



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Monday 16 March 2009 at 6.30pm**

**Allan Moles
CHIEF EXECUTIVE OFFICER**



SHIRE OF ROEBOURNE

No responsibility whatsoever is implied or accepted by the Shire of Roebourne for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of Roebourne disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the Shire of Roebourne during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Roebourne.

The Shire of Roebourne warns that anyone who has any application lodged with the Shire of Roebourne must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the Shire of Roebourne in respect of the application.

Signed: _____
Mr A R Moles - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) *(updated 13 March 2000)*

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

- 1 OFFICIAL OPENING
- 2 PUBLIC QUESTION TIME
- 3 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE

Councillors:

- Cr Brad Snell [President]
- Cr Des Rothe [Deputy President]
- Cr Fay Cechner
- Cr Gary Wieland
- Cr Nicole Lockwood
- Cr Harry Hipworth
- Cr Garry Bailey
- Cr Fiona White-Hartig
- Cr Ben Lewis
- Cr Sharon Vertigan
- Cr John Lally

Staff:	<ul style="list-style-type: none"> Allan Moles Ray McDermott Simon Kot Bob Sharkey Troy Davis Jane Wilkins 	<ul style="list-style-type: none"> Chief Executive Officer Exec Manager, Corporate Svces Exec Manager, Community Svces Exec Manager, Development Svces Exec Manager, Technical Svces Minute Secretary
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Apologies:
Absent:
Leave of Absence:

Members of Public:
Members of Media:

- 4 PETITIONS/DEPUTATIONS/PRESENTATIONS

 - 5 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS
- RECOMMENDATION**
 That the Minutes of the Ordinary Meeting of Council held on Monday 16 February 2009, be confirmed as a true and correct record of proceedings.
- RECOMMENDATION**
 That the Minutes of the Special Meeting of Council held on Thursday 5 March 2009, be confirmed as a true and correct record of proceedings.

6 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

- 17 Feb Joblink Management Committee Board Meeting – Welcome Lotteries House, 4.30 – Cr Snell
- 20 Feb KDCCI Sundowner – Lotteries House, 5.30pm – Cr Snell
- 26 Feb Special Meeting Pilbara Regional Council, 4pm
- 4 Mar Crime & Safety Function – Police Station, 5.30pm, Cr Snell

7 CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES

7.1 CHIEF EXECUTIVE OFFICER

7.1.1 UNBUDGETED EXPENDITURE - WICKHAM DAY CARE CENTRE

Attachment(s) Nil.

Responsible Officer: Allan Moles
Chief Executive Officer

Author Name: Allan Moles
Chief Executive Officer

Disclosure of Interest: Nil.

REPORT PURPOSE

To endorse the unbudgeted expenditure, for emergency repairs and upgrades to the Wickham Day Care Centre following water damage as a result of heavy rainfall, as authorised by the Shire President.

Background

The Wickham Day Care Centre sustained water damage as a result of the heavy rainfall during February and was forced to close on Monday 16 February. As this is the only child care facility in Wickham, emergency repairs were authorised by the Shire President in accordance with the Local Government Act 1995.

Following an inspection a quotation was received for the remedial works from Karratha Contracting Pty Ltd. Council’s preferred contractor Geraldton Building Services and Cabinets were unable to undertake the works in the required timeframe.

The estimate to repair the water damage was up to \$40,000. In addition to these works there was also termite damage, air conditioning works and a replacement patio (patio was included in the adopted budget) which was undertaken at the same time to minimise the impact on the facility.

The costs as at 11 March 2009 are as follows,

\$35,903 (actual to date)	Repair water and termite damage - (minor works still to be completed but under estimate)
\$26,670 (actual)	Air conditioning system – (completed)
\$4,608 (actual)	Electrical repairs – (completed)
\$14,500 (quote)	Patio – (to be completed) Budget was \$20,000
\$81,681	Total to date

The final cost will depend on the amount able to be recovered under Council's insurance.

Issues

Nil.

Options

Council has the following options available:

1. Council to endorse the unbudgeted expenditure as authorised under the Local Government Act 1995 by the Shire President.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Nil

Financial Implications

A budget amendment resolved by Absolute Majority will be required.

Conclusion

Nil.

Voting Requirements

Absolute.

RECOMMENDATION

That Council endorse the unbudgeted expenditure for the emergency repairs and upgrade to the Wickham Day Care Centre as authorised by the Shire President and amend the budget accordingly.

8 CORPORATE SERVICES

8.1 FINANCE

8.1.1 LIST OF ACCOUNTS FEBRUARY '09

File No:	LOA0307
Attachment(s)	List of Accounts February '09
Responsible Officer:	Jim Goulias Manager Financial Services
Author Name:	Tricia Solari Creditors Officer

REPORT PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

Background

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or electronic lodgement.

Issues – None.

Options – None.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion – None.

Voting Requirements

Simple.

RECOMMENDATION

That Voucher numbers 70350 to 70519 and EP002730 to EP002915 inclusive, totalling \$6,321,820.89 submitted and checked with vouchers, be passed for payment.

Date	Cheque	Company	Description	Value \$
13/02/2009	EP002676	Cancelled EFT		-550.00
16/02/2009	69693	Cancelled Cheque		-31,423.88
16/02/2009	70218	Cancelled Cheque		-1,650.00
4/02/2009	70350	Cancelled Cheque		
4/02/2009	70351	Cancelled Cheque		
4/02/2009	70352	WALGSP	Superannuation January 2009	98,519.42
4/02/2009	70353	Australia Post	Postage-December'09	1,752.28
4/02/2009	70354	Greenhills Turf Farm	Turf-Millars Well Day Care	12,515.40
4/02/2009	70355	North West Realty	Bond & Rent:19 Leonard Way	8,728.57
4/02/2009	70356	Shire of Roebourne	Petty Cash Recoup Jan'09	1,312.50
4/02/2009	70357	Aust.Communications & Media	Renewal Broadcast Licences	165.00
5/02/2009	70358	Shire of Roebourne	Deductions FE 04.02.09	103,822.50
6/02/2008	70359	Phillro Industries	Parts-Depot	3,653.75
9/02/2009	70360	Smokey Bay Pty Ltd	Refund-Planning Fees	25,000.00
11/02/2009	70361	Bull Bar Foods	Stock-TTI	278.40
11/02/2009	70362	Excel Electronics	Repairs-Staff Housing	231.00
11/02/2009	70363	Jamaica Blue	Sponsorship Gift Vouchers	247.00
11/02/2009	70364	Market Creations	Advertising-Cossack	990.00
11/02/2009	70365	PCH Access Pty Ltd	Hire temporary fencing-Airport	169.71
11/02/2009	70366	Telstra	Phones-SES, Sat.Phones	344.45
11/02/2009	70367	Horizon Power	Elect-Airport,Parks,Effluent,Street lights	71,750.21
11/02/2009	70368	Water Corporation	Water-Parks,RAC,Retic,Depot,Stables	29,377.60
11/02/2009	70369	Coca-Cola Amatil	Stock-TTI,RAC	8,174.73
11/02/2009	70370	Mc Leods & Co.	Legal Advice-leases	3,387.49
11/02/2009	70371	Lovegrove Turf Services	Mowing-P&G	1,947.00
11/02/2009	70372	Broadcast Australia	Power recovery-JJJ	127.27
11/02/2009	70373	Dept. of Planning & Infrastructure	SOR Number Plate	135.00
11/02/2009	70374	N. Petering	Refund-U10 Basset Road Bond	402.88
11/02/2009	70375	Super K Mart	Stationery,Cleaning-KEC,KAC,RAC	1,171.39
11/02/2009	70376	Total Eden Watering	Reticulation stock-Depot	8,220.51
17/02/2009	70377	Australia Post	Postage-January '09	1,252.48
17/02/2009	70378	Alpha First Aid Supplies Pty Ltd	First Aid Bags - Depot	52.80
17/02/2009	70379	Avis Australia	Car Hire-Staff Perth	144.14
17/02/2009	70380	Art On The Move	Prof. Development Program-Staff	175.00
17/02/2009	70381	Awesome Plumbing & Gas Pty Ltd	Repairs:KAC, 7Mile Tip,Aged Units	1,500.29
17/02/2009	70382	Austral Mercantile Collections	Legal recoveries	16.50
17/02/2009	70383	Barmah Hats	Staff Hats - Depot	93.50
17/02/2009	70384	Cr. Garry Bailey	Councillor's Allowance Fees	5,200.00
17/02/2009	70385	A. Ballantyne	Refund: Fees KEC	12.50
17/02/2009	70386	Chefmaster Australia	Bin liners-Depot	1,773.70
17/02/2009	70387	Cameron-Brown McKenzie	Vehicle Crossover Subsidies	1,740.75
17/02/2009	70388	MTU Detroit Diesel Australia Pty Ltd	Oil filters-Depot	158.29
17/02/2009	70389	Dampier Plumbing And Gas	Repairs, maint-Airport, Ovals,7 Mile Tip	12,169.30
17/02/2009	70390	Eaton Building	Vehicle Crossover Subsidies	1,163.25
17/02/2009	70391	Fibreglass Creations	Air fills - RAC	22.00
17/02/2009	70392	Westralia Airports Corporation Pty L	ASIC cards	700.00
17/02/2009	70393	GFR Does Poly	Reticulation stock-Depot	3,409.35
17/02/2009	70394	Garrards Pty Ltd	Parts-Depot	792.00
17/02/2009	70395	Harvey World Travel	Travel-Staff, Councillor	1,176.00
17/02/2009	70396	Hampton Harbour Boat & Sail Club	Annual Sponsorship 08/09	4,950.00

Date	Cheque	Company	Description	Value \$
17/02/2009	70397	Hathaway's Lubricants	Oil - Depot	449.88
17/02/2009	70398	Harvey Norman	Gift Voucher-Staff service	2,000.00
17/02/2009	70399	Cancelled Cheque		
17/02/2009	70400	Lil's Retravision Karratha	SD card, DVD player	183.00
17/02/2009	70401	Mc Lernons Supply & Demand	Office furniture-Depot renovations	2,146.00
17/02/2009	70402	North West Realty	Rents-Leonard ,11BSwetman ,15 Gecko	16,946.51
17/02/2009	70403	Point Samson Comm. Assn.	Gardening-Point Samson	1,132.00
17/02/2009	70404	Pilbara Iron Company Pty Ltd	Refund overpayment rates	2,006.72
17/02/2009	70405	Perth Irrigation Centre	Reticulation stock-Depot	213.40
17/02/2009	70406	F & E Schokker	Refund overpayment rates	569.64
17/02/2009	70407	Telstra	Phones-Cossack	154.16
17/02/2009	70408	Te Wai Manufacturing	Uniform : polo shirts-Staff	726.50
17/02/2009	70409	Travelworld Karratha	Travel-Staff Training	2,204.00
17/02/2009	70410	The Red Book Service	Renew Subscription 2009/2010	770.00
17/02/2009	70411	3 Hutchison Telecom. (Aust)	SES Messaging Service	184.10
17/02/2009	70412	United Party Hire	Hire Disco Equip.:KEC Holiday Program	577.50
17/02/2009	70413	Horizon Power	Electricity-Parks, Ovals, Street lights	9,651.55
17/02/2009	70414	Water Corporation	Water-Pt.Sam./Hears. Cove S/pipes,Tip	37,513.10
17/02/2009	70415	Wickham Community Assn (Inc)	Garden Competition Donation	1,320.00
17/02/2009	70416	Westarp	Parts-Depot	462.00
17/02/2009	70417	WA Hino	Parts-Depot	77.72
17/02/2009	70418	Australia Day Council Of WA (Inc)	Australia Day Medallions	64.87
17/02/2009	70419	Attend Pty Ltd	Purchase-Litterpicker- P & G	667.00
17/02/2009	70420	All Seasons Perth	Staff/Councillor Accommodation	537.00
17/02/2009	70421	BP Roebourne	Gas bottle & Diesel fuel	1,337.89
17/02/2009	70422	Bunzl Ltd	Paper goods	2,765.55
17/02/2009	70423	Rafal Balinski	Vehicle Crossover Subsidy	412.50
17/02/2009	70424	Challenge Chemicals Australia	Extractor Shampoo & bleach	443.52
17/02/2009	70425	Coca-Cola Amatil (Holdings) Ltd	Stock-TTI	154.70
17/02/2009	70426	Cape Byron Imports	Ear putty/plugs: KAC	271.36
17/02/2009	70427	Chadson Engineering Pty Ltd	Chlorine Tablets, mats, raft: RAC	542.52
17/02/2009	70428	Jim Cahill	Refund-plan search fee	30.00
17/02/2009	70429	Dy Mark Pty Ltd	Paint-Depot	150.74
17/02/2009	70430	Eagle Sports	Stock goggles -RAC	587.40
17/02/2009	70431	Toll Energy	Refund- invoice overpayment	658.26
17/02/2009	70432	Scottish Pacific Business Finance	Safety Glasses - Depot	392.70
17/02/2009	70433	Ensystem Australasia Pty Ltd	Pesticides-Depot	540.10
17/02/2009	70434	Farinosi And Sons (Rtl) Pty Ltd	Hardware-Depot	700.78
17/02/2009	70435	Fortesque Bus Service Pty Ltd	Jan'09 School Holiday Bus Service	192.50
17/02/2009	70436	Grace Removals Group	Storage charges-Staff	45.76
17/02/2009	70437	Globe Australia Pty Ltd	Pesticides-Depot	822.80
17/02/2009	70438	Home Hardware	Hardware-Depot	583.75
17/02/2009	70439	Hydramet	Chlorine Sensor installation - RAC	4,379.47
17/02/2009	70440	The Honda Shop	Parts-Depot	14.91
17/02/2009	70441	Hevrans	Handwash-Depot	229.68
17/02/2009	70442	Pilbara Iron Company Services	Utilities-Hampton Oval & Wickham	4,242.08
17/02/2009	70443	J Tagz Pty Ltd	Tags-Rangers	71.50
17/02/2009	70444	Karratha Smash Repairs	Repair vehicles-Depot	1,504.50
17/02/2009	70445	Keyspot Services	Staff badges, stamps,engraving-Aust.Day	545.50
17/02/2009	70446	Karratha Automotive & Truck	Service & Repairs-Rubbish Truck Depot	2,879.90
17/02/2009	70447	Cancelled Cheque		0.00

Date	Cheque	Company	Description	Value \$
17/02/2009	70448	Karratha Storm Jnr Rugby League	Reimbursement-light tokens 2008	540.00
17/02/2009	70449	Lyons & Peirce	Repair water pipe-7Mile Tip,Blockage-TTI	7,436.00
17/02/2009	70450	Mc Leods & Co Barristers	Legal Advice-Residential Tenancies	1,084.60
17/02/2009	70451	Mac Donald Johnston Engineering	Parts-Depot	2,020.70
17/02/2009	70452	Major Motors Pty Ltd	Parts-Depot	2,459.86
17/02/2009	70453	Paul & Beverley Moxham	Refund overpayment rates	135.89
17/02/2009	70454	Tamara Mertens	Refund-netball fees	45.50
17/02/2009	70455	Broadcast Australia Pty Ltd	Power recovery-JJJ Dec'08	106.07
17/02/2009	70456	North West Tree Services	Tree lopping,stump grinding	1,980.00
17/02/2009	70457	Peerless Jal Pty Ltd	Cleaning Supplies	26.15
17/02/2009	70458	Pioneer Road Services	Emulsion-Depot	792.00
17/02/2009	70459	Pilbara Glass	Reglaze door - KEC	618.30
17/02/2009	70460	Pilbara Tafe	Contrib. Kta.Library &Walkington Theatre	110,217.92
17/02/2009	70461	Beverley Richards	Refund overpayment - rates	251.15
17/02/2009	70462	Statewide Bearings	Parts-Depot	560.85
17/02/2009	70463	Super K Mart	Stationery, Toys - Wickham Library,KEC	779.52
17/02/2009	70464	Michelle Stewart	Refund - membership cancellation KEC	268.00
17/02/2009	70465	Anne Stammers	Refund overpayment rates	156.32
17/02/2009	70466	Truck-Mart DMH	Parts-Depot	1,171.85
17/02/2009	70467	Tradelink Plumbing Supplies	Parts-Depot	78.76
17/02/2009	70468	Total Eden Watering Systems	Reticulation stock-Depot	1,232.90
17/02/2009	70469	Gordon Veitch	Refund overpayment rates	193.75
17/02/2009	70470	WA Library Supplies	Browser Box - Dampier Library	475.00
17/02/2009	70471	Wurth Australia Pty Ltd	Parts-Depot	1,224.65
17/02/2009	70472	Allison Waller	BRB Levy - Cancelled	39.00
17/02/2009	70473	Merilyn Zuidema	Refund overpayment - rates	190.04
17/02/2009	70474	Prime Health Group	Employment Medicals	1,295.50
17/02/2009	70475	Cheque Overrun		0.00
17/02/2009	70476	B.C.I.T.F.	B.C.I.T.F Levy-Dec'08	38,371.12
17/02/2009	70477	Cheque Overrun		0.00
17/02/2009	70478	Cheque Overrun		0.00
17/02/2009	70479	Cheque Overrun		0.00
17/02/2009	70480	Builders Regn. Board of W.A.	Builders Regn Board Levy-Dec'08	4,154.00
19/02/2009	70481	Cancelled Cheque		0.00
19/02/2009	70482	Cancelled Cheque		0.00
19/02/2009	70483	Cancelled Cheque		0.00
19/02/2009	70484	Cancelled Cheque		0.00
19/02/2009	70485	Shire of Roebourne	Deductions FE 18.02.09	108,043.79
20/02/2009	70486	Australian Services Union	Deductions February 2009	286.40
20/02/2009	70487	LGRCEU	Deductions February 2009	82.00
20/02/2009	70488	CBUS	Superannuation February 2009	419.67
20/02/2009	70489	WA Local Government Super Plan	Superannuation February 2009	102,989.88
20/02/2009	70490	AMP Life Limited	Superannuation February 2009	1,026.80
20/02/2009	70491	AXA Australia	Superannuation February 2009	381.50
20/02/2009	70492	Cancelled Cheque		
20/02/2009	70493	Health Superannuation	Superannuation February 2009	210.69
20/02/2009	70494	MTAA Superannuation Fund	Superannuation February 2009	942.98
20/02/2009	70495	REST Superannuation	Superannuation February 2009	1,004.12
20/02/2009	70496	Sunsuper Pty Ltd	Superannuation February 2009	255.11
20/02/2009	70497	Westscheme	Superannuation February 2009	1,457.53
24/02/2009	70498	Cheque Overrun		

