



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 20 March 2017 at 6.30pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Peter Long [Mayor]
- Cr John Lally [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Grant Cucel
- Cr Geoff Harris
- Cr Bart Parsons
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Robin Vandenberg
- Cr Fiona White-Hartig

Staff:	Chris Adams	Chief Executive Officer
	Phillip Trestrail	Director Corporate Services
	Mark Casserly	Director Community Services
	Ryan Hall	Director Development Services
	Simon Kot	Director Strategic Projects & Infrastructure
	Linda Phillips	Minute Secretary

Apologies:

Absent:

Leave of Absence:

Members of Public:

Members of Media:

4 REQUESTS FOR LEAVE OF ABSENCE

5 DECLARATIONS OF INTEREST

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER’S RECOMMENDATION

That:

1. The Minutes of the Ordinary Meeting of Council held on Monday, 20 February 2017, be confirmed as a true and correct record of proceedings.
2. The answers to questions taken on notice at the Ordinary Council Meeting held on 20 February 2017 (as listed below) be noted:
 - Q.1 Can the City of Karratha Library services have its own Facebook page so ratepayers and residents can easily find their events without having to scroll through your main Facebook page?
 - A.1 The City will trial a Facebook page for the Library.
 - Q.2 Can the digital scanner be placed in the main library so ratepayers and residents can access the records now and the AV room which was a private room for researchers is now being used for storage?
 - A.2 The purchase of a digital microfilm and microfiche reader was considered at the March budget review and a decision was made not to proceed.

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Mayor

01/02/2017 - REAP Funding Partners Event	23/01/2017 – Council Briefing Session
01/02/2017 - Meeting with Rio Tinto	
02/02/2017 - Meeting with the Pilbara Development Commission	
02/02/2017 - Meeting with Woodside	
07/02/2017- Strategic Planning meeting with Pilbara CEO's and Mayors/Shire President's	
08/02/2017 - Wickham Key Stakeholder meeting	
10/02/2017 - WA Regional Capitals Alliance (WARCA) meeting	
13/02/2017 - Council Briefing Session	
14/02/2017 - Safer Communities Partnership meeting	
15/02/2017 - Pilbara Development Commission meeting	
15/02/2017 - Meeting with Ngarluma Yindjibarndi Foundation	
15/02/2017 - KDCCI Business After Hours - Karratha Kats Football Club & The Mackerel Islands	
17/02/2017 - Pilbara Regional Council meetings	
20/02/2017 - Meeting with BBI Group	
20/02/2017 - Ordinary Council Meeting	
21/02/2017 - Meeting with Karratha Police	
21/02/2017 - Meeting with State representatives from Westpac	
21/02/2017 - City of Karratha Audit and Organisational Risk Committee Meeting	
22/02/2017 - Meeting with Yara	
23/02/2017 - Port of Dampier CCC meeting	
24/02/2017 - Meeting with Flinders Mines	
24/02/2017 - Environment and Sustainability Advisory Group meeting & site tour	
24/02/2017 - Meeting with Lou Rinaldi	
27/02/2017 - Meeting with Sean Throssell	
27/02/2017 - Meeting with Quadrant Energy	
27/02/2017 - Meeting with Mark Alchin	
28/02/2017 - 2017 City of Karratha & KDCCI Business Briefing Breakfast	
28/02/2017 - WALGA Mayors/Presidents Policy Forum	

9 EXECUTIVE SERVICES

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 JANUARY 2017

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	3 March 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 31 January 2017.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 January 2017:

2016-2017	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	121,244,683	114,369,273	85,644,728	84,857,164	(787,564)	↓
Operating Expense	(88,152,610)	(87,938,837)	(48,250,091)	(46,678,571)	1,571,520	↑
Non Operating Rev	22,773,260	27,026,361	275,653	956,286	680,633	↑
Non Operating Exp	(79,727,050)	(82,956,310)	(27,139,295)	(24,583,370)	2,555,925	↑
Non Cash Items Included	21,951,174	22,001,643	13,160,905	11,559,416	(1,601,489)	↓
Surplus BFWD 16/17 - Unrestricted	586,878	1,800,787	1,800,787	1,800,787	-	
Surplus BFWD 16/17- Restricted Airport Funds	-	3,958,660	3,958,660	3,958,660	-	
Restricted Balance BFWD 16/17 - PUPP	7,220,459	7,905,744	7,905,744	7,905,744	-	
less Restricted Balance CFWD - PUPP	5,863,920	5,863,920	5,863,920	5,863,920	-	
Surplus/(Deficit) 16/17	32,874	303,401	31,493,171	33,912,197	2,419,025	↑

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2016 (either by instalment options or outstanding).

This table shows that Council is currently in a surplus position of \$33.9m, a positive variance of \$2.4m compared to the budgeted year to date surplus position of \$31.5m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

Operating Revenue	
1,164,874	▼ Under budget in Contributions to Corporate Projects - Funding from Landcorp for admin carpark budgeted but not received. To be adjusted in March budget review.
401,650	▲ Over budget in Grants and Cont - Pavilions & Halls - CSRFF Have contributed earlier than anticipated (Not Budgeted until June 2017) will adjust in March review.
Operating Expenditure	
583,061	▼ Under budget in Refuse Site Maintenance - 7 Mile (Dom/Comm) - Underexpenditure in plant operating costs, salaries and overheads underexpenditure offset by Waste Management employment costs.
Non-Operating Revenue	
425,650	▲ Over budget in Proceeds of Sale - Staff Housing. To be adjusted in March budget review.
240,000	▲ Over budget in Proceeds of Sale - Waste Collection. To be adjusted in March budget review.
Non Operating Expenditure	
796,907	▼ Under budget in Capital-Buildings-Dampier Community Hub - Operating costs have been reassigned to operating account, to be adjusted in March budget review.
597,000	▼ Under budget in Khs Pelican Crossing - Final design completed, construction scheduled for April.
466,102	▼ Under budget in Kookaburra Park Development - Project has been delayed, still progressing. To be adjusted in March budget review.
329,637	▼ Under budget in Footpaths - Balmoral Rd Stage 3 - To be completed in April.
295,070	▼ Under budget in Karratha Airport Terminal Expansion Project - Contract awarded for less than anticipated, adjusted in March Budget Review.
Non Cash Items	
713,305	▼ Under budget in Depreciation-Vehicles & Plant - Decrease in depreciation as a result of the Vehicle and Plant revaluation. Adjusted in March budget review.
295,794	▼ Under budget in Depreciation-KTA Airport - The depreciation for terminal upgrade capitalised in November, over budget. Adjusted in March budget review.

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2016/17	YTD Budget 2016/17	YTD Actual Result	Variance Description
Operating Sustainability					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position and that advanced standard is being achieved. The Operating Surplus Ratio is currently higher than the YTD budget due to higher than budgeted operating surplus.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	10,285,859	24,992,801	26,495,503	
	Minimum Target between 0% and 15%	11.7%	38.4%	40.8%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life	8,571,728	5,059,732	4,192,764	The Asset Sustainability Ratio is currently lower than YTD budget due to lower than budgeted Capital Renewal Expenditure.
	Capital Renewal and Replacement Expenditure/Depreciation	21,762,467	13,115,176	11,696,729	
	Target - Greater than 0.90	0.39	0.39	0.36	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts	87,861,770	65,102,332	64,974,094	An own source revenue coverage ratio greater than 90% indicates an advanced standard is being achieved. Own Source Revenue is currently higher than YTD budget due to lower than budgeted operating expenditure.
	Own Source Operating Revenue/Operating Expenses	88,152,610	48,250,091	46,678,571	
	Target - Greater than or equal to 0.40	1.00	1.35	1.39	
Liquidity Ratios					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted annually. The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP) in the previous and current financial year. A current Ratio excluding outstanding PUPP service charge amounts would result in a YTD Current Ratio equal to 7.717
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	17,851,866	Not	41,414,447	
	Target - greater than or equal to 1	1.16	Applicable	9.01	
Debt Ratios					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				A debt service cover ratio greater than 5 indicates an advanced standard is being achieved. Original Budget, YTD Budget and YTD actuals result in a ratio in excess of 10 due to Council having a low level of debt.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	30,238,499	38,102,175	38,187,513	
	Target - more than 2- The higher the better	520,278	520,278	520,278	
		61.60	73.23	73.40	

Statement of Financial Position

	2017	2016	%
	January	December	change
Current			
Assets	141,085,738	143,683,785	-1.81%
Liabilities	8,694,174	9,179,571	-5.29%
Non Current			
Assets	737,315,379	737,172,168	0.02%
Liabilities	1,256,603	1,256,603	0.00%
Net Assets	868,450,340	870,419,779	

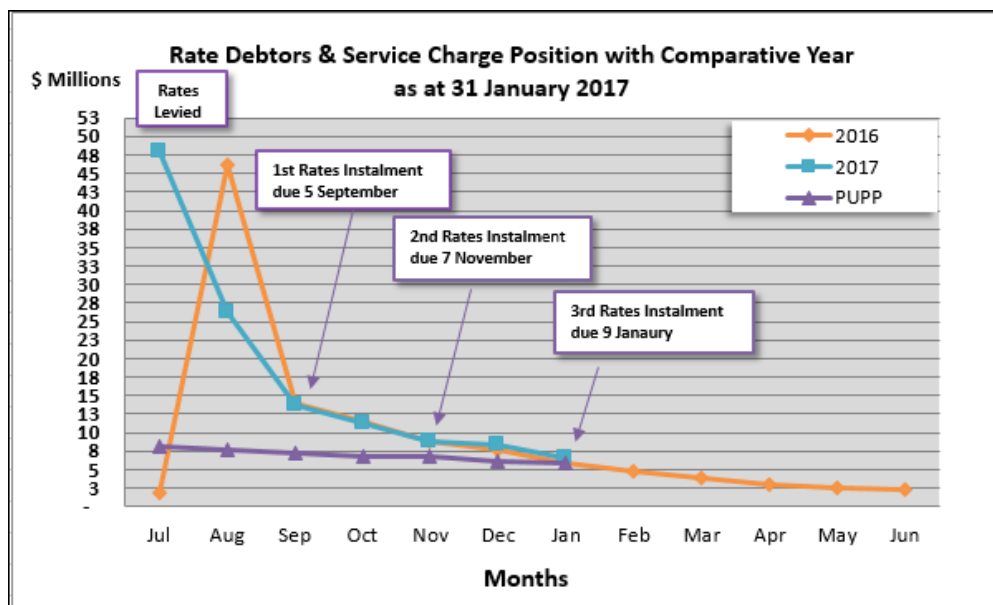
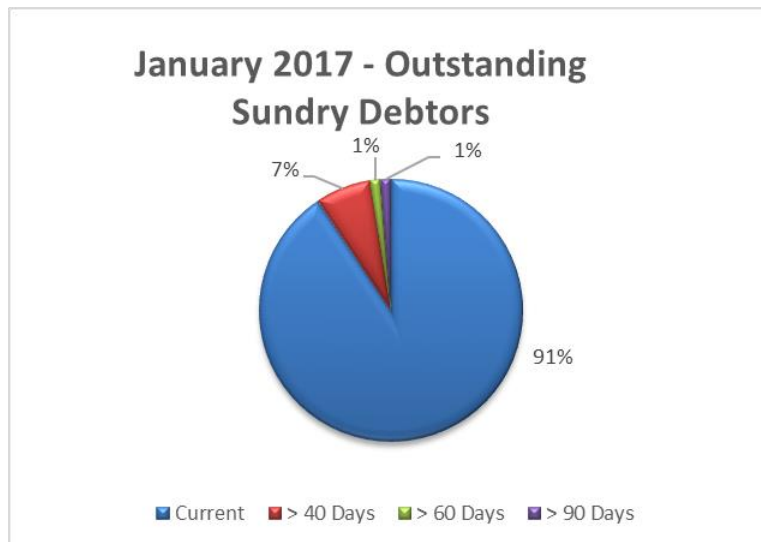
Total Current Assets decreased by 1.81% from December to January primarily due to a decrease in accounts receivable. Current Liabilities decreased by 5.29% from December to January due to a decrease in outstanding accounts payable. Non-Current Assets have increased by 0.02% as a result of progress being made on construction of Karratha Arts and Community Precinct. There has been no change to Non-Current Liabilities from December to January.

Debtors Schedule

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of January. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2017	2016	Change	Of Current
	January	December	%	Total %
Non Rate Debtors				
Current	4,334,869	3,524,416	23%	91%
> 40 Days	326,766	1,364,969	-76%	7%
> 60 Days	60,911	344,046	-82%	1%
> 90 Days	59,468	53,611	11%	1%
Total	4,782,014	5,287,043	-10%	100%
Rates Debtors				
Total	6,638,050	8,282,597	-20%	100%
PUPP Debtors				
Total	5,926,945	6,143,683	-4%	100%

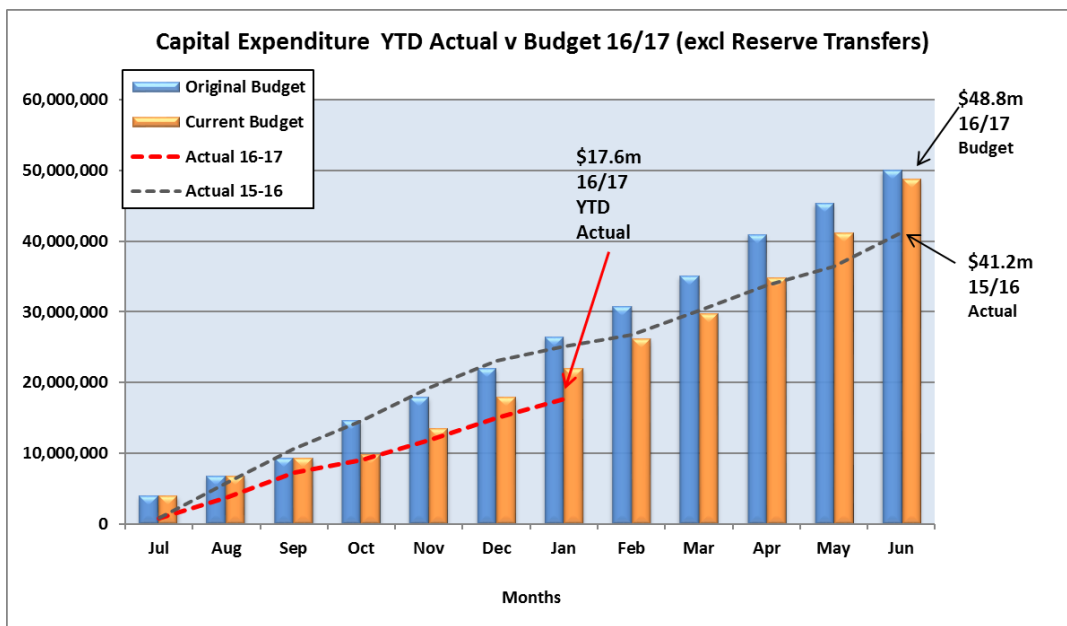
The balance of outstanding PUPP charges has decreased from December 2016. PUPP payments have been made on 98.9% of properties, with 78.5% paid in full and 21.5% paying by instalments.



Total Debtors decreased by 10% or \$505k. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Debtor	40 days	60 days	>90 days	Comments
Frank Smith	0.00	0.00	41,593.20	Relates to demolition costs due to uninhabitable dwelling. Debt has been registered against property.
Optus Mobile Pty Ltd	0.00	37,647.12	516.16	Letter demanding outstanding rental was issued on 14/02/17.
Onyx (Aust) Pty Ltd	8,386.38	2,300.40	6.26	Letter of Demand issued 23/01/17, CS legal provided a list of outstanding invoices on 13/02/17.

Capital Expenditure



The Council’s 2016/17 amended Capital Expenditure budget is \$48.8 million, the majority of which is associated with major projects including Karratha Arts and Community Precinct, Wickham Community Hub, Kookaburra Park Development, Tambrey Pavilion, Airport Car Park Redesign and other infrastructure improvements. The following table shows that Council is currently 20% below budget in capital expenditure year to date.

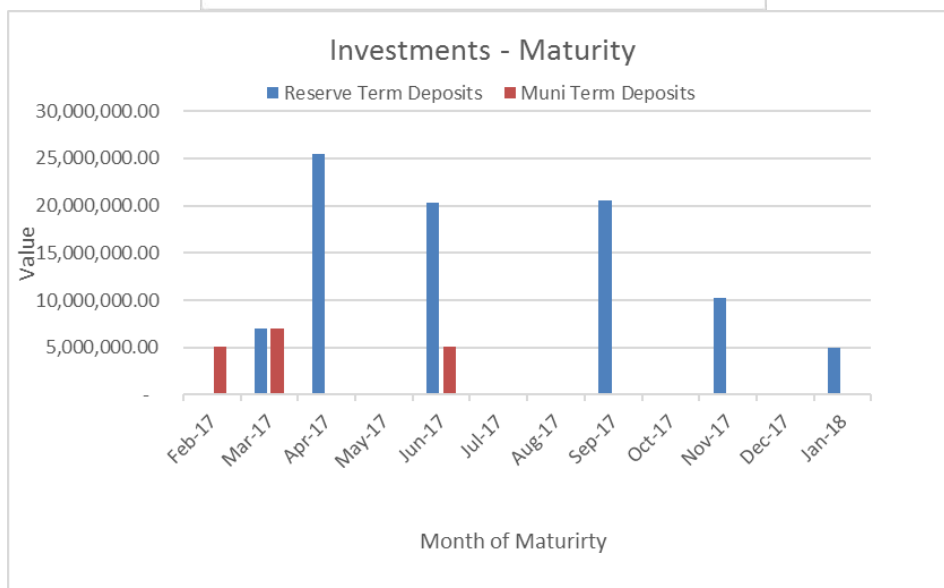
Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	31-Jan-17			30-Jun-16	
Land	0	(188)	0%	0	0
Artwork	0	14,000	0%	0	0
Buildings	10,796,670	9,089,388	-16%	29,638,543	28,803,171
Equipment	31,000	56,951	84%	1,000	51,000
Furn & Equip	297,000	234,402	-21%	424,000	509,000
Plant	465,155	274,932	-41%	1,452,000	575,155
Infrastructure	10,482,704	7,971,981	-24%	18,602,172	18,942,845
Totals	22,072,529	17,641,465	-20%	50,117,715	48,881,171

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

Cash and Investments

Institution	Accounts	Principal Investment \$	Balance 31 January 2017 \$	Interest %	Investment Term	Maturity
WBC	Maxi Cash Reserve	-	11,093,644	0.70	At Call	
NAB	Reserve Term Deposits	7,000,000	7,029,734	2.72	3 months	Mar-17
WBC	Reserve Term Deposits	15,000,000	15,318,156	3.06	11 months	Apr-17
WBC	Reserve Term Deposits	10,000,000	10,104,712	2.73	7 months	Apr-17
WBC	Reserve Term Deposits	5,076,710	5,097,203	2.78	6 months	Jun-17
WBC	Reserve Term Deposits	5,076,710	5,097,203	2.78	6 months	Jun-17
WBC	Reserve Term Deposits	10,000,000	10,105,863	2.76	9 months	Jun-17
WBC	Reserve Term Deposits	5,370,524	5,431,333	2.87	12 months	Sep-17
WBC	Reserve Term Deposits	15,000,000	15,166,274	2.89	12 months	Sep-17
WBC	Reserve Term Deposits	10,154,258	10,209,875	2.94	12 months	Nov-17
CBA	Reserve Term Deposits	5,000,000	5,007,853	2.73	12 months	Jan-18
WBC	Muni Term Deposits	5,000,000	5,047,726	2.68	5 months	Feb-17
BWEST	Muni Term Deposits	7,000,000	7,003,423	2.55	2 months	Mar-17
WBC	Muni Term Deposits	5,000,000	5,047,548	2.67	9 months	Jun-17
WBC	Municipal (Transactional)	-	5,705,269	0.87	At Call	
WBC	Maxi Cash Municipal	-	1,258,203	0.70	At Call	
N/A	Cash on Hand	-	18,405	0.00		
	Total		123,742,425			

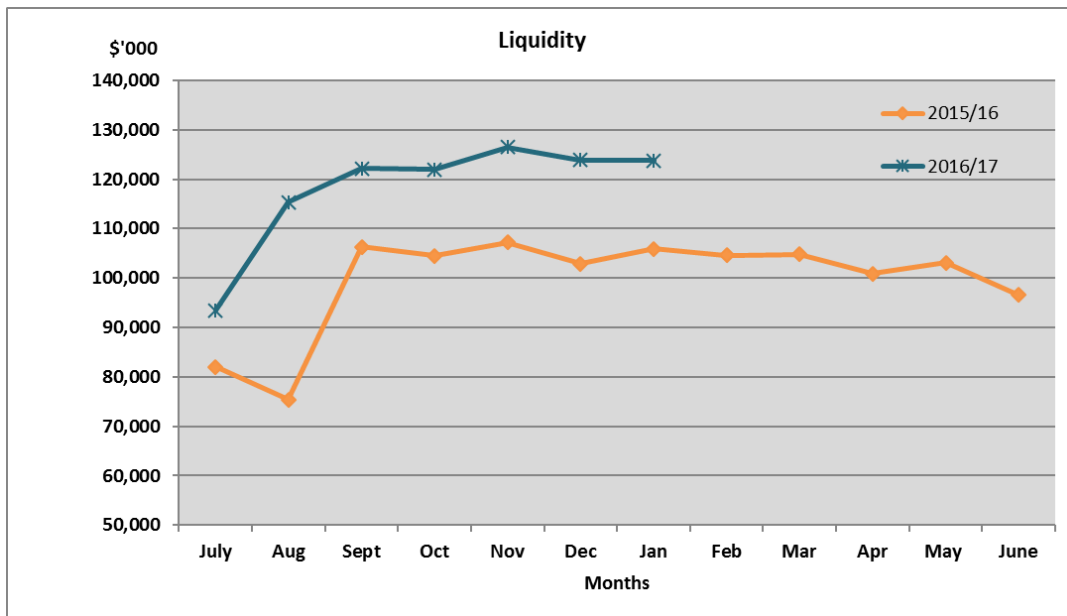
* The balance of all Term Deposits includes interest accrued to 31 January 2017.



The Reserve Bank cash rate (overnight money market interest rate) remained steady during January at 1.50%. The Municipal funds held with Westpac Bank are currently

earning 0.87% interest on balances between \$1m and \$5m in the everyday account, and 0.70% on the Maxi-Direct Muni Account.

During January Council had \$5m in maturing Reserve investments. These funds were reinvested for 12 months at 2.73%. During January Council had \$11m in maturing Municipal investments. \$7m of these funds were reinvested for 2 months at 2.55%, and \$4m was drawn down into Councils Westpac At Call account to meet cashflow requirements.



The liquidity graph for 2016/17 demonstrates no material change in liquidity from December.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of January 2017 with a current year to date surplus budget position of \$37,357,091 (comprising \$31,493,171 unrestricted surplus and \$5,863,920 restricted surplus) and a current surplus position of \$39,776,117 (comprising \$33,912,197 unrestricted surplus and \$5,863,920 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2017 (either by instalment options or outstanding). The unrestricted surplus year to date reported of \$33,912,197 is primarily due to the levying of 2016/17 annual rates in July 2016.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a routine process advising Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31st January 2017;
and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st January 2017.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31st January 2017.

City of Karratha							
Notes To And Forming Part Of The Financial Statements							
for the period ending 31 January 2017							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2015/16
	\$	\$	\$	\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	41,910,719	40,156,167	40,211,167	40,087,685	-	(123,482)	40,113,562
Fees and Charges	42,618,883	40,216,983	22,909,846	22,751,684	-	(158,162)	74,454,536
Operating Grant, Subsidies and Contributions	10,795,597	10,963,526	7,756,393	7,732,516	-	-	77,576,298
Interest Earned	3,327,528	3,257,770	1,976,450	2,053,242	-	76,792	3,576,356
Proceeds/Realisation	-	650.00	650.00	0.00	-100.00%	-	-
All Other	372,510	606,539	384,167	467,463	21.68%	83,296	2,633,867
Total	99,025,237	95,201,635	73,238,673	73,092,590	-	(146,083)	198,354,620
Expenses from Operations							
Employee Costs	(32,274,431)	(31,124,518)	(17,933,638)	(18,203,925)	-	(270,287)	(33,608,639)
Materials and Contracts	(23,853,369)	(24,724,706)	(11,255,122)	(11,117,245)	-	137,878	(31,298,232)
Utilities (gas, electricity, water etc)	(4,722,755)	(4,527,503)	(2,460,599)	(2,268,422)	-	192,177	(3,946,514)
Interest Expenses	(11,222)	(11,222)	(5,802)	(4,719)	-18.67%	-	-
Depreciation	(21,762,467)	(21,664,177)	(13,115,176)	(11,696,729)	-10.82%	1,418,447	(12,711,352)
Insurance Expenses	(1,545,116)	(1,623,945)	(1,502,251)	(1,531,366)	-	-	(1,606,065)
Other Expenses	(3,789,903)	(3,919,927)	(1,927,555)	(1,824,682)	-	102,873	(3,891,449)
Total	(87,959,263)	(87,595,998)	(48,200,143)	(46,647,087)	-	1,553,056	(87,062,252)
Non Operating Grants, Subsidies and Contributions							
Contributions	22,214,806	19,162,265	12,401,836	11,683,090	-	(718,746)	9,313,340
Profit On The Sale Of Assets	4,640	5,373	4,219	81,484	1831.35%	77,265	91,170
Loss On Asset Disposal	(193,347)	(342,839)	(49,948)	(31,482)	-36.97%	-	(653,689)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	(57,730)
Change In Net Assets From Operations	33,092,073	26,430,436	37,394,637	38,178,595	-	-	119,985,458

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance	Significant Items
All Other	21.68% 83,296	83,296 ▲ Various minor amounts, including Workers Comp & Insurance Rebate and Diesel Fuel Rebate
Expenses from Operations	Material Variance	Significant Items
Depreciation	-10.82% 1,418,447	713,304 ▼ Depreciation-Vehicles & Plant 295,794 ▼ KTA Airport-Depreciation 145,994 ▼ Depreciation-Dampier Community Hub 104,146 ▼ Effluent Systems-Depreciation 75,059 ▼ Depreciation-Roads & Streets
Non- Operating Revenue	Material Variance	Significant Items
Profit On The Sale Of Assets	1831.35% 77,265	52,471 ▲ Profit On Sale - Staff Housing

City of Karratha							
Rate Setting Statement							
for the period ending 31 January 2017							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	6,258,942	6,002,143	3,502,706	3,588,378	-	85,672	↑
Governance	1,378,884	1,391,063	1,310,813	149,540	-88.59%	(1,161,273)	↓
Law, Order And Public Safety	823,668	800,252	744,055	744,103	-	-	
Health	171,100	202,478	158,028	189,585	19.97%	-	
Education and Welfare	58,920	58,920	34,370	34,358	-	-	
Housing	400,434	328,702	194,491	253,143	30.16%	58,652	↑
Community Amenities	10,327,978	10,404,340	7,570,133	7,906,672	-	336,539	↑
Recreation And Culture	29,578,115	26,592,144	17,563,733	17,754,969	-	191,236	↑
Transport	29,816,933	27,771,641	13,905,509	13,631,438	-	(274,071)	↓
Economic Services	381,230	397,573	284,923	280,471	-	-	
Other Property And Services	143,300	263,850	164,800	236,821	43.70%	72,021	↑
	79,339,504	74,213,106	45,433,561	44,769,479	-	(664,082)	
Expenses (Applications)							
General Purpose Funding	(4,255,422)	(4,332,068)	(234,698)	(258,455)	10.12%	-	
Governance	(4,042,783)	(3,917,992)	(2,134,452)	(1,844,964)	-13.56%	289,488	↑
Law, Order And Public Safety	(1,831,404)	(1,715,447)	(988,279)	(951,842)	-	-	
Health	(1,279,492)	(1,304,859)	(774,115)	(781,010)	-	-	
Education and Welfare	(168,573)	(153,666)	(96,588)	(88,856)	-	-	
Housing	(489,163)	(474,346)	(344,328)	(526,673)	52.96%	(182,345)	↓
Community Amenities	(13,863,161)	(13,846,522)	(7,605,140)	(6,106,246)	-19.71%	1,498,894	↑
Recreation And Culture	(29,469,836)	(29,510,644)	(17,232,040)	(16,729,220)	-	502,820	↑
Transport	(29,928,009)	(29,789,572)	(17,172,307)	(16,732,065)	-	440,242	↑
Economic Services	(2,657,292)	(2,508,833)	(1,421,355)	(1,176,723)	-17.21%	244,632	↑
Other Property And Services	(167,475)	(384,888)	(246,789)	(1,482,517)	500.72%	(1,235,728)	↓
	(88,152,610)	(87,938,837)	(48,250,091)	(46,678,571)	-	1,571,520	
Capital							
Revenue							
Proceeds From Disposal Of Assets	333,670	671,670	238,970	827,489	246.27%	588,519	↑
Tsf From Aerodrome Reserve	1,530,967	-	-	-	-	-	
Tsf From Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	440,400	440,400	-	-	-	-	
Tsf From Infrastructure Reserve	2,509,412	10,654,928	-	-	-	-	
Tsf From Partnership Reserve	8,111,710	9,409,762	-	-	-	-	
Tsf From Waste Management Reserve	-	-	-	-	-	-	
Tsf From Housing Reserve	-	2,500.0	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	-	-	-	-	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	-	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	5,783,894	1,783,894	-	-	-	-	
Tsf From Restricted Funds Reserve	-	-	-	24,918	-	-	
Tsf From History & Cultural Publications	-	-	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	4,000,000	4,000,000	-	-	100.00%	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	-	-	-	-	-	-	
Repayments Of Self Supporting Loans	63,207	63,207	36,683.00	103,878.99	183.18%	67,196	↑
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	22,773,260	27,026,361	275,653	956,286	246.92%	680,633	

City of Karratha							
Rate Setting Statement							
for the period ending 31 January 2017							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	-	-	-	188	-	-	
Purchase Of Assets - Artwork	-	-	-	(14,000)	-	-	
Purchase Of Assets - Buildings	(29,638,543)	(28,803,171)	(10,796,670)	(9,089,388)	-15.81%	1,707,282	↑
Purchase Of Assets - Equipment	(1,000)	(51,000)	(31,000)	(56,951)	83.71%	-	
Purchase Of Assets - Furniture & Equipment	(424,000)	(534,000)	(322,000)	(242,636)	-24.65%	79,364	↑
Purchase Of Assets - Plant	(1,452,000)	(575,155)	(465,155)	(274,932)	-40.89%	190,223	↑
Purchase Of Assets - Infrastructure	(18,602,172)	(18,942,845)	(10,482,704)	(7,971,981)	-23.95%	2,510,723	↑
Loan Principal Repayments	(63,103)	(63,103)	(63,103)	(31,360)	-50.30%	-	
Tsf To Aerodrome Reserve	(114,804)	(4,941,173)	(29,490)	(24,620)	-16.52%	-	
Tsf To Dampier Drainage Reserve	(10,000)	(10,266)	(134)	(131)	-	-	
Tsf To Plant Replacement Reserve	(74,028)	(34,301)	(20,307)	(14,654)	-27.84%	-	
Tsf To Walkington Theatre Reserve	(912)	(824)	(485)	(474)	-	-	
Tsf To Workers Compensation Reserve	(16,932)	(21,004)	(12,508)	(14,358)	14.79%	-	
Tsf To Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf To Infrastructure Reserve	(15,913,135)	(15,152,125)	(664,965)	(715,172)	-	(50,207)	↓
Tsf To Partnership Reserve	(6,164,565)	(6,448,191)	(3,642,497)	(3,415,456)	-	227,041	↑
Tsf To Waste Management Reserve	(1,779,299)	(2,014,919)	(316,051)	(312,625)	-	-	
Tsf To Housing Reserve	(9,660)	(8,833)	(5,190)	(5,051)	-	-	
Tsf To Aged Persons Home Reserve	-	-	-	-	-	-	
Tsf To Junior Sport Reserve	-	-	-	-	-	-	
Tsf To Public Open Space Reserve	-	-	-	-	-	-	
Tsf To Mosquito Control Reserve	(774)	(760)	(112)	(115)	-	-	
Tsf To History & Cultural Publications Reserve	-	-	-	-	-	-	
Tsf To Employee Entitlements Reserve	(159,984)	(123,474)	(72,909)	(76,051)	-	-	
Tsf To Community Development Reserve	(11,916)	(42,856)	(25,335)	(26,793)	-	-	
Tsf To Pilbara Underground Power Reserve	(4,313,493)	(4,213,262)	(182,648)	(2,115,212)	1058.08%	(1,932,564)	↓
Tsf To Medical Services Assistance Package Reserve	(11,856)	(10,174)	(6,032)	(6,600)	-	-	
Tsf To Carry Forward Budget Reserve	(964,874)	(964,874)	-	-	-	-	
Tsf To Restricted Funds Reserve	-	-	-	(175,000)	100.00%	(175,000)	↓
Interest Free Loan Principal	-	-	-	-	-	-	
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	
Income Set Aside As Restricted Funds	-	-	-	-	-	-	
	(79,727,050)	(82,956,310)	(27,139,295)	(24,583,370)	-	2,555,925	
Adjustment For Non Cash Items							
Depreciation	21,762,467	21,664,177	13,115,176	11,696,729	-10.82%	(1,418,447)	↓
Movement in Employee Benefit Provisions	-	-	-	-	-	-	
Movement in Accrued Interest	-	-	-	(1,084)	-	-	
Movement in Accrued Salaries & Wages	-	-	-	(86,228)	-	(86,228)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	
(Profit) / Loss On Disposal Of Assets	188,707	337,466	45,729	(50,001)	-209.34%	(95,730)	↓
	21,951,174	22,001,643	13,160,905	11,559,416	-	(1,601,489)	
Restricted Balance BFWD - Pilbara Underground Power	7,220,459	7,905,744	7,905,744	7,905,744	-	-	
Unrestricted Surplus Brought Forward 1 July	586,878	5,759,447	5,759,447	5,759,447	-	-	
Amount Raised From Rates	41,905,179	40,156,167	40,211,167	40,087,685	-	(123,482)	↓
Restricted Balance - Pilbara Underground Power	5,863,920	5,863,920	5,863,920	5,863,920			
Surplus / (Deficit)	32,874	303,401	31,493,171	33,912,197		2,419,025	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Variance Commentary by Program

Revenues from Operations	Material Variance		Significant Items	
Governance	-88.59%	1,161,273	1,164,874	▼ Contributions to Corporate Projects - Funding from Landcorp for admin carpark budgeted but not received.
Housing	30.16%	58,652	58,652	▲ Various minor amounts.
Other Property and Services	43.70%	72,021	1,104,353	▲ Various minor amounts, including Workers Comp & Insurance Rebate, Diesel Fuel Rebate and Private Works Income.
Expenses from Operations	Material Variance		Significant Items	
Governance	-13.56%	289,488	53,282	▼ Office Expenses-Corp Services Admin.
			65,282	▼ It Software Expenses.
			104,671	▼ Employment Costs-Development Services.
Housing	52.96%	182,345	182,345	▲ Various Minor Amounts
Community Amenities	-19.71%	1,498,894	801,073	▼ Refuse Site Maintenance - 7 Mile (Dom/Comm) - Under expenditure in plant operating costs, adjusted in March budget review. Salaries under expenditure offset by Waste Management Employment Costs.
			208,785	▼ Drainage Maintenance - Drainage program commenced and will be completed end of March 2017
			123,507	▼ Domestic Refuse Collection - Under expenditure in plant operating costs, adjusted at March budget review.
			115,030	▼ Strategic Planning Projects.
			89,422	▼ Dampier Foreshore Management Plan .
Economic Services	-17.21%	244,632	100,823	Pt Samson Beautification - Stage 1 Design Works - Complete - Adjusted at March budget review.
			55,240	▼ Roundabout Maintenance - Current vacant positions.
Other Property And Services	500.72%	1,235,728	218,254	▲ WM - Employment Costs - Offset against under expenditure in Refuse Site Maintenance and Wickham Transfer Station salaries and wages.
			125,665	▲ Plant-Repairs - Offset by under expenditure in Employment Costs Fleet & Plant Repairs.
			57,733	▲ Works - Employment Costs - Current vacant positions.
			109,319	▲ PG - Employment Costs - Current vacant positions.
			61,968	▲ Tech Serv - Design & Investigations - Funding to be expended for Sharpe/Welcome design, traffic report, RSA and Traffic counter installation for Revitalisation project investigations.
Capital Revenue	Material Variance		Significant Items	
Proceeds From Disposal Of Assets	246.27%	588,519	425,650	▲ Proceeds of Sale - Staff Housing
			240,000	▲ Proceeds of Sale - Waste Collection
Repayment of Self Supporting Loans	183.18%	67,196	67,196	▲ Principal on Loans - Govt SSL - KCC paid 12 months of loan repayments in advance.
Capital Expenses	Material Variance		Significant Items	
Purchase of Assets - Buildings	-15.81%	1,707,282	796,907	▼ Capital-Buildings-Dampier Community Hub - Operating costs have been reassigned to operating account, budget to be adjusted in March budget review.
			295,070	▼ Karratha Airport Terminal Expansion Project - Contract awarded for less than anticipated, adjusted at March budget review.
			208,930	▼ Staff Housing Improvements - Expenditure against individual houses. Budget will be expended during financial year.
			184,926	▼ Leisureplex Improvements - Project has been delayed. Still progressing.
			182,290	▼ Tambrey Pavilion - Capital - Buildings - Operating costs have been reassigned to operating account, budget adjusted in March budget review.
Purchase of Assets - Furniture & Equipment	-24.65%	79,364	67,747	▼ Capital-Furniture & Equip-Leisureplex.
Purchase of Assets - Plant	-40.89%	190,223	55,000	▼ Purchase - Plant-Waste Collection - Trailer ordered but not delivered. 4x4 D/C ute delivered, registration charge being disputed. Both purchases within budget.
			115,975	▼ Purchase - Plant-Parks & Gardens - Not all purchased plant invoiced or received as yet.
Purchase of Assets - Infrastructure	-23.95%	2,510,723	597,000	▼ Khs Pelican Crossing - Final design completed, construction scheduled for April.
			466,102	▼ Kookaburra Park Development - Project has been delayed. Still progressing.
			329,637	▼ Footpaths - Balmoral Rd Stage 3 - To be completed in April.
			215,560	▼ Upgrade Effluent Systems - Due to delay in commissioning funds to be rolled over into 2017/2018, adjusted in March budget review.
Transfer to Pilbara Underground Power Reserve	1058.08%	1,932,564	1,445,513	▲ Transfer to Pilbara Underground Power Reserve - Timing difference.
Transfer to Restricted Funds Reserve	100.00%	175,000	175,000	▲ Transfer to Restricted Funds Reserve - Contribution to Wickham Entry Statement Asset Management and subsequent transfer to reserve unbudgeted. Adjusted in March budget review.

Non Cash Items	Material Variance		Significant Items	
Depreciation	-10.82%	1,418,447	713,305	▼ Depreciation-Vehicles & Plant - Decrease in depreciation as a result of the Vehicle and Plant revaluation. Adjusted in March budget review.
			295,794	▼ Depreciation-KTA Airport - The depreciation for terminal upgrade capitalised in November, over budget. Adjusted in March budget review.
			145,994	▼ Depreciation - Dampier Community Hub - The depreciation for Dampier Community Hub capitalised in January, over budget. Adjusted in March budget review.
			104,147	▼ Depreciation-Effluent System - Effluent Re-Use upgrade not capitalised as yet therefore delay in depreciation increase. Adjusted in March budget review.
(Profit) / Loss on Sale of Assets	-209.34%	95,730	52,471	▲ Profit On Sale-Staff Housing - Unbudgeted profit, adjusted in March budget review.

