHAM Locality	City expects implementation of the Mine Closure Plans to leave sites in a safe and clean condition, rehabilitated to best practice standards in accordance with State Government guidelines.

ENFORCEMENT MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
E16005	Air B & Bs in Karratha - Compliance Issues	KARRATHA	Officer review has found no evidence of this being a current issue. This matter can be further investigated if particular issues are identified.
E16013	Gap Ridge - Erosion Exploration Drive	Lot 4 Exploration Drive GAP RIDGE WA 6714	Audit Complete and Property is Now Compliant.
E17001	Short Stay Accommodation - Compliance Issues	L4903 Anderson Road KARRATHA INDUSTRIAL ESTATE WA 6714	Issue Closed For Time Being Until DPLH Report Findings of Their Investigations To Rangers Coordinator and Planning Compliance Officer.
E17008	Several Complaints From Neighbours To The Above Property That The Occupant/Tenant Of The Property Is Conducting Swimming Lessons	24 Snook Way PEGS CREEK WA 6714	Matter has been Investigated by Officers. Swimming Lessons have Ceased from the Property.
E17015	Unauthorised Sea Container	112a Bajamalu Drive BAYNTON WA 6714	Sea Container Has Been Removed.
E17018	Compliance With Conditions Of Planning Approval	Lot 102 Exploration Drive GAP RIDGE WA 6714	Plans Have Been Submitted Showing Drainage Rectification Methods. Plans Have In-Principle Approval from Technical Services and Have Been Forwarded to Technical Services for Endorsement.
E17024	Requirement To Apply For DA For Existing Development	Lot 14 Exploration Drive GAP RIDGE WA 6714	Development Application Submitted and Approval Granted.

ITEMS LODGED													
2018 LODGEMENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CATEGORIES</b>													
Development Applications	16												16
R-Codes Applications	3												3
Land Matters	13												13
Enforcement Matters	1												1
<b>Monthly total</b>	<b>33</b>												<b>33</b>
<b>Processing Timeframe - Days Development Applications</b>	26												26
<b>Application Fees</b>	\$4,650												<b>\$4,650</b>
<b>2017 LODGEMENT</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>CATEGORIES</b>													
Development Applications	7	10	11	3	8	9	7	12	10	9	7	8	101
R-Codes Applications	2	6	6	1	8	6	4	3	6	3	7	6	58
Land Matters	10	9	6	8	10	18	6	8	7	12	8	12	114
Enforcement Matters	3	19	5	5	31	5	4	7	0	1	1	7	88
<b>Monthly total</b>	<b>22</b>	<b>44</b>	<b>27</b>	<b>17</b>	<b>57</b>	<b>38</b>	<b>21</b>	<b>30</b>	<b>23</b>	<b>25</b>	<b>23</b>	<b>33</b>	<b>360</b>
<b>Processing Timeframe - Days Development Applications</b>	36.7	20.3	20.18	23.5	56	32.63	12.55	22.5	25	25	17.7	26.27	27
<b>Application Fees</b>	\$6,600	\$13,622	\$3,160	\$1,867	\$2,673	\$16,352	\$1,915	\$2,840	\$5,965	\$6,116	\$3,899	\$5,176	<b>\$70,185</b>





<b>PLANNING SERVICES PROJECTS LIST</b>				
<b>PROJECT</b>	<b>CONSULTANT</b>	<b>MOST RECENT ACTION</b>	<b>NEXT ACTION</b>	<b>PROPORTION COMPLETE</b>
Local Planning Strategy – Considering Submissions and Finalising Strategy	RFF	Local Planning Strategy adopted for final approval by Council at the December 2017 OCM.	Update Local Planning Strategy Part B and submit to Western Australian Planning Commission for final endorsement.	85%
Workforce Accommodation Scheme Amendment	TBB	Scheme Amendment documentation and schedule of modifications forwarded to Western Australian Planning Commission for Minister’s final approval consideration on 24 January 2018.	Meet with Department of Planning Lands and Heritage regarding WAPC consideration of Amendment in February 2018.	85%
Modifications to DP 10 – Workforce Accommodation	In-House	Advertisement of revised draft Local Planning Policy DP 10 – Workforce Accommodation until 14 February 2018.	Consider submissions and prepare report to Council for April 2018 OCM.	40%
Cossack Scheme Amendment and supporting Technical Documents (CHRMAP, CMP & Design Guidelines)	TPG	Council adopted Scheme Amendment for public advertising at the December 2017 OCM. Preliminary comments received from Cossack landowners and DPL&H on draft Conservation Management Plan.	EPA approval to Scheme Amendment expected 12 February and public advertising to commence 14 February 2018	30%
Karratha Industrial Estate Compliance Audit	In-House	Desktop and Onsite audit of properties in Cell 3 complete from Planning & Building Services on 25 January 2018.	Forward letters to inform property owners in Cell 3 of any areas of non-compliance and request to rectify in week commencing 5 February 2018.	18%
Local Biodiversity Strategy	Vicki Long and Associates	Desktop surveying completed and areas for on-ground surveying identified. Natural Area Training with representatives from NYFL and YACMAC was undertaken in November, 2017.	On-ground surveying to be undertaken in March, 2018.	80%
Mulataga Structure Plan	Roberts Day	Consultants have completed the first phase of the project and provided: 1) accurate costs to complete the Mulataga Structure plan; 2) a considered coastal hazard line and 3) a foreshore setback area.	Currently considering progression of the project to complete the Mulataga Structure Plan.	30%
Land Supply Pipeline	In-House	Identification of sites expanded and land supply plans and matrix updated.	Progress finalisation as part of Economic Development strategy implementation.	85%

<b>PLANNING SERVICES PROJECTS LIST</b>				
<b>PROJECT</b>	<b>CONSULTANT</b>	<b>MOST RECENT ACTION</b>	<b>NEXT ACTION</b>	<b>PROPORTION COMPLETE</b>
Scheme Amendment 45 – Rezoning Comfort Inn to 'Residential R60' With Additional Use	TPG	WAPC informed the City on 25 January 2018 that the Minister has approved Amendment 45.	Will be published in the Government Gazette on 6 Feb 2018. Arrange Final Notice of Amendment to be published in Pilbara News.	95%
Scheme Amendment 46 – Scheme Conversion	In-House	In conjunction with the DPL&H staff, modifications have been considered and settled.	Forward checklist, EPA comments and modifications to initiated amendment to WAPC for approval.	70%
Scheme Amendment 47 – Addition of Short Stay Accommodation Use (Latitude Dunes Apartments)	Veris	Scheme Amendment forwarded to the EPA.	Once a response is received from the EPA the Scheme amendment is to be advertised.	20%
Old High School Site Structure Plan	Veris	Structure Plan elodged with the WAPC and currently being advertised.	Following advertising period closing, summarise any submissions and consider/make any recommendations to modify the Structure Plan.	20%
Gap Ridge Drainage Compliance Audit	In-House	City has received stormwater management plans from non-compliant property owners.	Technical Services to formally endorse remaining plans and notify Planning Services as basis for closing related files.	90%
School Population Analysis and Forecasting	In-House/ Forecast Id	Forecast ID have prepared projections to 2016 Census Data.	Projections to be updated based on more detailed consideration of relevant local factors.	70%

**14.6 MONTHLY ENVIRONMENTAL HEALTH STATISTICS**

<b>File No:</b>	<b>LE.288</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>1 February 2018</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Annual Environmental Health Statistics for the Council's information. Please note that as agenda settlement closed early, these statistics include the following dates, 19 December 2017 to 31 January 2018.

