



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in the Roebourne Community Hall, Roebourne
on Monday, 15 August 2016**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:  _____
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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MINUTES

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Roebourne Community Hall, Roebourne on Monday, 15 August 2016 was declared open at 6:30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Nil.

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Peter Long [Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Grant Cucel
- Cr Geoff Harris
- Cr Bart Parsons
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Robin Vandenberg
- Cr Fiona White-Hartig

Staff:	Chris Adams	Chief Executive Officer
	Phillip Trestrail	Director Corporate Services
	Andrew Ward	Director Community Services
	David Pentz	Director Development Services
	Simon Kot	Director Strategic Projects & Infrastructure
	Linda Franssen	Minute Secretary

Apologies: Nil

Absent: Nil

Leave of Absence: Cr John Lally [Deputy Mayor]

Members of Public: Edgar Hartig

Members of Media: Michael Nikakis, Ngaarda Media
Tom Zaunmayr, Pilbara News

4 REQUESTS FOR LEAVE OF ABSENCE

Cr Parsons requested Leave of Absence for the 19 September 2016 Ordinary Council meeting.

COUNCIL RESOLUTION

Res No : 153526
MOVED : Cr Vandenberg
SECONDED : Cr Cucel

That Council approve leave of absence for Cr Parsons for the 19 September 2016 Ordinary Council meeting.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

5 DECLARATIONS OF INTEREST

Cr Parsons declared an interest in the following Items:

- Impartiality interest in Item 13.2 Karratha Airport Liquor Licensing Review as Cr Parsons is the owner of the Blanche Bar, Blanche Bar Catering and the Rambla Bar, and holder of multiple Liquor Licenses.
- Impartiality interest in Item 13.3 Karratha Airport Sale of Tobacco as Cr Parsons is the owner of the Blanche Bar, and holder of a Tobacco License.
- Impartiality interest in Confidential Item 18.1 Major Events Sponsorship Scheme – Sponsorship Termination as Cr Parsons is the owner of Beats in the Heat which is sponsored by the Major Events Sponsorship Scheme.

Cr White-Hartig declared an interest in the following Items:

- Impartiality interest in Item 12.3 Hearson Cove Foreshore Management Plan and Wickham Boat Beach Area Foreshore Management Plan as Cr White-Hartig is the Chairperson for Regional Development Australia – Pilbara which made a submission on the Hearson Cove and Wickham Boat Beach Foreshore Management Plan;
- Indirect Financial interests in Item 12.3 Hearson Cove Foreshore Management Plan and Wickham Boat Beach Area Foreshore Management Plan as Cr White-Hartig(s)
 - spouse is employed by Rio Tinto which submitted a response to the proposed Hearson Cove and Wickham Boat Beach Foreshore Management Plan; and
 - rents her house in Karratha through a Property Manager to the Murujuga Aboriginal Corporation which are a major stakeholder in the proposed Hearson Cove and Wickham Boat Beach Foreshore Management Plan.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153527
 MOVED : Cr Smeathers
 SECONDED : Cr Scott

That the Minutes of the Ordinary Meeting of Council held on Monday, 18 July 2016, be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott,
 Cr Smeathers, Cr Vandenberg, Cr White-Hartig
 AGAINST : Nil

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Mayor:
13/07/2016 - Port Hedland Economic Forum
14/07/2016 - The Funding Network Panel - application assessment and selection
02/07/2016 - Warambie Estate - Board Meeting
17/07/2016 - Sino Iron Welcome Dinner - CPM Chairman and CEO
18/07/2016 - Mine site tour – Citic Pacific
18/07/2016 - Ordinary Council Meeting
19/07/2016 - Environmental & Sustainability Advisory Group meeting
19/07/2016 - Meeting with Karratha Police
20/07/2016 - Pilbara Business Boot Camp
20/07/2016 - Landcorp & Pilbara Development Commission Business after hours
21/07/2016 - Higher Education in the Pilbara Steering Committee meeting
23/07/2016 - Cossack Art Awards 2016
24/07/2016 - Chevron City to Surf 2016
24/07/2016 - Cossack Family Day
25/07/2016 - Mid and North West Investment Prospectus Launch
25/07/2016 - Sundowner with the Hon. Christopher Pyne, Minister for Defence Industry
26/07/2016 - Tourism Advisory Group Meeting
27/07/2016 - 2016 Murujuga Strategic Meeting
28/07/2016 - Meeting with Woodside
30/07/2016 - Official Opening of the FeNaCING Festival
Deputy Mayor:
01/07/2016 - Citizenship Ceremony
11/07/2016 - Council Briefing

9 EXECUTIVE SERVICES

Nil.

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDING 30 JUNE 2016

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	19 July 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 30th June 2016.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30th June 2016:

2015-2016	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	123,816,770	121,521,488	121,521,488	116,608,852	(4,912,636)	↓
Operating Expense	(81,653,530)	(88,483,504)	(88,485,524)	(86,396,975)	2,088,549	↑
Non Operating Rev	28,073,997	35,294,138	33,870,591	23,770,325	(10,100,266)	↓
Non Operating Exp	(86,916,716)	(92,403,749)	(87,403,179)	(68,067,026)	19,336,153	↑
Non Cash Items Included	11,107,814	19,607,199	19,607,199	18,495,919	(1,111,280)	↓
Unrestricted Surplus BFWD 14/15	1,434,330	63,450	63,450	63,450	0	
Restricted Balance BFWD 14/15 - PUPP	12,499,009	12,208,160	12,208,160	12,208,160	0	
Restricted Balance - PUPP	8,332,673	7,220,459	7,220,459	7,220,459	0	
Surplus/(Deficit) 15/16	29,001	586,723	4,161,726	9,462,246	5,300,520	↑

The 2015/16 end of financial year actual surplus/ (deficit) balances have not yet been finalised and remain subject to final year-end adjustments and audit. This report reflects the position at the time of reporting.

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2016 (either by instalment options or outstanding).

This table shows that Council is currently in an unrestricted surplus position of \$9.4m, a variance of \$5.3m above the budgeted year to date surplus position of \$4.1m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table:

Operating Revenue	
(5,000,000) ▼	Under budget in Contributions - Karratha Arts & Community Precinct - Funding not received in 15/16
Operating Expenditure	
(530,521) ▼	Under budget in Trade/Commercial Refuse Collection-Underspent salaries and wages offset by over expenditure wages in domestic collection and waste management employment costs
(515,345) ▼	Under budget in Rubbish Collection Parks, Open Spaces & Events-Underspent salaries and wages offset by over expenditure wages in domestic collection and waste management employment costs
(386,889) ▼	Under budget in Ex Gratia Contribution - Pt Samson Community Assoc
(383,591) ▼	Under budget in Wickham Transfer Station Costs-Underspent salaries and wages offset by over expenditure in waste management employment costs
(349,286) ▼	Under budget in Roebourne Walking Trails
(347,173) ▼	Under budget in Green The Greens
Non-Operating Revenue	
(6,035,521) ▼	Under budget in Transfer from Partnership Reserve - Timing difference
(3,528,831) ▼	Under budget in Transfer From Infrastructure Reserve - Timing difference.
(1,366,578) ▼	Under budget in Transfer from Community Development Reserve - Timing difference
(557,045) ▼	Under budget in Transfer From Plant Reserve - Arts & Community Precinct - Timing difference.
Non Operating Expenditure	
(12,015,481) ▼	Under budget in Transfer to Infrastructure Reserve - Timing difference
(5,000,000) ▼	Under budget in Transfer to Carry Forward Reserve - KACP - Funding not received in 15/16
(1,733,894) ▼	Under budget in Transfer to Carry Forward Reserve - Timing difference
(1,447,338) ▼	Under budget in Transfer to Employee Entitlements Reserve - Timing difference
(1,119,416) ▼	Under budget in Transfer To Plant Reserve - Timing difference
(894,809) ▼	Under budget in Back Beach Boat Ramp Reconstruction And Channel Dredging-Delay to steel fabrication and concrete ramp panels.
(478,212) ▼	Under budget in Pt Samson Beautification - Stage 1 Capital Works-Delays to project
(329,029) ▼	Under budget in Transfer To Waste Management Reserve - Timing difference
(321,450) ▼	Under budget in Karratha Leisureplex
(311,606) ▼	Under budget in Transfer to Waste Management Reserve - Timing difference
(310,423) ▼	Under budget in New Civic Centre
(287,292) ▼	Under budget in Dampier Foreshore Beautification - Stage 1-This project is split over two FY's July invoice expected to be larger by comparison to date.

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2015/16	YTD Budget 2015/16	YTD Actual Result	Variance Description
Operating Sustainability					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position and that advanced standard is being achieved. The Operating Surplus Ratio is lower than budget due to lower than anticipated operating surplus.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	30,238,499	16,629,182	13,573,111	
		90,042,700	82,231,295	82,585,854	
	Minimum Target between 0% and 15%	33.6%	20.2%	16.4%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is lower than the YTD budget due to lower than expected Capital Renewal Expenditure.
	Capital Renewal and Replacement Expenditure/Depreciation	8,731,491	9,704,794	8,390,949	
		11,116,452	19,547,523	19,416,455	
	Target - Greater than 0.90	0.79	0.50	0.43	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				An own source revenue coverage ratio greater than 90% indicates an advanced standard is being achieved. This variance is primarily due to operating expenses below YTD budget.
		90,042,700	82,231,295	82,585,854	
	Own Source Operating Revenue/Operating Expenses	81,653,530	88,485,524	86,396,975	
	Target - Greater than or equal to 0.40	1.10	0.93	0.96	
Liquidity Ratios					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted annually. The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP) in the previous and current financial year. A current Ratio excluding outstanding PUPP service charge amounts would result in a Current Ratio equal to 1.962.
		30,313,668	Not	28,055,739	
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	126,069	Applicable	9,768,852	
	Target - greater than or equal to 1	240.45		2.87	
Debt Ratios					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				A debt service cover ratio greater than 5 indicates an advanced standard is being achieved. Original Budget, YTD Budget and YTD actuals result in a ratio in excess of 10 due to Council having a low level of debt.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	30,238,499	36,176,705	32,989,565	
		0	0	520,278	
	Target - more than 2- The higher the better	>10	>10	63.41	

Statement of Financial Position

	2016 June	2016 May	% change
Current			
Assets	118,274,953	121,234,098	-2.44%
Liabilities	14,193,901	9,825,518	44.46%
Non Current			
Assets	749,896,162	747,076,785	0.38%
Liabilities	1,118,177	705,663	58.46%
Net Assets	852,859,037	857,779,701	

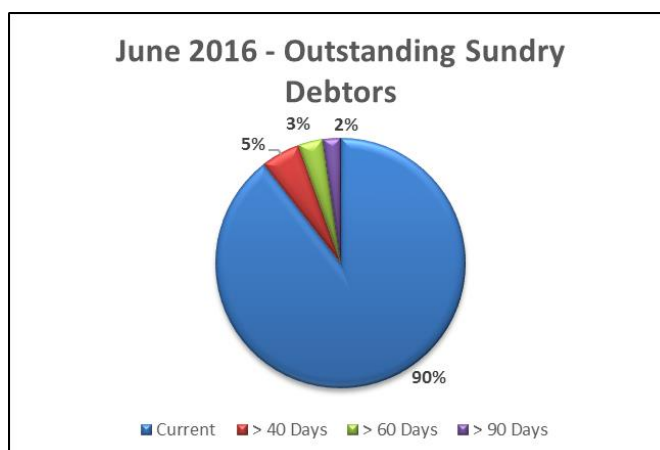
Total Current Assets have decreased by 2.44% from May to June primarily due to a decrease in cash balance. Current Liabilities have increased by 44.46% from May to June due to an increase in outstanding accounts payable. Non-Current Assets have increased by 0.38% due to the progression of capital projects. Non-Current Liabilities increased by 58.46% from May to June due to new borrowings for a Self Supporting Loan to the Karratha Country Club.

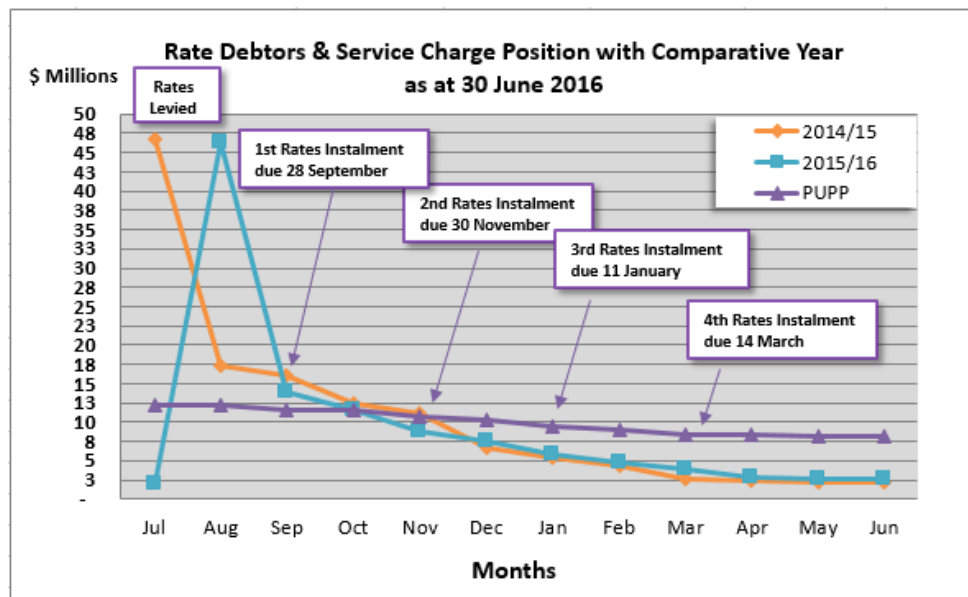
Debtors Schedule

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of December. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2016 June	2016 May	Change %	Of Current Total %
Non Rate Debtors				
Current	7,273,337	3,886,414	87%	90%
> 40 Days	408,966	350,080	17%	5%
> 60 Days	258,352	8,465	2952%	3%
> 90 Days	185,724	239,305	-22%	2%
Total	8,126,379	4,484,264	81%	100%
Rates Debtors				
Total	2,310,195	2,550,624	0%	100%
PUPP Debtors				
Total	8,100,799	8,228,306	-2%	100%

The balance of outstanding PUPP charges has decreased from May 2016. PUPP payments have been made on 98.3% of properties, with 76.9% paid in full and 23.1% paying by instalments.

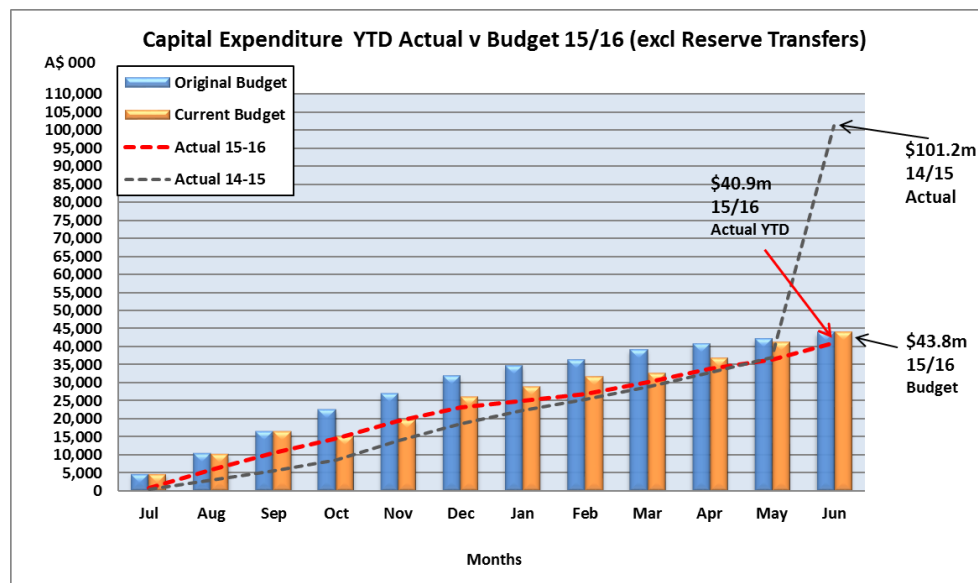




Total Debtors increased by 81% or \$3.6m due to an increase in invoices receivable, primarily for invoices relating to contributions for capital works. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Debtor Name	Total Amount	Current	40 Days	60 Days	>90 Days	Comments
Alliance Airlines Pty Ltd	509,716.91	322,837.51	186,535.44	343.96	0.00	Advised by Accounts Payable invoices are awaiting Manager Approval. \$120k received of 40 days amount.
Frank Smith	41,593.20	0.00	0.00	0.00	41,593.20	Debt has been registered against property
Karratha Bowling Club	12,430.00	0.00	12,430.00	0.00	0.00	Emailed First and Final reminder on the 04/07/16
CHC HELICOPTERS (AUSTRALIA)	74,800.82	37,112.18	37,660.95	27.69	0.00	CHC advised they have filed for a Chapter 11 Bankruptcy with the US Courts, cost incurred before the 5th May 2016 will be paid once authorisation has been sought from the US Courts, all cost incurred after the 5th May 2016 will be paid as per normal.
ONYX (Aust) Pty Ltd	30,074.85	13,164.91	11,299.19	5,610.75	0.00	Paid \$9,950.44 on the 4/07/16, have been sent First and Final emailed followed by Letter of Demand from CS Legal. Onyx has submitted a claim for variation which is under review and may reduce balance owing.
VIRGIN AUSTRALIA AIRLINES PTY LT	606,569.85	384,105.89	1,267.06	215,027.19	6,169.71	Large 60 days amount has been received. 90 days amount is penalty interest from Feb & Apr 2016. Reminders continue to be sent.

Capital Expenditure



The Council's 2015/16 Capital Expenditure budget is \$43.8 million, the majority of which is associated with major projects including Dampier Community Hub, Karratha Airport terminal upgrade, Effluent System Upgrade and other infrastructure improvements. The following table shows that Council is currently 7% below budget in capital expenditure year to date.

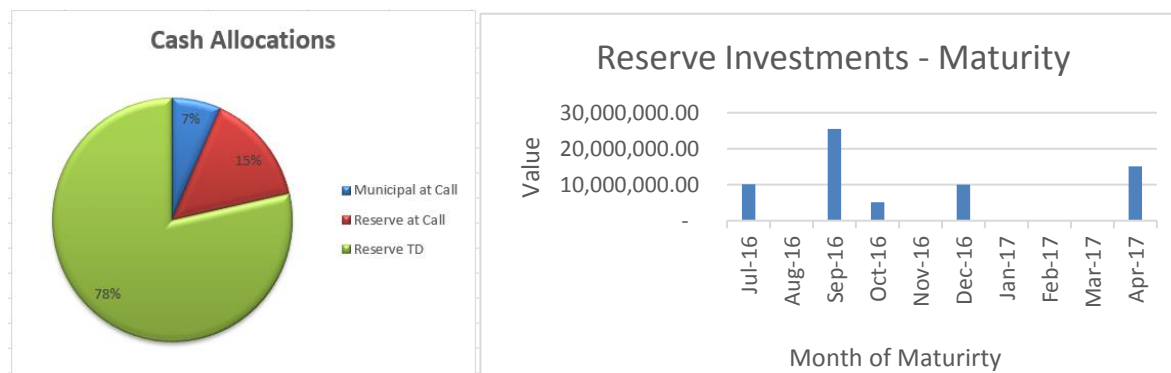
Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	30-Jun-16			30-Jun-16	
Land	0	0	0%	0	0
Artwork	0	0	0%	0	0
Buildings	21,226,308	20,597,966	-3%	24,246,861	21,226,308
Equipment	29,523	71,797	143%	117,500	29,523
Furn & Equip	96,176	83,165	-14%	386,026	96,176
Plant	2,036,748	1,756,764	-14%	3,399,000	2,036,748
Infrastructure	20,465,017	18,418,421	-10%	15,903,573	20,465,017
Totals	43,853,772	40,928,113	-7%	44,052,960	43,853,772

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

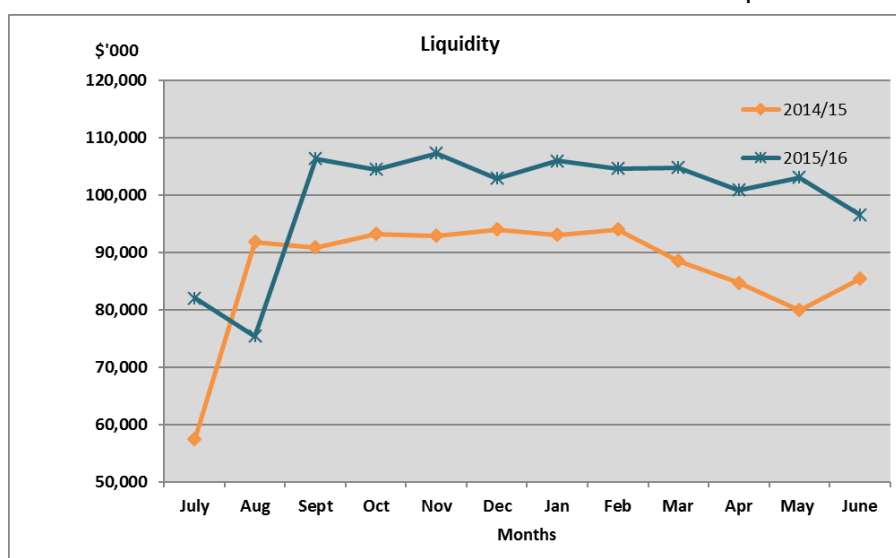
Cash and Investments

Institution	Accounts	Balance 30 June 2016 \$	Interest %	Investment Term	Maturity
WBC	Maxi Cash Reserve	14,420,285	1.30	At Call	
NAB	Reserve Term Deposits	5,339,656	3.10	6 months	Sep-16
NAB	Reserve Term Deposits	5,105,110	3.06	3 months	Oct-16
NAB	Reserve Term Deposits	4,630,768	3.13	6 months	Sep-16
NAB	Reserve Term Deposits	15,501,362	3.08	6 months	Sep-16
Bankwest	Reserve Term Deposits	10,123,945	2.90	6 months	Jul-16
WBC	Reserve Term Deposits	10,031,858	3.06	6 months	Nov-16
WBC	Reserve Term Deposits	15,047,786	3.06	11 months	Apr-17
WBC	Reserve Term Deposits	5,009,222	3.06	6 months	Dec-16
WBC	Reserve Term Deposits	5,009,222	3.06	6 months	Dec-16
WBC	Municipal (Transactional)	779,634	1.34	At Call	
WBC	Maxi Cash Municipal	5,558,203	1.30	At Call	
N/A	Cash on Hand	18,205	0.00		
	Total	96,575,255			

* The balance of all Term Deposits includes interest accrued to 30 June 2016.



The Reserve Bank cash rate (overnight money market interest rate) remained steady during June at 1.75%. The Municipal funds held with Westpac Bank are currently earning 1.34% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 1.30% on the Maxi-Direct Muni Account. During June Council had \$10m of Reserve investments mature. These funds were reinvested at 3.06% for a period of 6 months.



The liquidity graph for 2015/16 demonstrates a decrease in liquidity from May. This decrease is primarily due to an instalment payment made to Horizon Power for the Pilbara Underground Power Project.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Sections 6.19 and 6.4 of the *Local Government Act 1995* provides for giving local public notice of the intention to impose as fees or charges after the annual budget has been adopted; and for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of June 2016 with a current year to date surplus budget position of \$11,382,185 (comprising \$4,161,726 unrestricted surplus and \$7,220,459 restricted surplus) and a current surplus position \$16,682,705 (comprising \$9,462,246 unrestricted surplus and \$7,220,459 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2016 (either by instalment options or outstanding). The unrestricted surplus year to date reported of \$9,462,246 is largely due to

transfers to and from reserve as well as timing differences relating to significant infrastructure projects and their related funding.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	4.d.1.3	Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government Regulations
Our Services:	4.d.1.3.1	Prepare the Financial Statements and Reports to Council.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a routine process alerting Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30th June 2016; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30th June 2016.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153528
MOVED : Cr Scott
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30th June 2016.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

City of Karratha							
Notes To And Forming Part Of The Financial Statements							
for the period ending 30 June 2016							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2014/15
	\$	\$		\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	41,263,058	38,190,694	38,190,694	38,115,106	-	(75,588)	40,113,562
Fees and Charges	44,906,454	41,199,177	41,199,177	41,338,758	-	139,581	74,454,536
Operating Grant, Subsidies and Contributions	10,755,868	14,284,987	22,142,448	16,276,888	-26.49%	(5,865,560)	77,576,298
Interest Earned	3,333,891	2,810,464	2,810,464	3,046,848	-	236,384	3,576,356
Proceeds/Realisation	0	0	0	23,425	-	-	0
All Other	500,239	740,963	740,963	1,107,344	49.45%	366,381	2,633,867
Total	100,759,510	97,226,285	105,083,746	99,908,369	-	(5,175,377)	198,354,620
Expenses from Operations							
Employee Costs	(36,502,549)	(32,613,528)	(32,613,528)	(33,115,400)	-	(501,872)	(33,608,639)
Materials and Contracts	(25,355,482)	(25,847,811)	(25,849,831)	(24,533,100)	-	1,316,731	(31,298,232)
Utilities (gas, electricity, water etc)	(3,793,942)	(4,277,666)	(4,277,666)	(4,241,949)	-	-	(3,946,514)
Interest Expenses	0	0	0	(1,084)	-	-	0
Depreciation	(11,116,452)	(19,547,523)	(19,547,523)	(19,416,455)	-	131,068	(12,711,352)
Insurance Expenses	(1,396,264)	(1,422,188)	(1,422,188)	(1,413,578)	-	-	(1,606,065)
Other Expenses	(3,458,421)	(4,684,152)	(4,684,152)	(3,456,540)	-26.21%	1,227,612	(3,891,449)
Total	(81,623,110)	(88,392,868)	(88,394,888)	(86,178,106)		2,216,782	(87,062,252)
Non Operating Grants, Subsidies and Contributions							
Contributions	23,018,202	24,264,243	16,406,782	16,638,766	-	231,984	9,313,340
Profit On The Sale Of Assets	39,058	30,960	30,960	61,717	99.34%	-	91,170
Loss On Asset Disposal	(30,420)	(90,636)	(90,636)	(218,870)	141.48%	(128,234)	(653,689)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	(57,730)
Change In Net Assets From Operations	42,163,240	33,037,984	33,035,964	30,211,877			119,985,458

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
Operating Grant, Subsidies & Contributions	-26.49%	5,865,560	5,000,000	▼ Under budget in Contributions - Karratha Arts & Community Precinct
			659,971	▼ Under budget in Contributions - Effluent System Upgrades
			185,175	▼ Under budget in Contributions-Beaches & Foreshore Works
			140,704	▼ Under budget in Contributions - Karratha Bowling & Golf
			100,000	▼ Under budget in Grants and Cont - Pavilions & Halls
			78,000	▼ Under budget in Contributions - Club Development
			60,000	▼ Under budget in Grants-Community Safety
All Other	49.45%	366,381	163,131	▲ Over budget in Workers Comp & Insurance Rebate
			122,594	▲ Over budget in PUPP Reimbursements-Search/Legal Fees
Expenses from Operations	Material Variance		Significant Items	
Other Expenses	-26.21%	1,227,612	1,209,309	▼ Under budget in Non Statutory Donations
			64,657	▼ Under budget in Sponsorship Scheme
Non- Operating Revenue	Material Variance			
Loss on Asset Disposal	141.48%	128,234	156,210	▲ Over budget in Loss on Sale - Sanitation
			12,241	▼ Under budget in Loss on Sale - Community Development

City of Karratha							
Rate Setting Statement							
for the period ending 30 June 2016							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance ≥10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	6,663,088	4,393,809	4,393,809	4,682,767	-	288,958	↑
Governance	252,530	238,678	238,678	216,479	-	-	
Law, Order And Public Safety	547,365	364,117	364,117	409,838	12.56%	-	
Health	165,200	191,942	191,942	226,307	17.90%	-	
Education and Welfare	58,920	67,550	67,550	117,530	73.99%	-	
Housing	1,269,099	397,471	397,471	413,217	-	-	
Community Amenities	19,953,978	17,269,356	17,269,356	16,555,972	-	(713,384)	↓
Recreation And Culture	20,400,565	29,948,257	29,948,257	25,156,467	-16.00%	(4,791,790)	↓
Transport	32,794,777	29,666,179	29,666,179	29,754,599	-	88,420	↑
Economic Services	442,790	382,442	382,442	360,729	-	-	
Other Property And Services	5,400	410,993	410,993	599,840	45.95%	188,847	↑
	82,553,712	83,330,794	83,330,794	78,493,746	-	(4,837,048)	
Expenses (Applications)							
General Purpose Funding	(3,795,500)	(3,869,294)	(3,869,294)	(3,920,769)	-	(51,475)	↓
Governance	(3,621,226)	(3,791,112)	(3,791,112)	(3,136,109)	-17.28%	655,003	↑
Law, Order And Public Safety	(1,928,502)	(1,802,239)	(1,802,239)	(1,793,618)	-	-	
Health	(1,275,319)	(1,259,690)	(1,259,690)	(1,295,317)	-	-	
Education and Welfare	(181,526)	(175,310)	(175,310)	(154,672)	-11.77%	-	
Housing	(474,793)	(294,211)	(294,211)	(948,747)	222.47%	(654,536)	↓
Community Amenities	(14,741,963)	(13,855,199)	(13,855,199)	(12,231,024)	-11.72%	1,624,175	↑
Recreation And Culture	(31,046,909)	(31,890,345)	(31,892,365)	(30,252,855)	-	1,639,510	↑
Transport	(21,461,286)	(29,603,832)	(29,603,832)	(28,794,624)	-	809,208	↑
Economic Services	(2,893,856)	(2,342,311)	(2,342,311)	(2,258,902)	-	83,409	↑
Other Property And Services	(232,650)	400,039	400,039	(1,610,337)	-502.55%	(2,010,376)	↓
	(81,653,530)	(88,483,504)	(88,485,524)	(86,396,975)	-	2,088,549	
Capital							
Revenue							
Proceeds From Disposal Of Assets	841,000	787,333	787,333	736,406	-	(50,927)	↓
Tsf From Aerodrome Reserve	693,655	2,024,981	2,024,981	2,424,134	19.71%	399,153	↑
Tsf From Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	766,000	557,045	557,045	-	-100.00%	(557,045)	↓
Tsf From Infrastructure Reserve	2,245,744	4,462,323	3,038,776	782,740	-74.24%	(2,256,036)	↓
Tsf From Partnership Reserve	18,870,646	17,616,313	17,616,313	11,580,791	-34.26%	(6,035,522)	↓
Tsf From Waste Management Reserve	49,222	-	-	-	-	-	
Tsf From Housing Reserve	-	-	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	75,920	76,732	76,732	76,732	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	-	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	325,000	1,140,455	1,140,455	226,123	-119.83%	(1,366,578)	↓
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	363,384	4,278,387	4,278,387	4,045,075	-	(233,312)	↓
Tsf From Restricted Funds Reserve	-	-	-	-	-	-	
Tsf From History & Cultural Publications	-	1,944	1,944	1,945	-	-	
Tsf From Pilbara Underground Power Reserve	3,600,000	3,600,000	3,600,000	3,600,000	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	237,260	742,459	742,459.00	742,459.41	-	-	
Repayments Of Self Supporting Loans	6,166	6,166	6,166.00	6,166.28	-	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	28,073,997	35,294,138	33,870,591	23,770,325	-29.82%	(10,100,266)	

City of Karratha							
Rate Setting Statement							
for the period ending 30 June 2016							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	-	-	-	-	-	-	-
Purchase Of Assets - Artwork	-	-	-	-	-	-	-
Purchase Of Assets - Buildings	(24,247,855)	(21,226,308)	(21,226,308)	(20,597,966)	-	628,342	↑
Purchase Of Assets - Equipment	(117,500)	(29,523)	(29,523)	(71,797)	143.19%	-	-
Purchase Of Assets - Furniture & Equipment	(386,026)	(96,176)	(96,176)	(83,165)	-13.53%	-	-
Purchase Of Assets - Plant	(3,399,000)	(2,036,748)	(2,036,748)	(1,756,764)	-13.75%	279,984	↑
Purchase Of Assets - Infrastructure	(15,903,573)	(20,465,017)	(20,465,017)	(18,418,421)	-10.00%	2,046,596	↑
Loan Principal Repayments	-	-	-	-	-	-	-
Tsf To Aerodrome Reserve	(171,168)	(62,514)	(62,514)	(64,600)	-	-	-
Tsf To Dampier Drainage Reserve	(10,000)	(10,000)	(10,000)	-	-100.00%	-	-
Tsf To Plant Replacement Reserve	(1,234,856)	(1,164,982)	(1,164,982)	(47,320)	-95.94%	1,117,662	↑
Tsf To Walkington Theatre Reserve	(1,032)	(736)	(736)	(761)	-	-	-
Tsf To Workers Compensation Reserve	(85,878)	(75,199)	(75,199)	(13,018)	-82.69%	62,181	↑
Tsf To Royalties for Regions Reserve	-	-	-	-	-	-	-
Tsf To Infrastructure Reserve	(13,863,191)	(17,046,592)	(17,046,592)	(5,031,111)	-70.49%	12,015,481	↑
Tsf To Partnership Reserve	(10,217,192)	(15,340,453)	(15,340,453)	(15,284,456)	-	55,997	↑
Tsf To Waste Management Reserve	(551,604)	(1,118,032)	(1,118,032)	(477,397)	-57.30%	640,635	↑
Tsf To Housing Reserve	(11,028)	(7,059)	(7,059)	(7,363)	-	-	-
Tsf To Aged Persons Home Reserve	-	(503)	(503)	(503)	-	-	-
Tsf To Junior Sport Reserve	-	-	-	-	-	-	-
Tsf To Public Open Space Reserve	-	-	-	-	-	-	-
Tsf To Mosquito Control Reserve	(762)	(726)	(156)	(159)	-	-	-
Tsf To History & Cultural Publications Reserve	-	-	-	-	-	-	-
Tsf To Employee Entitlements Reserve	(2,349,594)	(1,541,608)	(1,541,608)	(94,270)	-93.88%	1,447,338	↑
Tsf To Community Development Reserve	(161,784)	(820,176)	(820,176)	(527,139)	-35.73%	293,037	↑
Tsf To Pilbara Underground Power Reserve	(4,833,085)	(4,458,520)	(4,458,520)	(4,636,961)	-	(178,441)	↓
Tsf To Medical Services Assistance Package Reserve	(57,588)	(118,983)	(118,983)	(7,110)	-94.02%	111,873	↑
Tsf To Carry Forward Budget Reserve	(9,314,000)	(6,783,894)	(1,783,894)	946,747.00	-46.93%	837,147	↑
Tsf To Restricted Funds Reserve	-	-	-	-	-	-	-
Interest Free Loan Principal	-	-	-	-	-	-	-
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	-
Income Set Aside As Restricted Funds	-	-	-	-	-	-	-
	(86,916,716)	(92,403,749)	(87,403,179)	(68,067,026)	-22.12%	19,336,153	
Adjustment For Non Cash Items							
Depreciation	11,116,452	19,547,523	19,547,523	19,416,455	-	(131,068)	↑
Movement in Employee Benefit Provisions	-	-	-	-	-	-	-
Movement in Accrued Interest	-	-	-	1,084	-	-	-
Movement in Accrued Salaries & Wages	-	-	-	(1,078,772)	-	(1,078,772)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	-
(Profit) / Loss On Disposal Of Assets	(8,638)	59,676	59,676	157,153	163.34%	97,477	↓
	11,107,814	19,607,199	19,607,199	18,495,919	-	(1,111,280)	
Restricted Balance BFWD - Pilbara Underground Power	12,499,009	12,208,160	12,208,160	12,208,160	-	-	
Unrestricted Surplus Brought Forward 1 July	1,434,330	63,450	63,450	63,450	-	-	
Amount Raised From Rates	41,263,058	38,190,694	38,190,694	38,115,106	-	(75,588)	
Restricted Balance - Pilbara Underground Power	8,332,673	7,220,459	7,220,459	7,220,459			
Surplus / (Deficit)	29,001	586,723	4,161,726	9,462,246		5,300,520	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Variance Commentary by Program

Revenues from Operations	Material Variance		Significant Items	
Recreation and Culture	-16.00%	4,791,790	5,000,000	▼ Contributions - Karratha Arts & Community Precinct
Other Property and Services	45.95%	188,847	163,131	▲ Workers Comp & Insurance Rebate
Expenses from Operations	Material Variance		Significant Items	
Governance	-17.28%	655,003	691,327	▼ Ex-Gratia Contributions
			524,727	▼ Contributions to Community Associations
			67,212	▼ Office Expenses-Corp Services Admin
			56,260	▼ Office Expenses-Governance-Legal advice amounted to just under \$10,000 for the year. A significant reduction from past years.
			280,784	▲ Various amounts related to internal accounting of departmental allocations.
			237,192	▲ LSL Entitlements Cash Backed
Housing	222.47%	654,536	581,555	▲ Various amounts related to internal accounting of departmental allocations.
Community Amenities	-11.72%	1,624,175	82,321	▼ City Signage Strategy-Joint venture signage project with Town of Port Hedland delayed pending outcome of PDC co-funding. Anticipated signage sites crossed over by other departmental projects e.g. foreshore works at Dampier, Searipple and Point Samson, trail projects at Cossack and Roebourne, and Lookout projects at Tank Hill and Mt Welcome.
			530,521	▼ Trade/Commercial Refuse Collection-Underspent salaries and wages offset by over expenditure wages in domestic collection and waste management employment costs
			515,345	▼ Rubbish Collection Parks, Open Spaces & Events-Underspent salaries and wages offset by over expenditure wages in domestic collection and waste management employment costs
			383,591	▼ Wickham Transfer Station Costs-Underspent salaries and wages offset by over expenditure in waste management employment costs
			59,583	▼ Cemetery Maintenance & Burials-Down on grounds maintenance and cemetery related activities.
Other Property and Services	-502.55%	2,010,376	322,005	▲ WM - Employment Costs-Employment costs for annual leave, sick leave, public holiday and other leave booked to this account. Budget for this cost held in jobs.
			310,423	▲ New Civic Centre - Op Costs
			161,765	▲ PG - Employment Costs
			152,710	▲ Works - Employment Costs
			141,083	▲ PS - Employment Costs
Capital Revenue	Material Variance		Significant Items	
Transfer From Aerodrome Reserve	19.71%	399,153	399,153	▲ Transfer from Aerodrome Reserve - Transfers relating to Airport Redevelopment Progress Claims
Transfer From Plant Replacement Reserve	-100.00%	557,045	557,045	▼ Transfer from Plant Replacement Reserve - Timing difference, required transfers to be processed as part of end of year adjustments
Transfer From Infrastructure Reserve	-74.24%	2,256,036	2,256,036	▼ Transfer from Infrastructure Reserve - Timing difference, required transfers to be processed as part of end of year adjustments
Transfer From Partnership Reserve	-34.26%	6,035,522	6,035,522	▼ Transfer from Partnership Reserve - Timing difference for transfers related to Dampier Community Hub, Wickham Rec Precinct Ops, Town Beautification. Required transfers to be processed as part of end of year adjustments
Transfer From Community Development Reserve	-119.83%	1,366,578	1,366,578	▼ Transfer from Community Development Reserve- Adjustment to Non Statutory Donations for 14/15 & pending transfer for associated expenditure.
Capital Expenses	Material Variance		Significant Items	
Purchase of Assets- Plant	-13.75%	279,984	154,823	▼ Purchase - Plant- Tip truck not delivered in 2015/16. To be carried forward to 2016/17.
			92,009	Purchase - Plant-2 items ordered but delivery not 2015/16. To be CFWD to 2016/17 Backhoe & 4T Tip Truck
Purchase of Assets- Infrastructure	-10.00%	2,046,596	894,809	▼ Back Beach Boat Ramp Reconstruction And Channel Dredging-Delay to steel fabrication and concrete ramp panels.
			478,212	▼ Pt Samson Beautification - Stage 1 Capital Works-Delays to project
			287,292	▼ Dampier Foreshore Beautification - Stage 1-This project is split over two FY's July invoice expected to be larger by comparison to date.
			141,529	▼ Airside Upgrade-Variance due to delay of report and design works for airside lighting upgrade
			93,137	▼ Footpath Lighting Upgrade
			65,730	▼ Rac - Infrastructure
Transfer to Plant Replacement Reserve	-95.94%	1,117,662	1,117,662	▼ Transfer to Plant Replacement Reserve - Timing difference, required transfers to be processed as part of end of year adjustments
Transfer to Workers Compensation Reserve	-82.69%	62,181	62,181	▼ Transfer to Workers Compensation Reserve - Timing difference, required transfers to be processed as part of end of year adjustments
Transfer to Infrastructure Reserve	-70.49%	12,015,481	12,015,481	▼ Transfer to Infrastructure Reserve - Timing difference, required transfers to be processed as part of end of year adjustments
Transfer to Waste Management Reserve	-57.30%	640,635	640,635	▼ Transfer to Waste Management Reserve - Timing difference, required transfers to be processed as part of end of year adjustments
Transfer to Employee Entitlement Reserve	-93.88%	1,447,338	1,447,338	▼ Transfer to Employee Entitlement Reserve - Timing difference, required transfers to be processed as part of end of year adjustments
Transfer to Community Development Reserve	-35.73%	293,037	293,037	▼ Transfer to Community Development Reserve - Timing difference, required transfers to be processed as part of end of year adjustments
Transfer to Medical Services Assistance Package Reserve	-94.02%	111,873	111,873	▼ Transfer to Medical Services Assistance Package Reserve - Timing difference, required transfers to be processed as part of end of year adjustments
Transfer to Carry Forward Budget Reserve	-46.93%	837,147	837,147	▼ Transfer to Carry Forward Budget Reserve - Timing difference, required transfers to be processed as part of end of year adjustments
Non Cash Items	Material Variance		Significant Items	
Profit / Loss on Sale of Assets	163.34%	97,477	97,477	▲ Loss On Sale - Sanitation - Loss on sale of 2 x rubbish trucks.

