



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on 16 November 2009 at 6.30pm**

**Collene Longmore
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the Shire of Roebourne for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of Roebourne disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the Shire of Roebourne during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Roebourne.

The Shire of Roebourne warns that anyone who has any application lodged with the Shire of Roebourne must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the Shire of Roebourne in respect of the application.

Signed: _____
Ms C Longmore –Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING	4
2	PUBLIC QUESTION TIME.....	4
3	RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE	4
4	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	4
5	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS	4
6	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION	5
7	COUNCILLORS' REPORTS.....	5
8	CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES	5
8.1	CHIEF EXECUTIVE OFFICER.....	5
9	CORPORATE SERVICES	6
9.1	CORPORATE	6
9.1.1	Write Off Rates Land Transferred To Crown	6
9.1.2	Shire of Roebourne – Extraordinary Election 2010.....	10
9.1.3	List of Accounts October 2009	16
9.1.4	Financial Statement For Period Ending 30 September 2009.....	34
9.1.5	Asset Disposals.....	49
10	COMMUNITY SERVICES	52
10.1	COMMUNITY SERVICES	52
10.1.1	October 2009 Round Sports Funding & Community Cultural Grant Scheme	52
10.1.2	Master Plan For Development Of The Karratha Learning And Leisure Precinct	58
10.1.3	Hire Fee Waive Request- Roebourne Domestic Violence Community March.....	63
10.2	RANGER SERVICES.....	66
10.2.1	Application for Two or More Dogs – 1 Davey Court, Nickol	66
10.2.2	Application for Two or More Dogs – 421 Turner Way, Bulgarra.....	68
11	TECHNICAL SERVICES	70
11.1	AIRPORT.....	70
11.1.1	Tender KAP 01/09-10 - Leasing Of Lot 8 At Karratha Airport	70
11.1.2	Lease Of Hangar Site - Roebourne Airstrip	73
12	DEVELOPMENT SERVICES	76
12.1	ENVIRONMENTAL HEALTH.....	76
12.1.1	Implementation Of The Food Act 2008.....	76

12.1.2	Funding For The Demolition And Replacement Of The Shire's Sentinel Chicken Coop	88
12.2	PLANNING SERVICES	96
12.2.1	Town Planning Delegation - Planning And Development Act 2005	96
13	ITEMS FOR INFORMATION ONLY	99
13.1	CEO & EXECUTIVE SERVICES	99
13.1.1	Information Only Items - November 2009	99
13.1.2	Shire President's Mail –9/10/2009 – 4/11/2009	100
11.1.3	Register of Documents Stamped with the Shire of Roebourne Common Seal	101
11.1.4	Councillor Representatives On Organisations	102
13.2	CORPORATE SERVICES	103
13.2.1	Budget Amendments For The Period Ending 19 October 2009	103
13.2.2	Non Statutory Donations For Period Ending 2 November 2009	105
13.3	DEVELOPMENT SERVICES	106
13.3.1	Building Licence Statistics For The Month Of October 2009	106
13.3.2	Planning Decisions Issued - 9 October - 5 November 2009	107
14	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	109
15	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	109
16	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	109
16.1.1	Amendment to the Design Brief to Baynton West Family Centre	109
17	CLOSURE & DATE OF NEXT MEETING	109

AGENDA

1 OFFICIAL OPENING

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE

Councillors: Cr Nicole Lockwood [President]
Cr John Lally [Deputy President]
Cr Garry Bailey
Cr Fay Cechner
Cr Ben Lewis
Cr Harry Hipworth
Cr Des Rothe
Cr Evette Smeathers
Cr Sharon Vertigan
Cr Fiona White-Hartig

Staff: Collene Longmore Chief Executive Officer
Ray McDermott Exec Manager Corporate Svces
Simon Kot Exec Manager Community Svces
Joel Gajic A/Exec Manager Development Svces
Troy Davis Exec Manager Technical Svces
Bobbie Laine Minute Secretary

Apologies:
Absent:
Leave of Absence:

Members of Public:
Members of Media:

4 PETITIONS/DEPUTATIONS/PRESENTATIONS

Presentation by Shire President, Cr Lockwood to the winner of the 2009 Walkington Award for Academic Achievement and Runner-up Certificates.

5 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 19 October 2009, be confirmed as a true and correct record of proceedings.

6 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

26-29 October 2009	Canberra / Perth Trip – meet with Senators & Department Heads, Cr Lockwood, Cr Lally and Collene Longmore
30 October 2009	Karratha Senior High School Presentation Evening, Cr Lockwood
31 October 2009	WA Ballet, compliments of Woodside, Cr Lockwood & Cr Lally
3 November 2009	Woodside Meeting, Cr Lockwood and Collene Longmore
4 November 2009	National Trust of Australia (WA) Photo & Story Competition, Cr Lockwood
11 November 2009	Meeting with Rio Tinto representatives, Cr Lockwood & Collene Longmore
11 November 2009	Remembrance Day Ceremony, Cr Lockwood
11 November 2009	Luncheon Function with representatives from The Reserve Bank of Australia, Cr Lockwood
11 November 2009	Dampier Port Authority function, Cr Lockwood & Collene Longmore
12 November 2009	Meeting with Frontier Services, Cr Lockwood

7 COUNCILLORS' REPORTS

Nil

8 CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES

8.1 CHIEF EXECUTIVE OFFICER

Nil

9 CORPORATE SERVICES

9.1 CORPORATE

9.1.1 Write Off Rates Land Transferred To Crown

File No: AA/5/8
Responsible Officer: Revenue Accountant
Author Name: Senior Rates Officer
Disclosure of Interest: Nil

REPORT PURPOSE

To seek Council approval to write off Outstanding Rates on Lots 3, 4 & 5 Gordon Street, Roebourne and Lot 149 Roe Street, Roebourne, reverted back to Crown.

Background

At Council's ordinary meeting of 21 April 2008, Council approved and passed a Recommendation/ Resolution Res No 14344 applies.

RECOMMENDATION/COUNCIL RESOLUTION

Res No : 14344

MOVED : Cr Cechner
SECONDED : Cr Bailey

That Council approve:

- 1. The application to the Minister for the transfer of the land situated at Lot 3 Gordon Street, Roebourne to the Crown in right of the State.***
- 2. The application to the Minister for the transfer of the land situated at Lot 4 Gordon Street, Roebourne to the Crown in right of the State.***
- 3. The application to the Minister for the transfer of the land situated at Lot 5 Gordon Street, Roebourne to the Crown in right of the State.***

CARRIED BY ABSOLUTE MAJORITY

FOR : Cr Rothe, Cr Bailey, Cr Cechner, Cr Wieland, Cr Lally, Cr Lockwood and Cr White-Hartig
AGAINST : Nil

Cr Vertigan was absent for this item

Under Section 6.64 and 6.74 of the Local Government Act 1995 Council is able to have land revested in the Crown where the land is rateable, vacant and rates are in arrears for 3 years.

- Assessment 1370 - Lot 3 Gordon Street, Roebourne, zone Rural. It was discovered that the property was freehold, unrated land in 1996 and was back rated for a period of five years. The land is rateable vacant land with all rates levied to date remaining unpaid. The certificate of title in respect of the land is dated 2nd October 1885 and the owner is more than certainly deceased. A search of the birth/death and electoral records of the State of Western Australia failed to identify any descendant or person that may have held claim to the land. The subject land is situated in the flood plain of the Harding River, has no services and holds little or no commercial value. The balance of the outstanding rates is approximately 3 to 4 times that of the value of the land, which makes the sale of the land an unworkable option.
- Assessment 1371 & 1372 - Lot 4 & 5 Gordon Street, Roebourne, zone Rural. It was discovered that the property was freehold, unrated land in 1996 and was back rated for a period of five years. The land is rateable vacant land with all rates levied to date remaining unpaid. The subject land is situated in the flood plain of the Harding River, has no services and holds little or no commercial value. The current owners gained possession of the land under the terms of the estate of the previous owner and have on numerous occasions indicated that it was their intention to surrender the land to the Crown or Local Government. Council has previously indicated that it does not want to take possession of the land and the owners were advised to revest the land to the Crown at their own expense (Council resolution 10988 of 9th of March 1998 refers). Despite this advice and subsequent follow up correspondence, the certificate of title for the land remains unchanged. Although the owners can be easily located, the cost of any proceeding to recover the unpaid rates would certainly exceed the value of the land. The balance of the outstanding rates is approximately 3 to 4 times that of the value of the land, which makes the sale of the land an unworkable option.

Issues

As the land situated at Lots 3, 4 & 5 Gordon Street Roebourne are in the flood plain area of the Harding River, they have a very low commercial value and it is doubtful that any prospective land buyers would consider purchasing these properties.

Council has the following options available:

1. Lots 4 & 5 Gordon Street, Roebourne.
 - From time to time lease the land.
 - Sell the Land.
 - Cause the land to be transferred to the Crown.

NB: It has been previously resolved not to accept transfer of these lots to Council under Council Resolution 10988 of 9th March 1998.

2. Lot 3 Gordon Street, Roebourne

- From time to time lease the land.
- Sell the Land.
- Cause the land to be transferred to the Crown.
- Cause the land to be transferred to Council.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Under the Local Government Act 1995, section 6.64 states:

(1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and –

- (a) From time to time lease the land;*
- (b) Sell the land;*
- (c) Cause the land to be transferred to the Crown; or*
- (d) Cause the land to be transferred to itself.*

Section 6.74 states:

- (1) If land is –*
- (a) Rateable land;*
 - (b) Vacant land; and*
 - (c) Land in respect of which any rates or service charges have been unpaid for a period of at least 3 years.*

The local government in whose district the land is situated may apply in the form and manner prescribed to the Minister to have the land revested in the Crown in right of the State.

Financial Implications

As Crown land is non-rateable, write off a debt is effectively an expense to the Council as the money has been shown as income in a previous year therefore will have a negative effect on the surplus/deficit position. The current balances of the rate assessments as at 30th October 2009 are as follows:

1. Assessment 1370 Lot 3 Gordon Street, Roebourne \$23,402.42
2. Assessment 1371 Lot 4 Gordon Street, Roebourne \$22,707.77
3. Assessment 1372 Lot 5 Gordon Street, Roebourne \$22,878.97

Conclusion

The Department of Local Government and Regional Development has approved that the three lots are now unallocated Crown Land in the name of the State of Western Australia as of the 23 March 2009.

Lot 3 on DP 223090 Volume LR3156 Folio 151

Lot 4 on DP 223090 Volume LR3156 Folio 152

Lot 5 on DP 223090 Volume LR3156 Folio 153

The item listed for write off has effectively been raised and unrecoverable and therefore considered outstanding.

Voting Requirements

Absolute

RECOMMENDATION

That Council resolve to:

Write off the debt which was raised and amend the budget on account 100200 accordingly.

AssNO	Property Owner	Amount	Reason for Write off
1370	Mr Frederick, PLATH	\$23,402.42	Revested in Crown
1371	Mr John & James O'MEEHAN	\$22,707.77	Revested in Crown
1372	Mr John & James O'MEEHAN	\$22,878.97	Revested in Crown

9.1.2 Shire of Roebourne – Extraordinary Election 2010

File No: AE/1/1
Attachment(s) Letter Electoral Commission, Mr Warick Gately AM
Responsible Officer: Executive Manager Corporate Services
Author Name: Corporate Compliance Officer
Disclosure of Interest: Nil

REPORT PURPOSE

To seek a decision from Council to hold an extraordinary election, in accordance with s. 4.8(1) due to Councillor Elect Brad Snell resigning from office as per s. 2.32(b)

Background

Under the Local Government Act 1995 (the Act) there are two ways in which to conduct an election. The first being “voting in person election” and the second being “postal election”.

“Voting in Person” is an election at which the principal method of casting votes is by voting in person on Election Day, but at which votes can also be cast in person before Election Day, or posted or delivered, in accordance with regulations.

“Postal Election” is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before the Election Day.

Historically, Council has favoured “Voting in Person” elections when conducting its ordinary and extraordinary elections however the 2007 and 2009 Ordinary Elections were conducted via “Postal Election” with much improved voter turnout as evidenced in the table below:

Ordinary Elections	Electors	Votes	%Voter Turnout
2003 Kta/Roeb/Damp Wards	7633	1012	13.3%
2005 Kta/Roeb Wards	6980	892	12.3%
2007 Kta/Roeb/Damp/Wkham	6162	1657	26.1%
2009 Karratha	6101	1733	28.41%
2009 Wickham	990	268	27.07%

The WAEC suggest that the higher participation rate largely due to the convenience of postal voting. Electors can cast their vote at home and those without access to transport are not prevented from voting.

Issues

Based on statistics alone there is significant evidence that would suggest that the postal method would provide council with a greater participation rate.

The advantages of postal voting, according to the WAEC, include the following:

Advantages of postal voting

- Every elector is made aware that an election is being held
- There are virtually no barriers to voting, which encourages participation

- Elections are seen to be conducted by the impartial WAEC
- The proposed day for the election is Thursday the 25 February 2010, voters would not have to take time of work to vote.

Advantages to electors

- Casting a vote at home is convenient, particularly for shift workers who may not be able to attend the election day or early voting for in person elections
- Those without access to public transport are not prevented from voting
- Candidate profiles are provided to assist in the decision making
- Candidate supply contact details to enable the discussion of issues
- Postage paid envelopes are used for the return of ballot papers

Advantages for the candidates

- A WAEC elected returning officer at “arm’s length” from local government business conducts the election
- Statutory requirements are fulfilled and disputes are handled by the WAEC

The cost to Council to conduct “in person” vote, would be approximately \$7,000.00 compared to the WAEC quote of \$18,000.00 to conduct a “postal” vote.

This cost estimate does not include non-statutory advertising (ie, additional advertisements in community newspapers; any legal expenses other than those that are determined to be borne by the WAEC; and one local government staff member to work in the polling place on Election Day. This would equate to a further \$1,500 in expenses.

This is a significant saving, however the issue of value for money needs to be compared with the participation rates and with the election scheduled for on a weekday could mean less voter turnout. If council can double its participation rates using the postal voting system, then this may be considered better value for money.

Any decision to conduct the elections as a postal election and declare the Electoral Commissioner responsible for the conduct of an election must be made by the 7th December 2009 and once the decision is made it cannot be rescinded after this date.

Council should note that written agreement has already been received from the Electoral Commissioner to conduct the extraordinary election by postal vote. This is the first step in appointing the Electoral Commissioner to conduct council’s postal election, should it go down this path. The next step being to “declare” the Electoral Commissioner responsible for the conduct of the election.

Council has the following options available:

1. Conduct the 2010 Extraordinary Election as a Postal Election requiring a Budget Amendment of \$18,000.00
2. Conduct the 2010 Extraordinary Election as an In Person election requiring a Budget Amendment of \$7,000.00

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

s. 4.20(4) and s. 4.61(2) of the Local Government Act 1995

Financial Implications

A budget amendment resolved by Absolute Majority will be required of up to \$18,000.00.

Conclusion

Nil

Voting Requirements

Absolute.

RECOMMENDATION

That Council resolve to:

- (a) **Declare, in accordance with s. 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2010 extraordinary elections;**
 - (b) **Council decide, in accordance with s. 4.61(2) of the Local Government Act 1995 that the method of conducting the election will be as a postal election;**
 - (c) **Council resolves, to amend the budget by \$18,000 for the purpose of conducting the extraordinary election.**
-

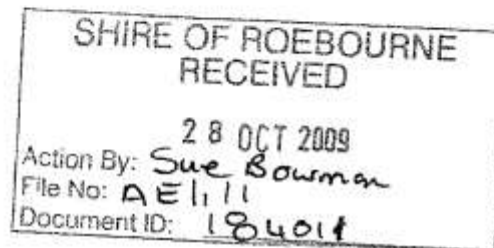


WESTERN AUSTRALIAN Electoral Commission

LGE 028

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Mr Allan Moles
Chief Executive Officer
Shire of Roebourne
PO Box 219
KARRATHA WA 6714



Attention: Ms Sue Bowman

Dear Mr Moles

Extraordinary Election

I refer to your email of 23 October 2009 advising of the resignation of Cr Brad Snell and requesting an estimate to conduct an extraordinary election for the Shire of Roebourne as a postal election.

The estimated cost to conduct the extraordinary election would be \$18,000 including GST which has been based on the following assumptions:

- 6,150 electors;
- response rate of approximately 30%; and
- count to be conducted in Karratha.

Costs not incorporated in this estimate include:

- non-statutory advertising (i.e. additional advertisements in community newspapers and promotional advertising);
- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns; and
- one local government staff member to work in the polling place on election day.

The Commission is required by the *Local Government Act 1995* to conduct local government elections on a full cost recovery basis. Please note that this is an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for our charges is all materials at cost and a margin on staff time only.

110372



In accordance with section 4.20(4) of the *Local Government Act 1995*, I agree to be responsible for the conduct of an extraordinary election on a date to be appointed by Council.

If the Shire of Roebourne wishes to have the election conducted as a postal election, Council will now need to pass the following two motions by absolute majority:

1. declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election; and
2. decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the extraordinary election will be as a postal election.

An election schedule is enclosed for Thursday 25 February 2010, which is a date that has been suggested for the election.

If you have any further queries please contact Phil Richards on 9214 0443.

Yours sincerely


Warwick Gately AM
ELECTORAL COMMISSIONER

26 October 2009

Enc.



ELECTION TIMETABLE

Local Government Extraordinary Election 25 February 2010

Days to Polling Day	Local Government Act	References to Act/Regs	Day	Date
80	Last day for agreement of Electoral Commissioner to conduct postal election.	LGA 4.20 (2)(3)(4)	Mon	7/12/2009
80	A decision made to conduct the election as a postal election cannot be rescinded after the 80th day.	LGA 4.81(5)	Mon	7/12/2009
70	Electoral Commissioner to appoint a person to be the Returning Officer of the Local Government for the election.	LGA 4.20 (4)	Thu	17/12/2009
70	Between the 70th/56th day the CEO is to give Statewide public notice of the time and date of close of enrolments. Preferred date Wednesday 23 December 2009	LGA 4.39(2)	Thu	17/12/2009
50			to Thu	to 31/12/2009
56	Advertising may begin for nominations from 56 days and no later than 45 days before election day. Preferred date Wednesday 6 January 2010	LGA 4.47(1)	Thu	31/12/2009
50	Close roll 5.00 pm	LGA 4.39(1)	Wed	6/01/2010
45	Last day for advertisement to be placed calling for nominations.	LGA 4.47(1)	Mon	11/01/2010
44	Nominations Open First day for candidates to lodge completed nomination paper, in the prescribed form, with the Returning Officer. Nominations period is open for 8 days.	LGA 4.49(a)	Tue	12/01/2010
38	If a candidate's nomination is withdrawn not later than 4.00 pm on the 38th day before election day, the candidate's deposit is to be refunded.	Reg. 27(5)	Mon	18/01/2010
37	Close of Nominations 4.00 pm on the 37th day before election day.	LGA 4.49(a)	Tue	19/01/2010
36	CEO to prepare an owners & occupiers roll for the election. Electoral Commissioner to prepare residents roll.	LGA 4.41(1) LGA 4.40(2)	Wed	20/01/2010
24	Lodgement of election packages with Australia Post. Work Commencing	Approx	Mon	1/02/2010
22	The preparation of any consolidated roll under subregulation (1) be completed on or before 22nd day before election day.	Reg. 18(2)	Wed	3/02/2010
19	Last day for the Returning Officer to give Statewide public notice of the election. Preferred date Wednesday 27 January 2010	LGA 4.84(1)	Sat	6/02/2010
3	Commence processing returned election packages	Approx	Mon	22/02/2010
0	Election Day Close of poll 8.00 pm	LGA 4.7	Thu	25/02/2010

Post Election Day	Post Declaration	References to Act/Regs	Day	Date
5	Election result advertisement.	LGA 4.77	Tue	2/03/2010
14	Report to Minister. The report relating to an election under section 4.79 is to be provided to the Minister within 14 days after the declaration of the result of the election.	Reg.81	Thu	11/03/2010
28	An invalidity complaint is to be made to a Court of Disputed Returns, constituted by a magistrate, but can only be made within 28 days after notice is given of the result of the election.	LGA 4.81(1)	Thu	25/03/2010

9.1.3 List of Accounts October 2009

File No: LOA0307
Attachment(s) NIL
Responsible Officer: Manager Financial Services
Author Name: Finance Officer

REPORT PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

Background

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or electronic lodgement.

Issues – None.

Options – None.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion – None.

Voting Requirements

Simple.

RECOMMENDATION

That Voucher numbers 71639 to 71794, EFT4473 to EFT4748 and Payroll Cheques inclusive, totalling \$3,784,708.69 submitted and checked with vouchers, be passed for payment.

Date	Chq/EFT	Name	Description	Value
20/10/2009	71593	Cancelled Cheque	Cancelled Refund Plan Printing Fee - replaced with Cheque # 71768	-30.00
01/10/2009	71639	Shire Of Roebourne	Payroll Deductions	2,571.37
02/10/2009	71640	Australian Institute Of Building Surveyors	AIBS 2009 Wa Conf. Registration	900.00
02/10/2009	71641	Australian Geographic	09/10 Annual Subscription To Australian Geographic	99.95
02/10/2009	71642	North West Realty	Lease 15 Gecko Circle - 23.09.09-22.11.09	7,691.42
02/10/2009	71643	Rydges - Perth	26.08.09 Accommodation - Development Services	252.00
02/10/2009	71644	Telstra	20.09.09-19.10.09 Wick/Roeb Ses Mobiles	399.38
02/10/2009	71645	Horizon Power	Charges - Street lights, Parks, Housing, Tip office, Admin Office, KEC, Effluent, Gap Ridge, JJJ radio station	24,100.72
02/10/2009	71646	Water Corporation	6.05.09-31.08.09 Roebourne Workshop	2,628.45
02/10/2009	71647	Butterworth, Barry	Refund Building Licence Fee - Application Withdrawn # 20090413	125.00
02/10/2009	71648	Electronic Keying Australia	Karratha Airport - EKA Keys	5,784.56
02/10/2009	71649	Ess Bay Village	Fund Raising - Litter Collection 87 X Bags	486.00
02/10/2009	71650	Environmental Health Association (Australia)	Employee Registration For EHAA Conference 23-25.09.09	1,100.00
02/10/2009	71651	Department of Housing	Refund Overpayment Of Invoice 52005	115.50
02/10/2009	71652	Isenbert, Marcia	Refund Bond For Anti Barking Collar Receipt#171128	50.00
02/10/2009	71653	Pennoschea Little	Reimbursement Of Hire Fees For Millars Well Pavilion - Cancellation Of Event	170.00
02/10/2009	71654	North 2 South Building Contractors	Refund Overpayment Included In Cheque 300185	28.43
02/10/2009	71655	Pilbara Multicultural Association	Community Cultural Grant - Cc/03/May 09	1,000.00
02/10/2009	71656	Pike, Peter	Refund Overpayment Of Parking Fine Receipt#172140	10.00
02/10/2009	71658	Shine Aviation Services	Refund Overpayment Of Invoice 51159 (Paid 1.06.09)	86.63
07/10/2009	71659	Shire Of Roebourne	Airport/TTI ATM Cash Replenishment	74,000.00
07/10/2009	71662	Norwest Sand & Gravel Pty Ltd	Sams Creek Rd - clean up litter on Mount Welcome and cart to Ktha tip Sams Creek Rd - hire semi water truck for gravel resheeting works Balla Balla Rd - hire semi water truck for gravel resheeting work Woodbrook Rd - wet hire semi water cart 17.08.09-19.08.09 Woodbrook Rd - wet hire semi water cart 30.07.09-13.08.09	69,074.50
07/10/2009	71664	Keyspot Services	Name Badge : KEC Staff	87.50
07/10/2009	71665	McLeods & Co Barristers And Solicitors	Legal Advice - Contract Dispute - Airport Master Plan	1,349.15
07/10/2009	71666	Major Motors Pty Ltd	Quick release valve for truck P903, jack for truck P901 & workshop stock; fuel kits, oil & fuel filters.	1,245.07
07/10/2009	71668	Road & Traffic Services	Searipple Road maintenance - Set out and install line marking.	20,036.50
07/10/2009	71669	Sylvania Lighting	Workshop stock; lamps, lights/globes	893.38

