



## **ORDINARY COUNCIL MEETING**

# **AGENDA**

**NOTICE IS HEREBY GIVEN that an  
Ordinary Meeting of Council will be held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 16 May 2016 at 6.30pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### INTERESTS AFFECTING IMPARTIALITY

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



## **TABLE OF CONTENTS**

<b>ITEM</b>	<b>SUBJECT</b>	<b>PAGE NO</b>
1	OFFICIAL OPENING .....	7
2	PUBLIC QUESTION TIME.....	7
3	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE .....	7
4	DECLARATIONS OF INTEREST .....	8
5	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	8
6	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS.....	8
7	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION .....	9
8	EXECUTIVE SERVICES.....	11
9	CORPORATE SERVICES .....	13
9.1	FINANCIAL STATEMENT FOR PERIOD ENDING 31 MARCH 2016.....	13
9.2	LIST OF ACCOUNTS APRIL 2016.....	35
9.3	OPERATIONAL PLAN 2015/16 – Q3 PERFORMANCE REPORT .....	57
9.4	HUMAN RESOURCES POLICY REVIEW .....	65
9.5	CHINA DELEGATION OUTCOMES AND ACTIONS.....	69
10	COMMUNITY SERVICES .....	73
10.1	ANNUAL COMMUNITY ASSOCIATION GRANT SCHEMES 2016/17 APPLICATIONS (ACADS & EX GRATIA).....	73
10.2	ANNUAL COMMUNITY GRANT SCHEME (NON-STATUTORY DONATIONS) ....	85
10.3	COMMUNITY SERVICES POLICY REVIEW - ANNUAL COMMUNITY ASSOCIATION GRANT SCHEMES (CS19).....	93
10.4	KARRATHA TANK HILL LOOKOUT .....	101
11	DEVELOPMENT SERVICES.....	105
11.1	CITY PRIORITY WORKS PACKAGES FOR REMAINING KARRATHA CITY CENTRE INFRASTRUCTURE WORKS PROGRAM FUNDING.....	105
11.2	HEARSON COVE AND WICKHAM BOAT BEACH FORESHORE MANAGEMENT PLANS .....	111
11.3	POINT SAMSON FORESHORE WORKS – REVIEW OF DESIGN ELEMENTS AND STAGING OF WORKS .....	117
11.4	PROCLAIMING PORTION OF NORTH WEST COASTAL HIGHWAY FOR RIO TINTO GRADE SEPARATED RAIL LINE CROSSING.....	125

11.5	PROPOSED ROAD NAMES – GAP RIDGE HOMEMAKER CENTRE .....	129
11.6	TOURISM BUSINESS GRANT SCHEME APPLICATIONS .....	133
11.7	THE FUTURE OF VISITOR INFORMATION SERVICES PROVISION .....	137
11.8	TRANSFER OF CONTROL OF BUSHFIRES AND BUSHFIRE BRIGADES TO THE DEPARTMENT OF FIRE AND EMERGENCY SERVICES .....	141
12	STRATEGIC PROJECTS & INFRASTRUCTURE .....	145
12.1	DAMPIER COMMUNITY HUB HALL ROOFING .....	145
12.2	EXPRESSION OF INTEREST 21-15/16 PROVISION OF WASTE AND RECYCLING COLLECTION SERVICES.....	149
12.3	KARRATHA BACK BEACH – OVERFLOW CAR PARK.....	155
13	ITEMS FOR INFORMATION ONLY.....	161
13.1	REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL.....	162
13.2	NON STATUTORY DONATIONS FOR PERIOD ENDING 21 APRIL 2016 .....	163
13.3	CONCESSIONS ON FEES FOR COUNCIL FACILITIES 15/16 FINANCIAL YEAR .....	165
13.4	RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION .....	166
13.5	MONTHLY BUILDING STATISTICS.....	168
13.6	PLANNING DECISIONS ISSUED 01 APRIL – 30 APRIL 2016 .....	171
13.7	MONTHLY ENVIRONMENTAL HEALTH STATISTICS.....	175
13.8	MONTHLY RANGER STATISTICS – APRIL 2016.....	177
13.9	ECONOMIC DEVELOPMENT UPDATE.....	179
13.10	WASTE SERVICES DATA .....	186
13.11	COMMUNITY SERVICES UPDATE.....	190
13.12	SAFER COMMUNITIES PARTNERSHIP QUARTERLY REPORT JANUARY TO MARCH 2016.....	198
13.13	MYCOUNCIL WEBSITE .....	199
14	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	201
15	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .....	201
16	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....	201
17	MATTERS BEHIND CLOSED DOORS .....	203
17.1	CONFIDENTIAL ITEM – SPECIAL EVENT.....	203
	CONFIDENTIAL ATTACHMENT TO ITEM 10.2 ANNUAL COMMUNITY GRANT SCHEME (NON-STATUTORY DONATIONS) .....	203
	CONFIDENTIAL ATTACHMENT TO ITEM 11.6 TOURISM BUSINESS GRANT SCHEME APPLICATIONS .....	203

**CONFIDENTIAL ATTACHMENT TO ITEM 12.1 DAMPIER COMMUNITY HUB HALL  
ROOFING ..... 203**

**CONFIDENTIAL ATTACHMENT TO ITEM 12.2 EXPRESSION OF INTEREST 21-  
15/16 PROVISION OF WASTE AND RECYCLING COLLECTION SERVICES.... 203**

**18 CLOSURE & DATE OF NEXT MEETING ..... 205**





# **AGENDA**

## **1 OFFICIAL OPENING**

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

## **2 PUBLIC QUESTION TIME**

## **3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**Councillors:**

- Cr Peter Long [Mayor]
- Cr John Lally [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Grant Cucel
- Cr Geoff Harris
- Cr Bart Parsons
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Robin Vandenberg
- Cr Fiona White-Hartig

**Staff:**

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
David Pentz	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Leigh Cover	A/Director Community Services
Linda Franssen	Minute Secretary

**Apologies:** Andrew Ward      Director Community Services

**Absent:**

**Leave of Absence:**

**Members of Public:**

**Members of Media:**

**4 DECLARATIONS OF INTEREST**

**5 PETITIONS/DEPUTATIONS/PRESENTATIONS**

**6 CONFIRMATION OF MINUTES AND BUSINESS  
ARISING FROM MINUTES OF PREVIOUS MEETINGS**

---

**OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on Monday, 18 April 2016, be confirmed as a true and correct record of proceedings.

## **7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

01/04/2016 - Meeting with Superintendent Karratha police
02/04/2016 - 2016/17 Budget & LTFP Workshop
02/04/2016 - Mawarnkarra 30th Anniversary Formal Ball
05/04/2016 - Meeting with Acting Inspector, Roebourne Regional Prison
05/04/2016 - Dob in a Dealer Campaign
05/04/2016 - Elders Yarn
05/04/2016 - Tambrey Pavilion Sod Turning
06/04/2016 - Meeting with Roebourne Visitor Centre
06/04/2016 - Councillor Catch-up
07/04/2016 - Meeting with Pilbara Development Commission
07/04/2016 - Meeting with Yamatji Marlpa Aboriginal Corporation (YMAC)
07/04/2016 - Special Council Meeting
07/04/2016 - April Council Briefing Session
08/04/2016 - BRIDA Celebration Event
08/04/2016 - Gathering of friends of the Regiment
09/04/2016 - Whim Creek Anzac Day Ceremony
11/04/2016 - Breakfast Event with Prime Minister Malcom Turnbull
11/04/2016 - Karratha Arts & Community Precinct media stop with Prime Minister Malcom Turnbull
12/04/2016 - Meeting with Baosteel Resources Vice President
13/04/2016 - 16/01/2016 – Sister City Visit Rizhao Municipal Government
23/04/2016 - Meeting with Michael Leslie
25/04/2016 - Anzac Day Service
26/04/2016 - Karratha Health Campus Development - Community Reference Group
27/04/2016 - Meeting with Heather Jones
27/04/2016 - Minister L'Estrange - Minister for Mines and Petroleum; Small Business
19/03/2016 - Meeting with Matt Carr
28/04/2016 - Cossack Sponsors Briefing Event
28/04/2016 - Ngarluma Aboriginal Corporation & City of Karratha Native Title Working Group Meeting
29/04/2016 - Business breakfast with Opposition Leader Mark McGowan
29/04/2016 - Meeting with Brendon Grylls
29/04/2016 - Citizenship Ceremony



## **8 EXECUTIVE SERVICES**



## 9 CORPORATE SERVICES

### 9.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 MARCH 2016

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Assistant Management Accountant</b>
<b>Date of Report:</b>	<b>19 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Not applicable</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 31<sup>st</sup> March 2016.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31<sup>st</sup> March 2016:

2015-2016	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	123,816,770	119,988,348	99,219,798	99,884,269	664,471	↑
Operating Expense	(81,653,530)	(89,084,710)	(61,792,344)	(59,659,275)	2,133,069	↑
Non Operating Rev	28,073,997	33,781,194	17,843,653	16,926,488	(917,165)	↓
Non Operating Exp	(86,916,716)	(88,230,968)	(50,119,808)	(46,328,618)	3,791,190	↑
Non Cash Items Included	11,107,814	19,607,199	14,796,970	13,622,233	(1,174,737)	↓
Unrestricted Surplus BFWD 14/15	1,434,330	63,450	63,450	63,450	0	
Restricted Balance BFWD 14/15 - PUPP	12,499,009	12,208,160	12,208,160	12,208,160	0	
Restricted Balance - PUPP	8,332,673	8,332,673	8,332,673	8,332,673	0	
<b>Surplus/(Deficit) 15/16</b>	<b>29,001</b>	<b>0</b>	<b>23,887,206</b>	<b>28,384,035</b>	<b>4,496,829</b>	<b>↑</b>

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2016 (either by instalment options or outstanding).

This table shows that Council is currently in an unrestricted surplus position of \$28.3m, a variance of \$4.5m above the budgeted year to date surplus position of \$23.8m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table:

<b>Operating Revenue</b>	
1,113,309	▲ Over budget in Contributions - Effluent System Upgrades - Claims from Water Corp made as spine main is laid and approved, invoice issued but not yet paid.
(603,022)	▼ Under budget in Contributions - Karratha Bowling & Golf.
<b>Operating Expenditure</b>	
391,900	▼ Under budget in Trade/Commercial Refuse Collection - Underspent salaries and wages offset by over expenditure wages in domestic collection and Waste management employment costs.
388,244	▼ Under budget in Rubbish Collection Parks, Open Spaces & Events - Underspent salaries and wages offset by over expenditure wages in domestic collection and Waste management employment costs.
297,810	▼ Under budget in Wickham Transfer Station Costs - Underspent salaries and wages offset by over expenditure wages in domestic collection and Waste management employment costs.
<b>Non-Operating Revenue</b>	
(590,685)	▼ Under budget in Transfer From Infrastructure Reserve - Arts & Community Precinct - Timing difference.
(314,607)	▼ Under budget in Transfer from Community Development Reserve - Timing difference
<b>Non Operating Expenditure</b>	
3,951,526	▼ Under budget in Transfer to Partnership Reserve - Grant funds invoiced, to be transferred once funds received.
1,035,329	▼ Under budget in Karratha Airport Terminal Expansion Project - March progress claim was not paid until April. More contract variations to be claimed in May.
946,747	▼ Under budget in Transfer to Carry Forward Reserve - Transfer processed in April - timing difference.
816,939	▼ Under budget in Upgrade Effluent Systems - Contractor progress claims lower than anticipated, works slightly behind schedule due to hard ground.
560,608	▼ Under budget in Pt Samson Beautification - Stage 1 Capital Works - Contract awarded in February works to commence April.
541,954	▼ Under budget in DCH Capital-Buildings.
(257,649)	▲ Over budget in Karratha Arts & Community Precinct - Additional costs incurred in ordering of 3D fly through and design review, contract variations paid to architect and payment of detailed design made to architect earlier than anticipated in project cash flow.
(900,000)	▲ Over budget in Blackspot Works - Karratha Rd & Dampier/Millstream Rd - Expenditure for Dampier Hwy/De Witt Road Blackspot not in original budget, will be reviewed in final forecast.
(3,556,609)	▲ Over budget in Transfer to Pilbara Underground Power Reserve - Contributions received and transferred earlier than budgeted.

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.



## FINANCIAL MANAGEMENT SUMMARY

### Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2015/16	YTD Budget 2015/16	YTD Actual Result	Variance Description
<b>Operating Sustainability</b>					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position and that advanced standard is being achieved.  The Operating Surplus Ratio is higher than budget due to lower than anticipated operating expenditure to date.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	30,238,499	21,020,672	23,586,228	
	Minimum Target between 0% and 15%	90,042,700	73,687,270	73,398,227	
		33.6%	28.5%	32.1%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is currently meeting the YTD budget.
	Capital Renewal and Replacement Expenditure/Depreciation	8,731,491	6,827,057	6,675,485	
	Target - Greater than 0.90	11,116,452	14,782,272	14,582,453	
		0.79	0.46	0.46	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				An own source revenue coverage ratio greater than 90% indicates an advanced standard is being achieved.  This variance is primarily due to operating expenses below YTD budget.
	Own Source Operating Revenue/Operating Expenses	90,042,700	73,687,270	73,398,227	
	Target - Greater than or equal to 0.40	81,653,530	61,792,344	59,659,275	
		1.10	1.19	1.23	
<b>Liquidity Ratios</b>					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted annually.  The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP) in the previous and current financial year.  A current Ratio excluding outstanding PUPP service charge amounts would result in a Current Ratio equal to 4.43.
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	30,313,668	Not	45,787,487	
	Target - greater than or equal to 1	126,069	Applicable	8,427,008	
		240.45		5.43	
<b>Debt Ratios</b>					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				A debt service cover ratio greater than 5 indicates an advanced standard is being achieved.  Original Budget, YTD Budget and YTD actuals result in a ratio in excess of 10 due to Council having no budgeted or actual debt.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	30,238,499	35,802,944	38,168,681	
	Target - more than 2- The higher the better	0	0	0	
		>10	>10	>10	

**Statement of Financial Position**

	2016 March	2016 February	% change
<b>Current</b>			
<b>Assets</b>	131,657,549	129,251,841	1.86%
<b>Liabilities</b>	12,376,441	9,755,510	26.87%
<b>Non Current</b>			
<b>Assets</b>	744,296,710	742,493,721	0.24%
<b>Liabilities</b>	705,663	705,663	0.00%
<b>Net Assets</b>	862,872,155	861,284,389	

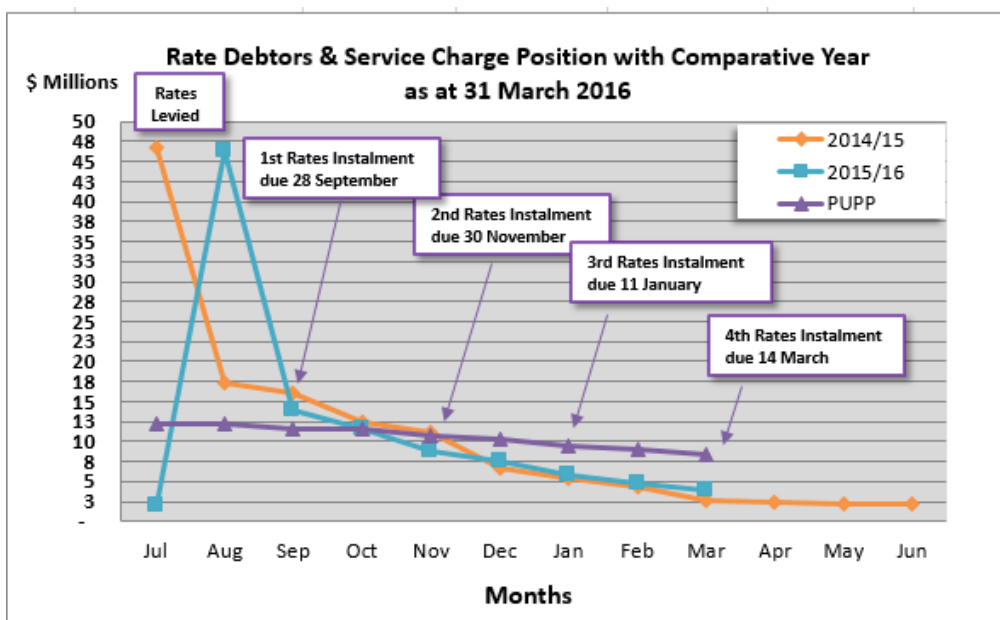
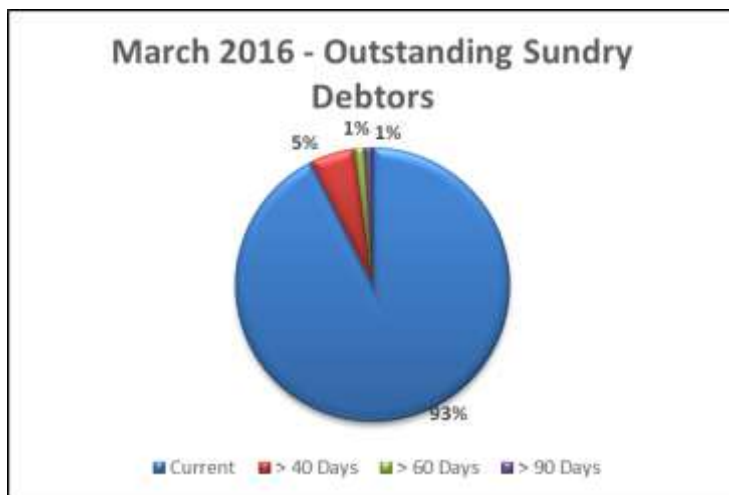
Total Current Assets have increased by 1.86% from February to March primarily due to an increase to the unrestricted cash balance and accounts receivable. Current Liabilities have increased by 26.87% from February to March due to an increase in supplier invoices payable. Non-Current Assets have increased by 0.24% due to the progression of the Dampier Community Hub and Effluent Upgrade Project. Non-Current Liabilities remain unchanged from November.

**Debtors Schedule**

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of December. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2016 March	2016 February	Change %	Of Current Total %
<b>Non Rate Debtors</b>				
<b>Current</b>	9,643,718	5,534,334	74%	93%
<b>&gt; 40 Days</b>	550,443	415,602	32%	5%
<b>&gt; 60 Days</b>	122,305	370,602	-67%	1%
<b>&gt; 90 Days</b>	98,273	286,032	-66%	1%
<b>Total</b>	<b>10,414,739</b>	<b>6,606,571</b>	<b>58%</b>	<b>100%</b>
<b>Rates Debtors</b>				
<b>Total</b>	<b>3,898,679</b>	<b>4,702,235</b>	<b>-17%</b>	<b>100%</b>
<b>PUPP Debtors</b>				
<b>Total</b>	<b>8,450,912</b>	<b>9,037,950</b>	<b>-6%</b>	<b>100%</b>

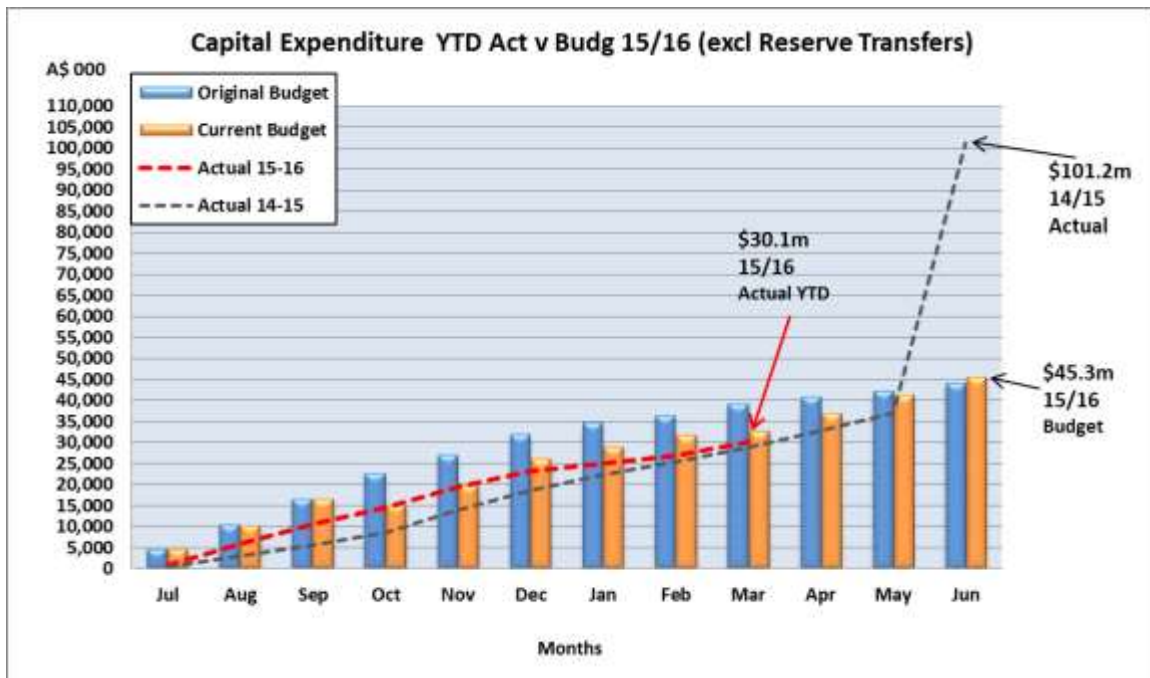
The balance of outstanding PUPP charges has decreased from February 2016. PUPP payments have been made on 98.1% of properties, with 76.3% paid in full and 23.7% paying by instalments.



Total Debtors increased by 58% or \$3.8m due to an increase in invoices receivable, the majority of which relate to grant funding from third parties. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Debtor Name	Total Amount	Current	40 Days	60 Days	>90 Days	Comments
Alliance Airlines Pty Ltd	398,751.69	207,615.68	189,281.10	1,854.91	0.00	Have been advised by their accounts department, invoices are in the system waiting for management approval.
Frank Smith	41,593.20	0.00	0.00	0.00	41,593.20	Demolition charges for removal of damaged property after TC Christine. Charges have been registered against the property with the Registrar of Titles. Property is currently for sale and these costs will be recovered at settlement. Keystart advised the matter is still under deliberation between Keystart Management and the agent involved in the sale.
ONYX (Aust) Pty Ltd	23,149.22	9,207.01	13,942.21	0.00	0.00	Letter of Demand issued on the 04/04/2016 for the overdue amounts.
Star Struck Drama Workshops	9,028.18	280.60	176.00	0.00	8,571.58	Default judgement awarded. Part IX Debt Agreement received with proposed dividend of \$0.80 per dollar owing, repaid over a period up to August 2019. Officers have responded to the proposal and are waiting to find out if the majority of creditors have accepted it before proceeding.

### Capital Expenditure



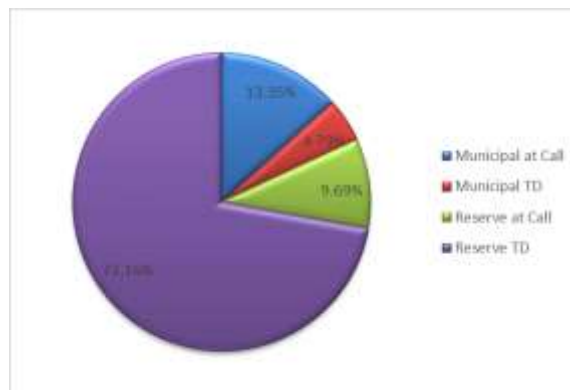
The Council’s 2015/16 Capital Expenditure budget is \$45.3 million, the majority of which is associated with major projects including Dampier Community Hub, Karratha Airport terminal upgrade, Effluent System Upgrade and other infrastructure improvements. The following table shows that Council is currently 7% below budget in capital expenditure year to date.

Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	31-Mar-16			30-Jun-16	
Land	0	0	0%	0	0
Artwork	0	0	0%	0	0
Buildings	17,782,074	16,169,131	-9%	24,246,861	22,446,612
Equipment	24,523	71,797	193%	117,500	29,523
Furn & Equip	137,976	39,338	-71%	386,026	181,176
Plant	1,349,421	1,353,358	0%	3,399,000	2,107,421
Infrastructure	13,261,203	12,564,619	-5%	15,903,573	20,570,744
<b>Totals</b>	<b>32,555,197</b>	<b>30,198,243</b>	<b>-7%</b>	<b>44,052,960</b>	<b>45,335,476</b>

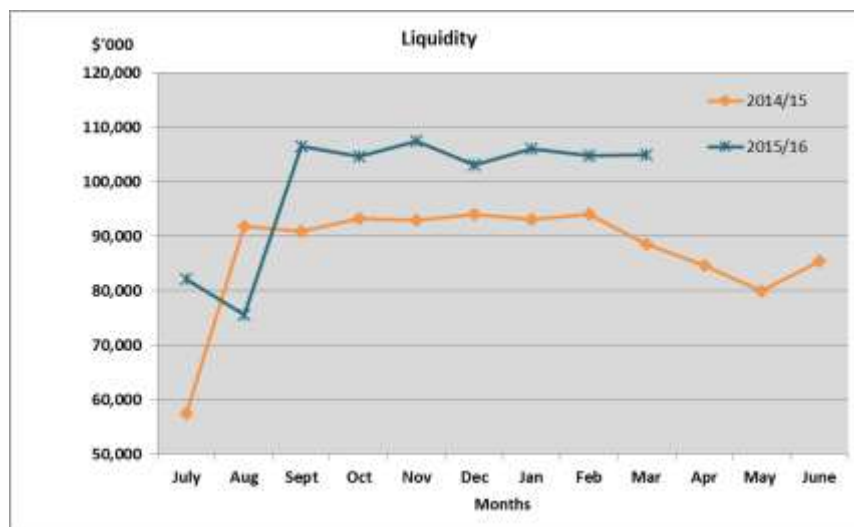
Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

**Cash and Investments**

Institution	Accounts	Balance 31 March 2016 \$	Interest %	Investment Term	Maturity
WBC	Maxi Cash Reserve	10,169,933	1.30	At Call	
NAB	Reserve Term Deposits	5,068,355	3.05	6 months	Jun-16
NAB	Reserve Term Deposits	5,298,779	3.10	6 months	Sep-16
NAB	Reserve Term Deposits	5,045,959	3.05	6 months	Jun-16
NAB	Reserve Term Deposits	5,070,275	3.06	3 months	Apr-16
NAB	Reserve Term Deposits	10,055,205	3.10	4 months	May-16
NAB	Reserve Term Deposits	15,082,808	3.10	4 months	May-16
NAB	Reserve Term Deposits	4,606,311	3.13	6 months	Sep-16
NAB	Reserve Term Deposits	15,420,792	3.08	6 months	Sep-16
Bankwest	Reserve Term Deposits	10,051,644	2.90	6 months	Jul-16
Bankwest	Muni Term Deposits	5,026,671	2.95	3 months	Apr-16
WBC	Municipal (Transactional)	3,350,980	1.34	At Call	
WBC	Maxi Cash Municipal	10,660,819	1.30	At Call	
N/A	Cash on Hand	17,805	0.00		
<b>Total</b>		<b>104,926,337</b>			



The Reserve Bank cash rate (overnight money market interest rate) remained unchanged at 2% during March. The Municipal funds held with Westpac Bank are currently earning 1.34% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 1.30% on the Maxi-Direct Muni Account. During March Council had \$15m of Reserve investments mature. The maturing investments along with an additional \$5m of Reserve At Call funds were reinvested as \$4.6m at 3.13% for 6 months and \$15.4m at 3.08% for six months.



The liquidity graph for 2015/16 demonstrates a slight increase in liquidity from February. This increase is due to receipt of accounts receivable.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

### **LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

### **COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

### **COMMUNITY CONSULTATION**

No community consultation is required.

### **STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

### **POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

### **FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of March 2016 with a current year to date surplus budget position of \$32,219,879 (comprising \$23,887,206 unrestricted surplus and \$8,332,673 restricted surplus) and a current surplus position \$36,716,708 (comprising \$28,384,035 unrestricted surplus and \$8,332,673 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2016 (either by instalment options or outstanding). The unrestricted surplus year to date reported of \$28,384,035 is largely due to

transfers to and from reserve as well as timing differences relating to significant infrastructure projects and their related funding.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- |               |           |   |
|---------------|-----------|---|
| Our Program:  | 4.d.1.3   | Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government Regulations |
| Our Services: | 4.d.1.3.1 | Prepare the Financial Statements and Reports to Council.  |

### **RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### **RELEVANT PRECEDENTS**

This is a routine process alerting Council of the current financial position of the City of Karratha.

### **VOTING REQUIREMENTS**

Simple Majority

### **OPTIONS:**

#### Option 1

As per the Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> March 2016; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

#### Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31<sup>st</sup> March 2016.



**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

---

**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> March 2016.**

<b>City of Karratha</b>							
<b>Notes To And Forming Part Of The Financial Statements</b>							
<b>for the period ending 31 March 2016</b>							
	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Budget YTD</b>	<b>Actual YTD</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>2014/15</b>
	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>%</b>	<b>\$</b>	<b>\$</b>
<b>Operating Revenue And Expenses Classified According To Nature And Type</b>							
<b>Revenues from Operations</b>							
Rates	41,263,058	40,628,453	40,548,453	40,513,088	-	-	40,113,562
Fees and Charges	44,906,454	42,668,578	30,807,600	30,390,550	-	(417,050)	74,454,536
Operating Grant, Subsidies and Contributions	10,755,868	9,094,687	8,476,684	8,891,633	-	414,949	77,576,298
Interest Earned	3,333,891	2,810,464	2,307,024	2,340,684	-	-	3,576,356
Proceeds/Realisation	0	0	0	96,791	-	96,791	0
All Other	500,239	740,963	649,062	955,642	47.23%	306,580	2,633,867
<b>Total</b>	<b>100,759,510</b>	<b>95,943,145</b>	<b>82,788,823</b>	<b>83,188,389</b>	<b>-</b>	<b>399,566</b>	<b>198,354,620</b>
<b>Expenses from Operations</b>							
Employee Costs	(36,502,549)	(32,759,528)	(24,448,550)	(24,324,423)	-	124,127	(33,608,639)
Materials and Contracts	(25,355,482)	(26,320,840)	(15,639,021)	(13,819,609)	-11.63%	1,819,412	(31,298,232)
Utilities (gas, electricity, water etc)	(3,793,942)	(4,277,666)	(2,737,549)	(2,907,415)	-	(169,866)	(3,946,514)
Interest Expenses	0	0	0	0	-	-	0
Depreciation	(11,116,452)	(19,547,523)	(14,782,272)	(14,582,453)	-	199,819	(12,711,352)
Insurance Expenses	(1,396,264)	(1,422,188)	(1,417,163)	(1,412,105)	-	-	(1,606,065)
Other Expenses	(3,458,421)	(4,666,329)	(2,728,898)	(2,437,604)	-10.67%	291,294	(3,891,449)
<b>Total</b>	<b>(81,623,110)</b>	<b>(88,994,074)</b>	<b>(61,753,453)</b>	<b>(59,483,608)</b>	<b>-</b>	<b>2,269,845</b>	<b>(87,062,252)</b>
<b>Non Operating Grants, Subsidies and Contributions</b>							
Contributions	23,018,202	24,014,243	16,406,782	16,638,766	-	231,984	9,313,340
Profit On The Sale Of Assets	39,058	30,960	24,193	57,114	136.08%	-	91,170
Loss On Asset Disposal	(30,420)	(90,636)	(38,891)	(175,666)	351.69%	(136,775)	(653,689)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	(57,730)
<b>Change In Net Assets From Operations</b>	<b>42,163,240</b>	<b>30,903,638</b>	<b>37,427,454</b>	<b>40,224,994</b>	<b>-</b>	<b>-</b>	<b>119,985,458</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

**Variance Commentary by Nature & Type**

Revenues from Operations	Material Variance		Significant Items	
All Other	47.23%	306,580	163,132	▲ Over budget in Workers Comp & Insurance Rebate
			104,083	▲ Over budget In PUPP Reimbursements- Search/Legal Fees
Expenses from Operations	Material Variance		Significant Items	
Materials and Contracts	-11.63%	1,819,412	239,910	▼ Under budget in Karratha Golf Course/Bowling Green Facility
			223,550	▼ Under budget in KTA Airport - Recoverable
			181,881	▼ Under budget in Wickham Recreation Facility Grounds
			135,139	▼ Under budget in KTA Airport - Landside Mtce
			114,567	▼ Under budget in Roundabout Maintenance
			90,284	▼ Under budget in Litter Control
			79,038	▼ Under budget in KTA Airport - Airside Mtce
			63,322	▼ Under budget in Office Expenses-Corp Services Admin
			60,912	▼ Under budget in Arts & Cultural Program
			57,471	▼ Under budget in WM-Design & Investigation
			54,793	▼ Under budget in Computer Network Expenses
			51,851	▼ Under budget in Roebourne Aquatic Centre
			51,408	▼ Under budget in Parks & Gardens Maintenance
			50,777	▼ Under budget in Office Expenses-Pship Mgmt Team
Other Expenses	-10.67%	291,294	268,452	▼ Under budget in Non Statutory Donations
Non- Operating Revenue	Material Variance			
Loss on Asset Disposal	351.69%	136,775	156,210	▲ Over budget in Loss on Sale - Sanitation
			19,424	▼ Under budget in Loss on Sale - Landfill

<b>City of Karratha</b>									
<b>Rate Setting Statement</b>									
<b>for the period ending 31 March 2016</b>									
			<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Impact on Surplus</b>
			<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Rate Setting Statement</b>									
<b>Operating</b>									
<b>Revenues (Sources)</b>									
General Purpose Funding (excluding Rates)	03		6,663,088	4,393,809	3,598,390	3,629,010	-	-	
Governance	04	16	252,530	238,678	183,303	230,091	25.52%	-	
Law, Order And Public Safety	05		547,365	364,117	319,629	340,247	-	-	
Health	07		165,200	191,942	184,342	186,727	-	-	
Education and Welfare	08		58,920	67,550	52,820	61,436	16.31%	-	
Housing	09		1,269,099	397,471	290,306	319,780	10.15%	-	
Community Amenities	10		19,953,978	17,179,056	10,720,076	11,987,759	11.83%	1,267,683	↑
Recreation And Culture	11		20,400,565	24,448,257	20,895,770	20,358,105	-	(537,665)	↓
Transport	12		32,794,777	31,443,179	21,891,623	21,551,606	-	(340,017)	↓
Economic Services	13		442,790	382,442	304,052	284,416	-	-	
Other Property And Services	14		5,400	253,394	231,034	422,006	82.66%	190,972	↑
			<b>82,553,712</b>	<b>79,359,895</b>	<b>58,671,345</b>	<b>59,371,182</b>	-	<b>699,837</b>	
<b>Expenses (Applications)</b>									
General Purpose Funding	03		(3,795,500)	(3,869,294)	(218,494)	(222,099)	-	-	
Governance	04	16	(3,621,226)	(3,791,112)	(1,936,812)	(2,345,300)	21.09%	(408,488)	↓
Law, Order And Public Safety	05		(1,928,502)	(1,897,686)	(1,340,072)	(1,248,364)	-	91,708	↑
Health	07		(1,275,319)	(1,329,690)	(1,023,947)	(976,727)	-	-	
Education and Welfare	08		(181,526)	(175,310)	(133,962)	(129,398)	-	-	
Housing	09		(474,793)	(294,211)	(274,072)	(725,311)	164.64%	(451,239)	↓
Community Amenities	10		(14,741,963)	(13,935,199)	(10,347,502)	(8,941,385)	-13.59%	1,406,117	↑
Recreation And Culture	11		(31,046,909)	(32,019,956)	(23,066,713)	(21,640,908)	-	1,425,805	↑
Transport	12		(21,461,286)	(29,718,832)	(22,040,525)	(20,728,120)	-	1,312,405	↑
Economic Services	13		(2,893,856)	(2,453,459)	(1,718,595)	(1,660,121)	-	58,474	↑
Other Property And Services	14		(232,650)	400,039	308,350	(1,041,542)	-437.78%	(1,349,892)	↓
			<b>(81,653,530)</b>	<b>(89,084,710)</b>	<b>(61,792,344)</b>	<b>(59,659,275)</b>	-	<b>2,133,069</b>	
<b>Capital</b>									
<b>Revenue</b>									
Proceeds From Disposal Of Assets			841,000	787,333	563,833	551,956	-	-	
Tsf From Aerodrome Reserve	702		693,655	861,539	2,424,134	2,424,134	-	-	
Tsf From Royalties for Regions Reserve	792		-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	717		766,000	557,045	-	-	-	-	
Tsf From Infrastructure Reserve	727		2,245,744	3,700,142	1,373,425	782,740	-43.01%	(590,685)	↓
Tsf From Partnership Reserve	814		18,870,646	18,030,936	8,473,901	8,473,904	-	-	
Tsf From Waste Management Reserve	737		49,222	-	-	-	-	-	
Tsf From Housing Reserve	742		-	-	-	-	-	-	
Tsf From Public Open Space Reserve	762		-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	757		75,920	76,732	76,732	76,732	-	-	
Tsf From Dampier Drainage Reserve	722		-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	707		-	-	-	-	-	-	
Tsf From Junior Sport Reserve	772		-	-	-	-	-	-	
Tsf From Workers Comp Reserve	732		-	-	-	-	-	-	
Tsf From Employee Entitlements Reserve	797		-	-	-	-	-	-	
Tsf From Community Development Reserve	802		325,000	1,140,455	88,484	226,123	-355.55%	(314,607)	↓
Tsf From Mosquito Control Reserve	777		-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	782		-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	805		363,384	4,278,387	4,092,575	4,092,575	-	-	
Tsf From Restricted Funds Reserve	808		-	-	-	-	-	-	
Tsf From History & Cultural Publications	767		-	-	1,944	1,945	-	-	
Tsf From Pilbara Underground Power Reserve	817		3,600,000	3,600,000	-	-	-	-	
Restricted Funds Utilised			-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions			-	-	-	-	-	-	
New Loans Raised			-	-	-	-	-	-	
Other Loan Principal Income			237,260	742,459	742,459.00	742,459.41	-	-	
Repayments Of Self Supporting Loans			6,166	6,166	6,166.00	6,166.28	-	-	
Repayments Of Interest Free Loans To Local Groups			-	-	-	-	-	-	
			<b>28,073,997</b>	<b>33,781,194</b>	<b>17,843,653</b>	<b>16,926,488</b>	-	<b>(917,165)</b>	

<b>City of Karratha</b>								
<b>Rate Setting Statement</b>								
<b>for the period ending 31 March 2016</b>								
Rate Setting Statement		Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
		\$	\$	\$	\$	%	\$	
<b>Expenses</b>								
Purchase Of Assets - Land		-	-	-	-	-	-	-
Purchase Of Assets - Artwork		-	-	-	-	-	-	-
Purchase Of Assets - Buildings		(24,247,855)	(22,446,612)	(17,782,074)	(16,169,131)	-	1,612,943	↑
Purchase Of Assets - Equipment		(117,500)	(29,523)	(24,523)	(71,797)	192.77%	-	-
Purchase Of Assets - Furniture & Equipment		(386,026)	(181,176)	(137,976)	(39,338)	-71.49%	98,638	↑
Purchase Of Assets - Plant		(3,399,000)	(2,107,421)	(1,349,421)	(1,353,358)	-	-	-
Purchase Of Assets - Infrastructure		(15,903,573)	(20,570,744)	(13,261,203)	(12,564,619)	-	696,584	↑
Loan Principal Repayments		-	-	-	-	-	-	-
Tsf To Aerodrome Reserve	701	(171,168)	(62,514)	(52,812)	(49,605)	-	-	-
Tsf To Dampier Drainage Reserve	721	(10,000)	(10,000)	(10,000)	-	-100.00%	-	-
Tsf To Plant Replacement Reserve	716	(1,234,856)	(1,164,982)	(37,652)	(35,104)	-	-	-
Tsf To Walkington Theatre Reserve	706	(1,032)	(739)	(607)	(567)	-	-	-
Tsf To Workers Compensation Reserve	731	(85,878)	(75,199)	(10,486)	(9,808)	-	-	-
Tsf To Royalties for Regions Reserve	791	-	-	-	-	-	-	-
Tsf To Infrastructure Reserve	726	(13,863,191)	(17,046,592)	(3,061,693)	(3,033,863)	-	-	-
Tsf To Partnership Reserve	813	(10,217,192)	(14,856,454)	(12,212,867)	(8,243,895)	-32.50%	3,968,972	↑
Tsf To Waste Management Reserve	736	(551,604)	(1,118,032)	(381,164)	(355,725)	-	-	-
Tsf To Housing Reserve	741	(11,028)	(7,059)	(5,715)	(5,290)	-	-	-
Tsf To Aged Persons Home Reserve	756	-	(503)	(503)	(503)	-	-	-
Tsf To Junior Sport Reserve	771	-	-	-	-	-	-	-
Tsf To Public Open Space Reserve	761	-	-	-	-	-	-	-
Tsf To Mosquito Control Reserve	776	(762)	(726)	(129)	(118)	-	-	-
Tsf To History & Cultural Publications Reserve	766	-	-	-	-	-	-	-
Tsf To Employee Entitlements Reserve	796	(2,349,594)	(1,541,608)	(74,524)	(69,356)	-	-	-
Tsf To Community Development Reserve	801	(161,784)	(820,176)	(518,139)	(518,739)	-	-	-
Tsf To Pilbara Underground Power Reserve	816	(4,833,085)	(4,458,520)	(245,896)	(3,802,505)	1446.39%	(3,556,609)	↓
Tsf To Medical Services Assistance Package Reserve	781	(57,588)	(118,983)	(5,677)	(5,296)	-	-	-
Tsf To Carry Forward Budget Reserve	804	(9,314,000)	(1,613,405)	(946,747)	-	-100.00%	946,747	↑
Tsf To Restricted Funds Reserve	807	-	-	-	-	-	-	-
Interest Free Loan Principal		-	-	-	-	-	-	-
Tsf of Unbudgeted Muni Restricted Cash		-	-	-	-	-	-	-
Income Set Aside As Restricted Funds		-	-	-	-	-	-	-
		(86,916,716)	(88,230,968)	(50,119,808)	(46,328,618)	-	3,791,190	
<b>Adjustment For Non Cash Items</b>								
Depreciation		11,116,452	19,547,523	14,782,272	14,582,453	-	(199,819)	↓
Movement in Employee Benefit Provisions		-	-	-	-	-	-	-
Movement in Accrued Interest		-	-	-	-	-	-	-
Movement in Accrued Salaries & Wages		-	-	-	(1,078,772)	-	(1,078,772)	↓
Movement in Deferred Pensioner Rates		-	-	-	-	-	-	-
(Profit) / Loss On Disposal Of Assets		(8,638)	59,676	14,698	118,552	706.59%	103,854	↑
		11,107,814	19,607,199	14,796,970	13,622,233	-	(1,174,737)	
<b>Restricted Balance BFWD - Pilbara Underground Power</b>		12,499,009	12,208,160	12,208,160	12,208,160	-	-	
<b>Unrestricted Surplus Brought Forward 1 July</b>		1,434,330	63,450	63,450	63,450	-	-	
<b>Amount Raised From Rates</b>		41,263,058	40,628,453	40,548,453	40,513,088	-	-	
<b>Restricted Balance - Pilbara Underground Power</b>		8,332,673	8,332,673	8,332,673	8,332,673	-	-	
<b>Surplus / (Deficit)</b>		<b>29,001</b>	<b>0</b>	<b>23,887,206</b>	<b>28,384,035</b>		<b>4,496,829</b>	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

### Variance Commentary by Program

Revenues from Operations	Material Variance	Significant Items		
Community Amenities	11.83%	1,267,683	1,113,308	▲ Contributions - Effluent System Upgrades - Claims from Water Corp made as spine main is laid and approved, invoice issued but not yet paid.
			54,300	▲ Contributions to Strategic Planning Office - Greater contributions than budgeted, largely Civeo contribution for minor TWA extension in accordance with approval.
Other Property and Services	82.66%	190,972	163,132	▲ Workers Comp & Insurance Rebate.
Expenses from Operations	Material Variance	Significant Items		
Governance	21.09%	408,488	74,997	▲ Contribution - Karratha Community Assoc - Request for variations being approved. Fund to be spent.
			69,997	▲ Contribution - Pt Samson Community Assoc - Request for variations being approved. Fund to be spent.
			62,641	▲ Office Expenses-Corp Services Admin
			54,793	▲ Computer Network Expenses
Housing	164.64%	451,239	451,239	▲ Various minor amounts - Housing Operating and Maintenance Costs
Community Amenities	-13.59%	1,406,117	391,900	▼ Trade/Commercial Refuse Collection - Underspent salaries and wages offset by over expenditure wages in domestic collection and Waste management employment costs.
			388,244	▼ Rubbish Collection Parks, Open Spaces & Events - Underspent salaries and wages offset by over expenditure wages in domestic collection and Waste management employment costs.
			297,810	▼ Wickham Transfer Station Costs - Underspent salaries and wages offset by over expenditure wages in domestic collection and Waste management employment costs.
			74,169	▼ Street Sweeping - Purchase Order for March not processed as yet \$40K.
			50,874	▼ Cemetery Maintenance & Burials - Likely more parks maintenance areas as works are aligned to burial requirements.
Other Property and Services	-437.78%	1,349,892	182,070	▲ Various amounts related to internal accounting of departmental allocations.
Capital Revenue	Material Variance	Significant Items		
Transfer From Infrastructure Reserve	-43.01%	590,685	590,685	▼ Transfer from Infrastructure Reserve - Timing difference for transfers related to Arts & Culture Precinct.
Transfer From Community Development Reserve	-355.55%	314,607	314,607	▼ Transfer from Community Development Reserve- Adjustment to Non Statutory Donations for 14/15 & pending transfer for associated expenditure.
Capital Expenses	Material Variance	Significant Items		
Purchase of Assets- Furniture & Equipment	-71.49%	98,638	66,436	▼ Purchase Computer Equipment
Tsf to Partnership Reserve	-32.50%	3,968,972	121,393	▼ Transfer to Partnership Reserve - Timing difference, funds to be transferred once received.
Tsf to Pilbara Underground Power Reserve	1446.39%	3,556,609	3,556,608	▲ Transfer to Pilbara Underground Power Reserve - Contributions received and transferred earlier than budgeted
Tsf to Carry Forward Reserve	-100.00%	946,747	946,747	▼ Transfer to Carry Forward Reserve - Transfer processed in April - timing difference
Non Cash Items	Material Variance	Significant Items		
Profit / Loss on Sale of Assets	706.59%	103,854	156,210	▲ Loss On Sale - Sanitation - Loss on sale of 2 x rubbish trucks.

