



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 20 February 2017**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:  _____
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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MINUTES

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on Monday, 20 February 2017 was declared open at 6:30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Q. Raised by public attendee Joanne Pritchard:

1. Can the City of Karratha Library services have its own Facebook page so ratepayers and residents can easily find their events without having to scroll through your main Facebook page?
 - A. Phillip Trestrail, Director Corporate Services advised the question would be taken on notice and the City would report back to Ms Pritchard and the Council.
2. Can the City of Karratha Council please budget for a digital microfilm and microfiche reader/scanner which is now available in one machine in the upcoming budget so ratepayers and residents can access the City of Karratha microfilm and microfiche collection?
 - A. Chris Adams, CEO advised that a digital microfilm/microfiche reader/scanner would be added to the new initiative list for consideration by Council at the March Budget Review.
3. Can the digital scanner be placed in the main library so ratepayers and residents can access the records now and the AV room which was a private room for researchers is now being used for storage?
 - A. Mark Casserly, Director Community Services advised the question would be taken on notice and the City would report back to Ms Pritchard and the Council.

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors: Cr Peter Long [Mayor]
 Cr Garry Bailey
 Cr Margaret Bertling
 Cr Grant Cucel
 Cr Geoff Harris
 Cr Daniel Scott
 Cr Evette Smeathers
 Cr Fiona White-Hartig

Staff: Chris Adams Chief Executive Officer
 Phillip Trestrail Director Corporate Services
 Mark Casserly Director Community Services
 Jerom Hurley A/Director Development Services
 Simon Kot Director Strategic Projects & Infrastructure
 Linda Franssen Minute Secretary

Apologies: Cr John Lally [Deputy Mayor]
 Cr Bart Parsons
 Cr Robin Vandenberg

Absent: Nil

Leave of Absence: Nil

Members of Public: Paul Costanzo
 Richard Goscombe
 Kelly Nunn
 Jack Renault
 Geoff Williams

Members of Media: Jasmine Bamford, ABC
 Michael Nikakis, Ngaarda Media
 Alicia Perera, Pilbara News

4 REQUESTS FOR LEAVE OF ABSENCE

Cr Lally requested Leave of Absence for the 20 March and 18 April 2017 Council meetings.

COUNCIL RESOLUTION

Res No : 153704
 MOVED : Cr Harris
 SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE leave of absence for Cr Lally for the 20 March and 18 April 2017 Council meetings.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers,
 Cr White-Hartig
 AGAINST : Nil

5 DECLARATIONS OF INTEREST

Cr Cucel declared an interest in the following item:

- Impartiality interest in Confidential Item 18.2 The Quarter HQ as Cr Cucel owns commercial property in the Karratha central business district.

Cr Harris declared an interest in the following item:

- Proximity interest in Confidential Item 18.2 The Quarter HQ as Cr Harris leases a business premises in the Karratha City Shopping Centre.

Cr White-Hartig declared an interest in the following items:

- Financial interest in Item 11.2 REAP South Elevation of Building Public Art Commission as Cr White-Hartig is a board member of the Yindjibandi Aboriginal Corporation Trust (YAC). Cheeditha Aboriginal Corporation tendered for the Public Art Commission, and is a subsidiary of YAC which is funded through the YAC Trust.
- Financial interest in Item 13.1 Wickham Community Hub Project Tender for Construction as Cr White-Hartig's spouse is employed by Rio Tinto.
- Financial interest in Item 13.2 Wickham Community Hub – Water Playground as Cr White-Hartig's spouse is employed by Rio Tinto.
- Financial interest in Confidential Item 18.3 Requests for Support for Film Making / Video Production as Cr White-Hartig is a board member of the Yindjibandi Aboriginal Corporation Trust (YAC). Juluwarlu is a subsidiary of YAC which is funded through the YAC Trust.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Mr Richard Goscombe and Ms Kelly Nunn, Members of the Wickham Community Hub Reference Group made a deputation to seek Council support for the development of the Wickham Community Hub without reducing the scope of the project.

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153705
 MOVED : Cr Smeathers
 SECONDED: : Cr Scott

That the Minutes of the Ordinary Meeting of Council held on Monday, 23 January 2017, be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers,
 Cr White-Hartig
 AGAINST : Nil

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Mayor:
23/01/2017 - Pilbara Regional Council Audit and Risk Committee Meeting
23/01/2017 - Council Briefing Session
23/01/2017 - Ordinary Council Meeting
24/01/2017 - Economic Development Advisory Group Meeting
25/01/2017 - Meeting with Brendon Grylls
27/01/2017 - 2017 Australia Day Awards - Breakfast Ceremony
27/01/2017 - 2017 Australia Day Citizenship Ceremony
30/01/2017 - Meeting with Yindjibarndi Aboriginal Corporation
31/01/2017 - Regional Services Reform Team Meeting

9 EXECUTIVE SERVICES

Nil.

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 DECEMBER 2016

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	23 January 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council’s financial position for the period ending 31 December 2016.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 December 2016:

2016-2017	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	121,244,683	114,369,273	80,267,615	79,907,369	(360,246)	↓
Operating Expense	(88,152,610)	(87,938,837)	(41,444,436)	(39,759,337)	1,685,099	↑
Non Operating Rev	22,773,260	27,026,361	159,331	275,233	115,902	↑
Non Operating Exp	(79,727,050)	(82,956,310)	(22,685,729)	(20,594,269)	2,091,459	↑
Non Cash Items Included	21,951,174	22,001,643	11,346,784	9,712,234	(1,634,550)	↓
Surplus BFWD 16/17 - Unrestricted	586,878	1,800,787	1,800,787	1,800,787	-	
Surplus BFWD 16/17- Restricted Airport Funds	-	3,958,660	3,958,660	3,958,660	-	
Restricted Balance BFWD 16/17 - PUPP	7,220,459	7,905,744	7,905,744	7,905,744	-	
less Restricted Balance CFWD - PUPP	5,863,920	5,863,920	5,863,920	5,863,920	-	
Surplus/(Deficit) 16/17	32,874	303,401	35,444,836	37,342,500	1,897,664	↑

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2016 (either by instalment options or outstanding).

This table shows that Council is currently in a surplus position of \$37.34m, a positive variance of \$1.9m compared to the budgeted year to date surplus position of \$35.44m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table:

Operating Revenue	
1,164,874	▼ Under budget in Contributions to Corporate Projects - Funding from Landcorp for admin carpark budgeted but not received.
591,408	▼ Under budget in Contributions-Playground Structures.
500,000	▲ Over budget in Contributions - Red Earth Arts Precinct - Woodside contributions not budgeted. Will adjust cash flow in March review.
401,650	▲ Over budget in Grants and Cont - Pavilions & Halls - CSRFF Have contributed earlier than anticipated (Not Budgeted until June 2017) will adjust in March review.
264,206	▲ Over budget in Contributions - Karratha Bowling & Golf - CSRFF Have contributed more than anticipated (Not Budgeted) will adjust in March review.
Operating Expenditure	
583,061	▼ Refuse Site Maintenance - 7 Mile (Dom/Comm) - \$312k under expenditure in plant operating costs. \$253k salaries and overheads under expenditure offset by expenditure in Waste Management employment cost.
Non Operating Expenditure	
675,563	▼ Under budget in Transfer to Partnership Reserve - Timing difference.
300,688	▼ Under budget in Karratha Airport Terminal Expansion Project - \$179k of Project costs have been transferred from CAPEX to OPEX.
Non Cash Items	
613,631	▼ Under budget in Depreciation-Vehicles & Plant - Decrease in depreciation as a result of the Vehicle and Plant revaluation. To be adjusted in March budget review.
346,424	▼ Under budget in Depreciation - Dampier Community Hub - Dampier Community Hub to be capitalised and start depreciating in January. Timing difference
298,800	▼ Under budget in Depreciation-KTA Airport - Depreciation for terminal upgrade capitalised in November over budgeted. To be adjusted in March budget review

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2016/17	YTD Budget 2016/17	YTD Actual Result	Variance Description
Operating Sustainability					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position and that advanced standard is being achieved. The Operating Surplus Ratio is currently higher than the YTD budget due to higher than budgeted operating surplus.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	10,285,859	28,437,525	29,981,124	
		87,861,770	61,835,851	62,006,687	
	Minimum Target between 0% and 15%	11.7%	46.0%	48.4%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life	8,571,728	4,486,334	3,958,354	The Asset Sustainability Ratio is currently inline with the YTD budget.
	Capital Renewal and Replacement Expenditure/Depreciation				
		21,762,467	11,336,000	9,821,027	
	Target - Greater than 0.90	0.39	0.40	0.40	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				An own source revenue coverage ratio greater than 90% indicates an advanced standard is being achieved. Own Source Revenue is currently higher than YTD budget due to lower than budgeted operating expenditure.
		87,861,770	61,835,851	62,006,687	
	Own Source Operating Revenue/Operating Expenses	88,152,610	41,444,436	39,759,337	
	Target - Greater than or equal to 0.40	1.00	1.49	1.56	
Liquidity Ratios					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted annually. The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP) in the previous and current financial year. A current Ratio excluding outstanding PUPP service charge amounts would result in a YTD Current Ratio equal to 7.703
		17,851,866	Not	45,304,191	
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	15,369,735	Applicable	5,083,797	
	Target - greater than or equal to 1	1.16		8.91	
Debt Ratios					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				A debt service cover ratio greater than 5 indicates an advanced standard is being achieved. Original Budget, YTD Budget and YTD actuals result in a ratio in excess of 10 due to Council having a low level of debt.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	30,238,499	39,767,723	39,803,235	
		520,278	520,278	520,278	
	Target - more than 2- The higher the better	61.60	76.44	76.50	

Statement of Financial Position

	2016 December	2016 November	% change
Current			
Assets	143,683,785	148,097,006	-2.98%
Liabilities	9,179,571	10,287,207	-10.77%
Non Current			
Assets	737,172,168	735,631,571	0.21%
Liabilities	1,256,603	1,256,603	0.00%
Net Assets	870,419,779	872,184,767	

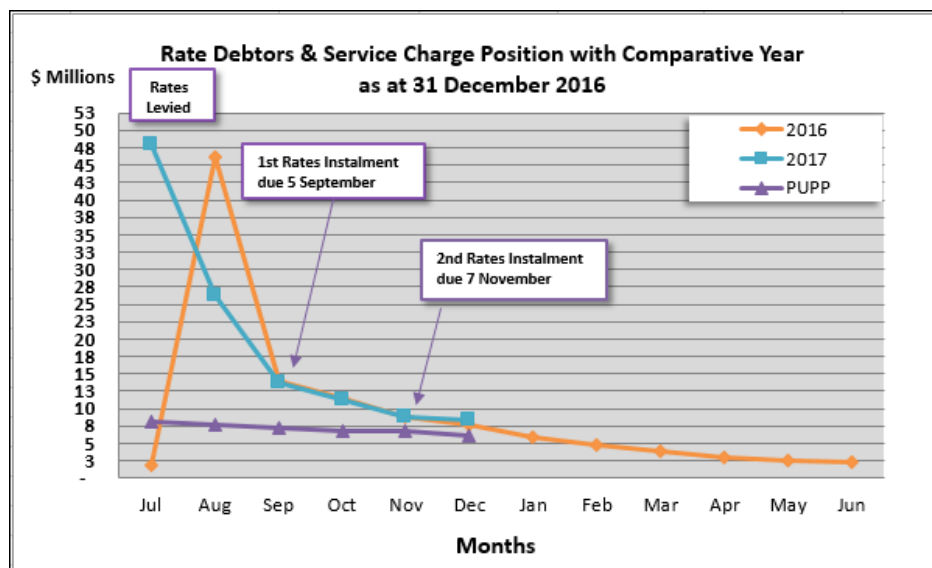
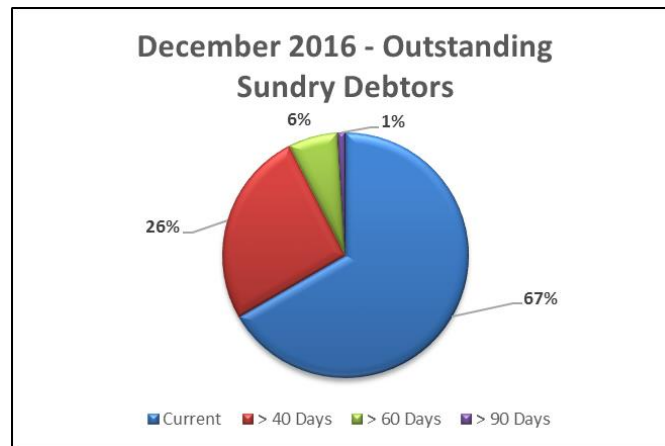
Total Current Assets decreased by 2.98% from November to December primarily due to a decrease in accounts receivable and unrestricted cash. Current Liabilities have decreased by 10.77% from November to December due to a decrease in outstanding accounts payable. Non-Current Assets have increased by 0.21% as a result of progress being made on construction of Karratha Arts and Community Precinct. There has been no change to Non-Current Liabilities from October to November.

Debtors Schedule

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of October. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2016 December	2016 November	Change %	Of Current Total %
Non Rate Debtors				
Current	3,524,416	3,737,649	-6%	67%
> 40 Days	1,364,969	324,745	320%	26%
> 60 Days	344,046	257,885	33%	7%
> 90 Days	53,611	85,530	-37%	1%
Total	5,287,043	4,405,810	20%	100%
Rates Debtors				
Total	8,282,597	8,825,148	-6%	100%
PUPP Debtors				
Total	6,143,683	6,807,482	-10%	100%

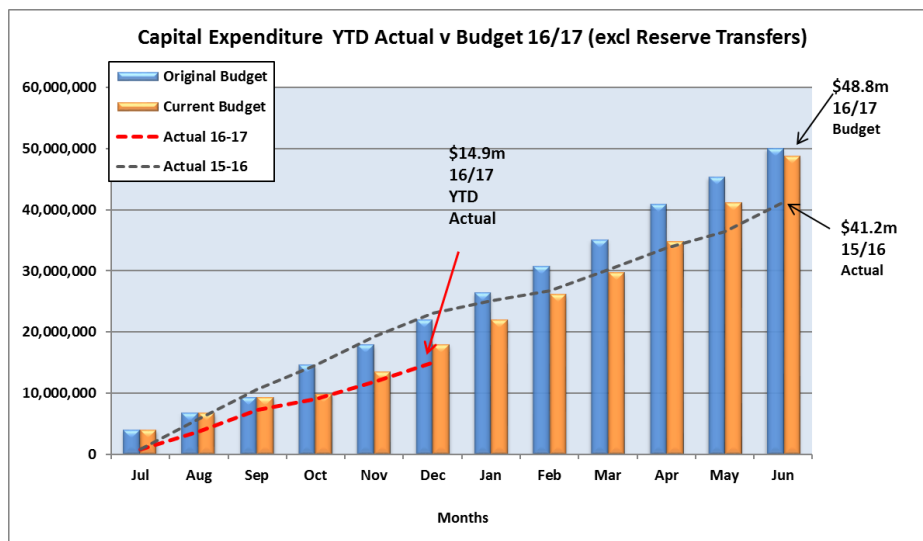
The balance of outstanding PUPP charges has decreased from November 2016. PUPP payments have been made on 98.9% of properties, with 78.1% paid in full and 21.9% paying by instalments.



Total Debtors increased by 20% or \$881k. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Debtor	40 Days	60 Days	>90 Days	Comments
Alliance Airlines Pty Ltd	199,341.90	199,975.07	0.00	Issued First & Final email 09/01/17 Paid \$199,975.07 20/01
Cleanaway Pty Ltd	25,836.62	37,476.83	0.00	Invoices have been emailed to incorrect email address, this has now been rectified
Embracing Children T/as Stripy Zebras Junior Education	12,116.15	14.06	0.00	Paid \$6698.33 10/01/17 leaving \$5449.49 in over 40 days. LOD issued 16/01/17
Frank Smith	0.00	0.00	41,593.20	Relates to demolition costs due to uninhabitable dwelling. Debt has been registered against property.
SIDAMENEO (456) PTY LTD T/A KARRATHA MEDICAL CENTRE	6,559.99	10,302.97	9.27	Advised invoices are in the system and awaiting approval for payment.

Capital Expenditure



The Council’s 2016/17 amended Capital Expenditure budget is \$48.8 million, the majority of which is associated with major projects including Karratha Arts and Community Precinct, Wickham Community Hub, Kookaburra Park Development, Tambrey Pavilion, Airport Car Park Redesign and other infrastructure improvements. The following table shows that Council is currently 17% below budget in capital expenditure year to date.

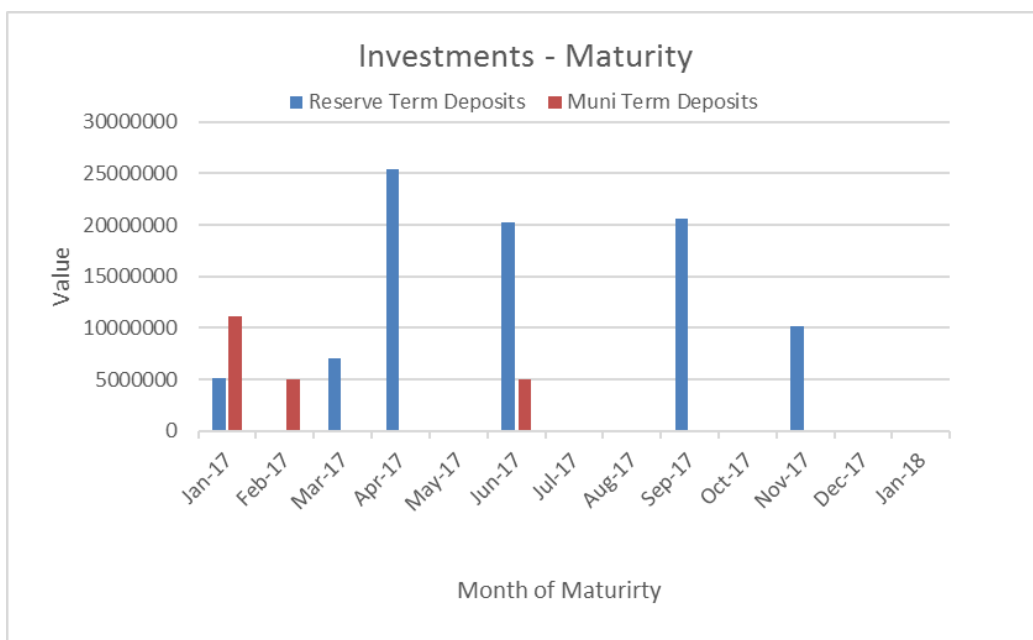
Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	01-Dec-16			30-Jun-16	
Land	0	(188)	0%	0	0
Artwork	0	14,000	0%	0	0
Buildings	8,658,291	7,121,904	-18%	29,638,543	28,803,171
Equipment	1,000	56,212	5521%	1,000	51,000
Furn & Equip	275,000	216,587	-21%	424,000	509,000
Plant	248,155	278,033	12%	1,452,000	575,155
Infrastructure	8,785,074	7,296,873	-17%	18,602,172	18,942,845
Totals	17,967,520	14,983,422	-17%	50,117,715	48,881,171

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

Cash and Investments

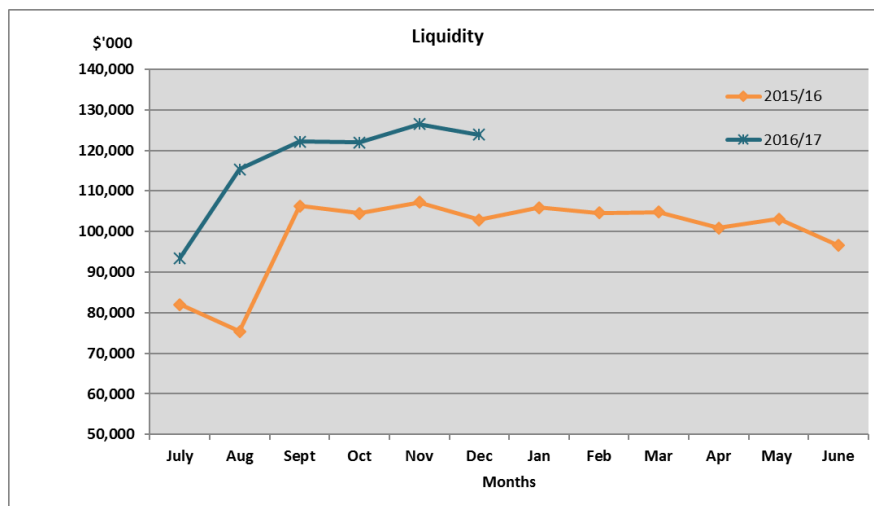
Institution	Accounts	Principal Investment \$	Balance 31 December 2016 \$	Interest %	Investment Term	Maturity
WBC	Maxi Cash Reserve	-	9,827,180	0.70	At Call	
NAB	Reserve Term Deposits	5,152,765	5,187,700	2.70	3 months	Jan-17
NAB	Reserve Term Deposits	7,000,000	7,013,563	2.72	3 months	Mar-17
WBC	Reserve Term Deposits	15,000,000	15,279,173	3.06	11 months	Apr-17
WBC	Reserve Term Deposits	10,000,000	10,081,526	2.73	7 months	Apr-17
WBC	Reserve Term Deposits	5,076,710	5,085,216	2.78	6 months	Jun-17
WBC	Reserve Term Deposits	5,076,710	5,085,216	2.78	6 months	Jun-17
WBC	Reserve Term Deposits	10,000,000	10,082,422	2.76	9 months	Jun-17
WBC	Reserve Term Deposits	5,370,524	5,418,243	2.87	12 months	Sep-17
WBC	Reserve Term Deposits	15,000,000	15,129,456	2.89	12 months	Sep-17
WBC	Reserve Term Deposits	10,154,258	10,184,520	2.94	12 months	Nov-17
WBC	Muni Term Deposits	7,046,712	7,049,279	1.90	1 month	Jan-17
WBC	Muni Term Deposits	5,000,000	5,036,345	2.68	5 months	Feb-17
WBC	Muni Term Deposits	5,000,000	5,036,210	2.67	9 months	Jun-17
BWEST	Muni Term Deposits	4,007,397	4,018,036	2.55	1 month	Jan-17
WBC	Municipal (Transactional)	-	2,606,058	0.86	At Call	
WBC	Maxi Cash Municipal	-	1,758,203	0.70	At Call	
N/A	Cash on Hand	-	18,405	0.00		
	Total		123,896,750			

* The balance of all Term Deposits includes interest accrued to 31 December 2016.



The Reserve Bank cash rate (overnight money market interest rate) remained steady during December at 1.50%. The Municipal funds held with Westpac Bank are currently earning 0.86% interest on balances between \$1m and \$5m in the everyday account, and 0.70% on the Maxi-Direct Muni Account.

During December Council had \$17.1m in maturing Reserve investments. These funds were reinvested as \$7m for 3 months at 2.72%, as well as two investments each for \$5m for 6 months at 2.78%. During December Council had a \$7m Municipal investment mature. These funds were reinvested for 1 months at 1.90%.



The liquidity graph for 2016/17 demonstrates a decrease in liquidity from November. This decrease is primarily due to payment of high value supplier invoices.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of December 2016 with a current year to date surplus budget position of \$41,308,756 (comprising \$35,444,836 unrestricted surplus and \$5,863,920 restricted surplus) and a current surplus position of \$43,064,420 (comprising \$37,342,500 unrestricted surplus and \$5,863,920 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2017 (either by instalment options or outstanding). The unrestricted surplus year to date reported of \$37,342,500 is primarily due to the levying of 2016/17 annual rates in July 2016.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a routine process advising Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31st December 2016;
and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st December 2016.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153706
MOVED : Cr Scott
SECONDED: : Cr Harris

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31st December 2016.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr White-Hartig
 AGAINST : Nil

City of Karratha							
Notes To And Forming Part Of The Financial Statements							
for the period ending 31 December 2016							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2015/16
	\$	\$	\$	\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	41,910,719	40,156,167	40,158,523	40,072,213	-	(86,310)	40,113,562
Fees and Charges	42,618,883	40,216,983	19,982,718	20,097,397	-	114,679	74,454,536
Operating Grant, Subsidies and Contributions	10,795,597	10,963,526	7,704,264	7,303,045	-	(401,219)	77,576,298
Interest Earned	3,327,528	3,257,770	1,691,678	1,808,066	-	116,388	3,576,356
Proceeds/Realisation	-	650.00	500.00	-	-100.00%	-	-
All Other	372,510	606,539	341,846	430,729	26.00%	88,883	2,633,867
Total	99,025,237	95,201,635	69,879,529	69,711,449	-	(168,080)	198,354,620
Expenses from Operations							
Employee Costs	(32,274,431)	(31,124,518)	(15,351,831)	(15,860,986)	-	(509,155)	(33,608,639)
Materials and Contracts	(23,853,369)	(24,714,206)	(9,735,878)	(9,391,966)	-	343,912	(31,298,232)
Utilities (gas, electricity, water etc)	(4,722,755)	(4,527,503)	(2,063,660)	(1,601,337)	-22.40%	462,323	(3,946,514)
Interest Expenses	(11,222)	(11,222)	(5,802)	1,084	-118.68%	-	-
Depreciation	(21,762,467)	(21,664,177)	(11,336,000)	(9,821,027)	-13.36%	1,514,973	(12,711,352)
Insurance Expenses	(1,545,116)	(1,623,945)	(1,500,951)	(1,530,166)	-	-	(1,606,065)
Other Expenses	(3,789,903)	(3,930,427)	(1,437,098)	(1,547,408)	-	(110,310)	(3,891,449)
Total	(87,959,263)	(87,595,998)	(41,431,220)	(39,751,806)	-	1,679,414	(87,062,252)
Non Operating Grants, Subsidies and Contributions							
Contributions	22,214,806	19,162,265	10,385,654	10,166,908	-	(218,746)	9,313,340
Profit On The Sale Of Assets	4,640	5,373	2,432	29,012	1092.93%	-	91,170
Loss On Asset Disposal	(193,347)	(342,839)	(13,216)	(7,530)	-43.03%	-	(653,689)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	(57,730)
Change In Net Assets From Operations	33,092,073	26,430,436	38,823,179	40,148,033	-	-	119,985,458

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
All Other	26.00%	88,883	88,883	▲ Over budget in various minor amounts, including Workers Comp & Insurance Rebate and Diesel Fuel Rebate
Expenses from Operations	Material Variance		Significant Items	
Utilities	-22.40%	462,323	169,120	▼ Under budget in KTA Airport - Recoverable
			89,643	▼ Under budget in Wickham Recreation Facility Building
			69,056	▼ Under budget in Dampier Community Hub
			58,871	▼ Under budget in Street Lights - Electricity
Depreciation	-13.36%	1,514,973	613,631	▼ Under budget in Depreciation-Vehicles & Plant
			346,424	▼ Under budget in Depreciation - Dampier Community Hub
			298,799	▼ Under budget in KTA Airport -Depreciation
			99,687	▼ Under budget in Depreciation-Roads & Streets

City of Karratha							
Rate Setting Statement							
for the period ending 31 December 2016							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	6,258,942	6,002,143	3,202,941	3,361,554	-	158,613	↑
Governance	1,378,884	1,391,063	1,291,263	146,261	-88.67%	(1,145,002)	↓
Law, Order And Public Safety	823,668	800,252	701,758	708,285	-	-	
Health	171,100	202,478	118,528	184,943	56.03%	66,415	↑
Education and Welfare	58,920	58,920	29,460	29,450	-	-	
Housing	400,434	328,702	170,089	174,771	-	-	
Community Amenities	10,327,978	10,404,340	7,067,236	7,332,837	-	265,601	↑
Recreation And Culture	29,578,115	26,592,144	15,181,154	15,765,915	-	584,761	↑
Transport	29,816,933	27,771,641	11,922,890	11,634,188	-	(288,702)	↓
Economic Services	381,230	397,573	270,073	278,281	-	-	
Other Property And Services	143,300	263,850	153,700	218,670	42.27%	64,970	↑
	79,339,504	74,213,106	40,109,092	39,835,156	-	(273,936)	
Expenses (Applications)							
General Purpose Funding	(4,255,422)	(4,332,068)	(218,348)	(245,042)	12.23%	-	
Governance	(4,042,783)	(3,917,992)	(1,746,866)	(1,592,220)	-	154,646	↑
Law, Order And Public Safety	(1,831,404)	(1,715,447)	(867,174)	(824,014)	-	-	
Health	(1,279,492)	(1,304,859)	(670,272)	(695,018)	-	-	
Education and Welfare	(168,573)	(153,666)	(85,380)	(78,056)	-	-	
Housing	(489,163)	(474,346)	(319,759)	(459,557)	43.72%	(139,798)	↓
Community Amenities	(13,863,161)	(13,846,522)	(6,367,175)	(5,272,348)	-17.19%	1,094,827	↑
Recreation And Culture	(29,469,836)	(29,510,644)	(14,989,848)	(14,309,873)	-	679,975	↑
Transport	(29,928,009)	(29,789,572)	(14,746,269)	(14,277,563)	-	468,706	↑
Economic Services	(2,657,292)	(2,508,833)	(1,133,825)	(919,188)	-18.93%	214,637	↑
Other Property And Services	(167,475)	(384,888)	(299,520)	(1,086,457)	262.73%	(786,937)	↓
	(88,152,610)	(87,938,837)	(41,444,436)	(39,759,337)	-	1,685,099	
Capital							
Revenue							
Proceeds From Disposal Of Assets	333,670	671,670	127,920	151,839	18.70%	-	
Tsf From Aerodrome Reserve	1,530,967	-	-	-	-	-	
Tsf From Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	440,400	440,400	-	-	-	-	
Tsf From Infrastructure Reserve	2,509,412	10,654,928	-	-	-	-	
Tsf From Partnership Reserve	8,111,710	9,409,762	-	-	-	-	
Tsf From Waste Management Reserve	-	-	-	-	-	-	
Tsf From Housing Reserve	-	2,500.0	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	-	-	-	-	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	-	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	5,783,894	1,783,894	-	-	-	-	
Tsf From Restricted Funds Reserve	-	-	-	24,918	-	-	
Tsf From History & Cultural Publications	-	-	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	4,000,000	4,000,000	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	-	-	-	-	-	-	
Repayments Of Self Supporting Loans	63,207	63,207	31,411.00	98,476.40	213.51%	67,065	↑
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	22,773,260	27,026,361	159,331	275,233	72.74%	115,902	

City of Karratha							
Rate Setting Statement							
for the period ending 31 December 2016							
	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
Rate Setting Statement	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	-	-	-	188	-	-	
Purchase Of Assets - Artwork	-	-	-	14,000.0	-	-	
Purchase Of Assets - Buildings	(29,638,543)	(28,803,171)	(8,658,291)	(7,121,904)	-17.74%	1,536,386	↑
Purchase Of Assets - Equipment	(1,000)	(51,000)	1,000	(56,212)	5521.20%	(55,212)	↓
Purchase Of Assets - Furniture & Equipment	(424,000)	(534,000)	(300,000)	(216,820)	-27.73%	83,180	↑
Purchase Of Assets - Plant	(1,452,000)	(575,155)	(248,155)	(278,033)	12.04%	-	
Purchase Of Assets - Infrastructure	(18,602,172)	(18,942,845)	(8,785,074)	(7,296,873)	-16.94%	1,488,201	↑
Loan Principal Repayments	(63,103)	(63,103)	63,103	-	-100.00%	63,103	↑
Tsf To Aerodrome Reserve	(114,804)	(4,941,173)	(25,120)	(21,549)	-14.22%	-	
Tsf To Dampier Drainage Reserve	(10,000)	(10,266)	111	(109)	-	-	
Tsf To Plant Replacement Reserve	(74,028)	(34,301)	(17,234)	(13,046)	-24.30%	-	
Tsf To Walkington Theatre Reserve	(912)	(824)	(415)	(409)	-	-	
Tsf To Workers Compensation Reserve	(16,932)	(21,004)	(10,764)	(12,194)	13.29%	-	
Tsf To Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf To Infrastructure Reserve	(15,913,135)	(15,152,125)	(571,016)	(610,835)	-	-	
Tsf To Partnership Reserve	(6,164,565)	(6,448,191)	(3,485,093)	(2,809,530)	-19.38%	675,563	↑
Tsf To Waste Management Reserve	(1,779,299)	(2,014,919)	(270,578)	(268,984)	-	-	
Tsf To Housing Reserve	(9,660)	(8,833)	(4,441)	(4,352)	-	-	
Tsf To Aged Persons Home Reserve	-	-	-	-	-	-	
Tsf To Junior Sport Reserve	-	-	-	-	-	-	
Tsf To Public Open Space Reserve	-	-	-	-	-	-	
Tsf To Mosquito Control Reserve	(774)	(760)	(96)	(99)	-	-	
Tsf To History & Cultural Publications Reserve	-	-	-	-	-	-	
Tsf To Employee Entitlements Reserve	(159,984)	(123,474)	(62,529)	(65,118)	-	-	
Tsf To Community Development Reserve	(11,916)	(42,856)	(21,738)	(22,913)	-	-	
Tsf To Pilbara Underground Power Reserve	(4,313,493)	(4,213,262)	(155,789)	(1,600,846)	927.57%	(1,445,057)	↓
Tsf To Medical Services Assistance Package Reserve	(11,856)	(10,174)	(5,182)	(5,628)	-	-	
Tsf To Carry Forward Budget Reserve	(964,874)	(964,874)	-	-	-	-	
Tsf To Restricted Funds Reserve	-	-	-	(175,000)	100.00%	(175,000)	↓
Interest Free Loan Principal	-	-	-	-	-	-	
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	
Income Set Aside As Restricted Funds	-	-	-	-	-	-	
	(79,727,050)	(82,956,310)	(22,685,729)	(20,594,269)	-	2,091,459	
Adjustment For Non Cash Items							
Depreciation	21,762,467	21,664,177	11,336,000	9,821,027	-13.36%	(1,514,973)	↓
Movement in Employee Benefit Provisions	-	-	-	-	-	-	
Movement in Accrued Interest	-	-	-	(1,084)	-	-	
Movement in Accrued Salaries & Wages	-	-	-	(86,228)	-	(86,228)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	
(Profit) / Loss On Disposal Of Assets	188,707	337,466	10,784	21,482	-299.20%	-	
	21,951,174	22,001,643	11,346,784	9,712,234	-	(1,634,550)	
Restricted Balance BFWD - Pilbara Underground Power	7,220,459	7,905,744	7,905,744	7,905,744	-	-	
Unrestricted Surplus Brought Forward 1 July	586,878	5,759,447	5,759,447	5,759,447	-	-	
Amount Raised From Rates	41,905,179	40,156,167	40,158,523	40,072,213	-	(86,310)	↓
Restricted Balance - Pilbara Underground Power	5,863,920	5,863,920	5,863,920	5,863,920			
Surplus / (Deficit)	32,874	303,401	35,444,836	37,342,500		1,897,664	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Variance Commentary by Program

Revenues from Operations	Material Variance		Significant Items	
Governance	-88.67%	1,145,002	1,164,874	▼ Contributions to Corporate Projects - Funding from Landcorp for admin carpark budgeted but not received.
Health	56.03%	66,415	65,348	▲ Health Premises Fees & Charges - Forecast payment of statutory fees allocated over several months, however majority received in November. Projected income is also higher than forecast to be adjusted in March review.
Other Property and Services	42.27%	64,970	1,104,353	▲ Various minor amounts, including Workers Comp & Insurance Rebate and Diesel Fuel Rebate.
Expenses from Operations	Material Variance		Significant Items	
Housing	43.72%	139,798	139,798	▲ Various minor amounts related to internal accounting allocations.
Community Amenities	-17.19%	1,094,827	583,061	▼ Refuse Site Maintenance - 7 Mile (Dom/Comm) - \$312k under expenditure in plant operating costs. \$253k salaries and overheads under expenditure offset by expenditure in Waste Management employment cost.
			129,079	▼ Drainage Maintenance - Works to commence on drainage program January / February 2017.
			111,176	▼ Domestic Refuse Collection - \$115k under expenditure in plant operating costs.
			100,900	▼ Strategic Planning Projects - Consultants appointed to work on Cossack. Tenders being evaluated to commence Roebourne heritage project
			74,809	▼ City of Karratha Transition.
			57,727	▼ Dampier Foreshore Management Plan.
			56,982	▼ Wickham Transfer Station Costs - \$54k salaries and overheads under expenditure offset by expenditure in Waste Management employment cost.
Economic Services	-18.93%	214,637	108,592	▼ Pt Samson Beautification - Stage 1 Design Works - Redesign of community hall and Millars Close areas. Road and car park design commenced January 2017.
Other Property And Services	262.73%	786,937	162,283	▲ WM - Employment Costs - Offset against under expenditure in salaries and wages in Domestic Refuse Collection, Site Maintenance and Wickham Transfer Station Costs.
			105,355	▲ Plant-Repairs - \$53k offset by under expenditure in Employment Costs Fleet & Plant Repairs.
			78,199	▲ PG - Employment Costs - Offset by over expenditure in Parks & Gardens Maintenance.
Capital Revenue	Material Variance		Significant Items	
Repayment of Self Supporting Loans	213.51%	67,065	67,065	▲ Principal on Loans - Govt SSL - KCC paid 12 months of loan repayments in advance.
Capital Expenses	Material Variance		Significant Items	
Purchase of Assets - Buildings	-17.74%	1,536,386	729,487	▼ Capital-Buildings-Dampier Community Hub - Project has reached Practical Completion. Budget assigned to additional fit out items still being purchased, \$150k assigned to Internet upgrade dependant on NBN connection, \$50k Asphalt to be done March/April to be amended in March Review. \$216k hall roof completed in December paid in January - timing difference.
			300,688	▼ Karratha Airport Terminal Expansion Project - \$179k of Project costs have been transferred from CAPEX to OPEX
			184,926	▼ Leisureplex Improvements.
			167,263	▼ Staff Housing Improvements - Expenditure against individual houses. Budget will be expended during financial year.
			125,594	▼ Tambrey Pavilion.
			91,453	▼ Karratha Leisureplex Shade Playground.
			60,996	▼ Capital Buildings - Karratha Leisureplex.
Purchase of Assets - Equipment	5521.20%	55,212	55,212	▲ Various minor amounts including Depot Equipment and Airport Equipment.
Purchase of Assets - Furniture & Equipment	-27.73%	83,180	85,000	▼ Capital-Furniture & Equip-Leisureplex.
Purchase of Assets - Infrastructure	-16.94%	1,488,201	247,000	▼ Khs Pelican Crossing - Final Design completed, construction scheduled for April.
			217,483	▼ Upgrade Effluent Systems - Project has reached Practical Completion. Cashflow to be adjusted in March review.
			166,598	▼ Kookaburra Park Development.
			130,000	▼ Airside Perimeter Fencing - Works to be completed Jan/Feb 2017. Invoice to following once complete.
			109,348	▼ Pt Samson Beautification - Stage 1 Capital Works - Works complete stage 1A awaiting final invoices.
			97,055	▼ Dampier Foreshore Beautification - Stage 1.
			78,000	▼ Klp Storage Sheds.
			74,983	▼ Roebourne Wittenoom Rd-Gravel Resheeting - Works programed for May due to weather impact on original program date of July 2016.
			70,000	▼ Pt Samson Foreshore Dev. - Stage 3 Viewing Platform/Jetty - Concept design underway, construction design to commence February. Delay in appointment of consultant.
			53,967	▼ Johns Creek Boat Ramp - Final design due 20 January, Construction February 2017.
			52,389	▼ Karratha Foreshore Management Plan - More vegetation and fencing works scheduled in Feb 17.

Capital Expenses cont.	Material Variance		Significant Items	
Loan Principal Repayments	-100.00%	63,103	63,103	▼ Principal on Loans - Govt SSL - Payment has been made, accounting treatment of payment to be adjusted.
Transfer to Partnership Reserve	-19.38%	675,563	675,563	▼ Transfer to Partnership Reserve - Timing difference.
Transfer to Pilbara Underground Power Reserve	927.57%	1,445,057	1,445,057	▲ Transfer to Pilbara Underground Power Reserve - Timing difference.
Transfer to Restricted Funds Reserve	100.00%	175,000	175,000	▲ Transfer to Restricted Funds Reserve - Contribution to Wickham Entry Statement Asset Management and subsequent transfer to reserve unbudgeted.
Non Cash Items	Material Variance		Significant Items	
Depreciation	-13.36%	1,514,973	613,631	▼ Depreciation-Vehicles & Plant - Decrease in depreciation as a result of the Vehicle and Plant revaluation. To be adjusted in March budget review.
			346,424	▼ Depreciation - Dampier Community Hub - Dampier Community Hub to be capitalised and start depreciating in January. Timing difference
			298,800	▼ Depreciation-KTA Airport - Depreciation for terminal upgrade capitalised in November over budgeted. To be adjusted in March budget review.

