



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 11 December 2017 at 6.30pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:  _____
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Peter Long [Mayor]
- Cr Grant Cucel [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Georgia Evans
- Cr George Levissianos
- Cr Pablo Miller
- Cr Kelly Nunn
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Joanne Waterstrom Muller

Staff:

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Mark Casserly	Director Community Services
Ryan Hall	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Phillips	Minute Secretary

Apologies:

Absent:

Leave of Absence:

Members of Public:

Members of Media:

4 REQUESTS FOR LEAVE OF ABSENCE

5 DECLARATIONS OF INTEREST

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Australian Institute of Architects Award - Commendation for the Colorbond® Award for Steel Architecture Awarded to Gresley Abas for the Dampier Community Hub.

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Monday, 20 November 2017, be confirmed as a true and correct record of proceedings.

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Mayor
09/11/2017 - Cooperative Research Centre Meeting
11/11/2017 - Remembrance Day Service Karratha
13/11//2017 - Yindjibarndi 1 - hand down of the Federal Court native title determination
13/11//2017 - Review of Local Government Act Workshop
13/11//2017 - Meeting with Melissa Price
13/11//2017 - PUC Advisory Committee meeting
13/11//2017 - Councillor Briefing Session
14/11//2017 - Safer Communities Partnership Meeting
15/11/2017 - Meeting with the Norwegian Ambassador
16/11//2017 - Meeting with Kevin Michel
17/11//2017 - Meeting with Doug McGie
17/11//2017 - Meeting with Brendan Grylls
20/11//2017 - Meeting with Helmet Geisner
20/11//2017 - 2017 Walkington Award Ceremony
20/11//2017 - Ordinary Council Meeting
21/11//2017 - 6718 End of year Celebration
23/11//2017 - Regional Innovation Summit
25/11//2017 - Councillor Workshop
26/11//2017 - Councillor Workshop
27/11//2017 - Meeting with Melissa Price
27/11//2017 - Rio Tinto Iron Ore (WA) - Coastal Communities Environment Forum
27/11//2017 - Airport Advisory Group Meeting

9 EXECUTIVE SERVICES

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 OCTOBER 2017

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	15 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 31 October 2017.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 October 2017:

2017-18	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	122,690,878	122,790,878	71,538,778	63,600,202	(7,938,576)	↓
Operating Expense	(99,213,358)	(99,358,577)	(29,651,164)	(27,538,889)	2,112,275	↑
Non Operating Rev	45,309,281	51,328,622	1,508,696	8,510,731	7,002,035	↑
Non Operating Exp	(90,995,915)	(97,115,256)	(46,547,581)	(19,839,791)	26,707,790	↑
Non Cash Items Included	19,082,353	19,082,353	6,479,195	6,433,746	(45,449)	↓
Surplus BFWD 16/17 - Unrestricted	490,434	490,434	490,434	490,434	-	
Restricted Balance BFWD 16/17 - PUPP	4,603,608	4,603,608	4,603,608	4,603,608	-	
/less Restricted Balance CFWD - PUPP	1,034,749	1,034,749	1,034,749	1,034,749	-	
Surplus/(Deficit) 16/17	932,532	787,313	7,387,217	35,225,292	27,838,075	↑

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2017 (either by instalment options or outstanding).

This table shows that Council is currently in a surplus position of \$35.2m, a positive variance of \$27.8m compared to the budgeted year to date surplus position of \$7.4m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

Operating Revenue	
1,000,000	▼ Rio Tinto and CofK Contrib-Dampier Community Hub - Timing difference. Cashflow updated in November budget review.
525,000	▼ Arts & Culture Program - Events Income - Timing difference.
750,000	▼ Contributions to Wickham Community Hub - Funding from BRFF no longer forthcoming. Budget and cashflow updated in November Budget Review.
3,500,000	▼ Contributions - Red Earth Arts Precinct - Timing difference. Cashflow updated in November budget review.
406,000	▼ Contribution to Rangers/Local Laws - Timing difference
1,627,496	▼ KTA Airport Revenue- Aviation Revenue - Recashflowed and amended budget in November budget review.
Operating Expenditure	
478,234	▼ Refuse Site Maintenance - 7 Mile (Dom/Comm) - Under expenditure in salaries partly offset by over expenditure in Waste Management Employment Costs. Under expenditure in Contractors and Plant, adjusted in November budget review.
327,291	▼ Screening And Security - Invoice timing difference. Adjusted in November budget review.
294,113	▼ Kta Airport-Terminal Building-Op Cost - Cleaning invoice timing difference. QF Lounge Contribution recashflowed. Adjusted in November budget review.
Non-Operating Revenue	
7,125,475	▲ Transfer From Infrastructure Reserve - REAP - Timing difference.
Non Operating Expenditure	
8,615,860	▼ Red Earth Arts Precinct - Timing difference, cashflow adjusted in November budget review.
4,461,844	▼ Depot Masterplan Stage 3 - Admin Bldg Refurb - Budget to be allocated across multiple jobs as per works being undertaken, adjusted in November budget review.
3,113,135	▼ Capital-Buildings-Wickham Community Hub - Project delayed pending resolution of land tenure. Cashflow adjusted in November budget review
1,488,818	▼ Karratha Airport - La31 Hangar Project - Timing difference, cashflow adjusted in November budget review.
1,246,600	▼ Purchase - Plant-Landfill Operations - \$1.35m order committed for 40t Dozer & 30t excavator. Cash flow adjusted in November budget review.

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Local Government Financial Ratios

Period End 31 October 2017	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	6.23
Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.93	0.89
Operating Surplus Ratio¹ Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	-2.87%	56.78%
Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses	.40 or above	0.88	2.01
Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	31.73	73.16
1. The Operating Surplus Original Budget ratio of -2.87% is a result of the \$15m PUPP payment to Horizon Power budgeted in 17/18. This payment is reserve funded, and if it were excluded from Operating Expenditure the Original Budget ratio would increase to 14.4%.			

Statement of Financial Position

	2017 October	2017 September	% change
Current			
Assets	124,817,889	132,040,493	-5.47%
Liabilities	11,178,832	10,375,685	7.74%
Non Current			
Assets	780,548,660	777,030,705	0.45%
Liabilities	1,096,583	1,096,583	0.00%
Net Assets	893,091,133	897,598,931	

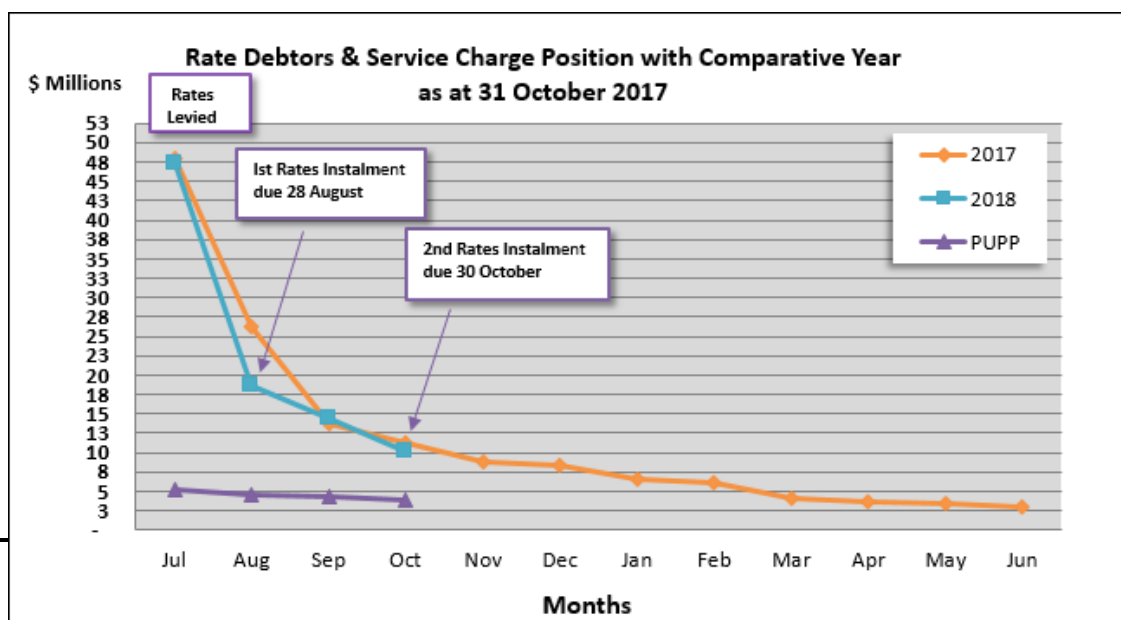
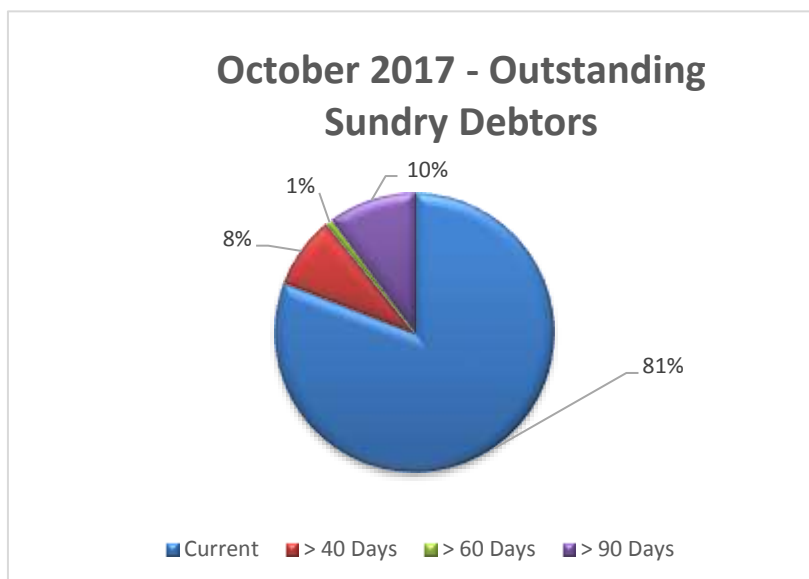
Total Current Assets decreased by 5.47% from September to October primarily due to a decrease in rates outstanding and reserve funds. Current Liabilities increased by 7.74% from September to October due to an increase in accounts payable. Non-Current Assets have increased by 0.45% as a result of progress being made on capital works including the Red Earth Arts Precinct, and Airport Car Park Redesign. There has been no change to Non-Current Liabilities.

Debtors Schedule

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of July. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2017 October	2017 September	Change %	Of Current Total %
Non Rate Debtors				
Current	3,579,858	4,273,942	-16%	81%
> 40 Days	367,438	92,478	297%	8%
> 60 Days	37,383	9,276	303%	1%
> 90 Days	444,670	456,514	-3%	10%
Total	4,429,349	4,832,209	8%	100%
Rates Debtors				
Total	10,080,591	14,305,774	-30%	100%
PUPP Debtors				
Total	3,856,883	4,383,048	-12%	100%

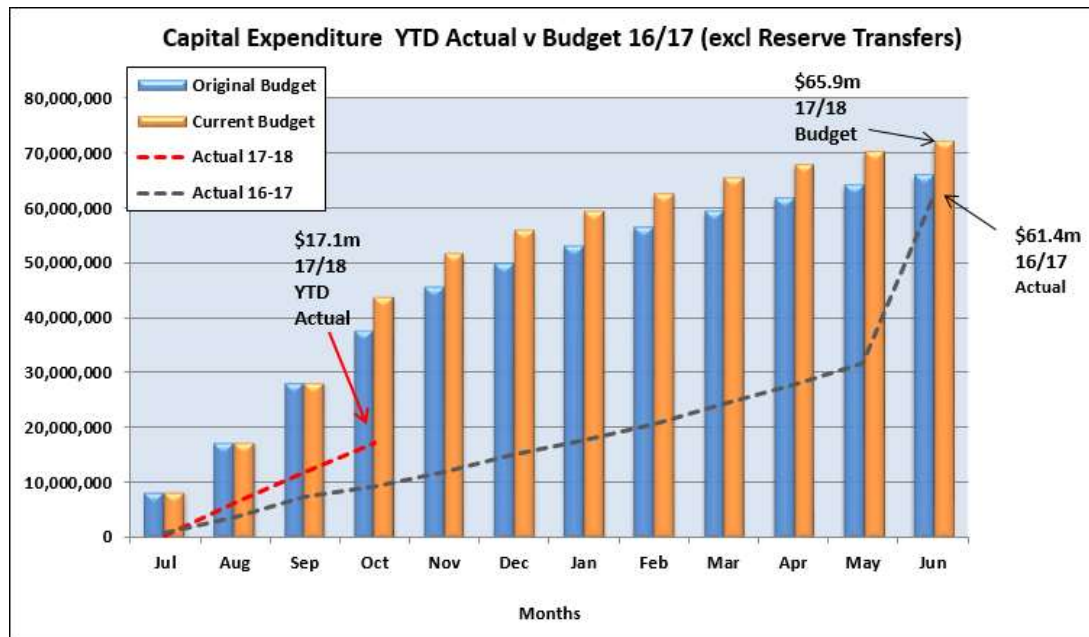
PUPP payments have been made on 99.1% of properties, and of those paid 80.9% have paid in full and 19.1% are paying by instalments.



Total Debtors decreased by 8% or \$402k. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period, excluding grants and contributions, for Trade Debtor balances in excess of \$5,000.

Debtor	40 Days	60 Days	>90 Days	Comments
Bristow Helicopters Australia Pty Ltd	19,391.48	0.00	0.00	September rent and annual water rates for airport tenancy. First & Final reminder sent.
Europcar (CLA Trading Pty Ltd)	9,215.95	0.00	0.00	September rent and annual water rates for airport tenancy. First & Final reminder sent.
Frank Smith	0.00	0.00	41,593.20	Relates to demolition costs due to uninhabitable dwelling. Debt has been registered against property.
Karratha Sporting & Recreation Club Inc	3,168.55	0.00	5,498.02	Electricity consumption charges & water annual rates.
Ngarluma & Yindjibarndi Foundation Ltd (NYFL)	199.00	5,086.28	0.00	Water usage for Cossack for July 2017.
Otan Karratha Pty Ltd	0.00	0.00	275,000.00	Contribution to Effluent Reuse Scheme. Officers currently discussing payment arrangement/alternative payment options.
Onyx (Aust) Pty Ltd	0.00	347.43	20,998.56	Leasing charges and utilities costs for Pam Buchanan and Leisureplex cafes. General Procedure Claim lodged and served 17/05/17. Company entered voluntary administration on 27/08/2017. Proof of debt provided to Administrators.
Onyx Group WA Pty Ltd - T/A Onyx on Sharpe	429.00	5,333.50	0.00	Utility recoveries for current KLP and PBFC café operations. First and Final reminder sent. Awaiting payment or payment arrangement to execute new lease.
Rambla Pty Ltd	7,566.64	6,042.98	0.00	Electricity consumption for July & August 2017 and electrical repairs to bar fridge. Review requested by tenant and being undertaken by officers.
Telstra Corporation Ltd	18,610.50	0.00	0.00	Annual rent and power for airport tenancy. First and final reminder sent.

Capital Expenditure



Council’s 2017/18 current Capital Expenditure budget is \$65.9 million, the majority of which is associated with major projects including Red Earth Arts Precinct, Wickham Community Hub, Airport Car Park Redesign, and other infrastructure improvements. The following table shows that Council is currently 61% below budget in capital expenditure year to date.

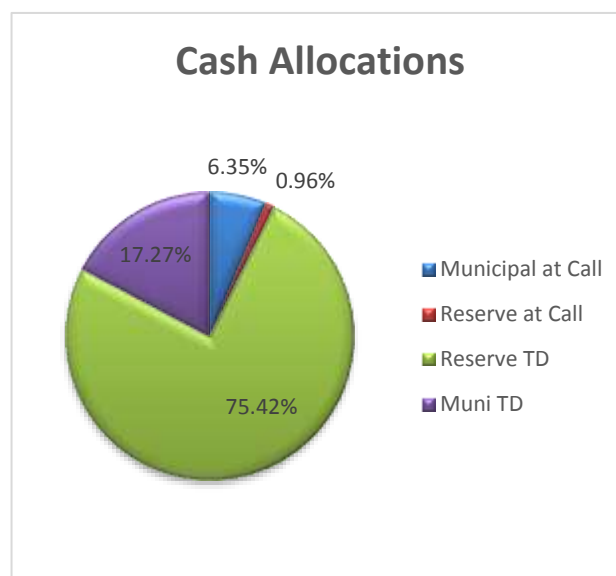
Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	31-Oct-17			30-Jun-18	
Land	550,000	0	-100%	550,000	550,000
Artwork	0	0	0%	0	0
Buildings	29,654,475	10,290,519	-65%	44,746,560	49,365,901
Equipment	5,000	141,116	2722%	10,000	10,000
Furn & Equip	156,250	185,583	19%	718,250	718,250
Plant	1,393,000	96,470	-93%	2,134,000	2,134,000
Infrastructure	11,954,526	6,410,089	-46%	17,741,217	19,241,217
Totals	43,713,251	17,123,776	-61%	65,900,027	72,019,368

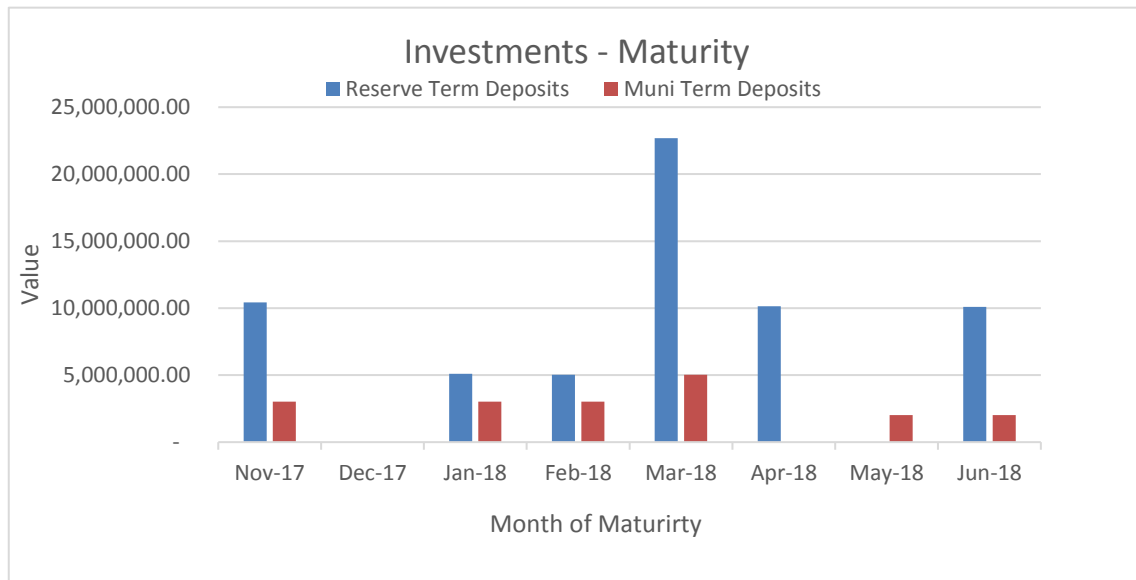
Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

Cash and Investments

Institution	Accounts	Principal Investment \$	Balance 31 October 2017 \$	Interest %	Investment Term	Maturity
WBC	Maxi Cash Reserve	-	1,005,449	0.50	At Call	
WBC	Reserve Term Deposits	10,154,258	10,433,163	2.94	12 months	Nov-17
CBA	Reserve Term Deposits	5,000,000	5,109,948	2.73	12 months	Jan-18
WBC	Reserve Term Deposits	5,000,000	5,024,452	2.55	6 months	Feb-18
CBA	Reserve Term Deposits	7,000,000	7,110,880	2.64	12 months	Mar-18
WBC	Reserve Term Deposits	5,524,909	5,544,435	2.58	6 months	Mar-18
WBC	Reserve Term Deposits	10,000,000	10,039,737	2.59	6 months	Mar-18
CBA	Reserve Term Deposits	10,000,000	10,139,973	2.62	12 months	Apr-18
BWEST	Reserve Term Deposits	5,008,630	5,036,973	2.55	10 months	Jun-18
NAB	Reserve Term Deposits	5,042,616	5,065,340	2.57	10 months	Jun-18
WBC	Reserve Term Deposits	15,433,500	15,489,720	2.77	12 months	Sep-18
NAB	Muni Term Deposits	3,000,000	3,014,153	2.46	3 months	Nov-17
WBC	Muni Term Deposits	3,000,000	3,011,599	2.52	4 months	Jan-18
WBC	Muni Term Deposits	3,000,000	3,014,671	2.55	6 months	Feb-18
WBC	Muni Term Deposits	5,000,000	5,018,732	2.58	6 months	Mar-18
BWEST	Muni Term Deposits	2,003,452	2,014,789	2.55	9 months	May-18
BWEST	Muni Term Deposits	2,003,452	2,014,789	2.55	10 months	Jun-18
WBC	Municipal (Transactional)	-	5,393,896	0.85	At Call	
WBC	Maxi Cash Municipal	-	1,258,203	0.50	At Call	
N/A	Cash on Hand	-	15,555			
Total			104,756,458			

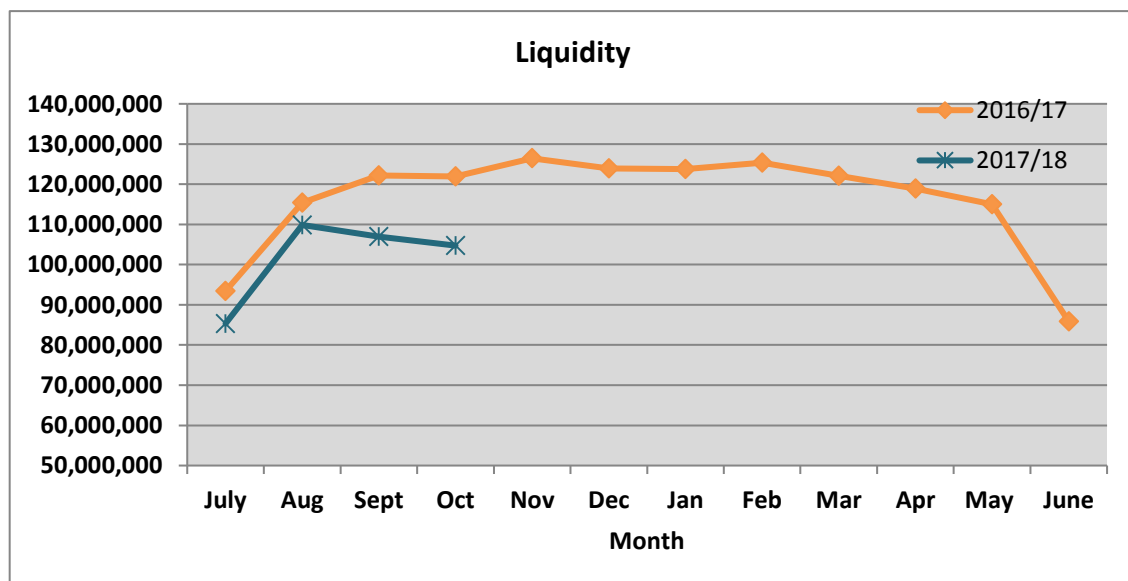
* The balance of all Term Deposits includes interest accrued to 31 October 2017.





The Reserve Bank cash rate (overnight money market interest rate) remained steady during September at 1.50%. The Municipal funds held with Westpac Bank are currently earning 0.85% interest on balances between \$1m and \$5m in the everyday account, and 0.50% on the Maxi-Direct Muni Account.

During October Council had no maturing Reserve or Municipal investments.



The liquidity graph for 2017/18 demonstrates a decrease in liquidity from August primarily due to payment of a progress claim for Red Earth Arts Precinct.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of October 2017 with a current year to date budget surplus position of \$8,421,966 (comprising \$7,387,217 unrestricted surplus and \$1,034,749 restricted surplus) and a current surplus position of \$36,260,041 (comprising \$35,225,292 unrestricted surplus and \$1,034,749 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2017 (either by instalment options or outstanding).

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a routine process advising Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31st October 2017;
and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st October 2017.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31st October 2017.

City of Karratha							
Notes To And Forming Part Of The Financial Statements							
for the period ending 31 October 2017							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2016/17
	\$	\$	\$	\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	40,996,741	40,996,741	40,489,813	40,410,743	-	(79,070)	40,321,922
Fees and Charges	42,897,865	42,897,865	16,229,436	14,093,327	-13.16%	(2,136,109)	38,742,228
Operating Grant, Subsidies and Contributions	8,434,803	8,534,803	4,496,855	2,573,491	-42.77%	(1,923,364)	12,585,499
Interest Earned	2,981,447	2,981,447	1,028,852	919,531	-10.63%	(109,321)	3,388,999
Proceeds/Realisation	-	-	-	-	-	-	-
All Other	1,396,833	1,396,833	868,473	1,012,030	16.53%	143,557	870,139
Total	96,707,689	96,807,689	63,113,429	59,009,122	-	(4,104,307)	95,908,786
Expenses from Operations							
Employee Costs	(31,498,895)	(31,498,895)	(10,228,320)	(9,840,389)	-	387,931	(32,129,385)
Materials and Contracts	(39,241,378)	(39,241,378)	(8,508,372)	(6,397,175)	-24.81%	2,111,197	(25,426,549)
Utilities (gas, electricity, water etc)	(4,607,136)	(4,607,136)	(1,562,089)	(1,485,087)	-	77,002	(4,422,636)
Interest Expenses	(9,633)	(9,633)	-	957	-	-	(11,096)
Depreciation	(19,004,298)	(19,004,298)	(6,404,320)	(6,594,915)	-	(190,595)	(19,822,289)
Insurance Expenses	(1,381,224)	(1,381,224)	(1,354,584)	(1,520,269)	12.23%	(165,685)	(1,542,882)
Other Expenses	(3,383,602)	(3,528,821)	(1,516,968)	(1,691,712)	11.52%	(174,744)	(3,702,516)
Total	(99,126,166)	(99,271,385)	(29,574,653)	(27,528,591)	-	2,046,062	(87,057,352)
Non Operating Grants, Subsidies and Contributions							
Contributions	25,974,052	25,974,052	8,423,713	4,591,080	-45.50%	(3,832,633)	17,694,443
Profit On The Sale Of Assets	9,137	9,137	1,636	-	-100.00%	-	136,141
Loss On Asset Disposal	(87,192)	(87,192)	(76,511)	(10,298)	-86.54%	66,213	(301,590)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	-
Change In Net Assets From Operations	23,477,520	23,432,301	41,887,614	36,061,313	-	-	26,380,428

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
Fees and Charges	-13.16%	2,136,109	1,627,496	▼ KTA Airport Revenue- Aviation Revenue
			381,468	▼ KTA Airport Revenue - Reimbursement Recoverables
Operating Grants, Subsidies and Contributions	-42.77%	1,923,364	1,000,000	▼ Rio Tinto and KCC Contrib-Dampier Community Hub Operations
			545,000	▼ Arts & Culture Program - Events Income
			406,000	▼ Contribution to Rangers/Local Laws
Interest Earned	-10.63%	109,321	77,745	▼ Interest on reserve investments
All Other	16.53%	143,557	119,623	▲ Workers Comp & Insurance Rebate
			112,126	▲ Dampier Community Hub - Sundry Income
			76,676	▲ Workers Compensation Claims
Expenses from Operations	Material Variance		Significant Items	
Materials and Contracts	-24.81%	2,111,197	327,291	▼ KTA Airport - Recoverable
			146,585	▼ Investment Property - The Quarter Bldg and Carpark
			143,064	▼ Beach Maintenance
			109,347	▼ KTA Airport - Airside Mtce
			101,688	▼ KTA Airport - Landside Mtce
			99,655	▼ Sponsorship Scheme (MESAP)
			88,951	▼ Parks & Gardens Maintenance
			85,072	▼ Litter Control
			84,165	▼ General Waste and Recycling Collection
			81,601	▼ Office Expenses-Building
			80,490	▼ Place Branding
			76,130	▼ KTA Airport - Karratha Terminal Building - Op Exp
			70,937	▼ Local Planning Strategy (LPS)
			62,000	▼ Rio Tinto - Town Beautification
			61,885	▼ Office Expenses - Community Development
			57,509	▼ Office Expenses-Corp Services Admin
			56,907	▼ Roebourne Community Centre Building
Insurance Expenses	12.23%	165,685	241,849	▲ Works - Employment Costs
			56,160	▼ Karratha Leisureplex
Other Expenses	11.52%	174,744	232,891	▲ Non Statutory Donations
Non Cash Items	Material Variance		Significant Items	
Non Operating Grants, Subsidies and Contributions	-45.50%	3,832,633	3,500,000	▼ Contributions - Red Earth Arts Precinct
Loss on Asset Disposal	-86.54%	66,213	72,727	▼ Loss On Sale - Landfill

City of Karratha							
Rate Setting Statement							
for the period ending 31 October 2017							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	6,800,315	6,800,315	2,281,269	2,251,160	-	-	
Governance	1,209,757	1,209,757	796,428	628,009	-21.15%	(168,419)	↓
Law, Order And Public Safety	841,918	841,918	660,864	167,944	-74.59%	(492,920)	↓
Health	176,000	176,000	38,200	27,436	-28.18%	-	
Education and Welfare	58,920	58,920	19,640	29,450	49.95%	-	
Housing	373,083	373,083	116,546	147,693	26.72%	-	
Community Amenities	12,603,305	12,603,305	5,751,900	6,021,993	-	270,093	↑
Recreation And Culture	34,283,310	34,383,310	13,052,908	7,544,476	-42.20%	(5,508,432)	↓
Transport	24,707,899	24,707,899	7,929,780	5,930,456	-25.21%	(1,999,324)	↓
Economic Services	319,740	319,740	164,140	185,964	13.30%	-	
Other Property And Services	319,890	319,890	237,290	254,877	-	-	
	81,694,137	81,794,137	31,048,965	23,189,459	-25.31%	(7,859,506)	
Expenses (Applications)							
General Purpose Funding	(16,444,413)	(16,444,413)	(409,509)	(494,839)	20.84%	(85,330)	↓
Governance	(3,597,345)	(3,592,564)	(1,157,174)	(1,049,932)	-	107,242	↑
Law, Order And Public Safety	(1,589,046)	(1,589,046)	(572,381)	(475,310)	-16.96%	97,071	↑
Health	(1,266,464)	(1,266,464)	(449,847)	(448,859)	-	-	
Education and Welfare	(197,836)	(197,836)	(106,263)	(72,097)	-32.15%	-	
Housing	(486,407)	(486,407)	(295,580)	(264,927)	-10.37%	-	
Community Amenities	(15,215,167)	(15,215,167)	(4,559,005)	(3,629,180)	-20.40%	929,825	↑
Recreation And Culture	(30,133,773)	(30,283,773)	(11,397,834)	(10,455,922)	-	941,912	↑
Transport	(28,914,070)	(28,914,070)	(10,216,667)	(9,200,433)	-	1,016,234	↑
Economic Services	(1,981,195)	(1,981,195)	(706,986)	(514,822)	-27.18%	192,164	↑
Other Property And Services	612,358	612,358	220,082	(932,568)	-523.74%	(1,152,650)	↓
	(99,213,358)	(99,358,577)	(29,651,164)	(27,538,889)	-	2,112,275	
Capital							
Revenue							
Proceeds From Disposal Of Assets	375,600	375,600	119,600	32,500	-72.83%	(87,100)	↓
Tsf From Aerodrome Reserve	3,861,917	5,361,917	-	-	-	-	
Tsf From Plant Replacement Reserve	436,000	436,000	-	-	-	-	
Tsf From Infrastructure Reserve	16,001,248	20,520,589	150,000	7,125,476	4650.32%	6,975,476	↑
Tsf From Partnership Reserve	8,498,582	8,498,582	-	-	-	-	
Tsf From Waste Management Reserve	-	-	-	-	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	-	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	1,217,156	1,217,156.0	1,217,156	1,311,156	-	94,000	↑
Tsf From Restricted Funds Reserve	-	-	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	14,852,418	14,852,418	-	-	-	-	
Tsf From Economic Development Reserve	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	-	-	-	-	-	-	
Repayments Of Self Supporting Loans	66,360	66,360	21,940.00	41,599.28	89.60%	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	45,309,281	51,328,622	1,508,696	8,510,731	464.11%	7,002,035	

City of Karratha							
Rate Setting Statement							
for the period ending 31 October 2017							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	(550,000)	(550,000)	(550,000)	-	-100.00%	550,000	↑
Purchase Of Assets - Artwork	-	-	-	-	-	-	-
Purchase Of Assets - Buildings	(44,746,560)	(49,365,901)	(29,654,475)	(10,290,519)	-65.30%	19,363,956	↑
Purchase Of Assets - Equipment	(10,000)	(10,000)	(5,000)	141,115.7	2722.31%	(136,116)	↓
Purchase Of Assets - Furniture & Equipment	(718,250)	(718,250)	(156,250)	(185,583)	18.77%	-	-
Purchase Of Assets - Plant	(2,134,000)	(2,134,000)	(1,393,000)	(96,470)	-93.07%	1,296,530	↑
Purchase Of Assets - Infrastructure	(17,741,217)	(19,241,217)	(11,954,526)	(6,410,089)	-46.38%	5,544,438	↑
Loan Principal Repayments	(64,664)	(64,664)	-	-	-	-	-
Tsf To Aerodrome Reserve	(169,869)	(169,869)	(59,493)	(53,432)	-10.19%	-	-
Tsf To Dampier Drainage Reserve	(10,555)	(10,555)	(178)	(83)	-53.38%	-	-
Tsf To Plant Replacement Reserve	(22,889)	(22,889)	(7,958)	(6,625)	-16.75%	-	-
Tsf To Walkington Theatre Reserve	(818)	818.0	(274)	(252)	-	-	-
Tsf To Workers Compensation Reserve	(13,761)	(13,761)	(4,597)	(4,242)	-	-	-
Tsf To Infrastructure Reserve	(14,146,919)	(14,146,919)	(186,656)	(155,578)	-16.65%	-	-
Tsf To Partnership Reserve	(4,722,090)	(4,722,090)	(1,301,566)	(1,310,522)	-	-	-
Tsf To Waste Management Reserve	(1,821,426)	(1,821,426)	(200,140)	(185,171)	-	-	-
Tsf To Mosquito Control Reserve	(774)	(774)	(68)	(63)	-	-	-
Tsf To Employee Entitlements Reserve	(120,781)	(120,781)	(40,351)	(34,571)	-14.32%	-	-
Tsf To Community Development Reserve	(41,873)	(41,873)	(13,989)	(9,809)	-29.88%	-	-
Tsf To Pilbara Underground Power Reserve	(3,917,156)	(3,917,156)	(1,004,924)	(942,606)	-	62,318	↑
Tsf To Medical Services Assistance Package Reserve	(9,914)	9,914.0	(3,312)	(3,057)	-	-	-
Tsf To Carry Forward Budget Reserve	-	-	-	-	-	-	-
Tsf To Restricted Funds Reserve	-	-	-	-	100.00%	-	-
Tsf To Economic Development Reserve	(32,399)	(32,399)	(10,824)	(10,004)	-	-	-
Interest Free Loan Principal	-	-	-	-	-	-	-
	(90,995,915)	(97,115,256)	(46,547,581)	(19,839,791)	-57.38%	26,707,790	
Adjustment For Non Cash Items							
Depreciation	19,004,298	19,004,298	6,404,320	6,594,915	-	190,595	↑
Movement in Employee Benefit Provisions	-	-	-	-	-	-	-
Movement in Accrued Interest	-	-	-	(957)	-	-	-
Movement in Accrued Salaries & Wages	-	-	-	(170,510)	-	(170,510)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	-
(Profit) / Loss On Disposal Of Assets	78,055	78,055	74,875	10,298	-86.25%	(64,577)	↓
	19,082,353	19,082,353	6,479,195	6,433,746	-	-	
Restricted Balance BFWD - Pilbara Underground Power	4,603,608	4,603,608	4,603,608	4,603,608	-	-	
Unrestricted Surplus Brought Forward 1 July	490,434	490,434	490,434	490,434	-	-	
Amount Raised From Rates	40,996,741	40,996,741	40,489,813	40,410,743	-	(79,070)	↓
Restricted Balance - Pilbara Underground Power	1,034,749	1,034,749	1,034,749	1,034,749			
Surplus / (Deficit)	932,532	787,313	7,387,217	35,225,292		27,838,075	

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Revenues from Operations	Material Variance		Significant Items	
Governance	-21.15%	168,419	190,253	▼ Reimbursements/Commissions & Rebates - WANDRRA payment for February floods less than anticipated, adjusted in November budget review.
Law, Order and Public Safety	-74.59%	492,920	406,000	▼ Contribution to Rangers/Local Laws - Timing difference
			109,000	▼ Grants-Community Safety - Timing difference
Recreation and Culture	-42.20%	5,508,432	3,500,000	▼ Contributions - Red Earth Arts Precinct - Timing difference. Cashflow updated in November budget review.
			1,000,000	▼ Rio Tinto and CofK Contrib-Dampier Community Hub - Timing difference. Cashflow updated in November budget review.
			750,000	▼ Contributions to Wickham Community Hub - Funding from BRFF no longer forthcoming. Budget and cashflow updated in November Budget Review.
Transport	-25.21%	1,999,324	1,627,496	▼ KTA Airport Revenue- Aviation Revenue - Recashflowed and adjusted budget in November budget review.
			381,468	▼ KTA Airport Revenue - Reimbursement Recoverables - Recashflowed and adjusted budget in November budget review.
Expenses from Operations	Material Variance		Significant Items	
General Purpose Funding	20.84%	85,330	85,330	▲ Various minor amounts.
Law, Order and Public Safety	-16.96%	97,071	90,717	▼ Various minor amounts including Employment Costs - Animal Control, and minor Bushfire Brigade expenditure.
Community Amenities	-20.40%	929,825	478,234	▼ Refuse Site Maintenance - 7 Mile (Dom/Comm) - Under expenditure in salaries partly offset by over expenditure in Waste Management Employment Costs. Under expenditure in Contractors and Plant addressed in November budget review.
			84,165	▼ General Waste And Recycling Collection - Timing difference, 82k invoicing from Cleanaway to be processed for October.
			80,490	▼ Place Branding
			63,798	▼ Dampier Palms & Hampton Oval Redevelopment - Timing difference, adjusted in November budget review.
			60,635	▼ Street Sweeping - Timing difference, awaiting invoice processing.
Economic Services	-27.18%	192,164	52,000	▼ Pt Samson Beautification - Stage 1 Design Works - Design finalised. To be tendered early next year.
			82,101	▼ Office Expenses-Building
Other Property and Services	-523.74%	1,152,650	299,033	▲ Works - Employment Costs
			249,153	▲ PG - Employment Costs
			111,397	▲ WM - Employment Costs - Overexpenditure offset against Refuse Site Mtce wages.
			104,501	▲ Roebourne Golf Club House - Demolition expense. Budget reallocated from Building Dept in November budget review.
			94,656	▲ Workers Compensation Claims
			70,773	▲ Tech Serv - Employment Costs
			66,121	▲ PS - Employment Costs
Capital Revenue	Material Variance		Significant Items	
Proceeds From Disposal Of Assets	-72.83%	87,100	100,750	▼ Proceeds of Sale - Landfill Operations - Timing difference.
Transfer from Infrastructure Reserve	4650.32%	6,975,476	7,125,475	▲ Transfer From Infrastructure Reserve - REAP - Timing difference. Adjusted at November budget review.
			150,000	▼ Transfer From Infrastructure Reserve - Transfer from reserve for Homemaker Centre, expenditure not yet posted. Cashflow adjusted in November budget review.

Capital Expenses	Material Variance		Significant Items	
Purchase of Assets - Land	-100.00%	550,000	400,000	▼ Purchase Wickham Hospital Site - Demolition of hospital, cashflow adjusted in November budget review.
			150,000	▼ Homemaker Centre. Expenditure not yet posted, cashflow adjusted in November budget review.
Purchase of Assets - Buildings	-65.30%	19,363,956	8,615,860	▼ Red Earth Arts Precinct - Timing difference, cashflow adjusted in November budget review.
			4,461,844	▼ Depot Masterplan Stage 3 - Admin Bldg Refurb - Budget to be allocated across multiple jobs as per works being undertaken, adjusted in November budget review.
			3,113,135	▼ Capital-Buildings-Wickham Community Hub - Project delayed pending resolution of land tenure. Cashflow adjusted in November budget review
			898,800	▼ Leisureplex Gym Expansion Project - Timing difference, cashflow adjusted in November budget review.
			350,000	▼ Karratha Airport - International Terminal Compliance Works - Timing difference, cashflow adjusted in November budget review.
			290,653	▼ Kta Airport Roof Replacement - Timing difference, cashflow adjusted in November budget review.
			260,955	▼ Capital Buildings - Karratha Leisureplex - Timing difference, cashflow adjusted in November budget review.
			250,000	▼ Kta Airport Chiller Upgrade - Timing difference, cashflow adjusted in November budget review.
			92,500	▼ Tambrey Pavilion - Capital - Buildings - Timing difference, cashflow adjusted in November budget review.
Purchase of Assets - Equipment	2722.31%	136,116	141,115	▲ Capital-Equipment-Leisureplex - Reallocation of prior year CapEx to correct asset class, budget adjusted in November budget review. Offset by corresponding debit in KLP Buildings account.
Purchase of Assets - Plant	-93.07%	1,296,530	1,246,600	▼ Purchase - Plant-Landfill Operations - \$1.35m order committed for 40t Dozer & 30t excavator. Cash flow adjusted in November budget review.
Purchase of Assets - Infrastructure	-46.38%	5,544,438	1,488,818	▼ Karratha Airport - La31 Hangar Project - Timing difference, cashflow adjusted in November budget review.
			1,092,124	▼ Airside Upgrade - Project works delayed due to long lead-time on materials, cashflow adjusted in November budget review.
			878,541	▼ Car Park Redesign - Project complete. Changes to remaining budget made in November budget review.
			694,400	▼ Admin Building Carpark Works - Timing difference.
			473,880	▼ Wch Splashpad - Project Delayed due to delayed land tenure resolution . Cashflow adjusted in November budget review.
			433,868	▼ Footpaths - Millstream Road Stage 1 - Work rescheduled due to new contract, cashflow adjusted in November budget review.
			331,207	▼ R2R - Reseal - King Bay Rd - Burrup Rd To Mermaid Rd To End - Re programmed to November December 2017 to coincide with new asphalt contractors commencement, cashflow adjusted in November budget review.
Non Cash Items	Material Variance		Significant Items	
Profit / Loss on Disposal of Assets	-86.25%	64,577	72,727	▼ Loss On Sale - Landfill - Timing difference

City of Karratha
Notes to the Financial Statements
for the period ending 31 October 2017

	Note	Year to Date Actual \$	2016/17 Budget Brought Forward 1 July \$
Note 1. Net Current Assets			
Current Assets			
Cash and Cash Equivalents - Unrestricted		24,735,544	153,388
Cash and Cash Equivalents - Restricted (Trust)		1,967,065	2,031,864
Cash and Cash Equivalents - Restricted - Reserves		80,000,071	85,720,687
Cash - Restricted Unspent Grants/Contributions		20,844	9,440
Cash - Restricted Unspent Loans		0	0
Trade and Other Receivables	1	17,795,883	16,368,880
Land held for Resale - Development Costs		0	(188)
Inventories		298,483	331,953
Total Current Assets		124,817,889	104,616,024
Current Liabilities			
Trade and Other Payables		5,631,316	10,942,384
Trust Liabilities		1,970,018	2,032,707
Bank Overdraft		0	0
Current Portion of Long Term Borrowings		64,652	64,652
Current Portion of Provisions		3,512,846	3,512,846
Total Current Liabilities		11,178,832	16,552,590
Net Current Assets		113,639,057	88,063,434
Less			
Cash and Cash Equivalents - Restricted - Reserves		(80,000,071)	(85,720,687)
Loan repayments from institutions		29,273	(12,329)
Movement in Accruals (Non-Cash)		(171,467)	83,199
Land Held for Resale		0	188
Cash - Restricted Unspent Grants/Contributions		(20,844)	(20,844)
Restricted Balance - Pilbara Underground Power		(4,603,608)	(4,603,608)
Add back			
Current Loan Liability		64,652	64,652
Cash Backed Employee Provisions		4,296,139	4,261,568
Current Provisions funded through salaries budget		957,411	23,805
Restricted Balance - Pilbara Underground Power		1,034,749	1,034,749
Net Current Asset Position		35,225,292	3,174,128
Note Explanation:			
1) Total Trade and Other Receivables		7,715,292	
Total Rates Debtors Outstanding		10,080,591	

City of Karratha
Statement of Financial Position
for the period ending 31 October 2017

Note 2: Statement of Financial Position	2017/18	2016/17
	\$	\$
Current Assets		
Cash On Hand	15,555	13,370
Cash and Cash Equivalents - Unrestricted	24,719,989	140,018
Cash and Cash Equivalents - Restricted (Trust)	1,967,065	2,031,864
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	20,844	9,440
Cash and Cash Equivalents - Restricted (Reserves/Muni)	80,000,071	85,720,687
Trade and Other Receivables	17,795,883	16,368,880
Inventories	298,483	331,765
Total Current Assets	124,817,889	104,616,024
Non Current Assets		
Trade and Other Receivables	1,412,123	1,412,123
Property, Plant and Equipment	249,474,632	266,204,286
Infrastructure	529,661,905	503,428,843
Total Non Current Assets	780,548,660	771,045,251
Total Assets	905,366,549	875,661,275
Current Liabilities		
Bank Overdrafts	0	0
Trade and Other Payables	5,631,316	10,942,384
Trust Liabilities	1,970,018	2,032,707
Long Term Borrowings	64,652	64,652
Provisions	3,512,846	3,512,846
Total Current Liabilities	11,178,832	16,552,590
Non Current Liabilities		
Long Term Borrowings	347,861	347,861
Provisions	748,722	748,722
Total Non Current Liabilities	1,096,583	1,096,583
Total Liabilities	12,275,415	17,649,173
Net Assets	893,091,133	858,012,102
Equity		
Accumulated Surplus	440,809,096	399,026,981
Revaluation Surplus	372,281,964	373,264,431
Reserves	80,000,073	85,720,690
Total Equity	893,091,133	858,012,102

City of Karratha
Statement of Financial Activity
for the period ending 31 October 2017

Note 3: Cash and Cash Equivalents	2017/18
	\$
Unrestricted Cash	
Cash On Hand	15,555
Westpac on call	6,631,255
Term deposits	<u>18,088,734</u>
	<u>24,735,544</u>
Restricted Cash	
Reserve Funds	80,000,071
Restricted Unspent Grants	20,844
Westpac - Trust	<u>1,967,065</u>
	<u>81,987,979</u>
	80,000,071
Total Cash	<u><u>106,723,523</u></u>

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 October 2017				
	2017/18 Budget	2017/18 Amended	2017/18 Year To Date Budget	2017/18 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(5,923)	(5,923)	(23,663)	(12,297)
Net (Cost) Revenue to Council for Ranger Services	(789,769)	(789,769)	(8,613)	(322,739)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(493,436)	(493,436)	(195,624)	(195,717)
Net (Cost) Revenue to Council for Community Safety	(352,100)	(352,100)	70,404	(27,132)
Net (Cost) Revenue to Council for Economic Development	(763,112)	(763,112)	(291,436)	(345,493)
Net (Cost) Revenue to Council for Camping Grounds	97,174	97,174	62,824	89,061
Net (Cost) Revenue to Council for Building Control	(379,165)	(379,165)	(154,982)	(49,401)
Net (Cost) Revenue to Council for Health Services	(903,905)	(903,905)	(308,731)	(361,277)
Net (Cost) Revenue to Council for Town Planning	(931,830)	(931,830)	(310,000)	(321,928)
Net (Cost) Revenue to Council for Strategic Planning	(596,532)	(596,532)	(212,390)	(181,908)
Net (Cost) Revenue to Council for Development Services	(39,600)	(39,600)	(16,600)	(12,958)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(1,323,476)	(1,323,476)	(5,128,853)	(422,034)
Net (Cost) Revenue to Council for Public Services Overheads	870,512	870,512	289,472	51,864
Net (Cost) Revenue to Council for Fleet & Plant	988,643	988,643	252,970	156,127
Net (Cost) Revenue to Council for Roads & Streets	(5,982,787)	(5,982,787)	(3,127,661)	(2,162,130)
Net (Cost) Revenue to Council for Parks & Gardens	(2,367,282)	(2,367,282)	(935,285)	(725,943)
Net (Cost) Revenue to Council for Drainage	(692,050)	(692,050)	(42,913)	(40,113)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,574,035)	(1,574,035)	(1,136,816)	(573,211)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(441,271)	(441,271)	(192,728)	(91,233)
Net (Cost) Revenue to Council for Cemeteries	(184,442)	(184,442)	(39,046)	(31,766)
Net (Cost) Revenue to Council for Public Toilets	(411,833)	(411,833)	(144,132)	(121,437)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(646,722)	(646,722)	(266,522)	156,466
Net (Cost) Revenue to Council for Town Beautification	(2,534,376)	(2,534,376)	(658,522)	(417,074)
Net (Cost) Revenue to Council for Bus Shelters	(54,800)	(54,800)	(54,800)	(55,138)
Net (Cost) Revenue to Council for Private Works & Reinstatements	200,067	200,067	206,179	5,693
Net (Cost) Revenue to Council for Works Overheads	634,515	634,515	202,234	242,740
Net (Cost) Revenue to Council for Parks & Gardens Overheads	985,048	985,048	313,545	160,229
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(215,904)	(215,904)	0	(76,185)
Net (Cost) Revenue to Council for Tech Services	(3,771,098)	(3,771,098)	(1,248,110)	(1,306,318)
Net (Cost) Revenue to Council for SP & Infrastructure Services	(29,000)	(29,000)	(8,667)	(7,679)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	(539,912)	(539,912)	(177,630)	(104,752)
Net (Cost) Revenue to Council for Waste Collection	12,874	12,874	2,499,444	2,633,078
Net (Cost) Revenue to Council for Landfill Operations	(943,429)	(943,429)	(1,061,000)	958,323
Net (Cost) Revenue to Council for Waste Overheads	1,528,753	1,528,753	469,829	112,977
Net (Cost) Revenue to Council for Karratha Airport	10,682,270	10,682,270	(2,865,700)	407,521
Net (Cost) Revenue to Council for Other Airports	(13,561)	(13,561)	(8,244)	(508)

