



## **ORDINARY COUNCIL MEETING**

# ***AGENDA***

**NOTICE IS HEREBY GIVEN that an  
Ordinary Meeting of Council will be held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday 17 August 2009 at 6.30pm**

---

**Simon Kot  
Executive Manager Community Services**



# SHIRE OF ROEBOURNE

No responsibility whatsoever is implied or accepted by the Shire of Roebourne for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of Roebourne disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the Shire of Roebourne during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Roebourne.

The Shire of Roebourne warns that anyone who has any application lodged with the Shire of Roebourne must obtain and should only rely on

## **WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the Shire of Roebourne in respect of the application.

Signed: \_\_\_\_\_

**Simon Kot - Executive Manager Community Services**

## **DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)**

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

### **NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
  - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

### **INTERESTS AFFECTING IMPARTIALITY**

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### **IMPACT OF AN IMPARTIALITY CLOSURE**

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

# **TABLE OF CONTENTS**

<b>ITEM</b>	<b>SUBJECT</b>	<b>PAGE NO</b>
1	OFFICIAL OPENING .....	4
2	PUBLIC QUESTION TIME.....	4
3	RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE .....	4
4	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	4
5	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS .....	4
6	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION .....	5
7	CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES .....	6
7.1	EMERGENCY MANAGEMENT .....	6
7.1.1	Bush Fire Hazard Management Plan.....	6
8	CORPORATE SERVICES .....	8
8.1	FINANCE .....	8
8.1.1	Write Off Sundry Debtors Report.....	8
8.1	Finance .....	10
8.1.2	List Of Accounts July'09 .....	10
8.1.3	Financial Statement For Period Ending 30 June 2009.....	19
9	COMMUNITY SERVICES .....	33
9.1	COMMUNITY SERVICES .....	33
9.1.1	Hire Fee Waive Request - Transfield Worley Services .....	33
9.1.2	Bulgarra Sporting Precinct Master Plan.....	36
9.1.3	July 2009 Round Sports Funding & Community Cultural Grant Scheme .....	40
10	TECHNICAL SERVICES .....	42
10.1	ENGINEERING WORKS .....	42
10.1.1	Petition - Stickney Way .....	42
10.2	AIRPORT.....	46
10.2.1	Helicopters Nz Lease Of Lot 31 - Karratha Airport.....	46
10.2.2	Lease Of Part Of Lot 6 - Karratha Airport - Karratha Air Logistics.....	50
10.2.3	Lease Of Lot 34- Karratha Airport - Heliwest Group .....	54
10.2.4	Stallion Aviation - Karratha Airport.....	59
10.2.5	Lease Of Lot 8 - Karratha Airport .....	64
10.3	ASSET MANAGEMENT .....	69
10.3.1	TE4-Asset Management Policy .....	69
11	DEVELOPMENT SERVICES.....	75
11.1	ENVIRONMENTAL HEALTH.....	75

11.1.1	Java Van - 12 Month Stallholder Approval.....	75
<b>11.2</b>	<b>PLANNING SERVICES .....</b>	<b>83</b>
11.2.1	Proposed Shed - Lot 4144, (6) Church Way, Baynton .....	83
11.2.2	Proposed Sea Container - Lot 106 Wellard Way, Bulgarra.....	90
<b>12</b>	<b>ITEMS FOR INFORMATION ONLY .....</b>	<b>94</b>
<b>12.1</b>	<b>CEO &amp; EXECUTIVE SERVICES.....</b>	<b>94</b>
12.1.1	Information Only Items - August 2009 .....	94
12.1.2	Shire President’s Mail –10 July 2009 To 10 August 2009.....	96
12.1.3	Register of Documents Stamped with the Shire of Roebourne Common Seal.....	97
12.1.4	Councillor Representatives On Organisations .....	98
<b>12.2</b>	<b>CORPORATE SERVICES .....</b>	<b>101</b>
12.2.1	Non Statutory Donations For Period Ending 30 June 2009 .....	101
12.2.2	Budget Amendments For The Period Ending 30 June 2009.....	102
<b>12.3</b>	<b>TECHNICAL SERVICES .....</b>	<b>104</b>
12.3.1	Passenger Numbers Update - Karratha Airport .....	104
<b>12.4</b>	<b>DEVELOPMENT SERVICES .....</b>	<b>106</b>
12.4.1	Planning Decisions Issued - 10 July To 6 August 2009 .....	106
12.4.2	Building License Statistics July 2009.....	108
<b>13</b>	<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....</b>	<b>109</b>
<b>14</b>	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .....</b>	<b>109</b>
<b>15</b>	<b>URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....</b>	<b>109</b>
<b>16</b>	<b>CLOSURE &amp; DATE OF NEXT MEETING .....</b>	<b>109</b>

# **AGENDA**

## **1 OFFICIAL OPENING**

## **2 PUBLIC QUESTION TIME**

## **3 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE**

Councillors: Cr Brad Snell [President]  
Cr Des Rothe [Deputy President]  
Cr Fay Cechner  
Cr Nicole Lockwood  
Cr Harry Hipworth  
Cr Garry Bailey  
Cr Fiona White-Hartig  
Cr Ben Lewis  
Cr Sharon Vertigan  
Cr John Lally

Staff: Bob Sharkey Acting Chief Executive Officer  
Ray McDermott Exec Manager, Corporate Svces  
Simon Kot Exec Manager, Community Svces  
Troy Davis Exec Manager, Technical Svces  
Bobbie Laine Minute Secretary

Apologies:

Absent:

Leave of Absence: Cr Gary Wieland

Members of Public:

Members of Media:

## **4 PETITIONS/DEPUTATIONS/PRESENTATIONS**

## **5 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

RECOMMENDATION

That the Minutes of the Pre Budget Meeting of Council held on Tuesday 11 August 2009, be confirmed as a true and correct record of proceedings.

## **6 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

- 24 July 12pm Shire of Roebourne Airport Runway Opening
- 24 July 5pm Official opening of new Port Walcott VMR Headquarters – Cr Snell
- 25 July St John Ambulance Dinner in Recognition of Kelvin Lemke
- 27 July Meeting with the Shire and Chamber of Commerce
- 30 July 6am Chevron Community Service Grants Breakfast
- 30 July Business After Hours - Citic Pacific
- 31 July Engineered Construction and Maintenance, ECM celebrating the launch of their new premises
- 1 August FeNaCING Festival Opening
- 2 August FeNaCING - Festival Sponsor Thank You Breakfast
- 4 August 4pm Gorgon Project's Downstream Social Impact Management Plan Workshop, followed by dinner
- 5 August Pilbara Regional Council - Ordinary Meeting of Council
- 6-8 August WA Local Government Convention & Trade Exhibition
- 6 August Mayor and Shire President Function, Perth
- 14 August Meeting with Dampier Plumbing – Cr Rothe

## **7 CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES**

### **7.1 EMERGENCY MANAGEMENT**

#### **7.1.1 Bush Fire Hazard Management Plan**

<b>File No:</b>	<b>EG/1/6</b>
<b>Attachment(s)</b>	<b>Separate Attachment Bush Fire Hazard Management Plan</b>
<b>Responsible Officer:</b>	<b>Michael Booth Emergency Management Officer</b>
<b>Author Name:</b>	<b>Michael Booth Emergency Management Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

---

#### **REPORT PURPOSE**

The purpose of this report is to seek Council's endorsement of the Shire of Roebourne's Bush Fire Hazard Management Plan.

#### **Background**

This item was tabled at the 15 June 2009 Ordinary Council Meeting to be brought up again at the 20 July 2009 and this was omitted from the 20 July Agenda.

The Shire of Roebourne is the Hazard Management Authority (HMA) and Lead Combat Authority under *State Emergency Management Policy No.7* for Bushfires on land other than Gazetted Fire District or Department of Environment and Conservation (DEC) land. As the HMA for Bush Fire the Shire of Roebourne is then required under legislation to have emergency management plans in place.

#### **Issues**

Nil

#### **Options**

Council has the following options available:

1. Endorse the Bush Fire Hazard Management Plan.
2. Modify Bush Fire Hazard Management Plan.

#### **Policy Implications**

There are no relevant Policy implications pertaining to this matter.



**Legislative Implications**

Under the *Emergency Management Act 2005* it states that “A local government is to ensure that arrangements for emergency management in the local government’s district are prepared.” *EM Act S 41(1)*. The Plan will be open for public viewing

**Financial Implications**

There are no financial implications resulting from this report.

**Conclusion**

The plan has been supported by and written in consultation with Fire and Emergency Services Authority (FESA) and prepared in accordance with the *Bush Fire Act 1954*.

**Voting Requirements**

Simple.

---

**RECOMMENDATION**

**That Council adopt the Bush Fire Hazard Management Plan.**

## **8 CORPORATE SERVICES**

### **8.1 FINANCE**

#### **8.1.1 WRITE OFF SUNDRY DEBTORS REPORT**

**File No:** AA/6/2

**Responsible Officer:** Belinda Tussler  
Revenue Accountant

**Author Name:** Carol Hughes  
Debtors Officer

**Disclosure of Interest:** Nil

---

#### **REPORT PURPOSE**

For Council to consider writing off sundry debts on various Sundry Debtors amounting to \$2,043.79.

#### **Background**

As part of our ongoing review of all debts, the following debt has been found to have been raised in error.

#### **Issues**

Following is a short comment on the debt requested for write off:

#### **AMOUNT TO BE WRITTEN OFF – COUNCIL MEETING 17<sup>TH</sup> AUGUST 2009**

<b>ID</b>	<b>NAME</b>	<b>INV.</b>	<b>TOTAL RAISED</b>	<b>PAID</b>	<b>AMOUNT OUTSTANDING</b>	<b>REASON</b>
K005	KTA.COUNTRY CLUB	#46498 31/3/08	19,424.71	17,380.92	2,043.79	Disputed calculation - methodology

This amount was disputed by the Debtor and withheld from payment. Invoice was raised for \$19,424.71 for green fees for the year 2006/207 based on membership figures for previous year as these figures had not been supplied by the Country Club despite repeated requests from Council. The Debtor disputes the calculation of the fees charged which were based on the adopted Council Fees and Charges for 2006/07. The debtor had calculated fees based on the adopted Fees and Charges for 05/06 because this amount is collected from members from April 06 to October 06. This discrepancy is apparently due to the membership year that is used by the Karratha Country Club as they raise their fees in March/April for the following year based on the Council Fees and Charges at that time.

#### **Options**

Council has the following options available:

Council has the following options available.

1. Write off the debts as listed
2. The debts to remain outstanding

**Policy Implications**

There are no relevant policy implications pertaining to this matter.

**Legislative Implications**

Local Government Act 1985 s6.12(1)(c) states that “a local government may write off any amount of money”.

**Financial Implications**

The write off of a debt is effectively an expense to the Council as the money has been shown as income in a previous year therefore it will have a negative effect on the surplus/deficit position.

**Conclusion**

The items listed for write off have effectively been raised in error and therefore are now considered outstanding.

**Voting Requirements**

Absolute.

---

**RECOMMENDATION**

That Council write off the following debts amounting to \$2,043.79 that were raised in error prior to 30<sup>th</sup> June 2008

**AMOUNT TO BE WRITTEN OFF – COUNCIL MEETING 17<sup>TH</sup> AUGUST 2009**

ID	NAME	INV.	NET	GST	AMOUNT	REASON
K005	KTA.COUNTRY CLUB	46498	1,857.99	185.80	2,043.79	Disputed calculation methodology

**8.1 FINANCE****8.1.2 LIST OF ACCOUNTS JULY'09**

**File No:** LOA0307

**Attachment(s)** List of Accounts July'09

**Responsible Officer:** Jim Goulias  
Manager Financial Services

**Author Name:** Tricia Solari  
Creditors Officer

---

**REPORT PURPOSE**

To advise Council of payments made since the previous Ordinary Council Meeting.

**Background**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or electronic lodgement.

**Issues** – None.

**Options** – None.

**Policy Implications**

There are no relevant policy implications pertaining to this matter.

**Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

**Financial Implications**

There are no financial implications resulting from this report.

**Conclusion** – None.

**Voting Requirements**

Simple.

---

**RECOMMENDATION**

That Voucher numbers 71204 to 71324 and EP003839 to EP004087 inclusive, totalling \$6,849,432.46 submitted and checked with vouchers, be passed for payment.

Date	Chq/EFT	Name	Description	Value
01/07/2009	EFT3765	Cancelled Payment		-870.00
01/07/2009	EFT3761	Cancelled Payment		-132.00
01/07/2009	EFT3812	Cancelled Payment		-762.16
01/07/2009	EFT3803	Cancelled Payment		-5,916.85
15/07/2009	70791	Cancelled Cheque		-100.00
02/07/2009	EFT3839	Carter, Dianne	Payroll	3,194.31
02/07/2009	EFT3840	Davis, Shay	Payroll	6,116.33
08/07/2009	EFT3841	Chandler Macleod	Labour Hire - Depot 1/6/09-14/6/09	20,536.08
08/07/2009	EFT3842	Chandler Macleod	Labour Hire – Depot 15/6/09-28/6/09	17,775.42
08/07/2009	EFT3843	Philip Morris Limited	Tobacco Stock - TTI	429.64
08/07/2009	EFT3845	Prime Health Group Limited	Staff Pre-employment Medicals	870.00
08/07/2009	EFT3846	Shell Company Of Australia	Fuel Cards 08/06/09-15/06/09	14,531.90
08/07/2009	EFT3847	The Shell Company Of Australia	5,000 Litres Bulk Diesel Fuel	6,247.45
08/07/2009	EFT3848	Allpack Signs Pty Ltd	Galv. Posts & Signs - Depot	2,279.20
08/07/2009	EFT3849	LJ Hooker Karratha	Repairs to hallway : 13 Nickol Way	357.93
08/07/2009	EFT3850	NBS Signmakers	Security/information signs - Airport	3,052.50
08/07/2009	EFT3851	Parry's Merchants	Kiosk Stock – TTI : June '09	13,893.37
09/07/2009	EFT3852	A.R.B. General Services	Cleaning Service – Airport : May & June'09	17,388.00
10/07/2009	EFT3853	Aspen Parks Property	Payroll deductions	800.00
10/07/2009	EFT3854	Clark, Rosemary	Conference Expenses	280.85
10/07/2009	EFT3855	The Cove Caravan Park	Payroll deductions	680.00
10/07/2009	EFT3856	Dept Of Housing & Works	Payroll deductions	250.00
10/07/2009	EFT3857	Dept Of Housing & Works	Payroll deductions	760.00
10/07/2009	EFT3858	Dept Of Housing & Works	Payroll deductions	514.60
10/07/2009	EFT3859	Svetozar Jordanoski	Travel Assistance	1,980.00
10/07/2009	EFT3860	Lockwood, Nicole	Conference Expenses	343.25
10/07/2009	EFT3861	T. Lowther	Payroll deductions	900.00
10/07/2009	EFT3862	Moulton, Allan	Conference Expenses	280.85
10/07/2009	EFT3863	Nash, Megan	Conference Expenses	430.85
10/07/2009	EFT3864	Pryor, Sakhon	Travel Assistance	1,826.43
10/07/2009	EFT3865	Sharkey, Robert Brian	Conference Expenses	108.65
10/07/2009	EFT3866	Wright, Allan Steven	Travel Assistance	1,980.00
10/07/2009	EFT3867	Osborne, Richard Noel	Payroll deductions	500.00
10/07/2009	EFT3868	Thomas, Donna Lee	Travel Assistance	1,980.00
10/07/2009	EFT3869	Vertigan, Sharon	Conference Expenses	389.25
13/07/2009	EFT3870	Australian Taxation Office	Payroll deductions FE.08/07/09	110,209.68
13/07/2009	EFT3871	Child Support Agency	Payroll deductions FE.08/07/08	575.49
14/07/2009	EFT3873	LGIS Liability	09/10 - Fraud Protector Insurance	1,079.38
14/07/2009	EFT3874	LGIS Insurance Broking	09/10 - Motor Vehicle Insurance	146,342.27
14/07/2009	EFT3875	Baker's Temptation	Bakery stock - TTI	1,670.30
14/07/2009	EFT3876	Chefmasters Aust.	Ice Bags/bin Liners	2,126.35
14/07/2009	EFT3877	Corporate Express Australia	Stationery Supplies	1,924.01
14/07/2009	EFT3878	Geraldton Building Services	Repairs-Library, Admin. Offices, Housing	13,081.11
14/07/2009	EFT3879	Karratha Florist	June'09 : TTI Floral Arrangements	225.00
14/07/2009	EFT3880	Karratha Earthmoving	Topsoil - Point Samson	3,278.00
14/07/2009	EFT3881	Karratha City Real Estate	5 Nelson Court - Water	82.25
14/07/2009	EFT3882	Manpower Services	Labour Hire – Depot 9/6/09-28/6/09	15,328.70
14/07/2009	EFT3883	Pilbara Plant Hire	2 x 20Lt Drums Oil	383.66
14/07/2009	EFT3884	Perth Irrigation Centre	Irrigation Supplies-Pt.Samson, Kta.Bowling Green	23,580.75
14/07/2009	EFT3885	Poinciana Nursery	Plants/Shrubs - Pt.Samson Park, Airport	2,267.50
14/07/2009	EFT3886	Ray White Real Estate	4 Petrel Corner - Water	171.40

Date	Chq/EFT	Name	Description	Value
14/07/2009	EFT3887	Signswest,	ARC 60 light clips - Airport	132.00
14/07/2009	EFT3888	Shell Company Of Australia	Fuel Cards - June'09	6,360.64
14/07/2009	EFT3889	Sealanes	Kiosk stock - Cossack, RAC, KAC	631.55
14/07/2009	EFT3890	TNT Express	Freight & Cartage	174.67
14/07/2009	EFT3891	Truck Centre (WA)	Parts - Depot	606.15
14/07/2009	EFT3892	Worksense Safety & Workwear	Staff Uniforms	1,709.83
14/07/2009	EFT3893	Aust. Institute Of Mgmt	Staff Training - Contract Management Course	1,550.00
14/07/2009	EFT3894	Attorney-General's Department	ASIC Security Checks	88.00
14/07/2009	EFT3895	Artcraft Pty Ltd	Crossing Signs	331.98
14/07/2009	EFT3896	CJD Equipment	Parts - Depot	1,756.41
14/07/2009	EFT3897	Challenge Chemicals Australia	Cleaning supplies - Depot	656.48
14/07/2009	EFT3898	Coates Hire Operations	Trailer Hire	1,721.20
14/07/2009	EFT3899	David Gray And Company	Sulo Bins - Depot	687.50
14/07/2009	EFT3900	3 D Design Pty Ltd	Council housing designs & revisions	4,818.00
14/07/2009	EFT3901	E & MJ Rosher Pty Ltd	Parts - Depot	424.45
14/07/2009	EFT3902	Gym Care	Transformer & cord - KEC	255.62
14/07/2009	EFT3903	Hevrans	Cleaning supplies - Depot	451.90
14/07/2009	EFT3904	Haden Engineering	Maintenance-Airport/TTI, Shire Housing, Admin.	17,890.59
14/07/2009	EFT3905	Interloc Agencies	40 Plastic Lockers - KEC	3,696.00
14/07/2009	EFT3906	Karratha Contracting	Repairs-Airport/TTI, Housing, Depot, Pavilions	14,715.77
14/07/2009	EFT3907	Landgate	June'09 - Land Enquiries	52.50
14/07/2009	EFT3908	Orica Australia Pty Ltd	2 x 920kg Drum Chlorine	4,828.89
14/07/2009	EFT3909	Pilbara Tafe	4th Qtr. Regional Library Allowance	3,865.30
14/07/2009	EFT3910	Rowleys Agencies	Acoustic tiles - Admin. Office	962.28
14/07/2009	EFT3911	Sunny Sign Company Pty Ltd	Handrails & parts - Depot	4,065.60
14/07/2009	EFT3912	St. John's Ambulance	Refund part Invoice 47721 (Water Corp rebate)	343.65
14/07/2009	EFT3913	A & A Satar	Clay Pans Ephemeral Art Project, Cossack	21,571.51
14/07/2009	EFT3914	Total Eden Watering Systems	Reticulation supplies	3,241.86
14/07/2009	EFT3915	Tru-blue Torque Australia	Hire mini loader - 21/05/09-31/05/09	5,599.78
14/07/2009	EFT3916	Steve Trevurza	Repairs to shade sails - KAC	1,622.50
14/07/2009	EFT3917	UFL Airports Australia Pty Ltd	S/Steel Rubbish bins : Airport	3,919.74
14/07/2009	EFT3918	Vibra Industrial Filtration	Clean air/cond. filters - Depot	418.00
14/07/2009	EFT3919	Westrac Equipment Pty Ltd	Repairs and parts - Depot	7,172.37
14/07/2009	EFT3920	Downer Edi Works Pty Ltd	Supply/lay asphalt-7Mile, Karratha Roads	108,984.70
14/07/2009	EFT3921	Zipform Pty Ltd	Parking Infringement Notice Books	553.30
15/07/2009	EFT3922	Bosch, Lauren	Travel Assistance	1,980.00
15/07/2009	EFT3923	Brown, Kadia Emily-jade	Travel Assistance	883.93
15/07/2009	EFT3924	Buchanan, Nicola Claire	Travel Assistance	982.38
15/07/2009	EFT3925	Brown, Barry Douglas	Travel Assistance	1,980.00
15/07/2009	EFT3926	Clark, Rosemary	Travel Assistance	1,980.00
15/07/2009	EFT3927	Coles, Nina	Travel Assistance	1,980.00
15/07/2009	EFT3928	Davis, Troy	Travel Assistance	1,980.00
15/07/2009	EFT3929	McDougall, Kathleen Grace	Travel Assistance	1,228.83
15/07/2009	EFT3930	McDonald, Jackie	Travel Assistance	1,109.65
15/07/2009	EFT3931	Sharon Nicholson	Travel Assistance	1,980.00
15/07/2009	EFT3932	Pezzali, Bradley Alfred	Travel Assistance	3,880.00
15/07/2009	EFT3933	Piper, Lindsay Graeme	Travel Assistance	1,980.00
15/07/2009	EFT3934	Weidemann, Eugene Charles	Travel Assistance	1,980.00
15/07/2009	EFT3935	Waterstrom, Marie Joy	Travel Assistance	1,424.81
15/07/2009	EFT3936	Loughnan, Estrella	Travel Assistance	3,045.64
15/07/2009	EFT3937	LGIS Property	09/10 - Property Insurance : 1st instalment	193,271.88
21/07/2009	EFT3939	Beaurepaires	Tyre and wheel repairs - Depot	3,061.48

Date	Chq/EFT	Name	Description	Value
21/07/2009	EFT3940	Little, Jeffery	Transport/storage of art-Cossack Art Awards	6,304.00
21/07/2009	EFT3941	Sunny Sign Company Pty Ltd	Street signs	1,991.00
21/07/2009	EFT3942	Australian Taxation Office	GST June 2009, FBT 1st Quarter	2,488,589.00
21/07/2009	EFT3943	Amnet It Services	Broadband Access 9.07.09-9.10.09	290.00
21/07/2009	EFT3944	Karratha First National	3 x Lease Payments – August '09	16,250.00
21/07/2009	EFT3945	Karratha City Real Estate	2 x Leases Payments – August '09	8,310.68
21/07/2009	EFT3946	Pilbara Real Estate	2 x Lease Payments – August '09	17,163.69
21/07/2009	EFT3947	Ray White Real Estate	5 x Lease Payments – August '09	35,550.50
21/07/2009	EFT3948	GTEC	Annual Pavement Inspection & report - Airport	4,125.00
21/07/2009	EFT3949	LJ Hooker Karratha	1 x Lease Payment – August '09	5,440.00
22/07/2009	EFT3950	British American Tobacco	Tobacco Stock - TTI	4,627.41
22/07/2009	EFT3951	Bullivants	Rubber Gloves	132.00
22/07/2009	EFT3952	Corporate Express Australia	Stationery Supplies	1,511.14
22/07/2009	EFT3953	Transpacific Cleanaway	Bin collection - Wickham Library	136.58
22/07/2009	EFT3954	Chandler Macleod	Labour Hire – Depot :28/6/09-3/07/09	12,193.41
22/07/2009	EFT3955	Drake Australia Pty Ltd	Labour Hire – Depot, TTI 21/6/09-1/7/09	26,382.16
22/07/2009	EFT3956	Roebourne Dingo Hire	Labour/Plant Hire – Roebourne, Pt.Samson	16,445.00
22/07/2009	EFT3957	Goulias, James	Reimburse Airfares	581.69
22/07/2009	EFT3958	Geraldton Building Services	Refit desk & cabinets to office spaces - Depot	1,760.00
22/07/2009	EFT3959	Harvey World Travel	Flights - Staff	1,383.99
22/07/2009	EFT3960	Hollands, Tenille	Study Assistance	1,260.95
22/07/2009	EFT3961	IT Vision	Annual Licence Fee 09/10	98,907.04
22/07/2009	EFT3962	ISPX	Public Library Access July/Sept'09	606.90
22/07/2009	EFT3963	KDCC	Tickets - Colin Barnett Function	300.00
22/07/2009	EFT3964	Karratha Tavern	Liquor Stock – TTTI 28/6/09-15/7/09	35,751.16
22/07/2009	EFT3965	Les Mills Aerobics	July'09 Rpm & Bodypump Licence Fee - KEC	408.22
22/07/2009	EFT3966	Lee, Josephine	Reimburse removalist expenses	299.01
22/07/2009	EFT3967	Manpower Services	Labour Hire – Depot 1/7/09-15/7/09	16,976.69
22/07/2009	EFT3968	Nash, Megan	Reimbursements - Cossack Art Awards	661.20
22/07/2009	EFT3969	Pilbara Plant Hire	Hire - Wheel Loader : 7 Mile Tip	6,396.60
22/07/2009	EFT3970	Philip Morris Limited	Kiosk Stock - TTI	897.67
22/07/2009	EFT3971	Water 2 Water	6 monthly filter service- shire housing & buildings	11,074.55
22/07/2009	EFT3972	Parry's Merchants	Kiosk Stock - TTI	5,734.30
22/07/2009	EFT3973	Perth Irrigation Centre	Reticulation supplies	3,881.05
22/07/2009	EFT3974	Prime Health Group Limited	Staff - Pre employment medicals	792.00
22/07/2009	EFT3975	Roebourne Art Group	Clay Pans Ephemeral Art Project, Cossack	500.00
22/07/2009	EFT3976	St John Ambulance-Karratha	Snr. First Aid Training - Staff	340.00
22/07/2009	EFT3977	SFD Plumbing & Gas	Repairs - Depot, Roe. Com. Hall, Roe Oval	1,354.10
22/07/2009	EFT3978	Sharkey, Robert Brian	Conference expenses	168.00
22/07/2009	EFT3979	Sai Global Ltd	Annual Membership Fee 09/10	348.36
22/07/2009	EFT3980	Sealanes	Kiosk Stock - TTI	1,063.99
22/07/2009	EFT3981	Travelworld Karratha	Flights - Staff, Visitors	4,486.00
22/07/2009	EFT3982	Muffin Break	Refreshments - Synergy Soft Training	82.00
22/07/2009	EFT3983	Toll Express	Freight & Cartage	63.20
22/07/2009	EFT3984	Worksense Safety & Workwear	Staff Uniforms	347.35
22/07/2009	EFT3985	Atom Supply	Hardware, Parts - Depot	2,128.94
22/07/2009	EFT3986	Protector Alsafe	Staff Uniforms	1,534.17
22/07/2009	EFT3987	SGS Australia Pty Ltd	Sample analysis - 7 Mile Tip	4,164.60
22/07/2009	EFT3988	S & K Adair Removals	Transport fridge from RAC to KEC	363.00
22/07/2009	EFT3989	Artcraft Pty Ltd	Street Signs & Parts - Depot	5,590.75
22/07/2009	EFT3990	Aust. Ind. Training Providers	Staff Training - OH & S	544.00
22/07/2009	EFT3991	Barth Bros Auto	Machine Bracket - Depot	148.01