City of Karratha
Notes to the Financial Statements
for the period ending 31 January 2017

Note 1. Net Current Assets	Note	Year to Date Actual	2015/16 Budget Brought Forward 1 July
		\$	\$
Current Assets			
Cash and Cash Equivalents - Unrestricted		24,071,134	3,781,360
Cash and Cash Equivalents - Restricted (Trust)		2,563,218	3,106,153
Cash and Cash Equivalents - Restricted - Reserves		99,661,851	92,784,458
Cash - Restricted Unspent Grants/Contributions		9,440	9,440
Cash - Restricted Unspent Loans		-	-
Trade and Other Receivables	1	14,427,562	15,706,552
Land held for Resale - Development Costs		-	188
Inventories		352,533	345,277
Total Current Assets		141,085,738	115,733,430
Current Liabilities			
Trade and Other Payables		2,486,575	9,500,568
Trust Liabilities		2,555,697	3,160,962
Bank Overdraft		-	-
Current Portion of Long Term Borrowings		31,743	63,103
Current Portion of Provisions		3,620,158	3,620,158
Total Current Liabilities		8,694,174	16,344,791
Net Current Assets		132,391,564	99,388,640
Less			
Cash and Cash Equivalents - Restricted - Reserves		(99,661,851)	(92,784,458)
Loan repayments from institutions		40,675	(69,370)
Movement in Accruals (Non-Cash)		(87,312)	(992,544)
Land Held for Resale		-	(188)
Cash - Restricted Unspent Grants/Contributions		(9,440)	(9,440)
Restricted Balance - Pilbara Underground Power		(7,905,744)	(7,220,459)
Add back			
Current Loan Liability		31,743	63,103
Cash Backed Employee Provisions		4,540,299	4,464,248
Current Provisions funded through salaries budget		(1,291,658)	3,677,216
Restricted Balance - Pilbara Underground Power		5,863,920	-
Net Current Asset Position		33,912,197	6,516,748
Note Explanation:			
1) Total Trade and Other Receivables		7,789,512	
Total Rates Debtors Outstanding		6,638,050	

City of Karratha
Statement of Financial Position
for the period ending 31 January 2017

Note 2: Statement of Financial Position	2016/17	2015/16
	\$	\$
Current Assets		
Cash On Hand	18,405	18,705
Cash and Cash Equivalents - Unrestricted	24,052,729	3,762,655
Cash and Cash Equivalents - Restricted (Trust)	2,563,218	3,106,155
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	9,440	9,440
Cash and Cash Equivalents - Restricted (Reserves/Muni)	99,661,851	92,784,458
Trade and Other Receivables	14,427,562	15,706,552
Inventories	352,533	345,465
Total Current Assets	141,085,738	115,733,430
Non Current Assets		
Trade and Other Receivables	3,998,585	3,998,585
Property, Plant and Equipment	198,324,160	223,792,879
Infrastructure	534,992,634	504,348,244
Total Non Current Assets	737,315,379	732,139,708
Total Assets	878,401,116	847,873,139
Current Liabilities		
Bank Overdrafts	-	-
Trade and Other Payables	2,486,575	9,500,568
Trust Liabilities	2,555,697	3,160,962
Long Term Borrowings	31,743	63,103
Provisions	3,620,158	3,620,158
Total Current Liabilities	8,694,174	16,344,791
Non Current Liabilities		
Long Term Borrowings	412,513	412,513
Provisions	844,090	844,090
Total Non Current Liabilities	1,256,603	1,256,603
Total Liabilities	9,950,776	17,601,394
Net Assets	868,450,340	830,271,745
Equity		
Accumulated Surplus	396,631,849	365,330,648
Revaluation Surplus	372,156,637	372,156,637
Reserves	99,661,854	92,784,461
Total Equity	868,450,340	830,271,745

City of Karratha
Statement of Financial Activity
for the period ending 31 January 2017

Note 3: Cash and Cash Equivalents	2016/17
	\$
Unrestricted Cash	
Cash On Hand	18,405
Westpac on call	6,954,032
Term deposits - Westpac / WATC	-
Term deposit - Westpac	17,098,697
	<u>24,071,134</u>
 Restricted Cash	
Reserve Funds	99,661,851
Restricted Unspent Grants	9,440
Westpac - Trust	2,563,218
	<u>102,234,509</u>
 Total Cash	 <u><u>126,305,643</u></u>

Note 4				
City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 January 2017				
	2016/17 Budget	2016/17 Amended	2016/17 Year To Date Budget	2016/17 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(984,406)	(984,491)	(640,042)	(582,437)
Net (Cost) Revenue to Council for Executive Admin	(794,525)	(794,525)	(450,686)	(456,049)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	38,622,650	36,640,491	40,625,841	40,571,695
Net (Cost) Revenue to Council for General Revenue	(12,120,395)	(11,396,418)	1,273,952	(685,126)
Net (Cost) Revenue to Council for Financial Services	(2,267,968)	(2,347,181)	(1,357,698)	(1,339,095)
Net (Cost) Revenue to Council for Corporate Services Admin	(12,492,833)	(12,507,804)	(1,716,494)	(2,215,334)
Net (Cost) Revenue to Council for Human Resources	(1,825,127)	(1,775,082)	(974,164)	(1,061,850)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,103,960)	(1,150,178)	(661,587)	(661,408)
Net (Cost) Revenue to Council for Information Services	(1,837,486)	(1,850,168)	(1,081,736)	(963,449)
Net (Cost) Revenue to Council for Television & Radio Services	(14,831)	(14,811)	(14,321)	(13,112)
Net (Cost) Revenue to Council for Business Improvement Process	(6,800)	(6,800)	(6,800)	(3,125)
Net (Cost) Revenue to Council for Staff Housing	(99,680)	(151,347)	(69,492)	314,817
Net (Cost) Revenue to Council for Public Affairs	(569,090)	(554,340)	(346,928)	(265,904)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	2,556,534	3,816,653	(2,775,758)	(2,585,092)
Net (Cost) Revenue to Council for Comm. Engagement - Aged Persons Housing	0	0	0	0
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	68,200	44,800	49,750	93,456
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(2,064,864)	(1,957,434)	(1,121,498)	(1,074,636)
Net (Cost) Revenue to Council for Youth Services	(230,800)	(30,012)	164,553	286,565
Net (Cost) Revenue to Council for Other Culture (subfunction closed, use 330)	0	0	0	0
Net (Cost) Revenue to Council for Events & Festivals (subfunction closed, use 354)	(176)	0	0	0
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(881,925)	(833,948)	(230,241)	(378,598)
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(56,307)	(41,692)	(31,027)	(23,161)
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(18,406)	(25,268)	(15,753)	(15,581)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(2,990)	(3,022)	(1,827)	(13,199)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(204,211)	(283,520)	(44,516)	(101,564)
Net (Cost) Revenue to Council for Library Services	(1,946,019)	(1,905,703)	(1,075,306)	(1,082,745)
Net (Cost) Revenue to Council for Cossack Operations	(327,493)	(261,923)	(239,621)	(77,080)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(943,287)	(1,024,094)	(405,806)	(374,173)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(1,347,210)	(1,452,635)	(981,582)	(528,677)
Net (Cost) Revenue to Council for Pavilions & Halls	(2,594,211)	(1,502,185)	(2,179,884)	(1,562,264)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(774,339)	(713,039)	(384,037)	(425,662)
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(2,234,803)	(2,235,102)	(285,161)	(312,866)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	111,827	113,563	87,782	116,787
Net (Cost) Revenue to Council for Other Buildings	(107,461)	(107,110)	(67,776)	(78,395)
Net (Cost) Revenue to Council for The Youth Shed	(1,023,203)	(993,766)	(564,908)	(566,171)
Net (Cost) Revenue to Council for Youth Centres	0	0	0	0
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,290,853)	(4,132,198)	(2,403,344)	(2,210,453)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(22,203)	(21,072)	(14,457)	(26,255)
Net (Cost) Revenue to Council for Arts & Culture	(1,039,347)	(1,219,034)	(203,675)	(326,441)
Net (Cost) Revenue to Council for Dampier Community Hub	(884,236)	(887,236)	(1,077,766)	(644,887)
Net (Cost) Revenue to Council for Karratha Arts and Community Precinct	18,211,454	19,123,762	6,469,655	6,447,450
Net (Cost) Revenue to Council for Other Buildings (Leisure)	0	0	0	0
Net (Cost) Revenue to Council for Wickham Recreation Precinct	663,219	578,219	715,310	777,385
Net (Cost) Revenue to Council for Wickham Community Hub	(1,386,202)	(814,673)	810,982	711,971

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 January 2017				
	2016/17 Budget	2016/17 Amended	2016/17 Year To Date Budget	2016/17 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(211,764)	(136,130)	(101,577)	(91,997)
Net (Cost) Revenue to Council for Ranger Services	(712,743)	(653,097)	(199,819)	(191,144)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(572,500)	(438,750)	(303,750)	(252,461)
Net (Cost) Revenue to Council for Community Safety	(442,416)	(322,416)	(21,148)	25,345
Net (Cost) Revenue to Council for Economic Development	(386,276)	(345,361)	(261,869)	(314,944)
Net (Cost) Revenue to Council for Camping Grounds	66,912	80,244	51,896	58,173
Net (Cost) Revenue to Council for Building Control	(362,013)	(355,138)	(167,892)	(148,234)
Net (Cost) Revenue to Council for Health Services	(963,174)	(952,400)	(540,169)	(538,680)
Net (Cost) Revenue to Council for Town Planning	(1,267,874)	(1,223,883)	(681,766)	(673,414)
Net (Cost) Revenue to Council for Strategic Planning	(689,013)	(652,996)	(335,876)	(152,844)
Net (Cost) Revenue to Council for Development Services	(71,600)	(38,608)	(25,342)	(21,137)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(1,037,332)	(1,098,435)	(848,751)	(774,512)
Net (Cost) Revenue to Council for Public Services Overheads	(42,745)	440,335	192,928	18,788
Net (Cost) Revenue to Council for Fleet & Plant	2,121,224	1,718,810	862,098	155,410
Net (Cost) Revenue to Council for Roads & Streets	(4,630,821)	(4,941,240)	(3,221,217)	(2,456,225)
Net (Cost) Revenue to Council for Parks & Gardens	(2,144,556)	(2,123,448)	(1,096,717)	(866,935)
Net (Cost) Revenue to Council for Drainage	(764,815)	(740,415)	(285,043)	(42,335)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,294,584)	(1,096,440)	(921,186)	(581,230)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(378,304)	(446,609)	(1,725,795)	(1,492,622)
Net (Cost) Revenue to Council for Cemeteries	(154,223)	(152,909)	(90,161)	(24,240)
Net (Cost) Revenue to Council for Public Toilets	(367,767)	(381,495)	(230,524)	(205,754)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(266,504)	(1,191,143)	(379,200)	(94,707)
Net (Cost) Revenue to Council for Town Beautification	(3,521,809)	(4,183,193)	(2,733,336)	(2,009,914)
Net (Cost) Revenue to Council for Bus Shelters	(97,500)	(97,656)	(10,156)	(156)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	0	0	7,927
Net (Cost) Revenue to Council for Works Overheads	197,053	826,213	549,725	472,304
Net (Cost) Revenue to Council for Parks & Gardens Overheads	839,592	893,039	517,144	327,229
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(176,643)	(176,643)	(176,643)	(189,986)
Net (Cost) Revenue to Council for Tech Services	(3,250,907)	(3,746,171)	(2,245,945)	(2,380,537)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(19,000)	(19,000)	(11,084)	(18,066)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	8,719	(2,729)	1,637	(270,400)
Net (Cost) Revenue to Council for Waste Collection	(1,653,880)	(1,064,071)	1,651,748	2,227,567
Net (Cost) Revenue to Council for Landfill Operations	462,358	652,305	545,024	1,599,000
Net (Cost) Revenue to Council for Waste Overheads	1,731,898	1,366,559	763,479	205,350
Net (Cost) Revenue to Council for Karratha Airport	14,411,699	6,746,630	6,403,295	6,027,904
Net (Cost) Revenue to Council for Other Airports	(12,012)	(15,287)	(6,692)	(7,659)

10.2 LIST OF ACCOUNTS FEBRUARY 2017

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	3 March 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Consistent with CG-11 Regional Price Preference Policy 38% of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 309;
- b) EFT47638 to EFT48117 (Inclusive);
- c) Cheque Vouchers 78321 to 78325 (Inclusive);
- d) Cancelled Cheques: EFT47619, EFT47655, EFT47657, EFT47725, EFT47736, EFT47739, EFT47914, EFT48054;
- e) Direct Debits: DD27545.1 to DD27708.45;
- f) Credit Card Payments: \$50,102.53;
- g) Payroll Cheques \$1,532,934.95; and
- h) with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$11,735,125.23 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 309;
- b) EFT47638 to EFT48117 (Inclusive);
- c) Cheque Vouchers 78321 to 78325 (Inclusive);
- d) Cancelled Cheques: EFT47619, EFT47655, EFT47657, EFT47725, EFT47736, EFT47739, EFT47914, EFT48054;
- e) Direct Debits: DD27545.1 to DD27708.45;
- f) Credit Card Payments \$50,102.53 and
- g) Payroll Cheques: \$1,532,934.95

Chq/EFT	Date	Name	Description	Amount
309	08.02.2017	Bond Administrator	Rental Security Bond	1,800.00
EFT47619		Pivotel Satellite Pty Limited	Cancelled Payment	-259.00
EFT47638	25.01.2017	City Of Karratha - Social Club	Payroll deductions	1,290.00
EFT47639	25.01.2017	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT47640	25.01.2017	Australian Services Union (ASU/MEU Div)	Payroll deductions	790.50
EFT47641	25.01.2017	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT47642	25.01.2017	Alan Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT47643	25.01.2017	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT47644	25.01.2017	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT47645	25.01.2017	S Kot (Mortgage Account)	Home Ownership Allowance	2,815.17
EFT47646	25.01.2017	Maxxia Pty Ltd	Payroll deductions	13,948.06
EFT47647	25.01.2017	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT47648	25.01.2017	S Wachter - (Mortgage Account)	Home Ownership Allowance	938.39
EFT47649	25.01.2017	City Of Karratha	Payroll deductions	260.00
EFT47650	31.01.2017	Australian Taxation Office	Payroll deductions	274,746.00
EFT47651	31.01.2017	Child Support Agency	Payroll deductions	2,043.99
EFT47652	03.02.2017	Greensafe Pty Ltd	Kta Bowling Club - RFT 09-16/17 - Retractable Shade Supply And Installation, Progress Claim	74,717.50
EFT47653	03.02.2017	Telstra Corporation Ltd	Telephone Usage Charges	280.00
EFT47654	03.02.2017	Horizon Power	Electricity Usage Charges	683.23
EFT47655	03.02.2017	Water Corporation	Cancelled Payment	0.00
EFT47656	03.02.2017	Water Corporation	Water Usage Charges	41,887.32
EFT47657	03.02.2017	Water Corporation	Cancelled Payment	0.00
EFT47658	03.02.2017	Chandler MacLeod	Labour Hire Litter Crew	9,823.00
EFT47659	03.02.2017	Hathaways Lubricants	Stock - Lubricants	1,332.75
EFT47660	03.02.2017	North West Training & Inspection Services Pty Ltd T/as North West Oil	Stock - Filters	17.74
EFT47661	03.02.2017	Parry's Merchants	Café Stock	321.50

Chq/EFT	Date	Name	Description	Amount
EFT47662	03.02.2017	Royal Life Saving Society Wa Inc	RAC - Stage 1 Progress Report	266.50
EFT47663	03.02.2017	TNT Express	Freight	128.89
EFT47664	03.02.2017	The Retic & Landscape Shop	Stock - Retic Parts	2,524.05
EFT47665	03.02.2017	Wickham Volunteer Fire Brigade	DFES - Town Fire Breaks - Hazard Reduction Burns	850.00
EFT47666	03.02.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	KTA Airport - Airport Screening Compliant Safety Boots, Stock - Gloves	501.00
EFT47667	03.02.2017	Atom Supply	Plant - Jumper Leads, Bolts Washers, Refuse Compactor Hinges	414.00
EFT47668	03.02.2017	J Blackwood & Son Pty Limited	KTA Airport - Terminal Toilet Air freshener And FOH Smokers Butt Out Stand	129.60
EFT47669	03.02.2017	Airport Security Pty Ltd	Karratha Airport - ASIC Printing FY 1617	120.00
EFT47670	03.02.2017	Adage Furniture	Youth Shed / Easter Corridor - Tables	1,537.80
EFT47671	03.02.2017	Argonaut Engineering & Construction	Scheduled Auto Door Maintenance - Various Sites	2,010.23
EFT47672	03.02.2017	Aussie Clotheslines (atf The Robinson F/T)	DCH - Multibank Portrait Opening, Galvanised Posts	1,055.00
EFT47673	03.02.2017	Barth Bros Automotive Machine	Plant - Parts for Repairs	382.75
EFT47674	03.02.2017	BC Lock & Key	KTA Airport - Repairs To Oversize Baggage Door Handles	242.00
EFT47675	03.02.2017	BGC Contracting	Dampier Shark Cage Beach - Public Toilet Repairs	979.99
EFT47676	03.02.2017	Beacon Equipment	P&G - Purchase Of Two Honda HRU197m1 Commercial Rotary Lawnmowers	1,940.00
EFT47677	03.02.2017	Barrier Group Pty Ltd	KTA Airport - Safety Railing And Closed For Cleaning Barriers	1,160.50
EFT47678	03.02.2017	BB Landscaping WA Pty Ltd	51 Clarkson Way - Inspect And Report Leaking Reticulation, Monthly Garden Maintenance - Various Sites	4,686.00
EFT47679	03.02.2017	Coca-Cola Amatil (Holdings) Ltd	Café Stock	273.48
EFT47680	03.02.2017	Cummins South Pacific Pty Ltd	Plant - Repairs	1,533.40
EFT47681	03.02.2017	Commercial Aquatics Australia Pty Ltd	WRP - Asset Condition Report, KLP - Repair Chlorine Regulator	9,446.80
EFT47682	03.02.2017	CS Legal (The Pier Group Pty Ltd T/as)	Legal Fees	1,980.00
EFT47683	03.02.2017	Complete Tyre Solutions Pty Ltd	Plant Repairs - Various	4,394.19
EFT47684	03.02.2017	Clark Tiling Services T/a Choices Flooring	Staff Housing - New Floor Coverings	26,878.50
EFT47685	03.02.2017	Campbell Clan Superannuation Fund	Record Mgt - Storage of Archives 18/12/2016 To 17/01/2017	1,800.00
EFT47686	03.02.2017	Donald Cant Watts Corke (WA) Pty Ltd	DCH - Variation 6 - Prolongation Fees May June July 2016	6,600.00
EFT47687	03.02.2017	Daraelka Pty Ltd Trading As Minetuff Lighting Solutions	Footpath Works - Solar Bollard Poles, Replacement Light Heads	5,927.68
EFT47688	03.02.2017	Farinosi & Sons Pty Ltd	WRP - Double Sided Velcro - Secure Astro Turf For Functional Gym Training	170.75
EFT47689	03.02.2017	Food Standards Australia New Zealand	Food Safety Standards Australia/NZ - Third Edition	132.00
EFT47690	03.02.2017	Global Security Management (WA)	KLP - Nightly Security Patrols - December 2016	3,386.13

Chq/EFT	Date	Name	Description	Amount
EFT47691	03.02.2017	G Bishops Transport Services Pty Ltd aftt GBT Services Trust	Freight	2,843.46
EFT47692	03.02.2017	Home Hardware Karratha	General Hardware Items	280.65
EFT47693	03.02.2017	Impact Media Karratha	Strategic Community Plan - Design And Print	2,290.20
EFT47694	03.02.2017	James Bennett Pty Limited	Library - New Resources	566.26
EFT47695	03.02.2017	Karratha Building Co	Madigan Estate Park - Investigate And Report Inlet Valve Issues	231.00
EFT47696	03.02.2017	Karratha Veterinary Hospital	Animal Control	72.70
EFT47697	03.02.2017	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant - Repairs	605.00
EFT47698	03.02.2017	Kennards Hire Pty Limited	7 Mile - 2.5 Tonne Forklift Hire 30/12/16 To 13/01/17	396.00
EFT47699	03.02.2017	Landgate	Land Enquiry & Title Searches December 2016	360.97
EFT47700	03.02.2017	L3 Communications Australia Pty Ltd	KTA Airport - Preventative Maintenance Agreement For Screening Equipment	6,802.03
EFT47701	03.02.2017	Leethall Constructions Pty Ltd	Refuse Site Maintenance - Remove Temporary Bund Wall And Layer Of Soil From Council Stormwater Gully At Rear Of Poolmart Following Contaminated Water Runoff	660.00
EFT47702	03.02.2017	Norwest Craft Supplies	Youth Services - Various School Holiday Program Supplies	741.15
EFT47703	03.02.2017	Outback Labour Services Pty Ltd T/a Outback Fuel Distributors Pty Ltd	Bulk Fuel Stock	19,542.78
EFT47704	03.02.2017	Prompt Fencing Pty Ltd	Point Samson Community Hall Carpark - Supply And Install Post Top Rail And Pvc Coated Chain Wire Mesh Replace Damaged Brackets	2,178.00
EFT47705	03.02.2017	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various	304.04
EFT47706	03.02.2017	Repco Auto Parts	Stock - Filters, Batteries, Respirators	352.19
EFT47707	03.02.2017	Roebourne Dingo Hire	Removal Of Abandoned Vehicles	220.00
EFT47708	03.02.2017	Rowe Plumbing Pty Ltd	Desert Pea Boulevard - Investigate Reticulation To Median Strip	2,984.96
EFT47709	03.02.2017	Ruff Country 4x4	Plant - Monroe Maxlift M14372	330.00
EFT47710	03.02.2017	Kmart Karratha	Youth Services, WRF, Youth Shed - Program Supplies - January 2017	1,332.75
EFT47711	03.02.2017	Smiths Detection (Australia) Pty Ltd	KTA Airport - Service Maintenance 28/02/2017 - 27/05/2017	2,977.98
EFT47712	03.02.2017	Skipper Transport Parts (Formerly Covs)	Parts - Plant Repairs	138.97
EFT47713	03.02.2017	Claudia Schwarz	Refund For 2 x Building Licence Fees On Receipt #281506	30.00
EFT47714	03.02.2017	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising Rft 13-16/17 Turf Mowing Service	165.00
EFT47715	03.02.2017	TWH Plumbing	WRP - Investigate And Repair Leaking HWU, Kta Airport - Toilet Repairs, Wickham Library - Repair Toilet Seat, Libraries - Service Water Filtration System, Roebourne Basketball Courts - Repair Urinal, WRP Bistro - Supply Solenoid Valves, Bulgarra Rec Club - Unblock Drains	4,865.34
EFT47716	03.02.2017	The Trustee For Freespot Trust T/A Fluid Maintenance Australia	Parts - Plant Repairs	1,037.85

Chq/EFT	Date	Name	Description	Amount
EFT47717	03.02.2017	Taranis Power Group Pty Ltd	Plant - Emergency Generator Repairs	600.11
EFT47718	03.02.2017	UAP Australia Pty Ltd	REAP - Concept Design Proposal For Artwork Location 2 And 3 Presentations	3,300.00
EFT47719	03.02.2017	Karratha Timber & Building Supplies	General Hardware Items	216.77
EFT47720	03.02.2017	Woolworths (WA) Ltd	Youth Services / KLP - School Holiday Program Supplies, Youth Shed - Café Stock, Depot - Staff Amenities, Pound - Animal Provisions	2,551.30
EFT47721	03.02.2017	Walter James Le Souef T/a Walter Whip & The Flames	Australia Day 2017 Poolside Celebrations - 50% Balance - Whip Cracking Workshops And Performance	2,100.00
EFT47722	03.02.2017	Xelerator Pty Ltd T/a KBSS Engineering	Footpath Lighting Maintenance - Extend Light Pole Bollards At Pedestrian Bridge Ends	1,448.92
EFT47723	03.02.2017	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	337.92
EFT47724	03.02.2017	Water Corporation	Water Usage Charges	12,956.10
EFT47725	03.02.2017	Water Corporation	Cancelled Payment	0.00
EFT47726	03.02.2017	Water Corporation	Water Usage Charges	7,890.37
EFT47727	03.02.2017	Mahla Pty Ltd atf The Beardman Family Trust	A&C - Vast Project - Milestone Payment A - Council Resolution 153672	33,000.00
EFT47728	03.02.2017	Pivotel Satellite Pty Limited	Rangers Vehicle Tracking - 15/01/17 To 14/02/17	259.00
EFT47729	07.02.2017	Robert Ross	Refund Of Airport Carparking Fee - Didn't Receive Correct Change	15.00
EFT47730	09.02.2017	Telstra Corporation Ltd	Telephone Usage Charges	11,953.00
EFT47731	09.02.2017	Horizon Power	Electricity Usage Charges	51,078.36
EFT47732	09.02.2017	Water Corporation	Water Usage Charges	14,655.10
EFT47733	09.02.2017	Water Corporation	Water Usage Charges	46,609.46
EFT47734	09.02.2017	Water Corporation	Water Usage Charges	15,500.02
EFT47735	09.02.2017	Water Corporation	Water Usage Charges	12,165.01
EFT47736	09.02.2017	Aerodrome Management Services Pty Ltd	Cancelled Payment	0.00
EFT47737	09.02.2017	Amnet It Services	IT - Broadband Charges - 09/02/2017 To 09/03/2017	79.00
EFT47738	09.02.2017	Staples Australia	Stationery - Various Departments	1,304.98
EFT47739	09.02.2017	Cardno WA Pty Ltd	Cancelled Payment	0.00
EFT47740	09.02.2017	Chandler MacLeod	Labour Hire Litter Crew	13,127.77
EFT47741	09.02.2017	Signature Music Pty Ltd	A&C - Christmas 2016 - Sharpe Ave Light Walk Production Requirements	2,102.10
EFT47742	09.02.2017	Hathaways Lubricants	Stock - Lubricants	1,633.30
EFT47743	09.02.2017	S Kot	Reimbursement - Pet Bond	275.00
EFT47744	09.02.2017	Lil's Retraivision Karratha	7A Leonard Way - Supply And Deliver Westinghouse Electric Upright Cooker	895.00
EFT47745	09.02.2017	Joyce Krane	Drainage Maintenance - Hire Of 20 Tonne Franna To Transport 4 X Box Culverts	347.71
EFT47746	09.02.2017	Point Samson Community Association Inc	Point Samson Community Playgroup - Quarterly Community Grant Scheme - CC/07/Oct/2016	4,400.00
EFT47747	09.02.2017	Perth Irrigation Centre	Stock - Retic Parts	2,000.90
EFT47748	09.02.2017	Poinciana Nursery	City Centre Drain Dampier Hwy - Verge And Drain Mowing - Searipple To Madigan Road And Baynton West Estates	26,675.00
EFT47749	09.02.2017	Roebourne Primary School P & C Assoc Inc Canteen Committee	Roebourne Community Hall - Seniors Christmas Party 2016 - Catering Staff And Venue Hire	4,262.00
EFT47750	09.02.2017	Roebourne Art Group Aboriginal Corp	REAP - Artwork, Location 1 Shade Structure Design	10,374.49

Chq/EFT	Date	Name	Description	Amount
EFT47751	09.02.2017	St John Ambulance - Karratha	Red Dog True Blue Premiere - Ambulance Standby - 03/12/2016	440.00
EFT47752	09.02.2017	Sai Global Ltd	Australian Standard AS/NZS 1015:2011 Records Management - Physical Storage	132.17
EFT47753	09.02.2017	Shenton Enterprises Pty Ltd	RAC - Suction Covers Part Number 29303	85.00
EFT47754	09.02.2017	Sealanes (1985) Pty Ltd	Corp Services - Staff Amenities - January 2017	338.94
EFT47755	09.02.2017	Stihl Shop Redcliffe	Stock - Chainsaw Chain 18 Inch Rapid Micro 26rm. 063 X. 325 X. 74dl 3970-111-0074	53.30
EFT47756	09.02.2017	Royal Life Saving Society Wa Inc	KLP - Watch Around Water Wristbands x 1 Box	660.00
EFT47757	09.02.2017	The Retic & Landscape Shop	Stock - Valve Box -hr1419-12v 305 Code#3650141 / Bar Code# 146030	225.00
EFT47758	09.02.2017	Visimax	Dog Waste Bags Including Freight	1,543.00
EFT47759	09.02.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	Safety Work Boots	245.06
EFT47760	09.02.2017	Atom Supply	Stock - Ropes, Nuts, Bolts, Water Coolers, Aerosol AirWick, Tie Down Straps	1,990.20
EFT47761	09.02.2017	J Blackwood & Son Pty Limited	Stock - Box Of 100 - Gloves-nitrile Disposable	457.42
EFT47762	09.02.2017	Onyx (Aust) Pty Ltd	Catering - Ordinary Council Meeting - 23/01/17	450.00
EFT47763	09.02.2017	ABCO Products	Stock - 5Lt Ecozyme B+ 170266	606.62
EFT47764	09.02.2017	Aflex Technology (NZ) Ltd	KLP - Climb & Slide Aqua Run	17,421.80
EFT47765	09.02.2017	All Access Australasia	Library - New Resources	442.84
EFT47766	09.02.2017	Argonaut Engineering & Construction	Rambla Bar Wickham - Repair Cool Room Door Locking Mechanism That Has Been Damaged, WRP - Clean HW Compounds, Staff Housing - Small Carpentry Repairs, Millars Well Day Care - Repair Wall (Break-in)	1,632.00
EFT47767	09.02.2017	Aviair Pty Ltd T/as Slingair Pty Ltd	Refund - Overpayment K223	323.08
EFT47768	09.02.2017	Bunzl Ltd	Stock	216.04
EFT47769	09.02.2017	BC Lock & Key	Stock - Padlock Stamping A1 CF Profile	2,899.25
EFT47770	09.02.2017	Burkeair Pty Ltd	Air Con Maintenance - Various	2,051.50
EFT47771	09.02.2017	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Tapped Plates, Stock - Filters	1,612.10
EFT47772	09.02.2017	Beacon Equipment	Plant - Repairs	2,114.50
EFT47773	09.02.2017	BP Australia Pty Ltd	Fleet Fuel - Dec 2017	5,862.21
EFT47774	09.02.2017	Challenge Chemicals Australia	Stock - Ally Brite (4x 5Ltr containers)	101.64
EFT47775	09.02.2017	Coca-Cola Amatil (Holdings) Ltd	Café Stock	295.25
EFT47776	09.02.2017	Chadson Engineering Pty Ltd	Stock - Palintest Chlorine Free Photograde Calcicol Water Test Tablets	497.20
EFT47777	09.02.2017	Cabcharge Australia Pty Ltd	Cab Charges - Nov, Dec 2016	1,844.53
EFT47778	09.02.2017	Chemform	Stock	63.14
EFT47779	09.02.2017	Compact Business Systems Pty Ltd	HR - 2 x Work Cover Tab Dividers	152.08
EFT47780	09.02.2017	Dampier Volunteer Fire & Rescue	Town Fire Breaks Funded - Hazard Reduction Burns Within Dampier	1,500.00
EFT47781	09.02.2017	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control	229.00
EFT47782	09.02.2017	Double R Equipment Repairs	Plant Repairs - Various	1,277.37

Chq/EFT	Date	Name	Description	Amount
EFT47783	09.02.2017	Tanya Montgomery T/as Dampier Arts Studio	A&C - Christmas 2016 Community Art Project - Installed As Part Of Sharpe Ave Light Walk	7,954.54
EFT47784	09.02.2017	Deepend Karratha Pool Maintenance (Gavin Rorke T/A)	Clarkson / Gecko - Pool Repairs	380.80
EFT47785	09.02.2017	M Dequen	Reimbursement - Refreshments Bushfire 21/01/2017 - Incident 352607	130.50
EFT47786	09.02.2017	Elliotts Irrigation Pty Ltd	Stock - Retic Parts	2,919.84
EFT47787	09.02.2017	Ezi-Hose Pty Ltd	Plant Repairs - Various	3,779.05
EFT47788	09.02.2017	Empire6714	Catering - Australia Day Celebrations & Citizenship Ceremony	6,168.20
EFT47789	09.02.2017	Foxtel For Business	KLP - Foxtel Business Premium Package - 18/01/17 To 17/02/17	320.00
EFT47790	09.02.2017	Gas City Pest Control	Pest Control - Housing	1,078.00
EFT47791	09.02.2017	G Bishops Transport Services Pty Ltd aftt GBT Services Trust	Freight	124.59
EFT47792	09.02.2017	Home Hardware Karratha	General Hardware Items	307.52
EFT47793	09.02.2017	Insight Callcentre Services	Overcall Fees - December 2016	1,676.68
EFT47794	09.02.2017	Jason Sign Makers	Footpaths / Railings - Signage and Reflective Tapes	1,247.40
EFT47795	09.02.2017	Karratha Signs	Graffiti Removal - Supply 2 x Sets Magnetic Signs, Front Reception - Main Door Signage	566.50
EFT47796	09.02.2017	James Bennett Pty Limited	Library - New Resources	61.91
EFT47797	09.02.2017	Jolly Good Auto Electrics	Plant Repairs - Various	1,380.50
EFT47798	09.02.2017	Beyond Carpentry Contracting	Admin Annex - 24 Replacement Hinges For Annex Doors To Rectify 5 Faulty Doors, Wickham Bistro - Install Manholes, Repair Bin Store Lock	3,707.66
EFT47799	09.02.2017	Karratha Glass Service	Millars Well Childcare Centre - Replace Glass In 4 Windows After Recent Break In	2,691.70
EFT47800	09.02.2017	Karratha Smash Repairs	Plant Repairs - Various	495.00
EFT47801	09.02.2017	Karratha Building Co	KLP - Upgrade Improvements To Electrical Controls At ERS Sites 07/01/2017	3,179.12
EFT47802	09.02.2017	Karratha Veterinary Hospital	Animal Control	1,272.75
EFT47803	09.02.2017	Kwik Kopy Printing Centre	Printing - Pool Inspection Books x 50 Sets In Duplicate	889.33
EFT47804	09.02.2017	Komatsu Australia Pty Ltd	Stock - Filters	220.73
EFT47805	09.02.2017	Karratha Basketball Association	Community Club Development - Michele Timms Community Breakfast Door Prize And Gift For Event MC (Funded By DSR)	300.00
EFT47806	09.02.2017	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Plant - Transport P7500 From Cattrall Park To City Depot, Removal of Abandoned Vehicles	594.00
EFT47807	09.02.2017	Karratha Automotive Group - KAG	Parts - Plant Repairs	86.94
EFT47808	09.02.2017	Wesfarmers Kleenheat Gas Pty Ltd	KLP - LPG Bulk	1,298.19
EFT47809	09.02.2017	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs - Various	715.00
EFT47810	09.02.2017	Landgate	IT - Aerial Imagery - Karratha Townsite	536.80
EFT47811	09.02.2017	Morpho Australasia Pty Ltd	KTA Airport - Checked Baggage Xray & ETD Mtce	2,306.98

Chq/EFT	Date	Name	Description	Amount
EFT47812	09.02.2017	McLernons Means Business (Ibis Corporation Pty Ltd t/as)	Tech Services - Orion Straight Desk 1200W x 600D x 720H	139.00
EFT47813	09.02.2017	North West Tree Services	Tree Works & Street Maintenance - Various Sites	5,623.20
EFT47814	09.02.2017	Norwest Craft Supplies	Youth Shed - School Holiday Program Supplies - Tye Dye - 21/01/2017	200.44
EFT47815	09.02.2017	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	7 Mile Waste - 15 Litre Spring Water	165.15
EFT47816	09.02.2017	GCS Hire Pty Ltd	KLP - Hire Of Z80 Knuckle Booms To Replace & Repair Carpark/Outdoor Court Lighting 31/08/16 To 02/09/16	502.90
EFT47817	09.02.2017	Ixom Operations Pty Ltd (Orica)	KLP - 920kg Chlorine Gas Cylinder	2,740.10
EFT47818	09.02.2017	Outback Labour Services Pty Ltd T/a Outback Fuel Distributors Pty Ltd	Bulk Fuel Stock	23,635.27
EFT47819	09.02.2017	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White	841.50
EFT47820	09.02.2017	Pilbara Copy Service	Photocopier / Printer Charges - Various	527.80
EFT47821	09.02.2017	Porter Consulting Engineers	Dampier Highway And Broadhurst Intersection Pelican Crossing - Works Completed In Accordance With Commission	1,725.90
EFT47822	09.02.2017	Rio Tinto (Paul Napier)	Paul Napier Rio Tinto Refund Of Plan Search Fee	66.00
EFT47823	09.02.2017	Prompt Fencing Pty Ltd	Honeymoon Cove - Removal/Disposal 121mtrs Old Wooden Bollards - Installation PVC Bollards And Chain, A&C - Deliver 10 Fencing Panels, Concrete Feet	6,380.00
EFT47824	09.02.2017	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various	9,322.30
EFT47825	09.02.2017	Repco Auto Parts	Stock - Cable Ties, Filters	285.12
EFT47826	09.02.2017	Rowe Plumbing Pty Ltd	Wickham Oval - Repair Burst 80mm Effluent Line, Wickham Cemetery - Repair Leak in Toilets, Baynton West Park - Repair Leaking Drink Fountain, Staff Housing - Small Plumbing Repairs	5,394.17
EFT47827	09.02.2017	RePipe Pty Ltd	Wickham/Roebourne Cemetery - Investigate And Repair Leaking External Blue Line Pipe Leading To Toilets	260.40
EFT47828	09.02.2017	Red Rock Concrete Services (Gary Holben)	DCH - Construct 3 x Access Ramps	4,796.00
EFT47829	09.02.2017	Amcap (Formerly Skipper Truck Parts)	Parts - Plant Repairs	159.62
EFT47830	09.02.2017	Statewide Bearings	Parts - Plant Repairs	149.42
EFT47831	09.02.2017	Kmart Karratha	Australia Day 2017 - Competition Games / Australian Themed Merchandise For Goodie Bags & Arts & Craft Supplies	992.25
EFT47832	09.02.2017	Sunny Sign Company Pty Ltd	Stock - Hex Head Cone Tip Bolt	26.40
EFT47833	09.02.2017	Shire Of Wyndham - East Kimberley	Building - CDC For Class 10 Buildings Karratha Airport Carpark	539.00
EFT47834	09.02.2017	Designa Sabar Pty Ltd	KTA Airport - Preventative Maintenance Agreement For 21/01/17 To 20/02/17	4,139.92
EFT47835	09.02.2017	Scope Business Imaging	Photocopier / Printer Charges - Various	1,252.78
EFT47836	09.02.2017	Skipper Transport Parts (Formerly Cops)	Parts - Plant Repairs	49.91
EFT47837	09.02.2017	Trugrade Pty Ltd	Stock - Cleaning Cloth Raytex Yellow	236.15

Chq/EFT	Date	Name	Description	Amount
EFT47838	09.02.2017	TWH Plumbing	Kta Main Admin - Service Water Fountain And Change Filters, Dampier Lions Park - Repair toilet	471.93
EFT47839	09.02.2017	Totally Workwear	Uniforms	158.31
EFT47840	09.02.2017	United Party Hire	Australia Day 2016 - Amusement Rides	1,798.50
EFT47841	09.02.2017	Karratha Timber & Building Supplies	General Hardware Items	931.30
EFT47842	09.02.2017	Westrac Equipment Pty Ltd	Parts - Plant Repairs	187.20
EFT47843	09.02.2017	Woolworths (WA) Ltd	Australia Day 2017 - Supplies For Watermelon Eating Competition Egg & Spoon Race And Aussie Bakery, Youth Services - School Holiday Program, Youth Shed - Café Supplies, Restock Councillor Fridge, Kta Airport & Depot - Kitchen / Office Supplies	1,016.46
EFT47844	09.02.2017	MSS Security	KTA Airport - Screening And Security Services December 2016	258,858.51
EFT47845	09.02.2017	Karratha Contracting Pty Ltd	Depot LIA - Replace Pole top Floodlights, DCH - Repair Library Lights, Staff Housing - Light Repairs, Electrical Safety Checks, Install Cabling for new Oven, Catrall Park - Repair Carpark Lighting	14,055.80
EFT47846	09.02.2017	Cardno WA Pty Ltd	Kta Airport - Design Development Phase - Professional Services Period Ending 30/12/2016	11,715.00
EFT47847	10.02.2017	City Of Karratha	Payroll deductions	260.00
EFT47848	10.02.2017	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT47849	10.02.2017	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT47850	10.02.2017	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT47851	10.02.2017	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT47852	10.02.2017	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT47853	10.02.2017	S Kot (Mortgage Account)	Home Ownership Allowance	938.39
EFT47854	10.02.2017	Maxxia Pty Ltd	Payroll deductions	13,723.98
EFT47855	10.02.2017	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT47856	10.02.2017	S Wachter - (Mortgage Account)	Home Ownership Allowance	938.39
EFT47857	15.02.2017	Australian Taxation Office	Payroll deductions	278,912.00
EFT47858	15.02.2017	Child Support Agency	Payroll deductions	1,572.99
EFT47859	17.02.2017	Telstra Corporation Ltd	Telephone Usage Charges	18,292.07
EFT47860	17.02.2017	Horizon Power	Electricity Usage Charges	19,152.71
EFT47861	17.02.2017	Water Corporation	Water Usage Charges	31,485.62
EFT47862	17.02.2017	Australia Post	Postage - to 31/01/2017	1,418.83
EFT47863	17.02.2017	Aerodrome Management Services Pty Ltd	KTA Airport - Consultant Review And Audit Of Airport Safety Management System Manual And Program	5,016.00
EFT47864	17.02.2017	Karratha First National Real Estate	Refund For PUPP Instalment For A40280 - Account Paid Twice	499.94
EFT47865	17.02.2017	Staples Australia	Stationery - Various Departments	308.95
EFT47866	17.02.2017	Chandler MacLeod	Labour Hire Litter Crew	12,361.40
EFT47867	17.02.2017	Signature Music Pty Ltd	Moonrise Cinema - Projectionist - November 2016	5,684.80
EFT47868	17.02.2017	Blue Hat Cleaning Services T/a Damel Cleaning Services	KLP - Prepare And Clean And Seal The Entrance Pathway	3,718.00
EFT47869	17.02.2017	Hathaways Lubricants	Stock - Lubricants	1,407.40

Chq/EFT	Date	Name	Description	Amount
EFT47870	17.02.2017	KAW Engineering Pty Ltd	WRP - Investigate And Fabricate Protection Plate	325.16
EFT47871	17.02.2017	Les Mills Aerobics Australia	KLP - 12 Month Contract Fees Les Mills Group Fitness 01/02/2017 - 28/02/2017	1,568.67
EFT47872	17.02.2017	Lil's Retravision Karratha	Cossack - Simpson 5.5 Washing Machine	619.00
EFT47873	17.02.2017	Poolmart Karratha	WAC - Skimmer Basket Lids	432.00
EFT47874	17.02.2017	Parry's Merchants	Café Stock	285.65
EFT47875	17.02.2017	Roebourne Art Group Aboriginal Corp	REAP - Concept Design Proposal For Artwork Location 2 And 3 Presentations	3,300.00
EFT47876	17.02.2017	TNT Express	Freight	529.59
EFT47877	17.02.2017	The Retic & Landscape Shop	Stock - Retic Parts	978.72
EFT47878	17.02.2017	Thrifty Car Rental	Car Hire - Hearing Attendance, Perth 17/01/17 To 18/01/2017	81.85
EFT47879	17.02.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	HR - Safety Work Boots, Stock - Gloves	333.59
EFT47880	17.02.2017	Atom Supply	Stock - Repellent Insect 50ml Desert Dwellers Roll On Natures	230.00
EFT47881	17.02.2017	J Blackwood & Son Pty Limited	Stock - Pressure Pak Paint, Safety Goggles	128.41
EFT47882	17.02.2017	Auslec	Playground Maintenance - Circular Saw 18v 165mm Brsh/ls Fuel Skin MIWM18CCS55-0	537.42
EFT47883	17.02.2017	AEC Group Ltd	Policy Development - TWA Scheme Amendment	4,620.00
EFT47884	17.02.2017	Ausrecord Pty Ltd	Corp Services - 2D Extra Files - 2 Packs Of 100	264.00
EFT47885	17.02.2017	Advam Pty Ltd	Kta Airport - Monthly Advam Support And Services - ParkBank January 2017 And Support Fee February 2017	338.45
EFT47886	17.02.2017	Civica Pty Ltd	Business Improvement Process - Upload Of Strategic Community Plan Corporate Business Plan & Operational Plan Strategies/Actions Plus Inclusion Of KPI's For 2016/17 - Additional Time For PM Upload	1,146.75
EFT47887	17.02.2017	Argonaut Engineering & Construction	Roebourne Basketball Courts Change Rooms - Investigate Repair Hole In Wall And Broken Window, FBCC - Repair Doors	1,914.09
EFT47888	17.02.2017	Shannon Marie Astill	Rates refund for assessment A22684 due to overpayment	190.00
EFT47889	17.02.2017	Barth Bros Automotive Machine	Stock - Filters	1,573.55
EFT47890	17.02.2017	Burkeair Pty Ltd	Air Con Maintenance - Various	12,483.46
EFT47891	17.02.2017	BP Australia Pty Ltd	Fleet Fuel - Jan 2017	5,425.05
EFT47892	17.02.2017	Steven John Burgess	Lands Matters	360.00
EFT47893	17.02.2017	S Bourne	Reimbursement - Meals And Transport At Injury Management Coordinator Course @ LGIS	350.04
EFT47894	17.02.2017	Command IT Services	Admin Building Panic Alarm Monitoring 01/01/17 - 31/12/17	396.00
EFT47895	17.02.2017	Cardile International Fireworks	Australia Day 2017 - Fireworks Display As Per Contract	16,500.00
EFT47896	17.02.2017	Comine Safety & Training Pty Ltd	KLP - Calibration Of Chlorine Leak Detection Sensor - Plant And Chlorine Compounds	330.00
EFT47897	17.02.2017	CS Legal (The Pier Group Pty Ltd T/as)	Legal Fees	4,797.08
EFT47898	17.02.2017	Complete Tyre Solutions Pty Ltd	Plant Repairs - Various	2,453.48
EFT47899	17.02.2017	Danthonia Designs	Red Dog Trail - 75% Completion Of Works	6,017.55
EFT47900	17.02.2017	Donald Cant Watts Corke (WA) Pty Ltd	KACP - Quantity Surveying / Cost Management Services - Construction Services And Disbursements January 2017	5,602.92