Note 4				
City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 October 2017				
	2017/18 Budget	2017/18 Amended	2017/18 Year To Date Budget	2017/18 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(991,164)	(991,164)	(365,092)	(321,104)
Net (Cost) Revenue to Council for Executive Admin	(651,389)	(651,389)	(216,304)	(214,559)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	26,712,585	26,712,585	41,232,857	41,088,079
Net (Cost) Revenue to Council for General Revenue	1,268,315	1,268,315	723,465	940,441
Net (Cost) Revenue to Council for Financial Services	(1,635,141)	(1,635,141)	(52,795)	(238,432)
Net (Cost) Revenue to Council for Corporate Services Admin	(22,468,416)	(22,468,416)	(18,256,013)	(8,328,179)
Net (Cost) Revenue to Council for Human Resources	(1,917,239)	(1,917,239)	(642,328)	(635,351)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,185,637)	(1,185,637)	(417,158)	(341,534)
Net (Cost) Revenue to Council for Information Services	(1,861,977)	(1,861,977)	(680,442)	(604,997)
Net (Cost) Revenue to Council for Television & Radio Services	(1,918)	(1,918)	(1,062)	(679)
Net (Cost) Revenue to Council for Business Improvement Process	0	0	0	0
Net (Cost) Revenue to Council for Staff Housing	(126,909)	(126,909)	(181,875)	(16,265)
Net (Cost) Revenue to Council for Public Affairs	(715,096)	(715,096)	(259,796)	(158,127)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	3,668,095	3,668,095	(1,345,235)	(1,261,703)
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	82,000	82,000	31,000	95,019
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(1,178,840)	(1,178,840)	(433,155)	(243,722)
Net (Cost) Revenue to Council for Youth Services	(210,830)	(210,830)	36,007	(48,860)
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(847,275)	(842,494)	20,100	(197,434)
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(85,717)	(85,717)	(68,696)	(4,078)
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(33,162)	(33,162)	(18,880)	(8,680)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(18,806)	(18,806)	(6,398)	(10,620)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(1,507,069)	(1,507,069)	(1,045,229)	(1,336,576)
Net (Cost) Revenue to Council for Library Services	(2,287,082)	(2,287,082)	(763,610)	(690,046)
Net (Cost) Revenue to Council for Cossack Operations	(359,154)	(359,154)	(33,846)	(194,989)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,861,652)	(1,861,652)	(520,377)	(586,799)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(577,030)	(577,030)	(191,460)	(151,846)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,027,311)	(1,127,311)	(592,487)	(396,068)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(518,602)	(418,602)	(171,348)	159,424
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(327,454)	(327,454)	(180,816)	(140,024)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	113,110	113,110	22,466	26,124
Net (Cost) Revenue to Council for Other Buildings	(138,298)	(138,298)	(64,523)	(143,447)
Net (Cost) Revenue to Council for The Youth Shed	(1,229,272)	(1,229,272)	(413,575)	(387,742)
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,363,625)	(4,363,625)	(2,008,619)	(1,167,543)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(74,901)	(74,901)	(65,562)	12,879
Net (Cost) Revenue to Council for Arts & Culture	(1,338,765)	(1,488,765)	(667,650)	(1,084,777)
Net (Cost) Revenue to Council for Dampier Community Hub	467,555	467,555	764,010	(67,864)
Net (Cost) Revenue to Council for Karratha Arts and Community Precinct	29,036,261	29,036,261	6,947,188	10,601,976
Net (Cost) Revenue to Council for Wickham Recreation Precinct	408,181	408,181	536,509	620,223
Net (Cost) Revenue to Council for Wickham Community Hub	(4,361,638)	(4,361,638)	(3,069,580)	(232,206)

10.2 LIST OF ACCOUNTS NOVEMBER 2017

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	22 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the month of November totalled \$11,384,499.52, however this included the following:

- Red Earth Arts Precinct progress payments - \$4,848,703.24
- Karratha Airport Airfield Lighting Upgrade progress payment - \$473,397.46

Consistent with CG-11 Regional Price Preference Policy 73% of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: nil;
- b) EFT54866 to EFT54990, EFT55007 to EFT55648 (Inclusive);
- c) Cheque Vouchers 78452 to 78460 (Inclusive);
- d) Cancelled Payments: EFT55025-55154, EFT55204, EFT55249, EFT55288, EFT55343, EFT55370-55436, EFT55449, 78234, 78393, 78400, 78423, 78456, 78458
- e) Direct Debits: DD30008.1 to DD30145.1
- f) Credit Card Payments: \$32,154.34;
- g) Payroll Cheques \$1,508,464.85; and
- h) with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$11,384,499.52 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: nil;
- b) EFT54866 to EFT54990, EFT55007 to EFT55648 (Inclusive);
- c) Cheque Vouchers 78452 to 78460 (Inclusive);
- d) Cancelled Payments: EFT55025-55154, EFT55204, EFT55249, EFT55288, EFT55343, EFT55370-55436, EFT55449, 78234, 78393, 78400, 78423, 78456, 78458
- e) Direct Debits: DD30008.1 to DD30145.1
- f) Credit Card Payments: \$32,154.34; and
- g) Payroll Cheques \$1,508,464.85

Chq/EFT	Date	Name	Description	Amount
EFT54866	03.11.2017	Cleanaway Pty Ltd	Litter Control - Litter Collection Staff 400 Hours	21,208.00
EFT54867	03.11.2017	Horizon Power	Electricity Usage Charges	54.49
EFT54868	03.11.2017	Water Corporation	Water Usage Charges	34,645.60
EFT54869	03.11.2017	Telstra Corporation Ltd	Telephone Usage Charges	324.95
EFT54870	03.11.2017	Timik Development Pty Ltd	KLP - Construction Of Gymnasium Expansion Project	46,915.79
EFT54871	03.11.2017	Leethall Constructions Pty Ltd	Footpath Lighting Upgrade - Installation Of Concrete Footings For Light Poles	55,506.00
EFT54872	03.11.2017	Department Of Fire And Emergency Services (ESL Payments)	2017/18 ESL Payment	40,065.67
EFT54873	03.11.2017	Aspen Parks Property Management	Rates Refund For A6338	485.69
EFT54874	03.11.2017	Chefmaster Australia	Stock - Garbage Bags	803.95
EFT54875	03.11.2017	Cardno WA Pty Ltd	Wickham Boat Beach Foreshore - Project Inception/Site Visit/Site Investigation & Detailed Design & Specifications	7,436.00
EFT54876	03.11.2017	Signature Music Pty Ltd	WRP - Movie Screening	1,100.00
EFT54877	03.11.2017	Dampier Primary School	Contribution For End Of Year Awards 2017	100.00
EFT54878	03.11.2017	Blue Hat Cleaning Services T/a Damel Cleaning Services	KLP - Cleaning Chemicals	192.50
EFT54879	03.11.2017	Hathaways Lubricants	Various Stock & Plant Items	1,440.32
EFT54880	03.11.2017	Karratha Primary School	Contribution For End Of Year Awards 2017	100.00
EFT54881	03.11.2017	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Mayor's Sundry Expenses - Contribution To Catering For J Renault 100th Birthday Celebration	300.00
EFT54882	03.11.2017	Millars Well Primary School	Contribution For End Of Year Awards 2017	100.00
EFT54883	03.11.2017	Pegs Creek Primary School	Contribution For End Of Year Awards 2017	100.00
EFT54884	03.11.2017	Phonographic Performance Company of Australia Ltd (PPCA)	KLP - PPCA Licence	450.92
EFT54885	03.11.2017	St Pauls Primary School	Contribution For End Of Year Awards 2017	100.00
EFT54886	03.11.2017	Signswest Stick With Us Sign Studio	7 Mile Waste - Various Aluminium Signs	2,582.25

Chq/EFT	Date	Name	Description	Amount
EFT54887	03.11.2017	Programmed Skilled Workforce	Creditors Temp For WE 14/10/17	2,924.90
EFT54888	03.11.2017	Tambrey Primary School	Contribution For End Of Year Awards 2017	100.00
EFT54889	03.11.2017	TNT Express	Freight	751.84
EFT54890	03.11.2017	Atom Supply	Various Stock & Plant Items	810.69
EFT54891	03.11.2017	J Blackwood & Son Pty Limited	Stock - Sunscreen	23.50
EFT54892	03.11.2017	Australian Airports Association Ltd	Australian Airports Association National Conference For J Seccull	2,692.50
EFT54893	03.11.2017	Australian Institute Of Management - WA(AIM)	HR - Mental Health Workshop For Leaders	8,395.52
EFT54894	03.11.2017	ABCO Products	Stock - Ecozyme B+ 5ltr	726.92
EFT54895	03.11.2017	All Rid Pest Management	Termite And Singapore Ant Inspection	450.00
EFT54896	03.11.2017	Allround Plumbing Services Pty Ltd	WRF - Investigate/Report/Repair Water Leak	1,056.00
EFT54897	03.11.2017	Armsign Pty Ltd	Projects - Design & Manufacture Of Signage For Maitland Road	6,523.00
EFT54898	03.11.2017	All Access Australasia	Dampier Library - DVD Order	116.27
EFT54899	03.11.2017	B Archer	Rates Refund For Assessment A14667	2,511.15
EFT54900	03.11.2017	Barth Bros Automotive Machining	Various Stock & Plant Items - Filters	680.18
EFT54901	03.11.2017	Beaurepaires	Isuzu Dmax - Tyre Rotation And Wheel Alignment	137.48
EFT54902	03.11.2017	BC Lock & Key	Roebourne Community Kitchen - Investigate/Replace Broken Lock/Door Handle	281.79
EFT54903	03.11.2017	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Element Hydraulic Filter	460.49
EFT54904	03.11.2017	Baynton West Primary School	Contribution For End Of Year Awards 2017	100.00
EFT54905	03.11.2017	BB Landscaping WA Pty Ltd	20A Shadwick Dr - Investigate/Repair Reticulation	495.00
EFT54906	03.11.2017	Centurion Transport Co Pty Ltd	Freight	630.29
EFT54907	03.11.2017	Coates Hire Operations	KLP - Hedge Trimmer Hire	42.57
EFT54908	03.11.2017	Coca-Cola Amatil (Holdings) Ltd	The Youth Shed - Cafe Stock Purchases	209.92
EFT54909	03.11.2017	Command IT Services	IT - Karratha Youth Shed CCTV System Review	561.00
EFT54910	03.11.2017	Complete Tyre Solutions	Plant - Various Tyres And Puncture Repairs	3,399.00
EFT54911	03.11.2017	Converged Communication Network Applications Pty Ltd	IT - AVAYA Maintenance Support Contract	8,841.42
EFT54912	03.11.2017	Dave's Transit Service	TYS - Bus Services For School Holiday Program	429.00
EFT54913	03.11.2017	Dunnart Picture Framing	Dampier Library - Framing Of Sams Keys	380.00
EFT54914	03.11.2017	Elliotts Irrigation Pty Ltd	Stock - Rotors & Solenoid Valves	4,094.40
EFT54915	03.11.2017	Ensystem Australasia Pty Ltd	Stock - Fipronil Ultrathor 1ltr	426.89
EFT54916	03.11.2017	Engineered Construction And Maintenance	Rates Refund For Assessment A72304	10,392.84
EFT54917	03.11.2017	Ezi-Hose Pty Ltd	Plant Repairs	1,086.15
EFT54918	03.11.2017	Espresso Essential WA Pty Ltd	KTA Library - Coffee Machine Replacement Parts	58.16
EFT54919	03.11.2017	ecoJarrah	Nickol Skate Park - Eco Jarrah Woodchips	369.60

Chq/EFT	Date	Name	Description	Amount
EFT54920	03.11.2017	Farinosi & Sons Pty Ltd	Stores Consumables & Minor Equipment - BBQ 6B Solid Plate	291.00
EFT54921	03.11.2017	Foxtel For Business	KLP - Foxtel	210.00
EFT54922	03.11.2017	Globe Australia Pty Ltd	Mosquito Management - Bioprene 4gr Sand 20kg	1,584.00
EFT54923	03.11.2017	StrataGreen (Strata Corporation Pty Ltd)	Parks & Gardens - FE611 Felco Sheathed Pruning Saw - 33cm	2,045.81
EFT54924	03.11.2017	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	686.58
EFT54925	03.11.2017	Global Spill Control Pty Ltd	Kta Airport - Oil And Fuel Economy Plus Spill Kit	282.43
EFT54926	03.11.2017	Home Hardware Karratha	Stock - Watering Set, Keys & Cabinets/Pipe Supplies	126.20
EFT54927	03.11.2017	Handy Hands Pty Ltd	Removal/Disposal/Stump Poisoning Of Trees in Various Areas of CofK	823.75
EFT54928	03.11.2017	Insight Callcentre Services	Governance - Overcall Fees September 2017	1,974.83
EFT54929	03.11.2017	ID Consulting Pty Ltd	Economic Development - Annual Subscription To Forecast ID Oct 2017 To Oct 2018	22,770.00
EFT54930	03.11.2017	Identity Security Pty Ltd	Karratha Airport - Identity Security Aviation Agreement Renewal - 21/11/17 To 21/11/18	4,345.00
EFT54931	03.11.2017	IT Vision User Group	IT - Attendance IT Vision User Group Workshop	55.00
EFT54932	03.11.2017	Jason Sign Makers	Various Street Blades	1,070.85
EFT54933	03.11.2017	James Bennett Pty Limited	Cancelled Payment	0.00
EFT54934	03.11.2017	Jangs Kitchen & Cleaning Pty Ltd t/as Vita Cafe Dining	Community Club Development - Catering For Annual Sports Awards 2017	2,100.00
EFT54935	03.11.2017	Jolly Good Auto Electrics	Plant Repairs	3,988.60
EFT54936	03.11.2017	Keyspot Services	Corporate Services - Name Badge For Staff Member	18.50
EFT54937	03.11.2017	Karratha Building Co	Effluent Reuse Scheme Project - Disconnection And Reconnection Pump 3 Millars Well Pump Station	895.84
EFT54938	03.11.2017	Karratha Gymnastics Club Inc	Kidsport Program - Payment Of Voucher	365.50
EFT54939	03.11.2017	Komatsu Australia Pty Ltd	Stock - 232-785-1420 Wedge	339.24
EFT54940	03.11.2017	Karratha Panel & Paint (Tunstead Family Trust T/a)	Removal And Towing Of Camry (No Rego) From Bushland Adjoining Baynton Hills To Depot On Cowle Road	528.00
EFT54941	03.11.2017	Kennards Hire Pty Limited	Cemetery Maintenance - Hire Of 8T Excavator - 13/10/17	352.00
EFT54942	03.11.2017	Karrasupa Pty Ltd Tas Harvey Norman Karratha	Office Expense - Logitech C922 Pro Stream Webcam	117.00
EFT54943	03.11.2017	Ko Ko Aye T/as K & S Mobile Windscreen Service	Plant - Insurance Excess Payable For Windscreen Replacement P8817 - Mitsubishi FUSO - 1EEW797	2,400.00
EFT54944	03.11.2017	Karratha Basketball Association - Juniors	Kidsport Program - Payment Of Vouchers x 30	4,505.00
EFT54945	03.11.2017	Landgate	IT - Landgate Earthmine Services 18/07/2017 - 03/10/2017	1,156.16
EFT54946	03.11.2017	P Lambert	Kta Airport - Refund Lost Ticket Fee	133.00
EFT54947	03.11.2017	MM Electrical Merchandising	7 Mile Waste - Appliance Test Tags	587.40
EFT54948	03.11.2017	James Bennett Pty Limited	KTA Library - September Book Order	785.14

Chq/EFT	Date	Name	Description	Amount
EFT54949	03.11.2017	Manning Pavement Services Pty Ltd T/a Karratha Asphalt	Bitumen Surfacing - 2 Tonnes Of Asphalt	454.96
EFT54950	03.11.2017	MSS Security	Kta Airport - Purchase Of 4 X Anti-fatigue Matts	693.44
EFT54951	03.11.2017	MAK Industrial Water Solutions Pty Ltd	Kta Airport - Mak Nacl Chlorinating Agent 15 Ltr	3,754.08
EFT54952	03.11.2017	Moxham International Pty Ltd	Rates Refund For Assessment A47063	1,627.44
EFT54953	03.11.2017	NW Communications & IT Specialists	WRP - Install Replacement LTE Mimo Antenna	907.50
EFT54954	03.11.2017	North West Tree Services	Karratha Golf Course - Reduce & Clear From Light 1x Large Tree	1,487.20
EFT54955	03.11.2017	Titan Australia Pty Ltd	Plant - Tyres	2,180.88
EFT54956	03.11.2017	Neverfail Springwater Pty Ltd - WRP (906021811)	WRP - Bottled Water	644.45
EFT54957	03.11.2017	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Stock - Bagged Asphalt 15.8kg	1,881.00
EFT54958	03.11.2017	Professional Trapping Supplies	Rangers - SM750 Hyperfire License Plate Camera	1,012.00
EFT54959	03.11.2017	Printsync Norwest Business Solutions	KLP - Printer Charges September 2017	2,750.13
EFT54960	03.11.2017	Pilbara Reptile Education & Display	The Youth Shed - School Holiday Program Reptile Display	595.00
EFT54961	03.11.2017	Repco Auto Parts	Stock - Jerry Cans Red Plastic - 20 ltr	218.25
EFT54962	03.11.2017	Roy Galvin & Co Pty Ltd (Galvins)	WRP Grounds Maintenance - Brass DR Ball Valve	363.80
EFT54963	03.11.2017	Red Dot Stores	WRF - Supplies For After School Program	174.50
EFT54964	03.11.2017	Roebourne Dingo Hire	Removal/Disposal Of Abandoned Car Bodies x 2	660.00
EFT54965	03.11.2017	Rowe Plumbing Pty Ltd	TYS - Investigate/Report/Repair Leaking Drink Fountain	189.75
EFT54966	03.11.2017	Roberts Day Group Pty Ltd	Strategic Planning - Improved Streetscape Design For Proposed Workforce Accommodation Development	3,118.50
EFT54967	03.11.2017	Reece Pty Ltd	Mosquito Management / Retic Repairs - Push On Cap, Vent Cowl & Retic Repair Supplies	1,111.07
EFT54968	03.11.2017	Statewide Bearings	Refuse Compactor - BS125 Oring Nitrile	34.51
EFT54969	03.11.2017	Kmart Karratha	The Youth Shed - Supplies For Program Girls Crew	197.00
EFT54970	03.11.2017	Speedo Australia Pty Ltd	KLP Speedo Merchandise	3,150.40
EFT54971	03.11.2017	Sigma Chemicals	Stock - Sodium Bicarbonate	880.00
EFT54972	03.11.2017	Seton Australia Pty Ltd	7 Mile - Signage	85.39
EFT54973	03.11.2017	Broometown Holdings T/a Subway Karratha	WM - Catering For RFT Class III Cell Construction Site Visit	142.00
EFT54974	03.11.2017	Designa Sabar Pty Ltd	KTA Airport - Software And Firmware Updates	1,386.00
EFT54975	03.11.2017	Smiths Detection (Australia) Pty Ltd	Kta Airport - Supply/Delivery & Installation Of Walkthrough Metal Detector	12,320.00
EFT54976	03.11.2017	Supercivil Pty Ltd	Frinderstein Way - Supply And Lay Of Wide Footpath & Other Footpath Works	31,592.33
EFT54977	03.11.2017	Stats - Specialist Testing And Technical Services	Dampier Palms Redevelopment - Particle Size Distribution PSD Testing x 5	528.00

Chq/EFT	Date	Name	Description	Amount
EFT54978	03.11.2017	Schneider Electric Buildings Aust. Pty Ltd	KLP - Preventative Maintenance Service Plan Andover Continuum BMS / Quarterly Maintenance Contract Number Op-161020-5359566 September 2017	15,505.88
EFT54979	03.11.2017	The Planning Group WA Pty Ltd (TPG)	Projects Cossack - Sub Consultant Professional Fees To 31/03/17	8,612.06
EFT54980	03.11.2017	Turf Guru Landscapes	RAC Irrigation Upgrade - Machine And Operator For Trenching Works	1,760.00
EFT54981	03.11.2017	TWH Plumbing	6 McCrae Court - Investigate/Report/Repair Blocked Toilet	4,861.08
EFT54982	03.11.2017	366 Solutions Pty Ltd	IT - SharePoint Review/Health check	5,456.00
EFT54983	03.11.2017	The Trustee For The Duarte Family Trust T/A Bagworld	Health - Laptop & Tablet Messenger Bag Black	329.85
EFT54984	03.11.2017	The Gym Cafe	Debtor T240 - Refund Of Double Payment Of Invoice	862.50
EFT54985	03.11.2017	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema Screening Sing 20/08/17	330.00
EFT54986	03.11.2017	Karratha Timber & Building Supplies	WRP - Paint Masking Tape Rollers And Roller Kit For Painting Chess Board In Pool Area	1,404.45
EFT54987	03.11.2017	Village Roadshow Pty Ltd	Moonrise Cinema Screening Everything Everything 1/10/17 To 04/10/17	288.20
EFT54988	03.11.2017	Westrac Equipment Pty Ltd	Stock - 2 1/4 x 5/8 PlowBolt	130.68
EFT54989	03.11.2017	Woolworths (WA) Ltd	TYS - Supplies For Programs Guys Day/Girls Crew/ Late Night Feed	1,218.48
EFT54990	03.11.2017	Wilson Parking Australia 1992 Pty Ltd	Kta Airport - Management Fee For The Provision Of Operation And Management Services For The Parking And Ground Transport - August 2017	2,200.00
EFT55007	03.11.2017	City Of Karratha	Payroll Deductions	160.00
EFT55008	03.11.2017	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT55009	03.11.2017	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT55010	03.11.2017	A Dorning - (Mortgage Account)	Home Ownership Allowance	840.00
EFT55011	03.11.2017	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT55012	03.11.2017	P Heekeng - (Mortgage Account)	Home Ownership Allowance	630.00
EFT55013	03.11.2017	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT55014	03.11.2017	C King (Mortgage Account)	Home Ownership Allowance	809.79
EFT55015	03.11.2017	Maxxia Pty Ltd	Payroll deductions	13,635.58
EFT55016	03.11.2017	N Milligan - (Mortgage Account)	Home Ownership Allowance	379.58
EFT55017	03.11.2017	R Steinki (Mortgage Account)	Home Ownership Allowance	630.00
EFT55018	03.11.2017	NYFL Nursery - Cossack Management	Management Services Of Cossack Historic Town Site November 2017	35,750.00
EFT55019	10.11.2017	Telstra Corporation Ltd	PBFC Security System Internet and Line Charges - 25/10/17 To 24/11/17	187.33
EFT55020	10.11.2017	Horizon Power	KAT Airport Electricity Usage Charges	118,375.35

Chq/EFT	Date	Name	Description	Amount
EFT55021	10.11.2017	Water Corporation	Plant At WWTP #1 & #2 Golf Course Water Usage - 29/09/17 To 27/10/17 - 28 Days	31,463.98
EFT55022	09.11.2017	NW Communications & IT Specialists	IT - Veeam Licencing Renewal - 3yrs	50,759.98
EFT55023	10.11.2017	Environmental Industries	Bayview Road Tree Planting - RFQ 29-1617 - Progress Claim 2	109,186.88
EFT55024	10.11.2017	Commercial Aquatics Australia Pty Ltd	RAC - Centre Upgrade Construction & Variations	175,337.20
EFT55025-55154	10.11.2017	Mixed Payments	Cancelled Payments - System Error	0.00
EFT55155	10.11.2017	MSS Security	KTA Airport - Screening and Security Services - Service Agreement No. KTASC14 - September 2017	189,610.37
EFT55156	10.11.2017	Waterfeatures By Design (WFBD Pty Ltd)	Wickham Water Playground - RFT 14-16/17 Design & Construct Progress Claim #1	100,108.80
EFT55157	10.11.2017	North West Tree Services	Street Tree Pruning Program 2017 - Wickham Roebourne Karratha And Dampier	74,833.00
EFT55158	10.11.2017	Winc Australia Pty Limited (Formerly Staples)	Office Expense - Buro Persona Chair	577.68
EFT55159	10.11.2017	Hampton Harbour Boat & Sailing Club	City Of Karratha Contribution Towards Fireworks For Guy Fawkes Night 2017	6,600.00
EFT55160	10.11.2017	Hathaways Lubricants	Plant - Adblue IBC Kit 230V	2,308.59
EFT55161	10.11.2017	Karratha Volunteer Fire And Rescue Services	2017 Community Sports Awards - Beverage Service	2,500.00
EFT55162	10.11.2017	Joyce Krane	Bulgarr Oval - Hire Of Small Franna Operator And Rigger For Removal Of Rugby League Goal Posts	420.75
EFT55163	10.11.2017	Norwest Sand & Gravel Pty Ltd	Plant - Float Grader From Roebourne Whitnoom Road To Balla Balla - 23/10/17	2,816.00
EFT55164	10.11.2017	Parry's Merchants	Roebourne - Supplies For Kiosk	436.30
EFT55165	10.11.2017	Perth Irrigation Centre	Stock - Rainbird 5004+ FC/PC SS W/SAM PRS - NP	3,405.00
EFT55166	10.11.2017	Poinciana Nursery	Slashing Of City Centre/Pegs Creek Drains	21,632.62
EFT55167	10.11.2017	Roebourne District High School	Contribution For End Of Year Awards 2017	275.00
EFT55168	10.11.2017	Programmed Skilled Workforce	HR Labour Hire - M Fallis W/E 14/10/17	5,264.82
EFT55169	10.11.2017	Sealanes (1985) Pty Ltd	Kitchen Supplies For Admin Office And Admin Annex	480.09
EFT55170	10.11.2017	Royal Life Saving Society WA Inc	KLP - Pool Operations Course Class 1 For T Crowhurst & Claremont 6/10/17 - 10/10/17	900.00
EFT55171	10.11.2017	Town Link Couriers	Plant - Transport Of Parts Truck Centre To CofK Workshop	27.50
EFT55172	10.11.2017	TNT Express	Freight	332.64
EFT55173	10.11.2017	The Retic & Landscape Shop	Stock - Coil 3 Way SD-DC-3B	592.40
EFT55174	10.11.2017	Thrifty Car Rental	CEO - Car Hire While Attending Meetings In Perth 13/10/17	87.52
EFT55175	10.11.2017	Visimax	Animal Control - Dog Waste Bags	1,517.00
EFT55176	10.11.2017	Wickham Primary School	Contribution For End Of Year Awards 2017	100.00
EFT55177	10.11.2017	C Watts	Reimbursement For Utilities As per Managers Contract	440.94
EFT55178	10.11.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	Stock - wrap Around Hat	138.84

Chq/EFT	Date	Name	Description	Amount
EFT55179	10.11.2017	Atom Supply	Plant - Champion Grab Kit	226.08
EFT55180	10.11.2017	J Blackwood & Son Pty Limited	Various Stock & Store Consumables	4,304.85
EFT55181	10.11.2017	Auslec	KLP - Replacement Globes For Indoor Courts	639.65
EFT55182	10.11.2017	Airport Security Pty Ltd	Karratha Airport - ASIC Printing	308.00
EFT55183	10.11.2017	Allround Plumbing Services Pty Ltd	Wickham Oval - Finalisation Water Leak Repairs	1,309.00
EFT55184	10.11.2017	Ausolar Pty Ltd	Bulgarr Oval - Investigate/Report/Replace/Repair Distribution Board Which Has Collapsed And Wires Are Exposed	11,694.93
EFT55185	10.11.2017	Barth Bros Automotive Machining	Plant - Press On Traction Wheel	1,897.15
EFT55186	10.11.2017	BOC Limited	Karratha SES - 3 x Oxygen Medical C Size Cylinders	162.99
EFT55187	10.11.2017	Bunzl Ltd	Stock - Paper Towel Roll	490.02
EFT55188	10.11.2017	BC Lock & Key	DCH - Investigate/Replace Door Handle To Community Hall	165.00
EFT55189	10.11.2017	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Tapped Plates	1,049.00
EFT55190	10.11.2017	Beacon Equipment	Stock - Mower Blade JDPTCU15881 Blade	143.75
EFT55191	10.11.2017	BB Landscaping WA Pty Ltd	18A Richardson Way - Monthly Garden Maintenance October 2017	1,133.00
EFT55192	10.11.2017	Claire Bailey T/a Coloured By Claire	REAF 2017 - Face painting	400.00
EFT55193	10.11.2017	G Cucel	Reimbursement For Parking & Meal Allowance While Attending The New Pilbara Conference - 29/08/17	68.00
EFT55194	10.11.2017	Comtec Data Pty Ltd	KLP - Supply/Install Modulator To Foxtel And Sound System In Gym	2,616.90
EFT55195	10.11.2017	CS Legal (The Pier Group Pty Ltd T/as)	Rates Debt Recovery - October 2017	510.84
EFT55196	10.11.2017	Caltex Aust Petroleum Pty Ltd	Stock - Diesel For 7 Mile Waste & Depot	37,397.56
EFT55197	10.11.2017	Dave's Transit Service	Youth Services School Holiday Trip to Balyarra Pump Track	1,276.00
EFT55198	10.11.2017	Daysafe Training & Assessing	HR Training - M Muller Basic Traffic Management Training 25-28/10/2017	743.75
EFT55199	10.11.2017	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control - Euthanize Stray Cat	33.00
EFT55200	10.11.2017	E & MJ Rosher Pty Ltd	Plant - 1 X Fan	222.60
EFT55201	10.11.2017	Electronic Scoreboards Australia	KLP - Replacement Of Match Controller And Cables For Indoor Courts	1,145.10
EFT55202	10.11.2017	Envirolab Services T/a MPL Laboratories	7 Mile Septic Maintenance - Analysis Of 8 Bores Plus One Duplicate	1,987.70
EFT55203	10.11.2017	Fuel Fix Pty Ltd	Depot - Calibration of 3 diesel bowsers located at Cowle Rd Depot	1,930.50
EFT55204	10.11.2017	Geoff Nannes Fong & Partners Pty Ltd	Cancelled Payment	0.00
EFT55205	10.11.2017	StrataGreen (Strata Corporation Pty Ltd)	Tree Planting - Supply Of Norwood Stakes	59.40
EFT55206	10.11.2017	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	1,156.67

Chq/EFT	Date	Name	Description	Amount
EFT55207	10.11.2017	Home Hardware Karratha	Stock - Air Filter	69.66
EFT55208	10.11.2017	Hitachi Construction Machinery	Plant - Various Plant Parts for Hitachi Excavator	2,014.25
EFT55209	10.11.2017	HIT Productions Pty Ltd	REAP 2017/18 - Always Patsy Cline Performance 50% Fee May 2018	6,875.00
EFT55210	10.11.2017	Karratha Signs	Depot Masterplan Stage 3 - Temporary Directional Corflute Signage	605.00
EFT55211	10.11.2017	James Bennett Pty Limited	Roebourne Library - September Book Order	83.26
EFT55212	10.11.2017	JP Promotions	WRP - Marketing Merchandise	1,545.50
EFT55213	10.11.2017	JS Roadside Products Pty Ltd	Stock - Guide Post & Culvert Marker	9,141.00
EFT55214	10.11.2017	Jolly Good Auto Electrics	Plant Repairs	1,171.50
EFT55215	10.11.2017	Beyond Carpentry Contracting	WRP - Pavilion Amenities	4,483.05
EFT55216	10.11.2017	Karratha Glass Service	Back Up Generator - 1 X Fixed Invisi Screen Using Door Frame	528.00
EFT55217	10.11.2017	Keyspot Services	Cossack Art Awards - Supply 25 X Engraved Plaques	551.00
EFT55218	10.11.2017	Kwik Kopy Printing Centre	Development Services - 3 x 250 Business cards	433.09
EFT55219	10.11.2017	Sonic Healthplus Pty Ltd	HR - Twinrix For A Gouws	269.50
EFT55220	10.11.2017	Karratha Machinery Hire	Cyclone Prep - Hire Of 6 Wheel Tipper 27/10/2017	495.00
EFT55221	10.11.2017	KLB Systems	7 Mile Waste - 24 Rolls Of Thermal Receipt Printer Paper	484.00
EFT55222	10.11.2017	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Of Abandoned Cars x 3	286.00
EFT55223	10.11.2017	Karratha Panel & Paint (Tunstead Family Trust T/a)	Toyota Corolla R10873 - Insurance Recoverable Amount	1,457.49
EFT55224	10.11.2017	Karrasupa Pty Ltd Tas Harvey Norman Karratha	Wickham Library - Purchase Of Sony PlayStation 4 Console Controllers & Games	2,511.90
EFT55225	10.11.2017	Local Geotechnics (The Trustee for R & R Consultants Trust t/as)	KTA Airport - Hangar Area Geotechnical Survey And Report	6,000.50
EFT55226	10.11.2017	N Lansdown	Kta Airport - Refund Lost Parking Ticket Fee	165.00
EFT55227	10.11.2017	MAK Industrial Water Solutions Pty Ltd	Kta Airport - UF Membrane	25,670.27
EFT55228	10.11.2017	Merchandising Libraries Pty Ltd	Roebourne Library - Genre Signage	647.46
EFT55229	10.11.2017	MAAD Solutions Pty Ltd	Development Of KML Data Files For CofK Walk Trails	156.75
EFT55230	10.11.2017	Melissa McVee	Tambrey Pavilion - Public Art Commission RFQ06-17/18	11,000.00
EFT55231	10.11.2017	Titan Australia Pty Ltd	Volvo Wheel Loader - Grader	165.00
EFT55232	10.11.2017	Neverfail Springwater Pty Ltd - Front Reception (906959169)	Governance - Bottled Water	31.05
EFT55233	10.11.2017	Neverfail Springwater Pty Ltd - WRP (906021811)	WRP - Bottled Water	269.45
EFT55234	10.11.2017	Onsite Rental Group	REAF 2017 Damage To Sponsor Supplied Lighting Tower	1,408.48
EFT55235	10.11.2017	Paint Industries Pty Ltd	KTA Airport - Top Deck Runway Marking	1,923.90

Chq/EFT	Date	Name	Description	Amount
EFT55236	10.11.2017	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White	841.50
EFT55237	10.11.2017	Pilbara Copy Service	WRP - Monthly Photocopier Charges - Serial # SC7HC18919 - September 2017	368.58
EFT55238	10.11.2017	Perforated Paper Solutions	Development Services - 3 Boxes Of A4 Sheets	247.50
EFT55239	10.11.2017	Prompt Contracting & Fencing Pty Ltd	DCH Playground - Supply/Install New Panel To Match Existing	440.00
EFT55240	10.11.2017	Repcos Auto Parts	Stock - Distilled Water 20ltr	135.28
EFT55241	10.11.2017	Roy Galvin & Co Pty Ltd (Galvins)	Stock - Thread Tape	48.19
EFT55242	10.11.2017	Raeco	KAT Library - Genre Spine Labels	423.50
EFT55243	10.11.2017	Red Dot Stores	Community Club Development - Frames For Sports Award Winning Certificates	40.00
EFT55244	10.11.2017	Red Earth Flowers	Large Wreath For Police Remembrance Day - 29/09/17	150.00
EFT55245	10.11.2017	Roebourne Consulting Services & Roebourne Insights (Roebourne Enterprise)	HR - Engaging With Aboriginal Communities Workshop 12/10/17	396.00
EFT55246	10.11.2017	Roebourne General Food Store (Cafe) - Ieramugadu Cafe Maya	Regional Youth Stakeholder Network Meeting Eastern Corridor - Catering For Youth Strategic Planning Meeting 12/11/2017	196.00
EFT55247	10.11.2017	Rowe Plumbing Pty Ltd	Dampier Shark Cage Beach Public Toilets - Investigate/Repair/Replace External Tap, Replace Isolation Tap & Issues With Toilet	993.85
EFT55248	10.11.2017	Roberts Day Group Pty Ltd	Statutory Planning Projects - Mulataga DP Finalisation Phase 2B To 30/09/17	2,423.21
EFT55249	10.11.2017	Reece Pty Ltd	Cancelled Payment	0.00
EFT55250	10.11.2017	Kmart Karratha	WRF - Stationery	369.99
EFT55251	10.11.2017	Seton Australia Pty Ltd	7 Mile Waste - Emergency Warning Triangle Kit	539.00
EFT55252	10.11.2017	Sunny Sign Company Pty Ltd	Stock - Hex Head Cone Tip Bolt	26.40
EFT55253	10.11.2017	V Subramoney	Reimbursement For Meal Allowance Book Exchange & PLWA AGM 02/08/17 To 05/08/17	138.45
EFT55254	10.11.2017	Designa Sabar Pty Ltd	KTA Airport - Preventative Maintenance Agreement - 20/10/17 To 20/11/17	4,388.32
EFT55255	10.11.2017	Scope Business Imaging	Kta Main Admin Reception Printer Charges September 2017	588.46
EFT55256	10.11.2017	Scott Printers Pty Ltd	Office Expense - 100 x Partnership 5 Year Summary Reports	2,284.70
EFT55257	10.11.2017	Skipper Transport Parts (Formerly Cova)	Stock - Sunscreen	126.00
EFT55258	10.11.2017	Stoneset Permeable Paving Pty Ltd (The Newton Family Trust t/as)	KLP - 100kg Clear Pour On Gravel Binder	2,160.00
EFT55259	10.11.2017	Trugrade Pty Ltd	Stock - Truwipes Cleaning Cloths Green	364.37
EFT55260	10.11.2017	Tony Jones Art Projects	Karratha Back Beach Boat Launching Facility - Contract Award RFQ 39-16/17 Public Art Commission 50% Progress Payment	15,675.00
EFT55261	10.11.2017	Turf Guru Landscapes	RAC - Trenching For Reticulation Upgrade	2,288.00
EFT55262	10.11.2017	Turner Design	REAP - Variation To Signage Package Contract	561.00
EFT55263	10.11.2017	Turf Whisperer	Bulgarr Oval - Turf Renovations As Per Schedule - RFT 26-16/17	33,416.35

Chq/EFT	Date	Name	Description	Amount
EFT55264	10.11.2017	Totally Workwear	HR - Uniforms	704.48
EFT55265	10.11.2017	Three Consulting Pty Ltd	Kta Airport - Investigate/Define Schedules For Proposed New Services	5,720.00
EFT55266	10.11.2017	Karratha Timber & Building Supplies	KLP - Hardware Supplies For October 2017	683.29
EFT55267	10.11.2017	Vilified Solutions	Youth Services Eastern Corridor - Twilight Basketball Core Programming Facilitation 26/08/2017	320.00
EFT55268	10.11.2017	Vicinity Centres PM Pty Ltd	City Centre Activation Grant Awarded To Karratha City Shopping Centre For City Sundowner 17/18	11,000.00
EFT55269	10.11.2017	Woolworths (WA) Ltd	HR - Staff Christmas Gifts For Casual Employees	2,083.86
EFT55270	10.11.2017	Wurth Australia Pty Ltd	Plant - Various Workshop Consumables	1,260.89
EFT55271	10.11.2017	Wrapped Creations	A & C - Delivery Of The Christmas On The Green Events 2017 Wickham & Karratha 50% Deposit	27,343.25
EFT55272	10.11.2017	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Shirt Men's	140.80
EFT55273	10.11.2017	Yaburara & Coastal Mardudhunera Aboriginal Corporation (Yacmac)	Litter Control - Litter Collection Staff October 2017	31,790.85
EFT55274	08.11.2017	Australian Taxation Office	Payroll Deductions	277,700.00
EFT55275	08.11.2017	Child Support Agency	Payroll Deductions	1,769.94
EFT55276	10.11.2017	Team Designs Pty Ltd	WCH - 3D Architecturally Rendered Fly Through Video	5,841.00
EFT55277	17.11.2017	Horizon Power	Electricity Usage Charges	705.66
EFT55278	17.11.2017	Telstra Corporation Ltd	Telephone Usage Charges	20,737.65
EFT55279	17.11.2017	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	17,516.00
EFT55280	17.11.2017	Cleanaway Pty Ltd	Kta Airport - Provision Of Waste And Recycling Collection Services September 2017	553.76
EFT55281	17.11.2017	Clark Tiling Services T/a Choices Flooring	2 McRae Court - Wet Area Refurbishment	68,838.96
EFT55282	15.11.2017	LGIS Property	2016/17 Insurance Premiums - LGIS Property Adjustment	51,600.24
EFT55283	17.11.2017	North West Waste Alliance	Street Sweeping Services For October 2017	58,438.09
EFT55284	17.11.2017	Delron Cleaning Pty Ltd	Kta Airport - Cleaning Services October 2017	91,892.54
EFT55285	17.11.2017	Winc Australia Pty Limited (Formerly Staples)	Projects - Scale Ruler Kent Triangular	20.61
EFT55286	17.11.2017	Signature Music Pty Ltd	Moonrise Cinema Projectionist September 2017	13,112.00
EFT55287	17.11.2017	Hathaways Lubricants	Stock - Engine Oil	322.50
EFT55288	17.11.2017	Karratha International Hotel (Ringthane Pty Ltd t/as)	Cancelled Payment	0.00
EFT55289	17.11.2017	Les Mills Aerobics Australia	KLP - Les Mills Group Fitness Fees 01/11/7-30/11/17	1,422.57
EFT55290	17.11.2017	WALGA	HR - Training Local Recovery Coordinator For M Hattingh	1,012.00
EFT55291	17.11.2017	Water2water	KLP - Rental Of Water Cooler November 2017	66.00
EFT55292	17.11.2017	Parry's Merchants	The Youth Shed - Stock And Cafe Items	1,035.25
EFT55293	17.11.2017	Perth Irrigation Centre	Reticulation - Rainbird 1804 W/ Sam	351.50
EFT55294	17.11.2017	Poinciana Nursery	Lot 614 Millars Well - Site Visit & Slashing	4,728.32

Chq/EFT	Date	Name	Description	Amount
EFT55295	17.11.2017	Programmed Skilled Workforce	Labour Hire M Fallis - 30/10/17-03/11/17	6,727.27
EFT55296	17.11.2017	Shenton Enterprises Pty Ltd	Roebourne Pool - Motor For Pool Cleaner	800.00
EFT55297	17.11.2017	Sealanes (1985) Pty Ltd	Stock - White Spirit Vinegar	63.87
EFT55298	17.11.2017	Town Link Couriers	Plant - Parts Transport From Truck Centre To Workshop	55.00
EFT55299	17.11.2017	TNT Express	Freight	431.29
EFT55300	17.11.2017	Woodside Energy Limited	Rates Refund For Assessment A53574	107.67
EFT55301	17.11.2017	Landmark Operations Limited	Stock - Roundup	1,364.88
EFT55302	17.11.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	HR - 1 x Pair Safety Boots	590.97
EFT55303	17.11.2017	Atom Supply	KTA Airport - General Hardware For Airside Maintenance	1,291.55
EFT55304	17.11.2017	J Blackwood & Son Pty Limited	7 Mile - Welder Dc Inv Weldskill 180 Tradepack	972.91
EFT55305	17.11.2017	Airport Security Pty Ltd	Karratha Airport - ASIC Printing	220.00
EFT55306	17.11.2017	Archival Survival Pty Ltd	Local History - Photograph Albums And Sleeves	412.81
EFT55307	17.11.2017	Advam Pty Ltd	Kta Airport - Monthly Advam Support And Services October 2017	291.98
EFT55308	17.11.2017	Allround Plumbing Services Pty Ltd	Dampier Pavilion - Works To Septic Tank	8,403.62
EFT55309	17.11.2017	All Access Australasia	Dampier Library - September DVD	652.37
EFT55310	17.11.2017	AMD Audit & Assurance Pty Ltd	Audit Of Financial Statements For Year End 30/06/2017	6,916.57
EFT55311	17.11.2017	Ausolar Pty Ltd	KLP - Replacement Motor Of Mixer On Top Of Bicarb Tank	9,690.60
EFT55312	17.11.2017	Barth Bros Automotive Machining	Plant - Mirror	420.58
EFT55313	17.11.2017	BOC Limited	WRP - Compressed Air For Emergency Shut Down System	87.69
EFT55314	17.11.2017	Bunzl Ltd	Stock - Toilet Tissue	837.43
EFT55315	17.11.2017	BC Lock & Key	Karratha Depot - Investigate/Rekey Lock & Investigate/Install 1x Lock Handle & 1x Deadlock	1,059.94
EFT55316	17.11.2017	Burkeair Pty Ltd	KTA SES Building - Supply & Install New Daikin Unit	17,277.26
EFT55317	17.11.2017	Bez Engineering	Bin Maintenance - Fabricate 3 x Bin Frames	3,554.10
EFT55318	17.11.2017	Beacon Equipment	Equipment Replacement - 1 x Stihl HS82R 30 Hedge Trimmer (City Fleet # P5127)	1,007.35
EFT55319	17.11.2017	BP Australia Pty Ltd	Fleet Fuel Diesel / Unleaded - October 2017	6,334.46
EFT55320	17.11.2017	Haybar Pty Ltd T/as Blanche Bar	REAF 2017 - Styling Across Events Including Set Up/Pack Down	7,868.85
EFT55321	17.11.2017	BB Landscaping WA Pty Ltd	3 Teesdale Place - Investigate/Repair/Replace Reticulation Issue	2,937.00
EFT55322	17.11.2017	The Trustee For Bright Family Trust TA Beta Roads Pty Ltd	Dreamers Hill Upgrades - Polycorn Stabilisation Road Product	4,620.00
EFT55323	17.11.2017	Centurion Transport Co Pty Ltd	Freight	50.00
EFT55324	17.11.2017	Coates Hire Operations	Woodbrook Rd-Gravel Resheeting - Hire Of Smooth Drum Roller 30/09/17-03/10/17	853.11

Chq/EFT	Date	Name	Description	Amount
EFT55325	17.11.2017	Coca-Cola Amatil (Holdings) Ltd	The Youth Shed - Cafe Stock Purchases	449.75
EFT55326	17.11.2017	Cabcharge Australia Pty Ltd	Cabcharge - 09/10/7 To 16/11/17	171.53
EFT55327	17.11.2017	Chemform	Stock - Washroom Cleaner	542.63
EFT55328	17.11.2017	Axicom Pty Ltd	Transmitter - Telecommunications Site Rental L3746 Dampier Road Stove Hill Licence 64549 November 2017 To October 2018	13,971.90
EFT55329	17.11.2017	Command IT Services	Millars Well Pavilion - Check All Security Cameras Pictures & Ensure Clean/ Clear	1,699.50
EFT55330	17.11.2017	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant - Tyres	1,034.00
EFT55331	17.11.2017	Caravan Industry Association Western Australia Inc	Economic Development - Membership To Caravan Industry Association Of Western Australia	660.00
EFT55332	17.11.2017	Donegan Enterprises Pty Ltd	Playground Maintenance - Flying Fox Seat With Frame	6,003.03
EFT55333	17.11.2017	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control - Euthanize 2 x Cats & 1 x Dog	55.00
EFT55334	17.11.2017	Da Christie Pty Ltd T/a Christie Parksafe	Dampier Lions Park - Supply 1 x CC-2 Cook Top	2,997.50
EFT55335	17.11.2017	Development Cartographics (the Trustee For The Beal Family Trust)	Plan Preparation/Modification For Karratha/Dampier/Roeboorne/Point Samson/Wickham	167.20
EFT55336	17.11.2017	E & MJ Rosher Pty Ltd	Stock - Mower Blade	212.90
EFT55337	17.11.2017	Max & Claire Pty Ltd T/a Ergolink	Tech Serv - Ergonomic Desk Chair	911.00
EFT55338	17.11.2017	Funtastic Ltd T/a Madman Entertainment	Moonrise Cinema - Screening All for One W/E 11/10/17	385.00
EFT55339	17.11.2017	SS & AB Barnett Family Trust Ta Foam Sales	Local History - 2 x Expanded Polyethylene Sheet	200.20
EFT55340	17.11.2017	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	548.77
EFT55341	17.11.2017	Home Hardware Karratha	Bin Maintenance - G30 Proof Coil Chain To Secure Public Bins	312.62
EFT55342	17.11.2017	Handy Hands Pty Ltd	Bulgarr Oval - Applying Of Baileys Grosorb And Baileys Brilliance	16,871.41
EFT55343	17.11.2017	B Hogan	Cancelled Payment	0.00
EFT55344	17.11.2017	HIT Productions Pty Ltd	REAP Performance - Around The World In 80 Days 9/11/18 - 50% Upfront	6,875.00
EFT55345	17.11.2017	Karratha Signs	Depot Masterplan Stage 3 Admin Bldg New - Corflute Signs Visitor Parking	324.50
EFT55346	17.11.2017	Jolly Good Auto Electrics	Plant - LED Beacon Ecco Red	2,854.50
EFT55347	17.11.2017	Beyond Carpentry Contracting	11 Frinderstein Way - Replace External Gate With New Colour Bond Gate	2,608.21
EFT55348	17.11.2017	JP Pallets	KLP - 2 Plastic Hygiene Pallets	264.00
EFT55349	17.11.2017	Keyspot Services	Executive Services - Name Badges For Councillors	82.50
EFT55350	17.11.2017	Karratha Building Co	Karratha Golf Course - Extend Overflow Of Golf Course Tank And Adjust Level Sensor To Increase Capacity	2,409.88