City of Karratha
Notes to the Financial Statements
for the period ending 31 December 2016

Note 1. Net Current Assets	Note	Year to Date Actual	2015/16 Budget Brought Forward 1 July
		\$	\$
Current Assets			
Cash and Cash Equivalents - Unrestricted		25,513,156	3,781,360
Cash and Cash Equivalents - Restricted (Trust)		2,643,964	3,106,153
Cash and Cash Equivalents - Restricted - Reserves		98,370,154	92,784,458
Cash - Restricted Unspent Grants/Contributions		9,440	9,440
Cash - Restricted Unspent Loans		-	-
Trade and Other Receivables	1	16,817,801	15,706,552
Land held for Resale - Development Costs		-	188
Inventories		329,270	345,277
Total Current Assets		143,683,785	115,733,430
Current Liabilities			
Trade and Other Payables		2,858,069	9,500,568
Trust Liabilities		2,638,241	3,160,962
Bank Overdraft		-	-
Current Portion of Long Term Borrowings		63,103	63,103
Current Portion of Provisions		3,620,158	3,620,158
Total Current Liabilities		9,179,571	16,344,791
Net Current Assets		134,504,214	99,388,640
Less			
Cash and Cash Equivalents - Restricted - Reserves		(98,370,154)	(92,784,458)
Loan repayments from institutions		35,272	(69,370)
Movement in Accruals (Non-Cash)		(87,312)	(992,544)
Land Held for Resale		-	(188)
Cash - Restricted Unspent Grants/Contributions		(9,440)	(9,440)
Restricted Balance - Pilbara Underground Power		(7,905,744)	(7,220,459)
Add back			
Current Loan Liability		63,103	63,103
Cash Backed Employee Provisions		4,529,366	4,464,248
Current Provisions funded through salaries budget		(1,280,725)	3,677,216
Restricted Balance - Pilbara Underground Power		5,863,920	-
Net Current Asset Position		37,342,500	6,516,748
Note Explanation:			
1) Total Trade and Other Receivables		8,535,204	
Total Rates Debtors Outstanding		8,282,597	

City of Karratha
Statement of Financial Position
for the period ending 31 December 2016

Note 2: Statement of Financial Position	2016/17	2015/16
	\$	\$
Current Assets		
Cash On Hand	18,405	18,705
Cash and Cash Equivalents - Unrestricted	25,494,751	3,762,655
Cash and Cash Equivalents - Restricted (Trust)	2,643,964	3,106,155
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	9,440	9,440
Cash and Cash Equivalents - Restricted (Reserves/Muni)	98,370,154	92,784,458
Trade and Other Receivables	16,817,801	15,706,552
Inventories	329,270	345,465
Total Current Assets	143,683,785	115,733,430
Non Current Assets		
Trade and Other Receivables	3,998,585	3,998,585
Property, Plant and Equipment	197,611,452	223,792,879
Infrastructure	535,562,131	504,348,244
Total Non Current Assets	737,172,168	732,139,708
Total Assets	880,855,953	847,873,139
Current Liabilities		
Bank Overdrafts	-	-
Trade and Other Payables	2,858,069	9,500,568
Trust Liabilities	2,638,241	3,160,962
Long Term Borrowings	63,103	63,103
Provisions	3,620,158	3,620,158
Total Current Liabilities	9,179,571	16,344,791
Non Current Liabilities		
Long Term Borrowings	412,513	412,513
Provisions	844,090	844,090
Total Non Current Liabilities	1,256,603	1,256,603
Total Liabilities	10,436,174	17,601,394
Net Assets	870,419,779	830,271,745
Equity		
Accumulated Surplus	399,892,985	365,330,648
Revaluation Surplus	372,156,637	372,156,637
Reserves	98,370,157	92,784,461
Total Equity	870,419,779	830,271,745

City of Karratha
Statement of Financial Activity
for the period ending 31 December 2016

Note 3: Cash and Cash Equivalents	2016/17
	\$
Unrestricted Cash	
Cash On Hand	18,405
Westpac on call	4,354,821
Term deposits - Westpac / WATC	-
Term deposit - Westpac	21,139,930
	<u>25,513,156</u>
Restricted Cash	
Reserve Funds	98,370,154
Restricted Unspent Grants	9,440
Westpac - Trust	2,643,964
	<u>101,023,558</u>
Total Cash	<u><u>126,536,714</u></u>

Note 4				
City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 December 2016				
	2016/17 Budget	2016/17 Amended	2016/17 Year To Date Budget	2016/17 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(984,406)	(984,491)	(509,353)	(477,718)
Net (Cost) Revenue to Council for Executive Admin	(794,525)	(794,525)	(386,316)	(397,151)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	38,622,650	36,640,491	40,543,197	40,600,281
Net (Cost) Revenue to Council for General Revenue	(12,120,395)	(11,396,418)	1,251,522	(206,504)
Net (Cost) Revenue to Council for Financial Services	(2,267,968)	(2,347,181)	(1,159,001)	(1,126,646)
Net (Cost) Revenue to Council for Corporate Services Admin	(12,492,833)	(12,507,804)	(165,151)	(894,218)
Net (Cost) Revenue to Council for Human Resources	(1,825,127)	(1,775,082)	(843,072)	(956,366)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,103,960)	(1,150,178)	(551,538)	(573,919)
Net (Cost) Revenue to Council for Information Services	(1,837,486)	(1,850,168)	(930,516)	(870,846)
Net (Cost) Revenue to Council for Television & Radio Services	(14,831)	(14,811)	(14,223)	(12,899)
Net (Cost) Revenue to Council for Business Improvement Process	(6,800)	(6,800)	(6,800)	(1,043)
Net (Cost) Revenue to Council for Staff Housing	(99,680)	(151,347)	(68,282)	(83,955)
Net (Cost) Revenue to Council for Public Affairs	(569,090)	(554,340)	(305,045)	(231,581)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	2,556,534	3,816,653	(2,627,595)	(1,963,656)
Net (Cost) Revenue to Council for Comm. Engagement - Aged Persons Housing	0	0	0	0
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	68,200	44,800	50,700	93,501
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(2,064,864)	(1,957,434)	(975,470)	(947,633)
Net (Cost) Revenue to Council for Youth Services	(230,800)	(30,012)	188,066	186,575
Net (Cost) Revenue to Council for Other Culture (subfunction closed, use 330)	0	0	0	0
Net (Cost) Revenue to Council for Events & Festivals (subfunction closed, use 354)	(176)	0	0	0
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(881,925)	(833,948)	(121,788)	(330,506)
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(56,307)	(41,692)	(29,102)	(21,787)
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(18,406)	(25,268)	(14,116)	(15,068)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(2,990)	(3,022)	(1,588)	(12,806)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(204,211)	(283,520)	(5,224)	(51,980)
Net (Cost) Revenue to Council for Library Services	(1,946,019)	(1,905,703)	(917,280)	(905,695)
Net (Cost) Revenue to Council for Cossack Operations	(327,493)	(261,923)	(213,347)	(57,206)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(943,287)	(1,024,094)	(245,446)	(241,479)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(1,347,210)	(1,452,635)	(775,976)	(352,254)
Net (Cost) Revenue to Council for Pavilions & Halls	(2,594,211)	(1,502,185)	(2,101,225)	(1,495,580)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(774,339)	(713,039)	(334,237)	(393,339)
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(2,234,803)	(2,235,102)	87,822	(288,247)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	111,827	113,563	77,619	104,814
Net (Cost) Revenue to Council for Other Buildings	(107,461)	(107,110)	(62,057)	(75,862)
Net (Cost) Revenue to Council for The Youth Shed	(1,023,203)	(993,766)	(499,202)	(494,248)
Net (Cost) Revenue to Council for Youth Centres	0	0	0	0
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,290,853)	(4,132,198)	(2,133,753)	(1,981,544)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(22,203)	(21,072)	(16,890)	(24,657)
Net (Cost) Revenue to Council for Arts & Culture	(1,039,347)	(1,219,034)	(157,497)	(164,572)
Net (Cost) Revenue to Council for Dampier Community Hub	(884,236)	(887,236)	(1,045,857)	(367,953)
Net (Cost) Revenue to Council for Karratha Arts and Community Precinct	18,211,454	19,123,762	4,479,055	4,963,898
Net (Cost) Revenue to Council for Other Buildings (Leisure)	0	0	0	0
Net (Cost) Revenue to Council for Wickham Recreation Precinct	663,219	578,219	862,389	926,885
Net (Cost) Revenue to Council for Wickham Community Hub	(1,386,202)	(814,673)	834,275	818,566

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 December 2016				
	2016/17 Budget	2016/17 Amended	2016/17 Year To Date Budget	2016/17 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(211,764)	(136,130)	(117,939)	(110,066)
Net (Cost) Revenue to Council for Ranger Services	(712,743)	(653,097)	(112,712)	(117,500)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(572,500)	(438,750)	(203,750)	(152,461)
Net (Cost) Revenue to Council for Community Safety	(442,416)	(322,416)	(1,984)	69,812
Net (Cost) Revenue to Council for Economic Development	(386,276)	(345,361)	(251,170)	(305,951)
Net (Cost) Revenue to Council for Camping Grounds	66,912	80,244	59,580	59,798
Net (Cost) Revenue to Council for Building Control	(362,013)	(355,138)	(128,511)	(114,388)
Net (Cost) Revenue to Council for Health Services	(963,174)	(952,400)	(486,624)	(461,715)
Net (Cost) Revenue to Council for Town Planning	(1,267,874)	(1,223,883)	(565,903)	(593,950)
Net (Cost) Revenue to Council for Strategic Planning	(689,013)	(652,996)	(264,096)	(122,450)
Net (Cost) Revenue to Council for Development Services	(71,600)	(38,608)	(22,077)	(17,124)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(1,037,332)	(1,098,435)	(738,608)	(698,046)
Net (Cost) Revenue to Council for Public Services Overheads	(42,745)	440,335	140,532	15,578
Net (Cost) Revenue to Council for Fleet & Plant	2,121,224	1,718,810	744,486	194,224
Net (Cost) Revenue to Council for Roads & Streets	(4,630,821)	(4,941,240)	(2,522,238)	(2,302,511)
Net (Cost) Revenue to Council for Parks & Gardens	(2,144,556)	(2,123,448)	(851,693)	(716,550)
Net (Cost) Revenue to Council for Drainage	(764,815)	(740,415)	(197,971)	(34,596)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,294,584)	(1,096,440)	(517,261)	(666,934)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(378,304)	(446,609)	(1,692,805)	(1,459,507)
Net (Cost) Revenue to Council for Cemeteries	(154,223)	(152,909)	(75,560)	(20,222)
Net (Cost) Revenue to Council for Public Toilets	(367,767)	(381,495)	(200,418)	(178,954)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(266,504)	(1,191,143)	(265,136)	(68,988)
Net (Cost) Revenue to Council for Town Beautification	(3,521,809)	(4,183,193)	(2,553,741)	(1,876,332)
Net (Cost) Revenue to Council for Bus Shelters	(97,500)	(97,656)	(156)	(156)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	0	0	8,724
Net (Cost) Revenue to Council for Works Overheads	197,053	826,213	519,869	448,438
Net (Cost) Revenue to Council for Parks & Gardens Overheads	839,592	893,039	422,191	294,666
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(176,643)	(176,643)	(176,643)	(189,930)
Net (Cost) Revenue to Council for Tech Services	(3,250,907)	(3,746,171)	(1,958,285)	(2,005,827)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(19,000)	(19,000)	(9,500)	(16,259)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	8,719	(2,729)	(6,929)	(227,924)
Net (Cost) Revenue to Council for Waste Collection	(1,653,880)	(1,064,071)	1,899,692	2,215,107
Net (Cost) Revenue to Council for Landfill Operations	462,358	652,305	629,702	1,376,447
Net (Cost) Revenue to Council for Waste Overheads	1,731,898	1,366,559	607,622	212,745
Net (Cost) Revenue to Council for Karratha Airport	14,411,699	6,746,630	5,390,095	5,315,360
Net (Cost) Revenue to Council for Other Airports	(12,012)	(15,287)	(6,692)	(7,659)

10.2 LIST OF ACCOUNTS JANUARY 2017

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Creditors Officer
Date of Report:	27 January 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Consistent with CG-11 Regional Price Preference Policy 42% of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 308;
- b) EFT47118 to EFT47637 (Inclusive);
- c) Cheque Vouchers 78297 to 78320 (Inclusive);
- d) Cancelled Cheques: 185, 296, EFT47110, EFT47112, EFT47119, EFT47195, EFT47271, EFT47279, EFT47558, EFT47595, EFT47606, EFT47607, EFT47634, 78101, 78303, 78304, 78308-78313,
- e) Direct Debits: DD27348.1 to DD27494.1;
- f) Payroll Cheques \$1,429,133.87; and
- g) with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153707
 MOVED : Cr Cucel
 SECONDED: : Cr Harris

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$14,387,836.85 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 308;
- b) EFT47118 to EFT47637 (Inclusive);
- c) Cheque Vouchers 78297 to 78320 (Inclusive);
- d) Cancelled Cheques: 185, 296, EFT47110, EFT47112, EFT47119, EFT47195, EFT47271, EFT47279, EFT47558, EFT47595, EFT47606, EFT47607, EFT47634, 78101, 78303, 78304, 78308-78313,
- e) Direct Debits: DD27348.1 to DD27494.1; and
- f) Payroll Cheques: \$1,429,133.87

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr White-Hartig
 AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
185	13.08.2013	R DeBoer	Cancelled Payment	0.00
296	07.09.2016	P Hunter	Cancelled Payment	-50.00
308	13.01.2017	Bond Administrator	Rental Pet Bond	260.00
EFT47110	22.12.2016	M Siham	Cancelled Payment	-100.00
EFT47112	22.12.2016	Wickham Touch Association Inc.	Cancelled Payment	-150.00
EFT47118	22.12.2016	Xelerator Pty Ltd T/a KBSS Engineering	Footpaths - Balmoral Rd Stage 3 - RFT 09-15/16 Design And Construct Pedestrian Bridges	150,678.00
EFT47119	03.01.2017	Maxxia Pty Ltd	Cancelled Payment	0.00
EFT47120	03.01.2017	Maxxia Pty Ltd	Payroll deductions	14,706.80
EFT47121	06.01.2017	Department Of Transport	Legal Expenses - Vehicle Search Fees	280.50
EFT47122	06.01.2017	Geraldton Building Services & Cabinets	DCH Supply And Install Lockable 4 Door Storage Cabinet - WRP Supply And Install Reception Desktop	4,757.50
EFT47123	06.01.2017	Garrards Pty Ltd	Stock - Acelepryn Turf Insecticide 705L	607.75
EFT47124	06.01.2017	Hart Sport	KLP - Fitness And Programs Equipment	668.90
EFT47125	06.01.2017	ISPX	IT - Wickham/Roebourne Library - ADSL2 And 50gb Standalone - 06/12/2016 To 05/01/2017 - KLP Hosting Yearly Premium 06/12/2016 To 05/12/2017	352.45
EFT47126	06.01.2017	Karratha Visitor Centre	Karratha Visitor Centre Building Improvements - Installation Of Lights	2,497.45
EFT47127	06.01.2017	S Kot	Reimbursement - Allowances - New Pilbara Economic Development Conference - 28/11/2016	45.00
EFT47128	06.01.2017	Market Creations Pty Ltd	KLP - 2017/18 Karratha Directory 1/2 Page Advert	1,623.60
EFT47129	06.01.2017	Martin Sparks T/as Mas Tools	Workshop - 20TAir/Hydraulic Truck Jack	1,462.23
EFT47130	06.01.2017	Norwest Sand & Gravel Pty Ltd	Pt Samson VBFB - Chedeetha Community DFES Incident Firebreaks And Access - Supply Of Plant & Operator	737.00

Chq/EFT	Date	Name	Description	Amount
EFT47131	06.01.2017	Nickol Junior Soccer Club	Tambrey Pavilion Opening - Sausage Sizzle And Soccer Activities	500.00
EFT47132	06.01.2017	Poolmart Karratha	WRP - Pool Thermometer	24.00
EFT47133	06.01.2017	Parry's Merchants	Youth Shed, RAC Café Stock	1,425.10
EFT47134	06.01.2017	St John Ambulance - Karratha	Depot AED Cabinet For Heart Start Defibrillator - KLP First Aid Kits And Stock	721.59
EFT47135	06.01.2017	E Smeathers	Reimbursement - Meal Allowance - New Pilbara Economic Development Conference 28/11/2016	45.00
EFT47136	06.01.2017	Shenton Enterprises Pty Ltd	WRP - 14M Back Stroke Flags And Delivery	693.00
EFT47137	06.01.2017	The Retic & Landscape Shop	Stock - Bermad Solenoid Valve And Globes	1,239.20
EFT47138	06.01.2017	C Watts	Reimbursement - As Per Employment Contract - Utilities 04/11/16 To 03/12/16	266.72
EFT47139	06.01.2017	Atom Supply	Stock - Star Picket End Caps	40.96
EFT47140	06.01.2017	Australian Institute Of Management - WA(AIM)	HR - Leading Self 01/12/2016 - Consultant, Parking, Taxi And Meals	122.04
EFT47141	06.01.2017	Onyx (Aust) Pty Ltd	Seniors Christmas Catering - Staff, Councillor Briefing Session Catering	3,899.50
EFT47142	06.01.2017	Assetic Australia Pty Ltd	Fleet Management - Training & Deployment - Transition To Mydata Fleet Management Module	11,660.00
EFT47143	06.01.2017	Avdata Australia	Kta Airport - Monthly Data Reporting Fee - October 2016	1,204.79
EFT47144	06.01.2017	Airport Security Pty Ltd	Karratha Airport - ASIC Printing Fy 1617	280.00
EFT47145	06.01.2017	Aec Group Ltd	HHBSC Dampier Marina Economic Viability Assessment - Final Report	14,146.00
EFT47146	05.01.2017	LRW's Electrical	Stock - Oil 4 Litre Bottles	49.95
EFT47147	05.01.2017	Australian Performing Arts Centres Association	A&C - APACA Ordinary Membership 2017	1,290.00
EFT47148	05.01.2017	Allround Plumbing Services Pty Ltd	Petersen Court Drain Camera Inspection - RAC Pool Pump Repairs - WRP Replace Tap Nozzles	1,065.22
EFT47149	05.01.2017	ASB Marketing Pty Ltd	Mosquito Management - FTB Bisley Shirts	685.30
EFT47150	05.01.2017	All Access Australasia	Karratha, Wickham, Roebourne Libraries New Resources	532.24
EFT47151	05.01.2017	Steven Kennedy T/as All Doors Locksmiths	Baynton West Park Toilets - Supply 12 X Small Padlocks And 12 Keys	395.20
EFT47152	05.01.2017	Argonaut Engineering & Construction	Wickham Bistro Rambla, McCrae Court, Frinderstein Way, Depot, RCH, Marniyarra Loop, RAC, 7 Mile Waste, Bulgarra Daycare - Various Maintenance Repairs	6,447.14
EFT47153	05.01.2017	Arrow - Alpha Industries (The Agwill Trust Atf)	DCH - HD1 Outdoor Noticeboard 1200x2500 Wall Mounted With Powder Coating With Anti Graffiti Film To Polycarbonate Window With Backing	2,090.00
EFT47154	05.01.2017	Burkeair Pty Ltd	KLP - Investigate Report And Repair AC - Wt# 16836	2,627.90
EFT47155	05.01.2017	Bin Bombs Pty Ltd	Stock - 10kg Bin Bomb Odour Granules	494.84
EFT47156	05.01.2017	BB Landscaping WA Pty Ltd	Leonard Way, Bulgarra Daycare, Clarkson Way, Teesdale Place - Various Maintenance Repairs	11,275.00
EFT47157	05.01.2017	Centurion Transport Co Pty Ltd	Freight - Mesh Task Chairs - PO 71850	287.02
EFT47158	05.01.2017	Cb Snapz	Youth Services - Eastern Corridor - Photobooth Hire - Summer Days Pool Party - 10/12/2016	360.00
EFT47159	05.01.2017	G Cucel	Reimbursement - Meal Allowance - New Pilbara Economic Development Conference 28/11/2016	45.00
EFT47160	05.01.2017	Comtec Data Pty Ltd	DCH - Library - Supply And Install TV Socket	500.50
EFT47161	05.01.2017	Complete Tyre Solutions Pty Ltd	Various Plant - Tyre Repairs	1,689.22
EFT47162	05.01.2017	Creativemove Pty Ltd	KACP - REAP Concept Design Presentation Fee - Artwork 3 South Elevation	1,650.00

Chq/EFT	Date	Name	Description	Amount
EFT47163	05.01.2017	Double R Equipment Repairs	Plant - Various Hiab Repairs	3,116.35
EFT47164	05.01.2017	Dml Contracting Pty Ltd	Kta Airport - Repair Disabled Toilet Door - Install Upper Floor Entry Door Handles	264.00
EFT47165	05.01.2017	Deepend Karratha Pool Maintenance (Gavin Rorke T/A)	Clarkson Way - Report Pool Light Repairs	402.94
EFT47166	05.01.2017	S Dredge	Reimbursement - Recognition Of Service Award	80.00
EFT47167	05.01.2017	Domino's Pizza - Karratha	Youth Services - Catering End Of Year Party	955.00
EFT47168	05.01.2017	Entertainment One Films Australia Pty Ltd	Moonrise Cinema - The Light Between Oceans - 10/12/2016	352.00
EFT47169	05.01.2017	EDJ Haulage	WWTP - Removal Of 2 X 920kg Chlorine Gas Cylinders	682.00
EFT47170	05.01.2017	Chubb Fire Safety Ltd	Plant Repairs - 45L Peps Cylinder	2,582.80
EFT47171	05.01.2017	Feel Creative Pty Ltd	Website Development - Update SOLR Search Function For City Of Karratha Website	1,221.00
EFT47172	05.01.2017	Global Security Management (WA)	KLP, FBCC - Nightly Security Patrols And Callout - October	6,815.93
EFT47173	05.01.2017	Handy Hands Pty Ltd	Mosquito Management - Poultry Mix Bags	72.00
EFT47174	05.01.2017	G Harris	Reimbursement - Meal Allowance - New Pilbara Economic Development Conference - 28/11/2016	45.00
EFT47175	05.01.2017	Insight Callcentre Services	Governance - Overcall Fees - November 2016	1,241.24
EFT47176	05.01.2017	Karratha Signs	A&C Christmas Corflute Signs - Kta Airport Terminal Toilet Decals	814.00
EFT47177	05.01.2017	JSS Logistics Pilbara	7 Mile - Transport Dozer From Depot	605.00
EFT47178	05.01.2017	James Bennett Pty Limited	Karratha, Dampier, Roebourne Libraries - Book Orders - November 2016	703.51
EFT47179	05.01.2017	Jolly Good Auto Electrics	Plant - Battery Replacements	792.00
EFT47180	05.01.2017	Beyond Carpentry Contracting	Bulgarra Early Learning Centre Replace Rusted Fence Post - Clarkson Way Replace Shade Cloth	924.00
EFT47181	05.01.2017	K Jackson	Santa Services - Sharpe Avenue Light Walk - 16/12/2016	140.00
EFT47182	05.01.2017	Keyspot Services	Tambrey Pavilion Stainless Steel Plaque - Walkington Award Plaque	599.50
EFT47183	05.01.2017	Karratha Building Co	Dampier Pavilion Vandalism Repairs - Tambrey Oval Toilet Repairs	2,700.85
EFT47184	05.01.2017	Landgate	Rates Valuation Schedules	692.70
EFT47185	05.01.2017	Modern Teaching Aids Pty Ltd (MTA)	DCH - Library - Drying Rack	208.89
EFT47186	05.01.2017	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Partnerships Media Coverage Analysis Rio Annual Report - Public Affairs Media Monitoring	5,068.80
EFT47187	05.01.2017	Redwave Media Ltd	Australia Day Celebrations 2017 - Radio Campaign And Live Broadcast	2,200.00
EFT47188	05.01.2017	Ooh! Media Retail Pty Ltd	A&C - Christmas In The Pilbara Community Calendar Of Events 2016 - Shopalite Hire 14/11/2016 To 11/12/2016	1,078.00
EFT47189	05.01.2017	Oxley Nets Pty Ltd	WRP - Supply & Deliver Tennis Net Replacement	350.00
EFT47190	05.01.2017	Port Walcott Surf Life Saving Club Inc	Community Grant Scheme - Port Walcott Surf Life Saving - 25% First Instalment - Equipment Trailer	2,991.00
EFT47191	05.01.2017	Casey Pearce	Refund Of Building Services Levy	40.50
EFT47192	05.01.2017	Pure Star Clean Pty Ltd	Red Dog True Blue World Premiere - Litter Control At The Quarter - 03/12/2016	770.00
EFT47193	05.01.2017	Repco Auto Parts	Plant - Bulldozer Repairs - Heater Hose	46.60

Chq/EFT	Date	Name	Description	Amount
EFT47194	05.01.2017	Roebourne Dingo Hire	Centenary Park Point Samson Supply 12T White Stone - Pegs Creek Oval Relocate Long Jump Pit	5,720.00
EFT47195	05.01.2017	Zurich Insurance Australia	Cancelled Payment	0.00
EFT47196	05.01.2017	Concert & Corporate Productions	A&C - 2016 Yaburarra Light Trail Spectacular - Security Staff	660.00
EFT47197	05.01.2017	RePipe Pty Ltd	Roebourne Old Shire Office - Repair Blocked Toilet	302.50
EFT47198	05.01.2017	Kmart Karratha	Youth Shed Christmas Craft Supplies - Kta Library Curtain Hooks	116.00
EFT47199	05.01.2017	Sunstone Design	Clarkson Way Repair Blind Slats - Teesdale Place Repair Blind Rods	541.00
EFT47200	05.01.2017	Broometown Holdings T/a Subway Karratha	Pilbara Sports Academy Program - Catering - 12/11/2016	448.00
EFT47201	05.01.2017	Stott & Hoare	IT Parts - HP Hotplug	379.50
EFT47202	05.01.2017	Shire Of Wyndham - East Kimberley	Various Certificates Of Design Compliance	607.01
EFT47203	05.01.2017	D Scott	Reimbursement - Meal Allowance - New Pilbara Economic Development Conference 28/11/2016	45.00
EFT47204	05.01.2017	Total Eden Pty Ltd	Stock - Poly Artic Risers	50.80
EFT47205	05.01.2017	Schneider Electric Buildings Aust. Pty Ltd	KLP - Supply Valves And Actuators For Ahu5 And Ahu17	1,832.80
EFT47206	05.01.2017	Tox Free (Australia) Pty Ltd	KLP And Airport Waste Collection Charges - November 2016	358.42
EFT47207	05.01.2017	The Walt Disney Company Pty Ltd	Moonrise Cinema 2016 Film Licenses - December 2016	675.00
EFT47208	05.01.2017	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	SP&I - Rft 11-16/17 - Supply And Design Of Solar Pedestrian Lighting - Tenderlink Advertisement	165.00
EFT47209	05.01.2017	Taniwha Security Services Pty Ltd	Red Dog True Blue The Quarter Premiere - Crowd Controllers - 03/12/2016	1,056.00
EFT47210	05.01.2017	Technical Services Group Pty Ltd	IT - KLP - Remote WIFI Configuration Support	396.00
EFT47211	05.01.2017	TWH Plumbing	RAC - Investigate And Replace Float Valve In Balance Tank	580.54
EFT47212	05.01.2017	The Dobbie Dico Meter Company (WA) Pty Ltd	Upgrade Effluent Systems - Flexi Marker Post Service Valve	2,488.20
EFT47213	05.01.2017	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema 2016 - The Secret Life Of Pets - 05/10/2016	1,196.10
EFT47214	05.01.2017	Karratha Timber & Building Supplies	Roebourne Cemetery - Cleaning Supplies - November 2016	165.20
EFT47215	05.01.2017	Woolworths (WA) Ltd	Youth Services Eastern And Western, KLP, Youth Shed Program And Kiosk Supplies - Kta Airport Staff Amenities	1,406.77
EFT47216	05.01.2017	A Wear	Utilities Reimbursement As Per Employment Contract - 21/09/16 To 23/11/16 64 Days	322.01
EFT47217	05.01.2017	S Wacher	Reimbursement - Meal Expenses/Car Parking - Local Recovery Coordinator Training - 08-09/12/16	93.00
EFT47218	05.01.2017	Water Infrastructure Science And Engineering (WISE)	Dampier Drainage Reserve Stormwater Management - Review Of GHD Flood Modelling	7,549.60
EFT47219	05.01.2017	Westelec Industries Pty Ltd	Red Dog True Blue The Quarter Premiere - Electrical Compliance - 03/12/2016	264.00
EFT47220	05.01.2017	Watertorque Group Pty Ltd	Roebourne School Oval - Travel From Broome - Outlet Replace Liner And Rubber Gaskets - Overflow Tank Inspection	11,825.00

Chq/EFT	Date	Name	Description	Amount
EFT47221	05.01.2017	Karratha Contracting Pty Ltd	Youth Shed, Wickham Bistro, KLP, Main Admin, WRP, Bulgarra Rec Club, Shadwick Drive, Teesdale Place And Kta Airport - Various Maintenance Repairs	12,638.79
EFT47222	05.01.2017	Amnet It Services	IT - Broadband2 And Non-Enabled 30g/50g - 09/01/2017 To 09/02/2017	79.00
EFT47223	05.01.2017	Telstra Corporation Ltd	Telephone Usage Charges	425.00
EFT47224	05.01.2017	Horizon Power	Electricity Usage Charges	75,758.48
EFT47225	05.01.2017	Water Corporation	Water Usage Charges	191.76
EFT47226	05.01.2017	Pivotel Satellite Pty Limited	Rangers Vehicle Tracking - 15/12/2016 To 14/01/2017	259.00
EFT47227	04.01.2017	Australian Taxation Office	Payroll deductions	288,124.92
EFT47228	04.01.2017	Child Support Agency	Payroll deductions	2,043.99
EFT47229	04.01.2017	City Of Karratha - Social Club	Payroll deductions	1,350.00
EFT47230	04.01.2017	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT47231	04.01.2017	Australian Services Union (asu/meu Div.)	Payroll deductions	790.50
EFT47232	04.01.2017	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT47233	04.01.2017	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT47234	04.01.2017	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT47235	04.01.2017	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT47236	04.01.2017	Maxxia Pty Ltd	Maxxia Payment As Per Contractual Agreement	423.08
EFT47237	04.01.2017	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT47238	04.01.2017	S Wachter - (Mortgage Account)	Home Ownership Allowance	938.39
EFT47239	12.01.2017	Telstra Corporation Ltd	Telephone Usage Charges	12,186.77
EFT47240	12.01.2017	Telstra Corporation Ltd	Telephone Usage Charges	588.18
EFT47241	12.01.2017	Horizon Power	Electricity Usage Charges	175,301.32
EFT47242	12.01.2017	Water Corporation	Water Usage Charges	33,361.35
EFT47243	12.01.2017	MSS Security	Karratha Airport - Screening And Security Services - 01/11/2016 To 30/11/2016	246,310.96
EFT47244	12.01.2017	Prompt Fencing Pty Ltd	Karratha Airport - Airside Fencing And Gates Upgrade	99,008.25
EFT47245	12.01.2017	Karratha Community Association	Karratha Community Assoc - 16/17 KCA ACADS Funding For Community Co-facility Refurbishment Project - 50% Upfront Payment	49,497.50
EFT47246	12.01.2017	Karratha Contracting Pty Ltd	Depot, WWP, Footpaths, Ovals, Parks, Housing, DCH, Airport, Pavilions, Roebourne Community Centre - Various Maintenance Repairs	53,749.79
EFT47247	12.01.2017	BGC Contracting	Dampier Foreshore - Shark Cage Beach - Construction Of Public Amenity Structure Rft 10-15/16	61,826.23
EFT47248	12.01.2017	Geraldton Building Services & Cabinets	DCH - Community Hall - Roof Sheet Replacement Rft 30 - 15/16	237,389.90
EFT47249	12.01.2017	Department Of Transport	Gang Mower - Insurance 6 Month Licence Fee	48.35
EFT47250	12.01.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	Stock - Sqwincher Qwik-stik Sachets	279.32
EFT47251	12.01.2017	Atom Supply	Boat Ramp Maintenance - Stock Supplies - Plant Repairs	5,450.08

Chq/EFT	Date	Name	Description	Amount
EFT47252	12.01.2017	J Blackwood & Son Pty Limited	Stock - Flyspray, Gloves, Silicone	514.39
EFT47253	12.01.2017	Onyx (Aust) Pty Ltd	PBFC - Annual Management Fee - October To December 2016	5,450.00
EFT47254	12.01.2017	Alliance Power And Data (apd)	Karratha Airport Chiller Power Upgrade - Construction Tender Evaluation	1,980.00
EFT47255	12.01.2017	Advam Pty Ltd	Kta Airport - Monthly Support And Services - Transactions December 2016 - Support January 2017	337.74
EFT47256	12.01.2017	Ashdown-Ingram	Plant - Turn Mower Repairs	260.70
EFT47257	12.01.2017	Allround Plumbing Services Pty Ltd	Withnell Way - Install Electrical Hot Water System	3,844.50
EFT47258	12.01.2017	All Access Australasia	Kta, Dampier, Wickham, Roebourne Libraries - DVD/CD Orders - November 2016	945.27
EFT47259	12.01.2017	Oberix Group Pty Ltd t/as Alerton Australia	Kta Airport - Phone Support - Software Terminal Door Issues	690.80
EFT47260	12.01.2017	Barth Bros Automotive Machine	Plant - Various Repairs	3,939.05
EFT47261	12.01.2017	Bunzl Ltd	Stock - Toilet Tissue	1,163.16
EFT47262	12.01.2017	BC Lock & Key	Kta Golf Course - Padlocks And Keys R618 System	2,499.64
EFT47263	12.01.2017	Burkeair Pty Ltd	Kta Airport, KLP, Rambla Bistro, Main Admin, Bulgarra Daycare, PBFC - Various Aircon Repairs And Maintenance	22,684.42
EFT47264	12.01.2017	Budget Rent A Car	HR - Budget Car Hire 27/11/16 To 2/12/16 Bushfire Risk Management Planning	175.08
EFT47265	12.01.2017	Coates Hire Operations	Kta Airport - Fan Hire Due To AHU Issues	950.40
EFT47266	12.01.2017	Coca-Cola Amatil (Holdings) Ltd	RAC - Kiosk Stock - Red Slushi	1,050.45
EFT47267	12.01.2017	Command IT Services	WRP Supply And Install Door Access Controllers - PBFC Reset Outdoor Light Timers - Millars Well IT Call Out	6,107.99
EFT47268	12.01.2017	Comtec Data Pty Ltd	Clarkson Way - Investigate And Repair Data/Phone Points And TV Aerial Ports	1,068.40
EFT47269	12.01.2017	Complete Tyre Solutions Pty Ltd	Various Plant - Tyre Repairs	3,763.28
EFT47270	12.01.2017	Commercial Netmakers Pty Ltd	KLP - Equipment Replacement - Futsal Goal Nets	733.50
EFT47271	12.01.2017	Doric Contractors Pty Ltd	Cancelled Payment	0.00
EFT47272	12.01.2017	Donegan Enterprises Pty Ltd	Playground Maintenance - Solid/hard Swing Seat	2,813.80
EFT47273	12.01.2017	Dampier Volunteer Fire & Rescue	KLP - Australia Day Poolside Celebrations 2017	500.00
EFT47274	12.01.2017	Daysafe Training & Assessing	HR - Load Restraint Training x 3 - 02/12/2016	752.25
EFT47275	12.01.2017	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control Numerous Desexing And Microchip Packages	1,327.00
EFT47276	12.01.2017	Department Of Environment Regulation	WM - Application Fee To Amend 7 Mile Waste Facility Licence L7021/1997/15 To Construct And Operate Class III Lined Landfill Cells	1,088.00
EFT47277	12.01.2017	Deepend Karratha Pool Maintenance (Gavin Rorke T/A)	Gecko Circle - Quote And Repair Pool Salt Cell Issue	582.00
EFT47278	12.01.2017	The Trustess For DFP Business Trust (DFP Recruitment)	A&C - Light Spectacular 2016 - Labour Hire x 48 hours	1,719.70
EFT47279	12.01.2017	Domino's Pizza - Karratha	Cancelled Payment	0.00

Chq/EFT	Date	Name	Description	Amount
EFT47280	12.01.2017	Empowering People In Communities (Epic) Inc	Annual Community Grant Scheme 2016/2017 - 25% First Instalment	5,187.87
EFT47281	12.01.2017	Envirolab Services T/a MPL Laboratories	7 Mile - Analyse 8 Bores Plus One Duplicate	2,253.90
EFT47282	12.01.2017	Enlocus Pty Ltd	WCH Phases 2 And 5 Construction Documentation And Community Engagement	17,182.00
EFT47283	12.01.2017	Department Of Fire & Emergency Services (DBA Monitoring)	WRP - DFES Annual Fire Indicator Panel Monitoring	1,763.28
EFT47284	12.01.2017	Foxtel For Business	KLP - Foxtel Business Premium Package - 18/12/2016 To 17/01/2017	320.00
EFT47285	12.01.2017	Flush Fitness	WRP - Kiosk - Protein Drinks & Cookies	146.80
EFT47286	12.01.2017	Gas City Pest Control	Windgrass Way - Termite Treatment And Repump Altis System	539.00
EFT47287	12.01.2017	Globe Australia Pty Ltd	Stock - Phantom Pressurised Insecticide 500g x 12	589.60
EFT47288	12.01.2017	G Bishops Transport Services Pty Ltd afft GBT Services Trust	WWTP Transport Empty Chlorine Cylinders And Various Freight Charges	1,445.87
EFT47289	12.01.2017	Home Hardware Karratha	Youth Shed - Drop Sheets - Bike Rescue Program	158.50
EFT47290	12.01.2017	Hitachi Construction Machinery	Plant - Excavator Repairs - Glass	1,020.62
EFT47291	12.01.2017	Handy Hands Pty Ltd	Millars Well And Baynton Ovals - Broadleaf Sprays	5,208.90
EFT47292	12.01.2017	Harvey Norman Karratha (Rathavit Pty Ltd)	DCH Furniture - Youth Services Youth Survey Prize	5,100.00
EFT47293	12.01.2017	Jason Sign Makers	Signing - White On Blue Directional Sign	129.80
EFT47294	12.01.2017	Karratha Signs	PBFC - Replace And Install Main Entrance Sign And Decal Block Out Vinyl	440.00
EFT47295	12.01.2017	JSS Logistics Pilbara	Cleaverville Road Maintenance - Mobilisation 35T Float For Excavator	605.00
EFT47296	12.01.2017	James Bennett Pty Limited	Roebourne Library - Book Order - November 2016	93.67
EFT47297	12.01.2017	Jolly Good Auto Electrics	Various Plant Electrical And Aircon Repairs	4,362.80
EFT47298	12.01.2017	Beyond Carpentry Contracting	Wickham Pavilion Amenities, WRP, Roebourne Old Shire Offices - Various Repairs	6,101.87
EFT47299	12.01.2017	Keyspot Services	Kta Airport - Farewell Gift	52.50
EFT47300	12.01.2017	Karratha Veterinary Hospital	Animal Control - Euthanasia Cat	144.40
EFT47301	12.01.2017	Komatsu Australia Pty Ltd	Plant - Grader And Bulldozer Various Repairs - Various Stock	7,786.64
EFT47302	12.01.2017	Karratha Basketball Association	Community Grant Scheme - Sp/01/oct/2016 - Junior Squad Development Clinics - Michelle Timms	2,000.00
EFT47303	12.01.2017	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	891.00
EFT47304	12.01.2017	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Windscreen Replacement - Removal Of Abandoned Vehicle	803.00
EFT47305	12.01.2017	Kennards Hire Pty Limited	7 Mile - Forklift Hire - 02/12/16 To 16/12/2016	396.00
EFT47306	12.01.2017	Ausco Modular Pty Limited	Karratha Depot Portable Building Lease - October 2016	2,046.00
EFT47307	12.01.2017	Land Surveys NPJS Pty Ltd	KACP - Bridge - Pegs Setout	660.00
EFT47308	12.01.2017	Links Modular Solutions	WRP - Installation And Configuration USB Virtual Self Scan Rfid Reader	1,006.50
EFT47309	12.01.2017	Lift Equipt Pty Ltd	Plant - Fuso Fighter Repairs	4,622.86

Chq/EFT	Date	Name	Description	Amount
EFT47310	12.01.2017	Manning Pavement Services Pty Ltd T/a Karratha Asphalt	Town Street Maintenance - 10 Tonne Barnmac Dust	181.50
EFT47311	12.01.2017	Marketforce	Melak Street - Public Notice - West Australian - 21/10/2016	415.60
EFT47312	12.01.2017	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service And Operations Monthly Management - December 2016	20,259.10
EFT47313	12.01.2017	Titan Australia Pty Ltd	Plant - Tyre Repairs	1,380.50
EFT47314	12.01.2017	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	WS - 15 Litre Spring Water Bottles	135.35
EFT47315	12.01.2017	Nearmap Australia Pty Ltd	New Civic Centre - Nearmap Subscription	1,648.90
EFT47316	12.01.2017	North West Waste Alliance	Street Sweeping Services - December 2016	45,069.89
EFT47317	12.01.2017	Peerless Jal Pty Ltd	Stock - Duraclean Mop Heads	171.07
EFT47318	12.01.2017	Pilbara Copy Service	7 Mile Waste Facility - Printer Charges	412.99
EFT47319	12.01.2017	Pilbara Community Legal Service	Community Grant Scheme - Cc/03/oct/2016 - Support To Provide Swimming Lessons And Water Safety Education To Migrant And CALD Groups Within The City Of Karratha	4,950.00
EFT47320	12.01.2017	Successful Projects (Brett David Investments Pty Ltd)	KACP Program Consultancy Services	3,239.50
EFT47321	12.01.2017	Printsync Norwest Business Solutions	KLP, Main Admin, DCH, Depot, Library, Rangers, Youth Shed - Copy Charges November 2016	2,283.51
EFT47322	12.01.2017	Pilbara Traffic Management Pty Ltd	Red Dog True Blue - World Premiere Road Closure - 03/12/2016	4,895.00
EFT47323	12.01.2017	Repco Auto Parts	Stock - Toilet Brushes	145.00
EFT47324	12.01.2017	Roy Galvin & Co Pty Ltd (Galvins)	Dampier Drainage Repairs - Church Way Reticulation Repairs	789.75
EFT47325	12.01.2017	Roebourne Dingo Hire	WRP - Roebourne And Wickham Ovals - Mowing And Brush Cutting	2,200.00
EFT47326	12.01.2017	Rowe Plumbing Pty Ltd	Dampier Beach, Baynton Oval, Hearson Cove - Various Plumbing Repairs	2,624.80
EFT47327	12.01.2017	Ruff Country 4x4	Plant - Isuzu Maintenance	39.80
EFT47328	12.01.2017	RePipe Pty Ltd	Millars Well Pavilion, Richardson Way, Depot, WRP - Various Plumbing Repairs	1,113.35
EFT47329	12.01.2017	Statewide Bearings	Plant - Front Mower Repairs	54.52
EFT47330	12.01.2017	Kmart Karratha	Youth Shed Program Supplies - RAC Replacement Swimming Equipment	423.00
EFT47331	12.01.2017	Speedo Australia Pty Ltd	KLP - Speedo Pro Shop Supplies, Googles And Accessories	6,020.30
EFT47332	12.01.2017	Sigma Chemicals	Stock - 25kg Bag Pool Carb	902.00
EFT47333	12.01.2017	Decor8 Australia Pty Ltd	Frinderstein Way, Winyama Road - Paint Repairs	4,320.00
EFT47334	12.01.2017	Designa Sabar Pty Ltd	Kta Airport - Preventative Maintenance Agreement - 21/12/2016 To 20/01/2017	4,139.92
EFT47335	12.01.2017	Soundgear Australia	KLP - Emic Headset Microphone	652.11
EFT47336	12.01.2017	Scope Business Imaging	Building Maintenance, Development And Corp Services - Printer Charges December 2016	782.17
EFT47337	12.01.2017	Scott Printers Pty Ltd	KLP - Membership And Casual Brochures x 500	619.30
EFT47338	12.01.2017	Sanity Music Stores Pty Ltd	Youth Services - Eastern Corridor - DVDs School Holiday Program And Saturday Movie Night Programming	142.96
EFT47339	12.01.2017	Skipper Transport Parts (Formerly Covs)	Plant - Fuso Fighter Maintenance - Fire Extinguisher 9kg Chem Powder	220.00
EFT47340	12.01.2017	Total Eden Pty Ltd	Stock - Reducing Bushes For Plant Repairs	25.71
EFT47341	12.01.2017	Total Electrical Communication Services	Kta Airport - HV Safety Management Procedure Document And PPE Equipment	8,184.00

Chq/EFT	Date	Name	Description	Amount
EFT47342	12.01.2017	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	SP&I - RFT 17-16/17 Spraying And Fertilising Public Tender Advertising - 22/11/16 To 14/12/16	495.00
EFT47343	12.01.2017	Trisley's Hydraulic Services Pty Ltd	KLP - Replacement Pool Pump Pressure Gauges	195.80
EFT47344	12.01.2017	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	WRP - Prep And Paint Pylon And Entry To Gym/Pool Door	781.00
EFT47345	12.01.2017	TWH Plumbing	Cossack Courthouse, Dampier Pavilion, Youth Shed, Dampier Library, Frinderstein Way - Plumbing Maintenance And Repairs	6,550.00
EFT47346	12.01.2017	Totally Workwear	HR - Uniforms Assorted	2,358.56
EFT47347	12.01.2017	The Trustee For Freespot Trust T/A Fluid Maintenance Australia	Plant - Isuzu Repairs - Ball Valve	939.49
EFT47348	12.01.2017	Karratha Timber & Building Supplies	KLP, Petersen Court, Plant, Cemetery, Baynton West Park - Various Hardware Supplies December 2016	844.36
EFT47349	12.01.2017	Westrac Equipment Pty Ltd	Stock - Plowbolt	125.85
EFT47350	12.01.2017	Woolworths (WA) Ltd	WRP And Youth Shed Kiosk Stock - KLP And Wickham, Kta Library Program Supplies - KLP Stock	1,144.65
EFT47351	12.01.2017	Wurth Australia Pty Ltd	Workshop Consumables - Hose Clamps Various Sizes	1,102.13
EFT47352	12.01.2017	A Wear	Utilities Reimbursement As per Employment Agreement	107.25
EFT47353	12.01.2017	Wrapped Creations	A&C - Christmas Program Supplies For Sharpe Ave Light Walk	192.50
EFT47354	12.01.2017	Water Infrastructure Science And Engineering (WISE)	Effluent Upgrade - ERS - Ongoing Technical Advice And Site Inspections - July To Nov 2016	11,682.01
EFT47355	12.01.2017	Walter James Le Souef T/a Walter Whip & The Flames	Australia Day Celebrations - 50% Deposit - Whip Cracking Workshops And Performance	2,100.00
EFT47356	12.01.2017	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms Mens Workcool Spliced Shirts	428.68
EFT47357	12.01.2017	Zipform Pty Ltd	Rates - 3rd Instalment Notice Printing & Postage	3,092.97
EFT47358	12.01.2017	Chefmaster Australia	Stock - Sulo Bin Liners Cartons 200	1,371.65
EFT47359	12.01.2017	Staples Australia	KTA Airport - Stationary Supplies - December 2016	73.43
EFT47360	12.01.2017	Chandler MacLeod	Waste Services - Plant Operator And Labour Hire Litter Crew	24,539.86
EFT47361	12.01.2017	Signature Music Pty Ltd	WRP - Cancelled Screening Due To Excessive Wind - Labour - 02/12/2016	352.00
EFT47362	12.01.2017	Blue Hat Cleaning Services T/a Damel Cleaning Services	KTA Airport And Roebourne Basketball Courts - High Level Clean	9,632.70
EFT47363	12.01.2017	Hampton Harbour Boat & Sailing Club	A&C - Guy Fawkes Twilight Tunes 2016 - Fireworks Funding	6,219.00
EFT47364	12.01.2017	Hathaways Lubricants	Stock - Ad Blue	2,619.75
EFT47365	12.01.2017	Karratha Adventure Sports	Youth Services - Eastern Corridor - Pool Cues	165.00
EFT47366	12.01.2017	KAW Engineering Pty Ltd	Rates - Modify Chart Holder	352.00
EFT47367	12.01.2017	S Kot	Utilities Reimbursement As Per Employment Agreement	150.00
EFT47368	12.01.2017	Les Mills Aerobics Australia	KLP - Les Mills Group Fitness Programs - Contract Licence Fee January 2017	2,154.48

Chq/EFT	Date	Name	Description	Amount
EFT47369	12.01.2017	Poolmart Karratha	RAC - 20 L Hydrochloric Acid	114.00
EFT47370	12.01.2017	Parry's Merchants	Youth Shed - Indoor Play Centre - Cafe Stock	484.35
EFT47371	12.01.2017	Perth Irrigation Centre	Reticulation Stock - Signal Sds-50 Stn Controller 2w	2,773.35
EFT47372	12.01.2017	Poinciana Nursery	Weed Control - Open Space Karratha Industrial Estate - Verge And Drain Mowing Perimeter Fire Breaks	27,060.00
EFT47373	12.01.2017	St John Ambulance - Karratha	KLP And HR First Aid Training	796.00
EFT47374	12.01.2017	Royal Life Saving Society WA Inc	WRP - Pavement Sign - Lifeguards Are Now Targeting	1,056.00
EFT47375	12.01.2017	TNT Express	Freight - Palo Alto Security Solution	1,408.23
EFT47376	12.01.2017	Visimax	Rangers - 10 x Bush Fire Act Infringement Notices And Freight	233.00
EFT47377	13.01.2017	Trasan Contracting	KLP - Supply And Construction Of Storage Shed	50,477.90
EFT47378	13.01.2017	City Of Karratha	Various Airport Parking Bond Refunds	200.00
EFT47379	13.01.2017	AG Butchart	Refund or overpayment - Rates A77825	387.95
EFT47380	13.01.2017	Chenin Grove Pty Ltd	Refund - Planning Bond Lot 504 Bowerbird Drive Nickol	69,492.89
EFT47381	13.01.2017	A Cribb	Refund - ASIC Bond	50.00
EFT47382	13.01.2017	SP Hodges	Refund - Carparking Bond	50.00
EFT47383	13.01.2017	SJ Kearney	Refund - Hire Bond	20.00
EFT47384	13.01.2017	M Robson	Refund - Dampier Hub Hire Bond	250.00
EFT47385	13.01.2017	M Robbins	Refund - Carparking Bond	50.00
EFT47386	13.01.2017	K Rose	Refund - Car Parking Bond	50.00
EFT47387	13.01.2017	K Suleski	Refund - Pegs Creek Pavilion Hire Bond	100.00
EFT47388	13.01.2017	M Siham	Refund - Ascii Card Bond	100.00
EFT47389	13.01.2017	Wickham Touch Association Inc.	Refund - Seasonal Oval Hire Bond	150.00
EFT47390	13.01.2017	Australian Taxation Office	Payroll deductions	272,144.00
EFT47391	13.01.2017	Child Support Agency	Payroll deductions	2,043.99
EFT47392	13.01.2017	City Of Karratha	Payroll deductions	260.00
EFT47393	13.01.2017	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT47394	13.01.2017	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT47395	13.01.2017	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT47396	13.01.2017	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT47397	13.01.2017	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT47398	13.01.2017	Maxxia Pty Ltd	Payroll deductions	15,990.11
EFT47399	13.01.2017	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT47400	13.01.2017	S Wachter - (Mortgage Account)	Home Ownership Allowance	938.39
EFT47401	13.01.2017	City Of Karratha	Payroll deductions	3,553.43
EFT47402	19.01.2017	Finbar Karratha Pty Ltd	Lease Payment To 07/03/2017	3,250.00
EFT47403	19.01.2017	LJ Hooker Karratha	Lease Payment To 01/03/2017	2,607.15
EFT47404	19.01.2017	Doric Contractors Pty Ltd	KACP - RFT 24-15/16 Construction Progress Claim #4 - December 2016	1,651,726.40
EFT47405	19.01.2017	Telstra Corporation Ltd	Telephone Usage Charges	27,713.31
EFT47406	19.01.2017	Horizon Power	Electricity Usage Charges	143,220.95
EFT47407	19.01.2017	Water Corporation	Water Usage Charges	2,872.24
EFT47408	19.01.2017	Water Corporation	Water Usage Charges	20,321.50