City of Karratha

Notes to the Financial Statements for the period ending 30 June 2016

Note 1. Net Current Assets

	Note	Year to Date Actual	2015/16 Budget Brought Forward 1 July
		\$	\$
Current Assets			
Cash and Cash Equivalents - Unrestricted		6,356,042	1,291,195
Cash and Cash Equivalents - Restricted (Trust)		3,106,155	2,600,906
Cash and Cash Equivalents - Restricted - Reserves		90,219,213	84,089,304
Cash - Restricted Unspent Grants/Contributions		-	4,918
Cash - Restricted Unspent Loans		-	-
Trade and Other Receivables	1	17,739,387	27,403,212
Land held for Resale - Development Costs		524,439	524,251
Inventories		329,716	488,186
Total Current Assets		<u>118,274,953</u>	<u>116,401,972</u>
Current Liabilities			
Trade and Other Payables		7,219,693	16,318,915
Trust Liabilities		3,160,962	2,740,006
Bank Overdraft		-	-
Current Portion of Long Term Borrowings		63,103	-
Current Portion of Provisions		3,750,144	3,750,144
Total Current Liabilities		<u>14,193,901</u>	<u>22,809,065</u>
Net Current Assets		<u>104,081,051</u>	<u>93,592,907</u>
Less			
Cash and Cash Equivalents - Restricted - Reserves		(90,219,213)	(84,089,304)
Loan repayments from institutions		(238,203)	232,215
Movement in Accruals (Non-Cash)		-	485,034
Land Held for Resale		(524,439)	-
Cash - Restricted Unspent Grants/Contributions		-	4,918
Restricted Balance - Pilbara Underground Power		(12,208,160)	-
Add back			
Current Loan Liability		63,103	-
Cash Backed Employee Provisions		3,786,466	2,302,189
Current Provisions funded through salaries budget		4,721,640	537,567
Net Current Asset Position		<u>9,462,246</u>	<u>13,065,525</u>

Note Explanation:

1) Total Trade and Other Receivables	15,429,192
Total Rates Debtors Outstanding	2,310,195

City of Karratha

Statement of Financial Position for the period ending 30 June 2016

Note 2: Statement of Financial Position

	2015/16	2014/15
	\$	\$
Current Assets		
Cash On Hand	18,205	18,705
Cash and Cash Equivalents - Unrestricted	6,337,837	1,272,490
Cash and Cash Equivalents - Restricted (Trust)	3,106,155	2,600,908
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	-	4,918
Cash and Cash Equivalents - Restricted (Reserves/Muni)	90,219,213	84,089,304
Trade and Other Receivables	17,739,387	27,403,212
Inventories	854,155	1,012,437
Total Current Assets	118,274,953	116,401,974
Non-Current Assets		
Trade and Other Receivables	42,612	547,812
Property, Plant and Equipment	214,311,144	213,137,211
Infrastructure	535,542,406	515,914,073
Total Non-Current Assets	749,896,162	729,599,096
Total Assets	868,171,115	846,001,069
Current Liabilities		
Bank Overdrafts	-	-
Trade and Other Payables	7,219,693	16,318,915
Trust Liabilities	3,160,962	2,740,006
Long Term Borrowings	63,103	-
Provisions	3,750,144	3,750,144
Total Current Liabilities	14,193,901	22,809,065
Non-Current Liabilities		
Long Term Borrowings	412,513	-
Provisions	705,663	705,663
Total Non-Current Liabilities	1,118,177	705,663
Total Liabilities	15,312,078	23,514,728
Net Assets	852,859,037	822,486,341
Equity		
Accumulated Surplus	369,653,851	344,295,518
Revaluation Surplus	392,985,970	392,825,228
Reserves	90,219,216	85,365,595
Total Equity	852,859,037	822,486,341

City of Karratha
Statement of Financial Activity
for the period ending 30 June 2016

Note 3: Cash and Cash Equivalents	2015/16
	\$
Unrestricted Cash	
Cash On Hand	18,205
Westpac on call	6,337,837
Term deposits - Westpac / WATC	-
Term deposit - Westpac	-
	<u>6,356,042</u>
Restricted Cash	
Reserve Funds	90,219,213
Restricted Unspent Grants	-
Westpac - Trust	3,106,155
	<u>93,325,369</u>
Total Cash	<u><u>99,681,410</u></u>

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 30 June 2016				
	2015/2016 Budget	2015/2016 Amended	2015/2016 Year To Date Budget	2015/2016 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(696,912)	(946,263)	(946,263)	(925,638)
Net (Cost) Revenue to Council for Executive Admin	(750,002)	(771,521)	(771,521)	(821,120)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	38,260,511	36,770,192	36,770,192	35,303,775
Net (Cost) Revenue to Council for General Revenue	(12,188,601)	(15,330,744)	(15,330,744)	(1,124,668)
Net (Cost) Revenue to Council for Financial Services	(2,195,717)	(2,122,670)	(2,122,670)	(2,132,959)
Net (Cost) Revenue to Council for Corporate Services Admin	7,163,390	7,631,646	7,631,646	6,729,357
Net (Cost) Revenue to Council for Human Resources	(1,841,611)	(1,810,880)	(1,810,880)	(1,990,040)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,377,964)	(1,124,707)	(1,124,707)	(1,067,474)
Net (Cost) Revenue to Council for Information Services	(1,908,937)	(1,771,481)	(1,771,481)	(1,762,992)
Net (Cost) Revenue to Council for Television & Radio Services	(13,566)	(13,636)	(13,636)	(13,065)
Net (Cost) Revenue to Council for Business Improvement Process	(15,800)	(6,000)	(6,000)	0
Net (Cost) Revenue to Council for Staff Housing	901,019	199,541	199,541	(358,555)
Net (Cost) Revenue to Council for Public Affairs	(594,182)	(517,174)	(517,174)	(517,387)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Rio Tinto Partnership	16,086,600	11,519,035	11,519,035	5,679,198
Net (Cost) Revenue to Council for Aged Persons Housing	75,920	76,732	76,732	76,732
Net (Cost) Revenue to Council for Community Development	(2,696,451)	(2,354,291)	(2,354,291)	(2,113,708)
Net (Cost) Revenue to Council for Youth Development	127,100	(10,900)	(10,900)	91,107
Net (Cost) Revenue to Council for Other Culture	(109,243)	(54,923)	(54,923)	(134,223)
Net (Cost) Revenue to Council for Arts & Culture Program	(152)	(176)	(176)	(176)
Net (Cost) Revenue to Council for Community Sponsorship	(911,425)	(1,523,735)	(1,523,735)	(1,519,829)
Net (Cost) Revenue to Council for Daycare Centres	(68,389)	(62,752)	(62,752)	(42,426)
Net (Cost) Revenue to Council for Child Health Clinics	(18,022)	(18,190)	(18,190)	(17,396)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(52,222)	(12,238)	(12,238)	(5,542)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(732,423)	(430,019)	(430,019)	(291,079)
Net (Cost) Revenue to Council for Libraries	(1,636,867)	(1,733,152)	(1,733,152)	(1,645,668)
Net (Cost) Revenue to Council for Cossack Operations	(349,616)	(244,739)	(244,739)	(213,039)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(966,077)	(918,859)	(918,859)	(777,254)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(699,991)	(394,292)	(394,292)	(749,287)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,338,381)	(817,466)	(817,466)	(1,522,787)
Net (Cost) Revenue to Council for Leisure Projects	(1,264,690)	(546,363)	(546,363)	(765,432)
Net (Cost) Revenue to Council for Playgrounds	(471,976)	(628,865)	(628,865)	(621,653)
Net (Cost) Revenue to Council for Medical Services	58,465	(37,041)	(37,041)	80,653
Net (Cost) Revenue to Council for Other Buildings	(91,451)	(141,842)	(141,842)	(144,383)
Net (Cost) Revenue to Council for The Youth Shed	(1,203,674)	(1,212,129)	(1,212,129)	(1,141,802)
Net (Cost) Revenue to Council for Youth Centres	(3,876)	(5,876)	(5,876)	(6,297)
Net (Cost) Revenue to Council for Karratha Leisureplex	(5,384,214)	(4,835,621)	(4,835,621)	(4,471,828)
Net (Cost) Revenue to Council for Pam Buchanan Family Centre	(88,876)	(81,166)	(81,166)	(39,333)
Net (Cost) Revenue to Council for Events & Festivals	(1,124,836)	(1,051,606)	(1,051,606)	(1,002,467)
Net (Cost) Revenue to Council for Dampier Community Hub	(13,178,086)	(12,186,263)	(12,186,263)	(12,026,709)
Net (Cost) Revenue to Council for Other Buildings (Leisure)	52,150	53,882	53,882	55,399
Net (Cost) Revenue to Council for Wickham Recreation Precinct	(583,502)	(819,351)	(819,351)	(431,928)
Net (Cost) Revenue to Council for Wickham Community Hub	612,608	4,169,895	4,169,895	4,228,959

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 30 June 2016				
	2015/2016 Budget	2015/2016 Amended	2015/2016 Year To Date Budget	2015/2016 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(763,610)	(177,622)	(177,622)	(160,937)
Net (Cost) Revenue to Council for Ranger Services	(1,257,307)	(1,118,523)	(1,118,523)	(1,058,259)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(727,720)	(436,345)	(436,345)	(431,521)
Net (Cost) Revenue to Council for Community Safety	(225,910)	(187,515)	(187,515)	(321,568)
Net (Cost) Revenue to Council for Economic Development	(448,242)	(409,694)	(409,694)	(331,946)
Net (Cost) Revenue to Council for Camping Grounds	75,684	65,134	65,134	67,476
Net (Cost) Revenue to Council for Building Control	(451,062)	(321,578)	(321,578)	(326,289)
Net (Cost) Revenue to Council for Health Services	(1,005,815)	(916,266)	(916,266)	(914,026)
Net (Cost) Revenue to Council for Town Planning	(1,411,291)	(1,163,630)	(1,163,630)	(1,176,652)
Net (Cost) Revenue to Council for Strategic Planning	(1,434,044)	(250,434)	(250,434)	(191,738)
Net (Cost) Revenue to Council for Development Services	(53,600)	(53,600)	(53,600)	(49,203)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(1,014,524)	(1,007,595)	(1,007,595)	(1,388,556)
Net (Cost) Revenue to Council for Public Services Overheads	1,116,413	1,373,926	1,373,926	563,754
Net (Cost) Revenue to Council for Fleet & Plant	3,481	270,769	270,769	1,203,796
Net (Cost) Revenue to Council for Roads & Streets	(4,051,115)	(5,070,210)	(5,070,210)	(5,076,573)
Net (Cost) Revenue to Council for Parks & Gardens	(1,604,655)	(1,626,891)	(1,626,891)	(1,345,927)
Net (Cost) Revenue to Council for Drainage	(752,387)	(880,787)	(880,787)	(893,032)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,277,200)	(1,666,129)	(1,666,129)	(1,439,178)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(239,736)	(231,771)	(231,771)	1,345,326
Net (Cost) Revenue to Council for Cemeteries	(151,881)	(171,247)	(171,247)	(71,548)
Net (Cost) Revenue to Council for Public Toilets	(402,892)	(356,178)	(356,178)	(282,004)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(1,456,769)	(1,642,385)	(1,642,385)	(1,869,579)
Net (Cost) Revenue to Council for Town Beautification	(4,542,436)	(3,201,384)	(3,201,384)	(2,342,032)
Net (Cost) Revenue to Council for Bus Shelters	(127,000)	(141,505)	(141,505)	(207,587)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	0	0	3,157
Net (Cost) Revenue to Council for Works Overheads	243,867	555,527	555,527	977,152
Net (Cost) Revenue to Council for Parks & Gardens Overheads	1,023,529	1,083,757	1,083,757	677,203
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(284,140)	(159,803)	(159,803)	(163,076)
Net (Cost) Revenue to Council for Tech Services	(3,690,863)	(3,457,170)	(3,457,170)	(3,655,054)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(32,040)	(22,040)	(22,040)	(22,632)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	(53,012)	53,759	53,759	(209,743)
Net (Cost) Revenue to Council for Waste Collection	(1,247,495)	(762,650)	(762,650)	484,949
Net (Cost) Revenue to Council for Landfill Operations	144,600	(228,560)	(228,560)	241,889
Net (Cost) Revenue to Council for Waste Overheads	1,686,163	1,620,337	1,620,337	639,716
Net (Cost) Revenue to Council for Karratha Airport	10,069,146	10,298,069	10,298,069	11,343,945
Net (Cost) Revenue to Council for Other Airports	(6,839)	(15,206)	(15,206)	(8,524)

10.2 LIST OF ACCOUNTS JULY 2016

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	26 July 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Consistent with CF-5 Regional Price Preference Policy 50% of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	4.d.1.5	Ensure financial accountability
Our Services:	4.d.1.5.2	Ensure value for money in procurement

RISK MANAGEMENT CONSIDERATIONS

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 291 to 292;
- b) EFT43023 to EFT43391 (Inclusive);
- c) Cheque Vouchers 78199 to 78231 (Inclusive);
- d) Cancelled Cheques: EFT42277, EFT42899, 78227, 78230
- e) Direct Debits: DD26038.1 to DD26138.1;
- f) Payroll Cheques \$1,469,785.97; and
- g) with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153529
MOVED : Cr Harris
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$7,759,810.33 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 291 to 292;
- b) EFT43023 to EFT43391 (Inclusive);
- c) Cheque Vouchers 78199 to 78231 (Inclusive);
- d) Cancelled Cheques: EFT42277, EFT42899, 78227, 78230;
- e) Direct Debits: DD26038.1 to DD26138.1; and
- f) Payroll Cheques: \$1,469,785.97

CARRIED 9-1

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg
AGAINST : Cr White-Hartig
REASON : Cr White-Hartig requested that her reason for being against the motion be recorded. Cr White-Hartig required more information regarding EFT43340 Quarterly Grant Scheme contribution towards DanceFX USA Tour 2016 auspice via NorWest Jockey Club, and a breakdown of DD26106.1 and DD26163.1 May and June 2016 Credit Card Statements.

Chq/EFT	Date	Name	Description	Amount
291	13.07.2016	Bond Administrator	Staff Rental Security Bond	628.00
292	13.07.2016	K Keays	Travel Assistance Trust Payroll Withdrawal	1,380.45
EFT42277	15.07.2016	Onyx Productions	Cancelled Cheque	-10,740.00
EFT42899	15.07.2016	Wise Solutions	Cancelled Cheque	-18,018.95
EFT43023	01.07.2016	City of Karratha - Social Club	Payroll deductions	2,058.00
EFT43024	01.07.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT43025	01.07.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT43026	01.07.2016	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT43027	01.07.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT43028	01.07.2016	Maxxia Pty Ltd	Payroll deductions	18,469.16
EFT43029	01.07.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT43030	01.07.2016	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT43031	01.07.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance	1,354.17
EFT43032	06.07.2016	Australian Taxation Office	Payroll deductions	268,803.00
EFT43033	06.07.2016	Child Support Agency	Payroll deductions	1,147.34
EFT43034	07.07.2016	LFA First Response	Stock - First Aid Kits	527.83
EFT43035	07.07.2016	Staples Australia	Stationery Items - Various	645.34
EFT43036	07.07.2016	Cardno WA Pty Ltd	Kta Airport Car Park Redesign / Upgrade	19,844.22
EFT43037	07.07.2016	Chandler Macleod	Labour Hire	11,792.00

Chq/EFT	Date	Name	Description	Amount
EFT43038	07.07.2016	Dampier Community Association	Dampier ACADS - 50th Anniversary Funding - 50%	35,631.81
EFT43039	07.07.2016	Garrards Pty Ltd	Stock	156.68
EFT43040	07.07.2016	Hart Sport	Youth Projects - Ball Pump	351.90
EFT43041	07.07.2016	Institute Of Public Works Engineering Australasia	Fleet Management - Fleet Plus Subscription 01/07/2016 - 30/06/2017	1,518.00
EFT43042	07.07.2016	Juluwarlu Group Aboriginal Corporation	Roebourne 150 Book - Copyright Permission For Photos And Text From Juluwarlu Group Aboriginal Corporation	14,850.00
EFT43043	07.07.2016	Karratha Adventure Sports	KLP - Golf balls	59.80
EFT43044	07.07.2016	Karratha Visitor Centre	Local History Centre - Koombana Days And Town Maps - New Resource	46.95
EFT43045	07.07.2016	Karratha Amateur Swimming Club	2015/16 Annual Community Grant Scheme - 5% Final Instalment	945.30
EFT43046	07.07.2016	Best Western Karratha Central Apartments	KLP - Accommodation - Contractor For AV Upgrade	1,705.70
EFT43047	07.07.2016	Karratha Netball Association	Sports Funding Scheme - Grant Reference SP/10/May/2016 Towards The Striving To Achieve Netball Camp	3,000.00
EFT43048	07.07.2016	LINK (Local Information Network Karratha) Inc.	Annual Community Grant Scheme - LINK - 5% Final Instalment 2015/16 - Parenting Workshops	1,584.00
EFT43049	07.07.2016	Local Government Managers Australia	HR - LGMA Conference & Dinner Registration	1,260.00
EFT43050	07.07.2016	Millars Well Primary School	Millars Well Primary School - Annual Community Grant Scheme - 70% Second Payment 2015/16 - Front Verge Revitalisation Project	14,850.00
EFT43051	07.07.2016	Martin Sparks t/as MAS Tools	Tool Replacement - 3/8 Electric Torque Wrench	875.60
EFT43052	07.07.2016	Nickol Junior Soccer Club	KLP - Kidsport Program Payment of 2 x Kidsport Vouchers	300.00
EFT43053	07.07.2016	B Pezzali	Reimbursement - Utilities as per Employment Contract	103.17
EFT43054	07.07.2016	Parry's Merchants	Youth Shed - Cafe Stock	880.20
EFT43055	07.07.2016	Perth Irrigation Centre	Stock - Retic	84.00
EFT43056	07.07.2016	St Lukes College	2015/16 - Yearly Shared Costs For St Luke's Oval As Per MOU	12,802.72
EFT43057	07.07.2016	St John Ambulance-Karratha	HR - Provide First Aid Course	523.00
EFT43058	07.07.2016	Signswest Stick With Us Sign Studio	Crawford Road Park - Decals	38.50
EFT43059	07.07.2016	Salvation Army	The Youth Shed - Drop In Furniture (Ongoing Use)	200.00
EFT43060	07.07.2016	Te Wai Manufacturing	Stock - Uniforms	194.40
EFT43061	07.07.2016	TNT Express	Freight	1,099.61
EFT43062	07.07.2016	Thrifty Car Rental	Car Hire For Director To Attend Meetings In Perth	46.41
EFT43063	07.07.2016	Whelans Australia Pty Ltd	KACP - Surveying Support Additional Site Survey	8,112.50
EFT43064	07.07.2016	Atom Supply	Stock	749.01
EFT43065	07.07.2016	J Blackwood & Son Pty Limited	Stock	216.77
EFT43066	07.07.2016	Onyx (Aust) Pty Ltd	Catering - Ordinary Council Meeting 20/06/2016	450.00
EFT43067	07.07.2016	Abberfield Industries Pty Ltd	Sporting Facilities - Multifunction Token Floodlight Controller, Bulgarra	2,888.50
EFT43068	07.07.2016	Airport Security Pty Ltd	Kta Airport - ASIC Prints	240.00
EFT43069	07.07.2016	AEC Group Ltd	Policy Development - Transient Workforce Scheme Amendment	15,500.32
EFT43070	07.07.2016	ARUP Pty Ltd	Kta City Centre Parking Audit	1,608.75
EFT43071	07.07.2016	C Adams	Reimbursement Of Utilities - as per Employment Contract	656.09

Chq/EFT	Date	Name	Description	Amount
EFT43072	07.07.2016	Artlink Australia	Cossack Art Awards - Advertising	205.00
EFT43073	07.07.2016	Barth Bros Automotive Machine	Plant Repairs	219.20
EFT43074	07.07.2016	BOC Limited	Karratha Airport, Works - Cylinder Monthly Rental Charge - 28.04.2016 - 28.05.2016	1,086.41
EFT43075	07.07.2016	BC Lock & Key	Padlocks, Keys, Locks	492.49
EFT43076	07.07.2016	Burkeair Pty Ltd	Depot LIA - WT#14786 - Investigate And Repair Noisy Temperzone	209.00
EFT43077	07.07.2016	Bird Gard Pty Ltd	Kta Airport - Replacement Power Cord For L100 Bird Scaring Device	657.26
EFT43078	07.07.2016	May Byrne	Kta Library - Banjima Booklets	300.00
EFT43079	07.07.2016	Big Hart Inc	Arts And Culture Program - Performance Fee Funding For Major Production 15/16 Instalment 2 50%	33,000.00
EFT43080	07.07.2016	Beacon Equipment	Plant Repairs	545.40
EFT43081	07.07.2016	M Benjamin	Reimbursement For Emerging Leaders Residential Program Expenses	75.80
EFT43082	07.07.2016	Blue Sky Aluminium	PBFC - Supply Set Of Door Rollers	426.80
EFT43083	07.07.2016	Wouter Botes T/A The Giggaboyz	Youth Services Eastern Corridor - The Base - DJ - Cultural Mash Up 25/06/2016	660.00
EFT43084	07.07.2016	Paola Burgon T/as In Kupcakes	Cossack Art Awards 2016 - Branded Cupcakes To Be Delivered With Invitations To Sponsors	308.00
EFT43085	07.07.2016	The Trustee For Bujaroski Family Trust (Aroma Cafe SLWA)	KACP - Catering For Meeting	114.00
EFT43086	07.07.2016	UDLA	Karratha Revitalisation And Graphics - Consultancy	10,010.00
EFT43087	07.07.2016	Vicki Long & Associates (Astron Engineering Pty Ltd)	Natural Resources Strategy Scoping Advice	1,287.00
EFT43088	07.07.2016	Westrac Equipment Pty Ltd	Stock - Plant Repairs	77.56
EFT43089	07.07.2016	Woolworths (WA) Ltd	Youth Shed - Café Stock, Youth Services - iTunes Vouchers to Update Music, WRP - Amenities/Supplies, Catering for Various Meetings, Youth Services - Program Supplies	4,300.56
EFT43090	07.07.2016	Wormald Australia Pty Ltd	Plant Repairs	3,238.84
EFT43091	07.07.2016	WA Rangers Association	New Horizons Conference 2016 21-22/09/16 - Rangers Conference	1,140.00
EFT43092	06.07.2016	Xelerator Pty Ltd t/a KBSS Engineering	Footpaths - Balmoral Stage 2 - RFT 09-15/16 Design And Construct Pedestrian Bridges For 15/16 Separable Portion 1 - Sites 1 And 2	52,105.46
EFT43093	07.07.2016	Delron Cleaning Pty Ltd	Kta Airport - Cleaning Services May 2016 - RFT04-1516	58,287.53
EFT43094	07.07.2016	Centurion Transport Co Pty Ltd	Freight	12.95
EFT43095	07.07.2016	Cabcharge Australia Pty Ltd	Cabcharge - May 2016	308.40
EFT43096	07.07.2016	Executive Transfers Australia Pty Ltd	Vehicle Hire - Town Tour For New Consul-General WA - 23/06/2016	495.00
EFT43097	07.07.2016	Command IT Services	IT - Supply Install Test And Commission Virgin Airlines Fibre Link, FBCC - Investigate Security/FIP	7,871.49
EFT43098	07.07.2016	Costello Alliance Pty Ltd T/A Cozco Electrical Contractors	RCD Testing - Various Sites	2,848.86
EFT43099	07.07.2016	Comtec Data Pty Ltd	WRP - Foxtel Antenna Repairs And Installation Intercom Entry System To Swimming Pool	3,982.00

Chq/EFT	Date	Name	Description	Amount
EFT43100	07.07.2016	Complete Tyre Solutions Pty Ltd	Plant Repairs	427.00
EFT43101	07.07.2016	S Culver	Reimbursement - East/West Library Port Hedland Meeting - Meal Allowances	42.00
EFT43102	07.07.2016	O'Reilly Family Trust T/as Dampier Party Hire / Hullabaloo	Youth Shed - Photo Booth Juke Box and Karaoke Hire - Wild West Dance Party 24/06/2016	1,100.00
EFT43103	07.07.2016	Dalts Electrical	Wickham Pavilion Amenities - WT#14428 - Supply And Install 2 X 15amp Power Points In Kitchen	1,227.00
EFT43104	07.07.2016	E & MJ Rosher Pty Ltd	Stock	727.55
EFT43105	07.07.2016	Ensystex Australasia Pty Ltd	Stock	275.00
EFT43106	07.07.2016	Ezi-Hose Pty Ltd	Plant Repairs	165.00
EFT43107	07.07.2016	89's The Garage Door Specialists	KACP - Roll-A-Shutter	9,773.50
EFT43108	07.07.2016	Fuel Fix Pty Ltd	Minor Equipment Replace - Nozzle Bowser 2	506.00
EFT43109	07.07.2016	Aus Media TV Pty Ltd	Cossack Art Awards - Video Editing Of 2015 Gala Night Video For 2016 Awards	2,409.00
EFT43110	07.07.2016	Foxtel For Business	KLP - Foxtel Charges For 18/06/16 To 17/07/16	320.00
EFT43111	07.07.2016	Globe Australia Pty Ltd	Stock	893.11
EFT43112	07.07.2016	Amanda Wills	Melbourne International Comedy Festival - Letterbox Drop	403.43
EFT43113	07.07.2016	Wavesound Pty Ltd	Roebourne Library - Renewal For Oneclickdigital Online eAudio Content	4,351.05
EFT43114	07.07.2016	WT Design Studio	Youth Shed and The Base - School Holiday Mayhem Advert	792.00
EFT43115	07.07.2016	J Williams	Reimbursement - East/West Library Port Hedland Meeting - Meal Allowances	54.00
EFT43116	07.07.2016	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	1,241.60
EFT43117	07.07.2016	Zurich Insurance Australia	Insurance Excess Payable On Claim	300.00
EFT43118	07.07.2016	Eliza Carbines	Citizenship Ceremony 2016 - MC	250.00
EFT43119	07.07.2016	Home Hardware Karratha	General Hardware Items - Various	144.96
EFT43120	07.07.2016	Harvey Norman Karratha (Karrastore Pty Ltd t/as)	Staff Housing - Replace Dishlex Dishwasher / Youth Services - Replace iPod	477.00
EFT43121	07.07.2016	Jayde Hopper T/as Pilbara Beauty	Youth Shed - Girls Crew Workshops - Beauty And Self Care Program - 09/06/2016	450.00
EFT43122	07.07.2016	Insight Callcentre Services	Overcall Fees - May 2016	1,036.04
EFT43123	07.07.2016	Jason Signmakers	Traffic/Street Signs And Control Equipment	1,045.00
EFT43124	07.07.2016	Karratha Signs (Formerly J G Graphix)	Plant - Decals New ARO Vehicles	6,592.00
EFT43125	07.07.2016	JSS Logistics Pilbara	Refuse Site Maintenance - Mobilisation Of 30 Tonne Excavator	726.00
EFT43126	07.07.2016	James Bennett Pty Limited	Library - New Resources	74.18
EFT43127	07.07.2016	Jolly Good Auto Electrics	Plant Repairs	1,144.00
EFT43128	07.07.2016	Beyond Carpentry Contracting	DCH - Hall, Weather Strips To Emergency Exit Doors	2,497.00
EFT43129	07.07.2016	Karratha Country Club Inc	Reimbursement - Water Usage for Karratha Bowling Club May 2016	1,332.10
EFT43130	07.07.2016	Karratha Fluid Power	Plant Repairs	2,341.92
EFT43131	07.07.2016	Karratha Gymnastics Club	Kidsport Program - Vouchers	800.00
EFT43132	07.07.2016	Karratha Storm Junior Rugby League	Junior Sport Development - Light Token Reimbursement - 2015 Season	425.00

Chq/EFT	Date	Name	Description	Amount
EFT43133	07.07.2016	Komatsu Australia Pty Ltd	Plant - Travel From Pt Hedland To Repair Electrical Fan And Overheating Fault	3,076.32
EFT43134	07.07.2016	Sonic HealthPlus Pty Ltd	WM - Fast Track Twinrix Injections	286.05
EFT43135	07.07.2016	Karratha Automotive Group - KAG	Plant Purchase - Supply and Installation Bull bars x 2	4,300.00
EFT43136	07.07.2016	Karratha Panel & Paint (Tunstead Family Trust T/A)	Removal of Abandoned Vehicles	2,585.00
EFT43137	07.07.2016	Landgate	Valuation Services - Country Southern Urban UV Revaluation 2015/16	163.18
EFT43138	07.07.2016	Links Modular Solutions	WRP - Training And Implementation Of Links Program	13,024.00
EFT43139	07.07.2016	Macdonald Johnston Engineering (Bucher Municipal Pty Ltd)	Plant Repairs	673.00
EFT43140	07.07.2016	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Marketing & Promotion - Extra Media Monitoring Services Required Inc. Transcripts And Reports	2,158.20
EFT43141	07.07.2016	Manning Pavement Services Pty Ltd T/A Karratha Asphalt	Kta Airport - Prepare Spray And Seal Apron/ Taxiway Shoulders	6,985.33
EFT43142	07.07.2016	MKM Consulting Engineering P/L	To Provide Design And Documentation With Structural Certification Of 150 Statues - Part Of 150 Roebourne Projects	2,681.25
EFT43143	07.07.2016	Melbourne International Comedy Festival Ltd	Melbourne International Comedy Festival 2016 - Final Payment	8,525.00
EFT43144	07.07.2016	Carrie McDowell	Cossack Art Awards 2016 - Indigenous Artist Showcase	1,400.00
EFT43145	07.07.2016	Leethall Constructions Pty Ltd	Footpath Lighting Upgrade - RFQ 33-15/16 VPR87534 - Installation Of Solar Footpath Lighting	150,711.00
EFT43146	07.07.2016	Mega Vision Australia Pty Ltd	KLP - Design Supply Install And Program Audio Visual Equipment - Function Room RFQ 32-15/16	68,794.30
EFT43147	07.07.2016	Mobile Concreting Solutions Pty Ltd	Footpath & Kerb Maintenance - 1. 6 Mtr3 Footpath Concrete	619.96
EFT43148	07.07.2016	MAK Industrial Water Solutions Pty Ltd	KTA Airport - WWTP Service & Operations Monthly Management - April 2016 (Freight For Samples)	4,237.29
EFT43149	07.07.2016	More Comedy Pty Ltd	REAF 2016 - Mikey Robbins - 50% Deposit	4,805.00
EFT43150	07.07.2016	North West Tree Services	Street Maintenance, Tree Pruning, Clear Shade Structures Traffic Vision And Footpath - Various Locations	7,349.10
EFT43151	07.07.2016	Ngarluma & Yindjibarndi Foundation Ltd (NYFL)	Naidoc Week - Grant CC/04/Feb/16 - 6th Annual 'Unsung Heroes' Event	5,500.00
EFT43152	07.07.2016	Norwest Craft Supplies	Youth Services - Eastern Corridor - School Holiday Programming - Art Supplies	320.17
EFT43153	07.07.2016	NYFL Ltd	Litter Collection Services Roebourne 01/05/16 To 31/05/16	5,214.00
EFT43154	07.07.2016	Titan Australia Pty Ltd	Plant Repairs	1,380.50
EFT43155	07.07.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	WM - Water Cooler Rental Serial and Refills	443.35
EFT43156	07.07.2016	Nickol Bay Speedway Club	Ticket Reimbursement - Northwest Sprintcar Stampede	982.00
EFT43157	07.07.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	15 Litre Spring Water Bottles	16.15
EFT43158	07.07.2016	North West Waste Alliance	Kta Airport - Removal Of Approx 25000 Litres Liquid Sludge From Effluent WWTP	3,548.55

Chq/EFT	Date	Name	Description	Amount
EFT43159	07.07.2016	Nielsen Liquid Waste Services Pty Ltd	40 Mile Beach - Removal Of Sullage, Cossack Village and Lions Park Red Dog - Pump out Septics	2,446.00
EFT43160	07.07.2016	Ixom Operations Pty Ltd (Orica)	Cylinder Rental/Services	1,204.41
EFT43161	07.07.2016	Ooh! Media Retail Pty Ltd	Red Dog 2016 - Centro Shopalite 01/05/2016 To 31/05/2016	572.00
EFT43162	07.07.2016	Porter Consulting Engineers	Design & Investigations - Dampier Hwy & Broadhurst Intersection Pelican Crossing	7,823.75
EFT43163	07.07.2016	Pila Group	KLP - Purchase And Delivery Of 1 Set Of Rugby League Goals	4,312.00
EFT43164	07.07.2016	Prompt Fencing Pty Ltd	Bulgarra Tennis Courts - Installation Of Retractable Net	9,020.00
EFT43165	07.07.2016	Prefab Building Systems Australia Pty Ltd	SES Building Wickham - Final Release of Retention	8,355.90
EFT43166	07.07.2016	PrintSync Norwest Business Solutions	Photocopier Charges	169.54
EFT43167	07.07.2016	Pilbara Green Waste Solutions	Bulgarra Oval Storage - Removal Of Rubbish From Shed Compound And Disposal At Tip	150.00
EFT43168	07.07.2016	Phoenix Foundry Pty Ltd	Roebourne 150 - Old Roebourne Cemetery - Bronze Plaques	3,019.50
EFT43169	07.07.2016	Quadrant Energy Australia Limited	Rates refund for assessment A77550	28,534.20
EFT43170	07.07.2016	Timik Development Pty Ltd	Construction Of x 2 Bus Shelters In Roebourne	102,037.17
EFT43171	07.07.2016	South Coast Building Co WA	Rft 18-15/16 Shade Structure Construction - Progress Claim #4	54,038.89
EFT43172	07.07.2016	Quicksmart Industries	Cossack Art Awards 2016 - Outdoor Banners - Cossack KLP And Sharpe Ave	4,972.58
EFT43173	07.07.2016	Repco Auto Parts	Stock	27.50
EFT43174	07.07.2016	Raiders Boxing Club	Sports Funding Scheme - Grant SP/06/Feb/16 - Equipment Tambrey Pavilion	1,650.00
EFT43175	07.07.2016	Reface Industries Pty Ltd	Kta Library - Repairs To Disc Cleaning Machine	250.69
EFT43176	07.07.2016	Rider Levett Bucknall WA Pty Ltd	Effluent Reuse Scheme - RFT 12-14/15 Quantity Surveyor/Cost Management Service	5,852.86
EFT43177	07.07.2016	Ruff Country 4x4	Plant - Tradesman Box Powder coated Black 630x350	520.00
EFT43178	07.07.2016	Statewide Bearings	Plant Repairs	34.23
EFT43179	07.07.2016	Kmart Karratha	Youth Services Eastern Corridor - Kitchen Items Replacement Skateboarding Equipment And Art Supplies For 2016 Programming, Youth Shed - Equipment, KLP - Craft Items for Programming	2,638.54
EFT43180	07.07.2016	Decor8 Australia Pty Ltd	Graffiti Removal Services As Per Schedule For January To June 2016	36,300.00
EFT43181	07.07.2016	Broometown Holdings T/A Subway Karratha	Kta Depot - Catering Architect Concept Design Report Meeting	58.80
EFT43182	07.07.2016	Site Pics	Red Dog Twilight Tunes 2016 - Photographer	990.00
EFT43183	07.07.2016	G Shoemark	Reimbursement - Utilities under Employment Contract	79.98
EFT43184	07.07.2016	Soul Cafe	Seniors - Social Morning High Tea - Hosted By Soul Cafe	510.00
EFT43185	07.07.2016	Soundpack Solutions	Karratha Library - 20 Cd Covers For Music Collection	47.30
EFT43186	07.07.2016	STATS - Specialist Testing And Technical Services	Tech Serv - Geotechnical Investigation Of Pavement On Coolawanyah Road - Ref: QUO/2434. AS_R2	21,335.60
EFT43187	07.07.2016	Skipper Transport Parts (formerly Covs)	Stock - Plant Repairs	847.06

Chq/EFT	Date	Name	Description	Amount
EFT43188	07.07.2016	Schreder Australia Pty Ltd	Footpath Lighting Upgrade - Additional Path Lights To Allow Spacing At 30m And Increased Lux. Quote No: 160331A	30,142.75
EFT43189	07.07.2016	Metua Strickland - Duo Entertainers	Youth Shed - Masked Ball Performance 18/03/2016	1,600.00
EFT43190	07.07.2016	Schneider Electric Buildings Aust. Pty Ltd	KLP - Repair Chiller Faults - WT# 14307	704.00
EFT43191	07.07.2016	Trasan Contracting	7A Leonard - RFT 02-15/16 Refurbishment Of Bathroom	27,175.43
EFT43192	07.07.2016	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema 2016 - Xmen Apocalypse 18/06/16	613.01
EFT43193	07.07.2016	The Walt Disney Company Pty Ltd	Moonrise Cinema 2016 - Captain America Civil War 11/06/16	359.80
EFT43194	07.07.2016	TenderLink.com	Kta Tourist Bureau - Visitor Information Services EOI, KACP - Tender Advertising	330.00
EFT43195	07.07.2016	TWH Plumbing	Wickham Transfer Station - Investigate And Repair Sizable Leak In Water Pipe To The Office, Wickham Skate Park - Repair Water Fountain, Bulgarra ELC - Repair Water Leak, Cossack Bond Store - Install new Oven, WRP - Repair Blockage	5,750.93
EFT43196	07.07.2016	Kylie Thompson	Refund Family Pass to KLP	170.20
EFT43197	07.07.2016	Telstra Corporation Ltd	Telephone Usage Charges	720.01
EFT43198	07.07.2016	Horizon Power	Electricity Usage Charges	461.80
EFT43199	07.07.2016	Water Corporation	Water Usage Charges	8,834.51
EFT43200	07.07.2016	Karratha Contracting Pty Ltd	Kta Depot - Building Improvements - RFT 22-15/16, Kta Airport - Various Leaks and Plumbing Repairs, WRP - Rugby Pitch Scoreboard Install, Roebourne Cemetery - Install Urban Lights to Walkway, Crawford Way - Under Ground Service Location, Main Admin/KLP/Kta Airport - HVAC Monthly Scheduled Maintenance	86,530.74
EFT43201	11.07.2016	Telstra Corporation Ltd	Telephone Usage Charges	12,154.95
EFT43202	11.07.2016	Henry Daniel Clarke T/as Sitsio Music	Red Dog Twilight Tunes 2016 - 45 Minute Set	300.00
EFT43203	11.07.2016	Alexander Dmitry Grishin	Cossack Art Awards 2016 - Per Diem Payment For A Grishin For Judging Of Cossack Art Awards	1,250.00
EFT43204	11.07.2016	Laurence Frederick Nilsen	Cossack Art Awards 2016 - Per Diem Payment For L. Nilsen For Judging Of Cossack Art Awards	1,250.00
EFT43205	11.07.2016	Jennifer Watson	Cossack Art Awards 2016 - Per Diem Payment For J. Watson For Judging Of Cossack Art Awards	1,250.00
EFT43206	13.07.2016	S Khongjaroen	Travel Assistance Trust Withdrawal	2,000.00
EFT43207	13.07.2016	City of Karratha	Transfer To Muni Receipt #249600 Education Incentive Payment For Bien Le	2,500.00
EFT43208	13.07.2016	A Wright	Travel Assistance Trust Withdrawal	307.69
EFT43209	13.07.2016	Kristy Conquest	Refund - Asic Bond (#256219 19/10/15)	100.00
EFT43210	13.07.2016	Tsang Yiu Cheong	Refund - Airport Carparking Bond (#260442 04/01/2016)	100.00
EFT43211	13.07.2016	Suzanne Joyce Holland	Refund - Travellers Library Membership (#248300 02/05/2015)	50.00
EFT43212	13.07.2016	Anna Frances Pianta	Refund - Bond (#269078 10/06/2016) Dampier Community Hall - Terre Rouge	250.00
EFT43213	13.07.2016	Indigenous Community Volunteers	Refund of Bond - Roebourne Community Hall Hire 28/09/10	150.00
EFT43214	13.07.2016	Megan Wood-Hill	Refund - Dampier Hall Hire Bond (#268703 02/06/2016)	250.00
EFT43215	13.07.2016	Wing Chuen Wong	Refund - Airport Carparking Bond (#261186 13/01/2016)	100.00

Chq/EFT	Date	Name	Description	Amount
EFT43216	12.07.2016	Pindan Contracting Pty Ltd	Tambrey Pavilion - Design And Construct Tambrey Pavilion As Per Resolution 153203	386,466.06
EFT43217	14.07.2016	Karratha Visitor Centre	Karratha Visitor Centre - Q3 Quarterly Funding Payment As Per Council Resolution 153332	41,250.00
EFT43218	14.07.2016	Australian Airports Association Ltd	Kta Airport - Registration fee to attend Australian Airports Association National Conference in Canberra 21-25/11/2016	2,495.00
EFT43219	14.07.2016	123 Agency	Cossack Art Awards - Band - Mad Hatters For Cossack Gala Night & Cossack Family Day 2016 - 25% Deposit	5,156.25
EFT43220	14.07.2016	Big Hart Inc	70% Second Instalment 2015/16 Annual Community Grant Scheme - Program Coordinator For Cultural Centre In Roebourne	24,750.00
EFT43221	14.07.2016	Building Commission (Building Services Levy)	BSL Receipts June 2016 - Building Permits	13,416.24
EFT43222	14.07.2016	BP Australia Pty Ltd	Fleet Fuel	12,059.45
EFT43223	14.07.2016	Data#3 Limited	IT - Photoshop CC (For Tech Services and Parks and Gardens)	313.24
EFT43224	14.07.2016	Empire6714	Cossack Art Awards 2016 - Catering Of Cossack Art Awards Events; Sponsors Preview Event Gala Awards Night And Sponsors Brunch 50% Payment	13,284.00
EFT43225	14.07.2016	Nickol Bay Speedway Club	Major Events Sponsorship Scheme - Sprintcar Stampede Balance Due 30%	4,950.00
EFT43226	14.07.2016	Nielsen Liquid Waste Services Pty Ltd	KLP - WT#12698 - Empty Grease Trap May 2016	890.00
EFT43227	14.07.2016	Windy Valley Enterprises Pty Ltd T/A Pilbara Building Services	WRF - Wickham Storage Sheds Construction (RFQ 20-15/16) Practical Completion 50%	32,598.40
EFT43228	14.07.2016	Playtec Pty Ltd	The Youth Shed - Bi-annual Preventative Maintenance On Playtec Equipment Includes Repairs Identified In December 2015	9,705.30
EFT43229	14.07.2016	Initial Hygiene	KTA Airport - 6 Sharps Disposal Stainless Steel	151.25
EFT43230	14.07.2016	Decor8 Australia Pty Ltd	Dampier Pavilion - Grind Back Male Female Toilets and Disable toilet floors, Epoxy Coat Toilet Floors, WRP Bistro - Epoxy Cold Room Floors, Millars Well Pavilion - Prepare Surface and Repaint Internal Walls	22,938.00
EFT43231	14.07.2016	3 Degrees Marketing Pty Ltd	REAF 2016 - Design Work	3,289.00
EFT43232	14.07.2016	TWH Plumbing	WRP Bistro - Investigate Service and Report Backflow RPZ Devices, Gas Audit on Appliances	5,537.28
EFT43233	14.07.2016	Wormald Australia Pty Ltd	KTA Airport - Install Fire Pump Dialler Telepager Interface For Fire Protection System At WSA, KLP - Install Fire Cabinet, Install Weather Stopper with Alarm, Report Smoke/Heat Detectors, Fire System and Hydrant Services/Maintenance	17,842.25
EFT43234	14.07.2016	Wurth Australia Pty Ltd	Stock	1,282.84
EFT43235	14.07.2016	WT Design Studio	Nickol West Sports Ground - Design Consultation	528.00
EFT43236	14.07.2016	Xelerator Pty Ltd t/a KBSS Engineering	Footpaths - Balmoral Stage 2 RFT 09-15/16 Design And Construct Pedestrian Bridges For 15/16 Separable Portion 1- Sites 1 & 2	40,359.00
EFT43237	14.07.2016	Supercivil Pty Ltd	Balmoral Road - Stage 2 Supply And Install Concrete Path, Footpath/Kerb Maintenance - Various Sites	158,402.74
EFT43238	14.07.2016	Telstra Corporation Ltd	Telephone Usage Charges	611.65
EFT43239	14.07.2016	Horizon Power	Electricity Usage Charges	59,996.33
EFT43240	14.07.2016	Water Corporation	Water Usage Charges	17,035.46
EFT43241	14.07.2016	City of Karratha	Payroll deductions	250.00