Environmental Health Statistics														Environmental Health Statistics												
2018														2017												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2016 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>												
Food premises inspection/reinspection	10													239	31	31	35	16	10	10	13	16	13	16	27	21
Lodging house inspection	0													43	0	0	0	11	2	14	7	1	7	0	1	0
Camping/caravan park inspection	0													9	0	0	0	1	0	1	0	3	4	0	0	0
Public building inspection	1													65	2	1	0	10	16	5	6	2	10	2	4	7
Swimming pool inspection	0													41	0	0	0	1	17	0	0	0	0	21	2	0
Hairdressers inspection	0													11	0	0	1	1	0	0	0	1	0	1	3	4
Beauty therapy/skin penetration inspection	1													16	0	1	2	0	2	0	0	0	0	0	2	9
Septic tank inspections	0													2	0	0	0	0	0	0	0	0	0	0	2	0
Closed premises	5													34	4	2	4	4	0	0	2	1	1	4	5	7
<b>Monthly total</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>460</b>	<b>37</b>	<b>35</b>	<b>42</b>	<b>44</b>	<b>47</b>	<b>30</b>	<b>28</b>	<b>24</b>	<b>35</b>	<b>44</b>	<b>46</b>	<b>48</b>
<b>Health nuisances/complaints investigated</b>														<b>Health nuisances/complaints investigated</b>												
Air Pollution	2													23	1	0	0	1	3	1	1	3	3	4	3	3
Building & Accommodation	0													33	2	4	1	2	3	4	4	3	3	2	2	3
Effluent & Water Pollution	3													6	0	0	1	2	0	0	0	0	0	1	1	1
Food Safety	2													19	1	1	0	0	2	1	2	3	2	3	2	2
Noise Pollution	1													38	5	4	1	2	1	2	6	3	4	3	2	5
Nuisance	2													32	3	3	4	2	1	2	4	0	3	6	2	2
Pest Control	0													40	0	9	10	5	9	1	2	2	1	1	0	0
Refuse & Litter	2													24	2	1	4	2	0	0	1	4	7	2	1	0
Skin Penetration	3													13	0	4	0	2	3	0	0	2	1	0	0	1
Stallholders & Traders	4													24	2	3	2	3	5	0	0	2	3	0	2	2
Other	0													0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly total</b>	<b>19</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>252</b>	<b>16</b>	<b>29</b>	<b>23</b>	<b>21</b>	<b>27</b>	<b>11</b>	<b>20</b>	<b>22</b>	<b>27</b>	<b>22</b>	<b>15</b>	<b>19</b>
<b>Notifiable infectious diseases</b>														<b>Notifiable infectious diseases</b>												
Ross River Virus (RRV)	0													48	0	2	17	9	7	7	0	2	1	0	3	0
Barmah Forest Virus (BHV)	0													5	0	0	2	0	2	0	0	0	0	0	1	0
Salmonellosis	5													36	2	3	6	3	10	2	2	3	0	2	1	2
Campylobacteriosis	2													21	1	1	1	2	2	2	1	2	1	1	2	5
Cryptosporidiosis	0													4	2	0	0	0	1	0	0	1	0	0	0	0
Other	2													19	0	0	1	4	9	0	2	1	0	0	1	1
<b>Monthly total</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>133</b>	<b>5</b>	<b>6</b>	<b>27</b>	<b>18</b>	<b>31</b>	<b>11</b>	<b>5</b>	<b>9</b>	<b>2</b>	<b>3</b>	<b>8</b>	<b>8</b>
<b>Other health</b>														<b>Other health</b>												
Assess development applications	0													42	5	4	4	0	3	6	4	3	4	2	2	5
Assess building applications	3													15	2	0	0	1	0	0	0	2	8	1	1	0
Respond to swimming pool positive detections	0													17	2	2	6	2	2	0	0	0	2	0	0	1
Healthy dog day	0													4	0	0	1	0	1	0	0	1	0	0	1	0
Chicken bleeding	2													22	2	2	2	2	2	2	1	2	2	2	2	1
<b>Monthly total</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>11</b>	<b>8</b>	<b>13</b>	<b>5</b>	<b>8</b>	<b>8</b>	<b>5</b>	<b>8</b>	<b>16</b>	<b>5</b>	<b>6</b>	<b>7</b>

**14.7 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS**

<b>File No:</b>	<b>LE.245</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>1 February 2018</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

**PURPOSE**

To provide Annual Ranger Statistics for the Council's information. Please note this report includes statistics from 21 December 2017 to 31<sup>st</sup> January 2018 as the agenda settlement closed early in December 2017.

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	29	6	0	35
Abandoned vehicles	6	8	10	24
Animal (dogs/other)	49	81	35	165
Cats	13	6	4	23
Camping	0	0	1	1
Cyclone	1	0	1	2
Litter	10	11	3	24
Parking	161	15	4	180
Off Road Vehicles	14	10	14	38
Unightly Properties	2	5	1	8
<b>Total Action Requests</b>	<b>285</b>	<b>142</b>	<b>73</b>	<b>500</b>

Please note that fire action requests which were included in this table previously have been included to a separate table as per below:

Statistics in relation to bushfires and fire activities attended to by Rangers/Fire Control Officers are as follows:

<b>Fire Activities</b>	<b>January 2018</b>
Illegal burns investigated	2
Number of FCO Managed Scrub Fires	0
FCO Hours spent at fires	0
Cyclone/Bushfire Notices Served	2
Fireworks Permits issued	1
Permits to Burn Issued	2

There were 103 Insight calls received for the month of January of which 89 were R1 codes which required an immediate response.

The following applications to keep more than 2 dogs on a property have been assessed and approved.

**Three Dog Applications**

<b>Applicant</b>	<b>Address</b>	<b>Outcome</b>
Jennifer Matulick	23 Calsen Way, Pegs Creek	Approved



**14.8 ECONOMIC DEVELOPMENT UPDATE**

<b>File No:</b>	<b>ED.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Business Engagement Coordinator</b>
<b>Date of Report:</b>	<b>1 February 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To inform Council of economic development activities in the month of January 2018.

**BACKGROUND**

Council's Strategic Community Plan 2016 - 2026 aims to attract diverse and sustainable business and employment opportunities.

**CURRENT ACTIVITIES**Solar Farm Site Feasibility Study

A RFQ process was undertaken in January to seek proposals for a study to identify suitable land for large scale solar energy operations within the City of Karratha. There were 5 quotes submitted and will be subsequently be assessed.

Tourism Signage – Welcome to City of Karratha Signs

Two additional 'Welcome to the City of Karratha signs' have been supplied to the City from the Town of Port Hedland border sign project at no additional cost. Officers have initiated discussions with Main Roads to seek approval to install these signs in the southern and western parts of the City.

Sahara Forest Project

City Officers continue to work with Sahara Forest Project and the Pilbara Development Commission through the project milestones. The feasibility report is scheduled to be completed in February 2018.

Ecomag

Officers attended the opening of the EcoMag pilot plant in the City of Karratha. The trial plant has commenced which produces high purity magnesium. If successful, the operations could be expanded locally.

Native Yindjibarndi Plants Shared Value Project (Wanggalili Project)

Officers attended a project working group meeting. A preliminary proposal of the role of the King's Part Botanical Authority was discussed with feedback provided.

Tourism Business Support

Officers attended a meeting with representatives from the Federal Government's Entrepreneur Program. Details of the Grant has been passed on to the KDCCI to distribute to eligible businesses to consider.



Roebourne Gaol Heritage Precinct

The Department of Planning, Lands & Heritage has advised that further investigations are required at the precinct before consideration can be given to appropriate tenure options. The response stated that if conditional freehold was deemed to be the most appropriate tenure, the land could be transferred to the City at nominal consideration, subject to Ministerial approval. However, the City would be required to pay the full market value of each property if seeking a transfer to unconditional freehold.

New Roebourne Information Pullover Bay

City Officers have progressed the design for the Roebourne information bay and are seeking input from Ngarluma Aboriginal Corporation on the use of traditional language.

Take Your Business Online Grant Scheme Update

In line with the funding agreements, 4 business have acquitted their projects with the remaining 10 businesses' acquittals due in March 2018.

Homemaker Centre

Landcorp provided an update on the leads that CBRE is pursuing in relation to the Homemaker Centre feasibility study. The feasibility report is scheduled to be completed in March 2018.

Visitor Centre

The first board meeting with the new General Manager, Anouska Angove, was held in January. Officers arranged discussions with the new Visitors Centre Management on the strategic direction of the service.

Karijini Experience

City Officers have engaged with the Visitor Centre to work collaboratively to maximise the potential for the City to benefit from the sponsorship of the Karijini Experience.

**14.9 SAFER COMMUNITIES PARTNERSHIP QUARTERLY REPORT OCTOBER TO DECEMBER 2017**

<b>File No:</b>	<b>CS.14</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Community Safety Coordinator</b>
<b>Date of Report:</b>	<b>22 December 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>SCP Quarterly Report October to December 2017</b>

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**PURPOSE**

To provide an overview on outcomes of programs and initiatives undertaken by the Safer Communities Partnership during the October to December 2017 quarterly reporting period.

**BACKGROUND**

The Safer Communities Partnership reports to Council on a quarterly basis to provide information on activities and progress of the program. This report provides an overview of projects, initiatives and strategies undertaken from October to December 2017 which are underpinned by the Safer Communities Partnership Strategic Plan 2015 – 2018 and the City of Karratha Strategic Community Plan 2016 - 2026.

**CONCLUSION**

The Safer Communities Partnership October to December 2017 Quarterly Report was tabled at the February Partnership meeting, for information of all Steering Group members.