Australasia Pty Ltd				
07/10/2009	71670	Versatile Building Products	Steel Tool Box for Toyota Hilux P104	335.53
07/10/2009	71671	Woodhouse Legal Solicitors & Legal Consu	Preparation of Lease Documents for Karratha Airport Logistics	1,003.75
07/10/2009	71672	WA Aquatic Club Pty Ltd	KAC - assorted swimming caps for Kiosk	2,300.34
09/10/2009	71673	Commissioner Of Police	Renew Firearms Licence No. 9990035	104.00
14/10/2009	71675	North West Realty	Lease: 01/11/09-30/11/09 : 19 Leonard Way & 1.11.09-30.11.09 11B Swetman Way	9,728.98
14/10/2009	71676	Chemsearch Australia	Depot workshop materials - Super Chemzyme IV Plus	3,977.93
14/10/2009	71677	Mantra On Murray	12.09.09-13.09.09 - Accommodation - Airport Staff	177.00
14/10/2009	71678	Rydges - Perth	councillor Accommodation 12.09.09	199.00
14/10/2009	71679	Te Wai Manufacturing	Depot Uniform Stock - Polo Shirts - Navy/Sky Sports	1,054.60
14/10/2009	71680	Trax Music	RAC - Assorted music CD's for PA System	171.70
14/10/2009	71681	Tash & Daves Nursery	Plant Hire - Cossack Art Awards	200.00
14/10/2009	71682	Thrifty Car Rental	Car Hire -Hilux 25/05/09 To 29/05/09 fo r litter control contracts	312.07
14/10/2009	71683	Horizon Power	Charges - Street lights, Parks, Housing, Tip office, Admin Office, KEC, Effluent, Gap Ridge, JJJ radio station	601.22
14/10/2009	71684	Water Corporation	Charges - Housing, Roe Lib, Parks, Gardens, RAC, Wick. Cemetery, Admin office, Depot, Toilets, Airport, KAC, ovals	31,367.15
14/10/2009	71685	CD's Confectionery Wholesalers	RAC - Kiosk Stock - confectionery	1,520.10
14/10/2009	71686	360 Connect Pty Ltd	SOR Local Government Reform Response Submission 2.09.09-24.09.09	8,871.50
14/10/2009	71687	Eagle Sports	RAC - Kiosk Stock - assorted goggles	587.40
14/10/2009	71688	Ensystex Australasia Pty Ltd	Depot Stock -Blattathir Gel - cockroach bait	193.60
14/10/2009	71689	Electronic Keying Australia	IT Stock - EKA Padlocks	1,242.78
14/10/2009	71690	Frogs Gelato	TTI-Repair Coffee Machine	187.50
14/10/2009	71691	Hitachi Construction Machinery	Hydraulic Cylinder for repairs to backhoe P812	653.14
14/10/2009	71692	Jtagz Pty Ltd	Dog Registration Tags For Year 2012	341.00
14/10/2009	71693	Karratha Retravisio	Vacuum Ultrixx - Bagless Barrel for 1 Caddy Court	179.00
14/10/2009	71694	Karratha Country Club Inc	Refreshments for Kevin Sheedy Function 3.09.09	686.40
14/10/2009	71695	Karratha Automotive & Truck	Brake Pipe for Trailer P35114	30.00
14/10/2009	71696	Kott Gunning	Consultancy Briefs - Baynton West Family Centre & Bulgarra Community Facility	5,359.88
14/10/2009	71697	Metalcom	Service on Wickham transfer station hook bin	1,408.00
14/10/2009	71698	Mecure Inn Hotel Broome	3 Nights Accommodation 16-18/9/09	513.00
14/10/2009	71699	Statewide Bearings	Workshop stock: nuts, hub seals, breaks, air duster extrator, belt gates, trailer brake master cylinder, vee belts	1,675.32
14/10/2009	71700	K Mart Karratha	KAC- Kiosk Stock/Stationery	591.98
14/10/2009	71701	Subway Karratha	Human Resources Team Meeting - Lunch	35.00

14/10/2009	71702	ALAN & VIVIAN SOFIELD	Rates Refund For Assessment A56938 4 Featherby Way Baynton 6714	1,792.64
14/10/2009	71703	Trugrade Pty Ltd	Workshop stock - Cleaning Cloths	231.11
15/10/2009	71705	Norman, Rhonda	Refund Reservation of plot fees, Roebourne/Wickham Cemetary IH9/IH10/IH11	453.75
15/10/2009	71706	Shire Of Roebourne	Payroll Deductions	2,462.33
15/10/2009	71707	Australian Super	Superannuation Contributions	750.78
15/10/2009	71708	Asset Super	Superannuation Contributions	1,790.94
15/10/2009	71709	Colonial First State Firstchoice Super	Superannuation Contributions	750.78
15/10/2009	71710	Cbus	Superannuation Contributions	827.16
15/10/2009	71712	WA Local Govt Superannuation Plan	Superannuation Contributions	190,283.98
15/10/2009	71713	Australian Services Union (asu/meu Div.)	Payroll Deductions	510.30
15/10/2009	71714	AMP Life Ltd	Superannuation Contributions	2,064.18
15/10/2009	71715	AXA Australia	Superannuation Contributions	750.77
15/10/2009	71716	BT Super for Life	Superannuation Contributions	1,496.41
15/10/2009	71717	Catholic Super & Retirement Fund	Superannuation Contributions	174.83
15/10/2009	71718	First State Super	Superannuation Contributions	68.21
15/10/2009	71719	H.E.S.T. Australia Ltd	Superannuation Contributions	922.84
15/10/2009	71720	Health Super	Superannuation Contributions	964.54
15/10/2009	71721	ING Life Ltd	Superannuation Contributions	186.48
15/10/2009	71722	LG Super	Superannuation Contributions	774.85
15/10/2009	71723	LGRCEU	Payroll Deductions	123.00
15/10/2009	71724	MTAA Superannuation Fund	Superannuation Contributions	2,438.17
15/10/2009	71725	MLC Nominees Pty LTd	Superannuation Contributions	161.45
15/10/2009	71726	REST Superannuation	Superannuation Contributions	1,995.29
15/10/2009	71727	Superwrap Personal Super Plan	Superannuation Contributions	790.62
15/10/2009	71728	Westscheme	Superannuation Contributions	2,328.79
19/10/2009	71730	Australia Post	September 2009 - Postage expenses; Corporate, Building, Planning, Works, Rates	3,204.58
19/10/2009	71731	Austral Pool Equipment	Pool chemical stock for KAC & RAC - Algaecide Knock Out - 5Lt	279.77
19/10/2009	71732	Callahan, Jill	Refund Cancellation Of Singing Program	58.50
19/10/2009	71733	Dampier Community Association	Rubbish Collection May'09	720.00
19/10/2009	71734	Gemini Medical Centre	Staff Audio Test	649.00
19/10/2009	71735	Karratha Theatre	Youth Community Cultural Grant - Cc/02/July/2009	1,000.00
19/10/2009	71736	Karratha & Districts Junior Soccer Ass.	Refund Light Tokens For 2009 Season	120.00
19/10/2009	71737	LINK (Local Information Network Karratha) Inc.	Community & Cultural Grant - Cc/07/Feb/09	763.00
19/10/2009	71738	Mantra On Murray	councillor's Accommodation 18/09/09-21/09/09	745.00
19/10/2009	71739	Nu Az Smash Repairs	Cleaverville Rd repairs - replace headlamp & indicator broken by rock from re-sheet work	866.82

19/10/2009	71740	Rothe, Desmond Arthur	Refund Building Licence Fee - 50% 08/907	494.54
19/10/2009	71741	City Of Swan	Long Service Leave Entitlement Claim	4,491.75
19/10/2009	71742	Shenton Enterprises Pty Ltd	General Hardware Materials For Repairs At Kac	99.00
19/10/2009	71743	Telstra	22/08/09-21/09/09 Mobile Charges, 19.08.09-19.09.09 Airport Fire Alarm Monitoring, 24.09.09-24.10.09 Wickham/Roebourne SES, 1.09.09-1.10.09 Karratha SES mobile, 4.09.09-4.10.09 Karratha SES landline, 27.08.09-27.09.09 Cossack phone/fax	4,845.62
19/10/2009	71744	Tom Price Hotel Motel	CEO/councillor's Accommodation 28/09/09 for Pilbara Regional Council Meeting	406.50
19/10/2009	71745	3 Hutchison Telecommunications Aust.	26/09/09-25/10/09 Karratha SES Messaging Service	187.00
19/10/2009	71746	Thrifty Car Rental	HR Consultant Vehicle Hire 08/09/09-10/09/09	203.16
19/10/2009	71748	Chadson Engineering Pty Ltd	Test Tablets for KAC	64.35
19/10/2009	71749	Citigate Perth	Staff Accommodation 25-26/08/09	320.00
19/10/2009	71750	DY Mark Pty Ltd	Workshop stock; Spray n' Mark layout Paint - Yellow/White	301.49
19/10/2009	71751	Dolphins	Refreshments - Budget Meeting 28/08/09	468.50
19/10/2009	71752	Grey Street Surgery	Pre-employment Medicals	121.00
19/10/2009	71753	Lester Blades Pty Ltd	Recruitment selection for CEO @ SOR	8,250.00
19/10/2009	71754	MaC Kenzie, Alan	Refund Planning Application - Not Required	667.00
19/10/2009	71755	Ocean Centre Hotel	Accommodation - Ranger Conference Geraldton 23-24/09/09	680.00
19/10/2009	71756	Speedo Australia Pty Ltd	RAC- Assorted Swimming Merchandise For Kiosk	790.35
19/10/2009	71757	Wickham Newsagency	Papers/Magazines - August'09 Wickham Library	136.30
19/10/2009	71758	Woodhouse Legal Solicitors & Legal Consu	Avis Australia - Extension Of Lease - Karratha Airport	976.25
20/10/2009	71760	Shire Of Roebourne	ATM cash replenishment	74,000.00
20/10/2009	71761	Shire Of Roebourne	Recoup Petty Cash Pe. 19/10/09	1,268.90
26/10/2009	71762	Salt Junior Soccer Club	Refund 50% Light Token 2009	420.00
26/10/2009	71765	Water Corporation	13/05/09-03/09/09 Stables Water Charges	1,954.60
26/10/2009	71766	Australian Communications & Media Author	Renew Broadcast/Mobile Licences To 31/10/2010	491.00
26/10/2009	71768	BRADY, LINDSAY	Refund plan printing fee on receipt # 171018 - No plan fees applicable	60.00
26/10/2009	71769	Jane Baker	Refund - Cancellation Of Singing Classes	58.50
26/10/2009	71770	BUACA	Refund Bond - Family Fun Day	296.00
26/10/2009	71771	Melinda Feucs	Refund Bond Dog Barking Collar	50.00
26/10/2009	71772	MM Electrical Merchandising	Replacement Globes - Airport	1,496.00
26/10/2009	71773	TOLL-IPEC	Freight & cartage	81.94
26/10/2009	71774	Telstra	01/10/09-31/10/09 Megalink S&E, Roebourne Library Drivers Test 6.07.09-6.08.09 & 6.09.09-6.10.09	1,037.90
26/10/2009	71775	Horizon Power	Charges - Street lights, Parks, Housing, Tip office, Admin Office, KEC, Effluent, Gap Ridge, JJJ	85,557.80
26/10/2009	71776	Builders Registration	July 2009 - BRB Levy	2,921.50

Board of WA					
26/10/2009	71777	Austral Mercantile Collections Pty Ltd	Eastwest Concrete - Skip Tracing Fee		198.00
26/10/2009	71778	Convic Design Pty Ltd	Design - Nickol West Skatepark		6,600.00
26/10/2009	71779	Godfrey's Fitting Service	Release Valve- 3/8 Qr1 Style		18.81
26/10/2009	71780	Hathaway's Lubricants	Renolin B 68		857.50
26/10/2009	71781	Lil's Karratha Retravision	5 X Mobile Phones - Corp. Serv.		628.00
26/10/2009	71782	Video Ezy Karratha	Dvd'S - Dampier Library		200.50
26/10/2009	71783	Angus And Robertson Karratha	Books & Dvd'S - Dampier Library		361.55
26/10/2009	71784	City of Bunbury	Long Service Leave Entitlements 5/10/98 - 16/08/04		7,554.55
26/10/2009	71785	CD's Confectionery Wholesalers	Kiosk Stock - RAC		1,456.00
26/10/2009	71786	Calcutt Watson & Associates	Airport Association National Convention Workshops		1,780.00
26/10/2009	71787	Shire of Dardanup	Long Service Leave Entitlements 28/04/98-23/01/01		2,742.76
26/10/2009	71788	Globe Australia Pty Ltd	Larvicide stock. Ant bait for 209A Richardson Way		3,260.40
26/10/2009	71789	Greenline AG Pty Ltd	Workshop stock ; air filters, blades, bolts, washers		259.97
26/10/2009	71790	The Honda Shop	Workshop stock; air filters, blade mower kit		124.14
26/10/2009	71791	Ingal Eps	Door cover & setscrew to suit see-saw light pole		226.60
26/10/2009	71792	Bob Jane T-mart	RAC; 4 x tubes ITD 10R15 for repairs		176.00
26/10/2009	71793	Tradelink Plumbing Supplies	Assorted pipes & capping for mosquito management		1,511.40
29/10/2009	71794	Shire Of Roebourne	Payroll Deductions		2,944.31
01/10/2009	EFT4473	Australian Taxation Office	Payroll Deductions		117,629.15
01/10/2009	EFT4474	Child Support Agency	Payroll Deductions		830.13
01/10/2009	EFT4475	Shire Of Roebourne Social Club	Payroll Deductions		1,458.00
01/10/2009	EFT4476	The Cove Caravan Park	Payroll Deductions		680.00
01/10/2009	EFT4477	Dept Of Housing & Works	Payroll Deductions		250.00
01/10/2009	EFT4478	Dept Of Housing & Works	Payroll Deductions		760.00
01/10/2009	EFT4479	Dept Of Housing & Works	Payroll Deductions		514.60
01/10/2009	EFT4480	Tracy Kitching	Payroll Deductions		1,000.00
01/10/2009	EFT4481	Piper, Lindsay Graeme	C24-08/09 Conference Expenses - Building		220.55
02/10/2009	EFT4482	Avis Australia	HR consultant car hire - 31/08/09 To 01/09/09		176.66
02/10/2009	EFT4483	A.R.B. General Services Pty Ltd	General Cleaning Ktha Airport - 16/08/09 To 31/08/09		11,718.00
02/10/2009	EFT4484	British American Tobacco Australia Ltd	TTI - Tobacco Stock		5,297.20
02/10/2009	EFT4485	Bull Bar Foods Pty Ltd	TTI - Stock beef jerky		556.80
02/10/2009	EFT4486	Transpacific Cleanaway	August 2009 - Monthly Rubbish Removal 3.0M Bin - Wickham Library		122.88
02/10/2009	EFT4487	Chandler Macleod	Temp Labour hire September/October		5,082.00

02/10/2009	EFT4488	Dampier Plumbing And Gas	Repairs To Tank At Bulgarra As Directed. Install new safety shower/eye wash station at Ktha Depot	10,990.10
02/10/2009	EFT4489	Down To Earth Training & Assessing	Training Courses: Traffic Management/Control, Chainsaw, Forklift, Machine Assessment Skid Steer, Front End Loader, Back Hoe, Dogman	20,570.00
02/10/2009	EFT4490	Esplanade Fremantle Hotel	Accommodation - 9.08.09-11.08.09 August 2009	630.00
02/10/2009	EFT4491	Educational Experience Pty Limited	Craft Materials for KEC program	920.44
02/10/2009	EFT4492	Geraldton Building Services & Cabinets	SOR - Supply & install cupboards and desks for stage 2 upgrade. New work station installation. 38 Nelley Way - replace sliding kitchen to lounge doors, recover kitchen plinth around bottom of cupboards. Audit all kitchen drawers & repair. Fix kitchen pantry beading. Audit & replace door stops. Patch hole in Bd Rm 3 wall. Repair steel post to vanity basin in bathroom. Regrout bathroom sink. replace 3 laundry tiles.	16,860.69
02/10/2009	EFT4493	Garrards Pty Ltd	Biflex Ultra 20L - workshop stock	1,925.00
02/10/2009	EFT4494	Harvey World Travel	Airfares: HR 22.09.09-29.09.09 KTA/PER return, Tech Serv. Contract Management Training in Perth, Temp Staff - Development Services KTA/PER	2,683.00
02/10/2009	EFT4495	Karratha & Districts Chamber Of Commerce	Award Sponsorship For Business Excellence Awards 2009	2,500.00
02/10/2009	EFT4496	Karratha Newsagency	TTI - Newspapers/Mags	2,238.62
02/10/2009	EFT4497	Karratha Alternative Carriers	Transport Chlorine Centurion To Bulgarra Treatment Plant	247.50
02/10/2009	EFT4498	Lally, John	Councillor Mileage 30.04.09-30.06.09	346.28
02/10/2009	EFT4499	Market Creations Pty Ltd	CEO Media Release - Copywriting Fees 26.08.09	214.50
02/10/2009	EFT4500	Pilbara Iron Company (services) Pty Ltd	10.07.09-7.09.09 Wickham Clinic electricity. 10.07.09-7.09.09 Wickham Library Electricity. 9.07.09-10.09.09 38 Nelley Way Electricity.	2,157.93
02/10/2009	EFT4501	Prime Health Group Limited	Pre-employment Medicals	396.00
02/10/2009	EFT4502	Pilbara Holiday Park	Accommodation & meals For HR Consultant 8.09.09-9.09.09	505.00
02/10/2009	EFT4503	Soroptimists International Of Karratha,	Litter Collection Program - Care Clean Up	300.00
02/10/2009	EFT4504	SAI Global Ltd	BCA & Reference Standards Online Subscription Renewal	1,414.40
02/10/2009	EFT4505	The Royal Life Saving Society Australia	WAW Annual Registration 09/10 -RAC	328.60
02/10/2009	EFT4506	Travelworld Karratha	HR Consultant /Councillor Airfares KTA/PER return	2,100.00
02/10/2009	EFT4507	White-hartig, Fiona	Councillor Mileage 3.12.09-30.06.09	1,432.34
02/10/2009	EFT4508	Watton, Peter	Reimburse Relocation Expenses - Bulding	1,679.94
02/10/2009	EFT4509	Attorney-general's Department	Completed Auschecks for August 2009	352.00
02/10/2009	EFT4510	Avdata Australia	Avdata Abr Data Recorder - Karratha Airport	5,063.50

02/10/2009	EFT4511	Coventry Group Ltd	Replacement tools as per quote # 5861343; wrenches, digital w/temp probe, vice, tyre lever 600mm, w/brace, brake bleeder kit, service trollies, battery water filler, , wire brushes, oil drain pans, cordless inspection lamps, handlamps, wheel chock, garage jack, oil extractor, flat file, chain block, lead extensions, bolt cutters, sledge hammer, blue blow gun & nozzle, G Clamps, files halfround, files smooth, files round, Carbon Pille Load Tester, HD Booster Pack, Air guage, jumper leads, gear oil pump, tonne axle stand, double flare kit.	10,665.59
02/10/2009	EFT4512	Cape Byron Imports	KAC - Kiosk Merchandise	2,320.56
02/10/2009	EFT4513	Food Stars Pty Ltd	Materials For EHS Presentation	111.00
02/10/2009	EFT4514	Hearing & Audiology	Staff medical - Full Audiological Assessment	250.00
02/10/2009	EFT4515	Dept. Of Treasury & Finance - State Library Of Western Australia	Gift Books For The Better Beginnings Program 2009/2010	1,688.50
02/10/2009	EFT4516	LJ Hooker Karratha	Lease 13 Nickol Rd - 1.10.09-31.10.09	5,200.00
02/10/2009	EFT4517	Landgate	Lease Documents. Land Enquiry.	55.79
02/10/2009	EFT4518	Leeuwin Ocean Adventure Foundation Ltd	6 Youths On Board Voyage 09/10- Departed 11/08/09	3,960.00
02/10/2009	EFT4519	Mobile Masters	Supply/Program New Radio - KAC	475.20
02/10/2009	EFT4520	Turf Grass Association Of Australia	Corporate Membership - 01/07/09 To 30/06/10	220.00
02/10/2009	EFT4521	The Icon	EBA Committee Meeting/Lunch	342.00
02/10/2009	EFT4522	Vertigan, Sharon	councillor Mileage 26.11.09-30.06.09	818.48
07/10/2009	EFT4523	Corporate Express Australia Limited	SOR, TTI, KEC,KAC, Libraries - office supplies/consumables	6,815.31
07/10/2009	EFT4524	Drake Australia Pty Ltd	TTI Temp Staff September/October 2009	26,727.94
07/10/2009	EFT4525	Midalia Steel	Materials for repairs to Box Top Trailer P947& Hilux P239. Flat steel for maintenance to No. 2 Gap Ridge Waste Water Plant and Bulgarra Oval.	744.49
07/10/2009	EFT4526	WALGA (Marketforce)	Registration for WALGA convention 6.08.09-8.08.09	1,250.00
07/10/2009	EFT4528	Signswest, Stick With Us Sign Studio	Karratha Airport - Carpark/Gate Signage	3,833.50
07/10/2009	EFT4529	SFD Plumbing & Gas	Roebourne Library - Excavate trench site for new ablution block, plumbing fixtures & electrical cables.	2,420.00
07/10/2009	EFT4530	Sealanes	Cossack Cafe Stock	762.05
07/10/2009	EFT4532	Travelworld Karratha	September / October 2009 Airfares - conference/training for councillors & staff	6,583.00
07/10/2009	EFT4533	Truck Centre (WA) Pty. Ltd	Workshop stock; filters, hoses, pumps, plugs,	1,464.14
07/10/2009	EFT4534	Landmark Operations Limited	Workshop stock - Herbicide & fly bait	1,675.13
07/10/2009	EFT4535	Worksense Safety & Workwear	Employee uniforms; TTI, DEPOT, SOR OFFICE	2,145.08
07/10/2009	EFT4536	Atom Supply	Hose clamps for P236, bag trolley for RAC, stock; plastic containers, PVC hose for motorised bitumen sprayer unit, plastic jerry can, box of 'Out of Service' tags, air hose fitting for trailer P35318, bolts for street sign brakets, 4 x sets of steel cap rubber boots.	973.03

07/10/2009	EFT4537	Atkins Carlyle Ltd	Pigskin Riggers Gloves & Leather Riggers Gloves	888.20
07/10/2009	EFT4538	Protector Alsafe	Repellant - Off Skintastic Spray	3,191.15
07/10/2009	EFT4540	BOC Limited	KAC - refill gas bottles	1,098.42
07/10/2009	EFT4541	Centurion Transport Co Pty Ltd	Freight & cartage	2,043.24
07/10/2009	EFT4542	Coventry Group Ltd	Assorted Stock; gloves, buckets, plugs, tools, filters,hoses, blades	3,641.35
07/10/2009	EFT4543	Data#3 Limited	CS4 Photoshop Licences & 24 Month Maintenance (20.08.09-20.08.2011)	7,510.62
07/10/2009	EFT4545	Emeco International Pty Ltd	D9R Dozer Hire - 01/08/09 To 31/08/09 - 7Mile Refuse site	22,880.00
07/10/2009	EFT4546	Farinosi and Sons (Rtl) Pty Ltd	Workshop materials/equipment; yard broom, cutting discs, paint, galvanised chain, brushcutter line & cord, concrete packs, turnbuckles & hose clamps.	1,965.10
07/10/2009	EFT4547	Home Hardware	RAC - Hardware materials for maintenance/repairs	797.72
07/10/2009	EFT4548	Haden Engineering Pty Ltd	Supply / Hire - Ktha Airport	1,650.00
07/10/2009	EFT4549	Karratha Smash Repairs	Remove and refit windscreens	2,353.27
07/10/2009	EFT4550	Karratha Auto Electrics	Wire Taillights, Supply And Fit Rear Clearance Lamps	2,035.07
07/10/2009	EFT4551	Karratha Fluid Power	Replace Worn Hoses As Per Instruction	4,684.16
07/10/2009	EFT4552	Loscam Limited	TTI- Pallet Hire 1.08.09-31.08.09	15.84
07/10/2009	EFT4553	Macdonald Johnston Engineering	Proximity Swith And Ful Filter	217.93
07/10/2009	EFT4554	North West Tree Services	Warambie Rd - remove trees and grind stumps	2,689.50
07/10/2009	EFT4555	Pilbara Distributors	Cossack Cafe - Ice Cream Stock	918.94
07/10/2009	EFT4557	West-sure Group	August 2009 Securty Services Airport/TTI	2,722.50
07/10/2009	EFT4558	Woollett Partners	Audit Preparation For M/Well Child Care Upgrade	1,760.00
09/10/2009	EFT4559	Amnet It Services	Broadband 09/10/2009 - 09/01/2010	435.00
09/10/2009	EFT4560	Assetic Australia Pty Ltd	Mydata Annual Support & Maintenance July'09-July'10	8,250.00
09/10/2009	EFT4561	Trasan Contracting	Progress Claim #4 Final Claim For G04-08/09- Pt Samson Ablution Works	16,218.50
09/10/2009	EFT4562	Targett, Gabrielle	Aquarobics Course Fees	3,355.70
09/10/2009	EFT4563	Downer Edi Works Pty Ltd	Hill Road - Tender # M2 08/09	85,668.88
13/10/2009	EFT4564	Karratha Contracting Pty Ltd	SOR office - EM Developement Services - reposition desk, install new book shelf & hutch, supply & instal new right hand return to suit origina, all work done outside normal working hours. 12 Knight Place - Repair rear sliding security/fly screen door, repair front door latch to prevent slamming. 20B Shadwick Drive - Check water pipes in bathroom, audit & repair all water faucets inside & outside house. Annual backflow protection device testing. KAC - replace water damaged store room door in ladies toilet, replace broken wall tiles in Men's toilet. Airport - Repair/paint walls where artwork displayed KEC - repair Exit lights as directed 10 Knight Place - repair runners on Dinning room rear sliding door/linen cupboard door & main bedroom BIR, replace broken toilet seat. KEC - Repair/replace office stereo amp.	68,157.46

Sholl Street entry - replace water sub metre
Fenacng - locate power at KEC oval for fence installation 22.09.09
RAC - replace corroded pipe on ball tap inside balance tank.
SOR - Repair flush in Men's urinals at Chambers end.
Millars Well Pavilion - repair flush in disabled toilet .
KEC - repair flush button in ladies toilet outside the lesser hall.
No. 1 Bulgarra Waste Water Plant - pump repairs
SOR - replace light in disabled toilet at Corp. Service end of building.
Dampier Park Exeloo - Fix power connection at Lions Park in Exeloo & BBQ.
Dampier Pavilion - Repair BBQ ignition button & replace elements & stolen lid.
SOR - repair faulty exit lights above meeting room 4.
SOR - repair faulty lights at Technical Services end of building.
Bulgarra North Building - check/repair water connection to netball club.
190 Richardson Way - Repair RS pipe work for sewer/drainage.
9 Sing Place - repair rollers on wardrobe doors , replace rusty fence panel.
Hunt Way pavilion - repair flush button in ladies toilets, repair leaking urinal.
Roebourne covered courts - repair leaking tap
11 Frinderstein Way - replace bathroom tiles
Hunt Way Pavilion - replace lock on cleaners store room.
KEC - install first aid cabinet in creche
Karratha Airport - Investigate/repair/replace hot water systems.
Karratha Clinic - install barrier gate to kitchen for children's safety.
SOR - investigate faulty lighting throughout.
KEC - Supply & install new touch pad control
KAC - investigate/repair/replace electricity to north end aqua run pump.
TTI - repair broken drawer below sink.
KTA Depot - amend portable toilet water/power connection
Insurance Claim - replace lights damaged by vandals
Pegs Creek Pavilion - repair seal in toilet - change room 2
Bulgarra Day Care - repair jammed glass sliding door
KAC - repair ladies leaking toilet #4.
10 Knight place - replace/repair leaking gas bottle regulator
Roebourne Depot - Repair water leak - urgent.
KEC - repair hole in squash court wall, internal door handles, move and patch trophy board & pinup board.
KEC - repair leaking sink down stairs. Hunt Way Pavilion - repair flush in ladies toilet.
Millars Well Pavilion - repair/replace flush in ladies toilet .

