



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Roebourne Community Hall, Roebourne
on Monday, 15 August 2016 at 6.30pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Peter Long [Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Grant Cucel
- Cr Geoff Harris
- Cr Bart Parsons
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Robin Vandenberg
- Cr Fiona White-Hartig

Staff:

| | |
|-------------------|--|
| Chris Adams | Chief Executive Officer |
| Phillip Trestrail | Director Corporate Services |
| Andrew Ward | Director Community Services |
| David Pentz | Director Development Services |
| Simon Kot | Director Strategic Projects & Infrastructure |
| Linda Franssen | Minute Secretary |

Apologies:

Absent:

Leave of Absence: Cr John Lally [Deputy Mayor]

Members of Public:

Members of Media:

4 REQUESTS FOR LEAVE OF ABSENCE

5 DECLARATIONS OF INTEREST

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER’S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Monday, 18 July 2016, be confirmed as a true and correct record of proceedings.

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

| |
|--|
| Mayor: |
| 13/07/2016 - Port Hedland Economic Forum |
| 14/07/2016 - The Funding Network Panel - application assessment and selection |
| 02/07/2016 - Warambie Estate - Board Meeting |
| 17/07/2016 - Sino Iron Welcome Dinner - CPM Chairman and CEO |
| 18/07/2016 - Mine site tour – Citic Pacific |
| 18/07/2016 - Ordinary Council Meeting |
| 19/07/2016 - Environmental & Sustainability Advisory Group meeting |
| 19/07/2016 - Meeting with Karratha Police |
| 20/07/2016 - Pilbara Business Boot Camp |
| 20/07/2016 - Landcorp & Pilbara Development Commission Business after hours |
| 21/07/2016 - Higher Education in the Pilbara Steering Committee meeting |
| 23/07/2016 - Cossack Art Awards 2016 |
| 24/07/2016 - Chevron City to Surf 2016 |
| 24/07/2016 - Cossack Family Day |
| 25/07/2016 - Mid and North West Investment Prospectus Launch |
| 25/07/2016 - Sundowner with the Hon. Christopher Pyne, Minister for Defence Industry |
| 26/07/2016 - Tourism Advisory Group Meeting |
| 27/07/2016 - 2016 Murujuga Strategic Meeting |
| 28/07/2016 - Meeting with Woodside |
| 30/07/2016 - Official Opening of the FeNaCING Festival |
| Deputy Mayor: |
| 01/07/2016 - Citizenship Ceremony |
| 11/07/2016 - Council Briefing |

9 EXECUTIVE SERVICES

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDING 30 JUNE 2016

| | |
|---------------------------------------|--|
| File No: | FM.19 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | Assistant Management Accountant |
| Date of Report: | 19 July 2016 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s): | Nil |

PURPOSE

To provide a summary of Council's financial position for the period ending 30th June 2016.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30th June 2016:

| 2015-2016 | Original Budget | Amended Budget | Year to Date Budget | Year To Date Actual | YTD Variance | Impact on Surplus |
|--------------------------------------|-----------------|----------------|---------------------|---------------------|------------------|-------------------|
| Operating Revenue (incl. Rates) | 123,816,770 | 121,521,488 | 121,521,488 | 116,608,852 | (4,912,636) | ↓ |
| Operating Expense | (81,653,530) | (88,483,504) | (88,485,524) | (86,396,975) | 2,088,549 | ↑ |
| Non Operating Rev | 28,073,997 | 35,294,138 | 33,870,591 | 23,770,325 | (10,100,266) | ↓ |
| Non Operating Exp | (86,916,716) | (92,403,749) | (87,403,179) | (68,067,026) | 19,336,153 | ↑ |
| Non Cash Items Included | 11,107,814 | 19,607,199 | 19,607,199 | 18,495,919 | (1,111,280) | ↓ |
| Unrestricted Surplus BFWD 14/15 | 1,434,330 | 63,450 | 63,450 | 63,450 | 0 | |
| Restricted Balance BFWD 14/15 - PUPP | 12,499,009 | 12,208,160 | 12,208,160 | 12,208,160 | 0 | |
| Restricted Balance - PUPP | 8,332,673 | 7,220,459 | 7,220,459 | 7,220,459 | 0 | |
| Surplus/(Deficit) 15/16 | 29,001 | 586,723 | 4,161,726 | 9,462,246 | 5,300,520 | ↑ |

The 2015/16 end of financial year actual surplus/ (deficit) balances have not yet been finalised and remain subject to final year-end adjustments and audit. This report reflects the position at the time of reporting.

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2016 (either by instalment options or outstanding).

This table shows that Council is currently in an unrestricted surplus position of \$9.4m, a variance of \$5.3m above the budgeted year to date surplus position of \$4.1m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table:

| | |
|----------------------------------|--|
| Operating Revenue | |
| (5,000,000) ▼ | Under budget in Contributions - Karratha Arts & Community Precinct - Funding not received in 15/16 |
| Operating Expenditure | |
| (530,521) ▼ | Under budget in Trade/Commercial Refuse Collection-Underspent salaries and wages offset by over expenditure wages in domestic collection and waste management employment costs |
| (515,345) ▼ | Under budget in Rubbish Collection Parks, Open Spaces & Events-Underspent salaries and wages offset by over expenditure wages in domestic collection and waste management employment costs |
| (386,889) ▼ | Under budget in Ex Gratia Contribution - Pt Samson Community Assoc |
| (383,591) ▼ | Under budget in Wickham Transfer Station Costs-Underspent salaries and wages offset by over expenditure in waste management employment costs |
| (349,286) ▼ | Under budget in Roebourne Walking Trails |
| (347,173) ▼ | Under budget in Green The Greens |
| Non-Operating Revenue | |
| (6,035,521) ▼ | Under budget in Transfer from Partnership Reserve - Timing difference |
| (3,528,831) ▼ | Under budget in Transfer From Infrastructure Reserve - Timing difference. |
| (1,366,578) ▼ | Under budget in Transfer from Community Development Reserve - Timing difference |
| (557,045) ▼ | Under budget in Transfer From Plant Reserve - Arts & Community Precinct - Timing difference. |
| Non Operating Expenditure | |
| (12,015,481) ▼ | Under budget in Transfer to Infrastructure Reserve - Timing difference |
| (5,000,000) ▼ | Under budget in Transfer to Carry Forward Reserve - KACP - Funding not received in 15/16 |
| (1,733,894) ▼ | Under budget in Transfer to Carry Forward Reserve - Timing difference |
| (1,447,338) ▼ | Under budget in Transfer to Employee Entitlements Reserve - Timing difference |
| (1,119,416) ▼ | Under budget in Transfer To Plant Reserve - Timing difference |
| (894,809) ▼ | Under budget in Back Beach Boat Ramp Reconstruction And Channel Dredging-Delay to steel fabrication and concrete ramp panels. |
| (478,212) ▼ | Under budget in Pt Samson Beautification - Stage 1 Capital Works-Delays to project |
| (329,029) ▼ | Under budget in Transfer To Waste Management Reserve - Timing difference |
| (321,450) ▼ | Under budget in Karratha Leisureplex |
| (311,606) ▼ | Under budget in Transfer to Waste Management Reserve - Timing difference |
| (310,423) ▼ | Under budget in New Civic Centre |
| (287,292) ▼ | Under budget in Dampier Foreshore Beautification - Stage 1-This project is split over two FY's July invoice expected to be larger by comparison to date. |

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Financial Ratios

| Ratio | Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government | Original Budget 2015/16 | YTD Budget 2015/16 | YTD Actual Result | Variance Description |
|---------------------------------|---|-------------------------|--------------------|-------------------|--|
| Operating Sustainability | | | | | |
| Operating Surplus Ratio | An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding | | | | An Operating Surplus Ratio in excess of 15% indicates a strong financial position and that advanced standard is being achieved. The Operating Surplus Ratio is lower than budget due to lower than anticipated operating surplus. |
| | Operating Surplus (excl. capital grants & contributions)/Own Source Revenue | 30,238,499 | 16,629,182 | 13,573,111 | |
| | | 90,042,700 | 82,231,295 | 82,585,854 | |
| | Minimum Target between 0% and 15% | 33.6% | 20.2% | 16.4% | |
| Asset Sustainability Ratio | An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life | | | | The Asset Sustainability Ratio is lower than the YTD budget due to lower than expected Capital Renewal Expenditure. |
| | Capital Renewal and Replacement Expenditure/Depreciation | 8,731,491 | 9,704,794 | 8,390,949 | |
| | | 11,116,452 | 19,547,523 | 19,416,455 | |
| | Target - Greater than 0.90 | 0.79 | 0.50 | 0.43 | |
| Own Source Revenue Ratio | An indicator of a local government's ability to cover its costs through its own tax and revenue efforts | | | | An own source revenue coverage ratio greater than 90% indicates an advanced standard is being achieved. This variance is primarily due to operating expenses below YTD budget. |
| | | 90,042,700 | 82,231,295 | 82,585,854 | |
| | Own Source Operating Revenue/Operating Expenses | 81,653,530 | 88,485,524 | 86,396,975 | |
| | Target - Greater than or equal to 0.40 | 1.10 | 0.93 | 0.96 | |
| Liquidity Ratios | | | | | |
| Current Ratio | A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets | - | | | The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted annually. The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP) in the previous and current financial year. A current Ratio excluding outstanding PUPP service charge amounts would result in a Current Ratio equal to 1.962. |
| | | 30,313,668 | Not | 28,055,739 | |
| | Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets | 126,069 | Applicable | 9,768,852 | |
| | Target - greater than or equal to 1 | 240.45 | | 2.87 | |
| Debt Ratios | | | | | |
| Debt Service Cover Ratio | An indicator of a local government's ability to generate sufficient cash to cover its debt payments | | | | A debt service cover ratio greater than 5 indicates an advanced standard is being achieved. Original Budget, YTD Budget and YTD actuals result in a ratio in excess of 10 due to Council having a low level of debt. |
| | Operating surplus before interest expense and depreciation/Principal and interest Expense | 30,238,499 | 36,176,705 | 32,989,565 | |
| | | 0 | 0 | 520,278 | |
| | Target - more than 2- The higher the better | >10 | >10 | 63.41 | |

Statement of Financial Position

| | 2016 June | 2016 May | % change |
|--------------------|--------------|-------------|-------------|
| Current | | | |
| Assets | 118,274,953 | 121,234,098 | -2.44% |
| Liabilities | 14,193,901 | 9,825,518 | 44.46% |
| Non Current | | | |
| Assets | 749,896,162 | 747,076,785 | 0.38% |
| Liabilities | 1,118,177 | 705,663 | 58.46% |
| Net Assets | 852,859,037 | 857,779,701 | |

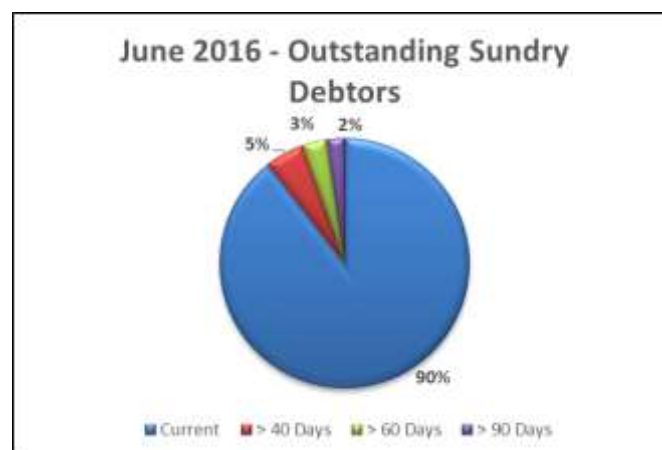
Total Current Assets have decreased by 2.44% from May to June primarily due to a decrease in cash balance. Current Liabilities have increased by 44.46% from May to June due to an increase in outstanding accounts payable. Non-Current Assets have increased by 0.38% due to the progression of capital projects. Non-Current Liabilities increased by 58.46% from May to June due to new borrowings for a Self Supporting Loan to the Karratha Country Club.

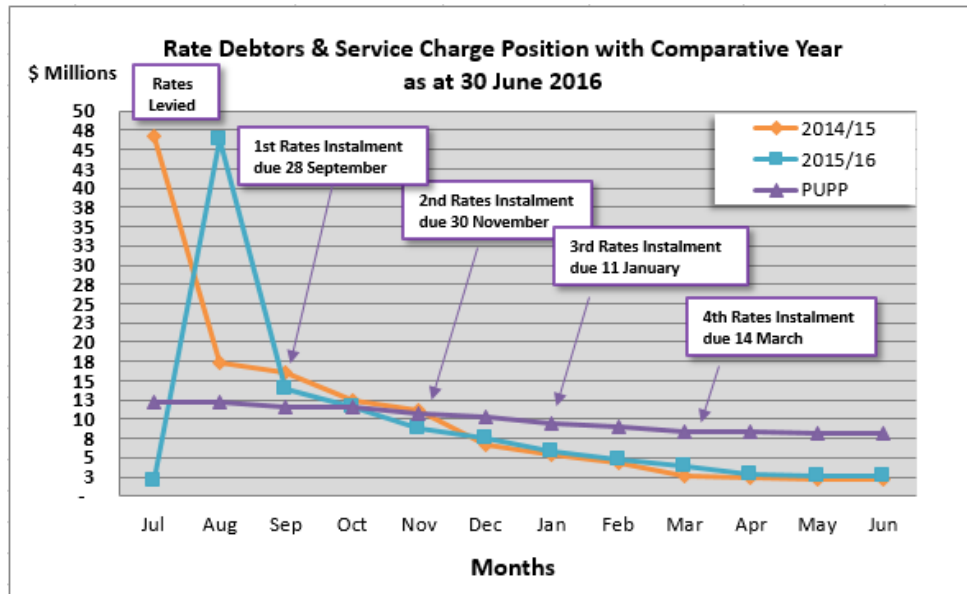
Debtors Schedule

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of December. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

| | 2016 June | 2016 May | Change % | Of Current Total % |
|-------------------------|------------------|------------------|-------------|-----------------------|
| Non Rate Debtors | | | | |
| Current | 7,273,337 | 3,886,414 | 87% | 90% |
| > 40 Days | 408,966 | 350,080 | 17% | 5% |
| > 60 Days | 258,352 | 8,465 | 2952% | 3% |
| > 90 Days | 185,724 | 239,305 | -22% | 2% |
| Total | 8,126,379 | 4,484,264 | 81% | 100% |
| Rates Debtors | | | | |
| Total | 2,310,195 | 2,550,624 | 0% | 100% |
| PUPP Debtors | | | | |
| Total | 8,100,799 | 8,228,306 | -2% | 100% |

The balance of outstanding PUPP charges has decreased from May 2016. PUPP payments have been made on 98.3% of properties, with 76.9% paid in full and 23.1% paying by instalments.

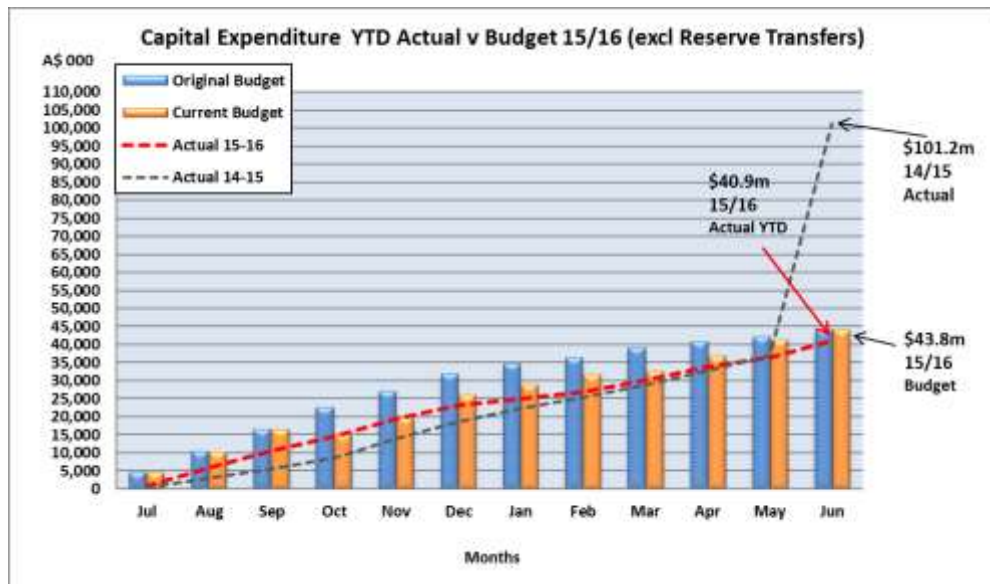




Total Debtors increased by 81% or \$3.6m due to an increase in invoices receivable, primarily for invoices relating to contributions for capital works. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

| Debtor Name | Total Amount | Current | 40 Days | 60 Days | >90 Days | Comments |
|----------------------------------|--------------|------------|------------|------------|-----------|--|
| Alliance Airlines Pty Ltd | 509,716.91 | 322,837.51 | 186,535.44 | 343.96 | 0.00 | Advised by Accounts Payable invoices are awaiting Manager Approval. \$120k received of 40 days amount. |
| Frank Smith | 41,593.20 | 0.00 | 0.00 | 0.00 | 41,593.20 | Debt has been registered against property |
| Karratha Bowling Club | 12,430.00 | 0.00 | 12,430.00 | 0.00 | 0.00 | Emailed First and Final reminder on the 04/07/16 |
| CHC HELICOPTERS (AUSTRALIA) | 74,800.82 | 37,112.18 | 37,660.95 | 27.69 | 0.00 | CHC advised they have filed for a Chapter 11 Bankruptcy with the US Courts, cost incurred before the 5th May 2016 will be paid once authorisation has been sought from the US Courts, all cost incurred after the 5th May 2016 will be paid as per normal. |
| ONYX (Aust) Pty Ltd | 30,074.85 | 13,164.91 | 11,299.19 | 5,610.75 | 0.00 | Paid \$9,950.44 on the 4/07/16, have been sent First and Final emailed followed by Letter of Demand from CS Legal. Onyx has submitted a claim for variation which is under review and may reduce balance owing. |
| VIRGIN AUSTRALIA AIRLINES PTY LT | 606,569.85 | 384,105.89 | 1,267.06 | 215,027.19 | 6,169.71 | Large 60 days amount has been received. 90 days amount is penalty interest from Feb & Apr 2016. Reminders continue to be sent. |

Capital Expenditure



The Council’s 2015/16 Capital Expenditure budget is \$43.8 million, the majority of which is associated with major projects including Dampier Community Hub, Karratha Airport terminal upgrade, Effluent System Upgrade and other infrastructure improvements. The following table shows that Council is currently 7% below budget in capital expenditure year to date.

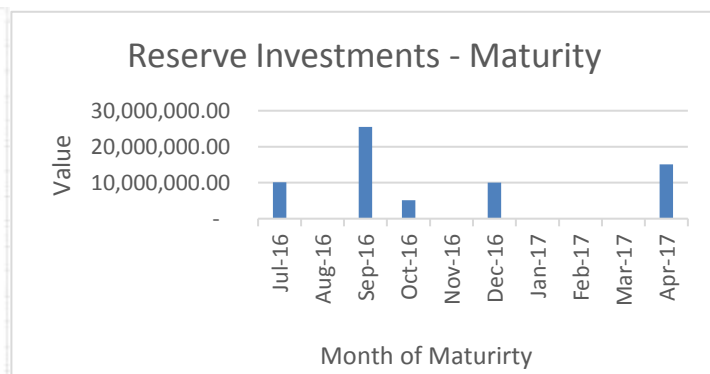
| Asset Class | YTD | | | Annual | |
|----------------|--------------------|-------------------|------------|--------------------|---------------------|
| | YTD Amended Budget | YTD Actual | Variance % | Annual Orig Budget | Annual Amend Budget |
| | 30-Jun-16 | | | 30-Jun-16 | |
| Land | 0 | 0 | 0% | 0 | 0 |
| Artwork | 0 | 0 | 0% | 0 | 0 |
| Buildings | 21,226,308 | 20,597,966 | -3% | 24,246,861 | 21,226,308 |
| Equipment | 29,523 | 71,797 | 143% | 117,500 | 29,523 |
| Furn & Equip | 96,176 | 83,165 | -14% | 386,026 | 96,176 |
| Plant | 2,036,748 | 1,756,764 | -14% | 3,399,000 | 2,036,748 |
| Infrastructure | 20,465,017 | 18,418,421 | -10% | 15,903,573 | 20,465,017 |
| Totals | 43,853,772 | 40,928,113 | -7% | 44,052,960 | 43,853,772 |

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

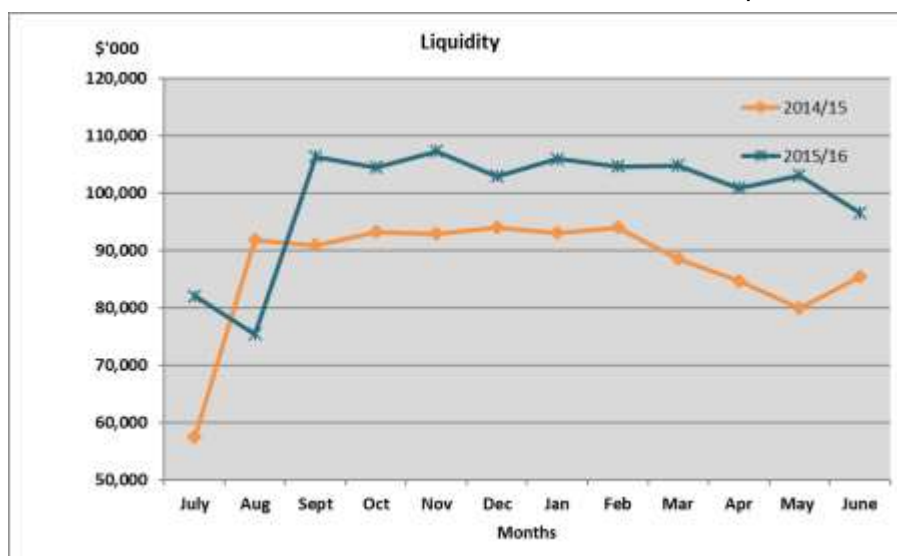
Cash and Investments

| Institution | Accounts | Balance | Interest % | Investment Term | Maturity |
|--------------|---------------------------|-------------------|------------|-----------------|----------|
| | | 30 June 2016 | | | |
| | | \$ | | | |
| WBC | Maxi Cash Reserve | 14,420,285 | 1.30 | At Call | |
| NAB | Reserve Term Deposits | 5,339,656 | 3.10 | 6 months | Sep-16 |
| NAB | Reserve Term Deposits | 5,105,110 | 3.06 | 3 months | Oct-16 |
| NAB | Reserve Term Deposits | 4,630,768 | 3.13 | 6 months | Sep-16 |
| NAB | Reserve Term Deposits | 15,501,362 | 3.08 | 6 months | Sep-16 |
| Bankwest | Reserve Term Deposits | 10,123,945 | 2.90 | 6 months | Jul-16 |
| WBC | Reserve Term Deposits | 10,031,858 | 3.06 | 6 months | Nov-16 |
| WBC | Reserve Term Deposits | 15,047,786 | 3.06 | 11 months | Apr-17 |
| WBC | Reserve Term Deposits | 5,009,222 | 3.06 | 6 months | Dec-16 |
| WBC | Reserve Term Deposits | 5,009,222 | 3.06 | 6 months | Dec-16 |
| WBC | Municipal (Transactional) | 779,634 | 1.34 | At Call | |
| WBC | Maxi Cash Municipal | 5,558,203 | 1.30 | At Call | |
| N/A | Cash on Hand | 18,205 | 0.00 | | |
| Total | | 96,575,255 | | | |

* The balance of all Term Deposits includes interest accrued to 30 June 2016.



The Reserve Bank cash rate (overnight money market interest rate) remained steady during June at 1.75%. The Municipal funds held with Westpac Bank are currently earning 1.34% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 1.30% on the Maxi-Direct Muni Account. During June Council had \$10m of Reserve investments mature. These funds were reinvested at 3.06% for a period of 6 months.



The liquidity graph for 2015/16 demonstrates a decrease in liquidity from May. This decrease is primarily due to an instalment payment made to Horizon Power for the Pilbara Underground Power Project.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Sections 6.19 and 6.4 of the *Local Government Act 1995* provides for giving local public notice of the intention to impose as fees or charges after the annual budget has been adopted; and for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of June 2016 with a current year to date surplus budget position of \$11,382,185 (comprising \$4,161,726 unrestricted surplus and \$7,220,459 restricted surplus) and a current surplus position \$16,682,705 (comprising \$9,462,246 unrestricted surplus and \$7,220,459 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2016 (either by instalment options or outstanding). The unrestricted surplus year to date reported of \$9,462,246 is largely due to

transfers to and from reserve as well as timing differences relating to significant infrastructure projects and their related funding.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 4.d.1.3 Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government Regulations
- Our Services: 4.d.1.3.1 Prepare the Financial Statements and Reports to Council.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a routine process alerting Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30th June 2016; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30th June 2016.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30th June 2016.

| City of Karratha | | | | | | | |
|---|------------------------|-----------------------|---------------------|---------------------|-----------------------------------|-------------------------|---------------------|
| Notes To And Forming Part Of The Financial Statements | | | | | | | |
| for the period ending 30 June 2016 | | | | | | | |
| | Original Budget | Amended Budget | Budget YTD | Actual YTD | Material Variance >=10% | \$50,000 or more | 2014/15 |
| | \$ | \$ | | \$ | % | \$ | \$ |
| Operating Revenue And Expenses Classified According To Nature And Type | | | | | | | |
| Revenues from Operations | | | | | | | |
| Rates | 41,263,058 | 38,190,694 | 38,190,694 | 38,115,106 | - | (75,588) | 40,113,562 |
| Fees and Charges | 44,906,454 | 41,199,177 | 41,199,177 | 41,338,758 | - | 139,581 | 74,454,536 |
| Operating Grant, Subsidies and Contributions | 10,755,868 | 14,284,987 | 22,142,448 | 16,276,888 | -26.49% | (5,865,560) | 77,576,298 |
| Interest Earned | 3,333,891 | 2,810,464 | 2,810,464 | 3,046,848 | - | 236,384 | 3,576,356 |
| Proceeds/Realisation | 0 | 0 | 0 | 23,425 | - | - | 0 |
| All Other | 500,239 | 740,963 | 740,963 | 1,107,344 | 49.45% | 366,381 | 2,633,867 |
| Total | 100,759,510 | 97,226,285 | 105,083,746 | 99,908,369 | - | (5,175,377) | 198,354,620 |
| Expenses from Operations | | | | | | | |
| Employee Costs | (36,502,549) | (32,613,528) | (32,613,528) | (33,115,400) | - | (501,872) | (33,608,639) |
| Materials and Contracts | (25,355,482) | (25,847,811) | (25,849,831) | (24,533,100) | - | 1,316,731 | (31,298,232) |
| Utilities (gas, electricity, water etc) | (3,793,942) | (4,277,666) | (4,277,666) | (4,241,949) | - | - | (3,946,514) |
| Interest Expenses | 0 | 0 | 0 | (1,084) | - | - | 0 |
| Depreciation | (11,116,452) | (19,547,523) | (19,547,523) | (19,416,455) | - | 131,068 | (12,711,352) |
| Insurance Expenses | (1,396,264) | (1,422,188) | (1,422,188) | (1,413,578) | - | - | (1,606,065) |
| Other Expenses | (3,458,421) | (4,684,152) | (4,684,152) | (3,456,540) | -26.21% | 1,227,612 | (3,891,449) |
| Total | (81,623,110) | (88,392,868) | (88,394,888) | (86,178,106) | - | 2,216,782 | (87,062,252) |
| Non Operating Grants, Subsidies and Contributions | | | | | | | |
| Contributions | 23,018,202 | 24,264,243 | 16,406,782 | 16,638,766 | - | 231,984 | 9,313,340 |
| Profit On The Sale Of Assets | 39,058 | 30,960 | 30,960 | 61,717 | 99.34% | - | 91,170 |
| Loss On Asset Disposal | (30,420) | (90,636) | (90,636) | (218,870) | 141.48% | (128,234) | (653,689) |
| Fair value adjustments to financial assets at fair value through profit or loss | - | - | - | - | - | - | (57,730) |
| Change In Net Assets From Operations | 42,163,240 | 33,037,984 | 33,035,964 | 30,211,877 | | | 119,985,458 |

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

| Revenues from Operations | Material Variance | | Significant Items | |
|--|-------------------|-----------|-------------------|--|
| Operating Grant, Subsidies & Contributions | -26.49% | 5,865,560 | 5,000,000 | ▼ Under budget in Contributions - Karratha Arts & Community Precinct |
| | | | 659,971 | ▼ Under budget in Contributions - Effluent System Upgrades |
| | | | 185,175 | ▼ Under budget in Contributions-Beaches & Foreshore Works |
| | | | 140,704 | ▼ Under budget in Contributions - Karratha Bowling & Golf |
| | | | 100,000 | ▼ Under budget in Grants and Cont - Pavilions & Halls |
| | | | 78,000 | ▼ Under budget in Contributions - Club Development |
| | | | 60,000 | ▼ Under budget in Grants-Community Safety |
| All Other | 49.45% | 366,381 | 163,131 | ▲ Over budget in Workers Comp & Insurance Rebate |
| | | | 122,594 | ▲ Over budget in PUPP Reimbursements-Search/Legal Fees |
| Expenses from Operations | Material Variance | | Significant Items | |
| Other Expenses | -26.21% | 1,227,612 | 1,209,309 | ▼ Under budget in Non Statutory Donations |
| | | | 64,657 | ▼ Under budget in Sponsorship Scheme |
| Non- Operating Revenue | Material Variance | | | |
| Loss on Asset Disposal | 141.48% | 128,234 | 156,210 | ▲ Over budget in Loss on Sale - Sanitation |
| | | | 12,241 | ▼ Under budget in Loss on Sale - Community Development |

| City of Karratha | | | | | | | |
|---|------------------------|-----------------------|----------------------------|----------------------------|-----------------------------------|-------------------------|--------------------------|
| Rate Setting Statement | | | | | | | |
| for the period ending 30 June 2016 | | | | | | | |
| Rate Setting Statement | Original Budget | Amended Budget | Year to Date Budget | Year To Date Actual | Material Variance >=10% | \$50,000 or more | Impact on Surplus |
| | \$ | \$ | \$ | \$ | % | \$ | |
| Operating | | | | | | | |
| Revenues (Sources) | | | | | | | |
| General Purpose Funding (excluding Rates) | 6,663,088 | 4,393,809 | 4,393,809 | 4,682,767 | - | 288,958 | ↑ |
| Governance | 252,530 | 238,678 | 238,678 | 216,479 | - | - | |
| Law, Order And Public Safety | 547,365 | 364,117 | 364,117 | 409,838 | 12.56% | - | |
| Health | 165,200 | 191,942 | 191,942 | 226,307 | 17.90% | - | |
| Education and Welfare | 58,920 | 67,550 | 67,550 | 117,530 | 73.99% | - | |
| Housing | 1,269,099 | 397,471 | 397,471 | 413,217 | - | - | |
| Community Amenities | 19,953,978 | 17,269,356 | 17,269,356 | 16,555,972 | - | (713,384) | ↓ |
| Recreation And Culture | 20,400,565 | 29,948,257 | 29,948,257 | 25,156,467 | -16.00% | (4,791,790) | ↓ |
| Transport | 32,794,777 | 29,666,179 | 29,666,179 | 29,754,599 | - | 88,420 | ↑ |
| Economic Services | 442,790 | 382,442 | 382,442 | 360,729 | - | - | |
| Other Property And Services | 5,400 | 410,993 | 410,993 | 599,840 | 45.95% | 188,847 | ↑ |
| | 82,553,712 | 83,330,794 | 83,330,794 | 78,493,746 | - | (4,837,048) | |
| Expenses (Applications) | | | | | | | |
| General Purpose Funding | (3,795,500) | (3,869,294) | (3,869,294) | (3,920,769) | - | (51,475) | ↓ |
| Governance | (3,621,226) | (3,791,112) | (3,791,112) | (3,136,109) | -17.28% | 655,003 | ↑ |
| Law, Order And Public Safety | (1,928,502) | (1,802,239) | (1,802,239) | (1,793,618) | - | - | |
| Health | (1,275,319) | (1,259,690) | (1,259,690) | (1,295,317) | - | - | |
| Education and Welfare | (181,526) | (175,310) | (175,310) | (154,672) | -11.77% | - | |
| Housing | (474,793) | (294,211) | (294,211) | (948,747) | 222.47% | (654,536) | ↓ |
| Community Amenities | (14,741,963) | (13,855,199) | (13,855,199) | (12,231,024) | -11.72% | 1,624,175 | ↑ |
| Recreation And Culture | (31,046,909) | (31,890,345) | (31,892,365) | (30,252,855) | - | 1,639,510 | ↑ |
| Transport | (21,461,286) | (29,603,832) | (29,603,832) | (28,794,624) | - | 809,208 | ↑ |
| Economic Services | (2,893,856) | (2,342,311) | (2,342,311) | (2,258,902) | - | 83,409 | ↑ |
| Other Property And Services | (232,650) | 400,039 | 400,039 | (1,610,337) | -502.55% | (2,010,376) | ↓ |
| | (81,653,530) | (88,483,504) | (88,485,524) | (86,396,975) | - | 2,088,549 | |
| Capital | | | | | | | |
| Revenue | | | | | | | |
| Proceeds From Disposal Of Assets | 841,000 | 787,333 | 787,333 | 736,406 | - | (50,927) | ↓ |
| Tsf From Aerodrome Reserve | 693,655 | 2,024,981 | 2,024,981 | 2,424,134 | 19.71% | 399,153 | ↑ |
| Tsf From Royalties for Regions Reserve | - | - | - | - | - | - | |
| Tsf From Plant Replacement Reserve | 766,000 | 557,045 | 557,045 | - | -100.00% | (557,045) | ↓ |
| Tsf From Infrastructure Reserve | 2,245,744 | 4,462,323 | 3,038,776 | 782,740 | -74.24% | (2,256,036) | ↓ |
| Tsf From Partnership Reserve | 18,870,646 | 17,616,313 | 17,616,313 | 11,580,791 | -34.26% | (6,035,522) | ↓ |
| Tsf From Waste Management Reserve | 49,222 | - | - | - | - | - | |
| Tsf From Housing Reserve | - | - | - | - | - | - | |
| Tsf From Public Open Space Reserve | - | - | - | - | - | - | |
| Tsf From Aged Persons Homes Reserve | 75,920 | 76,732 | 76,732 | 76,732 | - | - | |
| Tsf From Dampier Drainage Reserve | - | - | - | - | - | - | |
| Tsf From Walkington Theatre Reserve | - | - | - | - | - | - | |
| Tsf From Junior Sport Reserve | - | - | - | - | - | - | |
| Tsf From Workers Comp Reserve | - | - | - | - | - | - | |
| Tsf From Employee Entitlements Reserve | - | - | - | - | - | - | |
| Tsf From Community Development Reserve | 325,000 | 1,140,455 | 1,140,455 | 226,123 | -119.83% | (1,366,578) | ↓ |
| Tsf From Mosquito Control Reserve | - | - | - | - | - | - | |
| Tsf From Medical Services Assistance Reserve | - | - | - | - | - | - | |
| Tsf From Carry Forward Budget Reserve | 363,384 | 4,278,387 | 4,278,387 | 4,045,075 | - | (233,312) | ↓ |
| Tsf From Restricted Funds Reserve | - | - | - | - | - | - | |
| Tsf From History & Cultural Publications | - | 1,944 | 1,944 | 1,945 | - | - | |
| Tsf From Pilbara Underground Power Reserve | 3,600,000 | 3,600,000 | 3,600,000 | 3,600,000 | - | - | |
| Restricted Funds Utilised | - | - | - | - | - | - | |
| Tsf From Restricted Cash Unspent Grants/Contributions | - | - | - | - | - | - | |
| New Loans Raised | - | - | - | - | - | - | |
| Other Loan Principal Income | 237,260 | 742,459 | 742,459.00 | 742,459.41 | - | - | |
| Repayments Of Self Supporting Loans | 6,166 | 6,166 | 6,166.00 | 6,166.28 | - | - | |
| Repayments Of Interest Free Loans To Local Groups | - | - | - | - | - | - | |
| | 28,073,997 | 35,294,138 | 33,870,591 | 23,770,325 | -29.82% | (10,100,266) | |

| City of Karratha | | | | | | | |
|--|-----------------|----------------|-----------------------------|---------------------|-------------------------|------------------|-------------------|
| Rate Setting Statement | | | | | | | |
| for the period ending 30 June 2016 | | | | | | | |
| Rate Setting Statement | Original Budget | Amended Budget | Year to Date Amended Budget | Year To Date Actual | Material Variance >=10% | \$50,000 or more | Impact on Surplus |
| | \$ | \$ | \$ | \$ | % | \$ | |
| Expenses | | | | | | | |
| Purchase Of Assets - Land | - | - | - | - | - | - | - |
| Purchase Of Assets - Artwork | - | - | - | - | - | - | - |
| Purchase Of Assets - Buildings | (24,247,855) | (21,226,308) | (21,226,308) | (20,597,966) | - | 628,342 | ↑ |
| Purchase Of Assets - Equipment | (117,500) | (29,523) | (29,523) | (71,797) | 143.19% | - | - |
| Purchase Of Assets - Furniture & Equipment | (386,026) | (96,176) | (96,176) | (83,165) | -13.53% | - | - |
| Purchase Of Assets - Plant | (3,399,000) | (2,036,748) | (2,036,748) | (1,756,764) | -13.75% | 279,984 | ↑ |
| Purchase Of Assets - Infrastructure | (15,903,573) | (20,465,017) | (20,465,017) | (18,418,421) | -10.00% | 2,046,596 | ↑ |
| Loan Principal Repayments | - | - | - | - | - | - | - |
| Tsf To Aerodrome Reserve | (171,168) | (62,514) | (62,514) | (64,600) | - | - | - |
| Tsf To Dampier Drainage Reserve | (10,000) | (10,000) | (10,000) | - | -100.00% | - | - |
| Tsf To Plant Replacement Reserve | (1,234,856) | (1,164,982) | (1,164,982) | (47,320) | -95.94% | 1,117,662 | ↑ |
| Tsf To Walkington Theatre Reserve | (1,032) | (736) | (736) | (761) | - | - | - |
| Tsf To Workers Compensation Reserve | (85,878) | (75,199) | (75,199) | (13,018) | -82.69% | 62,181 | ↑ |
| Tsf To Royalties for Regions Reserve | - | - | - | - | - | - | - |
| Tsf To Infrastructure Reserve | (13,863,191) | (17,046,592) | (17,046,592) | (5,031,111) | -70.49% | 12,015,481 | ↑ |
| Tsf To Partnership Reserve | (10,217,192) | (15,340,453) | (15,340,453) | (15,284,456) | - | 55,997 | ↑ |
| Tsf To Waste Management Reserve | (551,604) | (1,118,032) | (1,118,032) | (477,397) | -57.30% | 640,635 | ↑ |
| Tsf To Housing Reserve | (11,028) | (7,059) | (7,059) | (7,363) | - | - | - |
| Tsf To Aged Persons Home Reserve | - | (503) | (503) | (503) | - | - | - |
| Tsf To Junior Sport Reserve | - | - | - | - | - | - | - |
| Tsf To Public Open Space Reserve | - | - | - | - | - | - | - |
| Tsf To Mosquito Control Reserve | (762) | (726) | (156) | (159) | - | - | - |
| Tsf To History & Cultural Publications Reserve | - | - | - | - | - | - | - |
| Tsf To Employee Entitlements Reserve | (2,349,594) | (1,541,608) | (1,541,608) | (94,270) | -93.88% | 1,447,338 | ↑ |
| Tsf To Community Development Reserve | (161,784) | (820,176) | (820,176) | (527,139) | -35.73% | 293,037 | ↑ |
| Tsf To Pilbara Underground Power Reserve | (4,833,085) | (4,458,520) | (4,458,520) | (4,636,961) | - | (178,441) | ↓ |
| Tsf To Medical Services Assistance Package Reserve | (57,588) | (118,983) | (118,983) | (7,110) | -94.02% | 111,873 | ↑ |
| Tsf To Carry Forward Budget Reserve | (9,314,000) | (6,783,894) | (1,783,894) | 946,747.00 | -46.93% | 837,147 | ↑ |
| Tsf To Restricted Funds Reserve | - | - | - | - | - | - | - |
| Interest Free Loan Principal | - | - | - | - | - | - | - |
| Tsf of Unbudgeted Muni Restricted Cash | - | - | - | - | - | - | - |
| Income Set Aside As Restricted Funds | - | - | - | - | - | - | - |
| | (86,916,716) | (92,403,749) | (87,403,179) | (68,067,026) | -22.12% | 19,336,153 | |
| Adjustment For Non Cash Items | | | | | | | |
| Depreciation | 11,116,452 | 19,547,523 | 19,547,523 | 19,416,455 | - | (131,068) | ↑ |
| Movement in Employee Benefit Provisions | - | - | - | - | - | - | - |
| Movement in Accrued Interest | - | - | - | 1,084 | - | - | - |
| Movement in Accrued Salaries & Wages | - | - | - | (1,078,772) | - | (1,078,772) | ↓ |
| Movement in Deferred Pensioner Rates | - | - | - | - | - | - | - |
| (Profit) / Loss On Disposal Of Assets | (8,638) | 59,676 | 59,676 | 157,153 | 163.34% | 97,477 | ↓ |
| | 11,107,814 | 19,607,199 | 19,607,199 | 18,495,919 | - | (1,111,280) | |
| Restricted Balance BFWD - Pilbara Underground Power | 12,499,009 | 12,208,160 | 12,208,160 | 12,208,160 | - | - | |
| Unrestricted Surplus Brought Forward 1 July | 1,434,330 | 63,450 | 63,450 | 63,450 | - | - | |
| Amount Raised From Rates | 41,263,058 | 38,190,694 | 38,190,694 | 38,115,106 | - | (75,588) | |
| Restricted Balance - Pilbara Underground Power | 8,332,673 | 7,220,459 | 7,220,459 | 7,220,459 | - | - | |
| Surplus / (Deficit) | 29,001 | 586,723 | 4,161,726 | 9,462,246 | | 5,300,520 | |

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Variance Commentary by Program

| Revenues from Operations | Material Variance | | Significant Items | |
|---|-------------------|------------|-------------------|--|
| Recreation and Culture | -16.00% | 4,791,790 | 5,000,000 | ▼ Contributions - Karratha Arts & Community Precinct |
| Other Property and Services | 45.95% | 188,847 | 163,131 | ▲ Workers Comp & Insurance Rebate |
| Expenses from Operations | Material Variance | | Significant Items | |
| Governance | -17.28% | 655,003 | 691,327 | ▼ Ex-Gratia Contributions |
| | | | 524,727 | ▼ Contributions to Community Associations |
| | | | 67,212 | ▼ Office Expenses-Corp Services Admin |
| | | | 56,260 | ▼ Office Expenses-Governance-Legal advice amounted to just under \$10,000 for the year. A significant reduction from past years. |
| | | | 280,784 | ▲ Various amounts related to internal accounting of departmental allocations. |
| | | | 237,192 | ▲ LSL Entitlements Cash Backed |
| Housing | 222.47% | 654,536 | 581,555 | ▲ Various amounts related to internal accounting of departmental allocations. |
| Community Amenities | -11.72% | 1,624,175 | 82,321 | ▼ City Signage Strategy-Joint venture signage project with Town of Port Hedland delayed pending outcome of PDC co-funding. Anticipated signage sites crossed over by other departmental projects e.g. foreshore works at Dampier, Searipple and Point Samson, trail projects at Cossack and Roebourne, and Lookout projects at Tank Hill and Mt Welcome. |
| | | | 530,521 | ▼ Trade/Commercial Refuse Collection-Underspent salaries and wages offset by over expenditure wages in domestic collection and waste management employment costs |
| | | | 515,345 | ▼ Rubbish Collection Parks, Open Spaces & Events-Underspent salaries and wages offset by over expenditure wages in domestic collection and waste management employment costs |
| | | | 383,591 | ▼ Wickham Transfer Station Costs-Underspent salaries and wages offset by over expenditure in waste management employment costs |
| | | | 59,583 | ▼ Cemetery Maintenance & Burials-Down on grounds maintenance and cemetery related activities. |
| Other Property and Services | -502.55% | 2,010,376 | 322,005 | ▲ WM - Employment Costs-Employment costs for annual leave, sick leave, public holiday and other leave booked to this account. Budget for this cost held in jobs. |
| | | | 310,423 | ▲ New Civic Centre - Op Costs |
| | | | 161,765 | ▲ PG - Employment Costs |
| | | | 152,710 | ▲ Works - Employment Costs |
| | | | 141,083 | ▲ PS - Employment Costs |
| Capital Revenue | Material Variance | | Significant Items | |
| Transfer From Aerodrome Reserve | 19.71% | 399,153 | 399,153 | ▲ Transfer from Aerodrome Reserve - Transfers relating to Airport Redevelopment Progress Claims |
| Transfer From Plant Replacement Reserve | -100.00% | 557,045 | 557,045 | ▼ Transfer from Plant Replacement Reserve - Timing difference, required transfers to be processed as part of end of year adjustments |
| Transfer From Infrastructure Reserve | -74.24% | 2,256,036 | 2,256,036 | ▼ Transfer from Infrastructure Reserve - Timing difference, required transfers to be processed as part of end of year adjustments |
| Transfer From Partnership Reserve | -34.26% | 6,035,522 | 6,035,522 | ▼ Transfer from Partnership Reserve - Timing difference for transfers related to Dampier Community Hub, Wickham Rec Precinct Ops, Town Beautification. Required transfers to be processed as part of end of year adjustments |
| Transfer From Community Development Reserve | -119.83% | 1,366,578 | 1,366,578 | ▼ Transfer from Community Development Reserve- Adjustment to Non Statutory Donations for 14/15 & pending transfer for associated expenditure. |
| Capital Expenses | Material Variance | | Significant Items | |
| Purchase of Assets- Plant | -13.75% | 279,984 | 154,823 | ▼ Purchase - Plant- Tip truck not delivered in 2015/16. To be carried forward to 2016/17. |
| | | | 92,009 | ▼ Purchase - Plant-2 items ordered but delivery not 2015/16. To be CFWD to 2016/17 Backhoe & 4T Tip Truck |
| Purchase of Assets- Infrastructure | -10.00% | 2,046,596 | 894,809 | ▼ Back Beach Boat Ramp Reconstruction And Channel Dredging-Delay to steel fabrication and concrete ramp panels. |
| | | | 478,212 | ▼ Pt Samson Beautification - Stage 1 Capital Works-Delays to project |
| | | | 287,292 | ▼ Dampier Foreshore Beautification - Stage 1-This project is split over two FY's July invoice expected to be larger by comparison to date. |
| | | | 141,529 | ▼ Airside Upgrade-Variance due to delay of report and design works for airside lighting upgrade |
| | | | 93,137 | ▼ Footpath Lighting Upgrade |
| | | | 65,730 | ▼ Rac - Infrastructure |
| Transfer to Plant Replacement Reserve | -95.94% | 1,117,662 | 1,117,662 | ▼ Transfer to Plant Replacement Reserve - Timing difference, required transfers to be processed as part of end of year adjustments |
| Transfer to Workers Compensation Reserve | -82.69% | 62,181 | 62,181 | ▼ Transfer to Workers Compensation Reserve - Timing difference, required transfers to be processed as part of end of year adjustments |
| Transfer to Infrastructure Reserve | -70.49% | 12,015,481 | 12,015,481 | ▼ Transfer to Infrastructure Reserve - Timing difference, required transfers to be processed as part of end of year adjustments |
| Transfer to Waste Management Reserve | -57.30% | 640,635 | 640,635 | ▼ Transfer to Waste Management Reserve - Timing difference, required transfers to be processed as part of end of year adjustments |
| Transfer to Employee Entitlement Reserve | -93.88% | 1,447,338 | 1,447,338 | ▼ Transfer to Employee Entitlement Reserve - Timing difference, required transfers to be processed as part of end of year adjustments |
| Transfer to Community Development Reserve | -35.73% | 293,037 | 293,037 | ▼ Transfer to Community Development Reserve - Timing difference, required transfers to be processed as part of end of year adjustments |
| Transfer to Medical Services Assistance Package Reserve | -94.02% | 111,873 | 111,873 | ▼ Transfer to Medical Services Assistance Package Reserve - Timing difference, required transfers to be processed as part of end of year adjustments |
| Transfer to Carry Forward Budget Reserve | -46.93% | 837,147 | 837,147 | ▼ Transfer to Carry Forward Budget Reserve - Timing difference, required transfers to be processed as part of end of year adjustments |
| Non Cash Items | Material Variance | | Significant Items | |
| Profit / Loss on Sale of Assets | 163.34% | 97,477 | 97,477 | ▲ Loss On Sale - Sanitation - Loss on sale of 2 x rubbish trucks. |

City of Karratha
Notes to the Financial Statements
for the period ending 30 June 2016