Date	Chq/EFT	Name	Description	Value
22/07/2009	EFT3992	BOC Limited	Tools & equipment - Depot	1,380.69
22/07/2009	EFT3993	BC Lock & Key	Keys, Padlocks - KEC, Pavilions, RAC, KAC	789.18
22/07/2009	EFT3994	Wickham Service Station	Diesel fuel	209.56
22/07/2009	EFT3995	Business Improvements Pty Ltd	Consultancy Services: Stage 2 Functional Review	20,697.93
22/07/2009	EFT3996	Centurion Transport Co Pty Ltd	Freight & Cartage	3,079.92
22/07/2009	EFT3997	Coates Hire Operations	Hire - Excavator, Roller : Withnell Bay, Balla Balla	47,420.63
22/07/2009	EFT3998	Coventry Group Ltd	Parts & supplies - Depot	3,973.33
22/07/2009	EFT3999	Cabcharge Australia Pty Ltd	Cab Charges - Staff & Councillors : June'09	146.85
22/07/2009	EFT4000	Cable Logic	Installation of Data Points - Depot	6,631.93
22/07/2009	EFT4001	Bradken Mining	Parts - Depot	6.36
22/07/2009	EFT4002	Espresso Italia Pty Ltd	Coffee Machine Jug - TTI	116.00
22/07/2009	EFT4003	Farinosi And Sons	Concrete & hardware - Depot, Airport	1,654.96
22/07/2009	EFT4004	Chubb Fire Safety	Monthly Maint. - Airport May, June, July'09	1,615.35
22/07/2009	EFT4005	Home Hardware	Paint - KAC	138.56
22/07/2009	EFT4006	Haden Engineering Pty Ltd	Hire a/c units : Monthly inspect. : Public Buildings	11,735.53
22/07/2009	EFT4007	Health & Fitness Products	Kiosk Stock - KEC	500.00
22/07/2009	EFT4008	John Massey Group Pty Ltd	Building Assessments - BL20090134 & 17550	2,293.73
22/07/2009	EFT4009	Karratha Smash Repairs	Vehicle Repairs - Depot	2,543.96
22/07/2009	EFT4010	Karratha Auto Electrics	Test alternators, supply batteries - Depot	808.63
22/07/2009	EFT4011	Karratha Fluid Power	Hose fittings & repair - Depot	2,006.69
22/07/2009	EFT4012	Karratha Contracting	Repairs - Depot offices, Airport, Housing	22,134.61
22/07/2009	EFT4013	Loscam Limited	Pallet Hire - TTI	15.68
22/07/2009	EFT4014	MacDonald Johnston Eng.	Parts - Depot	1,050.91
22/07/2009	EFT4015	Moxham Motors	Parts - Depot	377.60
22/07/2009	EFT4016	Metro Count	Parts - Depot	541.20
22/07/2009	EFT4017	Native Gold	Kiosk Stock - TTI	2,013.00
22/07/2009	EFT4018	Northwest Copier & Fax	Charges June - Admin, KEC, Depot : Hard drivesx2	17,583.62
22/07/2009	EFT4019	Broadcast Australia Pty Ltd	JJJ Power Recovery	388.70
22/07/2009	EFT4020	North West Tree Services	Remove trees and stumps - P&G	1,890.00
22/07/2009	EFT4021	Northfleet Bus Contractors	Bus Charter - Schools for Claypans Project	1,850.00
22/07/2009	EFT4022	Pilbara Distributors	Kiosk stock - Cossack, RAC, KAC	982.20
22/07/2009	EFT4023	Pilbara Echo	Advertising - Kevin Richards Memorial Oval	399.00
22/07/2009	EFT4024	Skipper Truck Parts	Parts - Depot	2,061.34
22/07/2009	EFT4025	Scott McPhail Painter	Graffiti Removal - KEC, Hunt Way Pavilion	825.00
22/07/2009	EFT4026	Total Eden Watering Systems	Upgrade irrigation system - Cattral Park	7,020.21
22/07/2009	EFT4027	Westrac Equipment Pty Ltd	Parts - Depot	424.50
22/07/2009	EFT4028	Woolworths (WA) Ltd	Kiosk Stock - TTI	4,123.53
22/07/2009	EFT4029	Wormald Australia Pty Ltd	Repairs to Fire Alarm - Airport	126.50
22/07/2009	EFT4030	Western Aust. Treasury Corp	Loan No. 86A - Hampton Harbour Repayment	1,683.50
22/07/2009	EFT4031	Moles, Allan Renato	Payroll	196,529.94
23/07/2009	EFT4032	Australian Taxation Office	Payroll deductions	230,941.28
23/07/2009	EFT4033	Aspen Parks Property Mgmt.	Payroll deductions	800.00
23/07/2009	EFT4034	Bowman, Susan	Conference expenses	283.35
23/07/2009	EFT4035	The Cove Caravan Park	Payroll deductions	680.00
23/07/2009	EFT4036	Dept Of Housing & Works	Payroll deductions	250.00
23/07/2009	EFT4037	Dept Of Housing & Works	Payroll deductions	760.00
23/07/2009	EFT4038	Dept Of Housing & Works	Payroll deductions	514.60
23/07/2009	EFT4039	Lowther, Terrance	Payroll deductions	900.00
23/07/2009	EFT4040	Sharkey, Robert Brian	Conference Expenses	217.30
23/07/2009	EFT4041	Danny Oliver	Travel Assistance	1,980.00
23/07/2009	EFT4042	Osborne, Richard Noel	Payroll deductions	500.00
29/07/2009	EFT4043	Australian Taxation Office	Payroll deductions	120,095.13



Date	Chq/EFT	Name	Description	Value
29/07/2009	EFT4044	Child Support Agency	Payroll deductions	825.50
29/07/2009	EFT4045	Australian Taxation Office	Payroll deductions	108,036.73
29/07/2009	EFT4046	Shire Of Roebourne Social Club	Payroll deductions	1,050.00
30/07/2009	EFT4047	Commander Australia Limited	Commander Assur. 21/07/09-20/08/09	155.80
30/07/2009	EFT4048	James Cutfield	Performance - Cossack Art Awards	1,265.00
30/07/2009	EFT4049	Drake Australia Pty Ltd	Labour Hire - TTI, Depot 10/7/09-24/7/09	15,052.68
30/07/2009	EFT4050	Davidson, Sophie	Reimburse accommodation	2,000.00
30/07/2009	EFT4051	Geraldton Building Services	Refund Duplicate Payment Inv.51195	145.20
30/07/2009	EFT4052	Harvey World Travel	Flights - Staff	1,257.99
30/07/2009	EFT4053	Karratha Newsagency	Kiosk stock : Papers/Mags - TTI	9,786.90
30/07/2009	EFT4054	Karratha International Hotel	Cossack Art Awards-Sponsors/Award Night	6,470.50
30/07/2009	EFT4055	LGIS Insurance Broking	Cossack Art Awards - Artworks July 2009	550.00
30/07/2009	EFT4056	New Wave Caterers	Catering - "Banners on the Terrace"	1,042.00
30/07/2009	EFT4057	Hotel Ibis Perth	Staff Accommodation	912.60
30/07/2009	EFT4058	Pezzali, Bradley Alfred	Reimburse Broadband charges	95.85
30/07/2009	EFT4059	Pilbara Iron Company (Services)	Elect-W/ham,Hamp. Oval, Lions Park : May/June	3,009.04
30/07/2009	EFT4060	Pilbara Area Consult. Com.	Volunteer Stall-Cossack Community Day	600.00
30/07/2009	EFT4061	Ray White Real Estate	Refund Plan Printing Fee paid 08/07/09	60.00
30/07/2009	EFT4062	Shell Company Of Australia	Fuel Cards WE. 7/7/09 & 15/7/09	4,808.27
30/07/2009	EFT4063	The Shell Company Of Australia	200Litres Drum Unleaded Fuel	1,858.82
30/07/2009	EFT4064	Travelworld Karratha	Flights – Councillors x 5, Visitors x 3	5,606.52
30/07/2009	EFT4065	TNT Express	Freight & Cartage	661.24
30/07/2009	EFT4066	Toll Express	Freight & Cartage	21.99
30/07/2009	EFT4067	Australian Institute Of Mgmt.	Staff Training - Diploma of Business	2,963.88
30/07/2009	EFT4068	Protector Alsafe	Staff Uniforms	3,343.90
30/07/2009	EFT4069	Bunzl Ltd	Cleaning supplies - Depot	2,315.92
30/07/2009	EFT4070	Centurion Transport Co Pty Ltd	Freight & Cartage	544.81
30/07/2009	EFT4072	EM Project Services	Master of Ceremonies : Cossack Art Awards	1,100.00
30/07/2009	EFT4073	Farinosi And Sons	Hardware supplies	293.30
30/07/2009	EFT4074	Jangs Thai Kitchen & Services	Refreshments - Council meeting 20/07/09	523.60
30/07/2009	EFT4075	Karratha Party Hire	Cossack Art Awards, Chairs, Cool Room etc.	1,103.30
30/07/2009	EFT4076	Mc Dougall Reprographics	Laminate poster Eng. Excellence Awards - Airport	126.50
30/07/2009	EFT4077	Skipper Truck Parts	Parts - Depot	772.38
30/07/2009	EFT4078	St. Anne's Florists	Flowers - Staff	110.00
30/07/2009	EFT4079	Steve Trevurza	Repair fitting on inflatable - RAC	55.00
30/07/2009	EFT4080	Timebadge Pty Ltd	Custom printed Badges - Airport	1,388.64
30/07/2009	EFT4081	Downer Edi Works Pty Ltd	Progress Claim #14 - Karratha Airport Upgrade	47,497.07
30/07/2009	EFT4082	West-sure Group	June 2009 - Cash in Transit Services - Airport	2,722.50
30/07/2009	EFT4083	D. Webster	Reimburse hardware supplies - Cossack	176.55
30/07/2009	EFT4084	Cechner, Fay	Conference Expenses - 05/08/09-09/08/09	235.50
30/07/2009	EFT4085	Hipworth, David William	Conference Expenses - 03/08/09-11/08/09	609.80
30/07/2009	EFT4086	Snell, Brad	Conference Expenses - 05/08/09-10/08/09	344.15
30/07/2009	EFT4087	White-Hartig, Fiona	Conference Expenses - 05/08/09-09/08/09	295.80
08/07/2009	71204	Karratha Volunteer Fire Brigade	Cultural Grant Scheme - Feb'09	2,000.00
08/07/2009	71205	Lil's Retravision Karratha	Purchase Fridge & TV - Airport	3,938.00
08/07/2009	71206	Link Energy Pty Ltd	24,000 litres Bulk Diesel Fuel	30,068.66
08/07/2009	71207	Shire Of Roebourne	Petty Cash Recoup to 30/06/09	997.00
08/07/2009	71208	Horizon Power	Charges-Pavilions,Parks,Ovals,Roeb. : Apr/June	10,924.42
08/07/2009	71209	Water Corporation	Charges-KAC, Admin, Standpipes : May/June	35,981.80
10/07/2009	71210	Shire Of Roebourne	Payroll deductions	4,773.29
14/07/2009	71211	Shire Of Roebourne	ATM Replenishment - Airport	74,000.00
14/07/2009	71212	Australia Post	June 2009 - Postage and Freight	1,098.50

Date	Chq/EFT	Name	Description	Value
14/07/2009	71213	Avis Australia	Vehicle hire - Staff	513.25
14/07/2009	71214	Awesome Plumbing & Gas	Refund duplicate payment of Invoice 51478	110.72
14/07/2009	71215	All Seasons Port Hedland	Staff Accommodation - PRC Meeting	522.00
14/07/2009	71216	Austral Mercantile Collections	Debt Collections	38.50
14/07/2009	71217	Dept. Planning & Infrast.	Vehicle Registration Renewals 09/10	4,568.40
14/07/2009	71218	Karratha Volunteer Fire Brigade	Banner Placement - Pt. Samson Centenary	50.00
14/07/2009	71219	Karratha Alternative Carriers	Freight & Cartage	2,585.00
14/07/2009	71221	Point Samson Com. Assoc.	Manage installation sculptures-Centenary Park	22,000.00
14/07/2009	71222	West Pilbara Sea Search	2008/2009 Annual Community Sponsorship	999.40
14/07/2009	71223	Tropic Air Services Pty Ltd	Refund Overpayment Inv. no. 7742	12.39
14/07/2009	71225	Aurecon Australia	Final Claim - Dampier Street Light Audit	5,500.00
14/07/2009	71226	Attention To Detail Painting	Refund Overpayment of Inv. No.50858	72.60
14/07/2009	71227	BP Roebourne	Fuel - June'09	500.29
14/07/2009	71228	Best Tractor Parts Pty Ltd	S/Hand CAT Parts : Dozer D7R – P809 Waste	15,400.00
14/07/2009	71229	Coca-Cola Amatil	Kiosk Stock - TTI	2,733.13
14/07/2009	71230	Chadson Engineering Pty Ltd	Filter Screens x 4 : KAC	524.79
14/07/2009	71231	Croker Consultancy Services	Report on existing air con system - Roe. Hall	4,207.50
14/07/2009	71232	Clontarf Foundation	Refund overpayment Inv. no. 51248	216.20
14/07/2009	71233	Charles, Adam	VCS - 210 Seasnake Crt, Nickol	396.00
14/07/2009	71234	Charles, Colleen	VCS - 276 Treetop Crt, Nickol	379.50
14/07/2009	71235	Charles, Wayne	VCS - 213 Seasnake Crt, Nickol	396.00
14/07/2009	71236	Excel Consulting Australia	Staff Training - Emerging Leadership	88.00
14/07/2009	71237	Hammersley Iron Pty Ltd	Refund Bond - Reserve 40081 & 32335	9,900.00
14/07/2009	71238	Karratha Softball Assoc.	Refund Bond - Softball Championship	100.00
14/07/2009	71239	Dept.ofTreasury-State Library	Wickham Library - Lost/Damaged Books	93.50
14/07/2009	71240	McLeods & Co Barristers	Contract Dispute - Airport Master Plan	4,129.40
14/07/2009	71241	Librizzi, Michael	VCS - 215 Woodswallow Bend, Nickol	379.50
14/07/2009	71242	Hanson Construction Materials	Refund Bond : PA1804,L1032 Mardie Road,	10,562.52
14/07/2009	71243	Pilbara Glass	Replace mirror-KAC	140.29
14/07/2009	71244	Sizer Builders	Refund overpayment - Licence application	124.00
14/07/2009	71245	Winmar, Alta	April School Holiday program - KEC	320.00
14/07/2009	71246	Water Corporation	Charges-Airport,KAC,Admin,Roe.Oval,Irrig : June	30,480.10
16/07/2009	71247	St Luke's College	Funding Contribution - St Luke's Oval Project	385,000.00
17/07/2009	71248	Sandy, Allery	Cossack Art Awards Winner 2009	5,000.00
17/07/2009	71249	Mack, Clifton	Cossack Art Awards Winner 2009	5,000.00
17/07/2009	71250	Loreen Samson	Cossack Art Awards Winner 2009	5,000.00
17/07/2009	71251	Warrie, Wendy	Cossack Art Awards Winner 2009	12,000.00
17/07/2009	71252	Normie Alone	Cossack Art Awards Winner 2009	5,000.00
17/07/2009	71253	John Ainsworth	Cossack Art Awards Winner 2009	5,000.00
17/07/2009	71254	Hiroimi Ashlin	Cossack Art Awards Winner 2009	5,000.00
17/07/2009	71255	Michael Bundabar	Cossack Art Awards Winner 2009	2,000.00
17/07/2009	71256	Florence Jane Corrigan	Cossack Art Awards Winner 2009	5,000.00
17/07/2009	71257	Sarah Hicks	Cossack Art Awards Winner 2009	5,000.00
17/07/2009	71258	Ron Nyisztor	Cossack Art Awards Winner 2009	6,000.00
17/07/2009	71259	Sambo, Pansy	Cossack Art Awards Winner 2009	5,000.00
17/07/2009	71260	Greg Tothill	Cossack Art Awards Winner 2009	5,000.00
17/07/2009	71261	Wilhelm, Lauren	Cossack Art Awards Winner 2009	5,000.00
18/07/2009	71262	Willis, Donna	Cossack Art Awards Winner 2009	5,000.00
21/07/2009	71263	Thrifty Car Rental	Vehicle Hire – 20/4/09-26/6/09 : Staff/Visitors	3,548.70
21/07/2009	71264	North West Realty	1 x Lease Payment – August '09	3,910.71
22/07/2009	71265	Anne Lake Consultancy	HR Incident Report & Advisory Fees	7,364.50
22/07/2009	71266	Aust Instit. of Build. Surveyors	Renew Magazine Subscription 09/10	55.00

Date	Chq/EFT	Name	Description	Value
22/07/2009	71267	Children's Serv. Support Unit	Reimburse water costs - Building Refurbish.	1,669.23
22/07/2009	71268	Eaton Building	VCS - 487 Croshawk Circle	1,064.25
22/07/2009	71269	Hathaway's Lubricants	Oil supplies - Depot	449.88
22/07/2009	71270	Lil's Retravision Karratha	Microwave & frypan - TTI	384.00
22/07/2009	71271	M Joyce Crane Hire	Crane hire 9/7/09	173.86
22/07/2009	71272	Maphaksa, S	Performance Fees - Dampier Twilight Tunes	100.00
22/07/2009	71273	Rydges - Perth	Accommodation - Staff	190.00
22/07/2009	71274	Telstra	Charges - ISDN, Mobiles, Megalink : May/June	11,912.17
22/07/2009	71275	3 Hutchison Telecomm.	SES Messaging Service – July '09	193.05
22/07/2009	71276	Taaz Painting Service	Painting interior of house- 20A Shadwick Drive	10,835.00
22/07/2009	71277	Horizon Power	Charges: Airport, Effluent, Roe.Hall : May/June	51,867.75
22/07/2009	71278	Water Corporation	2009/2010 Water Rates - Shire Public Properties	11,839.20
22/07/2009	71279	Bell, Cathryn	Performance - Cossack Art Awards	100.00
22/07/2009	71280	Coca-Cola Amatil	Kiosk stock - TTI	3,673.07
22/07/2009	71281	Harvey Norman	Laser Mouse x 4	599.85
22/07/2009	71282	Ind. Training Assessor Services	Annual Inspection - Plant & equipment Depot	1,760.00
22/07/2009	71283	Keyspot Services	Stamps & Badges	157.50
22/07/2009	71284	Karratha Automotive & Truck	Parts & supplies - Depot	1,619.50
22/07/2009	71285	McLeods & Co Barristers	Legal Advice -- Lovegrove Contract	581.90
22/07/2009	71286	Lo-Go Appointments	Temporary Staff - Building Manager	1,067.22
22/07/2009	71287	Mercure Inn Broome	Accommodation - Staff	828.00
22/07/2009	71288	Pilbara Glass	Reglaze window - housing	239.13
22/07/2009	71289	Repco Auto Parts	Parts - KAC	6.03
22/07/2009	71290	RABQSA International	Annual Registration - Level 4 Risk Auditor	308.00
22/07/2009	71291	Statewide Bearings	Parts - Depot	200.09
22/07/2009	71292	Super K Mart	Sporting equipment - KEC	63.26
22/07/2009	71293	Semaphore Energy	Reimburse planning application withdrawn	127.00
22/07/2009	71294	Onesteel Distribution	Supplies - Depot	104.49
22/07/2009	71295	Think Security	Annual monitoring-RAC, Wickham/Roe. Library	1,716.00
22/07/2009	71296	Wurth Australia Pty Ltd	Parts - Depot	25.81
22/07/2009	71297	Woodhouse Legal Solicitors	Lease - Jayrow Helicopters/Airport	316.25
23/07/2009	71298	Shire Of Roebourne	Payroll deductions	2,602.13
23/07/2009	71299	Karratha First National	26B Lewis Drive - Bond& Rent to 31/8/09	350.37
23/07/2009	71300	North West Realty	2 x Lease Payments – August '09	13,831.03
23/07/2009	71301	Shire Of Roebourne	Petty Cash Recoup : 01/07/09 - 22/07/09	1,196.00
27/07/2009	71302	Zurich Australia Insurance	Excess on vehicle claim	300.00
28/07/2009	71303	Shire Of Roebourne	ATM Cash reimbursement - Airport	74,000.00
30/07/2009	71304	Water Corporation	2009/10 Water Rates -Shire Housing	26,314.60
30/07/2009	71305	Aquacarotene Limited	Refund overpayment Inv. 50897	378.12
30/07/2009	71306	All Seasons Karratha	Accommodation - Visitor	1,324.00
30/07/2009	71307	Hathaway's Lubricants	Oil supplies - Depot	2,856.86
30/07/2009	71308	Link Inc.	08/09 Community Grant Payment	850.00
30/07/2009	71309	Nor West Jockey Club	2008/2009 Annual Community Sponsorship	4,400.00
30/07/2009	71310	Specialised Security Shredding	Destroy 80 Archive boxes	132.00
30/07/2009	71311	The Other Place	Repair artwork - Cossack Art Awards	163.00
30/07/2009	71312	Wickham Vol. Fire Brigade	Donation - volunteer service Cossack Art Awards	1,500.00
30/07/2009	71313	All Seasons Perth	Accommodation - Staff	301.00
30/07/2009	71314	Australian Red Cross	Donations SOR Bushfire Appeal	3,002.00
30/07/2009	71315	Birda Pty Ltd	Refund duplicate payment EFT 06/07/09	185.74
30/07/2009	71316	James, Robyn	Reimburse rear car window-damaged	462.00
30/07/2009	71317	Karratha Kart Club	08/09 Annual Community Sponsorship	10,000.00
30/07/2009	71318	Lo-Go Appointments	Temporary Staff - Building Manager	3,068.26

Date	Chq/EFT	Name	Description	Value
30/07/2009	71319	Liftmec Pty Ltd	Refund overpayment - Septic Tank Applic.	288.00
30/07/2009	71320	Northwest Accountancy Pty Ltd	Audit - Roads to Recovery Project	1,100.00
30/07/2009	71321	Orthotic Prosthetic Services	Modifications to Boot - Staff	140.00
30/07/2009	71322	The Pilbara Regiment Ball	Pilbara Regiment Ball tickets x 2	160.00
30/07/2009	71323	Pilbara Multicultural Assoc.	08/09 Community Grant Payment	921.00
31/07/2009	71324	Dept.Planning & Infra.	Fleet Schedule Renewals 2009/2010 (Licensing)	15,575.55
				5,732,916.51
08/07/2009	DD001	Shire of Roebourne	Payroll W.E. 08/07/09	328,946.74
15/07/2009	DD002	Shire of Roebourne	Payroll - Backpays	442,648.88
22/07/2009	DD003	Shire of Roebourne	Payroll W.E. 22/07/09	344,920.33
				6,849,432.46

**8.1.3 FINANCIAL STATEMENT FOR PERIOD ENDING 30 JUNE 2009**

**File No:** AUG 09

**Responsible Officer:** Jim Goulias  
Acting Manager Financial Services

**Author Name:** Vicki Clarke  
Expenditure Accountant

**Disclosure of Interest:** Nil

---

**REPORT PURPOSE**

To provide Council with a summary of the financial position as at the specified period.

**Background**

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

In accordance with the regulations, a report must be compiled on variances greater than the materiality threshold adopted by Council (10% or \$10,000).

With this report being composed at programme level, only a general comment can be made regarding the variances.

The Act states that a statement of financial activity, and accompanying documents, are to be;

- 1) presented to the Council;
  - (a) at the next ordinary meeting of council following the end of the month to which the statement relates; or
  - (b) if the statement is not prepared in time to present it to the meeting referred to in (a) above, to the next meeting of Council after that meeting; and
- 2) recorded in the minutes of the meeting at which it is presented.

As a consequence, the financial reports for the month ending June 2009 are presented to Council. Note that the 2008/09 accounts have not yet been finalised.

**Options**

None

**Policy Implications**

There are no relevant policy implications pertaining to this matter.

**Legislative Implications**

As per section 34 of the Local Government (Financial Management) Regulations 1996.

**Financial Implications**

There are no financial implications resulting from this report.

**Conclusion**

None

**Voting Requirements**

Simple.

---

**RECOMMENDATION**

**That the Financial reports for the period ending 30 June 2009 be received.**

# Shire Of Roebourne

## Statement Of Financial Activity

for the period 1 July 2008 to 30 June 2009

Rate Setting Statement	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
<b>Operating</b>						
<b>Revenues (Sources)</b>						
General Purpose Funding (excluding Rates)	4,230,523	4,275,560	4,275,560	5,933,677	38.78%	-1,658,117
Governance	93,882	103,324	103,324	137,792	33.36%	-34,468
Law, Order And Public Safety	158,737	160,471	160,471	120,659	-24.81%	39,812
Health	17,715	20,235	20,235	12,669	-37.39%	-
Education and Welfare	437,782	445,382	445,382	1,468,380	229.69%	-1,022,998
Housing	492,438	2,062,628	2,062,628	152,470	-92.61%	1,910,158
Community Amenities	4,300,741	7,007,763	7,007,763	7,910,553	12.88%	-902,790
Recreation And Culture	4,322,022	4,439,932	4,439,932	22,734,178	412.04%	-18,294,246
Transport	14,868,036	17,125,752	17,125,752	17,073,310	-	52,442
Economic Services	714,597	1,200,790	1,200,790	1,462,386	21.79%	-261,596
Other Property And Services	444,150	605,746	605,746	854,855	41.12%	-249,109
	30,080,623	37,447,583	37,447,583	57,860,929	54.51%	-20,413,346
<b>Expenses (Applications)</b>						
General Purpose Funding	(524,677)	(536,515)	(536,515)	(444,146)	-17.22%	-92,369
Governance	(1,599,412)	(1,618,481)	(1,618,481)	(3,328,285)	105.64%	1,709,804
Law, Order And Public Safety	(1,189,311)	(1,080,020)	(1,080,020)	(1,006,062)	-	-73,958
Health	(834,206)	(853,333)	(853,333)	(711,059)	-16.67%	-142,274
Education and Welfare	(229,179)	(273,365)	(273,365)	(160,562)	-41.26%	-112,803
Housing	(2,300,349)	(1,770,058)	(1,770,058)	(880,533)	-50.25%	-889,525
Community Amenities	(5,699,801)	(6,015,098)	(6,015,098)	(5,038,318)	-16.24%	-976,780
Recreation And Culture	(12,097,806)	(12,102,932)	(12,102,932)	(9,703,143)	-19.83%	-2,399,789
Transport	(12,433,023)	(11,687,397)	(11,687,397)	(6,976,181)	-40.31%	-4,711,216
Economic Services	(1,127,382)	(1,165,498)	(1,165,498)	(1,078,076)	-	-87,422
Other Property And Services	370,102	828,123	828,123	(812,234)	-198.08%	1,640,357
	(37,665,044)	(36,274,574)	(36,274,574)	(30,138,598)	-16.92%	-6,135,976
<b>Capital Revenue</b>						
Proceeds From Disposal Of Assets	2,360,956	2,207,280	2,207,280	452,632	-79.49%	1,754,648
Tsf From Aerodrome Reserve	11,447,813	11,447,813	11,447,813	7,112,701	-37.87%	4,335,112
Tsf From Airconditioning Reserve	80,000	80,000	80,000	0	-100.00%	80,000
Tsf From Walkington Theatre Res	0	0	0	0	-	-
Tsf From Plant Replacement Reserve	657,000	657,000	657,000	0	-	657,000
Tsf From Dampier Drainage Reserve	0	0	0	0	-	-
Tsf From Infrastructure Reserve	6,318,942	6,318,942	6,318,942	0	-	6,318,942
Tsf From Waste Management Res	1,315,458	1,315,458	1,315,458	0	-	1,315,458
Tsf From Housing Reserve	929,815	929,815	929,815	0	-	929,815
Tsf From Parks, Ovals & Rec Facilities	106,864	106,864	106,864	0	-	106,864
Tsf From Information Technology Res	110,806	110,806	110,806	0	-	110,806
New Loans Raised	14,500,000	14,500,000	14,500,000	14,500,000	-	-
Repayments Of Self Supporting Loans	16,170	16,170	16,170	10,465	-35.28%	-
Repayments Of Interest Free Loans To Local Groups	20,616	20,616	20,616	32,601	58.13%	-11,985
	37,864,440	37,710,764	37,710,764	22,108,398	-41.37%	15,602,366

## Shire Of Roebourne

### Statement Of Financial Activity (con't)

for the period 1 July 2008 to 30 June 2009

#### Expenses

Purchase Of Assets - Land	(1,434,581)	(1,437,985)	(1,437,985)	(1,565,650)	-	127,665
Purchase of Assets - Artwork	0	0	0	0	-	-
Purchase Of Assets - Buildings	(14,102,497)	(15,763,117)	(15,763,117)	(2,795,924)	-82.26%	-12,967,193
Purchase Of Assets - Equipment	(764,740)	(472,744)	(472,744)	(540,252)	14.28%	67,508
Purchase Of Assets - Furniture & Equip	(445,444)	(480,391)	(480,391)	(356,339)	-25.82%	-124,052
Purchase Of Assets - Plant	(2,710,072)	(2,712,634)	(2,712,634)	(1,628,515)	-39.97%	-1,084,119
Purchase Of Assets - Infrastructure	(30,897,834)	(29,148,889)	(1,135,236)	(704,490)	-37.94%	-430,746
Loan Principal Repayments	(1,135,236)	(1,135,236)	(1,135,236)	(704,490)	-37.94%	-430,746
Tsf To Aerodrome Reserve	(144,577)	(144,577)	(144,577)	(494,041)	241.71%	349,464
Tsf To Airconditioning Reserve	(1,976)	(1,976)	(1,976)	(6,564)	232.17%	-
Tsf To Dampier Drainage Reserve	(852)	(852)	(852)	(1,219)	43.10%	-
Tsf To Plant Replacement Reserve	(925,008)	(925,008)	(925,008)	(913,936)	-	-11,072
Tsf To Walkington Theatre Reserve	(191)	(191)	(191)	(1,343)	603.18%	-
Tsf To Workers Compensation Reserve	(193,089)	(193,089)	(193,089)	(49,351)	-74.44%	-143,738
Tsf To Infrastructure Reserve	(2,655,483)	(2,655,483)	(2,655,483)	(250,945)	-90.55%	-2,404,538
Tsf To Waste Management Reserve	(214,626)	(214,626)	(214,626)	(134,020)	-37.56%	-80,606
Tsf To Housing Reserve	(8,725)	(8,725)	(8,725)	(60,733)	596.08%	52,008
Tsf To Parks, Ovals & Rec Facilities	(12)	(12)	(12)	(6,326)	52620%	-
Tsf To Aged Persons Home Reserve	(13,844)	(13,844)	(13,844)	(2,663)	-80.76%	-11,181
Tsf To Information Technology	(28)	(28)	(28)	(12,259)	43682%	12,231
Tsf To Junior Sport Reserve	(4,160)	(4,160)	(4,160)	(3,325)	-20.06%	-
Tsf To Public Open Space Reserve	(1,191,626)	(1,191,626)	(1,191,626)	(29,485)	-97.53%	-1,162,141
Tsf To Mosquito Control Reserve	(572)	(572)	(572)	(61)	-89.37%	-
Tsf To History & Cultural Publications Reserve	(3,124)	(3,124)	(3,124)	(2,638)	-15.56%	-
Tsf To Medical Services Assistance Package Reserve	(7,568)	(7,568)	(7,568)	(12,773)	68.78%	-
Income Set Aside As Restricted Funds	(21,000)	(21,000)	(21,000)	(6,010)	-71.38%	-14,990
	(56,876,865)	(56,537,457)	(56,537,457)	(28,674,108)	-49.28%	-27,863,349
<b>Adjustment For Non Cash Items</b>						
Depreciation	8,005,659	8,005,659	8,005,659	1,793,886		
Amounts Set Aside To Provisions	24,636	24,636	24,636	0		
Accrued Loan Interest	(6,613)	(6,613)	(6,613)	0		
(Profit) / Loss On Disposal Of Assets	368,123	368,123	368,123	22,331		
	8,391,805	8,391,805	8,391,805	1,816,217		
<b>Surplus Brought Forward 1 July</b>	6,630,524	6,630,524	6,630,524	6,630,524		
<b>Amount Raised From Rates</b>	12,372,764	13,353,356	13,353,356	13,289,017	-	64,339
<b>Surplus / (Deficit)</b>	<b>798,247</b>	<b>10,722,001</b>	<b>10,722,001</b>	<b>42,892,380</b>		

This statement is to be read in conjunction with the accompanying notes.