Chq/EFT	Date	Name	Description	Amount
EFT43242	14.07.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT43243	14.07.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT43244	14.07.2016	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT43245	14.07.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT43246	14.07.2016	Maxxia Pty Ltd	Payroll deductions	18,928.01
EFT43247	14.07.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT43248	14.07.2016	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT43249	14.07.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance	1,354.17
EFT43250	14.07.2016	City of Karratha	Payroll deductions	431.00
EFT43251	20.07.2016	Australian Taxation Office	Payroll deductions	279,237.00
EFT43252	20.07.2016	Child Support Agency	Payroll deductions	1,147.34
EFT43253	19.07.2016	Karratha First National Real Estate	Lease Payment	1,846.73
EFT43254	19.07.2016	Ray White Real Estate	Lease Payment	3,476.19
EFT43255	19.07.2016	Finbar Karratha Pty Ltd	Lease Payment	3,250.00
EFT43256	19.07.2016	Karratha Self Storage	Karratha Self Storage Unit 0007 - Archives Storage July 2016	450.00
EFT43257	19.07.2016	LJ Hooker Karratha	Lease Payment	2,607.15
EFT43258	20.07.2016	Horizon Power	Electricity Usage Charges	165,004.10
EFT43259	20.07.2016	Water Corporation	Water Usage Charges	6,563.30
EFT43260	21.07.2016	Australia Post	Postage Charges - June 2016 Events	4,205.11
EFT43261	21.07.2016	Karratha Adventure Sports	Youth Services Eastern Corridor - Replacement Goods	176.10
EFT43262	21.07.2016	Les Mills Aerobics Australia	WRF - Les Mills Licence Fees For 01/07/16 To 31/07/16	1,007.01
EFT43263	21.07.2016	Karratha Furniture & Bedding	DCH - Visitors Chairs	3,245.00
EFT43264	21.07.2016	St John Ambulance-Karratha	Pt Samson VBFB - Occupational Wall Mountable First Aid Kit - Stock No 1240 - Point Samson Brigade Shed	180.00
EFT43265	21.07.2016	Te Wai Manufacturing	HR - Rangers Uniform	12.10
EFT43266	21.07.2016	Worksense Safety & Workwear	Stock	1,100.10
EFT43267	21.07.2016	Ausco Modular Pty Limited	Karratha Depot Portable Building Lease	1,573.88
EFT43268	21.07.2016	BC Lock & Key	DCH - Supply And Install Double Cylinder Locksets - Reset Function Room - Replace Electrical Switch - Relocate, DCH - Supply Keys	5,581.88
EFT43269	21.07.2016	Centurion Transport Co Pty Ltd	Freight	17,579.59
EFT43270	21.07.2016	Comtec Data Pty Ltd	KLP - AV System - Install Double Wall Outlet From Main Server Room To Multi-Purpose Room	2,211.00
EFT43271	21.07.2016	David Golf & Engineering Pty Ltd	Karratha Golf Course/Bowling Green Facility - 20318-PACK - DG Sandscrape Cup (Set of 9)	3,988.60
EFT43272	21.07.2016	Greenway Enterprises	Road Trees Maintenance - Jarrah Tree Stake 50x50x2100mm Pack 100 (Rd Tree Mtce)	19,474.18
EFT43273	21.07.2016	Handley Surveys	Kta Airport - Front Terminal and Car Park Upgrade - 3D Service Locating and Scanning of Shade Shelter Footing Locations	5,297.60
EFT43274	21.07.2016	Sonic HealthPlus Pty Ltd	Quarter 1 & 2 - 2016 Rental Subsidy Payment for MSES	7,434.00

Chq/EFT	Date	Name	Description	Amount
EFT43275	21.07.2016	Keep Australia Beautiful Council	Litter Control - Orange Roadside And Large Car Litter Bags Pocket Ashtrays	3,140.00
EFT43276	21.07.2016	Links Modular Solutions	IT - Annual Software Support For Links - 01/07/16 To 30/06/17	20,290.60
EFT43277	21.07.2016	Mettler Toledo Limited	7 Mile - Annual Verification Of 100 Tonne Weighbridge	4,950.00
EFT43278	21.07.2016	Redwave Media Ltd	Advertising Campaigns	8,976.00
EFT43279	21.07.2016	Red Dot Stores	The Youth Shed - Dance Party Decor 24/06/16, Youth Services - Program Items	342.34
EFT43280	21.07.2016	RFF Pty Ltd	Coastal Reserve Management Plans - Coastal Management Strategy	1,595.00
EFT43281	21.07.2016	Syba Signs Pty Ltd	DCH - 6 X 150 X 600mm Brushed Aluminium Signs	963.44
EFT43282	21.07.2016	Slimline Warehouse Display Shop	DCH - DY05A3S - Clip Frame A3 Silver	556.15
EFT43283	21.07.2016	UFL Airports Australia Pty Ltd	Kta Airport - Baggage Trolley Wheels (with bearings)	1,386.00
EFT43284	21.07.2016	Water Infrastructure Science and Engineering (WISE)	Dampier Drainage Detail Design And Costings Project - Claim #1	28,221.20
EFT43285	21.07.2016	Staples Australia	Stationery Items - Various	1,582.28
EFT43286	21.07.2016	Poolmart Karratha	Teesdale Place - Supply New Skimmer Box	455.00
EFT43287	21.07.2016	Airservices Australia	KTA Airport - FIP EWIS System Activated ARFF Response As Standard Procedure	558.25
EFT43288	21.07.2016	Delron Cleaning Pty Ltd	KLP - Cleaning Services May 2016 - Contract RFT 04-15/16	32,447.80
EFT43289	21.07.2016	Feel Creative Pty Ltd	KTA Airport - Back End Development Update Of FID To Read And Display	693.00
EFT43290	21.07.2016	FE Technologies Pty Ltd	Dampier Library - Circulation Assistant - Compact Product Code Lib-008	1,498.20
EFT43291	21.07.2016	Geoff Nannes Fong & Partners Pty Ltd	RAC - Asset Condition Report For RAC As Per Quote 20074 Final 50%	9,086.00
EFT43292	21.07.2016	Paul Iskov T/A Fervor	2016 Major Events Sponsorship Scheme - Fervor Dinner Series - Balance	9,350.00
EFT43293	21.07.2016	MM Electrical Merchandising	Youth Shed - Supply Fluorescent 28w Tubes - White & Black	1,438.25
EFT43294	21.07.2016	Menzies Contracting	Bulgarra Oval - Supply and Install Fencing	8,745.00
EFT43295	21.07.2016	Symantec Asia Pacific Pte Ltd	IT - Symantec Security Content Control 05/06/2016 - 04/06/2017	4,389.00
EFT43296	21.07.2016	Carrie McDowell	Cossack Art Awards 2016 - Indigenous Artist Showcase	1,375.00
EFT43297	21.07.2016	Quicksmart Industries	Dampier Foreshore - Production/Delivery of Banner Mesh	3,505.48
EFT43298	21.07.2016	Sunstone Design	Wickham SES Building - Supply And Install Blinds	1,958.00
EFT43299	21.07.2016	Seek Limited	HR - Advertising - Stand Out Ad Feature - Director Community Services - 08/07/2016	58.30
EFT43300	21.07.2016	Stewart & Heaton Clothing Co Pty Ltd	Bush Fire Brigade - Uniforms	388.80
EFT43301	21.07.2016	Scope Business Imaging	Photocopier Charges	5,187.25
EFT43302	21.07.2016	South Coast Building Co WA	WRP - Variation 07 18-15/16 Shade Structures - Repairs To Irrigation At Wickham Saylor Park	3,654.09
EFT43303	21.07.2016	The Entertainers Australia (M Burgan & T Burgan T/A)	Cossack Art Awards 2016 - 50% MC Fee	1,925.00
EFT43304	21.07.2016	TWH Plumbing	Youth Shed - Supply and Install 150mm Valvecheq RPZ Body Meter, Install Backflow Device, Millars Well Daycare - Repair Leaking Toilet, Dampier Pavilion - Investigate / Quote of Installing Push Button Toilets	7,027.54

Chq/EFT	Date	Name	Description	Amount
EFT43305	21.07.2016	The Desert Princess	DCH - Dampier Hub Opening Entertainment	1,400.00
EFT43306	21.07.2016	Woolworths (WA) Ltd	Youth Services - Eastern Corridor - Supplies For School Holiday Program 04-15/07/2016, Youth Shed - Café Supplies, KLP - Holiday Program Items, Kta Airport - Catering, Animal Control - Pound Supplies	1,698.26
EFT43307	21.07.2016	Wickham Tidy Towns	Catering - Judges Visit Morning Tea	164.00
EFT43308	21.07.2016	WT Design Studio	Roebourne 150 - Printing TShirts	4,092.00
EFT43309	22.07.2016	GHD Pty Ltd	Design Of Nickol West Sports Ground As Per Rfq28-15/16 - Progress Claim	66,012.10
EFT43310	22.07.2016	MSS Security	KTA Airport - Screening And Security Services	240,643.04
EFT43311	22.07.2016	BLS Industries Pty Ltd T/a Cobey Industries	Karratha Effluent Reuse Scheme - (RFT 23-14/15) Progress Claim #10	226,866.88
EFT43312	25.07.2016	D Blanket	Travel Assistance Trust Withdrawal - (Balance)	1,360.00
EFT43313	25.07.2016	Colin Wilkinson Developments Pty Ltd	Trust Refund - Verge Bond Lot 705 Jankurna Street Baynton	30,000.00
EFT43314	25.07.2016	Fleetwood Corporation Ltd	Trust Refund - Development Bond For Planning File D1643	138,767.49
EFT43315	25.07.2016	Finbar Karratha Pty Ltd	Trust Refund - Performance Bond P2386 Decommissioning Of Temp TWA	50,000.00
EFT43316	25.07.2016	Karratha Contracting Pty Ltd	Trust Refund - Performance Bond P2111 Mountable Kerbing	500.00
EFT43317	25.07.2016	T Srisanri	Travel Assistance Trust Withdrawal - Final Balance	250.00
EFT43318	28.07.2016	G Bailey	Sitting Fee - July 2016	2,791.67
EFT43319	28.07.2016	J Lally	Sitting Fee - July 2016	4,562.50
EFT43320	28.07.2016	E Smeathers	Sitting Fee - July 2016	2,791.67
EFT43321	28.07.2016	F White-Hartig	Sitting Fee - July 2016	2,741.67
EFT43322	28.07.2016	M Bertling	Sitting Fee - July 2016	2,791.67
EFT43323	28.07.2016	G Cucel	Sitting Fee - July 2016	2,791.67
EFT43324	28.07.2016	G Harris	Sitting Fee - July 2016	2,791.67
EFT43325	28.07.2016	P Long	Sitting Fee - July 2016	11,125.00
EFT43326	28.07.2016	B Parsons	Sitting Fee - July 2016	2,791.67
EFT43327	28.07.2016	D Scott	Sitting Fee - July 2016	2,791.67
EFT43328	28.07.2016	R Vandenberg	Sitting fee - July 2016	2,791.67
EFT43329	28.07.2016	LGIS Property	2016/17 Insurance Premium - LGIS Property Policy (Instalment 1 of 2)	979,486.69
EFT43330	28.07.2016	LGIS Insurance Broking	2016/17 Insurance Premium - Motor Vehicle Policy	170,495.74
EFT43331	28.07.2016	Telstra Corporation Ltd	Telephone Usage Charges	5,415.35
EFT43332	28.07.2016	Horizon Power	Electricity Usage Charges	25,441.30
EFT43333	28.07.2016	Water Corporation	Water Usage Charges	14,910.51
EFT43334	28.07.2016	Water Corporation	Water Usage Charges	7,146.61
EFT43335	27.07.2016	Staples Australia	Stationery Items - Various	3,288.69
EFT43336	27.07.2016	Transpacific Cleanaway	Depot Washpad - WT#14686 Pump out Liquid Waste in work pit at washpad	3,088.25
EFT43337	27.07.2016	Cardno WA Pty Ltd	Searipple Infrastructure Requirements And Costings Report - Period Ending 24/06/16	13,200.00
EFT43338	27.07.2016	Chandler Macleod	Labour Hire	19,433.21
EFT43339	27.07.2016	Norwest Sand & Gravel Pty Ltd	Roebourne Cemetery - Roebourne 150 - Red Rock Delivery	2,475.00
EFT43340	27.07.2016	Nor West Jockey Club	Quarterly Grant Scheme CC/10May/2016 - Contribution Towards Dance FX USA Tour 2016	3,150.00
EFT43341	27.07.2016	Abberfield Industries Pty Ltd	Sporting Facilities - Lighting Maintenance - Repair Of 2 x C22FL Timer Token Floodlight Controllers	404.50
EFT43342	27.07.2016	BOC Limited	Safety Boots	182.36
EFT43343	27.07.2016	BB Landscaping WA Pty Ltd	Staff Housing - Reticulation Upgrades (Various Houses)	14,784.00
EFT43344	27.07.2016	CJD Equipment	Plant Repairs	1,899.80

Chq/EFT	Date	Name	Description	Amount
EFT43345	27.07.2016	Complete Tyre Solutions Pty Ltd	Plant Repairs	464.50
EFT43346	27.07.2016	J Hurley	Reimbursement as per Managers Employment Contract	865.95
EFT43347	27.07.2016	G Harris	Reimbursement - Sister City Delegation - Allowance, East/West Forum China	565.09
EFT43348	27.07.2016	Indigenous Hip Hop Projects	Youth Services - Youth Engagement - Indigenous Hip Hop Projects 04-08 /07/2016	23,363.40
EFT43349	27.07.2016	Karens Party Place	Youth Shed - Wild West Decor - 24/06/2016	512.00
EFT43350	27.07.2016	Karratha Motorcycles	Crime Prevention Strategies - Rota Ground Anchor Screamer Disc Alarm Lock H/duty Padlock & Chain And Boss Alarm Lock	5,589.25
EFT43351	27.07.2016	Repco Auto Parts	Stock	1,457.94
EFT43352	27.07.2016	Ruff Country 4x4	Tool Replacements	764.90
EFT43353	27.07.2016	Broometown Holdings T/A Subway Karratha	Youth Services - Catering For RYCN Meeting 14/06/2016	289.00
EFT43354	27.07.2016	Designa Sabar Pty Ltd	Kta Airport - Preventative Maintenance Agreement - July 2015 To June 2016	7,981.03
EFT43355	27.07.2016	Scope Business Imaging	Photocopier Charges	2,622.08
EFT43356	27.07.2016	Totally Workwear	Uniforms	2,618.16
EFT43357	27.07.2016	The Harbour Agency Pty Ltd	NAIDOC 2016 - Dan Sultan Performance - 10/07/2016 - 25%	8,800.00
EFT43358	27.07.2016	Video Taped Transcriptions Pty Ltd T/A Reflective Fabrications Of Aust	Kta Airport - Warden Apparel - Terminal Emergency Procedures	773.19
EFT43359	27.07.2016	West Australian Newspapers Limited	Advertising - Various	5,068.20
EFT43360	28.07.2016	Karratha First National Real Estate	4B Raynor Road Baynton - Special Meter Reading For Water Consumption 17/05/2016 To 24/06/2016	38.88
EFT43361	28.07.2016	Signature Music Pty Ltd	DCH - Dampier Hub Opening - Staging Sound Lighting And Power Set Up, Moonrise - Screening Fee June 2016	7,810.00
EFT43362	28.07.2016	Signswest Stick With Us Sign Studio	Dampier Community Hub Signage	3,396.80
EFT43363	28.07.2016	Atom Supply	Stock	2,415.42
EFT43364	28.07.2016	J Blackwood & Son Pty Limited	Stock	2,685.05
EFT43365	28.07.2016	AMD Audit & Assurance Pty Ltd	Audit Fees - RFQ16:15-16 Finance Audit	13,955.60
EFT43366	28.07.2016	Badge A Minit	Dampier Hub Opening - Badge Components - Love Where You Live	159.25
EFT43367	28.07.2016	Lesley Elizabeth Bywaters	Rates Refund For Assessment A35538	97.91
EFT43368	28.07.2016	Command IT Services	IT Works - FBCC Communications Works	502.70
EFT43369	28.07.2016	Cruce Pty Ltd T/As Dexion Balcatta	Records Management - 4 X Stand Alone Bay Dexion Longspan Shelving Units	2,452.20
EFT43370	28.07.2016	Freestyle Now	Youth Services - Winter Classic - Youth Engagement - Reimbursement Of Flights - H.Goodchild	1,714.00
EFT43371	28.07.2016	B Hogan	Reimbursement - Caretaker Fuel	284.73
EFT43372	28.07.2016	James Bennett Pty Limited	Library - New Resources	196.64
EFT43373	28.07.2016	Jolly Good Auto Electrics	Plant Repairs	16,931.50

Chq/EFT	Date	Name	Description	Amount
EFT43374	28.07.2016	Beyond Carpentry Contracting	Wickham Bistro - Inspect And Report On The Building Condition, Dampier Pavilion - Install Temp Toilet Door, Teesdale PI - Install Skimmer Box, Cossack Bond Store - Install Door Seals, Roebourne Covered Courts - Install slide Locks to Toilets	6,744.50
EFT43375	28.07.2016	Karratha Kats Junior Football Club	Kidsport Program - Vouchers	458.00
EFT43376	28.07.2016	Roebourne Dingo Hire	Removal Of Abandoned Vehicles	1,760.00
EFT43377	28.07.2016	Statewide Bearings	Plant Repairs	861.73
EFT43378	28.07.2016	Kmart Karratha	Youth Shed - School Holiday Program Items, Youth Shed - Replacement Frying Pan, Local History Office - Storage Boxes, KLP - Craft Items, DCH - Items for Opening	1,076.00
EFT43379	28.07.2016	Scott Printers Pty Ltd	Cossack Art Awards 2016 - Magnet Flyer Post Out To All Towns, NAIDOC - Flyers, KLP - Brochures, Cossack Art Awards - Invite Printing	5,586.90
EFT43380	28.07.2016	Trasan Contracting	Additional Improvement Works To 5B Leonard & 7A Leonard (ICR144917) RFT 02-15/16	5,862.02
EFT43381	28.07.2016	Talis Consultants Pty Ltd T/A Talis Unit Trust	7 Mile - Class III Landfill Cell - RFQ 06-15/16 - Detailed Design And Technical Services, Detailed Design	13,249.50
EFT43382	28.07.2016	Trisleys Hydraulic Services Pty Ltd	KLP - Replace Internal Laterals And Filter Medium To Chadsons Mhs 6500 At Leisureplex 29/06/16, KLP - Service Heat Exchanger	26,027.10
EFT43383	28.07.2016	Turf Whisperer	Golf Course Superintendent - Green the Greens, Redevelopment Consultancy Fees	15,540.79
EFT43384	28.07.2016	Karratha Timber & Building Supplies	General Hardware Items - Various	390.97
EFT43385	28.07.2016	Village Roadshow Pty Ltd	Moonrise Cinema 2016 - Criminal 17/06/16	288.20
EFT43386	28.07.2016	Weerianna Street Media	Cossack Walk Trail - Roebourne Heritage Trail And 150 Coffee Book	1,100.00
EFT43387	29.07.2016	Peter Hunt Architects	Arts and Community Precinct Project Architect Contract as per Tender 34 - 13/14 - Progress Claim	184,361.16
EFT43388	29.07.2016	Prompt Fencing Pty Ltd	KTA Airport - Supply And Install Half Height One Mid Rail Only Top And Bottom Hand Rail Stanchions Bolted Down And Cast Into Existing Concrete	86,603.00
EFT43389	29.07.2016	Pindan Contracting Pty Ltd	KLP - Contract Variations Approved Progress Claim #35	54,853.12
EFT43390	29.07.2016	Lions Club Of Karratha & Dampier (Inc)	Major Events Sponsorship Scheme - FeNaCING 2016	66,000.00
EFT43391	29.07.2016	Karratha Contracting Pty Ltd	Karratha Works Depot Equipment Wash Down Area Construction - (RFT - 19 -15/16) 3rd Progress Claim, KLP - Garden Entry Works, Bulgarra Playspace - Repair Netball Court Lights, Kta Admin - Repair External Carpark Lights, Repair Roundabout Lights, Staff Housing Repairs/Maintenance, KLP - Electrical Cable Maintenance on Oval, KLP - Electrical Works to Install Power Analysis Meter, Oval Works - Various Pumps Maintenance/Repairs	89,564.81
78199	30.06.2016	Department of Transport	12 Month Vehicle Registration Expiry 30/06/2017	244.75
78200	01.07.2016	City of Karratha	Payroll deductions	431.00
78201	01.07.2016	City of Karratha	Payroll deductions	250.00
78202	01.07.2016	Australian Services Union (ASU/MEU Div.)	Payroll deductions	1,461.00
78203	01.07.2016	Lgrceu	Payroll deductions	153.78
78204	07.07.2016	Department of Transport	Community Jetty Renewal Fee x 2	78.20

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78205	14.07.2016	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - June 2016	887.78
78206	15.07.2016	Ray White Real Estate	Unit 16/38 - Coolawanyah Strata Storage Unit 18/07/16 to 17/08/16	1,245.00
78207	22.07.2016	Janine Samson	Cossack Art Awards 2016 Winner - Painting Pilbara Landscape Category	8,000.00
78208	22.07.2016	Agnes Armstrong	Cossack Art Awards 2016 Winner - Invited Artist Category	8,000.00
78209	22.07.2016	Jill Churnside	Cossack Art Awards 2016 Winner - North West Flora & Fauna Category	8,000.00
78210	22.07.2016	Doreen Chapman	Cossack Art Awards 2016 Winner - Painting By Pilbara Indigenous Artist Category	8,000.00
78211	22.07.2016	Kelli Dawson	Cossack Art Awards 2016 Winner - Works on Paper Category	8,000.00
78212	22.07.2016	Maggie Green	Cossack Art Awards 2016 Winner - Best Artwork by Pilbara Artist Category	10,000.00
78213	22.07.2016	Marek Herburt	Cossack Art Awards 2016 Winner - Painting Open Theme Category	8,000.00
78214	22.07.2016	Ruth Leigh	Cossack Art Awards 2016 Winner - Portraits Category	8,000.00
78215	22.07.2016	Jaimee Ryder	Cossack Art Awards 2016 Winner - Emerging Young Artist Category	8,000.00
78216	22.07.2016	Mary-Lynne Stratton	Cossack Art Awards 2016 Winner - Best Overall Artwork Category	15,000.00
78217	22.07.2016	Maudie Jerrold	Cossack Art Awards 2016 - Highly Commended Winner	100.00
78218	22.07.2016	Aileen Sandy	Cossack Art Awards 2016 - Highly Commended Winner	100.00
78219	22.07.2016	Peter Blasgund	Cossack Art Awards 2016 - Highly Commended Winner	100.00
78220	22.07.2016	Lyn Blasgund	Cossack Art Awards 2016 - Highly Commended Winner	100.00
78221	22.07.2016	Trevor Turbo Brown	Cossack Art Awards 2016 - Highly Commended Winner	100.00
78222	22.07.2016	Vanessa Curley	Cossack Art Awards 2016 - Highly Commended Winner	100.00
78223	22.07.2016	Jenny Herbert	Cossack Art Awards 2016 - Highly Commended Winner	100.00
78224	22.07.2016	Katherine Hicks	Cossack Art Awards 2016 - Highly Commended Winner	100.00
78225	22.07.2016	Ida Killigrew	Cossack Art Awards 2016 - Highly Commended Winner	100.00
78226	22.07.2016	Wayne Shalders	Cossack Art Awards 2016 - Highly Commended Winner	100.00
78227	22.07.2016	Department of Transport	Cancelled Cheque	0.00
78228	27.07.2016	Department of Transport	Fleet Licencing - Expiry 31/07/2016	41,610.70
78229	27.07.2016	Nick Hall	Roving Characters - Dampier Community Hub Opening 09/07/2016	400.00
78230	27.07.2016	Karratha Kats Junior Football Club	Cancelled Cheque	0.00
78231	28.07.2016	Video Ezy Karratha	Youth Shed - School Holiday Program - July 2016 Movies	22.00
DD26038.1	29.06.2016	WA Super (Formerly WALGSP)	Payroll deductions	103,246.12
DD26038.10	29.06.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	512.27
DD26038.11	29.06.2016	AMP Super Directions Fund	Superannuation contributions	474.84

Chq/EFT	Date	Name	Description	Amount
DD26038.12	29.06.2016	BT Super For Life	Superannuation contributions	1,368.31
DD26038.13	29.06.2016	AMP SignatureSuper	Superannuation contributions	1,099.35
DD26038.14	29.06.2016	QSUPER	Superannuation contributions	935.62
DD26038.15	29.06.2016	NGS Superannuation	Superannuation contributions	590.84
DD26038.16	29.06.2016	J & S Pryor Super Fund	Superannuation contributions	437.32
DD26038.17	29.06.2016	Statewide Super	Superannuation contributions	781.74
DD26038.18	29.06.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	602.27
DD26038.19	29.06.2016	CBA Superannuation Savings Account	Superannuation contributions	471.52
DD26038.2	29.06.2016	Sunsuper Pty Ltd	Superannuation contributions	1,980.35
DD26038.20	29.06.2016	VicSuper	Superannuation contributions	449.91
DD26038.21	29.06.2016	JR Superannuation Fund	Superannuation contributions	478.71
DD26038.22	29.06.2016	Colonial First State Investments Limited (Super)	Superannuation contributions	515.72
DD26038.23	29.06.2016	MLC Masterkey Superannuation	Payroll deductions	1,248.03
DD26038.24	29.06.2016	Scott G Fitzgerald & Sherry A Fitzgerald ATF Superannuation Fund	Superannuation contributions	110.58
DD26038.25	29.06.2016	Club Plus Superannuation Scheme	Payroll deductions	856.15
DD26038.26	29.06.2016	OnePath Masterfund	Superannuation contributions	115.84
DD26038.27	29.06.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	140.70
DD26038.28	29.06.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	344.76
DD26038.29	29.06.2016	AvSUPER FUND	Superannuation contributions	442.74
DD26038.3	29.06.2016	First State Super	Superannuation contributions	874.10
DD26038.30	29.06.2016	MLC Nominees Pty Ltd	Superannuation contributions	461.91
DD26038.31	29.06.2016	ANZ Smart Choice Super	Superannuation contributions	502.09
DD26038.32	29.06.2016	Mtaa Superannuation Fund	Superannuation contributions	533.61
DD26038.33	29.06.2016	AustSafe Super	Superannuation contributions	454.77
DD26038.34	29.06.2016	Rest Superannuation	Superannuation contributions	4,962.28
DD26038.35	29.06.2016	Netwealth Superannuation	Superannuation contributions	471.77
DD26038.36	29.06.2016	CARE Super	Superannuation contributions	72.98
DD26038.37	29.06.2016	Tim Veitch	Superannuation contributions	62.47
DD26038.38	29.06.2016	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	526.99
DD26038.39	29.06.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,849.31
DD26038.4	29.06.2016	Hesta Superannuation	Payroll deductions	3,507.33
DD26038.40	29.06.2016	AMP Retirement Trust - BATT	Superannuation contributions	886.04
DD26038.41	29.06.2016	Superwrap Personal Super Plan	Superannuation contributions	523.99
DD26038.42	29.06.2016	Australian Super	Superannuation contributions	4,779.46
DD26038.5	29.06.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	531.08
DD26038.6	29.06.2016	AXA Generations	Superannuation contributions	764.21
DD26038.7	29.06.2016	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	348.75

Chq/EFT	Date	Name	Description	Amount
DD26038.8	29.06.2016	HostPlus Superannuation	Payroll deductions	3,461.78
DD26038.9	29.06.2016	Local Government Superannuation- SYDNEY	Superannuation contributions	1,236.98
DD26106.1	09.06.2016	Westpac Corporate Credit Cards	Corporate Credit Cards - May 2016	30,957.14
DD26128.1	13.07.2016	Fines Enforcement Registry (Dept Of Attorney General)	Fines - Lodgement Of FERS Enforcement Certificate Unpaid Fines - June 2016 75 Fines	3,900.00
DD26163.1	11.07.2016	Westpac Corporate Credit Cards	Corporate Credit Cards - June 2016	42,593.70
DD26131.1	13.07.2016	WA Super (Formerly WALGSP)	Payroll deductions	107,414.69
DD26131.10	13.07.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	486.72
DD26131.11	13.07.2016	AMP Super Directions Fund	Superannuation contributions	474.84
DD26131.12	13.07.2016	BT Super For Life	Superannuation contributions	1,420.28
DD26131.13	13.07.2016	AMP SignatureSuper	Superannuation contributions	1,067.77
DD26131.14	13.07.2016	QSUPER	Payroll deductions	2,523.60
DD26131.15	13.07.2016	NGS Superannuation	Superannuation contributions	590.84
DD26131.16	13.07.2016	J & S Pryor Super Fund	Superannuation contributions	330.59
DD26131.17	13.07.2016	Statewide Super	Superannuation contributions	900.90
DD26131.18	13.07.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	602.27
DD26131.19	13.07.2016	CBA Superannuation Savings Account	Superannuation contributions	472.49
DD26131.2	13.07.2016	Sunsuper Pty Ltd	Superannuation contributions	2,117.83
DD26131.20	13.07.2016	VicSuper	Superannuation contributions	449.91
DD26131.21	13.07.2016	JR Superannuation Fund	Superannuation contributions	377.70
DD26131.22	13.07.2016	Colonial First State Investments Limited (Super)	Superannuation contributions	511.06
DD26131.23	13.07.2016	MLC Masterkey Superannuation	Payroll deductions	1,145.07
DD26131.24	13.07.2016	Club Plus Superannuation Scheme	Payroll deductions	874.40
DD26131.25	13.07.2016	OnePath Masterfund	Superannuation contributions	165.14
DD26131.26	13.07.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	99.77
DD26131.27	13.07.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	344.76
DD26131.28	13.07.2016	AvSUPER FUND	Superannuation contributions	442.74
DD26131.29	13.07.2016	MLC Nominees Pty Ltd	Superannuation contributions	461.91
DD26131.3	13.07.2016	First State Super	Superannuation contributions	675.23
DD26131.30	13.07.2016	ANZ Smart Choice Super	Superannuation contributions	502.09
DD26131.31	13.07.2016	Mtaa Superannuation Fund	Superannuation contributions	533.61
DD26131.32	13.07.2016	Netwealth Superannuation	Superannuation contributions	471.77
DD26131.33	13.07.2016	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	526.99
DD26131.34	13.07.2016	Rest Superannuation	Superannuation contributions	4,705.17
DD26131.35	13.07.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,687.41
DD26131.36	13.07.2016	AMP Retirement Trust - BATT	Superannuation contributions	886.04

Chq/EFT	Date	Name	Description	Amount
DD26131.37	13.07.2016	Superwrap Personal Super Plan	Superannuation contributions	523.99
DD26131.38	13.07.2016	Australian Super	Superannuation contributions	4,720.15
DD26131.4	13.07.2016	Hesta Superannuation	Payroll deductions	3,412.42
DD26131.5	13.07.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	531.08
DD26131.6	13.07.2016	AXA Generations	Payroll deductions	1,154.59
DD26131.7	13.07.2016	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	364.90
DD26131.8	13.07.2016	HostPlus Superannuation	Payroll deductions	3,281.25
DD26131.9	13.07.2016	Local Government Superannuation- SYDNEY	Superannuation contributions	1,288.12
DD26136.1	13.07.2016	WA Super (Formerly WALGSP)	Superannuation contributions	-453.56
DD26138.1	13.07.2016	WA Super (Formerly WALGSP)	Superannuation contributions	453.56

6,290,024.36

30.06.2016	City of Karratha	Payroll - F/N Ending: 29.06.2016	714,971.92
14.07.2016	City of Karratha	Payroll - F/N Ending: 13.07.2016	729,567.75
20.07.2016	City of Karratha	Wages	25,246.30

1,469,785.97

Total Payments:**7,759,810.33**

10.3 FEES & CHARGES

File No: FM.19

Responsible Executive Officer: Director Corporate Services

Reporting Author: Management Accountant

Date of Report: 4 August 2016

Applicant/Proponent: Nil

Disclosure of Interest: Nil

Attachment(s): Nil

PURPOSE

To consider three additional fees and charges for 2016/17.

BACKGROUND

At the 30 June 2016 Special Council Meeting, Council resolved (Resolution 153495) to adopt General Fees and Charges for 2016/17. Due to an administrative oversight the following fees and charges for 2016/17 were not included in the listing presented to Council:

Account	Description	Effective as of	2015/2016	2016/2017		
				Fee	GST	Total
334713	<u>Oval/Reserve Hire Fees</u> Not for Profit Groups Hourly Rate	Jul-2016	\$10.00	\$10.91	\$1.09	\$12.00
384710 / 384711	<u>Camping Fees</u> Nature Based Camping site per 7 nights (paid in advance - Max 28 nights in 3 month period)	Jul-2016	\$90.00	\$81.82	\$8.18	\$90.00
Various	<u>Camping Fees</u> Works on demand including Fire or Cyclone non-compliance (Contractor)	Jul-2016	Cost plus 12.5% plus GST	Cost plus 12.5%	Applicable	Cost plus 12.5% plus GST

These fees and charges have been levied in previous years and the 7 night Nature Based Camping Site fee and Oval/Reserve Hire fee represent concessions on the full rate.

At the Special Council meeting 30 June 2016, Council adopted a Nature Based Camping Site fee of \$15 per night (unchanged from 2015/16). Without the proposed 7 night rate, the full rate for 7 nights will be \$105 (\$15 x 7).

Council also adopted a commercial rate for Oval/Reserve Hire fees of \$90 per hour (up from \$85 per hour) and a daily rate for Non-Profit Groups of \$120.00 per day (up from \$100 per day) which represents a maximum charge of 10 hours of the intended Hourly rate shown in the table above. Without the proposed not for profit hourly rate, not for profit organisations will be charged the lesser of \$90 per hour or \$120 per day.

Benchmarking against other local governments highlighted a variety of approaches to setting concessional rates for Community, Sporting and other not for profit groups. Two examples are detailed below:

Busseton

Community Use of Sports Grounds (Community fees are limited to maintained sports grounds e.g. Bovell Park. Fees are not charged for Public Reserves e.g. Mitchell Park etc.)		
Community Usage - per full day (excluding schools)		258.00
Community Usage - per half day (excluding schools)		131.00
Commercial Use of Reserves (Sports Grounds)		
Per day - plus power for use of site		415.00
Per half day - plus power for use of site		210.00

Port Hedland

Reserve or Park (Public Benefit) \$61.40 per hour. Concessions apply as follows:

- Community Groups 25%
- Junior Community Groups 50%
- Not for Profit with No Alcohol and Open to Public at No Charge 100%
- Junior Sports 100%
- School Groups during school hours 100%.

The proposed rates compare favourably to those against which benchmarking was undertaken.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Councillors were briefed on the proposed 2016/17 fees and charges at the Agenda Briefing held in May 2016.

Some Councillors have indicated a desire for a more comprehensive review of fees and charges levied on community groups, with a particular emphasis on the impact that these fees are having on the operations and viability of community groups. Officers are currently gathering information and will prepare a report on this matter for a subsequent Council report.

COMMUNITY CONSULTATION

Community consultation will take place by way of advertising fees or charges in accordance with statutory requirements.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995*, fees and charges are to be imposed when adopting the annual budget but may be imposed or amended during a financial year.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications. The proposed fees have been implemented in previous years therefore there will be no budgetary impact.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	4.b.2	Provide quality facilities that facilitate health and wellbeing of our residents
Our Services:	4.b.2.1	Provide and maintain high quality playgrounds, skate parks and public open spaces

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Similar fees applied in 2015/16.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.16 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the proposed Fees and Charges pending further review.

CONCLUSION

The proposed fees and charges have been levied in previous years and two of the three are concessions on existing fees and charges. Due to an administrative oversight these fees were excluded from the original schedule adopted by Council at the 30 June 2016 Special Council Meeting.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153530
 MOVED : Cr Cucel
 SECONDED : Cr Harris

That Council, by ABSOLUTE Majority pursuant to section 6.16 of *the Local Government Act 1995* RESOLVES to ADOPT the following Fees and Charges for 2016/17:

Account	Description	Effective as of	2015/2016	2016/2017		
				Fee	GST	Total
334713	<u>Oval/Reserve Hire Fees</u> Not for Profit Groups Hourly Rate	Jul-2016	\$10.00	\$10.91	\$1.09	\$12.00
384710 / 384711	<u>Camping Fees</u> Nature Based Camping site per 7 nights (paid in advance - Max 28 nights in 3 month period)	Jul-2016	\$90.00	\$81.82	\$8.18	\$90.00
Various	<u>Camping Fees</u> Works on demand including Fire or Cyclone non-compliance (Contractor)	Jul-2016	Cost plus 12.5% plus GST	Cost plus 12.5%	Applicable	Cost plus 12.5% plus GST

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
 AGAINST : Nil

10.4 OPERATIONAL PLAN 2015/16 – Q4 AND ANNUAL PERFORMANCE REPORT

File No:	CM.89
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance & Organisational Strategy
Date of Report:	27 July 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide Council with an update on the Quarter 4 (April 2016 – June 2016) and end of year performance against the Operational Plan 2015-16.





BACKGROUND

The City of Karratha adopted its first ever suite of documents within the Integrated Strategic and Planning Framework on 17 December 2012. Overarching this suite of interrelated plans is the Strategic Community Plan 2012-2022 which identifies the aspirations of our communities. The Corporate Business Plan 2012-2016 provides specific detail of Council's commitment to the community by prioritising the programs, projects and services Council will provide over this four year period. The Operational Plan 2015-2016 (an annual slice of the Corporate Business Plan 2012-2016) further builds on the foundation already provided through previous Operational Plans continuing implementation of the programs, projects and services identified in the Corporate Business Plan.

Following adoption of the 2016-2026 Strategic Community Plan at the July 2016 Ordinary Council Meeting, a new Corporate Business Plan and Operational Plan are currently being developed.

One of the supporting processes is quarterly reporting against performance measures to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 4 is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.
	No Status	No action required for this period.

Key Measures for 2015/16

There are four strategic themes in the Strategic Community Plan 2012-2022, which are delivered through 125 Programs outlined in the Corporate Business Plan. These are in turn delivered through 226 ongoing services and projects, which are measured by 103

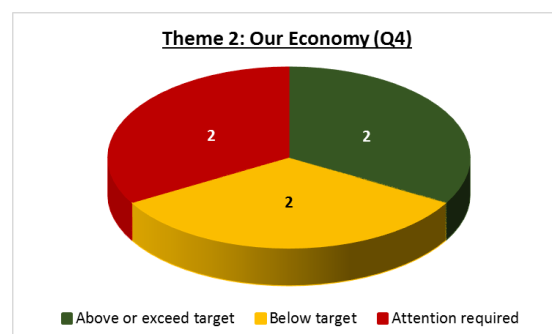
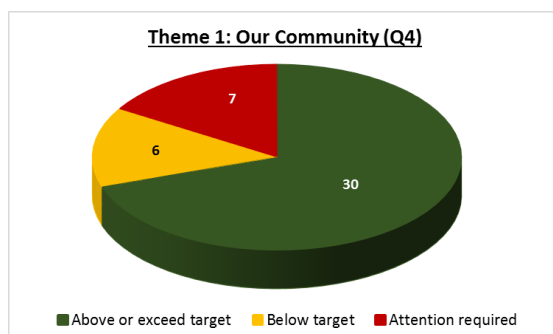
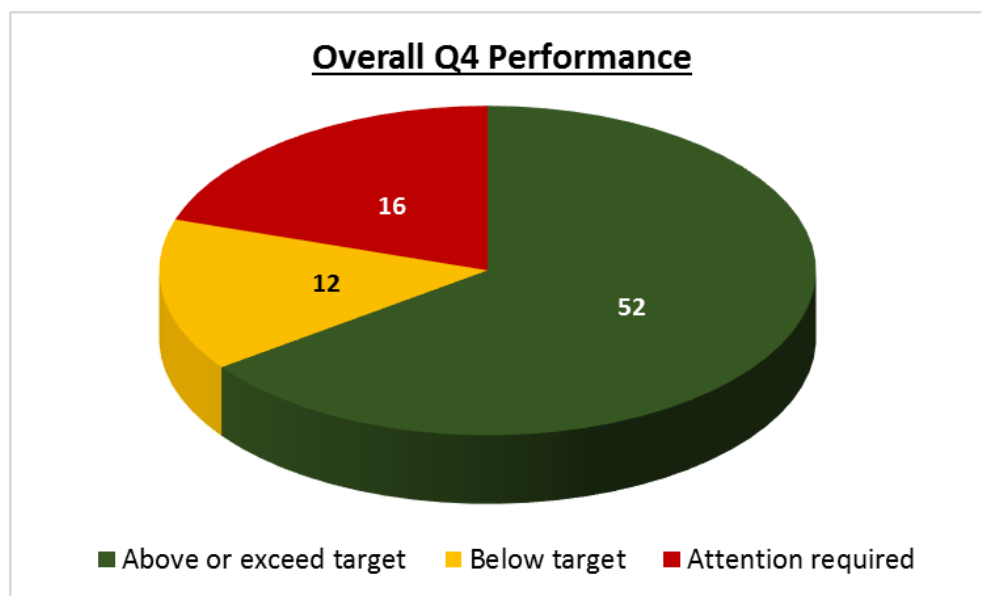
performance measures that are introduced at periodic intervals throughout the year as certain triggers are reached. Having reduced the number of KPIs from 505 in 2013/14 to 103 in 2015/16 it is expected that these will be further reduced to approximately 70 in 2016/17.

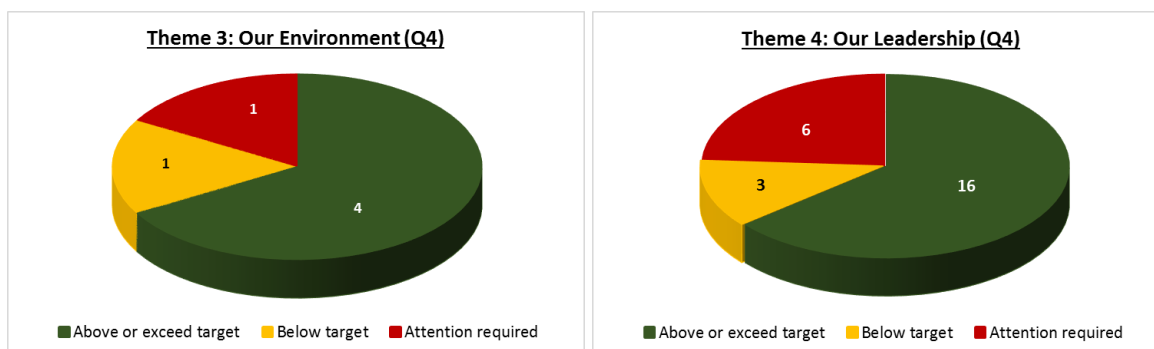
Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs	Services & Projects	Performance Measures
Our Community	52	104	54
Our Economy	8	13	6
Our Natural & Built Environment	6	16	8
Our Leadership	59	93	35
TOTAL	125	226	103

Quarter 4 Performance Measures

Out of a total 103 performance measures, 80 are measured this quarter. The results for Quarter 4 are indicated below:





64 (80%) of the Quarter 4 performance measures exceeded the target or were within tolerance levels, including:

- Additional programming at the Roebourne Aquatic Centre and the Wickham Aquatic Centre has seen good patronage last quarter despite it being the end of the season.
- Users of sports fields have a 75% satisfaction rating of the 17 playing fields as determined from the May/June 2016 Community Sports Survey.
- Library visitations continue to be highest of all quarters attributable to greater media attention and a greater range of eResources for public access.
- Youth Shed drew in larger crowds of youth particularly with Guy's Day programming with a 67% increase from Q3.
- Outstanding engagement with Social Media continues with an average 13,426 likes per week on topical community issues.
- No record of any bushland fires this quarter, the best we have achieved in recent years and only 18 callouts for the entire year.
- MSES Program continues to exceed the minimum public consultation hours with an additional 1839 hours being made available last quarter in Karratha and Wickham and surrounding districts.
- Staff turnover has reduced to only 3.7% for the last quarter, a vast improvement from several years ago when this was in excess of 25%.