Chq/EFT	Date	Name	Description	Amount
EFT47409	19.01.2017	Karratha Visitor Centre	Council Resolution #153625 Quarterly Payment #1 - 01/01/2017 To 31/03/2017 - Funding For provision of Visitor Information Services	110,000.00
EFT47410	19.01.2017	Delron Cleaning Pty Ltd	Kta Airport, DCH And KLP - Cleaning Services December 2016	93,655.89
EFT47411	19.01.2017	Karratha Contracting Pty Ltd	KLP Storage Shed Electrical and Plumbing Installation - WRP, PBFC, KLP, Kta Airport, Annex, Windgrass Various Repairs	22,877.10
EFT47412	19.01.2017	Atom Supply	Kta Airport - General Hardware Supplies - December 2016	654.26
EFT47413	19.01.2017	Australasian Performing Right Assoc (APRA)	Moonrise Cinema - APRA Fees For Arts & Culture Events 16/17 FY 01/01/2017 To 31/03/2017	646.30
EFT47414	19.01.2017	Airport Lighting Specialists Pty Ltd	Kta Airport - Lighting, PAL-Clear Lens	5,958.15
EFT47415	19.01.2017	Avdata Australia	KTA Airport - Monthly Data Reporting Fee & Billing Service	652.06
EFT47416	19.01.2017	Australia Day Council Of South Australia	2017 Australia Day Celebrations - Flags Tattoos And Badges	728.00
EFT47417	19.01.2017	Ausco Modular Pty Limited	Depot - Portable Building Lease - 01/12/16 To 31/12/16	1,023.00
EFT47418	19.01.2017	Australian Safety Engineers (WA)	KLP - Breathing Apparatus Regulator Annual Service	2,566.30
EFT47419	19.01.2017	Allied Pickfords - Welshpool	Roebourne/Cossack Museum - Transport Items From Old Gaol To Cossack	2,310.00
EFT47420	19.01.2017	AMD Audit & Assurance Pty Ltd	Audit Fees - RFQ16:15-16 External Audit Triennium Period - 2015/16	6,270.00
EFT47421	19.01.2017	Artefact Consulting Services Pty Ltd	KACP - Operational Planning Procedures And Policies - Peer Review Contract - 2nd Instalment	8,297.30
EFT47422	19.01.2017	VJ Austin	Rates Refund of overpayment - A34118	224.59
EFT47423	19.01.2017	Barth Bros Automotive Machine	Various Plant Repairs	7,096.85
EFT47424	19.01.2017	BOC Limited	KLP - Replacement Oxygen Cylinders For First Aid Room	113.79
EFT47425	19.01.2017	Bunzl Ltd	Stock - Paper Towel Roll	433.79
EFT47426	19.01.2017	Burkeair Pty Ltd	WRP, 7 Mile, Annex, Teesdale Place, Bulgarra Daycare - Aircon Repairs And Scheduled Maintenance	13,033.90
EFT47427	19.01.2017	Building Commission (Building Services Levy)	BSL Receipts - December 2016 Building Permits	3,223.59
EFT47428	19.01.2017	Steven John Burgess	Lands Matters - Searipple Reserve Amalgamation/Searipple Land Tenure Charges	420.00
EFT47429	19.01.2017	Centurion Transport Co Pty Ltd	Various Freight Charges Week Ending 31/12/16	342.51
EFT47430	19.01.2017	Coates Hire Operations	Kta Airport - Aro Workshop - Generator Hire - Delivery & Pick Up - Power Outage	288.75
EFT47431	19.01.2017	Coca-Cola Amatil (Holdings) Ltd	Youth Shed - Indoor Play Centre Cafe Stock	1,779.96
EFT47432	19.01.2017	Chamber Of Commerce & Industry WA	HR - Delivery Of Performance Management Training - 07/12/2016	3,055.58
EFT47433	19.01.2017	Cleverpatch Pty Ltd	Wickham, Dampier And Karratha Libraries - Program Supplies	1,882.41
EFT47434	19.01.2017	Create It - Interactive Technology Solutions Pty Ltd	KACP - Time-lapse Camera Footage - 04/10/16 To 04/01/17	2,739.00
EFT47435	19.01.2017	Celebrity Speakers	2017 Australia Day Awards Breakfast Ceremony - MC	4,400.00
EFT47436	19.01.2017	Command IT Services	WRP - Investigate Installation And Alignment Of Ptp Antennas	1,463.00

Chq/EFT	Date	Name	Description	Amount
EFT47437	19.01.2017	Complete Tyre Solutions Pty Ltd	Various Plant - Tyre Repairs	4,001.84
EFT47438	19.01.2017	Christopher James Crowe (Rusty Boots Acoustic)	Arts & Cultural Program - Christmas 2016 Sharpe Ave Light Walk Acoustic Set	200.00
EFT47439	19.01.2017	Dave's Transit Service	All Staff Christmas Party 2016 - Bus Service Drop Off And Pick Up Point Samson, Wickham & Roebourne	770.00
EFT47440	19.01.2017	Daysafe Training & Assessing	7 Mile Waste - Excavator Bomag Loader Haul Truck And Hook Bin Truck VOC Assessments	911.65
EFT47441	19.01.2017	Ed Knox T/A DesignEd	Pship Mgmt Team - Design Production And Delivery Of Partnership Annual Report 2015/16	9,625.00
EFT47442	19.01.2017	Donald Cant Watts Corke (WA) Pty Ltd	Red Earth Arts Precinct - Quantity Surveying / Cost Management Services	4,976.44
EFT47443	19.01.2017	DS Agencies Pty Ltd	DCH - Framed Wheeled Bin Enclosure 240L	2,997.50
EFT47444	19.01.2017	Domino's Pizza - Karratha	Youth Services - Western Corridor - Catering Summerdayz End Of Year Party - 10/12/2016	103.95
EFT47445	19.01.2017	Elliotts Irrigation Pty Ltd	Stock - Globes Bermad D200	360.00
EFT47446	19.01.2017	ES2 Pty Ltd	System Development - Professional Services - IT System /Network Engineer Level	330.00
EFT47447	19.01.2017	Department Of Fire & Emergency Services (DBA Monitoring)	WRF - Annual Monitoring	1,728.71
EFT47448	19.01.2017	Feel Creative Pty Ltd	IT - Drupal Web Hosting Platform Upgrade - Test And Security Update - Debug	1,386.00
EFT47449	19.01.2017	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight - Transport Cylinders	2,396.33
EFT47450	19.01.2017	Home Hardware Karratha	Youth Shed - School Holiday Program Supplies - 20/12/2016 Graffiti Boards - Skateboard Graffiti 21/12/2016	193.62
EFT47451	19.01.2017	Invest Conveyancing	Rates Refund of double payment A39948	2,654.06
EFT47452	19.01.2017	Jason Sign Makers	Street Maintenance - Powder Coated White Metal Bollards With Caps x 20	4,180.00
EFT47453	19.01.2017	Karratha Signs	Plant Reflective Tape Replacement - Rates Tenant/Landlord Brochures	1,094.28
EFT47454	19.01.2017	James Bennett Pty Limited	Karratha Library - Book Order - November 2016	18.87
EFT47455	19.01.2017	JP Promotions	Refreshments & Entertainment - Staff Christmas Function	6,567.83
EFT47456	19.01.2017	J G Johnson Painting & Decorating Pty Ltd	Teesdale Place Paint Bedroom Ceilings And Walls - Millars Well Pavilion Repaint And Reseal Toilet Floors	6,420.00
EFT47457	19.01.2017	Jolly Good Auto Electrics	Plant - Grader Repairs - UHF Radio	856.50
EFT47458	19.01.2017	Keyspot Services	HR - 30 Trophies & Engraving - Staff Service & Annual Awards	1,754.90
EFT47459	19.01.2017	Karratha Veterinary Hospital	Animal Control - Euthanasia Small Dog	33.00
EFT47460	19.01.2017	Kott Gunning	KACP - Legal Advice - Construction Contract	160.38
EFT47461	19.01.2017	Komatsu Australia Pty Ltd	Plant - Grader Repairs - Hose	450.71
EFT47462	19.01.2017	Karratha Panel & Paint (Tunstead Family Trust T/a)	Removal Of Abandoned Car - White Holden Commodore Tow From Karratha City Shopping Centre To City Of Karratha Depot	275.00
EFT47463	19.01.2017	Kennards Hire Pty Limited	7 Mile - 2. 5T Forklift Hire - 16/12/16 To 30/12/16	396.00
EFT47464	19.01.2017	Landgate	IT - Aerial Imagery - Roebourne Townsite	536.80
EFT47465	19.01.2017	Land Surveys NPJS Pty Ltd	Playground Replacement Programme - Site Survey For Malster Park	2,695.00

Chq/EFT	Date	Name	Description	Amount
EFT47466	19.01.2017	Local Geotechnics (The Trustee for R & R Consultants Trust t/as)	Tech Serv - Design & Investigations - Field Works For Test Pits On Welcome Rd	12,776.50
EFT47467	19.01.2017	MM Electrical Merchandising	KLP - Replacement Mini Golf Blacklights	208.45
EFT47468	19.01.2017	McMahon Services Australia Pty Ltd	Wickham Transfer Station - Tyre Bin Service	550.00
EFT47469	19.01.2017	Marketforce	REAP, Corp And Development Services, SP&I - Various Public Notices And Advertising	3,584.35
EFT47470	19.01.2017	Morpho Australasia Pty Ltd	Kta Airport - Preventative Maintenance Contract KTASC - 01/10/2016 To 31/12/2016	2,117.50
EFT47471	19.01.2017	M P Rogers & Associates Pty Ltd	Strategic Planning Projects - Cossack Coastal Hazard Mapping	6,457.88
EFT47472	19.01.2017	Redwave Media Ltd	Radio Advertising - Red Dog True Blue Campaign, Cyclone Season, Christmas Campaign	8,877.00
EFT47473	19.01.2017	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	WS - 15L Spring Water Bottles	299.25
EFT47474	19.01.2017	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Wickham Transfer Station - 15L Spring Water Bottles	60.85
EFT47475	19.01.2017	Ixom Operations Pty Ltd (Orica)	WRP, RAC - 70kg Chlorine Gas Cylinders	3,449.60
EFT47476	19.01.2017	Onsite Rental Group	Equipment Hire - Red Dog True Blue The Quarter And Sharpe Ave Light Walk	4,579.20
EFT47477	19.01.2017	Paint Industries Pty Ltd	Kta Airport - 20L Topdek Yellow Runway Marking	1,973.07
EFT47478	19.01.2017	Pilbara Motor Group - PMG	Plant Repairs - Pump Assy Water	618.11
EFT47479	19.01.2017	North Regional Tafe	WM - Work Health & Safety Reps Refresher Course	575.00
EFT47480	19.01.2017	Porter Consulting Engineers	Tech Serv - Design & Investigations - Dampier Highway And Broadhurst Intersection Pelican Crossing	7,999.77
EFT47481	19.01.2017	Pure Star Clean Pty Ltd	Moonrise Cinema 2016 - Clean & Restock Toilets - Dispose Rubbish	385.00
EFT47482	19.01.2017	Roy Galvin & Co Pty Ltd (Galvins)	Open Space Reticulation Repairs	388.17
EFT47483	19.01.2017	Red Dot Stores	KLP - Holiday School Program Supplies	62.90
EFT47484	19.01.2017	Roebourne General Food Store (cafe) - Ieramugadu Cafe Maya	Youth Services Eastern Corridor - Catering - Christmas Feast - 17/12/2016	500.00
EFT47485	19.01.2017	Rowe Plumbing Pty Ltd	Kta Airport Install Recycled Water Line Meters - Tambrey Park, Main Admin, PBFC, Teesdale Place Various Plumbing Repairs	6,609.23
EFT47486	19.01.2017	Refuel Australia (Geraldton Fuel Company Pty Ltd t/as)	Depot, Kta Airport, 7 Mile Fuel - Stock Delivered	30,355.54
EFT47487	19.01.2017	Statewide Bearings	Plant Repairs	442.08
EFT47488	19.01.2017	Kmart Karratha	A&C, Wickham And Roebourne Libraries Program Supplies - WRP Stationary	716.75
EFT47489	19.01.2017	Karratha State Emergency Service	Kta SES - ESL Grant 3rd Quarterly Payment - January To March 2017	5,500.00
EFT47490	19.01.2017	Decor8 Australia Pty Ltd	Graffiti Removal Services - July To December 2016	36,300.00
EFT47491	19.01.2017	Shire Of Wyndham - East Kimberley	Certificate Of Design Compliance For Maitland Node (Amenity Structure)	1,347.62

Chq/EFT	Date	Name	Description	Amount
EFT47492	19.01.2017	Site Pics	Pt Samson Beautification - Stage 1 Capital Works - Capture Aerial Vision Of Foreshore Enhancements For Dampier Karratha Back Beach Searipple Road And Pt Samson	1,375.00
EFT47493	19.01.2017	G Shoemark	Utilities Reimbursement As Per Employment Contract	85.00
EFT47494	19.01.2017	Seatadvisor Pty Ltd	Moonrise Cinema - December 2016	230.45
EFT47495	19.01.2017	Securepay Pty Ltd	Moonrise Cinema - Ticketing Fees - December 2016	41.98
EFT47496	19.01.2017	Scope Business Imaging	Kta And Wickham Library, Kta Airport, Projects - Copy Charges	1,351.12
EFT47497	19.01.2017	Scott Printers Pty Ltd	Executive Services - Booklets 32P Plus Cover	876.70
EFT47498	19.01.2017	State Library Of Queensland	Libraries - Summer Reading Club Promotional Materials Pack 2016	91.90
EFT47499	19.01.2017	Jaden Skipper T/as Infinity Protective Solutions	Plant - Cabin Maintenance	600.00
EFT47500	19.01.2017	Turf Whisperer	Karratha Golf Course/Bowling Green Facility - Fairway Mowing - December 2016	38,127.69
EFT47501	19.01.2017	TWH Plumbing	Kta Airport, Depot, Honeymoon Cove Toilets - Various Plumbing Repairs	3,011.36
EFT47502	19.01.2017	The Desert Princess	Youth Shed Indoor Play Centre - Christmas Entertainer	250.00
EFT47503	19.01.2017	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema 2016 - Film License - Nocturnal Animals	330.00
EFT47504	19.01.2017	Karratha Timber & Building Supplies	WRP Cyclone preparation Materials - KLP, Cleaverville Toilets Various Maintenance Supplies	1,513.51
EFT47505	19.01.2017	Woolworths (WA) Ltd	Youth Shed, Youth Services, WS, WRP, Depot, KLP - Program And Kiosk Supplies, Stock And Staff Amenities	1,452.10
EFT47506	19.01.2017	Wormald Australia Pty Ltd	KTA Airport, Kta Admin Annual Survey Ewis Fire Indicator Panel Tanks And Scheduled Maintenance	4,743.75
EFT47507	19.01.2017	Wren Oil	7 Mile - Used Oil Collection And Disposal Compliance Fees	16.50
EFT47508	19.01.2017	WA Billboards	Kta Airport - Monthly Charges For FIDS System / Monthly Access Charge For Rapidsuitecloud - January 2017	2,345.75
EFT47509	19.01.2017	West-Sure Group	Kta Airport - Monthly Car Parking Revenue Bank Deposit	497.46
EFT47510	19.01.2017	WA Hire And Haul	Kta Airport - Solar Farm - Cut Drain	12,100.00
EFT47511	19.01.2017	West Australian Newspapers Limited	Various Advertising - Red Dog Premiere, Moonrise Cinemas, Guy Fawkes, Remembrance Day, Australia Day Celebrations, Christmas Events, Youth Programs	5,598.32
EFT47512	19.01.2017	Water Infrastructure Science And Engineering (WISE)	Dampier Stormwater Management – Review of GHD Flood Modelling	7,717.81
EFT47513	19.01.2017	Westelec Industries Pty Ltd	Christmas 2016 - Install And De-install Sharpe Ave Light Walk	6,512.00
EFT47514	19.01.2017	Yurra Pty Ltd	Karratha Foreshore Management Plan Searipple Dune Revegetation Additional Works - Pt Samson Dune Revegetation Capital Works	12,071.80
EFT47515	19.01.2017	Brad Jackson T/A Zen Fine Ironwork	KACP - Public Stairwell Artwork - Execution of Agreement	27,475.25
EFT47516	19.01.2017	Aerodrome Management Services Pty Ltd	Kta Airport - Consultant Review And Audit Of Airport Safety Management System Manual And Program	4,598.00
EFT47517	19.01.2017	Chefmaster Australia	Stock - Garbage Bags 80 Litre Carton of 400	1,607.90

Chq/EFT	Date	Name	Description	Amount
EFT47518	19.01.2017	Staples Australia	Kta Library, SP&I, Development And Community Services, WS - Various Stationary Supplies	2,358.19
EFT47519	19.01.2017	Cleanaway Pty Ltd	Kta Airport - Removal & Disposal Of Secured Security Bags	195.36
EFT47520	19.01.2017	Chandler MacLeod	Waste Services - Plant Operator And Labour Hire Litter Crew	11,723.69
EFT47521	19.01.2017	GHD Pty Ltd	Karratha Tank Hill Lookout Construction - Technical Advice Consultancy	1,040.60
EFT47522	19.01.2017	Hathaways Lubricants	Stock - Various Lubricants - Grader Repairs	5,392.45
EFT47523	19.01.2017	ISPX	Wickham and Roebourne Library - ADSL2+ 50GB Standalone 06/01/2017 - 05/02/2017	122.50
EFT47524	19.01.2017	Karratha Earthmoving & Sand Supplies	Kta Airport - 12T Screened Sand Delivered	528.00
EFT47525	19.01.2017	Joyce Krane	Dampier Foreshore - Drainage Maintenance - Crane Hire To Lift Pipe Onto Flat Bed Truck And Unload - 20/12/2016	650.46
EFT47526	19.01.2017	North West Training & Inspection Services Pty Ltd T/as North West Oil	Plant - Hydraulic Oil Stock For Repairs	1,000.00
EFT47527	19.01.2017	Parry's Merchants	Youth Shed, RAC - Café Stock	1,669.55
EFT47528	19.01.2017	Shenton Enterprises Pty Ltd	KLP - Service Kit For Wave 300 Cleaner	596.20
EFT47529	19.01.2017	Te Wai Manufacturing	Stock - Uniforms Navy Polo Shirt With Collar And Embroidery	534.60
EFT47530	19.01.2017	TNT Express	Freight - Kta Library Books	139.28
EFT47531	19.01.2017	The Retic & Landscape Shop	Stock - Bermad D150/200 Diaphragm To Suit Electric Valve	321.15
EFT47532	19.01.2017	Media Tonic	Red Dog True Blue Australian Premiere - Sponsored Shopalite Installation - November 2016	308.00
EFT47533	25.01.2017	G Bailey	Sitting Fee - January 2017	2,791.67
EFT47534	25.01.2017	J Lally	Sitting Fee - January 2017	4,562.50
EFT47535	25.01.2017	E Smeathers	Sitting Fee - January 2017	2,791.67
EFT47536	25.01.2017	F White-Hartig	Sitting Fee - January 2017	2,791.67
EFT47537	25.01.2017	M Bertling	Sitting Fee - January 2017	2,791.67
EFT47538	25.01.2017	G Cucel	Sitting Fee - January 2017	2,791.67
EFT47539	25.01.2017	G Harris	Sitting Fee - January 2017	2,791.67
EFT47540	25.01.2017	P Long	Local Government Allowance - January 2017	11,125.00
EFT47541	25.01.2017	B Parsons	Sitting Fee - January 2017	2,791.67
EFT47542	25.01.2017	D Scott	Sitting Fee - January 2017	2,791.67
EFT47543	25.01.2017	R Vandenberg	Sitting Fee - January 2017	2,791.67
EFT47544	19.01.2017	AMD Audit & Assurance Pty Ltd	15-16 External Audit Triennium Period - 2015/16 - EOY	19,602.43
EFT47545	23.01.2017	Savannah Engineers (WA) Pty Ltd	Verge Bond Refund	3,000.00
EFT47546	23.01.2017	R D Boer	Refund Karratha Airport Car Parking Permit	50.00
EFT47547	23.01.2017	D Duffy	Verge Bond Refund - Lot 321 Marniyarra Loop	3,000.00
EFT47548	23.01.2017	K Gardner	Refund - Hire Bond DCH	250.00
EFT47549	23.01.2017	P Hunter	Refund - Travellers Library Membership Bond	50.00
EFT47550	23.01.2017	Ilchuk Pty Ltd & Cornea Nominees Pty Ltd	Refund - Verge Bond 36 Tharnda Road Baynton	3,000.00
EFT47551	23.01.2017	H Kotevski	Refund - Carparking Bond	100.00
EFT47552	23.01.2017	M Malkin	Refund - Asic Bond	50.00
EFT47553	23.01.2017	H Schilling	Refund - Asic Bond	50.00
EFT47554	23.01.2017	WA Contracting Pty Ltd - T/a Goodwill Homes	Refund - Verge Bond Lot 119 Bettong Bend Baynton	3,000.00
EFT47555	27.01.2017	Supercivil Pty Ltd	Footpath & Kerb Maintenance - Kerb Repairs Various Locations	112,119.41

Chq/EFT	Date	Name	Description	Amount
EFT47556	27.01.2017	Pilbara Regional Council	Member contribution to Pilbara Regional Council - Q3 2016/2017	60,500.00
EFT47557	27.01.2017	Australia Post	Rates - Postage Week Ending 31/12/2016	3,893.55
EFT47558	27.01.2017	Aerodrome Management Services Pty Ltd	Cancelled Payment	0.00
EFT47559	27.01.2017	Cardno Wa Pty Ltd	Pt Samson Beautification - Stage 1 Design Works - Review Of Design Elements	7,480.00
EFT47560	27.01.2017	Chandler MacLeod	7 Mile Waste - Labour Hire Litter Crew And Plant Operator - Week Ending 25/12/2016	10,780.33
EFT47561	27.01.2017	Department Of Transport	Vehicle Plate Search Fees - December 2016 - 32 Successful And 23 Unsuccessful	277.20
EFT47562	27.01.2017	Karratha Earthmoving & Sand Supplies	Bulgarra Oval - Remove And Dispose Grass Clippings	2,117.50
EFT47563	27.01.2017	Norwest Sand & Gravel Pty Ltd	Refund - BSL for Building Application 150391	61.65
EFT47564	27.01.2017	North West Training & Inspection Services Pty Ltd T/as North West Oil	Stock - Transmission Filter	33.16
EFT47565	27.01.2017	Phonographic Performance Company of Australia Ltd (PPCA)	Kta Library - Subscription/Licence Fee - Public Exhibition Of Music Videos Including Movies	1,022.92
EFT47566	27.01.2017	Point Samson Community Association Inc	Point Samson Community Hall Upgrade - 14/15 Ex Gratia - 50 % Progress Payment	34,894.20
EFT47567	27.01.2017	Water2water	KLP - Rental Reverse Osmosis Water System And Cooler	66.00
EFT47568	27.01.2017	Parry's Merchants	Supplies For Annual Staff Awards Breakfast 2016	473.35
EFT47569	27.01.2017	Gresley Abas Pty Ltd	WCH - Variation 1.B Landscape, 5 Skate Park, 6 Squash Centre And 7 Photovoltaic System - Contract Documentation	76,829.28
EFT47570	27.01.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	KTA Airport - Airport Screening Compliant Safety Boots x 4	512.46
EFT47571	27.01.2017	Atom Supply	Plant - Repairs - Black Marine Sikaflex	80.17
EFT47572	27.01.2017	J Blackwood & Son Pty Limited	Tambrey Pavilion And Dampier Shark Cage Beach - Ambulant Toilet Signs	503.26
EFT47573	27.01.2017	Attorney-General's Department	KTA Airport - Auscheck Background Checks	462.50
EFT47574	27.01.2017	Avdata Australia	KTA Airport - Monthly Data Reporting Fee & Billing Service Fees & Charges	705.06
EFT47575	27.01.2017	Airport Security Pty Ltd	Karratha Airport - ASIC Printing FY 1617	80.00
EFT47576	27.01.2017	Civica Pty Ltd	Karratha Library - Library Management System Upgrade To Spydus 10	35,119.70
EFT47577	27.01.2017	BC Lock & Key	DCH, Depot, WRP, Schooner Way - Rekey And Supply Keys, Repair Locks	1,959.25
EFT47578	27.01.2017	Burkeair Pty Ltd	KTA Airport - Investigate/Report/Repair/Replace Aircon Defects Reported At Planned Maintenance And Knight Place Repair Aircon Unit	12,574.10
EFT47579	27.01.2017	Bin Bombs Pty Ltd	Stock - 10Kg Bin Bomb Odour Granules	329.89
EFT47580	27.01.2017	BB Landscaping Wa Pty Ltd	Knight Place - Investigate Report And Repair Retic Issues	567.05
EFT47581	27.01.2017	Centurion Transport Co Pty Ltd	Freight - Week Ending 07/01/17 - IBC Containers	992.85
EFT47582	27.01.2017	Coca-Cola Amatil (Holdings) Ltd	RAC - Café Stock - Slushy Red	951.15
EFT47583	27.01.2017	Chemform	Stock - 5Ltr Odour Eater - Odour Neutraliser - 11 Cartons, 2 Containers	1,176.23

Chq/EFT	Date	Name	Description	Amount
EFT47584	27.01.2017	Cleverpatch Pty Ltd	Roebourne Library - Program Supplies For January School Holiday And Term 1 In-Term Programs	472.89
EFT47585	27.01.2017	Comtec Data Pty Ltd	Karratha Administration - Install, Re-route Structured Cabling Data And Dures Data Outlets, Alarm Panic Buttons	3,245.00
EFT47586	27.01.2017	CS Legal (The Pier Group Pty Ltd T/as)	PUPP - Legal Fees 2016/17- CIV 2554 of 2016	1,406.90
EFT47587	27.01.2017	Clark Tiling Services T/a Choices Flooring	DCH - Remove Existing Vinyl And Prep Floor - Labour And Materials	4,928.00
EFT47588	27.01.2017	City Country Sales & Distribution (CCSD) t/as Sunsational Body Care	Australia Day 2017 - Zinc Sticks For Goodie Bags	462.00
EFT47589	27.01.2017	Dustex Australia Pty Ltd	KTA Airport - 1000L IBC Containers Dustex	4,283.40
EFT47590	27.01.2017	Double R Equipment Repairs	Plant - Manufacture Sidetipper Tarp Rails And Repair Tarp Slides	4,763.55
EFT47591	27.01.2017	Domino's Pizza - Karratha	Youth Services - Eastern Corridor - Catering Summerdayz End Of Year Party 10/12/2016	955.00
EFT47592	27.01.2017	Max & Claire Pty Ltd T/a Ergolink	Economic Development - Chair	405.55
EFT47593	27.01.2017	Global Security Management (WA)	Main Administration Building - Alarm Monitoring And Security Patrols - December 2016	1,705.00
EFT47594	27.01.2017	M Geal	HR - Rembursement 2017 Study Assistance As Per Employment Agreement	3,000.00
EFT47595	27.01.2017	Hydrogold Pty Ltd (the Pryor Family Trust T/a)	Cancelled Payment	0.00
EFT47596	27.01.2017	ZircoData Pty Ltd	Records Management - Archive Storage And Retrieval Costs - December 2016	712.46
EFT47597	27.01.2017	Jason Sign Makers	Signing - T Junction Sign Black On Yellow	277.20
EFT47598	27.01.2017	Beyond Carpentry Contracting	Wickham Transfer Station - Repair Magnet Flyscreen Door And Screen	952.60
EFT47599	27.01.2017	Karratha Building Co	YS Repair And Replace Light Fittings, Bulgarra Pumps Diagnose Fault And Report	559.41
EFT47600	27.01.2017	Karratha Country Club Inc	Kta Bowling Club - Water Usage November And December 2016	2,969.34
EFT47601	27.01.2017	Union Movers Pty Ltd	HR - Staff Relocation - Quinns Rocks To Karratha As Per Employment Agreement	1,980.00
EFT47602	27.01.2017	B Unbehaun	Reimbursement Goods Purchased For School Holiday Programs	61.90
EFT47603	27.01.2017	Karratha Timber & Building Supplies	KLP, Roebourne Library - Hardware Supplies - January 2017	271.33
EFT47604	27.01.2017	Woolworths (WA) Ltd	Medical Services MSES Christmas Hamper Goods - YS, KLP Program Supplies - Depot Staff Amenities And RAC Stock	979.04
EFT47605	27.01.2017	West Australian Newspapers Limited	Various Advertising	4,955.40
EFT47606	27.01.2017	Water Infrastructure Science And Engineering (WISE)	Cancelled Payment	0.00
EFT47607	27.01.2017	Walter James Le Souef T/a Walter Whip & The Flames	Cancelled Payment	0.00
EFT47608	27.01.2017	B Wall	Reimbursement - Flight Relocation Allowance As Per Employment Agreement	323.15
EFT47609	27.01.2017	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms - Trade Pants	366.12
EFT47610	27.01.2017	Hydrogold Pty Ltd (the Pryor Family Trust T/a)	Upgrade Effluent Systems - Baynton West Pump And Storage System Evaluation - Recommendations And Improvements	1,718.75

Chq/EFT	Date	Name	Description	Amount
EFT47611	27.01.2017	Mcleods & Co Barristers And Solicitors	Governance - General Purpose Lease G47/1266	1,417.83
EFT47612	27.01.2017	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Public Affairs - Media Monitoring Services 16/17 FY December 2016	2,028.40
EFT47613	27.01.2017	Norwest Craft Supplies	KLP - School Holiday Program Supplies	200.00
EFT47614	27.01.2017	Nielsen Liquid Waste Services Pty Ltd	Wickham Bistro And PBFC - Grease Trap Waste Removal - December 2016	955.00
EFT47615	27.01.2017	Ixom Operations Pty Ltd (Orica)	RAC - Rental And Service Chlorine Cylinders	883.81
EFT47616	27.01.2017	Overflow Industrial Pty Ltd	Effluent Upgrade - RTU And SCADA Programming	1,782.00
EFT47617	27.01.2017	Successful Projects (Brett David Investments Pty Ltd)	KACP - Site Visit And Program Consultancy Services	4,375.00
EFT47618	27.01.2017	Prompt Fencing Pty Ltd	Moonrise Cinema 2016 - Progress Claim #1 Purchase Of Materials & Engineering	8,800.00
EFT47619	27.01.2017	Pivotel Satellite Pty Limited	Rangers Vehicle Tracking - 15/01/17 To 14/02/17	259.00
EFT47620	27.01.2017	Roebourne Dingo Hire	Centenary Park Point Samson Supply And Placement 12T Of White Stone , WRP Ovals Mowing, Removal of Abandoned Vehicles	9,400.00
EFT47621	27.01.2017	Kmart Karratha	KLP - School Holiday Program Supplies	176.00
EFT47622	27.01.2017	Sunstone Design	DCH Lesser Hall Supply And Install Blinds	1,445.74
EFT47623	27.01.2017	Seek Limited	HR - Job Ad Pack - 20 Ads	4,246.00
EFT47624	27.01.2017	St. John Ambulance Aust. (Roebourne)	WRP - Ambulance Attendance Mini Triathlon December 2016	440.00
EFT47625	27.01.2017	V Subramoney	Reimbursement Meal Allowance As Per Employment Agreement - Book Exchange & PLA Meetings In Perth 07-09/12/16	127.80
EFT47626	27.01.2017	Slimline Warehouse Display Shop (the Jessen Group Pty Ltd)	DCH - Poster Stand A3 Free Standing Stainless Steel	235.70
EFT47627	27.01.2017	C Schwarz	Refund - Incorrect Payment For PUPP Service Fee	499.79
EFT47628	27.01.2017	Telford Industries	Stock - Chem-Chlor 10Kg	1,782.00
EFT47629	27.01.2017	Tox Free (Australia) Pty Ltd	WS, WTS, Kta Airport, KLP - Waste Collection And Bin Service December 2016	2,088.24
EFT47630	27.01.2017	Turner Design	WCH - RFQ Building Signage Strategy	4,955.50
EFT47631	27.01.2017	TWH Plumbing	RAC, WRP Bistor, WAC, PBFC - Various Plumbing Repairs	3,166.68
EFT47632	27.01.2017	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	360 Health, SES, Wickham Library, Lions Park, Hampton Oval Electricity Charges	3,779.75
EFT47633	27.01.2017	Telstra Corporation Ltd	RAC, Kta Airport, WRP, Mayor Mobile, Satellite Mobile - Telephone Charges	1,824.83
EFT47634	27.01.2017	Horizon Power	Cancelled Payment	0.00
EFT47635	27.01.2017	Water Corporation	Peace Park, Drainage Reserve, Gregory Park - Water Usage	6,081.45
EFT47636	27.01.2017	Horizon Power	Depot, Various Parks, Kta SES, IC Effluent System And Old KEC Carpark - Electricity Charges	23,597.67
EFT47637	27.01.2017	Horizon Power	KLP, FBCC Oval, Bowling Club Irrigation, Indoor Cricket, Youth Shed, Sharpe Ave, Parks, RCC - Electricity Charges	103,956.88
78101	14.01.2016	Belinda Evans	Cancelled Payment	-7.50
78297	22.12.2016	Department Of Transport	Wickham Jetty Renewal Fee	39.10
78298	05.01.2017	Karratha Courthouse (Department Of The Attorney General)	Rates Refund of overpayment A64825	969.19

Chq/EFT	Date	Name	Description	Amount
78299	05.01.2017	Fiorita Pty Ltd (Fiorita Deli)	Refund - Registration Of Food Business/Inspection Fee Paid Twice	620.00
78300	05.01.2017	Zurich Insurance Australia	Plant Insurance Claim 63-3543173 - Excess Payable	300.00
78301	04.01.2017	Lgrceu	Payroll deductions	61.52
78302	05.01.2017	City Of Karratha	Payroll deductions	860.00
78303	12.01.2017	M Phelps	Cancelled Payment	0.00
78304	12.01.2017	P Napier - Rio Tinto	Cancelled Payment	0.00
78305	12.01.2017	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - December 2016	906.37
78306	13.01.2017	Zurich Insurance Australia	Insurance - Claim 630152520 - Excess Payable	300.00
78307	19.01.2017	P Bonnifay	Refund - Business Not Operating In 2017	500.00
78308	26.01.2017	Lions Club Of Karratha & Dampier (inc)	Cancelled Payment	0.00
78309	26.01.2017	D Blackney	Cancelled Payment	0.00
78310	26.01.2017	S Hedley	Cancelled Payment	0.00
78311	26.01.2017	S Otto	Cancelled Payment	0.00
78312	26.01.2017	A Saylor	Cancelled Payment	0.00
78313	26.01.2017	J Waterstrom Muller	Cancelled Payment	0.00
78314	23.01.2017	City Of Karratha	Investment - Bankwest - Municipal Funds 2 Months @ 2.55%	7,000,000.00
78315	26.01.2017	Lions Club Of Karratha & Dampier (inc)	2017 Australia Day Award Winner - Community Event/Activity Of The Year	1,000.00
78316	26.01.2017	D Blackney	2017 Australia Day Award Winner - Environmental Award	1,000.00
78317	26.01.2017	S Hedley	2017 Australia Day Award Winner - Community Service	1,000.00
78318	26.01.2017	S Otto	2017 Australia Day Award Winner - Community Spirit Award	1,000.00
78319	26.01.2017	A Saylor	2017 Australia Day Award Winner - Young Citizen Of The Year	1,000.00
78320	26.01.2017	J Waterstrom Muller	2017 Australia Day Award Winner - Citizen Of The Year	1,000.00
DD27348.1	14.12.2016	Rest Superannuation	Superannuation contributions	73.71
DD27348.2	14.12.2016	WA Super (Formerly Walgsp)	Superannuation contributions	27.16
DD27361.1	28.12.2016	WA Super (Formerly Walgsp)	Payroll deductions	101,284.09
DD27361.10	28.12.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	592.27
DD27361.11	28.12.2016	AMP Super Directions Fund	Superannuation contributions	490.39
DD27361.12	28.12.2016	BT Super For Life	Superannuation contributions	1,339.96
DD27361.13	28.12.2016	AMP SignatureSuper	Superannuation contributions	1,129.45
DD27361.14	28.12.2016	QSUPER	Payroll deductions	2,203.43
DD27361.15	28.12.2016	NGS Superannuation	Superannuation contributions	591.54
DD27361.16	28.12.2016	J & S Pryor Super Fund	Superannuation contributions	432.44
DD27361.17	28.12.2016	MLC Navigator Retirement Plan - Sycamore	Superannuation contributions	503.96
DD27361.18	28.12.2016	CBA Superannuation Savings Account	Superannuation contributions	452.78
DD27361.19	28.12.2016	VicSuper	Superannuation contributions	747.66
DD27361.2	28.12.2016	First State Super	Superannuation contributions	659.98
DD27361.20	28.12.2016	Colonial First State Investments Limited (super)	Superannuation contributions	474.09

Chq/EFT	Date	Name	Description	Amount
DD27361.21	28.12.2016	SG & SA Fitzgerald Atf Superannuation Fund	Superannuation contributions	67.40
DD27361.22	28.12.2016	Club Plus Superannuation Scheme	Payroll deductions	858.20
DD27361.23	28.12.2016	Rest Superannuation	Superannuation contributions	3,706.66
DD27361.24	28.12.2016	OnePath Masterfund	Superannuation contributions	69.73
DD27361.25	28.12.2016	AMP Superleader	Superannuation contributions	279.15
DD27361.26	28.12.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	346.12
DD27361.27	28.12.2016	AvSUPER FUND	Superannuation contributions	443.43
DD27361.28	28.12.2016	ANZ Smart Choice Super	Payroll deductions	1,348.31
DD27361.29	28.12.2016	Mtaa Superannuation Fund	Superannuation contributions	535.47
DD27361.3	28.12.2016	Hesta Superannuation	Payroll deductions	3,489.18
DD27361.30	28.12.2016	AustSafe Super	Superannuation contributions	491.50
DD27361.31	28.12.2016	Netwealth Superannuation	Superannuation contributions	511.63
DD27361.32	28.12.2016	Care Super	Superannuation contributions	94.81
DD27361.33	28.12.2016	Prime Super	Superannuation contributions	503.34
DD27361.34	28.12.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,822.27
DD27361.35	28.12.2016	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	511.62
DD27361.36	28.12.2016	Bartlett Rise Superannuation Fund	Superannuation contributions	521.28
DD27361.37	28.12.2016	Macquarie Wrap Super Manager	Payroll deductions	1,400.00
DD27361.38	28.12.2016	Cassery Super Fund	Superannuation contributions	1,039.82
DD27361.39	28.12.2016	REI Superannuation	Superannuation contributions	162.21
DD27361.4	28.12.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	531.78
DD27361.40	28.12.2016	Superwrap Personal Super Plan	Superannuation contributions	524.69
DD27361.41	28.12.2016	AMP Retirement Trust - BATT	Superannuation contributions	1,703.40
DD27361.42	28.12.2016	Australian Super	Superannuation contributions	4,671.85
DD27361.43	28.12.2016	Cbus	Payroll deductions	1,000.00
DD27361.44	28.12.2016	Sunsuper Pty Ltd	Superannuation contributions	2,532.91
DD27361.5	28.12.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	868.09
DD27361.6	28.12.2016	Axa Generations	Payroll deductions	1,146.33
DD27361.7	28.12.2016	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	310.42
DD27361.8	28.12.2016	HostPlus Superannuation	Payroll deductions	5,451.13
DD27361.9	28.12.2016	Local Government Superannuation-SYDNEY	Superannuation contributions	1,236.42
DD27402.1	21.12.2016	Fines Enforcement Registry (Dept Of Attorney General)	Lodgement Of FERS Enforcement Certificate - 59 Unpaid Fines - November 2016	3,422.00
DD27386.1	06.01.2017	WA Super (Formerly Walgsp)	Superannuation contributions	339.39
DD27441.1	11.01.2017	WA Super (Formerly Walgsp)	Payroll deductions	97,515.85
DD27441.10	11.01.2017	100F Lifetrack Personal Superannuation	Superannuation contributions	487.42

Chq/EFT	Date	Name	Description	Amount
DD27441.11	11.01.2017	AMP Super Directions Fund	Superannuation contributions	490.39
DD27441.12	11.01.2017	BT Super For Life	Superannuation contributions	1,232.58
DD27441.13	11.01.2017	AMP SignatureSuper	Superannuation contributions	1,075.74
DD27441.14	11.01.2017	QSUPER	Payroll deductions	2,203.43
DD27441.15	11.01.2017	NGS Superannuation	Superannuation contributions	591.54
DD27441.16	11.01.2017	J & S Pryor Super Fund	Superannuation contributions	470.96
DD27441.17	11.01.2017	MLC Navigator Retirement Plan - SYCAMORE	Payroll deductions	703.96
DD27441.18	11.01.2017	VicSuper	Superannuation contributions	596.22
DD27441.19	11.01.2017	Colonial First State Investments Limited (super)	Superannuation contributions	482.24
DD27441.2	11.01.2017	First State Super	Superannuation contributions	598.25
DD27441.20	11.01.2017	CBA Superannuation Savings Account	Superannuation contributions	191.76
DD27441.21	11.01.2017	Club Plus Superannuation Scheme	Payroll deductions	834.71
DD27441.22	11.01.2017	OnePath Masterfund	Superannuation contributions	94.73
DD27441.23	11.01.2017	Rest Superannuation	Superannuation contributions	3,534.90
DD27441.24	11.01.2017	AMP Superleader	Superannuation contributions	156.24
DD27441.25	11.01.2017	Jacqueline & Theresa Super Fund	Superannuation contributions	346.12
DD27441.26	11.01.2017	AvSUPER FUND	Superannuation contributions	461.06
DD27441.27	11.01.2017	ANZ Smart Choice Super	Payroll deductions	1,389.53
DD27441.28	11.01.2017	Mtaa Superannuation Fund	Superannuation contributions	535.47
DD27441.29	11.01.2017	AustSafe Super	Superannuation contributions	491.50
DD27441.3	11.01.2017	Hesta Superannuation	Payroll deductions	3,472.42
DD27441.30	11.01.2017	Netwealth Superannuation	Superannuation contributions	511.63
DD27441.31	11.01.2017	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	530.62
DD27441.32	11.01.2017	Bartlett Rise Superannuation Fund	Superannuation contributions	521.28
DD27441.33	11.01.2017	Macquarie Wrap Super Manager	Payroll deductions	1,400.00
DD27441.34	11.01.2017	Colonial First State Firstchoice Super	Superannuation contributions	1,749.16
DD27441.35	11.01.2017	Prime Super	Superannuation contributions	491.50
DD27441.36	11.01.2017	Cassery Super Fund	Superannuation contributions	1,039.83
DD27441.37	11.01.2017	REI Superannuation	Superannuation contributions	217.05
DD27441.38	11.01.2017	Superwrap Personal Super Plan	Superannuation contributions	524.69
DD27441.39	11.01.2017	AMP Retirement Trust - BATT	Superannuation contributions	1,703.40
DD27441.4	11.01.2017	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	531.78
DD27441.40	11.01.2017	Australian Super	Superannuation contributions	4,145.09
DD27441.41	11.01.2017	Cbus	Payroll deductions	1,000.00
DD27441.42	11.01.2017	Sunsuper Pty Ltd	Superannuation contributions	2,380.99
DD27441.5	11.01.2017	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	697.52
DD27441.6	11.01.2017	Axa Generations	Payroll deductions	1,146.33
DD27441.7	11.01.2017	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	310.42

Chq/EFT	Date	Name	Description	Amount
DD27441.8	11.01.2017	HostPlus Superannuation	Superannuation contributions	4,245.81
DD27441.9	11.01.2017	Local Government Superannuation-SYDNEY	Superannuation contributions	1,236.42
DD27494.1	11.01.2017	Wa Super (Formerly Walgsp)	Superannuation contributions	122.08
				12,958,702.98
05.01.2017	City Of Karratha	Wages		19,247.86
12.01.2017	City Of Karratha	Payroll F/N Ending 11.01.2017		678,016.12
20.01.2017	City Of Karratha	Wages		6,002.20
26.01.2017	City Of Karratha	Payroll F/N Ending 25.01.2017		725,867.69
				1,429,133.87
Total Payments:				<u>14,387,836.85</u>

10.3 COMMUNITY LEASES

File No: LS.7

Responsible Executive Officer: Director Corporate Services

Reporting Author: Governance Officer - Leasing

Date of Report: 24 January 2017

Applicant/Proponent: Karratha Kart Club
 Roebourne Pistol Club
 One Tree Community Services
 Karratha Arts and Learning Centre

Disclosure of Interest: Reporting author uses One Tree Community Services child care services at the Bulgarra centre

Attachment(s): Nil

PURPOSE

For Council to consider formalising a number of tenancy leases with community groups.

BACKGROUND

A number of leases for properties under the management of City have expired or are not currently valid. Discussions have been held with the affected clubs, groups and business to establish whether or not they wish to remain in occupation at the sites in question. As a result, a number of proponents have lodged requests for lease arrangements, details of which are provided below:

Proponent	Karratha Kart Club
Notes	The Karratha Kart Club is currently in occupation on the site on the basis of a holding over clause in their expired lease.
Site	Part Lot 4903 Anderson Road
Initial Term	11 years
Extension Options	Yes – 10 Years
Total potential lease duration	21 Years
Rent	Peppercorn - \$10.00 per annum ex GST
Permitted Use	<ol style="list-style-type: none"> 1. For the purposes outlined in the Constitution of the Karratha Kart Club and in accordance with the Management Order for this land 2. Clubhouse hire for private events permitted if all relevant approvals obtained 3. Caretaker permitted if all relevant approvals obtained
Maintenance responsibility	All maintenance responsibility with Lessee
Outgoings responsibility	All outgoings responsibility with Lessee, including but not limited to costs related to lease renewal, waste removal, electricity infrastructure and consumption, gas infrastructure and consumption, telephone/internet infrastructure and consumption, fire and emergency services levies, and water/sewerage rates and usage charges.
Subletting permitted	No

Proponent	One Tree Community Services
Notes	A lease renewal was entered into for this site in 2014 without appropriate approvals.
Site	Wickham Early Learning Centre, Lot 175 Carse Street, Wickham
Initial Term	Until 31 December 2018
Extension Options	No – holding over clause to be included to accommodate any delay with construction of Wickham Community Hub
Total potential lease duration	Until 31 December 2018
Rent	\$900.00 per annum ex GST (rent is not peppercorn in order to reflect the more commercial nature of the lease)
Permitted Use	Child Care Centre
Maintenance responsibility	<p>Lessee responsible for</p> <ul style="list-style-type: none"> • general maintenance, fair wear and tear excepted; • pest control, excluding termites and Singapore ants; • garden maintenance including maintenance of reticulation; • cleaning. <p>Lessor responsible for preventative air-conditioner maintenance, RCD testing, maintenance of fire safety equipment, maintenance that can be categorised as fair wear and tear, and major structural maintenance.</p>
Outgoings responsibility	All outgoings responsibility with Lessee, including but not limited to costs related to lease renewal, waste removal, electricity infrastructure and consumption, gas infrastructure and consumption, telephone/internet infrastructure and consumption, fire and emergency services levies, and water/sewerage rates and usage charges.
Subletting permitted	No
Special Conditions	Subject to conducting Local Public Notice under section 3.58 of the <i>Local Government Act 1995</i>

Proponent	Karratha Arts and Learning Centre
Notes	Proponent currently in occupation. If approved, this request amends resolution 153392 dated 21 March 2016 which authorised entering into a lease agreement with term of 5+5 years. The reason for the requested change of term is that the building has been identified as being close to end of life.
Site	23 Richardson Way, Bulgarra
Initial Term	2 years
Extension Options	Yes – 1+1+1
Total potential lease duration	5 years
Rent	\$10.00 per annum
Permitted Use	Arts and learning centre
Maintenance responsibility	<p>Lessee responsible for</p> <ul style="list-style-type: none"> • all general maintenance, excluding major structural maintenance to building • pest control, excluding termites and Singapore Ants; • maintenance of exterior grounds; and • cleaning. <p>Lessor responsible for preventative air-conditioner maintenance, RCD testing, maintenance of fire safety equipment, and major structural maintenance.</p>
Outgoings responsibility	All outgoings responsibility with Lessee, including but not limited to costs related to lease renewal, waste removal, electricity infrastructure and consumption, gas infrastructure and consumption, telephone/internet infrastructure and consumption, fire and emergency services levies, and water /sewerage rates and usage charges.
Subletting permitted	No

Special Conditions	Provision for early termination of lease to be included in lease to facilitate ease of termination if necessary due to building condition or a suitable alternative premises being located
Proponent	Roebourne Pistol Club Incorporated
Notes	The Roebourne Pistol Club is currently in occupation on the site. Their old lease expired 1 st January 2004 and does not contain a holding over clause. They have a number of building and planning compliance issues to resolve.
Site	Part Lot 105 Point Samson – Roebourne Road
Initial Term	2 years
Extension Options	Yes – 5 years + 5 years + 5 years + 4 Years
Total potential lease duration	21 Years
Rent	Peppercorn - \$10.00 per annum ex GST
Permitted Use	1. Pistol Club 2. Caretaker permitted if all relevant approvals obtained
Maintenance responsibility	All maintenance responsibility with Lessee
Outgoings responsibility	All outgoings responsibility with Lessee, including but not limited to costs related to lease renewal, waste removal, electricity infrastructure and consumption, gas infrastructure and consumption, telephone/internet infrastructure and consumption, fire and emergency services levies, and water/sewerage rates and usage charges.
Subletting permitted	No
Special Conditions	1. During initial term: quarterly progress reports from the Proponent to the City regarding rectification of compliance issues across the site, with the first report being provided within 2 weeks of execution of the lease agreement. 2. No extension option to be granted without resolution of all compliance issues on the site to the satisfaction of the City in their sole discretion.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of parties affected issues. Should Council resolve not to enter into the leases the proponents will have to find another suitable location and will incur significant relocation and remediation costs.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the proponents, the Leisure Services & Community Engagement team and the Planning Services team. The proponents are agreeable to the lease terms proposed.