Chq/EFT	Date	Name	Description	Amount
EFT47901	17.02.2017	Double R Equipment Repairs	Plant Repairs - Various	2,500.30
EFT47902	17.02.2017	E & MJ Rosher Pty Ltd	Plant Repairs - Various	1,625.65
EFT47903	17.02.2017	Elliotts Irrigation Pty Ltd	Stock - Retic Parts	501.60
EFT47904	17.02.2017	Entertainment One Films Australia Pty Ltd	Moonrise Cinema - Office Christmas Party - 23/12/16	352.00
EFT47905	17.02.2017	Energy Power Systems Australia Pty Ltd	Plant - Emergency Generator Repairs	5,588.73
EFT47906	17.02.2017	Max & Claire Pty Ltd T/a Ergolink	High Back Officer Chairs - Various Departments	1,989.77
EFT47907	17.02.2017	Enlocus Pty Ltd	WCH - Phase 5 - Construction Documentation	440.00
EFT47908	17.02.2017	Department Of Fire And Emergency Services (ESL Payments)	Pt Samson VBFB - Catering For First Crew - Maitland Fire Incident No 347975	210.00
EFT47909	17.02.2017	Funtastic Ltd T/a Madman Entertainment	Moonrise Cinema - Film License Bad Santa WE Ending 21/12/2016	466.65
EFT47910	17.02.2017	FE Technologies Pty Ltd	Kta Library - Annual Maintenance - March 2017 To February 2018	5,082.00
EFT47911	17.02.2017	Delron Cleaning Pty Ltd	Kta Airport, KLP & DCH - Cleaning Services, January 2017	91,892.53
EFT47912	17.02.2017	Gas City Pest Control	Pest Control - Housing	539.00
EFT47913	17.02.2017	Globe Australia Pty Ltd	Stock	528.00
EFT47914	17.02.2017	Global Security Management (WA)	Cancelled Payment	0.00
EFT47915	17.02.2017	Glidpath Australia Pty Ltd	KTA Airport - Service And Maintenance Of Baggage Handling System	9,916.50
EFT47916	17.02.2017	Gold Play Civil Pty Ltd	WS - Wet Hire 4T Grab Excavator (And Moxxy) - Includes Mobilisation And Demobilisation	17,600.00
EFT47917	17.02.2017	G Bishops Transport Services Pty Ltd aftt GBT Services Trust	Freight	447.88
EFT47918	17.02.2017	Home Hardware Karratha	General Hardware Items	316.01
EFT47919	17.02.2017	Handy Hands Pty Ltd	Mosquito Management - Bags Of Poultry Mix	72.00
EFT47920	17.02.2017	J Hurley	Reimbursement For Meals For Meetings In Perth 01/02/17	44.90
EFT47921	17.02.2017	JSS Logistics Pilbara	7 Mile - Float Hitachi 35T Excavator From 7 Mile Waste Facility To City Of Karratha Depot, Tractor/Slasher Float Transport	1,215.50
EFT47922	17.02.2017	James Bennett Pty Limited	Library - New Resources	83.27
EFT47923	17.02.2017	J G Johnson Painting & Decorating Pty Ltd	47 Clarkson Way - Preparation & Painting Of Ceilings/Walls	4,200.00
EFT47924	17.02.2017	Jolly Good Auto Electrics	Plant Repairs - Various	6,274.70
EFT47925	17.02.2017	Karratha Glass Service	Millars Well Early Learning Centre - Repair Broken Windows, Gang Mower - Windscreen Replacement	1,367.20
EFT47926	17.02.2017	Karratha Veterinary Hospital	Animal Control	262.00
EFT47927	17.02.2017	Sonic Healthplus Pty Ltd	WS - Work Cover Audio Assessment, Corporate Consultation	143.00
EFT47928	17.02.2017	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal of Abandoned Vehicles	489.50
EFT47929	17.02.2017	Karratha Panel & Paint (Tunstead Family Trust T/a)	Removal of Abandoned Vehicles	418.00
EFT47930	17.02.2017	Kennards Hire Pty Limited	WS - 2.5T Forklift Hire - 13/01/2017 To 27/01/2017	396.00

Chq/EFT	Date	Name	Description	Amount
EFT47931	17.02.2017	SUEZ Medical Solutions Pty Ltd T/ As SITA Medi-Collect	Stock - 1. 4 Ltr Sharps Container (1 Carton Of 40)	254.76
EFT47932	17.02.2017	MAK Industrial Water Solutions Pty Ltd	Kta Airport - NaCl Chlorinating Agent	1,369.10
EFT47933	17.02.2017	Norwest Craft Supplies	The Youth Shed - Youth Services Program Girls Crew	217.10
EFT47934	17.02.2017	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	WM - 15 Litre Spring Water	165.15
EFT47935	17.02.2017	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Wickham Transfer Station - 15 Litre Spring Water	31.05
EFT47936	17.02.2017	Nielsen Liquid Waste Services Pty Ltd	Cossack Village - Supply Full Tank Of Water To The Fill The Water Tank, KLP Café & FBCC - Grease Trap Waste Removal	4,433.00
EFT47937	17.02.2017	Prompt Fencing Pty Ltd	Moonrise Cinema 2016 - Remove Existing Damaged Screen & Supply & Install Permanent Screen - Final Claim	20,240.00
EFT47938	17.02.2017	Port Walcott Surf Life Saving Club Inc	Annual Community Grant Scheme - Second Instalment 70% 2016/17 - Equipment Trailer	8,374.80
EFT47939	17.02.2017	Handley Surveys	Murujuga National Park Aerial Survey - Flight Survey, Admin Building Carpark Works - Detailed Survey	75,861.50
EFT47940	17.02.2017	Karratha Contracting Pty Ltd	Depot Storage Shed - Construction Works, Rec Club - Carpark Lighting Repairs, WRP - Repair AFL Oval Lights, McRae Ave - Connect Oven, Kta Airport - Repair Airlock Door Issues, Plant - Generator Repairs	87,229.62
EFT47941	17.02.2017	North West Waste Alliance	Street Sweeping Services - January 2017	56,838.51
EFT47942	17.02.2017	Karratha Solar Power No 1 Pty Ltd	Karratha Airport - Electricity Supply (154186kWh) - December 2016	50,737.45
EFT47943	17.02.2017	Allwest Racking Solutions Pty Ltd	Depot Master Plan Stage 2 - Selective Pallet Racking Sign Racks Long span Shelving And Supra Small Parts Bins	6,044.27
EFT47944	17.02.2017	Pegs Creek Cricket Club	Australia Day 2017 - Provision Backyard Cricket Poolside Celebrations	200.00
EFT47945	17.02.2017	Roy Galvin & Co Pty Ltd (Galvins)	KLP - Splash Pad Repair - Adhesive	20.48
EFT47946	17.02.2017	Red Dot Stores	The Youth Shed- Youth Services School Holiday Program - Mosaic Madness	150.34
EFT47947	17.02.2017	Roebourne Dingo Hire	Removal Of Abandoned Vehicles	1,540.00
EFT47948	17.02.2017	Rowe Plumbing Pty Ltd	Staff Housing - Investigate And Replace Kitchen Flick Mixer, Repair Leaking Toilet, Depot - Replace Tap	693.20
EFT47949	17.02.2017	Statewide Bearings	Plant Repairs - Various	30.80
EFT47950	17.02.2017	Kmart Karratha	Youth Shed - Program Supplies, Girls Crew Beer Goggles, KLP - Office Supplies	124.00
EFT47951	17.02.2017	Swoon Design Studio	Litter Initiatives - Graphic Design & Alteration To Existing Artwork	66.00
EFT47952	17.02.2017	Seatadvisor Pty Ltd	Moonrise Cinema 2017 - January 2017 Ticket Sales	237.05
EFT47953	17.02.2017	Securepay Pty Ltd	Moonrise Cinema 2017 - Ticketing Fee's January 2017	131.74
EFT47954	17.02.2017	Scope Business Imaging	Photocopier / Printer Charges - Various	2,787.33
EFT47955	17.02.2017	Skipper Transport Parts (Formerly Covs)	Stock - D Shackles 10mm Code Ds10	74.33

Chq/EFT	Date	Name	Description	Amount
EFT47956	17.02.2017	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising	165.00
EFT47957	17.02.2017	Turf Whisperer	Kta Golf Course - Fairway Mowing - January 2017	49,206.24
EFT47958	17.02.2017	TWH Plumbing	DCH - Supply And Install One Way Drain Valve To Outdoor Toilet Multi-Purpose Room 1, Wickham Cemetery - Repair Burst Water Line	1,955.21
EFT47959	17.02.2017	Karratha Timber & Building Supplies	General Hardware Items	907.18
EFT47960	17.02.2017	Village Roadshow Pty Ltd	Moonrise Cinema - Film License - Fantastic Beasts And Where To Find Them	578.20
EFT47961	17.02.2017	Woolworths (WA) Ltd	Café Stock, KLP/Youth Services/WRF - Program Supplies	1,250.29
EFT47962	17.02.2017	Wormald Australia Pty Ltd	KLP & Main Admin - Fire Indicator Panel And Ewis Diesel Pumps Fire Hydrants Storage Tank Scheduled Maintenance	1,617.00
EFT47963	17.02.2017	Wurth Australia Pty Ltd	Parts - Plant Repairs	1,516.77
EFT47964	17.02.2017	WA Billboards	Kta Airport - Fids System - Monthly Access Rapidsuitecloud	2,345.75
EFT47965	17.02.2017	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	474.11
EFT47966	20.02.2017	Doric Contractors Pty Ltd	KACP - Progress Claim 005 January 2017 - Contract Sum Rft 24-15/16 - Construction	1,837,018.91
EFT47967	20.02.2017	LJ Hooker Karratha	Lease Payment To 01/04/17	2,607.15
EFT47968	17.02.2017	Kaefer Integrated Services Pty Ltd	Refund - Overpayment From Kaefer To City Of Karratha 01/07/2010 #183098	3,231.26
EFT47969	17.02.2017	Robe River Iron Associates	Refund - Overpayment From Robe River To City Of Karratha 01/07/2010 #183126	7,080.00
EFT47970	17.02.2017	Bluescope Construction	Refund - Commercial Verge Bond Lot 108 Endeavour Dr Gap Ridge (#228227 13/01/2014)	10,000.00
EFT47971	17.02.2017	Deanne Cook	Refund - Carparking Card Bond #273967 01/09/2016	100.00
EFT47972	17.02.2017	Mary Epis	Refund - Carparking Card Bond #260297 24/12/2015	100.00
EFT47973	17.02.2017	Christopher William Ferris	Refund - Verge Bond Lot 134 Prinsep Cres Dampier (#226016 06/11/2013)	3,000.00
EFT47974	17.02.2017	Keran Kramme	Refund - ASIC Bond (Rec #255383)	100.00
EFT47975	17.02.2017	Outback Constructors Of Australia Pty Ltd	Refund - Verge Bond 2-4 Wellard Way Roebourne (#272775 19/12/2012)	3,000.00
EFT47976	17.02.2017	Bronte Pember	Refund - Asic Card Bond #241001 21/11/2014	50.00
EFT47977	17.02.2017	Karinda Porteous	Refund - Carparking Card Bond #282168 18/01/2017	50.00
EFT47978	17.02.2017	Marissa Speirs	Refund - Room Hire Bond Dampier Community Hub (#277628 31/10/2016)	250.00
EFT47979	24.02.2017	Telstra Corporation Ltd	Telephone Usage Charges	119.88
EFT47980	24.02.2017	Horizon Power	Electricity Usage Charges	19,247.60
EFT47981	24.02.2017	Water Corporation	Water Usage Charges	1,048.74
EFT47982	24.02.2017	Horizon Power	Electricity Usage Charges	102,498.38
EFT47983	24.02.2017	Peter Hunt Architects	KACP - Project Architect Contract As Per Tender 34 - 13/14	111,004.56
EFT47984	21.02.2017	Karratha Solar Power No 1 Pty Ltd	Karratha Airport - Electricity Supply (165015kWh) - January 2017	55,453.21
EFT47985	24.02.2017	Staples Australia	Stationery - Various Departments	3.31
EFT47986	24.02.2017	Cardno WA Pty Ltd	Pt Samson Foreshore Development - Professional Services Period Ending 30/12/2016	18,160.00
EFT47987	24.02.2017	Chandler MacLeod	Labour Hire Litter Crew	11,861.85
EFT47988	24.02.2017	Signature Music Pty Ltd	Moonrise Cinema 2016 - Projectionist December 2016	4,312.00

Chq/EFT	Date	Name	Description	Amount
EFT47989	24.02.2017	Blue Hat Cleaning Services T/a Damel Cleaning Services	DCH - DCA Office Clean And Remove Mould	698.50
EFT47990	24.02.2017	GHD Pty Ltd	Moonrise Cinema - Secondary Structural Engineer Sign Off On Fencing Screen	1,817.20
EFT47991	24.02.2017	Geraldton Building Services & Cabinets	DCH - Remove Mound & Replace Concrete Including Sealer Repaint Complete Column	4,237.20
EFT47992	24.02.2017	Hathaways Lubricants	Stock - Lubricants	577.95
EFT47993	24.02.2017	Karratha Volunteer Fire And Rescue Services	2016 Australia Day - Donation For Assistance With The Fireworks Display	825.00
EFT47994	24.02.2017	LRW's Electrical	Plant - Quad Repairs - MCS Switch	99.90
EFT47995	24.02.2017	Ngarliyarndu Bindirri Aboriginal Corp.	Australia Day 2017 - Welcome To Country Pansy Hicks	275.00
EFT47996	24.02.2017	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	4,752.30
EFT47997	24.02.2017	Parry's Merchants	Café Stock	1,114.00
EFT47998	24.02.2017	Perth Irrigation Centre	Stock - Retic Parts	3,456.00
EFT47999	24.02.2017	Sealanes (1985) Pty Ltd	Corporate Services - Kitchen Supplies	32.23
EFT48000	24.02.2017	TNT Express	Freight	306.32
EFT48001	24.02.2017	Truck Centre (WA) Pty Ltd	Plant Repairs - Various	260.22
EFT48002	24.02.2017	The Retic & Landscape Shop	Stock - Retic Parts	62.00
EFT48003	24.02.2017	Landmark Operations Limited	Stock - Round up	681.12
EFT48004	24.02.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	Safety Work Boots,	733.94
EFT48005	24.02.2017	Atom Supply	Stock - Combo Safety Cap/screen/earmuff Unisafe	217.78
EFT48006	24.02.2017	J Blackwood & Son Pty Limited	Stock - Leather Riggers Gloves Warrior Size XI (12)	59.00
EFT48007	24.02.2017	Auslec	KLP - Outdoor Courts - Replacement Pushbutton	71.10
EFT48008	24.02.2017	Australasian Performing Right Assoc (APRA)	APRA Licence #1426770 - Kta Leisureplex	644.57
EFT48009	24.02.2017	Onyx (Aust) Pty Ltd	PBFC - Management Quarterly Fee - January To March 2017	5,000.00
EFT48010	24.02.2017	Avdata Australia	Kta Airport - Monthly Data Reporting Fee - December 2016	652.06
EFT48011	24.02.2017	Ausco Modular Pty Limited	Kta Depot - Multipurpose Complex Offices Including Cyclonic Tie Downs Stairs Landing And Office Furniture - 01/01/2017 To 31/01/2017	1,023.00
EFT48012	24.02.2017	ARUP Pty Ltd	City Centre Parking Audit	2,143.50
EFT48013	24.02.2017	Ampac Debt Recovery	Legal Fees	66.00
EFT48014	24.02.2017	Allround Plumbing Services Pty Ltd	Cossack Courthouse - Repair Water Flow Into Tank Replace Blue Line	1,430.99
EFT48015	24.02.2017	Argonaut Engineering & Construction	Millars Well Daycare - Investigate Report Works Required For Front Boundary Gate And Repair All Door Closures, Staff Housing (Various) - Repair Roof Leaks, Kta Depot - Repair Doors, Workshop Roof and Switchboard in Vehicle Hoist bay	4,782.71
EFT48016	24.02.2017	Argosee Greenhouse Technology Pty Ltd	Karratha Depot - Manufacture And Supply Nursery Benches	6,006.93
EFT48017	24.02.2017	Barth Bros Automotive Machine	Plant Repairs - Various	855.65
EFT48018	24.02.2017	Boral Construction Materials Group Ltd	Kta Depot - Building Improvements - 150T 20mm Scalping - Truck & Trailer - As Per Quote 757667. 99526.	2,452.89

Chq/EFT	Date	Name	Description	Amount
EFT48019	24.02.2017	BC Lock & Key	DCH - Investigate And Repair Electrical Cabinet Lock	216.70
EFT48020	24.02.2017	Burkeair Pty Ltd	Air Con Maintenance - Various	29,785.25
EFT48021	24.02.2017	Brooks Hire Service Pty Ltd	Kta Airport - Smooth Drum Roller Hire - 23/01/17 To 25/01/17	1,427.01
EFT48022	24.02.2017	Beacon Equipment	Plant Repairs - Various	526.40
EFT48023	24.02.2017	Bolinda Publishing Pty Ltd	Library - New Resources	501.71
EFT48024	24.02.2017	The Trustee For Bowden Familt Trust T/A Bowden Tree Consultancy	City Centre Tree Assessment and Management Plan	5,497.80
EFT48025	24.02.2017	Byprogress Pty Ltd (Monsterball Amusements)	Youth Engagement Event Inflatable Water World - 50% Deposit	9,495.00
EFT48026	24.02.2017	CJD Equipment	Plant - Bolt On Edge - V11012887	1,825.08
EFT48027	24.02.2017	Centurion Transport Co Pty Ltd	Freight	303.03
EFT48028	24.02.2017	Coca-Cola Amatil (Holdings) Ltd	Café Stock	1,188.68
EFT48029	24.02.2017	Chemform	Stock - Nova Oven Cleaner	63.14
EFT48030	24.02.2017	Commercial Aquatics Australia Pty Ltd	WAC - Asset Condition Report	2,059.20
EFT48031	24.02.2017	Command IT Services	47 Clarkson Way - Investigate Report And Repair TV Reception, KACP - Onsite Meeting to discuss REAP Quality Assurance	519.70
EFT48032	24.02.2017	Comtec Data Pty Ltd	Wickham Bistro / Wickham Precinct - Investigation And Repairs To CCTV, WRP - Repair Gym Doors	999.00
EFT48033	24.02.2017	CS Legal (The Pier Group Pty Ltd T/as)	Legal Fees	1,542.75
EFT48034	24.02.2017	Complete Tyre Solutions Pty Ltd	Plant Repairs - Various	856.50
EFT48035	24.02.2017	Clark Tiling Services T/a Choices Flooring	5A Leonard Way - Supply/Install Carpet And Tiles As Per Rfq 11-16/17	11,631.20
EFT48036	24.02.2017	Cracker Jack Paddle Sports	Youth Services - Eastern Corridor - Stand Up Paddle Boards - School Holiday Program - 23/01/2017	450.00
EFT48037	24.02.2017	Daysafe Training & Assessing	WS - Forklift Training/Licence	505.75
EFT48038	24.02.2017	Lisa Pearce T/a Karratha Mobile Veterinary Services	Dog Health Program	1,750.00
EFT48039	24.02.2017	Double R Equipment Repairs	Plant Repairs - Various	414.37
EFT48040	24.02.2017	Deepend Karratha Pool Maintenance (Gavin Rorke T/A)	15 & 11B Teesdale Place - Pool Repairs	811.90
EFT48041	24.02.2017	E & MJ Roshier Pty Ltd	Stock	279.45
EFT48042	24.02.2017	Ezi-Hose Pty Ltd	Plant Repairs - Various	2,343.73
EFT48043	24.02.2017	Fiske Enterprises P/I Ta Express Card Service	Library - 1500 Library Membership Cards	1,456.40
EFT48044	24.02.2017	Geoff Ninnes Fong & Partners Pty Ltd	RAC - Upgrades Detailed Design As Per Rfq 08-16/17	16,286.60
EFT48045	24.02.2017	Global Security Management (WA)	Kta Main Admin & Millars Well Daycare - Alarm Monitoring And Security Patrols - January 2017	2,255.00
EFT48046	24.02.2017	StrataGreen (Strata Corporation Pty Ltd)	Equipment Replacement - Two Handed Long Reach Pruner 1.8M	348.21
EFT48047	24.02.2017	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	410.93

Chq/EFT	Date	Name	Description	Amount
EFT48048	24.02.2017	Home Hardware Karratha	Youth Shed - Program Supplies Mosaic Madness	198.85
EFT48049	24.02.2017	Handy Hands Pty Ltd	Dampier Median Strip - Spray Weeds And Whipper snip Dead Growth, Drainage Reserve Maintenance, Weed Spraying and Fertilising - Various Sites	9,548.50
EFT48050	24.02.2017	Information Services And Technology Pty Ltd	Collections MOSAiC - New Support Plan For 2017	99.00
EFT48051	24.02.2017	ZircoData Pty Ltd	Records Mgt - Archive Storage - January 2017	558.07
EFT48052	24.02.2017	Jason Sign Makers	Traffic/Street Signs And Control Equipment	1,606.99
EFT48053	24.02.2017	Karratha Signs	Plant Remove ARO Signage, Australia Day Coreflute Signs	643.50
EFT48054	24.02.2017	James Bennett Pty Limited	Cancelled Payment	0.00
EFT48055	24.02.2017	Jolly Good Auto Electrics	Plant Repairs - Various	3,085.55
EFT48056	24.02.2017	Beyond Carpentry Contracting	Main Admin - Investigation Cause Of Water Leak Damage In Ceiling, Youth Shed - Repair Door handle, DCH - Install new Shelving, Admin Annex - Repair Roof Leaks	4,032.16
EFT48057	24.02.2017	Keyspot Services	Kta Library - Self Inking Stamp 41mm X 24mm Black Stamp	72.00
EFT48058	24.02.2017	Karratha Veterinary Hospital	Animal Control	398.10
EFT48059	24.02.2017	Karratha Fluid Power	Plant Repairs - Various	1,171.35
EFT48060	24.02.2017	Karratha Contracting Pty Ltd	Youth Shed Skate Park - Install New Light Lenses And Protective Cages, Main Admin - Electrical Repairs and new Installs, WRP Bistro - Install Sensor Light, Pt Samson - Remove Shade Sail, Kta Airport - Replace Toilet Door latch	10,311.95
EFT48061	24.02.2017	Karratha Storm Junior Rugby League	25% First Instalment 2016/17 Annual Community Grant Scheme - Costs Associated With A Club Website And Display Flags And Banner	1,250.00
EFT48062	24.02.2017	Komatsu Australia Pty Ltd	Parts - Plant Repairs	713.40
EFT48063	24.02.2017	Karratha Machinery Hire	Town Street Maintenance - Hire Of 4 Tonne Roller 08/02/17	275.00
EFT48064	24.02.2017	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	594.00
EFT48065	24.02.2017	Wesfarmers Kleenheat Gas Pty Ltd	5A Leonard Way - Cylinder Service Charge	69.30
EFT48066	24.02.2017	Karratha Environmental Crushing Pty Ltd	Waste - Removal Of Recycled Glass	105.60
EFT48067	24.02.2017	Mcleods & Co Barristers And Solicitors	Legal Fees	32,846.92
EFT48068	24.02.2017	Landgate	Rates Valuation Schedules - 19/11/2016 To 13/01/2017	686.28
EFT48069	24.02.2017	MM Electrical Merchandising	WS - Appliance Test Tag White Caution 100pk	286.00
EFT48070	24.02.2017	Manning Pavement Services Pty Ltd T/a Karratha Asphalt	Kta Airport - Supply And Lay Asphalt	5,475.80
EFT48071	24.02.2017	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service And Operations Monthly Management - January 2017	20,259.10
EFT48072	24.02.2017	Redwave Media Ltd	Australia Day Celebrations 2017 - Radio Campaign And Live Broadcast, Cyclone Season Radio Advertising	3,410.00

Chq/EFT	Date	Name	Description	Amount
EFT48073	24.02.2017	Neils Reticulation And Landscaping	KLP - Brush cut And Remove Weeds Open Area Including Roundabout And Nibs Spray Tank Area And Disposal, Kta Airport - Garden Bed Maintenance	5,104.00
EFT48074	24.02.2017	Nielsen Liquid Waste Services Pty Ltd	Kta Airport - Grease Trap Waste Removal Dec 2016 (Newslink)	798.00
EFT48075	24.02.2017	Natural Power Solutions Pty Ltd	IT - CyberPower 2200ELCD 2200VA/1320W	3,000.80
EFT48076	24.02.2017	Onsite Rental Group	Christmas 2016 - 1x 100Kva Generator 08-09/12/16	1,387.16
EFT48077	24.02.2017	Ooh! Media Retail Pty Ltd	2017 Australia Day Celebrations - Shopalite Sign	572.00
EFT48078	24.02.2017	Prompt Fencing Pty Ltd	Karratha Airport - Airside Fencing And Gates Upgrade - Final Claim, Kta Foreshore Mgmt. Plan - Install new fence	12,128.00
EFT48079	24.02.2017	Repco Auto Parts	Stock - Filters	1,032.93
EFT48080	24.02.2017	Roy Galvin & Co Pty Ltd (Galvins)	WRF - Plumbing Fittings	485.64
EFT48081	24.02.2017	Roebourne Dingo Hire	Wickham & Roebourne Ovals - Mowing And Brush Cutting, Removal of Abandoned Vehicles	2,684.00
EFT48082	24.02.2017	Rowe Plumbing Pty Ltd	Wickham Oval - Excavate And Replace Faulty Isolation Valves At 2 Locations, RAC - Install new RPZ, Main Admin - Blackflow Prevention Maintenance, Repair Drink Fountain in Park, WRP - GPS Locate Meters	18,930.34
EFT48083	24.02.2017	Ruff Country 4x4	Parts - Plant Repairs	110.00
EFT48084	24.02.2017	RePipe Pty Ltd	PBFC - Onyx/KCH - Investigate Report And Repair Reported HWS, Pegs Creek Pavilion - Unblock Urinal	363.00
EFT48085	24.02.2017	Statewide Bearings	Plant Repairs - Various	101.18
EFT48086	24.02.2017	Kmart Karratha	Youth Shed Cafe - Indoor Play Items - Socks	78.00
EFT48087	24.02.2017	Sigma Chemicals	Stock - 25kg Bag Pool Carb Code# Sodbic-25pc (1 Pallet Of 40 Bags)	902.00
EFT48088	24.02.2017	V Subramoney	Reimbursement - Meal Allowance - Book Exchange Perth - 01/02/2017 To 03/02/2017	93.70
EFT48089	24.02.2017	Shire Of Wyndham - East Kimberley	Kta Bowls Club - Certification Of Documents - Retractable Shade Sails	865.15
EFT48090	24.02.2017	Scope Business Imaging	Photocopier / Printer Charges - Various	748.00
EFT48091	24.02.2017	Smiths Detection (Australia) Pty Ltd	Kta Airport - Consumables For Xray And ETD	2,701.75
EFT48092	24.02.2017	Scott Printers Pty Ltd	Printing - Business Cards	385.14
EFT48093	24.02.2017	Jaden Skipper T/as Infinity Protective Solutions	Plant - Remove Decals And Detail	2,200.00
EFT48094	24.02.2017	Stoneset Permeable Paving Pty Ltd	Drain Reserve - Pour On Resin, Gravel Binder	109.00
EFT48095	24.02.2017	TWH Plumbing	Wickham Bistro Rambla - Investigate Report and Repair No Water Supply to the Post Mix and Dishwasher from the RO Plant, Millars Well Daycare - Repair Cleaners Hot Water Tap	3,437.29
EFT48096	24.02.2017	Taranis Power Group Pty Ltd	Plant - Emergency Generator Repairs - Inspect And Repair	275.00
EFT48097	24.02.2017	TGSI Pty Ltd	Footpaths - Balmoral Rd Stage 3 - 1b. Class 1 Reflective Tap	1,127.50
EFT48098	24.02.2017	University Of Western Australia	Rates refund for assessment A89587 due to processing of exemption	984.76
EFT48099	24.02.2017	Karratha Timber & Building Supplies	General Hardware Items	482.94
EFT48100	24.02.2017	Westrac Equipment Pty Ltd	Parts - Plant Repairs	75.60

Chq/EFT	Date	Name	Description	Amount
EFT48101	24.02.2017	Woolworths (WA) Ltd	Youth Services Eastern Corridor - Program Supplies, KLP - Boxing Glove Inners, Stationery Items, Catering for Meetings/Workshops, Staff Amenities	346.78
EFT48102	24.02.2017	Waste Management Association Of Aust	WM - Membership Subscription - Corporate / Government 2	1,400.00
EFT48103	24.02.2017	West-Sure Group	KTA Airport - FY 16/17- Car Parking Revenue Bank Deposit January 2017	315.14
EFT48104	24.02.2017	Workpac Pty Ltd	Sharpe Avenue - Labour Hire - Parks & Gardens General Hand	4,532.00
EFT48105	24.02.2017	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	911.66
EFT48106	24.02.2017	G Bailey	Sitting Fee - February 2017	2,791.67
EFT48107	24.02.2017	J Lally	Sitting Fee- February 2017	4,562.50
EFT48108	24.02.2017	E Smeathers	Sitting Fee - February 2017	2,791.67
EFT48109	24.02.2017	F White-Hartig	Sitting Fee - February 2017	2,791.67
EFT48110	24.02.2017	M Bertling	Sitting Fee - February 2017	2,791.67
EFT48111	24.02.2017	G Cucel	Sitting Fee - February 2017	2,791.67
EFT48112	24.02.2017	G Harris	Sitting Fee - February 2017	2,791.67
EFT48113	24.02.2017	P Long	Sitting Fee - February 2017	11,125.00
EFT48114	24.02.2017	B Parsons	Sitting Fee - February 2017	2,791.67
EFT48115	24.02.2017	D Scott	Sitting Fee - February 2017	2,791.67
EFT48116	24.02.2017	R Vandenberg	Sitting Fee - February 2017	2,791.67
EFT48117	24.02.2017	City Of Karratha	Internal Trust Transfer - Unclaimed Monies to be sent to Treasury	5,083.75
78321	25.01.2017	Lgrceu	Payroll deductions	61.52
78322	17.02.2017	Department Of Housing	Refund - Overpayment H026	439.50
78323	17.02.2017	Scene Investments Pty Ltd (House Proud Living)	DCH - Large Clock	119.99
78324	24.02.2017	Lgrceu	Payroll deductions	61.52
78325	24.02.2017	City Of Karratha	Investment - Term Deposit	5,000,000.00
DD27545.1	25.01.2017	Wa Super (Formerly Walgsp)	Payroll deductions	99,055.22
DD27545.10	25.01.2017	100F Lifetrack Personal Superannuation	Superannuation contributions	554.40
DD27545.11	25.01.2017	AMP Super Directions Fund	Superannuation contributions	490.39
DD27545.12	25.01.2017	BT Super For Llife	Superannuation contributions	1,304.55
DD27545.13	25.01.2017	AMP SignatureSuper	Superannuation contributions	1,075.74
DD27545.14	25.01.2017	QSUPER	Payroll deductions	2,203.43
DD27545.15	25.01.2017	NGS Superannuation	Superannuation contributions	591.54
DD27545.16	25.01.2017	J & S Pryor Super Fund	Superannuation contributions	464.65
DD27545.17	25.01.2017	MLC Navigator Retirement Plan - SYCAMORE	Superannuation contributions	503.96
DD27545.18	25.01.2017	CBA Superannuation Savings Account	Superannuation contributions	555.60
DD27545.19	25.01.2017	VicSuper	Superannuation contributions	625.34
DD27545.2	25.01.2017	First State Super	Superannuation contributions	677.46
DD27545.20	25.01.2017	Colonial First State Investments Limited (super)	Superannuation contributions	490.39
DD27545.21	25.01.2017	Club Plus Superannuation Scheme	Payroll deductions	872.00
DD27545.22	25.01.2017	OnePath Masterfund	Superannuation contributions	142.09
DD27545.23	25.01.2017	Rest Superannuation	Superannuation contributions	4,018.83
DD27545.24	25.01.2017	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	89.47

Chq/EFT	Date	Name	Description	Amount
DD27545.25	25.01.2017	AMP Superleader	Superannuation contributions	359.32
DD27545.26	25.01.2017	Jacqueline & Theresa Super Fund	Superannuation contributions	346.12
DD27545.27	25.01.2017	AvSUPER FUND	Superannuation contributions	466.09
DD27545.28	25.01.2017	ANZ Smart Choice Super	Payroll deductions	1,334.57
DD27545.29	25.01.2017	Mtaa Superannuation Fund	Superannuation contributions	535.48
DD27545.3	25.01.2017	Hesta Superannuation	Payroll deductions	3,268.30
DD27545.30	25.01.2017	AustSafe Super	Superannuation contributions	491.50
DD27545.31	25.01.2017	Netwealth Superannuation	Superannuation contributions	511.62
DD27545.32	25.01.2017	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	530.61
DD27545.33	25.01.2017	Bartlett Rise Superannuation Fund	Superannuation contributions	521.28
DD27545.34	25.01.2017	Colonial First State Firstchoice Super	Superannuation contributions	1,758.64
DD27545.35	25.01.2017	Macquarie Wrap Super Manager	Payroll deductions	1,400.00
DD27545.36	25.01.2017	Prime Super	Superannuation contributions	491.50
DD27545.37	25.01.2017	Casserly Super Fund	Superannuation contributions	1,039.82
DD27545.38	25.01.2017	REI Superannuation	Superannuation contributions	230.76
DD27545.39	25.01.2017	Catholic Super & Retirement Fund	Superannuation contributions	103.95
DD27545.4	25.01.2017	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	531.78
DD27545.40	25.01.2017	Superwrap Personal Super Plan	Superannuation contributions	524.69
DD27545.41	25.01.2017	AMP Retirement Trust - BATT	Superannuation contributions	1,703.40
DD27545.42	25.01.2017	Axa Generations	Payroll deductions	400.00
DD27545.43	25.01.2017	Australian Super	Superannuation contributions	6,524.98
DD27545.44	25.01.2017	Cbus	Payroll deductions	1,000.00
DD27545.45	25.01.2017	Sunsuper Pty Ltd	Superannuation contributions	2,247.11
DD27545.5	25.01.2017	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	891.14
DD27545.6	25.01.2017	Wealth Personal Superannuation & Pension Fund (SPARKS)	Superannuation contributions	746.33
DD27545.7	25.01.2017	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	362.16
DD27545.8	25.01.2017	HostPlus Superannuation	Superannuation contributions	4,526.59
DD27545.9	25.01.2017	Local Government Superannuation- SYDNEY	Superannuation contributions	1,388.07
DD27587.1	25.01.2017	Wa Super (Formerly Walgsp)	Superannuation contributions	165.02
DD27626.1	08.02.2017	Wa Super (Formerly Walgsp)	Payroll deductions	100,477.76
DD27626.10	08.02.2017	100F Lifetrack Personal Superannuation	Superannuation contributions	487.42
DD27626.11	08.02.2017	AMP Super Directions Fund	Superannuation contributions	490.39
DD27626.12	08.02.2017	BT Super For Llife	Superannuation contributions	1,232.58
DD27626.13	08.02.2017	AMP SignatureSuper	Superannuation contributions	1,075.74
DD27626.14	08.02.2017	QSUPER	Superannuation contributions	953.43
DD27626.15	08.02.2017	NGS Superannuation	Superannuation contributions	591.54

Chq/EFT	Date	Name	Description	Amount
DD27626.16	08.02.2017	J & S Pryor Super Fund	Superannuation contributions	505.00
DD27626.17	08.02.2017	MLC Navigator Retirement Plan - SYCAMORE	Superannuation contributions	503.96
DD27626.18	08.02.2017	CBA Superannuation Savings Account	Superannuation contributions	464.89
DD27626.19	08.02.2017	VicSuper	Superannuation contributions	695.24
DD27626.2	08.02.2017	First State Super	Superannuation contributions	618.94
DD27626.20	08.02.2017	Colonial First State Investments Limited (super)	Superannuation contributions	490.39
DD27626.21	08.02.2017	Club Plus Superannuation Scheme	Payroll deductions	881.49
DD27626.22	08.02.2017	OnePath Masterfund	Superannuation contributions	81.57
DD27626.23	08.02.2017	Rest Superannuation	Superannuation contributions	3,778.21
DD27626.24	08.02.2017	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	199.98
DD27626.25	08.02.2017	AMP Superleader	Superannuation contributions	213.50
DD27626.26	08.02.2017	Jacqueline & Theresa Super Fund	Superannuation contributions	346.13
DD27626.27	08.02.2017	AvSUPER FUND	Superannuation contributions	458.54
DD27626.28	08.02.2017	ANZ Smart Choice Super	Payroll deductions	1,356.90
DD27626.29	08.02.2017	Mtaa Superannuation Fund	Superannuation contributions	535.47
DD27626.3	08.02.2017	Hesta Superannuation	Payroll deductions	3,650.29
DD27626.30	08.02.2017	AustSafe Super	Superannuation contributions	491.50
DD27626.31	08.02.2017	Netwealth Superannuation	Superannuation contributions	511.62
DD27626.32	08.02.2017	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	530.62
DD27626.33	08.02.2017	Bartlett Rise Superannuation Fund	Superannuation contributions	521.28
DD27626.34	08.02.2017	Colonial First State Firstchoice Super	Superannuation contributions	1,860.21
DD27626.35	08.02.2017	Macquarie Wrap Super Manager	Payroll deductions	1,400.00
DD27626.36	08.02.2017	Prime Super	Superannuation contributions	491.50
DD27626.37	08.02.2017	Casserly Super Fund	Superannuation contributions	1,039.83
DD27626.38	08.02.2017	REI Superannuation	Superannuation contributions	125.66
DD27626.39	08.02.2017	Wealth Personal Superannuation & Personal Pension (GEE)	Superannuation contributions	412.25
DD27626.4	08.02.2017	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	531.78
DD27626.40	08.02.2017	Local Government Superannuation - BRISBANE	Superannuation contributions	294.90
DD27626.41	08.02.2017	Superwrap Personal Super Plan	Superannuation contributions	524.69
DD27626.42	08.02.2017	AMP Retirement Trust - BATT	Superannuation contributions	1,703.40
DD27626.43	08.02.2017	Axa Generations	Payroll deductions	400.00
DD27626.44	08.02.2017	Australian Super	Superannuation contributions	5,723.97
DD27626.45	08.02.2017	Sunsuper Pty Ltd	Superannuation contributions	2,179.33
DD27626.5	08.02.2017	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	814.84

Chq/EFT	Date	Name	Description	Amount
DD27626.6	08.02.2017	Wealth Personal Superannuation & Pension Fund (SPARKS)	Superannuation contributions	746.33
DD27626.7	08.02.2017	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	362.16
DD27626.8	08.02.2017	HostPlus Superannuation	Superannuation contributions	4,032.98
DD27626.9	08.02.2017	Local Government Superannuation-SYDNEY	Superannuation contributions	1,261.70
DD27674.1	17.02.2017	Jacqueline & Theresa Super Fund	Superannuation contributions	76.92
DD27674.2	17.02.2017	Wa Super (Formerly Walgsp)	Superannuation contributions	119.43
DD27708.1	20.02.2017	Fines Enforcement Registry (Dept Of Attorney General)	Fines - Lodgement Of FERS Enforcement Certificate Unpaid Fines - January 2017 56 Fines	3,248.00
				10,152,087.75

DD27723.1 (credit card)	19/12/2016	Karratha Shooting Supplies	Ammunition For Rangers	139.70
DD27723.1 (credit card)	12/12/2016	GM Cabs	Travel Hotel To Airport For Local Recovery Coordinator Course	41.79
DD27723.1 (credit card)	12/12/2016	Sante Fe Subiaco	Dinner Allowance To Attend Local Recovery Coordinator Course	40.90
DD27723.1 (credit card)	9/12/2016	Swan Taxis	Travel Airport To Hotel For Mgr Reg Serv To Attend Local Recovery Coordinator Course	49.35
DD27723.1 (credit card)	8/12/2016	Karratha Courthouse	1 x Hearing Notice	98.50
DD27723.1 (credit card)	6/12/2016	Karratha Courthouse	3 x Hearing Notices	352.50
DD27723.1 (credit card)	2/12/2016	Auto And Recovery Services	Provided In Relation To The Karratha SES Vehicle	1,380.00
DD27723.1 (credit card)	30/11/2016	Hyatt Regency Perth	Accommodation For Dir Corp Serv To Attend New Pilbara Economic Summit In Perth 28-30/11/2016	508.50
DD27723.1 (credit card)	13/12/2016	Horizon Power	Power Bill For Mgr HR 28/09/2016 - 17/11/2016	423.53
DD27723.1 (credit card)	22/12/2016	Virgin Airlines	Return Airfare For Dir Corp Serv To Attend Hearing In Perth 17-18/01/2017	444.00
DD27723.1 (credit card)	22/12/2016	Virgin Airlines	Return Airfare For Dir Corp Serv To Attend Hearing In Perth 17-18/01/2017 Credit Card Payment Surcharge	5.77
DD27723.1 (credit card)	28/11/2016	Planet Ozi	Domain Renewal karrathaleisureplex.com.au x 2 yrs	77.99
DD27723.1 (credit card)	6/12/2016	Apple Online Store	iPhone 6s For Director Community Services	929.00
DD27723.1 (credit card)	5/12/2016	Planet Ozi	ADSL2+GB And Domain Hosting Subscription 06/12/2016-05/01/2017	357.00
DD27723.1 (credit card)	30/11/2016	Facebook Ireland Ltd	Facebook Advertising	250.00
DD27723.1 (credit card)	6/12/2016	Facebook Ireland Ltd	Facebook Advertising	107.97
DD27723.1 (credit card)	30/11/2016	Survey Monkey	2016/2017 Subscription	309.00
DD27723.1 (credit card)	30/11/2016	Facebook Ireland Ltd	Facebook Advertising	550.00
DD27723.1 (credit card)	30/11/2016	Facebook Ireland Ltd	Facebook Advertising	300.00
DD27723.1 (credit card)	30/11/2016	Facebook Ireland Ltd	Facebook Advertising	128.87
DD27723.1 (credit card)	9/11/2016	Microsoft-Billing	Hosting Fee For OneDrive Online Photo Library	2.00

Chq/EFT	Date	Name	Description	Amount
DD27723.1 (credit card)	17/12/2016	Rackspace International GmbH	Hosting Fee For City Website Dec/Jan 2017	724.84
DD27723.1 (credit card)	20/12/2016	Campaign Monitor	Email Distribution Service For Media Releases To Media Contacts And Subscribers Dec 2016 - Jan 2017	92.44
DD27723.1 (credit card)	20/12/2016	Campaign Monitor	Email Distribution Service For Media Releases To Media Contacts And Subscribers Dec 2016 - Jan 2017	500.00
DD27723.1 (credit card)	20/12/2016	Campaign Monitor	Email Distribution Service For Media Releases To Media Contacts And Subscribers Dec 2016 - Jan 2017	410.00
DD27723.1 (credit card)	20/12/2016	Campaign Monitor	Email Distribution Service For Media Releases To Media Contacts And Subscribers Dec 2016 - Jan 2017	68.36
DD27723.1 (credit card)	29/11/2016	Grosvenor Hotel	Meal For Dir Corp Serv Whilst Attending New Pilbara Economic Summit In Perth	41.50
DD27723.1 (credit card)	29/11/2016	Grosvenor Hotel	Beverage For Mayor Whilst Attending New Pilbara Economic Summit In Perth	5.50
DD27723.1 (credit card)	29/11/2016	Onyx	EOY Dinner For Councillors And Executive Team 09/12/2016	2,319.50
DD27723.1 (credit card)	7/12/2016	Government Of WA Radiological Council	Radiation Safety Lic & Reg LX 32/2012 21705	140.00
DD27723.1 (credit card)	7/12/2016	Government Of WA Radiological Council	Radiation Safety Lic & Reg LX 197/2008 18328	690.00
DD27723.1 (credit card)	12/12/2016	Department Of Environment Perth Aus	Licence IIs L8773/2013/1 Sewage Treatment Plant	827.61
DD27723.1 (credit card)	14/12/2016	Etsy	Leather Compendium Farewell Gift Staff For Ten Years' Service As Per Policy Ch-03	155.13
DD27723.1 (credit card)	19/12/2016	Refund	Refund of Leather Compendium Farewell Gift Staff For Ten Years' Service As Per Policy Ch-03	-155.13
DD27723.1 (credit card)	19/12/2016	Etsy	Leather Compendium Farewell Gift Staff For Ten Years' Service As Per Policy Ch-03	272.95
DD27723.1 (credit card)	30/11/2016	Rosso Espresso 80	Meal Allowance For CEO While Attending Meetings In Perth 29-30/11/16	10.50
DD27723.1 (credit card)	2/12/2016	Hyatt Regency Perth	Meal Allowance For CEO While Attending Meetings In Perth 29-30/11/16	15.26
DD27723.1 (credit card)	9/12/2016	Skewerz Carillion	Meal Allowance For CEO While Attending Meetings In Perth 08-09/12/16	11.50
DD27723.1 (credit card)	12/12/2016	Nightowls Trades	Meal Allowance For CEO While Attending Meetings In Perth 08-09/12/16	19.50
DD27723.1 (credit card)	12/12/2016	Hilton Parmelia Perth	Accommodation For CEO While Attending Meetings In Perth 08-09/12/16	208.95
DD27723.1 (credit card)	12/12/2016	Karratha Airport	Parking Fee At KTA Airport For CEO While Attending Meetings in Perth 08-09/12/16	14.00
DD27723.1 (credit card)	22/12/2016	Mercado Negro	Meal Allowance For CEO While Attending Meetings In Perth 22/12/16	16.30
DD27723.1 (credit card)	28/12/2016	Pension Hotel Perth	Meal Allowance For CEO While Attending Meetings In Perth 22/12/16	4.50
DD27723.1 (credit card)	30/11/2016	Bakers Delight	Supplies Annual Staff Awards Breakfast 2016	180.00
DD27723.1 (credit card)	30/11/2016	Coles	Supplies Annual Staff Awards Breakfast 2016	140.40
DD27723.1 (credit card)	1/12/2016	Red Dot	Supplies Annual Staff Awards Breakfast 2016	18.00
DD27723.1 (credit card)	1/12/2016	Coles	Supplies Annual Staff Awards Breakfast 2016	116.80
DD27723.1 (credit card)	1/12/2016	Qantas	Flights For CEO To Attend Meetings In Perth 8-9/12/16	670.60
DD27723.1 (credit card)	2/12/2016	Hyatt Regency Perth	Accommodation For CEO Attending The New Pilbara Economic Development Conference 29/11/16	508.50