KEC - repair/replace leaking ladies toilets - gym side
 190 Richardson Way - Repair blocked toilet, shower, bathroom sink
 Karratha Airport - unblock unrrinal in toilet behind Skywest counter
 No. 1 Bulgarra Waste Water Plant - replace vavles and pumping equipment
 Local History Office - Install compactus & Rolafile
 11 Frinderstein Way - repair/replace faulty power points in kitchen
 KEC - replace door handles on squash courts - sunk flush mounted.
 Dampier Pavilion - investigate and repair faulty main circuit breaker.
 KTA Depot - attach power point to wall in smoko room and test.
 SOR - repair a/c to Exec. Meeting room & Council Chambers
 944B Harding Way - Repair bathroom exhaust fan
 1 Cook Close - repair carport gate latch, replace weather seals on front and landry external door frames.
 212 Richardson Way - repair faulty kitchen lights, investigate/repair power to kitchen no power to freezer or microwave.
 190 Richardson Way - repair/replace hot water taps in shower & laundry - urgent
 Hunt Way Pavilion - Sunday Call out - unblock mens toilets
 Dampier Library - repair loose light fitting.
 SOR - repair broken Reception door handle
 7B Leonard Way - replace shower head
 22B Frinderstein Way - investigate, repair/replace hot water taps in shower and leaking irrigation pipe
 22 B Friderstein Way - install sensor lights at front of property
 8 Mcrae Court - replace safety glass in shower

13/10/2009	EFT4565	The Fitness Generation Pty Ltd	Starimaster 510/612 Elevation Motor	1,389.25
14/10/2009	EFT4566	Truck Centre (WA) Pty. Ltd	Front Drum & Drum Nuts	678.61
14/10/2009	EFT4567	Campbell, Vance	Repairs To Finnerty & Padbury Footpaths & Pt Sampson Footpaths	10,403.99
14/10/2009	EFT4568	Karratha First National Real Estate	21/10/09-20/11/09 : 20E Kallama Parade, 21.10.09-20.11.09 20F Kallama Pde, 1/11/09-30/11/09 25 Marsh Way, 1.11.09-30.11.09 20B Lewis Drive	16,401.66
14/10/2009	EFT4569	Karratha City Real Estate	01/11/09-30/11/09 : 5B Bergin Way & 23.10.09-22.11.09 5 Nelson court	8,690.47
14/10/2009	EFT4570	Pilbara Real Estate	14/04/09-07/08/09 : 28 Walkington Circle & 1.11.09-30.11.09 - 18 Bowerbird	17,163.69
14/10/2009	EFT4571	Ray White Real Estate	Lease 26.10.09 - 25.11.09 52 Desert Pea Bvl Water 22.04.09-17.08.09 4 Petrel Crn Lease 10.11.09-9.12.09 4 Petrel Crn Lease 2.11.09-1.12.09 4 Flannelbush Turn Water 22.04.09-17.08.09 13 Gecko Cir	35,811.10

			Lease 17.11.09-16.12.09 13 Gecko Cir Lease 1.11.09-30.11.09 1 Caddy Court	
14/10/2009	EFT4572	Baker's Temptation	Bakery Stock Sept'09 - TTI	1,810.80
14/10/2009	EFT4573	British American Tobacco Australia Ltd	Tobacco Stock - TTI	3,306.82
14/10/2009	EFT4574	Bullivants	Cleaner/Degreaser	72.34
14/10/2009	EFT4575	Chefmaster Australia	Assorted Bin Liners - stock	1,970.15
14/10/2009	EFT4576	Commander Australia Limited	Assurance BCM Contract Aug 2009 And Sep 2009	172.30
14/10/2009	EFT4577	Esplanade Hotel Fremantle	Accommodation 22-25.09.09 staff attendance to Environmental Health Seminar	555.00
14/10/2009	EFT4578	IT Vision	Professional Services for Synergy Soft 6-12.09.09	8,775.15
14/10/2009	EFT4579	Karratha Tavern	TTI - September/October Alcoholic Stock	21,987.03
14/10/2009	EFT4580	Local Government Managers Australia	LGMA Conference 17-18/9/09	300.00
14/10/2009	EFT4581	Manpower Services (aust) P/l	Labour Hire September/October 2009	5,386.15
14/10/2009	EFT4582	Philip Morris Limited	Tobacco Stock - TTI	1,270.26
14/10/2009	EFT4583	Water 2 Water, (prev Pilbara Purewater)	KEC - Monthly Service On Water Filters	53.50
14/10/2009	EFT4584	Tivella Bookbinders Pty Ltd	Binding Of Council Minutes (March -June)	112.80
14/10/2009	EFT4585	Pilbara Iron Company (services) Pty Ltd	15.08.09-14.09.09 Dampier Lib, Hampton Oval, Lions Park Electricity	387.61
14/10/2009	EFT4586	Pixel It Network Solutions	Ldc-E10M - Lumension Device Control, Enterprise Edition, 10-250 Client Lumension Device Control Vol.1 Year Maintenance To 24Th October 2010	1,232.00
14/10/2009	EFT4587	Parry's Merchants	TTI - Stock	19,779.55
14/10/2009	EFT4588	Prime Health Group Limited	Pre-employment Medicals	2,021.00
14/10/2009	EFT4589	Roebourne Tourist Association Inc.	Balance Of 08/09 Funding	12,640.34
14/10/2009	EFT4590	Shell Company Of Australia	Fuel Card Usage - 1/08/09 To 22/09/09	15,572.41
14/10/2009	EFT4591	The Shell Company Of Australia Limited	(200Lt Drum) Unleaded Petrol	1,844.13
14/10/2009	EFT4592	Reliance Petroleum	Diesel - 16003L - stock	20,416.31
14/10/2009	EFT4593	Technical Irrigation Imports	Controller -Sg2024 24 Stn	2,119.70
14/10/2009	EFT4594	The Royal Life Saving Society Australia	Resuscitation Dolls - KAC	1,154.00
14/10/2009	EFT4596	Whelans	Bulgarra Subdivision, Millars Well Subdivision progress/final claims	5,577.00
14/10/2009	EFT4597	Applicon Australia Pty Ltd	Networking Equipment For Karratha Airport Upgrade	26,207.50
14/10/2009	EFT4598	Beaurepaires	Puncture repairs, replace tyres, wheel alignments on vehicles & loaders.	32,127.50
14/10/2009	EFT4599	BC Lock & Key	2 X Key Cut Single	26.40
14/10/2009	EFT4600	Coca-Cola Amatil (holdings) Ltd	Drink Stock - TTI	10,503.87
14/10/2009	EFT4601	Cummins South Pacific Pty Ltd	Thermostat	69.26
14/10/2009	EFT4602	Department Of Environment &	Waste Tracking Forms	377.50

Conservation				
14/10/2009	EFT4603	Downings Legal	Legal Services advice	2,200.00
14/10/2009	EFT4604	Dampier Port Authority	MSIC Processing & Application	215.00
14/10/2009	EFT4605	E & MJ Rosher Pty Ltd	V-Belt - Newstoc	419.90
14/10/2009	EFT4606	G.C. Sales WA	Stock -100 x 240Lt Municipal Garbage Bin	6,600.00
14/10/2009	EFT4607	I.D. Warehouse	RAC- Kiosk Merchandise - Wristbands Assrtd	239.47
14/10/2009	EFT4608	Lo-Go Appointments	Temp. Staff Hire Aug - October 2009	18,027.79
14/10/2009	EFT4609	Metro Count	Lump Sum Payment - Rental Of Metrocount Roadside Traffic Counters	1,881.00
14/10/2009	EFT4610	Nuturf Australia	Stock - Klin-Up 360 Biaquatic	1,038.40
14/10/2009	EFT4611	Orica Australia Pty Ltd	Chlorine Gas Drum - 920Kg Gap Ridge, Stock - sodium Biocarbonate, service fee for chlorine cylinders at No.1 Bulgarra Waste Water Plant, KAC , RAC & No. 2 Gap ridge Waste Water Plant.	4,074.63
14/10/2009	EFT4612	Pilbara Distributors	RAC - Kiosk Stock	1,514.83
14/10/2009	EFT4613	Pilbara Motor Group	Parts for P045, Air filters, oil filters, bottle jack for P4445, Boot kit for P237, Clutch repairs to P246	3,584.50
14/10/2009	EFT4614	Pilbara Tafe	50% Contribution - Walkington Theatre - August 2009, Excel course fees, Tafe book fees, Diploma fees.	27,903.30
14/10/2009	EFT4615	Pacific Biologics	Larvicide Mosquito Management	6,687.34
14/10/2009	EFT4616	PLAY RIGHT AUSTRALIA PTY LTD	Playground Parts	320.17
14/10/2009	EFT4617	Roebourne Hire	Dingo Roebourne Oval mtc - fence repairs Roebourne High School Catrall Park - Remove tree stumps, cove wicket with sand Repair Roebourne High School fence Pegs Creek oval mtce - repair gate Roebourne Primary School - repair damaged perimeter fence	5,500.00
14/10/2009	EFT4618	RJ Cox Engineering	Heavy Duty Kelso Hand Truck	407.55
14/10/2009	EFT4619	Tru-blue Australia Pty Ltd	Torque Kanga Hire For Post/Bollard Holes - 09/09/09 To 11/09/09	843.70
14/10/2009	EFT4620	Steve Trevurza	RAC - Repairs To Shade Sails	660.00
14/10/2009	EFT4621	Theraquatics	KAC - 20 X Budget Bar Bells	133.00
14/10/2009	EFT4622	Westrac Equipment Pty Ltd	Perform Maintenance On 1000 Svc Hour Maintenance	176.26
14/10/2009	EFT4623	Woolworths (WA) Ltd	Kiosk Stock - TTI, KEC & Cossack	1,526.19
14/10/2009	EFT4624	Wurth Australia Pty Ltd	A/C Disinfectant And Carby Cleaner	673.18
14/10/2009	EFT4625	Zipform Pty Ltd	Supply & Print Rates Stationery 2009/2010	10,429.49
15/10/2009	EFT4626	Burleigh, Donald Frederick	Phone Expenses reimbursement	46.01
15/10/2009	EFT4627	The Cove Caravan Park	Payroll Deductions	680.00
15/10/2009	EFT4628	Dept Of Housing & Works	Payroll Deductions	250.00
15/10/2009	EFT4629	Dept Of Housing & Works	Payroll Deductions	760.00
15/10/2009	EFT4630	Dept Of Housing & Works	Payroll Deductions	514.60
15/10/2009	EFT4631	Darren Redden	C58-09/10 Conf Exp	371.05

15/10/2009	EFT4632	Fox, Chris		C57-09/10 C. Fox Conf Exp	504.25
15/10/2009	EFT4633	Tracy Kitching		Payroll Deductions	1,000.00
15/10/2009	EFT4634	Mcewan, Shelley Anne		C59-09/10 Conf Exp	371.05
15/10/2009	EFT4635	Sharkey, Robert Brian		08/09 Travel	1,980.00
21/10/2009	EFT4636	Australian Taxation Office		Payroll Deductions	121,950.47
21/10/2009	EFT4637	Child Support Agency		Payroll Deductions	830.13
19/10/2009	EFT4638	Karratha Contracting Pty Ltd		Millars Well Pavilion - A/C repairs Dampier Library - Replace concrete pit lid Millars Well Day Care - A/C repairs in new section of facility 10 Knight Place - Replace Hills Hoist with a line bolted to colourbond fence. Roebourne Community Centre - Replace faulty light in Switchboard Room. Millars Well Clinic - install internal matting at entrance & pack out with mortar. Repair loose handle on inside of toilet door. Fix loose light fitting cover nearest toilet door. 5B Leonard Way - replace bent letterbox . KAC - repair leaking toilet #5 & repair flush button in toilet #3 in ladies ablution. Service shower buttons in both mens & ladies showers. Dampier Pavilion - construct disabled ramp, refurbish male/female public ablution and install external shower. KEC - repair wire cover next to water fountain (gym entrance door), cover powerboard and affix to wall. No. 1 Bulgarra Waste Water Plant - Install new pump to replace existing pump, (failing bearings). Karratha Golf Course/Bowling Green facility - Repair south east light tower -new lamp & holder installed. 20B Shadwick Drive - retile bathroom wall. Roebourne Library - install lock latch on Power box near exeloo & attach padlock supplied. Millars Well DayCare - Repair door strut on external sliding door. 8 Knight Place - Audit all door handles/stops, repair bottom of Store Room door/step, Audit all drawers, replace weather seals at front and back door. KAC - Repair BBQ at south end. 7B Leonard Way - Repair TV antenna Dampier Pavilion - Fit lid on BBQ	84,207.19
19/10/2009	EFT4639	Associate Contracting Electrical		Travel And Labour costs; Roebourne Library - locate Telstra cables, supply a report & site plan of cable location. Onsite Supervision for excavating area for new staff toilet.	1,328.80
19/10/2009	EFT4640	Avis Australia		Vehicle Hire 20/08/09-24/08/09	318.52
19/10/2009	EFT4641	Allied Pickfords-Karratha		Relocation Expenses 13 Nickol Rd To 1 Cook Pl.	3,100.96
19/10/2009	EFT4642	Brown, Jennifer Moreen		Reimburse Final Relocation Expenses	650.00
19/10/2009	EFT4643	Forte Airport		Consultants - Supplementary Work - Airport BMR Roof	15,632.07

	Management	Stage 1	
19/10/2009	EFT4644	Harvey World Travel	Airfares ; Temp Customer Service Officer 27.09.09, EM Conference 1,472.18
19/10/2009	EFT4645	Itvision	Webinar Electoral Roll 220.00
19/10/2009	EFT4646	Karratha Florist	Sept'09 - Flower Arrangements - TTI, SOR office, Police Remembrance Day 580.00
19/10/2009	EFT4647	Karratha Newsagency	Papers/Mags -TTI, Admin. Office Sept/October 13,635.17
19/10/2009	EFT4648	Karratha International Hotel	Accommodation. 06/09/09-11/09/09 -Synergy consultant 1,860.00
19/10/2009	EFT4649	LRW'S Electrical	Air Cleaner And Oil Filter 63.85
19/10/2009	EFT4650	Les Mills Aerobics Australia	Oct'09 Bodypmp/Rpm Fees 408.22
19/10/2009	EFT4651	Manpower Services (aust) P/l	Labour Hire - Finance Officer - Depot September/October 2009 2,896.02
19/10/2009	EFT4652	WALGA (Marketforce)	09-10 Member Subscriptions, LGC 2009 Conference Registration 25,052.70
19/10/2009	EFT4653	New Wave Caterers	Catering- Mapping & Gapping/ Council Meetings 3,994.00
19/10/2009	EFT4654	Hotel Ibis Perth	Employee Accommodation 13/09/09-15/09/09 537.30
19/10/2009	EFT4655	Water 2 Water, (prev Pilbara Purewater)	Repairs To Wallmounted 4 Stage 48.63
19/10/2009	EFT4656	Poinciana Nursery	Plants - Airport 434.50
19/10/2009	EFT4657	Prime Health Group Limited	Pre-employment Medicals 1,004.50
19/10/2009	EFT4658	Pilbara Holiday Park	HR consultant accommodation/meals 21.09.09 1,330.00
19/10/2009	EFT4659	Soroptimists International Of Karratha,	Community & Cultural Grant 1,000.00
19/10/2009	EFT4660	Signswest, Stick With Us Sign Studio	Opening Hours Sign - RAC 302.50
19/10/2009	EFT4661	Stihl Shop Redcliffe	Fuel Filter, Alloy Trimmer, Brush Cutter 384.95
19/10/2009	EFT4662	Sculpture Sitoara	Crane Hire Costs 50%. Snake Gully Park project 1,029.00
19/10/2009	EFT4663	Travelworld Karratha	Airfares Sept/October; Consultant- HR/staff survey 21.09.09-25.09.09, Health Services 12.10.09, Consultant - Cossack Cyclone impact 21.10.&30.10.09, Consultant - functional review 29.09.09-2.10.09 2,697.00
19/10/2009	EFT4664	TNT Express	Freight & cartage 1,207.90
19/10/2009	EFT4665	All Rid Pest Management	Eradicate Bees - Knight Place 286.00
19/10/2009	EFT4666	Bellingham, Peter	Photo - Karratha Airport 1,600.00
19/10/2009	EFT4667	Centurion Transport Co Pty Ltd	Freight & cartage 6,888.75
19/10/2009	EFT4668	CCS Strategic Management	Staff Focus Group - 50% Project Fee 9,790.00
19/10/2009	EFT4669	Camp Kooyong	Accommodation 20.08.09 203.50
19/10/2009	EFT4670	David Gray And Company Pty Limited	Tech-Fert/Hort Special - Turf for parks; Ashton, Apex, Waters, Dodd Court, Michael Lewandowski, Malster Way, Smith/Delambre, Peace, Roebourne Oval, Miles Loop, Catrall 1,621.75
19/10/2009	EFT4671	Dolce String Quartet	Quartet Performance - Cossack Art Awards 1,600.00
19/10/2009	EFT4672	Felton Industries Pty Ltd	Park Seating X 6, 2 metres. Free Standing Stackable Seats - KAC & 42x Felps Aluminium BBQ furniture 2 x side settings 1800 x 1750mm, 2 x free standing stackable bench seats 8,808.80
19/10/2009	EFT4673	Gym Care:	Repairs & Maintenance to KEC gym equipment; 333.85

		Commercial Fitness Specialists	upright bike, barbell squat pad	
19/10/2009	EFT4674	Icemaker Australia Pty Ltd	Second Hand Slush Drink Machine - RAC	2,310.00
19/10/2009	EFT4675	Kelmix Corporation	CD's - KAC & RAC	321.00
19/10/2009	EFT4676	Lyons & Peirce	Pump Out Septics and remove to 7 Mile Cleverville & 40 Mile Beach	3,907.50
19/10/2009	EFT4677	Landgate	Gross Rental Valuations 08/08/09-04/09/09. Online land enquiries Sept 09', Mining tenements, geospatial data extractions	2,485.99
19/10/2009	EFT4678	LGIS Property	Refund Reimbursement For Valuation Work Carried Out By Avp-Paid Twice (2.07.09)	17,800.00
19/10/2009	EFT4679	A.B. LOVERIDGE	Souvenirs - TTI	1,091.00
19/10/2009	EFT4680	Lenny's Commercial Kitchens	Skope 2 Door Display Fridges X 4	13,178.00
19/10/2009	EFT4681	Mc Laren Hire	Hire Car - Judges 2009 Cossack Art Award - Alan Green	273.62
19/10/2009	EFT4682	MARKETINTEL	Community Survey 2009 - Final 50% Fees	21,615.00
19/10/2009	EFT4683	Pilbara News	Advertising - Sept'09 - community events, holiday programs, tenders, public notices - pre-cyclone clean-up	16,928.95
19/10/2009	EFT4684	Pilbara Tafe	Sept'09 Contribution - Karratha. Community Library & Walkington Theatre	52,610.51
19/10/2009	EFT4685	Pilbara Echo	Advertising - Melbourne Cup 3/10/09	847.00
19/10/2009	EFT4686	Shapemakers	BCA Compliant Stencils - Airport	2,242.90
19/10/2009	EFT4687	UFL Airports Australia Pty Ltd	40% Deposit 35X 4 Seater Beam Seats, Karratha Airport	25,795.00
19/10/2009	EFT4688	Wurth Australia Pty Ltd	Stock: silicone spray, brake clean, windscreen wash additive, hose clamp, heat shrink, zebra pias	1,194.34
19/10/2009	EFT4689	Water Dynamics Broome	150Mm Q/R Galv Foot Valve	461.97
19/10/2009	EFT4690	West-sure Group	Sept'09 - Cash Transit Services TTI/Airport ATM	2,722.50
19/10/2009	EFT4691	Wickham Play Group	Sept'09 Rubbish Collection 200 bags	1,200.00
20/10/2009	EFT4692	Australian Taxation Office	2Nd Quarter FBT and September GST	153,604.00
22/10/2009	EFT4693	Western Australian Treasury Corp	Loans; 237 - construct 6 Aged Persons Housing, 234 - construct 6 aged persons housing, 96-Cossack Infrastructure, 95-staff housing , 91 - administration building renovations	421,788.87
26/10/2009	EFT4694	Blanket, Daniel	Young Refund Water Consumption 4/4/08-4/8/08 Deducted From Payroll Twice In Error	137.15
26/10/2009	EFT4695	Commander Australia Limited	21/09/09-21/10/09 Service Assurance	155.80
26/10/2009	EFT4696	Forpark Australia	Disc Kaleidoscope X3	696.30
26/10/2009	EFT4697	Westralia Airports Corporation Pty Ltd	Asic Printing	50.00
26/10/2009	EFT4698	Goulias, James	Reimburse Airfares Kta/Per/Kta 12/10/09	553.40
26/10/2009	EFT4699	Kimberley Structural	Design And Structural Certification For Cyclone Tie Down Points At Various Locations	759.00
26/10/2009	EFT4700	TNT Express	Freight charges for October 2009	2,416.17
26/10/2009	EFT4701	Comgroup Australia Pty Ltd	01/10/09-31/12/09 Base Site Rental Karratha	2,698.62
26/10/2009	EFT4702	Terese Hewston	Refund - Cancellation Of Singing classes	58.50
26/10/2009	EFT4703	Karratha Medical Centre	Staff Flu Vaccines X 51	1,020.00
26/10/2009	EFT4704	Orica Australia Pty	No. 2 Gap Ridge & No. 1 Bulgarra Waste Water Plant -	8,087.20