**City of Karratha**  
**Notes to the Financial Statements**  
**for the period ending 31 March 2016**

<b>Note 1. Net Current Assets</b>	<b>Note</b>	<b>Year to Date Actual</b>	<b>2015/16 Budget Brought Forward 1 July</b>
		<b>\$</b>	<b>\$</b>
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted		19,056,276	1,291,195
Cash and Cash Equivalents - Restricted (Trust)		4,458,901	2,600,906
Cash and Cash Equivalents - Restricted - Reserves		85,870,062	84,089,304
Cash - Restricted Unspent Grants/Contributions		-	4,918
Cash - Restricted Unspent Loans		-	-
Trade and Other Receivables	1	21,435,016	27,403,212
Land held for Resale - Development Costs		524,439	524,251
Inventories		312,856	488,186
Total Current Assets		131,657,549	116,401,972
<b>Current Liabilities</b>			
Trade and Other Payables		5,403,818	16,318,915
Trust Liabilities		3,222,480	2,740,006
Bank Overdraft		-	-
Current Portion of Long Term Borrowings		-	-
Current Portion of Provisions		3,750,144	3,750,144
Total Current Liabilities		12,376,441	22,809,065
<b>Net Current Assets</b>		119,281,108	93,592,907
<b>Less</b>			
Cash and Cash Equivalents - Restricted - Reserves		(85,870,062)	(84,089,304)
Loan repayments from institutions		232,215	232,215
Movement in Accruals (Non-Cash)			485,034
Land Held for Resale		(524,439)	-
Cash - Restricted Unspent Grants/Contributions		-	4,918
Restricted Balance - Pilbara Underground Power		(12,208,160)	-
<b>Add back</b>			
Current Loan Liability		-	-
Cash Backed Employee Provisions		3,786,466	2,302,189
Current Provisions funded through salaries budget		3,686,906	537,567
<b>Net Current Asset Position</b>		28,384,035	13,065,525

## Note Explanation:

1)	Total Trade and Other Receivables	17,536,337
	Total Rates Debtors Outstanding	3,898,679

***City of Karratha***  
**Statement of Financial Position**  
**for the period ending 31 March 2016**

<b>Note 2: Statement of Financial Position</b>	<b>2015/16</b>	<b>2014/15</b>
	<b>\$</b>	<b>\$</b>
<b>Current Assets</b>		
Cash On Hand	17,805	18,705
Cash and Cash Equivalents - Unrestricted	19,038,471	1,272,490
Cash and Cash Equivalents - Restricted (Trust)	4,458,901	2,600,908
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	-	4,918
Cash and Cash Equivalents - Restricted (Reserves/Muni)	85,870,062	84,089,304
Trade and Other Receivables	21,435,016	27,403,212
Inventories	837,295	1,012,437
<b>Total Current Assets</b>	<b>131,657,549</b>	<b>116,401,974</b>
<b>Non-Current Assets</b>		
Trade and Other Receivables	42,612	547,812
Property, Plant and Equipment	211,064,793	213,137,211
Infrastructure	533,189,305	515,914,073
<b>Total Non-Current Assets</b>	<b>744,296,710</b>	<b>729,599,096</b>
<b>Total Assets</b>	<b>875,954,259</b>	<b>846,001,069</b>
<b>Current Liabilities</b>		
Bank Overdrafts	-	-
Trade and Other Payables	5,403,818	16,318,915
Trust Liabilities	3,222,480	2,740,006
Long Term Borrowings	0	-
Provisions	3,750,144	3,750,144
<b>Total Current Liabilities</b>	<b>12,376,441</b>	<b>22,809,065</b>
<b>Non-Current Liabilities</b>		
Long Term Borrowings	-	-
Provisions	705,663	705,663
<b>Total Non-Current Liabilities</b>	<b>705,663</b>	<b>705,663</b>
<b>Total Liabilities</b>	<b>13,082,105</b>	<b>23,514,728</b>
<b>Net Assets</b>	<b>862,872,155</b>	<b>822,486,341</b>
<b>Equity</b>		
Accumulated Surplus	384,016,120	344,295,518
Revaluation Surplus	392,985,970	392,825,228
Reserves	85,870,065	85,365,595
<b>Total Equity</b>	<b>862,872,155</b>	<b>822,486,341</b>



**City of Karratha**  
**Statement of Financial Activity**  
**for the period ending 31 March 2016**

<b>Note 3: Cash and Cash Equivalents</b>	<b>2015/16</b>
	\$
<b>Unrestricted Cash</b>	
Cash On Hand	17,805
Westpac on call	14,011,799
Term deposits - Westpac / WATC	-
Term deposit - Westpac	5,026,671
	<u>19,056,276</u>
<b>Restricted Cash</b>	
Reserve Funds	85,870,062
Restricted Unspent Grants	-
Westpac - Trust	4,458,901
	<u>90,328,963</u>
<b>Total Cash</b>	<u><u>109,385,238</u></u>

<b>Note 4</b>				
<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 31 March 2016</b>				
	<b>2015/2016 Budget</b>	<b>2015/2016 Amended</b>	<b>2015/2016 Year To Date Budget</b>	<b>2015/2016 Actual To Date</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (= > 10% or => \$50,000)				
<b>EXECUTIVE SERVICES</b>				
Net (Cost) Revenue to Council for Members of Council	(696,912)	(946,263)	(717,569)	(721,918)
Net (Cost) Revenue to Council for Executive Admin	(750,002)	(771,521)	(574,473)	(595,530)
<b>CORPORATE SERVICES</b>				
Net (Cost) Revenue to Council for Rates	38,260,511	37,784,404	41,237,604	41,239,136
Net (Cost) Revenue to Council for General Revenue	(12,188,601)	(15,330,744)	831,784	(2,484,288)
Net (Cost) Revenue to Council for Financial Services	(2,195,717)	(2,122,670)	(1,580,047)	(1,496,445)
Net (Cost) Revenue to Council for Corporate Services Admin	7,163,390	7,546,646	6,083,644	5,000,434
Net (Cost) Revenue to Council for Human Resources	(1,841,611)	(1,810,880)	(1,312,787)	(1,483,143)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,377,964)	(1,124,707)	(805,286)	(778,541)
Net (Cost) Revenue to Council for Information Services	(1,908,937)	(1,771,481)	(1,432,305)	(1,317,497)
Net (Cost) Revenue to Council for Television & Radio Services	(13,566)	(13,636)	(13,483)	(12,636)
Net (Cost) Revenue to Council for Business Improvement Process	(15,800)	(6,000)	0	0
Net (Cost) Revenue to Council for Staff Housing	901,019	199,541	156,839	(183,829)
Net (Cost) Revenue to Council for Public Affairs	(594,182)	(517,174)	(406,015)	(371,809)
<b>COMMUNITY SERVICES</b>				
Net (Cost) Revenue to Council for Rio Tinto Partnership	16,086,600	11,917,657	4,034,183	8,021,284
Net (Cost) Revenue to Council for Aged Persons Housing	75,920	76,732	76,732	76,732
Net (Cost) Revenue to Council for Community Development	(2,696,451)	(2,354,291)	(1,333,349)	(1,298,941)
Net (Cost) Revenue to Council for Youth Development	127,100	(65,900)	57,000	139,113
Net (Cost) Revenue to Council for Other Culture	(109,243)	(54,923)	(25,400)	(84,005)
Net (Cost) Revenue to Council for Arts & Culture Program	(152)	(176)	(176)	(176)
Net (Cost) Revenue to Council for Community Sponsorship	(911,425)	(1,523,735)	(1,070,327)	(1,084,130)
Net (Cost) Revenue to Council for Daycare Centres	(68,389)	(62,752)	(49,688)	(36,510)
Net (Cost) Revenue to Council for Child Health Clinics	(18,022)	(18,190)	(14,795)	(13,767)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(52,222)	(12,238)	(9,208)	(6,128)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(732,423)	(430,019)	(291,265)	(99,156)
Net (Cost) Revenue to Council for Libraries	(1,636,867)	(1,733,152)	(1,311,530)	(1,214,697)
Net (Cost) Revenue to Council for Cossack Operations	(349,616)	(244,739)	(128,206)	(128,236)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(966,077)	(918,859)	(524,465)	(352,733)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(699,991)	(55,326)	(346,392)	(687,862)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,338,381)	(817,466)	(311,161)	(508,174)
Net (Cost) Revenue to Council for Leisure Projects	(1,264,690)	(646,363)	(601,282)	(374,382)
Net (Cost) Revenue to Council for Playgrounds	(471,976)	(526,365)	(236,868)	(249,698)
Net (Cost) Revenue to Council for Medical Services	58,465	(37,041)	58,148	55,364
Net (Cost) Revenue to Council for Other Buildings	(91,451)	(141,842)	(107,601)	(107,964)
Net (Cost) Revenue to Council for The Youth Shed	(1,203,674)	(1,212,129)	(907,874)	(831,949)
Net (Cost) Revenue to Council for Youth Centres	(3,876)	(5,876)	(4,907)	(3,914)
Net (Cost) Revenue to Council for Karratha Leisureplex	(5,384,214)	(4,835,621)	(3,489,846)	(3,086,013)
Net (Cost) Revenue to Council for Pam Buchanan Family Centre	(88,876)	(81,166)	(63,018)	(40,630)
Net (Cost) Revenue to Council for Events & Festivals	(1,124,836)	(1,033,783)	(805,615)	(534,724)
Net (Cost) Revenue to Council for Dampier Community Hub	(13,178,086)	(12,640,256)	(10,575,262)	(10,097,982)
Net (Cost) Revenue to Council for Other Buildings (Leisure)	52,150	53,882	53,882	53,748
Net (Cost) Revenue to Council for Wickham Recreation Precinct	(583,502)	(819,351)	(28,652)	253,677
Net (Cost) Revenue to Council for Wickham Community Hub	612,608	4,013,382	2,757,157	2,810,404

<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 31 March 2016</b>				
	<b>2015/2016 Budget</b>	<b>2015/2016 Amended</b>	<b>2015/2016 Year To Date Budget</b>	<b>2015/2016 Actual To Date</b>
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) Revenue to Council for Emergency Services	(763,610)	(141,869)	(89,534)	(93,702)
Net (Cost) Revenue to Council for Ranger Services	(1,257,307)	(1,118,523)	(808,087)	(761,701)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(727,720)	(436,345)	(172,345)	(279,393)
Net (Cost) Revenue to Council for Community Safety	(225,910)	(282,962)	(220,246)	(178,927)
Net (Cost) Revenue to Council for Economic Development	(448,242)	(409,694)	(273,500)	(256,926)
Net (Cost) Revenue to Council for Camping Grounds	75,684	65,134	30,878	38,766
Net (Cost) Revenue to Council for Building Control	(451,062)	(321,578)	(184,000)	(222,524)
Net (Cost) Revenue to Council for Health Services	(1,005,815)	(986,266)	(722,840)	(672,063)
Net (Cost) Revenue to Council for Town Planning	(1,411,291)	(1,243,630)	(860,286)	(780,749)
Net (Cost) Revenue to Council for Strategic Planning	(1,434,044)	(340,734)	(222,286)	(177,366)
Net (Cost) Revenue to Council for Development Services	(53,600)	(53,600)	(35,200)	(33,444)
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) Revenue to Council for Depots	(1,014,524)	(1,007,595)	(888,702)	(852,544)
Net (Cost) Revenue to Council for Public Services Overheads	1,116,413	1,373,926	1,040,847	575,304
Net (Cost) Revenue to Council for Fleet & Plant	3,481	270,769	620,549	903,020
Net (Cost) Revenue to Council for Roads & Streets	(4,051,115)	(4,236,883)	(3,568,166)	(3,800,837)
Net (Cost) Revenue to Council for Parks & Gardens	(1,604,655)	(1,626,891)	(1,101,783)	(977,012)
Net (Cost) Revenue to Council for Drainage	(752,387)	(836,387)	(433,522)	(507,546)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,277,200)	(1,576,129)	(556,076)	(538,975)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(239,736)	550,344	(1,513,243)	410,986
Net (Cost) Revenue to Council for Cemeteries	(151,881)	(171,247)	(124,408)	(47,843)
Net (Cost) Revenue to Council for Public Toilets	(402,892)	(356,178)	(264,040)	(262,952)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(1,456,769)	(2,953,591)	(595,125)	(7,566)
Net (Cost) Revenue to Council for Town Beautification	(4,542,436)	(3,676,532)	(1,925,044)	(1,069,016)
Net (Cost) Revenue to Council for Bus Shelters	(127,000)	(141,505)	(61,505)	(59,132)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	0	0	3,157
Net (Cost) Revenue to Council for Works Overheads	243,867	555,527	407,753	566,926
Net (Cost) Revenue to Council for Parks & Gardens Overheads	1,023,529	1,083,757	818,836	518,193
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(284,140)	(159,803)	(159,803)	(163,076)
Net (Cost) Revenue to Council for Tech Services	(3,690,863)	(3,614,769)	(2,683,014)	(2,889,047)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(32,040)	(22,040)	(14,030)	(16,672)
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) Revenue to Council for Project Management	(53,012)	53,759	205,742	(126,768)
Net (Cost) Revenue to Council for Waste Collection	(1,247,495)	(762,650)	365,740	1,157,861
Net (Cost) Revenue to Council for Landfill Operations	144,600	(228,560)	(332,038)	177,348
Net (Cost) Revenue to Council for Waste Overheads	1,686,163	1,620,337	1,238,791	543,330
Net (Cost) Revenue to Council for Karratha Airport	10,069,146	10,298,069	6,714,041	7,948,352
Net (Cost) Revenue to Council for Other Airports	(6,839)	(15,206)	(9,206)	(8,524)



**9.2 LIST OF ACCOUNTS APRIL 2016**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>27 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

---

**PURPOSE**

To advise Council of payments made since the previous Ordinary Council Meeting.

**BACKGROUND**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

**LEVEL OF SIGNIFICANCE**

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Consistent with CF-5 Regional Price Preference Policy 46% of external payments reported for the period were made locally.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	4.d.1.5	Ensure financial accountability
Our Services:	4.d.1.5.2	Ensure value for money in procurement

**RISK MANAGEMENT CONSIDERATIONS**

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$\_\_\_\_\_ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 285;
- b) EFT41262 to EFT41747 (Inclusive);
- c) Cheque Vouchers 78154 to 78168 (Inclusive);
- d) Cancelled Cheques: EFT41283, EFT41301, EFT41594, EFT41721, 78166;
- e) Direct Debits: DD25281.1 to DD25481.1;
- f) Payroll Cheques \$1,490,983.52; and
- g) with the EXCEPTION OF     (as listed)

**CONCLUSION**

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$11,032,188.04 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 285;
- b) EFT41262 to EFT41747 (Inclusive);
- c) Cheque Vouchers 78154 to 78168 (Inclusive);
- d) Cancelled Cheques: EFT41283, EFT41301, EFT41594, EFT41721, 78166;
- e) Direct Debits: DD25281.1 to DD25481.1; and
- f) Payroll Cheques \$1,490,983.52;

Chq/EFT	Date	Name	Description	Amount
285	08.04.2016	Pilbara Wildlife Carers Association	Trust Refund - Facility Hire Bond WRP Amenities Hall 19/03/16 (#265160 17/03/16)	150.00
EFT41262	24.03.2016	City of Karratha	Payroll deductions	1,233.69
EFT41263	24.03.2016	City of Karratha - Social Club	Payroll deductions	1,380.00
EFT41264	24.03.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT41265	24.03.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT41266	24.03.2016	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT41267	24.03.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT41268	24.03.2016	Maxxia Pty Ltd	Payroll deductions	13,420.19
EFT41269	24.03.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT41270	24.03.2016	R Steinki (Mortgage Account )	Home Ownership Allowance	800.00
EFT41271	24.03.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance	1,394.17
EFT41272	26.03.2016	Australian Taxation Office	Payroll deductions	273,277.00
EFT41273	26.03.2016	Child Support Agency	Payroll deductions	1,147.34
EFT41274	30.03.2016	Traffic Agency / The Beardman Family Trust	Youth Week - Live Performances & Sound And Lighting 50% Deposit	16,283.30
EFT41275	01.04.2016	Telstra Corporation Ltd	Telephone Usage Charges	133.93
EFT41276	01.04.2016	Horizon Power	Electricity Usage Charges	153.14
EFT41277	01.04.2016	Water Corporation	Water Usage Charges	4,989.19
EFT41278	01.04.2016	Water Corporation	Water Usage Charges	33,074.58
EFT41279	01.04.2016	Water Corporation	Water Usage Charges	11,082.87
EFT41280	01.04.2016	Supercivil Pty Ltd	Footpath & Kerb Maintenance - Various Kerb Repairs In Bulgarra	114,060.82
EFT41281	01.04.2016	Chandler Macleod	Labour Hire - Litter Crew	14,056.06
EFT41282	01.04.2016	Civica Pty Ltd	Renewal Year 5 - Civica Spydus Managed Service Library Management System 01/04/16 To 31/03/17	15,400.00
EFT41283	01.04.2016	Gresley Abas Pty Ltd	Cancelled Cheque	-4,058.23
EFT41284	01.04.2016	Arcadis Australia Pacific Pty Ltd (Formerly Hyder Consulting)	Kta Effluent Reuse Scheme - Detailed Design Of Additional Irrigation Pipe Sections	19,533.80
EFT41285	01.04.2016	Latrobe Holdings Pty Ltd T/as LMW	Kta Airport - Provide Rental Valuations	9,900.00
EFT41286	01.04.2016	Melbourne International Comedy Festival Ltd	2016 Melbourne International Comedy Festival - Performance in Karratha 2-3/06/2016 at Karratha Leisureplex	8,525.00

Chq/EFT	Date	Name	Description	Amount
EFT41287	01.04.2016	Paintball Eruption	Youth Projects - 50% Deposit For Paintball On 15/04/16 In Wickham	9,625.00
EFT41288	01.04.2016	Repucom Pty Ltd	Market Research Agency Services To Evaluate Major Events Sponsorship Scheme Mess Events	25,264.80
EFT41289	01.04.2016	Sanders Turner Ellick Architects ( STEA )	KTA Airport Terminal Expansion - To Progress And Complete Third STOP/GO Point (RFT01 - 12/13)	12,243.00
EFT41290	01.04.2016	Tarampa Music Pty Ltd	NAIDOC 2016 - Troy Cassar-Daley Performance - Sunday 10 July 2016 - 50% Up Front Payment	17,600.00
EFT41291	04.04.2016	Pindan Contracting Pty Ltd	Dampier Community Hub - Award of RFT 11-14/15 Construction Progress Claim #13	1,603,722.82
EFT41292	01.04.2016	Ispix	ADSL2+ Data Services - Dampier Library Roebourne Wickham Library 22/03/16 - 21/03/17	165.00
EFT41293	01.04.2016	North West Realty	19 Leonard Way - Water Usage 08/02 To 03/03/16 24 Days	91.08
EFT41294	01.04.2016	Pilbara Real Estate	14 Honeyeater Corner - Water Usage 19/01 To 15/03/16 56 Days 75 Kl	113.85
EFT41295	01.04.2016	Everywhere Travel & Cruise Karratha (Previously Helloworld North West	Flights - Repucom WA Day Long Weekend	1,750.00
EFT41296	01.04.2016	Yaandina Family Centre Inc	Grant Reference CC/10/Feb/16 Support For Implementing 'Out On Country' Program Building Social & Emotional Wellbeing For Aboriginal People Of Roebourne	1,650.00
EFT41297	01.04.2016	BP Roebourne	Diesel - Wickham/Roebourne Ambulances	90.12
EFT41298	01.04.2016	Wickham Service Station	Diesel - Wickham/Roebourne St John Ambulance	223.68
EFT41299	01.04.2016	Cleverpatch Pty Ltd	Library - Craft Supplies	388.14
EFT41300	01.04.2016	Ergolink	Office Chair - Including Freight To Karratha	710.45
EFT41301	01.04.2016	Grace Removals Group	Cancelled Cheque	0.00
EFT41302	01.04.2016	Movingco Pty Ltd	HR - Interstate Staff Relocation - 21/03/2016	4,500.00
EFT41303	01.04.2016	Tubal Pty Ltd	Enrolment Fee for Future Skills WA Traineeship - BSB40507 Cert IV Business Administration: 2016 Fee Adjustment	21.60
EFT41304	01.04.2016	The Harbour Agency Pty Ltd	NAIDOC 2016: Dan Sultan Performance - 10 July 2016 75% on Signed Agreement	26,400.00
EFT41305	01.04.2016	Wormald Australia Pty Ltd	Annual Survey, Fire Pane and Tank Hydrant Testing - Various Sites	2,635.77
EFT41306	01.04.2016	WA Billboards	Moonrise Cinema 2016 - Billboard Filler Advertising At Airport	1,375.00
EFT41307	07.04.2016	Main Roads Western Australia	Searipple Road Bridge - Superstructure Replacement And Guardrail Upgrade	440,000.00
EFT41308	07.04.2016	MSS Security	Screening and Security Services - February 2016	240,654.23
EFT41309	07.04.2016	Prompt Fencing Pty Ltd	Kta Airport - Fencing Supply Delivery And Installation In Compliance With The Specification	109,725.00
EFT41310	07.04.2016	Aerodrome Management Services Pty Ltd	KTA Airport - Annual Technical Inspection Of The KTA Aerodrome As Required By Casa Civil Aviation Safety Regulations 139	4,695.00
EFT41311	07.04.2016	Staples Australia	Stationery Items - Various	297.11
EFT41312	07.04.2016	Chandler Macleod	Labour Hire - Litter Crew	14,150.40
EFT41313	07.04.2016	Signature Music Pty Ltd	Australia Day 2016 - Production Fee	5,610.00
EFT41314	07.04.2016	Grant Thornton (WA) Pty Ltd	Final Fee for the Audit of the City of Karratha for the year ending 30 June 2015	6,500.00
EFT41315	07.04.2016	G Harlen	Reimbursement For Hand Tally Counter	15.95
EFT41316	07.04.2016	Hart Sport	WRP - Supply & Deliver Kidz Sportz Equipment For Holiday Program	1,034.70
EFT41317	07.04.2016	Hathaways Lubricants	Stock	605.00
EFT41318	07.04.2016	Karratha Visitor Centre	Karratha Visitor Centre - Building Improvements As Per Council Resolution. Installation Of Replacement Air-conditioner	3,410.00



Chq/EFT	Date	Name	Description	Amount
EFT41319	07.04.2016	LRW'S Electrical	Parts for Plant Repairs	59.90
EFT41320	07.04.2016	Norwest Sand & Gravel Pty Ltd	Roebourne Heritage Trail Project - 12 Tonne Of 20mm Red Rock For The Front Of The Roebourne Police Station	1,056.00
EFT41321	07.04.2016	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock	664.26
EFT41322	07.04.2016	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Dampier Sites- Electricity Charges 28/01 To 09/03/16	1,526.53
EFT41323	07.04.2016	Parry's Merchants	The Youth Shed - Cafe Stock	694.85
EFT41324	07.04.2016	Perth Irrigation Centre	Stock - Retic	2,572.05
EFT41325	07.04.2016	St John Ambulance- Karratha	Training - Provide First Aid	199.00
EFT41326	07.04.2016	SAI Global Ltd	Australian Standard Contract Usage Product And Licence Fees	1,915.09
EFT41327	07.04.2016	TNT Express	Freight	1,460.69
EFT41328	07.04.2016	The Retic Shop	Stock - Retic	1,017.84
EFT41329	07.04.2016	Wickham Community Association (Inc)	15/16 Roebourne ACADS - 2016 Roebourne Anzac Day Event - 50% Progress Payment	3,300.00
EFT41330	07.04.2016	Worksense Safety & Workwear	Stock / Uniforms	1,081.37
EFT41331	07.04.2016	Atom Supply	Stock Purchases	649.96
EFT41332	07.04.2016	J Blackwood & Son Pty Limited	Safety Boots, Pressure Pak, Tools, Gloves	589.14
EFT41333	07.04.2016	Airservices Australia	KTA Airport - ERSA (En Route Supplement Australia) Loose Leaf with RDS (12 Months)	103.90
EFT41334	07.04.2016	Auslec	KLP - Replacement 18w 4 Pin Light Globes	76.12
EFT41335	07.04.2016	Onyx (Aust) Pty Ltd	Catering - Meetings	900.00
EFT41336	07.04.2016	Acromat Pty Ltd	WRP - Sports Equipment	875.93
EFT41337	07.04.2016	Art Almanac Division of Nextmedia	Cossack Art Awards 2016 - Advertising In Art Almanac	470.25
EFT41338	07.04.2016	Aha! Consulting Pty Ltd (Unified Service Trust)	HR - Delivery of Certificate of Engagement Qualification - Engagement Methods 1 & 2 March - Delivery & Modules	8,063.00
EFT41339	07.04.2016	All Access Australasia	Library - New Resources	660.74
EFT41340	07.04.2016	Atlas Iron Ltd	Rates Refund For Assessment A79069	5.55
EFT41341	07.04.2016	Barth Bros Automotive Machine	Plant - Freight	82.45
EFT41342	07.04.2016	Beaurepaires	Plant Repairs	3,192.40
EFT41343	07.04.2016	BC Lock & Key	Padlocks and Keys	482.42
EFT41344	07.04.2016	Beacon Equipment	Stock	90.25
EFT41345	07.04.2016	BB Landscaping WA Pty Ltd	7B Leonard - Retic Repairs	597.85
EFT41346	07.04.2016	Centurion Transport Co Pty Ltd	Freight Charges	1,474.31
EFT41347	07.04.2016	Command IT Services	IT - UPS Replacement	2,308.24
EFT41348	07.04.2016	Comtec Data Pty Ltd	KTA Airport - Rectify Communications From MDF To New Fire Panel	1,589.50
EFT41349	07.04.2016	CS Legal (The Pier Group Pty Ltd t/as)	Legal Costs	5,264.78
EFT41350	07.04.2016	Complete Tyre Solutions Pty Ltd	Plant Repairs	616.00
EFT41351	07.04.2016	Daysafe Training & Assessing	7 Mile Waste - VOC Waste Services Staff	911.63
EFT41352	07.04.2016	Lisa Pearce T/A Karratha Mobile Veterinary Services	Animal Control	856.00

Chq/EFT	Date	Name	Description	Amount
EFT41353	07.04.2016	Development Cartographics (The Trustee for The Beal Family Trust)	Aerial Photos For Karratha Dampier Roebourne Wickham And Point Samson	226.88
EFT41354	07.04.2016	Double R Equipment Repairs	Plant Repairs	11,011.04
EFT41355	07.04.2016	Dampier Party Hire	The Youth Shed - Masked Ball Event Slushy Machine Hire 18/03/16	250.00
EFT41356	07.04.2016	E & MJ Rosher Pty Ltd	Parts for Plant Repairs	2,002.10
EFT41357	07.04.2016	Ezi-Hose Pty Ltd	Parts for Plant Repairs	1,590.10
EFT41358	07.04.2016	Foxtel For Business	KLP - Monthly Foxtel Charges 18/03 To 17/04/16	320.00
EFT41359	07.04.2016	FE Technologies Pty Ltd	Karratha Library - Annual Maintenance Fee RFID Equipment Inv.#SVIP014231	5,082.00
EFT41360	07.04.2016	Grace Removals Group	HR - Staff Relocation Costs	6,857.29
EFT41361	07.04.2016	Global Security Management (WA)	Nightly Security Patrols - February 2016	5,263.50
EFT41362	07.04.2016	Gresley Abas Pty Ltd	Dampier Community Hall - Variation 23 - Hall Roof Replacement Review	11,022.53
EFT41363	07.04.2016	Geological Resources Pty Ltd	Rates Refund For Assessment A89116	50.00
EFT41364	07.04.2016	Horizon Power	Upgrade Effluent Systems - Connection Application	7,037.76
EFT41365	07.04.2016	Ian Robert Jack	Rates Refund For Assessment A88307	3,472.00
EFT41366	07.04.2016	Home Hardware Karratha	Kta Airport - General Hardware	228.01
EFT41367	07.04.2016	Harvey Norman Business And Education	Kta Airport - 2 x Philips BDL4330QL 43In LED Display	1,691.20
EFT41368	07.04.2016	Iron Mountain Mining Ltd	Rates Refund For Assessment A88154	498.09
EFT41369	07.04.2016	Indee Gold Pty Ltd	Rates refund for assessment A76660	1,466.41
EFT41370	07.04.2016	Karratha Signs ( Formerly J G Graphix)	Comedy Festival - Printing Of MICF 2016 Posters	165.00
EFT41371	07.04.2016	James Bennett Pty Limited	Library - New Resources	221.33
EFT41372	07.04.2016	Jolly Good Auto Electrics	Plant Repairs	2,383.20
EFT41373	07.04.2016	Beyond Carpentry Contracting	Kta Main Admin - Adjust Fire Extinguishers To Make Compliant, WRP - Repair Loose Pool Tiles, Clarkson Way - Repair Locks & Gate, Tambrey Oval - Repair Toilet Door	8,178.50
EFT41374	07.04.2016	Karratha Glass Service	Plant Repairs	1,127.50
EFT41375	07.04.2016	Karratha Smash Repairs	Plant Repairs	990.00
EFT41376	07.04.2016	Karratha Gymnastics Club	Kidsport Program - Payment Of Kidsport Fee For E. Powell	200.00
EFT41377	07.04.2016	Karratha Shooting Supplies	KTA Airport - Service Shotgun	220.00
EFT41378	07.04.2016	Karratha Storm Junior Rugby League	Kidsport Program - Kidsport Registration Fees For G. Palmer	125.00
EFT41379	07.04.2016	Kwik Kopy Printing Centre	Printing Of Rear View Mirror Service Tags X 500	655.56
EFT41380	07.04.2016	Komatsu Australia Pty Ltd	Plant Repairs	1,906.51
EFT41381	07.04.2016	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	638.00
EFT41382	07.04.2016	Karratha Environmental Crushing Pty Ltd	Removal of Recycled Glass	77.44
EFT41383	07.04.2016	Karratha Panel & Paint (Tunstead Family Trust T/A)	Removal of Abandoned Vehicles	198.00
EFT41384	07.04.2016	Legend Mining Limited	Rates refund for assessment A79085	473.52

Chq/EFT	Date	Name	Description	Amount
EFT41385	07.04.2016	Lightbase Pty Ltd	Bulgarrá And Millars Well Ovals - Replacement Of Light Globes Reflectors And Realignment Of Oval Lighting	6,798.00
EFT41386	07.04.2016	Landgate	Land Enquiry - Title Searches	913.23
EFT41387	07.04.2016	J Leahy	Reimbursement For Study Assistance	2,914.97
EFT41388	07.04.2016	Rohitash Prakash Lal	Rates Refund For Assessment A77796	1,708.26
EFT41389	07.04.2016	MAK Industrial Water Solutions Pty Ltd	WWTP - Service & Operations Monthly Management February 2016	20,259.10
EFT41390	07.04.2016	Minprovisé Pty Ltd	Rates Refund For Assessment A89455	303.62
EFT41391	07.04.2016	North West Tree Services	Cossack Grounds Maintenance - Supply & Deliver Mulch	880.00
EFT41392	07.04.2016	NYFL Ltd	Litter Collection Services - Roebourne February 2016	5,214.00
EFT41393	07.04.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water Bottle Refills	194.95
EFT41394	07.04.2016	DONALD KIMBERLEY NORTH	Rates Refund For Assessment A88115	476.64
EFT41395	07.04.2016	Nielsen Liquid Waste Services Pty Ltd	Kta Depot & Cossack - Pump Out Septics	1,836.00
EFT41396	07.04.2016	Ixom Operations Pty Ltd (Orica)	Stock	499.95
EFT41397	07.04.2016	Onie's Angels Cleaning Service	HR - Full Vacate Clean And Professional Carpet Clean 19 Leonard Way Karratha	1,072.50
EFT41398	07.04.2016	Pilbara Institute	Moonrise Cinema Venue Bookings March 2016	6,332.20
EFT41399	07.04.2016	D Pentz	Reimbursement Of Utilities as per Employment Contract	138.20
EFT41400	07.04.2016	PrintSync Norwest Business Solutions	Photocopier Charges	3,365.42
EFT41401	07.04.2016	Repco Auto Parts	Stock	774.39
EFT41402	07.04.2016	Raeco	Library - New Furniture	5,567.24
EFT41403	07.04.2016	Red Dot Stores	Youth Services - Eastern Corridor - Craft Supplies For Regular Programming At The Base	273.25
EFT41404	07.04.2016	Roebourne Dingo Hire	Wickham Skate Park - Hire Of Machinery And Operator For The Drilling Of 70 Holes For Trees, Removal of Abandoned Vehicles	2,100.00
EFT41405	07.04.2016	Road Specialist Australia Pty Ltd	Parts for Plant Repairs	4,499.00
EFT41406	07.04.2016	RFF Pty Ltd	Coastal Management Strategy	3,850.00
EFT41407	07.04.2016	Statewide Bearings	Parts for Plant Repairs	554.22
EFT41408	07.04.2016	Kmart Karratha	The Youth Shed - Masked Ball Prizes 18/03/16	144.50
EFT41409	07.04.2016	Broometown Holdings T/A Subway Karratha	Catering - Meetings	201.00
EFT41410	07.04.2016	Sanders Turner Ellick Architects ( STEA )	Kta Airport - Travel And Accommodation Disbursements 24/11/15 & 26/09/13	6,549.77
EFT41411	07.04.2016	Designa Sabar Pty Ltd	KTA Airport - Preventive Maintenance Agreement From July 2015 To June 2016	4,004.60
EFT41412	07.04.2016	G Shoemark	Reimbursement Of Utilities as per Employment Contract	82.13
EFT41413	07.04.2016	Scott Printers Pty Ltd	Photocopier Charges	317.90
EFT41414	07.04.2016	Schneider Electric (Australia) Pty Ltd	Effluent Upgrade Systems - Clearscada Server 5000 Pt Sw	18,670.52
EFT41415	07.04.2016	Skipper Transport Parts (formerly Covs)	Stock	314.28
EFT41416	07.04.2016	Super Cheap 3D	Karratha Arts & Community Precinct - Delivery Of A 3D Architecturally Rendered Fly Through Video	10,000.00
EFT41417	07.04.2016	Trugrade Pty Ltd	Stock	285.78
EFT41418	07.04.2016	Trasan Contracting	Variation Of Works To 7B Leonard. Approved 25/02 (NCR20059)	8,369.20

Chq/EFT	Date	Name	Description	Amount
EFT41419	07.04.2016	Transoft Solutions (Aust) Pty Ltd	IT Software Expenses - Auto Turn SL Renewal Exp 2017	1,100.00
EFT41420	07.04.2016	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema 2016 - The Revenant	860.79
EFT41421	07.04.2016	The Walt Disney Company Pty Ltd	Moonrise Cinema 2016 - The Good Dinosaur	984.74
EFT41422	07.04.2016	TenderLink.com	Tender Advertising	330.00
EFT41423	07.04.2016	TWH Plumbing	5A Leonard Way - Reinstate Water Filter In Laundry, 22 Gecko - Repair Toilet, Baynton West Park - Repair Taps in Toilets	1,107.38
EFT41424	07.04.2016	Datacom Services (WA) Pty Ltd	Dell SonicWALL TZ300 Wireless-AC - Security Appliance with 2 years Comprehensive Gateway Security Suite	8,902.69
EFT41425	07.04.2016	Turf Whisperer	Golf Course Redevelopment - Golf Course Superintendent 07-20/03/2016	8,022.78
EFT41426	07.04.2016	Karratha Timber & Building Supplies	General Hardware Items - Various Sites	367.13
EFT41427	07.04.2016	Venturex Resources Limited	Rates Refund For Assessment A74663	14.77
EFT41428	07.04.2016	Village Roadshow Pty Ltd	Moonrise Cinema 2016 - Goosebumps	686.31
EFT41429	07.04.2016	Vicki Long & Associates (Astron Engineering Pty Ltd)	Bush Tucker Trail Project - Botanist Consultant	1,188.00
EFT41430	07.04.2016	Woolworths (WA) Ltd	The Youth Shed - Cafe Stock, SP & I Kitchen Stock, Libraries - Easter Prizes, Seniors Event Catering, KLP - Supplies for Holiday Programs, Cossack - Cleaning Equipment, KLP Swim Nappies for Resale	2,030.22
EFT41431	07.04.2016	Wormald Australia Pty Ltd	Portable Fire Equipment Testing - AS1851-2012	5,054.51
EFT41432	07.04.2016	A Ward	Reimbursement For Expenses Paid For 51 Clarkson Way	392.00
EFT41433	07.04.2016	Wrapped Creations	Event Management - Melbourne International Comedy Festival 2016 02-03/06/2016 50% Deposit	30,673.80
EFT41434	07.04.2016	Yakka Pty Ltd	Uniforms	459.90
EFT41435	07.04.2016	Nakamura Chocolates	Sister City Rizhao - 15 x Gifts	390.00
EFT41436	08.04.2016	Elena Adams	Trust Refund - Asic Card Bond (#240193 05/11/14) E Adams	50.00
EFT41437	08.04.2016	Jenna Carr	Trust Refund - Car Parking Bond (#260642 08/01/16) J Carr	50.00
EFT41438	08.04.2016	Michelle Fellows	Trust Refund - Asic Card Bond (#251037 29/07/15) M Fellows	100.00
EFT41439	08.04.2016	Pamela Imanzia	Trust Refund - Asic Card Bond (#257931 13/11/15) P Imanzia	100.00
EFT41440	08.04.2016	Jessie Mackie	Trust Refund - Asic Card Bond (#255175 30/09/15) J Mackie	50.00
EFT41441	08.04.2016	T Srisanri	Travel Assistance Trust Withdrawal	4,000.00
EFT41442	08.04.2016	Asad Abbas Saaram	Trust Refund - Car Park Bond (#60441 04/01/16) A Saaram	100.00
EFT41443	08.04.2016	Wickham Cricket Club	Trust Refund - Facility Hire Bond Wrp Cricket Nets 03/09/15 To 19/03/16 (#254207 02/09/15)	250.00
EFT41444	12.04.2016	Telstra Corporation Ltd	Telephone Usage Charges	13,195.53
EFT41445	12.04.2016	Water Corporation	Water Usage Charges	1,965.13
EFT41446	12.04.2016	Horizon Power	Electricity Usage Charges	236,596.66
EFT41447	12.04.2016	Water Corporation	Water Usage Charges	2,311.62
EFT41448	12.04.2016	Water Corporation	Water Usage Charges	1,743.07
EFT41449	12.04.2016	Water Corporation	Water Usage Charges	2,225.97
EFT41450	12.04.2016	Water Corporation	Water Usage Charges	7,445.94
EFT41451	12.04.2016	Water Corporation	Water Usage Charges	4,712.01

Chq/EFT	Date	Name	Description	Amount
EFT41452	12.04.2016	City of Karratha	Payroll deductions	667.69
EFT41453	12.04.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT41454	12.04.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT41455	12.04.2016	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT41456	12.04.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT41457	12.04.2016	Maxxia Pty Ltd	Payroll deductions	13,047.10
EFT41458	12.04.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT41459	12.04.2016	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT41460	12.04.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance	1,394.17
EFT41461	12.04.2016	Australian Taxation Office	Payroll deductions	283,501.00
EFT41462	12.04.2016	Child Support Agency	Payroll deductions	1,147.34
EFT41463	14.04.2016	Australia Post	Postage - February 2016 Admin	1,675.60
EFT41464	14.04.2016	Signature Music Pty Ltd	Moonrise Cinema - Projectionist For February 2016	4,466.00
EFT41465	14.04.2016	Department Of Agriculture & Food	Tree & Shrub Planting - Plant Quarantine	61.00
EFT41466	14.04.2016	Forpark Australia	Playground Maintenance - Swing-A-Way Seat And Chairs	1,575.20
EFT41467	14.04.2016	Karratha Visitor Centre	Karratha Visitor Centre - Q2 2016 Quarterly Funding Payment As Per Council Resolution 153332 Apr-Jun 2016	44,753.10
EFT41468	14.04.2016	Caltex Energy WA (Link Energy Pty Ltd)	Bulk Fuel - Stock	29,716.22
EFT41469	14.04.2016	Perth Irrigation Centre	Upgrade Effluent Systems - Bermad 410 Series W/data Coil 3 Way Flanged, Stock - 50 Stn Controller 2W	7,655.27
EFT41470	14.04.2016	Risk Management Technologies ( RMT )	Chemalert System License Renewal (Exp: 09/04/2017)	6,096.20
EFT41471	14.04.2016	Australasian Performing Right Assoc (APRA)	APRA Music License Fees	3,399.50
EFT41472	14.04.2016	West End Arts Australia Pty Ltd T/A Archipelago Arts	Commission Of The Dampier Community Hub Public Art Project	23,100.00
EFT41473	14.04.2016	BOC Limited	Karratha Airport - Oxygen Industrial E2 Size Cylinder Rental: 28.11.2015 - 28.12.2015	535.01
EFT41474	14.04.2016	BMT JFA Consultants Pty Ltd	Karratha Back Beach - Redesign Of Ramps Jetty And Carpark Area	14,960.00
EFT41475	14.04.2016	Brandme Promotional Pty Ltd	WRP - Supply & Deliver 200 x Sports Bags And 200 x Sports Towels	4,999.50
EFT41476	14.04.2016	Cabcharge Australia Pty Ltd	Cabcharge - Feb & March 2016	1,608.30
EFT41477	14.04.2016	Corporate Sports Australia	Major Events Sponsorship Scheme - 2016 City to Surf	16,500.00
EFT41478	14.04.2016	Complete Tyre Solutions Pty Ltd	Plant Repairs	4,863.90
EFT41479	14.04.2016	Data#3 Limited	IT Software Expenses - Premier Pro For Public Affairs Department	197.93
EFT41480	14.04.2016	Documentation Pty Ltd T/A Discovery Media	Cossack Art Awards 2016 - Advertising In Art Prizes	400.00
EFT41481	14.04.2016	Insight Callcentre Services	Overcall Fees For Month Of February 2016	1,011.01
EFT41482	14.04.2016	Stott & Hoare	IT- LTO 6 Tape Cartridge	539.00

Chq/EFT	Date	Name	Description	Amount
EFT41483	14.04.2016	Seaview Orthotics	Stock - Tips For Ranger Grabbers	170.60
EFT41484	14.04.2016	Select Music Agency	NAIDOC 2016 - Performance By Thelma Plum 50% On Signed Contract	6,600.00
EFT41485	14.04.2016	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema 2016 - Deadpool 19/03/16	1,831.50
EFT41486	14.04.2016	LFA First Response (Previously - Alpha First Aid Supplies Pty Ltd )	Stock	126.50
EFT41487	14.04.2016	Karratha First National Real Estate	Rates refund for assessment A31642	559.70
EFT41488	14.04.2016	Chefmaster Australia	Stock	1,950.95
EFT41489	14.04.2016	Staples Australia	Stationery Items - Various	4,188.06
EFT41490	14.04.2016	Transpacific Cleanaway	Community Development - Supply 12 Secure Document Disposal Bags	751.08
EFT41491	14.04.2016	Cardno WA Pty Ltd	Karratha Foreshore Management - Fee For Detailed Design Of Searipple Node For Period Ending 26/02/16	40,030.00
EFT41492	14.04.2016	Chandler Macleod	Labour Hire - Litter Crew	11,792.00
EFT41493	14.04.2016	GHD Pty Ltd	Bulgarra Retractable Hockey Net - Footing Cad Drawings For Construction	2,235.20
EFT41494	14.04.2016	Garrards Pty Ltd	Stock	869.57
EFT41495	14.04.2016	Hathaways Lubricants	Stock	211.50
EFT41496	14.04.2016	Karratha Florist	Anzac Day 2016 - 3 x Wreath & 3 x Ribbon	405.00
EFT41497	14.04.2016	KAW Engineering Pty Ltd	Kta Airport - Supply And Install Stainless Trim 9 Brush Finish Screwed To The Wall	709.50
EFT41498	14.04.2016	Karratha Netball Association	Sports Funding Scheme - Grant Reference SP/05/Feb/16 Support For Sending 3 Teams To North West Championships	2,500.00
EFT41499	14.04.2016	LRW'S Electrical	Stock	149.85
EFT41500	14.04.2016	Les Mills Aerobics Australia	KLP - Contract Fees For Les Mills Group Fitness Programs - April 2016	1,419.56
EFT41501	14.04.2016	Norwest Sand & Gravel Pty Ltd	Cossack Walk Trail - 12 Tonne Of 20mm Red Rock For Front Of The Roebourne Police Station	1,056.00
EFT41502	14.04.2016	Parry's Merchants	The Youth Shed - Cafe Stock	213.30
EFT41503	14.04.2016	St John Ambulance-Karratha	KLP - First Aid Kits Books And Certificates	30.44
EFT41504	14.04.2016	Telstra Corporation Ltd	Telephone Usage Charges	44.95
EFT41505	14.04.2016	Royal Life Saving Society WA Inc	KLP - Chlorine Gas Emergency Sign	111.85
EFT41506	14.04.2016	TNT Express	Freight Charges	971.02
EFT41507	14.04.2016	Thrifty Car Rental	Car Hire - Manager Financial Services To Attend 2016 Local Government Finance Professionals Conference - 16-19/03/2016	185.64
EFT41508	14.04.2016	Wickham Community Association (Inc)	Donation - Bucks For Bags 175 Bags 02/04/16	1,050.00
EFT41509	14.04.2016	Wickham Wasps Rugby League Club	Donation - Bucks For Bags 111 Bags 02/04/16	666.00
EFT41510	14.04.2016	Worksense Safety & Workwear	Stock / Uniforms	193.88
EFT41511	14.04.2016	J Blackwood & Son Pty Limited	Stock	443.00
EFT41512	14.04.2016	Australian Institute Of Management - WA (AIM)	HR - Delivery & Program Fees For Leading The Way 09-10/03/16 - Emerging Leaders	8,936.37
EFT41513	14.04.2016	Onyx (Aust) Pty Ltd	Catering - Meetings	424.00
EFT41514	14.04.2016	Air Dynamics	Dalgety House - WT#13031 - Scheduled Quarterly Maintenance Split Systems And Exhaust Fans	1,513.60
EFT41515	14.04.2016	ROL-WA Pty Ltd T/A Allpest WA	33 Clarkson Way - Investigate And Treat For Active Termites	290.00

Chq/EFT	Date	Name	Description	Amount
EFT41516	14.04.2016	Barth Bros Automotive Machine	Parts for Plant Repairs	1,531.55
EFT41517	14.04.2016	BC Lock & Key	Supply Master ProSeries Padlocks, Keys, Locks	2,081.47
EFT41518	14.04.2016	Wickham Service Station	Diesel - Wickham Roebourne Ambulances	164.29
EFT41519	14.04.2016	BT Equipment Pty Ltd T/A Tutt Bryant Equipment	Stock	1,355.08
EFT41520	14.04.2016	Beacon Equipment	Stock	70.00
EFT41521	14.04.2016	Steven John Burgess	Cossack Town site - PPA Licence	580.00
EFT41522	14.04.2016	Haybar Pty Ltd t/as Blanche Bar	Marketing & Promotion - Incentive Prize For Annual Community Survey	150.00
EFT41523	14.04.2016	BB Landscaping WA Pty Ltd	4 Mcrae Court - Investigate And Repair/Replace Broken Sprinklers, 7A Leonard Way - Garden Maintenance	2,453.00
EFT41524	14.04.2016	Boyd Alexander Pty Ltd T/as Archiimage	Tank Hill Lookout Development - Artist Impressions 3d Rendering Of Tank Hill Lookout Structure x 2	1,039.50
EFT41525	14.04.2016	Centurion Transport Co Pty Ltd	Freight Charges	526.01
EFT41526	14.04.2016	CS Legal (The Pier Group Pty Ltd t/as)	Legal Costs	11,341.65
EFT41527	14.04.2016	Clue Detective Puzzle Agency	Karratha Library - Twelve Month Subscription To Clue Detective Puzzles	375.00
EFT41528	14.04.2016	Lisa Pearce T/A Karratha Mobile Veterinary Services	Animal Control	1,677.00
EFT41529	14.04.2016	Elliotts Irrigation Pty Ltd	Stock - Retic	1,636.80
EFT41530	14.04.2016	Entertainment One Films Australia Pty Ltd	Moonrise Cinema 2016 - Dirty Grandpa 18/03/16	471.20
EFT41531	14.04.2016	Paul Falkingham	Rates refund for assessment A41121	2,291.82
EFT41532	15.04.2016	Home Hardware Karratha	General Hardware Items - Various Sites	196.20
EFT41533	15.04.2016	Harvey Norman Karratha (Karrathavit Pty Ltd t/as)	Dampier Library - Camera Case SD Card And Portable Disc Player	355.83
EFT41534	15.04.2016	Information Services and Technology Pty Ltd	HR - Trainers Meals For Conduct Mosaic Training	75.85
EFT41535	15.04.2016	Qube Logistics (Aust) Pty Ltd	KLP - Transport 1 X 920kg Chlorine Gas Cylinder	1,954.68
EFT41536	15.04.2016	Jason Signmakers	Signage - Various	2,067.12
EFT41537	15.04.2016	Karratha Signs (Formerly J G Graphix)	Arts & Cultural Program - Corflute Sponsor Signage	852.50
EFT41538	15.04.2016	James Bennett Pty Limited	Library - New resources	293.76
EFT41539	15.04.2016	J G Johnson Painting & Decorating Pty Ltd	KTA Airport - Apply 2 Coats Of Paint To Walls And Ceiling In Hallway And Walls Only In NWS Office	2,439.00
EFT41540	15.04.2016	Karratha Contracting Pty Ltd	Karratha Golf Course - Supply And Install New Submains To Pump Shed, Kta Airport - Qtly HVAC Testing and Servicing, Bulgarra Oval - Install Football Goal Posts, Kta Airport - Solar Farm Remove HV Cable, Tambrey Estate - Repair Retic, Kta Airport - Find and Repair Leak on Fire Line, Kta Airport - Install new Pump Control Module, Roebourne Covered Courts - Install Exit Lighting, Wickham Oval - Install 2 x Solenoid Valves, Millars Well Oval - Repair Water Leak, Kta Bowling Green - remove Existing VSD Control Board	104,847.33
EFT41541	15.04.2016	Karratha Storm Junior Rugby League	Grant Reference SP/02/Feb/16 Support For Non-durable Equipment For Club Development And Expansion	1,000.00
EFT41542	15.04.2016	Komatsu Australia Pty Ltd	Parts for Plant Repairs	243.54

Chq/EFT	Date	Name	Description	Amount
EFT41543	15.04.2016	Sonic HealthPlus Pty Ltd	Fast Track Twinrix Injection For N. Davis	260.70
EFT41544	15.04.2016	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal of Abandoned Vehicles	1,782.00
EFT41545	15.04.2016	Karratha Automotive Group - KAG	Stock	25.75
EFT41546	15.04.2016	Karratha Panel & Paint (Tunstead Family Trust T/A)	Removal of Abandoned Vehicles	1,848.00
EFT41547	15.04.2016	Landgate	ECW Imagery Data/Extraction	261.80
EFT41548	15.04.2016	Lomax Family Trust T/A Lomax Media	Marketing & Promotion - Edit And Translate Economic Development Video For China EastxWest Conference	2,893.00
EFT41549	15.04.2016	LGIS Insurance Broking	Tambrey Pavilion - Contract Works Insurance Policy For Construction	7,507.76
EFT41550	15.04.2016	McMahon Services Australia Pty Ltd	Wickham Transfer Station - Tyre Bin Service	550.00
EFT41551	15.04.2016	Murujuga Aboriginal Corporation	Citizenship Ceremony - Burrup & Beyond Books: Gifts 2016	1,485.00
EFT41552	15.04.2016	Morpho Australasia Pty Ltd	Screening and Security - M0001965-100 Calibration Traps Teflon - 100 per pack	1,355.20
EFT41553	15.04.2016	Christian & Louise McKay T/A Liddle Pearson	The Youth Shed - Masked Ball Event - Sound Technician And Performance	1,600.00
EFT41554	15.04.2016	North West Tree Services	Tree & Shrub Pruning - Remove And Stump Grinding - various sites	5,508.50
EFT41555	15.04.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water Bottle Refills	363.85
EFT41556	15.04.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Wickham Transfer Station - Cooler Rental	185.05
EFT41557	15.04.2016	Ixom Operations Pty Ltd (Orica)	KLP - 920kg Chlorine Cylinder	2,691.70
EFT41558	15.04.2016	Pilbara Distributors	RAC - Kiosk Stock	220.03
EFT41559	15.04.2016	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White	841.50
EFT41560	15.04.2016	Pilbara Copy Service	Photocopier Charges	808.17
EFT41561	15.04.2016	Paramount Pictures Australia	Moonrise Cinema 2016 - Zoolander 2	369.25
EFT41562	15.04.2016	Port Walcott Surf Life Saving Club Inc	Community And Cultural Scheme - Grant Reference SP/05/Oct/15 To Purchase Training Supplies For The Port Walcott Surf Live Saving Club	2,916.00
EFT41563	15.04.2016	Quicksmart Industries	Arts & Cultural Program - Murru Concert + Comedy Festival - 4 x Outdoor Banners	1,421.04
EFT41564	15.04.2016	Repco Auto Parts	Stock	35.20
EFT41565	15.04.2016	Roebourne Dingo Hire	Removal Of Abandoned Vehicles	1,320.00
EFT41566	15.04.2016	Red Earth Flowers	DAO Corporate Services - Flowers On Occasion Of Birth Of Child	95.00
EFT41567	15.04.2016	RSA	Karratha Arts And Community - Structural Review Of Detail Design Drawings	21,285.00
EFT41568	15.04.2016	Kmart Karratha	Cossack Caretakers - Items for Accommodation	211.50
EFT41569	15.04.2016	Sigma Chemicals	Stock	880.00
EFT41570	15.04.2016	Decor8 Australia Pty Ltd	Baynton West Park - Graffiti Removal	3,872.00
EFT41571	15.04.2016	Broometown Holdings T/A Subway Karratha	KTA Airport - Catering For Airport Security And Emergency Meeting	133.00
EFT41572	15.04.2016	Seatadvisor Pty Ltd	Seat Advisor - Ticketing Cost March 2016	609.95
EFT41573	15.04.2016	Securepay Pty Ltd	Moonrise Cinema - Ticketing Cost March 2016	106.13
EFT41574	15.04.2016	Sony Pictures Releasing	Moonrise Cinema 2016 - The Lady In The Van	389.25



