



## **ORDINARY COUNCIL MEETING**

# **AGENDA**

**NOTICE IS HEREBY GIVEN that an  
Ordinary Meeting of Council will be held  
in the Community Hall, Point Samson  
on Monday, 18 April 2016 at 6.30pm**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### INTERESTS AFFECTING IMPARTIALITY

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# **AGENDA**

## **1 OFFICIAL OPENING**

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

## **2 PUBLIC QUESTION TIME**

## **3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**Councillors:**  
 Cr Peter Long [Mayor]  
 Cr John Lally [Deputy Mayor]  
 Cr Garry Bailey  
 Cr Margaret Bertling  
 Cr Grant Cucel  
 Cr Geoff Harris  
 Cr Daniel Scott  
 Cr Evette Smeathers  
 Cr Robin Vandenberg  
 Cr Fiona White-Hartig

**Staff:**

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Andrew Ward	Director Community Services
David Pentz	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Franssen	Minute Secretary

**Apologies:** Cr Bart Parsons

**Absent:**

**Leave of Absence:**

**Members of Public:**

**Members of Media:**

#### **4 DECLARATIONS OF INTEREST**

#### **5 PETITIONS/DEPUTATIONS/PRESENTATIONS**

#### **6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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##### **OFFICER'S RECOMMENDATION**

That:

1. The Minutes of the Ordinary Meeting held on Monday, 21 March 2016 and the Special Council Meeting of Council held on Thursday, 7 April 2016 be confirmed as a true and correct record of proceedings.
2. The answers to questions taken on notice at the Ordinary Council Meeting held on 21 March 2016 (as listed below) be noted.

Q1. As per a previous question I would request confirmation of the existence of and statement of custodianship and responsibility of the apparent due diligence and cost benefit analysis which were stated to have been carried out for the PUPP, but was not apparently sighted by some members of Council, nor able to be found by such either.

A1. As previously advised, the cost benefit analysis was provided by Horizon Power and therefore Horizon Power has custodianship and responsibility for it.

Q2. On the 15<sup>th</sup> December 2014 I raised a question into the positive benefit attributed to PUPP by the Council, rather than reference the apparent in depth analysis carried out by Council the delayed response of the 24<sup>th</sup> of July 2015 references Horizon Power as the source of the information (see attached copy of correspondence). Thus shall now rephrase my question, what quantifiable benefits have been identified by Council as a result of its in depth analysis of PUPP i.e. due diligence and cost benefit analysis. Especially given that neither the ERA nor the Office of Public Utility when questioned supported the information supplied by Horizon Power.

A2. In response to your question at the December 2014 Council meeting regarding cost benefit analysis of PUPP, the minutes of that meeting published in December 2014 included the following statement: 'An assessment of the quantifiable benefits associated with PUPP shows that the proposed PUPP work has a positive NPV of \$29.7m'. In reply to your subsequent emails dated 18 May 2015 and 14 July 2015 regarding the source of this statement you were advised by email dated 24 July 2015 that Horizon Power was the source. Like any organisation, the City relies on advice from a range of sources including people who are qualified to give advice in relation to the matter under consideration. In relation to underground power, the City had access to a range of sources, including Horizon Power, other local governments that had received the benefits of



underground power and the Economic Regulation Authority (ERA) *Inquiry into the State Underground Power Project Cost Benefit Study* which identified the total quantifiable net present value, in cost-benefit terms, of the completed stages of the SUPP as between \$505m and \$545m with a benefit cost ratio of around 2.6. Having considered relevant information made available at meetings and briefings, and applying their own skill and judgement as residents and ratepayers, all Councillors (with the exception of Cr Smeathers who declared a conflict of interest) voted to support the project.

**Q3.** Given that the council was entering into a cofounding arrangement of the PUPP, how did it decide on a relevant position of negotiation i.e. how did it establish the position of the other parties and arrive at an appropriate dispensation of the proportionate funding responsibility?

**A3.** The Council established its position in relation to funding for PUPP by reference to the contributions made by other local governments across WA. Given that property owners in other local governments were required to contribute 50% of the cost of the project, a dispensation of 25% was negotiated by way of an increase in the State Government contribution to 75%.

**Q4.** Will the Council table the Due Diligence and Cost Benefit Analysis for consideration by the general public at the next meeting? If not why?

**A4.** As previously advised, the cost benefit analysis was provided by Horizon Power and you will need to make this request to Horizon Power. The Economic Regulation Authority *Inquiry into the State Underground Power Project Cost Benefit Study* can be obtained from the ERA website.

## **7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

01/03/2016 - Meeting with Superintendent Karratha police
02/03/2016 - WA Regional Capitals Australia meeting with Premier
02/03/2016 - WA Regional Capitals Australia meeting
03/03/2016 - Meeting with Mark McGowan - Shadow Minister for Regional Development; Economic Reform; Public Sector Management, Leader of the Opposition
04/03/2016 - Meeting with Karratha City Shopping Centre
05/03/2016 - Western Australian Country Water Polo Championships
15/03/2016 - Meeting with Senator Fiona Nash - Minister for Regional Development, Rural Health and Regional Communications
15/03/2016 - Meeting with Adam Fitzgibbon Senior Advisor to the Hon Barnaby Joyce MP - Deputy Prime Minister, Minister for Agriculture and Water Resources
15/02/2016 - Meeting with Mr Andrew Giles MP - Lead on Transport and Cities for Australia Labor Party
15/03/2016 - Meeting with Senator the Hon Matt Canavan MP - Minister for Northern Australia
15/03/2016 - Regional Capitals Alliance Board Meeting
16/03/2016 - Meeting with the Hon Paul Fletcher MP - Minister for Major Projects, Territories and Local Government
16/03/2016 - Meeting with Chris Daffey - Senior Advisor to the Hon Darren Chester MP - Minister for Infrastructure and Transport
16/03/2016 - Meeting with Cathryn Geiger- General Manager – Regional Economic Policy - Department of Infrastructure and Regional Development
16/03/2016 - Meeting with the Mellissa Price Federal member for Durack
16/03/2016 - Meeting with Quadrant Energy
17/03/2016 - Meeting with Virgin Airlines
17/03/2016 - Meeting with Woodside
17/03/2016 - Meeting with Landcorp
17/03/2016 - Pilbara Regional Council meeting
21/03/2016 - Audit and Organisational Risk Committee Meeting
21/03/2016 - Ordinary Council Meeting
22/03/2016 - Safer Communities Partnership Meeting
23/03/2016 - Clontarf Training Breakfast
23/03/2016 - Meeting with Woodside
19/03/2016 - Meeting with Matt Carr
23/03/2016 - Meeting with Woodside
23/03/2016 - Meeting with Fortescue Metals Group
24/03/2016 - Environment and Sustainability Advisory Group meeting
30/03/2016 - Meeting with Susan Shirliff and David Walker
30/03/2016 - Meeting with Michael Woodley
30/03/2016 - Meeting with Gary Fitzgerald
31/03/2016 - Meeting with GHD
31/03/2016 - Department of Local Government Rates Workshop

## **8 EXECUTIVE SERVICES**



## 9 CORPORATE SERVICES

### 9.1 FINANCIAL STATEMENT FOR PERIOD ENDING 29 FEBRUARY 2016

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Assistant Management Accountant</b>
<b>Date of Report:</b>	<b>31 March 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 29<sup>th</sup> February 2016.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 29<sup>th</sup> February 2016:

2015-2016	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	123,816,770	119,299,933	93,929,174	91,427,936	(2,501,238)	↓
Operating Expense	(81,653,530)	(81,974,981)	(50,191,536)	(52,790,844)	(2,599,308)	↓
Non Operating Rev	28,073,997	34,922,423	3,783,424	18,235,020	14,451,596	↑
Non Operating Exp	(86,916,716)	(87,382,626)	(43,477,676)	(42,048,452)	1,429,224	↑
Non Cash Items Included	11,107,814	11,196,314	7,456,125	11,988,768	4,532,643	↑
Unrestricted Surplus BFWD 14/15	1,434,330	63,450	63,450	63,450	0	
Restricted Balance BFWD 14/15 - PUPP	12,499,009	12,208,160	12,208,160	12,208,160	0	
Restricted Balance - PUPP	8,332,673	8,332,673	8,332,673	8,332,673	0	
<b>Surplus/(Deficit) 15/16</b>	<b>29,001</b>	<b>0</b>	<b>15,438,448</b>	<b>30,751,365</b>	<b>15,312,917</b>	<b>↑</b>

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2016 (either by instalment options or outstanding).

This table shows that Council is currently in an unrestricted surplus position of \$30.7m, a variance of \$15.3m above the budgeted year to date surplus position of \$15.4m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table:

<b>Operating Revenue</b>	
1,500,000	▼ Under budget in Contributions - Boat Ramps & Jetties (incl. RBFS) Adjusted in March review. Now to be claimed in 16/17 FY
1,274,455	▼ Under budget in Contributions - Effluent System Upgrades- Claims for payment slightly behind schedule because spine main must be laid before claim can be made. This difference in timing is addressed in budget review.
<b>Operating Expenditure</b>	
499,908	▲ Under budget in Green The Greens - Irrigation contract started later than anticipated, will complete prior 30 June 16. This is amended in the budget review
345,877	▲ Under budget in Rubbish Collection Parks, Open Spaces & Events. Under expenditure offset against expenditure in other accounts.
345,693	▲ Under budget in Trade/Commercial Refuse Collection. Under expenditure offset against expenditure in other accounts.
303,588	▲ Under budget in Screening And Security - Original budget was based on service contract however actual expenditure is lower than anticipated. Cashflow amended in March budget review.
254,722	▲ Under budget in Wickham Transfer Station Costs. 279k Underspent Salaries/Wages/Overheads offset against expenditure in other accounts.
(5,124,450)	▼ Under budget in Depreciation-Roads & Streets. Asset value increased due to revaluation, depreciation amended in March budget review.
<b>Non-Operating Revenue</b>	
6,065,404	▲ Over budget in Transfer from Partnership Reserve - Payment of 15/16 Pindan progress claims for DCH earlier than budgeted.
3,892,732	▲ Over budget in Transfer From Carry Forward Reserve-Effluent Upgrade. Timing difference, budgeted for April however progress payments withdrawn from reserve throughout financial year.
2,424,134	▲ Over budget in Transfer From Aerodrome Reserve - Transfer from reserve based on capital expenditure.
1,456,253	▲ Over budget in Transfer From Carry Forward Budget Reserve - Unbudgeted transfer from reserve of FAG grant
742,459	▲ Over budget in Principal on Loans -Loan to DFES repaid earlier than budgeted
339,914	▲ Over budget in Transfer From Infrastructure Reserve - Arts & Community Precinct
<b>Non Operating Expenditure</b>	
2,301,737	▲ Under budget DCH Capital-Buildings Construction contractor claims are slightly behind schedule, project is on schedule for completion as planned. This is amended in the March budget review.
643,777	▲ Under budget Airside Upgrade - Appointment of design consultant for airside upgrades is behind schedule. Out for procurement now, due to be complete June. Amended budget review.
629,363	▲ Under budget Dampier Foreshore Beautification - Stage 1 Adjusted budget in March review.
(804,899)	▼ Over budget in Upgrade Effluent Systems - Construction contractor claims are slightly higher than anticipated. This is amended in the budget review.
(900,000)	▼ Over budget in Blackspot Works - Karratha Rd & Dampier/Millstream Rd - Expenditure for Dampier Hwy/De Witt Road Blackspot not in original budget, will be reviewed in final forecast.
(2,909,336)	▼ Over budget in Transfer to Pilbara Underground Power Reserve Contributions received and transferred earlier than budgeted.

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

**FINANCIAL MANAGEMENT SUMMARY**

**Financial Ratios**

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2015/16	YTD Budget 2015/16	YTD Actual Result	Variance Description
<b>Operating Sustainability</b>					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position and that advanced standard is being achieved.  The Operating Surplus Ratio is below budget due to higher than anticipated operating expenditure to date.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	30,238,499	27,905,998	27,115,206	
	Minimum Target between 0% and 15%	90,042,700	70,866,716	70,261,920	
		33.6%	39.4%	38.6%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is lower than the YTD budget due to higher than expected Depreciation, specifically in Roads and Streets. This is due to an increase in value due to the recent revaluation of Infrastructure Assets.
	Capital Renewal and Replacement Expenditure/Depreciation	8,731,491	6,168,752	6,594,154	
		11,116,452	7,410,572	12,948,987	
	Target - Greater than 0.90	0.79	0.83	0.51	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				An own source revenue coverage ratio greater than 90% indicates an advanced standard is being achieved.  This variance is primarily due to operating expenses above YTD budget.
		90,042,700	70,866,716	70,261,920	
	Own Source Operating Revenue/Operating Expenses	81,653,530	50,191,536	52,790,844	
	Target - Greater than or equal to 0.40	1.10	1.41	1.33	
<b>Liquidity Ratios</b>					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted annually.  The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP) in the previous and current financial year.  A current Ratio excluding outstanding PUPP service charge amounts would result in a Current Ratio equal to 6.303.
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	30,313,668	Not	45,633,223	
		126,069	Applicable	5,806,077	
	Target - greater than or equal to 1	240.45		7.86	
<b>Debt Ratios</b>					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				A debt service cover ratio greater than 5 indicates an advanced standard is being achieved.  Original Budget, YTD Budget and YTD actuals result in a ratio in excess of 10 due to Council having no budgeted or actual debt.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	30,238,499	35,316,570	40,064,193	
		0	0	0	
	Target - more than 2- The higher the better	>10	>10	>10	

**Statement of Financial Position**

	2016 February	2016 January	% change
<b>Current</b>			
<b>Assets</b>	129,249,023	130,602,312	-1.04%
<b>Liabilities</b>	9,752,692	10,319,245	-5.49%
<b>Non Current</b>			
<b>Assets</b>	742,493,721	742,324,950	0.02%
<b>Liabilities</b>	705,663	705,663	0.00%
<b>Net Assets</b>	861,284,389	861,902,353	

Total Current Assets have decreased by 1.04% from January to February primarily due to a decrease to both restricted and unrestricted cash balances. Current Liabilities have decreased by 5.49% from January to February due a decrease in supplier invoices payable. Non-Current Assets have increased by 0.02% due to the progression of the Dampier Community Hub and Effluent Upgrade Project. Non-Current Liabilities remain unchanged from November.

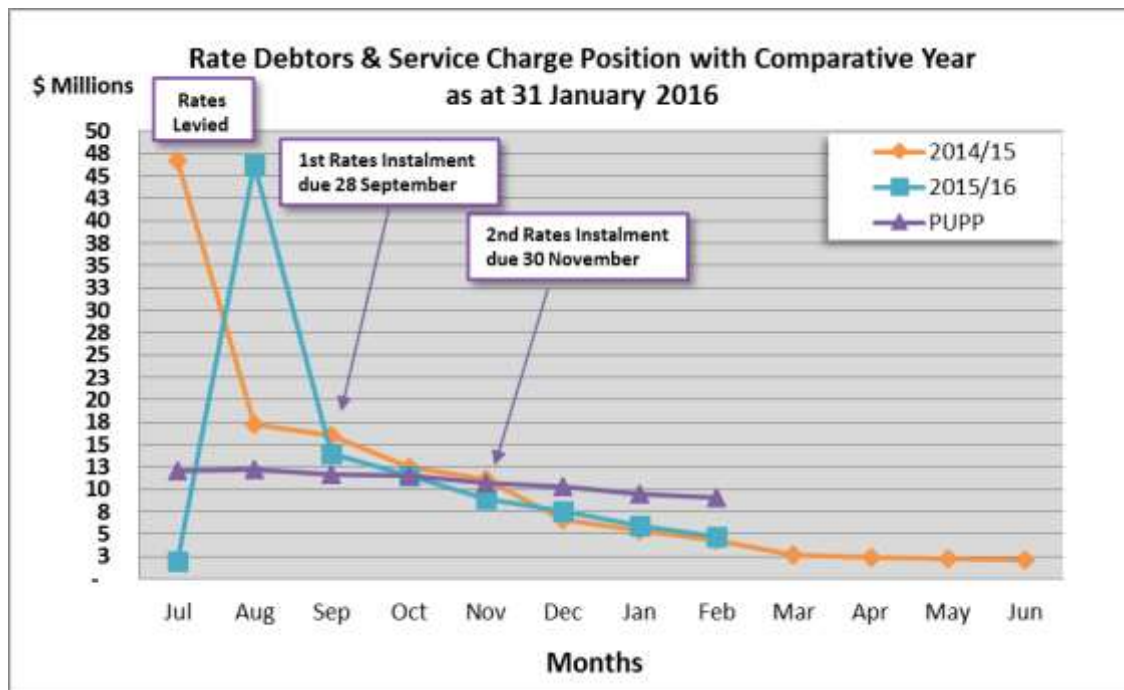
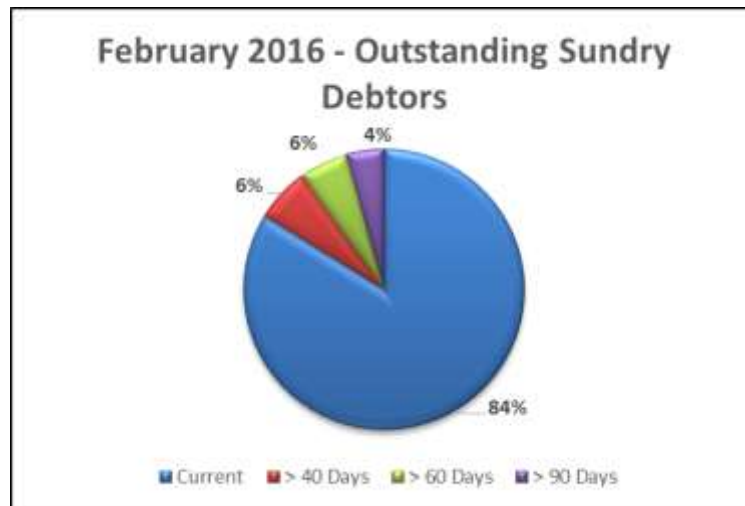
**Debtors Schedule**

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of December. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2016 February	2016 January	Change %	Of Current Total %
<b>Non Rate Debtors</b>				
<b>Current</b>	5,534,334	4,021,246	38%	84%
<b>&gt; 40 Days</b>	415,602	419,710	-1%	6%
<b>&gt; 60 Days</b>	370,602	365,154	1%	6%
<b>&gt; 90 Days</b>	286,032	100,703	184%	4%
<b>Total</b>	<b>6,606,571</b>	<b>4,906,813</b>	<b>35%</b>	<b>100%</b>
<b>Rates Debtors</b>				
<b>Total</b>	<b>4,702,235</b>	<b>5,866,526</b>	<b>-20%</b>	<b>100%</b>
<b>PUPP Debtors</b>				
<b>Total</b>	<b>9,037,950</b>	<b>9,452,736</b>	<b>-4%</b>	<b>100%</b>

The balance of outstanding PUPP charges has decreased from January 2016. PUPP payments have been made on 98% of properties, with 76% paid in full and 24% paying by instalments.

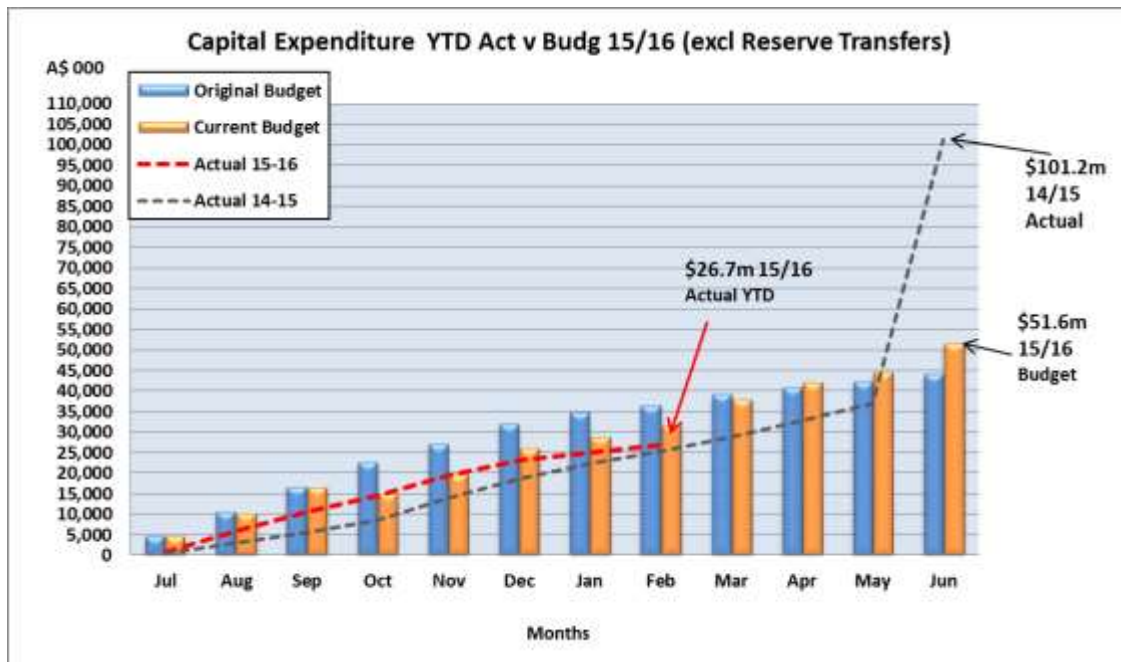




Total Debtors increased by 35% or \$1.69m due to an increase in invoices receivable, the majority of which relate to airport charges and grant funding from third parties. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Debtor Name	40 Days	60 Days	>90 Days	Comments
Alliance Airlines Pty Ltd	162,873.34	148,217.78	0.00	Letter of Demand issued on the 04/03/2016, Payment received on 24/03/2016.
Frank Smith	0.00	0.00	41,593.20	Demolition charges for removal of damaged property after TC Christine. Charges have been registered against the property with the Registrar of Titles. Property is currently for sale and these costs will be recovered at settlement. Keystart advised the matter is still under deliberation between Keystart Management and the agent involved in the sale.
Karratha Country Club Inc	0.00	0.00	6,231.22	Annual membership subscriptions 2014. Council has recently resolved to provide a funding loan to the KCC, this outstanding amount will be paid with the proceeds of that loan.
Star Struck Drama Workshops	0.00	0.00	8,571.58	Default judgement awarded. Part IX Debt Agreement received with proposed dividend of \$0.80 per dollar owing, repaid over a period up to August 2019. Officers have responded to the proposal and are waiting to find out if the majority of creditors have accepted it before proceeding.

### Capital Expenditure



The Council’s 2015/16 Capital Expenditure budget is \$51.6 million, the majority of which is associated with major projects including Dampier Community Hub, Karratha Airport terminal upgrade, Effluent System Upgrade and other infrastructure improvements. The following table shows that Council is currently 15% below budget in capital expenditure year to date.

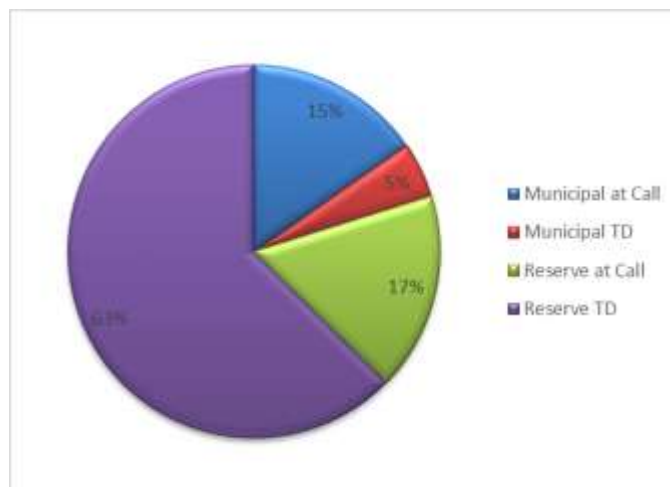
Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	29-Feb-16			30-Jun-16	
Land	0	0	0%	0	0
Artwork	0	0	0%	0	0
Buildings	18,130,807	14,192,694	-22%	24,246,861	24,054,904
Equipment	44,655	71,797	61%	117,500	44,655
Furn & Equip	151,976	21,105	-86%	386,026	371,026
Plant	1,605,134	1,322,802	-18%	3,399,000	2,997,134
Infrastructure	11,693,128	11,153,391	-5%	15,903,573	24,221,993
<b>Totals</b>	<b>31,625,700</b>	<b>26,761,788</b>	<b>-15%</b>	<b>44,052,960</b>	<b>51,689,712</b>

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

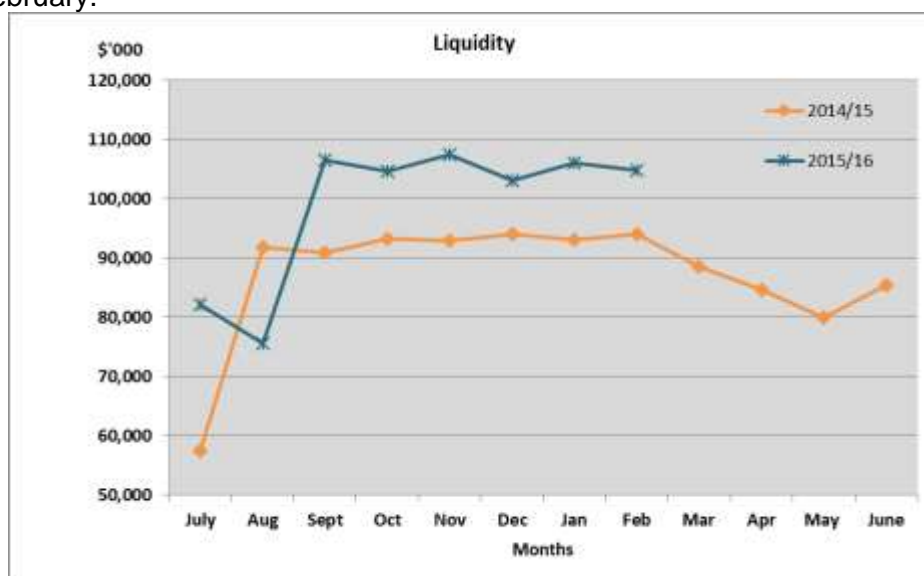
**Cash and Investments**

Institution	Accounts	Balance 29 February 2016	Interest %	Investment Term	Maturity
WBC	Maxi Cash Reserve	18,027,751	1.30	At Call	
NAB	Reserve Term Deposits	5,077,537	3.05	6 months	Jun-16
NAB	Reserve Term Deposits	5,282,251	2.95	5 months	Mar-16
NAB	Reserve Term Deposits	5,033,007	3.05	6 months	Jun-16
NAB	Reserve Term Deposits	5,057,227	3.06	3 months	Apr-16
NAB	Reserve Term Deposits	10,028,877	3.10	4 months	May-16
NAB	Reserve Term Deposits	15,043,315	3.10	4 months	May-16
Bankwest	Reserve Term Deposits	10,063,507	3.05	3 months	Mar-16
Bankwest	Reserve Term Deposits	10,027,014	2.90	6 months	Jul-16
Bankwest	Muni Term Deposits	5,014,144	2.95	3 months	Apr-16
WBC	Municipal (Transactional)	2,426,184	1.34	At Call	
WBC	Maxi Cash Municipal	13,709,133	1.30	At Call	
N/A	Cash on Hand	18,005	0.00		
	<b>Total</b>	<b>104,807,950</b>			

\* The balance of all Term Deposits includes interest accrued to 29 February 2016.



The Reserve Bank cash rate (overnight money market interest rate) remained unchanged at 2% during February. The Municipal funds held with Westpac Bank are currently earning 1.34% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 1.30% on the Maxi-Direct Muni Account. No Reserve or Municipal investments matured during February.



The liquidity graph for 2015/16 demonstrates a decrease in liquidity from January. This decrease is due to the high value of supplier invoice payments.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

### **LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

### **COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

### **COMMUNITY CONSULTATION**

No community consultation is required.

### **STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

### **POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

### **FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of February 2016 with a current year to date surplus budget position of \$23,771,121 (comprising \$15,438,448 unrestricted surplus and \$8,332,673 restricted surplus) and a current surplus position \$39,084,038 (comprising \$30,751,365 unrestricted surplus and \$8,332,673 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2016 (either by instalment options or outstanding). The unrestricted surplus year to date reported of \$30,751,365 is largely due to

transfers to and from reserve as well as timing differences relating to significant infrastructure projects and their related funding.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 4.d.1.3 Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government Regulations
- Our Services: 4.d.1.3.1 Prepare the Financial Statements and Reports to Council.

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

This is a routine process alerting Council of the current financial position of the City of Karratha.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 29<sup>th</sup> February 2016; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 29<sup>th</sup> February 2016

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER'S RECOMMENDATION**

That Council by **SIMPLE** Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* **RESOLVES** to **RECEIVE** the Financial Reports for the financial period ending 29<sup>th</sup> February 2016.

<b>City of Karratha</b>							
<b>Notes To And Forming Part Of The Financial Statements</b>							
<b>for the period ending 29 February 2016</b>							
	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Budget YTD</b>	<b>Actual YTD</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>2014/15</b>
	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>%</b>	<b>\$</b>	<b>\$</b>
<b>Operating Revenue And Expenses Classified According To Nature And Type</b>							
<b>Revenues from Operations</b>							
Rates	41,263,058	41,077,058	40,819,915	40,554,472	-	(265,443)	40,113,562
Fees and Charges	44,906,454	43,922,700	28,009,567	27,565,231	-	(444,336)	74,454,459
Operating Grant, Subsidies and Contributions	10,755,868	8,712,022	9,565,794	9,946,801	-	381,007	77,576,298
Interest Earned	3,333,891	2,963,048	2,032,261	2,084,427	-	52,166	3,576,356
Proceeds/Realisation	0	0	0	675	-	-	0
All Other	500,239	734,991	576,168	914,551	58.73%	338,383	2,633,867
<b>Total</b>	<b>100,759,510</b>	<b>97,409,819</b>	<b>81,003,705</b>	<b>81,066,159</b>	<b>-</b>	<b>62,454</b>	<b>198,354,542</b>
<b>Expenses from Operations</b>							
Employee Costs	(36,502,549)	(33,723,517)	(22,816,634)	(21,810,702)	-	1,005,932	(33,608,639)
Materials and Contracts	(25,355,482)	(27,148,355)	(14,062,697)	(11,727,862)	-16.60%	2,334,835	(31,298,232)
Utilities (gas, electricity, water etc)	(3,793,942)	(3,794,273)	(2,333,783)	(2,656,087)	13.81%	(322,304)	(3,946,514)
Interest Expenses	0	0	0	0	-	-	0
Depreciation	(11,116,452)	(11,116,452)	(7,410,572)	(12,948,987)	74.74%	(5,538,415)	(12,711,352)
Insurance Expenses	(1,396,264)	(1,422,188)	(1,415,488)	(1,410,632)	-	-	(1,606,065)
Other Expenses	(3,458,421)	(4,678,594)	(2,101,836)	(2,060,907)	-	-	(3,891,449)
<b>Total</b>	<b>(81,623,110)</b>	<b>(81,883,379)</b>	<b>(50,141,010)</b>	<b>(52,615,178)</b>		<b>(2,474,168)</b>	<b>(87,062,252)</b>
<b>Non Operating Grants, Subsidies and</b>							
Contributions	23,018,202	21,878,374	12,920,496	10,304,663	-20.25%	(2,615,833)	9,313,340
Profit On The Sale Of Assets	39,058	11,740	4,973	57,114	-	52,141	91,170
Loss On Asset Disposal	(30,420)	(91,602)	(50,526)	(175,666)	-	(125,140)	(653,689)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	(57,730)
<b>Change In Net Assets From Operations</b>	<b>42,163,240</b>	<b>37,324,952</b>	<b>43,737,638</b>	<b>38,637,091</b>			<b>119,985,381</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.



**Variance Commentary by Nature & Type**

Revenues from Operations	Material Variance		Significant Items	
All Other	58.73%	338,383	163,132	▲ Over budget in Workers Comp & Insurance Rebate
			95,533	▲ Over budget in PUPP Reimbursements- Search/Legal Fees
Expenses from Operations	Material Variance		Significant Items	
Materials and Contracts	-16.60%	(2,334,835)	510,435	▲ Under budget in Green The Greens Project
			303,588	▲ Under budget in Airport Screening And Security
			179,340	▲ Under budget in Footpath & Kerb Maintenance
			165,505	▲ Under budget in Kta Airport - Airside Mtce Exp
			102,549	▲ Under budget in Karratha Golf Course/Bowling Green Facility
			100,000	▲ Under budget in Roundabout Maintenance
			98,490	▲ Under budget in Open Space/Drain Reserve Mtce
			93,301	▲ Under budget in Street Sweeping
			92,586	▲ Under budget in Kta Airport-Landside Mtce Exp
			73,884	▲ Under budget in Office Expenses-Governance
			72,897	▲ Under budget in Plant-Fuel
			70,326	▲ Under budget in Office Expenses-Pship Mgmt Team
			68,500	▲ Under budget in Roebourne Cctv & Lighting
			66,082	▲ Under budget in Tech Serv - Design & Investigations
			58,455	▲ Under budget in Computer Network Expenses
			56,659	▲ Under budget in Kta Airport - Car Park & Grounds Transport Op Exp
			56,245	▲ Under budget in Pt Samson Beautification - Stage 1 Design Works
			55,000	▲ Under budget in City Signage Strategy
			53,882	▲ Under budget in Community Bus (Public Transport Project)
Utilities	13.81%	322,304	289,372	▼ Over budget in Karratha Airport Electricity
Depreciation	74.74%	5,538,415	5,538,415	▼ Over budget in Depreciation Expense
Non- Operating Revenue	Material Variance			
Non- Operating Grants, Subsidies and Contributions	-20.25%	(2,615,833)	2,214,027	▼ Under budget in Contributions - Effluent System Upgrades

<b>City of Karratha</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 29 February 2016</b>							
<b>Rate Setting Statement</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Impact on Surplus</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding (excluding Rates)	6,663,088	4,510,131	3,255,064	3,355,040	-	99,976	↑
Governance	252,530	239,951	156,401	196,126	25.40%	-	
Law, Order And Public Safety	547,365	371,733	196,154	335,121	70.85%	138,967	↑
Health	165,200	182,618	171,868	184,695	-	-	
Education and Welfare	58,920	76,181	56,541	56,528	-	-	
Housing	1,269,099	445,450	299,406	291,559	-	-	
Community Amenities	19,953,978	17,042,190	11,266,805	9,253,879	-17.87%	(2,012,926)	↓
Recreation And Culture	20,400,565	22,352,920	16,868,214	16,872,015	-	-	
Transport	32,794,777	32,321,572	20,326,177	19,647,036	-	(679,141)	↓
Economic Services	442,790	444,992	306,492	268,959	-12.25%	-	
Other Property And Services	5,400	235,137	206,137	412,507	100.11%	206,370	↑
	82,553,712	78,222,875	53,109,259	50,873,463	-	(2,235,796)	
<b>Expenses (Applications)</b>							
General Purpose Funding	(3,795,500)	(3,819,400)	(173,800)	(207,613)	19.46%	-	
Governance	(3,827,503)	(4,374,428)	(1,925,182)	(2,203,663)	14.47%	(278,481)	↓
Law, Order And Public Safety	(1,722,225)	(1,637,061)	(1,117,167)	(1,016,686)	-	100,481	↑
Health	(1,275,319)	(1,338,762)	(932,298)	(873,918)	-	58,380	↑
Education and Welfare	(181,526)	(183,959)	(129,235)	(118,589)	-	-	
Housing	(474,793)	(375,867)	(326,821)	(654,190)	100.17%	(327,369)	↓
Community Amenities	(14,741,963)	(13,567,338)	(9,199,698)	(7,991,284)	-13.14%	1,208,414	↑
Recreation And Culture	(31,046,909)	(32,579,398)	(20,533,900)	(18,929,246)	-	1,604,654	↑
Transport	(21,461,286)	(21,416,013)	(14,010,209)	(18,228,041)	30.11%	(4,217,832)	↓
Economic Services	(2,893,856)	(2,825,309)	(1,944,155)	(1,526,504)	-21.48%	417,651	↑
Other Property And Services	(232,650)	142,554	100,929	(1,041,109)	-1131.53%	(1,142,038)	↓
	(81,653,530)	(81,974,981)	(50,191,536)	(52,790,844)	-	(2,599,308)	
<b>Capital</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	841,000	904,287	579,787	455,840	-21.38%	(123,947)	↓
Tsf From Aerodrome Reserve	693,655	712,264	-	2,424,134	-	2,424,134	↑
Tsf From Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	766,000	557,045	-	-	-	-	
Tsf From Infrastructure Reserve	2,245,744	4,240,108	54,000	782,740	1349.52%	728,740	↑
Tsf From Partnership Reserve	18,870,646	20,509,874	2,408,500	8,473,904	251.83%	6,065,404	↑
Tsf From Waste Management Reserve	49,222	116,910	-	-	-	-	
Tsf From Housing Reserve	-	-	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	75,920	75,920	75,920	76,732	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	-	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	325,000	1,140,455	325,000	226,123	-169.58%	(551,123)	↓
Tsf From Mqsquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	363,384	2,822,134	337,134	5,500,306	1531.49%	5,163,172	↑
Tsf From Restricted Funds Reserve	-	-	-	-	-	-	
Tsf From History & Cultural Publications	-	-	-	1,945	-	-	
Tsf From Pilbara Underground Power Reserve	3,600,000	3,600,000	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	237,260	237,260	-	742,459.41	-	742,459	↑
Repayments Of Self Supporting Loans	6,166	6,166	3,083.00	3,083.14	-	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	28,073,997	34,922,423	3,783,424	18,235,020	381.97%	14,451,596	

<b>City of Karratha</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 29 February 2016</b>							
<b>Rate Setting Statement</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Amended Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Impact on Surplus</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Expenses</b>							
Purchase Of Assets - Land	-	-	-	-	-	-	-
Purchase Of Assets - Artwork	-	-	-	-	-	-	-
Purchase Of Assets - Buildings	(24,247,855)	(24,054,904)	(18,130,807)	(14,192,694)	-21.72%	3,938,113	↑
Purchase Of Assets - Equipment	(117,500)	(44,655)	(44,655)	(71,797)	60.78%	-	-
Purchase Of Assets - Furniture & Equipment	(386,026)	(371,026)	(151,976)	(21,105)	-86.11%	130,871	↑
Purchase Of Assets - Plant	(3,399,000)	(2,997,134)	(1,605,134)	(1,322,802)	-17.59%	282,332	↑
Purchase Of Assets - Infrastructure	(15,903,573)	(24,221,993)	(11,693,128)	(11,153,391)	-	539,737	↑
Loan Principal Repayments	-	-	-	-	-	-	-
Tsf To Aerodrome Reserve	(171,168)	(72,578)	(49,578)	(44,087)	-11.08%	-	-
Tsf To Dampier Drainage Reserve	(10,000)	(10,000)	10,000.0	-	-100.00%	-	-
Tsf To Plant Replacement Reserve	(1,234,856)	(1,173,114)	(35,014)	(30,608)	-12.58%	-	-
Tsf To Walkington Theatre Reserve	(1,032)	(860)	(564)	(495)	-12.17%	-	-
Tsf To Workers Compensation Reserve	(85,878)	(77,343)	(9,793)	(8,627)	-11.91%	-	-
Tsf To Royalties for Regions Reserve	-	-	-	-	-	-	-
Tsf To Infrastructure Reserve	(13,863,191)	(15,378,002)	(3,018,964)	(2,961,033)	-	57,931	↑
Tsf To Partnership Reserve	(10,217,192)	(11,120,230)	(7,556,767)	(8,216,060)	-	(659,293)	↓
Tsf To Waste Management Reserve	(551,604)	(541,034)	(354,894)	(310,946)	-12.38%	-	-
Tsf To Housing Reserve	(11,028)	(8,431)	(5,267)	(4,527)	-14.04%	-	-
Tsf To Aged Persons Home Reserve	-	(503)	(503)	(503)	-	-	-
Tsf To Junior Sport Reserve	-	-	-	-	-	-	-
Tsf To Public Open Space Reserve	-	-	-	-	-	-	-
Tsf To Mosquito Control Reserve	(762)	(754)	(120)	(103)	-13.91%	-	-
Tsf To History & Cultural Publications Reserve	-	-	-	-	-	-	-
Tsf To Employee Entitlements Reserve	(2,349,594)	(1,558,160)	(69,142)	(60,187)	-12.95%	-	-
Tsf To Community Development Reserve	(161,784)	(677,050)	(516,210)	(515,648)	-	-	-
Tsf To Pilbara Underground Power Reserve	(4,833,085)	(4,458,520)	(219,875)	(3,129,211)	1323.18%	(2,909,336)	↓
Tsf To Medical Services Assistance Package Reserve	(57,588)	(90,380)	(5,285)	(4,629)	-12.42%	-	-
Tsf To Carry Forward Budget Reserve	(9,314,000)	(525,955)	-	-	-	-	-
Tsf To Restricted Funds Reserve	-	-	-	-	-	-	-
Interest Free Loan Principal	-	-	-	-	-	-	-
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	-
Income Set Aside As Restricted Funds	-	-	-	-	-	-	-
	(86,916,716)	(87,382,626)	(43,477,676)	(42,048,452)	-	1,429,224	-
<b>Adjustment For Non Cash Items</b>							
Depreciation	11,116,452	11,116,452	7,410,572	12,948,987	74.74%	5,538,415	↓
Movement in Employee Benefit Provisions	-	-	-	-	-	-	-
Movement in Accrued Interest	-	-	-	-	-	-	-
Movement in Accrued Salaries & Wages	-	-	-	(1,078,772)	-	(1,078,772)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	-
(Profit) / Loss On Disposal Of Assets	(8,638)	79,862	45,553	118,552	160.25%	72,999	↑
	11,107,814	11,196,314	7,456,125	11,988,768	60.79%	4,532,643	-
<b>Restricted Balance BFWD - Pilbara Underground Power</b>	12,499,009	12,208,160	12,208,160	12,208,160	-	-	-
<b>Unrestricted Surplus Brought Forward 1 July</b>	1,434,330	63,450	63,450	63,450	-	-	-
<b>Amount Raised From Rates</b>	41,263,058	41,077,058	40,819,915	40,554,472	-	(265,443)	-
<b>Restricted Balance - Pilbara Underground Power</b>	8,332,673	8,332,673	8,332,673	8,332,673	-	-	-
<b>Surplus / (Deficit)</b>	<b>29,001</b>	<b>0</b>	<b>15,438,448</b>	<b>30,751,365</b>		<b>15,312,917</b>	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

**Variance Commentary by Program**

Revenues from Operations	Material Variance		Significant Items	
Law, Order And Public Safety	70.85%	138,967	89,466	▲ DFES Contrib - Karratha SES
			49,501	▲ Various minor amounts including contributions to Emergency Services and Community Safety.
Community Amenities	-17.87%	(2,012,926)	2,214,028	▼ Contributions - Effluent System Upgrades Claims for spine main installation can only be made following approval of the works by the City and payment to the contractor. This cash flow is amended in the budget review, all funds to be received prior to June 30.
Other Property and Services	100.11%	206,370	163,132	▲ Workers Comp & Insurance Rebate.
Expenses from Operations	Material Variance		Significant Items	
Governance	14.47%	278,481	147,508	▼ LSL Entitlements Cash Backed
			64,158	▼ Contribution To Pilbara Regional Council
Housing	100.17%	327,369	267,450	▼ Various minor amounts - Housing Operating and Maintenance Costs
			59,919	▼ 7B Petersen Court-Op Costs Lot 1226
Community Amenities	-13.14%	(1,208,414)	345,877	▲ Rubbish Collection Parks, Open Spaces & Events-Under expenditure offset against expenditure in other accounts.
			345,693	▲ Trade/Commercial Refuse Collection-Under expenditure offset against expenditure in other accounts.
			254,722	▲ Wickham Transfer Station Costs-279k Underspent
			93,301	▲ Salaries/Wages/Overheads offset against expenditure in other accounts.
			50,542	▲ Street Sweeping
				▲ City Signage Strategy
Transport	30.11%	4,217,832	5,124,450	▼ Depreciation-Roads & Streets-
			289,372	▼ Power-Power consumption has increased due to terminal upgrade compounded by a slight increase in rates implemented on 1/12/15 which was not considered in the original budget. Cash flow amended in March budget review.
			160,342	▼ Kta Airport-Terminal Building-Op Cost-Newslink contribution budgeted for in June 2016 but paid out in Dec. Cashflow amended in March budget review.
			92,096	▼ Stock Variations & Adjustments-Adjusted in March budget review
Economic Services	-21.48%	(417,651)	99,395	▲ Cont. - Roebourne Tourist Bureau
			98,083	▲ Roundabout Maintenance
			56,245	▲ Pt Samson Beautification - Stage 1 Design Works-Adjusted budget in March review
			61,975	▲ Employment Costs-Building Control
Other Property and Services	-1131.53%	(1,142,038)	182,070	▼ WM - Employment Costs-Over expenditure offset against under expenditure in other accounts.
			130,589	▼ Works - Employment Costs
			113,005	▼ PG - Employment Costs
Capital Revenue	Material Variance		Significant Items	
Proceeds from Disposal of Assets	-21.38%	(123,947)	123,947	▼ Various Proceeds of Sale across various programmes including: Landfill Operations, Project Management and Parks & Gardens.
Transfer From Infrastructure Reserve	1349.52%	728,740	728,740	▲ Transfer from Infrastructure Reserve - Timing difference for transfers related to Arts & Culture Precinct, Karratha Bowling & Golf, Depot Improvements and Road Reseals.
Transfer From Partnership Reserve	251.83%	6,065,404	5,970,383	▲ Transfer from Partnership Reserve-Payment of 15/16 Pindan progress claims for DCH earlier than budgeted.
Transfer From Community Development Reserve	-169.58%	(551,123)	551,123	▼ Transfer from Community Development Reserve- Adjustment to Non Statutory Donations for 14/15 & pending transfer for associated expenditure.
Transfer from Carry Forward Budget Reserve	1531.49%	5,163,172	5,163,172	▲ Transfer From Carry Forward Reserve-Effluent Upgrade - Timing Difference for transfers related to Effluent Upgrade works and FAG grant received

Capital Expenses	Material Variance		Significant Items	
Purchase of Assets - Buildings	-21.72%	(3,938,113)	2,301,737	▲ Karratha Arts & Community Precinct-Variance is due to design delays and resultant payment to architect later than budgeted. This is amended in the budget review
			404,488	▲ Buildings-Karratha SES
			258,088	▲ Tambrey Pavilion-Contract awarded for Design and Construction. Cashflow amended in the March budget review
			184,661	▲ Karratha Leisureplex-Generator load tester was correctly budgeted to this job but has been journalled to the plant purchase account. This is amended in the budget review
			164,853	▲ Leisureplex Improvements
			153,000	▲ WCH Capital-Buildings-Design has been delayed. This is amended in the March budget review
			136,006	▲ DCH Capital-Buildings-Construction contractor claims are slightly behind schedule, project is on schedule for completion as planned. This is amended in the March budget review
			93,120	▲ DCH - Client Expenses
Purchase of Assets- Furniture & Equipment	-86.11%	(130,871)	81,351	▲ Purchase Computer Equipment
Purchase of Assets- Plant	-17.59%	(282,332)	121,393	▲ Purchase - Plant-Tractor replacement pushed to 16/17. Addressed in March review
			91,727	▲ Purchase - Plant-P2069 pushed to 16/17. P2064 moved from January to April. Both addressed in budget review.
Tsf to Pilbara Underground Power Reserve	1323.18%	2,909,336	2,297,673	▼ Transfer to Pilbara Underground Power Reserve-Contributions received and transferred earlier than budgeted
Non Cash Items	Material Variance		Significant Items	
Depreciation	74.74%	5,538,415	5,538,415	▼ Depreciation higher than budgeted primarily due to Roads & Streets revaluation.
Profit / Loss on Sale of Assets	160.25%	72,999	72,999	▲ Higher than expected YTD Profit on Sale of Assets Including: Sanitation, Public Services. Lower than expected YTD Loss on Sale of Assets including: Landfill and Parks & Gardens.