Note 1. Net Current Assets

| | Note | Year to Date Actual \$ | 2015/16 Budget Brought Forward 1 July \$ |
|---|------|------------------------------|---|
| Current Assets | | | |
| Cash and Cash Equivalents - Unrestricted | | 6,356,042 | 1,291,195 |
| Cash and Cash Equivalents - Restricted (Trust) | | 3,106,155 | 2,600,906 |
| Cash and Cash Equivalents - Restricted - Reserves | | 90,219,213 | 84,089,304 |
| Cash - Restricted Unspent Grants/Contributions | | - | 4,918 |
| Cash - Restricted Unspent Loans | | - | - |
| Trade and Other Receivables | 1 | 17,739,387 | 27,403,212 |
| Land held for Resale - Development Costs | | 524,439 | 524,251 |
| Inventories | | 329,716 | 488,186 |
| Total Current Assets | | 118,274,953 | 116,401,972 |
| Current Liabilities | | | |
| Trade and Other Payables | | 7,219,693 | 16,318,915 |
| Trust Liabilities | | 3,160,962 | 2,740,006 |
| Bank Overdraft | | - | - |
| Current Portion of Long Term Borrowings | | 63,103 | - |
| Current Portion of Provisions | | 3,750,144 | 3,750,144 |
| Total Current Liabilities | | 14,193,901 | 22,809,065 |
| Net Current Assets | | 104,081,051 | 93,592,907 |
| Less | | | |
| Cash and Cash Equivalents - Restricted - Reserves | | (90,219,213) | (84,089,304) |
| Loan repayments from institutions | | (238,203) | 232,215 |
| Movement in Accruals (Non-Cash) | | - | 485,034 |
| Land Held for Resale | | (524,439) | - |
| Cash - Restricted Unspent Grants/Contributions | | - | 4,918 |
| Restricted Balance - Pilbara Underground Power | | (12,208,160) | - |
| Add back | | | |
| Current Loan Liability | | 63,103 | - |
| Cash Backed Employee Provisions | | 3,786,466 | 2,302,189 |
| Current Provisions funded through salaries budget | | 4,721,640 | 537,567 |
| Net Current Asset Position | | 9,462,246 | 13,065,525 |

Note Explanation:

| | |
|--------------------------------------|------------|
| 1) Total Trade and Other Receivables | 15,429,192 |
| Total Rates Debtors Outstanding | 2,310,195 |

City of Karratha
Statement of Financial Position
for the period ending 30 June 2016

| Note 2: Statement of Financial Position | 2015/16 | 2014/15 |
|---|--------------------|--------------------|
| | \$ | \$ |
| Current Assets | | |
| Cash On Hand | 18,205 | 18,705 |
| Cash and Cash Equivalents - Unrestricted | 6,337,837 | 1,272,490 |
| Cash and Cash Equivalents - Restricted (Trust) | 3,106,155 | 2,600,908 |
| Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.) | - | 4,918 |
| Cash and Cash Equivalents - Restricted (Reserves/Muni) | 90,219,213 | 84,089,304 |
| Trade and Other Receivables | 17,739,387 | 27,403,212 |
| Inventories | 854,155 | 1,012,437 |
| Total Current Assets | 118,274,953 | 116,401,974 |
| Non-Current Assets | | |
| Trade and Other Receivables | 42,612 | 547,812 |
| Property, Plant and Equipment | 214,311,144 | 213,137,211 |
| Infrastructure | 535,542,406 | 515,914,073 |
| Total Non-Current Assets | 749,896,162 | 729,599,096 |
| Total Assets | 868,171,115 | 846,001,069 |
| Current Liabilities | | |
| Bank Overdrafts | - | - |
| Trade and Other Payables | 7,219,693 | 16,318,915 |
| Trust Liabilities | 3,160,962 | 2,740,006 |
| Long Term Borrowings | 63,103 | - |
| Provisions | 3,750,144 | 3,750,144 |
| Total Current Liabilities | 14,193,901 | 22,809,065 |
| Non-Current Liabilities | | |
| Long Term Borrowings | 412,513 | - |
| Provisions | 705,663 | 705,663 |
| Total Non-Current Liabilities | 1,118,177 | 705,663 |
| Total Liabilities | 15,312,078 | 23,514,728 |
| Net Assets | 852,859,037 | 822,486,341 |
| Equity | | |
| Accumulated Surplus | 369,653,851 | 344,295,518 |
| Revaluation Surplus | 392,985,970 | 392,825,228 |
| Reserves | 90,219,216 | 85,365,595 |
| Total Equity | 852,859,037 | 822,486,341 |

City of Karratha
Statement of Financial Activity
for the period ending 30 June 2016

| Note 3: Cash and Cash Equivalents | 2015/16 |
|--|--------------------------|
| | \$ |
| Unrestricted Cash | |
| Cash On Hand | 18,205 |
| Westpac on call | 6,337,837 |
| Term deposits - Westpac / WATC | - |
| Term deposit - Westpac | - |
| | <u>6,356,042</u> |
| Restricted Cash | |
| Reserve Funds | 90,219,213 |
| Restricted Unspent Grants | - |
| Westpac - Trust | 3,106,155 |
| | <u>93,325,369</u> |
| Total Cash | <u><u>99,681,410</u></u> |

| City of Karratha | | | | |
|--|-------------------------|--------------------------|--------------------------------------|---------------------------------|
| Notes To And Forming Part Of The Financial Statements | | | | |
| by Divisions by Activities | | | | |
| for the period ending 30 June 2016 | | | | |
| | 2015/2016 Budget | 2015/2016 Amended | 2015/2016 Year To Date Budget | 2015/2016 Actual To Date |
| | \$ | \$ | \$ | \$ |
| Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000) | | | | |
| EXECUTIVE SERVICES | | | | |
| Net (Cost) Revenue to Council for Members of Council | (696,912) | (946,263) | (946,263) | (925,638) |
| Net (Cost) Revenue to Council for Executive Admin | (750,002) | (771,521) | (771,521) | (821,120) |
| CORPORATE SERVICES | | | | |
| Net (Cost) Revenue to Council for Rates | 38,260,511 | 36,770,192 | 36,770,192 | 35,303,775 |
| Net (Cost) Revenue to Council for General Revenue | (12,188,601) | (15,330,744) | (15,330,744) | (1,124,668) |
| Net (Cost) Revenue to Council for Financial Services | (2,195,717) | (2,122,670) | (2,122,670) | (2,132,959) |
| Net (Cost) Revenue to Council for Corporate Services Admin | 7,163,390 | 7,631,646 | 7,631,646 | 6,729,357 |
| Net (Cost) Revenue to Council for Human Resources | (1,841,611) | (1,810,880) | (1,810,880) | (1,990,040) |
| Net (Cost) Revenue to Council for Governance & Organisational Strategy | (1,377,964) | (1,124,707) | (1,124,707) | (1,067,474) |
| Net (Cost) Revenue to Council for Information Services | (1,908,937) | (1,771,481) | (1,771,481) | (1,762,992) |
| Net (Cost) Revenue to Council for Television & Radio Services | (13,566) | (13,636) | (13,636) | (13,065) |
| Net (Cost) Revenue to Council for Business Improvement Process | (15,800) | (6,000) | (6,000) | 0 |
| Net (Cost) Revenue to Council for Staff Housing | 901,019 | 199,541 | 199,541 | (358,555) |
| Net (Cost) Revenue to Council for Public Affairs | (594,182) | (517,174) | (517,174) | (517,387) |
| COMMUNITY SERVICES | | | | |
| Net (Cost) Revenue to Council for Rio Tinto Partnership | 16,086,600 | 11,519,035 | 11,519,035 | 5,679,198 |
| Net (Cost) Revenue to Council for Aged Persons Housing | 75,920 | 76,732 | 76,732 | 76,732 |
| Net (Cost) Revenue to Council for Community Development | (2,696,451) | (2,354,291) | (2,354,291) | (2,113,708) |
| Net (Cost) Revenue to Council for Youth Development | 127,100 | (10,900) | (10,900) | 91,107 |
| Net (Cost) Revenue to Council for Other Culture | (109,243) | (54,923) | (54,923) | (134,223) |
| Net (Cost) Revenue to Council for Arts & Culture Program | (152) | (176) | (176) | (176) |
| Net (Cost) Revenue to Council for Community Sponsorship | (911,425) | (1,523,735) | (1,523,735) | (1,519,829) |
| Net (Cost) Revenue to Council for Daycare Centres | (68,389) | (62,752) | (62,752) | (42,426) |
| Net (Cost) Revenue to Council for Child Health Clinics | (18,022) | (18,190) | (18,190) | (17,396) |
| Net (Cost) Revenue to Council for Karratha Entertainment Centre | (52,222) | (12,238) | (12,238) | (5,542) |
| Net (Cost) Revenue to Council for Karratha Aquatic Centre | 0 | 0 | 0 | 0 |
| Net (Cost) Revenue to Council for Roebourne Aquatic Centre | (732,423) | (430,019) | (430,019) | (291,079) |
| Net (Cost) Revenue to Council for Libraries | (1,636,867) | (1,733,152) | (1,733,152) | (1,645,668) |
| Net (Cost) Revenue to Council for Cossack Operations | (349,616) | (244,739) | (244,739) | (213,039) |
| Net (Cost) Revenue to Council for Ovals & Hardcourts | (966,077) | (918,859) | (918,859) | (777,254) |
| Net (Cost) Revenue to Council for Karratha Bowling & Golf | (699,991) | (394,292) | (394,292) | (749,287) |
| Net (Cost) Revenue to Council for Pavilions & Halls | (1,338,381) | (817,466) | (817,466) | (1,522,787) |
| Net (Cost) Revenue to Council for Leisure Projects | (1,264,690) | (546,363) | (546,363) | (765,432) |
| Net (Cost) Revenue to Council for Playgrounds | (471,976) | (628,865) | (628,865) | (621,653) |
| Net (Cost) Revenue to Council for Medical Services | 58,465 | (37,041) | (37,041) | 80,653 |
| Net (Cost) Revenue to Council for Other Buildings | (91,451) | (141,842) | (141,842) | (144,383) |
| Net (Cost) Revenue to Council for The Youth Shed | (1,203,674) | (1,212,129) | (1,212,129) | (1,141,802) |
| Net (Cost) Revenue to Council for Youth Centres | (3,876) | (5,876) | (5,876) | (6,297) |
| Net (Cost) Revenue to Council for Karratha Leisureplex | (5,384,214) | (4,835,621) | (4,835,621) | (4,471,828) |
| Net (Cost) Revenue to Council for Pam Buchanan Family Centre | (88,876) | (81,166) | (81,166) | (39,333) |
| Net (Cost) Revenue to Council for Events & Festivals | (1,124,836) | (1,051,606) | (1,051,606) | (1,002,467) |
| Net (Cost) Revenue to Council for Dampier Community Hub | (13,178,086) | (12,186,263) | (12,186,263) | (12,026,709) |
| Net (Cost) Revenue to Council for Other Buildings (Leisure) | 52,150 | 53,882 | 53,882 | 55,399 |
| Net (Cost) Revenue to Council for Wickham Recreation Precinct | (583,502) | (819,351) | (819,351) | (431,928) |
| Net (Cost) Revenue to Council for Wickham Community Hub | 612,608 | 4,169,895 | 4,169,895 | 4,228,959 |

| City of Karratha | | | | |
|---|-------------------------|--------------------------|--------------------------------------|---------------------------------|
| Notes To And Forming Part Of The Financial Statements | | | | |
| by Divisions by Activities | | | | |
| for the period ending 30 June 2016 | | | | |
| | 2015/2016 Budget | 2015/2016 Amended | 2015/2016 Year To Date Budget | 2015/2016 Actual To Date |
| DEVELOPMENT & REGULATORY SERVICES | | | | |
| Net (Cost) Revenue to Council for Emergency Services | (763,610) | (177,622) | (177,622) | (160,937) |
| Net (Cost) Revenue to Council for Ranger Services | (1,257,307) | (1,118,523) | (1,118,523) | (1,058,259) |
| Net (Cost) Revenue to Council for Tourism/Visitors Centres | (727,720) | (436,345) | (436,345) | (431,521) |
| Net (Cost) Revenue to Council for Community Safety | (225,910) | (187,515) | (187,515) | (321,568) |
| Net (Cost) Revenue to Council for Economic Development | (448,242) | (409,694) | (409,694) | (331,946) |
| Net (Cost) Revenue to Council for Camping Grounds | 75,684 | 65,134 | 65,134 | 67,476 |
| Net (Cost) Revenue to Council for Building Control | (451,062) | (321,578) | (321,578) | (326,289) |
| Net (Cost) Revenue to Council for Health Services | (1,005,815) | (916,266) | (916,266) | (914,026) |
| Net (Cost) Revenue to Council for Town Planning | (1,411,291) | (1,163,630) | (1,163,630) | (1,176,652) |
| Net (Cost) Revenue to Council for Strategic Planning | (1,434,044) | (250,434) | (250,434) | (191,738) |
| Net (Cost) Revenue to Council for Development Services | (53,600) | (53,600) | (53,600) | (49,203) |
| INFRASTRUCTURE SERVICES | | | | |
| Net (Cost) Revenue to Council for Depots | (1,014,524) | (1,007,595) | (1,007,595) | (1,388,556) |
| Net (Cost) Revenue to Council for Public Services Overheads | 1,116,413 | 1,373,926 | 1,373,926 | 563,754 |
| Net (Cost) Revenue to Council for Fleet & Plant | 3,481 | 270,769 | 270,769 | 1,203,796 |
| Net (Cost) Revenue to Council for Roads & Streets | (4,051,115) | (5,070,210) | (5,070,210) | (5,076,573) |
| Net (Cost) Revenue to Council for Parks & Gardens | (1,604,655) | (1,626,891) | (1,626,891) | (1,345,927) |
| Net (Cost) Revenue to Council for Drainage | (752,387) | (880,787) | (880,787) | (893,032) |
| Net (Cost) Revenue to Council for Footpaths & Bike Paths | (1,277,200) | (1,666,129) | (1,666,129) | (1,439,178) |
| Net (Cost) Revenue to Council for Effluent Re-Use Scheme | (239,736) | (231,771) | (231,771) | 1,345,326 |
| Net (Cost) Revenue to Council for Cemeteries | (151,881) | (171,247) | (171,247) | (71,548) |
| Net (Cost) Revenue to Council for Public Toilets | (402,892) | (356,178) | (356,178) | (282,004) |
| Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties | (1,456,769) | (1,642,385) | (1,642,385) | (1,869,579) |
| Net (Cost) Revenue to Council for Town Beautification | (4,542,436) | (3,201,384) | (3,201,384) | (2,342,032) |
| Net (Cost) Revenue to Council for Bus Shelters | (127,000) | (141,505) | (141,505) | (207,587) |
| Net (Cost) Revenue to Council for Private Works & Reinstatements | 0 | 0 | 0 | 3,157 |
| Net (Cost) Revenue to Council for Works Overheads | 243,867 | 555,527 | 555,527 | 977,152 |
| Net (Cost) Revenue to Council for Parks & Gardens Overheads | 1,023,529 | 1,083,757 | 1,083,757 | 677,203 |
| Net (Cost) Revenue to Council for Disaster Preparation & Recovery | (284,140) | (159,803) | (159,803) | (163,076) |
| Net (Cost) Revenue to Council for Tech Services | (3,690,863) | (3,457,170) | (3,457,170) | (3,655,054) |
| Net (Cost) Revenue to Council for Tech Services Overheads | 0 | 0 | 0 | 0 |
| Net (Cost) Revenue to Council for SP & Infrastructure Services | (32,040) | (22,040) | (22,040) | (22,632) |
| STRATEGIC BUSINESS PROJECTS | | | | |
| Net (Cost) Revenue to Council for Project Management | (53,012) | 53,759 | 53,759 | (209,743) |
| Net (Cost) Revenue to Council for Waste Collection | (1,247,495) | (762,650) | (762,650) | 484,949 |
| Net (Cost) Revenue to Council for Landfill Operations | 144,600 | (228,560) | (228,560) | 241,889 |
| Net (Cost) Revenue to Council for Waste Overheads | 1,686,163 | 1,620,337 | 1,620,337 | 639,716 |
| Net (Cost) Revenue to Council for Karratha Airport | 10,069,146 | 10,298,069 | 10,298,069 | 11,343,945 |
| Net (Cost) Revenue to Council for Other Airports | (6,839) | (15,206) | (15,206) | (8,524) |

10.2 LIST OF ACCOUNTS JULY 2016

| | |
|---------------------------------------|------------------------------------|
| File No: | FM.19 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | Senior Creditors Officer |
| Date of Report: | 26 July 2016 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s): | Nil |

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Consistent with CF-5 Regional Price Preference Policy 50% of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

| | | |
|---------------|-----------|---------------------------------------|
| Our Program: | 4.d.1.5 | Ensure financial accountability |
| Our Services: | 4.d.1.5.2 | Ensure value for money in procurement |

RISK MANAGEMENT CONSIDERATIONS

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 291 to 292;
- b) EFT43023 to EFT43391 (Inclusive);
- c) Cheque Vouchers 78199 to 78231 (Inclusive);
- d) Cancelled Cheques: EFT42277, EFT42899, 78227, 78230
- e) Direct Debits: DD26038.1 to DD26138.1;
- f) Payroll Cheques \$1,469,785.97; and
- g) with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$7,759,810.33 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 291 to 292;
- b) EFT43023 to EFT43391 (Inclusive);
- c) Cheque Vouchers 78199 to 78231 (Inclusive);
- d) Cancelled Cheques: EFT42277, EFT42899, 78227, 78230;
- e) Direct Debits: DD26038.1 to DD26138.1; and
- f) Payroll Cheques: \$1,469,785.97

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|---|------------|
| 291 | 13.07.2016 | Bond Administrator | Staff Rental Security Bond | 628.00 |
| 292 | 13.07.2016 | K Keays | Travel Assistance Trust Payroll Withdrawal | 1,380.45 |
| EFT42277 | 15.07.2016 | Onyx Productions | Cancelled Cheque | -10,740.00 |
| EFT42899 | 15.07.2016 | Wise Solutions | Cancelled Cheque | -18,018.95 |
| EFT43023 | 01.07.2016 | City of Karratha - Social Club | Payroll deductions | 2,058.00 |
| EFT43024 | 01.07.2016 | T Swetman - (Mortgage Account) | Home Ownership Allowance | 555.00 |
| EFT43025 | 01.07.2016 | A Dorning - (Mortgage Account) | Home Ownership Allowance | 1,000.00 |
| EFT43026 | 01.07.2016 | L Gan - (Mortgage Account) | Home Ownership Allowance | 1,000.00 |
| EFT43027 | 01.07.2016 | P Heekeng - (Mortgage Account) | Home Ownership Allowance | 600.00 |
| EFT43028 | 01.07.2016 | Maxxia Pty Ltd | Payroll deductions | 18,469.16 |
| EFT43029 | 01.07.2016 | N Milligan - (Mortgage Account) | Home Ownership Allowance | 814.79 |
| EFT43030 | 01.07.2016 | R Steinki (Mortgage Account) | Home Ownership Allowance | 800.00 |
| EFT43031 | 01.07.2016 | S Wachter - (Mortgage Account) | Home Ownership Allowance | 1,354.17 |
| EFT43032 | 06.07.2016 | Australian Taxation Office | Payroll deductions | 268,803.00 |
| EFT43033 | 06.07.2016 | Child Support Agency | Payroll deductions | 1,147.34 |
| EFT43034 | 07.07.2016 | LFA First Response | Stock - First Aid Kits | 527.83 |
| EFT43035 | 07.07.2016 | Staples Australia | Stationery Items - Various | 645.34 |
| EFT43036 | 07.07.2016 | Cardno WA Pty Ltd | Kta Airport Car Park Redesign / Upgrade | 19,844.22 |
| EFT43037 | 07.07.2016 | Chandler Macleod | Labour Hire | 11,792.00 |
| EFT43038 | 07.07.2016 | Dampier Community Association | Dampier ACADS - 50th Anniversary Funding - 50% | 35,631.81 |
| EFT43039 | 07.07.2016 | Garrards Pty Ltd | Stock | 156.68 |
| EFT43040 | 07.07.2016 | Hart Sport | Youth Projects - Ball Pump | 351.90 |
| EFT43041 | 07.07.2016 | Institute Of Public Works Engineering Australasia | Fleet Management - Fleet Plus Subscription 01/07/2016 - 30/06/2017 | 1,518.00 |
| EFT43042 | 07.07.2016 | Juluwarlu Group Aboriginal Corporation | Roebourne 150 Book - Copyright Permission For Photos And Text From Juluwarlu Group Aboriginal Corporation | 14,850.00 |
| EFT43043 | 07.07.2016 | Karratha Adventure Sports | KLP - Golf balls | 59.80 |
| EFT43044 | 07.07.2016 | Karratha Visitor Centre | Local History Centre - Koombana Days And Town Maps - New Resource | 46.95 |
| EFT43045 | 07.07.2016 | Karratha Amateur Swimming Club | 2015/16 Annual Community Grant Scheme - 5% Final Instalment | 945.30 |
| EFT43046 | 07.07.2016 | Best Western Karratha Central Apartments | KLP - Accommodation - Contractor For AV Upgrade | 1,705.70 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|-----------|
| EFT43047 | 07.07.2016 | Karratha Netball Association | Sports Funding Scheme - Grant Reference SP/10/May/2016 Towards The Striving To Achieve Netball Camp | 3,000.00 |
| EFT43048 | 07.07.2016 | LINK (Local Information Network Karratha) Inc. | Annual Community Grant Scheme - LINK - 5% Final Instalment 2015/16 - Parenting Workshops | 1,584.00 |
| EFT43049 | 07.07.2016 | Local Government Managers Australia | HR - LGMA Conference & Dinner Registration | 1,260.00 |
| EFT43050 | 07.07.2016 | Millars Well Primary School | Millars Well Primary School - Annual Community Grant Scheme - 70% Second Payment 2015/16 - Front Verge Revitalisation Project | 14,850.00 |
| EFT43051 | 07.07.2016 | Martin Sparks t/as MAS Tools | Tool Replacement - 3/8 Electric Torque Wrench | 875.60 |
| EFT43052 | 07.07.2016 | Nickol Junior Soccer Club | KLP - Kidsport Program Payment of 2 x Kidsport Vouchers | 300.00 |
| EFT43053 | 07.07.2016 | B Pezzali | Reimbursement - Utilities as per Employment Contract | 103.17 |
| EFT43054 | 07.07.2016 | Parry's Merchants | Youth Shed - Cafe Stock | 880.20 |
| EFT43055 | 07.07.2016 | Perth Irrigation Centre | Stock - Retic | 84.00 |
| EFT43056 | 07.07.2016 | St Lukes College | 2015/16 - Yearly Shared Costs For St Luke's Oval As Per MOU | 12,802.72 |
| EFT43057 | 07.07.2016 | St John Ambulance-Karratha | HR - Provide First Aid Course | 523.00 |
| EFT43058 | 07.07.2016 | Signswest Stick With Us Sign Studio | Crawford Road Park - Decals | 38.50 |
| EFT43059 | 07.07.2016 | Salvation Army | The Youth Shed - Drop In Furniture (Ongoing Use) | 200.00 |
| EFT43060 | 07.07.2016 | Te Wai Manufacturing | Stock - Uniforms | 194.40 |
| EFT43061 | 07.07.2016 | TNT Express | Freight | 1,099.61 |
| EFT43062 | 07.07.2016 | Thrifty Car Rental | Car Hire For Director To Attend Meetings In Perth | 46.41 |
| EFT43063 | 07.07.2016 | Whelans Australia Pty Ltd | KACP - Surveying Support Additional Site Survey | 8,112.50 |
| EFT43064 | 07.07.2016 | Atom Supply | Stock | 749.01 |
| EFT43065 | 07.07.2016 | J Blackwood & Son Pty Limited | Stock | 216.77 |
| EFT43066 | 07.07.2016 | Onyx (Aust) Pty Ltd | Catering - Ordinary Council Meeting 20/06/2016 | 450.00 |
| EFT43067 | 07.07.2016 | Abberfield Industries Pty Ltd | Sporting Facilities - Multifunction Token Floodlight Controller, Bulgarra | 2,888.50 |
| EFT43068 | 07.07.2016 | Airport Security Pty Ltd | Kta Airport - ASIC Prints | 240.00 |
| EFT43069 | 07.07.2016 | AEC Group Ltd | Policy Development - Transient Workforce Scheme Amendment | 15,500.32 |
| EFT43070 | 07.07.2016 | ARUP Pty Ltd | Kta City Centre Parking Audit | 1,608.75 |
| EFT43071 | 07.07.2016 | C Adams | Reimbursement Of Utilities - as per Employment Contract | 656.09 |
| EFT43072 | 07.07.2016 | Artlink Australia | Cossack Art Awards - Advertising | 205.00 |
| EFT43073 | 07.07.2016 | Barth Bros Automotive Machine | Plant Repairs | 219.20 |
| EFT43074 | 07.07.2016 | BOC Limited | Karratha Airport, Works - Cylinder Monthly Rental Charge - 28.04.2016 - 28.05.2016 | 1,086.41 |
| EFT43075 | 07.07.2016 | BC Lock & Key | Padlocks, Keys, Locks | 492.49 |
| EFT43076 | 07.07.2016 | Burkeair Pty Ltd | Depot LIA - WT#14786 - Investigate And Repair Noisy Temperzone | 209.00 |
| EFT43077 | 07.07.2016 | Bird Gard Pty Ltd | Kta Airport - Replacement Power Cord For L100 Bird Scaring Device | 657.26 |
| EFT43078 | 07.07.2016 | May Byrne | Kta Library - Banjima Booklets | 300.00 |
| EFT43079 | 07.07.2016 | Big Hart Inc | Arts And Culture Program - Performance Fee Funding For Major Production 15/16 Instalment 2 50% | 33,000.00 |
| EFT43080 | 07.07.2016 | Beacon Equipment | Plant Repairs | 545.40 |
| EFT43081 | 07.07.2016 | M Benjamin | Reimbursement For Emerging Leaders Residential Program Expenses | 75.80 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|-----------|
| EFT43082 | 07.07.2016 | Blue Sky Aluminium | PBFC - Supply Set Of Door Rollers | 426.80 |
| EFT43083 | 07.07.2016 | Wouter Botes T/A The Giggaboyz | Youth Services Eastern Corridor - The Base - DJ - Cultural Mash Up 25/06/2016 | 660.00 |
| EFT43084 | 07.07.2016 | Paola Burgon T/as In Kupcakes | Cossack Art Awards 2016 - Branded Cupcakes To Be Delivered With Invitations To Sponsors | 308.00 |
| EFT43085 | 07.07.2016 | The Trustee For Bujaroski Family Trust (Aroma Cafe SLWA) | KACP - Catering For Meeting | 114.00 |
| EFT43086 | 07.07.2016 | UDLA | Karratha Revitalisation And Graphics - Consultancy | 10,010.00 |
| EFT43087 | 07.07.2016 | Vicki Long & Associates (Astron Engineering Pty Ltd) | Natural Resources Strategy Scoping Advice | 1,287.00 |
| EFT43088 | 07.07.2016 | Westrac Equipment Pty Ltd | Stock - Plant Repairs | 77.56 |
| EFT43089 | 07.07.2016 | Woolworths (WA) Ltd | Youth Shed - Café Stock, Youth Services - iTunes Vouchers to Update Music, WRP - Amenities/Supplies, Catering for Various Meetings, Youth Services - Program Supplies | 4,300.56 |
| EFT43090 | 07.07.2016 | Wormald Australia Pty Ltd | Plant Repairs | 3,238.84 |
| EFT43091 | 07.07.2016 | WA Rangers Association | New Horizons Conference 2016 21-22/09/16 - Rangers Conference | 1,140.00 |
| EFT43092 | 06.07.2016 | Xelerator Pty Ltd t/a KBSS Engineering | Footpaths - Balmoral Stage 2 - RFT 09-15/16 Design And Construct Pedestrian Bridges For 15/16 Separable Portion 1 - Sites 1 And 2 | 52,105.46 |
| EFT43093 | 07.07.2016 | Delron Cleaning Pty Ltd | Kta Airport - Cleaning Services May 2016 - RFT04-1516 | 58,287.53 |
| EFT43094 | 07.07.2016 | Centurion Transport Co Pty Ltd | Freight | 12.95 |
| EFT43095 | 07.07.2016 | Cabcharge Australia Pty Ltd | Cabcharge - May 2016 | 308.40 |
| EFT43096 | 07.07.2016 | Executive Transfers Australia Pty Ltd | Vehicle Hire - Town Tour For New Consul-General WA - 23/06/2016 | 495.00 |
| EFT43097 | 07.07.2016 | Command IT Services | IT - Supply Install Test And Commission Virgin Airlines Fibre Link, FBCC - Investigate Security/FIP | 7,871.49 |
| EFT43098 | 07.07.2016 | Costello Alliance Pty Ltd T/A Cozco Electrical Contractors | RCD Testing - Various Sites | 2,848.86 |
| EFT43099 | 07.07.2016 | Comtec Data Pty Ltd | WRP - Foxtel Antenna Repairs And Installation Intercom Entry System To Swimming Pool | 3,982.00 |
| EFT43100 | 07.07.2016 | Complete Tyre Solutions Pty Ltd | Plant Repairs | 427.00 |
| EFT43101 | 07.07.2016 | S Culver | Reimbursement - East/West Library Port Hedland Meeting - Meal Allowances | 42.00 |
| EFT43102 | 07.07.2016 | O'Reilly Family Trust T/as Dampier Party Hire / Hullabaloo | Youth Shed - Photo Booth Juke Box and Karaoke Hire - Wild West Dance Party 24/06/2016 | 1,100.00 |
| EFT43103 | 07.07.2016 | Dalts Electrical | Wickham Pavilion Amenities - WT#14428 - Supply And Install 2 X 15amp Power Points In Kitchen | 1,227.00 |
| EFT43104 | 07.07.2016 | E & MJ Rosher Pty Ltd | Stock | 727.55 |
| EFT43105 | 07.07.2016 | Ensystem Australasia Pty Ltd | Stock | 275.00 |
| EFT43106 | 07.07.2016 | Ezi-Hose Pty Ltd | Plant Repairs | 165.00 |
| EFT43107 | 07.07.2016 | 89's The Garage Door Specialists | KACP - Roll-A-Shutter | 9,773.50 |
| EFT43108 | 07.07.2016 | Fuel Fix Pty Ltd | Minor Equipment Replace - Nozzle Bowser 2 | 506.00 |
| EFT43109 | 07.07.2016 | Aus Media TV Pty Ltd | Cossack Art Awards - Video Editing Of 2015 Gala Night Video For 2016 Awards | 2,409.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|---|-----------|
| EFT43110 | 07.07.2016 | Foxtel For Business | KLP - Foxtel Charges For 18/06/16 To 17/07/16 | 320.00 |
| EFT43111 | 07.07.2016 | Globe Australia Pty Ltd | Stock | 893.11 |
| EFT43112 | 07.07.2016 | Amanda Wills | Melbourne International Comedy Festival - Letterbox Drop | 403.43 |
| EFT43113 | 07.07.2016 | Wavesound Pty Ltd | Roebourne Library - Renewal For Oneclickdigital Online eAudio Content | 4,351.05 |
| EFT43114 | 07.07.2016 | WT Design Studio | Youth Shed and The Base - School Holiday Mayhem Advert | 792.00 |
| EFT43115 | 07.07.2016 | J Williams | Reimbursement - East/West Library Port Hedland Meeting - Meal Allowances | 54.00 |
| EFT43116 | 07.07.2016 | The Workwear Group Pty Ltd (Yakka Pty Ltd) | Stock - Uniforms | 1,241.60 |
| EFT43117 | 07.07.2016 | Zurich Insurance Australia | Insurance Excess Payable On Claim | 300.00 |
| EFT43118 | 07.07.2016 | Eliza Carbines | Citizenship Ceremony 2016 - MC | 250.00 |
| EFT43119 | 07.07.2016 | Home Hardware Karratha | General Hardware Items - Various | 144.96 |
| EFT43120 | 07.07.2016 | Harvey Norman Karratha (Karrastore Pty Ltd t/as) | Staff Housing - Replace Dishlex Dishwasher / Youth Services - Replace iPod | 477.00 |
| EFT43121 | 07.07.2016 | Jayde Hopper T/as Pilbara Beauty | Youth Shed - Girls Crew Workshops - Beauty And Self Care Program - 09/06/2016 | 450.00 |
| EFT43122 | 07.07.2016 | Insight Callcentre Services | Overcall Fees - May 2016 | 1,036.04 |
| EFT43123 | 07.07.2016 | Jason Signmakers | Traffic/Street Signs And Control Equipment | 1,045.00 |
| EFT43124 | 07.07.2016 | Karratha Signs (Formerly J G Graphix) | Plant - Decals New ARO Vehicles | 6,592.00 |
| EFT43125 | 07.07.2016 | JSS Logistics Pilbara | Refuse Site Maintenance - Mobilisation Of 30 Tonne Excavator | 726.00 |
| EFT43126 | 07.07.2016 | James Bennett Pty Limited | Library - New Resources | 74.18 |
| EFT43127 | 07.07.2016 | Jolly Good Auto Electrics | Plant Repairs | 1,144.00 |
| EFT43128 | 07.07.2016 | Beyond Carpentry Contracting | DCH - Hall, Weather Strips To Emergency Exit Doors | 2,497.00 |
| EFT43129 | 07.07.2016 | Karratha Country Club Inc | Reimbursement - Water Usage for Karratha Bowling Club May 2016 | 1,332.10 |
| EFT43130 | 07.07.2016 | Karratha Fluid Power | Plant Repairs | 2,341.92 |
| EFT43131 | 07.07.2016 | Karratha Gymnastics Club | Kidsport Program - Vouchers | 800.00 |
| EFT43132 | 07.07.2016 | Karratha Storm Junior Rugby League | Junior Sport Development - Light Token Reimbursement - 2015 Season | 425.00 |
| EFT43133 | 07.07.2016 | Komatsu Australia Pty Ltd | Plant - Travel From Pt Hedland To Repair Electrical Fan And Overheating Fault | 3,076.32 |
| EFT43134 | 07.07.2016 | Sonic HealthPlus Pty Ltd | WM - Fast Track Twinrix Injections | 286.05 |
| EFT43135 | 07.07.2016 | Karratha Automotive Group - KAG | Plant Purchase - Supply and Installation Bull bars x 2 | 4,300.00 |
| EFT43136 | 07.07.2016 | Karratha Panel & Paint (Tunstead Family Trust T/A) | Removal of Abandoned Vehicles | 2,585.00 |
| EFT43137 | 07.07.2016 | Landgate | Valuation Services - Country Southern Urban UV Revaluation 2015/16 | 163.18 |
| EFT43138 | 07.07.2016 | Links Modular Solutions | WRP - Training And Implementation Of Links Program | 13,024.00 |
| EFT43139 | 07.07.2016 | Macdonald Johnston Engineering (Bucher Municipal Pty Ltd) | Plant Repairs | 673.00 |
| EFT43140 | 07.07.2016 | iSentia Pty Limited (Media Monitors Australia Pty Ltd) | Marketing & Promotion - Extra Media Monitoring Services Required Inc. Transcripts And Reports | 2,158.20 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|------------|
| EFT43141 | 07.07.2016 | Manning Pavement Services Pty Ltd T/A Karratha Asphalt | Kta Airport - Prepare Spray And Seal Apron/ Taxiway Shoulders | 6,985.33 |
| EFT43142 | 07.07.2016 | MKM Consulting Engineering P/L | To Provide Design And Documentation With Structural Certification Of 150 Statues - Part Of 150 Roebourne Projects | 2,681.25 |
| EFT43143 | 07.07.2016 | Melbourne International Comedy Festival Ltd | Melbourne International Comedy Festival 2016 - Final Payment | 8,525.00 |
| EFT43144 | 07.07.2016 | Carrie McDowell | Cossack Art Awards 2016 - Indigenous Artist Showcase | 1,400.00 |
| EFT43145 | 07.07.2016 | Leethall Constructions Pty Ltd | Footpath Lighting Upgrade - RFQ 33-15/16 VPR87534 - Installation Of Solar Footpath Lighting | 150,711.00 |
| EFT43146 | 07.07.2016 | Mega Vision Australia Pty Ltd | KLP - Design Supply Install And Program Audio Visual Equipment - Function Room RFQ 32-15/16 | 68,794.30 |
| EFT43147 | 07.07.2016 | Mobile Concreting Solutions Pty Ltd | Footpath & Kerb Maintenance - 1. 6 Mtr3 Footpath Concrete | 619.96 |
| EFT43148 | 07.07.2016 | MAK Industrial Water Solutions Pty Ltd | KTA Airport - WWTP Service & Operations Monthly Management - April 2016 (Freight For Samples) | 4,237.29 |
| EFT43149 | 07.07.2016 | More Comedy Pty Ltd | REAF 2016 - Mikey Robbins - 50% Deposit | 4,805.00 |
| EFT43150 | 07.07.2016 | North West Tree Services | Street Maintenance, Tree Pruning, Clear Shade Structures Traffic Vision And Footpath - Various Locations | 7,349.10 |
| EFT43151 | 07.07.2016 | Ngarluma & Yindjibarndi Foundation Ltd (NYFL) | Naidoc Week - Grant CC/04/Feb/16 - 6th Annual 'Unsung Heroes' Event | 5,500.00 |
| EFT43152 | 07.07.2016 | Norwest Craft Supplies | Youth Services - Eastern Corridor - School Holiday Programming - Art Supplies | 320.17 |
| EFT43153 | 07.07.2016 | NYFL Ltd | Litter Collection Services Roebourne 01/05/16 To 31/05/16 | 5,214.00 |
| EFT43154 | 07.07.2016 | Titan Australia Pty Ltd | Plant Repairs | 1,380.50 |
| EFT43155 | 07.07.2016 | Neverfail Springwater Pty Ltd - 7 Mile Waste Account | WM - Water Cooler Rental Serial and Refills | 443.35 |
| EFT43156 | 07.07.2016 | Nickol Bay Speedway Club | Ticket Reimbursement - Northwest Sprintcar Stampede | 982.00 |
| EFT43157 | 07.07.2016 | Neverfail Springwater Pty Ltd - Wickham Transfer Station | 15 Litre Spring Water Bottles | 16.15 |
| EFT43158 | 07.07.2016 | North West Waste Alliance | Kta Airport - Removal Of Approx 25000 Litres Liquid Sludge From Effluent WWTP | 3,548.55 |
| EFT43159 | 07.07.2016 | Nielsen Liquid Waste Services Pty Ltd | 40 Mile Beach - Removal Of Sullage, Cossack Village and Lions Park Red Dog - Pump out Septics | 2,446.00 |
| EFT43160 | 07.07.2016 | Ixom Operations Pty Ltd (Orica) | Cylinder Rental/Services | 1,204.41 |
| EFT43161 | 07.07.2016 | Ooh! Media Retail Pty Ltd | Red Dog 2016 - Centro Shopalite 01/05/2016 To 31/05/2016 | 572.00 |
| EFT43162 | 07.07.2016 | Porter Consulting Engineers | Design & Investigations - Dampier Hwy & Broadhurst Intersection Pelican Crossing | 7,823.75 |
| EFT43163 | 07.07.2016 | Pila Group | KLP - Purchase And Delivery Of 1 Set Of Rugby League Goals | 4,312.00 |
| EFT43164 | 07.07.2016 | Prompt Fencing Pty Ltd | Bulgarr Tennis Courts - Installation Of Retractable Net | 9,020.00 |
| EFT43165 | 07.07.2016 | Prefab Building Systems Australia Pty Ltd | SES Building Wickham - Final Release of Retention | 8,355.90 |
| EFT43166 | 07.07.2016 | PrintSync Norwest Business Solutions | Photocopier Charges | 169.54 |
| EFT43167 | 07.07.2016 | Pilbara Green Waste Solutions | Bulgarr Oval Storage - Removal Of Rubbish From Shed Compound And Disposal At Tip | 150.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|--|------------|
| EFT43168 | 07.07.2016 | Phoenix Foundry Pty Ltd | Roebourne 150 - Old Roebourne Cemetery - Bronze Plaques | 3,019.50 |
| EFT43169 | 07.07.2016 | Quadrant Energy Australia Limited | Rates refund for assessment A77550 | 28,534.20 |
| EFT43170 | 07.07.2016 | Timik Development Pty Ltd | Construction Of x 2 Bus Shelters In Roebourne | 102,037.17 |
| EFT43171 | 07.07.2016 | South Coast Building Co WA | Rft 18-15/16 Shade Structure Construction - Progress Claim #4 | 54,038.89 |
| EFT43172 | 07.07.2016 | Quicksmart Industries | Cossack Art Awards 2016 - Outdoor Banners - Cossack KLP And Sharpe Ave | 4,972.58 |
| EFT43173 | 07.07.2016 | Repco Auto Parts | Stock | 27.50 |
| EFT43174 | 07.07.2016 | Raiders Boxing Club | Sports Funding Scheme - Grant SP/06/Feb/16 - Equipment Tambrey Pavilion | 1,650.00 |
| EFT43175 | 07.07.2016 | Reface Industries Pty Ltd | Kta Library - Repairs To Disc Cleaning Machine | 250.69 |
| EFT43176 | 07.07.2016 | Rider Levett Bucknall WA Pty Ltd | Effluent Reuse Scheme - RFT 12-14/15 Quantity Surveyor/Cost Management Service | 5,852.86 |
| EFT43177 | 07.07.2016 | Ruff Country 4x4 | Plant - Tradesman Box Powder coated Black 630x350 | 520.00 |
| EFT43178 | 07.07.2016 | Statewide Bearings | Plant Repairs | 34.23 |
| EFT43179 | 07.07.2016 | Kmart Karratha | Youth Services Eastern Corridor - Kitchen Items Replacement Skateboarding Equipment And Art Supplies For 2016 Programming, Youth Shed - Equipment, KLP - Craft Items for Programming | 2,638.54 |
| EFT43180 | 07.07.2016 | Decor8 Australia Pty Ltd | Graffiti Removal Services As Per Schedule For January To June 2016 | 36,300.00 |
| EFT43181 | 07.07.2016 | Broometown Holdings T/A Subway Karratha | Kta Depot - Catering Architect Concept Design Report Meeting | 58.80 |
| EFT43182 | 07.07.2016 | Site Pics | Red Dog Twilight Tunes 2016 - Photographer | 990.00 |
| EFT43183 | 07.07.2016 | G Shoemark | Reimbursement - Utilities under Employment Contract | 79.98 |
| EFT43184 | 07.07.2016 | Soul Cafe | Seniors - Social Morning High Tea - Hosted By Soul Cafe | 510.00 |
| EFT43185 | 07.07.2016 | Soundpack Solutions | Karratha Library - 20 Cd Covers For Music Collection | 47.30 |
| EFT43186 | 07.07.2016 | STATS - Specialist Testing And Technical Services | Tech Serv - Geotechnical Investigation Of Pavement On Coolawanyah Road - Ref: QUO/2434. AS_R2 | 21,335.60 |
| EFT43187 | 07.07.2016 | Skipper Transport Parts (formerly Covs) | Stock - Plant Repairs | 847.06 |
| EFT43188 | 07.07.2016 | Schreder Australia Pty Ltd | Footpath Lighting Upgrade - Additional Path Lights To Allow Spacing At 30m And Increased Lux. Quote No: 160331A | 30,142.75 |
| EFT43189 | 07.07.2016 | Metua Strickland - Duo Entertainers | Youth Shed - Masked Ball Performance 18/03/2016 | 1,600.00 |
| EFT43190 | 07.07.2016 | Schneider Electric Buildings Aust. Pty Ltd | KLP - Repair Chiller Faults - WT# 14307 | 704.00 |
| EFT43191 | 07.07.2016 | Trasan Contracting | 7A Leonard - RFT 02-15/16 Refurbishment Of Bathroom | 27,175.43 |
| EFT43192 | 07.07.2016 | 20th Century Fox Film Distributors Pty Ltd | Moonrise Cinema 2016 - Xmen Apocalypse 18/06/16 | 613.01 |
| EFT43193 | 07.07.2016 | The Walt Disney Company Pty Ltd | Moonrise Cinema 2016 - Captain America Civil War 11/06/16 | 359.80 |
| EFT43194 | 07.07.2016 | TenderLink.com | Kta Tourist Bureau - Visitor Information Services EOI, KACP - Tender Advertising | 330.00 |
| EFT43195 | 07.07.2016 | TWH Plumbing | Wickham Transfer Station - Investigate And Repair Sizable Leak In Water Pipe To The Office, Wickham Skate Park - Repair Water Fountain, Bulgarra ELC - Repair Water Leak, Cossack Bond Store - Install new Oven, WRP - Repair Blockage | 5,750.93 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|------------|
| EFT43196 | 07.07.2016 | Kylie Thompson | Refund Family Pass to KLP | 170.20 |
| EFT43197 | 07.07.2016 | Telstra Corporation Ltd | Telephone Usage Charges | 720.01 |
| EFT43198 | 07.07.2016 | Horizon Power | Electricity Usage Charges | 461.80 |
| EFT43199 | 07.07.2016 | Water Corporation | Water Usage Charges | 8,834.51 |
| EFT43200 | 07.07.2016 | Karratha Contracting Pty Ltd | Kta Depot - Building Improvements - RFT 22-15/16, Kta Airport - Various Leaks and Plumbing Repairs, WRP - Rugby Pitch Scoreboard Install, Roebourne Cemetery - Install Urban Lights to Walkway, Crawford Way - Under Ground Service Location, Main Admin/KLP/Kta Airport - HVAC Monthly Scheduled Maintenance | 86,530.74 |
| EFT43201 | 11.07.2016 | Telstra Corporation Ltd | Telephone Usage Charges | 12,154.95 |
| EFT43202 | 11.07.2016 | Henry Daniel Clarke T/as Sitsio Music | Red Dog Twilight Tunes 2016 - 45 Minute Set | 300.00 |
| EFT43203 | 11.07.2016 | Alexander Dmitry Grishin | Cossack Art Awards 2016 - Per Diem Payment For A Grishin For Judging Of Cossack Art Awards | 1,250.00 |
| EFT43204 | 11.07.2016 | Laurence Frederick Nilsen | Cossack Art Awards 2016 - Per Diem Payment For L. Nilsen For Judging Of Cossack Art Awards | 1,250.00 |
| EFT43205 | 11.07.2016 | Jennifer Watson | Cossack Art Awards 2016 - Per Diem Payment For J. Watson For Judging Of Cossack Art Awards | 1,250.00 |
| EFT43206 | 13.07.2016 | S Khongjaroen | Travel Assistance Trust Withdrawal | 2,000.00 |
| EFT43207 | 13.07.2016 | City of Karratha | Transfer To Muni Receipt #249600 Education Incentive Payment For Bien Le | 2,500.00 |
| EFT43208 | 13.07.2016 | A Wright | Travel Assistance Trust Withdrawal | 307.69 |
| EFT43209 | 13.07.2016 | Kristy Conquest | Refund - Asic Bond (#256219 19/10/15) | 100.00 |
| EFT43210 | 13.07.2016 | Tsang Yiu Cheong | Refund - Airport Carparking Bond (#260442 04/01/2016) | 100.00 |
| EFT43211 | 13.07.2016 | Suzanne Joyce Holland | Refund - Travellers Library Membership (#248300 02/05/2015) | 50.00 |
| EFT43212 | 13.07.2016 | Anna Frances Pianta | Refund - Bond (#269078 10/06/2016) Dampier Community Hall - Terre Rouge | 250.00 |
| EFT43213 | 13.07.2016 | Indigenous Community Volunteers | Refund of Bond - Roebourne Community Hall Hire 28/09/10 | 150.00 |
| EFT43214 | 13.07.2016 | Megan Wood-Hill | Refund - Dampier Hall Hire Bond (#268703 02/06/2016) | 250.00 |
| EFT43215 | 13.07.2016 | Wing Chuen Wong | Refund - Airport Carparking Bond (#261186 13/01/2016) | 100.00 |
| EFT43216 | 12.07.2016 | Pindan Contracting Pty Ltd | Tambrey Pavilion - Design And Construct Tambrey Pavilion As Per Resolution 153203 | 386,466.06 |
| EFT43217 | 14.07.2016 | Karratha Visitor Centre | Karratha Visitor Centre - Q3 Quarterly Funding Payment As Per Council Resolution 153332 | 41,250.00 |
| EFT43218 | 14.07.2016 | Australian Airports Association Ltd | Kta Airport - Registration fee to attend Australian Airports Association National Conference in Canberra 21-25/11/2016 | 2,495.00 |
| EFT43219 | 14.07.2016 | 123 Agency | Cossack Art Awards - Band - Mad Hatters For Cossack Gala Night & Cossack Family Day 2016 - 25% Deposit | 5,156.25 |
| EFT43220 | 14.07.2016 | Big Hart Inc | 70% Second Instalment 2015/16 Annual Community Grant Scheme - Program Coordinator For Cultural Centre In Roebourne | 24,750.00 |
| EFT43221 | 14.07.2016 | Building Commission (Building Services Levy) | BSL Receipts June 2016 - Building Permits | 13,416.24 |
| EFT43222 | 14.07.2016 | BP Australia Pty Ltd | Fleet Fuel | 12,059.45 |
| EFT43223 | 14.07.2016 | Data#3 Limited | IT - Photoshop CC (For Tech Services and Parks and Gardens) | 313.24 |
| EFT43224 | 14.07.2016 | Empire6714 | Cossack Art Awards 2016 - Catering Of Cossack Art Awards Events; Sponsors Preview Event Gala Awards Night And Sponsors Brunch 50% Payment | 13,284.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|------------|
| EFT43225 | 14.07.2016 | Nickol Bay Speedway Club | Major Events Sponsorship Scheme - Sprintcar Stampede Balance Due 30% | 4,950.00 |
| EFT43226 | 14.07.2016 | Nielsen Liquid Waste Services Pty Ltd | KLP - WT#12698 - Empty Grease Trap May 2016 | 890.00 |
| EFT43227 | 14.07.2016 | Windy Valley Enterprises Pty Ltd T/A Pilbara Building Services | WRF - Wickham Storage Sheds Construction (RFQ 20-15/16) Practical Completion 50% | 32,598.40 |
| EFT43228 | 14.07.2016 | Playtec Pty Ltd | The Youth Shed - Bi-annual Preventative Maintenance On Playtec Equipment Includes Repairs Identified In December 2015 | 9,705.30 |
| EFT43229 | 14.07.2016 | Initial Hygiene | KTA Airport - 6 Sharps Disposal Stainless Steel | 151.25 |
| EFT43230 | 14.07.2016 | Decor8 Australia Pty Ltd | Dampier Pavilion - Grind Back Male Female Toilets and Disable toilet floors, Epoxy Coat Toilet Floors, WRP Bistro - Epoxy Cold Room Floors, Millars Well Pavilion - Prepare Surface and Repaint Internal Walls | 22,938.00 |
| EFT43231 | 14.07.2016 | 3 Degrees Marketing Pty Ltd | REAF 2016 - Design Work | 3,289.00 |
| EFT43232 | 14.07.2016 | TWH Plumbing | WRP Bistro - Investigate Service and Report Backflow RPZ Devices, Gas Audit on Appliances | 5,537.28 |
| EFT43233 | 14.07.2016 | Wormald Australia Pty Ltd | KTA Airport - Install Fire Pump Dialler Telepager Interface For Fire Protection System At WSA, KLP - Install Fire Cabinet, Install Weather Stopper with Alarm, Report Smoke/Heat Detectors, Fire System and Hydrant Services/Maintenance | 17,842.25 |
| EFT43234 | 14.07.2016 | Wurth Australia Pty Ltd | Stock | 1,282.84 |
| EFT43235 | 14.07.2016 | WT Design Studio | Nickol West Sports Ground - Design Consultation | 528.00 |
| EFT43236 | 14.07.2016 | Xelerator Pty Ltd t/a KBSS Engineering | Footpaths - Balmoral Stage 2 RFT 09-15/16 Design And Construct Pedestrian Bridges For 15/16 Separable Portion 1- Sites 1 & 2 | 40,359.00 |
| EFT43237 | 14.07.2016 | Supercivil Pty Ltd | Balmoral Road - Stage 2 Supply And Install Concrete Path, Footpath/Kerb Maintenance - Various Sites | 158,402.74 |
| EFT43238 | 14.07.2016 | Telstra Corporation Ltd | Telephone Usage Charges | 611.65 |
| EFT43239 | 14.07.2016 | Horizon Power | Electricity Usage Charges | 59,996.33 |
| EFT43240 | 14.07.2016 | Water Corporation | Water Usage Charges | 17,035.46 |
| EFT43241 | 14.07.2016 | City of Karratha | Payroll deductions | 250.00 |
| EFT43242 | 14.07.2016 | T Swetman - (Mortgage Account) | Home Ownership Allowance | 555.00 |
| EFT43243 | 14.07.2016 | A Dorning - (Mortgage Account) | Home Ownership Allowance | 1,000.00 |
| EFT43244 | 14.07.2016 | L Gan - (Mortgage Account) | Home Ownership Allowance | 1,000.00 |
| EFT43245 | 14.07.2016 | P Heekeng - (Mortgage Account) | Home Ownership Allowance | 600.00 |
| EFT43246 | 14.07.2016 | Maxxia Pty Ltd | Payroll deductions | 18,928.01 |
| EFT43247 | 14.07.2016 | N Milligan - (Mortgage Account) | Home Ownership Allowance | 814.79 |
| EFT43248 | 14.07.2016 | R Steinki (Mortgage Account) | Home Ownership Allowance | 800.00 |
| EFT43249 | 14.07.2016 | S Wachter - (Mortgage Account) | Home Ownership Allowance | 1,354.17 |
| EFT43250 | 14.07.2016 | City of Karratha | Payroll deductions | 431.00 |
| EFT43251 | 20.07.2016 | Australian Taxation Office | Payroll deductions | 279,237.00 |
| EFT43252 | 20.07.2016 | Child Support Agency | Payroll deductions | 1,147.34 |
| EFT43253 | 19.07.2016 | Karratha First National Real Estate | Lease Payment | 1,846.73 |
| EFT43254 | 19.07.2016 | Ray White Real Estate | Lease Payment | 3,476.19 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|---|------------|
| EFT43255 | 19.07.2016 | Finbar Karratha Pty Ltd | Lease Payment | 3,250.00 |
| EFT43256 | 19.07.2016 | Karratha Self Storage | Karratha Self Storage Unit 0007 - Archives Storage July 2016 | 450.00 |
| EFT43257 | 19.07.2016 | LJ Hooker Karratha | Lease Payment | 2,607.15 |
| EFT43258 | 20.07.2016 | Horizon Power | Electricity Usage Charges | 165,004.10 |
| EFT43259 | 20.07.2016 | Water Corporation | Water Usage Charges | 6,563.30 |
| EFT43260 | 21.07.2016 | Australia Post | Postage Charges - June 2016 Events | 4,205.11 |
| EFT43261 | 21.07.2016 | Karratha Adventure Sports | Youth Services Eastern Corridor - Replacement Goods | 176.10 |
| EFT43262 | 21.07.2016 | Les Mills Aerobics Australia | WRF - Les Mills Licence Fees For 01/07/16 To 31/07/16 | 1,007.01 |
| EFT43263 | 21.07.2016 | Karratha Furniture & Bedding | DCH - Visitors Chairs | 3,245.00 |
| EFT43264 | 21.07.2016 | St John Ambulance-Karratha | Pt Samson VBFB - Occupational Wall Mountable First Aid Kit - Stock No 1240 - Point Samson Brigade Shed | 180.00 |
| EFT43265 | 21.07.2016 | Te Wai Manufacturing | HR - Rangers Uniform | 12.10 |
| EFT43266 | 21.07.2016 | Worksense Safety & Workwear | Stock | 1,100.10 |
| EFT43267 | 21.07.2016 | Ausco Modular Pty Limited | Karratha Depot Portable Building Lease | 1,573.88 |
| EFT43268 | 21.07.2016 | BC Lock & Key | DCH - Supply And Install Double Cylinder Locksets - Reset Function Room - Replace Electrical Switch - Relocate, DCH - Supply Keys | 5,581.88 |
| EFT43269 | 21.07.2016 | Centurion Transport Co Pty Ltd | Freight | 17,579.59 |
| EFT43270 | 21.07.2016 | Comtec Data Pty Ltd | KLP - AV System - Install Double Wall Outlet From Main Server Room To Multi-Purpose Room | 2,211.00 |
| EFT43271 | 21.07.2016 | David Golf & Engineering Pty Ltd | Karratha Golf Course/Bowling Green Facility - 20318-PACK - DG Sandscrape Cup (Set of 9) | 3,988.60 |
| EFT43272 | 21.07.2016 | Greenway Enterprises | Road Trees Maintenance - Jarrah Tree Stake 50x50x2100mm Pack 100 (Rd Tree Mtce) | 19,474.18 |
| EFT43273 | 21.07.2016 | Handley Surveys | Kta Airport - Front Terminal and Car Park Upgrade - 3D Service Locating and Scanning of Shade Shelter Footing Locations | 5,297.60 |
| EFT43274 | 21.07.2016 | Sonic HealthPlus Pty Ltd | Quarter 1 & 2 - 2016 Rental Subsidy Payment for MSES | 7,434.00 |
| EFT43275 | 21.07.2016 | Keep Australia Beautiful Council | Litter Control - Orange Roadside And Large Car Litter Bags Pocket Ashtrays | 3,140.00 |
| EFT43276 | 21.07.2016 | Links Modular Solutions | IT - Annual Software Support For Links - 01/07/16 To 30/06/17 | 20,290.60 |
| EFT43277 | 21.07.2016 | Mettler Toledo Limited | 7 Mile - Annual Verification Of 100 Tonne Weighbridge | 4,950.00 |
| EFT43278 | 21.07.2016 | Redwave Media Ltd | Advertising Campaigns | 8,976.00 |
| EFT43279 | 21.07.2016 | Red Dot Stores | The Youth Shed - Dance Party Decor 24/06/16, Youth Services - Program Items | 342.34 |
| EFT43280 | 21.07.2016 | RFF Pty Ltd | Coastal Reserve Management Plans - Coastal Management Strategy | 1,595.00 |
| EFT43281 | 21.07.2016 | Syba Signs Pty Ltd | DCH - 6 X 150 X 600mm Brushed Aluminium Signs | 963.44 |
| EFT43282 | 21.07.2016 | Slimline Warehouse Display Shop | DCH - DY05A3S - Clip Frame A3 Silver | 556.15 |
| EFT43283 | 21.07.2016 | UFL Airports Australia Pty Ltd | Kta Airport - Baggage Trolley Wheels (with bearings) | 1,386.00 |
| EFT43284 | 21.07.2016 | Water Infrastructure Science and Engineering (WISE) | Dampier Drainage Detail Design And Costings Project - Claim #1 | 28,221.20 |
| EFT43285 | 21.07.2016 | Staples Australia | Stationery Items - Various | 1,582.28 |
| EFT43286 | 21.07.2016 | Poolmart Karratha | Teesdale Place - Supply New Skimmer Box | 455.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|------------|
| EFT43287 | 21.07.2016 | Airservices Australia | KTA Airport - FIP EWIS System Activated ARFF Response As Standard Procedure | 558.25 |
| EFT43288 | 21.07.2016 | Delron Cleaning Pty Ltd | KLP - Cleaning Services May 2016 - Contract RFT 04-15/16 | 32,447.80 |
| EFT43289 | 21.07.2016 | Feel Creative Pty Ltd | KTA Airport - Back End Development Update Of FID To Read And Display | 693.00 |
| EFT43290 | 21.07.2016 | FE Technologies Pty Ltd | Dampier Library - Circulation Assistant - Compact Product Code Lib-008 | 1,498.20 |
| EFT43291 | 21.07.2016 | Geoff Nannes Fong & Partners Pty Ltd | RAC - Asset Condition Report For RAC As Per Quote 20074 Final 50% | 9,086.00 |
| EFT43292 | 21.07.2016 | Paul Iskov T/A Fervor | 2016 Major Events Sponsorship Scheme - Fervor Dinner Series - Balance | 9,350.00 |
| EFT43293 | 21.07.2016 | MM Electrical Merchandising | Youth Shed - Supply Fluorescent 28w Tubes - White & Black | 1,438.25 |
| EFT43294 | 21.07.2016 | Menzies Contracting | Bulgarra Oval - Supply and Install Fencing | 8,745.00 |
| EFT43295 | 21.07.2016 | Symantec Asia Pacific Pte Ltd | IT - Symantec Security Content Control 05/06/2016 - 04/06/2017 | 4,389.00 |
| EFT43296 | 21.07.2016 | Carrie McDowell | Cossack Art Awards 2016 - Indigenous Artist Showcase | 1,375.00 |
| EFT43297 | 21.07.2016 | Quicksmart Industries | Dampier Foreshore - Production/Delivery of Banner Mesh | 3,505.48 |
| EFT43298 | 21.07.2016 | Sunstone Design | Wickham SES Building - Supply And Install Blinds | 1,958.00 |
| EFT43299 | 21.07.2016 | Seek Limited | HR - Advertising - Stand Out Ad Feature - Director Community Services - 08/07/2016 | 58.30 |
| EFT43300 | 21.07.2016 | Stewart & Heaton Clothing Co Pty Ltd | Bush Fire Brigade - Uniforms | 388.80 |
| EFT43301 | 21.07.2016 | Scope Business Imaging | Photocopier Charges | 5,187.25 |
| EFT43302 | 21.07.2016 | South Coast Building Co WA | WRP - Variation 07 18-15/16 Shade Structures - Repairs To Irrigation At Wickham Saylor Park | 3,654.09 |
| EFT43303 | 21.07.2016 | The Entertainers Australia (M Burgan & T Burgan T/A) | Cossack Art Awards 2016 - 50% MC Fee | 1,925.00 |
| EFT43304 | 21.07.2016 | TWH Plumbing | Youth Shed - Supply and Install 150mm Valvecheg RPZ Body Meter, Install Backflow Device, Millars Well Daycare - Repair Leaking Toilet, Dampier Pavilion - Investigate / Quote of Installing Push Button Toilets | 7,027.54 |
| EFT43305 | 21.07.2016 | The Desert Princess | DCH - Dampier Hub Opening Entertainment | 1,400.00 |
| EFT43306 | 21.07.2016 | Woolworths (WA) Ltd | Youth Services - Eastern Corridor - Supplies For School Holiday Program 04-15/07/2016, Youth Shed - Café Supplies, KLP - Holiday Program Items, Kta Airport - Catering, Animal Control - Pound Supplies | 1,698.26 |
| EFT43307 | 21.07.2016 | Wickham Tidy Towns | Catering - Judges Visit Morning Tea | 164.00 |
| EFT43308 | 21.07.2016 | WT Design Studio | Roebourne 150 - Printing TShirts | 4,092.00 |
| EFT43309 | 22.07.2016 | GHD Pty Ltd | Design Of Nickol West Sports Ground As Per Rfq28-15/16 - Progress Claim | 66,012.10 |
| EFT43310 | 22.07.2016 | MSS Security | KTA Airport - Screening And Security Services | 240,643.04 |
| EFT43311 | 22.07.2016 | BLS Industries Pty Ltd T/a Cobey Industries | Karratha Effluent Reuse Scheme - (RFT 23-14/15) Progress Claim #10 | 226,866.88 |
| EFT43312 | 25.07.2016 | D Blanket | Travel Assistance Trust Withdrawal - (Balance) | 1,360.00 |
| EFT43313 | 25.07.2016 | Colin Wilkinson Developments Pty Ltd | Trust Refund - Verge Bond Lot 705 Jankurna Street Baynton | 30,000.00 |
| EFT43314 | 25.07.2016 | Fleetwood Corporation Ltd | Trust Refund - Development Bond For Planning File D1643 | 138,767.49 |
| EFT43315 | 25.07.2016 | Finbar Karratha Pty Ltd | Trust Refund - Performance Bond P2386 Decommissioning Of Temp TWA | 50,000.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|--|------------|
| EFT43316 | 25.07.2016 | Karratha Contracting Pty Ltd | Trust Refund - Performance Bond P2111 Mountable Kerbing | 500.00 |
| EFT43317 | 25.07.2016 | T Srisanri | Travel Assistance Trust Withdrawal - Final Balance | 250.00 |
| EFT43318 | 28.07.2016 | G Bailey | Sitting Fee - July 2016 | 2,791.67 |
| EFT43319 | 28.07.2016 | J Lally | Sitting Fee - July 2016 | 4,562.50 |
| EFT43320 | 28.07.2016 | E Smeathers | Sitting Fee - July 2016 | 2,791.67 |
| EFT43321 | 28.07.2016 | F White-Hartig | Sitting Fee - July 2016 | 2,741.67 |
| EFT43322 | 28.07.2016 | M Bertling | Sitting Fee - July 2016 | 2,791.67 |
| EFT43323 | 28.07.2016 | G Cucel | Sitting Fee - July 2016 | 2,791.67 |
| EFT43324 | 28.07.2016 | G Harris | Sitting Fee - July 2016 | 2,791.67 |
| EFT43325 | 28.07.2016 | P Long | Sitting Fee - July 2016 | 11,125.00 |
| EFT43326 | 28.07.2016 | B Parsons | Sitting Fee - July 2016 | 2,791.67 |
| EFT43327 | 28.07.2016 | D Scott | Sitting Fee - July 2016 | 2,791.67 |
| EFT43328 | 28.07.2016 | R Vandenberg | Sitting fee - July 2016 | 2,791.67 |
| EFT43329 | 28.07.2016 | LGIS Property | 2016/17 Insurance Premium - LGIS Property Policy (Instalment 1 of 2) | 979,486.69 |
| EFT43330 | 28.07.2016 | LGIS Insurance Broking | 2016/17 Insurance Premium - Motor Vehicle Policy | 170,495.74 |
| EFT43331 | 28.07.2016 | Telstra Corporation Ltd | Telephone Usage Charges | 5,415.35 |
| EFT43332 | 28.07.2016 | Horizon Power | Electricity Usage Charges | 25,441.30 |
| EFT43333 | 28.07.2016 | Water Corporation | Water Usage Charges | 14,910.51 |
| EFT43334 | 28.07.2016 | Water Corporation | Water Usage Charges | 7,146.61 |
| EFT43335 | 27.07.2016 | Staples Australia | Stationery Items - Various | 3,288.69 |
| EFT43336 | 27.07.2016 | Transpacific Cleanaway | Depot Washpad - WT#14686 Pump out Liquid Waste in work pit at washpad | 3,088.25 |
| EFT43337 | 27.07.2016 | Cardno WA Pty Ltd | Searipple Infrastructure Requirements And Costings Report - Period Ending 24/06/16 | 13,200.00 |
| EFT43338 | 27.07.2016 | Chandler Macleod | Labour Hire | 19,433.21 |
| EFT43339 | 27.07.2016 | Norwest Sand & Gravel Pty Ltd | Roebourne Cemetery - Roebourne 150 - Red Rock Delivery | 2,475.00 |
| EFT43340 | 27.07.2016 | Nor West Jockey Club | Quarterly Grant Scheme CC/10May/2016 - Contribution Towards Dance FX USA Tour 2016 | 3,150.00 |
| EFT43341 | 27.07.2016 | Abberfield Industries Pty Ltd | Sporting Facilities - Lighting Maintenance - Repair Of 2 x C22FL Timer Token Floodlight Controllers | 404.50 |
| EFT43342 | 27.07.2016 | BOC Limited | Safety Boots | 182.36 |
| EFT43343 | 27.07.2016 | BB Landscaping WA Pty Ltd | Staff Housing - Reticulation Upgrades (Various Houses) | 14,784.00 |
| EFT43344 | 27.07.2016 | CJD Equipment | Plant Repairs | 1,899.80 |
| EFT43345 | 27.07.2016 | Complete Tyre Solutions Pty Ltd | Plant Repairs | 464.50 |
| EFT43346 | 27.07.2016 | J Hurley | Reimbursement as per Managers Employment Contract | 865.95 |
| EFT43347 | 27.07.2016 | G Harris | Reimbursement - Sister City Delegation - Allowance, East/West Forum China | 565.09 |
| EFT43348 | 27.07.2016 | Indigenous Hip Hop Projects | Youth Services - Youth Engagement - Indigenous Hip Hop Projects 04-08 /07/2016 | 23,363.40 |
| EFT43349 | 27.07.2016 | Karens Party Place | Youth Shed - Wild West Decor - 24/06/2016 | 512.00 |
| EFT43350 | 27.07.2016 | Karratha Motorcycles | Crime Prevention Strategies - Rota Ground Anchor Screamer Disc Alarm Lock H/duty Padlock & Chain And Boss Alarm Lock | 5,589.25 |
| EFT43351 | 27.07.2016 | Repco Auto Parts | Stock | 1,457.94 |
| EFT43352 | 27.07.2016 | Ruff Country 4x4 | Tool Replacements | 764.90 |
| EFT43353 | 27.07.2016 | Broometown Holdings T/A Subway Karratha | Youth Services - Catering For RYCN Meeting 14/06/2016 | 289.00 |
| EFT43354 | 27.07.2016 | Designa Sabar Pty Ltd | Kta Airport - Preventative Maintenance Agreement - July 2015 To June 2016 | 7,981.03 |
| EFT43355 | 27.07.2016 | Scope Business Imaging | Photocopier Charges | 2,622.08 |
| EFT43356 | 27.07.2016 | Totally Workwear | Uniforms | 2,618.16 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|---|-----------|
| EFT43357 | 27.07.2016 | The Harbour Agency Pty Ltd | NAIDOC 2016 - Dan Sultan Performance - 10/07/2016 - 25% | 8,800.00 |
| EFT43358 | 27.07.2016 | Video Taped Transcriptions Pty Ltd T/A Reflective Fabrications Of Aust | Kta Airport - Warden Apparel - Terminal Emergency Procedures | 773.19 |
| EFT43359 | 27.07.2016 | West Australian Newspapers Limited | Advertising - Various | 5,068.20 |
| EFT43360 | 28.07.2016 | Karratha First National Real Estate | 4B Raynor Road Baynton - Special Meter Reading For Water Consumption 17/05/2016 To 24/06/2016 | 38.88 |
| EFT43361 | 28.07.2016 | Signature Music Pty Ltd | DCH - Dampier Hub Opening - Staging Sound Lighting And Power Set Up, Moonrise - Screening Fee June 2016 | 7,810.00 |
| EFT43362 | 28.07.2016 | Signswest Stick With Us Sign Studio | Dampier Community Hub Signage | 3,396.80 |
| EFT43363 | 28.07.2016 | Atom Supply | Stock | 2,415.42 |
| EFT43364 | 28.07.2016 | J Blackwood & Son Pty Limited | Stock | 2,685.05 |
| EFT43365 | 28.07.2016 | AMD Audit & Assurance Pty Ltd | Audit Fees - RFQ16:15-16 Finance Audit | 13,955.60 |
| EFT43366 | 28.07.2016 | Badge A Minit | Dampier Hub Opening - Badge Components - Love Where You Live | 159.25 |
| EFT43367 | 28.07.2016 | Lesley Elizabeth Bywaters | Rates Refund For Assessment A35538 | 97.91 |
| EFT43368 | 28.07.2016 | Command IT Services | IT Works - FBCC Communications Works | 502.70 |
| EFT43369 | 28.07.2016 | Cruce Pty Ltd T/As Dexion Balcatta | Records Management - 4 X Stand Alone Bay Dexion Longspan Shelving Units | 2,452.20 |
| EFT43370 | 28.07.2016 | Freestyle Now | Youth Services - Winter Classic - Youth Engagement - Reimbursement Of Flights - H.Goodchild | 1,714.00 |
| EFT43371 | 28.07.2016 | B Hogan | Reimbursement - Caretaker Fuel | 284.73 |
| EFT43372 | 28.07.2016 | James Bennett Pty Limited | Library - New Resources | 196.64 |
| EFT43373 | 28.07.2016 | Jolly Good Auto Electrics | Plant Repairs | 16,931.50 |
| EFT43374 | 28.07.2016 | Beyond Carpentry Contracting | Wickham Bistro - Inspect And Report On The Building Condition, Dampier Pavilion - Install Temp Toilet Door, Teesdale Pl - Install Skimmer Box, Cossack Bond Store - Install Door Seals, Roebourne Covered Courts - Install slide Locks to Toilets | 6,744.50 |
| EFT43375 | 28.07.2016 | Karratha Kats Junior Football Club | Kidsport Program - Vouchers | 458.00 |
| EFT43376 | 28.07.2016 | Roebourne Dingo Hire | Removal Of Abandoned Vehicles | 1,760.00 |
| EFT43377 | 28.07.2016 | Statewide Bearings | Plant Repairs | 861.73 |
| EFT43378 | 28.07.2016 | Kmart Karratha | Youth Shed - School Holiday Program Items, Youth Shed - Replacement Frying Pan, Local History Office - Storage Boxes, KLP - Craft Items, DCH - Items for Opening | 1,076.00 |
| EFT43379 | 28.07.2016 | Scott Printers Pty Ltd | Cossack Art Awards 2016 - Magnet Flyer Post Out To All Towns, NAIDOC - Flyers, KLP - Brochures, Cossack Art Awards - Invite Printing | 5,586.90 |
| EFT43380 | 28.07.2016 | Trasan Contracting | Additional Improvement Works To 5B Leonard & 7A Leonard (ICR144917) RFT 02-15/16 | 5,862.02 |
| EFT43381 | 28.07.2016 | Talis Consultants Pty Ltd T/A Talis Unit Trust | 7 Mile - Class III Landfill Cell - RFQ 06-15/16 - Detailed Design And Technical Services, Detailed Design | 13,249.50 |
| EFT43382 | 28.07.2016 | Trisleys Hydraulic Services Pty Ltd | KLP - Replace Internal Laterals And Filter Medium To Chadsons Mhs 6500 At Leisureplex 29/06/16, KLP - Service Heat Exchanger | 26,027.10 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|------------|
| EFT43383 | 28.07.2016 | Turf Whisperer | Golf Course Superintendent - Green the Greens, Redevelopment Consultancy Fees | 15,540.79 |
| EFT43384 | 28.07.2016 | Karratha Timber & Building Supplies | General Hardware Items - Various | 390.97 |
| EFT43385 | 28.07.2016 | Village Roadshow Pty Ltd | Moonrise Cinema 2016 - Criminal 17/06/16 | 288.20 |
| EFT43386 | 28.07.2016 | Weerianna Street Media | Cossack Walk Trail - Roebourne Heritage Trail And 150 Coffee Book | 1,100.00 |
| EFT43387 | 29.07.2016 | Peter Hunt Architects | Arts and Community Precinct Project Architect Contract as per Tender 34 - 13/14 - Progress Claim | 184,361.16 |
| EFT43388 | 29.07.2016 | Prompt Fencing Pty Ltd | KTA Airport - Supply And Install Half Height One Mid Rail Only Top And Bottom Hand Rail Stanchions Bolted Down And Cast Into Existing Concrete | 86,603.00 |
| EFT43389 | 29.07.2016 | Pindan Contracting Pty Ltd | KLP - Contract Variations Approved Progress Claim #35 | 54,853.12 |
| EFT43390 | 29.07.2016 | Lions Club Of Karratha & Dampier (Inc) | Major Events Sponsorship Scheme - FeNaCING 2016 | 66,000.00 |
| EFT43391 | 29.07.2016 | Karratha Contracting Pty Ltd | Karratha Works Depot Equipment Wash Down Area Construction - (RFT - 19 -15/16) 3rd Progress Claim, KLP - Garden Entry Works, Bulgarra Playspace - Repair Netball Court Lights, Kta Admin - Repair External Carpark Lights, Repair Roundabout Lights, Staff Housing Repairs/Maintenance, KLP - Electrical Cable Maintenance on Oval, KLP - Electrical Works to Install Power Analysis Meter, Oval Works - Various Pumps Maintenance/Repairs | 89,564.81 |
| 78199 | 30.06.2016 | Department of Transport | 12 Month Vehicle Registration Expiry 30/06/2017 | 244.75 |
| 78200 | 01.07.2016 | City of Karratha | Payroll deductions | 431.00 |
| 78201 | 01.07.2016 | City of Karratha | Payroll deductions | 250.00 |
| 78202 | 01.07.2016 | Australian Services Union (ASU/MEU Div.) | Payroll deductions | 1,461.00 |
| 78203 | 01.07.2016 | Lgrceu | Payroll deductions | 153.78 |
| 78204 | 07.07.2016 | Department of Transport | Community Jetty Renewal Fee x 2 | 78.20 |
| 78205 | 14.07.2016 | Building And Construction Industry Training Fund (BCITF) | BCITF Receipts - June 2016 | 887.78 |
| 78206 | 15.07.2016 | Ray White Real Estate | Unit 16/38 - Coolawanyah Strata Storage Unit 18/07/16 to 17/08/16 | 1,245.00 |
| 78207 | 22.07.2016 | Janine Samson | Cossack Art Awards 2016 Winner - Painting Pilbara Landscape Category | 8,000.00 |
| 78208 | 22.07.2016 | Agnes Armstrong | Cossack Art Awards 2016 Winner - Invited Artist Category | 8,000.00 |
| 78209 | 22.07.2016 | Jill Churnside | Cossack Art Awards 2016 Winner - North West Flora & Fauna Category | 8,000.00 |
| 78210 | 22.07.2016 | Doreen Chapman | Cossack Art Awards 2016 Winner - Painting By Pilbara Indigenous Artist Category | 8,000.00 |
| 78211 | 22.07.2016 | Kelli Dawson | Cossack Art Awards 2016 Winner - Works on Paper Category | 8,000.00 |
| 78212 | 22.07.2016 | Maggie Green | Cossack Art Awards 2016 Winner - Best Artwork by Pilbara Artist Category | 10,000.00 |
| 78213 | 22.07.2016 | Marek Herburt | Cossack Art Awards 2016 Winner - Painting Open Theme Category | 8,000.00 |
| 78214 | 22.07.2016 | Ruth Leigh | Cossack Art Awards 2016 Winner - Portraits Category | 8,000.00 |
| 78215 | 22.07.2016 | Jaimee Ryder | Cossack Art Awards 2016 Winner - Emerging Young Artist Category | 8,000.00 |
| 78216 | 22.07.2016 | Mary-Lynne Stratton | Cossack Art Awards 2016 Winner - Best Overall Artwork Category | 15,000.00 |

