



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 16 November 2015**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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MINUTES

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on Monday, 16 November 2015 was declared open at 6.30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Nil.

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Councillors:	Cr Peter Long [Mayor] Cr John Lally [Deputy Mayor] Cr Garry Bailey Cr Margaret Bertling Cr Grant Cucel Cr Geoff Harris Cr Daniel Scott Cr Evette Smeathers Cr Robin Vandenberg	
Staff:	Chris Adams Phillip Trestrail Andrew Ward David Pentz Simon Kot Linda Franssen	Chief Executive Officer Director Corporate Services Director Community Services Director Development Services Director Strategic Projects & Infrastructure Minute Secretary
Apologies:	Cr Bart Parsons Cr Fiona White-Hartig	
Absent:	Nil	
Leave of Absence:	Nil	
Members of Public:	David (Harry) Hipworth Annabelle Little	
Members of Media:	Peter De Kruijff, Pilbara News	

4 DECLARATIONS OF INTEREST

Cr Smeathers declared an interest in the following item:

- Impartiality interest in Item 12.6 RFT 01-15/16 Design & Construct Tambrey Pavilion as Cr Smeathers is the Chairperson of the Tambrey Primary School Board.

Cr Cucel declared an interest in the following item:

- Indirect financial interest in Confidential Item 17.1 Wickham Bistro Management Invitation to Tender as Cr Cucel holds RioTinto shares.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS

Cr Long presented a Service Award to former Councillor, David (Harry) Hipworth for his dedicated service during his term on Council and contribution to the community.

6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153288
MOVED : Cr Vandenberg
SECONDED : Cr Scott

That:

1. The Minutes of the Ordinary Meeting of Council held on Monday, 26 October 2015, be confirmed as a true and correct record of proceedings.
2. The answers to questions taken on notice at the Ordinary Council Meeting held on 26 October 2015 (as listed below) be noted:

Q1. During the first stages of PUPP when connecting electricity to houses, any upgrades to the main power boards and earths were replaced and paid for by Horizon Power. It would seem that now this is not the case. Many, including myself, are again further out of pocket due to the PUPP program. My total bill now for PUPP is getting closer to the \$5,000 mark, given interest repayments and electrician bills, and apparently my house was a better one of the many. I also had under a week to arrange and pay to have the repairs done in time for the contractors to connect my power.

- a) Was the Council aware of the additional costs to the ratepayers?
- b) Why is it ok for half of the ratepayers not to pay and now the other half are left to foot the bill?

c) This is not mentioned as an original cost blow out in any of the audit material.
A1. Horizon Power has advised that safety is the top priority for the Pilbara Underground Power Project (PUPP) and Horizon Power has a duty of care to ensure all customers are informed of any potential or current safety issues at their property. As part of the electrical works for PUPP, all electrical wiring at each individual property is required to be inspected prior to connection to the new underground network to ensure it complies with current safety standards. This

is in accordance with *WA Electricity (Licencing) Regulations 1991*, *Western Australian Electrical Requirements (WAER) – 2014*, *AS/NZS 3000:2007*, and the current *Horizon Power Western Australian Distribution Connections Manual (WADCM)*. The inspection is undertaken free of charge to the property owner and is a good opportunity to identify any potential issues that maybe of concern, especially for those people in older houses.

There are three possible outcomes of an electrical inspection at a property:

1. **No issues –** The property is connected to the underground network with no further action taken.
2. **Items of non-compliance -** If a property has any issues that are non-compliant with current regulations, but are not immediate safety concerns, the property will be connected to the underground network and the property owner issued with a notice which lists the items that are non-compliant. It is then the owner's responsibility to rectify these issues at their own discretion.
3. **Serious safety issues -** If a property is found to have serious safety issues, the property will be disconnected and issued with an inspector's order to have these issues rectified prior to the property being connected to the underground network. To date in Bulgarra, no properties have been disconnected for this reason.

Horizon Power has reviewed the notice issued at the subject property which outlines the items of non-compliance, and there was no timeline attached to the issues listed. As mentioned above, this is a duty of care for Horizon Power to let property owners know of any issues that have been identified as part of the inspection for PUPP. It is up to the property owner as to what action is taken.

The PUPP budget scope has never included corrections to a property for any unsafe electrical issues on the customer's side of the installation. At no stage during the first phase of PUPP did the project pay to rectify any issues identified at individual properties past the main switch at the property. This has always been and remains the responsibility of the installation owner.