COMMUNITY CONSULTATION

Under Regulation 30(2)(b) of the *Local Government (Functions and General) Regulations 1996*, all dispositions with the exception of the disposition to One Tree Services are exempt from the requirements of section 3.58 of the *Local Government Act 1995*.

STATUTORY IMPLICATIONS

Section 18 of the *Land Administration Act 1997* requires that Ministerial approval is obtained when leasing Crown land.

The public notice requirements of Section 3.58 of the *Local Government Act 1995* are applicable to the disposition to One Tree Community Services.

Under Regulation 10(3) of the *Local Government (Administration) Regulations 1996* the changing of a decision of Council can be made by simple majority where the change is not

substantial – this is applicable to the requested disposition to Karratha Arts and Learning Centre.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

Effecting these leases will reduce risks associated with having occupants in City owned property, or on Reserves that are under the management of the City, without valid leases being in place.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

All proponents are currently in occupation on the sites in question, and have in the past held valid leases with the City for the sites that they occupy.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 5.20 and 3.58 of the *Local Government Act 1995* and Regulation 10(3) of the *Local Government (Administration) Regulations 1996* RESOLVES to:

1. APPROVE the proposed leases, subject to no material objections being received following advertisement by Local Public Notice where required, with the following exceptions:

2. AUTHORISE the Mayor and Chief Executive Officer to execute the lease agreements on negotiated terms.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.58 and 5.20 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this matter pending further information.

CONCLUSION

All of the proposed leases are intended to ensure that appropriate agreements are in place to replace expired leases for City-owned property or reserves under City management.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153708
MOVED : Cr Smeathers
SECONDED: : Cr White-Hartig

That Council by **SIMPLE** Majority pursuant to Section 3.58 and 5.20 of the *Local Government Act 1995* and Regulation 10(3) of the *Local Government (Administration) Regulations 1996* **RESOLVES** to:

1. **APPROVE** the establishment of the following leases, subject to no material objections being received following advertisement by Local Public Notice where required:

Proponent	Karratha Kart Club
Site	Part Lot 4903 Anderson Road
Initial Term	11 years
Extension Options	Yes – 10 Years
Total potential lease duration	21 Years
Rent	Peppercorn - \$10.00 per annum ex GST
Permitted Use	<ul style="list-style-type: none"> • For the purposes outlined in the Constitution of the Karratha Kart Club and in accordance with the Management Order for this land • Clubhouse hire for private events permitted if all relevant approvals obtained • Caretaker permitted if all relevant approvals obtained
Maintenance responsibility	All maintenance responsibility with Lessee
Outgoings responsibility	All outgoings responsibility with Lessee, including but not limited to costs related to lease, waste removal, electricity infrastructure and consumption, gas infrastructure and consumption, telephone/internet infrastructure and consumption, fire and emergency services levies, and water/sewerage rates and usage charges.
Subletting permitted	No
Special Conditions	Reporting of income

Proponent	One Tree Community Services
Site	Wickham Early Learning Centre, Lot 175 Carse Street, Wickham
Initial Term	Until 31 December 2018
Extension Options	No
Total potential lease duration	Until 31 December 2018
Rent	\$900.00 per annum ex GST
Permitted Use	Child Care Centre
Maintenance responsibility	<p>Lessee responsible for</p> <ul style="list-style-type: none"> • general maintenance, fair wear and tear excepted; • pest control, excluding termites and Singapore ants; • garden maintenance including maintenance of reticulation; • cleaning. <p>Lessor responsible for preventative air-conditioner maintenance, RCD testing, maintenance of fire safety equipment, maintenance that can be categorised as fair wear and tear, and major structural maintenance.</p>

Outgoings responsibility	All outgoings responsibility with Lessee, including but not limited to costs related to lease, waste removal, electricity infrastructure and consumption, gas infrastructure and consumption, telephone/internet infrastructure and consumption, fire and emergency services levies, and water/sewerage rates and usage charges.
Subletting permitted	No
Special Conditions	Subject to conducting Local Public Notice under section 3.58 of the <i>Local Government Act 1995</i>

Proponent	Karratha Arts and Learning Centre
Site	23 Richardson Way, Bulgarra
Initial Term	2 years
Extension Options	Yes – 1+1+1
Total potential lease duration	5 years
Rent	Peppercorn - \$10 per annum ex GST
Permitted Use	Arts and learning centre
Maintenance responsibility	<p>Lessee responsible for</p> <ul style="list-style-type: none"> • all general maintenance, excluding major structural maintenance to building • pest control, excluding termites and Singapore Ants; • maintenance of exterior grounds; and • cleaning. <p>Lessor responsible for preventative air-conditioner maintenance, RCD testing, maintenance of fire safety equipment, and major structural maintenance.</p>
Outgoings responsibility	All outgoings responsibility with Lessee, including but not limited to costs related to lease, waste removal, electricity infrastructure and consumption, gas infrastructure and consumption, telephone/internet infrastructure and consumption, fire and emergency services levies, and water /sewerage rates and usage charges.
Subletting permitted	No
Special Conditions	Provision for early termination of lease to be included

Proponent	Roebourne Pistol Club Incorporated
Site	Part Lot 105 Point Samson – Roebourne Road
Initial Term	2 years
Extension Options	Yes – 5 years + 5 years + 5 years + 4 Years
Total potential lease duration	21 Years
Rent	Peppercorn - \$10.00 per annum ex GST
Permitted Use	<ul style="list-style-type: none"> • Pistol Club • Caretaker permitted if all relevant approvals obtained
Maintenance responsibility	All maintenance responsibility with Lessee
Outgoings responsibility	All outgoings responsibility with Lessee, including but not limited to costs related to lease, waste removal, electricity infrastructure and consumption, gas infrastructure and consumption, telephone/internet infrastructure and consumption, fire and emergency services levies, and water/sewerage rates and usage charges.
Subletting permitted	No

<p>Special Conditions</p>	<ul style="list-style-type: none"> • During initial term: quarterly progress reports from the Proponent to the City regarding rectification of compliance issues across the site, with the first report being provided within 2 weeks of execution of the lease agreement. • No extension option to be granted without resolution of all compliance issues on the site to the satisfaction of the City in their sole discretion.
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2. **AUTHORISE the Mayor and Chief Executive Officer to execute the lease agreements on the negotiated terms.**

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers,
Cr White-Hartig

AGAINST : Nil

10.4 NGARLUMA ABORIGINAL CORPORATION/MT WELCOME PASTORAL CO APPLICATION FOR RATING EXEMPTION

File No:	RV.4
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Financial Accountant
Date of Report:	8 February 2017
Applicant/Proponent:	Ngarluma Aboriginal Corporation Mt Welcome Pastoral Co Pty Ltd
Disclosure of Interest:	Nil
Attachment(s):	NAC letter with Annexures to CEO Mayor and Councillors City of Karratha 30.11.2016

PURPOSE

To consider a request for a 'public purpose' rating exemption in relation to Mt Welcome Station and associated properties.

BACKGROUND

The Mt Welcome Pastoral Station is operated by the Mt Welcome Pastoral Co Pty Ltd ("MWPC"), which is funded and administered by the Ngarluma Aboriginal Corporation ("NAC").

Assessment A5107, known as Mt Welcome Pastoral Station, is comprised for rating purposes of the Pastoral Lease (Crown Lease) as well as 15 freehold lots. A further 7 lots owned by MWPC located within the Roebourne town site are rated separately. The homestead is located on two of these town site lots with the remainder being vacant undeveloped lots.

The pastoral station is rated on the basis of Unimproved Value (UV) in the UV (Pastoral) differential rating category. The following table shows the composition of the total UV valuation for Mt Welcome Station, by individual lot, the majority of which is comprised of the freehold lot valuations:

Land Description	Area (ha)	2016/17 UV	2016/17 Rates
2D43218	139.50	\$ 225,000	\$22,191.08
2D43217	315.80	\$ 187,500	\$18,492.56
51P249501	258.90	\$ 180,000	\$17,752.86
13P251288	242.80	\$ 165,000	\$16,273.46
2D43215	186.10	\$ 131,250	\$12,944.79
2D43216	157.00	\$ 142,500	\$14,054.35
42P251287	161.80	\$ 142,500	\$14,054.35
47P248917	161.80	\$ 3,750	\$369.85
L589/32/1	413.30	\$ 187,500	\$18,492.56
7P37571	928.66	\$ 112,500	\$11,095.54
L589/36	153.30	\$ 75,000	\$7,397.03
L589/9	16.10	\$ 37,500	\$3,698.51
L589/2	40.40	\$ 19,950	\$1,967.61

70P252637	1.20	\$ 3,750	\$369.85
L589/72	2.40	\$ 18,750	\$1,849.26
Total of Freehold Lots	3,179.06	\$ 1,632,450	\$161,003.65
Pastoral Leasehold	187,766.00	\$ 116,040	\$11,444.68
Total for A5107		\$ 1,748,490	\$172,448.32

If the freehold lots were rated individually they would be assessed in the differential rating category of UV (Mining/Other) which has a higher rate in the dollar than the UV (Pastoral) category in which they are currently rated.

NAC applied for a 'charitable' rating exemption, in August 2016, however this was disallowed because it did not meet the requirements for exemption under the *Local Government Act 1995*.

NAC has now made a new application for rating exemption (attached) submitting that the Mt Welcome Pastoral Lease meets the requirements for an exemption on the basis of the land use being predominantly for a 'public purpose'. The application is two pronged in that where an exemption in full or in part is not granted by Council a waiver of rates is sought.

The submission states that '*until 2010/2011, the City (then the Shire of Roebourne) did not issue rates notices to MWPC, presumably as it was regarded as exempt*'. In fact, records in the City's current financial management system confirm that rates have been levied on Mt Welcome Station annually since at least 1 July 1992. For a number of years MWPC did not pay their outstanding rates and as such incurred a significant amount of penalty interest. In 2010 Council did however resolve (resolution no. 151712) to write off \$239,837.68 in outstanding charges consisting primarily of penalty interest as well as an amount of rates arrears in order to affect payment of the remaining balance. Payment of the reduced outstanding balance was received in June 2010.

The main points raised in the NAC submission relate to the station being used for training of aboriginal people in mustering and pastoral operations, access for camping, hunting, seed collection and collecting firewood, or use of significant sites within the station for aboriginal cultural activities such as tribal law.

Officers do not consider the uses listed in the submission to constitute public purposes and Department of Lands publications *Pastoral Purposes Framework – A guide to activities that can be undertaken on a Pastoral lease* and *Comparison of Land Uses and Land Tenures on the Rangelands* indicate that 'training based on activities typically associated with, or ancillary to, running a pastoral station' and seeking sustenance are consistent with pastoral use.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues and parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

A submission has been received from Ngarluma Aboriginal Corporation, outlining background information and their reasons for objecting to the levying of rates. The full submission is attached. Council Officers have met with NAC officers to discuss this and prior requests for rating exemption.

STATUTORY IMPLICATIONS

Section 6.26 of the *Local Government Act 1995* provides circumstances under which land within a district is exempt from rating. Except as provided in this section all land within a district is rateable land.

In particular, the following two exemptions are relevant to this application:

- (2) The following land is not rateable land —
 - (a) land which is the property of the Crown and —
 - (i) is being used or held for a public purpose; and
 - (g) land used exclusively for charitable purposes

Section 6.47 of the *Local Government Act 1995* provides for Council to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.

POLICY IMPLICATIONS

CF10 Rating Equity Policy

CF11 Rating Exemption Policy

FINANCIAL IMPLICATIONS

Rates of \$172,448.32 have been levied on the property for the 2016/17 financial year. Of this, \$11,444.68 relates to the pastoral lease component of the property and \$161,003.65 relates to the freehold lots.

Any waiver or concession granted would result in a decrease in rates revenue for the current year.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services: 4.c.3.1 Property Rating Services

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of Financial implications.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Lot 3007 Burrup Road, Burrup (Assessment no. A91274) is owned by Murujuga Aboriginal Corporation. Because this land property forms part of the Murujuga National Park it is considered to be used for public purposes and was granted a rating exemption by Council at the time of adopting the annual budget.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to section 6.26 of the *Local Government Act 1995* RESOLVES to GRANT a rating exemption for the land owned by Mt Welcome Pastoral Co Pty Ltd (A5107) on the basis that the land is used or held for a public purpose.

Option 3

That Council by ABSOLUTE Majority pursuant to section 6.47 of the *Local Government Act 1995* RESOLVES to GRANT a full rating waiver for the land owned by Mt Welcome Pastoral Co Pty Ltd (A5107).

Option 4

That Council by ABSOLUTE Majority pursuant to section 6.47 of the *Local Government Act 1995* RESOLVES to GRANT a partial rating concession for the land owned by Mt Welcome Pastoral Co Pty Ltd (A5107).

CONCLUSION

The request for a 'public purpose' rates exemption by Ngarluma Aboriginal Corporation on behalf of Mt Welcome Pastoral Co Pty Ltd is not considered to meet the requirements of the *Local Government Act 1995* under subsection 6.26 paragraph 2(a)(i) as the land is not used or held for a public purpose. Subsequent consideration of a waiver of rates in the absence of an exemption is also not considered warranted.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153709
 MOVED : Cr Scott
 SECONDED: : Cr Harris

That Council by SIMPLE Majority pursuant to sections 6.26 and 6.47 of the *Local Government Act 1995* RESOLVES to:

1. NOT GRANT a rating exemption for the land owned by Mt Welcome Pastoral Co Pty Ltd (A5107) on the basis that the land is not used or held for a public purpose; and
2. NOT GRANT a rating waiver or concession for the land owned by Mt Welcome Pastoral Co Pty Ltd (A5107).

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers,
 Cr White-Hartig
 AGAINST : Nil

10.5 REVIEW OF ASSET MANAGEMENT POLICY CF13

File No: FM.1
Responsible Executive Officer: Director Corporate Services
Reporting Author: Asset Management Coordinator
Date of Report: 8 February 2017
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Asset Management Policy CF13

PURPOSE

To consider proposed amendments to Council’s Asset Management Policy CF13.

BACKGROUND

Following a review of the Asset Management Policy (CF13), officers presented a number of suggested changes to the Policy at the November 2016 Ordinary Council Meeting at which time Council resolved to defer consideration of the amended policy pending further discussion and review (Resolution 153616).

Officers have conducted further review of Asset Management Policy CF13, resulting in an expansion of the Policy Objectives and minor administrative changes in the balance of the Policy. A summary of proposed changes is outlined in the table below:

Amendment	Reason
<ul style="list-style-type: none"> Consolidation of policy objectives / principles 	<ul style="list-style-type: none"> To reflect new policy format and provide a more strategic statement of objectives.
<ul style="list-style-type: none"> Change review period from annually to every second year 	<ul style="list-style-type: none"> To align with reviews of Strategic Asset Management Plan
<ul style="list-style-type: none"> Expanded explanation of Asset Management objectives 	<ul style="list-style-type: none"> To better articulate Asset Management objectives
<ul style="list-style-type: none"> Removal of Asset Disposals from Asset Management Policy 	<ul style="list-style-type: none"> Separate policy to be developed
<ul style="list-style-type: none"> Updated roles and responsibilities framework 	<ul style="list-style-type: none"> Reflects current organisation structure
<ul style="list-style-type: none"> Update referencing Asset Management regulations and practices 	<ul style="list-style-type: none"> Reflects current legislation

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues and Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Local governments are currently required to produce a plan for the future under s5.56 (1) of the *Local Government Act 1995*. The Asset Management Policy forms part of the informing Strategies or policies to the Strategic Community Plan, Corporate Business Plan, Annual Budget, and the outputs of measurements, monitoring and reporting of asset management plans.

POLICY IMPLICATIONS

The reviewed and amended Asset Management Policy CF13 is proposed to replace the existing policy.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	4. c.1.2	Asset Management Services
Our Projects/Actions:	4. c.1.2.1	Implement Sustainable Asset Management Plans

RISK MANAGEMENT CONSIDERATIONS

Sound Asset Management practices assist in reducing exposure to associated financial risks.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The Council adopted the Asset Management Policy as part of the adoption of Asset Management Plan in December 2012.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2 That Council by SIMPLE Majority pursuant to Section 5.56 of the *Local Government Act 1995* RESOLVES to ADOPT updated Asset Management Policy CF13 as attached with the amendments:

- a) _____
- b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 5.56 of the *Local Government Act 1995* RESOLVES to NOT ADOPT updated Asset Management Policy CF13.

CONCLUSION

Following a review of Asset Management Policy CF13 a number of minor changes are proposed to guide the review and further development of the Asset Management Strategy and Asset Management Plan/s in order to best meet the City's current and future Asset Management needs.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **153710**
MOVED : **Cr Smeathers**
SECONDED: : **Cr Cucel**

That Council by SIMPLE Majority pursuant to Section 5.56 of the *Local Government Act 1995* RESOLVES to ADOPT amended Asset Management Policy CF13 as attached.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers,
Cr White-Hartig
AGAINST : Nil

10.6 MARKET TESTING OF INSURANCE SERVICES

File No: RM.1/GR.49
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Financial Services/CFO
Date of Report: 8 February 2017
Applicant/Proponent: WARCA
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

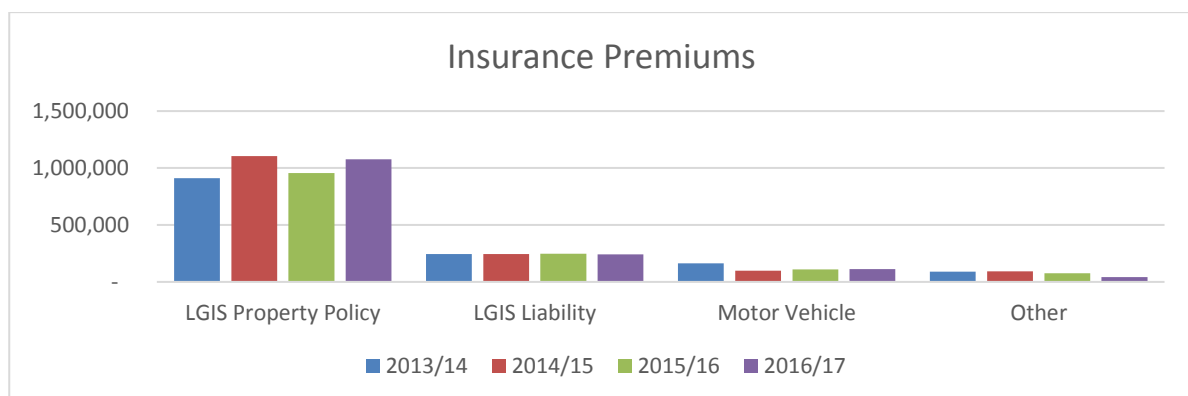
For Council to consider in principle support for the West Australian Regional Capitals Alliance (WARCA) to establish a competitive process for market testing of insurance services on behalf its members.

BACKGROUND

The vast majority of West Australian Local Governments, including the City of Karratha, obtain insurance services each year from Local Government Insurance Services (LGIS).

LGIS was established by WALGA, working with Jardine Lloyd Thompson, as a member based self-insurance scheme, owned and controlled by its members. LGIS manages a mutual scheme providing Western Australian Local Government with property, workers’ compensation and public liability insurance while acting as broker for the industry to obtain other insurance policies for airports, professional indemnity, etc.

The table below shows a breakdown of annual insurance costs (excluding workers’ compensation) by policy over a 4-year period which shows an average annual insurance cost of approximately \$1.5 million (excluding GST). Project related insurances have not been included due to their one off nature.



WARCA has been investigating the option of establishing a competitive process for market testing insurance services on behalf of member local governments in order to reduce premium costs. In particular, WARCA has been reviewing the experience of other states where significant premium reductions have been achieved in both the local government and commercial insurance markets.

As a member of WARCA it is considered beneficial to test the market for insurance as a collective of regional capitals to ensure that the City is receiving the best available insurance premiums while retaining required service levels.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

The Mayor and CEO have attended WARCA meetings at which this matter has been discussed.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

LGIS forms part of the WALGA Preferred Supplier Program and therefore under Regulation 11(2) of the *Local Government (Functions & General) Regulations 1996* tenders are not currently invited for insurance renewals. If this matter proceeds, WARCA will be required to publicly invite tenders in accordance with s3.57 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in the initial phase with costs to be borne from the annual contributions made to WARCA.

Benchmarking of regional and metropolitan local governments in WA has indicated potential premium savings from a competitive process for insurance services in excess of \$200,000 per annum.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services: 4.c.1.1 Development and management of industry partnerships

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Service Interruption and Medium in terms of Reputation with Council's current insurers LGIS being an Industry scheme as a corporate partner of WALGA.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation as insurance schedules to inform the process are required to be completed annually as part of the insurance renewal process.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT PROVIDE in-principle support to the West Australian Regional Capitals Alliance to establish a competitive process for market testing of insurance services on behalf its members.

CONCLUSION

Insurance represents a significant administrative cost to the City in its annual operations and service delivery. A competitive process for market testing of insurances services will allow WARCA members to identify potential savings on insurance premiums.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153711
MOVED : Cr Cucel
SECONDED: : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to PROVIDE in-principle support to the West Australian Regional Capitals Alliance to establish a competitive process for market testing of insurance services on behalf its members.

CARRIED 7-1

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers
AGAINST : Cr White-Hartig

11 COMMUNITY SERVICES

11.1 REQUEST FOR SPONSORSHIP – KARIJINI EXPERIENCE 2017

File No:	RC.120
Responsible Executive Officer:	Directory Community Services
Reporting Author:	Manager Community Services
Date of Report:	2 February 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment	Karijini Experience Sponsorship Document

PURPOSE

To consider a request for sponsorship from The Nintirri Centre Inc. for The Karijini Experience 2017.

BACKGROUND

The Nintirri Centre is a not-for-profit organisation located in Tom Price and organiser of The Karijini Experience. In December 2016, the Shire of Ashburton forwarded a sponsorship proposal from Nintirri seeking support for the April 2017 event. The Shire of Ashburton advised that they will once again support the event and encouraged the City of Karratha to consider supporting the event.

The Karijini Experience was established in 2013 with the core vision to create an iconic event that significantly raises the profile of the inland Pilbara and its environmental and cultural assets. The event promotes a program of arts and cultural experiences designed to connect people to the landscape of Karijini National Park, located in the Shire of Ashburton.

Nintirri forecast that over 1,000 visitors will attend the 2017 event and estimate that around 40% of those will be from outside of the Pilbara region and now seek to cross-promote other Pilbara tourist attractions and increase the length of stay by visitors.

The following sponsorship tiers have been offered for consideration:

Platinum Sponsor	\$50,000 cash contribution
Gold Sponsor	\$30,000 cash contribution
Silver Sponsor	\$10,000 cash contribution
Supporting Partner	Up to \$10,000 cash or in-kind contribution

In considering this sponsorship request, Officers have undertaken a preliminary assessment against the following criteria, as outlined in the Major Events Sponsorship and Attraction Program (Policy CS-22).

Assessment Criteria	Description	Evaluation
Strategic Alignment	Contribution to Council's Vision and Strategic Themes	Limited at best
Economic Impact	Contribution to the local economy	Negligible without add-on packages in place
Community/Social Impact	Alignment with Council's Values and associated benefit/impact to the Community	Local residents already have event access without City involvement
Environmental Impact	The level of impact on the environment and associated natural and built resources	Nil
Media/Promotion Impact	Direct and Indirect value of marketing and promotional activities	Limited without local tours, service and events identified
Risk Profile	Extent of risk mitigation, ability and capacity to deliver, financial stability/sustainability of event	Nominal risk but limited benefits to accrue

Assessment Commentary

An evaluation of the possibilities and benefits associated with supporting this event was considered at length and a summary response to a variety of issues is shown below.

Whilst the Karijini Experience could be considered a flagship event for the Pilbara, it is solely held in the Shire of Ashburton. The event does not directly contribute to Council's vision and strategic themes for the City of Karratha.

It may be possible, as indicated in the invitation, to cross-promote events, activities and services in the City of Karratha, encouraging visitors to add on time before or after the Karijini Experience event. However, given short lead time to this year's event, lack of readily identified products and visitor experience providers this option is considered to be premature.

In the future, it may be possible to market Karratha as a gateway to Karijini with packaged airfares, coach service or hire car options, accommodation deals and add-on tours and experiences to enhance the Karijini experience. In this instance it would be appropriate to support the event drawing on a strong destination marketing program for the City of Karratha and a suite of established accommodation, tour and visitor experience providers.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Considerable interdepartmental consultation has occurred as outlined in the assessment above.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Policy CS.22 – Major Events Sponsorship and Attraction Program was applied in this case.

FINANCIAL IMPLICATIONS

There are no financial implications should Council endorse the Officer’s recommendation.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	1.c.1.1	Community Engagement
Our Projects/Actions:	1.c.1.2.1	Provide Grant Funding Opportunities

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Reputation.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The City regularly assesses a range of sponsorship and grant requests.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to FUND The Nintirri Centre the following for Karijini Experience 2017:

\$_____ for Sponsorship Tier_____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER a decision until further information is obtained as follows:

1. _____

2. _____

CONCLUSION

Nintirri Centre is seeking sponsorship support for the Karijini Experience 2017. Officers have considered the funding request and do not recommend support at this time for the reasons outlined in the assessment above.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153712
 MOVED : Cr Scott
 SECONDED: : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **DECLINE THE INVITATION** to provide sponsorship support for Karijini Experience 2017; and
2. **INVESTIGATE** potential benefits of supporting the Karijini Experience as part of the destination marketing, tourism development and economic diversification strategies for the City of Karratha in anticipation of a request for sponsorship of the 2018 Karijini Experience event.

CARRIED 7-1

FOR : Cr Long, Cr Bertling, Cr Bailey, Cr Cucel, Cr Scott, Cr Smeathers, Cr White-Hartig
 AGAINST : Cr Harris

Cr White-Hartig declared a financial interest in Item 11.2 REAP South Elevation of Building Public Art Commission as Cr White-Hartig is a board member of the Yindjibandi Aboriginal Corporation Trust. Cheeditha Aboriginal Corporation tendered for the Public Art Commission, and is a subsidiary of YAC which is funded through the YAC Trust.

At 7.06 pm Cr White-Hartig left the Chambers.

11.2 REAP SOUTH ELEVATION OF BUILDING FAÇADE PUBLIC ART COMMISSION

File No:	CP.509
Responsible Executive Officer:	Director Community Services
Reporting Author:	Community Projects Officer
Date of Report:	15 February 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	EOI 20-16/17 Evaluation and Recommendation Report

PURPOSE

For Council to consider the recommendations by the Public Art Advisory Group resulting from the recent Expression of Interest 20-16/17 for the Red Earth Arts Precinct South Elevation of Building Public Art Commission (Artwork Location 3) and consider the weighted Selection Criteria and requirements for the subsequent Private Tender process.

BACKGROUND

In November 2016 Council supported the recommendation (Res No 153624) to enter a new Expression of Interest process for Artwork Location 3 that provides two options:

- a) Design only proposal; or
- b) Full artwork commission, including design, fabrication and installation

In December 2016 Council agreed to the selection criteria for the Expression of Interest process (Res No 153656).

Eighteen Expression of Interest submissions were received and evaluated by the Public Art Advisory Group.

Org 1	Carla Gottgens Photography	A	Org 10	N2 Public Art & Design	B
Org 2	Cheeditha Aboriginal Group	A & B	Org 11	Paula Hart	A
Org 3	Damien Butler	B	Org12	Reid Tim Macfarlane	B
Org 4	Daniel Palmer	B	Org 13	Safehaven Studios	B
Org 5	Edwards Clarke	A & B	Org14	Smith Sculptors	B
Org 6	Elyssa Sykes-Smith	A	Org15	Somers Mcdonell Gallery	A
Org 7	Gap Art Collective	A & B	Org16	Tom Lucey	A & B
Org 8	Milne & Stonehouse Artists	A	Org 17	Victoria University Melbourne	A & B
Org 9	Mytee Designs	A & B	Org18	Wild by Nature	B

The Public Art Advisory Group now offer the following shortlist of OPTION B artists for consideration by Council.

1. Wild by Nature
2. Tim Macfarlane Reid
3. Safehaven Studios
4. GAP Art Collective

The four artists have demonstrated the ability to provide the required goods and or services and represent the most advantageous outcome for the City of Karratha.

The basis for this decision is these applicants offered inspiring, unique and thoroughly detailed artwork proposals for this location. These four applicants form the top four of the Option B responses. They represent offerings of extremely high quality, from experienced and respected public artists who have capacity to deliver an artwork to the Red Earth Arts Precinct Southern Elevation of Building Façade of high quality and an inspiring nature that meets with the iconic nature of the building.

It is proposed to invite shortlisted Artists to submit and present their Tender in person on 29 March 2017. The Public Art Advisory Group will evaluate submissions and provide a recommendation to Council to award the public art commission to a single artist at the April 2017 Ordinary Council meeting.

Officers now offer the following suggested Selection Criteria for the Request for Tender exercise as follows:

Request for Tender Option B - weighted selection criteria:

Selection Criteria	Weighting
<p><u>Detailed concept design</u></p> <ul style="list-style-type: none"> • Provide drawings and models of detailed artwork concept design. Designs should be as complete as possible, ready for design finalisation and approval to fabricate and install as per the artist’s provided program. • Provide details of artwork materials, fixings and consideration to cyclone related design criteria 	50%
<p><u>Deliverables</u></p> <p>Provide a detailed statement to include:</p> <ul style="list-style-type: none"> • Understanding of the scope of work • Description of the materials to be used • Understanding of the requirements to host a community engagement workshop; and • Project Schedule / Timeline • Evidence of structural certification process 	20%
<p><u>Methodology</u></p> <p>Provide a detailed statement to include:</p> <ul style="list-style-type: none"> • Design process • Engineering certification, • Fabrication process; and • Installation process 	20%
<p><u>Price Schedule</u></p> <p>Artist to complete price schedule attachment and provide in the format requested.</p>	10%

The anticipated timeline for the project is detailed in the table below:

Milestone	Date
Call for Request for Tender	21 February, 2017
Request for Tender close	2pm (AWST) Tuesday 21 March, 2017
Assessment by Advisory Group	29 March, 2017
Council to Award the Commission	18 April, 2017

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place in accordance with the requirements of the Public Art Management Procedure and through the engagement of the Public Art Advisory Group.

COMMUNITY CONSULTATION

Consultation has previously taken place between Ngarluma Aboriginal Corporation and the City of Karratha regarding this project.

Additionally, community consultation took place on the first Request for Tender submissions received for this project as requested by Council.

STATUTORY IMPLICATIONS

Request for private Tenders for Artwork Location 3 are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995*.

Whilst the consideration of public art is recognised as being subjective, the processes and procedure behind the recommendation contained within this report are governed by the Public Art Management Procedure and Public Art Policy.

POLICY IMPLICATIONS

The City of Karratha has commitment to incorporate public art in accordance with CS12 Public Art Policy.

The following policies are applicable;
 CG11 – Regional Price Preference Policy;
 CG12 – Purchasing Policy;
 CS12 – Public Art Policy.

FINANCIAL IMPLICATIONS

The Karratha Arts and Community Precinct project budget has an allocation of \$470,000 for public art, which is equal to 1% of the construction cost.

The Public Art budget is allocated across the following components;

Project	Estimated Cost ex GST
Artwork Location 1: Amphitheatre shade structure	\$20,000
Artwork Location 2: Staircase within the main foyer	\$100,000
Artwork Location 3: Southern wall elevation of building	\$250,000
Provisional Sum allowances for artworks	\$35,000
Project Management	\$65,000
TOTAL	\$470,000

The Public Art allocation has been budgeted within the Red Earth Arts Precinct Project budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 for this activity:

- Our Outcomes: 1.a Quality Community Facilities.
- Our Response: 1.a.1 A full range of city-standard facilities and community infrastructure is provided.
- Our Response: 1.a.2 Future facility needs are planned for an developed in line with best practice.
- Our Response: 4.b.1 An environment that supports continuous improvement.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

Officer work plans accommodate the resourcing required for the recommendation proposed.

RELEVANT PRECEDENTS

On 21 September 2015 Council endorsed the public art locations for the Red Earth Arts Precinct.

Council has previously endorsed public art recommendations for a number of facilities including Karratha Airport and Karratha Leisureplex.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AGREE to call for Tenders for the Red Earth Arts Precinct Artwork Location 3 with the following weighted selection criteria:

Selection Criteria	Weighting
Design Concept	%
Demonstrated Understanding	%
Visual Support Material	%
Methodology	%

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT PROCEED with the Artwork 3 public artwork commission and;
2. REALLOCATE \$250,000 ex GST within the Red Earth Arts Precinct construction budget.

CONCLUSION

Council endorsed (resolution 153624) the recommendation to enter a new Expression of Interest process for Artwork Location 3 that provided two options:

- a) Design only proposal; or
- b) Full artwork commission, including design, fabrication and installation.

Eighteen submissions were received and evaluated by the Public Art Advisory group which now offers three artists to shortlist and invite to private Tender.

Council is requested to consider the 3 shortlisted artists and the weighted selection criteria for the Request for Tender.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **153713**
MOVED : **Cr Cucel**
SECONDED: : **Cr Scott**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to

1. **CALL tenders from the following Red Earth Arts Precinct Artwork Location 3 applicants as recommended by the Public Art Advisory Group as a result of the Expression of Interest process:**
 - a) **Wild by Nature**
 - b) **Tim Macfarlane Reid**
 - c) **Safehaven Studios**
 - d) **GAP Art Collective**

2. **SELECT the following weighted selection criteria for the artwork Tender:**

Selection Criteria	Weighting
Detailed concept design	50%
Deliverables	20%
Methodology	20%
Price Schedule	10%

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers
 AGAINST : Nil

At 7.07 pm Cr White-Hartig re-entered the Chambers.

11.3 ARTIFICIAL REEF

File No:	EM.24
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Partnerships & Engagement
Date of Report:	1 February 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Artificial Reef Potential Locations Map

PURPOSE

To consider the status and support for the Artificial Reef project.

BACKGROUND

Based on the high demand of recreational fishers, it is important to protect our natural assets whilst respecting our iron ore and oil and gas industry operating off our coastline. Hence, consideration of an artificial reef project to ensure the sustainability of our environment and safety of the recreational fishers is both relevant and essential.

The State Government of Western Australia made a commitment that all funds generated by the introduction of the Recreational Fishing Boat License in March 2010 would be expended on recreational fishing related activities in Western Australia. These funds, together with other funds contributed by the State Government, are held in the Recreational Fishing Account administered by the Minister for Fisheries. Twenty-five percent of these funds are quarantined into the Recreational Fishing Initiatives Fund (RFIF) and made available to selected projects that benefit recreational fishing through the RFIF process.

The 2016/17 Recreational Fishing Initiatives Fund, 5th Round presented a great opportunity for the City to leverage funds on a project that would promote or benefit recreational fishing in Western Australia and within our municipality. The City was successful in their application and has received \$500,000 to go towards an Artificial Reef. At the time of writing the funding application a location behind the Dampier Archipelago, some 20 nautical miles from the nearest launching facility was proffered by staff. Following further due diligence and site analysis other sites have been explored and are detailed in this report.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic and environmental issues.

COUNCILLOR/OFFICER CONSULTATION

Officers have presented briefing presentations to Council in both April and December 2016 on the potential artificial reef project. These briefing presentations have highlighted broad costs, scope, location and potential funding partners. The latest December briefing highlighted in particular the need to complete further due diligence and to assess why the City of Karratha should intervene in our already impressive marine environment.

There are clear advantages of establishing an artificial reef off the West Pilbara coastline such as:

- Providing additional habitat for fish species targeted by recreational fishing will help sustain fish populations into the future;
- Providing an opportunity for tourists and small vessel owners to access a reef environment;
- Additional habitat for a variety of marine organisms which will contribute to conserving biodiversity; and
- Providing additional reef habitat when many of the world’s reefs are suffering from the impacts of climate change.

Through the recasting of the Strategic Community Plan, Council has made a clear intention to not only take an active role in environmental issues, but to protect our unique natural environment. Based on the advantages raised above, and providing appropriate considerations are made, an artificial reef provides a clear strategic alignment with Council’s direction.

COMMUNITY CONSULTATION

Further consultation has occurred with Recfishwest, Pilbara Ports Authority, Subcon and marine biology experts from Murdoch University. Subcon is an international leader for the design and installation of artificial reefs and have delivered many installations throughout Western Australia. Advice sought from Subcon highlights the need to obtain clarity from Council on the purpose of the proposed reef. Options include;

1. Further support billfish and sport fishing activities.
2. Support existing marine ecology and diversity, or
3. Support recreational fishing activities of novices and tourists.

In order for officers to assist Council to make an informed decision further conversations have been held with Recfishwest regarding the intention of the funding. Naturally, Recfishwest’s mandate is to get more people fishing and to fish responsibly. Given the coast off the City of Karratha already boasts excellent sport fishing and has a thriving marine ecology, officers suggest the artificial reef’s primary objective is to support tourists and novices.

Both Pilbara Ports Authority and Rio Tinto have completed extensive seabed and marine environment survey’s and research in relation to Dampier and Cape Lambert. The findings of these reports and the current activity has been shared with City Officers, analysed and discussed. Several options were explored and the findings are presented in the table below. This should be read in conjunction with the attached map which highlights the areas.

Location	Advantages	Disadvantages	Recommendation
Site A – Northwest of Bare Rock. Dampier Archipelago	<ul style="list-style-type: none"> • Deep water (30m). • Ability to install large structures. • Could potentially support sports fishing activities. 	<ul style="list-style-type: none"> • Distance too great for all of community to enjoy. • Close to existing environments and could damage the habitat. 	Do not progress
Site B – East of East Lewis Island. Dampier Archipelago	<ul style="list-style-type: none"> • Close proximity to launching facilities • Closer to island will provide some protection from extreme weather. 	<ul style="list-style-type: none"> • Thriving existing habitat could be damaged • Close to spoil ground • Under 10m 	Do not progress

Site C – South of West Lewis Island. Dampier Archipelago	<ul style="list-style-type: none"> • Close proximity to launching facilities. • Closer to island will provide some protection from extreme weather. 	<ul style="list-style-type: none"> • Thriving existing habitat • Close to spoil ground • Under 10m 	Do not progress
Site D – Northeast of Point Samson	<ul style="list-style-type: none"> • Close proximity to launching facilities. • Water depth 12m+. • Point Samson an existing tourism destination 	<ul style="list-style-type: none"> • Distance from main population hub (Karratha) 	Progress this option
Site E – North west of Port Walcott	<ul style="list-style-type: none"> • Close proximity to launching facility. • Removed from any industry activity. 	<ul style="list-style-type: none"> • Water depth under 10m. • Close to existing habitat surrounding Bezout island and Delambre. • Distance from main population hub (Karratha) 	Do not progress

The proposed installation of a reef off the coast from Point Samson would require further engagement with the Point Samson Community Association. The wider community would also be encouraged to participate in ongoing monitoring and research programs.

STATUTORY IMPLICATIONS

Establishing an artificial reef will require the following actions to be carried out to ensure compliance with relevant legislative requirements:

- Application for a permit under Section 18 of the *Environmental Protection (Sea Dumping) Act 1981 (Cth)* (Sea Dumping Act);
- Comply with permit conditions issued under Section 21 of the Sea Dumping Act; and
- Carry out an environmental survey to ensure there are no impacts on matters of national environmental significance (NES) listed under the *Environmental Protection and Biodiversity Conservation Act 1999 (Cth)* (EPBC Act).

The need for an environmental survey will be determined during the permit application process under Section 18 of the Sea Dumping Act, as directed by the Department of Environment.

Section 3.18 of the *Local Government Act 1995* is relevant to the decision making aspect of this report.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The costs to deliver the artificial reef project will vary based on the types of structures and location Council wish to progress. However, should Council endorse officer’s recommendation, based on a similar project delivered in Port Macquarie, with a regional allowance included, the project would cost approximately \$1,500,000.

As previously advised, the City of Karratha has secured funding of \$550,000 from Recfishwest, and suggest the following funding strategy is sought.

Potential Funding Partner	Submission Date	Proposed Application
Recfishwest	Completed	\$550,000
Department for Regional Development (DRD)	November 2017	\$695,000
City of Karratha	Proposed	\$255,000
Total		\$1,500,000

According to Recfishwest funding guidelines, and subsequent discussions, the funding committed the project must be delivered by January 2019. Hence officers suggest the Council contribution is in part allocated to further investigations, designs and technical project detail to inform a business case for DRD to be delivered in Q4 2017. Council would need to consider these costs via the 2017/18 budget process.

The Artificial Reef project is not included in the Long Term Financial Plan (LTFP). Approval to proceed with investigations and funding applications will trigger a requirement for consideration in the LTFP.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	1.a.2.4	Community projects.
Our Response:	1.a.2	Future facility needs are planned for and developed in line with industry best practice.
Our Programs/Services:	3.a.2.1	Environmental planning.
Our Response:	3.a.2	Biodiversity values are recognised and protected.
Our Response:	4.a.1	A strong position and identity in national and state wide media is achieved.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be low in terms of compliance with environmental legislation. It is difficult to confirm the level of risk absolutely until any permit conditions have been issued under Section 21 of the *Sea Dumping Act*, however, costly or time consuming conditions are not anticipated.

IMPACT ON CAPACITY

There is an impact on capacity to undertake the planning and design aspect of the project, and the following funding application(s) as outlined earlier in this report. This can be achieved with the current staffing resources available through the Community Services Directorate. Should the project progress to an installation phase a further report to Council would be required on other matters (including procurement) and the capacity will be addressed at that point.

RELEVANT PRECEDENTS

Whilst community projects have been constantly delivered by the City of Karratha and to a much larger scale, no projects have previously been embarked on by Council of this nature. However, there are extensive examples throughout the State of artificial reef installation and monitoring.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. CONFIRM its support to install an artificial reef off the coast of the City of Karratha;
2. CONFIRM the primary purpose of the artificial reef is to support tourism and sport fishing;
3. ENDORSE Site _____ as the preferred location for the artificial reef.
4. CONSIDER the potential funding mix as outlined below:

Potential Funding Partner	Submission Date	Proposed Application
Recfishwest	Completed	\$550,000
Department for Regional Development (DRD)	November 2017	\$695,000
City of Karratha	Proposed	\$255,000
Total		\$1,500,000

5. CONSIDER a contribution towards the design and documentation of the artificial reef in the 2017/18 budget process.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT proceed with the development of an artificial reef, and
2. REQUEST the funds are returned to Recfishwest.

CONCLUSION

The City of Karratha has been previously earmarked by, and subsequently received funding from Recfishwest towards the installation of an artificial reef. Officers are seeking Council guidance on the purpose and location of the infrastructure and support for the proposed funding strategy.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. CONFIRM its support to install an artificial reef off the coast of the City of Karratha;
2. CONFIRM the primary purpose of the artificial reef is to support tourism and novice recreational fishers;
3. ENDORSE Site D, north east of Point Samson as the preferred location to install an artificial reef;
4. CONSIDER the potential funding mix as outlined below;

Potential Funding Partner	Submission Date	Proposed application
Recfishwest	Completed	\$550,000
Department for Regional Development (DRD)	November 2017	\$695,000
City of Karratha	Proposed	\$255,000
Total		\$1,500,000

5. CONSIDER a contribution towards the design and documentation of the artificial reef in the 2017/18 budget process.

COUNCIL AMENDED RESOLUTION

Res No : 153714
 MOVED : Cr Scott
 SECONDED: : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Artificial Reef to the March 2017 Ordinary Council Meeting.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr White-Hartig
 AGAINST : Nil
 REASON : Councillors requested that the Artificial Reef item be laid on the table to allow for additional information to be included into the report.

11.4 INDOOR PLAY CENTRE – REVIEW OF OPENING HOURS

File No:	CP.422
Responsible Executive Officer:	Director Community Services
Reporting Author:	Acting Youth Services Coordinator
Date of Report:	25 January 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider the recent service review of the Indoor Play Centre at The Youth Shed and key associated recommendations.

BACKGROUND

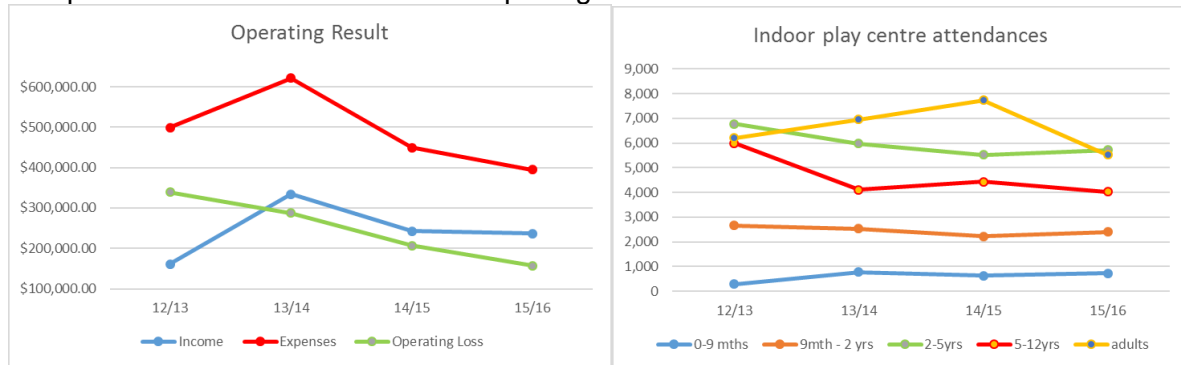
Opportunities for indoor air-conditioned activity spaces for children were identified as a high community need in the K2020 Community Plan, along with a number of community facility initiatives required to enhance community life. At that time, the inclusion of an indoor play equipment centre was originally earmarked for the yet to be completed Karratha Leisureplex, however to facilitate earlier provision of these facilities, an indoor play structure was included as a temporary measure within The Youth Shed, which opened in 2012.

The intent at the time was that the play structure would be relocated to the Leisureplex when it was completed in 2013, however a review of the proposed relocation conducted six months after The Youth Shed opened recommended that it remains at the current site.