| Chq/EFT | Date | Name | Description | Amount |
|------------|------------|--|--|------------|
| 78217 | 22.07.2016 | Maudie Jerrold | Cossack Art Awards 2016 - Highly Commended Winner | 100.00 |
| 78218 | 22.07.2016 | Aileen Sandy | Cossack Art Awards 2016 - Highly Commended Winner | 100.00 |
| 78219 | 22.07.2016 | Peter Blasgund | Cossack Art Awards 2016 - Highly Commended Winner | 100.00 |
| 78220 | 22.07.2016 | Lyn Blasgund | Cossack Art Awards 2016 - Highly Commended Winner | 100.00 |
| 78221 | 22.07.2016 | Trevor Turbo Brown | Cossack Art Awards 2016 - Highly Commended Winner | 100.00 |
| 78222 | 22.07.2016 | Vanessa Curley | Cossack Art Awards 2016 - Highly Commended Winner | 100.00 |
| 78223 | 22.07.2016 | Jenny Herbert | Cossack Art Awards 2016 - Highly Commended Winner | 100.00 |
| 78224 | 22.07.2016 | Katherine Hicks | Cossack Art Awards 2016 - Highly Commended Winner | 100.00 |
| 78225 | 22.07.2016 | Ida Killigrew | Cossack Art Awards 2016 - Highly Commended Winner | 100.00 |
| 78226 | 22.07.2016 | Wayne Shalders | Cossack Art Awards 2016 - Highly Commended Winner | 100.00 |
| 78227 | 22.07.2016 | Department of Transport | Cancelled Cheque | 0.00 |
| 78228 | 27.07.2016 | Department of Transport | Fleet Licencing - Expiry 31/07/2016 | 41,610.70 |
| 78229 | 27.07.2016 | Nick Hall | Roving Characters - Dampier Community Hub Opening 09/07/2016 | 400.00 |
| 78230 | 27.07.2016 | Karratha Kats Junior Football Club | Cancelled Cheque | 0.00 |
| 78231 | 28.07.2016 | Video Ezy Karratha | Youth Shed - School Holiday Program - July 2016 Movies | 22.00 |
| DD26038.1 | 29.06.2016 | WA Super (Formerly WALGSP) | Payroll deductions | 103,246.12 |
| DD26038.10 | 29.06.2016 | 100F Lifetrack Personal Superannuation | Superannuation contributions | 512.27 |
| DD26038.11 | 29.06.2016 | AMP Super Directions Fund | Superannuation contributions | 474.84 |
| DD26038.12 | 29.06.2016 | BT Super For Life | Superannuation contributions | 1,368.31 |
| DD26038.13 | 29.06.2016 | AMP SignatureSuper | Superannuation contributions | 1,099.35 |
| DD26038.14 | 29.06.2016 | QSUPER | Superannuation contributions | 935.62 |
| DD26038.15 | 29.06.2016 | NGS Superannuation | Superannuation contributions | 590.84 |
| DD26038.16 | 29.06.2016 | J & S Pryor Super Fund | Superannuation contributions | 437.32 |
| DD26038.17 | 29.06.2016 | Statewide Super | Superannuation contributions | 781.74 |
| DD26038.18 | 29.06.2016 | AMP Flexible Lifetime Superannuation Fund | Superannuation contributions | 602.27 |
| DD26038.19 | 29.06.2016 | CBA Superannuation Savings Account | Superannuation contributions | 471.52 |
| DD26038.2 | 29.06.2016 | Sunsuper Pty Ltd | Superannuation contributions | 1,980.35 |
| DD26038.20 | 29.06.2016 | VicSuper | Superannuation contributions | 449.91 |
| DD26038.21 | 29.06.2016 | JR Superannuation Fund | Superannuation contributions | 478.71 |
| DD26038.22 | 29.06.2016 | Colonial First State Investments Limited (Super) | Superannuation contributions | 515.72 |
| DD26038.23 | 29.06.2016 | MLC Masterkey Superannuation | Payroll deductions | 1,248.03 |
| DD26038.24 | 29.06.2016 | Scott G Fitzgerald & Sherry A Fitzgerald ATF Superannuation Fund | Superannuation contributions | 110.58 |
| DD26038.25 | 29.06.2016 | Club Plus Superannuation Scheme | Payroll deductions | 856.15 |
| DD26038.26 | 29.06.2016 | OnePath Masterfund | Superannuation contributions | 115.84 |

| Chq/EFT | Date | Name | Description | Amount |
|------------|------------|---|---|------------|
| DD26038.27 | 29.06.2016 | Commonwealth Superannuation Savings - Bradshaw | Superannuation contributions | 140.70 |
| DD26038.28 | 29.06.2016 | Jacqueline & Theresa Super Fund | Superannuation contributions | 344.76 |
| DD26038.29 | 29.06.2016 | AvSUPER FUND | Superannuation contributions | 442.74 |
| DD26038.3 | 29.06.2016 | First State Super | Superannuation contributions | 874.10 |
| DD26038.30 | 29.06.2016 | MLC Nominees Pty Ltd | Superannuation contributions | 461.91 |
| DD26038.31 | 29.06.2016 | ANZ Smart Choice Super | Superannuation contributions | 502.09 |
| DD26038.32 | 29.06.2016 | Mtaa Superannuation Fund | Superannuation contributions | 533.61 |
| DD26038.33 | 29.06.2016 | AustSafe Super | Superannuation contributions | 454.77 |
| DD26038.34 | 29.06.2016 | Rest Superannuation | Superannuation contributions | 4,962.28 |
| DD26038.35 | 29.06.2016 | Netwealth Superannuation | Superannuation contributions | 471.77 |
| DD26038.36 | 29.06.2016 | CARE Super | Superannuation contributions | 72.98 |
| DD26038.37 | 29.06.2016 | Tim Veitch | Superannuation contributions | 62.47 |
| DD26038.38 | 29.06.2016 | AMIST SUPER (Australian Meat Industry Superannuation Trust) | Superannuation contributions | 526.99 |
| DD26038.39 | 29.06.2016 | Colonial First State Firstchoice Super | Superannuation contributions | 1,849.31 |
| DD26038.4 | 29.06.2016 | Hesta Superannuation | Payroll deductions | 3,507.33 |
| DD26038.40 | 29.06.2016 | AMP Retirement Trust - BATT | Superannuation contributions | 886.04 |
| DD26038.41 | 29.06.2016 | Superwrap Personal Super Plan | Superannuation contributions | 523.99 |
| DD26038.42 | 29.06.2016 | Australian Super | Superannuation contributions | 4,779.46 |
| DD26038.5 | 29.06.2016 | Macquarie Super - Hounsham (Jewkes) | Superannuation contributions | 531.08 |
| DD26038.6 | 29.06.2016 | AXA Generations | Superannuation contributions | 764.21 |
| DD26038.7 | 29.06.2016 | Mercer Superannuation (Australia) Pty Ltd | Superannuation contributions | 348.75 |
| DD26038.8 | 29.06.2016 | HostPlus Superannuation | Payroll deductions | 3,461.78 |
| DD26038.9 | 29.06.2016 | Local Government Superannuation- SYDNEY | Superannuation contributions | 1,236.98 |
| DD26106.1 | 09.06.2016 | Westpac Corporate Credit Cards | Corporate Credit Cards - May 2016 | 30,957.14 |
| DD26128.1 | 13.07.2016 | Fines Enforcement Registry (Dept Of Attorney General) | Fines - Lodgement Of FERS Enforcement Certificate Unpaid Fines - June 2016 75 Fines | 3,900.00 |
| DD26163.1 | 11.07.2016 | Westpac Corporate Credit Cards | Corporate Credit Cards - June 2016 | 42,593.70 |
| DD26131.1 | 13.07.2016 | WA Super (Formerly WALGSP) | Payroll deductions | 107,414.69 |
| DD26131.10 | 13.07.2016 | 100F Lifetrack Personal Superannuation | Superannuation contributions | 486.72 |
| DD26131.11 | 13.07.2016 | AMP Super Directions Fund | Superannuation contributions | 474.84 |
| DD26131.12 | 13.07.2016 | BT Super For Llife | Superannuation contributions | 1,420.28 |
| DD26131.13 | 13.07.2016 | AMP SignatureSuper | Superannuation contributions | 1,067.77 |
| DD26131.14 | 13.07.2016 | QSUPER | Payroll deductions | 2,523.60 |
| DD26131.15 | 13.07.2016 | NGS Superannuation | Superannuation contributions | 590.84 |
| DD26131.16 | 13.07.2016 | J & S Pryor Super Fund | Superannuation contributions | 330.59 |
| DD26131.17 | 13.07.2016 | Statewide Super | Superannuation contributions | 900.90 |
| DD26131.18 | 13.07.2016 | AMP Flexible Lifetime Superannuation Fund | Superannuation contributions | 602.27 |

| Chq/EFT | Date | Name | Description | Amount |
|------------|------------|--|------------------------------|----------|
| DD26131.19 | 13.07.2016 | CBA Superannuation Savings Account | Superannuation contributions | 472.49 |
| DD26131.2 | 13.07.2016 | Sunsuper Pty Ltd | Superannuation contributions | 2,117.83 |
| DD26131.20 | 13.07.2016 | VicSuper | Superannuation contributions | 449.91 |
| DD26131.21 | 13.07.2016 | JR Superannuation Fund | Superannuation contributions | 377.70 |
| DD26131.22 | 13.07.2016 | Colonial First State Investments Limited (Super) | Superannuation contributions | 511.06 |
| DD26131.23 | 13.07.2016 | MLC Masterkey Superannuation | Payroll deductions | 1,145.07 |
| DD26131.24 | 13.07.2016 | Club Plus Superannuation Scheme | Payroll deductions | 874.40 |
| DD26131.25 | 13.07.2016 | OnePath Masterfund | Superannuation contributions | 165.14 |
| DD26131.26 | 13.07.2016 | Commonwealth Superannuation Savings - Bradshaw | Superannuation contributions | 99.77 |
| DD26131.27 | 13.07.2016 | Jacqueline & Theresa Super Fund | Superannuation contributions | 344.76 |
| DD26131.28 | 13.07.2016 | AvSUPER FUND | Superannuation contributions | 442.74 |
| DD26131.29 | 13.07.2016 | MLC Nominees Pty Ltd | Superannuation contributions | 461.91 |
| DD26131.3 | 13.07.2016 | First State Super | Superannuation contributions | 675.23 |
| DD26131.30 | 13.07.2016 | ANZ Smart Choice Super | Superannuation contributions | 502.09 |
| DD26131.31 | 13.07.2016 | Mtaa Superannuation Fund | Superannuation contributions | 533.61 |
| DD26131.32 | 13.07.2016 | Netwealth Superannuation | Superannuation contributions | 471.77 |
| DD26131.33 | 13.07.2016 | AMIST SUPER (Australian Meat Industry Superannuation Trust) | Superannuation contributions | 526.99 |
| DD26131.34 | 13.07.2016 | Rest Superannuation | Superannuation contributions | 4,705.17 |
| DD26131.35 | 13.07.2016 | Colonial First State Firstchoice Super | Superannuation contributions | 1,687.41 |
| DD26131.36 | 13.07.2016 | AMP Retirement Trust - BATT | Superannuation contributions | 886.04 |
| DD26131.37 | 13.07.2016 | Superwrap Personal Super Plan | Superannuation contributions | 523.99 |
| DD26131.38 | 13.07.2016 | Australian Super | Superannuation contributions | 4,720.15 |
| DD26131.4 | 13.07.2016 | Hesta Superannuation | Payroll deductions | 3,412.42 |
| DD26131.5 | 13.07.2016 | Macquarie Super - Hounsham (Jewkes) | Superannuation contributions | 531.08 |
| DD26131.6 | 13.07.2016 | AXA Generations | Payroll deductions | 1,154.59 |
| DD26131.7 | 13.07.2016 | Mercer Superannuation (Australia) Pty Ltd | Superannuation contributions | 364.90 |
| DD26131.8 | 13.07.2016 | HostPlus Superannuation | Payroll deductions | 3,281.25 |
| DD26131.9 | 13.07.2016 | Local Government Superannuation- SYDNEY | Superannuation contributions | 1,288.12 |
| DD26136.1 | 13.07.2016 | WA Super (Formerly WALGSP) | Superannuation contributions | -453.56 |
| DD26138.1 | 13.07.2016 | WA Super (Formerly WALGSP) | Superannuation contributions | 453.56 |

6,290,024.36

| | | | |
|------------|------------------|----------------------------------|------------|
| 30.06.2016 | City of Karratha | Payroll - F/N Ending: 29.06.2016 | 714,971.92 |
| 14.07.2016 | City of Karratha | Payroll - F/N Ending: 13.07.2016 | 729,567.75 |
| 20.07.2016 | City of Karratha | Wages | 25,246.30 |

1,469,785.97

Total Payments:

7,759,810.33

10.3 FEES & CHARGES

File No: FM.19
Responsible Executive Officer: Director Corporate Services
Reporting Author: Management Accountant
Date of Report: 4 August 2016
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

To consider three additional fees and charges for 2016/17.

BACKGROUND

At the 30 June 2016 Special Council Meeting, Council resolved (Resolution 153495) to adopt General Fees and Charges for 2016/17. Due to an administrative oversight the following fees and charges for 2016/17 were not included in the listing presented to Council:

| Account | Description | Effective as of | 2015/2016 | 2016/2017 | | |
|--------------------|---|-----------------|--------------------------|-----------------|------------|--------------------------|
| | | | | Fee | GST | Total |
| 334713 | Oval/Reserve Hire Fees Not for Profit Groups Hourly Rate | Jul-2016 | \$10.00 | \$10.91 | \$1.09 | \$12.00 |
| 384710 / 384711 | Camping Fees Nature Based Camping site per 7 nights (paid in advance - Max 28 nights in 3 month period) | Jul-2016 | \$90.00 | \$81.82 | \$8.18 | \$90.00 |
| Various | Camping Fees Works on demand including Fire or Cyclone non-compliance (Contractor) | Jul-2016 | Cost plus 12.5% plus GST | Cost plus 12.5% | Applicable | Cost plus 12.5% plus GST |

These fees and charges have been levied in previous years and the 7 night Nature Based Camping Site fee and Oval/Reserve Hire fee represent concessions on the full rate.

At the Special Council meeting 30 June 2016, Council adopted a Nature Based Camping Site fee of \$15 per night (unchanged from 2015/16). Without the proposed 7 night rate, the full rate for 7 nights will be \$105 (\$15 x 7).

Council also adopted a commercial rate for Oval/Reserve Hire fees of \$90 per hour (up from \$85 per hour) and a daily rate for Non-Profit Groups of \$120.00 per day (up from \$100 per day) which represents a maximum charge of 10 hours of the intended Hourly rate shown in the table above. Without the proposed not for profit hourly rate, not for profit organisations will be charged the lesser of \$90 per hour or \$120 per day.

Benchmarking against other local governments highlighted a variety of approaches to setting concessional rates for Community, Sporting and other not for profit groups. Two examples are detailed below:

Busselton

| | | |
|---|--|--------|
| Community Use of Sports Grounds (Community fees are limited to maintained sports grounds e.g. Bovell Park. Fees are not charged for Public Reserves e.g. Mitchell Park etc.) | | |
| Community Usage - per full day (excluding schools) | | 258.00 |
| Community Usage - per half day (excluding schools) | | 131.00 |
| Commercial Use of Reserves (Sports Grounds) | | |
| Per day - plus power for use of site | | 415.00 |
| Per half day - plus power for use of site | | 210.00 |

Port Hedland

Reserve or Park (Public Benefit) \$61.40 per hour. Concessions apply as follows:

- Community Groups 25%
- Junior Community Groups 50%
- Not for Profit with No Alcohol and Open to Public at No Charge 100%
- Junior Sports 100%
- School Groups during school hours 100%.

The proposed rates compare favourably to those against which benchmarking was undertaken.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Councillors were briefed on the proposed 2016/17 fees and charges at the Agenda Briefing held in May 2016.

Some Councillors have indicated a desire for a more comprehensive review of fees and charges levied on community groups, with a particular emphasis on the impact that these fees are having on the operations and viability of community groups. Officers are currently gathering information and will prepare a report on this matter for a subsequent Council report.

COMMUNITY CONSULTATION

Community consultation will take place by way of advertising fees or charges in accordance with statutory requirements.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995*, fees and charges are to be imposed when adopting the annual budget but may be imposed or amended during a financial year.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications. The proposed fees have been implemented in previous years therefore there will be no budgetary impact.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 4.b.2 Provide quality facilities that facilitate health and wellbeing of our residents
- Our Services: 4.b.2.1 Provide and maintain high quality playgrounds, skate parks and public open spaces

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Similar fees applied in 2015/16.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.16 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the proposed Fees and Charges pending further review.

CONCLUSION

The proposed fees and charges have been levied in previous years and two of the three are concessions on existing fees and charges. Due to an administrative oversight these fees were excluded from the original schedule adopted by Council at the 30 June 2016 Special Council Meeting.

OFFICER’S RECOMMENDATION

That Council, by ABSOLUTE Majority pursuant to section 6.16 of *the Local Government Act 1995* RESOLVES to ADOPT the following Fees and Charges for 2016/17:

| Account | Description | Effective as of | 2015/2016 | 2016/2017 | | |
|--------------------|---|-----------------|--------------------------|-----------------|------------|--------------------------|
| | | | | Fee | GST | Total |
| 334713 | <u>Oval/Reserve Hire Fees</u> Not for Profit Groups Hourly Rate | Jul-2016 | \$10.00 | \$10.91 | \$1.09 | \$12.00 |
| 384710 / 384711 | <u>Camping Fees</u> Nature Based Camping site per 7 nights (paid in advance - Max 28 nights in 3 month period) | Jul-2016 | \$90.00 | \$81.82 | \$8.18 | \$90.00 |
| Various | <u>Camping Fees</u> Works on demand including Fire or Cyclone non-compliance (Contractor) | Jul-2016 | Cost plus 12.5% plus GST | Cost plus 12.5% | Applicable | Cost plus 12.5% plus GST |

10.4 OPERATIONAL PLAN 2015/16 – Q4 AND ANNUAL PERFORMANCE REPORT

File No: CM.89
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Governance & Organisational Strategy
Date of Report: 27 July 2016
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

To provide Council with an update on the Quarter 4 (April 2016 – June 2016) and end of year performance against the Operational Plan 2015-16.





BACKGROUND

The City of Karratha adopted its first ever suite of documents within the Integrated Strategic and Planning Framework on 17 December 2012. Overarching this suite of interrelated plans is the Strategic Community Plan 2012-2022 which identifies the aspirations of our communities. The Corporate Business Plan 2012-2016 provides specific detail of Council’s commitment to the community by prioritising the programs, projects and services Council will provide over this four year period. The Operational Plan 2015-2016 (an annual slice of the Corporate Business Plan 2012-2016) further builds on the foundation already provided through previous Operational Plans continuing implementation of the programs, projects and services identified in the Corporate Business Plan.

Following adoption of the 2016-2026 Strategic Community Plan at the July 2016 Ordinary Council Meeting, a new Corporate Business Plan and Operational Plan are currently being developed.