Operating revenue is over the year to date budget by \$20,413,346 which represents a variance of 54.51%.

Operating Expenditure is under the year to date budget by \$6,135,976 which represents a variance of 16.92%.

From an end of year position Council has received 154.51% of its annual amended budgeted revenue. In relation to expenditure, Council has expended 83.09% of its annual amended budgeted expenditure.

In accordance with the materiality threshold adopted by Council for the reporting of variances by programme in the Statement of Financial Activity, the following comments are made to provide an explanation of the above variances.

#### General Purpose Funding

##### *Revenue*

Revenue up 38.78% (\$1,658,117) due to advanced payment of one quarter of 2009/2010 General Purpose Funding (\$609,032) and Local Road Funding (\$176,580) and interest earned on investments for the year being higher than budgeted estimate.

##### *Expenditure*

Expenditure is showing a variance down 17.22% (\$92,369) which is due to Administration Expense costs being under expended.

#### Governance

##### *Revenue*

Revenue is up 31.17% (\$34,468) which is due primarily to sundry income more than anticipated.

##### *Expenditure*

Expenditure is up 105.64% (\$1,709,804) which is primarily due to under allocation of Administration costs to date (\$1,932,233) and includes unallocated administration costs for February to June 2009 caused by SynergySoft implementation delaying this allocation and a corresponding under expended Administration Cost of (\$247,133)

#### Law, Order and Public Safety

##### *Revenue*

Revenue is down 24.81% (\$39,812) which is due to FESA contribution to Bushfire units down \$11,610, Fire Breaks Grant down \$8,000 and reimbursement of Removal of Cyclone Hazards down \$10,000.

##### *Expenditure*

Expenditure is down 6.85% (\$73,958) which is primarily due to Depreciation allocation expense and administration expense allocation being down.

#### Health

##### *Revenue*

Revenue is down 37.39% (\$7,566) which is due to sale of assets not proceeding.

##### *Expenditure*

Expenditure is down 16.67% (\$142,274) which is due to Medical Services Incentive (\$104,041), Administration Allocation (\$32,951) and Mosquito Management (\$23,656) being under budget.

### Education and Welfare

#### *Revenue*

Revenue is showing a variance of up 229.69% (\$1,022,998) due to receipt of first contribution from Landcorp for Baynton West Family Centre not budgeted for in 2008/2009 (\$1,000,000)

#### *Expenditure*

Expenditure is showing a variance of down 41.26% (\$112,803) which is due to Contributions to Seniors Accommodation (\$27,568), Day Care Centre Maintenance and Operating (\$52,804), Early Learning Specialists Community Scholarships (\$4,775) expenditures and Administration Allocation (\$16,475) under budget.

### Housing

#### *Revenue*

Revenue is showing a variance of down 92.61% (\$1,910,158) which is due to delayed sale of residential land (\$1,680,000) and no contribution to Housing Works received.

#### *Expenditure*

Expenditure is down 50.25% (\$889,525). The main variances are as follows:

- 1) \$6,805 up on leasing of staff housing
- 2) \$104,080 up on Staff Housing-Maintenance and Operating Costs
- 3) \$736,263 down on housing allocations net of depreciation. The reason for the significant variance is due to the reallocation of staff housing expenses to other business units and depreciation expense (these amounts are not included in the budget but show in actual allocations).
- 4) \$49,426 down for Administration Allocation

### Community Amenities

#### *Revenue*

Revenue has a variance of up 12.88% (\$902,790) mainly due to increased revenue from Industrial/Commercial refuse fees, Hazardous Waste disposal fees and Liquid Waste disposal fees.

#### *Expenditure*

Expenditure is showing a variance of down 16.24% (\$976,780). The main variances are as follows:

- 1) \$232,039 down on 7 Mile Tip costs
- 2) \$214,186 down on Administration costs allocated
- 3) \$32,134 down on Employment Costs
- 4) \$24,647 down on Litter Control
- 5) \$30,925 down on Refuse Site Maintenance
- 6) \$8,796 down on Cemetery Maintenance
- 7) \$29,097 down on Wickham Transfer Station
- 8) \$3,500 down on TP Scheme Review Number 8
- 9) \$377,573 down on depreciation to be allocated

### Recreation and Culture

#### *Revenue*

Revenue has a variance of up 412.04% (\$18,294,246). The variance is due to Govt Grants for Cossack Infrastructure Project (\$1,300,000), Sport & Rec (\$107,000) & Recreational Boating Facilities (\$484,425) and Education Department contribution for Roebourne Pool Contribution (\$165,000) not received and \$20,300,000 Government Grant for Karratha Learning and Leisure Centre not budgeted for due to late notice of payment to be received 2008/2009.

*Expenditure*

Expenditure has a variance of down 19.83% (\$2,399,789). The main variances are as follows:

- 1) \$196,963 down on Employment costs – KAC, KEC, RAC, Libraries
- 2) \$42,793 down on Contributions to St Luke's Oval construction
- 3) \$378,938 down on Administration cost allocation
- 4) \$181,504 down on Parks Maintenance costs
- 5) \$117,505 down on Oval Maintenance
- 6) \$43,809 down on contribution to Karratha Library
- 7) \$130,272 down on Roebourne Aquatic Centre program expenses
- 8) \$84,422 down on Cultural Planning & Development
- 9) \$49,822 down on Hardcourt Maintenance
- 10) \$33,952 down on contribution to Walkington Theatre
- 11) \$18,745 down on Karratha Golf Course/Bowling Green Facility
- 12) \$55,677 down on operating cost of Libraries
- 13) \$30,000 down on Sporting Facilities – Lighting
- 14) \$30,000 down on contribution to Assets at the Roebourne Aquatic Centre
- 15) \$29,351 down on Playground Maintenance
- 16) \$21,715 down on Community & Cultural Scheme
- 17) \$26,324 down on Roebourne Community Centre Building
- 18) \$22,147 down on Boat Ramp Maintenance
- 19) \$78,282 down on Karratha Entertainment Centre
- 20) \$783,906 down on depreciation to be allocated (including infrastructure depreciation)

Transport*Revenue*

Revenue shows a variance of down 0.31% (\$52,442). The main variances are as follows:

- 1) \$229,062 down on Karratha Airport income (not leases)
- 2) \$213,000 down on contributions to Pt Samson Entry Statement
- 3) \$364,662 down on Lease Income-Signage
- 4) \$25,209 up on Local Govt Road Project Grants due to timing difference
- 5) \$648,483 up on Karratha Terminal Lease Income
- 6) \$94,205 down on Proceeds of Sale of Assets
- 7) \$80,000 down on Black Spot Funding Grants
- 8) \$258,693 up on Tien Tsin Inne income

*Expenditure*

Expenditure has a variance of down 40.31% (\$4,711,216). The main variances are as follows:

- 1) \$5,039,349 down Depreciation not yet applied due to implementation of SynergySoft
- 2) \$74,211 down on Town Street Maintenance
- 3) \$107,400 down on Sheeting Roads
- 4) \$148,280 down on allocated Administration costs
- 5) \$100,000 down on Karratha Drainage Study
- 6) \$295,935 up on TTI Employment costs
- 7) \$179,930 up on Karratha Airport Employment costs
- 8) \$349,574 up on Karratha Terminal Building operating & maintenance costs

Economic Services*Revenue*

Revenue has a variance of up 21.79% (\$261,596). The variance is due to Building Licence fees increased income.

*Expenditure*

Expenditure has a variance of down 7.5% (\$87,422) which is mainly due to lower Office and Administration Allocation Expenses.

Other Property and Services*Revenue*

Revenue has a variance of up 41.12% (\$249,109). The main variances are as follows:

- 1) \$21,179 up on Private works income
- 2) \$14,748 up on Reimbursement income
- 3) \$57,260 up on Insurance income
- 4) \$25,940 up on Supervision of subdivision income

*Expenditure*

Expenditure has a variance of down 198.08% (\$1,640,357). The main variances are as follows:

- 1) \$560,533 down on Plant Expenses Allocated – delayed due to software implementation
- 2) \$1,178,363 down on Overhead allocations to works and services
- 3) \$98,539 up on Insurance Claims

Capital*Revenue*

Capital Revenue shows a variance of -41.37% (\$15,602,366) which is made up by the following:

- 1) \$1,754,648 down on Proceeds from Disposal of Assets
- 2) \$4,335,112 down on Transfer from Aerodrome Reserve
- 3) \$80,000 down on Transfer from Airconditioning Reserve
- 4) \$657,000 down on Transfer from Plant Reserve
- 5) \$6,318,942 down on Transfers from Infrastructure Reserve
- 6) \$1,315,458 down on Transfers from Housing Reserve \$929,815
- 7) \$106,864 down on Transfers from Parks, Ovals and Rec Reserve
- 8) \$110,806 down on Transfers from Information Reserve
- 9) \$5,705 down on Self Supporting Loan Repayments
- 10) \$11,985 up on Repayments of Interest Free Loans to Local Groups

*Expenditure*

Capital expenditure shows a variance of down 49.28% (\$27,863,349). The main variances reflect the end of year situation with transfers to reserve yet to be finalised in relation to project actually completed versus budgeted as follows:

- 1) \$127,665 up on the purchase of land
- 2) \$12,967,924 down on purchase & improvement of staff housing
- 3) \$1,084,119 down on purchase of plant
- 4) \$67,508 up on purchase of equipment
- 5) \$124,052 down on purchase of furniture & equipment
- 6) \$3,398,769 down net transfers to Reserve yet to be finalised
- 7) \$430,746 down on Loan Principal Repayments due to loan draw down delayed
- 8) \$10,053,643 down on purchase of Infrastructure

**RATES**

Variance shown is down 0.48% (\$64,339) being back rates and interim rates less than estimated and will be levied in subsequent year

**Shire Of Roebourne**  
**Statement Of Financial Activity**  
**for the period ending 30 June 2009**

**Note 1. Net Current Assets**

	Note	Year To Date Actual \$	Brought Forward 1 July \$
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted	1	40,895,055	4,447,458
Cash and Cash Equivalents - Restricted	2	19,027,337	27,884,735
Trade and Other Receivables	3	6,804,030	5,425,366
Inventories		436,897	259,136
Total Current Assets		67,163,319	38,016,695
<b>Current Liabilities</b>			
Trade and Other Payables		5,174,139	7,130,698
Bank Overdraft		0	0
Short Term Borrowings		-	704,490
Short Term Provisions		1,465,568	1,465,568
Total Current Liabilities		6,639,706	9,300,756
<b>Net Current Assets</b>		60,523,612	28,715,939
<b>Plus (Minus) Items To Be Excluded</b>			
Take Out Reserve Funds		(18,767,469)	(23,898,489)
Take Out Restricted Cash - LSL Cash Backed		(313,666)	(307,656)
Add Back Non Cash Provisions		1,465,568	1,465,568
Take Out Restricted Cash - Roebourne Pool		(23,024)	(23,024)
Add Back Debtors Transferred to Deferred		0	10,480
Add Back Current Borrowings		-	704,490
Take Out Non Current Receivables		6,279	(36,785)
<b>Net Current Asset Position</b>		42,891,300	6,630,523

Note Explanation:

1) Includes amounts received for:	
- unspent loan monies	6,556,383
- Contributions to Hillcrest Footpaths	159,679
- Contributions to Tambrey Footpaths	174,364
- PDC Art Consultancy	50,000
- PDC Hydrology Grant	40,000
- Contributions towards Doctors Housing	858,000
- Waterways contribution to St Luke's Oval	45,455
	7,883,881

**Shire Of Roebourne**  
**Statement Of Financial Activity (con't)**  
**for the period ending 30 June 2009**

2) Reserves and Long Service Leave Cash Backed

3) Includes amounts invoiced for:		Balances as at 30/07/09
- BGC Contracting	112,078	80,938
- Carr Civil Contracting	101,751	129,569
- Downer EDI	65,195	45,466
- Leighton Contractors	83,646	66,091
- Main Roads	255,443	58,080
- Ngarda Alliance	42,225	12,275
- Pilbara Iron	360,465	37,300
- Tox Free (Karratha) Pty Ltd	143,941	143,941
- WA Land Authority	1,100,000	0
Total Sundry Debtors Outstanding	5,991,872	

**Shire Of Roebourne**  
**Balance Sheet**  
**for the period ending 30 June 2009**

<b>Note 2: Balance Sheet</b>	<b>2008/09</b>
	<b>\$</b>
<b>Current Assets</b>	
Cash On Hand	95,290.00
Cash and Cash Equivalents - Unrestricted	40,799,764.55
Cash and Cash Equivalents - Restricted	19,027,336.61
Trade and Other Receivables	6,804,030.32
Inventories	436,897.13
<b>Total Current Assets</b>	<u>67,163,318.61</u>
<b>Non Current Assets</b>	
Trade and Other Receivables	122,284.93
Property, Plant And Equipment	126,462,013.06
<b>Total Non Current Assets</b>	<u>126,584,297.99</u>
<b>Total Assets</b>	<u>193,747,616.60</u>
<b>Current Liabilities</b>	
Bank Overdrafts	0.00
Trade and Other Payables	5,174,138.72
Short Term Borrowings	0.00
Short Term Provisions	1,465,567.62
<b>Total Current Liabilities</b>	<u>6,639,706.34</u>
<b>Non Current Liabilities</b>	
Long Term Borrowings	19,916,647.61
Long Term Provisions	149,952.14
<b>Total Non Current Liabilities</b>	<u>20,066,599.75</u>
<b>Total Liabilities</b>	<u>26,706,306.09</u>
<b>Net Assets</b>	<u><u>167,041,310.51</u></u>
<b>Equity</b>	
Accumulated Surplus	136,592,831.62
Asset Revaluation Reserve	11,681,009.67
Reserves	18,767,469.22
<b>Total Equity</b>	<u><u>167,041,310.51</u></u>

**Shire Of Roebourne**  
**Statement Of Financial Activity**  
**for the period ending 30 June 2009**

**Note 3: Cash and Cash Equivalents**

	\$	Rate
<b>Municipal Fund Bank</b>		
Cash On Hand	95,290.00	
Westpac on call	2,424,313.93	
Westpac - Maxi Direct	37,900,000.00	3.05%
Long Service Leave (term deposit)	329,198.81	3.70%
Term deposits	916,909.87	4.20%
	1,559,085.56	4.20%
	<u>1,559,085.56</u>	4.20%
	<b><u>44,783,883.73</u></b>	
<b>Reserves Fund Bank</b>		
Westpac on call	132,278.67	
	7,047,334.30	3.70%
	644,878.01	3.70%
	5,188,329.18	3.60%
	5,065,743.81	3.75%
	837,411.00	3.70%
	<u>18,915,974.97</u>	
<b>Trust Fund Bank</b>		
Westpac on call	491,207.10	
Term deposits (bonds)	647,129.16	
	<u>1,138,336.26</u>	
<b>Total Cash</b>	<u><u>64,838,194.96</u></u>	



## Shire Of Roebourne

### Statement Of Financial Activity

#### by Divisions by Activities

#### for the period ending 30 June 2009

Note 4

	2008/2009 Budget	2008/2009 Amended	2008/2009 Actual To Date
	\$	\$	\$

Note: Material Variance is Year to Date Amended Budget to Year to Date Actual ( => 10% or => \$10,000)

#### CORPORATE SERVICES

Net (Cost) Revenue to Council for Rates	12,373,564	13,333,541	13,335,270
Net (Cost) Revenue to Council for General Revenue	469,790	523,604	4,334,928
Net (Cost) Revenue to Council for Corporate Services	(525,909)	(329,136)	(2,788,392)
Net (Cost) Revenue to Council for Information Services	(123,206)	(458,648)	(541,141)
Net (Cost) Revenue to Council for Television & Radio Services	(19,851)	(19,851)	(14,432)
Net (Cost) Revenue to Council for Members of Council	(415,011)	(413,109)	(343,326)
Net (Cost) Revenue to Council for Emergency Services	0	404	(9,172)
Net (Cost) Revenue to Council for Cossack Infrastructure Project	(720,792)	(744,043)	(143,428)

#### COMMUNITY SERVICES

Net (Cost) Revenue to Council for Cossack Art Awards	(4,307)	(8,208)	(15,801)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(465,194)	(470,785)	(464,215)
Net (Cost) Revenue to Council for Aged Persons Housing	(55,789)	(60,754)	(39,993)
Net (Cost) Revenue to Council for Youth Development	(16,000)	(30,339)	(18,747)
Net (Cost) Revenue to Council for Other Culture	(124,561)	(117,646)	(70,019)
Net (Cost) Revenue to Council for Community Development	(225,974)	(209,020)	(284,948)
Net (Cost) Revenue to Council for Walkington Theatre	(212,254)	(237,254)	(231,302)
Net (Cost) Revenue to Council for Community Sponsorship	(173,676)	(182,524)	(118,884)
Net (Cost) Revenue to Council for Daycare Centres	(522,611)	(1,472,291)	(397,187)
Net (Cost) Revenue to Council for Child Health Clinics	(60,119)	(58,319)	(48,980)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(997,827)	(1,239,488)	(955,624)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	(599,670)	(931,725)	(526,308)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(311,380)	(321,182)	(285,963)
Net (Cost) Revenue to Council for Libraries	(1,039,366)	(1,247,370)	(1,035,196)
Net (Cost) Revenue to Council for Cossack Operations	(265,474)	(229,294)	(175,462)
Net (Cost) Revenue to Council for Ovals & Hardcourts	145,521	(343,898)	(121,136)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(261,257)	(316,257)	(264,599)
Net (Cost) Revenue to Council for Pavilions & Halls	(691,290)	(799,890)	(432,775)
Net (Cost) Revenue to Council for Recreation Projects	(1,334,511)	(1,202,732)	(942,377)
Net (Cost) Revenue to Council for Playgrounds	(30,121)	(33,605)	(208,227)
Net (Cost) Revenue to Council for Medical Services	(134,466)	(134,466)	(46,107)
Net (Cost) Revenue to Council for Other Buildings	(90,643)	(50,256)	(42,789)
Net (Cost) Revenue to Council for Karratha Youth Centre	0	0	0
Net (Cost) Revenue to Council for Leisure & Learning Precinct	0	0	20,300,000
Net (Cost) Revenue to Council for Ranger Services	(1,035,453)	(942,693)	(879,196)
Net (Cost) Revenue to Council for Camping Grounds	29,000	29,000	31,621

**Shire Of Roebourne****Statement Of Financial Activity (con't)****by Divisions by Activities****for the period ending 30 June 2009**

	<b>2008/2009 Budget</b>	<b>2008/2009 Amended</b>	<b>2008/2009 Actual To Date</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>DEVELOPMENT SERVICES</b>			
Net (Cost) Revenue to Council for Building Control	139,780	619,220	908,266
Net (Cost) Revenue to Council for Health Services	(570,592)	(599,268)	(568,596)
Net (Cost) Revenue to Council for Town Planning	(403,525)	(260,102)	(246,065)
<b>TECHNICAL SERVICES</b>			
Net (Cost) Revenue to Council for Staff Housing	(4,005,668)	(3,386,053)	2,012,880
Net (Cost) Revenue to Council for Waste Collection	(965,172)	(1,167,114)	(498,823)
Net (Cost) Revenue to Council for Landfill Operations	965,172	1,167,114	3,894,874
Net (Cost) Revenue to Council for Public Services Overheads	(461,628)	(510,275)	(406,194)
Net (Cost) Revenue to Council for Waste Overheads	(409,286)	(337,030)	(58,050)
Net (Cost) Revenue to Council for Depots	(195,723)	(348,770)	(262,627)
Net (Cost) Revenue to Council for Vehicles & Plant	(128,953)	(186,919)	(928,634)
Net (Cost) Revenue to Council for Roads & Streets	(1,849,631)	(1,763,359)	(1,603,726)
Net (Cost) Revenue to Council for Parks & Gardens	(1,043,893)	(1,196,553)	(606,425)
Net (Cost) Revenue to Council for Drainage	(548,063)	(627,942)	(346,124)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(701,675)	(776,415)	(109,232)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(409,456)	(324,480)	(494,840)
Net (Cost) Revenue to Council for Cemeteries	(93,682)	(93,682)	(86,308)
Net (Cost) Revenue to Council for Public Toilets	(175,923)	(172,591)	(511,821)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(371,417)	(396,717)	(268,451)
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	565	565	(2,183)
Net (Cost) Revenue to Council for Town Beautification	(1,342,894)	(989,821)	(1,098,389)
Net (Cost) Revenue to Council for Private Works & Reinstatements	46,940	65,399	106,141
Net (Cost) Revenue to Council for Works Overheads	(1,049,170)	(766,720)	(713,262)
Net (Cost) Revenue to Council for Parks & Gardens Overheads	0	0	169,947
Net (Cost) Revenue to Council for Karratha Airport	2,868,329	2,387,719	10,365,474
Net (Cost) Revenue to Council for Tien Tsin Inne	154,220	603,908	536,966
Net (Cost) Revenue to Council for Other Airports	(40,480)	(9,558)	(6,153)
Net (Cost) Revenue to Council for Tech Services	1,636,189	1,962,343	614,829
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	(87,711)

## **9 COMMUNITY SERVICES**

### **9.1 COMMUNITY SERVICES**

#### **9.1.1 HIRE FEE WAIVE REQUEST - TRANSFIELD WORLEY SERVICES**

**Attachment(s)**                      **Email request for fee waive. Application Form for venue hire. Transfield Worley Certificate of Currency Liability Insurance.**

**Responsible Officer:**              **Simon Kot  
Executive Manager Community Services**

**Author Name:**                      **Jenni Brown  
Manager Community Facilities**

**Disclosure of Interest:**

---

#### **REPORT PURPOSE**

To consider a request by Transfield Worley Services to waive the applicable Shire of Roebourne hire fees for hire of the Kevin Richards Memorial Oval for a fund raising cricket competition.

#### **Background**

Transfield Worley Services has booked the Kevin Richards Memorial Oval on Sunday 16<sup>th</sup> August 2009 to conduct a Cricket Competition/Team Building Day to raise funds to donate to Telethon to support a local child who has Cystic Fibrosis and who has been selected as a 2009 Regional Telethon Child.

The event is supported by Transfield Worley Services and all funds raised for the day, including team entry fees and games fines will be presented to Telethon live by the child's father during the telethon coverage.

On application for venue hire at the Kevin Richards Memorial Oval, Transfield Worley Services were made aware of the applicable hire fees and charges for hiring the oval. Transfield Worley has made a formal request for the hire fees to be waived for the hire fee.

The total fee applicable for this event, based on the Shire of Roebourne's Hire Rate is:  
Kevin Richards Memorial Oval from 2.00pm – 7.00pm.

\$ 65.00 per day

\$ 200.00 Bond

**TOTAL: \$265.00**

Under delegated authority the CEO may apply up to a 50% concession on any fee applicable to the Hunt Way Pavilion. A 50% concession was granted for this booking. Transfield Worley Services have since formally requested a full price waive for their booking.

**Issues**

The request for the hire fees to be waived is inclusive of the bond normally applicable for such bookings. The bond is an amount held in trust and is used to fund repairs resulting from any damage occurred through a booking or refunded in full if no damage occurs. To waive this component would mean that the Shire assumes responsibility and costs if any damage occurs. Alternatively the Shire could state in its letter of confirmation that any damage caused as a result of the booking is to be charged at cost.

**Options**

Council has the following options available:

1. To grant a total fee waive to Transfield Worley Services for use of the Kevin Richards Memorial Oval for their fundraising cricket competition.
2. To not approve a fee waive of the total applicable hire fee and the 50% concession offered through delegated authority be applied.

**Policy Implications**

There are no relevant policy implications pertaining to this matter.

**Legislative Implications**

The CEO has delegated authority to grant up to a 50% concession of applicable fees and charges under section 6.12. of the Local Government Act.

**Financial Implications**

A fee waive would result in no income generated for this event for the Kevin Richards Memorial oval.

**Conclusion**

Transfield Worley Services has booked the Kevin Richards Memorial Oval to raise funds to donate to Telethon to support a local child who has been selected as a 2009 Regional Telethon Child. Funds raised will be presented by the child's father to Telethon live during the 2009 Telethon coverage. Shire of Roebourne approved fees and charges are applicable for this booking and as such have been applied to this booking request.

Transfield Worley Services has requested formally that the applicable hire fee be waived for this event.

**Voting Requirements**

Absolute.

---

**RECOMMENDATION**

**That Council grant a total fee waive to Transfield Worley Services for use of the Kevin Richards Memorial Oval for their fundraising cricket competition.**



### 9.1.2 BULGARRA SPORTING PRECINCT MASTER PLAN

<b>Attachment(s)</b>	<b>Policy CS3 Bulgarra Sporting Precinct - Future Development.</b>
<b>Responsible Officer:</b>	<b>Simon Kot Executive Manager Community Services</b>
<b>Author Name:</b>	<b>Jenni Brown Manager Community Facilities</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

---

#### REPORT PURPOSE

To seek council endorsement of the Bulgarra Sporting Precinct Master Plan and its recommendations.