Chq/EFT	Date	Name	Description	Amount
EFT55351	17.11.2017	Komatsu Australia Pty Ltd	Stock - Shank Rear Notch	1,342.89
EFT55352	17.11.2017	Sonic Healthplus Pty Ltd	HR - Corporate Consult	124.30
EFT55353	17.11.2017	Wesfarmers Kleenheat Gas Pty Ltd	KLP - LPG Bulk	768.33
EFT55354	17.11.2017	King Bay Game Fishing Club	King Bay Fishing Club 2017/18 Annual Community Grant Scheme 20% Final Payment	3,600.00
EFT55355	17.11.2017	Karrasupa Pty Ltd Tas Harvey Norman Karratha	DCH - Supply Electrolux 8kg Condenser Dryer	769.00
EFT55356	17.11.2017	L3 Communications Australia Pty Ltd	KTA Airport - Preventative Maintenance Agreement For The Screening Equipment October 2017	6,802.03
EFT55357	17.11.2017	Leap Frog Films Pty Ltd T/as Demand Film	Moonrise Cinema - Screening Blood Road 29/08/17	258.40
EFT55358	17.11.2017	Light Up My Life Pty Ltd	A&C - Merchandise Candles For Christmas On The Green Events 2017	2,060.40
EFT55359	17.11.2017	Momar Australia	Stock - Cold Galvanised Spray	360.80
EFT55360	17.11.2017	MM Electrical Merchandising	KTA Airport - Appliance/RCD Tester Data Logging Kit	2,538.47
EFT55361	17.11.2017	Marketforce	Development Services - Demolition Of Wickham Hospital Tender Advertisement - 25/10/17	524.90
EFT55362	17.11.2017	B Menezes	Reimbursement For Meal Allowance Book Exchange & PLWA AGM 02-05/08/17	183.80
EFT55363	17.11.2017	Mega Vision Australia Pty Ltd	KLP - RFT 32-16/17 Gym Expansion Construction Project - Report On Audio Visual And Public Address System.	660.00
EFT55364	17.11.2017	North West Tree Services	5 Marsh Way - Reduce 12 Trees To Clear Patio & House	15,327.95
EFT55365	17.11.2017	Titan Australia Pty Ltd	Plant - Light Truck Tyre Repair	33.00
EFT55366	17.11.2017	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	Wickham Transfer Station - Bottled Water	1.65
EFT55367	17.11.2017	Nielsen Liquid Waste Services Pty Ltd	Dampier Pavilion - Septic Waste Removal	1,769.50
EFT55368	17.11.2017	Osnat Burger T/a Osi's Creations	WRP - School Holiday Program Stepping Stones	360.00
EFT55369	17.11.2017	North Regional Tafe	Moonrise Cinema - Venue Hire of Walkington Amphitheatre October 2017	4,860.00
EFT55370	17.11.2017	Playtec Pty Ltd	Cancelled Payment	0.00
EFT55371	17.11.2017	Prompt Contracting & Fencing Pty Ltd	Peace Park - Replace/Repair Existing CCA Timber Fencing/Barriers Around Park	4,290.00
EFT55372	17.11.2017	Quicksmart Industries	Arts & Culture Program - 2 X 30m Banners	1,661.94
EFT55373	17.11.2017	Repco Auto Parts	Stock - Cable Ties	180.27
EFT55374	17.11.2017	Roebourne Dingo Hire	Removal Of Abandoned Cars x 11	3,190.00
EFT55375	17.11.2017	Red Earth Flowers	Citizenship Ceremony - Floral Arrangements 11/10/17	100.00
EFT55376	17.11.2017	Rowe Plumbing Pty Ltd	Dampier Shark Cage Beach Public Toilets - Supply/Install Flushing Sensor To Mains Power For Urinal	6,507.17
EFT55377	17.11.2017	K Riordan	Wickham Library - Children's Yoga Session	60.00
EFT55378	17.11.2017	RePipe Pty Ltd	Saylor Park - Investigate/Report/Repair Water Leak	1,970.84
EFT55379	17.11.2017	Reece Pty Ltd	RAC Pool Upgrade - Irrigation Parts	8,903.11
EFT55380	17.11.2017	Statewide Bearings	Plant - B43 Gates Vee Belt	24.90

Chq/EFT	Date	Name	Description	Amount
EFT55381	17.11.2017	Kmart Karratha	Civic Events 2017 - Seniors Week Celebration And Fun Quiz Prizes	198.50
EFT55382	17.11.2017	Sunstone Design	5A Leonard Way - Supply/Install Chainless Vertical Blinds	3,335.04
EFT55383	17.11.2017	Seton Australia Pty Ltd	RAC - 5 x Construction Do Not Enter Signs	287.72
EFT55384	17.11.2017	G Shoemark	Reimbursement - Mobile Phone Usage As Per Employment Contract	91.98
EFT55385	17.11.2017	Seatadvisor Pty Ltd	Moonrise Cinema - Seatadvisor Costs October 2017	499.40
EFT55386	17.11.2017	Securepay Pty Ltd	Moonrise Cinema - Ticketing Fees October 2017	87.12
EFT55387	17.11.2017	SMC Building Pty Ltd t/as Profix Building Maintenance	RAC - Painting To All Rooftops/External Walls/Eaves Shade Posts/Internal Change Rooms	17,988.13
EFT55388	17.11.2017	Scope Business Imaging	Karratha Library - Printer Charges October 2017	3,497.57
EFT55389	17.11.2017	Smiths Detection (Australia) Pty Ltd	Kta Airport - Service Contract #9 For 01/10/2017-31/12/2017	5,404.03
EFT55390	17.11.2017	Scott Printers Pty Ltd	Office Expense - 100 x Partnership 2016/2017 Financials Booklet	1,785.30
EFT55391	17.11.2017	Switchbait (The Hickey Trust)	KLP - Pool Lifeguard & Duty Manager Shirts	1,848.00
EFT55392	17.11.2017	J Shallis	Kta Airport - Refund Lost Ticket Fee	160.00
EFT55393	17.11.2017	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema Screening Captain Underpants 28/09/17 To 4/10/17	1,346.68
EFT55394	17.11.2017	Tony Jones Art Projects	Karratha Back Beach Boat Launching Facility - Public Art Commission Final Payment	7,425.00
EFT55395	17.11.2017	Trisley's Hydraulic Services Pty Ltd	KLP - Replacement Of Seal Of Spare Pump	1,630.98
EFT55396	17.11.2017	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Bulgarra Oval / Youth Shed - Install Line Markings	968.00
EFT55397	17.11.2017	Turf Whisperer	Kta Golf Course - Fairway Mowing October 2017	29,549.66
EFT55398	17.11.2017	TWH Plumbing	Kta Main Admin Building - Investigate/Replace Tap & Flusher Button	1,544.82
EFT55399	17.11.2017	Totally Workwear	HR - Stock Uniforms	1,906.40
EFT55400	17.11.2017	The Cove Holiday Village	Cossack - Accommodation Required For Caretaker While NYFL Transition	2,000.00
EFT55401	17.11.2017	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema Screening Girls' Trip - 1/10/17	2,082.00
EFT55402	17.11.2017	Karratha Timber & Building Supplies	Various Hardware Supplies	892.12
EFT55403	17.11.2017	Village Roadshow Pty Ltd	Moonrise Cinema Screening The Hitman's Bodyguard 3/10/17	362.70
EFT55404	17.11.2017	Woolworths (WA) Ltd	The Youth Shed - Supplies Girls Crew Programming	1,355.76
EFT55405	17.11.2017	Wormald Australia Pty Ltd	Kta Admin Annex - Remove & Re-Install 2 x Semi Recessed Exit Lights	1,360.70
EFT55406	17.11.2017	West-Sure Group	Kta Airport - Monthly Cash Collection Counting And Reconciliation Services October 2017	300.09
EFT55407	17.11.2017	Wood & Grieve Engineers	Karratha Works Depot - Solar PV System - Preparation Of Revised Documentation Package	3,960.00
EFT55408	17.11.2017	Western Australia Police	HR - Volunteer Police Certificate D Ellam	14.90
EFT55409	17.11.2017	Warp Training Australia Pty Ltd	HR - Delivery Of On-site Worksite Traffic Management Training For 7 Participants	8,900.00

Chq/EFT	Date	Name	Description	Amount
EFT55410	17.11.2017	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	95.04
EFT55411	17.11.2017	City of Karratha	Refund Of Fees Paid For Plan Search (A Heywood) – transferred to Trust unclaimed monies as cheque was unrepresented	35.00
EFT55412	17.11.2017	A Beck	Cossack Art Awards 2017 - Highly Commended Prize	100.00
EFT55413	17.11.2017	City Of Karratha	Transfer Of BCITF Refund To Building Income #183099 01/07/2010	1,769.48
EFT55414	17.11.2017	J Burchell	Refund - Asic Card Bond #250531 15/07/2015 Jonathan Burchell	50.00
EFT55415	17.11.2017	B Corps	Refund - Double Payment Of Food Licence For Soul Cafe From 2013	450.00
EFT55416	17.11.2017	T Collings	Refund - Airport Car parking Card Bond #268525 30/05/2016	50.00
EFT55417	17.11.2017	M Disch	Refund - Library Travellers Membership Bond #299493 03/11/2017 - M Disch	50.00
EFT55418	17.11.2017	B Groshinski	Refund - ASIC Card Bond #297284 29/09/17	50.00
EFT55419	17.11.2017	J Lynch	Refund - ASIC Card Bond #275132 20/09/2016	50.00
EFT55420	17.11.2017	Otan Karratha Pty Ltd	Refund - Balance Of Maintenance Bond Jingarri Nickol #224115 27/09/2013	11,000.00
EFT55421	17.11.2017	A Wilson	Refund - ASIC Card Bond #271321 21/07/2016	50.00
EFT55422	17.11.2017	City Of Karratha	Payroll Deductions	160.00
EFT55423	17.11.2017	City Of Karratha	Payroll Deductions	2,440.99
EFT55424	17.11.2017	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT55425	17.11.2017	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT55426	17.11.2017	A Dorning - (Mortgage Account)	Home Ownership Allowance	840.00
EFT55427	17.11.2017	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT55428	17.11.2017	P Heekeng - (Mortgage Account)	Home Ownership Allowance	630.00
EFT55429	17.11.2017	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT55430	17.11.2017	C King (Mortgage Account)	Home Ownership Allowance	809.79
EFT55431	17.11.2017	Maxxia Pty Ltd	Payroll deductions	14,247.17
EFT55432	17.11.2017	N Milligan - (Mortgage Account)	Home Ownership Allowance	456.62
EFT55433	17.11.2017	R Steinki (Mortgage Account)	Home Ownership Allowance	630.00
EFT55434	22.11.2017	Australian Taxation Office	Payroll Deductions	296,434.00
EFT55435	22.11.2017	Child Support Agency	Payroll Deductions	1,723.94
EFT55436-55449	20.11.2017	Mixed Payments	Cancelled Payments - System Error	0.00
EFT55450	20.11.2017	City Of Karratha	Transfer of Nomination Deposit for T Staley	240.00
EFT55451	20.11.2017	E Smeathers	Refund of 2017 Local Government Nomination Deposit	80.00
EFT55452	20.11.2017	F White-Hartig	Refund of 2017 Local Government Nomination Deposit	80.00
EFT55453	20.11.2017	G Evans	Refund of 2017 Local Government Nomination Deposit	80.00

Chq/EFT	Date	Name	Description	Amount
EFT55454	20.11.2017	G Harris	Refund of 2017 Local Government Nomination Deposit	80.00
EFT55455	20.11.2017	D Hage	Refund of 2017 Local Government Nomination Deposit	80.00
EFT55456	20.11.2017	Gevissianos	Refund of 2017 Local Government Nomination Deposit	80.00
EFT55457	20.11.2017	C Mcintosh	Refund of 2017 Local Government Nomination Deposit	80.00
EFT55458	20.11.2017	P Miller	Refund of 2017 Local Government Nomination Deposit	80.00
EFT55459	20.11.2017	K Nunn	Refund of 2017 Local Government Nomination Deposit	80.00
EFT55460	20.11.2017	S Otto	Refund of 2017 Local Government Nomination Deposit	80.00
EFT55461	20.11.2017	B Parsons	Refund of 2017 Local Government Nomination Deposit	80.00
EFT55462	20.11.2017	R Vandenberg	Refund of 2017 Local Government Nomination Deposit	80.00
EFT55463	20.11.2017	J Waterstrom Muller	Refund of 2017 Local Government Nomination Deposit	80.00
EFT55464	21.11.2017	Doric Contractors Pty Ltd	REAP - Contract Sum for RFT 24-15/16 For Construction Progress Claim #15	4,848,703.24
EFT55465	24.11.2017	City of Karratha	Refund - Building Application 140423 (L Aldridge) paid to Trust as unclaimed monies	40.50
EFT55466	21.11.2017	Aerodrome Management Services Pty Ltd	KTA Airport Airfield Lighting Upgrade - (RFT 25-16/17) Progress Claim #2	473,397.46
EFT55467	21.11.2017	Les Mills Aerobics Australia	KLP Gym Expansion Construction Project - Fitbox Virtual Platform Player RFT 32-16/17	1,495.00
EFT55468	24.11.2017	Geoff Ninnes Fong & Partners Pty Ltd	RAC Upgrade Project - Superintendent Consultancy Technical Queries And Site Inspections	33,528.54
EFT55469	24.11.2017	Telstra Corporation Ltd	Telephone Usage Charges	236.39
EFT55470	24.11.2017	Horizon Power	Electricity Usage Charges	37,731.46
EFT55471	24.11.2017	Cleanaway Pty Ltd	Waste Collection - Specified Services (Domestic Commercial Public Place and Facility Bins October 2017	82,088.79
EFT55472	24.11.2017	Horizon Power	Electricity Usage Charges	96,567.37
EFT55473	24.11.2017	Pivotel Satellite Pty Limited	Rangers Tracking 15/11/17 - 14/12/17	262.54
EFT55474	21.11.2017	Pindan Contracting Pty Ltd	Depot Masterplan Stage 3 - Carpark Upgrade RFT 03-17/18 / Additional Fencing & Security Access Progress Claim #1	92,675.84
EFT55475	24.11.2017	Poinciana Nursery	Mowing / Slashing From 7 Mile To Dampier Highway	42,930.00
EFT55476	24.11.2017	Karratha Solar Power No 1 Pty Ltd	Karratha Airport - Electricity Usage October 2017 177.53MWh	61,748.48
EFT55477	24.11.2017	Trasan Contracting	Building Special Projects - Construction Of Millars Well Storage Sheds	95,479.36
EFT55478	24.11.2017	Civica Pty Ltd	KTA Library - Library Management System Software Licence Year 2 - 01/12/17 - 30/11/18	40,253.40
EFT55479	24.11.2017	Chefmaster Australia	Stock - Garbage Bags	803.95
EFT55480	24.11.2017	Winc Australia Pty Limited (Formerly Staples)	Corp Svcs - Stationery Order For Sep/Oct 2017	2,097.69
EFT55481	24.11.2017	Department Of Transport	Vehicle Search Fees - October 2017	67.00

Chq/EFT	Date	Name	Description	Amount
EFT55482	24.11.2017	Down To Earth Training & Assessing (The Trustee For BKB F/T)	HR - Delivery Of Identify Locate & Protect Underground Services Training - 16/11/17	1,626.09
EFT55483	24.11.2017	Blue Hat Cleaning Services T/a Damel Cleaning Services	FBCC - Pressure Wash West & East Change Rooms	1,298.00
EFT55484	24.11.2017	Hart Sport	KLP - Gym Gear / Programs	1,495.50
EFT55485	24.11.2017	Hathaways Lubricants	Stock - Engine Oil	424.20
EFT55486	24.11.2017	IT Vision	IT Software - Mobile Dogs Mobility App	5,923.50
EFT55487	24.11.2017	Karratha & Districts Chamber Of Commerce (KDCCI)	Sponsorship Of The KDCCI Sunrise Breakfast Broadcast 14-15/12/17	2,000.00
EFT55488	24.11.2017	Karratha Earthmoving & Sand Supplies	Shoulder Maintenance - Supply 30-40mm Mobile Screening Plant To Cowle Road Gravel Pit	11,154.00
EFT55489	24.11.2017	Karratha Furniture & Bedding	The Youth Shed - Replacement Lounge	1,729.00
EFT55490	24.11.2017	Midalia Steel T/a Onesteel	Traffic Street Signs	594.20
EFT55491	24.11.2017	Ministers Association West Pilbara	Arts & Culture - Annual Contribution To Carols By Glowlight Event In Dampier	3,850.00
EFT55492	24.11.2017	Parry's Merchants	Youth Shed - Stock And Cafe Items	1,498.25
EFT55493	24.11.2017	St John Ambulance - Karratha	KLP - First Aid Supplies Pool And Kits	449.50
EFT55494	24.11.2017	Signswest Stick With Us Sign Studio	Tourism Development - Supply And Install Of Aluminium Billboard	3,039.19
EFT55495	24.11.2017	Royal Life Saving Society WA Inc	KLP - Watch Around Water Wristbands	1,840.00
EFT55496	24.11.2017	TNT Express	Freight	147.19
EFT55497	24.11.2017	Truck Centre (WA) Pty Ltd	Plant - Latch	332.89
EFT55498	24.11.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	HR - Work Safety Boots For K Chapman	372.18
EFT55499	24.11.2017	Atom Supply	Stock - Mop Head Duraclean	1,993.22
EFT55500	24.11.2017	J Blackwood & Son Pty Limited	Stock - Disposable Gloves	739.55
EFT55501	24.11.2017	Auslec	KLP - Replacement 12v Emergency Lighting	221.64
EFT55502	24.11.2017	ABCO Products	Stock - Ecozyme B+ 5ltr	626.14
EFT55503	24.11.2017	Attorney-General's Department	Kta Airport - AusCheck Background Checks October 2017	1,665.00
EFT55504	24.11.2017	All Rid Pest Management	8 McRae Court - Termite Treatment 5 Week Follow Up	400.00
EFT55505	24.11.2017	Avdata Australia	Kta Airport - Monthly Data Reporting Fee And Billing Service Fees October 2017	1,280.16
EFT55506	24.11.2017	Airport Security Pty Ltd	Karratha Airport - ASIC Printing	220.00
EFT55507	24.11.2017	Ashdown-Ingram	Plant - Starter Motor	189.20
EFT55508	24.11.2017	Barth Bros Automotive Machining	Stock - Air Filter	1,763.52
EFT55509	24.11.2017	Ausolar Pty Ltd	Bulgarrá Playspace Gardens - Replace 4 X 1000 Watt Him Light Fittings With 4 X 200 Watt LED Flood Lights	33,076.23
EFT55510	24.11.2017	Burkeair Pty Ltd	Pegs Creek Pavilion - Supply And Install 2x Daikin 9.5kw Units	40,560.08
EFT55511	24.11.2017	BOC Limited	RAC - Medical Oxygen Rental 01/11/17-31/10/18	652.92

Chq/EFT	Date	Name	Description	Amount
EFT55512	24.11.2017	BP Roebourne	WRP - Cable Ties	15.90
EFT55513	24.11.2017	Bunzl Ltd	Stock - Kleenex Interleaved Hand Towels	845.68
EFT55514	24.11.2017	BC Lock & Key	Nickol Bay Bush Fire Brigade - Rekey And Supply 10 X Keys	1,183.58
EFT55515	24.11.2017	Bez Engineering	Plant - Insurance Claim Excess Payable	300.00
EFT55516	24.11.2017	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant - Rubber Buffer	1,313.74
EFT55517	24.11.2017	Benara Nurseries	Tree & Shrub Planting - Various Plants	294.59
EFT55518	24.11.2017	Beacon Equipment	Purchase of Furniture Roebourne/Wickham SES - One Honda EU10i (City Fleet # P4143)	1,595.25
EFT55519	24.11.2017	H Benfer	Reimbursement For Meals And Taxi Cost Whilst Attending NDS WA Conference Perth	179.97
EFT55520	24.11.2017	CJD Equipment	Plant - Tank	387.56
EFT55521	24.11.2017	Centurion Transport Co Pty Ltd	Freight	50.00
EFT55522	24.11.2017	Coca-Cola Amatil (Holdings) Ltd	The Youth Shed - Coffee Machine Hire 01/10/17 To 31/10/17	827.52
EFT55523	24.11.2017	Chemform	Stock - Odour Eater	968.99
EFT55524	24.11.2017	Cherratta Lodge Pty Ltd	KLP - Washing & Folding Of 39 Tablecloths	82.43
EFT55525	24.11.2017	Commercial Aquatics Australia Pty Ltd	RAC - Construction Of Roebourne Community Aquatic Centre Upgrades Progress Claim 5	21,934.30
EFT55526	24.11.2017	Les Mills Aerobics Australia	WRP - Les Mills Contract Fees October 2017	1,171.62
EFT55527	24.11.2017	Command IT Services	FBCC - Security Alarm Monitoring November 2017	99.00
EFT55528	24.11.2017	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant - Tyres	4,518.80
EFT55529	24.11.2017	Clark Tiling Services T/a Choices Flooring	11 Frinderstein Way - Variation To Rft 10 17/18 - Remove Existing Sheeting From Walls Isolate Light Fan & Excavate Floor Waste	7,436.80
EFT55530	24.11.2017	Cracker Jack Paddle Sports	TYS - SUP Board School Holiday Program	450.00
EFT55531	24.11.2017	Charles Walsh Nature Tourism Services	Tourism Development - Design And Signage Content For A Tourism Information Bay On The North West Hwy - 20% Project Fee	2,640.00
EFT55532	24.11.2017	M Casserly	Reimbursement For Pilbara For Purpose Registration Fee	55.00
EFT55533	24.11.2017	Donegan Enterprises Pty Ltd	Playground Maintenance - Two Lengths Of Chain	528.00
EFT55534	24.11.2017	Dave's Transit Service	The Youth Shed - Bus Services For School Holiday Program 05/10/17	429.00
EFT55535	24.11.2017	Donald Cant Watts Corke (WA) Pty Ltd	KTA Airport - Site Visit For Base Plan And Draft Concept Plan For International Terminal	8,503.94
EFT55536	24.11.2017	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control - Euthanize 9 x Cats	206.00
EFT55537	24.11.2017	Dampier Plumbing & Gas	Effluent Reuse Scheme - Defect 14 - Pump 3 At Millars Well Removed And Delivered To Grundfos	2,700.50
EFT55538	24.11.2017	E & MJ Rosher Pty Ltd	Stock - Blades 60	173.35
EFT55539	24.11.2017	Empowering People In Communities (Epic) Inc	Annual Community Grant Scheme - 50% Upfront Payment Respite House Project	8,250.00
EFT55540	24.11.2017	ES2 Pty Ltd	IT - Firewall Migration	2,578.13
EFT55541	24.11.2017	Wormald Australia Pty Ltd	Kta Airport - Full Function Test	17,467.08

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EFT55542	24.11.2017	Truck Centre (WA) Pty Ltd	Plant - Latch	60.51
EFT55543	24.11.2017	Foxtel For Business	WRP - Foxtel 22/09/17 To 21/10/17	420.00
EFT55544	24.11.2017	C Gorman	Reimbursement Of Accommodation Car Parking & Meal Costs Whilst Attending AIBS State Conference & WALGA Meeting In Perth 25/10/17 To 27/10/17	392.78
EFT55545	24.11.2017	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	345.75
EFT55546	24.11.2017	Home Hardware Karratha	P&G - Various Equipment For PS Blowers, Brushcutters, Chainsaws, Hedge Trimmers, Pruners	24,524.26
EFT55547	24.11.2017	Handy Hands Pty Ltd	KLP Oval - Applying Of Baileys Grosorb And Baileys Brilliance	7,430.50
EFT55548	24.11.2017	B Hogan	Cleaverville Beach Caretakers - Reimbursement For Onsite Living Expenses	469.71
EFT55549	24.11.2017	Harvey Norman Commercial - Osborne Park	Cancelled Payment	0.00
EFT55550	24.11.2017	J Hofstee	Rates Refund For Assessment A70093	1,517.43
EFT55551	24.11.2017	ZircoData Pty Ltd	Records - Archive Storage And Retrieval Costs 26/09/17 To 25/10/17	868.92
EFT55552	24.11.2017	Jason Sign Makers	Signing - Galvanised Posts	627.88
EFT55553	24.11.2017	Karratha Signs	Posters To Promote BE HEARD 2017 Youth Survey	198.00
EFT55554	24.11.2017	Jolly Good Auto Electrics	Plant - JCB Condenser Assembly	5,512.75
EFT55555	24.11.2017	Beyond Carpentry Contracting	Millars Well Pavilion - Rectify Rusted Veranda Posts	10,467.33
EFT55556	24.11.2017	D Japulja	Cossack Art Awards 2017 - Highly Commended Prize	100.00
EFT55557	24.11.2017	Global Security Management (WA)	Kta Main Admin Building - Alarm Monitoring And Security Patrols October 2017	3,605.80
EFT55558	24.11.2017	Keyspot Services	Animal Control - 400 x Metal Dog Tag Rings	120.00
EFT55559	24.11.2017	Komatsu Australia Pty Ltd	Stock - Aircon Filter	134.20
EFT55560	24.11.2017	Sonic Healthplus Pty Ltd	HR - Fast Track Twinrix Injection & Corporate Consultation	498.30
EFT55561	24.11.2017	Karratha Panel & Paint (Tunstead Family Trust T/a)	Toyota Hilux KR739 - Insurance Recoverable Amount	3,771.11
EFT55562	24.11.2017	Karrasupa Pty Ltd Tas Harvey Norman Karratha	Kta Airport - Multi Card Reader	29.95
EFT55563	24.11.2017	Karratha Junior Rugby League	2017/18 Annual Community Grant Scheme - 30% Progress Payment Equipment And Ground Fees	3,026.70
EFT55564	24.11.2017	KAT 5 Pty Ltd	Footpath Works - Remove/Replace Barrier Kerb	3,217.50
EFT55565	24.11.2017	KC Mobile Pool Maintenance	3 Teesdale - Supply 1 x Skimmer Box	745.00
EFT55566	24.11.2017	Karratha Basketball Association - Juniors	Kidsport Program - Redemption Of Vouchers	3,250.50
EFT55567	24.11.2017	Landgate	Rates - Gross Rental Valuations 23/09/17 To 20/10/17	333.40
EFT55568	24.11.2017	Land Surveys NPJS Pty Ltd	Kta Airport - Hangar Area & Site Survey	5,978.50
EFT55569	24.11.2017	Metro Count	Traffic Control - Field Centreline Flap	302.50

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EFT55570	24.11.2017	Marketforce	Development Services - Advertisement For The Adoption Of Local Laws 04/10/17	3,828.49
EFT55571	24.11.2017	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service And Operations Monthly Management October 2017	20,016.10
EFT55572	24.11.2017	Leethall Constructions Pty Ltd	Footpath Works - Final Installation Of Lighting Systems (including - Wiring Light Poles Solar Panels Bird Spikes Etc)	44,924.00
EFT55573	24.11.2017	Australia Post	Postage Charges - October 2017 - Rates	4,426.22
EFT55574	24.11.2017	Morse Court Apartments	HR - Accommodation For R Warren Worksite Traffic Management Training Facilitator 06-09/11/17	1,014.00
EFT55575	24.11.2017	Melissa McVee	Tambrey Pavilion Public Art Commission RFQ06-17/18 - Part B 100% Completion	11,000.00
EFT55576	24.11.2017	NBS Signmakers	Sharpe/Welcome Roundabout - Fabrication Of Additional Way Finding Signage	660.00
EFT55577	24.11.2017	NW Communications & IT Specialists	RAC - Investigate Report The Feasibility Of Current Alarm System Installed And Supply Quote For Reinstatement	169.13
EFT55578	24.11.2017	Redwave Media Ltd	Office Expense - Voicing Of Script For CISP Summary Video 2017	264.00
EFT55579	24.11.2017	North West Tree Services	11 Frinderstein Way - Weight Reduction & Deadwood 3 X Trees	16,009.95
EFT55580	24.11.2017	Titan Australia Pty Ltd	Plant - Tyres & Wheel Alignment	1,798.50
EFT55581	24.11.2017	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	Wickham Transfer Station - Bottled Water	25.25
EFT55582	24.11.2017	Nielsen Liquid Waste Services Pty Ltd	Kta Airport - Grease Trap Waste Removal October 2017	1,865.00
EFT55583	24.11.2017	Neverfail Springwater Pty Ltd - WRP (906021811)	WRP - Bottled Water	254.55
EFT55584	24.11.2017	NYFL Nursery - Cossack Management	Cossack Site Management Contract - Management Services Of Historic Town Site As Per Tender 30-16/17 December 2017	35,750.00
EFT55585	24.11.2017	Deanshine Pty Ltd & Gablesun Pty Ltd T/A New Horizons Learning Centre	HR - Delivery of 2x SharePoint Training Workshops	13,600.00
EFT55586	24.11.2017	Onie's Angels Cleaning Service	22A Frinderstein - Refresh Clean prior to Occupancy	110.00
EFT55587	24.11.2017	Pilbara Distributors	RAC - Splice Pine Lime 32 carton	621.10
EFT55588	24.11.2017	North Regional Tafe	Moonrise Cinema Venue Hire Of Walkington Amphitheatre September 2017	11,090.00
EFT55589	24.11.2017	Zipform Pty Ltd	Rates - 4th Instalment Notices 2017	1,838.91
EFT55590	24.11.2017	Planning Institute Of Australia	HR - Senior Planner Advertisement 26/10/17	330.00
EFT55591	24.11.2017	Successful Projects (Brett David Investments Pty Ltd)	REAP - Review & Documentation Relating To Arbitration With Doric Contractors - October 2017	16,659.50
EFT55592	24.11.2017	Panthers Netball Club	KidSport Voucher KSO14927	400.00
EFT55593	24.11.2017	Prompt Contracting & Fencing Pty Ltd	8 McRae Court - Supply/Install New Colour Bond Fence	2,365.00
EFT55594	24.11.2017	Repco Auto Parts	Stock - Plastic Jerry Can	99.20
EFT55595	24.11.2017	Rowe Plumbing Pty Ltd	FBCC - Investigate And Repair Smell In Drains	4,786.02
EFT55596	24.11.2017	Auto One Karratha	Stock - Battery MG Truck & Agricultural	360.00

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EFT55597	24.11.2017	RePipe Pty Ltd	Wickham Hospital - Cap Sewer At Manhole & Cap Water And Fire Services Into Property	5,709.17
EFT55598	24.11.2017	RC Sports (WA) Pty Ltd	Community Club Development - Guest Speaker R Charlesworth 2017 Sports Awards Presentations	6,881.59
EFT55599	24.11.2017	Reece Pty Ltd	Stock - Various Reticulation Supplies	2,229.83
EFT55600	24.11.2017	Kmart Karratha	The Youth Shed - Supplies For Girls Crew Make Up Program	322.50
EFT55601	24.11.2017	Decor8 Australia Pty Ltd	Graffiti Removal For October 2017	7,986.00
EFT55602	24.11.2017	V Subramoney	Reimbursement Of Meal Allowances Whilst Attending Public Libraries WA Conference 06-09/09/17	137.80
EFT55603	24.11.2017	Shire Of Wyndham - East Kimberley	Building - Certificate Of Design Compliance For Building Application 170619	198.00
EFT55604	24.11.2017	SMC Building Pty Ltd t/as Profix Building Maintenance	RAC - Repair/Replace Door Frames And Doors	8,426.54
EFT55605	24.11.2017	Safemaster Safety Products	PBFC - Recertification Of Roof Anchor Points	5,497.80
EFT55606	24.11.2017	Skipper Transport Parts (Formerly Covs)	Stock - Hydraulic Filter	521.22
EFT55607	24.11.2017	South Metropolitan Tafe	HR - Course Fees For McDermott Cert III Parks & Gardens Semester 2 2017	544.39
EFT55608	24.11.2017	Seashore Engineering Pty Ltd	Dampier Palms & Hampton Oval Redevelopment - Coastal Engineering Study	8,844.00
EFT55609	24.11.2017	Tox Free (Australia) Pty Ltd	Oval Maintenance Bulgarra - Provision Of Green Waste Bins For Turf Clippings & Removal Of Clippings	2,313.01
EFT55610	24.11.2017	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Sharpe / Welcome Roundabout Design & Construct - RFT 06-17/18 Advertising For City Centre Intersection Upgrades	330.00
EFT55611	24.11.2017	Talis Consultants Pty Ltd T/a Talis Unit Trust	WM - Evaluation Of Submission & Workshop	12,391.50
EFT55612	24.11.2017	Trisley's Hydraulic Services Pty Ltd	KLP - Minor Services To Pool Filtration System October 2017	2,994.20
EFT55613	24.11.2017	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Roebourne Hall Carpark Maintenance - Line Marking	5,247.00
EFT55614	24.11.2017	Taylor Burrell Barnett (Toddville Prospecting Pty Ltd)	Dampier Land Transfer Project - Finalise Draft Report Cards	550.00
EFT55615	24.11.2017	Timik Development Pty Ltd	Construction Of Public Amenity Structure At Pt Samson - Rft 07-15/16	7,136.38
EFT55616	24.11.2017	TWH Plumbing	Kta Airport - Investigate & Repair Leak In Fire Hydrant Water Line	11,265.86
EFT55617	24.11.2017	Karratha Timber & Building Supplies	KLP - Hardware Supplies November 2017	191.90
EFT55618	24.11.2017	Westrac Equipment Pty Ltd	Stock - Grader Blade & Filters	2,139.53
EFT55619	24.11.2017	Wickham Primary School P&C Association Inc	2017 Quarterly Grant Scheme Assistance Towards The Purchase Of A Dishwasher And Oven For School Canteen	1,928.00
EFT55620	24.11.2017	Double R Equipment Repairs	Plant - Service To Low Loader	7,076.30
EFT55621	24.11.2017	West Pilbara Cricket Association	Quarterly Grant Scheme 2017 - Funding For Country Week	2,230.00

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EFT55622	24.11.2017	Studiocanal Pty Ltd (previously Hoyts Distribution)	Moonrise Cinema 2017 Movie Screening Son Of Bigfoot - 02/11/17-08/11/17	357.50
EFT55623	24.11.2017	Playtec Pty Ltd	TYS - Indoor Play Centre Equipment Cyclic Preventative Maintenance 30/10/17	5,940.00
EFT55624	24.11.2017	Recco Auto Parts	Plant - Front Brake Rotors	295.96
EFT55625	24.11.2017	Village Roadshow Pty Ltd	Moonrise Cinema Screening Movie IT - 26/10/17-01/11/17	1,105.05
EFT55626	24.11.2017	Woolworths (WA) Ltd	TYS - Weekly Programming Supplies - W/E 10/11/17	1,410.73
EFT55627	24.11.2017	Wrapped Creations	Guy Fawkes Night 2017 - Additional Bins	330.00
EFT55628	24.11.2017	West Australian Newspapers Limited	TYS - Advertising For Walkington Award 2017 - 11/10/17	1,834.20
EFT55629	24.11.2017	Water Infrastructure Science And Engineering (WISE)	Kta Airport - Collection/Preparation Of Data For DWER Licence Submission For WWTP	1,628.00
EFT55630	24.11.2017	J Williams	Meals Reimbursements Whilst Attending 2017 Public Libraries WA Conference 07-08/09/17	137.50
EFT55631	24.11.2017	Wilson Parking Australia 1992 Pty Ltd	KTA Airport - Provision Of Operation/Management Services For Parking And Ground Transport October 2017	1,100.00
EFT55632	24.11.2017	Westelec Industries Pty Ltd	Guy Fawkes Night 2017 - Electrical Compliance Test	363.00
EFT55633	24.11.2017	Warp Training Australia Pty Ltd	HR - Delivery Of On-site Worksite Traffic Management Training November 2017	1,200.00
EFT55634	24.11.2017	Wiltrading Stace Pty Ltd	Refund - Kta Airport ASIC Card Bond for S Keir (KTA 2408)	50.00
EFT55635	24.11.2017	Xpress Enterprises Pty Ltd T/as Hosexpress	Plant - Technician Labour	1,697.25
EFT55636	24.11.2017	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	446.72
EFT55637	27.11.2017	G Bailey	Sitting Fee - November 2017	2,791.67
EFT55638	27.11.2017	E Smeathers	Sitting Fee - November 2017	2,791.67
EFT55639	27.11.2017	M Bertling	Sitting Fee - November 2017	2,791.67
EFT55640	27.11.2017	G Cucel	Sitting Fee - November 2017	4,562.50
EFT55641	27.11.2017	G Evans	Sitting Fee - November 2017	2,791.67
EFT55642	27.11.2017	G Levissianos	Sitting Fee - November 2017	2,791.67
EFT55643	27.11.2017	P Long	Local Government Allowance - November 2017	11,125.00
EFT55644	27.11.2017	PMiller	Sitting Fee - November 2017	2,791.67
EFT55645	27.11.2017	K Nunn	Sitting Fee - November 2017	2,791.67
EFT55646	27.11.2017	D Scott	Sitting Fee - November 2017	2,791.67
EFT55647	27.11.2017	J Waterstrom Muller	Sitting Fee - November 2017	2,791.67
EFT55648	22.11.2017	Australian Institute Of Company Directors	HR - Company Directors Course For L Cover Perth 04-08/12/17	7,235.00
78234	12.08.2016	A Heywood	Cancelled Payment due to cheque being unrepresented – to be transferred to Trust as unclaimed monies	-35.00
78393	21.07.2017	A Beck	Cancelled Payment due to cheque being unrepresented – paid via EFT	-100.00
78400	21.07.2017	D Japulja	Cancelled Payment due to cheque being unrepresented – paid via EFT	-100.00
78423	25.08.2017	L Aldridge	Cancelled Payment due to cheque being unrepresented – to be transferred to Trust as unclaimed monies	-40.50

Chq/EFT	Date	Name	Description	Amount
78452	10.11.2017	Dept Of Planning & Infrastructure - Plates	City of Karratha Number Plates - 520K S Turner	200.00
78453	08.11.2017	Bond Administrator	Bond - Graham	1,200.00
78454	17.11.2017	Building & Construction Industry Training Fund (BCITF)	BCITF Receipts - October 2017	3,717.47
78455	20.11.2017	L Payne	2017 Walkington Award Recipient	5,000.00
78456	20.11.2017	S Otto	Cancelled Payment	0.00
78457	20.11.2017	J Pope	Refund of 2017 Local Government Nomination Deposit	80.00
78458	24.11.2017	L Aldridge	Cancelled Payment	0.00
78459	24.11.2017	T Rhodes	Rates Incentive Prize - A77781 2nd Prize	1,500.00
78460	24.11.2017	P Younghusband & G J Aitken	Rates Incentive Prize - A76841 3rd Prize	500.00
DD30013.1	04.10.2017	ANZ Smart Choice Super	Superannuation Contributions	-106.10
DD30008.1	01.11.2017	WA Super (Formerly Walgsp)	Payroll Deductions	95,487.88
DD30008.10	01.11.2017	Sunsuper Pty Ltd	Superannuation Contributions	2,699.06
DD30008.11	01.11.2017	J & S Pryor Super Fund	Superannuation Contributions	477.96
DD30008.12	01.11.2017	BT Super For Life	Superannuation Contributions	1,785.13
DD30008.13	01.11.2017	CBA Superannuation Savings Account	Superannuation Contributions	348.52
DD30008.14	01.11.2017	VicSuper	Superannuation Contributions	458.49
DD30008.15	01.11.2017	100F Lifetrack Personal Superannuation	Superannuation Contributions	340.04
DD30008.16	01.11.2017	MLC Super Fund	Superannuation Contributions	238.25
DD30008.17	01.11.2017	OnePath Masterfund	Superannuation Contributions	452.41
DD30008.18	01.11.2017	Essential Super	Superannuation Contributions	574.89
DD30008.19	01.11.2017	ANZ Smart Choice Super	Superannuation Contributions	1,071.57
DD30008.2	01.11.2017	AMP Flexible Lifetime Superannuation Fund	Superannuation Contributions	1,698.76
DD30008.20	01.11.2017	Mtaa Superannuation Fund	Superannuation Contributions	537.34
DD30008.21	01.11.2017	AustSafe Super	Superannuation Contributions	506.31
DD30008.22	01.11.2017	Powerwrap Master Plan	Superannuation Contributions	514.66
DD30008.23	01.11.2017	Colonial First State Firstchoice Super	Superannuation Contributions	1,920.78
DD30008.24	01.11.2017	Prime Super	Superannuation Contributions	551.66
DD30008.25	01.11.2017	Telstra Super Pty Ltd	Payroll Deductions	1,052.12
DD30008.26	01.11.2017	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation Contributions	534.23
DD30008.27	01.11.2017	AMP Retirement Trust	Superannuation Contributions	492.16
DD30008.28	01.11.2017	Bartlett Rise Superannuation Fund	Superannuation Contributions	534.42
DD30008.29	01.11.2017	Macquarie Wrap Super Manager	Payroll Deductions	2,017.09
DD30008.3	01.11.2017	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll Deductions	949.34

Chq/EFT	Date	Name	Description	Amount
DD30008.30	01.11.2017	BT Business Super	Superannuation Contributions	151.02
DD30008.31	01.11.2017	Commonwealth Bank Group Super	Superannuation Contributions	164.97
DD30008.32	01.11.2017	Cassery Super Fund	Superannuation Contributions	1,039.82
DD30008.33	01.11.2017	REI Superannuation	Superannuation Contributions	176.84
DD30008.34	01.11.2017	Superwrap Personal Super Plan	Superannuation Contributions	525.39
DD30008.35	01.11.2017	AMG Super	Superannuation Contributions	465.64
DD30008.36	01.11.2017	Local Government Superannuation - BRISBANE	Superannuation Contributions	1,007.51
DD30008.37	01.11.2017	CHRISTIAN SUPER	Superannuation Contributions	456.09
DD30008.38	01.11.2017	MLC Wrap Super	Superannuation Contributions	929.20
DD30008.39	01.11.2017	Cbus	Superannuation Contributions	961.60
DD30008.4	01.11.2017	Rest Superannuation	Payroll Deductions	4,715.70
DD30008.40	01.11.2017	Catholic Super & Retirement Fund	Superannuation Contributions	456.09
DD30008.41	01.11.2017	Media Superannuation	Superannuation Contributions	597.35
DD30008.42	01.11.2017	Care Super	Superannuation Contributions	136.83
DD30008.43	01.11.2017	JR Superannuation Fund	Superannuation Contributions	117.89
DD30008.44	01.11.2017	Australian Super	Superannuation Contributions	6,110.10
DD30008.45	01.11.2017	Hesta Superannuation	Superannuation Contributions	3,300.51
DD30008.46	01.11.2017	Macquarie Super - Hounsham (Jewkes)	Superannuation Contributions	628.32
DD30008.47	01.11.2017	First State Super	Superannuation Contributions	282.25
DD30008.5	01.11.2017	HostPlus Superannuation	Payroll Deductions	4,735.98
DD30008.6	01.11.2017	Local Government Superannuation- SYDNEY	Superannuation Contributions	545.14
DD30008.7	01.11.2017	AMP Super Directions Fund	Superannuation Contributions	503.16
DD30008.8	01.11.2017	AMP SignatureSuper	Superannuation Contributions	1,090.01
DD30008.9	01.11.2017	QSUPER	Superannuation Contributions	969.99
DD30063.1	01.11.2017	WA Super (Formerly Walgsp)	Superannuation Contributions	72.75
DD30082.1	01.11.2017	WA Super (Formerly Walgsp)	Superannuation Contributions	268.45
DD30127.1	15.11.2017	WA Super (Formerly Walgsp)	Superannuation Contributions	94,100.50
DD30127.10	15.11.2017	Sunsuper Pty Ltd	Superannuation Contributions	2,847.08
DD30127.11	15.11.2017	J & S Pryor Super Fund	Superannuation Contributions	438.22
DD30127.12	15.11.2017	BT Super For Life	Superannuation Contributions	1,852.33
DD30127.13	15.11.2017	CBA Superannuation Savings Account	Superannuation Contributions	475.91
DD30127.14	15.11.2017	VicSuper	Superannuation Contributions	458.49
DD30127.15	15.11.2017	100F Lifetrack Personal Superannuation	Superannuation Contributions	356.97
DD30127.16	15.11.2017	MLC Super Fund	Superannuation Contributions	281.71
DD30127.17	15.11.2017	OnePath Masterfund	Superannuation Contributions	452.41
DD30127.18	15.11.2017	Essential Super	Superannuation Contributions	565.89

Chq/EFT	Date	Name	Description	Amount
DD30127.19	15.11.2017	ANZ Smart Choice Super	Superannuation Contributions	1,071.57
DD30127.2	15.11.2017	AMP Flexible Lifetime Superannuation Fund	Superannuation Contributions	1,675.83
DD30127.20	15.11.2017	Mtaa Superannuation Fund	Superannuation Contributions	537.34
DD30127.21	15.11.2017	AustSafe Super	Superannuation Contributions	492.16
DD30127.22	15.11.2017	Powerwrap Master Plan	Superannuation Contributions	475.51
DD30127.23	15.11.2017	Colonial First State Firstchoice Super	Superannuation Contributions	2,087.52
DD30127.24	15.11.2017	Care Super	Superannuation Contributions	531.54
DD30127.25	15.11.2017	Prime Super	Superannuation Contributions	558.42
DD30127.26	15.11.2017	Telstra Super Pty Ltd	Payroll Deductions	1,052.12
DD30127.27	15.11.2017	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation Contributions	537.94
DD30127.28	15.11.2017	Colonial First State Wholesale Personal Super	Superannuation Contributions	1,091.57
DD30127.29	15.11.2017	AMP Retirement Trust	Superannuation Contributions	492.16
DD30127.3	15.11.2017	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll Deductions	949.34
DD30127.30	15.11.2017	Bartlett Rise Superannuation Fund	Superannuation Contributions	534.42
DD30127.31	15.11.2017	Macquarie Wrap Super Manager	Payroll Deductions	2,017.09
DD30127.32	15.11.2017	BT Business Super	Superannuation Contributions	207.86
DD30127.33	15.11.2017	Commonwealth Bank Group Super	Superannuation Contributions	164.97
DD30127.34	15.11.2017	Superwrap Personal Super Plan	Superannuation Contributions	704.70
DD30127.35	15.11.2017	Cassery Super Fund	Superannuation Contributions	1,039.82
DD30127.36	15.11.2017	REI Superannuation	Superannuation Contributions	5.90
DD30127.37	15.11.2017	AMG Super	Superannuation Contributions	465.64
DD30127.38	15.11.2017	Local Government Superannuation - BRISBANE	Superannuation Contributions	989.73
DD30127.39	15.11.2017	Christian Super	Superannuation Contributions	456.09
DD30127.4	15.11.2017	Rest Superannuation	Payroll Deductions	4,849.97
DD30127.40	15.11.2017	MLC Wrap Super	Superannuation Contributions	366.46
DD30127.41	15.11.2017	Cbus	Superannuation Contributions	961.60
DD30127.42	15.11.2017	Catholic Super & Retirement Fund	Superannuation Contributions	456.09
DD30127.43	15.11.2017	Media Superannuation	Superannuation Contributions	597.35
DD30127.44	15.11.2017	Commonwealth SuperSelect	Superannuation Contributions	454.35
DD30127.45	15.11.2017	Australian Super	Superannuation Contributions	6,562.66
DD30127.46	15.11.2017	JR Superannuation Fund	Superannuation Contributions	132.04
DD30127.47	15.11.2017	Hesta Superannuation	Superannuation Contributions	3,434.13
DD30127.48	15.11.2017	Macquarie Super - Hounsham (Jewkes)	Superannuation Contributions	628.32