Date	Cheque	Company	Description	Value \$
24/02/2009	70499	B.C.I.T.F.	B.C.I.T.F Levy-Jan'09	39,124.86
25/02/2009	70500	Shire of Roebourne	Petty Cash Recoup Feb'09	1,209.40
26/02/2009	70501	Autotrans Express	Relocation expenses-Staff	784.38
26/02/2009	70502	All Seasons Port Hedland	Accommodation-Councillor,Staff	780.00
26/02/2009	70503	Kate Clarke	Refund-Yoga classes KEC	50.00
26/02/2009	70504	Best Western Karratha	Accommodation-Staff interviews	2,050.00
26/02/2009	70505	Leigh Mardon	Barcode Labels-Libraries	393.80
26/02/2009	70506	Perth Cadcentre	08/09-Renew Autocad subscription	2,224.20
26/02/2009	70507	Telstra	Phones-ISDN,Megalink,Roe. Drivers Test	8,484.18
26/02/2009	70508	Travelworld Karratha	Airfares-Staff	4,277.22
26/02/2009	70509	Youth Care West Pilbara	08/09 Annual Community Sponsorship	2,000.00
26/02/2009	70510	Coca-Cola Amatil	Kiosk Stock-TTI, KEC, KAC, RAC	8,721.71
26/02/2009	70511	Doric Constructions	Refund-Build.Licence:L502 Dampier Rd	31,423.88
26/02/2009	70512	Dance Kix Karratha	Refund Overpayment Invoice	112.13
26/02/2009	70513	Fleetwood Pty Ltd	Refund Overpayment Application	30.40
26/02/2009	70514	Hydramet	Service chlorine sensor - RAC	784.30
26/02/2009	70515	Kangaroo Trading	Kiln Clay-Holiday Activities KEC	284.24
26/02/2009	70516	Ngarluma & Yindjibarndi Foundation	Refund Overpayment Invoice	115.00
26/02/2009	70517	Wickham Primary P&C Assn.	Books-Wickham Library	176.50
26/02/2009	70518	Australia's Northwest Tourism	08/09 Contribution and Membership	22,000.00
26/02/2009	70519	Cancelled Cheque		
4/02/2009	EP002730	Kta. First National Real Estate	Rent adjustment-20E Kallama Parade	650.00
4/02/2009	EP002731	Trick Electriks	Prog.Payment materials-Airport Upgrade	10,010.22
4/02/2009	EP002732	Custom Service Leasing	Vehicle Leasing-Dec'08	735.63
5/02/2009	EP002733	Shire of Roebourne	Wages FE 04.02.09	273,627.00
6/02/2009	EP002734	Kerensa Allason	Rent Assistance	182.00
6/02/2009	EP002735	Aspen Parks Property Management	Rent Deduction FE 04.02.09	800.00
6/02/2009	EP002736	Peter Chester	Rent Deduction FE 04.02.09	1,080.00
6/02/2009	EP002737	The Cove Caravan Park	Rent Deduction FE 04.02.09	680.00
6/02/2009	EP002738	Melanie Cunningham	C41-08/09 Conference Expenses	280.85
6/02/2009	EP002739	Craig Davey	C40-08/09 Conference Expenses	419.40
6/02/2009	EP002740	Department of Housing & Works	Rent Deduction FE 04.02.09	250.00
6/02/2009	EP002741	Kim Davies	08/09 Travel Assistance	1,980.00
6/02/2009	EP002742	Department of Housing & Works	Rent Deduction FE 04.02.09	760.00
6/02/2009	EP002743	Sophie Davidson	C10-08/09 Conference Expenses	646.70
6/02/2009	EP002744	Amy Hughes	08/09 Travel Assistance	1,980.00
6/02/2009	EP002745	Cr. Nicole Lockwood	C16-08/09 Conference Expenses	36.25
6/02/2009	EP002746	Allan Moles	C15-08/09 Conference Expenses	36.25
6/02/2009	EP002747	Brad Pezzali	Reimbursement - Broadband Access	95.85
6/02/2009	EP002748	Kathy Stiberc	08/09 Travel Assistance	1,980.00
6/02/2009	EP002749	Peter Kong	08/09 Travel Assistance	1,980.00
6/02/2009	EP002750	Richard Osborne	Rent Deduction FE 04.02.09	500.00
9/02/2009	EP002751	Downer EDI Works	Prog.Claim 9:Airport Upgrade	3,864,643.34
11/02/2009	EP002752	British American Tobacco	Tobacco Stock-TTI	2,678.64
11/02/2009	EP002753	Chandler MacLeod	Temp. Staff-TTI	5,620.27
11/02/2009	EP002754	Drake Australia	Temp. Staff-TTI	20,749.65
11/02/2009	EP002755	A. Hughes	Reimburse relocation expenses	585.00
11/02/2009	EP002756	Karratha Tavern	Liquor stock-TTI	7,199.32
11/02/2009	EP002757	M.E.Y. Equipment	Purchase Billygoat sweeper	3,249.00
11/02/2009	EP002758	WALGA Marketforce	Advertising-December 2008	2,542.98
11/02/2009	EP002759	Philip Morris Limited	Tobacco Stock-TTI	1,611.39

Date	Cheque	Company	Description	Value \$
11/02/2009	EP002760	Parry's Merchants	Stock-TTI	13,493.45
11/02/2009	EP002761	Cannon Hygiene Australia	Bi-ann. sanitary service-Roe. Toilets,Lbry	349.36
11/02/2009	EP002762	Shell Company of Australia	Bulk Diesel-Depot	21,263.46
11/02/2009	EP002763	B. Tussler	Reimburse housing repairs	616.00
11/02/2009	EP002764	Yaadina Family Centre	Sponsorship-Roe. Domestic Violence	2,750.00
11/02/2009	EP002765	Dorma Automatics	Service electronic doors-Airport	1,375.00
11/02/2009	EP002766	BOC Limited	Annual rental-medical cylinders RAC	180.00
11/02/2009	EP002767	Custom Service Leasing	Vehicle Leasing-Jan'08	746.67
11/02/2009	EP002768	CSIRO Publishing	Gardening Book-P&G	43.95
11/02/2009	EP002769	Crowd Control	Retractable barriers-Airport	9,792.20
11/02/2009	EP002770	Dept. Environment & Conservation	Waste tracking-Health	183.00
11/02/2009	EP002771	Fuel Fix Pty Ltd	Repairs to fuel bowsers-Airport	3,542.00
11/02/2009	EP002772	K. Geddes	Reimburse relocation expenses	407.50
11/02/2009	EP002773	Hudson Software	Software upgrade-Who's In	330.00
11/02/2009	EP002774	Inst. Public Works Engineering	Staff training-Assets Forum	40.00
11/02/2009	EP002775	Pilbara Distributors	Stock-TTI	4,101.70
16/02/2009	EP002776	Australian Taxation Office	Tax FE 04.02.09	85,060.24
16/02/2009	EP002777	Child Support Authority	Child Support Deductions FE 04.02.09	546.28
16/02/2009	EP002778	Larissa Gow	Termination Payment	3,418.00
16/02/2009	EP002779	Amy Hughes	Termination Payment	3,855.00
16/02/2009	EP002780	Colin Newton	Termination Payment	2,512.00
17/02/2009	EP002781	Allied Pickfords-Accounts Payable	Removal Expenses - Staff	7,209.40
17/02/2009	EP002782	Associate Contracting Electrical	Cable location - Roebourne Oval	924.00
17/02/2009	EP002783	Baker's Temptation	Stock-TTI	1,778.95
17/02/2009	EP002784	Karratha First National Real Estate	Rent: 20E & 20 F Kallama Pde	11,483.33
17/02/2009	EP002785	British American Tobacco Australia	Tobacco Stock-TTI	1,189.85
17/02/2009	EP002786	Corporate Express Australia Limited	Office stationery	2,514.95
17/02/2009	EP002787	Transpacific Cleanaway	Bulk Bins/Rubbish collection KEC,Depot	518.64
17/02/2009	EP002788	Cr. Fay Cechner	Councillor's Allowance Fees	10,400.00
17/02/2009	EP002789	Chandler Macleod	Temp. Staff-TTI	1,480.56
17/02/2009	EP002790	Drake Australia Pty Ltd	Temp. Staff-TTI	11,046.47
17/02/2009	EP002791	Scott Chambers	Relocation Reimbursement	2,000.00
17/02/2009	EP002792	Forte Airport Management	Supervision Services: Airport	13,255.00
17/02/2009	EP002793	James Goulias	Reimb. Housing expenses	110.92
17/02/2009	EP002794	Geraldton Building Services	Prog. Claim #11 - Millers Well Daycare	106,936.69
17/02/2009	EP002795	Host Direct	Cutlery, plates, ashtrays: TTI	407.44
17/02/2009	EP002796	Karratha Newsagency	Mags/Papers: TTI & Dampier Library	6,603.44
17/02/2009	EP002797	Karratha Visitors Centre	Funding- January/February'09	49,548.78
17/02/2009	EP002798	Karratha City Real Estate	Rents : 5B Bergin Wy & 5 Nelson Crt	8,255.95
17/02/2009	EP002799	Karratha Tavern	Stock-TTI	4,144.41
17/02/2009	EP002800	LRW's Electrical	Mower parts: Depot	14.90
17/02/2009	EP002801	Les Mills Aerobics Australia	RPM/Bodyump licence Jan'09	408.22
17/02/2009	EP002802	Midalia Steel	Steel supplies: Depot	244.20
17/02/2009	EP002803	TJM Pilbara/North West 4WD	Parts: Depot	866.00
17/02/2009	EP002804	Peter O'Dea	Relocation Reimbursement	2,000.00
17/02/2009	EP002805	Phonographic Perform. Company	Licence Renewal 09/10-Airport	83.49
17/02/2009	EP002806	Philip Morris Limited	Tobacco Stock-TTI	490.17
17/02/2009	EP002807	Water 2 Water	Service/Water Filter: KEC Jan/Feb'09	250.80
17/02/2009	EP002808	Pilbara Real Estate	Rents:18 Bowerbird & 28Walkington Cir	17,163.69
17/02/2009	EP002809	Parry's Merchants	Stock: RAC	405.90
17/02/2009	EP002810	Ray White Real Estate	Rent:13 Gecko,4Flan/bush 52 Desert Pea	22,770.03

Date	Cheque	Company	Description	Value \$
17/02/2009	EP002811	Roebourne Tourist Association Inc.	Budget Allocation: March/April'09	32,070.12
17/02/2009	EP002812	Shell Company Of Australia	Fuel Cards - Jan/Feb'09	15,706.06
17/02/2009	EP002813	Technical Irrigation Imports	Reticulation Parts: Depot	1,583.47
17/02/2009	EP002814	TNT Express	Freight/Carriage	455.57
17/02/2009	EP002815	Truck Centre (WA)Pty.Ltd	Parts: Depot	500.06
17/02/2009	EP002816	URS Australia Pty Ltd	Well installation: 7 Mile Tip	4,841.45
17/02/2009	EP002817	Landmark Operations Limited	Pesticides: Depot	365.29
17/02/2009	EP002818	Waterchoice	Annual rent: KAC water system	715.00
17/02/2009	EP002819	Wridgways	Removal Expenses - Staff	8,325.90
17/02/2009	EP002820	Cr. Gary Wieland	Councillor's Allowance Fees	5,200.00
17/02/2009	EP002821	Worksense Safety & Workwear	Staff uniforms	1,489.72
17/02/2009	EP002822	Atom Supply	Hardware: Depot	1,585.26
17/02/2009	EP002823	Atkins Carlyle Ltd	Hardware: Depot	1,424.65
17/02/2009	EP002824	A Noble & Son Ltd	Hardware: Depot	267.08
17/02/2009	EP002825	Protector Alsafe	Staff uniforms	1,176.09
17/02/2009	EP002826	Attorney-General's Department	ASIC card	1,047.00
17/02/2009	EP002827	S & K Adair Removals	Uplift archive boxes to Depot	363.00
17/02/2009	EP002828	Art Monthly Australia	Subscription Renewal 2009/2010	88.00
17/02/2009	EP002829	Barth Bros Automotive Machine	Engine manual & codes: Depot	1,997.63
17/02/2009	EP002830	BOC Limited	Gas cyclinder fees	490.42
17/02/2009	EP002831	Beaurepaire's	Parts/Service/Repairs: Depot	12,165.42
17/02/2009	EP002832	BC Lock & Key	Lock services/parts: Depot	945.43
17/02/2009	EP002833	Wickham Service Station	Diesel & Fuel	469.09
17/02/2009	EP002834	CJD Equipment	Hardware: Depot	6,861.59
17/02/2009	EP002835	Centurion Transport Co	Freight-January/February'09	1,828.31
17/02/2009	EP002836	Coventry Group Ltd	Hardware: Depot	5,301.28
17/02/2009	EP002837	Cabcharge Australia Pty Ltd	Taxi Charges-Staff:January'09	414.92
17/02/2009	EP002838	Chameleon Resources Pty Ltd	Semi/Forklift Hire: Airport	850.08
17/02/2009	EP002839	Computer Ezy Pty Ltd	Phone accessories: IT	1,135.45
17/02/2009	EP002840	David Gray And Company	Fertiliser/Wheelie bin lids: Depot	2,695.00
17/02/2009	EP002841	E & MJ Rosher Pty Ltd	Parts: Depot	557.90
17/02/2009	EP002842	Haden Engineering Pty Ltd	Aircond. repairs: Airport,Housing,D/cares	12,717.24
17/02/2009	EP002843	Impay Pty Ltd	Abandoned vehicle transport	740.00
17/02/2009	EP002844	Jasol Australia	Cleaning products-Depot	301.98
17/02/2009	EP002845	John Massey Group Pty Ltd	Building Licence Assessments	28,252.17
17/02/2009	EP002846	Karratha Tyre Service	Parts/Service/Repairs: Depot	5,435.00
17/02/2009	EP002847	Karratha Auto Electrics	Parts/Service-Vehicles Depot	6,989.92
17/02/2009	EP002848	Karratha Medical Centre	Immunisations/Pre-employment Medicals	661.30
17/02/2009	EP002849	Karratha Fluid Power	Repairs/parts-Depot	1,456.94
17/02/2009	EP002850	Karratha Contracting Pty Ltd	Maint-Airport,Ovals,Housing,TTI,KAC	25,780.67
17/02/2009	EP002851	Karratha Party Hire	Cool Room hire -Airport Dec/Jan'09	1,980.00
17/02/2009	EP002852	Loscam Limited	Pallet hire/service fee-Jan'09	15.84
17/02/2009	EP002853	LJ Hooker Karratha	Rent: 13 Nickol Rd	5,341.40
17/02/2009	EP002854	Landgate	GRV valuations/tenements-Rates	1,510.25
17/02/2009	EP002855	Moxham Motors	Parts-Depot	866.50
17/02/2009	EP002856	NW Comm. & IT Specialists	Wireless modem: IT	299.00
17/02/2009	EP002857	Redwave Media Ltd	Advertising- Cyclone Awareness Jan'09	1,253.23
17/02/2009	EP002858	Orica Australia Pty Ltd	Chlorine Gas fees-Aquatic Centres	5,080.65
17/02/2009	EP002859	Pilbara Distributors	Stock: RAC	234.96
17/02/2009	EP002860	Pilbara Motor Group	Filters: Depot	51.96
17/02/2009	EP002861	Rhythm Express Music	Media: KEC	194.00

Date	Cheque	Company	Description	Value \$
17/02/2009	EP002862	Roebourne Dingo Hire	Excavator hire: Roebourne Oval	550.00
17/02/2009	EP002863	Skipper Truck Parts	Rubbish truck parts: Depot	1,409.41
17/02/2009	EP002864	State Emergency Service Karratha	Contributions January-March'09	5,500.00
17/02/2009	EP002865	Syba Signs Pty Ltd	Signage: Roebourne Library	157.30
17/02/2009	EP002866	Safety House Association of W.A.	Advert. Banner -Safety House Programe	145.00
17/02/2009	EP002867	Telford Industries	Chlorine drums: Depot	782.76
17/02/2009	EP002868	The Icon	Welcome Reception: West Coast Eagles	1,700.50
17/02/2009	EP002869	Timebadge Pty Ltd	Visitor Badges: Airport	1,307.24
17/02/2009	EP002870	Cr. Sharon Vertigan	Councillor's Allowance Fees	5,200.00
17/02/2009	EP002871	Westrac Equipment Pty Ltd	Parts: Depot	987.35
17/02/2009	EP002872	Woolworths (WA) Ltd	Stock: TTI, KEC, KAC, RAC, Admin	3,671.65
17/02/2009	EP002873	WA Chainsaws & Mower Centre	Parts: Depot	305.80
17/02/2009	EP002874	Wormald Australia Pty Ltd	Monthly Fire Equipment Service-Airport	185.63
17/02/2009	EP002875	Waler Enterprises Pty Ltd	Rollers: RAC	446.78
17/02/2009	EP002876	W.A. Scale Service	Annual Test-Airport scales	340.45
17/02/2009	EP002877	Zipform Pty Ltd	Rates Instalment Notices	598.40
19/02/2009	EP002878	National Tax & Accountants Assoc.	FBT Seminar-Staff Training	512.00
19/02/2009	EP002879	Shire of Roebourne	Wages FE 18.02.09	277,650.00
19/02/2009	EP002880	Aspen Parks Property Management	Rent Deduction FE 18.02.09	800.00
19/02/2009	EP002881	Vicki Clarke	C01-08/09 Conference Expenses	142.05
19/02/2009	EP002882	Peter Chester	Rent Deduction FE 18.02.09	925.71
19/02/2009	EP002883	The Cove Caravan Park	Rent Deduction FE 18.02.09	777.15
19/02/2009	EP002884	Troy Davis	C42-08/09 Conference Expenses	165.85
19/02/2009	EP002885	Department of Housing & Works	Rent Deduction FE 18.02.09	250.00
19/02/2009	EP002886	Department of Housing & Works	Rent Deduction FE 18.02.09	760.00
19/02/2009	EP002887	Department of Housing & Works	Rent Deduction FE 18.02.09	693.83
19/02/2009	EP002888	Shay Davis	08/09 Travel Assistance	1,980.00
19/02/2009	EP002889	Chris Fox	C43-08/09 Conference Expenses	165.85
19/02/2009	EP002890	Tenille Hollands	C03-08/09 Conference Expenses	200.90
19/02/2009	EP002891	David Hobson	C42-08/09 Conference Expenses	165.85
19/02/2009	EP002892	Karratha Caravan Park	Rent Deduction FE 18.02.09	1,600.00
19/02/2009	EP002893	Colin McDonald	Rental Deduction FE 18.02.09	1,911.79
19/02/2009	EP002894	Marie Waterstrom	07/08 Travel Assistance	1,367.24
19/02/2009	EP002895	Richard Osborne	Rent Deduction FE 18.02.09	500.00
20/02/2009	EP002896	Australian Taxation Office	Taxation FE 18.02.09	86,978.30
20/02/2009	EP002897	Child Support Authority	Child Support Deductions FE 18.02.09	546.28
20/02/2009	EP002898	Shire of Roebourne Social Club	Social Club Deductions February 2009	856.00
26/02/2009	EP002899	Commander Australia	Service Assurance Feb/Mar'09	155.80
26/02/2009	EP002900	Drake Australia	Temp. Staff-TTI, Admin.	13,488.66
26/02/2009	EP002901	ISPX	Domain Hosting 09/10	165.00
26/02/2009	EP002902	A. Moles	Reimburse expenses	257.00
26/02/2009	EP002903	Pilbara Real Estate	Water charges-18 Bowerbird Drive	399.85
26/02/2009	EP002904	TNT Express	Freight/Carbage	282.95
26/02/2009	EP002905	Wridgways	Relocation Expenses-Staff	819.50
26/02/2009	EP002906	C. Watts	Reimburse relocation expenses	459.00
26/02/2009	EP002907	Aceam Pty Ltd	Progress Payment-Asstetic Inventory	3,630.00
26/02/2009	EP002908	Burke Air Pty Ltd	Repairs/quotations-Staff housing	461.25
26/02/2009	EP002909	3D Design Pty Ltd	Designs-Shire Housing	22,077.00
26/02/2009	EP002910	Geografia	K2020-Printing Publications	2,957.90
26/02/2009	EP002911	Landgate	Title Searches	35.00
26/02/2009	EP002912	V. Maas	Conference expenses	158.65

Date	Cheque	Company	Description	Value \$
26/02/2009	EP002913	Northwest Copier & Fax Services	Repairs,purchase equipment-KEC,KAC	1,689.49
26/02/2009	EP002914	Woolworths (WA) Ltd	Kiosk Stock-TTI, KEC	1,332.52
26/02/2009	EP002915	Downer EDI Works	Road repairs-Depot	2,042.15
				\$6,321,820.89

8.2.2 WRITE OFF SUNDRY DEBTORS REPORT

File No: AA/6/2
Attachment(s) Nil
Responsible Officer: Belinda Tussler
 Revenue Accountant
Author Name: Carol Hughes
 Debtors Officer
Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider writing off sundry debts on various Sundry Debtors amounting to \$1,831.20.

Background

As part of our ongoing review of all debts, the following debts have been found to have been raised in error or are unrecoverable.