		Ltd		2x chlorine gas 920kg drums.	
26/10/2009	EFT4705	T-quip		Inspect, report, evaluate machine P757	2,178.70
26/10/2009	EFT4706	Corporate Express Australia Limited		Office equipment, consumables: RAC, SOR, KEC, TTI	1,679.98
26/10/2009	EFT4707	Transpacific Cleanaway		Rubbish Collection for September at Wickham library	122.88
26/10/2009	EFT4708	Drake Australia Pty Ltd		Temp Staff TTI -August, September, October 2009	53,071.51
26/10/2009	EFT4709	Educational Experience Limited	Pty	Crazy Faces - Backorder KEC Stock	10.27
26/10/2009	EFT4710	Geraldton Building Services & Cabinets		Installation Of New Staff Toilet at Roebourne library. Emergency assessment of ceiling collapsing at 111 Sholl Street.	20,536.22
26/10/2009	EFT4711	Independent Valuers Of Western Australia		Valuation - Optus Lease For Tower - Airport & 3 Telecommunications Towers.	7,150.00
26/10/2009	EFT4712	Market Creations Pty Ltd		Website Design & Development	3,432.00
26/10/2009	EFT4713	TJM Pilbara/North West 4WD		Light Force Twin Pk	424.00
26/10/2009	EFT4714	SGS Australia Pty Ltd		Water Analysis of 7 Mile refuse. Washpad Maintenance Depot - quarterly landfill site groundwater monitoring	3,675.10
26/10/2009	EFT4715	Wickham Service Station		Fuel Usage - Mid October 09	903.44
26/10/2009	EFT4716	CJD Equipment		Filters	540.67
26/10/2009	EFT4717	Coates Operations	Hire	Karratha Depot Building Maintenance; Toilet block hire 8.09.09-30.09.09. Balla Balla Rd; pump hire 31.08.09-24.09.09	11,801.96
26/10/2009	EFT4718	Coventry Group Ltd		Stock ; tool box, cable ties, spark plugs, batteries, air filters, antennas, fuel filter, oil filter, stanley knife refill, autopak, thread tape, grease gun, super glue, hand cleaner, armorall , masking tape	4,126.87
26/10/2009	EFT4719	Cape Byron Imports		RAC - Swimming Equipment	1,383.89
26/10/2009	EFT4720	Department Of Environment & Conservation		Waste Tracking Forms	300.00
26/10/2009	EFT4721	EMBROIDERY EXCELLENCE		Uniform Singlets - KEC	431.64
26/10/2009	EFT4722	Geografia		K2020 Follow Up Report & Analysis	4,620.00
26/10/2009	EFT4723	Harvey Norman		Clothes iron, toaster, kettle, washing machine, fridge, TV cabinet, TV, DVD player, vacuum cleaner, microwave, digital camera, stereo speakers	6,136.95
26/10/2009	EFT4724	Health & Fitness Products		KEC Kiosk Stock; protein powder, sports drinks	528.00
26/10/2009	EFT4725	Karratha Comlec		Programme Bcm400 Phone Systems For New Indial Range Of 91868600 Through 91868699	264.00
26/10/2009	EFT4726	Lovegrove Turf Services Pty Ltd		Mow road verges, drains & link paths 15.09.09-26.09.09 & 24.08.09/31.08.09	32,532.50
26/10/2009	EFT4727	Macdonald Johnston Engineering		Truck parts; grab kit, mounts, bearings,belts, spring arms	5,875.05
26/10/2009	EFT4728	Moxham Motors		Stock: Fuel, Oil And Air Filters. Rear glass window for P226 & a/c belt for P235.	1,880.55
26/10/2009	EFT4729	Pioneer Road Services		Stock ; 22kg Bags of asphalt & 4 x 200ml drums of catemul	6,811.20

26/10/2009	EFT4730	Play Right Australia Pty Ltd	S'Hook Closer for compressing and spreading play ground chain "S links" to attach to play equipment	372.50
26/10/2009	EFT4731	Cemex Australia Pty. Ltd.	Supply Of Concrete For Repairs To Footpath And Pram Ramp, Point Samson Carpark, Barker Street, Balmoral Road	5,074.74
26/10/2009	EFT4732	Sylvania Lighting Australasia Pty Ltd	Wire guard kits, HPF Lamps	2,143.68
26/10/2009	EFT4733	Stace Pty Ltd	BA Equipment for treated waste compounds; 4 x lockable cabinets, 4 x BA Bottles, 4 x chemical suits and PPE gloves.	13,738.34
26/10/2009	EFT4734	Telford Industries	Pool chemical stock	549.23
26/10/2009	EFT4735	Total Eden Watering Systems Pty Ltd	Reticulation supplies; valves, globes, nozzles, fluid, coupling, sprinklers, faucet tees, joiners	6,255.65
26/10/2009	EFT4736	Tru-blue Torque Australia Pty Ltd	Hire Mini Kanga 01/09/09-08/09/09 - Airport	2,117.49
29/10/2009	EFT4737	Burleigh, Donald Frederick	Phone Expenses reimbursement	41.50
29/10/2009	EFT4738	The Cove Caravan Park	Payroll Deductions	680.00
29/10/2009	EFT4739	Dept Of Housing & Works	Payroll Deductions	250.00
29/10/2009	EFT4740	Dept Of Housing & Works	Payroll Deductions	760.00
29/10/2009	EFT4741	Dept Of Housing & Works	Payroll Deductions	514.60
29/10/2009	EFT4742	Gajic, Joel Lee Dieter	C25-08/09 Conf Exp - Planning	173.60
29/10/2009	EFT4743	Tracy Kitching	Payroll Deductions	1,000.00
29/10/2009	EFT4744	Lally, John	C16-09/10 Conf Exp - councillor	651.65
29/10/2009	EFT4745	Moulton, Allan	C60-09/10 Conf Exp - Technical Services	220.55
04/11/2009	EFT4746	Australian Taxation Office	Payroll Deductions	119,407.58
04/11/2009	EFT4747	Child Support Agency	Payroll Deductions	840.29
04/11/2009	EFT4748	Shire Of Roebourne Social Club	Payroll Deductions	978.00
Total October Creditor Payments:				3,080,669.93
02/09/2009	D/D	Shire of Roebourne	Payroll W/E 14.10.09	348,471.93
16/09/2009	D/D	Shire of Roebourne	Payroll W/E 28.10.09	355,566.83
Total October Payroll Payments:				704,038.76
Total Payments for October:				3,784,708.69

9.1.4 Financial Statement For Period Ending 30 September 2009

File No: NOV 09
Responsible Officer: Manager Financial Services
Author Name: Expenditure Accountant
Disclosure of Interest: Nil

REPORT PURPOSE

To provide Council with a summary of the financial position as at the specified period, noting that the final figures for 2008/09 are subject to auditor's confirmation.

Background

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

In accordance with the regulations, a report must be compiled on variances greater than the materiality threshold adopted by Council (10% or \$10,000).

With this report being composed at programme level, only a general comment can be made regarding the variances.

The Act states that a statement of financial activity, and accompanying documents, are to be;

- 1) presented to the Council;
 - (a) at the next ordinary meeting of council following the end of the month to which the statement relates; or
 - (b) if the statement is not prepared in time to present it to the meeting referred to in (a) above, to the next meeting of Council after that meeting; and
- 2) recorded in the minutes of the meeting at which it is presented.

Options

None

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

As per section 34 of the Local Government (Financial Management) Regulations 1996.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

RECOMMENDATION

That the Financial reports for the period ending 30 September 2009 be received.

Shire Of Roebourne

Statement Of Financial Activity

for the period 1 July 2009 to 30 September 2009

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
Rate Setting Statement						
Operating						
Revenues (Sources)						
General Purpose Funding (excluding Rates)	5,309,174	5,309,174	1,335,047	817,594	-38.76%	517,453
Governance	122,549	122,549	59,851	5,489	-90.83%	54,362
Law, Order And Public Safety	186,862	186,862	36,101	14,504	-59.82%	21,597
Health	45,166	45,166	4,847	5,980	23.38%	-
Education and Welfare	1,088,849	1,088,849	19,726	15,725	-20.28%	-
Housing	2,032,719	2,032,719	1,579,171	1,611,264	-	-32,093
Community Amenities	6,129,415	6,129,415	2,519,736	2,673,825	-	-154,089
Recreation And Culture	4,930,912	4,943,427	498,562	156,101	-68.69%	342,461
Transport	17,433,254	17,433,254	4,299,529	3,933,773	-	365,756
Economic Services	2,089,430	2,089,430	276,640	338,642	22.41%	-62,002
Other Property And Services	97,281	97,381	7,550	(58,150)	870.20%	65,700
	39,465,611	39,478,226	10,636,760	9,514,747	-10.55%	1,122,013
Expenses (Applications)						
General Purpose Funding	(456,541)	(456,541)	(118,121)	(16,965)	-85.64%	-101,155
Governance	(2,077,967)	(2,077,967)	(589,404)	(1,701,879)	188.75%	1,112,475
Law, Order And Public Safety	(1,339,206)	(1,339,206)	(357,727)	(109,395)	-69.42%	-248,332
Health	(1,118,373)	(1,118,373)	(284,013)	(147,121)	-48.20%	-136,891
Education and Welfare	(320,859)	(320,859)	(150,548)	(23,701)	-84.26%	-126,847
Housing	(713,893)	(713,893)	(229,580)	(525,866)	129.06%	296,286
Community Amenities	(6,776,815)	(6,776,815)	(1,649,551)	(1,064,253)	-35.48%	-585,297
Recreation And Culture	(13,059,034)	(13,190,407)	(3,869,539)	(2,329,136)	-39.81%	-1,540,403
Transport	(14,144,581)	(14,147,626)	(3,849,905)	(1,412,887)	-63.30%	-2,437,018
Economic Services	(1,180,276)	(1,144,867)	(294,743)	(241,651)	-18.01%	-53,092
Other Property And Services	570,748	570,748	(144,942)	280,770	293.71%	-425,712
	(40,616,797)	(40,715,806)	(11,538,071)	(7,292,084)	-36.80%	-4,245,987
Capital Revenue						
Proceeds From Disposal Of Assets	2,395,200	2,395,100	260,850	0	100.00%	260,850
Tsf From Aerodrome Reserve	3,614,325	3,614,325	0	0	-	-
Tsf From Airconditioning Reserve	117,833	117,833	0	0	-	-
Tsf From Walkington Theatre Res	160,259	160,259	0	0	-	-

Tsf From Plant Replacement Reserve	0	0	0	0	-	-
Tsf From Dampier Drainage Reserve	1,506,500	1,506,500	0	0	-	-
Tsf From Infrastructure Reserve	0	0	0	0	-	-
Tsf From Waste Management Res	4,358,050	4,358,050	0	0	-	-
Tsf From Housing Reserve	2,637,008	2,637,008	0	0	-	-
Tsf From Parks, Ovals & Rec Facilities	5,647,446	5,647,446	0	0	-	-
Tsf From Information Technology Res	0	0	0	0	-	-
New Loans Raised	0	0	0	0	-	-
Repayments Of Self Supporting Loans	11,206	11,206	2,612	2,483	-	-
Repayments Of Interest Free Loans To Local Groups	135,536	135,536	1,884	1,987	-	-
	<u>20,692,636</u>	<u>20,692,536</u>	<u>265,346</u>	<u>4,470</u>	<u>-98.32%</u>	<u>260,876</u>

Shire Of Roebourne

Statement Of Financial Activity (con't)

for the period 1 July 2009 to 30 September 2009

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
Expenses						
Purchase Of Assets - Land	0	(5,000)	(1,250)	(3,993)	219.44%	-
Purchase of Assets - Artwork	(10,000)	(10,000)	0	0	-	-
Purchase Of Assets - Buildings	(14,669,920)	(14,669,920)	(1,444,424)	(1,212,711)	-16.04%	-231,713
Purchase Of Assets - Equipment	(460,950)	(460,950)	(106,351)	(1,052)	-99.01%	-105,299
Purchase Of Assets - Furniture & Equip	(593,150)	(593,150)	(172,770)	(30,252)	-82.49%	-142,518
Purchase Of Assets - Plant	(5,603,500)	(5,603,500)	(2,469,500)	0	100.00%	-2,469,500
Purchase Of Assets - Infrastructure	(14,902,014)	(14,902,014)	(3,306,604)	(475,847)	-85.61%	-2,830,757
Loan Principal Repayments	(1,728,120)	(1,728,120)	(443,856)	(442,735)	-	-
Tsf To Aerodrome Reserve	(576,230)	(576,230)	0	0	-	-
Tsf To Airconditioning Reserve	(5,303)	(5,303)	0	0	-	-
Tsf To Dampier Drainage Reserve	(1,435)	(1,435)	0	0	-	-
Tsf To Plant Replacement Reserve	(880,816)	(880,816)	0	0	-	-
Tsf To Walkington Theatre Reserve	(185)	(185)	0	0	-	-
Tsf To Workers Compensation Reserve	(257,117)	(257,117)	0	0	-	-
Tsf To Infrastructure Reserve	(4,357,488)	(4,357,488)	0	0	-	-
Tsf To Waste Management Reserve	(364,679)	(364,679)	0	0	-	-
Tsf To Housing Reserve	(254,135)	(254,135)	0	0	-	-
Tsf To Parks, Ovals & Rec	(302)	(302)	0	0	-	-
Tsf To Aged Persons Home	(13,321)	(13,321)	0	0	-	-
Tsf To Information Technology	0	0	0	0	-	-
Tsf To Junior Sport Reserve	(2,686)	(2,686)	0	0	-	-
Tsf To Public Open Space Reserve	(23,819)	(23,819)	0	0	-	-
Tsf To Mosquito Control Reserve	(572)	(572)	0	0	-	-
Tsf To History & Cultural Publications Reserve	(2,131)	(2,131)	0	0	-	-
Tsf To Medical Services Assistance Package Reserve	(10,319)	(10,319)	0	0	-	-
Interest Free Loan Principal	(222,000)	(222,000)	222,000	0	100.00%	222,000
Income Set Aside As Restricted Funds	(741,000)	(741,000)	0	0	-	-
	(45,681,192)	(45,686,192)	(7,722,755)	(2,166,589)	-71.95%	-5,556,166
Adjustment For Non Cash Items						
Depreciation	6,648,955	6,648,955	1,662,239	0		
Amounts Set Aside To Provisions	392,491	392,491	98,123	0		
Accrued Loan Interest	(22,127)	(22,127)	(5,532)	0		
(Profit) / Loss On Disposal Of	(293,106)	(293,106)	(73,277)	0		

Assets	6,726,213	6,726,213	1,681,553	0		
Surplus Brought Forward 1 July	3,473,372	3,473,372	3,473,372	3,473,372		
Amount Raised From Rates	16,090,709	16,090,709	15,343,994	15,367,994	-	-24,000
Surplus / (Deficit)	150,552	59,058	12,140,199	18,901,909		

This statement is to be read in conjunction with the accompanying notes.

Operating revenue is under the year to date budget by \$1,122,013 which represents a variance of 10.55%.

Operating Expenditure is under the year to date budget by \$4,245,987 which represents a variance of 36.80%.

From an end of year position Council has received 24.10% of its annual amended budgeted revenue. In relation to expenditure, Council has expended 17.73% of its annual amended budgeted expenditure.

In accordance with the materiality threshold adopted by Council for the reporting of variances by programme in the Statement of Financial Activity, the following comments are made to provide an explanation of the above variances.

General Purpose Funding

Revenue

Revenue down 38.76% (\$517,453) due to interest on reserves not yet brought to account.

Expenditure

Expenditure is showing a variance down 85.64% (\$101,155) which is due to Administration Expense costs being under expended.

Governance

Revenue

Revenue is down 90.83% (\$54,362) which is due to WALGA advertising rebate being received later than anticipated (received October) and sale of vehicles not yet proceeding.

Expenditure

Expenditure is up 188.75% (\$1,112,475) which is primarily due to under allocation of Administration costs to date.

Law, Order and Public Safety

Revenue

Revenue is down by 59.82% (\$21,597) which is due to contributions and grants from FESA later than expected.

Expenditure

Expenditure is down 69.42% (\$248,332) which is due to late commencement of cyclone preparation (\$97,272), under allocation of administration costs (\$77,595) and depreciation not yet applied (\$81,534)

Health

Revenue

Revenue is up 23.38% (\$1,133) which is due to additional revenue from Lodging House & Stall Holders licences

Expenditure

Expenditure is down 48.20% (\$136,891) which is due to:

- 1) \$36,687 depreciation not yet applied
- 2) \$31,038 administration costs not yet applied
- 3) \$24,997 lower than expected Employment Costs
- 4) \$21,818 down on Compliance Auditing & Inspection fees
- 5) \$20,571 MSIS employment costs incorrectly allocated

Education and Welfare

Revenue

Revenue is showing a variance of down 20.28% (\$4,001) due to no reimbursement yet received for Aged Persons Homes (Units 1-5).

Expenditure

Expenditure is showing a variance of down 84.26% (\$126,847) which is due to:

- 1) \$74,684 down on Depreciation allocation
- 2) \$49,947 down on Millars Well Daycare Building

Housing

Revenue

Revenue is showing a variance up of 2.03% (\$32,093) which is due to extra Royalties for Regions received.

Expenditure

Expenditure is up 129.06% (\$296,286) which is mainly due to costs not having been allocated to functional areas.

Community Amenities

Revenue

Revenue has a variance up of 6.12% (\$154,089) mainly due to:

- 1) \$293,171 up on Industrial/Commercial Refuse disposal fees
- 2) \$100,065 up on Liquid Waste disposal fees
- 3) \$109,000 down on proceeds from sale of assets
- 4) \$70,417 down on Hazardous Waste disposal fees
- 5) \$47,695 down on Industrial/Commercial Refuse collection fees

Expenditure

Expenditure is showing a variance down of 35.48% (\$585,297). The main variances are as follows:

- 1) \$302,947 Depreciation not yet allocated
- 2) \$155,190 down on Administration allocation
- 3) \$99,986 down on Refuse Site-7 Mile
- 4) \$38,925 down on Domestic Refuse Collection

Recreation and Culture

Revenue

Revenue has a variance down of 68.69% (\$342,461). The variance is due to:

- 1) \$173,894 accrued income not yet received from the Education Dept (Roebourne Pool)
- 2) \$135,000 Govt Grant for Roebourne Hall not yet received
- 3) \$39,300 down on proceeds of sale

Expenditure

Expenditure has a variance of down 39.81% (\$1,540,403). The main variances are as follows:

- 1) \$838,052 Depreciation not yet allocated
- 2) \$356,937 down on administration allocations
- 3) \$129,432 down on Employment Costs
- 4) \$136,787 down on Oval Maintenance
- 5) \$132,029 down on Parks & Gardens Maintenance
- 6) \$45,456 unspent Grant funds not yet refunded
- 7) \$42,465 down on Provision for Leave
- 8) \$222,000 up on Contribution to St Lukes (incorrect allocation – should be to interest free loan account)

Transport

Revenue

Revenue shows a variance of down 8.51% (\$365,756). The main variances are as follows:

- 1) \$585,927 down on Karratha Airport income (including leases) – this is a timing difference
- 2) \$85,050 down on proceeds of sale of assets
- 3) \$208,917 up on Tien Tsin Inne income
- 4) \$90,151 up on Road Project Grants

Expenditure

Expenditure has a variance of down 63.30% (\$2,437,018). The main variances are as follows:

- 1) \$1,177,346 down Depreciation not yet applied
- 2) \$353,866 down on Karratha Terminal Building costs
- 3) \$245,552 down on Asphalt Overlays
- 4) \$172,865 down on Loan Interest (due to accrual to 08/09)
- 5) \$139,668 down on administration allocation
- 6) \$128,423 down on Tien Tsin Inne Bar & Kiosk Expenses (stock costs not yet allocated)
- 7) \$61,146 down on Footpath Maintenance
- 8) \$60,614 down on Other Road & Street Maintenance
- 9) \$34,226 down on Street Cleaning Maintenance
- 10) \$31,126 down on Airside Maintenance
- 11) \$27,712 down on Employment Costs – Airport
- 12) \$25,353 down on Office Expenses – Airport
- 13) \$25,000 down on Karratha Drainage Study
- 14) \$25,000 down on Consultants for Studies –Airport
- 15) \$20,000 down on Flight Display System Maintenance
- 16) \$16,231 down on Street Tree Maintenance
- 17) \$14,235 down on Employment Costs – Parking Facilities
- 18) \$10,870 down on Crossover Contributions
- 19) \$10,041 down on Median Strip Maintenance
- 20) \$132,233 up on Employment Costs – TTI
- 21) \$47,393 up on Pastoral Access Road Maintenance
- 22) \$23,706 up on Sheeting Roads
- 23) \$17,196 up on Street Sign Maintenance
- 24) \$12,867 up on Town Street Maintenance

Economic Services

Revenue

Revenue has a variance of up 22.41% (\$62,002). The variance is due to Illegal Building Inspection fees increased income (\$141,253), increased income from Camping Fees at Cleaverville & 40 Mile (\$16,426) and decreased Building Licence Fees (-\$95,874)

Expenditure

Expenditure has a variance of down 18.01% (\$53,092) which is mainly due to unallocated administration costs (\$31,038) and lower contribution to Karratha Tourist Bureau than expected (\$25,715)

Other Property and Services

Revenue

Revenue has a variance down of 870.20% (\$65,700). The main variances are as follows:

- 1) \$92,464 accrued income not yet received from insurance claims
- 2) \$36,238 worker's compensation rebate not budgeted for

Expenditure

Expenditure has a variance of up 293.71% (\$425,712). This is mainly due to lower than expected employment costs (\$327,305) and unallocated administration costs.

Capital

Revenue

Capital Revenue shows a variance down of 98.32% (260,876) due to no sale of assets thus far.

Expenditure

Capital expenditure shows a variance of down 71.95% (\$5,556,166). This is mainly due to expense being down in the following areas:

- 1) \$1,824,551 Landfill – Plant, Equipment & Infrastructure
- 2) \$643,000 New Plant & Equipment not yet received
- 3) \$616,614 Beaches – Infrastructure
- 4) \$500,000 Cossack – Infrastructure
- 5) \$491,304 Roads – Infrastructure
- 6) \$359,103 Ovals & Hardcourts – Infrastructure & Buildings
- 7) \$300,815 Footpaths
- 8) \$256,703 Parks – Infrastructure & Equipment
- 9) \$223,030 Airport – Infrastructure, Buildings, Furniture
- 10) \$222,000 Principal Interest Free Loan (see Recreation & Culture expenditure, above)

Rates

Variance shown is up 0.16% (\$24,000) due to final adjustments of valuations.

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 30 September 2009

Note 1. Net Current Assets

	Note	Year To Date Actual \$	Brought Forward 1 July \$
Current Assets			
Cash and Cash Equivalents - Unrestricted	1	1,105,684	1,468,311
Cash and Cash Equivalents - Restricted	2	55,911,586	58,454,080
Trade and Other Receivables	3	22,790,092	6,470,144
Inventories		1,090,411	436,897
Total Current Assets		80,897,773	66,829,432
Current Liabilities			
Trade and Other Payables		3,153,373	4,832,650
Bank Overdraft		0	0
Short Term Borrowings		1,285,303	1,650,770
Short Term Provisions		1,781,296	1,962,457
Total Current Liabilities		6,219,972	8,445,877
Net Current Assets		74,677,801	58,383,555
Plus (Minus) Items To Be Excluded			
Take Out Reserve Funds		(35,334,417)	(58,217,637)
Take Out Restricted Cash - LSL & R4R		(20,630,967)	(329,199)
Add Back Non Cash Provisions		1,781,296	1,962,457
Take Out Restricted Cash - Roebourne Pool		(23,024)	
Add Back Debtors Transferred to Deferred		0	11,441
Add Back Current Borrowings		1,285,303	1,650,770
Take Out Non Current Receivables		(14,203)	11,985
Net Current Asset Position		21,741,788	3,473,372
Note Explanation:			
1) Includes amounts received for:			
- unspent loan monies		1,300,000	
- Contributions to Hillcrest Footpaths		159,679	
- Contributions to Tambrey Footpaths		174,364	
- PDC Hydrology Grant		40,000	
- Waterways contribution to St Luke's Oval		45,455	
		1,719,498	

Shire Of Roebourne
Statement Of Financial Activity (con't)
for the period ending 30 September 2009

2) Reserves, Long Service Leave and Royalties for Regions (Leisure & Learning Precinct) are Cash Backed

3) Includes amounts invoiced for:

- Avis Australia	300,924
- BGC Contracting	74,736
- Carr Civil Contracting	87,957
- Hertz Australia Pty Ltd	170,038
- Virgin Blue	317,297
Total Sundry Debtors Outstanding (incl above)	3,666,040
Total Rates Debtors Outstanding	16,916,868

Shire Of Roebourne
Balance Sheet
for the period ending 30 September 2009

Note 2: Balance Sheet	2009/10
	\$
Current Assets	
Cash On Hand	89,890
Cash and Cash Equivalents - Unrestricted	1,015,794
Cash and Cash Equivalents - Restricted	55,911,586
Trade and Other Receivables	22,790,092
Inventories	1,090,411
Total Current Assets	<u>80,897,773</u>
Non Current Assets	
Trade and Other Receivables	97,332
Property, Plant And Equipment	122,099,399
Total Non Current Assets	<u>122,196,731</u>
Total Assets	<u>203,094,504</u>
Current Liabilities	
Bank Overdrafts	0.00
Trade and Other Payables	3,153,373
Short Term Borrowings	1,285,303
Short Term Provisions	1,781,296
Total Current Liabilities	<u>6,219,972</u>
Non Current Liabilities	
Long Term Borrowings	18,188,610
Long Term Provisions	233,485
Total Non Current Liabilities	<u>18,422,095</u>
Total Liabilities	<u>24,642,066</u>
Net Assets	<u><u>178,452,438</u></u>
Equity	
Accumulated Surplus	131,437,011
Asset Revaluation Reserve	11,681,010
Reserves	35,334,417
Total Equity	<u><u>178,452,438</u></u>