Chq/EFT	Date	Name	Description	Amount
DD27723.1 (credit card)	2/12/2016	Hyatt Regency Perth	Accommodation For Councillor Attending The New Pilbara Economic Development Conference 29/11/16	508.50
DD27723.1 (credit card)	2/12/2016	Hyatt Regency Perth	Accommodation For Councillor Attending The New Pilbara Economic Development Conference 29/11/16	508.50
DD27723.1 (credit card)	2/12/2016	Hyatt Regency Perth	Accommodation For Councillor Attending The New Pilbara Economic Development Conference 29/11/16	508.50
DD27723.1 (credit card)	2/12/2016	Hyatt Regency Perth	Accommodation For Councillor Attending The New Pilbara Economic Development Conference 29/11/16	508.50
DD27723.1 (credit card)	2/12/2016	Hyatt Regency Perth	Accommodation For Councillor Attending The New Pilbara Economic Development Conference 29/11/16	508.50
DD27723.1 (credit card)	2/12/2016	Qantas	Flight Change Charge & Fare Difference For Flight For Mayor Attending Meetings In Perth 7-9/12/16	214.00
DD27723.1 (credit card)	2/12/2016	Food Store Delicafe	Catering for WARCA Meeting In Perth 09/12/16	156.75
DD27723.1 (credit card)	2/12/2016	Hyatt Regency	Accommodation For Councillor Attending The New Pilbara Economic Development Conference In Perth 29/11/16	508.50
DD27723.1 (credit card)	12/12/2016	The Boheme	Meal Expense Whilst In Perth Attending Local Recovery Coordinator Training 08 -09/12/2016	53.00
DD27723.1 (credit card)	5/12/2016	Dunnart Picture Framing	Gift For Employee Leaving Council As Per Policy CH-03	69.99
DD27723.1 (credit card)	5/12/2016	The Flower Company	Flowers For Employee Following Funeral For Mother	100.50
DD27723.1 (credit card)	5/12/2016	Karratha Adventure Sports	Gift For Employee Leaving Council As Per Policy CH-03	200.00
DD27723.1 (credit card)	5/12/2016	Hotels. Com	Accommodation For CEO For Meetings Including Dept Of Lands/Landcorp And Others	95.40
DD27723.1 (credit card)	29/11/2016	Grosvenor	Meal Expense Whilst Attending 2016 Pilbara Economic Development Conference	34.00
DD27723.1 (credit card)	2/12/2016	Nimbleschedule	Refund Of Overpayment Charged In November For Corporate Software KLP Rostering System	-515.49
DD27723.1 (credit card)	1/12/2016	The Ranges Karratha	Accommodation For Contractor Wickham Aquatic Centre Asset Condition Report 28-30/11/16	445.94
DD27723.1 (credit card)	13/12/2016	EB Aboriginal Insight	Aboriginal Community Engagement Workshop	831.60
DD27723.1 (credit card)	21/12/2016	Scott Cycles	Brake Set For Youth Shed Bike Program	55.00
DD27723.1 (credit card)	21/12/2016	All Seasons Karratha	Accommodation For Spydus Training Facilitator For New Library System 09-14/01/17	1,132.00
DD27723.1 (credit card)	21/12/2016	QANTAS	Airfares For Spydus Training Facilitator For New Library System 09-14/01/17	1,132.98
DD27723.1 (credit card)	22/12/2016	Virgin Australia	Credit Card Charges For Airfares For Contractor For Hip Hop Workshops For Youth 07-11/2/17	8.29
DD27723.1 (credit card)	22/12/2016	Virgin Australia	Airfares For Contractor For Hip Hop Workshops For Youth 07-11/2/17	638.00
DD27723.1 (credit card)	22/12/2016	Virgin Australia	Credit Card Charges For Airfares Contractor For Hip Hop Workshops For Youth 07-11/2/17	8.29
DD27723.1 (credit card)	22/12/2016	Virgin Australia	Airfares Contractor For Hip Hop Workshops For Youth 07-11/2/17	638.00
DD27723.1 (credit card)	22/12/2016	Trybooking.com	Aussie Pride Badges For All Australia Day Award Nominees	210.00

Chq/EFT	Date	Name	Description	Amount
DD27723.1 (credit card)	22/12/2016	Uracast Pty Ltd	Fibreglass Kelpies For Red Dog Trail	1,606.00
DD27723.1 (credit card)	28/12/2016	Westpac	Credit Card Fee	32.50
DD27723.1 (credit card)	5/12/2016	Best Western Ascot	Accommodation For Ranger Coordinator Bushfire Risk Management Course Perth 28- 30/11/16	907.70
DD27723.1 (credit card)	1/12/2016	Karratha Airport	Carparking Fees For Dir Dev	42.00
DD27723.1 (credit card)	1/12/2016	Seasons Of Perth	Accommodation For Dir Dev For New Pilbara Event	300.00
DD27723.1 (credit card)	11/11/2016	Horizon Power	Power Bill For Mgr Comms 13/09/2016- 10/11/2016	100.64
DD27723.1 (credit card)	10/11/2016	Horizon Power	Power Bill For Mgr Airport 09/09/16 - 09/11/16	131.87
DD27723.1 (credit card)	22/11/2016	Coles	2x\$25 Gift Cards & 6x\$50 Gift Cards For Staff Quarterly Awards	350.00
DD27723.1 (credit card)	17/11/2016	Water Corporation	Water Bill For Dir Strat Proj & Infr 14/9/2016 - 15/11/2016 (a)	192.83
DD27723.1 (credit card)	18/11/2016	Horizon Power	Electricity Bill For Mgr Fin Serv 29/09- 17/11/2016	636.45
DD27723.1 (credit card)	17/11/2016	Water Corporation	Water Bill for Mgr Fin Serv 14/09-15/11/2016	251.79
DD27723.1 (credit card)	24/11/2016	Water Corporation	Water Bill For Mgr Planning 20/09-22/11/2016	111.55
DD27723.1 (credit card)	17/11/2016	Telstra Corporation	Telephone Bill For Dir Dev 14/10/2016- 13/11/2016	144.99
DD27723.1 (credit card)	15/12/2016	Pensione Hotel Perth	Accommodation For EHO To Attend Training 17- 20/07/2016	423.05
DD27723.1 (credit card)	6/12/2016	Water Corporation	Water Bill For Mgr Fin Serv 11/05-12/06/2016	190.39
DD27723.1 (credit card)	7/12/2016	Tubal Pty Ltd	Training Aqua Facilities Tech Operations Group 2/3/4 Swimming Pool Course 14/12/2016	600.00
DD27723.1 (credit card)	14/12/2016	Qantas	Return Airfare For CEO To Attend Meetings In Perth 21-22/12/2016	1,082.99
DD27723.1 (credit card)	15/12/2016	Woolworths	Catering For EMG Meeting 15/12/2016	37.30
DD27723.1 (credit card)	29/11/2016	Horizon Power	Power Bill For Mgr infrastructure 18/11/16 - 28/11/16	208.70
DD27723.1 (credit card)	19/12/2016	Horizon Power	Power Bill For Mgr Reg Serv4/10-01/12/2016	534.06
DD27723.1 (credit card)	11/12/2016	Telstra	Telephone Bill For Mgr City Services 11/11- 10/12/16	225.48
DD27723.1 (credit card)	25/11/2016	Telstra	Telephone Bill For Dir Corp Serv 21/10/16- 20/11/16	138.35
DD27723.1 (credit card)	22/12/2016	Virgin Airlines	Airfare For OSH Officer To Attend Training In Perth 13-19/01/2017 Credit Card Payment Surcharge	5.77
DD27723.1 (credit card)	22/12/2016	Virgin Airlines	Airfare For OSH Officer To Attend Injury Coordinator Training In Perth 13-19/01/2017	444.00
DD27723.1 (credit card)	22/12/2016	CPA Australia	Membership Renewal For Mgr Fin Serv 01/01/17 To 31/12/17	720.00
DD27723.1 (credit card)	23/12/2016	Virgin Airlines	Airfare For Director Development Services Interview 10/01/2017 Credit Card Payment Surcharge	8.29
DD27723.1 (credit card)	23/12/2016	Virgin Airlines	Return Airfare For Director Development Services Interview 10/01/2017	638.00
DD27729.1 (credit card)	12/01/2017	Coles	Leaving Gift Voucher For Staff As Per Policy Ch- 03	200.00
DD27729.1 (credit card)	18/01/2017	Qantas	Airfares For Library Coordinator Perth Book Exchange 01-03/02/17	337.40
DD27729.1 (credit card)	18/01/2017	Virgin Australia	Airfares For Library Coordinator Perth Book Exchange 01-03/02/17 Credit Card Fee	4.15
DD27729.1 (credit card)	18/01/2017	Virgin Australia	Airfares For Library Coordinator Perth Book Exchange 01-03/02/17	319.00

Chq/EFT	Date	Name	Description	Amount
DD27729.1 (credit card)	29/12/2016	Qantas Club	1 Year Membership For Dir Strat Proj & Infr (A)	510.00
DD27729.1 (credit card)	4/01/2017	Horizon Power	Power Bill For CEO 15/10/16 - 14/12/16	1,096.50
DD27729.1 (credit card)	5/01/2017	Horizon Power	Power Bill For Mgr Planning 15/10/16 - 14/12/16	391.65
DD27729.1 (credit card)	5/01/2017	Horizon Power	Power Bill For Dir Strat Proj & Infr 2/12/2016 - 16/12/2016 (A)	201.08
DD27729.1 (credit card)	5/01/2017	Water Corporation	Water Bill For Mgr Governance 14/09/16 To 15/11/2016	160.96
DD27729.1 (credit card)	5/01/2017	Water Corporation	Water Bill For Mgr Infrastrusture 14/09/12 To 15/11/2016	145.02
DD27729.1 (credit card)	10/01/2017	ASIC	Company Information Search	9.00
DD27729.1 (credit card)	10/01/2017	ASIC	Company Information Search	18.00
DD27729.1 (credit card)	21/12/2016	Telstra Corporation	Phone Bill For Mgr Airport 18/11/16 - 17/12/16	241.71
DD27729.1 (credit card)	18/01/2017	LGMA Western Australia	Registration For Ignite Program Training For J Snook 13-15/02/2017	2,300.00
DD27729.1 (credit card)	18/01/2017	Virgin Airlines	Airfare For Art & Culture Coordinator To Attend Training In Perth 10-16/02/2017	638.00
DD27729.1 (credit card)	18/01/2017	Virgin Airlines	Airfare For Art & Culture Coordinator To Attend Training In Perth 10-16/02/2017 Credit Card Fee	8.29
DD27729.1 (credit card)	15/01/2017	Pensione Hotel	Accommodation For OSH Officer Whilst Attending Injury Management Coordination Training In Perth	397.88
DD27729.1 (credit card)	20/01/2017	Qantas	Airfare For Contract Management And Professional Writing Skills Training Facilitator 12/04/2017	617.00
DD27729.1 (credit card)	20/01/2017	Virgin Airlines	Airfare For Train The Trainer Facilitator 23-24/02/2017 Credit Card Fee	8.29
DD27729.1 (credit card)	20/01/2017	Virgin Airlines	Airfare For Train The Trainer Facilitator 23-24/02/2017	638.00
DD27729.1 (credit card)	20/01/2017	Virgin Airlines	Airfare For Contract Management And Professional Writing Skills Training Facilitator 12/04/2017 Credit Card Fee	4.15
DD27729.1 (credit card)	20/01/2017	Virgin Airlines	Airfare For Contract Management And Professional Writing Skills Training Facilitator 12/04/2017	319.00
DD27729.1 (credit card)	20/01/2017	Virgin Airlines	Airfare For Mediation Skills Training Facilitator 13-15/06/2017 Credit Card Fee	9.93
DD27729.1 (credit card)	20/01/2017	Virgin Airlines	Airfare For Mediation Skills Training Facilitator 13-15/06/2017	764.00
DD27729.1 (credit card)	21/11/2017	Telstra	Telephone Bill For Dir Corp Serv 21/11/16 - 20/12/16	80.58
DD27729.1 (credit card)	25/01/2017	Horizon Power	Power Bill For Mgr City Services 05/11/16 - 06/01/17	872.63
DD27729.1 (credit card)	3/01/2017	BP Karratha	Fuel For P1075 As Fuel Card Would Not Work	135.99
DD27729.1 (credit card)	23/01/2017	Virgin	Flights For Mgr Planning To Attend Department Of Planning Meeting In Perth	646.29
DD27729.1 (credit card)	16/01/2017	Coles	Gift For Staff Recognition Of Service As Per Council Policy CH-03	100.00
DD27729.1 (credit card)	24/01/2017	CMYK	Printing Of Workshop Mechanical Service Books For Fire Suppression Systems On Earthmoving Equipment	300.81
DD27729.1 (credit card)	27/01/2017	Woolworths BWS	Recognition Of Service Gift For Staff As Per Policy CH-03	98.00
DD27729.1 (credit card)	5/01/2017	ACMA	Licence For Swimming Pool Radio Systems	86.00
DD27729.1 (credit card)	12/01/2017	PAYPAL Boz Golf	Glow In The Dark Golf Balls	126.40
DD27729.1 (credit card)	24/01/2017	MindBody	Class Booking Software For Wickham Precinct	692.50

Chq/EFT	Date	Name	Description	Amount
DD27729.1 (credit card)	1/01/2017	Facebook Ireland Ltd	Facebook Ads Payment For Advertising	50.00
DD27729.1 (credit card)	1/01/2017	Facebook Ireland Ltd	Facebook Ads Payment For Advertising	114.27
DD27729.1 (credit card)	8/01/2017	Microsoft Billing Computer Software	Hosting Fee For OneDrive Online Photo Library	2.00
DD27729.1 (credit card)	17/01/2017	Rackspace International GmbH	Cloud Product Services Hosting Fee For City Website - 17/12/16 To 16/01/17	715.89
DD27729.1 (credit card)	20/01/2017	Campaign Monitor	Email Distribution Service For Media Releases To Media Contacts And Subscribers Jan-Feb 2017	88.73
DD27729.1 (credit card)	3/01/2017	Teamviewer	IT Software 03/12/2016 - 02/12/2017 Includes FX Fee	1,235.38
DD27729.1 (credit card)	17/01/2017	Pensione Hotel Perth	Accommodation For Dir Corp Serv Whilst Attending Hearing In Perth	124.85
DD27729.1 (credit card)	17/01/2017	ACMA	Australian Communications And Media Authority Licence Renewal	561.00
DD27729.1 (credit card)	17/01/2017	Horizon Power	Power Bill For Mgr Comm Serv 05/11/2016 - 06/01/2017	1,196.61
DD27729.1 (credit card)	10/01/2017	Karratha International Hotel	Lunch Meeting Executive Team	173.00
DD27729.1 (credit card)	13/01/2017	Hotels. Com	Accommodation At Pensione Perth For Financial Accountant For Meetings In Perth 17- 18/01/2017	85.86
DD27729.1 (credit card)	17/01/2017	The Generous Squire	Meal For Dir Corp Serv & Financial Accountant For Meetings In Perth 17/01/2017	64.00
DD27729.1 (credit card)	17/01/2017	The Generous Squire	Meal For Dir Corp Serv For Meetings In Perth 18/01/2017	11.50
DD27729.1 (credit card)	18/01/2017	Mercado Negro	Meal For Dir Corp Serv & Financial Accountant For Meetings In Perth 18/01/2017	36.30
DD27729.1 (credit card)	18/01/2017	Tokyo Station	Meal For Dir Corp Serv For Meetings In Perth 18/01/2017	17.10

50,102.53

03.02.2017	City of Karratha	Wages	8,659.43
09.02.2017	City of Karratha	Payroll F/N Ending: 08/02/2017	732,258.40
17.02.2017	City of Karratha	Wages	5,967.96
23.02.2017	City of Karratha	Payroll F/N Ending: 22/02/2017	786,049.16

1,532,934.95

Total Payments: 11,735,125.23

10.3 AUDIT AND ORGANISATIONAL RISK COMMITTEE – FEBRUARY 2017 MEETING

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance and Organisational Strategy
Date of Report:	17 February 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Minutes of AORC Meeting 21 February 2017 2. Confidential Internal Audit Report 3. Draft Revised CG01 Risk Management Policy

PURPOSE

To receive the minutes of the Audit & Organisational Risk Committee (AORC) meeting held on 21 February 2017.

BACKGROUND

The following matters were discussed at the meeting:

- (a) Outcomes from the 2016 Compliance Audit Return (CAR), which identified a 96.6% compliance rate. There were three areas of non-compliance relating to:
 - (i) a member disclosed an interest at a Council meeting and remained present to participate in discussion and decision making. The Department for Local Government and Communities (DLGC) determined that the interest disclosure was not required;
 - (ii) evidence of correspondence to two unsuccessful parties from 43 tenders could not be located; and
 - (iii) evidence of correspondence issued as a result of an EOI could not be located.

The AORC resolved to receive the CAR and to present it to Council prior to submission to the DLGC.

- (b) Internal Audit of Delegations and Authorisations, which identified 22 improvement opportunities, including updating of the Delegations Register (refer separate agenda item).
- (c) Amendments to the Risk Management Policy, including updating of the risk register, triggers for reporting and review of risk tolerance.
- (d) Status of implementation of business improvement initiatives including a Governance Review Program offered by the DLGC and run by the Australian Institute of Company Directors.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of Council's ability to perform its role and its financial status.

COUNCILLOR/OFFICER CONSULTATION

Consultation has occurred on the above matters with the members of the AORC, the Chief Executive Officer, the Director Corporate Services and Manager Governance & Organisational Strategy.

COMMUNITY CONSULTATION

No consultation is required with the community.

STATUTORY IMPLICATIONS

Part 7 of the *Local Government Act 1995* reflects the requirements of the audit committee.

Regulation 17 of the *Local Government (Audit) Regulations 1996* requires that the CEO review systems and procedures in relation to risk management, internal controls and legislative compliance and report the results of the reviews to the audit committee.

Regulation 14 and 15 of the *Local Government (Audit) Regulations 1996* requires local government to carry out an annual compliance audit return that needs to be presented to Council for adoption with a certified copy then submitted to the Executive Director of the Department of Local Government and Communities prior to 31 March of each year.

POLICY IMPLICATIONS

CG-01 Risk Management Policy is subject to review.

FINANCIAL IMPLICATIONS

There are no financial implications. The Governance Review Program is being fully funded by the Department of Local Government and Communities through the Royalties for Regions Country Local Government Fund.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provides for this activity:

Our Program/Services:	4.e.1.2	Corporate Governance Support
Our Projects/Actions:	4.e.1.2.1	Conduct compliance audit return
Our Program/Services:	4.e.1.3	Risk Management
Our Projects/Actions:	4.e.1.3.1	Implement Internal Audit Program
	4.e.1.3.2	Review Risk Register

RISK MANAGEMENT CONSIDERATIONS

Undertaking the Compliance Audit Return, internal audits and risk reviews are an integral part of ensuring that compliance and financial risks are minimised.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council is required to consider the compliance audit return annually. Risk management activity and internal audits are carried out regularly throughout the year.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Part 7 of the *Local Government Act 1995* and Regulations 14, 15 and 17 of the *Local Government (Audit) Regulations 1996* RESOLVES to DEFER consideration of these matters pending further information.

CONCLUSION

The recent meeting of the Audit & Organisational Risk Committee focussed on the annual Compliance Audit Return, the results of an internal audit of Delegations and Authorisations, and a review of the Risk Management Policy.

The CAR recorded a 96.6% compliance rate with only minor non-compliances identified. The internal audit identified 22 improvement opportunities although most delegations are being properly executed and records exist to substantiate the exercise of the delegations.

OFFICER'S RECOMMENDATION

That Council by **ABSOLUTE** Majority pursuant to **Section 5.54 and Part 7 of the *Local Government Act 1995*** RESOLVES to:

1. **RECEIVE** the Minutes of the Audit and Organisational Risk Committee for the meeting held on 21 February 2017;
2. **ADOPT** the Compliance Audit Return 2016 for submission to the Department of Local Government and Communities;
3. **RECEIVE** and **NOTE** the Internal Audit of Delegations and Authorisations; and
4. **ADOPT** the revised policy "CG-01 Risk Management Policy".

10.4 OPERATIONAL PLAN 2016/17 – Q2 PERFORMANCE REPORT

File No: CM.89
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Governance & Organisational Strategy
Date of Report: 3 March 2017
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE




To provide Council with an update on the organisation’s Quarter 2 (October 2016 – December 2016) performance against the Operational Plan 2016-17.

BACKGROUND

The Strategic Community Plan 2016-2026, which identifies the aspirations of our community, was adopted by Council in July 2016. The Corporate Business Plan 2016-2021 provides specific detail of Council’s commitment to the community by prioritising the programs, projects and services Council will provide over this four-year period. The Operational Plan 2016-2017 (an annual slice of the Corporate Business Plan 2016-2021) further builds on the foundation already provided through previous Operational Plans continuing implementation of the programs, projects and services identified in the Corporate Business Plan.

One of the supporting processes is quarterly reporting against performance measures to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 2 is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.
—	No Status	No action required for this period.

Key Measures for 2016/17

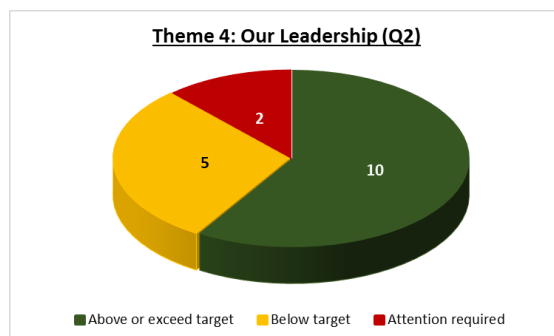
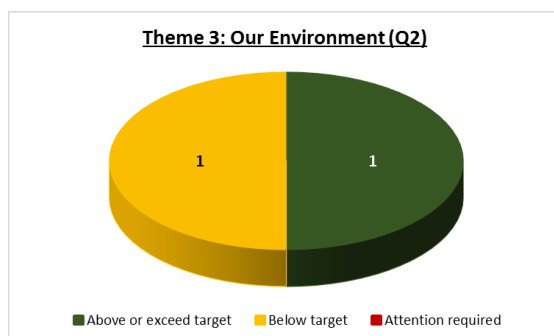
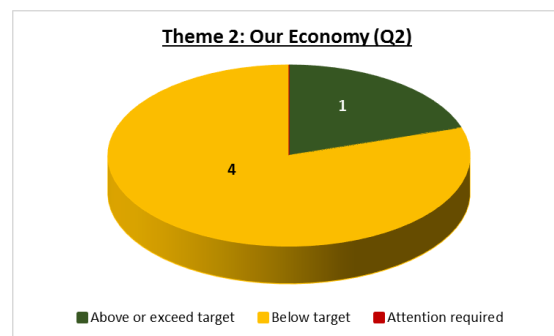
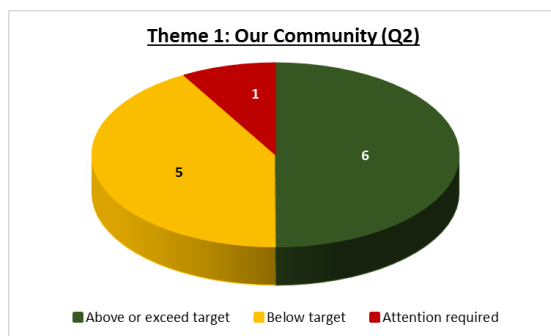
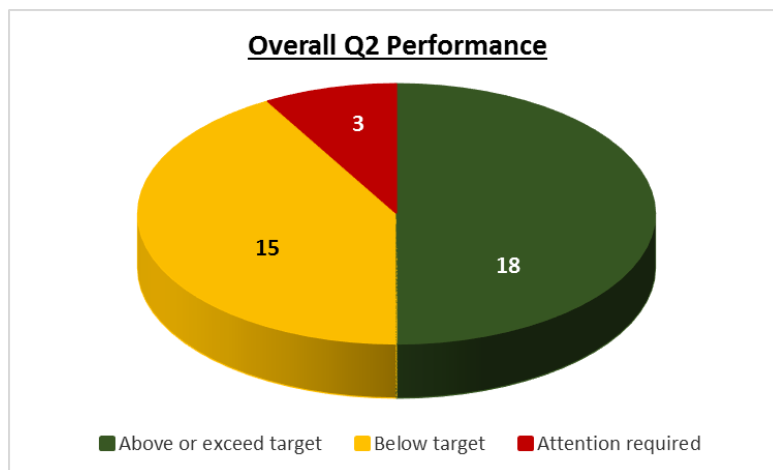
There are four strategic themes in the Strategic Community Plan 2016-2026 that are delivered through 120 Programs and Services outlined in the Corporate Business Plan. These are in turn delivered through 129 projects and actions, measured by 68 performance measures that are introduced at periodic intervals throughout the year as certain triggers are reached.

Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs & Services	Projects & Actions	Performance Measures
Our Community	43	52	25
Our Economy	13	16	6
Our Natural & Built Environment	27	32	10
Our Leadership	37	29	27
TOTAL	120	129	68

Quarter 2 Performance Measures

Out of a total of 68 performance measures, 36 are measured in Q2. The results for Quarter 2 are indicated below:



33 (91.7%) of the Quarter 2 performance measures exceeded the target or were within tolerance levels, including:

- 96% of contracted building maintenance work completed within agreed time frames.
- An 11% increase in expected consultations with MSES clients for the quarter.

- Facebook interactions remained strong with over 4276 hits in part due to our greater focus on video content.
- Leasing costs for commercial retail and office space has dropped 9% below the target cost of \$350 and almost 30% below the average lease cost in Q1 2015.
- 100% of greenwaste has been diverted from landfill and 36% of residential waste has been diverted. The residential figures are expected to improve in Q3 as a result of the introduced kerbside recycling service contract commencing across the district.
- Despite a number of significant departures in Q2 staff turnover remains low at 4.4%.
- Absenteeism is also down to 13.2 hours/employee per annum.
- Rangers continue to respond to over 531 action items per month surpassing the target of 500/month.

3 (8.3%) of the Quarter 2 performance measures require attention. The table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
Our Community – Diverse and Balanced	Regulatory Services	1.b.3.1.a Increased public knowledge of the Safer Communities Partnership as determined through the Community Safety Survey.	Target: 50% Q2 Outcome: 31%	Community Survey found that 31.1% of respondents (488 total) were aware of the Safer Communities Partnership. Review of the questionnaire did not link this back to the previous name of "Cleansweep" therefore is considered lower than actual awareness of the Partnership. With the rebranding and promotional works continuing, this is expected to increase to an acceptable level over the coming months to year.
Our Leadership – Responsive and Accountable	HR Services	4.b.3.1.a Number of indigenous staff employed	Target: 8 Q4 Outcome: 4	Following the resignations of the Indigenous Trainee Ranger and Maintenance Worker/Operator the number of indigenous staff has dropped to 4. Recruitment is currently underway to replace the Indigenous Trainee Ranger.
	Financial Services	4.c.1.4.a Collect payment from all invoices within Council's Terms of Trade of 40 days (excluding Grants, Contributions, Donations & Sponsorship)	Target: 80% Q4 Outcome: 49.72%	A significant number of invoices received outside of Council's trading terms were received within 1 week of the due date. The Christmas/New Year holiday shutdown period may have had an impact on customers' ability to meet payment terms. The total received within 1 week of the due date for the quarter was \$2.04M (148 invoices). While these invoices were not received strictly within Council's trading terms, they are not considered problematic debtors.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 *Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for the future by developing important strategic documents and then ensuring that Council has oversight of the local government's performance.

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establishes requirements for Strategic Community Plans and Corporate Business Plans.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The budgetary allocations embedded within the Operational Plan have drawn on Council's budget deliberations.

STRATEGIC IMPLICATIONS

This item is relevant to Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular the Operational Plan 2016-2017 provided for this activity:

Our Program/Services:	4.a.2.1	Integrated Strategic Planning
Our Projects/Actions:	4.a.2.1.1	Develop Strategic Community Plan, Corporate Business Plan, Operational Plan and Key Performance Measures

RISK MANAGEMENT CONSIDERATIONS

There are reputational risks associated if Council does not deliver on commitments in the Strategic Community Plan.

IMPACT ON CAPACITY

There will be substantial impact on capacity inherent in Council's commitment to meet targets and resources outlined by the Operational Plan. Consideration has been given to resourcing to implement the Operational Plan.

RELEVANT PRECEDENTS

The City of Karratha adopted its first ever suite of documents within the Integrated Strategic and Planning Framework on 17 December 2012. Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 2 Performance Report for 2016-2017.

CONCLUSION

In accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, Council adopted a suite of documents that comprise the Integrated Strategic Planning framework. These documents include a ten year Strategic Community Plan 2016-2026, a four year focused Corporate Business Plan 2016-2021 and an annual Operational Plan.

One of the supporting processes is quarterly reporting against the current year of the Operational Plan to monitor performance and respond to changing priorities. The Quarter 2 Performance Report summarises the performance of Council in relation to goals set at the start of the financial year. This report confirms that 91.7% of the 36 performance measures were achieved or substantially achieved in Quarter 2.

OFFICER'S RECOMMENDATION

That Council by **SIMPLE** Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to **RECEIVE** the Quarter 2 Performance Report for 2016/17.

10.5 LEASE TO ST. PAUL'S PRIMARY SCHOOL

File No:	LS.7
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Governance Officer - Leasing
Date of Report:	2 March 2017
Applicant/Proponent:	St. Paul's Primary School
Disclosure of Interest:	Nil
Attachment(s):	Map of proposed lease area

PURPOSE

For Council to consider the establishment of a lease between St. Paul's Primary School (School) and the City of Karratha (City) for part of Lot 3909 on Reserve 39116, on Padbury Way, Karratha and adjoining the School.

BACKGROUND

The City has received a request from the School to lease part of Lot 3909 on Reserve 39116, on Padbury Way, Karratha (see map of proposed lease area attached).

The land in question contains a car-park constructed by the School in 2014 for parent parking during school drop-off and pick-up times, however the School has never held a lease with the City for the property in question. The School has been granted Development Approval DA16135 for improvements to the car-park in addition to other works.

The School has requested a lease with an initial 7-year term and two extension options of 7 years each at a peppercorn rental. The School is agreeable to maintaining undeveloped parts of their proposed leased area in accordance with the level of service provided in drainage reserves elsewhere in the City. Additionally, the School is also agreeable to performing occasional litter picks through areas adjacent to the school to collect any rubbish that may have resulted from use of the school.

The use of any Reserves under the management of the City should be formalised by leases if not directly used by the City. Such leases require Ministerial approval. Reserve 39116 has a purpose of "drainage, parklands", which will need to be amended prior to seeking Ministerial approval. With this in mind it is proposed that, subject to successful amendment of the Reserve purpose, a new lease be established with the School for the part of Lot 3909 on Reserve 39116, Padbury Way, Karratha outlined in the attached map under the following key terms and conditions:

Lessee	St. Paul's Primary School
Site	Part of Lot 3909 on Reserve 39116, Padbury Way, Karratha
Initial Term	7 years
Extension Options	Yes – 7 years + 7 years
Total potential lease duration	21 Years
Rent	Peppercorn - \$10.00 per annum ex GST
Permitted Use	Parking

Maintenance responsibility	All maintenance responsibility with Lessee.
Outgoings responsibility	All outgoings responsibility with Lessee
Subletting permitted	No
Special conditions	<ol style="list-style-type: none"> 1. No extension option to be granted without resolution of any compliance issues on the site to the satisfaction of the City in their sole discretion. 2. In the event of termination of the lease, tenant is to remove all structures and remediate the site to the satisfaction of the City in their sole discretion, at full cost to the tenant. 3. Maintenance of undeveloped areas of the School's leased area is to be in accordance with the level of service provided in drainage reserves elsewhere in the city. 4. The School is to perform occasional litter picks in the areas adjacent to the School to collect any rubbish that may have resulted from use of the School.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of parties affected issues.

Should Council recommend not to enter into the lease the School will have to find another suitable local location for car-parking, and will incur significant relocation and remediation costs.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the City's Parks, Planning Services, and Building Services teams.

COMMUNITY CONSULTATION

Consultation has taken place with the Principal of St. Paul's Primary School who is supportive of the Officer's Recommendation.

Under Regulation 30(b) of the *Local Government (Functions and General) Regulations 1996*, this disposition is exempt from the requirement to conduct a local public notice under section 3.58 of the *Local Government Act 1995*.

STATUTORY IMPLICATIONS

Section 18 of the *Land Administration Act 1997* requires that Ministerial approval is obtained when leasing Crown land.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

Implementing a lease will reduce risks associated with having occupants on a Reserve that is under the management of the City without a valid lease being in place.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Nil.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to NOT ESTABLISH a lease with St. Paul's Primary School.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to DEFER consideration of a lease with St. Paul's Primary School pending further review.

CONCLUSION

A Lease Agreement with St. Paul's Primary School for part of Lot 3909 on Reserve 39116, on Padbury Way will formalise existing use by the School for parent parking during school drop-off and pick-up times.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. **APPROVE** the establishment of a lease between City of Karratha and St. Paul’s Primary School for part of Lot 3909 on Reserve 39116, on Padbury Way under the following key terms and conditions:

Lessee	St. Paul’s Primary School
Site	Part of Lot 3909 on Reserve 39116, Padbury Way, Karratha
Initial Term	7 years
Extension Options	Yes – 7 years + 7 years
Total potential lease duration	21 Years
Rent	Peppercorn - \$10.00 per annum ex GST
Permitted Use	Parking
Maintenance responsibility	All maintenance responsibility with Lessee.
Outgoings responsibility	All outgoings responsibility with Lessee
Subletting permitted	No
Special conditions	<ol style="list-style-type: none"> 1. No extension option to be granted without resolution of all compliance issues on the site to the satisfaction of the City in their sole discretion. 2. In the event of termination of the lease, tenant is to remove all structures and remediate the site to the satisfaction of the City in their sole discretion, at full cost to the tenant. 3. Maintenance of undeveloped areas of the School’s leased area is to be in accordance with the level of service provided in drainage reserves elsewhere in the city. 4. The School is to perform occasional litter picks in the areas adjacent to the School to collect any rubbish that may have resulted from use of the School.

2. **AUTHORISE** the Mayor and Chief Executive Officer to execute the lease agreement on negotiated terms.

10.6 LEASE OF LOTS 231, 272 & 298 CINDERS ROAD

File No:	LS.7
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Governance Officer - Leasing
Date of Report:	6 March 2017
Applicant/Proponent:	Nickol Bay Sporting Shooters Association of Australia (NBSSAA)
Disclosure of Interest:	Nil
Attachment(s):	Map of proposed lease area

PURPOSE

For Council to consider the establishment of a new lease between Nickol Bay Sporting Shooters Association of Australia (NBSSAA) and the City of Karratha (City) for lots 231, 272 and 298 Cinders Road, Burrup.

BACKGROUND

The City has received a request from NBSSAA to lease lots 231, 272 and 298, Cinders Road, Burrup. These lots are all on Crown Reserves under the Management of the City. Lots 272 and 231 are on Reserve 40174 which has a purpose of "Pistol Club". Lot 298 is on Reserve 42080 and has a purpose of "Buffer Zone to Pistol Club".

NBSSAA currently conduct sports shooting activities from the lots in question and previously held leases for the same lots 231, 272 and 298. The leases expired on 27 July 2016. Over the course of their leases with the City, significant infrastructure has been put in place by members of NBSSAA to facilitate sports shooting activities. A number of planning and building compliance issues were identified with the infrastructure on the site. Delays with rectification of those compliance issues has hindered progress with fresh lease negotiations. NBSSAA is now actively working with the City to make the entire site compliant with all statutory and City requirements. Retrospective planning approval PA16157 has been granted. It is estimated that the remainder of required works will take up to one year to complete.

NBSSAA has requested that their lease be on a peppercorn basis for a 1-year initial term during which site compliance works will be completed. They have requested two extension options of 10 years' duration, grant of which will be dependent on satisfactory completion of the compliance works.

The use of any reserves under the management of the City should be formalised by leases if not directly used by the City. With this in mind it is proposed that a new lease be established with NBSSAA for Lots 231, 272 and 298, Cinders Road, Burrup under the following key terms and conditions:

Lessee	Nickol Bay Sporting Shooters Association of Australia (NBSSAA)
Site	Lots 231, 272 and 298, Cinders Road, Burrup
Initial Term	1 year
Extension Options	Yes – 10 years + 10 years
Total potential lease duration	21 Years
Rent	Peppercorn - \$10.00 per annum ex GST
Permitted Use	Pistol Club and Buffer Zone for Pistol Club
Maintenance responsibility	All maintenance responsibility with Lessee
Outgoings responsibility	All outgoings responsibility with Lessee
Subletting permitted	No
Special conditions	<ol style="list-style-type: none"> 1. During initial term: quarterly progress reports from NBSSAA to City regarding rectification of compliance issues across the site, with the first report being provided within 2 weeks of execution of the lease agreement. 2. No extension option to be granted without resolution of all compliance issues on the site to the satisfaction of the City in their sole discretion. 3. In the event of termination of the lease, tenant is to remove all structures and remediate the site to the satisfaction of the City in their sole discretion, at full cost to the tenant.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of parties effected issues.

Should Council resolve not to enter into the lease the members of NBSSAA will have to find another suitable local location from which to run their activities and will incur significant relocation and site remediation costs.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the Community Engagement, Planning Services, and Regulatory Services teams.

COMMUNITY CONSULTATION

Consultation has taken place with NBSSAA which has indicated its support for the Officer's recommendation.

Under Regulation 30(b) of the *Local Government (Functions and General) Regulations 1996*, this disposition is exempt from the requirement to conduct a local public notice under section 3.58 of the *Local Government Act 1995*.

STATUTORY IMPLICATIONS

Section 18 of the *Land Administration Act 1997* requires that Ministerial approval is obtained when leasing Crown land.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

Implementing a lease will reduce risks associated with having occupants on a Reserve that is under the management of the City without a valid lease being in place.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Relevant precedents include:

1. Lease to NBSSAA for Lot 231 and 272 Cinders Road, Burrup for 7 years 1 month and 27 days commencing on 1st June 2010 and ending on 27 July 2016;
2. Lease to NBSSAA for Lot 298 Cinders Road, Burrup for a term of 21 years commencing on 28th July 1995 and ending on 27 July 2016;
3. Council Resolution 153679 dated 23rd January 2017 agreeing to enter into a lease agreement with Karratha Equestrian Centre for an initial term of 2 years in which to remedy compliance issues on their leased area and with extension options of 5+5+5+4 years; and
4. Council Resolution 153708 dated 20th February 2017 agreeing to enter into a lease agreement with Roebourne Pistol Club Incorporated for an initial term of 2 years in which to remedy compliance issues on their leased area and with extension options of 5+5+5+4 years.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to NOT ESTABLISH a lease with Nickol Bay Sporting Shooters Association of Australia (NBSSAA).

Option 3

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to DEFER consideration of a lease with Nickol Bay Sporting Shooters Association of Australia (NBSSAA) pending further review.

CONCLUSION

Following the expiry of existing leases with the NBSSAA for Lots 231, 272 and 298, Cinders Road, Burrup, it is proposed to effect a new lease for a total 21 year period on a peppercorn rent.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. **APPROVE** the establishment of a lease between City of Karratha and Nickol Bay Sporting Shooters Association of Australia (NBSSAA) for Lots 231, 272 and 298, Cinders Road, Burrup under the following key terms and conditions:

Lessee	Nickol Bay Sporting Shooters Association of Australia (NBSSAA)
Site	Lots 231, 272 and 298, Cinders Road, Burrup
Initial Term	1 year
Extension Options	Yes – 10 years + 10 years
Total potential lease duration	21 Years
Rent	Peppercorn - \$10.00 per annum ex GST
Permitted Use	Pistol Club and Buffer Zone for Pistol Club
Maintenance responsibility	All maintenance responsibility with Lessee
Outgoings responsibility	All outgoings responsibility with Lessee
Subletting permitted	No
Special conditions	<ol style="list-style-type: none"> 1. During initial term: quarterly progress reports from NBSSAA to City regarding rectification of compliance issues across the site, with the first report being provided within 2 weeks of execution of the lease agreement. 2. No extension option to be granted without resolution of all compliance issues on the site to the satisfaction of the City in their sole discretion. 3. In the event of termination of the lease, tenant is to remove all structures and remediate the site to the satisfaction of the City in their sole discretion, at full cost to the tenant.

2. **AUTHORISE** the Mayor and Chief Executive Officer to execute the lease agreement on negotiated terms.

10.7 REVIEW OF DELEGATIONS AND AUTHORISATIONS REGISTER

File No:	CM.112
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Governance Officer - Compliance
Date of Report:	7 March 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Proposed Delegations Register 2017 2. Summary of proposed amendments

PURPOSE

To review and determine delegations and authorisations provided by Council to the Chief Executive Officer (CEO) and other City staff.

BACKGROUND

Delegations are required so that certain operational decisions can be made in a timely manner in order for the City to carry out its day to day functions. Delegations are required to follow particular processes, and additionally, there are legislative limitations on what can be delegated.

Council can delegate functions under legislation other than through the *Local Government Act 1995*, provided that there is a power of delegation within the relevant legislation.

Most legislation provides for the CEO to delegate operational discretionary powers or functions directly or sub-delegate from Council in order for officers to carry out the functions of their role. In some circumstances, sub-delegation by the CEO may not be permitted, therefore the delegation will need to be made to an officer directly by Council.

Each year Council has the opportunity to review existing delegations and provide additional delegations or withdraw any delegations as required.

Review of Existing Delegations and Authorisations

The current Delegations and Authorisations Register has been reviewed as part of a recent internal audit. The audit highlighted opportunities to consolidate delegations or remove those that are not required.

One of the recommendations of the internal audit was to create a new Delegations Register that is streamlined through the removal of unnecessary delegations and allowing greater flexibility with future potential amendments by Council or the CEO.

The City currently has 88 permanent delegations or authorisations and six temporary ones. This compares with the City of Albany (47), City of Bunbury (49) and City of Greater Geraldton (57). The proposed Delegations Register (Attachment 1) has 52 delegations and three temporary ones. The material changes that are proposed are described in Attachment 2.