**City of Karratha**  
**Notes to the Financial Statements**  
**for the period ending 29 February 2016**

<b>Note 1. Net Current Assets</b>	<b>Note</b>	<b>Year to Date Actual</b>	<b>2015/16 Budget Brought Forward 1 July</b>
		<b>\$</b>	<b>\$</b>
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted		21,167,465	1,291,195
Cash and Cash Equivalents - Restricted (Trust)		4,489,712	2,600,906
Cash and Cash Equivalents - Restricted - Reserves		83,618,618	84,089,304
Cash - Restricted Unspent Grants/Contributions		0	4,918
Cash - Restricted Unspent Loans		0	-
Trade and Other Receivables	1	19,117,461	27,403,212
Land held for Resale - Development Costs		524,439	524,251
Inventories		331,328	488,186
Total Current Assets		129,249,023	116,401,972
<b>Current Liabilities</b>			
Trade and Other Payables		2,752,964	16,318,915
Trust Liabilities		3,249,585	2,740,006
Bank Overdraft		0	-
Current Portion of Long Term Borrowings		0	-
Current Portion of Provisions		3,750,144	3,750,144
Total Current Liabilities		9,752,692	22,809,065
<b>Net Current Assets</b>		119,496,331	93,592,907
<b>Less</b>			
Cash and Cash Equivalents - Restricted - Reserves		(83,618,618)	(84,089,304)
Loan repayments from institutions		232,215	232,215
Movement in Accruals (Non-Cash)			485,034
Land Held for Resale		(524,439)	-
Cash - Restricted Unspent Grants/Contributions		0	4,918
Restricted Balance - Pilbara Underground Power		(12,208,160)	-
<b>Add back</b>			
Current Loan Liability		0	-
Cash Backed Employee Provisions		3,786,466	2,302,189
Current Provisions funded through salaries budget		3,587,570	537,567
<b>Net Current Asset Position</b>		30,751,365	13,065,525

## Note Explanation:

1) Total Trade and Other Receivables	12,510,890
Total Rates Debtors Outstanding	6,606,571

**City of Karratha**  
**Statement of Financial Position**  
**for the period ending 29 February 2016**

<b>Note 2: Statement of Financial Position</b>	<b>2015/16</b>	<b>2014/15</b>
	<b>\$</b>	<b>\$</b>
<b>Current Assets</b>		
Cash On Hand	18,005	18,705
Cash and Cash Equivalents - Unrestricted	21,149,460	1,272,490
Cash and Cash Equivalents - Restricted (Trust)	4,489,712	2,600,908
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	0	4,918
Cash and Cash Equivalents - Restricted (Reserves/Muni)	83,618,618	84,089,304
Trade and Other Receivables	19,117,461	27,403,212
Inventories	855,767	1,012,437
<b>Total Current Assets</b>	<b>129,249,023</b>	<b>116,401,974</b>
<b>Non-Current Assets</b>		
Trade and Other Receivables	42,612	547,812
Property, Plant and Equipment	209,493,272	213,137,211
Infrastructure	532,957,837	515,914,073
<b>Total Non-Current Assets</b>	<b>742,493,721</b>	<b>729,599,096</b>
<b>Total Assets</b>	<b>871,742,745</b>	<b>846,001,069</b>
<b>Current Liabilities</b>		
Bank Overdrafts	0	-
Trade and Other Payables	2,752,964	16,318,915
Trust Liabilities	3,249,585	2,740,006
Long Term Borrowings	0	-
Provisions	3,750,144	3,750,144
<b>Total Current Liabilities</b>	<b>9,752,692</b>	<b>22,809,065</b>
<b>Non-Current Liabilities</b>		
Long Term Borrowings	0	-
Provisions	705,663	705,663
<b>Total Non-Current Liabilities</b>	<b>705,663</b>	<b>705,663</b>
<b>Total Liabilities</b>	<b>10,458,355</b>	<b>23,514,728</b>
<b>Net Assets</b>	<b>861,284,389</b>	<b>822,486,341</b>
<b>Equity</b>		
Accumulated Surplus	392,399,068	344,295,518
Revaluation Surplus	392,985,970	392,825,228
Reserves	75,899,351	85,365,595
<b>Total Equity</b>	<b>861,284,389</b>	<b>822,486,341</b>

**City of Karratha**  
**Statement Of Financial Activity**  
**for the period ending 29 February 2016**

<b>Note 3: Cash and Cash Equivalents</b>	<b>2015/16</b>
	\$
<b>Unrestricted Cash</b>	
Cash On Hand	18,005
Westpac on call	16,135,317
Term deposits - Westpac / WATC	0
Term deposit - Westpac	5,014,144
	<u>21,167,465</u>
<b>Restricted Cash</b>	
Reserve Funds	83,618,618
Restricted Unspent Grants	0
Westpac - Trust	4,489,712
	<u>88,108,331</u>
<b>Total Cash</b>	<u><u>109,275,796</u></u>



<b>Note 4</b>				
<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 29 February 2016</b>				
	<b>2015/2016 Budget</b>	<b>2015/2016 Amended</b>	<b>2015/2016 Year To Date Budget</b>	<b>2015/2016 Actual To Date</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual ( => 10% or => \$50,000)				
<b>EXECUTIVE SERVICES</b>				
Net (Cost) Revenue to Council for Members of Council	(696,912)	(948,874)	(665,951)	(679,334)
Net (Cost) Revenue to Council for Executive Admin	(750,002)	(744,068)	(498,171)	(541,815)
<b>CORPORATE SERVICES</b>				
Net (Cost) Revenue to Council for Rates	38,260,511	38,063,874	41,360,931	41,253,567
Net (Cost) Revenue to Council for General Revenue	(12,188,601)	(14,906,206)	(1,363,792)	(1,869,013)
Net (Cost) Revenue to Council for Financial Services	(2,195,397)	(2,141,078)	(1,422,741)	(1,345,102)
Net (Cost) Revenue to Council for Corporate Services Admin	7,163,390	7,364,054	4,352,141	4,605,671
Net (Cost) Revenue to Council for Human Resources	(1,841,611)	(1,802,674)	(1,151,861)	(1,305,957)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,378,284)	(1,201,465)	(797,031)	(699,929)
Net (Cost) Revenue to Council for Information Services	(1,908,937)	(1,842,248)	(1,199,801)	(1,096,351)
Net (Cost) Revenue to Council for Television & Radio Services	(13,566)	(13,636)	(13,432)	(12,538)
Net (Cost) Revenue to Council for Business Improvement Process	(15,800)	(15,800)	(3,000)	0
Net (Cost) Revenue to Council for Staff Housing	901,019	176,296	146,729	(127,210)
Net (Cost) Revenue to Council for Public Affairs	(574,932)	(560,690)	(401,673)	(327,749)
<b>COMMUNITY SERVICES</b>				
Net (Cost) Revenue to Council for Rio Tinto Partnership	16,086,600	17,881,035	1,944,693	8,063,663
Net (Cost) Revenue to Council for Aged Persons Housing	75,920	75,920	75,920	76,732
Net (Cost) Revenue to Council for Community Development	(2,355,151)	(2,129,871)	(1,225,136)	(1,090,556)
Net (Cost) Revenue to Council for Youth Development	127,100	105,100	137,400	183,388
Net (Cost) Revenue to Council for Other Culture	(109,243)	(56,283)	(19,969)	(69,739)
Net (Cost) Revenue to Council for Arts & Culture Program	(152)	(176)	(176)	(176)
Net (Cost) Revenue to Council for Community Sponsorship	(911,425)	(1,652,443)	(782,203)	(996,163)
Net (Cost) Revenue to Council for Daycare Centres	(68,389)	(70,822)	(53,810)	(35,128)
Net (Cost) Revenue to Council for Child Health Clinics	(18,022)	(18,737)	(13,674)	(12,560)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(52,222)	(52,238)	(34,866)	(5,388)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(732,423)	(695,105)	(344,657)	(69,588)
Net (Cost) Revenue to Council for Libraries	(1,636,867)	(1,726,706)	(1,164,028)	(1,091,998)
Net (Cost) Revenue to Council for Cossack Operations	(699,616)	(601,060)	(117,637)	(114,393)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(966,077)	(891,798)	(467,923)	(282,005)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(699,991)	(369,777)	(795,363)	(158,733)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,338,381)	(833,094)	(607,929)	(381,297)
Net (Cost) Revenue to Council for Leisure Projects	(1,264,690)	(669,291)	(408,706)	(376,069)
Net (Cost) Revenue to Council for Playgrounds	(471,976)	(498,365)	(194,537)	(233,602)
Net (Cost) Revenue to Council for Medical Services	58,465	0	56,451	45,243
Net (Cost) Revenue to Council for Other Buildings	(91,451)	(135,135)	(114,015)	(96,909)
Net (Cost) Revenue to Council for The Youth Shed	(1,203,674)	(1,200,082)	(819,434)	(745,948)
Net (Cost) Revenue to Council for Youth Centres	(3,876)	(3,876)	(2,584)	(3,914)
Net (Cost) Revenue to Council for Karratha Leisureplex	(5,384,214)	(4,936,447)	(3,296,684)	(2,789,845)
Net (Cost) Revenue to Council for Pam Buchanan Family Centre	(88,876)	(93,901)	(74,123)	(41,374)
Net (Cost) Revenue to Council for Events & Festivals	(1,116,136)	(1,138,254)	(395,404)	(253,594)
Net (Cost) Revenue to Council for Dampier Community Hub	(13,178,086)	(13,284,263)	(10,813,500)	(8,589,313)
Net (Cost) Revenue to Council for Other Buildings (Leisure)	52,150	53,882	53,882	53,748
Net (Cost) Revenue to Council for Wickham Recreation Precinct	(583,502)	(793,869)	(556,820)	326,923
Net (Cost) Revenue to Council for Wickham Community Hub	612,608	490,720	(446,720)	(178,705)

<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 29 February 2016</b>				
	<b>2015/2016 Budget</b>	<b>2015/2016 Amended</b>	<b>2015/2016 Year To Date Budget</b>	<b>2015/2016 Actual To Date</b>
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) Revenue to Council for Emergency Services	(763,610)	(220,798)	(168,867)	(75,626)
Net (Cost) Revenue to Council for Ranger Services	(1,257,307)	(1,119,722)	(732,122)	(670,086)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(727,720)	(612,080)	(386,990)	(276,241)
Net (Cost) Revenue to Council for Community Safety	(225,910)	(216,672)	(171,744)	(166,376)
Net (Cost) Revenue to Council for Economic Development	(467,492)	(407,809)	(297,217)	(243,303)
Net (Cost) Revenue to Council for Camping Grounds	75,684	75,684	33,356	39,895
Net (Cost) Revenue to Council for Building Control	(451,062)	(368,397)	(228,474)	(196,275)
Net (Cost) Revenue to Council for Health Services	(1,005,815)	(1,003,425)	(651,200)	(584,120)
Net (Cost) Revenue to Council for Town Planning	(1,411,291)	(1,373,461)	(929,603)	(709,786)
Net (Cost) Revenue to Council for Strategic Planning	(1,434,044)	(574,190)	(318,037)	(211,281)
Net (Cost) Revenue to Council for Development Services	(53,600)	(53,600)	(29,400)	(27,541)
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) Revenue to Council for Depots	(1,014,524)	(1,029,103)	(1,056,407)	(748,620)
Net (Cost) Revenue to Council for Public Services Overheads	1,116,413	1,376,652	893,546	561,487
Net (Cost) Revenue to Council for Fleet & Plant	3,481	16,236	341,260	737,785
Net (Cost) Revenue to Council for Roads & Streets	(4,051,115)	(3,936,764)	(2,766,169)	(3,039,348)
Net (Cost) Revenue to Council for Parks & Gardens	(1,604,655)	(1,623,689)	(1,097,835)	(847,280)
Net (Cost) Revenue to Council for Drainage	(752,387)	(752,387)	(460,022)	(493,509)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,277,200)	(1,571,129)	(617,741)	(340,792)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(239,736)	(219,522)	(117,322)	748,397
Net (Cost) Revenue to Council for Cemeteries	(151,881)	(166,247)	(107,611)	(42,645)
Net (Cost) Revenue to Council for Public Toilets	(402,892)	(350,948)	(228,456)	(243,205)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(1,456,769)	(1,456,342)	1,650,707	(6,316)
Net (Cost) Revenue to Council for Town Beautification	(4,542,436)	(4,709,957)	(2,207,373)	(1,031,737)
Net (Cost) Revenue to Council for Bus Shelters	(127,000)	(121,505)	(121,505)	(46,055)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	0	0	3,157
Net (Cost) Revenue to Council for Works Overheads	243,867	419,528	233,477	465,030
Net (Cost) Revenue to Council for Parks & Gardens Overheads	1,023,529	1,162,646	772,568	465,310
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(284,140)	(284,140)	(284,140)	(163,076)
Net (Cost) Revenue to Council for Tech Services	(3,690,863)	(3,592,328)	(2,422,497)	(2,622,491)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(32,040)	(27,040)	(16,360)	(13,600)
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) Revenue to Council for Project Management	(53,012)	79,568	262,068	(107,693)
Net (Cost) Revenue to Council for Waste Collection	(1,247,495)	(1,110,060)	611,113	1,371,486
Net (Cost) Revenue to Council for Landfill Operations	144,600	(44,291)	(427,487)	73,793
Net (Cost) Revenue to Council for Waste Overheads	1,686,163	1,583,506	1,151,488	483,778
Net (Cost) Revenue to Council for Karratha Airport	10,069,146	10,122,238	3,595,649	6,863,834
Net (Cost) Revenue to Council for Other Airports	(6,839)	(11,938)	(5,938)	(8,524)

**9.2 LIST OF ACCOUNTS MARCH 2015**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>29 March 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made since the previous Ordinary Council Meeting.

**BACKGROUND**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

**LEVEL OF SIGNIFICANCE**

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Consistent with CF-5 Regional Price Preference Policy 53% of external payments reported for the period were made locally.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 4.d.1.5                      Ensure financial accountability  
Our Services: 4.d.1.5.2                  Ensure value for money in procurement

**RISK MANAGEMENT CONSIDERATIONS**

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$\_\_\_\_\_ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 283 to 284;
- b) EFT40628 to EFT41261 (Inclusive);
- c) Cheque Vouchers 78138 to 78153 (Inclusive);
- d) Cancelled Cheques: EFT40879, EFT41170, 78144, DD24951.1;
- e) Direct Debits: DD25099.1 to DD25155.43;
- f) Payroll Cheques \$1,484,959.17; and
- g) with the EXCEPTION OF     (as listed)

**CONCLUSION**

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$26,685,292.38 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 283 to 284;
- b) EFT40628 to EFT41261 (Inclusive);
- c) Cheque Vouchers 78138 to 78153 (Inclusive);
- d) Cancelled Cheques: EFT40879, EFT41170, 78144, DD24951.1;
- e) Direct Debits: DD25099.1 to DD25155.43; and
- f) Payroll Cheques \$1,484,959.17;

Chq/EFT	Date	Name	Description	Amount
283	03.03.2016	Dampier Community Association	Refund - Hire Bond Dampier Community Hall (#500758 16/01/2016)	250.00
284	03.03.2016	Bond Administrator	Rental Security Bond (Top Up)	357.00
EFT40628	03.03.2016	Australia Post	Postage - January 2016	2,835.03
EFT40629	03.03.2016	M Booth	Reimbursement For Food & Drinks For 20 Volunteers Attending A Fire In Karratha	142.67
EFT40630	03.03.2016	Chefmaster Australia	Stock	1,828.60
EFT40631	03.03.2016	C.Y. O'Connor College Of Tafe	HR - Registration For Dog & Cat Management And Control - M. Booth	916.96
EFT40632	03.03.2016	Staples Australia	Stationery Items - Various	520.23
EFT40633	03.03.2016	Children's Services Support Unit WA Inc - CSSU	Roebourne Advisory Group - Venue Hire For Meetings	55.00
EFT40634	03.03.2016	Dampier Community Association	Youth Week Opening Event 2016 - Dampier Hampton Oval Hire DCA - Bond 08/04/2016	250.00
EFT40635	03.03.2016	Department of Transport	Vehicle Search Fees - January 2016	140.70
EFT40636	03.03.2016	Eureka Industries Pty Ltd	Rates refund for assessment A10648	1,329.75
EFT40637	03.03.2016	GHD Pty Ltd	Karratha Water Tank Lookout - Engineering Services For Detailed Design 25% Claim to 12/02/2016	7,411.25
EFT40638	03.03.2016	Hart Sport	KLP - Sport Equipment	749.90
EFT40639	03.03.2016	Hathaways Lubricants	Parts for Plant Repairs	2,715.85
EFT40640	03.03.2016	Best Western Karratha Central Apartments	Accommodation - Local Government Service Review - 10/02/2016	243.00
EFT40641	03.03.2016	LRW'S Electrical	Parts for Plant Repairs	35.20
EFT40642	03.03.2016	Midalia Steel T/A Onesteel	Parts for Repairs	74.03
EFT40643	03.03.2016	Market Creations Pty Ltd	Advertising - Various	1,560.00
EFT40644	03.03.2016	Norwest Sand & Gravel Pty Ltd	Cossack Walk Trail - 24t Of 20mm Red Rock Gravel	4,224.00
EFT40645	03.03.2016	Ngarliyarndu Bindirri Aboriginal Corp.	Delivery of 400 Flyers in Roebourne 11/01/2016 & Welcome to Country - Australia Day 2016	1,199.00
EFT40646	03.03.2016	North West Realty	3 Murray Street - Water Usage	66.79
EFT40647	03.03.2016	Phonographic Performance Company (PPCA)	WRP - Public Performance Of Protected Sound Recordings 01/11/15 To 31/01/16	398.02
EFT40648	03.03.2016	Water2Water	KLP - Reception Kitchen Water Cooler Rental March 2016	66.00
EFT40649	03.03.2016	Perth Cadcentre	IT Software - AutoCAD Full Maint Subscription Renewal 1 Year Expires 2017	5,313.00
EFT40650	03.03.2016	Pilbara Real Estate	14 Honeyeater Corner - Water Usage	81.97
EFT40651	03.03.2016	Parry's Merchants	The Youth Shed - Cafe Stock	213.15

Chq/EFT	Date	Name	Description	Amount
EFT40652	03.03.2016	Perth Irrigation Centre	Lewandowski Park - Supply Of Irrigation Controller SDS-50E	4,743.02
EFT40653	03.03.2016	Soroptimists International Of Karratha	Grant Reference CC/08/OCT/2015 To Assist In The Cost Of Hosting 2016 International Women's Day	2,000.00
EFT40654	03.03.2016	St John Ambulance-Karratha	Provide First Aid Courses - 04/02/16	895.33
EFT40655	03.03.2016	Signswest Stick With Us Sign Studio	Upgrade Effluent Systems Signage, KLP Signage, Offroad Signage	9,765.80
EFT40656	03.03.2016	Te Wai Manufacturing	Uniforms	980.20
EFT40657	03.03.2016	TNT Express	Freight	287.24
EFT40658	03.03.2016	The Retic Shop	Stock - Retic	2,228.14
EFT40659	03.03.2016	Waterchoice	RAC - Annual Rental 5 Stage Reverse Osmosis Water Filtration System 10/02/16 - 10/02/17	715.00
EFT40660	03.03.2016	Worksense Safety & Workwear	Safety Work Boots	487.34
EFT40661	03.03.2016	Atom Supply	Purchase Of Petrol Cement Mixer, General Items for Maintenance,	4,269.90
EFT40662	03.03.2016	J Blackwood & Son Pty Limited	Stock	175.21
EFT40663	03.03.2016	A Noble & Son Ltd - WA Division	Parts for Plant Repairs	335.72
EFT40664	03.03.2016	Auslec	KLP - RCD Clipsal Powerboard	445.50
EFT40665	03.03.2016	Onyx (Aust) Pty Ltd	Incentive Prize For Annual Community Survey	75.00
EFT40666	03.03.2016	Protector Alsafe	KTA Airport - Fire Warden Training	2,064.56
EFT40667	03.03.2016	Dorma Australia Pty Ltd	Wickham Library - WT#12591 - Remove Aged Internal Control Equipment And Install New	5,813.50
EFT40668	03.03.2016	Attorney-General's Department	Kta Airport - ASIC Checks x 7	647.50
EFT40669	03.03.2016	Abberfield Industries Pty Ltd	KLP - Light Tokens	144.10
EFT40670	03.03.2016	Avdata Australia	Kta Airport - Monthly Data Reporting Fee December 2015	1,494.80
EFT40671	03.03.2016	Air Dynamics	Refund For Double Payment Of Invoice 95516 To Debtor A107	53.00
EFT40672	03.03.2016	Ausco Modular Pty Limited	Karratha Depot Portable Building Lease - Extension Of Existing Contract	1,573.88
EFT40673	03.03.2016	Airport Security Pty Ltd	Kta Airport - Printing Of ASIC's For Karratha Airport	480.00
EFT40674	03.03.2016	Atktec Pty Ltd	Kta Airport - Install UPS For ATER System	3,311.00
EFT40675	03.03.2016	APP Corporation Pty Ltd	KTA Airport - Airside Infrastructure Upgrade Consultation	1,138.50
EFT40676	03.03.2016	ROL-WA Pty Ltd T/A Allpest WA	Annual Termite Inspections	1,194.00
EFT40677	03.03.2016	Aerometrex Pty Ltd	Kta Arts And Community Precinct 3D Fly Over Development	1,430.00
EFT40678	03.03.2016	Australian Safety Engineers (WA)	KLP - Servicing And Parts For Breathing Apparatus	1,431.80
EFT40679	03.03.2016	Allround Plumbing Services Pty Ltd	7 Mile Waste - Connection / Installations in relation to Wash Down Bay	17,490.00
EFT40680	03.03.2016	BOC Limited	Regulators and Gas/Oxygen Cylinders	679.52
EFT40681	03.03.2016	Bunzl Ltd	Stock	1,796.74
EFT40682	03.03.2016	Beaurepaires	Plant Repairs	2,592.10
EFT40683	03.03.2016	BC Lock & Key	Depot - ReKey Entry Door, Roebourne Community Hall - Supply/Fit Keys, Workshop - Padlocks	326.76
EFT40684	03.03.2016	Burkeair Pty Ltd	Youth Shed & Wickham Clinic - Air conditioning Scheduled Maintenance	1,606.00
EFT40685	03.03.2016	BEST Consultants	Karratha Works Depot - Transformer Upgrade Electrical Consulting Services	440.00

Chq/EFT	Date	Name	Description	Amount
EFT40686	03.03.2016	Beacon Equipment	Stock	8.00
EFT40687	03.03.2016	Bilby 3D Pty Ltd	Kta Library - 3D Service And Parts	528.10
EFT40688	03.03.2016	Haybar Pty Ltd t/as Blanche Bar	Karratha Library - Gift Voucher For Library Lovers Day Promotion	50.00
EFT40689	03.03.2016	April Joy Butt	WRP - Bod Squad #2 Meal Plans/Cooking Class For Gym Program	700.00
EFT40690	03.03.2016	Barbaro Group Land Transport	PIRSA - Administration Support For Meetings July To November 2015	7,619.53
EFT40691	03.03.2016	BB Landscaping WA Pty Ltd	Reticulation Repairs	3,061.85
EFT40692	03.03.2016	K Booth	Reimbursement For Cards And Food For Staff Farewell	165.54
EFT40693	03.03.2016	Centurion Transport Co Pty Ltd	Freight	6,590.75
EFT40694	03.03.2016	Coates Hire Operations	Cossack Walk Trail - Ngurin Bush Tucker Trail Equipment Hire for Earth Works 04/01/16 to 22/01/16	3,623.40
EFT40695	03.03.2016	Covs Parts Pty Ltd	Parts for Plant Repairs	466.70
EFT40696	03.03.2016	Chadson Engineering Pty Ltd	Stock	697.95
EFT40697	03.03.2016	Chemform	Stock	1,830.84
EFT40698	03.03.2016	Cummins South Pacific Pty Ltd	Parts for Plant Repairs	73.85
EFT40699	03.03.2016	Cleverpatch Pty Ltd	Roebourne Library - Craft Supplies For After School And Holiday Activities	341.55
EFT40700	03.03.2016	Coral Coast Electrical	WRP - Rugby Oval Lighting Project Upgrade	5,500.00
EFT40701	03.03.2016	Corcom Investments Pty Ltd	Rates Refund For Assessment A39362	2,421.64
EFT40702	03.03.2016	Command IT Services	KLP - Installation Of New UPS In The Aquatic Room For The Public Address System	330.00
EFT40703	03.03.2016	Comtec Data Pty Ltd	7 Windgrass - Investigate And Repair TV Signal Fault, Youth Shed - Supply Battery for Alarm System, PBFC - Investigate Alarm Issue, Kta Airport - Repair Hertz Phone Line	1,299.00
EFT40704	03.03.2016	CS Legal (The Pier Group Pty Ltd t/as)	Legal Costs	7,210.10
EFT40705	03.03.2016	Donegan Enterprises Pty Ltd	Playground Maintenance	4,290.00
EFT40706	03.03.2016	Daysafe Training & Assessing	Basic Worksite Traffic Management Course	1,122.00
EFT40707	03.03.2016	Daimler Trucks Perth	Parts for Plant Repairs	351.54
EFT40708	03.03.2016	Ed Knox T/A The Design Co-Operative Ltd	Golf Course Billboard Signage	893.75
EFT40709	03.03.2016	Lisa Pearce T/A Karratha Mobile Veterinary Services	Animal Control	350.00
EFT40710	03.03.2016	Department Of Environment Regulation	Wickham Transfer Station - Annual License Fees	271.53
EFT40711	03.03.2016	Double R Equipment Repairs	Plant Repairs	31,099.56
EFT40712	03.03.2016	Dampier Party Hire	Youth Services Eastern Corridor - Hire Of A Slushy Machine And Jukebox For Xmas Cracker Party 18/12/15	500.00
EFT40713	03.03.2016	Dunnart Picture Framing	Refreshments & Entertainment - Leaving Gift For Cr J. Miller For Recognition Of Contribution As A Councillor	275.00
EFT40714	03.03.2016	E & MJ Rosher Pty Ltd	Stock	1,742.80
EFT40715	03.03.2016	Elliotts Irrigation Pty Ltd	Stock - Retic	2,890.80

Chq/EFT	Date	Name	Description	Amount
EFT40716	03.03.2016	Ezi-Hose Pty Ltd	Plant Repairs	184.04
EFT40717	03.03.2016	Elan Media Partners	Karratha Library - New Resources	215.30
EFT40718	03.03.2016	Espresso Essential WA Pty Ltd	Kta Library - Coffee Machine Consumables Cups And Machine Parts	736.83
EFT40719	03.03.2016	Events Industry Association Inc	MESS Leveraging / 2016 Membership For The Events Industry Association	400.00
EFT40720	03.03.2016	Fortesque Bus Service Pty Ltd	Youth Services - Eastern Corridor - Transport To And From The Youth Shed For Laser Tag	638.00
EFT40721	03.03.2016	Foxtel For Business	KLP - Foxtel Charges For 18/02/16 To 17/03/16	320.00
EFT40722	03.03.2016	Grace Removals Group	Staff Relocation	3,250.00
EFT40723	03.03.2016	Gym Care Commercial Fitness Specialists	KLP - 5 x Spin Bikes 1 x Rowing Machine	13,233.00
EFT40724	03.03.2016	Global Security Management (WA)	KLP - Nightly Security Patrols January 2016	5,626.50
EFT40725	03.03.2016	Prime Media Group (GWN7)	Advertising - Various	3,448.50
EFT40726	03.03.2016	Greenway Enterprises	Wickham Skate Park Upgrades - Jarrah Tree Stakes	1,372.80
EFT40727	03.03.2016	Environmental Industries	Slashing & Mowing, Cleanups, Watering, Sand & Plant Delivery, Machine Hire/Usage - Various sites	57,006.49
EFT40728	03.03.2016	Home Hardware Karratha	KLP - Size AA Alkaline Batteries For Poolside Equipment	108.24
EFT40729	03.03.2016	RCR Haden Pty Ltd	Refund For Double Payment Of Invoice 96221	252.20
EFT40730	03.03.2016	The Trustee for the Hickey Family Trust T/A Hickey Holdings WA Pty Ltd	Komatsu 2. 5 Tonne Forklift Hire 01/01/16 - 31/01/16	1,072.06
EFT40731	03.03.2016	Aaron Hopper T/A Copperwing Music	2016 Australia Day Awards Music	200.00
EFT40732	03.03.2016	Insight Callcentre Services	Overcall Fees For Month Of January 2016 - 305 Calls	1,526.53
EFT40733	03.03.2016	Iron Mountain Australia Pty Ltd	Monthly Storage Of Corporate Compliance Archives - January 2016	527.40
EFT40734	03.03.2016	Jason Signmakers	Signage - Various	638.00
EFT40735	03.03.2016	James Bennett Pty Limited	Library - New Resources	645.02
EFT40736	03.03.2016	JS Roadside Products Pty Ltd	Traffic/Street Signs - Various	18,163.00
EFT40737	03.03.2016	Jolly Good Auto Electrics	Plant Repairs	6,983.90
EFT40738	03.03.2016	Beyond Carpentry Contracting	7A Petersen - Wt#12886 Supply And Install 14m Length Poly Drain And to Storm Water, Pour Concrete And Finish, 45 Clarkson - Repairs in Ensuite, WRP - Repair Sliding Windows, Dampier Library - Install Hooks and Repair Plaster	12,389.61
EFT40739	03.03.2016	Keyspot Services	Self-Inking Stamp Colour Green Approved/Date	77.00
EFT40740	03.03.2016	Karratha Shooting Supplies	KTA Airport - Serviceability Certificates For 2 x Flare Pistols (Class H/E Firearms) For Airport ARO	260.00
EFT40741	03.03.2016	Komatsu Australia Pty Ltd	Plant Repairs	3,254.36
EFT40742	03.03.2016	Sonic HealthPlus Pty Ltd	Health & Safety - Twinrix Vaccination For R. Casey	150.70
EFT40743	03.03.2016	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	594.00
EFT40744	03.03.2016	Karratha Automotive Group - KAG	Parts for Plant Repairs	22.68
EFT40745	03.03.2016	Wesfarmers Kleenheat Gas Pty Ltd	KLP - Bulk LPG 02/02/16	433.38



Chq/EFT	Date	Name	Description	Amount
EFT40746	03.03.2016	Karratha Panel & Paint (Tunstead Family Trust T/A)	Removal of Abandoned Vehicles	1,422.00
EFT40747	03.03.2016	United Party Hire	Australia Day 2016 - Kids Activities Bucking Bull And Bouncy Castle	2,244.00
EFT40748	03.03.2016	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema - Screening Of Everest 21/11/15	330.00
EFT40749	03.03.2016	Karratha Timber & Building Supplies	KLP - General Hardware Supplies For January 2016	802.02
EFT40750	03.03.2016	Westrac Equipment Pty Ltd	Stock	1,744.07
EFT40751	03.03.2016	WA Library Supplies	Roebourne Library - 3 x Half Divider Carrel's For Public Computer	1,788.00
EFT40752	03.03.2016	Wurth Australia Pty Ltd	Stock	348.13
EFT40753	03.03.2016	Wickham Primary School P&C Association Inc	Bucks For Bags Wickham Tidy Towns 47 Bags 06/12/15	282.00
EFT40754	03.03.2016	Wickham Playgroup Inc	Bucks For Bags Donation Wickham Tidy Town 55 Bags 06/12/15	330.00
EFT40755	03.03.2016	West Pilbara Junior Football Association Inc	70% Second Instalment 2015/16 Annual Community Grant Scheme	5,852.00
EFT40756	03.03.2016	Wickham Wolves Junior Football Club	Bucks For Bags Wickham Tidy Towns 55 Bags 06/12/15	330.00
EFT40757	03.03.2016	MSS Security	Kta Airport - Screening And Security Services January 2016	251,618.05
EFT40758	03.03.2016	Land Surveys NPJS Pty Ltd	Pt Samson Bus Shelters - Above & Underground Surveys For 6 x Sites For Eastern Corridor Bus Shelters Project	6,710.00
EFT40759	03.03.2016	Lift Equipt Pty Ltd	Plant - Annual Inspection And Service Fit New Isolator And Wire New Estop	672.49
EFT40760	03.03.2016	Leethall Constructions Pty Ltd	Green The Greens - Install Signs At Karratha Gold Course	3,146.00
EFT40761	03.03.2016	MM Electrical Merchandising	Rangers Transportable Office - Reverse Cycle RAC	676.50
EFT40762	03.03.2016	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring - 01/02 To 29/02/16	1,604.58
EFT40763	03.03.2016	Marketforce	Advertising - Various	2,441.29
EFT40764	03.03.2016	NW Communications & IT Specialists	Plant Repairs	1,249.22
EFT40765	03.03.2016	Northfleet Bus Contractors	The Youth Shed - January Holiday Mayhem - Bus Hire	1,815.00
EFT40766	03.03.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15L Spring Water Refills	360.10
EFT40767	03.03.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	15L Spring Water Refills	31.05
EFT40768	03.03.2016	Neils Reticulation And Landscaping	Investigate And Repair Leaking Reticulation Pipe	206.80
EFT40769	03.03.2016	M Nikakis	Cossack Walk Trail - Reimbursement For Money Spent for Community Consults	19.02
EFT40770	03.03.2016	Ooh! Media Retail Pty Ltd	Arts & Cultural - Shopalite In Karratha Centro - Christmas Calendar Of Events	788.07
EFT40771	03.03.2016	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Stock	1,980.00
EFT40772	03.03.2016	Hanson Construction Materials - Karratha	Footpath & Kerb Maintenance - 2.2m3 Foot Path Concrete	869.00

Chq/EFT	Date	Name	Description	Amount
EFT40773	03.03.2016	The Paper Company Of Australia Pty Ltd	Stock - Paper	841.50
EFT40774	03.03.2016	Pilbara Institute	HR - Introduction Training For Safety Representatives	3,895.44
EFT40775	03.03.2016	PrintSync Norwest Business Solutions	Photocopier Charges	2,383.06
EFT40776	03.03.2016	Roebourne PCYC	Safe Space Program In Roebourne - 70% Second Payment 2015/16 Annual Community Grant Scheme	23,100.00
EFT40777	03.03.2016	Woolworths (WA) Ltd	Cossack Walk Trail - Community Consultations Catering, KLP, Youth Shed, WRP, Kta Airport - Catering for Meetings, Program Items, Café Stock	2,190.86
EFT40778	03.03.2016	WT Partnership (Aus) Pty Ltd	KTA Airport Terminal Redevelopment Project - Stage 3 Cost Management Services And Disbursements	550.00
EFT40779	03.03.2016	Wickham Wolves Football Club	Bucks For Bags Donation - 111 Bags 06/12/15 Wickham	666.00
EFT40780	03.03.2016	WT Design Studio	150 Roebourne Town Statues - Concept Design Refine & Develop Concept 5. 2	2,310.00
EFT40781	03.03.2016	J Williams	Reimbursement - Meal Allowance For Perth Meetings	107.60
EFT40782	03.03.2016	West Australian Young Readers' Book Award	Karratha Library - Poster And Bookmarks WA Young Readers Award	39.00
EFT40783	03.03.2016	Sharon Westerman	Kta Airport - Lost Ticket Fee Refund	137.00
EFT40784	03.03.2016	Repco Auto Parts	Stock	2,057.22
EFT40785	03.03.2016	Raeco	Community Development - Book guard Spine Labels And Barcode Protectors For Libraries	267.68
EFT40786	03.03.2016	Red Dot Stores	KLP - Storage Containers	39.96
EFT40787	03.03.2016	Roebourne Dingo Hire	Removal of Abandoned Vehicles	620.00
EFT40788	03.03.2016	Red Earth Flowers	Australia Day 2016 Awards - 15 X Table Centrepieces & 6 X Bouquets For Winners	480.00
EFT40789	03.03.2016	Rider Levett Bucknall WA Pty Ltd	Effluent Reuse Scheme - Fee For Quantity Surveying And Cost Management	5,588.50
EFT40790	03.03.2016	Amcap (Formerly Skipper Truck Parts)	Stock	45.03
EFT40791	03.03.2016	Statewide Bearings	Parts for Plant Repairs	149.13
EFT40792	03.03.2016	Kmart Karratha	The Youth Shed - Cafe Stock	447.47
EFT40793	03.03.2016	Decor8 Australia Pty Ltd	Staff Housing - Paint Ceiling To Kitchen/Meals Area And Door Frame To Laundry	2,211.00
EFT40794	03.03.2016	Broometown Holdings T/A Subway Karratha	KLP - Sandwich Platter For Staff Working Australia Day	154.00
EFT40795	03.03.2016	V Subramoney	Reimbursement - Allowances For Travel To Perth 03/02/16 To 05/02/16	142.80
EFT40796	03.03.2016	Site Pics	Roebourne/Wickham Community Activities - 20 Photos Of Roebourne	880.00
EFT40797	03.03.2016	Designa Sabar Pty Ltd	Kta Airport - 30 Mins Of Support To Assist With Coin Jam In Central Pay Station 27/01/16	181.50
EFT40798	03.03.2016	Seatadvisor Pty Ltd	Moonrise Cinemas - SABO Training 22 / 23 Feb 2016	850.30
EFT40799	03.03.2016	Securepay Pty Ltd	Moonrise Cinemas - Ticketing Cost February 2016	55.44
EFT40800	03.03.2016	Sony Pictures Releasing	Moonrise Cinema - Screening Of Hotel Transylvania 16/1/16	972.80
EFT40801	03.03.2016	SMC Building Pty Ltd	Wickham Skate Park Upgrade - Final Claim	11,168.77
EFT40802	03.03.2016	Soul Cafe	Marketing & Promotion - Incentive Prize For Annual Community Survey	75.00
EFT40803	03.03.2016	Survey Logic Pty Ltd	KTA Airport - Additional Information For Net Lettable Area Survey/Plan For Terminal Building	550.00
EFT40804	03.03.2016	Alice Steedman Architect	Roebourne Old Shire Office - Progress Payment 1	3,500.00

Chq/EFT	Date	Name	Description	Amount
EFT40805	03.03.2016	Sports Medicine Australia	Injury Prevention And Management Ankle And Shoulder Taping Workshop	650.00
EFT40806	03.03.2016	Telford Industries	Stock	2,006.40
EFT40807	03.03.2016	Tradelink Plumbing Supplies	Stock - Plumbing Supplies	223.08
EFT40808	03.03.2016	Tox Free (Australia) Pty Ltd	Waste Removal Fees January 2016	943.14
EFT40809	03.03.2016	State Library of WA (Office of Shared Services)	Karratha Library - Half Yearly Payment For SLWA Lost And Damaged Items	1,290.30
EFT40810	03.03.2016	Trasan Contracting	22A Shadwick - Replace And Install Hot Water System	1,276.63
EFT40811	03.03.2016	The Walt Disney Company Pty Ltd	Moonrise Cinema - Screening Of Star Wars 14/2/16	2,403.45
EFT40812	03.03.2016	Turf Whisperer	Green the Greens - Golf Course Redevelopment - Golf Course Superintendent to 21/02/16	9,641.24
EFT40813	03.03.2016	TWH Plumbing	Roebourne Pool - Replace Shower Timer Taps Shower Heads & Basin Taps & unblock drain, Roebourne Old Shire Office - Repair Drainpipe	4,816.08
EFT40814	03.03.2016	Totally Workwear	Uniforms	167.25
EFT40815	03.03.2016	Judith Rininui	Refund - ASIC Card Bond (#249069 05/06/2015)	50.00
EFT40816	03.03.2016	Tangent Nominees Pty Ltd	Refund - Rolling Verge Bond (13/03/2012 Receipt #200784)	10,000.00
EFT40817	04.03.2016	Haybar Pty Ltd t/as Blanche Bar	2016 Major Events Sponsorship Scheme - Beats In The Heat - (Council Resolution No 153322) Payment #1	123,420.00
EFT40818	10.03.2016	Telstra Corporation Ltd	Telephone Usage Charges	11,668.28
EFT40819	10.03.2016	Horizon Power	Electricity Usage Charges	229,978.52
EFT40820	10.03.2016	Water Corporation	Water Usage Charges	30,311.59
EFT40821	10.03.2016	Datacom Services (WA) Pty Ltd	City of Karratha Microsoft MPSA Subscription / License Renewal to March 2017	107,671.93
EFT40822	10.03.2016	Karratha Contracting Pty Ltd	Green The Greens - Supply & Install New Submains To Pump Shed, Main Admin Building - Install Air Con Condenser, KLP - Repairs to Water Chillers, Baynton West Oval - Repair Footpath Lighting, Kta Airport - Install SAI Oil Level Transducer on Circuit A and Weatherproof Conduit at Baggage Handling, Lathwell Park - Replace Switchboard Components, Kta Golf Course - Repair Water Line Leaks, WRF - Install Dynalite Programmed Relays	93,987.00
EFT40823	10.03.2016	Pilbara Bakeries T/A BT's Bakery	Australia Day 2016 - Bakery Supplies For Australia Day Celebrations	396.00
EFT40824	10.03.2016	Staples Australia	Stationery Items - Various	2,647.72
EFT40825	10.03.2016	Chandler Macleod	Labour Hire	13,678.72
EFT40826	10.03.2016	GHD Pty Ltd	Karratha Water Tank Lookout - Final Detailed Design - 50% Of Contract Fee	14,822.50
EFT40827	10.03.2016	Hathaways Lubricants	Parts for Plant Repairs	310.55
EFT40828	10.03.2016	Karratha Arts & Learning Centre	KLP - 2016 Term & Holiday Program Supplies and Services	435.00
EFT40829	10.03.2016	Les Mills Aerobics Australia	KLP - Contract Fees Les Mills Group Fitness Programs 01/03 To 31/03/16	2,297.57
EFT40830	10.03.2016	Market Creations Pty Ltd	Advertising - Various	1,623.60
EFT40831	10.03.2016	Martin Sparks t/as MAS Tools	Stock	328.90
EFT40832	10.03.2016	Atom Supply	Stock	1,393.86
EFT40833	10.03.2016	J Blackwood & Son Pty Limited	Stock	152.09

Chq/EFT	Date	Name	Description	Amount
EFT40834	10.03.2016	A Noble & Son Ltd - WA Division	Parts for Plant Repairs	167.86
EFT40835	10.03.2016	Australian Institute Of Management - WA (AIM)	Delivery Of Hire And Keep The Right People Workshop - 24-25/02/2016	34,391.12
EFT40836	10.03.2016	Onyx (Aust) Pty Ltd	Australia Day 2016 - Catering For Awards Breakfast	6,177.50
EFT40837	10.03.2016	Abco Products	Stock	178.60
EFT40838	10.03.2016	Apprenticeships Australia	HR - Managed Apprentice Fee - E. Burmaz	366.67
EFT40839	10.03.2016	ROL-WA Pty Ltd T/A Allpest WA	Annual Termite Inspections	1,570.00
EFT40840	10.03.2016	Armstrong Marine & Industrial Spray Painting Pty Ltd	Plant Repairs	1,672.00
EFT40841	10.03.2016	BC Lock & Key	WRP - Rekey Lighting Distribution Board, Kta Airport - 3V Battery for EKA, Padlock Stamping, Supply Deadlock	1,692.86
EFT40842	10.03.2016	Wickham Service Station	Diesel - Wickham/ Roebourne Ambulance	711.36
EFT40843	10.03.2016	Burkeair Pty Ltd	Roebourne Pool - Investigate And Repair AC Unit In Office	440.00
EFT40844	10.03.2016	Beacon Equipment	Stock	38.00
EFT40845	10.03.2016	Steven John Burgess	Various Land Matters	460.00
EFT40846	10.03.2016	Bright Electrics Pty Ltd	Wickham SES Building - Payment for Electrical Installation Works	11,394.60
EFT40847	10.03.2016	BB Landscaping WA Pty Ltd	7 Teesdale Place - Investigate And Repair Retic Faults, 22A Shadwick - Repair Retic	1,227.60
EFT40848	10.03.2016	Boyd Alexander Pty Ltd T/as Archiimage	Tank Hill - Artist Impressions 3D Rendering Of Tank Hill Lookout Structure X2	1,039.50
EFT40849	10.03.2016	Dampier Community Association	Construction Lions Park Bike Track 2015/16 Ex-Gratia	13,695.00
EFT40850	10.03.2016	B Pezzali	Reimbursement as per Employment Contract	434.84
EFT40851	10.03.2016	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Wickham Venues - Electricity Usage Charges	5,389.79
EFT40852	10.03.2016	Parry's Merchants	The Youth Shed & RAC - Cafe Stock	815.00
EFT40853	10.03.2016	St John Ambulance-Karratha	WRP - Apply First Aid Courses	1,791.00
EFT40854	10.03.2016	Signswest Stick With Us Sign Studio	40 Mile Beach - 3 x 8km Per Hour Signs Posts And Brackets	1,285.90
EFT40855	10.03.2016	TNT Express	Freight	796.49
EFT40856	10.03.2016	Thrifty Car Rental	Car Hire For J. Smith Whilst Attending Aerodrome Reporting Officer Training In Perth 30/11-04/12/15	431.41
EFT40857	10.03.2016	Visimax	Stock - Black Dog Waste Bags With Handles	1,496.50
EFT40858	10.03.2016	Centurion Transport Co Pty Ltd	Freight	969.02
EFT40859	10.03.2016	Coca-Cola Amatil (Holdings) Ltd	Youth Shed & RAC - Drinks And Coffee For Resale	745.78
EFT40860	10.03.2016	Covs Parts Pty Ltd	Stock	141.57
EFT40861	10.03.2016	Crommelins Machinery	Stock	70.35
EFT40862	10.03.2016	Command IT Services	IT - D-Link Single Mode Converter	823.02
EFT40863	10.03.2016	Comtec Data Pty Ltd	3 Teesdale Place - Investigate And Repair Television Reception	357.50
EFT40864	10.03.2016	Complete Tyre Solutions Pty Ltd	Plant Repairs	13,263.20
EFT40865	10.03.2016	Fildes Food Safety Pty Ltd	Economy Waterproof Flat Digital Thermometer	227.15
EFT40866	10.03.2016	Data#3 Limited	IT - Sophos End-user Protection Web And Mail Suite 10/02/16 To 10/02/17	14,847.57

Chq/EFT	Date	Name	Description	Amount
EFT40867	10.03.2016	D & S Wells (WA) Pty Ltd	Plant - Fit Weld In Tie Downs And Manufacture Tie Downs	1,083.50
EFT40868	10.03.2016	Lisa Pearce T/A Karratha Mobile Veterinary Services	Animal Control	929.00
EFT40869	10.03.2016	West Pilbara Cricket Association T/A Dampier Taverners Cricket Club	Australia Day 2016 - Donation For Poolside Celebrations For Backyard Cricket	200.00
EFT40870	10.03.2016	Brayden Mario Discenza T/A Mr Billiards	Youth Services - Eastern Corridor Repairs X 2 Pool Tables	1,210.00
EFT40871	10.03.2016	EnvisionWare Pty Ltd	Karratha Library - Annual Maintenance Fee	930.11
EFT40872	10.03.2016	Feel Creative Pty Ltd	KTA Airport - Design And Placement Of Website Widget Icons Back End Development UAT User Acceptance Testing	825.00
EFT40873	10.03.2016	Gas City Pest Control	Tick & Flea Spray - End Of Lease 19 Leonard Way	165.00
EFT40874	10.03.2016	Greentree Resources Pty Ltd	Cossack Gaol - Repair Split Reticulation Pipe Near Recent Repairs, WRP - Repair Pool Fencing	2,640.00
EFT40875	10.03.2016	Home Hardware Karratha	RAC - Rope (Shade Structures)	157.71
EFT40876	10.03.2016	Harvey Norman Karratha (Karrathavit Pty Ltd t/as)	Facilities - Purchase Of Commercial Urns For Pavilions And Hireable Spaces (x 10)	3,650.00
EFT40877	10.03.2016	Handy Hands Pty Ltd	7 Mile Waste - Weed Spray Fence line, 1 Cook Close - Garden Maintenance, 17 Mosher Way - Garden Maintenance	8,332.50
EFT40878	10.03.2016	The Trustee for the Hickey Family Trust T/A Hickey Holdings WA Pty Ltd	7 Mile Waste - Supply 2 X Forklift Gas Bottles To Hire Vehicle	242.06
EFT40879	10.03.2016	Paul Iskov T/A Fervor	Cancelled Cheque	0.00
EFT40880	10.03.2016	Jason Signmakers	Traffic/Street Signs And Control Equipment - Various	5,047.24
EFT40881	10.03.2016	JSS Logistics Pilbara	Drainage Maintenance - Mob 35 Tonne Excavator From Depot To Hearsons Cove Rd 08/02/16	1,947.00
EFT40882	10.03.2016	James Bennett Pty Limited	Library - New Resources	53.17
EFT40883	10.03.2016	Beyond Carpentry Contracting	18 Winyama - Repair Oven Door And Front Screen Door, RAC - Repair Office Door	1,086.14
EFT40884	10.03.2016	Karratha Veterinary Hospital	Animal Control	33.50
EFT40885	10.03.2016	Karratha Gymnastics Club	Kidsport Program - Karratha Gymnastics For D. Watters And M. Watters	600.00
EFT40886	10.03.2016	Karratha Automotive Group - KAG	Parts for Plant Repairs	126.34
EFT40887	10.03.2016	Karratha Panel & Paint (Tunstead Family Trust T/A)	Removal of Abandoned Vehicle	198.00
EFT40888	10.03.2016	Repco Auto Parts	Stock	480.23
EFT40889	10.03.2016	Roy Galvin & Co Pty Ltd	Stock - Plumbing Supplies	441.54
EFT40890	10.03.2016	Roebourne Dingo Hire	Removal of Abandoned Vehicles	440.00
EFT40891	10.03.2016	Road Specialist Australia Pty Ltd	Plant Repairs	299.20
EFT40892	10.03.2016	Kmart Karratha	Youth Services - Eastern Corridor Prizes And Supplies For Late Night Fluoro Frenzy Dance Party 27/02/16	98.00
EFT40893	10.03.2016	Decor8 Australia Pty Ltd	Cossack Caretakers Residence - Repaint Internal Walls, KLP - Repair Squash Courts	8,910.00
EFT40894	10.03.2016	Stott & Hoare	IT - WD 6TB NAS Drive	4,228.40