Chq/EFT	Date	Name	Description	Amount
EFT41575	15.04.2016	Scope Business Imaging	Photocopier Charges	6,444.57
EFT41576	15.04.2016	Supercivil Pty Ltd	Footpath & Kerb Maintenance - Repair Including Removal Of Damaged Footpaths	4,259.87
EFT41577	15.04.2016	Alice Steedman Architect	Roebourne Old Shire Office - Variation Claim 01 - Investigation And Advice Regarding BVA Compliance	832.50
EFT41578	15.04.2016	Skipper Transport Parts (formerly Covs)	Parts for Plant Repairs	12.69
EFT41579	15.04.2016	Trasan Contracting	7B Leonard - Refurbishment of bathroom laundry toilet Replacement of HWU	28,562.07
EFT41580	15.04.2016	Trisleys Hydraulic Services Pty Ltd	KLP - 2kg Cl2 Venturi Pm Kit For Plant Room	467.50
EFT41581	15.04.2016	Traffic Agency / The Beardman Family Trust	Youth Week - Live Performances & Sound And Lighting 50% Final Payment 08/04/16	16,283.30
EFT41582	15.04.2016	Turf Whisperer	Golf Course Superintendent - Golf Course Redevelopment - Wages 21/03/16 - 03/04/16	7,952.39
EFT41583	15.04.2016	TWH Plumbing	Roebourne Community Hall - Investigate And Repair Male Toilets, Hand Basins, Install Anti-vandal Taps and Repair Urinal, Youth Shed - Plumbing Repairs, Pegs Creek Pavilion - Toilet Repairs, Kta Main Admin - Repair Zip HWU	8,372.33
EFT41584	15.04.2016	Village Roadshow Pty Ltd	Moonrise Cinema 2016 - The Hateful Eight 11/3/16	731.05
EFT41585	15.04.2016	Woolworths (WA) Ltd	KLP - Holiday Program Supplies, Catering, Cleaning Products, Youth Shed - Café Stock, Seniors Catering for Activities	1,810.31
EFT41586	15.04.2016	Wurth Australia Pty Ltd	Workshop Consumables	1,096.90
EFT41587	15.04.2016	Wickham Primary School P&C Association Inc	Donation - Bucks For Bags 30 Bags 02/04/16	180.00
EFT41588	15.04.2016	WA Billboards	KTA Airport - Monthly Charges For FIDS System For March 2016	2,345.75
EFT41589	15.04.2016	West-Sure Group	KTA Airport - FY 15/16 - Car Parking Revenue Bank Deposit	447.11
EFT41590	15.04.2016	Wickham Playgroup Inc	Donation - Bucks For Bags 62 Bags 02/04/16	372.00
EFT41591	15.04.2016	Wickham Wolves Football Club	Donation - Bucks For Bags 215 Bags 02/04/16	1,290.00
EFT41592	15.04.2016	Wickham Squash Club	Donation - Bucks For Bags - 167 Bags 02/04/16	1,002.00
EFT41593	15.04.2016	WT Design Studio	The Youth Shed - April School Holidays Advert 2016	396.00
EFT41594	15.04.2016	West Australian Newspapers Limited	Cancelled Cheque	0.00
EFT41595	15.04.2016	Yakka Pty Ltd	Uniforms	961.34
EFT41596	15.04.2016	Peter Hunt Architects	Arts And Community Precinct - Project Architect Contract As Per Tender 34 - 13/14	223,319.88
EFT41597	15.04.2016	North West Waste Alliance	Street And Footpath Sweeping Services For March 2016	44,874.86
EFT41598	18.04.2016	LJ Hooker Karratha	112/23 Sharpe Ave - Bond Of 4 x Weeks Rent - Manager Airport	3,600.00
EFT41599	18.04.2016	BLS Industries Pty Ltd T/a Cobey Industries	Karratha Effluent Reuse Scheme - Award of RFT 23-14/15 Progress Claim #7	576,072.60
EFT41600	19.04.2016	Karratha First National Real Estate	Lease Payment	4,236.61
EFT41601	19.04.2016	Pilbara Real Estate	Lease Payment	5,214.29
EFT41602	19.04.2016	Ray White Real Estate	Lease Payment	3,476.19
EFT41603	19.04.2016	Finbar Karratha Pty Ltd	Lease Payment	3,250.00
EFT41604	21.04.2016	T F Woollam & Son Pty Ltd T/A Woollam Constructions	Kta Airport Terminal Upgrade - Approved Variations on Progress Claim #18	930,838.43

Chq/EFT	Date	Name	Description	Amount
EFT41605	21.04.2016	Australia Post	Cossack - PO Box 282 Renewal 01/04/16 to 31/03/17	34.00
EFT41606	21.04.2016	Dell Australia Pty Ltd	IT Purchase - Dell Latitude E5570 BTX and Case as per Dell	1,872.27
EFT41607	21.04.2016	Mercure Hotel - Perth	Accommodation For J. Williams	360.00
EFT41608	21.04.2016	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock	1,089.99
EFT41609	21.04.2016	Phonographic Performance Company (PPCA)	Moonrise Cinema - Cinema License (License Period 5/16 - 4/17)	378.57
EFT41610	21.04.2016	Australasian Performing Right Assoc (APRA)	City of Karratha Events License	1,041.32
EFT41611	21.04.2016	Bird Gard Pty Ltd	Kta Airport - Replacement Power cord for L100 bird scaring device - 50% Deposit	657.27
EFT41612	21.04.2016	Cummins South Pacific Pty Ltd	Plant Repairs	799.39
EFT41613	21.04.2016	Donald Cant Watts Corke (WA) Pty Ltd	Dampier Community Hub - Quantity Surveyor Services Jan 2016	4,764.69
EFT41614	21.04.2016	Grace Removals Group	HR - Staff Relocation	3,799.16
EFT41615	21.04.2016	Arcadis Australia Pacific Pty Ltd (Formerly Hyder Consulting)	Kta Effluent Reuse Scheme - Detailed Design Of Additional Irrigation Pipe Sections Between Baynton West And Kookaburra Park Pump Stations And Associated Irrigation Systems	8,569.00
EFT41616	21.04.2016	Helloworld Karratha	2016 Australia Day - Return Flights for John & Lyn Lally from KTA - PER 03/06/16 to 05/06/16	1,060.00
EFT41617	21.04.2016	Jason Signmakers	Traffic/Street Signs and Control Equipment	289.30
EFT41618	21.04.2016	Karratha Signs (Formerly J G Graphix)	Kta Arts & Community Precinct - Coreflutes, Novelty Cheque, Building Our Future Logo	935.00
EFT41619	21.04.2016	MM Electrical Merchandising	Karratha Depot - Supply Only Fluorescent Tubes And Starters	289.52
EFT41620	21.04.2016	Ngarluma Aboriginal Corporation	Native Title Resolution - Heritage Inspection - Solar Farm Project	9,372.80
EFT41621	21.04.2016	Total Eden Pty Ltd	Stock - Retic	310.86
EFT41622	21.04.2016	Talis Consultants Pty Ltd T/A Talis Unit Trust	7 Mile Waste - Class III Landfill Cell - RFQ 06-15/16 Conceptual Design Detailed Design and Approvals - Feb 2016	45,576.50
EFT41623	21.04.2016	United Uniforms Pty Ltd	KLP Uniforms	1,188.00
EFT41624	21.04.2016	Wormald Australia Pty Ltd	KLP - 2 x 4.5kg ABE Chemical Fire Extinguisher Replacements	250.00
EFT41625	21.04.2016	Telstra Corporation Ltd	Telephone Usage Charges	16,002.45
EFT41626	21.04.2016	Horizon Power	Electricity Usage Charges	128,368.33
EFT41627	21.04.2016	Water Corporation	Water Usage Charges	3,465.19
EFT41628	21.04.2016	Staples Australia	Stationery Items - Various	688.87
EFT41629	21.04.2016	Chandler Macleod	Labour Hire - Litter Crew	14,103.23
EFT41630	21.04.2016	Dampier Community Association	Community And Cultural Scheme - Grant Reference CC/07/Feb/16 Support For Costs Associated With Bringing Artist To Dampier To Deliver Public Art Project	6,910.00
EFT41631	21.04.2016	S Kot	Reimbursement For Utility Charges	391.14
EFT41632	21.04.2016	Parry's Merchants	The Youth Shed - Cafe Stock	311.80
EFT41633	21.04.2016	Perth Irrigation Centre	Stock - Retic	3,730.20
EFT41634	21.04.2016	SAI Global Ltd	BAC CD V1 & 2 Standards Renewal	2,654.30
EFT41635	21.04.2016	Everywhere Travel & Cruise Karratha (Previously Helloworld North West)	Cossack Art Awards - 2016/17 FY. Flight For Jack Pam Site Visit- Install Team CAA 2016.	787.00
EFT41636	21.04.2016	TNT Express	Freight	216.55

Chq/EFT	Date	Name	Description	Amount
EFT41637	21.04.2016	Vinindex Pty Limited	Drainage Maintenance - Storm Pro Pipes For Drainage Works	1,271.16
EFT41638	21.04.2016	Westrac Equipment Pty Ltd	Plant Repairs	777.59
EFT41639	21.04.2016	Woolworths (WA) Ltd	Youth Shed - Cafe Stock, Library - Program Materials	249.69
EFT41640	21.04.2016	Wurth Australia Pty Ltd	Tools	44.29
EFT41641	21.04.2016	A Ward	Reimbursement Of Utilities as per Employment Contract	320.00
EFT41642	21.04.2016	Western Australia Police	HR - Volunteer National Police Check - Donna Smith	14.80
EFT41643	21.04.2016	Wickham Wolves Junior Football Club	Donation - Bucks For Bags 67 Bags 02/04/16	402.00
EFT41644	21.04.2016	West Australian Newspapers Limited	Advertising - Various	1,800.00
EFT41645	21.04.2016	Whim Creek Hotel	Anzac Day 2016 - Whim Creek Hotel Catering Requirements	300.00
EFT41646	21.04.2016	The Wickham Craft Room	Donation - Bucks For Bags - 101 Bags 02/04/16	606.00
EFT41647	21.04.2016	Wickham Wanderers Junior Soccer Club	Donation - Bucks For Bags - 66 Bags 02/04/16	396.00
EFT41648	20.04.2016	Supercivil Pty Ltd	Footpath & Kerb Maintenance - Kerb Works At Various Locations In Bulgarra And Nickol	90,353.11
EFT41649	20.04.2016	South Coast Building Co WA	Shade Structure Construction - Rft 18-15/16 Progress Claim #1	64,643.28
EFT41650	21.04.2016	Worksense Safety & Workwear	Stores Consumables & Minor Equipment	417.38
EFT41651	21.04.2016	Atom Supply	Stock	525.20
EFT41652	21.04.2016	Onyx (Aust) Pty Ltd	Annual Management Fee for Pam Buchanan Family Centre - 3rd Qtr Fee (January to March 2016)	5,000.00
EFT41653	21.04.2016	Dorma Australia Pty Ltd	Karratha Main Administration Building - Investigate And Repair Rhs Sliding Door Which Will Not Open - WT#13711	198.00
EFT41654	21.04.2016	Abco Products	Stock	804.57
EFT41655	21.04.2016	Avisure Pty Ltd	Kta Airport - Wildlife Hazard Management Plan Chris Perry Travel 28/02/16 to 02/03/16	667.60
EFT41656	21.04.2016	Artcraft Pty Ltd	Stock	192.50
EFT41657	21.04.2016	Avdata Australia	Kta Airport - February 2016 - Monthly Data Reporting Fee	1,743.42
EFT41658	21.04.2016	Airport Security Pty Ltd	KTA Airport - Printing Of ASICS	320.00
EFT41659	21.04.2016	Ausnet Industries	Bulgarra Tennis Courts - Fabrication Of Retractable Net System	7,055.40
EFT41660	21.04.2016	All Access Australasia	Library - New Resources	297.54
EFT41661	21.04.2016	Barth Bros Automotive Machine	Plant Repairs	1,193.55
EFT41662	21.04.2016	BC Lock & Key	Bulgarra Oval Storage Shed - Supply & Replace Barrel Lock	160.58
EFT41663	21.04.2016	Burkeair Pty Ltd	Air Con Repairs - Various Houses, Venues	1,165.26
EFT41664	21.04.2016	BT Equipment Pty Ltd T/A Tutt Bryant Equipment	Stock	872.17
EFT41665	21.04.2016	April Joy Butt	Seniors Workshop 2016: Nutritionist Workshop / Ingredients	215.90
EFT41666	21.04.2016	Best Price Pool Equipment	Supply And Deliver Zodiac G2 Pool Cleaner	434.00
EFT41667	21.04.2016	Centurion Transport Co Pty Ltd	Freight Charges	1,763.50
EFT41668	21.04.2016	Chemform	Stock	809.49
EFT41669	21.04.2016	Crommelins Machinery	Equipment Purchases - Supply x 1 ZV65RF Trench Rammer	2,948.00

Chq/EFT	Date	Name	Description	Amount
EFT41670	21.04.2016	G Cucel	Reimbursement of Flight - to Attend China Delegation 11-16//04/2016	230.09
EFT41671	21.04.2016	CS Legal (The Pier Group Pty Ltd t/as)	Legal Costs	354.75
EFT41672	21.04.2016	Doric Constructions	Karratha Arts & Community Precinct - Buildability Study Fees	5,500.00
EFT41673	21.04.2016	Double R Equipment Repairs	Plant Repairs	675.46
EFT41674	21.04.2016	Dunnart Picture Framing	Framing For Gift To Sister City Rizhao	450.00
EFT41675	21.04.2016	R Dias	Reimbursement For Relocation Expenses	1,544.80
EFT41676	21.04.2016	E & MJ Rosher Pty Ltd	Stock	173.10
EFT41677	21.04.2016	Ezi-Hose Pty Ltd	Plant Repairs	2,417.59
EFT41678	21.04.2016	ES2 Pty Ltd	System Development - 1 Day Professional SharePoint Services	1,320.00
EFT41679	21.04.2016	Envirolab Services T/A MPL Laboratories	7 Mile Waste - Analysis Of 8 Bores Plus 1 X Duplicate	2,532.20
EFT41680	21.04.2016	Farinosi & Sons Pty Ltd	KLP - Metric Set Of T Handle Hex Keys For Pool Cleaner Servicing	57.95
EFT41681	21.04.2016	Gold Play Civil Pty Ltd	7 Mile Waste - 45 Tonne Excavator To Dig Stockpile And Blend Material. Load Trucks	35,750.00
EFT41682	21.04.2016	Information Services and Technology Pty Ltd	IT Software - Mosaic Web Add-on	297.00
EFT41683	21.04.2016	Iron Mountain Australia Pty Ltd	Monthly Storage Of Archives For March 2016	2,117.36
EFT41684	21.04.2016	James Bennett Pty Limited	Library - New Resources	507.20
EFT41685	21.04.2016	Jolly Good Auto Electrics	Plant Repairs	6,822.70
EFT41686	21.04.2016	Beyond Carpentry Contracting	Green the Greens - Works On Karratha Golf Course Pump Station Control Shed, 22A & B Frinderstein Door/Lock Repairs, 14 Schooner St - Repair Towel Rail, Kta Main Admin - Repair Main Door	7,217.32
EFT41687	21.04.2016	Karratha Self Storage	Records/Archives - Monthly Storage at KSS Unit 0007 - April 2016	450.00
EFT41688	21.04.2016	Sonic HealthPlus Pty Ltd	Fast Track Twinrix Injections	183.70
EFT41689	21.04.2016	Wesfarmers Kleenheat Gas Pty Ltd	KLP - Bulk LPG	1,017.08
EFT41690	21.04.2016	Karratha Panel & Paint (Tunstead Family Trust T/A)	Removal Of Abandoned Vehicles	660.00
EFT41691	21.04.2016	Quicksmart Industries	Karratha Arts And Community Precinct - Dura Mesh Banner For Project Site	4,941.42
EFT41692	21.04.2016	Repco Auto Parts	Stock	143.01
EFT41693	21.04.2016	Roy Galvin & Co Pty Ltd	KLP - Rubber Seal For Aqua Run Blower Connection	4.84
EFT41694	21.04.2016	Statewide Bearings	Stock	86.92
EFT41695	21.04.2016	Kmart Karratha	KLP & Youth Shed - Holiday Program Supplies	768.50
EFT41696	21.04.2016	Speedo Australia Pty Ltd	KLP - Merchandise For On sale	1,298.00
EFT41697	20.04.2016	Apple Pty Ltd	IT Purchases - iPhone SE 16GB Space Grey MLLN2X/A	17,186.11
EFT41698	21.04.2016	LJ Hooker Karratha	Rates Refund For Assessment A36403	1,239.54
EFT41699	21.04.2016	Landgate	Valuations	672.37
EFT41700	21.04.2016	Leethall Constructions Pty Ltd	Dampier Foreshore - Supply Install And Transport To And From Site Of 300 Lineal Metres 1.8 Metre High Temporary Fencing	10,747.00
EFT41701	21.04.2016	J Leahy	Reimbursement - Meal Allowance (Emerging Leaders Program AIMWA Perth 04/04/16)	45.00
EFT41702	21.04.2016	Momar Australia	Town Street Maintenance - 2 x 25 ltr Drums Top Job (Cleaner)	1,309.00

Chq/EFT	Date	Name	Description	Amount
EFT41703	21.04.2016	C Meehan	Study Assistance - Cert IV in Design	1,500.00
EFT41704	21.04.2016	L Myburgh	Reimbursement Of Meals During Northwest Environmental Health Group Meeting 11-13/04/16	137.65
EFT41705	21.04.2016	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service & Operations Monthly Management March 2016, Kta Airport - Dissolved Oxygen Sensor for WWTP	30,170.74
EFT41706	21.04.2016	J MacDonagh	Reimbursement For Meals For Emerging Leaders Trip To Perth	77.97
EFT41707	21.04.2016	Redwave Media Ltd	Advertising - Various	10,736.00
EFT41708	21.04.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water Bottle Refills	120.45
EFT41709	21.04.2016	Nickol Bay Speedway Club	Community And Cultural Scheme - Grant Reference CC/09/Feb/16 Support For Permanent Separate Toilet Facility For Disabled Access	4,500.00
EFT41710	21.04.2016	Nielsen Liquid Waste Services Pty Ltd	Cossack Village - Supply 10000 Ltr Drinking Water For Cossack Water Tank	880.00
EFT41711	21.04.2016	Pilbara Institute	Moonrise Cinema - Venue Booking Jan 2016	1,566.76
EFT41712	21.04.2016	Point Parking Pty Ltd	Kta Airport - Carpark Management & Monitoring Fee March 2016	4,405.83
EFT41713	21.04.2016	Phone Management Systems Pty Ltd	IT - 12 Mths Maintenance And Support	946.00
EFT41714	21.04.2016	Soundgear Australia	FBCC - Purchase Of Portable Speaker And Microphone	1,854.00
EFT41715	21.04.2016	SMC Building Pty Ltd	Wickham Skate Park - Variation 04 - Circuit Board Lock And Ramp Transition Repair	1,469.74
EFT41716	21.04.2016	Skipper Transport Parts (formerly Covs)	Stock	305.73
EFT41717	21.04.2016	Trugrade Pty Ltd	Stock	331.25
EFT41718	21.04.2016	Timik Development Pty Ltd	Bus Shelter Project - Construction Of X2 Bus Shelters In Point Samson - Claim #1	36,816.22
EFT41719	21.04.2016	TWH Plumbing	Roebourne Pool - Installation Of New Anti-Vandal Stainless Steel External Cistern X 3 - Modify Cold Water Lines And Flush Pipes To Suit New Cistern, Millars Well Pavilion - Repair Men's Urinal, 22A Shadwick - Repair Kitchen Sink, Cossack - Repair Water Leak	5,702.70
EFT41720	22.04.2016	Pindan Contracting Pty Ltd	Dampier Community Hub - Award of RFT 11-14/15 Progress Claim #24	1,327,975.99
EFT41721	22.04.2016	City of Karratha	Cancelled Cheque	0.00
EFT41722	22.04.2016	City of Karratha - Social Club	Payroll deductions	1,354.11
EFT41723	22.04.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT41724	22.04.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT41725	22.04.2016	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT41726	22.04.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT41727	22.04.2016	Maxxia Pty Ltd	Payroll deductions	13,841.31
EFT41728	22.04.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT41729	22.04.2016	R Steinki (Mortgage Account )	Home Ownership Allowance	800.00
EFT41730	22.04.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance	1,394.17
EFT41731	22.04.2016	City of Karratha	Payroll deductions	2,269.69

Chq/EFT	Date	Name	Description	Amount
EFT41732	22.04.2016	Pindan Contracting Pty Ltd	Tambrey Pavilion - Design and Construct (as per Resolution 153203) - Progress Claim #2	79,235.44
EFT41733	22.04.2016	Australian Taxation Office	BAS - March 2016	296,157.00
EFT41734	22.04.2016	Australian Taxation Office	Payroll deductions	283,087.00
EFT41735	22.04.2016	Child Support Agency	Payroll deductions	1,147.34
EFT41736	22.04.2016	City of Karratha	Payroll deductions	2,064.52
EFT41737	29.04.2016	Garry Bailey	Sitting Fee - April 2016	2,791.67
EFT41738	29.04.2016	John Lally	Sitting Fee - April 2016	4,562.50
EFT41739	29.04.2016	Evette Smeathers	Sitting Fee - April 2016	2,791.67
EFT41740	29.04.2016	Fiona White-Hartig	Sitting Fee - April 2016	2,741.67
EFT41741	29.04.2016	Margaret Bertling	Sitting Fee - April 2016	2,791.67
EFT41742	29.04.2016	Grant Cucel	Sitting Fee - April 2016	2,791.67
EFT41743	29.04.2016	Geoffrey Harris	Sitting Fee - April 2016	2,791.67
EFT41744	29.04.2016	Peter Long	Sitting Fee - April 2016	11,125.00
EFT41745	29.04.2016	Bart Parsons	Sitting Fee - April 2016	2,791.67
EFT41746	29.04.2016	Daniel Scott	Sitting Fee - April 2016	2,791.67
EFT41747	29.04.2016	Robin Vandenberg	Sitting Fee - April 2016	2,791.67
78154	24.03.2016	Australian Services Union (ASU/MEU Div.)	Payroll deductions	922.40
78155	24.03.2016	Lgrceu	Payroll deductions	102.52
78156	30.03.2016	City of Karratha	Airport Carparking - 3 x Paystations Float Reimbursement March Quarter 2016	10,905.00
78157	07.04.2016	Ferro Metals Australia Pty Ltd	Rates Refund For Assessment A88609	2,071.29
78158	07.04.2016	Jodie Michel Gibson	Rates Refund For Assessment A78904	87.20
78159	07.04.2016	Office Of State Revenue	Refund For Overpayment Due To Pensioner Rebate Error A45183	180.13
78160	14.04.2016	City of Karratha	Float - 40 Mile Caretakers Float for Camping Season 01/05/16 to 30/09/16	300.00
78161	14.04.2016	Western Diagnostic Pathology	Health & Safety - Alcohol & Drug Testing For 25 Staff - March 2016	2,050.13
78162	14.04.2016	Adderstone Holdings Pty Limited	Rates refund for assessment A89667	110.47
78163	15.04.2016	Hayley Letch	Refund For Lost Parking Ticket	165.00
78164	15.04.2016	Dept Of Planning & Infrastructure - Plates	C Of K - Plates - 27K J. Barnett	600.00
78165	15.04.2016	Leonie White	Refund For Lost Ticket	109.00
78166	18.04.2016	LJ Hooker Karratha	Cancelled Cheque	0.00
78167	22.04.2016	Australian Services Union (ASU/MEU Div.)	Payroll deductions	922.40
78168	22.04.2016	Lgrceu	Payroll deductions	102.52
DD25281.1	23.03.2016	WA Super ( Formerly WALGSP)	Payroll deductions	108,210.39
DD25281.10	23.03.2016	AMP SignatureSuper	Superannuation contributions	1,024.26
DD25281.11	23.03.2016	QSUPER	Superannuation contributions	923.60
DD25281.12	23.03.2016	BT Super For Llife	Superannuation contributions	1,476.22
DD25281.13	23.03.2016	NGS Superannuation	Superannuation contributions	590.54
DD25281.14	23.03.2016	Sunsuper Pty Ltd	Superannuation contributions	1,456.91
DD25281.15	23.03.2016	J & S Pryor Super Fund	Superannuation contributions	491.18
DD25281.16	23.03.2016	Cbus	Superannuation contributions	758.11
DD25281.17	23.03.2016	Statewide Super	Superannuation contributions	744.51
DD25281.18	23.03.2016	MLC Masterkey Superannuation	Payroll deductions	851.11
DD25281.19	23.03.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	750.84
DD25281.2	23.03.2016	Hesta Superannuation	Payroll deductions	3,667.83

Chq/EFT	Date	Name	Description	Amount
DD25281.20	23.03.2016	CBA Superannuation Savings Account	Superannuation contributions	445.54
DD25281.21	23.03.2016	VicSuper	Superannuation contributions	940.10
DD25281.22	23.03.2016	JR Superannuation Fund	Superannuation contributions	515.17
DD25281.23	23.03.2016	Rest Superannuation	Superannuation contributions	5,311.93
DD25281.24	23.03.2016	Colonial First State Investments Limited (Super)	Superannuation contributions	480.85
DD25281.25	23.03.2016	Club Plus Superannuation Scheme	Payroll deductions	807.05
DD25281.26	23.03.2016	OnePath Masterfund	Superannuation contributions	214.52
DD25281.27	23.03.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	184.19
DD25281.28	23.03.2016	GuildSuper Fund	Superannuation contributions	322.34
DD25281.29	23.03.2016	AMP Superleader	Superannuation contributions	610.87
DD25281.3	23.03.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	707.88
DD25281.30	23.03.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	344.76
DD25281.31	23.03.2016	Local Government Superannuation - BRISBANE	Superannuation contributions	512.84
DD25281.32	23.03.2016	K Davies Superannuation Fund	Superannuation contributions	592.84
DD25281.33	23.03.2016	AvSUPER FUND	Superannuation contributions	442.74
DD25281.34	23.03.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,644.64
DD25281.35	23.03.2016	MLC Nominees Pty Ltd	Superannuation contributions	461.91
DD25281.36	23.03.2016	ANZ Smart Choice Super	Superannuation contributions	452.02
DD25281.37	23.03.2016	Essential Super	Superannuation contributions	168.38
DD25281.38	23.03.2016	Mtaa Superannuation Fund	Superannuation contributions	533.61
DD25281.39	23.03.2016	AustSafe Super	Superannuation contributions	454.77
DD25281.4	23.03.2016	AXA Generations	Superannuation contributions	746.44
DD25281.40	23.03.2016	Superwrap Personal Super Plan	Superannuation contributions	516.67
DD25281.41	23.03.2016	AMP Retirement Trust - BATT	Superannuation contributions	886.04
DD25281.42	23.03.2016	Australian Super	Superannuation contributions	5,919.53
DD25281.43	23.03.2016	First State Super	Superannuation contributions	782.49
DD25281.5	23.03.2016	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	327.49
DD25281.6	23.03.2016	HostPlus Superannuation	Payroll deductions	3,543.76
DD25281.7	23.03.2016	Local Government Superannuation- SYDNEY	Superannuation contributions	1,196.85
DD25281.8	23.03.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	558.21
DD25281.9	23.03.2016	AMP Super Directions Fund	Superannuation contributions	474.84
DD25369.1	06.04.2016	WA Super ( Formerly WALGSP)	Payroll deductions	111,804.62
DD25369.10	06.04.2016	AMP SignatureSuper	Superannuation contributions	1,024.27
DD25369.11	06.04.2016	QSUPER	Superannuation contributions	935.62
DD25369.12	06.04.2016	BT Super For Life	Superannuation contributions	1,479.56
DD25369.13	06.04.2016	NGS Superannuation	Superannuation contributions	590.54
DD25369.14	06.04.2016	Sunsuper Pty Ltd	Superannuation contributions	1,619.05

Chq/EFT	Date	Name	Description	Amount
DD25369.15	06.04.2016	J & S Pryor Super Fund	Superannuation contributions	463.56
DD25369.16	06.04.2016	Cbus	Superannuation contributions	808.16
DD25369.17	06.04.2016	Statewide Super	Superannuation contributions	744.51
DD25369.18	06.04.2016	MLC Masterkey Superannuation	Payroll deductions	807.62
DD25369.19	06.04.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	822.18
DD25369.2	06.04.2016	Hesta Superannuation	Payroll deductions	3,437.36
DD25369.20	06.04.2016	VicSuper	Superannuation contributions	1,000.79
DD25369.21	06.04.2016	JR Superannuation Fund	Superannuation contributions	490.86
DD25369.22	06.04.2016	Colonial First State Investments Limited (Super)	Superannuation contributions	465.38
DD25369.23	06.04.2016	Rest Superannuation	Superannuation contributions	5,539.33
DD25369.24	06.04.2016	CBA Superannuation Savings Account	Superannuation contributions	310.27
DD25369.25	06.04.2016	Club Plus Superannuation Scheme	Payroll deductions	783.86
DD25369.26	06.04.2016	OnePath Masterfund	Superannuation contributions	123.85
DD25369.27	06.04.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	264.52
DD25369.28	06.04.2016	GuildSuper Fund	Superannuation contributions	177.88
DD25369.29	06.04.2016	AMP Superleader	Superannuation contributions	737.29
DD25369.3	06.04.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	545.82
DD25369.30	06.04.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	344.76
DD25369.31	06.04.2016	Local Government Superannuation - BRISBANE	Superannuation contributions	512.84
DD25369.32	06.04.2016	K Davies Superannuation Fund	Superannuation contributions	634.41
DD25369.33	06.04.2016	AvSUPER FUND	Superannuation contributions	442.74
DD25369.34	06.04.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,644.64
DD25369.35	06.04.2016	MLC Nominees Pty Ltd	Superannuation contributions	461.92
DD25369.36	06.04.2016	ANZ Smart Choice Super	Superannuation contributions	452.03
DD25369.37	06.04.2016	Essential Super	Superannuation contributions	155.78
DD25369.38	06.04.2016	Mtaa Superannuation Fund	Superannuation contributions	533.60
DD25369.39	06.04.2016	AustSafe Super	Superannuation contributions	454.77
DD25369.4	06.04.2016	AXA Generations	Superannuation contributions	746.44
DD25369.40	06.04.2016	Superwrap Personal Super Plan	Superannuation contributions	516.67
DD25369.41	06.04.2016	AMP Retirement Trust - BATT	Superannuation contributions	886.04
DD25369.42	06.04.2016	Australian Super	Superannuation contributions	6,193.01
DD25369.43	06.04.2016	First State Super	Superannuation contributions	740.35
DD25369.5	06.04.2016	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	185.01
DD25369.6	06.04.2016	HostPlus Superannuation	Payroll deductions	3,438.71
DD25369.7	06.04.2016	Local Government Superannuation- SYDNEY	Superannuation contributions	1,196.85
DD25369.8	06.04.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	478.71



Chq/EFT	Date	Name	Description	Amount
DD25369.9	06.04.2016	AMP Super Directions Fund	Superannuation contributions	474.84
DD25420.1	15.04.2016	WA Super ( Formerly WALGSP)	Superannuation contributions	29.97
DD25420.2	15.04.2016	K Davies Superannuation Fund	Superannuation contributions	120.88
DD25450.1	15.04.2016	Fines Enforcement Registry (Dept Of Attorney General)	Fines - Lodgement Of FERS Enforcement Certificate Unpaid Fines - March 2016 17 Fines	884.00
DD25456.1	20.04.2016	WA Super ( Formerly WALGSP)	Payroll deductions	113,152.22
DD25456.10	20.04.2016	AMP SignatureSuper	Superannuation contributions	1,024.26
DD25456.11	20.04.2016	QSUPER	Superannuation contributions	923.60
DD25456.12	20.04.2016	BT Super For Life	Superannuation contributions	1,553.47
DD25456.13	20.04.2016	NGS Superannuation	Superannuation contributions	590.54
DD25456.14	20.04.2016	Sunsuper Pty Ltd	Superannuation contributions	1,912.26
DD25456.15	20.04.2016	J & S Pryor Super Fund	Superannuation contributions	407.18
DD25456.16	20.04.2016	Cbus	Superannuation contributions	681.91
DD25456.17	20.04.2016	Statewide Super	Superannuation contributions	744.51
DD25456.18	20.04.2016	MLC Masterkey Superannuation	Payroll deductions	720.63
DD25456.19	20.04.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	684.64
DD25456.2	20.04.2016	Hesta Superannuation	Payroll deductions	3,566.99
DD25456.20	20.04.2016	CBA Superannuation Savings Account	Superannuation contributions	453.08
DD25456.21	20.04.2016	VicSuper	Superannuation contributions	899.20
DD25456.22	20.04.2016	JR Superannuation Fund	Superannuation contributions	490.86
DD25456.23	20.04.2016	Rest Superannuation	Superannuation contributions	5,268.87
DD25456.24	20.04.2016	Colonial First State Investments Limited (Super)	Superannuation contributions	480.85
DD25456.25	20.04.2016	Club Plus Superannuation Scheme	Payroll deductions	765.05
DD25456.26	20.04.2016	OnePath Masterfund	Superannuation contributions	193.02
DD25456.27	20.04.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	193.72
DD25456.28	20.04.2016	GuildSuper Fund	Superannuation contributions	217.53
DD25456.29	20.04.2016	AMP Superleader	Superannuation contributions	644.27
DD25456.3	20.04.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	531.08
DD25456.30	20.04.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	344.76
DD25456.31	20.04.2016	Local Government Superannuation - BRISBANE	Superannuation contributions	512.84
DD25456.32	20.04.2016	AvSUPER FUND	Superannuation contributions	442.74
DD25456.33	20.04.2016	MLC Nominees Pty Ltd	Superannuation contributions	461.91
DD25456.34	20.04.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,480.41
DD25456.35	20.04.2016	ANZ Smart Choice Super	Superannuation contributions	452.05
DD25456.36	20.04.2016	Essential Super	Superannuation contributions	71.71
DD25456.37	20.04.2016	Mtaa Superannuation Fund	Superannuation contributions	533.61
DD25456.38	20.04.2016	AustSafe Super	Superannuation contributions	454.77
DD25456.39	20.04.2016	Netwealth Superannuation	Superannuation contributions	564.77

Chq/EFT	Date	Name	Description	Amount
DD25456.4	20.04.2016	AXA Generations	Superannuation contributions	746.44
DD25456.40	20.04.2016	CARE Super	Superannuation contributions	59.53
DD25456.41	20.04.2016	Superwrap Personal Super Plan	Superannuation contributions	516.67
DD25456.42	20.04.2016	AMP Retirement Trust - BATT	Superannuation contributions	886.04
DD25456.43	20.04.2016	Australian Super	Superannuation contributions	6,271.86
DD25456.44	20.04.2016	First State Super	Superannuation contributions	843.59
DD25456.5	20.04.2016	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	266.55
DD25456.6	20.04.2016	HostPlus Superannuation	Payroll deductions	3,566.58
DD25456.7	20.04.2016	Local Government Superannuation- SYDNEY	Superannuation contributions	1,196.84
DD25456.8	20.04.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	1,120.25
DD25456.9	20.04.2016	AMP Super Directions Fund	Superannuation contributions	474.84
DD25481.1	10.03.2016	Westpac Corporate Credit Cards	Corporate Credit Card Expenses - Feb 2016	41,115.62

**9,541,204.52**

07.04.2016	City of Karratha	Payroll F/N Ending 06.04.2016	750,936.51
15.04.2016	City of Karratha	Wages	6,636.70
21.04.2016	City of Karratha	Payroll F/N Ending 20.04.2016	733,410.31

**1,490,983.52**

**Total Payments: 11,032,188.04**

**9.3 OPERATIONAL PLAN 2015/16 – Q3 PERFORMANCE REPORT**

**File No:** CM.89  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Manager Governance & Organisational Strategy  
**Date of Report:** 27 April 2016  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

**PURPOSE**

To provide Council with an update on the Quarter 3 (January 2016 – March 2016) performance against the Operational Plan 2015-16.





**BACKGROUND**

The City of Karratha adopted its first ever suite of documents within the Integrated Strategic and Planning Framework on 17 December 2012. Overarching this suite of interrelated plans is the Strategic Community Plan 2012-2022 which identifies the aspirations of our communities. The Corporate Business Plan 2012-2016 provides specific detail of Council’s commitment to the community by prioritising the programs, projects and services Council will provide over this four year period. The Operational Plan 2015-2016 (an annual slice of the Corporate Business Plan 2012-2016) further builds on the foundation already provided through previous Operational Plans continuing implementation of the programs, projects and services identified in the Corporate Business Plan.

The Strategic Community Plan is currently under review and an updated plan will be presented to Council for consideration at the Budget meeting in June 2016.

One of the supporting processes is quarterly reporting against performance measures to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 3 is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.
	No Status	No action required for this period.

**Key Measures for 2015/16**

There are four strategic themes in the Strategic Community Plan 2012-2022, which are delivered through 125 Programs outlined in the Corporate Business Plan. These are in turn delivered through 226 ongoing services and projects, which are measured by 104

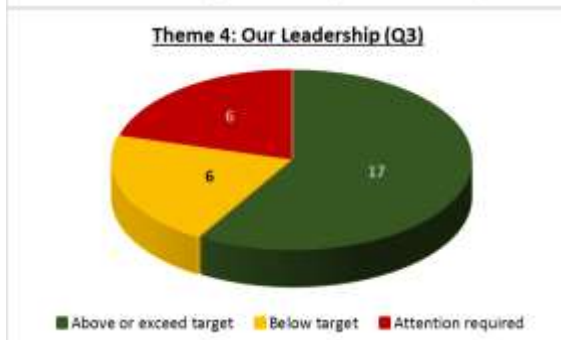
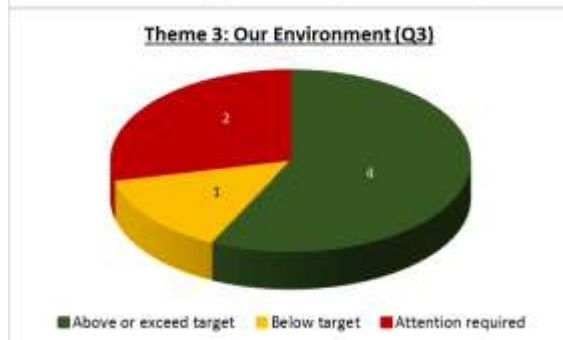
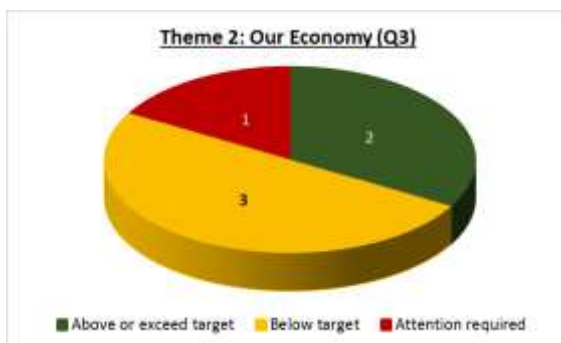
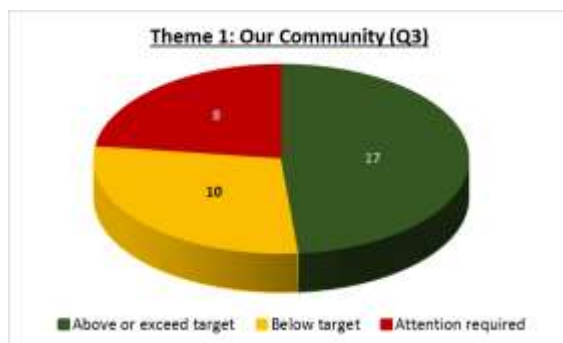
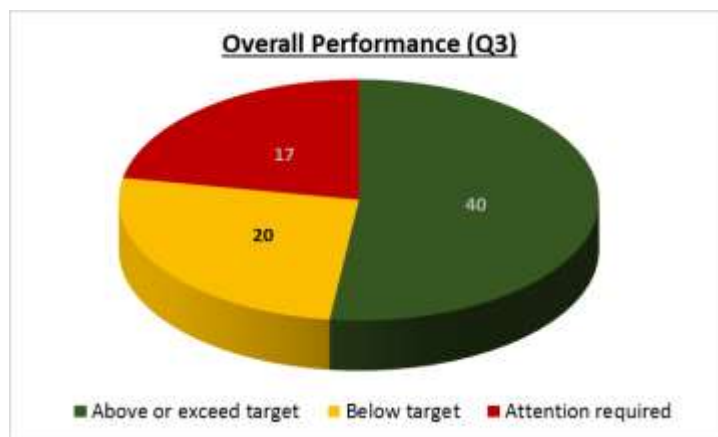
performance measures that are introduced at periodic intervals throughout the year as certain triggers are reached.

Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs	Services & Projects	Performance Measures
Our Community	52	104	56
Our Economy	8	13	3
Our Natural & Built Environment	6	16	8
Our Leadership	59	93	37

**Quarter 2 Performance Measures**

Out of a total 104 performance measures, 77 are measured this quarter. The results for Quarter 3 are indicated below:



Quarter 3 Positives:

60 (78%) of the Quarter 3 performance measures exceeded the target or were within tolerance levels and include the following notable measures:

- Community survey results indicate that airport performance exceeds importance. This in part would be a result of the community satisfaction of services now available in the passenger terminal.
- Building maintenance requests continue to meet service response targets and works are completed within time frames.
- Performance of footpaths and cycleways improved by over 20% to now exceed importance again partially due to the response last year to improving services throughout the neighbourhoods.
- Increase in patronage to library services sees YTD attendances exceeding targets by around 18,600 visits across all of the libraries. More content has also been added to local history collection databases this quarter.
- Facebook visits continue to be very strong with 15,832 views this quarter.
- Graffiti around towns has reduced during the summer period.
- 86 new businesses have started up since 1 July 2015.
- This quarter has also seen a reduction in bush fires with only 4 reported.
- Community survey results showed positive acceptance of dog and cat control measures carried out by the City with a 6.5% increase in performance from last year.
- Greater participation amongst the community in responding to the annual community survey with a growth rate of 72% or an extra 611 respondents who are providing a greater cross section of community views on City services.

Quarter 3 Watch list:

17 (22%) of the Quarter 3 performance measures require attention. The table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
Our Community – Diverse and Balanced	Airport	1.a.2.2.1a Number of regular passenger transport (RPT) numbers	Target: 165,000 Actual: 143,818	The total number of regular public transport (RPT) movements arriving and leaving Karratha airport during this period was below anticipated targets. This is due to softening passenger demand associated with resource prices. Charters also decreased with Cobham ceasing their charter contract between Karratha and Barrow Island.
		1.a.2.2.1b Number of regular passenger transport (RPT) landings	Target: 2,025 pax Actual: 1,540 pax	The total number of passengers travelling on regular public transport (RPT) to and from Karratha has decreased in this period. This is due to softening demand from the resource sector and cancellation of Cobham charter contract.
	Recreation	1.a.2.6.2c Total attendance at Roebourne Aquatic Centre	Target: 4,705 Actual: 3,161	Attendance down from 4,705 in 2015 to 3,161 in 2016, due in part to swim program not being delivered.

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
		1.a.2.6.4a Total attendance at Wickham Sporting Precinct	Target: 4,948 Actual: 4,152	Attendance has decreased from 4,948 in 2015 to 4,152 due in part to swim program not being conducted.
	Library	1.b.2.1.3a Number of new items (including e-Resources) added to the collection.	Target: 3,000 items Actual: 2,335 items	Transitional impacts on staffing following the departure of the Library Coordinator has prevented the uploading of e-Resources to the collection. New items to be added upon return of staff to normal positions next quarter.
	Youth	1.f.1.3.2a Number of youth attending drop in program	Target: 3,300 Actual: 2,145	Predominant reason of lower numbers is over the January period where services re-opened on 18 January with only two school holiday programs hosted at The Youth Shed (290 attendees) & The Base (283 attendees). For February and March 12 programs were delivered per month across the two services with 699 and 843 attendees respectively.
		1.f.1.3.3b - Reduce service level gap between community importance ranking and Council performance of youth services and activities in the City through the Annual Community Survey	Target: 0 Actual: -12.1	In 2015 gap was -10.9 and in 2016 this increased to -12.1. A negative sentiment remains quite strong in Wickham with a substantial improvement in Roebourne. Further analysis required of results as responses quite mixed across all the suburbs with an action plan to be developed to address specific themes.
	Community Safety	1.f.5.1.1a - Reduce service level gap between community importance ranking and Council performance of City run community safety initiatives through the Annual Community Survey	Target: 0 Actual: -22.3	Service level gap was consistent with result in 2015, with a very small increase of 0.3. In analysing the results, it should be noted that the level of importance and the level of performance increased in 2016 in comparison to the previous year. Development of a new Strategic Plan and associated strategies for the Safer Communities Partnership (formally the Cleansweep Taskforce) have been developed to work towards reducing the gap.
Our Economy	Economic Development	2.a.3.1.1a Number of visitors attending the Visitor Information Centres	Target: 15,000 Actual: 4,267	KVC = 3,608 RVC = 659  Summer is traditionally not the tourism season. Year to date results indicate 31,812 visitors to the area with Q4 being the commencement of the next season.  A tourism strategy is being considered to examine ways of enhancing local products and

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
				encouraging visitors to extend their stays.
Our Natural and Built Environment – Thriving and Sustainable	Ranger Services	3.a.1.1.1a Reduction in number of dumped vehicles and off road vehicle complaints throughout the City.	Target: 132 Actual: 278	This quarter saw a 65% increase in complaints. There were 181 abandoned vehicles identified this quarter, 86 vehicles impounded and 5 bikes impounded.  81 Off Road Vehicle Patrols were conducted. Rangers continue to be proactive on this issue to protect the amenity of the City.
		3.a.1.1.2a Reduction in the amount of illegal dumping of litter throughout the City.	Target: 71 Actual: 188	188 Litter Investigations and patrolling of hot spots for the quarter continues. A total of 6 infringements were issued where the perpetrators were able to be identified.  Ranger Services have liaised with Coles and Woolworths in the new year to reduce the numbers of dumped trolleys.
Our Leadership – Responsive and Accountable	Customer Services	4.a.1.2.6a Total number of building, environmental health and planning applications processed	Target: 700 Actual: 322	This is the seventh consecutive quarter where applications have continued to reduce. Building, planning applications and associated permits all continue to decrease due to the downturn in construction. Camping fees are 0 due to being out of season. Many bins are being relocated or stolen from vacant houses so replacement bin numbers have increased. This quarter tends to be quieter with many residents still away on the holiday break thus having an impact on application fees collected.
		4.a.1.2.7a Total number of dog and cat registrations processed	Target: 450 Actual: 209	This quarter's registrations are typically very low as annual registrations are due at the end of October for both dogs and cats. New registrations have been initiated from impounded animals over the holiday period.
	Environmental Health	4.b.1.5.1a Reduce service level gap between community importance ranking and Council performance of mosquito management in the City through the Annual Community Survey	Target: 0 Actual: -8.9	The Annual Community Survey identified a gap of -8.9, an increase from -7.1.  There is no mosquito problem at present due to absence of rain. A total of only 5 cases of Ross River Virus have been notified within this quarter, which is very low. Larvicide baits have been placed in all the places where

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
				water usually ponds in preparation for rain, but many of these locations are currently dry due to lack of rain. There is no need for any adult mosquito control.
	Building Services	4.b.1.8.2a Reduce the number of pool repeat inspections	Target: 23 Actual: 26.4	The number of inspections are in decline suggesting a greater level of compliance and understanding to new laws regarding pool barrier fencing.
	Ranger Services	4.b.1.11.1a Reduction in the number of ranger related dog/cat/animal interactions with the community	Target: 213 Actual: 387	38 Infringements issued for non-compliance with the Dog Act. 77 dogs impounded and 38 cats impounded.  Ongoing trapping of nuisance dogs in Roebourne and Wickham. Sterilisation programme on hold till start of next Financial year due to funds being spent.
	Finance and Asset Management	4.d.1.5.1a Collect payment from all invoices within Council's terms of trade of 40 days.	Target: 80% Actual: 77.97%	Of the \$3.1mil received outside of terms, \$2.7mil is comprised of 9 debtors where one exceeds \$1M and three others exceed \$100K.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

**COMMUNITY CONSULTATION**

The new Strategic Community Plan will be the subject of community consultation through a range of media, including public notices, Council's website and direct correspondence with community groups.

**STATUTORY IMPLICATIONS**

Section 5.56(1) of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for the future.

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The budgetary allocations embedded within the Operational Plan have drawn on Council's budget deliberations.



**STRATEGIC IMPLICATIONS**

This item is relevant to Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 4.c.2.8 Develop and implement a strategic business planning management system and coordinate business improvement activities
- Our Services: 4.c.2.8.4 Coordinate and prepare quarterly review reports across the City and present to Council for approval

**RISK MANAGEMENT CONSIDERATIONS**

There are reputational risks associated if Council does not deliver on commitments in the Strategic Community Plan.

**IMPACT ON CAPACITY**

There will be substantial impact on capacity inherent in Council's commitment to meet targets and resources outlined by the Operational Plan. Consideration has been given to resourcing to implement the Operational Plan.

**RELEVANT PRECEDENTS**

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 3 Performance Report for 2015-2016.

**CONCLUSION**

In accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, Council adopted a suite of documents that comprise the Integrated Strategic Planning framework. These documents include a ten year Strategic Community Plan 2012-2022, a four year focused Corporate Business Plan 2012-2016 and an annual Operational Plan.

One of the supporting processes is quarterly reporting against the current year of the Operational Plan to monitor performance and respond to changing priorities. The Quarter 3 Performance Report summarises the performance of Council in relation to goals set at the start of the financial year. This report confirms that 78% of the 77 performance measures were achieved or substantially achieved in Quarter 3 for the period ended 31 March 2016.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 3 Performance Report for 2015/16.



#### 9.4 HUMAN RESOURCES POLICY REVIEW

<b>File No:</b>	<b>CM.124</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Acting Manager Human Resources</b>
<b>Date of Report:</b>	<b>28 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<ol style="list-style-type: none"><li>1. <b>CH01 Defence Force Leave</b></li><li>2. <b>CH02 Equal Opportunity Employment in the Workplace</b></li><li>3. <b>CH03 Employees Leaving Council Service</b></li><li>4. <b>CH05 Staff and Volunteer Services</b></li><li>5. <b>CH06 Occupational Health &amp; Safety</b></li><li>6. <b>CH07 Human Resources</b></li><li>7. <b>CH08 Council Vehicle Fleet</b></li><li>8. <b>CH09 Appointment of an Acting CEO</b></li><li>9. <b>CH10 Volunteer Policy</b></li></ol>

---

#### **PURPOSE**

To consider the review of Council Policies within the Human Resources Department.

#### **BACKGROUND**

The following policies have been reviewed for Council's consideration:

- **CH01 – Defence Force Leave**  
Format updated to reflect current policy template and Enterprise Agreement title updated.
- **CH02 – Equal Opportunity Employment in the Workplace**  
Format updated to reflect current policy template and Enterprise Agreement title updated. Removed duplication of EEO definition in section 1.
- **CH03 – Employees Leaving Council Service**  
Format updated to reflect current policy template, Enterprise Agreement title updated and administrative errors corrected. Clarified in section 2.1 that recognition not apply to casual service given the variable nature of casual employment.
- **CH05 – Staff and Volunteer Services**  
Format updated to reflect current policy template and Enterprise Agreement title updated. Updated section 2 to reflect current FESA name and to reflect current practice for incidents outside the district.