Q2. When will PUPP be finishing all the underground service work that they started in front of the property Lot 3873 Pemberton Way LIA, this very unsightly and it is needed to complete new crossovers as with all the gravel spewing onto the entrance it undermined the crossover.

A2. The driveway at Lot 3873 Pemberton Road has been cleared of gravel and the pile of spoil at the property will be removed within the next week by the contractor. However, the barricaded trenches will need to stay in place until electrical commissioning takes place at this property, which is planned for mid-December.

Q3. Will the Council investigate the amount of feral cats and dingoes surrounding the LIA and Gap Ridge (near the tip)? Can we step up the eradication program? There are numerous dingoes and feral cats straying into the yard where I work.

A3. The City investigated the matter and determine that there are no issues with either feral cats, dogs or dingos at the landfill site. A combination of better landfill compaction with the Bomag, in addition to removal of the excess car bodies has reduced the feral cat population significantly to the point where sightings are rare. There have been no dogs or dingos seen on site either.

City Officer’s offered to attend the workplace of Ms Hage to discuss and investigate her report of stray cats and dogs at Rio Tinto 7 Mile. Ms Hage advised that the Rio Tinto 7 Mile Environment Team were aware of the dog issue and further advised that there are now "don't feed the dingo" signs installed. This would suggest that the workers are by their own actions enticing the feral dogs/dingos onto their site.

In relation to the issue of feral cats and dogs reported by Ms Hage at the Karratha Industrial Estate. Ms Hage advised her friend had these issues. In response the City provided contact details to Ms Hage to pass on to her friend so that an on-site visit by the City could be arranged to investigate the matter.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott,
Cr Smeathers, Cr Vandenberg
AGAINST : Nil

7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

05/10/2015 - Meeting with Ngarliyarndu Bindirri Aboriginal Corporation
06/10/2015 - Meeting with Aurizon
06/10/2015 - Meeting with Bendigo Bank
06/10/2015 - Meeting with the Department of Regional Development
07/10/2015 - CEDA - Future of the Pilbara Forum
07/10/2015 - Meeting with Minister Redman
07/10/2015 - 2015 Roebourne Men's Dinner
08/10/2015 - Pilbara Water Resource Assessment
12/10/2015 - Pilbara 360Mt/a infrastructure Completion Celebration
12/10/2015 - Meeting with Ngarluma Yindjibarni Foundation
13/10/2015 - Karratha Station - announcement of the successful sub-lease
19/10/2015 - Special Council Meeting
20/10/2015 - Horizon Power Board of Directors Cocktail function
21/10/2015 - Meeting with Shane Sercombe - 2 Mile tourism adventure
21/10/2015 - Business After Hours - Onyx - NW Communications
22/10/2015 - Launch of the Industry Skills Centre
26/10/2015 - Council Agenda Briefing Session
26/10/2015 - Ordinary Council Meeting

8 EXECUTIVE SERVICES

Nil.

9 CORPORATE SERVICES

9.1 FINANCIAL STATEMENT FOR PERIOD ENDING 30 SEPTEMBER 2015

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	21 October 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 30th September 2015.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30th September 2015.

2015-2016	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	123,816,770	122,503,061	61,749,085	62,490,380	741,295	↑
Operating Expense	(81,653,530)	(83,218,262)	(18,363,853)	(13,296,864)	5,066,989	↑
Non Operating Rev	28,073,997	31,517,700	1,672,387	8,065,388	6,393,001	↑
Non Operating Exp	(86,916,716)	(87,451,700)	(21,359,880)	(12,419,869)	8,940,011	↑
Non Cash Items Included	11,107,814	11,107,814	2,781,484	(1,078,772)	(3,860,256)	↓
Unrestricted Surplus BFWD 14/15	1,434,330	1,434,330	1,434,330	1,434,330	0	
Restricted Balance BFWD 14/15 - PUPP	12,499,009	12,499,009	12,499,009	12,499,009	0	
Restricted Balance - PUPP	8,332,673	8,332,673	8,332,673	8,332,673	0	
Surplus/(Deficit) 15/16	29,001	59,279	32,079,889	49,360,930	17,281,041	↑

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2015 (either by instalment options or outstanding).

The 2014/15 comparatives included throughout this report remain subject to final audit adjustments. This report reflects the position at the time of reporting.