Issues

Following is a short comment on each of the debts requested for write off:

SUMMARY OF WRITE OFFS FOR COUNCIL MEETING MARCH 2009

ID	NAME	INVOICE	DATE	AMOUNT	REASON
N067	NICKISSON, Wade William	27215	31.01.05	\$344.92	Power consumption-claim denied,too expensive to sue
N067	NICKISSON, Wade William	27512	23.02.05	\$100.75	Power consumption-claim denied,too expensive to sue
N067	NICKISSON, Wade William	27544	28.02.05	\$173.85	Water consumption-claim denied,too expensive to sue
N067	NICKISSON, Wade William	27768	18.03.05	\$76.45	Water consumption-claim denied,too expensive to sue
N067	NICKISSON, Wade William	33043	29.03.06	\$78.36	Water Subsidy pro rata-claim denied, too exp.to sue
S099	SCOTLAND, John	46436	19.03.08	\$100.42	Power usage after termination-not practical to sue
M219	MORPHETT Carol	46802	28.04.08	\$90.20	Airport Exhibition invoiced to both this debtor and H138 in error.Paid on H138 (Hunter, Emma)
P016	PILBARA PLANT HIRE	40205	15.06.07	866.25	Client disputes charge.No back-up data available to prove the charge.
				\$1,831.20	

Options

Council has the following options available:

Council has the following options available.

1. Write off the debts as listed
2. The debts to remain outstanding

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Local Government Act 1985 s6.12(1)(c) states that “a local government may write off any amount of money”.

Financial Implications

The write off of a debt is effectively an expense to the Council as the money has been shown as income in a previous year therefore it will have a negative effect on the surplus/deficit position.

Conclusion

The items listed for write off have effectively been raised in error or are unrecoverable and therefore are now to be considered outstanding.

Voting Requirements

Absolute.

RECOMMENDATION

That Council write off the following debts amounting to \$1,831.20 that were raised in error or are unrecoverable prior to 30th June 2008

SUMMARY OF WRITE OFFS FOR COUNCIL MEETING MARCH 2009

ID	NAME	INVOICE	DATE	AMOUNT	REASON
N067	NICKISSON, Wade William	27215	31.01.05	\$344.92	Power consumption-claim denied,too expensive to sue
N067	NICKISSON, Wade William	27512	23.02.05	\$100.75	Power consumption-claim denied,too expensive to sue
N067	NICKISSON, Wade William	27544	28.02.05	\$173.85	Water consumption-claim denied,too expensive to sue
N067	NICKISSON, Wade William	27768	18.03.05	\$76.45	Water consumption-claim denied,too expensive to sue
N067	NICKISSON, Wade William	33043	29.03.06	\$78.36	Water Subsidy pro rata-claim denied, too exp.to sue
S099	SCOTLAND, John	46436	19.03.08	\$100.42	Power usage after termination-not practical to sue
M219	MORPHETT Carol	46802	28.04.08	\$90.20	Airport Exhibition invoiced to both this debtor and H138 in error.Paid on H138 (Hunter, Emma)
P016	PILBARA PLANT HIRE	40205	15.06.07	866.25	Client disputes charge.No back-up data available to prove the charge.
				\$1,831.20	

8.2.3 FINANCIAL STATEMENT FOR PERIOD ENDING 31 DECEMBER 2008

File No: DECEMBER 08

Responsible Officer: Jim Goulias
Acting Manager Financial Services

Author Name: Vicki Clarke
Expenditure Accountant

Disclosure of Interest: Nil

REPORT PURPOSE

To provide Council with a summary of the financial position as at the specified period, noting that the final figures for 2007/08 are subject to auditor's confirmation.

Background

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

In accordance with the regulations, a report must be compiled on variances greater than the materiality threshold adopted by Council (10% or \$10,000).

With this report being composed at programme level, only a general comment can be made regarding the variances.

The Act states that a statement of financial activity, and accompanying documents, are to be;

- 1) presented to the Council;
 - (a) at the next ordinary meeting of council following the end of the month to which the statement relates; or
 - (b) if the statement is not prepared in time to present it to the meeting referred to in (a) above, to the next meeting of Council after that meeting; and
- 2) recorded in the minutes of the meeting at which it is presented.

As a consequence, the financial reports for the month ending December 2008 are presented to Council.

Issues

None

Options

None

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

As per section 34 of the Local Government (Financial Management) Regulations 1996.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

RECOMMENDATION

That the Financial reports for the period ending 31 December 2008 be received.

Shire Of Roebourne

Statement Of Financial Activity

for the period 1 July 2008 to 31 December 2008

Rate Setting Statement	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
Operating						
Revenues (Sources)						
General Purpose Funding (excluding Rates)	4,230,523	4,230,523	1,739,978	1,838,760	-	-98,783
Governance	93,882	93,882	76,187	43,899	-42.38%	32,288
Law, Order And Public Safety	158,737	158,737	116,355	102,745	-11.70%	13,610
Health	17,715	17,715	28,216	15,446	-45.26%	12,770
Education and Welfare	437,782	437,782	215,861	285,361	32.20%	-69,500
Housing	492,438	492,438	69,318	66,058	-	-
Community Amenities	4,300,641	4,300,641	3,824,354	4,065,236	-	-240,882
Recreation And Culture	4,322,122	4,322,122	2,169,015	1,422,037	-34.44%	746,978
Transport	14,868,036	14,868,036	6,732,361	6,659,972	-	72,389
Economic Services	714,597	714,597	804,102	793,736	-	10,366
Other Property And Services	444,150	444,150	474,100	485,924	-	-11,824
	30,080,623	30,080,623	16,249,848	15,779,174		470,674
Expenses (Applications)						
General Purpose Funding	(524,677)	(524,677)	(217,038)	(212,774)	-	-
Governance	(1,599,412)	(1,599,912)	(806,144)	(850,420)	-	44,276
Law, Order And Public Safety	(1,189,311)	(1,189,311)	(659,814)	(642,208)	-	-17,606
Health	(834,206)	(834,206)	(398,909)	(412,780)	-	13,871
Education and Welfare	(229,179)	(229,179)	(110,473)	(108,805)	-	-
Housing	(2,300,349)	(2,300,349)	(304,628)	(237,358)	30.34%	55,247
Community Amenities	(5,699,801)	(5,702,348)	(2,734,420)	(2,645,248)	-	-89,172
Recreation And Culture	(12,097,806)	(12,170,565)	(4,665,519)	(4,629,375)	-	-36,143
Transport	(12,433,023)	(12,459,818)	(3,585,256)	(3,484,085)	-	-101,171
Economic Services	(1,127,382)	(1,133,382)	(594,719)	(580,159)	-	-14,560
Other Property And Services	370,102	367,728	(355,625)	(322,983)	-	-32,642
	(37,665,044)	(37,776,019)	(14,310,028)	(14,126,195)	-	-183,833
Capital						
Revenue						
Proceeds From Disposal Of Assets	2,360,956	2,360,956	201,923	201,923	-	-
Tsf From Aerodrome Reserve	11,447,813	11,447,813	0	0	-	-
Tsf From Airconditioning Reserve	80,000	80,000	0	0	-	-
Tsf From Walkington Theatre Res	0	20,000	0	0	-	-
Tsf From Plant Replacement Reserve	657,000	657,000	0	0	-	-
Tsf From Dampier Drainage Reserve	0	0	0	0	-	-
Tsf From Infrastructure Reserve	6,318,942	6,318,942	0	0	-	-
Tsf From Waste Management Res	1,315,458	1,315,458	0	0	-	-
Tsf From Housing Reserve	929,815	929,815	0	0	-	-
Tsf From Parks, Ovals & Rec Facilities	106,864	106,864	0	0	-	-
Tsf From Information Technology Res	110,806	110,806	0	0	-	-
New Loans Raised	14,500,000	14,500,000	0	0	-	-
Repayments Of Self Supporting Loans	16,170	16,170	7,960	7,960	-	-
Repayments Of Interest Free Loans To Local Groups	20,616	20,616	17,328	17,328	-	-
	37,864,440	37,884,440	227,210	227,209	-	-

Shire Of Roebourne

Statement Of Financial Activity (con't)

for the period 1 July 2008 to 31 December 2008

Expenses

Purchase Of Assets - Land	(1,434,581)	(1,434,581)	(1,431,211)	(630,358)		-800,853
Purchase Of Assets - Artwork	0	0	0	0		-
Purchase Of Assets - Buildings	(14,102,497)	(14,277,497)	(874,684)	(798,298)	-	-76,386
Purchase Of Assets - Equipment	(764,740)	(717,944)	(480,831)	(389,634)	-18.97%	-91,196
Purchase Of Assets - Furniture & Equip	(445,444)	(445,096)	(99,428)	(109,791)	10.42%	10,363
Purchase Of Assets - Plant	(2,710,072)	(2,763,970)	(1,147,860)	(1,041,604)	-	-106,256
Purchase Of Assets - Infrastructure	(30,897,834)	(30,897,834)	(5,481,769)	(5,093,443)	-	-388,326
Loan Principal Repayments	(1,135,236)	(1,135,236)	(347,030)	(347,030)		-
Tsf To Aerodrome Reserve	(144,577)	(144,577)	0	0		-
Tsf To Airconditioning Reserve	(1,976)	(1,976)	0	0		-
Tsf To Dampier Drainage Reserve	(852)	(852)	0	0		-
Tsf To Plant Replacement Reserve	(925,008)	(925,008)	0	0		-
Tsf To Walkington Theatre Reserve	(191)	(191)	0	0		-
Tsf To Workers Compensation Reserve	(193,089)	(193,089)	0	0		-
Tsf To Infrastructure Reserve	(2,655,483)	(2,655,483)	0	0		-
Tsf To Waste Management Reserve	(214,626)	(214,626)	0	0		-
Tsf To Housing Reserve	(8,725)	(8,725)	0	0		-
Tsf To Parks, Ovals & Rec Facilities Res	(12)	(12)	0	0		-
Tsf To Aged Persons Home Reserve	(13,844)	(13,844)	0	0		-
Tsf To Information Technology Reserve	(28)	(28)	0	0		-
Tsf To Junior Sport Reserve	(4,160)	(4,160)	0	0		-
Tsf To Public Open Space Reserve	(1,191,626)	(1,191,626)	0	0		-
Tsf To Mosquito Control Reserve	(572)	(572)	0	0		-
Tsf To History & Cultural Publications Reserve	(3,124)	(3,124)	0	0		-
Tsf To Medical Services Assistance Package Reserve	(7,568)	(7,568)	0	0		-
Income Set Aside As Restricted Funds	(21,000)	(21,000)	0	0		-
	(56,876,865)	(57,058,619)	(9,862,811)	(8,410,158)	-14.73%	-1,452,654
Adjustment For Non Cash Items						
Depreciation	8,005,659	8,005,659	1,088,258	1,088,258		-
Amounts Set Aside To Provisions	24,636	24,636	0	0		-
Accrued Loan Interest	(6,613)	(6,613)	0	0		-
(Profit) / Loss On Disposal Of Assets	(194,073)	(194,073)	(201,923)	(201,923)		-
	7,829,609	7,829,609	886,335	886,335		-
Surplus Brought Forward 1 July	6,315,373	6,315,373	6,315,373	6,630,523		-315,150
Amount Raised From Rates	12,372,764	12,372,764	12,681,721	13,215,255		-533,534
Surplus / (Deficit)	(79,100)	(351,829)	12,187,648	14,202,145	16.53%	-2,014,497

This statement is to be read in conjunction with the accompanying notes.

Operating revenue is under the year to date budget by \$470,674 which represents a variance of -2.90%.

Operating Expenditure is under the year to date budget by \$183,833, which represents a variance of -1.28%.

From an end of year position Council has received 52.5% of its annual budgeted revenue. In relation to expenditure, Council has expended 37.5% of its annual budgeted expenditure.

In accordance with the materiality threshold adopted by Council for the reporting of variances by programme in the Statement of Financial Activity, the following comments are made to provide an explanation of the above variances.

It should be noted that this report is produced to show a comparison between the 31 December 2008 Year to Date Amended Budget and the Year to Date Actual as at 31 December 2008. Variances shown in this report will not necessarily create a variance in the Annual Budget figure and will only impact on the final surplus/deficit where indicated.

General Purpose Funding

Revenue

Revenue up 5.68% (\$98,783) which is due to interest on municipal investments being brought to account in December 2008 as the investments matured.

Expenditure

Expenditure is showing a variance of down 1.96% (\$4,264) which is below the threshold to report.

Governance

Revenue

Revenue is down 42.38% (\$32,288) which is due primarily to the sale of assets not yet proceeding.

Expenditure

Expenditure is up 5.49% (\$44,276) which is due to depreciation of assets timing difference.

Law, Order and Public Safety

Revenue

Revenue is down 11.70% (\$13,610) which is due to Fire Breaks Grant (\$8,000), not yet received and Dog Registration Fees (\$2,271) and FESA Contributions (\$2,389) down at this time of year

Expenditure

Expenditure is down 2.67% (\$17,606) which is primarily due to Off Road Vehicle Control for Beaches being down.

Health

Revenue

Revenue is down 45.26% (\$12,770) which is due to sale of assets not yet proceeding.

Expenditure

Expenditure is up 3.48% (\$13,871) which is due to Long Service Leave payment on resignation of an employee.

Education and Welfare

Revenue

Revenue is showing a variance of up 32.20% (\$69,500) due to a timing difference in receiving Millars Well Day Care funding

Expenditure

Expenditure is showing a variance of down 1.51% (\$1,668) which is below the threshold to report.

Housing

Revenue

Revenue is showing a variance of down 4.70% (\$3,261) which is below the threshold to report.

Expenditure

Expenditure is up 30.34% (\$55,247) which is due primarily to staff housing maintenance costs and some lease expenditure being up for this YTD period.

Community Amenities

Revenue

Revenue has a variance of up 6.30% (\$240,882) mainly due to increased revenue from Industrial/Commercial refuse fees, Hazardous Waste disposal fees and Liquid Waste Disposal fees.

Expenditure

Expenditure is showing a variance of down 3.26% (\$89,172). The variance is due primarily to the Shire Coastal Plan Stage 1 (\$55,000) not yet commenced, 7 Mile Wash-Down Bay Maintenance (\$20,000) not expended and Litter Control Contracts (\$10,000) not yet expended.

Recreation and Culture

Revenue

Revenue has a variance of down 34.44% (\$746,978). The variance is due to income timing differences for Contribution to St Luke's Oval (\$117,000) and Cossack Infrastructure State Government Grant (\$650,000) not yet being received.

Expenditure

Expenditure has a variance of down 0.77% (\$36,143). The main variances are as follows:

- 1) \$13,045 down on Parks Maintenance generally
- 2) \$8,125 down on Ovals and Water Treatment Operating costs
- 3) \$16,959 down on RAC costs

Transport

Revenue

Revenue shows a variance of down 1.08% (\$72,389). The main variances are as follows:

- 1) \$30,000 down on Direct Road Grants due to timing difference
- 2) \$38,136 down on Proceeds on Sale of Plant
- 3) \$10,000 down on Proceeds on Sale of Furniture and Equipment

Expenditure

Expenditure has a variance of down 2.82% (\$101,171). The main variances are as follows:

- 1) \$75,000 down on Karratha Drainage Study not yet expended
- 2) \$7,3191 down on Plant operating Costs
- 3) \$17,576 down on Staff Housing Expenses

Economic Services*Revenue*

Revenue has a variance of down 1.29% (\$10,366). The main variance is \$10,000 down on sale of plant due to timing difference.

Expenditure

Expenditure has a variance of down 2.45% (\$14,560). The main variance is \$10,276 down on Staff Housing expenses

Other Property and Services*Revenue*

Revenue has a variance of down 2.49% (\$11,824). The main variance is \$10,000 down on sale of plant due to timing difference.

Expenditure

Expenditure has a variance of down 9.18% (\$32,642). The main variance is due to Technical Services Staff Housing expenses being down \$30,000:

Capital*Revenue*

Capital Revenue shows a variance of 0.00% (\$0) which is below the threshold to report.

Expenditure

Capital expenditure shows a variance of down 14.73% (\$1,452,654). The main variances are due to timing differences as follows:

- 1) \$800,853 down on purchase of land for staff housing
- 2) \$52,261 down on Staff Housing Building Improvements
- 3) \$15,000 not yet spent on Restoration of Roebourne Office Annex
- 4) \$5,000 not yet spent on Wickham Day Care Centre-Building Improvements
- 5) \$91,196 not yet spent on purchasing of Equipment
- 6) \$106,256 not yet spent on purchasing Plant
- 7) Infrastructure as follows:
 - a. \$258,650 not yet spent on Playground Replacement Programme
 - b. \$85,871 not yet spent on RRG works-Central Avenue
 - c. \$31,750 not yet spent on Footpath upgrade programme
 - d. \$7,890 not yet spent on Tip Directional Signage

RATES

Variance shown is up 4.21% (\$533,534) being additional back rates and interim rates.

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 31 December 2008

Note 1. Net Current Assets

	Note	Year To Date Actual \$	Brought Forward 1 July \$
Current Assets			
Cash and Cash Equivalents - Unrestricted	1	9,154,258	4,447,458
Cash and Cash Equivalents - Restricted	2	24,206,145	27,884,735
Trade and Other Receivables	3	5,632,815	5,425,366
Inventories		205,273	259,136
Total Current Assets		39,198,491	38,016,695
Current Liabilities			
Trade and Other Payables		755,243	7,130,698
Bank Overdraft		0	0
Short Term Borrowings		357,460	704,490
Short Term Provisions		1,465,568	1,465,568
Total Current Liabilities		2,578,270	9,300,756
Net Current Assets		36,620,220	28,715,939
Plus (Minus) Items To Be Excluded			
Take Out Reserve Funds		(23,898,489)	(23,898,489)
Take Out Restricted Cash - LSL Cash Backed		(307,656)	(307,656)
Add Back Non Cash Provisions		1,465,568	1,465,568
Take Out Restricted Cash - Roebourne Pool		(23,024)	(23,024)
Add Back Debtors Transferred to Deferred		0	10,480
Add Back Current Borrowings		357,460	704,490
Take Out Non Current Receivables		(17,031)	(36,785)
Net Current Asset Position		14,197,048	6,630,523

This statement is to be read in conjunction with the accompanying notes.