#### Background

CSS Strategic Management was commissioned in April 2008 to complete the Sporting Precinct Master Plan. The Master Plan was undertaken in parallel to the broader Karratha 2020 Vision and Community Plan and with the two plans being consistent with each other.

The Final Report – Bulgarra Sporting Precinct Master Plan was presented to Council at its June 2009 meeting where it was resolved to receive the report and advertise for further public comment for a period of 28 days including a press release. Once advertised to report any submissions back to Council before final adoption.

The Bulgarra Sporting Precinct Master Plan was advertised for public comment via a media release and direct mail out to all key stakeholder sporting and community groups for public comment with the close date of 20<sup>th</sup> July 2009.

#### *Summary of Submissions*

Submissions of endorsement for the plan were received from:

Karratha Falcons Football Club  
Karratha Netball Association

Submissions were also received from the Karratha Tennis Association and West Pilbara Cricket Association indicating their willingness to work with the Shire to progress the plan and planning for future facilities, but indicated they would like input into future planning to ensure that the facilities were of equal and or of a higher standard than those currently afforded.

A meeting held with the West Pilbara Softball Association provided positive feedback.

All would like to see this plan progress quickly with additional community and sporting facilities planning also progressed as part of the Karratha Learning and Leisure Precinct plan.

There were no submitted objections to the plan.

**Master Plan Recommendations and Progress to date**

The detail of each project is contained in the Final Report.

The key recommendations of the plan and progress to date include;

1. *Further develop the Karratha Learning and Leisure Precinct (KLLP).*  
The Department of Education and Training have appointed an architect to commence the master planning for this site. Shire staff are involved in this process and the draft facility design brief endorsed by Council at its June 2008 Council meeting is the basis for the community facility component of the KLLP Master Plan.
2. *Re-development of Community Facility at Hunt Way Pavilion*  
Upgrade and refurbish components of the existing change rooms and construct additional kitchen, kiosk, toilet and community space available as club room, meeting and programmable space. The Shire has received confirmation of \$936,056 funding through the CSRFF through the Department of Sport and Recreation towards construction of the facility, with the funds split over the 2010/2011 and 2011/2012 financial years. To progress the detailed design and documentation in preparation for tender to construct in the 2010/2011 financial year, \$100,000.00 has been budgeted within the 2009/2010 Draft budget.
3. *Permanent Set up for diamond sports*  
Shire staff are preparing an application for the CSRFF small grants (new category) to progress.
4. *Sports Lighting Upgrade and Power Upgrade*
5. *Playground*
6. *Car Parking and access to reserve/improved linkages between residential cells.*  
The outcome of the Karratha Learning and Leisure Precinct development will determine the next stage of development at the Bulgarra Sporting Precinct. The replacement of the netball/basketball courts and tennis courts are a prerequisite for the development of the access road and car park. Further planning will be required on the facilities and additional recommendations once the design of the KLLP precinct is fully determined and Council has committed to progress.

The recommendations listed require integrated planning to ensure cost effective and coordinated implementation of each stage.

**Issues**

The key recommendation that forms the basis of the remainder of the recommendations is to pursue the development of joint use Community recreation facilities at the Karratha Learning and Leisure Precinct.

Master planning has commenced through the Department of Education and Training for this development, due to be completed in September 2009 with the view to develop the concept plan by December 2009. Shire staff are involved in this planning process and the Draft facility design brief endorsed by Council at its June 2008 Council meeting is the basis for the community facility component of the KLLP Master Plan.

The State Government has committed funds to complete the development of the high school relocation in the recently announced budget. The Shire of Roebourne has secured funding of \$20,300,000.00 towards the project through the State Government Royalties for Regions Initiative. The estimated cost of the total required contribution from the Shire is \$42,000,000.00. Additional funding opportunities will continue to be sourced by the Shire of Roebourne staff for this project.

The consequences of developing a new facility at the Learning and Leisure Precinct is that the balance of facilities in the Bulgarra precinct including tennis courts, netball courts, KEC Oval and the KEC itself could be considered surplus to community need.

The Department of Education and Training has already signalled its intentions to cease the KEC Oval joint use agreement once the new High School is developed. The current cost to maintain the oval is split 50/50 with the Shire.

Strategically the endorsement of the Master Plan means that the existing facilities will only be maintained in their current form until the Karratha Learning and Leisure Precinct design is constructed. Additionally once Council has agreed to construct its community facilities at the Learning and Leisure Precinct, the future use of the land that consists the tennis courts, netball courts, KEC Oval and the KEC will be resolved.

### ***Policy Implications***

There is an existing policy pertaining to the Bulgarra Precinct, namely Policy CS3 Bulgarra Oval – Future Development. This policy was developed based on a previous report developed for the Bulgarra Oval.

That report was reviewed as part of the development of the Bulgarra Sporting Precinct Master Plan study. The K2020 Community and Vision Plan further informed the Bulgarra Sporting Precinct Master Plan study.

Policy CS3 now requires amending to reflect the updated planning for this precinct.

The key amendments to the Policy CS3 include:

All references to Bulgarra Oval changed to state Bulgarra Sporting Precinct.

All references to the previous report changed to state reference to the K2020 Community and Vision Plan and the Bulgarra Sporting Precinct Master Plan.

The Draft policy CS3 Bulgarra Sporting Precinct – Future Development is attached.

### **Options**

Council has the following options available:

To endorse the Bulgarra Sporting Precinct Master Plan and progress the recommendations

Adopt the attached revised policy CS3 Bulgarra Sporting Precinct – Future Development as amended



Or

To endorse the Bulgarra Sporting Precinct Master Plan as amended

### **Policy Implications**

Policy number CS3 titled Bulgarra Oval Future Development is relevant to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

The report identifies significant implications over the next four (4) years. The total for the implementation of the recommendations total \$4,617,300.00.

As Councillors will be aware the Shire has secured \$936,056.00 from CSRFF and \$500,000 from DLGRD to develop the Community Facility Upgrade at the Hunt Way Pavilion. A sum of \$100,000 has been listed in the draft 2009/2010 Budget for the concept plan and design documentation to be fully developed.

Additionally funds have been listed in the draft 2009/2010 Budget to develop the playground as part of the overall playground policy for the Shire and to undertake the detailed electrical audit and design to implement the plan.

Shire staff will continue to source funding for the Plans implementation.

### **Conclusion**

The Masterplan for the Bulgarra Sporting Precinct has been developed in conjunction with the K2020 Community and Vision Plan and involved consultation with key stakeholders and users of the precinct amenities.

The Plan outlines a series of recommendations to improve the amenities and functionality of the precinct for use by the community and sets forth the Shire's strategic provision of facilities at the precinct.

It has been advertised for public comment and submissions from Community and Sporting Groups are supportive of the plan and the outlined recommendations.

### **Voting Requirements**

Simple.

---

### **RECOMMENDATION**

**That Council endorse the Bulgarra Sporting Precinct Master Plan and progress the recommendations.**

**That Council adopt the attached revised policy CS3 Bulgarra Sporting Precinct – Future Development as amended.**



## CS3

### BULGARRA SPORTING PRECINCT – FUTURE DEVELOPMENT

#### OBJECTIVE

1. To provide and maintain adequate facility infrastructure at Bulgarra Sporting Precinct.
2. To minimise over-supply and prevent duplication of facility development at Bulgarra Sporting Precinct.

#### POLICY PROVISIONS

The development of major buildings (excluding simple shade structures) be permitted subject to the following conditions:

- Any new proposed facility development comply with recommendations identified in the K2020 Community and Vision Plan and the Bulgarra Sporting Precinct Master Plan.
- Any proposed new facility development complement, be adjacent to, and from an integral part of these facilities identified in K2020 Community and Vision Plan and the Bulgarra Sporting Precinct Master Plan.

#### RELATED DOCUMENTS

Nil

#### 9.1.3 JULY 2009 ROUND SPORTS FUNDING & COMMUNITY CULTURAL GRANT SCHEME

<b>Attachment(s)</b>	<b>AA/8/5A &amp; AA/8/5B</b>
<b>Responsible Officer:</b>	<b>Simon Kot Executive Manager Community Services</b>
<b>Author Name:</b>	<b>Ellen Ngomamiti Acting Manager Community Development</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

---

Applications are currently being reviewed by the Community Sponsorships Reference Group.

---

The Council Report will be tabled at the Council Briefing Meeting on Thursday 13 August 2009.

## **10 TECHNICAL SERVICES**

### **10.1 ENGINEERING WORKS**

#### **10.1.1 PETITION - STICKNEY WAY**

**Responsible Officer:** Fiona Kenyon  
Manager Technical Services

**Author Name:** Fiona Kenyon  
Manager Technical Services

**Disclosure of Interest:** Nil

---

#### **REPORT PURPOSE**

To address the petition presented by residents of Stickney Way.

#### **Background**

Residents of Stickney Way recently forwarded a petition to Council to express their concerns about speeding vehicles and restricted sight distance. They request something be done to slow the drivers to ensure the safety of themselves and their families. The petition is signed by 5 people representing 19% of the 26 properties that front onto Stickney Way and 8.5% of all residents that would use Stickney Way on a regular basis (including Tournay Court, Watt Place, Britt Place and Fabling Court).



Council officers have completed a site inspection and collected traffic count data from Stickney Way in order to get a picture of the speed environment of the street. The street is curved, which makes reversing from driveways difficult from residences located on the inside of the curve when there are objects restricting their vision. This is balanced by the wider than normal verge which should facilitate the increased sight distances required. The speed limit is 50km/hr the same for all residential streets in Western Australia. Traffic counters placed at the north and south end of the street indicate an 85<sup>th</sup> percentile speed of 51.8km/hr and 48.2km/hr respectively. A marked police car was also present at the time of the site inspection and it is highly probable that a local policeman lives on the street and the police car is parked there on a regular basis.

Residents have requested that the speeding traffic be countered with a couple of speed humps. Good traffic management will investigate all options available which include vertical displacement measures like speed humps and horizontal displacement devices like chicanes or oval medians. The effect on the community also needs to be properly ascertained as vertical displacement devices can create additional traffic noise from vehicles braking beforehand, travelling over and accelerating from the device. In order to ensure that the most effective traffic management measure would be put in place the design should be undertaken in this financial year with implementation the following financial year.

### Issues

The petition indicates there are two issues, speeding and restricted sight distance.

Speed

Traffic counts show that the majority of cars travelling along the street are travelling within the applicable speed limit so the resident's issue with speed is perceived and not backed by data.

Sight distance

Although there are some problems with plantings restricting the sight distance along this street the majority of plants are located within the property boundaries. The objects that most restrict the vision of drivers will be cars, caravans and boats parked on the verge which can only be rectified with the introduction of verge parking restrictions.

**Options**

Council has the following options available:

1. Introduce verge parking restrictions
2. Commit to the implementation of traffic management
3. Advise petitioners of the results of the traffic survey and that no further measures will be undertaken

**Policy Implications**

There are no relevant policy implications pertaining to this matter.

**Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

**Financial Implications**

There are no financial implications pertaining to this matter.

**Conclusion**

Although there are some issues with sight distance, this is restricted to only a few houses and the implementation of parking restrictions throughout the street in terms of signage, ranger attendance and administration would not be cost effective.

Traffic count data shows the majority of traffic obeying the speed limit. Installation of traffic management devices would only result in a minimal change in traffic behaviour.

**Voting Requirements**

Simple.

---

**RECOMMENDATION**

**That no traffic management measures are required along Stickney Way.**

**That residents be advised of the outcome and requested to keep planting and vehicles off the road verge to improve the safety of all road users.**

## 10.2 AIRPORT

### 10.2.1 HELICOPTERS NZ LEASE OF LOT 31 - KARRATHA AIRPORT

**Attachment(s)**                      **Karratha Airport Terminal Lease Plans**

**Responsible Officer:**            **Troy Davis**  
**Executive Manager Technical Services**

**Author Name:**                    **Chris Fox**  
**Airport Manager**

**Disclosure of Interest:**

---

#### REPORT PURPOSE

The purpose of this report is to further consider a request from Helicopters NZ Pty Ltd to secure a lease of Lot 31 at Karratha Airport.

#### Background

This matter was previously tabled at the Council Meetings held on 15 December 2008 and 15 June 2009. Helicopters NZ as a result of tender KAP04-08/09 were awarded a lease of Lot 31 for a term of 25 years.

A subsequent report was tabled at Council's meeting held on the 16<sup>th</sup> of February 2009 and recommended the addition of an option term of 17 years in relation to the approved lease.

This matter was the result of a Council Resolution as per the below :

***“COUNCIL RESOLUTION Res No : 14562 MOVED : Cr Lockwood SECONDED : Cr Vertigan***

***That Council lay this report on the table to get additional information regarding the reason for request for the next Ordinary Council Meeting. CARRIED”***

#### Issues

Helicopters NZ Pty Ltd have advised in correspondence received on the 19<sup>th</sup> of March that the reasoning behind their request for a 17 year option was so that they were able to make the best return on their employed capital and by extending the lease terms their investment would be recovered over a longer term.

This information was provided to Council on 15 June 2009, but the item was left to lay on the table due to the Airport Master Plan not having been received to date.

The Karratha Airport Master Plan has designated the western general aviation area of the precinct as a rotary wing area and recommended that this area be maintained and developed in that way. This recommendation is in line with that premise.

#### Options

For Council to consider the further information made available above.



**Policy Implications**

There are no relevant policy implications pertaining to this matter.

**Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

**Financial Implications**

There are no financial implications resulting from this report.

**Conclusion**

That Council further consider the additional information provided above in relation to the previous report tabled on 16 February 2009 that was left to lay on the table.

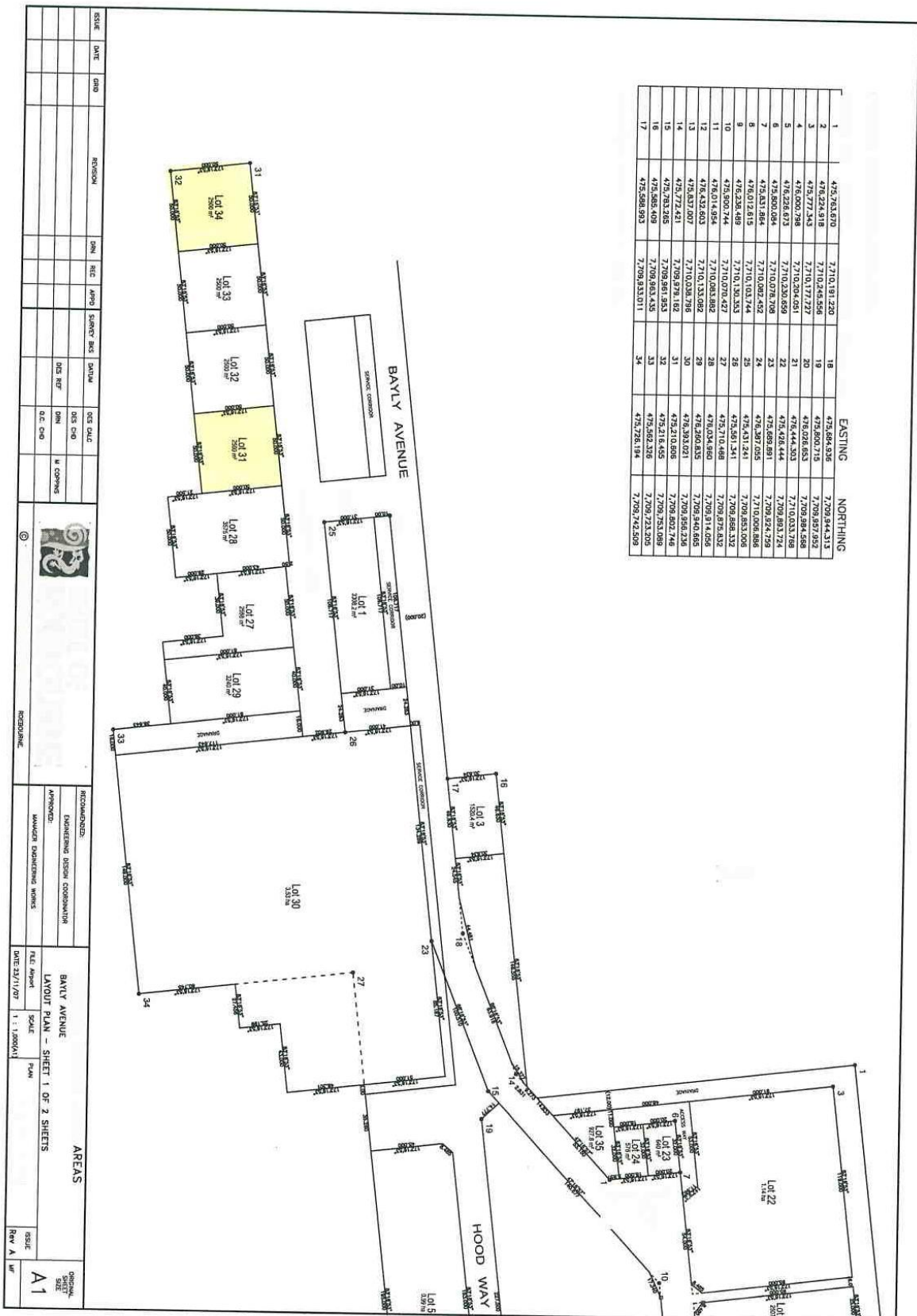
**Voting Requirements**

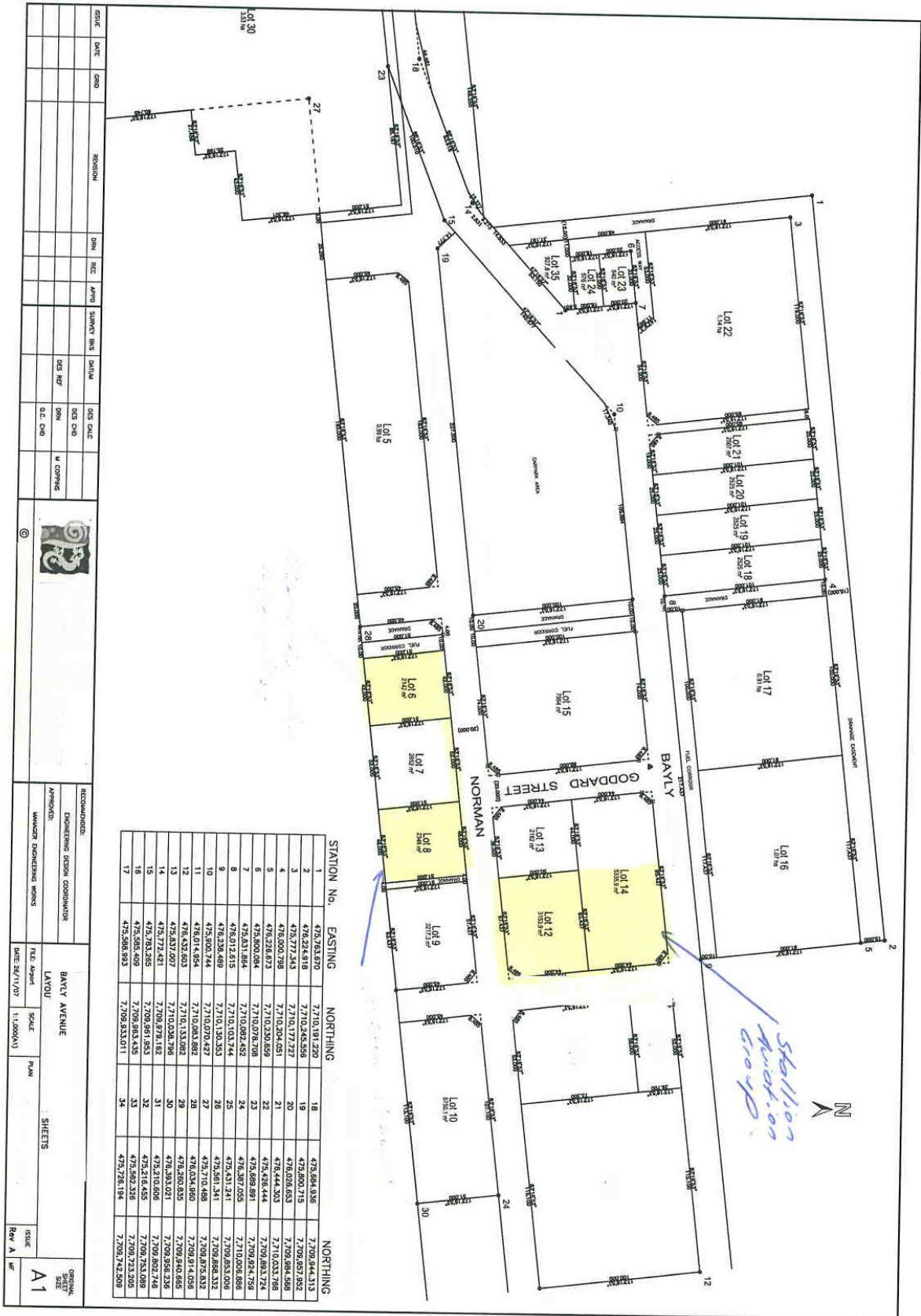
Simple.

---

**RECOMMENDATION**

**That Council include a 17 year option to the existing Helicopters NZ Pty Ltd lease on Lot 31 of the Karratha Airport.**





## 10.2.2 LEASE OF PART OF LOT 6 - KARRATHA AIRPORT - KARRATHA AIR LOGISTICS

**Attachment(s)**                      **Karratha Airport Terminal Lease Plans**

**Responsible Officer:**            **Troy Davis**  
**Executive Manager Technical Services**

**Author Name:**                    **Chris Fox**  
**Airport Manager**

**Disclosure of Interest:**

---

### REPORT PURPOSE

The purpose of this report is for Council to consider a lease of part of Lot 6, Norman Road at Karratha Airport by Karratha Air Logistics.

This report was left to lay on the table at the Council meeting held on 15 June 2009, due to the Airport Master Plan not having been received.

### Background

Council previously approved the leasing of sections of the former Ansett freight building at Lot 6, Norman Rd, Karratha Airport, by two companies, operating on behalf of both Australian Air Express and Toll Ipec.

The lease for Wheeler Nominees (Australian Air Express Freight Agents) has now progressed to execution. The other part of the building was previously approved by Council for a lease to McFour Pty Ltd, the agents for Toll Ipec. (Council Meeting 20 August 2007, Item 9.1.1, Resolution No 14190). This lease was prepared and execution copies sent to McFour Pty Ltd for signing.

### Issues

On the 7<sup>th</sup> of May 2009 advice was received that the business of McFour Pty Ltd was closing down and that the operation of the Toll Ipec Karratha franchise was being taken over by Karratha Air Logistics. Correspondence dated 7 May 2009 from Mr Colin McKenny, sole director of Karratha Air Logistics, subsequently confirmed that this company wishes to negotiate a new lease with the Shire of Roebourne for the premises.

Payment for the lease of the premises has subsequently been transferred to Karratha Air Logistics, who are seeking to acquire an initial 3-year lease, commencing 1 July 2009, with the option of 2 x 3 year extensions.

The current lease amount is \$1,436.87 (excluding GST)

The lease terms are as per the standard Karratha Airport lease document for lease of buildings and the lease amount is indexed to CPI annually and to market at 3 yearly intervals.

The short to medium term development options (up to 2020) stemming from the Karratha Airport Master Plan provides for the existing freight facilities to be maintained in their existing locations. Ultimate terminal redevelopment has been earmarked in this area but that would depend on long term, high growth outside the possible nine (9) year lease horizon being proposed here.

### **Options**

Karratha Airport Logistics Pty Ltd are running the freight agency from this location at Lot 6 Norman Rd, Karratha Airport, and meeting the rent payments.

It would therefore appear prudent for Council to approve the lease based on the above terms in order to formalise the arrangements.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

There are no financial implications resulting from this report.

### **Conclusion**

Karratha Airport Logistics Pty Ltd are running the freight agency from this location at Lot 6 Norman Rd, Karratha Airport, and meeting the rent payments.

It would therefore appear prudent for Council to approve the lease based on the above terms in order to formalise the arrangements.

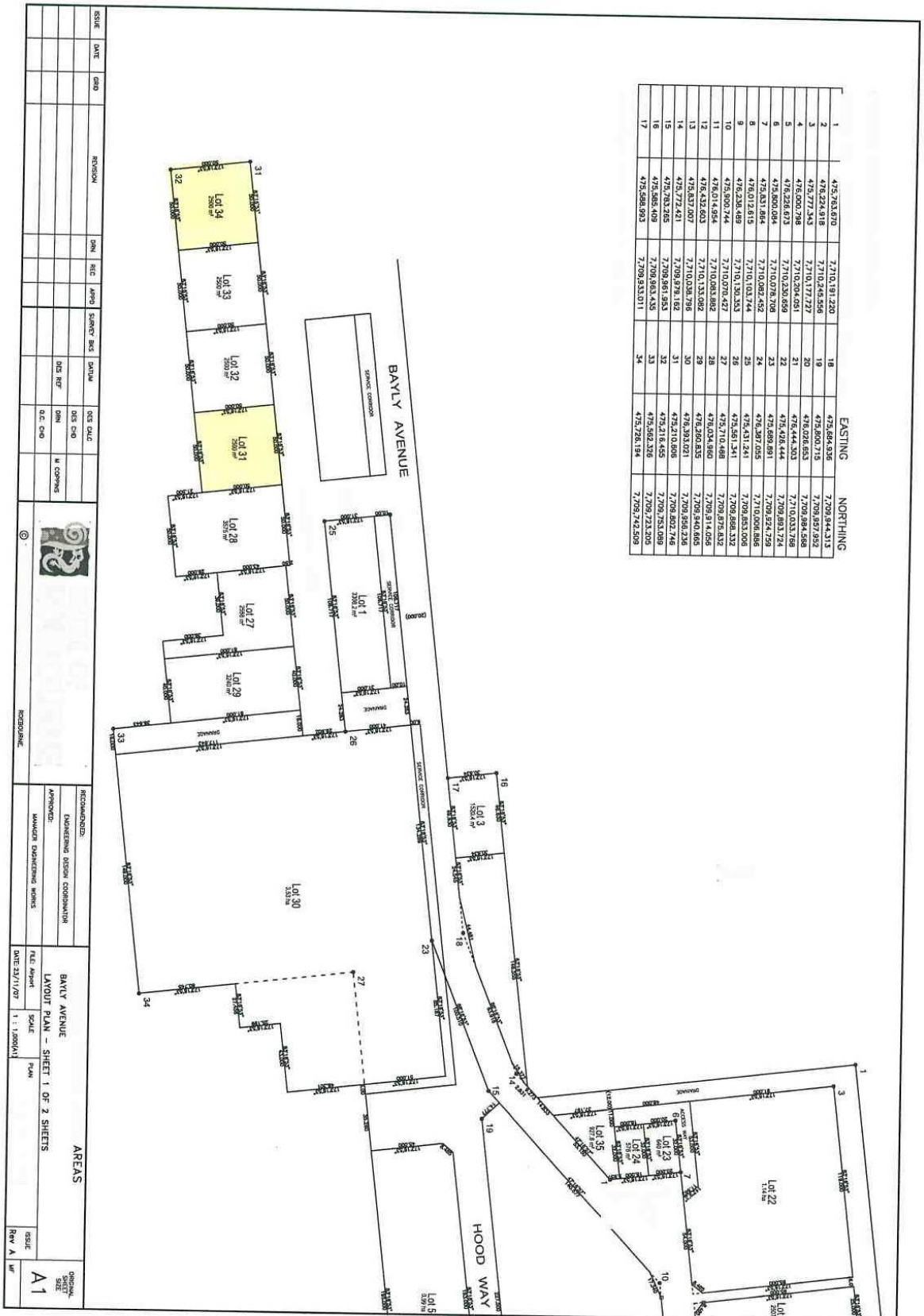
### **Voting Requirements**

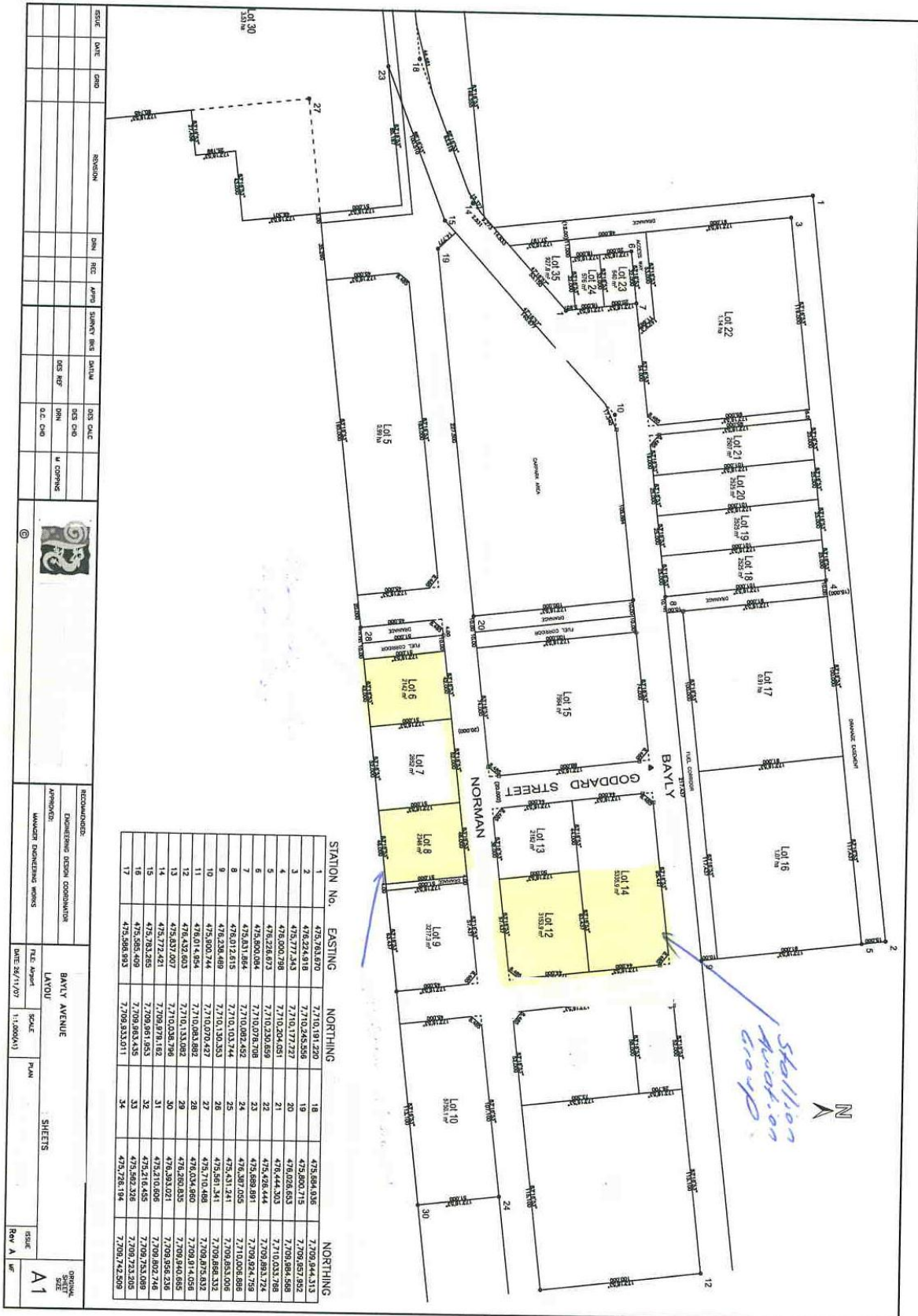
Simple.