One of the supporting processes is quarterly reporting against performance measures to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 4 is included in this report. It uses a traffic light system to represent the following benchmarks:

| | | |
|---|--------------------|--|
|  | Attention Required | Below the lower tolerance applied to the KPI. |
|  | Within Tolerance | Between the target and lower tolerance applied to the KPI. |
|  | On Target | Either on or above target. |
|  | No Status | No action required for this period. |

Key Measures for 2015/16

There are four strategic themes in the Strategic Community Plan 2012-2022, which are delivered through 125 Programs outlined in the Corporate Business Plan. These are in turn delivered through 226 ongoing services and projects, which are measured by 103

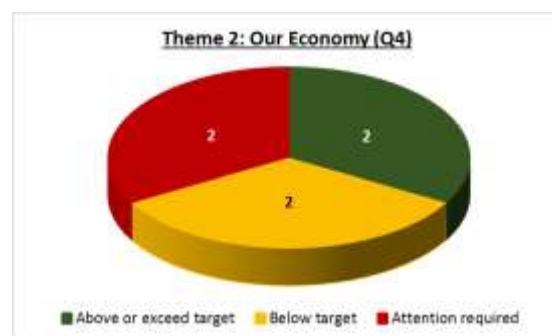
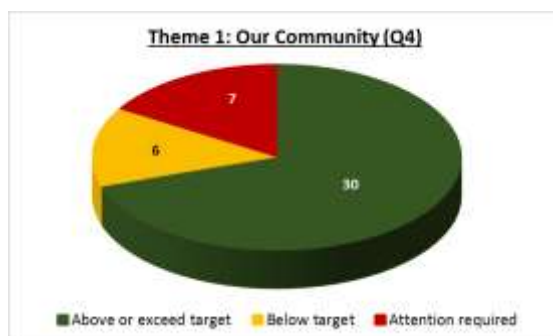
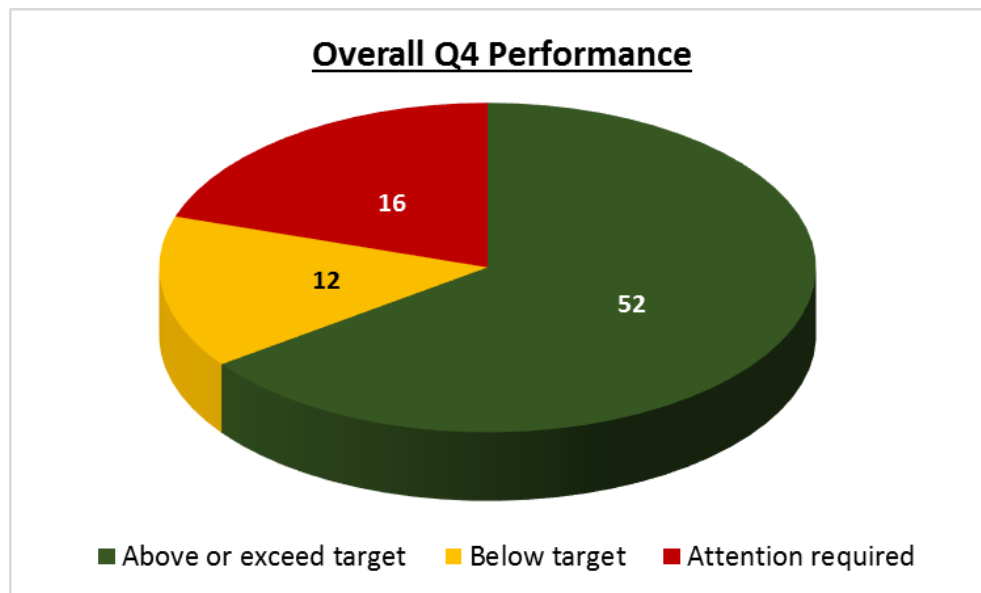
performance measures that are introduced at periodic intervals throughout the year as certain triggers are reached. Having reduced the number of KPIs from 505 in 2013/14 to 103 in 2015/16 it is expected that these will be further reduced to approximately 70 in 2016/17.

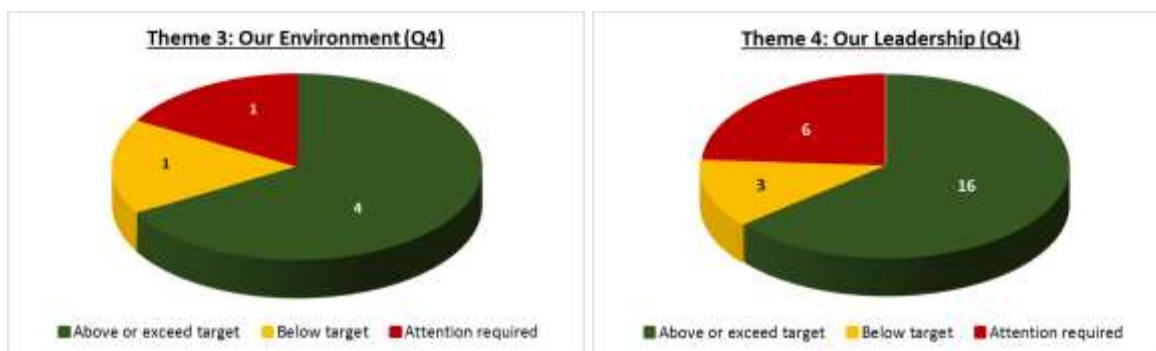
Each theme outlines a set of programs delivered through a number of projects and services as follows:

| Strategic Theme | Programs | Services & Projects | Performance Measures |
|---------------------------------|----------|---------------------|----------------------|
| Our Community | 52 | 104 | 54 |
| Our Economy | 8 | 13 | 6 |
| Our Natural & Built Environment | 6 | 16 | 8 |
| Our Leadership | 59 | 93 | 35 |
| TOTAL | 125 | 226 | 103 |

Quarter 4 Performance Measures

Out of a total 103 performance measures, 80 are measured this quarter. The results for Quarter 4 are indicated below:





64 (80%) of the Quarter 4 performance measures exceeded the target or were within tolerance levels, including:

- Additional programming at the Roebourne Aquatic Centre and the Wickham Aquatic Centre has seen good patronage last quarter despite it being the end of the season.
- Users of sports fields have a 75% satisfaction rating of the 17 playing fields as determined from the May/June 2016 Community Sports Survey.
- Library visitations continue to be highest of all quarters attributable to greater media attention and a greater range of eResources for public access.
- Youth Shed drew in larger crowds of youth particularly with Guy’s Day programming with a 67% increase from Q3.
- Outstanding engagement with Social Media continues with an average 13,426 likes per week on topical community issues.
- No record of any bushland fires this quarter, the best we have achieved in recent years and only 18 callouts for the entire year.
- MSES Program continues to exceed the minimum public consultation hours with an additional 1839 hours being made available last quarter in Karratha and Wickham and surrounding districts.
- Staff turnover has reduced to only 3.7% for the last quarter, a vast improvement from several years ago when this was in excess of 25%.

16 (20%) of the Quarter 4 performance measures require attention. The table below highlights the areas of attention:

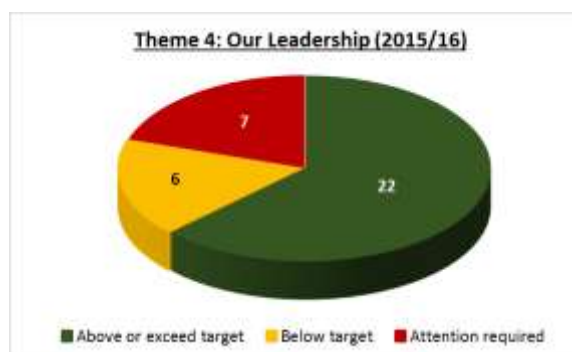
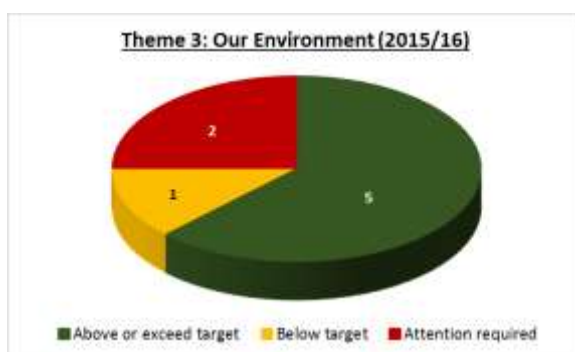
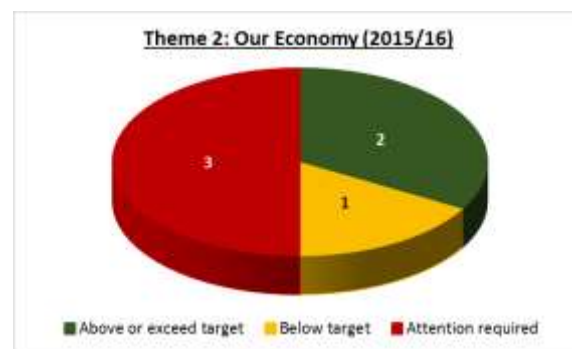
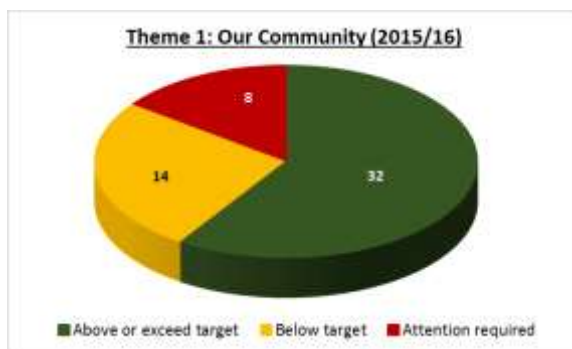
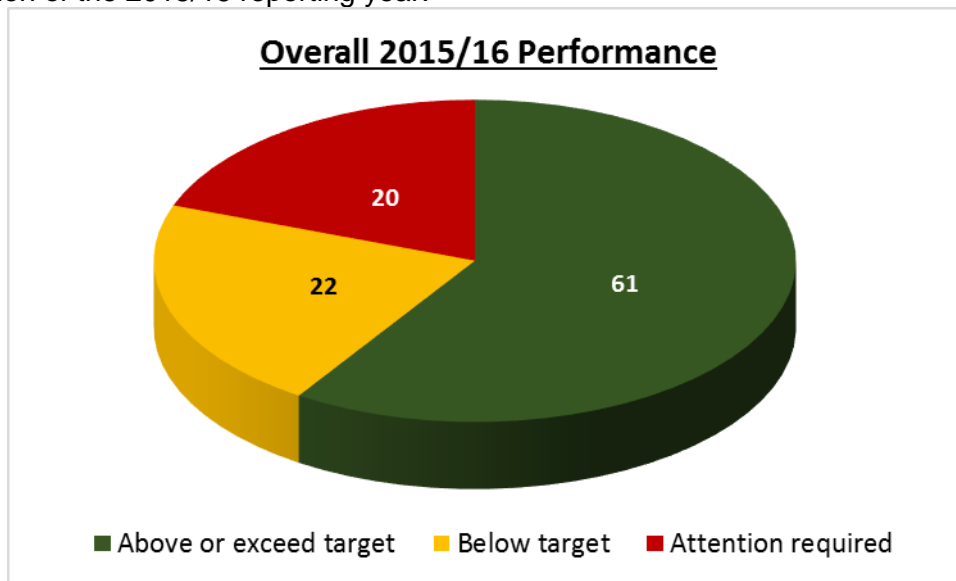
| Theme | Program / Service | Measure | Shortfall | Comments/Corrective Action |
|--------------------------------------|--------------------|---|--|---|
| Our Community – Diverse and Balanced | Financial Services | 1.a.1.1.1b - Ensure asset renewals are managed sustainably using the Asset Sustainability Ratio | Target: 0.95 Q4 Outcome: 0.45 | Asset Sustainability ratio is lower due to lower than expected expenditure as well as higher than expected depreciation followed by the valuation review of fair values on infrastructure assets and the inability of reporting the reserve fund allocation as renewal expenditure. |
| | Airport Services | 1.a.2.2.1a - Number of regular passenger transport (RPT) numbers | Target: 165,000 Q4 Outcome: 125,497 | Softening within the domestic market and reduction of FIFO due to reduction in major construction. For comparison, year ended April 2016 Karratha had a 16% reduction as opposed to Port Hedland with a 21% reduction. |
| | | 1.a.2.2.1b - Number of regular passenger transport (RPT) landings | Target: 2,025 Q4 Outcome: 1,889 | Softening within the domestic market with both Qantas and Virgin reducing capacity network wide for business reasons. |

| Theme | Program / Service | Measure | Shortfall | Comments/Corrective Action |
|--|------------------------------|--|---|---|
| | Recreation Facilities | New 1.a.2.6.2b - Total attendance at Karratha Leisureplex | Target: 128,277 Q4 Outcome: 117,127 | 4th Quarter attendance at KLP has been negatively impacted by the closure of the Aquatic Splash Pad. This facility has been closed for 6 weeks and will remain closed for another 2 weeks to allow for resurfacing of the concrete floor. In addition, substantial wet weather and colder than normal temperatures have been experienced in June. |
| | Library Services | 1.b.2.2.1a Number of items added to local history collection databases. | Target: 250 Q4 Outcome: 0 | Once Mosaic Database training was complete local history staff were able to identify a lot of records in the database that were incorrect or should not have been included because of lack of copyright. Staff have been concentrating on correcting existing records and deleting copyrighted records rather than entering new records. |
| | Marketing and Communications | 1.f.3.1.1a - Measure all internal clients satisfaction through client feedback | Target: 98% Q4 Outcome: 0 | Formal internal satisfaction survey not completed. Informal client feedback received after each project and major initiative. |
| | Community Safety | 1.f.5.3.1a - Tonnage collected by roadside pick up | Target: 4 tonnes Q4 Outcome: 4.84 tonnes | A whole of community clean-up event involving 10 community groups was held in Wickham in April, which resulted in a large amount of litter being collected which impacted the total amount of litter collected for the quarter. |
| Our Economy – Well managed and diversified | Planning Services | 2.b.1.1.1a - Area of undeveloped residential lots available for sale | Target: 70 Hectares Q4 Outcome: 34.83 ha | The supply pool of undeveloped lots available for sale dropped following identification that lots in Roebourne were not actually serviced and available for residential development. Further supply in the short term is largely tied to the creation of more residential lots in Madigan Estate. |
| | | 2.b.1.1.1b - Area of undeveloped commercial lots available for sale | Target: 25 Hectares Q4 Outcome: 8.19 ha | This figure has dropped below the lower tolerance. This is due to areas that are not available for commercial development in Dampier and Wickham but that were previously included in the mapping based on Town Centre zoning being removed. It should be noted that the amount of commercial land identified for Dampier and Wickham is greater than the amount of land for Karratha. Additional lots should be available at the Gap Ridge Homemaker Centre by next quarter. |

| Theme | Program / Service | Measure | Shortfall | Comments/Corrective Action |
|--|--|--|---|---|
| Our Natural and Built Environment – Thriving and Sustainable | Waste Services | 3.a.1.1.2a Reduction in the amount of illegal dumping of litter throughout the City. | Target: 71 incidents Q4 Outcome: 175 incidents | 175 litter Jobs for the quarter. 21 reports from the public and 154 proactive patrols generated by the Rangers of known hot spots and targeting of abandoned shopping trolleys. 5 Litter infringements issued. |
| Our Leadership – Responsive and Accountable | Governance and Organisational Strategy | 4.a.1.2.6a - Total number of building, environmental health and planning applications processed | Target: 700 Q4 Outcome: 363 | There has been an increase in applications since last quarter but still significantly down on annual and quarterly estimates. This is attributable to a slowing of activity. |
| | | 4.a.1.2.7a - Total number of dog and cat registrations processed | Target: 450 Q4 Outcome: 222 | This quarter's registrations are typically low as annual registrations are due at the end of October for both dogs and cats. Many new registrations have been initiated from impounded animals (57 animals) over the last quarter. |
| | Planning Services | 4.a.1.2.15a - Process applications within statutory timeframes | Target: 90% Q4 Outcome: 69% | This figure represents the percentage of development applications determined in the Quarter within 60 days. 35 applications were determined during this period (double the number of applications determined in the previous Quarter). The 11 applications determined largely went over time due to external factors primarily awaiting additional information from applicants. 1 application required public advertising, which allows a 90 day processing time frame. If figures were adjusted to account for applicant delays the target would have been achieved. |
| | Building Services | 4.b.1.8.2a - Reduce the number of pool repeat inspections | Target: 23% Q4 Outcome: 46.5% | There was a large number of follow up inspections undertaken this quarter, with a limited number of 4 yearly inspections due, hence the increased %. |
| | Ranger Services | 4.b.1.11.1a Reduction in the number of ranger related dog/cat/ animal interactions with the community | Target: 213 Q4 Outcome: 343 | Action taken resulted in: 67 modified penalties issued for non-compliance with the dog Act, 131 dogs impounded, 90 cats impounded, and 241 targeted patrols of known areas of non-compliance. Rangers continue to be responsive to complaints but also where possible educate the public and owners on good animal management practices. |
| | Human Resources | 4.c.2.6.1a - Reduction in absenteeism | Target: 43 hrs Q4 Outcome: 52.06 hrs | Outcome may be overstated due to inability to separate LWOP for staff who have unplanned leave vs pre-approved such as parental leave. |

End of Year Performance Measures:

The following provides a snapshot of the City’s performance across all four themes at the conclusion of the 2015/16 reporting year:



83 (81%) of the performance measures exceeded the target or were within tolerance levels, including:

- An increase in satisfaction was achieved from the community survey relating to the Airport services perhaps as a direct result from the opening of the new terminal facilities in mid-2015 and greater amenities. This was a dramatic increase from the previous year because of the lengthy construction works carried out around the terminal;
- A significant investment by Council this year in the footpaths and cycleways program has seen satisfaction improve from -17.4% to 3.2%. 1,183m of new cycleways were constructed enabling shared space for pedestrians and cyclists in key areas around our towns;

- The target of 54,724 visits to the City libraries was exceeded with over 83,291 visitors. New memberships was part of the influx together with new stock and availability of new e-Resources in the last quarter;
- Community engagements through Facebook interactions have been successful with an increase each quarter of community members corresponding through this forum. Weekly interactions have increased from 8,114 per week to over 13,400 per week;
- 359 new businesses started up this year based on data from the Australian Business Directory;
- Costs for leasing retail/office space has reduced over the past 12 months with costs averaging \$352.50/m, down 30% from 12 months ago;
- The number of arson and bush fires have reduced from last year of 54 to only 18 recorded this year;
- Rangers have been more active in regards to dumped vehicles, city parking, animal infringements and illegal sea containers;
- MSES consultation hours continues to be a positive outcome with over 16,691 hours being made available for the public to access GP services from towns across the district;
- An additional 500 participants (an increase of 50%) assisted towards shaping the City's future and by providing feedback on our services through the annual community survey; and
- Financial health of the City remains positive with a debt service ratio of 1:62.

20 (19%) of the set 2015/16 performance measures require attention. The Table below highlights the areas of attention:

| Theme | Program / Service | Measure | Shortfall | Comments/Corrective Action |
|--------------------------------------|-----------------------|---|---|--|
| Our Community – Diverse and Balanced | Financial Services | 1.a.1.1.1b - Ensure asset renewals are managed sustainably using the Asset Sustainability Ratio | 15/16 Target: 0.95 EOY Outcome: 0.45 | Asset Sustainability ratio is lower due to lower than expected expenditure as well as higher than expected depreciation followed by the valuation review of fair values on infrastructure assets and the inability of reporting the reserve fund allocation as renewal expenditure. |
| | Airport Services | 1.a.2.2.1a - Number of regular passenger transport (RPT) numbers | 15/16 Target: 660,000 EOY Outcome: 577,617 | There has been a gradual reduction each quarter in this reporting year beginning with a 1.3% reduction to a 13.2% reduction in passenger numbers in the final quarter. Less competition, less flights and high fares are factors coupled with a reduction in FIFO activity with less construction projects in the area demanding less patronage. |
| | | 1.a.2.2.1b - Number of regular passenger transport (RPT) landings | 15/16 Target: 8,100 EOY Outcome: 7,224 | 2015/16 has seen a continued reduction in flights to Karratha with the withdrawal of some services between Perth and Karratha from Qantas, Virgin and AirNorth withdrawing services. |
| | Recreation Facilities | New 1.a.2.6.2c - Total attendance at Roebourne Aquatic Centre | 15/16 Target: 10,569 EOY Outcome: 9,194 | Number slightly lower on last year. November and December 2015 were cooler months and the period January to March no programs were run due to low community demand. |

| Theme | Program / Service | Measure | Shortfall | Comments/Corrective Action |
|--|------------------------------|---|---|---|
| | Community Services | New 1.f.1.3.3b - Reduce service level gap between community importance ranking and Council performance of youth services and activities in the City through the Annual Community Survey | 15/16 Target: 0 EOY Outcome: -12.1 | Programs and services continue to be made available for youth in all areas of the City however the community satisfaction gap increased from -10.9 to -12.1. Community Services will be analysing data and will address concerns. |
| | Marketing and Communications | 1.f.3.1.1a - Measure all internal clients satisfaction through client feedback | 15/16 Target: 98% EOY Outcome: 0% | No formal internal satisfaction survey was conducted. Informal feedback has been received to develop better robust communication plans. |
| | Regulatory Services | 1.f.5.1.1a - Reduce service level gap between community importance ranking and Council performance of City run community safety initiatives through the Annual Community Survey | 15/16 Target: 0 EOY Outcome: -22.3 | Service level gap was consistent with result in 2015, with a very small increase of 0.3. In analysing the results, it should be noted that both the level of importance and the level of performance increased in 2016 in comparison to the previous year. Development of a new Strategic Plan and associated strategies for the Safer Communities Partnership (formally the Cleansweep Taskforce) have been developed to work towards reducing the gap. |
| | | 1.f.5.3.1a - Reduce tonnage collected by roadside pick up | 15/16 Target: 16 EOY Outcome: 18.86 | Over the year, a total of 18.86 tonne of litter was collected through community litter clean-ups, resulting in an average of 4.7 tonne collected per quarter. There has been a steady reduction each quarter of the amount collected which is a pleasing result indicating a shifting community attitude towards roadside litter. The increase in tonnage collected correlates with a decrease in the amount of litter collected by Waste Services Litter Crews. 2014/15 2015/16 Litter Crews 56.69t -> 44.91t Community 14.46t -> 8.86t |
| Our Economy – Well managed and diversified | Economic Development | 2.a.3.1.1a Number of visitors attending the Visitor Information Centres | 15/16 Target: 60,000 EOY Outcome: 45,316 | Tourist season started strong in Q1 but technical issues in Q2 with door counters at the Karratha Visitor Centre and faulty readings at the Roebourne Centre picking up in/out movements have distorted results. |

| Theme | Program / Service | Measure | Shortfall | Comments/Corrective Action |
|--|--|---|--|--|
| | Planning Services | 2.b.1.1.1a - Area of undeveloped residential lots available for sale | 15/16 Target: 70 Ha EOY Outcome: 34.83 Ha | The supply pool of undeveloped lots available for sale dropped following identification that lots in Roebourne were not actually serviced and available for residential development. Development of Madigan Estate can increase supply data in the short term. |
| | | 2.b.1.1.1b - Area of undeveloped commercial lots available for sale | 15/16 Target: 25 Ha EOY Outcome: 8.19 Ha | Reduction in number of lots as a result of property included in calculations previously from Dampier and Wickham that was not available for commercial development. Future supply available from Gap Ridge. |
| Our Natural and Built Environment – Thriving and Sustainable | Regulatory Services | 3.a.1.1.1a - Reduction in number of dumped vehicles and off road vehicle complaints throughout the City. | 15/16 Target: 528 EOY Outcome: 715 | There has been a steady increase each quarter in the number of complaints received for dumped vehicles. The final quarter dropped by 50%. Last year complaints reached 450. Expect to see a reduction in 16/17 to similar levels of 14/15 as the clean-up continues. |
| | Waste Services | 3.a.1.1.2a Reduction in the amount of illegal dumping of litter throughout the City. | 15/16 Target: 284 EOY Outcome: 634 | The number of incidents has far exceeded annual targets in part due to proactive patrols of hot spots and a focus on abandoned shopping trolleys scattered across the towns. |
| Our Leadership – Responsive and Accountable | Governance and Organisational Strategy | 4.a.1.2.6a - Total number of building, environmental health and planning applications processed | 15/16 Target: 2,800 EOY Outcome 1,553 | Economic factors have been a major contributing factor for the reduction of applications being received for processing. The last quarter has seen a small increase but still well down on target. |
| | | 4.a.1.2.7a - Total number of dog and cat registrations processed | 15/16 Target: 1,800 EOY Outcome 1,329 | Registrations are typically a three year cycle with one year hitting highs with more registrations that the other two coinciding with when the legislation was introduced. |
| | Regulatory Services | New 4.b.1.5.1a - Reduce service level gap between community importance ranking and Council performance of mosquito management in the City through the Annual Community Survey | 15/16 Target: 0 EOY Outcome -8.9 | There were no major outbreaks of mosquito issues as it has been a relatively dry season. Not a great indicator but is being monitored by Health Services. Last year's gap was -7.1 and this year it has increased by -1.8 |
| | | 4.b.1.8.2a - Reduce the number of pool repeat inspections | 15/16 Target: 23% EOY Outcome: 46.5% | Restructure of team resulted in a backlog of work to be actioned. Q2 had a large number of repeat inspections, but this had |

| Theme | Program / Service | Measure | Shortfall | Comments/Corrective Action |
|-------|--------------------|---|--|--|
| | | | | dramatically reduced in Q3 by approximately 60%. The final quarter has seen this rise again, with more follow up work required with pool owners on appropriate barrier fencing. |
| | | 4.b.1.11.1a Reduction in the number of ranger related dog/cat/ animal interactions with the community | 15/16 Target: 852 EOY Outcome: 1,337 | There has been a higher than expected number of interactions with members of the community regarding dog and cat matters. Rangers will continue to be responsive to complaints but also where possible educate the public and owners on good animal management practices. |
| | | 4.c.2.3.3a - Number of notices issued to properties that are not compliant for bush fire or cyclone events | 15/16 Target: 40 EOY Outcome: 160 | Inspections carried out earlier this year and notices issued earlier in the process in Q2. Additional sea containers were being installed on properties without the necessary approvals adding to the number of notices served. 101 directional notices issued to abate cyclone hazards. |
| | Financial Services | 4.d.1.5.1a - Collect payment from all invoices within Council's Terms of Trade of 40 days (excluding Grants, Contributions, Donations & Sponsorships). | 15/16 Target: 80% EOY Outcome: 79.15% | Q1 to Q3 were just short of the minimum tolerance/target. Q4 met targets which indicates an improving result. |

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 *Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for the future.

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The budgetary allocations embedded within the Operational Plan have drawn on Council's budget deliberations.

STRATEGIC IMPLICATIONS

This item is relevant to Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 4.c.2.8 Develop and implement a strategic business planning management system and coordinate business improvement activities
- Our Services: 4.c.2.8.4 Coordinate and prepare quarterly review reports across the City and present to Council for approval

RISK MANAGEMENT CONSIDERATIONS

There are reputational risks associated if Council does not deliver on commitments in the Strategic Community Plan.

IMPACT ON CAPACITY

There will be substantial impact on capacity inherent in Council's commitment to meet targets and resources outlined by the Operational Plan. Consideration has been given to resourcing to implement the Operational Plan.

RELEVANT PRECEDENTS

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 4 and End of Year Performance Report for 2015-2016.

CONCLUSION

In accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, Council adopted a suite of documents that comprise the Integrated Strategic Planning framework. These documents include a ten year Strategic Community Plan 2012-2022, a four year focused Corporate Business Plan 2012-2016 and an annual Operational Plan.

One of the supporting processes is quarterly reporting against the current year of the Operational Plan to monitor performance and respond to changing priorities. The Quarter 4 and End of Year Performance Report summarises the performance of Council in relation to

goals set at the start of the financial year. This report confirms that 80% of the 80 performance measures were achieved or substantially achieved in Quarter 4 and 81% of 103 measures were met as at 30 June 2016.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 4 and End of Year Performance Report for 2015/16.

11 COMMUNITY SERVICES

11.1 KARRATHA BOWLING CLUB SHADE AND TURF PROJECTS

| | |
|---------------------------------------|------------------------------------|
| File No: | CP.892 |
| Responsible Executive Officer: | Director Community Services |
| Reporting Author: | Community Projects Officer |
| Date of Report: | 29 July 2016 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

For Council to consider the calling of Tenders and the associated selection criteria and weightings for two upgrade projects at the Karratha Bowling Club: retractable shade and synthetic turf installation.

BACKGROUND

The Karratha Bowling Club currently utilises a natural green that is 33 years old which has now passed the term of its useful life.

In a report to Council on 18 August 2015, Council endorsed the Community Sporting and Recreation Facilities Fund application to priorities funding to the Karratha Bowling Club Green and Shade Upgrade as per Officer's recommendation (Resolution number 153249).

The bowling facilities do not currently allow a full playing experience due to the ripped turf, varying site levels and only four greens being available. In addition to the maintenance cost borne by the City (\$31,000 p/a) the club performs over 12 hours per week in upkeep, maintenance and preparation on the greens, plus other responsibilities under a Memorandum of Understanding with the City of Karratha.

It is anticipated that the provision of a new synthetic turf will allow Karratha Bowling Club to regain members who have progressively left the club and attract new members / patrons to regional events through provision of greater quality of service, while considerably reducing the maintenance costs to Council.

There is currently no shade at the facility which renders the green unplayable during summer days. The shade portion of the project incorporates a retractable sail similar to the Karratha Leisureplex system, which will extend over the synthetic green allowing play to occur into the summer months - increasing participation hours - and will reduce the risk of heat stress on players and prolong the life of the green.

During the 2015/16 financial year, Officers were successful in their attempt to secure external funds to complete the synthetic turf and retractable shade project at the Karratha Bowling Club. The Department of Sport and Recreation's Community Sporting and Recreation Facilities Fund allocated an amount of \$250,000 – just over 40% of the estimated total project cost of \$576,000.

The project consists of the following high level scope.

Synthetic Turf

- Removal and excavation of current turf
- Installation of new subgrade base and levelling
- Rebuild plinth boards and ditches
- Installation of drainage
- Engineer and install base, capping layers and other layers required
- Installation 38m x 38m synthetic bowling rink (7 rinks which is the current capacity)
- Minimum 5 year warranty
- Make good surrounds

Retractable Shade

- Engineer retractable shade system to accommodate necessary wind loading
 - Footing and structural detail
- Install shade system which is minimum 38m x 38m.
- Minimum of 3 meters height clearance.
- Supply and install mechanical systems and include manual override.
- Minimum 10 year warranty
- Make good surrounds

Officers recommend procuring the scope of works under two separate contracts. One contract for the design and construction for the retractable shade and the second for the installation of synthetic turf. Alternatively Council may wish to release the works and a single package, this would require two separate specialised companies to make joint submissions. This may not represent the best outcome for Council and could potentially result in a risk of limited or no tender submissions.

The proposed timeline for delivering the entire scope of works are presented in the table below. Officers suggest the two projects will run concurrently.

| Activity | Timeline |
|------------------------|--------------------------|
| Procurement | September – October 2016 |
| Contractor Appointment | November 2016 |
| Commence Site Works | February 2017 |
| 50% Complete | March / April 2017 |
| Practical Completion | May 2017 |

Officers recommend tenders to be called for the synthetic turf and separate retractable shade installations with the following selection criteria and weightings for both tenders in line with Policy CE-13;

| Selection Criteria | Weighting |
|---------------------|-----------|
| Price | 60% |
| Relevant Experience | 15% |
| Methodology | 15% |
| Capacity to Deliver | 10% |

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of cultural and wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required. The projects will be design and construct contracts with an internal stakeholder group being established for internal consultation.

COMMUNITY CONSULTATION

Consultation has been carried out between the City and the Karratha Bowling Club. The Club has, and will continue to act as part of a Project Reference Group to provide information and advice to Officers throughout the project. Officers have also consulted other Bowling Clubs within the Pilbara to determine technical specifications.

STATUTORY IMPLICATIONS

Tenders for the works are proposed to be called in accordance with Sections 3.57 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

The following policies are applicable;
 CE13 – Tender Evaluation Policy;
 CG11 – Regional Price Preference Policy.

FINANCIAL IMPLICATIONS

There are financial implications pertaining to this report. The estimated cost to Council for each project is;

| Project | Estimated Cost | External funding received | Cost to Council |
|-------------------|----------------|---------------------------|-----------------|
| Synthetic Turf | \$576,000 | \$250,000 | \$326,000 |
| Retractable Shade | | | |

Both projects have been budgeted for within the City’s draft 2016/2017 budget. Additional external funding applications submitted by Officers for this project are currently pending.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 1.a.3.1 Provide open spaces which cater for the community’s needs.
- Our Services: 1.a.3.1.2 Improve open space as per community needs.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There are staff resourcing implications to manage this project should Council resolve to call for tenders. Officers in the Community Projects Team have factored procurement and project management of the projects into work plans for the 2016/17 Financial Year.

RELEVANT PRECEDENTS

Council regularly approves projects for which CSRFF funding has been received. Recent examples of projects in which the City of Karratha has received CSRFF funding include the Tambrey Pavilion and Karratha Golf Course Upgrade.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to CALL for the following tenders:

1. INSTALLATION of synthetic turf at the Karratha Bowling Club with the following weighted selection criteria:

| Selection Criteria | Weighting |
|---------------------|-----------|
| Price | ___% |
| Relevant Experience | ___% |
| Methodology | ___% |
| Capacity to Deliver | ___% |

2. INSTALLATION of retractable shade sails at the Karratha Bowling Club with the following weighted selection criteria:

| Selection Criteria | Weighting |
|---------------------|-----------|
| Price | ___% |
| Relevant Experience | ___% |
| Methodology | ___% |
| Capacity to Deliver | ___% |

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT PROCEED with the installation of synthetic turf and retractable shade sails at the Karratha Bowling Club and;
2. RELINQUISH \$250,000 back to Department of Sport and Recreation.

CONCLUSION

The City received \$250,000 towards the installation of retractable shade sails and synthetic turf at the Karratha Bowling Club through the Department of Sport and Recreation’s CSRFF grant scheme. Officers propose to call tenders for the construction of the projects concurrently.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to CALL for the following tenders:

1. INSTALLATION of synthetic turf at the Karratha Bowling Club with the following weighted selection criteria and scope;

| Selection Criteria | Weighting |
|---------------------|-----------|
| Price | 60% |
| Relevant Experience | 15% |
| Methodology | 15% |
| Capacity to Deliver | 10% |

Scope

- Removal and excavation of current turf;
- Installation of new subgrade base and levelling;
- Rebuild plinth boards and ditches;
- Installation of drainage;
- Engineer and install base, capping layers and other layers required;
- Installation 38m x 38m synthetic bowling rink;
- Minimum 5 year warranty; and
- Make good surrounds.

2. INSTALLATION of retractable shade sails at the Karratha Bowling Club with the following weighted selection criteria and scope.

| Selection Criteria | Weighting |
|---------------------|-----------|
| Price | 60% |
| Relevant Experience | 15% |
| Methodology | 15% |
| Capacity to Deliver | 10% |

Scope

- Engineer retractable shade system to accommodate necessary wind loading;
 - Footing and structural detail
- Install shade system which is minimum 38m x 38m;
- Minimum of 3 meters height clearance;
- Supply and install mechanical systems and include manual override;
- Minimum 10 year warranty; and
- Make good surrounds.

11.2 KARRATHA ARTS AND COMMUNITY PRECINCT PUBLIC ART

| | |
|---------------------------------------|--|
| File No: | CM.245 |
| Responsible Executive Officer: | Director Community Services |
| Reporting Author: | Community Project Officer |
| Date of Report: | 29 July 2016 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Karratha Art and Community Precinct Artwork locations map |

The Artwork Submission will be available at the August 2016 Council Briefing and the August 2016 Ordinary Council Meeting.

PURPOSE

For Council to consider the recommendations by the Public Art Steering Committee (PASC) to call for tenders from three Expression of Interest artwork applicants for the Karratha Arts and Community Precinct.

BACKGROUND

The Public Artwork brief noted the Karratha Arts and Community Precinct will provide an innovative, contemporary arts and community facility that reflects community needs both now and into the future. The brief required that public art be incorporated into the Karratha Arts and Community Precinct with the aim to be inspiring and engaging. It will acknowledge the Indigenous culture of the region in which the facility is located, and it will contribute to a distinct sense of place, whilst presenting the facility as a vibrant and active Precinct that unites the community.

On 21 September 2015 Council agreed to the public art locations for the Karratha Arts and Community Precinct as; the façade of the Southern wall elevation (Artwork location 3), Staircase within the main foyer (Artwork location 2) and elements of the external amphitheatre shade structure (Artwork location 1).

The Karratha Arts and Community Precinct Public Art commissions brief and Expression of Interest request documents were developed in accordance with the Public Art Management Procedure document and Public Art Policy.

Expressions of Interest were sought for Artwork locations 2 and 3 with 12 submissions received in total.

Expressions of Interest were evaluated by the PASC on 26 July, 2016 and the recommendation was made to shortlist and call for Design Concept Proposals from the applicants for the artwork locations as follows:

Artwork location 2:

1. UAP Australia Pty Ltd
2. Zen Ironwork
3. Roebourne Art Group

Artwork Location 3:

1. UAP Australia Pty Ltd
2. Roebourne Art Group
3. Creativemove Pty Ltd

Copies of the shortlisted submissions will be available at the August Council briefing session due to the size of the documents.

The proposed program for the shortlisted works are summarised as;

| Artwork 2 | Date |
|--------------------------------------|---|
| Council Endorsement | August 2016 |
| Shortlisted Artist presentations | August / September 2016 |
| Council consider preferred applicant | October 2016 |
| Work completed | March 2018 to coincide with builder P.C |
| Artwork 3 | |
| Council Endorsement | August 2016 |
| Shortlisted Artist presentations | October 2016 |
| Tender award considered by Council | November 2016 |
| Works completed | March 2018 to coincide with builder P.C |

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place in accordance with the requirements of the Public Art Management Procedure and with the engagement of the PASC.

An internal stakeholder group has been established for internal consultation regarding the public art commission projects.

COMMUNITY CONSULTATION

The public artwork Expression of Interest documents were advertised in the state wide newspaper, provided to artists from previous City projects as well as being advertised via art organisations.

Consultation has taken place between Ngarluma Aboriginal Corporation and the City of Karratha regarding this project. Ngarluma Aboriginal Corporation has, and will continue to be consulted to provide information to Officers throughout the public art commission projects.

STATUTORY IMPLICATIONS

Tenders for Artwork Location 3 are proposed to be called in accordance with Sections 3.57 and 5.42 of the *Local Government Act 1995*.

Whilst the consideration of public art is recognised as being subjective, the processes and procedure behind the recommendation contained within this report are governed by the Public Art Management Procedure (PAMP) document.

The process has been managed in accordance with the PAMP. The recommendation is based on a proven calculated methodology that considered and recorded all criteria as per the PAMP.

Given Artwork 2 expenditure is below the tender threshold of \$150,000 the tender regulations are not applicable. Once the endorsed shortlisted submission are assessed by the PASC, Council will consider the recommendation for the preferred artwork.

POLICY IMPLICATIONS

The City of Karratha has commitment to incorporate public art in accordance with CS12 Public Art Policy.

The following policies are applicable;
 CG11 – Regional Price Preference Policy;
 CS12 – Public Art Policy;
 CE13 – Tender Evaluation Policy.

FINANCIAL IMPLICATIONS

The Karratha Arts and Community Precinct project budget has an allocation of \$470,000 which is equal to 1% of the construction cost for public art.

The Public Art budget is allocated across the following components;

| Project | Estimated Cost ex GST |
|---|----------------------------------|
| Artwork Location 1: Amphitheatre shade structure | \$20,000 |
| Artwork Location 2: Staircase within the main foyer | \$100,000 |
| Artwork Location 3: Southern wall elevation of building | \$250,000 |
| Provisional Sum allowances for artworks | \$35,000 |
| Project Management | \$65,000 |
| TOTAL | \$470,000 |

The Public Art allocation has been budgeted within the Karratha Arts and Community Precinct Project budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 1.a.2.6 Operate Community Facilities
- Our Services: 1.a.2.6.6 Plan new facilities and upgrade new facilities
- Our Program: 1.a.3.1 Provide open spaces which cater for the communities needs
- Our Services: 1.a.3.1.2 Improve open space as per community needs
- Our Programs: 1.f.4.4 Strengthen relationships with Indigenous groups, promoting culture, history and achievements
- Our Services: 1.f.4.4.1 Celebrate the culture, history and achievements of local indigenous people

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

Officer work plans accommodate the resourcing required for the recommendation proposed.

RELEVANT PRECEDENTS

On 21 September 2015 Council endorsed the public art locations for the Karratha Arts and Community Precinct.

Council has endorsed public art recommendations for a number of facilities such as the:

- Karratha Airport
- Karratha Leisureplex

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to AGREE to call for tenders for Artwork Location 3 for the Karratha Arts and Community Precinct, with the following weighted selection criteria, with project funds of \$250,000 having been adopted within the 2016/2017 annual budget.

| Selection Criteria | Weighting |
|--|-----------|
| Response to Brief (including Price) | ___% |
| Relevant Experience and Technical Capabilities | ___% |
| Quality of Previous Work | ___% |
| Methodology | ___% |
| Structural Compliance | ___% |
| Management (including Capacity to Deliver) | ___% |

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT PROCEED with the Artwork Location 3 public art commission; and
2. REALLOCATE \$250,000 within the Karratha Arts and Community Precinct construction budget.

CONCLUSION

Expressions of Interest were sought for Artwork Location 2 and Artwork Location 3 for the Karratha Arts and Community Precinct, with 12 submission received in total.

Expressions of Interest were evaluated by the Public Art Steering Committee on 26 July, 2016 and the recommendation was made to shortlist and call for Design Concept Proposals from three Artwork Location 2 applicants, and to call for Design Concept Proposal contained within a Request for Tender from three Artwork Location 3 applicants.

OFFICER’S RECOMMENDATION

1. That Council by SIMPLE Majority pursuant to Section 3.18 and 3.57 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the following Karratha Arts and Community Precinct Artwork Location 2 applicants to progress to the design concept stage as recommended by the Public Art Steering Committee:
 - i. UAP Australia Pty Ltd
 - ii. Zen Ironwork
 - iii. Roebourne Art Group

2. CALL tenders from the following Karratha Arts and Community Precinct Artwork Location 3 applicants as recommended by the Public Art Steering Committee as a result of the Expression of Interest process:
 - i. UAP Australia Pty Ltd
 - ii. Roebourne Art Group
 - iii. Creativemove Pty Ltd

With the following weighted selection criteria nominated within the Public Art Management Procedure;

| Selection Criteria | Weighting |
|---|------------------|
| Response to Brief (including Price) | 40% |
| Relevant Experience and Technical Capabilities | 15% |
| Quality of Previous Work | 15% |
| Methodology | 15% |
| Structural Compliance | 10% |
| Management (including Capacity to Deliver) | 5% |

12 DEVELOPMENT SERVICES

12.1 WATER EFFICIENCY ACTION PLAN

| | |
|---------------------------------------|--|
| File No: | EM.23 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Strategic Planner |
| Date of Report: | 29 July 2016 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Draft City of Karratha Water Efficiency Action Plan |

PURPOSE

For Council to consider the draft City of Karratha Water Efficiency Action Plan.

BACKGROUND

In 2009, the Water Corporation and Department of Water launched the *Waterwise Council Program*, which aims to assist local governments improve water use efficiency in operations and in local communities. In September 2015, the City signed a Memorandum of Understanding (MoU) with the Water Corporation and Department of Water committing to the program. This commitment requires the City to review water consumption and create a WEAP for Council operations and community use.

The development of the Water Efficiency Action Plan (WEAP) involved the following:

1. An audit of water consumption and use patterns;
2. The setting of reduction goals;
3. The setting of benchmarks for high water consuming sites; and
4. The detailing of water saving actions and initiatives.

Auditing of Water Consumption and Usage Patterns

An audit of corporate water use was completed for Council operations for the period between 2007 and 2015. This audit revealed that on average the City consumed 386,292kL of water annually. This annual consumption peaked in 2008 at 475,649kL and has been steadily declining, reaching 326,335kL by 2014. The audit revealed the 10 highest water consuming buildings, facilities and services in the City over this time to be:

1. Baynton West Oval
2. Airport
3. Wickham Sports Precinct
4. Leisureplex
5. Tambrey Reserve
6. Street Planting
7. Standpipes
8. Nickol West Park - Falcon Parade
9. Frank Butler Centre
10. Roebourne Swimming Pool

Setting Reduction Goals

The recommended Potable Water Conservation Goal in the draft is:

The City of Karratha aims to implement up-to-date, best practice water conservation measures in City buildings, City parks and City facilities to ensure that water consumption is undertaken at optimum efficiencies annually.

The audit of corporate water consumption as part of preparing the WEAP indicates that the City is already operating with the following best practice water conservation strategies:

- recycling and reuse of treated waste water;
- the use of grey water at the Airport;
- the installation of a Backwash Recycling System at the Leisureplex; and
- the use of water efficient irrigation practices at City reserves.

Even though the City is currently implementing programs that ensure water consumption savings, the Potable Water Conservation Goal reflects the City's commitment to ongoing best practice water management. As general water consumption is outside of the City's control, objectives in relation to general water consumption are directed towards the City influencing water conservation behaviour through information and education.

Setting Benchmarks

The table below sets out the latest annual consumption figures for Council operated facilities as a benchmark for assessing future water consumption at those facilities.

Table1: Current Water Usage Rate for High Water Consuming Sites

| Facility or Irrigated Area (Parkland) | Description | Period (Financial Year) | Water Used (kL) | Performance Indicator | Current Water Usage Rate |
|---------------------------------------|---|-------------------------|-----------------|-----------------------|--------------------------|
| Baynton West Park | Park irrigation plus public amenities | 2015 | 31,716 | kL/ha | 5766kL/ha |
| Airport | City consumption only | 2015 | 19,979 | kL/patron | 0.097kL/patron |
| Wickham Sports Precinct | Excludes facilities | 2015 | 24,777 | kL/ha | 6194kL/ha |
| Leisureplex | Excludes oval | 2015 | 19,729 | kL/patron | 0.036kL/patron |
| Tambrey Park | Park irrigation plus public amenities | 2015 | 15,580 | kL/ha | 7790 kL/ha |
| Nickol Park Falcon Parade | Park irrigation plus public amenities | 2015 | 11,207 | kL/ha | 2947kL/ha |
| Frank Butler Centre | Some park irrigation plus public facilities and amenities | 2015 | 10,727 | kL/patron | 0.12 kL/patron |
| Roebourne swimming pool | Pool plus public amenities | 2015 | 10,533 | kL/patron | 1.06kL per patron |

As can be seen, there was significant variation in water use across parks and recreation reserves in 2015. The City is currently considering ways to reduce water use on these public open spaces.

The water use figures are based on water accounts provided by the Water Corporation. Water Corporation accounts are based on meter readings so do not distinguish different water uses from a meter (i.e. turf irrigation versus facility use). In this respect, it is recommended that the water use at the high consuming sites listed above be further interrogated so that an accurate picture on specific water use can be determined. In

particular, the water use at the Wickham Sports Precinct and the Frank Butler Centre needs to be further investigated to determine the amount of wastewater being used in the case of Wickham and the amount of turf being irrigated in the case of the Frank Butler centre. An action indicating the need for an immediate audit of these two sites has been listed in the WEAP. It is recommended that this work be done prior to the WEAP being sent to the Water Corporation.

Once confirmed, these water consumption rates will be used as benchmarks and water use will be monitored and assessed against these benchmarks every two years to determine if a reduction has been achieved.

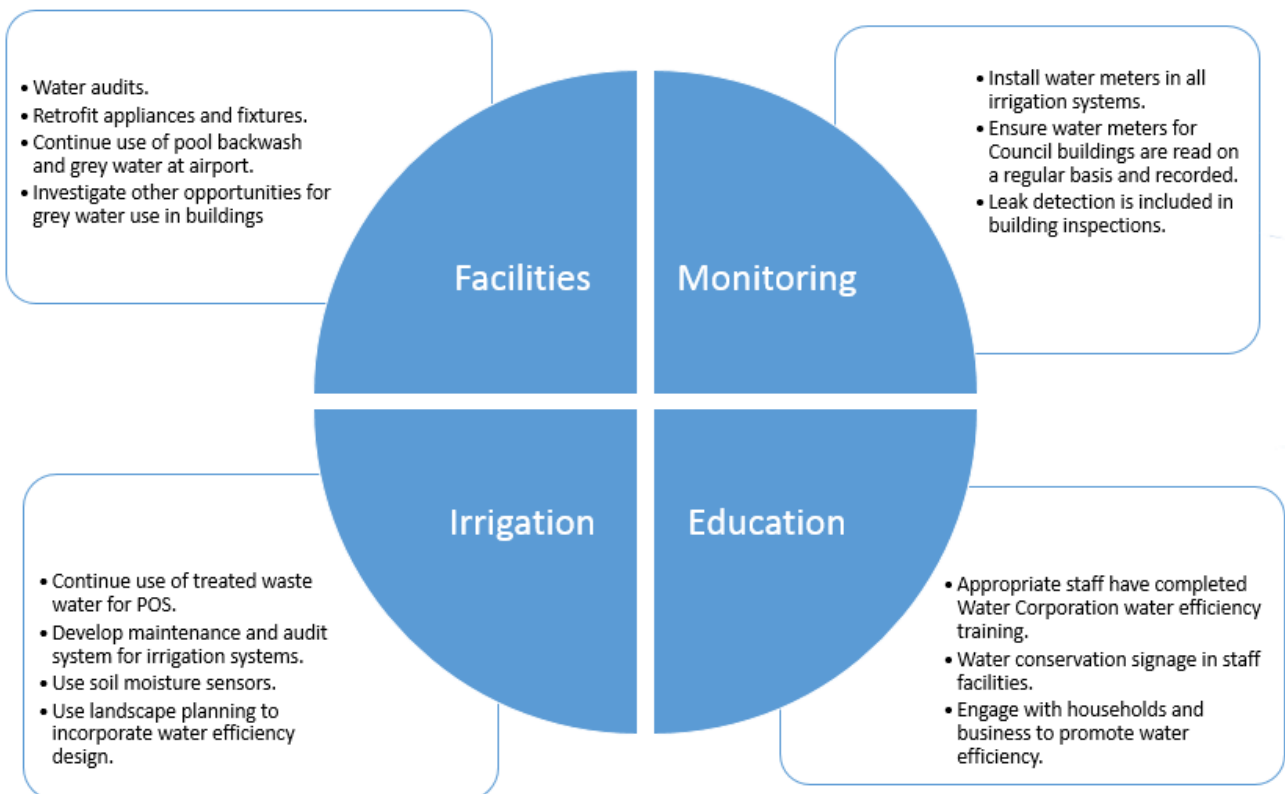
Site 7, standpipes can be high consuming ‘sites’. It is not recommended that these facilities be measured against benchmarks over the initial monitoring period because their water consumption fluctuates significantly from year to year, depending on planting programs.