Chq/EFT	Date	Name	Description	Amount
EFT40895	10.03.2016	Designa Sabar Pty Ltd	Kta Airport - Preventive Maintenance Agreement 21/02 To 20/03/16	6,236.85
EFT40896	10.03.2016	Seaview Orthotics	Stock - Litter Pickers	833.80
EFT40897	10.03.2016	Scope Business Imaging	Photocopier Charges	3,454.02
EFT40898	10.03.2016	Soul Cafe	Rio/City Partnership - End Of Year Christmas Celebration Food And Beverage	1,053.00
EFT40899	10.03.2016	Tox Free (Australia) Pty Ltd	7 Mile Waste - Supply & Collection Of 4. 5m3 Front Lift Bulk Recycling Bins 31/01/16	946.00
EFT40900	10.03.2016	TWH Plumbing	Roebourne Old Shire Offices - Investigate And Repair Blocked Toilet, 5 Kwong Cl - Repair Low Water Pressure	1,160.57
EFT40901	10.03.2016	McLeods & Co Barristers And Solicitors	Legal Advice	824.21
EFT40902	10.03.2016	Links Modular Solutions	KLP - POS Software Training 17-18/11/15 - 50% Final Payment	1,650.00
EFT40903	10.03.2016	Leethall Constructions Pty Ltd	7 Mile Waste - Re-Pour Concrete Pit Base At Truck Wash	4,136.00
EFT40904	10.03.2016	R McDermott	Reimbursement - CPA Membership	495.00
EFT40905	10.03.2016	Movingco Pty Ltd	HR - Interstate Relocation to Karratha WA - 21/03/2016	750.00
EFT40906	10.03.2016	NYFL Ltd	Litter Collection - Services At Roebourne 01/01 to 31/01/16	5,214.00
EFT40907	10.03.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15L Spring Water Refills	209.85
EFT40908	10.03.2016	M Nikakis	Reimbursement - Ice For The Cossack Walk Trail Community Consultations	22.50
EFT40909	10.03.2016	Ixom Operations Pty Ltd (Orica)	KLP & RAC - 74 Days Rental / Service On 920kg Chlorine Cylinders	1,274.55
EFT40910	10.03.2016	Pilbara Motor Group - PMG	Parts for Plant Repairs	140.80
EFT40911	10.03.2016	Pilbara Institute	HE - Training For A Ramsay - Work Safely At Heights 02/02/16	681.39
EFT40912	10.03.2016	Pilbara Copy Service	Photocopier Charges	289.22
EFT40913	10.03.2016	P&G Body Builders	Parts for Plant Repairs	1,265.00
EFT40914	10.03.2016	PrintSync Norwest Business Solutions	Photocopier Charges	188.09
EFT40915	10.03.2016	Public Transport Authority Of Western Australia	Community Bus Services For The Period October - December 2015 Q2 (15/16)	34,112.05
EFT40916	10.03.2016	Pacer Legal Pty Ltd	Legal Advice	2,244.00
EFT40917	10.03.2016	Karratha Timber & Building Supplies	General Hardware Supplies For February 2016	530.22
EFT40918	10.03.2016	Brendan & Bradley Van Beek	PUPP Refund - A89428 28 Padbury Way Bulgarra	250.60
EFT40919	10.03.2016	Woolworths (WA) Ltd	Cossack Walk Trail - Community Consultations Catering, KLP, Youth Shed, WRP, Kta Airport - Catering for Meetings, Program Items, Café Stock	1,271.45
EFT40920	10.03.2016	Wormald Australia Pty Ltd	Annual Surveys - EWIS - Fire Indicator Panel Tanks Fire Hydrants Diesel Pumps - Various	4,232.90
EFT40921	10.03.2016	WA Hire And Haul	Kta Airport - Clearing Of Materials To Allow For Fence Construction	3,080.00
EFT40922	10.03.2016	Wangka Maya Pilbara Aboriginal Language Centre	Cossack Walk Trail - Audio Recordings Of Ngarluma Language For The Ngurin Bush Tucker Trail	440.00
EFT40923	10.03.2016	Yakka Pty Ltd	Uniforms	511.00
EFT40924	10.03.2016	Karratha Country Club Inc	Karratha Bowling Club - Water Usage 776kls 30/01/16 to 25/02/16 27 days	1,675.38

Chq/EFT	Date	Name	Description	Amount
EFT40925	11.03.2016	Australian Taxation Office	Payroll deductions	288,163.00
EFT40926	11.03.2016	Child Support Agency	Payroll deductions	1,147.34
EFT40927	11.03.2016	City of Karratha	Payroll deductions	997.69
EFT40928	11.03.2016	Maxxia Pty Ltd	Payroll deductions	13,504.86
EFT40929	11.03.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT40930	11.03.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT40931	11.03.2016	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT40932	11.03.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT40933	11.03.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT40934	11.03.2016	R Steinki (Mortgage Account )	Home Ownership Allowance	800.00
EFT40935	11.03.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance	1,394.17
EFT40936	11.03.2016	Australian Taxation Office	Payroll deductions	2,610.00
EFT40937	17.03.2016	BLS Industries Pty Ltd T/a Cobey Industries	Karratha Effluent Reuse Scheme - Award of RFT 23-14/15 Progress Claim #6	976,166.74
EFT40938	18.03.2016	Pindan Contracting Pty Ltd	Tambrey Pavilion - Design and Construct (As Per Resolution 153203) Progress Claim #1	79,235.44
EFT40939	17.03.2016	Telstra Corporation Ltd	Telephone Usage Charges	360.52
EFT40940	17.03.2016	Horizon Power	Electricity Usage Charges	68,274.22
EFT40941	17.03.2016	Water Corporation	Water Usage Charges	4,067.84
EFT40942	17.03.2016	Chefmaster Australia	Stock	2,324.20
EFT40943	17.03.2016	Chemsearch Australia	Stock	1,740.75
EFT40944	17.03.2016	Staples Australia	Stationery Items - Various	1,205.75
EFT40945	17.03.2016	Chandler Macleod	Labour Hire	13,938.14
EFT40946	17.03.2016	Dampier Community Association	2014/15 ACADS Dampier Sunset Movies 20/02/16	3,560.20
EFT40947	17.03.2016	Garrards Pty Ltd	Stock	119.22
EFT40948	17.03.2016	Hathaways Lubricants	Stock	4,813.60
EFT40949	17.03.2016	Karratha Amateur Swimming Club	70% Second Instalment 2015/16 Annual Community Grant Scheme - Coaching Clinic Coaching Courses And North West Open Swimming Championships	13,234.20
EFT40950	17.03.2016	Caltex Energy WA (Link Energy Pty Ltd)	Bulk Diesel	29,239.12
EFT40951	17.03.2016	Midalia Steel T/A Onesteel	Parts for Plant Repairs	150.85
EFT40952	17.03.2016	Ngarliyarndu Bindirri Aboriginal Corp.	Labourers To Remove Christmas Corflute Signage In Three Locations	259.97
EFT40953	17.03.2016	Perth Irrigation Centre	Stock - Retic	1,232.00
EFT40954	17.03.2016	St John Ambulance-Karratha	WRP - Conduct Audit Of First Aid Supplies Across Site Facilities - Feb 2016	413.40
EFT40955	17.03.2016	Signswest Stick With Us Sign Studio	Green The Greens - 6 X Single Sided Reverse Fold A Frame With Panel Applied	1,254.00
EFT40956	17.03.2016	Stihl Shop Redcliffe	Stock	288.00
EFT40957	17.03.2016	Royal Life Saving Society WA Inc	RAC - Watch Around Water Wrist Bands	1,500.80
EFT40958	17.03.2016	TNT Express	Freight	762.06
EFT40959	17.03.2016	Automotive Data Services (Red Book)	RedBook.com.au Web Fleet Master Subscription May 2016 - April 2017	1,265.00
EFT40960	17.03.2016	Truck Centre (WA) Pty Ltd	Stock - Plant Repairs	53.91
EFT40961	17.03.2016	The Retic Shop	Stock - Retic	405.87

Chq/EFT	Date	Name	Description	Amount
EFT40962	17.03.2016	Thrifty Car Rental	Youth Engagement Spring Classic - Facilitator Car Hire 11-22/11/15	785.95
EFT40963	17.03.2016	Visimax	NB13 Notebook - Small Ranger (x20)	236.00
EFT40964	17.03.2016	Wickham Community Association (Inc)	25% Upfront Payment For Wickham Men's Shed Project From 2015/16 Ex-gratia	28,187.50
EFT40965	17.03.2016	Landmark Operations Limited	Stock	851.40
EFT40966	17.03.2016	Department of Transport	Vehicle Registration - 1TDW915	25.20
EFT40967	17.03.2016	Worksense Safety & Workwear	Stock	72.86
EFT40968	17.03.2016	Atom Supply	Minor Equipment - Yamaha 2.4kva Generator Inverter, Workshop - Key Cabinet, Stock - Goggles, Granules Spillfix	4,803.20
EFT40969	17.03.2016	J Blackwood & Son Pty Limited	Stock	1,541.35
EFT40970	17.03.2016	A Noble & Son Ltd - WA Division	Parts for Plant Repairs	2,018.96
EFT40971	17.03.2016	Airservices Australia	Kta Airport - False Alarm Charge 15/09/15	558.25
EFT40972	17.03.2016	Onyx (Aust) Pty Ltd	Regional Planners Forum - Catering	224.00
EFT40973	17.03.2016	Protector Alsafe	Minor Tools - Cabinet Storage Flammable 250ltr, Kta Airport - Fire Warden Training	4,004.63
EFT40974	17.03.2016	Airport Security Pty Ltd	KTA Airport - Printing Of ASIC's	80.00
EFT40975	17.03.2016	Advam Pty Ltd	Kta Airport - Advam Support And Services February 2016	351.65
EFT40976	17.03.2016	ROL-WA Pty Ltd T/A Allpest WA	Annual Termite Inspections - Various	535.00
EFT40977	17.03.2016	Acromat Pty Ltd	WRP - Supply & Deliver Netball Post Storage Bracket & Netball Nets Chain	420.20
EFT40978	17.03.2016	Avsec Consulting Pty Limited	Kta Airport - Hosting And Technical Support March 2016 - Feb 2017	3,300.00
EFT40979	17.03.2016	ASB Marketing Pty Ltd	Mosquito Management - Medium Waterproof Pouches	9,487.50
EFT40980	17.03.2016	All Access Australasia	Library - New Resources	771.15
EFT40981	17.03.2016	Acacia Connection Pty Ltd	EAP Program - Quarterly Fee from 01/04/16 - 30/06/16	1,760.00
EFT40982	17.03.2016	Bunzl Ltd	Stock	1,455.69
EFT40983	17.03.2016	Beaurepaires	Plant Repairs	1,422.80
EFT40984	17.03.2016	BT Equipment Pty Ltd T/A Tutt Bryant Equipment	Stock	225.35
EFT40985	17.03.2016	Building Commission (Building Services Levy)	BSL Receipts - February 2016 Building Permits	2,636.25
EFT40986	17.03.2016	BP Australia Pty Ltd	Fleet Fuel - February 2016	4,369.76
EFT40987	17.03.2016	BB Landscaping WA Pty Ltd	53 Andover Way - Install Pipework With High Density Poly Drippers, 6 McRae Crt - Garden Maintenance	2,046.00
EFT40988	17.03.2016	Uniqco (WA) Pty Ltd	Fleet Management - Unifleet Monthly Fee For March 2016	4,290.00
EFT40989	17.03.2016	Karratha Timber & Building Supplies	General Hardware Supplies For February 2016	798.90
EFT40990	17.03.2016	Village Roadshow Pty Ltd	Moonrise Cinema - Box Office Fee For Hunger Games Screening	1,297.55
EFT40991	17.03.2016	Westrac Equipment Pty Ltd	Stock - Plant Repairs	1,725.45
EFT40992	17.03.2016	Woolworths (WA) Ltd	The Youth Shed, RAC - Cafe Stock, KLP - Program Supplies, Kta Library - Catering	1,022.67
EFT40993	17.03.2016	Wurth Australia Pty Ltd	Plant Repairs	866.69



Chq/EFT	Date	Name	Description	Amount
EFT40994	17.03.2016	Centurion Transport Co Pty Ltd	Freight	625.78
EFT40995	17.03.2016	Coca-Cola Amatil (Holdings) Ltd	RAC & Youth Shed - Café Stock	753.16
EFT40996	17.03.2016	Covs Parts Pty Ltd	Stock	201.11
EFT40997	17.03.2016	Chadson Engineering Pty Ltd	Stock	494.78
EFT40998	17.03.2016	Chemform	Stock	1,327.04
EFT40999	17.03.2016	Cleverpatch Pty Ltd	Library - Craft Supplies For Children And Youth Activities	232.22
EFT41000	17.03.2016	Command IT Services	KLP - Investigate And Repair Ongoing Issues To PA System In Function Room And Gymnasium	6,624.44
EFT41001	17.03.2016	CS Legal (The Pier Group Pty Ltd t/as)	Legal Costs	8,249.54
EFT41002	17.03.2016	Lisa Pearce T/A Karratha Mobile Veterinary Services	Animal Control	250.00
EFT41003	17.03.2016	Double R Equipment Repairs	Plant Repairs	1,819.46
EFT41004	17.03.2016	Ensystex Australasia Pty Ltd	Stock	319.35
EFT41005	17.03.2016	Empowering People In Communities (EPIC) Inc	Refund For Overpayment Of Invoice 98494	50.98
EFT41006	17.03.2016	Exotic Athletica	WRP - Uniforms	943.58
EFT41007	17.03.2016	Global Security Management (WA)	Alarm Monitoring Mobile Security Patrol February 2016	6,380.00
EFT41008	17.03.2016	Home Hardware Karratha	General Hardware Supplies For February 2016	334.87
EFT41009	17.03.2016	The Honda Shop	Stock - Plant Repairs	56.27
EFT41010	17.03.2016	Harvey Norman Karratha (Karrathavit Pty Ltd t/as)	IT - Microsoft Mobile 4000 Mouse	96.00
EFT41011	17.03.2016	Handy Hands Pty Ltd	7 Mile Waste - Supplied Seed And Sand To Be Spread Using Tractor To 2 Hectare Area	1,705.00
EFT41012	17.03.2016	Jolly Good Auto Electrics	Plant Repairs	1,847.31
EFT41013	17.03.2016	Beyond Carpentry Contracting	Kta Depot - Relocate Kitchen From Donga To Upstairs Offices, Roebourne Library - Repair Wall, Wickham Amenities - Assemble Tables, Wickham Community Hall -Touch up Painting	3,579.18
EFT41014	17.03.2016	Karratha Smash Repairs	Insurance Excess Payable - Windscreen Replacement	495.00
EFT41015	17.03.2016	Keyspot Services	7 Mile Waste - Spare Keys For Ops Supervisor Key Cabinet	30.00
EFT41016	17.03.2016	Karratha Veterinary Hospital	Animal Control	100.50
EFT41017	17.03.2016	Karratha Contracting Pty Ltd	Kta Main Admin Building - Install New Power Supply, WRF Oval - Repair Bermad Valve, PBFC - Drill Holes for Manholes & Repair Air Con and Install new filters,	13,033.16
EFT41018	17.03.2016	Komatsu Australia Pty Ltd	Stock	84.36
EFT41019	17.03.2016	Karratha Panel & Paint (Tunstead Family Trust T/A)	Removal Of Abandoned Vehicles	594.00
EFT41020	17.03.2016	KSCE Pty Ltd	Green The Greens - 2 X Sign Footing Design And Details	550.00
EFT41021	17.03.2016	McLeods & Co Barristers And Solicitors	Legal Advice	187.00

Chq/EFT	Date	Name	Description	Amount
EFT41022	17.03.2016	Western Australian Land Authority (Landcorp)	Refund For Duplicate Payment For Building Application 160026 & Planning Application S24497	887.30
EFT41023	17.03.2016	Lift Equipt Pty Ltd	Supply And Fit Radio Remote Controller And Receivers	7,596.00
EFT41024	17.03.2016	Modern Teaching Aids Pty Ltd ( MTA )	WRP - 4 x Craft Tables For Play Program	370.59
EFT41025	17.03.2016	MAK Industrial Water Solutions Pty Ltd	KTA Airport - Strip Spare Ultra Filtration Pump And Install Shaft In Existing UF Pump	7,683.50
EFT41026	17.03.2016	Redwave Media Ltd	Advertising - Various	1,980.00
EFT41027	17.03.2016	Ngarluma & Yindjibarndi Foundation Ltd (NYFL)	Cossack Grounds Maintenance - Assorted Plants For Cossack	800.00
EFT41028	17.03.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15L Spring Water Refills	254.55
EFT41029	17.03.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	15L Spring Water Refills	16.15
EFT41030	17.03.2016	North West Waste Alliance	Street Sweeping Services For March 2016	44,211.70
EFT41031	17.03.2016	Northwest Isuzu Ute	Plant - Purchase 2015 Subaru Forester	35,393.85
EFT41032	17.03.2016	Ixom Operations Pty Ltd (Orica)	Gap Ridge Waste Water Treatment Plant - 920kg Chlorine Cylinder	4,809.20
EFT41033	17.03.2016	Peerless Jal Pty Ltd	Stock	249.35
EFT41034	17.03.2016	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Town Street Maintenance - 2 X 1000ltr Pods Of Emulsion	2,860.00
EFT41035	17.03.2016	Pilbara Distributors	Re-stock 20 Cartons Of Bottled Water	368.83
EFT41036	17.03.2016	Pilbara Motor Group - PMG	Parts for Plant Repairs	286.94
EFT41037	17.03.2016	Pilbara Copy Service	Photocopier Charges	329.74
EFT41038	17.03.2016	Peter Dhu - Public Speaking Events	Facilitation Of Winning Presentations Workshop - 4 March 2016	2,750.00
EFT41039	17.03.2016	Paramount Pictures Australia	Moonrise Cinema - Screening Of Daddy's Home	531.65
EFT41040	17.03.2016	PrintSync Norwest Business Solutions	Photocopier Charges	26.19
EFT41041	17.03.2016	Point Parking Pty Ltd	Kta Airport - Carpark Management & Monitoring Fees February 2016	4,405.83
EFT41042	17.03.2016	Pilbara Ice Machines WA Pty Ltd	Refund - Double Payment Of Invoice 98374	78.30
EFT41043	17.03.2016	Print Ideas Pty Ltd T/A Art Guide Australia	Cossack Art Awards 2016 - Advertising In Art Guide Australia	1,760.00
EFT41044	17.03.2016	Roebourne PCYC	Seniors Christmas Party 11/12/15 - Hire Of PCYC	171.60
EFT41045	17.03.2016	WA Billboards	Kta Airport - Monthly Charges For FIDs System February 2016	2,345.75
EFT41046	17.03.2016	West-Sure Group	Kta Airport - Car Parking Revenue Bank Deposit for February 2016	301.00
EFT41047	17.03.2016	Yakka Pty Ltd	Uniforms	1,263.79
EFT41048	17.03.2016	Zipform Pty Ltd	Rates - Instalment Notices Base Stock	792.00
EFT41049	17.03.2016	Repco Auto Parts	Stock - Filters	34.10
EFT41050	17.03.2016	Roebourne Dingo Hire	Removal Of Abandoned Vehicles	220.00
EFT41051	17.03.2016	Amcap (Formerly Skipper Truck Parts)	Stock - Plant Repairs	134.82
EFT41052	17.03.2016	Statewide Bearings	Plant Repairs	297.77
EFT41053	17.03.2016	Kmart Karratha	KLP - Panadol For First Aid Stations	28.00
EFT41054	17.03.2016	Decor8 Australia Pty Ltd	4 Mcrae Court - Full Internal Repaint	7,700.00

Chq/EFT	Date	Name	Description	Amount
EFT41055	17.03.2016	Shire Of Wyndham-East Kimberley	Certification Services Of Building Plans & Issue of BA3 Cert Of Design Compliance - Cert No Ck010-101935	179.88
EFT41056	17.03.2016	G Shoemark	Reimbursement - as per Employment Contract	100.00
EFT41057	17.03.2016	Seatadvisor Pty Ltd	Moonrise Cinema - Seat Advisor & Ticket Sale Fees For Feb 2016	646.80
EFT41058	17.03.2016	Securepay Pty Ltd	Moonrise Cinema - Ticketing Cost Feb - June 2016	120.12
EFT41059	17.03.2016	Scope Business Imaging	Photocopier Charges	1,930.68
EFT41060	17.03.2016	Smiths Detection (Australia) Pty Ltd	Kta Airport - Consumables For Lonscan 500DT 6822254 - A Sampling Swabs (200/set)	1,270.50
EFT41061	17.03.2016	Supercivil Pty Ltd	KTA Airport - Airside Pavement Repairs	13,913.57
EFT41062	17.03.2016	State Library Of Queensland	Kta Library - SRC Summer Reading Club Merch 2015-2016	29.15
EFT41063	17.03.2016	Alice Steedman Architect	Roebourne Old Shire Office - Design For Universal Access Upgrade	1,947.00
EFT41064	17.03.2016	Slavin Architects Pty Ltd	RFT 11-15/16 Design of Karratha Works Depot-Office Building Expansion Stage 1	14,252.25
EFT41065	17.03.2016	Trasan Contracting	22A Shadwick - Electrical Works Associated With Installation Of Hot Water System - WT#13011	626.33
EFT41066	17.03.2016	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema - Box Office Fee For Snoopy And Charlie Brown - Feb 2016	1,066.81
EFT41067	17.03.2016	The Ranges Karratha	Kta Airport - For AMS Audit 03-05/03/16 K. Thomas & W. Grace	820.00
EFT41068	17.03.2016	TenderLink.com	Advertising - Tenders	495.00
EFT41069	17.03.2016	Trisleys Hydraulic Services Pty Ltd	KLP - Minor Service Of Plant Room And Chlorination System	4,195.40
EFT41070	17.03.2016	Tubal Pty Ltd	Enrolment Fee for Future Skills WA Traineeship - BSB40507 Cert IV Business Administration	1,297.80
EFT41071	17.03.2016	TWH Plumbing	Cossack Caretakers - Supply And Install Davey Pump - Install Strainers On The Inlet Feed, Depot Workshop - Relocate Zip HWS, Tambrey Toilets - Repair Urinal	5,000.24
EFT41072	17.03.2016	Thom Contracting	Community Bus Project - Bus Stop Installation 21 Units In Both Dampier And Karratha	9,089.14
EFT41073	17.03.2016	The Business Centre Pilbara	Refund - For Incorrect Charges On Invoice 97120	260.00
EFT41074	18.03.2016	Karratha First National Real Estate	Lease Paid	4,236.61
EFT41075	18.03.2016	North West Realty	Lease Paid	1,685.70
EFT41076	18.03.2016	Pilbara Real Estate	Lease Paid	5,214.29
EFT41077	18.03.2016	Ray White Real Estate	Lease Paid	3,476.19
EFT41078	18.03.2016	Finbar Karratha Pty Ltd	Lease Paid	2,166.67
EFT41079	18.03.2016	Red Dog Festival Pty Ltd	2015/16 MESS Sponsorship - 2016 Red Dog Festival Relay - Payment #2	49,136.00
EFT41080	21.03.2016	Australian Taxation Office	BAS - February 2016	128,223.00
EFT41081	23.03.2016	Department Of Fire And Emergency Services (ESL Payments)	2015/16 Emergency Services Levy - 3rd Qtr Contribution	550,513.69
EFT41082	24.03.2016	Staples Australia	Stationery Items - Various	600.28
EFT41083	24.03.2016	Chandler Macleod	Labour Hire	13,678.72
EFT41084	24.03.2016	Dampier Community Association	Dampier Citizen For The Year - Approved ACADS Activity For 2015/2016 And Remainder Of 2013/2014 Funding Including 10% Administration.	4,423.23
EFT41085	24.03.2016	Department of Transport	Vehicle Search Fees For Infringements	77.05

Chq/EFT	Date	Name	Description	Amount
EFT41086	24.03.2016	Blue Hat Cleaning Services T/A Damel Cleaning Services	Cossack Caretakers - Domestic Vacate Deep Clean	1,430.00
EFT41087	24.03.2016	Hathaways Lubricants	Stock	652.38
EFT41088	24.03.2016	Juluwarlu Group Aboriginal Corporation	2014/15 Annual Community Grant Scheme - Roebourne Mothering 26 Minute Documentary Film Project - Second Instalment 70%	11,000.00
EFT41089	24.03.2016	Karratha Earthmoving & Sand Supplies	Green The Greens - Supply Of Pipeline Backfill Screened Sand	13,624.20
EFT41090	24.03.2016	Best Western Karratha Central Apartments	HR - Facilitator Accommodation - Various	1,227.00
EFT41091	24.03.2016	Lil's Retravision Karratha	Kta Main Admin - Supply And Deliver Fridge Freezer	1,250.00
EFT41092	24.03.2016	Tyrepower Karratha / North West 4WD (MAC Tyres Pty Ltd)	Plant Repairs	807.40
EFT41093	24.03.2016	Point Samson Community Association Inc	Kids Art Award - Competition And Awards Hosted By Point Samson Community Association 2015/16 ACADS	5,500.00
EFT41094	24.03.2016	Water2Water	KLP - Monthly Rental Charge For Reception Kitchen Water Cooler April 2016	66.00
EFT41095	24.03.2016	Parry's Merchants	Youth Shed & RAC - Cafe Stock	675.40
EFT41096	24.03.2016	Poinciana Nursery	Mosquito Management - Bags Of Poultry Mix	96.00
EFT41097	24.03.2016	St John Ambulance-Karratha	HR - Provide First Aid Course	199.00
EFT41098	24.03.2016	SAI Global Ltd	Australian Standards	4,641.94
EFT41099	24.03.2016	Sealanes	Corporate Services - Kitchen Supplies - March 2016	474.98
EFT41100	24.03.2016	Stihl Shop Redcliffe	Stock	33.60
EFT41101	24.03.2016	Te Wai Manufacturing	Uniforms	160.50
EFT41102	24.03.2016	Royal Life Saving Society WA Inc	KLP - Boxes Of WAW Wrist Bands	1,380.00
EFT41103	24.03.2016	TNT Express	Freight	339.70
EFT41104	24.03.2016	The Retic Shop	Stock - Retic	333.33
EFT41105	24.03.2016	Thrifty Car Rental	WRP - Car Hire For A Whettters Contractor To Cricket Net Maintenance	315.49
EFT41106	24.03.2016	Wickham Community Association (Inc)	15/16 Roebourne ACADS - 2016 Roebourne ANZAC Day Event - 25% Upfront Payment	1,650.00
EFT41107	24.03.2016	Landmark Operations Limited	Mosquito Management - Silvan 16L Rechargeable Knapsack Sprayers 12V	370.00
EFT41108	24.03.2016	C Watts	Reimbursement as per Employment Contract	153.29
EFT41109	24.03.2016	Garry Bailey	Sitting Fee - March 2016	2,791.67
EFT41110	24.03.2016	John Lally	Sitting Fee - March 2016	4,562.50
EFT41111	24.03.2016	Evette Smeathers	Sitting Fee - March 2016	2,791.67
EFT41112	24.03.2016	Fiona White-Hartig	Sitting Fee - March 2016	2,741.67
EFT41113	24.03.2016	Margaret Bertling	Sitting Fee - March 2016	2,791.67
EFT41114	24.03.2016	Grant Cucel	Sitting Fee - March 2016	2,791.67
EFT41115	24.03.2016	Geoffrey Harris	Sitting Fee - March 2016	2,791.67
EFT41116	24.03.2016	Peter Long	Sitting Fee - March 2016	11,125.00
EFT41117	24.03.2016	Bart Parsons	Sitting Fee - March 2016	2,791.67
EFT41118	24.03.2016	Daniel Scott	Sitting Fee - March 2016	2,791.67
EFT41119	24.03.2016	Robin Vandenberg	Sitting Fee - March 2016	2,791.67
EFT41120	23.03.2016	Red Dog Festival Pty Ltd	2016 Red Dog Festival Relay - 33% Upon Receipt Of Documentation Validating Major Outlays	64,069.50
EFT41121	23.03.2016	Supercivil Pty Ltd	Kta Airport - 176 L/M Of Kerbing Various Profiles Removal & Disposal Of Existing Kerb. Hardstand/Base Prep. Install New Kerb To Various Profiles. Backfill Behind Kerb And Blend As Per Quote 11. 12. 00	55,703.82

Chq/EFT	Date	Name	Description	Amount
EFT41122	24.03.2016	Worksense Safety & Workwear	Safety Work Boots - Various, Uniforms	1,488.15
EFT41123	24.03.2016	Atom Supply	Karratha Golf Course Redevelopment - Survey Supplies For Civil Work, & Various Stock	343.71
EFT41124	24.03.2016	J Blackwood & Son Pty Limited	Stock, Work boots, Hand Tools	1,054.80
EFT41125	24.03.2016	Auslec	KLP - Replacement Light Globes And Led Strip Lighting	167.93
EFT41126	24.03.2016	Protector Alsafe	RAC - Assorted Protective Equipment Safety Glasses Gloves Aprons Dust Masks Protective Face Shield PVC Gloves	362.93
EFT41127	24.03.2016	Attorney-General's Department	Kta Airport - 13 x ASIC Auscheck Applications	1,202.50
EFT41128	24.03.2016	Aflex Technology (NZ) Ltd	RAC - Octo Obstacle CP-118-00	17,400.90
EFT41129	24.03.2016	Avdata Australia	KTA Airport - Monthly Data Reporting Fee - January 2016	871.68
EFT41130	24.03.2016	Air Dynamics	2 Mcrae - Additional Works Required On Lounge room Ac Unit	264.00
EFT41131	24.03.2016	Ausco Modular Pty Limited	Karratha Depot - Portable Building Lease - Extension Of Existing Contract	1,573.88
EFT41132	24.03.2016	ROL-WA Pty Ltd T/A Allpest WA	Annual Termite Inspections	395.00
EFT41133	24.03.2016	Ashdown-Ingram	Plant Repairs	451.00
EFT41134	24.03.2016	BOC Limited	KLP - Bottle Of Medical Grade Oxygen - Size C For First Aid	147.91
EFT41135	24.03.2016	BC Lock & Key	WRP - Supply Padlocks/ Keys For Gates & Tennis/Cricket Courts, Wickham Library - Repair Side door Lock, 17 Mosher Way - Install Deadlock, 6 McRae Court - Install Deadlock	1,415.52
EFT41136	24.03.2016	Burkeair Pty Ltd	Main Admin Bldg - Supply And Install New Daiken 5kw Unit, Roebourne Pool Office - Install Air Con, Wickham Community Hall - Regas AC Unit, Dampier Community Hub - Investigate Air Flow, Kta Main Admin - Repair Front Reception AC	18,457.44
EFT41137	24.03.2016	BT Equipment Pty Ltd T/A Tutt Bryant Equipment	Stock	330.00
EFT41138	24.03.2016	Best Price Pool Equipment	Supply And Deliver Zodiac G2 Pool Cleaners - 50%	434.00
EFT41139	24.03.2016	James Bogdanov	Rates Refund For Assessment A88197	5,004.86
EFT41140	24.03.2016	Karratha Timber & Building Supplies	General Hardware Supplies For February 2016	1,516.07
EFT41141	24.03.2016	Venturex Resources Limited	Rates Refund For Assessment A78078	760.43
EFT41142	24.03.2016	Woolworths (WA) Ltd	Youth Shed & RAC - Cafe Stock, Program Supplies, Catering for Meetings	2,271.44
EFT41143	24.03.2016	Wormald Australia Pty Ltd	KTA Airport - Supply And Install 12v 55AH Batteries For Diesel Pump, KLP - Repair Storz Connection, and Fire Safety Repairs and Replace Extinguishers	6,381.10
EFT41144	24.03.2016	West Australian Newspapers Limited	Advertising - Various	1,715.80
EFT41145	24.03.2016	Water Infrastructure Science and Engineering P/L	KTA Airport - Preparation Of DER License L8773/2013 Annual Environmental Report	12,636.25
EFT41146	24.03.2016	Wangka Maya Pilbara Aboriginal Language Centre	Kta Library - Indigenous Language Resources For Wickham And Roebourne Libraries	357.50

Chq/EFT	Date	Name	Description	Amount
EFT41147	24.03.2016	WebFM Pty Ltd	KTA Airport Terminal Expansion Project - Draft Cut Of Project Operational & Maintenance Manuals	165.00
EFT41148	24.03.2016	WA Country Health Service - Pilbara (WACHS)	Refund - Double Payment Of Debtors Invoice 98922	37.77
EFT41149	24.03.2016	Yakka Pty Ltd	Uniforms	2,826.55
EFT41150	24.03.2016	Centurion Transport Co Pty Ltd	Freight	85.75
EFT41151	24.03.2016	Challenge Chemicals Australia	Stock	297.00
EFT41152	24.03.2016	Coates Hire Operations	Shoulder Grading - Hire 13tonne Smooth Drum Roller From 11/02/2016 To 11/03/2016	4,225.98
EFT41153	24.03.2016	Coca-Cola Amatil (Holdings) Ltd	The Youth Shed & RAC - Cafe Drinks And Coffee	1,807.73
EFT41154	24.03.2016	Covs Parts Pty Ltd	Stock	1,503.17
EFT41155	24.03.2016	Chemform	Stock	412.94
EFT41156	24.03.2016	Cleverpatch Pty Ltd	Kta Library - Craft Resources For July School Holiday Activities For All Libraries	885.46
EFT41157	24.03.2016	Coral Coast Electrical	Wickham Rugby Oval Sports Lighting Precinct - Tender Variation 03 - Relocation Of Scoreboard And Electrical Connections	22,262.10
EFT41158	24.03.2016	Command IT Services	Computer Network - Microsene MS652119PM-13 Port Modular Industrial Gigabit Ethernet Switch & 48 V DC Industrial Power Supplies	5,480.64
EFT41159	24.03.2016	Richard Chamberlain	Green The Greens - Fees For Design Consulting Throughout Construction Stage 1 - Implementation	6,295.31
EFT41160	24.03.2016	Comtec Data Pty Ltd	Kta Airport - Cabling Adds/Moves/Changes Materials And Services For Rectifications At Departure Gates,	2,569.38
EFT41161	24.03.2016	Clark Tiling Services T/A Choices Flooring	4 Mcrae Court - Dispose Of Existing Vinyl Tiles & Carpet / Install New Tiles And Carpet	15,477.50
EFT41162	24.03.2016	D & S Wells (WA) Pty Ltd	Plant - Fabricate Drum Holders To Trailer And Repair Tyre Carrier	1,658.80
EFT41163	24.03.2016	Donald Cant Watts Corke (WA) Pty Ltd	Dampier Community Hub - Quantity Surveyor Services August 2016	6,702.15
EFT41164	24.03.2016	Double R Equipment Repairs	Plant Repairs	16,588.60
EFT41165	24.03.2016	Dampier Party Hire	Youth Services - Eastern Corridor Jukebox And Photobooth For Fluoro Frenzy Dance Party 27/02/16	500.00
EFT41166	24.03.2016	Dalts Electrical	Roebourne Old Shire Office - Investigate And Repair Tripping Power, Dalgety House - Repair Power Tripping	955.93
EFT41167	24.03.2016	E & MJ Rosher Pty Ltd	Stock	1,069.00
EFT41168	24.03.2016	Elliotts Irrigation Pty Ltd	Stock - Retic	2,890.80
EFT41169	24.03.2016	Environmental Industries	Apex Park - Station 2 Stuck On Found And Repaired	1,820.00
EFT41170	24.03.2016	Ezi-Hose Pty Ltd	Cancelled Cheque	0.00
EFT41171	24.03.2016	Emergency Media Pty Ltd	Moonrise Cinema - Advertising APFA Autumn 2016	654.50
EFT41172	24.03.2016	E & CC Consulting	Pt Samson Bus Shelters - Design Of Eastern Corridor Bus Shelters	13,904.00
EFT41173	24.03.2016	Travis Elsdon	Rates Refund For Assessment A90453	1,220.60
EFT41174	24.03.2016	Farinosi & Sons Pty Ltd	Roebourne Advisory Group - Ieramagadu Advisory Group Equipment	768.20
EFT41175	24.03.2016	Fire And Safety WA	Clothing & Accessories - ADA Coat Wildlands	216.53
EFT41176	24.03.2016	Feel Creative Pty Ltd	Cossack Art Awards - Generated Private Key And CSR And Installed Go Daddy Issued SSL Certificate For Cossack Art Awards Website	88.00

Chq/EFT	Date	Name	Description	Amount
EFT41177	24.03.2016	FE Technologies Pty Ltd	Kta Library - Purchase Of RFID Tags	1,177.00
EFT41178	24.03.2016	Prime Media Group (GWN7)	Advertising - Various	1,445.40
EFT41179	24.03.2016	Repco Auto Parts	Stock	1,467.46
EFT41180	24.03.2016	Red Dot Stores	The Youth Shed - Masked Ball Masks	68.87
EFT41181	24.03.2016	Roebourne Dingo Hire	Removal Of Abandoned Vehicles	1,880.00
EFT41182	24.03.2016	Rocketman Distributors Pty Ltd	Kta Airport - Implementation And Training Of CAPA Launcher And Rocket Packs	16,817.02
EFT41183	24.03.2016	Amcap (Formerly Skipper Truck Parts)	Stock - Filters	260.96
EFT41184	24.03.2016	Statewide Bearings	Plant Repairs	16.02
EFT41185	24.03.2016	Kmart Karratha	The Youth Shed - Socks, The Basement - Replacement Board games, KLP - Ping Pong Balls, Drop In Space Activity Supplies	480.50
EFT41186	24.03.2016	Sigma Chemicals	Stock	902.00
EFT41187	24.03.2016	Solcomm Pty Ltd	Feasibility Study Report And Costing Proposal On How To Best Connect The Dampier Community Hub Facility To The Existing Networks	990.00
EFT41188	24.03.2016	Skipper Transport Parts (formerly Covs)	Parts for Plant Repairs	51.04
EFT41189	24.03.2016	Zora Singh	Rates Refund For Assessment A88509	2,686.88
EFT41190	24.03.2016	Tox Free (Australia) Pty Ltd	7 Mile Waste - Supply & Collection Of 4. 5m3 Front Lift Bulk Recycling Bins 29/02/16	1,661.31
EFT41191	24.03.2016	Trasan Contracting	20A Shadwick - Refurbishment Of Bathroom Laundry Toilet	26,304.28
EFT41192	24.03.2016	Turf Guru Landscapes	9 Boyd Close - Rubbish Removal / Clean Up Of Front And Rear Yard (Non-Compliant Unsightly Property)	440.00
EFT41193	24.03.2016	TenderLink.com	Advertising - Tenders	165.00
EFT41194	24.03.2016	Turf Whisperer	Golf Course Superintendent - Golf Course Redevelopment - Wages 22/02/16 To 06/03/16	10,485.65
EFT41195	24.03.2016	TWH Plumbing	Cossack Caretakers Maintenance - Check Plumbing Throughout Accommodation And Repair As Necessary, Depot - Unblock Drains, Wickham Library - Repair Leak in Mechanical Locker	5,660.83
EFT41196	24.03.2016	The Interpretive Design Company	Ngurin Bush tucker Trail - Concept Designs Interpretative Writing - 25% For First Draft	2,799.50
EFT41197	24.03.2016	McLeods & Co Barristers And Solicitors	Legal Advice	3,298.16
EFT41198	24.03.2016	Landgate	Gross Rental Valuations - 16/01 To 12/02/16	335.28
EFT41199	24.03.2016	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Analysis Report For July To December 2015 - Positioning Across Major Perth And National Media	8,232.76
EFT41200	24.03.2016	Manning Pavement Services Pty Ltd T/A Karratha Asphalt	Town Street Maintenance - 4 x Tonne Cold Mix	814.00
EFT41201	24.03.2016	C Meehan	Reimbursement For Meals And Expenses For Training In Perth	157.63
EFT41202	24.03.2016	Marketforce	Advertising - Various	4,862.78
EFT41203	24.03.2016	MAK Industrial Water Solutions Pty Ltd	KTA Airport - Complete Overhaul And Replace Shaft For Ultra Filtration Pump	10,587.04
EFT41204	24.03.2016	North West Tree Services	Tree & Shrub Pruning - Pruning Of Large Trees Located On Warambie Rd And Sharpe Ave	5,689.20
EFT41205	24.03.2016	Norwest Craft Supplies	The Youth Shed - Masked Ball Mask Creations Craft Supplies	194.68
EFT41206	24.03.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15L Spring Water Refills	434.60

Chq/EFT	Date	Name	Description	Amount
EFT41207	24.03.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	15L Spring Water Refills	16.15
EFT41208	24.03.2016	Neverfail Springwater Pty Ltd - Front Reception	15L Spring Water Refills	31.05
EFT41209	24.03.2016	North West Waste Alliance	Street Sweeping - January Premium Footpath Washing And Scrubbing Town Centre Area	19,014.19
EFT41210	24.03.2016	Nielsen Liquid Waste Services Pty Ltd	Dampier Pavilion - Empty Septic x 2, KLP - Grease Traps,	1,879.00
EFT41211	24.03.2016	NGIS Australia Pty Ltd	GIS Coaching	7,645.00
EFT41212	24.03.2016	Ixom Operations Pty Ltd (Orica)	Gap Ridge Waste Water Plant - 920kg Chlorine Cylinders, Other Various Locations	3,890.92
EFT41213	24.03.2016	Peerless Jal Pty Ltd	Stock	124.67
EFT41214	24.03.2016	Pilbara Institute	Moonrise Cinema - Venue Booking Feb 2016	1,060.00
EFT41215	24.03.2016	Pilbara Water & Gas	Cossack - Replace (Refill) 4 X 45 Kilo Gas Cylinders At Cossack Accommodation	600.00
EFT41216	24.03.2016	Pilbara Multicultural Association Incorporated	Grant Reference CC/07/OCT/2015 To Support The Hosting Of Annual Taste Of Harmony In The Community	4,500.00
EFT41217	24.03.2016	Pacer Legal Pty Ltd	Legal Advice	500.00
EFT41218	24.03.2016	Pilbara Population Health Service	Refund - Double Payment Of Debtors Invoice 98289	30.73
EFT41219	24.03.2016	Home Hardware Karratha	WRP - Furniture Trolley 3 X Wheel Rotating Axle For Wickham Hall	714.82
EFT41220	24.03.2016	Handy Hands Pty Ltd	Cossack - Assorted Plants	747.00
EFT41221	24.03.2016	Horizon Power	Pt Samson Beautification - Relocation Of Streetlight At Public Amenity Structure Miller Close Pt Samson	11,134.07
EFT41222	24.03.2016	S Holden	Reimbursement - Trimester 3 2015 Commercial & Corporations Law	2,594.00
EFT41223	24.03.2016	The Trustee for the Hickey Family Trust T/A Hickey Holdings WA Pty Ltd	7 Mile Waste - Komatsu 2. 5 Tonne Forklift Hire 01/02/16 To 29/02/16	1,001.88
EFT41224	24.03.2016	Hydrogold Pty Ltd (The Pryor Family Trust Trading As)	Karratha Golf Club - Irrigation Consultancy To 08/03/16	5,223.61
EFT41225	24.03.2016	Pim James Huisman	Rates Refund For Assessment A30164	4,278.99
EFT41226	24.03.2016	Information Services and Technology Pty Ltd	HR - Conduct Mosaic Training	3,475.60
EFT41227	24.03.2016	Iron Mountain Australia Pty Ltd	Monthly Storage Of Archives - February 2015	947.47
EFT41228	24.03.2016	Qube Logistics (Aust) Pty Ltd	Gap Ridge Waste Plant - Transport 1 X 920kg Chlorine Gas Cylinder From Ixom To The Gap Ridge	4,954.13
EFT41229	24.03.2016	Isubscribe Pty Ltd	Kta Library - Magazine Renewals (Various)	2,595.77
EFT41230	24.03.2016	Paul Iskov T/A Fervor	2016 Major Events Sponsorship Scheme - Fervor Dinner Series	18,150.00
EFT41231	24.03.2016	Jason Signmakers	Signage - Camping, Road Train Assembly Area Signs And Brackets	2,826.01
EFT41232	24.03.2016	James Bennett Pty Limited	Library - New Resources	479.96
EFT41233	24.03.2016	Jolly Good Auto Electrics	Plant Repairs	12,148.35
EFT41234	24.03.2016	Beyond Carpentry Contracting	2 Cook Close - Remove Old Rusty Rafter Brackets And Replace With New, Remove Roof Sheeting and Replace, PBFC - Install 7 Manholes	12,338.48



Chq/EFT	Date	Name	Description	Amount
EFT41235	24.03.2016	Karratha Glass Service	WRP - Supply & Install Reglaze Sliding Door Panels With Safety Glass/ Sound Reducing Glass In Gym Office	4,994.00
EFT41236	24.03.2016	Karratha Smash Repairs	Plant Repairs	1,095.00
EFT41237	24.03.2016	Karratha Veterinary Hospital	Animal Control	33.50
EFT41238	24.03.2016	Karratha Contracting Pty Ltd	KLP - Supply/Replace Failed Emergency Exit Lights, KLP - Install New Pressure Pump for Retic	9,563.85
EFT41239	24.03.2016	Komatsu Australia Pty Ltd	Plant Repairs	2,420.38
EFT41240	24.03.2016	Karratha Self Storage	Records Management Project - Monthly Storage Fee	450.00
EFT41241	24.03.2016	Karratha Newsagency - KLP Account	KLP - Fitness Magazine Subscriptions 02/02/16 To 18/02/16	93.38
EFT41242	24.03.2016	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	220.00
EFT41243	24.03.2016	Karratha Panel & Paint (Tunstead Family Trust T/A)	Removal Of Abandoned Vehicles	1,026.00
EFT41244	24.03.2016	Horizon Power	Electricity Usage Charges	17,154.54
EFT41245	24.03.2016	Telstra Corporation Ltd	Telephone Usage Charges	18,273.40
EFT41246	24.03.2016	Water Corporation	Water Usage Charges	2,243.98
EFT41247	24.03.2016	Water Corporation	Water Usage Charges	2,280.35
EFT41248	24.03.2016	Water Corporation	Water Usage Charges	4,653.92
EFT41249	24.03.2016	Water Corporation	Water Usage Charges	29,901.02
EFT41250	24.03.2016	Water Corporation	Water Usage Charges	815.66
EFT41251	24.03.2016	K Nugent	Travel Assistance Trust Withdrawal	1,000.00
EFT41252	24.03.2016	Cooper & Oxley Builders Pty Ltd	Refund - Verge Bond Lot 555 Degray Place Karratha	10,000.00
EFT41253	24.03.2016	Brett Donald	Refund - ASIC Bond (Rec #25990 17/12/15)	50.00
EFT41254	24.03.2016	Keran Kramme	Refund - ASIC Bond (Rec #255383)	100.00
EFT41255	24.03.2016	Thomas Building Pty Ltd	Refund - Rolling Bond (Rec #224852 14/10/13)	10,000.00
EFT41256	24.03.2016	Ihapera Tamehana	Refund - ASIC Bond (Rec #242398 18/12/14)	50.00
EFT41257	24.03.2016	West End Arts Australia Pty Ltd T/A Archipelago Arts	DCH - Commission Of The Dampier Community Hub Public Art Project	15,400.00
EFT41258	24.03.2016	Comtec Data Pty Ltd	KTA Airport Terminal Expansion - Video Wall Rectification	25,666.66
EFT41259	24.03.2016	Hays Specialist Recruitment	HR - Recruitment Fee for Rohini Dias	16,500.00
EFT41260	24.03.2016	Stott & Hoare	IT Equipment - APC Symmetra RM 4kVA Scalable to 6kVA UPS [SYH4K6RMI]	15,713.50
EFT41261	24.03.2016	Supercivil Pty Ltd	KTA Airport - Lovat Rd And Access Rd Intersection. Supply And Lay 230 M2 Of AC 10 MRD 75 Blow Intersection	26,104.11
78138	03.03.2016	Department Of Mines & Petroleum Resources Safety	KLP - Dangerous Goods Site Licence Annual Fee For Period 15/03/16 To 14/03/17	197.00
78139	03.03.2016	Karen Lombardo	Refund For Application For Temporary Sign Licence	10.00
78140	03.03.2016	Katrina Wheeler	Refund For KLP Cancelled Holiday Program	26.00
78141	03.03.2016	Fines Enforcement Registry (Dept Of Attorney General)	Refund of Payment made in Error for FERS Case No. 1005164/2015 - INF D1666 (dishonoured cheque)	100.00
78142	03.03.2016	City Of Stirling	Karratha Library - Lost Item Belonging To Ingelwood Library	7.70
78143	03.03.2016	Tootsie Daniel	Roebourne 150 - Elders Sitting Fee 2 Hours	81.74

Chq/EFT	Date	Name	Description	Amount
78144	10.03.2016	Dampier Community Association	Cancelled Cheque	0.00
78145	10.03.2016	Phusita Sungkeaw	KLP - Refund For Cancelled 2016 Kids Programs	90.00
78146	10.03.2016	Sonia Silva	KLP - Refund For 2 x Cancelled 2016 Kids Program	180.00
78147	10.03.2016	Guy Shepherd	Rates Refund For Assessment A71405	433.02
78148	10.03.2016	Dina McWilliam	KLP - Refund For Cancelled 2016 Kids Program	90.00
78149	17.03.2016	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - February 2016	1,519.71
78150	16.03.2016	City of Karratha	Investment - NAB 6 Month Term Deposit @ 3.08%	15,400,000.00
78151	16.03.2016	City of Karratha	Investment - NAB 6 Month Term Deposit @ 3.13%	4,600,000.00
78152	24.03.2016	S Renall	Reimbursement For Meals And Expenses For Training In Perth	158.24
78153	24.03.2016	WA Country Health Service (Nickol Bay Hospital)	Health And Safety - Emergency Attendance - 30/12/2015	490.00
DD24951.1	11.02.2016	Fines Enforcement Registry (Dept Of Attorney General)	Cancelled Cheque	-3,068.00
DD25099.1	24.02.2016	WA Super ( Formerly WALGSP)	Superannuation contributions	119.05
DD25140.1	24.02.2016	WA Super ( Formerly WALGSP)	Superannuation contributions	99.28
DD25150.1	08.02.2016	Fines Enforcement Registry (Dept Of Attorney General)	Fines - Lodgement Of FERS Enforcement Certificate Unpaid Fines - January 2016 56 Fines	2,912.00
DD25152.1	08.03.2016	Fines Enforcement Registry (Dept Of Attorney General)	Fines - Lodgement Of FERS Enforcement Certificate Unpaid Fines - February 2016 57 Fines	2,964.00
DD25155.1	09.03.2016	WA Super ( Formerly WALGSP)	Payroll deductions	107,979.64
DD25155.10	09.03.2016	AMP Super Directions Fund	Superannuation contributions	474.84
DD25155.11	09.03.2016	AMP SignatureSuper	Superannuation contributions	1,024.27
DD25155.12	09.03.2016	BT Super For Llife	Superannuation contributions	1,478.43
DD25155.13	09.03.2016	QSUPER	Superannuation contributions	935.62
DD25155.14	09.03.2016	NGS Superannuation	Superannuation contributions	590.54
DD25155.15	09.03.2016	Sunsuper Pty Ltd	Superannuation contributions	1,342.70
DD25155.16	09.03.2016	J & S Pryor Super Fund	Superannuation contributions	516.47
DD25155.17	09.03.2016	Cbus	Superannuation contributions	807.81
DD25155.18	09.03.2016	Statewide Super	Superannuation contributions	744.51
DD25155.19	09.03.2016	MLC Masterkey Superannuation	Payroll deductions	801.23
DD25155.2	09.03.2016	Hesta Superannuation	Payroll deductions	3,447.96
DD25155.20	09.03.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	666.23
DD25155.21	09.03.2016	VicSuper	Superannuation contributions	926.62

Chq/EFT	Date	Name	Description	Amount
DD25155.22	09.03.2016	JR Superannuation Fund	Superannuation contributions	515.17
DD25155.23	09.03.2016	Rest Superannuation	Superannuation contributions	5,036.67
DD25155.24	09.03.2016	Colonial First State Investments Limited (Super)	Superannuation contributions	473.12
DD25155.25	09.03.2016	CBA Superannuation Savings Account	Superannuation contributions	416.12
DD25155.26	09.03.2016	Club Plus Superannuation Scheme	Payroll deductions	810.30
DD25155.27	09.03.2016	OnePath Masterfund	Superannuation contributions	208.16
DD25155.28	09.03.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	158.61
DD25155.29	09.03.2016	GuildSuper Fund	Superannuation contributions	166.64
DD25155.3	09.03.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	531.08
DD25155.30	09.03.2016	AMP Superleader	Superannuation contributions	593.69
DD25155.31	09.03.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	344.76
DD25155.32	09.03.2016	Kym Davies Superannuation Fund	Superannuation contributions	592.84
DD25155.33	09.03.2016	AvSUPER FUND	Superannuation contributions	442.74
DD25155.34	09.03.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,652.28
DD25155.35	09.03.2016	MLC Nominees Pty Ltd	Superannuation contributions	461.92
DD25155.36	09.03.2016	ANZ Smart Choice Super	Superannuation contributions	452.04
DD25155.37	09.03.2016	Essential Super	Superannuation contributions	402.25
DD25155.38	09.03.2016	Mtaa Superannuation Fund	Superannuation contributions	533.60
DD25155.39	09.03.2016	AustSafe Super	Superannuation contributions	454.77
DD25155.4	09.03.2016	AXA Generations	Superannuation contributions	746.44
DD25155.40	09.03.2016	Superwrap Personal Super Plan	Superannuation contributions	516.67
DD25155.41	09.03.2016	AMP Retirement Trust - BATT	Superannuation contributions	886.04
DD25155.42	09.03.2016	Australian Super	Superannuation contributions	4,524.97
DD25155.43	09.03.2016	First State Super	Superannuation contributions	789.52
DD25155.5	09.03.2016	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	94.28
DD25155.6	09.03.2016	HostPlus Superannuation	Payroll deductions	3,504.61
DD25155.7	09.03.2016	Local Government Superannuation- SYDNEY	Superannuation contributions	1,196.84
DD25155.8	09.03.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	478.71

Chq/EFT	Date	Name	Description	Amount
DD25155.9	09.03.2016	Local Government Superannuation - BRISBANE	Payroll deductions	1,851.51
DD25213.1	17.03.2016	WA Super ( Formerly WALGSP)	Superannuation contributions	123.52

25,200,333.21

03.03.2016	City of Karratha	Wages	4,076.85
09.03.2016	City of Karratha	Wages	1,121.33
10.03.2016	City of Karratha	Payroll - F/N Ending 09.03.2016	751,157.29
17.03.2016	City of Karratha	Wages	772.12
24.03.2016	City of Karratha	Payroll - F/N Ending 23.03.2016	727,931.58

1,484,959.17

**Total Payments: 26,685,292.38**

### 9.3 PROPOSAL TO CHANGE THE METHOD OF RATING FOR THE PROPERTY LOCATED AT LOT 609 WARLU ROAD, COOYA POOYA, FROM UNIMPROVED VALUE TO GROSS RENTAL VALUE

<b>File No:</b>	<b>RV.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Financial Accountant</b>
<b>Date of Report:</b>	<b>3 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>1. Town Boundary Plan 2. Aerial photograph of property and neighbouring properties</b>

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#### **PURPOSE**

Seek Council's consideration to begin the process required to change the method of rating on Lot 609 Warlu Road, Cooya Pooya from Unimproved Valuation (UV) to Gross Rental Valuation (GRV).