16 (20%) of the Quarter 4 performance measures require attention. The table below highlights the areas of attention:

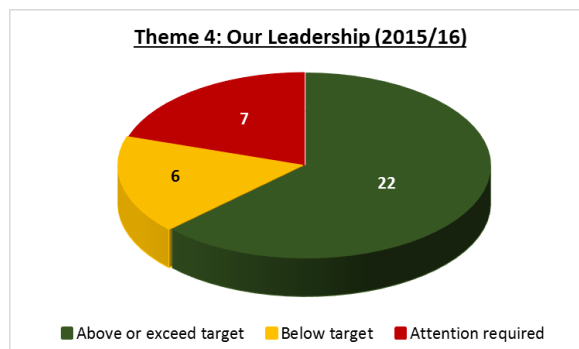
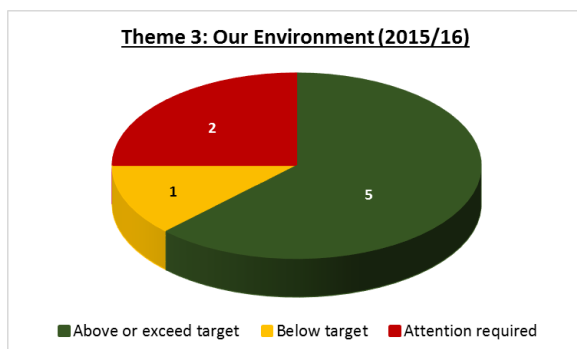
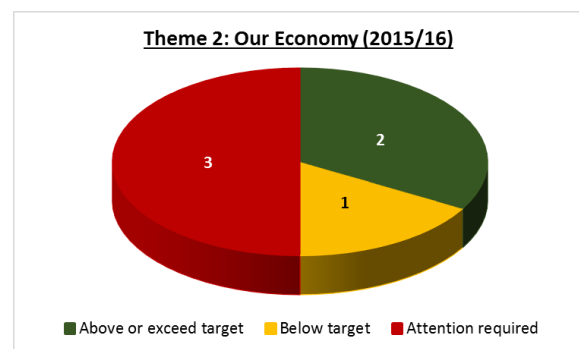
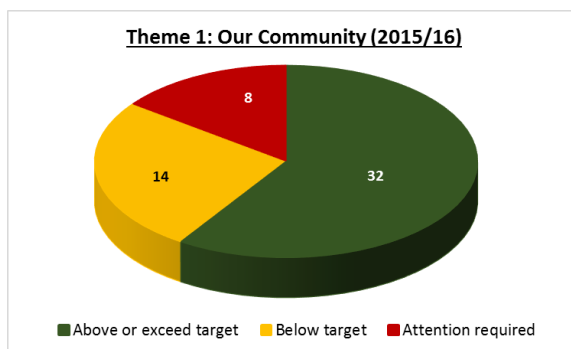
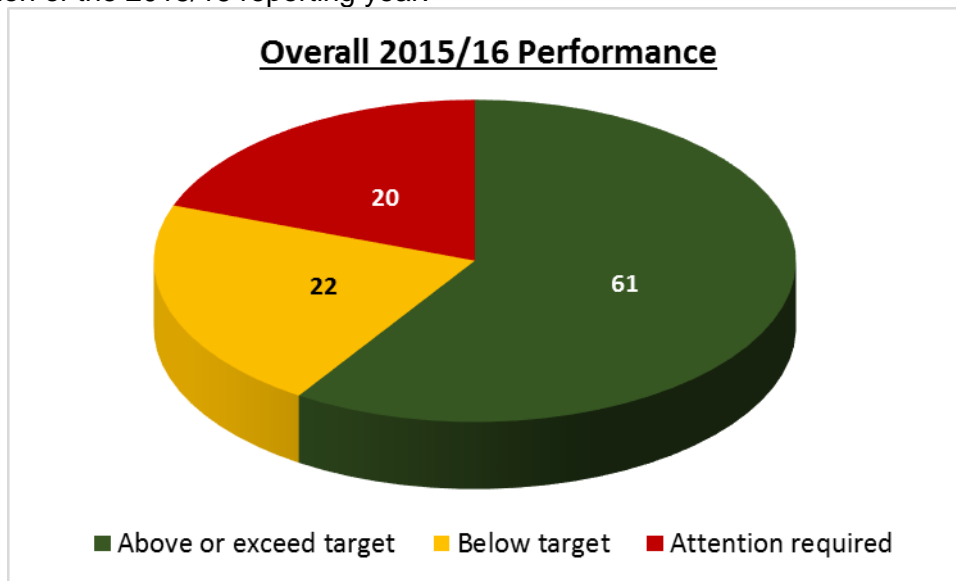
Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
Our Community – Diverse and Balanced	Financial Services	1.a.1.1.1b - Ensure asset renewals are managed sustainably using the Asset Sustainability Ratio	Target: 0.95 Q4 Outcome: 0.45	Asset Sustainability ratio is lower due to lower than expected expenditure as well as higher than expected depreciation followed by the valuation review of fair values on infrastructure assets and the inability of reporting the reserve fund allocation as renewal expenditure.
	Airport Services	1.a.2.2.1a - Number of regular passenger transport (RPT) numbers	Target: 165,000 Q4 Outcome: 125,497	Softening within the domestic market and reduction of FIFO due to reduction in major construction. For comparison, year ended April 2016 Karratha had a 16% reduction as opposed to Port Hedland with a 21% reduction.
		1.a.2.2.1b - Number of regular passenger transport (RPT) landings	Target: 2,025 Q4 Outcome: 1,889	Softening within the domestic market with both Qantas and Virgin reducing capacity network wide for business reasons.

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
	Recreation Facilities	New 1.a.2.6.2b - Total attendance at Karratha Leisureplex	Target: 128,277 Q4 Outcome: 117,127	4th Quarter attendance at KLP has been negatively impacted by the closure of the Aquatic Splash Pad. This facility has been closed for 6 weeks and will remain closed for another 2 weeks to allow for resurfacing of the concrete floor. In addition, substantial wet weather and colder than normal temperatures have been experienced in June.
	Library Services	1.b.2.2.1a Number of items added to local history collection databases.	Target: 250 Q4 Outcome: 0	Once Mosaic Database training was complete local history staff were able to identify a lot of records in the database that were incorrect or should not have been included because of lack of copyright. Staff have been concentrating on correcting existing records and deleting copyrighted records rather than entering new records.
	Marketing and Communications	1.f.3.1.1a - Measure all internal clients satisfaction through client feedback	Target: 98% Q4 Outcome: 0	Formal internal satisfaction survey not completed. Informal client feedback received after each project and major initiative.
	Community Safety	1.f.5.3.1a - Tonnage collected by roadside pick up	Target: 4 tonnes Q4 Outcome: 4.84 tonnes	A whole of community clean-up event involving 10 community groups was held in Wickham in April, which resulted in a large amount of litter being collected which impacted the total amount of litter collected for the quarter.
Our Economy – Well managed and diversified	Planning Services	2.b.1.1.1a - Area of undeveloped residential lots available for sale	Target: 70 Hectares Q4 Outcome: 34.83 ha	The supply pool of undeveloped lots available for sale dropped following identification that lots in Roebourne were not actually serviced and available for residential development. Further supply in the short term is largely tied to the creation of more residential lots in Madigan Estate.
		2.b.1.1.1b - Area of undeveloped commercial lots available for sale	Target: 25 Hectares Q4 Outcome: 8.19 ha	This figure has dropped below the lower tolerance. This is due to areas that are not available for commercial development in Dampier and Wickham but that were previously included in the mapping based on Town Centre zoning being removed. It should be noted that the amount of commercial land identified for Dampier and Wickham is greater than the amount of land for Karratha. Additional lots should be available at the Gap Ridge Homemaker Centre by next quarter.

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
Our Natural and Built Environment – Thriving and Sustainable	Waste Services	3.a.1.1.2a Reduction in the amount of illegal dumping of litter throughout the City.	Target: 71 incidents Q4 Outcome: 175 incidents	175 litter Jobs for the quarter. 21 reports from the public and 154 proactive patrols generated by the Rangers of known hot spots and targeting of abandoned shopping trolleys. 5 Litter infringements issued.
Our Leadership – Responsive and Accountable	Governance and Organisational Strategy	4.a.1.2.6a - Total number of building, environmental health and planning applications processed	Target: 700 Q4 Outcome: 363	There has been an increase in applications since last quarter but still significantly down on annual and quarterly estimates. This is attributable to a slowing of activity.
		4.a.1.2.7a - Total number of dog and cat registrations processed	Target: 450 Q4 Outcome: 222	This quarter's registrations are typically low as annual registrations are due at the end of October for both dogs and cats. Many new registrations have been initiated from impounded animals (57 animals) over the last quarter.
	Planning Services	4.a.1.2.15a - Process applications within statutory timeframes	Target: 90% Q4 Outcome: 69%	This figure represents the percentage of development applications determined in the Quarter within 60 days. 35 applications were determined during this period (double the number of applications determined in the previous Quarter). The 11 applications determined largely went over time due to external factors primarily awaiting additional information from applicants. 1 application required public advertising, which allows a 90 day processing time frame. If figures were adjusted to account for applicant delays the target would have been achieved.
	Building Services	4.b.1.8.2a - Reduce the number of pool repeat inspections	Target: 23% Q4 Outcome: 46.5%	There was a large number of follow up inspections undertaken this quarter, with a limited number of 4 yearly inspections due, hence the increased %.
	Ranger Services	4.b.1.11.1a Reduction in the number of ranger related dog/cat/ animal interactions with the community	Target: 213 Q4 Outcome: 343	Action taken resulted in: 67 modified penalties issued for non-compliance with the dog Act, 131 dogs impounded, 90 cats impounded, and 241 targeted patrols of known areas of non-compliance. Rangers continue to be responsive to complaints but also where possible educate the public and owners on good animal management practices.
	Human Resources	4.c.2.6.1a - Reduction in absenteeism	Target: 43 hrs Q4 Outcome: 52.06 hrs	Outcome may be overstated due to inability to separate LWOP for staff who have unplanned leave vs pre-approved such as parental leave.

End of Year Performance Measures:

The following provides a snapshot of the City's performance across all four themes at the conclusion of the 2015/16 reporting year:



83 (81%) of the performance measures exceeded the target or were within tolerance levels, including:

- An increase in satisfaction was achieved from the community survey relating to the Airport services perhaps as a direct result from the opening of the new terminal facilities in mid-2015 and greater amenities. This was a dramatic increase from the previous year because of the lengthy construction works carried out around the terminal;
- A significant investment by Council this year in the footpaths and cycleways program has seen satisfaction improve from -17.4% to 3.2%. 1,183m of new cycleways were constructed enabling shared space for pedestrians and cyclists in key areas around our towns;

- The target of 54,724 visits to the City libraries was exceeded with over 83,291 visitors. New memberships was part of the influx together with new stock and availability of new e-Resources in the last quarter;
- Community engagements through Facebook interactions have been successful with an increase each quarter of community members corresponding through this forum. Weekly interactions have increased from 8,114 per week to over 13,400 per week;
- 359 new businesses started up this year based on data from the Australian Business Directory;
- Costs for leasing retail/office space has reduced over the past 12 months with costs averaging \$352.50/m, down 30% from 12 months ago;
- The number of arson and bush fires have reduced from last year of 54 to only 18 recorded this year;
- Rangers have been more active in regards to dumped vehicles, city parking, animal infringements and illegal sea containers;
- MSES consultation hours continues to be a positive outcome with over 16,691 hours being made available for the public to access GP services from towns across the district;
- An additional 500 participants (an increase of 50%) assisted towards shaping the City's future and by providing feedback on our services through the annual community survey; and
- Financial health of the City remains positive with a debt service ratio of 1:62.

20 (19%) of the set 2015/16 performance measures require attention. The Table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
Our Community – Diverse and Balanced	Financial Services	1.a.1.1.1b - Ensure asset renewals are managed sustainably using the Asset Sustainability Ratio	15/16 Target: 0.95 EOY Outcome: 0.45	Asset Sustainability ratio is lower due to lower than expected expenditure as well as higher than expected depreciation followed by the valuation review of fair values on infrastructure assets and the inability of reporting the reserve fund allocation as renewal expenditure.
	Airport Services	1.a.2.2.1a - Number of regular passenger transport (RPT) numbers	15/16 Target: 660,000 EOY Outcome: 577,617	There has been a gradual reduction each quarter in this reporting year beginning with a 1.3% reduction to a 13.2% reduction in passenger numbers in the final quarter. Less competition, less flights and high fares are factors coupled with a reduction in FIFO activity with less construction projects in the area demanding less patronage.
		1.a.2.2.1b - Number of regular passenger transport (RPT) landings	15/16 Target: 8,100 EOY Outcome: 7,224	2015/16 has seen a continued reduction in flights to Karratha with the withdrawal of some services between Perth and Karratha from Qantas, Virgin and AirNorth withdrawing services.
	Recreation Facilities	New 1.a.2.6.2c - Total attendance at Roebourne Aquatic Centre	15/16 Target: 10,569 EOY Outcome: 9,194	Number slightly lower on last year. November and December 2015 were cooler months and the period January to March no programs were run due to low community demand.

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
	Community Services	New 1.f.1.3.3b - Reduce service level gap between community importance ranking and Council performance of youth services and activities in the City through the Annual Community Survey	15/16 Target: 0 EOY Outcome: -12.1	Programs and services continue to be made available for youth in all areas of the City however the community satisfaction gap increased from -10.9 to -12.1. Community Services will be analysing data and will address concerns.
	Marketing and Communications	1.f.3.1.1a - Measure all internal clients satisfaction through client feedback	15/16 Target: 98% EOY Outcome: 0%	No formal internal satisfaction survey was conducted. Informal feedback has been received to develop better robust communication plans.
	Regulatory Services	1.f.5.1.1a - Reduce service level gap between community importance ranking and Council performance of City run community safety initiatives through the Annual Community Survey	15/16 Target: 0 EOY Outcome: -22.3	Service level gap was consistent with result in 2015, with a very small increase of 0.3. In analysing the results, it should be noted that both the level of importance and the level of performance increased in 2016 in comparison to the previous year. Development of a new Strategic Plan and associated strategies for the Safer Communities Partnership (formally the Cleansweep Taskforce) have been developed to work towards reducing the gap.
		1.f.5.3.1a - Reduce tonnage collected by roadside pick up	15/16 Target: 16 EOY Outcome: 18.86	Over the year, a total of 18.86 tonne of litter was collected through community litter clean-ups, resulting in an average of 4.7 tonne collected per quarter. There has been a steady reduction each quarter of the amount collected which is a pleasing result indicating a shifting community attitude towards roadside litter. The increase in tonnage collected correlates with a decrease in the amount of litter collected by Waste Services Litter Crews. 2014/15 2015/16 Litter Crews 56.69t -> 44.91t Community 14.46t -> 8.86t
Our Economy – Well managed and diversified	Economic Development	2.a.3.1.1a Number of visitors attending the Visitor Information Centres	15/16 Target: 60,000 EOY Outcome: 45,316	Tourist season started strong in Q1 but technical issues in Q2 with door counters at the Karratha Visitor Centre and faulty readings at the Roebourne Centre picking up in/out movements have distorted results.

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
	Planning Services	2.b.1.1.1a - Area of undeveloped residential lots available for sale	15/16 Target: 70 Ha EOY Outcome: 34.83 Ha	The supply pool of undeveloped lots available for sale dropped following identification that lots in Roebourne were not actually serviced and available for residential development. Development of Madigan Estate can increase supply data in the short term.
		2.b.1.1.1b - Area of undeveloped commercial lots available for sale	15/16 Target: 25 Ha EOY Outcome: 8.19 Ha	Reduction in number of lots as a result of property included in calculations previously from Dampier and Wickham that was not available for commercial development. Future supply available from Gap Ridge.
Our Natural and Built Environment – Thriving and Sustainable	Regulatory Services	3.a.1.1.1a - Reduction in number of dumped vehicles and off road vehicle complaints throughout the City.	15/16 Target: 528 EOY Outcome: 715	There has been a steady increase each quarter in the number of complaints received for dumped vehicles. The final quarter dropped by 50%. Last year complaints reached 450. Expect to see a reduction in 16/17 to similar levels of 14/15 as the clean-up continues.
	Waste Services	3.a.1.1.2a Reduction in the amount of illegal dumping of litter throughout the City.	15/16 Target: 284 EOY Outcome: 634	The number of incidents has far exceeded annual targets in part due to proactive patrols of hot spots and a focus on abandoned shopping trolleys scattered across the towns.
Our Leadership – Responsive and Accountable	Governance and Organisational Strategy	4.a.1.2.6a - Total number of building, environmental health and planning applications processed	15/16 Target: 2,800 EOY Outcome 1,553	Economic factors have been a major contributing factor for the reduction of applications being received for processing. The last quarter has seen a small increase but still well down on target.
		4.a.1.2.7a - Total number of dog and cat registrations processed	15/16 Target: 1,800 EOY Outcome 1,329	Registrations are typically a three year cycle with one year hitting highs with more registrations that the other two coinciding with when the legislation was introduced.
	Regulatory Services	New 4.b.1.5.1a - Reduce service level gap between community importance ranking and Council performance of mosquito management in the City through the Annual Community Survey	15/16 Target: 0 EOY Outcome -8.9	There were no major outbreaks of mosquito issues as it has been a relatively dry season. Not a great indicator but is being monitored by Health Services. Last year's gap was -7.1 and this year it has increased by -1.8
		4.b.1.8.2a - Reduce the number of pool repeat inspections	15/16 Target: 23% EOY Outcome: 46.5%	Restructure of team resulted in a backlog of work to be actioned. Q2 had a large number of repeat inspections, but this had

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
				dramatically reduced in Q3 by approximately 60%. The final quarter has seen this rise again, with more follow up work required with pool owners on appropriate barrier fencing.
		4.b.1.11.1a Reduction in the number of ranger related dog/cat/ animal interactions with the community	15/16 Target: 852 EOY Outcome: 1,337	There has been a higher than expected number of interactions with members of the community regarding dog and cat matters. Rangers will continue to be responsive to complaints but also where possible educate the public and owners on good animal management practices.
		4.c.2.3.3a - Number of notices issued to properties that are not compliant for bush fire or cyclone events	15/16 Target: 40 EOY Outcome: 160	Inspections carried out earlier this year and notices issued earlier in the process in Q2. Additional sea containers were being installed on properties without the necessary approvals adding to the number of notices served. 101 directional notices issued to abate cyclone hazards.
	Financial Services	4.d.1.5.1a - Collect payment from all invoices within Council's Terms of Trade of 40 days (excluding Grants, Contributions, Donations & Sponsorships).	15/16 Target: 80% EOY Outcome: 79.15%	Q1 to Q3 were just short of the minimum tolerance/target. Q4 met targets which indicates an improving result.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 *Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for the future.

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The budgetary allocations embedded within the Operational Plan have drawn on Council's budget deliberations.

STRATEGIC IMPLICATIONS

This item is relevant to Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 4.c.2.8 Develop and implement a strategic business planning management system and coordinate business improvement activities

Our Services: 4.c.2.8.4 Coordinate and prepare quarterly review reports across the City and present to Council for approval

RISK MANAGEMENT CONSIDERATIONS

There are reputational risks associated if Council does not deliver on commitments in the Strategic Community Plan.

IMPACT ON CAPACITY

There will be substantial impact on capacity inherent in Council's commitment to meet targets and resources outlined by the Operational Plan. Consideration has been given to resourcing to implement the Operational Plan.

RELEVANT PRECEDENTS

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 4 and End of Year Performance Report for 2015-2016.

CONCLUSION

In accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, Council adopted a suite of documents that comprise the Integrated Strategic Planning framework. These documents include a ten year Strategic Community Plan 2012-2022, a four year focused Corporate Business Plan 2012-2016 and an annual Operational Plan.

One of the supporting processes is quarterly reporting against the current year of the Operational Plan to monitor performance and respond to changing priorities. The Quarter 4 and End of Year Performance Report summarises the performance of Council in relation to

goals set at the start of the financial year. This report confirms that 80% of the 80 performance measures were achieved or substantially achieved in Quarter 4 and 81% of 103 measures were met as at 30 June 2016.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **153531**

MOVED : **Cr Vandenberg**

SECONDED : **Cr Parsons**

That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 4 and End of Year Performance Report for 2015/16.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig

AGAINST : Nil

11 COMMUNITY SERVICES

11.1 KARRATHA BOWLING CLUB SHADE AND TURF PROJECTS

File No:	CP.892
Responsible Executive Officer:	Director Community Services
Reporting Author:	Community Projects Officer
Date of Report:	29 July 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider the calling of Tenders and the associated selection criteria and weightings for two upgrade projects at the Karratha Bowling Club: retractable shade and synthetic turf installation.

BACKGROUND

The Karratha Bowling Club currently utilises a natural green that is 33 years old which has now passed the term of its useful life.

In a report to Council on 18 August 2015, Council endorsed the Community Sporting and Recreation Facilities Fund application to priorities funding to the Karratha Bowling Club Green and Shade Upgrade as per Officer's recommendation (Resolution number 153249).

The bowling facilities do not currently allow a full playing experience due to the ripped turf, varying site levels and only four greens being available. In addition to the maintenance cost borne by the City (\$31,000 p/a) the club performs over 12 hours per week in upkeep, maintenance and preparation on the greens, plus other responsibilities under a Memorandum of Understanding with the City of Karratha.

It is anticipated that the provision of a new synthetic turf will allow Karratha Bowling Club to regain members who have progressively left the club and attract new members / patrons to regional events through provision of greater quality of service, while considerably reducing the maintenance costs to Council.

There is currently no shade at the facility which renders the green unplayable during summer days. The shade portion of the project incorporates a retractable sail similar to the Karratha Leisureplex system, which will extend over the synthetic green allowing play to occur into the summer months - increasing participation hours - and will reduce the risk of heat stress on players and prolong the life of the green.

During the 2015/16 financial year, Officers were successful in their attempt to secure external funds to complete the synthetic turf and retractable shade project at the Karratha Bowling Club. The Department of Sport and Recreation's Community Sporting and Recreation Facilities Fund allocated an amount of \$250,000 – just over 40% of the estimated total project cost of \$576,000.

The project consists of the following high level scope.

Synthetic Turf

- Removal and excavation of current turf
- Installation of new subgrade base and levelling
- Rebuild plinth boards and ditches
- Installation of drainage
- Engineer and install base, capping layers and other layers required
- Installation 38m x 38m synthetic bowling rink (7 rinks which is the current capacity)
- Minimum 5 year warranty
- Make good surrounds

Retractable Shade

- Engineer retractable shade system to accommodate necessary wind loading
 - Footing and structural detail
- Install shade system which is minimum 38m x 38m.
- Minimum of 3 meters height clearance.
- Supply and install mechanical systems and include manual override.
- Minimum 10 year warranty
- Make good surrounds

Officers recommend procuring the scope of works under two separate contracts. One contract for the design and construction for the retractable shade and the second for the installation of synthetic turf. Alternatively Council may wish to release the works and a single package, this would require two separate specialised companies to make joint submissions. This may not represent the best outcome for Council and could potentially result in a risk of limited or no tender submissions.

The proposed timeline for delivering the entire scope of works are presented in the table below. Officers suggest the two projects will run concurrently.

Activity	Timeline
Procurement	September – October 2016
Contractor Appointment	November 2016
Commence Site Works	February 2017
50% Complete	March / April 2017
Practical Completion	May 2017

Officers recommend tenders to be called for the synthetic turf and separate retractable shade installations with the following selection criteria and weightings for both tenders in line with Policy CE-13;

Selection Criteria	Weighting
Price	60%
Relevant Experience	15%
Methodology	15%
Capacity to Deliver	10%

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of cultural and wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required. The projects will be design and construct contracts with an internal stakeholder group being established for internal consultation.

COMMUNITY CONSULTATION

Consultation has been carried out between the City and the Karratha Bowling Club. The Club has, and will continue to act as part of a Project Reference Group to provide information and advice to Officers throughout the project. Officers have also consulted other Bowling Clubs within the Pilbara to determine technical specifications.

STATUTORY IMPLICATIONS

Tenders for the works are proposed to be called in accordance with Sections 3.57 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

The following policies are applicable;
CE13 – Tender Evaluation Policy;
CG11 – Regional Price Preference Policy.

FINANCIAL IMPLICATIONS

There are financial implications pertaining to this report. The estimated cost to Council for each project is;

Project	Estimated Cost	External funding received	Cost to Council
Synthetic Turf	\$576,000	\$250,000	\$326,000
Retractable Shade			

Both projects have been budgeted for within the City's draft 2016/2017 budget. Additional external funding applications submitted by Officers for this project are currently pending.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 1.a.3.1 Provide open spaces which cater for the community's needs.
Our Services: 1.a.3.1.2 Improve open space as per community needs.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There are staff resourcing implications to manage this project should Council resolve to call for tenders. Officers in the Community Projects Team have factored procurement and project management of the projects into work plans for the 2016/17 Financial Year.

RELEVANT PRECEDENTS

Council regularly approves projects for which CSRFF funding has been received. Recent examples of projects in which the City of Karratha has received CSRFF funding include the Tambrey Pavilion and Karratha Golf Course Upgrade.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to CALL for the following tenders:

1. INSTALLATION of synthetic turf at the Karratha Bowling Club with the following weighted selection criteria:

Selection Criteria	Weighting
Price	___%
Relevant Experience	___%
Methodology	___%
Capacity to Deliver	___%

2. INSTALLATION of retractable shade sails at the Karratha Bowling Club with the following weighted selection criteria:

Selection Criteria	Weighting
Price	___%
Relevant Experience	___%
Methodology	___%
Capacity to Deliver	___%

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT PROCEED with the installation of synthetic turf and retractable shade sails at the Karratha Bowling Club and;
2. RELINQUISH \$250,000 back to Department of Sport and Recreation.

CONCLUSION

The City received \$250,000 towards the installation of retractable shade sails and synthetic turf at the Karratha Bowling Club through the Department of Sport and Recreation's CSRFF grant scheme. Officers propose to call tenders for the construction of the projects concurrently.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153532
 MOVED : Cr Smeathers
 SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to CALL for the following tenders:

1. INSTALLATION of synthetic turf at the Karratha Bowling Club with the following weighted selection criteria and scope;

Selection Criteria	Weighting
Price	60%
Relevant Experience	15%
Methodology	15%
Capacity to Deliver	10%

Scope

- Removal and excavation of current turf;
- Installation of new subgrade base and levelling;
- Rebuild plinth boards and ditches;
- Installation of drainage;
- Engineer and install base, capping layers and other layers required;
- Installation 38m x 38m synthetic bowling rink;
- Minimum 5 year warranty; and
- Make good surrounds.

2. INSTALLATION of retractable shade sails at the Karratha Bowling Club with the following weighted selection criteria and scope.

Selection Criteria	Weighting
Price	60%
Relevant Experience	15%
Methodology	15%
Capacity to Deliver	10%

Scope

- Engineer retractable shade system to accommodate necessary wind loading;
 - Footing and structural detail
- Install shade system which is minimum 38m x 38m;
- Minimum of 3 meters height clearance;
- Supply and install mechanical systems and include manual override;
- Minimum 10 year warranty; and
- Make good surrounds.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott,
 Cr Smeathers, Cr Vandenberg, Cr White-Hartig
 AGAINST : Nil

11.2 KARRATHA ARTS AND COMMUNITY PRECINCT PUBLIC ART

File No:	CM.245
Responsible Executive Officer:	Director Community Services
Reporting Author:	Community Project Officer
Date of Report:	29 July 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Karratha Art and Community Precinct Artwork locations map

The Artwork Submission will be available at the August 2016 Council Briefing and the August 2016 Ordinary Council Meeting.

PURPOSE

For Council to consider the recommendations by the Public Art Steering Committee (PASC) to call for tenders from three Expression of Interest artwork applicants for the Karratha Arts and Community Precinct.

BACKGROUND

The Public Artwork brief noted the Karratha Arts and Community Precinct will provide an innovative, contemporary arts and community facility that reflects community needs both now and into the future. The brief required that public art be incorporated into the Karratha Arts and Community Precinct with the aim to be inspiring and engaging. It will acknowledge the Indigenous culture of the region in which the facility is located, and it will contribute to a distinct sense of place, whilst presenting the facility as a vibrant and active Precinct that unites the community.

On 21 September 2015 Council agreed to the public art locations for the Karratha Arts and Community Precinct as; the façade of the Southern wall elevation (Artwork location 3), Staircase within the main foyer (Artwork location 2) and elements of the external amphitheatre shade structure (Artwork location 1).

The Karratha Arts and Community Precinct Public Art commissions brief and Expression of Interest request documents were developed in accordance with the Public Art Management Procedure document and Public Art Policy.

Expressions of Interest were sought for Artwork locations 2 and 3 with 12 submissions received in total.

Expressions of Interest were evaluated by the PASC on 26 July, 2016 and the recommendation was made to shortlist and call for Design Concept Proposals from the applicants for the artwork locations as follows:

Artwork location 2:

1. UAP Australia Pty Ltd
2. Zen Ironwork
3. Roebourne Art Group

Artwork Location 3:

1. UAP Australia Pty Ltd
2. Roebourne Art Group
3. Creativemove Pty Ltd

Copies of the shortlisted submissions will be available at the August Council briefing session due to the size of the documents.

The proposed program for the shortlisted works are summarised as;

Artwork 2	Date
Council Endorsement	August 2016
Shortlisted Artist presentations	August / September 2016
Council consider preferred applicant	October 2016
Work completed	March 2018 to coincide with builder P.C
Artwork 3	
Council Endorsement	August 2016
Shortlisted Artist presentations	October 2016
Tender award considered by Council	November 2016
Works completed	March 2018 to coincide with builder P.C

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place in accordance with the requirements of the Public Art Management Procedure and with the engagement of the PASC.

An internal stakeholder group has been established for internal consultation regarding the public art commission projects.

COMMUNITY CONSULTATION

The public artwork Expression of Interest documents were advertised in the state wide newspaper, provided to artists from previous City projects as well as being advertised via art organisations.

Consultation has taken place between Ngarluma Aboriginal Corporation and the City of Karratha regarding this project. Ngarluma Aboriginal Corporation has, and will continue to be consulted to provide information to Officers throughout the public art commission projects.

STATUTORY IMPLICATIONS

Tenders for Artwork Location 3 are proposed to be called in accordance with Sections 3.57 and 5.42 of the *Local Government Act 1995*.

Whilst the consideration of public art is recognised as being subjective, the processes and procedure behind the recommendation contained within this report are governed by the Public Art Management Procedure (PAMP) document.

The process has been managed in accordance with the PAMP. The recommendation is based on a proven calculated methodology that considered and recorded all criteria as per the PAMP.

Given Artwork 2 expenditure is below the tender threshold of \$150,000 the tender regulations are not applicable. Once the endorsed shortlisted submission are assessed by the PASC, Council will consider the recommendation for the preferred artwork.

POLICY IMPLICATIONS

The City of Karratha has commitment to incorporate public art in accordance with CS12 Public Art Policy.

The following policies are applicable;
CG11 – Regional Price Preference Policy;
CS12 – Public Art Policy;
CE13 – Tender Evaluation Policy.

FINANCIAL IMPLICATIONS

The Karratha Arts and Community Precinct project budget has an allocation of \$470,000 which is equal to 1% of the construction cost for public art.

The Public Art budget is allocated across the following components;

Project	Estimated Cost ex GST
Artwork Location 1: Amphitheatre shade structure	\$20,000
Artwork Location 2: Staircase within the main foyer	\$100,000
Artwork Location 3: Southern wall elevation of building	\$250,000
Provisional Sum allowances for artworks	\$35,000
Project Management	\$65,000
TOTAL	\$470,000

The Public Art allocation has been budgeted within the Karratha Arts and Community Precinct Project budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.a.2.6	Operate Community Facilities
Our Services:	1.a.2.6.6	Plan new facilities and upgrade new facilities
Our Program:	1.a.3.1	Provide open spaces which cater for the communities needs
Our Services:	1.a.3.1.2	Improve open space as per community needs
Our Programs:	1.f.4.4	Strengthen relationships with Indigenous groups, promoting culture, history and achievements
Our Services:	1.f.4.4.1	Celebrate the culture, history and achievements of local indigenous people

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

Officer work plans accommodate the resourcing required for the recommendation proposed.

RELEVANT PRECEDENTS

On 21 September 2015 Council endorsed the public art locations for the Karratha Arts and Community Precinct.

Council has endorsed public art recommendations for a number of facilities such as the:

- Karratha Airport
- Karratha Leisureplex

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to AGREE to call for tenders for Artwork Location 3 for the Karratha Arts and Community Precinct, with the following weighted selection criteria, with project funds of \$250,000 having been adopted within the 2016/2017 annual budget.

Selection Criteria	Weighting
Response to Brief (including Price)	___%
Relevant Experience and Technical Capabilities	___%
Quality of Previous Work	___%
Methodology	___%
Structural Compliance	___%
Management (including Capacity to Deliver)	___%

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT PROCEED with the Artwork Location 3 public art commission; and
2. REALLOCATE \$250,000 within the Karratha Arts and Community Precinct construction budget.

CONCLUSION

Expressions of Interest were sought for Artwork Location 2 and Artwork Location 3 for the Karratha Arts and Community Precinct, with 12 submission received in total.

Expressions of Interest were evaluated by the Public Art Steering Committee on 26 July, 2016 and the recommendation was made to shortlist and call for Design Concept Proposals from three Artwork Location 2 applicants, and to call for Design Concept Proposal contained within a Request for Tender from three Artwork Location 3 applicants.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 and 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the following Karratha Arts and Community Precinct Artwork Location 2 applicants to progress to the design concept stage as recommended by the Public Art Steering Committee:
 - i. UAP Australia Pty Ltd
 - ii. Zen Ironwork
 - iii. Roebourne Art Group
2. **CALL** tenders from the following Karratha Arts and Community Precinct Artwork Location 3 applicants as recommended by the Public Art Steering Committee as a result of the Expression of Interest process:
 - i. UAP Australia Pty Ltd
 - ii. Roebourne Art Group
 - iii. Creativemove Pty Ltd

With the following weighted selection criteria nominated within the Public Art Management Procedure;

Selection Criteria	Weighting
Response to Brief (including Price)	40%
Relevant Experience and Technical Capabilities	15%
Quality of Previous Work	15%
Methodology	15%
Structural Compliance	10%
Management (including Capacity to Deliver)	5%

COUNCIL AMENDED RESOLUTION

Res No : 153533
MOVED : Cr Bertling
SECONDED : Cr Parsons

That Council by **SIMPLE** Majority pursuant to Section 3.18 and 3.57 of the *Local Government Act 1995* **RESOLVES** to:

1. **ENDORSE** the following Karratha Arts and Community Precinct Artwork Location 2 applicants to progress to the design concept stage as recommended by the Public Art Steering Committee:
 - i. UAP Australia Pty Ltd
 - ii. Zen Ironwork
 - iii. Roebourne Art Group
2. **CALL** tenders from the following Karratha Arts and Community Precinct Artwork Location 3 applicants as recommended by the Public Art Steering Committee as a result of the Expression of Interest process:
 - i. UAP Australia Pty Ltd
 - ii. Roebourne Art Group
 - iii. Creativemove Pty Ltd

With the following weighted selection criteria nominated within the Public Art Management Procedure;

Selection Criteria	Weighting
Response to Brief (including Price)	40%
Relevant Experience and Technical Capabilities	15%
Quality of Previous Work	15%
Methodology (including community feedback)	15%
Structural Compliance	10%
Management (including Capacity to Deliver)	5%

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

REASON : Councillors modified the Officer's recommendation as they felt community feedback is a factor that should be taken into consideration when evaluating tenders.

12 DEVELOPMENT SERVICES

12.1 WATER EFFICIENCY ACTION PLAN

File No:	EM.23
Responsible Executive Officer:	Director Development Services
Reporting Author:	Strategic Planner
Date of Report:	29 July 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Draft City of Karratha Water Efficiency Action Plan

PURPOSE

For Council to consider the draft City of Karratha Water Efficiency Action Plan.

BACKGROUND

In 2009, the Water Corporation and Department of Water launched the *Waterwise Council Program*, which aims to assist local governments improve water use efficiency in operations and in local communities. In September 2015, the City signed a Memorandum of Understanding (MoU) with the Water Corporation and Department of Water committing to the program. This commitment requires the City to review water consumption and create a WEAP for Council operations and community use.

The development of the Water Efficiency Action Plan (WEAP) involved the following:

1. An audit of water consumption and use patterns;
2. The setting of reduction goals;
3. The setting of benchmarks for high water consuming sites; and
4. The detailing of water saving actions and initiatives.

Auditing of Water Consumption and Usage Patterns

An audit of corporate water use was completed for Council operations for the period between 2007 and 2015. This audit revealed that on average the City consumed 386,292kL of water annually. This annual consumption peaked in 2008 at 475,649kL and has been steadily declining, reaching 326,335kL by 2014. The audit revealed the 10 highest water consuming buildings, facilities and services in the City over this time to be:

1. Baynton West Oval
2. Airport
3. Wickham Sports Precinct
4. Leisureplex
5. Tambrey Reserve
6. Street Planting
7. Standpipes
8. Nickol West Park - Falcon Parade
9. Frank Butler Centre
10. Roebourne Swimming Pool

Setting Reduction Goals

The recommended Potable Water Conservation Goal in the draft is:

The City of Karratha aims to implement up-to-date, best practice water conservation measures in City buildings, City parks and City facilities to ensure that water consumption is undertaken at optimum efficiencies annually.

The audit of corporate water consumption as part of preparing the WEAP indicates that the City is already operating with the following best practice water conservation strategies:

- recycling and reuse of treated waste water;
- the use of grey water at the Airport;
- the installation of a Backwash Recycling System at the Leisureplex; and
- the use of water efficient irrigation practices at City reserves.

Even though the City is currently implementing programs that ensure water consumption savings, the Potable Water Conservation Goal reflects the City's commitment to ongoing best practice water management. As general water consumption is outside of the City's control, objectives in relation to general water consumption are directed towards the City influencing water conservation behaviour through information and education.

Setting Benchmarks

The table below sets out the latest annual consumption figures for Council operated facilities as a benchmark for assessing future water consumption at those facilities.

Table1: Current Water Usage Rate for High Water Consuming Sites

Facility or Irrigated Area (Parkland)	Description	Period (Financial Year)	Water Used (kL)	Performance Indicator	Current Water Usage Rate
Baynton West Park	Park irrigation plus public amenities	2015	31,716	kL/ha	5766kL/ha
Airport	City consumption only	2015	19,979	kL/patron	0.097kL/patron
Wickham Sports Precinct	Excludes facilities	2015	24,777	kL/ha	6194kL/ha
Leisureplex	Excludes oval	2015	19,729	kL/patron	0.036kL/patron
Tambrey Park	Park irrigation plus public amenities	2015	15,580	kL/ha	7790 kL/ha
Nickol Park Falcon Parade	Park irrigation plus public amenities	2015	11,207	kL/ha	2947kL/ha
Frank Butler Centre	Some park irrigation plus public facilities and amenities	2015	10,727	kL/patron	0.12 kL/patron
Roebourne swimming pool	Pool plus public amenities	2015	10,533	kL/patron	1.06kL per patron

As can be seen, there was significant variation in water use across parks and recreation reserves in 2015. The City is currently considering ways to reduce water use on these public open spaces.

The water use figures are based on water accounts provided by the Water Corporation. Water Corporation accounts are based on meter readings so do not distinguish different water uses from a meter (i.e. turf irrigation versus facility use). In this respect, it is recommended that the water use at the high consuming sites listed above be further interrogated so that an accurate picture on specific water use can be determined. In

particular, the water use at the Wickham Sports Precinct and the Frank Butler Centre needs to be further investigated to determine the amount of wastewater being used in the case of Wickham and the amount of turf being irrigated in the case of the Frank Butler centre. An action indicating the need for an immediate audit of these two sites has been listed in the WEAP. It is recommended that this work be done prior to the WEAP being sent to the Water Corporation.

Once confirmed, these water consumption rates will be used as benchmarks and water use will be monitored and assessed against these benchmarks every two years to determine if a reduction has been achieved.

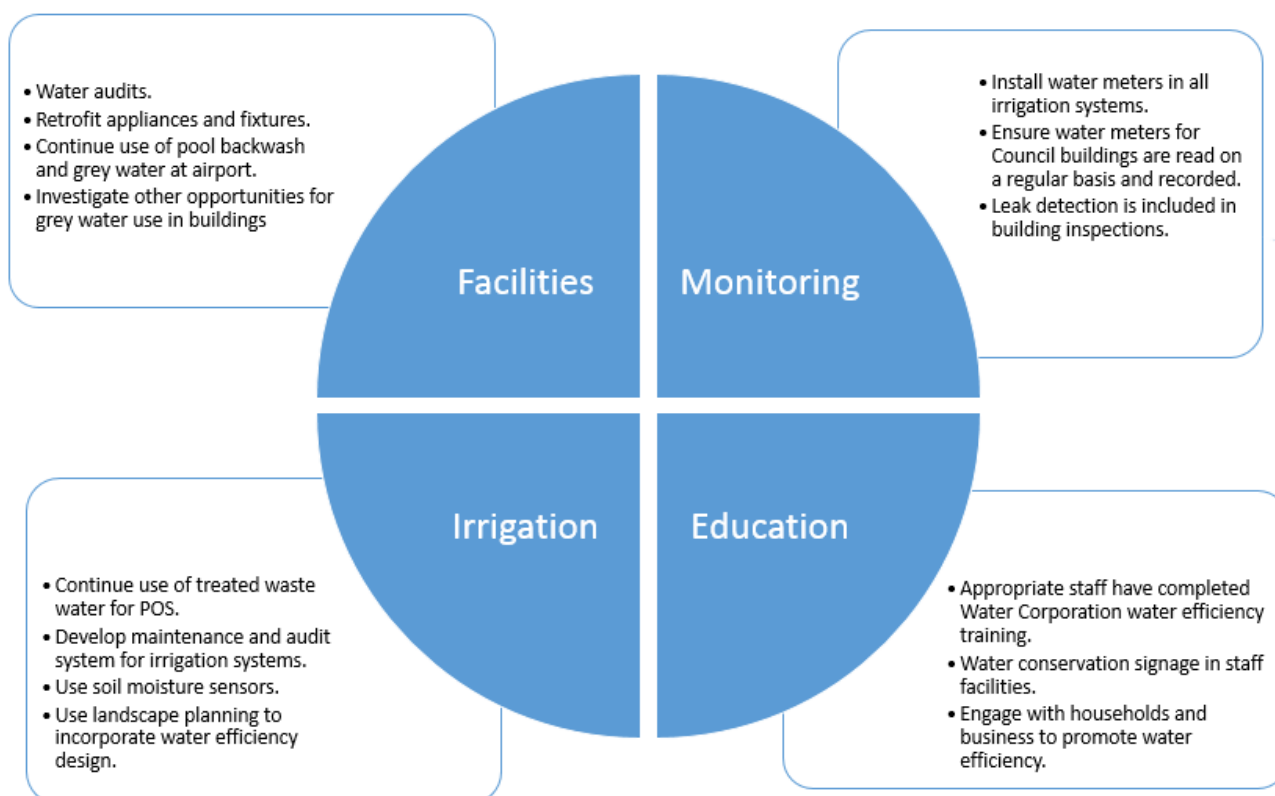
Site 7, standpipes can be high consuming 'sites'. It is not recommended that these facilities be measured against benchmarks over the initial monitoring period because their water consumption fluctuates significantly from year to year, depending on planting programs.

Proposed Water Saving Actions Initiatives

To reduce the overall corporate water consumption, a series of water saving actions are recommended.

These water saving actions have been categorised according to their area of influence (i.e. within City-owned and run facilities, through City irrigation practices, through ongoing monitoring or through the implementation of education programs). The proposed actions are listed in Figure1 below.

Figure 1: Proposed Water Saving Actions



Next Steps

If Council endorses the WEAP, it will be presented to the Water Corporation for consideration under the *Waterwise Council Program*. Water Corporation consideration represents the

completion of step one towards becoming a Waterwise Council. Subsequent steps will require: completion of Waterwise training by appropriate staff; no breaches of agreements on scheme water usage within 12 months and a commitment to report annually on water efficient programs. It is noted here that the City's Effluent Reuse Scheme will come on line within the two year monitoring period, so should have a positive effect on scheme water use.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic and environmental issues. Attention towards implementation of actions recommended in the plan should contribute to a reduction of water consumption, which in turn would reduce water costs and minimise City impacts on the environment.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Planning Services, Infrastructure Services, (including Parks and Gardens), the Recreation Facilities Team and the Airport Management Team in regards to reduction targets and implementation actions.

COMMUNITY CONSULTATION

No community consultation is required as the plan is primarily concerned with corporate operations. Nonetheless, the City should promote good work it is doing in the water conservation space. The community will be consulted as part of future education programs.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Corporate water use cost the City \$935,573 in the 2015/2016 financial year. It is anticipated that the implementation of water saving initiatives arising from the plan should result in significant cost savings. The retrofitting actions proposed in the plan may require an initial capital cost through the installation of new infrastructure, however, this cost can be measured against the payback period that will occur from installing the water saving infrastructure.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program:	1.b.3.1	Implement a proactive, maintenance, refurbishment and upgrade program for buildings.
Our Services:	3.a.1.4	Promote and implement a responsible use of resources for environmental sustainability.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations.