**14.10 COMMUNITY SERVICES UPDATE**

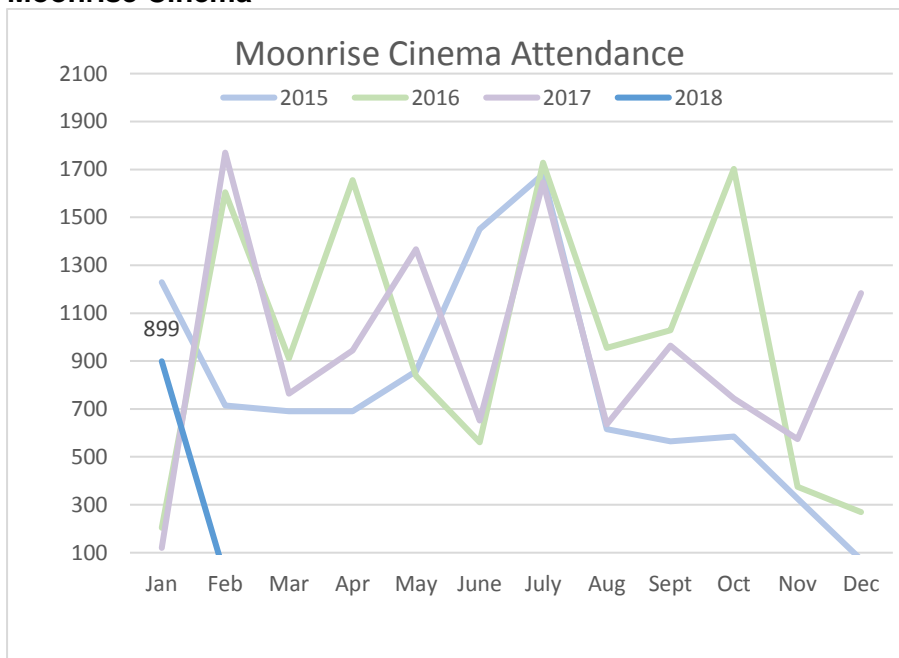
**File No:** CS.23  
**Responsible Executive Officer:** Acting Director Community Services  
**Reporting Author:** Acting Director Community Services  
**Date of Report:** 5 February 2018  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

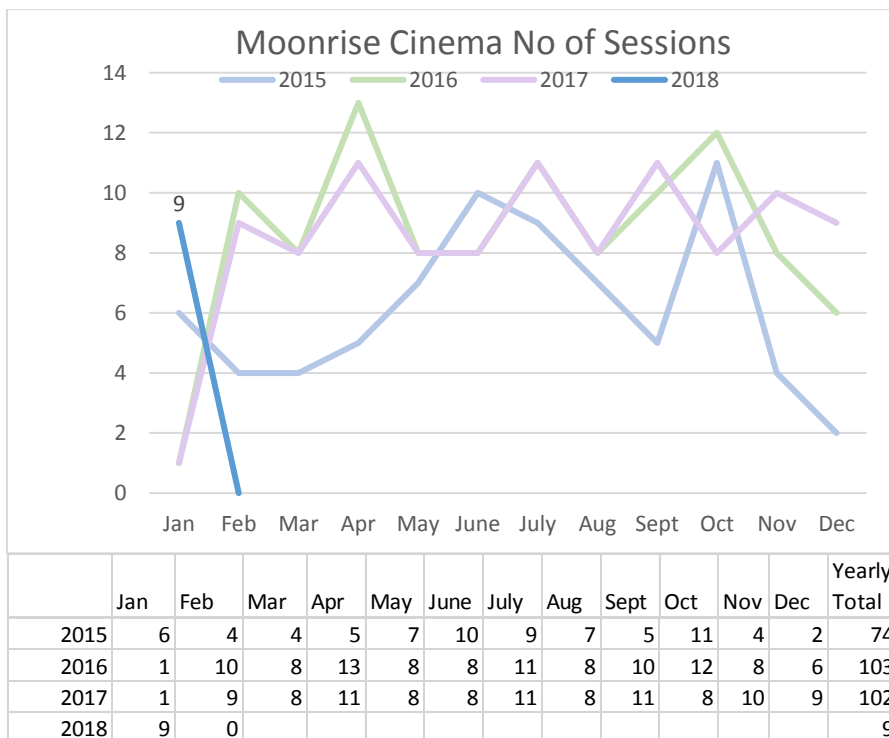
To provide Council an update on January activities for Community Services.

**1. ARTS & CULTURE**

**a) Moonrise Cinema**

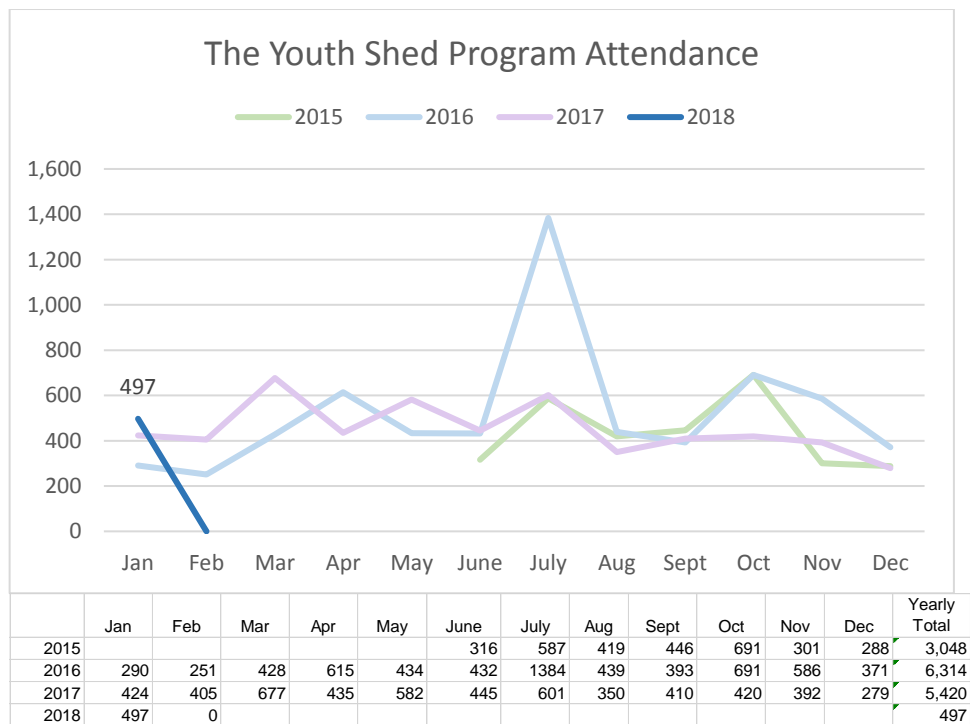


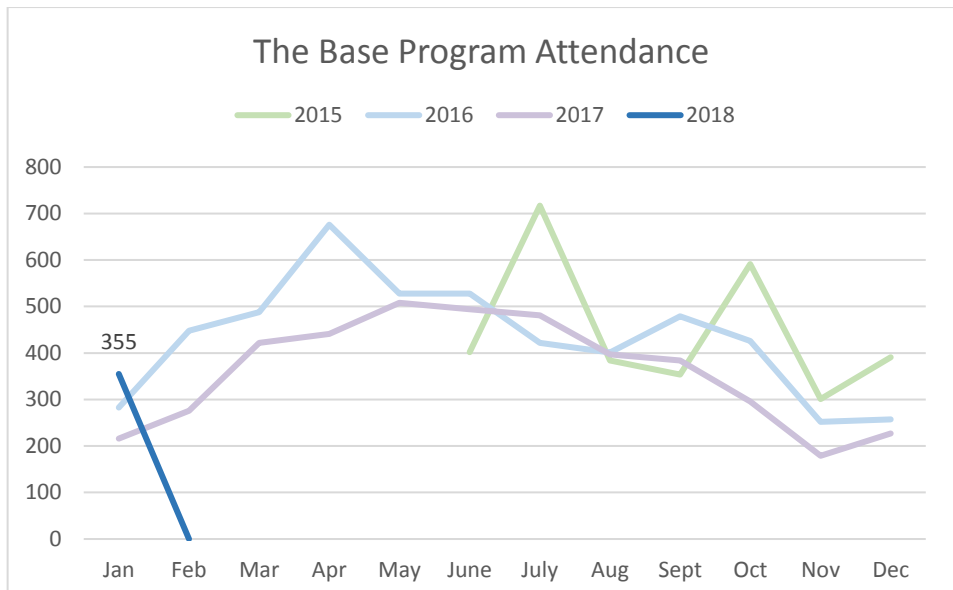
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Yearly Total
2015	1229	714	691	691	858	1451	1680	615	565	585	325	71	9475
2016	204	1604	911	1655	838	561	1728	955	1029	1702	375	270	11832
2017	120	1770	764	944	1366	652	1646	635	964	744	574	1184	11363
2018	899	0											899