#### **BACKGROUND**

Lot 609 Warlu Road, Cooya Pooya is located outside the town boundary however the property has been developed by the owner as a solid waste handling and treatment facility being operated by Transpacific Industries Group Ltd.

The property is in the vicinity of a similar liquid waste handling and treatment facility owned and operated by Toxfree Solutions Pty Ltd and it is adjacent to a vacant property owned by Hamersley Iron Pty Ltd both of which are currently rated on the basis of GRV.

The Valuer General typically uses the town boundary as the initial determinant for whether a property is rural, that is, subject to UV, or town based and therefore subject to GRV. Notwithstanding the location of this property outside the town boundary, a consistent method of valuation should be applied to ensure that the rating methodologies applied within the City are equitable for similar use characteristics.

Under section 6.28 of the *Local Government Act 1995*, the Minister for Local Government is responsible for determining the method of valuation of land to be used by Local Government as the method for rating.

Any amendment to the method of rating would require Council to seek submissions from the affected property owner and a final Council determination to seek Ministerial approval for amendment.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of impact on the parties affected.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has occurred with Councillors and the Executive Management Team via the budget workshop. Discussions have also occurred with Landgate Valuation Services in relation to this matter.

**COMMUNITY CONSULTATION**

Consultation will need to occur by way of a submissions process with the affected landowner if Council resolves to commence a process to seek a Ministerial determination to change the method of rating from UV to GRV.

**STATUTORY IMPLICATIONS**

Under section 6.28 of the *Local Government Act 1995*, the Minister for Local Government is responsible for determining the method of valuation of land to be used by Local Government as the method for rating. In determining the method of valuation the Minister is to have regard to the general principle that the method for any rate on any land is to be:

- (a) Where land is used predominantly for rural purpose, the Unimproved Value (UV) of the land; and
- (b) Where the land is used predominantly for non-rural purpose, the Gross Rental Valuation (GRV) of the land.

**POLICY IMPLICATIONS**

*Changing Methods of Valuation of Land - Local Government Operational Guidelines - Number 02 Revised March 2012* states that each local government has a role in ensuring that the rating principles of the *Local Government Act 1995* are correctly applied to rateable land within their district such that rural land is rated on its UV and non-rural land is rated on its GRV.

**FINANCIAL IMPLICATIONS**

Based on the indicative Gross Rental Valuations received from Landgate Valuation Services, Council would forgo total rates revenue from the 2016/17 financial year of approximately \$91,110.08 if the method of rating is changed from UV to GRV. These figures are based on rates in the dollar adopted in the 2015/2016 budget as no figures have yet been adopted for the 2016/17 financial year.

The following table demonstrates the anticipated impact on rates income for this property:

Assess No	Address	Owner	Rate in \$	0.13401	Indicative Rate in \$	0.056287	Difference
			UV Provided	15/16 Levy (UV)	Indicative GRV	Indicative 16/17 Levy (GRV)	
A89191	LOT 609 WARLU ROAD COOYA POOYA 6714	NGARLUMA NGURRA LTD	\$ 800,000	\$ 107,208.00	\$ 286,000.00	\$ 16,098.08	-\$ 91,109.92

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 4.d.1.1                      Maximise opportunities for long term financial sustainability and equitable rating structure

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

At the 16 April 2012 Ordinary Council Meeting, Council resolved by resolution 152010 to seek approval from the Minister for Local Government to change the basis of rating from Unimproved Value to Gross Rental Value for the 23 properties situated within the Gap Ridge Industrial Estate located on former Lot 507 Dampier Highway, Gap Ridge.

At the 29 April 2014 Ordinary Council Meeting, Council resolved by resolution 152807 to seek approval from the Minister for Local Government to change the basis of rating from Unimproved Value to Gross Rental Value for the 33 properties situated within the Gap Ridge Industrial Estate located on former Lots 9003 and 9005 Dampier Highway, Gap Ridge.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.28 of the *Local Government Act 1995* RESOLVES NOT to SUPPORT amendments to the method of rating from Unimproved Value to Gross Rental Value for the property located on Lot 609 Warlu Road, Cooya Pooya.

**CONCLUSION**

Because Lot 609 Warlu Road, Cooya Pooya currently sits outside the existing town boundary it has been rated on the basis of UV. This parcel of land has now been developed for a non-rural use and should be rated accordingly on the basis of GRV. The proposed change of rating of rating method will give effect to the change to GRV.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 6.28 and 6.47 of the *Local Government Act 1995* RESOLVES to:

1. **AGREE** in principle to **COMMENCE** the process to change the method of rating from Unimproved Value to Gross Rental Value for the property located on lot 609 Warlu Road, Cooya Pooya;
2. **WRITE** to the affected landowner to advise of the proposed change and invite submissions; and
3. **If no material submissions are received from the affected ratepayer, SEEK Ministerial approval for a change to the method of rating from Unimproved Value to Gross Rental Value for the property located on lot 609 Warlu Road, Cooya Pooya.**





#### 9.4 COMMUNITY SURVEY RESULTS

<b>File No:</b>	<b>CS.65</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Marketing and Communications</b>
<b>Date of Report:</b>	<b>29 March 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>2016 Community Survey Results</b>

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#### **PURPOSE**

To inform Council of the results of the 2016 Annual Community Survey.

#### **BACKGROUND**

An annual survey is conducted to gauge community sentiment. The survey consists of three areas:

1. Questions about the City of Karratha as a place to live;
2. Questions about the importance and performance of the City's service areas; and
3. General comments.

Survey results are used to inform community priorities for the Operational Plan and annual budget.

The survey has been conducted in the current format since 2012 with 1451 completing this year's survey - an increase of 52% on last year. This year the survey was offered almost completely online with hardcopies available at libraries, reception, Leisureplex and Wickham Recreation. More than 99% of respondents completed the survey online.

The number of respondents across the towns and suburbs was generally proportional to their populations.

In 2016 the City received a 68 per cent satisfaction on performance over the past 12 months (compared to 66 per cent in 2015). Overall performance variations from 2016 compared to 2015 have seen improved performance across all towns.

The best things about living in the City as rated by survey responses:

1. Natural environment (same as 2015);
2. Sense of Community (up from 3<sup>rd</sup> place in 2015);
3. Leisure, recreation and entertainment (down from 2<sup>nd</sup> place in 2015).

The worst things about living in the City as rated by survey responses:

1. Cost of living (same as 2015);
2. Retail offerings (new to list);
3. Safety and security (dropped from 2<sup>nd</sup> place in 2015).

Access to Health Services has gone from the 2<sup>nd</sup> worst in 2015 to the 5<sup>th</sup> worst this year. Housing is also now firmly in the middle-ground.

#### Opinions about the City:

- 57.9% of people surveyed think the City of Karratha is a good or excellent place to live;
- 91.8% of people surveyed think the City is an average or better place to live;
- 77.3% of people surveyed think the City is either the same or better than it was to live in 12 months ago;
- The number of people with 'no plans to leave' has gone up 5% from 32% in 2014 to 37% this year.

The key performance measure for City services is the 'service gap'. The service gap is determined by measuring the community perception of importance of a service against the community's rating of the performance of that service. The majority of service areas achieved the same or smaller service gaps than last year while the rating of the city's lifestyle factors (job prospects, health, education etc.) were generally higher than previous years.

The top five Council services/facilities that exceeded community expectations (i.e. where the service satisfaction exceeded the service importance) were:

1. Leisureplex
2. Tip Services
3. Dog/Cat control
4. Building approvals
5. Household bin collection

The largest service gaps (i.e. where the service satisfaction was lower than the service expectation) were:

1. Community safety initiatives
2. Financial responsibility
3. Foreshore and beach amenity
4. Prevention of illegal dumping
5. Youth services and activities

A total of 13 services improved in performance this year (up from nine in 2015), seven services maintained a consistent performance score and two had a service gap change lower than -1.

Results have been further broken down by town/suburb, gender and age and distributed to Councillors and relevant City management staff to further inform decision making for the 2016/17 Operational Plan and budget.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Councillors and staff have briefed regarding the survey results.

#### **COMMUNITY CONSULTATION**

The Annual Community Survey is Council's major quantitative community consultation tool throughout the year. Survey results will be communicated back to the community via media releases and Council's online presence.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

The survey assists in ensuring that City services are managed effectively and efficiently as required by section 3.18 of the *Local Government Act 1995*.

**FINANCIAL IMPLICATIONS**

Financial implications of addressing the results of the Community Survey will be determined during the 2016/17 budget process.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:           4.a.2.1           Design and administer a City wide customer satisfaction survey in conjunction with all Departments.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

The survey has been conducted in the current format each year since 2012.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this item pending further information.

**CONCLUSION**

The Annual Community Survey provides a snapshot of community sentiment and perceptions around the performance of the City's services. The overall performance of the City has improved and the survey provides useful data on what services the community would like to see the City improve which can be addressed during the budget process for next financial year.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **NOTE** the results of the 2016 Annual Community Survey; and
2. **CONTINUE** to use the Annual Community Survey as a critical resource to inform future resource allocations.



**9.5 DRAFT 2016-17 DIFFERENTIAL RATES MODEL**

<b>File No:</b>	<b>RV.10</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Financial Accountant</b>
<b>Date of Report:</b>	<b>8 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Objectives and Reasons for Proposed Differential Rates</b>

**PURPOSE**

To consider the draft differential rates model for the 2016/17 financial year for the purpose of advertising and seeking public submissions as required by the *Local Government Act 1995*.

**BACKGROUND**

Council sets its budget in June/July each year. A key component of the budget setting is the establishment of the rates in the dollar. Council has traditionally had differential rates whereby different rates in the dollar are set for different rating categories. It is proposed to continue with a differential rating strategy in 2016/17.

The City receives approximately 33% of its total income from rates with the remainder coming from other sources. In 2015/16 it was intended that the rate revenue would be derived from the following categories:

- Residential properties	44.3%
- Commercial properties	7.3%
- Industrial properties	10.4%
- Transient Workforce Accommodation	17.4%
- Strategic Industry UV	14.1%
- Other categories	6.5%

Consistent with Council's Long Term Financial Plan in 2016/17 it is proposed to derive rates in similar proportions as those listed above, however the following changes will affect the distribution of rates against each category:

- In *Citic Pacific Mining Management Pty Ltd v Valuer General [2016] WASAT 23* the State Administrative Tribunal ordered that the determination by the Valuer General of Gross Rental Value (GRV) of a 100 hectare portion of Lot 263 North West Coastal Highway, Mardie (Eramurra Village) as at 1 August 2011 of \$12,008,880 be set aside and substituted with a GRV of \$3,396,055.10. Based on advice from the Valuer General's Office is expected to result in a reduction in rates of \$1,476,400 based on 2015/16 valuations and rates in the dollar.
- If approved, a proposed application to the Minister for Local Government to change the method of rating Lot 609 Warlu Road, Cooya Pooya from Unimproved Valuation to Gross Rental Valuation will result in a reduction in rates of \$91,110 (full year impact) based on 2015/16 rates in the dollar.

- The lease associated with Lot 525 Madigan Road, Gap Ridge and known as Gap Ridge Village is due to expire on 1 May 2017. This will result in a reduction in rates of \$282,196 (for two months) based on 2015/16 rates in the dollar.

As part of the budget process, Councillors have reviewed the projected changes in Operating Income and Expenditure, along with efficiency measures, proposed capital works, projects and new initiatives. The differential rates model will directly influence Council’s ability to fund expenditure requirements in the 2016/17 Budget.

Council’s adopted Long Term Financial Plan includes a 5.5% rate increase in 2016/17 however sound financial management means that Council can adopt a **lower increase** based on proposed expenditure, projects and projected other revenues, it is possible to adopt a balanced budget with a 1.7% increase in the rate in the dollar across most categories.

There are two categories (comprising a total of 69 properties) where it is proposed to increase the rate in the dollar by more than 1.7%. The increase in the Transient Workforce Accommodation/ Workforce Accommodation differential rate is required to offset the reduction in valuations in order to maintain the same rate yield and proportional share of rating as intended in 2015/16. This is the same approach as was taken with residential, commercial and industrial properties for 2015/16.

The rate for the UV Strategic Industry category reverts to two (2) times the UV Pastoral rate in the dollar as it was prior to the 2015/16 revaluation, meaning the effect of the revaluation for properties in this category has been delayed by one year. Properties with a land use of Strategic Industry have State or Regional significance, many of which are subject to legacy State Agreement Acts that limit the method of valuation to UV with restrictive formulae for the calculation of the valuation. In order to levy a somewhat commensurate rate comparative with their impact on the local community (i.e. heavy haulage vehicle movements, environmental health, strategic planning) the rate in the dollar is set at two (2) times the UV Pastoral rate.

The proposed rates in the dollar attempt to balance the need for revenue to fund essential services and infrastructure with the desire to minimise the impact that rates have on ratepayers. The proposed rates in the dollar will generate sufficient funds to continue to provide services and facilities at the current level (or better) and allow investment in new services and infrastructure in line with the direction established in Council’s Long Term Financial Plan.

Table 1 provides a comparison of the proposed GRV and UV differential rates in comparison to those adopted for 2015/16:

**Table 1**

GRV/ UV	Differential Rates Categories	No. of Properties	2015/16 Rate in \$	2015/16 Minimum Rate	Proposed Rate in \$	Proposed Minimum Rate	% Increase
GRV	Residential	8,425	0.064121	\$1,450	0.065211	\$1,475	1.70%
GRV	Commercial / Tourism / Town Centre	474	0.073271	\$1,450	0.074517	\$1,475	1.70%
GRV	Industry / Mixed Business	606	0.056287	\$1,450	0.057244	\$1,475	1.70%
GRV	Airport / Strategic Industry	17	0.126515	\$1,450	0.128666	\$1,475	1.70%
GRV	Transient Workforce Accommodation / Workforce Accommodation	23	0.216481	\$1,450	0.293013	\$1,475	35.235%
UV	Pastoral	11	0.096978	\$408	0.098627	\$378	1.70%
UV	Mining/Other	344	0.134010	\$408	0.136288	\$378	1.70%
UV	Strategic Industry	46	0.152053	\$408	0.197253	\$378	29.73%

Based on current rating information, the proposed differential rates model would raise \$43.0 million in rates in the 2016/17 financial year comparative to \$40.4 million of rates levied in 2015/16.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to provide services and key infrastructure identified in the Council's Strategic and Operational Plans.

### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with Councillors and Executive Management Team via budget workshops and strategic planning sessions.

### **COMMUNITY CONSULTATION**

Before Council can establish a differential rating model, the proposed differential rates together with the objects of imposing differential rates and reasons for each rate must be advertised for a minimum period of 21 days. This period of advertising allows ratepayers to consider the proposed rates and make any submissions prior to Council considering the adoption of differential rates as part of the budget approval process. The advertising process does not prevent Council from amending the rate model at Budget adoption.

It is also proposed to write to owners of properties whose individual property rate for 2016/17 will increase by greater than the predominant 1.70% increase.

### **STATUTORY IMPLICATIONS**

*Local Government Act 1995:*

Section 6.33 - Differential Rates

Section 6.35 - Minimum Payment

Section 6.36 - Local Government to give notice of certain rates

### **POLICY IMPLICATIONS**

In accordance with the Department of Local Government & Communities' Rating Policy – Differential Rates, Council must demonstrate that consideration has been given to the key values of Objectivity, Fairness and Equity, Consistency, Transparency and Administrative Efficiency.

The following indicates how these values are satisfied by the proposed differential rates:

#### **Objectivity:**

- The land on which differential general rates is proposed has been rated according to Zoning and Land Use. No land is proposed for differential general rates based on being vacant land.
- There has been no change to the boundaries of the District in the past five years.
- Two differential general rates have been proposed which are more than twice the lowest differential – these being the Airport/GRV Strategic Industry and Transient Workforce Accommodation/Workforce Accommodation differential rating categories.

#### **Fairness and Equity:**

- Council has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. In particular, to improve efficiency and reduce expenditure Council has:
  - negotiated a new Enterprise Agreement;
  - reviewed the need for and remuneration of each position as vacancies arise;
  - reduced the number of houses leased for staff housing;

- outsourced cleaning services for major facilities;
  - commenced providing regulatory services to other local governments on a fee for service basis;
  - deferred capital expenditure on plant;
  - installed energy efficient fixtures and equipment;
  - implemented Vendor Marketplace (eQuotes) for procurement below the tender threshold;
  - disposed of under-utilised light fleet and plant;
  - negotiated reduced pricing for bulk fuel purchases;
  - insourced road shoulder grading;
  - commenced review of options for insurance renewals;
  - brought forward tender for renewal of panel contracts;
  - implemented replacement/upgrade of effluent reuse system;
  - deferred replacement of IT hardware; and
  - negotiated the introduction of State funded Transkarratha public transport services.
- The objects of imposing differential rates and reasons for each rate are set out in the attached document that will be publically available from 1 May 2016.
  - These objects and reasons clearly explain why each differential general rate is proposed to be imposed.
  - The objects and reasons clearly explain why it is proposed to set the differential general rate at that particular rate.
  - Where any category of ratepayer is significantly contributing to revenue through fees, charges and other payments, these same costs have not been used as the justification for the difference in differential general rate.
  - As there are fewer than 30 ratepayers in each of the Airport/GRV Strategic Industry and Transient Workforce Accommodation/Workforce Accommodation differential rating categories, each of these ratepayers will be individually informed in writing of the Department's Rating Policy, Council's objects and reasons, the differential general rate proposed that will apply to the ratepayer's property and the previous year's differential general rate for comparison. The closing date for submissions on the proposal will be at least 21 days after this information is provided.
  - All submissions from ratepayers will be presented to Council for consideration at a later meeting and the minutes of this meeting, including the responses to ratepayer submissions, will be provided to the Department and the Minister.

**Consistency:**

- All properties with the same land use characteristics have been rated in the same way, with the exception of vacant land which has been rated based on zoning.
- The proposed differential rates align with the principles of the rating strategy in the corporate business plan and long term financial plan, however they differ in application as the proposed increase to rates in the dollar (predominantly 1.7%) is significantly lower than the 5.5% increase forecast for 2016/17 in the Long Term Financial Plan. This reduction is a response to the changing economic conditions in the district and implementation of efficiency measures within the organisation.
- Consideration has been given to rates proposed in neighbouring or similar local government districts, in particular the Town of Port Hedland and Shire of Broome. Average rates per property across similar differential rating categories remain comparable with these other local governments, as well as average rates per head of population.



**Transparency and Administrative Efficiency:**

- A document has been prepared clearly describing the object of and reason for each differential general rate. This will be made publically available from 1 May 2016.
- Public notice will be exhibited on a notice board at Council's offices and at each library within the District from 1 May 2016. This public notice will also be published in state wide and local newspapers from 1 May 2016.
- The public notice will detail each differential general rate to be imposed, advise ratepayers where to obtain a copy of the objects and reasons, invite submissions from ratepayers on the proposed differential general rates and advise the closing date for submissions of 23 May 2016.
- After the closing date for submissions, each submission received will be presented to Council for consideration prior to resolving to make application to the Minister for approval of the proposed differential general rates.

**FINANCIAL IMPLICATIONS**

Table 2 provides a comparison of the proposed rates yield in comparison to 2015/16:

**Table 2**

GRV/ UV	Differential Rates Categories	2015/16 Rate yield (\$)	2015/16 Rate yield (%)	Proposed Rate yield (\$)	Proposed Rate yield (%)	% Increase/ Decrease
GRV	Residential	17,951,636	44.41%	18,355,623	42.67%	2.25%
GRV	Commercial / Tourism / Town Centre	3,030,164	7.50%	3,207,977	7.46%	5.87%
GRV	Industry / Mixed Business	4,204,127	10.40%	4,294,611	9.98%	2.15%
GRV	Airport / Strategic Industry	1,234,083	3.05%	1,255,063	2.92%	1.70%
GRV	Transient Workforce Accommodation / Workforce Accommodation	7,074,620	17.50%	7,194,889	16.73%	1.70%
UV	Pastoral	276,644	0.68%	281,347	0.65%	1.70%
UV	Mining/Other	1,107,399	2.74%	1,007,366	2.34%	-9.03%
UV	Strategic Industry	5,688,676	14.07%	7,416,971	17.24%	30.38%
	Back Rates 2015/16	(143,657)	-0.36%	-	-	-
	TOTAL	40,423,693	100.00%	43,013,848	100.00%	6.41%

Table 3 provides a comparison of the proposed average rates per property to 2015/16

**Table 3**

GRV/ UV	Differential Rates Categories	2015/16 Average Rate per Property	Proposed Average Rate per Property	% Increase/ Decrease
GRV	Residential	2,130.25	2,166.88	1.72%
GRV	Commercial / Tourism / Town Centre	6,392.75	6,628.05	3.68%
GRV	Industry / Mixed Business	6,948.97	7,086.82	1.98%
GRV	Airport / Strategic Industry	72,593.13	73,827.23	1.70%
GRV	Transient Workforce Accommodation / Workforce Accommodation	307,592.19	312,821.25	1.70%
UV	Pastoral	25,149.48	25,577.02	1.70%
UV	Mining/Other	3,219.18	2,928.39	-9.03%
UV	Strategic Industry	121,035.65	161,238.50	33.22%
	TOTAL	4,063.50	4,300.52	5.83%

The percentage changes in both average rates per property and rate yields are affected by a number of factors, including the rate in the dollar and the value of any interim rates.

The increase in rate yield and average rate for the Commercial/Tourism/Town Centre rating category above the predominant 1.70% is attributable to the full year impact of interim rates

levied on the stage two development at The Ranges, as well as the rates anticipated to be levied on The Quarter which will be significantly above the current average.

Similarly in the Residential and Industry/Mixed Business rating categories there were a number of interim rates issued for improvements to properties with the full year impact of these interim valuations in 2016/17 leading to an increase in rates payable of more than 1.7% for those properties.

### **STRATEGIC IMPLICATIONS**

This item is relevant to Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	4.d.1.1	Maximise opportunities for long term financial sustainability and equitable rating structure.
Our Services:	4.d.1.1.1	Responsible financial management.

### **RISK MANAGEMENT CONSIDERATIONS**

The greatest risk to Council is being able to fund the outcomes contained within Council's Strategic Plan.

### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### **RELEVANT PRECEDENTS**

Annually the City applies for Ministerial Approval in order to impose differential rating for all Gross Rental Value properties and Unimproved Value properties.

For the 2015/16 financial year the City was required to modify the application, to reduce the differential rate levied on properties in the Workforce Accommodation/Transient Workforce Accommodation differential rating category from 23.2179c to 21.6481c in order to obtain Ministerial Approval.

Council regularly reviews the proportion of the rate income coming from each category in order to ensure that all property owners make an equitable contribution to rates and to minimise the impact that rates have on residential and commercial ratepayers.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OPTIONS:**

#### Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.36 of the *Local Government Act 1995* RESOLVES for the purpose of public advertisement and consultation of its intended Differential Rates Model for the 2016/17 Financial Year to ENDORSE the following differential rates:

GRV/UV	Differential Rates Categories 2016/17	Proposed Rate in \$	Minimum Rate
GRV	Residential		
GRV	Commercial / Tourism / Town Centre		
GRV	Industry / Mixed Business		
GRV	Airport / Strategic Industry		
GRV	Transient Workforce Accommodation / Workforce Accommodation		
UV	Pastoral		
UV	Mining/Other		
UV	Strategic Industry		

**CONCLUSION**

The differential rates model proposed for public advertising meets the anticipated revenue requirements of the 2016/17 Budget while responding to the changed economic conditions being experienced across the district. While adverse events have affected the City’s rate yield, the proposed increase to rates in the dollar still remains lower than anticipated in Council’s Long Term Financial Plan.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 6.36 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the advertising of the Council’s intention to levy the following differential rates in 2016/17:

GRV/UV	Differential Rates Categories 2016/17	Proposed Rate in \$	Minimum Rate
GRV	Residential	0.065211	\$1,475
GRV	Commercial / Tourism / Town Centre	0.074517	\$1,475
GRV	Industry / Mixed Business	0.057244	\$1,475
GRV	Airport / Strategic Industry	0.128666	\$1,475
GRV	Transient Workforce Accommodation / Workforce Accommodation	0.293013	\$1,475
UV	Pastoral	0.098627	\$378
UV	Mining/Other	0.136288	\$378
UV	Strategic Industry	0.197253	\$378

2. ENDORSE the *Objects and Reasons* for Proposed Differential Rates;

3. **CONFIRM** that expenditure has been reviewed and the following efficiency measures have been considered as part of budget deliberations:
  - negotiation of a new Enterprise Agreement;
  - review of the need for and remuneration of each position as vacancies arise;
  - reduced the number of houses leased for staff housing;
  - outsourced cleaning services for major facilities;
  - provision of regulatory services to other local governments on a fee for service basis;
  - deferral of capital expenditure on plant;
  - installation of energy efficient fixtures and equipment;
  - implementation of Vendor Marketplace (eQuotes) for procurement below the tender threshold;
  - disposal of under-utilised light fleet and plant;
  - negotiation of reduced pricing for bulk fuel purchases;
  - insourcing of road shoulder grading;
  - review of options for insurance renewals;
  - tender brought forward for renewal of panel contracts;
  - replacement/upgrade of effluent reuse system;
  - deferred replacement of IT hardware; and
  - introduction of State funded Transkarratha public transport services.
4. **CONFIRM** the deviation from the rating strategy contained in the Corporate Business Plan and Long Term Financial Plan, being a reduction in the forecast rates increase from 5.5% to a predominant 1.7% in response to changing economic conditions in the district;
5. **SEEK** submissions from property owners proposed to be rated as Airport/ GRV Strategic Industry and Transient Workforce Accommodation/ Workforce Accommodation in writing as there are less than 30 ratepayers in each category; and
6. **SEEK** submissions from property owners of non-minimum rated properties whose individual property rate for 2016/17 will increase by greater than the predominant 1.70% increase contained within the proposed Differential Rates Model 2016/17.

## **10 COMMUNITY SERVICES**

### **10.1 KARRATHA COUNTRY CLUB: MEMORANDUM OF UNDERSTANDING**

<b>File No:</b>	<b>PK.61</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Manager Recreation Facilities</b>
<b>Date of Report:</b>	<b>22 March 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Draft Memorandum of Understanding: Karratha Country Club</b>

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#### **PURPOSE**

For Council to consider entering into a Memorandum of Understanding (MOU) with the Karratha Country Club (KCC) regarding maintenance roles and responsibilities at the Karratha Golf Course.

#### **BACKGROUND**

Council resolved in June 2015 (Resolution 153175) to direct the Chief Executive Officer to undertake negotiations with the Karratha Country Club to resolve a revised draft MOU aligned with future maintenance support for the Karratha Golf Course. Historically, the transfer of maintenance responsibilities from the City to the KCC has been associated with the redevelopment of the course and the introduction of “Grass the Greens” project. Subject to signing the MOU, the City will construct a grass green on the 18<sup>th</sup> hole as part of the course redevelopment project. The club will assume responsibility for the care and maintenance of the grass green (and any future such developments) once the green has been established.

Furthermore, in March 2016, Council resolved (Resolution 153414) to provide financial assistance (loan of \$475,000) to the KCC subject to a number of conditions. Referred to in this report was the commitment and requirement of the KCC to enter into a new MOU with City of Karratha.

Historically the KCC has undertaken a number of maintenance roles at the course in a volunteer capacity with the City being responsible for the maintenance of the golf course at a cost ranging from \$390,000 to \$520,000 per annum. In previous years the KCC has undertaken the following aspects of maintenance; rough and first cut mowing, maintaining sand greens, tee box repairs, maintenance ball washing machines, hole relocation and the application of growth regulator. The annual current estimated contribution by the club is 2000 hours.

In addition to these roles the City has begun negotiations to further develop roles and responsibilities for course maintenance since the redevelopment of the course begun, primarily to improve efficiencies as well as the outcome to establish grass greens at the course.

Negotiations have now progressed with both parties coming to agreement with the following key/ new responsibilities detailed below. The complete draft MOU is detailed in Attachment 1.

<b>City of Karratha Responsibility</b>	<b>Karratha Country Club Responsibility</b>
The City will maintain all aspects of fairway and tee box maintenance – verticutting, sprayings, fertilizing etc. but excluding mowing of tee boxes.	The Club will undertake the following maintenance program at the golf course to ensure that is maintained at its current standard; <ul style="list-style-type: none"> <li>• Maintain all greens (grass and sand) – weeding, edges, sand top up, raking, hole relocation, apply growth regulator spraying etc.</li> <li>• First cut mow.</li> <li>• Rough mow if and as required (Club to determine actions).</li> <li>• Mow tee boxes as necessary.</li> <li>• Maintain course shrubs, trees etc.</li> <li>• Maintain ball washers and sand bins.</li> <li>• Apply glyphosate spray as necessary.</li> <li>• Line trim on course as required.</li> <li>• Maintain course generally.</li> <li>• Collect rubbish bins as necessary.</li> </ul>
The City will maintain any new grass green for nine (9) months post installation to assist the establishment process.	The Club will be responsible for all maintenance of grass greens following the nine month period (post installation).
The City will provide glyphosate and growth regulator chemicals for Club use.	
The City will maintain aspects of golf course reticulation and water storage.	
The City will be responsible for costs associated with removal of on course rubbish collected by the Club.	The Club will need to pay for the use of bins that will be specifically for Club use
	The Club will be responsible for putting rubbish bins out around the courses and emptying as required.
The City will be responsible for the maintenance and reinstatement of any on-course seating, which is <u>currently in place</u> on the golf course.	
	The Club will be responsible for the gardening and cleaning of the lease grounds and general surrounds.
The City will be responsible for the cleaning of the public toilet located near the bowling green, up to three (3) times per week where resources allow.	
The City will initially provide the Club with plant (existing plant that is in suitable condition) to carry out duties – e.g. Zero turn diesel mower for tee boxes, a trailer for rubbish collection, an edger for trimming.	The Club will be responsible for subsequent plant and maintenance of plant over time and as required
	Club to ensure pro-active compliance with Liquor Control Act 1988. No consumption of alcohol is to take place on the golf course and/or surrounds unless these areas have been booked by a group for exclusive use, which includes the Club, and the areas are not available to be accessed by the general public.
Public fees will be set by the City, with the Club being given prior notification of any fee changes.	The Club is responsible for setting their own club fees
The City to inform public that the honour box should be used for the payment of casual use of the golf course.	The Club will put in place a procedure to collect green fees paid by the public. All monies collected will be retained by the Club. Participation numbers and fees collected will be reported on a monthly basis to the City (Karratha Leisureplex). The public users' green fees figure to be underwritten by the City to an agreed figure. \$40,000 is proposed based on 18 holes being available for play all year round. Pro rata rates will apply should the course / holes be closed for a significant time period.
	Only financial members of the Club will be given privileges associated with facilities usage. Members

<b>City of Karratha Responsibility</b>	<b>Karratha Country Club Responsibility</b>
The City will cease to levy the Club a membership levy during the MOU term.	of the public are expected to pay as per standard public usage.
	Proposed budget items the Club would like be considered by Council need to be forwarded to the City prior to March each year. Priority for any capital items will be on the Club’s ability to reduce operating costs and on their ability to significantly increase revenue.

A key request from the KCC has been for the City to continue to investigate and progress the development of grass greens for the remainder of the course. Officers are in agreement to include commentary of this kind within the MOU as the MOU details the responsibilities for maintenance lie with the KCC.

The MOU is proposed to be for a 2 year period and contains clear agreements between the parties regarding the roles and responsibilities for maintenance of plant and equipment, collection of fees, payment of utilities, signage, cleaning, insurances and future provision of facilities including the maintenance of any grass greens.

The City views the signing of the MOU as the first stage towards reviewing City support for the operation / maintenance of the Karratha Golf Course. It is envisaged that the City will investigate the potential to outsource existing City maintenance responsibilities within the near future and a separate report is being presented for Council consideration on this matter at the April 2016 Ordinary Council Meeting.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of medium significance in terms of financial implications and social impact.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with Councillors at the March 2016 briefing session.

**COMMUNITY CONSULTATION**

Formal consultation has taken place directly between the Director of Community Services and the Board of the KCC on numerous occasions.

**STATUTORY IMPLICATIONS**

There are no statutory implications. Disposal of Property under \$20,000 in value is exempt from conditions identified under section 3.58 of the *Local Government Act 1995*, Reg 30 – *Functions and General Regulations*.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The MOU includes a change in the collection of revenue from the facility as well as additional maintenance responsibilities to the KCC. It is anticipated that the revenue forgone by the City will be matched by the savings in staff and maintenance cost. It is anticipated that the revenue forgone by the City (up to \$100,000 per year) will be reflected in reduced staff and overhead allocations to Karratha Golf course.

It is widely acknowledged that due to a lack of supervision, the fees collected via the honour box system does not represent 100% of casual users playing golf. There is potential to increase this income with a better method of regulation and collection by the KCC under the

proposed MOU, and thus may represent an additional benefit to the KCC as well as the operation of an appropriate fee collection system.

The MOU details the disposal of small plant (mower, trailer, wiper snipper, etc.) to the KCC to assist in the maintenance responsibilities. The financial implication for the disposal of plant is estimated at \$19,000 based on the items written down value. The CEO has delegation to dispose of property under the value of \$20,000.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Services: 1.a.3.1.1 Provide well maintained active reserves, playing fields and Golf Course.

### **RISK MANAGEMENT CONSIDERATIONS**

The MOU represents some level of risk for the City in that should the responsibilities detailed not be met by either party resources may need to be allocated towards the maintenance of the golf course.

In addition, the relative short term nature of the MOU is a risk. The elements re-grading future developments of the course may be problematic in regards to maintenance responsibilities given the MOU's short term nature. However, discussions have occurred with the KCC and the 2 year term has been mutually agreed by both parties given the current financial position of the club. Parties are in agreement that following the initial 2 year MOU, the potential exists for the MOU to be extended for a significantly longer term.

### **IMPACT ON CAPACITY**

The MOU represents less resources being allocated towards the golf course. These resources will be re-allocated throughout the City's parks and gardens.

### **RELEVANT PRECEDENTS**

The previous MOU between the City of Karratha and the KCC lapsed some years ago. While the formal MOU has lapsed, all parties have continued to honour the lapsed agreement and continue to make ongoing contributions to the overall maintenance of the golf course.

Council frequently enters into MOU with community groups and organisations to obtain a mutually beneficial provision of service to ratepayers.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OPTIONS:**

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT AGREE to enter into a Memorandum of Understanding with the Karratha Country Club and maintain the Status Quo in regards to revenue collection and maintenance responsibilities.



**CONCLUSION**

Council has previously resolved to provide financial assistance to the KCC and has also previously directed the Chief Executive Officer to undertake negotiations with the Karratha Country Club to resolve a revised draft Memorandum of Understanding aligned with future maintenance support for the golf course and associated greens fees income.

A draft MOU has been prepared for a 2 year period and contains clear agreements between the parties regarding the roles and responsibilities for maintenance of plant and equipment, collection of fees, payment of utilities, signage, cleaning, insurances and future provision of facilities including the maintenance of any grass greens.

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**OFFICER'S RECOMMENDATION**

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **AGREE** to enter into a Memorandum of Understanding with the Karratha Country Club as detailed in Attachment 1;
2. **DIRECT** the Chief Executive Officer to finalise operational details of the Memorandum of Understanding with the Karratha Country Club;
3. **NOTE** that future redevelopment options for the Karratha Golf Course will dependent upon the Memorandum of Understanding conditions being maintained and the term of the Memorandum of Understanding being extended; and
4. **NOTE** that under the terms of the draft Memorandum of Understanding the Chief Executive Officer, utilising delegated authority, will dispose of plant to the written down value of \$19,000 to the Karratha Country Club as a component of the MOU.



**10.2 DAMPIER COMMUNITY HUB EARLY LEARNING CENTRE LEASE**

<b>File No:</b>	<b>CP.329</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Manager Partnerships &amp; Engagement</b>
<b>Date of Report:</b>	<b>31 March 2016</b>
<b>Applicant/Proponent:</b>	<b>Montessori Early Years Learning and Care Centre</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

For Council to consider the establishment of a lease at the Dampier Community Hub for the provision of childcare services.

**BACKGROUND**

Officers have been working with childcare providers for over 18 months to secure a suitable provider at the Dampier Community Hub.

The process to date has included undertaking an Expression of Interest, advertising a formal public Tender and negotiating with the market directly. On completion of this process Council nominated Pilbara Preparatory as the preferred tenant/service provider in April 2015. Officers were working closely with Pilbara Preparatory for a significant period until Pilbara Preparatory formally advised of their withdrawal of interest in January 2016. Furthermore Pilbara Preparatory notified local residents and the City at that time that all services in Dampier would cease on 12 February 2016.

To resolve the lack of childcare within the Dampier community post 12 February, Officers worked closely with partners to secure premises to continue the service in Dampier. Furthermore, Officers sought expressions of interest from all current local providers and other local entities interested in providing the service at Dampier, in both the short and longer term. The process that has been undertaken and the outcome is detailed in the Community Consultation section of this report.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues and wellbeing issues.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

**COMMUNITY CONSULTATION**

Officers sought submissions from all local providers and other local entities in relation to the provision of childcare services in Dampier. Officers established a brief scope for proponents to respond to based on short term and long term outcomes and received submissions from the following local businesses;

- YMCA WA,
- One Tree Community Services (formally Children's Services Support Unit)
- Stripy Zebras Junior Education Centre,

- Montessori Early Years Learning and Care Centre, and
- A private individual provider.

The brief scope proponents were requested to respond against is listed below for Councils information.

*Part One – Located at 11 Roe St, Dampier.*

- Provide services in Dampier from February 13 (or as soon as possible) through to June 30
- The provider would be afforded one house for staffing purposes (provided by Rio Tinto).
- The provider would not be required to pay any utilities (covered by Rio Tinto)
- The provider would be required to undertake minor maintenance
- There would be no lease fee applicable.
- The lease would be directly with Rio Tinto.

*Part Two – located at the Dampier Community Hub.*

- Provide services in Dampier from July 1 2016 – July 1 2021 (then a tender would be required)
- The provider would be afforded one house for staffing purposes (provided by Rio Tinto).
- The provider would be required to pay any utilities/outgoings (i.e. cleaning, water, power)
- The provider would be required to undertake minor maintenance (individual items under \$2k)
- There would be no lease fee applicable for the first two years. Applicants to suggest lease fee payable post the two year period.
- The City will assist with \$10k for fitout.
- The lease would be directly with the City of Karratha.

Following the above mentioned process, Officers concluded a new local small business, Montessori Early Years Learning and Care Centre, was the most advantageous submission. The following points were of particular note;

- The downtime for the community under *Part One* was significantly reduced compared to other providers. The community was only without a service for 3 weeks. Others proposed 2- 3 months.
- Proposed opening time of 6am provided a tailored service for working parents in Dampier, and
- The proposed fee structure was extremely competitive compared to other providers.

Officers are recommending the Montessori Early Years Learning and Care Centre be awarded the lease for the early learning centre at the Dampier Community Hub under the following conditions:

- Lease commencement date of 1 July 2016.
- Lease term of 5 years with no option for extension.
- Tenant to pay all outgoings
- Tenant to undertake minor maintenance (individual items under \$2k)
- No lease fee applicable for years one and two of the five year agreement.
- Lease fee of 2.5% to be applicable for years three, four and five of the agreement to be paid quarterly.

Should Council wish to explore other tenants or options it is unlikely childcare operations will be established by 1 July 2016, resulting in a period of no service for the Dampier community.

**STATUTORY IMPLICATIONS**

Section 3.58 of the *Local Government Act 1995* is pertinent to this report. In particular the process required to enter into a private treaty with an entity outside a formal tender process, which includes advertising the following information for a two week period;

- Describe the property
- Invite submissions from other entities
- Detail intended tenant
- Outline the consideration expected from the proposed tenant
- Outline the fair market value

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications pertaining to this lease for the first two years of the five year agreement, should Council accept Officers recommendation. However, Council will experience an income throughout years three, four and five of the agreement. This is set as a percentage of gross profit to be paid quarterly. Although the percentage has been negotiated with the proposed tenant to be 2.5%, the gross profits are currently unknown. Officers estimate the income to Council could be in the vicinity of \$20,000 - \$40,000 per annum.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.d.1.2	Provide a contemporary, innovative family facilities that provide a variety of family orientated services.
Our Services:	1.d.1.2.1	Promote and support families and children services within the City.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council currently has four leases with child care providers within the municipality. Conditions of these leases vary depending on the location of the service.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. NOMINATE Montessori Early Years Learning and Care Centre as the preferred tenant at the Early Learning Centre located at 3 High Street, Dampier (Dampier Community Hub) under the following conditions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_
  - c) \_\_\_\_\_
  - d) \_\_\_\_\_
  - e) \_\_\_\_\_
  
2. AUTHORISE the Mayor and Chief Executive Officer to execute the lease agreement should no material objections or submissions be received during the statutory two week advertising period.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. REJECT Montessori Early Years Learning and Care Centre as the preferred tenant at the Early Learning Centre located at 3 High Street, Dampier (Dampier Community Hub); and
  
2. INSTRUCT the Chief Executive Officer to explore alternative tenants to provide a childcare service from the Dampier Community Hub.

**CONCLUSION**

Officers have liaised with a variety of local providers and entities regarding the provision of childcare services in Dampier over the past 18 months. Following formal process and negotiation, Officers recommend the Montessori Early Years Learning and Care Centre as the most advantageous provider for the community and Council.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to the Private Treaty provisions of Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. **NOMINATE Montessori Early Years Learning and Care Centre as the preferred tenant at the Early Learning Centre located at 3 High Street, Dampier (Dampier Community Hub) under the following conditions:**
  - a) Lease commencement date of 1 July 2016;**
  - b) Lease term of 5 years with no option for extension;**
  - c) Tenant to pay all outgoings;**
  - d) Tenant to undertake minor maintenance (individual items under \$2k);**
  - e) No lease fee applicable for years one and two of the five year agreement; and**
  - f) Lease fee of 2.5% to be applicable for years three, four and five of the agreement to be paid quarterly.**
  
2. **AUTHORISE the Mayor and Chief Executive Officer to execute the lease agreement should no material objections or submissions be received during the statutory two week advertising period.**

**10.3 KARRATHA LEISUREPLEX: FUTURE IMPROVEMENTS**

<b>File No:</b>	<b>RC.108</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Manager Recreation Facilities</b>
<b>Date of Report:</b>	<b>12 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential - Karratha Leisureplex: Gymnasium / Mini Golf Review</b>

**PURPOSE**

For Council to consider future improvements to the Karratha Leisureplex (Leisureplex).

**BACKGROUND**

When considering the construction of the Leisureplex, it was envisaged that refurbishments of the facility would occur from time to time to continually improve and refresh the experience for patrons of the facility. Council regularly identifies capital improvements for its facilities and the next allocation for the Leisureplex improvements is noted in the draft 2016/17 budget.

The Leisureplex has been open since June 2013 and has attracted over 1,200,000 visits through a wide and varied range of facilities and programs on offer.

In May 2015, Council was presented with a briefing detailing both completed and future improvements for consideration.

Completed improvements included:

- Additional Car Parking at Southern end of existing main car park. \$120,000.00
- Sports Hall Air Lock and sliding door \$99,000.00
- Generator Load Tester /Shelter / Paving \$130,000.00

Future consideration was given to:

<b>IMPROVEMENT</b>	<b>OUTCOME</b>
Construction of large water slide aquatic facility	Considered unviable due to construction and operating costs and extreme difficulty in retro fitting this attraction to the existing facility.
Improved energy efficiencies	Variable speed drives have been fitted to the aquatic pumps at a cost of approximately \$65,000. The result of installation and other minor changes has been a savings of 13% on the total power consumption at the Centre. This equates to approximately \$90,000.  Officers continue to research more efficient refrigerants for Air Conditioning and LED car park lighting, with action due in the last quarter of 2015/16.

Review staff structure	Annual review undertaken with modifications occurring to streamline operations over the past two years.
Gymnasium (Gym) expansion / mini golf future	A review was requested of the gym and mini golf proposal. A detailed review has now taken place with the recommendations included within this report.

Work has been undertaken on the above initiatives as well as those that have arisen since May last year. This report will identify matters and future considerations associated with three distinct areas of the facility:

1. Gym expansion / mini golf future;
2. Additional shade over 50 metre pool; and
3. Design of aquatic change rooms.

**Gym Expansion / Mini Golf Future**

At the time of construction, a glow in the dark Mini Golf course was selected for inclusion at the Leisureplex. The initial management plan called for this facility to be evaluated for its success after 2-3 years and a recommendation made on its future or the future use of this space.

The mini golf facility was installed at a cost of \$249,000 in the initial construction.

To date income from the facility has been \$144,108. It has been attended by 17,861 people at an average of just under 560 visits per month. Over 9,000 of these visits were achieved in the first 12 months of operation and was due to a new and unique attraction. Visits for 2014/15 dropped to 5,330 at an average of 444 per month. To date this financial year, that average has decreased slightly again to 423 per month.

In relation to attendance at other parts of the facility, Mini Golf now represents less than 1% of all patronage. The mini golf facility, has served as a very useful tool, or ‘wow’ factor in the initial introduction to the greater Leisureplex facility.

The attached report details a range of options and the associated pros and cons of each. Concurrently, Officers have reviewed the gym, group fitness and personal training operations. Combined, these have contributed \$2,928,296 to Leisureplex income and have been accountable for 16% of all visits to the Centre in 2013-14, 19% in 2014-15 and currently 17% in 2015-16.

Research was conducted in May 2015 to gain insight into reasons users were not renewing their memberships at Leisureplex. 61 users who did not renew between May 2014 and May 2015 responded, representing a 5% response rate of the total members surveyed.

The following results were noted as reasons for Membership Non-Renewal (May 2014-15)

<b>Reason for Non-Renewal</b>	<b>Response Rate</b>
Left town	28%
Did not/cannot use enough	19%
Gym size	17%
Alternative fitness provider	13%
Price	11%
Winter	6%
Group fitness timetable	6%



Crèche adult/child ratio	4%
Complaint	4%
No notice of expiry	4%
Too public	2%
Recently had a baby	2%
Pool too busy	2%

The top 2 reasons provided for not renewing memberships are essentially beyond operational control due to leaving town and human behaviour/ motivation. The third largest reason provided was 'gym size', which was mentioned by 17% of those surveyed.

Whilst a reduction in membership was expected after an initial 'honeymoon' period, increasing the functional size of the gym by relocating the existing spin room and the addition of another functional group personal training space is seen as the best initiative to correct the slight downturn in membership and provide another income source. Should Council wish to progress with expanding the Gym, the spin room would be relocated to the mini golf area and the mini golf structures would be relocated if deemed viable or disposed of. It is envisaged that the expansion of the gym area would retain members and generated income at a greater level than the existing mini golf facility, hence providing financial benefit to the Leisureplex. It is proposed that works would be completed by December 2016 if approved by Council.