- **CH06 – Occupational Health & Safety**  
Format updated to reflect current policy template and Enterprise Agreement title updated. Administrative errors corrected and job title amended to Occupational Health & Safety Officer in section 4.
- **CH07 – Human Resources**  
Format updated to reflect current policy template and Enterprise Agreement title updated. Changes to Principles in order for them to read better.
- **CH08 – Council Vehicle Fleet**  
Format updated to reflect current policy template and Enterprise Agreement title updated. Vehicle categories amended and prices removed. Policy amended in line with OP-HR10-Motor Vehicle Policy, Vehicle Usage Guidelines and maintenance process.
- **CH09 – Appointment of an Acting CEO**  
Propose to remove this policy as is covered by the *Local Government Act 1995*.
- **CH10 – Volunteer Policy**  
Format updated to reflect current policy template.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

The following policies are not proposed to be materially amended and include a rescheduling of new review dates:

- CH01 – Defence Force Leave
- CH02 – Equal Opportunity Employment in the Workplace
- CH06 – Occupational Health & Safety
- CH07 – Human Resources
- CH10 – Volunteer Policy

The following policies have had material amendments including rescheduling of new review dates:

- CH03 – Employees Leaving Council Service
- CH05 – Staff and Volunteer Services
- CH08 – Council Vehicle Fleet

The following policy is proposed to be removed:

- CH09 – Appointment of an Acting CEO

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 4.c.2.3 Develop and/or review Council Policies, Procedures and Processes

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the City in terms of Reputation and Compliance.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Reviews are conducted periodically by the City of all of its policies to ensure they are current and relevant.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the following Council Policies as amended pending further review:

1. CH01 Defence Force Leave
2. CH02 Equal Opportunity Employment in the Workplace
3. CH03 Employees Leaving Council Service
4. CH05 Staff and Volunteer Services
5. CH06 Occupational Health & Safety
6. CH07 Human Resources
7. CH08 Council Vehicle Fleet
8. CH09 Appointment of an Acting CEO
9. CH10 Volunteer Policy

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the following Council Policies as amended:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**CONCLUSION**

Council’s Human Resources policies have been reviewed and amended to ensure they are current and relevant to legislation and community expectations.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the following Council policies as amended (refer attachments 1 to 9):

1. CH01 Defence Force Leave
2. CH02 Equal Opportunity Employment in the Workplace
3. CH03 Employees Leaving Council Service
4. CH05 Staff and Volunteer Services
5. CH06 Occupational Health & Safety
6. CH07 Human Resources
7. CH08 Council Vehicle Fleet
8. CH09 Appointment of an Acting CEO
9. CH10 Volunteer Policy

## 9.5 CHINA DELEGATION OUTCOMES AND ACTIONS

<b>File No:</b>	<b>ED.18</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Marketing and Communications</b>
<b>Date of Report:</b>	<b>27 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Memorandum of Understanding between Lanshan District Rizhao and the City of Karratha</b>

---

### **PURPOSE**

To review the outcomes and seek direction on future actions arising from the City of Karratha delegation to China in April 2016, including attendance at the Pilbara Regional Council's EASTxWEST Forum, and visits to the City's friendship city of Huangdao District, Qingdao and Sister City of Lanshan District Rizhao.

### **BACKGROUND**

#### Meetings Attended

The Pilbara Regional Council hosted this year's Pilbara Kimberley Forum in Shenzhen, China, branded as the EASTxWEST forum. The purpose of the forum was to present the region to Chinese investors and to tie in with Austrade's Australia Week activities in China.

To maximise value for money of the visit to China, Council voted to also visit the Sister City of Lanshan District, Rizhao following the forum to view municipal facilities, discuss opportunities for cultural, educational and professional exchanges and to meet with potential investors. Prior to the Sister City visit, the Mayor met with Baosteel Resources to discuss the status of the API West Pilbara Iron Ore and Anketell Port Projects in which they are a major proponent. The Deputy Mayor also met with education officials in Huangdao District, Qingdao to discuss the potential for high school student and teacher exchanges.

#### Outcomes

##### *EASTxWEST Forum*

The City presented to a number of Chinese investors and Councillors had a number of networking opportunities with Chinese businesses, investors and fellow Councillors from the Pilbara and Kimberley Regions. A particular highlight was the presentation of Bruce Cheung, owner of Pardoo station, about the opportunities for the regional agriculture industry.

##### *Baosteel Resources*

The Mayor met the Vice President of Baosteel Resources Mr Zhaoming Lu as well as other Senior Executives to discuss the status of the API West Pilbara Iron Ore project. Mr Lu indicated that Baosteel was committed to the project and believed it would go ahead in the future despite recent media speculation. Some of the challenges that needed to be worked through prior to commencement of the project were discussed and the City's assistance offered where appropriate.

*BYD Group*

A number of Councillors were invited to visit BYD's (Build Your Dreams) factory in Shenzhen. BYD produce new energy and traditional petrol cars and buses and are leaders in alternative energy production and storage including photovoltaic cells and rechargeable lithium batteries. BYD has expressed an interest in exploring the potential for Lithium mining in the Pilbara area.

*Huangadao District, Qingdao*

Meetings were held with the Mayor as well as a local school and education officials to start an exchange program for high school students and teachers between our Cities. A framework has now been discussed for the program and discussions will continue with schools to commence the program in 2017.

*Lanshan District, Rizhao*

A number of municipal facilities were visited including the Rizhao People's Hospital, Rizhao Library, Rizhao Planning Exhibition Hall, Rizhao International Watersports Centre, the Lanshan Cultural Centre and the Rizhao Shanzihe Airport. The Rizhao, Lanshan and Landbridge Ports were also visited as they are all major import terminals for Pilbara Iron Ore and are currently developing LNG import capacity. Opportunities for co-operation, staff exchanges and sister-facility arrangements were discussed and Councillors had the opportunity to ask questions about facility planning and operations.

*China Australia Business Park*

The Rizhao Municipal Government is planning to build a China Australia Business Park in Lanshan District, to create an import/export servicing hub around their port infrastructure and to leverage the recently signed China Australia Free Trade Agreement. The Mayor of Rizhao met with Prime Minister Malcolm Turnbull during the Australia week events to discuss the idea and received a positive response. A Memorandum of Understanding has been signed between Lanshan District and the City of Karratha pledging the City's support of the China Australia Business Park as well as committing to investigate the possibility for an Australia China Business Park in the City of Karratha.

*Landbridge Group*

The Landbridge Group, based in Lanshan District, is a major privately owned Chinese conglomerate with expanding interests in Australia, particularly Westside Energy, a Queensland coal seam gas company, and the lease of the Darwin Port. Landbridge Group has expressed interested in investing in LNG assets off the Pilbara Coast as well as potentially expanding their assets in Australia. The City has provided information to Landbridge Group about potential investments and will continue to assist them in seeking investment opportunities in the City of Karratha.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues.

**COUNCILLOR/OFFICER CONSULTATION**

Councillors that attended the EASTxWEST Forum and the Sister City visit were involved in meetings and discussions that took place.

**COMMUNITY CONSULTATION**

Consultation will be required with representatives of the hospital and schools regarding opportunities for exchange.

**STATUTORY IMPLICATIONS**

There are no statutory implications.



**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Financial implications of future Sister City projects will be determined in their detailed planning phase. It is expected that there will be minimal direct financial implications as the City will predominantly play a facilitation role in the delivery of projects like the Australia China Business Park and educational and cultural exchanges.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 2.a.1.4 Facilitate and advocate for the development of partnerships and investment opportunities to promote sustainable economic growth of the city.
- Our Services: 2.a.1.4.4 Partnering with key international communities through Sister City partnerships and Strategic Alliances.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the City in terms of Reputation.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the outcomes of the EASTxWEST Forum; and
2. NOT PROCEED with any follow up actions arising from the delegation.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the outcomes of the EASTxWEST Forum; and
2. PROCEED with the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_
  - c) \_\_\_\_\_

**CONCLUSION**

The delegation to China provided a number of opportunities for investment attraction, educational and cultural exchange and knowledge sharing between the City of Karratha and its Chinese partners. While some of these areas are outside the City's control, embracing a strong advocacy and facilitation role has the potential to bring significant benefits to the community and economy of the City.

---

**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:**

- 1. NOTE the outcomes of the delegation to China;**
- 2. CONVENE a meeting of local high school representatives to move forward with the student exchange programs;**
- 3. INVESTIGATE potential partnerships and exchange programs for cultural groups, sports, health services and Ports;**
- 4. SUPPORT Lanshan District's plan for a China Australia Industrial Park and INVESTIGATE the potential for a reciprocal park in the City of Karratha;**
- 5. CONTINUE DISCUSSIONS with Baosteel Resources about the commencement of the West Pilbara API Project and development of Anketell Port and Rail infrastructure; and**
- 6. OFFER SUPPORT and provide economic information to Landbridge Group and BYD to help progress potential investments in the City of Karratha.**

## 10 COMMUNITY SERVICES

### 10.1 ANNUAL COMMUNITY ASSOCIATION GRANT SCHEMES 2016/17 APPLICATIONS (ACADS & EX GRATIA)

<b>File No:</b>	<b>GS.41</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Coordinator Community Engagement</b>
<b>Date of Report:</b>	<b>18 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Community Associations within City of Karratha</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

---

#### **PURPOSE**

For Council to consider financial assistance towards City of Karratha community associations as per applications received under Policy CS19: Annual Community Association Grant Schemes.

#### **BACKGROUND**

In recognition of the important role that community associations play and their ability to forge and strengthen communities through a variety of events, projects and infrastructure development, Council has committed to the provision of support and assistance through two Annual Community Association Grant Schemes (Policy CS19):

1. Annual Community Association Development Scheme (ACADS); and
2. Ex-Gratia payments received from Rio Tinto.

Community associations have to apply for both these schemes prior to the budget resolution meeting.

Both Schemes (ACADS and Ex-Gratia) encourage community associations to apply for funding that:

- creates aesthetically attractive and vibrant towns;
- facilitates inclusive and engaged communities;
- builds capacity, capability and partnerships across the community;
- encourages the building of stable and diverse communities;
- provides a range of appropriate facilities that reflect the demography of the communities;
- can be completed within twelve (12) months; and
- demonstrates capacity to deliver the project outcomes.

#### ***Annual Community Association Development Scheme (ACADS)***

Since September 2010, an allocation of up to \$100,000 ex GST has been made available for the communities of Dampier, Point Samson, Wickham, Karratha and Roebourne via their community associations. In the absence of a community association in Roebourne, this allocation was made via the City of Karratha Roebourne Advisory Group, however in 2016/17 the Yirramagardu Community Association (as an incorporated body) is able to apply for the grant funding.

**Birra Birra Ex-Gratia Funding Scheme**

This program offers financial support to the towns of Point Samson, Wickham and Roebourne. In July 2008 Rio Tinto and City of Karratha signed an agreement that sought to coordinate and deliver strategic infrastructure and high quality programs and/or services which provide direct benefit to their community. An ex-gratia payment of \$250 per bed, per night of occupancy is received from Rio Tinto for the Cape Lambert (Birra Birra) Camp that Council in turn allocate to the relevant community associations.

The payment for the 2015/16 financial year has significantly decreased to \$80,000 ex GST, with the amount to be distributed in 2016/17 as per policy.

The allocation for the accrued Ex-Gratia payment is to be as:

- Wickham (50%): \$40,000 ex GST;
- Roebourne (25%): \$20,000 ex GST;
- Point Samson (25%): \$20,000 ex GST.

The overall Birra Birra allocation is subject to change based on the number of beds occupied at the camp. The decrease over the past two years supports Council’s policy DP-10 (Transient Workforce Accommodation) where Council acknowledge the need for remote TWA camps for specific projects, however the preference is to accommodate workers in more permanent forms of town based accommodation wherever possible.

In May 2014 Council endorsed the change to policy CS.19 to include a clause capping the amount of funds that can be allocated to community events (resolution # 152841). As per policy CS.19 Community Associations can apply for funds to conduct community events as follows:

- 0% of Ex-Gratia funds are available for the purposes of conducting events.
- Up to 100% of ACADS funds are available for the purposes of conducting community events.

The table below is a summary of funds (ACADS and Ex-Gratia combined) still to be expended by community associations. The Point Samson Community Association have \$125,000 (ex GST) Ex Gratia funds remaining from 2012/13FY, allocated to the jetty restoration project. Negotiations are currently under way for the City to manage this project. Dampier Community Association also has funds remaining from the 2012/13 FY however these funds are allocated against the Dampier Hall upgrade project and will be transferred to City of Karratha under the standing MOU on completion of the project. It should be noted that all other funds remaining from financial years prior to 2013/14 have now been returned to Council’s consolidated revenue in line with policy CS.19. It should also be noted that all funds in reserve are currently allocated to a project.

Reserve funds table at time of writing report:

<b>Community Association</b>	<b>TOTAL</b>
DCA	\$433,394 (includes \$83,606 from 12/13 FY allocated to hall upgrade MOU)
KCA	\$150,000 (includes amount from 14/15 FY that will be internal transfer to Foreshore Management Works)
YCA	\$288,927
WCA	\$229,278
PSCA	\$667,815 (includes \$125,000 from 12/13 FY allocated to jetty restoration project)

Applications received from the community associations for the 2016/17 financial year amount to \$578,815 (ex GST), with applications being received from the community associations of Dampier, Point Samson, Karratha, Roebourne (Yirramagardu Community Association) and Wickham. These applications are not attached, but are available upon request.

The table below is a summary of the allocation of the \$566,315 (ex GST) recommended by Officers including in-principle support:

<b>Community Association</b>	<b>ACADS</b>	<b>Ex-Gratia</b>
Dampier Community Association	\$100,000	Not eligible
Point Samson Community Association	\$99,820	\$20,000
Karratha Community Association	\$98,995	Not eligible
Yirramagardu Community Association	\$100,000	\$20,000
Wickham Community Association	\$100,000	\$27,500
<b>TOTAL (ex GST)</b>	<b>\$498,815</b>	<b>\$67,500</b>
<b>Request WCA reallocate</b>	<b>\$12,500</b>	

On 4 January 2016, Community Associations were advised submissions were open for the 2016/17 Annual Community Association Grant Schemes with applications due by close of business Friday 18 March 2016. Point Samson Community Association and Yirramagardu Community Association both requested extensions by the due date with Wickham Community Association advising on 22 March 2016 they would request an extension to clarify reserve amounts remaining to claim. The WCA submission was received 26 April 2016.

Requests for 2016/17 funding are detailed in the table below. It should be noted that where quotes have not been received with the application and Officers have recommended to support the activity, funds will only be released upon receipt of validated invoices (i.e: full value of financial support will not be given if a project runs under budget) as per acquittal requirements.

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Dampier Community Association	<p><b>ACADS</b>  <b>Dampier Beachside Markets</b>                      DCA in partnership with Wrapped Creations (a local events company) will host the monthly Dampier Beachside Markets, from April to October (6 markets/year) held at Hampton Oval. The beachside markets have been operating for a number of years now and have proven to be a huge success with around 500 people attending each market.</p> <p><b>Dampier 2016 Citizen of the Year Awards</b>                      Dampier Citizen of the Year Awards celebrate Dampier’s unique community spirit and the exceptional efforts of individuals in a broad range of community groups and organisations. DCA propose to deliver a formal Awards Event Evening for nominators, nominees and community leaders.</p> <p><b>Dampier Art Awards</b>                      In 2016 the Dampier Art Awards will celebrate its sixth year of showcasing the artistic talent of the City of Karratha. The awards (which changes annually) endeavours to capture the essence of what life is like, living and working in the Pilbara.</p> <p><b>Community Consultation/Comedy Night</b>                      In 2014 the DCA launched its Dampier Community Plan 2014-2019. The results were collated which set out key priorities for Dampier as well as actions. The end of 2016 will mark the half way point in the life span of that document and the DCA would like to hold a dialogue café session with the community to provide a pulse check of the plan. This would be held in conjunction with a ‘comedy night’ as previously and successfully hosted by the DCA in 2014.</p> <p><b>Dampier Merchandise</b>                      The DCA would like to produce a range of Dampier themed merchandise (including caps, T shirts, mugs and license plates) to align with Dampier’s 50<sup>th</sup> Anniversary celebrations. These will be sold for a reasonable price with all funds going to the DCA to invest back into community initiatives.</p>	<p>\$34,000</p> <p>\$8,000</p> <p>\$20,000</p> <p>\$20,000</p> <p>\$18,000</p>	<p>Officers do not support the merchandise project and would request further information to be provided prior to full support. No quotes have been received and whilst funds raised would be redirected back to the community, the use of ACADS funds will not directly benefit the community. Officers recommend this amount as a contingency (as per policy) which the DCA can then apply for via CEO as project details emerge.</p> <p>Officers support all other DCA projects as they show a demonstrated benefit to their local community</p>	N/A
	Total Requested	\$100,000	\$100,000	

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Point Samson Community Association	<p><b>ACADS</b>  <b>(1) Point Samson Kid's Art Awards</b>                      The PSCA wishes to sponsor the Annual Kids Art Awards. This is a community event open to all children through the City of Karratha. This will be facilitated by a long term Artist and resident of Point Samson Claudia Krauss</p>	\$7,887	Officers support the PSCA's applications 1 and 3 as they demonstrate a proven benefit to their local community.	N/A
	<p><b>(2) Point Samson Fun Run</b>                      The PSCA wishes to run a new event known as the Point Samson Fun Run (similar to the HBF Fun Run in Perth). Participants to run from Wickham to Point Samson with a family BBQ at the finish line. The idea is to promote healthy lifestyles. Prize money will be split over a minimum of 12 categories (1<sup>st</sup>; 2<sup>nd</sup>; 3<sup>rd</sup> in Male and Female; Adults and Juniors) with fun categories to be included also.</p>	\$86,317	Whilst Officers support the intent of project number 2, more information is required to ensure this represents value for money. Officers recommend supporting this project in principle, requesting further planning and information.	
	<p><b>(3) Oyster Shucker to the Stars</b>                      The PSCA wish to run an event similar to what was trialed in 2015. It is a community event to get locals involved with the PSCA, open to the entire Point Samson community.</p>	\$5,616		
Total Requested		\$99,820	\$100,000	

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Point Samson Community Association	<p><b>EX-GRATIA</b>  <b>Exercise Equipment</b>                      The PSCA would like to install ParkFit Equipment in selected locations around Point Samson. PSCA will proceed with obtaining detailed quotes and project plans if in-principally supported by Council given they will be responsible for ongoing maintenance.</p>	\$51,250	Officers support the project in principle as quotes are yet to be received by the PSCA and locations are to be determined in consultation with the City.	City of Karratha  The equipment is similar to that in other locations across the City and Officers have been advised the ongoing maintenance is minimal (particularly if there are no moving parts).  Exact costs are subject to further detailing from PSCA.
	Total Requested		\$20,000	(in-principle) \$20,000

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
<p>Yirramagardu Community Association</p>	<p><b>ACADS</b>  <b>Community Association Equipment and Trailer</b>                      Funding to purchase a trailer and equipment to independently host community yarns and gatherings. To cover costs of purchasing trailer, PA system, halogen lights, extension leads etc (quotes provided. Exact trailer still TBD).</p> <p><b>Public Amenity at Andover Park</b>                      The YCA would like to install a public toilet at Andover Park. The park is where the Community Associations hold their regular meetings, it is well frequented due to the play equipment (birthdays, children’s parties) and also hosts groups such as the Pilbara Aboriginal Church.</p> <p>Remaining project costs to be allocated from Ex Gratia (see below).</p> <p><b>Light’s On Project</b>                      Continuation of Light’s On Project that sees lights stay on at Basketball Courts or Oval on allocated days. Increase to previous years funding as would like to increase times (particularly during school holidays).</p> <p><b>Unplanned Community Events and Contingency</b>                      Funding available to not for profit or community groups based in Roebourne to conduct events and projects that the YCA believe have a community benefit. Will also be used as a contingency for the public toilet. Any funds used as a contingency will decrease the amount available for unplanned events.</p> <p><b>Planned Events</b>                      Contract NYFL to coordinate 10 x community events such as Bingo, Karaoke and Open mic. Will be one each month from September 2016 to June 2017. Costs to cover items such as hall hire, prizes, technical support and hire</p> <p><b>Roebourne 2017 ANZAC Day</b>                      Funds to coordinate the annual Roebourne ANZAC Day parade and Gunfire breakfast.</p>	<p>\$7,965.60</p> <p>\$37,234.40</p> <p>\$22,000</p> <p>\$20,000</p> <p>\$6,800</p> <p>\$6,000</p>	<p>Officers support the Public Amenity project in principle but believe the project will cost significantly more than proposed as more up-to-date quotes are yet to be received by YCA indicating total cost of project. As a project highlighted by Elders it suggests a benefit to the community.</p> <p>Officers support all other projects received from YCA. Each of the projects listed demonstrate a benefit to their local community.</p>	<p>YCA for Community Association trailer and equipment.</p> <p>City of Karratha for Public Amenity.</p>



	Total Requested	\$100,000	(in principle) \$37,234.40 \$62,765.60	
Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Yirramagardu Community Association	<p><b>Ex-Gratia</b>  <b>Public Amenity at Andover Park</b>                      The YCA would like to install a public toilet at Andover Park. The park is where the Community Associations hold their regular meetings, it is well frequented due to the play equipment (birthdays, children’s parties) and also hosts groups such as the Pilbara Aboriginal Church.</p> <p>Remaining project costs to be allocated from ACADS (see above).</p>	\$20,000	Officers support the Public Amenity project in principle as more up-to-date quotes are yet to be received by YCA indicating total cost of project. As a project highlighted by Elders it suggests a benefit to the community.	City of Karratha.  Current budget allocation for similar toilet in Jubilee Park was \$6,456 15/16FY.
	Total Requested	\$20,000	(in principle) \$20,000	

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Karratha Community Association	<p><b>ACADS</b>  <b>Millars Well Community Hub – Refurbishment Project</b>                      The KCA have recently been granted a lease for the former Millars Well Child Health Clinic. The KCA application requests use of ACADS funds to refurbish the premises making it suitable for a number of like-minded community groups to co-locate.</p>	\$98,995	Officers support the project as it will provide a significant community benefit to a range of groups. Council have already endorsed the lease.	Subject to lease terms. The premises is a Council owned facility.
	Total Requested	\$98,995	\$98,995	

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Wickham Community Association	<p><b>ACADS</b>  <b>Annual Family Day Event</b>                      To conduct an annual family event which delivers a popular children’s act, as well as other local entertainment aimed at families with children aged 0-10 years.</p>	\$25,000	Officers recommend supporting projects received from WCA. Each of the projects listed demonstrates a benefit to their local community.	N/A
	<p><b>Annual Over 18’s Concert</b>                      To conduct the annual community concert for adults at the Picture Garden Theatre; 15 October 2015</p>	\$50,000		
	<p><b>Annual Citizenship Award/Cricket Match and Market Evening</b>                      To continue to deliver the Annual Citizenship Awards recognising the sporting and volunteering achievements in our community. These awards are presented at the conclusion of the Annual Celebrity Cricket Match and night markets.</p>	\$25,000		
	Total Requested	\$100,000		

Wickham Community Association	<p><b>Ex Gratia</b>  <b>(1) Maintenance of Building and Assets</b>                  To assist with annual costs of building maintenance and assets. These are general maintenance costs such as cleaning/servicing of air conditioners, fire extinguishers, parts to repair damage, gardening maintenance etc. Majority of costs for the Picture Garden Theatre.</p>	\$16,500	Council Policy states that Ex-Gratia is to be used to support public facilities and infrastructure. Officers recommend supporting items (1 to 3).	WCA
	<p><b>(2) Purchase of Marquees for events and hire</b>                  Purchase Marquees to decrease associated hire costs at WCA annual events.</p>	\$6,000	Under the current Policy, administration costs can only be allocated against a project, not the ex gratia allocation as a whole. Therefore, Officers can not recommend supporting Item 4.	
	<p><b>(3) Annual Servicing of digital equipment at the Picture Garden Theatre</b>                  As described, to fund servicing at Picture Garden Theatre by Edge Digital. It screens weekly movies and is well attended by the community.</p>	\$5,000		
	<p><b>(4) Administration Fee</b>                  WCA to claim \$4000 (10% of Ex Gratia funding) towards administration of Ex-Gratia funding application.</p>	\$4,000	Community Association operational and/or administration costs (no more than 10%) of ACADS can be claimed. WCA Insurance costs (5) could therefore be supported via ACADS funds but can not be supported via Ex Gratia funds. Officers can not recommend support to this project.	
	<p><b>(5) WCA Insurance costs</b>                  To assist WCA with the annual costs of insurance. Will assist in insuring Picture Garden Theatre, community bus, management liability, voluntary workers, business insurance etc.</p>	\$8,500	Officers recommend an extension be offered to WCA to reallocate the remaining \$12,500 on alternate infrastructure projects.	
	Total Requested	\$40,000	\$27,500 (to be reallocated: \$12,500)	

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues.

**COUNCILLOR/OFFICER CONSULTATION**

No specific Councillor consultation has occurred however Departments and Officers impacted by one or more projects have been consulted for in-principle support.

**COMMUNITY CONSULTATION**

The Community Engagement team liaise with each of the community associations to offer support and assistance in completing the applications. Community Engagement Officers attend the monthly Community Association meetings and are therefore able to provide guidance and support throughout the application process, recommending applications that are in line with current Policy guidelines.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

*Policy number CS19 - Annual Community Association Grant Schemes* applies.

**FINANCIAL IMPLICATIONS**

The 2016/17 draft budget for the Annual Community Association Grant Scheme will be required to make an allowance of \$578,815 (ex GST) should Council endorse the Officer's recommendation.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.f.1.5	Identify potential sponsorship and grant funding opportunities
Our Services:	1.f.1.5.1	Provide responsive and effective Community Grant and Sponsorship Opportunities to assist with community engagement projects, strategies, initiatives, events and activities.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Moderate to the City in terms of Financial, Service, Interruption and Reputation.

Consideration may need to be given to budgetary implications resulting from incomplete projects, as outlined in the reserve table above. If community associations experience difficulty in expending the allocated funds, Council may need to consider reallocation of the funding to alternative projects or redirect funds into the municipal budget process. It also should be noted that governance and acquittals for the funding represent an ongoing concern for Officers.

**IMPACT ON CAPACITY**

There is no additional impact on capacity or resourcing to carry out the Officer's recommendation. As outlined under risk management considerations, the governance and acquittal processes can impact on Officers particularly where funds are being held in reserve over a number of years.

**RELEVANT PRECEDENTS**

The Annual Community Association Development Scheme has been annually supported since 2010. Council has endorsed projects under this scheme similar to those proposed in the 2016/17 applications unless specifically stated as being outside current Policy parameters.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the amount and/or submissions received as per Council’s determination.

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matters pending further information from Officers on specific projects.

**CONCLUSION**

The Dampier Community Association, Wickham Community Association, Yirramagardu Community Association (Roebourne), Point Samson Community Association and Karratha Community Association have submitted their applications for the Annual Community Association Grant Schemes as per the Policy CS19 for the 2016/17 FY.

The Applications received have been collated by Officers and presented to Council for consideration for inclusion in the draft 2016/2017 budget allocations. The projects, activities and events recommended by Officers are consistent with the values and strategies contained within the City’s Strategic Community Plan 2012-2022.

**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the applications from Dampier Community Association, Point Samson Community Association, Wickham Community Association, Yirramagardu Community Association and Karratha Community Association under the current policy CS19 - Annual Community Association Grant Schemes.
2. CONSIDER an allocation of up to \$578,815 (ex GST) within the Non Statutory funding as detailed in the table below as part of the 2016/17 budget process.

<i>Community Association</i>	<i>ACADS</i>	<i>Ex-Gratia</i>
Dampier Community Association	\$100,000	Not eligible
Point Samson Community Association	\$99,820	\$20,000
Karratha Community Association	\$98,995	Not eligible
Roebourne Advisory Group	\$100,000	\$20,000
Wickham Community Association	\$100,000	\$27,500 <i>Request WCA resubmit application for \$12,5000</i>
<b>TOTAL (ex GST)</b>	<b>\$498,815</b>	<b>\$80,000</b>

**10.2 ANNUAL COMMUNITY GRANT SCHEME (NON-STATUTORY DONATIONS)**

<b>File No:</b>	<b>GS.41</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Coordinator Community Engagement</b>
<b>Date of Report:</b>	<b>28 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Community Organisations</b>
<b>Disclosure of Interest:</b>	<b>Leigh Cover A/Director Community Services is a Committee Member of the Karratha Basketball Association</b>
<b>Attachment(s)</b>	<b>1. Confidential summary of Annual Community Grant Scheme 2016/17 applications</b>  <b>2. Annual Community Grant Approvals 2011/12 to 2015/16</b>

---

**PURPOSE**

For Council to consider financial assistance towards community as per applications received under Policy CS06: Community Grants and Contributions Schemes (Annual Community Grant Scheme - Non-Statutory Donations) in the 2016/17 draft budget.

**BACKGROUND**

In recognition of the important role that community and sporting groups / organisations play in developing vibrant communities, Council demonstrates its commitment through the provision of support and assistance via various Community Grant Schemes outlined in Policy CS06: Community Grants and Contributions Scheme. This report refers to applications received for the 2016/17 FY for the Annual Community Grant Scheme.

Key criteria for the Annual Community Grant Scheme are:

1. The applicant/s must reside or operate within the City of Karratha. Applications that are not connected or concerned with the City of Karratha Community will not be considered.
2. Organisations shall include, but are not limited to, sporting clubs religious groups, schools (parent and citizens associations only), and community groups or individuals that have a focus on community needs with a social benefit.
3. Organisation that are applying for equipment must be incorporated and provide evidence of current incorporation status and a copy of their constitutions wind up clause.
4. Clear links to the City Strategic Plan and / or stated role in service / facility provision.

Applications for the 2016/17 Annual Community Grant Scheme were advertised from February 2016 in the local newspapers, on the City of Karratha's website and sent via email from the Community Engagement Team contact database. The advertised closing date for applications was Friday 8 April 2016.

The below table demonstrates the number of applications received and total requested value of these applications under the Grant Scheme over the last three years (including those received for coming 2016/17 FY).

<b>Financial Year</b>	<b>Number of Applications Received</b>	<b>Value of Applications Received</b>	<b>Resolution (Final Council Budget Allocation)</b>
2014/15	34	\$985,630	\$250,000
2015/16	22	\$797,933	\$175,306
2016/17	42	\$1,095,502	TBD (this report)

The number of applications received and the overall value of applications this year is substantially higher than in previous years.

The Officer's recommendation amounts to \$264,408 and supports 15 of the 42 applications received. A further six applications are recommended as being endorsed by Council for sponsorship via alternate avenues.

In developing this report Officers took significant direction from a group of 15 Officers involved in a process outlined under Council/Officer consultation.

The table below summarises the Officer's recommendations for funding allocation). Officers have considered applications based on the following:

- Eligibility and demonstrated ability to meet funding criteria;
- Quality of written application and supporting documentation;
- Overall community benefit;
- Consistent approach to like-minded applications and associated recommendations/values;
- Encourage a reduced dependency of organisations that receive recurrent funding from City of Karratha. Due to increasingly competitive Annual Community Grant Scheme, organisations that consistently request funds via this avenue are urged to explore alternate means of funding to broaden the range of projects and initiatives the City is able to support;
- Where partial funding is recommended, amounts reflective of specific line items to ensure a benefit to the organisation/project remains; and
- Return benefit to the City of Karratha (including acknowledgement, value for money and tourism/business opportunities).



Further detailed information regarding all applications, including reasons for no/partial/full funding and final recommendations are incorporated in the confidential attachment.

Recommended Applicant	Project Description	Project Cost	Amount Requested	Amount Recommended
Raiders Boxing Club (1) & (2)	(1) Free youth boxing classes for 9 months (2 x classes/week). Police Officers to bring troubled youth to participate (40 – 60 youth). (2) Fund 50% of the MAA insurance required for the operation of the association.	\$5,700	\$5,385	\$5,385
Roebourne PCYC	Safe Space Youth Program on Friday nights to ensure no gaps in Youth Services in Roebourne.	\$49,374	\$49,374	\$49,374
Karratha Scouts	Upgrade works to electrical capacity for newly purchased air conditioners and commonly used appliances.	\$28,750	\$28,750	\$28,750
St John Wickham / Roebourne	Support to fund fuel for the ambulances.	\$15,000	\$15,000	\$15,000
LINK	Community workshops, Dad's Play Day and Teddy Bear's Picnic.	\$59,486	\$31,121	\$18,865
Port Walcott Surf Life Saving	Equipment trailer(s) to transport surf lifesaving enabling training and education.	\$25,428	\$23,928	\$11,964
Karratha BMX	5m start gate in order for State and National Series events to be held.	\$327,000	\$50,000	\$20,000
Karratha Family Centre	Bicycle maintenance workshops during school terms, installation of shade sails and security screens for toy library and garden shed.	\$43,000	\$24,500	\$9,000
North Pilbara Football League	Operational and administrative costs.	\$142,286	\$15,460	\$4,460
Karratha Basketball	Association development, insurance, court hire, annual operating costs and improve coordination and governance.	\$129,777	\$50,000	\$13,727
Yaandina Family Centre	Appointment of a children's development officer for 12 months to support Yaandina's Roebourne youth services division.	\$72,600	\$50,000	\$4,776
Karratha Amateur Swim Club	Coaching clinic weekend to enable swimmers to receive high level instruction from high level coaches. Also requesting funds to attend Country Pennants Kalgoorlie, and the North West Open.	\$59,162	\$37,962	\$15,910
Karratha Storm Junior Rugby	Fund club and sport promotion within the Pilbara.	\$33,817	\$32,837	\$5,000
Karratha Community House	Fund operational costs such as cleaning, insurance and garden upgrade/maintenance	\$28,441	\$28,441	\$11,497
<b>TOTAL RECOMMENDED</b>				<b>\$213,708</b>

Applications not recommended by Officers are as follows:

Applicant	Project Description	Project Cost	Amount Requested
Tambrey Primary School P&C (1)	Artificial shade over the nature play space.	\$33,500	\$33,500
Tambrey Primary School P&C (2)	Fund Education Assistance training.	\$19,000	\$22,500
Karratha Emergency Relief	Insurance, audit costs and book keeping.	\$92,924	\$10,000
Ngarliyarndu Bindirri Aboriginal Corporation (NBAC) (2)	Catering and transport costs for Elder's Yarns in Roebourne.	\$8,200	\$2,706
OB's Social Club Inc.	Fund air conditioners and fans to be replaced.	\$16,058	\$16,058
Salvation Army (1)	Fund the purchase and installation of 4 air conditioning systems (replacements).	\$74,800	\$50,000
Boonderu Music Academy	Wages for the specialised music program within the school's curriculum	\$300,000	\$25,000
Karratha Equestrian Centre	Fund the Belt Buckle Ball 2016 - funds raised to contribute towards the new grounds at the Karratha Equestrian Centre.	\$32,700	\$20,000
National Heart Foundation	Training for Aboriginal people concerning heart health education and knowledge.	\$64,892	\$50,000
NYFL	Fund the Roebourne Community Botanical Garden.	\$233,800	\$45,000
SAFE & Karratha Vets	Fund an ultrasound machine.	\$27,000	\$23,700
IF Foundation	Wages to support Boonderu Music Academy	\$104,000	\$50,000
SAFE	Fund facility development / maintenance capital works.	\$44,377	\$44,377
Peg's Creek Primary School P&C	Fund a recipe book that embraces the City's diverse culture - collaborative project with multicultural and Indigenous groups.	\$25,500	\$15,000
Salvation Army (2)	Fund a Colin Buchanan performance - a leading children's artist to perform at the 2016 Christmas concert and two concerts in Wickham and Roebourne communities.	\$14,631	\$14,031
Welcome Lotteries House	Repainting of the WLH roof	\$9,350	\$9,350
Pilbara Regiment Family Group	Fund the annual ball that ceased to operate in 2009.	\$39,945	\$40,000
Ngarliyarndu Bindirri Aboriginal Corporation (NBAC) (3)	Fund Yirramagardu News 5,000 copies to expand distribution.	\$26,355	\$19,205
Pilbara Multicultural Association	Employment of an events/administration officer.	\$73,000	\$50,000
Nick Hall for Telethon	Fund a monthly market within the City of Karratha as a fund raiser for Telethon.	\$41,710	\$25,000
Pilbara Community Legal Service**	Support the "new build" of a Regional Community Justice Centre in the town centre of Karratha.	\$3,152,505	\$50,000

\*\* Officers support the application by Pilbara Community Legal Service however don't believe the funds will be expended within the allocated timeframe under Policy CS06.

Officers recommend PCLS advises the City when the project is ready for construction and Council consider the funding request as part of a budget review process.

Applications recommended by Officers to be redirected to alternative avenues of Council support (see confidential attachment for further information).

Applicant	Project Description	Project Cost	Amount Requested	Alternative Recommendation
Ngarliyarndu Bindirri Aboriginal Corporation (NBAC) (1)	Support to fund tip fees for the Y-Crew	\$6,000	\$6,000	Fee Waiver up to \$5,000
St Vincent de Paul Society	Support to fund rubbish removal from the shop. Supply and removal of 3m2 bulk refuse bin 2x per week.	\$7,000	\$7,000	Fee Waiver up to \$5,000
Roebourne Girl's Academy	Support to fund equipment to enhance the NAIDOC Week basketball competition	\$9,616	\$9,616	Quarterly Grant Scheme for current FY up to \$4,500
Wickham Community Association	Support to fund ANZAC Day dawn service 2017.	\$22,200	\$10,000	Yirramagardu Community Association (via Annual Community Association Development Scheme) \$6,000; \$2,000 as per Karratha & Whim Creek Services
Raiders Boxing Club (3)	North West Tournament	\$19,924	\$4,000	\$2,000 Fee Waiver
Karratha Broncos	Oval Hire for training and fixture purposes.	\$1,671	\$700	Fee Waiver up to \$700

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues due to the Annual Community Grant Scheme providing significant funding assistance to the associated organisations.

### COUNCILLOR/OFFICER CONSULTATION

As demonstrated, the number of applications received and the overall value of applications this year is substantially higher than in previous years.

For this reason, the Community Engagement Team as the administrative Department find it increasingly difficult to form the Council recommendation. Particularly when the majority of applications received demonstrate significant and worthwhile community benefits.

The Community Engagement Team recognise that the applications received impact on a range of internal Departments to varying degrees and therefore these Departments need to be involved in forming the recommendation to avoid duplication of services and/or funding.

As such, the Community Engagement Team ran a Participatory Budget Process in order to provide information to assist the Officers. The process involved 15 Officers from a range of Departments participating in anonymous scoring and “fictional” budgetary allocation activities before meeting as a group to discuss the results and individual applications as a whole.

Officers are confident that the recommendations are therefore supported by a wide range Departments and internal Officers.

**COMMUNITY CONSULTATION**

The Community Engagement Officers have liaised with each of the community / sporting organisations to offer support and assistance in completing the applications. As per the guidelines organisations must make contact with the Community Engagement Team to discuss their application.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

*Policy CS06 – Community Grants, Contributions and Sponsorships* applies.

**FINANCIAL IMPLICATIONS**

The 2016/17 draft budget for the Annual Community Grant Scheme will be required to make an allowance of \$213,708 (ex GST) should Council endorse the Officer's recommendation.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.f.1.5	Identify potential sponsorship and grant funding opportunities
Our Services:	1.f.1.5.1	Provide responsive and effective Community Grant and Sponsorship Opportunities to assist with community engagement projects, strategies, initiatives, events and activities.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

The Annual Community Grant Scheme has been annually endorsed by Council for a number of years. Council has endorsed projects under this scheme similar to those proposed in the recommendations.

Officers have included a table outlining Council's historical support of organisations from 2011/12 to 2015/16 via the Annual Community Grant Scheme as an attachment for Council's perusal.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the amount and/or submissions endorsed as per Council's determination:

Recommended Applicant	Project	Amount	Council Determination

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matter and consider the Community Grant Scheme allocations as part of the 2016/17 budget deliberations.

**CONCLUSION**

Applications have been received by various community and sporting organisations within the City of Karratha for the 2016/17 Annual Community Grant Scheme. Council to consider support towards these projects, programs and/or activities for inclusion in the draft 2016/2017 budget allocations.

Officers have recommended an amount of \$213,708 for the 2016/17 Annual Community Grant Scheme to be included in Councils 2016/17 draft budget currently \$200,000 is listed within the draft budget.

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **CONSIDER** financial support of an indicative amount of \$213,708 for the Annual Community Grant Scheme program in the 2016/17 draft budget as per the detailed table below:

Recommended Applicant	Amount Recommended
Raiders Boxing Club	\$5,385
Roebourne PCYC	\$49,374
Karratha Scouts	\$28,750
St John Wickham/Roebourne	\$15,000
LINK	\$18,865
Port Walcott Surf Life Saving	\$11,964
Karratha BMX	\$20,000
Karratha Family Centre	\$9,000
North Pilbara Football League	\$4,460
Karratha Basketball	\$13,727
Yaandina Family Centre	\$4,776
Karratha Amateur Swim Club	\$15,910
Karratha Storm Junior Rugby	\$5,000
Karratha Community House	\$11,497

2. **ENDORSE** submissions to be considered for Fee Waivers or alternate Council funding schemes as detailed in the following table:

Applicant	Support
Ngarliyarndu Bindirri Aboriginal Corporation (NBAC)	Up to \$5,000 Fee Waiver
St Vincent de Paul	Up to \$5,000 Fee Waiver
Roebourne Girls Academy	Up to \$4,500 Quarterly Grant Scheme for 2015/16 Financial Year
Wickham Community Association	Annual Community Association Grant Scheme \$6,000; \$2,000 as per Karratha & Whim Creek Services
Raiders Boxing Club	Up to \$4,000 Fee Waiver
Karratha Broncos	Up to \$700 Fee Waiver

### 10.3 COMMUNITY SERVICES POLICY REVIEW - ANNUAL COMMUNITY ASSOCIATION GRANT SCHEMES (CS19)

<b>File No:</b>	<b>GS.41</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Coordinator Community Engagement</b>
<b>Date of Report:</b>	<b>26 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Proposed Policy CS19 – Annual Community Association Grant Scheme</b>

---

#### **PURPOSE**

For Council to consider adopting the amended Annual Community Association Grant Schemes Policy CS19 to improve clarity of funding scheme to eligible Community Associations.

#### **BACKGROUND**

The suggested changes incorporated into Policy CS19 will provide Council officers and Community Associations clear direction in the management the Annual Community Association Grant Schemes.

Initiated in 2010, Policy CS19 offers Community Associations based within the City of Karratha financial assistance to coordinate high quality community infrastructure projects, programs, events and services that provide a direct benefit to their associated community. Funding requests are to be consistent with the values and strategies contained within the City of Karratha's Strategic Plan.

The current schemes available to the communities of Dampier, Karratha, Wickham, Point Samson and Roebourne are:

- a) Annual Community Associations Development Scheme.
  - Karratha, Dampier, Wickham, Point Samson and Roebourne
- b) Birra Birra Ex-Gratia Funding Scheme.
  - Point Samson, Wickham and Roebourne

The eligible Community Associations are:

- Karratha Community Association (KCA)
- Dampier Community Association (DCA)
- Wickham Community Association (WCA)
- Point Samson Community Association (PSCA)
- Yirramagardu Community Association (YCA)
  - Previously the City of Karratha's Roebourne Advisory Group made recommendations for the allocation of funds within the Roebourne community. Officers are currently working with the newly established Yirramagardu Community Association (recently incorporated).

The proposed amendments do not present any change to the intent or overall purpose of the Policy. The proposed amendments aim to:

- improve clarity and consistency throughout the document;
- assist Community Associations to access majority of funds during initial stages of project implementation;
- provide greater accountability for acquittal documentation when accessing final payments to reduce burden of paperwork at completion of project;
- remove reference to Kangaroo Hill ex-gratia which is no longer payable. Kangaroo Hill was the TWA located in Dampier – final ex gratia payment was received for 2015/16 Financial Year and is therefore no longer relevant to the Policy;
- remove reference to Roebourne Advisory Group and establish Yirramagardu Community Association as an eligible entity following confirmation of their incorporated status;
- formalise variation process due to an increase in variation requests from Community Associations; and
- The overall aim of these changes is to clarify and simplify the process for Community Associations. Additionally, Officers will continue to review and simplify the application forms.

Furthermore, Officers will continue to review and simplify the application process.

A summary of changes to Policy CS19 are outlined in the table below:

<b>Proposed Change</b>	<b>Purpose of change</b>
1. Objective	Clarify range of community projects eligible for funding. Consistency with other sections.  Remove reference to Kangaroo Hill ex gratia.
2.1 Introduction	Reworded to improve clarity.  Added Yirramagardu Community Association as an eligible entity.
2.2 General Conditions/Criteria	Clarify range of community projects eligible for funding. Consistent with other sections.  Reference to City of Karratha level of service documentation to ensure consistent messaging (internally and externally) regarding Council priorities for project funding.
2.3 Eligibility	Reworded to improve clarity.  Remove reference to Kangaroo Hill ex gratia.  Added Yirramagardu Community Association as an eligible entity and removed reference to Roebourne Advisory Group (dissolved May 2015 as per Council Resolution)
2.4 Purpose	Minor grammatical improvements to improve clarity.  Reference to City of Karratha level of service documentation to ensure consistent messaging (internally and externally) regarding Council priorities for project funding.



<p>2.5 Allocation of funds</p>	<p>Proposed change to progress payments allowing:</p> <ul style="list-style-type: none"> <li>- Greater access to funds at initiation of project. This would change from 25% to 50%. This has been requested by the Community Associations to expedite projects and aid with cash flow concerns.</li> <li>- Written progress update at half way mark.</li> <li>- Release of final payment once all paperwork received.</li> <li>- Additional payment can be made upon proof of expenditure to date.</li> <li>- Clarification on use of funds towards ongoing maintenance.</li> </ul>
<p>2.6 Unspent and/or Unallocated Funds</p>	<p>Adjust inconsistent numbering</p> <p>Improve clarity of Annual Community Grant Scheme funds being reallocated to Community Grants and Contributions Scheme (Policy CS6).</p> <p>Funds remain in reserve for one year period – text consistent with Section 2.5. This period is currently two years. The justification for the proposed change is to reduce the amount of funding allocated to reserves.</p> <p>Improve clarity regarding contingency funds. Can only be placed in reserve if allocated to a project.</p> <p>Clarification that where notification is not provided by Community Associations regarding unspent and/or contingency funds by 31 May each year, these funds will be forfeited.</p>
<p>2.7 Variations</p>	<p>Text moved from Section 2.8 to Section 2.7</p> <p>Inclusion of a Variation Request Form that aims to streamline variation process and provide Officer’s with full breadth of information regarding reason for variation.</p>
<p>2.8 Return Benefits to the City of Karratha</p>	<p>Reworded to improve clarity</p>
<p>3.1 Annual Community Association Development Scheme (ACADS)</p>	<p>Clarify range of community projects eligible for funding. Consistent with other sections.</p> <p>Reworded to improve clarity</p>
<p>3.2 Birra Birra Ex Gratia Payments (Ex- Gratia)</p>	<p>Remove reference to Dampier/Kangaroo Hill.</p> <p>Clarify that funds are available specifically for facility development and maintenance (infrastructure projects), consistent with other Sections.</p> <p>Reworded to improve clarity.</p>
<p>5. Roles and Responsibilities 6. Reference to Related Documents</p>	<p>Reference to Variation Request Form and process for variation in both Sections.</p>

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of parties affected issues and Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

All relevant Officers have been provided with an opportunity to review and make appropriate changes to the respective policy.

**COMMUNITY CONSULTATION**

Whilst no specific community consultation has been undertaken, recommended changes for Policy CS19 are based on anecdotal feedback received from Community Associations throughout the recent 2016/17 Annual Community Association Grant Scheme application process.

Dampier Community Association has specifically requested upfront payments for approved ACADS projects. Whilst Officers do not recommend 100% upfront payment, the change from 25% to 50% upfront payment is in recognition of this request.

The proposed policy recommendations are for implementation from 1 July 2016 and should have no impact on applications due for Council consideration May 2016. Community Associations will be contacted individually post Council adoption to discuss the changes.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

Policy CS19 Annual Community Association Grant Schemes and associated internal guidelines will need to be modified to reflect the changes, uploaded to the website and distributed to Community Associations via the Community Engagement team.

**FINANCIAL IMPLICATIONS**

There has been a significant reduction in Community Associations placing unallocated funds in reserve. This has been a result of previous Policy changes and structure around funds in reserve *only* where they are allocated against a project.

Reducing the number of years that funds allocated to projects can be placed in reserve (from two years to one year) was previously adopted by Council for implementation in the 2015/16 financial year. This term was inconsistent in the Policy document, thus will only be implemented should Council endorse Officer's recommendation in this report.

The proposed changes to the release of project payments aims to assist Community Associations in accessing funds during the initial stages of the project whilst also encouraging progress documentation. Officers anticipate that this will reduce the burden of paperwork at the completion of the project, thus enabling release of final payments in a more timely manner (subject to Community Association compliance).

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 4.c.2

Focus on continuously improving systems processes and best practice in service delivery to the community

Our Services: 4.c.2.3 Develop and/or review Council policies, procedures and processes.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council Officer’s review all policies on an annual basis.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the Annual Community Association Grant Scheme Policy (CS19) with the following amendments for implementation in the 2016/2017 financial year:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT any amendments to the existing Annual Community Association Grant Scheme Policy (CS19) for the following reasons:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

**CONCLUSION**

The suggested changes incorporated into the Annual Community Association Grant Scheme Policy (CS19) will provide Council Officers and Community Associations a clear direction in the management the Annual Community Association Grant Schemes.

Whilst individual challenges remain for each Community Association in their respective location, Officers support the recommendation and proposed policy changes. The suggested policy changes are recommended for implementation in the 2016/2017 financial year and have no impact on applications currently being received for the 2016/17 financial year. Generally, there is an understanding that these suggestions will provide the best possible outcome for the majority of current issues.