Note Explanation:

1) Includes amounts received for:

- unspent loan monies	2,056,383
- Contributions to Hillcrest Footpaths	159,679
- Contributions to Tambrey Footpaths	174,364
- PDC Art Consultancy	50,000
- PDC Hydrology Grant	40,000
- Contributions towards Doctors Housing	858,000
- Waterways contribution to St Luke's Oval	45,455
	3,383,881

2) Reserves and Long Service Leave Cash Backed

Includes amounts invoiced for:	309,372
- Dept of Education & Training - contribution to RAC	

Shire Of Roebourne
Balance Sheet
for the period ending 31 December 2008

Note 2: Balance Sheet	2008/09
	\$
Current Assets	
Cash On Hand	17,990
Cash and Cash Equivalents - Unrestricted	9,136,268
Cash and Cash Equivalents - Restricted	24,206,145
Trade and Other Receivables	5,632,815
Inventories	205,273
Total Current Assets	39,198,491
Non Current Assets	
Trade and Other Receivables	122,285
Property, Plant And Equipment	109,432,688
Total Non Current Assets	109,554,973
Total Assets	148,753,464
Current Liabilities	
Bank Overdrafts	0
Trade and Other Payables	755,243
Short Term Borrowings	357,460
Short Term Provisions	1,465,568
Total Current Liabilities	2,578,270
Non Current Liabilities	
Long Term Borrowings	5,416,648
Long Term Provisions	149,952
Total Non Current Liabilities	5,566,600
Total Liabilities	8,144,870
Net Assets	140,608,594
Equity	
Accumulated Surplus	105,029,096
Asset Revaluation Reserve	11,681,010
Reserves	23,898,489
Total Equity	140,608,594

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 31 December 2008

Note 3: Cash and Cash Equivalents

	\$	Rate
Municipal Fund Bank		
Cash On Hand	17,990.00	
Westpac on call	12,657,070.89	
Long Service Leave (term deposit)	307,656.07	
Term deposits	880,655.90	7.15%
	59,600.00	8.20%
	1,500,000.00	7.60%
	1,500,000.00	7.60%
	<u>16,922,972.86</u>	
Reserves Fund Bank		
Westpac on call	5,123,704.71	
	6,747,207.61	7.80%
	617,472.00	7.80%
	5,000,000.00	7.80%
	<u>17,488,384.32</u>	
Trust Fund Bank		
Westpac on call	490,348.63	
Term deposits (bonds)	569,578.29	
	<u>1,059,926.92</u>	
Total Cash	<u><u>35,471,284.10</u></u>	

Note 4

Shire Of Roebourne**Statement Of Financial Activity****by Divisions by Activities****for the period ending 31 December 2008**

	2008/2009 Budget	2008/2009 Amended	2008/2009 Year To Date Amended Budget	2008/2009 Actual To Date
	\$	\$	\$	\$
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	12,373,564	12,373,564	12,637,131	13,161,776
Net (Cost) Revenue to Council for General Revenue	469,790	469,790	1,585,755	1,697,691
Net (Cost) Revenue to Council for Corporate Services	(510,557)	(511,860)	(565,159)	(601,465)
Net (Cost) Revenue to Council for the Proceed of Assets	10,000	10,000	10,000	-
Net (Cost) Revenue to Council for the Members of Council	(415,011)	(415,011)	(284,389)	(281,484)
Net (Cost) Revenue to Council for the Staff Housing	(4,005,668)	(4,005,668)	(1,760,194)	(842,094)
Net (Cost) Revenue to Council for Television and Radio Services	(19,851)	(19,851)	(5,243)	(4,929)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Cossack Art Awards	(4,307)	(4,307)	(4,968)	(4,968)
Net (Cost) Revenue to Council for Tourism	(465,194)	(465,194)	(291,819)	(276,003)
Net (Cost) Revenue to Council for Community Sponsorships	(173,676)	(174,176)	(81,325)	(75,277)
Net (Cost) Revenue to Council for Ranger Services	(1,001,243)	(1,001,243)	(587,491)	(576,769)
Net (Cost) Revenue to Council for Aged Persons	(55,789)	(55,789)	(15,160)	(26,688)
Net (Cost) Revenue to Council for Child Health Clinics	(60,119)	(60,119)	(25,290)	(24,070)
Net (Cost) Revenue to Council for Daycare Centres	(522,611)	(522,611)	(584,895)	(497,204)
Net (Cost) Revenue to Council for Pavilions	(450,648)	(450,648)	(230,558)	(234,386)
Net (Cost) Revenue to Council for Other Buildings	(152,034)	(152,034)	(73,545)	(56,273)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(1,006,827)	(1,032,830)	(543,785)	(567,834)
Net (Cost) Revenue to Council for Bulgarra Pavilion	-	-	(2,740)	(2,740)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	(583,670)	(583,670)	(316,312)	(309,758)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(299,380)	(299,380)	(149,307)	(121,551)
Net (Cost) Revenue to Council for Recreation and Community Services	(1,330,488)	(1,338,244)	(606,638)	(628,008)
Net (Cost) Revenue to Council for Youth Development	(16,000)	(16,000)	(5,577)	(7,260)
Net (Cost) Revenue to Council for the Roebourne Youth Precinct	425,705	380,705	444,172	444,469
Net (Cost) Revenue to Council for Ovals and Hard Courts	(868,591)	(868,591)	(296,954)	(281,981)
Net (Cost) Revenue to Council for the Karratha Golf and Bowling Facilities	(261,257)	(261,257)	(137,995)	(137,035)
Net (Cost) Revenue to Council for St Lukes Oval	(279,455)	(279,455)	115,444	(1,556)
Net (Cost) Revenue to Council for the Libraries	(1,039,366)	(1,039,366)	(510,398)	(504,186)
Net (Cost) Revenue to Council for the Walkington Theatre	(212,254)	(192,254)	(76,898)	(76,898)
Net (Cost) Revenue to Council for Other Culture	(124,561)	(124,561)	(39,080)	(35,541)
Net (Cost) Revenue to Council for Camping Grounds	29,000	29,000	29,293	28,546
Net (Cost) Revenue to Council for Emergency Services	-	-	(5,673)	(10,701)
Net (Cost) Revenue to Council for Waste Collection	(965,172)	(965,172)	28,634	42,152
Net (Cost) Revenue to Council for Land Fill Operations	965,172	962,625	1,210,400	1,515,729
Net (Cost) Revenue to Council for Cossack Operations	(250,474)	(250,474)	(47,419)	(39,866)

Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$10,000)

Net (Cost) Revenue to Council for the Cossack Infrastructure Project	(720,792)	(720,792)	596,317	(53,683)
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Shire Of Roebourne
Statement Of Financial Activity (con't)
by Divisions by Activities
for the period ending 31 December 2008

	2008/2009 Budget	2008/2009 Amended	2008/2009 Year To Date Amended Budget	2008/2009 Actual To Date
	\$	\$	\$	\$
DEVELOPMENT SERVICES				
Net (Cost) Revenue to Council for Health Services	(549,092)	(549,092)	(309,692)	(324,052)
Net (Cost) Revenue to Council for Town Planning	(321,525)	(321,525)	(114,570)	(61,270)
Net (Cost) Revenue to Council for Building Control	109,280	109,280	511,121	509,131
TECHNICAL SERVICES				
Net (Cost) Revenue to Council for Cemeteries	(93,682)	(93,682)	(38,708)	(38,496)
Net (Cost) Revenue to Council for Public Toilets	(175,923)	(350,923)	(102,365)	(100,352)
Net (Cost) Revenue to Council for Beaches, Boat Ramps and Jetties	(371,417)	(371,417)	(34,174)	(36,824)
Net (Cost) Revenue to Council for Parks and Gardens	(1,102,314)	(1,102,314)	(519,532)	(233,149)
Net (Cost) Revenue to Council for the Roebourne Enhancement Scheme	565	565	(90)	(90)
Net (Cost) Revenue to Council for Town Beautification	(1,342,894)	(1,342,894)	(423,335)	(409,994)
Net (Cost) Revenue to Council for Roads	(1,426,971)	(1,426,971)	(566,338)	(510,264)
Net (Cost) Revenue to Council for General Street Maintenance	(422,660)	(422,660)	(175,680)	(178,514)
Net (Cost) Revenue to Council for Vehicles and Plant	(679,129)	(685,883)	(409,675)	(279,647)
Net (Cost) Revenue to Council for Drainage	(548,063)	(548,063)	(340,512)	(265,623)
Net (Cost) Revenue to Council for Private Works And Reinstatements	46,940	46,265	75,194	26,259
Net (Cost) Revenue to Council for Footpaths and Bikepaths	(701,675)	(701,675)	34,015	66,084
Net (Cost) Revenue to Council for Depots	(225,723)	(226,119)	(138,659)	(134,445)
Net (Cost) Revenue to Council for Works Overheads	(50,495)	(50,495)	(99,535)	(93,787)
Net (Cost) Revenue to Council for Karratha Airport	2,868,339	2,841,544	(1,198,531)	(1,165,984)
Net (Cost) Revenue to Council for Tien Tsin Inne	154,220	154,220	196,077	196,071
Net (Cost) Revenue to Council for Other Aerodromes	(40,490)	(40,490)	(3,589)	(3,585)

8.2.4 FINANCIAL STATEMENT FOR PERIOD ENDING 31 JANUARY 2009

File No: JANUARY 09

Responsible Officer: Jim Goulias
Acting Manager Financial Services

Author Name: Vicki Clarke
Expenditure Accountant

Disclosure of Interest: Nil

REPORT PURPOSE

To provide Council with a summary of the financial position as at the specified period, noting that the final figures for 2007/08 are subject to auditor's confirmation.

Background

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

In accordance with the regulations, a report must be compiled on variances greater than the materiality threshold adopted by Council (10% or \$10,000).

With this report being composed at programme level, only a general comment can be made regarding the variances.

The Act states that a statement of financial activity, and accompanying documents, are to be;

- 1) presented to the Council;
 - (a) at the next ordinary meeting of council following the end of the month to which the statement relates; or
 - (b) if the statement is not prepared in time to present it to the meeting referred to in (a) above, to the next meeting of Council after that meeting; and
- 2) recorded in the minutes of the meeting at which it is presented.

As a consequence, the financial reports for the month ending January 2009 are presented to Council.

Issues

None

Options

None

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

As per section 34 of the Local Government (Financial Management) Regulations 1996.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

RECOMMENDATION

That the Financial reports for the period ending 31 January 2009 be received.

Shire Of Roebourne
Statement Of Financial Activity
for the period 1 July 2008 to 31 January 2009

Rate Setting Statement	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
Operating						
Revenues (Sources)						
General Purpose Funding (excluding Rates)	4,230,523	4,230,523	1,779,876	2,571,357	44.47%	-791,481
Governance	93,882	93,882	80,619	46,092	-42.83%	34,528
Law, Order And Public Safety	158,737	158,737	81,682	85,223	-	-
Health	17,715	17,715	13,059	6,653	-49.06%	-
Education and Welfare	437,782	437,782	237,086	285,586	20.46%	-48,500
Housing	492,438	492,438	82,046	77,912	-	-
Community Amenities	4,300,641	4,300,641	4,114,681	4,453,268	-	-338,587
Recreation And Culture	4,322,122	4,322,122	2,325,129	1,483,701	-36.19%	841,428
Transport	14,868,036	14,868,036	8,121,491	8,052,611	-	68,879
Economic Services	714,597	714,597	836,298	911,752	-	-75,454
Other Property And Services	444,150	444,150	489,330	515,312	-	-25,982
	30,080,623	30,080,623	18,161,298	18,489,467	-	-328,170
Expenses (Applications)						
General Purpose Funding	(524,677)	(524,677)	(244,982)	(240,980)	-	-
Governance	(1,599,412)	(1,599,912)	(972,267)	(943,807)	-	-28,461
Law, Order And Public Safety	(1,189,311)	(1,189,311)	(811,770)	(735,256)	-	-76,514
Health	(834,206)	(834,206)	(453,908)	(455,156)	-	-
Education and Welfare	(229,179)	(229,179)	(125,456)	(115,224)	-	-10,233
Housing	(2,300,349)	(2,300,349)	(380,607)	(272,933)	-28.29%	-107,674
Community Amenities	(5,699,801)	(5,702,348)	(3,239,757)	(3,040,451)	-	-199,306
Recreation And Culture	(12,097,806)	(12,170,565)	(6,015,586)	(5,594,772)	-	-420,814
Transport	(12,433,023)	(12,459,818)	(4,247,683)	(4,031,609)	-	-216,074
Economic Services	(1,127,382)	(1,133,382)	(680,120)	(688,166)	-	-
Other Property And Services	370,102	367,728	(337,929)	(573,489)	69.71%	235,560
	(37,665,044)	(37,776,019)	(17,510,064)	(16,691,843)	-	-818,222
Capital						
Revenue						
Proceeds From Disposal Of Assets	2,360,956	2,360,956	304,014	304,014	-	-
Tsf From Aerodrome Reserve	11,447,813	11,447,813	7,112,701	7,112,701	-	-
Tsf From Airconditioning Reserve	80,000	80,000	0	0	-	-
Tsf From Walkington Theatre Res	0	20,000	0	0	-	-
Tsf From Plant Replacement Reserve	657,000	657,000	0	0	-	-
Tsf From Dampier Drainage Reserve	0	0	0	0	-	-
Tsf From Infrastructure Reserve	6,318,942	6,318,942	0	0	-	-
Tsf From Waste Management Res	1,315,458	1,315,458	0	0	-	-
Tsf From Housing Reserve	929,815	929,815	0	0	-	-
Tsf From Parks, Ovals & Rec Facilities	106,864	106,864	0	0	-	-
Tsf From Information Technology Res	110,806	110,806	0	0	-	-
New Loans Raised	14,500,000	14,500,000	0	0	-	-
Repayments Of Self Supporting Loans	16,170	16,170	9,411	9,410	-	-
Repayments Of Interest Free Loans To Local Groups	20,616	20,616	17,956	17,956	-	-
	37,864,440	37,884,440	7,444,081	7,444,080	-	-

Shire Of Roebourne

Statement Of Financial Activity (con't)

for the period 1 July 2008 to 31 January 2009

Expenses

Purchase Of Assets - Land	(1,434,581)	(1,434,581)	(1,433,211)	(1,071,916)		-361,295
Purchase Of Assets - Artwork	0	0	0	0		-
Purchase Of Assets - Buildings	(14,102,497)	(14,277,497)	(1,227,529)	(1,043,162)	-15.02%	-184,367
Purchase Of Assets - Equipment	(764,740)	(717,944)	(491,071)	(402,154)	-18.11%	-88,917
Purchase Of Assets - Furniture & Equip	(445,444)	(445,096)	(158,008)	(184,130)	16.53%	26,123
Purchase Of Assets - Plant	(2,710,072)	(2,763,970)	(1,475,273)	(1,391,314)	-	-83,959
Purchase Of Assets - Infrastructure	(30,897,834)	(30,897,834)	(14,197,912)	(12,814,413)	-	-1,383,498
Loan Principal Repayments	(1,135,236)	(1,135,236)	(348,481)	(348,481)		-
Tsf To Aerodrome Reserve	(144,577)	(144,577)	(381,064)	(381,064)		-
Tsf To Airconditioning Reserve	(1,976)	(1,976)	(3,270)	(3,270)		-
Tsf To Dampier Drainage Reserve	(852)	(852)	(607)	(607)		-
Tsf To Plant Replacement Reserve	(925,008)	(925,008)	(35,676)	(35,676)		-
Tsf To Walkington Theatre Reserve	(191)	(191)	(669)	(669)		-
Tsf To Workers Compensation Reserve	(193,089)	(193,089)	(24,588)	(24,588)		-
Tsf To Infrastructure Reserve	(2,655,483)	(2,655,483)	(125,028)	(125,028)		-
Tsf To Waste Management Reserve	(214,626)	(214,626)	(66,773)	(66,773)		-
Tsf To Housing Reserve	(8,725)	(8,725)	(30,259)	(30,259)		-
Tsf To Parks, Ovals & Rec Facilities Res	(12)	(12)	(3,152)	(3,152)		-
Tsf To Aged Persons Home Reserve	(13,844)	(13,844)	(1,327)	(1,327)		-
Tsf To Information Technology Reserve	(28)	(28)	(6,108)	(6,108)		-
Tsf To Junior Sport Reserve	(4,160)	(4,160)	(1,657)	(1,657)		-
Tsf To Public Open Space Reserve	(1,191,626)	(1,191,626)	(14,690)	(14,690)		-
Tsf To Mosquito Control Reserve	(572)	(572)	(30)	(30)		-
Tsf To History & Cultural Publications Reserve	(3,124)	(3,124)	(1,314)	(1,314)		-
Tsf To Medical Services Assistance Package Reserve	(7,568)	(7,568)	(6,364)	(6,364)		-
Income Set Aside As Restricted Funds	(21,000)	(21,000)	0	(6,010)		-
	(56,876,865)	(57,058,619)	(20,034,059)	(17,964,156)	-10.33%	-2,069,903
Adjustment For Non Cash Items						
Depreciation	8,005,659	8,005,659	1,269,712	1,269,712		-
Amounts Set Aside To Provisions	24,636	24,636	0	0		-
Accrued Loan Interest	(6,613)	(6,613)	0	0		-
(Profit) / Loss On Disposal Of Assets	(194,073)	(194,073)	130,707	130,707		-
	7,829,609	7,829,609	1,400,419	1,400,419		-
Surplus Brought Forward 1 July	6,315,373	6,315,373	6,315,373	6,630,523		-315,150
Amount Raised From Rates	12,372,764	12,372,764	12,727,721	13,215,097		-487,376
Surplus / (Deficit)	(79,100)	(351,829)	8,504,768	12,523,587	47.25%	-4,018,819

This statement is to be read in conjunction with the accompanying notes.

Operating revenue is over the year to date budget by \$328,170 which represents a variance of -1.81%.

Operating Expenditure is under the year to date budget by \$818,222, which represents a variance of -4.67%.

From an end of year position Council has received 61.47% of its annual budgeted revenue. In relation to expenditure, Council has expended 44.32% of its annual budgeted expenditure.

In accordance with the materiality threshold adopted by Council for the reporting of variances by programme in the Statement of Financial Activity, the following comments are made to provide an explanation of the above variances.

It should be noted that this report is produced to show a comparison between the 31 January 2009 Year to Date Amended Budget and the Year to Date Actual as at 31 January 2009. Variances shown in this report will not necessarily create a variance in the Annual Budget figure and will only impact on the final surplus/deficit where indicated.

General Purpose Funding

Revenue

Revenue up 44.47% (\$791,481) due to interest on municipal investments being brought to account in January 2009 as investments matured.

Expenditure

Expenditure is showing a variance down 1.63% (\$4,001) which is below the threshold to report.

Governance

Revenue

Revenue is down 42.83% (\$34,528) which is due primarily to the sale of assets not yet proceeding.

Expenditure

Expenditure is down 2.93% (\$28,461) which is primarily due to audit fees yet to be paid.

Law, Order and Public Safety

Revenue

Revenue is up 4.34% (\$3,541) which is below the threshold to report.

Expenditure

Expenditure is down 9.43% (\$76,514) which is primarily due to Cyclone Preparation expenses being down.

Health

Revenue

Revenue is down 49.06% (\$6,406) which is due to sale of assets not yet proceeding.

Expenditure

Expenditure is up 0.27% (\$1,248) which is below the threshold to report.

Education and Welfare

Revenue

Revenue is showing a variance of up 20.46% (\$48,500) due to a timing difference in receiving Millars Well Day Care funding.

Expenditure

Expenditure is showing a variance of down 8.16% (\$10,233) which is due to Contributions to Seniors Accommodation (\$4,000), Day Care Centre Maintenance and Operating (\$4,157) and Early Learning Specialists Community Scholarships (\$1,113) expenditures under budget at this time

Housing*Revenue*

Revenue is showing a variance of down 5.04% (\$4,134) which is below the threshold to report.

Expenditure

Expenditure is down 28.29% (\$107,674) which is due primarily to staff lease expenditure being down for this YTD period.

Community Amenities*Revenue*

Revenue has a variance of up 8.23% (\$338,587) mainly due to increased revenue from Industrial/Commercial refuse fees, Hazardous Waste disposal fees and Liquid Waste Disposal fees.

Expenditure

Expenditure is showing a variance of down 6.15% (\$199,306). The main variances are as follows:

- 4) \$55,000 down on Shire Coastal Plan Stage 1
- 5) \$20,000 down on 7 Mile Wash-Down Bay Maintenance
- 6) \$28,678 down on Litter Control Contracts and Initiatives
- 7) \$41,190 down on Refuse Sites Maintenance Operations
- 8) \$20,000 down on West Pilbara Disaster Mitigation Study
- 9) \$15,000 down on TP Scheme Review Number 8
- 10) \$5,444 down on Cemetery Maintenance and Burials
- 11) \$8,845 down on Trade/Commercial Refuse Collections.

Recreation and Culture*Revenue*

Revenue has a variance of down 36.19% (\$841,428). The variance is due to income timing differences for Contribution to St Luke's Oval (\$117,000), Government Grant Roebourne Oval Relocation (\$72,500) and Cossack Infrastructure State Government Grant (\$650,000) not yet being received.

Expenditure

Expenditure has a variance of down 7.00% (\$420,814). The main variances are as follows:

- 1) \$148,444 down on Contributions to St Luke's Oval construction
- 2) \$9,277 down on Library Operating costs
- 3) \$41,109 down on Ovals and Water Treatment Operating costs
- 4) \$26,629 down on Parks Maintenance
- 5) \$40,707 down on Open Space/Drain Reserve Maintenance
- 6) \$12,000 down on Cossack Building-Maintenance Costs
- 7) \$130,000 down on Roebourne Pool - Contribution to Education Dept
- 8) \$15,000 down on Roebourne Pool – Contribution to Building Assets

Transport*Revenue*

Revenue shows a variance of down 0.85% (\$68,879). The main variances are as follows:

- 4) \$30,000 down on Direct Road Grants due to timing difference
- 5) \$29,954 down on Proceeds on Sale of Plant
- 6) \$10,000 down on Proceeds on Sale of Furniture and Equipment

Expenditure

Expenditure has a variance of down 5.09% (\$216,074). The main variances are as follows:

- 4) \$100,000 down on Karratha Drainage Study not yet expended
- 5) \$47,588 down on Town Street Maintenance Urban Sealed
- 6) \$11,927 down on Other Roads And Street Maintenance Rural Paved Roads
- 7) \$30,000 down on Karratha Airport Sewerage Ponds Maintenance
- 8) \$13,000 down on Dampier Highway Median Island Maintenance
- 9) \$13,000 down on Karratha Airport Security & Safety Inspections/Exercise

Economic Services*Revenue*

Revenue has a variance of up 9.02% (\$75,454). The variance is due to Building Licence fees income.