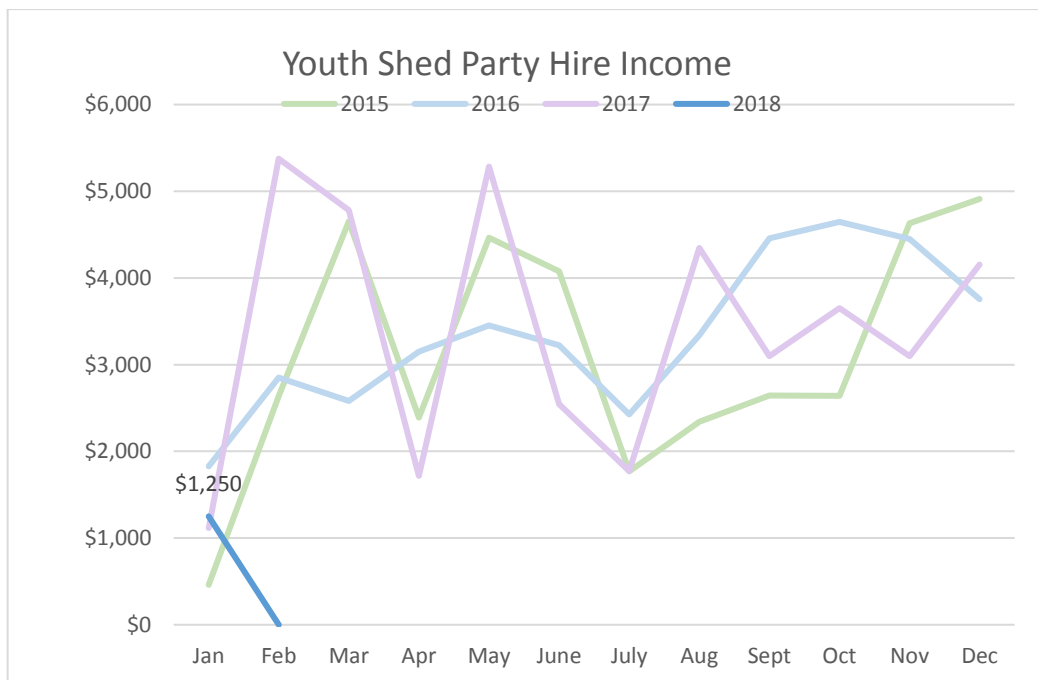
## 1.2 YOUTH SERVICES

### a) Youth Shed

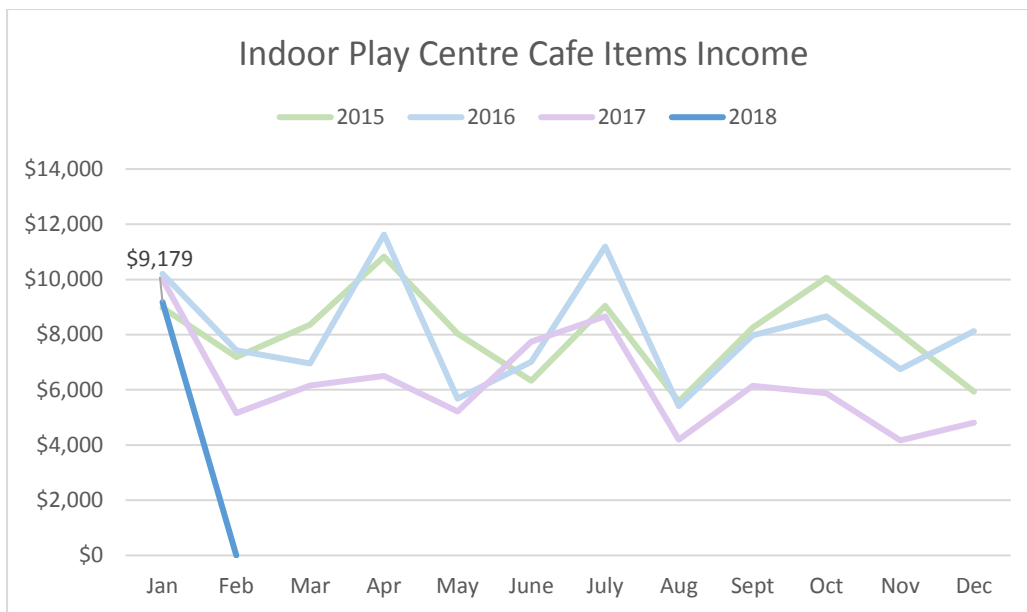




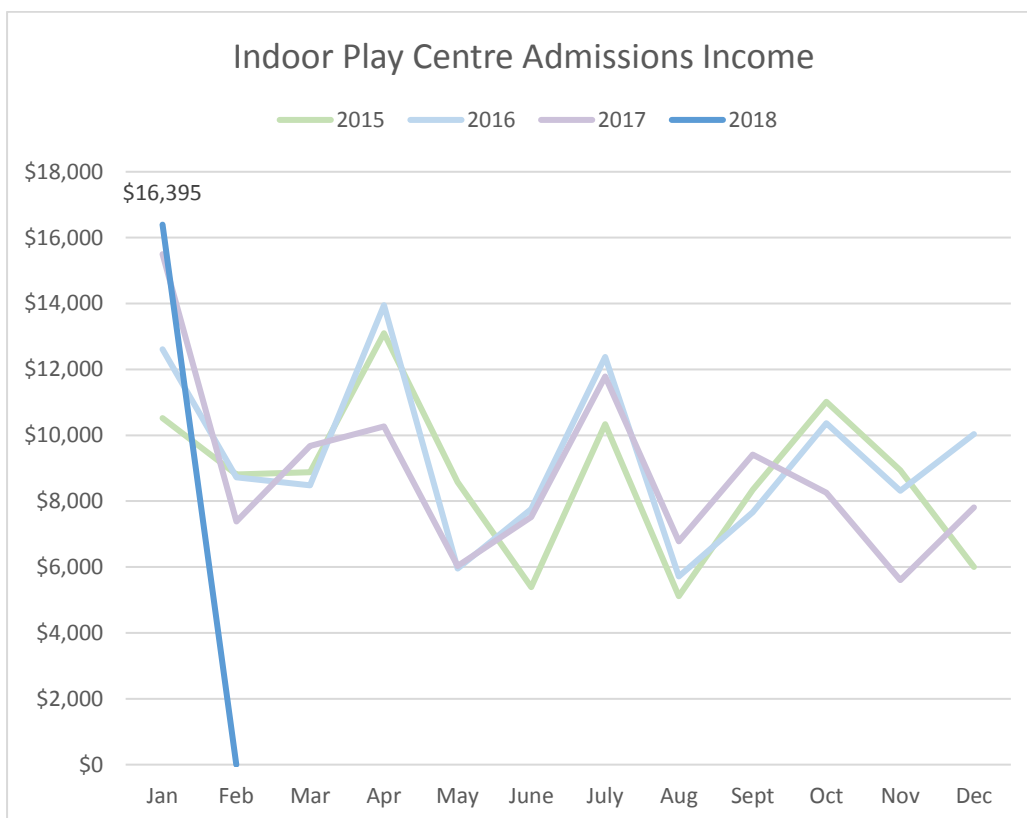
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Yearly Total
2015						402	717	384	354	591	301	391	3,140
2016	283	448	488	676	528	528	422	401	479	426	252	257	5,188
2017	216	276	422	441	508	494	481	397	384	296	179	227	4,321
2018	355	0											355



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Yearly Total
2015	\$460	\$2,636	\$4,654	\$2,389	\$4,463	\$4,075	\$1,770	\$2,343	\$2,643	\$2,641	\$4,630	\$4,911	\$37,616
2016	\$1,828	\$2,852	\$2,581	\$3,149	\$3,453	\$3,223	\$2,425	\$3,338	\$4,458	\$4,647	\$4,451	\$3,755	\$40,158
2017	\$1,116	\$5,375	\$4,783	\$1,716	\$5,283	\$2,543	\$1,774	\$4,347	\$3,100	\$3,653	\$3,099	\$4,156	\$40,944
2018	\$1,250												\$1,250