IMPACT ON CAPACITY

Planning Services will be monitoring water use and coordinating implementation of the Action Plan.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the City of Karratha Water Efficiency Management Plan and the targets and actions within, subject to the following amendments being made:

1. _____
2. _____
3. _____

CONCLUSION

The City of Karratha Water Efficiency Action Plan provides a framework for assessing corporate and community water consumption and determining measures to improve efficiency. It provides an opportunity to monitor water usage and review practice methods to improve water efficiency of Council operations. It also provides a potential financial saving through avoiding unnecessary wastage which in turns leads to an environmental benefit.

In light of the above, it is recommended that Council note the City of Karratha Water Efficiency Action Plan and the targets and actions contained within, and that subject to more detailed review of water use for major water consuming sites and any required revisions, the Action Plan be referred to the Water Corporation for consideration.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153534
MOVED : Cr Harris
SECONDED : Cr Bertling

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. NOTE the City of Karratha Water Efficiency Action Plan; and**
- 2. FORWARD a copy of the City of Karratha endorsed Water Efficiency Action Plan to the Water Corporation for consideration under the Waterwise Council Program.**

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

12.2 PROPOSED CLOSURE OF ROAD RESERVE (ROAD NO. 432) FOR FUTURE PORT OF BALLA BALLA

File No:	LM16066
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Statutory Planner
Date of Report:	19 July 2016
Applicant/Proponent:	Pilbara Ports Authority
Disclosure of Interest:	Nil
Attachment(s)	Road Closure Plan (Drawing Reference PB-006-008-02-02)

PURPOSE

For Council to consider a proposal by the Pilbara Ports Authority (PPA) to close a portion of road reserve (Road No. 432) to accommodate a causeway required for the future Port of Balla Balla.

BACKGROUND

Proposed Future Port of Balla Balla

The PPA is facilitating an iron ore transshipping export port to be constructed and operated at Balla Balla. The proposed port of Balla Balla, located 100 km east of Dampier and 120 km south west of Port Hedland, will fall under the PPA's jurisdiction. The foundation proponent, Balla Balla Infrastructure Group (BBIG), plans to develop an integrated logistics solution that provides bulk materials export opportunities for BBIG mine developments and third party mine developments in the Pilbara region.

The project will comprise rail haulage, port stockyards and a barge loading facility for the transshipment of ore from the barge to ocean going vessels. BBIG anticipates three stages of development with Phase 1 of the project expected to achieve an export capacity total of 45 megatons per annum.

The land area required for the future port as it relates to Road No. 432 is shown in Attachment 1. The PPA has stated it will not be able to construct the proposed port causeway infrastructure if the intersecting road reserve of Road No. 432 remains in place.

Road No. 432

Road No. 432 is a road reservation only (no road or vehicle access track currently exists within the reservation). The reservation extends approximately 50km south-west and 100km north-east of the section proposed to be closed. The section proposed to be closed is only a small portion in the context of the rest of the reservation, comprising 367m in length as shown in Attachment 1. The road closure is required to accommodate a road and conveyors that are necessary for the functioning of the future Port of Balla Balla.

The location of the section of road reserve to be closed is remote from any other land use or infrastructure and will have no impact on surrounding land uses. It is therefore recommended Council support the closure of this portion of Road No. 432 to allow for future infrastructure associated with the Balla Balla Port to be constructed.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

Community consultation is to occur for a period of 35 days following the adoption of the Officer's recommendation in accordance with section 58 of the *Land Administration Act 1997*.

STATUTORY IMPLICATIONS

The road closure process is governed by section 58 of the *Land Administration Act 1997*. When considering an application for permanent road closure, Council should take into account:

1. Whether the road is unused and whether future planning for the area may necessitate the retention of the road;
2. The views of adjoining owners and whether or not they support the proposal;
3. Whether adjoining owner(s) are prepared to purchase the land and it can be disposed of in its entirety;
4. The concerns of various service authorities who may have pipes, drains, cables, manholes etc. contained within the road reserve; and
5. Any submissions for or against the proposal lodged in response to advertising.

In relation to the first consideration listed above, the City's Town Planning Scheme No. 8 (TPS8) does not reserve the land for a future road and there are no strategies or plans in place to construct a road within the reservation. The remaining considerations listed will be identified upon the closure of 35 days of public consultation that will ensue following Council's resolution to initiate the road closure process.

A further report to Council will only occur if there are objections to the proposal following public consultation. Otherwise, if Council resolves to request closure of the subject section of road reserve now, that resolution will form the notice of motion to close a portion of Road No. 432 that is required under the *Land Administration Act 1997* and *Land Administration Regulations 1998*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program:	3.a.1.3	Provide expert advice to Government Agencies regarding matters relating to lands including native vegetation, mining leases and land tenures.
Our Services:	3.a.1.3.1	Respond to requests for City advice and provide information on crown land, mining leases, environmental controls, encumbrances and related matters.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously progressed road closures in accordance with section 58 of the *Land Administration Act 1997*.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the proposed closure of a portion of Road No. 432 as shown on the attached Pilbara Ports Authority Drawing Reference PB-006-008-02-02.

CONCLUSION

The Pilbara Ports Authority requires the subject portion of Road No. 432 to be closed for an infrastructure corridor associated with the future Port of Balla Balla.

Given that there is no existing or planned road located within the subject section of reserve and considering the remote nature of the section to be closed, and the fact that the proposal does not affect any surrounding land use, it is recommended that Council support the proposed closure and initiates the road closure process in accordance with the *Land Administration Act 1997*.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153535
MOVED : Cr Smeathers
SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Section 58 of the *Land Administration Act 1997* RESOLVES to:

1. **SUPPORT** the proposed closure of the required portion of Road No. 432 as shown on the attached Pilbara Ports Authority Drawing Reference PB-006-008-02-02 subject to no substantial objection being received during advertising of the proposal;
2. **ADVERTISE** the proposed road closure for not less than 35 days in accordance with the *Land Administration Act 1997*; and
3. **ADVISE** the Department of Lands of Council's support following consideration of any submissions received during public consultation.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

Cr White-Hartig declared an impartiality interest in Item 12.3 Hearson Cove Foreshore Management Plan and Wickham Boat Beach Area Foreshore Management Plan as Cr White-Hartig is the Chairperson for Regional Development Australia – Pilbara which made a submission on the Hearson Cove and Wickham Boat Beach Foreshore Management Plan;

Cr White-Hartig declared indirect financial interests in Item 12.3 Hearson Cove Foreshore Management Plan and Wickham Boat Beach Area Foreshore Management Plan as Cr White-Hartig(s)

- spouse is employed by Rio Tinto which submitted a response to the proposed Hearson Cove and Wickham Boat Beach Foreshore Management Plan; and
- rents her house in Karratha through a Property Manager to the Murujuga Aboriginal Corporation which are a major stakeholder in the proposed Hearson Cove and Wickham Boat Beach Foreshore Management Plan.

Cr White-Hartig did not leave the room.

12.3 HEARSON COVE FORESHORE MANAGEMENT PLAN AND WICKHAM BOAT BEACH AREA FORESHORE MANAGEMENT PLAN

File No:	EM.12
Responsible Executive Officer:	Director, Development Services
Reporting Author:	Strategic Planning Officer
Date of Report:	29 July 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Schedule of Submissions

Full copies of the publicly advertised Hearson Cove Foreshore Management Plan and the Wickham Boat Beach Area Foreshore Management Plan documents will be available at the Ordinary Council Meeting.

PURPOSE

For Council to consider submissions received on the Hearson Cove and Wickham Boat Beach Foreshore Management Plans and to determine whether these Plans should be adopted for final approval.

BACKGROUND

The Hearson Cove and Wickham Boat Beach foreshores are increasingly popular coastal destinations that need to be managed in a way that enhances amenity and conserves natural and cultural values. The Foreshore Management Plans (FMPs) for these areas have been designed to achieve the following aims:

1. Contribute to the implementation of local and regional planning objectives and coastal strategies;
2. Consolidate community partnerships and build community capacity and ownership of the area including working with the area's traditional owners; and

3. Foster the sustainable recreational and tourist use of the area through a plan that protects the environmental and cultural values of the area and identifies access arrangements and long term infrastructure needs.

Council resolved at the May 2016 Ordinary Council meeting to endorse the Hearson Cove and Wickham Boat Beach Area FMPs for public advertising. The Plans were made available for public comment for 28 days. A total of ten submissions were received.

Submissions that were concerned with the Hearson Cove foreshore area included an inquiry into the lack of industrial buffers and the possible need for ecological and weed surveys of the foreshore area. Submissions concerned with the Wickham Boat Beach Area included a query into the interaction of Rio Tinto leased lands and the foreshore and how the actions proposed in the plan are to be implemented. The Ngarluma Aboriginal Corporation requested greater acknowledgement in both plans as Traditional Owners of the areas.

A summary of key issues raised in the submissions is provided below.

Summary of Submissions

Buffers between Industrial Land Uses and the Hearson Cove Foreshore Area

The Department of State Development and Yara suggest a need for investigation into the formalisation of buffers between the strategic industrial area on the Burrup and the foreshore reserve. Currently the Hearson Cove FMP makes mention of *SPP 4.1 State Industrial Buffer Policy* and the need to refer to this guidance document when undertaking future land use planning for the area. It is proposed that an additional action be included in the management table that requires future investigation into buffers but with the need to provide for the planned and ongoing use and enjoyment of surrounding non-industrial land.

Acknowledgment of NAC as the Traditional Owners - Hearson Cove FMP

The Ngarluma Aboriginal Corporation (NAC) has indicated that, as Native Title Holders in areas along the Karratha coastline, they require greater input into the development of foreshore plans. NAC has raised concerns about limited involvement in the development of the Hearson Cove FMP. The Hearson Cove foreshore reserve is surrounded by the Murujuga National Park. This reserve was acquired under the Burrup and Maitland Industrial Estates Agreement (BIMEA) in return for benefits provided to the collective claimant groups. This process resulted in the formation of the Murujuga Aboriginal Corporation (MAC), a body representing all claimant groups on the Burrup Peninsula (including NAC). The 2005 High Court decision in respect to the Ngarluma/Yindjibarndi Native Title claim determined that native title does not exist in respect to the Burrup Peninsula (inclusive of the Hearson Cove foreshore reserve).

Based on the situation on the Burrup Peninsula in relation to Native Title and tenure, the City has consulted closely with the Murujuga Aboriginal Corporation during the development of the Hearson Cove FMP. NAC was also consulted independently regarding preparation of the Plan.

As is noted above, the City's reserve at Hearson Cove is surrounded by the Murujuga National Park. As part of Murujuga, Hearson Cove is significant to the Ngarda Ngarli (people of Murujuga). Murujuga Rangers are already patrolling, caring for and rehabilitating the area. It seems logical for the Hearson Cove reserve be incorporated into the Murujuga National Park and it is recommended that an action be included in the Hearson Cove FMP to investigate and progress this. This would provide for greater involvement of Traditional Owners in the management of this area as part of the Murujuga National Park.

Acknowledgment of NAC as the Traditional Owners - Wickham Boat Beach FMP

The Ngarluma people are the Traditional Owners of country comprising the Wickham foreshore areas and should be acknowledged as such within the Plan. In light of this, it is recommended that the recurring reference to 'Traditional Owners' within the Plan be replaced with reference to the Ngarluma Aboriginal Corporation, as the representative body for the Ngarluma people.

The Requirement for Ecological and Weed Surveys.

It was requested that information on the extent of ecologically significant flora and fauna species and environmental weeds within the foreshore areas be determined to ensure the implementation of best management practices. It is recommended that an action be included in both Plans that requires future ecological and weed surveys.

The Need for a Coordinated Approach to the Closure of Unauthorised Tracks and the Upgrade and Maintenance of Others within the Wickham Boat Beach Foreshore Area

Rio Tinto has inquired into the proposed closure of unauthorised tracks within the Wickham Foreshore Area and the method by which this will be undertaken. Concern was expressed that closure of unauthorised tracks will push people onto Bells Beach, which is a Rio Tinto leased area, is close to Rio Tinto operations and is also a significant turtle nesting area. Rio Tinto also indicated that should tracks breaching Rio Tinto leased land be modified, there is the need for the current *Deed of Access – Boat Beach Road* to be reviewed. In response, it is suggested that management actions within the Plan concerning the closing of tracks be reworded to reflect a collaborative approach with Rio Tinto.

Query on the Type and Location of Coastal Infrastructure at Wickham Boat Beach

Rio Tinto queried the type and location of signage at entry points onto Wickham Boat Beach, indicating that there is a need for Rio Tinto signage in places where its operations may interact with the foreshore reserve. Rio Tinto also queried the proposed location of amenity structures as currently a diagram within the management document shows amenity structures within Rio Tinto leased land. A further query was made as to the lighting impacts from coastal infrastructure on nesting turtles.

It is suggested that an action be included in the plan indicating the need for a future *Wickham Boat Beach Area Foreshore Works Implementation Plan* that provides detail on the design and location of coastal infrastructure. An action should also be included allowing Rio Tinto to install signage in locations where its operations interact with the foreshore reserve. No artificial lighting is to be installed as part of this Plan.

Request for Clarity on the Implementation of Proposed Management Actions within the Wickham Boat Beach Area FMP

Rio Tinto has requested clarity on the roll out of proposed management actions. It is recommended that details of implementation be determined via preparation of Foreshore Works Implementation Plans, as has been done for other adopted FMPs. It is recommended that an action be included within the management table that allows for Rio Tinto input during the implementation phase.

Query into the Management of Off-Road Vehicles

The Port Walcott Yacht Club has questioned if there was more that could be done to regulate off-road vehicles using Wickham Boat Beach. It is recommended that additional action be included in the Wickham Boat Beach FMP that involves greater patrolling by City Rangers

and the implementation of an education program that educates on the dangers of irresponsible off-rad driving.

A Schedule of Submissions has been prepared (Attachment 1) that provides full details of the submissions and Councils proposed responses. It is recommended that all submitters be forwarded a copy of the adopted Schedule of Submissions so that they can see that the Council has considered the points raised and how the Council has responded.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance. While the foreshore management plans will not incur a substantial one-off cost in the immediate future, they will guide decisions about future investment in foreshore improvements and management. The foreshore management plans will therefore have implications for the present and future wellbeing of the City.

COUNCILLOR/OFFICER CONSULTATION

Officer consultation has occurred throughout the development of these foreshore management plans, particularly with Ranger Services and Infrastructure Services. Both identified the need for improved guidance regarding the management of the foreshore areas. Internal consultation will continue as part of preparing Foreshore Works Implementation Plans.

COMMUNITY CONSULTATION

The Foreshore Management Plans have been developed through a comprehensive process of community consultation and engagement. In accordance with the City's policy CE-9 Consultation, the City has engaged the community throughout the process of developing these plans via community workshops, flyers to community groups, the City's web and Facebook pages, notices in the paper and an online survey.

STATUTORY IMPLICATIONS

There are no statutory implications. The purpose of the documents is to inform and provide strategic direction, not implementation at this stage. There are therefore no statutory obligations.

POLICY IMPLICATIONS

There are no direct policy implications. Policy development is deemed to be part of the implementation process of the plans.

FINANCIAL IMPLICATIONS

Indicative costings for both plans have been derived (see Appendix 3 of both FMPs), however implementation of proposed actions will not be undertaken until Foreshore Works Implementation Plans have been prepared and works packages adopted. An allocation of \$100,000 has been made by Council in this financial year for the development of design priorities for Wickham Boat Beach. The Wickham Boat Beach Area Foreshore Management Plan sets out priority works for this area and can therefore inform expenditure.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.a.2.4	Maintain City infrastructure necessary to meet the community needs
	1.a.3.1	Provide open spaces which cater for community needs.
	1.f.2.3	Make the most of our Natural and Public Environment.

- Our Services:
- 1.f.4.4 Strengthen relationships with indigenous groups, promoting culture, history and achievements.
 - 3.a.1.4 Promote and implement responsible use of resources for environmental sustainability.
 - 1.a.3.1.3 Maintain and renew City's parks, gardens, streetscapes, properties, bushland and reserves.
 - 1.a.2.4. Continue to maintain and renew other community infrastructure (beaches, boat ramps, jetties).
 - 1.f.4.4.2 Demonstrate a commitment to building respectful relationships with indigenous groups within the City.
 - 3.a.1.4.1 Prepare and implement environmental strategies.

RISK MANAGEMENT CONSIDERATIONS

Some risk management considerations have been embedded into the FMPs. Each FMP makes reference to the City's Coastal Hazard Risk Management and Adaption Planning, which identifies the vulnerability of each area in respect to coastal processes and large storm events. In regards to Hearson Cove, it was identified that a 1 in 100 year storm surge event could result in the area becoming inaccessible (peak water level could reach 5.6m AHD, with Hearson Cove Road becoming flooded at 4m AHD). The Hearson Cove FMP recommends a storm surge risk assessment be undertaken as part of planning any infrastructure improvements at Hearson Cove. Additionally, both plans detail the possible need for Aboriginal Heritage Surveys prior to the implementation of infrastructure works. There is a risk that these surveys may result in a delay of works and large cost implications to the City. Also, the Wickham Boat Beach Foreshore area is located in an area surrounded by Rio Tinto leased land, with the access road into the foreshore owned by Rio Tinto. All actions that are to be implemented from the plan require due consultation with Rio Tinto as prime stakeholders.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The Council has adopted FMPs for Karratha, Point Samson and Gnoorea (40 mile).

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER further consideration of the draft Hearson Cove FMP and Wickham Boat Beach Area FMP pending further investigations.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ADOPT the Hearson Cove FMP and Wickham Boat Beach Area FMP for the following reasons:

1. _____; and
2. _____.

CONCLUSION

Submissions received regarding the Hearson Cove and Wickham Boat Beach Area Foreshore Management Plans demonstrate a keen community interest in effective management of these foreshores.

All submissions received highlighted valid management issues and suggestions. Having reviewed the submissions, it is recommended that the modifications to the documents be authorised to account for good points made in submissions. It is recommended that the Schedule of Submissions be sent out to all submitters to show that all points made have been considered and how those matters have been responded to.

Something that has been highlighted through the process of preparing the Hearson Cove FMP is the interest in Traditional Custodians taking responsibility for management. To this end, it is recommended that a discussion be entered into regarding the incorporation of the City's Hearson Cove reserve into the Murujuga National Park.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153536
MOVED : Cr Harris
SECONDED : Cr Cucel

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. ADOPT the Schedule of Submissions;**
- 2. MODIFY the documents to reflect changes required in response to submissions;**
- 3. INVESTIGATE discussions into the incorporation of the City's Hearson Cove reserve into the Murujuga National Park;**
- 4. ADOPT the Hearson Cove and Wickham Boat Beach Area Foreshore Management Plans modified in accordance with this decision; and**
- 5. FORWARD the Schedule of Submissions to all submitters.**

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 REQUEST FOR TENDER – WEED SPRAYING AND FERTILISING

File No:	PK .83
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure
Date of Report:	26 July 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To seek Council's consideration of a proposal to call tenders for weed spraying and fertilising services.

BACKGROUND

Following a Parks and Gardens Service Review carried out in 2015, Officers reviewed the Turf Management and Open Areas Maintenance Contract and considered it would be more advantageous to provide multiple contracts for specific contract elements. This would enable sole suppliers to provide competitive prices and give smaller and specialist operators a greater opportunity to tender.

Council subsequently resolved on 20 June 2016, not to extend the Turf Management and Open Areas Maintenance Contract which has been in effect from June 2013 until June 2016, and instead tender the service components separately. Recent approvals to call tenders for services, include Mowing, and Open Area Vegetation Slashing.

The third and final component of the services required is weed spraying and fertilising. The proposed contract scope is as follows:

- Supply and application of fertiliser and other soil amendments to Parks and Ovals,
- Weed control in road reserves, drainage reserves and streetscapes, utilising various spraying application practices,
- Facilitating/supporting the City's strategy of identifying and implementing more sustainable maintenance techniques (retaining suitable native species, selective vegetation control, and revegetation).

It is recommended that this contract be let for a period of three years with two by one year extensions in line with other service contracts.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues or Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

There has been consultation between the Director Strategic Projects & Infrastructure, Manager Infrastructure Services and the Parks & Gardens Coordinator.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders for the works are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995*. The form of contract related to the tender is proposed to be in accordance with AS 4921-2003.

POLICY IMPLICATIONS

Council Policy CE13 – Tender Evaluation and Policy CG11 – Regional Price Preference is applicable to this matter.

The proposed evaluation is based on the following criteria, weightings and justification:

Criteria	Weighting	Justification
Relevant Experience	10%	Although some experience in weed control and fertiliser application is reasonably important it is not a complicated exercise and is therefore weighted low.
Capacity to Deliver	15%	It is important that the contractor has the proper equipment and resources to carry out the work to an appropriate level and efficiently with back up resources where required.
Demonstrated Understanding	15%	The contractor must understand the impact of environmental conditions in relation to plant health and pest life cycles. The contractor must also demonstrate a good understanding of turf fertilising application practises.
Price	60%	Given that this is a reasonably straight forward task, price is an important consideration and is weighted relatively high. Local price preference will be applied.

The criteria is consistent with the recent contracts of a similar nature.

FINANCIAL IMPLICATIONS

The expenditure associated with delivering services under this contract will be in accordance with Council's budget allocations. The contract price per annum is estimated at \$150,000 with a total estimated contract price including the extension options at \$750,000.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program:	1.a.3.1	Provide open spaces which cater for the communities needs
Our Services:	1.a.3.1.3	Maintain and renew City's parks, gardens, streetscapes and facilities, bushland and reserves.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of financial risk or service interruption.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously endorsed calling tenders for Turf Management and Open Areas Maintenance under RFT 19-12/13, and recently endorsed the calling of separate tenders for Turf Mowing Services in June and Slashing Services in July.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. CALL Tenders for Weed Spraying and Fertilising in accordance with the scope of works outlined in this report; and
2. ENDORSE the Tender Selection Evaluation Criteria as follows: _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE the calling of Tenders.

CONCLUSION

Council has in the past supported the calling of Tenders for the Turf Management and Open Areas Maintenance contract and is now requested to consider the specification of works for an independent Weed Spraying and Fertilising contract, along with the tender evaluation selection criteria in order to progress the calling of tenders.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153537
MOVED : Cr Cucel
SECONDED : Cr Scott

That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:

1. **CALL** Tenders for Weed Spraying and Fertilising in accordance with the scope of works as outlined in this report, including; Supply and application of fertiliser and other soil amendments to parks and ovals, weed control in road reserves, drainage reserves and streetscapes, and supporting the City's strategy of identifying and implementing more sustainable maintenance techniques; and
2. **ENDORSE** the Tender Selection Evaluation Criteria as follows:

Criteria	Weighting
Relevant Experience	10%
Capacity to Deliver	15%
Demonstrated Understanding	15%
Price	60%

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

Cr Parsons declared an impartiality interest in Item 13.2 Karratha Airport Liquor Licensing Review as Cr Parsons is the owner of the Blanche Bar, Blanche Bar Catering and the Rambla Bar, and holder of multiple Liquor Licenses.

Cr Parsons did not leave the room as the disclosure does not restrict his ability to vote on this matter.

13.2 KARRATHA AIRPORT LIQUOR LICENSING REVIEW

File No:	TT.440
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Airport Administration Officer
Date of Report:	14 July 2016
Applicant/Proponent:	Newslink P/L
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To seek Council's consideration to continue the sale of full strength alcohol at the Karratha Airport based on the results of the 6 month trial.

BACKGROUND

In November 2015, Council resolved to endorse a review of the product range available within the Newslink retail store to allow the sale of all full strength alcoholic beverages including a selection of full strength beer, wine and spirits, for a trial period of six months, with a review to come back to Council after this period.

Newslink P/L have since introduced a short range of full strength beers and ciders in early January 2016. The service of wine was introduced at the beginning of February followed by spirits sales at the beginning of March. Newslink P/L have encountered no issues with responsible service of alcohol management in this time.

Under the *Aviation Transport Security Act 2004*, airlines must report breaches of security to the Security Contact Officer. The Security Contact Officer has a responsibility to report breaches to the Office of Transport Security within 24hrs. Breaches will continue to be monitored and changes or increases to the number of breaches will be reviewed to ascertain if modifications to the Liquor Licence has impact on passenger's behaviour in the Terminal. Since the introduction of the trial, the Security Contact Officer and the Karratha Airport Management Office have received nil reports of such breaches.

Continued consultation is taking place with all major stakeholders to monitor the effect that these changes have on their operations, these responses are listed in the community consultation section of this report.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and/or economic issues, or Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Council endorsed the trial sale of full strength alcoholic beverages in November 2015 and updates have been provided at Airport Advisory Group meetings.

COMMUNITY CONSULTATION

Public submissions were received following community consultation with stakeholders who may have been impacted by the change to allow full strength alcohol at the Karratha Airport. The summary table below provides an overview of the detailed consultation data provided to the City to identify the stance on continuing to provide full strength alcohol.

Organisation	Support / Object - Full Strength Alcohol
Newslink Pty Ltd	Support Continuation
Virgin	Support Continuation
Woodside	Support Continuation
Rio Tinto	Support Continuation
North West Aviation Services	Support continuation; <i>subject to bar staff displaying a more Responsible service of Alcohol when there are delayed late afternoon flights.</i>
Skystar	Support continuation; <i>subject to bar staff displaying a more Responsible service of Alcohol when there are delayed late afternoon flights.</i>
QANTAS	No Response Provided
Citic Pacific	No Response Provided

STATUTORY IMPLICATIONS

Newslink P/L is the holder of the Liquor Licence for the sale of alcohol within the Karratha Airport Terminal in accordance with the *State Liquor Licence Act*. Newslink P/L have advised that they would support the sale of full strength alcohol through their retail store and as such would facilitate any amendments required, to their Liquor License should the Council make a decision to amend the product range sold at the Airport on a more permanent basis.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

An increase to the sale of alcohol at Karratha Airport will result in the commercial operator, Newslink P/L contributing a higher percentage of gross turnover to the City. The percentage rent which is payable on non-commission items including beverages is calculated based on the gross turnover and also dependent on departing passenger numbers.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 1.a.2.2 Operate Karratha Airport to achieve a Commercial outcome.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of health, financial, reputation and compliance.

A full consultation process has been conducted with major stakeholders, the review outlined a minor concern for Responsible Serving of Alcohol by the Newslink P/L staff when flights were delayed in the late afternoon.

Impact to airport operations for stakeholders and the City has been reviewed during the trial period and there has been no increased risk or incidents involving full strength alcohol. Newslink P/L have a commitment to the Responsible Sale of Alcohol (RSA) and have an Alcohol Harm Minimisation Plan in place, reviewed by Department of Racing Gaming and Liquor (DRGL) as part of the Liquor Licensing application process. This document outlines the specific measures that are currently in place to limit the potential for harm that could be caused by excessive consumption of alcohol.

Of particular note, Newslink P/L have existing procedures for service restrictions in relation to selling full strength alcohol which was immediately implemented when the trial period began and will continue to be in place should a permanent change in product range be authorised by Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Since 2010, Qantas have made mid-strength beer and red/white wine available in both their Qantas Lounge and Aircraft. Spirits and full strength beer is currently only available to passengers who fly in Business Class on certain Aircraft.

Virgin Airlines sell full strength alcohol on board their Aircraft, in all of their terminals and Airline Lounges.

Throughout the trial, Newslink P/L have had no issues or reports made to the Security Contact Officer or the Airport Management Team throughout the trial period due to the sale of alcohol at the Karratha Airport.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE that the trial period continues to stay in place for a further 12 months or period determined by Council, from the end date of the initial trial period to monitor the Responsible Serving of Alcohol by the Newslink P/L staff members.

CONCLUSION

In November 2015 Council endorsed a trial at Karratha Airport, to allow the sale of all full strength alcoholic beverages including a selection of full strength beer, wine and spirits, for a six month period based on the thought that consumers should be able to purchase the kind of alcohol beverage they preferred.

Now that the trial is complete and the majority of Stakeholders have provided their supporting review, Council are now requested to consider the continuation of the sale of full strength alcohol.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153538
MOVED : Cr Scott
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the sale of full strength alcohol beverages by Newslink Pty Ltd at the Karratha Airport on an ongoing basis.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

Cr Parsons declared an impartiality interest in Item 13.3 Karratha Airport Sale of Tobacco as Cr Parsons is the owner of the Blanche Bar, and holder of a Tobacco License.

Cr Parsons did not leave the room as the disclosure does not restrict his ability to vote on this matter.

13.3 KARRATHA AIRPORT SALE OF TOBACCO

File No:	TT.440
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Airport / Directorate Administration Officer
Date of Report:	19 July 2016
Applicant/Proponent:	Newslink P/L
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider the proposal from Newslink P/L to allow the sale of tobacco at the Karratha Airport.

BACKGROUND

At a monthly meeting held on 26 June 2016, between City staff and Newslink P/L, Newslink P/L proposed the sale of tobacco; either in the Departures area - over the counter of their store or via a vending machine, or in the Arrivals area within the proposed 'Grab and Go' section.

Although no formal request for the sale of tobacco has been received from Newslink P/L, options for the sale of tobacco within the Airport have been investigated.

The *Tobacco Products Control Regulations 2006* state that the retail tenant wishing to sell tobacco over the counter must hold a retail tobacco seller's licence, the owner of the property (the City) is not required to hold any such licence. Newslink P/L currently holds a liquor licence which allows the sale of tobacco from (up to) two vending machines. The vending machines are required to be placed within the current liquor licenced area and must be visible by a retail member of staff from Newslink Pty Ltd at all times. Therefore, vending machines would only be allowed within the Departures area within the approved liquor licence parameters and not in the proposed Arrivals 'Grab and Go' area.

The *Tobacco Products Control Regulations 2006*, also state that a retailer can only sell tobacco products from one area on the retail premises. This would therefore eliminate Newslink Pty Ltd from selling tobacco products from behind the counter as well as via a vending machine; unless they hold a specialist retailer licence.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of health and wellbeing issues for the City of Karratha community, however is of low significance in terms of economic issues or Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with Councillors at the Agenda Briefing meeting held on 11 July 2016.

COMMUNITY CONSULTATION

Consultation has taken place with the Department of Health Tobacco Control Branch and via benchmarking with other regional airports. Port Hedland, Newman, Exmouth and Broome have advised that they did not sell tobacco, whilst Darwin Airport sells tobacco within the Newsagency inside the terminal and via Duty free within the international terminal.

STATUTORY IMPLICATIONS

Any proposed sale of tobacco will be required to comply with all sections of the *Tobacco Products Control Regulations 2006*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Should the sale of tobacco at Karratha Airport be supported, it could result in the commercial operator, Newslink P/L contributing a higher percentage of gross turnover to the City due to an increase in sales. The percentage rent which is payable on non-commission items including beverages and tobacco is calculated based on the gross turnover and also dependent on departing passenger numbers.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.a.2.2	Operate Karratha Airport to achieve a Commercial outcome.
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RISK MANAGEMENT CONSIDERATIONS

Although the sale of cigarettes at the Karratha Airport has no contractual implications and would provide an additional service and potential increased revenue, officers are concerned with the City's reputation in promoting a vice that is becoming increasingly socially unacceptable and has negative health effects. There is also the concern over discarded cigarette butts at the front of the terminal which require constant cleaning by both contractors and airport grounds people.

IMPACT ON CAPACITY

There may be an impact on capacity if the sale of tobacco has a follow on effect with additional cleaning required at the front of terminal.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to AGREE to the proposal from Newslink P/L to obtain the appropriate licence and sell tobacco from their tenancy area via vending machine and/or over the counter at Karratha Airport.

CONCLUSION

Newslink P/L have proposed the selling of tobacco at Karratha Airport and there is no contractual reason to decline the proposal which would result in a commercial outcome for the City. In contrast, Officers note there may be some risk management considerations as depicted within this report and that very few regional airports sell tobacco through concessions other than through Duty Free services.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153539
MOVED : Cr Scott
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT APPROVE the proposal from Newslink P/L for the sale of tobacco at Karratha Airport.

CARRIED 7-3

FOR : Cr Long, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg
AGAINST : Cr Bertling, Cr Parsons, Cr White-Hartig

13.4 EXPRESSION OF INTEREST FOR THE PROVISION OF INTERNATIONAL FLIGHTS

File No:	TT.482
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Airport Services
Date of Report:	9 August 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential Draft Business Case

PURPOSE

To seek Council's consideration of a Business Case for the provision of international charter flights between Karratha and Singapore and to seek approval for an Expression of Interest (EOI) to airlines for the provision of a service.

BACKGROUND

The Karratha Airport Terminal (KTA) was recently upgraded to provide quality facilities and services for domestic users with some facilities added to cater for future international flights. International flights are seen as an important service for residents and instrumental in fostering tourism within the region.

Council has previously considered various levels of incentives to attract an international service to Karratha including marketing support and waiving of fees, however this has not resulted in an airline commitment to commence a new service. Council officers have lobbied international airlines so international flights could be instigated. Whilst a variety of airlines were engaged, none have expressed an interest in commencing regular passenger transport services in the short term.

Market analysis and consultant reports commissioned by the City indicate that there are two routes that have potential to succeed being KTA to SIN and KTA to Denpasar (DPS). KTA to SIN has been recommended to the City when factoring demand for onwards destinations, potential for inbound tourism and lack of competition. It was also considered to be more difficult to gain Government approvals for a DPS service when there was an existing service from Port Hedland. Additionally, reports suggested that a single weekly service between KTA and Singapore (SIN) could possibly be supported.

With the lack of support to the commencement of regular passenger services commencing, the City has investigated the potential introduction of a KTA to SIN service utilising a charter provider. This service could be used as a demonstration of the viability for international demand to and from KTA, with the possibility that an airline could take over the route in their own right.

In order to better understand the feasibility of a potential service, the City engaged consultants to prepare a report on the issues and options that Council would need to consider in instigating a contracted Charter Service. A variety of risks were identified, primarily financial and reputational, including a proposed framework. This detail has now been included in the attached draft confidential Business Case for Council's consideration.

In determining a preferred destination, the business case utilised passenger research from a variety of surveys and consultant reports. From the research, the assumption is that a single flight per week should attract approximately 110 passengers each way.

Expected costs were forecast based on industry data relating to airline operating costs. Although this data is closely guarded by each airline it is possible to get an indicative cost for most airlines.

Revenue figures were based on an average ticket price of \$800 return. This did not include allowances for Government taxes and service charges.

The draft confidential draft Business Case outlines a series of considerations including service options, potential carriers and fare setting approaches, project compliance and risk issues, potential partners and service contract requirements, project timelines and recommendations. Some key considerations include:

Service Options

One of the key issues to consider is the length of time that Council may seek a chartered service to operate as this has significant financial risks associated. Two options of 6 months and 12 months have been canvassed and a number of assumptions made for both options including:

- Contractor would assume all liability for accidents, missed services, customer complaints and force majeure.
- Contractor would assume all responsibility for the provision of terminal and ground handling services.
- Contractor would host reservations through their systems and distribute revenue.
- Other than those that are the normal responsibility of an airport the contractor will be responsible for obtaining all necessary approvals for the service.

Option 1 – Charter Service KTA/SIN Six (6) Months

The contract would cover one (1) return flight a week between KTA and SIN for six (6) months commencing at either port. The day of flight would be negotiable however preference would be for a Friday night or Saturday service to alleviate conflict with domestic services.

Using the analysis provided in the Draft Business case this option represents a potential expense of \$1.5M to \$2.25M for the duration of the contract. This expense would be offset by revenue derived from ticket sales. If tickets sales did not meet this level during the period the City would bear the loss.

Option 2 – Charter Service KTA/SIN Twelve (12) Months

The contract would cover one (1) return flight a week between KTA and SIN for twelve (12) months commencing at either port. The day of flight would be negotiable however preference would be for a Friday night or Saturday service.

Using the analysis provided in the Draft Business case this option represents a potential expense of \$3M to \$4.5M for the duration of the contract. As with the previous option this expense would be offset by revenue derived from ticket sales. If tickets sales did not meet this level during the period the City would bear the loss.

A twelve (12) month contract is recommended for several reasons:

- In starting any service, costs will outweigh revenue in the first month or two. It is difficult to recoup the initial losses over the shorter timeframe.
- Local tour operators are more likely to invest capital in tourism ventures if they have a longer period to recoup the initial outlays.

- The Department of Immigration and Border Protection needs to commit resources to Karratha airport for International status to be obtained. They have indicated that a service scheduled to run over a longer period would be looked upon more favourably.
- Providing a longer term service demonstrates that the City has confidence in the area and the ability of the service to be sustained.
- International flights are normally booked with a longer lead time by consumers. Taking forward bookings of up to a year allows interest to accrue on payments. This increases revenue, albeit only slightly with current interest rates.

EOI Scope of Works (both options)

Should Council wish to proceed with this concept, a scope of works will need to be confirmed. Officers have considered the ability to go straight to tender for a contracted service however, Officers believe that there are currently too many variables that Council may need to consider in determining a preferred contract provider and hence it may be more appropriate to initially call for expressions of interest (EOI) from airlines.

Shortlisted EOI submitters would subsequently be invited to submit a detailed proposal for Council's consideration. If supported, the proposed scope of works for the EOI would comprise provision of all base aircraft costs (including fuel, fees and taxes) and options of providing ancillary services incorporated within the ticket cost. There would be a separable portion for sales and marketing.

Separable Portion 1 – Aircraft Service

- Once weekly return flight between KTA and SIN
- Crew, fuel and accommodation costs associated with the service
- Airport related costs
- Air navigation related costs
- Government fees and charges

Options to Separable Portion 1 – Ancillary Services

- Inflight meals, snacks and beverages
- Checked baggage
- Transfers between services including interline transfers
- Seat selection
- Airline lounges
- Frequent flyer services

Separable Portion 2 – Sales and Marketing

- Combination ticketing with other operator services and alliances
- Website hosting of the service
- Marketing through electronic or print media
- Yield management services

It is likely that further issues would be raised by Airlines when requested to provide submissions hence an Expression of Interest process, with a view to shortlist proposals is recommended.

Expressions of interest would be called following Council's approval. The EOI process would conclude in September 2016 with a report back to Council in October 2016 with, if deemed appropriate, a request to invite tenders from suitable respondents. The preferred tenderer would be advised to Council in December 2016.

Subject to negotiations with the preferred tenderer, approvals from the Department of Immigration and Border Protection and completion of any works it is envisaged that services could commence around the middle of 2017.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-08 Significant Decision Making, this matter is considered to be of moderate significance in terms of implications for the present and future social and economic well-being of the City.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Executive Management Team (EMT) and Council through the 13 June 2016 Agenda Briefing. Members of the Airport Advisory Group (AAG) were consulted on 6 June 2016.

Further consultation will take place with Councillors regarding the proposed costs and services at the conclusion of the EOI process.

COMMUNITY CONSULTATION

The 2016 Community Survey highlighted international flights as a strong desire amongst many members of the community from the comments that were received.

The City has conducted past surveys that have targeted the opportunity for internal airline services to and from Karratha. In recent weeks the City used an online survey through the KTA Wi-Fi service which resulted in 2012 people surveyed, providing consistency and validation to past data. A summary of the survey results is contained in the attached Business Plan.

STATUTORY IMPLICATIONS

The EOI would be called in accordance with Section 3.57 of the *Local Government Act 1995* and Regulation 21 of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council Policy CE13 – Tender Evaluation Criteria applies and therefore the invitation for EOI, scope of works and the evaluation criteria are required to be provided to Council for determination.

The following weighting for the selection evaluation criteria is proposed:

Criteria	Weighting
Price	70%
Relevant Experience	15%
Resourcing/Capacity	15%

The criteria proposed addresses area of most risk, being financial. It is proposed that the outcomes of the EOI process would be put to Council to consider and potentially shortlist proponents to invite to tender.

FINANCIAL IMPLICATIONS

The draft Business Case details the potential cost implications of the contracted chartered service having regard for the length of contract and airline that may apply. These costs vary accordingly, and ultimately would not be finalised until the outcome of a final tender process.

In 2016/17, the City has budgeted to operate the KTA at a net profit of \$12,704,849M. The following table summarises the 2016/17 KTA Budget;

	Current FY 16/17 (M)
Total Operating Income	\$26.49
Total Operating Expenditure	\$13.79
Net Profit	\$12.7
Council ROI	\$10.65
Balance Surplus/(Deficit)	\$2.05
Capital Expenditure	\$3.57
Transfer To/(From) Reserve	(\$1.52)
Estimated End of Year Reserve Balance	\$2.08

Any contracted service would need to be factored in the Council's capital and operating budget and dependent on the performance of the service, will impact the financial performance of the KTA.

A series of worst case financial scenarios have been prepared. With a contract price and capital expenditure at the lower end of expectations, the Airport would still be able to transfer surplus funds to Reserve in both FY16/17 and 17/18. If the contract price and capital expenditure are at the top of the range of expectations, there is a potential that no funds would be held in the Airport Reserve at the conclusion of FY17/18. This is however unlikely to occur, as:

- Revenue has been assumed as zero which is extremely unlikely;
- Capital expenditure forecasts are a worst case scenario;
- Council capital expenditure budgets for FY17/18 may be reduced or deferred as the requirement for additional airfield infrastructure has reduced with a softening market; and
- Cash flows have been forecast with the entire contract price in one financial year (17/18) The reality is that this will probably have some portion in either FY16/17 or FY18/19.

If Council elected to proceed, the financial return to the City from airport operations would not likely be affected in FY16/17 or FY17/18. Additional detail is contained within the confidential attachment to this report.

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Programs:	1.a.2.2	Operate Karratha Airport to achieve a commercial outcome
Our Programs:	1.a.2.3	Provide strategic planning for the Airport
Our Services:	1.a.2.3.1	Manage strategic planning for Karratha Airport.

RISK MANAGEMENT CONSIDERATIONS

There is minimal risk associated with the proposal to call an EOI given the purpose is only to test the market at this stage. Mitigation strategies have been considered should Council proceed to a tender for the service. A Risk Management Matrix forms an appendix to the Business Case attached to the confidential section of this Agenda, that would be further developed based on the outcomes of the EOI process. An EOI does not commit Council to a contracted service outcome.

IMPACT ON CAPACITY

There is an impact on capacity and resourcing to carry out the Officer's recommendation. Officers will be required to manage an EOI assessment process. This has been factored in to the work plans for the officers affected in the process.

RELEVANT PRECEDENTS

There are no relevant precedents.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOTE the outcomes of the International Charters Business Case, continue to work with airlines to establish international air services without Council providing financial support.

CONCLUSION

The Business Case for International Charter Flights indicates that the costs of operating the service could be offset by revenues up to \$4.5M per annum. It is difficult to gauge the level of interest by airlines and the true costs of the service. An EOI process presents the opportunity to test the market to determine the costs to provide the service and whether this would then be viable given the projected revenues.

Cr Cucel left the room at 7.18 pm.

At 7.19 pm Cr Cucel re-entered the room.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153540
MOVED : Cr Scott
SECONDED : Cr Vandenberg

That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:

1. **NOTE** the draft International Charters Business Case as detailed in the confidential attachment to this report;
2. **CALL** for Expressions of Interest for International Air Charter Services at Karratha Airport for a period of up to one year in accordance with the scope of works as outlined in this report;
3. **ENDORSE** the Expression of Interest evaluation criteria weighting as follows:

Criteria	Weighting
Price	70%
Relevant Experience	15%
Resourcing/Capacity	15%

4. **NOTE** a further report will be presented to Council to consider the outcomes of the Expression of Interest process.

CARRIED 9-1

FOR : Cr Long, Cr Bailey, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers,
Cr Vandenberg, Cr White-Hartig
AGAINST : Cr Bertling

13.5 KARRATHA AERODROME POLICY REVIEW – TA-1

File No:	TT.440
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Airport Administration Officer
Date of Report:	17 June 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Revised TA-1 Karratha Aerodrome – Provision of Apron Area and Aircraft Access to Future Lessees

PURPOSE

To consider the review of Council Policy TA-1 Karratha Aerodrome – Provision of Apron Area and Aircraft Access to Future Lessees.