Chq/EFT	Date	Name	Description	Amount
DD30127.49	15.11.2017	First State Super	Superannuation Contributions	257.90
DD30127.5	15.11.2017	HostPlus Superannuation	Payroll Deductions	5,032.67
DD30127.6	15.11.2017	Local Government Superannuation-SYDNEY	Superannuation Contributions	545.14
DD30127.7	15.11.2017	AMP Super Directions Fund	Superannuation Contributions	503.16
DD30127.8	15.11.2017	AMP SignatureSuper	Superannuation Contributions	1,090.01
DD30127.9	15.11.2017	QSUPER	Superannuation Contributions	966.86
DD30145.1	15.11.2017	Fines Enforcement Registry (Dept Of Attorney General)	Fines Enforcement Lodgement - November 2017 (26 Fines)	1,534.00

9,844,374.33

Credit Cards

DD33067.1	29.08.2017	Qantas	Change Flight Fee For Cr Travelling To The New Pilbara Conference	99.00
DD33067.1	31.08.2017	Travel Lodge	Accommodation For Cr Travelling To The New Pilbara Conference	304.30
DD33067.1	31.08.2017	Travel Lodge	Accommodation For Build Main Tech Off Travelling To The New Pilbara Conference	304.30
DD33067.1	05.09.2017	Pacific Bay Terraces	Accommodation For Cr Attending The Regional Development Conference Coffs Harbour	266.95
DD33067.1	05.09.2017	Pacific Bay Terraces	Accommodation For Dir Dev Reg Attending The Regional Development Conference Coffs Harbour	253.65
DD33067.1	05.09.2017	Pacific Bay Terraces	Accommodation For Mayor Attending The Regional Development Conference Coffs Harbour	266.95
DD33067.1	08.09.2017	Qantas	Flight For Mayor Attending The Regional Development Conference Coffs Harbour	669.01
DD33067.1	08.09.2017	Qantas	Flight Change Charge For Mayor Attending The Regional Development Conference Coffs Harbour	261.00
DD33067.1	08.09.2017	Virgin Airlines	Disputed charge	125.99
DD33067.1	08.09.2017	Virgin Airlines	Disputed charge	1.51
DD33067.1	08.09.2017	Virgin Airlines	Flight Change Charge For Mayor Attending The Regional Development Conference Coffs Harbour	116.00
DD33067.1	11.09.2017	King Mascot	Accommodation For Cr Attending The Regional Development Conference Coffs Harbour	149.25
DD33067.1	12.09.2017	Adina Apartment	Accommodation For Dir Dev Reg Attending The Regional Development Conference Coffs Harbour	134.25
DD33067.1	12.09.2017	Adina Apartment	Accommodation For Mayor Attending The Regional Development Conference Coffs Harbour	156.75
DD33067.1	12.09.2017	Qantas	Flight For CEO Attending Meetings In Perth	976.00
DD33067.1	13.09.2017	King Mascot	Accommodation For Cr Attending The Regional Development Conference Coffs Harbour	149.25
DD33067.1	13.09.2017	King Mascot	Accommodation For P Long Attending The Regional Development Conference Coffs Harbour	149.25
DD33067.1	14.09.2017	Pensione Hotel	Accommodation For CEO While Attending Meetings In Perth	204.02
DD33067.1	18.09.2017	Pensione Hotel	Meal Allowance For CEO While Attending Meetings In Perth	4.04
DD33067.1	18.09.2017	Pensione Hotel	Meal Allowance For CEO While Attending Meetings In Perth	56.56

Chq/EFT	Date	Name	Description	Amount
DD33067.1	18.09.2017	Pacific Bay Terraces	Refund Cancellation Fee For Accommodation For DIR DEV REG Attending The Regional Development Conference Coffs Harbour	-50.80
DD33067.1	18.09.2017	Pacific Bay Terraces	Refund Cancellation Fee For Accommodation For Mayor Attending The Regional Development Conference Coffs Harbour	-50.80
DD33067.1	31.08.2017	Travel Lodge	Accommodation For Cr Travelling To The New Pilbara Conference	326.25
DD33067.1	08.09.2017	Virgin Airlines	Charge Unknown & To Follow Up With Bank	125.99
DD30069.1	06.10.2017	Virgin	Flight For MGR CTY SVCS Attending MWAC OAG	655.00
DD30069.1	06.10.2017	Virgin	Flight For MGR CTY SVCS Attending MWAC OAG Credit Card Surcharge	8.52
DD30069.1	09.10.2017	Travel Lodge	Accommodation For MGR CTY SVCS Attending MWAC OAG	109.65
DD30069.1	10.10.2017	Virgin	Flight For MGR CTY SVCS Attending MWAC OAG	649.99
DD30069.1	10.10.2017	Virgin	Flight For MGR CTY SVCS Attending MWAC OAG Credit Card Surcharge	8.45
DD30069.1	11.10.2017	Travel Lodge	Accommodation For MGR CTY SVCS Attending MWAC OAG	152.10
DD30069.1	11.10.2017	Qantas	Flight For MGR CTY SVCS Attending Local Recovery Coordinator Training	400.88
DD30069.1	11.10.2017	Pensioned Hotel	Accommodation For M MGR CTY SVCS Attending Local Recovery Coordinator Training	306.03
DD30069.1	05.10.2017	Virgin Australia	Flight For Facilitator To Conduct Identify Protect And Locate Underground Services	655.00
DD30069.1	05.10.2017	Virgin Australia	Flight For Facilitator To Conduct Identify Protect And Locate Underground Services Credit Card Surcharge	8.52
DD30069.1	09.10.2017	Coles	4 x Gift Cards For Staff Quarterly Awards	250.00
DD30069.1	10.10.2017	Water Corporation	Water Bill For DIR COMM	115.03
DD30069.1	10.10.2017	Water Corporation	Water Bill For DIR DEV REG	113.34
DD30069.1	10.10.2017	Water Corporation	Water Bill For DIR SP&I	452.03
DD30069.1	10.10.2017	Water Corporation	Water Bill For MGR FIN	257.12
DD30069.1	11.10.2017	Pilbara Water & Gas	Gas Bottle For 22a Frinderstien Way	155.00
DD30069.1	12.10.2017	Water Corporation	Water Bill For MGR CTY SVCS	86.27
DD30069.1	19.10.2017	Horizon Power	Electricity Bill For DIR CORP	367.20
DD30069.1	19.10.2017	Horizon Power	Electricity Bill For Vacant Property 11 Walcott Way	57.33
DD30069.1	27.10.2017	Pilbara Water And Gas	Gas Bottle For 11a Withnell Way	155.00
DD30069.1	03.10.2017	Virgin Airlines	Flight For CEO While Attending Meetings Perth	322.00
DD30069.1	03.10.2017	Virgin Airlines	Flight For CEO While Attending Meetings Perth Credit Card Surcharge	4.19
DD30069.1	09.10.2017	Virgin Airlines	Flight For CEO While Attending Meetings Perth	6.77
DD30069.1	09.10.2017	Virgin Airlines	Flight For CEO While Attending Meetings Perth Credit Card Surcharge	521.00
DD30069.1	10.10.2017	Market Creations	Registration For CR Attending Lead And Adapt Workshop	88.00
DD30069.1	11.10.2017	EB Destination Pilbara	Registration For CR Attending Destination Pilbara Conference	150.00
DD30069.1	11.10.2017	Virgin Australia	Flight For CEO Attending Meetings	325.00
DD30069.1	11.10.2017	Virgin Australia	Flight For CEO Attending Meetings Credit Card Surcharge	4.23

Chq/EFT	Date	Name	Description	Amount
DD30069.1	12.10.2017	Urban Development Institute Of Australia	Registration For CEO UDIA Luncheon Planning Matters With Minister Saffioti	198.00
DD30069.1	16.10.2017	Pensioned Hotel	Accommodation For CEO Attending Meetings In Perth	120.19
DD30069.1	25.10.2017	Prime Enterprise	Catering For Special Council Meeting	49.00
DD30069.1	26.10.2017	Qantas	Flight For CEO Attending Meetings In Perth	476.00
DD30069.1	26.10.2017	Virgin Airlines	Flight For Mayor Attending Meetings In Perth	385.00
DD30069.1	26.10.2017	Virgin Airlines	Flight For Mayor Attending Meetings In Perth Credit Card Surcharge	5.01
DD30069.1	26.10.2017	Virgin Airlines	Flight For Mayor Attending Meetings In Perth Credit Card Surcharge	4.23
DD30069.1	26.10.2017	Virgin Airlines	Flight For CEO Attending Meetings In Perth	325.00
DD30069.1	09.10.2017	Swan Taxis	Transport For MGR CTY SVCS Whilst Attending Meetings In Perth	50.40
DD30069.1	09.10.2017	Swan Taxis	Accommodation For MGR CTY SVCS Whilst Attending WALGA Meeting	9.56
DD30069.1	10.10.2017	Swan Taxis	Transport For MGR CTY SVCS Whilst Attending Meetings In Perth	11.24
DD30069.1	10.10.2017	Nandos	Meal Allowance For MGR CTY SVCS	34.65
DD30069.1	10.10.2017	Live Taxi	Transport For MGR CTY SVCS Whilst Attending Meetings In Perth	15.39
DD30069.1	11.10.2017	BWC Taxi	Transport For MGR CTY SVCS Whilst Attending Meetings In Perth	47.26
DD30069.1	11.10.2017	Macchinetta	Meal Allowance For MGR CTY SVCS	23.00
DD30069.1	29.10.2017	Sage Hotel	Meal Allowance For MGR CTY SVCS Breakfast/Dinner	67.00
DD30069.1	05.10.2017	Harvey Norman	Logitech C922 Pro Stream Webcam	197.00
DD30069.1	08.10.2017	Netregistry	Domain Renewal karrathairportparking.com.au	38.95
DD30069.1	08.10.2017	Netregistry	Domain Renewal pilbarairportparking.com.au	38.95
DD30069.1	08.10.2017	Netregistry	Domain Renewal pilbarairport.com.au	38.95
DD30069.1	18.09.2017	Amnet Broadband Pty Ltd	Broadband 2+ Non-enabled Service	79.00
DD30069.1	17.09.2017	Rackspace International	Cloud Product Services Hosting Fee For City Website	418.00
DD30069.1	17.09.2017	Rackspace International	Cloud Product Services Hosting Fee For City Website	264.21
DD30069.1	06.10.2017	Dropbox	Business Legacy Plan	5253.00
DD30069.1	19.10.2017	Empire6714	Catering For Budget Workshop	35.00
DD30069.1	23.10.2017	Ciao Bella	Catering For Local Government Election Day Vote Count	154.00
DD30069.1	23.10.2017	Woolworths	Catering For Local Government Election Day Vote Count	12.00
DD30069.1	12.10.2017	Soul Café	Coffees For Meeting With Tourism WA & Australia's North West	20.50
DD30069.1	01.10.2017	Facebook	Advertising For REAF	154.33
DD30069.1	01.10.2017	Facebook	Advertising For Youth Services	24.80
DD30069.1	08.10.2017	Microsoft-Billing	Hosting Fee For Online Photo Library OneDrive	2.00
DD30069.1	20.10.2017	Campaign Monitor	Email Distribution Service Subscription	85.57
DD30069.1	10.10.2017	Bundaberg Bag Company	HDPE Wool Packs & Fasteners	219.61
DD30069.1	10.10.2017	Bundaberg Bag Company	Freight	148.50
DD30069.1	16.10.2017	Mindbody	Wickham Rec Programs	85.00

Chq/EFT	Date	Name	Description	Amount
DD30069.1	16.10.2017	Mindbody	KLP Programs	66.00
DD30069.1	16.10.2017	Payment	Bank Charges	-0.60
DD30069.1	02.10.2017	EB Games	Goods For Youth Services And The Base	189.95
DD30069.1	02.10.2017	EB Games	Goods For Youth Services And The Base	248.79
DD30069.1	05.10.2017	All Seasons Karratha	Accommodation For Library Contractor	170.10
DD30069.1	05.10.2017	All Seasons Karratha	Accommodation For Library Contractor	170.10
DD30069.1	05.10.2017	Virgin Australia	Airfares For Library Contractor	684.00
DD30069.1	05.10.2017	Virgin Australia	Airfares For Library Contractor Credit Card Surcharge	8.89
DD30069.1	05.10.2017	Virgin Australia	Airfares For Library Contractor Wrong Date Advised	5.01
DD30069.1	06.10.2017	RSLWA	Course Fees For REC FAC COORD To Attend Pool Operators Course Perth	900.00
DD30069.1	10.10.2017	Face Paint Supplies Perth	Goods For The Base Halloween Night	86.00
DD30069.1	10.10.2017	Redrockette	Goods For School Holiday Program WRP	95.99
DD30069.1	10.10.2017	Qantas	Airfares For R Charlesworth For Sports Clinics And Sports Awards	753.59
DD30069.1	10.10.2017	Virgin Australia	Airfares For REC FAC COORD To Attend Pool Operators Course Perth	649.99
DD30069.1	10.10.2017	Virgin Australia	Airfares For REC FAC COORD To Attend Pool Operators Course Perth Credit Card Surcharge	8.45
DD30069.1	13.10.2017	Company Directors	Affiliate Membership For MGR LEIS SVCS	795.00
DD30069.1	18.10.2017	All Seasons Karratha	Accommodation For R Charlesworth For Sports Clinics And Sports Awards	306.40
DD30069.1	19.10.2017	Wotif	Accommodation For REC FAC COORD To Attend Pool Operators Course Perth	1068.41
DD30069.1	19.10.2017	Aussie Candle Supplies	Goods For School Holiday Program At WRP	82.48
DD30069.1	24.10.2017	Woolworths	Leaving Gift For Employee R Coates Under Ch-03	200.00
DD30069.1	25.10.2017	PayPal Dawntronic	Projector For Programs WRP	309.00
DD30069.1	25.10.2017	Coles	Platters For Sports Clinics	73.48
DD30069.1	25.10.2017	Coles	Platters For Sports Clinics	24.07
DD30069.1	09.10.2017	Fiorita Deli	Meeting With P Jeffried Mudz Enterprises	20.30
DD30069.1	23.10.2017	Wotif	Accommodation For AQUA DUTY MGR Pool Operations Course Perth	1068.36
DD30069.1	23.10.2017	Virgin	Flights For AQUA DUTY MGR Pool Operations Course Perth	649.99
DD30069.1	23.10.2017	Virgin	Flights For AQUA DUTY MGR Pool Operations Course Perth Credit Card Surcharge	8.45
DD30069.1	11.10.2017	PAYPAL Steve Austin	Dog Trainer Book	55.85
DD30069.1	05.10.2017	Virgin Australia	Flights For MGR PLAN SVCS For Meetings Perth Credit Card Surcharge	10.19
DD30069.1	05.10.2017	Virgin Australia	Flights For MGR PLAN SVCS For Meetings Perth	783.99
DD30069.1	06.10.2017	EB Destination Pilbara	Tickets For Destination Pilbara Event For DIR DEV REG, BUS ENG COORD & MGR MARCOM	450.00
DD30069.1	06.10.2017	Virgin Australia	Flights For BUILD COORD For AIBS State Conference Perth	911.01
DD30069.1	06.10.2017	Virgin Australia	Flights For MGR PLAN SVCS For AIBS State Conference Perth Credit Card Surcharge	11.00
DD30069.1	13.10.2017	Harvey Norman	SD Card Readers For Rangers Cameras	49.90
DD30069.1	16.10.2017	Virgin Australia	Flight Change Fee For MGR PLAN SVCS To Attend WALGA Meeting In Perth	50.00

Chq/EFT	Date	Name	Description	Amount
DD30069.1	18.10.2017	CASA	Application For Approval Of Non-Standard Markings At Karratha Aerodrome	475.00
DD30069.1	02.10.2017	Coles Express	Petrol For CEO Corporate Car	84.24
DD30069.1	09.10.2017	City Of Perth	Parking For CEO While Attending Meetings In Perth	5.04
DD30069.1	13.10.2017	City Of Perth	Parking For CEO While Attending Meetings In Perth	4.13
DD30069.1	13.10.2017	Wilson Parking	Parking For CEO While Attending Meetings In Perth	8.57
DD30069.1	16.10.2017	Town Of Cambridge	Parking For CEO While Attending Meetings In Perth	5.60
DD30069.1	27.10.2017	Soul Cafe	Business Breakfast With Minister Saffioti x 6	135.00
				32,154.34

Payroll

27.10.2017	City of Karratha	Wages	2,639.78
02.11.2017	City of Karratha	Payroll FE 01.11.2017	735,399.97
09.11.2017	City of Karratha	Wages	17,727.20
10.11.2017	City of Karratha	Wages	4,645.30
16.11.2017	City of Karratha	Payroll FE 15.11.2017	748,052.60
			1,508,464.85

Total Payments: 11,384,993.52

10.3 LEASE PART LOT 12 SHOLL STREET (ROEBOURNE LIBRARY SITE)

File No:	CA.84
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Governance Officer - Leasing
Date of Report:	11 December 2017
Applicant/Proponent:	Pilbara Iron (Services) Pty Ltd
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to consider the renewal of a lease between Pilbara Iron Services Pty Ltd (Pilbara Iron) and the City for part Lot 12 Sholl Street, Roebourne being a portion of the Roebourne Library site.

BACKGROUND

In 2007 the City leased a portion of the Roebourne Library site to Pilbara Iron to allow the installation of a dust monitoring facility. This facility was required in order for Pilbara Iron to meet its environmental commitments concerning dust emissions from the nearby Cape Lambert port operations. This Lease commenced in July 2007 and expired July 2017.

The dust monitoring in and around Roebourne is an ongoing program for Pilbara Iron and the City has received a request to renew the expired Lease for a further 5 years with a five-year renewal option in order for Pilbara Iron to continue to meet their environmental commitments.

As the initial project was part of a community commitment to monitor town dust levels a peppercorn rental was offered, however negotiations with Pilbara Iron have resulted in a proposed rental increase to \$385 (ex GST) per annum.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of environmental issues and cultural & wellbeing issues.

Should Council resolve not to enter into the proposed lease, Pilbara Iron will need to find another suitable local location to install a dust monitoring facility and will incur relocation and site remediation costs.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Regulatory Services and Governance staff.

COMMUNITY CONSULTATION

Under Section 3.58 of the *Local Government Act* it is a requirement to advertise this proposed disposition and seek invite public submissions.

STATUTORY IMPLICATIONS

The requirements of Section 3.58 of the *Local Government Act 1995* are applicable to this disposition.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Leasing part of Lot 12 to Pilbara Iron will result in rental income of \$385 per annum to the City.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management implications.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The previous lease was approved by Council (Resolution 14152) in 2007.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to NOT lease part Lot 12 Sholl Street Roebourne to Pilbara Iron.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to DEFER this matter pending further consideration.

CONCLUSION

The proposed Lease for part Lot 12 Sholl Street Roebourne is an important aspect of Pilbara Iron meeting its environmental commitments concerning dust emissions from the nearby Cape Lambert port operations.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. **ADVERTISE** the proposed disposition of part Lot 12 Sholl Street Roebourne.
2. **CONSIDER** any submissions received as part of the statutory two-week public notice advertising period and subject to no material objections or submissions being received;
3. **EXECUTE** a lease with Pilbara Iron for part Lot 12 Sholl Street Roebourne on the following key terms and conditions:

Lessee	Pilbara Iron Company (Services) Pty Ltd
Site	Part Lot 12 Sholl Street, Roebourne
Initial Term	5 years
Extension Options	Yes – 5 years
Total potential lease duration	10 years
Rent	\$385 per annum ex GST
Permitted Use	Dust Monitoring Station
Maintenance responsibility	All maintenance responsibility with Lessee
Outgoings responsibility	All outgoings responsibility with Lessee
Subletting permitted	No
Special conditions	Nil

10.4 CITY OF KARRATHA STANDING ORDERS LOCAL LAW

File No:	LE.200
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Governance Officer - Compliance
Date of Report:	26 October 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	<ol style="list-style-type: none"> 1. Proposed Standing Orders Local Law with tracked changes 2. Proposed Standing Orders Local Law without tracked changes

PURPOSE

For Council to consider reviewing its Standing Orders Local Law to replace the outdated version.

BACKGROUND

The Model Local Law Standing Orders 1998 were adopted by Council on 8 June 1998. Amendments to the Model Local Law were adopted by Council on 8 March 1999 and published in the *Government Gazette* as ‘Shire of Roebourne Local Law relating to Standing Orders’ on 23 March 1999.

Although the meetings of Council and its committees have been regulated by the existing local law, in accordance with s3.16 of the *Local Government Act 1995* a review of the local law is required within eight years to determine if it should be repealed or amended.

As part of the legislative process, the purpose and effect of the proposed Local Law must be included in the agenda and minutes for the meeting, and is proposed as follows:

Purpose – to provide rules and guidelines for the conduct of meetings of the Council, its committees and to meetings of electors, in accordance with the Act and the Regulations.

Effect – is intended to result in; better decision-making by the Council and committees, the orderly conduct of meetings dealing with Council business, better understanding of the process of conducting meetings, and more efficient and effective use of time at meetings.

Other than changes to the formatting and to be consistent with other City Local Laws, the following modifications are proposed:

1.2	Commencement	A commencement clause has been added, consistent with standard local laws
1.4	Interpretation	Addition of ‘Act’. References to Shire of Roebourne replaced with City of Karratha, and “Shire President” to “Mayor”
1.5	Repeal	Clause updated to reflect repeal of 1999 Standing Orders
2.1	Calling Committee Meetings	Moved to 2.4 and terminology updated

2.2	Notice of Special Council Meetings	Incorporated into new numbering at 2.1
	Ordinary & Special Council meetings renumbered to 2.1	Timing of meetings clarified
	Calling Council meetings	Introduced at 2.2
	Convening Council meetings	Introduced at 2.3
	Public notice of meeting	Introduced at 2.5
3.2	Order of Business	Agenda structure removed and clause updated to provide greater flexibility to Council
3.3	Public Question Time	Reworded and reference made to Act & Regulations
3.7	Matters for which meetings may be closed	Removed as already dealt with at 4.1 under Confidentiality of information withheld
3.8	Correspondence	Removed clause as deemed not relevant
3.9	Motions of which previous notice has been given	Renumbered to 3.7 and timing for notice of motion changed from 4 clear working days to 2 working days (48 hours)
3.10	Questions by members of which due notice has been given	Renumbered to 3.8 and timing for a question on notice provided by a member before a meeting, changed from 4 clear working days to 2 working days (48 hours)
5.2	Member with an interest may ask to be present	Removed from Standing Orders. Disclosure of Financial Interests legislated under s5.60 to s5.69 of the Act
5.3	Member with an interest may ask permission to participate	
5.4	Invitation to return to provide information	
5.5	Disclosures by employees	
7.2 - 7.4	Keeping of minutes, Content of minutes, and Public inspection of unconfirmed minutes	Added and reference made to the Act and Regulations
8.5	Recording of proceedings	References made to tape recordings removed as is outdated and not current practice
8.7	Distinguished visitors	Removed as deemed not relevant
9.5	Limitation of duration of speeches	Changed timing of address speeches from maximum 5 minutes to 3 minutes
10.20	Right of reply provisions	Timing for reply speeches added and change to timing for speaking to the motion, both consistent with above - limited to maximum of 3 minutes
11.2	No debate on procedural motions	
17.1	Addition of 17.1(2)	Includes the requirement for motion to include details of any delegated authority provided to the committee by Council
19.1	The Council's Common Seal	Addition of (c) to include signing by the CEO and an appropriate officer authorised

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between relevant officers, Director Corporate Services and the CEO in reviewing the proposed Standing Orders Local Law.

COMMUNITY CONSULTATION

Community consultation will take place as there is a legislative requirement in making a local law, to give state-wide public notice and provide the public with an opportunity to inspect the local law and/or provide submissions within a six (6) week period.

STATUTORY IMPLICATIONS

The consideration and procedure for making a local law is prescribed by s3.12 of the *Local Government Act 1995*. In addition, Regulation 3 of the *Local Government (Functions and General) Regulations 1996* stipulates that for the purposes of s.3.12 of the Act, the purpose and effect of any proposed local law is to be included in the agenda and minutes of a meeting.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	4.e.1.2	Corporate Governance Support
Projects/Actions:	4.e.1.2.2	Finalise Local Laws

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of Compliance.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council is required to consider making local laws on a periodic basis. Recently the City of Karratha Cemeteries Local Law 2017 was made, published in the Government Gazette, and is now in operation.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to DEFER the advertising of the City of Karratha Standing Orders Local Law 2017 until further review and/or consultation takes place.

CONCLUSION

There is a legislative requirement to review local government local laws on a periodic basis. The current Standing Orders were last Gazetted in March 1999 and have now been reviewed and presented to Council to consider making a new Standing Orders Local Law to replace the outdated version.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to:

- 1. GIVE state-wide public notice of the proposed City of Karratha Standing Orders Local Law and invite submissions to be made over a minimum period of six (6) weeks; and**
- 2. NOTE that a further report will be presented to Council at the end of the notice period to consider any submissions and adoption of the City of Karratha Standing Orders Local Law 2018.**

11 COMMUNITY SERVICES

11.1 ANNUAL COMMUNITY ASSOCIATION DEVELOPMENT SCHEME VARIATIONS

File No:	GS.51
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Partnerships & Engagement
Date of Report:	27 November 2017
Applicant/Proponent:	Yirramagardu Community Association Karratha Community Association Wickham Community Association Point Samson Community Association Dampier Community Association
Disclosure of Interest:	Nil
Attachment(s)	ACADS Variations Summary

PURPOSE

For Council to consider the variation of funds proposed by the Community Associations relating to outstanding Annual Community Association Development Scheme.

BACKGROUND

Within the City of Karratha, five community associations exist; established to represent the interests of each community. In 2012, Council established a funding Policy CS-19, which was intended to provide community associations (CAs) with financial assistance to coordinate high quality events, projects, programs and services to benefit their associated community. Previously under this scheme CAs could place funds in 'reserve' for up to two years and requests to vary funds would be considered, should a project no longer seem relevant or if funds were underspent. Generally, these variation requests were ad-hoc and infrequent. Funds allocated in the 2017/18 year are subject to a revised policy whereby varying funds and placing funds in reserve are generally not accepted. Since its inception Policy CS-19 has delivered over \$4,800,000 across the five community associations, with the majority of funds (over \$4.3M) allocated to the outlying townships.

Due to the revised policy and acknowledging significant funds remain unallocated, Officers worked with CAs to provide one opportunity to re-allocate funds pertaining to past years and as such subject to past policy. The CAs were provided with an eight-week period ending in November 2017, to request a reallocation of funds and provide justification for new projects.

The results of this exercise are now complete and whilst technically the amounts fall within policy and delegation to the Chief Executive Officer, the overall sum is significant and warrants consideration by Council.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues, economic issues, reputation and wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

Officers provided community associations with extensive opportunity to engage regarding the variation process and their proposed project variations. It should be noted that some CAs took the opportunity to work closely with Community Engagement Officers, whilst others chose to work independently. The following represents key dates all the CAs were contacted.

- 6/09/2017 – Individual letters to all community associations notifying them of the process and the forms required. Follow up individual phone calls also made.
- 25/09/2017 – All CAs – Emailed all associations offering a friendly reminder and support.
- 25/10/2017 – All CAs – Emailed all associations providing an extension to deadline. Where no update had been provided to Officers pertaining to the status of variation paperwork, this was articulated in the email.
- 10/11/2017 – Close date.

The below table outlines the minimum number of times Officers met with CAs during this time. This does not include a significant number of verbal/phone conversations throughout the same period.

Community Association	Number of meetings between 6/9/17 – 10/11/17
Yirramagardu Community Association	Minimum of 7 meetings.
Dampier Community Association	Worked closely (within same facility). Minimum of 4 meetings. Documented City updates provided for DCA monthly meetings where City had not been requested to attend.
Wickham Community Association	Attended 2 WCA monthly meetings where City assistance was offered.
Karratha Community Association	Minimum of 3 meetings. 1 documented City update provided for KCA monthly meeting where officers were unable to attend.
Point Samson Community Association	Minimum 4 meetings during this period.

The projects submitted by the CAs are attached for Council perusal, including Officers’ comments and recommendations. The assessment process used by Officers was exactly the same as the process used to assess new projects during the regular funding round.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Council Policy CS-19 Annual Community Association Development Scheme is relevant to this report.

FINANCIAL IMPLICATIONS

The Officer’s recommendation does not propose any additional financial implication to Council. All the funds requested for variation by the CAs are funds currently allocated to their organisation, all be it for alternative purposes.

Wickham Community Association (WCA) presents a unique circumstance. WCA currently have a total of \$50,000 ACADS funds from the 2015/17 and 2016/17 rounds that have not been expended. These funds relate to projects that were approved but did not proceed. WCA have responded to the invitation to submit a request to vary the purpose of previously allocated funds in the sum of \$47,604. It is noted that the submission from WCA was received after the extended due date and was materially incomplete, lacking the specified information required to support a variation. Officers are unable to support for the reallocation of the WCA funds.

For consistency with the policy and precedence, these unexpended WCA ACADS funds could be redirected to the Annual Grants Scheme (CS-06) and isolated for use within Wickham township. Note, however, a portion of the funds (\$25,000 15/16 ACADS) will expire under the ACADS policy on 30 June 2018. It is considered unlikely that these funds would be expended prior to the expiry date and would no longer be available for reallocation.

The remaining \$25,000 (16/17 ACADS) is available for reallocation. These funds could be redirected to the 2018/19 Annual Community Grants Scheme and in accordance with policy and precedence, isolated for use within the Wickham community during the 18/19 year.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	1.c.1.2	Community Engagement
Projects/Actions:	1.c.2.1.1	Provide Grant Funding Opportunities

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of reputation and compliance.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

In relation to funds allocated under the previous policy, requests to vary the purpose of the funds have been submitted on an ad-hoc basis by Community Associations. This has been administered by Officers in accordance with Policy CS-19. On occasion, variations have been rejected. Additionally, funds that have expired or are unable to be expended within the grant allocation period have been relinquished by the community association. Under the current version of policy CS-19, any unexpended funds have been recommended to be redistributed to the Annual Community Grants Scheme in the 18/19FY.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT all variations and return all outstanding funds to Council’s municipal fund.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ACCEPT all proposed variations as outlined in the table below;

COMMUNITY ASSOCIATION	PROJECT TITLE	REQUESTED AMOUNT
Yirramargardu Community Association	Andover Park Master Plan - Community Precinct	\$16,995
	Relocation of Andover Park Power Box	\$9,800
	Andover Park Public Amenity	\$31,591
	Stepping Stones - Community Development Project	\$28,460
	JoKeria Album Launch - FREE Community Concert	\$4,746
	TOTAL YIRRAMAGARDU COMMUNITY ASSOCIATION	\$91,592
Point Samson Community Association	Point Samson Junior Fishing Comp & RecFish West Fishing Clinics	\$7,577
	2018 Point Samson Oyster Shucker Community Meet and Greet	\$6,409
	2018 Point Samson Moonlight Festival	\$19,174
	Point Samson Playground Upgrade	\$37,084
	Point Samson Visitor Guide	\$7,355
	Kid's Art Awards	\$6,000
	Point Samson Public Signage	\$12,592
	TOTAL POINT SAMSON COMMUNITY ASSOCIATION	\$96,191
Dampier Community Association	Dampier Transit Park office and furniture	\$1,550
	Dampier Youth Talkabout event	\$17,923
	DCA office & branded items	\$4,433
	Dampier Lions Park - solar lighting	\$8,989
	BMX park - furniture	\$25,507
	Skate Park / Nature playground - seating	\$3,524
	Kiln controller box	\$1,283
	TOTAL DAMPIER COMMUNITY ASSOCIATION	\$63,209
Wickham Community Association	Marquee Logos, Website Construction, Security Upgrade, Sandbags, Movie Costs and Freight, Insurance Costs	\$47,604
	TOTAL WICKHAM COMMUNITY ASSOCIATION	\$47,604
Karratha Community Association	Millars Well Community Shed - lighting	\$22,475
	Directional markers for the Yaburara trail	\$1,634
	TOTAL KARRATHA COMMUNITY ASSOCIATION	\$24,108

CONCLUSION

Community Associations are able to access significant funds annually through Council Policy CS-19 to provide high quality event, projects and program for the benefit of their community. Currently, a large sum of approved and allocated funds remains unexpended by the Associations. Officers have afforded the Associations an opportunity, in line with the policy to openly and transparently re-allocate these funds. This process is complete and officers now seek Council consideration of the requests by the Associations.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the following variations of previously allocated ACADS funds as requested by the various Community Associations;

COMMUNITY ASSOCIATION	PROJECT TITLE	REQUESTED AMOUNT
Yirramargardu Community Association	Andover Park Master Plan - Community Precinct	\$16,995
	Relocation of Andover Park Power Box	\$9,800
	Andover Park Public Amenity	\$31,591
	Stepping Stones - Community Development Project	\$28,460
	JoKeria Album Launch - FREE Community Concert	\$4,746
	TOTAL YIRRAMAGARDU COMMUNITY ASSOCIATION	\$91,592
Point Samson Community Association	Point Samson Junior Fishing Comp & RecFish West Fishing Clinics	\$7,577
	2018 Point Samson Oyster Shucker Community Meet and Greet	\$6,409
	2018 Point Samson Moonlight Festival	\$19,174
	Point Samson Playground Upgrade	\$37,084
	Point Samson Visitor Guide	\$7,355
	Kid's Art Awards	\$6,000
	Point Samson Public Signage	\$12,592
	TOTAL POINT SAMSON COMMUNITY ASSOCIATION	\$96,191
Dampier Community Association	Dampier Transit Park office and furniture	\$1,550
	Dampier Youth Talkabout event	\$17,923
	DCA office & branded items	\$4,433
	Dampier Lions Park - solar lighting	\$8,989
	BMX park - furniture	\$25,507
	Skate Park / Nature playground - seating	\$3,524
	Kiln controller box	\$1,283
	TOTAL DAMPIER COMMUNITY ASSOCIATION	\$63,209
Karratha Community Association	Millars Well Community Shed - lighting	\$22,475
	Directional markers for the Yaburara trail	\$1,634
	TOTAL KARRATHA COMMUNITY ASSOCIATION	\$24,108

2. **RETURN \$25,000 (2015/16 ACADS)** of the unexpended \$50,000 previously allocated to the Wickham Community Association to Council’s Municipal Fund;
3. **REALLOCATE** the remaining \$25,000 (2016/17 ACADS) of the unexpended \$50,000 previously allocated to the Wickham Community Association to the 2018/19 Annual Community Grants Scheme, to be isolated for distribution within the Wickham community; and

4. **ADVISE all Community Associations that the purpose, structure and scope of Council’s community funding programs, including ACADS, Annual and Quarterly grants are currently under review, and they will be invited to make submissions regarding the governance, timing and management of those programs.**

11.2 DAMPIER FORESHORE DEVELOPMENT

File No:	CP.929
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Partnerships & Engagement
Date of Report:	28 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. HHBSC Letter of Support 2. RTIO Letter of Support 3. Member for Durack Letter of Support 4. Artist impressions of the Dampier Foreshore Development

PURPOSE

For Council to consider the funding model for the proposed Dampier Foreshore Development.

BACKGROUND

The Dampier Foreshore Development captures two independent projects that Council has considered on several occasions; the Dampier Marina and the Dampier (Palms) Foreshore redevelopment. Although these projects are separate and independent, it is recommended they are packaged as one project for the purpose of funding applications. Council has committed up to \$53,000 within the 2017/18 financial year to support the Hampton Harbour Boast and Sailing Club progress the investigation and design of the Dampier Marina. To date, the City has spent over \$6,000 on the design of the marina and it is fast approaching a stage that would be considered project ready. The Dampier palms redevelopment is currently undergoing final stages of concept design. The timeline for the palms project would see a full detailed design complete by mid-2018.

The purpose of this report is to seek Council's consideration of the proposed funding model for primarily the Building Better Regions Fund, a Federal infrastructure program. The funding round is currently open and will close on the 19 December 2017. Under this scheme, a project must be 'project ready', and all letters of support from funding partners must be submitted. As detailed in the financial implications of this report, not all proposed partners will be secured in time. Hence, Officers are seeking Council's consideration to commit to funding any shortfall that might exist. This strategy was successfully used in the acquisition of funding for the REAP. Additionally, Officers are seeking Council's consideration of funds within the existing RTIO Partnership Reserve, as a commitment towards the Dampier Foreshore Development.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place at Executive Management level regarding the funding mix and methodology to approach the application. It is the position of Officers that combining these projects under one application, will provide a heightened chance of success, generate an increase return on investment from an economic and social aspect, and allow greater leveraging opportunities. In terms of procurement and delivery, it is anticipated the two projects, whilst running concurrently, will be treated independently of each other, due to being different disciplines (marine and landscaping).

COMMUNITY CONSULTATION

Officers have consulted with the Hampton Harbour Boat and Sailing Club (HHBSC), to confirm their commitment towards the project, both financially and in principal. This has been reinforced in writing by the Club with the letter of support attached for Council's perusal. Additionally, Officers have liaised with Rio Tinto Iron Ore (RTIO) in relation to their support for the project from a financial and land tenure/access aspect. This too has been reconfirmed by RTIO in writing with their letter of support attached. On the 27 November Officers met with the Member for Durack, Ms Melissa Price MLA. The purpose of this meeting was to inform Ms Price of the project, its benefits and outcomes and to request a letter of support for the project. This too is attached for Council's perusal.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are significant financial implications. The total project costs are estimated at \$26.5M, with approx. \$14.9M allocated towards the Marina component and the balance of \$11.6M attributed to the foreshore works. Officers have considered several funding models and believe the following to be the most advantageous methodology for Council, should the project be supported. The proposed funding mix generates the greatest level of leveraging for Council's financial commitment.

Proposed Funding Body	Amount
Federal Government (BBRF)	\$6,500,000
State Government (PDC)	\$5,000,000
Rio Tinto Iron Ore	\$3,500,000**
Hampton Harbour Boat and Sailing Club	\$6,000,000**
City of Karratha	\$5,500,000
TOTAL PROJECT COST	\$26,500,000

**Funds allocated via RTIO and the HHBSC are confirmed. Refer letters of support.

The funding allocated via RTIO is current surplus funds sitting within the City's Partnership Reserve account. Contractually, RTIO are within their rights to request these back, however have agreed to allocate the funds towards the project and for the purpose of the BBRF application label these funds as 'new money' and a pre-commitment from RTIO towards the project

In order for the BBRF application to be successful, Council will be required to commit funding up to \$10,500,000. This is due to the proposed State funding being unsecured. Whilst Officers will use their best endeavours to secure these funds, without Council committing to underwrite the project, the Federal application will not pass the pre-screening stage which requires all funding partners to be confirmed in writing.

It should be noted that Council has allocated up to \$2,000,000 within the long term financial plan towards the Dampier marina project, and a further \$3,500,000 towards the foreshore component. Hence, Council contribution outlined within the table above is consistent with the allocation made within the existing Long Term Financial Plan. What would be required is a commitment from Council to fund an additional \$5,000,000 should the Federal BBRF application be successful and the State funding fail to eventuate. In the event the BBRF application is unsuccessful, a new funding model will be required and a subsequent report will be presented to Council.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	1.a.2.5	Strategic Project Management
Projects/Actions:	1.a.2.5.7	Design Dampier Palms Redevelopment

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be high to the City in terms of financial implications.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. The resource required to prepare the business case and associated funding application has been allowed for with the 2017/18 resources allocation. Resources to apply the funds (manager the project) would be considered in the 2018/19 period and be subject to a further report to Council.

RELEVANT PRECEDENTS

Council has previously provided pre-commitments towards social infrastructure projects that have been acknowledged would create significant change within the local economy and community.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DECLINE the opportunity to submit an application to the Building Better Regions Funding scheme for the Dampier Foreshore Development.

CONCLUSION

The Dampier marina and foreshore works have long been discussed with the community and Council. These projects have been discussed since 1995, when the first marina was proposed. In recent years these projects have been refined and scaled appropriately. The proposal now is a sustainable, fit for purpose precinct that will aid tourism, assist in diversifying local industry and improve the social amenity. Should Council wish to progress this project, it is suggested an increased level of risk is required to provide enough confidence to potential funding partners.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **APPLY** for \$6,500,000 through the Federal Government Building Better Regions Funding scheme for the Dampier Foreshore Development project as detailed in this report;
2. **ACCEPT** the contribution of \$3,500,000 from Rio Tinto Iron Ore towards the Dampier Foreshore Development project;
3. **RE-CONFIRM** the allocation of \$5,500,000 within the long term financial plan towards the Dampier Foreshore Development, being the redevelopment of the Dampier Palms and the development of the Dampier Marina; and
4. **COMMIT** to fund the Dampier Foreshore Development up to an additional \$5,000,000, if required to enable the project to proceed, thus making Council contribution a maximum of \$10,500,000.

12 DEVELOPMENT SERVICES

12.1 SCHEME AMENDMENT 39 AND DRAFT LOCAL PLANNING POLICY DP 10 – WORKFORCE ACCOMMODATION

File No:	LP.251
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Planner
Date of Report:	9 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Updated Schedule of Submissions 2. Revised Draft DP10 - Workforce Accommodation Full copies of the Scheme Amendment, Schedule of Submissions and Draft DP 10 – Workforce Accommodation will be made available electronically and for viewing at the Council Meeting

PURPOSE

For Council to:

1. consider proposed modifications to Scheme Amendment No. 39 to Town Planning Scheme No. 8 (TPS8) that have arisen post public consultation; and
2. consider whether a revised Draft Local Planning Policy DP10 - Workforce Accommodation should be put out for public consultation.

BACKGROUND

On 16 September 2016 Council resolved to initiate Amendment 39 which proposed to amend TPS8 by:

1. *Deleting the Transient Workforce Accommodation zone and transient workforce accommodation use class;*
2. *Inserting 3 x new workforce accommodation use classes:*
 - a) *Workforce Accommodation – Permanent means: workforce accommodation that if built to an appropriate standard to its urban location and appropriately integrated to its urban context is not subject to a time limit on the approval.*
 - b) *Workforce Accommodation – Temporary means: workforce accommodation that is subject to a time limit on the planning approval.*
 - c) *Workforce Accommodation – Construction means: workforce accommodation that is to support a construction project for the life of that construction project only.*
3. *Modifying the existing transient workforce accommodation provisions;*
4. *Rezoning Bay Village from Transient Workforce Accommodation to Urban Development;*

5. *Rezoning the Karratha Industrial Estate TWA Precinct from Transient Workforce Accommodation to Mixed Business;*
6. *Rezoning the Wickham TWA zone near the Wickham Light Industrial Area from Transient Workforce Accommodation to Mixed Business; and*
7. *Amending the Scheme Maps accordingly.*

Proposed Amendment 39 was prepared to align TPS8 with Council's position on workforce accommodation which is:

'The City accepts the need for TWA camps to accommodate short-term construction and maintenance workforces but whereas industry may prefer to use operational FIFO workers, it is the City's strong preference for those operational workforces to be accommodated in more permanent forms of town based accommodation that are well integrated into existing neighbourhoods.'

Proposed Amendment 39 was advertised for sixty days. Nine submissions were received, primarily from TWA camp owners/operators.

The main concerns statements raised were:

- Loss of Permitted Use status for TWA/Non-conforming Use Rights;
- Flexibility of controls: Proposed provisions were seen as are too prescriptive and potentially affected the ability for industry to respond to changing business circumstances; and proposed provisions are too flexible and allow Workforce Accommodation (WA) to be considered in too many zones;
- Statement that the statutory planning framework should only facilitate appropriate development. Market forces should determine supply rather than being determined based on the results of a needs analysis;
- Statement that the Amendment should not regulate types of workforces or impede operational workforces from being accommodated within Workforce Accommodation facilities;
- Concerns regarding the implications of removing the TWA zone and the proposed new zoning (KIE - Mixed Business; Bay Village - Urban Development);
- TWA operators expressed concern about the conflict that could arise from being next door to residents;
- Statement that the Local Planning Policy DP 10 already provides sufficient controls and should be the instrument, rather than Town Planning Scheme No.8, to guide and regulate workforce accommodation proposals;
- Statement that the definition for Workforce Accommodation should be consistent with the definition from the *Planning and Development (Local Planning Schemes) Regulations 2015*;
- TWA operators did not want to have time restrictions imposed and were concerned about the commercial implications of short time-limited approvals;
- The effect of State Agreements (i.e. that their provisions supersede the scheme and make the provisions ultra vires).
- The notion of Base Supply, as referenced in the AEC Report.

Council considered submissions received on Amendment 39 at its 29 May 2017 OCM and resolved to:

DEFER consideration of Scheme Amendment 39 subject to further consultation.

Officers subsequently undertook additional consultation with the submitters who raised particular concerns with the proposal. An update was provided to Council at its Meeting of 21 August 2017 where it was resolved to:

1. *NOTE results of the additional consultation undertaken with submitters on Amendment 39;*
2. *NOTE further consultation with submitters will occur into finalisation of Amendment 39 and revision of Council's Workforce Accommodation Local Planning Policy DP 10 as foreshadowed in this report; and*
3. *NOTE that officers will present a future report to Council on an updated version of Amendment 39 (including updated Schedule of Submissions) for final approval, and draft version of Local Planning Policy DP 10 for public advertising.'*

This report now presents the updated schedule of submissions (see Attachment 1) and the proposed modifications to Scheme Amendment No. 39 as well as a newly revised draft Local Planning Policy DP 10 – Workforce Accommodation (see Attachment 2).

Proposed Modifications to Scheme Amendment No. 39

There are two modifications proposed for Scheme Amendment No. 39:

- Land use category consolidation, and
- Additional land use permissibility for specific sites.

Land Use Category Consolidation

The major concern raised throughout consultation has been the proposed introduction of three new land use categories combined with the removal of the TWA Zone and the impact this would have on land use permissibility.

Three definitions were originally proposed to provide greater control over the type of workforce accommodation that could be permitted within different zones. While the intent was clear, this introduced a number of unintended complications with the majority of stakeholders for existing and planned workforce accommodation camps. The Department of Planning also raised their objection to three land use categories and sought to have a single category consistent with the Workforce Accommodation land use definition which is prescribed in the Planning and Development (Local Planning Schemes) Regulations 2015.

After consulting with submitters who raised these concerns and having considered whether a single definition could be effective, Officers conclude that the single definition from the Regulations would be suitable and modifications to the proposed Scheme Amendment have been made to reflect this position. It was also considered and discussed with stakeholders that revisions to Local Planning Policy DP10 would be best suited to provide necessary guidance for the assessment and determination of development applications for workforce accommodation that the introduction of three different categories had attempted to do.

Additional Land Use Permissibility for Specific Sites

The workforce accommodation camp providers in the Karratha Industrial Area raised concerns about the potential impact this proposal could have on their future operations. After extensive and constructive consultation, the operators collectively put forward a solution to protect their interests that also maintained the purpose of the Scheme Amendment. The suggestion is to rezone the site from TWA zone to Mixed Business as proposed, but introduce 'Additional Uses' over the lots that have existing and approved workforce accommodation camps in operation. Officers have reviewed the suggested approach and consider it to be a pragmatic and appropriate solution.

Officers worked with the planning consultant representing the camp providers and consider the following Additional Uses acceptable over Lots 10, 550, 570, 1062, 1068 and 1069 Mooligunn Road, King Way and Cherratta Road, Karratha:

- Workforce Accommodation = 'P' (the use is permitted by the Scheme);
- Take-away, On-site Canteen & Restaurant = 'IP' (the use is not permitted unless the use to which it is put is incidental to the predominant use as decided by Council);

Officers do not object to Workforce Accommodation as a Permitted Use for these sites because they currently enjoy Permitted Use rights, they are existing facilities with approvals in place and they service a base load demand for the industry. Take-away, On-site Canteen and Restaurant are designated as Incidental land use which is considered appropriate because it only allows these land uses to only be undertaken where incidental to a primary Workforce Accommodation use and are seen as compatible.

Revised Draft Local Planning Policy DP10 – Workforce Accommodation

During consultation regarding the proposed Scheme Amendment concerns were raised regarding interpretation and potential inconsistency of approach between this Scheme and the Council policy. Given this, it was deemed appropriate to review DP10 concurrently with this Scheme Amendment to clarify the documents and ensure alignment.

The Draft Policy retains Council's existing position on Transient Workforce Accommodation and includes revisions that are needed with the introduction of Scheme Amendment No. 39 (i.e. remove reference to the TWA Zone).