---

### **RECOMMENDATION**

**That Council approve the entering into a lease agreement with Karratha Air Logistics Pty Ltd for part of the land and buildings at Lot 6, Norman Rd, Karratha Airport for a term of 3 years plus 2 extended options of 3 years each. The rental amount per month shall be \$1,436.87 (+GST) payable monthly.**





**10.2.3 LEASE OF LOT 34- KARRATHA AIRPORT - HELIWEST GROUP**

<b>Attachment(s)</b>	<b>Karratha Airport Terminal Lease Plans</b>
<b>Responsible Officer:</b>	<b>Troy Davis Executive Manager Technical Services</b>
<b>Author Name:</b>	<b>Chris Fox Airport Manager</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

---

**REPORT PURPOSE**

The purpose of this report is for Council to consider a recent proposal by the Heliwest Group to enter into a lease arrangement for Lot 34 at Karratha Airport.

This item was left to lay on the table at the Council Meeting held on 18 May 2009, pending receipt of the Airport Master Plan.

**Background**

Correspondence has been received dated 6 April 2009, from David Grimes, CEO of the Heliwest Group. Heliwest are an established Perth-based helicopter charter and flight training company seeking to enter the Karratha market. They have existing bases in Jandakot, Newman and Kalgoorlie.

Heliwest have requested to enter into a lease agreement with the Shire of Roebourne for Lot 34, which is located adjacent to the newly constructed western helicopter apron. They request a lease term of 15 years, plus an extended option term of 15 years. Their intention is to construct a hangar and office facility to establish their Karratha operations.

**Issues**

Lot 34 has been subject to a valuation undertaken by Independent Valuers in September 2008. This valuation was based on an assumption that full services to the lot were available, and the annual valuation was \$49,000p.a (excluding GST and indexed to CPI annually and reviewed to market 5-yearly). However, electrical services to the lot are not currently available, and an electrical upgrade will be required to deliver the provided services. A revised valuation amount may need to be considered based on the present lack of electrical services to the lot.

A larger concern however is that Lot 34 is beyond the physical extent of pavement on the existing western helicopter apron. If Council wish to proceed with this lease request, a commitment will need to be made in the 2009/10 budget to fund the extension of this apron to accommodate Lot 34, as well as any future helicopter operators that may wish to establish a presence at Karratha Airport.

It could be wise at the time that such works are undertaken, to extend the apron enough to allow the opening up of 2-3 further lots to allow for future growth. Although still in the planning stage, there are indications that the Gorgon Joint Venture on Barrow Island could have a flow-on effect to offshore helicopter operations from Karratha Airport, justifying such



an expansion, as well as to cater for growth in existing projects, such as Woodside's Pluto project.

This approach is consistent with future development of the aerodrome. In developing the existing helicopter apron in the current manner, the logical next step was to continue this expansion in a westerly direction, enabling the provision of future helicopter lots. An allocation of \$400,000 in the 2009/10 budget would appear reasonable to cover the expansion that is required.

### **Options**

Council needs to provide suitable apron area to provide for hangar developments like the one that is being proposed by Heliwest at Lot 34, as well as planning for future growth. The growth in offshore helicopter traffic has grown in recent times and Karratha Airport is the logical base for servicing these locations. Expansion of the apron area would allow for the opening up of future hangar lots.

Council has 2 options:

1. Deny the request from Heliwest to enter into a lease arrangement with the Shire of Roebourne for Lot 34 at Karratha Airport;
2. Approve the request from Heliwest subject to the provision of suitable funds in the 2009/10 budget and adoption by Council, to expand the apron area to service Lot 34 and future helicopter lots at Karratha Airport.

It appears to be in Council's best interest to consider this request subject to a commitment of funds to the western apron expansion, as part of the 2009/10 budget process. The addition of a new tenant and further growth in helicopter operations at Karratha Airport further underlines the importance of the airport to the region and the local economy.

The Karratha Airport Master Plan has designated the western general aviation area of the precinct as a rotary wing area and recommended that this area be maintained and developed in that way. This recommendation is in line with that premise.

### **Policy Implications**

There are no policy implications relevant to this matter.

### **Legislative Implications**

Proposed lease would need to be subject to a public advertising period of 14 days under the requirements of Section 3.58 of the Local Government Act (1995).

The development will be required to comply with all of Council's planning and building regulations.

Under section 3.58 of the Local Government Act (1995) the intention to lease will need to be publicly advertised for a period of 14 days.

### **Financial Implications**

Lease income of up to \$49,000 p.a. Commitment of appropriate funds in the 2009/10 Budget to facilitate expansion of the western helicopter apron.

**Conclusion**

It appears to be in Council's best interest to approve this request, subject to funds in the 2009/10 budget being adopted by Council as part of the budget process, before a lease is finalised. The addition of a new tenant and further growth in helicopter operations at Karratha Airport further underlines the importance of the airport to the region and the local economy.

**Voting Requirements**

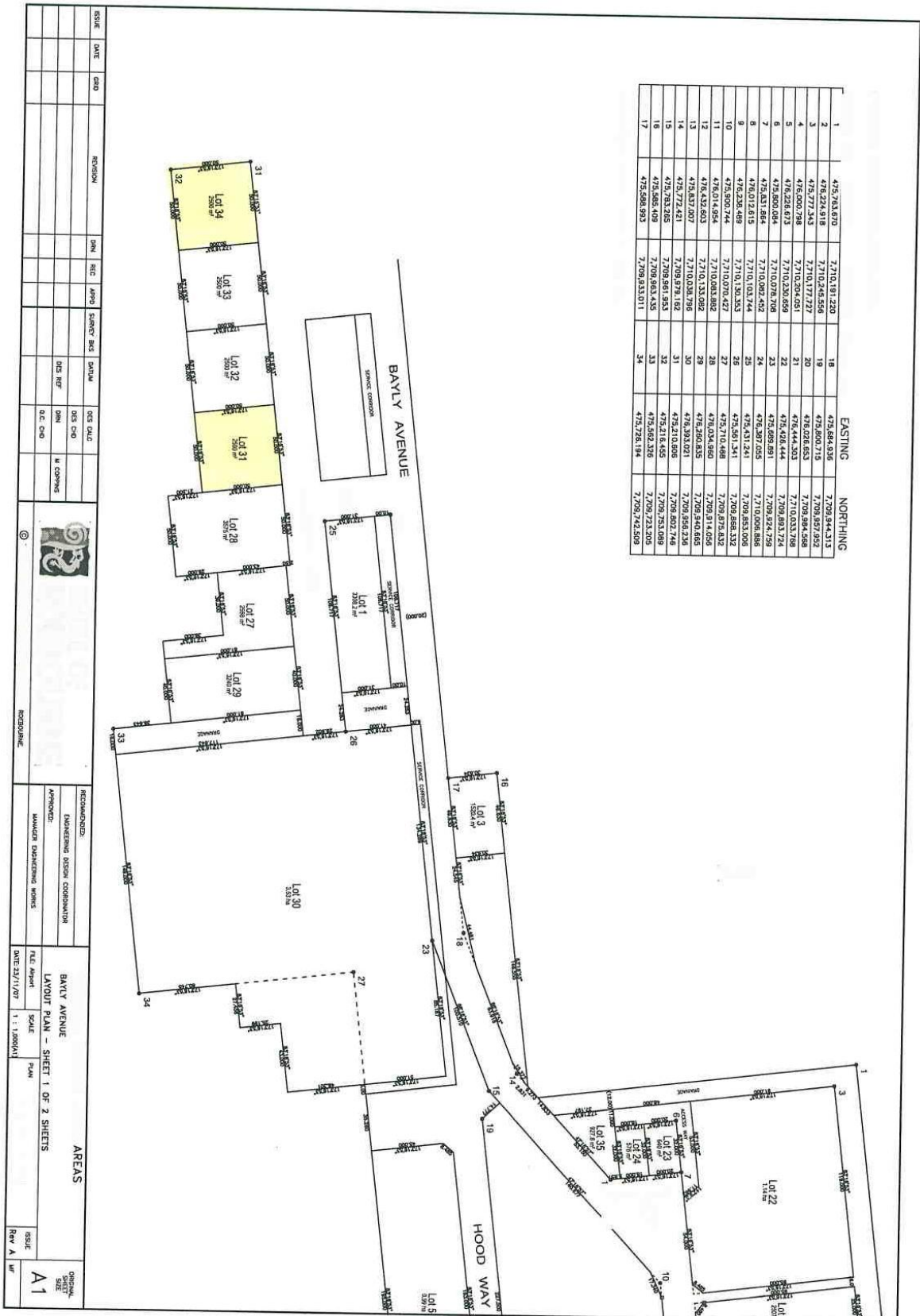
Simple.

---

**RECOMMENDATION**

**That Council:**

- 1. Approve the entering into of a lease agreement with Heliwest for Lot 34 at Karratha Airport, for the annual lease fee of up to \$49,000p.a. (Indexed to CPI annually and reviewed to market 5-yearly), subject to the provision of suitable funds in the 2009/10 budget to fund the western apron expansion. Lease term to be an initial term of 15 years and an extended option term of a further 15 years.**
- 2. Advertise its intentions to enter into a lease for Lot 34 at Karratha Airport with Heliwest and consider any responses.**



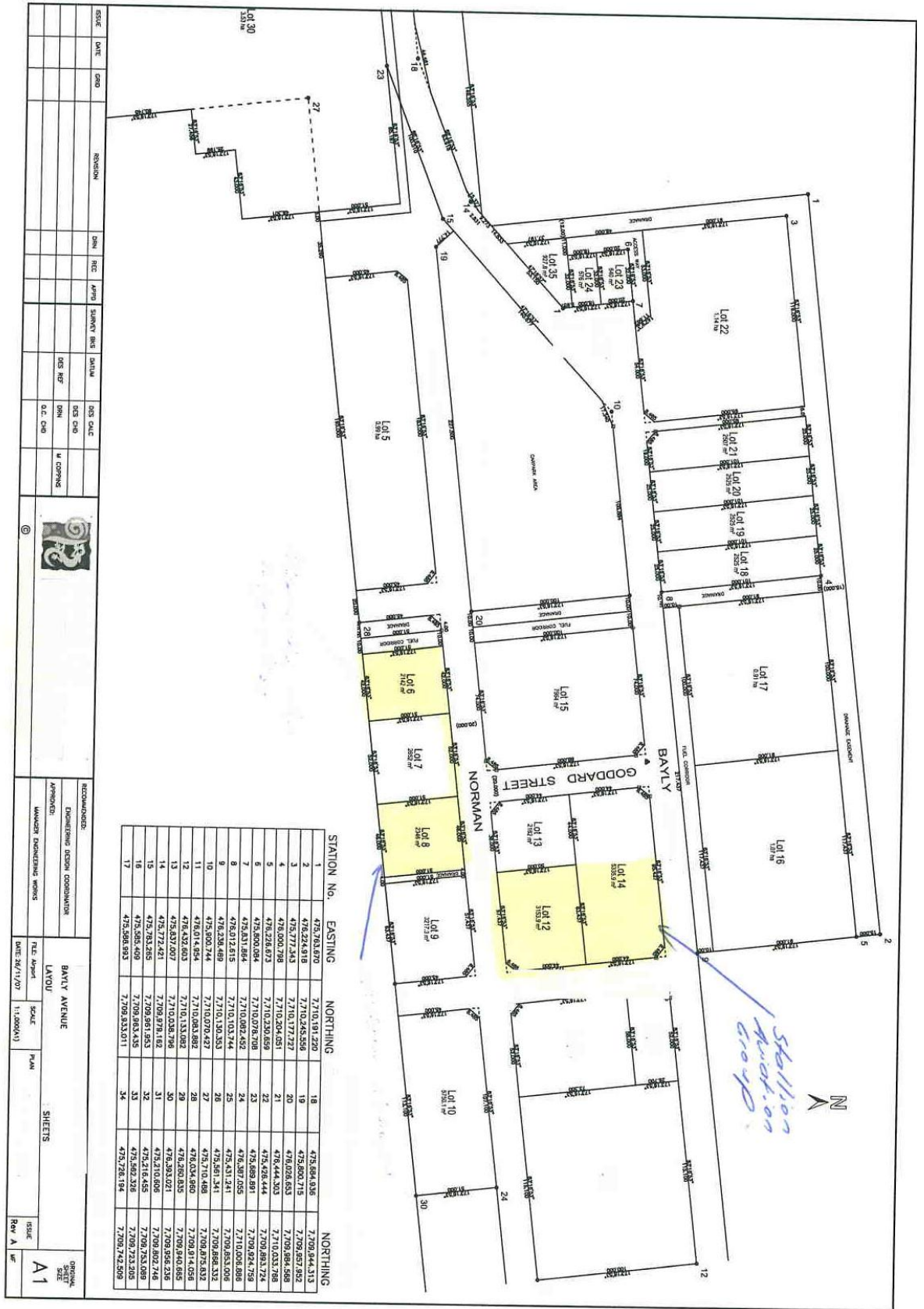
SCALE	DATE	GRID	REVISION	OWN	REC	APPR	STAFFY	ENG	DATA	DES	CHK	DES	CHK	DES	CHK	DES	CHK

RECOMMENDED:	APPROVED:	DATE	SCALE	PLAN	REVISION
ENGINEERING DESIGN CONSULTANT	ENGINEERING DESIGN CONSULTANT	12/11/07	1:1	1:1	1:1

AREAS	REVISION
BAYLY AVENUE LAYOUT PLAN – SHEET 1 OF 2 SHEETS	A1



STATION No.	EASTING		NORTHING	
	1	2	18	19
1	475,763,870	7,710,191,220	475,664,036	7,709,844,313
2	475,224,918	7,710,245,556	475,600,715	7,709,857,982
3	475,777,243	7,710,177,227	476,028,653	7,709,864,568
4	476,000,798	7,710,204,051	476,444,303	7,710,033,788
5	475,326,673	7,710,230,859	475,426,444	7,709,883,724
6	475,800,084	7,710,078,708	476,689,891	7,709,824,759
7	475,831,884	7,710,082,452	476,397,055	7,710,056,888
8	475,012,615	7,710,130,353	475,431,241	7,709,853,006
9	476,280,469	7,710,130,353	475,561,341	7,709,868,332
10	475,800,744	7,710,070,427	475,710,488	7,709,875,432
11	476,014,894	7,710,133,082	476,034,860	7,709,814,058
12	475,432,603	7,710,133,082	476,260,335	7,709,840,668
13	475,833,027	7,710,028,796	476,393,021	7,709,826,238
14	475,772,421	7,709,878,162	475,210,608	7,709,802,748
15	475,282,025	7,709,851,953	475,216,455	7,709,733,088
16	475,282,025	7,709,851,953	475,592,328	7,709,733,088
17	475,598,930	7,709,833,011	475,28,194	7,709,742,509

ISSUE DATE	CRD	REVISION	DRN	REC	APPR	STAFFY	ENG	DATE	DES	CHK	DES	CHK	DES	CHK	DES	CHK	DES	CHK	DES	CHK

RECOMMENDERS	ENGINEERING DESIGN COORDINATOR	APPROVED:	DATE: 28/11/07
		MANAGER ENGINEERING WORKS	

PROJECT	BAYLY AVENUE	SCALE	1:1,000(A1)
DATE	28/11/07	PLAN	
ISSUE		SHEETS	A1

## 10.2.4 STALLION AVIATION - KARRATHA AIRPORT

<b>Attachment(s)</b>	<b>Karratha Airport Terminal Lease Plans</b>
<b>Responsible Officer:</b>	<b>Troy Davis Executive Manager Technical Services</b>
<b>Author Name:</b>	<b>Chris Fox Airport Manager</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

---

### REPORT PURPOSE

The purpose of this report is for Council to consider a request from Stallion Aviation to lease land and commence freight operations from Karratha Airport.

### Background

Stallion Aviation Group is a newly formed company with plans to commence freight operations, contracted to Chevron in support of the Chevron Gorgon project, using a civilian L382 aircraft, which is a civilian variant of a C-130 Hercules.

An investment decision is anticipated in regards to the Gorgon project by late August 2009, and if the project proceeds, Chevron has intentions to run a dedicated air freight logistic service from the mainland in support of operations on Barrow Island. This is due to the lack of a deepwater port on Barrow Island and the requirements for large quantities of cargo to be transferred.

Karratha has been chosen by the Stallion Group as the most suitable location, and there are currently no operational limitations that would prevent the chosen aircraft type from operating from Karratha without restrictions. The contract is proposed to run for approximately 18 months to support construction of the anticipated Gorgon project.

### Issues

Stallion Aviation is seeking to lease a block of land for use as a freight storage facility, and utilise a suitable area of apron from which to operate the aircraft, and allow for the loading and unloading operations to take place.

A suitable section of apron is available on the southern section of the RPT apron (Bay 6), and there is adequate space to base a L382 and allow the freight operations to take place. This area is currently under-utilised and serves as an occasional parking area for itinerant aircraft. The area was expanded in the recent airside upgrade and is adequate to handle the size of aircraft proposed.

An area comprised of part of Lots 12 and 14 (shown on the attached plan) has been identified as a suitable site for development by Stallion of a freight storage yard and operations office. This lot is presently un-developed and would require earthworks and sealing to be brought to a standard suitable for the proposed operation. Stallion have asked that Council consider organising the works and building these costs into lease payments. However, this option presents more risk and it will be a better outcome to have

Stallion fund and organise their own works in order to bring this area to a suitable standard. Planning and Building approvals would need to be sought in regards to the development.

This area is identified in the 2009 Karratha Airport Master Plan as being an area for future carpark expansion in the Long term Development Strategy (post 2020). There are benefits available to Council if this area was developed to a sealed standard for this proposal, and when the contract has run its course the area would be available for use as future carparking.

Lot 12 is yet to be subjected to a formal valuation and the approximate size of this area proposed is 5000m<sup>2</sup>. Based on a previous valuation undertaken for Lot 8 in May 2009, the proposed area can expect to be valued with a rental return per annum of approximately \$80,000 + GST, and the term Stallion Aviation are seeking is an initial 18 month term plus a 6 month option. This would need to be confirmed through the undertaking of a formal valuation, and public advertisement process under Section 3.58 of the Local Government Act.

The main financial benefit from the commencement of this operation would be the anticipated return via landing fees. The aircraft is planned to operate 4 sectors per day Karratha-Barrow Island-Karratha. Based on the aircraft MTOW (Maximum Takeoff Weight) of approximately 70 tonnes, this will provide roughly \$3 million in additional income per annum.

The proposed freight operation is expected to commence in December 2009, and it is anticipated that aircraft operations can commence ahead of the development of the lease area, provided that the various security and operational requirements can be met for access to the apron area.

### **Options**

Council has the following options available:

1. Approve the entering into a lease agreement for Stallion Aviation Group to lease a portion of land comprising part of Lots 12 and 14, subject to a suitable valuation being conducted on the site, for a period of 24 months;
2. Not approve this request;

If Council was not to approve the request, it would be likely that Stallion Aviation Group will continue with plans to utilise Karratha Airport as the hub for Barrow Island but develop a freight yard off-site, and transport the freight to the airport for loading and dispatch. This may impact on the road network within the airport precinct.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

The disposal of property is required to be advertised publicly for a period of 14 days under Section 3.58 of the Local Government Act WA (1995).

**Financial Implications**

The proposed development shall contribute approximately \$6 million in landing fees and lease costs to Karratha Airport for the proposed 24 months of operation. Approximately \$3 million per annum in additional landing fee income.

**Conclusion**

The development of the Barrow Island Gorgon project by Chevron and partner companies is envisaged to bring some major challenges to the Karratha Airport and other infrastructure within the Shire of Roebourne. An investment decision is expected in August 2009.

The operation Stallion Aviation propose to run from Karratha Airport presents no major limitations. There are advantages in having the area identified developed as a freight storage area and at the completion of the project converting this area into a carpark at minimal cost. This is a positive aspect for the airport. The project also provides significant income in the form of landing fees.

**Voting Requirements**

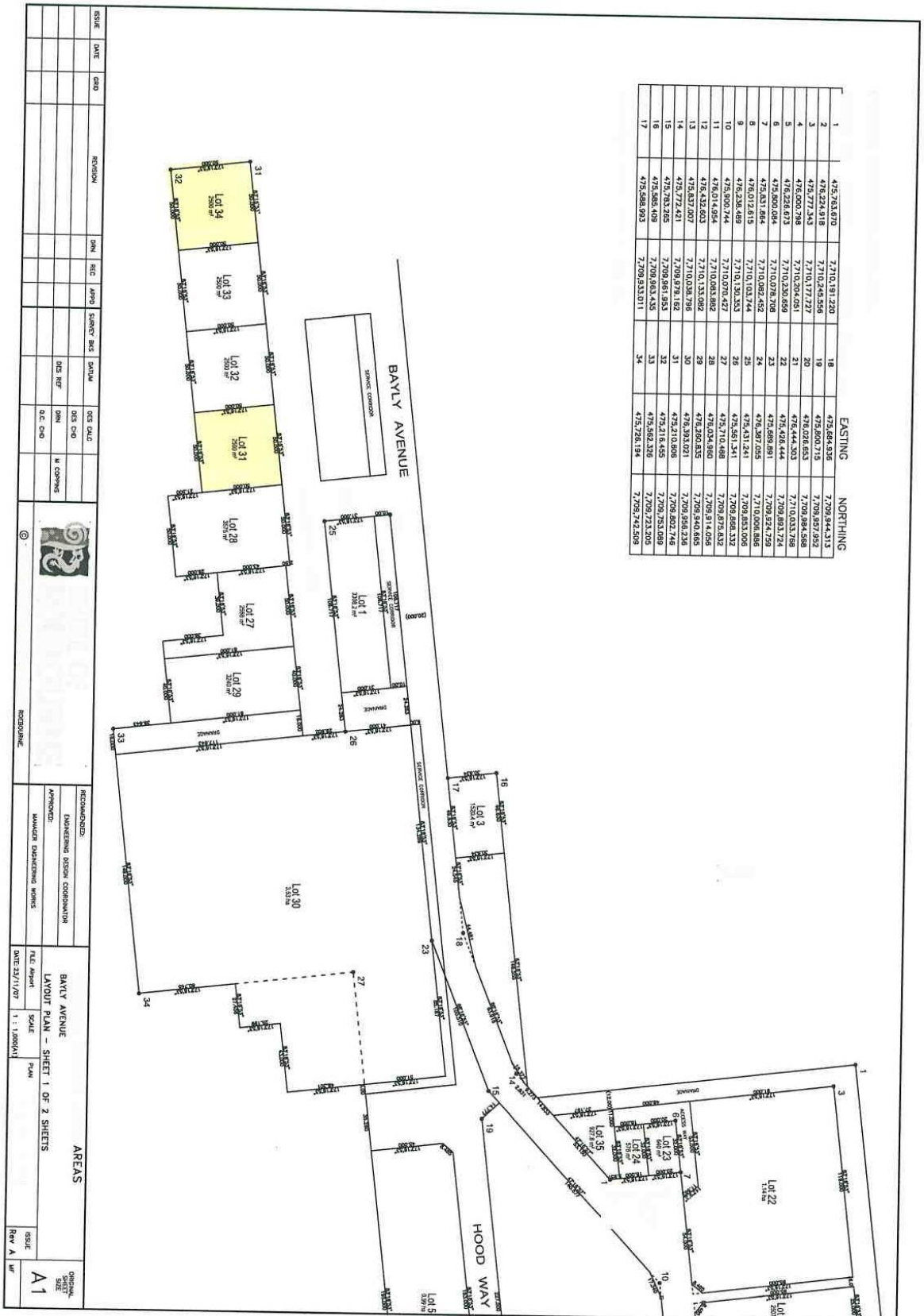
Simple.