**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the suggested amendments to Annual Community Association Grant Scheme Policy (CS19) as per the following table for implementation in the 2016/2017 financial year:

Proposed Change	Purpose of change
1. Objective	<p>Clarify range of community projects eligible for funding. Consistency with other sections.</p> <p>Remove reference to Kangaroo Hill ex gratia.</p>
2.1 Introduction	<p>Reworded to improve clarity.</p> <p>Added Yirramagardu Community Association as an eligible entity.</p>
2.2 General Conditions/Criteria	<p>Clarify range of community projects eligible for funding. Consistent with other sections.</p> <p>Reference to City of Karratha level of service documentation to ensure consistent messaging (internally and externally) regarding Council priorities for project funding.</p>
2.3 Eligibility	<p>Reworded to improve clarity.</p> <p>Remove reference to Kangaroo Hill ex gratia.</p> <p>Added Yirramagardu Community Association as an eligible entity and removed reference to Roebourne Advisory Group (dissolved May 2015 as per Council Resolution)</p>
2.4 Purpose	<p>Minor grammatical improvements to improve clarity.</p> <p>Reference to City of Karratha level of service documentation to ensure consistent messaging (internally and externally) regarding Council priorities for project funding.</p>
2.5 Allocation of funds	<p>Proposed change to progress payments allowing:</p> <ul style="list-style-type: none"> <li>- Greater access to funds at initiation of project. This would change from 25% to 50%. This has been requested by the Community Associations to expedite projects and aid with cash flow concerns.</li> <li>- Written progress update at half way mark.</li> <li>- Release of final payment once all paperwork received.</li> <li>- Additional payment can be made upon proof of expenditure to date.</li> <li>- Clarification on use of funds towards ongoing maintenance.</li> </ul>

<p><b>2.6 Unspent and/or Unallocated Funds</b></p>	<p><b>Adjust inconsistent numbering</b></p> <p><b>Improve clarity of Annual Community Grant Scheme funds being reallocated to Community Grants and Contributions Scheme (Policy CS6).</b></p> <p><b>Funds remain in reserve for one year period – text consistent with Section 2.5. This period is currently two years. The justification for the proposed change is to reduce the amount of funding allocated to reserves.</b></p> <p><b>Improve clarity regarding contingency funds. Can only be placed in reserve if allocated to a project.</b></p> <p><b>Clarification that where notification is not provided by Community Associations regarding unspent and/or contingency funds by 31 May each year, these funds will be forfeited.</b></p>
<p><b>2.7 Variations</b></p>	<p><b>Text moved from Section 2.8 to Section 2.7</b></p> <p><b>Inclusion of a Variation Request Form that aims to streamline variation process and provide Officer’s with full breadth of information regarding reason for variation.</b></p>
<p><b>2.8 Return Benefits to the City of Karratha</b></p>	<p><b>Reworded to improve clarity</b></p>
<p><b>3.1 Annual Community Association Development Scheme (ACADS)</b></p>	<p><b>Clarify range of community projects eligible for funding. Consistent with other sections.</b></p> <p><b>Reworded to improve clarity</b></p>
<p><b>3.2 Birra Birra Ex Gratia Payments (Ex- Gratia)</b></p>	<p><b>Remove reference to Dampier/Kangaroo Hill.</b></p> <p><b>Clarify that funds are available specifically for facility development and maintenance (infrastructure projects), consistent with other Sections.</b></p> <p><b>Reworded to improve clarity.</b></p>
<p><b>5. Roles and Responsibilities</b> <b>6. Reference to Related Documents</b></p>	<p><b>Reference to Variation Request Form and process for variation in both Sections.</b></p>



**10.4 KARRATHA TANK HILL LOOKOUT**

<b>File No:</b>	<b>CP.879</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Leisure Planner</b>
<b>Date of Report:</b>	<b>26 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Tank Hill Lookout Detailed Design</b>

---

**PURPOSE**

For Council to receive the detailed design of the Karratha Tank Hill Lookout Structure, and consider selection criteria and weightings for proposed tender documents.

**BACKGROUND**

In 2014, the City undertook a detailed audit of existing tourism lookouts. The resulting report provided a detailed analysis of lookouts throughout the municipality including a condition report on infrastructure and levels of amenity. Further it included recommendations, approximate costings and priority for development. The report also noted potential synergies and linkages with existing projects and reports such as the Yaburara Heritage Trail Project and the Tracks and Trials Master Plan 2013. Through this document the Karratha Tank Hill Lookout was identified as a high priority for upgrade.

Through a Request for Quotation process, Officers engaged local engineers GHD to complete the detailed design and tender specifications for the Karratha Tank Hill Lookout.

The design objectives for the project were:

- Minimal ground disturbance/environmental impact;
- Complete adherence to Australian Standards for wheelchair users;
- Robust design that withstands the City's harsh weather conditions;
- Retains the natural look of the site;
- Rated for cyclone compliance; and
- Minimisation of solid surface areas to reduce vandalism.

The scope and design elements of the project include:

- a 15m x 9m t-shaped lookout superstructure;
- concrete wheel stops;
- minor car park grading;
- boulders for interpretive signage;
- dual-use telescopes;
- a pedestrian path; and
- an extension of the in-situ concrete pad surrounding the existing shade structures.

The detailed design has been included as an attachment to this report for Council's perusal.

The estimated construction cost for this project is \$400,000, with a 24 week construction period.

The lookout will sit within an Allocated Crown Reserve site vested to Water Corporation. Officers are currently working with Water Corporation representatives to obtain approval to construct on the site. Discussions are positive.

Officers recommend tenders to be called from the pre-mentioned project scope and the following selection criteria and weightings.

<b>Selection Criteria</b>	<b>Weighting</b>
Relevant Experience	15%
Key Personnel and Resources	15%
Demonstrated Understanding	10%
Price	60%

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in economic terms as it relates to the improvement of tourism infrastructure.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the City’s Economic Development Advisor, Technical Services and Community Projects Teams to determine the specifications for the design. Council was consulted at the March 2016 Council Briefing session.

**COMMUNITY CONSULTATION**

No community consultation is required however Officers envisage an element of Public Art to be included within the project, which will be workshopped with the community before installation.

**STATUTORY IMPLICATIONS**

Tenders for the works are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

Council Policy CE13 – Tender Evaluation is applicable.  
 Council Policy CG11 – Regional Price Preference is also applicable to this matter.

**FINANCIAL IMPLICATIONS**

To date, Council has expended \$40,000 on the detailed design of the project. The cost to construct the lookout is approximately \$400,000 which has been determined by a Quantity Surveyor. \$400,000 is included within the City’s Long Term Financial Plan, and has been allocated to the project within Council’s draft 2016/2017 budget.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 1.a.2.7                      Deliver projects of strategic importance to the City.
- Our Services: 1.a.2.7.2                  Provide Project Management resources.
  
- Our Program: 1.f.8.1                      Review and implement the City of Karratha Disability Access and Inclusion Plan.
- Our Services: 1.f.8.1.1                  Promote and advocate on behalf of communities for Disability Access and Inclusion.



Our Program: 2.a.3.1 Support Tourism and Visitor Centre Development  
 Our Services: 2.a.3.1.2 Support and facilitate the development of tourism within the municipality.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There are staff resourcing implications to manage this project should Council resolve to call for tenders. Officers in the Community Projects Team have factored procurement and project management of the lookout into future work plans.

**RELEVANT PRECEDENTS**

Council have previously accepted and endorsed the recommendations of the Karratha Tourist Lookout Report 2014.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the proposed scope and detailed design of the Karratha Tank Hill Lookout Project and;
2. AGREE to call for tenders for construction of the project with the following selection criteria and weightings:

Selection Criteria	Weighting
Relevant Experience	__%
Key Personnel and Resources	__%
Demonstrated Understanding	__%
Price	__%

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the proposed scope and detailed design of the Karratha Tank Hill Lookout Project; and
2. NOT PROCEED with construction of the project.

**CONCLUSION**

A detailed audit of the existing lookouts within the municipality highlighted the Karratha Tank Hill Lookout as high priority for upgrade to increase tourism within the City.

Officers have developed the lookout design to documentation stage, focusing on disability access, robust material selection and minimal environmental impact; and now look to call for tenders for the construction of the project.

---

**OFFICER’S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:**

1. **ENDORSE** the proposed scope and detailed design for the Karratha Tank Hill Lookout; and
2. **AGREE** to call tenders for construction of the Karratha Tank Hill Lookout with the following weighted selection criteria, subject to:
  - a) **Approval** being received from Water Corporation, and
  - b) **Budget** of \$400,000.00 being adopted within the 2016/17 budget.

<b>Selection Criteria</b>	<b>Weighting</b>
<b>Relevant Experience</b>	<b>15%</b>
<b>Key Personnel and Resources</b>	<b>15%</b>
<b>Demonstrated Understanding</b>	<b>10%</b>
<b>Price</b>	<b>60%</b>

## 11 DEVELOPMENT SERVICES

### 11.1 CITY PRIORITY WORKS PACKAGES FOR REMAINING KARRATHA CITY CENTRE INFRASTRUCTURE WORKS PROGRAM FUNDING

<b>File No:</b>	<b>LP.197</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>2 May 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Plan showing potential additional civil and landscaping works packages and recommended priorities</b>

---

#### PURPOSE

For Council to determine its priority works packages for remaining Karratha City Centre Infrastructure Works Program funding.

#### BACKGROUND

In 2009 the State Government committed funds from the Royalties for Regions budget towards the Karratha City Centre Infrastructure Works (KCCIW) Program. Key works included the extension of Sharpe Avenue and creation of Karratha Terrace. A further funding allocation was committed in 2013 from the Royalties for Regions budget towards creation of the Karratha Health Campus site, realignments of Balmoral Road, creation of the new Bayview Road and Fenwick Road and upgrade of the Balmoral/Dampier Road intersection.

Works being implemented as part of the KCCIW Program are generally in accordance with the Karratha City of the North - Karratha City Centre Master Plan (June 2010) and the Karratha City Centre Road Layout Plan originally adopted at the 24 October 2011 Ordinary Council Meeting, with amendments adopted at the 18 November 2013 Ordinary Council Meeting.

The KCCIW Program is well advanced and the costs of all committed works are well understood. Through sound project management, adjustment in project works and more competitive tendering environment, it is anticipated that the project could accommodate further works packages within the current budget. If this occurs, then a decision will need to be made about where this funding should be directed towards achieving the agreed master plan.

Lists of potential civil and landscaping works packages have been prepared via the KCCIW Place Team (see table below and coloured blue and green on Attachment 1). Works packages included in these lists are considered to generally fall within the scope of the Royalties for Regions KCCIW funding allocation. Preliminary cost estimates have been determined for all of these works packages. The cost of delivering all works packages on the lists exceeds the estimated remaining funding allocation. A decision therefore needs to be made about which of these works packages are the highest priorities for the Council and the State Government.

Potential additional civil works packages	Potential additional landscaping works packages
Sharpe Avenue extension (Jewel Lane – Bayview Road)	City entry landscaping (Dampier/DeWitt intersection)
City Centre Public Parking Enhancement Project (new public car park between City admin offices & St Paul’s Church)	City Centre drain landscaping (Sharpe – Warambie)
Karratha Terrace West extension (Balmoral - Frinderstein)	Searipple Road median landscaping (Welcome – Warambie)
Karratha Terrace West extension (Williams – Demetre)	Balmoral verge landscaping (Hillview – Dampier)
Karratha Terrace West extension (Demetre – Galbraith)	Dampier northern verge landscaping (Hillview – DeWitt)
Aged Care site – site works (cnr Balmoral/Bayview) Opposite Karratha Health Campus site	
Road resurfacing (Hedland – Klenk – Welcome east)	
Road resurfacing (Balmoral south – Hillview)	
Traffic signals (Sharpe/Welcome intersection)	
Karratha Terrace East (Wellard – Viveash)	

Works packages included on the lists have been evaluated by applying the following criteria:

- Pre-existing Council resolutions
- Ability to provide general benefits to City Centre visitors
- Alignment with scope of KCCIW funding allocation
- Alignment with Karratha City of the North and KCCIW planning
- Ability to complete strategic City Centre infrastructure works
- Balance of civil and landscaping works packages
- Ability to deliver priority works within remaining KCCIW funding allocation

Through this evaluation process, priority works packages have been identified should there be KCCIW Program funding (numbered in table below and on Attachment 1). On the basis of information contained in the table and should funding be available, it is recommended that Council request delivery of Priority Works Packages 1 – 3 (City entry, new public car park between City admin offices and St Paul’s Church and Sharpe Ave extension) with any remaining funding allocated to Priority Works Packages 4 – 6 in that order (Karratha Tce West extension).

Should any of the recommended works packages either not be supported or not be able to be implemented within any required approvals and/or timeframe set, two alternative options have been recommended (Searipple median landscaping and City Centre drain landscaping). If Searipple median landscaping (Priority Works Package 7) is not able to be delivered, then relocation of replacement palms for the Searipple Road median from the old Karratha High School site should be included in Priority Works Package 1.

Priority	Works Package	Rationale for Priority Rating
1.	City entry landscaping (Dampier/DeWitt intersection)	Council at November 2015 OCM endorsed concept designs and noted that works will be funded by KCCIW Program
2.	City Centre Public Parking Enhancement Project (new public car park between City admin offices & St Paul's Church)	Construction of this car park is part of overflow parking strategy for Karratha Arts & Community Precinct (limited use) but otherwise available as public City Centre car park. Provision of additional public parking recommended by adopted City Centre Parking Strategy prepared as part of KCCIW Program. Council at April 2016 OCM noted expectation that this car park will be considered for funding under KCCIW Program.
3.	Sharpe Avenue extension (Jewel Lane – Bayview)	Consistent with Karratha City Centre Road Layout Plan Strategic City Centre road connection, completing north-south main street
4.	Karratha Terrace West extension (Balmoral - Frinderstein)	Already forms part of budget allocation. Council at May 2014 OCM, however, resolved to not complete the road linkage through to Frinderstein only until connection through to Galbraith can be achieved, which will create western portion of KRS Green Spine Link.
5.	Karratha Terrace West extension (Williams – Demetre)	Will provide for road connection through to Galbraith and beyond, albeit slightly more circuitous via Gill Street
6.	Karratha Terrace West extension (Demetre – Galbraith)	Provides full western connection of KRS Green Spine Link as recommended in KRS
<b>Alternative Options</b>		
7.	Searipple Road median landscaping (Welcome – Warambie)	Concept plan and estimated cost prepared. No constraints on commencing works. Council at November 2015 OCM resolved to relocate Millstream Palms from Searipple median to City entry (Priority 1 above). Relocation of replacement palms for Searipple median planned to come from old Karratha High School site. This work is part of Searipple Road median works package.
8.	City Centre drain landscaping (Sharpe – Warambie)	Concept plan and estimated cost prepared. No constraints on commencing works.

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of delivering on the vision for the Karratha City Centre.

### COUNCILLOR/OFFICER CONSULTATION

This matter has been considered in detail by the KCCIW Place Team and was most recently discussed at the 11 April 2016 Councillor Briefing Session.

**COMMUNITY CONSULTATION**

Extensive community consultation has been undertaken throughout delivery of the KCCIW Program. There are regular community updates in the local newspaper and on radio. Community consultation will continue in accordance with the KCCIW Program Communications Plan.

**STATUTORY IMPLICATIONS**

It is important that the additional works undertaken as part of the KCCIW Program fall within the existing statutory approval that governs expenditure under the Royalties for Regions program. While the City is confident that this is the case with works presented, contact is being made with relevant parties to make sure that whatever is presented does fall within the scope of the approval.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The ability to deliver further works packages under the KCCIW Program will depend on whether funding is available. Council will not have to fund any further works packages that can be funded under the KCCIW Program.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.d.3.1	Liaise with key stakeholders including LandCorp and Government agencies for implementation of Karratha City Centre Master Plan and Infrastructure Works Program
Our Services:	1.d.3.1.1	Liaise with LandCorp to finalise Planning Scheme amendments and land assembly for Karratha City centre Master plan (KCCMP) and Infrastructure Works Program

**RISK MANAGEMENT CONSIDERATIONS**

There will be sensitivities surrounding some of the recommended priority works packages. While it is recommended that funding be committed to the priority works packages, it is also important that adequate time be allowed to work through any particular sensitivities that may apply.

There are risks that the State Government may have different views to the City on how any funding should be spent and that timeframes may be set within which any funding must be spent. For this reason, alternative options have been included.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are many KCCIW Program works packages that have been delivered over the last 5 years.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ADOPT the following works packages as the City’s priorities should Karratha City Centre Infrastructure Works Program funding become available:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_
  - c) \_\_\_\_\_ etc.; and
  
2. ADVISE the Pilbara Development Commission and LandCorp of the City’s position on priority works packages should Karratha City Centre Infrastructure Works Program funding become available.

**CONCLUSION**

There may be funding available to implement additional works packages under the Karratha City Centre Infrastructure Works Program. To prepare for this possibility, a review has been undertaken to identify possible works packages considered to generally fall within the scope of the Royalties for Regions KCCIW funding allocation. These possible works packages have been further reviewed to identify six priority works packages. Two alternative option works packages have also been identified in case any of the priority works packages either are not supported or cannot be delivered within required timeframes.

It is recommended that Council adopt the priority works packages and the alternative options as the City’s preferred works packages should funding under the KCCIW Program become available.

If the Searipple median landscaping works package cannot be delivered, then it is recommended that relocation of palms from the old Karratha High School site to the Searipple median be included in the City entry landscaping works package.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ADOPT** the following works packages as the City's priorities should Karratha City Centre Infrastructure Works Program funding become available:
  - a) City entry landscaping (Dampier/DeWitt intersection);
  - b) City Centre Public Parking Enhancement Project (new public car park between City admin offices & St Paul's Church); and
  - c) Sharpe Avenue extension (Jewel Lane – Bayview Road);
2. **ADOPT** Karratha Terrace West extension works packages as the City's next set of priorities should Karratha City Centre Infrastructure Works Program funding still be available following delivery of works packages listed above;
3. **ADOPT** Searipple Road median landscaping (Welcome – Warambie) and City Centre drain landscaping (Sharpe – Warambie) works packages as alternative options should Karratha City Centre Infrastructure Works Program funding become available and priority works packages either not be supported or not be able to delivered within required timeframes;
4. **INCLUDE** relocation of palms from the old Karratha High School site to the Searipple Road median in the City entry landscaping works package if that works package can be delivered but the Searipple Road median landscaping works package cannot; and
5. **ADVISE** the Pilbara Development Commission and LandCorp of the City's position on priority works packages should Karratha City Centre Infrastructure Works Program funding become available.



## 11.2 HEARSON COVE AND WICKHAM BOAT BEACH FORESHORE MANAGEMENT PLANS

<b>File No:</b>	<b>EM.21</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Strategic Planner</b>
<b>Date of Report:</b>	<b>2 May 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li>1. <b>Hearson Cove Key Guidance Plans</b></li> <li>2. <b>Wickham Boat Beach Key Guidance Plans</b></li> </ol> <p><b>Copies of the both draft Foreshore Management Plans will be available for Councillors at the Councillor Briefing Session and Ordinary Council Meeting</b></p>

---

### **PURPOSE**

For Council to consider draft foreshore management plans (FMPs) for Hearson Cove and Wickham Boat Beach and to determine whether they should be publicly advertised.

### **BACKGROUND**

The City of Karratha coast line encompasses a unique range of ecological, economic, cultural and recreational values that support a wide range of land uses. The interaction and potential conflict of these land uses needs to be planned for and managed in a coordinated way to ensure ongoing sustainability, particularly as the City's popularity grows as a place to live and visit. The City is committed to the protection and management of the coastal areas and foreshore reserves within its jurisdiction, in recognition of the significant values that coastal foreshores possess for the local and regional community.

The City is currently preparing a draft Coastal Management Strategy (CMS), which is an overarching guidance document for all coastal areas within the municipality. This document identifies key coastal nodes which require foreshore management plans.

Hearson Cove and Wickham Boat Beach are two regionally significant coastal nodes that have been identified within the CMS as in need of foreshore management planning. Hearson Cove is surrounded by a National Park and is one of the City's most important natural amenities; with high social and cultural values, close proximity to Dampier and Karratha and easy access.

Wickham Boat Beach serves as a vital community hub and also has ecological value. It accommodates a wide range of recreational activities and houses a significant population of nesting turtles.

The Hearson Cove and Wickham Boat Beach FMPs have been prepared with Coastwest and Rio Tinto funding assistance respectively.

The plans seek to manage increasing use of these popular foreshore areas in a way that enhances amenity and retains cultural and natural values. These FMPs have the following aims:

1. Contribute to the implementation of local and regional planning objectives and coastal strategies;
2. Consolidate community partnerships and build community capacity and ownership of the area including working with the area’s traditional owners; and
3. Foster the sustainable recreational and tourist use of the area through a plan that protects the environmental and cultural values of the area and identifies access arrangements and long term infrastructure needs.

The FMPs describe the environmental, cultural, recreational, and resource values associated with the study areas and make recommendations regarding future management. Recommendations are based around six key themes:

1. Access: continued controlled access to foreshore;
2. Amenity: addition of low key amenity to compliment strong community use of the area;
3. Education: education and awareness about social, environmental, cultural and associated uses;
4. Protection: protection of vulnerable cultural and ecological areas;
5. Governance: shared governance which involves and reflects the values of community and stakeholders; and
6. Risk management: risk management with respect to large events and adjacent industry (Hearson Cove only).

Based on these themes recommended actions are listed and given a timeframe for implementation according to priority. Listed below are the high priority recommended actions for each foreshore area.

<b>Priority Action</b>	<b>Hearson Cove</b>	<b>Wickham Boat Beach</b>
Formalise 4WD access tracks to work towards one entry and one exit point for the beach.	✓	✓
Implement a 4WD free zone south of the ‘rocks’.	✓	
Revegetate and rehabilitate degraded foredune areas.	✓	✓
Formalise and upgrade parking amenity at the southern section of the reserve.	✓	
Install dune fencing along the beach to protect vulnerable dune vegetation.	✓	✓
Implement a signage strategy that provides information on appropriate uses of the reserve and educates on the significant cultural and environmental values of the region.	✓	✓
Install and/or upgrade low maintenance amenity such as eco-toilets, shade shelters, picnic tables and gas BBQ’s.	✓	✓
Work with traditional custodians to formalise management arrangements.	✓	
Formalise and upgrade parking amenity at the Boat Beach boat ramp area.		✓
Continue to develop relationships with community members and traditional custodians to build on the capacity for self-management of the area.		✓

The plans provide a useful reference for future management and works which will preserve values, minimise the potential for conflict and allow for sustainable use for the long term.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance. While the foreshore management plans will not incur a substantial one-off cost in the immediate future, they will guide decisions about future investment in foreshore improvements and management. The foreshore management plans will therefore have implications for the present and future wellbeing of the City.

### **COUNCILLOR/OFFICER CONSULTATION**

Officer consultation has occurred throughout the development of these foreshore management plans, particularly with Ranger Services and Infrastructure Services. Both identified the need for improved guidance regarding the management of the foreshore areas. Internal consultation will continue as part of preparing implementation plans.

### **COMMUNITY CONSULTATION**

Both plans have been through a rigorous informal consultation process as part of their preparation so far.

A Steering Committee was formed for the Hearson Cove FMP in September 2015. This committee comprised of key industry stakeholders, State Government representatives, traditional custodians and representatives of the Dampier and Karratha Community Associations. Steering Committee meetings were held to firstly scope the project, then to highlight important considerations and finally to provide comment on and have input into the draft plan.

Ongoing discussions have also been held with the Murujuga Land and Sea Unit; the body responsible for management of the surrounding Murujuga National Park. A presentation was also given to the Murujuga Circle of Elders. Discussions are continuing with the Murujuga Aboriginal Corporation and the Murujuga Land and Sea Unit regarding opportunities to work together on the management inter-relationships between the Murujuga National Park and Hearson Cove.

The City has also consulted with the Ngarluma Aboriginal Corporation (as Native Title Holders along much of the city's coastline) regarding the draft FMPs to make sure there are no sensitive matters that need to be addressed prior to making the draft documents publicly available.

Public information sessions were held for each FMP and online surveys were made available to capture and better understand use patterns, interests and values in the two foreshore areas. The Hearson Cove and Wickham Boat Beach FMP surveys were filled out by 190 and 102 respondents respectively. Feedback from the information sessions and online surveys were incorporated into draft concepts for both plans and were presented to follow-up community workshops to further refine the plans based on views expressed by the community.

It is recommended that each draft FMP be publicly advertised for a period of 21 days in the local newspaper and via the City's Website and Facebook page. The Murujuga Aboriginal Corporation and the Ngarluma Aboriginal Corporations, as traditional custodians of the foreshore areas, will be forwarded a copy of the plans during this advertising period.

It is intended to present submissions made during the public advertising period to Council in July 2016.

**STATUTORY IMPLICATIONS**

There are no statutory implications. The purpose of the documents is to inform and provide strategic direction, not implementation at this stage. There are therefore no statutory obligations.

**POLICY IMPLICATIONS**

There are no direct policy implications. Policy development is deemed to be part of the implementation process of the plans.

**FINANCIAL IMPLICATIONS**

The purpose of the foreshore management plans is to provide a strategic planning direction for the two areas concerned. Indicative costings will be added prior to public advertising. Further consideration will be given to works staging, budget implications and how they fit into long-term financial planning when the FMPs are reported back to Council following public advertising.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- |               |           |   |
|---------------|-----------|---|
| Our Program:  | 1.a.2.4   | Maintain City infrastructure necessary to meet the community needs                                    |
|               | 1.a.3.1   | Provide open spaces which cater for community needs .   |
|               | 1.f.2.3   | Make the most of our Natural and Public Environment.  |
|               | 1.f.4.4   | Strengthen relationships with indigenous groups, promoting culture, history and achievements.         |
|               | 3.a.1.4   | Promote and implement responsible use of resources for environmental sustainability.                  |
| Our Services: | 1.a.3.1.3 | Maintain and renew City's parks, gardens, streetscapes, properties, bushland and reserves.            |
|               | 1.a.2.4.3 | Continue to maintain and renew other community infrastructure (beaches, boat ramps, jetties).         |
|               | 1.f.4.4.2 | Demonstrate a commitment to building respectful relationships with indigenous groups within the City. |
|               | 3.a.1.4.1 | Prepare and implement environmental strategies.   |

**RISK MANAGEMENT CONSIDERATIONS**

Some risk management considerations have been embedded into the foreshore management plans. Each foreshore plan makes reference to the City's Coastal Hazard Risk Management and Adaption Planning, which identifies the vulnerability of each area in respect to coastal processes and large storm events. In regards to Hearson Cove, it was identified that a 1 in 100 year storm event could result in the area becoming inaccessible (peak water level in the cove could reach 5.6m AHD, whilst the Hearson Cove Road becomes inundated at 4m AHD). It was recommended that further study be undertaken into tidal ranges and tidal events specific to Hearson Cove and that management actions be devised accordingly.

**IMPACT ON CAPACITY**

There is no impact on staff capacity to carry out the officer's recommendation.

**RELEVANT PRECEDENTS**

Council has adopted FMPs for Karratha, Point Samson, Dampier and 40 Mile and is currently delivering first package works.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT ENDORSE for public advertising the draft Hearson Cove Foreshore Management Plan and /or the draft Wickham Boat Beach Foreshore Management for public comment for 21 days; and
2. REQUIRE the following actions to be taken prior to further consideration of the draft Foreshore Management Plans.

**CONCLUSION**

It is recommended that Council endorse the draft Hearson Cove and Wickham Boat Beach Foreshore Management Plans for public advertising for a period of 21 days.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE for public advertising the draft Hearson Cove Foreshore Management Plan and the draft Wickham Boat Beach Foreshore Management Plan for a public comment period of 21 days; and
2. REQUEST the 18 July 2016 Ordinary Council Meeting be targeted for reporting back on the draft Hearson Cove and Wickham Boat Beach Foreshore Management Plans following public advertising.



### 11.3 POINT SAMSON FORESHORE WORKS – REVIEW OF DESIGN ELEMENTS AND STAGING OF WORKS

<b>File No:</b>	<b>EM.12</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>2 May 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li><b>1. Overview Concept Landscape Plan</b></li> <li><b>2. Stage 1 Works Staging Plan</b></li> <li><b>3. Stage 2 Works Staging Plan</b></li> <li><b>4. Current Concept Plans for Viewing Platform</b></li> </ol>

#### **PURPOSE**

For Council to:

1. consider the need for review and refinement of some design elements previously adopted for Point Samson foreshore works, particularly in relation to the design of the Community Hall car park; and
2. reconsider the staging of Point Samson foreshore works to accommodate the addition of a viewing platform at The Point.

#### **BACKGROUND**

The Point Samson foreshore is a special place for the local community and a key attraction for visitors. It is therefore important that particular attention is given to planning its future. The following points summarise:

- plans that have recently been prepared for the Point Samson foreshore;
- key issues considered as part of preparing those plans; and
- reasons why further review of some elements may still be necessary before committing to the staging of works and Stage 2 detailed design.

The Point Samson Foreshore Enhancement Plan – Masterplan (UDLA) was prepared for the Point Samson Community Association (PSCA) in 2013. The Point Samson Foreshore Management Plan (FMP) was adopted at the 28 January 2014 Ordinary Council Meeting.

Both the PSCA's Masterplan (UDLA, 2013) and Council's adopted FMP recommend the section of Miller Close beyond the entry to the caravan park be turned into a linear park. The driving force behind this recommendation is the reinstatement of the foreshore dune to accommodate coastal processes that are likely at some point to undermine the turn-around area. Until that occurs, however, the turn-around area is functionally sound and is well utilised. So while there is a recommendation to ultimately turn this area into a linear park, the critical decision now relates to the timing and extent of any such modifications in the context of other recommended works.

Point Samson Foreshore Works Plan (Attachment 1 – Overview)

Council endorsed the first package of works for the Point Samson Foreshore at the 20 April 2015 Ordinary Council Meeting:

1. Build the public amenity structure and commence dune fencing and rehabilitation in the Miller Close Area; and
2. Subject to 2015/16 budget allocation, undertake detailed design for:
  - a) Miller Close car park rationalisation and drainage;
  - b) Community Hall carpark rationalisation and drainage; and
  - c) Meares Drive carpark formalisation and line marking.

The public amenity structure is currently being constructed and rehabilitation works are soon to commence. Before detailed design is undertaken for the Miller Close and Community Hall car parks it would be wise to critically review the current concepts to make sure they are delivering the best possible outcomes on all fronts. It is also prudent at this stage to review the staging of works to make sure works are programmed and delivered in order of priority.

The following works packages are recommended for review/addition.

Miller Close	Review	(Attachment 2)
Community Hall Car Park	Review	(Attachment 3)
New Viewing Platform/Jetty Structure	Add	(Attachment 1)

Miller Close

- The owner of the Tavern and caravan park does not support the proposal to remove parking car bays from the turn-around area or the proposal to relocate parking bays from beachside to the caravan park side. \*
- The PSCA and the owner of the Tavern and caravan park raise concerns regarding reduced radius of turn-around area. \*
- Infrastructure redesign is only required when coastal processes undermine existing infrastructure.
- Regrading the new car park to channel stormwater towards turn-around area would be very expensive. It has not been demonstrated that current stormwater management for Miller Close is causing problems.

\* *Comments made in submissions on Point Samson Structure Plan*

The Miller Close turn-around area as it exists today will not need to be modified unless or until it is compromised by coastal processes. The amenity structure can be installed and dune rehabilitation and revegetation undertaken without removing this section of Miller Close. The road seems to function reasonably well at the moment and does not appear to be causing problems. While the road may have to be removed in the longer term (or possibly even extended), it is recommended that this be done in the future and only when required or when an opportunity arises.

Community Hall Car Park

- The PSCA and members of Point Samson community object to the loss of 40 parking bays as recommended by the proposed concept. \*
- The idea of reducing the impermeable surface area of the car park and accommodating stormwater runoff from most rainfall events within drainage swale is sound. However, if the car park design is to be reviewed to reduce the extent of parking bay loss, then the stormwater management strategy should also be reviewed. Further consideration should be given to the absorption capability of the soil profile and resistance capability of the dune if the current drainage strategy is to be taken further.



- The PSCA and members of Point Samson community raise concerns regarding the radius of the proposed turn-around area \*

\* *Comments made in submissions on Point Samson Structure Plan*

Alternative designs may be able to be prepared for the Community Hall car park that remove the need for a turn-around area and provide more parking bays; two aspects raised as concerns by the PSCA and members of the Point Samson community. Options also need to be considered to most effectively deal with stormwater erosion occurring in the Community Hall car park beach access path, as this is a related matter.

#### Possible broader design options

Concerns raised by the PSCA and members of the Point Samson community about Miller Close and the Community Hall car park are valid but also highlight broader technical concerns with the lack of permeability of the Point Samson road network. Concerns about reduced parking in one car park may be able to be addressed by allowing for a traffic-calmed vehicle connection between the car parks.

More broadly, while there are plans to convert the southern end of Miller Close into a linear park, there could also be the option of extending Miller Close, either along the southern boundary of the Tavern to connect with Sea Eagle Way or along the coastal frontage of the future tourism site to connect with the car park at the end of Vitenbergs Drive. Current plans do not show either of these options and they are not being presented here for approval, just to show that if there is to be a final review, then there are broader options that could be considered as part of that process. It is noted that any proposal to extend Miller Close could only be achieved if a negotiated position can be reached with the owner of the future tourism site.

To give further consideration to design options, it is recommended that current concept designs be reviewed in light of concerns and possible options raised and prepare further engineering design options for review and a final decision.

#### New Viewing Platform/Jetty Structure

The PSCA has allocated \$490,000 Annual Community Association Development Scheme (ACADS) funding towards construction of the viewing platform. Current PSCA plans for the viewing platform (Attachment 4) have been estimated to cost \$800,000. Rio Tinto has advised that it is prepared to contribute a further \$290,000 towards construction of the viewing platform. The PSCA has indicated that it supports the City managing the delivery of the viewing platform on its behalf.

While current PSCA plans would have the viewing platform stopping short of the ocean, ultimately the plan should be to construct the jetty out over the water, as is recommended by the Council adopted FMP and Point Samson Foreshore Works Plan (Attachment 1). It is therefore recommended that concept design be undertaken for the PSCA viewing platform as a priority and that it allow for easy tie in and future extension of the jetty out over the water.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social, economic, environmental, cultural & wellbeing issues and parties affected.

**COUNCILLOR/OFFICER CONSULTATION**

A Foreshore Projects Reference Group has been established to oversee City foreshore works program, including Point Samson. The matters of design review and inclusion of the viewing platform into the foreshore works program were presented to the 11 April 2016 Councillor Briefing Session.

**COMMUNITY CONSULTATION**

Council adopted the Point Samson Structure Plan at the 14 December 2015 Ordinary Council Meeting. Many submissions received during public advertising address aspects of the Foreshore Works Plan. In addition to those aspects highlighted above, the PSCA and members of the Point Samson community raised the following concerns:

1. the community work and resources that went into preparing the PSCA Masterplan have not been factored into the City's Foreshore Works Plan; and
2. the PSCA objects to the proposed location of the boat shed on the Point Samson Foreshore Works Plan, which differs from the location shown on the PSCA Masterplan.

In considering submissions, Council requested further consideration be given to such comments in refining foreshore designs. It is recommended that the PSCA be involved in any options review process, given that the PSCA has raised concerns regarding the current concepts and the Council wishes to have those concerns considered in more detail.

The PSCA has stated its commitment to constructing the viewing platform and has indicated its support for the City delivering this project as a priority of the Point Samson Foreshore Works Program.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Cost estimates for works packages have been provided as part of the Point Samson Foreshore Works Plan. Detailed design will refine those cost estimates but it is important that the concept designs reflect the best possible design outcomes.

It is recommended that a quote be sought to prepare some more engineering concept design options for the Community Hall and Miller Close car park to address concerns that have been raised with the current concepts to allow those additional concept options to be further considered. It is not expected that this work will be expensive and it will be able to be absorbed within the existing 2015/16 budget.

In terms of staging, it is recommended that detailed design for the viewing platform be undertaken at the same time as detailed design for Miller Close and the Community Hall carpark once final design concepts have been confirmed. It is recommended that construction of the viewing platform follow this detailed design work and that detailed design for Meares Drive be deferred.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Programs:
- 1.a.2.4 Maintain City infrastructure necessary to meet the community needs
  - 1.a.2.7 Deliver projects of strategic importance to the City
  - 1.a.3.1 Provide open spaces which cater for the communities needs
  - 1.b.4.1 Manage and improve the landscaping and streetscape
  - 1.d.2.2 Develop and implement strategic partnerships that assist in the provision of community infrastructure and service delivery.
  - 1.f.2.3 Make the most of our Natural and Public Environment.
  - 4.b.2.1 Provide and maintain high quality playgrounds, skate parks and public open spaces.
  - 4.c.2.7 Pursue best practice delivery of Planning Services.
- Our Services:
- 1.a.2.4.3 Plan and implement Capital Works Program related to roads, footpaths and drainage.
  - 1.a.2.4.5 Maintain and renew road and footpath/cycleways infrastructure.
  - 1.a.2.4.6 Maintain and renew other community infrastructure (beaches, boat ramps, jetties).  
Maintain and renew City's parks, gardens, streetscapes and facilities, bushland and reserves.
  - 1.a.3.1.4 Implement evaluate and report on Rio Tinto Partnership agreements.
  - 1.d.2.2.1

### **RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Moderate to the City in terms of Reputation if the City does not deliver foreshore works packages.

### **IMPACT ON CAPACITY**

The addition of further design review and design and construction of the viewing platform will have an impact on capacity but this can be factored into project planning and works programming so there is no impact on resourcing over time.

### **RELEVANT PRECEDENTS**

The recommended process of design evaluation and review and determining staging priorities is an extension to the process that has been evolving for the Point Samson foreshore since the Point Samson FMP was adopted.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OPTIONS:**

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. MAINTAIN the currently adopted concept designs for the Point Samson foreshore;
2. PROCEED to detailed design in accordance with Council's 20 April 2015 resolution;

3. APPROVE the addition of the viewing platform as a foreshore works package for Point Samson; and
4. REQUEST the Chief Executive Officer to progress formal arrangements with the Point Samson Community Association regarding funding and delivery of the viewing platform project.

#### Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. COMMISSION a review of current design options for the Community Hall car park and Miller Close in light of concerns and possible options raised; and the preparation of further design options for review and a final decision on designs that will be progressed to detailed design; and
2. ADVISE the Point Samson Community Association that Council does not wish to get involved in delivering the Point Samson viewing platform.

#### Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. MAINTAIN the currently adopted concept designs for the Point Samson foreshore;
2. PROCEED to detailed design in accordance with Council's 20 April 2015 resolution; and
3. ADVISE the Point Samson Community Association that Council does not wish to get involved in delivering the Point Samson viewing platform.

### **CONCLUSION**

A number of plans have been prepared for the Point Samson foreshore. Through a review of these plans and community input that has been received, it has been identified that there are aspects of the current concept designs that would benefit from a final review before commissioning detailed design.

Concerns have been raised regarding the proposed reduced turn-around area for Miller Close and the proposed turn-around area and proposed reduction in parking bays for the Community Hall car park. From a broader perspective, it is important that these concept designs consider connectivity options and provide the most effective stormwater management solution. It is therefore recommended that a final review of concept design options for the Community Hall car park and Miller Close be undertaken before commissioning detailed design.

It is also recommended that the viewing platform be introduced as a priority foreshore works project, that detailed design occur at the same time as detailed design for Miller Close and the Community Hall car park and then the viewing platform be constructed as the next works package. Formal arrangements should be made with the Point Samson Community Association regarding funding and delivery of this project. It is recommended that detailed design for Meares Drive be deferred to allow attention to focus on delivering the viewing platform.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **COMMISSION** a review of current design options for the Community Hall car park and Miller Close in light of concerns and possible options raised; and the preparation of further design options for review and a final decision on designs that will be progressed to detailed design;
2. **APPROVE** the addition of the viewing platform as a foreshore works package for Point Samson, with detailed design to be undertaken at the same time as detailed design for Millers Close and the Community Hall and look to progress construction of the viewing platform as the next package of works in the 2016/17 budget;
3. **REQUEST** the Chief Executive Officer to progress formal arrangements with the Point Samson Community Association regarding funding and delivery of the viewing platform project; and
4. **NOTE** that the detailed design for Meares Drive is being deferred until a later stage to allow attention to focus on delivering the viewing platform.



#### 11.4 PROCLAIMING PORTION OF NORTH WEST COASTAL HIGHWAY FOR RIO TINTO GRADE SEPARATED RAIL LINE CROSSING

<b>File No:</b>	<b>LM16120</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Principal Statutory Planner</b>
<b>Date of Report:</b>	<b>2 May 2016</b>
<b>Applicant/Proponent:</b>	<b>Main Roads Department</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Location Plan Aerial Imagery 2. Main Roads Drawing 201521 0045-00</b>

---

#### **PURPOSE**

For Council to consider a Main Roads request to endorse the new section of North West Coastal Highway realigned as part of grade separating Rio Tinto's Cape Lambert rail crossing so it can be proclaimed under the *Main Roads Act 1930*.

#### **BACKGROUND**

The realignment of North West Coastal Highway and construction of a bridge at the Emu rail line crossing (5Km west of Roebourne) was undertaken by Rio Tinto to facilitate better access between its mine sites and its Cape Lambert port. As the new bridge was constructed by Rio Tinto and not the MRWA, proclamation under the *Main Roads Act 1930* has not yet occurred.

Section 13A of the *Main Roads Act 1930* requires the local government to be notified and to endorse any proposed proclamation of a main road before the proposal is submitted to the Minister for Main Roads and the Commissioner. This section also allows a local government to lodge an objection if it considers proclamation is not appropriate.

The bridge has been constructed and has been operating effectively for some time. Proclamation is a formality. No objection is raised

It is noted that some additional survey work and agreement with the landholders is still to be finalised by MRWA. This may result in some modifications to the current drawings, although the physical parameters of the road will not change. It is recommended that Council authorise the Mayor and CEO to endorse any future refined plans relating to this matter.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Council's Infrastructure Services Department has been consulted in regard to this matter.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Proclamation of main roads is required under Section 13 of the *Main Roads Act 1930* in order for the Main Roads Department to assume care, control and management under Section 15 of that Act.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the proclamation and de-proclamation of the relevant section of North West Coastal Highway shown on the attached Main Roads Drawings 201421-0099-01 and 201521-0045-00.

**CONCLUSION**

It is recommended that Council: support the proclamation and de-proclamation of portions of North West Coastal Highway required to formalise the already constructed realignment for Rio Tinto's grade separated Emu rail line crossing (5Km west of Roebourne); and endorse the relevant drawings so the proclamation process can be finalised.



---

**OFFICER’S RECOMMENDATION**

That Council by **SIMPLE** Majority pursuant to Section 13A of the *Main Roads Act 1930* **RESOLVES** to:

1. **SUPPORT** the proclamation and de-proclamation of the relevant section of North West Coastal Highway shown on the attached Main Roads Drawing 201521-0045-00;
2. **ENDORSE** relevant drawings forwarded to the City by Main Roads under letter dated 20 November 2015; and
3. **AUTHORISE** the Mayor and Chief Executive Officer to endorse any modifications to relevant drawings required as a result of finalising survey work and reaching agreement with landholders.



**11.5 PROPOSED ROAD NAMES – GAP RIDGE HOMEMAKER CENTRE**

<b>File No:</b>	<b>LM16021</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Principal Statutory Planner</b>
<b>Date of Report:</b>	<b>28 April 2016</b>
<b>Applicant/Proponent:</b>	<b>LandCorp</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Subdivision Plan Showing Road Names</b> <b>2. Table of Proposed and Alternative/Additional Road Names</b>

---

**PURPOSE**

For Council to approve proposed road names for the Gap Ridge Homemaker Centre at Lots 521 and 522 Madigan Road, Gap Ridge.

**BACKGROUND**

The Development Plan for the Gap Ridge Homemaker Centre was adopted by Council at its Ordinary Council Meeting on 16 February 2015, and was subsequently approved by the Western Australian Planning Commission on 18 January 2016. Conditional subdivision approval was received from the Western Australian Planning Commission on the 12 February 2016. Earthworks and civil works for stage 1 of the development commenced in January 2016 under an earlier conditional subdivision approval issued for the development.

LandCorp wishes to seek Council's support for proposed road names so that final approval can be gained from the Minister of Lands via the Geographic Names Committee.

A single road is proposed to be constructed under Stage 1 of the subdivision of the Gap Ridge Homemaker Centre. Should the development expand beyond stage 1 in the future, it is likely a further road will be developed. In addition, there is an existing gazetted road that links Madigan Road to this subdivision. This road has remained unnamed and should also be provided with a name. Therefore, at this point in time it is prudent to seek support for, and apply a road name to the single road of stage 1 of this development and also to the existing, gazetted, unnamed road. It would also be prudent to support a short list of other road names that could be applied to any road associated with any future expansion of the development and that could also be used should the GNC not support either of the two proposed names.

Landcorp has submitted for the approval of Council and the GNC a list of names for the new road to be created, the existing unnamed road and three additional names for any future roads in the development (refer to Attachment 2). All the names utilise the theme of watercourses that are located throughout the City of Karratha. The names have been chosen from the City of Karratha's reserved list of approved names.

The road name 'Corringer Avenue' is proposed to be applied to the single road within Stage 1 that links to the current road system. This road would continue through later stages if they were to be developed (refer to Attachment 1). The road name 'Melford Road' is proposed to

be applied to the existing gazetted unnamed road that links the development to Madigan Road (refer to Attachment 1). The three (3) alternative/additional names proposed are:

- Manipurl
- Lyre
- Cockatoo

LandCorp have liaised with the Geographic Names Committee and have also undertaken assessment using Landgate's online form for the testing of new road names. All proposed and alternative/additional road names passed preliminary validation and comply with the Policies and Standards for Geographical Naming in Western Australia Version 01:2015.

It is considered that the road names proposed and presented in Attachment 2 maintain a common theme and are appropriate for application to the approved and future road network associated with the Gap Ridge Homemaker Centre. It is recommended that the names Corringer Avenue and Melford Road be supported by Council. In the case of proposed Melford Road, this road name is recommended to be supported subject to the land owner (Civeo) of Lot 556 being notified for comment and any comment being forwarded to the GNC.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

This report provides Councillors with the background information to determine whether the proposed road names are considered appropriate for this location within Karratha.

#### **COMMUNITY CONSULTATION**

In the case of proposed Melford Road it is recommended that Council support the name subject to the land owner (Civeo) of Lot 556 being notified for comment and any comment being forwarded to the GNC. This is part of due process required by GNC policy. It is noted that the proposed road name Corringer Avenue is not required to be notified as it is internal to a new subdivision and does not service any other land owner.

#### **STATUTORY IMPLICATIONS**

The process of naming roads is dictated by the Land Administration Act 1997 'Section 26A – New Subdivisions, Name of Roads and Areas in'. Under Section 26A, should Council support the proposed road names, this resolution will be required to be forwarded to the Minister of Lands (via the Geographic Names Committee) for approval.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications.

#### **RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

#### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council as part of the due process for naming new roads is often requested to support proposed road names in new subdivisions.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT SUPPORT the road names Corringer Avenue and Melford Road but SUPPORT two of the alternative names listed in the 'Table of Proposed and Alternative/Additional Road Names' as shown in Attachment 2; and
2. REFER the Council approved road names to the Minister for Lands via the Geographic Names Committee for final approval.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REFUSE the road names listed in the 'Table of Proposed and Alternative/Additional Road Names' as shown in Attachment 2 and advise the applicant to further research appropriate names for the subdivision.

**CONCLUSION**

LandCorp has proposed road names for the Gap Ridge Homemaker Centre which follow a common theme, being the names of local watercourses within the City of Karratha. The road names have been chosen from the City of Karratha's reserved list of approved names. It is recommended that the preferred requested road names of Corringer Avenue and Melford Road be supported and applied and that a further three road names be supported as potential alternative names should the GNC not support the names of Corringer and Melford and also to be additional names that could be applied should the development expand beyond stage 1 in the future.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **APPROVE** the proposed road name Corringer Avenue for application within the approved subdivision relating to the Gap Ridge Homemaker Centre (as shown in Attachment 1 to this report);
2. **APPROVE** the proposed road name Melford Road for application to the gazetted road located within current Lot 509 (as shown in Attachment 1 to this report) subject to notification of the proposed name to the owner/s of adjacent Lot 556;
3. **APPROVE** the following proposed road names as alternatives should Geographic Names Committee reject Corringer and/or Melford and as additional names that can be applied to any future roads that may be required as part of any future expansion of the Gap Ridge Homemaker Centre:
  - a) Marnipurl
  - b) Lyre
  - c) Cockatoo; and
4. **REFER** the approved road names outlined under Parts 1 to 3 of this resolution to the Minister for Lands via the Geographic Names Committee for final approval.

**11.6 TOURISM BUSINESS GRANT SCHEME APPLICATIONS**

<b>File No:</b>	<b>ED.2</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Economic Development Advisor</b>
<b>Date of Report:</b>	<b>4 May 2016</b>
<b>Applicant/Proponent:</b>	<b>Various Tourism Businesses</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Confidential - Summary of Tourism Business Scheme 2016 applications</b> <b>2. Policy DE-01 Tourism Business Grant Scheme</b>

---

**PURPOSE**

For Council to consider applications for financial support from tourism businesses via the Tourism Business Grant Scheme.

**BACKGROUND**

The City's Operational Economic Development Strategy 2014-2016 has as a key objective to elevate The City of Karratha's reputation as a premier Pilbara tourism destination enhanced through the development of quality tourism infrastructure, visitor information services and product development in order to diversify the local economy.

At the March 2016 Ordinary Council Meeting, Council resolved to adopt Policy DE-01 Tourism Business Grant Scheme and commence implementation. The objective of Policy DE-01 Tourism Business Grant Scheme is to offer existing and new tourism businesses financial assistance of up to \$5,000 per business on a matched dollar for dollar basis to improve their digital capacity and marketing in order to increase competitiveness, innovation and efficiency of the enterprises' operations, products and services.

Applications for the 2016 Tourism Business Grant Scheme were advertised from April 6, 2016 for three consecutive weeks in the local newspaper, on the City of Karratha's website and Facebook page, sent via email from the Economic Development contact database and advertised on the Karratha and Districts Chamber of Commerce eNews and Business Centre Pilbara newsletter. The advertised closing date for applications was Wednesday 27 April 2016.

Key eligibility criteria for the Tourism Business Grant Scheme are:

The applicant must:

- a) Own or operate a small business (as defined by the ATO and the ABS) within the City of Karratha municipality;
- b) Be able to demonstrate they are involved in tourism enterprise e.g. tours, charters, tourist accommodation etc;
- c) have 20 or fewer full-time equivalent employees;
- d) have a registered Australian Business Number (ABN);
- e) have an appropriate legal business structure;
- f) Have the appropriate insurances, permits and licences;

- g) If operating from home must be registered with the City of Karratha either as a home occupation or home business with the necessary planning approvals;
- h) have tourism product/services that are market-ready;
- i) have a proposal that will deliver benefits to the City of Karratha;
- j) have a proposal which is financially viable;
- k) be able to proceed without grant funding;
- l) Provide a project plan detailing objectives of the project, costs, timelines, and methodology.

This year a total of four (4) applications were received with the requests amounting totalling \$16,000. Officers have based recommendations on an indicative budget allocation of \$20,000 in the 2015/16 financial year.

The Officers' recommendations amounts to \$11,000 and supports three (3) of the four (4) applications received.

The table below summarises the Officer's recommendations for funding allocation. Officers aim to fund fewer projects at higher allocations to aid success of the intended project and the anticipated wider community benefit. Officers have assessed the applications to ensure there is no duplication of services. Further detailed information regarding all applications, including reasons for the Officer's recommendations are incorporated in the confidential attachment.