The Policy provisions have been reviewed and revised to provide improved guidance for the assessment and decision-making on development applications for Transient Workforce Accommodation proposals. There are five key policy measures:

- Need - proposals must demonstrate that demand exceeds supply.
- Location - compatible with surrounding land uses and contribute to activity centres.
- Design - the built form and interface with public areas must be of high amenity.
- Integration - patrons should be a part of the community and not be isolated.
- Duration - workforce accommodation is temporary and transitional time limitation will be placed on any approvals. These limitations will consider the factors listed above.

The review and revision of the Draft Policy has been informed by the feedback and input provided through the consultation of proposed Scheme Amendment No. 39.

The Draft Policy only becomes operative after the procedures outlined in Clause 5.1.5 of TPS 8 have been followed, with the first step to undertake consultation to seek public submissions. All submissions received during the consultation on the proposed Scheme Amendment No. 39 will be reported to Council to be considered.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social outcomes and Council's reputation.

COUNCILLOR/OFFICER CONSULTATION

This proposal was most recently presented to the November Councillor Briefing Session.

COMMUNITY CONSULTATION

Further to consultation which occurred as part of the Public Advertisement of Scheme Amendment No.39, additional consultation has occurred with relevant stakeholders in accordance with Council's 29 May 2017 resolution. Officers have met with representatives from Woodside, Rio Tinto and the KIE operators. The Department of Planning has also been kept informed. All of these parties have had input which has been considered in the preparation of this report. There are two recommended modifications to the proposed Scheme Amendment which are not considered necessary to trigger further advertisement as extensive consultation with the relevant stakeholders has occurred on this proposal and the two recommended modifications.

Formal public consultation will occur on the proposed revisions to DP 10 as required by TPS 8.

STATUTORY IMPLICATIONS

Clause 75 of the *Planning and Development Act 2005* gives Local Government the power to adopt amendments to its Local Planning Scheme. The procedure for preparing and adopting an amendment is provided for by the *Planning and Development (Local Planning Scheme) Regulations 2015*. The amendment must be classified as Basic, Standard or Complex as defined by the Regulations.

Amendment 39 is considered a 'Standard' Scheme Amendment under the provisions of the *Planning and Development (Local Planning Scheme) Regulations 2015* for the following reasons:

1. The Amendment is consistent with the precinct objectives set out within Town Planning Scheme No.8;
2. The Amendment is consistent with the draft Local Planning Strategy; and
3. The Amendment is not considered to be either a Basic or a Complex Amendment as defined by the Regulations.

After considering the submissions lodged, should Council resolve to adopt Amendment No. 39 (Regulation 50), the amendment documentation will be forwarded to the Western Australian Planning Commission together with the Schedule of Submissions (Regulation 53). The Commission will then present Council's recommendation to the Minister for Planning, who is responsible for final determination of the amendment (Regulation 55).

POLICY IMPLICATIONS

Should Scheme Amendment 39 be adopted and ultimately approved it will be necessary for DP10 to be revised.

FINANCIAL IMPLICATIONS

There are no direct financial implications should Council adopt the proposed Amendment for final approval.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	2.c.1.1	Strategic Land Use Planning.
Projects/Actions:	2.c.1.1.2	Finalise TWA Scheme Amendment.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of reputation as the proposal directly aligns to Council's established position on Transient Workforce Accommodation.

Having effective statutory controls in place guides decision-making for City Staff, Council, the Joint Development Assessment Panel and the State Administrative Tribunal.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council resolved to readvertise its local planning policy on workforce accommodation and to investigate preparation of a Scheme Amendment on Workforce Accommodation at its September 2014 OCM. Council adopted its current version of DP 10 at its September 2014 OCM.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority RESOLVES to DEFER further consideration of proposed Scheme Amendment No.39 and revised draft Local Planning Policy DP10 – Workforce Accommodation.

Option 3

That Council by SIMPLE Majority pursuant to section 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to NOT ADOPT the proposed Scheme Amendment and NOT ADOPT revised draft Local Planning Policy DP10 – Workforce Accommodation.

CONCLUSION

Transient Workforce Accommodation is a complex matter with a range of different stakeholders who have the potential to be impacted by any change to the Town Planning Scheme. The Scheme Amendment was prepared and initiated to align the land use and development controls with Council's position on workforce accommodation camps and to achieve the Council's vision to be Australia's most liveable regional city.

During periods of very high construction activity there has been an insufficient number of skilled local personnel to meet the workforce demands of resource companies and/or their suppliers. This generated a demand for TWA style of accommodation with a rapid growth in the number of TWA facilities and rooms available in this district. However, as the City continues to grow and transform into a vibrant and highly liveable place with more families living locally, most of the workforce needs can be met without a dependence on FIFO, and therefore the need for accommodation camps has reduced over time.

It is acknowledged that workforce accommodation camps play a necessary role in the short to medium term and City Officers have worked to balance the competing interests and have undertaken extensive consultation with key stakeholders to fully understand the concerns that have been raised and to constructively work together to find solutions. As a result, the

proposed Scheme Amendment is recommended to be supported with two modifications. The next step in the Amendment process is to forward the documentation to the Western Australian Planning Commission for determination by the Minister for Planning pursuant to Section 87(1) of the *Planning and Development Act 2005*.

It is also recommended that Council adopt the draft revised version of DP 10 for the purpose of public advertising with the submissions reported back to Council to consider before final consideration of the Policy.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority, RESOLVES to:

1. **SUPPORT** Standard Amendment No. 39 to the Shire of Roebourne’s Local Planning Scheme No. 8 pursuant to Clause 50(3)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015* with proposed modifications to address issues raised in the submissions:
 - (i) Deleting the three proposed workforce accommodation land use categories and definitions “Workforce Accommodation – Permanent”, “Workforce Accommodation – Temporary” and “Workforce Accommodation – Construction” and inserting “Workforce Accommodation”:

ZONING TABLE		Residential	Urban Development	Town Centre	Commercial	Tourism	Mixed Business	Strategic Industry	Industry	Industrial Development	Rural	Rural Residential	City Centre				
													Precinct 1 Retail Core	Precinct 2 Commercial	Precinct 3 Entertainment	Precinct 4 Accommodation	
RESIDENTIAL																	
17	Workforce Accommodation – Permanent	SA	X	SA	SA	X	X	X	X	X	X	X	SA	SA	SA	SA	
18	Workforce Accommodation – Temporary	X	SA	X	X	SA	SA	X	X	X	X	X	X	X	X	X	
19	Workforce Accommodation – Construction Camp	X	SA	X	X	X		SA	X	X	SA	X	X	X	X	X	
17	Workforce Accommodation	SA	SA	SA	SA	SA	SA	SA	X	X	X	X	SA	SA	SA	SA	

workforce accommodation - means premises, which may include modular or relocatable buildings, used –

- (a) *primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and*
- (b) *for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.*

~~workforce accommodation – permanent – means workforce accommodation that is built to an appropriate standard for its urban location and appropriately integrated into its urban context and therefore is not subject to a time limit on the planning approval.~~

~~workforce accommodation – temporary – means workforce accommodation that is subject to a time limit on the planning approval.~~

~~workforce accommodation – construction – means workforce accommodation that is to support a construction project for the life of that construction project only.~~

- (ii) Amending Appendix 6 – Additional Uses to include Lots 10 and 550 Cherratta Road, Lots 570, 1068, and 1069 King Way, and Lot 1062 Mooligunn Road with the following Additional Use provisions:
 - (a) Workforce Accommodation = ‘P’ use
 - (b) Restaurant = ‘IP’ use
 - (c) Take away = ‘IP’ use
 - (d) On-site Canteen = ‘IP’ use:

<i>Additional Use’ Entry No.</i>	<i>Description of Land</i>	<i>Base Zoning</i>	<i>Additional Uses</i>	<i>Special Conditions</i>
A5	Lots 10 and 550 Cherratta Road, Lots 570, 1068, and 1069 King Way, and Lot 1062 Mooligunn Road AMD 39	Mixed Business	Workforce Accommodation = P Restaurant = IP Take away = IP On-site Canteen = IP	

- 2. ADOPT the revised draft Local Planning Policy DP 10 – Workforce Accommodation for the purpose of public consultation in accordance with the procedures outlined in Clause 5.1.5(a) of Town Planning Scheme No. 8.

12.2 PROPOSED AMENDMENT TO TOWN PLANNING SCHEME NO.8 TO ALLOW FOR ADDITIONAL USE OF SHORT STAY ACCOMMODATION AT LOT 200 WALCOTT WAY, BULGARRA

File No:	AMD47
Responsible Executive Officer:	Director Development Services
Reporting Author:	Principal Planner
Date of Report:	27 November 2017
Applicant/Proponent:	Veris
Disclosure of Interest:	Nil
Attachment(s)	1. Location Plan 2. Proposed Scheme Amendment Zoning Map

PURPOSE

For Council to consider initiating an amendment to Town Planning Scheme No. 8 (TPS8) that would allow an 'additional use' of 'short stay accommodation' at Lot 200 (No.2) Walcott Way, Bulgarra.

BACKGROUND

The subject site (Attachment 1) fronts Bayview Road, Brockman Street and Walcott Way and is already developed with forty-four (44) single bedroom built strata apartments (collectively trading as 'Latitude 20: The Dunes'). This development was granted Development Approval P2571 for the use of Multiple Dwellings in 2011.

The owner wishes to be able to market these units for short stay accommodation. The current Residential R60 zoning does not permit this. The proposed Scheme Amendment (Attachment 2) seeks to permit the units to be used for short stay accommodation by adding 'short stay accommodation' as an Additional Use for this specific property.

Land along the Bayview Road frontage on this strip is zoned for higher density residential development. The City has been investing in improving the infrastructure and amenity along this section of foreshore as part of plans to attract and retain more visitors to the City. It is noted that Searipple Village (just the other side of the Searipple Coastal Node) is on a site zoned Tourism and that there is potential to open up the Searipple Precinct (further to the west) to more tourism activity.

The only adjoining property to Lot 200 is a vacant lot, zoned Residential R30. Other surrounding properties are zoned Residential R20 but are separated by Walcott Way. This proposed rezoning only proposes to broaden use permissibility to include short stay accommodation. It does not propose to change the form of the development on site.

The proponents are proposing to prepare a management plan that will set out how the residential amenity will be maintained while providing for short stay accommodation. A 'Special Condition' requiring preparation of a management plan is included in the proposed scheme amendment. Should this scheme amendment be finally adopted by Council and approved by the Minister, a Development Approval would still be required prior to any of the apartments being used for short stay accommodation. This would allow for a more thorough assessment, including public advertising, and for conditions to be imposed on any approval

to deal with particular issues that arise as a result of the introduction of the additional use, including a requirement for a short stay accommodation management plan.

The land use category ‘Short stay accommodation’ is not permitted in the Residential Zone under TPS8 because of the potential conflict that may arise with permanent residents.

The Model provisions for Local Planning Schemes under the *Planning and Development (Local Planning Schemes) Regulations 2015* encourage a range of housing choices and non-residential uses which are compatible with and complementary to residential development. There are many local governments in Western Australia (e.g. Belmont, Melville, Cambridge, Victoria Park, Cockburn) that permit short stay accommodation in residential zones. Town Planning Scheme No.8 includes an objective to “*Encourage residential development that will accommodate a greater range of lifestyles and needs to reflect the broadening population base*”.

The additional use of ‘short stay accommodation’ on this site is considered acceptable for the following reasons:

- The site is located adjacent to the foreshore reserve and is within walking distance of the Searipple and Maitland foreshore nodes, where Council has invested in improving foreshore infrastructure and amenity.
- The site is located on a local distributor road (Bayview Road) that provides easy access to the City Centre (only 2.4km to the west) and other attractions.
- There is potential for this area to develop into a tourism node over time, which would support plans to attract and retain more visitors to the City.
- The design of the existing development lends itself to short term accommodation.
- The additional use of short stay accommodation is not expected to impact negatively on residents in the area and in any event, a management plan would be required.
- The design of the units does not lend itself to larger group visitation nor large families and the layout does not lend itself to large group gatherings, minimising the potential for conflict between permanent residents and short stay guests. In any event, a management plan would be required.

The proposed amendment is being considered at this time as the proponent sees it as important from a business viability perspective to meet current market demands for shorter term accommodation, whilst maintaining flexibility to also provide for permanent accommodation and accordingly has lodged the request with the City to undertake this Scheme Amendment.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

Should Council resolve to support the initiation of this scheme amendment, the amendment will be publicly advertised for 42 days in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*. Advertising will include letters to all nearby property owners, a notice in the Pilbara News and a notice on the City's website.

STATUTORY IMPLICATIONS

Under the provisions of Part 5 of the *Planning and Development Act 2005*, Council can adopt the proposed Scheme Amendment for the purpose of initiating advertising, adopt a modified proposal, or resolve not to progress the proposed Scheme Amendment to advertising.

If adopted, the proposed amendment will be referred to the Environmental Protection Authority (EPA) for assessment, pursuant to the provisions of Section 81 of the *Planning and Development Act 2005*. It is not expected that the EPA would seek formal assessment of this amendment. Public advertising can commence upon such notification.

The procedure for preparing and adopting an amendment is provided for by the *Planning and Development (Local Planning Schemes) Regulations 2015*. The amendment must be classified as Basic, Standard or Complex as defined by the Regulations. Scheme Amendment No. 47 is considered to be a 'Standard' amendment as it will have minimal impact on other land in the scheme area and is not anticipated to result in any significant environmental, social, economic or governance impacts on land in the scheme area.

POLICY IMPLICATIONS

Should Scheme Amendment 47 be supported by Council and ultimately approved by the Minister, any proposed future redevelopment of the site will be required to comply with the R-Codes and any relevant Local Planning Policy of the time. It is considered that the R-Codes contains adequate provisions to protect the interests of surrounding landowners and residents. It is unlikely that the site would be redeveloped in the short to medium term as the buildings on site were only constructed six years ago.

FINANCIAL IMPLICATIONS

The City will charge a fee for service for processing this Amendment in accordance with the *Planning and Development Regulations 2009*.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Response:	2.b.1	Red tape is minimised in line with leading business-friendly local governments
Programs/Services:	2.b.1.1	Development Services

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council resolved at its October 2017 Ordinary Council Meeting to support a change in the zoning of the Comfort Inn site (corner of Tambrey Drive and Bathgate Road) from 'Mixed Use' to 'Residential R60' with 'short stay accommodation' as an additional use.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Clause 75 of the Planning and Development Act 2005 RESOLVES to NOT INITIATE Scheme Amendment No. 47 to Town Planning Scheme No.8 due to the proposed additional use of 'short stay accommodation' being considered an inappropriate land use mix on this site and in this location.

CONCLUSION

The proposed Scheme Amendment to allow an 'additional use' of 'short stay accommodation' to the existing zoning of 'Residential R60' for Lot 200 Walcott Way, Bulgarra (44 single bed units across a two storey development known as 'Latitude 20: The Dunes') is appropriate given the suitability of the existing built form, its proximity to the coastal foreshore reserve, City Centre and other attractions and its location within a future tourism precinct.

It is recommended that Council initiate proposed Scheme Amendment 47 as a standard amendment in accordance with Section 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to:

1. **INITIATE** Scheme Amendment No. 47 to Town Planning Scheme No. 8 by adding additional use of 'short stay accommodation' to the existing base zoning of Residential R60 for Lot 200 Walcott Way, Bulgarra and modifying the relevant scheme map accordingly; and
2. **CLASSIFY** Scheme Amendment No. 47 as a Standard Amendment in accordance with Section 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015* by reason that the amendment would have minimal impact on land in the scheme area that is not subject of the amendment, and it will not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

12.3 DRAFT LOCAL PLANNING STRATEGY: REQUEST TO ADOPT FOR FINAL APPROVAL

File No:	LP.60
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Strategic Planner
Date of Report:	27 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Local Planning Strategy - Part A 2. Schedule of Submissions <p>A copy of the advertised version of Part B will be available for viewing at the Ordinary Council Meeting</p>

PURPOSE

For Council to consider the draft Local Planning Strategy (LPS) for final approval and referral to the Western Australian Planning Commission (WAPC) for endorsement.

BACKGROUND

Council last considered the draft Local Planning Strategy at its Meeting of 16 March 2015 where it was adopted for public advertising. The LPS was subsequently referred to the WAPC for consent to advertise which after some processing delay was eventually granted approval for advertisement in February 2016. Subsequent to the approval City Officers developed a consultation strategy document and prepared a video and produced information for the City's website for the purpose of comprehensive engagement with the community. This took several months and the LPS was ultimately publicly advertised from September to November 2016 with 12 submissions received. This report now presents to Council the results of the advertising, the release of new ABC figures derived from Census information and a critical review of the structure and content of the document.

The key issues raised during the advertisement period are as follows:

- Population projections are too optimistic and Karratha is not anticipated to grow to the projected size for the timeframes involved;
- The status of projects requires updating;
- Transient Workforce Accommodation references, particularly references to the identification of a base-level supply, do not belong within the LPS; and
- Karratha - Tom Price Road upgrade.

Population Growth

In response to claims that the population projections are too optimistic, it is noted that the LPS population projections are more conservative than the population projections from the WAPC's Pilbara Planning and Infrastructure Framework, and that population projections are often open to question because they include a timeframe. It is acknowledged that the latest Census data saw population and demographic data differ to what was projected.

A review of the last 50 years shows that while there have been some short periods of population stability in the City of Karratha, the general trend has been extremely strong growth. The population growth rate in the City is heavily influenced by trends in international commodity markets and the operational practices of the resources sector. These influences can change dramatically within and across census periods. It is important to have a population target and a plan to accommodate a population threshold.

Revising down population projections would be inconsistent with the broader regional planning framework, and importantly, the City's vision to be Australia's most liveable regional city growing to a population of 50,000. Long-term planning and a pipeline of land supply with trigger points for infrastructure upgrades can also be identified and actual growth continued to be monitored to identify when upgrades need to be undertaken.

Therefore, it is recommended that the links between population targets and timeframes be removed from the advertised version of the LPS. The targets are still relevant to planning because it guides future infrastructure and services should the population grow and the removal of timeframes address the issue that the targets are too optimistic.

The changes requested through submissions relate to the population projections precede the 2016 ABS Census data and will be updated in Part B.

Project Status Updates

There were submissions which raised concern over the age of data and project status which the LPS references. These concerns are noted and the status will be updated in Part B prior to being forwarded to the WAPC.

Transient Workforce Accommodation

It is accepted that there is a need for some worker accommodation camps where FIFO is absolutely necessary, however it is Council's aspiration that workforce accommodation needs be met as much as possible through more permanent forms of town-based accommodation. The base-level supply of TWA beds is useful data that can inform decision making on an important and contentious land use planning matter. The request to remove the information from the Strategy is not supported, however instead, it is recommended that it be moved to Part B and included as technical information.

Karratha – Tom Price Road

Main Roads WA commented that the sealing of the Karratha – Tom Price Road was not a priority over other road upgrade projects in the Pilbara. Despite that the portion of the Karratha – Tom Price Road that requires sealing is outside the City of Karratha district (in the Shire of Ashburton) City Officers do not support this view and the draft Strategy shows its importance by designating the road as a key part of the City's transport network, and should therefore be upgraded as a priority to support tourism and facilitate a drive in drive out workforce from Karratha.

A full summary of points made in each submission, officer responses and recommendations are detailed in the Schedule of Submissions (Attachment 2).

APPROVAL PROCESS AND STRUCTURE OF THE LPS

In 2010 the Western Australian Planning Commission (WAPC) issued its Local Planning Manual which sets out the format and procedure for LPS preparation.

An LPS passes through a number of stages leading to approval and usage as a planning document. The stages are summarised as follows:

	Stage	Satisfied
1.	Preliminary consultation and collection of relevant information from a range of sources	Y
2.	Analysis of relevant information and identification of key issues;	Y
3.	Preparation of a draft LPS	Y
4.	Consideration of draft LPS by Local Government (optional consultation)	Y
5.	Adoption of LPS by Local Government;	Y
6.	Submission of LPS to WAPC;	Y
7.	Assessment of LPS by WAPC against state and regional policy (for consent to advertise);	Y
8.	Modification of LPS (if necessary) as required by WAPC;	Y
9.	Certification of LPS by the WAPC;	Y
10.	Public Advertisement of the LPS for public comment by the Local Government and referral to agencies;	Y
11.	Consideration of submissions by Local Government, modification (if necessary) and adoption;	<i>We are here</i>
12.	Submission of modified LSP to WAPC for final endorsement;	N
13.	Assessment of modifications (if any) by WAPC; and	N
14.	Endorsement of final LPS by WAPC.	N

The WAPC's *Local Planning Manual* requires a LPS to consist of two parts:

- Part A - Strategies and Actions;
- Part B - Relevant context and background.

Part A contains the Council's key plans, objectives and intended actions. Part B contains the technical detail that supports Part A. Part A is the key document for Council to consider as it provides the strategic direction and actions, where Part B is purely technical information.

A modified version of the Part A document (Attachment 1) is being presented to Council to consider to adopt for final approval. The Part A document has been reviewed based on the submissions received and there has been modifications made to maintain the document's relevance and to its structure for clarity and ease of reading. The Part B will need administrative updates to maintain consistency with Part A. Should Council adopt the LPS for final approval, then it is intended that the Part B document will be updated and the full LPS be forwarded to the WAPC for endorsement.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance as the LPS is an important strategic document in setting and implementing the vision for the City.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between senior City staff and Councillors during the preparation of the draft LPS.

COMMUNITY CONSULTATION

The draft LPS was advertised for a period of 60 days from 21 September 2016 to 25 November 2016. Community consultation occurred in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* and Council Policy CE9 – Consultation. Consultation included the following measures:

- (a) Written correspondence to, and direct liaison with industry groups, government agencies and key stakeholder groups;
- (b) Publication of notices and advertisements in local newspapers;
- (c) A display at the City’s Administration Building and local libraries; and
- (d) A webpage on the City’s website with relevant information.

At the conclusion of the advertising period 12 submissions had been received. A full summary of points made in each submission, officer responses and recommendations are detailed in the Schedule of Submissions (Attachment 2).

STATUTORY IMPLICATIONS

Town Planning Scheme No. 8 (TPS8) was gazetted on 22 August 2000 and is due for review. Pursuant to Regulation 11 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, a Local Planning Strategy (LPS) is required to provide the planning rationale for proposed zoning and reservations under a new Scheme.

POLICY IMPLICATIONS

There are no policy implications that relate to the recommendations of this report.

FINANCIAL IMPLICATIONS

There are no direct financial implications should Council adopt the draft Local Planning Strategy for final approval.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	3.e.2.4	Strategic Land Use Planning
Projects/Actions:	3.e.2.4.3	Finalise Local Planning Strategy

RISK MANAGEMENT CONSIDERATIONS

Through regular reporting and review of the strategies and actions contained in Part A of the LPS, Council can minimise any risk of those strategies and actions not representing Council’s preferred future planning direction for the City.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by Simple Majority pursuant to Section 14 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to ENGAGE in further community and stakeholder consultation for the draft Local Planning Strategy prior to referring the draft document to the Western Australian Planning Commission.

Option 3

That Council by Simple Majority pursuant to Section 14 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to DEFER further consideration of the draft Local Planning Strategy pending further revision of the draft document.

CONCLUSION

The LPS aims to help facilitate quality natural and built environments and enable higher order services that contribute to the vision of Australia's most liveable regional city.

The draft LPS, in combination with other Council-adopted strategic documents like the Strategic Community Plan 2016 – 2026 will assist in delivering improved planning coordination and services, and implementing the vision for the City moving forward. The LPS will provide the guidance for review of the current Town Planning Scheme.

It is recommended that Council adopt the draft LPS for final approval and submission to the WAPC for endorsement.

OFFICER'S RECOMMENDATION

That Council by **SIMPLE** Majority pursuant to Regulation 14 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

1. **SUPPORT** the City of Karratha Local Planning Strategy with modifications to address issues raised in the submissions; and
2. **AUTHORISE** the Chief Executive Officer to update Part B and to make any minor modifications prior to forwarding the Local Planning Strategy to the Western Australian Planning Commission.

12.4 DRAFT PLANS, SCHEME AMENDMENT AND DEVELOPMENT GUIDELINES FOR COSSACK

File No:	LP.308 & AMD44
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	27 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachments	Proposed Scheme Amendment Map The following documents will be available for viewing at the Council Meeting: <ul style="list-style-type: none">• Cossack Visioning Study Report• Draft Scheme Amendment No.44• Draft Cossack Development Guidelines• Draft Cossack Coastal Hazard Risk Management Adaptation Plan• Draft Cossack Heritage Conservation Management Plan

PURPOSE

For Council to consider a draft Scheme Amendment and supporting documents for public advertising to facilitate the implementation of Council's Visioning Study for Cossack.

BACKGROUND

Cossack Vision

The progress to develop the tourism potential for Cossack has been a contentious, challenging and time-consuming experience beyond expectations for all stakeholders.

The Cossack Visioning Study was adopted by Council in July 2014 and since that time there has been substantial planning work undertaken to achieve and implement that vision. The purpose of the Visioning Study was to identify and provide clear direction on the future land use activity in Cossack, this includes camp sites, glamping, a caravan park, cabins and a potential for a restaurant overlooking a pool.

To achieve this the City's Planning Scheme needs to be changed and must also satisfy the policy requirements of the Western Australian Planning Commission (WAPC), which includes bushfire management, heritage conservation management and coastal hazard risk management and adaptation.

This report now presents Council with a structured and regulated process to change the City's Town Planning Scheme to unlock the development potential and enable the intended development that is articulated in the Visioning Study.

Private Land Owners

In circa 2000/01 the State Government sold lots at Cossack with purchasers having the expectation that Cossack will be revitalised and that it would be possible to develop their land, despite the lack of scheme water, reticulated effluent disposal and power connection.

However, Town Planning Scheme No.8 (gazetted in August 2000) includes a provision requiring all development at Cossack to be connected to three-phase power, scheme water and reticulated effluent disposal. There have been previous attempts to connect Cossack to three-phase-power however Cossack remains without these essential utility infrastructure and services. There is no potential for any development at Cossack under the current Town Planning Scheme requirements without all three utility services being provided.

A lack of progress of infrastructure to Cossack and without development options for landowners lead to the WAPC Chairman in March 2015 seek expressions of interest from Cossack landowners to sell back the lots to the State Government, however this offer was not taken up.

Draft Development Guidelines were originally prepared in October 2015 on the basis of a collectivised tenure model (i.e. single ownership by Government) based on the State Government acquiring private lots. Since the draft Guidelines were prepared, there has not been any real progress on the State Government's acquisition of private lots at Cossack. With this in mind it was considered appropriate to put in place a statutory planning framework that provides Cossack landowners development opportunities that contributes to the Vision for Cossack.

This report presents Council with a proposal to change the City's Planning Scheme to allow for tourism development to occur without connection to these utilities in place.

Scheme Amendment

The draft Scheme Amendment proposes to replace the current Special Control Area and:

1. Change the zoning from Urban Development to Tourism (see Attachment 1);
2. Provide for on-site and self-sufficient services and remove Clause 7.6.3 which requires all development within the Cossack Historic Town Special Control Area to be connected to three-phase-power, scheme water and reticulated effluent disposal.
3. Address the risk of coastal erosion and inundation (required by SPP 2.6);
4. Give statutory effect to the Heritage Conservation Management Plan, Coastal Hazard Risk Management Adaptation Plan (CHRMAP) and Development Guidelines;
5. Require a Bushfire Management Plan area (as required by State Policy).

The requirement to refer development applications within the Cossack Heritage Precinct to the Heritage Council would remain.

Coastal Hazard Risk Management Adaptation Plan (CHRMAP)

The WAPC State Planning Policy 2.6 – State Coastal Planning Policy requires that a CHRMAP be prepared where there is proposed development in an area at risk of being affected by coastal hazards and in support of the scheme amendment. The key issue is the classification and methodology to allow for coastal processes to mitigate the impacts of erosion and inundation on development over a 100-year time frame.

The Policy acknowledges that there a range of coastal environments, there are only two assessment methodologies – sandy or rocky. The Cossack coastline sits within Butchers Inlet and does not meet the classification of a sandy coastline with rock evident. However, the extent of the rock is not consistent enough to meet the Policy's definition of a rocky shoreline. The absence of a specific methodology for the assessment of coastal hazards at

Cossack means the sandy assessment methodology is to be used, despite that it is also inconsistent with the sandy classification. The outcome is that the CHRMAP is likely to be conservative and may lead to areas identified as vulnerable to coastal hazards when in reality they are not.

This information was presented to the Cossack Advisory Group in 2017 and it was advised that a geotechnical investigation should be undertaken to determine areas that have sufficient rock foundation to be considered a Rocky Coastline under the Policy. This increased the area not affected by coastal hazard risk mainly in the area north of the existing building, however large areas of Cossack were identified as being low lying and therefore vulnerable to coastal hazard, despite the rock that exists in the area.

The draft CHRMAP has therefore been prepared based on the following considerations:

1. Cossack is not a Sandy Coastline but to comply with the WAPC's Coastal Policy the coastal hazard setback has been assessed and applied under that category;
2. To realise the vision for Cossack by providing the land use planning to enable tourism development (predominantly light-touch accommodation);
3. To provide private landowners the opportunity to develop their properties in keeping with the Visioning Study;
4. There should be potential to develop land within areas affected by modelled erosion risk based on Cossack being a designated coastal node, the modelling being extremely conservative and potentially not relevant, and proposed tourism development potentially having a shorter design life.

The CHRMAP divides Cossack into five precincts (plus Cossack Road) based on groupings of private lots and the coastal risks that apply. The CHRMAP recommends the preferred adaptation approaches and mitigation options for each precinct based on the provisions and requirements of SPP 2.6.

Heritage Conservation Management Plan

The Heritage Conservation Management Plan has been prepared to inform the Scheme Amendment and to guide the heritage conservation and management of the Cossack Town Site Precinct. It recommends management approaches and policies to protect and enhance heritage values, and to minimise the potential for adverse impacts.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance, particularly in terms of cultural and wellbeing, parties affected and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Councillors have been kept informed of progress and issues in relation to Cossack via presentations to Councillor Briefing Sessions.

COMMUNITY CONSULTATION

Cossack landowners have been involved in the process of preparing the CHRMAP. An information session was held on 12 September 2017 to inform them of the processes the City is working through, the relevant coastal hazard considerations that must be addressed and the implications for their properties. An information pack was sent to all landowners prior to the information session. 10 landowners attended. Following the information session, a landowner survey was distributed to gain a better understanding of landowner intentions for their properties and how they would factor coastal hazard risks into their plans.

To progress the Scheme Amendment, it is a requirement that it be publicly advertised, including the accompanying information that will guide the future development of Cossack and have input into their finalisation.

STATUTORY IMPLICATIONS

The Scheme Amendment, if adopted by Council and granted final approval by the Minister, would be the primary statutory mechanism for the control of future land use and development at Cossack. Cossack and buildings at Cossack are also sites on the State Register of Heritage Places. These sites are protected under the *Heritage of Western Australia Act 1990*.

POLICY IMPLICATIONS

The drafts of the CHRMAP, Heritage Conservation Management Plan and Development Guidelines will all inform decision making under the Scheme if all documents are adopted and the Scheme Amendment is granted final approval by the Minister.

FINANCIAL IMPLICATIONS

Council has invested substantially over the last few years getting its plans for Cossack to this point. While the majority of the work is now done, with the likely need to update documents and prepare other plans (such as a Bushfire Management Plan), additional money will need to be spent if these plans are to be finalised.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	3.a.3.1	Strategic Land Use Planning
Projects/Actions:	3.a.3.1.2	Prepare Cossack Storm Surge Risk Mapping
	3.a.2.1.3	Prepare Cossack Heritage Management Plan
	2.b.1.1	Development Services

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be Moderate in terms of potential Financial Implications and Reputation. The risk management process undertaken via the CHRMAP is in accordance with best practice and helps assign primary responsibility for risk evaluation to development proponents.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

A CHRMAP for considering development along the full length of the City’s coastline was prepared as part of updating Scheme provisions relating to storm surge via Amendment No.37 and preparing Storm Surge Risk Local Planning Policy DP19. Scheme Amendment No.37 and DP19 were adopted for final approval at Council’s October 2014 OCM.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REQUIRE the following modifications prior to public advertising of the documents:

1. Scheme Amendment: _____;
2. Development Guidelines: _____;
3. Coastal Hazard Risk Management Adaptation Plan: _____;
4. Conservation Management Plan: _____.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER further consideration of these documents pending further information on the following matters:

1. _____;
2. _____; etc

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT plans to provide for further development at Cossack.

CONCLUSION

There is a clear vision for complementary and sensitive tourism development at Cossack, however the process to achieve this has taken longer than many expected with complexities that need to be worked through.

To achieve the outcomes envisioned for Cossack the Town Planning Scheme needs to be changed as it currently requires all development in Cossack shall be connected to water, sewer and power utility services. The draft Scheme Amendment No.44 proposes to remove this restriction and permit development having regard for coastal hazard risks, heritage conservation values, bush fire risk and development guidelines as is mandatorily required by the WAPC.

The draft Coastal Hazard Risk Management Adaptation Plan has been prepared in accordance with WAPC Policy requirements and guidelines. Whilst there are concerns (by City Officers and private landowners) over the assessment methodology of the coastal hazard setback requirements, it is acknowledged that unless the Policy is followed, then it is unlikely to see the scheme amendment progress, which will cause further delay to achieve the tourism development potential of Cossack. City Officers will continue to work with Officers from the Department of Planning, Lands and Heritage to work through the Policy requirements specific to Cossack.

City Officers have been working with the private landowners and have facilitated their involvement in the process to date. This is intended to continue during the advertising period should Council resolve to commence the formal scheme amendment process.

It is recommended that Council adopts the Scheme Amendment for public advertising.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to:

1. INITIATE Scheme Amendment No. 44 to Town Planning Scheme No. 8 by:
 - a) deleting Clause 7.6 and Development Area 23 of Appendix 7 in their entirety and replacing them with a new Clause 7.6 below.
 - b) Rezoning Lots 128-131 on Plan 222320 from ‘Urban Development’ to ‘Tourism’;
 - c) Rezoning Lots 110-115 on Plan 222320 and Lots 174-176 on Plan 222320 from ‘Conservation Recreation and Natural Landscapes’ reserve to ‘Tourism’;
 - d) Rezoning Lots 116-120, 132-138, 139-145, 162-167 and 168-173 on Plan 222320 and Lots 20 and 21 on Plan 300866 from ‘Urban Development’ and ‘Development Area 23’ to ‘Tourism’; and
 - e) Amending the Scheme Map accordingly.

“7.6 Special Control Area – Cossack

Purpose

The purpose of the Cossack SCA is to provide guidance as to the appropriate scope of land use and development permitted in the context of the Cossack Heritage Precinct and coastal erosion and inundation hazard risk.

Objectives

- a) *To ensure public safety and reduce risk associated with coastal erosion and inundation.*
- b) *To ensure decisions are made with regard to the cultural heritage significance of the place.*
- c) *To facilitate tourism and other associated land use and development in appropriate locations that does not compromise the heritage character and visual amenity of the area.*
- d) *To minimise the risk to land use and development from coastal erosion and coastal inundation.*
- e) *To ensure that development has regard to and addresses the relevant requirements of the Cossack Conservation Management Plan, the Cossack Coastal Hazard Risk Management and Adaptation Plan and the Cossack Development Guidelines.*

Additional Provisions

- a) *A Bushfire Management Plan shall be prepared for the SCA area to minimise the risk to existing and future development from the threat of bush fires*
- b) *All proposed land use and development within the SCA requires planning approval.*
- c) *In considering applications for planning approval within the SCA, the Council shall have regard to the Conservation Management Plan and any adopted policy, guideline or plan that relates to the area.*
- d) *Any land use or development proposed on land identified as being within a coastal erosion and/or coastal inundation hazard risk area shown in the adopted CHRMAP for Cossack shall be granted on an appropriate temporary or time limited basis.*
- e) *On-site and self-sufficient essential services to support development shall be considered on a case by case basis.*

- f) ***As a condition of planning approval, the Council may impose a condition requiring the landowner to place a notification pursuant to Section 70A of the Transfer of Land Act 1893 on the certificate of title of the lot(s) to notify prospective purchasers that the lot(s) is located in an area that may be subject to coastal erosion and/or inundation over the next 100 years.***

Referral of Applications

- a) ***All applications for planning approval relating to land located within the boundaries of the Cossack Heritage Precinct registered under Part 5 of the Heritage Act of Western Australia 1990, shall be referred to the Heritage Council of Western Australia.***
- b) ***All applications for planning approval relating to land identified as being within a coastal erosion and/or coastal inundation hazard risk area shown in the adopted CHRMAP for Cossack may at the discretion of the local government, be referred to the Department of Planning, Lands and Heritage and any other relevant authority for advice and comment on the coastal risk.”***
2. **CLASSIFY** Scheme Amendment No. 44 as a Standard Amendment in accordance with Section 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015* by reason that the amendment would have minimal impact on land in the scheme area that is not subject of the amendment, and it will not result in any significant environmental, social, economic or governance impacts on land in the scheme area;
3. **ADVERTISE** copies of the draft Coastal Hazard Risk Management and Adaptation Plan, Conservation Management Plan and Development Guidelines as supporting documents to the Scheme Amendment; and
4. **AUTHORISE** the Chief Executive Officer to make any minor modifications to the Scheme Amendment prior to public advertising.

12.5 INQUIRY FOR ADDITIONAL ALCOHOL RESTRICTIONS

File No:	CS.14
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	30 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Availability of packaged liquor in Karratha and surrounding communities application submission by Police (available electronically) 2. Submission from City of Karratha

PURPOSE

For Council to consider its position for additional alcohol restrictions within the City of Karratha.

BACKGROUND

The Director Liquor Control and Arbitration intends to commence an inquiry to determine whether further restrictions should be imposed on the availability of alcohol. This inquiry is intended to focus on Karratha and surrounding communities, and will be considered together with the current Port Hedland inquiry. Submissions in relation to the Inquiry close on 8 December 2017.

Alcohol restrictions are already in place within the City of Karratha which were implemented on 8 October 2012. The current restrictions limit the purchase of take away alcohol to between 11.00am and 8.00pm from the majority of licensed premises, together with restrictions on the size of packaging. Packaging restrictions include prohibition on the sale of beer in bottles of 750ml or more, wine casks more than 2 litres and fortified wine in containers greater than one litre. These restrictions have had the effect of reducing alcohol consumption within the region from 3 times that of the Perth metropolitan area to 2 times that of the Perth metropolitan area (per head of population).

Implementation of a takeaway alcohol management system (TAMS) and associated restrictions has previously been considered by Council at its December 2016 and March 2017 meetings. The City undertook community consultation in the form of an online survey, to gauge support for TAMS and associated restrictions suggested at that time. The restrictions proposed limited the daily purchase of full strength takeaway alcohol to two (2) of the following-

- one carton of full strength (over 3.5% alcohol) beer,
- one bottle of spirits,
- three bottles of wine.

968 responses were received from residents, with the majority being located within Karratha. The results of the community survey showed that the majority of respondents did not support further restrictions being implemented within the City, primarily due to these not being targeted to those persons with alcohol consumption issues.

Based on the outcome of the survey, Council resolved on 20 March 2017 to:

“ADVISE Pilbara Police and the Director of Liquor Licensing that based on the results of the Community Survey undertaken it does not support further liquor restrictions at this time as:

- a) The majority of the community does not support further liquor restrictions;*
- b) The community believes that further restrictions would not directly target the underlying problem;*
- c) Further restrictions could have a negative impact on consumer choice and local businesses;*
- d) The community has indicated alternative interventions such as cashless welfare could be considered; and*
- e) The community has indicated that the current level of State Government services is inadequate and there needs to be a significant increased investment in social support services to address the underlying problem which has not been proposed. “*

The current submission by WA Police to the Director Liquor Control and Arbitration requests the restriction on sale of packaged liquor throughout the entire Pilbara, to reduce the ability of those who are most at harm and reduce incidences of alcohol related domestic violence. The submission included statistics on alcohol related offences for towns in the Pilbara (separating those which did and those which did not have alcohol as an attributing factor) and compares demand for police assistance in comparison to metropolitan and regional areas. In Karratha 52% of domestic assaults were recorded as alcohol related, with 78% or domestic assaults in Roebourne being recorded as alcohol related (January to August 2017). In both police districts these percentages have increased over the past three years. It is not clear whether the increase is due to primarily an increase in incidents, or an increase in the reporting of incidents.

The Police submission for Karratha does not detail the restrictions being sought, however the Port Hedland submission included a request for the following restrictions to be considered:

- Packaged liquor only being sold Monday to Saturday from 2pm to 8pm. No sales on Sunday;
- Beer and ready to drinks (RTD spirit mixers) sold as packaged liquor to be limited to 3.5%;
- Package limitations (30 cans of beer, 24 cans of RTD, 750ml spirit bottles, 3 bottles of wine);
- No sales in glass containers (stubbies) where a non-glass container is available.

It should also be noted that further restrictions will commence in Kununurra and Wyndham on 4 December 2017 which will restrict sales of takeaway alcohol to the following:

- sale & supply of liquor for consumption on premises is prohibited before 12 noon (except when sold ancillary to a meal or to a hotel lodger);
- takeaway sales trading hours are Monday to Saturday 12noon to 8pm (No Sunday trade);
- quantity restrictions (per person, per day) are
 - a) low strength 2.7% or less – no limit,
 - b) mid to full strength (2.7% to 7%) – 11.25 litres (eg one carton of beer),
 - c) full strength (7% to 15%) – 2.25litres (eg 3 bottles of wine),
 - d) greater than 15% (some spirits/wines) – 1 litre.

Liquor can be purchased in quantities specified in b), c) or d) or half quantities of b) and c);

- There are special exemptions for stations owners, liquor merchants, mail order sales and people who preordered for bulk purchases. Submissions for pre-orders are to be received 72 hours in advance of collection.

The restrictions proposed for Port Hedland, together with those being imposed in Wyndham and Kununurra are stricter than the restrictions which were considered during the resident survey. Based on the responses provided in the survey it is considered to be unlikely that the majority of the community would support stricter restrictions than those proposed in early 2017.

Due to the closure date for submissions being prior to the December Council meeting, a response has already been sent to Director Liquor Control and Arbitration based on the Council's 20 March 2017 resolution. This response advised that, based on the results of the Community Survey, the City did not support further liquor restrictions and offered the Director Liquor Control and Arbitration opportunity to address Councillors at a briefing session.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social issues and parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

A community survey was undertaken over a period of 8 weeks in early 2017 to determine support for the implementation of takeaway alcohol restrictions in the City. 968 responses were received, the majority of which indicated that the community was not supportive of restrictions.

STATUTORY IMPLICATIONS

Council does not have any statutory powers in relation to the implementation of restrictions on the sale of alcohol. The Director of Liquor Control and Arbitration may consult with the City when deciding to impose, vary or cancel a condition on a license. The decision on whether restrictions are implemented or not is not the City's decision, but our feedback was sought.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	1.b.3	Safe environments are established through effective programs and partnerships with enforcement agencies
Projects/Actions:	1.b.3.1	Safer Communities Partnership

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Reputation, as the decision is being made based on the results of the community survey.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Implementation of restrictions was considered at the March 2017 Council meeting with Councillors resolving to "ADVISE Pilbara Police and the Director of Liquor Licensing that based on the results of the Community Survey undertaken it does not support further liquor restrictions at this time..." (Resolution 153750)

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. SUPPORT the implementation of takeaway alcohol restrictions in Karratha as proposed by WA Police for Port Hedland; and
2. ADVISE the Director Liquor Control and Arbitration of Councils decision.

CONCLUSION

The results of the previous community survey show that the majority of residents do not support further restrictions being implemented on the sale of take away alcohol within the City, primarily due to these not being targeted to those persons with alcohol consumption issues. Current restrictions proposed by Police are stricter than those presented with the community survey and without any other changes in circumstances since the survey was undertaken it is not likely to be supported by the majority of residents.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the Local Government Act 1995 RESOLVES to REAFFIRM to the Director Liquor Control and Arbitration that based on the results of the Community Survey undertaken it does not support further liquor restrictions at this time as:

- a) **The majority of the community does not support further liquor restrictions;**
- b) **The community believes that further restrictions would not directly target the underlying problem;**
- c) **Further restrictions could have a negative impact on consumer choice and local businesses;**
- d) **The community has indicated alternative interventions such as cashless welfare could be considered; and**
- e) **The community has indicated that the current level of State Government services is inadequate and there needs to be a significant increased investment in social support services to address the underlying problem which has not been proposed.**

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 REQUEST FOR TENDER – MINOR WORKS - PLUMBING

File No:	CM.318
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Building Maintenance Coordinator
Date of Report:	7 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To seek Council's consideration to call tenders for the Minor Works- Plumbing contract and determine the scope of works and selection criteria.

BACKGROUND

At the Ordinary Council Meeting held on 20 June 2016, Council resolved to award the Minor Works- Plumbing Services Contract to a panel of local Plumbing Contractors for a period of two years, with two one year extensions. The initial two-year period is due to expire in June 2018. Four companies were appointed to the panel including Rowe Plumbing, Allround Plumbing, TWH Plumbing and Repipe.

The panel of contractors has proven to be difficult to administer under the current contract form. Issues include the equitable distribution of work amongst four contractors who have varying degrees of availability, hourly rates and skills across the suite of plumbing service required. Council Officers now believe it to be more advantageous to tender for a sole provider, consistent with other Minor Works Contracts (e.g. Electrical and Mechanical), and to test the market where there may be more advantageous conditions.

If supported the scope of the proposed contract would be unchanged, being to undertake the City's planned and reactive plumbing works as identified, but not limited to:

- General Maintenance and repair of plumbing and gas fitting in and around the City's assets;
- Safety maintenance and testing of appliances wherein all testing is carried out in accordance with AS3500 and other relevant codes of practice as amended from time to time;
- Minor alteration and re-location of plumbing and gas fittings;
- Minor new plumbing and gas inspection and condition reports as required.

It is recommended that the contract be let for a period of two years with two by one year extensions at the City's discretion.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

There has been consultation between the Director Strategic Projects and Infrastructure, Manager City Services, Manager Infrastructure, Manager Airport and the Building Maintenance Coordinator.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders for the works are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995*. The form of contract related to the tender is proposed to be in accordance with AS 4921-2003.

POLICY IMPLICATIONS

Council Policy CE13 – Tender Evaluation and Policy CG11 – Regional Price Preference is applicable to this matter.

The proposed evaluation is based on the following criteria, weightings and justification:

Criteria	Weighting	Justification
Relevant Experience	15%	The technical ability to undertake a full range of plumbing and gas fitting services on the City's infrastructure is an important consideration in assessing the relative value.
Capacity to Deliver	15%	It is important that the contractor has the appropriate resources available to deliver services consistent with the Operational Levels of Service, Priority Times and Breakdown Service Response Times.
Demonstrated Understanding	10%	The contractor must understand the scope, specifications and administrative processes for a contract weighted towards reactive maintenance requirements.
Price	60%	Price is an important consideration and is weighted relatively high. Local price preference will be applied.

FINANCIAL IMPLICATIONS

The expenditure associated with delivering services under this contract will be in accordance with Council's budget allocations. The contract price per annum is estimated as being up to \$500,000 with a total estimated contract price including the extension options at \$2,000,000

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provides for this activity:

Our Program/ Services: 1.a.1.5 Building Maintenance Services

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of financial risk or service interruption.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously endorsed calling tenders for Minor Works Plumbing under RFT 26-15/16 and RFT 25-12/13

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the calling of Tenders for Minor Works- Plumbing in accordance with the scope of works outlined in this report; and
2. ENDORSE the Tender Selection Evaluation Criteria as follows: _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE the calling of Tenders noting that the City will extend the current panel contract for a further 12 months.

CONCLUSION

Council has in the past supported the calling of Tenders for the Minor Works- Plumbing contract and is now requested to consider the scope of works, along with the tender evaluation selection criteria in order to progress the calling of tenders.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the calling of Tenders for Minor Works- Plumbing in accordance with the scope of works as outlined in this report; and
2. ENDORSE the Tender Selection Evaluation Criteria as follows:

Criteria	Weighting
Relevant Experience	15%
Capacity to Deliver	15%
Methodology	10%
Price	60%

13.2 DEPOT SOLAR PV POWER SUPPLY SYSTEM TENDER

File No:	CM.315
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Project Manager
Date of Report:	22 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential Tender Evaluation Report

PURPOSE

For Council to consider the tender submissions for RFT 21-17/18 Depot Solar PV Power Supply System design and construct.

BACKGROUND

In July 2017 Council resolved to call tenders for the full scope of the Stage 3 redevelopment of the City Works Depot Administration Area involving:

1. Construction of new Administration Building and modifications to the existing Administration Building including services and fit out;
2. Construction of external visitor, internal work vehicle and staff car parks with improved security access to Cowle Road;
3. Removal of transportable buildings; and
4. Supply and installation of an 85 KVA Photo Voltaic (PV) power supply system to the depot facility to supplement power supply.