This table shows that Council is currently in an unrestricted surplus position of \$49.3m, a variance of \$17.2m above the budgeted year to date surplus position of \$32m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table:

Operating Revenue	
1,304,673	▲ Over budget in Grants & Contributions
793,296	▲ Over budget in Event Income
(1,779,181)	▼ Under budget in Local Govt Programs - Road Projects Grants-Coolawanyah Road has been completed early September which now enables City to claim the balance of the grant.
Operating Expenditure	
2,776,866	▲ Under budget in Depreciation-Unable to be processed prior to finalisation of 2014/15 Annual Audit (refer non-cash item variance)
477,529	▲ Various underspends in employment costs
403,964	▲ Various underspends across Recreation Facilities, Community Engagement, Leisure Services and Information Services.
Non-Operating Revenue	
2,613,753	▲ Over budget in Various Transfers from Reserves due to timing differences
Non Operating Expenditure	
2,932,063	▲ Under budget in Various Transfers to Reserve
1,058,316	▲ Under budget in Karratha Airport Terminal Expansion Project-Contractor progress claims have been less than anticipated, these will be taken up in November cash flow amended in budget review
952,991	▲ Under budget in DCH Capital-Buildings-Contractor payments are slightly under expected cash flow, however the October and November progress claims are expected to take this up
767,243	▲ Under budget in Rrg-Coolawanyah Rd-Project has been completed with exception of those scheduled following Horizon Power works.
500,000	▲ Under budget in Dampier Foreshore Beautification - Stage 1
400,000	▲ Under budget in Searipple Road Bridge-invoice for accrued work yet to be received
271,688	▲ Under budget in Upgrade Effluent Systems-The contractor has been appointed in September as anticipated however will not be onsite until October, this has caused a slight delay in construction costs that will be taken up over Nov and Dec.

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2015/16	YTD Budget 2015/16	YTD Actual Result	Variance Description
Operating Sustainability					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	30,238,499	39,020,278	44,143,989	The Operating Surplus Ratio is slightly above budget due to lower than anticipated operating expenditure to date, particularly depreciation which is not able to be processed until finalisation of 2014/15 annual audit.
	Minimum Target between 0% and 15%	33.6%	72.6%	82.7%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life	44,053,954	16,499,424	10,612,562	The Asset Sustainability Ratio returns a nil result due to depreciation not able to be processed until finalisation of 2014/15 annual audit.
	Capital Renewal and Replacement Expenditure/Depreciation	11,116,452	2,778,222	0	Capital expenditure is below budget due to delay in adoption of 2015/16 Budget and subsequent delays in commencement of projects.
	Target - Greater than 0.90	3.96	5.94	N/A	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts	90,042,700	53,751,249	53,365,460	This variance is primarily due to operating expenses below YTD budget.
	Own Source Operating Revenue/Operating Expenses	81,653,530	18,363,853	13,296,864	
	Target - Greater than or equal to 0.40	1.10	2.93	4.01	
Liquidity Ratios					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	30,313,668	Not	66,129,254	The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted annually.
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	126,069	Applicable	8,571,070	The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP) in the previous and current financial year.
	Target - greater than or equal to 1	240.45		7.72	A current Ratio excluding outstanding PUPP service charge amounts would result in a Current Ratio equal to 6.357
Debt Ratios					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments	30,238,499	41,798,500	44,143,989	Original Budget, YTD Budget and YTD actuals result in a ratio in excess of 10 due to Council having no budgeted or actual debt.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	0	0	0	
	Target - more than 2- The higher the better	>10	>10	>10	

Statement of Financial Position

	2015	2015	%
	September	August	change
Current			
Assets	144,693,222	147,706,061	-2.04%
Liabilities	12,520,502	10,709,949	16.91%
Non Current			
Assets	740,210,301	735,412,353	0.65%
Liabilities	705,663	705,663	0.00%
Net Assets	871,677,357	871,702,802	