Recommended Applicant	Project	Total Project Cost	Amount Requested	Amount Recommended
Cracker Jack Paddle Sports	Media project including new website, logo, social media campaign to create a more professional look for the company with an emphasis on the tourism market.	\$2,200	\$1,000	\$1,000
The Ranges Karratha	Digital media video project which encompasses the creation of a variety of tourism oriented video content to be used on The Ranges social media sites & website. The footage to showcase the accommodation facilities as well as footage of the town centre, local beaches, restaurants, local landmarks and things to do.	\$20,000	\$5000	\$5,000
Whim Creek Hotel	Development of a new website with reservation system and fully integrated channel manager which will allow clients to book online. This would open Whim Creek to a new and bigger market of both business and leisure travellers and increase occupancy rates through the year.	\$12,852	\$5000	\$5,000
<b>TOTAL</b>	\$11,000			

**Applications not recommended by Officers include:**

Applicant	Project	Total Project Cost	Amount Requested
The Adventure Retreat Company	Digital Marketing strategy encompassing live hosting of two influential bloggers/video bloggers/photographers for the Pilbara Wellness Retreat. The purpose is to add significant online media coverage leading up to, during and post the event boosting tourism in the region.	\$10,991	\$5000



**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues due to the Tourism Business Grant Scheme providing significant funding assistance.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation occurred internally with the relevant departments.

**COMMUNITY CONSULTATION**

The Economic Development Advisor have liaised with each of the applicants to offer support and assistance in completing the applications. As per the guidelines it is recommended that applicants make contact with the Economic Development Advisor to discuss their application.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

*Policy DE-01 Tourism Business Grant Scheme* applies.

**FINANCIAL IMPLICATIONS**

A draft budget allocation of \$20,000 has been made for the 2015/16 financial year.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	2.a.3.1	Support Tourism and Visitor Centre Development
Our Services:	2.a.3.1.2	Support and facilitate the development of tourism within the municipality.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation as this has been factored into the Officer's action plan through the Corporate Business Plan.

**RELEVANT PRECEDENTS**

Council has a similar Policy in (CS-6) Community Grants and Contributions Scheme upon which the Tourism Business Grant Scheme is modelled

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the amount and/or submissions received as per Council's determination:

Recommended Applicant	Project	Amount	Council Determination

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

---



---

**CONCLUSION**

The City's Operational Economic Development Strategy 2014-2016 has as a key objective the elevation of The City of Karratha's reputation as a premier Pilbara tourism destination enhanced through the development of quality tourism infrastructure, visitor information services and product development in order to diversify the local economy.

At the March 2016 Ordinary Council Meeting, Council resolved to adopt Policy DE-01 Tourism Business Grant Scheme and commence implementation.

Applications for the 2016 Tourism Business Grant Scheme were advertised during April 2016. Four applications were received and reviewed by Officers with a recommendation to support three applications.

Provision has been made of a budget of \$20,000 for 2015/16 for the Tourism Business Grant Scheme. Officers are recommending support totalling \$11,000 (ex GST).

The Tourism Business Grant Scheme has potential for review/expansion in the future.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CONSIDER financial support of an indicative amount of \$16,000 for the Tourism Business Grant Scheme in the 2015/16 draft budget as per the detailed table below:

Recommended Applicant	Project (recommended to fund)	Amount
Cracker Jack Paddle Sports	Media project including new website, logo, social media campaign	\$1000
The Ranges Karratha	Digital media video project which encompasses the creation of a variety of tourism oriented video content to be used on The Ranges social media sites & website.	\$5000
Whim Creek Hotel	Development of a new website with reservation system and fully integrated channel manager which will allow clients to book online.	\$5000
<b>TOTAL</b>		<b>\$11,000</b>

**11.7 THE FUTURE OF VISITOR INFORMATION SERVICES PROVISION**

<b>File No:</b>	<b>ED3 and ED4</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Director Development Services</b>
<b>Date of Report:</b>	<b>2 May 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Visitor Information Services Draft EOI Scope Document</b>

---

**PURPOSE**

For Council to consider the approach to the provision of visitor information services with the City of Karratha for 2017-2018.

**BACKGROUND**

The City of Karratha has been the principal funding partner for the Karratha Visitor Centre (KVC) and the Roebourne Visitor Centre (RVC) via annual funding contributions for an extended period.

Within the City of Karratha, the model has traditionally been to operate Visitor Centres via two independent Not For Profit organisations – the RVC and the KVC. This model of operation is comparatively expensive and somewhat duplicitous. Numerous reviews and reports on the City's visitor centres have been undertaken including examination and review of a number of models of operation by Council and the respective Visitors Centres.

At the December 2015 OCM, Council considered the future operational, financial and management models for the provision of visitor information services. Council resolved to fund the KVC and RVC for 2016 only and flagged its' intention to advertise a fixed price tender for the provision of visitor servicing throughout 2017 and 2018. This fixed price tender to specify the maximum funding that will be available for the period along with minimum service level required to access that funding.

In April 2016, the City of Karratha was advised that the boards and management of the KVC and RVC had met in relation to the proposed amalgamation of the two visitor centres and the City was provided a copy of a letter in which both Chairpersons had signed off on the in-principle agreement.

On April 7, 2016, the RVC advised the City of Karratha that it had held a special management committee meeting on April 5, 2016, to discuss an amalgamation proposal received from the KVC. The RVC Committee resolved to agree in principal to work towards amalgamation with the KVC subject to a number of changes to the proposal and proposed constitution with details to be finalised by 30 September, 2016.

Given the recent development with in principal agreement of both visitor centres to work together towards amalgamation during the latter part of 2016, Council now has two options in relation to a desired approach to the delivery of visitor information services for the 2017-2018 period:

- a) Allow time for the two visitor centres to achieve amalgamation and provide to the City a new business plan with financials, new organisational structure, marketing plan and project overview by September 30, 2016 for Council’s consideration with a view to commencement of operations as a single entity by January 1, 2017. However, given the relationship history of the two visitor centres, the failure of past attempts at amalgamation, and progress achieved to date, the reporting officer is not confident that the amalgamation of the two visitor centres is achievable within a realistic timeframe, if at all.
- b) Continue as originally resolved at the December 2015 OCM to commence an expression of interest process for the provision of visitor information services. An EOI document has been attached for Council’s consideration (Attachment 1). The suggested timeframe for implementation of this approach is for the EOI process to commence in June with responses due by the end of July 2016. The new visitor information service provision is to commence on January 1, 2017.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, the funding of Visitor Centres is significant due to a potential expenditure of approximately \$350,000.

**COUNCILLOR/OFFICER CONSULTATION**

Councillors and officers have been well consulted on the visitor centres operational, management and funding situations through numerous Council reports and briefings.

**COMMUNITY CONSULTATION**

As detailed earlier, a variety of meetings and consultation has occurred between the RVC, KVC and the City.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The City of Karratha has provided the following funding to the visitor centres over the last four years:

Year	Karratha Visitor Centre	Roebourne Visitor Centre	Total
2012/13	\$291,000 ex GST	\$188,000 ex GST	\$479,000
2013/14	\$393,000 ex GST	\$291,000 ex GST	\$684,000
2014/15	\$218,000 ex GST	\$109,000 ex GST	\$327,000
2015/16	\$231,000	\$87,500 ex GST	\$318,500

For the 2016 calendar year the Karratha Visitor Centre is to be funded a maximum of \$190,000 ex GST (Operational \$150,000, Building improvements \$40,000) and the Roebourne Visitor Centre \$215,000 ex GST maximum (Operational Funding \$175,000, Building Repairs \$25,000 and Cossack Café Equipment \$15,000).

The City’s current draft 2016/17 Budget includes a total allocation of \$350,000 for Visitor Servicing. This amount can be modified at Council’s discretion.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 2.a.3.1 Support tourism and visitor centre development.

Our Services: 2.a.3.1.1 Support visitor information services within the municipality.

Additionally, the City's Operational Economic Development Strategy 2014-2016 has tourism as a key objective:

- 1.3.1 Elevate the City of Karratha's reputation as a premier Pilbara tourism destination enhanced through the development of quality tourism infrastructure, visitor information services and product development.

**RISK MANAGEMENT CONSIDERATIONS**

It is appropriate for the City to ensure that value for money is achieved with its investment in visitor information services. With two fully geared up and independent operations currently, progressing to an EOI and/or tender process could effectively result in a third party operator being successful leaving the current operators in limbo.

**IMPACT ON CAPACITY**

May impact on capacity if officer time is required to manage the tender/EOI process and resulting contract.

**RELEVANT PRECEDENTS**

The City of Karratha has been the principal funding partner of the independently run visitor centres for over a decade. Putting visitor information services out for an EOI/Tender process has not occurred previously.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ADVISE the KVC and RVC that it is willing to work with the Visitor Centres in respect to amalgamation under one board, management and membership, and;
2. REQUEST that the amalgamated visitor centre submit a 2017- 2018 calendar year funding submission in readiness for Council's consideration at the October OCM 2016. The funding submission to include a detailed business plan with financials, new organisational structure, marketing plan, project overview and other information as negotiated.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

**CONCLUSION**

Tourism is a growing and important industry for the City of Karratha and Visitor Information Services are an important component of this industry. Financial support of Visitor Information Services is essential to ensure productive tourism experiences by visitors to our municipality.

Clear direction on Council’s preference for the operation of visitor information services in the short and long term is needed to ensure both stability and the opportunity for growth in this area.

Council now have an opportunity to reconsider the original approach of commencing a procurement process for the provision of visitor information services or consider working with an amalgamated visitor centre board and management for the 2017-2018 calendar years. However as noted previously, the reporting officer is not confident that the amalgamation of the two visitor centres is achievable within a realistic timeframe, if at all.

---

**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE the calling of the Expressions of Interest for Provision of Visitor Information Services;**
2. **ENDORSE the key elements of the Expressions of Interest for Provision of Visitor Information Services (Attachment 1);**
3. **ENDORSE the Expressions of Interest Scope of Works for Provision of Visitor Information Services; and**
4. **ENDORSE the Expressions of Interest evaluation criteria as outlined in the following table:**

<b>Criteria</b>	<b>Weighting</b>
<b>Relevant Experience</b>	<b>30%</b>
<b>Resourcing/Capacity</b>	<b>30%</b>
<b>Ability to meet criteria for Level 1 accreditation</b>	<b>40%</b>

**11.8 TRANSFER OF CONTROL OF BUSHFIRES AND BUSHFIRE BRIGADES TO THE DEPARTMENT OF FIRE AND EMERGENCY SERVICES**

<b>File No:</b>	<b>ES.17</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>27 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Memorandum of Understanding 2. Concept of Operations 3. Letter from Point Samson Bushfire Brigade</b>

---

**PURPOSE**

For Council to consider becoming a signatory to the Department of Fire and Emergency Services Memorandum of Understanding for the Management and Control of Bushfire Brigades and Bushfire and Emergency Services in the Pilbara Region of Western Australia.

**BACKGROUND**

At the March 2016 Ordinary Council Meeting, the proposed Memorandum of Understanding (MOU) for the transfer of management and control of bushfires and bushfire brigades was tabled. At this meeting, Council resolved to:-

- “1. NOTE that the Department of Fire and Emergency Services has developed a Memorandum of Understanding in relation to the management and control of bushfires.*
- 2. CONSULT with the Point Samson Bushfire Brigade and Department of Fire and Emergency Services to address officer concerns relating to the management and control of bushfires.*
- 3. REQUEST a report be provided for Council to consider becoming a signatory to the Memorandum of Understanding, once these concerns have been clarified.”*

Officers have discussed the MOU with the DFES Regional Superintendent Pilbara regarding operational matters and the impacts on both the City’s Fire Control Officers and the Point Samson Bushfire Brigade (PSBFB). From these discussions, and the discussions that the Regional Superintendent has had with other Local Government Authorities, a ‘Concept of Operations’ has been developed which confirms the co-operative approach to fire management and delineates roles and responsibilities of each party to the agreement, assistance being provided and escalation of response and resourcing.

If Council becomes a signatory to the Memorandum of Understanding, the City will undertake the following:

1. retain the Fire Control Officers (FCO) to undertake mitigation and recovery roles, and when requested by DFES assist in the management of bushfires as part of the collaborative approach detailed in the MOU. FCOs will not respond to manage a fire unless requested by DFES (i.e. if all DFES personnel are managing other fires within the Pilbara region);
2. retain all repair and maintenance of PSBFB plant and equipment;
3. retain all repair and maintenance of the PSBFB unit building; and
4. retain all insurance cover for all PSBFB volunteers and all buildings, plant and equipment.

The City will continue to manage all other emergency management functions (preparation, prevention, recovery) which will include maintenance and updating of all fire management plans, bushfire break/property inspections, firebreak installation and maintenance, responding to fire complaints (infringements for burning rubbish), maintenance of policies and local laws relating to bushfires, fireworks permits and permits to burn.

Based on these discussions with the Regional Superintendent Pilbara and the draft Concept of Operations, City Officers concerns have been addressed and no disadvantage to the City is perceived.

Officers from Regulatory Services, together with the District Superintendent Pilbara met with members of the PSBFB on 8 April 2016 to discuss the MOU, the draft Concept of Operations and to answer any questions or concerns that members had in terms of the effect of the MOU on the PSBFB. A high degree of interest was shown by the membership with several questions relating to the call out procedures and training of brigade members being received and answered. A written response was received from the PSBFB after this meeting confirming that the brigade agreed in principle to the transfer of management to DFES.

Transfer of the CBFCO role to DFES will require minimal administration works by City officers to effect the changes if the City does become a signatory to the MOU, including:

1. Writing to the Fire and Emergency Services Commissioner to request the appointment of a CBFCO as per the provisions of the *Bushfire Act 1954*;
2. Publishing the appointment of the CBFCO in a paper circulating within the District; and
3. Amending the Delegations and Authorisations Register to reflect the change to the CBFCO position.

If the City does not become a signatory to the MOU, the current response to and management of bushfires outside gazetted fire districts will remain in place.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required

#### **COMMUNITY CONSULTATION**

Officers have discussed this matter at length with the Regional Superintendent Pilbara (DFES) who has developed the draft "Concept of Operations" based on both the City's and other LGA questions and operational queries.



Officers presented the draft “Concept of Operations” to the Point Samson Bushfire Brigade at a meeting on Friday 8 April, together with presentations from both the City and DFES as to the impacts of the MOU on the BFB and how this will evolve in the future. The PSBFB has provided written confirmation that they agree in principle with the transfer of management of fire to DFES.

### **STATUTORY IMPLICATIONS**

Section 38A of the *Bushfires Act 1954* enables Local Government to request the Fire and Emergency Services Commissioner to designate a person employed by DFES as the CBFCO for that local government

### **POLICY IMPLICATIONS**

Policy DR-06 ‘Bushfire Brigades Policy’ applies and will continue to apply irrespective of whether DFES take on management of the Point Samson BFB.

### **FINANCIAL IMPLICATIONS**

There are no financial implications. The BFB is funded via the Emergency Services Levy. DFES has advised that there will be no additional cost to the ESL based on them assuming management of fires as per the MOU.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 3.a.1            Protect and enhance the natural environment, open spaces, beaches and waterways.
- Our Services: 3.a.1.1        Monitor and minimise the environmental effects of active fire.

### **RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the City in terms of Environment and Reputation.

### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. The main CBFCO role is proposed to be taken over by DFES. This represents less than 8% of the workload of the Emergency Management Co-ordinator, who will be reallocated other duties. Other fire preparation, prevention, enforcement and recovery roles are retained by the Emergency Management Co-ordinator and Fire Control Officers

### **RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OPTIONS:**

#### Option 1

As per Officer’s recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to RETAIN the current arrangements for the management and control of bushfires and bushfire and emergency services.

**CONCLUSION**

The Department of Fire and Emergency Services has been working with Pilbara Local Government Authorities to develop a Memorandum of Understanding whereby the control of bushfires and bushfire brigades will be handed to the Department. The MOU provides for additional management support and control of bushfires within the region which is of benefit to residents, and reduces reliance on City Staff. The City will retain a support role in relation to bushfire management.

---

**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:**

- 1. SIGN the Memorandum of Understanding for the Management and Control of Bushfire Brigades and Bushfire and Emergency Services in the Pilbara Region of Western Australia;**
- 2. REQUEST the Fire and Emergency Services Commissioner to appoint a CBFCO under S38A of the Bushfire Act 1954 for the duration of the agreement; and**
- 3. PUBLISH this appointment in accordance with Section 38(2A) of the Bush Fires Act 1954 in a local newspaper circulating in its district, including listing all Rangers and the Emergency Management Co-ordinator as Fire Control Officers.**

## **12 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **12.1 DAMPIER COMMUNITY HUB HALL ROOFING**

<b>File No:</b>	<b>CP.329</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Project Manager</b>
<b>Date of Report:</b>	<b>27 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Confidential – Hall Roof Remedial Variation 2. Draft Project Timeline</b>

---

#### **PURPOSE**

For Council to consider revoking the resolution relating to a scope change to the Dampier Community Hub Project to include additional roof works to the Dampier Community Hall and to seek Council's consideration to proceed to call tenders for Roof Sheeting Scope of Works as detailed in this report.

#### **BACKGROUND**

At its Ordinary Council Meeting on 27 January 2015, Council resolved, in part to nominate Pindan Contracting Pty Ltd to construct the Dampier Community Hub. Construction commenced in February 2015 in accordance with the scope of works considered in the tender document, being a refresh of the existing Dampier Community Hall, demolition of the existing library, construction of a new Library and Community Building and construction of an Early Learning Centre.

During the construction, Officers requested the Contractor undertake an investigation into the condition of the roof sheeting to the existing Dampier Hall. This was not included within the original scope of works for the hall refresh.

A visual inspection was carried out and a condition report completed that identified the following issues:

- The building was constructed in 1967 and there is no evidence the roof sheeting has been replaced since construction. The roof sheeting is past the life span of the product used.
- Evidence of degradation of roof sheeting including corrosion, general wear and tear
- Signs of roof leaks and insulation damage
- Evidence of corrosion to fixings
- Cyclone washers showing signs of fatigue

The Contractor obtained three quotes to replace the sheeting ranging from \$128K to \$164K. The inspection did not include a full structural assessment or certification that would be required if agreement was reached to replace.

At its Ordinary Council Meeting on 21 September 2015, Council resolved to:

1. ENDORSE a change in scope for the Dampier Community Hub project to include the replacement of roof sheeting on the existing community hall by way of variation with Pindan Contracting; and
2. NOTE that the cost of the works is estimated up to \$160,000 which will be undertaken within the current project budget.

Further investigation was undertaken to assess the structural integrity of the roof as it had been identified that if any structural changes were required, the roof works would have to be compliant with new regulations, resulting in additional works needed. The assessment was completed by the structural consultant (Wood and Grieve Engineers). It was confirmed that the structural framework was in good condition and anticipated that no structural changes were required, however the purlin spacing's on the existing hall are wider than most current sheeting available. Only 2 sheet types were noted as suitable.

Additionally, regardless of the structural requirements, the current codes for roof insulation have to be adhered to and a roof access safety system have to be included. These items were not part of the original estimates.

Revised cost estimates were provided by the contractor for the required roof sheeting types, additional insulation and a roof access safety system. The estimate was significantly higher than the original estimate. Pindan Contracting Pty Ltd variation estimate is as per Confidential Attachment 1 – Hall Roof Remedial Works Variation.

The remainder of the construction project has reached construction practical completion, with minor defects to be completed. Having regard for the variation submitted, Officers propose that Council consider offering a separate RFT as opposed to agreeing to a variation to Pindan's construction contract at this time. Should Council agree, the scope of works proposed would include:

- Removal and disposal of existing roof sheeting on the existing hall
- Supply and installation of new roof sheeting to match existing spacing, including capping and flashings
- Supply and install roof insulation
- Roof safety system

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

A Project Reference Group (PRG) has been established for the Dampier Community Hub project which includes representation from two (2) Councillors. PRG meetings are held on a monthly basis. The roof scope of works was discussed at the PRG meeting held on the 10 September 2015 at which time the potential to replace the roof sheeting was recommended to be considered by Council due to the change in scope and potential cost impact.

#### **COMMUNITY CONSULTATION**

If Council resolve to endorse the Officer's recommendation, consultation with community will be undertaken to minimise impact on community use of the facility.

Attachment 2 – Draft Project Timeline outlines the proposed timeline which will be discussed with the Dampier Community and users of the facility.

**STATUTORY IMPLICATIONS**

If Council agree to call tenders for the Dampier Community Hall Roof Sheeting Scope of Works, Council will be required to revoke its previous decision of including the replacement of roof sheeting on the existing community hall by way of variation with Pindan Contracting. Matters relating to revocation decisions are applicable under Section 5.25 (1) (e) of the *Local Government Act 1995* and Regulation 10 of the *Local Government (Administration) Regulations 1996*.

If applicable, tenders would be called in accordance with Section 3.57 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

Policy CE-13 Tender Evaluation Criteria is relevant. The tendered price is expected to be under \$1M, therefore the selection criteria will be in accordance with this policy.

**FINANCIAL IMPLICATIONS**

There are no financial implications in terms of considering and/or revoking the resolution.

The project budget for the construction of the Dampier Community Hub is \$16,963.860. A construction contingency of \$979,748 is included within the project budget and is adequate to accommodate these additional works estimated at \$350,000. Current approved, known and estimated variations total \$305,100 with the project almost at construction completion.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program:	1.a.2.6	Operate Community Facilities
Our Services:	1.a.2.6.6	Plan new facilities and upgrade new facilities
Our Program:	1.a.2.7	Deliver projects of strategic importance to the City
Our Services:	1.a.2.7.2	Provide project management resources

**RISK MANAGEMENT CONSIDERATIONS**

The existing Community Hall was unavailable for community use from February 2015 to September 2015 whilst the refresh works were undertaken. The Hall has formally been handed back to the City and bookings have been taken for its use. The completion of the roof works will require the hall to be unavailable to the community whilst the works are completed, however could be programmed to minimise disruption to community access.

The works are estimated to be completed within a three week timeframe with an estimated four week lead time for materials.

**IMPACT ON CAPACITY**

Should Council endorse the Officer's recommendation, Officers will be required to manage a formal Tender process and consult with the community in regard to the project. This has been factored in to the work plans for the officers affected in the process.

**RELEVANT PRECEDENTS**

Council has previously revoked resolutions from time to time and have tendered for contractors to construct minor works to existing City facilities.

**VOTING REQUIREMENTS**

Absolute and Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the revised cost as provided by Pindan Contracting Pty Ltd; and
2. NOTE the replacement of roof sheeting on the existing Dampier Community Hall will be completed by way of variation with Pindan Contracting.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT complete the replacement of roof sheeting on the existing Dampier Community Hall at this time.

**CONCLUSION**

Following Council’s resolution to change the scope of work for the Dampier Community Hub Project to include the re-sheeting of the existing roof, additional assessments identified that additional works are required to complete the roof replacement, resulting in a larger budget estimate. Council consideration is now sought to seek tenders for the roof works to the Dampier Community Hall in lieu of the previous proposed strategy of negotiating a construction contract variation with Pindan Contracting.

**OFFICER’S RECOMMENDATION 1**

1. In accordance with Regulation 10 of the *Local Government (Administration) Regulations 1996*, the following four Councillors:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_
  - c) \_\_\_\_\_
  - d) \_\_\_\_\_

**AGREE to CONSIDER REVOKING Resolution 153266 determined at the Ordinary Council Meeting held on 21 September 2015.**

2. That Council by ABSOLUTE Majority pursuant to Section 5.25 of the *Local Government Act 1995* and Regulation 10 of the *Local Government (Administration) Regulations 1996*, RESOLVES to REVOKE Resolution 153266 determined at the Ordinary Council Meeting held on 21 September 2015.

**OFFICER’S RECOMMENDATION 2**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

- a) ENDORSE the calling of Tenders for the Dampier Community Hall Roof Sheeting Scope of Works as detailed in this report;
- b) NOTE the cost of the works is estimated at \$350,000 which will be undertaken within the existing Dampier Community Hub project budget.

**12.2 EXPRESSION OF INTEREST 21-15/16 PROVISION OF WASTE AND RECYCLING COLLECTION SERVICES**

<b>File No:</b>	<b>CM.234</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Waste Services</b>
<b>Date of Report:</b>	<b>26 March 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential Evaluation Report</b>

---

**PURPOSE**

To present the outcomes of the Expression of Interest (EOI) process for the Provision of Waste and Recycling Collection Services and seek Council's consideration to proceed to call tenders based on the proposed scope and selection criteria.

**BACKGROUND**

A report was presented to Council in December 2015 detailing the findings of the service review for waste collection operations. This review identified two options for improving service efficiencies, outsourcing and improving in-house efficiency. The outsourcing option has the potential to deliver cost and bin lift performance efficiencies based on the assumptions made for both options. This option also presented an opportunity to test the market for contracted kerbside collection services and determine whether an outsourcing option would deliver the best outcome for Council.

At its Ordinary Meeting on 14 December 2015, Council resolved to:

1. NOTE the outcome of collection services review as detailed in the report;
2. ENDORSE the calling of Expressions of Interest for Kerbside Waste and Recycling Collection Services;
3. ENDORSE the Scope of Works for the Kerbside Waste and Recycling Collection Services Expression of Interest as detailed in this report; and
4. ENDORSE the Expression of Interest evaluation criteria weighting as follows:

Criteria	Weighting
Price	50%
Relevant Experience	25%
Resourcing/Capacity	25%

The EOI was distributed on 2 March 2016 via the WALGA eQuotes system. The three waste collection companies on the WALGA preferred supplier panel that have operational depots within the City of Karratha were selected. These companies also have other major waste contracts within the Pilbara. It was considered unlikely that waste companies without a local presence would be able submit a competitive bid, given the costs of establishing a depot and

setting up the required sorting infrastructure. All three selected companies submitted a response to the EOI. They were:

- Cleanaway
- Tox Free
- Veolia

The purpose of the EOI was to test the market and determine if there are suitable external providers capable of delivering a more cost effective waste collection service and a viable recycling collection service. The EOI sought indicative pricing for the provision of waste collection services and the provision of both waste and recycling collection services as detailed in the specification.

Submissions were evaluated by a three (3) person panel comprising of:

- Director Strategic Projects & Infrastructure
- Waste Services Manager
- Waste Office Supervisor

Submissions were assessed against the following criteria:

- Compliance with the Conditions of Responding contained in the EOI;
- Demonstrated experience and resourcing capacity to provide the requirements of the EOI and meet the objectives of the Principal; and
- Ability to provide best value services at a competitive price.

Submissions were then assessed against the qualitative criteria that were weighted, as endorsed by Council in December 2015.

The following headings were then utilised to facilitate discussion in order to generate the key elements of a potential Request for Tender (RFT) scope of services to align with the City's objectives:

- Proposed recycling methodologies;
- Comparisons against current in-house costs;
- Customer request management systems/interface;
- On board collection vehicle waste management systems;
- Contractor reporting; and
- Waste education requirements.

The detailed confidential Evaluation Report is included as an attachment to this report.

#### Scope of Works

Testing the market via an EOI and/or tender does not automatically obligate Council to offer a contract. Should Council agree to proceed to tender based on the outcomes of the EOI, the recommended Scope of Works is proposed to include waste collection services with a separable portion for the option of providing both waste and recycling collection. This will provided Council with the flexibility to consider the inclusion of kerbside recycling based on the cost of the service. It should be noted that Council would again have the opportunity to compare the cost benefits of providing "in-house" services against any final tender submission. Based on the favourable responses received in the EOI, officers recommend that Council consider inviting those who submitted an EOI, to now submit tenders. The key elements of the proposed scope of works for the tender are summarised below.

#### Waste Collection Services

- Once weekly kerbside waste collection service to single dwelling residential premises;
- Waste collection service to multi-unit residential premises based on current scheduled frequencies as detailed in the specification;



- Waste collection services to existing commercial customers based on current scheduled frequencies as detailed in the specification;
- Waste collection services to Council facilities based on current scheduled frequencies as detailed in the specification;
- Public place bin collection services based on current collection frequencies as detailed in the specification; and
- Bin repair/replacement services.

Waste and Recycling Services

- Waste collection services as detailed above;
- Fortnightly kerbside comingled recycling collection (240lt bin) to single dwelling residential premises;
- Fortnightly recycling service to multi-unit residential premises;
- Recycling collection service to Council facilities as detailed in the specification;
- Contamination management of recycling bins;
- Roll out of new 240lt recycling bins to residential properties; and
- Provision of Waste Education materials.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making, this matter is considered to be of medium significance in terms of environmental issues and Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between panel members in evaluating the content of each EOI submission.

**COMMUNITY CONSULTATION**

The 2015 and 2016 Community Surveys highlighted high level of performance in waste collection services with a satisfaction rating of 76.2% and 76.9% respectively, exceeding community expectations for this service.

No community consultation is required at this time. Detailed community consultation by way of waste education campaigns will be required should recycling collection services or changes to existing services be implemented following a Tender process.

**STATUTORY IMPLICATIONS**

The EOI was called in accordance with Section 3.57 of the *Local Government Act 1995* and Regulation 21 of the *Local Government (Functions and General) Regulations 1996*.

**POLICY IMPLICATIONS**

Policy CE-13 Tender Evaluation criteria is relevant in this matter. If Council agree to invite tender submissions from those who submitted an EOI, it is proposed that the below evaluation criteria weighting is used in the evaluation process. It should be noted that this criteria weighting differs from that which was used in the EOI. An EOI does not usually require a price assessment criteria, however in this instance it was required to determine an indicative price for the service to inform the decision to proceed to tender. The proposed criteria will also afford detail on the methodology for collection services, particularly for recycling.

Criteria	Weighting
Price	50%
Relevant Experience	15%
Capacity to Deliver	20%
Methodology	15%

**FINANCIAL IMPLICATIONS**

The EOI submissions were compared with \$2,196,277 p.a, being the current City costs for collection services. A full comparison of waste collection services and proposed recycling, and recycling bin and roll out costs are depicted in the confidential attachment to this report.

The comparison validates the assumption of the service review that significant savings may be achieved by outsourcing the existing waste collection service however the real cost would not be known until the outcome of a formal tender process.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Programs: 3.a.1.4 Promote and implement responsible use of resources for environmental sustainability
- Our Programs: 3.b.1.1 Manage Waste Services
- Our Services: 3.b.1.1.1 Provide weekly waste collection service to entitled properties on designated day

**RISK MANAGEMENT CONSIDERATIONS**

There are a number of risk areas and mitigation strategies that have been considered should Council proceed to a Request for Tender, as follows:

RISK	MITIGATION STRATEGY
Impact on collection staff associated with outsourcing collection operations.	Investigate redeployment/redundancy options and potential for contractor to employ City collection staff.
New service does not meet quality and service requirements.	Detailed contract specification including sanctions for non-performance. Implement contract management plan with regular monitoring against performance requirements.
Impact of potential changes to existing collection days on residential customers.	Develop communication strategy to inform residents change in service days.
Contamination of recycling bins.	Include waste education campaign in contract and specify contamination strategy.
Loss of responsiveness to customer requests.	Ensure contract specifies key performance indicators relating customer response times and outcomes. Potential to respond within Waste Facility establishment in case of failure by contractor.

**IMPACT ON CAPACITY**

There is an impact on capacity and resourcing to carry out the Officer’s recommendation. Officers will be required to manage an RFT assessment process. This has been factored in to the work plans for the officers affected in the process.

**RELEVANT PRECEDENTS**

Council has previously issued a Request for Tender to respondents that were shortlisted following and Expression of Interest process.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by Simple Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to RECEIVE the Expression of Interests to EOI 21-15/16 Provision of Waste and Recycling Collection Services and invite select companies to submit a formal tender.

Option 3

That Council by Simple Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to RECEIVE the Expression of Interests to EOI 21-15/16 Provision of Waste and Recycling Collection Services and NOT proceed to tender at this time.

**CONCLUSION**

The EOI outcome demonstrates the potential for the City to realise significant cost savings through outsourcing waste collection operations. It also showed that recycling collection services may be delivered within the current cost of services. The Evaluation Panel believes that the proponents identified in this report have addressed the qualitative and compliance criteria in their submissions and have demonstrated their capability and capacity to undertake the provision of waste and recycling collection services specified in the EOI, and it is therefore recommended to proceed to a tender process.

---

**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act, 1995* NOTES the attached confidential evaluation report, following the calling for Expressions of Interest for Kerbside Waste and Recycling Collection Services and RESOLVES to:

1. **AGREE** to invite those who submitted an Expression of Interest (Cleanaway, Tox Free, and Veolia) to submit Tenders for the Provision of Waste and Recycling Collection Services;
2. **ENDORSE** the key elements for the Request for Tender Scope of Works as detailed in this report; and
3. **ENDORSE** the Request for Tender evaluation criteria weighting as outlined in the following table:

Criteria	Weighting
Price	50%
Relevant Experience	15%
Capacity to Deliver	20%
Methodology	15%

4. **NOTE** that as a component of the evaluation process, officers will be assessing the cost benefits of an external based service versus the current “in-house” model of service delivery.



**12.3 KARRATHA BACK BEACH – OVERFLOW CAR PARK**

<b>File No:</b>	<b>CP.815</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure</b>
<b>Date of Report:</b>	<b>2 May 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li><b>1. Map – Overlay of new ramp, jetty and car park</b></li> <li><b>2. Map – Overlay of overflow car park</b></li> </ol>

---

**PURPOSE**

To seek Council's consideration for additional works to compliment the first stage of Karratha Back Beach boat ramp, jetty and car park upgrade works.

**BACKGROUND**

The City of Karratha was successful in securing \$1.5m in funding under the Recreational Boating Facilities Scheme (RBFS) Round 20 for the reconstruction of the boat ramps, jetty and car park at the Karratha Back Beach facility (attachment 1). Council has budgeted a total of \$2,378,622 to deliver the first stage works. Last month Council awarded a contract to Ertech Pty Ltd for \$1,347,027 to deliver the first stage which has realised a likely project saving. Given the potential surplus of funds available, Council may be able consider to complete additional works for the project that are consistent with the master plan for the area and the approved RBFS grant.

RBFS have advised that they are likely to support additional works provided they are consistent with the agreed plan have a direct link to the boating. They have further stated that the approved grant cannot be used for other projects such as the John's Creek Jetty replacement which is the subject of the City's Round 21 submission. Specifically their advice is that "Any unspent funds once all Round 20 projects are acquitted is returned to the Scheme for use in future rounds".

Officers have reviewed potential additions the agreed scope of works and determined the following list of potential works:

- Refurbishment of the fish cleaning station \$5K
- Provision of seating and shelters \$5K
- New rubbish bin bank \$5K
- Renewal of navigation lights \$15K (RBFS have specifically supported this item)
- Extension of formalised car park (west of boat ramps). \$10K - \$650K, depending on the nature of the development.

Car Parking

The facility upgrade at the Back Beach Boat Ramp will offer 26 formalised car and trailer parking areas on a bituminised sealed area. The overflow car park will offer an additional 34 car and trailer parking area (attachment 2). The overflow car park (west of the ramps) was a component of the RBFS application however was proposed as future works.

### Option 1 – Full construction

The overflow car park area is located north of the Mystery Road entrance and is currently a natural sand and rock area. Attachment 2 shows the overflow area with formalised bitumen surface raised similarly to the main car park to avoid inundation of the lower section at very high tides. The cost estimate prepared by Officers for constructing the overflow car park is \$650,000. Officers forecast a cost of \$6,100 would be required to maintain the asphalt surfacing over its anticipated life of 25 years.

If Council elected to endorse this option, RBFS have confirmed they have no objection to allocating funding surpluses to the overflow car park construction which would use all but \$2,230 of the available grant. If Council determines to construct the overflow car park, it is recommended that works form part of a separate procurement process to be undertaken immediately on completion of the current ramp, jetty and car park project. The timeframe would be to commence the procurement process in June 2016, with works commencing in August 2016. A further important consideration is that undertaking this work will leave virtually no RBFS funds to cover any unexpected variations. Any such variation would need to be funded by Council using its own funds.

### Option 2 – Partial formalising

A further option is to make some relatively minor improvements to the overflow car park but maintain the character and natural surface of the area. This style of car park development is consistent with the car parking at the Dampier Public Boat Ramp which has higher levels of use than the Karratha Back Beach.

The hatched area in attachment 2 is located above the high tide level and could be cleared of its sparse vegetation, graded and made available for car / trailer parking. Initial discussions with the Department for Environment and Regulation indicates a clearing permit would not be required for these minor works to develop an unsealed area.

The cost of this option is approximately \$10,000 and ongoing maintenance is negligible. The work could be carried out as a relatively minor variation to the existing contract. This Option would require Council to return a portion of the RBFS grant that it has received (Approx \$480K).

### Option 3 – Do Nothing

This option does not preclude the area from being used as an overflow car park but is more restricted in its layout compared with the previous two options particularly if the clearing of vegetation and grading did not proceed. As with Option 2, Council would be required to return a portion of the RFBS grant if this option was selected.

It is important to understand the costs involved with each option and the different levels of service they afford. In summary, Option 1 represents a very high level of service and formalises the area. Option 2 represents a mid-level level of service but one that is better than currently available. Option 3 represents a usable but basic level of service at no cost. The additional costs of each option are represented in the Financial Implications section of this report.

To inform a recommendation, Officers have been observing the car park utilisation at Back Beach in recent weeks. Utilisation numbers indicate the existing parking area copes well with current demand and vehicle / trailers would be accommodated in the first stage main car park redevelopment. Assuming that demand remains steady post the upgrade works, it is anticipated that the overflow car park will only be used sporadically. If demand increases as a result of improved facilities, the overflow car park area may be used more frequently.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Council Officers and the Department of Transport (DoT) who administer the RBFS.

Council has been consulted throughout the design process and the calling of tenders endorsed by Council at its meeting held in October 2015.

**COMMUNITY CONSULTATION**

Community notification has commenced with the first stage of works due to commence early May 2016. Depending on which option is selected, further public notification of forward planned works where access to the location will be disrupted during a construction period will be required.

**STATUTORY IMPLICATIONS**

Designs comply with all relevant Australian Standards.

Tenders for the first stage works were called in accordance with Section 3.57 of the *Local Government Act 1995* and Regulation 11 of the *Local Government (Functions and General) Regulations 1996*. Minor variations are permitted under this legislation.

The proposed works are located on Crown Reserve 36708 vested in the City for the purposes of parks and recreation.

**POLICY IMPLICATIONS**

Council's CG-12 Purchasing Policy applies in this matter.

**FINANCIAL IMPLICATIONS**

On 7 April 2016, Council resolved to award the contract for the reconstruction of Karratha Back Beach boat ramp, jetty and car park to Ertech Pty Ltd. The 2015/16 budget for this project is \$2,378,622 with \$1.5 million provided by RBFS Round 20 and \$878,622 contributed by Council. Submissions received during the tender process resulted in a potential surplus of \$1,031,595 which could be available for addressing the overflow car park.

An amendment to the 2015/16 budget was made during the March budget review which resulted in the majority of the project cost being allocated in the 2016/17 budget. Undertaking the first stage works only, will likely result in a surplus to the City's contribution as well as to RBFS.

If Council choose to support Option 2 as per Officer's recommendation, this will result in an overall saving to the City of \$539,635 (RBFS \$482,230).

The additional costs of each option (full construction, partial formalisation and no action) are detailed in the table below.

\*None have allowed for unexpected variations during the course of construction nor have they allowed for additional items as discussed above:

<b>Component</b>	<b>*Cost</b>	<b>RBFS Contribution</b>	<b>Council Contribution</b>	<b>Overall RBFS Surplus</b>	<b>Overall Council Surplus</b>
Income Budget		1,500,000	878,622		
Current contract to construct ramp, jetty and car park	1,347,027	1,010,270	336,757	489,730	541,865
Option 1 - Full construction of overflow carpark	650,000	487,500	162,500	2,230	379,365
Option 2 - Partial formalising of overflow carpark	10,000	7,500	2,500	482,230	539,365
Option 3 - Do nothing	0	0	0	489,730	541,865

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program:           1.a.2.4                    Maintain City infrastructure necessary to meet the community needs
- Our Services:         1.a.2.4.6                    Maintain and renew other community infrastructure (i.e. beaches, boat ramps, jetties)

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the City in terms of financial implications.

Existing Project risks are being managed through proactive communications to the public on ramp closures and contractor risk management requirements are stipulated in all construction contracts.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council has previously considered this project on three occasions in January, February and October 2015.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.



Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. AGREE to CONSTRUCT the overflow car park at the Karratha Back Beach as per Option 1 and depicted at attachment 2 of this report;
2. NOTE the cost of works is estimated at \$650,000 which can be accommodated with the Karratha Back Beach Boat Ramp Project Budget; and
3. AGREE to progress further works listed below in consultation with RBFS to maximum improvements at Karratha Back Beach in accordance with the RBFS funding conditions:
  - Refurbishment of the fish cleaning station
  - Provision of seating and shelters
  - New rubbish bin bank
  - Renewal of navigation lights.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* AGREES to not progress the development of an overflow area and allow surplus vehicles/trailers to find a parking spot within the existing undeveloped area.

**CONCLUSION**

The current project as presently contracted will deliver a suitable boat ramp facility at Karratha Back Beach including a sealed car park for 24 cars and trailers with a new jetty and boat ramps. Given the sporadic need for an overflow car park at Karratha Back Beach, Officer's recommend Option 2 be considered to enhance the area as an initial step to providing a greater space for overflow parking.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **AGREE to improvements at the Karratha Back Beach, including clearing vegetation and grading to allow for informal car and trailer parking as per Option 2 contained within this report and as depicted in the area delineated by the hatching at attachment 2;**
2. **AGREE to progress a minor variation under the current contract awarded under RFT 17-15/16 to Ertech Pty Ltd to include the improvements as per Option 2; and**
3. **AGREE to progress further works listed below in consultation with RBFS to maximum improvements at Karratha Back Beach in accordance with the RBFS funding conditions:**
  - **Refurbishment of the fish cleaning station**
  - **Provision of seating and shelters**
  - **New rubbish bin bank**
  - **Renewal of navigation lights**



## **13 ITEMS FOR INFORMATION ONLY**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

---

### **PURPOSE**

To advise Council of the information items for May 2016.

### **VOTING REQUIREMENTS**

Simple Majority.

---

### **OFFICER'S RECOMMENDATION**

That Council note the following information items:

- **13.1 Register of Documents Stamped with the City's Common Seal**
- **13.2 Non-Statutory Donations**
- **13.3 Concessions on Fees**
- **13.4 Record of Tenders Awarded by the CEO under Delegation**
- **13.5 Building Statistics**
- **13.6 Planning Decisions Issued**
- **13.7 Environmental Health Statistics**
- **13.8 Ranger Statistics**
- **13.9 Economic Development update**
- **13.10 Waste Services Data**
- **13.11 Community Services update**
- **13.12 Safer Communities Partnership Quarterly Report January to March 2016**
- **13.13 MyCouncil Website**

**13.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA  
COMMON SEAL****Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

---

**PURPOSE**

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

<b>DATE</b>	<b>DOCUMENT</b>
26/04/2016	Lease Agreement (2016) Office space at the Pam Buchanan Family Centre between the City of Karratha (Lessor) and Anglicare WA (Lessee)

**13.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 21 APRIL 2016**

**File No:** APR16  
**Responsible Officer:** Director Corporate Services  
**Author Name:** Assistant Management Accountant  
**Date of Report:** 21 April 2016  
**Disclosure of Interest:** Nil

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2015/16 were adopted in Council Res No. 153229 Municipal Fund Budget 2015/16. These allocations were amended in the statutory budget review adopted in March via Council Res No. 153390.

City of Karratha	Original Budget	Current Budget	Final Forecast	Actual YTD	Remaining
<b>Non Statutory Donations</b>	\$	\$	\$	\$	\$
<b>For the Period Ending 21 April 2016</b>					
Contribution - Dampier Community Assoc	\$ 100,000	\$ 191,967	\$ 100,000	\$ 11,808	\$ 88,192
2014/15 BFWD		\$ -	\$ 67,382	\$ 49,237	\$ 18,146
2013/14 BFWD		\$ -	\$ 4,415	\$ 4,415	\$ 0
2012/13 BFWD		\$ -	\$ 17,190	\$ -	\$ 17,190
Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 123,916	\$ 100,000	\$ 5,000	\$ 95,000
2014/15 BFWD		\$ -	\$ 70,065	\$ -	\$ 70,065
2013/14 BFWD		\$ -	\$ 100,000	\$ -	\$ 100,000
Contribution - Roebourne Advisory Group	\$ 100,000	\$ 187,070	\$ 100,000	\$ 17,100	\$ 82,900
2014/15 BFWD		\$ -	\$ 64,213	\$ 10,935	\$ 53,277
2013/14 BFWD		\$ -	\$ 22,658	\$ 22,658	\$ -
Contribution - Wickham Community Assoc	\$ 100,000	\$ 182,500	\$ 100,000	\$ 62,500	\$ 37,500
2014/15 BFWD		\$ -	\$ 45	\$ -	\$ 45
2013/14 BFWD		\$ -	\$ 20,760	\$ 20,000	\$ 760
Contribution - Karratha Community Assoc	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2014/15 BFWD		\$ -	\$ 50,000	\$ -	\$ 50,000
Ex Gratia Contribution - Dampier Community Assoc	\$ 100,000	\$ 290,000	\$ 100,000	\$ 11,550	\$ 88,450
2014/15 BFWD		\$ -	\$ 100,000	\$ 5,000	\$ 95,000
2013/14 BFWD		\$ -	\$ 100,000	\$ 40,000	\$ 60,000
2012/13 BFWD		\$ -	\$ 66,416	\$ -	\$ 66,416
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 51,250	\$ 402,750	\$ 51,250	\$ -	\$ 51,250
2014/15 BFWD		\$ -	\$ 101,500	\$ -	\$ 101,500
2013/14 BFWD		\$ -	\$ 125,000	\$ -	\$ 125,000
2012/13 BFWD		\$ -	\$ 125,000	\$ -	\$ 125,000
Ex Gratia Contribution - Roebourne Advisory Group	\$ 51,250	\$ 152,750	\$ 51,250	\$ -	\$ 51,250
2014/15 BFWD		\$ -	\$ 101,500	\$ -	\$ 101,500
Ex Gratia Contribution - Wickham Community Assoc	\$ 102,500	\$ 157,860	\$ 102,500	\$ 25,625	\$ 76,875
2014/15 BFWD		\$ -	\$ 111,034	\$ 25,000	\$ 86,034
2013/14 BFWD		\$ -	\$ 28,064	\$ -	\$ 28,064
<b>Subtotal</b>	<b>\$ 805,000</b>	<b>\$ 1,788,813</b>	<b>\$ 2,080,243</b>	<b>\$ 310,828</b>	<b>\$ 1,769,415</b>

<b>City of Karratha</b>	<b>Original Budget</b>	<b>Current Budget</b>	<b>Final Forecast</b>	<b>Actual YTD</b>	<b>Remaining</b>
<b>Non Statutory Donations</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>For the Period Ending 21 April 2016</b>					
School Awards	\$ 1,425	\$ 1,425	\$ 1,425	\$ 1,425	\$ -
Christmas Lights Competition	\$ -	\$ -	\$ -	\$ -	\$ -
Walkington Awards	\$ 5,500	\$ 5,500	\$ 5,327	\$ 5,327	\$ -
Local Information Network Karratha (Link)	\$ 28,800	\$ 28,800	\$ 28,800	\$ 27,360	\$ 1,440
Sundry Donations To Community Groups	\$ 74,694	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
Fee Waiver	\$ 20,000	\$ 25,907	\$ 25,907	\$ 24,545	\$ 1,362
St Johns Ambulance (Wickham & Roebourne)	\$ 12,000	\$ 12,000	\$ 12,000	\$ 6,087	\$ 5,913
Karratha Amateur Swimming Club	\$ 18,906	\$ 18,906	\$ 18,906	\$ 17,961	\$ 945
Juluwarlu Aboriginal Corporation	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -
Big Hart Incorporated	\$ 30,000	\$ 30,000	\$ 30,000	\$ 8,250	\$ 21,750
Millars Well Primary School P&C	\$ 18,000	\$ 18,000	\$ 18,000	\$ 4,500	\$ 13,500
Wa Police & Citizens Youth Club (Roebourne)	\$ 30,000	\$ 30,000	\$ 30,000	\$ 28,500	\$ 1,500
West Pilbara Junior Football Association	\$ 5,600	\$ 5,600	\$ 5,852	\$ 5,852	\$ -
Karratha Scouts Group	\$ 26,000	\$ 26,000	\$ 26,000	\$ -	\$ 26,000
Vinnies Karratha	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	\$ 6,000
<b>Subtotal</b>	<b>\$ 276,925</b>	<b>\$ 218,138</b>	<b>\$ 228,217</b>	<b>\$ 149,807</b>	<b>\$ 78,410</b>
<b>TOTAL</b>	<b>\$ 1,081,925</b>	<b>\$ 2,006,951</b>	<b>\$ 2,308,460</b>	<b>\$ 460,635</b>	<b>\$ 1,847,825</b>

**CONCLUSION**

In accordance with Council Policy CS19 – Annual Community Association Grant Schemes, unspent ex-gratia and Community Association Development Scheme (ACAD) funding will be transferred to the Community Development Reserve. The funds will be held in Reserve for a period of not more than 2 years following the year of allocation. At this time unspent funding is incorporated into the City of Karratha Annual Community Grant for the purposes of being distributed in accordance with Council Policy CS6 – Community Grants & Contributions Scheme.

**13.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 15/16 FINANCIAL YEAR**

**File No:** CR.38  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 30 April 2016  
**Disclosure of Interest:** Nil

---

**PURPOSE**

To provide Council with a summary of all concessions on fees for Council’s facilities and services under Section 11 of the Delegations and Authorisations Register for the 15/16 Financial Year.

Name	Reason	Amount (exc GST)
Blanche Bar	Fee waiver of \$2,000 for Hire Fees for Cattrall Park for one event either Octoberfest or Mad Hatters Tea party	\$1,818.18

**13.4 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION**

**File No:** CM.112  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** DAO Corporate Services  
**Date of Report:** 2 May 2016  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

**PURPOSE**

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

**BACKGROUND**

Under Delegation 13 ‘Awarding Tenders’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget. Alternatively, under section 5.42 of the *Local Government Act 1995*, the Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CE-13 ‘Tender Evaluation Criteria’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at the next ordinary Council meeting that provides the information as detailed below:

<b>Tender No:</b>	RFT 19-15/16	<b>Project Budget:</b>	\$1.22m full works budget. \$200k (ex GST) for these works
<b>Tender Title:</b>	Karratha Works Depot – Equipment Wash-Down Area Construction		
<b>State-wide Advertising Commenced:</b>	20/2/2016	<b>Tender Closing Date/ Time:</b>	2pm (AWST) 16/3/2016
<b>Scope of Works:</b>	Decommissioning and removal of: existing wash-down equipment, waste water treatment system, power supply switchboard. Installation of new water supply, new wash-down facility and necessary base earthworks.		
<b>Selection Criteria:</b>	Relevant Experience	15%	
	Capacity to Deliver–Key Personnel Skills & Experience	15%	
	Demonstrated understanding & Methodology	10%	
	Price	60%	
<b>Submissions Received:</b>	Timik Developments P/L MACS P/L Leethall Construction P/L Karratha Contracting P/L		
<b>Tender Awarded to:</b>	Karratha Contracting P/L		
<b>Contract Value:</b>	\$238,268 (ex GST)	<b>Date of Award:</b>	8/4/2016
<b>Contract Term:</b>	2 months	<b>Contract Options:</b>	N/A
The original Budget allowed for this section of works was \$200k. This amount has been amended to \$260k, off-set by the \$60k savings represented in the RFT 22-15/16 Depot Minor Construction Tender (as indicated below). The amount of \$260k includes these works and approximate costs of \$15k for a basic water treatment system shelter.			