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 30 September 2009

Note 3: Cash and Cash Equivalents

	\$	Rate
Municipal Fund Bank		
Cash On Hand	89,890	
Westpac on call	1,480,673	
Westpac - Maxi Direct	14,400,000	3.05%
Long Service Leave (term deposit)	333,303	3.85%
Term deposit - Westpac	925,692	3.80%
Term deposit - Westpac	1,573,233	3.80%
Term deposit - Westpac	1,573,233	3.80%
Term deposit - Westpac	35,436	3.80%
Term deposit - Westpac	40,499	3.80%
Term deposit - Westpac	213,070	4.00%
Overnight Cash Deposit Facility-WATC	1,003,578	3.00%
Short Term Inscribed Stock-WATC	9,700,000	3.30%
Short Term Inscribed Stock-WATC	9,700,000	3.64%
	<u>41,068,608</u>	
Reserves Fund Bank		
Westpac on call	132,282	
Term deposit - Westpac	7,132,483	3.20%
Term deposit - Westpac	652,670	3.20%
Term deposit - Westpac	5,235,408	3.60%
Term deposit - Westpac	5,097,491	3.75%
Term deposit - Westpac	847,852	3.70%
	<u>19,098,186</u>	
Trust Fund Bank		
Westpac on call	491,637	
Term deposits – Westpac (bonds)	363,958	
	<u>855,595</u>	
Total Cash	<u>61,022,388</u>	

Shire Of Roebourne
Statement Of Financial Activity
by Divisions by Activities
for the period ending 30 September 2009

Note 4

	2009/2010 Budget	2009/2010 Amended	2009/2010 Year To Date Amended Budget	2009/2010 Actual To Date
	\$	\$	\$	\$

Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$10,000)

CORPORATE SERVICES

Net (Cost) Revenue to Council for Rates	15,887,604	15,887,604	15,296,148	15,461,374
Net (Cost) Revenue to Council for General Revenue	(1,578,423)	(1,578,423)	461,949	710,227
				(1,543,194)
Net (Cost) Revenue to Council for Corporate Services	(737,929)	(737,929)	(704,555)	
Net (Cost) Revenue to Council for Information Services	(394,919)	(394,919)	(191,579)	(125,210)
Net (Cost) Revenue to Council for Television & Radio Services	(60,475)	(60,475)	(3,568)	(4,352)
Net (Cost) Revenue to Council for Members of Council	(443,612)	(443,612)	(183,204)	(133,105)
Net (Cost) Revenue to Council for Emergency Services	0	0	(7,773)	(6,363)
Net (Cost) Revenue to Council for Cossack Infrastructure Project	(720,792)	(720,792)	(500,000)	12,225

COMMUNITY SERVICES

Net (Cost) Revenue to Council for Cossack Art Awards	(19,480)	(19,480)	(11,403)	1,415
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(511,732)	(476,323)	(114,084)	(108,518)
Net (Cost) Revenue to Council for Aged Persons Housing	(56,333)	(56,333)	(14,272)	5,707
Net (Cost) Revenue to Council for Youth Development	(59,319)	(59,319)	(14,350)	(4,710)
Net (Cost) Revenue to Council for Other Culture	(139,769)	(139,769)	(41,784)	(15,442)
Net (Cost) Revenue to Council for Community Development	(736,838)	(736,838)	(225,333)	(187,225)
Net (Cost) Revenue to Council for Walkington Theatre	(197,876)	(197,876)	(58,843)	(50,045)
Net (Cost) Revenue to Council for Community Sponsorship	(289,959)	(289,959)	(99,737)	(29,599)
Net (Cost) Revenue to Council for Daycare Centres	864,497	864,497	(100,826)	6,555
Net (Cost) Revenue to Council for Child Health Clinics	(170,613)	(170,613)	(56,431)	(15,361)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(1,368,793)	(1,368,793)	(423,038)	(221,636)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	(904,158)	(904,158)	(355,562)	(121,440)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(357,231)	(357,231)	(124,691)	(237,911)
	(1,138,203)	(1,138,203)		
Net (Cost) Revenue to Council for Libraries	3)	3)	(293,051)	(186,268)
Net (Cost) Revenue to Council for Cossack Operations	(347,536)	(347,536)	(148,779)	(10,861)
	(1,007,582)	(1,009,444)		
Net (Cost) Revenue to Council for Ovals & Hardcourts	2)	0)	(537,338)	(203,693)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(337,552)	(337,552)	(83,551)	(59,213)
Net (Cost) Revenue to Council for Pavilions & Halls	61,615	61,615	(324,134)	(93,206)
	(1,357,472)	(1,474,472)		
Net (Cost) Revenue to Council for Recreation Projects	2)	2)	(753,745)	(411,656)
Net (Cost) Revenue to Council for Playgrounds	(33,334)	(33,334)	(8,334)	(187)
Net (Cost) Revenue to Council for Medical Services	0	0	(21,885)	0
Net (Cost) Revenue to Council for Other Buildings	(208,259)	(208,259)	(39,303)	(6,797)
Net (Cost) Revenue to Council for Karratha Youth Centre	0	0	0	0
Net (Cost) Revenue to Council for Leisure & Learning Precinct	0	0	0	0
	(1,205,959)	(1,205,959)		
Net (Cost) Revenue to Council for Ranger Services	9)	9)	(356,024)	(86,074)
Net (Cost) Revenue to Council for Camping Grounds	15,590	15,590	31,400	47,881

Shire Of Roebourne

Statement Of Financial Activity (con't) by Divisions by Activities for the period ending 30 September 2009

	2009/2010 Budget	2009/2010 Amended	2009/2010 Year To Date Amended Budget	2009/2010 Actual To Date
	\$	\$	\$	\$
DEVELOPMENT SERVICES				
Net (Cost) Revenue to Council for Building Control	1,488,860	1,488,860	100,070	177,986
Net (Cost) Revenue to Council for Health Services	(698,640)	(698,640)	(190,876)	(109,364)
Net (Cost) Revenue to Council for Town Planning	(655,305)	(655,305)	(126,554)	(10,170)
TECHNICAL SERVICES				
Net (Cost) Revenue to Council for Staff Housing	1,011,829	1,006,829	421,804	(117,718)
Net (Cost) Revenue to Council for Waste Collection	(1,256,552)	(1,256,552)	908,230	887,112
Net (Cost) Revenue to Council for Landfill Operations	1,256,552	1,256,552	(1,490,251)	839,529
Net (Cost) Revenue to Council for Public Services Overheads	0	0	(12,537)	87,517
Net (Cost) Revenue to Council for Waste Overheads	0	0	(19,315)	184,697
Net (Cost) Revenue to Council for Depots	(428,884)	(428,884)	(71,833)	(55,916)
Net (Cost) Revenue to Council for Vehicles & Plant	(143,400)	(143,400)	(42,157)	84,864
Net (Cost) Revenue to Council for Roads & Streets	(3,096,098)	(3,099,143)	(1,210,452)	(382,537)
Net (Cost) Revenue to Council for Parks & Gardens	(2,482,718)	(2,482,718)	(570,079)	(189,252)
Net (Cost) Revenue to Council for Drainage	(760,749)	(760,749)	(192,684)	(51,433)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,168,150)	(1,168,150)	(446,994)	(85,033)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(487,150)	(487,150)	(141,355)	(74,648)
Net (Cost) Revenue to Council for Cemeteries	(107,390)	(107,390)	(27,403)	(17,844)
Net (Cost) Revenue to Council for Public Toilets	(278,899)	(278,899)	(132,442)	(55,884)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(492,228)	(492,228)	(660,143)	(18,764)
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	0	0
Net (Cost) Revenue to Council for Town Beautification	(1,453,383)	(1,453,383)	(441,887)	(257,861)
Net (Cost) Revenue to Council for Private Works & Reinstatements	2,500	2,500	(5,001)	(5,925)
Net (Cost) Revenue to Council for Works Overheads	0	0	(180,544)	96,380
Net (Cost) Revenue to Council for Parks & Gardens Overheads	0	0	(30,476)	200,837
				1,928,78
Net (Cost) Revenue to Council for Karratha Airport	3,674,069	3,674,069	1,470,738	6
Net (Cost) Revenue to Council for Tien Tsin Inne	561,180	561,180	136,523	351,030
Net (Cost) Revenue to Council for Other Airports	(92,072)	(92,072)	(10,749)	(1,448)
Net (Cost) Revenue to Council for Tech Services	(161,350)	(161,350)	(27,498)	(262,280)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	(97,442)

9.1.5 Asset Disposals

File No: NOV 09
Attachment(s) Nil
Responsible Officer: Manager Financial Services
Author Name: Expenditure Accountant
Disclosure of Interest: Nil

REPORT PURPOSE

To seek Council's approval for the disposal of the following assets:

- 1) Airport runway – replaced pavement component of existing runway during Airside Upgrade
- 2) Various playground equipment, as per list below.
- 3) Dwelling at Lot 160 Withnell Way, Bulgarra

Background

- 1) The Airport runway was extended by 430m in length and 15m in width during the Airside Upgrade in 2008/09. As the existing runway (1850m long & 30m wide) was repaved, it is necessary to dispose of this item. A value of \$2,500,000 was assigned to the old runway surface, with a written down value of \$1,368,214.
- 2) The Shire is undertaking a program of Playground Capital Replacement, and in 2008/09 the following items were replaced. The condition of the equipment was such that it has been disposed of at the Shire's Landfill Facility.

Location	Description	Purchase Value	Written Down Value
Richardson Way Park	1 x wooden swing set 1 x see-saw 1 x elevated platform	\$10,000	\$880
Pt Samson Community Park	1 x swing set	\$8,000	\$3,008
Dodd Court Park	1 x swing set 1 x junior combination unit 1 x senior combination unit 1 x spring ride quad bike	\$75,000	\$12,880
Hunt Way (KEC end)	1 x combination unit	\$3,500	\$308
Smith Place Park	1 x combination unit 1 x spring ride 1 x swing set 1 x spring see-saw	\$65,000	\$27,560
TOTAL		\$161,500	\$44,576

- 3) Dwelling at Lot 160 Withnell Way, Bulgarra. The shire house at this location was condemned due to extensive termite damage. The gas stove, air-conditioner and the patio were removed prior to demolition as these were still of some value, and may be utilised at a different location. These items are currently stored at the Shire depot. The purchase value of this asset was \$262,827.38 with a written down value of \$167,017 and an indemnity valuation (as provided by AVP Valuers as at 30/06/08) of \$20,000.

Options

Council has the following options available:

- 1) to approve the disposal of the items as described
- 2) not to approve the disposal of the items as described

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Local Government Act Section 3.58 Disposing of property and Local Government (Functions and General) Regulations 1996 Regulation 30(3) – Disposition of property to which section 3.58 of Act does not apply.

- (3) A disposition of property other than land is an exempt disposition if —
 - (a) its market value is less than \$20,000; or
 - (b) it is disposed of as part of the consideration for other property that the local government is acquiring for a consideration the total value of which is not more, or worth more, than \$50,000.

Financial Implications

The disposal of these items was effected in the 2008/09 financial year and recorded in the Shire's asset register as such. There are no implications for the 2009/10 financial year.

Conclusion

The items listed have already been disposed of within the Shire's asset register, therefore it is recommended the items are written off.

Voting Requirements

Simple.

RECOMMENDATION

Council resolve to recognise the disposal of:

- 1) Airport runway – written down value \$1,368,214
- 2) Various playground equipment, as per list – total written down value \$44,576

Location	Description	Written Down Value
Richardson Way Park	1 x wooden swing set 1 x see-saw 1 x elevated platform	\$880
Pt Samson Community Park	1 x swing set	\$3,008
Dodd Court Park	1 x swing set 1 x junior combination unit 1 x senior combination unit 1 x spring ride quad bike	\$12,880
Hunt Way (KEC end)	1 x combination unit	\$308
Smith Place Park	1 x combination unit 1 x spring ride 1 x swing set 1 x spring see-saw	\$27,560
TOTAL		\$44,576

- 3) Dwelling at Lot 160 Withnell Way, Bulgarra – written down value \$167,017

10 COMMUNITY SERVICES

10.1 COMMUNITY SERVICES

10.1.1 October 2009 Round Sports Funding & Community Cultural Grant Scheme

Attachment(s) Letter from Pilbara Community Legal Services

Responsible Officer: Executive Manager Community Services

Author Name: Acting Manager Community Development

Disclosure of Interest: Nil

Report Purpose

To endorse applications for financial assistance received for the October 2009 round of the Sports Funding & Community Cultural Grant Scheme.

Background

The Sports Funding and Community and Cultural Grant Schemes aim to offer not for profit groups based within the Shire of Roebourne financial assistance to foster higher quality programs, community events, facilities and services that provide and return benefit to the local community.

Advertisements seeking applications for both funding schemes were included in the Pilbara News and Pilbara Echo as well as on the Shire of Roebourne website. Emails were sent out to various community groups and several meetings were attended by Community Development Officers where guidelines were discussed. Applicants were encouraged to contact Council's Community Development Officers to discuss the application and for assistance with completing applications.

Issues

Two Sports Funding and two Community and Cultural grants applications were received.

Applications were assessed against the guidelines and criteria in detail, as per Council's Donations, Sponsorship & Community Funding Policy. The Community Services Portfolio group reviewed the applications and have now made recommendations for Council's consideration.

Of note the Pilbara Community Legal Service originally submitted 4 separate funding applications for the same event. For the purposes of considering support to event, the Pilbara Legal Services applications have been combined and support for the entire event is to be considered. Attached is a letter outlining the Pilbara Community Legal Services event proposal.

The following table lists the applications received, what the monies were requested for, the amount requested and the recommendation of the Community Services Portfolio group.

Community and Cultural Grant Scheme Applications – October 2009

Applicant	Project	Funding Category	Total Cost of Project	Funding Requested	Comments
Wickham kinder gym Inc. (CC/01/October/2009)	Assist with the purchase of new matting and flooring for the kindergym upgrade.	Equipment	\$2695.00	\$1000.00	Wickham kindergym is an organisation that focuses on creating a positive environment that encourages children to explore new skills. These activities prepare young children for a healthy and positive start to their educational journey. The program also builds interaction skills as well as fine and gross motor skills.
Pilbara Community Legal Service Inc (CC/02/October/09)	To assist with funds to cover labour, hire of musical equipment, lighting, including setting up and packing down, flights, meals, accommodation and the delivery of a key note speech. Included in the budget is also the cost of two workshops for the professional development for Advocacy and support workers.	Community Development	\$9760.00	\$4,000.00	<p>Pilbara Community Legal Service supports victims of domestic violence within the Shire of Roebourne. Ann O’neill is a guest speaker who will address issues of family and domestic violence to those people involved in the “16 days of activism – against gender violence”. For three days, Ms O’Neil will work with families, organisations, police and mental health personnel.</p> <p>The funding guidelines stipulate that funding is available up to \$1000 for Community Development initiatives. Considering the significant of the program, lack of other applications and hence available funds it is recommended that \$4000 be approved to support this initiative.</p>
Total requested			\$12455.00	\$5000.00	Total Recommended \$5000.00
Available Funds Acc 314203 – Community & Cultural Grants – \$11000.00					

Please note that in the July 2009 funding round, only two applications were received and funded. This meant a total of \$4500.00 remained available in the July quarter. This amount has been carried over to the current round hence the \$11000 being available.

Sports Funding Grant Scheme Applications – October 2009

Applicant	Project	Funding Category	Total Cost of Project	Funding Requested	Comments
Rec Club Cricket Team (SP/01/October/2009)	To assist with the costs of purchasing equipment, bats, protective equipment, balls, stumps and uniforms so the Rec Club cricket team can continue to provide physical exercise and relaxation to its members who all reside within the Shire of Roebourne.	Equipment	\$6510.00	\$1765.00	The Rec Club Cricket Team is a functioning cricket team who operate from the Bulgarra Oval. They compete with 5 other teams who are all members of the West Pilbara Cricket Association. All members reside in the Shire of Roebourne. In accordance with the funding guidelines up to \$1000 may be applied for sporting equipment hence this amount is recommended.
Dampier Squash Club Inc. (SP/02/October/2009)	To assist with the cost of repairs to further prevent water damage to the facility. The facility has been used for many years and hosts three competitions annually which attract people from all over the state.	Facility Development	\$7850.00	\$2000.00	The Dampier Squash Club has been running successfully within the Shire of Roebourne for many years. They are host to three competitions annually and provide a safe, healthy and family orientated environment which is open to the public. The courts require work to stop water damage which includes new roof flashing, coating walls with a waterproof membrane, sealants and a top coat along with a gross acrylic.
Total requested			\$14360.00	\$3765.00	Total Recommended \$3000.00
Available Funds Acc 314205 – Sports Funding – \$6500					

Options

Council has the following options available:

To support the Community Services Portfolio Groups recommendations for the Sports funding & the Community and Cultural Grant Scheme applications, for the October 2009 round.

Or

That Council makes changes to the recommendations made by the Community Sponsorship Reference Group as deemed appropriate.

Policy Implications

Policy number CS10 titled is relevant to this matter.

Additionally with the recent implementation of the Community Services Portfolio Group, Policy CS 10 will need to be amended at the next Council meeting to reflect the change in approach to assessment of applications.

Legislative Implications

There are no legislative implications.

Financial Implications

Please note: In the July 2009 funding round, only two applications were received and funded. This meant a total of \$4500.00 remained available in the July quarter. This amount has been carried over to the current round hence the \$11000 being available.

Conclusion

The Community Services Portfolio Group have assessed the applications and made recommendations based on the information provided by applicants against criteria that has been endorsed by Council through the Community Sponsorship and Donation Policy.

Voting Requirements

Simple.

RECOMMENDATION

That Council support the recommendations of the Community Services Portfolio Group in relation to the October 2009 round of the Sports Funding Grant Scheme and the Community Cultural Grant Scheme as follows:

SPORTS FUNDING GRANT SCHEME

ACCOUNT 314205

Rec Club Cricket Team

APPROVED \$1000

Dampier Squash Club Inc

APPROVED \$2000

COMMUNITY CULTURAL GRANT SCHEME

ACCOUNT 314203

Wickham Kinder Gym Inc.

APPROVED \$1000

Pilbara Community Legal Service Inc

APPROVED \$4000

ABN: 43 336 581 511

PILBARA COMMUNITY LEGAL SERVICE



Date: 28th of October 2009

Shire of Roebourne
Shires Community Development Funding Reference Group
Karratha
WA 6714

Re: Community Cultural Grant Application.

Dear Funding Group,

I would like to introduce myself, my name is Margaret Gordon, and I work for Pilbara Community Legal Service (PCLS). I am employed as the Domestic Violence Advocacy Victims Support Service (DVAVSS). This position is funded by the Department of child Protection, and is to service Karratha, Roebourne, Wickham and Point Samson.

In my service agreement my role as the DVAVSS is to support victims of Domestic and Family Violence. I also work with all service providers in the Community to gain a good outcome for all our clients. Educating the community on issues relating to Domestic violence, and the effects it has on our community. Organising training for service providers, so we can as support workers continue to further our professional development. Doing so, this will give us the confidence and much needed knowledge on how to support and advocate for our client.

I continue to receive newsletters from other organisations around the world that continue to work towards ending violence against women and children. This is how I found out about the 16 Days of Activism Against Gender Violence. Amnesty International WA, and with the Women's Council of WA have co-ordinated a state wide calendar of events for the 16 days of activism to encourage other organisations and groups to be part of this 16 Days. I have attached some information regarding the 16 Days of Activism.

I and other colleagues went to the Roebourne Reclaim the Night Rally last year, and found it very inspirational. It brought the community of Roebourne together for a much needed cause. This is where we decided that Karratha needed the benefit of organising a rally here in Karratha. PCLS and other service providers such as, Anglicare, Karratha Women's Refuge, Vince Catania's office, Frontier services, and the Shire of Roebourne have come together to achieve this.

South Hedland Office
PO Box 2506
South Hedland WA 6722
Phone: 08 9140 1613
Fax: 08 9172 2333

Roebourne Office
PO Box 269
Roebourne WA 6718
Phone: 08 9182 1169
Fax: 08 9182 1180

Newman Office
PO Box 1
Newman WA 6753
Phone: 08 9177 8708
Fax: 08 9177 8034

Karratha Office
PO Box 132
Karratha WA 6714
Phone: 08 9185 5899
Fax: 08 9185 6633

Note: Please respond to our Karratha office



~ 2 ~

We are in the process of organising this event to take place at the Sire building on the 3rd of December. We will be starting the march at 5.30pm, so we can rally against gender violence. The event will be called, "Stand Up And Stomp Out Violence". On return to the Shire building we will be listening to guest speakers, and coming together as a community for this cause. A bbq will be kindly provided by the Karratha Apex club, and we also have great support and involvement by the Karratha police department.

We have also organised other events to happen in our community in the 16 days of Activism. Much needed training has been organised relating to Domestic violence issues, this will be held on the 1st and 2nd of December and will be opened to all service providers and community members. Our facilitator for this training will be Ms Ann O'Neill who has been training in this area for some years. Ms O'Neill will also be one of our guest speakers. Ms O'Neill and her children were victims of Domestic Violence, and now Ms O'Neill is a survivor of Domestic Violence. It will be very sad to hear her story, but very inspirational to hear of her continuing fight against Domestic Violence. I have attached some information about Ann O'Neill.

Please we ask as support workers and the community to support our event with much needed funds and support. We need to have awareness out in the community regarding Violence. We need to make a stance.

Please do not hesitate to contact me if you require any more information.

Yours sincerely

Margaret Gordon

Domestic Violence Advocacy & Victim Support Service (DVAVSS) Officer
PILBARA COMMUNITY LEGAL SERVICE INC
(A non-profit Government funded Community Agency)

South Hedland Office
PO Box 2506
South Hedland WA 6722
Phone: 08 9140 1613
Fax: 08 9172 2333

Roebourne Office
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Roebourne WA 6718
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Fax: 08 9182 1180

Newman Office
PO Box 1
Newman WA 6753
Phone: 08 9177 8708
Fax: 08 9177 8034

Karratha Office
PO Box 132
Karratha WA 6714
Phone: 08 9185 5899
Fax: 08 9185 6633

10.1.2 Master Plan For Development Of The Karratha Learning And Leisure Precinct

Attachment(s)	Quantity Surveyor Report
Responsible Officer:	Executive Manager Community Services
Author Name:	Executive Manager Community Services
Disclosure of Interest:	Nil

REPORT PURPOSE

To endorse the Master Plan for the Karratha Learning and Leisure Precinct.

Background

At its meeting held on the 21st September 2009, Council resolved {Resolution 14811} to “Receive the draft Master Plan concept drawing for the purpose of commencing a process of community consultation.”

The consultation process included:

1 full page advertisement in the Pilbara News on Wednesday 30th September advertising consultation program.

- A community workshop held on 8th October at Welcome Lotteries House. Seven (7) people attended including representatives of Welcome Lotteries House and Pilbara Community Council Inc.
- A Community Sporting Association and Community Service Agency workshop on 7th October held at the Shire offices. Twenty five (25) Clubs, Associations and Agencies representing in excess of 2500 members attended.
- Key stakeholder workshop for Industry, State Government and Utility providers held 7th October at the Shire offices. Thirteen (13) representatives attended including Woodside, Rio Tinto, Burrup Fertilisers, Horizon Power, Department for Child Protection, Department for Sport and Recreation, FESA and Disability Services Commission. A separate briefing was provided to the Water Corporation on the 23rd October.
- In addition, two meetings have been held with representatives of Karratha High School and Pilbara TAFE and a briefing meeting of Council and the architect occurred on the 8th October. Additionally a presentation was made to the Dampier Community Association on the 26th October.
- In summary the Master Plan has received overwhelming support from the community, community sporting organisations, community service providers, industry and government agencies.
- Due to the tight timeframes further consultation with residents of Pt Samson, Wickham and Roebourne is required and will continue to be progressed in the coming weeks as opportunities present.

Issues

Master Plan Design

As articulated in the September Council Meeting Report, the Master plan indicates that Councils facility brief can be achieved on the proposed site. The ability to deliver the project in full will be dependant on funding but the master plan provides a significant step forward for Council in the strategic provisioning of community infrastructure for Karratha and the broader Shire.

Consultation Feedback

The key issue that was identified by most as part of the consultation process was the need for a detailed traffic management plan for within and for access to the site. Additionally a geotechnical survey of the site to address site drainage and earthworks requirements is required. Upon endorsement of the Master Plan the Department of Education has indicated that both of these requirements would be prioritised to inform the next stage of the project being detailed design.

As part of the 2009 Annual Community Survey respondents were told that the Shire of Roebourne is deciding what to do with the Karratha Aquatic Centre. Respondents were given the options available to the shire and then asked which option they prefer. The two options for the Karratha Aquatic Centre were:

The relocation of the Karratha Aquatic Centre from its existing site within the town centre to the new Karratha High School site on Dampier Highway, to form part of the Karratha Learning & Leisure Precinct ; or

Enhancing the existing Aquatic Centre site with additional aquatic and community facilities

The research found a preference among the community for enhancing the existing facility (58%) over the relocation of the centre to the new Karratha High School site (33%). It should be noted that in posing the question, financial costing were not presented, nor were specific development details or facility inclusions. When the community, organisations and stakeholders and government agencies have been presented with the alternative option and provided with anticipated costs there is no doubt that the communities opinion has been impacted positively in favour of the concept as presented.