A summary of past operations of the Indoor Play Centre was presented to a council briefing session in January. It was noted that:

- The Karratha Indoor Play Centre is one of only two Local Government run facilities (Cannington Leisureplex has the other) amongst the more than 40 Indoor Play Centres operated in WA.
- The operating loss in 2015/2016 the deficit was in the vicinity of \$160,000, excluding supervisory staff costs.
- The annual operating cost has been progressively reduced by active management of the centre through adjustments to operating hours, service mix and staffing levels
- In 2014, a midday closure from 12.00 – 2.00pm was trialled and subsequently implemented due to little to no usage at this time. Previous hours were 9.00am-5.00pm daily
- The user subsidy has been almost halved from the initial year of operation at \$15.45 per person to \$8.55 per attendee.

The performance of the centre since opening is shown in the charts below.



A service review was again undertaken for the Indoor Play Centre in the last quarter of 2016 and as a result, two key focus areas are recommended for consideration:

OPENING HOURS

In 2016, the Centre was open for 46 hours a week; the second longest hours when compared to other facilities, outlined as follows:

Mon – Fri (during term)	9.00am - 12.00pm and 2.00pm – 5.00pm
Mon – Fri (school holidays)	9.00am - 5.00pm
Weekends	9.00am - 5.00pm

As part of the review process, regular patrons were surveyed on a range of service options and actual attendance data was analysed, providing the following information:

- 75% of users indicated that the 9 - 11am time period is most suitable for their needs.
- Users prefer to utilise the facility during the week and during school holiday periods.
- Less than half of the respondents surveyed indicated any usage on weekends.

RECOMMENDATION

Continue to trial revised opening hours for Term One of 2017 as follows:

Mon – Sun (during school term)	9.00am - 1.00pm
Mon – Sun after 1pm	Available for parties by appointment
School hols (Mon – Sun)	9.00am - 3.00pm

This trial reduces opening hours to 28hrs/week during school term and 42hrs/week during school holidays, reflects patron usage patterns and also provides some cost efficiencies. By comparison, Cannington Leisureplex opens 25/hrs/week and 32.5hrs/week respectively.

Operating result – anticipated reduction in deficit of 25% per annum.

EXTERNAL MANAGEMENT

Locating the Indoor Play Centre at The Youth Shed was initially intended as an interim measure until the Karratha Leisureplex was completed. The intent at that time was to relocate the play equipment to the Leisureplex to allow for the entire Youth Shed to service the increasing demand for youth-related services and programs.

The focus on youth services remains a key issue for the community and has ranked in the top 5 areas of importance in Annual Community Surveys since 2013. Additionally, when rated based on community importance versus performance, Youth Service provision is among the top 5 areas for improvement, and in 2016, its performance was rated worse than in the previous year.

To expand the services offered to youth at the Youth Shed requires access to the area currently occupied by the Indoor Play Centre. Relocating the indoor play centre equipment to alternative premises would free up the Youth Shed space and allow for the indoor play service to be delivered by a third party through sale, license or transfer of the equipment.

This recommendation was previously presented to Council in June 2016 as part the Service Review of Youth Services and included the recommendation for a One Stop Youth Shop based at The Youth Shed. This long-term goal (3 - 5-year timeline was originally indicated) involved the relocation of the Indoor Play Centre to enable The Youth Shed space to be turned into a co-located facility for youth service providers.

With the impending removal of the Karratha Leisureplex Mini Golf equipment due to the gym expansion, an opportunity may exist to package both items as a possible business venture and seek expressions of interest from the public to acquire and run the activities as a joint exercise.

Removing the Indoor Play equipment offsite allows for Youth Services to continue to evolve and meet the demands of young people in the City of Karratha.

OTHER OPERATIONAL CHANGES IDENTIFIED IN THE REVIEW

Party bookings

- Range of packages simplified and most popular options retained.
- Introduction of a self-catered party option, reducing price.
- Facility will be available afternoons for party bookings.

Laser Tag

- Now offered as a monthly session-based event (previously by party booking only with min 10 attendees).
- Party booking costs to increase by \$10/person to mitigate losses of approximately \$100 per party.

Café

- Patrons can now bring their own food to the Centre, changed as a result of user feedback.
- Food offer reduced to focus on high turnover items (drinks, confectionery etc.)

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to provide a public amenity that offers community well-being and lifestyle for local residents.

COUNCILLOR/OFFICER CONSULTATION

In 2016, extensive consultation occurred with other local government authorities in Western Australia as well as other service providers working in the youth sector. This consultation was pivotal for staff to make clear recommendations about the Indoor Play Centre service in the City of Karratha moving forward.

Consultation conducted in October 2016 compared the City of Karratha Youth Service with other LGAs across Western Australia. Consultation indicated that only one other LGA (in the metropolitan area of Western Australia) currently provides an Indoor Play Centre service.

As previously noted, The Youth Shed Colocation Project was presented to Council in June 2016 as part of the Youth Services service level review conducted in April 2016.

Council was also briefed on the matter in January 2017.

COMMUNITY CONSULTATION

Community consultation occurred during October 2016. A survey was conducted of regular patrons who utilise the Indoor Play Centre at different times throughout the week. When asked what is the most suitable time of day for you to attend The Youth Shed, 75% of users indicated that the 9-11am time period is most suitable.

STATUTORY IMPLICATIONS

Section 3.58 of the local government Act deals with disposal of assets. The City is required to call tenders for disposition of assets over \$20,000.

POLICY IMPLICATIONS

CF-17 Disposal of Assets Policy applies.

FINANCIAL IMPLICATIONS

In the 2015/2016 financial year, The Youth Shed Indoor Play Centre cost Council \$157,324.00 to operate. In the 2014/2015 financial year the cost to Council was \$206,764.00 (Staff supervisory costs excluded). Income, expenses and financial results can be viewed in the table below.

	Actual FY 15/16:		Actual FY 14/15:
Operating Income:	\$237,054.45	Operating Income:	\$243,045.00
Operating Expense:	\$394,378.00	Operating Expense:	\$449,809.00
Operating Result:	\$157,324.00	Operating Result:	\$206,764.00

Should the Officer’s recommendation be supported, operational cost savings of approximately \$40,850 per annum could be realised, equating to a deficit reduction of around 25%.

STRATEGIC IMPLICATIONS

The Youth Shed Indoor Play Centre is relevant to the Strategic Community Plan 2012 – 2022. In particular, the Operational Plan 2016 – 2017 provides for this activity:

- Our Program: 1.a.2.6 Operate Community Facilities
- Our Services: 1.a.2.6.5 Manage The Youth Shed and Wickham Youth Facility and maintain to reflect the needs of families, children and youth.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of Reputation, however community perception will need to be managed closely as the community may see these recommendations as an erosion of service.

IMPACT ON CAPACITY

There is minimal additional impact to work plans should the Officer’s recommendation be endorsed.

RELEVANT PRECEDENTS

Officers routinely review service levels throughout the organisation and make operational changes as appropriate. Additionally, the Indoor Play Centre opening hours have previously been reviewed and adjusted in 2014 to reflect patron usage patterns.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s Recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 and 3.58 of the *Local Government Act 1995* RESOLVES TO:

1. REJECT the Officer’s Recommendation and INSTRUCTS Officers to trial the following opening hours at the Indoor Play Centre during Term One:

Mon, Tues, Thurs – Sun (during school term)	9.00am - 1.00pm
Wed	9.00am – 5.00pm
Mon, Tues, Thurs – Sun after 1pm	Available for parties by appointment
School hols (Mon – Sun)	9.00am - 3.00pm
2. NOTE that the facility will be available in the afternoon for party bookings, excluding Wednesdays.
3. INVITE tenders for the disposition of the Indoor Play and Mini Golf equipment for operation from an alternative venue; and
4. NOTE that at the completion of the tender process, a report will be tabled for Council to consider the disposition and advised the outcome of the trial operating hours

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 and 3.58 of the *Local Government Act 1995* RESOLVES TO REJECT the Officer Recommendation and INSTRUCTS Officers to:

1. TRIAL the opening hours at the Indoor Play Centre during Term One as follows:

Day: _____	Time: _____
Day: _____	Time: _____
Day: _____	Time: _____
Day: _____	Time: _____
Day: _____	Time: _____
2. INVITE tenders for the disposition of the Indoor Play and Mini Golf equipment with the following instructions:
 - a) _____
 - b) _____

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES TO REJECT the Officer’s Recommendation and retain the Indoor Play Centre operation at The Youth Shed and continue with 2016 opening hours on a permanent basis.

CONCLUSION

A service review of the Indoor Play Centre in late 2016 identified a number of keys areas for consideration for the short and long term operation of the facility.

Indoor Play income has been steadily decreasing since its opening in 2012 and is expected to continue to do so. Admissions are decreasing as well as the number of children having birthday parties at the venue. Officers recommend a short term measure of reducing the

operating hours to better match patron usage and a longer term measure to invite expressions of interest to acquire the Indoor Play equipment for use at an alternative venue as a private commercial venture.

OFFICER'S RECOMMENDATION

That Council by **SIMPLE Majority** pursuant to Sections 3.18 and 3.58 of the *Local Government Act 1995* **RESOLVES** to:

1. **CONTINUE** the trial of revised opening hours for School Term One of 2017 as follows:

Monday – Sunday	9 – 1 pm
School Holidays	9 – 3 pm (Monday - Sunday)
2. **NOTE** that the facility will be available in the afternoon for party bookings;
3. **INVITE** tenders for the disposition of the Indoor Play and Mini Golf equipment for operation from an alternative venue; and
4. **NOTE** that at the completion of the tender process, a report will be tabled for Council to consider the disposition and advised the outcome of the trial operating hours.

COUNCIL AMENDED RESOLUTION

Res No : 153715
 MOVED : Cr Scott
 SECONDED: : Cr Smeathers

That Council by **SIMPLE Majority** pursuant to Sections 3.18 and 3.58 of the *Local Government Act 1995* **RESOLVES** to:

1. **REVERT** to 2016 opening hours as follows:

Mon – Fri (during term)	9.00am - 12.00pm and 2.00pm - 5.00pm
Mon – Fri (school holidays)	9.00am - 5.00pm
Weekends	9.00am - 5.00pm
2. **REQUEST** an additional report that considers future options for use, management and development of the Indoor Play Centre as a separate report.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr White-Hartig
 AGAINST : Nil
 REASON : Councillors modified the Officer's recommendation as they wanted the pre-trial operating hours of 2016 to resume, and for Council to consider options for use, management and development of the Indoor Play Centre as a separate report.

12 DEVELOPMENT SERVICES

12.1 LOCAL GOVERNMENT NOMINATION FOR JOINT DEVELOPMENT ASSESSMENT PANELS

File No:	LP.136
Responsible Executive Officer:	Acting Director Development Services
Reporting Author:	Principal Statutory Planner
Date of Report:	1 February 2017
Applicant/Proponent:	Department of Planning
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider nominating two local government members and two alternate local government members for Ministerial consideration for appointment to the Kimberley Pilbara Gascoyne (Northern) Joint Development Assessment Panel.

BACKGROUND

The Department of Planning established 15 Development Assessment Panels in July 2011 to determine development applications that have an estimated development value of \$7 million or more, with an option open to the applicant to have a development application determined by the JDAP if the value of development is between \$3 million and \$7 million. The current Ministerially approved local government members on the Northern JDAP Panel for the City of Karratha are Cr Lally and Cr White-Hartig and the alternate members are Cr Long and Cr Smeathers. The current appointments expire on 26 April 2017.

With current appointments expiring, Council is required under Regulation to again nominate four elected members of the Council (two members + two alternate members) to represent the City of Karratha on the Northern JDAP, this time for a term of up to three years, expiring on 26 April 2020. The two alternate members may act in the place of a local government member if the local government member is unable to perform his/her functions. Existing members of the JDAP are eligible for re-nomination. Correspondence from the Department of Planning states nominations are required to be received by Tuesday 28 February 2017.

All appointed local members will be placed on the local government member register and advised of DAP training dates and times. It is a mandatory requirement, pursuant to the DAP Regulations, that all DAP members attend training before they can sit on a DAP and determine applications. Local government members who have previously undertaken training are not required to attend further training, but are encouraged to attend refresher training. DAP members are entitled to be paid for their attendance at DAP meetings and training, unless they fall within a class of persons excluded from payment. Further details can be found in the 'Premier's Circular – State Government Boards and Committees Circular (2010/02).

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of the capacity for Council to have strategic input and/or determine large scale development applications within the municipality.

COUNCILLOR/OFFICER CONSULTATION

The Minister for Planning is required under Section 24 of the *Planning and Development (Development Assessment Panels) Regulations 2011*, on expiration of a term of the Development Assessment Panel to call for nominations from the local government Council for appointment to the DAP.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Part 4 Division 1 of the *Planning and Development (Development Assessment Panels) Regulations 2011* applies to the appointment of Development Assessment Panel members and prescribes conditions of appointment.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Regulation 31 of the *Planning and Development (Development Assessment Panels) Regulations 2011* details the fees and allowances applicable to Development Assessment Panel members. All associated costs are met by the State Government Department of Planning and there are no additional costs to Council to participate.

STRATEGIC IMPLICATIONS

Local government membership of the JDAP allows for local input into the determination of high value Development Applications.

RISK MANAGEMENT CONSIDERATIONS

If Council does not respond to the Minister's invitation for nominations, then the Minister can appoint an eligible voter with the requisite knowledge and expertise to represent the interests of the community.

IMPACT ON CAPACITY

The Northern JDAP meets on an as required basis, but no more than monthly.

RELEVANT PRECEDENTS

Council Resolution No.152390 from 18 February 2013 OCM and Council Resolution No.153089 from 16 March 2015.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 26 of the *Planning and Development (Development Assessment Panels) Regulations 2011* REQUEST the Director General of the Department of Planning to include on the local government register a person who is an eligible voter of the City of Karratha and who they believe has relevant knowledge or experience that will enable that person to represent the interest of the local community on the Pilbara Joint Development Assessment Panel.

CONCLUSION

Current City of Karratha local government Councillor appointments to the Northern JDAP are due to expire as at 26 April 2017. The Department of Planning, on behalf of the Minister for Planning, has sought new nominations from the City. Council has been requested to nominate four elected members; comprising two local members and two alternate local members. Existing members may be renominated. The term of appointment for this round of nominations is three years. It is recommended that Council nominate two local government members and two alternate local government members.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 24 of the *Planning and Development (Development Assessment Panels) Regulations 2011* RESOLVES to NOMINATE to the Kimberley/Pilbara/Gascoyne (Northern) Joint Development Assessment Panel as follows:

1. _____ and _____ as local government members; and
2. _____ and _____ as alternate local government members.

COUNCIL RESOLUTION

Res No : 153716
 MOVED : Cr Harris
 SECONDED: : Cr Scott

That Council by SIMPLE Majority pursuant to Section 24 of the *Planning and Development (Development Assessment Panels) Regulations 2011* RESOLVES to NOMINATE to the Kimberley/Pilbara/Gascoyne (Northern) Joint Development Assessment Panel as follows:

1. Cr Long and Cr Cucel as local government members; and
2. Cr Smeathers and Cr Bertling as alternate local government members.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr White-Hartig
 AGAINST : Nil
 REASON : Council modified the Officer's recommendation to specify Council representation on the Kimberley/Pilbara/Gascoyne (Northern) Joint Development Assessment Panel.

12.2 PILBARA LOCAL GOVERNMENT MEMORANDUM OF UNDERSTANDING EMERGENCY EVENT ASSISTANCE AND POST INCIDENT RECOVERY

File No:	ES.6
Responsible Executive Officer:	A/Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	6 February 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Pilbara Local Government Memorandum of Understanding - Recovery

PURPOSE

For Council to consider to sign a Memorandum of Understanding (MOU) between the four Pilbara Local Governments (LG) and the Shire of Exmouth with respect to the provision of mutual aid during emergencies and post incident recovery.

BACKGROUND

Discussions have been ongoing for several months between the City of Karratha, Town of Port Hedland and Shires of Ashburton, East Pilbara and Exmouth regarding a formal framework for co-operation between these local governments to provide mutual aid during emergencies and post incident recovery. For several years the LGs have operated under a “hand shake agreement” to provide assistance where requested.

The MOU has been developed by staff members involved in Emergency Management, with the latest version of the document being provided by the Shire of Ashburton to the City for consideration and endorsement.

The partnering objectives of the MOU are as follows:

1. Provide whatever resources may reasonably be available within the capacity of that Local Government to respond to the emergency incident if requested;
2. Provide at its absolute discretion, whatever resources may be available within the means of that LG to assist with post incident recovery in the community.

The intention is to improve the efficiency and understanding of joint response to a disaster, share experiences, enhance co-operation between Local Governments and improve regional resilience to disaster events. Under the recovery MOU, any support given to an adjacent local government would be voluntary and must not unduly compromise the operability of assisting local government.

The MOU sets out expectations in relation to:

1. The affected local government utilising its own resources and local contractors before requesting assistance from other local authorities;
2. Mobilisation requests requiring approval by the CEO of the assisting LG;

3. Provision of insurance (costs borne by the providing LG)
4. Continuation of salary and workers' compensation (costs borne by the providing LG)
5. Requesting LG will be responsible for incidental costs (accommodation, catering, transport fuel and storage)

It should be noted that the costs of resources/equipment and staff to assist another LG would not be claimable via the West Australian National Disaster Relief and Recovery Arrangement (WANDRRA) guidelines.

Under the MOU, the Chief Executive Officer still has the ability to refuse a request for assistance should their own LGs operational needs require retention of equipment and staff or for any other reason.

This MOU seeks to provide a mechanism whereby the LG signatories can call for assistance from neighbouring LGs to respond and recover from emergency incidents, and to set out agreed procedures, roles, responsibilities and cost allocations for such exercises. This ratifies the existing informal emergency assistance arrangements which are in place, including those for providing fire control assistance which has been called upon several times over recent fire seasons. The City has both provided and been a recipient of this assistance previously.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between officers responsible for Emergency Management from each of the five partner LGs.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

The *Emergency Management Act 2005* requires the City to have recovery plans and preparations in place. If signed, this MOU would be part of the City's recovery plan.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There is potential for financial costs resulting from the provision of aid to another LG. The MOU states that all costs incurred by an assisting LG will be borne by it unless a written agreement to the contrary is in place with the affected LG. The City's current insurance policy will cover both staff and plant equipment sent to assist other LGs.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Service Interruption.

There is some risk involved with having City staff under the care and direction of another LG, but this would be no different to the same work undertaken within the City. Staff and

plant/equipment released will be done so on the proviso that they are under the direction of a competent and qualified supervisor at all times when engaged. Consideration should be given to requesting this be included in the final MOU.

As they are paid (not emergency services volunteers) they do not receive insurance coverage from DFES. The City's insurers have confirmed that our policy will cover workers' compensation and vehicles/plant where the City has granted permission for their use outside the District.

IMPACT ON CAPACITY

There is potential for a reduction in the City's resourcing capacity whilst engaged in providing aid to another LG under the MOU. The MOU clearly states that support given should not unduly compromise the operability of the LG providing the support.

RELEVANT PRECEDENTS

The City already lists the Chief Bushfire Control Officers for the Shire of Ashburton and Town of Port Hedland as Fire Control Officers within the City of Karratha. City officers have assisted at fires outside the district boundary, and the Shire of Ashburton CBFCO has assisted at fires within the City's boundary. This MOU will incorporate and build on the existing arrangements.

At its 17 January 2017 meeting, the Ashburton Shire Council supported the MOU in principle and authorised their CEO to endorse the MOU.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVISE the Shire of Ashburton that it does not want to be party to the Pilbara Local Government Memorandum of Understanding – Recovery.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVISE the Shire of Ashburton that it will endorse the Pilbara Local Government Memorandum of Understanding – Recovery, subject to the following changes:

1. _____
2. _____

CONCLUSION

The City of Karratha, Town of Port Hedland and Shires of Ashburton, East Pilbara and Exmouth have long had a mutual understanding that in an emergency event or for post incident recovery, assistance would be available from surrounding local governments if it was within their capacity to assist. The Pilbara Local Government Memorandum of Understanding – Recovery has been documented to formalise this agreement. A clause in relation to management of staff is also suggested to be added to the Memorandum of Understanding.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **153717**
MOVED : **Cr Harris**
SECONDED: : **Cr Scott**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. REQUEST the inclusion of a clause within “Partnering Expectations” which states that “The Local Government receiving assistance will provide a competent and suitably qualified Supervisor to direct and oversee all works undertaken by staff from assisting Local Governments engaged as part of this MOU”; and**
- 2. ENDORSE the signing of the Pilbara Local Government Memorandum of Understanding – Recovery, once the supervision clause is included in the document.**

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers,
Cr White-Hartig
AGAINST : Nil

12.3 PROPOSED MINING APPLICATION M47/1527 REQUIRING COUNCIL DECISION

File No:	LM17005
Responsible Executive Officer:	Acting Director Development Services
Reporting Author:	Principal Statutory Planner
Date of Report:	6 February 2017
Applicant/Proponent:	Anderson's Tenement Management C/- KML NO 2 Pty Ltd
Disclosure of Interest:	Nil
Attachment(s)	Location Plan

PURPOSE

Council to consider an application for a mining lease that requires a Council decision because delegation does not extend to supporting mining tenements within Scheme Reserves.

BACKGROUND

The City has recently received an increase in the number of 'mining' applications lodged with the Department of Mines and Petroleum (DMP). Under Delegation 37: Town Planning – Making Submissions On Behalf of Council, the power delegated states: *Authority to make written and verbal submissions, including objections and recommendation of conditions in relation to planning related initiatives and applications referred to the Council by the State, State Departments and Agencies including: ...Applications for mining tenements referred to the Council by the DMP.*

A condition to this power of delegation is as follows:

Council submissions supporting mining tenement applications that fall within land reserved under the Town Planning Scheme No.8... shall be determined by Council.

The application for mining lease M47/1527 that is currently with the City for comment encroaches onto a Local Scheme Reserve under TPS8 being, 'Local Scheme Reserve: Conservation, Recreation and Natural Landscapes' (Attachment 1). This means that there is no delegation to allow officers or the CEO to support this application. Below is a summary of the application, the relevant land use planning issues, the progression of the matter with the applicant to date and the officers' recommendation to Council.

Application for Mining Lease M47/1527

This application is made by KML No.2 Pty Ltd. The application is for a mining lease to mine gold. The proposed mining lease is located approximately 13km east of Karratha along the North West Coastal Highway and is setback approximately 1.2km to the north of the highway (see Attachment 1). The City does not hold any land tenure over the area.

The proposed mining lease is largely contained within Reserve 1766, which is a Reserve (land tenure as opposed to a Local Scheme Reserve) vested with the Department of Lands (DoL) for the purpose of 'Public Purposes'. The land area within Reserve 1766 is zoned as 'Rural' under TPS8.

The land area of the proposed mining lease does however encroach upon the Local Scheme Reserve. The encroachment area is very small (considerably less than 1% of the greater salt flats associated with the delta of the Nickol River).

It is noted that this proposal is in an area that has been mined for gold on and off since the 1890's, with current granted mining leases and prospecting leases scattered throughout the area. At least one of these gold mines is currently operational, with equipment and activity occurring on site.

The applicant was requested to supply additional information to outline the application in more detail and the following detail of activities on site have been provided:

The objective for this lease is to undertake mining across the lease area, and other approved leases, following the approval of a Mining Proposal by the DMP. Historically this area has been subjected to various mining and exploration activities and evidence of this work is visible in various old workings, including open trenches, excavated sumps and extraction pits. Based on our current knowledge of this area, future mining is most likely to consist of excavation of the surface material to a depth ranging from 2 to 6m.

The mining operations will be small to medium scale operations with the excavated material treated through a gravity gold plant without the use of chemicals. These operations will result in low level stockpiles of ore and waste material being created, with a height of approximately two metres. Once the mining area has advanced sufficiently, the disturbed areas will be backfilled with waste material and re-contoured to blend into the existing landscape. Any mining activity will be rehabilitated and the area returned to its previous state.

At this stage of planning, there is no intent to mine material from the salt flats area or to create stockpiling areas on the salt flats.

The indicative infrastructure required for this work will be a small office / lunchroom, storage container and gravity gold processing plant. The office / lunchroom buildings would be located on leases adjacent to M47/1527. The gravity gold plant footprint is approximately 200 square metres in area. There will be no accommodation on site. The workforce for this project will be locally hired personnel and will be required to reside in Karratha or surrounding towns.

This information indicates that no mining activity is proposed to occur within the salt flats and therefore, will not occur within land zoned as Local Scheme Reserve: Conservation, Recreation and Natural Landscapes under TPS8. In addition, the applicant has stated that their proposal will not be imposing on the landscape, does not include any accommodation on the site, and that their intention is to employ a residential workforce.

As the site is setback approximately 1.2km from the highway with some hills and undulating contours between the highway and the site, it is considered that any visual impact from the highway to the site will be minimal.

It is recommended that the City write to the proponent and the DMP to state the City does not object to the application, with the expectation that any Mine Proposal Plan that may be approved by the DMP prior to mining activity occurring on site includes conditions that reflect commitments from the applicant, as outlined above. Under the conditions of Delegation 37, support requires a Council decision.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, these matters are considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

This report represents Councillor consultation.

COMMUNITY CONSULTATION

Officers have consulted with the applicant to seek further information to make a properly considered recommendation to Council. The applicant provided the further information requested. Consultation with any Native Title holders over the land occurs as a separate part of DMP's assessment and decision making on the granting, or otherwise, of the mining lease.

STATUTORY IMPLICATIONS

The application outlined above has been made to the Mining Registrar of the DMP, in accordance with the *Mining Act 1978*.

Should Council not support the recommended non-objection to this mining lease and decide to object to the application, then officers will pursue an objection through the Mining Wardens Court in accordance with provision under Delegation 37.

Delegation 37 has raised issues in regard to Officers being able to respond back to the DMP within the legal timeframes of the Mining Act due to having to present an item to Council for a decision where the recommendation is to not object. Planning Services is currently working on a potential rewording of the Delegation to introduce a more streamlined approach that does not complicate dealings with applicants of mining tenements or impede achieving acceptable negotiated outcomes, without taking away a requirement for matters to be determined by Council when that is appropriate. Any proposed modification to the delegation will be report to Council via the upcoming annual delegation review processes.

POLICY IMPLICATIONS

The land area of the proposed mining lease is located approximately 750m to the north of Place No.38 – Nickol Goldfield in the City's Heritage Inventory. Activities within the proposed mining lease will not impact upon this site.

FINANCIAL IMPLICATIONS

Should Council resolve to not support the officer recommendation and seek to object, then this may potentially incur costs associated with solicitors representing the City within the Mining Wardens Court.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of reputation.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter as each mining tenement application referred to the City has its own unique location and land use issues. However, Council has previously supported specific mining applications that required a decision of Council.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to OBJECT to Mining Lease M47/1527 for the following reasons:

1. _____
2. _____

CONCLUSION

The application for mining lease M47/1527 is required to be presented to Council for determination because it is recommended that it be supported and delegation does not extend to supporting a mining lease that encroaches upon a Local Scheme Reserve.

The proposed mining lease is to mine gold in the area locally known as the ‘Nickol Goldfield’, which is located to the east of the Nickol River. The applicant does not propose any mining activity within the portion of their proposed mining lease that encroaches upon the Local Scheme Reserve and has stated that they will not be seeking any accommodation facilities on this site. The proposed mining activities will be located on land zoned as Rural. It is considered the land is capable of, and suitable for this use and that there will be minimal impact on the amenity of the location should the Mining Warden grant the lease.

It is therefore recommended that Council authorise the CEO to support Mining Lease M47/1527.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153718
MOVED : Cr Scott
SECONDED: : Cr Harris

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to INFORM the Department of Mines and Petroleum and the applicant for proposed Mining Lease M47/1527 that the City of Karratha will not object to M47/1527 if the related Mine Proposal Plan approved by the DMP prior to mining activity occurring on site includes conditions that reflect commitments from the applicant’s tenement management agency (Anderson’s Tenement Management) to the City of Karratha via email dated 31 January 2017.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

12.4 SMALL BUSINESS ADVISORY GROUP: TERMS OF REFERENCE AND APPOINTMENT OF MEMBERS

File No:	ED.24
Responsible Executive Officer:	Acting Director of Development Services
Reporting Author:	Business Investment and Attraction Advisor
Date of Report:	6 February 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Draft Term of Reference for the Small Business Advisory Group

PURPOSE

For Council to consider the draft Terms of Reference for the Small Business Advisory Group and the appointment of members to the Group.

BACKGROUND

Supporting small to medium local enterprises has been a focus of the City's economic development program, with a range of partnerships and initiatives progressed to encourage business retention and expansion. The Small Business Development Corporation has initiated the Small Business Friendly Local Governments Initiative to assist in building stronger, more productive relationships between small business and local government.

For Council to obtain Small Business Friendly status, a commitment to a Charter must be made. This Charter identifies a range of actions that demonstrate the Council's support for small business, including:

- Offering enhanced customer service;
- Reducing red tape;
- Making on-time payments;
- Having a process in place to handle disputes; and
- Introducing other activities to improve the operating environment for small businesses.

Three of the mandatory requirements are the establishment of a small business advisory group consisting of local small business operators and members of their representative bodies, the introduction of an on-time payment policy ensuring all invoices from small business suppliers are paid within 30 days and establishing a dispute settlement process. Significant progress has been achieved towards fulfilling Council's commitment to the three obligations. Council been applying the 30-day payment time to suppliers even before signing the Charter. By establishing the Small Business Advisory Group, Council would be successfully complying with the second obligation. Council is taking the necessary steps towards complying with the third obligation by drafting a dispute settlement policy.

Council resolved in its 19 September 2016 OCM (Resolution 153568) to:

1. ENDORSE the City of Karratha becoming a Small Business Friendly Local Government; and

2. DIRECT the CEO to sign the Small Business Friendly Local Governments Charter and to commence the implementation of the required initiatives, processes and activities to achieve Small Business Friendly status.

As per the Council Resolution, steps have been taken to implement the first obligation which is the establishment of a Small Business Advisory Group. Preliminary consultation with small businesses gave positive feedback, with small businesses keen to have a direct link with the Council and the opportunity to highlight challenges, voice opinions and put forward ideas. Accordingly, draft Terms of Reference were prepared (Attachment 1) and expressions of interest were sought for Group members. The deadline for submitting applications was the 31st of January 2017.

12 applications were received from owners and managers of businesses in the City:

- Anouska Angove, Manager, KBSS, Engineering
- Bart Parsons, Managing Director, Blanche Bar Group
- Clayton McIntosh, Owner, McDonalds Karratha
- David Yakkas, Managing Director, Wrapped Creations
- Deborah Napier, Owner, Just You Beauty Salon
- George Levissianos, Owner, Karratha Retravisio
- Jared Fitzclarence, Managing Director, KAW Engineering
- Kylah Morrison, Owner, Zest e-Biz
- Tanya Argent, Director, empire6714
- Pablo Miller, Owner, Yogetit and Sumo Salad
- Peter Jeffries, Director, Mudz Enterprise
- Martin Kumar, GP, 360 Health and Community

The applicants represent a good cross-section of business sectors, which is important for a group of this nature.

Interest has also been received from the CEO of the Small Business Centre to be a member of the Group. Despite the fact that there may be benefits to the Small Business Centre in attending meetings of the Small Business Advisory Group as an opportunity to pick up from small businesses things that are considered important for small business and to align its services to those needs, the Business Centre is not eligible to become a member of the group due to several reasons. The Business Centre has inquired about the membership after the deadline announced for receiving submissions and nominations. The other reason is that the Business Centre is not a small business and the Group is meant to be for owner, managers and representatives of small businesses. The Business Centre and other NGOs working in the business advisory realm will have the chance to interact with the Group through invitations directed to them to join in some meeting to present their opinion and experience on particular topics. The Group will not work in isolation from advisory organizations but the main purpose of the establishment of the Group is to create a direct link between the business community and the Council.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

Council has resolved to become a Small Business Friendly Local Government.

COMMUNITY CONSULTATION

Nominations for membership of the Small Business Advisory Group were sought via notice in the Pilbara News.

STATUTORY IMPLICATIONS

It is not recommended that the Small Business Advisory Group have any delegated decision making powers.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services: 1.a.2.4 Develop initiative, build partnerships and deliver projects to attract and support small to medium enterprises in the region.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

The establishment and servicing of another advisory group in the area of economic development will impact on staff capacity and resourcing, although the establishment and servicing of this particular Group aligns with one of Council’s highest priorities under the latest version of the Strategic Community Plan.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to

1. REVISE the Terms of Reference for the Small Business Advisory Group in the following manner:
 - a) _____
 - b) _____

2. APPOINT the following members to the Small Business Advisory Group

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ACCEPT the Terms of Reference for the Small Business Advisory Group; and
2. REVISE membership of the Small Business Advisory Group as follows:
 - a) _____
 - b) _____

CONCLUSION

Supporting small to medium local enterprises has been a major focus of the City's economic development program over the last six years, with a range of partnerships and initiatives progressed to encourage business retention and expansion. The establishment of the Small Business Advisory Group is part of the City's commitment to being a Small Business Friendly local government. The City has received positive feedback regarding establishment of the Group from local businesses and has received 12 applications from local business people wishing to become a member of the Group.

It is recommended that Council adopt the Terms of Reference for the Small Business Advisory Group and appoint members so this Group can start meeting and informing Council on things that can be done and things that can be done by the City to improve the business climate and opportunities for small business in the City.

Despite the role played by the Business Centre Pilbara and other similar organizations to help the business community, the Small Business Advisory Group is meant to be a direct voice for the small businesses away from any organizations or mediating bodies. Despite that fact, the Group will not work in isolation from organizations operating in the business space. Organizations such as the Business Centre will be invited to discuss business issues.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **153719**
MOVED : **Cr Cucel**
SECONDED: : **Cr Harris**

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **ADOPT** the Terms of Reference for the Small Business Advisory Group; and
2. **APPOINT** the following members to the Small Business Advisory Group:
 - **Anouska Angove, Manager, KBSS, Engineering**
 - **Bart Parsons, Managing Director, Blanche Bar Group**
 - **Clayton McIntosh, Owner, McDonalds Karratha**
 - **David Yakkas, Managing Director, Wrapped Creations**
 - **Deborah Napier, Owner, Just You Beauty Salon**
 - **George Levissianos, Owner, Karratha Retravision**
 - **Jared Fitzclarence, Managing Director, KAW Engineering**
 - **Kylah Morrison, Owner, Zest e-Biz**
 - **Tanya Argent, Director, empire6714**
 - **Pablo Miller, Owner, Yogetit and Sumo Salad**
 - **Peter Jeffries, Director, Mudz Enterprise**
 - **Martin Kumar, GP, 360 Health and Community**

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers,
Cr White-Hartig
AGAINST : Nil

13 STRATEGIC PROJECTS & INFRASTRUCTURE

Cr White-Hartig declared a financial interest in Item 13.1 Wickham Community Hub Project Tender for Construction as Cr White-Hartig's spouse is employed by Rio Tinto.

At 7.27 pm Cr White-Hartig left the Chambers.

13.1 WICKHAM COMMUNITY HUB PROJECT TENDER FOR CONSTRUCTION

File No:	CP.699
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Project Manager
Date of Report:	30 January 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Wickham Community Hub Floor Plan 2. Wickham Community Hub Documentation and Specification. (Available to Councillors upon request and for presented for viewing at the Council Meeting) 3. Confidential – Wickham Community Hub Project Budget

PURPOSE

For Council to consider proceeding to call tenders for the construction of the Wickham Community Hub (WCH) project.

BACKGROUND

At the January 2016 Ordinary Council Meeting, Council in part, resolved to:

1. ENDORSE the Schematic Design as recommended by the Wickham Community Hub Reference Group;
2. NOTE the current forecasted total project costs based on the Schematic Drawings is \$17,104,610 (ex GST);
3. NOTE that:
 - a) Rio Tinto Iron Ore has confirmed \$8,000,000 towards the construction of the project and \$500,000pa to operational costs (subject to an appropriate agreement being reached)
 - b) An application for \$5,000,000 funding for this project will be submitted to the Royalties for Regions Pilbara Cities Fund
 - c) An application for \$1,500,000 for the project will be submitted to LotteryWest
4. AGREE to the Wickham Community Hub Project advancing to the next STOP/GO point at Pre-Tender Estimate which includes full detailed design and documentation; and

5. AGREE to execute the next stage of contract for appointed Project Architects - Gresley Abas.

Subsequently at the Ordinary Council meeting in September 2016 Council resolved to expend an additional \$250,000 (ex GST) to provide for a new electrical supply to the Wickham Community Hub site.

The appointed architects Gresley Abas have worked with City officers and the Wickham Community to further develop the design of the project and have submitted a Design Development Report which includes specialist sub-consultants input into required services for the project.

This Design Development Report was reviewed by the Project Control Group and the Project Manager. Gresley Abas Architects were instructed to proceed to Final Design and Documentation stage in September 2016.

The project scope is intended to provide:

- A new Wickham Library and office space.
- Early Learning Centre (accommodating 50 long day care spaces).
- Two Multipurpose community rooms and a Medium Hall to cater for after school care, arts and crafts, playgroups, fitness groups and general meeting rooms.
- Office, reception, store and toilet/change room facilities.
- Internal Youth Space comprising an office, kiosk and youth activity areas.
- External Youth Space including skate park features integrated with social and play areas incorporating a small stage and projector,
- General landscaping as well as landscaping linked to the Early Learning Centre and Multi-Purpose room 1.
- External Public Toilet facilities at the Squash Centre.
- Road and car park works.
- Improvements to the existing Community Hall.
- A Not for Profit Office adjacent to the main building and with three office spaces.
- Water Playground (Splash Pad). This is subject to a separate contract and detailed in a further report to Council within this Agenda.

Changes through the Design Process

The design process has seen the Endorsed Concept Plan develop through the Schematic and Detailed Design stage whilst being challenged and reviewed at each stage to ensure the layout is both cost effective, meets the design brief, and Client/Community requirements.

The Wickham Community Hub overlaps 2 lots - Lot 755 owned freehold by RTIO and Lot 780 RTIO mining lease. These two lots will be leased to the City with lease agreements currently being finalised and expected to be presented to Council for consideration in early 2017.

In April 2016, it was recognised that to achieve compliance with planning and building code requirements, fire separation was required as the building overlaps the two lots. Following detailed analysis of three options, a decision was made to move the building approximately 20m west to be located completely on Lot 780. The Not for Profit building remained on Lot 755. This was achieved with minimal redesign of the overall building layout.

The Community Hall is currently used by City Fitness on a regular basis throughout the year. Following completion of the WCH project, it is anticipated they will move to the WCH Multi-Purpose Room 2. It is further proposed that the Peak1 Boxing Club will move from the

Squash Centre to the Community Hall and share the building with Kindergym, Tae Kwon Do and Muay Thai (who will move from the Old Wickham High School site).

In early 2016, it was recognised that to cater for the new users of the Community Hall an upgrade of store areas, floor matting and infrastructure for the boxing club would be required. A budget of \$80,000 was established for this work.

Designers Enlocus were engaged in August 2016 to undertake the community consultation, design and documentation of the skate park facilities integrating into the external youth space. They have developed a design including a peanut bowl and other skate features that integrates with the external social and play areas. A small stage and projector for movies, YouTube clips etc. have also been incorporated into the external Youth Space.

Other than the above, changes from the concept design to the final layout are minimal and are generally related to refining internal layouts and positioning of access points.

The Final Design floor plan for the redevelopment of the Wickham Community Hub is submitted as Attachment 1. A full set of documents including all drawings and specifications are tabled for viewing at this Council Meeting.

The detailed developed design was presented to the internal City Project Control Group and technical experts by the architect and appointed sub-consultants. This was a means of providing an opportunity to fully understand the rationale behind the design and the new systems to be incorporated prior to full documentation. Various feedback was provided and incorporated into the design for full documentation.

Procurement Options

The procurement method recommended for the project is a Construct Only procurement, to be tendered on the design documentation developed by the Project Architect and managed under AS4000.

Project Funding

Council has forecast to spend \$18.25m across three financial years to deliver the project to be offset by \$15.5m, resulting in a net cost to Council of \$2.75m.

Current funding for the project is summarised below:

Funding Body	Status	Contribution
Rio Tinto	Confirmed. In addition RIO has indicated their willingness to provide \$500,000pa towards operating costs subject to appropriate agreement.	\$8m
Royalties for Regions, via Pilbara Development Commission	A funding submission has been made and a decision is not expected till after the March 2017 state election.	\$3m
Lotterywest	A grant request has been made and recent indications are that approval likely in late February, early March 2017.	\$1.5m
City of Karratha	Long Term Financial Plan Projected Capital Expenditure: Adopted June 2015.	\$2.75m
Less Project Estimate	Current pre tender estimate	\$18,551,918
Projected Shortfall		\$3,301,918

A funding submission to the Commonwealth Building Better Regions Fund is currently being prepared and will be submitted prior to the closing date 28 February 2017. The amount of funding requested will be \$4.5m.

The pre tender estimate for the project provided as Confidential Attachment 3 includes funding for the Not for Profit building. It has previously been accepted that this building will only proceed if sufficient funding is available and hence is documented as a removable portion to the contract.

It is proposed that the funding shortfall will be reviewed following receipt of tenders and prior to award of the construction contract. The recommendation to award the construction contract will need to take into account the available funding for the project.

Council should also note that the project budget includes an allocation to the water playground project, which is subject to a separate report consideration within this Agenda.

Refer to the Financial Implications section of this report for further detail.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social & cultural wellbeing of the residents of Wickham as it relates to the construction of significant community infrastructure.

COUNCILLOR/OFFICER CONSULTATION

Consultation on the WCH project has taken place via presentations to Councillors at Agenda briefing sessions, the most recent in January 2017. Since 2014, Council has been requested to consider each stage of the project development process.

COMMUNITY CONSULTATION

The Wickham Community Hub Reference Group (WCHRG) was established in 2014 and has been involved through all stages of the design process. The group comprises representative from community and sporting groups in Wickham and several City representatives. The project architects and Enlocus the skate park consultants, have presented to the WCHRG on a number of occasions, the latter following consultations with Wickham youth.

STATUTORY IMPLICATIONS

Tenders are to be called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4 – Provision of goods and services of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Policies CG-11 Regional Price Preference and CG-12 Purchasing are applicable.

It is recommended that the following selection criteria for the WCH Construction Contract be considered by Council in determining the best value for money tender through the evaluation process:

Criteria	Detail	Weighting
Price		60%
Methodology	Understanding of the scope of works and complexities with construction program	20%
Relevant experience	Demonstrated successful experience on similar projects. Previous experience in Pilbara or similar environment.	10%
Capacity to Deliver	Proposed resources, other commitments and HSE.	10%

FINANCIAL IMPLICATIONS

Current Budget

Council has forecast to spend \$18.25m across three financial years to deliver the project to be offset by \$15.5m, resulting in a net cost to Council of \$2.75m.

Council’s 2016/17 budget includes \$3,269,155 for this project. This amount is estimated to complete the design and tender process, appoint a contractor and commence work on site. Due to the timing of this report is anticipated that a budget variation will be required to reduce the budget in the coming year and carry forward funds for construction in 2017/18.

The remaining project budget for 2017/18 and 2018/19 will be considered in the annual budget process.

In its Long Term Financial Plan, Council has estimated that the consequential cost of operating both the WCH and Water playground facilities is \$1,368,750 per annum. The draft Wickham Community Hub Management Plan, which is subject to a further report predicts that the WCH will cost \$868,000 to operate per annum. This cost excludes any funding agreement from RTIO to offset the operational costs.

Based on the documented design provided by Project Architect Gresley Abas, the Project Quantity Surveyors - Chrysalis Quantity Surveyors have prepared the pre-tender estimate and the Wickham Community Hub Project Budget. This is contained within the confidential Attachment 3. The budget is comprised of:

- Pre-tender Construction estimate incorporating, preliminaries, design contingencies, escalation costs and location loading.
- Project Costs including, construction contingencies, consultant fees, fit out, public art and compliance costs.
- Indirect Project Costs including; minor consultancy costs, insurance and planning costs, and internal project and administration management costs.
- Additional works – Water Playground (Splash Pad). A separate submission for approval to proceed to tender these works is submitted for Council approval.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Programs/Services:	1.a.2.5	Strategic Project Management
Projects/Actions:	1.a.2.5.1	Construct Wickham Community Hub

RISK MANAGEMENT CONSIDERATIONS

A Project Risk Register has been established for the project. It is reviewed on a regular basis and updated as required. The Project Architect also has a key role in managing the risk register throughout the project lifecycle.

The City has committed \$2.75m to the project and has secured \$8m from RTIO and an anticipated \$3m from Royalties for Regions and \$1.5m from Lotterywest. In addition, the funding application to the Commonwealth Building Better Regions Fund seeking \$4.5m will be submitted prior to the closing date 28 February 2017.

If the Commonwealth Building Better Regions Fund application is unsuccessful, the City may need to consider an additional contribution to fund the project shortfall. The extent of funds

potentially required won't be known until a recommendation to appoint a preferred contractor is made and the outcome of funding applications are known.

RTIO has verbally agreed to fully fund the significant upgrade to the adjacent Squash Centre and air conditioning units at the Community Hall by a City managed contract. Discussions are currently taking place with RTIO to consider transferring all or part of the Squash Centre and Community Hall works to this project. The pre tender estimate for this work is \$210,000.

Further options that will be available to Council include potential scope reduction and/or sourcing additional revenue should it be required. This will be better understood at the time that tenders are received and considered.

IMPACT ON CAPACITY

Should Council endorse the Officer's recommendation, Officers will be required to manage a formal Tender process. This has been factored in to the work plans for the officers affected in the process.

RELEVANT PRECEDENTS

Council has previously tendered for contractors to construct major community infrastructure projects including the Karratha Leisureplex, the Dampier Community Hub and currently the Karratha Red Earth Arts Precinct.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT AGREE to call tenders for the construction of the Wickham Community Hub Project at this time.

CONCLUSION

Council has previously endorsed the schematic design, funding, contract appointments of the Project Architects, and additional expenditure of \$250,000 for a new electrical supply to the WCH site and is now at the stage to consider proceeding to call tenders for the construction of the Wickham Community Hub.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153720
MOVED : Cr Cucel
SECONDED: : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **CALL tenders for the construction of the Wickham Community Hub in accordance with the design and specifications as presented to Council and prepared by Gresley Abas Architects;**
2. **ENDORSE the tender selection weighted criteria as follows:**

Criteria	Weighting
Price	60%
Methodology	20%
Relevant Experience	10%
Capacity to Deliver	10%

3. **NOTE the pre tender estimate based on the detailed design and documentation and provided by Chrysalis Quantity Surveyors, as detailed in the confidential attachment to this report;**
4. **NOTE that the funding application for the Commonwealth Building Better Regions Fund will be submitted by 28 February 2017; and**
5. **NOTE that a further report will be presented to Council for consideration, following the outcome of the Tender Evaluation process which will also provide an update on the status of funding to the project.**

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers
AGAINST : Nil

Cr White-Hartig declared a financial interest in Item 13.2 Wickham Community Hub – Water Playground as Cr White-Hartig’s spouse is employed by Rio Tinto.