Expenditure

Expenditure has a variance of up 1.18% (\$8,046) which is below the threshold to report.

Other Property and Services*Revenue*

Revenue has a variance of up 5.31% (\$25,982). The main variance is on sale of plant due to timing difference.

Expenditure

Expenditure has a variance of up 69.71% (\$235,560). The main variances are as follows:

- 8) \$29,529 down on net Superannuation paid
- 9) \$76,618 up on net Plant Operating costs
- 10) \$54,134 up on Private Works
- 11) \$131,619 up on net Overheads

Capital*Revenue*

Capital Revenue shows a variance of 0.00% (\$0) which is below the threshold to report.

Expenditure

Capital expenditure shows a variance of down 10.33% (\$2,069,903). The main variances are due to timing differences as follows:

- 1) \$359,295 down on purchase of land for staff housing
- 2) \$55,944 down on Staff Housing Building Improvements
- 3) \$15,000 not yet spent on Restoration of Roebourne Office Annex
- 4) \$8,000 not yet spent on Dampier Pavilion - Building Improvements
- 5) \$50,000 not yet spent on 7 Mile Tip Building Improvements
- 6) \$55,000 not yet spent on Karratha Airport-Freight Shed Improvements
- 7) \$88,917 not yet spent on purchasing of Equipment
- 8) \$83,959 not yet spent on purchasing Plant
- 9) Infrastructure as follows:
 - a. \$258,650 not yet spent on Playground Replacement Programme
 - b. \$137,912 not yet spent on RRG works-Central Avenue and Withnell Bay

- c. \$20,872 not yet spent on Point Samson Centenary Projects
- d. \$75,000 not yet spent on Cleaverville Road Re-Alignment Planning
- e. \$65,274 not yet spent on LIA Drainage Upgrade
- f. \$500,000 not yet spent on Cossack Trenching And Benching For Infrastructure Services
- g. \$300,000 not yet spent on Karratha Airport - Low Voltage Power Upgrade

RATES

Variance shown is up 3.83% (\$487,376) being additional back rates and interim rates.

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 31 January 2009

Note 1. Net Current Assets

	Note	Year To Date Actual \$	Brought Forward 1 July \$
Current Assets			
Cash and Cash Equivalents - Unrestricted	1	12,496,215	4,447,458
Cash and Cash Equivalents - Restricted	2	17,802,029	27,884,735
Trade and Other Receivables	3	3,991,483	5,425,366
Inventories		251,667	259,136
Total Current Assets		34,541,394	38,016,695
Current Liabilities			
Trade and Other Payables		4,183,334	7,130,698
Bank Overdraft		0	0
Short Term Borrowings		356,009	704,490
Short Term Provisions		1,465,568	1,465,568
Total Current Liabilities		6,004,910	9,300,756
Net Current Assets		28,536,484	28,715,939
Plus (Minus) Items To Be Excluded			
Take Out Reserve Funds		(17,488,364)	(23,898,489)
Take Out Restricted Cash - LSL Cash Backed		(313,666)	(307,656)
Add Back Non Cash Provisions		1,465,568	1,465,568
Take Out Restricted Cash - Roebourne Pool		(23,024)	(23,024)
Add Back Debtors Transferred to Deferred		0	10,480
Add Back Current Borrowings		356,009	704,490
Take Out Non Current Receivables		(16,403)	(36,785)
Net Current Asset Position		12,516,604	6,630,523

This statement is to be read in conjunction with the accompanying notes.

Note Explanation:

1) Includes amounts received for:

- unspent loan monies	2,056,383
- Contributions to Hillcrest Footpaths	159,679
- Contributions to Tambrey Footpaths	174,364
- PDC Art Consultancy	50,000
- PDC Hydrology Grant	40,000
- Contributions towards Doctors Housing	858,000
- Waterways contribution to St Luke's Oval	45,455
	3,383,881

2) Reserves and Long Service Leave Cash Backed

Includes amounts invoiced for:

- Dept of Education & Training - contribution to RAC
 These invoices have been paid in February 309,372

Shire Of Roebourne

Balance Sheet

for the period ending 31 January 2009

Note 2: Balance Sheet	2008/09
	\$
Current Assets	
Cash On Hand	17,990
Cash and Cash Equivalents - Unrestricted	12,478,225
Cash and Cash Equivalents - Restricted	17,802,029
Trade and Other Receivables	3,991,483
Inventories	251,667
Total Current Assets	<u>34,541,394</u>
Non Current Assets	
Trade and Other Receivables	122,285
Property, Plant And Equipment	117,950,515
Total Non Current Assets	<u>118,072,800</u>
Total Assets	<u>152,614,194</u>
Current Liabilities	
Bank Overdrafts	0
Trade and Other Payables	4,183,334
Short Term Borrowings	356,009
Short Term Provisions	1,465,568
Total Current Liabilities	<u>6,004,910</u>
Non Current Liabilities	
Long Term Borrowings	5,416,648
Long Term Provisions	149,952
Total Non Current Liabilities	<u>5,566,600</u>
Total Liabilities	<u>11,571,510</u>
Net Assets	<u>141,042,684</u>
Equity	
Accumulated Surplus	111,879,705
Asset Revaluation Reserve	11,681,010
Reserves	17,481,969
Total Equity	<u>141,042,684</u>

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 31 January 2009

Note 3: Cash and Cash Equivalents

	\$	Rate
Municipal Fund Bank		
Cash On Hand	17,990.00	
Westpac on call	8,523,290.21	
Long Service Leave (term deposit)	313,665.90	
Term deposits	880,655.90	7.15%
	59,600.00	8.20%
	1,500,000.00	7.60%
	1,500,000.00	7.60%
	<u>12,795,202.01</u>	
Reserves Fund Bank		
Westpac on call	5,130,019.14	
	6,747,207.61	7.80%
	617,472.00	7.80%
	5,130,356.16	3.43%
	<u>17,625,054.91</u>	
Trust Fund Bank		
Westpac on call	490,348.63	
Term deposits (bonds)	572,691.97	
	<u>1,063,040.60</u>	
Total Cash	<u><u>31,483,297.52</u></u>	

Note 4

Shire Of Roebourne

Statement Of Financial Activity

by Divisions by Activities

for the period ending 31 January 2009

	2008/2009 Budget	2008/2009 Amended	2008/2009 Year To Date Amended Budget	2008/2009 Actual To Date
	\$	\$	\$	\$
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	12,373,564	12,373,564	12,676,491	13,148,906
Net (Cost) Revenue to Council for General Revenue	469,790	469,790	1,605,454	1,713,684
Net (Cost) Revenue to Council for Corporate Services	(510,557)	(511,860)	(467,916)	(715,606)
Net (Cost) Revenue to Council for the Proceed of Assets	10,000	10,000	10,000	-
Net (Cost) Revenue to Council for the Members of Council	(415,011)	(415,011)	(298,193)	(289,503)
Net (Cost) Revenue to Council for the Staff Housing	(4,005,668)	(4,005,668)	(1,830,787)	(1,327,675)
Net (Cost) Revenue to Council for Television and Radio Services	(19,851)	(19,851)	(6,172)	(12,895)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Cossack Art Awards	(4,307)	(4,307)	(4,968)	(4,968)
Net (Cost) Revenue to Council for Tourism	(465,194)	(465,194)	(312,086)	(321,048)
Net (Cost) Revenue to Council for Community Sponsorships	(173,676)	(174,176)	(82,025)	(80,473)
Net (Cost) Revenue to Council for Ranger Services	(1,001,243)	(1,001,243)	(727,768)	(646,667)
Net (Cost) Revenue to Council for Aged Persons	(55,789)	(55,789)	(21,436)	(27,467)
Net (Cost) Revenue to Council for Child Health Clinics	(60,119)	(60,119)	(30,647)	(27,620)
Net (Cost) Revenue to Council for Daycare Centres	(522,611)	(522,611)	(773,896)	(698,271)
Net (Cost) Revenue to Council for Pavilions	(450,648)	(450,648)	(266,658)	(260,385)
Net (Cost) Revenue to Council for Other Buildings	(152,034)	(152,034)	(79,401)	(77,701)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(1,006,827)	(1,032,830)	(630,586)	(612,775)
Net (Cost) Revenue to Council for Bulgarra Pavilion	-	-	(2,740)	(2,740)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	(583,670)	(583,670)	(343,786)	(337,665)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(299,380)	(299,380)	(306,033)	(148,465)
Net (Cost) Revenue to Council for Recreation and Community Services	(1,330,488)	(1,338,244)	(679,792)	(722,636)
Net (Cost) Revenue to Council for Youth Development	(16,000)	(16,000)	(9,893)	(8,178)
Net (Cost) Revenue to Council for the Roebourne Youth Precinct	425,705	380,705	317,500	208,008
Net (Cost) Revenue to Council for Ovals and Hard Courts	(868,591)	(868,591)	(424,904)	(343,877)
Net (Cost) Revenue to Council for the Karratha Golf and Bowling Facilities	(261,257)	(261,257)	(159,121)	(152,976)
Net (Cost) Revenue to Council for St Lukes Oval	(279,455)	(279,455)	(33,000)	(1,556)
Net (Cost) Revenue to Council for the Libraries	(1,039,366)	(1,039,366)	(612,388)	(601,572)
Net (Cost) Revenue to Council for the Walkington Theatre	(212,254)	(192,254)	(101,898)	(103,103)
Net (Cost) Revenue to Council for Other Culture	(124,561)	(124,561)	(46,055)	(37,884)
Net (Cost) Revenue to Council for Camping Grounds	29,000	29,000	29,093	28,546
Net (Cost) Revenue to Council for Emergency Services	-	-	5,359	(8,441)
Net (Cost) Revenue to Council for Waste Collection	(965,172)	(965,172)	(94,469)	(83,503)
Net (Cost) Revenue to Council for Land Fill Operations	965,172	962,625	1,166,673	1,711,740
Net (Cost) Revenue to Council for Cossack Operations	(250,474)	(250,474)	(82,138)	(63,017)
Net (Cost) Revenue to Council for the Cossack Infrastructure Project	(720,792)	(720,792)	96,317	(53,683)

Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$10,000)

Shire Of Roebourne

Statement Of Financial Activity (con't)

by Divisions by Activities

for the period ending 31 January 2009

	2008/2009 Budget	2008/2009 Amended	2008/2009 Year To Date Amended Budget	2008/2009 Actual To Date
	\$	\$	\$	\$
DEVELOPMENT SERVICES				
Net (Cost) Revenue to Council for Health Services	(549,092)	(549,092)	(356,401)	(359,746)
Net (Cost) Revenue to Council for Town Planning	(321,525)	(321,525)	(115,514)	(50,180)
Net (Cost) Revenue to Council for Building Control	109,280	109,280	487,197	568,560
TECHNICAL SERVICES				
Net (Cost) Revenue to Council for Cemeteries	(93,682)	(93,682)	(46,504)	(41,502)
Net (Cost) Revenue to Council for Public Toilets	(175,923)	(350,923)	(116,147)	(113,156)
Net (Cost) Revenue to Council for Beaches, Boat Ramps and Jetties	(371,417)	(371,417)	(51,928)	(54,624)
Net (Cost) Revenue to Council for Parks and Gardens	(1,102,314)	(1,102,314)	(595,212)	(292,265)
Net (Cost) Revenue to Council for the Roebourne Enhancement Scheme	565	565	(90)	(90)
Net (Cost) Revenue to Council for Town Beautification	(1,342,894)	(1,342,894)	(544,348)	(456,240)
Net (Cost) Revenue to Council for Roads	(1,426,971)	(1,426,971)	(764,877)	(582,781)
Net (Cost) Revenue to Council for General Street Maintenance	(422,660)	(422,660)	(220,543)	(217,557)
Net (Cost) Revenue to Council for Vehicles and Plant	(679,129)	(685,883)	(602,974)	(562,528)
Net (Cost) Revenue to Council for Drainage	(548,063)	(548,063)	(432,633)	(265,803)
Net (Cost) Revenue to Council for Private Works And Reinstatements	46,940	46,265	85,344	31,131
Net (Cost) Revenue to Council for Footpaths and Bikepaths	(701,675)	(701,675)	15,468	64,586
Net (Cost) Revenue to Council for Depots	(225,723)	(226,119)	(151,959)	(149,947)
Net (Cost) Revenue to Council for Works Overheads	(50,495)	(50,495)	(120,219)	(237,195)
Net (Cost) Revenue to Council for Karratha Airport	2,868,339	2,841,544	(8,141,453)	(671,128)
Net (Cost) Revenue to Council for Tien Tsin Inne	154,220	154,220	222,560	255,386
Net (Cost) Revenue to Council for Other Aerodromes	(40,490)	(40,490)	(3,994)	(3,990)

9 COMMUNITY SERVICES

9.1 COMMUNITY SERVICES

9.1.1 FEBRUARY 2009 ROUND SPORTS FUNDING & COMMUNITY CULTURAL GRANT SCHEME

File No: AA/8/5A & AA/8/5B

Attachment(s) Nil

Responsible Officer: Jenni Brown
Acting Executive Manager Community Services

Author Name: Bobbie Laine
Divisional Administration Officer

Disclosure of Interest: Nil

REPORT PURPOSE

To endorse applications for financial assistance received for the February 2009 round of the Sports Funding & Community Cultural Grant Scheme.

Background

The Sports Funding and Community and Cultural Grant Schemes aim to offer not for profit groups based within the Shire of Roebourne financial assistance to foster higher quality programs, community events, facilities and services that provide and return benefit to the local community.

Advertisements seeking applications for both funding schemes were included in the Pilbara News and Classies as well as on the Shire of Roebourne website. Emails were sent out to various community groups. Applicants were encouraged to contact Council's Community Development Officer in order to receive an application and information on how to complete the form.

Issues

Applications were assessed by Jenni Brown (Acting Executive Manager Community Services), Don Webster (Manager Community Development), and Ellen Ngomamiti (Senior Community Development Officer) against the guidelines and criteria in detail, as per Council's Donations, Sponsorship & Community Funding Policy. These were forwarded to the Councillor Reference Group for comment. A majority of the Community Sponsorship Reference Group agreed to the recommendations made to all funding requests except for the application from Frontier Services, which the majority recommended not to fund this request.

A total of 3 Sports Funding applications and 8 Community Cultural Grant applications were received. The following table lists the applications received, what the monies were

requested for, the amount requested and the recommendation of the Community Funding Reference Group.

Community and Cultural Grant Scheme Applications – February 2009					
Applicant	Project	Funding Category	Total Cost of Project	Funding Requested	Comments
Wickham Volunteer Fire & Rescue Services (CC/01/February/2009)	Assist with the costs of hosting the North-West Zone Running Champions on the 21 st and 22 nd March 2009. The cost requested will assist with the transportation of equipment from Perth.	Show, Exhibitions and Festivals	\$13,100.00	\$1,000.00	Wickham Volunteer Fire & Rescue Services provides Fire Fighting and Rescue services throughout the Pilbara. The organisation also conducts training and education for local businesses and communities. This service is manned by volunteers 24/7.
Karratha Community House Inc. (CC/02/February/2009)	Assist with costs for presenting Pilbara Play Day' on 26 th March 2009. This includes purchase of craft material and supply of refreshments. The aim of the event is to showcase the significance of playgroups in our community.	Show, exhibitions and Festivals	\$11,887.00	\$1000.00	The Karratha Community House Inc is committed to providing quality events and activities for 0 – 5 years old in our community. On the day, kids will have a chance to be involved in various play opportunities as well as interact with other kids. The organisation is hoping to bring one or two Playschool (ABC) presenters, provide musical and theatrical entertainment for the children.

<p>Juluwarlu Aboriginal Corporation (CC/03/February/2009)</p>	<p>To assist with the purchase of cabinets that would be used for storage and preservation of key documents, photographs, voice recordings and film on behalf of current and future Yindjibarndi generations.</p>	<p>Facility Development</p>	<p>\$4,876.00</p>	<p>\$2,000.00</p>	<p>Juluwarlu Group Aboriginal Corporation does research and historical information gathering of the Yindjibarndi cultural heritage, Law, language, history and songs. The organisation raises funds for its cultural work through sales of community created cultural products, grants, sponsorships and partnerships.</p>
<p>First Steps Playgroup (CC/04/February/09)</p>	<p>Assistance with funds to provide a cardboard frame that will be decorated by children at the Pilbara Play Day.</p>	<p>Show, Exhibitions and festivals</p>	<p>\$248.45</p>	<p>\$124.35</p>	<p>First Steps have been approached to participate in the Pilbara Play Day on 26th March 2009. They will be providing craft activities for the children attending. Approximately 600 children from all over the Pilbara are expected to attend the event. With the short notice of this event, the organisation has not been able to raise any money.</p>
<p>Multicultural Association Inc (CC05/February/2009)</p>	<p>Assistance with the cost for catering, performers advertising and school activities. Harmony night will be celebrated on 18th March. This will feature different foods from different cultures, songs, dancing and a book launch by Juluwarlu Group Aboriginal Corporation – bringing everyone together. The theme for the year is "CONNECT"</p>	<p>Show, exhibitions and Festivals</p>	<p>\$2,000.00</p>	<p>\$1,000.00</p>	<p>Pilbara Multicultural Association's has a long history of coordinating event in the community. Most events are dependent upon the support of local volunteers, grants and business sponsorship. The objective is to foster and celebrate cultural diversity and to promote cultural acceptance within the community.</p>

Frontier Services (CC/06/February/2009)	To assist with the cost for swimming lessons for immigrant women. The grant would provide each woman with 10 lessons of swimming including lane hire, entrance fee and instructor's fee.	Community Development	\$2,460.00	\$1,000.00	Due to the economic boom in the region, Karratha has seen a large influx of people from CALD background. Frontier Services aims to promote self reliance of new migrants and assisting in their cultural transition by integrating them into the wider community. Swimming gives an opportunity to mingle and socialise as well as being safe when the women are around water, alone with their children. <i>Recommendation not to approve as this does not meet funding guidelines.</i>
Link Inc. (CC/07/February/2009)	Assisting with flight for speakers from Perth, and running a number of workshops (March – May) based around Early Childhood and Nutrition focusing on obesity, allergies, budget, additives and preservatives.	Community Development	\$2,211.00	\$763.00	Link offers a free Parenting Information Service to the families and community members of the Shire of Roebourne. The organisation has successfully sourced some funds from PACC and West Pilbara Communities for Children. By attending the workshop, parents would become more aware of nutritional value as well as the needs for growing children.
Link Inc (CC08/February/2009)	Assisting with the hire of equipment to be used at the Teddy Bear Picnic i.e. a number of inflatables to engage children in activities as well as advertising for the event	Show, exhibitions and Festivals	\$1,710.00	\$850	Link will be once again hosting the annual "Teddy Bear Picnic. This is a free community event for families with children aged 0 – 6 years. Additional funds were sourced from the Department for Communities. Letters have also been sent to local businesses requesting donations.
Total requested			\$38,492.45	\$6,737.35	Total Recommended \$6,737.35
Available Funds Acc 112028 – Community & Cultural Grants – \$8082.17					

Sports Funding Grant Scheme Applications – February 2009

Applicant	Project	Funding Category	Total Cost of Project	Funding Requested	Comments
Karratha Dampier Ladies Darts Association (SP/01/FEB/09)	Assist with the costs of hosting the 2009 Pilbara Ladies Darts Championships 29 May – 1 June 09 – inclusive of advertising, administration costs and printing newsletter	Hosting Regional / State Championships	\$900.00	\$450.00	The Karratha Dampier Ladies Darts Association are this year hosting the 2009 Regional Championships, there will be teams from nine towns from the Pilbara/Kimberley region, in total 19 teams will be attending.
Karratha BMX Club (SP/02/FEB/09)	Assist with costs of purchasing an new computer to be used to register riders, generate lane draws & heats as well as general administration functions to further enhance the clubs facilities and record keeping	Equipment	\$1500.00	\$750.00 (Junior Sports)	The Karratha BMX Club members over the last few years have spent considerable amounts of time fundraising through various avenues, upgrading the track and infrastructure. They have grown from 25 members 2 years ago to having 100 registered riders by the end of 2008.
Karratha Netball Association (SP/03/FEB/09) <i>This application was received after the closing date and will require approval of reference committee for inclusion in this round.</i>	Assist with the costs to send 52 players & coaches to attend the NW Netball Championships to be held in Pt Hedland on 5-7 June 09	Junior Participation in Regional / State Championships	\$12700.00	\$1000.00 (Junior Sports)	The NW Netball Championships is the only reasonably affordable and accessible annual event which the junior players can participate and compete against other junior netballers from other towns in the NW region.
Total Requested					Total Recommended
Available Funds – Junior Sports Development Funding Account 112282- \$5235.50			\$900.00	\$450.00	\$450.00
Available Funds - Sports Funding Account 112304 - \$5235.50			\$14200.00	\$1750.00	\$1750.00

Options

Council has the following options available:

To support the Community Sponsorship Reference Groups recommendations for the Sports Funding & the Community and Cultural Grant Scheme applications, for the February 2009 round.