Consultation with the Department of Education

In recent weeks the Department of Education has been considering its support of the Master Plan proposal. The Department has called on the project architects to produce several alternative options for the positioning of the Middle School (Year 8 and 9) on the site. The key consideration appears to be the prominence of this facility on the site with street appeal and ease of access the primary motives.

The school location aside, no change has been proposed to the layout or configuration of the collocated joint use facilities or the balance of community facilities on the site. It should be noted however that ultimately the decision and approval of the Minister for Education to these issues will be critical to the projects progress. This decision will dictate the timing and ability for the Shire to progress detailed concept design although management planning can commence upon Council endorsement.

The current Master Plan concept is depicted below.



Cost Share Agreement

An in principle understanding has been reached between the Shire and the Department of Education on the cost share arrangements to the joint construction and operations of facilities. The key joint use, hence co funded facilities include the 6 x tennis courts, 1 x AFL sized Oval, 6 x undercover courts, 1 x Indoor sports court, and a portion of car parking.

The total estimated for the entire development (school and community facilities) is approximately \$106.05m based on cost escalations to construct in January 2011. The resultant agreement to co fund joint use facilities results in an initial budget estimated of \$60.82m being the Shires portion of the development. It is recommended that this amount is adopted as an initial estimate only for the purposes of funding applications and support and a more refined estimated is provided in the detailed concept design phase of the project.

A full copy of the Quantity Surveyor report is provided as a separate attachment.

Karratha Revitalisation Strategy and Master Plan

As Council are aware, it has entered in to a Memorandum of Understanding with Landcorp to project manage the above strategy and ensuing master plan. Informing this planning process is the Karratha 2020 Vision and Community Plan, Karratha Retail and Commercial Strategy, the Karratha Open Space Strategy and the West Pilbara Disaster Mitigation. The Strategy will create a blue print that will set infrastructure targets, funding requirements and the likely timing of Karratha to reach a city status and beyond.

In achieving this vision there is no doubt that the town centre will experience pressure to provide the scope of services and functions commiserate to a population reaching and exceeding City status. This is already evident as outlined in the Karratha Retail and Commercial strategy that has identified significant shortfalls in office and retail spaces. Additionally the Karratha Town Centre provides little ability for prospective developers to find lots of a suitable size to progress substantive developments to accommodate this growth.

The Planning Group (TPG) who have been awarded the town planning and urban design contract for the Karratha Revitalisation Strategy have been made aware of the proposed Leisure and Learning Precinct and Councils vision to create a main street.

It is essential that on the basis of the information being provided to TPG that the Karratha Learning and Leisure Precinct is endorsed as it guides the long term vision for community infrastructure and enable the release of approx 8000m² for intensive mixed use or retail and entertainment uses in the Town Centre, currently being the Karratha Aquatic Centre site and adjacent land. This land is crown land vested to Council for the purposes of Recreation and preliminary estimates place the lands value at \$7m. It is argued that the Shire should be able to negotiate a suitable return on any investment and development of these sites should it be made available for alternative uses, with funding made available to reinvest in replacement and enhanced community and recreation infrastructure.

Strategic Implications

The need to commit to the Master plan will be critical at this meeting if the Shire is to continue to progress in partnership with the State Government and meet its objective to complete the Master Planning and Concept design stage for the Precinct in the 2009/2010 financial year, as outlined in the Shires draft Strategic Plan priorities.

Options

Council has the following options available:

1. Endorse the Karratha Learning and Leisure Centre Master Plan and commence the process of Concept Design and Detailed Management Planning for the site in partnership with the Department of Education;

Or

2. Resolve to further consider the Karratha Learning and Leisure Centre Master Plan

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Council has allocated a sum of \$130,000 in the 2009/2010 Budget for planning, design work associated with the project.

It is recommended that Council note that the initial project estimate is \$60.82m.

Conclusion

Nil

Voting Requirements

Simple.

RECOMMENDATION

The Council

Endorse the Karratha Learning and Leisure Centre Master Plan and commence the process of Concept Design and Detailed Management Planning for the site in partnership with the Department of Education;

NOTES that a preliminary estimate for the community facilities component of the project is \$60.82m and that a more detailed estimated will be provided at Concept Design stage of the project.

10.1.3 Hire Fee Waive Request- Roebourne Domestic Violence Community March

Attachment(s) **E-mail from Fiona White-Hartig**

Responsible Officer: **Executive Manager Community Services**

Author Name: **Manager Karratha Entertainment Centre**

Disclosure of Interest: **Nil**

REPORT PURPOSE

To consider a request from Cr White-Hartig to waive the applicable Shire of Roebourne hire fees for use of the Roebourne Oval and purchase of light tokens for Monday 9th November 2009 in support of the Roebourne Domestic Violence March.

Background

The total fee applicable for this event, based on the Shire of Roebourne's Hire Rate is:

	\$ 35.75	Oval Hire fee (\$6.50 per hour X 5.5 hours)
	\$ 48.00	Light tokens fee (\$12 per token X 4 small tokens)
	\$200.00	Bond
TOTAL	\$283.75	

Cr White Hartig request for support is on behalf of a community working group with funding auspiced by the Yaandina Family Centre Inc.

The Executive Manager Community Services has delegated authority to provide a waive of up to 50% of fees.

Issues

In 2008 Council provided a full waiver of fees on a request to host a similar event called the "Roebourne Reclaim Our Night March 2008".

Unfortunately the issue of domestic violence is still prevalent in society.

The Domestic Violence event in Roebourne will focus on encouraging parents to pass along the message of non-violence to the younger generation so they can break the cycle for good. This is a great opportunity to raise awareness and tell people that domestic violence is not a private matter, it's a crime. It will also give a chance for local people to build communication and trust by socialising and mingling with the police in a non-threatening environment.

Options

Council has the following options available:

1. To grant a total fee waiver up to \$284 in support of the Roebourne Domestic Violence March scheduled for the 9th November 2009; or
2. To not approve a fee waive of the total applicable hire fee and apply a 50% concession offered through delegated authority to the Chief Executive Officer.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

A fee waiver would result in no income generated for this event.

Conclusion

A working group consisting community members has booked the Roebourne School Oval to coordinate a Domestic Violence March. This event will focus on encouraging parents to pass along the message of non-violence to the young generation so they can break the cycle for good.

Voting Requirements

Absolute.

RECOMMENDATION

That Council:

Grant a total fee waiver up to \$284 in support of the Roebourne Domestic Violence March scheduled for the 9th November 2009

From: WhiteHartig, Fiona [mailto:Fiona.WhiteHartig@mp.wa.gov.au]
Sent: Wednesday, 4 November 2009 4:28 PM
To: Nicole Lockwood
Cc: Collene Longmore; Garry Bailey; Ben Lewis
Subject: Roebourne DV March 2009

Dear Nicole,

I am writing on behalf of the Roebourne March Against Domestic Violence Committee in relation to the proposed fees the Shire is charging us to hold our annual event on the School oval this year.

The Roebourne March against domestic violence has been an annual event for the past 8 years and has become a high profile successful event enjoyed by the whole community. The March was initiated by local women after the tragic deaths of two local women as a result of domestic violence.

Sponsorship is received from Government Departments and local industry and small business to support the event. The committee were unaware that we would be required to pay a \$200.00 bond for the use of the oval, \$35.75 in hire fees and \$12 per lighting tokens. We held the same event there last year and were not charged for this. Admittedly there were no lights installed at the oval at that time, but the committee thought that the Shire would donate their use as it is a community event that addresses domestic and family violence in the community.

The total amount to use the oval and lights for the evening would amount to less than \$100.00. Whilst the committee does have the funds to pay for this, it is not about the money. It is about the Shire supporting the community in their addressing violence in Roebourne and trying to do something about it.

It would be greatly appreciated if the Shire could waiver the fees for the evening.

If you require any further information, please do not hesitate to contact me.

Yours sincerely,

Fiona White-Hartig
Committee Member
Roebourne March Against Domestic Violence
4th November 2009

10.2 RANGER SERVICES

10.2.1 Application for Two or More Dogs – 1 Davey Court, Nickol

File No:	EC/3/7
Responsible Officer:	Executive Manager Community Services
Author Name:	Ranger Services Coordinator
Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider a request for an exemption to the Shire of Roebourne's Dog Local Laws to keep three dogs at 1 Davey Court Nickol and to seek a decision on this application

Background

The residents of 1 Davey Court, Nickol have requested an exemption to keep three (3) dogs in accordance with section 26(3) of the *Dog Act 1976*.

The residents have three dogs residing at the above address: One male German shepherd that is 10 months old, one female Labrador x Retriever that is 6 years old and one male Kelpie who is 9 weeks old.

Surveys have been sent out to the neighbours of 1 Davey Court to determine whether or not they object to three dogs being kept at the applicants' property. A total of six surveys were sent out and five written responses received.

Issues

Of the five received surveys, only one resident objected on the grounds that a nearby property has three dogs and they bark all the time. The Shire Rangers have attended the property of concern and only two dogs reside at the property of concern. The resident has been advised of this outcome and the Shire Rangers will continue to monitor the situation.

It is of the opinion of the Ranger Services Coordinator that based on no objections from the surrounding residents that this request be conditionally supported.

Options

Council has the following options available:

1. Reject the application to keep more than two dogs.
2. Grant the application with the following conditions:
 - a. All dogs kept to be registered at all times;
 - b. The dogs are not to cause any nuisance to neighbours;
 - c. Dog owners to keep the fences in good condition at all times;
 - d. In the event of one of the dogs dying or being removed from 1 Davey Court, Nickol, the number of dogs permitted to be kept at the property shall revert to two;
 - e. Any behavioural problems to be addressed as a matter of urgency by a qualified animal behaviouralist; and
 - f. In the event of any breach of the *Dog Act 1976* or any Local Laws, this permission shall be review.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

The Dog Act 1976, Part V, s26: Council's Local Laws Part 3, s3 deals with the number limits of dogs that may be kept on any one premises.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

A decision is required on whether to grant this request for permission to keep more than two dogs.

Voting Requirements

Simple.

RECOMMENDATION

That Council grant the application to keep three dogs at 1 Davey Court, Nickol with the following conditions:

- a. All dogs kept to be registered at all times;
- b. The dogs are not to cause any nuisance to neighbours;
- c. Dog owners to keep the fences in good condition at all times;
- d. In the event of one of the dogs dying or being removed from 1 Davey Court, Nickol, the number of dogs permitted to be kept at the property shall revert to two;
- e. Any behavioural problems to be addressed as a matter of urgency by a qualified animal behaviouralist; and
- f. In the event of any breach of the *Dog Act 1976* or any Local Laws, this permission shall be review.

10.2.2 Application for Two or More Dogs – 421 Turner Way, Bulgarra

File No:	EC/3/7
Responsible Officer:	Executive Manager Community Services
Author Name:	Ranger Services Coordinator
Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider a request for an exemption to the Shire of Roebourne's Dog Local Laws to keep three dogs at 421 Turner Way, Bulgarra and to seek a decision on this application

Background

The residents of 421 Turner Way, Bulgarra have requested an exemption to keep three (3) dogs in accordance with section 26(3) of the *Dog Act 1976*.

The residents have three dogs residing at the above address: One female Dachshund cross who is 10 years old, one male Jack Russell Terrier cross who is four months old and one male Jack Russell Terrier cross who is four months old.

Surveys have been sent out to the neighbours of 421 Turner Way, Bulgarra to determine whether or not they object to three dogs being kept at the applicants' property. A total of five surveys have been sent out and no responses received.

The Shire Ranger has attended and inspected the applicants property and based on observations conclude that the fences are adequate to confine all three dogs, all dogs appear to be quiet and well behaved and the residents are responsible dogs owners.

Issues

It is of the opinion of the Ranger Services Coordinator that given five surveys were sent out to surrounding residents requesting feedback and to date that no negative feedback has been received that the application be conditionally supported.

Options

Council has the following options available:

3. Reject the application to keep more than two dogs.
4. Grant the application with the following conditions:
 - a. All dogs kept to be registered at all times;
 - b. The dogs are not to cause any nuisance to neighbours;
 - c. Dog owners to keep the fences in good condition at all times;
 - d. In the event of one of the dogs dying or being removed from 421 Turner Way, Bulgarra, the number of dogs permitted to be kept at the property shall revert to two;
 - e. Any behavioural problems to be addressed as a matter of urgency by a qualified animal behaviourist; and
 - f. In the event of any breach of the *Dog Act 1976* or any Local Laws, this permission shall be review.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

The Dog Act 1976, Part V, s26: Council's Local Laws Part 3, s3 deals with the number limits of dogs that may be kept on any one premises.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

A decision is required on whether to grant this request for permission to keep more than two dogs.

Voting Requirements

Simple.

RECOMMENDATION

That Council grant the application to keep three dogs at 421 Turner Way, Bulgarra with the following conditions:

- a. All dogs kept to be registered at all times;
- b. The dogs are not to cause any nuisance to neighbours;
- c. Dog owners to keep the fences in good condition at all times;
- d. In the event of one of the dogs dying or being removed from 421 Turner Way, Bulgarra, the number of dogs permitted to be kept at the property shall revert to two;
- e. Any behavioural problems to be addressed as a matter of urgency by a qualified animal behaviouralist; and
- f. In the event of any breach of the *Dog Act 1976* or any Local Laws, this permission shall be review.

11 TECHNICAL SERVICES

11.1 AIRPORT

11.1.1 Tender KAP 01/09-10 - Leasing Of Lot 8 At Karratha Airport

Attachment(s) **Separate Confidential Evaluation Report**

Plan of Lease Area

Responsible Officer: **Executive Manager Technical Services**

Author Name: **Airport Manager**

Disclosure of Interest: **Nil**

REPORT PURPOSE

For Council to consider the outcome of Tender KAP 01 – 09/10, for the leasing of Lot 8 at Karratha Airport.

Background

Lot 8 was previously let for tender to dispose of via lease in November 2008. No tenders were received. Subsequently, an item was presented to Council in August 2009 proposing the lease of this lot to the Kitson Group, but this item was rejected on the basis of length of the proposed lease.

Following this, Karratha Flying Services expressed an interest to lease the lot for the development of a new hangar to complement their existing facility on Lot 7. It was then decided that the best way to evaluate submissions would be to call tenders.

Tenders were called and advertised in the West Australian and the Pilbara News on 23 September 2009.

Tenders closed at 2pm on Wednesday 7 October 2009.

One tender was received, from Karratha Flying Services.

Issues

The attached confidential evaluation report contains commentary on the suitability of the Karratha Flying Services tender response.

Options

Council has the following options available:

1. Accept the Karratha Flying Services tender;
2. Reject the Karratha Flying Services tender and negotiate directly with them for the lease of lot 8 at Karratha Airport;

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Local Government Act (1995) Section 3.58 regarding the disposal of property.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

Based on the outcome of the evaluation report, the best option for Council is to reject the Karratha Flying Services tender response and commence negotiations directly with them for the lease of Lot 8 at Karratha Airport.

Voting Requirements

Simple.

RECOMMENDATION

That Council reject all tenders received for Tender KAP 01-09/10 regarding the lease of Lot 8 at Karratha Airport.

AND

That Council delegate authority to the Chief Executive Officer to negotiate directly with Karratha Flying Services for the lease of Lot 8 at Karratha Airport as per the valuation amount and for a term not exceeding 15 years, to be valued to market every 5 years and to CPI annually.

11.1.2 Lease Of Hangar Site - Roebourne Airstrip

Attachment(s)	Plan of Roebourne Airstrip
Responsible Officer:	Executive Manager Technical Services
Author Name:	Airport Manager
Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider the assignment of an existing lease of a hangar site at the Roebourne Airstrip.

Background

Council currently leases a site at the Roebourne Airstrip to a Mr Paul O'Connor of Karratha. The lease commenced on 1 April 2005 and runs for a term of 5 years, expiring on 1 April 2010. A steel frame hangar has been constructed on the site, suitable for storing a light aircraft. Due to the undeveloped nature of the Roebourne Airstrip and the use primarily for recreational aviation activities the lease is of a peppercorn nature, with the annual rental being \$10 per annum (exclusive of GST)

Issues

Correspondence was received on 22 September 2009, from Mr O'Connor, requesting that the existing lease be assigned to a Mr Nick Serle. Mr O'Connor is proposing to sell the hangar to Mr Serle, which will require the assignment of the lease.

As the lease expires on 1 April 2010, it would appear logical to assign the existing lease to Mr Serle, and to extend the lease for a further 5 years at the lease rate of \$10 per annum.

Options

Council has the following options available:

1. Assign the existing lease from Mr Paul O'Connor to Mr Nick Serle, and extend the lease to expire on 1 April 2015.
2. Not assign the existing lease from Mr Paul O'Connor to Mr Nick Serle, and extend the lease to expire on 1 April 2015.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

The assigning of the lease to Mr Serle will allow the sale of the hangar from Mr O'Connor to proceed, and provide an opportunity to extend the lease for a further 5 years.

Voting Requirements

Simple.

RECOMMENDATION

That Council approve the assigning of the existing lease for the hangar site at Roebourne Airstrip from Mr Paul O'Connor to Mr Nick Serle, and that the lease be extended to expire on 15 April 2015, annual lease amount to be \$10 (exclusive of GST).

12 DEVELOPMENT SERVICES

12.1 ENVIRONMENTAL HEALTH

12.1.1 Implementation Of The Food Act 2008

Attachment(s) **Amendment to the Shire's Delegated Authority Register, DE2 'Principles of Good Enforcement', proposed Fees and Charges Schedule**

Responsible Officer: **A/Executive Manager Development Services**

Author Name: **Manager Environmental Health**

Disclosure of Interest: **Nil**

REPORT PURPOSE

To provide a brief regarding pertinent aspects of the *Food Act 2008* (the Act) and to seek the adoption of local health policies, fees and delegated authority in response to the Act.

The Act and its subsidiary legislation have been gazetted and came into operation on 23 October 2009. This represents a quantum shift in the way that food legislation is structured and managed by Local Government within WA. All existing state food legislation is being repealed and the national framework is being adopted. To enable the Environmental Health Service to implement this legislation local health policies, the delegation provided to Shire officers, and fees charged need to be considered and adopted by the Shire.

Background

The Shire has received written confirmation from the Department of Health (WA) that the new Act and subsidiary legislation will come into operation on 23 October, with a transition phase to allow for Local Governments to adapt to this change prior to 1 January 2010.

Issues

The Act was passed on the 8 July 2008 by the Western Australian Parliament and implemented on the 23 October 2009. The Act will be the principal piece of legislation regulating the sale of food in Western Australia and provides food safety regulation over the entire food supply chain; a paddock to plate approach. This represents a significant shift in the direction of food regulation and management within WA.

The Act will apply to everyone involved in the sale of food in WA. Sale is defined broadly and includes activities such as:

- the supply of food as a meal to employees at the place of work in accordance with employment arrangements;
- offering of food as a prize or reward;
- the giving away of food for the purposes of advertisement;
- the supply of food under a contract together with accommodation, service or entertainment

The current food safety regulatory framework includes a number of legislative instruments created under the *Health Act 1911*. These include the *Health (Food Hygiene) Regulations 1993*, the *Health (ANZ Food Standards Code Adoption) Regulations 2001*, the *Health (Meat Hygiene) Regulations 2001* and local government by laws. The Act will replace all of these legislative instruments. This regulatory system was prescriptive and subsequently very inflexible. In contrast, the Act provides for an outcome based approach. In this model of food regulation, food safety outcomes are assessed which provides the food industry the opportunity to be innovative in relation to food safety management. Furthermore, the Act clarifies that the responsibility for food safety rests on the food business.

The Act implements the *Australia New Zealand Food Standards Code* (the Code). This means that all food safety requirements are contained within this national code. The advantage of this approach is that it provides for national consistency; a food business in WA will need to meet the same requirements as a food business operating anywhere else in Australia. Chapter 3 of the Code, known as the *Food Safety Standards*, contains the minimum food handling, hygiene and structural requirements for all food businesses. It is expected that food businesses that comply with the current legislation in terms of food premises fit out and construction will comply with the standard required in the Code.

The Act makes significant changes to the way food safety is managed that the Shire needs to be aware of:

Food Safety Programs

Food Safety Programs must be implemented in food businesses that are captured under *Standard 3.3.1 (Food Safety Programs for Food Service to Vulnerable Persons)* of the Code; specifically high-risk food businesses such as hospitals, nursing homes and child care centres. Although not a legal requirement for all food businesses, food safety programs are an effective food safety management tool and assist food businesses to manage their food safety risks. In addition, they are invaluable in ensuring that food businesses are able to demonstrate that all reasonable measures are being taken to produce safe and suitable food.

Notification Requirements

All food businesses must notify the appropriate enforcement agency in writing that they plan to conduct a food business. The information required includes contact details, the nature of the food business and the location of all proposed food premises. The purpose of notification is so that enforcement agencies know of their existence can contact them if required and know the sort of food business in operation. In addition, it enables them to make a decision as to whether the food business needs to apply for registration as a food business. This will include premises ranging from food manufacturers down to the newsagent and chemist selling bagged confectionary and community groups selling food.

Registration

Section 109 of the Act specifies that it is an offence to conduct a food business at any premises unless the food business is registered with the relevant enforcement agency in respect of those premises. This enables the enforcement agency to be aware of all food businesses trading within its responsible area and collect information in relation to food handling so that targeted food safety education, surveillance, enforcement and awareness programs can be developed. The Shire of Roebourne is an enforcement agency. Low risk food premises (e.g. Newsagents selling bagged confectionary) are provided with an exemption from registration. Shire's Environmental Health Service intended Community groups and not-for-profit organisations will also not be charged any registration fees.

Enforcement

The Act provides Shire's Environmental Health Service with a number of new enforcement options, designed to assist in managing compliance with the food standards. Depending on the severity of food safety breaches, authorised officers from enforcement agencies may issue or initiate any of the following:

- formal warnings
- improvement notices;
- prohibition orders;
- infringement notices (fines)
- legal action through the Courts (penalties now range from \$10,000 to \$500,000 and can include imprisonment)

Section 122 of the Act requires that the Shire prepare and maintain a list of authorised officers appointed by the Shire. Staff employed as Environmental Health Officers are considered to have the appropriate qualifications and experience to be appointed as an authorised officer for the purposes of the Act.

The Act differs greatly from the current *Health Act 1911* in that premise proprietors can be issued infringement notices (on the spot fines) for minor breaches or non-compliance where deemed necessary. Previously there has been no ability to financially penalise a premises for non compliance unless a magistrate imposed a fine as a result of prosecution action in the Court. The Act requires certain persons to be delegated for the purposes of serving and withdrawing infringement notices.

The Shires Environmental Health Officer's are the logical persons to be 'Delegated Officers' authorised to apply Section 126 (2). Delegated Officers authorised to issue infringements are prohibited from being able to withdraw the infringement notice, therefore the CEO and Executive Manager Development Services should be 'Delegated Officers' for the purposes of Section 126 (7) of the Act to withdraw any infringements served. Refer to Delegated Authority Attachment.

The Department of Health has also recommended that all Local Authorities develop a 'compliance and enforcement policy' that sets out the approach to compliance and enforcement that will be implemented by the Shire in respect to the Act including the service of infringement notices, prohibition notices and where these fail, commence legal action. The Shire's Environmental Health Service has developed the 'Principles of Good Enforcement' Policy (DE2) which clearly explains our enforcement role and how we intend to work with the community. This can be applied to all Environmental Health legislation and enforcement activities, and not be limited to the Food Act 2008. Refer to attached policy DE2 – Principles of Good Enforcement.

The Food Act gives autonomy to Local Government to impose and recover fees under the *Local Government Act 1995 Part 6 Division 5 Subdivision 2* for functions such as notification, registration, assessments, transfers etc. All WA Councils including the Shire of Roebourne will be able to determine their own fee arrangements within the content of the Acts. The fees should reflect the cost incurred in providing the service. This would involve premises assessment, sampling procedure, education/training support, and administration.

All premises will be required to notify the Shire that they are preparing or selling food products. The Act requires the Shire to prepare and maintain a list of all premises which have notified the Shire that they are operating and those which are registered to operate within the District. An initial notification fee will be charged to all premises except those which are exempt by the Act or not-for-profit/community groups. This is one of the means by which the Shire supports its community groups.

All premises subject to risk assessment/inspection will be required to register with the Shire. Shire's Environmental Health Service Staff will risk rank these premises to determine the number of assessments which will be carried out, with those premises requiring more frequent assessment being charged a greater amount. Section 140(2) of the Act enables the Shire to charge a fee for the carrying out of the assessment, irrespective of whether or not the inspection is asked for or agreed to.

The Shire's Environmental Health Service intends to introduce an annual Registered Premises Inspection Fee based upon the risk that the food premises poses to the public. Premises which prepare and serve certain types of foods to the public, and especially at risk populations (child cares, nursing homes etc.) will receive a higher risk ranking than one which only heats up a pre-packed product before service to the public. The registration of a food premises would remain in force indefinitely, provided that the premises does not close and pays the annual Registered Premises Inspection Fee.

The proposed fee structure is based on an hourly rate of \$75 per officer which includes all staffing costs, administration and vehicle/travel costs. The intent is to charge \$200 per food premises assessment, with any re-inspection being supplied free of charge. Where a second or subsequent re-assessment is required a fee of \$75 per hour or part thereof will be charged. There is no intent to conduct assessments of very low risk premises therefore no fee will be levied for these premises. The proposed fee structure is based upon cost recovery only.