Proposed Water Saving Actions Initiatives

To reduce the overall corporate water consumption, a series of water saving actions are recommended.

These water saving actions have been categorised according to their area of influence (i.e. within City-owned and run facilities, through City irrigation practices, through ongoing monitoring or through the implementation of education programs). The proposed actions are listed in Figure1 below.

Figure 1: Proposed Water Saving Actions



Next Steps

If Council endorses the WEAP, it will be presented to the Water Corporation for consideration under the *Waterwise Council Program*. Water Corporation consideration represents the

completion of step one towards becoming a Waterwise Council. Subsequent steps will require: completion of Waterwise training by appropriate staff; no breaches of agreements on scheme water usage within 12 months and a commitment to report annually on water efficient programs. It is noted here that the City's Effluent Reuse Scheme will come on line within the two year monitoring period, so should have a positive effect on scheme water use.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic and environmental issues. Attention towards implementation of actions recommended in the plan should contribute to a reduction of water consumption, which in turn would reduce water costs and minimise City impacts on the environment.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Planning Services, Infrastructure Services, (including Parks and Gardens), the Recreation Facilities Team and the Airport Management Team in regards to reduction targets and implementation actions.

COMMUNITY CONSULTATION

No community consultation is required as the plan is primarily concerned with corporate operations. Nonetheless, the City should promote good work it is doing in the water conservation space. The community will be consulted as part of future education programs.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Corporate water use cost the City \$935,573 in the 2015/2016 financial year. It is anticipated that the implementation of water saving initiatives arising from the plan should result in significant cost savings. The retrofitting actions proposed in the plan may require an initial capital cost through the installation of new infrastructure, however, this cost can be measured against the payback period that will occur from installing the water saving infrastructure.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

| | | |
|---------------|---------|--|
| Our Program: | 1.b.3.1 | Implement a proactive, maintenance, refurbishment and upgrade program for buildings. |
| Our Services: | 3.a.1.4 | Promote and implement a responsible use of resources for environmental sustainability. |

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations.

IMPACT ON CAPACITY

Planning Services will be monitoring water use and coordinating implementation of the Action Plan.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the City of Karratha Water Efficiency Management Plan and the targets and actions within, subject to the following amendments being made:

1. _____
2. _____
3. _____

CONCLUSION

The City of Karratha Water Efficiency Action Plan provides a framework for assessing corporate and community water consumption and determining measures to improve efficiency. It provides an opportunity to monitor water usage and review practice methods to improve water efficiency of Council operations. It also provides a potential financial saving through avoiding unnecessary wastage which in turns leads to an environmental benefit.

In light of the above, it is recommended that Council note the City of Karratha Water Efficiency Action Plan and the targets and actions contained within, and that subject to more detailed review of water use for major water consuming sites and any required revisions, the Action Plan be referred to the Water Corporation for consideration.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **NOTE** the City of Karratha Water Efficiency Action Plan; and
2. **FORWARD** a copy of the City of Karratha endorsed Water Efficiency Action Plan to the Water Corporation for consideration under the Waterwise Council Program.

12.2 PROPOSED CLOSURE OF ROAD RESERVE (ROAD NO. 432) FOR FUTURE PORT OF BALLA BALLA

| | |
|---------------------------------------|---|
| File No: | LM16066 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Senior Statutory Planner |
| Date of Report: | 19 July 2016 |
| Applicant/Proponent: | Pilbara Ports Authority |
| Disclosure of Interest: | Nil |
| Attachment(s) | Road Closure Plan (Drawing Reference PB-006-008-02-02) |

PURPOSE

For Council to consider a proposal by the Pilbara Ports Authority (PPA) to close a portion of road reserve (Road No. 432) to accommodate a causeway required for the future Port of Balla Balla.

BACKGROUNDProposed Future Port of Balla Balla

The PPA is facilitating an iron ore transshipping export port to be constructed and operated at Balla Balla. The proposed port of Balla Balla, located 100 km east of Dampier and 120 km south west of Port Hedland, will fall under the PPA's jurisdiction. The foundation proponent, Balla Balla Infrastructure Group (BBIG), plans to develop an integrated logistics solution that provides bulk materials export opportunities for BBIG mine developments and third party mine developments in the Pilbara region.

The project will comprise rail haulage, port stockyards and a barge loading facility for the transshipment of ore from the barge to ocean going vessels. BBIG anticipates three stages of development with Phase 1 of the project expected to achieve an export capacity total of 45 megatons per annum.

The land area required for the future port as it relates to Road No. 432 is shown in Attachment 1. The PPA has stated it will not be able to construct the proposed port causeway infrastructure if the intersecting road reserve of Road No. 432 remains in place.

Road No. 432

Road No. 432 is a road reservation only (no road or vehicle access track currently exists within the reservation). The reservation extends approximately 50km south-west and 100km north-east of the section proposed to be closed. The section proposed to be closed is only a small portion in the context of the rest of the reservation, comprising 367m in length as shown in Attachment 1. The road closure is required to accommodate a road and conveyors that are necessary for the functioning of the future Port of Balla Balla.

The location of the section of road reserve to be closed is remote from any other land use or infrastructure and will have no impact on surrounding land uses. It is therefore recommended Council support the closure of this portion of Road No. 432 to allow for future infrastructure associated with the Balla Balla Port to be constructed.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

Community consultation is to occur for a period of 35 days following the adoption of the Officer’s recommendation in accordance with section 58 of the *Land Administration Act 1997*.

STATUTORY IMPLICATIONS

The road closure process is governed by section 58 of the *Land Administration Act 1997*. When considering an application for permanent road closure, Council should take into account:

1. Whether the road is unused and whether future planning for the area may necessitate the retention of the road;
2. The views of adjoining owners and whether or not they support the proposal;
3. Whether adjoining owner(s) are prepared to purchase the land and it can be disposed of in its entirety;
4. The concerns of various service authorities who may have pipes, drains, cables, manholes etc. contained within the road reserve; and
5. Any submissions for or against the proposal lodged in response to advertising.

In relation to the first consideration listed above, the City’s Town Planning Scheme No. 8 (TPS8) does not reserve the land for a future road and there are no strategies or plans in place to construct a road within the reservation. The remaining considerations listed will be identified upon the closure of 35 days of public consultation that will ensue following Council’s resolution to initiate the road closure process.

A further report to Council will only occur if there are objections to the proposal following public consultation. Otherwise, if Council resolves to request closure of the subject section of road reserve now, that resolution will form the notice of motion to close a portion of Road No. 432 that is required under the *Land Administration Act 1997* and *Land Administration Regulations 1998*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant with the City’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

| | | |
|---------------|-----------|---|
| Our Program: | 3.a.1.3 | Provide expert advice to Government Agencies regarding matters relating to lands including native vegetation, mining leases and land tenures. |
| Our Services: | 3.a.1.3.1 | Respond to requests for City advice and provide information on crown land, mining leases, environmental controls, encumbrances and related matters. |

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously progressed road closures in accordance with section 58 of the *Land Administration Act 1997*.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the proposed closure of a portion of Road No. 432 as shown on the attached Pilbara Ports Authority Drawing Reference PB-006-008-02-02.

CONCLUSION

The Pilbara Ports Authority requires the subject portion of Road No. 432 to be closed for an infrastructure corridor associated with the future Port of Balla Balla.

Given that there is no existing or planned road located within the subject section of reserve and considering the remote nature of the section to be closed, and the fact that the proposal does not affect any surrounding land use, it is recommended that Council support the proposed closure and initiates the road closure process in accordance with the *Land Administration Act 1997*.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 58 of the *Land Administration Act 1997* RESOLVES to:

1. **SUPPORT** the proposed closure of the required portion of Road No. 432 as shown on the attached Pilbara Ports Authority Drawing Reference PB-006-008-02-02 subject to no substantial objection being received during advertising of the proposal;
2. **ADVERTISE** the proposed road closure for not less than 35 days in accordance with the *Land Administration Act 1997*; and
3. **ADVISE** the Department of Lands of Council's support following consideration of any submissions received during public consultation.

12.3 HEARSON COVE FORESHORE MANAGEMENT PLAN AND WICKHAM BOAT BEACH AREA FORESHORE MANAGEMENT PLAN

| | |
|---------------------------------------|---------------------------------------|
| File No: | EM.12 |
| Responsible Executive Officer: | Director, Development Services |
| Reporting Author: | Strategic Planning Officer |
| Date of Report: | 29 July 2016 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Schedule of Submissions |

Full copies of the publicly advertised Hearson Cove Foreshore Management Plan and the Wickham Boat Beach Area Foreshore Management Plan documents will be available at the Ordinary Council Meeting.

PURPOSE

For Council to consider submissions received on the Hearson Cove and Wickham Boat Beach Foreshore Management Plans and to determine whether these Plans should be adopted for final approval.

BACKGROUND

The Hearson Cove and Wickham Boat Beach foreshores are increasingly popular coastal destinations that need to be managed in a way that enhances amenity and conserves natural and cultural values. The Foreshore Management Plans (FMPs) for these areas have been designed to achieve the following aims:

1. Contribute to the implementation of local and regional planning objectives and coastal strategies;
2. Consolidate community partnerships and build community capacity and ownership of the area including working with the area's traditional owners; and
3. Foster the sustainable recreational and tourist use of the area through a plan that protects the environmental and cultural values of the area and identifies access arrangements and long term infrastructure needs.

Council resolved at the May 2016 Ordinary Council meeting to endorse the Hearson Cove and Wickham Boat Beach Area FMPs for public advertising. The Plans were made available for public comment for 28 days. A total of ten submissions were received.

Submissions that were concerned with the Hearson Cove foreshore area included an inquiry into the lack of industrial buffers and the possible need for ecological and weed surveys of the foreshore area. Submissions concerned with the Wickham Boat Beach Area included a query into the interaction of Rio Tinto leased lands and the foreshore and how the actions proposed in the plan are to be implemented. The Ngarluma Aboriginal Corporation requested greater acknowledgement in both plans as Traditional Owners of the areas.

A summary of key issues raised in the submissions is provided below.

Summary of Submissions**Buffers between Industrial Land Uses and the Hearson Cove Foreshore Area**

The Department of State Development and Yara suggest a need for investigation into the formalisation of buffers between the strategic industrial area on the Burrup and the foreshore reserve. Currently the Hearson Cove FMP makes mention of *SPP 4.1 State Industrial Buffer Policy* and the need to refer to this guidance document when undertaking future land use planning for the area. It is proposed that an additional action be included in the management table that requires future investigation into buffers but with the need to provide for the planned and ongoing use and enjoyment of surrounding non-industrial land.

Acknowledgment of NAC as the Traditional Owners - Hearson Cove FMP

The Ngarluma Aboriginal Corporation (NAC) has indicated that, as Native Title Holders in areas along the Karratha coastline, they require greater input into the development of foreshore plans. NAC has raised concerns about limited involvement in the development of the Hearson Cove FMP. The Hearson Cove foreshore reserve is surrounded by the Murujuga National Park. This reserve was acquired under the Burrup and Maitland Industrial Estates Agreement (BIMEA) in return for benefits provided to the collective claimant groups. This process resulted in the formation of the Murujuga Aboriginal Corporation (MAC), a body representing all claimant groups on the Burrup Peninsula (including NAC). The 2005 High Court decision in respect to the Ngarluma/Yindjibarndi Native Title claim determined that native title does not exist in respect to the Burrup Peninsula (inclusive of the Hearson Cove foreshore reserve).

Based on the situation on the Burrup Peninsula in relation to Native Title and tenure, the City has consulted closely with the Murujuga Aboriginal Corporation during the development of the Hearson Cove FMP. NAC was also consulted independently regarding preparation of the Plan.

As is noted above, the City's reserve at Hearson Cove is surrounded by the Murujuga National Park. As part of Murujuga, Hearson Cove is significant to the Ngarda Ngarli (people of Murujuga). Murujuga Rangers are already patrolling, caring for and rehabilitating the area. It seems logical for the Hearson Cove reserve be incorporated into the Murujuga National Park and it is recommended that an action be included in the Hearson Cove FMP to investigate and progress this. This would provide for greater involvement of Traditional Owners in the management of this area as part of the Murujuga National Park.

Acknowledgment of NAC as the Traditional Owners - Wickham Boat Beach FMP

The Ngarluma people are the Traditional Owners of country comprising the Wickham foreshore areas and should be acknowledged as such within the Plan. In light of this, it is recommended that the recurring reference to 'Traditional Owners' within the Plan be replaced with reference to the Ngarluma Aboriginal Corporation, as the representative body for the Ngarluma people.

The Requirement for Ecological and Weed Surveys.

It was requested that information on the extent of ecologically significant flora and fauna species and environmental weeds within the foreshore areas be determined to ensure the implementation of best management practices. It is recommended that an action be included in both Plans that requires future ecological and weed surveys.

The Need for a Coordinated Approach to the Closure of Unauthorised Tracks and the Upgrade and Maintenance of Others within the Wickham Boat Beach Foreshore Area

Rio Tinto has inquired into the proposed closure of unauthorised tracks within the Wickham Foreshore Area and the method by which this will be undertaken. Concern was expressed that closure of unauthorised tracks will push people onto Bells Beach, which is a Rio Tinto leased area, is close to Rio Tinto operations and is also a significant turtle nesting area. Rio Tinto also indicated that should tracks breaching Rio Tinto leased land be modified, there is the need for the current *Deed of Access – Boat Beach Road* to be reviewed. In response, it is suggested that management actions within the Plan concerning the closing of tracks be reworded to reflect a collaborative approach with Rio Tinto.

Query on the Type and Location of Coastal Infrastructure at Wickham Boat Beach

Rio Tinto queried the type and location of signage at entry points onto Wickham Boat Beach, indicating that there is a need for Rio Tinto signage in places where its operations may interact with the foreshore reserve. Rio Tinto also queried the proposed location of amenity structures as currently a diagram within the management document shows amenity structures within Rio Tinto leased land. A further query was made as to the lighting impacts from coastal infrastructure on nesting turtles.

It is suggested that an action be included in the plan indicating the need for a future *Wickham Boat Beach Area Foreshore Works Implementation Plan* that provides detail on the design and location of coastal infrastructure. An action should also be included allowing Rio Tinto to install signage in locations where its operations interact with the foreshore reserve. No artificial lighting is to be installed as part of this Plan.

Request for Clarity on the Implementation of Proposed Management Actions within the Wickham Boat Beach Area FMP

Rio Tinto has requested clarity on the roll out of proposed management actions. It is recommended that details of implementation be determined via preparation of Foreshore Works Implementation Plans, as has been done for other adopted FMPs. It is recommended that an action be included within the management table that allows for Rio Tinto input during the implementation phase.

Query into the Management of Off-Road Vehicles

The Port Walcott Yacht Club has questioned if there was more that could be done to regulate off-road vehicles using Wickham Boat Beach. It is recommended that additional action be included in the Wickham Boat Beach FMP that involves greater patrolling by City Rangers and the implementation of an education program that educates on the dangers of irresponsible off-rad driving.

A Schedule of Submissions has been prepared (Attachment 1) that provides full details of the submissions and Councils proposed responses. It is recommended that all submitters be forwarded a copy of the adopted Schedule of Submissions so that they can see that the Council has considered the points raised and how the Council has responded.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance. While the foreshore management plans will not incur a substantial one-off cost in the immediate future, they will guide decisions about future investment in foreshore improvements and management. The foreshore management plans will therefore have implications for the present and future wellbeing of the City.

COUNCILLOR/OFFICER CONSULTATION

Officer consultation has occurred throughout the development of these foreshore management plans, particularly with Ranger Services and Infrastructure Services. Both identified the need for improved guidance regarding the management of the foreshore areas. Internal consultation will continue as part of preparing Foreshore Works Implementation Plans.

COMMUNITY CONSULTATION

The Foreshore Management Plans have been developed through a comprehensive process of community consultation and engagement. In accordance with the City's policy CE-9 Consultation, the City has engaged the community throughout the process of developing these plans via community workshops, flyers to community groups, the City's web and Facebook pages, notices in the paper and an online survey.

STATUTORY IMPLICATIONS

There are no statutory implications. The purpose of the documents is to inform and provide strategic direction, not implementation at this stage. There are therefore no statutory obligations.

POLICY IMPLICATIONS

There are no direct policy implications. Policy development is deemed to be part of the implementation process of the plans.

FINANCIAL IMPLICATIONS

Indicative costings for both plans have been derived (see Appendix 3 of both FMPs), however implementation of proposed actions will not be undertaken until Foreshore Works Implementation Plans have been prepared and works packages adopted. An allocation of \$100,000 has been made by Council in this financial year for the development of design priorities for Wickham Boat Beach. The Wickham Boat Beach Area Foreshore Management Plan sets out priority works for this area and can therefore inform expenditure.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- | | | |
|---------------|-----------|---|
| Our Program: | 1.a.2.4 | Maintain City infrastructure necessary to meet the community needs |
| | 1.a.3.1 | Provide open spaces which cater for community needs. |
| | 1.f.2.3 | Make the most of our Natural and Public Environment. |
| | 1.f.4.4 | Strengthen relationships with indigenous groups, promoting culture, history and achievements. |
| | 3.a.1.4 | Promote and implement responsible use of resources for environmental sustainability. |
| Our Services: | 1.a.3.1.3 | Maintain and renew City's parks, gardens, streetscapes, properties, bushland and reserves. |
| | 1.a.2.4. | Continue to maintain and renew other community infrastructure (beaches, boat ramps, jetties). |
| | 1.f.4.4.2 | Demonstrate a commitment to building respectful relationships with indigenous groups within the City. |
| | 3.a.1.4.1 | Prepare and implement environmental strategies. |

RISK MANAGEMENT CONSIDERATIONS

Some risk management considerations have been embedded into the FMPs. Each FMP makes reference to the City’s Coastal Hazard Risk Management and Adaption Planning, which identifies the vulnerability of each area in respect to coastal processes and large storm events. In regards to Hearson Cove, it was identified that a 1 in 100 year storm surge event could result in the area becoming inaccessible (peak water level could reach 5.6m AHD, with Hearson Cove Road becoming flooded at 4m AHD). The Hearson Cove FMP recommends a storm surge risk assessment be undertaken as part of planning any infrastructure improvements at Hearson Cove. Additionally, both plans detail the possible need for Aboriginal Heritage Surveys prior to the implementation of infrastructure works. There is a risk that these surveys may result in a delay of works and large cost implications to the City. Also, the Wickham Boat Beach Foreshore area is located in an area surrounded by Rio Tinto leased land, with the access road into the foreshore owned by Rio Tinto. All actions that are to be implemented from the plan require due consultation with Rio Tinto as prime stakeholders.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The Council has adopted FMPs for Karratha, Point Samson and Gnoorea (40 mile).

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER further consideration of the draft Hearson Cove FMP and Wickham Boat Beach Are FMP pending further investigations.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ADOPT the Hearson Cove FMP and Wickham Boat Beach Area FMP for the following reasons:

1. _____; and
2. _____.

CONCLUSION

Submissions received regarding the Hearson Cove and Wickham Boat Beach Area Foreshore Management Plans demonstrate a keen community interest in effective management of these foreshores.

All submissions received highlighted valid management issues and suggestions. Having reviewed the submissions, it is recommended that the modifications to the documents be authorised to account for good points made in submissions. It is recommended that the Schedule of Submissions be sent out to all submitters to show that all points made have been considered and how those matters have been responded to.

Something that has been highlighted through the process of preparing the Hearson Cove FMP is the interest in Traditional Custodians taking responsibility for management. To this end, it is recommended that a discussion be entered into regarding the incorporation of the City's Hearson Cove reserve into the Murujuga National Park.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. ADOPT the Schedule of Submissions;**
- 2. MODIFY the documents to reflect changes required in response to submissions;**
- 3. INVESTIGATE discussions into the incorporation of the City's Hearson Cove reserve into the Murujuga National Park;**
- 4. ADOPT the Hearson Cove and Wickham Boat Beach Area Foreshore Management Plans modified in accordance with this decision; and**
- 5. FORWARD the Schedule of Submissions to all submitters.**

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 REQUEST FOR TENDER – WEED SPRAYING AND FERTILISING

| | |
|---------------------------------------|---|
| File No: | PK .83 |
| Responsible Executive Officer: | Director Strategic Projects & Infrastructure |
| Reporting Author: | Manager Infrastructure |
| Date of Report: | 26 July 2016 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To seek Council's consideration of a proposal to call tenders for weed spraying and fertilising services.

BACKGROUND

Following a Parks and Gardens Service Review carried out in 2015, Officers reviewed the Turf Management and Open Areas Maintenance Contract and considered it would be more advantageous to provide multiple contracts for specific contract elements. This would enable sole suppliers to provide competitive prices and give smaller and specialist operators a greater opportunity to tender.

Council subsequently resolved on 20 June 2016, not to extend the Turf Management and Open Areas Maintenance Contract which has been in effect from June 2013 until June 2016, and instead tender the service components separately. Recent approvals to call tenders for services, include Mowing, and Open Area Vegetation Slashing.

The third and final component of the services required is weed spraying and fertilising. The proposed contract scope is as follows:

- Supply and application of fertiliser and other soil amendments to Parks and Ovals,
- Weed control in road reserves, drainage reserves and streetscapes, utilising various spraying application practices,
- Facilitating/supporting the City's strategy of identifying and implementing more sustainable maintenance techniques (retaining suitable native species, selective vegetation control, and revegetation).

It is recommended that this contract be let for a period of three years with two by one year extensions in line with other service contracts.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues or Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

There has been consultation between the Director Strategic Projects & Infrastructure, Manager Infrastructure Services and the Parks & Gardens Coordinator.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders for the works are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995*. The form of contract related to the tender is proposed to be in accordance with AS 4921-2003.

POLICY IMPLICATIONS

Council Policy CE13 – Tender Evaluation and Policy CG11 – Regional Price Preference is applicable to this matter.

The proposed evaluation is based on the following criteria, weightings and justification:

| Criteria | Weighting | Justification |
|----------------------------|-----------|--|
| Relevant Experience | 10% | Although some experience in weed control and fertiliser application is reasonably important it is not a complicated exercise and is therefore weighted low. |
| Capacity to Deliver | 15% | It is important that the contractor has the proper equipment and resources to carry out the work to an appropriate level and efficiently with back up resources where required. |
| Demonstrated Understanding | 15% | The contractor must understand the impact of environmental conditions in relation to plant health and pest life cycles. The contractor must also demonstrate a good understanding of turf fertilising application practises. |
| Price | 60% | Given that this is a reasonably straight forward task, price is an important consideration and is weighted relatively high. Local price preference will be applied. |

The criteria is consistent with the recent contracts of a similar nature.

FINANCIAL IMPLICATIONS

The expenditure associated with delivering services under this contract will be in accordance with Council’s budget allocations. The contract price per annum is estimated at \$150,000 with a total estimated contract price including the extension options at \$750,000.

STRATEGIC IMPLICATIONS

This item is relevant with the City’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

- Our Program: 1.a.3.1 Provide open spaces which cater for the communities needs
- Our Services: 1.a.3.1.3 Maintain and renew City’s parks, gardens, streetscapes and facilities, bushland and reserves.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of financial risk or service interruption.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously endorsed calling tenders for Turf Management and Open Areas Maintenance under RFT 19-12/13, and recently endorsed the calling of separate tenders for Turf Mowing Services in June and Slashing Services in July.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. CALL Tenders for Weed Spraying and Fertilising in accordance with the scope of works outlined in this report; and
2. ENDORSE the Tender Selection Evaluation Criteria as follows: _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE the calling of Tenders.

CONCLUSION

Council has in the past supported the calling of Tenders for the Turf Management and Open Areas Maintenance contract and is now requested to consider the specification of works for an independent Weed Spraying and Fertilising contract, along with the tender evaluation selection criteria in order to progress the calling of tenders.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **CALL Tenders for Weed Spraying and Fertilising in accordance with the scope of works as outlined in this report, including; Supply and application of fertiliser and other soil amendments to parks and ovals, weed control in road reserves, drainage reserves and streetscapes, and supporting the City's strategy of identifying and implementing more sustainable maintenance techniques; and**
2. **ENDORSE the Tender Selection Evaluation Criteria as follows:**

| Criteria | Weighting |
|-----------------------------------|------------------|
| Relevant Experience | 10% |
| Capacity to Deliver | 15% |
| Demonstrated Understanding | 15% |
| Price | 60% |

13.2 KARRATHA AIRPORT LIQUOR LICENSING REVIEW

| | |
|---------------------------------------|---|
| File No: | TT.440 |
| Responsible Executive Officer: | Director Strategic Projects & Infrastructure |
| Reporting Author: | Airport Administration Officer |
| Date of Report: | 14 July 2016 |
| Applicant/Proponent: | Newslink P/L |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To seek Council's consideration to continue the sale of full strength alcohol at the Karratha Airport based on the results of the 6 month trial.

BACKGROUND

In November 2015, Council resolved to endorse a review of the product range available within the Newslink retail store to allow the sale of all full strength alcoholic beverages including a selection of full strength beer, wine and spirits, for a trial period of six months, with a review to come back to Council after this period.

Newslink P/L have since introduced a short range of full strength beers and ciders in early January 2016. The service of wine was introduced at the beginning of February followed by spirits sales at the beginning of March. Newslink P/L have encountered no issues with responsible service of alcohol management in this time.

Under the *Aviation Transport Security Act 2004*, airlines must report breaches of security to the Security Contact Officer. The Security Contact Officer has a responsibility to report breaches to the Office of Transport Security within 24hrs. Breaches will continue to be monitored and changes or increases to the number of breaches will be reviewed to ascertain if modifications to the Liquor Licence has impact on passenger's behaviour in the Terminal. Since the introduction of the trial, the Security Contact Officer and the Karratha Airport Management Office have received nil reports of such breaches.

Continued consultation is taking place with all major stakeholders to monitor the effect that these changes have on their operations, these responses are listed in the community consultation section of this report.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and/or economic issues, or Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Council endorsed the trail sale of full strength alcoholic beverages in November 2015 and updates have been provided at Airport Advisory Group meetings.

COMMUNITY CONSULTATION

Public submissions were received following community consultation with stakeholders who may have been impacted by the change to allow full strength alcohol at the Karratha Airport. The summary table below provides an overview of the detailed consultation data provided to the City to identify the stance on continuing to provide full strength alcohol.

| Organisation | Support / Object - Full Strength Alcohol |
|------------------------------|---|
| Newslink Pty Ltd | Support Continuation |
| Virgin | Support Continuation |
| Woodside | Support Continuation |
| Rio Tinto | Support Continuation |
| North West Aviation Services | Support continuation; <i>subject to bar staff displaying a more Responsible service of Alcohol when there are delayed late afternoon flights.</i> |
| Skystar | Support continuation; <i>subject to bar staff displaying a more Responsible service of Alcohol when there are delayed late afternoon flights.</i> |
| QANTAS | No Response Provided |
| Citic Pacific | No Response Provided |

STATUTORY IMPLICATIONS

Newslink P/L is the holder of the Liquor Licence for the sale of alcohol within the Karratha Airport Terminal in accordance with the *State Liquor Licence Act*. Newslink P/L have advised that they would support the sale of full strength alcohol through their retail store and as such would facilitate any amendments required, to their Liquor License should the Council make a decision to amend the product range sold at the Airport on a more permanent basis.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

An increase to the sale of alcohol at Karratha Airport will result in the commercial operator, Newslink P/L contributing a higher percentage of gross turnover to the City. The percentage rent which is payable on non-commission items including beverages is calculated based on the gross turnover and also dependent on departing passenger numbers.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 1.a.2.2 Operate Karratha Airport to achieve a Commercial outcome.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of health, financial, reputation and compliance.

A full consultation process has been conducted with major stakeholders, the review outlined a minor concern for Responsible Serving of Alcohol by the Newslink P/L staff when flights were delayed in the late afternoon.

Impact to airport operations for stakeholders and the City has been reviewed during the trial period and there has been no increased risk or incidents involving full strength alcohol.

Newslink P/L have a commitment to the Responsible Sale of Alcohol (RSA) and have an Alcohol Harm Minimisation Plan in place, reviewed by Department of Racing Gaming and Liquor (DRGL) as part of the Liquor Licensing application process. This document outlines the specific measures that are currently in place to limit the potential for harm that could be caused by excessive consumption of alcohol.

Of particular note, Newslink P/L have existing procedures for service restrictions in relation to selling full strength alcohol which was immediately implemented when the trial period began and will continue to be in place should a permanent change in product range be authorised by Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Since 2010, Qantas have made mid-strength beer and red/white wine available in both their Qantas Lounge and Aircraft. Spirits and full strength beer is currently only available to passengers who fly in Business Class on certain Aircraft.

Virgin Airlines sell full strength alcohol on board their Aircraft, in all of their terminals and Airline Lounges.

Throughout the trial, Newslink P/L have had no issues or reports made to the Security Contact Officer or the Airport Management Team throughout the trial period due to the sale of alcohol at the Karratha Airport.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE that the trial period continues to stay in place for a further 12 months or period determined by Council, from the end date of the initial trial period to monitor the Responsible Serving of Alcohol by the Newslink P/L staff members.

CONCLUSION

In November 2015 Council endorsed a trial at Karratha Airport, to allow the sale of all full strength alcoholic beverages including a selection of full strength beer, wine and spirits, for a six month period based on the thought that consumers should be able to purchase the kind of alcohol beverage they preferred.

Now that the trial is complete and the majority of Stakeholders have provided their supporting review, Council are now requested to consider the continuation of the sale of full strength alcohol.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the sale of full strength alcohol beverages by Newslink Pty Ltd at the Karratha Airport on an ongoing basis.

13.3 KARRATHA AIRPORT SALE OF TOBACCO

| | |
|---------------------------------------|---|
| File No: | TT.440 |
| Responsible Executive Officer: | Director Strategic Projects & Infrastructure |
| Reporting Author: | Airport / Directorate Administration Officer |
| Date of Report: | 19 July 2016 |
| Applicant/Proponent: | Newslink P/L |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

For Council to consider the proposal from Newslink P/L to allow the sale of tobacco at the Karratha Airport.

BACKGROUND

At a monthly meeting held on 26 June 2016, between City staff and Newslink P/L, Newslink P/L proposed the sale of tobacco; either in the Departures area - over the counter of their store or via a vending machine, or in the Arrivals area within the proposed 'Grab and Go' section.

Although no formal request for the sale of tobacco has been received from Newslink P/L, options for the sale of tobacco within the Airport have been investigated.

The *Tobacco Products Control Regulations 2006* state that the retail tenant wishing to sell tobacco over the counter must hold a retail tobacco seller's licence, the owner of the property (the City) is not required to hold any such licence. Newslink P/L currently holds a liquor licence which allows the sale of tobacco from (up to) two vending machines. The vending machines are required to be placed within the current liquor licenced area and must be visible by a retail member of staff from Newslink Pty Ltd at all times. Therefore, vending machines would only be allowed within the Departures area within the approved liquor licence parameters and not in the proposed Arrivals 'Grab and Go' area.

The *Tobacco Products Control Regulations 2006*, also state that a retailer can only sell tobacco products from one area on the retail premises. This would therefore eliminate Newslink Pty Ltd from selling tobacco products from behind the counter as well as via a vending machine; unless they hold a specialist retailer licence.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of health and wellbeing issues for the City of Karratha community, however is of low significance in terms of economic issues or Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with Councillors at the Agenda Briefing meeting held on 11 July 2016.

COMMUNITY CONSULTATION

Consultation has taken place with the Department of Health Tobacco Control Branch and via benchmarking with other regional airports. Port Hedland, Newman, Exmouth and Broome have advised that they did not sell tobacco, whilst Darwin Airport sells tobacco within the Newsagency inside the terminal and via Duty free within the international terminal.

STATUTORY IMPLICATIONS

Any proposed sale of tobacco will be required to comply with all sections of the *Tobacco Products Control Regulations 2006*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Should the sale of tobacco at Karratha Airport be supported, it could result in the commercial operator, Newslink P/L contributing a higher percentage of gross turnover to the City due to an increase in sales. The percentage rent which is payable on non-commission items including beverages and tobacco is calculated based on the gross turnover and also dependent on departing passenger numbers.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 1.a.2.2 Operate Karratha Airport to achieve a Commercial outcome.

RISK MANAGEMENT CONSIDERATIONS

Although the sale of cigarettes at the Karratha Airport has no contractual implications and would provide an additional service and potential increased revenue, officers are concerned with the City's reputation in promoting a vice that is becoming increasingly socially unacceptable and has negative health effects. There is also the concern over discarded cigarette butts at the front of the terminal which require constant cleaning by both contractors and airport grounds people.

IMPACT ON CAPACITY

There may be an impact on capacity if the sale of tobacco has a follow on effect with additional cleaning required at the front of terminal.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to AGREE to the proposal from Newslink P/L to obtain the appropriate licence and sell tobacco from their tenancy area via vending machine and/or over the counter at Karratha Airport.

CONCLUSION

Newslink P/L have proposed the selling of tobacco at Karratha Airport and there is no contractual reason to decline the proposal which would result in a commercial outcome for the City. In contrast, Officers note there may be some risk management considerations as depicted within this report and that very few regional airports sell tobacco through concessions other than through Duty Free services.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT APPROVE the proposal from Newslink P/L for the sale of tobacco at Karratha Airport.

13.4 EXPRESSION OF INTEREST FOR THE PROVISION OF INTERNATIONAL FLIGHTS

| | |
|---------------------------------------|---|
| File No: | TT.482 |
| Responsible Executive Officer: | Director Strategic Projects & Infrastructure |
| Reporting Author: | Manager Airport Services |
| Date of Report: | 9 August 2016 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Confidential Draft Business Case |

PURPOSE

To seek Council's consideration of a Business Case for the provision of international charter flights between Karratha and Singapore and to seek approval for an Expression of Interest (EOI) to airlines for the provision of a service.

BACKGROUND

The Karratha Airport Terminal (KTA) was recently upgraded to provide quality facilities and services for domestic users with some facilities added to cater for future international flights. International flights are seen as an important service for residents and instrumental in fostering tourism within the region.

Council has previously considered various levels of incentives to attract an international service to Karratha including marketing support and waiving of fees, however this has not resulted in an airline commitment to commence a new service. Council officers have lobbied international airlines so international flights could be instigated. Whilst a variety of airlines were engaged, none have expressed an interest in commencing regular passenger transport services in the short term.

Market analysis and consultant reports commissioned by the City indicate that there are two routes that have potential to succeed being KTA to SIN and KTA to Denpasar (DPS). KTA to SIN has been recommended to the City when factoring demand for onwards destinations, potential for inbound tourism and lack of competition. It was also considered to be more difficult to gain Government approvals for a DPS service when there was an existing service from Port Hedland. Additionally, reports suggested that a single weekly service between KTA and Singapore (SIN) could possibly be supported.

With the lack of support to the commencement of regular passenger services commencing, the City has investigated the potential introduction of a KTA to SIN service utilising a charter provider. This service could be used as a demonstration of the viability for international demand to and from KTA, with the possibility that an airline could take over the route in their own right.

In order to better understand the feasibility of a potential service, the City engaged consultants to prepare a report on the issues and options that Council would need to consider in instigating a contracted Charter Service. A variety of risks were identified, primarily financial and reputational, including a proposed framework. This detail has now been included in the attached draft confidential Business Case for Council's consideration.

In determining a preferred destination, the business case utilised passenger research from a variety of surveys and consultant reports. From the research, the assumption is that a single flight per week should attract approximately 110 passengers each way.

Expected costs were forecast based on industry data relating to airline operating costs. Although this data is closely guarded by each airline it is possible to get an indicative cost for most airlines.

Revenue figures were based on an average ticket price of \$800 return. This did not include allowances for Government taxes and service charges.

The draft confidential draft Business Case outlines a series of considerations including service options, potential carriers and fare setting approaches, project compliance and risk issues, potential partners and service contract requirements, project timelines and recommendations. Some key considerations include:

Service Options

One of the key issues to consider is the length of time that Council may seek a chartered service to operate as this has significant financial risks associated. Two options of 6 months and 12 months have been canvassed and a number of assumptions made for both options including:

- Contractor would assume all liability for accidents, missed services, customer complaints and force majeure.
- Contractor would assume all responsibility for the provision of terminal and ground handling services.
- Contractor would host reservations through their systems and distribute revenue.
- Other than those that are the normal responsibility of an airport the contractor will be responsible for obtaining all necessary approvals for the service.

Option 1 – Charter Service KTA/SIN Six (6) Months

The contract would cover one (1) return flight a week between KTA and SIN for six (6) months commencing at either port. The day of flight would be negotiable however preference would be for a Friday night or Saturday service to alleviate conflict with domestic services.

Using the analysis provided in the Draft Business case this option represents a potential expense of \$1.5M to \$2.25M for the duration of the contract. This expense would be offset by revenue derived from ticket sales. If tickets sales did not meet this level during the period the City would bear the loss.

Option 2 – Charter Service KTA/SIN Twelve (12) Months

The contract would cover one (1) return flight a week between KTA and SIN for twelve (12) months commencing at either port. The day of flight would be negotiable however preference would be for a Friday night or Saturday service.

Using the analysis provided in the Draft Business case this option represents a potential expense of \$3M to \$4.5M for the duration of the contract. As with the previous option this expense would be offset by revenue derived from ticket sales. If tickets sales did not meet this level during the period the City would bear the loss.

A twelve (12) month contract is recommended for several reasons:

- In starting any service, costs will outweigh revenue in the first month or two. It is difficult to recoup the initial losses over the shorter timeframe.
- Local tour operators are more likely to invest capital in tourism ventures if they have a longer period to recoup the initial outlays.

- The Department of Immigration and Border Protection needs to commit resources to Karratha airport for International status to be obtained. They have indicated that a service scheduled to run over a longer period would be looked upon more favourably.
- Providing a longer term service demonstrates that the City has confidence in the area and the ability of the service to be sustained.
- International flights are normally booked with a longer lead time by consumers. Taking forward bookings of up to a year allows interest to accrue on payments. This increases revenue, albeit only slightly with current interest rates.

EOI Scope of Works (both options)

Should Council wish to proceed with this concept, a scope of works will need to be confirmed. Officers have considered the ability to go straight to tender for a contracted service however, Officers believe that there are currently too many variables that Council may need to consider in determining a preferred contract provider and hence it may be more appropriate to initially call for expressions of interest (EOI) from airlines.

Shortlisted EOI submitters would subsequently be invited to submit a detailed proposal for Council's consideration. If supported, the proposed scope of works for the EOI would comprise provision of all base aircraft costs (including fuel, fees and taxes) and options of providing ancillary services incorporated within the ticket cost. There would be a separable portion for sales and marketing.

Separable Portion 1 – Aircraft Service

- Once weekly return flight between KTA and SIN
- Crew, fuel and accommodation costs associated with the service
- Airport related costs
- Air navigation related costs
- Government fees and charges

Options to Separable Portion 1 – Ancillary Services

- Inflight meals, snacks and beverages
- Checked baggage
- Transfers between services including interline transfers
- Seat selection
- Airline lounges
- Frequent flyer services

Separable Portion 2 – Sales and Marketing

- Combination ticketing with other operator services and alliances
- Website hosting of the service
- Marketing through electronic or print media
- Yield management services

It is likely that further issues would be raised by Airlines when requested to provide submissions hence an Expression of Interest process, with a view to shortlist proposals is recommended.

Expressions of interest would be called following Council's approval. The EOI process would conclude in September 2016 with a report back to Council in October 2016 with, if deemed appropriate, a request to invite tenders from suitable respondents. The preferred tenderer would be advised to Council in December 2016.

Subject to negotiations with the preferred tenderer, approvals from the Department of Immigration and Border Protection and completion of any works it is envisaged that services could commence around the middle of 2017.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-08 Significant Decision Making, this matter is considered to be of moderate significance in terms of implications for the present and future social and economic well-being of the City.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Executive Management Team (EMT) and Council through the 13 June 2016 Agenda Briefing. Members of the Airport Advisory Group (AAG) were consulted on 6 June 2016.

Further consultation will take place with Councillors regarding the proposed costs and services at the conclusion of the EOI process.

COMMUNITY CONSULTATION

The 2016 Community Survey highlighted international flights as a strong desire amongst many members of the community from the comments that were received.

The City has conducted past surveys that have targeted the opportunity for internal airline services to and from Karratha. In recent weeks the City used an online survey through the KTA Wi-Fi service which resulted in 2012 people surveyed, providing consistency and validation to past data. A summary of the survey results is contained in the attached Business Plan.

STATUTORY IMPLICATIONS

The EOI would be called in accordance with Section 3.57 of the *Local Government Act 1995* and Regulation 21 of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council Policy CE13 – Tender Evaluation Criteria applies and therefore the invitation for EOI, scope of works and the evaluation criteria are required to be provided to Council for determination.

The following weighting for the selection evaluation criteria is proposed:

| Criteria | Weighting |
|---------------------|------------------|
| Price | 70% |
| Relevant Experience | 15% |
| Resourcing/Capacity | 15% |

The criteria proposed addresses area of most risk, being financial. It is proposed that the outcomes of the EOI process would be put to Council to consider and potentially shortlist proponents to invite to tender.

FINANCIAL IMPLICATIONS

The draft Business Case details the potential cost implications of the contracted chartered service having regard for the length of contract and airline that may apply. These costs vary accordingly, and ultimately would not be finalised until the outcome of a final tender process.

In 2016/17, the City has budgeted to operate the KTA at a net profit of \$12,704,849M. The following table summarises the 2016/17 KTA Budget;

| | Current FY 16/17 (M) |
|---------------------------------------|-----------------------------|
| Total Operating Income | \$26.49 |
| Total Operating Expenditure | \$13.79 |
| Net Profit | \$12.7 |
| Council ROI | \$10.65 |
| Balance Surplus/(Deficit) | \$2.05 |
| Capital Expenditure | \$3.57 |
| Transfer To/(From) Reserve | (\$1.52) |
| Estimated End of Year Reserve Balance | \$2.08 |

Any contracted service would need to be factored in the Council’s capital and operating budget and dependent on the performance of the service, will impact the financial performance of the KTA.

A series of worst case financial scenarios have been prepared. With a contract price and capital expenditure at the lower end of expectations, the Airport would still be able to transfer surplus funds to Reserve in both FY16/17 and 17/18. If the contract price and capital expenditure are at the top of the range of expectations, there is a potential that no funds would be held in the Airport Reserve at the conclusion of FY17/18. This is however unlikely to occur, as:

- Revenue has been assumed as zero which is extremely unlikely;
- Capital expenditure forecasts are a worst case scenario;
- Council capital expenditure budgets for FY17/18 may be reduced or deferred as the requirement for additional airfield infrastructure has reduced with a softening market; and
- Cash flows have been forecast with the entire contract price in one financial year (17/18) The reality is that this will probably have some portion in either FY16/17 or FY18/19.

If Council elected to proceed, the financial return to the City from airport operations would not likely be affected in FY16/17 or FY17/18. Additional detail is contained within the confidential attachment to this report.

STRATEGIC IMPLICATIONS

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Programs: 1.a.2.2 Operate Karratha Airport to achieve a commercial outcome
- Our Programs: 1.a.2.3 Provide strategic planning for the Airport
- Our Services: 1.a.2.3.1 Manage strategic planning for Karratha Airport.

RISK MANAGEMENT CONSIDERATIONS

There is minimal risk associated with the proposal to call an EOI given the purpose is only to test the market at this stage. Mitigation strategies have been considered should Council proceed to a tender for the service. A Risk Management Matrix forms an appendix to the Business Case attached to the confidential section of this Agenda, that would be further developed based on the outcomes of the EOI process. An EOI does not commit Council to a contracted service outcome.

IMPACT ON CAPACITY

There is an impact on capacity and resourcing to carry out the Officer’s recommendation. Officers will be required to manage an EOI assessment process. This has been factored in to the work plans for the officers affected in the process.

RELEVANT PRECEDENTS

There are no relevant precedents.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOTE the outcomes of the International Charters Business Case, continue to work with airlines to establish international air services without Council providing financial support.

CONCLUSION

The Business Case for International Charter Flights indicates that the costs of operating the service could be offset by revenues up to \$4.5M per annum. It is difficult to gauge the level of interest by airlines and the true costs of the service. An EOI process presents the opportunity to test the market to determine the costs to provide the service and whether this would then be viable given the projected revenues.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the draft International Charters Business Case as detailed in the confidential attachment to this report;
2. CALL for Expressions of Interest for International Air Charter Services at Karratha Airport for a period of up to one year in accordance with the scope of works as outlined in this report;
3. ENDORSE the Expression of Interest evaluation criteria weighting as follows:

| Criteria | Weighting |
|---------------------|-----------|
| Price | 70% |
| Relevant Experience | 15% |
| Resourcing/Capacity | 15% |

4. NOTE a further report will be presented to Council to consider the outcomes of the Expression of Interest process.

13.5 KARRATHA AERODROME POLICY REVIEW – TA-1

| | |
|---------------------------------------|--|
| File No: | TT.440 |
| Responsible Executive Officer: | Director Strategic Projects & Infrastructure |
| Reporting Author: | Airport Administration Officer |
| Date of Report: | 17 June 2016 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Revised TA-1 Karratha Aerodrome – Provision of Apron Area and Aircraft Access to Future Lessees |

PURPOSE

To consider the review of Council Policy TA-1 Karratha Aerodrome – Provision of Apron Area and Aircraft Access to Future Lessees.

BACKGROUND

The purpose of the TA-1 Policy is to provide consistency relating to the development of lease sites with direct airside access. This policy has now been reviewed and presented for Council's consideration. The format has been updated to reflect the current policy template and minor changes have been made including a greater distance option in respect to the lease boundary line and inclusion of the fronting taxiway area in addition to the fronting apron area. Fronting Taxiways have been included in the policy to address a minor oversight in the original policy. The intent is that the Lessee should maintain any areas included within their lease. The proposed amendments do not change the intent or key objective of the policy.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with internal staff members from the Airport department in respect to the TA-1 Policy.

COMMUNITY CONSULTATION

No community consultation is required in the development of this policy.

STATUTORY IMPLICATIONS

Section 2.7 (2) (b) of the *Local Government Act 1995* is applicable as it refers to the role of Council in determining local government policies.

POLICY IMPLICATIONS

If Council supports the officer's recommendation, the reviewed and attached TA-1 Karratha Aerodrome – Provision of Apron Area and Aircraft Access to Future Lessees Policy will be in effect with a review date scheduled for August 2018.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant with the City’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program: 4.c.2.3 Develop and/or review Council policies, procedures and processes

RISK MANAGEMENT CONSIDERATIONS

The policy by its very nature is designed to provide a consistent approach to how the City deals with tenants who access Airside aprons at KTA. In doing so it attempts to minimise any risks associated with accessing Council’s infrastructure.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Reviews are conducted periodically by the City of all of its policies to ensure they are current and relevant.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the TA-1 Karratha Aerodrome – Provision of Apron Area and Aircraft Access to Future Lessees Policy as amended, pending further review.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the TA-1 Karratha Aerodrome – Provision of Apron Area and Aircraft Access to Future Lessees Policy, with the following modifications:

CONCLUSION

Council’s Policy TA-1 Karratha Aerodrome – Provision of Apron Area and Aircraft Access to Future Lessees Policy has been reviewed and minor changes proposed to ensure it is current and relevant to Airport related businesses.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the TA-1 Karratha Aerodrome – Provision of Apron Area and Aircraft Access to Future Lessees Council Policy as amended in the attachment provided.