The Appendix for one off delegations has also been amended to reflect the delegations that currently remain outstanding with delegations that are no longer relevant removed.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role. The ability to discharge a function through a delegation streamlines decision making outcomes.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with Officers across the organisation as part of the recent internal audit by Governance into delegations and authorisations. The internal audit report was submitted to the Audit and Organisational Risk Committee (AORC) on 21 February 2017.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Sections 5.42 – 5.46 of the *Local Government Act 1995* (the Act) legislates Council's ability to delegate functions to the Chief Executive Officer.

Section 5.44 of the Act allows the Chief Executive Officer to delegate to any employee the exercise of any of the CEO's powers or the discharge of duties, other than the power of delegation.

Section 5.46(2) of the Act provides that the local government is to undertake annual reviews of any delegations it has provided to the Chief Executive Officer or to various committees.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021:

Programs/Services:	4.e.1.2	Corporate Governance Support
Programs/Services:	4.e.1.3	Risk Management

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Compliance. With all delegations, the act of delegating is based on the premise that the person receiving the delegation has the appropriate skills and qualifications to make decisions on behalf of Council. This is a matter that needs to be reviewed by the delegator periodically as staff within the organisation change and as work priorities alter.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

All delegations are reviewed annually.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.46(2) of the *Local Government Act 1995* ENDORSE the proposed Delegations Register (Attachment 1) with the following variations and/or new delegations/authorisations:

(a) _____

(b) _____.

Option 3

That Council by SIMPLE Majority pursuant to Section 5.46(2) of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Delegations and Authorisations Register pending further review.

CONCLUSION

Delegations are an important aspect of the organisation in order to streamline decision making outcomes in the discharge of Council functions. There is a statutory requirement to review all delegations on an annual basis. This review has been conducted in conjunction with the internal audit report presented to the AORC on 21 February 2017.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 5.46(2) of the *Local Government Act 1995* ENDORSE the proposed Delegations Register (Attachment 1).

10.8 MAY 2017 COUNCIL MEETING DATE

File No:	GR.24
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	DAO Corporate Services
Date of Report:	10 March 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To consider rescheduling the May 2017 Council meeting.

BACKGROUND

The May Ordinary Council Meeting is currently scheduled for Monday 15 May 2017 which coincides with the Joint Kimberley/Pilbara/Northern Territory Forum 2017.

The Forum is organised by the Pilbara Regional Council (PRC) and will be held in Kununurra from Sunday 14 May to Wednesday 17 May 2017.

The Forum has been running for a number of years, offering networking opportunities for delegates from participant local governments, coupled with presentations from representatives of Australian and international organisations on a variety of topics relevant to the North West.

Given that a number of Councillors have expressed interest in attending the Forum it is necessary to reschedule the Ordinary Council Meeting. It is also necessary for Council to consider submissions made by electors or ratepayers in respect of the proposed differential general rates and minimum payments proposed to apply in 2017/18. As submissions will be done on or after 22 May 2017 it is proposed to reschedule the Ordinary Council Meeting to 29 May 2017.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

This matter has been discussed with Councillors at the Briefing Session.

COMMUNITY CONSULTATION

It will be necessary for any variation to the published schedule of Council meeting dates to be advertised in the local newspaper, on noticeboards and the City website to inform the community of new meeting times and dates.

STATUTORY IMPLICATIONS

Section 5.5 of the *Local Government Act 1995* requires local governments to hold no less than four Council meetings per year. Twelve months' local public notice is required in

11 COMMUNITY SERVICES

11.1 CITY CENTRE ACTIVATION GRANT

File No:	GS.41
Responsible Executive Officer:	Director Community Services
Reporting Author:	Events Officer
Date of Report:	15 March 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider the allocation of funds to be distributed from the City Centre Activation Grant.

BACKGROUND

At the September 2016 OCM, Council resolved to establish a competitive grant process to distribute the \$150,000 City Centre Activation fund from LandCorp, to ensure funding was made available to the wider community.

Officers developed a grant process including guidelines, application form and assessment criteria. The grant was opened on Friday 28 October 2016, with wide community communication undertaken. This included Facebook posts, newspaper advertising, website content, direct emails to community groups/associations, schools and business owners.

Applications will be accepted until March 2017 or until funds are fully allocated (whichever comes first). Applications will be assessed by Officers as they are received with recommendations submitted to the next available Council meeting for consideration.

Key criteria for the City Centre Activation Grant are:

- Ability to attract people to the City Centre
- Uniqueness of the Event/Activity
- Broad Community Appeal
- Ability/Capacity to deliver a successful event/activity
- Level of previous funding received from City of Karratha
- Return benefits/recognition for the City of Karratha and LandCorp

Two applications have been submitted during the assessment period and are presented to Council via this report for consideration.

It should be noted that as part of the City Centre funding deed, LandCorp and the City must agree on the distribution of funds for the 2016/2017 and 2017/2018 funding years. On 2 February 2017, LandCorp advised Officers that they were unable to provide approval on the proposed funding allocations due to section 7.5 of the Caretaker Conventions 2017. This means that LandCorp's agreement or otherwise on the proposed allocations below will not

be known until sometime after the W.A. State Election in March 2017. Accordingly, the proposed allocations below are offered subject to LandCorp approval being received once Caretaker Conventions 2017 have been lifted.

APPLICANT	AMOUNT REQUESTED	TOTAL EVENT COST	ASSESSMENT SCORE
Haybar Pty Ltd t/a Blanche Bar: "Karratha City Markets x 9"	\$27,000 ex GST	\$207,000 ex GST	31/50
<p>DESCRIPTION Monthly Saturday markets between April – December from 5pm to 10pm. To include market stalls, food stalls, entertainment such as band/dance show etc. and roving entertainment. Applicant proposes to extend liquor licence onto road.</p>			
<p>RATIONALE Officers believe that regular programming (9 events) will provide entertainment for a broad audience to enjoy. The events provide opportunity for local participation and small businesses to have increased trading opportunities in the City Centre. It was noted that similar markets have run in Baynton in 2016, however it is not known whether they will continue in 2017 as no venue bookings have been made to date and the organizer has relocated to Perth. The applicant also states that other Pelago hospitality businesses agree that this proposal will be beneficial to their respective businesses. The proposal has generally scored well across the criteria however it does seek to implement road closures each month, although there is a suitable event space across the road (The Quarter Temporary Event Space). As the event is still subject to regulatory approval processes, Officers recommend supporting this event to the amount of \$27,000 subject to appropriate approvals being received.</p>			
APPLICANT	AMOUNT REQUESTED	TOTAL EVENT COST	ASSESSMENT SCORE
Haybar Pty Ltd t/a Blanche Bar "AFL Grand Final"	\$20,000	\$37,787.20	31/50
<p>DESCRIPTION AFL broadcast on giant screen, live solo act, minimum two food stalls, AUSKICK group to be offered food stand for fundraising, 10% of all sweepstakes going to AUSKICK, games (giant Jenga, giant Connect Four, Croquet, Bocce etc.) and face painting.</p>			
<p>RATIONALE Officers believe this event could provide good activation and community appeal. Officers would recommend that support for this event is conditional upon the event being tailored around families, offering additional children and family-friendly activities/elements to ensure it is well attended.</p> <p>Haybar did not supply a complete application as they did not submit quotes to match the requested funding amount. Officers recommend supporting this event to the total of \$9,587 to cover the quote of production costs. Noted that Haybar have sourced their production crew from Perth as the required screen size and resolution is not available locally, however the stated freight cost of \$4000 is considered unusually excessive when compared to production quotes from the same company for a much larger City event.</p>			

APPLICANT	AMOUNT REQUESTED	TOTAL EVENT COST	ASSESSMENT SCORE
Haybar Pty Ltd t/a Blanche Bar "Oktoberfest" Oct 2017	\$10,000	\$59,056	25/50
DESCRIPTION German style event – beer hall, German dancers, German-style band, minimum four food stalls, live bands, games (giant Jenga, giant Connect Four, Croquet, Bocce etc.), face painting, silent disco, wine bar, spirit bar, beer tap bar.			
RATIONALE Whilst it was agreed that the activities proposed in the application would provide activation of The Quarter temporary event space, the assessment score reflected the following considerations: <ul style="list-style-type: none"> • The event has historically run as a "for-profit" venture • Specific demographic targeted – (ticketed, 18+ event) • Well established as a "Blanche" event – minimal leveraging opportunity. Due to the above considerations, Officers do not recommend support for this event.			
APPLICANT	AMOUNT REQUESTED	TOTAL EVENT COST	ASSESSMENT SCORE
Haybar Pty Ltd t/a Blanche Bar "Melbourne Cup Long Luncheon"	\$20,000	\$47,137.20	23/50
DESCRIPTION Long table lunch with chef Don Hancey, big screens, live solo act, band, one food truck, sweepstakes with 10% going towards breast cancer, games (giant Jenga, giant Connect Four, Croquet, Bocce etc.), wine bar, spirit bar, beer tap bar, TAB betting terminals, fashions on the field, prizes.			
RATIONALE Officers do not recommend sponsoring this event. The overall rating against criteria is <50% due to the following considerations: <ul style="list-style-type: none"> • Similar events have been offered/are being offered and there is little perceived broad community appeal. • Officers believe the return on investment is low and it will be recognised purely as a Haybar event. • The panel do not believe this event is the best use of The Quarter space to encourage broad community activation. 			
APPLICANT	AMOUNT REQUESTED	TOTAL EVENT COST	ASSESSMENT SCORE
Tahlia Ferguson "Mother's Day Classic"	\$7,692.38	\$7,692.38	35/50
DESCRIPTION The Mother's Day Classic is a fun run with a 4km run/walk and an 8km run. The event is a community based event to include all ages/members of the community in raising funds for the breast cancer council. This is a cause that attracts a lot of participants and aimed to have between 500 -1000 participants again this year. This will be the 7 th year the event has run in Karratha. The event has a marked out course and stalls set up at the start and finish line to provide items such as towels and tops for sale to raise funds, food and drink. No business is allowed to be at the event to make a profit, all funds go direct to the cause.			

RATIONALE

A well thought out and good proposal was received, including a bump in/out schedule and run sheet. They have demonstrated ability and capacity to deliver the event as it has been running for six years with locals continuing their involvement for 2017.

Officers were particularly content in the areas of activation and broad community appeal with 500-1000 members of the community expected to participate, as well as this being an all-inclusive, family event.

Officers may have scored them higher had the income amounts been estimated and the Profit & Loss Statement been attached, however Officers recommend a grant of the full funding amount of \$7,692.38

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in relation to financial issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Officers via panel assessments and evaluation of applications for funding received.

COMMUNITY CONSULTATION

Officers across a range of departments have worked to distribute the information and opportunity for community groups and local businesses/organisations to apply for this Grant. Furthermore, Officers have received a number of queries from potential applicants in relation to completing the forms and will continue to offer support and encouragement to those wishing to apply for funding to ensure a good range and quality applications are received.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Should Council endorse to support the funding of the applications at the levels requested (as per Officer’s recommendation), funds will be allocated as follows:

FY 16/17 Current Financial Year

\$27,000 ex GST Karratha City Markets

\$9,587 ex GST AFL Grand Final

\$7,692.38 ex GST Mother’s Day Classic

Payable once LandCorp agreement has been received, anticipated as April 2017.

FY16/17		FY 17/18	
Initial Budget	\$150,000	Initial Budget	\$150,000
Committed	(\$ 40,500)	Committed	
Sub Total	\$109,500	Sub Total	
This Request	(\$ 44,279.38)	This Request	
Remaining Funds	\$65,220.62	Remaining Funds	\$150,000

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	1.c.1.2	Community Engagement
Our Projects/Actions:	1.c.1.2.1	Provide grant funding opportunities

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

The impact on staff capacity to carry out the Officer’s recommendation can be managed within existing work plans.

RELEVANT PRECEDENTS

The City facilitates a range of annual grant funds.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the amount and/or events as per Council’s determination:

APPLICATION	SPONSORSHIP VALUE
Karratha City Markets	
AFL Grand Final	
Oktoberfest	
Melbourne Cup Long Luncheon	
Mothers Day Classic	

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the Officer’s recommendations for recipients to receive funding through the 2016/17 City Centre Activation Grant as presented in this report.

CONCLUSION

Five applications have been received and assessed for funding through the City Centre Activation Grant. Officers recommend that three applications be supported.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE support for the following applications subject to LandCorp agreement being received. Funding for Karratha City Markets is subject to regulatory approval processes. Funding for AFL Grand Final is subject to additional children and family-friendly activities/elements.

APPLICANT	AMOUNT REQUESTED	AMOUNT FUNDED
Haybar - Karratha City Markets x 9	\$27,000 ex GST	\$27,000 ex GST
Haybar – AFL Grand Final	\$20,000 ex GST	\$9,587 ex GST
Haybar – Oktoberfest	\$10,000 ex GST	Nil
Haybar – Melbourne Cup Luncheon	\$20,000 ex GST	Nil
Thalia Ferguson – Mother's Day Classic	\$ 7,692.38 ex GST	\$ 7,692.38 ex GST

12 DEVELOPMENT SERVICES

12.1 POINT SAMSON FORESHORE WORKS – REVIEWING DESIGN ELEMENTS AND THE STAGING OF WORKS

File No:	EM.12
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Strategic Planner
Date of Report:	2 March 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Proposed Point Samson Community Hall Car Park Concept Plan 2. Point Samson Community Association Letter

PURPOSE

For Council to consider the proposed Point Samson Community Hall Car Park Concept Plan as shown in Attachment 1.

BACKGROUND

At its Ordinary Meeting on 16 May 2016 Council resolved to commission a review of the design options for the Community Hall car park and Miller Close. The review was commissioned in light of concerns raised by the community regarding the design of the Community Hall car park, the loss of car parking bays, the extent of retreat from the foreshore dune, the reduced turning area at Miller Close and increased distance of car parking bays from the beach. There has also been a significant maintenance and asset management concern for the car park and its drainage system as the condition has significantly deteriorated.

Community Hall Car Park

City Officers and the project consultant (Cardno) have explored concept design options for the foreshore to most effectively deal with stormwater erosion, beach access, and foreshore treatment. This work progressed to a stage where consultation with the Point Samson Community Association (PSCA) could be undertaken.

In February 2017 City officers met with the PSCA to discuss a draft concept plan. The discussion was constructive with a number of key suggestions made by the PSCA and supported by the City's Officers which includes the following key points:

- The Car Park design has been modified to include 45 car bays. It is important to note that detailed technical design will ultimately determine the number of car bays.
- The PSCA requested the removal of medians and trees within the car park to accommodate trailers and caravans.
- The revegetation of the intersection of car park entrance and Meares Drive was also requested by PSCA is incorporated in the proposed Concept Plan.

- Drainage incorporating a basin, piping and rock swale has been incorporated. The PSCA suggested the beach access be on an angle to prevent a wind tunnel to reduce erosion and accretion and therefore minimise the City's maintenance.

The Point Samson Community Association has expressed their support to the proposed Concept Plan in their letter as contained in Attachment 2

There were four other key matters the community has raised as part of the review process which are captured on the proposed Concept Plan but are not proposed for detailed design work at this time, which are as follows:

- Removal of car parking bays on Miller Close - The PSCA requested the removal of five car parking bays present on the bend of Miller Close which were retained on the draft concept plan. These have been removed from the proposed concept plan and replaced with parkland.
- Terraced Seating - Terraced seating in proximity to the playground was requested by the PSCA through earlier discussions. This was incorporated on the draft concept plan and supported for retention on the proposed concept plan.
- Youth Facility - A future project for a designated youth amenity space was discussed. This is notionally shown on the proposed Concept Plan in the open space adjacent to the Community Hall. The PSCA supported this project in-principle and requested that the concept plan depict the location of the youth amenity space as indicative, and subject to separate design and approval.
- Boat Shed - The PSCA has put forward a suggested location for a potential future boatshed which has been shown on the proposed Concept Plan. Any structure and beach access would need to be suitably designed and that Council approval would be required.

Miller Close

The Miller Close turn-around area as it exists today does not need to be modified unless it is compromised by coastal processes. Both the PSCA's Masterplan and Council's adopted FMP recommend the section of Miller Close beyond the entry to the caravan park be turned into a linear park.

The driving force behind the recommendation for a linear park is the reinstatement of the foreshore dune to accommodate coastal processes. It has been identified that these processes are likely at some point to undermine the turn-around area. Until that occurs, however, the turn-around area is functionally sound and is well utilised. So while the road may have to be modified it is recommended that this be done in the future and only when required.

This approach has been discussed with the PSCA at the recent February meeting and it was supported in principle.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of Moderate significance in terms of social, economic, environmental, cultural & wellbeing issues and parties affected.

COUNCILLOR/OFFICER CONSULTATION

A Foreshore Projects Reference Group has been established to oversee City foreshore works program, including Point Samson. The foreshore works program has previously been presented to the 11 April 2016 Councillor Briefing Session and considered by Council at the 16 May 2016 Ordinary Council Meeting.

COMMUNITY CONSULTATION

The PSCA and members of the Point Samson community have made submissions on the Point Samson Foreshore Management Plan and the Point Samson Structure Plan which made reference to this foreshore area.

City Officers have consulted with the PSCA to develop initial revisions to the concept which led to the proposed concept plan for the Community Hall Car Park and surrounding area. The result of collaboration between the City and the PSCA is reflected in the minutes of the February meeting and agreed outcomes which is contained in Attachment 2. The City has developed the proposed concept plan for this area on the basis of these agreed outcomes.

The PSCA have requested consultation on any future detailed design prior to designs being finalised which is supported.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Council has allocated \$108,500 to Design for Stage 2 works at the Point Samson Foreshore in the 2016/17 budget (Job No.644212). A portion of this budget has been spent on the options analysis works and there is sufficient budget remaining to enable the current scope to be finalised and to deliver the detailed design and specification of the scope, to be agreed by Council.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	3.a.3.2	Foreshore Management
	1.a.2.2	Infrastructure Project Management
Our Projects/Actions:	3.a.3.2.2	Review Point Samson Foreshore Options
	1.a.2.2.1	Construct Point Samson Foreshore

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Moderate to the City in terms of level of service of a community asset and environmental degradation.

IMPACT ON CAPACITY

Staff time has been allocated to progress this work. The progression to detailed design and costings will have an impact on capacity and this can be factored into project planning and works programming so there is no impact on resourcing over time.

RELEVANT PRECEDENTS

The City has plans in place and a program of foreshore works in Point Samson. This program of works has delivered the Public Amenity Structure and dune rehabilitation. The Community Hall Car Park represents the next stage of Point Samson foreshore works.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ADOPT the revised Concept Plan and commission the preparation of further design options for review and a final decision on designs.

CONCLUSION

A number of plans have been prepared for the Point Samson foreshore which have recently resulted in the construction of the Public Amenity structure on Miller Close. The Community Hall car park, associated drainage, dune rehabilitation and reinstatement of the beach access represents the next stage in foreshore works.

Concept planning for the Community Hall Car Park area has progressed in consultation with the PSCA. Through the review of the original Concept Plan and the involvement of the community through the PSCA a number of issues have been raised and addressed in the proposed Concept Plan as shown in Attachment 1. The proposed Concept Plan if adopted by Council would require further detailed design to be undertaken and once completed would be presented to Council to consider.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ADOPT** the proposed Concept Plan for the Point Samson Community Hall Car Park; and
2. **UNDERTAKE** detailed design and costings for the Point Samson Community Hall Car Park, associated drainage, dune rehabilitation and reinstatement of the beach access.

12.2 DEVELOPMENT SERVICES POLICY AMENDMENT- TOURISM BUSINESS GRANT SCHEME (POLICY DE-01)

File No:	ED.2
Responsible Executive Officer:	Director of Development Services
Reporting Author:	Business Investment and Attraction Advisor
Date of Report:	1 March 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Draft Policy DE-01 Take Your Business Online Grant Scheme

PURPOSE

For Council to consider an amendment to Policy DE-01 Tourism Business Grant Scheme.

BACKGROUND

Council resolved at its Meeting of 21 March 2016 (Resolution no. 153403) to adopt Policy DE-01 Tourism Business Grant Scheme. The objective of the Policy DE-01 Tourism Business Grant Scheme is to improve the digital capacity and online marketing of existing and new local tourism businesses. The Policy sets out criteria for financial assistance of up to \$5,000 per business on a matched dollar for dollar basis.

Three applications have so far been funded and implemented through the current Grant Scheme. \$30,000 has been budgeted and the amount funded to the date is \$9,223. The grant has not attracted a sufficient number of applicants to reach the allocated amount budgeted and therefore the subject of this report proposes to expand the Grant Scheme to also apply to other business sectors.

An independent *Map and Gap Supply Chain Study* has been recently published after the Regional Development Australia (Pilbara) commissioned the report which was partly funded by the City of Karratha. The report indicated (amongst other findings) that the City's local businesses and retailers (not limited to Tourism businesses) do not have a sufficient online presence and therefore are yet to capitalise on the significantly growing online market place. The Study recommends that the City develop means and methods to assist local businesses develop digital strategies to capture a greater online market share.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

This proposal was considered at the Economic Development Advisory Group and was favourably supported in principle.

COMMUNITY CONSULTATION

No community consultation is required or recommended.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

This are no further policy implications.

FINANCIAL IMPLICATIONS

\$30,000 has been budgeted for this financial year to provide funds that meet the current Policy of which \$9,223 has been spent. It is anticipated that revised Policy which will attract new applications during the last quarter of the current financial year to a value of \$10,000. Future annual budgets will need to provide on-going funding.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services: 1.a.2.4 Develop initiative, build partnerships and deliver projects to attract and support small to medium enterprises in the region.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

The proposed change to the Policy will not have any impact on operational capacity.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council REFUSE to adopt the proposed amendments to Policy DE-01 Tourism Business Grant Scheme Policy.

CONCLUSION

The proposed amendment expands the type of businesses eligible to apply for funding to improve digital capacity and online marketing. Tourism businesses remain eligible to apply for funding under the proposed amendment to the Policy.

This is a key economic development issue that affects all local businesses as identified in an independent economic report and therefore it is recommended that the proposed amendments be supported.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the revised Policy DE-01 Take Your Business Online Grant Scheme as marked in the Attachment of this report.

12.3 AMENDMENTS TO POLICY DR-05 STALLHOLDER AND STREET TRADING

File No:	LE.196
Responsible Executive Officer:	Director Development Services
Reporting Author:	Coordinator Environmental Health
Date of Report:	23 February 2017
Applicant/Proponent:	Karratha Visitor Centre
Disclosure of Interest:	Nil
Attachment(s)	1. Email dated 9 February 2017 from the Manager at the Karratha Visitor Centre 2. Proposed amended Policy DR-05: Stallholder and Street Trading

PURPOSE

For Council to consider amending DR-05: Stallholder and Street Trading Policy, by removing the Karratha Visitor Centre as an approved trading location from the policy, and allowing trading by mobile vendors at Dreamer's Hill on weekends.

BACKGROUND

At its meeting in June 2014, Council endorsed DR-05 Stallholder and Street Trading Policy, including provisions that only the following locations be approved for trading by mobile vendors and/or stall holders:

- Back of Kevin Richards/Millars Well Oval
- Dreamer's Hill (weekdays only, no public holidays)
- Country Club (Overflow camping area)
- Visitor Centre (only one at a time in the central island)
- Point Samson car park in front of community hall
- Roebourne basketball court carpark
- Wickham community centre carpark (subject to stall approval by Rio Tinto)
- Dampier Lions Park

During 2016 the Karratha Visitor Centre established a permanent café at the Centre. This full-time food service at the Centre has resulted in the following:

- The sub-lease agreement with Java Van has been terminated by the Karratha Visitor Centre, and
- The Karratha Visitor centre has requested that they be removed from the list of approved trading sites (as described in the policy).

As per the lease agreement for the Visitor Centre, any additional business wishing to operate at this site is required to enter into a sub-lease agreement with the Department of Lands. Due to the provision of a full time food service, the Visitor Centre is reluctant to support further sub-leasing. The Visitor Centre has also advised that some traders have listed their site in advertising, however no approvals have been sought or granted.

It is therefore recommended that the Visitor Centre be removed from the approved site list within the policy. As the Java Van was the sole trader operating at this site, removal of the site will have little to no effect on other traders who operate within the City. This will provide clear guidance to all future operators who are considering trading sites within Karratha.

Dreamer's Hill is used by fewer residents to trade their private vehicles, boats, and other vehicles compared to 3 years ago. As a result, the City's Environmental Health Service has trialled trading by mobile operators at this location on weekends for the past 3 months, with no adverse effects being reported. General observations of traders operating on the weekends indicate that this has been well received and supported by residents. It is therefore recommended that the restriction within the Policy relating to trading at Dreamer's Hill on weekends be removed.

Minor amendments to update the document to include current legislation are also included.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

Officer consultation has taken place with Environmental Health and Governance Officers.

COMMUNITY CONSULTATION

No community consultation is required. At the request of the Visitor Centre, Java Van has already relocated and is no longer operating from that site. Mobile operators have been advised of the proposed changes.

STATUTORY IMPLICATIONS

The City of Karratha Activities in Thoroughfares and Public Places and Trading Local Law applies. This policy underpins and provides further clarification to the Local Law.

POLICY IMPLICATIONS

This is an update of the existing Policy DR-05 Stallholder and Street Trading Policy.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	1.d.2	Programs and services that improve community well-being are developed and promoted.
Our Projects/Actions:	1.d.2.7	Environmental Health Services.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The City has a current policy relating to the operation of stallholders and street traders. This report seeks confirmation of modifications to the current policy.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to RETAIN the Policy DR-05: Stallholder and Street Trading Policy in its current form with no amendments.

CONCLUSION

The modification to the existing stallholder and street trading policy will address the concern raised by the manager of the Karratha Visitor Centre (as tenant of this site) and ensure compliance with the lease conditions for the site. Removal of the restrictions of trade from Dreamers Hill on allowing traders to trade on weekends and on public holidays has trialled successfully and permanent inclusion in the policy is recommended.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the revised Policy DR-05 Stallholder and Street Trading Policy as marked in Attachment 2 of this report.

12.4 CITY OF KARRATHA REPEAL LOCAL LAW

File No:	CM.5
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	22 February 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Revised City of Karratha Repeal Local Law 2017 2. Advice from the Minister for Emergency Services

PURPOSE

For Council to consider the submissions received in relation to the City of Karratha Repeal Local Law 2017, and readvertising the Local Law to repeal the Bee Keeping, Signage and Tidepole (Sams) Island Local Laws

BACKGROUND

Council commenced the process to adopt a Repeal Local Law at its 21 November 2016 meeting. If adopted, this would repeal several of the City's Local Laws including the Bushfire Brigades Local Law, Signage Local Law, Bee Keeping Local Law and Tidepole (Sams) Island Local Law.

The first stage of the process was to advertise the proposed local law for public comment for a period of 6 weeks, as per the requirements of the *Local Government Act 1995*. The comment period opened on 30 November 2016 and closed 30 January 2017. In addition, copies of the proposed local law were provided to the Minister for Local Government and Minister for Emergency Services.

No responses from the public were received, however responses from the Department of Local Government and Communities, and Minister for Emergency Services were received. The Department of Local Government and Communities identified no significant issues with the proposed Repeal Local Law and provided minor drafting suggestions which have been included in the revised document.

The Minister for Emergency Services requested that the Bushfire Brigade Local Law be retained, however in a revised format which would meet the requirements of Section 43 of the *Bushfire Act*. Provisions in relation to Section 43 of the Act are already in place within the City's Bush Fire Brigades Policy (Policy DR-06), and associated Bush Fire Operational and Management Guide. This was clarified in discussions with an officer from the Department of Fire and Emergency Services who confirmed that the City could reduce the current Bush Fire Local Law in size and content, however should retain some form of Bush Fire Local Law. Retaining the current policy only was considered inadequate in their opinion as it did not include enforceable provisions and may cause future issues for the City.

Based on this advice and request, it is recommended that the Bush Fire Local Law be removed from the revised Repeal Local Law, and be subject to a separate review process later in the year.

The removal of the Bush Fire Local Law from the Repeal Local Law is considered to represent a significant change to the version as advertised for public comment. The Department of Local Government and Communities has also advised that if Council were to proceed with the revised Repeal Local Law without further advertising, it would likely be rejected by the Joint Standing Committee on Delegated Legislation. Therefore, the revised Local Law should be re-advertised for a further 6 week period.

The purpose and effect of the revised City of Karratha Repeal Local Law 2017 are as follows:

The Purpose of the proposed Local Law is to repeal the Shire of Roebourne's Beekeeping Local Law, Signs, Hoarding and Bill Posting By-Law, and Tidepole Island Local Law.

The Effect of this Local Law is to remove obsolete and outdated Local Laws relating to the district of the City of Karratha

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has been undertaken with the Manager Corporate Compliance.

COMMUNITY CONSULTATION

Public submissions were received following community consultation from the Department of Local Government and Communities, and Minister for Emergency Services. No submissions from residents were received.

STATUTORY IMPLICATIONS

The development and gazettal of the Local Law must follow the requirements of Section 3.12 of the *Local Government Act 1995*, including giving notice at the Council Meeting, advertising of the Local Laws, adoption of the advertised Local Laws, and gazettal of the adopted Local Law.

The Purpose and the Effect of the Local Laws must be either read aloud by the presiding member of the Council meeting, or be included within both the agenda and minutes of the Council meeting.

If a significant change is made to the Local Laws after the advertising period, the revised/modified Local Law must be readvertised for a 6 week period. Failure to do so will likely result in the Local Law being rejected by the Joint Standing Committee on Delegated Legislation.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications. Costs associated with advertising and gazettal of the Local Laws will be sourced from the existing corporatized accounts in the Council budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity

Our Program/Services: 4.e.1 Services to our community area are socially responsible and financially sustainable.
Our Projects/Actions: 4.e.1.2 Corporate Governance Support.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Compliance.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Works will be undertaken by the Manager Regulatory Services and Manager Governance and Organisational Strategy as part of their roles.

RELEVANT PRECEDENTS

Council has previously undertaken the process of adopting Local Laws, including adoption of the Health Local Law at its 15 October 2012 meeting.

VOTING REQUIREMENTS

Simple Majority. Absolute Majority will be required when the Local Law is returned before Council for final adoption and gazettal.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to DISCONTINUE the process of making a City of Karratha Repeal Local Law 2017.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to DEFER the advertising of the City of Karratha Repeal Local Law 2017 until further advice and clarification is received.

CONCLUSION

Based on advice received from the Department of Local Government and Communities, and Minister for Emergency Services, amendments have been made to the City of Karratha Repeal Local Law. As the removal of the Bush Fire Brigades Local Law is likely to be considered a significant amendment, the revised version of the Repeal Local Law must be advertised to comply with the process of making a Local Law.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to:

1. **CONSIDER** the submissions from the Department of Local Government and Communities, and the Minister for Emergency Services and **NOTES** that the required revisions are deemed to be significantly different from what was proposed;
2. **ADVERTISE** the revised “City of Karratha Repeal Local Law 2017” as contained in Attachment 1 via Statewide notice for a minimum period of six (6) weeks;
3. **NOTE** a further report will be provided after the notice period for Council to consider any submissions and adoption of the revised City of Karratha Repeal Local Law 2017; and
4. **NOTE** a further review of the Bush Fire Brigades Local Law will be undertaken and reported for Council to consider this year.

12.5 CITY OF KARRATHA ACTIVITIES IN THOROUGHFARES AND PUBLIC PLACES AND TRADING LOCAL LAW

File No:	CM.5
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	22 February 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Revised Activities in Thoroughfares and Public Places and Trading Local Law 2017 provided as an electronic copy (with a hard copy available at the Council meeting)

PURPOSE

For Council to consider the submissions received in relation to the proposed City of Karratha Thoroughfares and Public Places and Trading Local Law, and readvertising the Local Law including amendments based on those submissions.

BACKGROUND

Council commenced the process to adopt a revised Activities in Thoroughfares and Public Places and Trading Local Law at its 21 November 2016 meeting. If adopted, this would repeal the previous Local Law, and replace that with a modern workable version.

The first stage of the process was to advertise the proposed Local Law for public comment for a period of 6 weeks, as per the requirements of the *Local Government Act 1995*. The comment period opened on 30 November 2016 and closed 30 January 2017. In addition, a copy of the proposed Local Law was provided to the Minister for Local Government.

No responses from the public were received, however further discussions with the City's Town Planning Service occurred in relation to the signage provisions of the proposed Local Law. Requirements in relation to signage in general is subject to be repealed as part of the Local Law review process, with the Town Planning Service developing a Signage Policy for Council consideration. Officers have removed provisions in relation to the positioning of, and conditions in relation to electoral signage within the proposed local law, and will be incorporating these within the Signage Policy.

A response was also received from the Department of Local Government and Communities which requested several changes within the proposed Local Law, based on recent recommendations of the Joint Sanding Committee on Delegated Legislation. These changes include:

- a) Plants adjacent to intersections
- b) Obstruction caused by sprinklers
- c) Power to carry out works on a verge
- d) Removal of requirement for tethered animal to be provided with water
- e) Sale of newspapers
- f) Modification to the title of referenced legislation

- g) Ownership of shopping trolleys
- h) Provision of paving
- i) Minor formatting updates.

These requested changes will be included within the revised document.

Provisions in relation to verge treatments and acceptable materials have been modified to improve traffic and pedestrian safety including:

- a) Planting grass or similar plants within 10 metres of an intersection so as not to obstruct sight lines
- b) Sprinklers being a trip hazard if they do not retract into a lowered position
- c) Using the WALGA model (as compared to that adopted by the City of Melville) in relation to carrying out works on a verge and reinstatement of that verge.
- d) Allowance for verges to be paved (either fully or partially)
- e) Allowance to install pebbles, rocks or similar aggregate material (based on climatic conditions)
- f) Provision for the City to direct pavers be removed if there is a flooding issue caused by those pavers

The provision in relation to not requiring a permit to sell newspapers on a thoroughfare was removed as this does not currently occur in the district, however it may be possible that editions of “the Big Issue” and similar community service newspapers may be sold in the future. As these are undertaken on behalf of a charitable organisation, the City’s current practice is for them to be exempt them from any fees.

Further discussion with the City’s Town Planning Service and the introduction of a Signage Policy has resulted in the conditions placed on permits being removed, especially those in relation to electoral signage. The revised Local Law will include provisions which require the issue of a planning permit for all advertising signs and enforcement provisions for non-compliance. All reference to the application process, assessment and any conditions to be applied will be removed as these provisions will be included within the Signage Policy.

The removal of the signage provision from the Repeal Local Law, together with the inclusion of provisions recommended by the Department of Local Government and Communities will represent a significant change to the version as advertised for public comment. Therefore, the revised Local Law should be re-advertised for a further 6 week period. If Council elected to proceed with the revised Local Law without further advertising, advice received indicated that it will likely be rejected by the Joint Standing Committee on Delegated Legislation.

The purpose and effect of the revised City of Karratha Local Law 2017 are as follows:

The Purpose of the proposed Local Law is to regulate the care, control and management of activities in thoroughfares, public places and trading.

The Effect of this Local Law is to control the use of local government thoroughfares, public places and trading. Some activities are permitted only under a permit or under a determination and some activities are restricted or prohibited. Offences are created for inappropriate behaviour in or on local government thoroughfares, public places and trading.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has been undertaken with the Manager Corporate Compliance, and the City's Town Planning Service.

COMMUNITY CONSULTATION

As a result of advertising the proposed Local Law, a submission was received from the Department of Local Government and Communities. No submissions from residents were received.

STATUTORY IMPLICATIONS

The development and gazettal of the Local Law must follow the requirements of Section 3.12 of the *Local Government Act 1995*, including giving notice at the Council Meeting, advertising of the Local Laws, adoption of the advertised Local Laws, and gazettal of the adopted Local Law.

The Purpose and the Effect of the Local Laws must be either read aloud by the presiding member of the Council meeting, or be included within both the agenda and minutes of the Council meeting.

If a significant change is made to the Local Laws after the advertising period, the revised/modified Local Law must be readvertised for a 6 week period. Failure to do so will likely result in the Local Law being rejected by the Joint Standing Committee on Delegated Legislation.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications. Costs associated with advertising and gazettal of the Local Laws will be sourced from the existing corporatized accounts in the Council budget

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity

Our Program/Services:	4.e.1	Services to our community area are socially responsible and financially sustainable.
Our Projects/Actions:	4.e.1.2	Corporate Governance Support.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Compliance.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Works will be undertaken by the Manager Regulatory Services and Manager Governance and Organisational Strategy as part of their roles.

RELEVANT PRECEDENTS

Council has previously undertaken the process of adopting Local Laws, including adoption of the Health Local Law at its 15 October 2012 meeting.

VOTING REQUIREMENTS

Simple Majority.

Absolute Majority will be required when the Local Law is returned before Council for final adoption and gazettal.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to DISCONTINUE the process of making the City of Karratha Activities in Thoroughfares and Public Places and Trading Local Law 2017.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to DEFER the advertising of the City of Karratha Activities in Thoroughfares and Public Places and Trading Local Law 2017 until further advice and clarification is received.

CONCLUSION

Based on advice received from the Department of Local Government and Communities, and further discussions with the City's Town Planning Service regarding the Signage Policy, amendments have been made to the City of Karratha Activities in Thoroughfares and Public Places and Trading Local Law. As the amendments proposed will likely be considered a significant amendment to the advertised Local Law, the revised version of the Activities in Thoroughfares and Public Places and Trading Local Law must be advertised to comply with the process of making a Local Law.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to:

1. **CONSIDER** the submission from the Department of Local Government and Communities and **NOTES** that the required revisions are deemed to be significantly different from what was proposed;
2. **ADVERTISE** the revised "City of Karratha Activities in Thoroughfares and Public Places and Trading Local Law 2017" as marked in the Attachment to this report via Statewide notice for a minimum period of six (6) weeks; and
3. **NOTE** a further report will be provided after the notice period for Council to consider any submissions and adoption of the revised City of Karratha Activities in Thoroughfares and Public Places and Trading Local Law 2017.

12.6 RESULTS OF SURVEY INTO ALCOHOL RESTRICTIONS AND A TAKEAWAY ALHOL MANAGEMENT SYSTEM

File No:	CS.14
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	27 February 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Tabulated survey results

PURPOSE

For Council to consider the results of its community survey and its position in relation to the proposed implementation of a Takeaway Alcohol Management System within the City.

BACKGROUND

At its 12 December 2016 Meeting, Council resolved to undertake further consultation, in the form of an online community survey, to gauge whether there is support for the implementation of a Takeway Alcohol Management System and associated restrictions.

Alcohol restrictions are implemented and controlled by the Department of Racing, Gaming and Liquor via conditions on licensees. The Liquor Control Act 1998 allows for the Director of Liquor Licensing, where it is in the public interest, to impose conditions on licensees restricting the sale and supply of liquor from licensed premises. A condition may include a limitation, prohibition or an authorisation on any licence or permit and can relate to any aspect of business carried out under the licence, or any activity that takes place at the licensed premises. The City may be consulted prior to the imposition of any restriction, however the Director of Liquor Licensing may implement a condition which is contrary to Council's opinion.

An online survey was developed by the Council staff, incorporating comments from WA Police and Councillors who attend meetings of the Community Safety Partnership. The survey was promoted via the City's Facebook page, being open from 23 December 2016 until 18 February 2017. The length of time the survey was open was extended to allow for the Christmas and school holiday period when many residents leave town. 968 responses were received from residents, with the majority of these being located within Karratha.

Respondents were also asked to describe their support for each of the current restriction measures currently in place, on a sliding scale from "very strongly disagree" (score of 0%) to "very strongly agree" (score of 100%). Due to alcohol restrictions being a very controversial topic in the region, with strong views for and against, this reflected in the spread of results. Responses to all the questions had the majority of respondents scoring at polar opposites of the scale. These opposing extremes have added to the complexity of interpreting the results of the survey. The majority of respondents were aware of the current take away alcohol restrictions which were implemented in October 2012 to restrict the time of sale of alcohol, and limit the container volumes which alcohol is sold in.

Based on the survey responses, the community sentiment leaned towards a slight relaxation of the current restrictions, with the exception of trading before 11.00am and trading on Sundays. Residents were more supportive of the pre-11.00am trading restriction when compared to the other restrictions, but residents were very unsupportive of current restrictions which limit Sunday trading.

Community support for restriction proposed by Pilbara Police which was the emphasis of the survey. Irrespective of the strength of support, the results were separated into those respondents who supported the restrictions (51-100% response) and those who did not support the proposed restrictions (0-49% response).

Question	Support	Don't support	Neither support or don't support
There should be restrictions of full strength takeaway alcohol	350 (36%)	582 (60%)	36 (4%)
Support for purchase restrictions proposed by Police	347 (36%)	585 (60%)	36 (4%)

Responses in relation to the imposition of further restrictions on the sale of full strength takeaway alcohol indicated that there was less support for the further restrictions on the sale of alcohol, including the limitations suggested by Pilbara Police.

Balancing the issues around sale and supply of alcohol is very complex, with some members seeking stricter control (due to dealing with issues caused by excess consumption) to those members who consider alcohol sale and supply to be over-serviced. Commentary provided within the survey from residents reflected a wide range of views, as well as personal opinions in relation to the consumption of alcohol, consumers of alcohol (ethnicity) and the effects of further restrictions on the community as a whole. These have been collated as follows:

Comment themes	Number
Restrictions don't target problem - affect compliant majority	227
Limits purchasing powers/infringes rights	95
Link to welfare card/ID card to restrict problem drinkers	45
Support of implementation or other ideas to assist	44
Creates other issues sly grogging, moving problem elsewhere	40
City comparisons (to Perth), including tourism	31
Impacts lifestyle (boating, camping, parties, spontaneity)	26
Raised drug issues	25
More support services/education needed	21
Generalised comments not supporting implementation	18
Consistency of application and enforcement concerns	16
Concerns that doesn't restrict online purchases	7
Other comment	51

In addition, a question in relation to the possible implementation of a cashless welfare card was included in the survey. The majority of responses (over 77%) were in support of a future trial of a cashless welfare card system within Karratha. Themes raised by respondents included that the card should be targeted at those persons within the community who are unable to control what they spend money on (ie alcohol and cigarettes before food), and in doing so would benefit children who go hungry (and a possible cause of antisocial behaviour and theft issues).

The additional restrictions as proposed by the Police are currently being considered for implementation within the Town of Port Hedland and in Newman. Restrictions in Newman have been brought in voluntarily by the sole licensee within the town. The Port Hedland Liquor Accord, at their 31 January 2017 meeting, resolved to postpone any decision on the implementation of further alcohol restrictions or a Takeaway Alcohol Management System (TAMS) until such time as they could review the second report on the results of implementation of TAMS and associated restrictions in the Kimberley. The West Pilbara Alcohol Accord (of which the City is a Member agency) do not currently intend to voluntarily implement further full strength takeaway alcohol restrictions until they too review the second Kimberley TAMS report.

The community consultation requested by Council to assist in making a determination as to whether to support further restrictions indicated that the majority of respondents do not support the implementation of further alcohol restrictions within the City, including those which would require the implementation of a Takeaway Alcohol Management System.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social issues and parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

A community survey was undertaken over a period of 8 weeks to determine support for the implementation of further takeaway alcohol restrictions in the City. 968 responses were received, the majority of which indicated that the community was not supportive of further restrictions.

STATUTORY IMPLICATIONS

Council does not have any statutory powers in relation to the implementation of restrictions on the sale of alcohol. The Director of Liquor Licensing may consult with the City when deciding to impose, vary or cancel a condition on a license. The decision on whether this is implemented or not is not the City's decision, but our feedback is sought.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

- | | | |
|------------------------|---------|--|
| Our Programs/Services: | 1.b.3 | Safe environments are established through effective programs and partnerships with enforcement agencies. |
| Our Projects/Actions: | 1.b.3.1 | Safer Communities Partnership. |

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Reputation, as the decision is being made based on the results of the community survey. Given the scale extremes of the responses, the decision will contradict the views of some members of the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Implementation of the current restrictions was considered at the August 2012 Council meeting with Councillors resolving to "ADVISE the Director of Liquor Licensing that as the measures proposed do not target specific problem drinkers of alcohol, continue to provide access to alcohol to those problem drinkers and as such the Shire expects targeted restrictions, rather than this blanket approach proposed." (Resolution 152210).