Based on the 100 food premises which the Shire's Environmental Health Service is aware of operating within the Shire, assuming 75% of these are either medium or high risk premises, the anticipated income from charging the annual Registration Fees would be \$35,000. Notification of these premises would increase this fee by a further \$5,000. Please note that there are many other premises which will be required to notify the Shire, however will not be subject to annual registration. This will bring in further fees to the Shire.

The Shire's Environmental Health Service intends to write to each of the food premises operating within the Shire that we are aware of, together with hairdressing premises, chemists, video stores and similar business which may sell packaged foods or provide food and drink with their service (but are not currently assessed by the Shire). Information will also be included on the Shires website alerting both business and the public of the legislative changes.

Options

Council has the following options available:

1. Adopt the recommendations of the officer as per the Report Recommendations

or in the case of:-

Recommendation 1)

Determine that the Chief Executive Officer does not have the authority to commence legal action for breach of the Food Act 2008 and that any prosecution action will be initiated by resolution of Council only. This would contrast to the current delegated power to initiate legal action for breach of the Health Act 1911 food provisions.

Determine that the Chief Executive Officer and Executive Manager, Development Services are not “Designated Officers” for the purposes of withdrawing infringement notices as per Section 126(7) of the Act, and instead delegate this to either a resolution of Council or other staff member who will not be issuing the infringement notices.

Determine that the Shire's Environmental Health Service officers are not Designated Officers for the purposes of issuing infringement notices as per Section 126(2) of the Act, and instead delegate this to a senior staff member who will not be withdrawing the infringement notices.

Recommendation 2)

The Shire is legally bound to adopt the notification provisions of the Act and must keep a register of notifications and registrations. There are no options available for Council not to adopt this recommendation.

Recommendation 3)

That the Shire determines that it does not want to charge a fee for notification, registration and/or recoup costs associated with implementing the Food Act 2008. In this case Council can adopt to have a \$0 fee for notification and determine that it does not wish to utilise the provisions of the Local Government Act 1995 Part 6 Division 5 Subdivision 2. Should the Council determine that the fees are insufficient to cover the costs associated with the implementation of the Act, Council must limit the fees which they propose to what they determine to be a cost recovery only. Any fees levied due to the Act, unless no charge is to be applied, must be advertised to ensure compliance with the *Local Government Act 1995*.

Recommendation 4)

If the Council determines that it does not wish to charge any fees associated with implementation of the Act, this recommendation becomes null and void.

Recommendation 5)

If Council determines not to adopt proposed Environmental Health Policy, Shire's Environmental Health Service will continue to conduct business as usual. The policy is intended to formalise our current actions and work procedures.

Recommendation 6)

Irrespective of whether the officer recommendations are adopted, the Shire's Environmental Health Service is required to maintain a notification and registry list of all food businesses within the Shire. Proprietors of food businesses need to be made aware of their obligations and responsibilities under the new Act.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

The *Food Act 2008* gives autonomy to Local Government to impose and recover fees under the *Local Government Act 1995* Part 6 Division 5 Subdivision 2 for:-

- Notification (s107)
- Registration (s110)
- Any function performed under the Act (s140(1))
- Provision of information or for carrying out of any inspection (s140(2))

Section 6.19 of the *Local Government Act 1995* requires Council to give local public notice when introducing fees and charges outside the annual budget process. The Notice is to give the intention of introducing the fee and when the fee would become effective.

Financial Implications

If the fees included in this report are adopted, the anticipated income for 2009/10 will be approximately \$40,000. As fees are being implemented under Local Government Act 1995 Part 6 Division 5 Subdivision 2, an Absolute Majority decision of Council is required.

Conclusion

The *Food Act 2008* (the Act) and its subsidiary legislation has been gazetted and came into operation on 23 October 2009, with transitional provisions enabling Local Authorities to adapt to these changes before 1 January 2010. The recommended local health policy, amended fees and changes to the Delegated Authority Register are all required actions to enable the Shire's Environmental Health Department to effectively administer the amended legislation.

Voting Requirements

Absolute.

RECOMMENDATION

That Council:-

- 1) **Amend the Delegated Authority Register to include delegations specific to the introduction and implementation of the Food Act 2008 as per attached;**
- 2) **Council adopt the new notification and registration system for food premises in accordance with the Food Act 2008, as from 1 January 2010;**
- 3) **Council adopt and advertise the fees associated with the introduction and implementation of the Food Act 2008 as per attached, as from 1 January 2010**
- 4) **Modify the Annual Budget to show an income gained from the new notification and registration system of \$40,000**
- 5) **Council adopt Environmental Health Policy - DE2 – Principles of Good Enforcement, subject to no substantive objections or modifications received during the advertising period as determined by the CEO.**
- 6) **Implement a program to inform and educate food premises proprietors and staff about the new Food Act 2008.**



OBJECTIVES

1. Carrying out enforcement functions in an equitable, practical and consistent manner helps to promote a thriving local economy.
2. Ensure efficient and effective local government service delivery that meets our community's expectations

POLICY PROVISIONS

The effectiveness of legislation in achieving its protective function depends crucially on the compliance of those regulated. We recognise that most businesses and individuals want to comply with the law. We will, therefore, take care to help business and others meet their legal obligations without unnecessary expense, while taking firm action, including prosecution where appropriate, against those who flout the law or act irresponsibly. All members of the community will reap the benefits of this policy through better service, information, choice, safety and a more pleasant environment.

We have therefore adopted these Principles of Enforcement. Included in the term 'enforcement' are advisory visits and assisting with compliance as well as licensing and formal enforcement action such as the service of Notices and prosecution action. By adopting this policy we commit ourselves to the following best practice policies and procedures, and will provide information to show that we are observing them.

Policy

Standards

- We will draw up clear standards setting out the level of service and performance the public and business people can expect to receive.
- We will publish these standards and our annual performance against them.
- The standards will be made available to business and others who are regulated.

Openness

- We will provide information and advice in plain language on the legislation that we apply and will disseminate this as widely as possible within the Shire.
- We will be open about how we set about our work, including any charges that we set, and allow for open consultation with affected parties.
- We will discuss general issues, specific compliance failures or problems with anyone experiencing difficulties.

Helpfulness

- We will be proactive. We believe that prevention is better than cure and that our role therefore involves actively working with business, especially small and medium sized businesses, to advise on and assist with compliance.
- We will provide a courteous and efficient service and our staff will identify themselves by name. We will provide a contact point and telephone number for further dealing with us and we will encourage business to seek advice/information from us.
- Applications for approval of establishments, licenses, registrations, etc, will be dealt with efficiently and promptly.
- We will ensure that, wherever practicable, our enforcement services are effectively co-ordinated to minimise unnecessary overlaps and time delays.

Complaints About Service

- We will provide well-publicised, effective and timely complaints procedures easily accessible to business, the public, employees and consumer groups.
- In cases where disputes cannot be resolved, any right of complaint or appeal will be explained, with details of the process and the likely time-scales involved.

Proportionality

- We will minimise the costs of compliance for business by ensuring that any action we require is proportionate to the risks. As far as the law allows, we will take account of the circumstances of the case and the attitude of the operator when considering action.
- We will take particular care to work with small businesses and voluntary and community organisations so that they can meet their legal obligations without unnecessary expense, where practicable.

Consistency

- We will carry out our duties in a fair, equitable and consistent manner. While officers are expected to exercise judgement in individual cases, we will have internal procedures and policies in place to promote consistency, including effective arrangements for liaison with other authorities and enforcement bodies.

Safety

- We will carry out our duties in a safe manner and will comply with the safety rules and policies applicable to premises or places in which we carry out those duties.
- Action we take and advice that we give will be undertaken with due consideration to detrimental effects they may have on the environment or human health.

Procedures

Simple Advice

Advice from an officer will be put clearly and simply, and will be confirmed in writing on request, explaining why any improvements to activities, procedures or premises may be advisable from a best practice perspective.

Discussion

Before formal enforcement action is taken, officers will provide an opportunity to discuss the circumstances of the case and, if possible, resolve points of difference,

unless immediate action is required (for example, in the interests of health and safety or environmental protection or to prevent evidence being destroyed).

Formal Advice

- **The statutory basis for all formal requirements will be clearly outlined in each case.**
- Where immediate action is considered necessary, an explanation of why such action was required will be given at the time and confirmed in writing in most cases within 5 working days and, in all cases, within 10 working days.
- **As a rule, formal advice will follow the discussion or verbal advice, confirming the requirement for any remedial work or improvements to activities or procedures and the time-scale within which they should be achieved. In keeping with our positive compliance policy, we will allow for further discussions for information sharing and advice, providing a willingness to progress is demonstrated.**
- Our approach to enforcement of statutory requirements will in all cases be fair and considered, while based on the degree of risk to public health and amenity.

Appeal Information

- Where there are rights of appeal against formal action, advice on the appeal mechanism will be clearly set out in writing at the time the action is taken (whenever possible this advice will be issued with the enforcement notice).

ENFORCEMENT– “THREE STRIKES”

This section aims to set out our clear policy on deciding which enforcement option is applicable. It has been designed to be transparent and equitable. Enforcement options (dependant on legislation) include:- no action; informal action; formal letters; statutory notices (including improvement notices and prohibition notices), seizure of goods, infringement notices; and prosecution. Where a blatant/intentional non-compliance has occurred, the Chief Executive Officer will be consulted before the matter can be referred to the Shire’s legal representatives for immediate commencement of prosecution action.

Strike 1

Assessment and report completed with a follow up date provided on report for works to be completed by. Should proprietor be unable to complete works within the allotted time scale, the proprietor is advised to make application in writing to the Shire’s Environmental Health Service requesting an extension of this time scale.

Strike 2

1st follow up conducted on the set date by Environmental Health Officer. If items remain outstanding, a standard first warning letter is sent to the proprietor stating that should the works not be completed by an assigned date, legal action may be commenced against the proprietor for breach of the legislation. Again, should proprietor be unable to complete works within the allotted time scale, they are to be informed that application should be made in writing to the Shire's Environmental Health Service requesting an extension of this time scale.

Strike 3

2nd follow up conducted on the set date by Environmental Health Officer and Manager Environmental Health. If items remain outstanding, Environmental Health Officer should collect photographic evidence of non-compliances, and inform the proprietor that the matter will be referred to the Chief Executive Officer for the commencement of legal action. Letter to be sent to the proprietor requesting they contact the Manager, Environmental Health as soon as possible to prevent legal action if appropriate.

In all instances, where a premises complies with the works or order given, then they return to a no (0) strike status.

The commencement of legal action is at the direction of the Chief Executive Officer on advisement of the Manager Environmental Health, based on the risk to public health, and is to be used only where proactive measures have failed.

RELATED DOCUMENTS

Health Act 1911 and subsidiary legislation

Food Act 2008 and subsidiary legislation

Environmental Protection Act 1986 and subsidiary legislation

Local Government Act 1995 and subsidiary legislation

Caravan Parks and Camping Grounds Act 1985 and subsidiary legislation

Previous Policy No:	N/A
Resolution Numbers:	
Last Reviewed:	November 2009
Next Review:	May 2010
Responsible Officer:	Manager Environmental Health

25 FOOD ACT 2008

Date Adopted: 21 November 2009

Last reviewed: 21 November 2009

Authority: Food Act 2008 s65(1), s118, s122(3), s126(1), s126(13)

Delegate to	Authority being delegated	Legislative Power being delegated	Authority to Delegate
CEO	Prosecute for breach of the Food Act 2008	Section 118 (1)	Section 118 (2)
CEO	Authority to issue a Prohibition order where a food proprietor has not complied with an improvement notice or the order is required to mitigate a serious danger to Public Health	Section 65 (1)	Section 118 (2)
CEO & Executive Manager – Development Services	Officers designated by the Shire for the purposes of withdrawing Infringement Notices for breach of the Act. These persons are prohibited by the Act from serving Infringement Notices.	Section 126 (13)	Section 126 (13)
Manager Environmental Health & Environmental Health Officers	“Designated Officers” listed by the Shire for the purposes of serving Infringement Notices for breach of the Act	Section 126 (1)	Section 126 (13)
Manager Environmental Health & Environmental Health Officers	“Authorised Officers” listed by the Shire for the purposes of administering the Act.	Section 122 (3)	Section 122 (3)

FOOD ACT 2008 SCHEDULE OF FEES

NOTIFICATION FEE (inc GST)

High, Medium and low risk premises	\$50.00
Exempted Food Premises, not-for-profit and Community groups	No fee

REGISTERED PREMISES ASSESSMENT FEE

Annual risk assessment/inspection fees (inclusive of GST)

High risk (2 assmt/yr)	\$400
Medium risk (2 assmt/yr)	\$400
Low risk (1 assmt/yr)	\$200
Very low risk	No Fee
2 nd & subsequent re-assessment	\$75.00
Transfer fee	\$50

APPLICATION FEE

Construct or establish a food premises (S110(3)) which includes notification fee

High risk	\$275
Medium risk	\$275
Low risk	\$170

NOTE:- As per the Food Act, any fees and charges set by regulation take precedence over Council Fees and Charges

SUPPLEMENTAL FEES BASED OF FEE FOR SERVICE (AS PER LOCAL GOVERNMENT ACT 1995 PART 6 DIVISION 5 SUBDIVISION 2)

Fee for Service on Demand (inc Section 39 certificate, freezer breakdown, inspection on request)

1 st Hour or part thereof	\$150
Every hour thereafter or part thereof	\$75

Note:- Fee for service applies to all Environmental Health service delivery and is not limited to food matters only.

12.1.2 Funding For The Demolition And Replacement Of The Shire's Sentinel Chicken Coop

File No:	EC/3/14
Attachment(s)	Letter from UWA (I83650) Council Minute item 11.1.3 of 21 September 2009
Tabled Report	UWA Arbovirus Surveillance & Research Laboratory Annual Report 2008-2009
Responsible Officer:	A/Executive Manager Development Services
Author Name:	Manager Environmental Health Services
Disclosure of Interest:	Nil

REPORT PURPOSE

This report seeks funding to replace the dilapidated sentinel chicken coop located at the Shire's Cowle Road depot with an approved, cyclone standard structure. The Shire's preferred contractor has quoted \$32,450 (inclusive of GST) for the removal of the existing unsuitable coop and replacement with an approved cyclone compliant structure.

Background

A previous request for funding was made by Shire's Environmental Health Service to Council at its 21 September 2009 Ordinary Council Meeting. At this meeting Council resolved:

"That this item lay on the table until such time that Council has had the opportunity to investigate whether a Sentinel Chicken coop is still required within the Shire of Roebourne boundary."

In late 2008 the Shire's chicken coop was declared an occupation health and safety hazard to both the depot staff who fed and maintained the chicken flock and to the Environmental Health officers who undertook the bleeding of the chickens. It is noted that the coop had been damaged during a severe storm and subsequent temporary repair works were deemed inadequate.

Issues

The Shire's Environmental Health Service contacted the Pilbara Population Health Unit and requested they confirm whether the sentinel chickens were still required at the Shire's Cowle Road Depot. In response, the Shire was forwarded correspondence from the Arbovirus Surveillance and Research Laboratory at the University of Western Australia which strongly supported the Shire retaining its sentinel chicken flock.

In the correspondence, Research Associate Professor Dr Cheryl Johansen confirmed that the program has been very successful in predicting future outbreaks of human disease on many occasions. The program has allowed the Department of Health to issue media releases warning the communities at risk of the increased likelihood of viruses being transmitted by local mosquitoes.

Dr Johansen confirmed that the Shire has been supportive of the Sentinel Chicken Program (the Program) in its various formats since the 1980s, and that with the substantial increase in population, large number of 'FIFO' workers and travellers visiting and living in this area, the continued support of the Program is essential.

The Shire's Environmental Health Service has an excellent working relationship with both UWA and the Department of Health (WA) Arbovirus/Mosquito control staff.

Karratha Contracting have quoted \$32,450 (inclusive of GST) to remove the existing chicken coop and replace this with a cyclone compliant structure. It would be possible to reduce the quote by incorporating a raised dirt floor to the roosting area in lieu of impervious flooring for the new coop. Advice from other participants in the Program indicated that raised dirt flooring would be easier to clean and maintain, be more readily used by the chickens, and would negate the need to install additional drainage systems to facilitate wash down of the slab.

Options

Council has the following options available:

1. Allocate a total of \$32,450 from the 2009-10 budget as quoted for the removal of the existing sentinel chicken coop and replacement with a cyclone compliant structure.
2. Allocate an amount not exceeding \$30,000 from the 2009-10 budget for the removal of the existing sentinel chicken coop and replacement with a cyclone compliant structure without impervious flooring.
3. Refuse the request for funding and advise the Department of Health that the Shire will no longer be participating in the Program.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

A budget amendment resolved by Absolute Majority will be required.

Conclusion

The Shire's Environmental Health Service has investigated whether a sentinel chicken flock is still required to be located within Karratha and on the advice of the Department of Health and University of Western Australia, has determined that this is still warranted. Therefore, the Shire's Environmental Health Service requires an amount not exceeding \$32,450 to be allocated from the 2009-10 budget to replace the Shires Chicken Coop to enable continued participation in the Department of Health's Sentinel Chicken Program.

Voting Requirements

Absolute.

RECOMMENDATION

That Council –

Allocate an amount not exceeding \$30,000 from the 2009-10 budget for the removal of the existing sentinel chicken coop and replacement with a cyclone compliant structure without impervious flooring.



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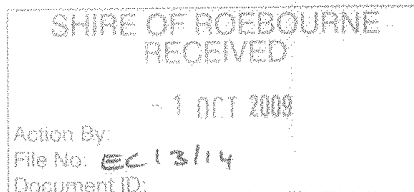
Dr Cheryl Johansen
Research Associate Professor
Arbovirus Surveillance and Research
Laboratory

M502 Microbiology and Immunology
The University of Western Australia
Crawley WA 6009

T 61 8 9346 4658
F 61 8 9346 2912
E cjohanse@cyllene.uwa.edu.au
CRICOS Provider Code: 20129G

Mrs Collene Longmore
Acting Chief Executive Officer
Shire of Roebourne
PO Box 219
Karratha WA 6714

29th September 2009



Dear Colleen,

By way of introduction, I am a researcher at the University of Western Australia where I coordinate the mosquito-borne (arbovirus) virus surveillance laboratory, on behalf of the WA Department of Health. This program has been in place since the 1970s, and has gradually expanded and improved, in order to provide forewarning of new or increased activity of medically important arboviruses to residents in towns and communities in WA. Arboviruses of particular importance in northern WA include the flavivirus Murray Valley encephalitis (MVE), which causes severe and sometimes fatal encephalitis, and the generally less severe Kunjin (KUN) virus disease. Previously, the disease caused by infection with these viruses was known as Australian Encephalitis (AE). Both MVE and KUN are transmitted by mosquitoes, and birds (particularly migratory water birds) are important animal hosts. On occasions, when environmental conditions are conducive, the viruses can be transmitted to humans. Symptoms of the disease include fever, headache, nausea, vomiting and dizziness, and disease severity can progress to coma, and eventually, death. About 25% of people who develop MVE die. Another 50% are left with permanent neurological damage, and the patient may require hospitalisation and a high level of care for life. People most at risk of severe disease are the very young children and the elderly, and travelers/workers visiting the area.

Although historically responsible for large outbreaks of encephalitis in southeastern Australia, the majority of cases since the last Australia-wide outbreak in 1974 have occurred in northern Australia, especially northern WA, where 47/81 cases have been reported (Figure 1). The last large outbreak of MVE in WA occurred in 2000. Eleven cases were reported, including nine cases of encephalitis. All of the patients required hospitalisation, seven were admitted to an intensive care unit, five required mechanical ventilation and two remained ventilator-dependent. The majority of these cases occurred in the Pilbara, Gascoyne, Murchison and Midwest regions of WA, including a case at Wickham. More recently, a case of MVE was reported in a resident of the neighbouring Town of Port Hedland in the latest wet season (2009). Furthermore, MVEV has been isolated from mosquitoes collected at numerous locations in the Pilbara region, including Harding Dam in 2002 and Karratha in 2006.

The sentinel chicken surveillance program is an essential and large component of the surveillance laboratory core work. Since the 1980s, flocks of sentinel chickens have been placed at strategic locations, major towns and communities in northern WA. The chickens are bled fortnightly during the risk season (December to June) and monthly at other times of the year. The blood is sent to the surveillance laboratory for serological testing, the results of which are quickly reported back to the Department of Health and local health authorities. In the event that seroconversions to the viruses are detected, media releases are issued by the Department of Health to warn communities at risk of the increased likelihood of viruses being transmitted by local mosquitoes. This program has been very successful, predicting future outbreaks of human disease on many occasions (Table 1).

The Shire of Roebourne has been involved and supportive of the flavivirus sentinel chicken program since the program commenced in its existing format in the 1980s. This support is perhaps even more important now, given the substantial increase in population and large numbers of workers and travelers visiting and living in the area during this time.

Cr Lewis and Hipworth declared a financial interest in this item and left Chambers.

11.1.3 Request For Funding To Replace Sentinel Chicken Coop

File No: EC/3/14

Attachment(s) Quote from Karratha Contracting, Plan of proposed chicken coop

Responsible Officer: Joel Gajic
Acting Executive Manager Development Services

Author Name: Craig Watts
Manager Environmental Health

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Council of the need to replace the existing sentinel chicken coop located at the Cowle Road depot and to seek \$32450 (inclusive of GST) for the removal and replacement of the existing coop.

Background

The current chicken coop was constructed by the Shires Pest Control Officer in 2002. In late 2008 the Shire's chicken coop was declared an occupation health and safety hazard to both the depot staff who fed and maintained the chicken flock and to the Environmental Health Officers who undertook the bleeding of the chickens. The coop had been damaged during a severe storm and temporary repair works were deemed inadequate.

Issues

The Shire of Roebourne has participated in the Department of Health (WA) Sentinel Chicken Program for the past 7 years. The Program involves approximately 31 flocks of chickens spread throughout the Northwest and Mid West region which are bled on a fortnightly basis in summer, and monthly in winter. These blood samples are then analysed for the presence of flavivirus antibodies associated with Murray Valley Encephalitis and Kunjin virus. The flocks provide an early warning to the Department of Health, enabling them to issue warnings to both residents and travellers to the region.

Murray Valley Encephalitis (MVE) and Kunjin Virus are both mosquito borne diseases which can affect the human population. Initial symptoms of MVE include fever, drowsiness, headache, stiff neck, nausea and dizziness and people experiencing these symptoms should seek medical advice quickly. In severe cases, people may experience fits, lapse into a coma, may be left with permanent brain damage or die. Persons infected with Kunjin Virus experience fever, muscle weakness, fatigue and rash. In some cases this disease may cause encephalitis, though fatalities are rare.

Due to the current legislative climate, it was determined that the new chicken coop must be engineered to meet the regions cyclone rating and be constructed by a licensed building contractor rather than Shire staff. During early 2009, staff from the Shire's Technical

Services Division contacted several building companies operating within the Shire; however, due to the building boom no contractor was available to undertake these works.

With the change in preferred supplier for building works, a quotation for the works has now been obtained for a preferred design including impervious flooring. Karratha Contracting have quoted \$32450 (inclusive of GST) to remove the existing chicken coop and replace this with a cyclone compliant structure. It would be possible to reduce the cost slightly by removing the impervious floor within the roosting area of the coop and only have a raised dirt floor. Advice from other participants in the sentinel chicken program indicates that this would be easier to clean and maintain, be more readily used by the chickens and would remove the need to install additional drainage when washing a concrete pad.

Shire's Environmental Health Service had originally budgeted approximately \$6000 last financial year to re-mesh and re-clad the existing frame. This money was not spent. As there had been no quotes for the work received prior to budget submission, no monies were allocated to the removal and replacement of the chicken coop in this years (2009-10) budget.

Shire's Environmental Health Service requests that \$32450 (inclusive of GST) be allocated to permit the construction of the chicken coop, and to enable participation in the Sentinel Chicken Program.

Options

Council has the following options available:

1. Allocate a total of \$32450 (inclusive of GST) from the 2009-10 budget to construct the new sentinel chicken coop.
2. Request the drafting of revised plans deleting the impervious flooring and allocate sufficient funds to a maximum of \$32450 (inclusive of GST) from the 2009-10 budget to construct the new sentinel chicken coop.
3. Refuse the request for funding and advise the Department of Health that the Shire will no longer be participating in the Sentinel Chicken Program until the chicken flock is rehoused.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

A budget amendment resolved by Absolute Majority will be required.

Conclusion

The Shire's Chicken Coop is in a poor state of repair and provides insufficient weather protection. As such, there is an identified occupational health and safety risk and a need to reconstruct this structure. \$32450.00 (inclusive of GST) is; therefore, required to be allocated from the 2009-10 budget to replace the Shires Chicken Coop with a compliant structure designed to withstand cyclonic conditions.

Voting Requirements

Absolute.