BACKGROUND

The purpose of the TA-1 Policy is to provide consistency relating to the development of lease sites with direct airside access. This policy has now been reviewed and presented for Council's consideration. The format has been updated to reflect the current policy template and minor changes have been made including a greater distance option in respect to the lease boundary line and inclusion of the fronting taxiway area in addition to the fronting apron area. Fronting Taxiways have been included in the policy to address a minor oversight in the original policy. The intent is that the Lessee should maintain any areas included within their lease. The proposed amendments do not change the intent or key objective of the policy.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with internal staff members from the Airport department in respect to the TA-1 Policy.

COMMUNITY CONSULTATION

No community consultation is required in the development of this policy.

STATUTORY IMPLICATIONS

Section 2.7 (2) (b) of the *Local Government Act 1995* is applicable as it refers to the role of Council in determining local government policies.

POLICY IMPLICATIONS

If Council supports the officer's recommendation, the reviewed and attached TA-1 Karratha Aerodrome – Provision of Apron Area and Aircraft Access to Future Lessees Policy will be in effect with a review date scheduled for August 2018.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program:	4.c.2.3	Develop and/or review Council policies, procedures and processes
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RISK MANAGEMENT CONSIDERATIONS

The policy by its very nature is designed to provide a consistent approach to how the City deals with tenants who access Airside aprons at KTA. In doing so it attempts to minimise any risks associated with accessing Council's infrastructure.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Reviews are conducted periodically by the City of all of its policies to ensure they are current and relevant.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the TA-1 Karratha Aerodrome – Provision of Apron Area and Aircraft Access to Future Lessees Policy as amended, pending further review.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the TA-1 Karratha Aerodrome – Provision of Apron Area and Aircraft Access to Future Lessees Policy, with the following modifications:

CONCLUSION

Council's Policy TA-1 Karratha Aerodrome – Provision of Apron Area and Aircraft Access to Future Lessees Policy has been reviewed and minor changes proposed to ensure it is current and relevant to Airport related businesses.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **153541**

MOVED : **Cr Cucel**

SECONDED : **Cr Vandenberg**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the TA-1 Karratha Aerodrome – Provision of Apron Area and Aircraft Access to Future Lessees Council Policy as amended in the attachment provided.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig

AGAINST : Nil

13.6 PROPOSED STAGED DEPOT ADMINISTRATION BUILDING IMPROVEMENTS

File No:	CM.222
Responsible Executive Officer:	Director Strategic Projects
Reporting Author:	Project Manager
Date of Report:	26 July 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Design Development Report- Slavin Architects 2. Confidential Budget

PURPOSE

To consider the Karratha Depot Office Building Expansion Report prepared by Slavin Architects and agree to the scope of works for the next phase of design.

BACKGROUND

The City's Depot is located on Cowle Road in the Karratha Industrial Estate. The reserve site is approximately 5.6 ha and services the external operations of Works, Engineering, Parks & Gardens, Building Maintenance, Rangers, Plant, Fleet and Mechanical services, with currently 68 staff.

The Depot contains an existing Administration Building for Works, Parks, and Depot operations (403m²), transportable building for Ranger Services (43m²), rented transportable building for Building Services (72m²), Fleet/Mechanical Services, transportable office and mezzanine (48m²), mechanical workshop, storage buildings for Works, Parks, Building, Rangers (cattery and dog pound) and Recreational Facilities operations, plus external open storage for Works and Parks materials. From previous studies it was advised that with adequate planning and control, there is sufficient land at the Cowle Road site to meet current and future operational needs.

In May 2015 Council received a detailed report on the current status of the Depot facilities and considered a staged prioritised list of improvements to address safety and enhance operational functionality.

The report and allocated funds within the City's 2015/16 and 2016/17 Budgets to date have been used to undertake the following works:

- Installation of additional long term storage (storage containers - Completed)
- Design and Construction of a new Plant and Equipment Wash Down facility (Completed)
- Design and Construction of additional parks sheltered storage (Completed)
- Design and Construction of workshop shade structure for work on high plant items (Completed)
- Design and Upgrade of Power supply to Depot site (Completed)
- Architectural Design Report for options on Administration Building Developments (Report Completed for consideration as part of this Council report)
- Improvements to Buildings Fire Compliance (associated with Architectural study)

- Improvements to storage of high risk goods (options to be considered as part of Architectural study)

Slavin Architects P/L, through a tender process, were engaged to undertake investigations to prepare and Architectural Design Development Report for the Depot that would involve review of existing:

- Administration areas with City advice on areas to remain
- Depot access, parking and security
- Capacity of water, power, sewer services
- Facilities Fire Services compliance

The Report was to produce proposed design improvements with estimated costs associated with upgraded Depot Administration facilities for current and future operational needs allowing for flexibility within the design.

The City has now received the Design Development Report from Slavin Architects. Refer to Attachment 1. The main recommendations from the report include:

- A new administration office area be constructed having an area of 346m² to accommodate relocation of Rangers, Building Services, Technical Services and reception and secondary ablutions and small meeting rooms.
- Refurbishment of the existing Administration Building plus workshop Office of 30m² to accommodate the Works, Parks, Stores and Fleet Operations, plus records storage.
- The existing transportable buildings would be removed resulting in a net increase on office space of 213m².
- Additional to the above structures, the Depot entry would be upgraded with security gate access and separate car parking being created for visitor, staff and operational vehicles plus some minimal upgrade to existing services.
- That the Depot improvement works can be staged to minimise effects on operations plus has been designed and costed for additional value added options such as extra staff training/meeting room and future internal access improvements for consideration.

Details of the operational administration office space is as follows:

Current Administration Building Office area, includes: <ul style="list-style-type: none"> • Works, Parks, and Depot operations (403m²), • Transportable building for Ranger Services (43m²), • Rented transportable building for Building Services (72m²), • Transportable office (18m²), Fleet/Mechanical Services and mezzanine (30m²) 	566m ²
Proposed New Administration Building	346m ²
Proposed removal of all transportable Buildings	(133m ²)
Total proposed Administration Office area (Total area, less removal of transportable buildings)	779m²
Net increase in Office area (Total proposed, less current administration building office area)	213m ²

The above actions as detailed in the Design Development report would improve functional integration between service activities with an ability in the future to modify internal layouts or add additional buildings based on service delivery needs, plus importantly to provide a controlled one stop visitor entry point. The report also contemplates the incorporation of reduced on going building operational costs through use of environmentally sustainable design initiatives.

Importantly the Architectural Design Development Report attached provides for a series of options that have been considered to provide Council with potential staging options both in the short and long term. These options have been costed and are included in the Confidential Budget as Attachment 2. The key considerations include:

Training / Meeting Room

A 96m² training and meeting room has been shown in the new Administration area. The room is intended to accommodate times when larger training sessions, staff briefings and events or functions occur. The space whilst desirable is not essential if funding was an issue whereby the existing building would continue to be used albeit not ideal to accommodate the total staff at the Depot and visitors.

Internal Ring Roads

The design provides for 2 internal ring roads to be formalised to provide for clear direction and road use, safety and to minimise dust. The Depot has operated for many years without these internal roads being formalised and whilst desirable it is not essential if funding was an issue.

Archive Storage

At present the City stores a number of documents in various locations both in private leased facilities and in Council Buildings. A space has been allowed through remodelling of the existing Depot Administration Building to provide for appropriate standard of archival storage. Council Officers recommend that this facility is essential with ease of access to City's records.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic and environmental issues, and Council's ability to perform its role as it relates to a strategic asset.

COUNCILLOR/OFFICER CONSULTATION

Council as part of its May 2015 resolution established a Depot Master Plan Project Reference Group with an agreed Terms of Reference.

The Membership of the Project Reference Group comprises:

- 2 x Elected Council Members – currently Mayor Long and Deputy Mayor Lally
- Director Strategic Projects & Infrastructure (Project Director)
- Manager Infrastructure (Client)
- Manager Regulatory Services
- Building Maintenance Coordinator
- Fleet & Plant Coordinator
- Technical Services Coordinator
- Works Coordinator
- Parks & Gardens Coordinator
- Depot Coordinator
- Ranger Coordinator
- Project Manager
- Project Officer or Project Administration Officer

As part of the preparation of the Architectural Consultants Design Development Report a number of detailed consultation meetings have occurred to assist the consultant in understanding the current and future depot operational needs based on similar staff numbers.

The draft report was presented to the Project Reference Group in May 2016 and the Group recommended the report be completed with further consultation with the staff representatives to present a Design Development Report to Council that detailed the options for proposed staged development of administration buildings, depot access/security improvements with estimated costs.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995* applies. All improvement works will be completed in accordance with the relevant standards, the Building Code of Australia and *Occupational Health and Safety Act 1984*, Section 19, Duties of Employers.

POLICY IMPLICATIONS

There are no policy implications resulting from this report

FINANCIAL IMPLICATIONS

Council has allocated \$3,130,958 in its Long Term Financial Plan in 15/16, 16/17 and 17/18 to Depot Upgrade Works. Of this sum \$797,798 is included in the 2016/17 Budget with \$60,000 set aside for design works to the Depot Administration Building. A further budget is allowed for to address the fire separation issue which has been raised in the Design Development report as requiring works.

The Design Development Report provides for a fully redeveloped Depot Administration Office and includes a series of options for Councils considerations. These options have been costed and are provided as Confidential Attachment 2

The following table summarises each option:

Option 1	Option 2	Option 3
Full Redevelopment	Full Redevelopment excluding Internal Road Works	Full Redevelopment excluding Internal Road Works and New Building Training Room
\$5,265,334	\$4,982,834	\$4,476,338

The above costs include all construction costs, professional fees, internal project management allocations and contingencies. Council should note that the project management expenses are already accounted for in its Budget.

The revised building costs have increased from the previous draft estimate contained in the City works plan due to a number of reasons:

- Area of the new administration building has increased based on detailed evaluation of operational space needs.
- Refurbishment of the existing administration building with allowances for additional uses.
- Additional costs associated with supporting civil car park and access control works.

As previously mentioned, Council has awarded a contract to Slavin Architects for the Depot Redevelopment project. The completion of the current stage of works represents a hold point in the contract. Should Council agree to proceed with the detailed design, the City would execute the next phase of the contract. At present Council has allocated \$60,000 towards progressing the design in the 16/17 Budget. If the design was to progress to completion in

readiness for development then additional funds may be required. The extent of these funds may not be realised until all other planned Depot works allocated in the 16/17 Budget were completed.

Should Council agree to support the officer's recommendation and ultimately progress the full redevelopment, Council will be required to update the 10 Year Capital Works Plan.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022, Corporate Business Plan 2012-2016 and in particular the Operational Plan 2014-2015 provided for this activity:

Our Programs:	1.a.1.1	Implement best asset management practices to ensure long term sustainability of assets.
Our Services:	1.a.2.4.1	Maintain all council facilities.
Our Programs:	1.a.3.2	Provide Depot support services.
Our Services:	1.a.3.2.3	Record, manage and audit Council's inventory and asset items.
	1.a.3.2.4	Manage hazardous substances and dangerous goods to ensure compliance with appropriate legislative requirements.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of health, service interruption, environmental impact, reputation and compliance.

A detailed Risk Management Plan will be developed as part of the Project Management Plan for the building works. The major risks to be addressed in undertaking this project are the various compliance issues in relation to access, emergency management, health issues and workplace health and safety

IMPACT ON CAPACITY

Should Council endorse the Officer's recommendation to continue the design process, the City's Strategic Project team will be required to manage the design process in association with internal stakeholders. This has been factored into the work plans of relevant officers.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the Design Development Report prepared by Slavin Architects for the proposed City of Karratha Works Depot Office Building Expansion; and
2. AGREE to progress the detailed design of Option 2 as outlined in this report and the Design Development Report attached.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the Design Development Report prepared by Slavin Architects for the proposed City of Karratha Works Depot Office Building Expansion; and
2. AGREE to progress the detailed design of Option 3 as outlined in this report and the Design Development Report attached.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the Design Development Report prepared by Slavin Architects for the proposed City of Karratha Works Depot Office Building Expansion; and
2. AGREE to review the proposed Depot Office Building Expansion to reduce construction costs and report back to Council.

CONCLUSION

In May 2015, Council received a detailed report on the Proposed Staged Upgrade for the City of Karratha Works Depot on the basis that the improvements would effectively, continue to allow the Depot Service departments to achieve modern day compliance requirements and accommodate the growing Depot workforce in the short and long term, whilst providing a high level of service to City residents.

As part of the staged upgrade an Architectural Consultancy Design Development study was commissioned to investigate improved functional Administration Building operations with associated upgraded safe and secure access and parking.

This Study has produced a report and design with staged development options and estimated costs to assist Council in considering the cost benefits of upgrading depot facilities that aim to achieve modern day building initiatives to reduce operational costs, and improve functionality of work group areas that will provide effective external services to the community.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the Design Development Report prepared by Slavin Architects for the proposed City of Karratha Works Depot Office Building Expansion as per Attachment 1;
2. AGREE to progress the detailed design of Option 1 full redevelopment, as outlined in this report noting the estimated total project cost is \$5,265,334 which is accounted for in the Depot Office Building Expansion Budget; and
3. MODIFY the 10 Year Capital Works Plan to include funding for future redevelopment of the Depot Office building as detailed within this report.

COUNCIL AMENDED RESOLUTION

Res No : 153542
MOVED : Cr Smeathers
SECONDED : Cr White-Hartig

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the Design Development Report prepared by Slavin Architects for the proposed City of Karratha Works Depot Office Building Expansion as per Attachment 1; and
2. AGREE to progress the detailed design of Option 1 full redevelopment, as outlined in this report noting the estimated total project cost is \$5,265,334 which is accounted for in the Depot Office Building Expansion Budget.

CARRIED 9-1

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg
AGAINST : Cr Bertling

REASON : Councillors modified the Officer's recommendation by agreeing to progress the detailed design of Option 1 for the proposed Works Depot Office Building Expansion without pre-committing funding for the future redevelopment of this project.

Cr Bertling requested that her reason for being against the motion be recorded. Cr Bertling was unable to make a decision without seeing the current office to obtain more information.

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for August 2016.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153543

MOVED : Cr Cucel

SECONDED : Cr Bertling

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Non-Statutory Donations
- 14.3 Concessions on Fees
- 14.4 Building Statistics
- 14.5 Planning Decisions Issued
- 14.6 Environmental Health Statistics
- 14.7 Ranger Statistics
- 14.8 Economic Development update
- 14.9 Waste Services Data
- 14.10 Community Services update
- 14.11 Airport Services Data
- 14.12 Eastern Corridor Youth Services Update
- 14.13 Safer Communities Partnership Annual Report 2015/16
- 14.14 Local Health Authorities Analytical Committee Sampling

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig

AGAINST : Nil

14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL**Responsible Officer:** Chief Executive Officer**Reporting Author:** EA to CEO & Mayor**Disclosure of Interest:** Nil

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
08/07/2016	Recreational Boating Facilities Scheme Funding Agreement for Planning Project between the Minister for Transport and the City of Karratha for Johns Creek (Point Samson) Jetty Rebuild Study (Round 21 – 2016)
27/07/2016	Financial Assistance Agreement Royalties for Regions Project (Pilbara Cities Fund) between the State of Western Australia and the City of Karratha for the Karratha Arts and Community Precinct
27/07/2016	Deed of Agreement (2016) to provide a service – Wickham Bar & Bistro between the City of Karratha and Rambla Bar PTY LTD

14.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 30 JUNE 2016**File No: JUN16****Responsible Officer: Director Corporate Services****Author Name: Assistant Management Accountant****Disclosure of Interest: Nil****PURPOSE**

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2015/16 were adopted in Council Res No. 153229 Municipal Fund Budget 2015/16. These allocations were amended in the statutory budget review adopted in March via Council Res No. 153390.

Annual Community Association Development Scheme Contributions and Ex-Gratia amounts listed under Final Forecast as B/FWD from previous years represent the unspent portion of the relevant years funding as at 30 June 2015.

City of Karratha	<u>Original Budget</u>	<u>Final Forecast</u>	<u>Actual YTD</u>	<u>Remaining</u>
Non Statutory Donations	\$	\$	\$	\$
For the Period Ending 30 June 2016				
ACADS Contribution - Dampier Community Assoc	\$ 100,000	\$ 100,000	\$ 36,447	\$ 63,553
2014/15 BFW		\$ 67,382	\$ 52,722	\$ 14,660
2013/14 BFW		\$ 4,415	\$ 4,415	\$ 0
2012/13 BFW		\$ 17,190	\$ 17,190	\$ 0
ACADS Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 100,000	\$ 5,000	\$ 95,000
2014/15 BFW		\$ 70,065	\$ -	\$ 70,065
2013/14 BFW		\$ 100,000	\$ -	\$ 100,000
ACADS Contribution - Roebourne Advisory Group	\$ 100,000	\$ 100,000	\$ 17,997	\$ 82,003
2014/15 BFW		\$ 64,213	\$ 10,935	\$ 53,277
2013/14 BFW		\$ 22,658	\$ 22,658	\$ -
ACADS Contribution - Wickham Community Assoc	\$ 100,000	\$ 100,000	\$ 62,500	\$ 37,500
2014/15 BFW		\$ 45	\$ -	\$ 45
2013/14 BFW		\$ 20,760	\$ 20,760	\$ -
ACADS Contribution - Karratha Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2014/15 BFW		\$ 50,000	\$ -	\$ 50,000
Ex Gratia Contribution - Dampier Community Assoc	\$ 100,000	\$ 100,000	\$ 25,758	\$ 74,242
2014/15 BFW		\$ 100,000	\$ 40,001	\$ 59,999
2013/14 BFW		\$ 100,000	\$ 72,953	\$ 27,047
2012/13 BFW		\$ 66,416	\$ 66,416	\$ -
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 51,250	\$ 51,250	\$ -	\$ 51,250
2014/15 BFW		\$ 101,500	\$ 15,861	\$ 85,639
2013/14 BFW		\$ 125,000	\$ -	\$ 125,000
2012/13 BFW		\$ 125,000	\$ -	\$ 125,000
Ex Gratia Contribution - Roebourne Advisory Group	\$ 51,250	\$ 51,250	\$ -	\$ 51,250
2014/15 BFW		\$ 101,500	\$ -	\$ 101,500
Ex Gratia Contribution - Wickham Community Assoc	\$ 102,500	\$ 102,500	\$ 25,625	\$ 76,875
2014/15 BFW		\$ 111,034	\$ 25,000	\$ 86,034
2013/14 BFW		\$ 28,064	\$ 28,064	\$ -
Subtotal	\$ 805,000	\$ 2,080,243	\$ 550,302	\$ 1,529,941

City of Karratha	<u>Original Budget</u>	<u>Final Forecast</u>	<u>Actual YTD</u>	<u>Remaining</u>
Non Statutory Donations	\$	\$	\$	\$
For the Period Ending 30 June 2016				
School Awards	\$ 1,425	\$ 1,425	\$ 1,425	\$ -
Christmas Lights Competition	\$ -	\$ -	\$ -	\$ -
Walkington Awards	\$ 5,500	\$ 5,500	\$ 5,327	\$ 173
Local Information Network Karratha (Link)	\$ 28,800	\$ 28,800	\$ 28,800	\$ -
Sundry Donations To Community Groups	\$ 74,694	\$ 10,000	\$ 10,000	\$ -
Fee Waiver	\$ 20,000	\$ 25,907	\$ 26,942	\$ -
St Johns Ambulance (Wickham & Roebourne)	\$ 12,000	\$ 12,000	\$ 8,556	\$ 3,444
The Scouts Association Of Australia – Wa	\$ -	\$ -	\$ 21,450	\$ -
Karratha Amateur Swimming Club	\$ 18,906	\$ 18,906	\$ 18,906	\$ -
Juluwarlu Aboriginal Corporation	\$ -	\$ -	\$ 10,000	\$ -
Big Hart Incorporated	\$ 30,000	\$ 30,000	\$ 30,750	\$ -
Millars Well Primary School P&C	\$ 18,000	\$ 18,000	\$ 19,350	\$ -
Wa Police & Citizens Youth Club (Roebourne)	\$ 30,000	\$ 30,000	\$ 28,500	\$ 1,500
West Pilbara Junior Football Association	\$ 5,600	\$ 5,600	\$ 5,852	\$ -
Karratha Scouts Group	\$ 26,000	\$ 26,000	\$ 7,150	\$ 18,850
Vinnies Karratha	\$ 6,000	\$ 6,000	\$ -	\$ 6,000
Subtotal	\$ 276,925	\$ 218,138	\$ 223,008	\$ 29,967
TOTAL	\$ 1,081,925	\$ 2,298,381	\$ 773,310	\$ 1,559,908

CONCLUSION

In accordance with Council Policy CS19 – Annual Community Association Grant Schemes, unspent ex-gratia and Community Association Development Scheme (ACAD) funding will be transferred to the Community Development Reserve. The funds will be held in Reserve for a period of not more than 2 years following the year of allocation. At this time unspent funding is incorporated into the City of Karratha Annual Community Grant for the purposes of being distributed in accordance with Council Policy CS6 – Community Grants & Contributions Scheme.

14.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 16/17 FINANCIAL YEAR**File No: CR.38****Responsible Executive Officer: Director Community Services****Reporting Author: Director Community Services****Disclosure of Interest: Nil****PURPOSE**

To provide Council with a summary of all concessions on fees for Council's facilities and services under Section 11 of the Delegations and Authorisations Register for the 16/17 Financial Year.

Name	Reason	Amount (exc GST)
Karratha Kart Club	Donation of a full 1 month KLP membership for a raffle to raise funds for the Karratha Kart Club – TOTAL \$165.00.	\$150.00
Peg's Creek Primary School	Donation of 3 x 1 month child swim memberships for prizes in the Young Writers Competition – TOTAL \$111.30	\$101.18
Regional Development Australia (RDA)	Additional Fee waiver for 100% for RDA Australia to host a Business Breakfast on 10 August at KLP – ADDITIONAL FEE \$112.00	\$101.82
Salvation Army	Tip Fee waiver of up to \$4,500 under the Quarterly Grant Scheme for the 16/17 financial year as per Council resolution 153446	\$4,500.00
Ngarliyarndu Bindirri Aboriginal Corporation	Tip Fee waiver of up to \$5,000 under the Quarterly Grant Scheme for the 16/17 financial year as per Council resolution 153446	\$5,000.00
St Vincent de Paul	Tip Fee waiver of up to \$5,000 under the Quarterly Grant Scheme for the 16/17 financial year as per Council resolution 153446	\$5,000.00

14.4 MONTHLY BUILDING STATISTICS**File No:** GR.27**Responsible Executive Officer:** Director Development Services**Reporting Author:** Manager Regulatory Services**Date of Report:** 29 July 2016**Disclosure of Interest:** Nil**Attachment(s)** Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Building Statistics 2016													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	1	0	0	0	0						1
Alterations and Additions	0	1	1	3	1	4	1						11
Swimming Pools and Spas	2	1	3	1	0	1	3						11
Outbuildings (inc signs and shade)	10	15	17	16	27	24	19						128
Group Development	0	0	0	0	0	0	0						0
Number sole occpcy units/grp development	0	0	0	0	0	0	0						0
Commercial	2	3	2	3	6	3	6						25
Monthly total	14	20	24	23	34	32	29	0	0	0	0	0	176
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	0	1	0						2
BAC's	0	0	0	0	2	1	0						3
BAC Strata	0	0	0	0	0	0	0						0
Monthly Total	0	1	0	0	2	2	0	0	0	0	0	0	5
Occupancy Permits													
Occupancy Permits	0	2	2	2	1	2	1						10
OP Strata	1	3	0	0	0	0	0						4
OP Unauthorised	0	1	0	0	0	0	1						0
Monthly total	1	6	2	2	1	2	2	0	0	0	0	0	16
Total \$'000 Construction Value	2,702	1,510	3,086	2,022	1,423	8,874	1,803						21,420
Applications Processed for Other Councils													
													YTD
Shire Of Ashbutron	3	6	5	4	10	2	4						34
Shire of Wyndham (East Kimberley)	1	0	1	1	0	0	0						2
Port Hedland	0	0	1	0	3	0	0						0
Monthly Totals	4	6	7	5	13	2	4	0	0	0	0	0	41
Private Certifications Provided													
													YTD
Certificate of Design Compliance					2	3	1						6
Certificate of Building Compliance					1								1
Certificate of Construction Compliance							1						1
Monthly total					3	3	3						8
Total \$'000 Construction Value					103	517	50						670

CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	4	0	0	5	5	0	0	0	0	0	14
Alterations and Additions	1	1	1	0	13	3	2	2	0	2	2	3	30
Swimming Pools and Spas	3	5	8	1	7	0	0	2	1	5	1	1	34
Outbuildings (inc signs and shade)	19	17	26	24	8	23	15	14	17	19	32	22	236
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	4	7	8	1	2	1	2	1	0	0	0	0	26
Monthly total	27	30	47	26	30	32	24	19	18	26	35	26	340
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	6	4	2	1	5	7	1	0	0	4	0	30
BAC's	0	1	3	2	0	0	0	0	1	1	0	0	8
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Total	0	7	7	4	1	5	7	1	1	1	4	0	38
Occupancy Permits													
Occupancy Permits	5	8	3	9	3	1	3	3	0	1	1	1	38
OP Strata	0	0	0	0	0	0	1	0	0		0	0	1
OP Unauthorised	0	0	0	0	0	0		4	2		0	0	0
Monthly total	5	8	3	9	3	1	4	7	2	1	1	1	45
Total \$'000 Construction Value	40,909	32,572	7,151	589	1,668	6,282	6,117	5,913	286	444	4,460	314	106,705
Applications Processed for Other Councils													
Shire Of Ashbutron	12	13	8	11	9	21	16	25	16	18	5	3	157
Shire of Wyndham (East Kimberley)	N/A	N/A	5	5	1	1	1	2	0	1	0	0	16
Port Hedland								1	2	0	0	0	
Monthly Totals	12	13	13	16	10	22	17	27	16	19	5	3	173

Building Statistics 2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	4	0	0	5	5	0	0	0	0	0	14
Alterations and Additions	1	1	1	0	13	3	2	2	0	2	2	3	30
Swimming Pools and Spas	3	5	8	1	7	0	0	2	1	5	1	1	34
Outbuildings (inc signs and shade)	19	17	26	24	8	23	15	14	17	19	32	22	236
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	4	7	8	1	2	1	2	1	0	0	0	0	26
Monthly total	27	30	47	26	30	32	24	19	18	26	35	26	340
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	6	4	2	1	5	7	1	0	0	4	0	30
BAC's	0	1	3	2	0	0	0	0	1	1	0	0	8
BAC Strata	0	0	0	0	0	0	0	0	0		0	0	0
Monthly Total	0	7	7	4	1	5	7	1	1	1	4	0	38
Occupancy Permits													
Occupancy Permits	5	8	3	9	3	1	3	3	0	1	1	1	38
OP Strata	0	0	0	0	0	0	1	0	0		0	0	1
OP Unauthorised	0	0	0	0	0	0		4	2		0	0	0
Monthly total	5	8	3	9	3	1	4	7	2	1	1	1	45
Total \$'000 Construction Value	40,909	32,572	7,151	589	1,668	6,282	6,117	5,913	286	444	4,460	314	106,705
Applications Processed for Other Councils													
													YTD
Shire Of Ashbutron	12	13	8	11	9	21	16	25	16	18	5	3	157
Shire of Wyndham (East Kimberley)	N/A	N/A	5	5	1	1	1	2	0	1	0	0	16
Port Hedland								1	2	0	0	0	
Monthly Totals	12	13	13	16	10	22	17	27	16	19	5	3	173

14.5 PLANNING DECISIONS ISSUED 01 JULY – 31 JULY 2016

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

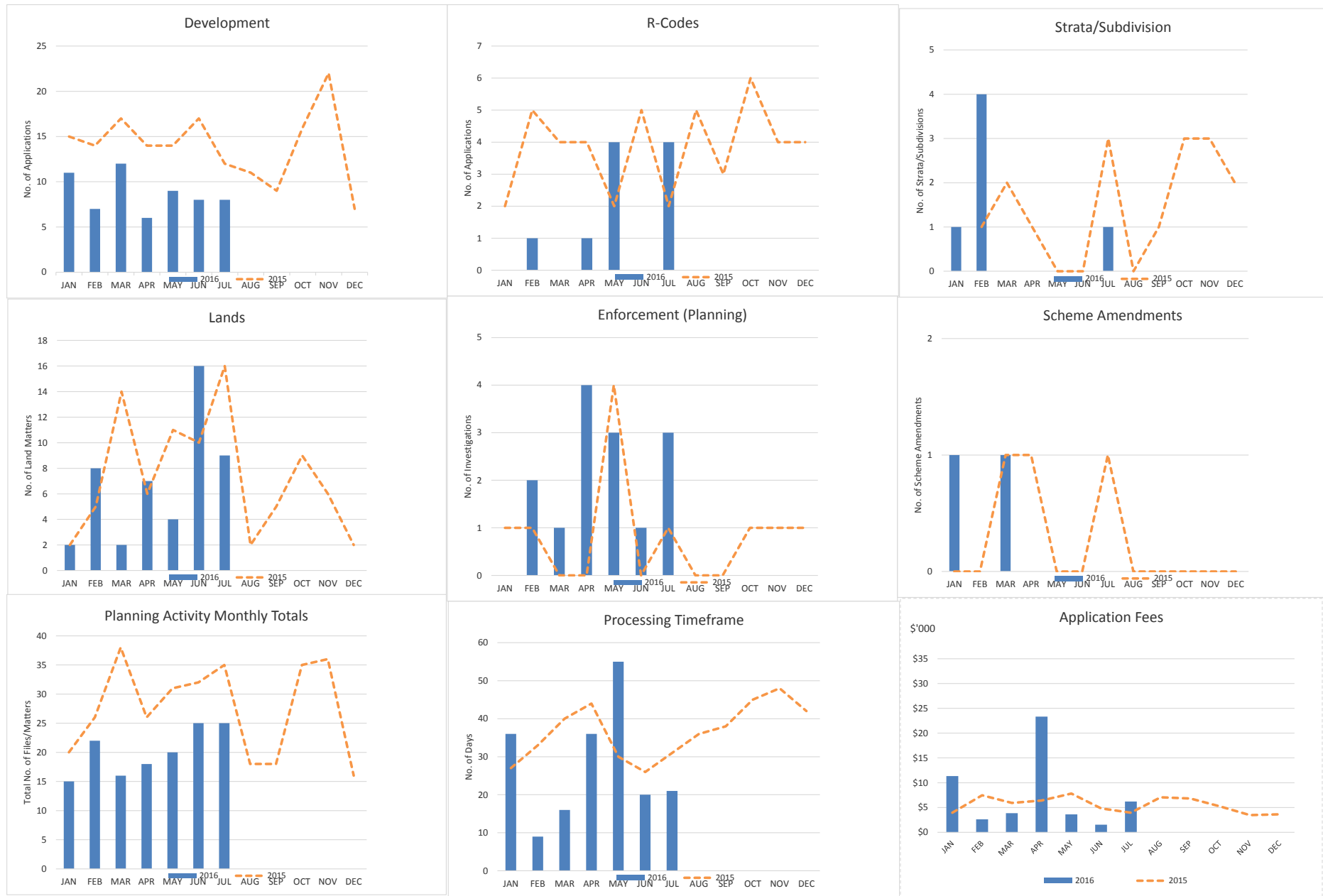
PURPOSE

To advise Council of the following planning decisions issued for the above period.

DEVELOPMENT PLANNING DECISIONS ISSUED 01 JULY – 31 JULY 2016					
APP	DECISION	OWNER	APPLICANT	ADDRESS	DEVELOPMENT
DA16023	Approved Delegate	Woodside Energy Ltd	Kerry Bryce	32 Middleton Way, Nickol	Home Occupation – Fitness Training
DA16052	Approved Delegate	Minoma Holdings Pty Ltd	Minoma Holdings Pty Ltd	15 Frinderstein Way, Pegs Creek	Sea Container
DA16053	Approved Delegate	Christoper Lloyd and Susanne Elks	Talia And Kayne Ferguson	27A Stickney Way, Baynton	Restricted Premises – Adult Shop and Tattoo Shop
DA16058	Approved Delegate	Callidus Process Solutions Pty Ltd	Outline Building and Design	Lot 64 Iron Way, Gap Ridge	Takeaway Food Shop
DA16060	Approved Delegate	Donald North	Donald North	Lot 178 Sturt Pea Road, Wickham	Ablution Block – Incidental To Storage Laydown Area
DA16063	Approved Delegate	Judith and Charles Wright	Judith Wright	Lot 3 Rouse Court, Millars Well	One Sea Container
DA16065	Approved Delegate	Alan Davidson and Melissa Jonsson	Paul Singline	Lot 21 Brushtail Street, Baynton	Home Occupation – Venomous And Non Venomous Herpetofauna (Reptiles)
DA16067	Approved Delegate	David Maher	David Maher	Lot 18 Mosher Way, Pegs Creek	Home Business – Making And Selling Granola
DA16069	Approved Delegate	Viva Energy Ltd	RFF Pty Ltd	Lot 10 North Coastal Highway, Stove Hill	Pylon Sign For Shell Petrol Station

LANDS MATTERS FINALISED BY THE PLANNING DEPARTMENT 01 JULY – 31 JULY 2016			
REF	LANDS FILE DESCRIPTION	LOCATION	CITY'S RESPONSE
LM14078	Amendment to Native Vegetation Land Area	Fortescue	No Objection to Amended Area
LM15057	City Centre Road Naming	City Centre	Approval for Bayview and Fenwick Road names from Minister For Lands
LM15096	Application for Mining Licence M47/1507	Nickol River	Through the Mining Wardens Court and the City's Objection, the Mining Warden has placed a condition on the grant of the mining lease that no accommodation is to be provided on site for the term of the mining lease.
LM16011	Lifting and Replacing Caveat M47/1484	Northwest Coastal Highway	Caveat lifted from the title and replaced for the city at the proponents cost.
LM16017	Proposed Reserve and Access Easement	Village Road, Burrup	Support creation of a reserve and associated access easement over existing Water Corporation infrastructure
LM16024	New lease for purpose of aquaculture and bitterns processing	Adjacent to Airport	Supported new lease
LM16076	Notification of proposed low RF mobile phone radio communications infrastructure	Balmoral Road	Exempt from planning approval unless any modifications to the original notification of works
LM16078	Notice of Intention to grant an easement for port purposes at Cape Preston	Cape Preston	Notification acknowledged

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development including JDAP	11	7	12	6	9	8	8						61
R-Codes	0	1	0	1	4	0	4						10
Strata/Subdivision	1	4	0	0	0	0	1						6
Lands	2	8	2	7	4	16	9						48
Enforcement	0	2	1	4	3	1	3						14
Scheme Amendments, Local Planr	1		1	0	0	0	0						2
Monthly total	15	22	16	18	20	25	25	0	0	0	0	0	141
Processing Timeframe - Days													
Development Applications	36	9	16	36	55	20	21						193
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development (including JDAP)	15	14	17	14	14	17	12	11	9	16	22	7	168
R-Codes	2	5	4	4	2	5	2	5	3	6	4	4	46
Strata/Subdivision		1	2	1	0	0	3	0	1	3	3	2	16
Lands	2	5	14	6	11	10	16	2	5	9	6	2	88
Enforcement	1	1	0	0	4	0	1	0	0	1	1	1	10
Scheme Amendments	0	0	1	1	0	0	1	0	0	0	0	0	3
Monthly total	20	26	38	26	31	32	35	18	18	35	36	16	331
Processing Timeframe - Days													
Development Applications	27	33	40	44	30	26	31	36	38	45	48	42	440
APPLICATION FEES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	\$11,334	\$2,622	\$3,854	\$23,339	\$3,606	\$1,530	\$6,221						\$52,506
2015	\$3,942	\$7,455	\$5,937	\$6,397	\$7,814	\$4,827	\$3,943	\$7,048	\$6,811	\$5,230	\$3,458	\$3,628	\$66,490



STRATEGIC PLANNING PROJECTS				
PROJECT	CONSULTANT	MILESTONE 1	MILESTONE 2	PROPORTION COMPLETE
Local Planning Strategy Engagement Strategy	In-house	Draft Engagement Strategy prepared	Final Engagement Strategy to be prepared	60%
Cossack Heritage Precinct land and building project	In-house	Letters discharged to State regarding implementation of storm surge policy.	Scheme Amendment to be prepared	25%
Water Efficiency Action Plan	In-house	Corporate water use audited. Targets for reduction set. Water savings actions determined.	Undertake internal consultation	90%
Transient Worker Accommodation Scheme Amendment	TBB	Draft Scheme Amendment documentation received	Scheme Amendment documentation to be finalised	75%
Searipple Scheme Amendment and Technical Report	RPS	Research complete and draft amendment documentation prepared.	Amendment to be supported by council for advertisement.	60%
Coastal Management Strategy	RFF	Reworking of Draft Document. Restructuring of Graphics for Strategy	Public Consultation	80%
Wickham Beautification Project	Handley Surveys	Research completed	Public consultation to be undertaken	50%
Dampier Archipelago Eco-Camping	In-house	Research to be undertaken	Options report to be prepared.	5%

14.6 MONTHLY ENVIRONMENTAL HEALTH STATISTICS**File No: LE.288****Responsible Executive Officer: Director Development Services****Reporting Author: Manager Regulatory Services****Disclosure of Interest: Nil**

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information.

Due to several members of the team taking leave during the month, the number of assessments is lower than usual. In addition, there have been several events, including FeNaCING Festival which have required assessment of applications and approval.

Officers are also preparing to commence the Karratha Industrial Estate assessment program with the City's Planning Officers.

Environmental Health Statistics														Environmental Health Statistics													
2016														2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														Inspections/reinspections/audits													
Food premises inspection/reinspection	16	33	16	34	19	14	12						144	225	20	17	18	13	16	14	7	6	14	16	41	43	
Lodging house inspection	0	2	0	4	6	9	0						21	41	0	0	1	6	2	11	6	1	8	5	0	1	
Camping/caravan park inspection	0	0	0	0	0	2	2						4	10	0	0	0	0	0	1	0	0	9	0	0	0	
Public building inspection	2	2	1	9	14	21	1						50	66	0	2	4	14	8	9	4	1	13	1	1	9	
Swimming pool inspection	0	0	0	0	0	0	0						0	33	2	0	1	0	0	0	0	3	6	18	0	3	
Hairdressers inspection	0	0	1	0	2	0	1						4	17	0	2	2	1	3	3	0	2	0	3	0	1	
Beauty therapy/skin penetration inspection	0	0	1	0	2	0	5						8	19	0	1	2	1	5	1	0	3	0	4	0	2	
Septic tank inspections	0	0	0	1	0	0	0						1	0	0	0	0	0	0	0	0	0	0	0	0	0	
Closed premises	4	4	1	1	1	2	2						15	28	3	5	2	4	1	0	2	2	1	1	3	4	
Monthly total	22	41	20	49	44	48	23	0	0	0	0	0	247	439	25	27	30	39	35	39	19	18	51	48	45	63	
Health nuisances/complaints investigated														Health nuisances/complaints investigated													
Air Pollution	0	1	1	3	1	0	3						9	5	0	1	0	0	0	1	1	1	0	0	1	0	
Building & Accommodation	0	3	0	2	2	4	5						16	21	2	4	0	2	2	0	5	0	0	3	2	1	
Effluent & Water Pollution	0	1	2	1	0	1	0						5	6	0	1	0	0	0	2	3	0	0	0	0	0	
Food Safety	1	4	0	1	1	6	0						13	13	0	1	0	0	0	0	1	1	5	1	2	2	
Noise Pollution	0	0	1	3	3	4	4						15	20	0	1	1	1	3	0	5	3	2	2	1	1	
Nuisance	2	1	3	0	0	1	0						7	17	0	10	2	1	0	0	1	1	1	0	1	0	
Pest Control	0	3	1	0	2	0	3						9	11	0	3	0	0	3	2	0	0	1	0	2	0	
Refuse & Litter	0	3	1	1	1	0	0						6	4	0	0	1	0	0	0	1	2	0	0	0	0	
Skin Penetration	0	1	0	0	1	0	0						2	6	0	3	0	0	0	0	1	1	1	0	0	0	
Stallholders & Traders	0	1	0	0	1	0	0						2	2	0	1	0	0	0	0	0	0	0	0	1	0	
Other	0	0	0	0	0	0	0						0	2	0	0	0	0	0	0	0	0	0	0	0	2	
Monthly total	3	18	9	11	12	16	15	0	0	0	0	0	84	107	2	25	4	4	8	5	18	9	10	6	10	6	
Notifiable infectious diseases														Notifiable infectious diseases													
Ross River Virus (RRV)	0	1	3	1	0	1	0						6	25	6	5	1	0	2	3	2	3	0	1	1	1	
Barmah Forest Virus (BFV)	0	0	0	0	1	0	0						1	2	1	0	0	0	0	0	0	0	0	0	1	0	
Salmonellosis	5	1	3	3	2	2	3						19	19	3	3	1	3	4	0	2	2	1	0	0	0	
Campylobacteriosis	1	3	3	3	1	1	1						13	33	5	4	4	3	1	2	2	1	3	3	4	1	
Cryptosporidiosis	1	0	2	0	0	0	0						3	31	2	4	19	4	2	0	0	0	0	0	0	0	
Other	0	0	0	0	0	0	0						0	5	1	1	1	0	0	0	1	1	0	0	0	0	
Monthly total	7	5	11	7	4	4	4	0	0	0	0	0	42	115	18	17	26	10	9	5	7	7	4	4	6	2	
Other health														Other health													
Assess development applications	6	9	7	7	9	3	10						51	47	0	0	0	2	4	9	5	3	8	4	9	3	
Assess building applications	0	0	1	1	0	0	0						2	3	0	0	0	0	0	0	0	0	0	1	2	0	
Respond to swimming pool positive detections	1	4	0	1	5	3	1						15	52	6	14	17	3	2	1	3	1	0	1	2	2	
Healthy dog day	0	1	0	0	1	0	0						2	4	0	1	0	0	1	0	0	1	0	0	0	1	
Chicken bleeding	2	2	3	2	2	2	2						15	22	2	2	2	2	2	2	2	2	2	1	1	2	
Monthly total	9	16	11	11	17	8	13	0	0	0	0	0	85	128	8	17	19	7	9	12	10	7	10	7	14	8	

14.7 MONTHLY RANGER STATISTICS – JULY 2016

File No: LE.245

Responsible Officer: Director Development Services

Author Name: Manager Regulatory Services

Disclosure of Interest: Nil

PURPOSE

To advise Council of Ranger matters / statistics update since the last Council Meeting as follows:

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	10	4	8	22
Abandoned vehicles	28	17	30	75
Animal (dogs/other)	59	80	70	209
Cats	6	11	8	25
Camping	6	8	8	22
Cyclone	1	1	0	2
Fire	1	2	2	5
Litter	29	3	12	44
Parking	152	38	16	206
Off Road Vehicles	7	22	10	39
Total Action requests	299	186	164	649

For this month there were sixty-five (65) calls forwarded from our after-hours call centre. Forty-one (41) of those calls required an immediate after hour response.