Disposal of the Mini golf assets would be in accordance with Policy CF-17.

Alternatively, Council may wish to continue to operate the mini golf facility and retain the gym within its current layout with the view to review operation at a future point in time.

#### **Additional Shade over 50 metre pool**

Informal representation by the water polo association has been made to some elected members requesting consideration of additional shade over the 50 metre pool at the Leisureplex.

The Karratha water polo association is a small association and user of the Leisureplex, with seven teams playing in a competition on Thursday Nights.

Since opening, the Association has hosted the National Country Championships in 2015 and most recently the Western Australian Country Championships. These major events are rotated throughout the Country and the State. The Western Australian Championships could be expected to return to Karratha once in approximately 5 years, with no information or commitment available regarding the National Championships, however it could be expected that Western Australia would host the National Event once every 5-6 years with this event being rotated through the competing WA Towns. In reality, it could be in excess of 20 years before Karratha hosts this National event again.

The Association has requested informally that the City provide more shade over the deep end of the 50 metre pool for the comfort of participants in these championships. It should be noted that the normal weekly competition is not affected as it is played at night, and any shade would need to be retracted to allow sufficient lighting to the facility.

Officers have completed a desktop analysis at this stage and offer the following comment:

- Additional shading could be provided over the entire 50m pool.
- Significant consultation was undertaken during the design period with shade deliberately left off the deep section of the 50 metre pool to satisfy the large number of swimmers wanting to swim in a non-shaded area. This includes the area which is widely used for the larger inflatable devices which are very popular with children. The provision of shade and associated wiring would limit and impact these operations.
- The additional shade would provide some beneficial outcomes for some users of the 50m pool.
- Additional permanent shade may be difficult to install as it would require the relocation of vital underground pool pipework, storm water and other electrical services. The cost to relocate these services (assuming that they can in fact be relocated), would be significant and the facility would be closed to the public for an extended period.
- The additional cost of supply (in addition to service relocation) may be significant. A similar sized shade structure planned for the Karratha Bowling club is set to cost in excess of \$250,000.
- The Water Polo Association has the option to programme their major events into the evening, as per their normal operations, to remove the risk of sun exposure. The facility has been built and lit to accommodate evening water polo competition.
- Direct sunlight on a portion of the pool allows for better control of water temperature for the comfort of patrons and assists with the quality control of the water. (UV).
- During major events at the pool, additional temporary shading of the surrounds is provided for use by participants when not competing.

Officers believe that in the best interest of all users and the overall operation of the facility additional shade for the 50m pool is not required nor recommended.

Should Council wish to consider the provision of additional shade at the pool, a report would be required to be undertaken detailing site investigations, methodology and associated costs and referred back to Council for consideration.

### **Design of Aquatic Change rooms**

Representation has been made to some elected members by some members of the Community, uncomfortable with the present design of the aquatic change rooms. Some community members feel a lack of privacy when changing at the aquatic change rooms.

The change rooms at the Aquatic Centre were designed to allow flexibility. The current configuration allows for 1 female and 1 male public change room as well as 1 female and 1 male school use only change room. This is in addition to the provision of 4 unisex change cubicles and 2 family change rooms on the aquatic side of the facility.

The main objection appears to be the proximity of the existing change room to the entrance door. This can be rectified by making each change room a 'double' change room and allowing patrons to enter further into the change room to change in more privacy (as per the attached plans). This, however, will result in the current School change rooms being shared with the general public. The Principal of KDHS has been approached, but as yet has not been fully consulted on the matter. Should the school authorities agree to this change, the issue can be rectified immediately. The change in operational nature of the aquatic change rooms would result in additional cleaning costs of approx. \$16,000 per year. The additional cost is attributed to the modifications doubling the change room space, hence the cleaning costs

will increase. It is estimated that up to one hour per day will be required, plus the cost for materials will also need consideration.

Council may not wish to proceed with the change room reconfiguration and instead renovate the facility. A redesign and reconstruction of the change room layout would be required. Council may also wish to consider this option in the future at the appropriate life cycle time of the facility (estimated within 5 – 10 years of operation).

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of medium significance in terms of financial implications and social impact.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has previously taken place with Councillors at the May 2015 and April 2016 briefing sessions.

#### **COMMUNITY CONSULTATION**

Community consultation has taken place via direct surveys of expired gym members and focus groups of Leisureplex users and staff.

Only informal consultation has taken place with the Water Polo Association and Community. No formal approach has been made by the Association or community to facility management. Manager Recreation Facilities has consulted with the Department for Sport and Recreation Regional Manager and the KDHS.

Leisureplex users have approached Councillors on these issues who have consulted with the Chief Executive Officer.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

#### **POLICY IMPLICATIONS**

Policy CF-17: Disposal of Assets applies.

#### **FINANCIAL IMPLICATIONS**

Estimated project costs to complete the Officers recommendations are approx. \$400,000. Initial estimates for revenue from a renovated facility are approximately \$100,000 indicating a payback period within 4 years. The financial implications of the disposal of the mini golf asset to another location is at this stage unknown. Due to the specialised nature of the equipment, a local market is not considered likely.

The anticipated project costs have been made in the 2016/17 draft financial budget for the purposes of improvements and gym fit outs.

Estimates for all considered works are summarised below;

Initiative	Est Capital Cost	Est Additional Operating Cost	Est Impact on operating Revenue
Shade over whole 50M Pool	\$500,000 - \$700,000	Asset renewal costs	Negligible
Water Slide	\$1million plus	Asset renewal, additional water body operational costs and supervision costs.	Some additional revenue but highly unlikely to cover operating costs and asset preservation/renewal costs
Expand Gym/remove Mini Golf	\$400,000	Negligible	Additional estimated \$100,000 p.a
Modify Change rooms	\$Nil	\$16,000	Negligible

Further amounts have been provisionally included in the City’s long term financial plan for improvements as follows:

Year - 2017-18, 2018-19, 2019-20	\$100,000 each year
Year - 2020-21	\$400,000
Year - 2021-22, 2022-23, 2023-24	\$100,000 each year
Year - 2024-25	\$400,000

The reconfiguration of the aquatic change rooms will present additional financial impact in the form of cleaning costs. It is estimated that the additional impact is approx. \$16,000 per annum (one hour at \$45 per hour for 52 weeks plus materials).

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 1.a.2.6 Operate Community Facilities
- Our Services: 1.a.2.6.1 Provide and manage community recreation facilities

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

Impact on capacity to carry out the Officer’s recommendation has been allowed for in future work plans. Should Council consider an alternate action, significant capacity implications may apply in terms of research, design and project management.

**RELEVANT PRECEDENTS**

Council regularly reviews facility operations and makes allocations for capital improvements across Council’s infrastructure within the long term financial plan.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RETAIN the mini golf attraction at the Karratha Leisureplex and NOT PROCEED with the recommendation to extend the existing gym facility;
2. INSTRUCT the Chief Executive Officer to undertake further research and analysis to implement additional shade over the 50m pool at the Leisureplex; and
3. INSTRUCT the Chief Executive Officer to investigate design changes to the aquatic change rooms and present options to Council for consideration.

**CONCLUSION**

The mini golf facility at the Leisureplex has been reviewed three years into its operation. Income and attendance rates have decreased over time to the point where officers do not believe the facility represents the best use of space within the Leisureplex.

Officers have reviewed the expansion of the Gym at the complex. Research has indicated that patrons feel the existing gym is too small and was ranked by 17% of former users as the reason that they declined to renew their membership. Expansion of the existing fitness centre space will contribute towards rectify this issue and the relocation of the existing spin room and the formation of a functional group training space will add valuable income streams.

The Karratha Water Polo Association has made informal approaches to City of Karratha representatives, requesting the provision of additional shade coverage of the 50 metre pool for sun protection during major events. Significant consultation was undertaken during the design phase of the facility with shaded determined to be for 50% of the water body to accommodate for the needs of all patrons and to provide flexible options in terms of amenity. The total shading of the pool was also discarded to assist in maintaining pool temperatures and the water disinfection process (UV).

The issue of privacy in the aquatic change rooms has been raised via elected members. The existing change rooms can be reconfigured easily with the cooperation of the KDHS. If this cannot be achieved, significant redesign and renovation works would be required at a future time.

Of the matters raised within this report Officers recommend to:

1. Expand the gym and relocate the spin room into the existing mini golf area;
2. Not progress with additional shade over 50 metre pool; and
3. Reconfigure the operational nature of the aquatic change rooms in consultation with the KDHS, noting the financial impact of such a change is estimated to be approximately \$16,000 per year in cleaning allocations.

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**OFFICER'S RECOMMENDATION**

That Council by **ABSOLUTE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **EXPAND** the gymnasium and relocate the spin room into the existing mini golf area and **DELEGATE** to the Chief Executive Officer the responsibility to dispose of assets surplus to requirements as per Council Policy CF-17;
2. **NOT PROGRESS** with the installation of additional permanent shade structure over the 50m pool at the Karratha Leisureplex;
3. **NOT PROGRESS** with the concept/installation of a large water slide/feature at the Karratha Leisureplex;
4. **NOTE** operational reconfiguration of the aquatic change room will be implemented immediately; and
5. **NOTE** funds for the gymnasium expansion and relocation of the spin room are identified in Council's long term financial plan and the draft 2016/17 budget.

**10.4 WICKHAM BISTRO TENDER**

**File No:** CM.60  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Manager Partnerships & Engagement  
**Date of Report:** 11 April 2016  
**Applicant/Proponent:** Rambla Bar Pty Ltd  
 Ngarluma and Yindjibarndi Foundation Ltd  
**Disclosure of Interest:** Nil  
**Attachment(s)** Confidential - RFT 12-15/16 Confidential Evaluation Report

**PURPOSE**

For Council to consider the submissions following the public tender for the Wickham Bistro, and resolve Councils position on accepting the management responsibility.

**BACKGROUND**

At the November 2015 Ordinary Council Meeting (OCM), Council resolved to consider the tendering of the Wickham Bistro space following a commitment at the July 2015 OCM to investigate the Councils viability to manage the commercial space. The Council resolution from the November 2015 OCM is provided below.

1. *INVITE the calling of Tenders for the management of Wickham Bistro based on the Scope of Works as follows:*
  - a) *Lease term for five years, with a further five year extension at the sole discretion of the City of Karratha;*
  - b) *Subletting of any or all of the leased space is prohibited; and*
  - c) *Key responsibilities of each party include, but are not limited to the following:*

<i>Tenant</i>	<i>City of Karratha / Rio Tinto</i>
<ul style="list-style-type: none"> <li>• <i>Compliance with all applicable Food Standards and Liquor Licencing laws as they apply to this venue</i></li> <li>• <i>Payment of all outgoing from date of occupancy including, but not limited to:</i> <ul style="list-style-type: none"> <li>- <i>Electricity</i></li> <li>- <i>Water</i></li> <li>- <i>Gas</i></li> <li>- <i>Cleaning</i></li> </ul> </li> <li>• <i>Pest control</i></li> <li>• <i>Minor Maintenance</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Management of lease contract</i></li> <li>• <i>Planned and unplanned maintenance of Landlord's fixtures</i></li> <li>• <i>Fire protection</i></li> <li>• <i>Building insurance</i></li> </ul>

2. *ENDORSE the Tender Selection Evaluation Criteria weighting as follows:*

<i>Criteria</i>	<i>Weighting</i>
<i>Price</i>	<i>50%</i>
<i>Demonstrated Experience in provision of food and beverage services</i>	<i>25%</i>
<i>Service Proposal</i>	<i>25%</i>

3. *NOTE that a further report will be provided to Council outlining the outcome of the Tender Evaluation and recommending the next course of action.*

Officer's coordinated the public tender through March 2016, with two submissions being received. The confidential evaluation report is attached for Councils perusal. Council should note the evaluation panel consisted of the following members;

- City of Karratha, Manager Partnerships & Engagement
- Rio Tinto, Commercial Services Coordinator, Accommodation & Towns Management
- Independent Hospitality Consultant.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and economic issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with internal and external stakeholders throughout the evaluation process.

#### **COMMUNITY CONSULTATION**

Following the public tender process, three submissions were received from the following two entities:

1. Ngarluma and Yindjibarndi Foundation Ltd (NYFL).
2. Rambla Bar Pty Ltd (Conforming)
3. Rambla Bar Pty Ltd ( Alternative)

Both companies are local, and price preference was applied to weightings within the tender evaluation. For Councils information Rambla Bar Pty Ltd fits within the business model currently operated by Blanche Bar within Karratha. NYFL are based in the Roebourne community and currently oversee operations at Whim Creek and the Café within Roebourne.

The evaluation panel is recommending Rambla Bar Pty Ltd is awarded the tender and Council accepts management responsibility of the Wickham Bistro under the existing partnership with Rio Tinto. The basis of Officers recommendation is contained within the evaluation report attached.

#### **STATUTORY IMPLICATIONS**

This matter is in accordance with section 3.57 of the *Local Government Act 1995*.

#### **POLICY IMPLICATIONS**

Council Policy CE13 Tender Evaluation Criteria and Policy CG-11 Regional Price Preference Policy are relevant to this report

#### **FINANCIAL IMPLICATIONS**

The financial implications are outlined within the attached evaluation report. In order to compare fairly, the current turnover within the facility (as provided in the Tender package) was used to evaluate the projected sales percentage aspect of the *Price*, this was \$130,000.00 per month.

Should Council wish to appoint a proponent a formal agreement with Rio Tinto will need to be finalised prior to any agreements being signed with the selected proponent. Additionally, Council will need to occur to accounts within the 2016/17 budget.



**STRATEGIC IMPLICATIONS**

This item is relevant with the City's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program:	1.d.2.2	Develop and implement strategic partnerships that assist in the provision of community infrastructure and service delivery.
Our Services:	1.d.2.2.1	Implement, evaluate and report on Rio Tinto Partnership agreements.

It could also be considered strategically important to maintain and preserve the positive and productive relationship that has developed through the City of Karratha and Rio Community and Infrastructure Services Partnership.

**RISK MANAGEMENT CONSIDERATIONS**

There is always a level of risk when managing commercial agreements and operations. However, the City has existing experience within the business and Officers consider the risk to be low.

**IMPACT ON CAPACITY**

Should Council endorse Officers Recommendation, Officers believe there will be a level of impact on current capacity. The proposed agreement will require a level of management from City staff, as too will building management issues and annual inspections. However, Officers believe this can be accommodated within the existing Partnership arrangements with Rio Tinto and financial outcomes from the potential agreement.

**RELEVANT PRECEDENTS**

The provision of hospitality services to the community is traditionally through the private sector; however the City of Karratha has historically operated the Tien Tsin Inn at the Karratha Airport. More recently, Council has chosen to contract specialist providers to deliver hospitality services at the Karratha Leisureplex, Pam Buchanan Family Centre and Karratha Airport, in lieu of direct service delivery by City staff.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AWARD the Wickham Bistro Management and Operation under RFT 12-15/16 to Ngarluma and Yindjibarndi Foundation Ltd (ABN: 72 092 430 361) based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 12-15/16.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all submissions and advise Rio Tinto that the City of Karratha will not assume management responsibility of the Wickham Bistro.

**CONCLUSION**

Following Council direction a public tender was undertaken regarding the operation of the Wickham Bistro following negotiations and discussions with Rio Tinto. Two submissions were received through this process, both being local and both being advantageous to Council. Officers are recommending Council proceed with the management of the Wickham Bistro and award a successful tenderer through this report.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:**

- 1. ENTER into formal agreement with Rio Tinto for the administration of the Wickham Bistro, and**
- 2. SUBJECT to the above, AWARD the Wickham Bistro Management and Operation under RFT 12-15/16 to Rambla Bar Pty Ltd (ABN: 66 169 215 105) based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 12-15/16.**

## 11 DEVELOPMENT SERVICES

### 11.1 NAMING OF BAYVIEW ROAD – CONSIDERATION OF PUBLIC SUBMISSIONS

<b>File No:</b>	<b>LM15057</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Principal Statutory Planner</b>
<b>Date of Report:</b>	<b>1 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Image of Extent of Proposed Bayview Road</b>

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#### PURPOSE

For Council to consider an objection received during public notification period for the proposed new road name, Bayview Road.

#### BACKGROUND

##### Bayview Road

At the October 2013 OCM Council resolved (Res No: 152648) to apply the road name Nickol Bay Road to the length of road that includes:

- a) Balmoral Road from its intersection with Dampier Road;
- b) new section of road that links Balmoral to Searipple;
- c) portion of Searipple that then traverses in an easterly direction to Mystery Road; and
- d) entire length of Mystery Road.

It was further resolved to forward the name for approval to Landgate's Geographic Names Committee (GNC). The GNC did not support the name Nickol Bay Road as its policy does not support the use of two words within a road name. In anticipation of this GNC decision, Council's October 2013 resolution stated that should the GNC refuse the name Nickol Bay Road that an alternative name such as Bayview Road should be supported by Council. The names Nickol Bay Road and Bayview Road were recommended to Council by the Karratha City Centre Road Naming Working Group.

At the 16 March 2015 OCM Council resolved (Res No: 153088) to request the road name Bayview Road be applied to the entire length of road subject of the October 2013 resolution (see Attachment 1). Notification of the proposed new road name was undertaken in accordance with GNC requirements and Council's March 2015 resolution. One submission was received from Fleetwood Corporation; the owner and operator of 'Searipple Village', which fronts the eastern end of Searipple Road.

Fleetwood objects to the proposal to change the name of the portion of Searipple Road to Bayview Road for the following reasons:

- *Fleetwood has owned and operated Searipple Village on Searipple Road for close to two decades.*

- *The name of the road aligns with the name of our business. Changing the name of the road on which we are located will remove this association and diminish our brand recognition with customers and stakeholders.*
- *It will also give rise to administrative costs in changing our address on stationery, electronic media and websites etc...*

Fleetwood's reasons for wanting to retain the name Searipple Road are understandable from its perspective. The issue is that the linking of Balmoral Road and Searipple Road to the north of the City Centre creates a continuous road link that requires a single name to be applied to that entire section. The balance portions of Searipple Road and Balmoral Road that run along the eastern and western edges of the City Centre will also be retained. If Searipple Road were to be used as the new road name for what is proposed as Bayview Road, then an alternative road name would need to be applied to the existing section of Searipple Road that runs along the eastern edge of the City Centre. Given the significance of the decision and investment in connecting Balmoral Road and Searipple Road to the north of the City Centre and the change this will make to traffic movements around Karratha, it is recommended that a new name be applied rather than extending only one of the existing road names. As stated by Fleetwood, Searipple Village is a long established business in Karratha and people associate the name with the business rather than the business with the road name. It is therefore recommended that the new name Bayview Road be maintained.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of parties affected.

#### **COUNCILLOR/OFFICER CONSULTATION**

Councillors and relevant officers have previously been consulted as is outlined in the background section of this report.

#### **COMMUNITY CONSULTATION**

As outlined in the Background section of this report.

#### **STATUTORY IMPLICATIONS**

As per the provisions in the *Land Administration Act 1997* (LAA), the Minister for Lands has the authority for officially naming roads in Western Australia. Through delegated authority, Landgate's GNC acts on the Minister's behalf to undertake the administrative responsibilities, including the development of policies and procedures, required for the formal approval of road names. Should Council maintain support for the name Bayview and the GNC approve this name, the name will be formally applied by the Minister.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications.

#### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 1.d.3.1

Liaise with key stakeholders including LandCorp and Government Agencies for implementation of Karratha City Centre Master Plan (KCCMP) and Infrastructure Works Program (IWP).

Our Services: 1.d.3.1.1 Partner with LandCorp and others to implement the Karratha City Centre Master Plan (KCCMP) and Infrastructure Works Program (IWP).

### **RISK MANAGEMENT CONSIDERATIONS**

There is a risk that the GNC may not support the name Bayview Road after considering the objection from Fleetwood Corporation. The GNC has already indicated its in-principle support for the name Bayview Road after not supporting the name Nickol Bay Road. Council has previously supported the name Bayview Road and for the reasons outlined in this report, it is recommended this name be retained. If the name Bayview Road is not supported by the GNC, then this will create further road naming problems. It is noted that the new section of Bayview Road behind the Karratha Health Campus site is already open and the eastern extension through to Searipple Road is currently being constructed.

### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### **RELEVANT PRECEDENTS**

Recently Council has replaced longstanding road names with new road names to facilitate the Karratha City Centre Infrastructure Works Program (e.g. Karratha Rd to De Witt Road). This is another example of a road name change that is required to facilitate those works.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OPTIONS:**

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. UPHOLD the objection from Fleetwood Corporation to the name Bayview Road; and
2. SUPPORT the name Searipple Road for the entire length of road that incorporates:
  - a) Part Balmoral Road (from Dampier Highway to City Centre);
  - b) Part Searipple Road (from connection with Mystery Road to City Centre)
  - c) Mystery Road.

### **CONCLUSION**

In accordance with State Government policy in relation to road naming and earlier Council resolutions, the name Bayview Road (previously supported by Council through resolution) has been notified to the public, relevant property owners and external agencies.

Fleetwood Corporation has objected to renaming the section of Searipple Road to Bayview Road. While the reasons for Fleetwood's objection are understandable from its perspective, there are sound reasons at a more strategic level for changing the name of the entire new road link to Bayview Road, which is being created as part of the Karratha City Centre Infrastructure Works Program. Should Council retain the name Bayview Road, it is recommended that a response be provided to Fleetwood explaining why.

It is recommended that Council request the name Bayview Road be approved. Fleetwood's submission and the City's response will be forwarded to Landgate's Geographic Names Committee.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.1.8 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the objection from Fleetwood Corporation to the name Bayview Road;
2. REQUEST Landgate's Geographic Names Committee approve the name Bayview Road for the extent of road that incorporates:
  - a) Part Balmoral Road (from Dampier Highway to City Centre);
  - b) Part Searipple Road (from connection with Mystery Road to City Centre)
  - c) Mystery Road.
3. ADVISE Fleetwood Corporation of the reasons why the new road name of Bayview Road is being requested; and
4. FORWARD this resolution, evidence of public notification, the submission received and the City's response to Landgate's Geographic Names Committee in support of the request for final adoption of the name Bayview Road in accordance with the *Lands Administration Act 1997*.

**11.2 KARRATHA ARTS AND COMMUNITY PRECINCT PARKING STRATEGY**

<b>File No:</b>	<b>CP.509; CP.511</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>4 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li><b>1. Parking Strategy option proposing footbridge across drainage reserve</b></li> <li><b>2. Parking Strategy option proposing vehicle and pedestrian bridge across drainage reserve</b></li> </ol>

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**PURPOSE**

For Council to consider options for satisfying parking requirements for the Karratha Arts and Community Precinct (KACP) and to determine a preferred parking strategy.

**BACKGROUND**

The site for the KACP (Lot 7021 on Plan 401051, Reserve 52000) at the corner of Sharpe Avenue and Welcome Road was vested with the City on 28 November 2013 for Community Purposes.

Council endorsed the original concept design for the KACP on 17 February 2014. This original concept design included both undercroft and on-grade parking bays. On 15 September 2014, Council resolved to remove the proposed undercroft parking bays from the design due to the high cost of that part of the concept. The latest concept design for the KACP shows 81 on-site parking bays (+ 3 universal access bays). Additionally up to 60 bays are shown on the site as overflow for major events on the area adjacent to the amphitheatre.

As is described below, this proposed on-site parking provision is less than required for the KACP. To address the shortfall, Council resolved to pursue reciprocal parking opportunities.

A report to 20 July 2015 Ordinary Council Meeting on the KACP includes the following Parking Strategy:

- Use on-site bays for expected KACP standard daytime activities;
- Formalisation of car park over City owned land adjacent to existing City of Karratha Administration office car park (in between the Church and the City Administration Office) for off-site parking for the KACP;
- Pursue a reciprocal arrangement with the Catholic Church and explore options to provide improved car park arrangements and traffic flow through the precinct; and
- Use existing City of Karratha Administration Office car park bays (65 bays) as overflow.

Since this time Council officers have continued to review the parking for major events and continued discussions with the St Pauls Church.

A Traffic and Parking Assessment for the KACP was submitted in January 2015. This Assessment evaluates proposed parking provision against maximum (target) and minimum

(not to be breached) parking requirements, determined in accordance with Council’s Karratha City Centre Parking Policy DP18. It should be noted that the maximum number of bays would only be required infrequently for major events scheduled 6-10 times per year whereas the 81 bays on site will deal with the majority of day to day use of the facility.

The latest proposed on-site parking provision has been included in the table below to show the calculated shortfall once proposed current on-site parking provision is factored in.

<b>Parking Requirements</b>	<b>Minimum</b>	<b>Maximum</b>
Recommended parking requirements from KACP Traffic and Parking Assessment based on DP18	153 bays	275 bays
<b>Less proposed On-Site Parking Provision</b>	81 bays	81 bays
Overflow Parking on Site (Major Event)	60 bays	60 bays
On-Street Parking in Vicinity of KACP *	25 bays	25 bays
<b>Shortfall</b>	<b>12 bays</b>	<b>134 bays</b>

\* On street parking in vicinity of KACP was factored into proposed parking provision by Traffic & Parking Assessment but not factored into proposed parking provision here as it should not be assumed that these on-street bays will always be available for KACP parking.

The Traffic and Parking Assessment states that the proposed on-site bays would satisfy parking requirements associated with expected KACP standard daytime activities and identifies the following sites as opportunities to provide additional overflow parking for peak use of the KACP under reciprocal arrangements:

	<b>Site</b>	<b>Number of bays</b>
1.	St Paul’s Church car park (subject to agreement with Catholic Church)	73 bays
2.	City of Karratha Administration Office car park	73 bays
3.	Vacant land between Site 1 and Site 2 *	50 bays
	<b>Total potential additional bays</b>	<b>196 bays</b>

\* Current concept plans for Site 3 (Attachments 1 and 2) show 50 car bays.

Access to the 196 off-site bays would exceed the maximum shortfall of 134 bays for the KACP. It is noted that on-street bays have not been factored into these calculations. It is also noted that gaining access to the 73 bays within the St Paul’s Church site requires agreement from the Catholic Church to reciprocal parking arrangements.

A key question in relation to the parking strategy for the KACP is how the designated off-site parking will be linked to the KACP. In considering this question, it is noted that there is a substantial drainage reserve situated between the KACP site and the St Paul’s Church car park and that there are many established Western Coolibah trees - *Eucalyptus vitrix* – within this drainage reserve.

Three options have been considered in terms of linking off-site parking to the KACP.

<b>Option</b>	<b>Pros</b>	<b>Cons</b>	<b>Conclusion</b>
<b>Option 1</b> Access off-site car parks via Welcome Road	Achieves acceptable number of parking bays for KACP. Lowest cost option. Catholic Church is prepared to consider reciprocal parking arrangements. No impact on established trees in drainage reserve.	Vehicles that enter KACP car park to find a parking bay but can’t will stack to get back out onto Welcome Road to access off-site car parks Requires people to walk from off-site car parks to KACP via Welcome Road footpath	If this option is preferred, then parking management should be considered in the KACP car park for major events. It would not be much further to walk to the KACP along Welcome Road than across a footbridge.



Option	Pros	Cons	Conclusion
<p><b>Option 2</b> Access off-site car parks via Welcome Road with footbridge across drainage reserve (Attachment 1)</p>	<p>Achieves acceptable number of parking bays for KACP. Catholic Church is prepared to consider reciprocal parking arrangement. Provides more direct and higher amenity pedestrian link between off-site car parks and KACP. Preference for this option has been indicated by local Catholic Church representatives.</p>	<p>Vehicles that enter KACP car park to find a parking bay will stack to get back out onto Welcome Road to access off-site car parks Some potential impact on established trees in drainage reserve. The Catholic Church has indicated it would appreciate its car park being upgraded as park of the negotiations to gain access and link the two sites</p>	<p>If this option is preferred, then parking management should still be considered in the KACP car park for major events. The benefit of a more direct and higher amenity pedestrian link between off-site car parks and the KACP via a footbridge should be weighed against the cost of installing a footbridge and the impact on established trees in the drainage reserve.</p>
<p><b>Option 3</b> Access off-site car parks via vehicle and pedestrian bridge across drainage reserve (Attachment 2)</p>	<p>Achieves acceptable number of parking bays for KACP. Catholic Church is prepared to consider reciprocal parking arrangements. Provides direct vehicle link from KACP car park to off-site car parks and provides the best outcome for traffic management as recommended by Council Officers</p>	<p>Highest cost option This option not supported by local Catholic Church representatives The most potential impact on established trees in drainage reserve The Catholic Church has indicated it would appreciate its car park being upgraded as park of the negotiations to gain access and link the two sites</p>	<p>This is the best option for providing an integrated parking solution for the KACP but it raises concerns for the Catholic Church. If this option is preferred, then traffic restrictions should be considered at the bridge crossing in an effort to address concerns raised by the Catholic Church.</p>

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of providing access to adequate parking for a major development and community facility in the Karratha City Centre.

**COUNCILLOR/OFFICER CONSULTATION**

Council has been made aware of the need for, and agreed an approach for a parking strategy for the KACP at various points in the concept planning and design process. Officers from Strategic Projects and Planning Services have been considering the parking strategy options for the KACP as the project has evolved.

**COMMUNITY CONSULTATION**

The KACP Advisory Group includes five (5) community representatives. The KACP Advisory Group supports the parking strategy currently being pursued.

The Catholic Church has been consulted regarding the reciprocal parking proposal and is prepared to consider reciprocal parking arrangements. Discussions with the Catholic Church regarding reciprocal parking arrangements have been on the basis of the Church’s car park being upgraded and potentially the City maintaining the area. Whichever option is pursued, it is likely that the Catholic Church will seek the City to play a greater role in the care and maintenance of their car park. Local representatives of the Catholic Church supports a footbridge link between the Church and the KACP but do not support a vehicle and pedestrian bridge.

It should be noted that without the Church car park included in the maximum car parking calculations that the City will have access to its Administration Office Car Park (73 Bays) and the vacant land between the Church and Office (50 bays). This leaves a shortfall of 11 bays meaning the City has all but achieved the maximum parking requirement.

### **STATUTORY IMPLICATIONS**

The St Paul's Church site is in the freehold ownership of the Catholic Church so any proposal to use that land as part of the parking strategy for the KACP requires Catholic Church authorisation.

### **POLICY IMPLICATIONS**

The proposed parking strategy, including reciprocal arrangements with the Catholic Church, would satisfy the maximum (target) parking requirements under Council's Karratha City Centre Parking Policy DP18.

### **FINANCIAL IMPLICATIONS**

Should Council wish to consider linking the Church to the KACP site via a pedestrian bridge, trafficable bridge or through the development of the new car park between the Administration Office and Church their will be financial implications. These costs are not currently covered by the budget for the KACP project.

Ball park estimates for works associated with the Options presented in the parking strategy are:

<b>Construction works</b>	<b>Option 1</b>	<b>Option 2</b>	<b>Option 3</b>
New car park between the City's Administrative Offices and the St Paul's Church	\$1,000,000	\$1,000,000	\$1,000,000
New footbridge between St Paul's and the KACP		\$500,000	
New vehicle and pedestrian bridge between St Paul's and the KACP			\$1,000,000
<b>Total cost of each option</b>	<b>\$1,000,000</b>	<b>\$1,500,000</b>	<b>\$2,000,000</b>

There may be some surplus funding available within the KACP budget once the construction tender is awarded, however this will not be known until August 2016.

The construction of the new car park between the City's Administrative Offices and the St Paul's Church and the new footbridge between St Paul's and the KACP are separate works items currently being considered as two of a number of additional projects under the Karratha City Centre Infrastructure Works Program. The new vehicle and pedestrian bridge between St Paul's and the KACP is not a works item being considered for funding under the KCCIW Program. As this option costs an additional \$500,000.

There is limited surplus funding remaining under the KCCIW Program and critical decisions need to be made about the additional projects that will be funded. In relation to the two items being considered for funding under the KCCIW Program that would help implement the KACP parking strategy (new car park and new footbridge), the new public car park will result in more general public benefit for the City Centre and the City's Administration Office and overflow, whereas the new footbridge has a closer relationship to the KACP.

It is therefore recommended that construction costs for the new footbridge be considered as first priority as a component of the total project costs at the time of KACP construction tender award and the car park be considered in the context of the balance of KCCIW priorities.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved strategic community plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Programs:	1.d.3.1	Liaise with key stakeholders including LandCorp and Government Agencies for implementation of Karratha City centre Master Plan (KCCMP) and Infrastructure Works Program (IWP).
	1.a.2.6	Operate Community Facilities
	1.a.2.7	Deliver projects of strategic importance to the City
Our Services:	1.d.3.1.1	Partner with LandCorp and others to implement the KCCMP and IWP.
	1.a.2.6.6	Deliver projects of strategic importance to the City
	1.a.2.7.2	Provide support to the organisation in the development of projects.

### RISK MANAGEMENT CONSIDERATIONS

Discussions with the Catholic Church thus far regarding reciprocal parking arrangements have been progressing positively. It has been deemed that the City may not require a reciprocal parking agreement with the Church however logic dictates that the patrons will park as close to the KACP as possible meaning the Church car park will be accessed. Further a pedestrian bridge between the two sites provides for ease of access.

Council now needs to determine its preferred access arrangements and formally write to the Catholic Church seeking agreement to reciprocal parking and access arrangements to secure access to parking bays as part of its parking strategy for the KACP.

If the City is unable to get Catholic Church agreement to reciprocal parking arrangements, it is noted that the number of bays currently available and proposed over City-controlled car parks including land between the City's Administrative Offices and the St Paul's Church would all but achieve the maximum requirements under Council's Karratha City Parking Policy DP18.

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

This recommendation follows previous Council resolutions in relation to the parking strategy for the KACP.

### VOTING REQUIREMENTS

Simple Majority.

### OPTIONS:

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ADOPT the proposed car parking strategy option for the Karratha Arts and Community Precinct incorporating a vehicle and pedestrian bridge across the drainage reserve as

- the preferred option for linking the off-site car parking to the Karratha Arts and Community Precinct, subject to the bridge only being open to traffic during major events at the Karratha Arts and Community Precinct;
2. ADVISE the Catholic Church of:
    - a) the proposed car parking strategy for the Karratha Arts and Community Precinct;
    - b) the requested incorporation of reciprocal parking over the St Paul's Church car park and new car park between the City's Administrative Offices and the St Paul's Church;
    - c) options considered for linking the car parks and the Karratha Arts and Community Precinct; and
    - d) the City's preferred option for linking the car parks and the Karratha Arts and Community Precinct with supporting reasons.
  3. REQUEST Catholic Church consideration of the City's proposed parking strategy, including an offer to meet City representatives as required, and Catholic Church comments on the City's proposed parking strategy and whether there is an approach acceptable to the Catholic Church;
  4. NOTE that construction costs for the proposed vehicle and pedestrian bridge across the drainage reserve will be considered as a component of the total project costs at the time of construction tender award by Council;
  5. NOTE that the new car park between the City's Administrative Offices and the St Paul's Church will be considered as part of the process of determining the additional projects that will be funded under the Karratha City Centre Works Program.

### Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ADOPT the proposed car parking strategy option for the Karratha Arts and Community Precinct that links the off-site car parks to the Precinct via Welcome Road and associated footpath as the preferred option for linking the off-site car parking to the Karratha Arts and Community Precinct;
2. ADVISE the Catholic Church of:
  - a) the proposed car parking strategy for the Karratha Arts and Community Precinct;
  - b) the requested incorporation of reciprocal parking over the St Paul's Church car park and new car park between the City's Administrative Offices and the St Paul's Church;
  - c) options considered for linking the car parks and the Karratha Arts and Community Precinct; and
  - d) the City's preferred option for linking the car parks and the Karratha Arts and Community Precinct with supporting reasons.
3. REQUEST Catholic Church consideration of the City's proposed parking strategy, including an offer to meet City representatives as required, and Catholic Church comments on the City's proposed parking strategy and whether there is an approach acceptable to the Catholic Church;
4. NOTE that the new car park between the City's Administrative Offices and the St Paul's Church will be considered as part of the process of determining the additional projects that will be funded under the Karratha City Centre Works Program.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ADOPT the proposed car parking strategy option for the Karratha Arts and Community Precinct that links the off-site car parks to the Precinct via Welcome Road and associated footpath as the preferred option for linking the off-site car parking to the Karratha Arts and Community Precinct;
2. ADVISE the Catholic Church of:
  - e) the proposed car parking strategy for the Karratha Arts and Community Precinct;
  - f) the requested incorporation of reciprocal parking over the St Paul's Church car park and new car park between the City's Administrative Offices and the St Paul's Church;
  - g) options considered for linking the car parks and the Karratha Arts and Community Precinct; and
  - h) the City's preferred option for linking the car parks and the Karratha Arts and Community Precinct with supporting reasons.
3. REQUEST Catholic Church consideration of the City's proposed parking strategy, including an offer to meet City representatives as required, and Catholic Church comments on the City's proposed parking strategy and whether there is an approach acceptable to the Catholic Church;
4. NOTE that the new car park between the City's Administrative Offices and the St Paul's Church will be considered as a component of the total project costs at the time of construction tender award by Council.

**CONCLUSION**

A parking strategy has been developed for the Karratha Arts and Community Precinct that will satisfy the maximum parking requirements under Council's Karratha City Centre Parking Policy DP18. This shows leadership in achieving appropriate parking provision for City Centre developments.

The parking strategy for the KACP does not rely on the Catholic Church agreeing reciprocal parking arrangements over the St Paul's Church car park however linking the two suites via a pedestrian or vehicle and pedestrian bridge has benefits and in all likelihood patrons of the KACP will park in the Church car park. Discussions with the Catholic Church thus far regarding reciprocal parking arrangements have been progressing positively.

Three options have been considered in this report for linking off-site car parks to the KACP: 1. use the existing link of the Welcome Road footpath; 2. construct a new footbridge across the drainage reserve; 3. construct a new vehicle and pedestrian bridge across the drainage reserve. Whichever option is pursued, it is likely that the Catholic Church will seek Council support to further develop their car park as part of reciprocal use of parking bays and access to the KACP.

Whilst Option 3 would provide the best functionality for the KACP and the most effective internal links across the sites but the Catholic Church is likely to express concerns regarding this option. This option will also cost an additional \$500k that is not budgeted and is not being considered as part of finalising additional works projects under the Karratha City Centre Infrastructure Works Program.

It is recommended that Option 2 (footbridge) be presented to the Catholic Church as the preferred option to provide a direct and high amenity connection and minimise the potential

for conflict and maintain pedestrian safety. It is recommended that construction costs for the new car park be considered as part of the process of finalising additional works projects under the Karratha City Centre Infrastructure Works Program and that construction costs for the new footbridge across the drainage reserve be considered as a component of the KACP total project costs at the time of construction tender award. The brief for any plans to construct the footbridge will need to ensure the impacts on established trees in the drainage reserve are minimised.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:**

- 1. ADOPT the proposed car parking strategy option for the Karratha Arts and Community Precinct incorporating a footbridge across the drainage reserve as the preferred option for linking the off-site car parking to the Karratha Arts and Community Precinct;**
- 2. ADVISE the Catholic Church of the City's preferred option for linking the car parks with a pedestrian bridge**
- 3. AUTHORISE the CEO to negotiate an agreement with the Catholic Church regarding reciprocal access to Church parking and report the outcomes of that negotiation to Council;**
- 4. NOTE that construction costs for the proposed footbridge across the drainage reserve will be considered as a component of the Karratha Arts and Community Precinct project costs at the time of construction tender award by Council; and**
- 5. NOTE that the new car park between the City's Administrative Offices and the St Paul's Church will be considered as part of the process of determining the additional projects that will be funded under the Karratha City Centre Works Program.**

**11.3 BUILT HERITAGE STRATEGY**

<b>File No:</b>	<b>LP.277</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Senior Strategic Planner</b>
<b>Date of Report:</b>	<b>1 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Evaluation Matrix</b>

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**PURPOSE**

For Council to consider the findings of the Built Heritage Strategic Framework as the basis for determining a position regarding preferred tenure, the level of City involvement in the management of built heritage sites and the terms under which the City will engage in heritage management.

**BACKGROUND**

Some of the most significant heritage sites in Western Australia are located within the City of Karratha. The City has an active role in the maintenance of heritage buildings however in most circumstances the City does not have the controlling tenure (i.e. freehold ownership) of the site. While the City provides an operational budget to meet management responsibilities for buildings in the Cossack Heritage Precinct, in some circumstances this occurs with little or no financial assistance from the State Government.

Council needs to consider which heritage sites it wishes to take responsibility for and the terms under which it is prepared to take primary responsibility from the State Government. Of particular interest to the City and broader community is the Cossack Heritage Precinct which has a significant maritime heritage to Western Australia. The Cossack Heritage Precinct is under lease from the State Government to the City, with the City responsible for maintenance. The lease period is due to expire in July 2017.

The Department of Lands has also recently suggested the transfer of heritage buildings in the Roebourne Heritage Precinct from the State to the City. This suggested transfer and the impending lease expiry for the Cossack precinct have served as the catalyst to review ownership and management structures in place and for the City to negotiate favourable terms for a collective of built heritage sites. This allows for the consideration of a number of built heritage sites in a co-ordinated manner in contrast to previous practices where decisions have been made on an individual basis with funding to be found by Council on an as-needs basis.

In November 2015 Council endorsed the draft Built Heritage Strategic Framework which included a vision, guiding principles and management options. This represents the first stage of the Strategic Framework which, since adoption by Council, has been developed by the City and is now suitable for reporting to Council.

This report considers the second stage of the Strategic Framework which will inform future negotiation with the State for favourable terms. This will enable the City to facilitate meaningful return on investment and ensure the long term sustainability of the sites.

**BUILT HERITAGE STRATEGIC FRAMEWORK**

An Evaluation Matrix (matrix) has been prepared as part of the second stage of the Built Heritage Strategic Framework (strategic framework). In broad terms the matrix lists the assets within the study area (Cossack and Roebourne Heritage Precincts), considers the ownership/tenure structure in place, and recommends management responsibility which will inform negotiations with the State.

Thirty seven sites within the study area have been assessed by the matrix in accordance with the Built Heritage Strategic Framework to identify sites suitable for negotiation with the State (sites listed in table below).

Aboriginal Cemetery	Meare’s House	Stone Yards	Cossack Court House
Aboriginal Reserve (2 Mile)	Mt. Welcome Station Homestead Group	Tramway	Cossack School House
Convent School	Old Cemetery parcels one and two	Union Bank	Cossack Land Backed Wharf Area
Dalgety House	Old Woodbrook Station Homestead	Victoria Hotel	Cossack Water Tank
Fisher’s House	Roes House	War Memorial	Cossack Upper Landing
Feddie Yee Palk’s bakery and store	Roebourne Airport	Watson and Tee Store	Jarman Island Lighthouse and Quarters
Garage Workshop	Roebourne Police Station, Old Gaol and Court Precinct	Cossack Customs House and Bond Store	We Care Life Centre
Holy Trinity Anglican church	Roebourne Post Office	Cossack Post and Telegraph office	
Hospital, Kitchen Block and Quarters	Roebourne Primary School	Cossack Policy Quarters Lock Up	
Lazarette Cossack	Roebourne race track	Galbraiths Store	

*First Filter*

The first filter questions whether the site is in Freehold ownership or a road reserve. It is recommended that built heritage sites in freehold, whether in the name of the City or another entity, can be filtered out. This was because either the City already has security of tenure or some other body already has primary responsibility for management. The Roe Street War Memorial is already the City’s responsibility.

Applying the first filter would reduce the total number of sites from 37 to 21 which is depicted in the table below.

Table: First Filter applied

Aboriginal Cemetery	<del>Meare’s House</del>	Stone Yards	Cossack Court House
Aboriginal Reserve (2 Mile)	<del>Mt. Welcome Station Homestead Group</del>	Tramway	Cossack School House
Convent School	<del>Old Cemetery parcels one and two</del>	Union Bank	Cossack Land Backed Wharf Area
<del>Dalgety House</del>	<del>Old Woodbrook Station Homestead</del>	<del>Victoria Hotel</del>	Cossack Water Tank



Fisher's House	Roes House	War Memorial	Cossack Upper Landing
Feddie Yee Palk's bakery and store	<del>Roebourne Airport</del>	<del>Watson and Tee Store</del>	Jarman Island Lighthouse and Quarters
Garage Workshop	Roebourne Police Station, Old Gaol and Court Precinct	Cossack Customs House and Bond Store	<del>We Care Life Centre</del>
<del>Holy Trinity Anglican church</del>	<del>Roebourne Post Office</del>	Cossack Post and Telegraph office	
Hospital, Kitchen Block and Quarters	Roebourne Primary School	Cossack Policy Quarters Lock Up	
Lazarette Cossack	Roebourne race track	Galbraiths Store	

*Second Filter*

The second filter considers whether the built heritage sites are in a reasonable condition (i.e. not ruins) and whether the sites have sufficient heritage integrity to warrant conservation. Heritage integrity and heritage significance may be lost if the site is excessively modified or redeveloped. Applying the second filter would reduce the total number of sites from 21 to 16, which is depicted in the table below:

Table: Second Filter applied

Aboriginal Cemetery	Roebourne Police Station, Old Gaol and Court Precinct	<del>Stone Yards</del>	Cossack Court House
Aboriginal Reserve (2 Mile)	Roebourne Primary School	Cossack Customs House and Bond Store	Cossack School House
<del>Convent School</del>	Roebourne race track	Cossack Post and Telegraph office	Cossack Land Backed Wharf Area
<del>Feddie Yee Palk's bakery and store</del>		Cossack Policy Quarters Lock Up	Cossack Water Tank
<del>Garage Workshop</del>		Galbraiths Store	Cossack Upper Landing
Hospital, Kitchen Block and Quarters			Jarman Island Lighthouse and Quarters
<del>Lazarette Cossack</del>			

*Third Filter*

The third filter considers whether the City is involved, or should be involved in the management of the built heritage sites. The third filter has been applied using an Evaluation Matrix which has been included as Attachment 1. The Evaluation Matrix also considers the following feasibility criteria:

- Ongoing management and maintenance costs;
- To what degree identified costs are offset;
- Would investment attract tenant(s) (preferably permanent tenants); and
- Whether there is potential for investment costs to be offset (by funding or commercial tenants).

While several of the fields in the Evaluation Matrix are indicative and represent 'best guess' assessments, there is sufficient information to inform recommendations and deliver findings.

The findings of the Evaluation Matrix / Third Filter shortlists 10 sites. All of these sites are in the Cossack Heritage Precinct, including Jarman Island.

Table: Third Filter applied

Aboriginal Cemetery	<del>Roebourne Police Station, Old Gaol and Court Precinct</del>	Cossack Customs House and Bond Store	Cossack Court House
Aboriginal Reserve (2 Mile)	<del>Roebourne Primary School</del>	Cossack Post and Telegraph office	Cossack School House
Hospital, Kitchen Block and Quarters	<del>Roebourne race track</del>	Cossack Policy Quarters & Lock Up	Cossack Land Backed Wharf Area
		Galbraiths Store	Cossack Water Tank
			Cossack Upper Landing
			Jarman Island Lighthouse and Quarters

It is noted that incidental structures (i.e. cook house) have not been specified but have been incorporated within the abovementioned list of built heritage sites. It is further noted that the Land Backed Wharf and the Upper Landing are two separate maritime structures with the Upper Landing being a historic boat launching ramp.

Nine of the ten shortlisted sites are recommended for further discussions with the State to secure controlling tenure and to negotiate terms of transfer. These discussions have commenced. It is noted that the \$120,000 per annum State contribution towards the Cossack Heritage Precinct within the current lease agreed in 1996 would be worth approximately \$186,000 if indexed annually by CPI. One of the ten shortlisted sites (Jarman Island Lighthouse and Quarters) requires further consideration:

*Jarman Island Lighthouse and Quarters*

There is a history of successful grant applications and conservation plans for Jarman Island Lighthouse and Quarters and a strong lighthouse and maritime heritage focus at a national level. While the Cape Lambert maritime activities removed the need for a functional lighthouse there are numerous examples of light house restoration and short stay accommodation ventures in Western Australia and around Australia.

The Jarman Island Lighthouse tower is intact with high integrity. The lens, sun valve, filters and cylinders have been removed and are on permanent display in the lighthouse museum at Cape Naturaliste. The quarters have been partially restored in the past and it is understood that up until approximately five years ago the island and its structures were accommodating formal overnight stays. Substantial degradation has occurred since.

Jarman Island is currently part of the Cossack lease. It is likely that the State would prefer the City to continue to assume management responsibility. A considerable amount of restoration works will be required to make Jarman Island functional. If Council wishes to continue to manage Jarman Island, then this should be on the basis that the island is transferred to the City in freehold and if this is not possible, then via a very long term lease and that a significant restoration contribution from the State is determined based on a condition and restoration report.

*Roebourne Police Station, Old Gaol and Court Precinct*

The City currently has no management responsibility for any of the buildings that comprise the Roebourne Heritage Precinct (Roebourne Police Station, Old Gaol and Court Precinct). The City has a history of making financial contributions to the Roebourne Visitor Centre, which operates from the Roebourne Gaol. However, the Roebourne Visitor Centre leases the Roebourne Gaol directly from the State. The City is not directly involved in this lease. The City has issued notices to the State regarding the unsafe condition of some of the buildings that comprise the Roebourne Heritage Precinct and there are other management issues that the City is not currently responsible for.

It is recommended that the City not take on management responsibility for the various buildings which constitute the Roebourne Heritage Precinct. While there is certainly significant heritage value in some of the buildings, the City currently has no management responsibility for any of the buildings and some of the buildings are in a dilapidated condition. Further consideration will be given to the heritage values, management and things the City can do to enhance the Roebourne Heritage Precinct as part of Roebourne Heritage Precinct Project, which is programmed to be undertaken in 2016/17.

*Point Samson / Cossack - Roebourne Tramway*

The Built Heritage Strategic Framework has identified that the tramway that connected Roebourne to Cossack and Point Samson is predominantly within existing road reserve and Unallocated Crown Land, although the tramway route is not clearly delineated. This makes it difficult to follow the route or find remnants of the actual tramway.