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. SUPPORT the implementation of further alcohol restrictions, incorporating a takeaway alcohol management system, for the sale of full strength (over 3.5%) take away alcohol within the City; and
2. SUPPORT in principle, any future trial of a cashless welfare card system within the City, subject to further community consultation and detail being provided.

CONCLUSION

The results of the community survey show that the majority of respondents do not support further restrictions being implemented within the City, primarily due to these not being targeted to those persons with alcohol consumption issues.

It is important to note that Council is not the responsible authority for liquor licensing and any restrictions on the sale of liquor, as this is the State Government Department for Liquor Gaming and Racing.

The Director of Liquor Licensing may consult with the City when deciding to impose, vary or cancel a condition on a liquor license, however is not obliged to comply with any resolution of Council.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVISE Pilbara Police and the Director of Liquor Licensing that it does not support further liquor restrictions at this time for the following reasons:

- a) The results of a recent community survey show that the majority of the community does not support further liquor restrictions;**
- b) There are existing restrictions in place and further restrictions do not target the underlying problem;**
- c) Further restrictions could have a negative impact on consumer choice and local businesses;**
- d) Alternative interventions such as cashless welfare should be considered; and**
- e) The current level of State Government services is inadequate and there needs to be a significant increased investment in social support services to address the underlying problem which has not been proposed.**

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 PROVISION OF LITTER COLLECTION STAFF

File No:	WM.2
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager City Services
Date of Report:	20 February 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Scope of Services

PURPOSE

For Council to consider proceeding to call tenders for the provision of litter collection staff for the City's litter picking operations.

BACKGROUND

The City currently sources staff for its litter collection operation through Chandler MacLeod Recruitment Agency. This engagement is conducted via the WALGA preferred supplier panel. The service is delivered as part of the waste operation and the supervision, planning, work allocation, administration and performance monitoring is undertaken by Waste Services staff. Equipment and materials for the operation are also provided by the City. This is seen as the optimum operational structure to facilitate both planned and reactive service requirements.

Litter collection staff are deployed in two (2) teams of two (2), collecting litter from footpaths, verges, stormwater reserves, designated public thoroughfares, tourist areas and boat ramps in the townships of Dampier, Karratha, Wickham and Point Samson. The teams also pick up illegal dumps and collect data identifying litter and dumping hotspots which are then regularly targeted. Litter collection services in Roebourne are provided under contract with Ngarluma & Yindjibarndi Foundation Ltd (NYFL).

One of the recommendations arising from the Waste Operations Service Review was to test the market for the provision of litter collection staff to determine if a better rate could be achieved. This process will also enable local providers who are not on the WALGA preferred supplier panel to submit a price for provision of staff to undertake the required services. The City would continue to provide the supervision, administration and equipment for the operation, and litter collection teams would be deployed from the 7 Mile Waste facility.

The proposed tender for the provision of staff is for a period of three (3) years with an option for two (2) x one (1) year extensions.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Manager City Services and the Executive Management Team as part of the Waste Operations Service Review.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders are to be called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4 – Provision of goods and services of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council policies CG-11 Regional Price Preference and CG-12 Purchasing are applicable.

It is recommended that the following selection criteria for the Supply of Litter Collection Staff be considered by Council in determining the best value for money tender through the evaluation process:

Criteria	Detail	Weighting
Price	Hourly rate for supply of staff.	60%
Methodology	Proposed process for managing staff supply arrangement with the City.	10%
Relevant experience	Demonstrated successful experience in provision of labour staff. Previous experience in the Pilbara or similar environment.	15%
Capacity to Deliver	Proposed resources, other commitments and OH&S requirements.	15%

FINANCIAL IMPLICATIONS

The current budget for the supply of litter collection staff is \$445,952. This is based on 200 hours worked per week (4 staff).

The total cost of litter collection under the current arrangement is shown in the table below.

Description	Annual Cost
Supply of labour hire staff	\$445,952
Plant & Equipment Costs	\$19,686
Materials	\$4,400
Supervision/Administration	\$20,632
Total	\$490,670

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of Council’s ability to perform its role.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously engaged labour hire contractors for the provision of litter collection services. Prior to this the City engaged staff directly however the high turnover of staff made it problematic to provide the required level of service.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT CALL tenders for the Provision of Litter Collection Staff in accordance with the Scope of Services attached to this report.

CONCLUSION

The current method of delivering litter collection operations has proved effective and enables the delivery of both planned and reactive services across the City. This report seeks Council approval to test the market to determine if a better rate can be achieved for provision of litter collection staff. The planning, supervision, administration, plant and equipment associated with the service will continue to be supplied by the City.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **CALL tenders for the Provision of Litter Collection Staff in accordance with the Scope of Services attached to this report; and**
2. **ENDORSE the tender selection weighted criteria as follows:**

Criteria	Weighting
Price	60%
Methodology	10%
Relevant Experience	15%
Capacity to Deliver	15%

13.2 REQUEST FOR TENDER - MINOR WORKS - ELECTRICAL

File No:	TBA
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Building Maintenance Coordinator
Date of Report:	1 March 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider the scope of works and selection criteria for the Provision of Minor Works - Electrical Services as provided within this report.

BACKGROUND

The current Minor Works Electrical contract RFT 23-12/13 contracted to Karratha Contracting P/L, commenced on 1 July 2013 for a period of two (2) years with two (2), one (1) year extension options, which have been exercised and now due to expire on 30 June 2017.

The electrical works covered by the current contract include:

- General repair of electrical cabling and light fittings.
- Repair and maintenance of electrical and/or mechanical services switchboards.
- Minor alteration and re-location of light fittings.
- Repairs and maintenance to training lights, floodlights and park lights.
- Minor new electrical installation work.
- Electrical inspection and condition reports as directed by the Principal.

The Minor Works Electrical contract is one of several trade based Minor Works contracts which give a platform from which the Building Maintenance team undertake the preventative and reactive activities required at City's facilities and by other City departments.

It is proposed that the principle features of the contract will be:

- Start Date - 1 July 2017 (subject to Council's endorsement of a successful tenderer, allowing for continuity of services);
- Term – two years, with two, one year extension options;
- Exclusive;
- Works to be undertaken in accordance with relevant Australian standards, Acts, Regulations and best industry practice;
- Adherence to all applicable Occupational Health and Safety legislation, standards, policies and guidelines;
- A defects liability period;
- Appropriate Insurance provision;
- Performance indicators – Attendance requirements in accordance with priority; and
- Schedules for hourly rates, call out rates and mark up of materials, plant and equipment.

The works to be included within the proposed tender provide a more detailed scope, as follows:

- Reactionary maintenance, including after hours, electrical and mechanical services switchboards, distribution systems, lighting, and small power at community facilities, staff housing and other building structures that the City owns and/or is responsible;
- Statutory inspections, testing and planned maintenance of electrical installations and equipment; and
- Minor new electrical installation works.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Director Strategic Projects and Infrastructure, Manager City Services and the Building Maintenance Coordinator.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders for the works are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995* and relevant Regulations. The form of contract related to the tender is proposed to be in accordance with AS 4921-2003.

POLICY IMPLICATIONS

Council’s Purchasing Policy CG-12 and Regional Price Preference Policy CG-11 are applicable to this matter.

The proposed evaluation is based on the following criteria, weightings and justification:

Criteria	Weighting	Justification
Relevant Experience	20%	Depth and extent of relevant experience in a wide range of electrical systems and equipment is critical to the success of the contract.
Capacity to Deliver	15%	It is important that the contractor has the proper equipment and resources to carry out the work efficiently and to an appropriate level with back up resources where required.
Demonstrated Understanding	15%	The contractor must understand the importance of attendance in accordance with priority, variation process and service requirements.
Price	50%	A value for money service should be held in high regard.

FINANCIAL IMPLICATIONS

The expenditure associated with delivering services under this contract will be in accordance with Council’s budget allocations. The contract price per annum is estimated at \$500,000 with a total estimated contract price including the extension options at \$2M.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services: 1.a.1.5 Building Maintenance Services

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of service interruption should Council consider not to call for tenders. However, long term lack of servicing electrical systems in an appropriate manner could lead to significant service interruptions.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There is a current contract for Minor Works Electrical under RFT 23-12/13 which commenced on 1 July 2013 and expires on 30 June 2017.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT CALL Tenders for the Provision of Minor Works – electrical Services at this time.

CONCLUSION

Council has in the past supported the calling of tenders and subsequent award for the Minor Works - Electrical Services contract which is due to expire on 30 June 2017. Council are now requested to consider the proposed scope of works and tender evaluation selection criteria in order to progress the calling of tenders.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the calling of Tenders for the Provision of Minor Works - Electrical Services including; preventative, reactive and minor installation activities required at the City’s facilities in accordance with the proposed scope of works and specifications; and
2. **ENDORSE** the Tender Selection Evaluation Criteria weighting as follows:

Criteria	Weighting
Relevant Experience	20%
Capacity to Deliver	15%
Demonstrated Understanding	15%
Price	50%

13.3 PROPOSAL FOR KARRATHA VISITORS CENTRE TO INSTALL AN INFORMATION STAND AT THE KARRATHA AIRPORT

File No:	ED.5
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Airport Property Officer
Date of Report:	28 February 2017
Applicant/Proponent:	Karratha Visitor Centre
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To consider a Licence Agreement to the Karratha Visitors Centre to install an information stand at the Karratha Airport.

BACKGROUND

Karratha Visitor Centre (KVC) is a not for profit organisation providing tourism information and services for the region with its main focus being tourism within the City of Karratha.

The City of Karratha provides funding to the KVC to support its operations. In the most recent agreement dated 7 December 2016, the City specified a requirement for the provision of 3 booths in the Karratha area. Although it is not included in the contract terms, KVC's tender submission indicated that one of these booths would be located at the Karratha Airport.

The KVC has recently engaged in discussions with Karratha Airport in relation to the best location for the booth which would include an iPad and brochure stand. Both parties have agreed that this information would be most effective in the arrivals area of the terminal.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues relating to Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

Consultation has taken place between Officers and the KVC. The KVC support the Officer's recommendation for a peppercorn rental fee.

STATUTORY IMPLICATIONS

Should a Licence Agreement be negotiated for the space, the proposed disposal of property (lease) will be required to comply with Section 3.58 of the *Local Government Act 1995*.

In addition, it is a requirement under the management order for the Airport Reserve that all leases and licences are endorsed by the Minister for Lands.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The City is currently committed to funding the KVC by way of a funding agreement, and actively supports their efforts to increase and promote tourism activity within the region. Officers have noted that KVC is a not for profit organisation and have considered this as part of the recommendation.

Should Council opt to void the rent charge, then the commercial rent will be included in the agreement allowing for an annual contribution of the rent minus \$10 to be credited by the City. This will ensure consistency across other 'peppercorn' style leases within the Airport Precinct.

Officers analysed the current fees and charges as well as current rental evidence, in the alternative that Council consider a rent is payable. The community rates from the fees and charges were analysed to determine what they were as a percentage of the full commercial fees. On average this works out to approximately 24% difference. Given the community related focus of the KVC, officers believe that it is reasonable to apply a similar 'community discount' to the calculated commercial rate for this licence. Following this analysis and with the community discount applied, it was determined that \$394/m² per annum is a fair rate for this type of space within the terminal. Under this arrangement the proposal terms are for 2 years, with a rent of \$788 pa (excl. GST) for a space of 2m².

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Projects/Actions: 2.a.2.2.2 Promote Tourism Prospectus

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are a number of leases/licence agreements administered by the Airport.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to EXECUTE a 2-year Licence Agreement to the Karratha Visitors Centre for an area of 2m² in an approved location within the Karratha Airport Terminal, giving an annual rental return of \$788pa plus GST.

CONCLUSION

In accordance with the City's Strategic Plan to promote tourism within the City of Karratha and Pilbara region, it is recommended that a 2-year Licence Agreement for the installation of an interactive and informational iPad and brochure stand at Karratha Airport would be beneficial to both the KVC and the City.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.58 (4)(c)(2) of the *Local Government Act 1995* RESOLVES to OFFER a 2-year licence agreement, to Karratha Visitors Centre for an area of 2m² in an approved location within the Karratha Airport Terminal giving an annual rental return of \$10 plus GST.

13.4 KARRATHA AIRPORT FRONT OF TERMINAL AND CONTROLLED CAR PARK FACILITY UPGRADE

File No: TT.459

Responsible Executive Officer: Director Strategic Projects & Infrastructure

Reporting Author: Project Engineering Officer

Date of Report: 28 February 2017

Applicant/Proponent: Nil

Disclosure of Interest: CEO owns shares in a company that is not recommended for award of tender.

Attachment(s)

1. Current Scope of Works Plan
2. Confidential Tender Evaluation Report
3. Confidential Project Budget

PURPOSE

For Council to consider the tender submissions for RFT 24-16/17 Karratha Airport Front of Terminal and Controlled Car Park Facility Upgrade and the appointment of a preferred contractor.

BACKGROUND

In November 2016 Council resolved to:

1. ENDORSE the full Masterplan design inclusive of stages 1, 2, 3 and 4 which incorporates a “kiss and ride” zone as presented in this report;
2. NOTE that the scope of works for stage 1, 2, 3 and 4 of the Karratha Airport Front of Terminal and Controlled Car Park Facility includes:
 - the front of terminal,
 - utility area,
 - short term car park,
 - rental vehicle car park; and
 - long term car parks A and B
3. NOTE the pre-tender construction estimate prepared by the Quantity Surveyor for all stages of work as fully designed as \$4.45M;
4. ENDORSE tendering a reduced scope of works for stages 1, 2, 3 as presented in this report to achieve a construction budget of approximately \$2.67M with various separable portions and pricing options for potential additional work to be added in line with the full Masterplan and as outlined in this report;
5. ENDORSE the tender selection evaluation criteria weighting as follows:

Criteria	Weighting
Price	50%
Relevant Experience	15%
Capacity to Deliver	15%
Methodology	20%

6. NOTE that at the completion of the tender process, a report will be tabled for Council to consider the appointment of the successful Tenderer and the financial implications associated with the award of the contract.

Accordingly, tenders for the construction of the Karratha Airport Front of Terminal and Controlled Car Park Facility Upgrade were advertised on 21 January 2017 and closed on 22 February 2017.

Three compliant Tenders were received by the closing date from:

- BGC Contracting Pty. Ltd.
- Downer EDI Works Pty.Ltd.
- GBTK Pty.Ltd.

The tenders were evaluated by a panel consisting of three people, including:

- Manager Airport Services
- Senior Project Manager
- Project Engineering Officer

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted against the criteria approved by Council. The Regional Price Preference Policy was applied to two local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

If Council awards the tender works are anticipated to commence in April and be concluded by September 2017.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of the financial investment required to establish, progress and complete the project. Additionally, there is a high risk to the reputation of the City should the constructed design not meet community expectations.

COUNCILLOR/OFFICER CONSULTATION

In April 2016 Council was presented with a reconfigured concept design which incorporated the “kiss and ride” zone. This was supported in principal and the design progressed.

Council was presented with an update on the project scope and finances at the Council briefing session held on 10 October 2016 due to a higher than anticipated pre-tender estimate costing of works. Council endorsed tendering a reduced scope of works for stages 1, 2 and 3 which includes:

- the front of terminal;
- utility area;
- short term car park;
- rental vehicle car park; and
- long term car park A.

Long term Car Park B works is not included in the current tender.

COMMUNITY CONSULTATION

A project communication plan has been prepared to provide the public, business and key stakeholders with regular updates as the project progresses. Additional signage and variable messages boards are proposed to educate drivers on any modified traffic movements required during the staged construction of the works.

To date the concept and detailed design has been regularly communicated with Karratha Airport Stakeholders. Early in 2016 community members raised concerns with Councillors in relation to the current closure of the “kiss and ride” zone. This resulted in an update to Council in March 2016 and the subsequent resolution to include a “kiss and ride” option within the design.

During the planning and detailed design stages, Airport staff have been consulting with Rental Car Operators who are aware of the potential works. All operators have also signed revised contracts which takes into consideration the revised rental vehicle car park design. Early in the planning stages, Airport staff advised Ground transport operators of the intention to modify the front of terminal area. Further consultation will be undertaken with operators as the project progresses via the re-establishment of Airport User Group Meetings to enable effective communication with all stakeholders during construction.

Air Services Australia and Department of Fire and Emergency Services have reviewed and accepted the proposed design to ensure compliance with emergency vehicle access standards. Further consultation will be undertaken with these stakeholders throughout construction to ensure that all parties are familiar with the changes to access throughout the staging of works.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council’s Purchasing Policy CG-12 and Regional Price Preference Policy CG-11 are applicable to this matter.

FINANCIAL IMPLICATIONSCapital

Council has provided a budget allocation of \$2,648,466 to this project in its Long Term Financial Plan.

Council has allocated \$444,000 in the 2016/17 Budget to complete design and commence construction. At its November 2016 Ordinary meeting Council supported a construction budget of \$2.67M. This excluded design, internal project management costs and direct costs for the City to coordinate the works.

The preferred tender is within the construction estimate for the modified scope of works that was presented to Council in November 2016. Should Council award the tender it will be required to allow for funding for construction across the 2016/17 and 2017/18 Budgets. A draft project budget of \$3,324,794 is included in the confidential attachment that outlines the full commitment required to deliver the project including expenditure already committed.

If Council did not want to commit to the full scope of works it could omit works. Options include removing shade structures, garden beds and landscaping as these items are additional to the functional civil works required to manage the vehicle movements around the terminal. The estimate savings if these works were omitted is \$400,000.

Finally, as part of the tender, an option was provided to consider a change to the front of terminal paving to a higher quality paver than currently exists. This option has been costed at \$146,532 (excl GST). If supported by Council, then further funding will be required.

Operational

The revised carpark design is such that it provides greater vehicle set back from the terminal building and removes the need for such intensive monitoring at the front of house. Previously this service had cost Council in excess of \$400k per annum. Additionally, the improvement of the alignment of the exit ways would reduce the amount of assistance security staff currently provide to airport users.

The construction of stage 3 of the works will require the current mini bus and tax lane to be temporarily closed for works. During this time ground vendor transport is proposed to be redirected to parking in the bus bay to the east of the terminal. This will result in a short term loss of revenue over a two-month period which is projected to be approximately \$14,000. This loss of revenue has already been accounted for in airport revenue forecasts. Other options were considered however due to the nature of the vehicles that access the lane it is preferred that these do not access the long term car parks.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program / Services:	1.a.1.4	Airport Facility Management
Our Projects / Actions:	1.a.1.4.2	Upgrade of Karratha Airport Front of Terminal and Carpark Project

RISK MANAGEMENT CONSIDERATIONS

Project Design

A project design review has been undertaken by an independent and suitably qualified Consultant. The purpose of the design review was to minimise the risk of variations due to incomplete documentation prior to tender, as well as assessing if the proposed design will meet the intended functional design modifications and alleviate the current design issues within the car park. In carrying out the design review, project risks arising from insufficient design have been reported to the City, and acted upon as necessary.

Project Risk

A project risk plan has been developed for the project and will be monitored by the Project Officer and Manager and the internal stakeholder team throughout construction.

Construction Risk

Construction works will impact on airport operations and cause some disruption to passengers. To reduce significant disruption to airport users and passengers:

- Works will be staged to facilitate ongoing access;
- The Contractor will be permitted to perform after hours work in high impact areas; and
- Detailed traffic management plans are to be approved by the Project Manager with amended traffic flow configurations.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. The project will be overseen by the Director Strategic Projects and Infrastructure. An internal Project Technical Group has been established to provide input and review at all stages of the project.

Project Management responsibilities will be absorbed internally by the Strategic Projects department, specifically through the allocation of a dedicated Project Officer and Administration Officer.

RELEVANT PRECEDENTS

In recent years, Council has appointed contractors to construct a number of major infrastructure projects including the Pam Buchanan Family Centre, Karratha Leisureplex, Karratha Airport, Dampier Community Hub and Red Earth Arts Complex.

Council has previously appointed contractors on an established tender assessment criterion to evaluate cost affordability, qualitative ranking and risk of each tender, to determine the most advantageous tender for the City.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 and Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. APPOINT BGC Contracting Pty.Ltd. ABN 88 008 766 407 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 24-16/17 - Karratha Airport Front of Terminal and Controlled Car Park Facility Upgrade as contained in the confidential attachment;
2. MODIFY scope to provide a higher quality paver at a cost of \$160,000
3. NOTE as part of the 2017/18 budget formation, include a further allocation of \$826,860 to enable completion of the works as per the full scope.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 and Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOMINATE BGC Contracting Pty.Ltd. ABN 88 008 766 407 as the preferred tenderer based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 24-16/17 - Karratha Airport Front of Terminal and Controlled Car Park Facility Upgrade; and
2. AUTHORISE the Chief Executive Officer to enter in to a value management negotiation with BGC Contracting Pty.Ltd to consider design amendments to reduce the contract cost where the amendments do not impact functionality and report the outcome to Council.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 5

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and REJECT all Tenders at this time.

CONCLUSION

At its meeting held in November 2016, Council approved the scope of works for stages 1, 2 and 3, selection criteria and budget implications for construction of the Karratha Airport Front of Terminal and Car Park Upgrade. Tenders have subsequently been invited in accordance with this approval and Council is now requested to consider the recommended tenderer assessed by the Evaluation Panel whom the Panel believes will provide a successful outcome to this project.

The preferred tender is within estimates provided to Council to undertake the works however Council will be required to provide additional funding to the project in the 2017/18 Budget to enable the full scope of works to be delivered.

As part of the tendering process an option was supplied for supply and laying of a higher quality paver. Council needs to consider the extra cost versus the perceived aesthetic benefits.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 and Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **APPOINT BGC Contracting Pty Ltd ABN 88 008 766 407, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 24-16/17 - Karratha Airport Front of Terminal and Controlled Car Park Facility Upgrade;**
2. **NOTE that the preferred tender is within the pre tender construction estimate; and**
3. **NOTE that upon award of RFT 24-16/17 that Council will be required to cash flow the project across the 2016/17 and 2017/18 financial years.**

13.5 NATURAL FLOODING DISASTER EXPENDITURE UPDATE

File No: GS.61
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: DAO – Strategic Projects & Infrastructure
Date of Report: 20 February 2017
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Example photos of damage

PURPOSE

To provide an expenditure update to Council for rectification works to infrastructure as a result of extreme flooding in the Pilbara.

BACKGROUND

On 8 February 2017 the Pilbara experienced record rains and extreme flooding, in particular, the City of Karratha had 209mm of rainfall overnight causing significant infrastructure damage requiring repair to roads, drainage and parks.

The Premier Colin Barnett subsequently declared areas of WA, including the floods experienced in the Pilbara as being eligible for disaster assistance under the Western Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA). The below table details the procurement of contracts and services provided by local suppliers to cover the extent of works for the flood related damage:

Location / Work Road Section	Works	Distance in Metres	Total Cost (Excluding GST)
40 Mile	Road geometry, drain and base course reconstruction.	300	\$102,669
Cleaverville Road	Road geometry, drain and base course reconstruction.	550	\$105,985
Woodbrook Road	Road geometry, drain and base course reconstruction. Gravel Floodway reconstruction. Create road access to pit site. Clean up after gravel removal.	1,000	\$148,293
Harding River Bridge Roebourne	Pedestrian bridge to caravan park and north side of Roebourne washed away and requiring replacement. Bridge railing damaged and debris cleaning for reinstatement purposes.	-	\$9,850
Dampier Highway	Road geometry, drain and base course reconstruction.	900	\$79,683
DeWitt Road	Road geometry, drain and base course reconstruction.	1,000	\$59,720

Millstream Road	Base and Shoulder reconstruction. Re-lay bitumen seal.	260	\$36,986
Millars Road	Road geometry, drain and base course reconstruction. Reconstruction / reposition scour protection, drainage pipes and associated damaged flood way components	1,250	\$156,887
Street Sweeping	Additional Sweeper for dangerous sealed road debris and silt build up.	-	\$37,822
Gravel Push up	Gravel required for all road works. 7 Day Dozer Hire for Gravel push up all works.	-	\$20,884
		Total	\$758,782

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Chief Executive Officer and the Mayor to seek consent to invoke the emergency provisions under the *Local Government Act 1995*. A report was provided to Council at its meeting in February 2017 detailing the required works.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with Part 11 (2)(a) of the *Local Government Functions and General Regulations 1996*, tenders do not have to be publicly invited if the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the *Local Government Act 1995* which enables expenditure to be authorised in advance by the Mayor or Shire President in an emergency. Further, where expenditure has been authorised under section 6.8(1)(c) of the *Local Government Act 1995* it is to be reported to the next ordinary meeting of the Council.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The costs associated with the rectification to infrastructure in these circumstances will be partly recovered as per the funding assistance under the WANDRRA which provides for 75% claim up to \$410,000 and 100% claim thereafter. It was anticipated that at the time of the report provided to Council at the February Ordinary Council Meeting that costs were expected to be approx. \$500,000, however the City has monitored its expenditure with total related rectification costs at \$758,782. This equates to a claim under the WANDRRA of \$656,282 and an impact on budget of \$102,500. Calculation details are provided in the table below:

	WANDRRA Claim	Cost to City
First \$410,000 @ 75%	\$307,500	\$102,500
Balance of \$758,782	\$348,782	-
Total	\$656,282	\$102,500

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

The significance of damage caused by the flooding to roads, drainage and parks has impacted on the capacity of City staff to continue with typical operations whilst rectification efforts are being coordinated. In particular, the impact to the Infrastructure Services Department including Parks and Gardens, Operations and Building Maintenance teams.

RELEVANT PRECEDENTS

Council has previously resolved to support the actions of the then Shire President in authorising emergency expenditure to facilitate recovery efforts associated with the aftermath of Tropical Cyclone Christine, as declared a natural disaster under WANDRRA.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

Not applicable – there are no alternate options presented as the Mayor has exercised a function of the role in accordance with 6.8(1)(c) of the *Local Government Act 1995*.

CONCLUSION

As a declared natural disaster, on 15 February 2017 the Mayor authorised emergency expenditure to enable contractors to be engaged. The City of Karratha is responsible for infrastructure damage as a result of extreme flooding in the Pilbara. Contracts and services are anticipated at approx. \$500,000 to assist in the infrastructure rectification, in particular - repair to roads, drainage and parks.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.8(1)(c) and Part 11 (2)(a) of the *Local Government Functions and General Regulations 1996* RESOLVES to:

1. **NOTE that as a consequence of the severe flooding in the Pilbara on 8 February 2017 and the flooding being declared a natural disaster under the Western Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA), expenditure for goods and services to facilitate infrastructure rectification works associated with repair to roads, drainage and parks totals \$758,782 as at 23 February 2017; and**
2. **NOTE that as WANDRRA assistance provides for 75% claim up to \$410,000 and 100% claim thereafter, the total WANDRRA claim totals \$656,282, resulting in a \$102,500 impact on Council's municipal fund to be considered as part of Council's Budget process.**

Attachment – Example photos flood damage

40 Mile Beach Access Road





Harding River Footbridge - Roebourne



Millars Road



13.6 TENDER COOLAWANYAH ROAD STAGE 2 RECONSTRUCTION

File No:	CP.914
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure
Date of Report:	2 March 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	CEO owns shares in a company that is not recommended for award of tender
Attachment(s)	Confidential Tender Evaluation Report

PURPOSE

For Council to consider the tender for the Reconstruction of Coolawanyah Road Stage 2 – offered under the tender RFT 23-16/17.

BACKGROUND

Council has previously endorsed Coolawanyah Road as the first priority of upgrade works to be undertaken in the Karratha Light Industrial Area utilising a combination of Council and Regional Road Group funding. Stage 1 of these works was successfully completed in 2015/16 from Dewitt Road to the concrete causeway.

Regional Road Group 2016/17 funding has been made available to commence Stage 2 of upgrade works to Coolawanyah Road, from the concrete causeway to a point approximately 667m east, just past Cowle Road intersection (the subject of this tender).

Stage 3 will include Cowle Road intersection to end of seal – 970 metres (to be constructed at a future date).

In December 2016, Council resolved to:

1. AGREE to call tenders for the second stage of reconstruction and upgrade of Coolawanyah Road from the concrete causeway to a point approximately 667m east, just past Cowle Road intersection, utilising the following evaluation criteria and weighting:

Criteria	Weighting
Price	60%
Relevant Experience	20%
Methodology	10%
Capacity to Deliver	10%

2. NOTE that a further report will be tabled at the end of the tender process considering the award of tender and associated funding considerations.

Council is now requested to consider the tender recommendation following the tender evaluation process. Tenders were advertised on 1 February 2017 and closed 22 February 2017.

Five tenders were received by the closing date from:

- Argonaut Engineering Pty Ltd
- DeGrey Civil Pty Ltd
- Downer EDI Works Pty Ltd
- Karratha Earthmoving & Sand Supplies
- MACA Civil Pty Ltd

The tenders were evaluated by a three- person panel comprising of:

- Works Coordinator
- Technical Services Coordinator
- Works Supervisor

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted, as per the criteria endorsed by Council.

The Regional Price Preference Policy was applied to four local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the evaluation panel members.

COMMUNITY CONSULTATION

No community consultation is required however significant communication with regard to notices to adjoining and nearby businesses will occur. Information will also be provided via electronic media and newspapers to ensure the wider community is aware of construction works.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable.

FINANCIAL IMPLICATIONS

The available 2016/17 budget is \$663,877 of which \$413,611 has been provided by Regional Road Group. Using existing Regional Road Group formula, the 2017/18 contribution is estimated at \$487,000 which together with Council's one third matching contribution will provide a 2017/18 budget of \$730,500. This potentially provides a total project budget of \$1,394,377.

The preferred tender marginally exceeds the proposed project budget. Noting that the project is intended to carry over two financial years, if Council elects to award the contract it will be required to consider an increased contribution in 2017/18. Officers estimate the additional funding by Council to be in the order of \$80,000. Officers have discussed the opportunity to access addition Regional Road Group funding, however it is unlikely.

Officers have considered the extent of works proposed in Stage 2 to identify if any savings could be identified. The extent of reconstruction could cease prior to Pemberton Road and Cowle Road resulting in a significant reduction in cost. Council Officers do not favour this option as both intersections with Coolawanyah Road are RAV rated and require reconstruction as a priority to facilitate current users.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Program/Services:	1.a.2.2	Infrastructure Project Management
Projects/Actions:	1.a.2.2.3	Construct Coolawanyah Road

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of service interruption. The majority of works particularly in the road carriageway will be performed during night hours which reduces risks of criticism from adjacent businesses who may otherwise be significantly disrupted. Access to businesses will be full and unimpeded during daylight business hours.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously endorsed the appointment of Karratha Earthmoving & Sand Supplies for Stage 1 (from Dewitt Road to the concrete causeway) for the reconstruction of Coolawanyah Road successfully completed in 2015/16.

VOTING REQUIREMENTS

Simple Majority

OPTIONS

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. NOMINATE Karratha Earthmoving & Sand Supplies as the preferred tenderer based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under for RFT 23-16/17 Reconstruction of Coolawanyah Road Karratha Light Industrial Area; and
2. AUTHORISE the Chief Executive Officer to enter in to a value management negotiation with Karratha Earthmoving & Sand Supplies to consider scope amendments to reduce the contract cost to within Council's proposed budget allocation.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and NOT PROPOSE a substitute Tenderer.

CONCLUSION

The Evaluation Panel believes that the recommended tenderer has demonstrated the ability to provide the required services and represents the most advantageous outcome for the City. As an additional benefit the preferred tenderer has offered an extended defects liability period and to seal the roads shoulders at no additional cost to the City.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to

1. **APPOINT** Karratha Earthmoving & Sand Supplies ABN 89 992 916 137 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 23-16/17 Reconstruction of Coolawanyah Road Karratha Light Industrial Area – Stage 2; and
2. **NOTE** that additional funding will be required in the 2017/18 Budget to complete Stage 2 works.

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for March 2017.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Non-Statutory Donations
- 14.3 Concessions on Fees
- 14.4 Building Statistics
- 14.5 Planning Decisions Issued
- 14.6 Environmental Health Statistics
- 14.7 Ranger Statistics
- 14.8 Economic Development update
- 14.9 Safer Communities Partnership Quarterly Report Oct to Dec 2016
- 14.10 Community Services update
- 14.11 Waste Services Data
- 14.12 State Blackspot Funding Application

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA
COMMON SEAL**

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

PURPOSE

To advise Councillors of documents, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting. There were none for the month of February 2017.

14.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 31 JANUARY 2017

File No: APR16
Responsible Officer: Director Corporate Services
Author Name: Assistant Management Accountant
Date of Report: 3 March 2017
Disclosure of Interest: Nil

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2016/17 were adopted in Council Res No. 153501 Municipal Fund Budget 2016/17.

Annual Community Association Development Scheme Contributions and Ex-Gratia amounts listed under ‘Current Budget/Prior Years Balance’ for previous years represent the unspent portion of the relevant years funding as at 30 June 2016.

	<u>Original Budget</u>	<u>Current Budget / Prior Years Balance</u>	<u>Actual YTD</u>	<u>Remaining</u>
City of Karratha				
Non Statutory Donations	\$	\$	\$	\$
For the Period Ending 31 January 2017				
ACADS Contribution - Dampier Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFW		\$ 63,553	\$ 21,846	\$ 41,707
2014/15 BFW		\$ 14,660	\$ -	\$ 14,660
ACADS Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 99,820	\$ 13,386	\$ 86,434
2015/16 BFW		\$ 95,000	\$ -	\$ 95,000
2014/15 BFW		\$ 70,065	\$ -	\$ 70,065
2013/14 BFW		\$ 100,000	\$ -	\$ 100,000
ACADS Contribution - Roebourne Advisory Group	\$ 100,000	\$ 100,000	\$ 15,565	\$ 84,435
2015/16 BFW		\$ 82,003	\$ 12,158	\$ 69,845
2014/15 BFW		\$ 53,277	\$ 15,873	\$ 37,404
ACADS Contribution - Wickham Community Assoc	\$ 100,000	\$ 100,000	\$ 50,000	\$ 50,000
2015/16 BFW		\$ 37,500	\$ 18,750	\$ 18,750
2014/15 BFW		\$ 45	\$ -	\$ 45
ACADS Contribution - Karratha Community Assoc	\$ 100,000	\$ 98,995	\$ 49,498	\$ 49,497
2015/16 BFW		\$ 100,000	\$ -	\$ 100,000
2014/15 BFW		\$ 50,000	\$ 50,000	\$ -
Ex Gratia Contribution - Dampier Community Assoc		\$ -	\$ -	\$ -
2015/16 BFW		\$ 74,242	\$ -	\$ 74,242
2014/15 BFW		\$ 59,999	\$ 17,103	\$ 42,896
2013/14 BFW		\$ 27,047	\$ 27,047	\$ -
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 20,000	\$ 9,875	\$ -	\$ 9,875
2015/16 BFW		\$ 51,250	\$ -	\$ 51,250
2014/15 BFW		\$ 85,639	\$ 31,722	\$ 53,917
2013/14 BFW		\$ 125,000	\$ -	\$ 125,000
2012/13 BFW		\$ 125,000	\$ -	\$ 125,000
Ex Gratia Contribution - Roebourne Advisory Group	\$ 20,000	\$ 9,875	\$ -	\$ 9,875
2015/16 BFW		\$ 51,250	\$ -	\$ 51,250
2014/15 BFW		\$ 101,500	\$ -	\$ 101,500
Ex Gratia Contribution - Wickham Community Assoc	\$ 40,000	\$ 19,750	\$ -	\$ 19,750
2015/16 BFW		\$ 76,875	\$ -	\$ 76,875
2014/15 BFW		\$ 86,034	\$ -	\$ 86,034
Subtotal	\$ 580,000	\$ 2,068,254	\$ 322,948	\$ 1,745,306

City of Karratha	Original Budget	Current Budget	Actual YTD	Remaining
Non Statutory Donations	\$	\$	\$	\$
For the Period Ending 31 January 2017				
Raiders Boxing Club	\$ -	\$ 5,385	\$ 1,346	\$ 4,039
Karratha Bmx Club	\$ -	\$ 20,000	\$ 75	\$ 19,925
School Awards	\$ 1,425	\$ 1,425	\$ 1,425	\$ -
Walkington Awards	\$ 8,500	\$ 8,500	\$ 5,412	\$ 3,088
Karratha Community House Inc.	\$ -	\$ 11,497	\$ 2,874	\$ 8,623
Local Information Network Karratha (Link)	\$ -	\$ 18,865	\$ 4,716	\$ 14,149
Yaandina Family Centre Inc.	\$ -	\$ 4,776	\$ 1,194	\$ 3,582
Sundry Donations To Community Groups	\$ 200,000	\$ -	\$ -	\$ -
Fee Waiver	\$ 20,000	\$ 20,000	\$ 20,046	\$ -46
St Johns Ambulance (Wickham & Roebourne)	\$ -	\$ 15,000	\$ 2,932	\$ 12,068
Karratha Amateur Swimming Club	\$ -	\$ 15,910	\$ 3,978	\$ 11,932
Karratha Family Centre	\$ -	\$ 9,000	\$ -	\$ 9,000
Karratha Emergency Relief Organisation	\$ -	\$ -	\$ -	\$ -
Wa Police & Citizens Youth Club (Roebourne)	\$ -	\$ 49,374	\$ 13,844	\$ 35,530
Karratha Scouts Group	\$ -	\$ 28,750	\$ -	\$ 28,750
Port Walcott Surf Life Saving	\$ -	\$ 11,964	\$ 11,366	\$ 598
North Pilbara Football League	\$ -	\$ 4,460	\$ 4,460	\$ -
Karratha Basketball	\$ -	\$ 13,727	\$ 13,041	\$ 686
Karratha Storm Junior Rugby	\$ -	\$ 5,000	\$ -	\$ 5,000
Subtotal	\$ 229,925	\$ 243,633	\$ 86,709	\$ 156,924
TOTAL	\$ 809,925	\$ 2,311,887	\$ 409,657	\$ 1,902,230

Budget in relation to Ex Gratia funding for Pt Samson, Roebourne and Wickham was adjusted in the November budget review and has been reflected in the above table. Ex Gratia contributions of \$39,500 were received, therefore funding allocations to community associations were adjusted accordingly.

CONCLUSION

In accordance with Council Policy CS19 - Annual Community Association Grant Schemes, unspent ex-gratia and Community Association Development Scheme (ACAD) funding will be transferred to the Community Development Reserve. The funds will be held in Reserve for a period of not more than 2 years following the year of allocation. At this time unspent funding is incorporated into the City of Karratha Annual Community Grant for the purposes of being distributed in accordance with Council Policy CS6 - Community Grants & Contributions Scheme.

14.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 16-17 FINANCIAL YEAR

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 28 February 2017
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council's facilities and services under Section 11 of the Delegations and Authorisations Register for the 16/17 Financial Year.

Name	Reason	Amount (exc GST)
Pilbara Regional Council	Fee waiver to Tourism Council of WA to conduct Tourism Workshop for Regional Tourism Operators at the KLP Conference Room 15-16/2/17. TOTAL \$1444.00	\$1312.73
Pilbara Regional Council	Fee waiver for Tourism Council of WA Swim and Gym packages for Delegates at KLP 15-16/2/17. TOTAL UP TO \$507.50	\$198.18
Dampier Sharks Football Club	Donation of a full 1 month KLP membership to be auctioned as a prize to raise money for Angus Johnston – TOTAL \$165.00.	\$150.00
Karratha Water Polo Association	Donation of a full 3 month KLP membership to raise money for the Country Championships – TOTAL \$425.00	\$386.36
Karratha Police	Donation of 20 Child Swim passes and 10 Family passes for the Youth Crime Intervention Team for rewarding troubled and at risk youth for continued and prolonged good behaviour. TOTAL \$341.00	\$310.00

14.4 MONTHLY BUILDING STATISTICS

File No: GR.27

Responsible Executive Officer: Director Development Services

Reporting Author: Manager Regulatory Services

Date of Report: 1 March 2017

Disclosure of Interest: Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Building Statistics 2017													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0											0
Alterations and Additions	1	3											4
Swimming Pools and Spas	0	3											3
Outbuildings (inc signs and shade)	7	15											22
Group Development	0	0											0
Number sole occpcy units/grp development	0	0											0
Commercial	2	1											3
Monthly total	10	22	0	0	0	0	0	0	0	0	0	0	32
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1											1
BAC's	2	0											2
BAC Strata	0	0											0
Monthly Total	2	1	0	0	0	0	0	0	0	0	0	0	3
Occupancy Permits													
Occupancy Permits	1	0											1
OP Strata	0	0											0
OP Unauthorised	0	0											0
Monthly total	1	0	0	0	0	0	0	0	0	0	0	0	1
Total \$'000 Construction Value	132	3,119											3,251
Applications Processed for Other Councils													
													YTD
Shire Of Ashburton	1	4											5
Shire of Wyndham (East Kimberley)	0	0											0
Port Hedland	0	1											1
Monthly Totals	1	5	0	0	0	0	0	0	0	0	0	0	6
Private Certifications Provided													
													YTD
Certificate of Design Compliance	-	1											1
Certificate of Building Compliance	1	-											1
Certificate of Construction Compliance	-	-											-
Monthly total	1	1											2
Total \$'000 Construction Value	18	5	-	-	-	-	-	-	-	-	-	-	23

Building Statistics 2016													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	1	0	0	0	0	0	0	2	1	1	5
Alterations and Additions	0	1	1	3	1	4	1	1	1	1	4	0	18
Swimming Pools and Spas	2	1	3	1	0	1	3	0	2	2	9	3	27
Outbuildings (inc signs and shade)	10	15	17	16	27	24	19	22	15	28	13	32	238
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	2	3	2	3	6	3	6	3	4	2	1	1	36
Monthly total	14	20	24	23	34	32	29	26	22	35	28	37	324
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	0	1	0	1	0	0	1	3	7
BAC's	0	0	0	0	2	1	0	0	0	0	0	1	4
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Total	0	1	0	0	2	2	0	1	0	0	1	4	11
Occupancy Permits													
Occupancy Permits	0	2	2	2	1	2	1	3	6	1	5	3	28
OP Strata	1	3	0	0	0	0	0	0	0	0	1	0	5
OP Unauthorised	0	1	0	0	0	0	1	0	0	0	2	0	0
Monthly total	1	6	2	2	1	2	2	3	6	1	8	3	37
Total \$'000 Construction Value	2,702	1,510	3,086	2,022	1,423	8,874	1,803	8,995	48,296	1,575	3,140	1,489	84,915
Applications Processed for Other Councils													YTD
Shire Of Ashburton	3	6	5	4	10	2	4	11	4	3	2	2	56
Shire of Wyndham (East Kimberley)	1	0	1	1	0	0	0	1	0	0	0	0	3
Port Hedland	0	0	1	0	3	0	0	0	0	0	0	0	0
Monthly Totals	4	6	7	5	13	2	4	12	4	3	2	2	64
Private Certifications Provided													YTD
Certificate of Design Compliance					2	3	1	1	2	-	-	-	9
Certificate of Building Compliance					1					-	-	-	1
Certificate of Construction Compliance							1	2	2	-	1	-	6
Monthly total					3	3	3	3	4	-	1	-	16
Total \$'000 Construction Value					103	517	50	75	95	-	75	-	915

14.5 PLANNING DECISIONS ISSUED 01 FEBRUARY TO 28 FEBRUARY 2017

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

To advise Council of the following planning decisions issued for the above period.