<b>Tender No:</b>	<b>RFT 22-15/16</b>	<b>Project Budget:</b>	\$1.22m full works budget. \$170k (ex GST) for these works
<b>Tender Title:</b>	Karratha Works Depot – Depot Minor Constructions		
<b>State-wide Advertising Commenced:</b>	5/3/2016	<b>Tender Closing Date/ Time:</b>	2pm (AWST) 30/3/2016
<b>Scope of Works:</b>	Design, engineering, manufacture and installation: Workshop shade extension with concrete floor area, Parks & Gardens small plant equipment storage.		
<b>Selection Criteria:</b>	Relevant Experience	20%	
	Capacity to Deliver–Key Personnel Skills & Experience	10%	
	Demonstrated understanding & Methodology	10%	
	Price	60%	
<b>Submissions Received:</b>	Karratha Building P/L Geraldton Building Services & Cabinets P/L Karratha Contracting P/L Ahrens Group P/L		
<b>Tender Awarded to:</b>	Karratha Contracting P/L		
<b>Contract Value:</b>	\$107,710 (ex GST)	<b>Date of Award:</b>	26/4/2016
<b>Contract Term:</b>	2 months	<b>Contract Options:</b>	N/A
The Budget allowed for an indicative amount of \$170k for this section of works. This amount has been amended to \$110k with the savings added to the works for RFT 19-15/16 (as indicated above).			

**13.5 MONTHLY BUILDING STATISTICS**

<b>File No:</b>	<b>GR.27</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>2 May 2016</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

---

**PURPOSE**

To provide Council with the Building Statistics for the period specified.

A steady stream of applications were received in April, including fit-out applications for the Karratha Quarter. The lack of major project applications is reflected in the value of works for the period. This trend is likely to continue in the coming months, with only residential alterations and additions and minor commercial works likely.

Note: The Department of Finance – Building Management and Works have issued a Demolition Permit for the old Karratha High School, works are underway.

<b>Building Statistics 2016</b>													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Building Permits</b>													
Dwellings	0	0	1	0									1
Alterations and Additions	0	1	1	3									5
Swimming Pools and Spas	2	1	3	1									7
Outbuildings (inc signs and shade)	10	15	17	16									58
Group Development	0	0	0	0									0
Number sole occpcy units/grp development	0	0	0	0									0
Commercial	2	3	2	3									10
<b>Monthly total</b>	<b>14</b>	<b>20</b>	<b>24</b>	<b>23</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>81</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	0	0									1
BAC's	0	0	0	0									0
BAC Strata	0	0	0	0									0
<b>Monthly Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Occupancy Permits</b>													
Occupancy Permits	0	2	2	2									6
OP Strata	1	3	0	0									4
OP Unauthorised	0	1	0	0									0
<b>Monthly total</b>	<b>1</b>	<b>6</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11</b>
<b>Total \$'000 Construction Value</b>	<b>2,702</b>	<b>1,510</b>	<b>3,086</b>	<b>2,022</b>									<b>9,320</b>
<b>Building Statistics 2015</b>													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Building Permits</b>													
Dwellings	0	0	4	0	0	5	5	0	0	0	0	0	14
Alterations and Additions	1	1	1	0	13	3	2	2	0	2	2	3	30
Swimming Pools and Spas	3	5	8	1	7	0	0	2	1	5	1	1	34
Outbuildings (inc signs and shade)	19	17	26	24	8	23	15	14	17	19	32	22	236
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	4	7	8	1	2	1	2	1	0	0	0	0	26
<b>Monthly total</b>	<b>27</b>	<b>30</b>	<b>47</b>	<b>26</b>	<b>30</b>	<b>32</b>	<b>24</b>	<b>19</b>	<b>18</b>	<b>26</b>	<b>35</b>	<b>26</b>	<b>340</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	6	4	2	1	5	7	1	0	0	4	0	30
BAC's	0	1	3	2	0	0	0	0	1	1	0	0	8
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly Total</b>	<b>0</b>	<b>7</b>	<b>7</b>	<b>4</b>	<b>1</b>	<b>5</b>	<b>7</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>38</b>
<b>Occupancy Permits</b>													
Occupancy Permits	5	8	3	9	3	1	3	3	0	1	1	1	38
OP Strata	0	0	0	0	0	0	1	0	0	0	0	0	1
OP Unauthorised	0	0	0	0	0	0	0	4	2	0	0	0	0
<b>Monthly total</b>	<b>5</b>	<b>8</b>	<b>3</b>	<b>9</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>7</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>45</b>
<b>Total \$'000 Construction Value</b>	<b>40,909</b>	<b>32,572</b>	<b>7,151</b>	<b>589</b>	<b>1,668</b>	<b>6,282</b>	<b>6,117</b>	<b>5,913</b>	<b>286</b>	<b>444</b>	<b>4,460</b>	<b>314</b>	<b>106,705</b>

**Building Statistics 2016**

Applications Processed for Other Councils													YTD
Shire Of Ashbutron	3	6	5	4									18
Shire of Wyndham (East Kimberley)	1	0	1	1									2
Port Hedland	0	0	1	0									
<b>Monthly Totals</b>	<b>4</b>	<b>6</b>	<b>7</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22</b>

**Building Statistics 2015**

Applications Processed for Other Councils													YTD
Shire Of Ashbutron	12	13	8	11	9	21	16	25	16	18	5	3	157
Shire of Wyndham (East Kimberley)	N/A	N/A	5	5	1	1	1	2	0	1	0	0	16
Port Hedland								1	2	0	0	0	
<b>Monthly Totals</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>16</b>	<b>10</b>	<b>22</b>	<b>17</b>	<b>27</b>	<b>16</b>	<b>19</b>	<b>5</b>	<b>3</b>	<b>173</b>

**13.6 PLANNING DECISIONS ISSUED 01 APRIL – 30 APRIL 2016**

**File No:** TA/1/1  
**Responsible Officer:** Director Development Services  
**Author Name:** Planning Administration Officer  
**Disclosure of Interest:** Nil

---

**PURPOSE**

To advise Council of the following planning decisions issued for the above period.

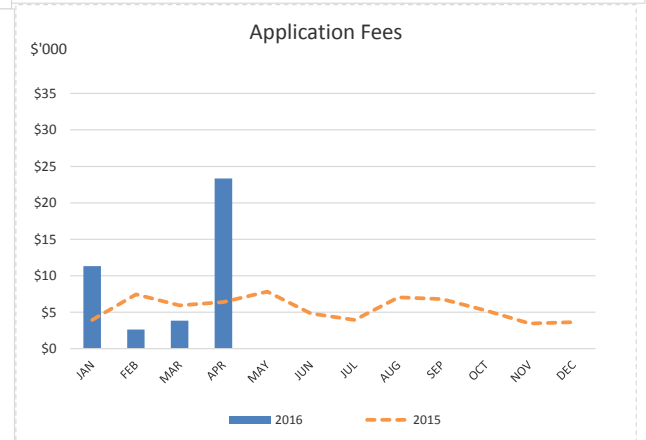
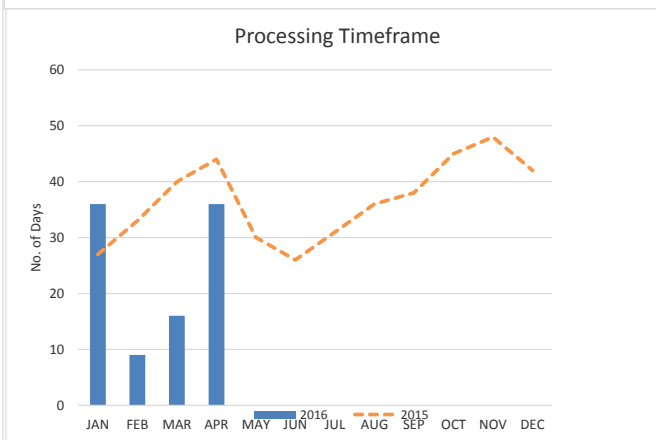
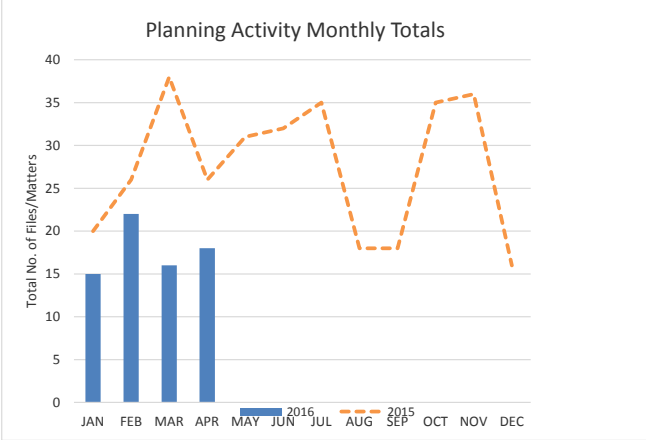
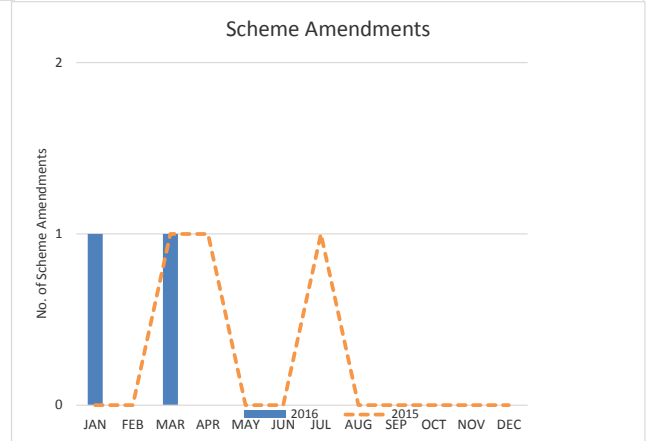
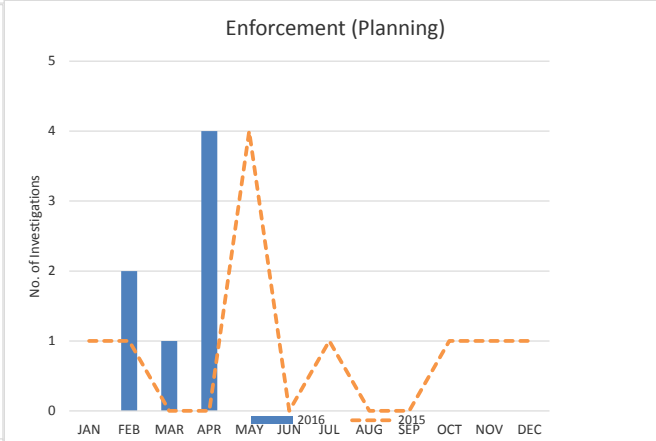
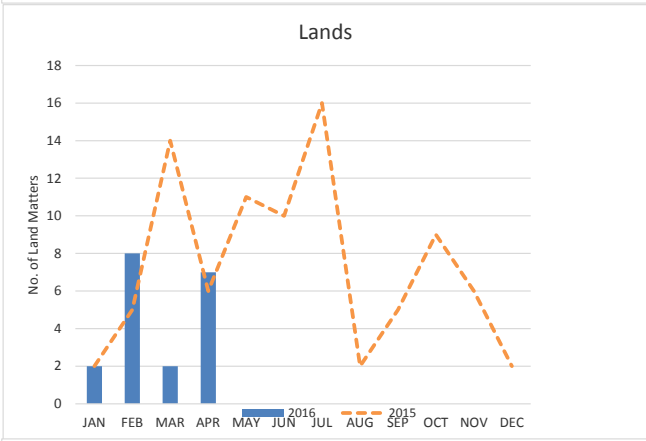
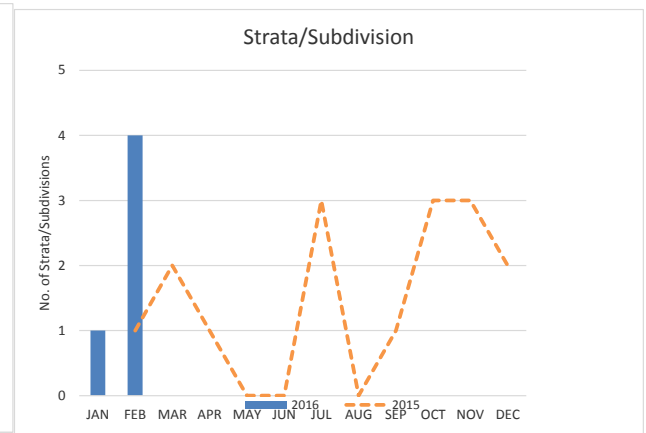
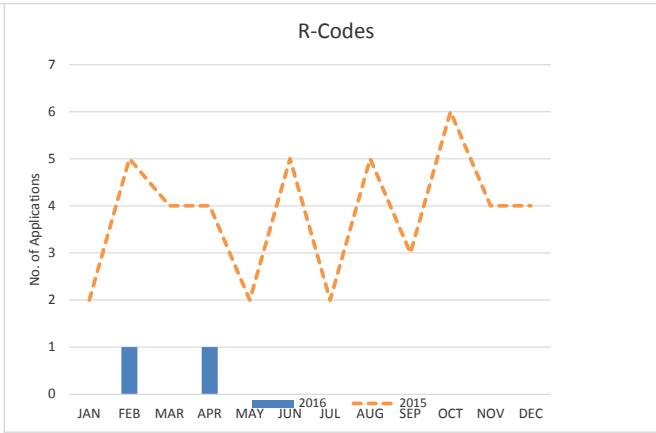
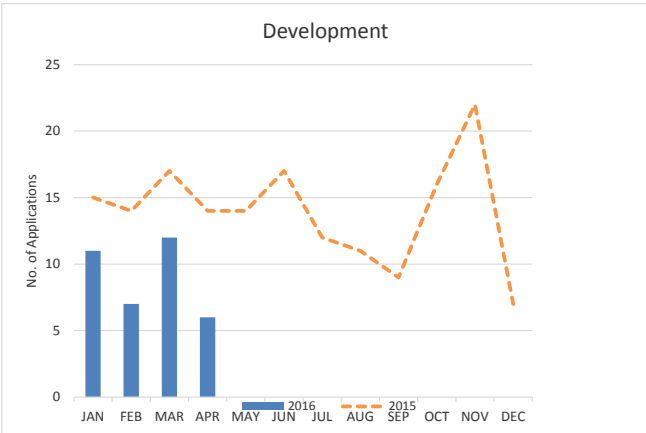
**PLANNING DEVELOPMENT DECISIONS ISSUED**

<b>APP</b>	<b>DECISION</b>	<b>OWNER</b>	<b>APPLICANT</b>	<b>ADDRESS</b>	<b>APP TYPE</b>	<b>DEVELOPMENT</b>
DA16004	APPROVED COUNCIL – LIGHT INDUSTRY REFUSED COUNCIL - TWA	ARKAD GOLD PTY LTD	RFF PTY LTD	LOT 12 AND 13 WILSON WAY, WICKHAM	DEV	RETROSPECTIVE PLANNING APPROVAL TWA AND LIGHT INDUSTRY
DA16008	APPROVED DELEGATE	GERALDTON BUILDING SERVICES AND CABINETS	GERALDTON BUILDING SERVICES AND CABINETS	29 KINGFISHER WAY, NICKOL	DEV	RESIDENTIAL HOME - DOES NOT COMPLY WITH R-CODES
DA16016	APPROVED DELEGATE	BETTINA AND MARK HANNA	TIMIK DEVELOPMENT LTD	LOT 2561 SEABROOK CRES KIE	DEV	OFFICE AND WAREHOUSE
DA16019	APPROVED DELEGATE	GREEN VALLEY ASSET PTY LTD	CHRISTOPHER SENIOR & ASSOCIATES	DE WITT ROAD, KARRATHA	DEV	PROPOSED CAFÉ – THE RANGES
DA16020	APPROVED DELEGATE	JANET AND NEIL NEWBURN	JANET NEWBURN	2 HANCOCK WAY, BULGARRA	DEV	HOME OCCUPATION – HEALTH AND FITNESS
DA16029	APPROVED DELEGATE	WA LAND AUTHORITY	TIMIK DEVELOPMENT LTD	LOT 7080 SHARPE AVENUE KARRATHA	DEV	SHOP AND TAVERN – ADDITIONAL USE – THE QUARTER
DA16030	APPROVED DELEGATE	WA LAND AUTHORITY	WA LAND AUTHORITY (LANDCORP)	LOT 7078 SHARPE AVENUE	DEV	TEMPORARY LANDSCAPING – THE QUARTER
DA16031	APPROVED DELEGATE	CITY OF KARRATHA	CASEY PEARCE	LOT 1078 ROBINS ROAD, MULATAGA	DEV	HORSE STABLES

**PLANNING ACTIVITY REPORT**

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CATEGORIES</b>				1 JDAP									
Development including JDAP	11	7	12	6									36
R-Codes	0	1	0	1									2
Strata/Subdivision	1	4	0	0									5
Lands	2	8	2	7									19
Enforcement	0	2	1	4									7
Scheme Amendments	1		1	0									2
<b>Monthly total</b>	<b>15</b>	<b>22</b>	<b>16</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>71</b>
<b>Processing Timeframe - Days</b>													
<b>Development Applications</b>	<b>36</b>	<b>9</b>	<b>16</b>	<b>36</b>									<b>97</b>
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CATEGORIES</b>													
Development (including JDAP)	15	14	17	14	14	17	12	11	9	16	22	7	168
R-Codes	2	5	4	4	2	5	2	5	3	6	4	4	46
Strata/Subdivision		1	2	1	0	0	3	0	1	3	3	2	16
Lands	2	5	14	6	11	10	16	2	5	9	6	2	88
Enforcement	1	1	0	0	4	0	1	0	0	1	1	1	10
Scheme Amendments	0	0	1	1	0	0	1	0	0	0	0	0	3
<b>Monthly total</b>	<b>20</b>	<b>26</b>	<b>38</b>	<b>26</b>	<b>31</b>	<b>32</b>	<b>35</b>	<b>18</b>	<b>18</b>	<b>35</b>	<b>36</b>	<b>16</b>	<b>331</b>
<b>Processing Timeframe - Days</b>													
<b>Development Applications</b>	<b>27</b>	<b>33</b>	<b>40</b>	<b>44</b>	<b>30</b>	<b>26</b>	<b>31</b>	<b>36</b>	<b>38</b>	<b>45</b>	<b>48</b>	<b>42</b>	<b>440</b>
APPLICATION FEES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>2016</b>	\$11,334	\$2,622	\$3,854	\$23,339									\$41,149
<b>2015</b>	\$3,942	\$7,455	\$5,937	\$6,397	\$7,814	\$4,827	\$3,943	\$7,048	\$6,811	\$5,230	\$3,458	\$3,628	\$66,490

(\*) April 2016 Application Fees includes one JDAP fee of \$21,858.00 for a Mercury Treatment Plant – Bedrock Turn, Gap Ridge





**13.7 MONTHLY ENVIRONMENTAL HEALTH STATISTICS**

**File No:** LE.288  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Manager Regulatory Services  
**Date of Report:** May 2016  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

---

**PURPOSE**

To provide Annual Environmental Health Statistics for the Council's information.

Environmental Health Statistics														Environmental Health Statistics													
2016														2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Food premises inspection/reinspection	16	33	16	34									99	225	20	17	18	13	16	14	7	6	14	16	41	43	
Lodging house inspection	0	2	0	4									6	41	0	0	1	6	2	11	6	1	8	5	0	1	
Camping/caravan park inspection	0	0	0	0									0	10	0	0	0	0	0	1	0	0	9	0	0	0	
Public building inspection	2	2	1	9									14	66	0	2	4	14	8	9	4	1	13	1	1	9	
Swimming pool inspection	0	0	0	0									0	33	2	0	1	0	0	0	0	3	6	18	0	3	
Hairdressers inspection	0	0	1	0									1	17	0	2	2	1	3	3	0	2	0	3	0	1	
Beauty therapy/skin penetration inspection	0	0	1	0									1	19	0	1	2	1	5	1	0	3	0	4	0	2	
Septic tank inspections	0	0	0	1									1	0	0	0	0	0	0	0	0	0	0	0	0	0	
Closed premises	4	4	1	1									10	28	3	5	2	4	1	0	2	2	1	1	3	4	
<b>Monthly total</b>	<b>22</b>	<b>41</b>	<b>20</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>132</b>	<b>439</b>	<b>25</b>	<b>27</b>	<b>30</b>	<b>39</b>	<b>35</b>	<b>39</b>	<b>19</b>	<b>18</b>	<b>51</b>	<b>48</b>	<b>45</b>	<b>63</b>	
<b>Health nuisances/complaints investigated</b>														<b>Health nuisances/complaints investigated</b>													
Air Pollution	0	1	1	3									5	5	0	1	0	0	0	1	1	1	0	0	1	0	
Building & Accommodation	0	3	0	2									5	21	2	4	0	2	2	0	5	0	0	3	2	1	
Effluent & Water Pollution	0	1	2	1									4	6	0	1	0	0	0	2	3	0	0	0	0	0	
Food Safety	1	4	0	1									6	13	0	1	0	0	0	0	1	1	5	1	2	2	
Noise Pollution	0	0	1	3									4	20	0	1	1	1	3	0	5	3	2	2	1	1	
Nuisance	2	1	3	0									6	17	0	10	2	1	0	0	1	1	1	0	1	0	
Pest Control	0	3	1	0									4	11	0	3	0	0	3	2	0	0	1	0	2	0	
Refuse & Litter	0	3	1	1									5	4	0	0	1	0	0	0	1	2	0	0	0	0	
Skin Penetration	0	1	0	0									1	6	0	3	0	0	0	0	1	1	1	0	0	0	
Stallholders & Traders	0	1	0	0									1	2	0	1	0	0	0	0	0	0	0	0	1	0	
Other	0	0	0	0									0	2	0	0	0	0	0	0	0	0	0	0	0	2	
<b>Monthly total</b>	<b>3</b>	<b>18</b>	<b>9</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>41</b>	<b>107</b>	<b>2</b>	<b>25</b>	<b>4</b>	<b>4</b>	<b>8</b>	<b>5</b>	<b>18</b>	<b>9</b>	<b>10</b>	<b>6</b>	<b>10</b>	<b>6</b>	
<b>Notifiable infectious diseases</b>														<b>Notifiable infectious diseases</b>													
Ross River Virus (RRV)	0	1	3	1									5	25	6	5	1	0	2	3	2	3	0	1	1	1	
Barmah Forest Virus (BHV)	0	0	0	0									0	2	1	0	0	0	0	0	0	0	0	0	1	0	
Salmonellosis	5	1	3	3									12	19	3	3	1	3	4	0	2	2	1	0	0	0	
Campylobacteriosis	1	3	3	3									10	33	5	4	4	3	1	2	2	1	3	3	4	1	
Cryptosporidiosis	1	0	2	0									3	31	2	4	19	4	2	0	0	0	0	0	0	0	
Other	0	0	0	0									0	5	1	1	1	0	0	0	1	1	0	0	0	0	
<b>Monthly total</b>	<b>7</b>	<b>5</b>	<b>11</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30</b>	<b>115</b>	<b>18</b>	<b>17</b>	<b>26</b>	<b>10</b>	<b>9</b>	<b>5</b>	<b>7</b>	<b>7</b>	<b>4</b>	<b>4</b>	<b>6</b>	<b>2</b>	
<b>Other health</b>														<b>Other health</b>													
Assess development applications	6	9	7	7									29	47	0	0	0	2	4	9	5	3	8	4	9	3	
Assess building applications	0	0	1	1									2	3	0	0	0	0	0	0	0	0	0	1	2	0	
Respond to swimming pool positive detections	1	4	0	1									6	52	6	14	17	3	2	1	3	1	0	1	2	2	
Healthy dog day	0	1	0	0									1	4	0	1	0	0	1	0	0	1	0	0	0	1	
Chicken bleeding	2	2	3	2									9	22	2	2	2	2	2	2	2	2	2	1	1	2	
<b>Monthly total</b>	<b>9</b>	<b>16</b>	<b>11</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>47</b>	<b>128</b>	<b>8</b>	<b>17</b>	<b>19</b>	<b>7</b>	<b>9</b>	<b>12</b>	<b>10</b>	<b>7</b>	<b>10</b>	<b>7</b>	<b>14</b>	<b>8</b>	

**13.8 MONTHLY RANGER STATISTICS – APRIL 2016**

**File No:** LE.245  
**Responsible Officer:** Director Development Services  
**Author Name:** Manager Regulatory Services  
**Disclosure of Interest:** Nil

**PURPOSE**

To advise Council of Ranger matters / statistics update since the last Council Meeting as follows:

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	4	11	1	16
Abandoned vehicles	15	13	19	47
Animal (dogs/other)	40	44	24	108
Cats	14	7	7	28
Camping	1	3	5	9
Cyclone	1	1	0	2
Fire	1	1	3	5
Litter	45	17	16	78
Parking	137	38	17	192
Off Road Vehicles	11	31	10	52
Total Action requests	269	166	102	537

Rangers have been targeting parking in loading bays and in taxi bays around the shopping centre, particularly around the Woolworths carpark area. Rangers are seeking a change in residents/users behaviour as in all cases there are sufficient bays located at other access points to the centre, which negates the need for them to park illegally.

For this month there were sixty-six [66] calls forwarded from our after-hours call centre. Forty (40) of those calls required an immediate after hour response.

Some Emergency Management Statistics are also included in this agenda report.

Rangers Statistics 2016														Ranger Statistics 2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Activities on City Properties	6	12	29	16									63	70	4	0	3	0	1	2	6	8	8	4	21	13	
Abandoned vehicles	24	68	89	47									228	375	13	46	20	11	35	20	38	47	44	44	30	27	
Animal (dogs/etc)	105	82	109	108									404	1277	97	101	147	113	99	123	86	120	100	84	110	97	
Cats	43	28	15	28									114	307	13	16	35	31	30	22	20	22	28	32	32	26	
Camping	10	11	13	9									43	318	28	16	44	41	22	30	48	48	13	12	10	6	
Cyclone	0	7	4	2									13	271	2	6	3	1	0	1	0	0	79	112	62	5	
Fire	1	9	3	5									18	208	5	6	3	7	11	8	9	4	50	79	17	9	
Litter	59	86	65	78									288	580	27	47	135	27	41	18	37	25	43	65	65	50	
Parking	39	92	157	192									480	1335	79	72	231	95	106	84	142	84	105	121	113	103	
Off Road Vehicles	28	45	24	52									149	255	30	30	40	11	34	0	16	13	17	29	28	7	
<b>Monthly total</b>	<b>315</b>	<b>440</b>	<b>508</b>	<b>537</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1800</b>	<b>4996</b>	<b>298</b>	<b>340</b>	<b>661</b>	<b>337</b>	<b>379</b>	<b>308</b>	<b>402</b>	<b>371</b>	<b>487</b>	<b>582</b>	<b>488</b>	<b>343</b>	
<b>Infringements Issued</b>														<b>Infringements Issued</b>													
Bushfire	0	2	2	1									5	12	0	0	4	0	0	1	2	0	1	1	1	2	
Activities on City Properties	0	1	0	0									1	0	0	0	0	0	0	0	0	0	0	0	0	0	
Animal Environment & Nuisance	3	0	19	1									23	69	0	1	24	1	8	7	0	0	1	0	2	25	
Animal (dogs/cats/etc)	12	7	19	9									47	232	6	13	15	34	38	45	20	11	10	7	20	13	
Camping	0	0	0	0									0	3	0	0	1	0	0	0	0	2	0	0	0	0	
Litter	2	1	3	1									7	18	2	3	4	0	0	1	0	0	2	5	1	0	
Parking	12	30	59	78									179	530	9	14	86	19	77	56	65	33	38	49	36	48	
<b>Monthly total</b>	<b>29</b>	<b>41</b>	<b>102</b>	<b>90</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>262</b>	<b>864</b>	<b>17</b>	<b>31</b>	<b>134</b>	<b>54</b>	<b>123</b>	<b>110</b>	<b>87</b>	<b>46</b>	<b>52</b>	<b>62</b>	<b>60</b>	<b>88</b>	
<b>Infringements</b>														<b>Infringements</b>													
Value of Infringements Paid	13,116	6633	4939	9496									34184								2390	800	5254	6516	6780	2856	
Infringements withdrawn	1	0	5	6									12								5	3	1	3	5	4	
<b>Impounded Dogs</b>														<b>Impounded Dogs</b>													
Central	14	8	4	8									34	104	5	9	6	11	8	12	10	9	7	5	16	6	
East	5	0	8	11									24	101	0	14	7	8	21	18	2	3	7	3	13	5	
West	9	11	15	13									48	119	15	8	2	8	16	20	8	6	8	7	11	10	
<b>Monthly total</b>	<b>28</b>	<b>19</b>	<b>27</b>	<b>32</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>106</b>	<b>324</b>	<b>20</b>	<b>31</b>	<b>15</b>	<b>27</b>	<b>45</b>	<b>50</b>	<b>20</b>	<b>18</b>	<b>22</b>	<b>15</b>	<b>40</b>	<b>21</b>	
Released to Owner	9	10	11	20									50	158	10	14	5	18	17	27	15	10	9	8	19	6	
Rehomed to SAFE	9	2	3	7									21	63	1	6	2	4	15	5	4	0	5	4	8	9	
Euthanised by Ranger	2	1	3	3									9	49	5	8	0	5	0	17	1	3	6	0	0	4	
Euthanised by Vet	1	1	0	0									2	19	3	1	0	0	9	0	0	0	0	1	3	2	
<b>Monthly total</b>	<b>21</b>	<b>14</b>	<b>17</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>82</b>	<b>289</b>	<b>19</b>	<b>29</b>	<b>7</b>	<b>27</b>	<b>41</b>	<b>49</b>	<b>20</b>	<b>13</b>	<b>20</b>	<b>13</b>	<b>30</b>	<b>21</b>	
<b>Impounded Cats</b>														<b>Impounded Cats</b>													
Central	4	6	0	10									20	58	10	2	2	6	12	7	3	4	2	2	6	2	
East	3	0	6	23									32	66	2	0	1	5	1	3	0	2	7	2	29	14	
West	10	8	1	6									25	35	2	0	3	4	2	3	4	5	4	5	2	1	
<b>Monthly total</b>	<b>17</b>	<b>14</b>	<b>7</b>	<b>39</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>77</b>	<b>159</b>	<b>14</b>	<b>2</b>	<b>6</b>	<b>15</b>	<b>15</b>	<b>13</b>	<b>7</b>	<b>11</b>	<b>13</b>	<b>9</b>	<b>37</b>	<b>17</b>	
Released to Owner	0	1	0	0									1	5	1	0	0	0	0	0	1	0	3	0	0	0	
Rehomed to SAFE	6	4	1	1									12	40	7	2	2	4	0	1	2	5	7	2	4	4	
Euthanised by Vet	11	8	6	29									54	88	6	0	2	11	12	5	3	4	3	0	30	12	
Euthanised by Ranger	2	1	0	7									10	19	0	0	0	0	0	7	1	2	0	7	1	1	
<b>Monthly total</b>	<b>19</b>	<b>14</b>	<b>7</b>	<b>37</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>77</b>	<b>152</b>	<b>14</b>	<b>2</b>	<b>4</b>	<b>15</b>	<b>12</b>	<b>13</b>	<b>7</b>	<b>11</b>	<b>13</b>	<b>9</b>	<b>35</b>	<b>17</b>	

**13.9 ECONOMIC DEVELOPMENT UPDATE**

**File No:** ED.1  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Economic Development Advisor  
**Date of Report:** 4 May 2016  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To inform Council of economic development activities for the month of April 2016.

**BACKGROUND**

Council’s Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. Additionally the City has an Operational Economic Development Strategy 2014-2016. The City’s response is a range of economic development initiatives, projects and partnerships.

**REPORT**

**1. Economic and Demographic information provision**

A key component of the City’s Economic Development Strategy is the provision of project briefings, facilitated commentary for VIP/investor tours, economic data provision and collaboration with key stakeholders: For the previous month the Economic Development activity included:

Date	Person/s	Organisation	Nature of Enquiry
7/04/16	Consultant	Mangoes marketing and Media	Discussion around Roebourne Visitor Centre marketing and product development
8/04/16	Heritage Manager	Ngarluma Aboriginal Corporation	Re Welcome to Country Signage
12/04/16	GM	The Ranges	Inquiry re tourism marketing and the Tourism Advisory Group.
12/04/16	GM	Discovery Parks	Meeting re potential for RV Friendly site at Balmoral Caravan Park
12/04/16	CEO	Business Centre Pilbara	Re Home based business workshops and business plan for 16/17 FY
13/04/16	Senior Project Officer	PDC	Pilbara Tourism initiatives
14/04/16	Manager West Pilbara	Landcorp	Landcorp project updates
14/04/16	Proprietor	Impact Media	Re opportunities to support tourism business grant scheme recipients in Karratha
15/04/16	GM and Sales Team	Pilbara Real Estate	Provided Karratha projects update
15/04/16	Social Media Trainer		Re opportunities to support tourism business grant scheme recipients in Karratha
15/04/16	Business Advisor	Business Local	Introducing replacement business local advisor
18/04/16	BDM	Realmart Leederville	Wanted information about current status of retail/commercial property – provided update and maps

21/04/16	Proprietor	Dampier Island Tourism	Discussion of Dampier Tourism opportunities
21/04/16	KDCCI Board	KDCCI	KDCCI Board Meeting
22/04/16	Various	PDC, MAC, DePAW, Landcorp, Karratha Visitor Centre	Murujuga Camping with Custodians Initiative
22/04/16	Chairman	Whim Creek Holdings	Enquiry re Tourism Business Grant Scheme
27/04/16	Project Officer	Pilbara Regional Council	Status update on Pilbara tourism projects
29/04/16	Manager	Sal Salis	Research into eco-camping feasibility

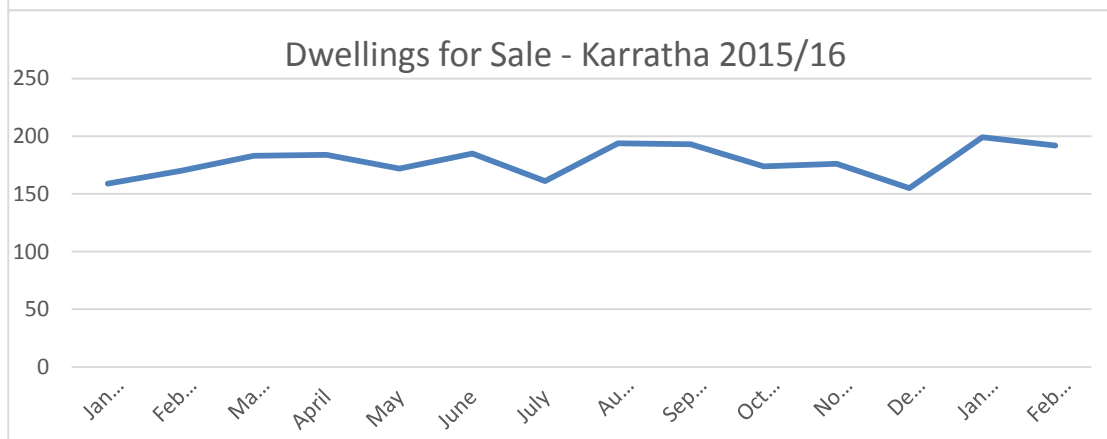
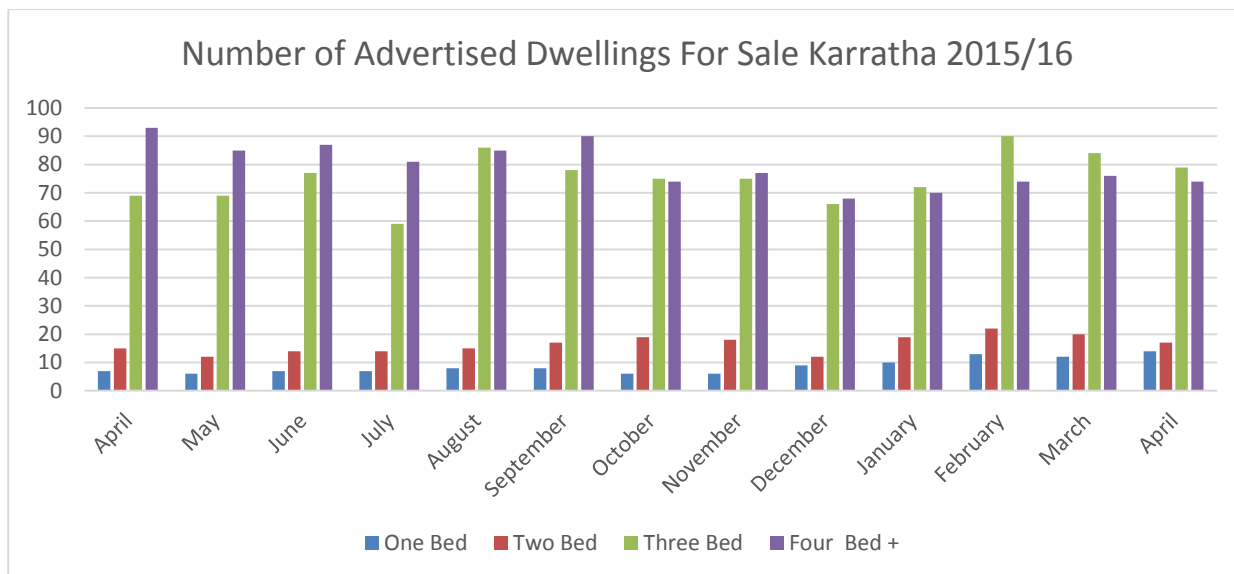
**2. Coming Business Events and Workshops**

Month	Date	Time	Event	City Involvement	Organising Agency	Contact
May	12	a.m.	Career Central 2016	Sponsor	EPIC	9144 4748
	22	5:30 – 7:00 pm	Civeo & Alinta Gas Business After Hours	Participant	KDCCI	9144 1999
	(23-27)	various	CCIWA NW Tour	See below	CCIWA	Lydia Light 9365 7528
	24	5:30 – 7:00 pm	CCIWA NW Tour - Business After Hours with KDCCI	Participant	CCIWA/KDC CI	9144 1999
	25	Midday (TBA)	CCIWA NW Tour	Presentation & CBD tour	CCIWA	Lydia Light 9365 7528
June	TBA	TBA	Home Based Business Workshop – Business Financials	Major Sponsor	Business Centre Pilbara	9144 4668
	22	5:30pm-7:30pm	Business After Hours Directory Launch Industrial Skills Centre North Regional TAFE	Major Sponsor	KDCCI	9144 1999
Sept	16	6pm	KDCCI Business Excellence Awards	Major Sponsor	KDCCI	9144 1999

**3. Karratha and Districts - Housing and Land Development April Update**  
**3.1 Residential Homes and Apartments Advertised For Sale**

Location	February				March			
	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
<b>Karratha</b>								
One Bed	12	\$96,000	\$545,000	\$320,500	14	\$96,000	\$545,000	\$320,500
Two Bed	20	\$120,000	\$385,000	\$252,500	17	\$120,000	\$370,000	\$245,000
Three Bed	84	\$150,000	\$738,000	\$444,000	79	\$150,000	\$738,000	\$444,000
Four Bed +	76	\$239,000	\$840,000	\$539,500	74	\$190,000	\$775,000	\$482,000
<b>Total</b>	<b>192</b>				<b>184</b>			
<b>Dampier</b>								
Two Bed	1	\$199,000	\$199,000	\$199,000	1	\$199,000	\$199,000	\$199,000
Three Bed	6	\$180,000	\$690,000	\$445,000	4	\$180,000	\$480,000	
Four Bed +					1	\$550,000	\$550,000	\$550,000
<b>Total</b>	<b>7</b>				<b>6</b>			
<b>Wickham</b>								
Three Bed	2	\$190,000	\$270,000	\$230,000	3	\$190,000	\$270,000	\$230,000
Four Bed	1	\$220,000	\$220,000	\$220,000				
<b>Total</b>	<b>3</b>				<b>3</b>			
<b>Pt Samson</b>								
Three Bed	0				3	\$495,000	\$720,000	\$607,500
Four Bed +	3	\$650,000	\$875,000	\$762,500	2	\$600,000	\$875,000	\$737,500
<b>Total</b>	<b>3</b>				<b>5</b>			
<b>Roebourne</b>								
One bed	0				1	\$170,000	\$170,000	\$170,000
Three Bed	2	\$270,000	\$270,000	\$270,000	2	\$270,000	\$270,000	\$270,000
<b>Total</b>	<b>2</b>				<b>3</b>			
<b>City Total</b>	<b>207</b>				<b>201</b>			

*(Courtesy of Realestate.com.au)*



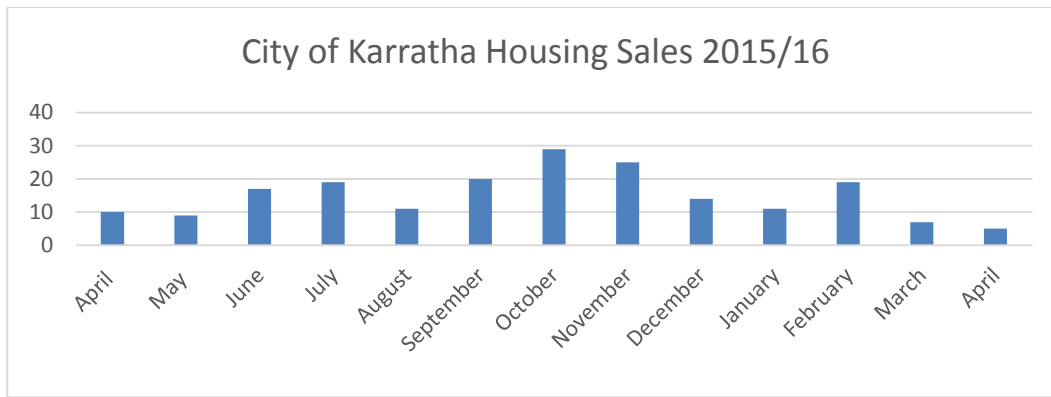
(Source: [www.realestate.com.au](http://www.realestate.com.au))

**3.1.2 House Sales 2015/16 FY (As at March 29, 2016)**

	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier	Total
July	5	1	5	1	5	2	19
August	2	1	3	0	3	2	11
September	5	2	2	3	6	2	20
October	8	4	4	3	8	2	29
November	5	4	0	10	4	2	25
December	3	3	2	2	2	2	14
January	3	2	2	0	2	2	11
February	5	5	2	2	2	4	20
March	1	1	1	3	1	0	7
April	0	1	1	1	1	1	5

N.B. Still early days for sales figures to come through for April 2016





Karratha/Dampier Median Prices						
Month	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier
August	\$579,000	\$417,500	\$390,000	\$430,000	\$407,000	\$610,000
September	\$575,000	\$425,000	\$390,000	\$410,000	\$410,000	\$610,000
October	\$575,000	\$425,000	\$390,000	\$410,000	\$410,000	\$620,000
November	\$565,000	\$448,500	\$377,500	\$380,000	\$383,750	\$550,000
December	\$565,000	\$450,000	\$380,000	\$380,000	\$381,250	\$550,000
January	\$565,000	\$450,000	\$380,000	\$380,000	\$383,750	\$550,000
February	\$493,500	\$420,000	\$365,000	\$350,000	\$345,000	\$485,000
March	\$493,500	\$420,000	\$365,000	\$350,000	\$345,000	\$485,000
April	\$493,500	\$440,000	\$360,000	\$340,000	\$345,000	\$485,000
January 2016 Average Median for Karratha/Dampier \$451,500						
February 2016 Average Median for Karratha/Dampier \$409,750						
March 2016 Average Median for Karratha/Dampier \$409,750						
April 2016 Average Median for Karratha/Dampier \$410,580						
Annual Growth						
	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier
	-22.6%	+2.3%	-18.2%	-31.9%	-25.9%	-29.2%

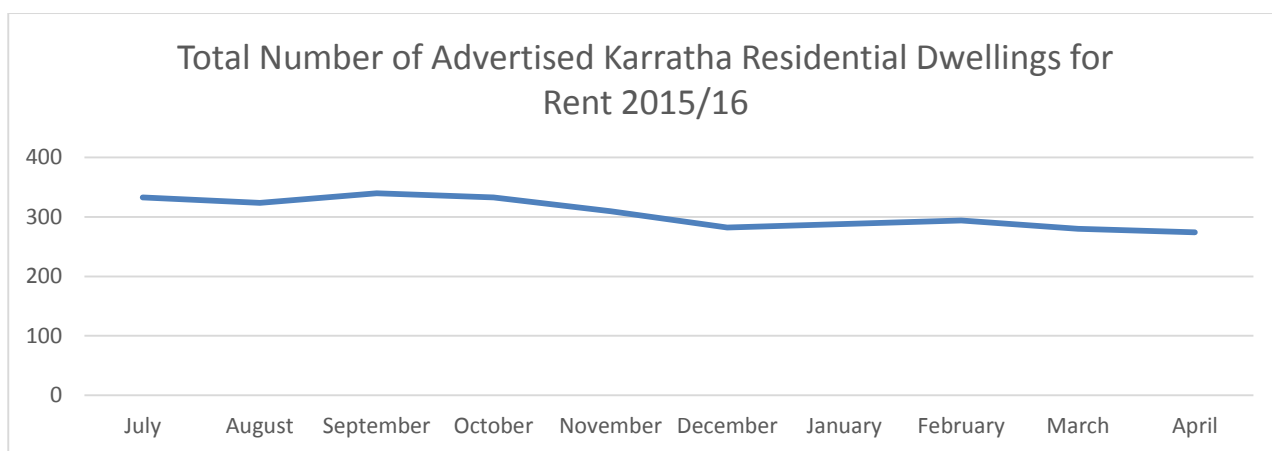
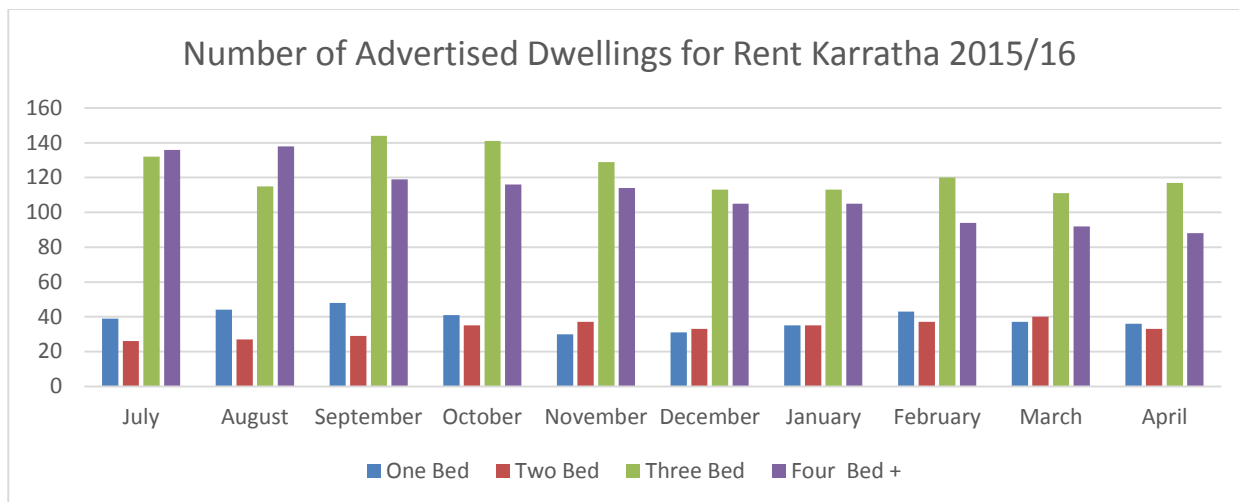
(Source: REIWA)

**3.1.3 Dwellings for Sale Commentary**

Median sold prices continue to soften for Pegs Creek and Millars Well with Baynton, Bulgarra and Dampier stable and Nickol slightly higher. Availability of homes for sale in Karratha slightly reduced. Average asking prices continued to soften in 2 and 4 bed properties. Anecdotal sales evidence from local real estate businesses indicate that the majority of purchases are by owner occupiers rather than investors.

**3.2 Residential For Rent (Karratha) – Asking Rents**

Karratha	March 2016				April 2016			
One Bed	37	\$140	\$1000	\$570	36	\$200	\$1000	\$600
Two Bed	40	\$210	\$900	\$555	33	\$210	\$900	\$555
Three Bed	111	\$240	\$950	\$595	117	\$250	\$950	\$600
Four Bed +	92	\$500	\$1000	\$750	88	\$299	\$1200	\$750
<b>Total Availability</b>	<b>280</b>				<b>274</b>			
<b>Average Rental</b>	<b>\$618</b>				<b>\$626</b>			

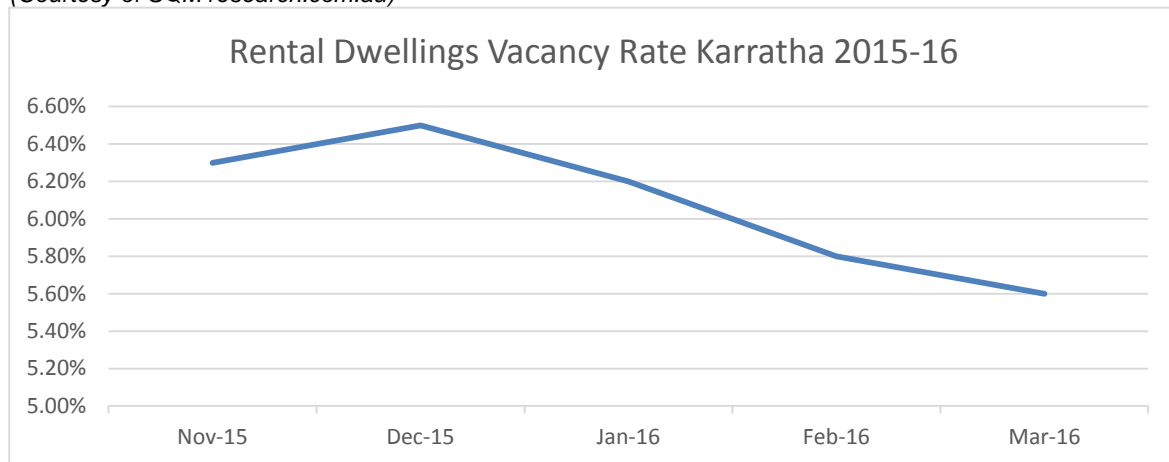


**3.2.1 Dwelling Weekly Asking Rent Index for 6714 Postcode February 28 2016**

Housing type	Weekly Rents January	Weekly Rents February	Weekly Rents March	Weekly Rents April	3 year % change
All houses	\$494	\$478	\$467	\$454	-65%
3 br houses	\$401	\$398	\$399	\$400	-64%
All units	\$366	\$349	\$345	\$346	-64%
2 br units	\$578	\$506	\$448	\$478	-44%

Vacancy Rate Nov 2015	6.3%
Vacancy Rate Dec 2015	6.5%
Vacancy Rate Jan 2016	6.2%
Vacancy Rate February 2016	5.8%
Vacancy Rate March 2016	5.6%
Vacancy Rate April 2016	TBA

(Courtesy of SQM research.com.au)



**3.2.2 Rental Property Commentary**

Vacancy rate in marginal decline with asking rental rates stable.