13.2 WICKHAM COMMUNITY HUB – WATER PLAYGROUND

File No:	CP.708
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Project Manager
Date of Report:	2 February 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Wickham Community Hub Site Plan

PURPOSE

For Council to consider the location and to determine whether to seek tenders for the design and construction of the Water Playground (splash pad) in Wickham.

BACKGROUND

On 28 October 2013 Council endorsed the scope of works for the Wickham Community Hub including a Splash Pad/Water Playground.

The Wickham Community Hub Reference Group (WCHRG) met on 25 March 2015 and recommended the water playground be located immediately behind the Wickham Pool in the area currently occupied with a basketball hoop and hardstand area. This site provides a number of benefits:

- It is adjacent to the pool enabling the pool staff to monitor the users of the facility and also manage the daily water quality testing requirements.
- The filtration and water treatment plant can be located adjacent to the existing pool plant which is of benefit from an operational and safety perspective.
- The local community supports this location.

Previously the water playground was proposed within the WCH precinct, however following the change to the building footprint to separate the Not for Profit and the WCH buildings, there is limited capacity within this site.

The water playground does not form part of the Project Architect scope of works for construction of the WCH as it is now located on a separate site. The WCHRG preference is that the water playground project be completed for next summer in line with community expectations.

The proposed design and construction will be in accordance with Health Department requirements, with the scope of works to include:

- 250m² brushed concrete pad including drainage surrounds and a range of water play features including spray rings, arches, stream jets, water buckets, cannon sprays and pop up sprays.
- Filtration and water treatment plant to be located adjacent to the existing pool plant but operate independently.

At its November 2016 meeting, Council resolved in part, to not endorse proceeding to call tenders for the Design and Construction of the Wickham water spray playground until such time that greater certainty around funding partners and operating costs was available on:

1. Royalties for Regions and LotteryWest funding regarding their potential capital contributions to the project; and
2. Operational costs of the facility and impacts that the facility may have on the Wickham Pool.

Update on Location

The 25 March 2015 meeting of the WCHRG recommended that the water playground be located immediately behind the Wickham Pool and that free public entry be provided. This would create a precedent as the Karratha Leisureplex has a required entry fee to use the pool which includes the water playground.

An analysis of other similar facilities throughout WA indicates that with the exception of Exmouth all other water playgrounds which are in close proximity to an aquatic centre have been built within the facility. There are a number of water playgrounds throughout WA with free public access, however they are all located distant from pool complexes.

Locating the water playground within the Wickham pool complex would assist in maintaining a high level of hygiene and cleanliness of the water playground and hence assist in minimising the operating costs of the facility. It is for this reason that the Community Services team believe that the facility should be fenced to enable controlled access and this report seeks endorsement to this management approach.

The annual operating cost for the water playground is estimated at \$140,000. This will be reviewed and updated when the design and construct contract is awarded.

Update on Funding

As mentioned the water playground has been considered as part of the Wickham Community Hub project and hence is included in the overall funding equation. At the time of preparing this report the project budget status was as follows:

Funding Body	Status	Contribution
Rio Tinto	Confirmed. In addition RIO has indicated their willingness to provide \$500,000pa towards operating costs subject to appropriate agreement.	\$8m
Royalties for Regions, via Pilbara Development Commission	A funding submission has been made and a decision is not expected till after the March 2017 state election.	\$3m
Lotterywest	A grant request has been made and recent indications are that approval likely in late February, early March 2017.	\$1.5
City of Karratha	Long Term Financial Plan Projected Capital Expenditure: Adopted June 2015	\$2.75m
Less Project Estimate		\$18,551,918
Projected Shortfall		\$3,301,918

Additionally, a funding submission to the Commonwealth Building Better Regions Fund is currently being prepared and will be submitted prior to the closing date 28 February 2017. The amount of funding requested will be \$4.5m.

Having regard for the proposed location and operation of the water playground and the status of the funding, Officers are presenting Council with an option to consider tendering this aspect of the Wickham Hub project now. During the timeframe required to tender and evaluate submissions, it is probable that Royalties for Regions Funding and LotteryWest funding will be resolved which will enable Council to consider the award of tenders in a timely manner.

Further financial information is detailed in the Financial Implications section of this report.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social & cultural wellbeing of the residents of Wickham as it relates to the construction of significant community infrastructure.

COUNCILLOR/OFFICER CONSULTATION

Consultation on the WCH project has taken place via presentations to Councillors at Agenda briefing sessions held in June and November 2015, September 2016, and January 2017.

COMMUNITY CONSULTATION

Regular meetings of the WCHRG have occurred throughout the project to date and there is strong support for the water playground at the proposed location. The WCHRG has an expectation that the water playground will be separated from the pool complex with a pool fence to enable free entry and use of the water playground.

STATUTORY IMPLICATIONS

The proposal to call tenders will be in accordance with Section 3.57 of the *Local Government Act 1995*. The construction of the water playground will also require compliance with Health Department legislation and Code of Practice for the design, construction, operation, management and maintenance of aquatic facilities. Approval will be required from the Health Department at the completion of design and also immediately following construction and before the facility is open to the public.

POLICY IMPLICATIONS

Policies CG-11 Regional Price Preference and CG-12 Purchasing are applicable.

It is recommended that the following selection criteria for the water playground Design and Construction Contract be considered by Council in determining the best value for money tender through the evaluation process:

Criteria	Detail	Weighting
Tender price		60%
Methodology	Proposed site plan including features. Compliance with technical requirements.	20%
Relevant experience	Demonstrated successful experience on similar projects. Previous experience in Pilbara or similar environment.	10%
Capacity to Deliver	Capacity to deliver to remote location. Relevant experience of key personnel.	10%

FINANCIAL IMPLICATIONS

Current Budget

Council's Long Term Financial Plan provides for \$18.25m supported by \$15.5m in external contributions toward this project. This includes \$1.2m for the water playground.

Council's 2016/17 budget includes \$3,269,155 for this project. This amount is estimated to complete the tender process for both the Wickham Community Hub(WCH) and the Water Playground, appoint the contractors for each contract, and commence work on site.

The remaining project budget for 2017/18 and 2018/19 will be considered in the annual budget process.

In its Long Term Financial Plan, Council has estimated that the consequential cost of operating both the WCH and Water Playground facilities is \$1,368,750 per annum. The Draft Wickham Community Hub Management Plan, which is subject to a further report predicts that the WCH will cost \$868,000 to operate per annum. This cost excludes any funding agreement from RTIO to offset the operational costs and the operational cost of the water playground.

The annual operating cost for the water playground is estimated at \$140,000. This will be reviewed and updated when the design and construct contract is awarded and as the management plan is refined. Decisions on patron access, patron fees and operating cost implications of the water playground on the existing swimming pool are currently being considered.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Programs/Services:	1.a.2.5	Strategic Project Management
Projects/Actions:	1.a.2.5.1	Construct Wickham Community Hub

RISK MANAGEMENT CONSIDERATIONS

The City has committed \$2.75m to the project and has secured \$8m from RTIO and an anticipated \$3m from Royalties for Regions and \$1.5m from Lotterywest. In addition, the funding application to the Commonwealth Building Better Regions Fund seeking \$4.5m will be submitted prior to the closing date 28 February 2017.

If the Commonwealth Building Better Regions Fund application is unsuccessful, the City may need to consider an additional contribution to fund the project shortfall. The extent of funds potentially required won't be known until a recommendation to appoint preferred contractors for both the WCH and Water Playground is made and the outcome of funding applications are known.

The risk of not proceeding to call for tenders for the water playground will delay the project and may not achieve an expectation to the local community to provide a water playground for next summer.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The City has previously constructed a water playground as part of the Karratha Leisureplex project and has regularly tendered for contractors to construct works at City facilities.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the proposed site for the Water Playground within the Wickham pool complex, noting that the pool complex will be separated from the proposed water playground with additional pool compliant fencing to enable free access and use of the water playground;
2. CALL tenders for the design and construction of the Wickham Water Playground, based on the following tender selection evaluation criteria:

Criteria	Detail	Weighting
Tender price		60%
Methodology	Proposed site plan including features. Compliance with technical requirements.	20%
Relevant experience	Demonstrated successful experience on similar projects. Previous experience in Pilbara or similar environment.	10%
Capacity to Deliver	Capacity to deliver to remote location. Relevant experience of key personnel.	10%

3. ENDORSE the scope of works for the Wickham Water Playground in accordance with Health Department requirements to include:
 - 250m² brushed concrete pad including drainage surrounds and a range of water play features including spray rings, arches, stream jets, water buckets, cannon sprays and pop up sprays;
 - Filtration and water treatment plant to be located adjacent to the existing pool plant but operate independently; and
 - Pool compliant fencing.
4. NOTE that \$1.2m has been notionally allocated to the Wickham Water Playground.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE proceeding to call tenders for the Design and Construction of the Wickham Water Playground until such time that greater certainty is available on Royalties for Regions, LotteryWest and Commonwealth Building Better Regions funding regarding their potential capital contributions to the project.

CONCLUSION

The WCH precinct project is in response to its community input, intended to provide a contemporary facility to accommodate existing demands and future requirements of the growing community. As a water playground has been identified as part of the overall project but has no capacity to be incorporated as part of the precinct, Council are now requested to

consider the proposed site and management as identified in the attachment to this report and proceed to call tenders to carry out these works.

It should be noted that Council is not required to call tenders at this stage however the timeline for notification on funding submissions aligns with the likely tender and evaluation period which would enable consideration to the award of a contract against known funding at the time.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153721
MOVED : Cr Scott
SECONDED: : Cr Harris

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the proposed site for the Water Playground located within the Wickham pool complex as depicted in Attachment 1 of this report, noting that an entry fee to the complex is applicable for use;
2. **ENDORSE** the calling of tenders for the design and construction of the Wickham water playground;
3. **ENDORSE** the scope of works for the Wickham water playground in accordance with Health Department requirements to include:
 - 250m² brushed concrete pad including drainage surrounds and a range of water play features including spray rings, arches, stream jets, water buckets, cannon sprays and pop up sprays;
 - Filtration and water treatment plant to be located adjacent to the existing pool plant but operate independently; and

4. **ENDORSE** the tender selection evaluation criteria weighting as follows:

Criteria	Detail	Weighting
Tender price		60%
Methodology	Proposed site plan including features. Compliance with technical requirements.	20%
Relevant experience	Demonstrated successful experience on similar projects. Previous experience in Pilbara or similar environment.	10%
Capacity to Deliver	Capacity to deliver to remote location. Relevant experience of key personnel.	10%

5. **NOTE** that \$1.2m has been notionally allocated to the Wickham Water Playground.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers
 AGAINST : Nil

At 7.29 pm Cr White-Hartig re-entered the Chambers.

13.3 RED EARTH ARTS PRECINCT PROPOSED PROCUREMENT FOR ADDITIONAL GOODS & SERVICES WITHIN THE PROJECT BUDGET

File No: CP.509
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Project Manager
Date of Report: 2 February 2017
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

For Council to consider expending the full committed project budget realised in savings, on additional goods & services, effectively increasing the project scope.

BACKGROUND

At its August 2016 Special Council Meeting, Council resolved to award RFT 24-15/16 – Karratha Arts and Community Precinct construction to Doric Contractors Pty Ltd.

The original project budget pre tender was \$55,083,000. Following the award of the construction tender an adjustment was made to the project budget and a value of \$53,419,471 was recognised as being required to deliver the project. \$31.2m of these funds have been sourced through external sources. As a result, the Project Budget currently recognises a sum of \$1,663,529 as being unallocated.

At the Project Advisory Group Meeting in January 2017 a list of potential options were presented for consideration of funding. Most items reflected components of fit out that were scaled back or removed due to concerns of overspending on the budget during the design phase of the project.

The following list outlines the additional goods & services put forward by the Project Advisory Group and subsequently recommended for Council consideration, with the exception of Item the roundabout to Welcome & Sharpe Avenue which is subject of a further report to Council within this Agenda.

REAP ADDITIONAL GOODS & SERVICES		
DESCRIPTION	Est COST	JUSTIFICATION
Upgrade to miscellaneous general fit out item	\$175,000	Extra fit out budget is requested to allow for items such as storeroom and laydown area shelving, storage cabinets, tooling, cleaning equipment, venue management system software, display cabinets, large market umbrellas and deck chairs for the Rooftop Terrace.
Mobile Bars / Drink Servery	\$20,000	Allows for high volumes of patrons to be served during peak periods (Intermissions etc.) throughout the venue. Mobile to use at any location throughout the facility including the Outdoor Amphitheatre.

Elevated Work Platform (Genie Z30/20N RJ)	\$30,000	Allows on-site accessibility to lighting and other high level areas, minimising impact on operational budget by hiring on an as-needed basis.
Concert Grand Piano	\$60,000	Allows for expansion of programming of events requiring this instrument. None available for hire in the region.
Roundabout to Welcome road & Sharpe Avenue	\$476,000	Subject to a further report in this Agenda
Upgrade to Upper Floor Seating finishes	\$0.00	Currently being investigated by Project Architect to provide highest quality seating without compromising number of seats
Alternative Paving to Sharpe Avenue footpath	\$69,000	Noted that the site boundary has seen the removal of some pavers to accommodate the site fencing. Recommended to replace all to tie in to building and use existing pavers as spares in the main street.
Removable Floor Coverings to the Auditorium	\$23,000	Removable tarket flooring to cover stage required for dance performances.
Digital Lectern	\$6,000	Interactive smart lectern, giving presenters access to technology tools and content they need to effectively engage the audience.
Lift Car Interior Upgrade	\$25,000	Originally scoped as a service lift, it is proposed to upgrade the interior finishes as patrons will also use it.
	\$884,000	

This report seeks the approval of Council to expend the full committed project budget of \$55,083,000 by increasing the procurement of goods & services, to include such items as recommended by the Project Advisory Group at its meeting of January 2017. It is noted that this list does not fully exhaust the available funds. It is proposed at this stage that the balance is retained as a contingent sum in the project budget.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the Councillors that sit on the Project Advisory Group. The group as a collective, support the proposal to expend the full committed project budget within the project scope.

COMMUNITY CONSULTATION

The Project Advisory Group has various members that represent the wider community. The group met in November 2016 and January 2017 and were provided with the information regarding the increase in scope and asked to consider if the items should be considered.

The recommendation from the Project Advisory Group is that the unallocated funds should be considered to be used for the procurement of the additional goods as the value has been allocated to the project budget and these items are likely to improve functionality, customer satisfaction with use of the facility or provide management efficiencies.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

Any procurement will be in accordance with Council Policy CG 12 Purchasing Policy.

FINANCIAL IMPLICATIONS

Council have approved the project budget of \$55,083,000. Funding agreements were secured on the basis of a project value of \$56m.

In respect to the Royalty For Regions (R4R) funding condition, 4.2 states:

“The Recipient must not make any changes to the Project or any agreed budget without the prior written consent of the State, which consent may be withheld”

A reduction in the project budget may result in a recasting of the committed funded value from R4R. There are no further funding condition implications to consider.

The return of funds to Council was not supported by the Project Advisory Group, preferring to deliver a comprehensive project for the committed value by increasing the quality of goods and an increase to the scope.

The value of the additional goods and services is currently indicated at \$408,000 which still leaves a balance of \$1,255,529. This excludes an estimated \$476,000 for the Sharpe Avenue / Welcome Round intersection works which Council will need to consider how it funds should the works be supported.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Program/Services: 1.a.2.5

Strategic Project Management

Projects/Actions: 1.a.2.5.2

Construct Karratha Arts and Community Precinct
(now named Red Earth Arts Precinct)

RISK MANAGEMENT CONSIDERATIONS

To mitigate risk, the proposed additional procurement values have been suggested by the Projects Cost Manager. Actual costs would be determined with submittal of quotes for the goods as per required procurement practices.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

In the Karratha Leisureplex project, surplus unallocated funds were identified at the completion of the project. These funds were utilised for various facility improvements typically fit out items or elements that provided for additional functionality of the facility.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer’s recommendation.

Option 2

That Council by Simple Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT EXPEND the full committed project budget for the Red Earth Arts Precinct and NOTE the requirement for written consent of the State, in respect to the Royalties for Regions funding, in seeking approval for a change to the project or any agreed budget.

CONCLUSION

The financial status of the project now recognises a reduction in value for the delivery of the scope from the pre-tender estimate to the current project budget of \$1,663,259.

The financial status has been advised to the Project Advisory Group for consideration to expend the full project budget on additional goods & services to the benefit of the project. The Project Advisory Group has provided a list of proposed additional works for consideration to be funded from the surplus with a formal recommendation being made to Council for consideration.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AGREE to expend the full committed project budget of \$55,083,000 allocated to the Red Earth Arts Precinct project, by increasing the procurement of goods & services to include such items as detailed in this report and as recommended by the Project Advisory Group and noting that the balance of funds will be retained as a project contingency.

COUNCIL RESOLUTION

Res No : 153722
 MOVED : Cr Cucel
 SECONDED: : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. AGREE to expend the full committed project budget of \$55,083,000 allocated to the Red Earth Arts Precinct project, by increasing the procurement of goods & services to include items recommended by the Project Advisory Group as listed:

DESCRIPTION	ESTIMATED COST
Upgrade to miscellaneous general fit out item	\$175,000
Mobile Bars / Drink Servery	\$20,000
Elevated Work Platform (Genie Z30/20N RJ)	\$30,000
Concert Grand Piano	\$60,000
Upgrade to Upper Floor Seating finishes	\$26,000
Alternative Paving to Sharpe Avenue footpath	\$69,000
Removable Floor Coverings to the Auditorium	\$23,000
Digital Lectern	\$6,000
Lift Car Interior Upgrade	\$25,000
TOTAL	\$434,000

2. NOTE that the balance of funds will be retained as a project contingency.

CARRIED

FOR : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr White-Hartig
 AGAINST : Cr Bailey

REASON : Councillors modified the Officer’s Recommendation to more clearly identify the exact items approved for procurement.

13.4 PROPOSED ROUNDABOUT AT INTERSECTION OF SHARPE AND WELCOME ROADS

File No:	RD.91
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure Services
Date of Report:	2 February 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Transport Modelling Report (Available upon request / will be tabled at Council Meeting) 2. Preliminary Roundabout Design

PURPOSE

To seek Council's consideration for the potential installation of a roundabout at the intersection of Sharpe Avenue and Welcome Roads, Karratha.

BACKGROUND

The current Welcome Road/Sharpe Avenue intersection arrangement provides for Sharpe Avenue having priority, with "Give Way" signs facing Welcome Road. The intersection is between the traffic lights at Dampier Road and the Karratha City Centre and Shopping precinct. At particular peak times commuters experience delays attempting to enter/cross the intersection.

There have been 3 reported accidents at the intersection, along with delays resulting in commuter frustration. It is anticipated the situation will be exacerbated after the construction of the Red Earth Arts Precinct, the future development of the vacant block west of the Red Earth Arts Precinct, and the proposed parkland upgrade to the drainage reserve north of the intersection.

As part of Karratha City of the North planning, a controlled intersection was proposed for the intersection of Sharpe Avenue and Welcome Road. During construction phase, traffic lights subsurface infrastructure was installed in the intersection, however Main Roads WA was not supportive of traffic lights citing potential stacking issues along Sharpe Avenue back to the Sharpe Avenue and Dampier Road traffic lights.

Council Officers have been investigating alternate options to alleviate the current and likely future traffic issues including:

- Left in/left out – out of Welcome Road, on west of Sharpe Avenue
- Cul de sac at Welcome Road west of Sharpe Avenue
- Roundabout

Consultation has been undertaken with Main Roads WA and provisional support given to the Roundabout option. LandCorp consultants have been commissioned to provide preliminary concept design and costings for a roundabout as attached.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of wellbeing and parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Council Officers and State Governing bodies, in particular Main Roads WA.

COMMUNITY CONSULTATION

No community consultation is required, however the community will be advised of the planning stages if and when the project progresses.

STATUTORY IMPLICATIONS

There are no statutory implications however all designs will comply with Australian and Main Roads standards.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Council would be required to fund the cost of design and construction however there is an opportunity for surplus funds from the Red Earth Arts Precinct to be directed to this project, which is the subject of a further report to Council in this Agenda. However, this option has implications with the funding required for that project as it would require consent from Royalties for Regions as per their funding agreement.

Alternatively, funds would need to be set aside in the 2017/18 Budget.

Costs for the roundabout are estimated as follows:

Detailed design	\$21,000
Traffic Modelling and Road Safety Audit	\$10,000
Construction	\$445,000
Total (ex GST)	\$476,000

A traffic modelling and road safety audit plus a preliminary design would be required to secure Main Roads approval to progress to construction.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Programs/Services: 1.a.2.2 Infrastructure Project Management

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of commuter/public safety whilst utilising Council roads/infrastructure.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

A similar instance of where a roundabout has been installed at a 4-way intersection is Brolga Meander, Bayview Road and Mantaray Loop in Nickol. This provides access to Jingarri and Nickol West subdivision from Brolga Meander and to Tambrey Estate and the pre-school at Tambrey from Mantaray Loop.

Previously this location was a T-intersection before the Tambrey Estate subdivision, however for commuter safety a roundabout was designed and installed under the subdivision works by the developer.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. SUPPORT the design and construction in consultation with Main Roads WA, for the installation of a roundabout at the intersection of Sharpe Avenue and Welcome Roads, Karratha, for the purpose of alleviating intersection/traffic issues; and
2. CONSIDER the estimated costs of \$476,000 for design and construction of the roundabout to be funded from the Red Earth Arts Precinct Project Budget, noting the funding agreement implications.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES NOT to CONSIDER to design and construct a roundabout at the current intersection of Sharpe and Welcome Roads, Karratha at this time.

CONCLUSION

The existing arrangement at the intersection of Sharpe Avenue and Welcome Road is inefficient and causing commuter frustration, resulting in incidence of vehicular accidents. With the completion of the Red Earth Arts Precinct, development of the drainage reserve and the future development of the vacant block west of the intersection, an increase in commuter usage is anticipated.

Following consultation with Main Roads WA, Council Officers recommend Council support in principle the construction of a roundabout, which will assist in the flow of traffic through the intersection.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **153723**
MOVED : **Cr White-Hartig**
SECONDED: : **Cr Smeathers**

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

- 1. SEEK Main Roads WA SUPPORT** for the design and construction of a roundabout at the intersection of Sharpe Avenue and Welcome Roads, Karratha, for the purpose of alleviating intersection/traffic issues; and
- 2. CONSIDER** the estimated costs of \$476,000 for design and construction of the roundabout to be allocated to the project in the 2017/18 budget.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

13.5 INFRASTRUCTURE SERVICES CROSSOVER POLICY – TE06

File No: TE.06
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Project Officer
Date of Report: 26 September 2016
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Draft Crossover Policy

PURPOSE

To consider and adopt proposed Crossover Policy TE06.

BACKGROUND

The draft Crossover Policy TE06 was presented to Council on 17 October 2016 at which time Council resolved to:

1. AGREE to the following nominated standard crossover sizes to be included in the Crossover Policy TE.06:
 - 3 metres wide – residential crossover
 - 6 metres wide – commercial crossover
2. Advertise the draft policy TE.06 for the purposes of calling for public comment; and
3. Note that following the advertising process, a report will be presented to Council to consider public comments and endorsing the TE.06 Crossover Policy

The policy was advertised 26 October 2016. One submission was received by the closing date of 11 November 2016. The submission summary / issues raised and responses are as follows:

Comment	Response
It does not state any difference between a standard residential, commercial or industrial property. These costs can vary greatly.	Vehicle Crossover Policy Section 2. Definitions provides guidance on standard residential/commercial crossovers.
It does not allow for extra costs that can be incurred over and above a standard crossover but are necessary to meet design specifications. I believe these should be taken into consideration as the owner is required to meet the specifications set down by the shire and also responsible for maintenance, care and removal.	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> <u>Regulation 12(2)</u> – A person is not to construct a crossing..... unless the construction of the crossing has been approved by the local government. <u>Regulation 13(1)</u> – A local government may give a person who is the owner or occupier of private land a notice in writing requiring the person to construct or <u>repair</u> a crossing.....

	<p>Officers are recommending design specifications ensuring crossovers are built to meet industry standards and to minimise impact on existing infrastructure.</p> <p>Consultation with Landcorp confirms their standard contract of sale for properties in Gap Ridge includes a clause which notes: <i>“(g) the Buyer shall be required to construct crossovers to the Land (and/or to land abutting or within close proximity to the Land) at its sole cost in accordance with the requirements of LandCorp and the Shire of Roebourne and that LandCorp:</i></p> <p><i>(i) has advised the Buyer that it should undertake its own independent due diligence to determine the approximate cost to construct such crossovers prior to entering into this Contract; and</i></p> <p><i>(ii) is not liable for any costs associated with constructing and/or maintaining such crossovers.”</i></p>
<p>Concrete is expensive.</p>	<p>The intent of the policy is to ensure continuity of design and Council has no control over industry prices.</p>
<p>A one off payment for 50% of a standard crossover does not come close to covering the cost of maintenance, the construction, removal or reinstatement on new crossovers. These are costly endeavours.</p>	<p>The Local Government Regulations do not have a requirement for Council to contribute to the ongoing cost of maintenance, removal or reinstatement. Council's only obligation is to contribute 50% of the cost of constructing the first crossover.</p>

Following a recent enquiry from a local business owner regarding crossovers spanning open drains, City Staff discussed various options available in order to develop fair and reasonable criteria to determine Council’s contribution to crossover construction.

Given the many different situations that may occur in the construction of crossovers throughout the City, several options were considered.

1. Maintain current practice – the current practice does not provide for concrete crossovers or ensure that crossovers meet industry standards. Officers believed to ensure industry standards were achieved, improvement of street presentation, quality and longevity of the crossover construction, concrete was the preferred treatment.
2. 50% reimbursement to property owners – the cost of reimbursement of some crossover installations (as is the situation with the submission) to Council could be in the tens of thousands of dollars, dependent on the crossover. Officers believed this option was not in the best interest of the City, given the potential cost to Council.
3. Capped reimbursement – consideration was given to capping the reimbursement value to a dollar amount, however under current legislation (*The local government is obliged to bear 50% of the cost, as estimated by the local government, of a standard crossing*) a standard crossover can vary in length, given the width of the verge area, thus making

it difficult to estimate a fair capped contribution as the cost for each crossover can vary considerably.

4. 50% reimbursement of surface treatment only, of a compliant concrete crossover - City Staff believe this to be the fairest option, given the criteria for crossover reimbursement is based on the surface treatment only, does not take into consideration any drainage infrastructure.

However, as a result of the submission received, the draft policy is recommending that if drainage infrastructure is required to be constructed, that following construction the City becomes the owner of the drainage infrastructure and responsible for the stormwater management aspects of the crossover, to alleviate the responsibility from the owner of the property. It is still proposed however that the owner is responsible for the costs to construct the facility to City Standards to ensure appropriate access is provided to their property

The attached draft crossover policy clarifies the criteria and provides guidance on:

- General conditions of the policy
- Definitions
- Crossover specifications which clearly identify components of a crossover and determines the size of a standard crossing for residential and commercial properties.¹
- Crossover maintenance obligations - On completion of construction of all approved crossovers the City will assume responsibility for maintenance of all stormwater management measures and the owner will be responsible for maintaining all surface treatments.
- Crossover subsidy obligations

The policy proposed is new as no previous policy existed. In particular City Officers were keen to address the issue of crossovers to commercial and industrial properties where crossovers would be required to be constructed across open drains and required considerable stormwater management in addition to a standard crossover.

Various options were considered to provide greater incentive including up to 50% off costs to all stormwater management structures or introducing a cap to contributions towards the total construction cost of all elements. City Officers believe this approach is not in the best interests of the City as each site differs in its requirements and the contribution to crossovers could potentially be substantial.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of financial issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with internal staff members from the Technical Services, Planning and Compliance departments in respect to development of this policy.

COMMUNITY CONSULTATION

No community consultation is required in the development of policies, however Crossover Policy – TE06 was made available to the public via the City's website and Customer Service department – one submission was received.

¹ *Local Government (Uniform Local Provisions) Regulations 1996 Section 15 (2)* states that a standard crossing is that which is decided by the local government by resolution.

STATUTORY IMPLICATIONS

Section 2.7 (2) (b) of the *Local Government Act 1995* is applicable as it refers to the role of Council in determining local government policies.

Under the *Local Government Act 1995* and its subsidiary legislation, Council has an obligation to contribute to the cost of constructing a crossover. In particular, the *Local Government (Uniform Local Provisions) Regulations 1996 Section 15* states:

Where –

- a. A local government –
 - i. Under regulation 12 constructs or approves the construction of; or
 - ii. Under regulation 13(1) requires the construction of
A crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land;
- b. The crossing is the first crossing in respect of the land; and
- c. The crossing is a standard crossing or is of a type that is superior to a standard crossing,
The local government is obliged to bear 50% of the cost, as estimated by the local government, of a standard crossing, but otherwise the local government is not obliged to bear, nor prevented from bearing, any of the cost.

POLICY IMPLICATIONS

If Council supports the officer's recommendation, Crossover Policy – TE06 will take effect immediately and have a policy review date scheduled for July 2018.

FINANCIAL IMPLICATIONS

If Council determines to adopt Crossover Policy – TE06 there will be an increase in the cost of subsidies payable. Currently Council contributes \$27.50 per sq. metre to crossovers based on asphalt surface. The new policy nominates the standard crossover surface to be concrete. This will increase Council's contribution to an estimated \$150 per sq. metre, based on the City's Crossover Specifications. Nominating concrete crossovers will ensure compliance with current standards and improve street presentation. No subsidies have been paid based on the proposed \$150 per sq. metre.

The financial impact on Council will vary depending on the number of crossover applications received in any one financial year. As an example if an average residential crossover was 20m², the total cost of the crossover would be \$3,000, therefore the cost to the property owner after 50% reimbursement by Council would be \$1,500.

STRATEGIC IMPLICATIONS

There are no strategic Implications.

RISK MANAGEMENT CONSIDERATIONS

A formalised Crossover Policy will mitigate the risk of increased subsidy payments.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Reviews are conducted periodically by Council of all its policies to ensure they are current and relevant.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Crossover Policy TE06 as proposed pending further review.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE Crossover Policy TE06 with the following modifications:

CONCLUSION

Crossover Policy – TE06 has been developed to provide guidance and clarity for all stakeholders claiming a crossover subsidy. Additionally, in accordance with *Local Government (Uniform Local Provisions) Regulations 1996 Section 15 (2)*, the policy nominates the standard size for residential and commercial crossovers.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the TE06 Crossover Policy as developed and attached to this report.

COUNCIL AMENDED RESOLUTION

Res No : 153724
 MOVED : Cr Smeathers
 SECONDED: : Cr Scott

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the revised TE06 Crossover Policy with the following amendment:

3.3.15 On completion of construction of all approved crossovers the City will assume responsibility for maintenance and any repairs due to catastrophic damage of all stormwater management infrastructure and the owner will be responsible for maintaining all surface treatments.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr White-Hartig
 AGAINST : Nil
 REASON : Councillors modified the Officer’s recommendation as they felt the wording of clause 3.3.15 needed more detail specifying the proposed responsibility of Council.

13.6 HEDLAND PLACE – KARRATHA TERRACE TREATMENT

File No:	RD.94
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure
Date of Report:	14 February 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Technical Note prepared by ARUP

PURPOSE

To consider a review of the intersection treatment at Hedland Place/Karratha Terrace that has been constructed as part of the Karratha City Centre Infrastructure Works (KCCIW).

BACKGROUND

At its Ordinary meeting held on 18 May 2015 Council resolved to consider a series of road closures to Klenk St and Hedland Place designed to facilitate a new intersection at Karratha Terrace and Hedland Place.

Whilst not explicitly detailed at the time, the proposed intersection included a Left In/Left Out treatment of Hedland Place intersection with Karratha Terrace. The design was based on road safety principles of site distance, reaction times, visual ability, gap acceptance behaviour, merge/diverge behaviour, queueing, congestion and turning movements and assessment of all adjacent traffic movements including the proposed traffic signals at Karratha Terrace / Searipple Road.

As part of the design and land acquisition process to facilitate the Karratha Terrace / Hedland Place intersection, consultation was undertaken with affected owners. No objections were provided at the time noting that as part of the design, additional 45-degree on street parking was being supplied to adjacent properties in this vicinity.

Since this time, Council has been presented with several reports on the adjacent Karratha Terrace / Searipple intersection, initially endorsing a traffic light solution and later receiving advice that a roundabout was the preferred treatment supported by Main Roads WA.

In early February 2017, Karratha Terrace East SP4 was opened and included the new Karratha Terrace / Hedland Place intersection. Council Officers have received feedback from local business owners of several near misses since this time and have observed incorrect vehicle movements specifically with vehicles attempting to use the intersection based on its historical use.

Having regard for the concerns raised and confirmation that the Karratha Terrace / Searipple intersection will now be a roundabout, Council Officers requested Traffic Engineers ARUP review the constructed design and consider alternate intersection treatments for the intersection. This included:

- Priority Control T-junction (all intersection movements); and
- Left in and left out (LILO)

The road safety review of each option assesses the following criteria:

1. Intersection Sight Distance
2. Intersection Spacing
3. Autotrack Assessment (turning movement of vehicles)
4. Pedestrian Access, and
5. SIDRA Analysis (assessment of traffic flow/congestion)

A copy of the report is provided as Attachment 1.

The technical review indicates that the current Left In/Left Out treatment for the Hedland Place / Karratha Terrace intersection is the preferred engineering solution based on the following:

- Removes the risk of right/through crashes at the intersection
- Reduces potential congestion on the road network by restricting the turning movements to LILO
- Safer ingress and egress for the design vehicle and
- Reduces the crossing distance for pedestrians on the Hedland Place approach and complexity of pedestrian crossing of Karratha Terrace

The current intersection design includes a left turn onto Karratha Terrace, a movement that was not previously available, however a right turn onto Karratha Terrace from Hedland Place (as has historically been possible) was not designed due to safety concerns.

Right turn access into Hedland place from Karratha Terrace is still available on completion of the roundabout proposed at Searipple Road/Karratha Terrace, with users having the option to continue around the roundabout, back onto Karratha Terrace and left into Hedland place.

Based on the upgraded intersection, an informal review of truck movements from the Woolworths loading bay have been investigated by officers. Trucks can effectively exit right onto Hedland Place, left onto Welcome Road and back onto Searipple, ensuring truck movements are limited in the City centre.

Subsequent to the opening of the new intersection, Council Officers have considered the provision of right turn movement option from Hedland Place to Karratha Terrace to enable to continued, historical access to Searipple Road. This option would provide a LILO from Hedland Place, with a right turn out of Hedland Place, but no right turn access from Karratha Terrace into Hedland Place. After considering vehicle traffic movements, safety requirements and associated risks, this option is not supported based on the following technical and safety considerations:

- Potential increased congestion at Karratha Terrace / Searipple Road intersection.
- Site distances – given the site distance restraints to the right, the inclusion of a right turn required the driver to check additional site lines to the left, thus presenting an unsafe situation and increased risk of right turn crashes.

The change in intersection treatment is currently causing some confusion as vehicle users are accustomed to the historical intersection treatment. As drivers become more familiar with the intersection it is anticipated that driver behaviour will change and incidences/near misses will reduce. While the desire for a more permeable intersection treatment is clearly understood and would be a desirable outcome, it is technically difficult to achieve in a safe manner.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of impact to surrounding properties and the implementation of the Karratha City Centre infrastructure works program.

COUNCILLOR/OFFICER CONSULTATION

Council Officers and Councillors discussed the need to review the constructed intersection at the February 2017 Briefing Session as part of an update being presented by LandCorp on the status of the KCCIW.

COMMUNITY CONSULTATION

No objections were originally received from adjacent property owners to the road alignment when the revised design was presented in May 2015. Since the opening of the road adjacent landowners have raised safety concerns with revised traffic movements.

STATUTORY IMPLICATIONS

Land Administration Act 1997, Road Traffic Act 1974, Austroad Design Standards are applicable.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Works associated with the construction of Karratha Terrace / Hedland Place intersection are being funded via the State Government as part of the Karratha City Centre Infrastructure Works Program. Any modifications that may be undertaken at this site could potentially be funded through this source, but this would need to be confirmed by the funding partners.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City because the current intersection design has been technically reviewed and found to be acceptable from a technical perspective.

Should an alternate traffic treatment be preferred by Council, it should be noted that it is contrary to qualified traffic engineering advice and potentially raises issues of liability should an incident occur. Discussions with the City's Insurer detail the key aspects relating to design and certification - who designed the intersection, are they accredited to do so, does the design meet the required standards, has the design been signed off by a person qualified to sign off on such design, has Main Roads WA certified the intersection. These issues have been positively addressed with the current design but not for an alternate option. Should an alternate option be preferred it would be prudent to validate the design before any modifications occurred in order to mitigate any potential liability.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has endorsed the Karratha City Centre Road Layout Plan and amendments on previous occasions. Further, Council has modified the road layout post construction based on further assessments of functional use and safety. Examples include removing of car bays on Sharpe Avenue due to sight distance concerns and reopening Macroy Street on to Karratha Terrace with a left-out turn movement.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to RECEIVE the recommendations contained in the Technical Note prepared by ARUP Traffic Engineers and NOMINATE a Priority Control T-junction (all intersection movements) at Karratha Terrace / Hedland Place.

CONCLUSION

Following issues raised by land owners as to the safety of the recently completed Karratha Terrace / Hedland Place intersection, Council Officer's requested an evaluation of alternative options available for the intersection including consideration to the impending construction of Karratha Terrace / Searipple roundabout. While a more permeable intersection is clearly desirable, the technical report received from traffic engineers confirms the current treatment as being the more suitable and safer design for the Hedland / Karratha Terrace.

On that basis Council officers recommend the intersection be maintained in its current form and be monitored for performance once all adjacent works are completed.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **RECEIVE the recommendations contained in the Technical Note prepared by ARUP Traffic Engineers, for the design of the intersection at Hedland Place and Karratha Terrace, Karratha; and**
2. **Continue to monitor the performance of the intersection post construction of the roundabout on Karratha Terrace and Searipple Road.**

COUNCIL AMENDED RESOLUTION

Res No : **153725**
MOVED : **Cr Harris**
SECONDED: : **Cr Scott**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REQUEST that Officers work with engineers to attempt to design a safe ‘right-in, right-out’ for the intersection at Hedland Place and Karratha Terrace.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr White-Hartig
AGAINST : Nil
REASON : Councillors modified the Officer’s recommendation as they indicated a preference for a safe right in right out intersection at this location if it could be designed to meet relevant safety standards.

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for February 2017.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153726
MOVED : Cr Smeathers
SECONDED: : Cr Harris

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Non-Statutory Donations
- 14.3 Record of Tenders Awarded by the CEO under Delegation
- 14.4 Building Statistics
- 14.5 Planning Decisions Issued
- 14.6 Environmental Health Statistics
- 14.7 Ranger Statistics
- 14.8 Economic Development update
- 14.9 Community Services update
- 14.10 Red Dog: True Blue Event
- 14.11 Waste Services Data
- 14.12 Airport Services Data
- 14.13 Notification of Disposal of Property by the CEO

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers,
Cr White-Hartig
AGAINST : Nil

14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL**Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
11/01/2017	Lease Agreement – Part of Karratha Airport Terminal between the City of Karratha (Lessor) and CLA Trading PTY LTD Trading as Eurocar (Lessee)
11/01/2017	Lease Agreement – Part of Karratha Airport Terminal between the City of Karratha (Lessor) and ILHA Pty Ltd (Thrifty) - (Lessee)
31/01/2017	Lease agreement – between the City of Karratha (Lessor) and Gumala Aboriginal Corporation- (Lessee) - Lot 1128 on Deposited Plan P175968, Volume 1400 Folio 197 Hedland Place.

14.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 31 DECEMBER 2016

File No: APR16
Responsible Officer: Director Corporate Services
Author Name: Assistant Management Accountant
Date of Report: 27 January 2017
Disclosure of Interest: Nil

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2016/17 were adopted in Council Res No. 153501 Municipal Fund Budget 2016/17.

Annual Community Association Development Scheme Contributions and Ex-Gratia amounts listed under ‘Current Budget/Prior Years Balance’ for previous years represent the unspent portion of the relevant years funding as at 30 June 2016.

City of Karratha	<u>Original Budget</u>	<u>Current Budget / Prior Years Balance</u>	<u>Actual YTD</u>	<u>Remaining</u>
Non Statutory Donations	\$	\$	\$	\$
For the Period Ending 31 December 2016				
ACADS Contribution - Dampier Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFWD		\$ 63,553	\$ 21,846	\$ 41,707
2014/15 BFWD		\$ 14,660	\$ -	\$ 14,660
ACADS Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 99,820	\$ 13,386	\$ 86,434
2015/16 BFWD		\$ 95,000	\$ -	\$ 95,000
2014/15 BFWD		\$ 70,065	\$ -	\$ 70,065
2013/14 BFWD		\$ 100,000	\$ -	\$ 100,000
ACADS Contribution - Roebourne Advisory Group	\$ 100,000	\$ 100,000	\$ 15,565	\$ 84,435
2015/16 BFWD		\$ 82,003	\$ 12,158	\$ 69,845
2014/15 BFWD		\$ 53,277	\$ 15,873	\$ 37,404
ACADS Contribution - Wickham Community Assoc	\$ 100,000	\$ 100,000	\$ 50,000	\$ 50,000
2015/16 BFWD		\$ 37,500	\$ 18,750	\$ 18,750
2014/15 BFWD		\$ 45	\$ -	\$ 45
ACADS Contribution - Karratha Community Assoc	\$ 100,000	\$ 98,995	\$ 49,498	\$ 49,497
2015/16 BFWD		\$ 100,000	\$ -	\$ 100,000
2014/15 BFWD		\$ 50,000	\$ 50,000	\$ -
Ex Gratia Contribution - Dampier Community Assoc	\$ -	\$ -	\$ -	\$ -
2015/16 BFWD		\$ 74,242	\$ -	\$ 74,242
2014/15 BFWD		\$ 59,999	\$ 17,103	\$ 42,896
2013/14 BFWD		\$ 27,047	\$ 27,047	\$ -
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 20,000	\$ 9,875	\$ -	\$ 9,875
2015/16 BFWD		\$ 51,250	\$ -	\$ 51,250
2014/15 BFWD		\$ 85,639	\$ -	\$ 85,639
2013/14 BFWD		\$ 125,000	\$ -	\$ 125,000
2012/13 BFWD		\$ 125,000	\$ -	\$ 125,000
Ex Gratia Contribution - Roebourne Advisory Group	\$ 20,000	\$ 9,875	\$ -	\$ 9,875
2015/16 BFWD		\$ 51,250	\$ -	\$ 51,250
2014/15 BFWD		\$ 101,500	\$ -	\$ 101,500
Ex Gratia Contribution - Wickham Community Assoc	\$ 40,000	\$ 19,750	\$ -	\$ 19,750
2015/16 BFWD		\$ 76,875	\$ -	\$ 76,875
2014/15 BFWD		\$ 86,034	\$ -	\$ 86,034
Subtotal	\$ 580,000	\$ 2,068,254	\$ 291,226	\$ 1,777,028

City of Karratha	Original Budget	Current Budget	Actual YTD	Remaining
Non Statutory Donations	\$	\$	\$	\$
For the Period Ending 31 December 2016				
Raiders Boxing Club	\$ -	\$ 5,385	\$ 1,346	\$ 4,039
Karratha Bmx Club	\$ -	\$ 20,000	\$ -	\$ 20,000
School Awards	\$ 1,425	\$ 1,425	\$ 1,425	\$ -
Walkington Awards	\$ 8,500	\$ 8,500	\$ 5,412	\$ 3,088
Karratha Community House Inc.	\$ -	\$ 11,497	\$ 2,874	\$ 8,623
Local Information Network Karratha (Link)	\$ -	\$ 18,865	\$ 4,716	\$ 14,149
Yaandina Family Centre Inc.	\$ -	\$ 4,776	\$ 1,194	\$ 3,582
Sundry Donations To Community Groups	\$ 200,000	\$ -	\$ -	\$ -
Fee Waiver	\$ 20,000	\$ 20,000	\$ 19,027	\$ 973
St Johns Ambulance (Wickham & Roebourne)	\$ -	\$ 15,000	\$ 2,031	\$ 12,969
Karratha Amateur Swimming Club	\$ -	\$ 15,910	\$ 3,978	\$ 11,932
Karratha Family Centre	\$ -	\$ 9,000	\$ -	\$ 9,000
Karratha Emergency Relief Organisation	\$ -	\$ -	\$ -	\$ -
Wa Police & Citizens Youth Club (Roebourne)	\$ -	\$ 49,374	\$ 13,844	\$ 35,530
Karratha Scouts Group	\$ -	\$ 28,750	\$ -	\$ 28,750
Port Walcott Surf Life Saving	\$ -	\$ 11,964	\$ 2,991	\$ 8,973
North Pilbara Football League	\$ -	\$ 4,460	\$ 4,460	\$ -
Karratha Basketball	\$ -	\$ 13,727	\$ 13,041	\$ 686
Karratha Storm Junior Rugby	\$ -	\$ 5,000	\$ -	\$ 5,000
Subtotal	\$ 229,925	\$ 243,633	\$ 76,339	\$ 167,294
TOTAL	\$ 809,925	\$ 2,311,887	\$ 367,565	\$ 1,944,322

Budget in relation to Ex Gratia funding for Pt Samson, Roebourne and Wickham was adjusted in the November budget review and has been reflected in the above report. Ex Gratia contributions of \$39,500 were received, therefore funding allocations to community associations were adjusted accordingly.

CONCLUSION

In accordance with Council Policy CS19 – Annual Community Association Grant Schemes, unspent ex-gratia and Community Association Development Scheme (ACAD) funding will be transferred to the Community Development Reserve. The funds will be held in Reserve for a period of not more than 2 years following the year of allocation. At this time unspent funding is incorporated into the City of Karratha Annual Community Grant for the purposes of being distributed in accordance with Council Policy CS6 – Community Grants & Contributions Scheme.