Rangers Statistics 2016														Ranger Statistics 2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														Inspections/reinspections/audits													
Activities on City Properties	6	12	29	16	8	23	22						116	70	4	0	3	0	1	2	6	8	8	4	21	13	
Abandoned vehicles	24	68	89	47	46	54	75						403	375	13	46	20	11	35	20	38	47	44	44	30	27	
Animal (dogs/etc)	105	82	109	108	174	209	209						996	1277	97	101	147	113	99	123	86	120	100	84	110	97	
Cats	43	28	15	28	37	32	25						208	307	13	16	35	31	30	22	20	22	28	32	32	26	
Camping	10	11	13	9	10	15	22						90	318	28	16	44	41	22	30	48	48	13	12	10	6	
Cyclone	0	7	4	2	2	1	2						18	271	2	6	3	1	0	1	0	0	79	112	62	5	
Fire	1	9	3	5	6	7	5						36	208	5	6	3	7	11	8	9	4	50	79	17	9	
Litter	59	86	65	78	67	56	44						455	580	27	47	135	27	41	18	37	25	43	65	65	50	
Parking	39	92	157	192	109	151	206						946	1335	79	72	231	95	106	84	142	84	105	121	113	103	
Off Road Vehicles	28	45	24	52	58	40	39						286	255	30	30	40	11	34	0	16	13	17	29	28	7	
Monthly total	315	440	508	537	517	588	649	0	0	0	0	0	3554	4996	298	340	661	337	379	308	402	371	487	582	488	343	
Infringements Issued														Infringements Issued													
Bushfire	0	2	2	1	2	2	0						9	12	0	0	4	0	0	1	2	0	1	1	1	2	
Activities on City Properties	0	1	0	0	0	0	0						1	0	0	0	0	0	0	0	0	0	0	0	0	0	
Animal Environment & Nuisance	3	0	19	1	3	1	5						32	69	0	1	24	1	8	7	0	0	1	0	2	25	
Animal (dogs/cats/etc)	12	7	19	9	28	30	31						136	232	6	13	15	34	38	45	20	11	10	7	20	13	
Camping	0	0	0	0	0	1	1						2	3	0	0	1	0	0	0	0	2	0	0	0	0	
Litter	2	1	3	1	4	0	3						14	18	2	3	4	0	0	1	0	0	2	5	1	0	
Parking	12	30	59	78	62	49	45						335	530	9	14	86	19	77	56	65	33	38	49	36	48	
Monthly total	29	41	102	90	99	83	85	0	0	0	0	0	529	864	17	31	134	54	123	110	87	46	52	62	60	88	
Infringements														Infringements													
Value of Infringements Paid	13,116	6633	4939	9496	12795	9633	8931						65543								2390	800	5254	6516	6780	2856	
Infringements withdrawn	1	0	5	6	4	11	4						31								5	3	1	3	5	4	
Impounded Dogs														Impounded Dogs													
Central	14	8	4	8	14	12	13						73	104	5	9	6	11	8	12	10	9	7	5	16	6	
East	5	0	8	11	17	12	13						66	101	0	14	7	8	21	18	2	3	7	3	13	5	
West	9	11	15	13	18	22	18						106	119	15	8	2	8	16	20	8	6	8	7	11	10	
Monthly total	28	19	27	32	49	46	44	0	0	0	0	0	245	324	20	31	15	27	45	50	20	18	22	15	40	21	
Released to Owner	9	10	11	20	17	23	22						112	158	10	14	5	18	17	27	15	10	9	8	19	6	
Rehomed to SAFE	9	2	3	7	10	13	4						48	63	1	6	2	4	15	5	4	0	5	4	8	9	
Euthanised by Ranger	2	1	3	3	14	0	7						30	49	5	8	0	5	0	17	1	3	6	0	0	4	
Euthanised by Vet	1	1	0	0	2	1	1						6	19	3	1	0	0	9	0	0	0	0	1	3	2	
Monthly total	21	14	17	30	43	37	34	0	0	0	0	0	196	289	19	29	7	27	41	49	20	13	20	13	30	21	
Impounded Cats														Impounded Cats													
Central	4	6	0	10	12	3	1						36	58	10	2	2	6	12	7	3	4	2	2	6	2	
East	3	0	6	23	15	6	4						57	66	2	0	1	5	1	3	0	2	7	2	29	14	
West	10	8	1	6	5	10	3						43	35	2	0	3	4	2	3	4	5	4	5	2	1	
Monthly total	17	14	7	39	32	19	8	0	0	0	0	0	136	159	14	2	6	15	15	13	7	11	13	9	37	17	
Released to Owner	0	1	0	0	2	2	0						5	5	1	0	0	0	0	0	1	0	3	0	0	0	
Rehomed to SAFE	6	4	1	1	2	0	1						15	40	7	2	2	4	0	1	2	5	7	2	4	4	
Euthanised by Vet	11	8	6	29	23	12	0						89	88	6	0	2	11	12	5	3	4	3	0	30	12	
Euthanised by Ranger	2	1	0	7	5	5	6						26	19	0	0	0	0	0	7	1	2	0	7	1	1	
Monthly total	19	14	7	37	32	19	7	0	0	0	0	0	135	152	14	2	4	15	12	13	7	11	13	9	35	17	

14.8 ECONOMIC DEVELOPMENT UPDATE**File No:** ED.1**Responsible Executive Officer:** Director Development Services**Reporting Author:** Economic Development Advisor**Disclosure of Interest:** Nil**PURPOSE**

To inform Council of economic development activities for the month of July 2016.

BACKGROUND

Council's Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. Additionally the City has an Operational Economic Development Strategy 2014-2016. The City's response is a range of economic development initiatives, projects and partnerships.

REPORT**1. Coming Business Events and Workshops**

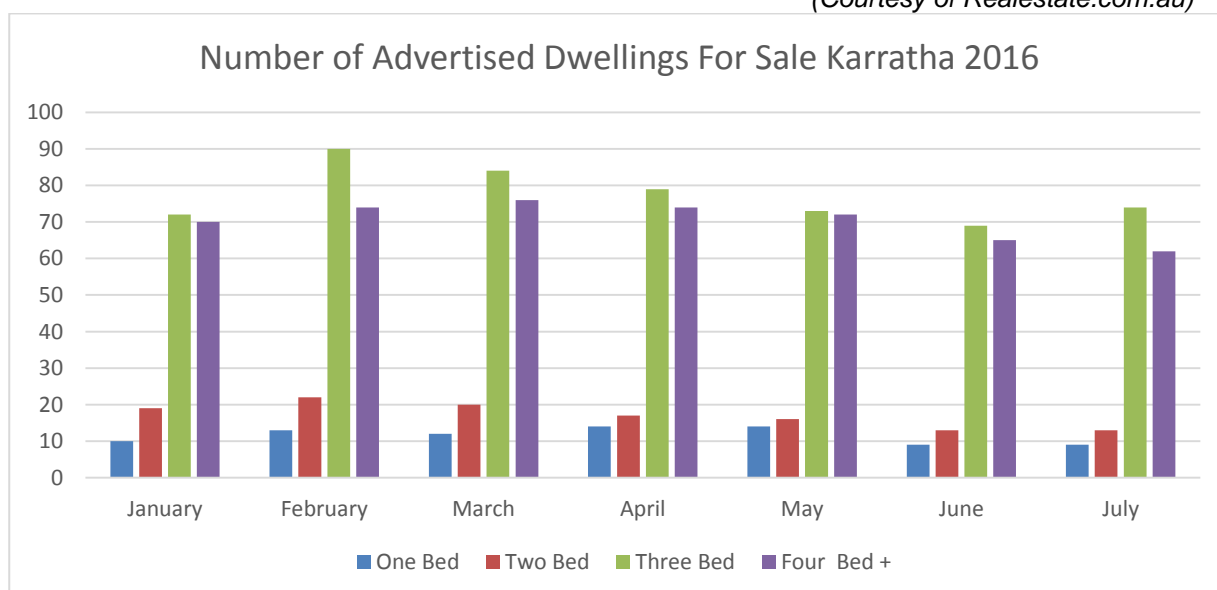
Month	Date	Time	Event	City Involvement	Organising Agency	Contact
August	10	7:30 am	Business Breakfast with Jonathan Pain	Co-sponsor	RDA Pilbara/KDCCI	9144 1999
August	17	5:30pm-7:30pm	Alinta Energy	Attendee	KDCCI	9144 1999
August	26	6-9 pm	Pilbara Women's Network After 5 Networking	Nil	Business Centre Pilbara	91444668
Sept	16	6pm	KDCCI Business Excellence Awards	TBA	KDCCI	9144 1999

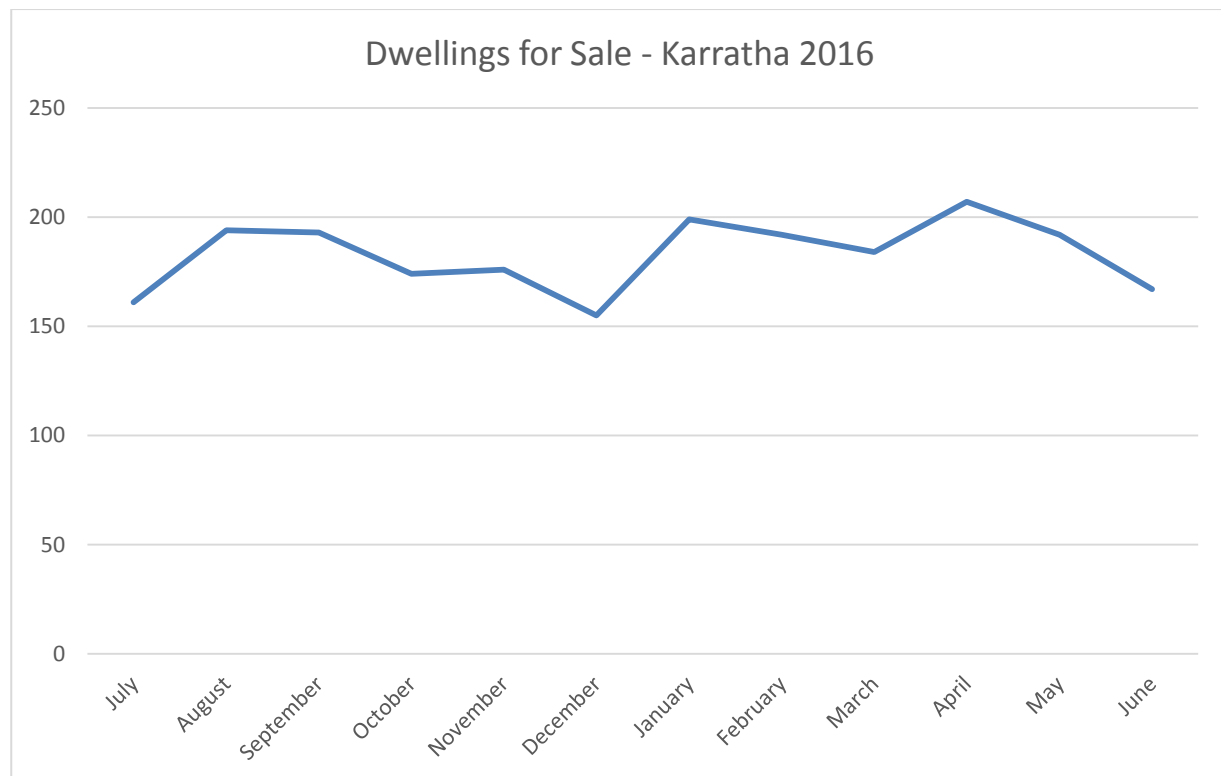
2. Karratha and Districts - Housing and Land Development July Update

2.1 Residential Homes and Apartments Advertised For Sale

	June				July			
Location	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
Karratha								
One Bed	9	\$85,000	\$499,000	\$292,000	9	\$85,000	\$499,000	\$292,000
Two Bed	13	\$100,000	\$370,000	\$235,000	13	\$100,000	\$370,000	\$235,000
Three Bed	69	\$150,000	\$818,000	\$484,000	74	\$135,000	\$819,000	\$477,000
Four Bed +	65	\$175,000	\$780,000	\$477,500	62	\$175,000	\$780,000	\$477,500
Total	156				158			
Dampier								
Two Bed	1	\$199,000	\$199,000	\$199,000	1	\$199,000	\$199,000	\$199,000
Three Bed	2	\$480,000	\$590,000	\$535,000	1	\$480,000	\$480,000	\$480,000
Four Bed +	0				1	\$699,000	\$699,000	\$699,000
Total	3				3			
Wickham								
Three Bed	1	\$300,000	\$300,000	\$300,000	1	\$199,000	\$199,000	\$199,000
Four Bed	1	\$190,000	\$190,000	\$190,000	1	\$200,000	\$200,000	\$200,000
Total	2				2			
Pt Samson								
Three Bed	1	\$635,000	\$635,000	\$635,000	3	\$535,000	\$635,000	\$585,000
Four Bed +	1	\$875,000	\$875,000	\$875,000	2	\$500,000	\$875,000	\$687,500
Total	2				2			
Roebourne								
One bed	1	\$170,000	\$170,000	\$170,000	1	\$170,000	\$170,000	\$170,000
Three Bed	3	\$70,000	\$70,000	\$70,000	3	\$70,000	\$70,000	\$120,000
Total	4				4			
City Total	167				169			

(Courtesy of Realestate.com.au)





(Source: www.realestate.com.au)

2.1.2 Weekly Asking Property Price for Postcode 6714 as at June 27/06/16

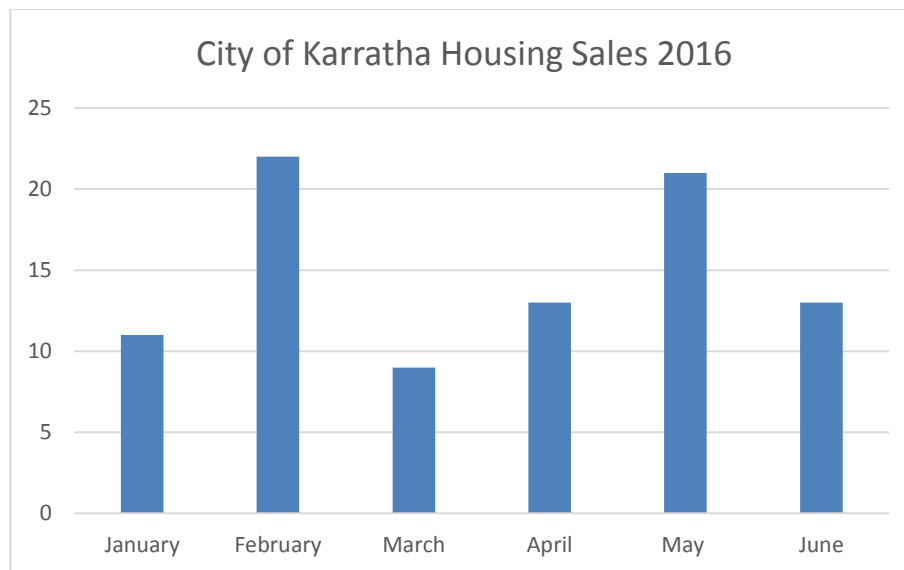
All Houses	\$355,100
Three bedroom houses	\$305,000
All Units	\$163,600
Two bedroom units	\$299,400

(Source: www.sgmresearch.com.au)

2.1.3 House Sales 2015/16 FY (As at June 28, 2016)

	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier	Total
July	5	1	5	1	5	2	19
August	2	1	3	0	3	2	11
September	5	2	2	3	6	2	20
October	8	4	4	3	8	2	29
November	5	4	0	10	4	2	25
December	3	3	2	2	2	2	14
January	3	2	2	0	2	2	11
February	5	6	2	2	3	4	22
March	1	1	1	5	1	0	9
April	2	2	2	4	2	1	13
May	4	4	2	4	6	1	21
June	1	1	1	4	2	4	13

N.B. Still early days for sales figures to come through for June 2016



Karratha/Dampier Median Prices						
Month	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier
January	\$565,000	\$450,000	\$380,000	\$380,000	\$383,750	\$550,000
February	\$493,500	\$420,000	\$365,000	\$350,000	\$345,000	\$485,000
March	\$493,500	\$420,000	\$365,000	\$350,000	\$345,000	\$485,000
April	\$493,500	\$440,000	\$360,000	\$340,000	\$345,000	\$485,000
May	\$460,000	\$412,000	\$325,000	\$330,000	\$340,000	\$470,000
June	\$460,000	\$412,000	\$325,000	\$325,000	\$340,000	\$470,000
July	\$460,000	\$412,000	\$325,000	\$320,000	\$340,000	\$470,000

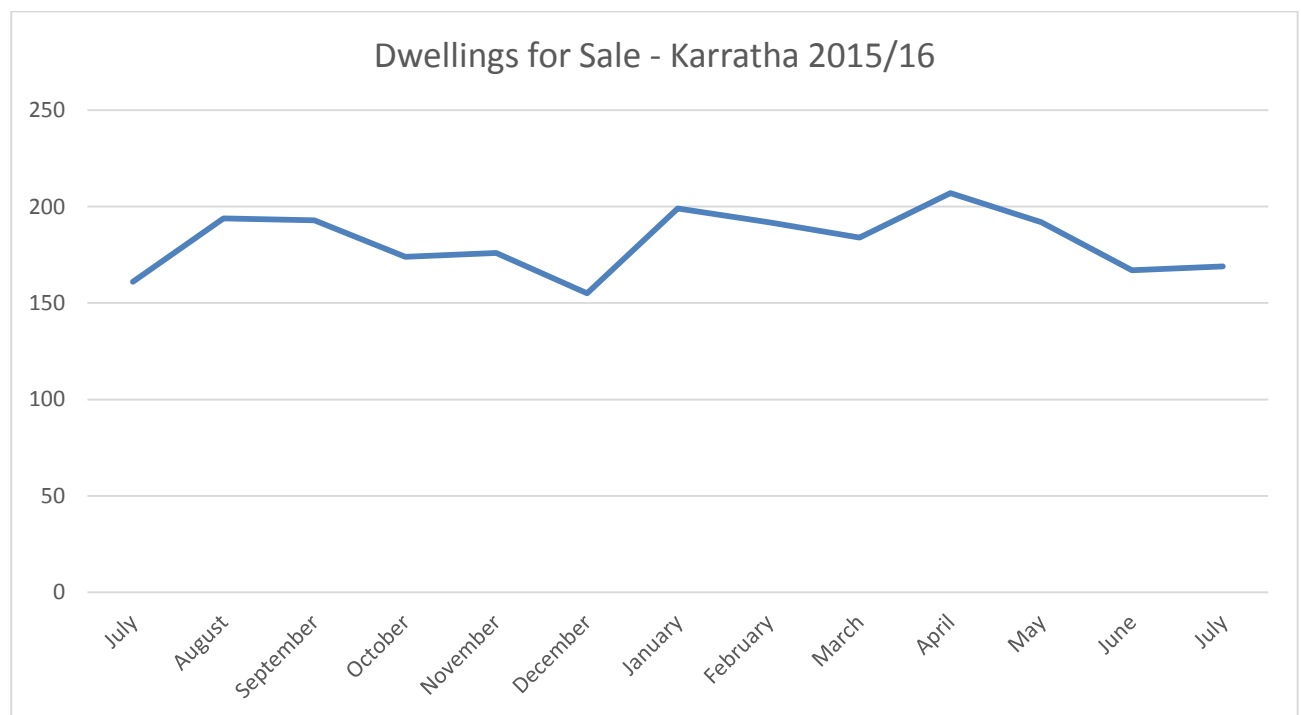
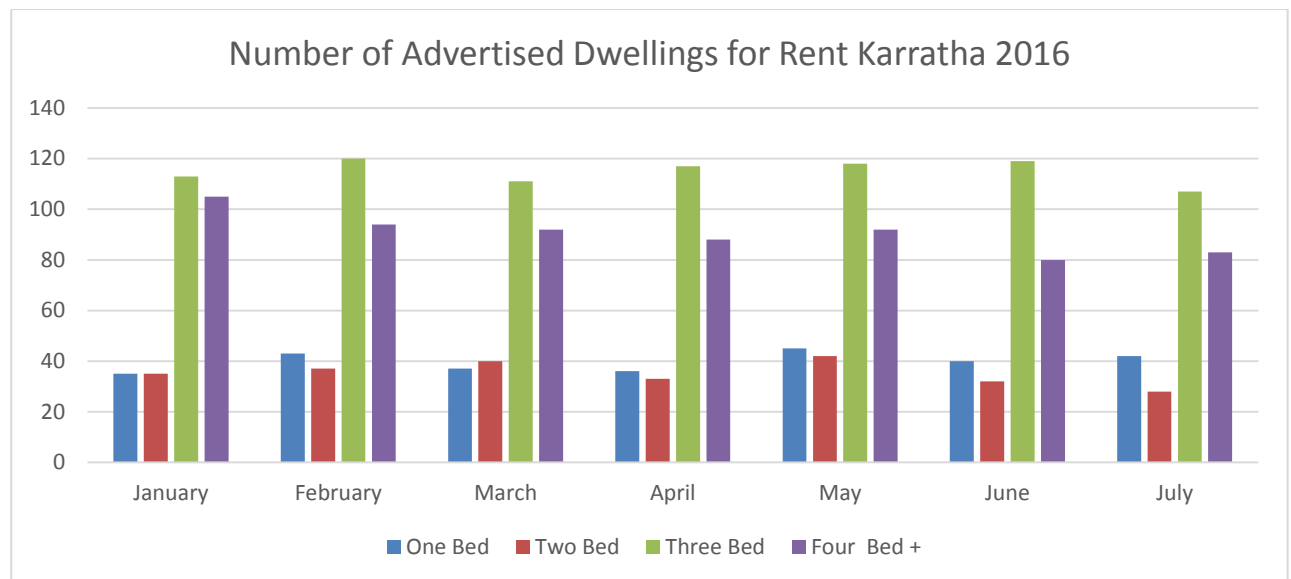
(Source: REIWA)

2.1.4 Dwellings for Sale Commentary

Little change in availability and asking prices since last report. Median sale prices have plateaued over last three months May - July.

2.2 Residential For Rent (Karratha) – Asking Rents

Karratha	June				July			
One Bed	40	\$280	\$1000	\$640	42	\$150	\$500	\$325
Two Bed	32	\$180	\$900	\$540	28	\$195	\$800	\$498
Three Bed	119	\$250	\$1000	\$625	107	\$240	\$1200	\$720
Four Bed +	80	\$295	\$1300	\$798	83	\$300	\$1200	\$750
Total Availability	271				280			
Average Rental	\$720				\$575			



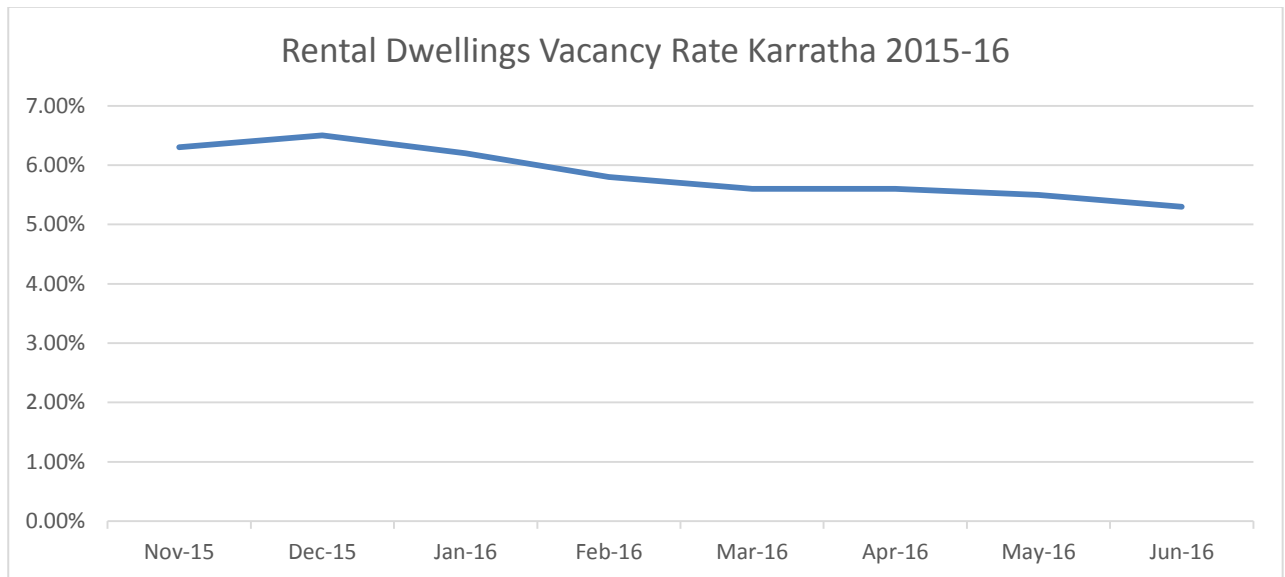
2.2.1 Dwelling Weekly Asking Rent Index for 6714 Postcode February 28 2016

Housing type	Weekly Rents January	Weekly Rents February	Weekly Rents March	Weekly Rents April	Weekly Rents May	Weekly Rents June	Weekly Rents July	3 year % change
All houses	\$494	\$478	\$467	\$454	\$450	\$450	\$441	-66%
3 br houses	\$401	\$398	\$399	\$400	\$398	\$393	\$373	-64%
All units	\$366	\$349	\$345	\$346	\$350	\$350	\$350	-61%
2 br units	\$578	\$506	\$448	\$478	\$423	\$400	\$383	-56%

2.2.2 Vacancy Rate 2016

Vacancy Rate Jan 2016	6.2%
Vacancy Rate Feb 2016	5.8%
Vacancy Rate March 2016	5.6%
Vacancy Rate April 2016	5.6%
Vacancy Rate May 2016	5.5%
Vacancy Rate June 2016	5.3%

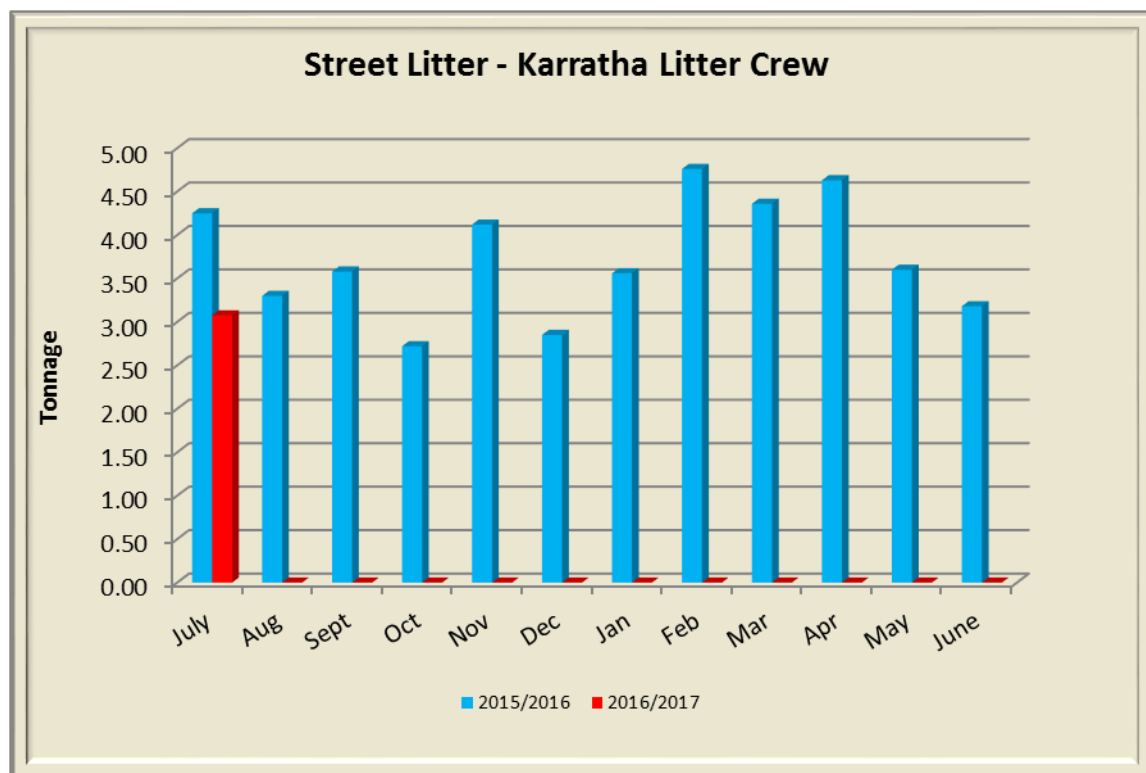
(Courtesy of SQM research.com.au)

**2.2.3 Rental Property Commentary**

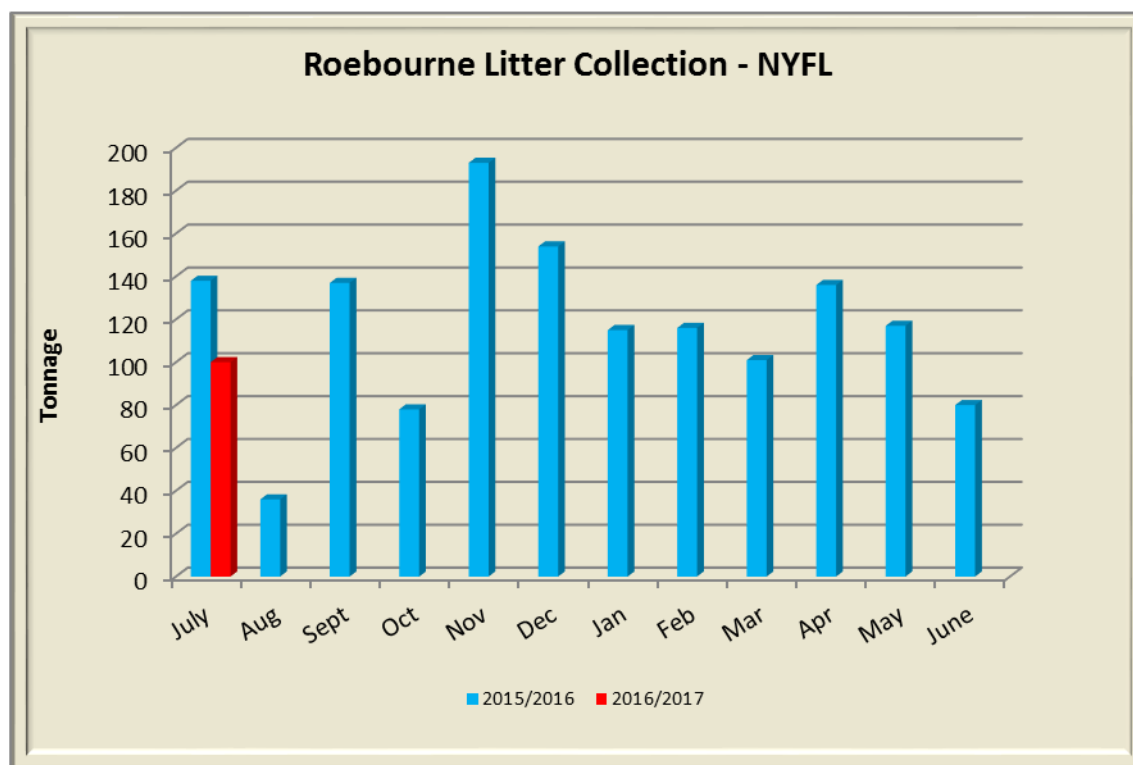
Rental asking prices are moderating with availability similar to last month. The vacancy rate has dropped from 6.2% in January to 5.3% in July.

14.9 WASTE SERVICES DATA**File No:** WM.2**Responsible Executive Officer:** Director Strategic Projects & Infrastructure**Reporting Author:** Waste Services Office Supervisor**Disclosure of Interest:** Nil**PURPOSE**

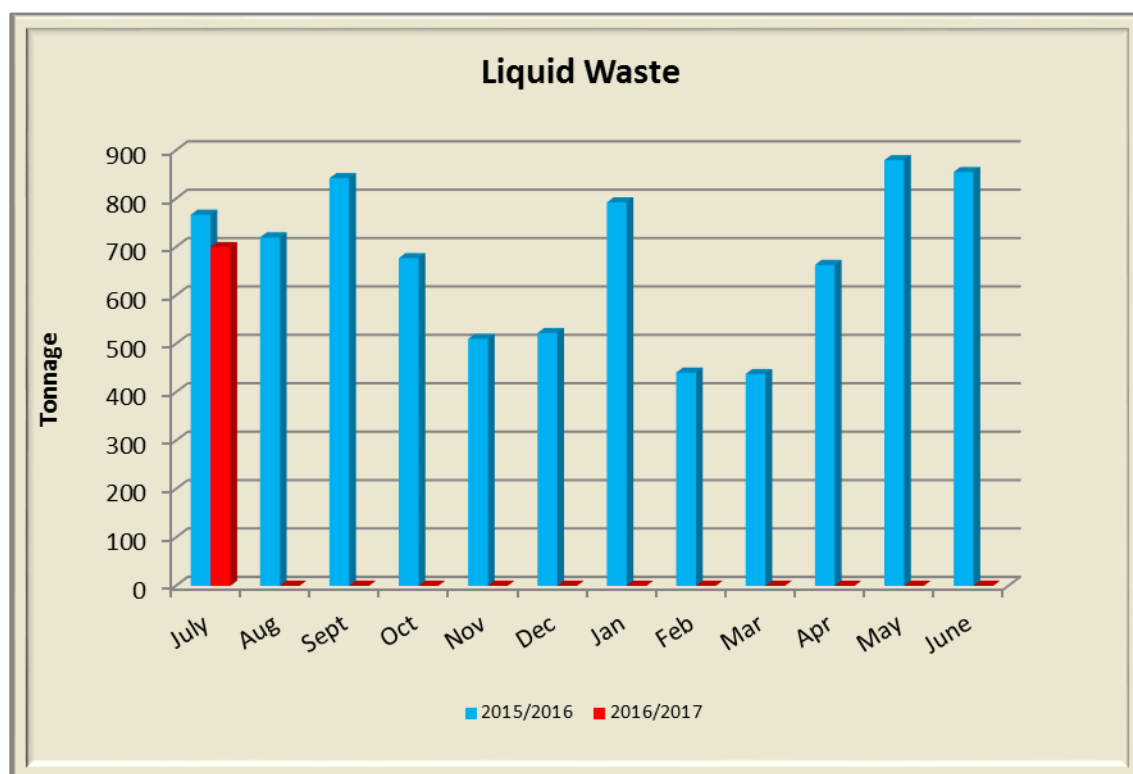
To provide an illustration of Waste Services data collected for the 2016/17 year with comparisons against previous year.



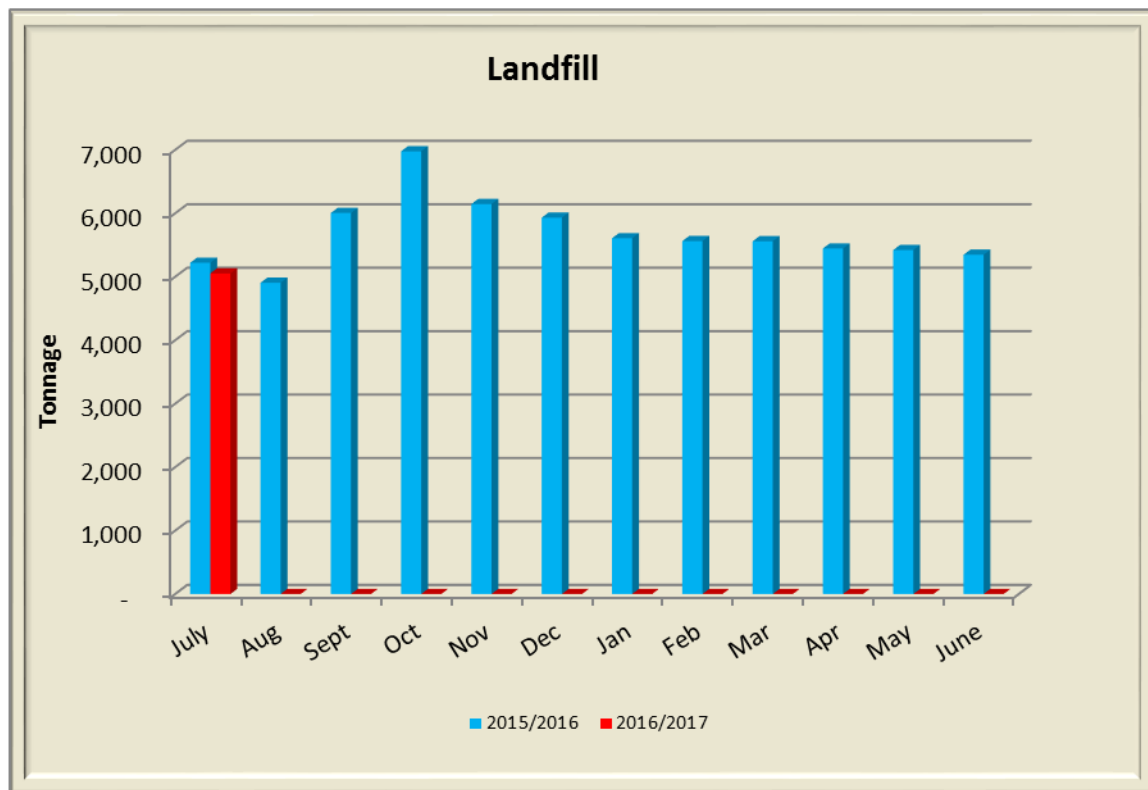
Street litter collected and delivered to the 7 Mile Waste Facility.



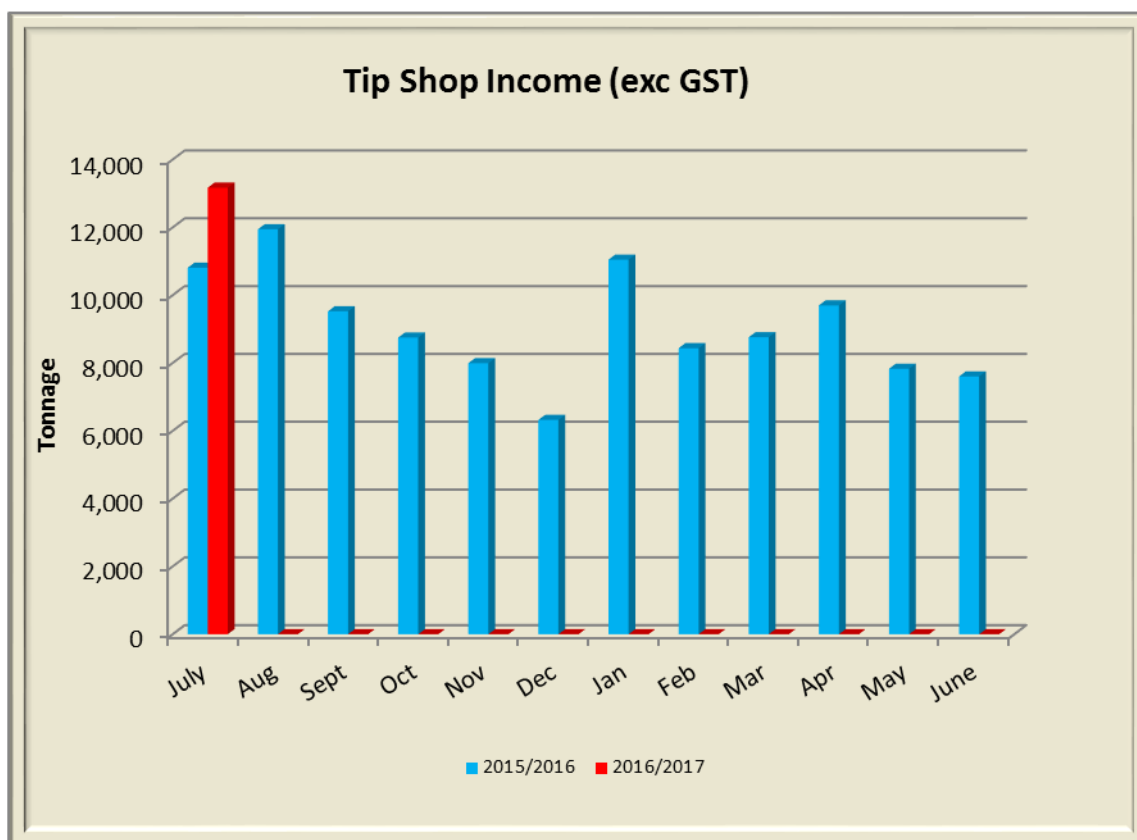
Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station.



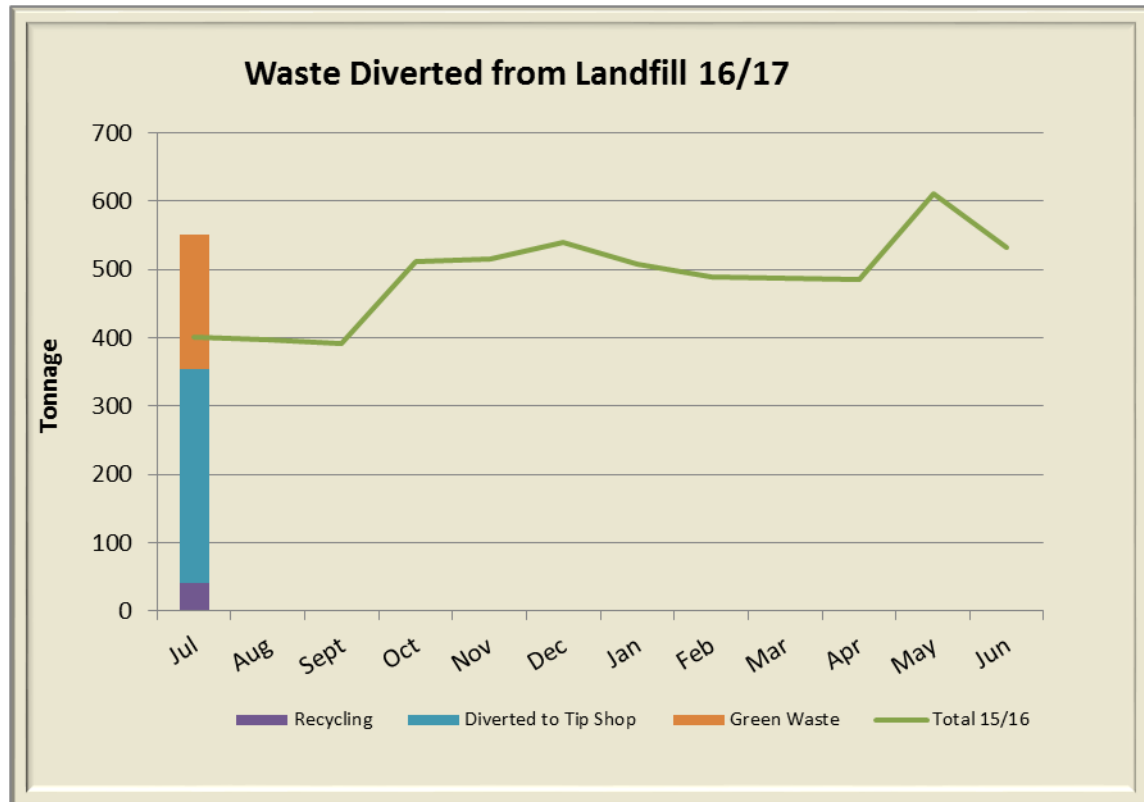
Liquid Waste delivered to the 7 Mile Waste Facility.



Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.



7 Mile Waste Facility Tip Shop Income. Increase in July due to additional trading days plus availability of good quality stock of which the majority was delivered by ISS and Spotless.



Waste diverted from landfill comprising recycling, greenwaste and re-usable items recovered for tip shop.

14.10 COMMUNITY SERVICES UPDATE

File No: July 2016
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Disclosure of Interest: Nil

PURPOSE

To provide Council an update on July activities for Community Services.

1. COMMUNITY SERVICES**1.1 Arts & Culture****a) Cossack Art Awards**

Total attendance to date: 5293

What the community are saying about the event

“One of the best displays I’ve seen”

Beautifully displayed, amazing buildings and great catalogue”

Been here twice before and came back again to see it”

Total sales to date: 71 artworks sold to a total value of \$83,318

All workshops run

Very positive feedback

“Thank you for a fabulous event and program”

Thank you City of Karratha. You have done it again!”

“Thanks to all who gave of their time and effort to make these three workshops so enjoyable. Participants didn’t have to think about anything - it was all laid on and cleaned up! Wonderful!”