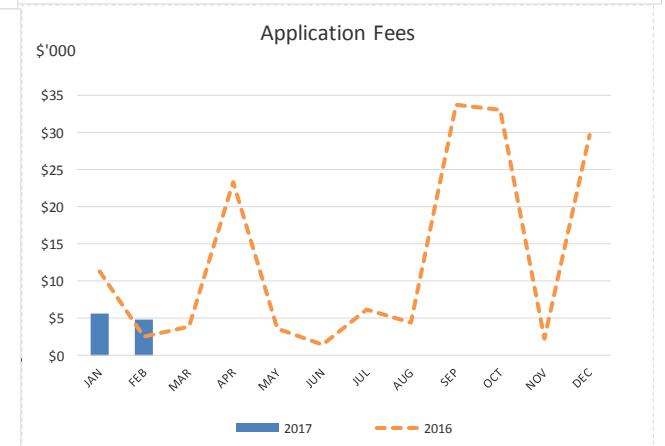
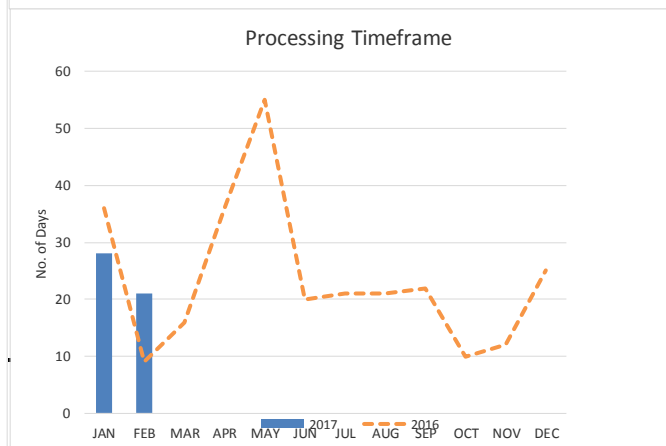
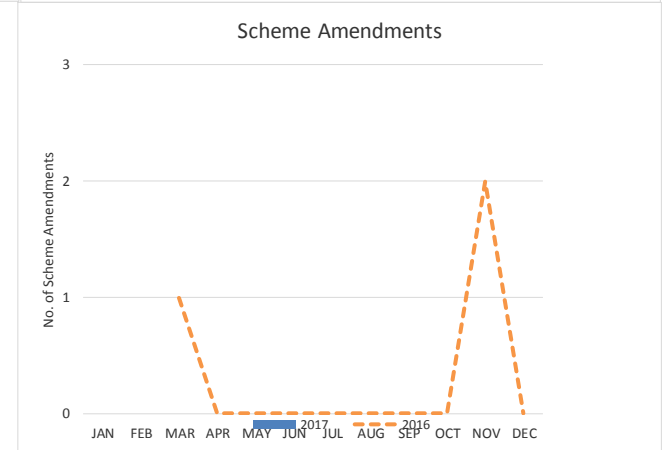
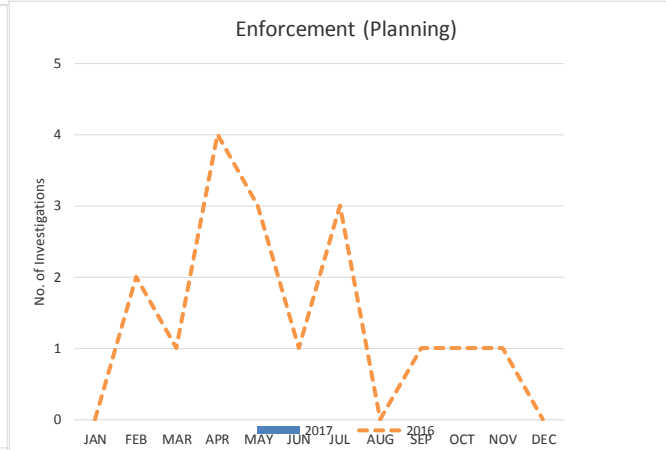
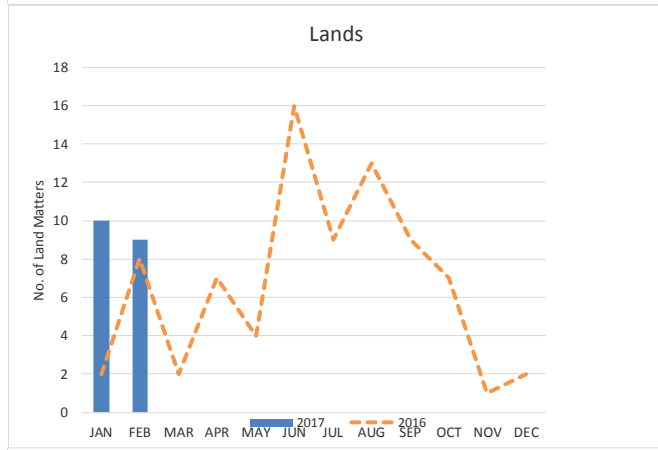
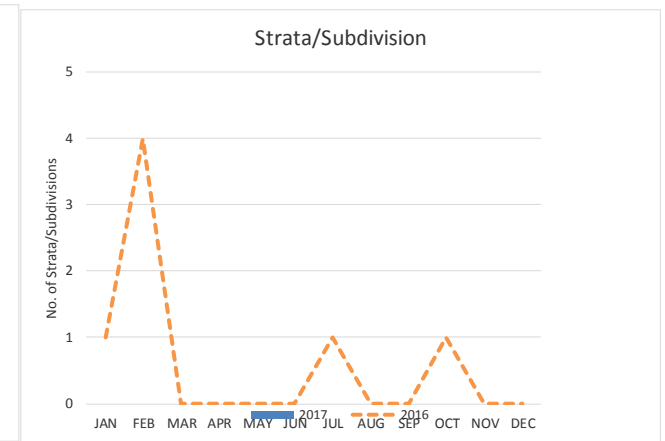
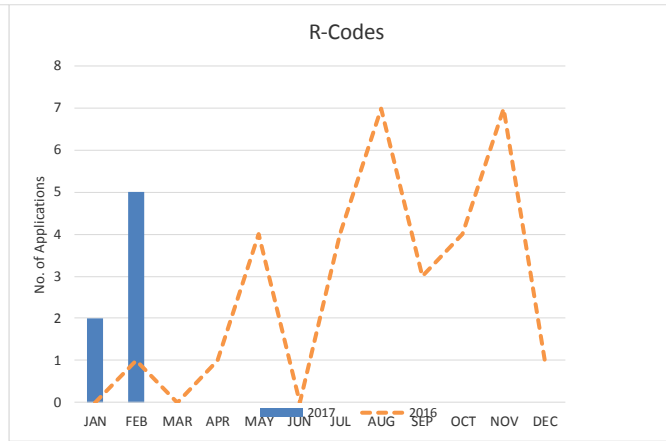
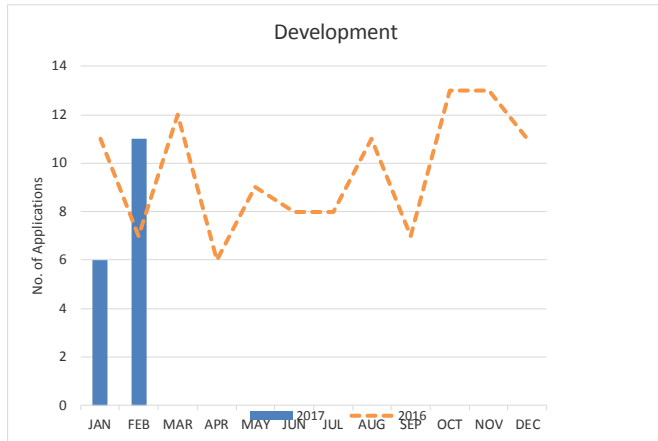
DEVELOPMENT PLANNING DECISIONS ISSUED 01 FEBRUARY TO 28 FEBRUARY 2017

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
DA15038	Approved Amendment	AFT Derby Family Trust	Hodge Collard Preston	41 Sholl Street, Roebourne	Dev	Amendment to DA15038 – Extension of time
DA16159	Approved Delegate	Rheece Mengler & Ashleigh Rowe	Rheece Mengler	10 Wilkie Crescent, Dampier	Dev	Sea Container
DA16160	Approved Delegate	Matthew & Melissa Faux	Matthew Faux	16 Wilkie Crescent, Dampier	Dev	Sea Container
DA16161	Approved Delegate	Graeme Docking	Graeme Docking	4 Thyssen Crescent, Dampier	Dev	Sea Container
DA17004	Approved Delegate	Damien Ryan	Josie Alec	35 Nairn Street, Bulgarra	Dev	Home Occupation – Indigenous Healing Massage
DA17008	Approved Delegate	Offshore Plant Hire Pty Ltd	LE Roberts Drafting & Design	Lot 207 Seabrook Crescent, KIE	Dev	Office and Washdown Bay
DA17007	Approved Delegate	Kylie Mowain	Kylie Mowain	16 Lockyer Way, Roebourne	Dev	Sea Container
DA17009	Approved Delegate	Tox Free Solutions Pty Ltd	SMC Building Pty Ltd	Lot 126 Warlu Road, Cooya Pooya	Dev	Waste Management Buildings
DA17012	Approved Delegate	Water Corporation	City of Karratha	Lot 3923 De Witt Road, Stove Hill	Dev	Public outlook with boardwalk
DA17016	Approved Delegate	Paula Poot	Brooke Collins	9 Honeyeater Corner, Nickol	Dev	Home Occupation – Nail and Beauty Salon
DA17018	Approved Delegate	Sheree Hinloopen	Sheree Hinloopen	11 Yule Crescent, Dampier	Dev	Sea Container
DA17019	Approved Delegate	Scott & Darnelle Medling	Nicholas Brophy	4 Hall Road, Bulgarra	Dev	Sea Container

LANDS MATTERS FINALISED BY THE PLANNING DEPARTMENT 01 FEBRUARY TO 28 FEBRUARY 2017

REF	LANDS FILE DESCRIPTION	LOCATION	CITY'S RESPONSE
LM16108	Application for Miscellaneous Licence 47/774	Mount Dickson area	The City has no objections subject to conditions
LM17010	Application for Mining Tenement E47/3596	NW Coastal Highway and Python Pool	The City has no objection subject to conditions
LM17012	Application for Mining Tenement 47/3570	Roebourne Townsite boundary	The City has no objection subject to conditions
LM17014	Notification to install a mobile phone base station	Lot 51 NW Coastal Highway, Mardie	No objection to low impact telecommunications facility at the site of the Fortescue Roadhouse
LM17016	Revised final above ground cabinet proposals NBN	Karratha Townsite	No issues with proposed location of NBN infrastructure within the Karratha Townsite
LM17017	Infrastructure for Mining Lease M47/87	15km from Karratha just off the NWCH on the way to Roebourne	The City does not object to elements of a proposal to act on a mining lease near to the Nickol River should activity be in line with any approvals and conditions imposed by the DMP. The City does not support any accommodation in this area.
LM17019	Land crossings identified in 6KAH04	Various Reserves within the City Of Karratha	Land information provided to progress NBN infrastructure

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development	6	11											17
R-Codes	2	5											7
Strata/Subdivision	0	0											0
Lands	10	9											19
Enforcement	0	0											0
SAmD, LPP, DP	0	0											0
Monthly total	18	25											43
Processing Timeframe - Days													
Development Applications	28	21											
2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development (including JDAP)	11	7	12	6	9	8	8	11	7	13	13	11	116
R-Codes	0	1	0	1	4	0	4	7	3	4	7	1	32
Strata/Subdivision	1	4	0	0	0	0	1	0	0	1	0	0	7
Lands	2	8	2	7	4	16	9	13	9	7	1	2	80
Enforcement	0	2	1	4	3	1	3	0	1	1	1	0	17
SAmD, LPP, DP	1		1	0	0	0	0	0	0	0	2	0	4
Monthly total	15	22	16	18	20	25	25	31	20	27	24	14	257
Processing Timeframe - Days													
Development Applications	36	9	16	36	55	20	21	21	22	10	12	25	
APPLICATION FEES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2017	\$5,613	\$4,790											\$10,403
2016	\$11,334	\$2,622	\$3,854	\$23,339	\$3,606	\$1,530	\$6,221	\$4,424	\$33,724	\$33,075	\$2,242	\$29,640	\$155,611



STRATEGIC PLANNING PRIORITY PROJECT LIST – FEBRUARY 2017				
PROJECT	CONSULTANT	MILESTONE 1	MILESTONE 2	PROPORTION COMPLETE
Coastal Management Strategy	RFF	Being presented to Council at March OCM.	The Department of Planning (DoP) to be invoiced for the final instalment of the Coast west grant.	99%
Cossack Conservation Management Plan and Cossack Scheme Amendment Documentation.	TPG/ M P Rogers	The Department of Planning have requested that a Coastal Hazard Risk Management Adaptation Plan be undertaken for Cossack to demonstrate how coastal processes will be managed during future development of the site.	Appointment of consultant to prepare coastal processes management.	60%
Local Biodiversity Strategy	TBA	A RFQ for the desk top survey is to be presented to consultants.	Survey to be undertaken.	35%
Dampier Archipelago Camp Ground Investigation.	In-house/consultant (yet to be determined)	Meeting held with DPaW with a letter of support provided to DPaW.	RFQ requesting an operation plan/business case for the camping operation is to be drafted and presented to consultants.	60%
Wickham Boat Beach Foreshore Works.	In-house/consultant (yet to be determined)	A report was presented at the January 2017 OCM requesting funds be reallocated from the Wickham Boat Beach Boat Ramp Design project to the implementation of foreshore works as detailed in the Wickham boat Beach Foreshore Management Plan.	A Request for Quote document to be drafted, requesting consultants to quote on the design and installation of infrastructure that will control access and aid in conservation of ecological assets.	50%
Roebourne Built Heritage Feasibility Study	In-house	Request for quote discharged and consultant appointed	Inception meeting and site visit.	25%
Transient Worker Accommodation Scheme Amendment	TBB	Draft Schedule of Submissions prepared	Detailed consideration of submissions presented to Council.	60%
Karratha Revitalisation Strategy Stage 3	UDLA	Stage 3 Implementation meetings held.	Multi criteria evaluation of implementation options to be prepared.	30%
Searipple Scheme Amendment and Technical Report	RPS	Evaluation of options to present to City Stakeholder Reference Group.	Meeting of City Stakeholder Reference Group	60%
Searipple Infrastructure Requirements and Costings Report	Cardno	Draft Infrastructure and Costings Report assessed	Infrastructure and Costings Report finalised in December 2016.	70%

14.6 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No: LE.288
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: February 2017
Disclosure of Interest: Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information.

Environmental Health Statistics													Environmental Health Statistics													
2017													2016													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2016 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits													Inspections/reinspections/audits													
Food premises inspection/reinspection	31	31											62	222	16	33	16	34	19	14	12	11	14	18	23	12
Lodging house inspection	0	0											0	28	0	2	0	4	6	9	0	0	0	0	5	2
Camping/caravan park inspection	0	0											0	9	0	0	0	0	0	2	2	0	2	0	2	1
Public building inspection	2	1											3	66	2	2	1	9	14	21	1	6	4	3	2	1
Swimming pool inspection	0	0											0	25	0	0	0	0	0	0	0	0	0	25	0	0
Hairdressers inspection	0	0											0	16	0	0	1	0	2	0	1	2	0	1	7	2
Beauty therapy/skin penetration inspection	0	1											1	26	0	0	1	0	2	0	5	1	1	2	9	5
Septic tank inspections	0	0											0	2	0	0	0	1	0	0	0	1	0	0	0	0
Closed premises	4	2											6	38	4	4	1	1	1	2	2	4	3	1	10	5
Monthly total	37	35	0	0	0	0	0	0	0	0	0	0	72	432	22	41	20	49	44	48	23	25	24	50	58	28
Health nuisances/complaints investigated													Health nuisances/complaints investigated													
Air Pollution	1	0											1	17	0	1	1	3	1	0	3	1	2	1	4	0
Building & Accommodation	2	4											6	17	0	3	0	2	2	4	5	0	1	0	0	0
Effluent & Water Pollution	0	0											0	8	0	1	2	1	0	1	0	0	0	0	2	1
Food Safety	1	1											2	16	1	4	0	1	1	6	0	1	0	0	2	0
Noise Pollution	5	4											9	26	0	0	1	3	3	4	4	2	1	2	3	3
Nuisance	3	3											6	10	2	1	3	0	0	1	0	0	0	1	0	2
Pest Control	0	9											9	19	0	3	1	0	2	0	3	2	0	2	0	6
Refuse & Litter	2	1											3	9	0	3	1	1	1	0	0	1	1	0	1	0
Skin Penetration	0	4											4	3	0	1	0	0	1	0	0	0	0	0	1	0
Stallholders & Traders	2	3											5	3	0	1	0	0	1	0	0	1	0	0	0	0
Other	0	0											0	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	16	29	0	0	0	0	0	0	0	0	0	0	45	128	3	18	9	11	12	16	15	8	5	6	13	12
Notifiable infectious diseases													Notifiable infectious diseases													
Ross River Virus (RRV)	0	2											2	6	0	1	3	1	0	1	0	0	0	0	0	0
Barmah Forest Virus (BHV)	0	0											0	1	0	0	0	0	1	0	0	0	0	0	0	0
Salmonellosis	2	3											5	23	5	1	3	3	2	2	3	0	1	0	1	2
Campylobacteriosis	1	1											2	20	1	3	3	3	1	1	1	0	1	4	2	0
Cryptosporidiosis	2	0											2	3	1	0	2	0	0	0	0	0	0	0	0	0
Other	0	0											0	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	5	6	0	0	0	0	0	0	0	0	0	0	11	53	7	5	11	7	4	4	4	0	2	4	3	2
Other health													Other health													
Assess development applications	5	4											9	71	6	9	7	7	9	3	10	2	7	5	2	4
Assess building applications	2	0											2	7	0	0	1	1	0	0	0	0	0	1	1	3
Respond to swimming pool positive detections	2	2											4	26	1	4	0	1	5	3	1	0	1	2	1	7
Healthy dog day	0	0											0	4	0	1	0	0	1	0	0	1	0	0	1	0
Chicken bleeding	2	2											4	25	2	2	3	2	2	2	2	2	2	2	2	2
Monthly total	11	8	0	0	0	0	0	0	0	0	0	0	19	133	9	16	11	11	17	8	13	5	10	10	7	16

14.7 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS – JANUARY 2017

File No: LE.245
Responsible Officer: Director Development Services
Author Name: Manager Regulatory Services
Disclosure of Interest: Nil

PURPOSE

To advise Council of Ranger matters / Action request statistics update since the last Council Meeting as follows:

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	7	8	5	20
Abandoned vehicles	10	7	12	29
Animal (dogs/other)	45	65	55	165
Cats	14	7	9	30
Camping	1	2	6	9
Cyclone	0	0	0	0
Litter	23	6	17	46
Parking	140	39	7	186
Off Road Vehicles	8	13	11	32
Unightly Properties	9	15	27	51
Total Action requests	257	162	149	568

Please note that fire action requests which were included in this table previously have been included to a separate table as per below:

For this month there were eighty-eight (88) calls forwarded from our after-hours call centre. Sixty-One (61) of those calls required an immediate after hour response.

Statistics in relation to bushfires and fire activities attended to by Rangers/Fire Control Officers are as follows:

	February 2017
Illegal burns investigated	0
Number of FCO Managed Scrub Fires	0
FCO Hours spent at fires	0
Cyclone/Bushfire Notices Served	0
Fireworks Permits issued	0
Permits to Burn Issued	3

Rangers Statistics 2017														Ranger Statistics 2016													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2016 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														Inspections/reinspections/audits													
Activities on City Properties	20	20											40	180	6	12	29	16	8	23	22	19	11	23	9	2	
Abandoned vehicles	30	29											59	581	24	68	89	47	46	54	75	51	50	19	41	17	
Animal (dogs/etc)	114	165											279	1667	105	82	109	108	174	209	209	155	148	144	128	96	
Cats	37	30											67	330	43	28	15	28	37	32	25	25	20	26	21	30	
Camping	0	9											9	124	10	11	13	9	10	15	22	19	5	2	8	0	
Cyclone	1	0											1	65	0	7	4	2	2	1	2	1	5	9	15	17	
Fire	5	3											8	202	1	9	3	5	6	7	5	2	2	59	92	11	
Litter	41	94											135	670	59	86	65	78	67	56	44	49	63	27	41	35	
Parking	122	186											308	1892	39	92	157	192	109	151	206	226	167	189	243	121	
Off Road Vehicles	31	32											63	385	28	45	24	52	58	40	39	19	23	23	28	6	
Monthly total	401	568	0	0	0	0	0	0	0	0	0	0	969	6096	315	440	508	537	517	588	649	566	494	521	626	335	
Infringements Issued														Infringements Issued													
Bushfire	15	1											16	54	0	2	2	1	2	2	0	2	1	0	0	42	
Activities on City Properties	0	0											0	1	0	1	0	0	0	0	0	0	0	0	0	0	
Animal Environment & Nuisance	13	9											22	53	3	0	19	1	3	1	5	7	5	1	2	6	
Animal (dogs/cats/etc)	9	14											23	214	12	7	19	9	28	30	31	15	21	21	9	12	
Camping	0	0											0	4	0	0	0	0	0	1	1	0	0	1	1	0	
Litter	3	2											5	21	2	1	3	1	4	0	3	1	2	2	0	2	
Parking	39	64											103	712	12	30	59	78	62	49	45	76	65	71	115	50	
Monthly total	79	90	0	0	0	0	0	0	0	0	0	0	169	1059	29	41	102	90	99	83	85	101	94	96	127	112	
Infringements														Infringements													
Value of Infringements Paid	11,425	13452											24877		13,116	6633	4939	9496	12795	9633	8931	11643	13802	12432	10571	11452	
Infringements withdrawn	32	12											44		1	0	5	6	4	11	4	6	5	6	9	29	
Impounded Dogs														Impounded Dogs													
Central	12	17											29	111	14	8	4	8	14	12	13	11	6	6	9	6	
East	7	38											45	138	5	0	8	11	17	12	13	12	7	29	11	13	
West	17	20											37	172	9	11	15	13	18	22	18	14	10	20	8	14	
Monthly total	36	75	0	0	0	0	0	0	0	0	0	0	111	421	28	19	27	32	49	46	44	37	23	55	28	33	
Released to Owner	8	20											28	172	9	10	11	20	17	23	22	10	10	21	8	11	
Rehomed to SAFE	13	23											36	114	9	2	3	7	10	13	4	4	9	33	8	12	
Euthanised by Ranger	10	22											32	35	2	1	3	3	14	0	7	1	0	0	0	4	
Euthanised by Vet	1	1											2	21	1	1	0	0	2	1	1	8	2	0	3	2	
Monthly total	32	66	0	0	0	0	0	0	0	0	0	0	98	342	21	14	17	30	43	37	34	23	21	54	19	29	
Impounded Cats														Impounded Cats													
Central	8	9											17	52	4	6	0	10	12	3	1	3	2	4	0	7	
East	5	14											19	81	3	0	6	23	15	6	4	3	3	1	1	16	
West	3	2											5	62	10	8	1	6	5	10	3	1	3	6	4	5	
Monthly total	16	25	0	0	0	0	0	0	0	0	0	0	41	195	17	14	7	39	32	19	8	7	8	11	5	28	
Released to Owner	3	15											18	6	0	1	0	0	2	2	0	1	0	0	0	0	
Rehomed to SAFE	6	4											10	37	6	4	1	1	2	0	1	2	3	1	1	15	
Euthanised by Vet	6	6											12	118	11	8	6	29	23	12	0	1	4	10	1	13	
Euthanised by Ranger	1	0											1	32	2	1	0	7	5	5	6	3	1	0	2	0	
Monthly total	16	25	0	0	0	0	0	0	0	0	0	0	41	193	19	14	7	37	32	19	7	7	8	11	4	28	

14.8 ECONOMIC DEVELOPMENT UPDATE

File No:	ED.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Business Investment and Attraction Advisor
Date of Report:	1 March 2017
Disclosure of Interest:	Nil
Attachment(s)	1. Economic Development Advisory Group Meeting Minutes 2. Draft Economic Development Action Plan

PURPOSE

To inform Council of economic development activities in the month of February.

BACKGROUND

Council's Strategic Goals 1 and 2 aim at diversifying the economy by stimulating local business sectors and enhancing the reputation of the City as an attractive investment option.

Council resolved at its 19 September 2016 OCM (Resolution 153568) to endorse the City becoming a small business friendly local government.

CURRENT ACTIVITIES

Small Business Friendly Local Government

Council has resolved in its OCM on the 20th of February 2017 to appoint the members of the Small Business Advisory Group. Accordingly, the successful members have been notified of their appointment and the first meeting for the group will take place on 13 March 2017. Members of the group were requested to share their ideas about topics to discuss on their first meeting.

Sahara Forest Project

The City is close to finalizing the funding agreement related to the project with Pilbara Development Commission. A steering committee will be established to coordinate work around the project. The steering committee will be composed of members from City of Karratha, Pilbara Development Commission, Sahara Forest Project and Yara. City of Karratha will be responsible for the tendering process and the contracting of a consultant to deliver the feasibility study that will assess the environmental and social impact of the project in addition to selection of the location and assessing the commercial viability of the project. A meeting took place on 22 February between City of Karratha and PDC to discuss the implementation of the project. Sahara forest Project representatives will be coming to Karratha on 22 March to further discuss the next steps regarding the project and feasibility study.

Review of the Economic Development Strategy

The CEO, the Executive team and Officer had their first internal meeting on economic development on 15 February 2017. The internal group comes as an initiative to coordinate ideas, initiatives and work in the economic development realm. The first meeting focused on brainstorming about the economic development matrix of projects which will be the core

document for the new economic development strategy. The Economic development action plan and list of projects have been circulated in the Economic Development Advisory Group meeting that took place on 8 March 2017. The Group had agreed to classify the projects into Green, orange and red giving more weight to the criteria of the economic impact of the project. Officer will perform the necessary changes to the action plan and will start working with Director Development Services on the strategy and different economic development plans.

Business Breakfast

City of Karratha's business breakfast was successfully organized by KDCCI. The breakfast started with a presentation by Mayor Peter Long about the Business climate, new projects and upcoming tenders. This was followed by a presentation from BBI about the project and the economic and employment potential it brings to the City. Meeting finalized by a concluding word from CEO of KDCCI, John Lally.

CCIWA Free Trade Agreements of Australia Training

CCIWA decided to postpone the training in Karratha due to the limited number of people who registered for the training.

City submission to Federal Parliament on Tourism in Northern Australia

The submission focused on the City's potential as a hub for tourism in the North west, the potential for nature based, culture based and industrial based tourism in the City and the infrastructure challenges affecting achieving this outcome. The submission has successfully been submitted and is currently made public on the website of the Federal Parliament.

Map and Gap Report

Imani, the consultancy that was selected to produce the map and gap report submitted the final version of the report. Regional Development Australia has indicated they are satisfied by the results the study has reached. The consultant has made the necessary efforts to incorporate the City's comments in the final version. RDA will be publishing the final report. Key findings of the study are going to be presented at the Economic Development Advisory Group meeting.

ID Prospects

Council strives to provide the business community with the latest and most accurate statistics and data. Hence, discussions took place with ID Prospects to revisit their figures and models. The purpose is to give Council and the community with statistics that are more precise and closer to reality. ID Prospects is currently collecting data from the market and from housing and real estate agents to produce this update.

Nintirri Centre

Discussions took place between Officer and the CEO of the Nintirri Officer regarding the tourism sector. Nintirri is currently organizing the Karijini experience event and they are keen on collaborating with the City to work on the tourism component in the Pilbara. Nintirri is also focused on assisting indigenous businesses succeed. Officer will work closely in the future with Business Centre Pilbara and Nintirri Centre on tourism and encouraging indigenous businesses.

Dampier Port Community Consultation Committee

The Dampier Port Community Consultation Committee met on 23 February 2017. The committee consists of representatives from government organizations, NGOs and businesses related to the Dampier Port area. Sean McNeair from the Murujuga Aboriginal Corporation gave the committee a presentation about the role of the Murujuga Rangers in the National Park, their mission, their training and the integration of cultural safety into their normal safety processes. The Harbour Master, Vikas Bangia, presented statistics about the

port imports and exports during the months of January and February. He also gave the news about the first LNG operated vessel being fuelled at the port which is the first of its kind to be fuelled in the Southern Hemisphere. The Port will be celebrating this success next month. Dan Pedersen, Environment and Heritage Manager, gave a presentation about some of the projects implemented in the port area which includes a study on the growth of Pasta Flora plant in the region and how to eradicate it and a study about underground water. Director Corporate and Government Affairs, Richard Barrett, presented some of the community projects that have received funding from the Pilbara Ports Authority. He pointed out that all initiatives are welcomed and no initiative is too small or too big to be funded. One successful example of initiatives funded by the authority is the Juluwarlu Group Aboriginal Corporation who received \$3000 for a heritage archiving project. Although the amount of \$3000 seems to be a very small amount, it has helped the group significantly. In addition, Richard informed the group that the video about marine safety will be finished very soon and will be presented to the group in the next meeting. John Lally, CEO of the Karratha and District Chamber of Commerce and Industry, informed the group about a project for a cyclone protected marina at the Hampton Harbour area.

14.9 SAFER COMMUNITIES PARTNERSHIP QUARTERLY REPORT – OCTOBER TO DECEMBER 2016

File No:	CS.14
Responsible Executive Officer:	Director Development Services
Reporting Author:	Community Safety Coordinator
Date of Report:	9 February 2017
Disclosure of Interest:	Nil
Attachment(s)	SCP Quarterly Report October to December 2016

PURPOSE

To provide an overview on activities and initiatives undertaken by the Safer Communities Partnership for the period October to December 2016.

BACKGROUND

The Safer Communities Partnership reports to Council to provide information on progress of the program. This report provides an overview of projects, initiatives and strategies undertaken from July to September 2016, and are underpinned by the Safer Communities Partnership Strategic Plan 2015 - 2018.

CONCLUSION

The Safer Communities Partnership Quarterly Report was tabled at the first meeting of the year, held on 14 February 2017, for information of all Steering Group members.

14.10 COMMUNITY SERVICES UPDATE

File No: CS.23
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 1 March 2017
Disclosure of Interest: Nil
Attachment(s) Nil

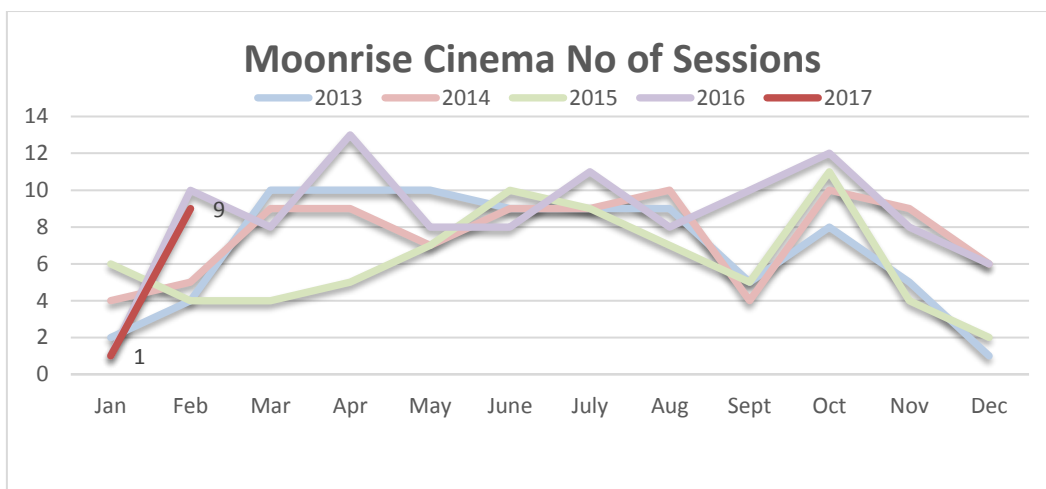
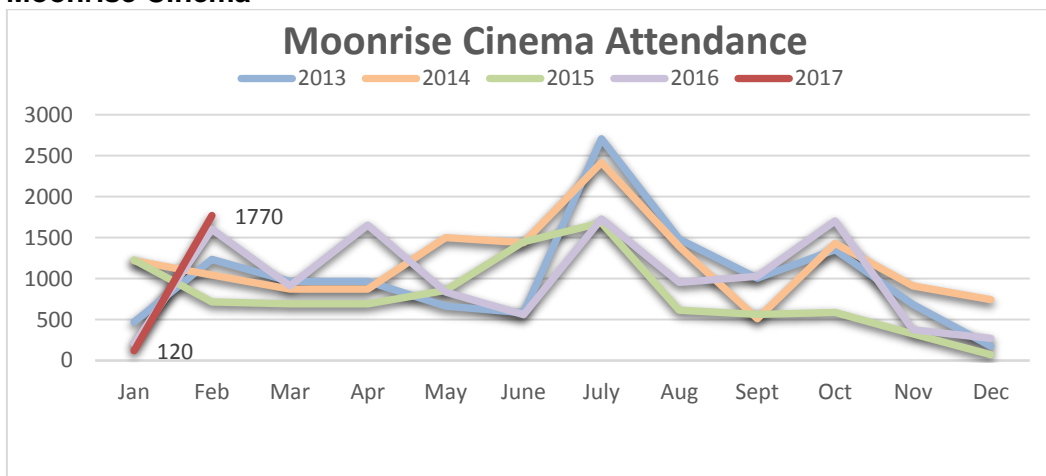
PURPOSE

To provide Council an update on February activities for Community Services

1. COMMUNITY SERVICES

1.1 ARTS & CULTURE

a.) Moonrise Cinema



b.) Civic Events**Seniors Movie**

- Held bi-monthly at Karratha Library
- 20 people attended

What worked

- Collaborative event with Library Services
- Accessible venue
- New block out curtain installed
- Guest speaker from Volunteering Australia, resulting in several registrations to participate in volunteer programs

What didn't work

- Nothing evident

Improvement opportunities

- Continue to look to pair the regular movie screening with a guest speaker from the community.

c.) Prepare for Cossack Art Workshops

- Run by local arts facilitator
- Three workshops: Dampier, Karratha and Wickham
- 14 in Karratha, 9 in Dampier and 8 in Wickham, lower number of attendees - potentially due to introduction of \$15 workshop fee
- 84% of attendees were new participants, 13% of participants were male (only 3% in 2016)
- Positive feedback received from the participants.

What worked well

- Venues well equipped, good to offer the workshops across three towns
- Good workshop facilitator
- Opportunity for participants to work with quality materials
- Variety of materials explored across two art forms: painting and drawing
- Informal opportunities for social interaction and sharing
- Entry fee (\$15) lowered workshop cost to City

What didn't work

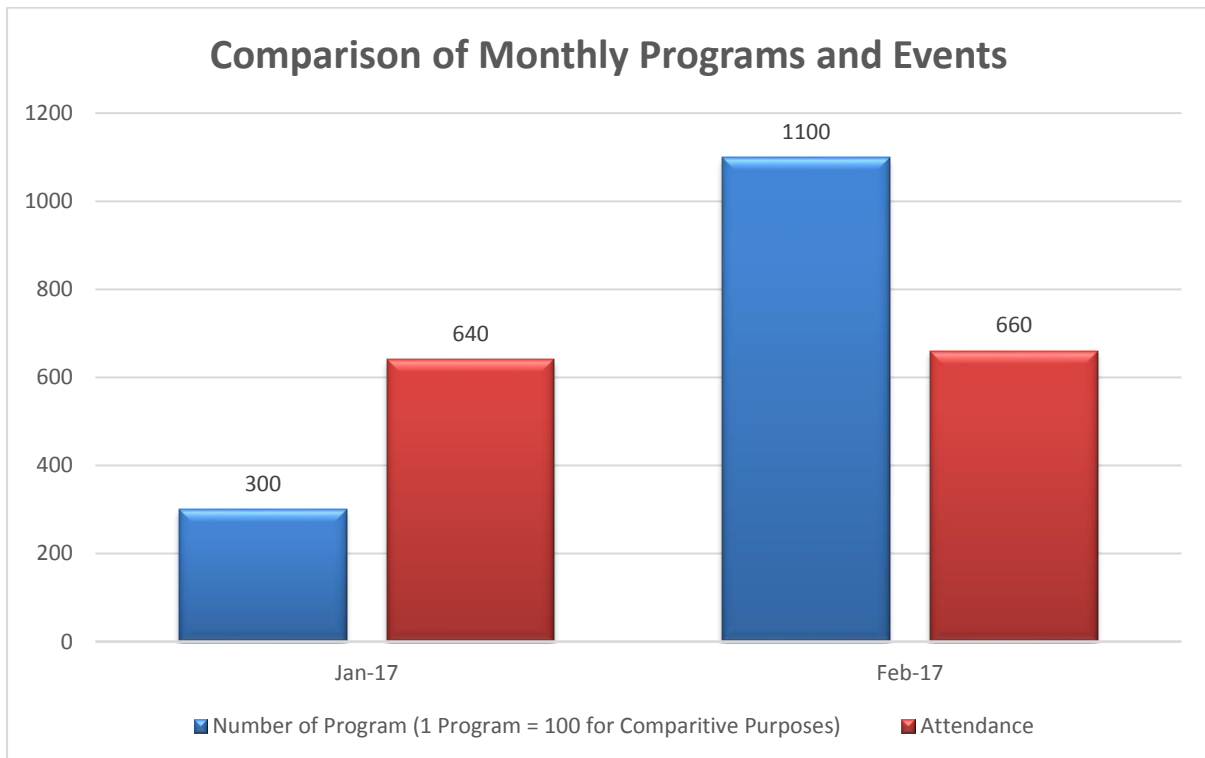
- Introduction of a fee for the workshop seemed to deter participants with lower numbers than last year, however this is a necessary element to ensure sustainability going forward

Improvement Opportunities

- Review workshop duration as participants wanted to stay longer
- Longer lead time for marketing and publicity
- Image on advertising to relate directly to the workshop on offer e.g. painting workshop will show people painting
- Information on advertising to include what they need to bring and emphasise that it's an inclusive event (no experience required, for all abilities)

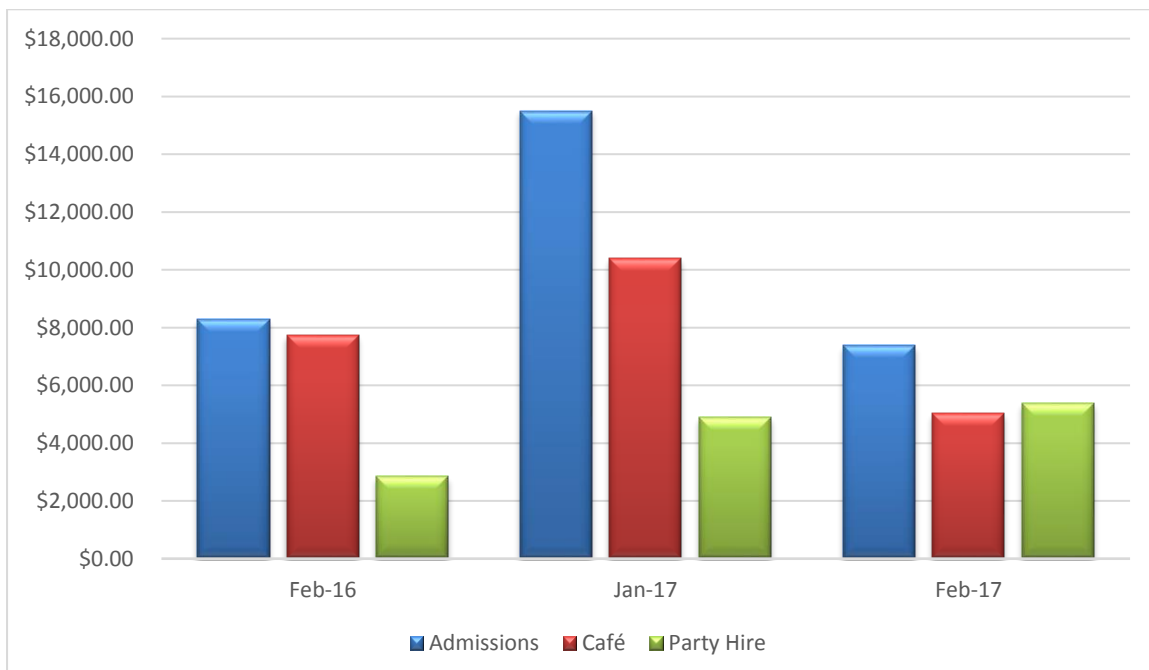
1.2 YOUTH SERVICES

a) Comparison of Monthly Programs & Events



Programs includes: Drop-in, Late Nights (Eastern & Western), Gaming, SSB nights, Dribble Beat Carve, Girlz Crew, Guys Day, Friday Feed, Saturday Movies and Milkshakes, Back Off Bullies Program (workshops & gig)

b) Youth Shed Indoor Play Centre



Revised opening hours at the Indoor Play Centre were trialled in February. Comparison results as follows:

	OPENING HOURS	REVENUE
February 2016	46 hrs/week	\$18,846
February 2017	28 hrs/week (40% reduction)	\$17,778 (10% reduction)

Previous opening hours for indoor play centre reinstated as per council resolution 153715

1.3 LIBRARY & CHILDRENS SERVICES

a) Local History

Month	Internal (CofK)	External (directed to LH staff)
December 2016	11 (1 hour)	12 (5 hours)
January 2017	12 (2 hours)	29 (8 hours)
February 2017	10 (12.5 hours)	18 (7 hours)