While it is not recommended in this report, a separate investigation could be undertaken to delineate the tramway route and identify remnant section(s) so that the significance of the tramway can be appreciated.

Next Steps – Endorsement and Negotiation with State

When endorsed the Built Heritage Strategic Framework and its findings will inform discussions with the State and enable the transfer of tenure prior to important dates such as the July 2017 expiration of the 21year lease for the Cossack Precinct.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of medium significance in terms of setting a direction for sites of heritage significance within the study area of Cossack and Roebourne.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation with staff has been required to prepare the Strategic Framework and to evaluate the sites.

A Councillor Briefing Session was held where the methodology and findings of the Strategic Framework were discussed.

**COMMUNITY CONSULTATION**

It has not been necessary to undertake community consultation for the background work however consultation will be required to inform future stages of research.

**STATUTORY IMPLICATIONS**

While the research will result in a non-statutory report for use in review of heritage matters, it will provide an important input for future land tenure arrangements.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Lease renewal, maintenance and restoration works, tenant subsidies (i.e. Roebourne Visitor Centre) and contributions for building repairs for heritage building has to this point occurred in a somewhat ad hoc manner and on an as-needed basis. The Built Heritage Strategic Framework will provide the basis for negotiations with the State and financial decisions on heritage buildings to be made in a co-ordinated manner.

If the heritage sites are transferred to the City in freehold, costs of restoration and maintenance can be leveraged against the value of the asset.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular, the Operational Plan 2015 - 2016 provided for this activity:

Our Programs: 3.a.1.3 Provide expert advice to Government Agencies regarding matters relating to lands including native title, vegetation, mining leases and land tenures

Our Services: 3.a.1.3.1 Respond to requests for City advice and provide information on crown land, mining leases, environmental controls, encumbrances and related matters

**RISK MANAGEMENT CONSIDERATIONS**

Financial risk of City holding responsibility for management and substantial maintenance of a number of heritage buildings.

Cultural risk of important heritage buildings falling into disrepair due to lack of management and maintenance.

**IMPACT ON CAPACITY**

Decisions on subsequent implementation will require cost-benefit analysis and reporting to Council.

**RELEVANT PRECEDENTS**

The City of Karratha is an important stakeholder in the leasing, management, and sub-leasing of various heritage sites in accordance with statutory controls. The temporary nature of lease arrangements ensures the periodic review of land tenure arrangements by the City as an ongoing responsibility. A holistic review of land tenure considerations is an extension of the individual lease renewal arrangements previously undertaken and represents improved practices for the co-ordination of relevant considerations.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to investigate alternative built heritage management options as follows: ....'

## **CONCLUSION**

The Evaluation Matrix within the Built Heritage Strategic Framework sets out criteria against which heritage sites across the City have been evaluated and presents findings which require endorsement.

The outputs of the Built Heritage Strategic Framework are ready to inform future discussions with the State and the extent of City involvement, responsibility and liability.

Endorsement of the Built Heritage Strategic Framework will enable decisions on forthcoming tenure arrangements to align with the City's cost and risk frameworks and ensure a co-ordinated approach with the greatest opportunity to negotiate favourable terms with the State Government for the ongoing management of heritage assets.

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## **OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:**

- 1. ENDORSE the Built Heritage Strategic Framework and Evaluation Matrix 2016;**
- 2. ADOPT the following heritage sites as sites that the City is prepared to discuss with the State Government in terms of on-going City management further to Council's adopted vision and objectives for built heritage management:**
  - a) Cossack Customs House and Bond Store;**
  - b) Cossack Post and Telegraph Office;**
  - c) Cossack Police Quarters and Lock Up;**
  - d) Galbraiths Store;**
  - e) Cossack Court House;**
  - f) Cossack School House;**
  - g) Cossack Land Backed Wharf Area;**
  - h) Cossack Water Tank;**
  - i) Cossack Upper Landing; and**
  - j) Jarman Island Lighthouse and Quarters.**
- 3. NEGOTIATE with the State Government favourable tenure for, and transfer of the adopted sites above; and**
- 4. SET terms for continued management of the Jarman Island Lighthouse and Quarters at transfer in freehold title (preference) and a restoration contribution from State Government based on a condition and restoration report.**



**11.4 COMMUNITY SAFETY & CRIME PREVENTION INITIATIVES**

<b>File No:</b>	<b>CS.91</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>14 March 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Crime Statistics by suburb – January 2014 to January 2016</b> <b>2. Table of Report Options</b>

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**PURPOSE**

For Council consider current and future options relating to community safety and crime prevention initiatives within the City.

**BACKGROUND**

The Safer Communities Partnership (previously the Cleansweep Taskforce) is a joint initiative comprising representatives of Local Government, Police, Housing Authority, and industry partners Rio Tinto and Woodside. It was originally established in 2010 to develop and implement a range of preventative and responsive actions aimed at making the City of Karratha a safer place to live.

The revised Safer Communities Partnership Strategic Plan was adopted by Council at its December 2015 meeting. One of the key focus areas is to create awareness within the community on safety and crime prevention initiatives. This includes promoting reporting functions available to the community, and increasing awareness of community safety initiatives and branding to balance the perception of crime and safety within the community. The City continues to play an active role in this space with initiatives including installation of security lighting and CCTV, “Eyes on the Street” program, Rapid Graffiti removal, provision of bicycle and motorcycle locks, burglary cocooning and the “Lock it or Lose it” program. The community survey conducted in preparation of the Safer Communities Partnership Strategic Plan indicated a lack of awareness by residents of the reporting of crime and the actions taken by the City to assist Police deal with the criminal aspect of antisocial behaviour.

The 2015 Community Safety Community Survey found the perception of crime within the community was high with 84% of respondents believing the crime rate in the City to be high or very high. When this was reviewed at the strategic plan workshop by Safer Communities Partners members (including Police), it was determined that the negative perception of safety within the community is not reflective of the actual current crime environment.

The Safer Communities Partnership (CSP) is aiming to address this negative perception through the promotion of works undertaken by Police, the City and CSP partners, together with better communication of strategies that residents can adopt to minimise being the target of crime, and expansion of Crime Prevention Through Environmental Design initiatives (CPTED).

The City has been advised that Police patrolling within the district have moved away from random patrolling of suburbs (i.e. similar to a security patrol) to one of attending areas based on reports of crime or evidence of criminal behaviour. This approach has resulted in a more targeted use of police resources. In parallel to this, the SCP has been promoting the need to report crime related issues directly to Police. Reporting issues in a specific area (particularly if there are regular or recurring issues) results in a greater Police focus and prioritisation of that area or premises.

**Crime Statistics – evidence based data**

Police crime statistics have been obtained for each of the towns/suburbs within Karratha for the past 2 calendar years (January 2014 to January 2016 inclusive). These statistics include assault, burglary, robbery, vehicle theft and graffiti providing a total per month. While there are clearly suburbs and towns which are subject to higher levels of crime when compared across the City, the number of reported crimes per month has not varied significantly. There are “spikes” of crimes (especially burglary) at times, however for the remainder of the year, crime levels remain consistent.

Local police have advised that most burglaries occur early in the morning or late in the evening, with the majority of complaints relating to wandering juveniles being received at night. Table 1 below provides the averages and trends in relation to crime statistics per suburb (Table 1 & 2 sourced from [www.police.wa.gov.au/Crime/Crime-Statistics-Portal/Statistics](http://www.police.wa.gov.au/Crime/Crime-Statistics-Portal/Statistics)).

*Table 1 – Crime statistics January 2014 to January 2016 by suburb*

	# crimes	2014 monthly ave	2015 monthly ave	last 6 months ave
Karratha	189	6.92	8.08	7.83
Karratha Industrial Estate	15	0.25	1.00	0.00
Bulgarra	180	8.00	6.42	5.33
Pegs Creek	167	7.25	6.00	6.00
Millars Well	135	4.83	5.58	6.50
Nickol	384	15.50	15.25	14.67
Baynton	182	7.00	7.58	7.00
Gap Ridge	10	0.42	0.42	0.50
Dampier	29	0.67	1.67	0.83
Roebourne	356	13.17	14.83	15.17
Wickham	236	10.00	9.08	5.67
Point Samson	11	0.50	0.42	0.33
<b>Total LGA</b>	<b>1894</b>	<b>74.50</b>	<b>76.33</b>	<b>69.83</b>
Port Hedland	336	15.25	11.50	9.33
South Hedland	1387	59.00	51.17	43.67
Wedgefield	112	2.17	6.92	10.50
Boodarie	8	0.42	0.25	0.00
Pippingarra	3	0.08	0.08	0.17
Pardoo	7	0.25	0.33	0.50
Strelley	2	0.08	0.08	0.17
Redbank	2	0.17	0.00	0.00
<b>Total LGA</b>	<b>1857</b>	<b>77.42</b>	<b>70.33</b>	<b>64.33</b>
Cockburn (City of)	6092	245.42	242.00	242.50
Melville (City of)	3848	151.92	155.00	153.33



Nickol and Roebourne maintain the highest monthly average of crime within the City relative to other neighbourhoods. However when the number of crimes reported are viewed on an annual basis, there is little difference between the 2014 and 2015 annual averages.

*The statistics do not support the assertion that there has been a significant increase in crime over the last 6 months. Instead there has been a reduction in crime levels in most of the suburbs and towns when comparing the average monthly number of crimes over the past 6 months as compared to the 2015 average.*

When assessed against the population of the City as a whole, the City of Karratha crime rate per head of population is less than that of Town of Port Hedland and similar to that of City of Cockburn who operate security patrols as per the following table:-

*Table 2 - Crime Rate per head of population*

	<b>2014</b>	<b>2015</b>
City of Karratha	0.034	0.034
Town of Port Hedland	0.056	0.051
City of Cockburn	0.028	0.027
City of Melville	0.017	0.017

**Initiatives already being undertaken by the City and Safer City Partnership to address crime and public perception of crime and anti-social behaviour**

At its December meeting, Council adopted the Safer Community Partnership Strategic Plan 2015-2018 which provides a framework for implementation of programs and initiatives to promote community safety and crime prevention within the community. These programs and initiatives include:-

- Installation of security lighting at key areas (ie adjacent to Caltex) to assist enhanced surveillance
- Installation of CCTV at Council owned/managed facilities including the Karratha Leisureplex, Frank Butler Centre, Youth Shed, Millars Well Pavilion, Pegs Creek Pavilion, Pam Buchanan Centre, Seven Mile Landfill and Karratha Airport. This will be extended to include the Tambrey Pavilion once constructed.
- Participation in the “Eyes on the Street” program with staff reporting issues directly to Police
- “Lock it or Lose it” campaigns, including provision of subsidised bike lock and motorcycle locks, burglary cocooning (around house, street and suburb)
- Increased focus on working with Housing Authority to curb antisocial behaviour from tenants and improve visual amenity
- Inclusion of CPTED principles in design and construction of Council facilities
- Provision of a greater variety of youth programs to both engage youth and provide alternative recreational and social outlets.
- Programmed installation of lighting within the existing footpath network, extending to additional lighting as the footpath network is extended.

**Initiatives being considered to address crime and public perception of crime and anti-social behaviour**

The Safer Communities Partnership discussed several initiatives at length during their 22 March 2016 meeting. These initiatives were seen as a series of tools which could be used singularly or in combination to address public perception of crime and antisocial behaviour within the community.

- Increased initiatives to educate the community with regards to crime prevention and reporting on crime and antisocial behaviour
- CPTED assessment services to residential premises which would involve a staff member undertaking an assessment of residential properties and providing a report detailing recommendations to reduce the ease of access to premise and increasing passive surveillance.
- Expansion of the Ranger patrols to include a designated early morning shift and late evening shift to work with police and provide additional coverage
- Provision of security patrols.
- A combination of the above.

**Crime Prevention Community Communication and Education**

Community feedback indicates a general lack of knowledge of actual crime statistics and initiatives being undertaken to address crime and antisocial behaviour and a low level of knowledge with regards to appropriate behaviours and actions in the securing of private property:

*Crime prevention community education initiatives*

In order to address both the lack of knowledge and negative community perceptions greater emphasis needs to be placed on communication and education initiatives e.g. campaigns focussing on engaging the community to report issues and problems. This would take the form of increased current initiatives to educate and communicate with the community with regards to crime prevention and reporting.

*Crime Prevention Through Environmental Design (CPTED) Assessment Services*

As part of the community education process, international evidence indicates very positive results have been achieved by providing residents with one-on-one and property based assessments and actions required to ensure greater levels of security and reporting. This could take the form of the provision of CPTED assessment services to residential premises which would involve utilising trained Council members to assess residential properties and provide a report detailing recommendations to reduce the ease of access to premise and increase passive surveillance.

**Increased Security Patrols**

Consideration of implementing a higher level of community security patrolling was discussed at the Safer Communities Partnership meeting on 22 March 2016. Advice from the various representatives was that increased patrolling was only one part of a multiple of strategies that could be used to address crime and safety issues within the community. Concern was raised that such initiatives tends to shift personal safety and security responsibility from the resident to Local Government, and actually counteract some of the initiatives to being undertaken by the Safer Communities Partnership. If this strategy was to be implemented, it could take the form of expanded Ranger patrols and/or the provision of contracted security patrols:

Expansion of the Ranger patrols

The current level of Ranger Services patrols could be expanded to include a designated early morning shift and late evening shift to work with police and provide additional coverage in a bid to improve community perception of safety. The costs of this proposal are yet to be quantified as the service scope has not been developed. It should be noted however that in the recent Service Level Review, the level of service and spread of hours offered at the City of Karratha (i.e. officer patrolling on weekends and public holidays, together with an after hours on call service) significantly exceeds the level of service provided by comparable local governments including Broome, Port Hedland, Geraldton and Bunbury.

Provision of a privately contracted security patrol service

The option of security patrols has been investigated and the following provided as examples for consideration:

City of Melville

City of Melville (COM) operates its own in-house security patrol which provides a 24 hour service. To do so, they employ 19 additional staff split into shifts to ensure 3 officers are patrolling and one office coordinator at any one time. COM have utilised a contract company previously, which was slightly cheaper, though advise from COM officers indicates that the service has been more effective when delivered 'in-house' as compared to when it was contracted externally. Community patrol cost is \$2.2million per annum (\$1.4million attributed to staff costs) plus employment cost for their Community Safety Coordinator. Ratepayers are charged \$53pa/property to meet service costs.

City of Cockburn

City of Cockburn has operated security patrols for approximately 10 years, with the service contracted out to Wilson Security. They have 5 cars patrolling within the district comprising a team leader and 4 security officers and provide a 24 hour service (2 x 12 hour shifts). Their Security Patrol Officers have no legal, investigative or arrest powers, with this role being the responsibility of Police, and are no different to City staff members who have completed the "Eyes on the Street" program. Community patrol cost is \$2.25million per annum. Ratepayers are charged a \$65.00 levy per property which covers the patrols, employment of the Community Safety Officer, and CCTV installation and maintenance.

Estimated cost of a privately contracted security patrol service

A request was made to a Security Service provider to develop an estimate for a service similar to that of City of Cockburn (i.e. 24/7 365 days/year whole of City). The proposed service was requested to include 3 drivers and vehicles patrolling the City (one vehicle dedicated to the eastern towns), with drivers dispatched to locations via a communications centre in Perth. Residents would call a 1300 number to report issues as they arose to the communications centre. As residential concerns of antisocial behaviour and the like are raised predominantly at night, a separate estimate for a night time patrol only was also requested.

The estimate of providing a Security patrol service (i.e. all staffing, 3 vehicles, office/dispatch etc) as follows:

- 24/7 patrol was quoted at approximately \$1,800,000 (ex GST)
- 12/7 patrol was quoted at approximately \$950,000 (ex GST).
- Based on approximately 9500 rateable properties within the District which would be subject to a "security levy" within their rates notice, this equates to approximately:
  - \$190.00 (ex GST) per property for a 24 hour service or
  - \$100.00 (ex GST) per property for a night time only service (6.00pm to 6.00am).

- It should be noted that these figures are for the service cost only and do not include any internal costs associated with the service such as procurement contract management, etc.

Should Council adopt this as an alternate recommendation, further due diligence and planning will need to be considered and the service expansion costs will need to be factored in to the 2016/2017 Budget.

Advantages and disadvantages of providing a security patrol are seen as being:-

Advantages	Disadvantages
Additional surveillance within the towns, especially after hours	Observation and reporting role only with no powers of apprehension
Community perception of safety may increase	Inference that Council is now be responsible for security of all properties and not residents
Can work with police to target surveillance	Council would be assuming a quazi policing role which is not its function
Residents could possibly register their homes when away on holiday	Cost of these service could be put to better use
	Once patrols commence, it is difficult to cease due to public expectation
	Additional cost to rates (increase will depend on service provided)
	If run in-house would require a Security Agents License

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues.

**COUNCILLOR/OFFICER CONSULTATION**

Additional community safety and crime prevention initiatives were discussed at the City’s Safer Communities Partnership Steering Group on 22 March 2016 which included Councillors, Staff, Police and Industry partners. The Partnership Steering Group believes that there are several alternatives which could to be considered which are included in this report.

**COMMUNITY CONSULTATION**

The Karratha Residents and Ratepayers Association (KRRRA) ran a short ‘survey monkey’ survey on their Facebook page on the provision of security patrols. The results (which were provided by the KRRRA at the April Council meeting) indicated support for security patrols and some willingness of residents/ratepayers to pay additional for the service

Inclusion of a security patrol levy on rates has been a contentious issue at other Local Government Authorities. Prior to any inclusion of a rates levy for provision of a security patrol, consultation with the community would need to be undertaken.

The recent 2016 Community Survey found that Community Safety had an importance of 81.3 however residents perceived that the City was performing at a service level of 59, being the largest gap (22.3) of all service units which were part of the survey. Community Safety has improved on the 2015 survey results now being considered the third ‘worst thing’ about living in the City behind ‘cost of living’ and ‘retail offerings’ (was second in 2015) with the level of service increasing slightly from 58.4.

**STATUTORY IMPLICATIONS**

There are no statutory implications at this stage.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Council currently funds a security service to patrol specific infrastructure and facilities, including the Karratha Leisureplex. This service costs Council approximately \$70,000 annually.

Services and initiatives of the current Community Safety function are included within the Council's annual budget with the the 2015/16 Budget for approved programs being \$236,000. In addition, the Community Safety function has arranged for the installation of \$150,000 of CCTV over the past 3 years, with a further \$30,000 to be spent installing CCTV at the Tambrey Pavilion once completed. In addition, the installation of CCTV at Karratha Airport and Karratha Leisureplex were installed as part of the overall project and included in the total cost of the development.

The City spent approximately \$118,000 in the 2013/14 financial year and a further \$197,000 in the 2014/15 financial year on installation of footpath lighting. Infrastructure Services are part way through delivering another \$165,000 of additional footpath lighting in this current financial year.

Lighting upgrades were installed at the corner of Bathgate Road and Tambrey Drive (adjacent to Caltex) and on Bond Place (adjacent to the Karratha Tavern) to increase security lighting at a cost of \$110,000. Lighting upgrades as part of the PUPP program will further enhance the perception of safety within the community.

A significant sum of money is spent on youth projects and youth engagement, primarily delivered out of the Youth Shed in Karratha and the Base in Wickham.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- |               |           |  |
|---------------|-----------|--|
| Our Program:  | 1.f.5.1   | Manage crime prevention/anti-social behaviour through providing support to initiatives that promote safe community behaviour |
| Our Services: | 1.f.5.1.1 | Facilitate initiatives to promote community safety in relation to crime.   |

The Safer Communities Partnership Strategic Plan adopted by Council in December 2015 does not include provision of any security patrol, focussing on residents reporting crime directly to Police.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be high to the City in terms of Reputation in relation to community safety and crime prevention.

**IMPACT ON CAPACITY**

Additional resources will be required to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1: Officer's Recommendation

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. REAFFIRM its commitment to Community Safety and Crime Prevention by undertaking the following actions:
  - a) Continue to develop and implement the street and footpath lighting program;
  - b) Continue to develop and implement the CCTV installation program including City facilities;
  - c) Promote the "Lock it or Lose it" campaign including provision of bike and motorcycle locks;
  - d) Maintain involvement in the "Eyes on the Street" program;
  - e) Engage youth in positive programs and initiatives;
  - f) Support Police implement crime prevention initiatives.
2. CONSIDER expanding the Community Safety Service to provide an enhanced CPTED role within the community with this service to be further investigated and reported to Council;
3. NOT PURSUE an expanded Ranger Service; and
4. NOT PURSUE the implementation of a privately contracted Security Patrol Service at this time.

Option 2: Officer's Recommendation plus investigated expanded Community Safety Service and Ranger Services

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. REAFFIRM its commitment to Community Safety and Crime Prevention by undertaking the following actions:
  - a) Continue to develop and implement the street and footpath lighting program;
  - b) Continue to develop and implement the CCTV installation program including City facilities;
  - c) Promote the "Lock it or Lose it" campaign including provision of bike and motorcycle locks;
  - d) Maintain involvement in the "Eyes on the Street" program;
  - e) Engage youth in positive programs and initiatives;
  - f) Support Police implement crime prevention initiatives.
2. CONSIDER expanding the Community Safety Service to provide an enhanced CPTED role within the community with this service to be further investigated and reported to Council;
3. CONSIDER a future report detailing the expansion of the Ranger Service to include additional patrol services and spread of hours; and

4. NOT pursue the implementation of a privately contracted Security Patrol Service at this time.

Option 3: Officer's Recommendation plus investigated expanded Community Safety Service and contracted Security Patrol Service

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. REAFFIRM its commitment to Community Safety and Crime Prevention by undertaking the following actions:
  - a) Continue to develop and implement the street and footpath lighting program;
  - b) Continue to develop and implement the CCTV installation program including City facilities;
  - c) Promote the "Lock it or Lose it" campaign including provision of bike and motorcycle locks;
  - d) Maintain involvement in the "Eyes on the Street" program;
  - e) Engage youth in positive programs and initiatives;
  - f) Support Police implement crime prevention initiatives.
2. CONSIDER expanding the Community Safety Service to provide an enhanced CPTED role within the community with this service to be further investigated and reported to Council;
3. DEVELOP a scope for the provision of a contracted Security Patrol Service within the City, incorporating further due diligence and planning of this service; and
4. NOT PURSUE an expanded Ranger Service

### **CONCLUSION**

The Safer Communities Partnership, comprising representatives of Local Government, Police, Housing Authority, and industry was established in 2010 to develop and implement a range of preventative and responsive actions aimed at making the City of Karratha a safer place to live.

The latest police statistics indicate that there has been a reduction in crime levels in most of the suburbs and towns and across the District as a whole as compared to the 2015 average. This evidence based data does not support community perception that there has been a recent significant increase in crime. When this was discussed at a recent Safer Communities Partners meeting, it was determined that the negative perception of safety within the community is not reflective of the current crime environment.

The Safer Communities Partnership aims to address this negative perception through the promotion of works undertaken by Police, the City and SCP partners, together with better communication of strategies that residents can adopt to minimise being the target of crime. Given the crime statistics, the SCP is not supportive of expanded Ranger patrolling or the contracting out of security services at this time as a means of addressing the gap between community perception and the current environment. Further, it was considered that better results would be achieved by supporting residents becoming more aware of reporting pathways and taking responsibility in ensuring the safety and security of their property and assets.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. REAFFIRM its commitment to Community Safety and Crime Prevention by undertaking the following actions:
  - a) Continue to develop and implement the street and footpath lighting program;
  - b) Continue to develop and implement the CCTV installation program including City facilities;
  - c) Promote the “Lock it or Lose it” campaign including provision of bike and motorcycle locks;
  - d) Maintain involvement in the “Eyes on the Street” program;
  - e) Engage youth in positive programs and initiatives;
  - f) Support Police to implement crime prevention initiatives.
2. CONSIDER expanding the Community Safety Service to provide an enhanced Crime Prevention Through Environmental Design role within the community with this service to be further investigated and reported to Council;
3. NOT PURSUE an expanded Ranger Service at this time; and
4. NOT PURSUE the implementation of a privately contracted Security Patrol Service at this time.



## 12 STRATEGIC PROJECTS & INFRASTRUCTURE

### 12.1 KARRATHA GOLF COURSE – SUPERINTENDENT CONTRACT

<b>File No:</b>	<b>PK.42</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Parks and Gardens Coordinator</b>
<b>Date of Report:</b>	<b>1 April 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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#### **PURPOSE**

This report seeks Council's consideration of a proposal to call tenders for the Karratha Golf Course Superintendent Contract. This report seeks Council's consideration of the proposed scope of works and selection criteria for this contract.

#### **BACKGROUND**

##### Current Service Delivery:

The Karratha Golf Course is an 18-hole sand green public golf course under the control and maintenance of the City. Currently the Golf Course is being maintained through the equivalent of one full time City employee, a contracted Course Superintendent and further supplemented through preferred supplier contractors for turf renovation, fertilising and weed control. The Karratha Country Club also maintain aspects of the course. The following highlights each parties current key functions noting these are subject to potential change as per a further report in this Agenda;

##### City Staff / Superintendent

- Mow fairways and tee boxes
- Reticulation maintenance
- Turf renovations, fertilising and fairway weed control
- Litter control
- Minor course improvements

##### Karratha Country Club / Golf Club

- Sand Green Maintenance
- Slashing of rough areas

The City's Golf Course Superintendent was appointed in September 2014 as part of Stage 1 of the Golf Course Master Plan redevelopment, and is responsible for minor course improvements and assistance in planning the staged redevelopment of the golf course. This contract will expiration at the end of September 2016 coinciding with the completion of Stage 1 redevelopment.

The skills and expertise that the Superintendent provides has proven to be very beneficial to the operations of the golf course through the improvement of ongoing maintenance and management strategies. Previously a large proportion of maintenance expenditure has been

on the repair of irrigation. The recent upgrade works undertaken on site is expected to drastically reduce these costs.

Proposal:

The recent Parks and Gardens Service Review has highlighted an opportunity to consider alternative means to maintain the Karratha Golf Course. With the introduction of further facilities to the City’s parks and gardens portfolio including streetscapes, Dampier Community Hub and other landscape projects, Officers propose that the scope of the Superintendent contract be expanded due to the specialised expertise required and that the existing City staff be redeployed to maintain the addition facilities.

A full time Superintendent would ensure attentive and expert maintenance is undertaken. It is anticipated that this could result in:

- Cost Savings through a reduction in ongoing maintenance of plant and reticulation;
- Improved condition of playing surface; and
- Continued community engagement through the facilitation of volunteers and club partnership.

If Council support the Officer’s recommendation, it is suggested that the position of Course Superintendent be tendered as an initial 2 year term contract with a 2 year option to extend. Additionally, it is recommended the current contract scope of works be expanded to include functions currently undertaken by City staff to cover all City responsibilities under the proposed MOU, subject to a further report in this Agenda and consequent changes to the MOU within the nominated time period.

The scope of works proposed reflects the current level of service and includes:

<b>Activity</b>	<b>Frequency</b>
Fairway mowing (summer)	Twice weekly
Fairway mowing (winter)	Weekly
Irrigation maintenance	Weekly
Turf Renovations F/W Tees	Quarterly
Turf weed control	Quarterly
Fertilising	Quarterly
Wetting agent	Quarterly

New grass greens maintenance for the first nine months <i>(Once constructed, as per MOU)#</i>	
<b>Activity</b>	<b>Frequency</b>
Mowing	3 days/week
Dusting	Monthly
Grooming	Weekly
Fertilising	Fortnightly
Herbicide	Quarterly
Insecticide	Yearly
Wetting agent	Quarterly

#Note the contract would include maintenance of the one grass green currently under construction for the first 9 month establishment period.

It is proposed that the Contract is inclusive of:

- All plant and equipment required
- All plant and equipment maintenance
- Supply of all chemicals (fertilisers, wetting agents, weed spray, etc.)

Additionally, the contractor would be responsible for facilitation of the partnership between Karratha Country Club and volunteers to fulfil the Club's responsibilities to the MOU.

If the proposal is supported, Officers would tender the service in April and report the outcomes to the June 2016 Council Meeting, with an intention to commence a Contract in September 2016 at the completion of the golf course redevelopment works.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues and economic issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

Councillors have been briefed on the progress of the Karratha Golf Course Redevelopment, status of the proposed MOU with the Karratha Country Club, and in awarding the current Golf Course Superintendent Contract.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

If the Officer's recommendation is supported, tenders will be called in accordance with Section 3.57 of the *Local Government Act 1995* and associated regulations.

#### **POLICY IMPLICATIONS**

Council Policy CG11 – Regional Price Preference is applicable to this matter.

Council Policy CE13 - Tender Evaluation Tender Evaluation applies where the tendered amount is expected to be in excess of \$1M ex GST, thus the invitation for tender, scope of works and the evaluation criteria need to be put to Council for consideration.

The proposed weighting of the selection evaluation criteria is as follows:

<b>Criteria</b>	<b>Weighting</b>
Relevant Experience	20%
Capacity to Deliver	20%
Price	60%

**FINANCIAL IMPLICATIONS**

At present the cost to Council for maintaining the Karratha Golf Course is approximately \$440,000. This includes all plant, equipment, salaries and overheads, contractors and materials. The following table highlights the historical cost:

	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>Budget 2015-16</b>
Salaries and Wages	\$117,613	\$145,935	\$128,295	\$111,511
Overheads	\$204,141	\$252,897	\$185,381	\$156,116
Sub Total	\$321,753	\$398,831	\$313,676	\$267,627
Less Bowling green staff	\$38,610	\$47,860	\$37,641	\$40,144
Less Cleaners	\$24,132	\$29,912	\$23,526	\$0
Contractors and Consultants	\$78,431	\$146,611	\$135,430	\$152,992
Materials	\$23,226	\$22,101	\$35,815	\$20,000
Plant Op Costs	\$29,424	\$32,044	\$25,401	\$38,000
<b>Total Golf Course Operations</b>	<b>\$390,092</b>	<b>\$521,815</b>	<b>\$449,155</b>	<b>\$438,475</b>

At present 40% of the Golf Course Superintendent Contract is included in the Contractors and Consultants total for 2014/15 and 2015/16 financial years.

The tender is intended to determine ways to improve efficiencies, review levels of service and/or reduce overall costs.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program:            1.a.3.1            Provide public open spaces which cater for the community needs.
- Our Services:           1.a.3.1.1           Provide well maintained active reserves (i.e. ovals, playing fields and golf course).

Additionally, the Karratha City of the North Plan identifies the Country Club and Golf Course site as an international standard golf course with new club facilities and the potential for accommodation options. It also highlights the proposed area under the growth plan as medium term.

**RISK MANAGEMENT CONSIDERATIONS**

With any change, there are potential risks that need to be managed. Some of the risks identified should the service be outsourced are summarised as follows:

<b>Risk</b>	<b>Control</b>
Appointed Superintendent does not meet contractual obligations / level of service	Strong specification. Rigorous evaluation, including references and presentations. Frequent monitoring and contract management.
Contractor ceases to operate during the course of the contract / continually does not meet level of service	Current Parks and Gardens service agreements and staff will be used to supplement contracted works.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation at this point.

The City's recent focus on beautification means that there are a number of public open space sites under development. Therefore, should the result of the tender be to appoint a Superintendent, current City resources utilised at the golf course (1 FTE) can be redeployed to these future sites (e.g. – Arts and Culture Precinct, City Centre, Dampier Community Hub) further improving the level of service offered in these areas.

The City's Parks and Gardens Coordinator would be responsible for the management of the contract.

**RELEVANT PRECEDENTS**

RFT 01-14/15 Golf Course Superintendent for the Karratha Golf Course is relevant to this matter being part responsible for the maintenance of the Karratha Golf Course

The actions proposed in this report are in line with the approved recommendations made in the 2016 Parks and Gardens Service Review.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to: ENDORSE the calling of tenders for Karratha Golf Course – Superintendent Contract with the following amendments:

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT support the release of a tender for the Golf Course Superintendent Contract and to continue to provide golf course services and maintenance using in-house staff.

**CONCLUSION**

The proposed Superintendent Contract was identified as a potential efficiency measure in the recent Parks and Gardens Service Review. With developing further public open spaces, Officer's recommend the continuation and extension of specialised Superintendent services at the Karratha Golf Course and to redeploy existing staff resources as a result. It is proposed that the calling of tenders will test the market as to the viability of contractors being able to provide high quality cost effective services to the City.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **AGREE** to call tenders for the Karratha Golf Course Superintendent Services for a period of 2 years with a 2 year option to extend, in accordance with the scope of works outlined in this report;
2. **ENDORSE** the Karratha Golf Course - Superintendent Contract tender selection criteria as follows:

<b>Criteria</b>	<b>Weighting</b>
<b>Relevant Experience</b>	<b>20%</b>
<b>Capacity to Deliver</b>	<b>20%</b>
<b>Price</b>	<b>60%</b>

3. **NOTE** a further report will be prepared at the outcome of the tender process to consider submissions received.

**12.2 OWNERSHIP AND ACCESS TO ROADS AT CAPE LAMBERT**

<b>File No:</b>	<b>ED.12</b>
<b>Responsible Executive Officer:</b>	<b>Director of Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Coordinator Operations</b>
<b>Date of Report:</b>	<b>2 March 2016</b>
<b>Applicant/Proponent:</b>	<b>Rio Tinto Iron Ore</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li><b>1. Letter of request from Rio Tinto Iron Ore (RTIO) including Location Plan</b></li> <li><b>2. Current Deed of Access – Boat Beach Road</b></li> </ol>

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**PURPOSE**

To seek consideration from Council to approve the request from Rio Tinto Iron Ore (RTIO) to continue maintaining public access arrangements to the Heavy Vehicle Access Road (between Walcott Road and Point Samson Road) and Boat Beach Road (between Walcott Road and Wickham Back Beach) and allow RTIO to remain as owners of these assets for the duration of RTIO's tenure over the land.

**BACKGROUND**

In 2010 RTIO wrote to the City (Shire of Roebourne) requesting an agreement to allow the construction and extension of various roads within various reserves and mining land as part of its development proposal for their Cape Lambert mining activities.

At its Ordinary Council meeting held on 15 November 2010 Council resolved to:

1. That Council endorse the request from Rio Tinto for the construction of Road # 1 (Heavy Haulage Road), Road # 2 (Construction Workers Access Road), Road # 3 (Water Corporation Access Road) and Road # 4 (Extension to Walcott Road), which will require a letter from the Shire to the Department of Regional Development and Lands advising that Council endorses the Rio Tinto proposal to construct these roads as outlined in the Rio Tinto correspondence.
2. Advise that Road # 2 (Construction Worker Access Road) and Road # 3 (Water Corporation Access Road) are internal roads that service Rio Tinto activities only and as such must remain as private roads with the maintenance responsibility remaining with Rio Tinto.
3. Road # 1 (Heavy Haulage Road) and Road # 4 (Extension of Walcott Road) be constructed to suit the heavy vehicle access required by Rio Tinto, the roads are vested with the Shire of Roebourne and that Rio Tinto are obligated to undertake a 2 year maintenance period responsibility to Roads # 1 and # 4 after construction.
4. The Shire of Roebourne and Rio Tinto enter into an access agreement/deed that alleviates public access concerns to the current Port Walcott Yacht Club, the Port Walcott Volunteer Marine Rescue Radio Shack Operations and gives access for the community to the existing boat ramp and beach facility.

5. Delegate authority to the Chief Executive Officer to finalise the access agreement / deed inclusive of legal endorsement from Council's Solicitors.

Refer to Attachment 1 that identifies the relevant roads identified above.

Since that time it appears the vesting of the recently constructed Roads # 1 (Heavy Haulage Road) and # 4 (Walcott Road Extension only) with the City has not occurred. Nevertheless, the Deed of Access – Boat Beach Road was completed for Road # 4 (Walcott Road) addressing both access and maintenance arrangements which remains current for the duration of Robe River tenure interests over the access area under the Robe River State Agreement. Refer to Attachment 2.

Under the Agreement, the maintenance of Road # 1 (Heavy Haulage Road) was to be undertaken by RTIO for a two year period once construction was complete. RTIO has continued to maintain the road past this period and are now willing to continue to do so for the life of Robe River tenure interests over the access area under the Robe River State Agreement. At the same time RTIO are willing to continue to allow public access to this road noting that it links into the Walcott Road extension that connects important public places such as the Port Walcott Yacht Club, the Port Walcott Volunteer Marine Rescue Radio Shack Operations and the existing boat ramp and beach facilities. If Council support this agreement it should note that the ongoing maintenance of these roads will not be the responsibility of the City but rather RTIO which represents a significant saving to Council's maintenance costs.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic, environmental or Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

Robe River Tenure interests over the access area under the Robe River State Agreement.

The Deed of Access – Boat Beach Road between the City and Robe River Mining Co Pty Ltd will continue to take effect.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

Entering into an agreement where the City is not responsible for the maintenance of a public access road represents a likely cost saving into the future as the road will not be included in the City's road network to maintain over the life of the asset.



**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.b.1.2	Build Partnerships with stakeholders including Government Agencies and public and business enterprises to implement the vision of the Karratha City of the North
Our Services:	1.b.1.2.2	Establish and maintain effective relationships with cooperative partners in economic development
Our Program:	1.d.2.2	Develop and implement strategic partnerships that assist in the provision of community infrastructure and service delivery.

**RISK MANAGEMENT CONSIDERATIONS**

Whilst RTIO has continued to maintain the Heavy Haulage Road, Council's position was to accept responsibility for the road and its maintenance 2 years post construction. It could be argued that the City has been liable for a period of time however this risk will be mitigated if Council agrees with the Officers recommendation.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council previously entered into a deed with RTIO for public access to Walcott road extension to enable public use of a private road.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the request from Rio Tinto Iron Ore (RTIO) to continue maintaining public access arrangements to the Heavy Vehicle Access Road (between Walcott Road and Point Samson Road) and REAFFIRM that the City will assume responsibility for Heavy Haulage Road as originally agreed.

**CONCLUSION**

RTIO's commitment to the maintenance of Roads # 1 and # 4 and their commitment to the continued access of Boat Beach Road represents a cost effective and low risk solution to RTIO's requirements and to the City of Karratha. The activities of mining and public usage have been well integrated in respect to design and safe road access.

Officers recommend that it is not in the City's interest to be responsible for the ongoing maintenance of the heavy haulage road while a nil cost alternative solution is available that manages all risks and ensures continued public access.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **NOTE** that the vesting of Road # 1 (Heavy Haulage Road) and Road # 4 (Walcott Road) will not be effected until such time as further considered by Council at the request of Rio Tinto Iron Ore.
2. **NOTE** that the Current Deed of Access – Boat Beach Road, as per Attachment 2 at # 4 (Walcott Road) remains active for the purposes of agreed terms; and
3. **AGREE** that maintenance and public access at Cape Lambert for Road # 1 (Heavy Haulage Road) continue to be maintained by Rio Tinto Iron Ore for the period of Robe River Tenure interests over the access area under the Robe River State Agreement, as per Rio Tinto Iron Ore's request at Attachment 1.

## **13 ITEMS FOR INFORMATION ONLY**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### **PURPOSE**

To advise Council of the information items for April 2016.

### **VOTING REQUIREMENTS**

Simple Majority.

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### **OFFICER'S RECOMMENDATION**

That Council note the following information items:

- **13.1 Register of Documents Stamped with the City's Common Seal**
- **13.2 Non-Statutory Donations**
- **13.3 Concessions on Fees**
- **13.4 Record of Tenders Awarded by the CEO under Delegation**
- **13.5 Building Statistics**
- **13.6 Planning Decisions Issued**
- **13.7 Environmental Health Statistics**
- **13.8 Ranger Statistics**
- **13.9 Economic Development update**
- **13.10 Waste Services Data**
- **13.11 Community Services update**

### 13.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** EA to CEO & Mayor

**Disclosure of Interest:** Nil

#### PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
01/03/2016	Deed of Renewal of Lease Café – Pam Buchanan Family Centre between the City of Karratha (Lessor) and ONYX Pty Ltd (Lessee)
22/03/2016	Scheme Amendment City of Karratha Town Planning Scheme No. 8 - Amendment 41- Wickham District Hospital Lot 362 (Reserve) 46194 Wickham Drive, Wickham
22/03/2016	Lease Agreement – Office within the Dampier Community Hub, 3 High Street, Dampier between the City of Karratha (Lessor) and the Dampier Community Association (Lessee)

**13.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 31 MARCH 2016**

**File No:** APR16  
**Responsible Officer:** Director Corporate Services  
**Author Name:** Assistant Management Accountant  
**Date of Report:** 29 March 2016  
**Disclosure of Interest:** Nil

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2015/16 were adopted in Council Res No. 153229 Municipal Fund Budget 2015/16. These allocations were amended in the first quarter budget review adopted in November via Council Res No. 153292.

<b>City of Karratha</b>	<b>Original Budget</b>	<b>Current Budget</b>	<b>Actual YTD</b>	<b>Remaining</b>
<b>Non Statutory Donations</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>For the Period Ending 31 March 2016</b>				
Contribution - Dampier Community Assoc	\$ 100,000	\$ 191,967	\$ 39,301	\$ 152,666
2012/13 BFWD		\$ 91,967	\$ 3,394	\$ 88,573
Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 270,166	\$ 5,000	\$ 265,166
2014/15 BFWD		\$ 70,166		\$ 70,166
2013/14 BFWD		\$ 100,000		\$ 100,000
Contribution - Roebourne Advisory Group	\$ 100,000	\$ 187,070	\$ 47,694	\$ 139,376
2014/15 BFWD		\$ 58,500		\$ 58,500
2013/14 BFWD		\$ 17,319		\$ 17,319
2012/13 BFWD		\$ 11,251	\$ 10,155	\$ 1,096
Contribution - Wickham Community Assoc	\$ 100,000	\$ 182,500	\$ 62,500	\$ 120,000
2014/15 BFWD		\$ 72,500	\$ 10,000	\$ 62,500
2013/14 BFWD		\$ 10,000	\$ 10,000	\$ -
Contribution - Karratha Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
Ex Gratia Contribution - Dampier Community Assoc	\$ 100,000	\$ 290,000	\$ 56,550	\$ 233,450
2014/15 BFWD		\$ 100,000	\$ 22,765	\$ 77,235
2013/14 BFWD		\$ 90,000		\$ 90,000
Ex Gratia Contribution - Wickham Community Assoc	\$ 102,500	\$ 157,860	\$ 50,625	\$ 107,235
2014/15 BFWD		\$ 16,537		\$ 16,537
2013/14 BFWD		\$ 38,823		\$ 38,823
Ex Gratia Contribution - Roebourne Advisory Group	\$ 51,250	\$ 152,750	\$ -	\$ 152,750
2014/15 BFWD		\$ 101,500		\$ 101,500
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 51,250	\$ 402,750	\$ -	\$ 402,750
2014/15 BFWD		\$ 101,500		\$ 101,500
2013/14 BFWD		\$ 125,000		\$ 125,000
2012/13 BFWD		\$ 125,000		\$ 125,000

<b>City of Karratha</b>	<b>Original Budget</b>	<b>Current Budget</b>	<b>Actual YTD</b>	<b>Remaining</b>
<b>Non Statutory Donations</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>For the Period Ending 31 March 2016</b>				
School Awards	\$ 1,425	\$ 1,425	\$ 1,425	\$ -
Walkington Awards	\$ 5,500	\$ 5,500	\$ 5,327	\$ 173
Local Information Network Karratha (Link)	\$ 28,800	\$ 28,800	\$ 27,360	\$ 1,440
Sundry Donations To Community Groups	\$ 74,694	\$ 10,000	\$ 10,000	\$ -
Fee Waiver	\$ 20,000	\$ 20,000	\$ 19,702	\$ 298
St Johns Ambulance (Wickham & Roebourne)	\$ 12,000	\$ 12,000	\$ 5,063	\$ 6,937
Karratha Amateur Swimming Club	\$ 18,906	\$ 18,906	\$ 17,961	\$ 945
Juluwarlu Aboriginal Corporation	\$ -	\$ -	\$ 10,000	-\$ 10,000
Big Hart Incorporated	\$ 30,000	\$ 30,000	\$ 8,250	\$ 21,750
Millars Well Primary School P&C	\$ 18,000	\$ 18,000	\$ 4,500	\$ 13,500
Wa Police & Citizens Youth Club (Roebourne)	\$ 30,000	\$ 30,000	\$ 28,500	\$ 1,500
West Pilbara Junior Football Association	\$ 5,600	\$ 5,600	\$ 5,852	\$ -
Karratha Scouts Group	\$ 26,000	\$ 26,000	\$ -	\$ 26,000
Vinnies Karratha	\$ 6,000	\$ 6,000	\$ -	\$ 6,000
	<b>\$ 1,081,925</b>	<b>\$ 3,277,357</b>	<b>\$ 461,922</b>	<b>\$ 2,815,687</b>

## CONCLUSION

In accordance with Council Policy CS19 – Annual Community Association Grant Schemes, unspent ex-gratia and Community Association Development Scheme (ACAD) funding will be transferred to the Community Development Reserve. The funds will be held in Reserve for a period of not more than 2 years following the year of allocation. At this time unspent funding is incorporated into the City of Karratha Annual Community Grant for the purposes of being distributed in accordance with Council Policy CS6 – Community Grants & Contributions Scheme.

**13.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 15/16 FINANCIAL YEAR**

**File No:** CR.38

**Responsible Executive Officer:** Director Community Services

**Reporting Author:** Director Community Services

**Date of Report:** 31 March 2016

**Disclosure of Interest:** Nil

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**PURPOSE**

To provide Council with a summary of all concessions on fees for Council's facilities and services under Section 11 of the Delegations and Authorisations Register for the 15/16 Financial Year.

Name	Reason	Amount (exc GST)
Regional Development Australia (RDA)	100% Fee waiver for RDA to hire KLP Function room to hold a Business Breakfast	\$133.64
Dampier Seniors Club	100% Fee waiver for hire of Dampier Hall for Dampier Seniors Club to hold a Cancer Council Biggest Morning Tea.	\$100.91

### 13.4 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION

<b>File No:</b>	<b>CM.112</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>DAO Corporate Services</b>
<b>Date of Report:</b>	<b>1 April 2016</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

#### BACKGROUND

Under Delegation 13 'Awarding Tenders', the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget. Alternatively, under section 5.42 of the *Local Government Act 1995*, the Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CE-13 'Tender Evaluation Criteria' requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at the next ordinary Council meeting that provides the information as detailed below:

<b>Tender No:</b>	<b>14-15/16</b>	<b>Project Budget:</b>	\$235,000 Pt Samson \$ 40,000 Karratha
<b>Tender Title:</b>	Dune Revegetation and Fencing – Pt Samson – Miller Close Dune Revegetation – Karratha – Searipple Road		
<b>State-wide Advertising Commenced:</b>	17 February 2016	<b>Tender Closing Date/ Time:</b>	9 March 2016 at 2pm
<b>Scope of Works:</b>	Weed removal, supply and installation of soil stabilisation matting, supply and installation of sand fencing, supply and installation of native tube stock, supply and installation of irrigation system and ongoing monitoring of the works at the two sites identified above.		
<b>Selection Criteria:</b>	Price	60%	
	Relevant Experience	15%	
	Capacity to Deliver	15%	
	Resources	10%	
<b>Submissions Received:</b>	Astron Environmental Services Leethall Constructions Pty Ltd Total Eden Pty Ltd Yurra Pty Ltd		
<b>Tender Awarded to:</b>	Yurra Pty Ltd		
<b>Contract Value:</b>	\$213,177.70	<b>Date of Award:</b>	1 April 2016
<b>Contract Term:</b>	Six months	<b>Contract Options:</b>	Nil



<b>Tender No:</b>	<b>RFT 18-15/16</b>	<b>Project Budget:</b>	\$385,000
<b>Tender Title:</b>	Shade Structure Construction		
<b>State-wide Advertising Commenced:</b>	20 February 2016	<b>Tender Closing Date/ Time:</b>	9 March 2016, 2PM AWST
<b>Scope of Works:</b>	<ul style="list-style-type: none"> <li>- Production of shop drawings &amp; required documents</li> <li>- Fabrication of Shade Structures</li> <li>- Preliminaries</li> <li>- Delivery &amp; Construction of Shade Structure at both sites</li> <li>- Provision of as constructed drawings, warranties, guarantees at Practical Completion</li> <li>- 52 week defect liability</li> </ul>		
<b>Selection Criteria:</b>	Key Personnel Skills & Experience	20%	
	Tenderer's Resources	10%	
	Demonstrated Understanding	10%	
	Price	60%	
<b>Submissions Received:</b>	Timik Developments, South Coast Building, Karratha Contracting, Karratha Building, GBTK		
<b>Tender Awarded to:</b>	South Coast Building Co WA		
<b>Contract Value:</b>	\$309,298.00	<b>Date of Award:</b>	22/3/2016
<b>Contract Term:</b>	1 year 4 months	<b>Contract Options:</b>	N/A
Council resolved (Resolution No. 153373) at its Ordinary Council Meeting on 15/02/2016 to delegate authority to the Chief Executive Officer to award this tender.			

**13.5 MONTHLY BUILDING STATISTICS**

<b>File No:</b>	<b>GR.27</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>31 March 2016</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Council with the Building Statistics for the period specified.

This month included the commercial Building Permit for Tambrey Pavilion and fitout of a health/beauty premises in Pelago West.

Officers have also been in discussion with local builders to commence processing Class 2 to 9 uncertified applications, as per the December Council resolution.