13.6 PROPOSED STAGED DEPOT ADMINISTRATION BUILDING IMPROVEMENTS

| | |
|---------------------------------------|---|
| File No: | CM.222 |
| Responsible Executive Officer: | Director Strategic Projects |
| Reporting Author: | Project Manager |
| Date of Report: | 26 July 2016 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | 1. Design Development Report- Slavin Architects 2. Confidential Budget |

PURPOSE

To consider the Karratha Depot Office Building Expansion Report prepared by Slavin Architects and agree to the scope of works for the next phase of design.

BACKGROUND

The City's Depot is located on Cowle Road in the Karratha Industrial Estate. The reserve site is approximately 5.6 ha and services the external operations of Works, Engineering, Parks & Gardens, Building Maintenance, Rangers, Plant, Fleet and Mechanical services, with currently 68 staff.

The Depot contains an existing Administration Building for Works, Parks, and Depot operations (403m²), transportable building for Ranger Services (43m²), rented transportable building for Building Services (72m²), Fleet/Mechanical Services, transportable office and mezzanine (48m²), mechanical workshop, storage buildings for Works, Parks, Building, Rangers (cattery and dog pound) and Recreational Facilities operations, plus external open storage for Works and Parks materials. From previous studies it was advised that with adequate planning and control, there is sufficient land at the Cowle Road site to meet current and future operational needs.

In May 2015 Council received a detailed report on the current status of the Depot facilities and considered a staged prioritised list of improvements to address safety and enhance operational functionality.

The report and allocated funds within the City's 2015/16 and 2016/17 Budgets to date have been used to undertake the following works:

- Installation of additional long term storage (storage containers - Completed)
- Design and Construction of a new Plant and Equipment Wash Down facility (Completed)
- Design and Construction of additional parks sheltered storage (Completed)
- Design and Construction of workshop shade structure for work on high plant items (Completed)
- Design and Upgrade of Power supply to Depot site (Completed)
- Architectural Design Report for options on Administration Building Developments (Report Completed for consideration as part of this Council report)
- Improvements to Buildings Fire Compliance (associated with Architectural study)

- Improvements to storage of high risk goods (options to be considered as part of Architectural study)

Slavin Architects P/L, through a tender process, were engaged to undertake investigations to prepare and Architectural Design Development Report for the Depot that would involve review of existing:

- Administration areas with City advice on areas to remain
- Depot access, parking and security
- Capacity of water, power, sewer services
- Facilities Fire Services compliance

The Report was to produce proposed design improvements with estimated costs associated with upgraded Depot Administration facilities for current and future operational needs allowing for flexibility within the design.

The City has now received the Design Development Report from Slavin Architects. Refer to Attachment 1. The main recommendations from the report include:

- A new administration office area be constructed having an area of 346m² to accommodate relocation of Rangers, Building Services, Technical Services and reception and secondary ablutions and small meeting rooms.
- Refurbishment of the existing Administration Building plus workshop Office of 30m² to accommodate the Works, Parks, Stores and Fleet Operations, plus records storage.
- The existing transportable buildings would be removed resulting in a net increase on office space of 213m².
- Additional to the above structures, the Depot entry would be upgraded with security gate access and separate car parking being created for visitor, staff and operational vehicles plus some minimal upgrade to existing services.
- That the Depot improvement works can be staged to minimise effects on operations plus has been designed and costed for additional value added options such as extra staff training/meeting room and future internal access improvements for consideration.

Details of the operational administration office space is as follows:

| | |
|---|-------------------------|
| Current Administration Building Office area, includes: <ul style="list-style-type: none"> • Works, Parks, and Depot operations (403m²), • Transportable building for Ranger Services (43m²), • Rented transportable building for Building Services (72m²), • Transportable office (18m²), Fleet/Mechanical Services and mezzanine (30m²) | 566m ² |
| Proposed New Administration Building | 346m ² |
| Proposed removal of all transportable Buildings | (133m ²) |
| Total proposed Administration Office area (Total area, less removal of transportable buildings) | 779m² |
| Net increase in Office area (Total proposed, less current administration building office area) | 213m ² |

The above actions as detailed in the Design Development report would improve functional integration between service activities with an ability in the future to modify internal layouts or add additional buildings based on service delivery needs, plus importantly to provide a controlled one stop visitor entry point. The report also contemplates the incorporation of reduced on going building operational costs through use of environmentally sustainable design initiatives.

Importantly the Architectural Design Development Report attached provides for a series of options that have been considered to provide Council with potential staging options both in the short and long term. These options have been costed and are included in the Confidential Budget as Attachment 2. The key considerations include:

Training / Meeting Room

A 96m² training and meeting room has been shown in the new Administration area. The room is intended to accommodate times when larger training sessions, staff briefings and events or functions occur. The space whilst desirable is not essential if funding was an issue whereby the existing building would continue to be used albeit not ideal to accommodate the total staff at the Depot and visitors.

Internal Ring Roads

The design provides for 2 internal ring roads to be formalised to provide for clear direction and road use, safety and to minimise dust. The Depot has operated for many years without these internal roads being formalised and whilst desirable it is not essential if funding was an issue.

Archive Storage

At present the City stores a number of documents in various locations both in private leased facilities and in Council Buildings. A space has been allowed through remodelling of the existing Depot Administration Building to provide for appropriate standard of archival storage. Council Officers recommend that this facility is essential with ease of access to City's records.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic and environmental issues, and Council's ability to perform its role as it relates to a strategic asset.

COUNCILLOR/OFFICER CONSULTATION

Council as part of its May 2015 resolution established a Depot Master Plan Project Reference Group with an agreed Terms of Reference.

The Membership of the Project Reference Group comprises:

- 2 x Elected Council Members – currently Mayor Long and Deputy Mayor Lally
- Director Strategic Projects & Infrastructure (Project Director)
- Manager Infrastructure (Client)
- Manager Regulatory Services
- Building Maintenance Coordinator
- Fleet & Plant Coordinator
- Technical Services Coordinator
- Works Coordinator
- Parks & Gardens Coordinator
- Depot Coordinator
- Ranger Coordinator
- Project Manager
- Project Officer or Project Administration Officer

As part of the preparation of the Architectural Consultants Design Development Report a number of detailed consultation meetings have occurred to assist the consultant in understanding the current and future depot operational needs based on similar staff numbers.

The draft report was presented to the Project Reference Group in May 2016 and the Group recommended the report be completed with further consultation with the staff representatives to present a Design Development Report to Council that detailed the options for proposed staged development of administration buildings, depot access/security improvements with estimated costs.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995* applies. All improvement works will be completed in accordance with the relevant standards, the Building Code of Australia and *Occupational Health and Safety Act 1984*, Section 19, Duties of Employers.

POLICY IMPLICATIONS

There are no policy implications resulting from this report

FINANCIAL IMPLICATIONS

Council has allocated \$3,130,958 in its Long Term Financial Plan in 15/16, 16/17 and 17/18 to Depot Upgrade Works. Of this sum \$797,798 is included in the 2016/17 Budget with \$60,000 set aside for design works to the Depot Administration Building. A further budget is allowed for to address the fire separation issue which has been raised in the Design Development report as requiring works.

The Design Development Report provides for a fully redeveloped Depot Administration Office and includes a series of options for Councils considerations. These options have been costed and are provided as Confidential Attachment 2

The following table summarises each option:

| Option 1 | Option 2 | Option 3 |
|--------------------|--|---|
| Full Redevelopment | Full Redevelopment excluding Internal Road Works | Full Redevelopment excluding Internal Road Works and New Building Training Room |
| \$5,265,334 | \$4,982,834 | \$4,476,338 |

The above costs include all construction costs, professional fees, internal project management allocations and contingencies. Council should note that the project management expenses are already accounted for in its Budget.

The revised building costs have increased from the previous draft estimate contained in the City works plan due to a number of reasons:

- Area of the new administration building has increased based on detailed evaluation of operational space needs.
- Refurbishment of the existing administration building with allowances for additional uses.
- Additional costs associated with supporting civil car park and access control works.

As previously mentioned, Council has awarded a contract to Slavin Architects for the Depot Redevelopment project. The completion of the current stage of works represents a hold point in the contract. Should Council agree to proceed with the detailed design, the City would execute the next phase of the contract. At present Council has allocated \$60,000 towards progressing the design in the 16/17 Budget. If the design was to progress to completion in

readiness for development then additional funds may be required. The extent of these funds may not be realised until all other planned Depot works allocated in the 16/17 Budget were completed.

Should Council agree to support the officer’s recommendation and ultimately progress the full redevelopment, Council will be required to update the 10 Year Capital Works Plan.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022, Corporate Business Plan 2012-2016 and in particular the Operational Plan 2014-2015 provided for this activity:

- Our Programs: 1.a.1.1 Implement best asset management practices to ensure long term sustainability of assets.
- Our Services: 1.a.2.4.1 Maintain all council facilities.
- Our Programs: 1.a.3.2 Provide Depot support services.
- Our Services: 1.a.3.2.3 Record, manage and audit Council’s inventory and asset items.
- 1.a.3.2.4 Manage hazardous substances and dangerous goods to ensure compliance with appropriate legislative requirements.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of health, service interruption, environmental impact, reputation and compliance.

A detailed Risk Management Plan will be developed as part of the Project Management Plan for the building works. The major risks to be addressed in undertaking this project are the various compliance issues in relation to access, emergency management, health issues and workplace health and safety

IMPACT ON CAPACITY

Should Council endorse the Officer’s recommendation to continue the design process, the City’s Strategic Project team will be required to manage the design process in association with internal stakeholders. This has been factored into the work plans of relevant officers.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the Design Development Report prepared by Slavin Architects for the proposed City of Karratha Works Depot Office Building Expansion; and
2. AGREE to progress the detailed design of Option 2 as outlined in this report and the Design Development Report attached.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the Design Development Report prepared by Slavin Architects for the proposed City of Karratha Works Depot Office Building Expansion; and
2. AGREE to progress the detailed design of Option 3 as outlined in this report and the Design Development Report attached.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the Design Development Report prepared by Slavin Architects for the proposed City of Karratha Works Depot Office Building Expansion; and
2. AGREE to review the proposed Depot Office Building Expansion to reduce construction costs and report back to Council.

CONCLUSION

In May 2015, Council received a detailed report on the Proposed Staged Upgrade for the City of Karratha Works Depot on the basis that the improvements would effectively, continue to allow the Depot Service departments to achieve modern day compliance requirements and accommodate the growing Depot workforce in the short and long term, whilst providing a high level of service to City residents.

As part of the staged upgrade an Architectural Consultancy Design Development study was commissioned to investigate improved functional Administration Building operations with associated upgraded safe and secure access and parking.

This Study has produced a report and design with staged development options and estimated costs to assist Council in considering the cost benefits of upgrading depot facilities that aim to achieve modern day building initiatives to reduce operational costs, and improve functionality of work group areas that will provide effective external services to the community.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **RECEIVE** the Design Development Report prepared by Slavin Architects for the proposed City of Karratha Works Depot Office Building Expansion as per Attachment 1;
2. **AGREE** to progress the detailed design of Option 1 full redevelopment, as outlined in this report noting the estimated total project cost is \$5,265,334 which is accounted for in the Depot Office Building Expansion Budget; and
3. **MODIFY** the 10 Year Capital Works Plan to include funding for future redevelopment of the Depot Office building as detailed within this report.

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for August 2016.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Non-Statutory Donations
- 14.3 Concessions on Fees
- 14.4 Building Statistics
- 14.5 Planning Decisions Issued
- 14.6 Environmental Health Statistics
- 14.7 Ranger Statistics
- 14.8 Economic Development update
- 14.9 Waste Services Data
- 14.10 Community Services update
- 14.11 Airport Services Data
- 14.12 Eastern Corridor Youth Services Update
- 14.13 Safer Communities Partnership Annual Report 2015/16
- 14.14 Local Health Authorities Analytical Committee Sampling

14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL**Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

| DATE | DOCUMENT |
|-------------|--|
| 08/07/2016 | Recreational Boating Facilities Scheme Funding Agreement for Planning Project between the Minister for Transport and the City of Karratha for Johns Creek (Point Samson) Jetty Rebuild Study (Round 21 – 2016) |
| 27/07/2016 | Financial Assistance Agreement Royalties for Regions Project (Pilbara Cities Fund) between the State of Western Australia and the City of Karratha for the Karratha Arts and Community Precinct |
| 27/07/2016 | Deed of Agreement (2016) to provide a service – Wickham Bar & Bistro between the City of Karratha and Rambla Bar PTY LTD |

14.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 30 JUNE 2016

File No: JUN16
Responsible Officer: Director Corporate Services
Author Name: Assistant Management Accountant
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2015/16 were adopted in Council Res No. 153229 Municipal Fund Budget 2015/16. These allocations were amended in the statutory budget review adopted in March via Council Res No. 153390.

Annual Community Association Development Scheme Contributions and Ex-Gratia amounts listed under Final Forecast as B/FWD from previous years represent the unspent portion of the relevant years funding as at 30 June 2015.

| City of Karratha | Original Budget | Final Forecast | Actual YTD | Remaining |
|--|------------------------|-----------------------|-------------------|---------------------|
| Non Statutory Donations | \$ | \$ | \$ | \$ |
| For the Period Ending 30 June 2016 | | | | |
| ACADS Contribution - Dampier Community Assoc | \$ 100,000 | \$ 100,000 | \$ 36,447 | \$ 63,553 |
| 2014/15 BFW | | \$ 67,382 | \$ 52,722 | \$ 14,660 |
| 2013/14 BFW | | \$ 4,415 | \$ 4,415 | \$ 0 |
| 2012/13 BFW | | \$ 17,190 | \$ 17,190 | \$ 0 |
| ACADS Contribution - Pt Samson Community Assoc | \$ 100,000 | \$ 100,000 | \$ 5,000 | \$ 95,000 |
| 2014/15 BFW | | \$ 70,065 | \$ - | \$ 70,065 |
| 2013/14 BFW | | \$ 100,000 | \$ - | \$ 100,000 |
| ACADS Contribution - Roebourne Advisory Group | \$ 100,000 | \$ 100,000 | \$ 17,997 | \$ 82,003 |
| 2014/15 BFW | | \$ 64,213 | \$ 10,935 | \$ 53,277 |
| 2013/14 BFW | | \$ 22,658 | \$ 22,658 | \$ - |
| ACADS Contribution - Wickham Community Assoc | \$ 100,000 | \$ 100,000 | \$ 62,500 | \$ 37,500 |
| 2014/15 BFW | | \$ 45 | \$ - | \$ 45 |
| 2013/14 BFW | | \$ 20,760 | \$ 20,760 | \$ - |
| ACADS Contribution - Karratha Community Assoc | \$ 100,000 | \$ 100,000 | \$ - | \$ 100,000 |
| 2014/15 BFW | | \$ 50,000 | \$ - | \$ 50,000 |
| Ex Gratia Contribution - Dampier Community Assoc | \$ 100,000 | \$ 100,000 | \$ 25,758 | \$ 74,242 |
| 2014/15 BFW | | \$ 100,000 | \$ 40,001 | \$ 59,999 |
| 2013/14 BFW | | \$ 100,000 | \$ 72,953 | \$ 27,047 |
| 2012/13 BFW | | \$ 66,416 | \$ 66,416 | \$ - |
| Ex Gratia Contribution - Pt Samson Community Assoc | \$ 51,250 | \$ 51,250 | \$ - | \$ 51,250 |
| 2014/15 BFW | | \$ 101,500 | \$ 15,861 | \$ 85,639 |
| 2013/14 BFW | | \$ 125,000 | \$ - | \$ 125,000 |
| 2012/13 BFW | | \$ 125,000 | \$ - | \$ 125,000 |
| Ex Gratia Contribution - Roebourne Advisory Group | \$ 51,250 | \$ 51,250 | \$ - | \$ 51,250 |
| 2014/15 BFW | | \$ 101,500 | \$ - | \$ 101,500 |
| Ex Gratia Contribution - Wickham Community Assoc | \$ 102,500 | \$ 102,500 | \$ 25,625 | \$ 76,875 |
| 2014/15 BFW | | \$ 111,034 | \$ 25,000 | \$ 86,034 |
| 2013/14 BFW | | \$ 28,064 | \$ 28,064 | \$ - |
| Subtotal | \$ 805,000 | \$ 2,080,243 | \$ 550,302 | \$ 1,529,941 |

| City of Karratha | <u>Original Budget</u> | <u>Final Forecast</u> | <u>Actual YTD</u> | <u>Remaining</u> |
|---|-------------------------------|------------------------------|--------------------------|-------------------------|
| Non Statutory Donations | \$ | \$ | \$ | \$ |
| For the Period Ending 30 June 2016 | | | | |
| School Awards | \$ 1,425 | \$ 1,425 | \$ 1,425 | \$ - |
| Christmas Lights Competition | \$ - | \$ - | \$ - | \$ - |
| Walkington Awards | \$ 5,500 | \$ 5,500 | \$ 5,327 | \$ 173 |
| Local Information Network Karratha (Link) | \$ 28,800 | \$ 28,800 | \$ 28,800 | \$ - |
| Sundry Donations To Community Groups | \$ 74,694 | \$ 10,000 | \$ 10,000 | \$ - |
| Fee Waiver | \$ 20,000 | \$ 25,907 | \$ 26,942 | \$ - |
| St Johns Ambulance (Wickham & Roebourne) | \$ 12,000 | \$ 12,000 | \$ 8,556 | \$ 3,444 |
| The Scouts Association Of Australia – Wa | \$ - | \$ - | \$ 21,450 | \$ - |
| Karratha Amateur Swimming Club | \$ 18,906 | \$ 18,906 | \$ 18,906 | \$ - |
| Juluwurlu Aboriginal Corporation | \$ - | \$ - | \$ 10,000 | \$ - |
| Big Hart Incorporated | \$ 30,000 | \$ 30,000 | \$ 30,750 | \$ - |
| Millars Well Primary School P&C | \$ 18,000 | \$ 18,000 | \$ 19,350 | \$ - |
| Wa Police & Citizens Youth Club (Roebourne) | \$ 30,000 | \$ 30,000 | \$ 28,500 | \$ 1,500 |
| West Pilbara Junior Football Association | \$ 5,600 | \$ 5,600 | \$ 5,852 | \$ - |
| Karratha Scouts Group | \$ 26,000 | \$ 26,000 | \$ 7,150 | \$ 18,850 |
| Vinnies Karratha | \$ 6,000 | \$ 6,000 | \$ - | \$ 6,000 |
| Subtotal | \$ 276,925 | \$ 218,138 | \$ 223,008 | \$ 29,967 |
| TOTAL | \$ 1,081,925 | \$ 2,298,381 | \$ 773,310 | \$ 1,559,908 |

CONCLUSION

In accordance with Council Policy CS19 – Annual Community Association Grant Schemes, unspent ex-gratia and Community Association Development Scheme (ACAD) funding will be transferred to the Community Development Reserve. The funds will be held in Reserve for a period of not more than 2 years following the year of allocation. At this time unspent funding is incorporated into the City of Karratha Annual Community Grant for the purposes of being distributed in accordance with Council Policy CS6 – Community Grants & Contributions Scheme.

14.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 16/17 FINANCIAL YEAR

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council's facilities and services under Section 11 of the Delegations and Authorisations Register for the 16/17 Financial Year.

| Name | Reason | Amount (exc GST) |
|--|--|---------------------|
| Karratha Kart Club | Donation of a full 1 month KLP membership for a raffle to raise funds for the Karratha Kart Club – TOTAL \$165.00. | \$150.00 |
| Peg's Creek Primary School | Donation of 3 x 1 month child swim memberships for prizes in the Young Writers Competition – TOTAL \$111.30 | \$101.18 |
| Regional Development Australia (RDA) | Additional Fee waiver for 100% for RDA Australia to host a Business Breakfast on 10 August at KLP – ADDITIONAL FEE \$112.00 | \$101.82 |
| Salvation Army | Tip Fee waiver of up to \$4,500 under the Quarterly Grant Scheme for the 16/17 financial year as per Council resolution 153446 | \$4,500.00 |
| Ngarliyarndu Bindirri Aboriginal Corporation | Tip Fee waiver of up to \$5,000 under the Quarterly Grant Scheme for the 16/17 financial year as per Council resolution 153446 | \$5,000.00 |
| St Vincent de Paul | Tip Fee waiver of up to \$5,000 under the Quarterly Grant Scheme for the 16/17 financial year as per Council resolution 153446 | \$5,000.00 |

14.4 MONTHLY BUILDING STATISTICS

File No: GR.27
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: 29 July 2016
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

| Building Statistics 2016 | | | | | | | | | | | | | |
|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|------------|------------|------------|------------|---------------|
| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| Building Permits | | | | | | | | | | | | | |
| Dwellings | 0 | 0 | 1 | 0 | 0 | 0 | 0 | | | | | | 1 |
| Alterations and Additions | 0 | 1 | 1 | 3 | 1 | 4 | 1 | | | | | | 11 |
| Swimming Pools and Spas | 2 | 1 | 3 | 1 | 0 | 1 | 3 | | | | | | 11 |
| Outbuildings (inc signs and shade) | 10 | 15 | 17 | 16 | 27 | 24 | 19 | | | | | | 128 |
| Group Development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | 0 |
| Number sole occpcy units/grp development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | 0 |
| Commercial | 2 | 3 | 2 | 3 | 6 | 3 | 6 | | | | | | 25 |
| Monthly total | 14 | 20 | 24 | 23 | 34 | 32 | 29 | 0 | 0 | 0 | 0 | 0 | 176 |
| Building Approval Certificates & Demolition Certificates | | | | | | | | | | | | | |
| Demolition Permits | 0 | 1 | 0 | 0 | 0 | 1 | 0 | | | | | | 2 |
| BAC's | 0 | 0 | 0 | 0 | 2 | 1 | 0 | | | | | | 3 |
| BAC Strata | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | 0 |
| Monthly Total | 0 | 1 | 0 | 0 | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| Occupancy Permits | | | | | | | | | | | | | |
| Occupancy Permits | 0 | 2 | 2 | 2 | 1 | 2 | 1 | | | | | | 10 |
| OP Strata | 1 | 3 | 0 | 0 | 0 | 0 | 0 | | | | | | 4 |
| OP Unauthorised | 0 | 1 | 0 | 0 | 0 | 0 | 1 | | | | | | 0 |
| Monthly total | 1 | 6 | 2 | 2 | 1 | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 16 |
| Total \$'000 Construction Value | 2,702 | 1,510 | 3,086 | 2,022 | 1,423 | 8,874 | 1,803 | | | | | | 21,420 |
| Applications Processed for Other Councils | | | | | | | | | | | | | |
| | | | | | | | | | | | | | YTD |
| Shire Of Ashbutron | 3 | 6 | 5 | 4 | 10 | 2 | 4 | | | | | | 34 |
| Shire of Wyndham (East Kimberley) | 1 | 0 | 1 | 1 | 0 | 0 | 0 | | | | | | 2 |
| Port Hedland | 0 | 0 | 1 | 0 | 3 | 0 | 0 | | | | | | 0 |
| Monthly Totals | 4 | 6 | 7 | 5 | 13 | 2 | 4 | 0 | 0 | 0 | 0 | 0 | 41 |
| Private Certifications Provided | | | | | | | | | | | | | |
| | | | | | | | | | | | | | YTD |
| Certificate of Design Compliance | | | | | 2 | 3 | 1 | | | | | | 6 |
| Certificate of Building Compliance | | | | | 1 | | | | | | | | 1 |
| Certificate of Construction Compliance | | | | | | | 1 | | | | | | 1 |
| Monthly total | | | | | 3 | 3 | 3 | | | | | | 8 |
| Total \$'000 Construction Value | | | | | 103 | 517 | 50 | | | | | | 670 |

| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
|---|---------------|---------------|--------------|------------|--------------|--------------|--------------|--------------|------------|------------|--------------|------------|----------------|
| Building Permits | | | | | | | | | | | | | |
| Dwellings | 0 | 0 | 4 | 0 | 0 | 5 | 5 | 0 | 0 | 0 | 0 | 0 | 14 |
| Alterations and Additions | 1 | 1 | 1 | 0 | 13 | 3 | 2 | 2 | 0 | 2 | 2 | 3 | 30 |
| Swimming Pools and Spas | 3 | 5 | 8 | 1 | 7 | 0 | 0 | 2 | 1 | 5 | 1 | 1 | 34 |
| Outbuildings (inc signs and shade) | 19 | 17 | 26 | 24 | 8 | 23 | 15 | 14 | 17 | 19 | 32 | 22 | 236 |
| Group Development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Number sole occpcy units/grp development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Commercial | 4 | 7 | 8 | 1 | 2 | 1 | 2 | 1 | 0 | 0 | 0 | 0 | 26 |
| Monthly total | 27 | 30 | 47 | 26 | 30 | 32 | 24 | 19 | 18 | 26 | 35 | 26 | 340 |
| Building Approval Certificates & Demolition Certificates | | | | | | | | | | | | | |
| Demolition Permits | 0 | 6 | 4 | 2 | 1 | 5 | 7 | 1 | 0 | 0 | 4 | 0 | 30 |
| BAC's | 0 | 1 | 3 | 2 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 8 |
| BAC Strata | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Monthly Total | 0 | 7 | 7 | 4 | 1 | 5 | 7 | 1 | 1 | 1 | 4 | 0 | 38 |
| Occupancy Permits | | | | | | | | | | | | | |
| Occupancy Permits | 5 | 8 | 3 | 9 | 3 | 1 | 3 | 3 | 0 | 1 | 1 | 1 | 38 |
| OP Strata | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| OP Unauthorised | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 2 | 0 | 0 | 0 | 0 |
| Monthly total | 5 | 8 | 3 | 9 | 3 | 1 | 4 | 7 | 2 | 1 | 1 | 1 | 45 |
| Total \$'000 Construction Value | 40,909 | 32,572 | 7,151 | 589 | 1,668 | 6,282 | 6,117 | 5,913 | 286 | 444 | 4,460 | 314 | 106,705 |
| Applications Processed for Other Councils | | | | | | | | | | | | | YTD |
| Shire Of Ashbutron | 12 | 13 | 8 | 11 | 9 | 21 | 16 | 25 | 16 | 18 | 5 | 3 | 157 |
| Shire of Wyndham (East Kimberley) | N/A | N/A | 5 | 5 | 1 | 1 | 1 | 2 | 0 | 1 | 0 | 0 | 16 |
| Port Hedland | | | | | | | | 1 | 2 | 0 | 0 | 0 | 0 |
| Monthly Totals | 12 | 13 | 13 | 16 | 10 | 22 | 17 | 27 | 16 | 19 | 5 | 3 | 173 |

| Building Statistics 2015 | | | | | | | | | | | | | |
|---|---------------|---------------|--------------|------------|--------------|--------------|--------------|--------------|------------|------------|--------------|------------|----------------|
| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| Building Permits | | | | | | | | | | | | | |
| Dwellings | 0 | 0 | 4 | 0 | 0 | 5 | 5 | 0 | 0 | 0 | 0 | 0 | 14 |
| Alterations and Additions | 1 | 1 | 1 | 0 | 13 | 3 | 2 | 2 | 0 | 2 | 2 | 3 | 30 |
| Swimming Pools and Spas | 3 | 5 | 8 | 1 | 7 | 0 | 0 | 2 | 1 | 5 | 1 | 1 | 34 |
| Outbuildings (inc signs and shade) | 19 | 17 | 26 | 24 | 8 | 23 | 15 | 14 | 17 | 19 | 32 | 22 | 236 |
| Group Development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Number sole occpcy units/grp development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Commercial | 4 | 7 | 8 | 1 | 2 | 1 | 2 | 1 | 0 | 0 | 0 | 0 | 26 |
| Monthly total | 27 | 30 | 47 | 26 | 30 | 32 | 24 | 19 | 18 | 26 | 35 | 26 | 340 |
| Building Approval Certificates & Demolition Certificates | | | | | | | | | | | | | |
| Demolition Permits | 0 | 6 | 4 | 2 | 1 | 5 | 7 | 1 | 0 | 0 | 4 | 0 | 30 |
| BAC's | 0 | 1 | 3 | 2 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 8 |
| BAC Strata | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Monthly Total | 0 | 7 | 7 | 4 | 1 | 5 | 7 | 1 | 1 | 1 | 4 | 0 | 38 |
| Occupancy Permits | | | | | | | | | | | | | |
| Occupancy Permits | 5 | 8 | 3 | 9 | 3 | 1 | 3 | 3 | 0 | 1 | 1 | 1 | 38 |
| OP Strata | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| OP Unauthorised | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 2 | 0 | 0 | 0 | 0 |
| Monthly total | 5 | 8 | 3 | 9 | 3 | 1 | 4 | 7 | 2 | 1 | 1 | 1 | 45 |
| Total \$'000 Construction Value | 40,909 | 32,572 | 7,151 | 589 | 1,668 | 6,282 | 6,117 | 5,913 | 286 | 444 | 4,460 | 314 | 106,705 |
| Applications Processed for Other Councils | | | | | | | | | | | | | YTD |
| Shire Of Ashbutron | 12 | 13 | 8 | 11 | 9 | 21 | 16 | 25 | 16 | 18 | 5 | 3 | 157 |
| Shire of Wyndham (East Kimberley) | N/A | N/A | 5 | 5 | 1 | 1 | 1 | 2 | 0 | 1 | 0 | 0 | 16 |
| Port Hedland | | | | | | | | 1 | 2 | 0 | 0 | 0 | 0 |
| Monthly Totals | 12 | 13 | 13 | 16 | 10 | 22 | 17 | 27 | 16 | 19 | 5 | 3 | 173 |

14.5 PLANNING DECISIONS ISSUED 01 JULY – 31 JULY 2016

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

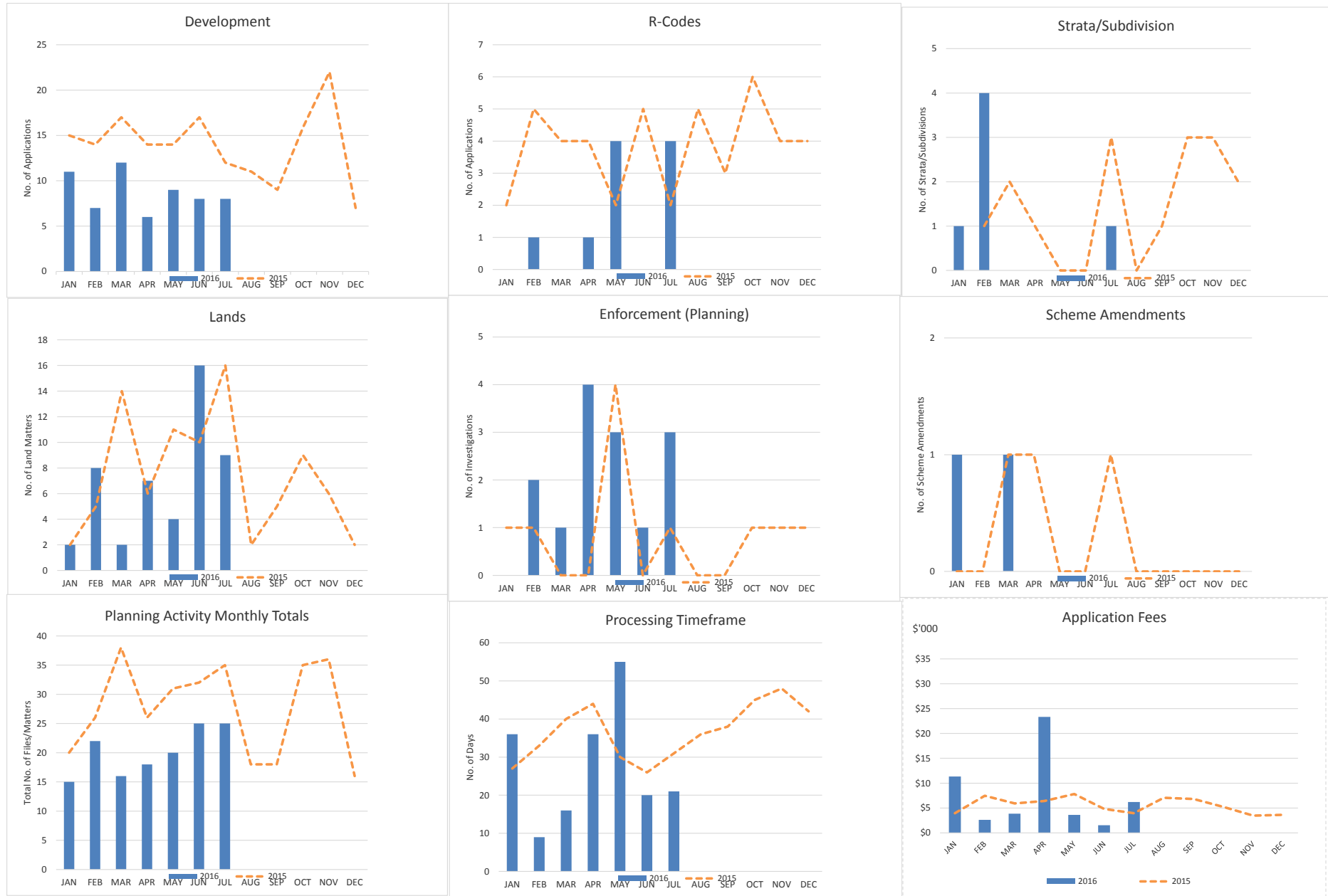
PURPOSE

To advise Council of the following planning decisions issued for the above period.

| DEVELOPMENT PLANNING DECISIONS ISSUED 01 JULY – 31 JULY 2016 | | | | | |
|---|-------------------|------------------------------------|-----------------------------|--|---|
| APP | DECISION | OWNER | APPLICANT | ADDRESS | DEVELOPMENT |
| DA16023 | Approved Delegate | Woodside Energy Ltd | Kerry Bryce | 32 Middleton Way, Nickol | Home Occupation – Fitness Training |
| DA16052 | Approved Delegate | Minoma Holdings Pty Ltd | Minoma Holdings Pty Ltd | 15 Frinderstein Way, Pegs Creek | Sea Container |
| DA16053 | Approved Delegate | Christoper Lloyd and Susanne Elks | Talia And Kayne Fergusonq | 27A Stickney Way, Baynton | Restricted Premises – Adult Shop and Tattoo Shop |
| DA16058 | Approved Delegate | Callidus Process Solutions Pty Ltd | Outline Building and Design | Lot 64 Iron Way, Gap Ridge | Takeaway Food Shop |
| DA16060 | Approved Delegate | Donald North | Donald North | Lot 178 Sturt Pea Road, Wickham | Ablution Block – Incidental To Storage Laydown Area |
| DA16063 | Approved Delegate | Judith and Charles Wright | Judith Wright | Lot 3 Rouse Court, Millars Well | One Sea Container |
| DA16065 | Approved Delgate | Alan Davidson and Melissa Jonsson | Paul Singline | Lot 21 Brushtail Street, Baynton | Home Occupation – Venomous And Non Venomous Herpetofauna (Reptiles) |
| DA16067 | Approved Delegate | David Maher | David Maher | Lot 18 Mosher Way, Pegs Creek | Home Business – Making And Selling Granola |
| DA16069 | Approved Delegate | Viva Energy Ltd | RFF Pty Ltd | Lot 10 North Coastal Highway, Stove Hill | Pylon Sign For Shell Petrol Station |

| LANDS MATTERS FINALISED BY THE PLANNING DEPARTMENT 01 JULY – 31 JULY 2016 | | | |
|--|--|---------------------------|--|
| REF | LANDS FILE DESCRIPTION | LOCATION | CITY'S RESPONSE |
| LM14078 | Amendment to Native Vegetation Land Area | Fortescue | No Objection to Amended Area |
| LM15057 | City Centre Road Naming | City Centre | Approval for Bayview and Fenwick Road names from Minister For Lands |
| LM15096 | Application for Mining Licence M47/1507 | Nickol River | Through the Mining Wardens Court and the City's Objection, the Mining Warden has placed a condition on the grant of the mining lease that no accommodation is to be provided on site for the term of the mining lease. |
| LM16011 | Lifting and Replacing Caveat M47/1484 | Northwest Coastal Highway | Caveat lifted from the title and replaced for the city at the proponents cost. |
| LM16017 | Proposed Reserve and Access Easement | Village Road, Burrup | Support creation of a reserve and associated access easement over existing Water Corporation infrastructure |
| LM16024 | New lease for purpose of aquaculture and bitterns processing | Adjacent to Airport | Supported new lease |
| LM16076 | Notification of proposed low RF mobile phone radio communications infrastructure | Balmoral Road | Exempt from planning approval unless any modifications to the original notification of works |
| LM16078 | Notice of Intention to grant an easement for port purposes at Cape Preston | Cape Preston | Notification acknowledged |

| 2016 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
|------------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| CATEGORIES | | | | | | | | | | | | | |
| Development including JDAP | 11 | 7 | 12 | 6 | 9 | 8 | 8 | | | | | | 61 |
| R-Codes | 0 | 1 | 0 | 1 | 4 | 0 | 4 | | | | | | 10 |
| Strata/Subdivision | 1 | 4 | 0 | 0 | 0 | 0 | 1 | | | | | | 6 |
| Lands | 2 | 8 | 2 | 7 | 4 | 16 | 9 | | | | | | 48 |
| Enforcement | 0 | 2 | 1 | 4 | 3 | 1 | 3 | | | | | | 14 |
| Scheme Amendments, Local Planr | 1 | | 1 | 0 | 0 | 0 | 0 | | | | | | 2 |
| Monthly total | 15 | 22 | 16 | 18 | 20 | 25 | 25 | 0 | 0 | 0 | 0 | 0 | 141 |
| Processing Timeframe - Days | | | | | | | | | | | | | |
| Development Applications | 36 | 9 | 16 | 36 | 55 | 20 | 21 | | | | | | 193 |
| 2015 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| CATEGORIES | | | | | | | | | | | | | |
| Development (including JDAP) | 15 | 14 | 17 | 14 | 14 | 17 | 12 | 11 | 9 | 16 | 22 | 7 | 168 |
| R-Codes | 2 | 5 | 4 | 4 | 2 | 5 | 2 | 5 | 3 | 6 | 4 | 4 | 46 |
| Strata/Subdivision | | 1 | 2 | 1 | 0 | 0 | 3 | 0 | 1 | 3 | 3 | 2 | 16 |
| Lands | 2 | 5 | 14 | 6 | 11 | 10 | 16 | 2 | 5 | 9 | 6 | 2 | 88 |
| Enforcement | 1 | 1 | 0 | 0 | 4 | 0 | 1 | 0 | 0 | 1 | 1 | 1 | 10 |
| Scheme Amendments | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 3 |
| Monthly total | 20 | 26 | 38 | 26 | 31 | 32 | 35 | 18 | 18 | 35 | 36 | 16 | 331 |
| Processing Timeframe - Days | | | | | | | | | | | | | |
| Development Applications | 27 | 33 | 40 | 44 | 30 | 26 | 31 | 36 | 38 | 45 | 48 | 42 | 440 |
| APPLICATION FEES | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| 2016 | \$11,334 | \$2,622 | \$3,854 | \$23,339 | \$3,606 | \$1,530 | \$6,221 | | | | | | \$52,506 |
| 2015 | \$3,942 | \$7,455 | \$5,937 | \$6,397 | \$7,814 | \$4,827 | \$3,943 | \$7,048 | \$6,811 | \$5,230 | \$3,458 | \$3,628 | \$66,490 |



| STRATEGIC PLANNING PROJECTS | | | | |
|---|-------------------|---|---|----------------------------|
| PROJECT | CONSULTANT | MILESTONE 1 | MILESTONE 2 | PROPORTION COMPLETE |
| Local Planning Strategy Engagement Strategy | In-house | Draft Engagement Strategy prepared | Final Engagement Strategy to be prepared | 60% |
| Cossack Heritage Precinct land and building project | In-house | Letters discharged to State regarding implementation of storm surge policy. | Scheme Amendment to be prepared | 25% |
| Water Efficiency Action Plan | In-house | Corporate water use audited. Targets for reduction set. Water savings actions determined. | Undertake internal consultation | 90% |
| Transient Accommodation Worker Scheme Amendment | TBB | Draft Scheme Amendment documentation received | Scheme Amendment documentation to be finalised | 75% |
| Searipple Scheme Amendment and Technical Report | RPS | Research complete and draft amendment documentation prepared. | Amendment to be supported by council for advertisement. | 60% |
| Coastal Management Strategy | RFF | Reworking of Draft Document. Restructuring of Graphics for Strategy | Public Consultation | 80% |
| Wickham Beautification Project | Handley Surveys | Research completed | Public consultation to be undertaken | 50% |
| Dampier Archipelago Eco-Camping | In-house | Research to be undertaken | Options report to be prepared. | 5% |

14.6 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No: LE.288
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Disclosure of Interest: Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information.

Due to several members of the team taking leave during the month, the number of assessments is lower than usual. In addition, there have been several events, including FeNaCING Festival which have required assessment of applications and approval.

Officers are also preparing to commence the Karratha Industrial Estate assessment program with the City's Planning Officers.

| Environmental Health Statistics | | | | | | | | | | | | | | Environmental Health Statistics | | | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|----------|----------|----------|----------|------------|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--|
| 2016 | | | | | | | | | | | | | | 2015 | | | | | | | | | | | | | |
| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD | 2015 - YTD | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | |
| Inspections/reinspections/audits | | | | | | | | | | | | | | Inspections/reinspections/audits | | | | | | | | | | | | | |
| Food premises inspection/reinspection | 16 | 33 | 16 | 34 | 19 | 14 | 12 | | | | | | | 225 | 20 | 17 | 18 | 13 | 16 | 14 | 7 | 6 | 14 | 16 | 41 | 43 | |
| Lodging house inspection | 0 | 2 | 0 | 4 | 6 | 9 | 0 | | | | | | | 41 | 0 | 0 | 1 | 6 | 2 | 11 | 6 | 1 | 8 | 5 | 0 | 1 | |
| Camping/caravan park inspection | 0 | 0 | 0 | 0 | 0 | 2 | 2 | | | | | | | 10 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 9 | 0 | 0 | 0 | |
| Public building inspection | 2 | 2 | 1 | 9 | 14 | 21 | 1 | | | | | | | 66 | 0 | 2 | 4 | 14 | 8 | 9 | 4 | 1 | 13 | 1 | 1 | 9 | |
| Swimming pool inspection | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 33 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 3 | 6 | 18 | 0 | 3 | |
| Hairdressers inspection | 0 | 0 | 1 | 0 | 2 | 0 | 1 | | | | | | | 17 | 0 | 2 | 2 | 1 | 3 | 3 | 0 | 2 | 0 | 3 | 0 | 1 | |
| Beauty therapy/skin penetration inspection | 0 | 0 | 1 | 0 | 2 | 0 | 5 | | | | | | | 19 | 0 | 1 | 2 | 1 | 5 | 1 | 0 | 3 | 0 | 4 | 0 | 2 | |
| Septic tank inspections | 0 | 0 | 0 | 1 | 0 | 0 | 0 | | | | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Closed premises | 4 | 4 | 1 | 1 | 1 | 2 | 2 | | | | | | | 28 | 3 | 5 | 2 | 4 | 1 | 0 | 2 | 2 | 1 | 1 | 3 | 4 | |
| Monthly total | 22 | 41 | 20 | 49 | 44 | 48 | 23 | 0 | 0 | 0 | 0 | 0 | 247 | 439 | 25 | 27 | 30 | 39 | 35 | 39 | 19 | 18 | 51 | 48 | 45 | 63 | |
| Health nuisances/complaints investigated | | | | | | | | | | | | | | Health nuisances/complaints investigated | | | | | | | | | | | | | |
| Air Pollution | 0 | 1 | 1 | 3 | 1 | 0 | 3 | | | | | | | 5 | 0 | 1 | 0 | 0 | 0 | 1 | 1 | 1 | 0 | 0 | 1 | 0 | |
| Building & Accommodation | 0 | 3 | 0 | 2 | 2 | 4 | 5 | | | | | | | 21 | 2 | 4 | 0 | 2 | 2 | 0 | 5 | 0 | 0 | 3 | 2 | 1 | |
| Effluent & Water Pollution | 0 | 1 | 2 | 1 | 0 | 1 | 0 | | | | | | | 6 | 0 | 1 | 0 | 0 | 0 | 2 | 3 | 0 | 0 | 0 | 0 | 0 | |
| Food Safety | 1 | 4 | 0 | 1 | 1 | 6 | 0 | | | | | | | 13 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 1 | 5 | 1 | 2 | 2 | |
| Noise Pollution | 0 | 0 | 1 | 3 | 3 | 4 | 4 | | | | | | | 20 | 0 | 1 | 1 | 1 | 3 | 0 | 5 | 3 | 2 | 2 | 1 | 1 | |
| Nuisance | 2 | 1 | 3 | 0 | 0 | 1 | 0 | | | | | | | 17 | 0 | 10 | 2 | 1 | 0 | 0 | 1 | 1 | 1 | 0 | 1 | 0 | |
| Pest Control | 0 | 3 | 1 | 0 | 2 | 0 | 3 | | | | | | | 11 | 0 | 3 | 0 | 0 | 3 | 2 | 0 | 0 | 1 | 0 | 2 | 0 | |
| Refuse & Litter | 0 | 3 | 1 | 1 | 1 | 0 | 0 | | | | | | | 4 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 2 | 0 | 0 | 0 | 0 | |
| Skin Penetration | 0 | 1 | 0 | 0 | 1 | 0 | 0 | | | | | | | 6 | 0 | 3 | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 0 | 0 | 0 | |
| Stallholders & Traders | 0 | 1 | 0 | 0 | 1 | 0 | 0 | | | | | | | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | |
| Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | |
| Monthly total | 3 | 18 | 9 | 11 | 12 | 16 | 15 | 0 | 0 | 0 | 0 | 0 | 84 | 107 | 2 | 25 | 4 | 4 | 8 | 5 | 18 | 9 | 10 | 6 | 10 | 6 | |
| Notifiable infectious diseases | | | | | | | | | | | | | | Notifiable infectious diseases | | | | | | | | | | | | | |
| Ross River Virus (RRV) | 0 | 1 | 3 | 1 | 0 | 1 | 0 | | | | | | | 25 | 6 | 5 | 1 | 0 | 2 | 3 | 2 | 3 | 0 | 1 | 1 | 1 | |
| Barmah Forest Virus (BHV) | 0 | 0 | 0 | 0 | 1 | 0 | 0 | | | | | | | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | |
| Salmonellosis | 5 | 1 | 3 | 3 | 2 | 2 | 3 | | | | | | | 19 | 3 | 3 | 1 | 3 | 4 | 0 | 2 | 2 | 1 | 0 | 0 | 0 | |
| Campylobacteriosis | 1 | 3 | 3 | 3 | 1 | 1 | 1 | | | | | | | 33 | 5 | 4 | 4 | 3 | 1 | 2 | 2 | 1 | 3 | 3 | 4 | 1 | |
| Cryptosporidiosis | 1 | 0 | 2 | 0 | 0 | 0 | 0 | | | | | | | 31 | 2 | 4 | 19 | 4 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 5 | 1 | 1 | 1 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | |
| Monthly total | 7 | 5 | 11 | 7 | 4 | 4 | 4 | 0 | 0 | 0 | 0 | 0 | 42 | 115 | 18 | 17 | 26 | 10 | 9 | 5 | 7 | 7 | 4 | 4 | 6 | 2 | |
| Other health | | | | | | | | | | | | | | Other health | | | | | | | | | | | | | |
| Assess development applications | 6 | 9 | 7 | 7 | 9 | 3 | 10 | | | | | | | 47 | 0 | 0 | 0 | 2 | 4 | 9 | 5 | 3 | 8 | 4 | 9 | 3 | |
| Assess building applications | 0 | 0 | 1 | 1 | 0 | 0 | 0 | | | | | | | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | 0 | |
| Respond to swimming pool positive detections | 1 | 4 | 0 | 1 | 5 | 3 | 1 | | | | | | | 52 | 6 | 14 | 17 | 3 | 2 | 1 | 3 | 1 | 0 | 1 | 2 | 2 | |
| Healthy dog day | 0 | 1 | 0 | 0 | 1 | 0 | 0 | | | | | | | 4 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | |
| Chicken bleeding | 2 | 2 | 3 | 2 | 2 | 2 | 2 | | | | | | | 22 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 1 | 1 | 2 | |
| Monthly total | 9 | 16 | 11 | 11 | 17 | 8 | 13 | 0 | 0 | 0 | 0 | 0 | 85 | 128 | 8 | 17 | 19 | 7 | 9 | 12 | 10 | 7 | 10 | 7 | 14 | 8 | |

14.7 MONTHLY RANGER STATISTICS – JULY 2016

File No: LE.245
Responsible Officer: Director Development Services
Author Name: Manager Regulatory Services
Disclosure of Interest: Nil