**4. Economic, Demographic and Business News**

**4.1 Tertiary Options for Karratha under Feasibility**

The Geraldton Universities Centre (GUC) is undertaking a feasibility study to test local waters in regard to provision of a centralised university model in Karratha following the successful implementation of a similar operation in Geraldton in 2010. The model facilitates courses on behalf of a range of universities and provides administrative support as well as face-to-face tutorials from experienced local professionals.

The GUC supports university courses in Geraldton on behalf of CQ University, Charles Sturt University and the University of Southern Queensland.

Currently CQ University operates an education study hub at the North West Regional TAFE (formerly the Pilbara Institute) for distance based learning opportunities however services would be bolstered through the community based model currently being explored by GUC.

The City is encouraging residents to participate in the online survey available at <http://www.guc.edu.au/pilbara/survey/> as well as attend the community discussion and careers expo planned in May.

**4.2 NBN Sky Muster satellite service launched**

The NBN Sky Muster satellite service is now available to customers in rural and remote Australia who fall outside of fixed line and fixed wireless areas. Customers can check with internet service providers of the Sky Muster service for eligibility and pricing plans to suit their needs. The Sky Muster service is designed to provide access to fast broadband for many areas that have never had it before. People in remote and isolated parts of the country will be better able to run their businesses, learn, stay in touch with friends and family and access new telehealth services online. Further information is available at [www.nbn.com.au](http://www.nbn.com.au) or on 1800 687 626.

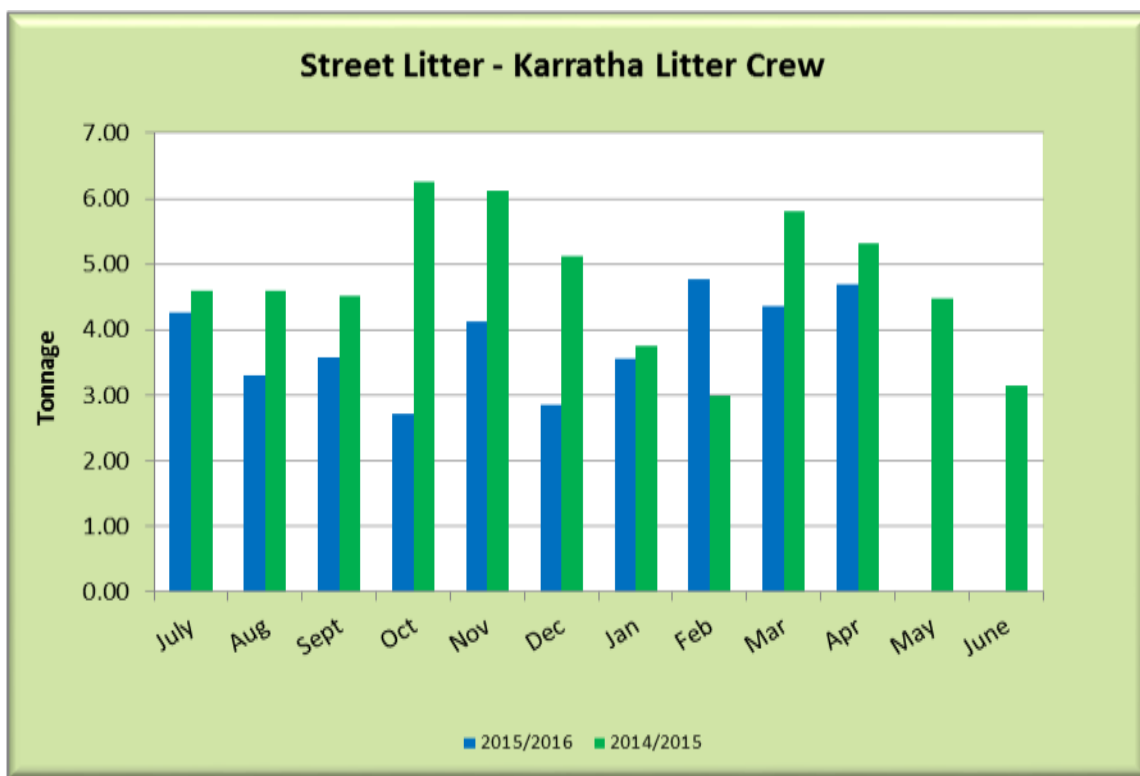
**13.10 WASTE SERVICES DATA**

**File No:** WM.2  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Waste Services Office Supervisor  
**Date of Report:** 27 April 2016  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

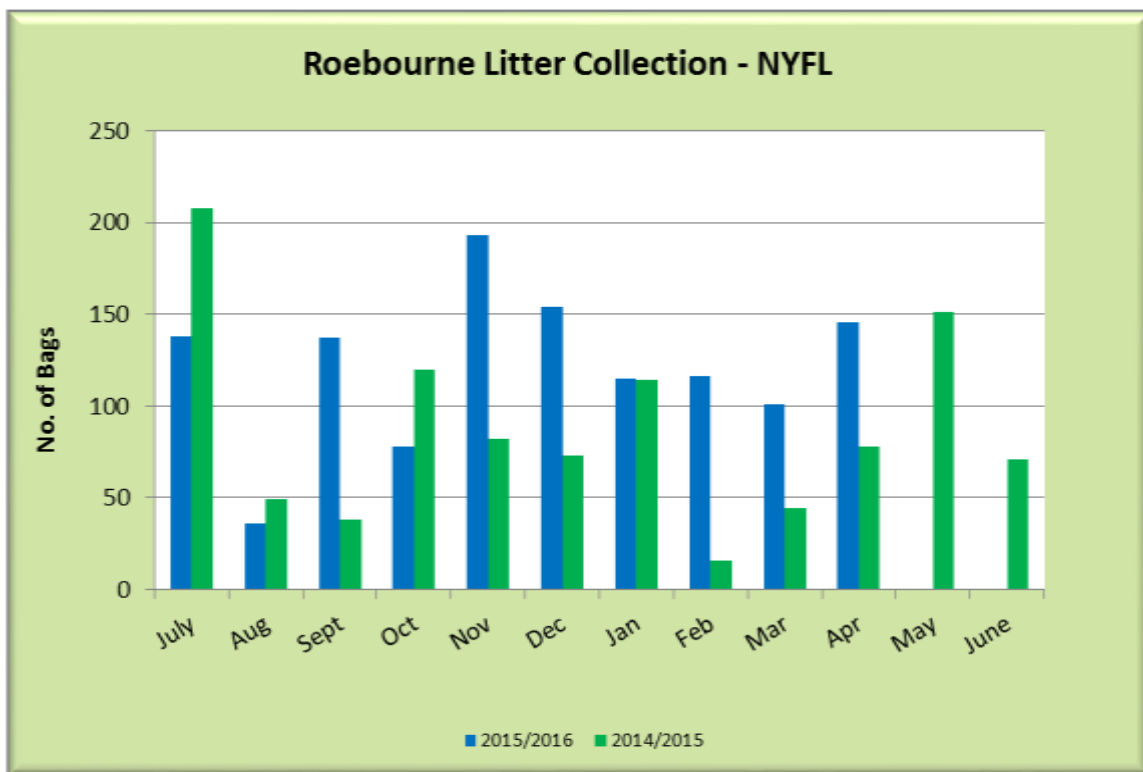
---

**PURPOSE**

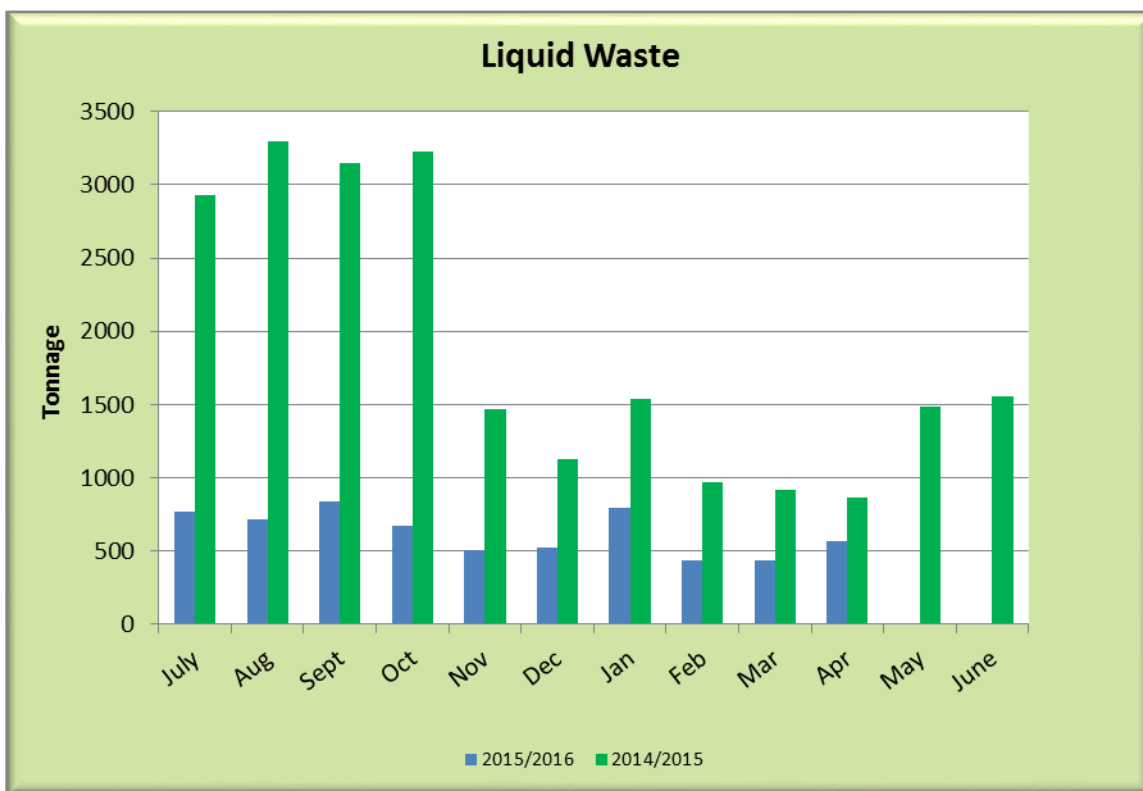
To provide an illustration of Waste Services data collected for the 2015/16 year with comparisons against previous year.



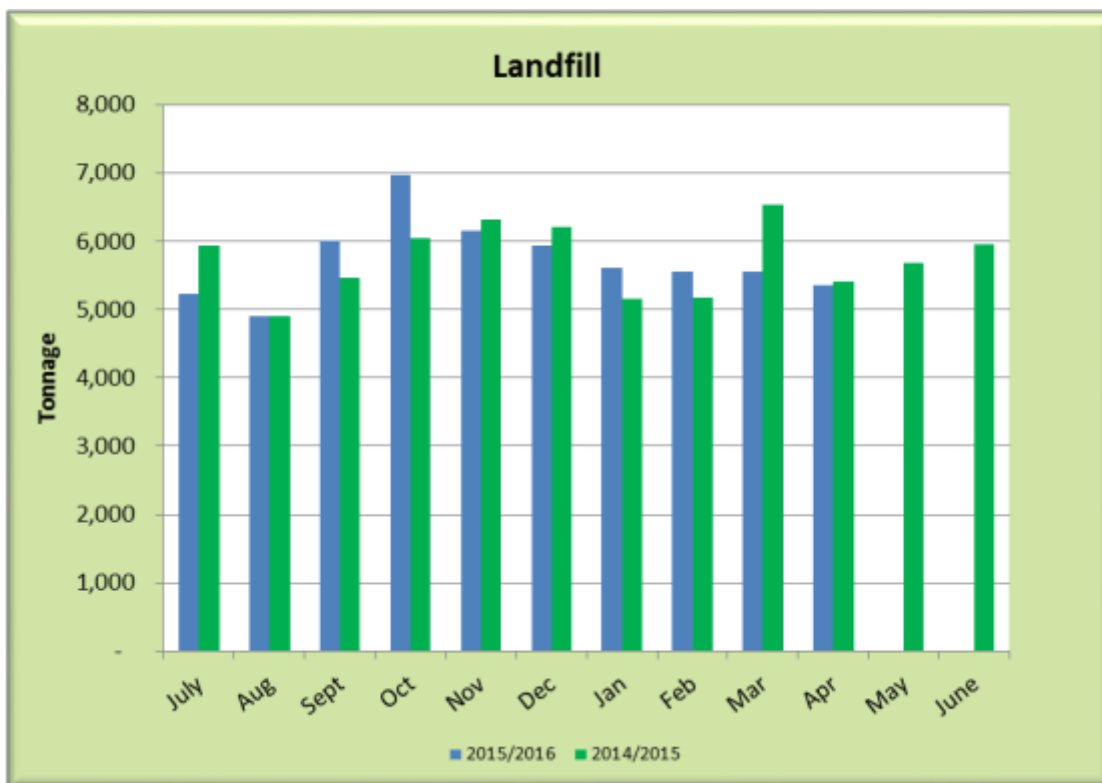
Street litter collected and delivered to the 7 Mile Waste Facility.



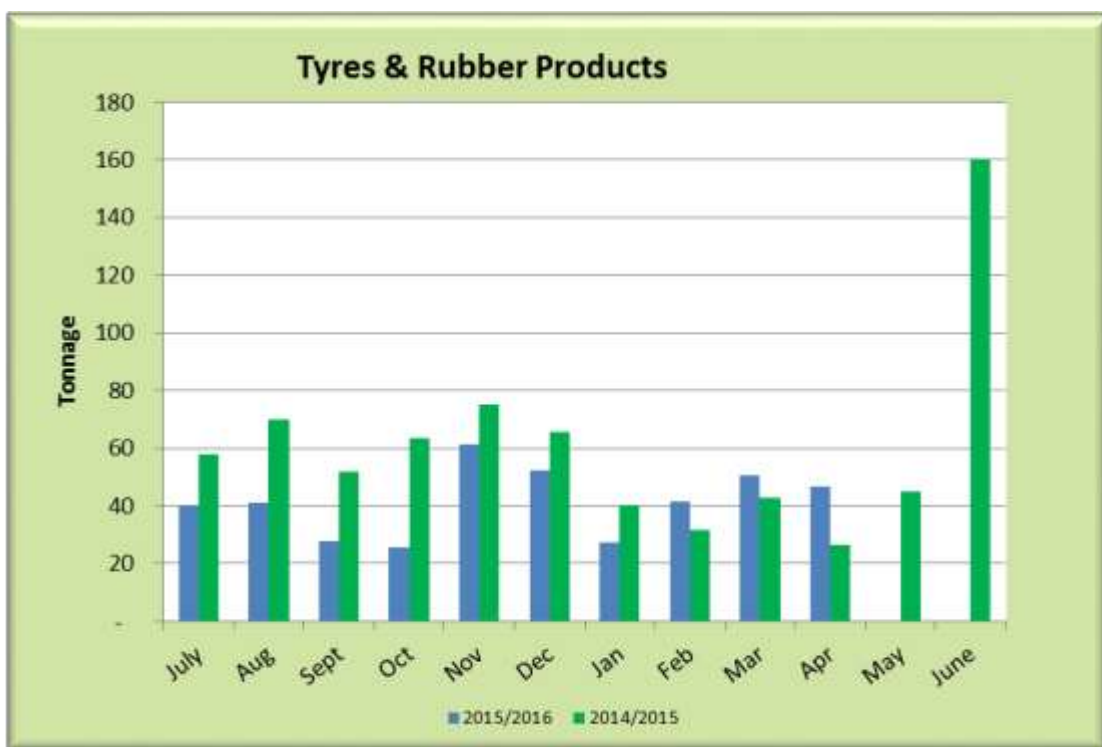
Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne.



Liquid Waste delivered to the 7 Mile Waste Facility. Cleanaway recommened delivery of liquid waste to 7 Mile in April 2016.



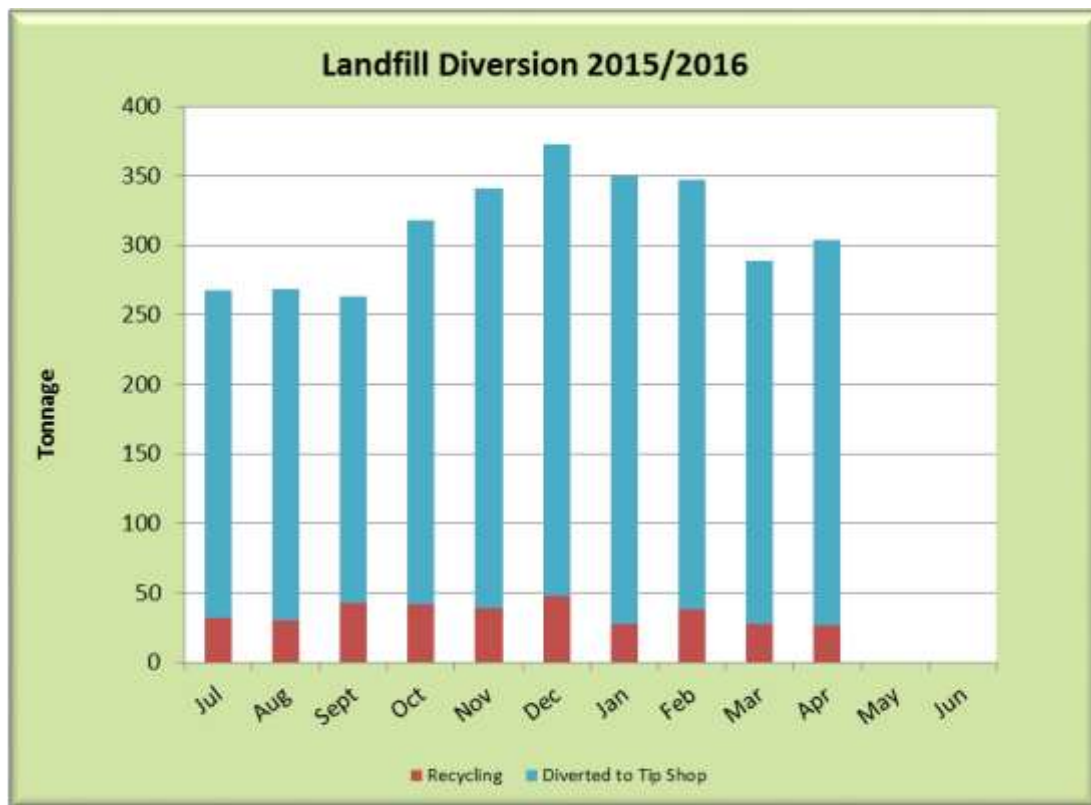
Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility. Chevron waste currently accounts for over one third of the commercial YTD total. There has been a continued downward trend in other commercial waste streams (exc. Chevron) since October 2015.



Tyres and rubber products delivered to the 7 Mile Waste Facility. The spike in rubber products in June 2015 was due to the large quantity of rubber floating hoses received.



7 Mile Waste Facility Tip Shop Income. December's income dropped as a result of reduced trading hours over the Christmas period.



Waste/goods diverted to recycling and the 7 Mile Tip Shop from the Transfer Station.

**13.11 COMMUNITY SERVICES UPDATE**

**File No:** April 2016  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 29 April 2016  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

---

**PURPOSE**

To provide Council an update on activity for Community Services.

**1. COMMUNITY SERVICES**

**1.1 ARTS & CULTURE**

**a) Citizenship Ceremony**

Held on 29 April at Council Chambers.  
 14 new citizens welcomed.

**b) Anzac Day**

Three services held.  
 Karratha approx 3,000 attendees  
 Whim Creek approx. 150 attendees  
 Roebourne approx. 1,500 attendees

**c) Seniors Nutrition Workshop**

Held 5 April  
 Presentations by nutritionist, group fitness and self defence experts.  
 Approx 25 seniors attended.

**d) Cossack Art Awards**

Entries Opened 14 March 2016  
 Cossack Art Awards entries to date 219.

**e) Moonrise Cinema**

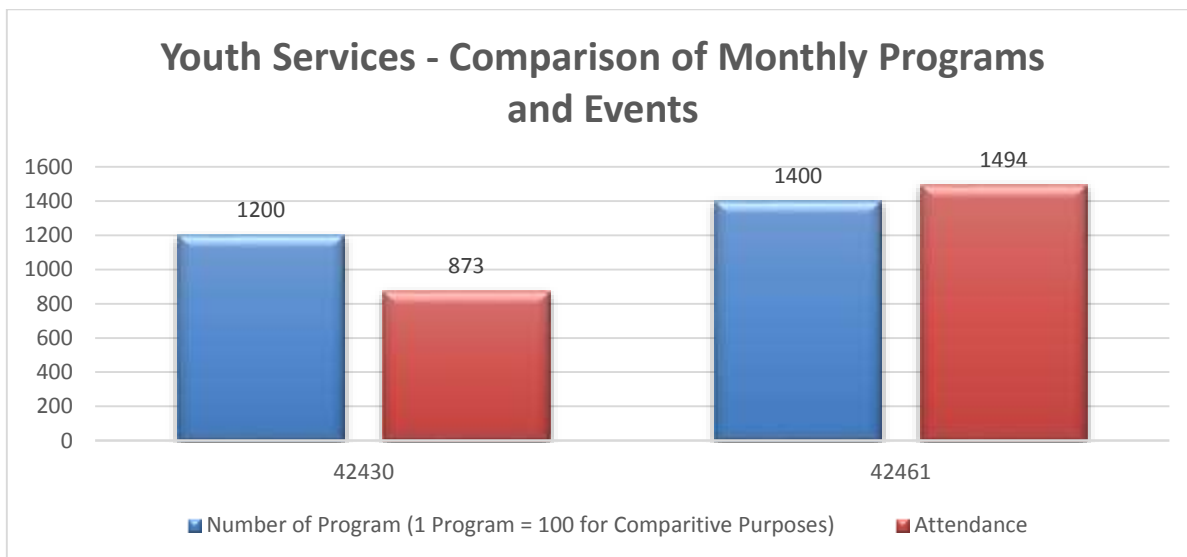
	2015	2016
April screenings	10	13
YTD screenings*	24	35
April attendance	1559	1655
YTD attendance*	4196	4374

*Calendar year Jan - April*



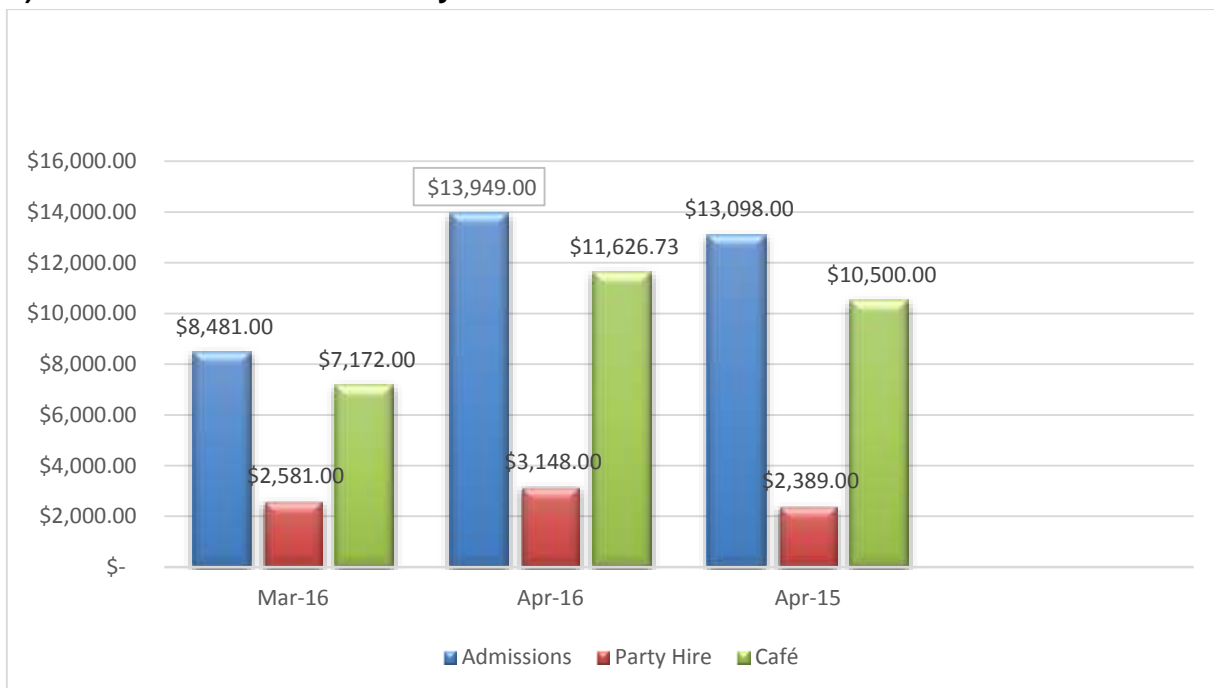
**1.2 YOUTH SERVICES**

**a) Comparison of Monthly Programs & Events**



**Programs includes:** Drop-in, Late Nights (Eastern & Western), Gaming, SSB nights, Dribble Beat Carve, Over 11's, Movies and Milkshakes, Wickham Wonder chef, Paintball, Spark Fest – Youth Week event & Wednesday Arvo's

**b) Youth Shed Indoor Play Centre**



**1.3 LIBRARY & CHILDRENS SERVICES**

**a) Library Statistics**

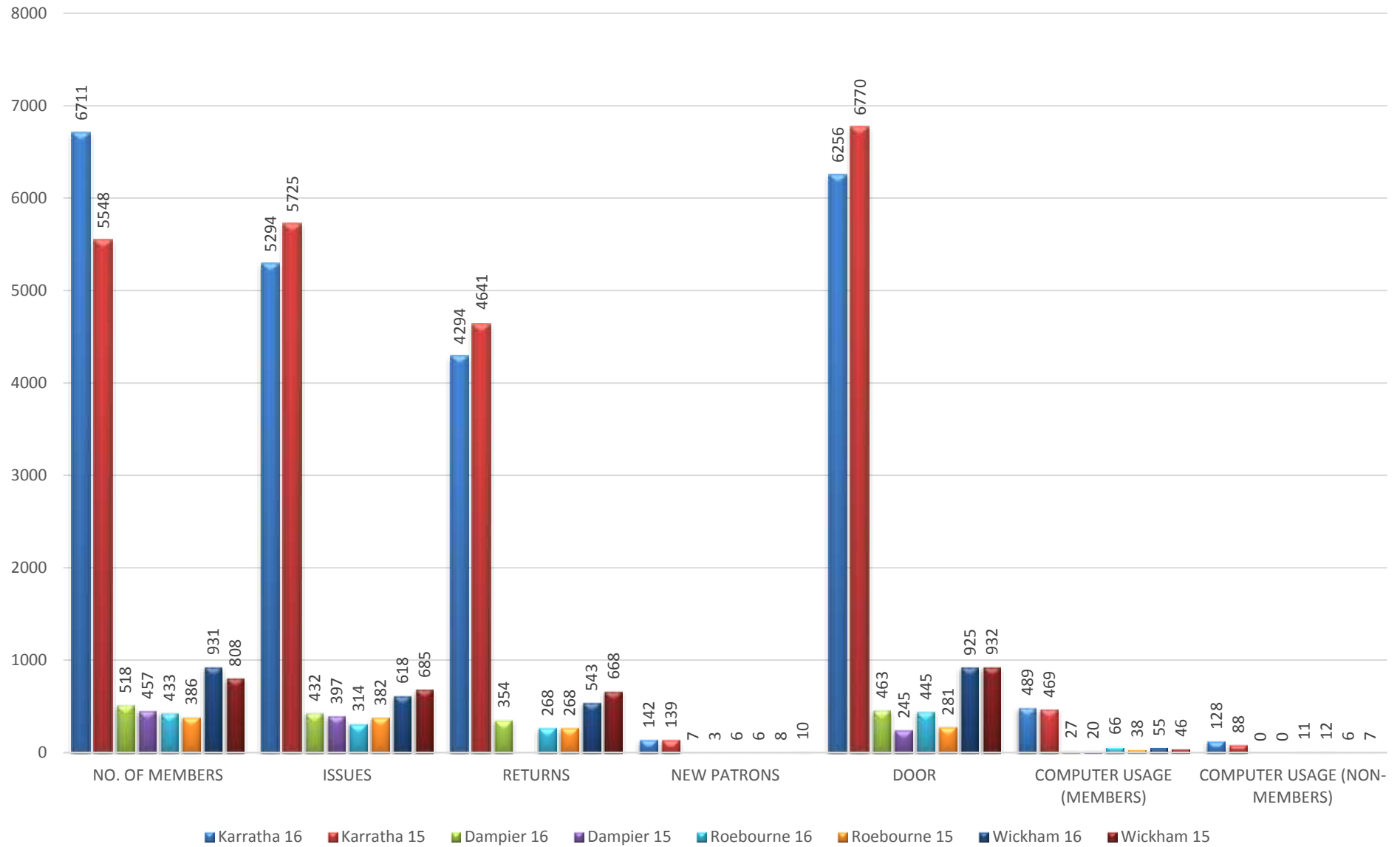
<b>Week</b>	<b>Rhyme Time*</b>	<b>Story Time*</b>	<b>School Holiday Program</b>
28 March – 2 April	48	72	17
4 – 10 March	80	90	3
11 – 17 April	42	38	153
18 – 24 April	57	31	160
25 April – 1 May	77	82	-
<b>Total</b>	<b>304</b>	<b>313</b>	<b>333</b>

**b) Local History**

<b>Month</b>	<b>*Internal (CoK)*</b>	<b>*External (directed to LH staff)</b>	<b>Tourist enquiries across libraries only (not LH staff)</b>
January 2016	58 (129 hrs)*	117 (14.5 hrs)*	6
February 2016	156 (14.5 hrs)*	147 (29.5 hrs)*	0
March 2016	107 (9.5 hrs)	107 (15 hrs)	0
April 2016	171 (36.5 hrs)	84 (13 hrs)	

\* No of enquiries and hours taken to complete

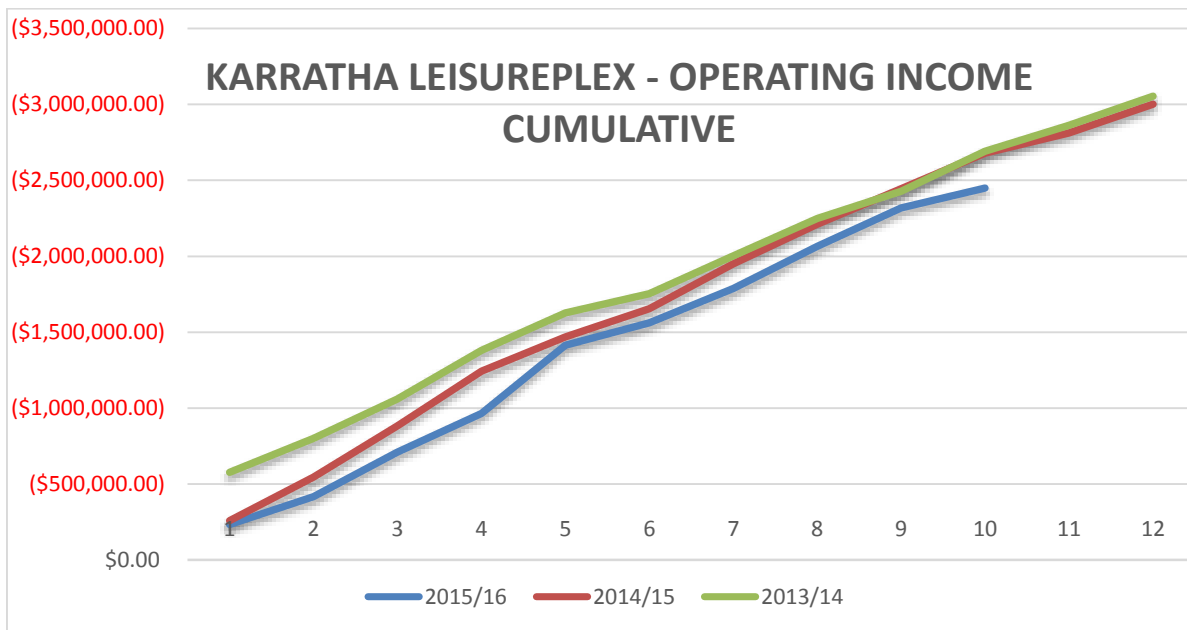
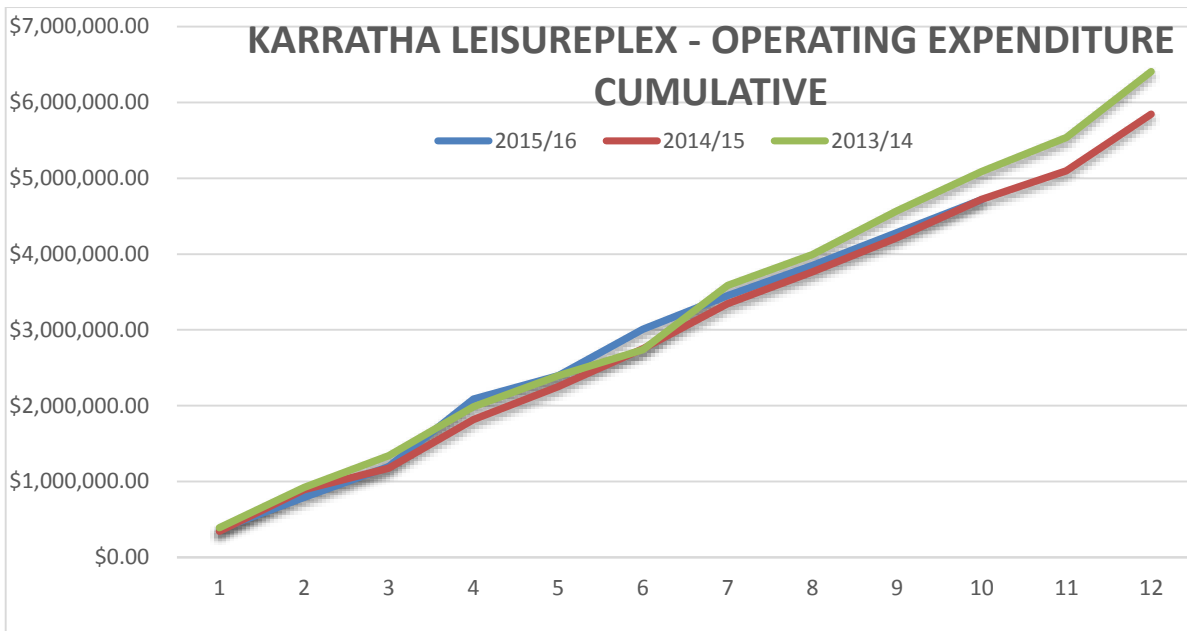
### LIBRARY STATISTICS APRIL 2016

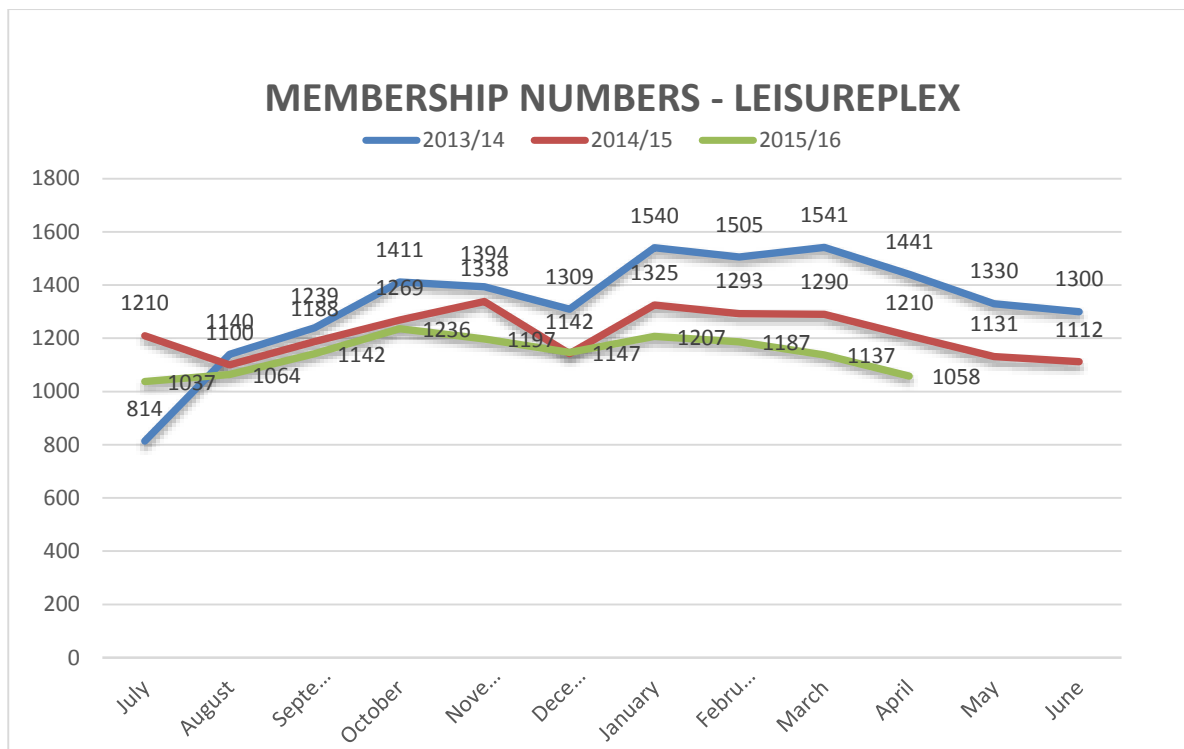


**2. RECREATION FACILITIES**

**a) Leisureplex Membership YTD Activity update**

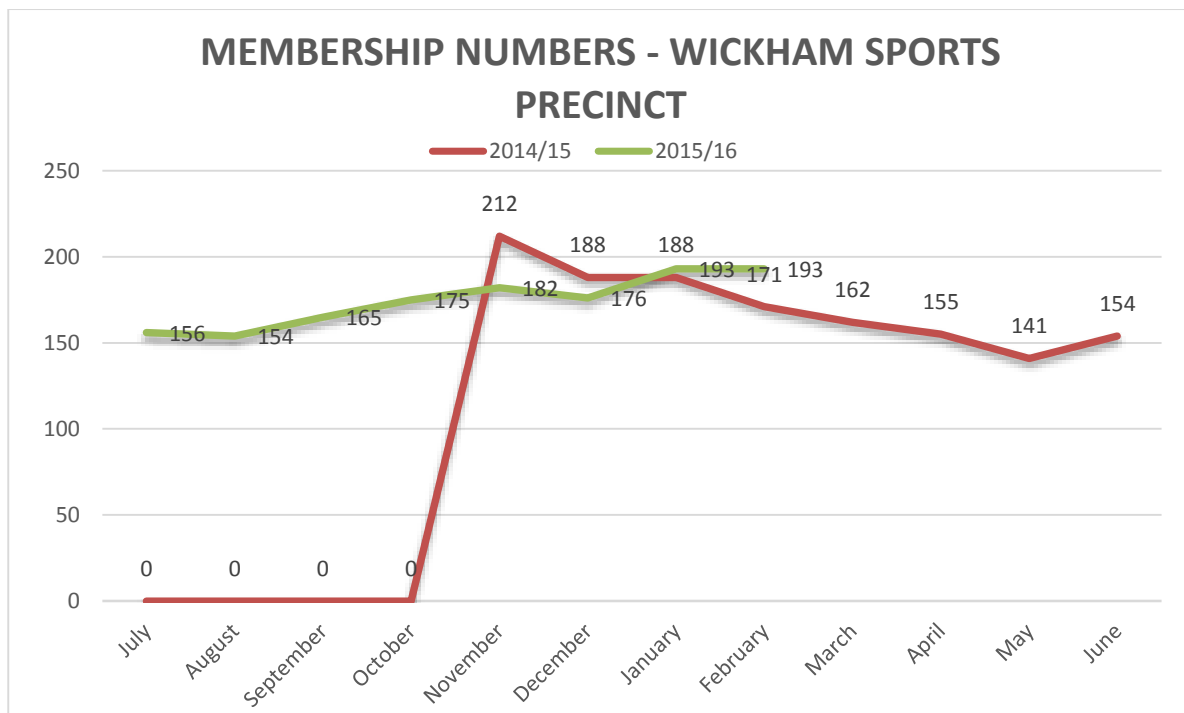
	May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	April 2016	April 2015		
<b>CURRENT MEMBERS</b>	1,057	1,029	974	1,000	1,060	1,177	1,137	1,082	1,135	1,117	1,053	978	1,135		
<b>SUSPENDED MEMBERS</b>	74	83	63	64	82	59	60	65	72	70	84	80	75		
<b>TOTAL MEMBERS</b>	1,131	1,112	1,037	1,064	1,188	1,236	1,197	1,147	1,207	1,187	1,137	1,058	1,210		
<b>MEMBER VISITS</b>															
<b>FULL MEMBER</b>	2,204	2,016	1,559	1,909	2,227	3,113	3,364	2,130	1,943	2,522	2,236	1,974	2,588		
<b>GYM MEMBER</b>	1,429	1,429	1,429	1,522	1,643	1,578	1,533	981	1,113	1,512	1,508	1,381	1,651		
<b>POOL MEMBER</b>	420	346	254	510	890	1,743	1,757	1,227	1,614	2,017	1,605	779	667		
<b>GROUP FITNESS MEMBER</b>	464	394	315	345	367	433	660	278	289	421	398	453	337		
<b>24 HOUR MEMBER</b>	2,668	2,393	2,523	2,233	2,580	2,598	2,843	1,993	2,279	2,887	2,671	2,631	2,782		
<b>TOTAL MEMBER VISITS</b>	<b>7,185</b>	<b>6,475</b>	<b>6,079</b>	<b>6,519</b>	<b>7,707</b>	<b>9,465</b>	<b>10,427</b>	<b>6,609</b>	<b>7,238</b>	<b>9,359</b>	<b>8,418</b>	<b>7,218</b>	<b>8,025</b>		
<b>TREND</b>	<b>-10%</b>	<b>-10%</b>		<b>7%</b>	<b>18%</b>	<b>23%</b>	<b>10%</b>	<b>-37%</b>	<b>10%</b>	<b>29%</b>	<b>-10%</b>	<b>-14%</b>	<b>-19%</b>		
<b>MEMBER VISIT RATIO / MONTH</b>	<b>6.8</b>	<b>6.3</b>	<b>6.2</b>	<b>6.5</b>	<b>7.3</b>	<b>8.0</b>	<b>9.2</b>	<b>6.1</b>	<b>6.4</b>	<b>8.4</b>	<b>8.0</b>	<b>7.4</b>	<b>7.1</b>		
	TOTAL15/16 Fin Year		May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	April 2016	April 2015
<b>AQUATIC</b>	90,399	54%	3,597	3,218	2,808	4,731	9,699	14,008	18,363	12,077	12,207	16,536	13,689	6,832	6,711
<b>GYM</b>	43,242	26%	5,511	5,031	5,087	5,100	5,642	5,850	6,574	4,328	4,639	6,023	5,674	5,279	6,054
<b>PERSONAL TRAINING</b>	1,254	1%	264	278	78	65	212	153	246	177	184	139	220	242	327
<b>GROUP FITNESS</b>	17,802	11%	2,884	2,977	1,640	2,402	2,566	2,650	2,865	1,655	1,458	2,566	2,475	1,884	1,876
<b>CRECHE</b>	9,207	6%	1,170	366	801	1,072	1,209	1,462	1,595	752	840	1,476	1,428	1,251	1,086
<b>MINI GOLF</b>	3,387	2%	278	290	718	298	320	502	321	411	592	225	349	620	598
<b>HOLIDAY PROGRAM</b>	1,959	1%	7	213	375	23	537	550	5	26	443	0	127	594	324
<b>TOTAL RECORDABLE VISITS</b>	167,249	99%	13,711	12,703	11,507	13,691	20,154	25,175	29,969	19,426	20,362	26,965	23,962	16,702	16,976
<b>OTHER VISITS</b>	197,976		30,596	36,005	16,056	26,625	28,034	31,393	35,206	17,065	9,164	33,382	33,003	20,867	18,964
<b>TOTAL VISITS</b>	365,225		44,307	48,030	27,563	40,316	48,188	56,568	65,175	36,491	29,526	60,347	56,965	37,569	35,940
<b>TREND</b>			23%	8%	-42%	46%	20%	17%	15%	-44%	-21%	104%	-6%	-34%	-43%
<b>Group Fitness av / class</b>			14.14	13.74	10.06	13.27	13.65	13.66	13.33	12.54	12.46	13.36	13.9	12.7	12.94
<b>Swim school participants</b>			431	431	255	255	255	850	850	850	742	742	742	385	431





### WICKHAM SPORTING PRECINCT

	May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	April 2016	April 2015
<b>TOTAL MEMBERS</b>	141	154	156	154	165	175	182	176	193	193	184	193	155
<b>POOL ATTENDANCE</b>	260	182	112	271	974	2,287	1,622	1,036	1,574	1,490	1,088	989	695
<b>GROUP FITNESS AVERAGE/ CLASS</b>	4.9	6.4	7	7.4	8.8	10.1	9.6	8.7	9.9	9.7	7.6	10.1	4.2
<b>GROUP FITNESS CLASSES</b>	57	51	41	36	37	46	55	37	43	68	58	44	41
<b>GROUP FITNESS TOTAL PARTICIPANTS</b>	282	328	287	265	327	465	529	322	424	659	438	446	172
<b>GYM ATTENDANCE</b>	526	432	528	558	667	770	763	701	719	693	717	643	529



#### ROEBOURNE AQUATIC CENTRE

	May – Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2015	Mar 2016	April 2016	April 2015
<b>POOL ATTENDANCE</b>	CLOSED	327	1,738	1,657	1,603	1,125	1,137	899	1,016	549

#### COSSACK ACCOMMODATION

	May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015 – March 2016	April 2016	April 2015
<b>Accommodation bed nights</b>	33	40	21	22	33	23	22	CLOSED	14	22

**13.12 SAFER COMMUNITIES PARTNERSHIP QUARTERLY REPORT JANUARY TO MARCH 2016**

<b>File No:</b>	<b>CS.14</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Community Safety Coordinator</b>
<b>Date of Report:</b>	<b>2 May 2016</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Safer Communities Partnership Quarterly Report January to March 2016</b>

---

**PURPOSE**

To provide an overview on outcomes of programs and initiatives undertaken by the Safer Communities Partnership (formerly Cleansweep Taskforce) from January to March 2016.

**BACKGROUND**

The Safer Communities Partnership reports to Council to provide information on progress of the program. This report provides an overview of all projects, initiatives and strategies undertaken from January to March 2016 and the outcomes or performance of each project.

A new Strategic Plan for the Safer Communities Partnership was adopted by Council in the December 2015 meeting. Initiatives from the new Strategic Plan have been incorporated into the 2015/2016 Operational Plan, though full implementation of some of these has been delayed to allow rebranding of the Safer Communities Partnership to be finalised. This has been done to ensure financial responsibility.

Community Security Patrols were discussed in depth at the March Safer Communities Partnership meeting. These discussions culminated in a report for discussion at the April Council meeting. Council adopted the recommendation that community security patrols will not be pursued. A number of other recommendations were adopted, which have been implemented into the 2015/2016 Operational Plan, and will be reported on in the next quarterly report.

**CONCLUSION**

The Safer Communities Partnership Quarterly Report was submitted to all Steering Group members on 2 May 2016.



**13.13 MYCOUNCIL WEBSITE**

<b>File No:</b>	<b>GR.6</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Governance &amp; Organisational Strategy</b>
<b>Date of Report:</b>	<b>28 April 2016</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

---

**PURPOSE**

To inform Council of a new website created by the Department of Local Government and Communities for members of the public to view and compare local governments across the state in regards to financial health, expenditure and rates.

**BACKGROUND**

On 28 April 2016, the Department of Local Government and Communities (DLGC) launched the new website *MyCouncil*. It allows the community to examine the City's geographic, demographic and financial data and enable comparisons to be made against other local government areas over different years. Data is updated annually and is information supplied by local governments to the DLGC and WA Grants Commission as well as information sourced from the Australian Bureau of Statistics.

Members of the public will be able to view and compare information such as expenditure by program, rates and other revenue and service delivery. Financial data will be presented visually, making it easier to interpret and make assessments about the performance of local governments. *MyCouncil* will make it easy to access important information regarding detailed profiles of all local governments, view complex financial information visually, and compare one local government with another.

The Financial Health Indicator web graphically displays the financial ratios over the years as well as having the capacity to benchmark against other local governments, regions, metro areas and across the state.

The website will also provide access to each local government's Compliance Audit Return.

The website forms part of the State Government's commitment to improving the transparency of local government and will support steps taken by the City over recent years to ensure that performance information is available to the public.

The website can be accessed at [www.mycouncil.wa.gov.au](http://www.mycouncil.wa.gov.au) and the DLGC will continue to evolve and expand the capabilities of the website.

**CONCLUSION**

For Information.



**14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**16 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**



## **17 MATTERS BEHIND CLOSED DOORS**

---

### **OFFICER'S RECOMMENDATION**

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

#### **17.1 CONFIDENTIAL ITEM – SPECIAL EVENT**

Also included is the following:

**CONFIDENTIAL ATTACHMENT TO ITEM 10.2 ANNUAL COMMUNITY GRANT SCHEME (NON-STATUTORY DONATIONS)**

**CONFIDENTIAL ATTACHMENT TO ITEM 11.6 TOURISM BUSINESS GRANT SCHEME APPLICATIONS**

**CONFIDENTIAL ATTACHMENT TO ITEM 12.1 DAMPIER COMMUNITY HUB HALL ROOFING**

**CONFIDENTIAL ATTACHMENT TO ITEM 12.2 EXPRESSION OF INTEREST 21-15/16 PROVISION OF WASTE AND RECYCLING COLLECTION SERVICES**

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.



## **18 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at \_\_\_\_\_.

The next meeting is to be held on Monday, 20 June 2016 at 6:30pm at Council Chambers - Welcome Road, Karratha.