---

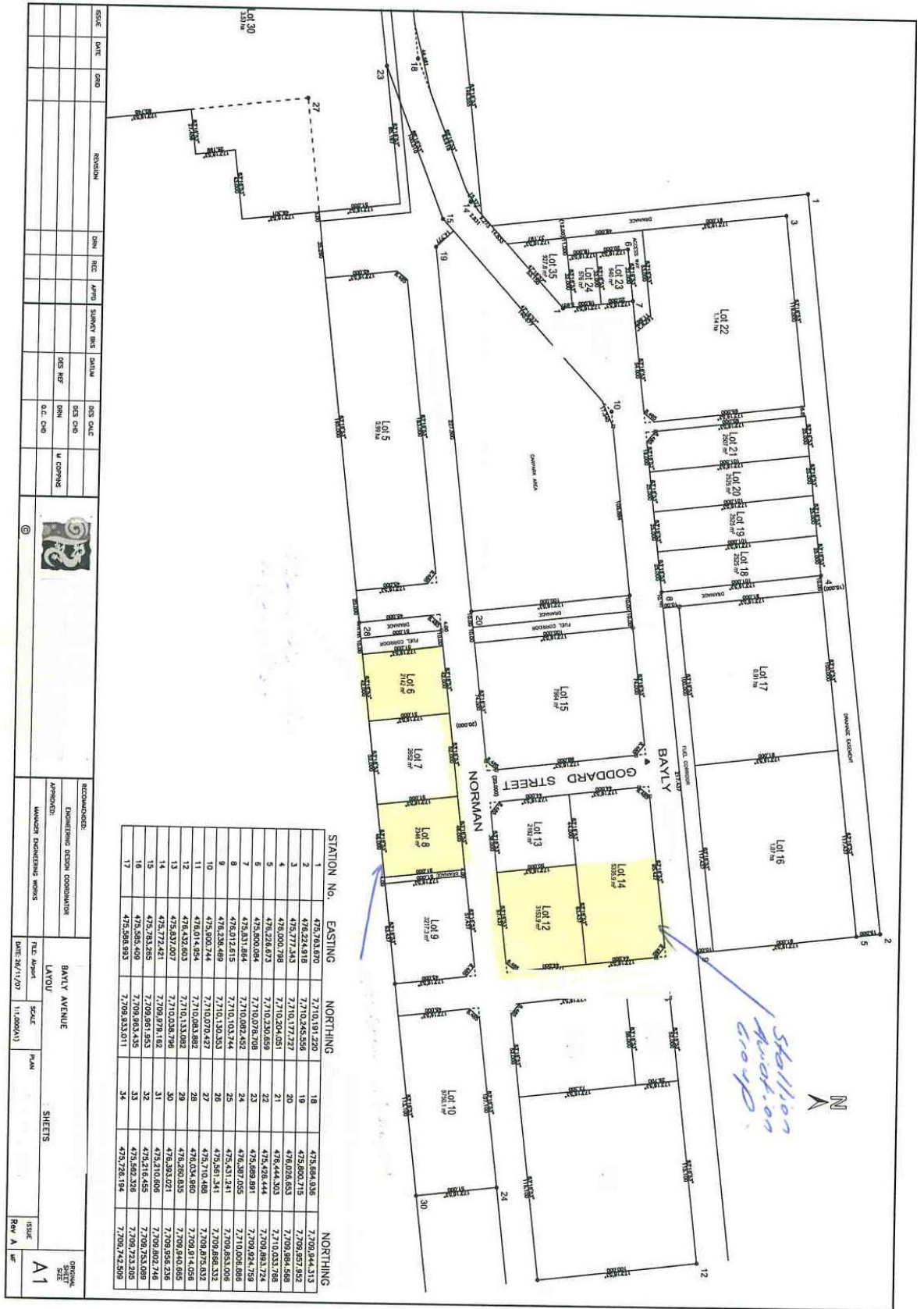
**RECOMMENDATION**

**That Council:**

- 1. Approve the entering into a lease agreement with Stallion Aviation Group for the lease of an area comprising Parts of Lot 12 and 14 at Karratha Airport. The lease term shall be an initial term of 18 months plus a 6 month option term. The rental amount shall be as per a rental valuation to be carried out.**
- 2. Advertise its intentions to enter into a lease for areas comprising parts of Lot 12 and 14 at Karratha Airport with Stallion Aviation Group and consider any responses.**







ISSUE DATE	CRNO	REVISION	DRAWN	REC'D	APPROV	STAMPED	DATE	SCALE	DATE	SCALE	DATE	SCALE	DATE	SCALE

DESIGN	DATE	CRNO	REVISION	DRAWN	REC'D	APPROV	STAMPED	DATE	SCALE	DATE	SCALE	DATE	SCALE

DESIGN	DATE	CRNO	REVISION	DRAWN	REC'D	APPROV	STAMPED	DATE	SCALE	DATE	SCALE	DATE	SCALE

DESIGN	DATE	CRNO	REVISION	DRAWN	REC'D	APPROV	STAMPED	DATE	SCALE	DATE	SCALE	DATE	SCALE

DESIGN	DATE	CRNO	REVISION	DRAWN	REC'D	APPROV	STAMPED	DATE	SCALE	DATE	SCALE	DATE	SCALE

DESIGN	DATE	CRNO	REVISION	DRAWN	REC'D	APPROV	STAMPED	DATE	SCALE	DATE	SCALE	DATE	SCALE

DESIGN	DATE	CRNO	REVISION	DRAWN	REC'D	APPROV	STAMPED	DATE	SCALE	DATE	SCALE	DATE	SCALE

### 10.2.5 LEASE OF LOT 8 - KARRATHA AIRPORT

<b>Attachment(s)</b>	<b>Karratha Airport Terminal Lease Plans</b>
<b>Responsible Officer:</b>	<b>Troy Davis Executive Manager Technical Services</b>
<b>Author Name:</b>	<b>Chris Fox Airport Manager</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

---

#### REPORT PURPOSE

The purpose of this report is for Council to consider a request received for the lease of Lot 8 at Karratha Airport.

This report was previously tabled at the 15 June 2009 Council Meeting but left to lay on the table pending receipt of the Airport Master Plan.

#### Background

Lot 8 is a 2,346 square metre vacant, serviced lot, suitable for a hangar development at Karratha Airport. Currently, the lot is on a short term lease arrangement to Jayrow Helicopters, approved by Council at the meeting on 20 April 2009. This arrangement is set to expire on September 21, 2009.

Lot 8 was the subject of a tender process in November 2008, that resulted in no tenders being received.

Correspondence has recently been received by Mr Aaron Kitson, of Kitson Group Pty Ltd, Karratha, seeking a long-term lease on the lot for the construction of a hangar facility.

#### Issues

Mr Kitson is seeking to construct a hangar suitable for aircraft storage and aviation business support, and is negotiating with Aspen Medical to hangar their Karratha-based Cessna Citation jet that is utilised on regional medical evacuation flights. In addition to this, he would be seeking further opportunities for the storage of other aircraft.

Lot 8 was the subject of an initial valuation in September 2008, and was subsequently re-valued in April 2009. The valuation amount is \$46,900 p.a. (+GST), and in a lease this would be indexed to CPI annually and reviewed to market every 5 years.

Mr Kitson is seeking a lease term of 30 years plus 10 years option.

The existing small building on the site would be demolished as part of the development that would take place in the event of the lease being approved.

Jayrow Helicopters have advised that as their development on Lots 32 and 33 is taking longer than anticipated to complete, that they wish to extend their existing temporary lease

arrangement until the 15<sup>th</sup> of November 2009. This would allow a lease with Mr Kitson to take effect from 16 November 2009.

The lease is subjected to the normal requirements of the disposal of property under Section 3.58 of the Local Government Act (1995) and as such there would need to be an advertising period of 14 days for any public submissions to be considered.

In addition to this, it should be noted that any development taking place on the site needs to receive the necessary Council planning and building approvals as well as any aviation legislative requirements.

The Karratha Airport Master Plan has designated the eastern general aviation area of the precinct as a fixed wing area and recommended that this area be maintained and developed in that way. This recommendation is in line with that premise.

### **Options**

As Jayrow Helicopters have requested an extension to their temporary lease arrangement and Mr Kitson does not require a lease on the land immediately it would appear reasonable that Council approve the following arrangements :

1. Extend the Jayrow Helicopters temporary lease until 15 November 2009;
2. Approve a lease with Kitson Group Pty Ltd for Lot 8, commencing 16 November 2009;

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter. The proposed lease will be required to comply with Section 3.58 of the Local Government Act (1995).

### **Financial Implications**

There are no financial implications pertaining to this matter. Increased revenue for Karratha Airport arising from additional lease revenue.

### **Conclusion**

The proposal outlined above will satisfy the Jayrow Helicopters request for an extension of their current temporary lease, as well as securing a long term lease on Lot 8.

### **Voting Requirements**

Simple.

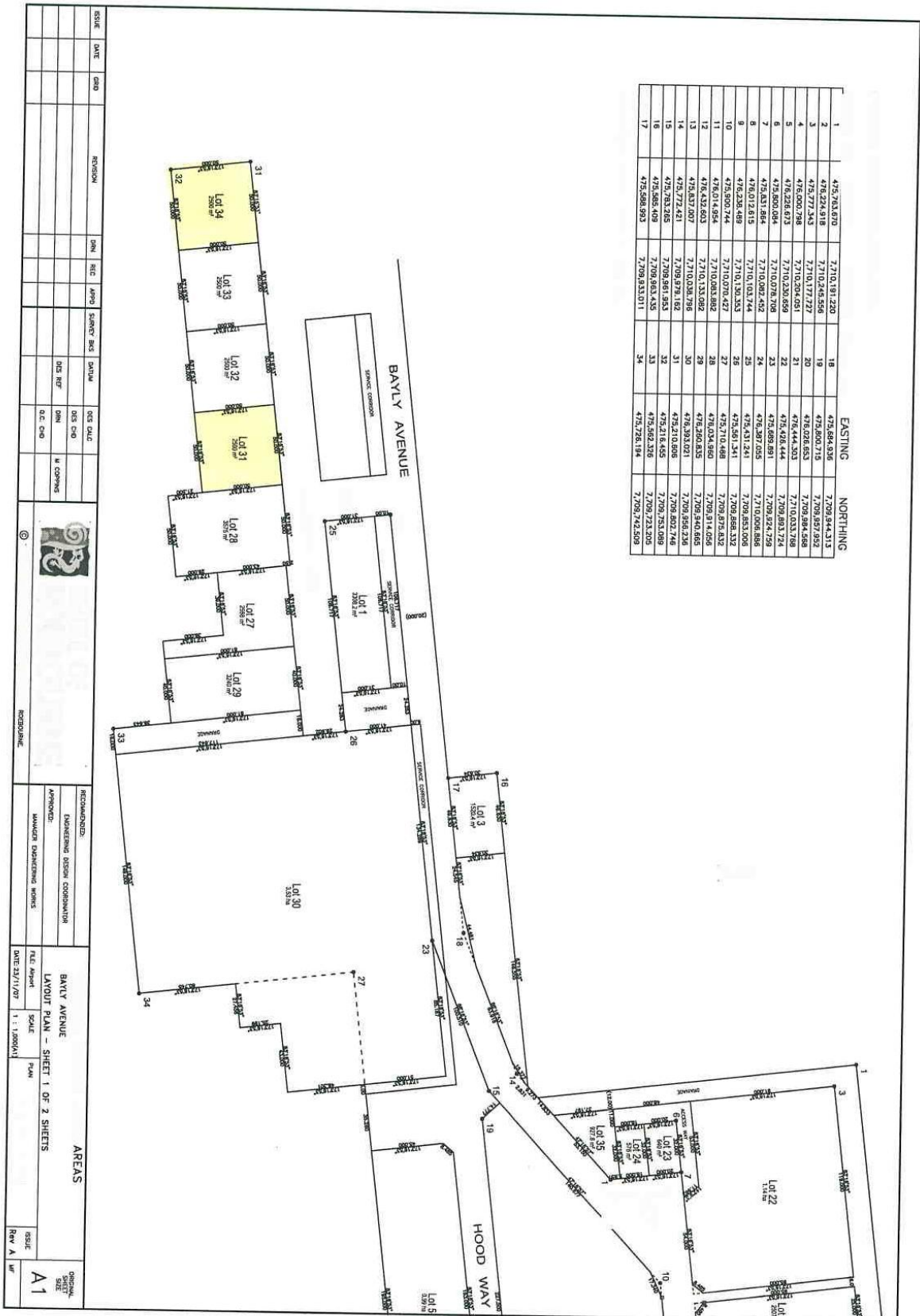
---

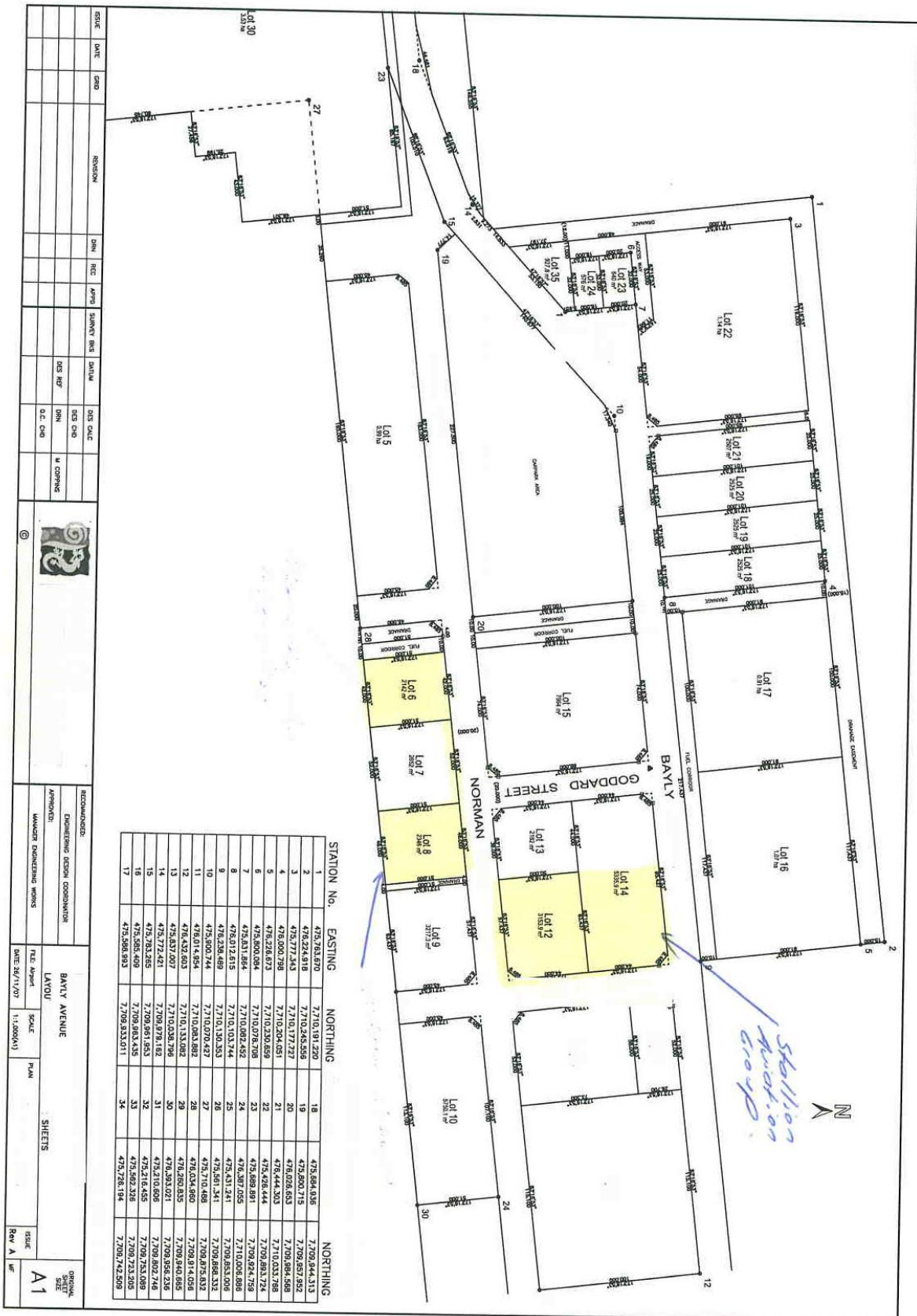
**RECOMMENDATION**

**That Council approves the extension of the Jayrow Helicopters temporary lease of Lot 8 at Karratha Airport to expire 15 November 2009;**

**AND**

**That Council approves a long-term lease of Lot 8 by Kitson Group Pty Ltd, of Karratha, for 30 years, plus an option term of 10 years, for the amount of \$46,900 p.a. (+GST) indexed to CPI annually, and reviewed to market 5-yearly.**





## 10.3 ASSET MANAGEMENT

### 10.3.1 TE4-ASSET MANAGEMENT POLICY

<b>Attachment(s)</b>	<b>ASSET MANAGEMENT - TE4 (Policy)</b>
<b>Responsible Officer:</b>	<b>Troy Davis Executive Manager Technical Services</b>
<b>Author Name:</b>	<b>David Hobson Asset Management Coordinator</b>

**Disclosure of Interest:**

---

#### REPORT PURPOSE

To seek Council's adoption of the proposed Asset Management Policy – TE4

#### Background

Council has expressed a desire to advance the standard of strategic asset management at the Shire of Roebourne. As such, the initiation of this process involves the adoption of an asset management policy that will ensure an organisation-wide adoption of asset management processes and guidelines as core business practice.

#### Issues

Issues involve the participation and adoption by Council and Shire employees of the guidelines outlined in the policy. If the Shire of Roebourne is to progress towards best practice asset management principles, the dissemination, communication and practice of the principles described in the policy are crucial to the success of strategic asset management in the organisation.

#### Options

Council has the following options available:

1. Adopt the policy
2. Refer the policy back to the author for described revisions

#### Policy Implications

As this proposition is for a new policy, relevant implications are limited to internal workflow issues and should not impact other current policies.

#### Legislative Implications

There are no relevant legislative implications pertaining to this matter.

#### Financial Implications

The expenditure is in accordance with the budget.

**Conclusion**

The proposed policy is crucial to the advancement of strategic asset management principles at the Shire of Roebourne. The adoption of this policy will solidify, both to the public and Shire employees, Council's commitment to the long term sustainability of the community's assets and continued improvement in delivering valued services to its constituents.

**Voting Requirements**

Simple.

---

**RECOMMENDATION**

**That Council adopt policy TE4-Asset Management.**





## TE4

# ASSET MANAGEMENT

### Reference

Local Government Act 1995  
Shire of Roebourne Strategic Plan

### Objective

The purpose of the policy is to deliver needs based services to the residents, industry and those visiting the Shire of Roebourne (the Shire), through the provision, maintenance, renewal and disposal of assets in an optimal, cost-effective manner, using the principles of contemporary best practice asset management.

### Background

This Policy has been developed to support the vision, goals and objectives of the Shire's Strategic Plan. The Shire of Roebourne recognises that good asset management contributes to the Shire's Strategic Plan 2009-12 mission statement that

**“We will provide strong leadership to effectively deliver infrastructure, facilities and services that meet the needs and aspirations of our communities and of our local economy”.**

Our asset management practice is therefore based on a service-centric approach. Assets are provided to deliver services, i.e. they are a means to an end. Roads and paths meet transport and access needs; facilities provide for cultural, recreational, health, community and civic purposes; parks and reserves provide recreational opportunities and enhance community life; underground drains provide for stormwater access, public safety, health and the protection of property damage.

This Policy has been jointly developed by members of the Pilbara Regional Council.

### Definitions

**Asset** – A physical item that is owned and/or controlled by the Shire for the purposes of providing a service to either the organisation or community at large (in the context of this policy excludes financial, intellectual and other non-tangible assets).

**Asset Management** – Combination of management, financial, economic, engineering and other practices applied to physical assets with the objective of providing a required level of service in the most cost effective manner.

**Executive Management Team** – Management group made up of the Chief Executive Officer and Executive Managers.

**Intergenerational Equity** – A value concept that focuses on maintaining the rights of future generations in both an economic and environmental perspective, particularly with respect to long-term sustainability.

**Level of Service** – The desired service quality for a particular activity or service area against which service performance can be measured.

**Lifecycle Costs** – Overall cost structure which includes not only the capital costs of creation or acquisition but also anticipated maintenance and operational costs, augmentation, upgrade, renewal and disposal costs.

### **Asset Management Practice**

The Shire of Roebourne's definition of Asset Management encompasses the various actions that the Shire undertakes to ensure that its service delivery methods are efficiently planned, delivered, managed, reviewed, renewed and disposed of in a cost effective, sustainable manner. The Shire recognises Asset Management as a core activity. Accordingly, every employee of the Shire is either directly or indirectly involved in the management of Shire's assets.

This Policy supports the Shire's intent to raise its Asset Management Practice to a level that would be recognised as contemporary best practice through the provision of assets and their timely maintenance and renewal at appropriate levels to meet service needs.

The Shire recognises that its current asset stocks incur ongoing operating costs, require regular maintenance and need periodic component replacement to ensure that they remain serviceable throughout their life. Eventually some assets may be disposed. This combined cost, along with the capital cost of acquisition, of these activities is termed 'lifecycle cost'. This policy supports the Shire's commitment to the implementation of the Shire of Roebourne's Asset Management Framework to ensure that its assets' service levels are maintained at the optimal lifecycle cost.

The Shire also acknowledges through this policy that the acquisition of a new asset will take into account the full cost of acquisition, operation, maintenance, renewal and disposal over its life cycle. Accordingly, the future cost impact of new assets will be fully considered as part of any new asset approval.

### **Policy Outcomes**

This Policy, together with the Shire of Roebourne Asset Management Framework, is intended to deliver the following improved asset management outcomes in the Shire of Roebourne.

Asset Management Productivity Gains through:

- Efficiencies in asset maintenance using a planned acquisition, maintenance, renewal, replacement and disposal scheduling process.
- Value in spending, using prediction methods to identify the lowest cost life cycle options.
- Reducing future life cycle costs by applying an optimised level of maintenance and renewal.
- Reducing future asset loss by predicting optimal intervention phases.

Informed and accurate decision making through:

- Use of a single corporate dataset with good asset audit trail.
- An asset management forward plan at the asset level.
- Recording and quantifying the true costs of asset maintenance, renewal and disposal.
- Modelling the long-term impacts of funding options.
- Regular management reporting.

Transparent asset accounting framework through:

- A needs based budgeting process that is linked to service levels.
- Analysing options for capital works programs during annual review.
- Optimising prospective budget spending.

Balancing stakeholders needs and expectations through:

- Measuring utilisation and demand.
- Targeting funding based on service needs.
- Prioritising capital works based on acceptable level of service and affordability.
- Providing trade-off options, where funds are restricted.
- Intergenerational equity.

Improved corporate governance through:

- Demonstrable long term financial management.
- Sustainable, equitable and affordable service delivery.
- Management of risk associated with asset function and presentation.
- Smooth funding provision to manage the loss of asset service potential over time.

### **Policy Actions**

The Shire acknowledges that the development of sound asset management practices is a corporate and not a technical responsibility. It is understood and agreed by all stakeholders that the recognition and implementation of defined responsibilities, principles and practices will support the delivery of appropriate and cost effective services and the practical achievement of corporate plan objectives. As such, the Shire adopts the following framework for successful asset management policy implementation:

- The Shire is responsible for the setting of desired "levels of service" after consideration of recommended management strategies and overall lifecycle costs;
- Within practical budgetary limits, sufficient resources are to be made available to allow efficient, safe and secure management of all assets under the Shire's control;
- The Shire's executive management team is delegated overall responsibility for developing and implementing effective asset management systems, plans, processes and procedures;
- Shire officers with management or supervisory responsibilities are accountable for the effective management and performance of assets within their respective areas of responsibility;
- The Shire is firmly committed to educating all staff on the relevance and application of sound asset management practices and actively encourages the integration of these practices into all day-to-day operations;
- Appropriate asset information systems are to be developed and maintained for the purpose of monitoring the overall asset portfolio, performance, risk related incidents, relevant costs and regulatory reporting requirements. Information systems are to be periodically reviewed for consideration to any functional limitations, the application of improved technologies and any potential strategic or operational risks;
- Asset Management Strategies are to be developed for all major asset classes, then reviewed and maintained in an electronic format for ease of access and update. Plans are to be linked to, and support, other corporate planning and reporting processes. The following details are to be included in each plan:
  - Details of the specific asset group (e.g. roads, waste, buildings, parks);
  - Broad asset lifecycle management strategies;
  - Current and desired "levels of service" as agreed by the Shire;
  - Risk assessment and mitigation strategies;
  - Financial summary of the particular asset group;
  - Relevant performance indicators;
  - Improvement strategies.
- Assets and all related management operations are to be periodically reevaluated to determine the most cost effective and appropriate service delivery solutions, thoroughly considering "total lifecycle costs" and all relevant matters surrounding long-term sustainability and intergenerational equity. Once fully considered and agreed by the Shire, any changes in strategy are to be reflected in the relevant Asset Management Plans.

### **Exemptions**

Nil

### **Review of Policy**

This Policy is reviewed internally for applicability, continuing effect and consistency with related documents and other legislative provisions when any of the following occurs:

- (1) The related documents are amended.
- (2) The related documents are replaced by new documents.
- (3) Amendments which affect the allowable scope and effect of a Policy of this nature are made to the head of power.
- (4) Other circumstances as determined from time to time by a resolution of Council.

Notwithstanding the above, this Policy is to be reviewed at least annually for relevance and to ensure that its effectiveness is maintained.

Previous Policy No: N/A Resolution Numbers: Last Reviewed: April 2009 Next Review: April 2010 Responsible Officer: Executive Manager Technical Services
---

## **11 DEVELOPMENT SERVICES**

### **11.1 ENVIRONMENTAL HEALTH**

#### **11.1.1 JAVA VAN - 12 MONTH STALLHOLDER APPROVAL**

**File No:** EC/3/11

**Attachment(s)** Application form

**Responsible Officer:** Craig Watts  
Manager Environmental Health

**Author Name:** Craig Watts  
Manager Environmental Health

**Disclosure of Interest:**

---

#### **REPORT PURPOSE**

For Council to consider approving the Java Van to operate a food stall for a period of 12 months within the Karratha Visitor Centre carpark.

#### **Background**

The Java Van and trailer has been operating for the past 3 months at the Karratha Visitor Centre carpark selling coffee, hot drinks, iced drinks, cookies, muffins and hot and cold takeaway food under a valid stallholders permit issued by Shire's Environmental Health Service. Previous to this, a different Java Van food vehicle was operating from this site. The operators of the van and trailer now seek a Stallholders permit to operate the Java Van for a period of 12 months.

#### **Issues**

All applications for stallholder permits are required to comply with the *Shire of Roebourne Activities in Thoroughfares and Public Places and Trading Local Law*. Key provisions relating to the approval of a stallholders license include:-

- a) Provision of a food premises which complies with the *Health (Food Hygiene) Regulations* 1993 and Chapter 3 of the Australia New Zealand Food Standards Code (Food Safety Standards).
- b) Provision of Public and Product Liability insurance (\$10 Million), Third Party Motor vehicle insurance and Workers Compensation Insurance (if staff are employed)
- c) Not attempting to conduct a business within a distance of 600m of any shop or permanent place of business that is open for business and has for sale any goods of the kind being offered for sale by the stallholder.

The food vehicle has been assessed by the Environmental Health Officer and found to comply with the *Health (Food Hygiene) Regulations 1993* and Chapter 3 of the Australia New Zealand Food Standards Code (Food Safety Standards). The Applicant holds current public and product liability which will expire on 19 January 2010. The site is located over 600 metres from competing premises. Any approval would be conditional on the applicant maintaining liability insurance for the period of the license.

The current license permits operation of the Java Van between the hours of 5.30am and 3.00pm, seven (7) days per week. In addition to payment of the Shire's Trading in Public Places fees, the Java Van also donates part of their profits to the Karratha Visitors Centre.

Concern was raised as to the additional deterioration of the Karratha Visitor Centre carpark, given the additional traffic that the Java Van generates. The Manager Technical Services has advised that the carpark area is in a satisfactory condition and does not require additional funding from the applicant for maintenance at this time. They have however requested that the applicant be advised that a contribution for the carpark maintenance may be required in the future.

One written complaint regarding the issue of a stallholders license for the Java Van was submitted in May 2009, citing competition issues. Councillors were advised of the complaint and investigation by the Executive Manager, Development Services on 11 June 2009. No further complaints regarding the Java Van have been received since this time.

### **Options**

Council has the following options available:

- 1) Approve the Java Van stallholder permit for a period of 12 months, utilising the provisions of the Local Laws to impose conditions or exemptions as it sees fit.
- 2) Refuse the application on the grounds as the Council considers relevant.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

There are no financial implications resulting from this report.

### **Conclusion**

The Applicant seeks to operate a food stall for a period of 12 months at the Karratha Visitor Centre carpark. The application is compliant with the Shire's Local Laws and, providing conditions are met, will be compliant with Environmental Health requirements.

### **Voting Requirements**

Simple.

---

**RECOMMENDATION**

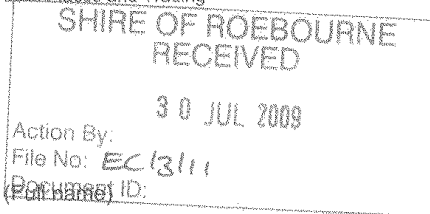
**That the Shire's Environmental Health Service issue the Java Van approval to operate for a 12 month period subject to standard Environmental Health stallholder conditions and include advice to the applicant that they may be required to contribute towards the maintenance of the carpark in the future.**



# Application for Stallholder's Permit

Schedule 2, Local Government Act 1995

Shire of Roebourne Local Law relating to  
Activities in Thoroughfares and Public Places and Trading



To Chief Executive Officer  
Shire of Roebourne  
PO Box 219  
KARRATHA WA 6714

I, MARY JANE DAVIS  
of 9 BUTLER COURT  
NICOL  
0418761288  
javavan@bigpond.com.au

(Residential address)  
(Postal address)  
(Telephone/ Mobile number)  
(E-mail address)

Apply for a stallholder's permit under the Shire of Roebourne Local Law relating to Activities in Thoroughfares and Public Places and Trading.