<b>Building Statistics 2016</b>													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Building Permits</b>													
Dwellings	0	0	1										1
Alterations and Additions	0	1	1										2
Swimming Pools and Spas	2	1	3										6
Outbuildings (inc signs and shade)	10	15	17										42
Group Development	0	0	0										0
Number sole occpcy units/grp development	0	0	0										0
Commercial	2	3	2										7
<b>Monthly total</b>	<b>14</b>	<b>20</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>58</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	0										1
BAC's	0	0	0										0
BAC Strata	0	0	0										0
<b>Monthly Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Occupancy Permits</b>													
Occupancy Permits	0	2	2										4
OP Strata	1	3	0										4
OP Unauthorised	0	1	0										0
<b>Monthly total</b>	<b>1</b>	<b>6</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9</b>
<b>Total \$'000 Construction Value</b>	<b>2,702</b>	<b>1,510</b>	<b>3,086</b>										<b>7,298</b>
<b>Building Statistics 2015</b>													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Building Permits</b>													
Dwellings	0	0	4	0	0	5	5	0	0	0	0	0	14
Alterations and Additions	1	1	1	0	13	3	2	2	0	2	2	3	30
Swimming Pools and Spas	3	5	8	1	7	0	0	2	1	5	1	1	34
Outbuildings (inc signs and shade)	19	17	26	24	8	23	15	14	17	19	32	22	236
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	4	7	8	1	2	1	2	1	0	0	0	0	26
<b>Monthly total</b>	<b>27</b>	<b>30</b>	<b>47</b>	<b>26</b>	<b>30</b>	<b>32</b>	<b>24</b>	<b>19</b>	<b>18</b>	<b>26</b>	<b>35</b>	<b>26</b>	<b>340</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	6	4	2	1	5	7	1	0	0	4	0	30
BAC's	0	1	3	2	0	0	0	0	1	1	0	0	8
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly Total</b>	<b>0</b>	<b>7</b>	<b>7</b>	<b>4</b>	<b>1</b>	<b>5</b>	<b>7</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>38</b>
<b>Occupancy Permits</b>													
Occupancy Permits	5	8	3	9	3	1	3	3	0	1	1	1	38
OP Strata	0	0	0	0	0	0	1	0	0	0	0	0	1
OP Unauthorised	0	0	0	0	0	0	0	4	2	0	0	0	0
<b>Monthly total</b>	<b>5</b>	<b>8</b>	<b>3</b>	<b>9</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>7</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>45</b>
<b>Total \$'000 Construction Value</b>	<b>40,909</b>	<b>32,572</b>	<b>7,151</b>	<b>589</b>	<b>1,668</b>	<b>6,282</b>	<b>6,117</b>	<b>5,913</b>	<b>286</b>	<b>444</b>	<b>4,460</b>	<b>314</b>	<b>106,705</b>

**Building Statistics 2016**

Applications Processed for Other Councils													YTD
Shire Of Ashbutron	3	6	5										14
Shire of Wyndham (East Kimberley)	1	0	1										1
Port Hedland	0	0	1										
<b>Monthly Totals</b>	<b>4</b>	<b>6</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17</b>

**Building Statistics 2015**

Applications Processed for Other Councils													YTD
Shire Of Ashbutron	12	13	8	11	9	21	16	25	16	18	5	3	157
Shire of Wyndham (East Kimberley)	N/A	N/A	5	5	1	1	1	2	0	1	0	0	16
Port Hedland								1	2	0	0	0	
<b>Monthly Totals</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>16</b>	<b>10</b>	<b>22</b>	<b>17</b>	<b>27</b>	<b>16</b>	<b>19</b>	<b>5</b>	<b>3</b>	<b>173</b>

**13.6 PLANNING DECISIONS ISSUED 01 MARCH – 31<sup>ST</sup> MARCH 2016**

**File No:** TA/1/1  
**Responsible Officer:** Director Development Services  
**Author Name:** Planning Administration Officer  
**Disclosure of Interest:** Nil

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**PURPOSE**

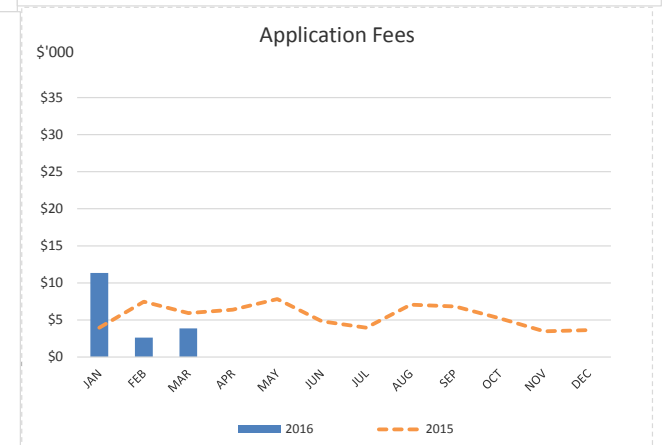
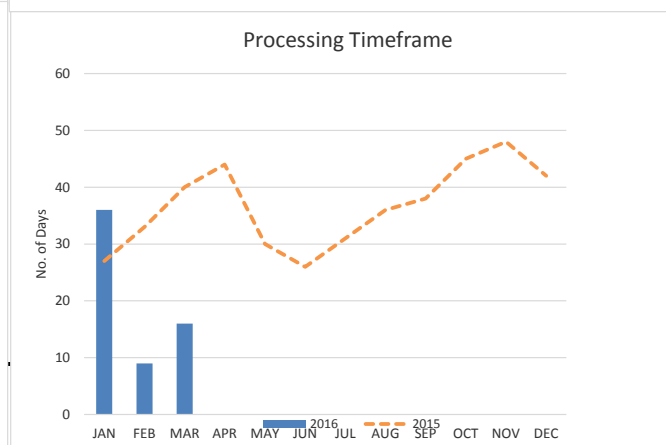
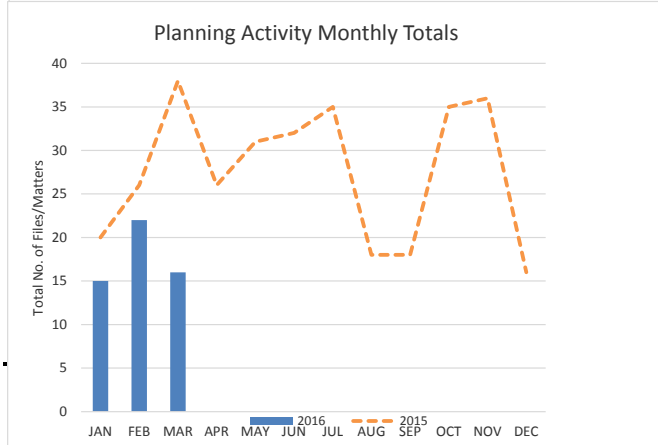
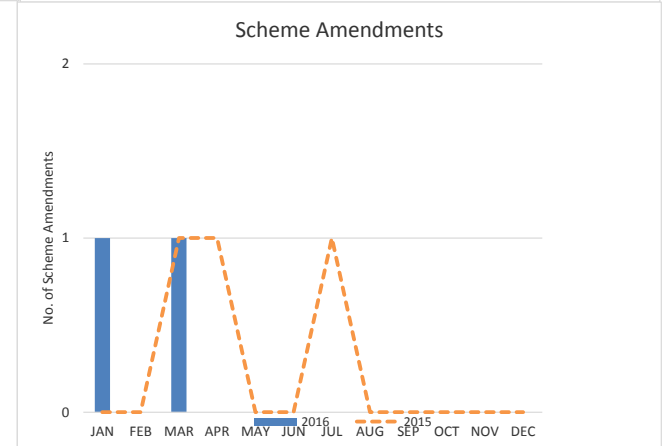
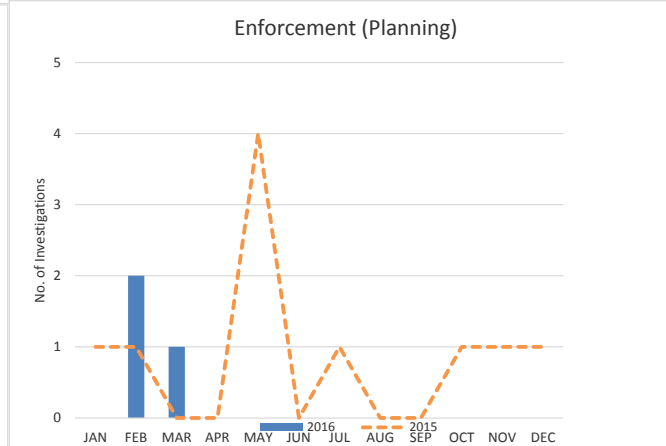
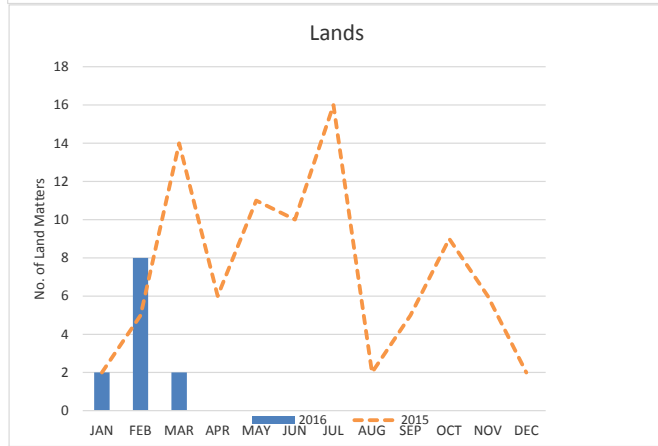
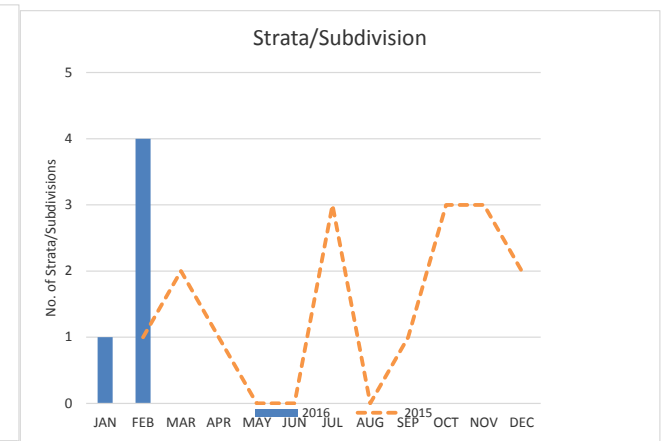
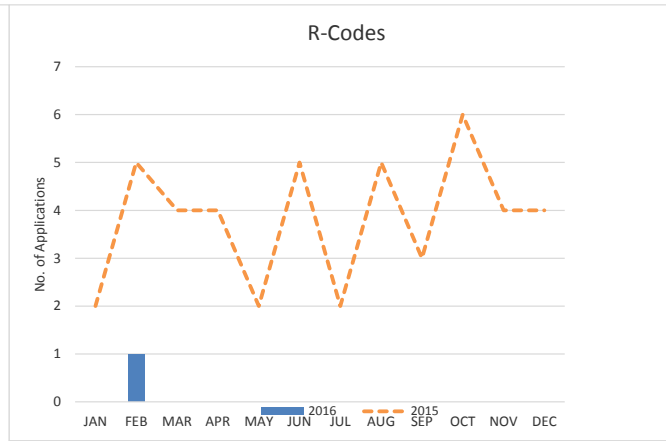
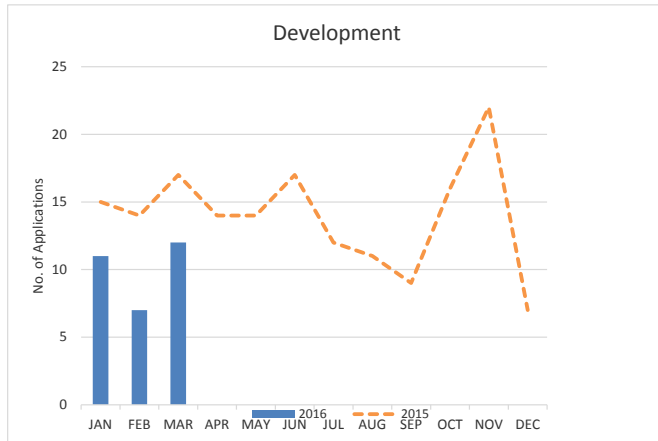
To advise Council of the following planning decisions issued for the above period.

**PLANNING DECISIONS ISSUED**

<b>APP</b>	<b>DECISION</b>	<b>OWNER</b>	<b>APPLICANT</b>	<b>ADDRESS</b>	<b>APP TYPE</b>	<b>DEVELOPMENT</b>
DA14093	APPROVED DELEGATE	P AND D MERENDINO	PAUL MERENDINO	L5 HONEYMOON ROAD, POINT SAMSON	DEV	THREE SEA CONTAINERS
DA16006	APPROVED DELEGATE	FINBAR GROUP PTY LTD	FINBAR GROUP LTD	UNIT 114, 23 SHARPE AVENUE, PEGS CREEK	DEV	CHANGE OF USE
DA16016	APPROVED DELEGATE	BETTINA AND MARK HANNA	TIMIK DEVELOPMENT	LOT 2561 SEABROOK CRESCENT, KIE	DEV	OFFICE AND WAREHOUSE
DA16017	APPROVED DELEGATE	SCHLUMBERGER OILFIELD AUSTRALIA PTY LTD	MURUJUGA ABORIGINAL CORP	L313 KING BAY ROAD, DAMPIER	DEV	DOME SHELTER FOR STORAGE
DA16018	APPROVED DELEGATE	CITY OF KARRATHA	CITY OF KARRATHA	LOT 12 SHOLL STREET, ROEBOURNE	DEF	BUS SHELTER
DA16021	APPROVED DELEGATE	FOXFIELD INVESTMENTS	DE BRUIN CONSTRUCTIONS PTY LTD	L2511 COOLAWANYAH ROAD, KIE	DEV	RETAINING WALL
DA16024	APPROVED DELEGATE	MALAGA PROPERTIES PTY LTD	SCOTT CHANDLER	1 CRANE CIRCLE, KARRATHA	DEV	ADDITIONAL SIGNAGE

**PLANNING SERVICES ACTIVITY REPORTS**

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CATEGORIES</b>													
Development	11	7	12										30
R-Codes	0	1	0										1
Strata/Subdivision	1	4	0										5
Lands	2	8	2										12
Enforcement	0	2	1										3
Scheme Amendments	1		1										2
<b>Monthly total</b>	<b>15</b>	<b>22</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>53</b>
<b>Processing Timeframe - Days Development Applications</b>	<b>36</b>	<b>9</b>	<b>16</b>										<b>61</b>
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CATEGORIES</b>													
Development	15	14	17	14	14	17	12	11	9	16	22	7	168
R-Codes	2	5	4	4	2	5	2	5	3	6	4	4	46
Strata/Subdivision		1	2	1	0	0	3	0	1	3	3	2	16
Lands	2	5	14	6	11	10	16	2	5	9	6	2	88
Enforcement	1	1	0	0	4	0	1	0	0	1	1	1	10
Scheme Amendments	0	0	1	1	0	0	1	0	0	0	0	0	3
<b>Monthly total</b>	<b>20</b>	<b>26</b>	<b>38</b>	<b>26</b>	<b>31</b>	<b>32</b>	<b>35</b>	<b>18</b>	<b>18</b>	<b>35</b>	<b>36</b>	<b>16</b>	<b>331</b>
<b>Processing Timeframe - Days Development Applications</b>	<b>27</b>	<b>33</b>	<b>40</b>	<b>44</b>	<b>30</b>	<b>26</b>	<b>31</b>	<b>36</b>	<b>38</b>	<b>45</b>	<b>48</b>	<b>42</b>	<b>440</b>
APPLICATION FEES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>2016</b>	\$11,334	\$2,622	\$3,854										\$17,810
<b>2015</b>	\$3,942	\$7,455	\$5,937	\$6,397	\$7,814	\$4,827	\$3,943	\$7,048	\$6,811	\$5,230	\$3,458	\$3,628	\$66,490





**13.7 MONTHLY ENVIRONMENTAL HEALTH STATISTICS**

**File No:** LE.288  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Manager Regulatory Services  
**Date of Report:** March 2016  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To provide Monthly Environmental Health Statistics for the Council’s information.

The Environmental Health team has commenced the Fight the Bite health promotion program in March. This promotion is designed to make at-risk people (those that participate in outdoors activities) aware of mosquitoes where they may be recreating, the diseases they transmit to humans, ways to prevent mosquito breeding and to prevent being bitten by mosquitoes. Emergency Services and outdoors clubs (boating/four wheel drive etc) are being targeted in the first phase of the program, with future phases expanding to include other at-risk residents in the coming months. Any remaining stocks will be distributed at various City events.

Enforcement action undertaken current financial year, which apply to 10 food premises:-

#	Date served	Type of action	Background description	Amount (\$)	Date closed
1.	22 Oct 15	Improvement Notice	Longstanding elevated fridge temps	-	26 Oct 15
2.	22 Oct 15	Improvement Notice	Cooking outdoors	-	23 Oct 15
3.	17 Nov 15	Infringement Notice	Cooking outdoors	\$250 Paid	15 Dec 15
4.	26 Nov 15	Improvement Notice	Longstanding cleaning issues in servery	-	02 Dec 15
5.	4 Dec 15	Improvement Notice	Cockroach infestation	-	18 Dec 15
6.	11 Dec 15	Improvement Notice	Premises in state of disrepair	-	
7.	10 Dec 15	Improvement Notice	High number of issues	-	22 Dec 15
8.	18 Jan 16	Improvement Notice	Longstanding storage/cleaning issues	-	
9.	19 Jan 16	Improvement Notice	High number of issues	-	16 Feb 16
10.	22 Jan 16	Infringement Notice	High number of issues and recidivism	\$250 Paid	11 Feb 16
11.	28 Jan 16	Improvement Notice	High number of issues and recidivism	-	
12.	11 Feb 16	Improvement Notice	Longstanding ventilation issue	-	08 Mar 16

The 7 Mile Landfill was sampled on 14 March 2016 as part of the Dept of Environment Regulation License conditions.

Environmental Health Statistics														Environmental Health Statistics													
2016														2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Food premises inspection/reinspection	16	33	16										65	225	20	17	18	13	16	14	7	6	14	16	41	43	
Lodging house inspection	0	2	0										2	41	0	0	1	6	2	11	6	1	8	5	0	1	
Camping/caravan park inspection	0	0	0										0	10	0	0	0	0	0	1	0	0	9	0	0	0	
Public building inspection	2	2	1										5	66	0	2	4	14	8	9	4	1	13	1	1	9	
Swimming pool inspection	0	0	0										0	33	2	0	1	0	0	0	0	3	6	18	0	3	
Hairdressers inspection	0	0	1										1	17	0	2	2	1	3	3	0	2	0	3	0	1	
Beauty therapy/skin penetration inspection	0	0	1										1	19	0	1	2	1	5	1	0	3	0	4	0	2	
Septic tank inspections	0	0	0										0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Closed premises	4	4	1										9	28	3	5	2	4	1	0	2	2	1	1	3	4	
<b>Monthly total</b>	<b>22</b>	<b>41</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>83</b>	<b>439</b>	<b>25</b>	<b>27</b>	<b>30</b>	<b>39</b>	<b>35</b>	<b>39</b>	<b>19</b>	<b>18</b>	<b>51</b>	<b>48</b>	<b>45</b>	<b>63</b>	
<b>Health nuisances/complaints investigated</b>														<b>Health nuisances/complaints investigated</b>													
Air Pollution	0	1	1										2	5	0	1	0	0	0	1	1	1	0	0	1	0	
Building & Accommodation	0	3	0										3	21	2	4	0	2	2	0	5	0	0	3	2	1	
Effluent & Water Pollution	0	1	2										3	6	0	1	0	0	0	2	3	0	0	0	0	0	
Food Safety	1	4	0										5	13	0	1	0	0	0	0	1	1	5	1	2	2	
Noise Pollution	0	0	1										1	20	0	1	1	1	3	0	5	3	2	2	1	1	
Nuisance	2	1	3										6	17	0	10	2	1	0	0	1	1	1	0	1	0	
Pest Control	0	3	1										4	11	0	3	0	0	3	2	0	0	1	0	2	0	
Refuse & Litter	0	3	1										4	4	0	0	1	0	0	0	1	2	0	0	0	0	
Skin Penetration	0	1	0										1	6	0	3	0	0	0	0	1	1	1	0	0	0	
Stallholders & Traders	0	1	0										1	2	0	1	0	0	0	0	0	0	0	1	0	0	
Other	0	0	0										0	2	0	0	0	0	0	0	0	0	0	0	0	2	
<b>Monthly total</b>	<b>3</b>	<b>18</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30</b>	<b>107</b>	<b>2</b>	<b>25</b>	<b>4</b>	<b>4</b>	<b>8</b>	<b>5</b>	<b>18</b>	<b>9</b>	<b>10</b>	<b>6</b>	<b>10</b>	<b>6</b>	
<b>Notifiable infectious diseases</b>														<b>Notifiable infectious diseases</b>													
Ross River Virus (RRV)	0	1	3										4	25	6	5	1	0	2	3	2	3	0	1	1	1	
Barmah Forest Virus (BHV)	0	0	0										0	2	1	0	0	0	0	0	0	0	0	0	1	0	
Salmonellosis	5	1	3										9	19	3	3	1	3	4	0	2	2	1	0	0	0	
Campylobacteriosis	1	3	3										7	33	5	4	4	3	1	2	2	1	3	3	4	1	
Cryptosporidiosis	1	0	2										3	31	2	4	19	4	2	0	0	0	0	0	0	0	
Other	0	0	0										0	5	1	1	1	0	0	0	1	1	0	0	0	0	
<b>Monthly total</b>	<b>7</b>	<b>5</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23</b>	<b>115</b>	<b>18</b>	<b>17</b>	<b>26</b>	<b>10</b>	<b>9</b>	<b>5</b>	<b>7</b>	<b>7</b>	<b>4</b>	<b>4</b>	<b>6</b>	<b>2</b>	
<b>Other health</b>														<b>Other health</b>													
Assess development applications	6	9	7										22	47	0	0	0	2	4	9	5	3	8	4	9	3	
Assess building applications	0	0	1										1	3	0	0	0	0	0	0	0	0	0	1	2	0	
Respond to swimming pool positive detections	1	4	0										5	52	6	14	17	3	2	1	3	1	0	1	2	2	
Healthy dog day	0	1	0										1	4	0	1	0	0	1	0	0	1	0	0	0	1	
Chicken bleeding	2	2	3										7	22	2	2	2	2	2	2	2	2	2	1	1	2	
<b>Monthly total</b>	<b>9</b>	<b>16</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>36</b>	<b>128</b>	<b>8</b>	<b>17</b>	<b>19</b>	<b>7</b>	<b>9</b>	<b>12</b>	<b>10</b>	<b>7</b>	<b>10</b>	<b>7</b>	<b>14</b>	<b>8</b>	

**13.8 MONTHLY RANGER STATISTICS – MARCH 2016**

**File No:** LE.245  
**Responsible Officer:** Director Development Services  
**Author Name:** Manager Regulatory Services  
**Disclosure of Interest:** Nil

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**PURPOSE**

To advise Council of Ranger matters / statistics update since the last Council Meeting as follows:

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	7	15	7	29
Abandoned vehicles	25	27	37	89
Animal (dogs/other)	38	36	35	109
Cats	7	5	3	15
Camping	6	4	3	13
Cyclone	2	1	1	4
Fire	1	0	2	3
Litter	32	22	11	65
Parking	115	33	9	157
Off Road Vehicles	2	12	10	24
Total Action requests	235	155	118	508

For this month there were sixty-six [66] calls forwarded from our after-hours call centre. Forty (40) of those calls required an immediate after hour response.

Some Emergency Management Statistics are also included in this agenda report.

Rangers Statistics 2016														Ranger Statistics 2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Activities on City Properties	6	12	29										47	70	4	0	3	0	1	2	6	8	8	4	21	13	
Abandoned vehicles	24	68	89										181	375	13	46	20	11	35	20	38	47	44	44	30	27	
Animal (dogs/etc)	105	82	109										296	1277	97	101	147	113	99	123	86	120	100	84	110	97	
Cats	43	28	15										86	307	13	16	35	31	30	22	20	22	28	32	32	26	
Camping	10	11	13										34	318	28	16	44	41	22	30	48	48	13	12	10	6	
Cyclone	0	7	4										11	271	2	6	3	1	0	1	0	0	79	112	62	5	
Fire	1	9	3										13	208	5	6	3	7	11	8	9	4	50	79	17	9	
Litter	59	86	65										210	580	27	47	135	27	41	18	37	25	43	65	65	50	
Parking	39	92	157										288	1335	79	72	231	95	106	84	142	84	105	121	113	103	
Off Road Vehicles	28	45	24										97	255	30	30	40	11	34	0	16	13	17	29	28	7	
<b>Monthly total</b>	<b>315</b>	<b>440</b>	<b>508</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1263</b>	<b>4996</b>	<b>298</b>	<b>340</b>	<b>661</b>	<b>337</b>	<b>379</b>	<b>308</b>	<b>402</b>	<b>371</b>	<b>487</b>	<b>582</b>	<b>488</b>	<b>343</b>	
<b>Infringements Issued</b>														<b>Infringements Issued</b>													
Bushfire	0	2	2										4	12	0	0	4	0	0	1	2	0	1	1	1	2	
Activities on City Properties	0	1	0										1	0	0	0	0	0	0	0	0	0	0	0	0	0	
Animal Environment & Nuisance	3	0	19										22	69	0	1	24	1	8	7	0	0	1	0	2	25	
Animal (dogs/cats/etc)	12	7	0										19	232	6	13	15	34	38	45	20	11	10	7	20	13	
Camping	0	0	0										0	3	0	0	1	0	0	0	0	2	0	0	0	0	
Litter	2	1	3										6	18	2	3	4	0	0	1	0	0	2	5	1	0	
Parking	12	30	59										101	530	9	14	86	19	77	56	65	33	38	49	36	48	
<b>Monthly total</b>	<b>29</b>	<b>41</b>	<b>83</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>153</b>	<b>864</b>	<b>17</b>	<b>31</b>	<b>134</b>	<b>54</b>	<b>123</b>	<b>110</b>	<b>87</b>	<b>46</b>	<b>52</b>	<b>62</b>	<b>60</b>	<b>88</b>	
<b>Infringements</b>														<b>Infringements</b>													
Value of Infringements Paid	13,116	6633	4939										24688								2390	800	5254	6516	6780	2856	
Infringements withdrawn	1	0	5										6								5	3	1	3	5	4	
<b>Impounded Dogs</b>														<b>Impounded Dogs</b>													
Central	14	8	4										26	104	5	9	6	11	8	12	10	9	7	5	16	6	
East	5	0	8										13	101	0	14	7	8	21	18	2	3	7	3	13	5	
West	9	11	15										35	119	15	8	2	8	16	20	8	6	8	7	11	10	
<b>Monthly total</b>	<b>28</b>	<b>19</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>74</b>	<b>324</b>	<b>20</b>	<b>31</b>	<b>15</b>	<b>27</b>	<b>45</b>	<b>50</b>	<b>20</b>	<b>18</b>	<b>22</b>	<b>15</b>	<b>40</b>	<b>21</b>	
Released to Owner	9	10	11										30	158	10	14	5	18	17	27	15	10	9	8	19	6	
Rehomed to SAFE	9	2	3										14	63	1	6	2	4	15	5	4	0	5	4	8	9	
Euthanised by Ranger	2	1	3										6	49	5	8	0	5	0	17	1	3	6	0	0	4	
Euthanised by Vet	1	1	0										2	19	3	1	0	0	9	0	0	0	0	1	3	2	
<b>Monthly total</b>	<b>21</b>	<b>14</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>52</b>	<b>289</b>	<b>19</b>	<b>29</b>	<b>7</b>	<b>27</b>	<b>41</b>	<b>49</b>	<b>20</b>	<b>13</b>	<b>20</b>	<b>13</b>	<b>30</b>	<b>21</b>	
<b>Impounded Cats</b>														<b>Impounded Cats</b>													
Central	4	6	0										10	58	10	2	2	6	12	7	3	4	2	2	6	2	
East	3	0	6										9	66	2	0	1	5	1	3	0	2	7	2	29	14	
West	10	8	1										19	35	2	0	3	4	2	3	4	5	4	5	2	1	
<b>Monthly total</b>	<b>17</b>	<b>14</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38</b>	<b>159</b>	<b>14</b>	<b>2</b>	<b>6</b>	<b>15</b>	<b>15</b>	<b>13</b>	<b>7</b>	<b>11</b>	<b>13</b>	<b>9</b>	<b>37</b>	<b>17</b>	
Released to Owner	0	1	0										1	5	1	0	0	0	0	0	1	0	3	0	0	0	
Rehomed to SAFE	6	4	1										11	40	7	2	2	4	0	1	2	5	7	2	4	4	
Euthanised by Vet	11	8	6										25	88	6	0	2	11	12	5	3	4	3	0	30	12	
Euthanised by Ranger	2	1	0										3	19	0	0	0	0	0	7	1	2	0	7	1	1	
<b>Monthly total</b>	<b>19</b>	<b>14</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40</b>	<b>152</b>	<b>14</b>	<b>2</b>	<b>4</b>	<b>15</b>	<b>12</b>	<b>13</b>	<b>7</b>	<b>11</b>	<b>13</b>	<b>9</b>	<b>35</b>	<b>17</b>	

**13.9 ECONOMIC DEVELOPMENT UPDATE**

<b>File No:</b>	<b>ED.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Economic Development Advisor</b>
<b>Date of Report:</b>	<b>4 April 2016</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

**PURPOSE**

To inform Council of economic development activities for the month of March 2016.

**BACKGROUND**

Council's Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. Additionally the City has an Operational Economic Development Strategy 2014-2016. The City's response is a range of economic development initiatives, projects and partnerships.

**REPORT****1. Economic and Demographic information provision**

A key component of the City's Economic Development Strategy is the provision of project briefings, facilitated commentary for VIP/investor tours, economic data provision and collaboration with key stakeholders: For the previous month the Economic Development Advisor has attended:

Date	Person/s	Organisation	Nature of Enquiry
8/03/16	Director Economic, Land and Infrastructure	PDC	Introduction to City of Karratha – vision, achievements, direction
9/03/16	Consultant	Market Creations	PRC Digital Mobile Engagement Strategy
10/03/16	Various	DAAF	Northern Beef Futures Seminar
18/03/16	Various	PDC, DRD, BCP	Business Incubator Visit Northbridge and SpaceCubed
21/03/16	Consultant	Imani Development	RDA Pilbara Prospectus Launch
23/03/16	Various	PDC, PRC, TWA, WAITOC	Pilbara Tourism Product Development Implementation Steering Committee

**2. Coming Business Events and Workshops**

Month	Date	Time	Event	City Involvement	Organising Agency	Contact
April	TBA	TBA	Home Based Business Workshop – Marketing Online	Major Sponsor	Business Centre Pilbara	9144 4668
May	10	11:00 – 2:00	Pilbara Women's Network Luncheon	Participant	Business Centre Pilbara	9144 4668
	12	a.m.	Career Central 2016	Sponsor	EPIC	9144 4748

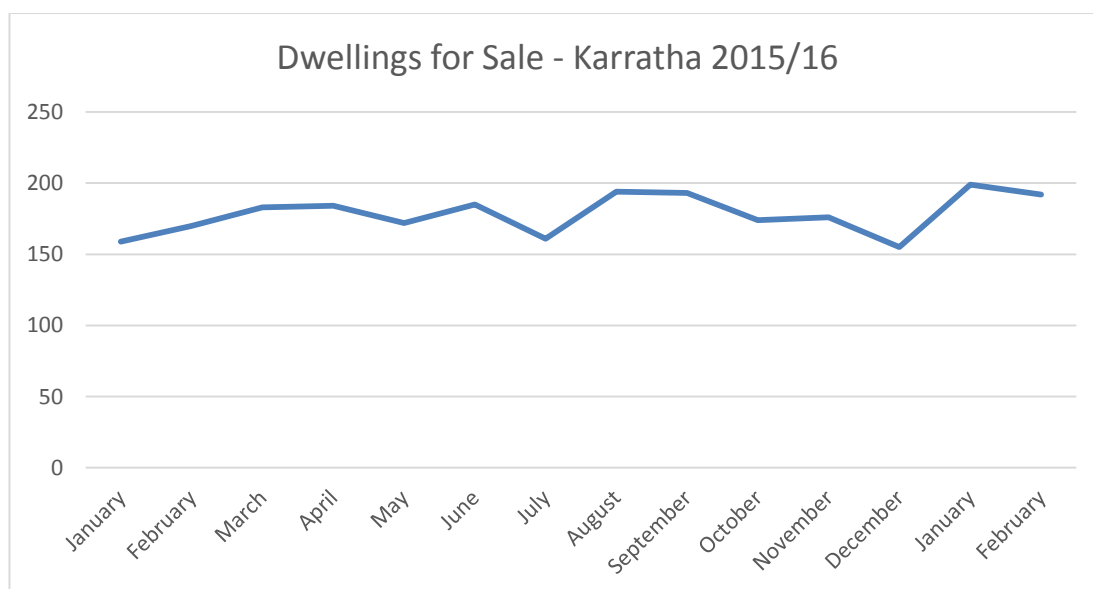
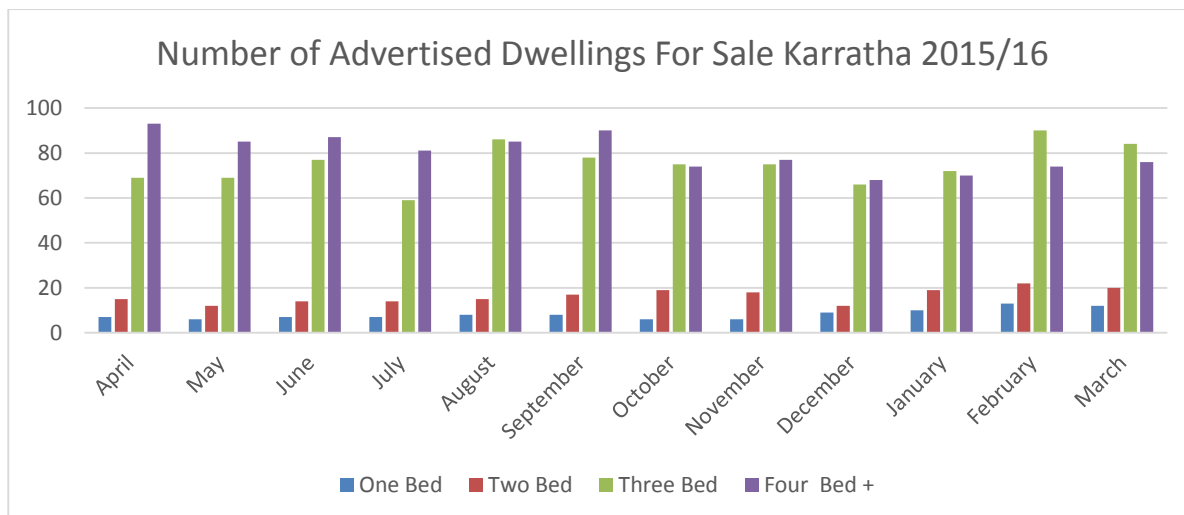
	22	5:30 – 7:00 pm	Civeo & Alinta Gas Business After Hours	Participant	KDCCI	9144 1999
	(23-27)	various	CCIWA NW Tour	See below	CCIWA	Lydia Light 9365 7528
	24	5:30 – 7:00 pm	CCIWA NW Tour - Business After Hours with KDCCI	Participant	CCIWA/KDCCI	9144 1999
	25	Midday (TBA)	CCIWA NW Tour	Presentation & CBD tour	CCIWA	Lydia Light 9365 7528
June	TBA	TBA	Home Based Business Workshop – Business Financials	Major Sponsor	Business Centre Pilbara	9144 4668
	22	9:30 am - 2:00 pm	Career Central 2016 and Try a Trade Expo	Major Sponsor	KDCCI	9144 1999
Sept	16	6pm	KDCCI Business Excellence Awards	Major Sponsor	KDCCI	9144 1999

**3. Karratha and Districts - Housing and Land Development April Update**

**3.1 Residential Homes and Apartments Advertised For Sale**

Location	February				March			
	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
<b>Karratha</b>								
One Bed	13	\$110,000	\$545,000	\$327,000	12	\$96,000	\$545,000	\$320,500
Two Bed	22	\$79,000	\$500,000	\$289,500	20	\$120,000	\$385,000	\$252,500
Three Bed	90	\$150,000	\$738,000	\$444,000	84	\$150,000	\$738,000	\$444,000
Four Bed +	74	\$299,000	\$840,000	\$569,500	76	\$239,000	\$840,000	\$539,500
<b>Total</b>	<b>199</b>				<b>192</b>			
<b>Dampier</b>								
Two Bed	1	\$385,000	\$385,000	\$385,000	1	\$199,000	\$199,000	\$199,000
Three Bed	6	\$399,000	\$550,000	\$474,500	6	\$180,000	\$690,000	\$445,000
Four Bed +	0				0			
<b>Total</b>	<b>7</b>				<b>7</b>			
<b>Wickham</b>								
Three Bed	3	\$190,000	\$350,000	\$270,500	2	\$190,000	\$270,000	
Four Bed	1	\$350,000	\$350,000	\$350,000	1	\$220,000	\$220,000	\$220,000
<b>Total</b>	<b>4</b>				<b>3</b>			
<b>Pt Samson</b>								
Three Bed	0				0			
Four Bed +	1	\$700,000	\$700,000	\$700,000	3	\$650,000	\$875,000	\$762,500
<b>Total</b>	<b>1</b>							
<b>Roebourne</b>								
Two bed	0				0			
Three Bed	2	\$270,000	\$270,000	\$270,000	2	\$270,000	\$270,000	\$270,000
<b>Total</b>	<b>2</b>				<b>2</b>			
<b>City Total</b>	<b>213</b>				<b>207</b>			

(Courtesy of Realestate.com.au)

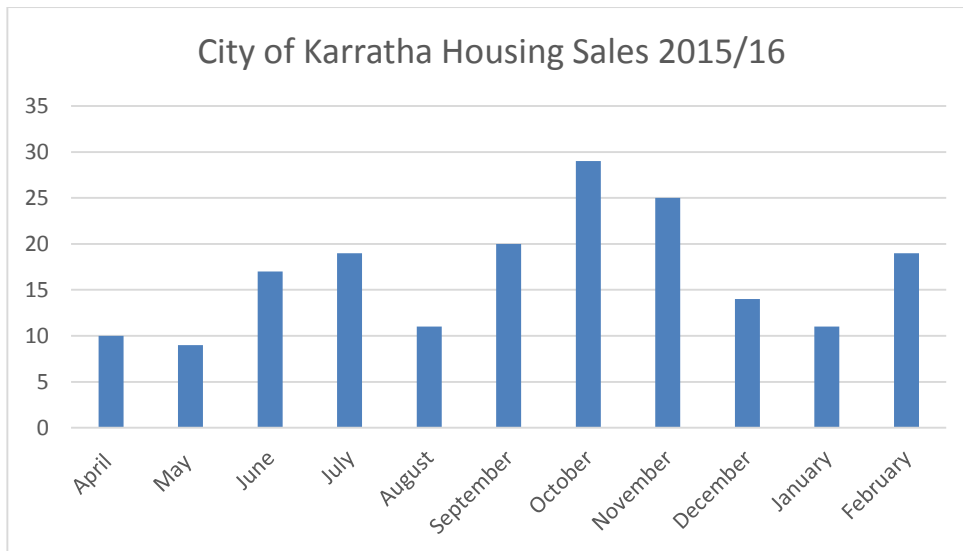


(Source: [www.realestate.com.au](http://www.realestate.com.au))

**3.1.2 House Sales 2015/16 FY (As at March 29, 2016)**

	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarrá	Dampier	Total
July	5	1	5	1	5	2	19
August	2	1	3	0	3	2	11
September	5	2	2	3	6	2	20
October	8	4	4	3	8	2	29
November	5	4	0	10	4	2	25
December	3	3	2	2	2	2	14
January	3	2	2	0	2	2	11
February	5	4	2	2	2	4	19
March	0	0	0	0	0	0	0

N.B. Still early days for sales figures to come through for March 2016



Karratha/Dampier Median Prices						
Month	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier
August	\$579,000	\$417,500	\$390,000	\$430,000	\$407,000	\$610,000
September	\$575,000	\$425,000	\$390,000	\$410,000	\$410,000	\$610,000
October	\$575,000	\$425,000	\$390,000	\$410,000	\$410,000	\$620,000
November	\$565,000	\$448,500	\$377,500	\$380,000	\$383,750	\$550,000
December	\$565,000	\$450,000	\$380,000	\$380,000	\$381,250	\$550,000
January	\$565,000	\$450,000	\$380,000	\$380,000	\$383,750	\$550,000
February	\$493,500	\$420,000	\$365,000	\$350,000	\$345,000	\$485,000
March	\$493,500	\$420,000	\$365,000	\$350,000	\$345,000	\$485,000
January 2016 Average Median for Karratha/Dampier \$451,500						
February 2016 Average Median for Karratha/Dampier \$409,750						
March 2016 Average Median for Karratha/Dampier \$409,750						
Annual Growth						
	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier
	-22.6%	-2.3%	-17%	-29.9%	-25.9%	-29.2%

(Source: REIWA)

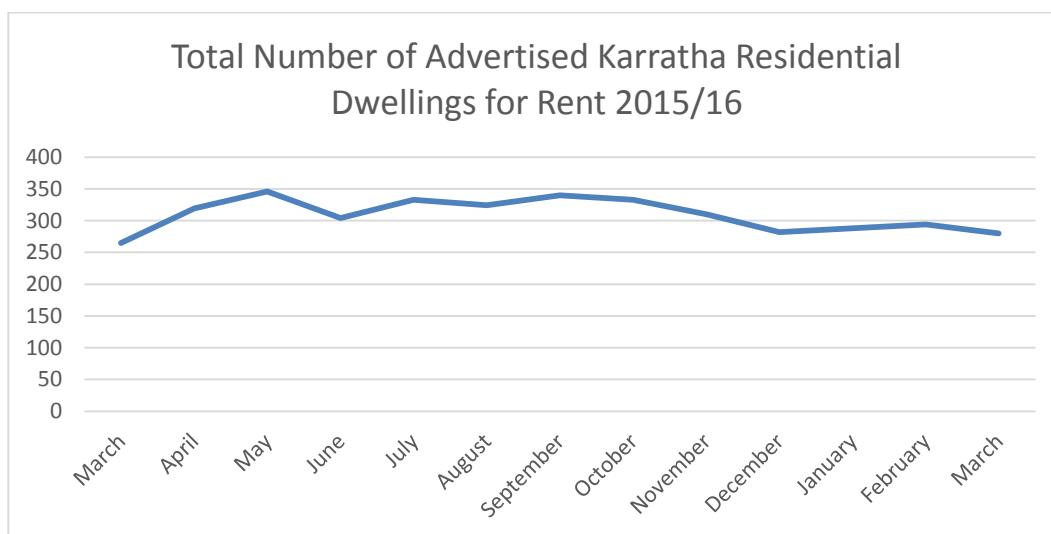
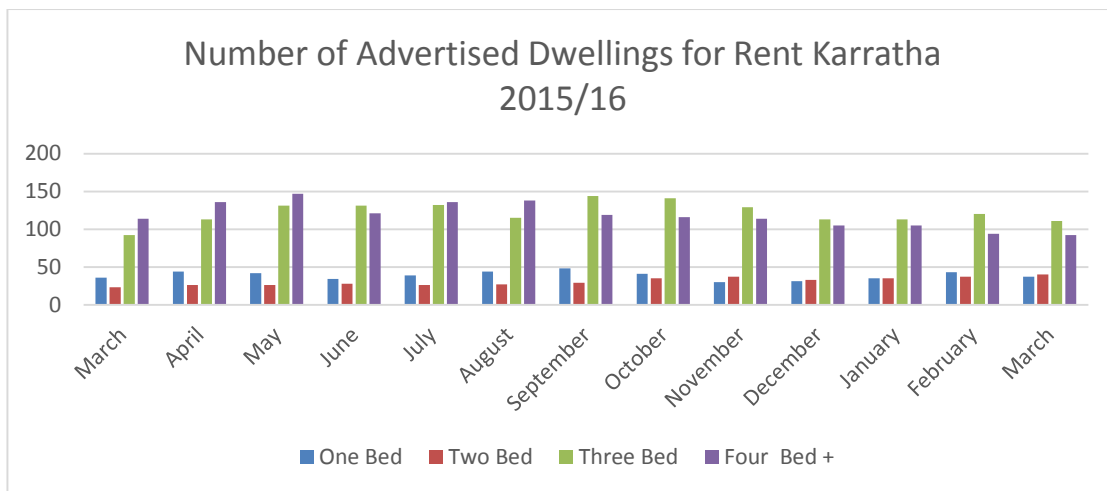
**3.1.3 Dwellings for Sale Commentary**

Sales quieter in December/January but starting to pick up again in February. Asking for sale prices plateauing. Stock levels across the whole municipality still holding above the 200 mark.

**3.2 Residential For Rent (Karratha) – Asking Rents**

Karratha	February 2016				March 2016			
One Bed	43	\$150	\$1000	\$575	37	\$140	\$1000	\$570
Two Bed	37	\$195	\$950	\$573	40	\$210	\$900	\$555
Three Bed	120	\$250	\$775	\$513	111	\$240	\$950	\$595
Four Bed +	94	\$350	\$1100	\$725	92	\$500	\$1000	\$750
<b>Total</b>	<b>294</b>				<b>280</b>			
<b>Average Rental</b>	<b>\$596</b>				<b>\$618</b>			





**3.2.1 Dwelling Weekly Asking Rent Index for 6714 Postcode February 28 2016**

Housing type	Weekly Rents January	Weekly Rents February	Weekly Rents March	3 year % change
All houses	\$494	\$478	\$467	-63%
3 br houses	\$401	\$398	\$399	-64%
All units	\$366	\$349	\$345	-66%
2 br units	\$578	\$506	\$448	-46%
Vacancy Rate Nov 2015				6.3%
Vacancy Rate Dec 2015				6.5%
Vacancy Rate Jan 2016				6.2%
Vacancy Rate February 2016				5.8%

(Courtesy of SQM research.com.au)

**3.2.2 Rental Property Commentary**

Vacancy rate has dropped from 6.2% in January to 5.8% in February. House asking rents continued to soften. Availability of rental stocked decreased by 5%.

#### **4. Economic, Demographic and Business News**

##### **4.1 Gap Ridge Homemaker Centre secures anchor tenant**

Pilbara Motor Group (PMG) have purchased a 2 hectare site at the Gap Ridge Homemaker Centre which is regarded as an encouraging sign that companies are still investing in Karratha and districts. Other national bulky goods retail outlets are looking to expand into the centre.

##### **4.2 Victoria Hotel to be restored**

Yindjibarndi Aboriginal Corporation will restore the historic Victoria Hotel thanks to a \$2m funding allocation from the Pilbara Cities Economic Diversification Fund. Once restored, the corporation will occupy the building to create a tourism and cultural hub for the Roebourne community with retail space, a small business incubator and training facilities. This will add to jobs growth and economic diversification in the region.

##### **4.3 City's VendorPanel Marketplace providing local contracting opportunities**

The City of Karratha has been encouraging local purchasing with the implementation of VendorPanel Marketplace which now has 336 local businesses registered. VendorPanel Marketplace is an online directory of businesses who wish to do business with City of Karratha and other Councils around Australia.

This free no-risk service requires that you register your business with VendorPanel Marketplace and create a business profile and select a business category. When Council projects come up that fit with a particular business category all registered businesses within that category will be presented to relevant council staff as a supplier option.

For further information visit <http://www.karratha.wa.gov.au/marketplace> or contact the City on (08) 9186 8555.

##### **4.4 Todd Corporation Bid for Flinders Mines**

Todd Corporation who currently have an 18% stake in Flinders Mines have bid to wrest control with an unconventional cash takeover bid. Having bought Rutila Resources last year, Todd wishes to gain control of the Balla Balla Infrastructure and Pilbara Iron Ore projects as part of a long term strategy relying on a recovery in iron ore. The Pilbara Iron Ore Project consists of a mine, rail and port development with an estimated project investment of \$2.8 billion. The project has potential to bring great benefits to the City of Karratha's local economy with job and contracting opportunities.

##### **4.5 Rio Tinto awards major facilities management contract to Sodexo**

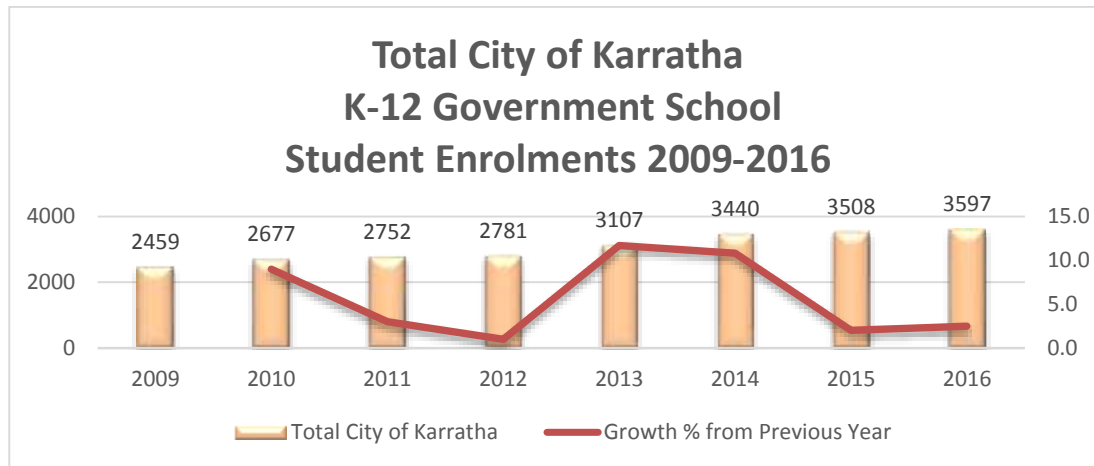
On March 15, 2016 Rio Tinto signed a 10 year contract estimated to be worth \$2.5b with Sodexo to operate all of Rio's accommodation and facility management services across Pilbara operations. This change is expected to impact Pilbara communities, local businesses and suppliers however Rio will be working closely with Sodexo to ensure a smooth transition across the portfolio. Employment and new local supply and contracting opportunities are anticipated as part of the many benefits of the contract including improved services for employees.

##### **4.6 First LNG shipment for Gorgon Project**

WA Premier Barnett congratulated Chevron and its JV partners on the first shipment of LNG from the US \$54b Gorgon LNG Project in March 2016. The project generated 10,000 jobs during construction many of which were in WA. Construction of trains 2 and 3 is continuing and long term there will be continued benefits to our region in terms of supply, logistics, operations and maintenance.