In September 2017 Council considered the tender submissions and resolved to appoint a contractor to undertake the Depot Administration Area Construction works as scoped excluding the optional provision of a solar PV power supply and demolition of a transportable building and to re-tender for the design, supply and installation of the agreed 85KVA Solar PV power supply system for the Depot operations. This decision aimed to obtain a greater number of submissions from solar PV power system providers.

The following weighted criteria were adopted as selection criteria for the Solar PV System tender.

Criteria	Weighting
Price	60%
Relevant Experience	15%
Capacity to Deliver	15%
Methodology	10%

Tenders for the construction for the Depot Solar PV Power Supply System were advertised on the 18 October 2017 and closed on 15 November 2017.

The tender specifications for the design and construct Solar PV System was modified by the City’s technical consultants to align with a standalone project delivery with improved technical solar PV system scope requirements and included the following components:

- Solar System Design for a Horizon Power Class 3 – 85 kW PV power supply;
- Solar System power grid integration approvals with Horizon Power;
- Supply and installation of PV solar panels;
- Supply and installation of containerised battery storage, inverter, and controls;
- Supply, installation, and connection of power supply and communications cables; and
- Testing, commissioning and monitoring of the Solar power supply system

The solar component specifications were formulated to achieve the proposed optimum 10 year pay-back period.

Additions to the original scope included the cabling link and conduit from the PV system to the Horizon Power site switchboard plus inclusion of offsite monitoring controls. Tenderers were also able to submit an alternative tender for Horizon Power Class 2 – 65 kW PV power supply which would produce less power but should cost less and is a simpler process to gain Horizon Power grid connection approvals. These offers could then be assessed based on the expected lifespan pay-back return period of the system over 10 years.

Five Tenders were received by the closing date from:

- Save Energy P/L
- Perdaman Advanced Energy P/L
- Miller Electrics P/L
- Solar Balance P/L
- AICA Engineering P/L.

The Regional Price Preference Policy was not applied as all tenderers were metropolitan based. Three of the tenderers detailed use of local sub-contractors for part of the installations.

The submissions were initially separately evaluated by the City's Technical Consultant who prepared the design and construct specification for the 85 KVA solar power supply system. Their evaluation concluded:

- All systems offered provided sufficient technical information to be able to evaluate each tender;
- Two of the tender submissions and one alternative submission from a tenderer offered PV solar cells that did not meet the technical specifications and were advised as not compliant and should not to be considered. The three assessed tenderers offered a compliant PV panel system with a 25-year warranty;
- Tenderers varied in their past relevant experience in connection with Horizon Power grid supplies;
- The Suppliers with compliant PV systems detailed ongoing maintenance plans and planned establishment with local businesses for servicing of the systems;
- A number of tenderers offered a smaller Class 2 - 65 kW solar PV systems but when evaluated did not achieve the financial 10-year component life expectancy pay-back period. The preferred 85 kW solar PV systems when evaluated achieved the required pay-back period of fewer than 10 years; and
- The preferred tenderer was the only current accredited Clean Energy Council Supplier that entails a range of committed ongoing servicing standards and extended "All of System" 5 year warranties.

A copy of their summary report is included in the Confidential Tender Evaluation Report.

The compliant technical tender offers were then evaluated by a panel consisting of:

- Senior Project Manager;
- Building Services Coordinator; and
- Manager Information Technology.

The panel assessed for compliance with the tender documents, the advice from technical consultants and finally against the weighted qualitative criteria as detailed in the attached Confidential Tender Evaluation Report.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic and environmental issues, and Council’s ability to perform its role as it relates to a strategic asset.

COUNCILLOR/OFFICER CONSULTATION

Council has received tenders previously for the 85KW solar facility as part of the Depot Redevelopment tender and resolved to call tenders for a standalone system.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995*, Part 4, Division 2 —Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

The detailed design plans and specifications have been prepared in accordance with all regulatory and statutory requirements.

The Contract is proposed to be managed through the provisions of AS 4902-2000 General Conditions of Contract for Design and Construction.

POLICY IMPLICATIONS

Policy CG-12 Purchasing Policy is applicable in relation to the tender process.

FINANCIAL IMPLICATIONS

Council has allocated \$4,896,743 in the 2017/18 Budget to progress the overall Stage 3 Depot Redevelopment project.

Within the overall budget, an amount of \$385,000 was allocated towards the design, supply, and installation of the specified solar PV power supply system. The lump sum fee submitted by the preferred tenderer is within the pre tender estimate and can be accommodated in the Project Budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026, Corporate Business Plan 2016-2026 and in particular, the Operational Plan 2017-2018 provided for this activity:

Projects/Actions:	1.a.2.5.3	Develop, Design and Implement Depot Master Plan
Our Response:	3.d.1	Efficiency of electrical usage is continually improving

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of health, service interruption, environmental impact, reputation, and compliance.

Project Risk

A detailed Risk Management Plan will be developed as part of the Project Management Plan for the building works. The major risks to be addressed in undertaking this project are the various compliance issues in relation to Horizon Power grid connection approvals and coordinating works in conjunction with the current Administration area contract construction works and general depot operations.

Construction Risk

Construction works will need to be planned with depot operations to ensure safe site access and limited disruption to service delivery. As with the current Administration construction works any areas impacting access and supply services will be planned at weekends when the depot is not operational.

Estimated Project Timeline

The following project timeline has been detailed by the preferred tenderer.

Activity	Time
Call Tenders	18 October to 15 November 2017
Report to Council on tenders	11 December 2017
Award Contract / Commence works	20 December 2017
Design and HP approvals of PV system	February 2018
Supply and installation of solar PV system	February to June 2018

IMPACT ON CAPACITY

Should Council endorse the Officer's recommendation, the City's Strategic Project team will be required to manage the tender and construction process in association with internal stakeholders. Project management responsibilities will be absorbed internally by the Strategic Projects Department with a dedicated Project Manager with Administration support allocated to the project.

RELEVANT PRECEDENTS

Council has previously tendered for contracts to construct infrastructure projects and allocated funding to upgrade City offices at the main Welcome Road Administration building, 7 Mile Waste Facility Administration and Airport Administration work areas.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officers recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and NOT PROPOSE a substitute Tenderer.

CONCLUSION

The Proposed Staged Upgrade for the City Works Depot has been supported in the past by Council on the basis that the improvements would effectively allow the Depot Service departments to operate in modern day building facilities to reduce operational costs, and improve functionality of work group areas that will provide effective external services to the community into the future.

In September 2017 Council resolved to call tenders separately for the design and construction of the 85KVA Solar PV Power Supply System as part of the construction program for the Stage 3 Depot Administration Area improvements. Tenders have subsequently been invited and Council is now requested to consider the recommended tenderer assessed by the Evaluation Panel whom the Panel believes will provide a cost effective outcome to this project.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 and Section 3.18 of the *Local Government Act 1995* RESOLVES to APPOINT Perdaman Advanced Energy Pty.Ltd, ABN 24611726400 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 21-17/18 – Depot Solar PV Power Supply System.

13.3 RFT 04-1718 7 MILE LANDFILL CLASS 3 CELL CONSTRUCTION

File No:	CM.297
Responsible Executive Officer:	Director Strategic Projects and Infrastructure
Reporting Author:	Director Strategic Projects and Infrastructure
Date of Report:	17 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential –Tender Evaluation Report

PURPOSE

For Council to consider the tender for the 7 Mile Landfill Class 3 Cell Construction, offered under RFT 04-17/18.

BACKGROUND

At its Ordinary Meeting in August 2017, Council resolved to call tenders for construction of two (2) new Class 3 Landfill Cells at the 7 Mile Waste Disposal Facility. The scope of services included;

Preliminaries

The works includes site fencing, signage, facilities, office accommodation, protection against damage, works effecting water courses and tidiness of site.

Earthworks

The earthworks include the re-grading, excavation and compaction of fill to provide the sub-grade on which the containment facilities will be constructed. These works also include site clearance, demolition, construction of ramps and other associated structures. The total surface area to be cleared and prepared for new landfill Cells 1 and Cell 2, are 23640m².

Drainage

The works consists of the supply and installation of reinforced concrete pipes, reinforced concrete end treatments for culverts and the supply and installation of reinforced concrete pipe stormwater drains. All drains are diverted to a leachate extraction system.

Pipe Laying

The works consist of the supply and installation of a leachate collection system. The materials used for this work are High Density Polyethylene (HDPE) pipes, installed in a specific manner and tested in accordance with the criteria set in Technical Specification.

Geosynthetic Liners Installation (GCL)

The laying and installation of all GCL shall follow the manufacturer's details as well as the requirements as specified. The scope includes the supply and installation of all geosynthetic materials necessary for the completion of the project. The liners will be tested after the installation is complete to ensure the GCL complies with the technical specification.

The automated Leachate Management Pump System that is also a requirement is proposed to be procured via a separate procurement process.

Tenders were advertised on the 26 August 2017 and closed 12 October 2017.

Seven compliant tenders were received by the closing date from:

- BCL Group
- BGC Contracting
- BMD Constructions
- Ertech Holdings
- Gold Play Civil
- Norwest Contracting
- Watpac Civil and Mining

The tenders were evaluated by a three-person panel comprising of:

- Director Strategic Projects & Infrastructure
- Manager City Services
- Talis Consultants

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted. The criteria and associated weightings were:

Criteria	Weighting
Price	60%
Relevant Experience	20%
Methodology	10%
Demonstrated Understanding	10%

The Regional Price Preference Policy was applied to four local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic and environmental issues impacting Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

The matter has previously been discussed at Council Briefing Sessions and via Council endorsement to the Land Use Strategic Filling Plan for the 7 Mile Waste Facility.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and relevant regulations. The form of contract related to the tender is proposed to be in accordance with AS4921-2003 General Conditions of Contract

The Cell Development and Closure Plan is consistent with the Waste Authority Western Australia Waste Strategy 2012, and the EPA Best Practice Guidelines for Siting, Design, Operation and Rehabilitation of Landfills 2010.

POLICY IMPLICATIONS

Council Policy CG 12 - Purchasing Policy is relevant to this matter.
 Council Policy CG11 – Regional Price Preference is applicable to this matter

FINANCIAL IMPLICATIONS

The estimated capital cost associated with the development and closure of 7 Mile Landfill is \$37.4 million over the next 28 years. These costs are included in Council’s Long Term Financial Plan and 10 Year Capital Works Program.

The preliminary estimate for the construction of two Class 3 Cells at the 7 Mile Landfill was \$6,190,006. The estimate included a leachate management system for the two cells of approximately \$480,000 which is proposed to be procured separately and not the subject of this tender.

Council has allocated \$3.623,443 in the 2017/18 to commence construction of the project. The preferred tender is well within the pre tender estimate. As a result of the tender process it is apparent that the strategy to construct two cells concurrently has provided Council with an advantageous financial outcome. The revised project budget including cell development, leachate management and bore production is now revised to \$5.5m, a proposed saving of \$700,000.

The project is proposed to be funded through the Councils Waste Reserve which has a forecast closing balance of \$23,232,530 at the conclusion of 2017/18.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services: 3.c.1.1.1 Implement Cell Development Plan

RISK MANAGEMENT CONSIDERATIONS

Construction Timeframe

A significant consideration is the potential for any damage or disruption to the liner works which could cause a significant cost and time impact to the delivery of the project. For this reason, it is proposed that any bulk earthworks would not commence until March 2018 with liner works scheduled for outside of cyclone season. The following is an indicative project schedule;

Award Contract	December 2017
Site Works commence	March 2018
Practical Completion Cell 1	June 2018
Practical Completion Cell 2	September 2018
Approval to Operate from DERW	October 2018

With landfill space becoming an issue, utilising current tonnage forecasts plus 2%, Officers predict that the current cells will reach their maximum capacity by April 2019. To mitigate this risk further cells will need to be constructed in the foreseeable future. It is not desirable to reach the end of the current cell capacity at the same time as a new cell opens as this leaves no contingency should forecast volumes change.

Additionally, fill that is removed as part of the site works in the construction of new cells is intended to be used to temporary cap the existing landfill cell. This is an important process to enable the existing cell to stabilise after many years of waste fill and compaction. This is the initial step prior to finally capping the current cell in accordance with the City’s DERW licence requirements.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. The City's Waste Management Team will oversight the construction project. Technical assistance and construction quality assurance will be provided by technical consultants.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONSOption 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and NOT PROPOSE a substitute Tenderer.

CONCLUSION

Current airspace in the existing landfill cell is limited and by the end of the 2017/18 financial year, the facility would be very close to reaching capacity limits. The Evaluation Panel believes that the recommended tenderer provides the required level of skill, experience and capacity to construct the two new landfill cells in accordance with DWER Works Approval and in accordance with Best Practise Landfill Guidelines (Victorian, BPEM).

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT ERTECH Pty Ltd ABN 46 094 416 887 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 04-17/18 – 7 Mile Landfill Class 3 Cell construction.

13.4 NEW ENERGY SERVICE AGREEMENT

File No:	CM.174
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager City Services
Date of Report:	20 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. New Energy Service Agreement - Clause 7 Extension letter /27 September 2017 2. Service Agreement (2015) – 20/07/2015 (available electronically)

PURPOSE

For Council to consider an extension to the conditions subsequent to the Service Agreement for Resource Recovery options with New Energy Corporation at Seven Mile Waste Disposal Facility.

BACKGROUND

At its Ordinary Meeting in November 2014, Council agreed to accept the tender from New Energy Corporation (NEC) to provide a Resource Recovery Facility (RRF) option for 7 Mile Waste Disposal Facility (7MWDF). The proposal was to enter into a Waste Supply agreement for a period of twenty years and for NEC to lease a portion of land within the 7MWDF - for a twenty-year lease period, to enable the development of the resource recovery facility. The Waste Supply agreement and the need to develop a resource recovery facility were seen as critical components to supplying waste to the proposed NEC Waste to Energy Plant, situated in Boodarie Port Hedland.

The key objectives of Councils tender for resource recovery options included;

- Seeking an effective Resource Recovery Service for processing waste that would otherwise be disposed within the 7-Mile Waste Facility;
- Support a service that diverts waste from landfill and utilises existing legacy wastes and so extend the life of the 7-Mile Waste Facility;
- Avoid, reduce, reuse and recycle or recover waste wherever practicable, in accordance with the waste hierarchy model and sustainable waste management practices;
- Achieve waste minimisation and landfill diversion targets contained within the WA Waste Strategy;
- To avoid any future landfill tax (levy) impact on ratepayers; and
- Significant indigenous employment and educational development opportunities.

The NEC Proposal endorsed at the time proposed the following benefits;

- Exceeding WA Waste Strategy landfill targets - recovering 90% of kerbside collected waste and 80% of total landfill waste;
- Deferring costs associated with cell development and closure and reducing landfill operating costs;

- Extending the life of the landfill by approximately 60 years;
- Providing a source of renewable energy; and
- Providing an option for processing the City's legacy tyres – currently estimated to be approximately 184,000 tyres.

Several conditions precedent were included in the Services Agreement that have not been able to be satisfied to date. As a result, NEC has written to the City seeking an extension in accordance with Clause 7 of the Services Agreement. Refer to attached letter

Original Proposal

NEC proposed that its operations at the 7 Mile Waste Facility would occur in 2 phases.

- Phase 1: Operation of weighbridge and gate house only
- Phase 2: Operation of 7 Mile Resource Recovery Facility (RRF) and Transfer Station

Phase 1 operations should have commenced in July 2017 and run through to June 2019. NEC would seek to employ current City staff trained in weighbridge operations, complete the MRF approval process and construct the 7 Mile MRF. During this time, NEC would also have worked with the City to help implement construction and demolition recycling at the landfill site as well as finding the most commercially viable and sustainable solution to the City's construction and demolition legacy waste.

NEC experienced several issues that impacted its agreement with the City. These included;

- Uncertainty with the Town of Port Hedland around its commitment to its previously agreed waste supply agreements and Power purchase agreements;
- Negotiating the terms and conditions with Horizon Power to access the grid to supply power to third parties; and
- Providing certainty to potential customers when power could be supplied.

As a result of these issues the City agreed to a one-year extension to the conditions precedent which expired on the 1st October 2017. The intent of this extension was to allow NEC sufficient time to secure the waste and power supply agreements required to achieve financial close for the Boodarie WTE Facility. NEC has recently written to the City seeking a further extension.

Changes that have occurred and potential Impact of the Delay.

There have been some fundamental changes in Local and State Waste Management practices since 2015, that may impact upon the NEC agreement.

In 2016 Council completed a cost analysis of Council in-house waste collection services. Operational cost savings were identified and Council agreed to call tenders for a litter collection contract. In February 2017. Council rolled out a contracted kerbside collection service performed by Cleanaway, consisting of a Mixed Waste weekly service and a fortnightly Recycle Bin service. Recycling diversion rates are estimated to be just over 20% (October 2017). These volumes were initially calculated as part of the NE supply agreement.

State Government has demonstrated its commitment to waste, introducing a number of strategic waste reform initiatives, including the introduction of a container deposit scheme and a ban on lightweight single-use plastic bags (2017). The Container Deposit Scheme (CDS) has been designed to address the scourge of litter and encourage a recycling culture. The WA scheme will be designed in collaboration with stakeholders and will commence on 1 January 2019. The Waste Authority is currently reviewing the state Waste Avoidance and Resource Recovery Strategy with a focus on reducing landfill sites and reducing waste to landfill.

Issues to consider:

- Waste Supply. The Annual Waste Delivery Plan with NEC proposes an average between 500-2000 tonnes per month waste delivery to the RRF. Council guaranteed a quantity of Waste to be delivered to RRF of 9,600 tonnes per annum which was 80% of 2014/15 baseline tonnes for kerbside and transfer station residual waste. It is anticipated that the current and future waste diversion rates will continue to increase and thus, impacting on Council's NEC agreement for committed waste tonnages for the next 20 years. As there are penalties for not delivering the required waste volume it is recommended that this volume or penalties are renegotiated.
- Weighbridge operations. NEC is contracted to take over the weighbridge operations and all the licencing requirements for the software systems used by waste admin support staff. There is a risk that NEC could change or do away with software system at their discretion as long as they maintain the 2015 reporting requirements. The City's Waste department has identified underutilised software functions and efficiency gains are possible should the software be upgraded and are suggesting that the operation of the weighbridge, for greater control may best be with the city. Further review on issues and options is suggested.

Whilst these issues are considerations, Officers believe that the NEC proposal still offers a significant financial, economic, social and environmental benefit to the City. Whilst deferral of the agreement for a further 12 months is not ideal, on balance, the development overall and agreements with the City to provide waste and divert from landfill are still seen as advantageous.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making, this matter is considered to be of high significance in terms of entering into a partnership with the private sector to carry out significant activities at Council's Waste Facility.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Chief Executive Officer, Director Strategic Projects and Infrastructure, Chief Financial Officer, Manager Waste Service, the Waste Services Advisory Group and Talis Consultants. A presentation discussing the NEC proposal was also presented to Council at the briefing session on 13 November 2017.

COMMUNITY CONSULTATION

No community consultation is required at this time.

STATUTORY IMPLICATIONS

Tenders were called in accordance with the 3.57 of the *Local Government Act* and associated regulations. As the NEC contract and Waste Supply Agreement included conditions precedent there is no requirement to retender the service however there are several items that have varied since August 2015 and hence may require variation to agreements.

It is proposed that these will be further negotiated with NEC and any material changes reported to Council for consideration.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Long term financial impacts under the current proposal

The City has a long term obligation to maintain a waste reserve to fund the development of new landfill cells and the capping and remediation of closed cells. This waste reserve is accumulated through the net profit of Waste Services operations and is currently approximately \$23 million.

Whilst the NEC proposal results in a favourable impact on landfill net profit when compared to business as usual operation of the landfill, the overall financial impact to the City needs to consider all Waste Services operations being funded through the waste reserve.

The key financial assumptions when modelling the NEC scenario for landfill operations only are as follows:

- Reduction in plant and staff costs;
- Deferred cell development costs due to significant reduction in waste to landfill;
- Income from residual ash from Boodarie facility;
- City retains income from construction, contaminated and liquid waste;
- 3% per annum reduction in liquid waste based on current forecast; and
- NEC lease land from the City for the RRF at \$120,000 per annum.

The delay in delivering on the project will impact on Council’s Waste Management Reserve and Long Term Financial Plan.

It is proposed that Officers will remodel the Reserve impact and Waste Services Business plan as a consequence of issues raised in this report and the proposed deferral of commencement of services.

STRATEGIC IMPLICATIONS

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Response:	3.b.1.1	Explore options to reduce, reuse or recycle our waste and minimise our carbon footprint.
Our Programs:	3.a.1.4	Promote and implement responsible use of resources for environmental sustainability
Our Services:	3.1.1.4.1	Prepare and implement environmental strategies

RISK MANAGEMENT CONSIDERATIONS

Contractual risks are addressed in the Services and Lease agreements for the project. The Services agreement set out the terms for acceptance and processing of the City’s waste. This consists of household waste, residential self-hauled waste, and legacy waste (tyres/concrete). These terms encompass services, waste quantities and gate fees, waste acceptance protocol, safety obligations, unavailability of the facility, default and other standard clauses for this type of agreement.

IMPACT ON CAPACITY

The NEC proposal reduces the amount of waste being landfilled at the 7-Mile Waste Facility and has a significant impact the level of resources required to operate the landfill.

RELEVANT PRECEDENTS

Council has previously entered into the following contracts with NEC.

- Waste to Gas Services Agreement;
- Waste to Gas Lease Agreement; and
- Waste to Gas Design and Construct Agreement.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* and RESOLVES to:

- 1) REJECT NEC request for a 12-month extension to Conditions Subsequent (Clause 7) of the 2015 Service Agreement; and
- 2) COMMENCE a process and review on alternate Resource Recovery Strategies and further report back to Council.

CONCLUSION

The delays in achieving NEC financial close are assumed to be related to NEC not being able to trade on the regions power grid. Factoring in these further project delays, the Service Agreements will require amendments to accommodate prescribed legislative changes and Council to use this opportunity to negotiate better financial outcomes. The NEC proposal still offers a sustainable waste management solution through diverting 80% of all waste from landfill, extending the life of the landfill by 60 years, reducing landfill costs and providing a source of renewable energy.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* and Regulation 18 of the *Local Government (Functions and General) Regulations 1996* RESOLVES to:

1. **AGREE** to the NEC request for a 12-month extension to Conditions Subsequent (Clause 7) of the 2015 Service Agreement; and
2. **AUTHORISE** the Chief Executive Officer to negotiate minor amendments to the 2015 Services Agreement with NEC and report any material changes back to Council.

13.5 REAR ACCESS DRIVEWAYS AMENDMENT TO TE06 – CROSSOVER POLICY

File No:	TE.06
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure Services
Date of Report:	22 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Draft – Crossover Policy (amended)

PURPOSE

For Council to consider the proposed amendments to Crossover Policy TE06.

BACKGROUND

In October 2016 Council adopted Policy TE06 to provide guidance and clarity to the construction of crossovers, maintenance obligations and the process for claiming a crossover subsidy.

Since its implementation, the City has recognised a need to further clarify policy relevancy and application to rear access of properties, particularly for the Dampier township. Currently, there are no guidelines or specifications addressing how rear access driveways could be applied for, constructed or maintained yet many exist in Dampier.

Dampier is in a unique position in that functioning roadways have been constructed adjoining the back of residential properties making rear access over a drainage reserve feasible. These drainage reserves are not vested with the City, however, the City maintains the reserves under the agreement with Rio Tinto, whereby Rio contributes \$10,000 per annum towards maintenance. Through the process of normalisation, the City ultimately taking on Management Authority of the drainage reserves in Dampier is considered a possibility.

Consequently, construction of informal, unapproved rear access driveways within drainage reserves in Dampier has been a historical occurrence with an audit indicating there are currently 172 of these in place. The majority of the existing rear access driveways have been constructed by past or present property owners without ever seeking formal approval from Council. It is possible that Rio Tinto may have approved some access ways historically. Rio Tinto are aware of the draft policy.

Over the years the City has received numerous requests by residents to gain approval for rear access driveways, however, due to concerns regarding the impact of these informal crossings on the drainage functions and City having never accepted Management Authority over the Drainage Reserves, the City has maintained a position not to support rear access driveways.

The draft amended policy is proposed to establish standards and design guidelines for constructing rear access crossings in situations where a road reserve adjoins the drainage reserve at the rear of a residential property.

Clause 3.7 of the draft amended policy provides four construction options, clearly identifying different surface treatments, all of which have different associated construction costs. The options provide property owners a choice of treatment based on costs to suit personal budgets, ensuring a standard is met on all applications. The culvert running beneath the rear access will be type and size recommended by City Engineers based on location of the access in the drainage system, ensuring effective flow is maintained at all times.

The policy also provides property owners the following options if they currently have a rear access.

- If property owners already have rear access across a Drainage Reserve that they wish to retain, then they would be required to upgrade the rear access to the required standards; and
- If they do not wish to upgrade the access, then the informal access would need to be removed.

Council needs to be aware that each option presented can present different risks of failure and drainage function in large rain events, which may result in increased drainage maintenance costs to the City to rectify. The recommended options in the policy are listed below for Councils consideration and comment.

- 1) Concrete: Concrete is the ultimate surface treatment which is used as part of City specifications for crossover access (front of property). Erosion of the surface is unlikely.
- 2) Two coat bitumen seal: will require regular maintenance with risk of potholing, washouts. Without the structural kerb to protect the base, chances for damage to base are increased and lead to washout.
- 3) Trafficable brick paving: damage to base during rain event is possible. Very expensive to install.
- 4) Gravel: the possibility of washout is very high as water is to flow on top when the drain overtops, then material in drain will need to be cleared and access reconstructed.

Should Council introduce these policy changes, it is not expected that landowners would be required to make a decision immediately. The introduction of the proposed policy modifications would give landowners the option of installing a rear access that can be approved, rather than removal being the only option.

It is recommended that policy TE06 be amended to include reference to rear access driveways thus ensuring that all future proposals for rear access driveways are constructed in a compliant manner, consistent with the Crossover Policy.

The key elements updated for the policy are:

- Definition of a drainage reserve;
- Definition of a rear access driveway;
- Rear Access Driveway clause (3.7); and
- Rear Access Driveway construction drawing.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with internal staff members from Technical Services, Planning and Compliance departments in respect to development and amendments to this policy.

A contentious issues briefing report regarding amendments to Policy TE06 in particular information relating to the rear access in Dampier was presented to Council in November 2017 to inform Council of the current situation.

COMMUNITY CONSULTATION

RTIO have been consulted as part of the land acquisition process for Dampier, however given the extent and scope of the drainage issues within Dampier, the drainage function will be removed from this process and be acted upon as a separate process.

It is anticipated that this policy may be contentious, particularly with landowners who have constructed across drains whereby the standard may be deemed inadequate to comply. As a result, Officers recommend that Council advertise the draft policy for community consultation, target Dampier residents with communication about the policy and consider issues raised in any submissions before finally considering the policy's adoption.

Should the policy finally be adopted a strategy will need to be considered to address applications that may come forth and working with residents through determining compliance with existing rear access constructions.

STATUTORY IMPLICATIONS

Section 2.7 (2) (b) of the *Local Government Act 1995* is applicable as it refers to the role of Council in determining local government policies.

POLICY IMPLICATIONS

Current Crossover Policy TE06 will remain without change whilst the amended policy is advertised for community comment and feedback.

FINANCIAL IMPLICATIONS

Should Council determine to adopt the amended Crossover Policy TE06, Council will assume responsibility for repairs to drainage swale system as a result of failure on any approved rear access driveways due to catastrophic damage to all stormwater management infrastructure.

Rear access driveways will be considered a secondary, alternative access and are therefore not eligible for the crossover subsidy.

STRATEGIC IMPLICATIONS

There are no strategic Implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be as follows:

Category	Risk level	Remarks
Health	Low	Nil
Financial	Low	Rear access driveways will be considered a secondary, alternative access and are therefore proposed not to be eligible for the crossover subsidy. General maintenance and compliance with City specification is the responsibility of the property owner.
Service Interruption	Low	N/A
Environment	Moderate	Non-compliant rear access driveways may impede the effectiveness of stormwater drainage during major events. The policy amendments ensure this risk is mitigated by identifying minimum drainage requirements.
Reputation	Moderate	There is a historical precedence for construction of rear access driveways in Dampier if the amendments to the policy are not adopted there will continue to be no clear guidance on seeking City approval for construction.
Compliance	Low	Amendments will provide clarity regarding compliance with relevant Australian standards for stormwater management.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. Officers would work proactively with property owners through options for design of any new rear access driveways and also to address compliance issues where existing structures may be deemed inadequate.

RELEVANT PRECEDENTS

Council adopted Policy TE06 in October 2016. Reviews are conducted periodically by the City of all of its policies to ensure they are current and relevant and to adopt new policies as necessary.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the amendments to Crossover Policy TE06 as proposed pending further review.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MAKE NO AMENDMENTS to the current Crossover Policy TE06.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the Amendments to Crossover Policy TE06 with the following modifications/additions_____.

CONCLUSION

Historically the City has chosen not to support the construction or maintenance of rear access ways in Dampier due to concerns regarding the impact of these informal crossings on the drainage function and the City having never accepted Management Authority over the Drainage Reserves.

Through the Dampier Land Transfer process, the City needs to be prepared for and consider that the responsibility of the drainage reserves in Dampier may become a possibility.

Amendments to Crossover Policy TE06 have been recommended to provide guidance and clarity. The endorsement will enable Council Officers and Property Owners, particularly Dampier residents, to make informed decisions regarding the construction and maintenance of rear access driveways.

All options present a risk of associated drainage interruptions and failure, concrete having less risk to drainage infrastructure than the other surface treatments. Whilst all options should be made available to property owners, it is the officers recommendation that Council consider endorsing concrete as the preferred rear access treatment to alleviate potential maintenance cost to Council in the future.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 2.7 (2)(b) of the *Local Government Act 1995* RESOLVES:

- 1. ADVERTISE the amended Crossover Policy TE06 for a minimum 21-day period including writing to Dampier landowners inviting public comment; and**
- 2. NOTE that following the advertising process, a further report will be presented to Council to consider public comments.**

13.6 QANTAS RESIDENT FARE - REQUEST FOR FEE WAIVER

File No:	GR.49
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Director Strategic Projects & Infrastructure
Date of Report:	1 December 2017
Applicant/Proponent:	Qantas
Disclosure of Interest:	Nil
Attachment(s)	1. Confidential - Qantas Letter 2. Summary of findings and recommendations made by the Economic and Industry Standing Committee into regional airfares in Western Australia

PURPOSE

For Council to consider its level of support for the Qantas resident fare proposal.

BACKGROUND

On the 31 August, 2017 Qantas contacted Council Officers and supplied a confidential letter (attached) with details of a proposed resident fare scheme which would involve the participation of Council by providing a passenger service charge rebate.

On the, 1 September 2017, the national and local press ran stories about the scheme with quotes directly attributed to Qantas. The City of Kalgoorlie-Boulder advised, in the press, that they had agreed to the Qantas proposal.

The Qantas proposal is suggested as a joint initiative with discounts of 10-30% offered to resident fares on the basis that the Karratha Airport agree to waiver all passenger service charges for departing and arriving passengers.

Discussions with Qantas have been ongoing in order to understand how the scheme will operate. Questions raised with Qantas have not alleviated concerns that Officers have with the scheme. Qantas has provided limited data as to the level of fare that the discounts will be applied. This is essential to ensure that the base fares are not raised in order that profit is protected even after the discount.

Qantas intends to ensure residential status through the use of their frequent flyer scheme. This requires residents to enrol in the scheme if not already a member. Qantas derives a large portion of its revenue from the frequent flyer scheme through third party offers and value from its membership database.

Officers requested a means of providing due diligence on the running of the scheme through financial reports. Qantas has not provided any method that this will be achieved or any assurance that commercial data will be provided.

Qantas introduced the Resident Fare to Karratha on the 14th November. Despite introducing the fare with no support from Council, Qantas has indicated that if Council does waive its passenger service charge that this cost will be deducted further from the ticket price.

The Qantas announcement was made midway through the consultation period for the State Government Inquiry into regional airfares in Western Australia. The Governments Economics and Industry Standing Committee investigated matters relating to airfare prices on regular public transport (RPT) air routes in regional Western Australia. In particular, the Committee investigated:

- a) factors contributing to the current high cost of regional airfares;
- b) impacts that high-cost regional airfares have on regional centres- from a business, tourism and social perspective;
- c) impact of State Government regulatory processes on the cost and efficiency of regional air services;
- d) actions that the State and local government authorities can take to limit increases to airfares without undermining the commercial viability of RPT services;
- e) actions that airlines can take to limit increases to airfares without undermining the commercial viability of RPT services; and
- f) recent actions taken by other Australian governments to limit regional RPT airfare increases.

At its November 2017 Ordinary Meeting, Council resolved to defer its decision to consider discounting Qantas the Passenger Service Charge pending the outcomes and recommendations from the State Government Inquiry into regional airfares in Western Australia.

The key findings and recommendations from the State Government inquiry were released on the 30 November. A total of 48 findings and 13 recommendations were made. A list of the findings and recommendations is provided as Attachment 2 to this report. The following is seen as relevant to the Qantas Resident fare proposal;

- Airport landing fees constitute a varying, but generally small, component of the total costs of a regional airfare.
- Local Government Authorities and private airport operators have been open and transparent with the Committee regarding the calculation and the level of their landing fees.
- There are different passenger fee models used by airports around Australia. In Western Australia, local governments tend to operate airports as separate business units and seek to recover both operating and capital costs. Recovered capital costs are frequently placed into reserves for future airport upgrades, repairs, and maintenance.
- **The Committee received no evidence that local councils were charging unreasonable fees.**
- Many regional local governments have taken direct action to reduce or freeze airport passenger and landing charges, to decrease fares and stimulate higher passenger numbers.
- Airport operators in the Pilbara have developed operational efficiencies and cost savings by sharing knowledge and collaborating on tenders.
- Community outrage is lower when airlines proactively engage with regional communities, collaborate and innovate to develop service offerings and offer reasonable information to the community regarding costs, passenger numbers, and fares.
- High regional airfares are significantly and adversely affecting the lives of regional Western Australians, particularly those who are forced to travel due to sickness, emergency or other family incidents.

- The Committee accepts that the dynamics vary significantly between RPT routes. However, to the extent that block bookings or seat charters essentially underwrite – or cover a substantial portion of the costs – of flights, it is difficult to justify extremely high prices for remaining seats sold to community members, particularly where those seats are purchased under conditions of extreme hardship.
- Resource and energy companies receive a substantial benefit that is often not available to other businesses when they fly their FIFO workers to site due to these costs being eligible as an exemption from the Fringe Benefits Tax.
- Voluntary initiatives introduced by airlines to assist customers to understand airfare pricing dynamics would considerably reduce community outrage.
- Collaborative initiatives between local businesses, councils and airlines would open up a range of new opportunities, expand the tourism market and overall passenger demand, increasing scale and potentially reducing airfares.
- Qantas’ introduction of its Residents’ Discount Fare is a welcome step. However, the Committee is concerned about the nature of the community engagement undertaken when introducing the fare; its ability to provide a long-term, sustainable solution for community access to reasonably priced fares; and whether these fares represent the best price that could be offered to community members traveling under ‘compassionate’ circumstances.

Council is now required to determine whether it will support Qantas in its Resident Fare Scheme.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Officers and Council through the October, November and December Agenda Briefing meetings. A report was tabled at the November Ordinary Council Meeting.

COMMUNITY CONSULTATION

No community consultation is required.

Other regional West Australian Airports have been approached by Qantas to participate in the proposed resident fare scheme. The table below summarises the level of support each of the airport operators intends to provide to the scheme:

Airport	Support
Broome	Nil – conditions of agreement provide for a ‘terms no less favourable’ clause to be applied to all Airlines.
Port Hedland	Nil - An offer was made for 10-30% off the Passenger Service Charge however no agreement was reached between Qantas and Port Hedland Airport.
Newman	Nil – already provide a discount on fees to encourage RPT services
Kalgoorlie	100% - implied through support of the scheme in the press

Virgin has not contacted Officers as to whether they would be seeking similar support in the future. Virgin was noted in the press as stating that they had introduced special discounted fares in regional WA in 2014 that included 30% discounts targeting residents, senior and child/student fares however despite promotion it withdrew the fares due to low take up.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995 Section 6.16(3)* fees and charges are to be imposed when adopting the annual budget but may be:

- a) Imposed during a financial year; and
- b) Amended from time to time during a financial year.

Within the airport’s fees and charges, there is provision to alter landing fees in line with any negotiated pricing agreements. There is no such provision for the passenger service charge.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Based on Qantas’ estimate of 6,104 return residential fares, if a full passenger service charge discount was supported, the financial impact is \$147,594.72. The following table indicates the financial impact in part reducing the passenger service charge;

Passenger Service Charge 17/18	\$12.09	ex GST	
Estimated resident fares (per annum)	\$12,208.00	one way	
Reduction of PSC	Reduction in Fee	Adjusted Fee	Effect on Revenue
10%	\$1.21	\$10.88	(\$14,771.68)
20%	\$2.42	\$9.67	(\$29,543.36)
30%	\$3.63	\$8.46	(\$44,315.04)
100%	\$12.09	\$0.00	(\$147,594.72)

It is important to note, that the number of residential fares that Qantas have provided is an estimate only and therefore, should Council agree to any reductions in the passenger service charge the impact could be greater than the totals shown above.

An indicative saving for passengers is provided below. This shows the range of fares for Qantas on a randomly selected date (11 December 2017). Qantas has not been specific as to which fares the discounts will apply so some assumptions have been made.

	Base Fare One Way	Resident Fare	Saving
Qantas Low	\$342	\$310	\$31
Qantas Mid	\$471	\$427	\$44
Qantas High	\$728	\$588	\$139

For comparison purposes, Virgin fares on the same day ranged from \$325 to \$385.

As part of the submission to the State Government Inquiry, the City highlighted the high cost of fares when compared to similar distances travelled on the East Coast of Australia.

The following table shows a comparison between several routes similar in length to Karratha – Perth:

	KTA-PER	CNS-BNE	MEL-BNE	MEL-MCY	SYD-HBA
Qantas	\$403	\$206	\$137	\$177	\$155
Virgin	\$319	\$149	\$125	\$149	\$119
Jetstar	N/A	\$119	\$99	\$119	\$69
Tiger	N/A	\$85	\$89	N/A	N/A

The fares showed the lowest available on a randomly selected day (13th September 2017). Whilst several of these routes have more than two operators, the cost per kilometre in most cases is more than double the cost of the Karratha – Perth route.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Nil
Financial	Moderate	The financial modelling is based on the expected uptake provided by Qantas. If the uptake is greater than expected the effect on revenue could result in a reduced annual return to Council. Virgin has not discussed the proposal with officers to date although has previously offered resident discounts to regional airports in 2014. It is possible that Virgin may want consideration to a similar scheme in the future. It would be difficult for Council to refuse any request by Virgin if support has been given to the Qantas scheme.
Service Interruption	Low	Nil
Environment	Low	Nil
Reputation	Moderate	Should Council not support the requested waiver of fees the community would not receive a further discount through this scheme.
Compliance	Low	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.16(3) of the *Local Government Act 1995* RESOLVES to provide a 10% rebate on the passenger service charge at Karratha Airport for the Qantas resident fare scheme.

Option 3

That Council by ABSOLUTE Majority pursuant to Section 6.16(3) of the *Local Government Act 1995* RESOLVES to provide a rebate on the passenger service charge at Karratha Airport, equivalent in percentage terms, to that provided by Qantas up to a maximum of 30%.

Option 4

That Council by ABSOLUTE Majority pursuant to Section 6.16(3) of the *Local Government Act 1995* RESOLVES to provide a 100% rebate on the passenger service charge at Karratha Airport for the Qantas resident fare scheme.

CONCLUSION

The Qantas proposed scheme nominally provides for a 10-30% discount on non-sale fares for local residents. Although the provision of flight discounts to residents on higher than sale level fares is likely to be received favourably as more seats would be available at a reduced rate than currently exists, in reality, the discount provides no significant benefit to residents when compared to competitors pricing and provides for greater administration of such a scheme

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ADVISE** Qantas that it supports Regional Airfare discounts being offered to Regional Western Australia including residents of the City of Karratha to provide for greater number of seats at a reduced rate than currently exists; and
2. **NOT SUPPORT** a discount to Qantas of the Passenger Service Charge.

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for December 2017.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council note the following information items:

- **14.1 Register of Documents Stamped with the City's Common Seal**
- **14.2 Building Statistics**
- **14.3 Planning Decisions Issued**
- **14.4 Environmental Health Statistics**
- **14.5 Ranger Statistics**
- **14.6 Economic Development update**
- **14.7 Community Services update**
- **14.8 Red Earth Arts Festival 2017**
- **14.9 Karratha City Shopping Centre Sundowner**
- **14.10 Airport Services Data**
- **14.11 Waste Services Data**
- **14.12 Cyclone Preparation Program 2017-2018**
- **14.13 Roads to Recovery Program Statement of Expectations and General Program Information**

14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL**Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
16/11/2017	Lease Agreement – Lot 231, 272 & 298 Cinders Road Dampier between the City of Karratha (Lessor) and Sporting Shooters Association of Australia Nickol Bay Branch (Lessee)

14.2 MONTHLY BUILDING STATISTICS

File No:	GR.27
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	1 December 2017
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Application numbers remain steady, with income currently tracking in accordance with forecast budgets.

Building Statistics 2017													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	1	0	0	0	0	0	0	0	0	0	1
Alterations and Additions	1	3	1	2	1	2	3	3	2	0	3		21
Swimming Pools and Spas	0	3	6	5	3	3	4	1	5	4	3		37
Outbuildings (inc signs and shade)	7	15	15	13	18	24	17	8	16	17	21		171
Group Development	0	0	0	0	0	0	0	0	0	0	0		0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0		0
Commercial	2	1	2	2	4	3	2	3	3	6	6		34
Monthly total	10	22	25	22	26	32	26	15	26	27	33	0	264
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	2	3	1	1	0	1	0		9
BAC's	2	0	1	1	0	1	1	0	1	0	3		10
BAC Strata	0	0	0	0	0	0	0	0	0	0	0		0
Monthly Total	2	1	1	1	2	4	2	1	1	1	3	0	19
Occupancy Permits													
Occupancy Permits	1	0	0	1	1	2	3	1	2	0	3		14
OP Strata	0	0	0	0	0	0	0	0	0	0	0		0
OP Unauthorised	0	0	0	1	1	0	1	0	1	0	1		0
Monthly total	1	0	0	2	2	2	4	1	3	0	4	0	19
Total \$'000 Construction Value	132	3,119	990	742	1,614	1,113	2,648	1,794	4,225	9,355	15,050		40,782
Applications Processed for Other Councils													
													YTD
Shire Of Ashburton	1	4	4	8	9	3	8	12	7	10	19		85
Shire of Wyndham (East Kimberley)	0	0	0	2	0	3	0	1	0	1	0		7
Port Hedland	0	1	4	3	5	8	7	8	7	7	7		57
Monthly Totals	1	5	8	13	14	14	15	21	14	18	26	0	149
Private Certifications Provided													
													YTD
Certificate of Design Compliance	-	1	1	-	2	2	2	1	2	3	-		14
Certificate of Building Compliance	1	-	-	-	-	-	-	1	1	-	1		4
Certificate of Construction Compliance	-	-	-	1	-	-	1	1	-	-	1		4
Monthly total	1	1	1	1	2	2	3	1	1	3	2		22
Total \$'000 Construction Value	18	5	5	-	106	55	200	20	81	1,755	10	-	2,255

Building Statistics 2016													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	1	0	0	0	0	0	0	2	1	1	5
Alterations and Additions	0	1	1	3	1	4	1	1	1	1	4	0	18
Swimming Pools and Spas	2	1	3	1	0	1	3	0	2	2	9	3	27
Outbuildings (inc signs and shade)	10	15	17	16	27	24	19	22	15	28	13	32	238
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	2	3	2	3	6	3	6	3	4	2	1	1	36
Monthly total	14	20	24	23	34	32	29	26	22	35	28	37	324
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	0	1	0	1	0	0	1	3	7
BAC's	0	0	0	0	2	1	0	0	0	0	0	1	4
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Total	0	1	0	0	2	2	0	1	0	0	1	4	11
Occupancy Permits													
Occupancy Permits	0	2	2	2	1	2	1	3	6	1	5	3	28
OP Strata	1	3	0	0	0	0	0	0	0	0	1	0	5
OP Unauthorised	0	1	0	0	0	0	1	0	0	0	2	0	0
Monthly total	1	6	2	2	1	2	2	3	6	1	8	3	37
Total \$'000 Construction Value	2,702	1,510	3,086	2,022	1,423	8,874	1,803	8,995	48,296	1,575	3,140	1,489	84,915
Applications Processed for Other Councils													
													YTD
Shire Of Ashburton	3	6	5	4	10	2	4	11	4	3	2	2	56
Shire of Wyndham (East Kimberley)	1	0	1	1	0	0	0	1	0	0	0	0	3
Port Hedland	0	0	1	0	3	0	0	0	0	0	0	0	4
Monthly Totals	4	6	7	5	13	2	4	12	4	3	2	2	64
Private Certifications Provided													
													YTD
Certificate of Design Compliance					2	3	1	1	2	-	-	-	9
Certificate of Building Compliance					1					-	-	-	1
Certificate of Construction Compliance							1	2	2	-	1	-	6
Monthly total					3	3	3	3	4	-	1	-	16
Total \$'000 Construction Value					103	517	50	75	95		75	-	915

14.3 PLANNING DECISIONS ISSUED

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

To advise Council of the following planning decisions issued for the above period.

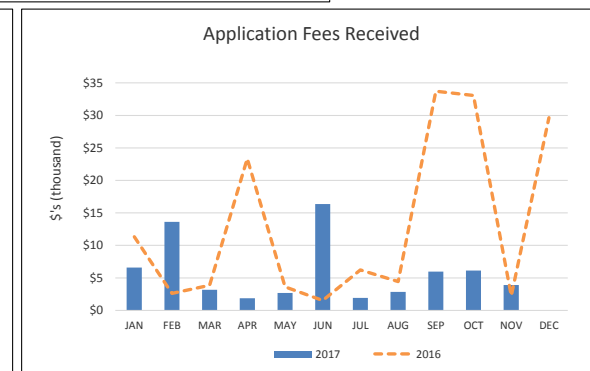
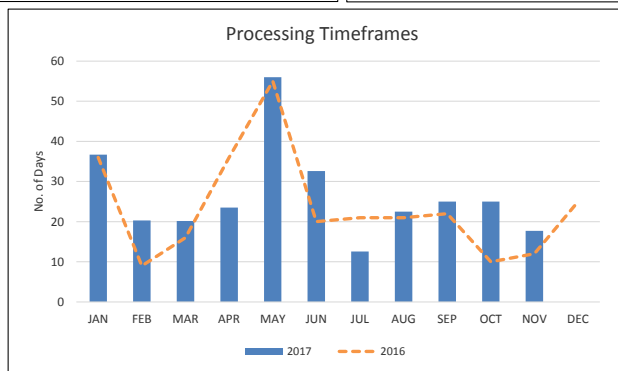
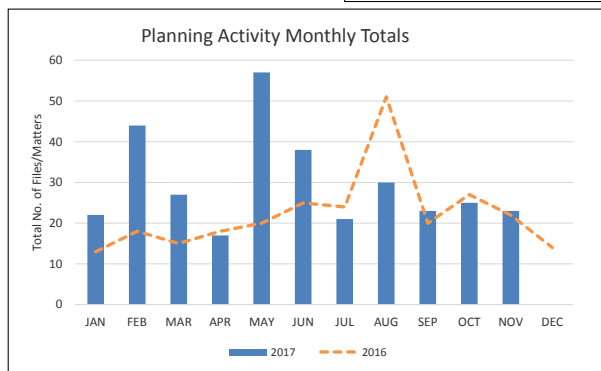
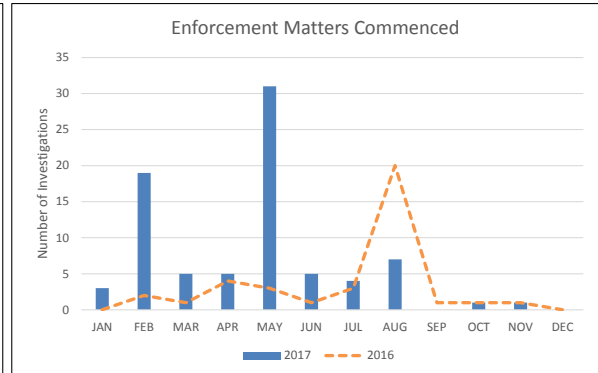
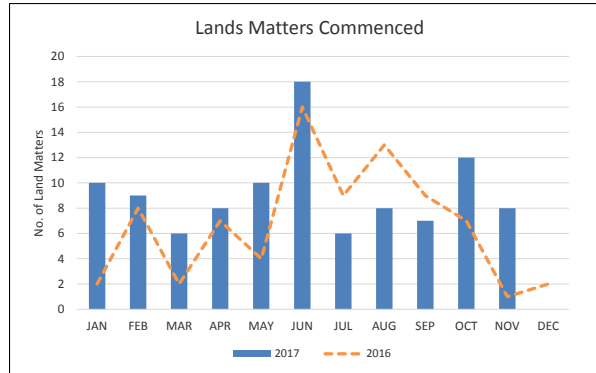
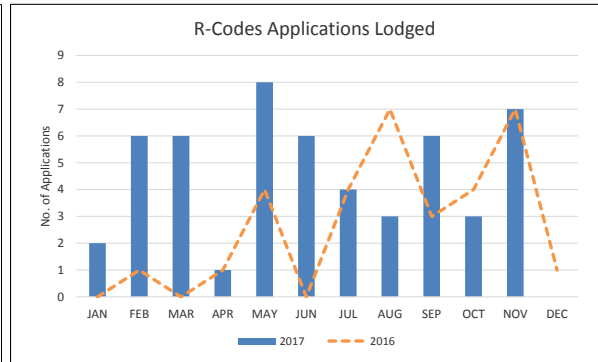
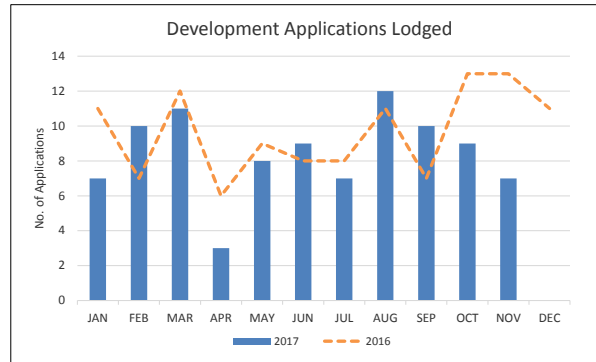
DA17112 – Intensive Agriculture – Algae Ponds and Ancillary Agriculture is to use surplus water from mine pit dewatering in two separate shallow ponds of 70ha and 30ha to produce algae for cattle feed stock.