### Details of Proposed Stall

Location of proposed site for which the permit is sought: KARRATHA VISITOR  
CENTRE CAR PARK

Physical description of stall/s proposed to be used (e.g. van, table, tent): VAN TRAILOR

Kind of good/s or service/s intended to be sold or hired: COFFEE, HOT DRINKS  
MUFFINS, FRAPPES HOT TAKE AWAY FOOD

Number, name/s and address/es of assistant/s: PATRICIA ANN WESTON  
9, BUTLER COURT, NICOL

Proposed day/s of operation: SEVEN DAYS

Proposed hours of operation: 5:30 AM - 3PM

Period for which the permit is sought: 12 MONTHS

I have read and will abide by the Temporary Food Premises Guidelines and Handwashing Guidelines when operating my stall (handwashing for food handlers only)  Yes  No

I represent a charitable/ eligible community organisation and wish to apply to waive the permit fee  Yes  No  
I enclose:

- an accurate site plan and description of the proposed stall/s
- the permit fee of \$ 500 (\$20/day, \$80/week, \$220/3 month, \$330/ 6 month, \$500/year)
- A copy of Public Liability Insurance Certificate of Currency indemnifying the Shire of Roebourne (\$10 million minimum) against any claim resulting from these activities.

Applicant's Signature: [Signature]

Date: 30/7/09



16-APR-2009(THU) 09:56

WESTRALIAN INSURANCE

(FAX)08 93022552

P. 001/002

### WESTRALIAN INSURANCE

ABN 27 110 438 005 27 110 438 005 331147

SUITE 13, 1 IRWIN ROAD  
WANGARA  
WA 6065

PO BOX 1724  
WANGARA WA 6947

Tel: (08) 9302 1388  
Fax: (08) 9302 2552

Email: info@westralianinsurance.com.au

Attention: Lauren Bosche

From: Jason Barnes

We hereby confirm that we have arranged the insurance cover mentioned below:

JAVAVAN  
20 ACKMAR WAY  
SWAN VIEW WA 6056

### CERTIFICATE OF CURRENCY

16 APR 2009

Date: 16/04/2009

Our Reference: JAVAVAN

RENEWAL

Page 1 of 2

<b>Class of Policy:</b>	Business Insurance
<b>Insurer:</b>	QBE COMMERCIAL LEVEL 17, 1200 ST GEORGES TCE, PERTH WA ABN:
<b>The Insured:</b>	JAVAVAN (MARY JANE DAVIS T/AS)

<b>Policy No:</b>	170A519471BPK
<b>Invoice No:</b>	18134
<b>Period of Cover:</b>	From: 19/01/2009 to: 19/01/2010 at 4:00 pm

**Details:**

See attached schedule for a description of the risk insured

**IMPORTANT INFORMATION**

The Proposal/Declaration:-

- is to be received and accepted by the Insurer
- has been received and accepted by the Insurer

The total premium as at the above date is:-

- to be paid by the Insured
- part paid by the Insured
- paid in full by the Insured

Please note that the policy defined above is subject to the receipt of the Proposal Declaration and acceptance by the Insurer (if not already completed and accepted) and subject to the full receipt and clearance of the total premium payable by the insured.

16-APR-2009(THU) 09:56

WESTRALIAN INSURANCE

(FAX)08 93022552

P.002/002

**Schedule of Insurance**

Page 2 of 2

<b>Class of Policy:</b> Business Insurance	<b>Policy No.:</b> 170A519471BPK
<b>The Insured:</b> JAVAVAN (MARYJANE DAVIS T/AS)	<b>Invoice No.:</b> 18134
	<b>Our Ref:</b> JAVAVAN

QBE Australia  
 ABN 78 003 191 035  
 AFS Licence No. 239545 of 82 Pitt Street Sydney

-----  
 BUSINESS PACKAGE  
 -----

POLICY NUMBER: 170A519471BPK

PERIOD OF COVER: 19/01/2009 TO 19/01/2010

INSURED: JAVAVAN (MARYJANE DAVIS T/AS)

-----  
 SITUATION 1 DETAILS  
 -----

**BUSINESS:** MOBILE COFFEE VAN

**SITUATION:** ANYWHERE IN AUSTRALIA

-----  
 BROADFORM LIABILITY SECTION                      LIMIT OF LIABILITY  
 -----

Liability	\$ 10,000,000
Property Owners Only?	No
Property Value	\$ Not Insured
Products Liability	\$ 10,000,000
Goods in Physical Control	\$ 20,000
Tenants Fire Liability	Refer to Policy Wording
Property Damage Excess	\$ 250

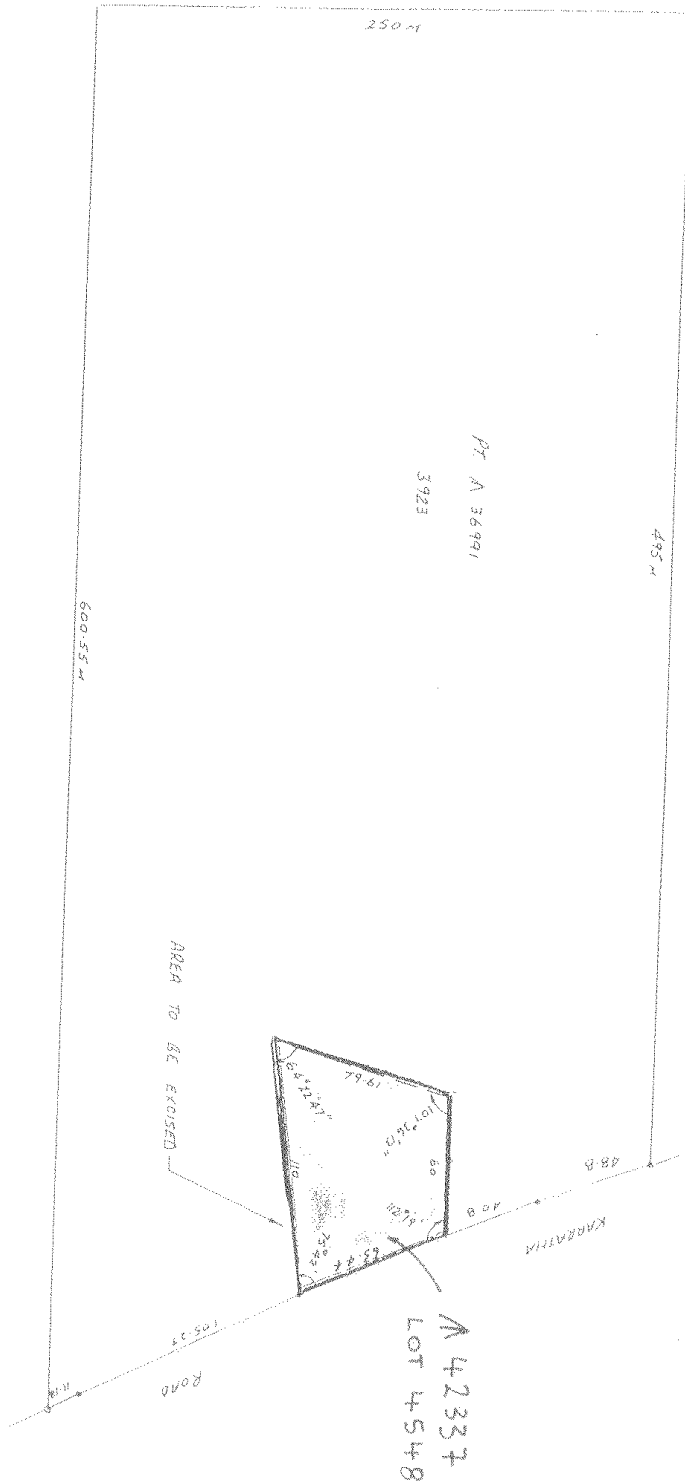
-----  
 ASBESTOS EXCLUSION ENDORSEMENT  
 -----

This exclusion applies to the Broadform Liability Section.  
 This policy does not cover Liability resulting from the  
 existence, mining, handling, processing, manufacture, sale,  
 distribution, storage or use of asbestos, asbestos products  
 and/or products containing asbestos.

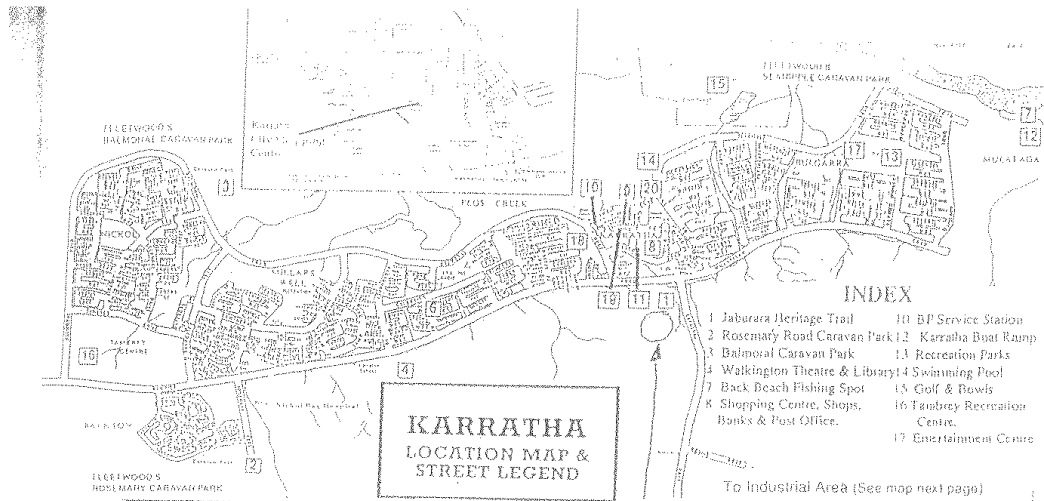
889

CADASTRAL PLAN : KARATHA 1:2000 30.17 4.31.77  
DEPT OF LAND ADMIN : PLAN 16147

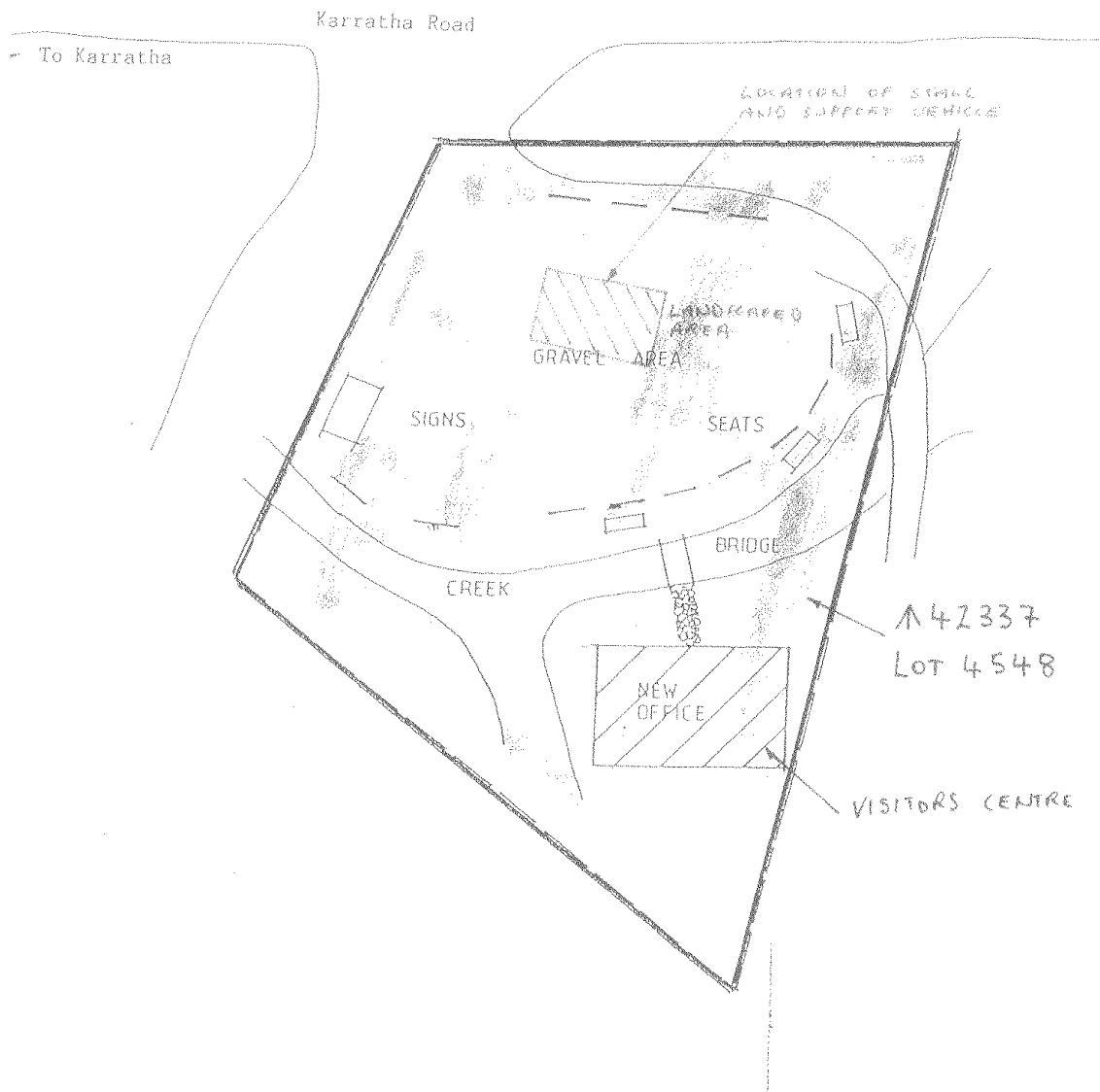
SCALE 1:2500



... KARATHA 40.8 40.8 11.00711



location



## 11.2 PLANNING SERVICES

### 11.2.1 PROPOSED SHED - LOT 4144, (6) CHURCH WAY, BAYNTON

<b>File No:</b>	<b>TA/1/8</b>
<b>Attachment(s)</b>	<b>Applicants submission</b>
<b>Responsible Officer:</b>	<b>Bob Sharkey Executive Manager, Development Services</b>
<b>Author Name:</b>	<b>Paul Compe Planning Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

---

#### REPORT PURPOSE

For Council to determine an application for planning approval (P2104) for a shed at Lot 4144, (6) Church Way, Baynton, as the wall height of the proposed development exceeds 3.6 metres.

#### Background

Suburb: Baynton  
Applicant: Jerome John Tunstead  
Owner: (as above)  
Zoning: Residential R20

On 3 June 2009 the Shire received building application 20090116 and on the 6 June 2008 the applicant applied for a variation to the Residential Design Codes of Western Australia (R-Codes) for an over height shed. The applicant has stated that the over height shed is required to store a boat, car and other household materials.

Notices of non-objection to the proposed development were received from the rear and side neighbours. Planning Services then formally advertised to potentially affected neighbours facing the proposed development and the neighbour at south eastern corner. No submissions were received.

#### Issues

##### ***Policy Provisions***

The key objectives of Local Planning Policy DP 7 'Residential Frontage' that relate to this proposal include:

*"To protect the amenity of residential streetscapes."*

and

*"To provide weather protection for boats, caravans and vehicles on residential properties."*

The performance criteria of Clause 6.10.1 of the R-Codes stipulates that *“Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties.”*

### **Applicants Submission**

The following written submission to the proposal was received on 3 June 2009.

*“We would like to vary the height to 3.9 metres to accommodate our boat.”*

### **Options**

Council has the following options available:

1. To approve the proposed application with conditions.
2. To refuse the application.

### **Policy Implications**

Policy number DP 7 ‘Residential Frontage’ is relevant to this matter.

The policy states *“Garages, carports, boatports, and non-habitable outbuildings shall have a maximum wall height of 2.7 metres and a total overall height of 4.5 metres. Where a wall height of greater than 3.6 metres is proposed, the application must be determined at an Ordinary Council Meeting.”*

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

There are no financial implications resulting from this report.

### **Conclusion**

The proposed application meets the relevant performance criteria of the R-Codes as it is considered that outbuilding will not detract from the streetscape and will not have an impact on the visual amenity of neighbouring residents. Therefore, it is recommended that Council approve planning application P2104 for a shed at Lot 4144, (6) Church Way, Baynton.

### **Voting Requirements**

Simple.

---

### **RECOMMENDATION**

**That Council resolve to approve planning application P2066 subject to standard planning conditions as determined by the Manager of Planning Services.**

**DESIGN CODES/ LOCAL PLANNING POLICY VARIATION SUBMISSION**

Please state which Acceptable Development provision of the Design Codes or which Local Planning Policy you are seeking to vary and provide a written submission demonstrating how the Performance Criterion corresponding to each Acceptable Development provision, or Local Planning Policy for which a variation is being sought, has been met or is irrelevant or cannot be met. Those Performance Criteria most commonly varied are have been listed on page 4 to assist you in preparing your submission. Local Planning Policies can be viewed on the Shire's website [www.roebourne.wa.gov.au](http://www.roebourne.wa.gov.au) under the heading Services A-Z/ Policies (please attach your written justification to allow the variation if insufficient space has been allowed below).

We would like to place our shed .50 mtrs to the side boundary at the front of the shed. It is angled fence and will be 2mtrs from the <sup>near</sup> state fence at the rear of the shed.

We would like to vary the height to 3.9 mtrs to accommodate our boat

I, Jerome Tunstead (please print) authorise the Shire of Roebourne to distribute plans and specifications lodged with Council for the purpose of seeking comment from adjoining owners to requested variations to the Design Codes or local planning policy.

Date 4-5-09

Signature *Jerome Tunstead* .....owner(s)

**NOTE:** This application will not be processed unless sufficient information is provided, including the written submission.

RECEIVED  
03 JUN 2009 2

**Paul Compe**

---

**From:** Joanne Michalanney  
**Sent:** Thursday, 16 July 2009 9:14 AM  
**To:** Paul Compe  
**Subject:** Phone message


Trudy Tunstead phone regarding her property at 6 Church Way. She has taken some measurements findings as follows

Shed is 0.90m (900mm) from side boundary and 1m (1000mm) from the rear boundary

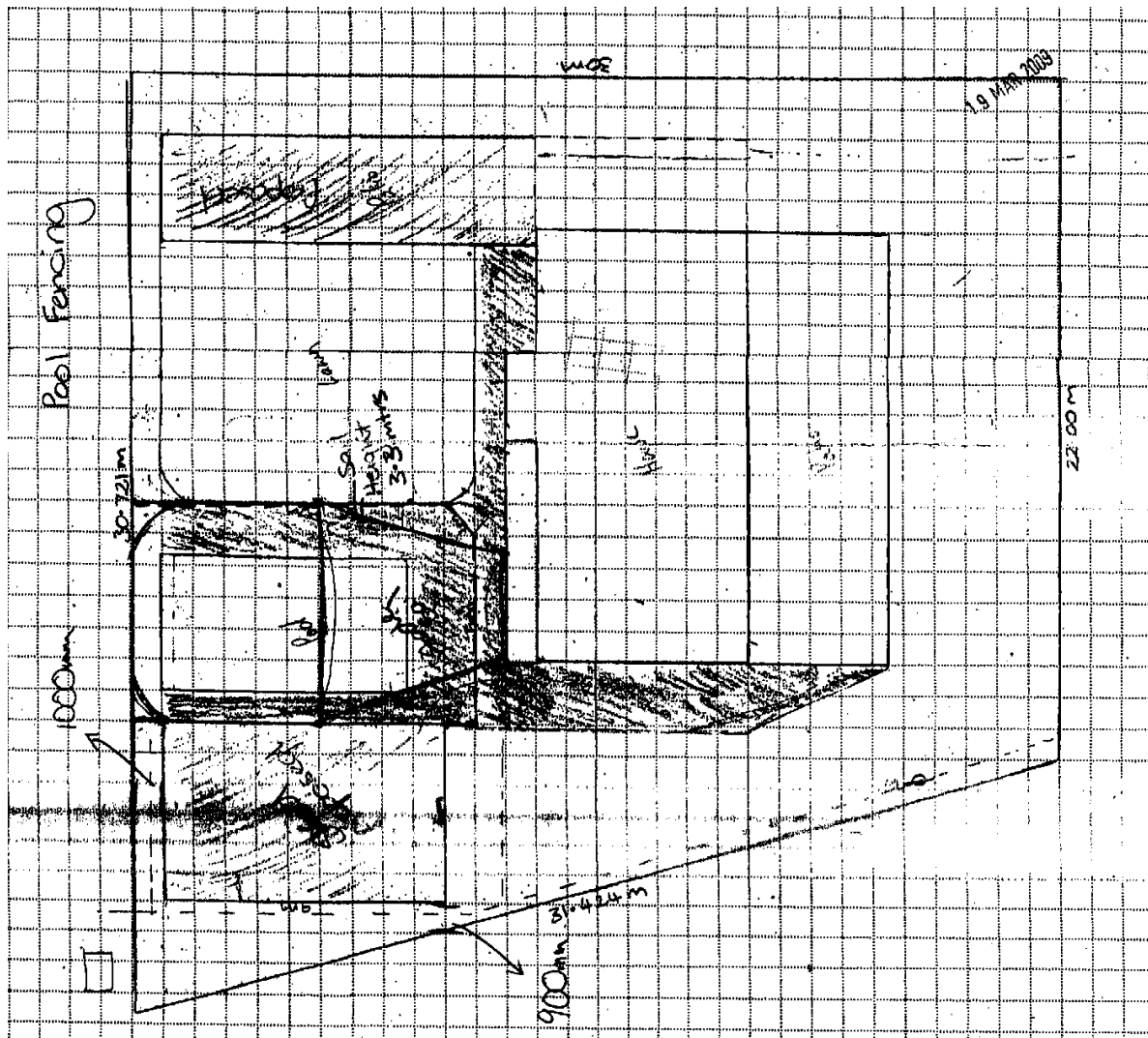
Kind Regards

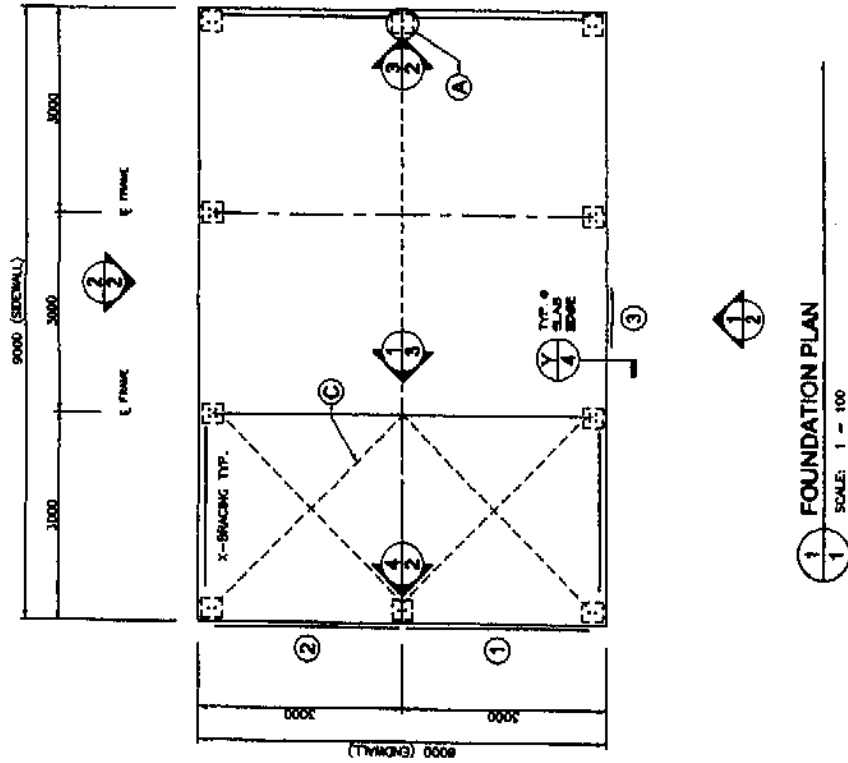
*Joanne Michalanney* | Development Services Officer

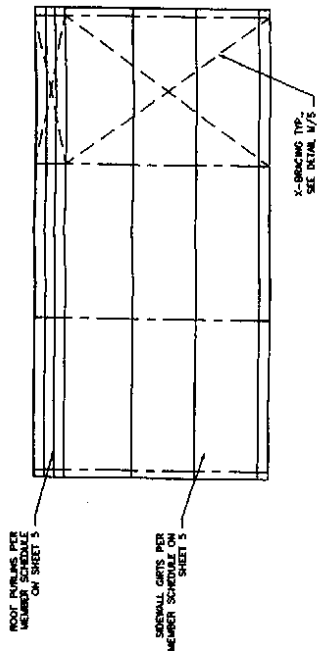
**SHIRE OF ROEBOURNE**  
Welcome Road Karratha WA 6714  
PO Box 219 Karratha WA 6714  
t 08 9186 8564  
f 08 9185 1626  
w [www.roebourne.wa.gov.au](http://www.roebourne.wa.gov.au)

16/7 Informed by Trudy that this  
is correct setbacks. 

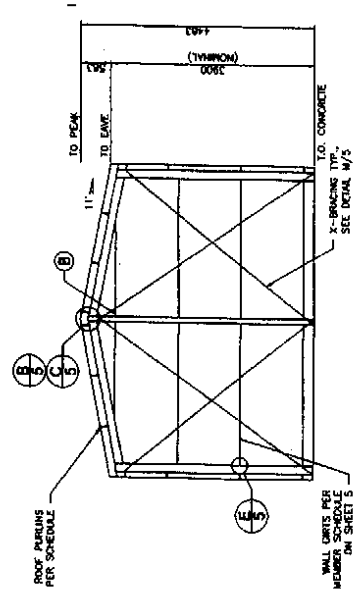




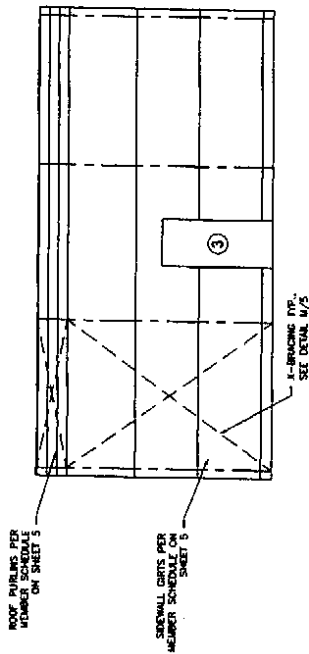




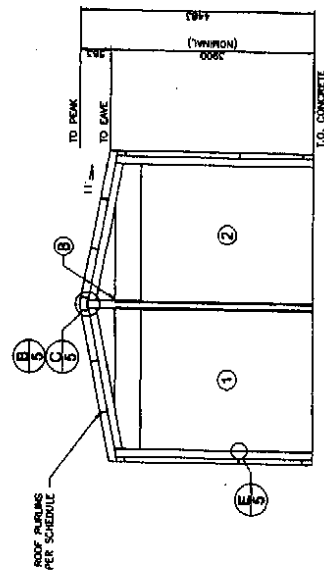
2 SIDEWALL EXTERIOR ELEVATION  
SCALE: 1 = 100



3 ENDWALL INTERIOR ELEVATION  
SCALE: 1 = 100



1 SIDEWALL EXTERIOR ELEVATION  
SCALE: 1 = 100



4 ENDWALL INTERIOR ELEVATION  
SCALE: 1 = 100

**11.2.2 PROPOSED SEA CONTAINER - LOT 106 WELLARD WAY, BULGARRA**

<b>File No:</b>	<b>P2028</b>
<b>Attachment(s)</b>	<b>Applicants submission</b>
<b>Responsible Officer:</b>	<b>Bob Sharkey Executive Manager, Development Services</b>
<b>Author Name:</b>	<b>Paul Compe Planning Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

---

**REPORT PURPOSE**

For council to determine an application for planning approval (P2028) to locate a sea container within the primary street setback at Lot 106 Wellard Way, Bulgarra.