PURPOSE

To advise Council of Ranger matters / statistics update since the last Council Meeting as follows:

| | Central Zone (B/PC/MW/KIE) | West Zone (N/NW/B/BW/GRIE/D) | East Zone (R/W/PS/C) | Total |
|-------------------------------|-------------------------------|---------------------------------|-------------------------|-------|
| Activities on City Properties | 10 | 4 | 8 | 22 |
| Abandoned vehicles | 28 | 17 | 30 | 75 |
| Animal (dogs/other) | 59 | 80 | 70 | 209 |
| Cats | 6 | 11 | 8 | 25 |
| Camping | 6 | 8 | 8 | 22 |
| Cyclone | 1 | 1 | 0 | 2 |
| Fire | 1 | 2 | 2 | 5 |
| Litter | 29 | 3 | 12 | 44 |
| Parking | 152 | 38 | 16 | 206 |
| Off Road Vehicles | 7 | 22 | 10 | 39 |
| Total Action requests | 299 | 186 | 164 | 649 |

For this month there were sixty-five (65) calls forwarded from our after-hours call centre. Forty-one (41) of those calls required an immediate after hour response.

| Rangers Statistics 2016 | | | | | | | | | | | | | | Ranger Statistics 2015 | | | | | | | | | | | | |
|---|------------|------------|------------|------------|------------|------------|------------|----------|----------|----------|----------|----------|-------------|---|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD | 2015 TOTAL | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
| Inspections/reinspections/audits | | | | | | | | | | | | | | Inspections/reinspections/audits | | | | | | | | | | | | |
| Activities on City Properties | 6 | 12 | 29 | 16 | 8 | 23 | 22 | | | | | | | 70 | 4 | 0 | 3 | 0 | 1 | 2 | 6 | 8 | 8 | 4 | 21 | 13 |
| Abandoned vehicles | 24 | 68 | 89 | 47 | 46 | 54 | 75 | | | | | | | 375 | 13 | 46 | 20 | 11 | 35 | 20 | 38 | 47 | 44 | 44 | 30 | 27 |
| Animal (dogs/etc) | 105 | 82 | 109 | 108 | 174 | 209 | 209 | | | | | | | 1277 | 97 | 101 | 147 | 113 | 99 | 123 | 86 | 120 | 100 | 84 | 110 | 97 |
| Cats | 43 | 28 | 15 | 28 | 37 | 32 | 25 | | | | | | | 307 | 13 | 16 | 35 | 31 | 30 | 22 | 20 | 22 | 28 | 32 | 32 | 26 |
| Camping | 10 | 11 | 13 | 9 | 10 | 15 | 22 | | | | | | | 318 | 28 | 16 | 44 | 41 | 22 | 30 | 48 | 48 | 13 | 12 | 10 | 6 |
| Cyclone | 0 | 7 | 4 | 2 | 2 | 1 | 2 | | | | | | | 271 | 2 | 6 | 3 | 1 | 0 | 1 | 0 | 0 | 79 | 112 | 62 | 5 |
| Fire | 1 | 9 | 3 | 5 | 6 | 7 | 5 | | | | | | | 208 | 5 | 6 | 3 | 7 | 11 | 8 | 9 | 4 | 50 | 79 | 17 | 9 |
| Litter | 59 | 86 | 65 | 78 | 67 | 56 | 44 | | | | | | | 580 | 27 | 47 | 135 | 27 | 41 | 18 | 37 | 25 | 43 | 65 | 65 | 50 |
| Parking | 39 | 92 | 157 | 192 | 109 | 151 | 206 | | | | | | | 1335 | 79 | 72 | 231 | 95 | 106 | 84 | 142 | 84 | 105 | 121 | 113 | 103 |
| Off Road Vehicles | 28 | 45 | 24 | 52 | 58 | 40 | 39 | | | | | | | 255 | 30 | 30 | 40 | 11 | 34 | 0 | 16 | 13 | 17 | 29 | 28 | 7 |
| Monthly total | 315 | 440 | 508 | 537 | 517 | 588 | 649 | 0 | 0 | 0 | 0 | 0 | 3554 | 4996 | 298 | 340 | 661 | 337 | 379 | 308 | 402 | 371 | 487 | 582 | 488 | 343 |
| Infringements Issued | | | | | | | | | | | | | | Infringements Issued | | | | | | | | | | | | |
| Bushfire | 0 | 2 | 2 | 1 | 2 | 2 | 0 | | | | | | | 12 | 0 | 0 | 4 | 0 | 0 | 1 | 2 | 0 | 1 | 1 | 1 | 2 |
| Activities on City Properties | 0 | 1 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Animal Environment & Nuisance | 3 | 0 | 19 | 1 | 3 | 1 | 5 | | | | | | | 69 | 0 | 1 | 24 | 1 | 8 | 7 | 0 | 0 | 1 | 0 | 2 | 25 |
| Animal (dogs/cats/etc) | 12 | 7 | 19 | 9 | 28 | 30 | 31 | | | | | | | 232 | 6 | 13 | 15 | 34 | 38 | 45 | 20 | 11 | 10 | 7 | 20 | 13 |
| Camping | 0 | 0 | 0 | 0 | 0 | 1 | 1 | | | | | | | 3 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 |
| Litter | 2 | 1 | 3 | 1 | 4 | 0 | 3 | | | | | | | 18 | 2 | 3 | 4 | 0 | 0 | 1 | 0 | 0 | 2 | 5 | 1 | 0 |
| Parking | 12 | 30 | 59 | 78 | 62 | 49 | 45 | | | | | | | 530 | 9 | 14 | 86 | 19 | 77 | 56 | 65 | 33 | 38 | 49 | 36 | 48 |
| Monthly total | 29 | 41 | 102 | 90 | 99 | 83 | 85 | 0 | 0 | 0 | 0 | 0 | 529 | 864 | 17 | 31 | 134 | 54 | 123 | 110 | 87 | 46 | 52 | 62 | 60 | 88 |
| Infringements | | | | | | | | | | | | | | Infringements | | | | | | | | | | | | |
| Value of Infringements Paid | 13,116 | 6633 | 4939 | 9496 | 12795 | 9633 | 8931 | | | | | | | | | | | | | | 2390 | 800 | 5254 | 6516 | 6780 | 2856 |
| Infringements withdrawn | 1 | 0 | 5 | 6 | 4 | 11 | 4 | | | | | | | | | | | | | | 5 | 3 | 1 | 3 | 5 | 4 |
| Impounded Dogs | | | | | | | | | | | | | | Impounded Dogs | | | | | | | | | | | | |
| Central | 14 | 8 | 4 | 8 | 14 | 12 | 13 | | | | | | | 104 | 5 | 9 | 6 | 11 | 8 | 12 | 10 | 9 | 7 | 5 | 16 | 6 |
| East | 5 | 0 | 8 | 11 | 17 | 12 | 13 | | | | | | | 101 | 0 | 14 | 7 | 8 | 21 | 18 | 2 | 3 | 7 | 3 | 13 | 5 |
| West | 9 | 11 | 15 | 13 | 18 | 22 | 18 | | | | | | | 119 | 15 | 8 | 2 | 8 | 16 | 20 | 8 | 6 | 8 | 7 | 11 | 10 |
| Monthly total | 28 | 19 | 27 | 32 | 49 | 46 | 44 | 0 | 0 | 0 | 0 | 0 | 245 | 324 | 20 | 31 | 15 | 27 | 45 | 50 | 20 | 18 | 22 | 15 | 40 | 21 |
| Released to Owner | 9 | 10 | 11 | 20 | 17 | 23 | 22 | | | | | | | 158 | 10 | 14 | 5 | 18 | 17 | 27 | 15 | 10 | 9 | 8 | 19 | 6 |
| Rehomed to SAFE | 9 | 2 | 3 | 7 | 10 | 13 | 4 | | | | | | | 63 | 1 | 6 | 2 | 4 | 15 | 5 | 4 | 0 | 5 | 4 | 8 | 9 |
| Euthanised by Ranger | 2 | 1 | 3 | 3 | 14 | 0 | 7 | | | | | | | 49 | 5 | 8 | 0 | 5 | 0 | 17 | 1 | 3 | 6 | 0 | 0 | 4 |
| Euthanised by Vet | 1 | 1 | 0 | 0 | 2 | 1 | 1 | | | | | | | 19 | 3 | 1 | 0 | 0 | 9 | 0 | 0 | 0 | 0 | 1 | 3 | 2 |
| Monthly total | 21 | 14 | 17 | 30 | 43 | 37 | 34 | 0 | 0 | 0 | 0 | 0 | 196 | 289 | 19 | 29 | 7 | 27 | 41 | 49 | 20 | 13 | 20 | 13 | 30 | 21 |
| Impounded Cats | | | | | | | | | | | | | | Impounded Cats | | | | | | | | | | | | |
| Central | 4 | 6 | 0 | 10 | 12 | 3 | 1 | | | | | | | 58 | 10 | 2 | 2 | 6 | 12 | 7 | 3 | 4 | 2 | 2 | 6 | 2 |
| East | 3 | 0 | 6 | 23 | 15 | 6 | 4 | | | | | | | 66 | 2 | 0 | 1 | 5 | 1 | 3 | 0 | 2 | 7 | 2 | 29 | 14 |
| West | 10 | 8 | 1 | 6 | 5 | 10 | 3 | | | | | | | 35 | 2 | 0 | 3 | 4 | 2 | 3 | 4 | 5 | 4 | 5 | 2 | 1 |
| Monthly total | 17 | 14 | 7 | 39 | 32 | 19 | 8 | 0 | 0 | 0 | 0 | 0 | 136 | 159 | 14 | 2 | 6 | 15 | 15 | 13 | 7 | 11 | 13 | 9 | 37 | 17 |
| Released to Owner | 0 | 1 | 0 | 0 | 2 | 2 | 0 | | | | | | | 5 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 3 | 0 | 0 | 0 |
| Rehomed to SAFE | 6 | 4 | 1 | 1 | 2 | 0 | 1 | | | | | | | 40 | 7 | 2 | 2 | 4 | 0 | 1 | 2 | 5 | 7 | 2 | 4 | 4 |
| Euthanised by Vet | 11 | 8 | 6 | 29 | 23 | 12 | 0 | | | | | | | 88 | 6 | 0 | 2 | 11 | 12 | 5 | 3 | 4 | 3 | 0 | 30 | 12 |
| Euthanised by Ranger | 2 | 1 | 0 | 7 | 5 | 5 | 6 | | | | | | | 19 | 0 | 0 | 0 | 0 | 0 | 7 | 1 | 2 | 0 | 7 | 1 | 1 |
| Monthly total | 19 | 14 | 7 | 37 | 32 | 19 | 7 | 0 | 0 | 0 | 0 | 0 | 135 | 152 | 14 | 2 | 4 | 15 | 12 | 13 | 7 | 11 | 13 | 9 | 35 | 17 |

14.8 ECONOMIC DEVELOPMENT UPDATE**File No:** ED.1**Responsible Executive Officer:** Director Development Services**Reporting Author:** Economic Development Advisor**Disclosure of Interest:** Nil**PURPOSE**

To inform Council of economic development activities for the month of July 2016.

BACKGROUND

Council's Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. Additionally the City has an Operational Economic Development Strategy 2014-2016. The City's response is a range of economic development initiatives, projects and partnerships.

REPORT**1. Coming Business Events and Workshops**

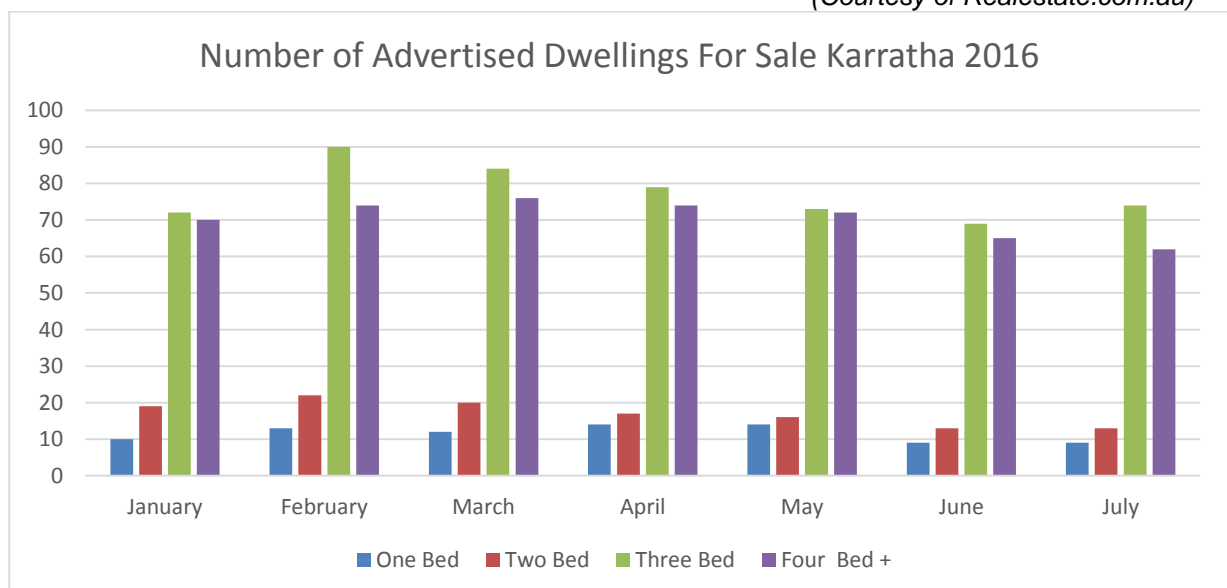
| Month | Date | Time | Event | City Involvement | Organising Agency | Contact |
|--------|------|---------------|--|------------------|-------------------------|-----------|
| August | 10 | 7:30 am | Business Breakfast with Jonathan Pain | Co-sponsor | RDA Pilbara/KDCCI | 9144 1999 |
| August | 17 | 5:30pm-7:30pm | Alinta Energy | Attendee | KDCCI | 9144 1999 |
| August | 26 | 6-9 pm | Pilbara Women's Network After 5 Networking | Nil | Business Centre Pilbara | 91444668 |
| Sept | 16 | 6pm | KDCCI Business Excellence Awards | TBA | KDCCI | 9144 1999 |

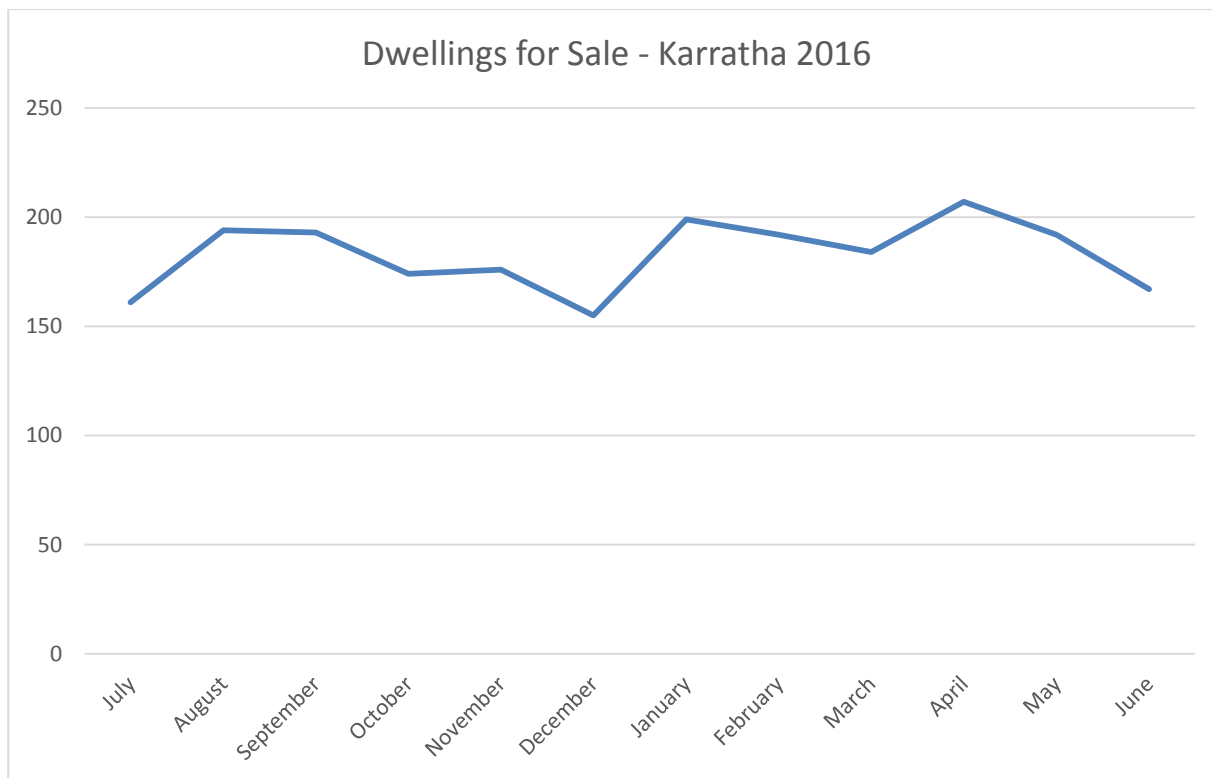
2. Karratha and Districts - Housing and Land Development July Update

2.1 Residential Homes and Apartments Advertised For Sale

| Location | June | | | | July | | | |
|-------------------|------------|-----------|-----------|-----------|------------|-----------|-----------|-----------|
| | No. | Min \$ | Max \$ | Avg \$ | No. | Min \$ | Max \$ | Avg \$ |
| Karratha | | | | | | | | |
| One Bed | 9 | \$85,000 | \$499,000 | \$292,000 | 9 | \$85,000 | \$499,000 | \$292,000 |
| Two Bed | 13 | \$100,000 | \$370,000 | \$235,000 | 13 | \$100,000 | \$370,000 | \$235,000 |
| Three Bed | 69 | \$150,000 | \$818,000 | \$484,000 | 74 | \$135,000 | \$819,000 | \$477,000 |
| Four Bed + | 65 | \$175,000 | \$780,000 | \$477,500 | 62 | \$175,000 | \$780,000 | \$477,500 |
| Total | 156 | | | | 158 | | | |
| Dampier | | | | | | | | |
| Two Bed | 1 | \$199,000 | \$199,000 | \$199,000 | 1 | \$199,000 | \$199,000 | \$199,000 |
| Three Bed | 2 | \$480,000 | \$590,000 | \$535,000 | 1 | \$480,000 | \$480,000 | \$480,000 |
| Four Bed + | 0 | | | | 1 | \$699,000 | \$699,000 | \$699,000 |
| Total | 3 | | | | 3 | | | |
| Wickham | | | | | | | | |
| Three Bed | 1 | \$300,000 | \$300,000 | \$300,000 | 1 | \$199,000 | \$199,000 | \$199,000 |
| Four Bed | 1 | \$190,000 | \$190,000 | \$190,000 | 1 | \$200,000 | \$200,000 | \$200,000 |
| Total | 2 | | | | 2 | | | |
| Pt Samson | | | | | | | | |
| Three Bed | 1 | \$635,000 | \$635,000 | \$635,000 | 3 | \$535,000 | \$635,000 | \$585,000 |
| Four Bed + | 1 | \$875,000 | \$875,000 | \$875,000 | 2 | \$500,000 | \$875,000 | \$687,500 |
| Total | 2 | | | | 2 | | | |
| Roebourne | | | | | | | | |
| One bed | 1 | \$170,000 | \$170,000 | \$170,000 | 1 | \$170,000 | \$170,000 | \$170,000 |
| Three Bed | 3 | \$70,000 | \$70,000 | \$70,000 | 3 | \$70,000 | \$70,000 | \$120,000 |
| Total | 4 | | | | 4 | | | |
| City Total | 167 | | | | 169 | | | |

(Courtesy of Realestate.com.au)





(Source: www.realestate.com.au)

2.1.2 Weekly Asking Property Price for Postcode 6714 as at June 27/06/16

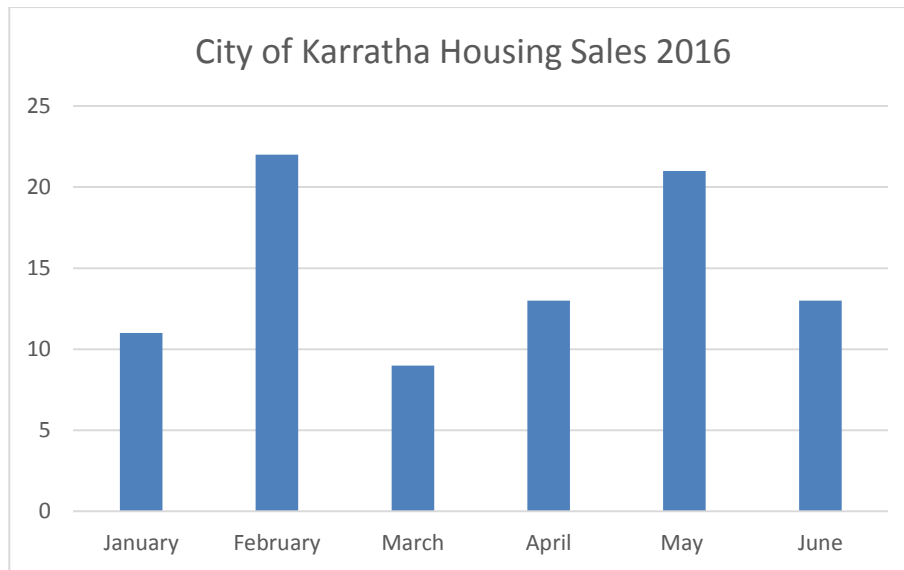
| | |
|----------------------|-----------|
| All Houses | \$355,100 |
| Three bedroom houses | \$305,000 |
| All Units | \$163,600 |
| Two bedroom units | \$299,400 |

(Source: www.sqmresearch.com.au)

2.1.3 House Sales 2015/16 FY (As at June 28, 2016)

| | Baynton | Nickol | Millars Well | Pegs Creek | Bulgarra | Dampier | Total |
|-----------|---------|--------|--------------|------------|----------|---------|-------|
| July | 5 | 1 | 5 | 1 | 5 | 2 | 19 |
| August | 2 | 1 | 3 | 0 | 3 | 2 | 11 |
| September | 5 | 2 | 2 | 3 | 6 | 2 | 20 |
| October | 8 | 4 | 4 | 3 | 8 | 2 | 29 |
| November | 5 | 4 | 0 | 10 | 4 | 2 | 25 |
| December | 3 | 3 | 2 | 2 | 2 | 2 | 14 |
| January | 3 | 2 | 2 | 0 | 2 | 2 | 11 |
| February | 5 | 6 | 2 | 2 | 3 | 4 | 22 |
| March | 1 | 1 | 1 | 5 | 1 | 0 | 9 |
| April | 2 | 2 | 2 | 4 | 2 | 1 | 13 |
| May | 4 | 4 | 2 | 4 | 6 | 1 | 21 |
| June | 1 | 1 | 1 | 4 | 2 | 4 | 13 |

N.B. Still early days for sales figures to come through for June 2016



| Karratha/Dampier Median Prices | | | | | | |
|--------------------------------|-----------|-----------|--------------|------------|-----------|-----------|
| Month | Baynton | Nickol | Millars Well | Pegs Creek | Bulgarra | Dampier |
| January | \$565,000 | \$450,000 | \$380,000 | \$380,000 | \$383,750 | \$550,000 |
| February | \$493,500 | \$420,000 | \$365,000 | \$350,000 | \$345,000 | \$485,000 |
| March | \$493,500 | \$420,000 | \$365,000 | \$350,000 | \$345,000 | \$485,000 |
| April | \$493,500 | \$440,000 | \$360,000 | \$340,000 | \$345,000 | \$485,000 |
| May | \$460,000 | \$412,000 | \$325,000 | \$330,000 | \$340,000 | \$470,000 |
| June | \$460,000 | \$412,000 | \$325,000 | \$325,000 | \$340,000 | \$470,000 |
| July | \$460,000 | \$412,000 | \$325,000 | \$320,000 | \$340,000 | \$470,000 |

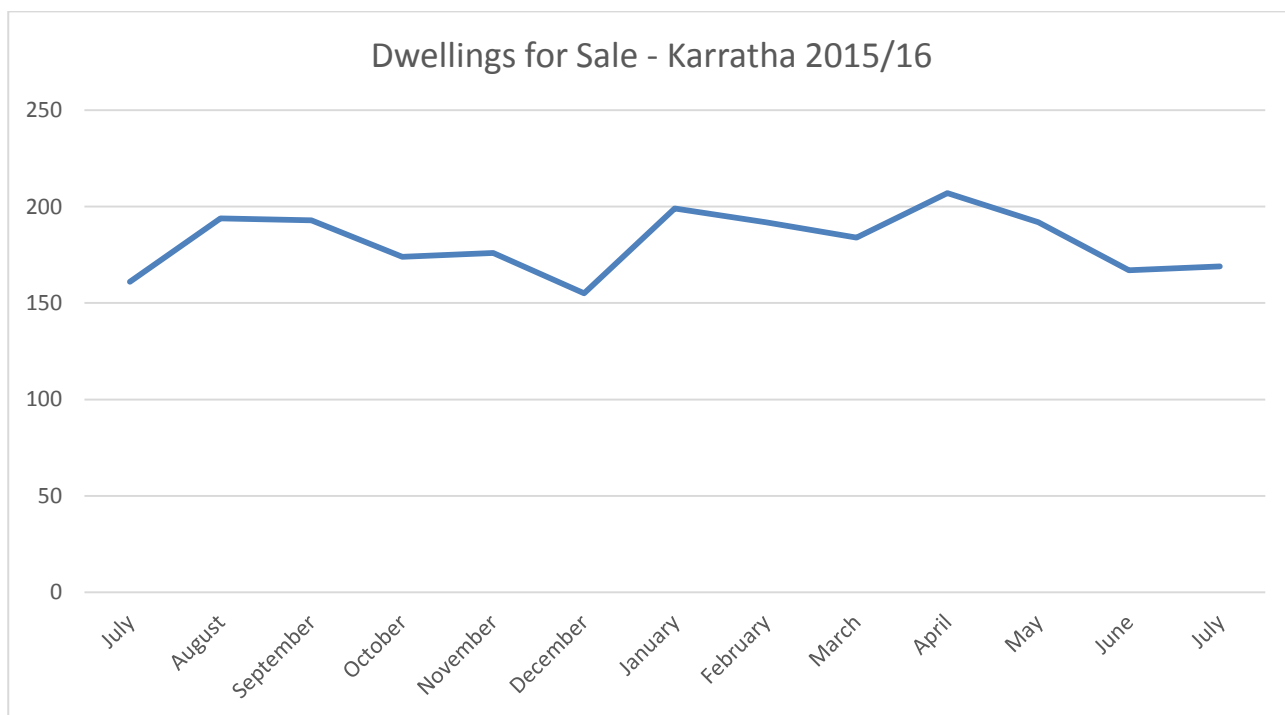
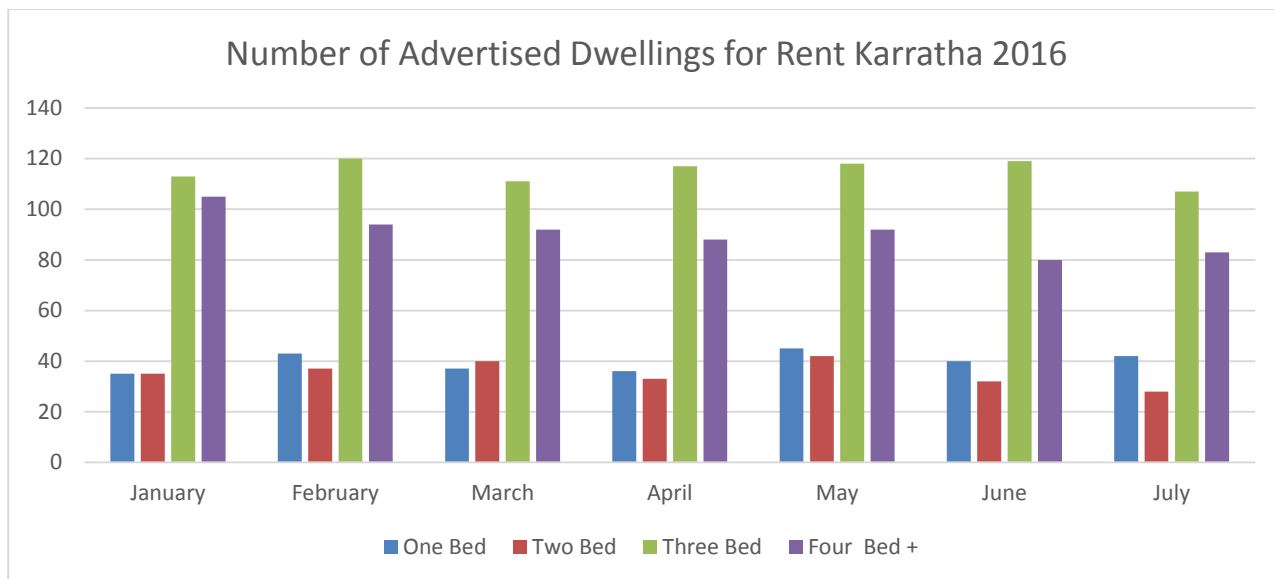
(Source: REIWA)

2.1.4 Dwellings for Sale Commentary

Little change in availability and asking prices since last report. Median sale prices have plateaued over last three months May - July.

2.2 Residential For Rent (Karratha) – Asking Rents

| Karratha | June | | | | July | | | |
|---------------------------|--------------|-------|--------|--------|--------------|-------|--------|-------|
| | One Bed | 40 | \$280 | \$1000 | \$640 | 42 | \$150 | \$500 |
| Two Bed | 32 | \$180 | \$900 | \$540 | 28 | \$195 | \$800 | \$498 |
| Three Bed | 119 | \$250 | \$1000 | \$625 | 107 | \$240 | \$1200 | \$720 |
| Four Bed + | 80 | \$295 | \$1300 | \$798 | 83 | \$300 | \$1200 | \$750 |
| Total Availability | 271 | | | | 280 | | | |
| Average Rental | \$720 | | | | \$575 | | | |



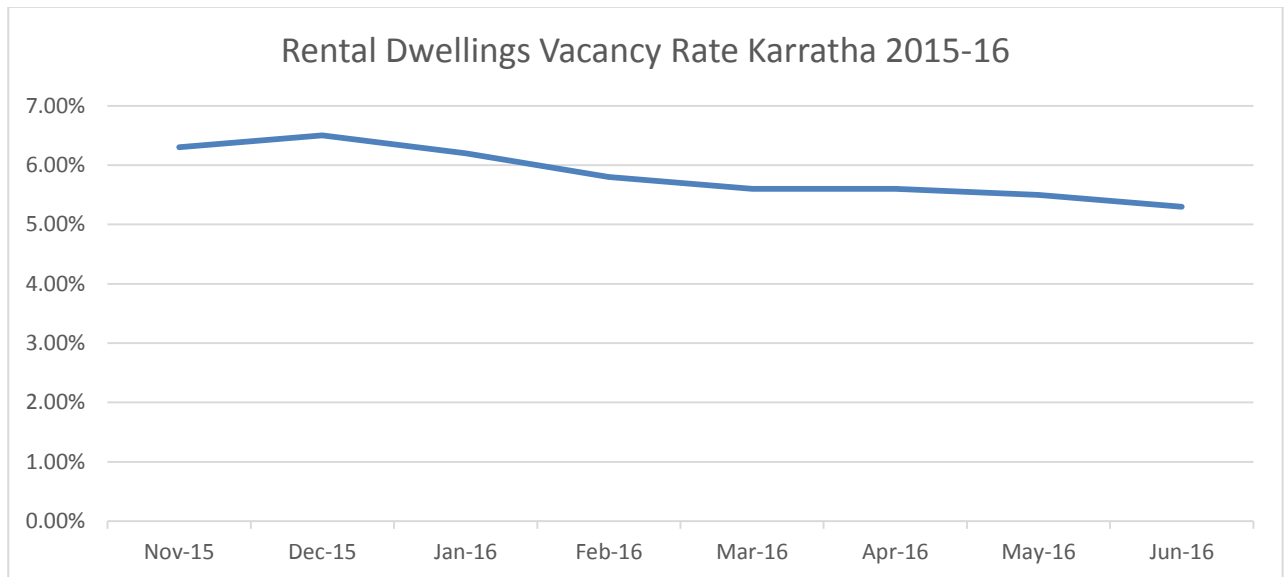
2.2.1 Dwelling Weekly Asking Rent Index for 6714 Postcode February 28 2016

| Housing type | Weekly Rents January | Weekly Rents February | Weekly Rents March | Weekly Rents April | Weekly Rents May | Weekly Rents June | Weekly Rents July | 3 year % change |
|--------------|----------------------|-----------------------|--------------------|--------------------|------------------|-------------------|-------------------|-----------------|
| All houses | \$494 | \$478 | \$467 | \$454 | \$450 | \$450 | \$441 | -66% |
| 3 br houses | \$401 | \$398 | \$399 | \$400 | \$398 | \$393 | \$373 | -64% |
| All units | \$366 | \$349 | \$345 | \$346 | \$350 | \$350 | \$350 | -61% |
| 2 br units | \$578 | \$506 | \$448 | \$478 | \$423 | \$400 | \$383 | -56% |

2.2.2 Vacancy Rate 2016

| | |
|-------------------------|------|
| Vacancy Rate Jan 2016 | 6.2% |
| Vacancy Rate Feb 2016 | 5.8% |
| Vacancy Rate March 2016 | 5.6% |
| Vacancy Rate April 2016 | 5.6% |
| Vacancy Rate May 2016 | 5.5% |
| Vacancy Rate June 2016 | 5.3% |

(Courtesy of SQM research.com.au)



2.2.3 Rental Property Commentary

Rental asking prices are moderating with availability similar to last month. The vacancy rate has dropped from 6.2% in January to 5.3% in July.

14.9 WASTE SERVICES DATA

File No: WM.2

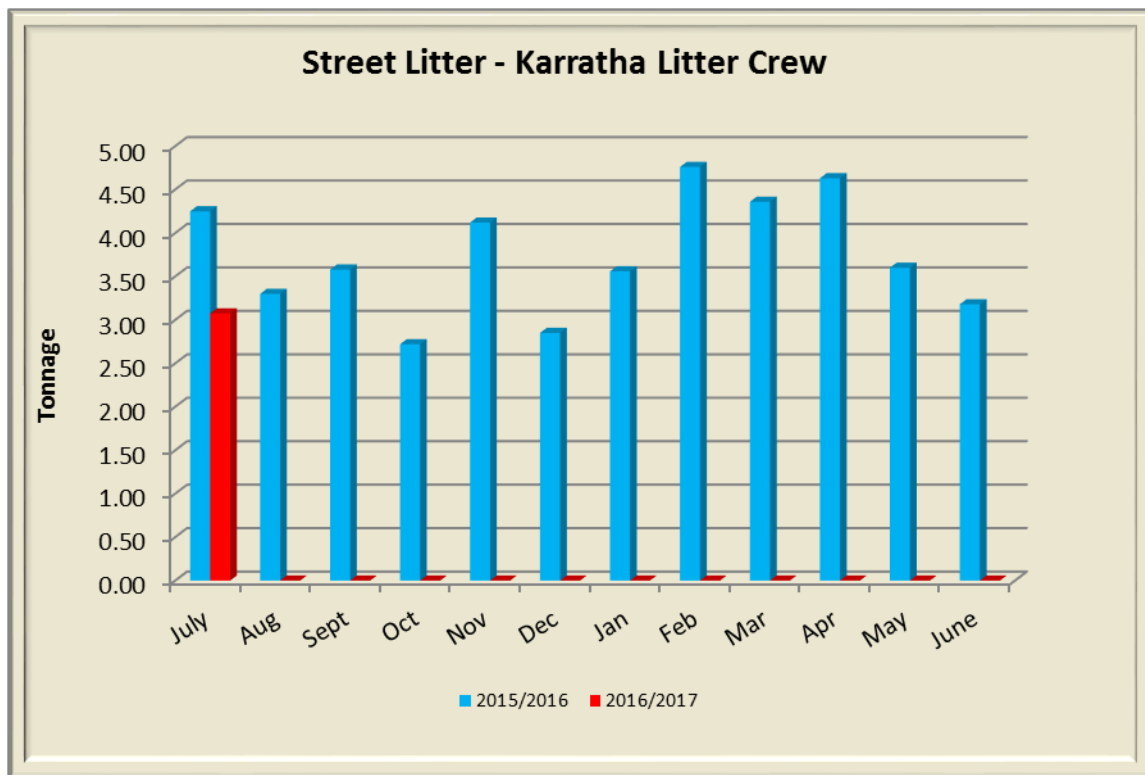
Responsible Executive Officer: Director Strategic Projects & Infrastructure

Reporting Author: Waste Services Office Supervisor

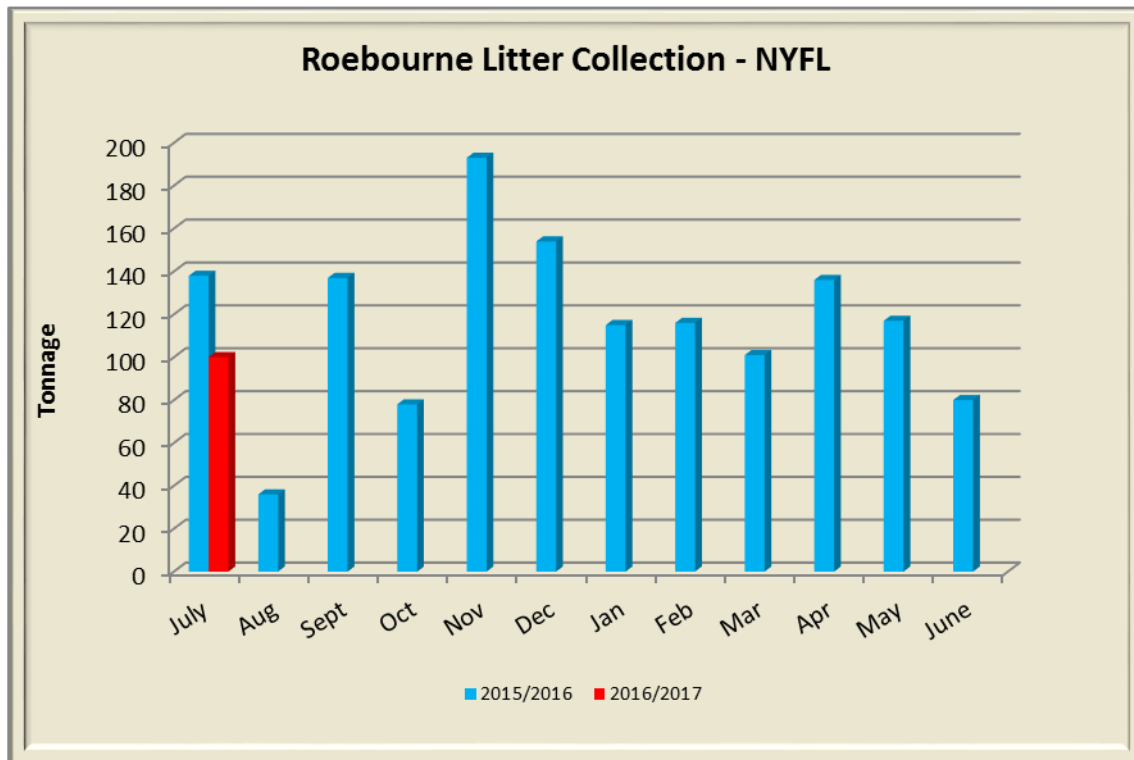
Disclosure of Interest: Nil

PURPOSE

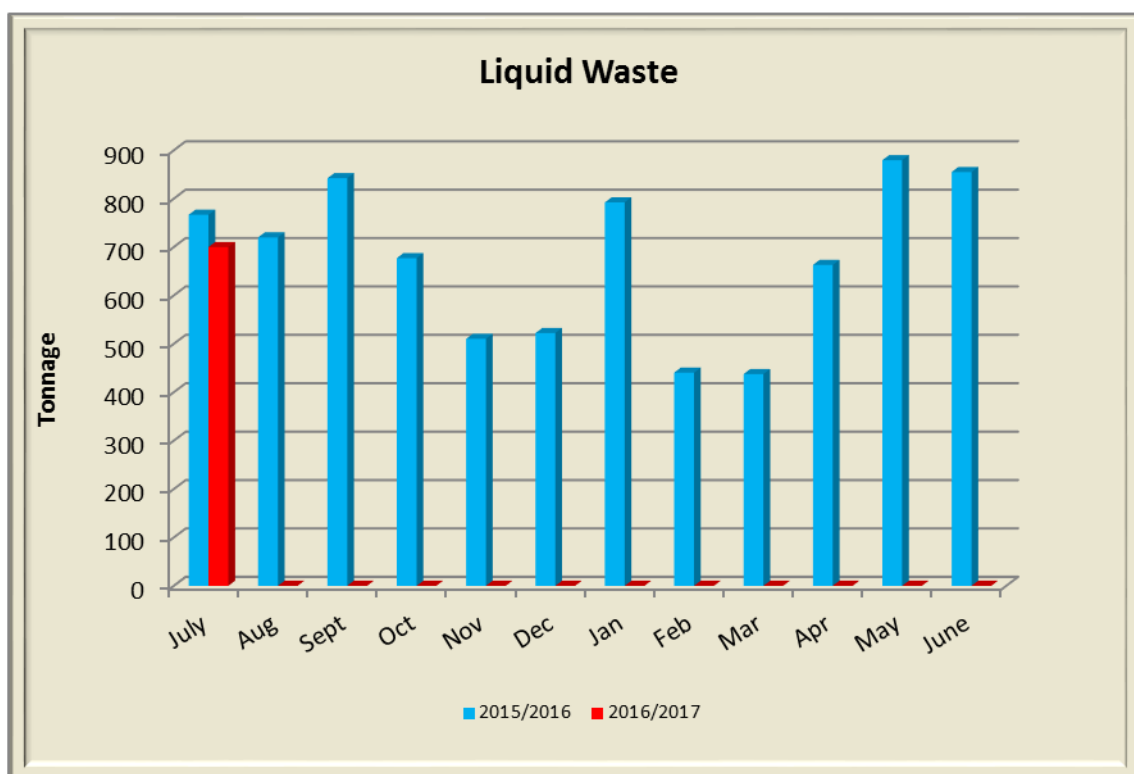
To provide an illustration of Waste Services data collected for the 2016/17 year with comparisons against previous year.



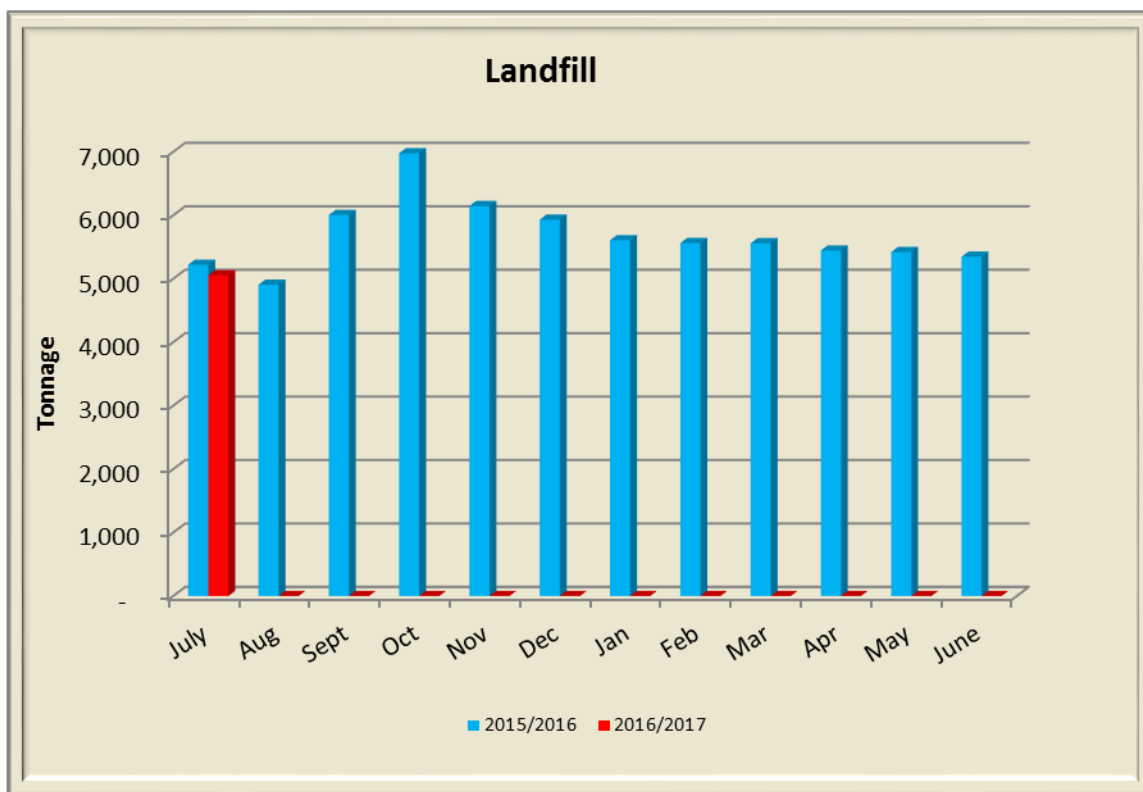
Street litter collected and delivered to the 7 Mile Waste Facility.



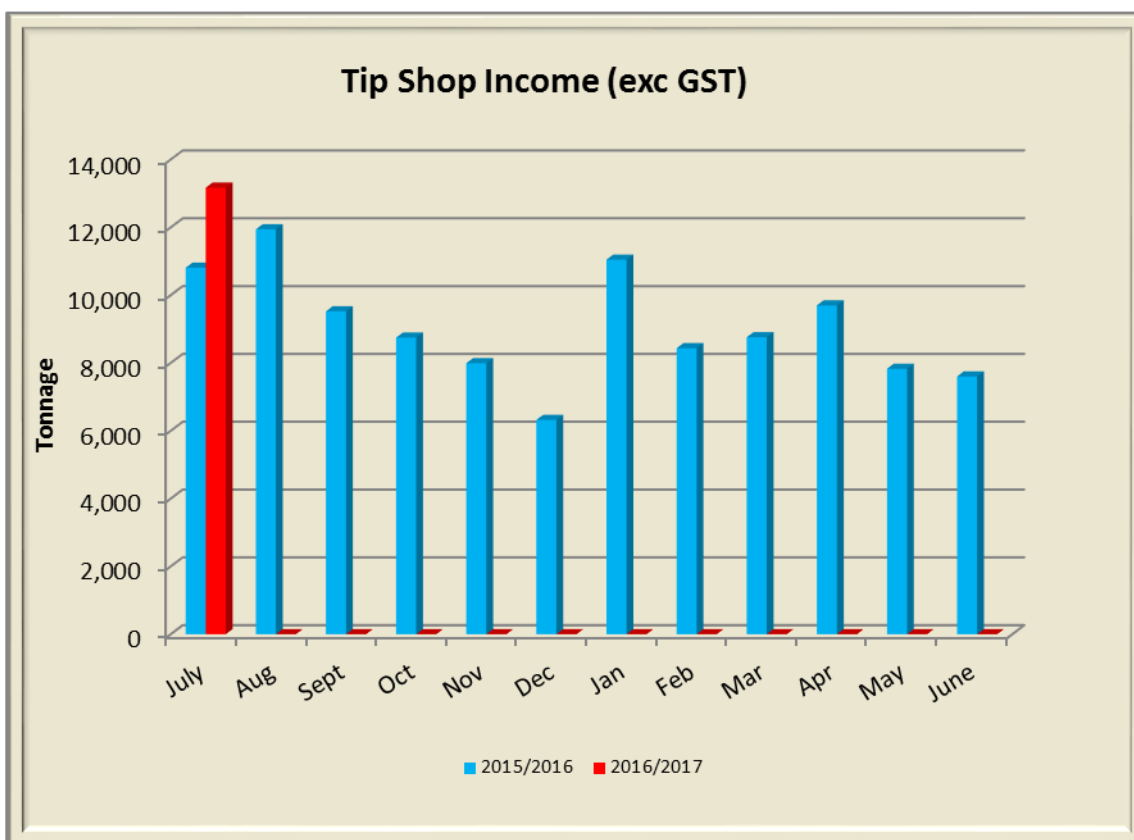
Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station.