DEVELOPMENT PLANNING DECISIONS ISSUED						
APP	DECISION	OWNER	APPLICANT	ADDRESS	TYPE	DEVELOPMENT
DA17112	Approved Delegate	Pastoral Management Pty Ltd	Aurecon Australasia Pty Ltd	1501, 4999 North West Coastal Highway MARDIE WA 6714	Dev	Intensive Agriculture - Algae Ponds And Ancillary Infrastructure
DA17118	Approved Delegate	Glenda Janice & Kevin Denison Jones	Glenda And Kevin Jones	22 Hedland Place KARRATHA WA 6714	Dev	Retaining/Boundary Wall
DA17125	Approved Delegate	Emma Louise Catt	Sara Conway	17 Zanetti Way NICKOL WA 6714	Dev	Home Business - Cooking Lessons
DA17126	Approved Delegate	Jacqueline May Skubevski	Mahir Hodzic	Unit 2 43-45 Balmoral Road PEGS CREEK WA 6714	Dev	Change Of Use - "Recreation - Private" To "Shop (Hairdressor)"
DA17127	Approved Delegate	Baptist Union Of WA Inc	Adrian Buggs	77 Gawthorne Drive MILLARS WELL WA 6714	Dev	Advertising Sign - Free Standing
DA17134	Approved Delegate	City Of Karratha	Digby Jones	L4668 Rosemary Road BAYNTON WA 6714	Dev	Sea Container
DA17135	Approved Delegate	Clint & Giselle Adine Waldren Degebrodt	Brehanna Kelly	124 Bajamalu Drive BAYNTON WA 6714	Dev	Home Occupation - Beautician
DA17136	Withdrawn	David William & Gina Jane Hipworth	Dhan Bahador Panday (Chris)	38B NICKOL ROAD NICKOL WA 6714	Dev	Home Occupation - Beautician
DA17137	Approved Delegate	Steven Russell Mott	Steven Russell Mott	12 Gregory Crescent DAMPIER WA 6713	Dev	R-Code Variation (Shade Sail)
DA17138	Approved Delegate	Dean James McInroy & Jason O'Byrne	Dean James McInroy	2 Fishwick Court MILLARS WELL WA 6714	Dev	R-Code Variation (Fence Height)
DA17139	Approved Delegate	Burrup Fertilisers Pty Ltd	Timik Developments	Lot 645 Village Road BURRUP WA 6714	Dev	Advertising Sign
DA17140	Approved Delegate	Robe River Mining Co Pty Ltd & Mitsui Iron Ore Development Pty Ltd & North Mining Ltd & Nippon Steel Australia Pty Ltd & Sumitomo Metal Australia Pty Ltd	Kym Marsh	8 Stove Court WICKHAM WA 6720	Dev	Sea Container (Outbuilding)
DA17143	Approved Delegate	Point Samson Pty Ltd	Poolmart Karratha	28 Vitenbergs Drive POINT SAMSON WA 6720	Dev	Swimming Pool - Ancillary To Caravan Park

LANDS MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
LM17032	Proposed Section 79 Lease Over For The Purpose Of 'Effluent Disposal'	Lot 699 On Deposited Plan 213936 And Lot 751 On Deposited Plan 185432	Inform DPHL Of The Status Of Approvals, Legal Directions For The Site. Should The Dept Seek To Combine The Two Land Parcels Under One Lease For The Owner Of The Harding River Caravan Park Site For The Purpose Of Effluent Disposal The City Does Not Object
LM17096	Development Project - Madigan Road, Road Train Assembly Area (RTAA)	Lot 603 Madigan Road GAP RIDGE WA 6714	The City Is Supportive Of The Proposed Location Of The Madigan Rd Road Train Assembly Area And Raises No Concerns With The Concept Plan Submitted
LM17097	Application To Clear Native Vegetation Under The Environmental Protection Act 1986 - Norwest Sand And Gravel Pty Ltd - City Of Karratha - Miscellaneous Licence 47/357 - CPS 7797/1	Mining Lease 47/556	Requests The Dept Of Mines That Dust Suppression Be Employed When Clearing Native Vegetation On Mining Lease M47/556
LM17103	Department Of Communities Is Considering Excising The Portion Of Crown Reserve 51591	Lot 376 (3) Nielsen Place, DAMPIER WA	Should Land Be Excised From Reserve 51596 (Dampier Police Station Site) Use Of The Land/Building Would Require Development Approval From The City
LM17105	Application For Mining Tenement For Exploration Licence 47/812 - D & K Corps Investments Pty Ltd - Application Encroaches On Private Land Within The Shire Of Karratha	South East Of Ghallina Well Located Approximately 40km South Of The Karratha Townsite.	No Objection To Miscellaneous Licence L47/812
LM17108	Enclosed Application For Mining Tenement For Special Mining Lease 47/1565 - Mt Regal	Mount Regal	No Objection to Special Mining Lease M47/1565

ENFORCEMENT MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
E17009	Unauthorised Home Business (Vehicle Repair)	1/24 Patterson Crescent, Dampier	DA received

ITEMS LODGED													
2017 LODGEMENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development Applications	7	10	11	3	8	9	7	12	10	9	7		93
R-Codes Applications	2	6	6	1	8	6	4	3	6	3	7		52
Land Matters	10	9	6	8	10	18	6	8	7	12	8		101
Enforcement Matters	3	19	5	5	31	5	4	7	0	1	1		81
Monthly total	22	44	27	17	57	38	21	30	23	25	22		326
Processing Timeframe - Days Development Applications	37	20	20	24	56	33	13	22.5	25	25	17.7		27
Application Fees	\$6,600	\$13,622	\$3,160	\$1,867	\$2,673	\$16,352	\$1,915	\$2,840	\$5,965	\$6,116	\$3,899		\$65,009
2016 LODGEMENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development Applications	11	7	12	6	9	8	8	11	7	13	13	11	116
R-Codes Applications	0	1	0	1	4	0	4	7	3	4	7	1	32
Land Matters	2	8	2	7	4	16	9	13	9	7	1	2	80
Enforcement Matters	0	2	1	4	3	1	3	20	1	1	1	0	37
Monthly total	13	18	15	18	20	25	24	51	20	27	22	14	267
Processing Timeframe - Days Development Applications	36	9	16	36	55	20	21	21	22	10	12	25	24
Application Fees	\$11,334	\$2,622	\$3,854	\$23,339	\$3,606	\$1,530	\$6,221	\$4,424	\$33,724	\$33,075	\$2,242	\$29,640	\$155,611



PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	PROPORTION COMPLETE
Local Planning Strategy – Considering Submissions And Finalising Strategy	RFF	Presented to Council to adopt for approval and submit to the Western Australian Planning Commission for endorsement.	Finalise modifications to Part B of the Strategy and submit to Western Australian Planning Commission.	90%
Worker Accommodation Scheme Amendment	TBB	Modified Amendment returned to Council.	Submit to Western Australian Planning Commission for endorsement.	90%
Modifications to DP 10 – Workforce Accommodation	In-House	Modifications to DP 10 presented to Council to consider for Public Advertisement.	Advertise DP 10 in accordance with Town Planning Scheme No.8 requirements.	35%
Cossack Coastal Hazard Risk Management Adaptation Plan (CHRMAP) and Scheme Amendment	TPG	Presented to Council to adopt for public advertising.	Public advertising and refer copy of CHRMAP and Scheme Amendment to WAPC.	60%
Land Supply Pipeline	In-House	Identification of sites expanded.	Land supply plans and matrix updated.	70%
Local Biodiversity Strategy	Vicki Long and Associates	Desktop surveying completed and areas for on-ground surveying identified. Natural Area training completed in November, 2017.	On-ground surveying to be undertaken in March 2018.	50%
Scheme Amendment 45 – Rezoning Comfort Inn to ‘Residential R60’ With Additional Use	TPG	Amendment forwarded to Minister for final approval.	Minister’s decision.	90%
Scheme Amendment 46 – Scheme Conversion	In-House	Modifications completed.	Forward amendment to WAPC for final approval.	70%
Karratha Industrial Estate Compliance Audit	In-House	2 Direction Notices sent to property owners in Cell 2 (one resolved and discussions commenced to resolve the other).	Finalise audit for Cell 3 and forward letters to property owners requesting rectification of any non-compliance or Direction will be issued.	18%

Gap Ridge Drainage Compliance Audit	In-House	6 Direction notices issued (5 property owners/tenants have contacted City to resolve issues.	Working with property owners to resolve issues. When 60 day period within Direction Notices lapse, investigate outstanding non-compliance and prosecute.	75%
Mulataga Structure Plan	Roberts Day	Recommended revised Coastal Hazard Line and corresponding foreshore reserve boundary determined and concept plans received.	Present recommended revised Coastal Hazard Line and foreshore reserve boundary to Council to adopt for referral to WAPC for endorsement. Roberts Day to determine changes required to technical reports and Structure Plan and provide cost estimate under current contract.	25%
School Population Analysis and Forecasting	In-House/ Forecast Id	Forecast ID have updated projections based on 2016 Census Data.	Data underpinning Forecast ID projections to be reviewed – specifically where growth is anticipated to occur.	75%
Scheme Amd 47 – Additional Use of Short Stay Accom (Lot 200 Walcott Way)	In-House	Amendment presented to Council to adopt for public advertising.	Refer to EPA and commence public advertising upon notification of EPA decision to not assess.	25%

14.4 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No:	LE.288
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	24 November 2017
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information. Please note that as agenda settlement closed early, the statistics do not include the last 6 days of the month. These will be updated to the corrected figures included in the report to the January 2018 Council Meeting.

Environmental Health Statistics														Environmental Health Statistics												
2017														2016												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2016 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits														Inspections/reinspections/audits												
Food premises inspection/reinspection	31	31	35	16	10	10	13	16	13	16	27		218	222	16	33	16	34	19	14	12	11	14	18	23	12
Lodging house inspection	0	0	0	11	2	14	7	1	7	0	1		43	28	0	2	0	4	6	9	0	0	0	0	5	2
Camping/caravan park inspection	0	0	0	1	0	1	0	3	4	0	0		9	9	0	0	0	0	2	2	0	2	0	2	1	
Public building inspection	2	1	0	10	16	5	6	2	10	2	4		58	66	2	2	1	9	14	21	1	6	4	3	2	1
Swimming pool inspection	0	0	0	1	17	0	0	0	0	21	2		41	25	0	0	0	0	0	0	0	0	0	25	0	0
Hairdressers inspection	0	0	1	1	0	0	0	1	0	1	3		7	16	0	0	1	0	2	0	1	2	0	1	7	2
Beauty therapy/skin penetration inspection	0	1	2	0	2	0	0	0	0	0	2		7	26	0	0	1	0	2	0	5	1	1	2	9	5
Septic tank inspections	0	0	0	0	0	0	0	0	0	0	2		2	2	0	0	0	1	0	0	0	1	0	0	0	0
Closed premises	4	2	4	4	0	0	2	1	1	4	5		27	38	4	4	1	1	1	2	2	4	3	1	10	5
Monthly total	37	35	42	44	47	30	28	24	35	44	46	0	412	432	22	41	20	49	44	48	23	25	24	50	58	28
Health nuisances/complaints investigated														Health nuisances/complaints investigated												
Air Pollution	1	0	0	1	3	1	1	3	3	4	3		20	17	0	1	1	3	1	0	3	1	2	1	4	0
Building & Accommodation	2	4	1	2	3	4	4	3	3	2	2		30	17	0	3	0	2	2	4	5	0	1	0	0	0
Effluent & Water Pollution	0	0	1	2	0	0	0	0	0	1	1		5	8	0	1	2	1	0	1	0	0	0	0	2	1
Food Safety	1	1	0	0	2	1	2	3	2	3	2		17	16	1	4	0	1	1	6	0	1	0	0	2	0
Noise Pollution	5	4	1	2	1	2	6	3	4	3	2		33	26	0	0	1	3	3	4	4	2	1	2	3	3
Nuisance	3	3	4	2	1	2	4	0	3	6	2		30	10	2	1	3	0	0	1	0	0	0	1	0	2
Pest Control	0	9	10	5	9	1	2	2	1	1	0		40	19	0	3	1	0	2	0	3	2	0	2	0	6
Refuse & Litter	2	1	4	2	0	0	1	4	7	2	1		24	9	0	3	1	1	1	0	0	1	1	0	1	0
Skin Penetration	0	4	0	2	3	0	0	2	1	0	0		12	3	0	1	0	0	1	0	0	0	0	0	1	0
Stallholders & Traders	2	3	2	3	5	0	0	2	3	0	2		22	3	0	1	0	0	1	0	0	1	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	16	29	23	21	27	11	20	22	27	22	15	0	233	128	3	18	9	11	12	16	15	8	5	6	13	12
Notifiable infectious diseases														Notifiable infectious diseases												
Ross River Virus (RRV)	0	2	17	9	7	7	0	2	1	0	3		48	6	0	1	3	1	0	1	0	0	0	0	0	0
Barmah Forest Virus (BHV)	0	0	2	0	2	0	0	0	0	0	1		5	1	0	0	0	0	1	0	0	0	0	0	0	0
Salmonellosis	2	3	6	3	10	2	2	3	0	2	1		34	23	5	1	3	3	2	2	3	0	1	0	1	2
Campylobacteriosis	1	1	1	2	2	2	1	2	1	1	2		16	20	1	3	3	3	1	1	1	0	1	4	2	0
Cryptosporidiosis	2	0	0	0	1	0	0	1	0	0	0		4	3	1	0	2	0	0	0	0	0	0	0	0	0
Other	0	0	1	4	9	0	2	1	0	0	1		18	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	5	6	27	18	31	11	5	9	2	3	8	0	125	53	7	5	11	7	4	4	4	0	2	4	3	2
Other health														Other health												
Assess development applications	5	4	4	0	3	6	4	3	4	2	2		37	71	6	9	7	7	9	3	10	2	7	5	2	4
Assess building applications	2	0	0	1	0	0	0	2	8	1	1		15	7	0	0	1	1	0	0	0	0	0	1	1	3
Respond to swimming pool positive detections	2	2	6	2	2	0	0	0	2	0	0		16	26	1	4	0	1	5	3	1	0	1	2	1	7
Healthy dog day	0	0	1	0	1	0	0	1	0	0	1		4	4	0	1	0	0	1	0	0	1	0	0	1	0
Chicken bleeding	2	2	2	2	2	2	1	2	2	2	2		21	25	2	2	3	2	2	2	2	2	2	2	2	2
Monthly total	11	8	13	5	8	8	5	8	16	5	6	0	93	133	9	16	11	11	17	8	13	5	10	10	7	16

14.5 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS - DECEMBER 2017

File No: LE.245
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: 24 November 2017
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Annual Ranger Statistics for the Council’s information. Please note that as agenda settlement closed early, the statistics do not include the last six days of the month. These will be updated to the corrected figures included in the report to the January 2018 Council Meeting.

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	13	2	0	15
Abandoned vehicles	5	13	2	20
Animal (dogs/other)	32	51	35	118
Cats	14	15	10	39
Camping	4	2	1	7
Cyclone	2	2	0	4
Litter	6	9	7	22
Parking	90	26	7	123
Off Road Vehicles	4	6	2	12
Unsightly Properties	0	1	3	4
Total Action requests	170	127	67	364

Please note that fire action requests which were included in this table previously have been included to a separate table as per below:

Statistics in relation to bushfires and fire activities attended to by Rangers/Fire Control Officers are as follows:

	November 2017
Illegal burns investigated	0
Number of FCO Managed Scrub Fires	3
FCO Hours spent at fires	35
Cyclone/Bushfire Notices Served	13
Fireworks Permits issued	1
Permits to Burn Issued	2

There were 40 Insight calls received for the month of November of which 29 were R1 codes which required an immediate response.

The following applications to keep more than 2 dogs on a property have been assessed and determined for the latter part of 2017. All were approved with the exception of the application in Baynton which neighbouring property owners objected. Ranger Services also determined that the dog owner was unable to effectively contain the dogs on the property.

Three Dog Applications

Applicant	Address	Outcome
L Whitby	10 Fabling Court, Baynton	Not approved
S Stewart	6a Gunsberg Court, Pegs Creek	Approved
T Magner	3 Greig Place, Nickol	Approved
T Nicholas	18 Hibiscus Place, Wickham	Approved
N Walton	23 Brooks Way, Nickol	Approved
L Scholes	11 Sandpiper Turn, Nickol	Approved

Rangers Statistics 2017														Ranger Statistics 2016													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2016 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														Inspections/reinspections/audits													
Activities on City Properties	20	20	9	7	5	10	30	17	0	20	15		153	180	6	12	29	16	8	23	22	19	11	23	9	2	
Abandoned vehicles	30	29	12	34	35	20	19	16	0	26	20		241	581	24	68	89	47	46	54	75	51	50	19	41	17	
Animal (dogs/etc)	114	165	104	144	149	145	134	174	169	135	118		1551	1667	105	82	109	108	174	209	209	155	148	144	128	96	
Cats	37	30	24	22	31	41	32	50	28	25	39		359	330	43	28	15	28	37	32	25	25	20	26	21	30	
Camping	0	9	3	5	6	17	19	15	12	11	7		104	124	10	11	13	9	10	15	22	19	5	2	8	0	
Cyclone	1	0	2	0	1	3	1	2	24	4	4		42	65	0	7	4	2	2	1	2	1	5	9	15	17	
Fire	5	3	0	7	5	9	3	1	0	41	54		128	202	1	9	3	5	6	7	5	2	2	59	92	11	
Litter	41	94	21	32	32	56	39	25	23	28	22		413	670	59	86	65	78	67	56	44	49	63	27	41	35	
Parking	122	186	93	121	150	201	204	168	158	203	123		1729	1892	39	92	157	192	109	151	206	226	167	189	243	121	
Off Road Vehicles	31	32	14	14	18	32	27	15	21	15	12		231	385	28	45	24	52	58	40	39	19	23	23	28	6	
Unightly Properties	31	32	211	25	17	36	4	16	10	15	4		401	Not recorded													
Monthly total	432	600	493	411	449	570	512	499	445	523	418	0	5352	6096	315	440	508	537	517	588	649	566	494	521	626	335	
Infringements Issued														Infringements Issued													
Bushfire	15	1	0	0	3	5	1	1	0	0	1		27	54	0	2	2	1	2	2	0	2	1	0	0	42	
Activities on City Properties	0	0	0	0	0	0	0	2	0	0	0		2	1	0	1	0	0	0	0	0	0	0	0	0	0	
Animal Environment & Nuisance	13	9	2	8	0	4	10	2	0	0	0		48	53	3	0	19	1	3	1	5	7	5	1	2	6	
Animal (dogs/cats/etc)	9	14	16	9	17	21	7	24	12	15	13		157	214	12	7	19	9	28	30	31	15	21	21	9	12	
Camping	0	0	0	0	0	0	0	0	0	0	2		2	4	0	0	0	0	0	1	1	0	0	1	1	0	
Litter	3	2	2	2	4	7	8	1	0	3	1		33	21	2	1	3	1	4	0	3	1	2	2	0	2	
Parking	39	64	50	36	51	60	52	45	47	36	31		511	712	12	30	59	78	62	49	45	76	65	71	115	50	
Monthly total	79	90	70	55	75	97	78	75	59	54	48	0	780	1059	29	41	102	90	99	83	85	101	94	96	127	112	
Infringements														Infringements													
Value of Infringements Paid	11,425	13452	14153	10326	13421	11791	8,833	13,086	11,843	9273	5466		123068	125,443	13,116	6633	4939	9496	12795	9633	8931	11643	13802	12432	10571	11452	
Infringements withdrawn	32	12	3	1	7	0	1	0	10	0	5		71	86	1	0	5	6	4	11	4	6	5	6	9	29	
Impounded Dogs														Impounded Dogs													
Central	12	17	8	7	17	10	8	11	13	8	8		119	111	14	8	4	8	14	12	13	11	6	6	9	6	
East	7	37	14	25	5	11	7	1	2	8	2		119	138	5	0	8	11	17	12	13	12	7	29	11	13	
West	17	21	21	17	26	13	13	24	15	4	11		182	172	9	11	15	13	18	22	18	14	10	20	8	14	
Monthly total	36	75	43	49	48	34	28	36	30	20	21	0	420	421	28	19	27	32	49	46	44	37	23	55	28	33	
Released to Owner	9	25	23	20	31	19	11	19	26	9	8		200	172	9	10	11	20	17	23	22	10	10	21	8	11	
Rehomed to SAFE	14	22	15	18	6	8	13	15	2	4	5		122	114	9	2	3	7	10	13	4	4	9	33	8	12	
In pound at present									1	3	5																
Holding pending court cases										2	2																
Euthanised by Ranger	10	28	4	4	4	5	1	0	0	0	0		56	35	2	1	3	3	14	0	7	1	0	0	0	4	
Euthanised by Vet	3	0	1	7	7	2	3	2	1	2	1		29	21	1	1	0	0	2	1	1	8	2	0	3	2	
Monthly total	36	75	43	49	48	34	28	36	30	20	21	0	420	342	21	14	17	30	43	37	34	23	21	54	19	29	
Impounded Cats														Impounded Cats													
Central	8	9	9	3	3	13	7	10	7	4	8		81	52	4	6	0	10	12	3	1	3	2	4	0	7	
East	5	14	1	17	20	6	14	3	9	3	9		101	81	3	0	6	23	15	6	4	3	3	1	1	16	
West	3	2	3	1	4	7	5	10	3	10	5		53	62	10	8	1	6	5	10	3	1	3	6	4	5	
Monthly total	16	25	13	21	27	26	26	23	19	17	22	0	235	195	17	14	7	39	32	19	8	7	8	11	5	28	
Released to Owner	3	15	0	0	0	1	0	1	0	0	0		20	6	0	1	0	0	2	2	0	1	0	0	0	0	
Rehomed to SAFE	6	4	3	6	21	6	4	6	9	4	7		76	37	6	4	1	1	2	0	1	2	3	1	1	15	
In pound at present									0	2	2																
Euthanised by Vet	6	6	9	15	5	19	20	14	9	10	13		126	118	11	8	6	29	23	12	0	1	4	10	1	13	
Euthanised by Ranger	1	0	1	0	1	0	2	2	0	0	0		7	32	2	1	0	7	5	5	6	3	1	0	2	0	
Deceased									1	1	0																
Monthly total	16	25	13	21	27	26	26	23	19	17	22	0	235	193	19	14	7	37	32	19	7	7	8	11	4	28	

14.6 ECONOMIC DEVELOPMENT UPDATE

File No:	ED.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Business Engagement Coordinator
Date of Report:	22 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform Council of economic development activities in the month of November 2017.

BACKGROUND

Council's Strategic Community Plan 2016 - 2026 aims to attract diverse and sustainable business and employment opportunities.

CURRENT ACTIVITIESTake Your Business Online Grant Scheme Update

In June 2017, 14 businesses were awarded a grant to assist with enhancing their online presence. Total funding was approximately \$48,000, provided on a dollar for dollar basis. 10 businesses have projects underway and officers are working with the others to progress their plans. To date, a total of 5 business have invoiced the City approximately \$15,000 towards their projects. Officers met with 5 businesses to film brief interviews to talk about what they are doing with their grant and have progressed editing a video to share their stories for release via social media.

Business Development Support Grant Scheme Update

In June 2017, Council agreed to fund a number of initiatives to support business development within the City. A total of approximately \$123,000 was awarded on a dollar for dollar basis to deliver these events. To date, approximate \$98,000 of the funding has been used to deliver the following events:

- New Pilbara Economic Development Conference
- Pilbara Business Boot Camp
- Lead and Adapt Workshop
- 2017 Business Excellence Awards
- Destination Pilbara 2.0 The Warlu Way Tourism Conference
- Small Business Workshop Series (1/4 workshops completed).
- Pilbara Women's Network Series (2/3 events completed).

Events that are due to be delivered this Financial Year are:

- Tendering & Procurement Workshop
- Career Central 2018
- Business Confidence Survey
- Small Business Workshop Series (3 remaining 3 workshops).
- Pilbara Women's Network Series (1 remaining event).

Cossack

City Officers continue to work through State Planning, Lands & Heritage processes in consultation with Cossack landowners in an effort to clear the way for future development and activation of Cossack.

Roebourne Gaol Heritage Precinct

City Officers continue to work through State Planning, Lands & Heritage Officers on the restoration and activation of the Gaol Heritage Precinct and expect a formal response shortly.

Homemaker Centre

The Large Format Retail Forum was held in Sydney in November and was attended by the agents representing the Homemaker Centre site and has generated some leads. City Officers have provided input into a Market Review which was prepared by a consultant engaged by Landcorp. The Market Review is intended to be distributed to potential investors interested in the Homemaker Centre and other lots available in the City.

Visitor Centres

The Karratha Visitor Centre have installed self-serve kiosks and a brochure stand at the Airport. The self-serve kiosk contains an iPad which visitors can use to view and book tours on the spot. A new management structure has been implemented following the resignation of Jane Knapp. A Part-Time General Manager (Anouska Angove) will commence on 15 January 2018 with an Operations Manager (Chantelle Tucker) appointed who has commenced in her new role.

Sahara Forest Project

City Staff attended the 4th Steering Committee Meeting for the Sahara Forest Feasibility Study. An update on the project was provided and a draft market analysis was shared with the group.

Green Energy Action Group

The City has received further clarification from the proponents for the site and have prepared a letter for the Department of Planning Lands & Heritage to progress the securing of land tenure.

Business Development Workshop Series

The Business Centre Pilbara ran the first of four workshops funded under the Business Development Support Grant Scheme. The topic was 'Business Genesis' and 12 people attended the workshop.

Pilbara Rock Oyster Research & Development

City Officers attended the 3rd Project Steering Committee Meeting on 23 November 2017. Work has started on the Pilbara Rock Oyster Research and Development project with oyster collecting equipment deployed in flying foam passage. Maxima have deployed lease marker buoys and oyster spat (oyster larvae) collectors. It will take three to four months for the spat collection to be completed. The oysters will then be transferred to grow-out baskets where they will grow until they are a marketable size, which will take around two years.

The Wanggalili Project

City Officers along with representatives from BBIG, Abundance Foods, Yurra, Kings Park Botanical Gardens and YAC attended Millstream National Park to identify suitable native plants growing on country that could be used for food or other commercial uses. The focus was on identifying plants that had the most chance of commercial success to be used in an initial trial to see if they could be successfully grown in a controlled environment.

New Roebourne Information Pullover Bay

City Officers have progressed the design and concept for the Roebourne information bay. A design for the replacement information panels for the existing information bay in Roebourne have been drafted and feedback has been sought from NAC, NYFL and the Visitor Centre prior to installation.

REAP Supplier Expression of Interest

City Officers have progressed the establishment of a web page where the list of small businesses that have expressed interest in providing goods and services to event organisers hosting events at the REAP will be displayed.

Economic Development Strategy

Officers have been collating the feedback received from stakeholders following the workshops. This information will be used to guide the first draft of the Economic Development Strategy.

Tourism Signage – Peawah Rest Stop and Cofk / ToPH Border Sign

A design for the Welcome to the City of Karratha sign to be placed at the Hedland / Karratha border has been finalised. City Officers have agreed on a concept with the PRC for the design of the information panel to be located at the Peawah rest stop.

Island Camping

The Department of Biodiversity, Conservation & Attraction has responded to the City's offer of support to undertake an environmental and heritage studies at the proposed site to increase the chances of attracting a suitable proponent to develop the campground. The Department advised that as the City intends to submit an EOI through the competitive process it would not be appropriate for the City to undertake any assessments or clearances of the site.

14.7 COMMUNITY SERVICES UPDATE

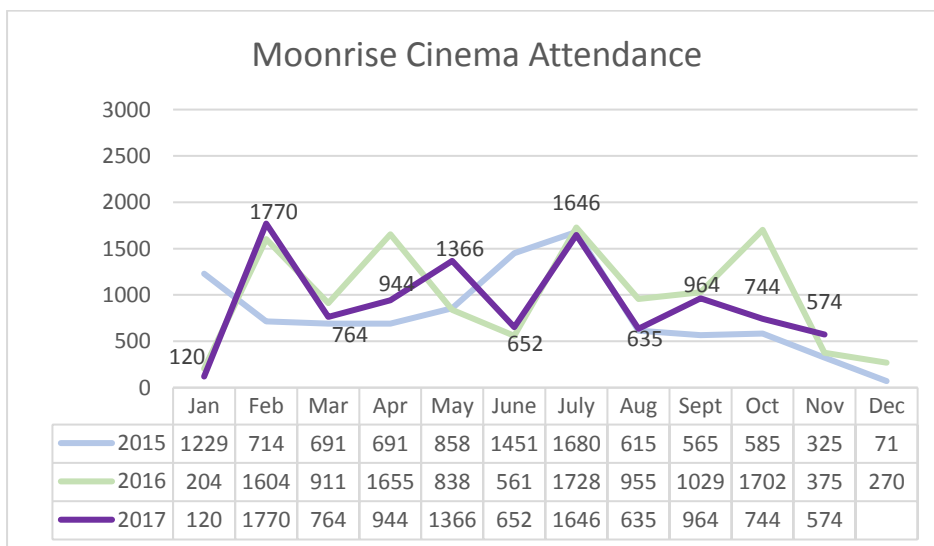
File No: CS.23
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 27 November 2017
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

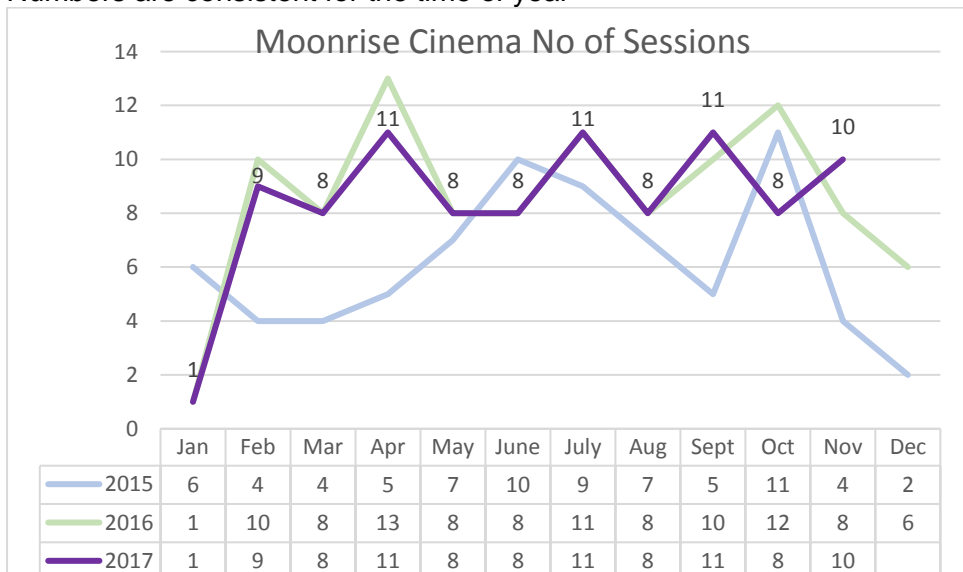
To provide Council an update on November activities for Community Services.

1. ARTS & CULTURE

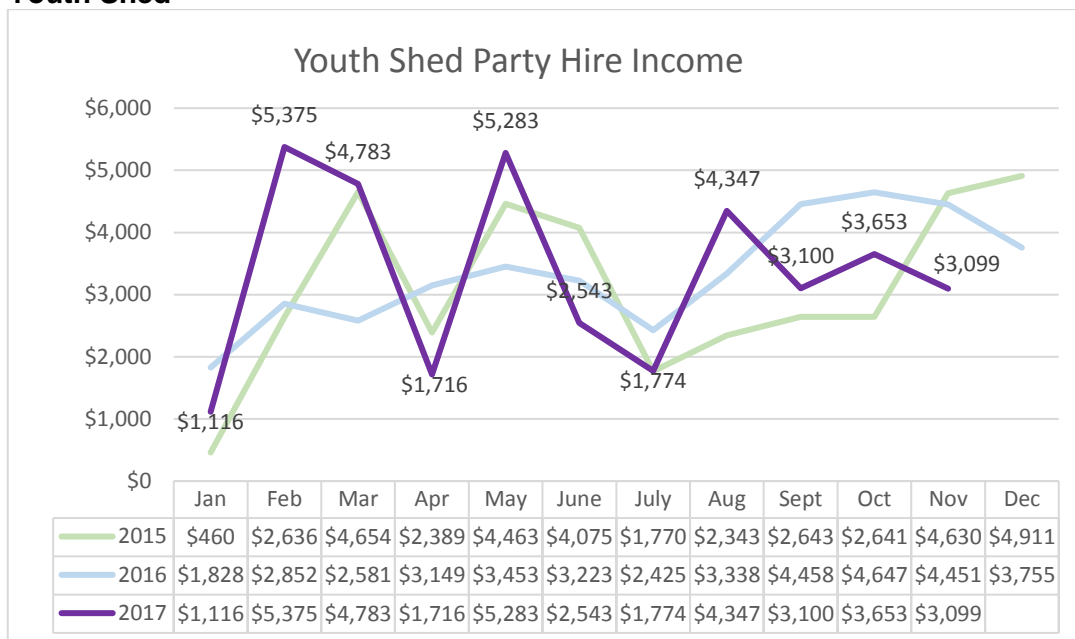
a) Moonrise Cinema



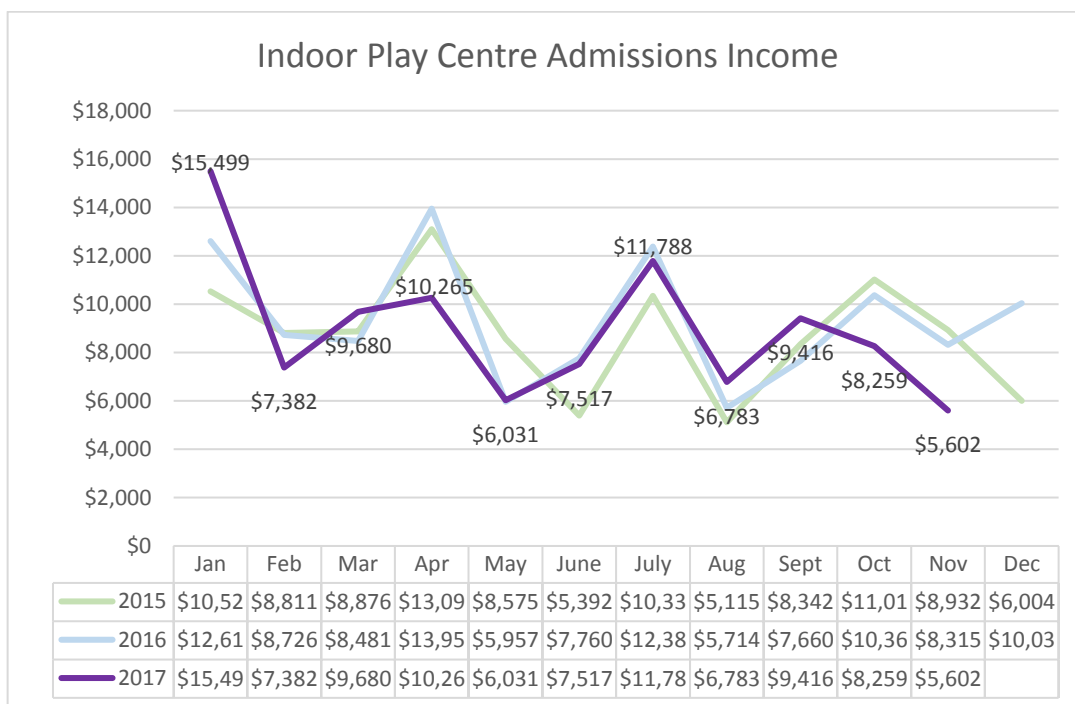
Numbers are consistent for the time of year



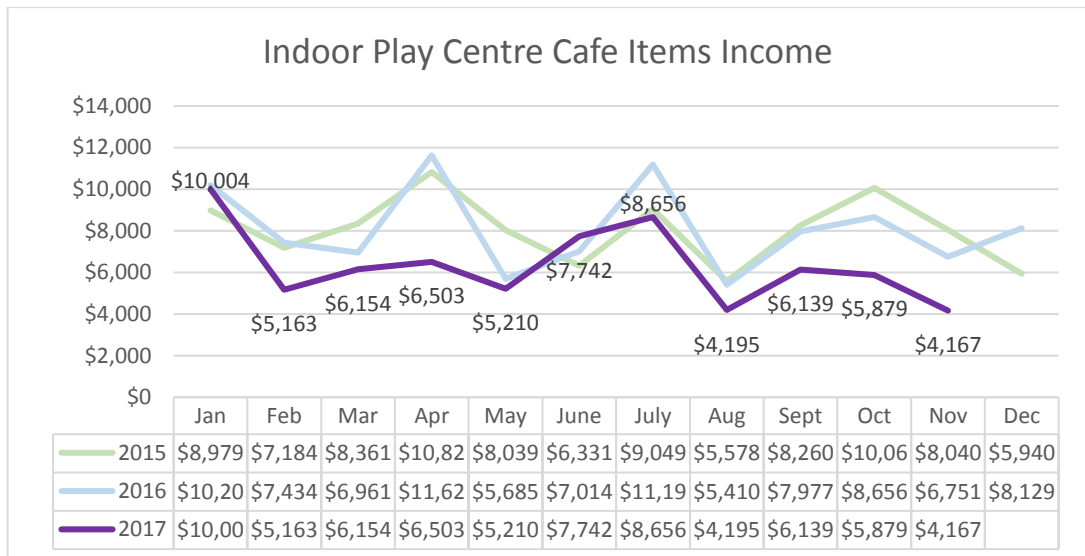
1.2 YOUTH SERVICES
b) Youth Shed



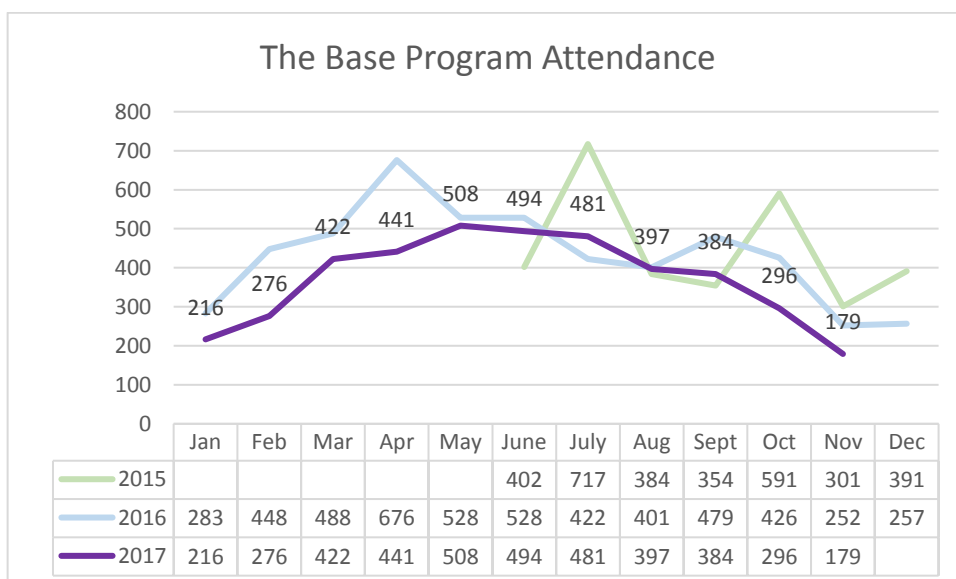
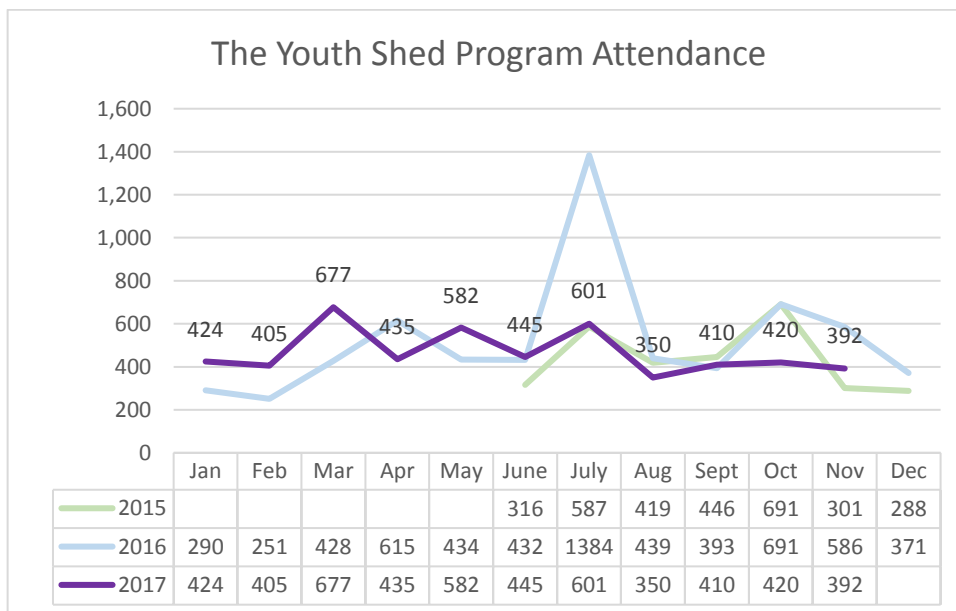
November has seen many parties booked figures down due to reporting stats required early. 1 week in November still to be included.



Decrease since October – Afternoons have been very quiet

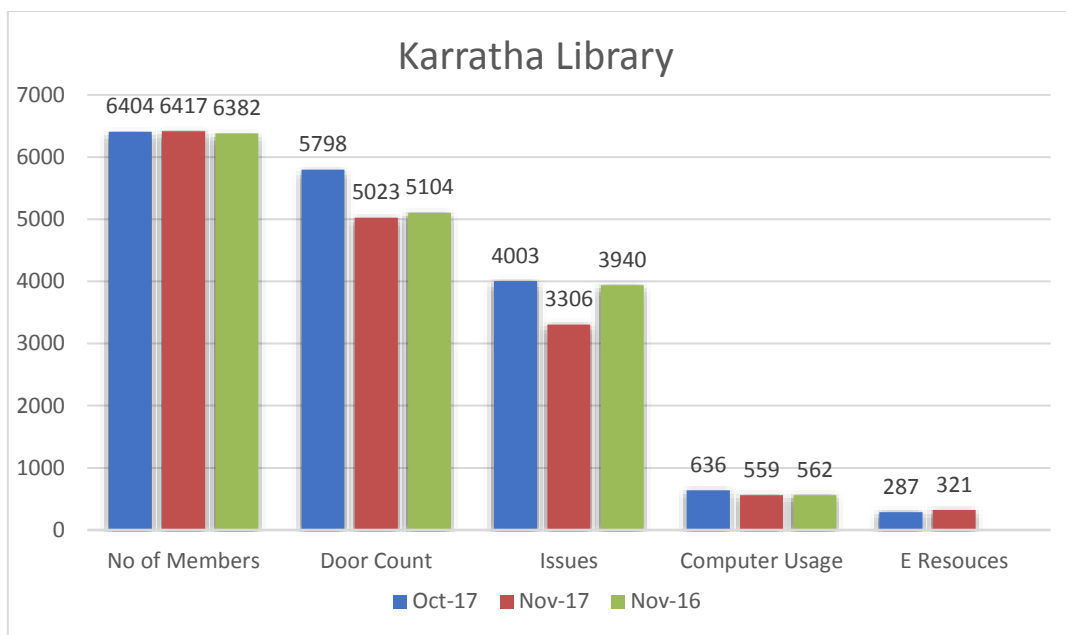


Reflective in relative decrease in admissions income



2. LIBRARY & CHILDRENS SERVICES

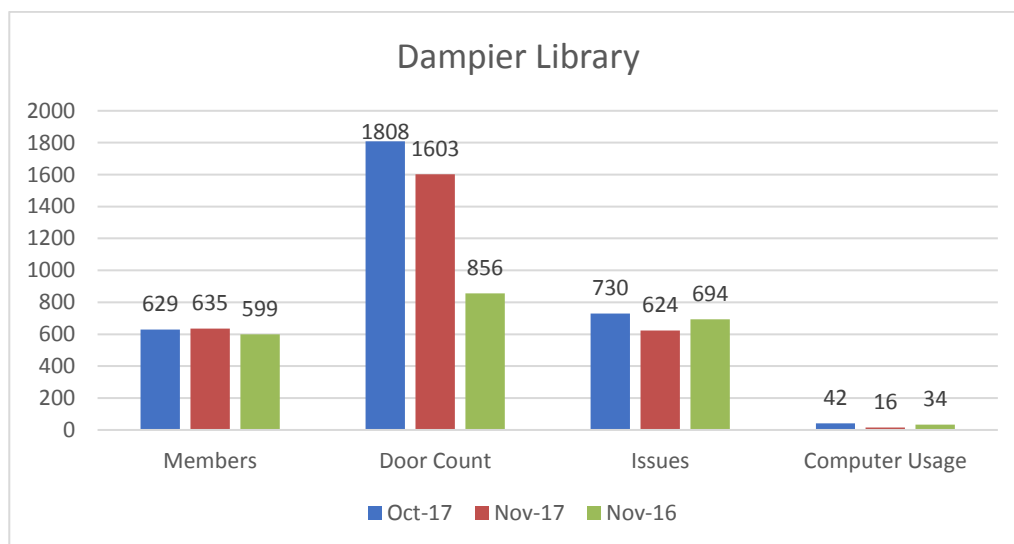
Stats only reflect 1/11 – 25/11/17 and not the full month.



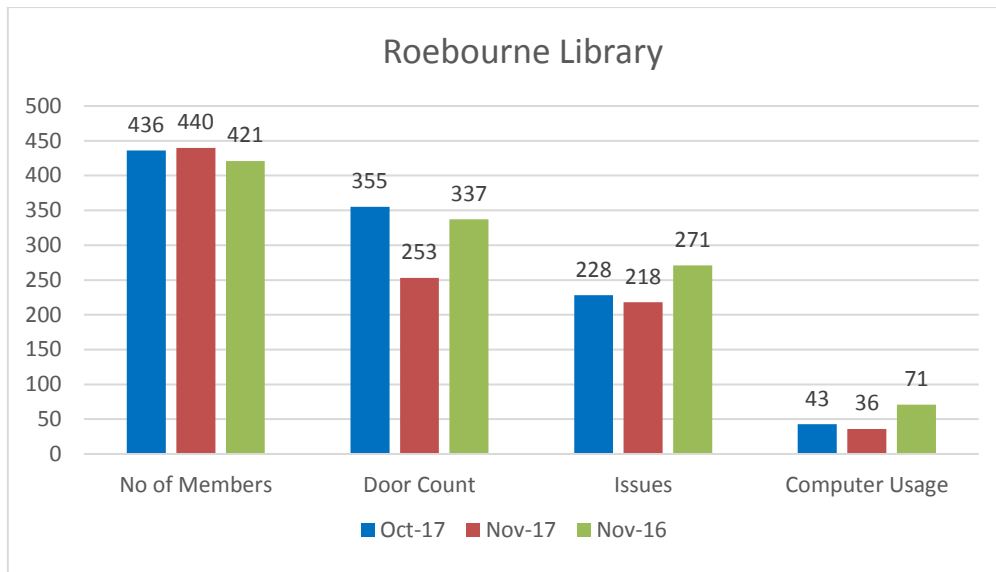
Members - Bi-annual expired borrower purge with 888 members deleted, 13 new members.