14.3 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION

File No: CM.112
Responsible Officer: Director Corporate Services
Reporting Author: DAO Corporate Services
Date of Report: 7 February 2017
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 13 ‘Awarding Tenders’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000 (excluding GST) and there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, the Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 ‘Purchasing Policy’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at the next ordinary Council meeting that provides the information as detailed below:

Tender No:	RFT 22-16/17	Project Budget:	\$150,000
Tender Title:	Murujuga National Park Access Road and Tourist Facility Sites		
State-wide Advertising Commenced:	10/12/2016	Tender Closing Date/ Time:	18 January 2017 @ 2pm (AWST)
Scope of Works:	Stage 1 - Access Road Alignment Feasibility Study Stage 2 – Access Road Concept Design and Estimates		
Selection Criteria:	Price	60%	
	Relevant Experience	10%	
	Methodology	10%	
	Capacity to Deliver	20%	
Submissions Received:	<ul style="list-style-type: none"> • Wood & Grieve Engineers Ltd • WLM Consulting Engineers • Shawmac Pty Ltd • Pritchard Francis • Lycopodium Infrastructure • Kellogg Brown & Root • JDSI Consulting Engineers • GHD Pty Ltd • David Wills and Associates • Cardno WA Pty Ltd • Acor MCE Pty Ltd 		
Tender Awarded to:	JDSI Consulting Engineers		
Contract Value:	\$32,750.00	Date of Award:	1 February 2017
Contract Term:	6 months	Contract Options:	6 months (if applicable)

Tender No:	RFT 16 – 16/17	Project Budget:	\$80,000pa
Tender Title:	Provision of Graffiti Removal Services		
State-wide Advertising Commenced:	30/11/2016	Tender Closing Date/ Time:	15 December 2016 @ 2pm (AWST)
Scope of Works:	Provide graffiti removal services within the City of Karratha boundaries as and when required from 1 January 2017 to 31 December 2019, with the option of extension of a further year. The Works to be undertaken may include graffiti removal from the Principal's assets or public and private assets and application of anti-graffiti coatings to the Principal's assets within the townships located within the City's boundaries.		
Selection Criteria:	Price	50%	
	Relevant Experience	15%	
	Capacity to Deliver	20%	
	Methodology	15%	
Submissions Received:	<ul style="list-style-type: none"> • V Construction Rental Equipment Pty Ltd t/a United Industrial Solutions • Tidal Solutions Pty Ltd • SMC Building Pty Ltd t/a Profix Painting Services • Lendlease Pty Ltd • Kleenit Pty Ltd • Dalecoast Pty Ltd t/a Graffiti Systems Australia • The Trustee for the Macphail Family Trust t/a Decor8 Australia Pty Ltd 		
Tender Awarded to:	The Trustee for the Macphail Family Trust t/a Decor8 Australia Pty Ltd		
Contract Value:	\$240,000	Date of Award:	23 December 2016
Contract Term:	1/1/2017 – 31/12/2019	Contract Options:	1 x one year extension

14.4 MONTHLY BUILDING STATISTICS

File No: GR.27
Responsible Executive Officer: Acting Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: 1 February 2017
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Building Statistics 2017													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	1												1
Alterations and Additions	2												2
Swimming Pools and Spas	0												0
Outbuildings (inc signs and shade)	7												7
Group Development	0												0
Number sole occpcy units/grp development	0												0
Commercial	0												0
Monthly total	10	0	0	0	0	0	0	0	0	0	0	0	10
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0												0
BAC's	2												2
BAC Strata	0												0
Monthly Total	2	0	0	0	0	0	0	0	0	0	0	0	2
Occupancy Permits													
Occupancy Permits	1												1
OP Strata	0												0
OP Unauthorised	0												0
Monthly total	1	0	0	0	0	0	0	0	0	0	0	0	1
Total \$'000 Construction Value	132												132
Applications Processed for Other Councils													YTD
Shire Of Ashburton	1												1
Shire of Wyndham (East Kimberley)	0												0
Port Hedland	0												0
Monthly Totals	1	0	0	0	0	0	0	0	0	0	0	0	1
Private Certifications Provided													YTD
Certificate of Design Compliance	-												-
Certificate of Building Compliance	1												1
Certificate of Construction Compliance	-												-
Monthly total	1												1
Total \$'000 Construction Value	18	-	-	-	-	-	-	-	-	-	-	-	18

Building Statistics 2016													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	1	0	0	0	0	0	0	2	1	1	5
Alterations and Additions	0	1	1	3	1	4	1	1	1	1	4	0	18
Swimming Pools and Spas	2	1	3	1	0	1	3	0	2	2	9	3	27
Outbuildings (inc signs and shade)	10	15	17	16	27	24	19	22	15	28	13	32	238
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	2	3	2	3	6	3	6	3	4	2	1	1	36
Monthly total	14	20	24	23	34	32	29	26	22	35	28	37	324
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	0	1	0	1	0	0	1	3	7
BAC's	0	0	0	0	2	1	0	0	0	0	0	1	4
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Total	0	1	0	0	2	2	0	1	0	0	1	4	11
Occupancy Permits													
Occupancy Permits	0	2	2	2	1	2	1	3	6	1	5	3	28
OP Strata	1	3	0	0	0	0	0	0	0	0	1	0	5
OP Unauthorised	0	1	0	0	0	0	1	0	0	0	2	0	0
Monthly total	1	6	2	2	1	2	2	3	6	1	8	3	37
Total \$'000 Construction Value	2,702	1,510	3,086	2,022	1,423	8,874	1,803	8,995	48,296	1,575	3,140	1,489	84,915
Applications Processed for Other Councils													YTD
Shire Of Ashburton	3	6	5	4	10	2	4	11	4	3	2	2	56
Shire of Wyndham (East Kimberley)	1	0	1	1	0	0	0	1	0	0	0	0	3
Port Hedland	0	0	1	0	3	0	0	0	0	0	0	0	0
Monthly Totals	4	6	7	5	13	2	4	12	4	3	2	2	64
Private Certifications Provided													YTD
Certificate of Design Compliance					2	3	1	1	2	-	-	-	9
Certificate of Building Compliance					1					-	-	-	1
Certificate of Construction Compliance							1	2	2	-	1	-	6
Monthly total					3	3	3	3	4	-	1	-	16
Total \$'000 Construction Value					103	517	50	75	95	-	75	-	915

14.5 PLANNING DECISIONS ISSUED 01 JANUARY – 31 JANUARY 2017

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

To advise Council of the following planning decisions issued for the above period.

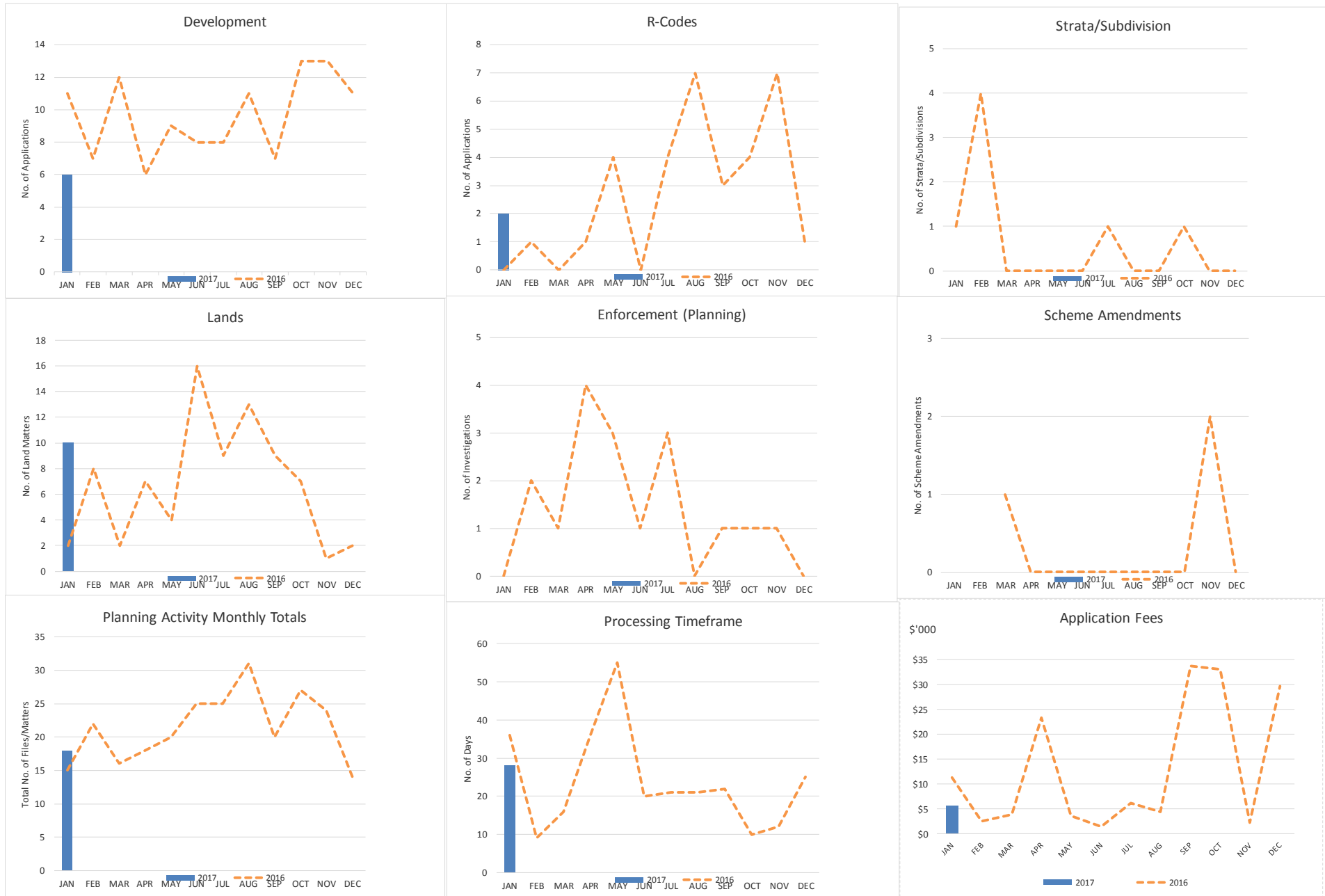
DEVELOPMENT PLANNING DECISIONS ISSUED 01 JANUARY TO 31ST JANUARY 2017

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
JDAP16002	Approved DAP	Robe River Mining Co Ltd	City of Karratha	Lot 780 Carse Street, Wickham	JDAP	Wickham Community Hub
P2480	Approved Amendment	State of WA	Civeo Pty Ltd	Lot 556 Madigan Road, Gap Ridge	Dev	Amendment 6 – Relocation of guest lockers and storage to existing TWA
DA16150	Approved Delegate	Monadelphous Engineering Assoc Pty Ltd	Monadelphous Engineering Assoc Pty Ltd	Lot 2534 Coolawanyah Road, KIE	Dev	Office ancillary to existing use of warehouse
DA16151	Approved Delegate	Yindjibarndi Capital Pty Ltd	RFF Pty Ltd	Lot 123 Roe Street, Roebourne	Dev	Victoria Hotel restoration/redevelopment – Stage 1
DA16156	Approved Delegate	FM and WA Gibson	Timik Developments	SL 15 Sharpe Avenue, Karratha	Dev	Change of Use to shop and takeaway food outlet
DA16157	Approved Delegate	City of Karratha	Nickol BaySporting Shooters	Lot 298 Cinders Road, Burrup	Dev	Private recreation buildings and shelters for the Nickol Bay Sporting Shooters Association
DA16158	Approved Delegate	City of Karratha	City of Karratha	Lot 4237 Cowle Road, KIE	Dev	Storage facility addition to City of Karratha depot site
DA17002	Approved Delegate	Christo and Joanna Nell	Joanna Nell	1 Hancock Way, Bulgarra	Dev	Home Business – swimming pool lessons

LANDS MATTERS FINALISED BY THE PLANNING DEPARTMENT 01 JANUARY TO 31 JANUARY 2017

REF	LANDS FILE DESCRIPTION	LOCATION	CITY'S RESPONSE
LM16111	Application for Exploration Licence 47/3573	Mount Welcome	The City has no objections
LM17001	Application for Miscellaneous Licence 47/781	Mount Welcome	The City has no objections
LM17002	Application for Miscellaneous Licence 47/782	Remote area South of Karratha	City has no objection to proposed Miscellaneous Licence which provides road access to a mining licence in a remote area to the south of the City's jurisdiction.
LM17008	Application for Mining Tenement 47/1521	Whim Creek	The City has no objections
LM17009	Application for Miscellaneous Licence 47/783	Mount Sholl	The City has no objections
LM17011	Notification of proposed low RF Power mobile phone radio-communications	Mount Wongama	The City has no objections

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development	6												6
R-Codes	2												2
Strata/Subdivision	0												0
Lands	10												10
Enforcement	0												0
SAmd, LPP, DP	0												0
Monthly total	18												18
Processing Timeframe - Days Development Applications	28												
2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development (including JDAP)	11	7	12	6	9	8	8	11	7	13	13	11	116
R-Codes	0	1	0	1	4	0	4	7	3	4	7	1	32
Strata/Subdivision	1	4	0	0	0	0	1	0	0	1	0	0	7
Lands	2	8	2	7	4	16	9	13	9	7	1	2	80
Enforcement	0	2	1	4	3	1	3	0	1	1	1	0	17
SAmd, LPP, DP	1		1	0	0	0	0	0	0	0	2	0	4
Monthly total	15	22	16	18	20	25	25	31	20	27	24	14	257
Processing Timeframe - Days Development Applications	36	9	16	36	55	20	21	21	22	10	12	25	
APPLICATION FEES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2017	\$5,613												\$5,613
2016	\$11,334	\$2,622	\$3,854	\$23,339	\$3,606	\$1,530	\$6,221	\$4,424	\$33,724	\$33,075	\$2,242	\$29,640	\$155,611



STRATEGIC PLANNING PRIORITY PROJECT LIST – FEBRUARY 2017				
PROJECT	CONSULTANT	MILESTONE 1	MILESTONE 2	PROPORTION COMPLETE
Coastal Management Strategy	RFF	The document has been advertised on the City’s Web and Facebook page. A notice of the advertising period has also been placed in the local paper.	The advertising period will close on the 15 th of February, 2017. Post advertising the document will be presented to Council for final adoption. Once adopted, the Department of Planning (DoP) are to be invoiced for the final instalment of the Coast west grant.	99%
Cossack Conservation Management Plan and Cossack Scheme Amendment Documentation.	TPG/ M P Rodgers	The DoP requested costal erosion hazard mapping to support the scheme amendment. MP Rogers were engaged to undertake the mapping, which revealed that the majority of the Cossack town is under risk from erosion within the 1 in 100 year planning timeframe. A meeting with the DoP was undertaken to determine their requirements under SPP 2.6., in light of the erosion data.	The Department of Planning have requested that a Costal Hazard Risk Management Adaptation Plan be undertaken for Cossack to demonstrate how coastal processes will be managed during future development of the site.	50%
Local Biodiversity Strategy	TBA	The Pilbara Mesquite Management Committee, Greening Australia and YACMAC have committed to roles in the Steering Committee. A meeting with DPaW as key stakeholders in the project is set for the 3 rd February 2017.	A RFQ for the desk top survey is to be presented to consultants early February 2017, with the survey to be undertaken mid-February 2017. The public consultation process for the project is also due to start February, 2017.	30%
Dampier Archipelago Camp Ground Investigation.	In-house/consultant (yet to be determined)	A letter of in-principle support was forwarded to the Department of Parks and Wildlife, detailing specifications of the project. Meeting with Ray De-Jong from DPaW is set for the 7 th of February, with the letter of support to be provided then.	RFQ requesting an operation plan/business case for the camping operation is to be drafted and presented to consultants late February, 2017.	50%

Wickham Boat Beach Foreshore Works.	In-house/consultant (yet to be determined)	A report was presented at the January 2017 OCM requesting funds be reallocated from the Wickham Boat Beach Boat Ramp Design project to the implementation of foreshore works as detailed in the Wickham boat Beach Foreshore Management Plan.	A Request for Quote document to be drafted, requesting consultants to quote on the design and installation of infrastructure that will control access and aid in conservation of ecological assets.	40%
Roebourne Built Heritage Feasibility Study	In-house	Project presented at November 2016 Councillor Briefing session. Project procurement undertaken.	Feasibility Report received	60%
Local Planning Strategy Engagement Strategy	In-house	1 st Stage of Engagement Strategy undertaken. 2 nd Stage of Engagement Strategy undertaken. Advertising Closed	Consideration of Submissions. Report to Council	95%
Transient Worker Accommodation Scheme Amendment	TBB	Environmental Protection Authority advise no objection. Procurement and appointment of consultant to update Workforce Accommodation report.	Scheme Amendment documentation to be advertised from November 2016. Modified Workforce Accommodation report received.	55%
Karratha Revitalisation Strategy	UDLA	Stage 2 report and submissions received during advertisement of Stage 1 presented to October 2016 Ordinary Council Meeting	Property owners affected by realigned Green Link to be contacted. Stage 2 report and first package of works to be finalised.	95%
Searipple Infrastructure Requirements and Costings Report	Cardno	Draft Infrastructure and Costings Report assessed	Infrastructure and Costings Report finalised in December 2016.	70%
Searipple Scheme Amendment and Technical Report	RPS	Documentation to be updated with findings of Infrastructure and Costings Report.	Final amendment documentation prepared.	75%

14.6 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No: LE.288
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: February 2017
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information.

Environmental Health Statistics													Environmental Health Statistics													
2017													2016													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2016 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits													Inspections/reinspections/audits													
Food premises inspection/reinspection	31												31	222	16	33	16	34	19	14	12	11	14	18	23	12
Lodging house inspection	0												0	28	0	2	0	4	6	9	0	0	0	0	5	2
Camping/caravan park inspection	0												0	9	0	0	0	0	0	2	2	0	2	0	2	1
Public building inspection	2												2	66	2	2	1	9	14	21	1	6	4	3	2	1
Swimming pool inspection	0												0	25	0	0	0	0	0	0	0	0	0	25	0	0
Hairdressers inspection	0												0	16	0	0	1	0	2	0	1	2	0	1	7	2
Beauty therapy/skin penetration inspection	0												0	26	0	0	1	0	2	0	5	1	1	2	9	5
Septic tank inspections	0												0	2	0	0	0	1	0	0	0	1	0	0	0	0
Closed premises	4												4	38	4	4	1	1	1	2	2	4	3	1	10	5
Monthly total	37	0	0	0	0	0	0	0	0	0	0	0	37	432	22	41	20	49	44	48	23	25	24	50	58	28
Health nuisances/complaints investigated													Health nuisances/complaints investigated													
Air Pollution	1												1	17	0	1	1	3	1	0	3	1	2	1	4	0
Building & Accommodation	2												2	17	0	3	0	2	2	4	5	0	1	0	0	0
Effluent & Water Pollution	0												0	8	0	1	2	1	0	1	0	0	0	0	2	1
Food Safety	1												1	16	1	4	0	1	1	6	0	1	0	0	2	0
Noise Pollution	5												5	26	0	0	1	3	3	4	4	2	1	2	3	3
Nuisance	3												3	10	2	1	3	0	0	1	0	0	0	1	0	2
Pest Control	0												0	19	0	3	1	0	2	0	3	2	0	2	0	6
Refuse & Litter	2												2	9	0	3	1	1	1	0	0	1	1	0	1	0
Skin Penetration	0												0	3	0	1	0	0	1	0	0	0	0	0	1	0
Stallholders & Traders	2												2	3	0	1	0	0	1	0	0	1	0	0	0	0
Other	0												0	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	16	0	0	0	0	0	0	0	0	0	0	0	16	128	3	18	9	11	12	16	15	8	5	6	13	12
Notifiable infectious diseases													Notifiable infectious diseases													
Ross River Virus (RRV)	0												0	6	0	1	3	1	0	1	0	0	0	0	0	0
Barmah Forest Virus (BHV)	0												0	1	0	0	0	0	1	0	0	0	0	0	0	0
Salmonellosis	2												2	23	5	1	3	3	2	2	3	0	1	0	1	2
Campylobacteriosis	1												1	20	1	3	3	3	1	1	1	0	1	4	2	0
Cryptosporidiosis	2												2	3	1	0	2	0	0	0	0	0	0	0	0	0
Other	0												0	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	5	0	0	0	0	0	0	0	0	0	0	0	5	53	7	5	11	7	4	4	4	0	2	4	3	2
Other health													Other health													
Assess development applications	5												5	71	6	9	7	7	9	3	10	2	7	5	2	4
Assess building applications	2												2	7	0	0	1	1	0	0	0	0	0	1	1	3
Respond to swimming pool positive detections	2												2	26	1	4	0	1	5	3	1	0	1	2	1	7
Healthy dog day	0												0	4	0	1	0	0	1	0	0	1	0	0	1	0
Chicken bleeding	2												2	25	2	2	3	2	2	2	2	2	2	2	2	2
Monthly total	11	0	0	0	0	0	0	0	0	0	0	0	11	133	9	16	11	11	17	8	13	5	10	10	7	16

14.7 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS

File No: LE.245
Responsible Officer: Director Development Services
Author Name: Manager Regulatory Services
Disclosure of Interest: Nil

PURPOSE

To advise Council of Ranger matters / Action request statistics update since the last Council Meeting as follows:

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	9	10	1	20
Abandoned vehicles	11	6	13	30
Animal (dogs/other)	34	44	36	114
Cats	20	10	7	37
Camping	0	0	0	0
Cyclone	1	0	0	1
Litter	29	8	4	41
Parking	108	11	3	122
Off Road Vehicles	8	14	9	31
Unsightly Properties	3	2	1	6
Total Action requests	223	105	74	402

Please note that fire action requests which were included in this table previously have been included to a separate table as per below:

For this month there were eighty (80) calls forwarded from our after-hours call centre. Sixty-One (61) of those calls required an immediate after hour response.

Statistics in relation to bushfires and fire activities attended to by Rangers/Fire Control Officers are as follows:

	January
Illegal burns investigated	1
Number of FCO Managed Scrub Fires	2
FCO Hours spent at fires	17
Cyclone/Bushfire Notices Served	0
Fireworks Permits issued	1
Permits to Burn Issued	1

14.8 ECONOMIC DEVELOPMENT UPDATE DECEMBER 2016

File No:	ED.1
Responsible Executive Officer:	Acting Director Development Services
Reporting Author:	Business Investment and Attraction Advisor
Date of Report:	6 February 2017
Disclosure of Interest:	Nil
Attachment(s)	Minutes of the Economic Development Advisory Group Meeting 24th of January 2017

PURPOSE

To inform Council of economic development activities in the month of January.

BACKGROUND

Council's Strategic goals 1 and 2 aim at diversifying the economy by stimulating local business sectors and enhancing the reputation of the City as an attractive investment option.

Council resolved at its 19 September 2016 OCM (Resolution 153568) to endorse the City becoming a small business friendly local government.

CURRENT ACTIVITIES**Small Business Friendly Local Government**

The City of Karratha invited local businesses to submit applications for membership on the Small Business Advisory Group mid-January 2017. 12 applications were received. The Terms of Reference and membership of the Small Business Advisory Group are being considered by Council as part of this agenda. Subject to adoption of the Terms of Reference and appointment of members, the first meeting of the Small Business Advisory Group will be organised in February.

Sahara Forest Project

In collaboration with the Pilbara Development Commission, Yara and Sahara Forest Project, the City will undertake a feasibility study to evaluate the potential of establishing an intensive horticulture production facility in the City using saltwater, sunlight and Carbon Dioxide to produce food, water and clean energy. The study will investigate potential locations and feasibility of the project. Pilbara Development Commission has committed \$100,000 towards the study and the City has committed \$50,000. The City has received a draft funding agreement from the PDC and is preparing a project scope for the feasibility study for consideration by the other interested parties. The City will be responsible for seeking quotes and overseeing consultant delivery of the study.

Economic Development Advisory Group

Economic Development Advisory Group met to review City's current Economic Development Strategy and to consider a way forward via an updated version. It is likely that the new Strategy will span a longer period. Four main Economic Development themes have been suggested:

1. Business climate improvement;
2. Branding and reputation building;
3. Diversifying the economy; and
4. Investment.

An action coming out of the meeting is for an internal executive working group to be formed and for that working group to prepare a comprehensive list of all economic development projects and recommend priorities and programs for further consideration at the next Economic Development Advisory Group meeting in March.

AusIndustry Payment Times and Practices Inquiry

The City is supporting an AusIndustry inquiry that has been initiated by the Australian Small Business and Family Enterprise Ombudsman as a result of Australian small businesses reporting that some large businesses are taking too long to pay bills. The City is promoting the opportunity for local small businesses to participate in the inquiry as part of its commitment to being Small Business Friendly.

Interest in Accessing Overseas Markets

More City based businesses are expressing interest in learning how they can sell their services to overseas markets and how they can get into joint ventures with international companies. Consideration is being given to how the City can assist local businesses in entering new markets. CCI WA is offering training in Free Trade agreements and accessing new markets. The City is promoting this training and using the opportunity to speak to local businesses about whether international markets are of interest to them.

RV Friendly Status

The City is very close to announcing its RV Friendly status. Discovery Parks are preparing the eastern half of Balmoral Caravan Park for RV use. The City is responsible for installing RV Friendly signage on North West Coastal Highway. In addition, PRC will be assisting the City with its official application to the Campervan and Motorhome Club of Australia.

PRC and International Cooperation

The City is working with the PRC on attracting international investment. PRC has recently notified the City about a recent meeting with the Consul General of Indonesia, where ocean-based tourism synergies and the idea of being known as yacht friendly were discussed.

Home Maker Centre

The public notification of the City's Business Plan to support its intention to possibly enter into a major land transaction in relation to Lot 8 in the Home Maker Centre appeared in the 4 February edition of the West Australian. The public submission period closes on 4 April.

Karratha Visitor Centre

First KVC Board meeting since new funding agreement between City and KVC was signed took place on 31 January 2017. Main outcomes of the meeting were:

- KVC Chair and Manager will meet City's Business Investment and Attraction Advisor on 13 February to set strategic and operational plans in relation to KPIs under funding agreement.
- Tourism brochure booths have been manufactured and KVC Manager has met with Airport Manager to discuss installing of Airport booth. Recommended small amount of Airport space required for booth be offered free of cost to KVC in the interest of making people more aware of things to do in and around the City the City and attracting and retaining more visitors.
- Roebourne fit out is currently taking place and should be finalized in March.
- KVC is discussing options with Roebourne District Tourist Association to provide tour services in Roebourne.
- KVC is looking into establishing a Local Tourism Office and has contracted a consultancy firm to investigate further.

City Submission to Federal Parliament on Tourism in Northern Australia

City's submission to Federal Parliament on Tourism in Northern Australia being finalised.

Submission focuses on:

1. The City's potential as a hub for tourism in the North West;
2. The potential for nature based, culture based and industrial based tourism in the City;
and
3. The infrastructure challenges that need to be addressed.

The submission also identifies other challenges including land tenure issues, marketing the North to international markets and the gap in skilled labour. The submission concludes with six recommendations to maximize the City's potential in contributing to tourism in Northern Australia.

Map and Gap Report

City has reviewed draft document and provided final comments to RDA and the consultant. The study is planned to be out to the public by the end of February.

14.9 COMMUNITY SERVICES UPDATE

File No:	CS.23
Responsible Executive Officer:	Director Community Services
Reporting Author:	Director Community Services
Date of Report:	31 January 2017
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Council an update on January activities for Community Services

1. COMMUNITY SERVICES**1.1 ARTS & CULTURE****a.) Moonrise Cinema**

	2016	2017
January screenings	4	1
YTD screenings*	81	1
January attendance	204	120
YTD attendance*	10,775	120
Attendance / screening	51	120

- New Fixed screen constructed for Moonrise Cinema
 - Funded through the New Initiatives budget
- Five film screenings cancelled in January as a result of;
 - Storm causing permanent damage to the cinema screen
 - A potential cyclone causing Karratha to go on blue alert

b.) Citizenship Ceremony

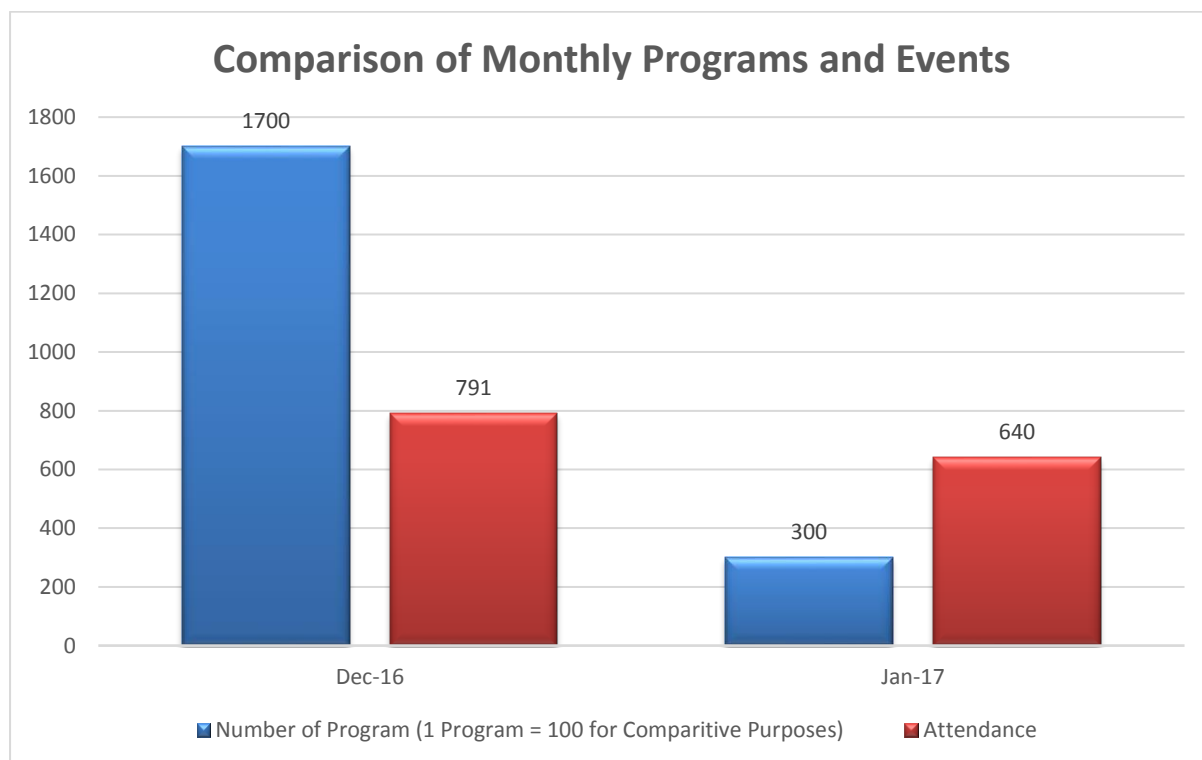
- Held on Australia Day at Karratha Leisureplex
- 12-1pm in the Main Function Room
- 41 pledges and 100 guests in attendance

c.) Australia Day Awards

- 59 nominations received in total, 52 nominations received in 2016
- 150 guests attended the Australia Day Awards Breakfast
- Rio Tinto, Woodside and Horizon Power representatives presented the awards
- Awards evaluation process to be reviewed for 2017 in light of increasing numbers and changing personnel in the evaluation panel

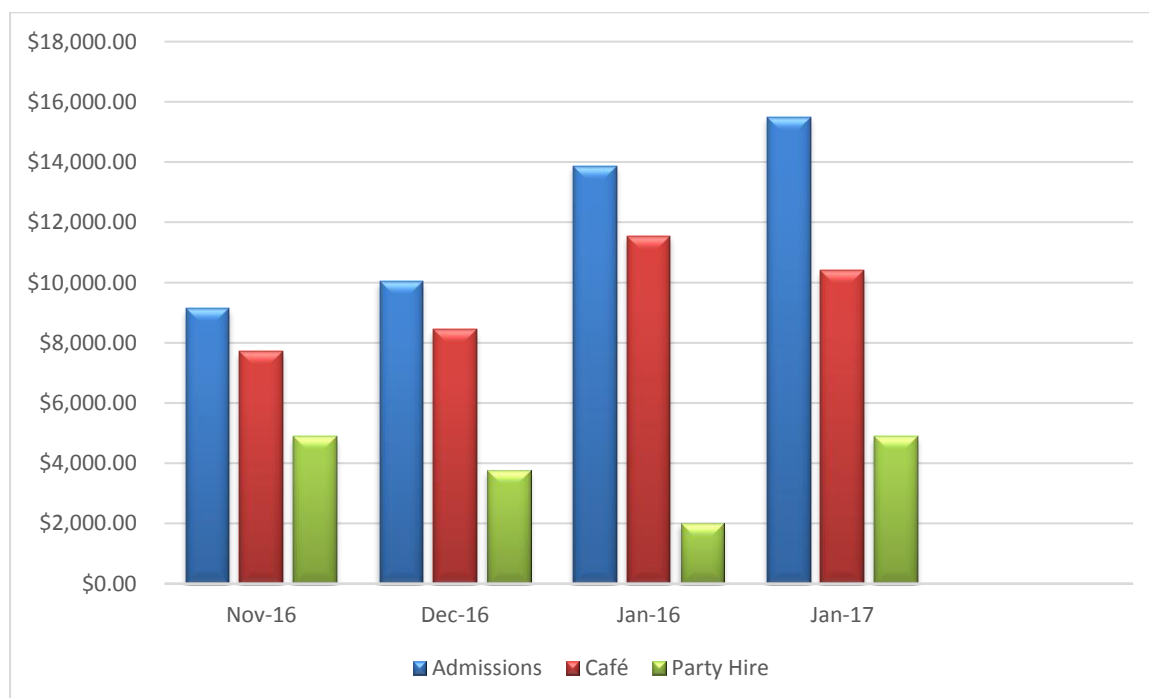
1.2 YOUTH SERVICES

a) Comparison of Monthly Programs & Events



Programs includes: Drop-in, Late Nights (Eastern & Western), Gaming, SSB nights, Dribble Beat Carve, Girlz Crew, Guys Day, Pre Christmas Program, Friday Feed, Saturday Movies and Milkshakes, SummerDayz, January School Holiday programs

b) Youth Shed Indoor Play Centre



1.3 LIBRARY & CHILDRENS SERVICES**a) Local History**

Month	Internal (CofK)	External (directed to LH staff)
October 2016	35 (9.1 hours)	45 (8.3 hours)
November 2016	32 (6.8 hours)	59 (12.8)
December 2016	11 (1 hour)	12 (5 hours)
January 2016	58 (129 hours)	117 (14.5 hours)
January 2017	12 (2 hours)	29 (8 hours)

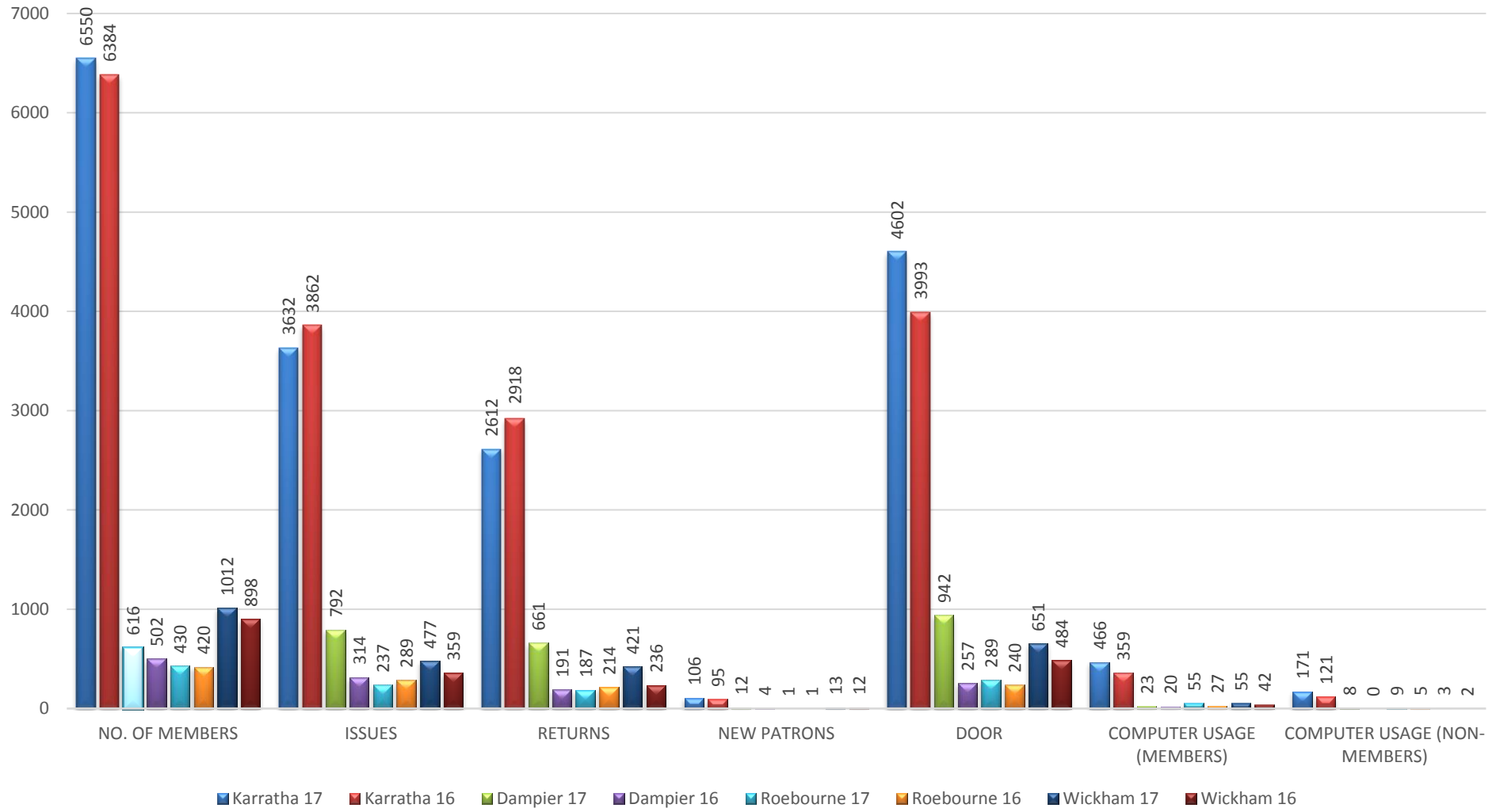
* No. of enquiries and hours taken to complete

b) Rhyme Time/Story Time Statistics

Week	Rhyme Time*	Story Time*
4-10 Jan	40	64
11-17 Jan	146	87
18-24 Jan	124	58
25-31 Jan	133	0 (PH)
January 2016	46	93
Total	443	209

*Totals includes parents attending with children

LIBRARY STATISTICS JANUARY 2017

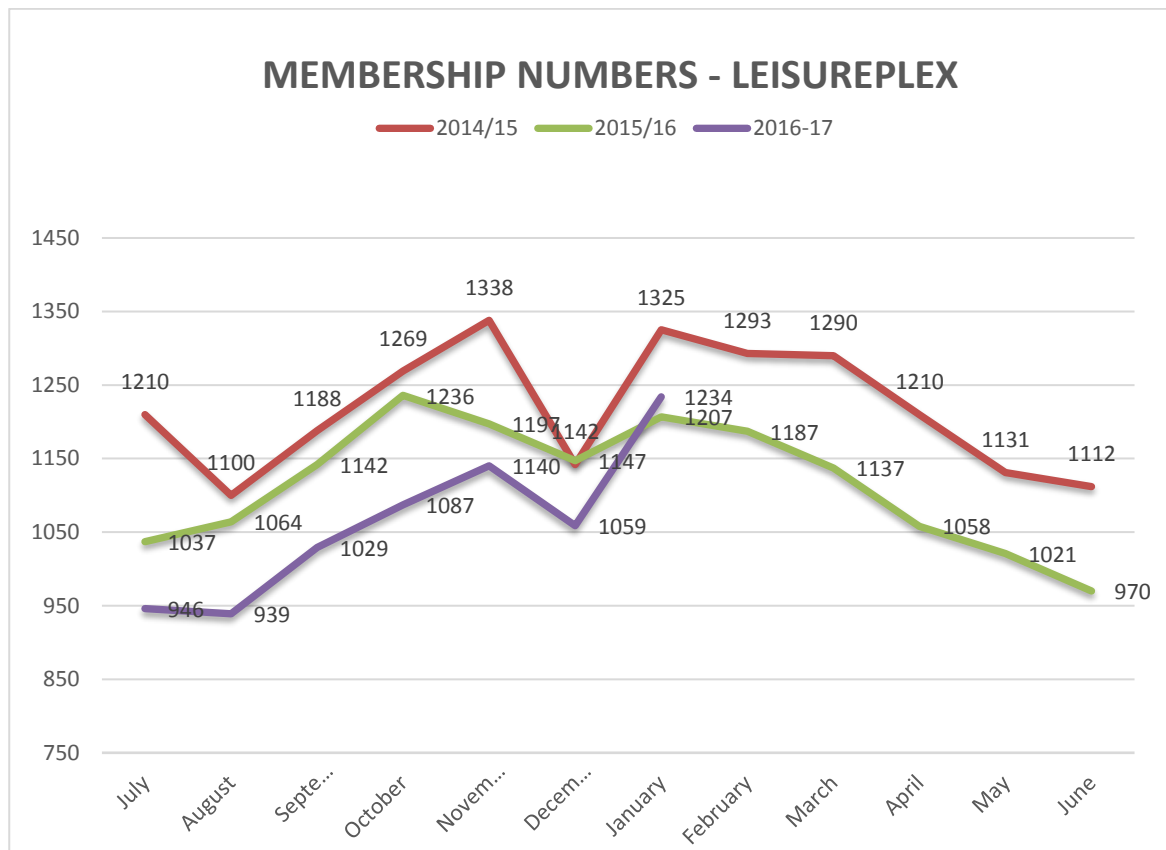


2. RECREATION FACILITIES

a) Leisureplex Membership YTD Activity update

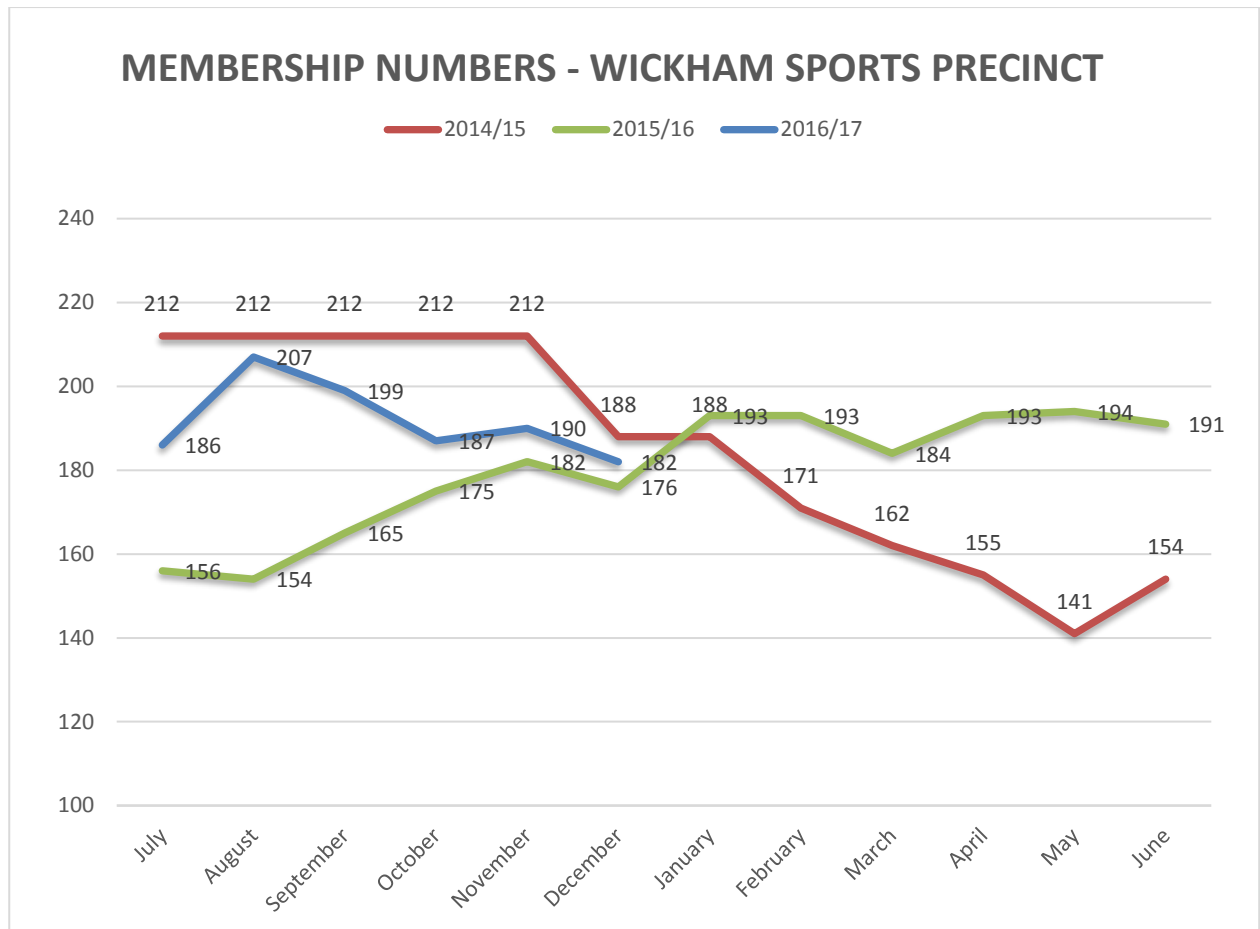
	Feb 2016	Mar 2016	April 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Jan 2016
CURRENT MEMBERS	1,117	1,053	978	945	864	873	861	927	1,028	1,084	802	1,152	1,135
SUSPENDED MEMBERS	70	84	80	76	108	73	78	102	59	56	257	82	72
TOTAL MEMBERS	1,187	1,137	1,058	1,021	972	946	939	1,029	1,087	1,140	1,059	1,234	1,207
MEMBER VISITS													
FULL MEMBER	2,522	2,236	1,974	1,902	1,458	1,512	1,981	1,972	2,599	2,818	2,061	1,896	1,943
GYM MEMBER	1,512	1,508	1,381	1,259	1,106	1,149	1,262	1,128	1,147	1,234	962	1,086	1,113
POOL MEMBER	2,017	1,605	779	559	273	268	410	941	1,936	2,304	1,518	2,384	1,614
GROUP FITNESS MEMBER	421	398	453	595	363	527	584	575	554	648	325	325	289
24 HOUR MEMBER	2,887	2,671	2,631	2,893	2,212	2,185	2,443	2,467	2,258	3,253	2,536	3,079	2,279
TOTAL MEMBER VISITS	9,359	8,418	7,218	7,208	5,412	5,641	6,680	7,083	8,494	10,257	7,402	8,770	7,238
TREND	29%	-10%	-14%	0%	-25%	4%	-1%	6%	20%	21%	-28%	18%	10%
MEMBER VISIT RATIO / MONTH	8.4	8.0	7.4	7.6	6.3	6.5	7.8	7.6	8.3	9.5	9.2	7.6	6.4

	TOTAL16/17 Fin Year		Feb 2016	Mar 2016	April 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Jan 2016
AQUATIC	69,346	52%	16,536	13,689	6,832	7,336	2,158	2,465	3,364	7,461	15,895	17,851	11,274	11,037	12,207
GYM	35,628	27%	6,023	5,674	5,279	5,362	4,273	4,374	4,876	4,837	5,005	6,233	4,808	5,496	4,639
PERSONAL TRAINING	2,013	2%	139	220	242	302	305	245	305	241	325	482	257	263	184
GROUP FITNESS	13,504	10%	2,566	2,475	1,884	2,430	1,992	1,677	2,492	1,908	2,208	2,444	1,357	1,418	1,458
CRECHE	8,214	6%	1,476	1,428	1,251	1,263	1,012	1,143	1,277	1,124	1,370	1,623	810	867	840
MINI GOLF	3,125	2%	225	349	620	198	223	740	166	249	566	286	490	628	592
HOLIDAY PROGRAM	1,832	1%	0	127	594	0	0	514	0	554	111	0	294	359	443
TOTAL RECORDABLE VISITS	133,661		26,965	23,962	16,702	16,891	9,963	11,158	12,479	16,188	25,479	28,919	19,289	20,068	20,362
OTHER VISITS	152,387		33,382	33,003	20,867	28,584	24,120	16,551	21,869	22,960	28,464	36,742	16,246	9,555	9,164
TOTAL VISITS	286,048		60,347	56,965	37,569	45,475	34,083	27,709	34,348	39,148	53,943	65,661	35,535	29,623	29,526
TREND			104%	-6%	-34%	21%	-25%		24%	14%	37%	22%	-46%	-17%	-21%
Group Fitness av/class			13.36	13.9	12.7	13.06	11.93	11.11	12.78	11.16	12.55	12.93	11.4	12.22	12.46
Swim school participants			742	742	385	385	385	237	237	237	662	662	662	628	742



WICKHAM SPORTING PRECINCT

	Feb 2016	Mar 2016	Apr 2016	May 2016	Jun 2016	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Jan 2016
Total Members	193	184	193	194	191	186	207	199	187	190	182	183	193
Pool Attendance	1,490	1,088	989	358	108	121	219	3,035	1,918	1,264	1,322	1,890	1,574
Group Fitness Average/ Class	9.7	7.6	10.1	8.5	9.2	9.6	10.1	9.8	9.1	7.9	7.1	12.3	9.9
Group Fitness Classes	68	58	44	57	42	55	51	42	39	38	22	33	43
Group Fitness Total Participants	659	438	446	483	386	528	519	413	358	302	158	383	424
Gym Attendance	693	717	643	679	714	639	893	869	715	760	673	800	719
Rec Programs						393	56	172	246	61	22	125	
Crèche						292	246	253	246	235	167	193	



ROEBOURNE AQUATIC CENTRE

	Feb 2015	Mar 2016	April 2016	May to Sept 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Jan 2016
Pool Attendance	1,137	899	1,016	CLOSED	420	1,415	2,258	1,656	1,121	1,125

Roebourne Aquatic Centre closed from May - September

COSSACK ACCOMMODATION

	April 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016 – March 2017
Accommodation bed nights	14	9	44	87	71	30	5	0	CLOSED

14.10 RED DOG: TRUE BLUE – EVENT ACQUITTAL

File No: GS.41
Responsible Executive Officer: Director Community Services
Reporting Author: Leisure Events Officer
Date of Report: 27 January 2017
Disclosure of Interest: Nil
Attachment(s) Red Dog: True Blue Event Report

PURPOSE

To inform Council of the event acquittal for the world premiere of Red Dog: True Blue, a recipient of the City Centre Activation Grant funding.