**4.7 School numbers on the increase**

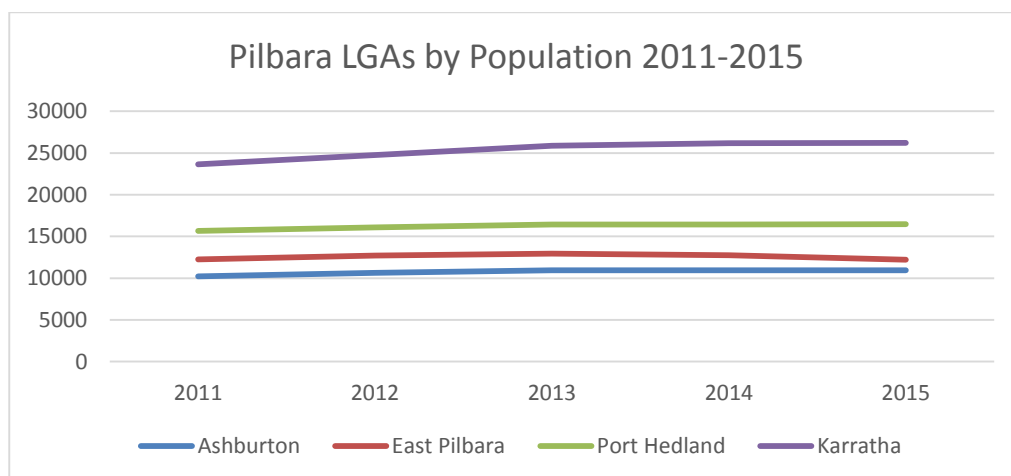
According to official figures from the WA Department of Education, the City of Karratha’s government school enrolments have increased by 2.5% compared to Semester 2 results from 2015. The highest growth areas have been Baynton West Primary School (up 56 students or 10%) and Karratha Senior High School (up 33 students or 3.5%). The remainder of the schools have been relatively stable. The figures give confidence to the City and its key Government and industry partners that together we are continuing to deliver a community where residents wish to work, live and raise a family.



(Source: Western Australian Department of Education, March 2016)

**4.8 City of Karratha Population Increase**

Recent data from the Australian Bureau of Statistics shows that the City of Karratha’s Estimated Residential Population (ERP) across the whole of the District has increased from 26,179 in 2014 to 26,228 in 2015. This District wide increase is reflected in minor gains and losses across the five centres of Karratha, Dampier, Roebourne, Wickham and Point Samson. Population increases also occurred in the Shire of Ashburton and Town of Port Hedland.



(Source: ABS Regional Population Growth, Australia 2014-2015 Folio: 3218.0 Released 30/03/16)

**4.9 Karratha Resource Sector Production on the Rise**

Latest figures from the Department of State Development indicate that iron ore production from ports within the City of Karratha increased from 248 million tonnes in 2013/14 to 276 tonnes in 2014/15. LNG exports went up 2% in the same period to 20 million tonnes.

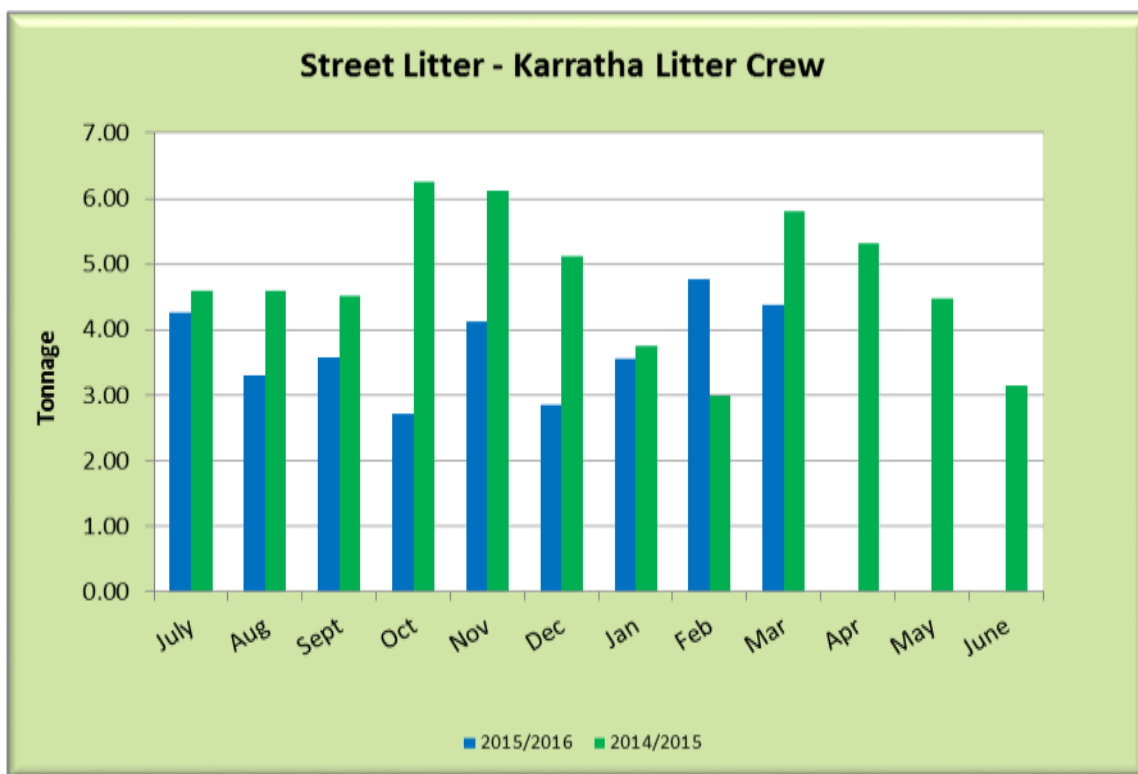
(Source: WA Economic Profile – Jan 2016)

**13.10 WASTE SERVICES DATA**

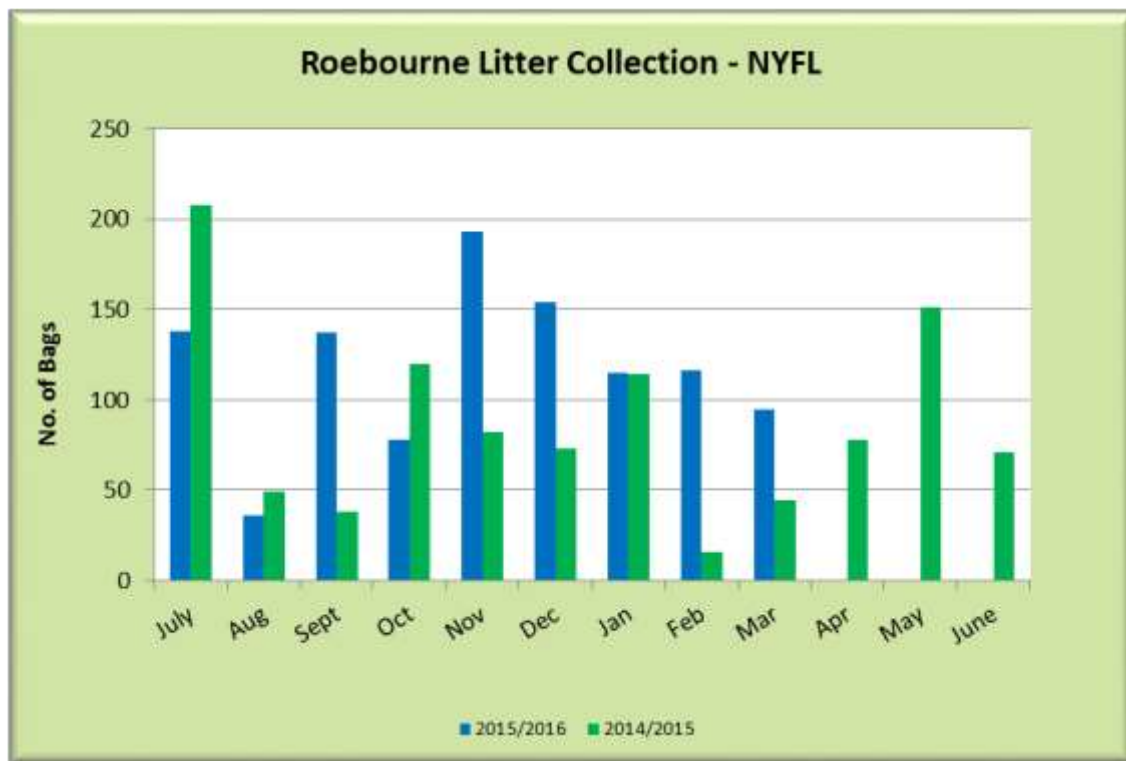
**File No:** WM.2  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Waste Services Office Supervisor  
**Date of Report:** 30 March 2016  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

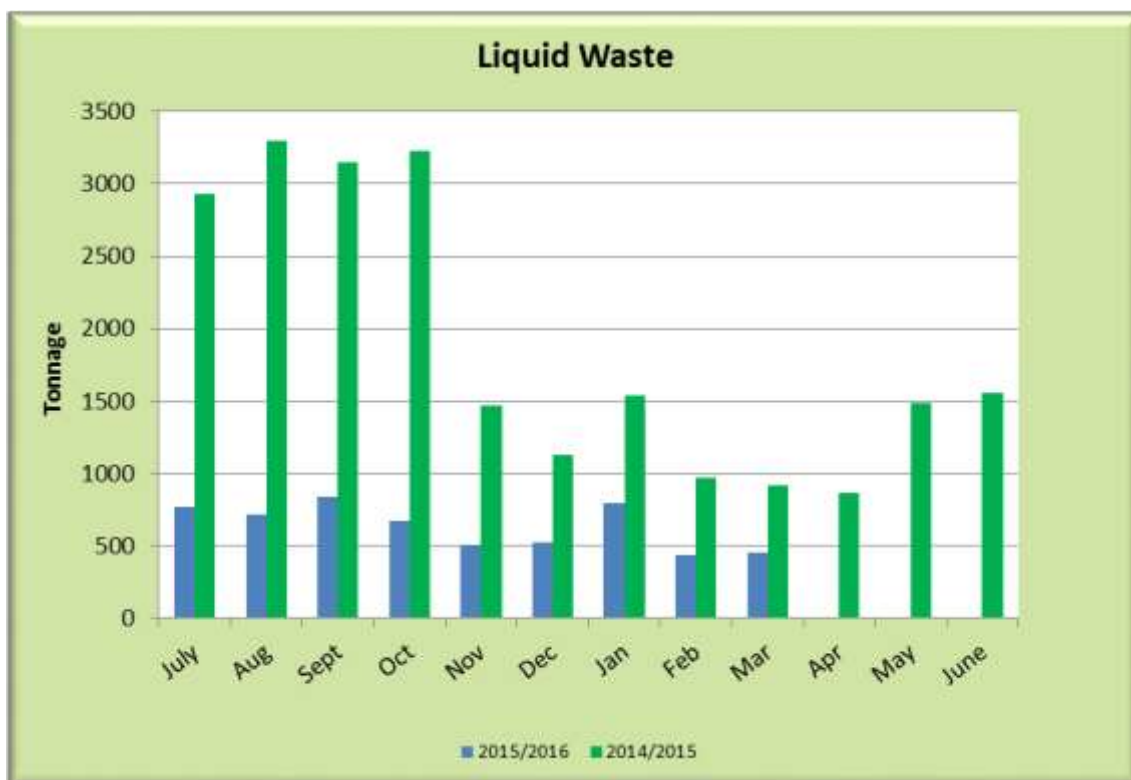
To provide an illustration of Waste Services data collected for the 2015/16 year with comparisons against previous year.



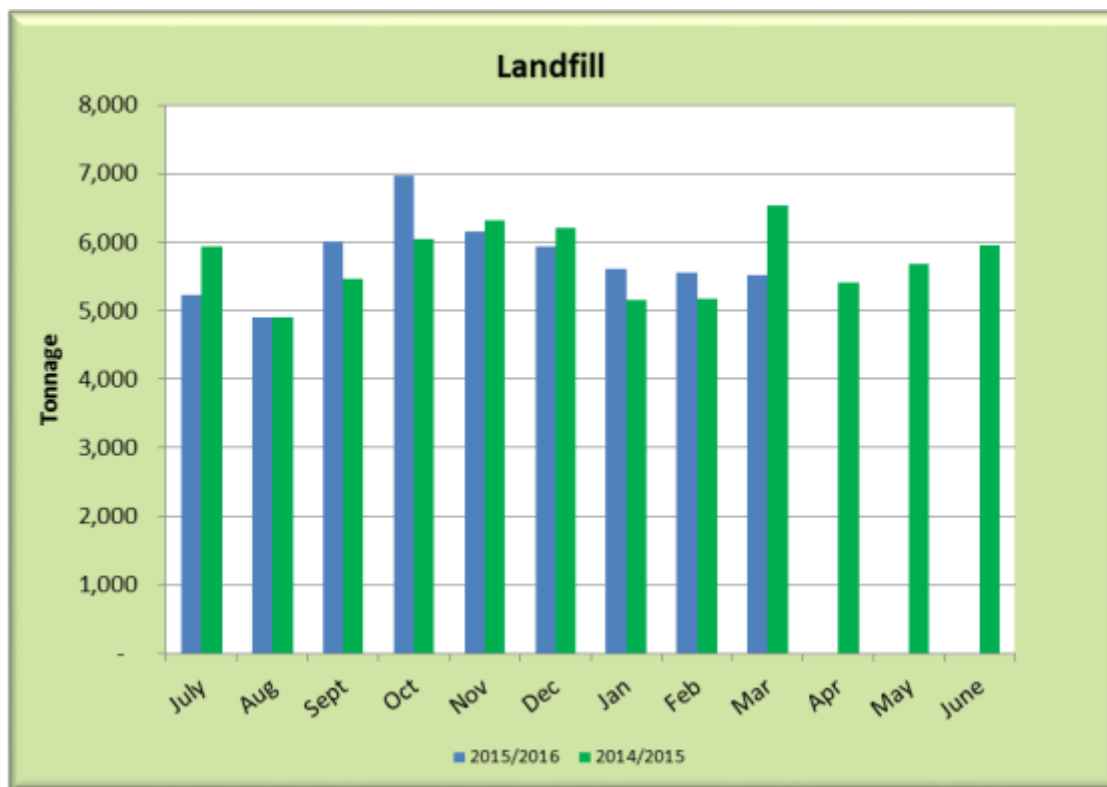
Street litter collected and delivered to the 7 Mile Waste Facility. Additional Litter Pickers were deployed in November following an increase in litter and 2015/16 litter collection budget.



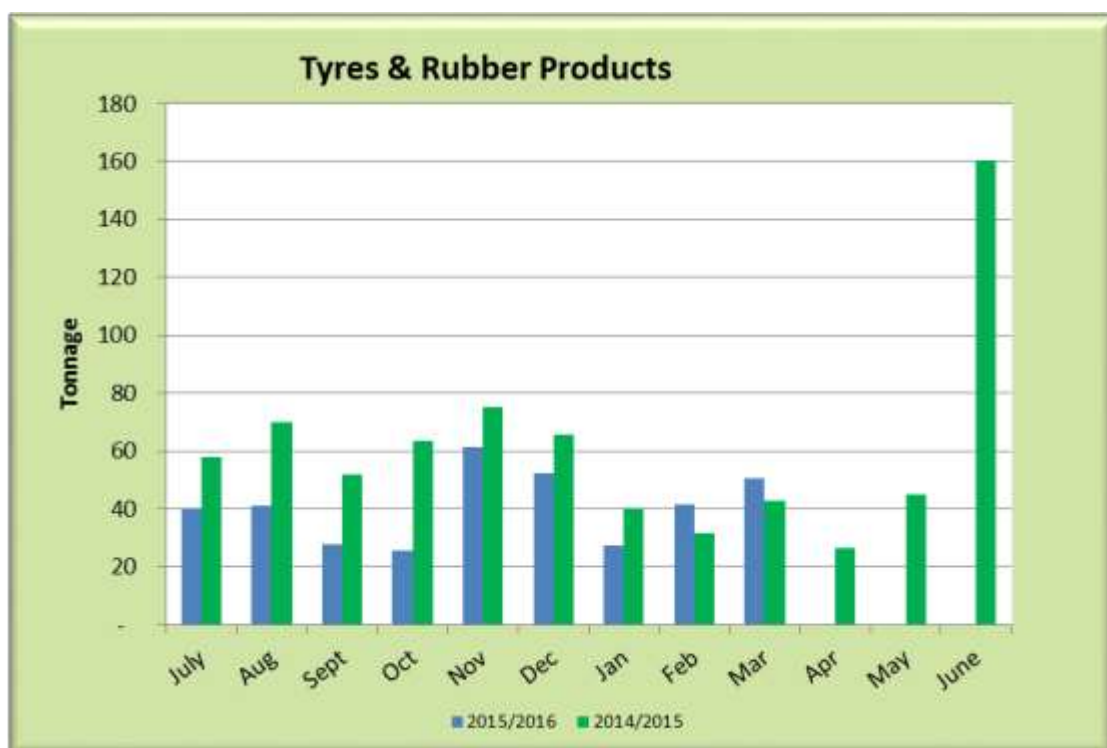
Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne.



Liquid Waste delivered to the 7 Mile Waste Facility. Significant drop from 2014/15 due to new competition in the operation of liquid waste ponds and a reduction in camp utilisation.



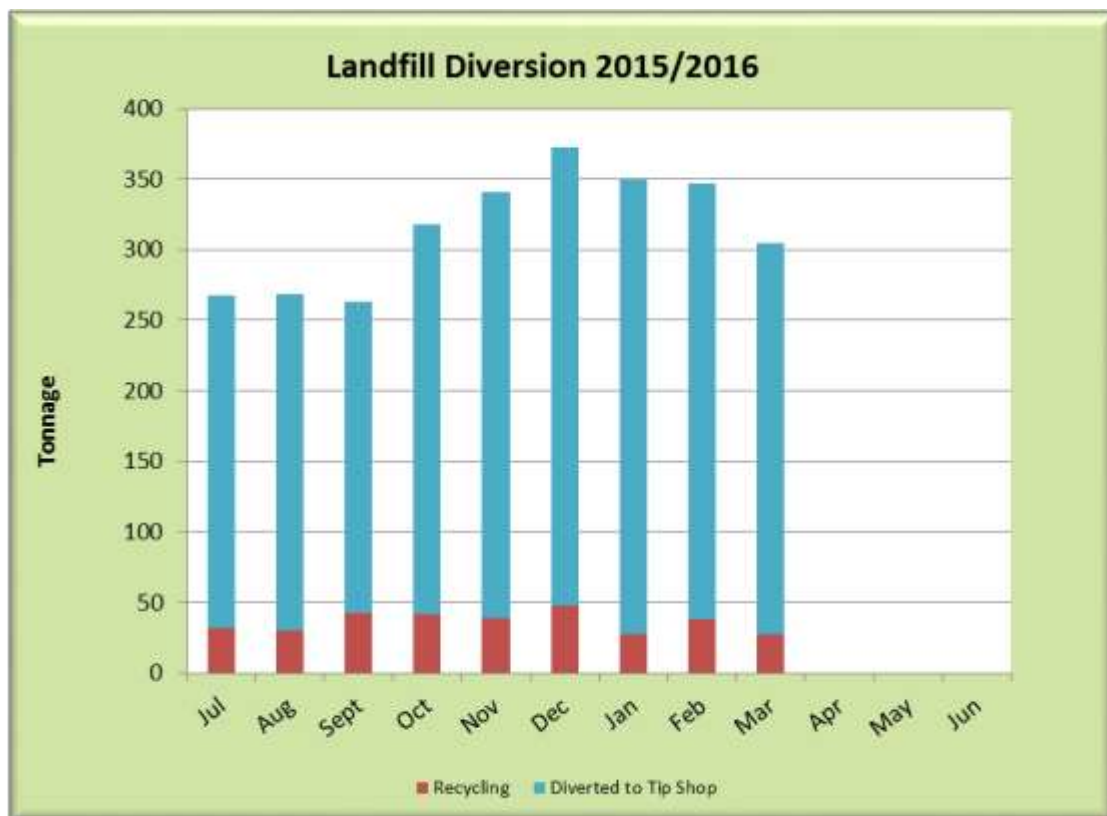
Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility. Spike in October 2015 figure due to demobilisation of Kangaroo Hill. Chevron waste for March 2016 accounts for over half of the commercial total. There has been a continued downward trend in other commercial waste streams (exc. Chevron) since November 2015.



Tyres and rubber products delivered to the 7 Mile Waste Facility. The spike in rubber products in June 2015 was due to the large quantity of rubber floating hoses received.



7 Mile Waste Facility Tip Shop Income. December's income dropped as a result of reduced trading hours over the Christmas period.



Waste/goods diverted to recycling and the 7 Mile Tip Shop from the Transfer Station.





**13.11 COMMUNITY SERVICES UPDATE**

**File No:** February 2016  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 31 March 2016  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To provide Council an update on activity for Community Services.

**1. COMMUNITY SERVICES**

**1.1 ARTS & CULTURE**  
**a) Moonrise Cinema**

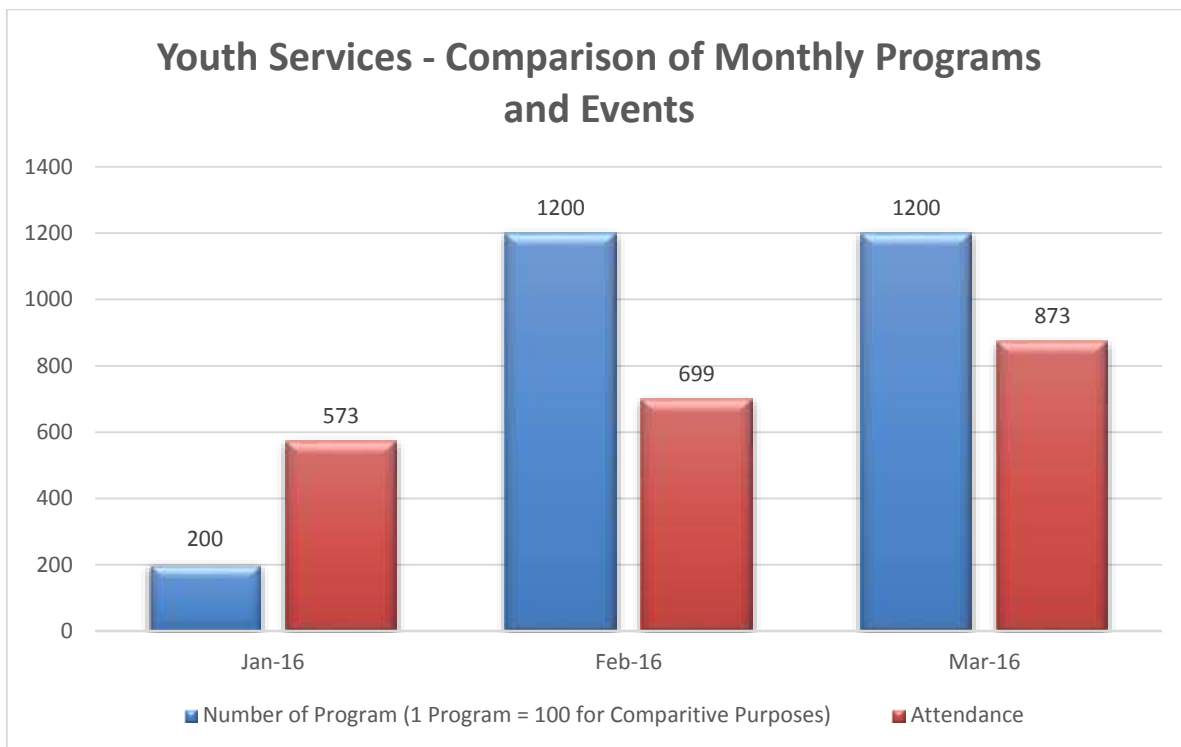
<b>MOONRISE ATTENDANCE: JANUARY TO MARCH</b>		
<b>January</b>	<b>2016</b>	<b>2015</b>
	204	105
		117
		225
		284
		287
		211
<b>TOTALS</b>	<b>204</b>	<b>1229</b>
<b>February</b>		
	250	197
	254	192
	141	97
	82	228
	250	
	250	
	43	
	143	
	82	
	109	
<b>TOTALS</b>	<b>1604</b>	<b>714</b>
<b>March</b>	164	149
	112	400
	76	61
	146	84
	73	
	250	
	16	
	74	
<b>TOTALS</b>	<b>911</b>	<b>694</b>

**b) Other Information**

- Seniors Bingo & Lunch 15 March – 30 attended
- Cossack Art Award entries to date 109

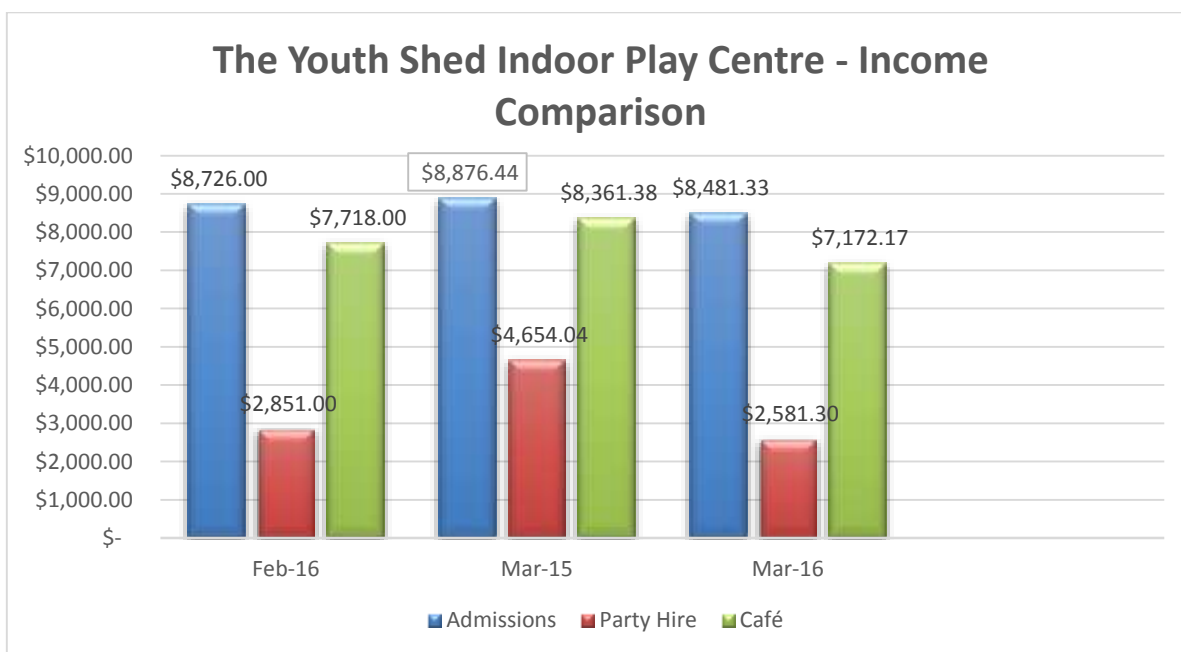
**1.2 YOUTH SERVICES**

**a) Comparison of Monthly Programs & Events**



**Programs includes:** Drop-in, Late Nights (Eastern & Western), Gaming, SSB nights, Dribble Beat Carve, Over 11's, Movies and Milkshakes, Wickham Wonder chef & Wednesday Arvo's

**b) Youth Shed Indoor Play Centre**



**1.3 LIBRARY & CHILDRENS SERVICES**

**a) Library Statistics**

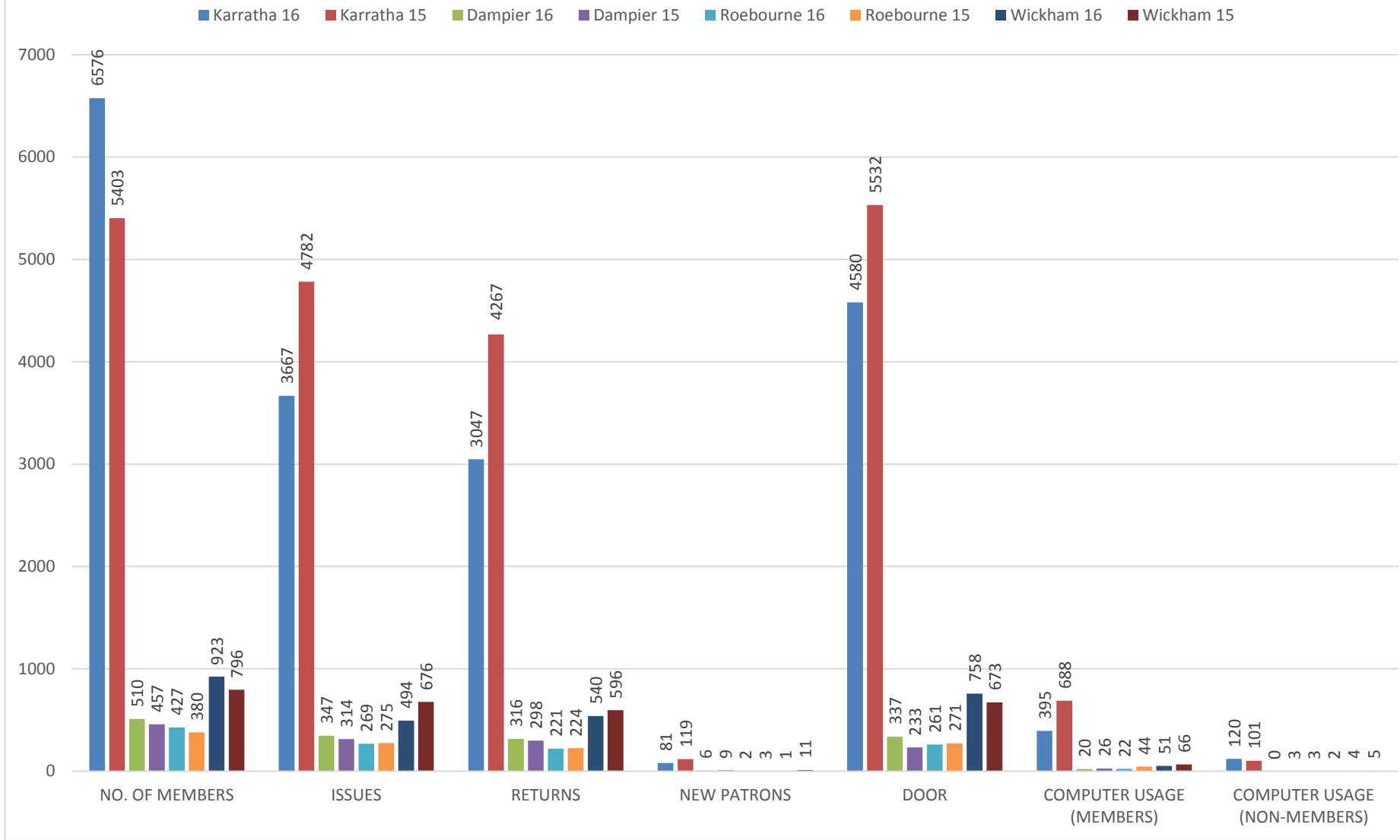
<b>Week</b>	<b>Rhyme Time*</b>	<b>Story Time*</b>
29 Feb-6 March	71	138
7 – 13 March	79	91
14 – 20 March	68	106
21 – 27 March	79	78
<b>Total</b>	<b>297</b>	<b>413</b>

**b) Local History**

<b>Month</b>	<b>*Internal (CoK)*</b>	<b>*External (directed to LH staff)</b>	<b>Tourist enquiries across libraries only (not LH staff)</b>
December 2015	61 (100 hrs)*	58 (28.5 hrs)*	6
January 2016	58 (129 hrs)*	117 (14.5 hrs)*	6
February 2016	156 (14.5 hrs)*	147 (29.5 hrs)*	0
March 2016	107 (9.5 hrs)	107 (15 hrs)	0

\* No of enquiries and hours taken to complete

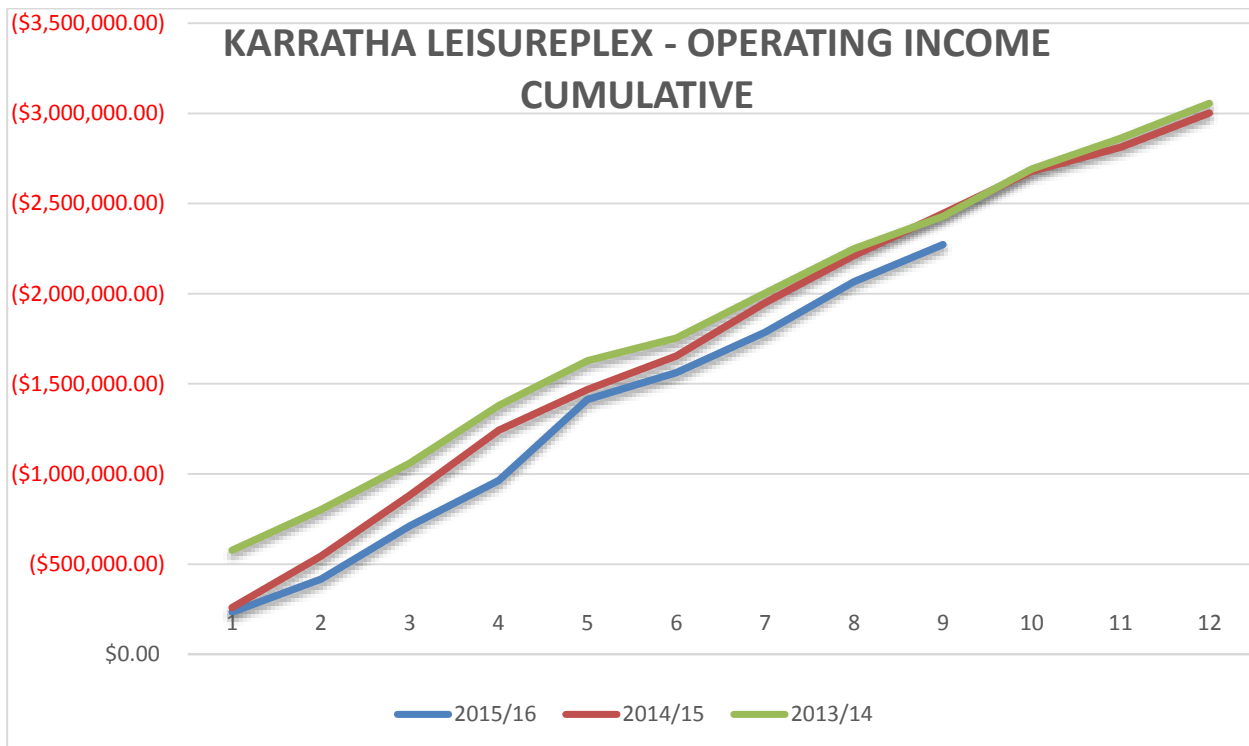
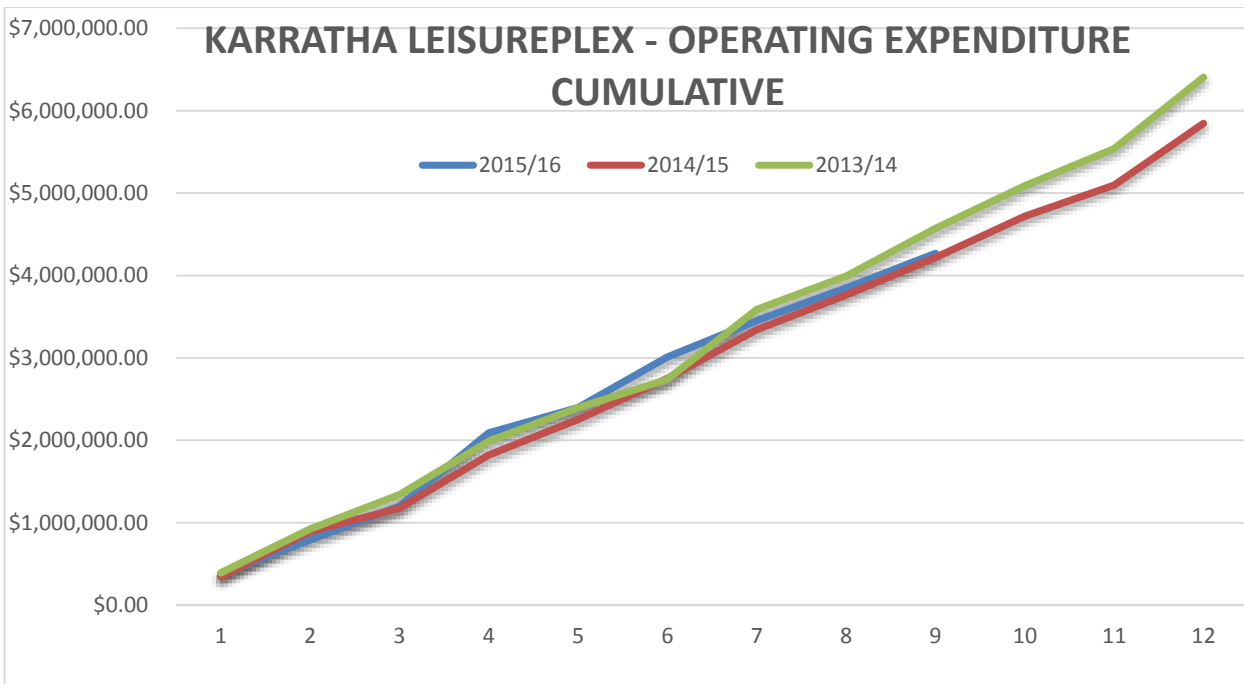
# LIBRARY STATISTICS MARCH 2016

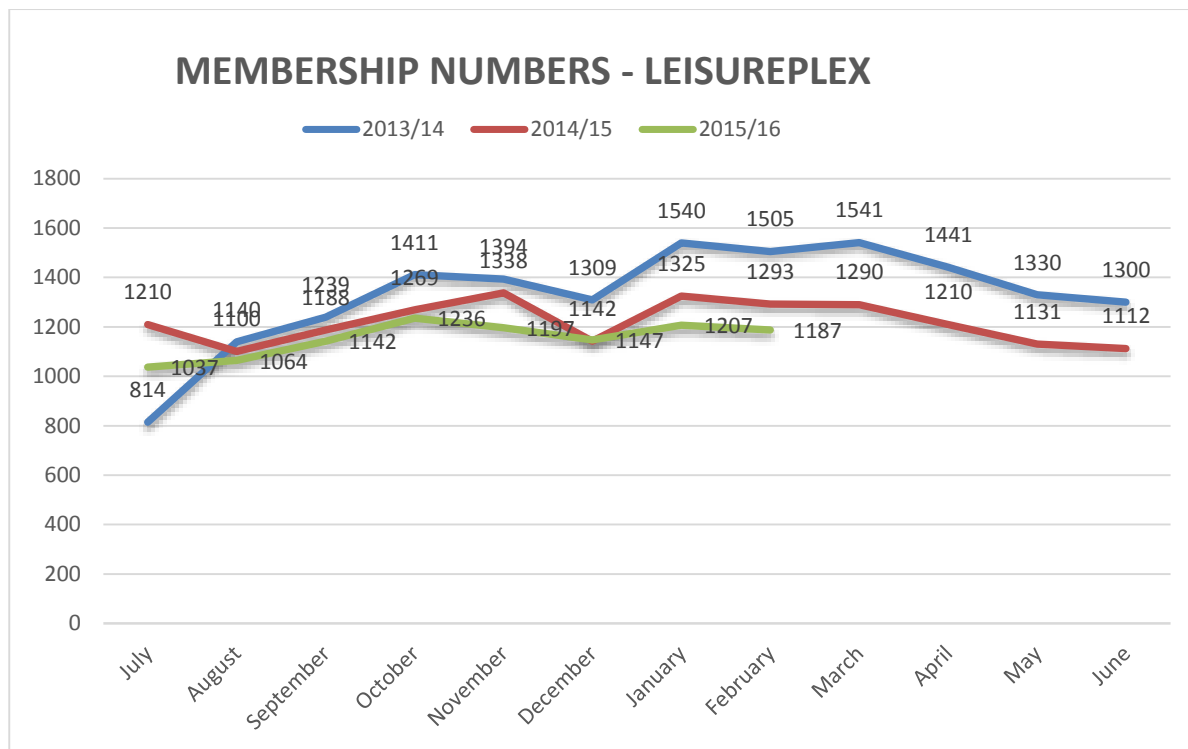


**2. RECREATION FACILITIES**

**a) Leisureplex Membership YTD Activity update**

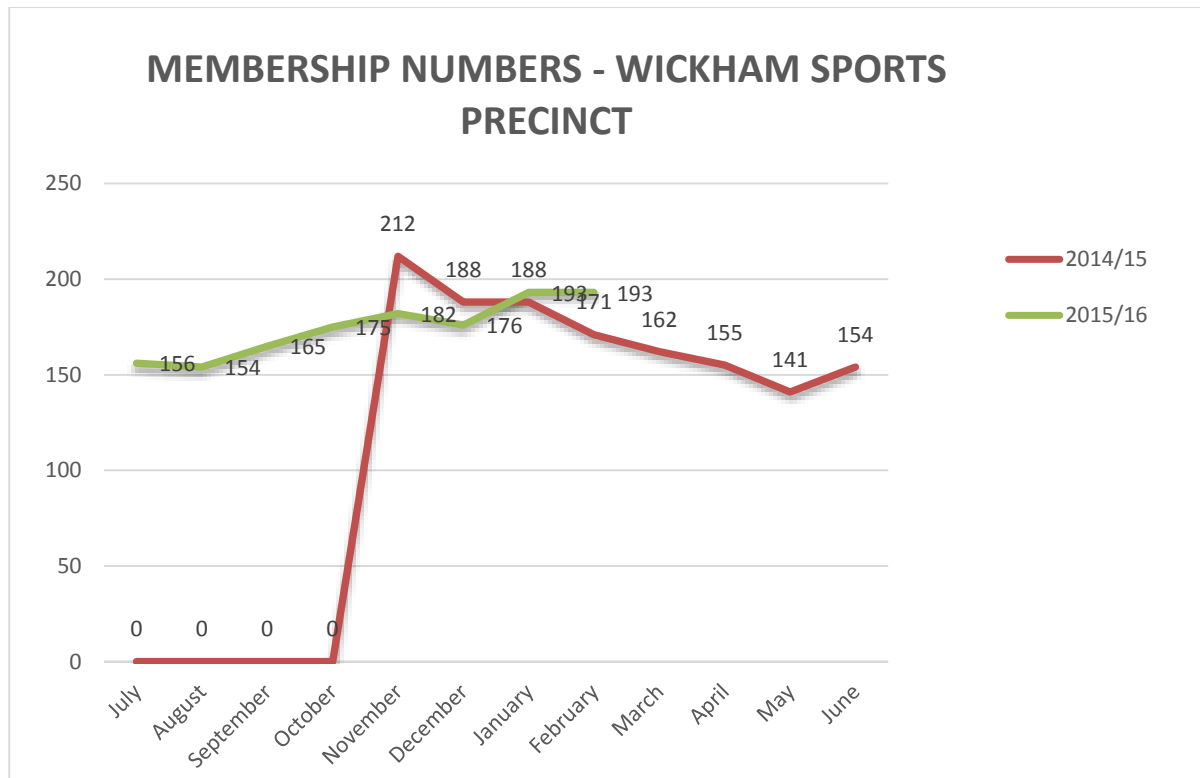
	April 2015	May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Mar 2015		
<b>CURRENT MEMBERS</b>	1,135	1,057	1,029	974	1,000	1,060	1,177	1,137	1,082	1,135	1,117	1,053	1,224		
<b>SUSPENDED MEMBERS</b>	75	74	83	63	64	82	59	60	65	72	70	84	66		
<b>TOTAL MEMBERS</b>	1,210	1,131	1,112	1,037	1,064	1,188	1,236	1,197	1,147	1,207	1,187	1,137	1,290		
<b>MEMBER VISITS</b>															
<b>FULL MEMBER</b>	2,588	2,204	2,016	1,559	1,909	2,227	3,113	3,364	2,130	1,943	2,522	2,236	3,480		
<b>GYM MEMBER</b>	1,651	1,429	1,429	1,429	1,522	1,643	1,578	1,533	981	1,113	1,512	1,508	1,668		
<b>POOL MEMBER</b>	667	420	346	254	510	890	1,743	1,757	1,227	1,614	2,017	1,605	1,382		
<b>GROUP FITNESS MEMBER</b>	337	464	394	315	345	367	433	660	278	289	421	398	540		
<b>24 HOUR MEMBER</b>	2,782	2,668	2,393	2,523	2,233	2,580	2,598	2,843	1,993	2,279	2,887	2,671	2,827		
<b>TOTAL MEMBER VISITS</b>	<b>8,025</b>	<b>7,185</b>	<b>6,475</b>	<b>6,079</b>	<b>6,519</b>	<b>7,707</b>	<b>9,465</b>	<b>10,427</b>	<b>6,609</b>	<b>7,238</b>	<b>9,359</b>	<b>8,418</b>	<b>9,897</b>		
<b>TREND</b>	<b>-19%</b>	<b>-10%</b>	<b>-10%</b>		<b>7%</b>	<b>18%</b>	<b>23%</b>	<b>10%</b>	<b>-37%</b>	<b>10%</b>	<b>29%</b>	<b>-10%</b>	<b>-8%</b>		
<b>MEMBER VISIT RATIO / MONTH</b>	<b>7.1</b>	<b>6.8</b>	<b>6.3</b>	<b>6.2</b>	<b>6.5</b>	<b>7.3</b>	<b>8.0</b>	<b>9.2</b>	<b>6.1</b>	<b>6.4</b>	<b>8.4</b>	<b>8.0</b>	<b>8.1</b>		
	<b>TOTAL 15/16 Fin Year</b>		<b>April 2015</b>	<b>May 2015</b>	<b>June 2015</b>	<b>July 2015</b>	<b>Aug 2015</b>	<b>Sept 2015</b>	<b>Oct 2015</b>	<b>Nov 2015</b>	<b>Dec 2015</b>	<b>Jan 2016</b>	<b>Feb 2016</b>	<b>Mar 2016</b>	<b>Mar 2015</b>
<b>AQUATIC</b>	131,839	24%	6,711	3,597	3,218	2,808	4,731	9,699	14,008	18,363	12,077	12,207	16,536	13,689	16,577
<b>GYM</b>	72,957	13%	6,054	5,511	5,031	5,087	5,100	5,642	5,850	6,574	4,328	4,639	6,023	5,674	6,709
<b>PERSONAL TRAINING</b>	3,262	1%	327	264	278	78	65	212	153	246	177	184	139	220	334
<b>GROUP FITNESS</b>	31,744	6%	1,876	2,884	2,977	1,640	2,402	2,566	2,650	2,865	1,655	1,458	2,566	2,475	3,647
<b>CRECHE</b>	14,842	3%	1,086	1,170	366	801	1,072	1,209	1,462	1,595	752	840	1,476	1,428	1,559
<b>MINI GOLF</b>	5,330	1%	598	278	290	718	298	320	502	321	411	592	225	349	262
<b>HOLIDAY PROGRAM</b>	3,146	1%	324	7	213	375	23	537	550	5	26	443	0	127	53
<b>TOTAL RECORDABLE VISITS</b>	263,119	99%	16,976	13,711	12,703	11,507	13,691	20,154	25,175	29,969	19,426	20,362	26,965	23,962	29,141
<b>OTHER VISITS</b>	288,428	52%	18,964	30,596	36,005	16,056	26,625	28,034	31,393	35,206	17,065	9,164	33,382	33,003	28,832
<b>TOTAL VISITS</b>	55,1547		35,940	44,307	48,030	27,563	40,316	48,188	56,568	65,175	36,491	29,526	60,347	56,965	57,973
<b>TREND</b>			<b>-43%</b>	<b>23%</b>	<b>8%</b>	<b>-42%</b>	<b>46%</b>	<b>20%</b>	<b>17%</b>	<b>15%</b>	<b>-44%</b>	<b>-21%</b>	<b>104%</b>	<b>-6%</b>	<b>55%</b>
<b>Group Fitness av / class</b>			12.94	14.14	13.74	10.06	13.27	13.65	13.66	13.33	12.54	12.46	13.36	13.9	18.61
<b>Swim school participants</b>			431	431	431	255	255	255	850	850	850	742	742	742	798





**WICKHAM SPORTING PRECINCT**

	April 2015	May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Mar 2015
<b>TOTAL MEMBERS</b>	155	141	154	156	154	165	175	182	176	193	193	184	162
<b>POOL ATTENDANCE</b>	695	260	182	112	271	974	2,287	1,622	1,036	1,574	1,490	1,088	1,424
<b>GROUP FITNESS AVERAGE/ CLASS</b>	4.2	4.9	6.4	7	7.4	8.8	10.1	9.6	8.7	9.9	9.7	7.6	7.7
<b>GROUP FITNESS CLASSES</b>	41	57	51	41	36	37	46	55	37	43	68	58	45
<b>GROUP FITNESS TOTAL PARTICIPANTS</b>	172	282	328	287	265	327	465	529	322	424	659	438	345
<b>GYM ATTENDANCE</b>	529	526	432	528	558	667	770	763	701	719	693	717	437



#### ROEBOURNE AQUATIC CENTRE

	April 2015	May – Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2015	Mar 2016	Mar 2015
<b>POOL ATTENDANCE</b>	549	CLOSED	327	1,738	1,657	1,603	1,125	1,137	899	1,510

#### COSSACK ACCOMMODATION

	March 2015	April 2015	May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015 – March 2016
<b>Accommodation bed nights</b>	21	22	33	40	21	22	33	23	22	CLOSED



**14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**16 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**



## **17 MATTERS BEHIND CLOSED DOORS**

**CONFIDENTIAL ATTACHMENT TO ITEM 10.3 KARRATHA LEISUREPLEX:  
FUTURE IMPROVEMENTS**

**CONFIDENTIAL ATTACHMENT TO ITEM 10.4 WICKHAM BISTRO TENDER**



## **18 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at \_\_\_\_\_.

The next meeting is to be held on Monday, 16 May 2016 at 6:30pm at Council Chambers - Welcome Road, Karratha.