Or

That Council makes changes to the recommendations made by the Community Sponsorship Reference Group as deemed appropriate.

Policy Implications

Policy number Policy number CS10 titled is relevant to this matter.

Legislative Implications

There are no legislative implications.

Financial Implications

The expenditure is in accordance with the budget.

Conclusion

The Community Sponsorship Reference Group have assessed the applications and made recommendations based on the information provided by applicants against criteria that has been endorsed by Council through the Community Sponsorship and Donation Policy.

Voting Requirements

Simple.

RECOMMENDATION

That Council support the recommendations of the Community Funding Reference Group in relation to the February 2009 round of the Sports Funding Grant Scheme and the Community Cultural Grant Scheme as follows:

SPORTS FUNDING GRANT SCHEME

Karratha Dampier Ladies Darts Association
 Karratha BMX Club
 Karratha Netball Association

ACCOUNT 112304

Approved - \$450.00
 Approved - \$750.00
 Approved - \$1000.00

COMMUNITY CULTURAL GRANT SCHEME

Wickham Volunteer Fire & Rescue Services
 Karratha Community House Inc.
 Juluwarlu Aboriginal Corporation
 First Steps Playgroup
 Multicultural Association
 Link Inc.
 Link Inc.
 Frontier Services

ACCOUNT 112028

Approved - \$1,000.00
 Approved - \$1,000.00
 Approved - \$2,000.00
 Approved - \$124.35
 Approved - \$1,000.00
 Approved - \$763.00
 Approved - \$850.00
 Not Approved

9.1.2 BUDGET AMENDMENT - NATIONAL YOUTH WEEK

Responsible Officer: Simon Kot
Executive Manager Community Services

Author Name: Jenni Brown
Manager Community Facilities

Disclosure of Interest: Nil

REPORT PURPOSE

To authorise unbudgeted expenditure for planned activities to be held during National Youth Week on the 4th and 5th April 2008.

Background

In the 2008/2009 budget, Council allocated \$15,000 to conduct youth activities within the Shire of Roebourne for National Youth Week. Expenditure was to be 100% offset by income generated through grants and sponsorship resulting in no financial contribution from Council.

The full cost of conducting the planned activities is \$30,800. Shire Officers have secured \$16,775 in sponsorship and grant income leaving a shortfall of \$14,025. Shire staff had sought to utilise remaining funds from the Community Safety and Crime Prevention Project Fund however advice received from the Office of Crime Prevention has negated this opportunity.

The shortfall was to be addressed within the budget review process however this review will not be finalised in time for the scheduled National Youth Week activities.

Issues

Council will require a budget amendment if it is to support the full extent of planned activities

Options

Council has the following options available:

Authorise unbudgeted additional expenditure to the value of \$14,025.00 excluding GST to conduct activities for National Youth Week and amend Account 115499 accordingly.

Or

Not authorise additional funds and reduce the number of activities to be held for youth during youth week.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

A budget amendment resolved by Absolute Majority will be required.

Conclusion

The activities planned for youth week by the Shire of Roebourne have an estimated cost of \$30,800. The Shire have secured funding of \$16,775 to cover some of the activities costs, with a shortfall of \$14,025.00. The program of activities has been developed and without the additional funding, the activities may have to be reduced.

The original budget is based on securing 100% external funding and sponsorship. With \$16,775 having been sourced, an additional \$14,025 is now required.

Council Officers were of the understanding the balance of funds from the Community Safety and Crime Prevention fund would be accessible, however the Shire has received contrary advice.

Voting Requirements

Absolute.

RECOMMENDATION

That Council authorise unbudgeted additional expenditure to the value of \$14,025.00 excluding GST to conduct activities for National Youth Week and amend Account 115499 accordingly.

10 TECHNICAL SERVICES**10.1 OPERATIONS****10.1.1 TENDER P01-08/09 - SALE OF VEHICLE**

File No:	P01-08/09
Attachment(s)	SEPARATE CONFIDENTIAL ATTACHMENT
Responsible Officer:	Troy Davis Executive Manager Technical Services
Author Name:	Rose Clark Depot Coordinator
Disclosure of Interest:	Nil

REPORT PURPOSE

The purpose of this report is to seek Council's endorsement of a successful tenderer for the sale of Vehicle

Background

Tenders were advertised in the West Australian and the Pilbara News between 2 January and 4 February 2009, with three (3) tenders received prior to the closing date and time.

The tenders, in no particular order were:

Pilbara Motor group
Deborah Yukich
Nicholas & Rachel Mars

Tender Evaluation Process

Tenders were evaluated against a Compliance Criteria and Fixed Base Pricing non – weighted.

Issues

Upon assessment, each tenderer met the Compliance and Price Criteria with Pilbara Motor Group representing the most advantageous tender to the Principal.

Options

Council has the following options available:

Accept the tender from Pilbara Motor Group,
Accept a tender from an alternative tenderer, or
Not accept a tender

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

In accordance with s2.58(2) of the Local Government Act 1995 Council must dispose of plant through public tender.

Financial Implications

There are no financial implications resulting from this report

Conclusion

It is recommended that the tender from Pilbara Motor Group be accepted

Voting Requirements

Simple.

RECOMMENDATION

That Council resolve to award the tender for P01-08/09 Sale of Vehicle to Pilbara Motor Group

10.2 TECHNICAL SERVICES

10.2.1 BILLBOARDS SITE RENTAL AGREEMENT

File No:

Attachment(s)	WA Billboards Site Rental Agreement
Responsible Officer:	Troy Davis Executive Manager Technical Services
Author Name:	Fiona Kenyon Manager Technical Services
Disclosure of Interest:	Nil

REPORT PURPOSE

To seek Council's decision on a request to formalise the lease agreement with WA Billboards for two currently utilised locations within the Shire.

Background

At the Council meeting on 18 March 2002, council considered a request from the Office of Road Safety and their supplier WA Billboards to develop temporary billboard sites at the tourist pull in bay east of Roebourne. The site was to be used as part of a campaign to reduce deaths and injuries resulting from road crashes. After considering the request, Council made the following resolution:

“That council approve the location of the proposed billboard for Office of Road Safety campaigns at the tourist pull in bay east of Roebourne for a period of 24 months from the date of erection subject to the following conditions:-

- ***Payment to Council of \$1000 for the annual rental payable in advance***
- ***The site to be used for Office of Road Safety road crash prevention campaigns only***
- ***Any proposed commercial advertising to be approved by Council prior to creation (noting that at this stage no approval for any commercial advertising is granted***
- ***All requirements of MRWA to be complied with and approval granted prior to installation***
- ***The sign structure to be the subject of a building licence application to Council”***

The campaign was successful and at its conclusion WA Billboards requested permanent sites for Billboard advertising. The tourist pull in bay at Roebourne was decommissioned and permanent sites were established at the LIA and Seven Mile (Refer Attachment 1).

WA Billboards are now seeking a formal lease agreement and wish to enter into a five year contract with an option for a similar term to be reviewed at the commencement of the extension. The rental is currently \$1000 per sign structure per annum, paid monthly. All invoices have been paid on time and WA Billboards propose to increase the rental to \$1200 per sign structure per annum.

Council has no formal agreement for billboard or advertising sites however WA Billboards have a standard agreement that is currently in use with other shires (Refer Attachment 2) Corporate Services have indicated that it is suitable for the purpose as long as WA Billboards have a current public liability policy and forward a certificate of currency to the Shire (Refer Attachment 3). The standard agreement states that the billboards remain the property of WA Billboards and that they must maintain the site in good condition. When the billboards are no longer required or removal is requested by Council, then the site must be left in good order.

Issues

Council's resolution for the Roebourne sign stated that commercial advertising has to receive Council approval prior to placement, to date no formal approval processes have been set in place.

The Office of Road Safety is the primary client and they have made a long term commitment with WA Billboards to continue to utilise them. Commercial advertising is currently placed on the rear of the billboards and this offsets the overall cost to the Office of Road Safety

The advertising industry already has a process of self regulation and advertising standards are covered in both State and Federal Legislation, it is considered that an additional process of approval would be a waste of Council resources. The rental agreement has a clause stating that WA Billboards must "comply with any direction or order of any statutory authority having control over any of the sites" This condition would give Council the power to request the removal of any commercial advertising.

The standard agreement supplied has no allowance for an increased rental however WA Billboards have built a factor into the fixed rental to allow for foreseeable CPI increases over the five year term. They do this as all payments are automated and reviewing and adjusting all sites would require considerable resources. They currently build an average of a 3% increase into the fixed figure they offer on renewals.

Options

Council has the following options available:

1. Discontinue the lease – Both billboards will be removed and all rental payments would cease.
2. Renew the lease with allowance for Road Safety Advertising only – Road safety advertising has been proven to lower the deaths and injuries associated with crashes on our roads. Removal of the commercial advertising would increase the costs to the Office of Road Safety.
3. Renew the lease indicating Council approval is required for all commercial advertising– No processes are in place for this type of approval and would need additional resourcing.
4. Renew the lease with the existing rental agreement – This would formalise the current situation and give Council the power to request removal of any advertising.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

WA Billboards are proposing to increase the existing payment to \$1200 plus GST per sign structure per annum, giving Council an additional income of \$400 (or increase of 20%) per year.

Conclusion

Given that the billboard campaign of road safety messages has a proven effect and commercial advertising offsets the overall cost to the Road Safety Board, it is believed that the best option would be to renew the lease with the rental agreement forwarded by WA Billboards. This will formalise the current situation and give council the power to request removal of any advertising.

Voting Requirements

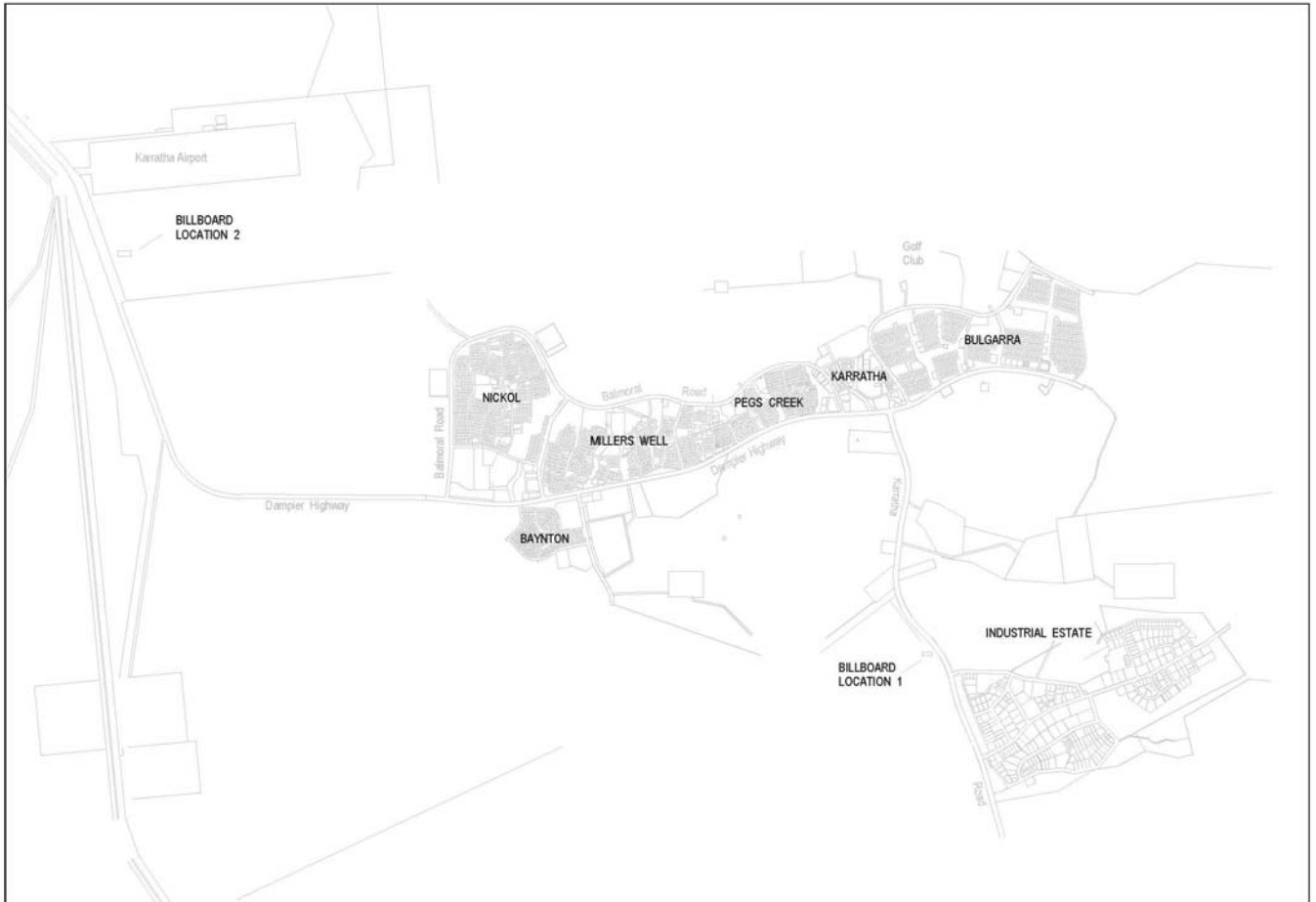
Simple.

RECOMMENDATION

That Council approve the current billboard location and signing of the WA Billboards site Rental Agreement subject to payment to Council of \$1200 per sign structure for the annual rental payable on a monthly basis.

ATTACHMENT 1 – AGENDA ITEM 10.2.1 BILLBOARDS SITE RENTAL AGREEMENT

Location Map



civilcad v6.8 ID: Company Id : - C:\CCAD5\DATA\KARRATHA.ccx - Survey Scale 1:55486
Printed on March 03 2009 11:30 by Name : Craig Davey, Company : Shire of roebourne

ATTACHMENT 2 – AGENDA ITEM 10.2.1 BILLBOARDS SITE RENTAL AGREEMENT
Copy of Standard Agreement

WA BILLBOARDS SITE RENTAL AGREEMENT

A.B.N 70 547 812 660 -A.C.N 009112 388

SITE RENTAL AGREEMENT TO ERECT OR PLACE A SIGN STRUCTURE.

The parties or parties listed hereunder hereby agree to allow WA Billboards to erect an advertising structure and associated workings as reasonable required for the term as stated including any subsequent option periods.

PARTIES

WA BILLBOARDS of 6 Harvard Rd Jandakot Airport 6164 (PO Box 205 Morley 6943),
Phone 08 9414 1892 Fax 08 9207 2708 MOB 0411 518 049 and

THE OWNERS /OCCUPIERS

Of _____

Phone _____ Fax _____ Mobile _____

Contact _____ ABN _____

TERM

A period of ____ year/s commencing on the _____

And terminating on the _____

OPTION PERIOD (IF APPLICABLE)

From the _____

For a period of _____

RENTAL

WA Billboards shall pay the Owners the sum of \$ _____ plus GST per annum paid monthly.

The Owners will complete a Recipient Created Tax Invoice (RCTI) agreement to allow WA Billboards to produce the required Tax Invoice/s.

The Owners are not to issue Tax Invoices if an RCTI agreement has been completed

SPECIAL CONDITIONS OR PRODUCT RESTRICTIONS

WA BILLBOARDS OBLIGATIONS

During the term of the agreement WA Billboards shall,

1. Promptly pay the site rental when it falls due.
2. Comply with any direction or order of any statutory authority having control over any of the sites.
3. Maintain the sites in good order and repair and shall at the expiration of this agreement and any extensions hereto remove any sign or associated workings and yield up the area/s quietly and leave the area/s in good order fair wear and tear excepted.
4. Insure the sites against loss or damage and hold in place at all times public liability coverage to the sum of not less than 10 Million dollars
5. To bear all costs associated with the obtaining of any approval deemed necessary by WA Billboards to erect the required sign/s and any ongoing costs to change, maintain the displayed messages and the subsequent removal of the sign including any associated electrical costs to do any of the above.

THE OWNERS OBLIGATIONS

During the term of the Agreement the Owners shall,

1. Allow WA Billboards or any of its agents or appointed staff access to the site as reasonable required to conduct its normal business activities including granting access to electrical supplies if required.
2. Not erect signs in competition with WA Billboards sign/s or allow any other signage or obstructions to be erected or placed that would interfere with WA Billboards operations.
3. To notify WA Billboards in event of sale or disposal of the land or of the sign structure/s and to arrange for any subsequent owner/s or occupier/s of the site to complete the term of this agreement and any subsequent extensions.
4. Ensure access is available to WA Billboards, its staff or appointed agents at all reasonable times as required to erect, install adverting messages and to maintain the site in the course of its normal business operations.

SPECIAL CONDITIONS

It is mutually agreed that the following conditions apply,

1. The sign structure/s shall remain the property of WA Billboards.
2. The Owner may remove or modify any part of the sign/s in the event of an emergency.
3. That WA Billboards may at its discretion terminate this agreement on the giving of 90 days notice to do so in the event that the sign is no longer considered commercially viable or its use is restricted in any way beyond or control.

Accepted by Both Parties on the _____ day of _____ 200-.

For and on behalf of
WA Billboards

For and on behalf of
The Owners

Name
Address

Name
Address

Signature

Signature

SITE LOCATION SKETCH

**ATTACHMENT 3 – AGENDA ITEM 10.2.1 BILLBOARDS SITE RENTAL AGREEMENT
Certificate of Currency**

Wesfarmers Federation Insurance

Locked Bag 1

BASSENDEAN DC WA 6942

Telephone: 08 9273 5333

Fax: 08 9378 2172



ABN 18 009 027 221

Certificate of Currency

This is to certify that the following policy is current to 14.04.2009

Insured:	Steven Robinson and Kerry Robinson	
	T/As WA Billboards	
Policy number:	09 CPL 2416634	
Sum insured:	\$20,000,000	Legal liability
	\$20,000,000	Products liability
Particulars of cover:	Liability in respect of Bodily Injury and Damage to Property	
Location of risk:	Anywhere in the world other than the United States of America or Canada or their protectorates or dependencies	

For and on behalf of
Wesfarmers Federation Insurance Limited

Greg Thompson
Principal of GKT Risk Management Pty Ltd
A.B.N. 36 109 713 617
Authorised Representatives of
Wesfarmers Federation Insurance

Dated: 26/02/2009

10.3 AIRPORT

10.3.1 LEASE OF VIP ROOM BY WOODSIDE ENERGY LTD - KARRATHA AIRPORT TERMINAL

Attachment(s)	Nil
Responsible Officer:	Troy Davis Executive Manager Technical Services
Author Name:	Chris Fox Airport Manager
Disclosure of Interest:	Nil

REPORT PURPOSE

The purpose of this report is to consider Woodside's request to an extension of their existing lease on a VIP room located within the Karratha Airport Terminal building.