Why did people attend the workshops

“such a great concept to foster creativity in the Pilbara”

“We don’t have many options in the area to learn art”

“to meet other artists and learn new things”

This next two weeks;

Storytime at the Gallery

Indigenous Artist Showcase (Saturday 6 August)

Lots of indigenous groups booked in to participate; live painting, bush tucker cooking demonstration, live performance by Boonderu Academy, boomerang making plus more

Seniors High Tea

50 already booked in

Afternoon with Artist in Residence

Exhibition on the veranda with Christine Hingston’s works to date

Cossack Up Late (Closing Night event)

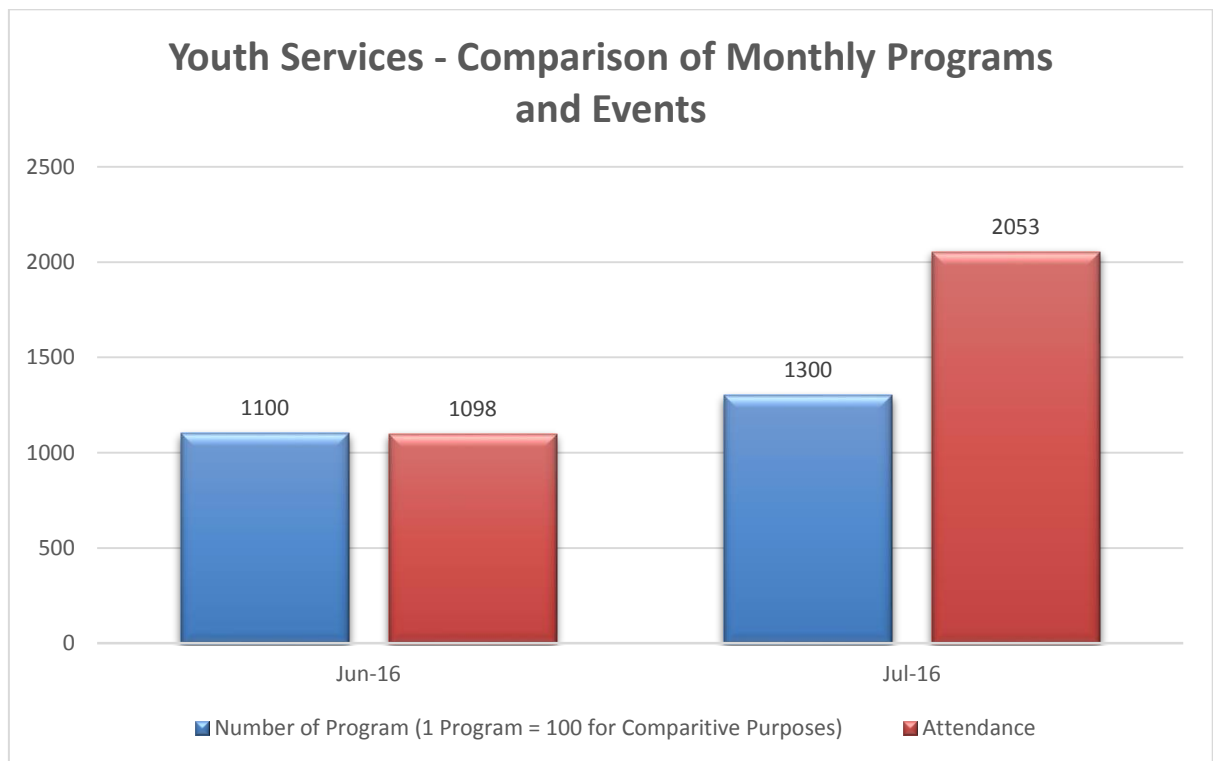
b) Moonrise Cinema

	2015	2016
July screenings	11	11
YTD screenings*	56	65
June attendance	1680	1728
YTD attendance*	8685	7501

- *Calendar year Jan – May*
- *Two weather related cancellations in July 2016*

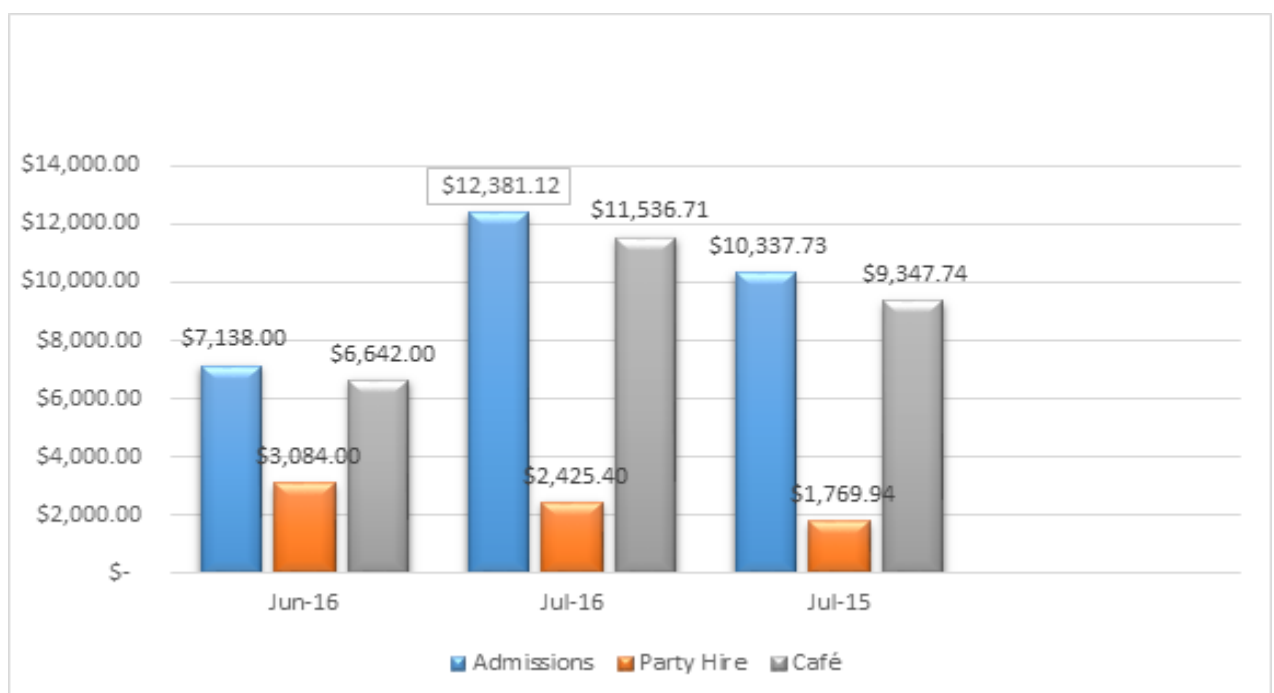
1.2 YOUTH SERVICES

a) Comparison of Monthly Programs & Events



Programs includes: Drop-in, Late Nights (Eastern & Western), Gaming, SSB nights, Dribble Beat Carve, Over 11's, Movies and Milkshakes, Wickham Wonder chef.

b) Youth Shed Indoor Play Centre



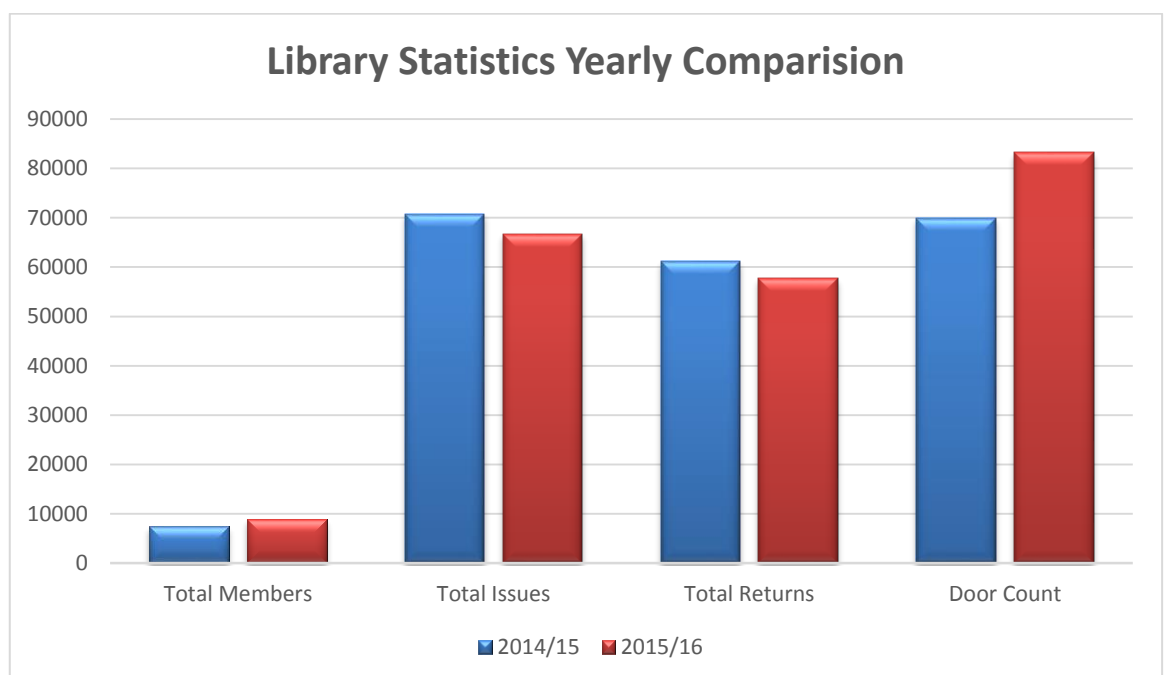
1.3 LIBRARY & CHILDRENS SERVICES

a) Local History

Month	*Internal (CoK)*	*External (directed to LH staff)
April 2016	171 (36.5 hrs)	84 (13 hrs)
May 2016	83 (46.75 hours)	76 (13 hours)
June 2016	129 (38.9 hours)	98 (17 hours)
July 2016	50 (17 hrs)	45 (11.3 hrs)

* No of enquiries and hours taken to complete

b) 2015/2016 Library Services Statistics

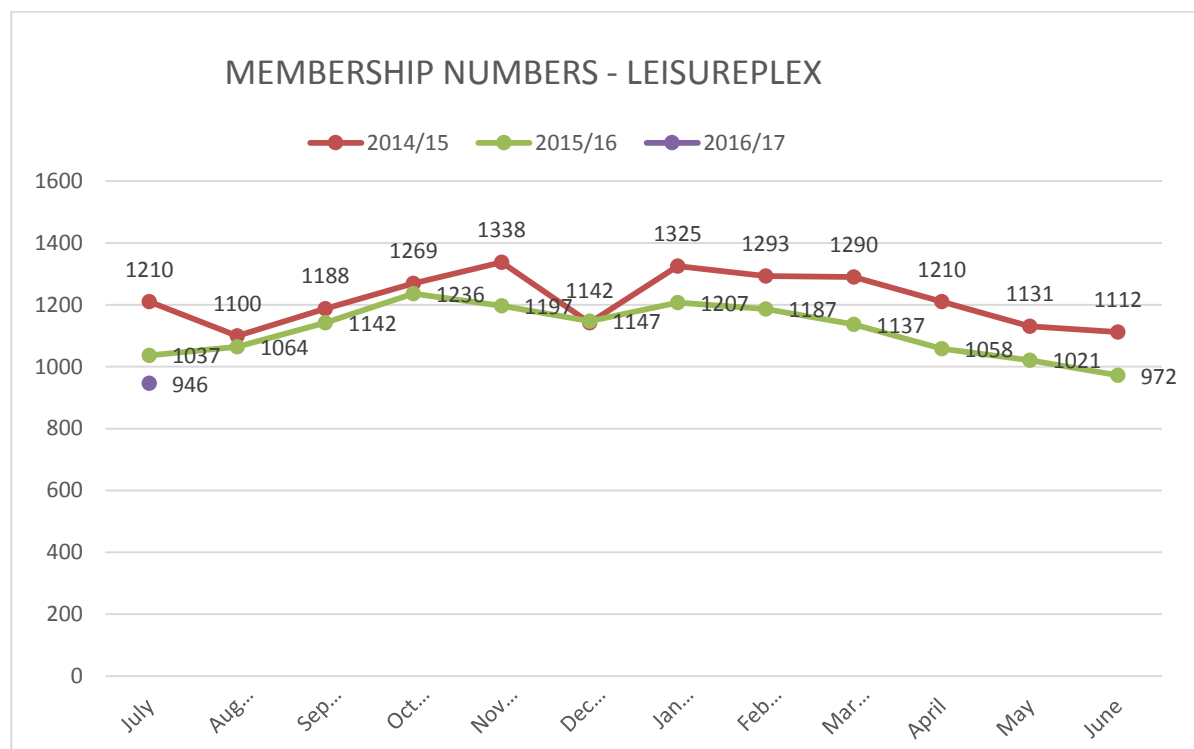


- 20% increase in memberships
- 19% increase in patrons visiting the libraries

2. RECREATION FACILITIES**a) Leisureplex Membership YTD Activity update**

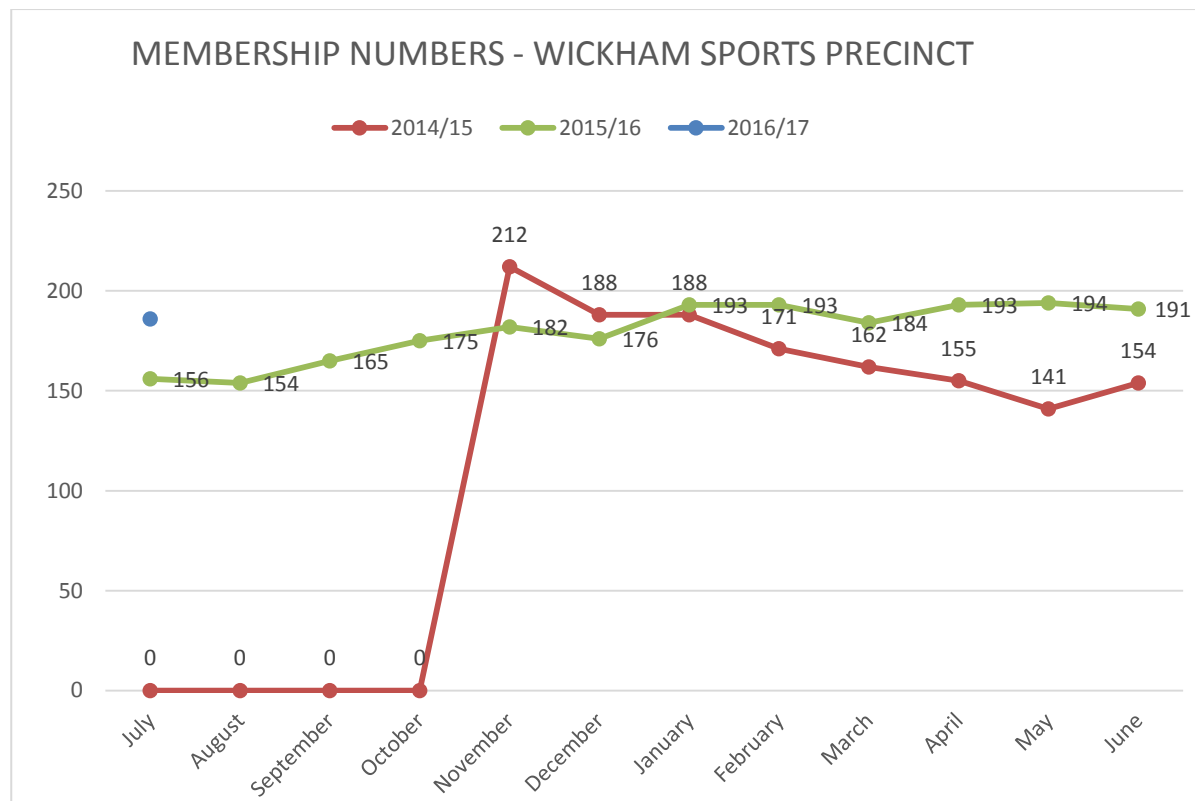
	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	April 2016	May 2016	June 2016	July 2015	July 2015
CURRENT MEMBERS	1,000	1,060	1,177	1,137	1,082	1,135	1,117	1,053	978	945	864	873	974
SUSPENDED MEMBERS	64	82	59	60	65	72	70	84	80	76	108	73	63
TOTAL MEMBERS	1,064	1,188	1,236	1,197	1,147	1,207	1,187	1,137	1,058	1,021	972	946	1,037
MEMBER VISITS													
FULL MEMBER	1,909	2,227	3,113	3,364	2,130	1,943	2,522	2,236	1,974	1,902	1,458	1,512	1,559
GYM MEMBER	1,522	1,643	1,578	1,533	981	1,113	1,512	1,508	1,381	1,259	1,106	1,149	1,429
POOL MEMBER	510	890	1,743	1,757	1,227	1,614	2,017	1,605	779	559	273	268	254
GROUP FITNESS MEMBER	345	367	433	660	278	289	421	398	453	595	363	527	315
24 HOUR MEMBER	2,233	2,580	2,598	2,843	1,993	2,279	2,887	2,671	2,631	2,893	2,212	2,185	2,523
TOTAL MEMBER VISITS	6,519	7,707	9,465	10,427	6,609	7,238	9,359	8,418	7,218	7,208	5,412	5,641	6,079
TREND	7%	18%	23%	10%	-37%	10%	29%	-10%	-14%	0%	-25%	4%	
MEMBER VISIT RATIO / MONTH	6.5	7.3	8.0	9.2	6.1	6.4	8.4	8.0	7.4	7.6	6.3	6.5	6.2

	TOTAL16/17 Fin Year		Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	April 2016	May 2016	June 2016	July 2016	July 2015
AQUATIC	2,465	22%	4,731	9,699	14,008	18,363	12,077	12,207	16,536	13,689	6,832	7,336	2,158	2,465	2,808
GYM	4,374	39%	5,100	5,642	5,850	6,574	4,328	4,639	6,023	5,674	5,279	5,362	4,273	4,374	5,087
PERSONAL TRAINING	245	2%	65	212	153	246	177	184	139	220	242	302	305	245	78
GROUP FITNESS	1,677	15%	2,402	2,566	2,650	2,865	1,655	1,458	2,566	2,475	1,884	2,430	1,992	1,677	1,640
CRECHE	1,143	10%	1,072	1,209	1,462	1,595	752	840	1,476	1,428	1,251	1,263	1,012	1,143	801
MINI GOLF	740	7%	298	320	502	321	411	592	225	349	620	198	223	740	718
HOLIDAY PROGRAM	514	5%	23	537	550	5	26	443	0	127	594	0	0	514	375
TOTAL RECORDABLE VISITS	11,158	95%	13,691	20,154	25,175	29,969	19,426	20,362	26,965	23,962	16,702	16,891	9,963	11,158	11,507
OTHER VISITS			26,625	28,034	31,393	35,206	17,065	9,164	33,382	33,003	20,867	28,584	24,120	16,551	16,056
TOTAL VISITS			40,316	48,188	56,568	65,175	36,491	29,526	60,347	56,965	37,569	45,475	34,083	27,709	27,563
TREND			46%	20%	17%	15%	-44%	-21%	104%	-6%	-34%	21%	-25%		-42%
Group Fitness av / class			13.27	13.65	13.66	13.33	12.54	12.46	13.36	13.9	12.7	13.06	11.93	11.11	10.06
Swim school participants			255	255	850	850	850	742	742	742	385	385	385	237	255



WICKHAM SPORTING PRECINCT

	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	April 2016	May 2016	June 2016	July 2016	July 2015
TOTAL MEMBERS	154	165	175	182	176	193	193	184	193	194	191	186	156
POOL ATTENDANCE	271	974	2,287	1,622	1,036	1,574	1,490	1,088	989	358	108	121	112
GROUP FITNESS AVERAGE/ CLASS	7.4	8.8	10.1	9.6	8.7	9.9	9.7	7.6	10.1	8.5	9.2	9.6	7
GROUP FITNESS CLASSES	36	37	46	55	37	43	68	58	44	57	42	55	41
GROUP FITNESS TOTAL PARTICIPANTS	265	327	465	529	322	424	659	438	446	483	386	528	287
GYM ATTENDANCE	558	667	770	763	701	719	693	717	643	679	714	639	528



ROEBOURNE AQUATIC CENTRE

	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2015	Mar 2016	April 2016	April 2015	May to Aug 2016
POOL ATTENDANCE	327	1,738	1,657	1,603	1,125	1,137	899	1,016	549	CLOSED

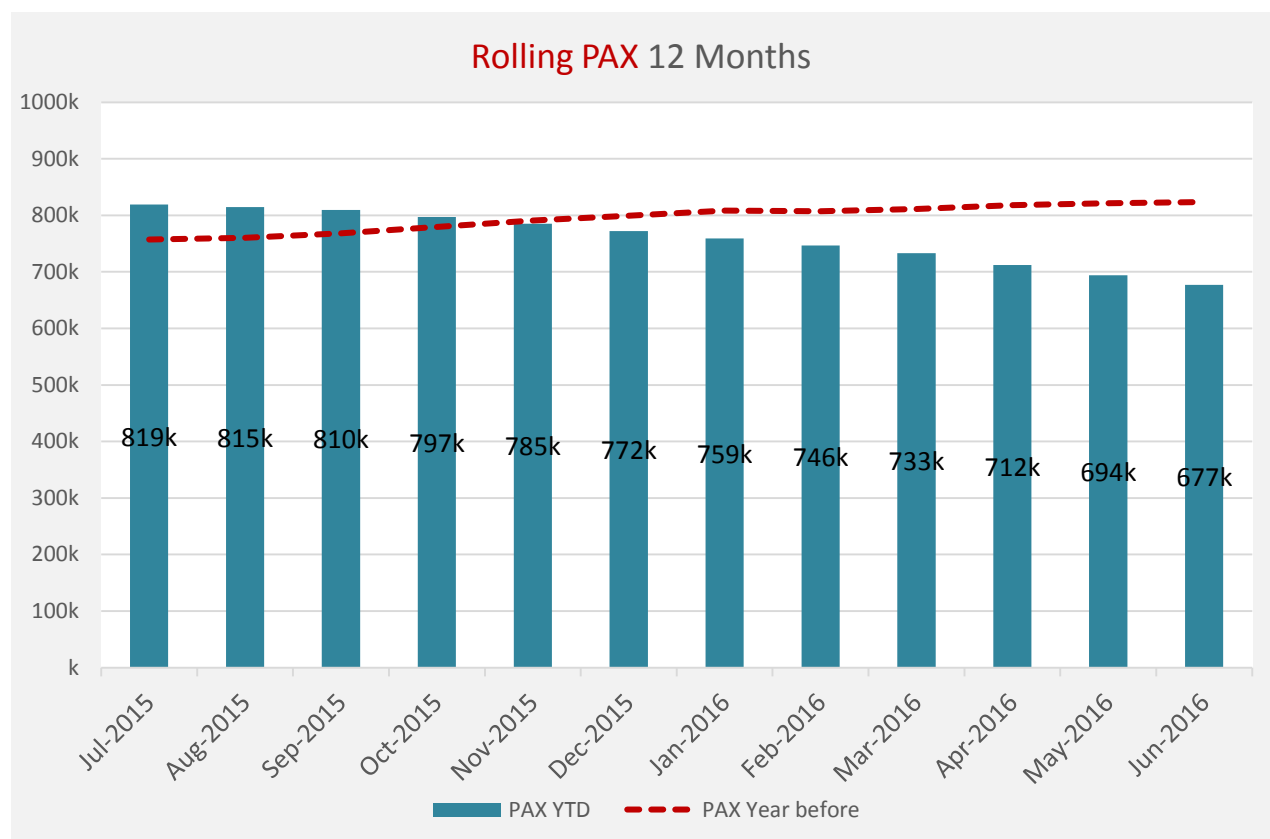
Roebourne Aquatic Centre closed from May - September

COSSACK ACCOMMODATION

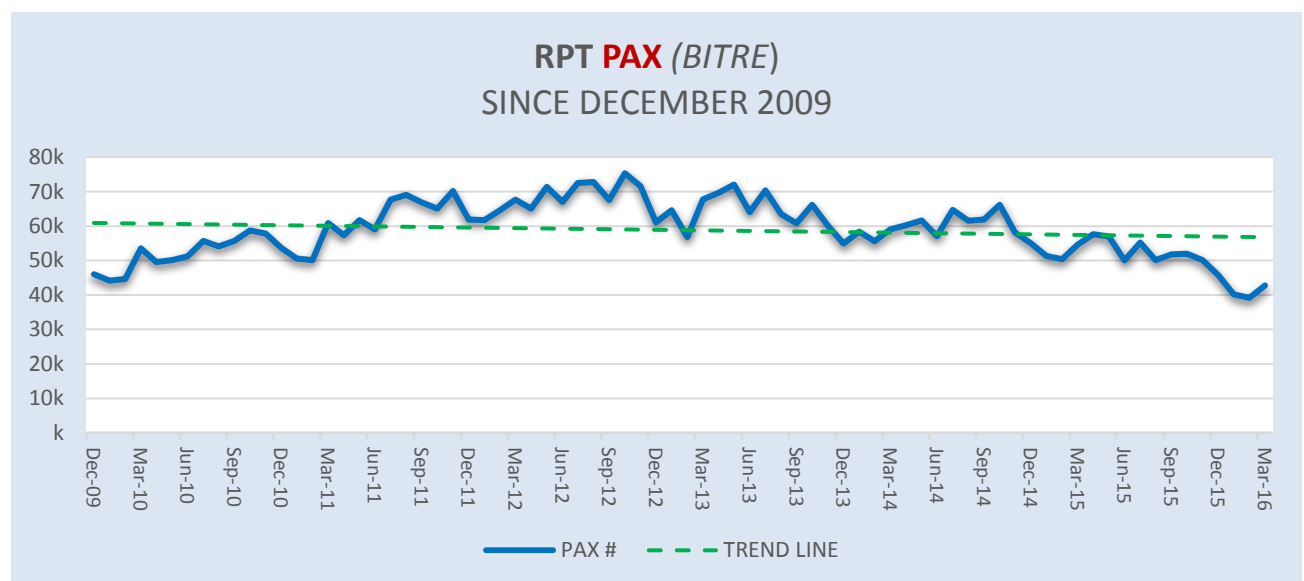
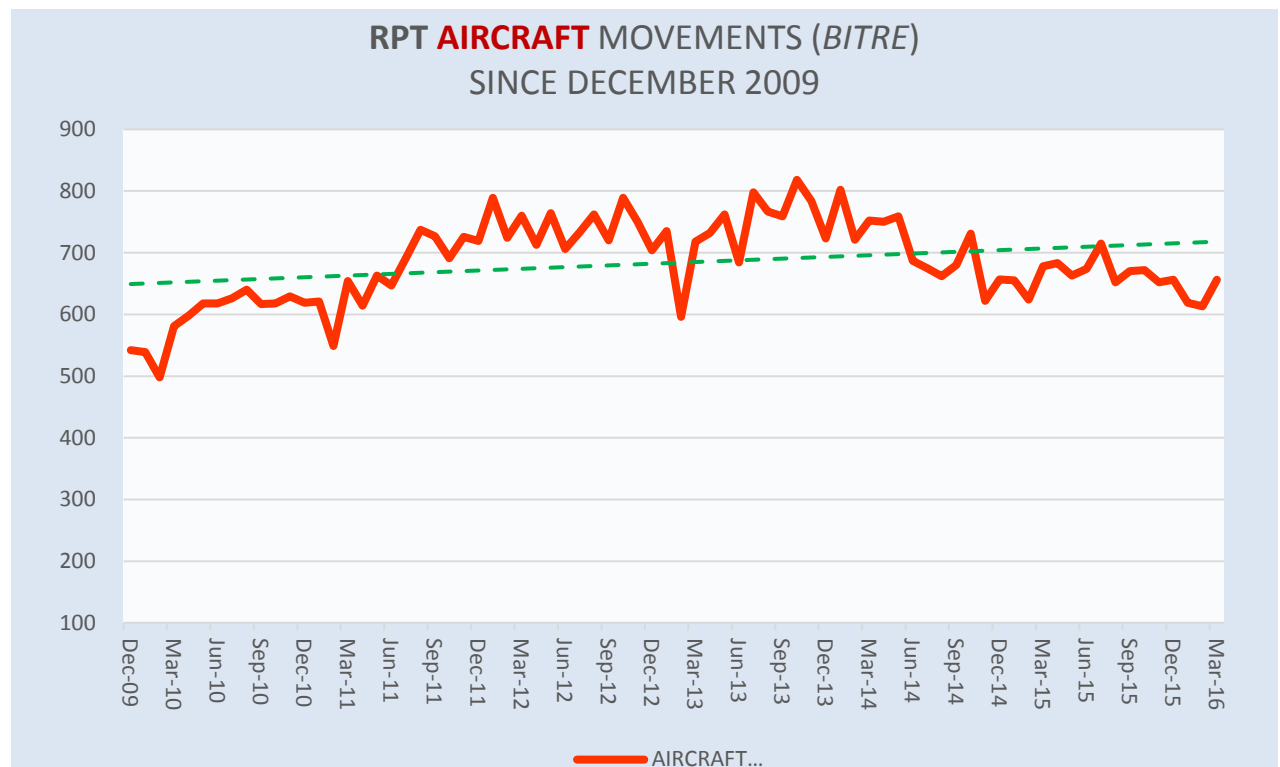
	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015 – March 2016	April 2016	May 2016	June 2016	July 2017	July 2016
Accommodation bed nights	22	33	23	22	CLOSED	14	9	44	87	40

14.11 AIRPORT SERVICES DATA**File No:** TT.42**Responsible Executive Officer:** Director Strategic Projects & Infrastructure**Reporting Author:** Manager Airport Services**Disclosure of Interest:** Nil**PURPOSE**

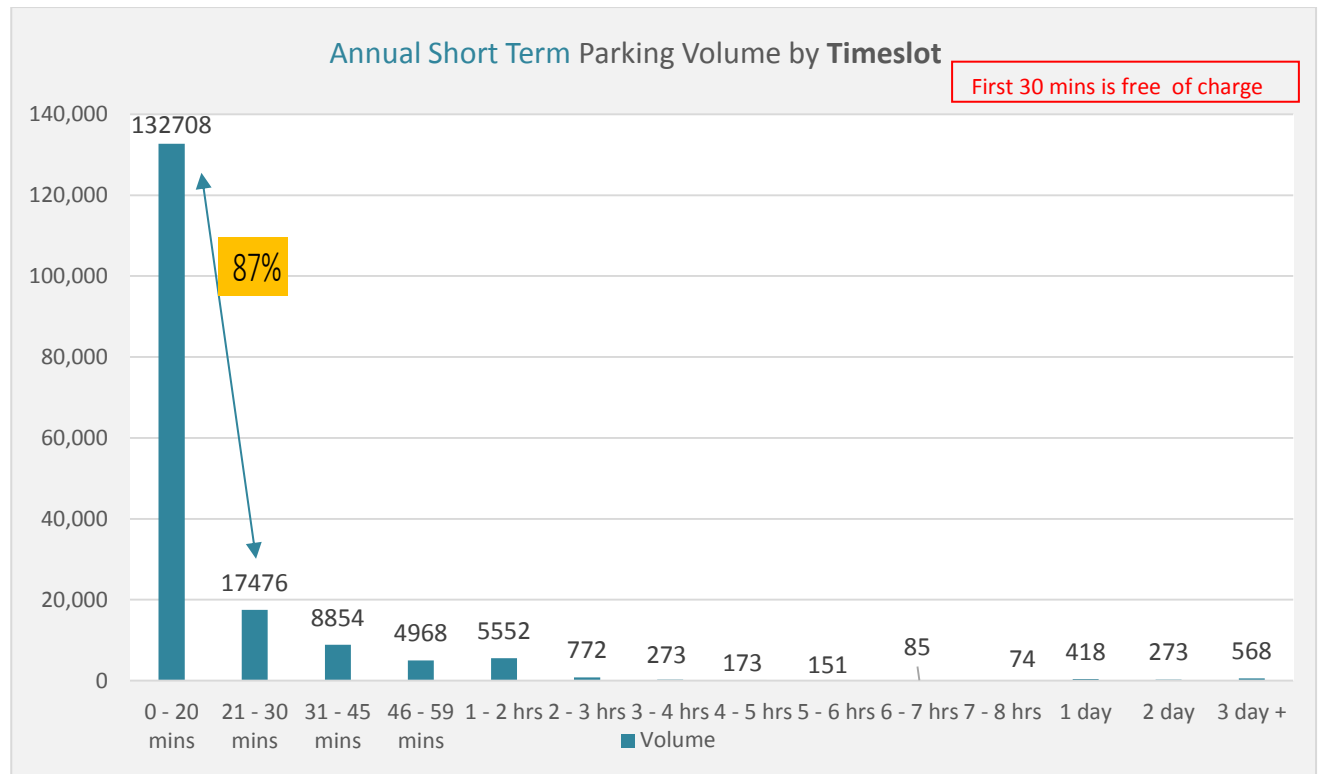
To provide an illustration of Airport Services data collected for the 2016/17 year with comparisons against previous year.



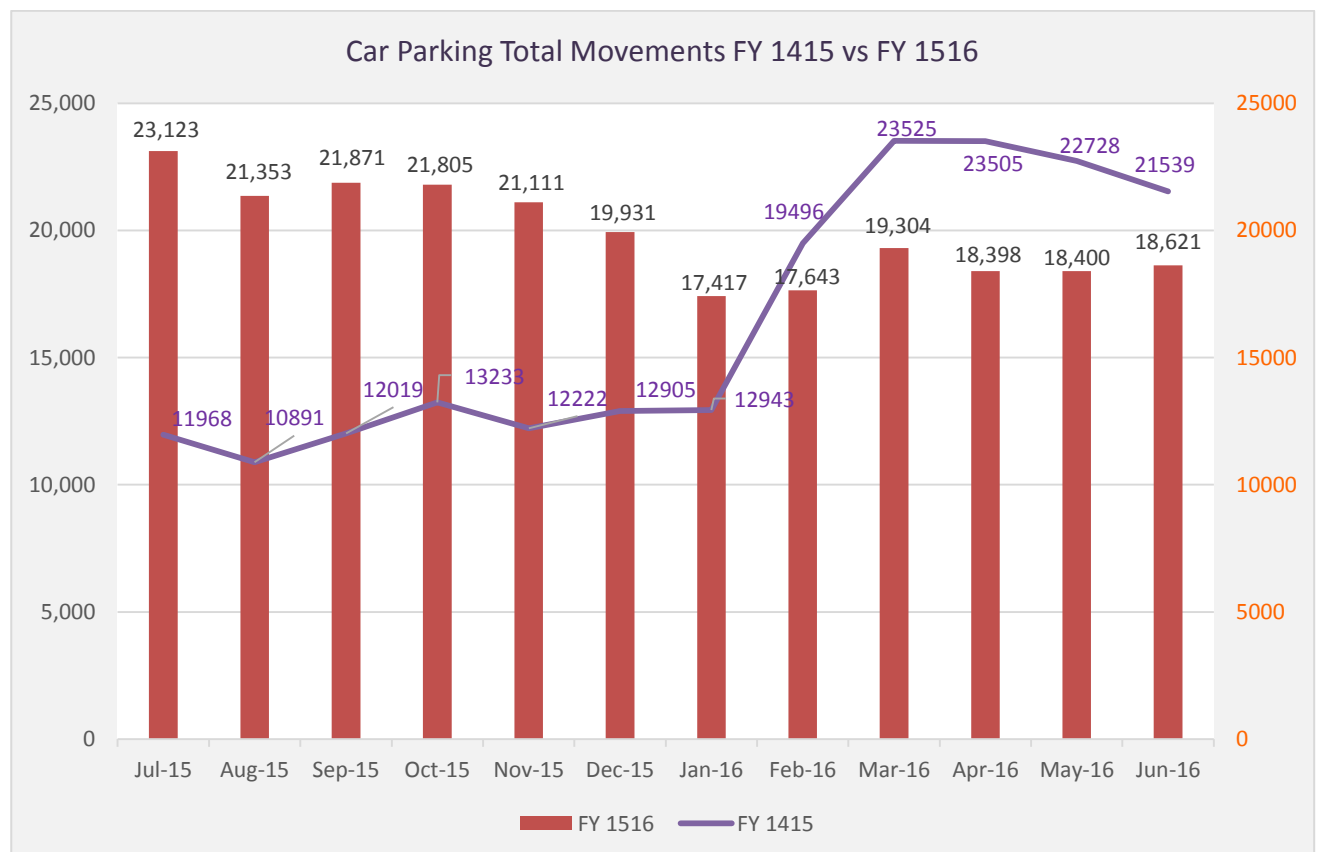
Rolling PAX shows the total PAX numbers for KTA consecutive monthly data for the last twelve months. Includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided reflecting previous three months. Chart showing up to March 2016 for Passenger movements.



There were 13,550 short term tickets issued in June 2016. Since February 2015 the front lane drop off and pick up has been closed, directing all vehicles through short term. At the same time the short term was extended to 30 minutes free parking.



14.12 EASTERN CORRIDOR YOUTH SERVICES UPDATE

File No: CS.13

Responsible Executive Officer: Director Community Services

Reporting Author: Youth Services Coordinator

Disclosure of Interest: Nil

PURPOSE

To inform Council of modifications to programs for children and youth in the Eastern Corridor.

BACKGROUND

Historically, programs catering for children and youth aged eight years and over were delivered by the Wickham Youth Group at The Base facility in Wickham, with financial assistance from Rio Tinto. In 2014, service delivery for this group transitioned to the City of Karratha.

Over the last few months, a review of operations has identified a number of issues due to the age of attendees, including difficulties in providing age-appropriate programs and managing the influence of older attendees and their behaviours whilst the younger group are present. Staff also note the inherent risk associated with the vast age range attending programs at the same time.

Commencing term three school holidays (Monday 26 September 2016), age-specific programming will be offered in Wickham. The Base will provide services for youth ages 11 to 18, including programmed activities and drop in times. Children aged eight to 10 will be catered for through existing programs such as those currently offered by the Wickham Recreation Precinct, the IF Foundation and Wickham Tap and Freestyle Dance. Additionally, the Wickham Library will increase programming for this age group, facilitated by a Youth Officer in the short term to help the transition for these children who have previously attended The Base.

Officers have developed a communications strategy, inclusive of social and print media (as well as a letterbox drop) to ensure the community are aware of the program modifications.

CONCLUSION

The modifications described above will enable a more targeted approach to programming, allowing age-appropriate content and activities to be offered for both children and youth in the Eastern Corridor.

**14.13 SAFER COMMUNITIES PARTNERSHIP ANNUAL REPORT 2015 - 2016
INCLUDING QUARTER APRIL TO JUNE 2016**

File No:	CS.14
Responsible Executive Officer:	Director Development Services
Reporting Author:	Community Safety Coordinator
Disclosure of Interest:	Nil
Attachment(s)	SCP Annual Report 2015-2016 incorporating Quarter April to June 2016

PURPOSE

To provide an overview on outcomes of programs and initiatives undertaken by the Safer Communities Partnership (formerly Cleansweep Taskforce) during 2015-2016, including the April to June 2016 quarterly reporting period.

BACKGROUND

The Safer Communities Partnership reports to Council to provide information on progress of the program. This report provides an overview of all projects, initiatives and strategies undertaken from April to June 2016 and a review of the 2015-2016 financial year and the outcomes or performance of each project.

A new Strategic Plan for the Safer Communities Partnership was adopted by Council in the December 2015 meeting. Initiatives from the new Strategic Plan have been incorporated into the 2015/2016 Operational Plan, though full implementation of some of these has been delayed to allow rebranding of the Safer Communities Partnership to be finalised. This has been done to ensure financial responsibility.

CONCLUSION

The Safer Communities Partnership Annual / Quarterly Report was submitted to all Steering Group members on 29 July 2016.

14.14 LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE SAMPLING**File No:** PH.12**Responsible Executive Officer:** Director Development Services**Reporting Author:** Environmental Health Co-ordinator**Disclosure of Interest:** Nil**PURPOSE**

To advise Council of the City's Environmental Health Service sampling works with the Local Health Authorities Analytical Committee.

BACKGROUND

The Local Authorities Analytical Committee (LHAAC) was established under Part VIII A of the Health Act 1911 for the purpose of providing analytical services to Western Australian Local Governments. Each Local Government is required to pay an annual contribution to the Committee for their services and sample analysis. In return, the City is allocated a number of "sampling units" which can be used on food sampling within the District.

LHAAC determines a sampling program at the commencement of each operational year (1 July till 30 June the following year) which reflects needs within Local Government, trends in the industry and evidence of risk or non-compliance.

The current programme is made up of three elements:

- Coordinated sampling Projects determined by the Committee that target high risk foods and public health issues;
- Projects determined by the Committee that targets areas of non-compliance as identified by previous/historical sampling results;
- An allocation of discretionary sampling awarded to each Local Government and calculated on a population based formula.

The LHAAC Coordinator liaises with member Local Governments on a regular basis to provide information on sampling requirements. Examples of recent sampling programs include:

Type of sampling	Sample food	Analysis	Number of samples
Discretionary	Sushi	Histamine and pH	3
Discretionary	Granola cereal, slices, cakes and muffins (all labelled gluten free)	Gluten content	6
Coordinated #18	Peanut butter, protein bars	Labelling	4
Discretionary	Canned fruit/vegetables	Tin level in food	11
Coordinated #17	Soft drinks, cordials and juices	Food additives/colouring	5
Discretionary	Meat pies	Beef content	2

Results of these sampling programs are measured against the requirements of the Australia New Zealand Food Standards Code. All sample results received by the City showed compliance with the Standards. Results of Co-ordinated sampling will be released with the final reports by LHAAC.

In undertaking these sampling projects, the City's Environmental Health Service exceeded the number of sampling units issued. However as the City of Karratha is one of the few Local Government Authorities who have done so, with many others underspending, there has been no additional charges levied.

CONCLUSION

The City's Environmental Health Service will continue to sample local food businesses and locally produced foods as part of its broader food safety program.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Late Confidential Item 18.1 Major Events Sponsorship Scheme – Sponsorship Termination was approved by Cr Long to be dealt with Behind Closed Doors.

18 MATTERS BEHIND CLOSED DOORS

COUNCIL RESOLUTION

Res No : **153544**
MOVED : **Cr Scott**
SECONDED : **Cr Parsons**

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

18.1 CONFIDENTIAL ITEM – MAJOR EVENTS SPONSORSHIP SCHEME – SPONSORSHIP TERMINATION

Also included is the following:

CONFIDENTIAL ATTACHMENT TO ITEM 13.4 EXPRESSION OF INTEREST FOR THE PROVISION OF INTERNATIONAL FLIGHTS

CONFIDENTIAL ATTACHMENT TO ITEM 13.6 PROPOSED STAGED DEPOT ADMINISTRATION BUILDING IMPROVEMENTS

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

Council moved in camera at 7.36 pm.

Cr Parsons declared an impartiality interest in Confidential Item 18.1 Major Events Sponsorship Scheme – Sponsorship Termination as Cr Parsons is the owner of Beats in the Heat which is sponsored by the Major Events Sponsorship Scheme.

Cr Parsons did not leave the room as the disclosure does not restrict his ability to vote on this matter.

18.1 CONFIDENTIAL ITEM - MAJOR EVENTS SPONSORSHIP SCHEME – SPONSORSHIP TERMINATION

File No:	RC.120
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Community Services
Date of Report:	9 August 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Sponsorship Agreement 2. CS22 Major Event Sponsorship Scheme Policy 3. Email from The Adventure Retreat Company 4. PWR Summary – July 2016 (Rev2)

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to SEEK REIMBURSEMENT of \$47,488 from The Adventure Retreat Company (ARC), in accordance with the City's MESS Policy, ARC's proposal for funding and the signed sponsorship agreement between the parties.

Cr White-Hartig left the meeting at 7.59 pm.

COUNCIL ALTERNATE RESOLUTION

Res No : **153545**
MOVED : **Cr Cucel**
SECONDED : **Cr Scott**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. ACCEPT expenses as claimed with the exception of wages for a total expense of \$33,627 plus GST, and require by The Adventure Retreat Company to repay Council the amount of \$36,053 plus GST; and**
- 2. AUTHORISE the Chief Executive Officer to negotiate payment terms.**

CARRIED 8-1

FOR : Cr Long, Cr Bailey, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg
AGAINST : Cr Bertling
REASON : Councillors modified the Officer's recommendation as they felt that because a large body of work which constitutes part of the event program had been undertaken by The Adventure Retreat Company (ARC) it was equitable to accept ARC's claim for expenses actually incurred with the exception of their wages.

COUNCIL RESOLUTION

Res No : **153546**
MOVED : **Cr Parsons**
SECONDED : **Cr Vandenberg**

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg
AGAINST : Nil

Council moved out of camera at 8.16 pm.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 8.16 pm

The next meeting is to be held on Monday, 19 September 2016 at 6:30pm at Council Chambers - Welcome Road, Karratha.

I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 15 August 2016.

..... Date ____/____/____