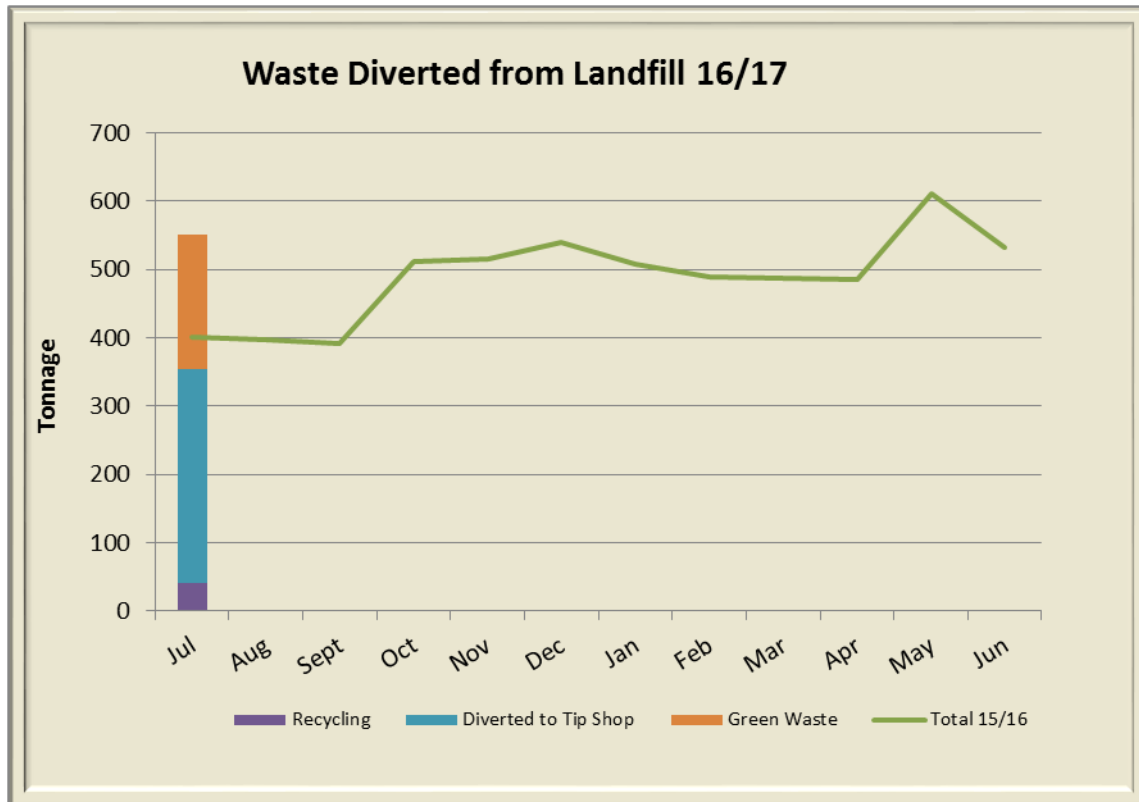
Liquid Waste delivered to the 7 Mile Waste Facility.



Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.



7 Mile Waste Facility Tip Shop Income. Increase in July due to additional trading days plus availability of good quality stock of which the majority was delivered by ISS and Spotless.



Waste diverted from landfill comprising recycling, greenwaste and re-usable items recovered for tip shop.

14.10 COMMUNITY SERVICES UPDATE

| | |
|---------------------------------------|------------------------------------|
| File No: | July 2016 |
| Responsible Executive Officer: | Director Community Services |
| Reporting Author: | Director Community Services |
| Disclosure of Interest: | Nil |

PURPOSE

To provide Council an update on July activities for Community Services.

1. COMMUNITY SERVICES**1.1 Arts & Culture****a) Cossack Art Awards**

Total attendance to date: 5293

What the community are saying about the event

“One of the best displays I’ve seen”

Beautifully displayed, amazing buildings and great catalogue”

Been here twice before and came back again to see it”

Total sales to date: 71 artworks sold to a total value of \$83,318

All workshops run

Very positive feedback

“Thank you for a fabulous event and program”

Thank you City of Karratha. You have done it again!”

“Thanks to all who gave of their time and effort to make these three workshops so enjoyable. Participants didn’t have to think about anything - it was all laid on and cleaned up! Wonderful!”

Why did people attend the workshops

“such a great concept to foster creativity in the Pilbara”

“We don’t have many options in the area to learn art”

“to meet other artists and learn new things”

This next two weeks;

Storytime at the Gallery

Indigenous Artist Showcase (Saturday 6 August)

Lots of indigenous groups booked in to participate; live painting, bush tucker cooking demonstration, live performance by Boonderu Academy, boomerang making plus more

Seniors High Tea

50 already booked in

Afternoon with Artist in Residence

Exhibition on the veranda with Christine Hingston’s works to date

Cossack Up Late (Closing Night event)

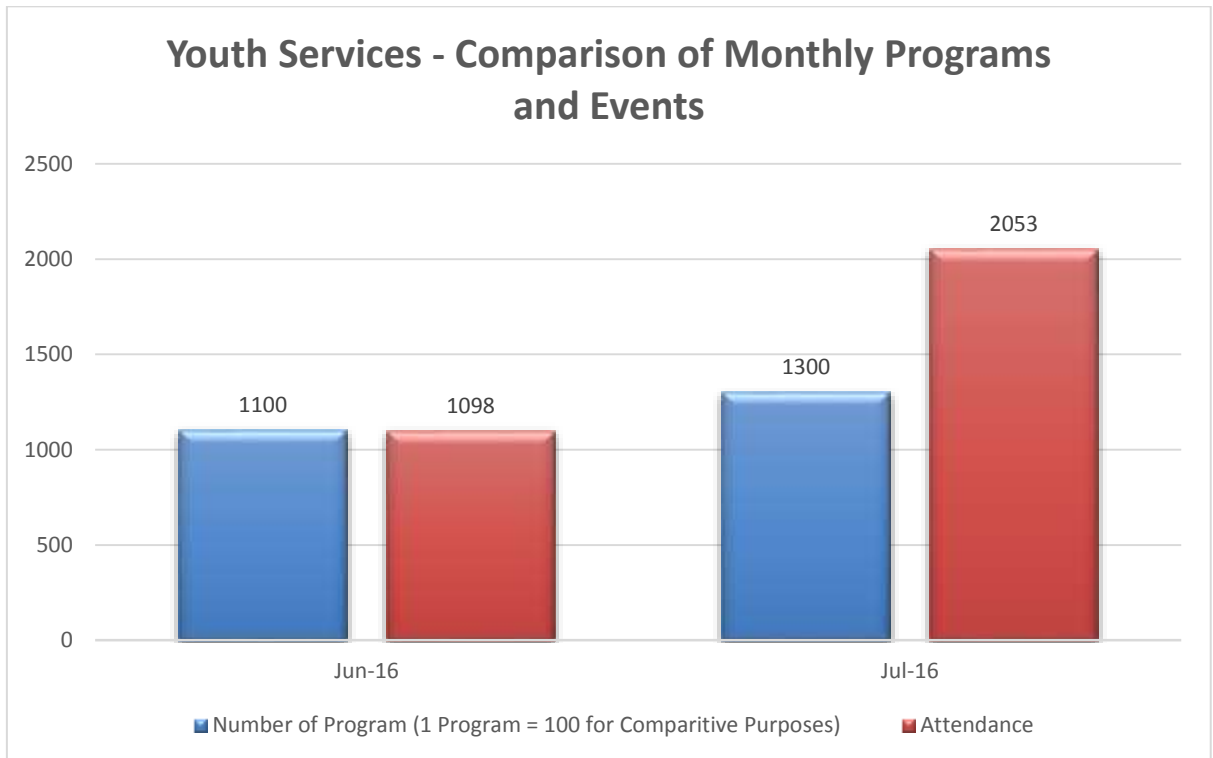
b) Moonrise Cinema

| | 2015 | 2016 |
|-----------------|------|------|
| July screenings | 11 | 11 |
| YTD screenings* | 56 | 65 |
| June attendance | 1680 | 1728 |
| YTD attendance* | 8685 | 7501 |

- *Calendar year Jan – May*
- *Two weather related cancellations in July 2016*

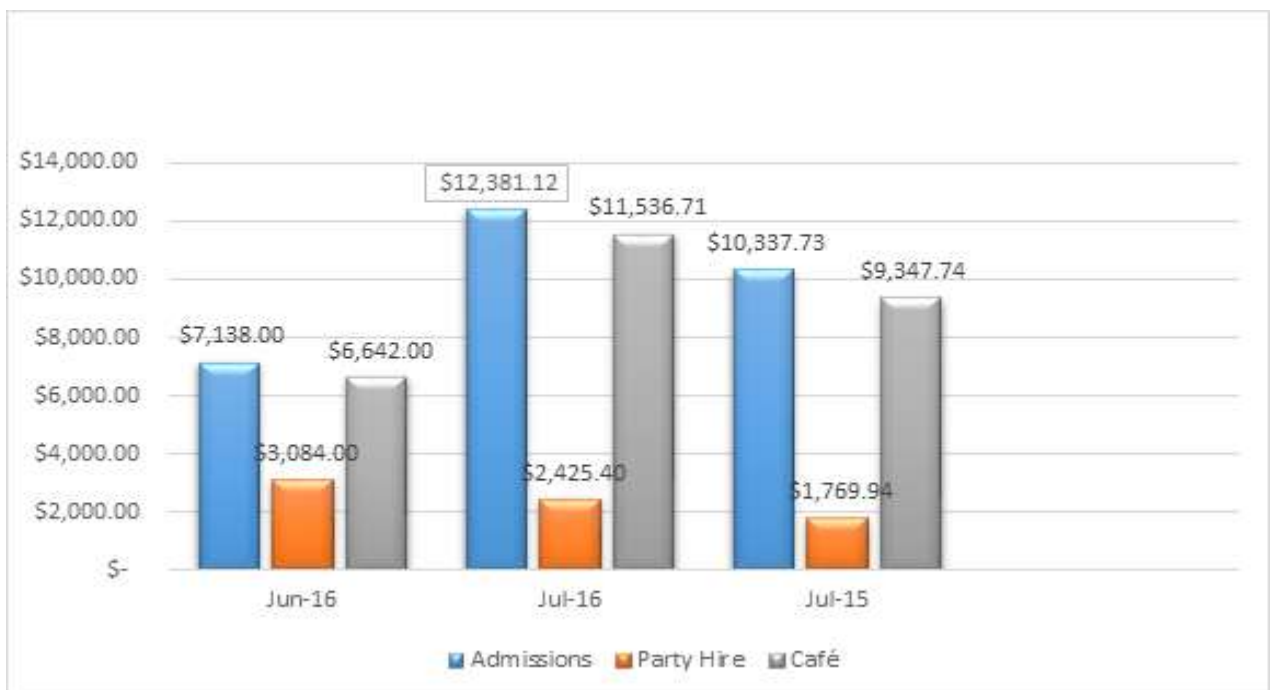
1.2 YOUTH SERVICES

a) Comparison of Monthly Programs & Events



Programs includes: Drop-in, Late Nights (Eastern & Western), Gaming, SSB nights, Dribble Beat Carve, Over 11's, Movies and Milkshakes, Wickham Wonder chef.

b) Youth Shed Indoor Play Centre



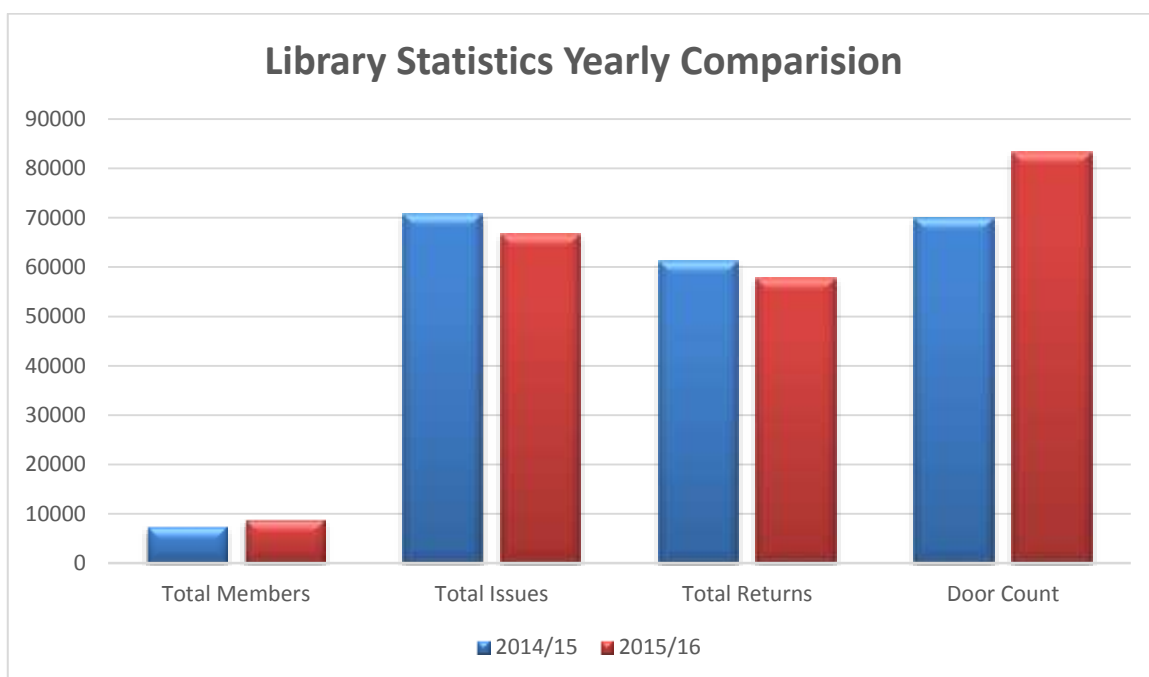
1.3 LIBRARY & CHILDRENS SERVICES

a) **Local History**

| Month | *Internal (CoK)* | *External (directed to LH staff) |
|------------|------------------|----------------------------------|
| April 2016 | 171 (36.5 hrs) | 84 (13 hrs) |
| May 2016 | 83 (46.75 hours) | 76 (13 hours) |
| June 2016 | 129 (38.9 hours) | 98 (17 hours) |
| July 2016 | 50 (17 hrs) | 45 (11.3 hrs) |

* No of enquiries and hours taken to complete

b) **2015/2016 Library Services Statistics**

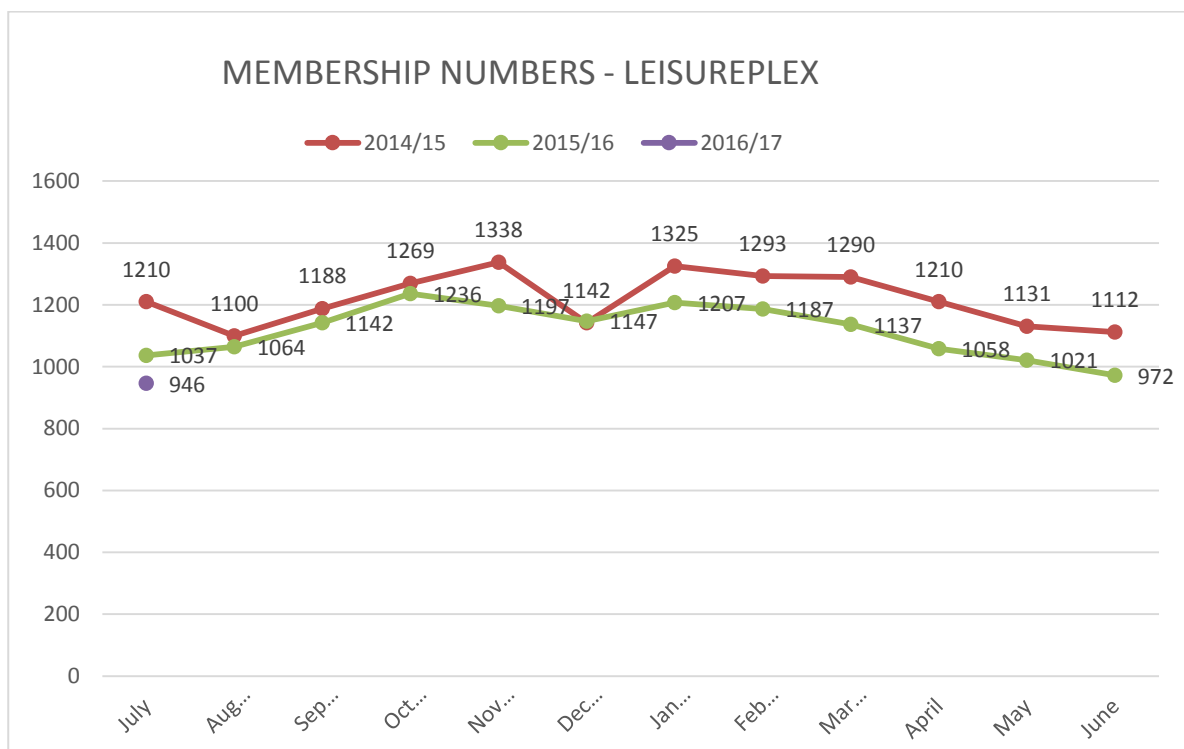


- **20% increase in memberships**
- **19% increase in patrons visiting the libraries**

2. RECREATION FACILITIES

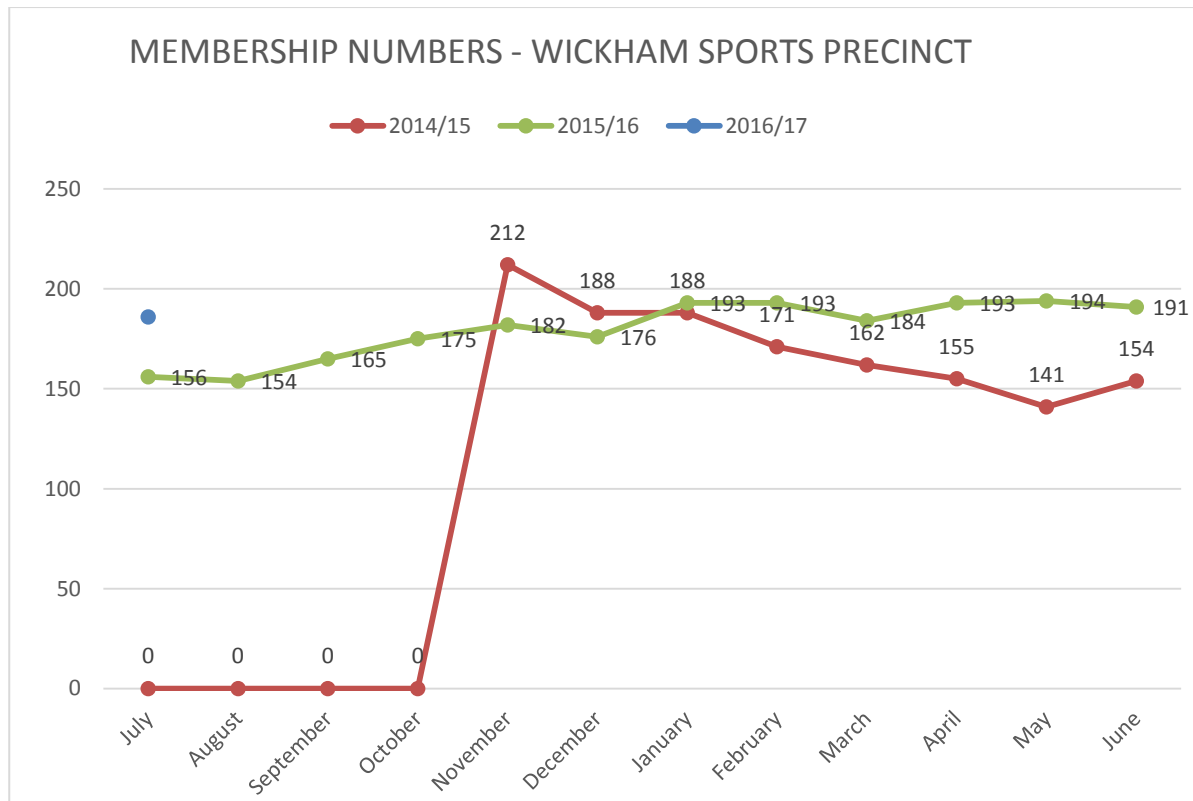
a) Leisureplex Membership YTD Activity update

| | Aug 2015 | Sept 2015 | Oct 2015 | Nov 2015 | Dec 2015 | Jan 2016 | Feb 2016 | Mar 2016 | April 2016 | May 2016 | June 2016 | July 2015 | July 2015 | | |
|-----------------------------------|---------------------|--------------|--------------|---------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------|-----------|
| CURRENT MEMBERS | 1,000 | 1,060 | 1,177 | 1,137 | 1,082 | 1,135 | 1,117 | 1,053 | 978 | 945 | 864 | 873 | 974 | | |
| SUSPENDED MEMBERS | 64 | 82 | 59 | 60 | 65 | 72 | 70 | 84 | 80 | 76 | 108 | 73 | 63 | | |
| TOTAL MEMBERS | 1,064 | 1,188 | 1,236 | 1,197 | 1,147 | 1,207 | 1,187 | 1,137 | 1,058 | 1,021 | 972 | 946 | 1,037 | | |
| MEMBER VISITS | | | | | | | | | | | | | | | |
| FULL MEMBER | 1,909 | 2,227 | 3,113 | 3,364 | 2,130 | 1,943 | 2,522 | 2,236 | 1,974 | 1,902 | 1,458 | 1,512 | 1,559 | | |
| GYM MEMBER | 1,522 | 1,643 | 1,578 | 1,533 | 981 | 1,113 | 1,512 | 1,508 | 1,381 | 1,259 | 1,106 | 1,149 | 1,429 | | |
| POOL MEMBER | 510 | 890 | 1,743 | 1,757 | 1,227 | 1,614 | 2,017 | 1,605 | 779 | 559 | 273 | 268 | 254 | | |
| GROUP FITNESS MEMBER | 345 | 367 | 433 | 660 | 278 | 289 | 421 | 398 | 453 | 595 | 363 | 527 | 315 | | |
| 24 HOUR MEMBER | 2,233 | 2,580 | 2,598 | 2,843 | 1,993 | 2,279 | 2,887 | 2,671 | 2,631 | 2,893 | 2,212 | 2,185 | 2,523 | | |
| TOTAL MEMBER VISITS | 6,519 | 7,707 | 9,465 | 10,427 | 6,609 | 7,238 | 9,359 | 8,418 | 7,218 | 7,208 | 5,412 | 5,641 | 6,079 | | |
| TREND | 7% | 18% | 23% | 10% | -37% | 10% | 29% | -10% | -14% | 0% | -25% | 4% | | | |
| MEMBER VISIT RATIO / MONTH | 6.5 | 7.3 | 8.0 | 9.2 | 6.1 | 6.4 | 8.4 | 8.0 | 7.4 | 7.6 | 6.3 | 6.5 | 6.2 | | |
| | TOTAL16/17 Fin Year | | Aug 2015 | Sept 2015 | Oct 2015 | Nov 2015 | Dec 2015 | Jan 2016 | Feb 2016 | Mar 2016 | April 2016 | May 2016 | June 2016 | July 2016 | July 2015 |
| AQUATIC | 2,465 | 22% | 4,731 | 9,699 | 14,008 | 18,363 | 12,077 | 12,207 | 16,536 | 13,689 | 6,832 | 7,336 | 2,158 | 2,465 | 2,808 |
| GYM | 4,374 | 39% | 5,100 | 5,642 | 5,850 | 6,574 | 4,328 | 4,639 | 6,023 | 5,674 | 5,279 | 5,362 | 4,273 | 4,374 | 5,087 |
| PERSONAL TRAINING | 245 | 2% | 65 | 212 | 153 | 246 | 177 | 184 | 139 | 220 | 242 | 302 | 305 | 245 | 78 |
| GROUP FITNESS | 1,677 | 15% | 2,402 | 2,566 | 2,650 | 2,865 | 1,655 | 1,458 | 2,566 | 2,475 | 1,884 | 2,430 | 1,992 | 1,677 | 1,640 |
| CRECHE | 1,143 | 10% | 1,072 | 1,209 | 1,462 | 1,595 | 752 | 840 | 1,476 | 1,428 | 1,251 | 1,263 | 1,012 | 1,143 | 801 |
| MINI GOLF | 740 | 7% | 298 | 320 | 502 | 321 | 411 | 592 | 225 | 349 | 620 | 198 | 223 | 740 | 718 |
| HOLIDAY PROGRAM | 514 | 5% | 23 | 537 | 550 | 5 | 26 | 443 | 0 | 127 | 594 | 0 | 0 | 514 | 375 |
| TOTAL RECORDABLE VISITS | 11,158 | 95% | 13,691 | 20,154 | 25,175 | 29,969 | 19,426 | 20,362 | 26,965 | 23,962 | 16,702 | 16,891 | 9,963 | 11,158 | 11,507 |
| OTHER VISITS | | | 26,625 | 28,034 | 31,393 | 35,206 | 17,065 | 9,164 | 33,382 | 33,003 | 20,867 | 28,584 | 24,120 | 16,551 | 16,056 |
| TOTAL VISITS | | | 40,316 | 48,188 | 56,568 | 65,175 | 36,491 | 29,526 | 60,347 | 56,965 | 37,569 | 45,475 | 34,083 | 27,709 | 27,563 |
| TREND | | | 46% | 20% | 17% | 15% | -44% | -21% | 104% | -6% | -34% | 21% | -25% | | -42% |
| Group Fitness av / class | | | 13.27 | 13.65 | 13.66 | 13.33 | 12.54 | 12.46 | 13.36 | 13.9 | 12.7 | 13.06 | 11.93 | 11.11 | 10.06 |
| Swim school participants | | | 255 | 255 | 850 | 850 | 850 | 742 | 742 | 742 | 385 | 385 | 385 | 237 | 255 |



WICKHAM SPORTING PRECINCT

| | Aug 2015 | Sept 2015 | Oct 2015 | Nov 2015 | Dec 2015 | Jan 2016 | Feb 2016 | Mar 2016 | April 2016 | May 2016 | June 2016 | July 2016 | July 2015 |
|---|----------|-----------|----------|----------|----------|----------|----------|----------|------------|----------|-----------|-----------|-----------|
| TOTAL MEMBERS | 154 | 165 | 175 | 182 | 176 | 193 | 193 | 184 | 193 | 194 | 191 | 186 | 156 |
| POOL ATTENDANCE | 271 | 974 | 2,287 | 1,622 | 1,036 | 1,574 | 1,490 | 1,088 | 989 | 358 | 108 | 121 | 112 |
| GROUP FITNESS AVERAGE/ CLASS | 7.4 | 8.8 | 10.1 | 9.6 | 8.7 | 9.9 | 9.7 | 7.6 | 10.1 | 8.5 | 9.2 | 9.6 | 7 |
| GROUP FITNESS CLASSES | 36 | 37 | 46 | 55 | 37 | 43 | 68 | 58 | 44 | 57 | 42 | 55 | 41 |
| GROUP FITNESS TOTAL PARTICIPANTS | 265 | 327 | 465 | 529 | 322 | 424 | 659 | 438 | 446 | 483 | 386 | 528 | 287 |
| GYM ATTENDANCE | 558 | 667 | 770 | 763 | 701 | 719 | 693 | 717 | 643 | 679 | 714 | 639 | 528 |



ROEBOURNE AQUATIC CENTRE

| | Sept 2015 | Oct 2015 | Nov 2015 | Dec 2015 | Jan 2016 | Feb 2015 | Mar 2016 | April 2016 | April 2015 | May to Aug 2016 |
|------------------------|-----------|----------|----------|----------|----------|----------|----------|------------|------------|-----------------|
| POOL ATTENDANCE | 327 | 1,738 | 1,657 | 1,603 | 1,125 | 1,137 | 899 | 1,016 | 549 | CLOSED |

Roebourne Aquatic Centre closed from May - September

COSSACK ACCOMMODATION

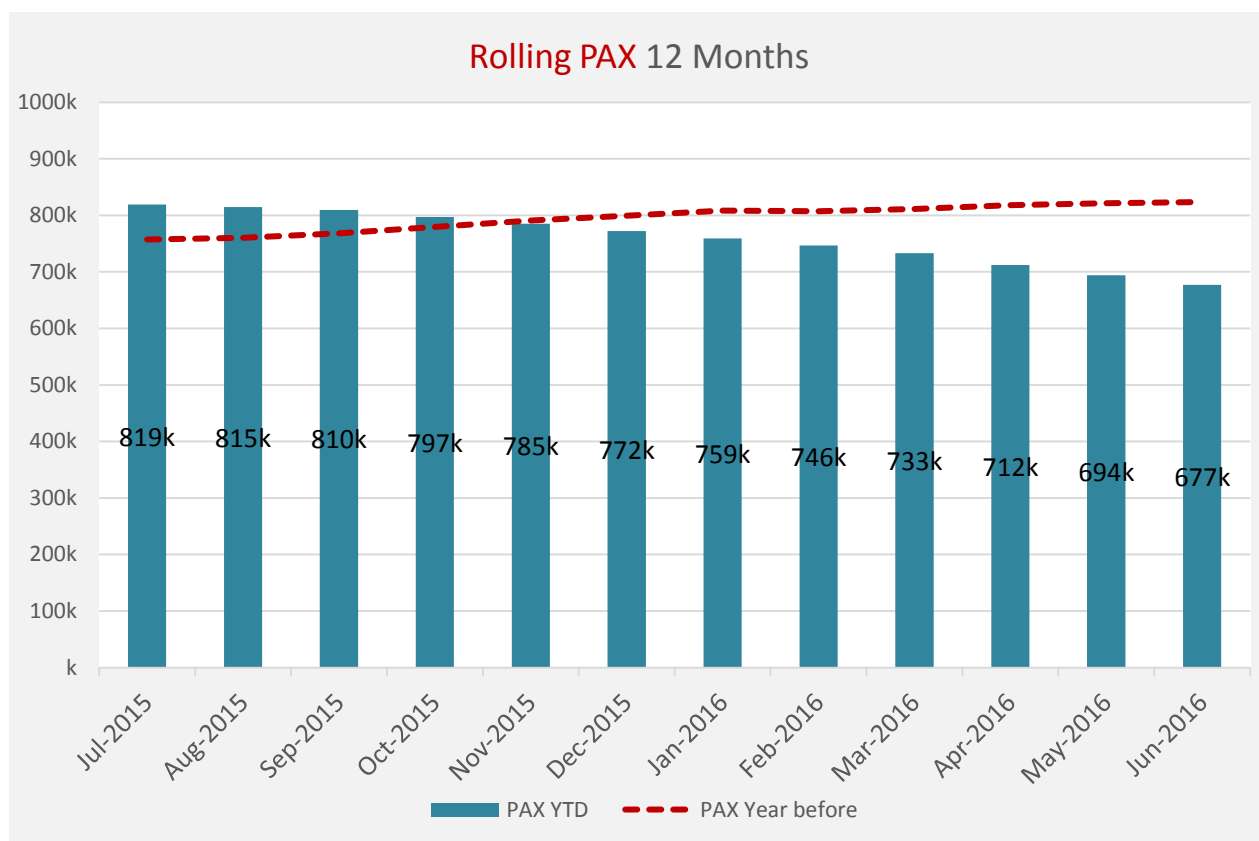
| | Aug 2015 | Sept 2015 | Oct 2015 | Nov 2015 | Dec 2015 – March 2016 | April 2016 | May 2016 | June 2016 | July 2017 | July 2016 |
|---------------------------------|----------|-----------|----------|----------|-----------------------|------------|----------|-----------|-----------|-----------|
| Accommodation bed nights | 22 | 33 | 23 | 22 | CLOSED | 14 | 9 | 44 | 87 | 40 |

14.11 AIRPORT SERVICES DATA

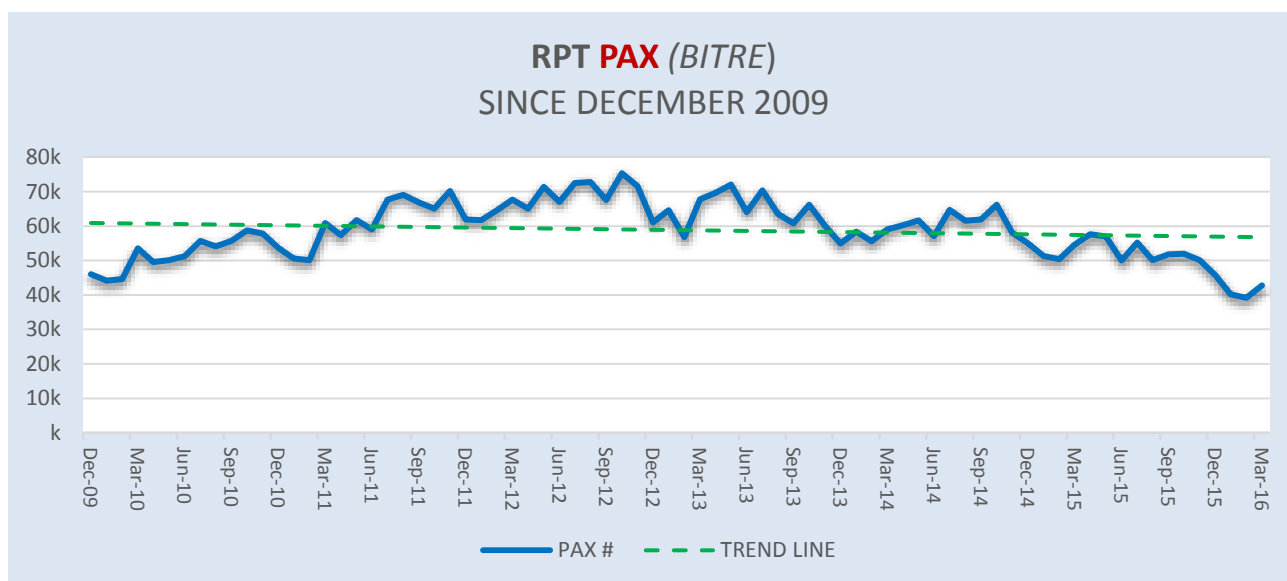
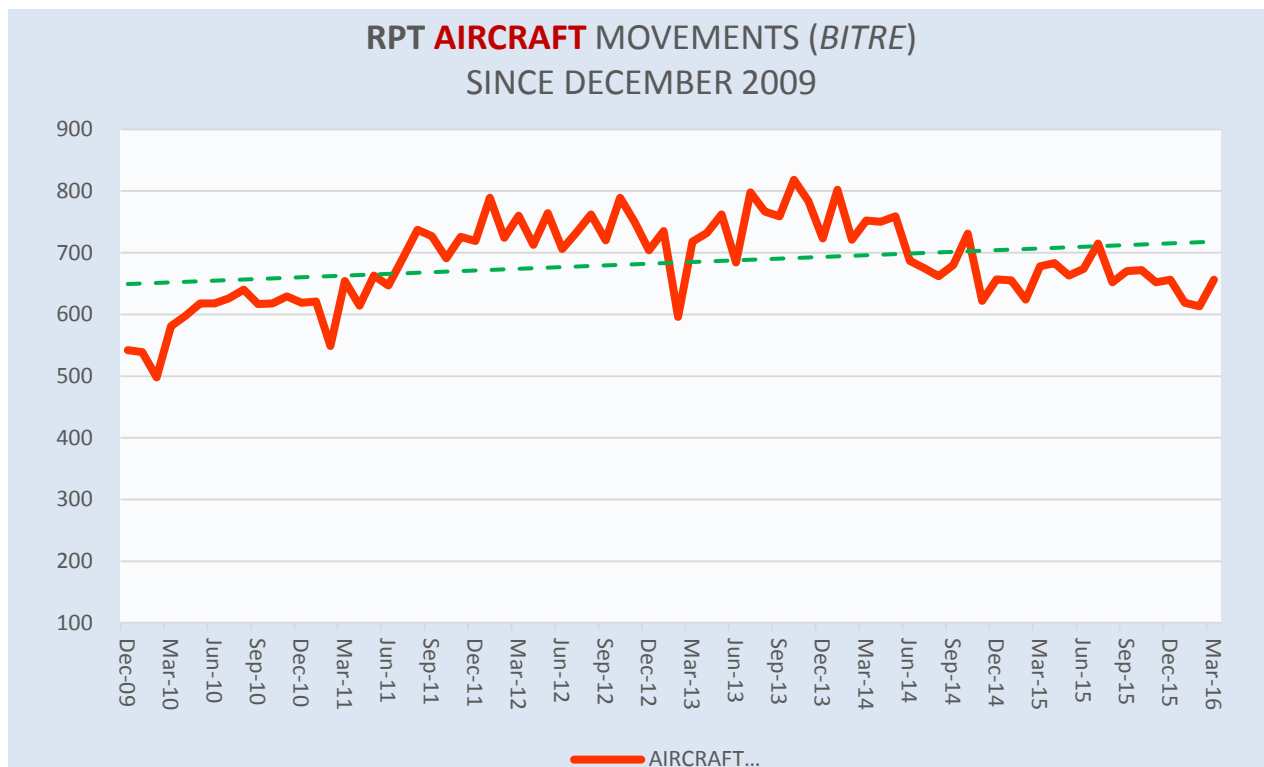
File No: TT.42
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager Airport Services
Disclosure of Interest: Nil

PURPOSE

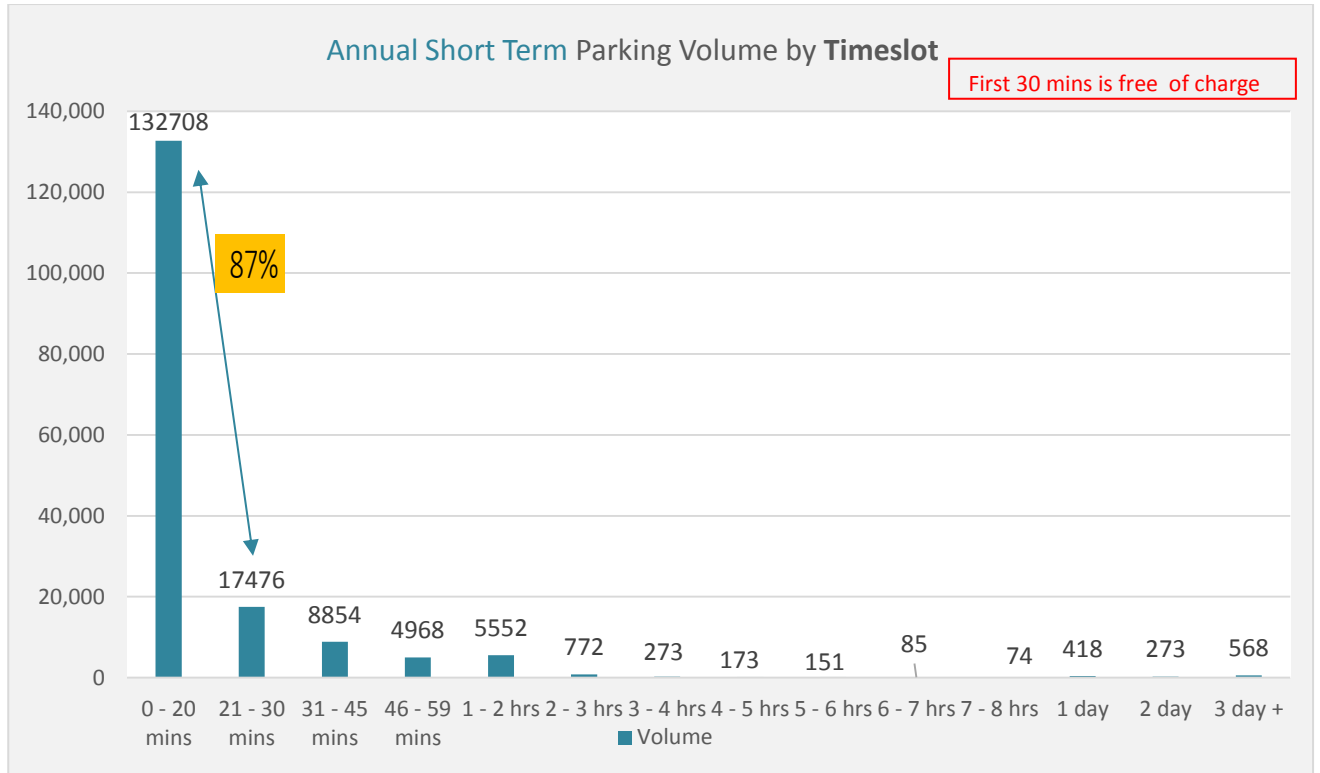
To provide an illustration of Airport Services data collected for the 2016/17 year with comparisons against previous year.



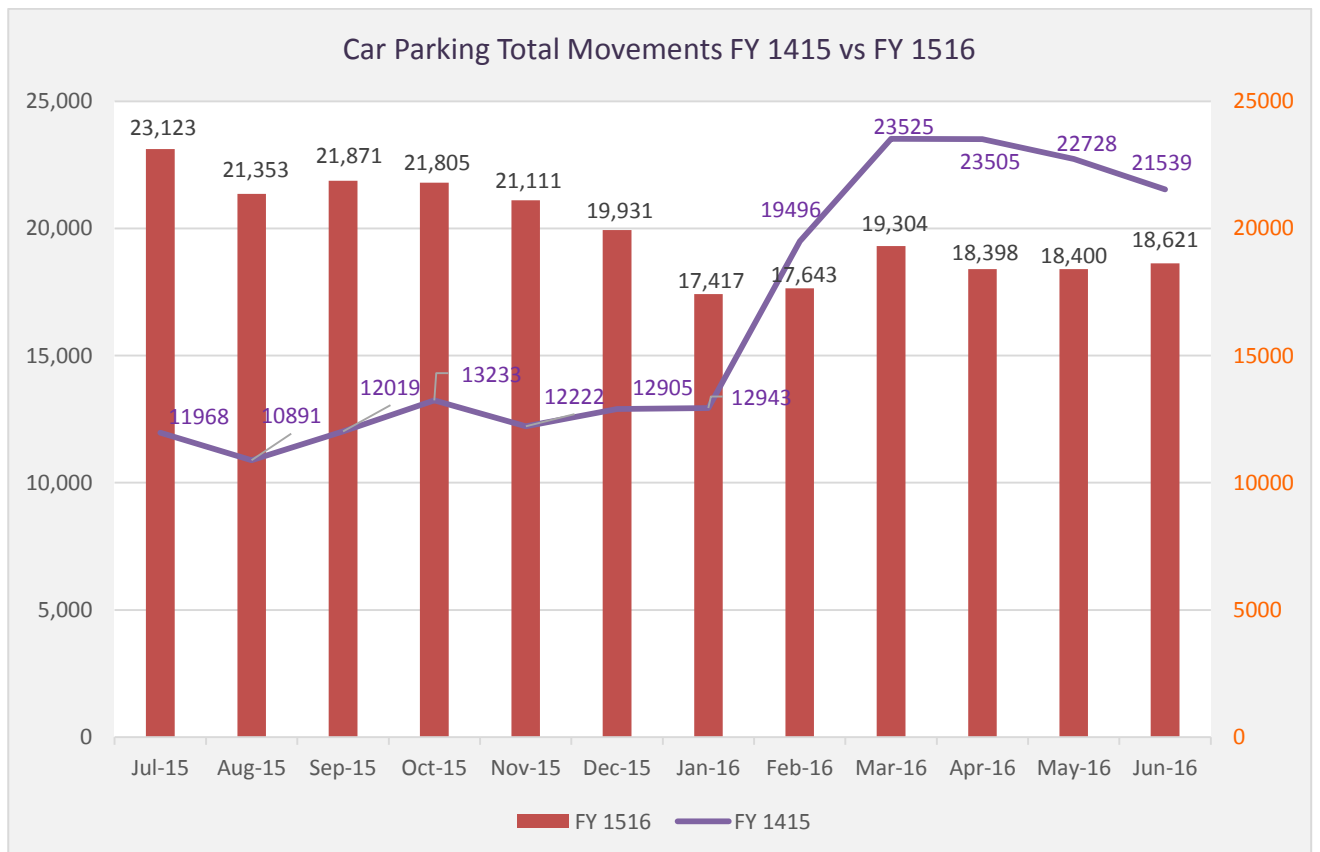
Rolling PAX shows the total PAX numbers for KTA consecutive monthly data for the last twelve months. Includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided reflecting previous three months. Chart showing up to March 2016 for Passenger movements.



There were 13,550 short term tickets issued in June 2016. Since February 2015 the front lane drop off and pick up has been closed, directing all vehicles through short term. At the same time the short term was extended to 30 minutes free parking.



14.12 EASTERN CORRIDOR YOUTH SERVICES UPDATE

| | |
|---------------------------------------|------------------------------------|
| File No: | CS.13 |
| Responsible Executive Officer: | Director Community Services |
| Reporting Author: | Youth Services Coordinator |
| Disclosure of Interest: | Nil |

PURPOSE

To inform Council of modifications to programs for children and youth in the Eastern Corridor.

BACKGROUND

Historically, programs catering for children and youth aged eight years and over were delivered by the Wickham Youth Group at The Base facility in Wickham, with financial assistance from Rio Tinto. In 2014, service delivery for this group transitioned to the City of Karratha.

Over the last few months, a review of operations has identified a number of issues due to the age of attendees, including difficulties in providing age-appropriate programs and managing the influence of older attendees and their behaviours whilst the younger group are present. Staff also note the inherent risk associated with the vast age range attending programs at the same time.

Commencing term three school holidays (Monday 26 September 2016), age-specific programming will be offered in Wickham. The Base will provide services for youth ages 11 to 18, including programmed activities and drop in times. Children aged eight to 10 will be catered for through existing programs such as those currently offered by the Wickham Recreation Precinct, the IF Foundation and Wickham Tap and Freestyle Dance. Additionally, the Wickham Library will increase programming for this age group, facilitated by a Youth Officer in the short term to help the transition for these children who have previously attended The Base.

Officers have developed a communications strategy, inclusive of social and print media (as well as a letterbox drop) to ensure the community are aware of the program modifications.

CONCLUSION

The modifications described above will enable a more targeted approach to programming, allowing age-appropriate content and activities to be offered for both children and youth in the Eastern Corridor.

**14.13 SAFER COMMUNITIES PARTNERSHIP ANNUAL REPORT 2015 - 2016
INCLUDING QUARTER APRIL TO JUNE 2016**

| | |
|---------------------------------------|---|
| File No: | CS.14 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Community Safety Coordinator |
| Disclosure of Interest: | Nil |
| Attachment(s) | SCP Annual Report 2015-2016 incorporating Quarter April to June 2016 |

PURPOSE

To provide an overview on outcomes of programs and initiatives undertaken by the Safer Communities Partnership (formerly Cleansweep Taskforce) during 2015-2016, including the April to June 2016 quarterly reporting period.

BACKGROUND

The Safer Communities Partnership reports to Council to provide information on progress of the program. This report provides an overview of all projects, initiatives and strategies undertaken from April to June 2016 and a review of the 2015-2016 financial year and the outcomes or performance of each project.

A new Strategic Plan for the Safer Communities Partnership was adopted by Council in the December 2015 meeting. Initiatives from the new Strategic Plan have been incorporated into the 2015/2016 Operational Plan, though full implementation of some of these has been delayed to allow rebranding of the Safer Communities Partnership to be finalised. This has been done to ensure financial responsibility.

CONCLUSION

The Safer Communities Partnership Annual / Quarterly Report was submitted to all Steering Group members on 29 July 2016.

14.14 LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE SAMPLING

| | |
|---------------------------------------|--|
| File No: | PH.12 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Environmental Health Co-ordinator |
| Disclosure of Interest: | Nil |

PURPOSE

To advise Council of the City's Environmental Health Service sampling works with the Local Health Authorities Analytical Committee.

BACKGROUND

The Local Authorities Analytical Committee (LHAAC) was established under Part VIII A of the Health Act 1911 for the purpose of providing analytical services to Western Australian Local Governments. Each Local Government is required to pay an annual contribution to the Committee for their services and sample analysis. In return, the City is allocated a number of "sampling units" which can be used on food sampling within the District.

LHAAC determines a sampling program at the commencement of each operational year (1 July till 30 June the following year) which reflects needs within Local Government, trends in the industry and evidence of risk or non-compliance.

The current programme is made up of three elements:

- Coordinated sampling Projects determined by the Committee that target high risk foods and public health issues;
- Projects determined by the Committee that targets areas of non-compliance as identified by previous/historical sampling results;
- An allocation of discretionary sampling awarded to each Local Government and calculated on a population based formula.

The LHAAC Coordinator liaises with member Local Governments on a regular basis to provide information on sampling requirements. Examples of recent sampling programs include:

| Type of sampling | Sample food | Analysis | Number of samples |
|------------------|--|--------------------------|-------------------|
| Discretionary | Sushi | Histamine and pH | 3 |
| Discretionary | Granola cereal, slices, cakes and muffins (all labelled gluten free) | Gluten content | 6 |
| Coordinated #18 | Peanut butter, protein bars | Labelling | 4 |
| Discretionary | Canned fruit/vegetables | Tin level in food | 11 |
| Coordinated #17 | Soft drinks, cordials and juices | Food additives/colouring | 5 |
| Discretionary | Meat pies | Beef content | 2 |

Results of these sampling programs are measured against the requirements of the Australia New Zealand Food Standards Code. All sample results received by the City showed compliance with the Standards. Results of Co-ordinated sampling will be released with the final reports by LHAAC.

In undertaking these sampling projects, the City's Environmental Health Service exceeded the number of sampling units issued. However as the City of Karratha is one of the few Local Government Authorities who have done so, with many others underspending, there has been no additional charges levied.

CONCLUSION

The City's Environmental Health Service will continue to sample local food businesses and locally produced foods as part of its broader food safety program.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18 MATTERS BEHIND CLOSED DOORS

CONFIDENTIAL ATTACHMENT TO ITEM 13.4 EXPRESSION OF INTEREST FOR THE PROVISION OF INTERNATIONAL FLIGHTS

CONFIDENTIAL ATTACHMENT TO ITEM 13.6 PROPOSED STAGED DEPOT ADMINISTRATION BUILDING IMPROVEMENTS

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The next meeting is to be held on Monday, 19 September 2016 at 6:30pm at Council Chambers - Welcome Road, Karratha.