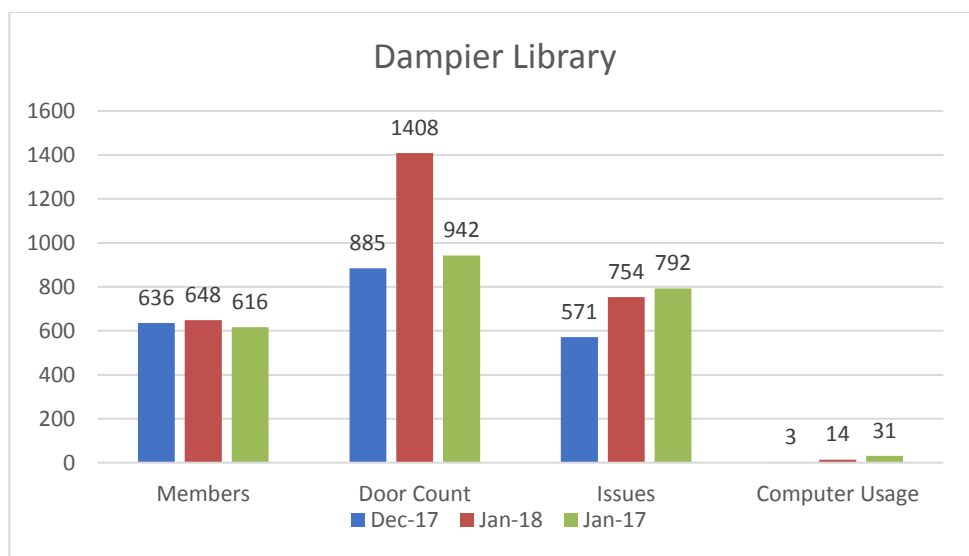
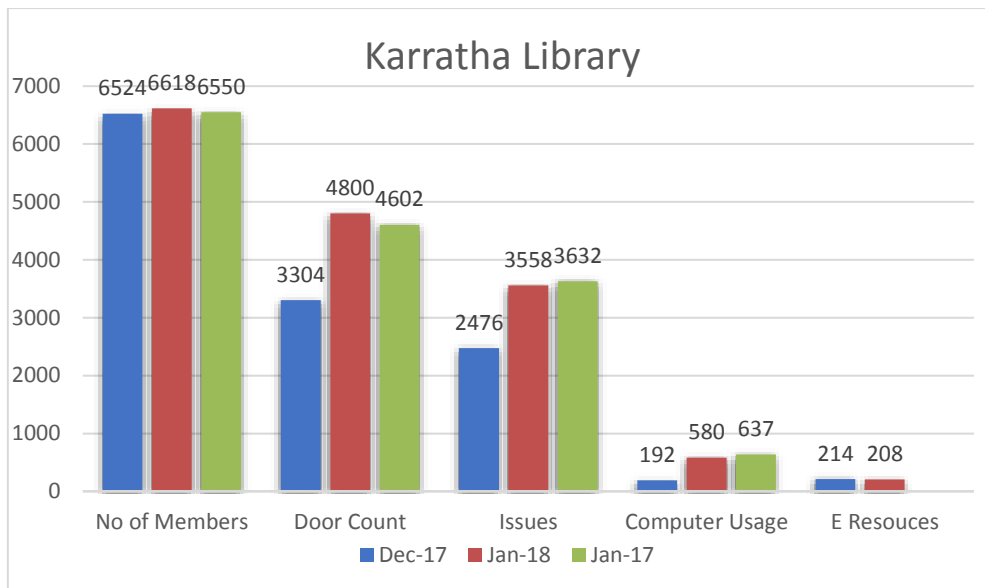
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Yearly Total
2015	\$8,979	\$7,184	\$8,361	\$10,828	\$8,039	\$6,331	\$9,049	\$5,578	\$8,260	\$10,064	\$8,040	\$5,940	\$96,654
2016	\$10,200	\$7,434	\$6,961	\$11,626	\$5,685	\$7,014	\$11,191	\$5,410	\$7,977	\$8,656	\$6,751	\$8,129	\$97,035
2017	\$10,004	\$5,163	\$6,154	\$6,503	\$5,210	\$7,742	\$8,656	\$4,195	\$6,139	\$5,879	\$4,167	\$4,812	\$74,624
2018	\$9,179	\$0											\$9,179

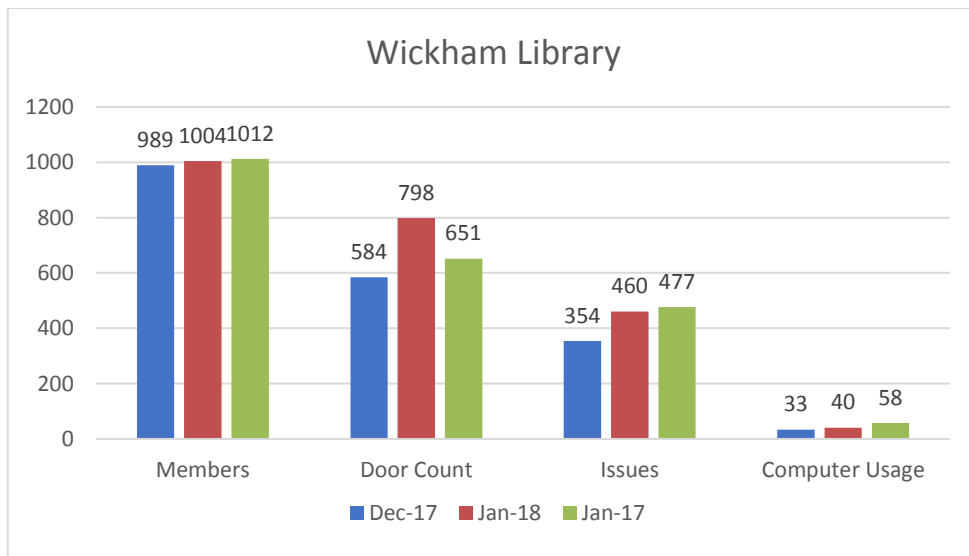
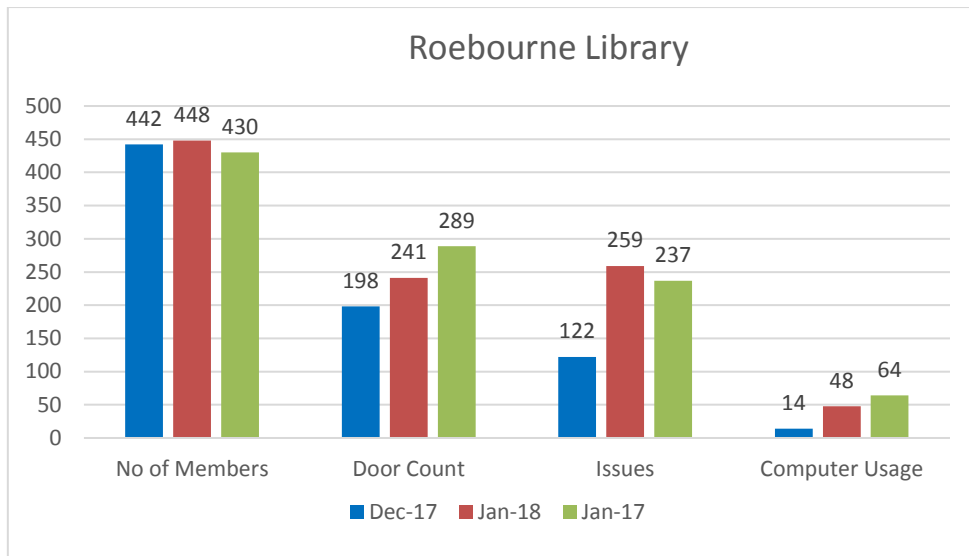


	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Yearly Total
2013	\$15,506	\$13,721	\$13,721	\$12,794	\$10,392	\$8,533	\$9,865	\$6,037	\$7,720	\$10,972	\$8,152	\$7,053	\$124,466
2014	\$14,177	\$10,289	\$8,876	\$9,766	\$8,345	\$7,681	\$11,313	\$7,475	\$10,406	\$8,136	\$8,302	\$7,546	\$112,314
2015	\$10,526	\$8,811	\$8,876	\$13,098	\$8,575	\$5,392	\$10,338	\$5,115	\$8,342	\$11,016	\$8,932	\$6,004	\$105,024
2016	\$12,612	\$8,726	\$8,481	\$13,950	\$5,957	\$7,760	\$12,381	\$5,714	\$7,660	\$10,367	\$8,315	\$10,036	\$111,959
2017	\$15,499	\$7,382	\$9,680	\$10,265	\$6,031	\$7,517	\$11,788	\$6,783	\$9,416	\$8,259	\$5,602	\$7,810	\$106,032
2018	\$16,395	\$0											\$16,395

## 2. LIBRARY & CHILDRENS SERVICES

Increase in number of patrons across all libraries. School holiday programs successfully attended.