BACKGROUND

At the December Council OCM the Red Dog: True Blue screening was allocated up to \$30,000 of funding through the City Centre Activation Grant (resolution 153622).

The City of Karratha applied for the funding to support Village Roadshow’s event with local marketing along with the provision of key event infrastructure and services including production, security, waste and traffic management, toilets and light towers, ensuring the event could be attended by the wider community.

The event was well received with approximately 2,000 community members attending the event. Village Roadshow hosted around 30 journalists from across Australia generating strong media coverage for Karratha.

Nelson Woss, the producer for Red Dog and Red Dog: True Blue, delivered a special welcome to the community prior to the event.

Red Dog: True Blue Budget Acquittal	
INCOME	
City Centre Activation Funding	-\$30,000.00
EXPENDITURE	
Contractors & Consultants	\$9,506
Materials & Services	\$3,590
Advertising	\$5,900
Total Expenditure	\$18,966

CONCLUSION

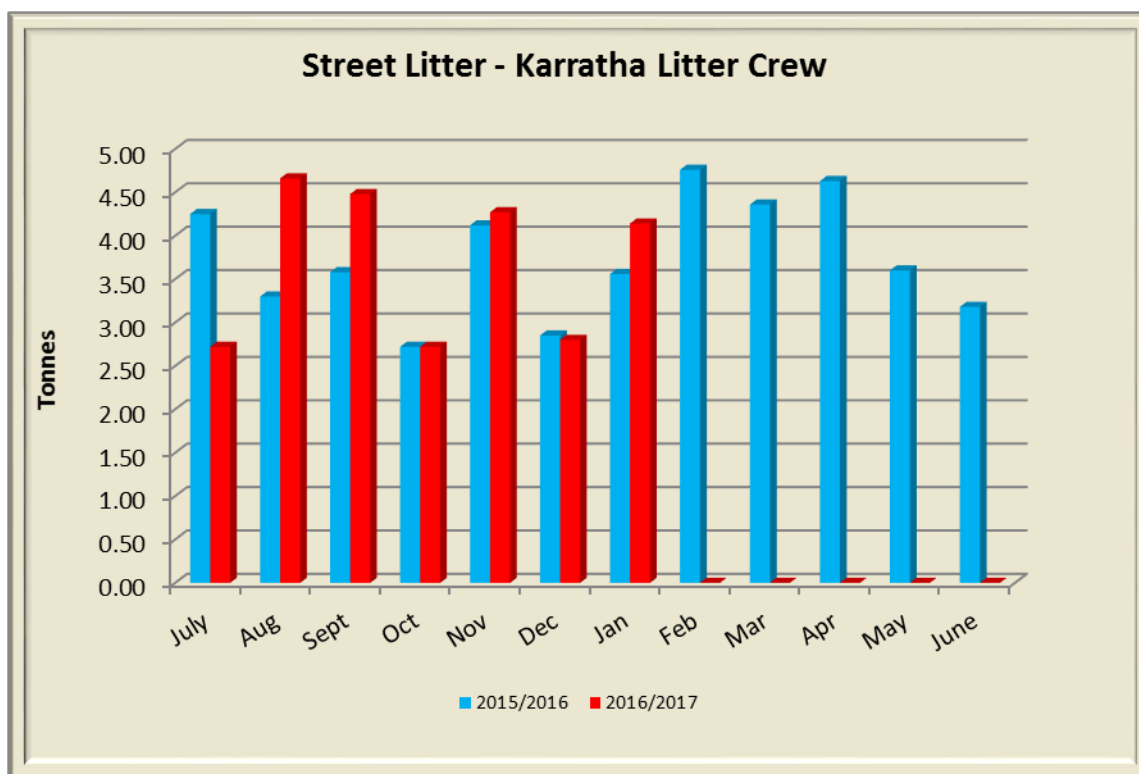
The remaining \$11,034 of unspent funds will be reallocated back into the funding pool to further fund future City Centre Activation applications.

14.11 WASTE SERVICES DATA

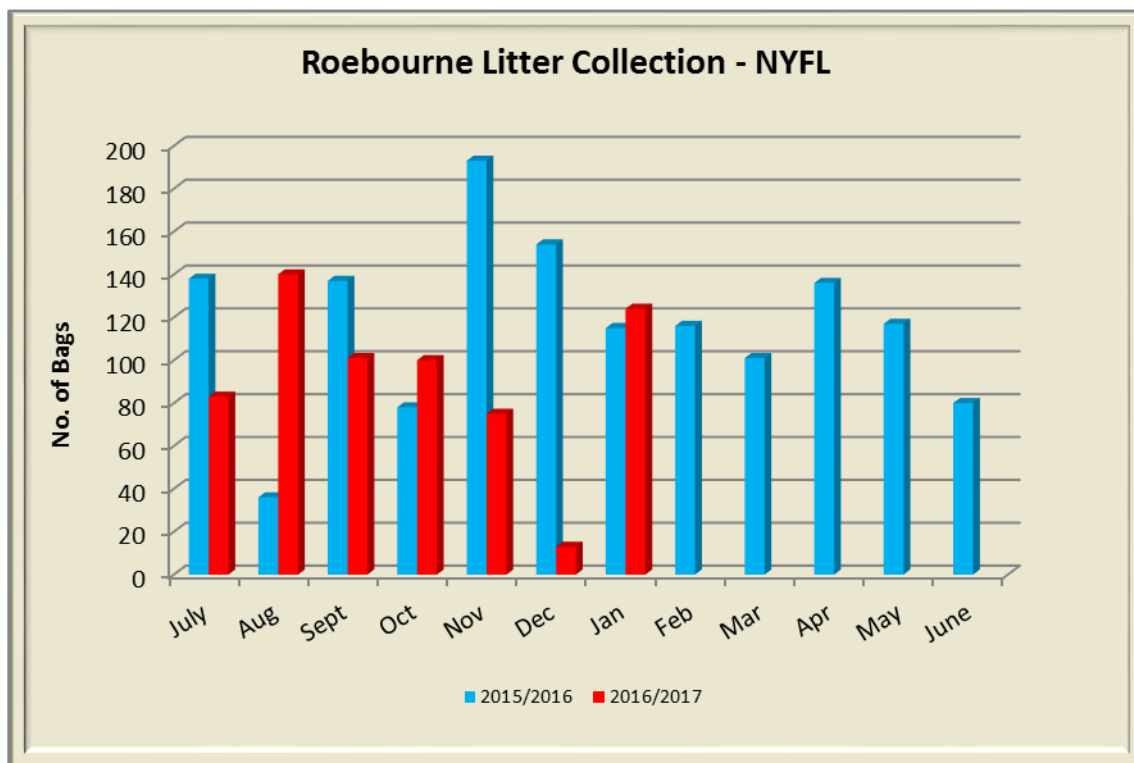
File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 1 February 2017
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

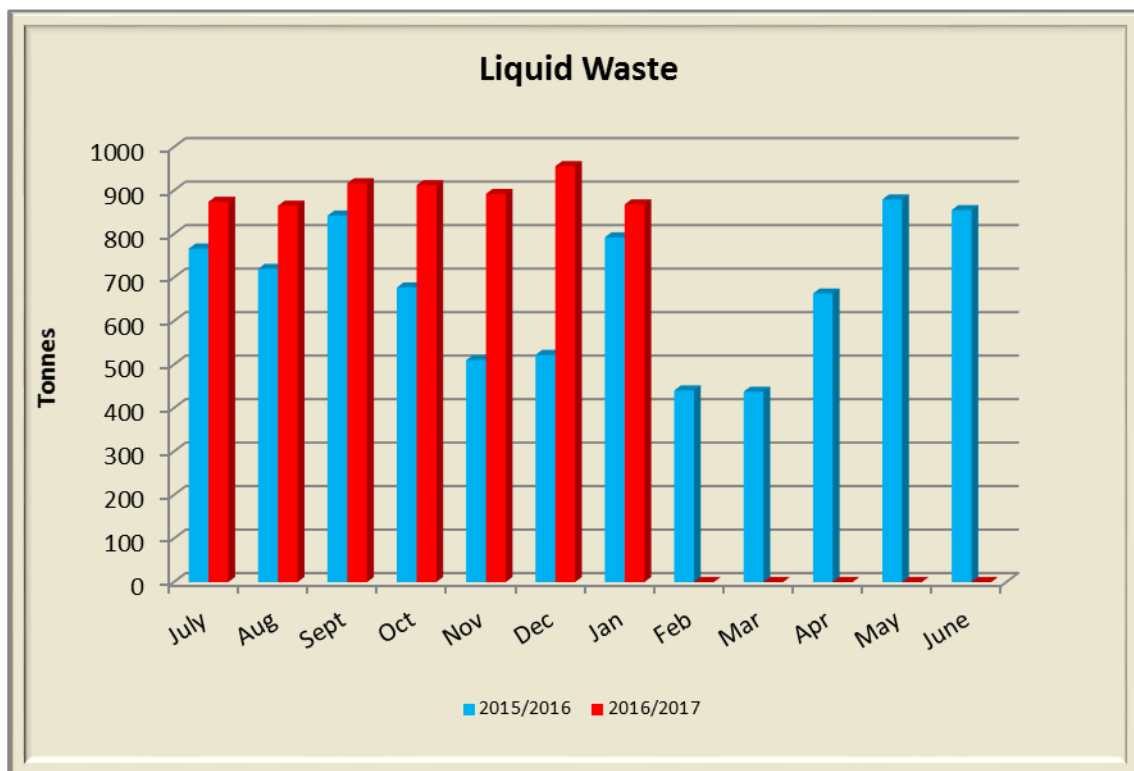
To provide an update for the Waste Services Department and illustration of Waste Services data collected for the 2016/17 year with comparisons against previous year.



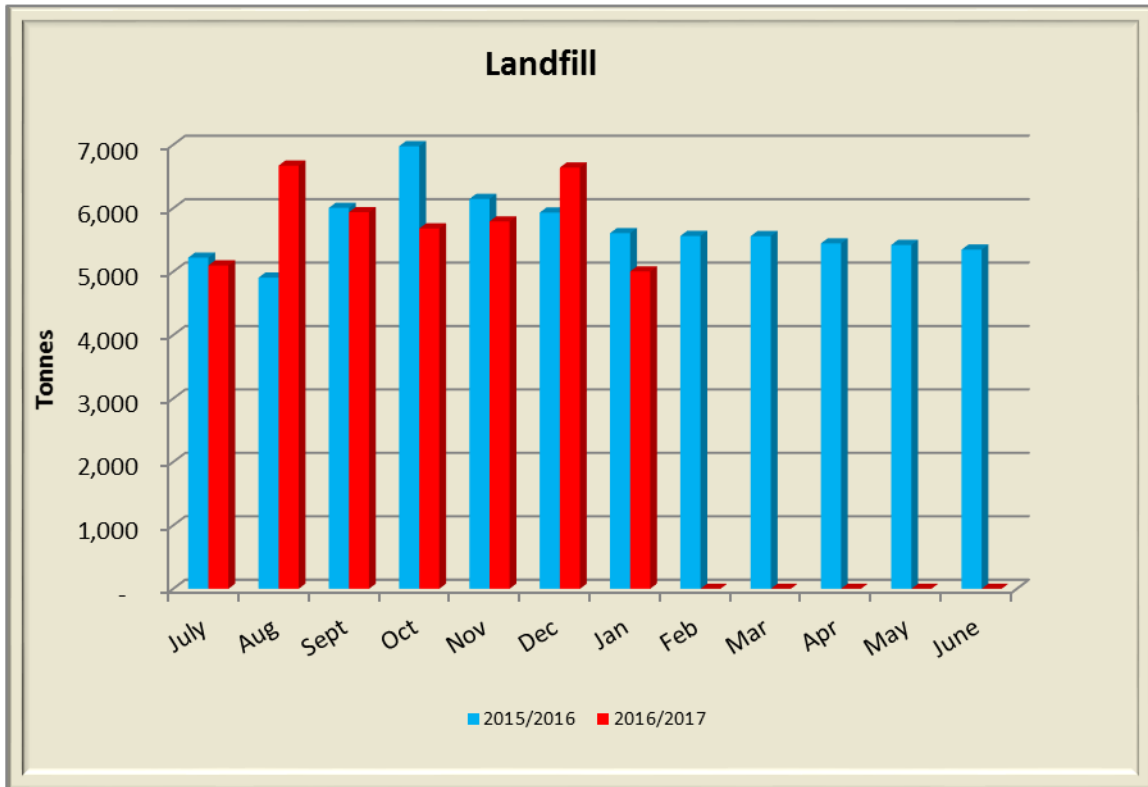
Street litter collected and delivered to the 7 Mile Waste Facility.



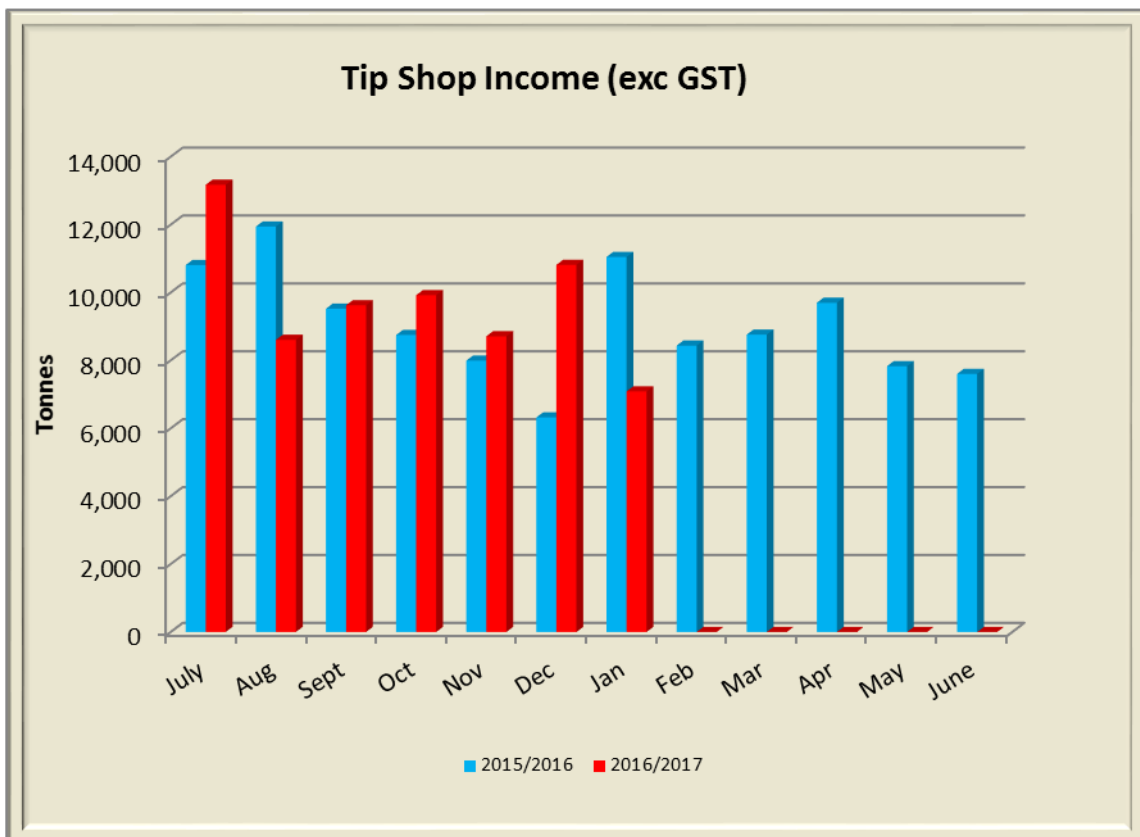
Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station. NYFL advised operations would be closed 16 December 2016 and will recommence 9 January 2017. Operations recommenced 11 January 2017.



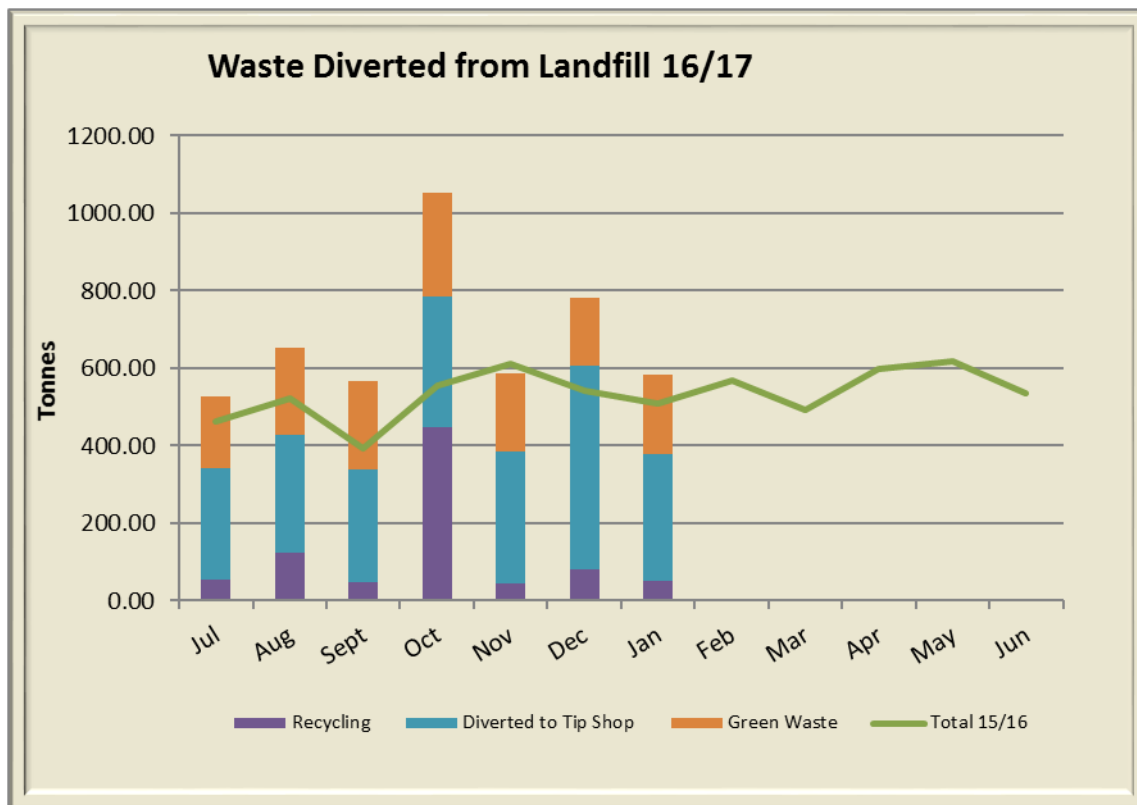
Liquid Waste delivered to the 7 Mile Waste Facility. Increased volumes received from North West Waste Alliance.



Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.



7 Mile Waste Facility Tip Shop Income.



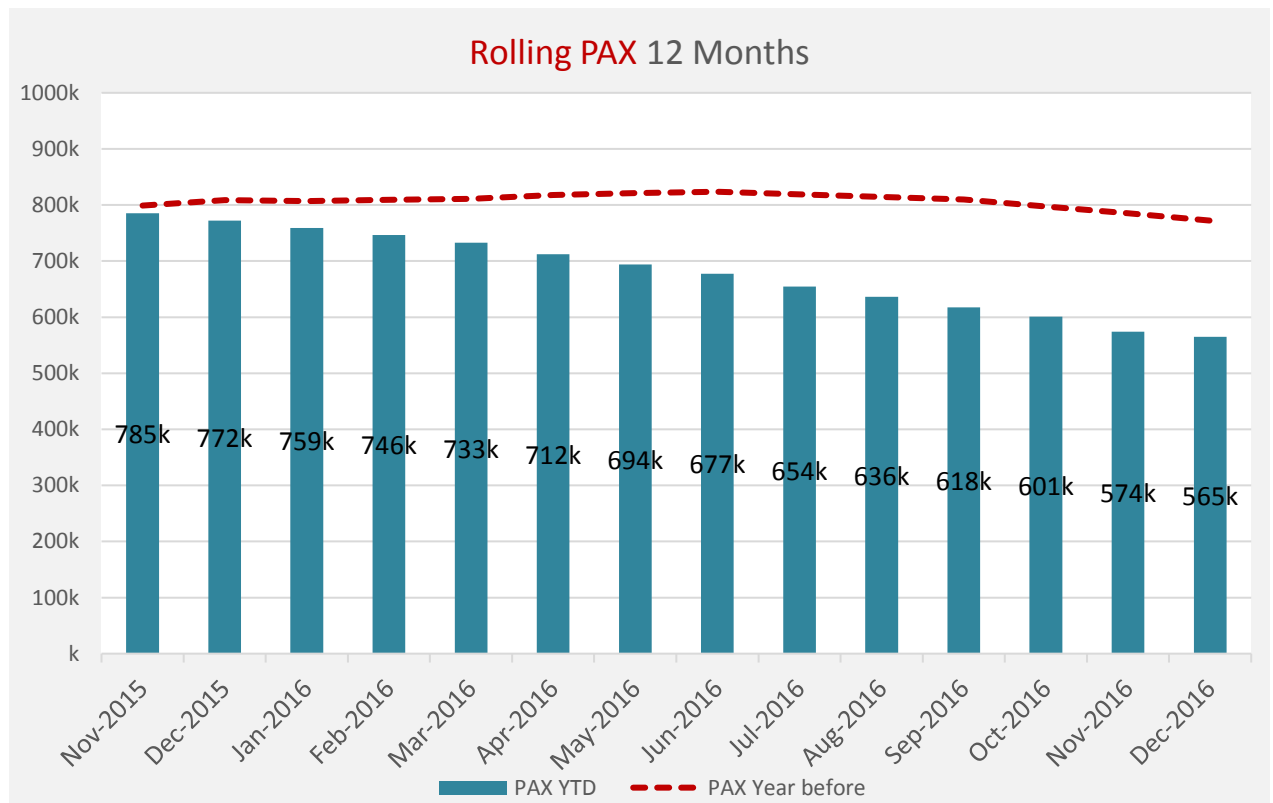
7 Mile Waste Facility and Wickham Transfer Station waste diverted from landfill. Includes recycling, green waste and re-usable items recovered for the 7 Mile Tip Shop.

14.12 AIRPORT SERVICES DATA

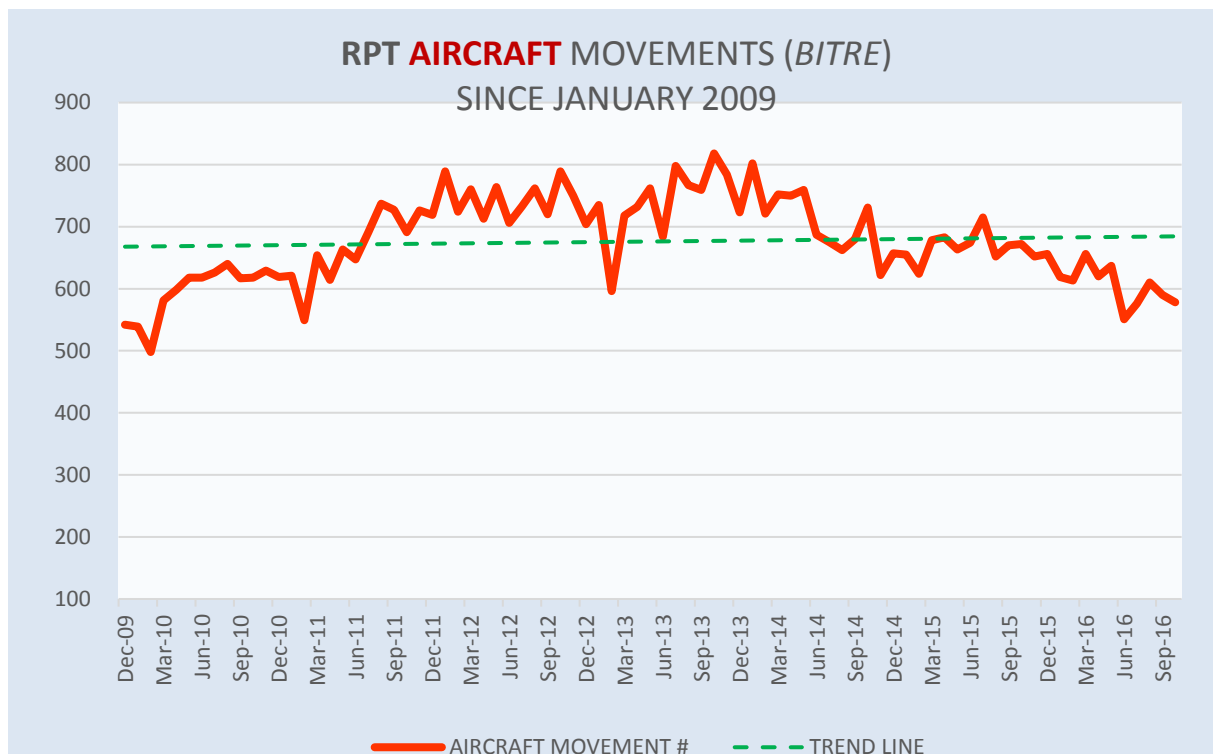
File No: TT.42
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager Airport Services
Date of Report: 3 February 2017
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

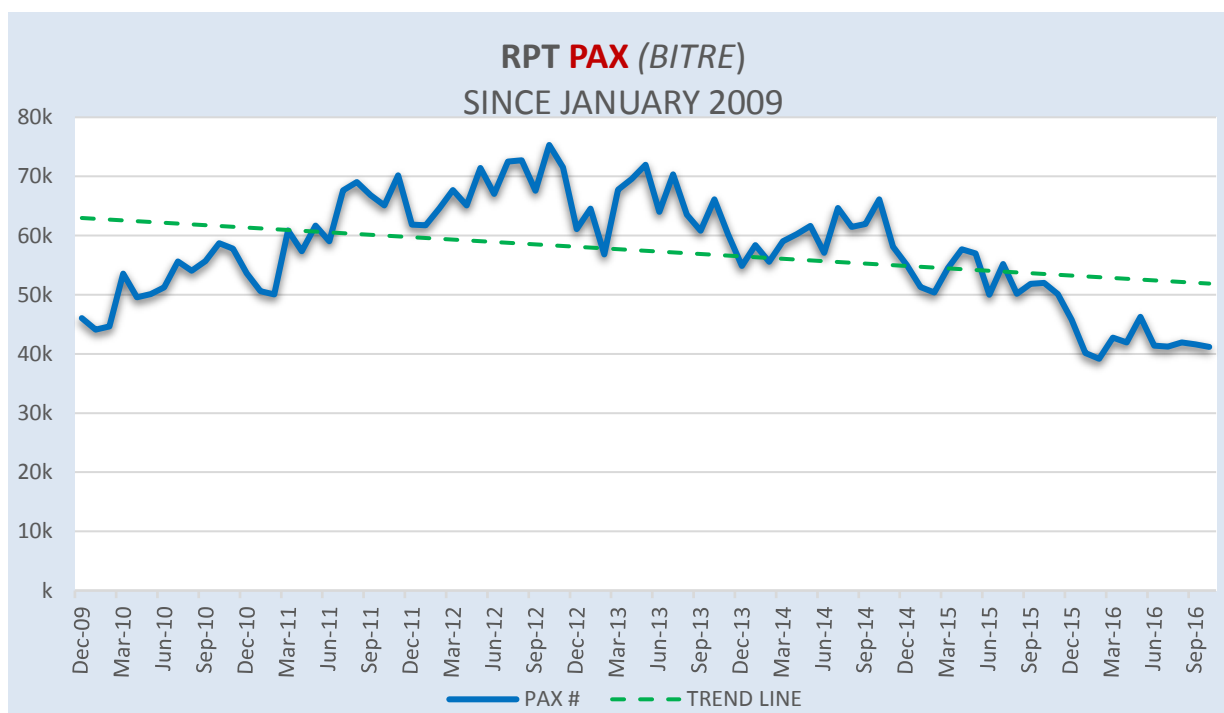
To provide an illustration of Airport Services data collected for the 2016/17 year with comparisons against previous year.



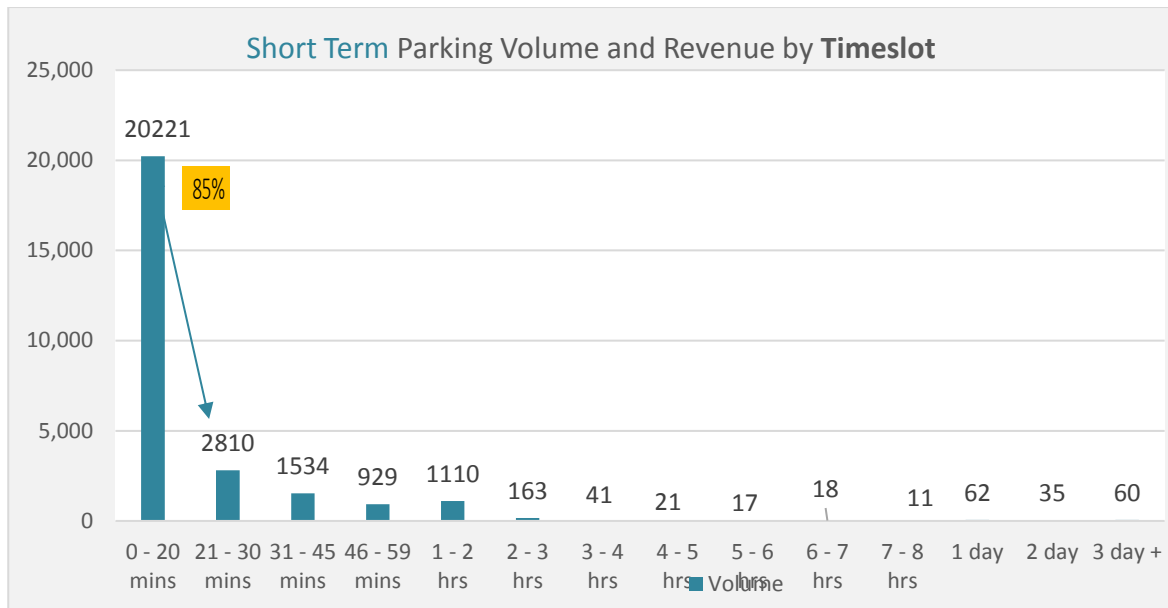
Rolling PAX shows the total PAX numbers for KTA consecutive monthly data for the last twelve months. Includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



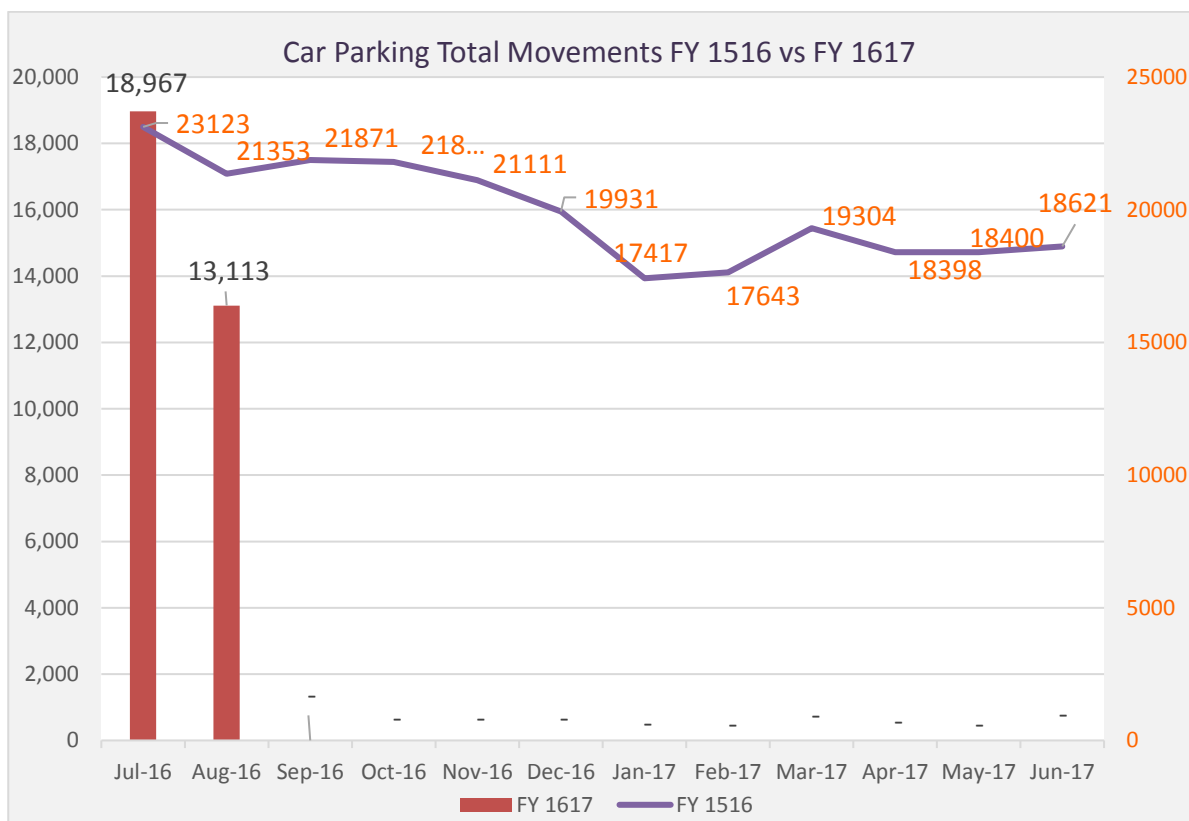
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to October 2016 for RPT Aircraft movements.



Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to October 2016 for RPT Passenger movements.



This Car Park Data relates to August 2016. There is no September, October, November & December data available yet.



This Car Park Data relates to August 2016. There is no September, October, November & December data available yet.

14.13 NOTIFICATION OF DISPOSAL OF PROPERTY BY THE CHIEF EXECUTIVE OFFICER

File No: PL.19
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: DAO Strategic Projects & Infrastructure
Date of Report: 13 February 2017
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To advise Councillors of the Disposal of Plant outcome following public auction.

BACKGROUND

At the Ordinary Council Meeting held on 21 November 2016, Council resolved to approve the disposal of the following asset/plant by way of public auction:

- Asset # 20000656 100T Hydraulic Press;
- P8500 Bomag Padfoot Roller;
- P8501 Bomag Multi-Tyre Roller;
- P8502 Bomag Tandem Vib Roller; and
- P9409 Small Plant Trailer

In accordance with Section 5.42 of the *Local Government Act 1995*, Council delegated authority to the Chief Executive Officer to Accept or Reject offers made for the above plant, following the public auction.

CONCLUSION

The table below indicates each item of plant, Valuation Reserve price and selling price auction outcomes inclusive of GST, accepted by the Chief Executive Officer under Delegation 15 of the Delegations and Authorisations Register:

Asset # 20000656 100T Hydraulic Press;	\$ 4,000	\$ 3,398.61
P8500 Bomag Padfoot Roller;	\$ 50,000	\$ 70,815.20
P8501 Bomag Multi-Tyre Roller;	\$ 60,000	\$ 75,373.02
P8502 Bomag Tandem Vib Roller; and	\$ 20,000	\$ 22,376.18
P9409 Small Plant Trailer	\$ 2,000	\$ 2,574.32
Total	\$ 136,000	\$ 174,537.33

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

17.1 LATE ITEM - NATURAL FLOODING DISASTER

File No:	GS.61
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Director Strategic Projects & Infrastructure
Date of Report:	20 February 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To endorse the actions of the Mayor in approving emergency procurement provisions to rectify damage to infrastructure as a result of extreme flooding in the Pilbara.

BACKGROUND

On 8 February 2017 the Pilbara experienced record rains and extreme flooding resulting in the Pilbara's major arterial road – the North West Coastal Hwy being closed. In particular, the City of Karratha experienced 209mm of rainfall overnight with collectively more rainfall levels over the past two months than the individual rainfall for each of the past three years. The extreme flooding has caused infrastructure damage to the City requiring repair to roads, drainage and parks. The following work activities have been identified:

- Shoulder re-sheeting/stabilising
- Road Grading
- Road gravel re-sheeting
- Road sealing, Asphalt, chip seal
- Drainage swale banks re-sheet, stabilising
- Drainage Culverts
- Tree Pruning
- Rock Pitching
- Footpath Repairs
- Street Sweeping
- Kerb replacement

The Premier Colin Barnett has subsequently declared areas of WA, including the floods experienced in the Pilbara as being eligible for disaster assistance under the Western Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA).

It is estimated that the procurement of contracts and services to cover the extent of works in a timely manner for the flood related damage is approx. \$500,000. The City will ensure that expenditure is monitored and reported back to Council.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Chief Executive Officer and the Mayor to seek consent to invoke the emergency provisions under the *Local Government Act 1995*.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with Part 11 (2)(a) of the *Local Government Functions and General Regulations 1996*, tenders do not have to be publicly invited if the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the *Local Government Act 1995* which enables expenditure to be authorised in advance by the Mayor or Shire President in an emergency. Further, where expenditure has been authorised under section 6.8(1)(c) of the *Local Government Act 1995* it is to be reported to the next ordinary meeting of the Council.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The costs associated with the rectification to infrastructure in these circumstances will be partly recovered as per the funding assistance under the WANDRRA which provides for 75% claim up to \$410,000 and 100% claim thereafter. The City will monitor its expenditure with related costs expected to be approx. \$500,000. This equates to an approximate \$90,000 potential impact on budget. As of the date of this report, \$58,706 has been invoiced towards rectification works.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

The significance of damage caused by the flooding to roads, drainage and parks has impacted on the capacity of City staff to continue with typical operations whilst rectification efforts are being coordinated. In particular, the impact to the Infrastructure Services Department including Parks and Gardens, Operations and Building Maintenance teams.

RELEVANT PRECEDENTS

Council has previously resolved to support the actions of the Shire President in authorising emergency expenditure to facilitate recovery efforts associated with the aftermath of Tropical Cyclone Christine, as declared a natural disaster under WANDRRA.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

Not applicable – there are no alternate options presented as the Mayor has exercised a function of the role in accordance with 6.8(1)(c) of the *Local Government Act 1995*.

CONCLUSION

As a declared natural disaster, on 15 February 2017 the Mayor authorised emergency expenditure to enable contractors to be engaged. The City of Karratha is responsible for infrastructure damage as a result of extreme flooding in the Pilbara. Contracts and services are anticipated at approx. \$500,000 to assist in the infrastructure rectification, in particular - repair to roads, drainage and parks.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153727
 MOVED : Cr Scott
 SECONDED: : Cr Harris

That Council by SIMPLE Majority pursuant to Section 6.8(1)(c) and Part 11 (2)(a) of the *Local Government Functions and General Regulations 1996* RESOLVES to NOTE that:

1. **Actions of the Mayor in authorising emergency expenditure to facilitate infrastructure rectification works as a consequence of severe flooding in the Pilbara on 8 February 2017;**
2. **The severe flooding in the Pilbara has been declared a natural disaster under the Western Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA);**
3. **Expenditure associated with several individual contracts and services for the rectification of works associated with repair to roads, drainage and parks due to the severe flooding is expected to be up to \$500,000. The City will monitor its expenditure noting that WANDRRA assistance provides for 75% claim up to \$410,000 and 100% claim thereafter;**
4. **As of the date of this report, \$58,706 has been invoiced towards rectification works; and**
5. **A further report will be presented to Council to advise total expenditure and consider any potential impact on Council's municipal fund.**

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers,
 Cr White-Hartig
 AGAINST : Nil

18 MATTERS BEHIND CLOSED DOORS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153728
 MOVED : Cr Cucel
 SECONDED: : Cr Smeathers

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

CONFIDENTIAL ITEM 18.1 – DUE DILIGENCE ON OPTION TO ACQUIRE WICKHAM HOSPITAL SITE

CONFIDENTIAL ITEM 18.2 – THE QUARTER HQ

CONFIDENTIAL ITEM 18.3 - REQUESTS FOR SUPPORT FOR FILM MAKING / VIDEO PRODUCTION

Also included is the following:

CONFIDENTIAL ATTACHMENT TO ITEM 11.2 REAP SOUTH ELEVATION OF BUILDING FAÇADE PUBLIC ART COMMISSION

CONFIDENTIAL ATTACHMENT TO ITEM 13.1 WICKHAM COMMUNITY HUB PROJECT TENDER FOR CONSTRUCTION

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers,
 Cr White-Hartig
 AGAINST : Nil

Council moved in camera at 8.08 pm.

18.1 CONFIDENTIAL ITEM - DUE DILIGENCE ON OPTION TO ACQUIRE WICKHAM HOSPITAL SITE

File No: A74144
Responsible Executive Officer: A/Director Development Services
Reporting Author: A/Director Development Services
Date of Report: 6 February 2017
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s)

1. Location Plan and Lot Plan
2. Development Guide Plan
3. Alternative Scenario B: Hospital Lot and Balance Lot

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153729
MOVED : Cr Scott
SECONDED : Cr Cucel

That Council ADOPT the Officer’s recommendation as contained in the confidential report 18.1 Due Diligence on option to acquire Wickham Hospital Site.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

Cr Cucel declared an impartiality interest in Confidential Item 18.2 The Quarter HQ as Cr Cucel owns commercial property in the Karratha central business district. Cr Cucel did not leave the room as the disclosure does not restrict his ability to vote on this matter.

Cr Harris declared a proximity interest in Confidential Item 18.2 The Quarter HQ as Cr Harris leases a business premises in the Karratha City Shopping Centre.

At 8.15 pm Cr Harris left the Chambers.

18.2 CONFIDENTIAL ITEM - THE QUARTER HQ

File No: CP.182
Responsible Executive Officer: Director Corporate Services
Reporting Author: Director Corporate Services
Date of Report: 7 February 2017
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Nil

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153730
MOVED : Cr Cucel
SECONDED : Cr Scott

That Council ADOPT the Officer’s recommendation as contained in the confidential report 18.2 The Quarter HQ.

CARRIED 4-3

FOR : Cr Long, Cr Cucel, Cr Scott, Cr Smeathers
AGAINST : Cr Bailey, Cr Bertling, Cr White-Hartig

REASON : Cr Bertling requested that her reason for being against the motion be recorded in the minutes. Cr Bertling indicated that the proposal placed too high pressure on the Council to make a hasty decision.

At 8.27 pm Cr Harris re-entered the Chambers.

Cr White-Hartig declared a financial interest in Confidential Item 18.3 Requests for Support for Film Making / Video Production as Cr White-Hartig is a board member of the Yindjibandi Aboriginal Corporation Trust (YAC). Juluwarlu is a subsidiary of YAC which is funded through the YAC Trust.

Cr White-Hartig asked that the request for support from Juluwarlu Group Aboriginal Corporation, and the Shearers and Pastoral Workers Social Club be considered separately.

At 8.30 pm Cr White-Hartig left the Chambers.

COUNCIL RESOLUTION

Res No : **153731**
MOVED : **Cr Bailey**
SECONDED : **Cr Smeathers**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CONSIDER as separate items the requests for support from the Juluwarlu Group Aboriginal Corporation, and the Shearers and Pastoral Workers Social Club.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers
AGAINST : Nil

18.3 CONFIDENTIAL ITEM - REQUESTS FOR SUPPORT FOR FILM MAKING / VIDEO PRODUCTION

File No: CR.38

Responsible Executive Officer: Director Community Services

Reporting Author: Director Community Services

Date of Report: 7 February 2017

Applicant/Proponent:

1. Shearers and Pastoral Workers Social Club
2. Juluwarlu Group Aboriginal Corporation

Disclosure of Interest: Nil

Attachment(s)

1. The Culture of the Truck Days
2. Shearers and Pastoral Workers Social Club Expression of Interest and Donation Form
3. Juluwarlu Group “Heirs of Exile” Film Precis
4. Juluwarlu Group “Significance Assessment Report”

COUNCIL RESOLUTION

Res No : **153732**
MOVED : **Cr Bailey**
SECONDED : **Cr Harris**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **DECLINE** at this time Juluwarlu Group Aboriginal Corporation's request for the City to provide funding support for the production of "Heirs of Exile";
2. **AUTHORISE** the Chief Executive Officer to **EXTEND** an offer of logistical support and access to the City's venues and equipment, and negotiate how this support may best be delivered; to the proponents for film and video production within and pertaining to the City; and
3. **REFER** the proponents for film and video production within and pertaining to the City to grants available from the Pilbara Development Commission (Community Chest Fund), Screenwest and Screen Australia and advise that the City will offer a letter of support for such applications that capture and portray local history and culture.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers,
AGAINST : Nil

At 8.35 pm Cr White-Hartig re-entered the Chambers.

COUNCIL RESOLUTION

Res No : **153733**
MOVED : **Cr White-Hartig**
SECONDED : **Cr Harris**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to **OFFER** a donation from the Mayor's Discretionary Fund of \$2,000 to the Shearers and Pastoral Workers Social Club to support the video production of "Shearers – Truck Days".

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers,
Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **153734**
MOVED : **Cr White-Hartig**
SECONDED : **Cr Cucel**

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers,
Cr White-Hartig
AGAINST : Nil

Council moved out of camera at 8.40 pm.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 8.40 pm.

The next meeting is to be held on Monday, 20 March 2017 at 6:30pm at Council Chambers - Welcome Road, Karratha.

I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 20 February 2017.

..... Date ____ / ____ / ____