RECOMMENDATION

That Council –

Allocate from the 2009-10 budget a total of \$32450 (inclusive of GST) to construct demolish and reconstruct the sentinel chicken coop at the Cowle Road Depot in accordance with the plans quoted on by Karratha Contracting.

COUNCIL RESOLUTION

Res No : 14818
MOVED : Cr Rothe
SECONDED : Cr Lockwood

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

**FOR : Cr Snell, Cr Rothe, Cr Cechner, Cr Lally, Cr Lockwood, Cr Vertigan,
Cr White-Hartig, Cr Wieland**
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 14819
MOVED : Cr Vertigan
SECONDED : Cr Cechner

That Council reinstate Standing Orders.

CARRIED

**FOR : Cr Snell, Cr Rothe, Cr Cechner, Cr Lally, Cr Lockwood, Cr Vertigan,
Cr White-Hartig, Cr Wieland**
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 14820
MOVED : Cr White-Hartig
SECONDED : Cr Lally

That this item lay on the table until such time that Council has had the opportunity to investigate whether a Sentinel Chicken coop is still required within the Shire of Roebourne boundary.

CARRIED

**FOR : Cr Snell, Cr Rothe, Cr Cechner, Cr Lally, Cr Lockwood, Cr Vertigan,
Cr White-Hartig, Cr Wieland**
AGAINST : Nil

KARRATHA CONTRACTING PTY LTD

Lot 1003 Orkney Road & Lot 1504 Anderson Road

P O Box 442 Karratha WA 6714

EC 005745
Phone 91444705

Mobile 0427 778 616

ABN 41721563810
Fax 91444715

Building2@kcpl.net.au

To : Shire of Roeborne
Att : Darren Reddan
Fax : Emailed
Date : 27/07/09
Subject : Chicken pen at shire depot
Pages : 1

Darren,

As requested please find attached our quotation to erect new chicken pen at shire depot.

Scope

- Remove existing chicken pen and dispose of rubbish.
- Fabricate new pen.
- Concrete area as per plan provided.
- Clad nesting area with trim deck and enclose rest of pen with chicken wire.
- Remove all rubbish and clean up work site.

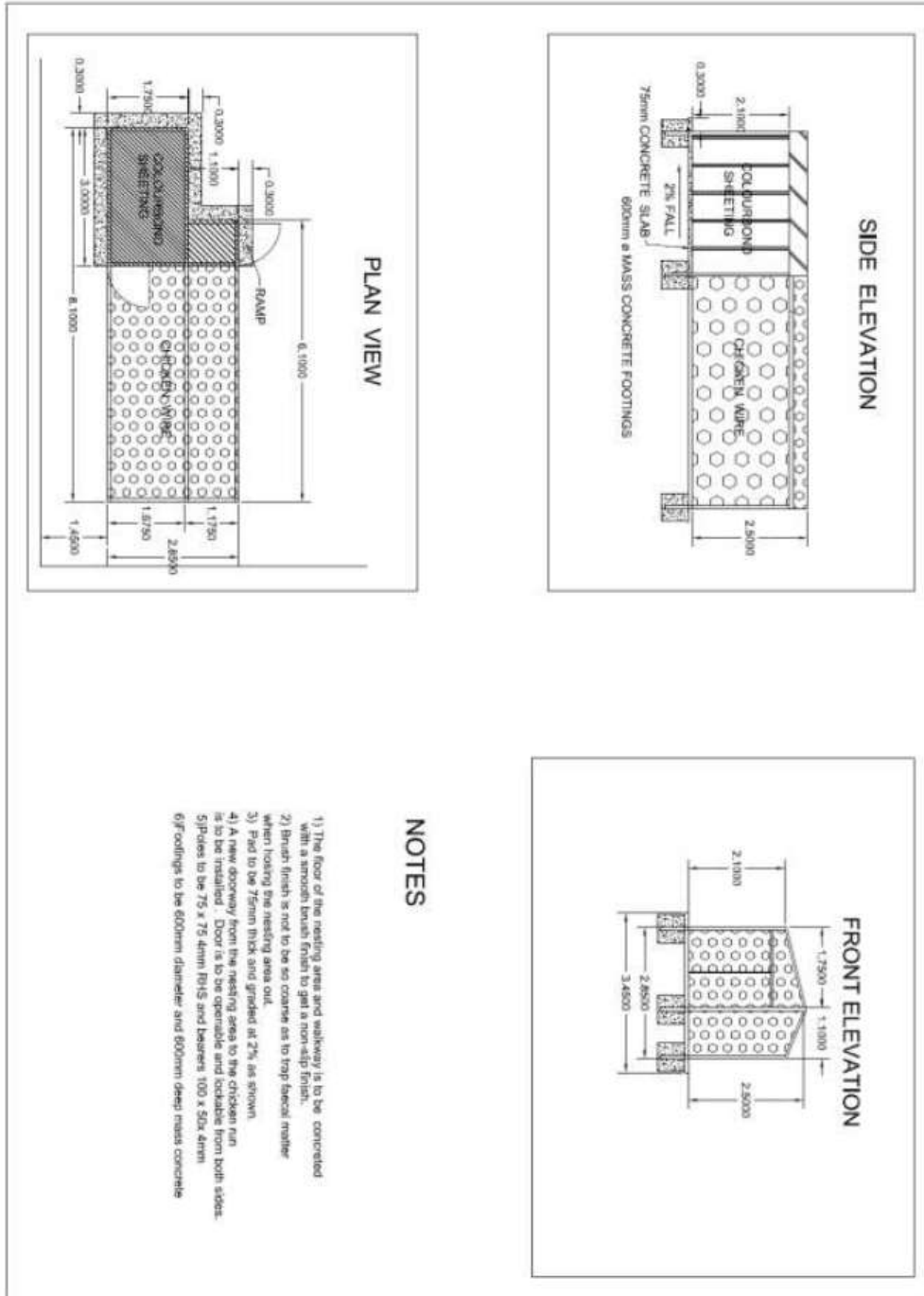
Price **\$29500.00 +GST**

Exclusions

- Any unforeseen work arising.

Should you have any questions, please contact me directly
[Sent Electronically]

Todd McKay
Building Supervisor
Karratha Contracting
P. 9144 4705 F. 9144 4715 M. 0427 778 616
E. building2@kcpl.net.au
W. www.kcpl.net.au



12.2 PLANNING SERVICES

12.2.1 Town Planning Delegation - Planning And Development Act 2005

File No:	AL/3/11
Responsible Officer:	A/Executive Manager Development Services
Author Name:	A/Executive Manager Development Services
Disclosure of Interest:	Nil

REPORT PURPOSE

To revisit the first of two recommended changes to the Shire's Delegated Authority Register (the register) that was presented by agenda 11.2.4 item tabled on 20th July 2009. Due to an oversight the first of the two recommended changes to the Register was not discussed and, as such, did not form part of resolution 14716.

The proposed revision to clause two [2] of the Register will not only allow authorised officers to issue infringement notices under division 3 part 13 of the *Planning and Development Act* in accordance with the manner prescribed by the *Planning and Development Regulations*, but would also formally recognise the suite of routine actions currently undertaken by Planning staff as prescribed by the *Planning and Development Act* and Regulations.

Background

Authorisation of Officers

Clause two [2] of the Register enables the Chief Executive Officer to appoint authorised officers such Development Services officers and Rangers to investigate complaints, issue licences, approvals and permits and to enforce various Acts, Regulations and Local Laws. It would appear an oversight that this clause does not currently reference the *Planning and Development Act* and Regulations there under, as Development Services staff routinely administrative such fore-mentioned functions including the issue of Written Directions for which failure to adhere with can result in action being taken through the Magistrates Court.

The authorisation of selected Development Services staff to issue town planning approvals, extend the date of expiry of town planning approvals, and to provide comment to the Western Australian Planning Commission regarding the conditional approval and clearance of local government conditions pertaining to the subdivision of land, are separately dealt with in the Register.

The *Planning and Development Regulations* and the amended *Planning and Development Act* were both gazetted on 1 July, and followed the publication of Planning Bulletin 98 (the Bulletin) by the Western Australian Planning Commission. The Bulletin sought to;

- (i) explain the provisions of the Regulations which have been carried over from existing regulations;
- (ii) explain the new provisions of the Regulations regarding conditions on road access; and
- iii) explain the new provisions of the Regulations regarding infringement notices, as well as provide guidance on the circumstances in which an infringement notice can be issued for a planning offence.

A copy of the Bulletin was attached to report 11.2.4 tabled at the July 2009 Ordinary Council Meeting.

Impediments to Compliance and Enforcement Practices

There has been a long held belief that enforcement under the *Town Planning and Development Act 1928* and the *Planning and Development Act 2005* that replaced it is cumbersome, and often cost-prohibitive. Until the recent amendments to the *Planning and Development Act* town planning enforcement action was necessary through the Magistrate's Court, regardless of the nature of the offence.

It is intended that \$500 infringement notices issued under the *Planning and Development Act* and will be used in straightforward matters where it is clear that an offence has been committed. Serious offences would still be addressed through the issue of Written Directions and, failing compliance with a direction the Magistrates Court, where substantive penalties of up to \$50,000 can apply. Rangers and Environmental Health Officers may also benefit from delegation under division 3 part 13 of the *Planning and Development Act* as dumping penalties are presently capped at \$200 under the *Litter Act 1979*, or require action to be taken through the Magistrates to enforce the outdated Health Local Laws or to enforce the *Environmental Protection (Noise) Regulations 1987*. The Local Laws also have little regard to the regulation of the use and maintenance of private property.

Examples where infringement notices could be issued include, but are not limited to;

- (i) unauthorised erection of signs;
- (ii) unauthorised storage and wrecking of motor vehicles (for example, derelict vehicles in front yard of dwelling);
- (iii) unauthorised parking of motor vehicles (for example parking of commercial trucks in residential areas);
- (iv) operating a business or conducting an activity outside of the approved operating hours of such business or activity;
- (v) exceeding the approved capacity limit of land or premises used for business or activity;
- (vi) failure to provide adequate access or car parking facilities;
- (vii) failure to undertake and maintain landscaping (where this a condition of approval);
- (viii) unauthorised dumping of waste or storage of materials;
- (ix) unauthorised clearing of vegetation;
- (x) unauthorised use of land or buildings (for example, use of residential premises for commercial purposes);
- (xi) unauthorised change in the type of land use (for example, change from warehouse to showroom; or residential to consulting rooms); and
- (xii) other unauthorised minor works.

It is anticipated that the penalty amount applicable to the issue of infringement notices under the *Planning and Development Act* will offset any administrative costs associated with documenting such offences and issuing the infringement notices themselves.

Options

Council has the following options available:

1. To adopt the Town Planning delegations with the recommended amendments to clause two [2].
2. To not adopt the Town Planning delegations with the recommended amendments to clause two [2].

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

The ability for Development Services officers and Rangers to issue infringement notices or Written Directions under part 13 of the *Planning and Development Act* and Regulations there under, in addition to issuing of infringement notices under local laws and the use of performance guarantees, is essential. Without authorisation to use the full suite of enforcement tools available, timely and cost-effective enforcement practices to principally achieve compliance with the provisions of the Shire of Roebourne Town Planning Scheme No 8 and development approvals, will be compromised.

Voting Requirements

Absolute.

RECOMMENDATION

That Council approve clause two [2] of the Shire's Delegated Authority Register as amended and as follows:

2. AUTHORISATION OF OFFICERS

Date Adopted : 20/10/2003

Last Reviewed : 20/07/2009

Authority : s. 9.10 Local Government Act 1995

Justices Act 1902

s. 11 Dog Act 1976

s. 26 Litter Act 1979

s. 48 Bushfire Act 1954

s 234 Planning and Development Act 2005

s. 245A Local Government (Miscellaneous Provisions) Act 1960

Delegation : That Council delegates authority to the CEO to administer the Shire of Roebourne Local Laws, including the appointment of authorised officers to investigate complaints, issue licences, approvals and permits and enforce the various Acts, Regulations and Local Laws for the Shire as detailed hereunder:

- Local Government Act 1995
- Dog Act 1976 and Regulations there under;
- Bushfire Act 1954 and Regulations there under
- Control of Vehicles (Off Road Areas) Act and Regulations there under
- Litter Act 1979 and Regulations there under
- Planning and Development Act 2005 and Regulations there under
- s. 245A Local Government (Miscellaneous Provisions) Act 1960
- Shire of Roebourne Local Laws.

Delegates to: Chief Executive Officer

13 ITEMS FOR INFORMATION ONLY

13.1 CEO & EXECUTIVE SERVICES

13.1.1 Information Only Items - November 2009

Responsible Officer: Chief Executive Officer

Author Name: PA to CEO

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Council of the information items for November 2009

Background

None

Issues

None

Options

None

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

RECOMMENDATION

That Council note the following information items:

- ◆ 13.1.2 Shire President's Mail
 - ◆ 13.1.3 Register of Documents Stamped with the Shire's Common Seal
 - ◆ 13.1.4 Councillor Representatives on Organisations
 - ◆ 13.2.1 Budget Amendments for period ending 19 October 2009
 - ◆ 13.2.2 Non-Statutory Donations for period ending 2 November 2009
 - ◆ 13.3.1 Building Statistics – October 2009
 - ◆ 13.3.2 Planning Decisions Issued – 9 October 2009 – 5 November 2009
-

13.1.2 Shire President’s Mail –9/10/2009 – 4/11/2009

Responsible Officer: Chief Executive Officer

Author Name: PA to CEO

Disclosure of Interest: Nil

REPORT

Incoming correspondence for the Shire President

Date	From	Subject Details
26/10/09	Corruption & Crime Commission of WA	Invitation to Shire President & councillors to attend Integrity Coordinating Group (ICG) Forum
28/10/2009	Karratha Senior High School	Invitation to Shire President to Year 12 Presentation Evening
28/10/2009	Department of Local Government & Regional Development	Invitation to attend a workshop for new Shire Presidents & Deputy Shire Presidents
29/10/2009	Australian Technical College (Karratha Campus)	Invite to Shire President to attend Graduation Evening
29/10/2009	Ronald McDonald House Charities	Invite to Shire President to attend McHappy Day
2/11/09	Woodside (Pluto)	Invite to Shire President to attend Ngurra Nyingu Roebourne Art Exhibition, Perth
3/11/2009	Pilbara Development Commission	Information and application form for Board Vacancies

11.1.3 Register of Documents Stamped with the Shire of Roebourne Common Seal

Responsible Officer: Chief Executive Officer

Author Name: PA to CEO

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the Shire of Roebourne since the last Council Meeting.

DATE	DOCUMENT
13/10/2009	Shire of Roebourne & Telstra Lease Agreements x 9
2//1/2009	Shire of Roebourne and Collene Longmore - Contract of Employment Chief Executive Officer

11.1.4 Councillor Representatives On Organisations

Responsible Officer: Chief Executive Officer

Author Name: PA to CEO

Disclosure of Interest: Nil

REPORT

Below is the listing of Councillor Portfolios and Representatives on Organisations within the Shire of Roebourne, both internal and external groups.

External Committees:

EXTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Nor West Jockey Club Committee	Community Services	Cr Fiona White-Hartig
Pilbara Regional Council (PRC)	Chief Executive Officer	Cr Lockwood & Cr Hipworth
Pilbara Regional Road Group	CEO & Technical Services	Cr Lockwood & Cr Hipworth, Cr White-Hartig & Cr Smeathers as proxies
Resource Industry Advisory Group	Chief Executive Officer, Community Services, Development Services & Technical Services	Cr Lally, Cr White-Hartig & Cr Hipworth
Visitor Centre(s) Committees	Community Services	Cr Hipworth & Cr Bailey
Walkington Theatre Management Committee	Community Services	Cr Cechner & Cr Smeathers as proxy
West Pilbara Communities for Children Consortium	Community Services	Cr Vertigan & Cr Smeathers as proxy

Internal Portfolio's:

INTERNAL PORTFOLIO'S	COUNCILLOR
Community Services	Cr Lewis, Cr Smeathers & Cr Vertigan
Corporate Services	Cr Lally & Cr Lockwood
Development Services	Cr Bailey, Cr Cechner Cr Hipworth & Cr White-Hartig
Technical Services	Cr Hipworth & Cr Lally

13.2 CORPORATE SERVICES

13.2.1 Budget Amendments For The Period Ending 19 October 2009

File No: NOV09
Responsible Officer: Manager Financial Services
Author Name: Expenditure Accountant
Disclosure of Interest: Nil

REPORT

To provide Council with a report on adopted amendments to the original budget and the anticipated effect of those amendments on the surplus/deficit position at the end of the year.

Shire Of Roebourne

Budget Amendments

For The Period Ending 19 October 2009

Date of Meeting	Res Number	Account Number	Description	Expenditure Increase / (Decrease)	Income Increase / (Decrease)	New Surplus / (Deficit)
				\$	\$	\$
			Original Budget Closing Estimate			150,552
			Adjustment of Opening Surplus/(Deficit) after Audit			
20-Jul-09	14698	340403	Write Off-St Luke's College-project terms revised	117,000		33,552
		420411	Write Off-Christopher Read-disputed charge	3,045		30,507
17-Aug-09	14751	334411	Write Off-Karratha Country Club-disputed calculation methodology	1,858		28,649
21-Sep-09	14794	400501	Deposit on 1 triplex block-Baynton West	5,000		23,649
	14801	302201	Reduction in contribution to Karratha Visitor Centre	(35,409)		59,058
	14810	332705	Grant-Cossack Archaeological Cyclone Impact Survey		12,515	71,573
	14810	332205	Cossack Archaeological Cyclone Impact Survey	12,515		59,058
19-Oct-09	14846	100200	Write Off Rates-A74669-Eradu Pty Ltd	228		58,830
	14847	380010	Micro-chipping day	1,263		57,567
	14847	400501	Purchase Land-Underboring & surveying	60,395		(2,828)
	14847	334039	Pt Samson Skate Park-carried over from 08/09	2,650		(5,478)
	14857	646021	Airport Security	400,000		(405,478)
	14870	402504	Side Loader Rubbish Truck			(417,628)

				12,150)	
	14870	402504	Purchase 2 nd hand Truck	90,000		(507,628)	
	14870	402905	Proceeds of sale of Rubbish Truck		(14,150)	(521,778)	
			Totals	670,695	(1,635)		
			Current Budget Position is a deficit of			(521,778)	

13.2.2 Non Statutory Donations For Period Ending 2 November 2009

File No: NOV09
Responsible Officer: Manager Financial Services
Author Name: Expenditure Accountant
Disclosure of Interest: Nil

REPORT

To provide Council with a summary of Non Statutory Donations made during the specified period.

Shire Of Roebourne Non Statutory Donations For The Period Ending 2 November 2009

	Original Budget \$	Amended Budget \$	Actual \$
St Vincent de Paul - waste collection reimbursement	7,463	7,463	2,962.93
Hampton Harbour Boat & Sailing Club	5,000	5,000	
Roebourne Sobering-Up Shelter	5,000	5,000	
Salvation Army-Red Shield Appeal	3,000	3,000	
St John Ambulance Sub Centre Roebourne	9,000	9,000	
Lions Club of Karratha	8,000	8,000	
West Pilbara Volunteer Search Rescue	2,000	2,000	
Nor West Jockey Club	4,000	4,000	
Karratha Emergency Relief Assoc	2,000	2,000	
Youthcare West Pilbara	2,000	2,000	
Wickham Youth Group	5,000	5,000	
Karratha Districts Chamber of Commerce & Industry	2,500	2,500	2,500.00
Lotteries House Insurance	4,600	4,600	
Karratha Baptist Church Create & Connect Craft Group	16,891	16,891	
3rd Karratha Scout Group	5,000	5,000	
Karratha Community House	29,800	29,800	
Juluwarlu Aboriginal Corporation	18,100	18,100	
Link Inc	5,833	5,833	
Yaandina Family Centre	20,000	20,000	
FeNaCLNG Fireworks display	6,000	6,000	
FeNaCLNG Children's activities	15,000	15,000	
Ministers Association	1,000	1,000	
	177,187.00	177,187.00	5,462.93

13.3 DEVELOPMENT SERVICES

13.3.1 Building Licence Statistics For The Month Of October 2009

File No: EC/1/7

Responsible Officer: A/Executive Manager Development Services

Author Name: Divisional Administration Officer

Disclosure of Interest: NIL

REPORT

Building Licences Approved	No. Sole Occupancy Units	Oct-2008	No. Sole Occupancy Units	Oct-2009
New Residences	0	55		16
Group Dwellings	0	0	5	2
Transient Workforce Accommodation	801	2	0	1
Commercial/Industrial Developments	0	8		10
Misc (inc. additions and outbuildings)	0	64		26
Swimming Pools / Spas	0	12		9
Total		141		64
Value		\$134,588,314		\$13,048,291

Building Licences Approved (cumulative)	No. Sole Occupancy Units	1 July 2008 to 31 October 2008	No. Sole Occupancy Units	1 July 2009 to 31 October 2009
New Residences		154		78
Group Dwellings	9	1	7	3
Transient Workforce Accommodation	1089	5	68	4
Commercial/Industrial Developments		30		35
Misc (inc. additions and outbuildings)		197		152
Swimming Pools / Spas		35		31
Total		422		303
Value		\$236,379,648		\$147,648,344

13.3.2 Planning Decisions Issued - 9 October - 5 November 2009

File No: TA/1/1
Responsible Officer: Manager Planning Services
Author Name: Divisional Administration Officer
Disclosure of Interest: Nil

REPORT

APPL. #	OWNER	APPLICANT	ADDRESS	DEVELOPMENT
2040D	LEONIE SANDRA EVANS	LEONIE SANDRA EVANS	LOT 2231 – 2 STANBRIDGE WAY, MILLARS WELL	SEA CONTAINER
2105D	PETER JOHN FORBES	PILBARA WILDLIFE CARERS ASSOCIATION	7 DURACK CRESCENT, DAMPIER	HOME OCCUPATION [REHABILITATION OF NATIVE BIRDS] AND FOUR [4] AVIARIES
P2133	BEVERLEY ANN MCKELVIE	BEVERLEY ANN MCKELVIE	4B WOTHERSPOON ROAD, MILLARS WELL	OUTBUILDING AT REDUCED SIDE AND REAR SETBACK OF 500mm
P2135	GRAHAM FRANCIS LAING	NOROTHWEST BUILDING CONTRACTORS PTY LTD	13B LEGENDRE ROAD, NICKOL	PATIO AT NIL SIDE SETBACK
P2136	JUSTIN TONKINSON	JULIA TONKINSON	35 ASHBURTON CRESCENT DAMPIER	OUTBUILDING [SHED] AND BOATPORT WITH A 3.2m WALL HEIGHT ON TWO [2] BOUNDARIES
P2137	LYNDEL MARIE JAMES	LYNDEL MARIE JAMES	LOT 60 PT SAMSON-ROEBOURNE ROAD, POINT SAMSON	OUTBUILDING [SHED] AT REDUCED SIDE SETBACK OF 250mm
P2138	DARREN JAMES SHEEN	TIMIK DEVELOPMENTS	4 PERENTIE ROAD, BAYNTON	SINGLE HOUSE WITH EAVES WITHIN BOUNDARY SETBACK, LESS THAN 50% OPEN SPACE AND OUTDOOR LIVING AREA WITH GREATER THAN TWO THIRDS WITHOUT PERMANENT ROOF COVER
P2140	NICHOLAS SCOTT SERLE	NICHOLAS SCOTT SERLE	178 THYSSEN CRESCENT, DAMPIER	CARPORT WITH 300mm SETBACK TO SIDE BOUNDARY
P2141	KIRSTEN JOHANSEN	KIRSTEN JOHANSEN	3 THISTLE LOOP, NICKOL	OUTBUILDING [SHED] WITH 3.6m WALL HEIGHT
P2145	JOHN ELLIS PRITCHARD	JOHN ELLIS PRITCHARD	32 STRICKLAND DRIVE, MILLARS WELL	ADDITIONS TO A SINGLE HOUSE AT REDUCED SIDE SETBACK [613mm]
P2146	DEXTRA PTY LTD	THE DARANG FAMILY TRUST HANKINSON PARTNERS	16 RHONDA ROAD, BAYNTON	OUTBUILDING [SHED] WITH NIL SIDE AND REDUCED REAR SETBACK [500mm]

SUBDIVISION CONDITIONAL APPROVALS ISSUED BY WAPC

WAPC REF NO.	PLAN OR DIAGRAM	DATE OF DECISION	OWNER	LOCATION	DESCRIPTION
P2087 130397		13-10-2009	W & W ENTERPRISES PTY LTD	11-13 HALL STREET ROEBOURNE	TWO [2] LOT SUBDIVISION

SUBDIVISION CLEARED APPROVALS ISSUED BY WAPC

WAPC REF NO.	PLAN OR DIAGRAM	DATE OF DECISION	OWNER	LOCATION	DESCRIPTION

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

16 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

16.1.1 Amendment to the Design Brief to Baynton West Family Centre

Attachment(s) ?

Responsible Officer: Executive Manager Community Services

Author Name: Executive Manager Community Services

Disclosure of Interest: Nil

To be tabled at the 12/11/09 Briefing Session

17 CLOSURE & DATE OF NEXT MEETING

14 December 2009