* No. of enquiries and hours taken to complete

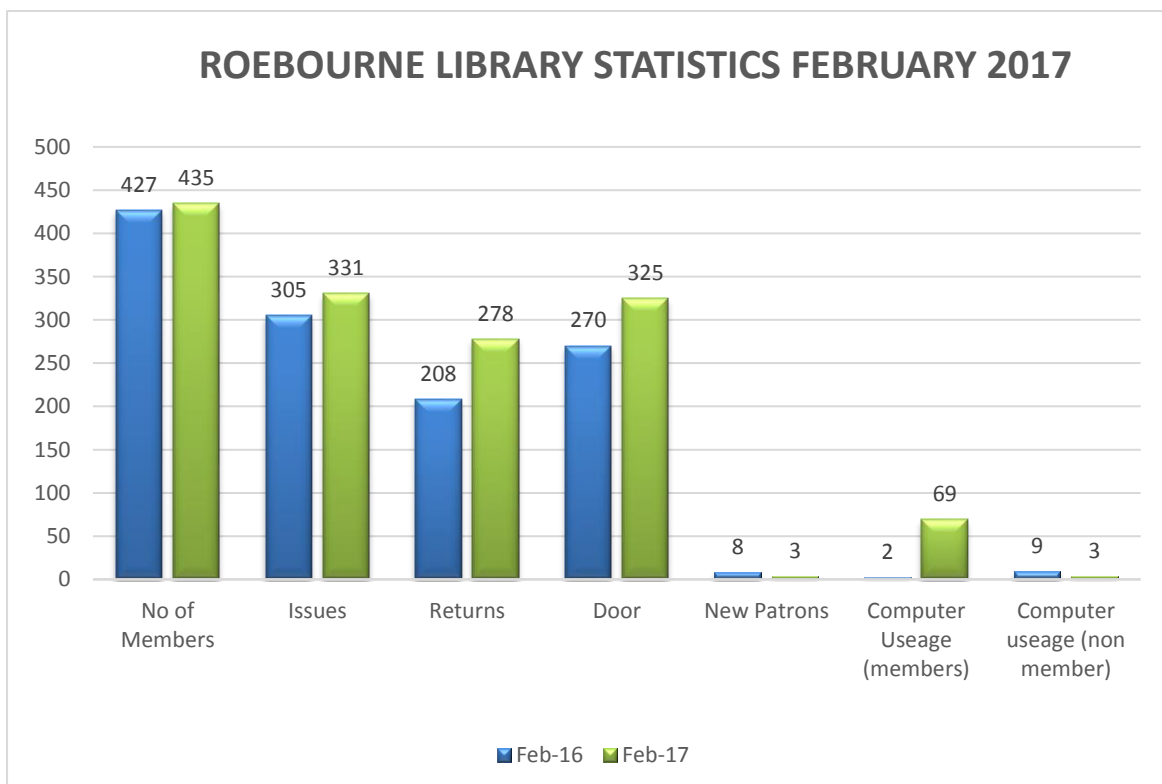
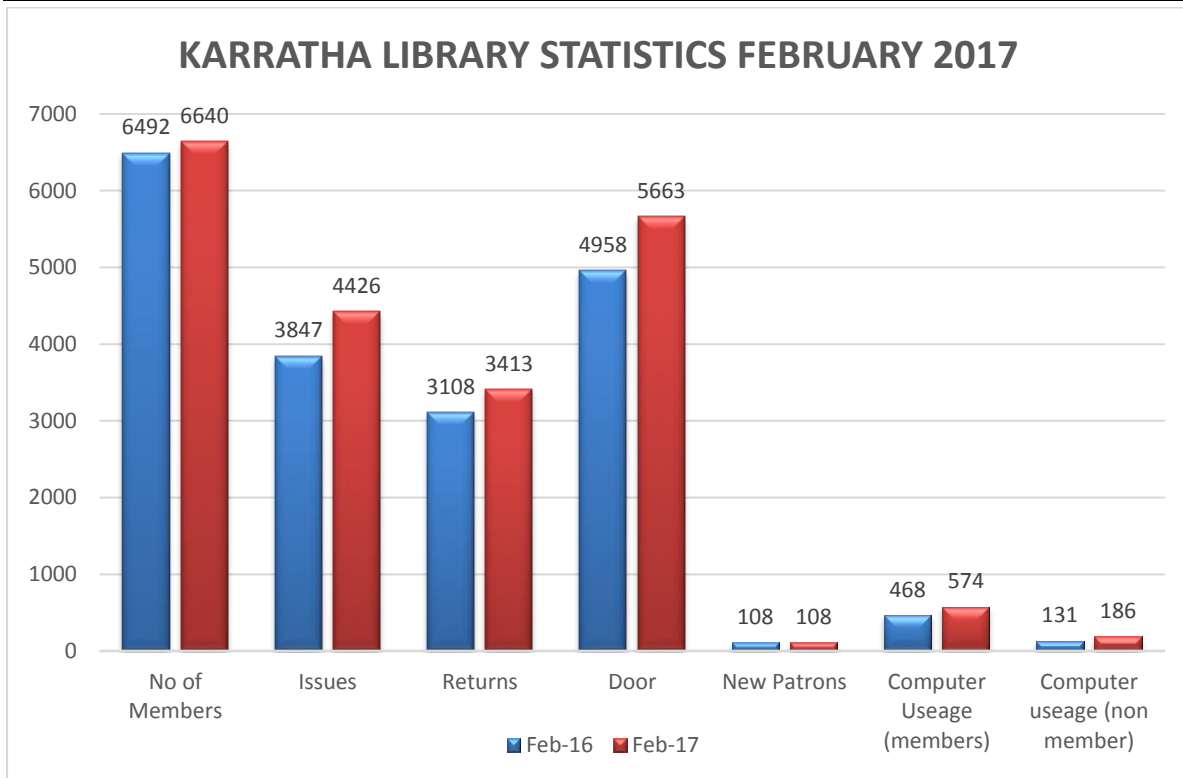
b) Rhyme Time/Story Time Statistics

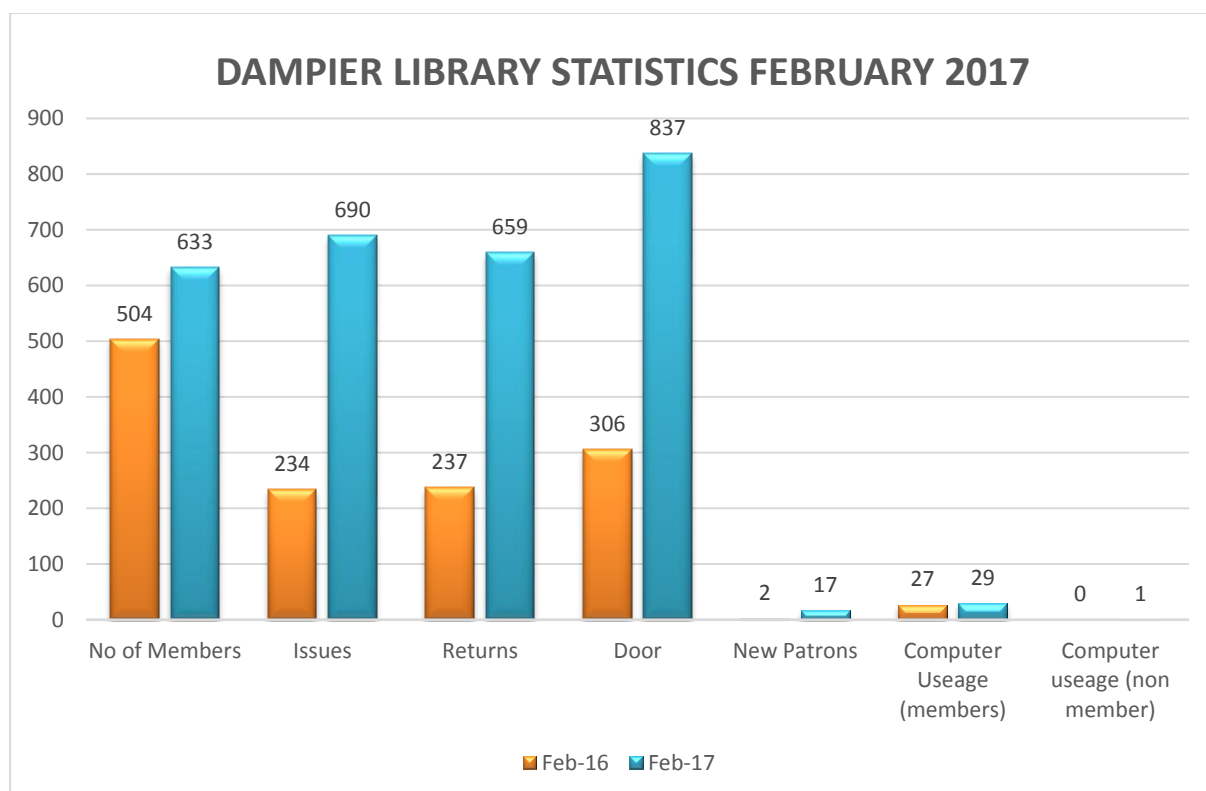
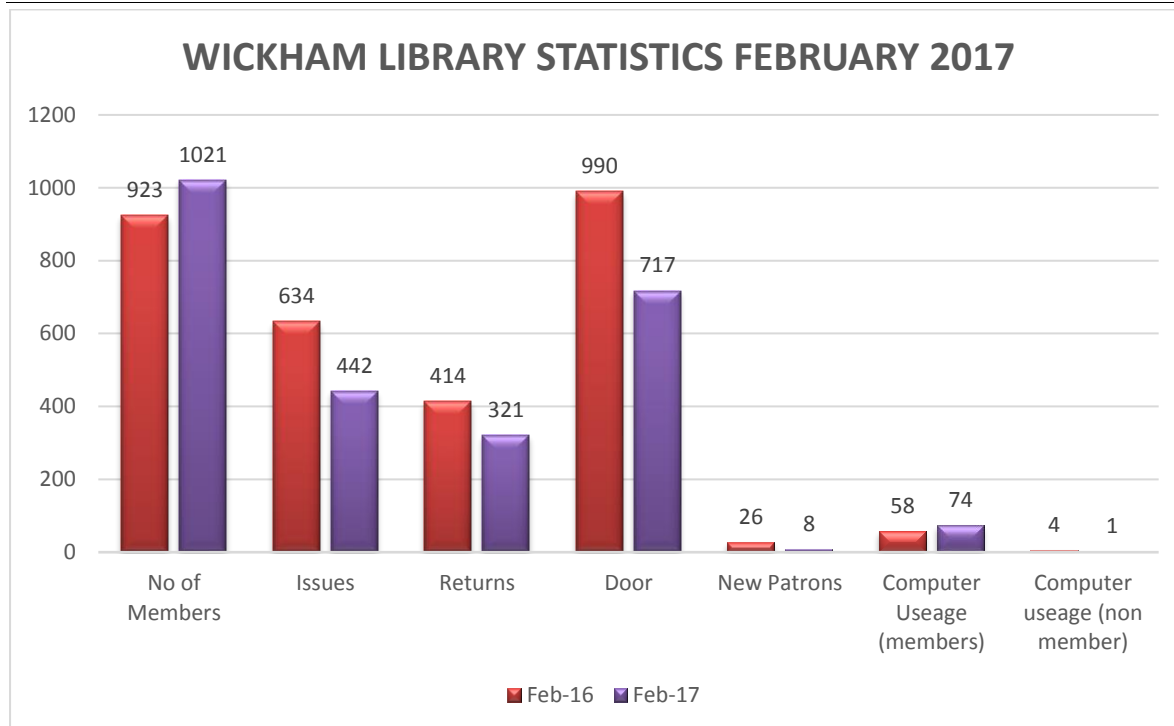
Week	Rhyme Time*	Story Time*
30 Jan-5 February	90	129
6-12 February	124	94
13-19 February	94	77
20-26 February	110	95
Total	418	395

*Totals includes parents attending with children

c) Library Programs

Program	2016		2017	
	No. of Programs	No. of Participants	No. of Programs	No. of Participants
Seniors-Golden Go Getters	0	0	1	20
Technology – (Computer/3D training)	7	29	4	42
After School Programs	0	0	11	143
Adult patron-managed programs (Book Club/Saturday in Stitches/CaLD)	0	0	9	33
Guest Speakers	1	44	1	13
Total	8	73	26	251



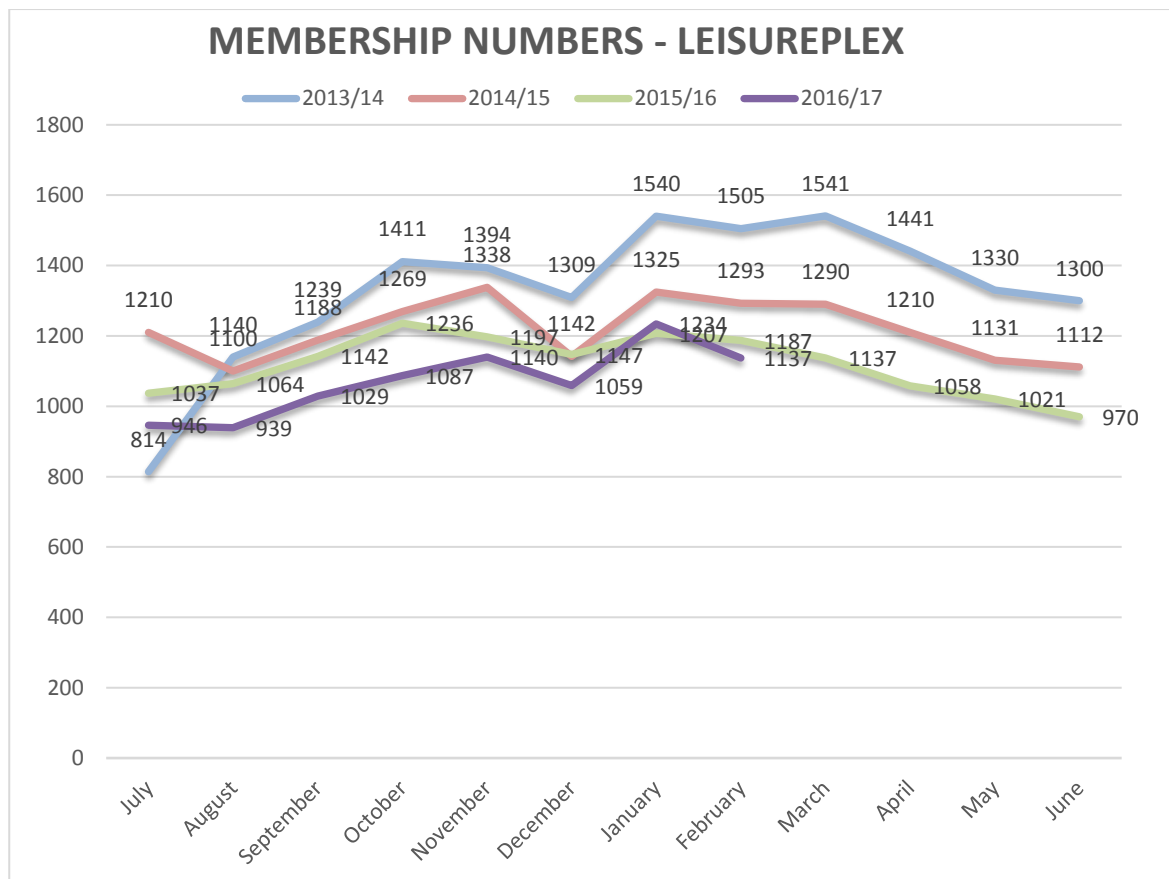


2. RECREATION FACILITIES

a) Leisureplex Membership YTD Activity update

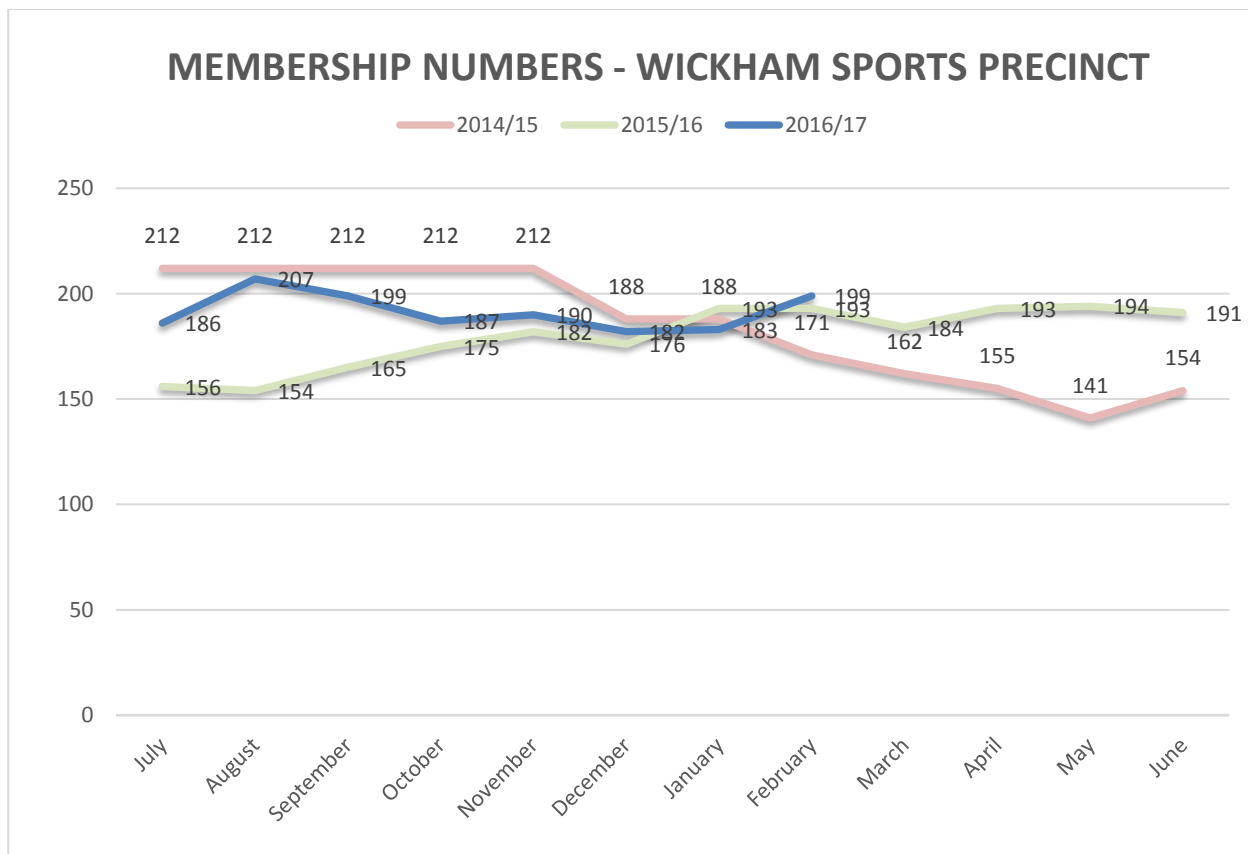
	Mar 2016	April 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Feb 2016
CURRENT MEMBERS	1,053	978	945	864	873	861	927	1,028	1,084	802	1,152	1,061	1,117
SUSPENDED MEMBERS	84	80	76	108	73	78	102	59	56	257	82	76	70
TOTAL MEMBERS	1,137	1,058	1,021	972	946	939	1,029	1,087	1,140	1,059	1,234	1,137	1,187
MEMBER VISITS													
FULL MEMBER	2,236	1,974	1,902	1,458	1,512	1,981	1,972	2,599	2,818	2,061	1,896	2,553	2,522
GYM MEMBER	1,508	1,381	1,259	1,106	1,149	1,262	1,128	1,147	1,234	962	1,086	1,309	1,512
POOL MEMBER	1,605	779	559	273	268	410	941	1,936	2,304	1,518	2,384	1,895	2,017
GROUP FITNESS MEMBER	398	453	595	363	527	584	575	554	648	325	325	522	421
24 HOUR MEMBER	2,671	2,631	2,893	2,212	2,185	2,443	2,467	2,258	3,253	2,536	3,079	2,485	2,887
TOTAL MEMBER VISITS	8,418	7,218	7,208	5,412	5,641	6,680	7,083	8,494	10,257	7,402	8,770	8,764	9,359
TREND	-10%	-14%	0%	-25%	4%	-1%	6%	20%	21%	-28%	18%	0%	29%
MEMBER VISIT RATIO / MONTH	8.0	7.4	7.6	6.3	6.5	7.8	7.6	8.3	9.5	9.2	7.6	8.3	8.4

	TOTAL16/17 Fin Year		Mar 2016	April 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Feb 2016
AQUATIC	83,009	53%	13,689	6,832	7,336	2,158	2,465	3,364	7,461	15,895	17,851	11,274	11,037	13,664	16,536
GYM	41,086	26%	5,674	5,279	5,362	4,273	4,374	4,876	4,837	5,005	6,233	4,808	5,496	5,459	6,023
PERSONAL TRAINING	2,340	1%	220	242	302	305	245	305	241	325	482	257	263	327	139
GROUP FITNESS	15,875	10%	2,475	1,884	2,430	1,992	1,677	2,492	1,908	2,208	2,444	1,357	1,418	2,371	2,566
CRECHE	9,521	6%	1,428	1,251	1,263	1,012	1,143	1,277	1,124	1,370	1,623	810	867	1,307	1,476
MINI GOLF	3,313	2%	349	620	198	223	740	166	249	566	286	490	628	188	225
HOLIDAY PROGRAM	1,832	1%	127	594	0	0	514	0	554	111	0	294	359	0	0
TOTAL RECORDABLE VISITS	156,976	99%	23,962	16,702	16,891	9,963	11,158	12,479	16,188	25,479	28,919	19,289	20,068	23,315	26,965
OTHER VISITS	182,229		33,003	20,867	28,584	24,120	16,551	21,869	22,960	28,464	36,742	16,246	9,555	29,842	33,382
TOTAL VISITS	339,205		56,965	37,569	45,475	34,083	27,709	34,348	39,148	53,943	65,661	35,535	29,623	53,157	60,347
TREND			-6%	-34%	21%	-25%		24%	14%	37%	22%	-46%	-17%	79%	104%
Group Fitness av/class	12.45		13.9	12.7	13.06	11.93	11.11	12.78	11.16	12.55	12.93	11.4	12.22	15.1	13.36
Swim school participants			742	385	385	385	237	237	237	662	662	662	680	680	742



WICKHAM SPORTING PRECINCT

	Mar 2016	April 2016	May 2016	Jun 2016	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Feb 2016
Total Members	184	193	194	191	186	207	199	187	190	182	183	199	193
Pool Attendance	1,088	989	358	108	121	219	3,035	1,918	1,264	1,322	1,890	1,393	1,490
Group Fitness Average/ Class	7.6	10.1	8.5	9.2	9.6	10.1	9.8	9.1	7.9	7.1	12.3	12.0	9.7
Group Fitness Classes	58	44	57	42	55	51	42	39	38	22	33	34	68
Group Fitness Total Participants	438	446	483	386	528	519	413	358	302	158	383	409	659
Gym Attendance	717	643	679	714	639	893	869	715	760	673	800	1,255	693
Rec Programs					393	56	172	246	61	22	125	0	
Creche					292	246	253	246	235	167	193	186	



ROEBOURNE AQUATIC CENTRE

	Mar 2016	April 2016	May to Sept 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Feb 2016
Pool Attendance	899	1,016	CLOSED	420	1,415	2,258	1,656	1,121	1,041	1,137

Roebourne Aquatic Centre closed from May - September

COSSACK ACCOMMODATION

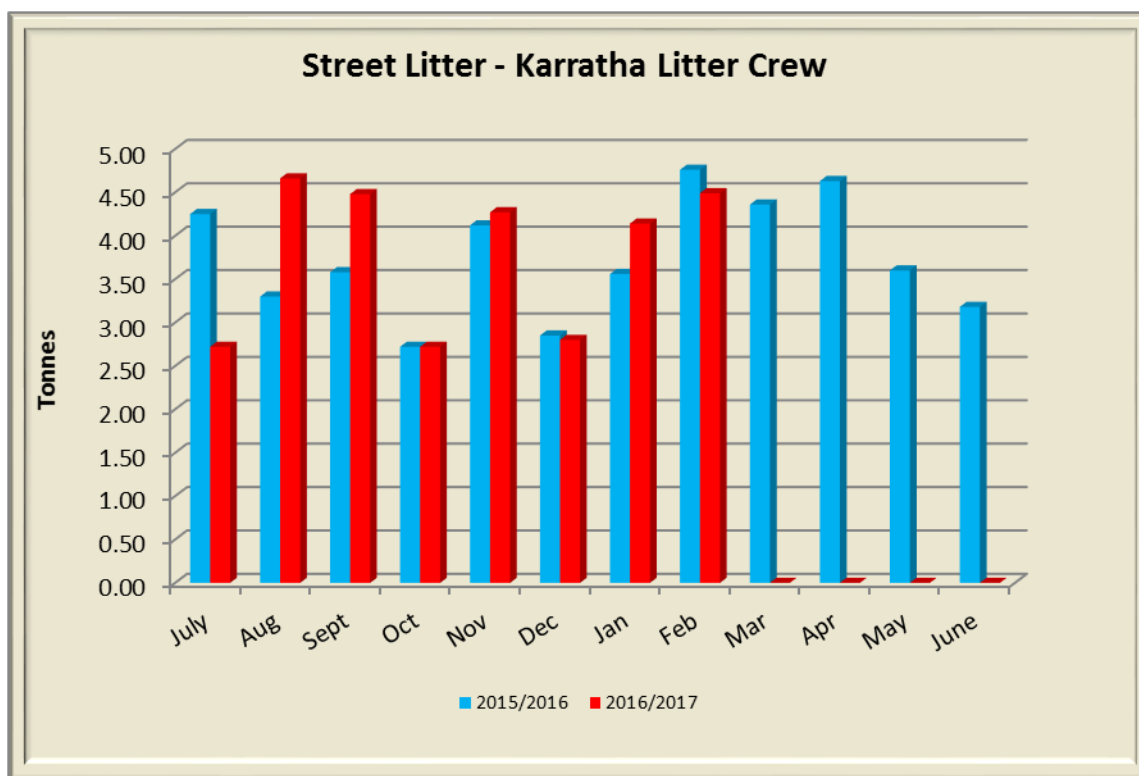
	April 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016 – March 2017
Accommodation bed nights	14	9	44	87	71	30	5	0	CLOSED

14.11 WASTE SERVICES DATA

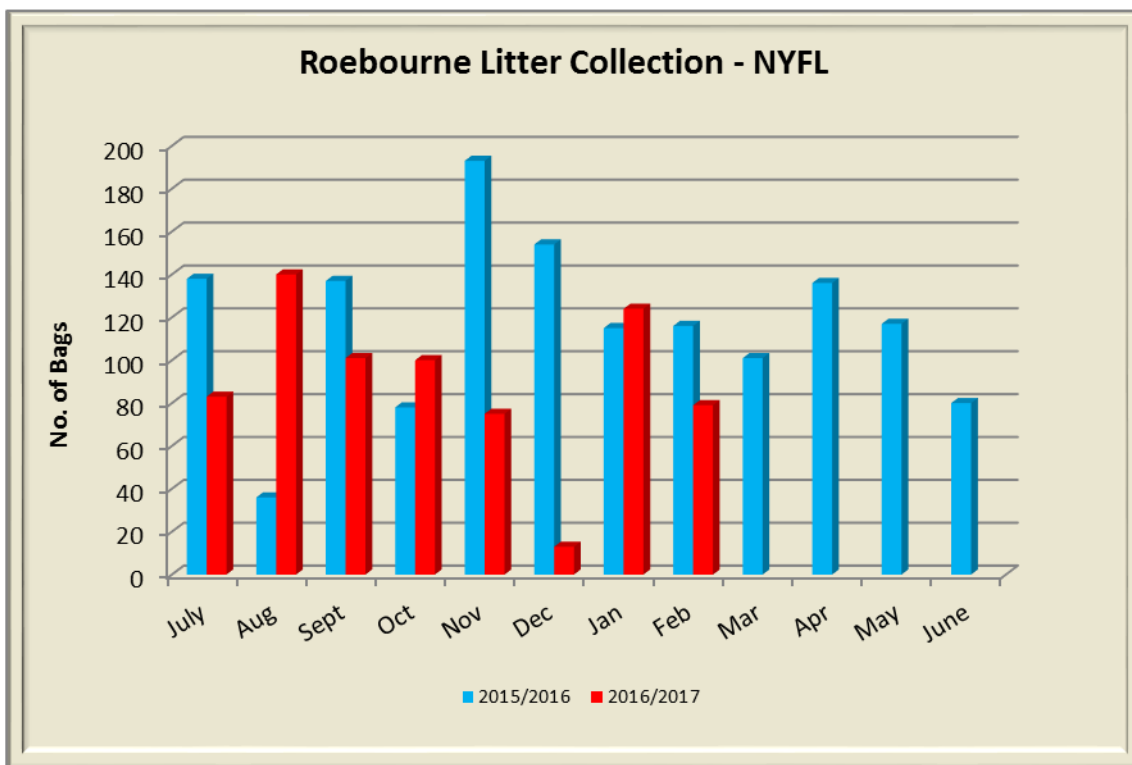
File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 2 March 2017
Disclosure of Interest: Nil

PURPOSE

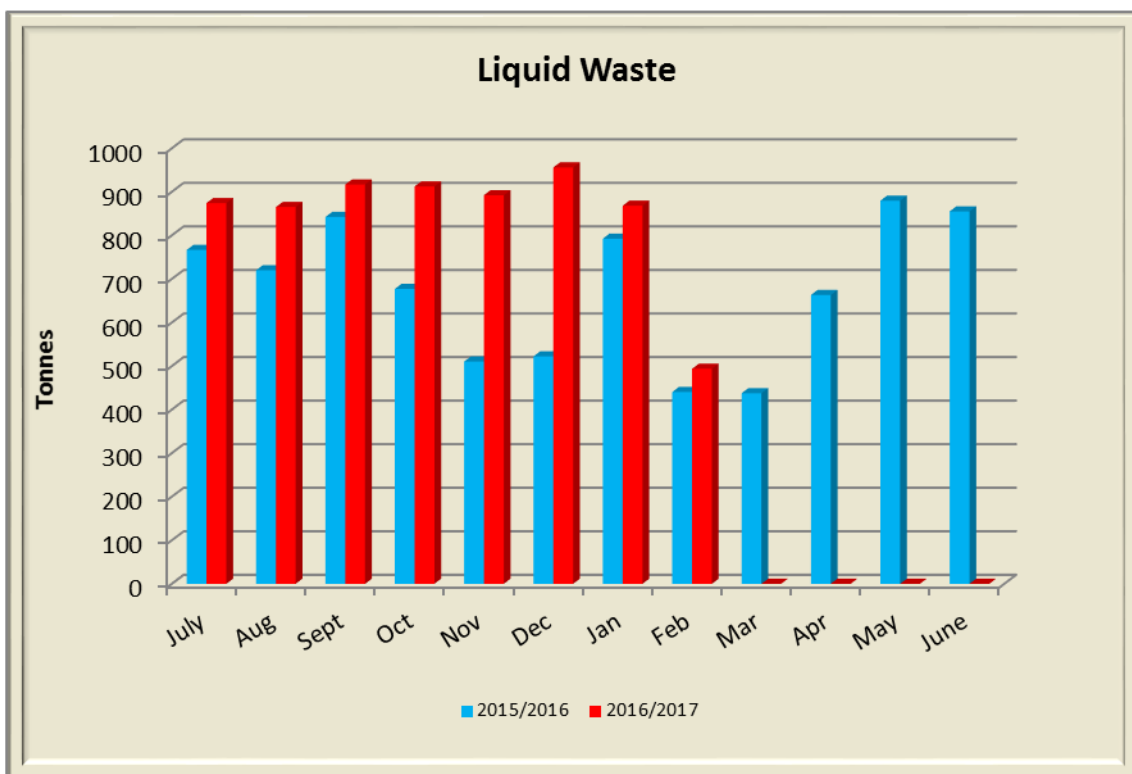
To provide an update for the Waste Services Department and illustration of Waste Services data collected for the 2016/17 year with comparisons against previous year.



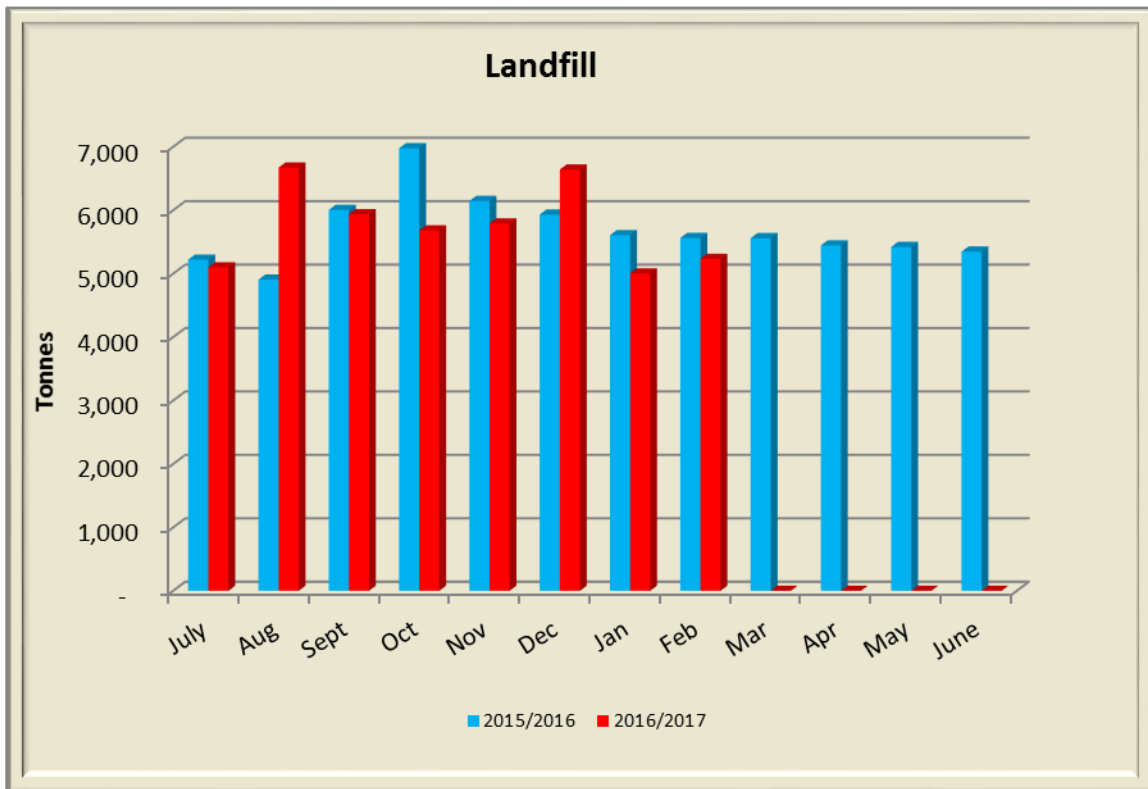
Street litter collected and delivered to the 7 Mile Waste Facility.



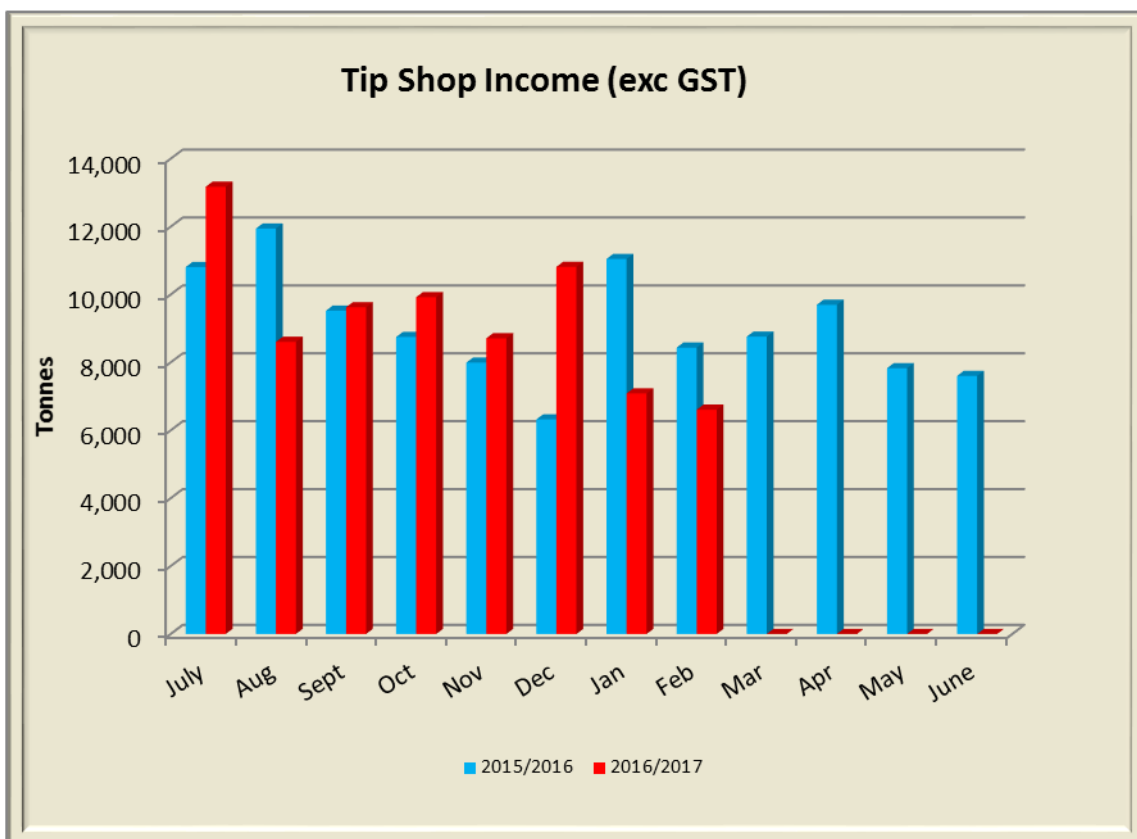
Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station.



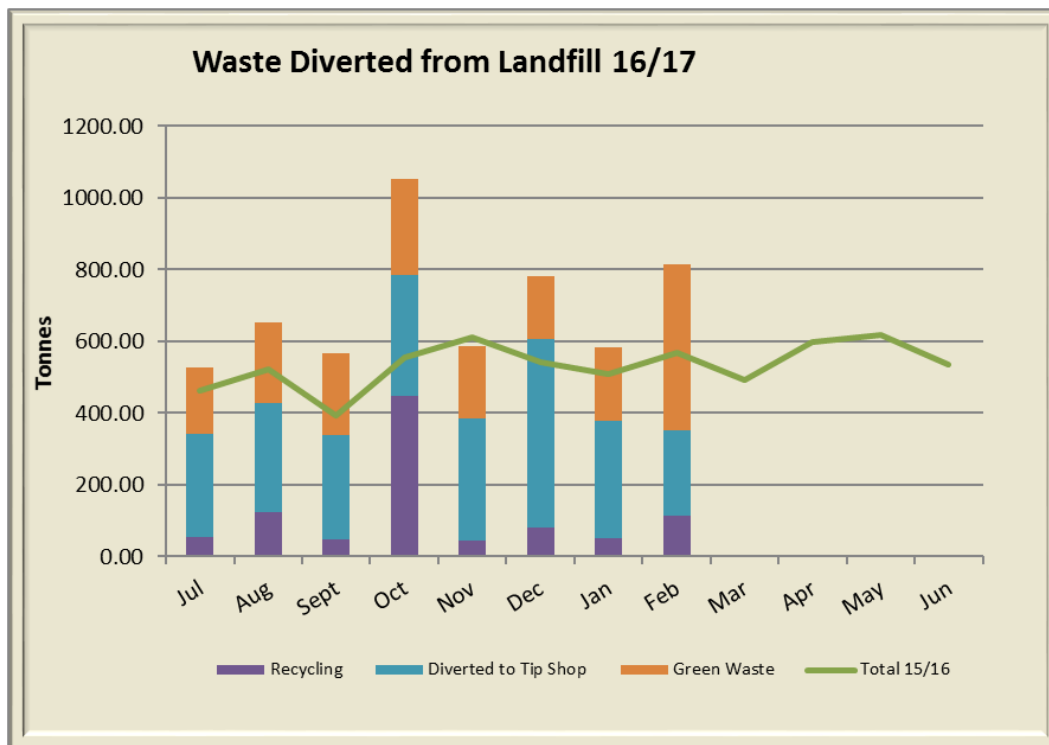
Liquid Waste delivered to the 7 Mile Waste Facility. Increased volumes received from North West Waste Alliance due to an issue with pump equipment at a particular site. The equipment was repaired contributing to the significant decrease in February.



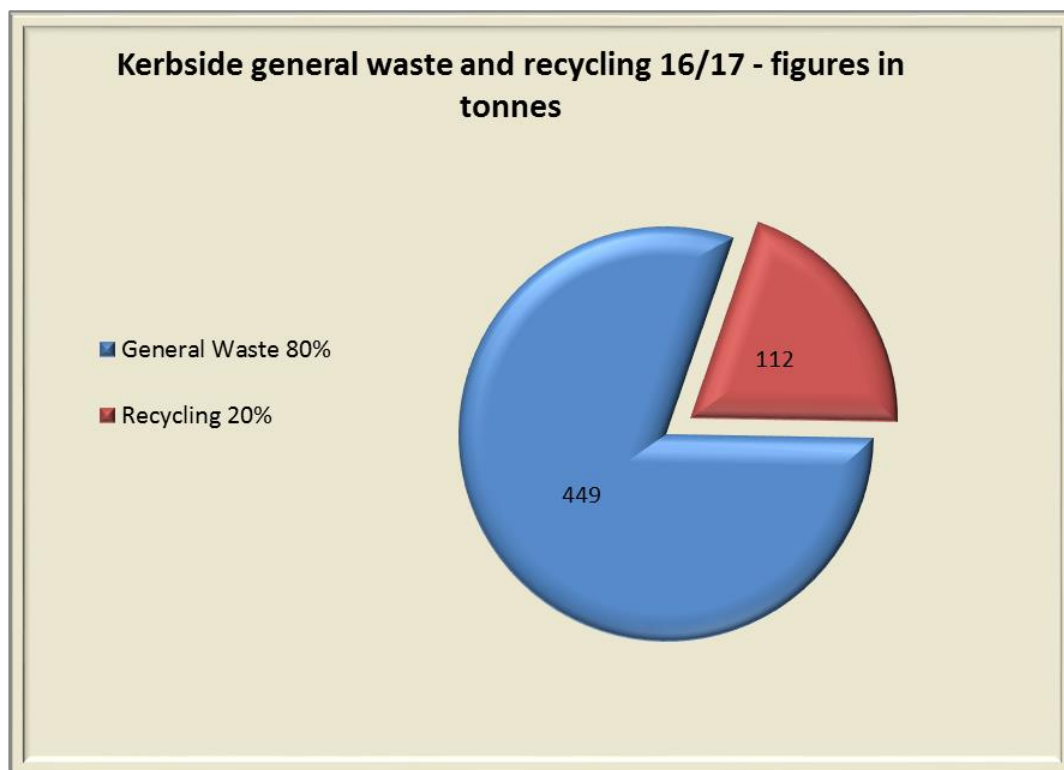
Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.



7 Mile Waste Facility Tip Shop Income.



7 Mile Waste Facility and Wickham Transfer Station waste diverted from landfill. Includes recycling of metal, glass, paper, plastics, non-compactible plastics, green waste and re-usable items recovered for the 7 Mile Tip Shop. 50 tonnes of car bodies and 31 tonnes on non-compactible plastic was removed from the facilities in February.



Cleanaway Pty Ltd commenced kerbside general waste and recycling collections 6 February 2017. 112 tonnes of recycling was collected in the first three weeks of operation with a contamination rate of approximately 15%.

The Pilbara Region remaining allocation for 2017/18 State Black Spot Program is \$311,050 and a total of three non-staged projects have been received:

1. Town of Port Hedland – Murdoch Drive / Brolga Wat intersection improvements
Total Estimated Project Cost \$205,500
State Black Spot Program Contribution (2/3) = \$137,000
LGA Contribution (1/3) = \$68,500
2. Town of Port Hedland – Murdoch Drive / Masters Way intersection improvements
Total Estimated Project Cost \$205,500
State Black Spot Program Contribution (2/3) = \$137,000
LGA Contribution (1/3) = \$68,500
3. City of Karratha – Millstream Road / Searipple Road intersection improvements
Total Estimated Project Cost \$175,000
State Black Spot Program Contribution (2/3) = \$116,666
LGA Contribution (1/3) = \$58,333

As there are insufficient funds available to complete all three projects, members of the Regional Road Group will be required to vote on preferences.

It is worth noting that crash information provided with the City's application adds significant support for completing the Searipple/Millstream project ahead of the other applications. There have been reported crashes at the Searipple Road / Millstream Road intersection and two (2) previous intersection safety issues cited and reported by MRWA in 2011. The Town of Port Hedland submissions do not have any recorded incidents/accidents in the respective applications.

CONCLUSION

The total estimated project cost for the upgrades is \$175,000 with the State Black Spot Program potentially providing two thirds of the project cost (\$116,666). If the application succeeds in this process, Council will need to consider a budget allocation in the 2017/18 financial year for the total project cost of \$175,000, with a total cost to Council of \$58,334.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18 MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

18.1 CONFIDENTIAL ITEM – UNPAID RATES AND SERVICE CHARGES

Also included is the following:

ATTACHMENT TO ITEM 10.3 AUDIT AND ORGANISATIONAL RISK COMMITTEE – FEBRUARY 2017 MEETING

ATTACHMENTS TO ITEM 13.4 KARRATHA AIRPORT FRONT OF TERMINAL AND CONTROLLED CAR PARK FACILITY UPGRADE

ATTACHMENT TO ITEM 13.6 TENDER COOLAWANYAH ROAD STAGE 2 RECONSTRUCTION

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The next meeting is to be held on Tuesday, 18 April 2017 at 6:30pm at Wickham Oval Amenities Building, Wickham.