Computer Usage – Decline due to availability of Wi-Fi.

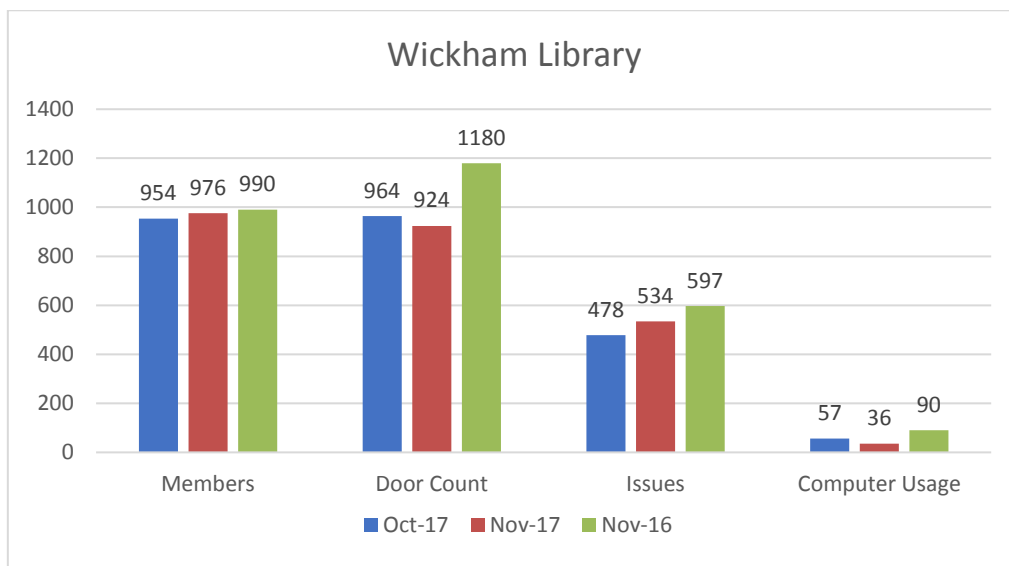
E-resources – In library promotion of new RB Digital app that combines 2 separate providers



Members - Bi-annual expired borrower purge with 74 members deleted, 6 new members



Members - Bi-annual expired borrower purge with 27 members deleted, 4 new members



Members - Bi-annual expired borrower purge with 154 members deleted, 22 new members

Computer Usage – Wi-Fi now available to patrons, decline in numbers due to patrons bringing their own devices.

3. RECREATION SERVICES

Figures are not available for November due to time restraints

14.8 RED EARTH ARTS FESTIVAL 2017

File No: RC.80
Responsible Executive Officer: Director Community Services
Reporting Author: Coordinator Arts and Culture
Date of Report: 15 November 2017
Disclosure of Interest: Nil
Attachment(s) Red Earth Arts Festival Final Report 2017

PURPOSE

To inform Council of key outcomes from the 2017 Red Earth Arts Festival and to advise of recommendations for planning and activities for the 2018 Red Earth Arts Festival.

BACKGROUND

REAF 2017 attracted 9,023 patrons attending events held across the 10-day period (15-24 September), which is a 7% decrease from 2016. The reduction in attendance from 2016 to 2017 is likely due to the unexpected winds making for cold evenings, clashes with AFL finals and an increase in ticket price. The Festival’s economic impact for the region is estimated at approx. \$910,000, with the City of Karratha spending \$73,612 directly with local suppliers.

The program included regular events Launch, Junior, Comedy, Music, After Dark, Dance Fusion, Dinner & Show and Recovery. Additionally, REAF included an art installation, The Cloud, which proved popular with the community.

Five events were staged in Karratha, three in Dampier, one in Wickham and one in Cossack. Each year events are staged in both the Eastern and Western Corridors with transport available between events. In 2018 Officers will look to program in Point Samson and Roebourne, with Wickham and Cossack being rested as host towns.

Corporate sponsorship was attained from Rio Tinto, Tourism WA, and Pilbara Ports Authority. In-kind sponsorship was also secured from Onsite Rental Group, Joyce Cranes, Redwave Media, JSS Logistics and Cleanaway. Total value of in-kind sponsorship is estimated at \$37,000.

INCOME

ITEM	Budget	Actual
Sponsorship (cash)	\$174,000	\$165,000
Ticket Sales	\$60,000	\$78,000
TOTAL	\$234,000	\$243,000

EXPENDITURE

ITEM	Budget	Actual
Contractors and Consultants	\$130,000	\$125,000
Materials and Services	\$200,000	\$202,000
Advertising	\$30,000	\$31,000
TOTAL	\$360,000	\$358,000
TOTAL COST TO CITY	\$126,000	\$115,000

Red Earth Arts Festival 2018

The dates set for the festival in 2018 are 31 August – 9 September to align with programming scheduled for the Red Earth Arts Precinct. This will also avoid clashing with AFL finals and school holidays.

Further recommendations are outlined in the attached report.

CRITICAL TIMELINE

January 2018	Event plan for REAF 2018 submitted to EMT for approval
February 2018	Event sponsors secured Programming finalised Community engagement
March 2018	Venues confirmed In kind sponsors secured
April 2018	Ticketing requirements developed for SABO
May 2018	Marketing design commenced
June 2018	Stakeholder consultation marketing collateral produced
July 2018	Marketing campaign commences
August 2018	REAF tickets on sale
September 2018	REAF 31 August - 9 September event delivery
October 2018	REAF Final Report completed
November 2018	REAF Final Report issued to Council as Information Item

CONCLUSION

REAF will continue to be a highlight on the annual events calendar and one of the City's hallmark events. With the opening of REAP in 2018 the opportunity exists for complementary programming and cost savings in staging to allow for added value for events staged in all five towns.

14.9 KARRATHA CITY SHOPPING CENTRE SUNDOWNER

File No:	GS.41
Responsible Executive Officer:	Director Community Services
Reporting Author:	Coordinator Arts and Culture
Date of Report:	20 September 2017
Disclosure of Interest:	Nil
Attachment(s)	Final Event Report Karratha City Sundowner

PURPOSE

To inform Council of the event acquittal for the Karratha City Shopping Centres 'Karratha City Sundowner', a recipient of the City Centre Activation Grant funding.

BACKGROUND

At the May 2017 Council OCM Karratha City Shopping Centre was allocated \$11,000 through the City Centre Activation Grant (Resolution 153789) to fund the 'Karratha City Sundowner' event, delivered by Vicinity Centres at the temporary event space at The Quarter.

Karratha City Centre's aim was to host an event that was family-friendly, community based and all inclusive, offering a range of activities including a fashion parade showcasing local business product, rides, food stalls and live music presented by community members. The funding was to provide local production and equipment hire, marketing, waste services and event entertainment.

The event was held Saturday 14 October 2017 with an estimated attendance of 800 patrons.

A comprehensive marketing campaign for the event was undertaken comprising a REDFM 2-week radio campaign and live broadcast at the event, social media posts, poster distribution plus a range of shopping centre marketing including door decals, wall posters, strut cards, brochures etc.

Community engagement was also conducted with the establishment of a Blue Beanies Project, a local initiative with a focus on 'Youth Suicide Intervention, Prevention and Education'. Together they encouraged youth participation in the event through a talent show, fashion parade (with a dual purpose, of promoting the retailers fashion) and activities for children and adults to enjoy at the event.

FINANCIAL ACQUITTAL

INCOME	Budget	Actual
Sponsorship- City Centre Activation	\$11,000	\$11,000
TOTAL	\$11,000	\$11,000

EXPENDITURE	Budget	Actual
Event Infrastructure & Equipment	\$7875.58	\$4939.91
Entertainment	\$852.50	\$1125
Marketing campaign	\$5015	\$6855
Event Photography	\$0	\$1110
Waste Management	\$0	\$1280
Security \$2246.68 + Ambulance attendance \$200	\$0	\$2446.68
Event staff	\$0	\$644.64
Flights	\$0	\$961.25
MISC materials	\$0	\$749.17
TOTAL	\$13,743.08	\$20,111.65

CONCLUSION

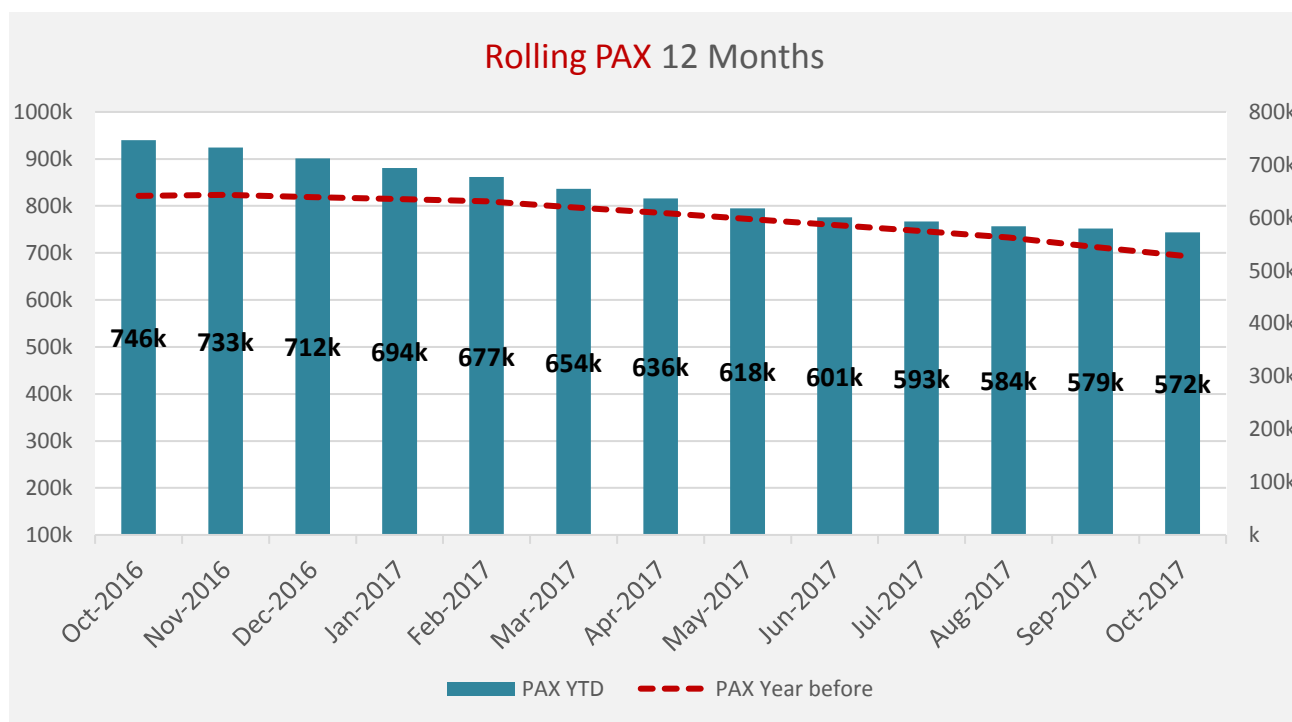
\$11,000 of City Centre Activation funding has been acquitted with receipts.

14.10 AIRPORT SERVICES DATA

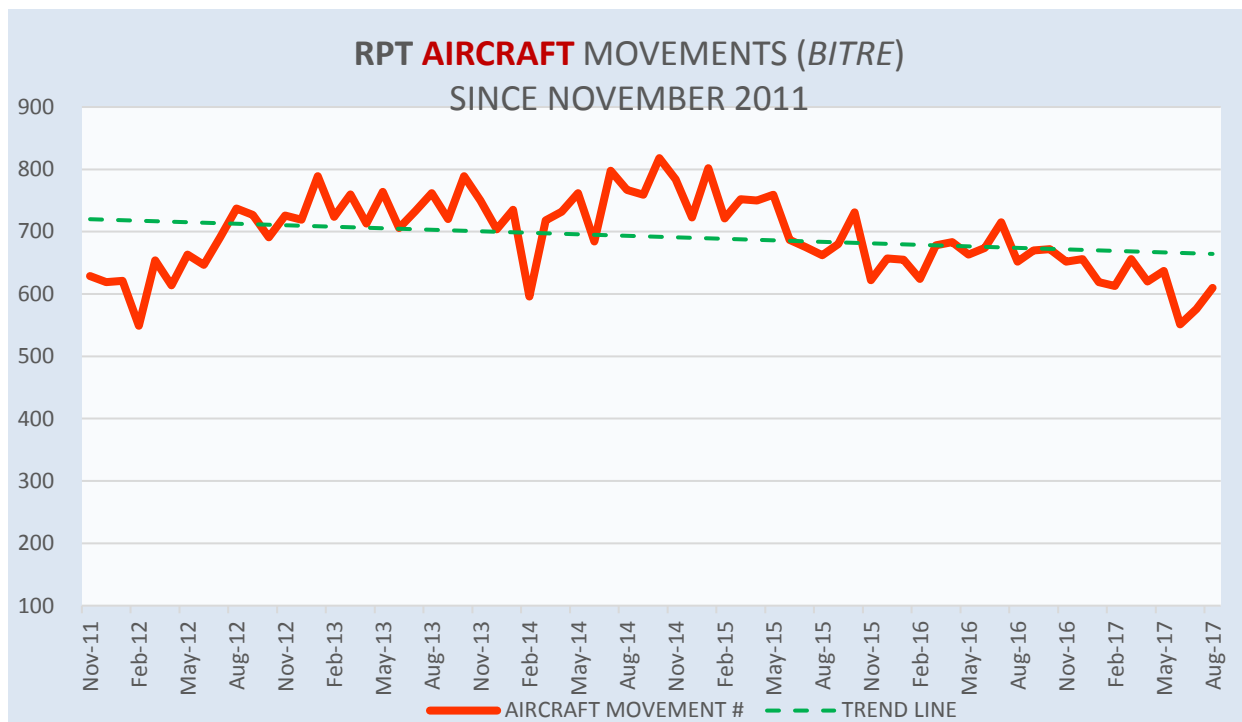
File No: TT.42
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager Airport Services
Date of Report: 23 November 2017
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide an illustration of Airport Services data collected for the 2017/18 year with comparisons against previous year.

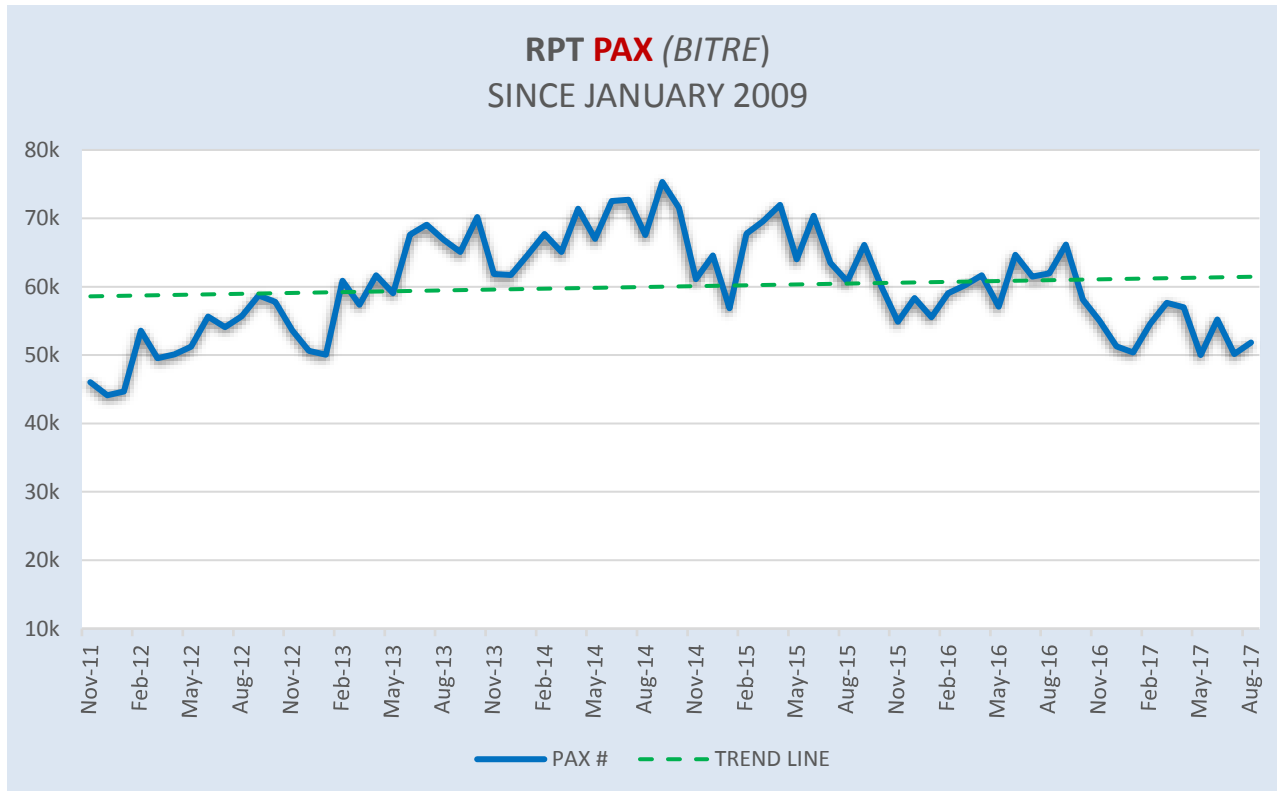


Rolling PAX shows the total PAX numbers for KTA consecutive monthly data for the last twelve months. Includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).

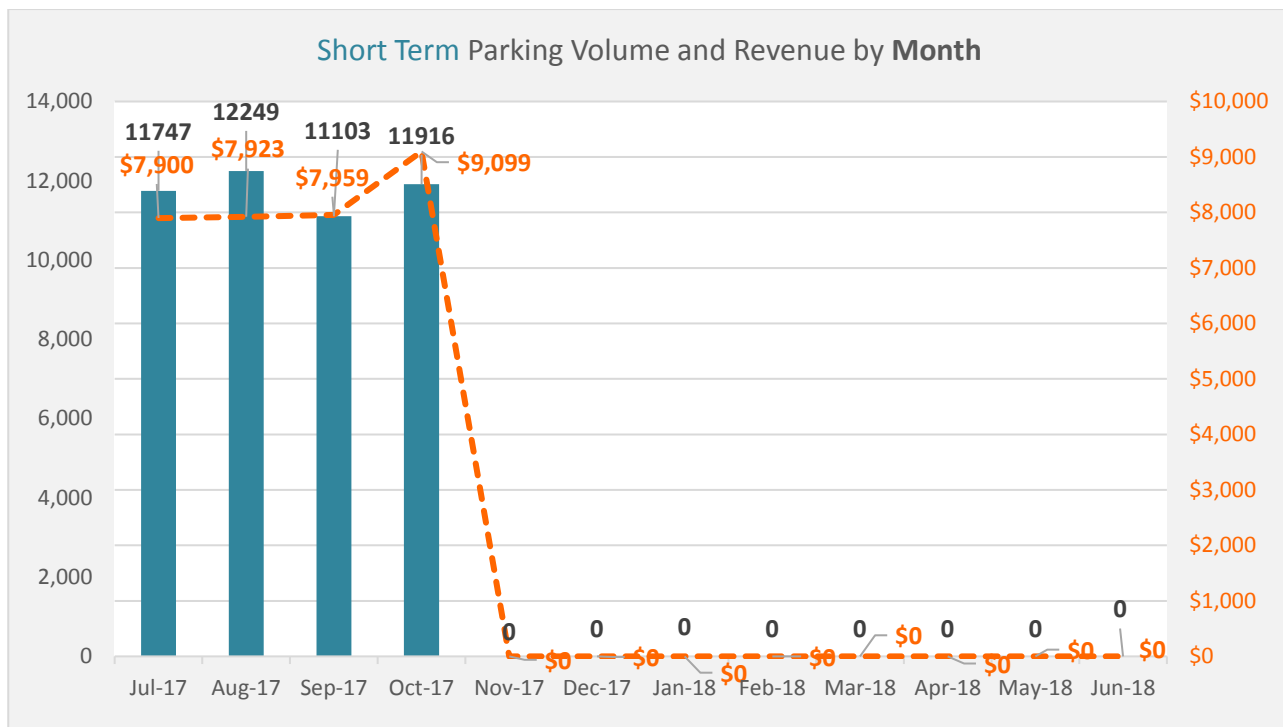


Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to **August 2017** for RPT Aircraft movements.

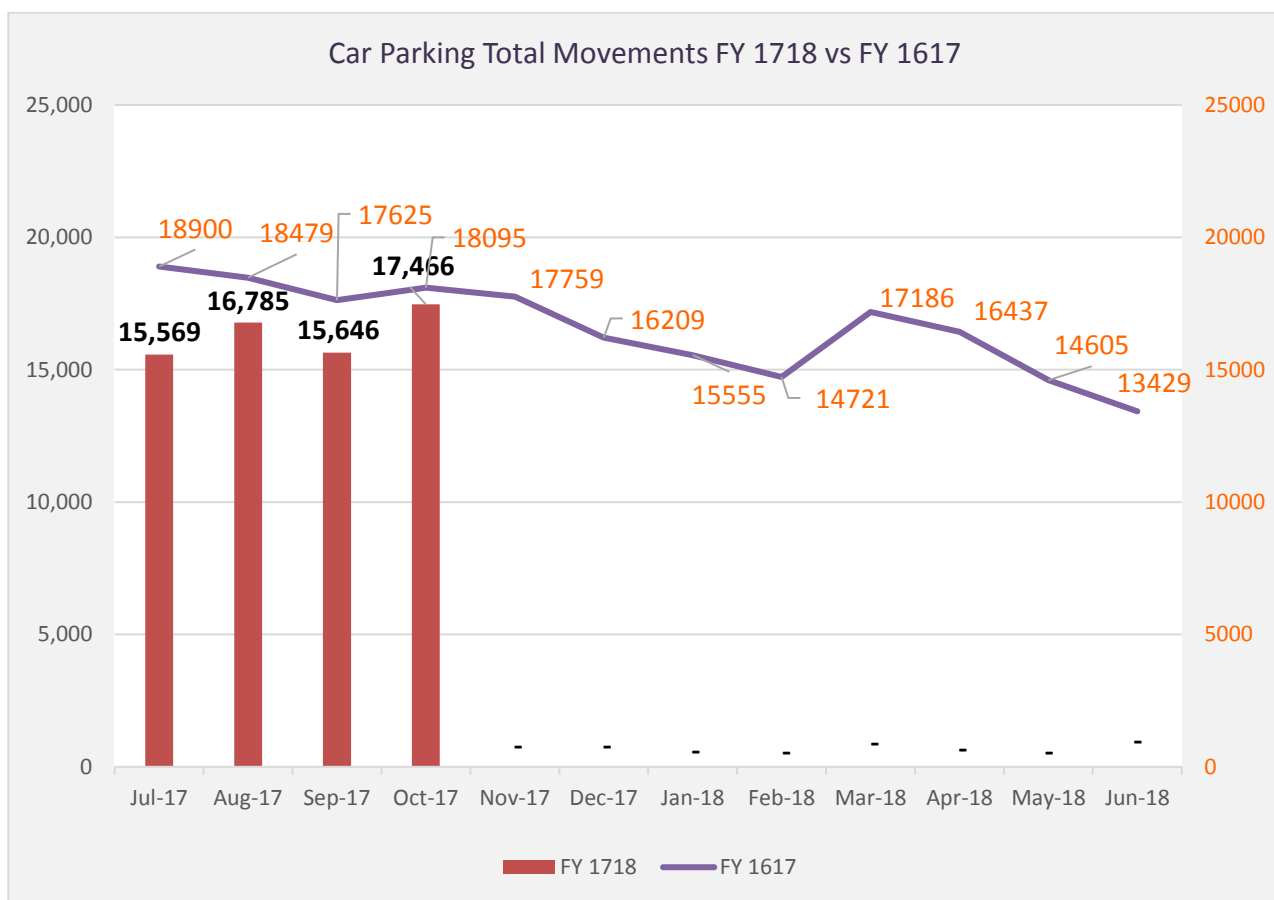
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to **August 2017** for RPT Passenger



movements.



This Car Park Data relates up to **October 2017** for Volume & Revenue by Month



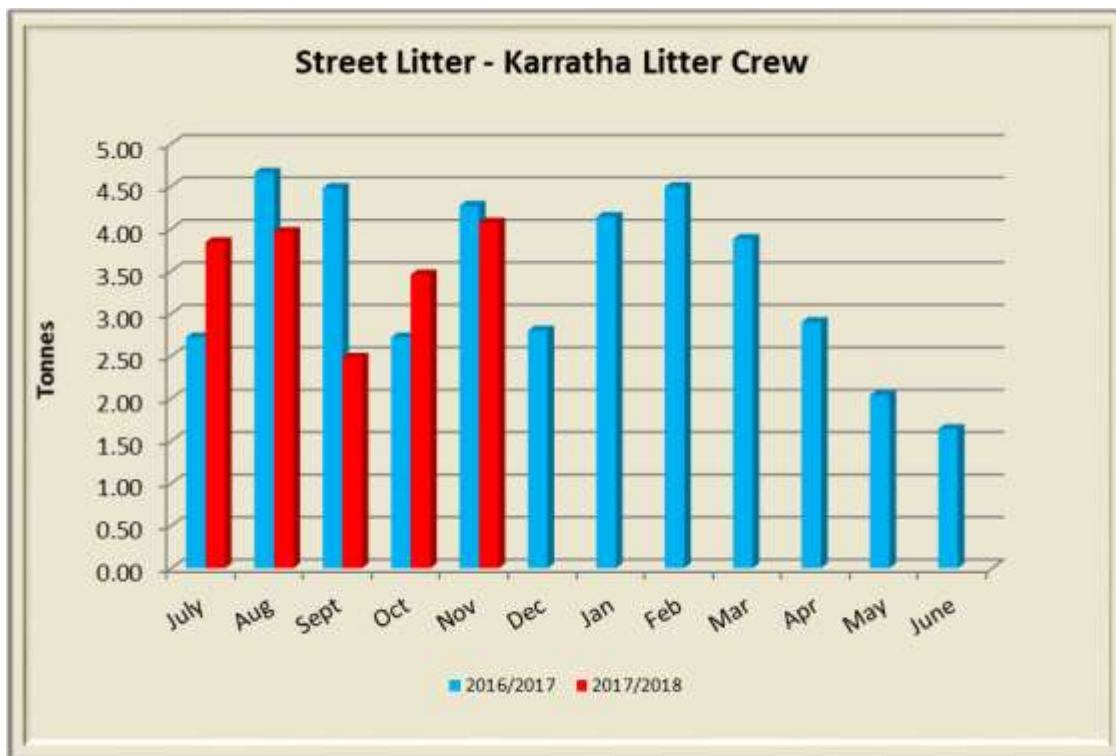
This Car Park Data relates to **October 2017** vs. FY1617 data.

14.11 WASTE SERVICES DATA

File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 23 November 2017
Disclosure of Interest: Nil
Attachment(s) Nil

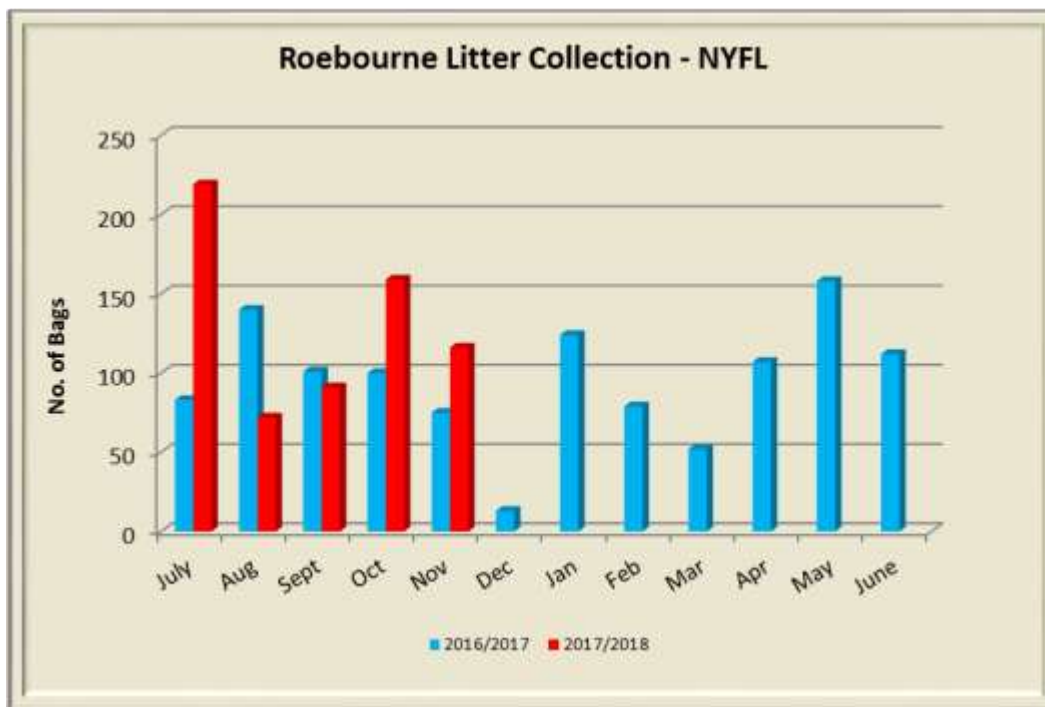
PURPOSE

To provide an update for the Waste Services Department and illustration of Waste Services data collected for the 2017/18 year with comparisons against previous year.

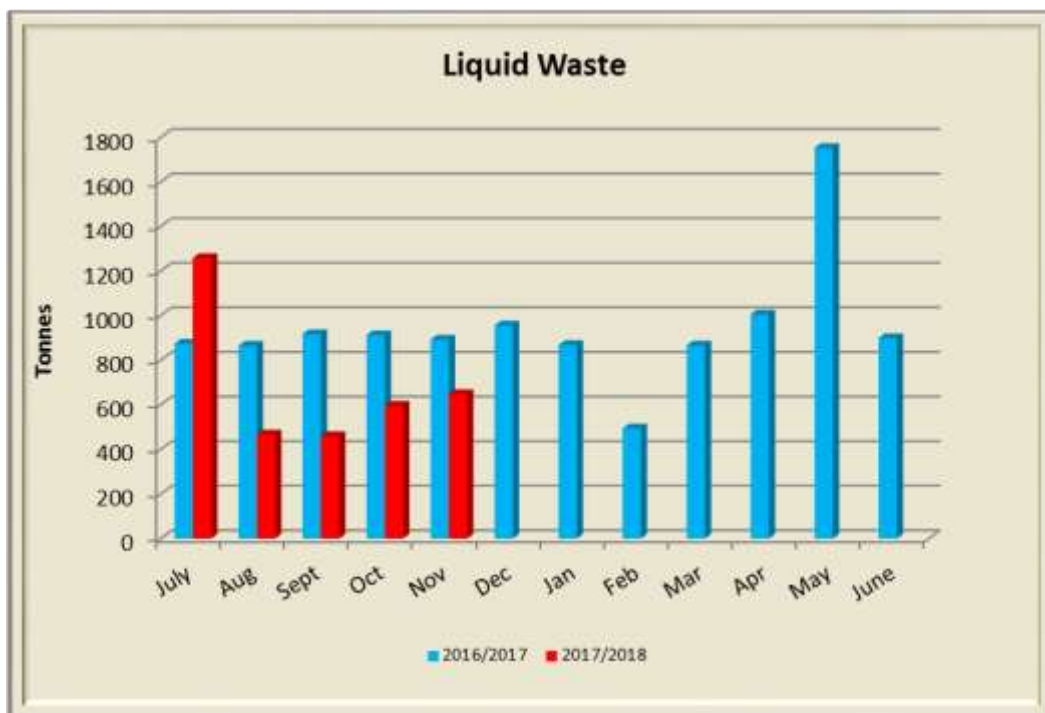


Street litter collected and delivered to the 7 Mile Waste Facility.

Yaburara & Coastal Mardudhunera Aboriginal Corporation (YACMAC) commenced providing litter collection staff 3 July 2017. Waste department focused on roadside “emu picking” programs, specifically targeting main access roads. A revised generic Traffic Management Plan (TMP) in consultation with the depot works department ensured YACMAC staff were well prepared and trained to do the work.

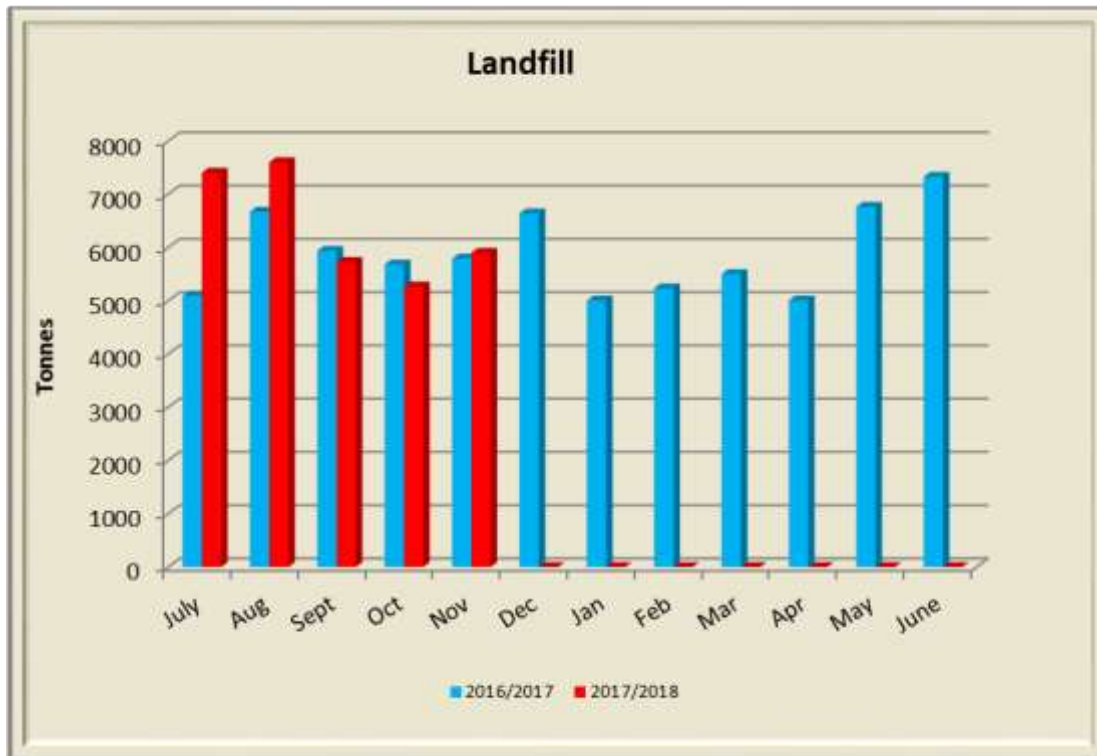


Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station. November the Mount Welcome skip was removed and NYFL have provided additional cleanups in this area.



Liquid Waste delivered to the 7 Mile Waste Facility.

7 Mile DER Licence amendment (22/05/2017) included a change to the liquid waste category acceptance criteria. The additional category (D300) has allowed the facility to accept different liquid waste streams. The significant down turn August to November is due to the delivery of less D300 waste plus a drop in the usual commercial quantities.



Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility. The delivery of demolition waste from the dismantling of the Barrow Island’s camp ceased early September resulting in the decreased volumes. Significant increase in C&I from Rio Tinto sites (Cyclone Preparedness), have seen an increase in tonnages received.



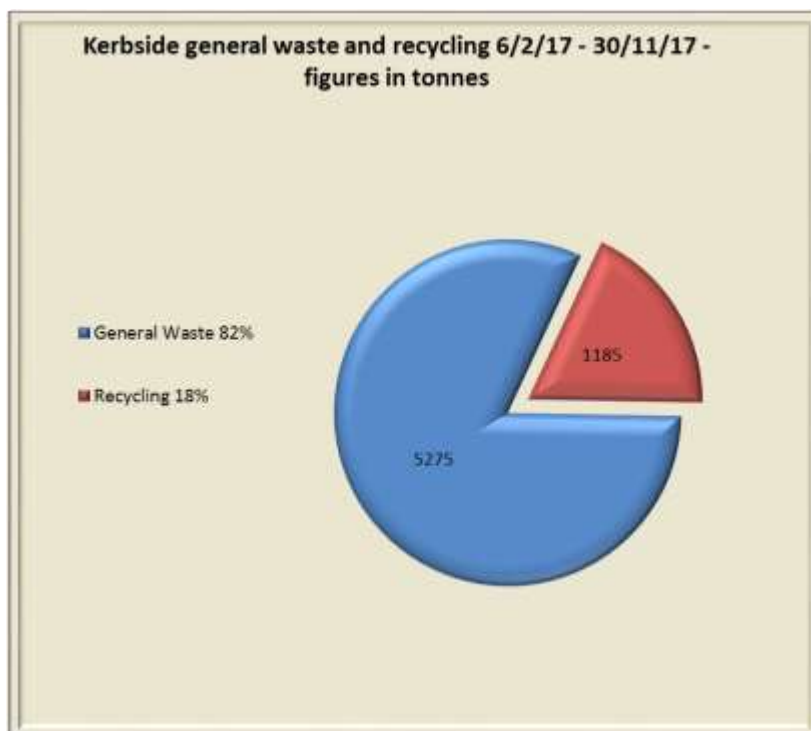
7 Mile Waste Facility Tip Shop Income. Significant increase in November was due to staff resource recovery efforts from Cyclone Clean-up operations and the sale of old brick pavers from Roebourne pool refurbishments.



7 Mile Waste Facility and Wickham Transfer Station waste diverted from landfill. Includes recycling of metal, glass, paper, plastics, non-compactible plastics, green waste and re-usable items recovered for the 7 Mile Tip Shop.

The spike in processed green waste in October was due to an agreement to have the product from the City’s Ovals mowing contract brought to 7 Mile.

The increase in recycling for November is due to the recently awarded contract to remove ferrous and non-ferrous material from 7 Mile.



Cleanaway Pty Ltd commenced kerbside general waste and recycling collections 6 February 2017. A contamination rate of approximately 9% has been estimated. The new Cleanaway MRF in Perth is operational. Karratha recyclables are now being processed at this facility.

14.12 CYCLONE PREPARATION PROGRAMME 2017-2018

File No:	EC/3/16
Responsible Executive Officer:	Director Strategic Projects and Infrastructure
Reporting Author:	Operations Coordinator
Date of Report:	8 November 2017
Disclosure of Interest:	Nil
Attachment(s):	Cyclone advertisement

PURPOSE

To inform Council of the status of 2017-18 Cyclone Preparation Program.

BACKGROUND

The Cyclone Preparation Programme is a regular service that the City of Karratha provides to the community. The program comprises a verge side collection of endorsed items (non-commercial) that may become hazardous during a cyclonic event.

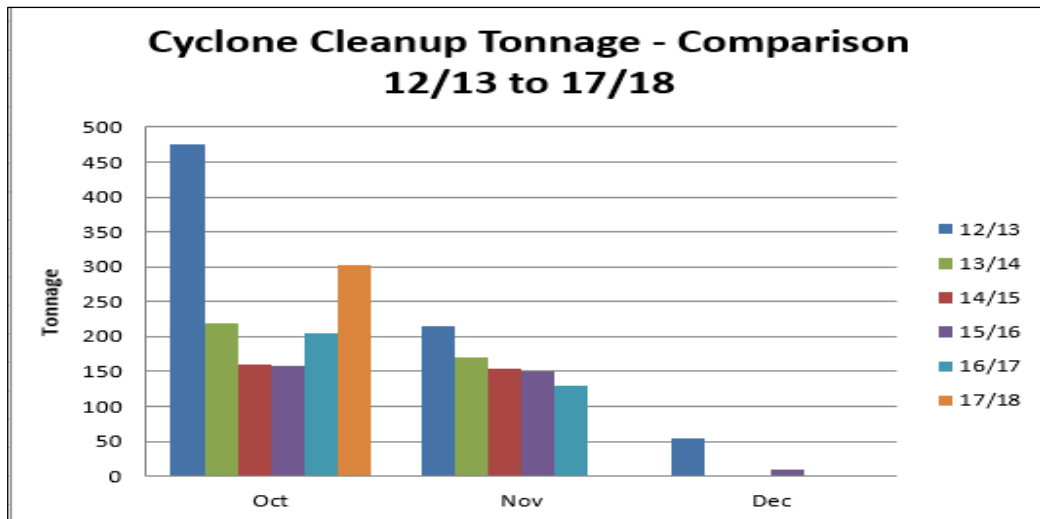
Within the 2017-18 financial year budget, Council allocated \$215,904 as an expenditure to complete the program.

The below Table indicates previous actual expenditure.

Activity	Actual 11/12	Actual 12/13	Actual 13/14	Actual 14/15	Actual 15/16	Actual 16/17	Budgeted 17/18
Cyclone Preparation	\$ 225,462.00	\$ 298,548.00	\$ 216,295.00	\$ 201,364.00	\$ 161,533.00	\$ 189,985.00	\$ 215,904.00

The material is collected by City staff and transported to the 7 Mile Waste Facility to be processed.

The program normally runs over a period of approximately 6 weeks and historically 300-350 tonnes of material is collected and disposed of, however as indicated by the Waste facilities Weighbridge data October 2017 (table below), October 2017 has already reached the 300 tonne mark. (Note 2012/13 combined the collection of old car bodies from verges, increasing the tonnage for that reporting year)



City field staff have reported the increase in verge waste for this year has slowed the program’s progress. Due to the increased volumes being collected the program is approximately 2 weeks behind schedule and is now expected to be completed by the third week in November.

Unfortunately, due to the increased staff resource commitment to the Cyclone clean-up Program programs such as the Drainage Maintenance Program will be impacted which usually commences early November each year.

It is estimated that the extra volumes of waste resulting in extended staff hours to the 17/18 Cyclone Preparation Program will result in an overspend of this year’s budget of approximately \$50k - \$70k.

As the cyclone clean-up program is undertaken utilising in-house staff the overspend on this account does not affect the bottom line of the Operations budget, and will not result in any increase to the City’s annual budget. However, the impact as a result of the extended cyclone program will be reflected in reduced staff hours to the City’s drainage maintenance program resulting in an underspend in the drainage maintenance account. The City’s Infrastructure Services team do not believe the reduced drainage maintenance program for this financial year will have any critical impacts on the drainage function throughout the City for this coming wet season.

CONCLUSION

The Cyclone Preparation Program is a well-utilised City of Karratha service that not only assists in the removal of waste from residence yards but also endorses and highlights the importance of safety during cyclonic events.

However, as the program has been delivered in the same manner for many years it is the Officer’s opinion that the program needs to be reviewed in its delivery and operation to ascertain if the current practice is the most effective outcome for both Council and the community. A review post program will be undertaken and a report communicating the outcome of the review and its recommendations will be presented to Council at a later date.

14.13 ROADS TO RECOVERY PROGRAM STATEMENT OF EXPECTATIONS AND GENERAL PROGRAM INFORMATION.

File No: AA/8/1E
Responsible Executive Officer: Director of Strategic Projects and Infrastructure
Reporting Author: Operations Coordinator
Date of Report: 8 November 2017
Disclosure of Interest: Nil
Attachment(s) Roads to Recovery Statement of Expectations

PURPOSE

To inform Council of the current status regarding the Roads to Recovery (R2R) Program and the potential impact the recently received Roads to Recovery Statement of Expectations circular from the Minister for Infrastructure and Transport, the Honourable Daren Chester MP, may have on the City of Karratha.

BACKGROUND

The first Roads to Recovery Program commenced and ran from 2001- 2005 and remained as a re-occurring four – five year program. The Current program is 2014-2019.

Funding is allocated to Local Governments to be used on projects meeting criteria stipulated within the guidelines (predominately road and associated infrastructure works). Projects within the R2R program can either be fully funded by R2R funds or jointly funded using Local Government funding resources.

The City of Karratha has received funding since the R2R programs commencement.

Roads To Recovery Funding 2001-2019	
Program Year	Amount Received / Available
2001-2005	\$ 1,472,271
2005-2009	\$ 1,758,043
2009-2014	\$ 1,864,893
2014-2019	\$ 3,934,394
Total	\$ 9,029,601

The inserted table highlights the value to of the R2R Program to the City of Karratha.

The City of Karratha has historically allocated R2R funding to road reseals to assist in the asset deterioration model recommendation of \$1 million per year. This amount is based upon the City of Karratha’s information from asset management system’s (MY Data) recommendations.

Given recent State Government changes, it has been requested that the 2014-2019 R2R funding and expenditure is to be fully committed within the 2017-18 financial year. Officers have modified current annual road programs to accommodate this request, as a result the City has been able to save approximately \$350,000 in this year’s City funded road projects. However, this will result in no available R2R funding in the 2018/19 financial year for asphalt

reseals program, however the \$207k for Village Road Culvert upgrade programed to be delivered in 2018-19 is committed as part of the 2014-19 funding allocation.

Within the life of the current R2R program 2014-2019, 80 projects have been programed, of which 74 road reseals and 2 bridge maintenance repairs have been completed. There are 3 further road reseals in November 2017 and the Village Road culvert in 2018/19.

A review of the Roads to Recovery program has been undertaken by the Federal Government and information presented to Council in the Roads to Recovery Statement of Expectations released by the Minister for Infrastructure and Transport. The review has determined that 27% of road funding has been spent on road safety and 34% spent on maintaining road assets. Whilst the results presented provide some relevant information on the R2R program the review has determined the level of information to be able to assess the benefits of the R2R Program are not to the level of other funding programs such as the Black Spot program.

To improve the gap in information, the Minister has asked his Department to improve the reporting of safety and other outcomes from the R2R Program and would like councils to provide additional information on the benefits and outcomes of each project. It is requested that Councils evaluate the projects completed and how they have benefitted the local network and community (for example, crash reductions or travel efficiencies), to assist better monitoring and evaluation of the program. This information is to part of the annual R2R reporting information. To ensure the information is captured the Infrastructure and Transport Department will be developing new reporting templates that will need to be completed as a condition of funding release for future years.

The advice is also requesting councils provide the Department with more regular updates on the status of projects which are receiving funding under R2R. It is expected that Council inform the department of every project which will receive R2R funding before the commencement of work and update the department on their progress each quarter.

This is a higher level of engagement than previously requested by the department however will allow both the department and Council to benefit by keeping the local community informed of works underway.

Currently City Officers are required to complete quarterly and audited annual reports using the Department of Infrastructure and Transport R2R website. Within the advice from the Minister it has highlighted that additional information on projects will be required to be presented on "*new reporting templates*" to receive funding in the future. Council Officers believe that the increased administrative reporting requirements requested by the Minister associated with R2R funding will not impact on Councils current administrative requirement as Councils resealing program funded by R2R is completed within a 3-month period.

However, as the templates are not yet available, once the formal templates are received Council officers will have a clearer understanding of the requirement and details to be supplied.

CONCLUSION

It is expected that little to no impact will result to the City as a result of the increased reporting requirements in the Roads to Recovery Statement of Expectations, as the City's annual reseal program is normally completed within the first 3 months of every financial year and funds acquitted immediately.

The R2R program is invaluable to Local Governments and it's encouraging to note that the Statement indicates that future reporting requirements may be increased and therefore suggesting that the program may be continued.

Once the reporting templates are received Council Officers will have a better idea of the requirements and can advise Council accordingly if required.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18 MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

- 18.1 CONFIDENTIAL ITEM - REQUEST FOR PENALTY INTEREST WRITE OFF MT WELCOME PASTORAL CORPORATION
- 18.2 CONFIDENTIAL ITEM - CLEANING SERVICES REVIEW
- 18.3 CONFIDENTIAL ITEM - KARRATHA AIRPORT ASPEN MEDICAL
- 18.4 CONFIDENTIAL ITEM - DOMESTIC AND INTERNATIONAL FLIGHT SPONSORSHIP PROPOSAL

Also included is the following:

ATTACHMENT TO ITEM 13.2 DEPOT SOLAR PV POWER SUPPLY SYSTEM TENDER

ATTACHMENT TO ITEM 13.3 RFT 04-1718 7 MILE LANDFILL CLASS 3 CELL CONSTRUCTION

ATTACHMENT TO ITEM 13.6 QANTAS RESIDENT FARE - REQUEST FOR FEE WAIVER

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The next meeting is to be held on Monday, 22 January 2018 at 6:30pm at Council Chambers
- Welcome Road, Karratha.