Background

Woodside Energy commenced a lease on 1 January 1998, occupying a 69m² glass-fronted air-conditioned office within the Karratha Airport Terminal building. An initial lease term of 6 years and 6 months expired on 30 June 2004. From this point a 5-year option term was approved. This option term expires on 30 June 2009. There was no provision in the existing lease for a further option term.

Correspondence has been received dated 19 February 2009, requesting a further term of 5 years, commencing 1 July 2009 plus an additional option term of a further 5 years. The current rent on the Woodside Energy VIP room is \$40,151 p.a (incl. GST).

Issues

The VIP meeting room leased by Woodside Energy Ltd is utilised on an occasional basis, to facilitate meetings that may need to occur by visiting representatives, or staff training. This use is on an ad-hoc basis.

The Airport Master Plan Option Study, that was the basis of a workshop by Connell Wagner, with members of Council in December 2008, has identified a number of factors that should be considered as part of reviewing Woodside Energy's request for a continuation of the lease on this area.

Firstly, the present location and limited space available for airport operational staff was identified as an issue. This will likely lead to some form of proposal in the final Airport Master Plan for some new facilities in a more suitable location. However, more immediately, the Airport Manager and the 4 full-time operational staff could benefit from a larger operating environment, with staff ablutions and a room suitable for staff training and airport-related meetings. The current space occupied by Woodside Energy could provide this solution, given that the move to new facilities for Shire staff could take 12-18 months to complete given co-ordination with any other terminal development works that could be proposed as part of the final Airport Master Plan.

Secondly, there could be some other longer term consideration given to the use of the existing Woodside VIP Meeting Room. This could include such aspects as the location of offices for Customs/Quarantine staff for possible international flights. Locking this valuable terminal space up for a further 10 years would limit the availability of any alternative use of this area and this decision could be best made once the final Airport Master Plan has been delivered and these opportunities can be considered.

It is likely that the existing Airport Managers Lounge that is currently available as a meeting room and rented to tenants on an as-required basis will become a prime option for further airline offices, particularly once works are completed with the new baggage handling system and Virgin Blue are transferred into the counter space adjacent to Skywest. In any case, Woodside Energy would still have the option of renting this room when they require the use of terminal space. This would be a far more flexible option than the current situation.

Alternatively, Woodside Energy could be encouraged to develop a meeting room within their current lease area at Lot 30 Bayly Avenue should they wish to continue conducting meetings and training at Karratha Airport.

Whilst a shorter lease term could be proposed, any decision in regards to this area should be taken in the best interests of the Shire of Roebourne. Given the reasons outlined above, this space provides an immediate solution to a lack of space for operational staff, and strategically, it makes this space available for future uses as the Karratha Airport continues to expand.

Options

Council has the following options available:

1. Approve the request of Woodside Energy Ltd to enter into a new lease for an initial term of 5 years plus a 5 year option term;
2. Deny the request and advise Woodside Energy in writing of a requirement to vacate the VIP room effective 30 June 2009, in accordance with the terms laid out within the lease agreement between Woodside Energy Ltd and the Shire of Roebourne;

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The financial implication relating to not renewing the lease between the Shire of Roebourne and Woodside Energy Ltd would be the result of a decline in Terminal Lease income to the Shire of Roebourne by the amount of \$40,151 p.a (incl. GST)

Conclusion

The existing lease arrangement between the Shire of Roebourne and Woodside Energy Ltd took place in 1998, during a very different chapter in the history of Karratha Airport. Since that time, Karratha Airport has expanded to become the busiest regional airport in Western Australia. Demand for terminal space for operational activities is high, and airport staff are working in an area that is very limited for space.

Importantly, if Council seek to lease this area for another extended period, when future expansion opportunities arise, it will be difficult to resume this area. It is likely that the final Airport Master Plan will identify future development of the terminal that could likely include the area currently occupied by the VIP room. For these reasons, it would be prudent for Council to finalise the existing arrangements when the lease expires on 30 June 2009.

Voting Requirements

Simple.

RECOMMENDATION

That Council:

- 1. Does not approve the request of Woodside Energy Ltd to enter into a new lease for the existing VIP room at Karratha Airport;**
- 2. Advise Woodside Energy Ltd of this outcome in writing, as per the terms of the existing lease arrangement between the Shire of Roebourne and Woodside Energy Ltd.**

11 DEVELOPMENT SERVICES

11.1 PLANNING SERVICES

11.1.1 LOT 29 GREGORY WAY, BULGARRA

File No:	PA1974
Attachment(s)	Correspondence, Proposed Parking Plan,
Responsible Officer:	Bob Sharkey Executive Manager Development Services
Author Name:	Paul Compe Planning Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to determine a retrospective planning application from Pilbara & Kimberley Care Inc [P&KC] to use Lot 29 Gregory Way, Bulgarra to enable P&KC's home based support and respite services to continue to be provided in a residential setting within the community.

Background

Suburb:	Bulgarra
Applicant:	Pilbara & Kimberley Care Inc
Use Class:	Community Use
Owner:	Marcus Lee Hadley [Leased by Pilbara Iron]
Zoning: DPS:	Residential R30
Site Area:	744m ²

P&KC is a not-for-profit organisation that supports a wide range of clients with disabilities, mental health conditions, frail aged needs and terminal illnesses. P&KC state in their application that the continuation of their home-based services will further enhance the quality of life and the independence of their clients. Council has previously approved a similar operation for P&KC, who have for the past 3 years provided home-based services from 10 Harbutt Way Millars Well, with support from Woodside Energy. However that 3 year arrangement has now finished and P&KC have now secured support, through the provision by Pilbara Iron of the property at 29 Gregory Way, to relocate their home-based services.

A "Community Use" is an "SA" use in the residential zone that is required to be advertised in accordance with the provisions of TPS8. Notice of the proposal was mailed to the owners of the properties in the immediate area who were considered to be potentially affected. One letter of concern rather than a formal objection was received. Under the

terms of Council's Delegation of Planning Powers Council determines planning applications where objections have been lodged.

Issues

Compliance with the Provisions of Shire of Roebourne Town Planning Scheme No.8

A community use is defined in the Shire of Roebourne Town Planning Scheme (TPS) No. 8 as:

“land or buildings designed or adapted primarily for the provision of educational, social and recreational facilities and services by organisations involved in activities for community benefit.”

Relevant Karratha Objectives include:

“Encourage residential development that will accommodate a greater range of lifestyles and needs to reflect the broadening population base.”

Impact on amenity

The applicant states that the activities planned to be undertaken at the subject site include gardening, craft and cooking. Community Use activities should not be inconsistent with those uses normally undertaken within the residential zone and should therefore not adversely impact on the amenity of a residential area. The uses proposed are considered to be compatible within a residential zone.

Compliance with DP 7 Residential Frontage

The development complies with all relevant policy provisions including; setbacks, visual truncations, and driveways. An additional crossover has been proposed and it is considered that the provision of an additional crossover is unlikely to have an impact on streetscape amenity.

Lack of social services within the Shire of Roebourne

The retention and securing of volunteer and social services staff is becoming a serious community issue due to the current housing market, an ageing population and a perceived lack of significant social services infrastructure. The provision of the services proposed to be offered would enable clients to remain in close proximity to their homes and social networks.

Grounds of Objection Raised by Greg Emms

The following objection to the proposal was received by email on the 28 November 2008:

“I have no objection in principal to Pilbara & Kimberley Care Inc operating from 29 Gregory Way Bulgarra But I have a concern over the number of vehicles that are parking in the street / adjoining land at times to access the facility.

Currently the adjoining property is vacant but it appears it will be refurbished shortly which will mean the vehicles will need to park elsewhere.

Is this a valid ground to lodge a concern?’

The parking situation was investigated and it was found that eight [8] vehicles were parked within the road reserve, in front of the subject lot and in front of the adjoining property. On 5 December 2008 a letter was sent to the applicant querying the parking arrangements and requested further information as to the maximum number of persons and vehicles that would be utilising the premises at any one time. On 13 February 2009 a final notice was sent to the applicant requesting further information.

On 25 February 2009 a letter and parking plan was received from the applicant stating that up to seven [7] vehicles would be parked on the site during normal business hours. A car parking plan to show how seven [7] vehicles can park on the property, without utilising the road reserve, was also submitted.

Options

Council has the following options available:

1. To approve the application with conditions
2. To refuse the application.

Policy Implications

Policy number DA 7 titled Residential Frontage is relevant to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

The proposed use is considered appropriate in a residential zone as the activities that are planned not likely to have any adverse impacts on the amenity of the immediate residential area. The proposed use would have positive benefits for the community by enabling the wide range of people who require the support services offered by P&KHC to access those services within a residential environment in close proximity to family and social networks.

The letter of objection lodged by Gregg Emms was investigated by Planning Services. The Shire requested the applicant to respond to parking issues and concerns raised by Mr Emms and the Shire of Roebourne. The applicant responded by proposing additional parking bays and restricting the amount of vehicles that would visit the premises, which it is considered would overcome the potential for parking problems in the immediate area. Planning Services consider that the amended proposal submitted is appropriate and should be approved subject to conditions.

Voting Requirements

Simple.

RECOMMENDATION

That Council resolve to approve the proposed use of 29 Gregory Way, Bulgarra for “community use” purposes, subject to the following conditions:

- 1. The approval of the use of the property for “Community Use” purposes will expire if the use is discontinued for a continuous period of three [3] months.**
- 2. All vehicles associated with the residential building must be parked within the subject site as denoted in the attached parking plan.**
- 3. The use of the property for overnight accommodation for one night per week shall be restricted to a single client and a single carer.**
- 4. Standard conditions of approval as determined by the Manager of Planning Services.**

ATTACHMENT 1 – AGENDA ITEM 11.1 LOT 29 GREGORY WAY, BULGARRA

Letter of Objection

Patrick McClure

From: Emms Family [etienne@aapt.net.au]
Sent: Friday, 28 November 2008 7:39 AM
To: Patrick McClure
Subject: Application for Planning Consent PA1974 Lot 29 Gregory Way Bulgarra

Patrick

I have no objection in principal to Pilbara & Kimberley Care Inc operating from Lot 29 Gregory Way Bulgarra but I have a concern over the number of vehicles that are parking in the street / adjoining land at times to access the facility.

Currently the adjoining property is vacant but it appears it will be refurbished shortly which will mean the vehicles will need to park elsewhere.

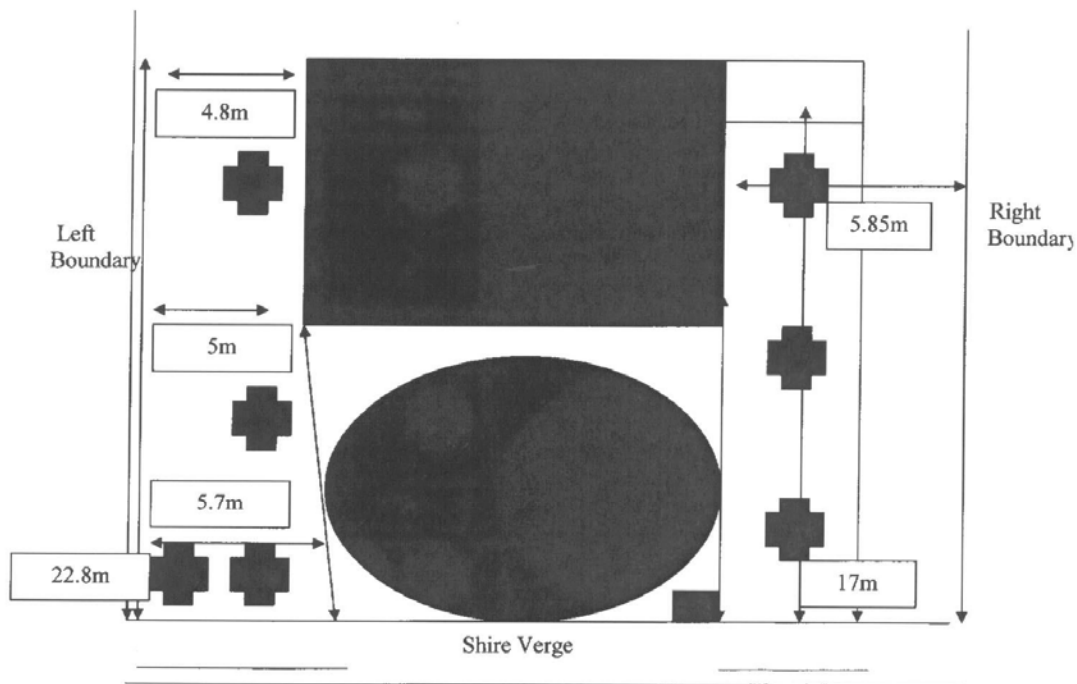
Is this a valid ground to lodge a concern?











Regards

Greg Emms
Lot 16 Gregory Way
Bulgarra 6714

ATTACHMENT 2 – AGENDA ITEM 11.1 LOT 29 GREGORY WAY, BULGARRA

Parking Plan



-  House
 -  Storage Shed
 -  Letter Box
 -  Front Garden
 -  Boundary Lines
 -  Carport & Driveway Lines (with existing cross over ) Right side of house
 -  *Left side of house (proposal for additional cross over )
 -  Proposed Parking Spaces – This is a maximum parking plan not all vehicles are Parked at premises continuously at same time. 4 staff vehicles parked at premises daily. Support Workers vehicles come and go during day.
- Cracker Dust is in all proposed parking area's. Being within Left and Right side boundaries.

ATTACHMENT 3 – AGENDA ITEM 11.1 LOT 29 GREGORY WAY, BULGARRA

Correspondence



**PILBARA &
KIMBERLEY CARE INC.**

HEAD OFFICE

Centro Karratha Shopping Centre, Shop 26
KARRATHA WA 6714 (PO Box 1621)
Ph (08) 9144 4190 Fax (08) 9144 4134
Email reception@pkcare.com.au

24th September

Joel Gajic
Planning Services
Shire of Roebourne
PO Box 219
KARRATHA WA 6714

Dear Joel

RE: HOME OCCUPATION APPLICATION 29 GREGORY WAY KARRATHA

Pilbara and Kimberley Care is a non-government, non-profit organisation who supports: older people, people with disabilities, people with mental illness, people with terminal illness, veterans, and their families and carers to enjoy a quality of life and independence in our community.

Woodside Energy Ltd has to rented to Pilbara and Kimberley Care a house located at 17 Harbutt Way in Karratha since June 2005 as part of a three year partnership which has now expired. Rio Tinto have offered a property located at 29 Gregory Way in Karratha in order for us to continue to provide services to our clients.

It is proposed that Pilbara and Kimberley Care client services coordinators would operate from this house in Gregory Way during office hours (8.00am to 4.30pm) Monday to Friday. Clients would be able to undertake "normal" household activities at the house in an appropriate and supported environment. These activities include: showering, learning cooking skills, learning gardening skills and craft activities. It is anticipated that there would be no more that 3 staff members and 6 clients at the house at any one time.

It is also proposed that this house may be used one night a week for clients to "sleep over" in order to provide respite to the family carers who usually support their family members who have disabilities or are aged. This would involve one staff member and one client sleeping in the house for one night per week.

KARRATHA

17 Harbutt Way, P.O. Box 1621
Karratha, WA 6714
Ph (08) 9185 6435 or (08) 9185 6436
Fax (08) 9185 6435
E: karratha@pkcare.com.au

SOUTH HEDLAND

46 Acacia Way, P.O. Box 2968
South Hedland, WA, 6722
Ph (08) 9172 3898
Fax(08) 9172 3897
E: hedland@pkcare.com.au

ROEBOURNE

71 Hampton St, P.O. Box 147
Roebourne, WA, 6718
Ph (08) 9182 1627
Fax (08) 9182 1628
E: roebourne@pkcare.com.au

TOM PRICE

32 Wattle St, P.O. Box 472
Tom Price, WA 6751
Ph (08) 9189 2260
Fax (08) 9189 2284
E: tomprice@pkcare.com.au

WEST KIMBERLEY

3/47 Loch St, P.O. Box 1191
Derby, WA 6728
Ph (08) 9193 2473
Fax (08) 9193 2517
E: derby@pkcare.com.au

WEB: www.pkcare.com.au



Pilbara and Kimberley Care has operated from 17 Harbutt Way since June 2005 with wonderful support from the neighbors (see attached reference letters). We have not had an adverse comments from members of the public.

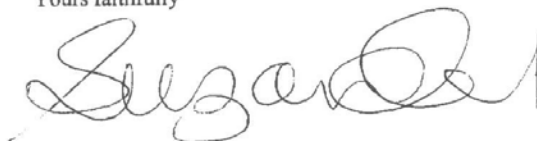
Pilbara and Kimberley Care values its clients being accepted members of our communities. As in the centres Pilbara and Kimberley Care operates in other Pilbara towns, our organisation will operate in a quiet, considerate manner towards any neighbors, with little impact of the surrounding area.

I have endeavored to gain consent from neighbors at Gregory Way but have only received one consent letter back (see attached). One adjacent property appears to be vacant.

Please contact me if you require additional information regarding this matter.

Thank you for considering this proposal.

Yours faithfully



Suzi Vincent
CEO
Pilbara and Kimberley Care Inc.

ADDITIONAL NOTES 24/9/08
REQUEST COMMENCEMENT BY END NOV.
FOUR [4] PARKING SPACES AVAILABLE.
'RESIDENTIAL BUILDING' DEFINITION
FEE WAIVED, NOT FOR PROFIT GROUP
NEIGHBOUR - HAMILTON ALREADY CONSENTED.
[Signature]



Your ref:
 Our ref: TA/1/5 [O77403] PC:gh
 Enquiries: Paul Compe 08 9186 8534

5 December 2008

Suzi Vincent
 Chief Executive Officer
 Pilbara & Kimberley Care Inc.
 PO Box 1621
 KARRATHA WA 6714

Dear Ms Vincent

**APPLICATION FOR PLANNING APPROVAL
 REQUEST FOR FURTHER INFORMATION
 APPLICATION NO: PA1974
 DESCRIPTION: UNDERTAKE THE USE OF 'RESIDENTIAL BUILDING' [CARE
 FOR VULNERABLE PERSONS]
 LOCATION: LOT 29 GREGORY WAY, BULGARRA**

I have undertaken a preliminary review of your application and conducted an inspection of the site.

The application is now deemed to be 'retrospective' as the use has commenced prior to the approval of Council being obtained. The proposed land use is not defined as a 'home occupation' as stated on your covering letter, but rather a 'residential building' being:

A building or portion of a building, together with rooms and outbuildings separate from such building but ancillary thereto; such building being used or intended, adapted or designed to be used for the purpose of human habitation:

- a) temporarily by two or more persons, or
- b) permanently by seven or more persons,

who do not comprise a single family; but does not include a hospital, nursing home, prison, juvenile detention centre, school, hotel, motel or holiday accommodation.

Although under the *Shire of Roebourne Town Planning Scheme No. 8* a residential building is not required to be advertised, given the nature of the use, surrounding residents have been informed in writing of the use and granted the opportunity to make comments or submissions. The advertising period concluded on Thursday 4 December 2008.

A site inspection has determined that eight [8] vehicles were parked on the site within the road reserve (in front of the subject lot and in front of the adjoining property). This is not an satisfactory solution to an obvious parking issue. Access to the parking area on the left hand (western) side of the house from Gregory Way is provided over a non-mountable kerb which is unacceptable. A constructed crossover is required.

PO Box 219 Karratha Western Australia 6714 Facsimile: (08) 9185 1626 Telephone: (08) 9186 8555
 E-mail: sor@roebourne.wa.gov.au Web: www.roebourne.wa.gov.au



I refer to your application which states that three (3) employees and six (6) clients would be utilising the premises. The Shire requests accurate information as to the amount of vehicles that are likely to be using the car bays at any one time based on the maximum number of employees and clients that will be present on the site at one time.