**3. RECREATION SERVICES**

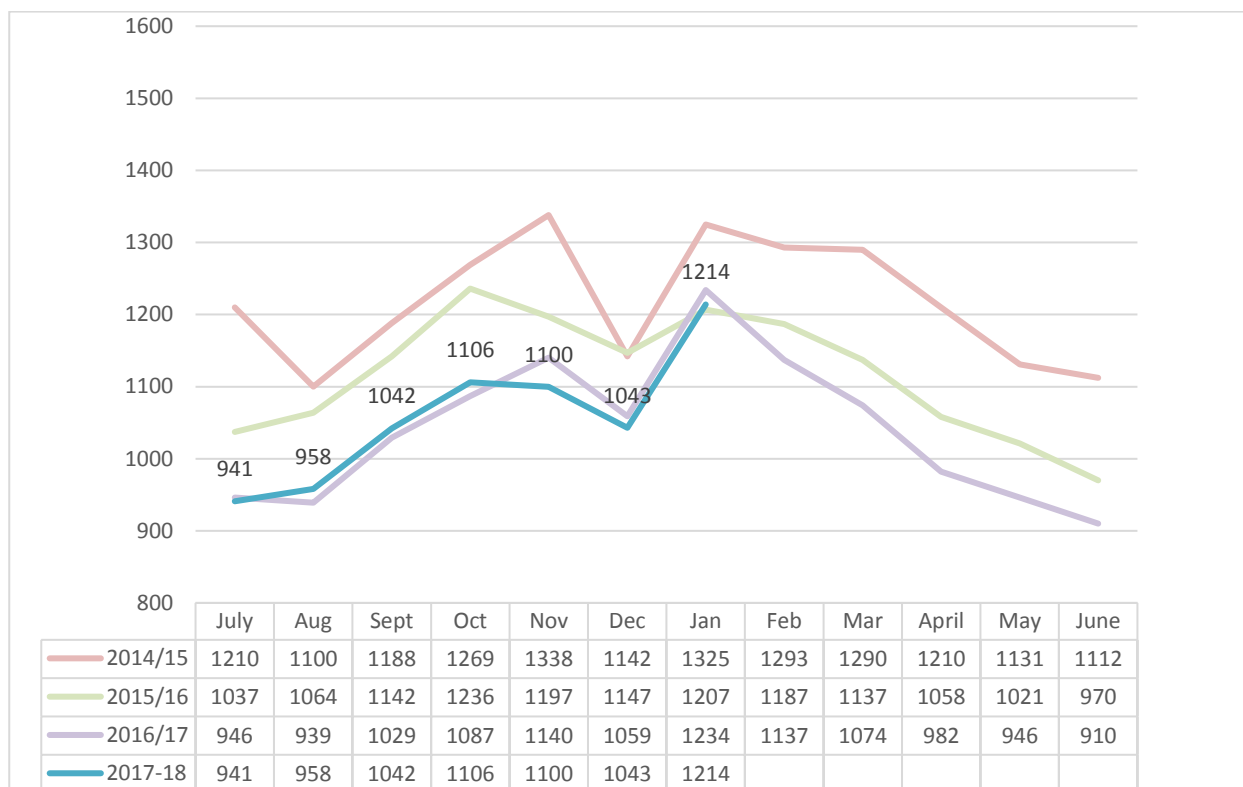
**a) Leisureplex Membership YTD Activity update -**

**\* Refer to membership number graph**

	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Jan 2017
<b>CURRENT MEMBERS</b>	1,061	998	894	846	794	841	871	919	1,001	988	558	1,076	1,152
<b>SUSPENDED MEMBERS</b>	76	76	88	100	116	100	87	123	105	112	485	138	82
<b>TOTAL MEMBERS</b>	1,137	1,074	982	946	910	941	958	1,042	1,106	1,110	1,043	1,214	1,234
<b>MEMBER VISITS FULL MEMBER</b>	2,553	2,274	1,615	1,817	1,355	1,312	1,411	1,478	2,122	2,266	1,474	1,633	1,896
<b>GYM MEMBER</b>	1,309	1,099	1,149	1,374	1,164	1,160	1,117	1,086	1,398	1,466	1,145	1,224	1,086
<b>POOL MEMBER</b>	1,895	1,497	732	525	187	361	545	904	1,693	1,982	1,167	2,352	2,384
<b>GROUP FITNESS MEMBER</b>	522	718	490	841	834	936	929	872	925	1,204	632	581	325
<b>24 HOUR MEMBER</b>	2,485	2,652	2,082	2,224	1,824	1,766	2,185	2,285	2,551	2,537	1,728	2,256	3,079
<b>TOTAL MEMBER VISITS</b>	<b>8,764</b>	<b>8,240</b>	<b>6,068</b>	<b>6781</b>	<b>5,364</b>	<b>5,55</b>	<b>6,387</b>	<b>6,625</b>	<b>8,689</b>	<b>9,455</b>	<b>6,146</b>	<b>8,046</b>	<b>8,770</b>
<b>TREND</b>	<b>0%</b>	<b>-6%</b>	<b>-26%</b>	<b>12%</b>	<b>-21%</b>	<b>2%</b>	<b>15%</b>	<b>4%</b>	<b>31%</b>	<b>9%</b>	<b>-35%*</b>	<b>31%</b>	<b>18%</b>
<b>MEMBER VISIT RATIO / MONTH</b>	<b>8.3</b>	<b>8.3</b>	<b>6.8</b>	<b>8.0</b>	<b>6.8</b>	<b>6.6</b>	<b>7.3</b>	<b>7.2</b>	<b>8.7</b>	<b>9.6</b>	<b>11.0*</b>	<b>7.5</b>	<b>7.6</b>

	TOTAL17/18 Fin Year	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Jan 2017
<b>AQUATIC</b>	70,136	13,664	12,558	6,440	4,085	2,104	2,592	3,604	9,744	15,377	15,932	10,851	12,036	11,037
<b>GYM</b>	32,131	5,459	5,300	4,379	4,924	4,039	3,960	4,595	4,374	5,335	5,498	3,806	4,563	5,496
<b>PERSONAL TRAINING</b>	1,594	327	356	233	324	260	220	323	221	276	246	123	185	263
<b>GROUP FITNESS</b>	14,136	2,371	2,176	1,515	2,233	2,036	1,926	2,132	2,073	2,243	2,732	1,519	1,511	1,418
<b>CRECHE</b>	7,284	1,307	1,551	814	1,117	973	854	1,052	1,051	1,279	1,405	689	954	867
<b>HOLIDAY PROGRAM</b>	1,785	0	0	784	0	408	326	0	285	629	0	212	618	359
<b>TOTAL RECORDABLE VISITS</b>	127,853	23,315	22,202	14,534	12,884	10,054	10,351	12,020	17,463	25,139	25,813	17,200	19,867	20,068
<b>OTHER VISITS</b>	156,364	29,842	36,080	16,890	24,348	27,042	16,458	23,382	23,560	33,398	40,440	19,126	16,246	9,555
<b>TOTAL VISITS</b>	284,217	53,157	58,282	31,424	37,232	37,096	26,809	35,402	41,023	58,537	66,253	36,326	35,535	29,623
<b>GROUP FITNESS AV / CLASS</b>	6.39	15.1	12.5	9.65	11.23	11.44	11.96	12.62	12.49	12.6	15.1	11.87	11.4	12.22
<b>Swim school participants</b>	2,580	680	680	680	0	0	286	286	286	574	574	574	662	680