**Background**

Suburb: Bulgarra  
Applicant: Wade Edwards  
Owner: Wade Edwards and Wendy Eliza Anderson  
Zoning: R30

On 12 December 2009 the Shire contacted the applicant requesting the removal of the sea container from the road reserve adjacent to the property or alternatively to lodge applications for planning and building approval to locate the sea container on the applicants property.

An application for planning approval was subsequently received on 29 January 2009.

On 9 July 2009 Planning Services advertised the proposal to a potentially affected neighbour adjacent to the proposed development. No submission was received.

**Issues***Policy Provisions*

The key objectives of Local Planning Policy DP 7 'Residential Frontage' that relate to this proposal are *"To encourage the primary street setback area to be open, enabling a clear view from the street and vice versa."*

The primary street setback is defined in the policy as "the area between a dwelling or residential building and the primary street."

The performance criteria of Clause 6.10.1 of the Residential Design Codes of Western Australia (R-Codes) stipulates that *"Outbuildings (that) do not detract from the streetscape or the visual amenity of residents or neighbouring properties."*

However, DP-7 states that some development applications such as sea containers can be allowed in certain instances: *“Outbuildings, sea containers and ground-mounted satellite dishes are discouraged within the primary street setback unless it can be demonstrated that no alternative location exists, and the proposed development will not have an adverse impact on the streetscape.”*

### **Acceptable Development Solution**

The proposal as submitted is not considered to have an adverse impact on the streetscape or the amenity of the area as it is sufficiently setback from the street and partially screened by a solid 1800mm high front boundary fence. However, if the sea container is painted a neutral colour that complements existing surrounding dwellings/ buildings, any potential impact on local area amenity would be sufficiently minimised to an extent whereby the development could be supported:

### **Options**

Council has the following options available:

1. To approve the application as submitted conditional that the sea container be painted a neutral colour.
2. To refuse the application on the ground that the proposed location of the sea container would detrimentally impact on the streetscape and the amenity of the area.

### **Policy Implications**

Policy number DA 7 ‘Residential Frontage’

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

There are no relevant legislative implications pertaining to this matter.

### **Conclusion**

As no objection was received from the adjoining property owner and that the proposed development will be substantially screened by the front boundary fence, it is recommended that the sea container proposed to be located within the primary street setback at Lot 106 Wellard Way, Bulgarra be approved subject to it being painted a neutral colour in order to assist in ameliorating any potential impacts on the streetscape.

### **Voting Requirements**

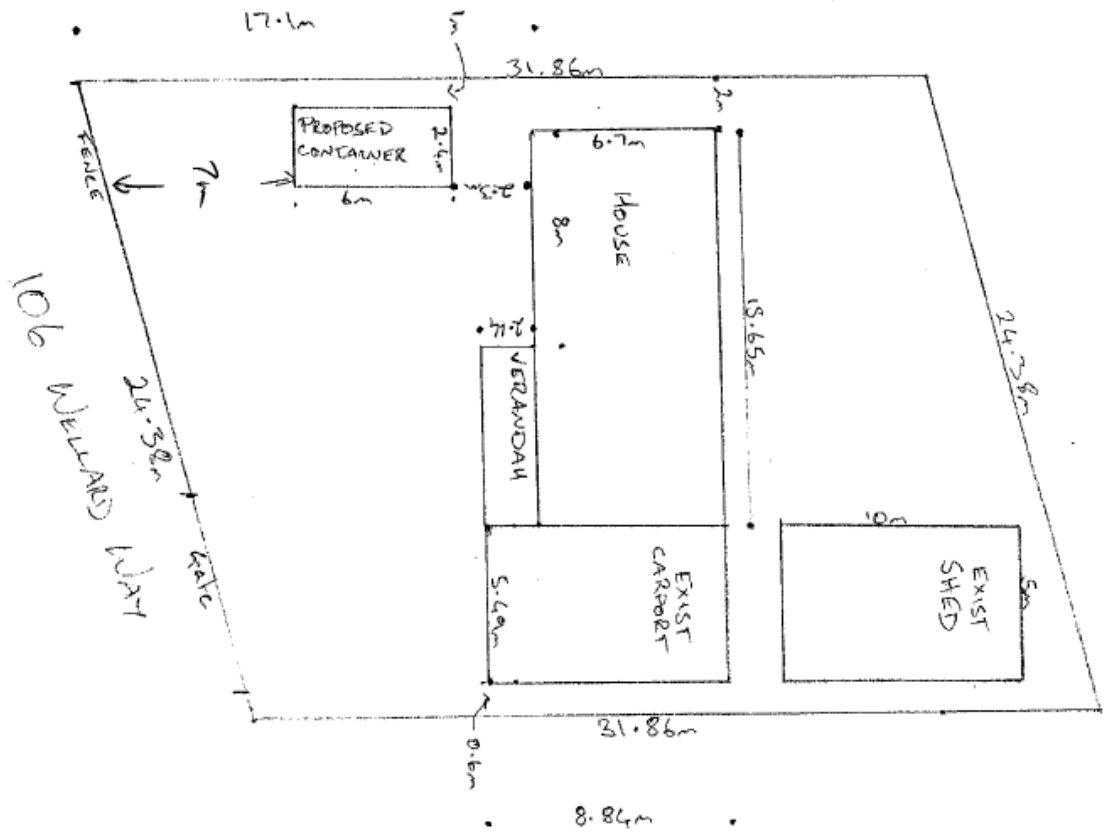
Simple.

---

**RECOMMENDATION**

**That Council resolve to approve planning application P2028 for a sea container on Lot 106 Wellard Way, Bulgarra subject to:**

- 1. The sea container being painted a neutral colour to complement existing surrounding dwellings/ buildings to the satisfaction of the Manager of Planning Services.**
- 2. Other standard planning conditions as determined by the Manager of Planning Services.**



## **12 ITEMS FOR INFORMATION ONLY**

### **12.1 CEO & EXECUTIVE SERVICES**

#### **12.1.1 INFORMATION ONLY ITEMS - August 2009**

**Responsible Officer:** Robert Sharkey  
Acting Chief Executive Officer

**Author Name:** Bobbie Laine  
PA to CEO

**Disclosure of Interest:** Nil

#### **REPORT PURPOSE**

To advise Council of the information items for August 2009.

#### **Background**

None

#### **Issues**

None

#### **Options**

None

#### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

#### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

#### **Financial Implications**

There are no financial implications resulting from this report.

#### **Conclusion**

None

#### **Voting Requirements**

Simple.

#### **RECOMMENDATION**

That Council note the following information items:

- ◆ 12.1.2 Shire President's Mail 10 July – 10 August 2009
- ◆ 12.1.3 Register of Documents Stamped with the Shire's Common Seal
- ◆ 12.1.4 Councillor Representatives on Organisations
- ◆ 12.2.1 Non-Statutory Donations for period ending 30 June 2009
- ◆ 12.2.2 Budget Amendments for period ending 30 June 2009
- ◆ 12.3.1 Passenger Numbers Update Karratha Airport



- ◆ **12.4.1 Planning Decisions Issued – 10 July – 6 August 2009**
- ◆ **12.4.2 Building Statistics – July 2009**

**12.1.2 SHIRE PRESIDENT'S MAIL –10 July 2009 to 10 August 2009**

**Responsible Officer:** Robert Sharkey  
Acting Chief Executive Officer

**Author Name:** Bobbie Laine  
PA to CEO

**Disclosure of Interest:** Nil

**REPORT**

Incoming correspondence for the Shire President

<b>Date</b>	<b>From</b>	<b>Subject Details</b>
15 July 2009	ECM (Engineered Construction and Maintenance)	Invitation to attend port services base launch on 31 July 2009
31 July 2009	Jack Renault and Ray Ward (182910)	CC Copy to Shire President re: Vicon Balmoral Road Development sent to State Administrative Tribunal
5 August 2009	Regional And Indigenous Development, Artsource	Seek support via a letter addressed to Country Arts WA that will enable these services to continue for the benefit of regionally based and indigenous artists in Western Australia

**12.1.3 Register of Documents Stamped with the Shire of Roebourne Common Seal**

**Responsible Officer:** Allan Moles  
Chief Executive Officer

**Author Name:** Jenni Griffiths  
PA to CEO

**Disclosure of Interest:** Nil

---

**REPORT PURPOSE**

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the Shire of Roebourne since the last Council Meeting.

<b>DATE</b>	<b>DOCUMENT</b>
<b>11 June 2009</b>	Extension of Lease – Shire of Roebourne and Chalkwest Pty Ltd x 2 copies
<b>18 June 2009</b>	Extension of Lease – Shire of Roebourne and Hertz Australia Pty Limited x 2 copies
<b>18 June 2009</b>	Indigenous Land Use Agreement (Body Corporate) in accordance with Subdivision B of Division 3 of Part 2 of the Native Title Act 1993 (CTH) and Part 4 of the Land Administration Act 1997 (WA) for the creation of a Recreation Reserve : The Minister for Lands & The Ngarluma Aboriginal Corporation and the Shire of Roebourne
<b>28 July 2009</b>	Lease of Land and Building on Karratha Airport between Shire of Roebourne and Sanlea Pty Ltd x 1 copy
<b>31 July 2009</b>	Emergency Services Levy Administration – Section 36ZJ ‘Option B’ Agreement between the Shire of Roebourne and FESA x 2 copies
<b>10 Aug 2009</b>	Lease of Land and Building on Karratha Airport between Shire of Roebourne and Wheeler Nominees (WA) Pty Ltd for Lot 6 Norman Road x 2 copies
<b>10 Aug 2009</b>	Lease of Land and Building on Karratha Airport between Shire of Roebourne and Bristow Helicopters Australia Pty Ltd for Lot 5 Hood Street x 2 copies

**12.1.4 COUNCILLOR REPRESENTATIVES ON ORGANISATIONS**

**Responsible Officer:** Robert Sharkey  
Acting Chief Executive Officer

**Author Name:** Bobbie Laine  
PA to CEO

**Disclosure of Interest:** Nil

**REPORT**

Below is the listing of Councillor Portfolios and Representatives on Organisations within the Shire of Roebourne, both internal and external groups.

**External Committees:**

<b>EXTERNAL COMMITTEE</b>	<b>DIVISION &amp; STAFF MEMBER [if applic]</b>	<b>COUNCILLOR</b>
<b>Aged Persons Units Management Committee</b> [quarterly]	<b>Community Services</b> Sen. Community Develop. Officer [Ellen Ngomamiti]	Cr Cechner
<b>Burrup Rock Art Committee</b>	<b>CEO's Office-</b> CEO [Allan Moles]	Cr Lally
<b>Coastal Community Environmental Forum</b> [bi-annually]	<b>Development Services</b> Exec Manager, Development Services [Bob Sharkey]	Cr Lockwood
<b>FeNaCING Festival Committee</b> [Lions Club] [as needs basis]	<b>Community Services</b> Community Development Officer Events and Services	Cr Rothe
<b>Karratha Visitor Centre Committee</b>	<b>Community Services</b> -	Cr Hipworth
<b>Karratha Youth Housing Project Committee</b>	<b>Community Services</b> -	Cr Lockwood
<b>Nor West Jockey Club Committee</b>	<b>Community Services</b> -	Cr Snell
<b>Pilbara Community Reference Group – Gorgon Joint Venture</b>	<b>Development Services</b> -	Cr White-Hartig
<b>Pilbara Development Commission</b>	<b>CEO's Office</b>	Cr Snell
<b>Pilbara Iron Cape Lambert Community Advisory Group</b> [bi-monthly]	<b>Community Services</b>	Cr White-Hartig
<b>Pilbara Iron Dampier Community Advisory Group -</b> [bi-monthly]	<b>Community Services</b>	Cr's Lally & Vertigan
<b>Pilbara &amp; Kimberley Care Inc</b>	<b>Community Services</b> -	Cr Rothe
<b>Pilbara Regional Council</b>	<b>CEO Office -</b> CEO [Allan Moles]	C's Snell & Hipworth– Cr's Vertigan & Lockwood (proxies)

<b>EXTERNAL COMMITTEE</b>	<b>DIVISION &amp; STAFF MEMBER [if applic]</b>	<b>COUNCILLOR</b>
<b>Pilbara Regional Road Group</b>	<b>Technical Services</b> CEO [Allan Moles] Technical Committee - Executive Manager, Technical Services [Troy Davis]	Cr Snell & Cr Hipworth
<b>Roebourne District Tourist Association</b>	<b>Community Services</b> -	Cr Bailey
<b>Walkington Theatre Management Committee [qtrly]</b>	<b>Community Services</b> Manager Community Development [Don Webster]	Cr Cechner [proxy Cr Vertigan]
<b>Welcome Lotteries House Committee</b>	<b>Community Services</b> -	Cr Lockwood
<b>West Pilbara Communities for Children Consortium</b>	<b>Community Services</b> -	Cr Lockwood
<b>Woodside Liaison Group Meeting</b>	<b>CEO Allan Moles</b> -	Cr Snell

**Internal Committees:**

<b>INTERNAL COMMITTEE</b>	<b>DIVISION &amp; STAFF MEMBER [if applic]</b>	<b>COUNCILLOR</b>
<b>Audit Committee</b>	<b>Corporate Services</b> Exec Manager, Corporate Services [Ray McDermott] & Manager, Financial Services [Lynette Reeves]	Cr's Snell, Wieland, Rothe & Lally
<b>Childcare Reference Group</b>	<b>Community Services</b> To be reviewed	Cr's Lockwood & Vertigan
<b>Community Safety &amp; Crime Prevention Reference Group [monthly]</b>	<b>Community Services</b> Manager Community Development [Don Webster]	Cr Wieland [proxy Cr Lockwood]
<b>Community Sponsorships Reference Group [Annual Community Sponsorships, Walkington Award, Sports &amp; Cultural Scheme] [quarterly]</b>	<b>Community Services</b> Exec Manager, Community Services [Simon Kot] Manager Community Development [Don Webster] Recreation Facilities Coordinator [Jenni Brown] Senior Community Development Officer [Ellen Ngomamiti]	Cr's Cechner, Rothe, Lally & Bailey
<b>Cossack Steering Group</b>	<b>Community Services &amp; Development Services</b> Exec Manager, Community Services [Simon Kot] & Exec Manager, Development Services [Bob Sharkey]	Cr's Hipworth & Bailey
<b>Creative Community: Creative Action Community Cultural Reference Group</b>	<b>Community Services</b> To be reviewed	Cr's Wieland, Lockwood & Hipworth
<b>Dampier Normalisation Reference Group</b>	<b>CEO Office</b> A Moles	Cr's Lally, Vertigan & Rothe
<b>Indigenous Advisory Group</b> <i>Review whether this is still required</i>	<b>Community Services</b>	Cr's Lockwood and Bailey
<b>Communities Against Rubbishing Our Environment Group</b>	<b>Community Services</b> Ranger Services Co-ordinator [Lisa Manser]	Cr's Wieland, Vertigan & Lockwood

<b>INTERNAL COMMITTEE</b>	<b>DIVISION &amp; STAFF MEMBER [if applic]</b>	<b>COUNCILLOR</b>
<b>Off-Road Vehicles Reference Group</b>	<b>Community Services</b> Ranger Services Coordinator [Lisa Manser]	Cr Wieland
<b>Plant Advisory Group [as needs basis]</b>	<b>Technical Services</b> Exec Manager, Technical Services Troy Davis	Cr's Rothe, Lewis & Wieland
<b>Recreation Facilities Reference Group</b>	<b>Community Services</b> Exec Manager, Community Services [Simon Kot] Recreation Facilities Co-ordinator [Jenni Brown]	Cr's Lally, Lewis, Wieland, Bailey & Rothe
<b>Shire of Roebourne Housing Reference Group</b>	<b>CEO's Office</b> CEO [Allan Moles], Exec Manager Development Services [Bob Sharkey] & Exec Manager, Technical Services [Troy Davis]	Cr's Lewis, Hipworth & Rothe
<b>Joint Visitor Centre Meetings</b>	<b>Community Services</b> Exec Manager, Community Services [Simon Kot]	
<b>Wickham Normalisation Reference Group [as needs basis]</b>	<b>CEO's Office</b> CEO [Allan Moles]	Cr's Rothe, Lewis & White-Hartig

**12.2 CORPORATE SERVICES**

**12.2.1 NON STATUTORY DONATIONS FOR PERIOD ENDING 30 JUNE 2009**

**File No:** AUG09

**Responsible Officer:** Jim Goulias  
Acting Manager Financial Services

**Author Name:** Vicki Clarke  
Expenditure Accountant

**Disclosure of Interest:** Nil

---

**REPORT**

To provide Council with a summary of Non Statutory Donations made during the specified period.

**Shire Of Roebourne  
Non Statutory Donations  
For The Period Ending 30 June 2009**

	Original Budget \$	Amended Budget \$	Actual \$
Various community groups-rubbish collection fees			
Karratha Youth Housing Project	360	360	
St Vincent de Paul	1,401	1,401	1,401.00
Karratha Art & Learning Centre	14,973	14,973	14,973.00
Hampton Harbour Boat & Sailing Club	4,500	4,500	4,500.00
Roebourne Sobering-Up Shelter	5,500	5,500	5,533.81
Salvation Army-Red Shield Appeal	2,500	5,000	5,000.00
St John Ambulance Sub Centre Roebourne	9,000	9,000	10,623.53
Lions Club of Karratha and Dampier	6,000	6,000	6,000.00
West Pilbara Volunteer Search Rescue	1,000	1,000	908.55
Karratha Kart Club	10,000	10,000	10,000.00
Nor West Jockey Club	4,000	4,000	4,000.00
Karratha Emergency Relief Assoc	2,000	2,000	2,000.00
Youthcare West Pilbara	2,000	2,000	2,000.00
Wickham Youth Group	5,000	5,000	3,922.73
Dampier Squash Club	5,000	5,000	5,000.00
Lotteries House Insurance	4,600	4,600	2,424.57
Point Samson Community Assoc	5,000	5,000	5,000.00
Business Excellence Awards	1,500	1,500	1,500.00
J Perkusich Travel Costs		500	500.00
	<b>84,334.00</b>	<b>87,334.00</b>	<b>85,287.19</b>

**12.2.2 BUDGET AMENDMENTS FOR THE PERIOD ENDING 30 JUNE 2009**

**File No:** AUG09  
**Responsible Officer:** Jim Goulias  
 Acting Manager Financial Services  
**Author Name:** Vicki Clarke  
 Expenditure Accountant  
**Disclosure of Interest:** Nil

---

**REPORT**

To provide Council with a report on adopted amendments to the original budget and the anticipated effect of those amendments on the surplus/deficit position at the end of the year.

This is the final 2008/09 Budget Amendment report, as any further amendments by Council will refer to the 2009/10 Financial Year.

***Shire Of Roebourne***

**Budget Amendments**

**For The Period Ending 30 June 2009**

Date Of Meeting	Res Number	Account Number	Description	Expenditure Increase / (Decrease)	Income Increase / (Decrease)	New Surplus /(Deficit)
				\$	\$	\$
			Original Budget Closing Estimate			(79,100)
			Adjustment of Opening Surplus/(Deficit) after Audit			236,051
21-Jul-08	14414	125260	Write Off Debt Aquacarotene Ltd	26,690		209,361
18-Aug-08	14446	112057	Tender G06-07/08 Roebourne Oval Lighting	45,000		164,361
15-Sep-08	14455	101136	Write off bad debts	2,061		162,300
		144045	Write off bad debts	1,303		160,997
		125260	Write off bad debts	105		160,892
20-Oct-08	14473	144044	Tsf from 144500-change model for Brushcutter	396		160,496
		144500	Tsf to 144044	(396)		160,892
		122502	Tarping for P905 & P903	7,150		153,742
		11580	Tsf from Walkington Theatre reserve		20,000	173,742
17-Nov-08	14500	40020	Jordan Perkusich-donation towards travel costs for overseas cricket tour	500		173,242
	14501	131059	Australia Day Celebrations	6,000		167,242
15-Dec-08	14526	110094	Write off bad debts	571		166,671
	14526	140505	Write off bad debts	675		165,996
	14526	112412	Write off bad debts	1,756		164,240
	14526	101136	Write off bad debts	486		163,754
	14526	110016	Write off bad debts	25,432		138,322
	14537	106530	Pt Samson Toilets	175,000		(36,678)



5-Mar-09	14578	348860	Loan for purchase of Cinema Complex		3,500,000	3,463,322
	14578	348502	Purchase of Cinema Complex	3,500,000		(36,678)
<b>Shire Of Roebourne</b>						
<b>Budget Amendments (con't)</b>						
<b>For The Period Ending 30 June 2009</b>						
Date Of Meeting	Res Number	Account Number	Description	Expenditure Increase / (Decrease)	Income Increase / (Decrease)	New Surplus / (Deficit)
16-Mar-09	14581	80510	SS 932006 - Wickham Day Care-patio	(5,500)		(31,178)
	14581	80511	SS 932006 - Wickham Day Care-aircon	26,670		(57,848)
	14581	80037	SS 632011 - Wickham Day Care-repairs water damage etc	40,511		(98,359)
	14583	110411	Write off bad debts	875		(99,234)
	14483	460411	Write off bad debts	90		(99,324)
	14483	444411	Write off bad debts	866		(100,190)
	14587	115499	SS306205 - National Youth Week	14,025		(114,215)
20-Apr-09	14601	Various	Budget Review	(4,938,506)	(3,995,337)	828,954
18-May-09	14626	100200	Cossack Rates Concession	21,265		807,689
	14636	314200	Salvation Army-additional donation	2,500		805,189
			<b>Totals</b>	<b>(1,068,240)</b>	<b>(475,337)</b>	
			<b>Current Budget Position is a</b>	<b>surplus of</b>	<b>805,189</b>	

## 12.3 TECHNICAL SERVICES

### 12.3.1 PASSENGER NUMBERS UPDATE - KARRATHA AIRPORT

**Responsible Officer:** Chris Fox  
Airport Manager

**Author Name:** Chris Fox  
Airport Manager

**Disclosure of Interest:** Nil

---

#### REPORT

The purpose of this report is to provide information to Council regarding the recent trends in passenger numbers at Karratha Airport for the 2008/09 Financial Year.

The passenger numbers for the 12 months to June 30, 2009 are detailed below :

<b>Month</b>	<b>Total Passengers Arriving/Departing</b>
July	43,030
August	39,899
September	40,381
October	44,524
November	41,104
December	38,529
January	36,058
February	37,782
March	41,958
April	43,998
May	44,622
June	45,813
<b>Total for 12 months to June 30 2009 :</b>	<b>497,698</b>

**COMMENT**

In comparison to the 2007/08 Financial Year the above numbers represent an increase of 106,545 passengers, or 26%. Despite a fall in numbers between October and January, passenger growth increased from February and passed the 45,000 per month figure for the first time in June.

This growth can be attributed to the below :

- Introduction of Virgin Blue into the market;
- Increase of Skywest frequencies, with 3 x additional F100 jet services introduced during the year to service Citic Pacific's Cape Preston development and the introduction of 3 x new F50 services to Carnarvon and Geraldton;
- Growth associated with the commencement of Woodside's Pluto LNG project;

**12.4 DEVELOPMENT SERVICES**

**12.4.1 PLANNING DECISIONS ISSUED - 10 JULY TO 6 AUGUST 2009**

**File No:** TA/1/1

**Responsible Officer:** R B Sharkey  
Executive Manager Development Services

**Author Name:** J Gajic  
Manager Planning Services

**Disclosure of Interest:** Nil

**REPORT**

APPL. #	OWNER	APPLICANT	ADDRESS	DEVELOPMENT
2020D	O3 CAPITAL PTY LTD & THE STATE OF WA	O3 CAPITAL PTY LTD	LOTS 1950, 1952 & PART LOT 4472 AT 22-24 & 28 BALMORAL ROAD KARRATHA	MIXED USE DEVELOPMENT [49 SERVICED APARTMENTS, 21 MULTIPLE DWELLINGS, RESIDENTS' FACILITIES AND COMMERCIAL TENANCIES]
2027D	KARL PETER BELLETTE & GAIL JOYCE BELLETTE	KARL PETER BELLETTE	LOT 2 9A SIMPSON STREET, NICKOL	GROUPED DWELLING
2029D	NICHOLAS ANDREW NORMAN	T & R HOMES	LOT 183 – 46 BROLGA MEANDER, NICKOL	TRANSPORTABLE RESIDENCE [SINGLE HOUSE]
2039D	STATE OF WA	NORTHWEST SHEDMASTERS	LOT 32 KARASEK WAY, GAP RIDGE	HELIPORT AND ANCILLARY WORKS.
2041D	MAUREEN MARISSA SPEIRS	T R HOMES	LOT 365 – 2 KOOKABURRA PARKWAY, NICKOL	TRANSPORTABLE DWELLING [SINGLE HOUSE] AND ANCILLARY WORKS
P2052	STATE OF WA	DAMPIER PORT AUTHORITY	LOT 472 MOF ROAD BURRUP	GATEHOUSE AND INDUCTION FACILITY ASSOCIATED WITH A DAMPIER PORT FACILITY
P2056	SANAYA PTY LTD	MCGRATH HOMES	LOT 497 – 10 LOFT LANE, NICKOL	TRANSPORTABLE BUILDING [SINGLE HOUSE] AND ANCILLARY WORKS
P2061	RIO TINTO	SEMAPHORE ENERGY	LOT 264 SEVEN MILE ROAD, GAP RIDGE	ANEMOMETER
P2066	NEIL BEATTIE	T & J PEARS	LOT 2 26 TRUSLOVE WAY PEGS CREEK	SHED AND CARPORT ADDITION TO A GROUPED DWELLING AND ANCILLARY WORKS
P2078	HAMERSLEY IRON PTY LTD	HAMPTON HARBOUR BOAT & SAILING CLUB	LOT 361 THE ESPLANADE, DAMPIER	STORAGE SHED ASSOCIATED WITH PRIVATE RECREATION [HAMPTON HARBOUR AND SAILING CLUB] AND ANCILLARY WORKS.
P2092	(GRV PROPERTIES) WOODSIDE ENERGY LTD	PETER LOBATO	LOT 3457 – 24 SWETMAN WAY, NICKOL	SEA CONTAINER

P2107	DAVID PAUL MOIR	JEFFREY JOHN MOIR	22 HERON LOOP, NICKOL	OUTBUILDING [ROOFED BARBEQUE SHELTER AND STORE ROOM] VARIATION TO WALL HEIGHT 3500 mm, BUILDING AND EAVE SETBACK, 1010 mm AND 610 mm RESPECTIVELY
-------	-----------------	-------------------	-----------------------	---

**SUBDIVISION CONDITIONAL APPROVALS ISSUED BY WAPC**

***No decisions received during this period.***

SUBDIVISION NUMBER	PLAN OR DIAGRAM	DATE OF DECISION	OWNER	LOCATION	DECISION DETAILS

**12.4.2 Building License Statistics July 2009**

**File No:** EC/1/7

**Responsible Officer:** R B Sharkey  
Executive Manager Development Services

**Author Name:** J Gajic  
Manager Planning Services

**Disclosure of Interest:** Nil

---

**REPORT**

The following statistics are presented for Council's information

Building Licences Approved	No. Occupancy Units	Sole	Jul-2008	No. Occupancy Units	Sole	Jul-2009
New Residences		0	47		0	27
Group Dwellings		0	0		0	0
Transient Workforce Accommodation	228		2	1846		2
Commercial/Industrial Developments		0	7		0	2
Misc (inc. additions and outbuildings)		0	56		0	32
Swimming Pools / Spas		0	6			8
<b>Total</b>			<b>118</b>			<b>71</b>
<b>Value</b>			<b>\$44,425,242</b>			<b>\$97,939,464</b>

Building Licences Approved (cumulative)	No. Occupancy Units	Sole	1 July 2008 to 31 July 2008	No. Occupancy Units	Sole	1 July 2009 to 31 July 2009
---	---------------------	------	-----------------------------	---------------------	------	-----------------------------

New Residences		0	47			27
Group Dwellings		0	0		0	0
Transient Workforce Accommodation	228		2	0		2
Commercial/Industrial Developments		0	7			2
Misc (inc. additions and outbuildings)		0	56			32
Swimming Pools / Spas		0	6			8
<b>Total</b>			<b>118</b>			<b>71</b>
<b>Value</b>			<b>\$44,425,242</b>			<b>\$97,939,464</b>

**13 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**14 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**15 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

**16 CLOSURE & DATE OF NEXT MEETING**

Budget Meeting Friday 28 August 2009