In order for your application to be determined, the following additional information is requested:

1. Two (2) copies of a revised site plan (1:200 preferred) having regard to the following:
 - The number of car parking bays (Please note dimensions for each bay must be 5.5m x 2.5m).
 - Surface treatment for the proposed car parking area (Cracker Dust is deemed appropriate).
 - Crossover location displaying dimensions and surface treatment of access.
2. Will the house have one client and one staff member reside at the property one night a week or have a different staff member and client reside at the property more than once a week?

Should you have further queries, please do not hesitate to contact me on 9186 8534 or at Paul.Compe@roebourne.wa.gov.au.

Yours faithfully



Paul Compe
PLANNING OFFICER



Your ref: TA/1/5 PA1974 (O77960) PC: eay
Our ref: Paul Compe 9186 8534
Enquiries:

13 February 2009

Suzi Vincent
Chief Executive Officer
Pilbara & Kimberley Care Inc.
PO Box 1621
KARRATHA WA 6714

Dear Ms Vincent

FINAL REQUEST FOR FURTHER INFORMATION

As previously advised, Planning Services has undertaken a preliminary review of your application. Please refer to the attached letter dated 5 December 2008.

Should the above information not be received or this office contacted **within twenty-eight (28) days**, your application shall be deemed to have been refused. In accordance with the *Shire of Roebourne Town Planning Scheme No. 8*. (Scheme) an application shall be deemed to have been refused where a decision has not been conveyed to the applicant within sixty (60) days of receipt, or ninety (90) days where public notice has been given.

Should your application be deemed refused, you may wish to appeal to the State Administrative Tribunal (SAT) within twenty-eight days after the refusal date. The SAT can be contacted on ☎ 1300 306 017.

Should you be unable to provide the requested information within the specified period, you must contact this office to make alternative arrangements.

It is noted that the use of the building has commenced prior to Shire approval being attained. If the Shire does not receive a satisfactory response within the specified period, enforcement action may be undertaken.

Should you have further queries, please do not hesitate to contact me on 9186 8580 or at paul.compe@roebourne.wa.gov.au

Yours faithfully

Paul Compe
PLANNING OFFICER

Enc.

Cc: M & A Hadley
36 Austen Loop
KARRATHA WA 6714

PO Box 219 Karratha Western Australia 6714 Facsimile: (08) 9185 1626 Telephone: (08) 9186 8555
E-mail: sor@roebourne.wa.gov.au Web: www.roebourne.wa.gov.au

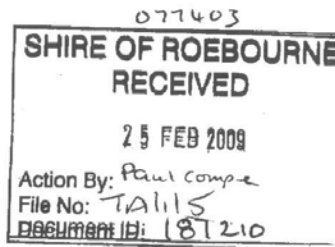




PILBARA & KIMBERLEY CARE INC.

HEAD OFFICE

Centro Karratha Shopping Centre, Shop 26
KARRATHA WA 6714 (PO Box 1621)
Ph (08) 9144 4190 Fax (08) 9144 4134
Email reception@pkcare.com.au



20th February 2009

Paul Compe
Planning Officer
Shire of Roebourne
PO Box 219
KARRATHA WA 6714

Dear Mr Compe

RE: PLANNING APPLICATION NO: PA1974, LOT 29 GREGORY WAY, KARRATHA

Further to your correspondence dated 5th December 2008, I am pleased to be able to now provide the following information regarding the above property.

Alternative vehicle parking arrangements have now been sourced, meaning that most of the vehicles associated with Pilbara and Kimberley Care's operation at this above property remain off site. It is anticipated that now only....vehicles will be parked at one time at the above address.

Two (2) copies of the revised site plan have been enclosed for your perusal which indicate vehicle parking areas together with a proposed crossover location.

In reference to your question about staff and clients residing overnight; this will be a different staff member and client on occasions when respite is required by family carers. If acceptable, this will be for no more than one night per week.

Please contact me on 9144 4190 if you require additional information.

Yours faithfully

Maree Pont
CEO
Pilbara and Kimberley Care Inc.

KARRATHA

17 Harbutt Way, P.O. BOX 1621
Karratha, WA 6714
Ph (08) 9185 6435 or (08) 9185 6436
Fax (08) 9185 6435
E: karratha@pkcare.com.au

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46 Acacia Way, P.O. Box 2968
South Hedland, WA 6722
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Fax (08) 9172 3897
E: hedland@pkcare.com.au

ROEBOURNE

71 Hampton St, P.O. Box 147
Roebourne, WA 6718
Ph (08) 9182 1627
Fax (08) 9182 1628
E: roebourne@pkcare.com.au

TOM PRICE

32 Wattle St, P.O. Box 472
Tom Price, WA 6751
Ph (08) 9189 2260
Fax (08) 9189 2284
E: tomprice@pkcare.com.au

WEST KIMBERLEY

3/47 Loch St, P.O. Box 1191
Derby, WA 6728
Ph (08) 9193 2473
Fax (08) 9193 2517
E: derby@pkcare.com.au

WEB: www.kisser.net.au/homecare/

12 ITEMS FOR INFORMATION ONLY

12.1 CEO & EXECUTIVE SERVICES

12.1.1 INFORMATION ONLY ITEMS - MARCH 2009

Responsible Officer: Allan Moles
Chief Executive Officer

Author Name: Jane Wilkins
PA to CEO

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Council of the information items for March 2009.

Background

None

Issues

None

Options

None

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

RECOMMENDATION

That Council note the following information items:

- ◆ 11.1.1 Register of Documents Stamped with the Shire's Common Seal
 - ◆ 11.1.2 Councillor Representatives on Organisations
 - ◆ 11.2.1 Non-Statutory Donations for period ending 5 March, 2009
 - ◆ 11.3.1 Passenger Numbers Update - Karratha Airport
 - ◆ 11.4.1 Building Statistics – February 2009
 - ◆ 11.4.2 Planning Decisions Issued – 6 February to 5 March 2009
-

12.1.1 Register of Documents Stamped with the Shire of Roebourne Common Seal

Responsible Officer: Allan Moles
Chief Executive Officer

Author Name: Jane Wilkins
PA to the CEO

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the Shire of Roebourne since the last Council Meeting.

DATE	DOCUMENT
25/2/09	Shire of Roebourne Town Planning Scheme No 8 Amendment No 14
26/2/09	Sub - lease Karratha Aerodrome with Woodside Energy Ltd & Helicopters (NZ) Pty Ltd

12.1.2 COUNCILLOR REPRESENTATIVES ON ORGANISATIONS

Responsible Officer: **Allan Moles**
Chief Executive Officer

Author Name: **Jane Wilkins**
PA to CEO

Disclosure of Interest: **Nil**

REPORT

Below is the listing of Councillor Portfolios and Representatives on Organisations within the Shire of Roebourne, both internal and external groups.

External Committees:

EXTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Aged Persons Units Management Committee [quarterly]	Community Services Community Development Officer [Jan Kapetas]	Cr Cechner
Building Healthy Communities Project, Roebourne [as required]	Community Services Community Development Co-ordinator [Jan Kapetas]	Cr Snell
Burrup Rock Art Committee	CEO's Office- CEO [Allan Moles]	Cr Lally
Coastal Community Environmental Forum [bi-annually]	Development Services Exec Manager, Development Services [Bob Sharkey]	Cr Lockwood
FeNaCING Festival Committee [Lions Club] [as needs basis]	Community Services Community Development Officer [Rebecca Cowell]	Cr Rothe
Karratha Visitor Centre Committee	Community Services -	Cr Hipworth
Karratha Youth Housing Project Committee	Community Services -	Cr Lockwood
Nor West Jockey Club Committee	Community Services -	Cr Snell
Pilbara Community Reference Group - Gorgon Joint Venture	Development Services -	Cr White-Hartig
Pilbara Development Commission	CEO's Office	Cr Snell
Pilbara Iron Cape Lambert Community Advisory Group [bi-monthly]	Community Services Manager, Community Services [Jan Kapetas]	Cr White-Hartig
Pilbara Iron Dampier Community Advisory Group - [bi-monthly]	Community Services Manager, Community Services [Jan Kapetas]	Cr's Lally & Vertigan
Pilbara & Kimberley Care Inc	Community Services -	Cr Rothe

EXTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Pilbara Regional Council	CEO Office - CEO [Allan Moles]	Cr's Snell & Hipworth– Cr's Vertigan & Lockwood (proxies)
Pilbara Regional Road Group	Technical Services CEO [Allan Moles] Technical Committee - Executive Manager, Technical Services [Troy Davis]	Cr Snell & Cr Hipworth
Roebourne District Tourist Association	Community Services -	Cr Bailey
Walkington Theatre Management Committee [qtrly]	Community Services Exec Manager, Community Services [Simon Kot]	Cr Cechner [proxy Cr Vertigan]
Welcome Lotteries House Committee	Community Services -	Cr Lockwood
West Pilbara Communities for Children Consortium	Community Services -	Cr Lockwood
Woodside Liaison Group Meeting	CEO Allan Moles -	Cr Snell

Internal Committees:

INTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Audit Committee	Corporate Services Exec Manager, Corporate Services [Mark Jones] & Manager, Financial Services [Lynette Reeves]	Cr's Snell, Wieland, Rothe & Lally
Childcare Reference Group	Community Services Exec Manager, Community Services [Simon Kot]	Cr's Lockwood & Vertigan
Community Safety & Crime Prevention Reference Group [monthly]	Community Services Exec Manager, Community Services [Simon Kot] Community Development Co-ordinator [Jan Kapetas]	Cr Wieland [proxy Cr Lockwood]
Community Sponsorships Reference Group [Annual Community Sponsorships, Walkington Award, Sports & Cultural Scheme] [quarterly]	Community Services Exec Manager, Community Services [Simon Kot] Community Development Co-ordinator [Jan Kapetas] Recreation Facilities Coordinator [Jenni Brown]	Cr's Cechner, Rothe, Lally & Bailey
Cossack Steering Group	Community Services & Development Services Exec Manager, Community Services [Simon Kot] & Exec Manager, Development Services [Bob Sharkey]	Cr's Hipworth & Bailey
<i>Creative Community: Creative Action</i> Community Cultural Reference Group	Community Services Community Development Co-ordinator [Jan Kapetas]	Cr's Wieland, Lockwood & Hipworth
Dampier Normalisation Reference Group	CEO Office A Moles	Cr's Lally, Vertigan & Rothe
Indigenous Advisory Group	Community Services Community Development Co-ordinator [Jan Kapetas] & Arts & Cultural Officer [Sophie Davidson]	Cr's Lockwood and Bailey

INTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Communities Against Rubbishing Our Environment Group	Community Services Ranger Services Co-ordinator [Lisa Manser]	Cr's Wieland, Vertigan & Lockwood
Off-Road Vehicles Reference Group	Community Services Senior Ranger	Cr Wieland
Plant Advisory Group [as needs basis]	Technical Services Exec Manager, Technical Services Troy Davis	Cr's Rothe, Lewis & Wieland
Recreation Facilities Reference Group	Community Services Exec Manager, Community Services [Simon Kot] Recreation Facilities Co-ordinator [Jenni Brown]	Cr's Lally, Lewis, Wieland, Bailey & Rothe
Shire of Roebourne Housing Reference Group	CEO's Office CEO [Allan Moles], Exec Manager Development Services [Bob Sharkey] & Exec Manager, Technical Services [Troy Davis]	Cr's Lewis, Hipworth & Rothe
Tourism Advisory Group	Community Services Exec Manager, Community Services [Simon Kot]	Cr's Lally & Vertigan
Wickham Normalisation Reference Group [as needs basis]	CEO's Office CEO [Allan Moles]	Cr's Rothe, Lewis & White-Hartig

12.2 CORPORATE SERVICES

12.2.1 NON STATUTORY DONATIONS FOR PERIOD ENDING 5 MARCH 2009

File No: FEB 09

Responsible Officer: Jim Goulias
Acting Manager Financial Services

Author Name: Vicki Clarke
Expenditure Accountant

Disclosure of Interest: Nil

REPORT

To provide Council with a summary of Non Statutory Donations made during the specified period.

**Shire Of Roebourne
Non Statutory Donations
For The Period Ending 5 March 2009**

	Original Budget \$	Amended Budget \$	Actual \$
Various community groups-rubbish collection fees			
Karratha Youth Housing Project	360	360	
St Vincent de Paul	1,401	1,401	
Karratha Art & Learning Centre	14,973	14,973	14,973.00
Hampton Harbour Boat & Sailing Club	4,500	4,500	4,500.00
Roebourne Sobering-Up Shelter	5,500	5,500	
Salvation Army-Red Shield Appeal	2,500	2,500	
St John Ambulance Sub Centre Roebourne	9,000	9,000	7,143.89
Lions Club of Karratha and Dampier	6,000	6,000	
West Pilbara Volunteer Search Rescue	1,000	1,000	
Karratha Kart Club	10,000	10,000	
Nor West Jockey Club	4,000	4,000	
Karratha Emergency Relief Assoc	2,000	2,000	2,000.00
Youthcare West Pilbara	2,000	2,000	2,000.00
Wickham Youth Group	5,000	5,000	
Dampier Squash Club	5,000	5,000	
Lotteries House Insurance	4,600	4,600	2,424.57
Point Samson Community Assoc	5,000	5,000	
Business Excellence Awards	1,500	1,500	1,500.00
J Perkusich Travel Costs		500	500.00
	84,334.00	84,834.00	35,041.46

12.3 TECHNICAL SERVICES

12.3.1 PASSENGER NUMBERS UPDATE - KARRATHA AIRPORT

Responsible Officer:	Troy Davis Executive Manager Technical Services
Author Name:	Chris Fox Airport Manager
Disclosure of Interest:	Nil

REPORT

The purpose of this report is to provide information to Council regarding the recent trends in passenger numbers at Karratha Airport for the current 2008/09 Financial Year.

The passenger numbers for the 6 months to December 31 2008 are detailed below :

Month	Total Passengers Arriving/Departing
July	43,030
August	39,899
September	40,381
October	44,524
November	41,104
December	38,529

Total for 6 months to

December 30 2008 : 247,467

COMMENT

Passenger numbers for January 2009 totalled 36,058, representing a 6.4% decrease on December 2008. However, compared to January 2008, this reflects a 19.5% increase in total passenger numbers.

In comparison to the same period in 2007/08 the total passenger numbers for the 6 month period represent an overall increase of 25%.

From a peak of 44,524 in October 2008 a 19% fall to January's figure has been experienced. This appears to reflect a fall in mining and contractor related activity.

Qantas have made some minor changes to their current schedule, reducing capacity through the cancellation of 1-2 services per week. Virgin Blue have made no change to their existing schedules. Skywest continue to operate 4 services per week on behalf of CP Mining and from April 1 will introduce 3 services per week connecting Karratha to Carnarvon and Geraldton.

Current trends show Qantas services accounting for 81% of the passenger traffic, with Virgin Blue carrying 14% and Skywest the remaining 5%.

A further 20,642 passengers were carried by Bristow, Jayrow and Karratha Flying Services for the 6 month period to December 31, 2008.

12.4 DEVELOPMENT SERVICES

12.4.1 BUILDING LICENCE STATISTICS FOR THE MONTH OF FEBRUARY 2009

File No: EC/1/7

Responsible Officer: R B Sharkey
Executive Manager Development Services

Author Name: G Harlen
Admin Officer, Development Services

Disclosure of Interest: Nil

REPORT

<i>Building Licences approved</i>	<i>February 2008</i>	<i>February 2009</i>
New Residences	12	3
Group Dwellings	3 [5]	-
Transient Workers Accommodation	1 [16]	1 [60]
Commercial/Industrial Developments	6	12
Miscellaneous (inc additions and outbuildings)	32	19
Swimming Pools/Spas	12	10
Total	66	45
Value	\$13,726,679	\$37,357,163

<i>Building Licences approved (cumulative)</i>	<i>01/07/2007 to 28/02/2008</i>	<i>01/07/2008 to 28/02/2009</i>
New Residences	160	203
Group Dwellings	9 [48]	2 [16]
Transient Workers Accommodation	11 [2365]	10 [2292]
Commercial/Industrial Developments	33	62
Miscellaneous (inc additions and outbuildings)	275	314
Swimming Pools/Spas	88	73
Total	576	664
Value	\$127,072,978	\$350,078,586

() DENOTES TOTAL NUMBER OF SOLE OCCUPANCY UNITS

12.4.2 PLANNING DECISIONS ISSUED - 6 FEBRUARY - 5 MARCH 2009

File No: TA/1/1

Responsible Officer: R B Sharkey
Executive Manager Development Services

Author Name: J Gajic
Manager Planning Services

Disclosure of Interest: Nil

REPORT

APPL. #	OWNER	APPLICANT	ADDRESS	DEVELOPMENT
1672 AMENDED	GEOFFREY HARRIS	LE ROBERTS & DRAFTING	LOT 2661 MORSE COURT, KARRATHA	NINE [9] SERVICED APARTMENTS, TEMPORARY BUILDINGS FOR CONSTRUCTION PURPOSES AND ANCILLARY WORKS
1817 AMENDED	ASPEN FUNDS MANAGEMENT LTD	ASPEN FUNDS MANAGEMENT LTD	PART 181 ROSEMARY ROAD, BAYNTON	PATIO OVER WASHDOWN AREA: 30 SIX ROOM ACCOMMODATION UNITS, CENTRAL RECREATION AND DINING FACILITY, 2 LAUNDRIES, 2 CAMP KITHCENS, AND ASSOCIATED INCIDENTAL BUILDINGS AND ANCILLIARY WORKS.
1929 AMENDED	DAMPIER PORT AUTHORITY	OCEANIC OFFSHORE	LOT 471 [LEASE AREA 37] KING BAY ROAD, BURRUP	WORKSHOP WITH OFFICE, TRANSPORTABLE BUILDING [OFFICE], WASHDOWN BAY, LAYDOWN AREA, TEMPORARY BUILDINGS FOR CONSTRUCTION PURPOSES AND ANCILLARY WORKS
2010	STATE OF WESTERN AUSTRALIA	JOHN DE PIETRO	369 ON DP219421 [85] WICKHAM DRIVE WICKHAM	TRANSPORTABLE BUILDING [CRIB/MEETING ROOM]
2012	STATE OF WESTERN AUSTRALIA	MI AUSTRALIA PTY LTD	RESERVE 41636 LOT 472 KING BAY ROAD BURRUP WA 6713	EIGHT (8) STORAGE TANKS AND MIXING TANK ASSOCIATED WITH OFFSHORE SERVICE INDUSTRY
2019	WOODSIDE BURRUP PTY LTD	GHD	LOT 209 SEASNAKE COURT, NICKOL	SEVEN GROUPED DWELLINGS AND ANCILLARY WORKS
2031	BIGALI HANLON	KARRATHA BUILDING	LOT 28 31 SHOLL STREET ROEBOURNE WA 6718	SEA CONTAINER ASSOCIATED WITH A SINGLE HOUSE

SUBDIVISION CONDITIONAL APPROVALS ISSUED BY WAPC

SUBDIVISION NUMBER	PLAN OR DIAGRAM	DATE OF DECISION	OWNER	LOCATION	DECISION DETAILS
1187-08	80097	05-02-09	KARRATHA COMMERCIAL PROPERTIES PTY LTD	LOT 2 CROYDON ROAD, KIE	STRATA SUBDIVISION [12 FACTORY UNITS]
138297	213940	25-02-09	P & G DAVIES, E & E TUNSTEAD	LOT 1515 LAMBERT ROAD, KIE	3 LOT SUBDIVISION

13 IN-CAMERA ITEM

13.1 S.MULLINS – REIMBURSEMENT OF EXPENSES

Responsible Officer: Ray McDermott
Executive Manager Corporate Services

Author Name: Ray McDermott
Executive Manager Corporate Services

Disclosure of Interest: Nil

RECOMMENDATION

That Council move “In Camera” due to the following reason under Section 5.23(2)(e) of the Local Government Act 1995:

- (e) a matter that if disclosed, would reveal —**
 - (i) a trade secret;**
 - (ii) information that has a commercial value to a person;**
 - or**
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;**

- 14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

- 15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

- 16 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

- 17 CLOSURE & DATE OF NEXT MEETING
20 April 2009