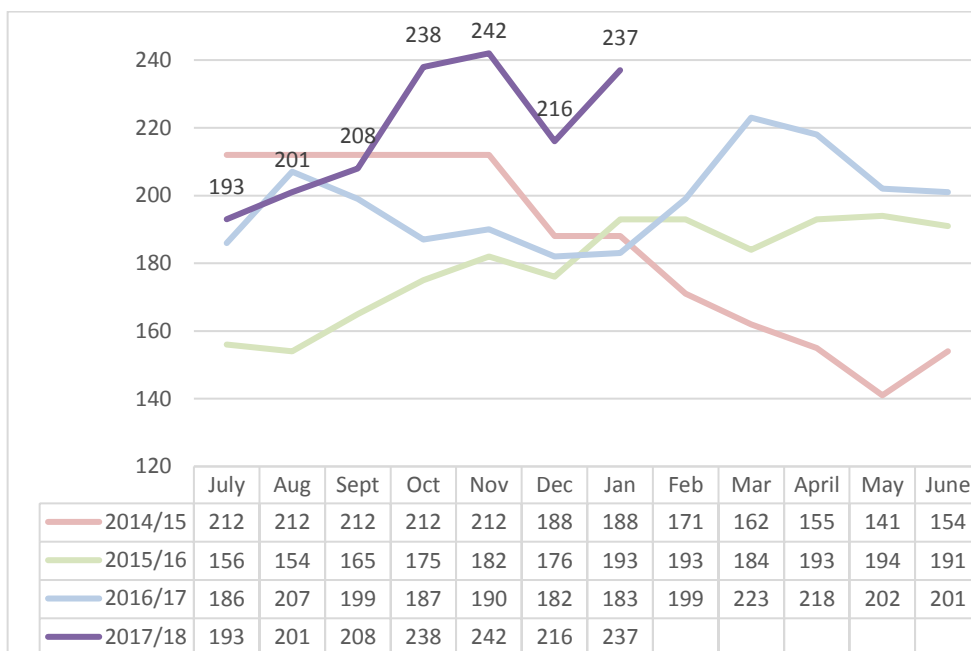
**MEMBERSHIP NUMBERS – LEISUREPLEX**



**b) WICKHAM SPORTING PRECINCT**

	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Jan 2017
<b>Total Members</b>	199	223	218	202	201	193	201	208	238	242	216	182	183
<b>Pool Attendance</b>	1,393	3,716	783	344	108	203	525	1,237	1786	2,059	1,356	1,322	1,890
<b>Group Fitness Average/ Class</b>	12.0	10.3	9.1	10.1	10.3	10.6	9.7	9.6	9.1	11.2	9.4	7.1	12.3
<b>Group Fitness Classes</b>	34	39	37	51	48	41	30	27	42	35	23	22	33
<b>Group Fitness Total Participants</b>	409	401	345	516	412	438	293	261	479	392	217	158	383
<b>Gym Attendance</b>	1,255	764	800	777	716	782	628	776	809	1,085	840	673	800
<b>Rec Programs</b>	0	47	140	18	0	150	76	323	119	60	0	22	125
<b>Play Program</b>	186	165	160	242	194	275	172	192	221	196	152	167	193

Membership Trends – Wickham Sports Precinct



c) ROEBOURNE AQUATIC CENTRE

	May to Nov 2017	Nov 2017	Dec 2017	Jan 2018	Dec 2016
<b>Pool Attendance</b>	CLOSED	2,255	1,216	1,044	1,656

Roebourne Aquatic Centre closed for Winter and renovations. Re-opened early November

**14.11 HEADSPACE PILBARA CONSORTIUM MEMBERSHIP**

<b>File No:</b>	<b>CS.7</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Acting Youth Services Coordinator</b>
<b>Date of Report:</b>	<b>19 January 2018</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Headspace Consortium MOU (available on request)</b>

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**PURPOSE**

To inform Councillors of the City of Karratha becoming a member of the headspace Pilbara Consortium.

**BACKGROUND**

Headspace is the brand for the National Youth Mental Health Foundation providing early intervention mental health services to 12 – 25 year olds. Headspace also provides assistance in promoting young peoples' wellbeing in the areas of mental and physical health, work and study support and alcohol and other drug services. In June 2017, funding from the Commonwealth Department of Health and Ageing was allocated to the WA Primary Health Alliance (WAPHA) for the design and delivery of a two-year, innovative headspace trial for the Pilbara. The trial involves an innovative outreach model, replacing the traditional centre-based model of other headspace services. Anglicare WA has been appointed Lead Agency for this trial and has been funded by WAPHA to deliver the headspace program and undertake activities. As a condition of that funding, there is required to be a Memorandum of Understanding (MoU) which demonstrates a strong service coalition with local agencies and services.

The Headspace Pilbara Consortium

As a key stakeholder in this trial, the City of Karratha executed a MoU with Anglicare WA to become a headspace Pilbara Consortium Member.

The headspace Pilbara Consortium consists of a range of local region-wide non-government organisations, specialist youth, vocational, health, mental health and community service providers, local/state government services and representation from carers and young people.

The headspace Pilbara Consortium is likely to constitute a larger group than in headspace Centre models, due to the number of service providers within the geographical areas of headspace Pilbara service provision. Membership of the Consortium may also evolve over the period of the trial, as the service model beds-down in operation.

The governance framework for headspace Pilbara includes advisory and/or reference groups, which are subcommittees of the headspace Pilbara Consortium. A headspace Pilbara Youth Reference Group (YRG), Clinical Reference Group (CRG) and an Elders Connection Group (ECG) will be established.

Each Consortium Member is committed to promoting and achieving the headspace objective. To achieve the objective, Consortium Members will work co-operatively with Anglicare WA and other Consortium Members.

**CONCLUSION**

The City of Karratha became a headspace Consortium Member in December 2017 by signing the Memorandum of Understanding.

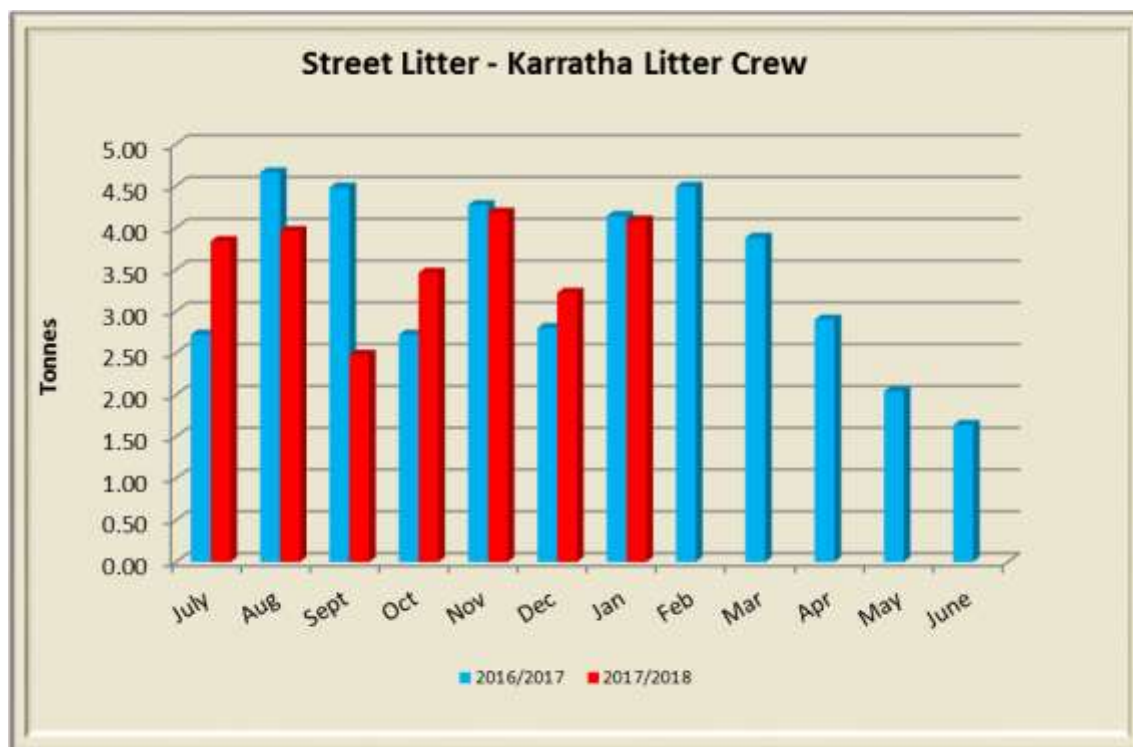
**14.12 WASTE SERVICES DATA**

**File No:** WM.2  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Waste Services Office Supervisor  
**Date of Report:** 31 January 2018  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

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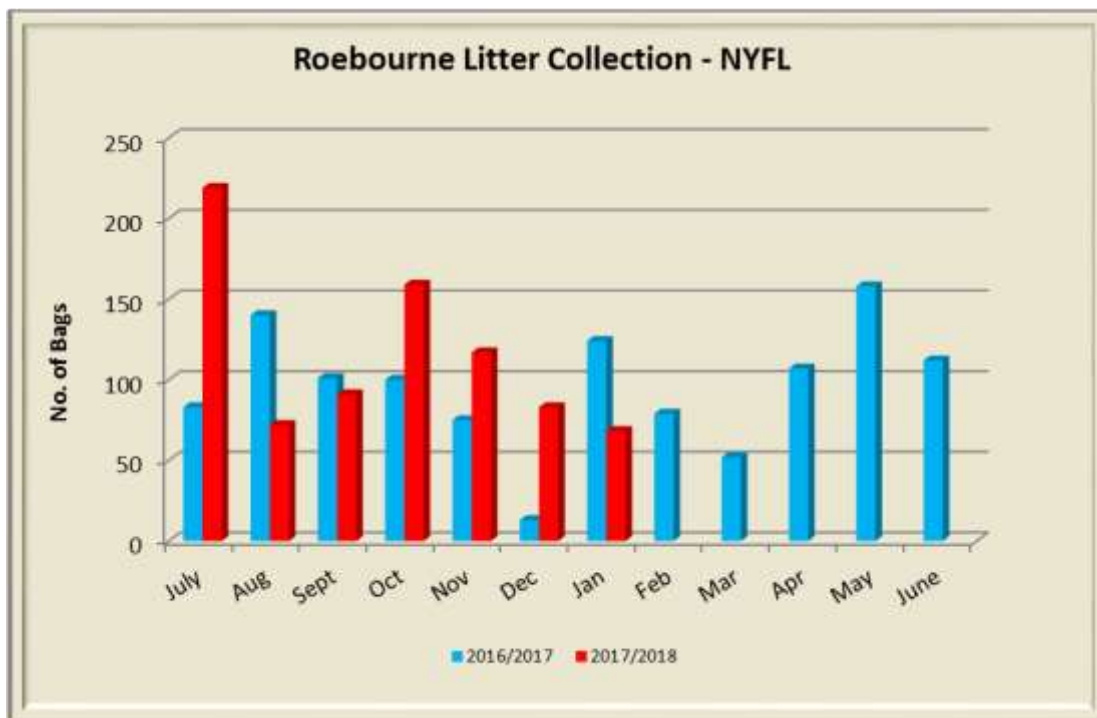
**PURPOSE**

To provide an update for the Waste Services Department and illustration of Waste Services data collected for the 2017/18 year with comparisons against previous year.

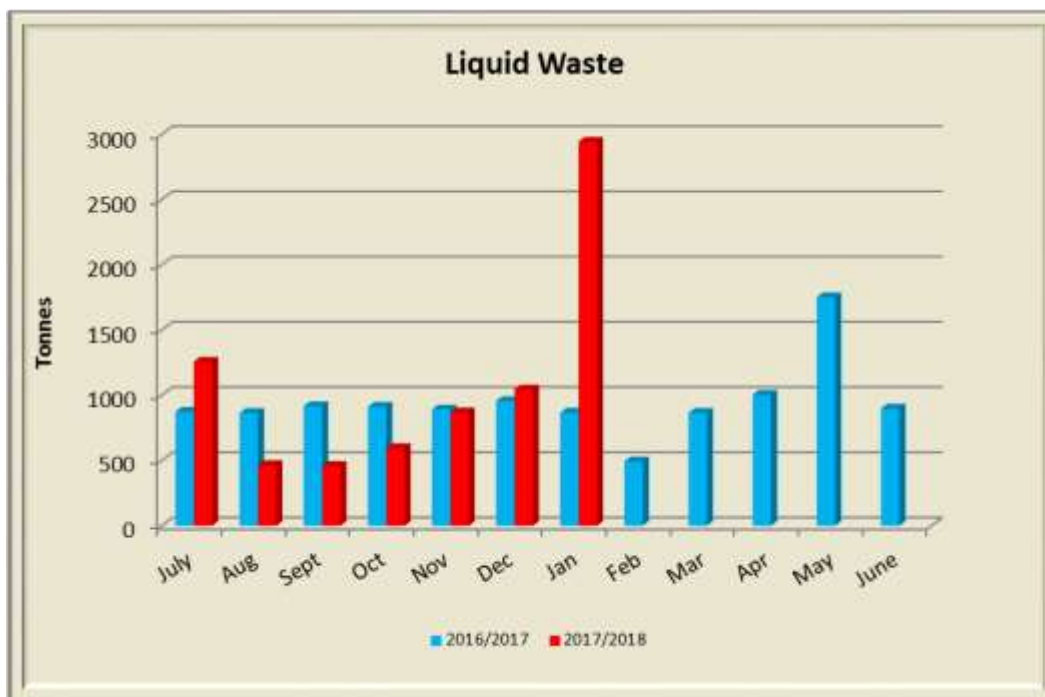


Street litter collected and delivered to the 7 Mile Waste Facility.

Yaburara & Coastal Mardudhunera Aboriginal Corporation (YACMAC) commenced providing litter collection staff 3 July 2017.

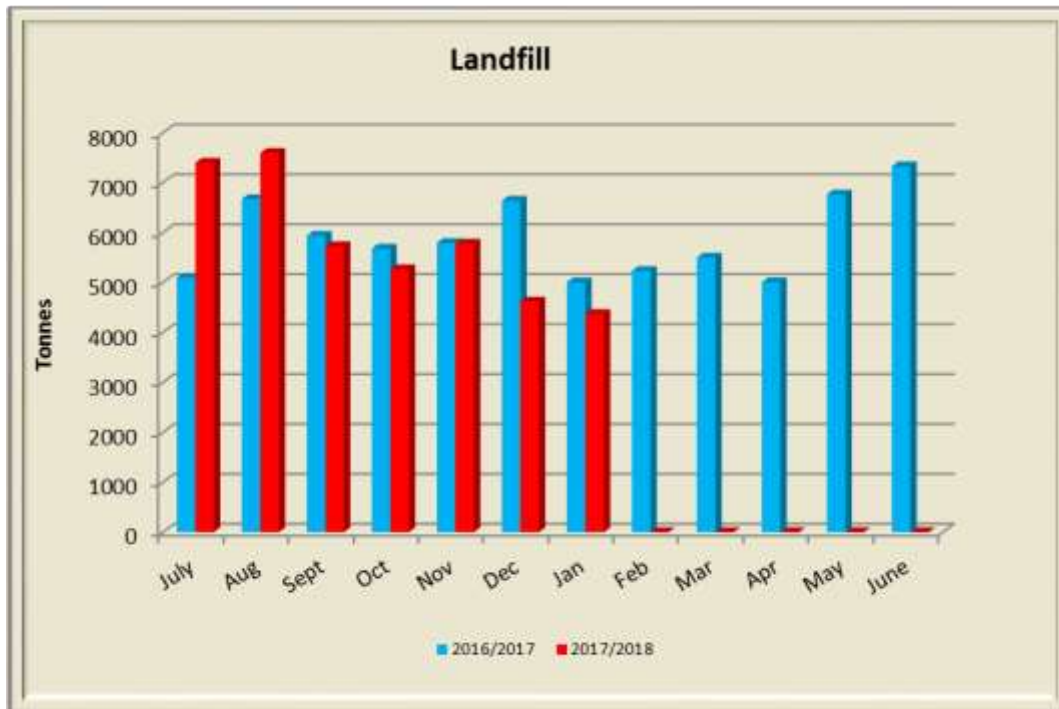


Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station. Increase due to the Mount Welcome skip being removed early October 2017. Additional monitoring of this area by NYFL have resulted in the collection of more litter.



Liquid Waste delivered to the 7 Mile Waste Facility.

7 Mile DWER Licence amendment (22/05/2017) included a change to the liquid waste category acceptance criteria. The additional category (D300 and N205) has allowed the facility to accept different liquid waste streams. The significant increase in January was due to the delivery of stockpiled D300 from Yara, Burrup Road, Dampier.



Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.

The delivery of demolition waste from the dismantling of the Barrow Island’s camp ceased early September resulting in the decreased volumes. C&I from Rio Tinto sites (Cyclone Preparedness) saw the tonnages increase in November. The lack of additional waste from these special projects is reflected in the drop in December & January data.







7 Mile Waste Facility and Wickham Transfer Station waste diverted from landfill. Includes recycling of metal, glass, paper, plastics, non-compactible plastics, green waste and reusable items recovered for the 7 Mile Tip Shop.

Increases seen in recycling data will be due to the removal of scrap metal from 7 Mile.



**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**



## **18 MATTERS BEHIND CLOSED DOORS**

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

**18.1 CONFIDENTIAL ITEM - ASPEN MEDICAL LEASE AT LA.34 KARRATHA AIRPORT**

**18.2 CONFIDENTIAL ITEM - KARRATHA & DISTRICTS RSL SUB BRANCH REQUEST FOR SELF-SUPPORTING LOAN**

Also included is the following:

**ATTACHMENT TO ITEM 12.1 ADVISORY GROUPS APPOINTMENTS & UPDATED TERMS OF REFERENCES**

**ATTACHMENT TO ITEM 13.1 GAP RIDGE WASTE WATER TREATMENT PLANT- SITE DECOMMISSIONING**

**ATTACHMENT TO ITEM 13.2 RFT 23-17/18 POINT SAMSON DRAINAGE AND BOARDWALK CONSTRUCTION**

**ATTACHMENT TO ITEM 13.3 RFT 15-17/18 PREFERRED SUPPLIER – SOLAR PEDESTRIAN LIGHTING**

**ATTACHMENT TO ITEM 13.4 DAMPIER PALMS & HAMPTON OVAL REDEVELOPMENT**

**ATTACHMENT TO ITEM 13.5 KARRATHA AIRPORT HANGAR AND OFFICE DESIGN AND CONSTRUCTION TENDER**

**ATTACHMENT TO ITEM 13.6 KARRATHA AIRPORT AIRFIELD LIGHTING UPGRADE**

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.



## **19 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at \_\_\_\_\_.

The next meeting is to be held on Monday, 19 March 2018 at 6:30pm at Council Chambers  
- Welcome Road, Karratha.