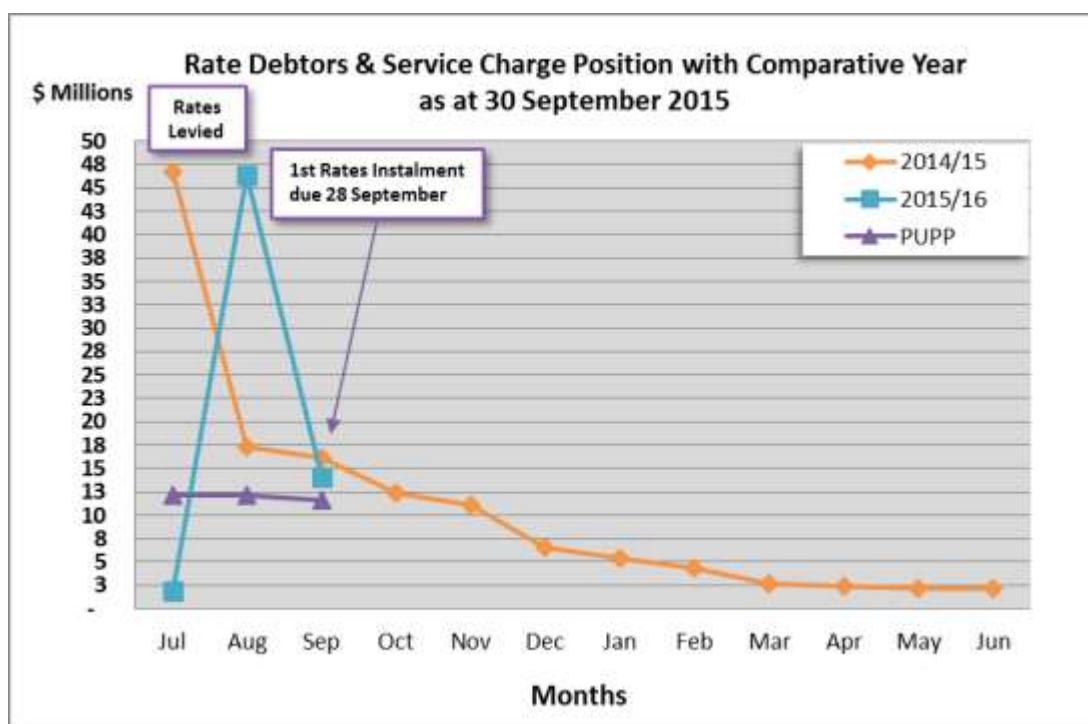
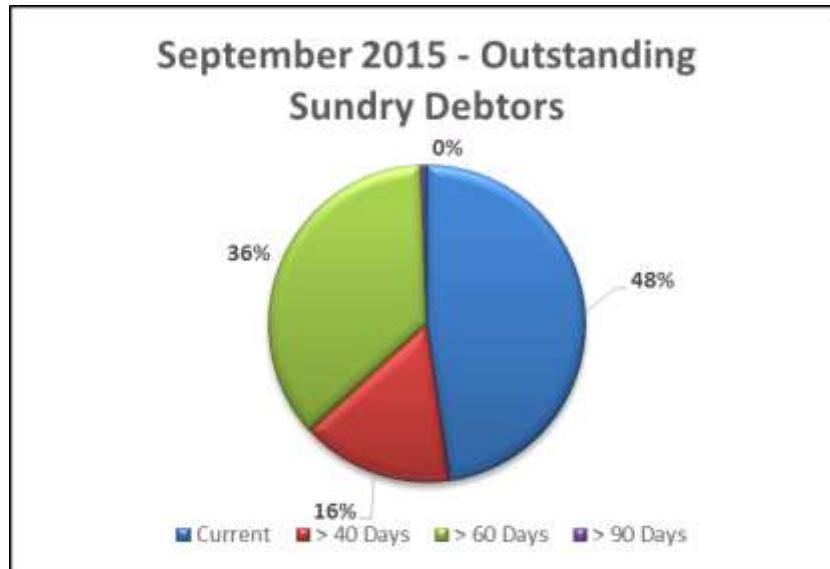
Total Current Assets have decreased by 2.04% from August to September due to rates and underground power instalment payments received in September. Current Liabilities have increased by 16.91% from August to September due to an increase in supplier invoices payable. Non-Current Assets have increased by 0.65% due to the capitalisation of assets. Non-Current Liabilities remain unchanged from August.

Debtors Schedule

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of July. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2015	2015	Change	Of Current
	September	August	%	Total %
Non Rate Debtors				
Current	4,001,452	6,732,789	-41%	48%
> 40 Days	1,308,014	3,287,740	-60%	16%
> 60 Days	3,030,189	235,505	1187%	36%
> 90 Days	49,100	45,254	8%	1%
Total	8,388,754	10,301,289	-19%	100%
Rates Debtors				
Total	14,020,402	46,268,518	-70%	100%
PUPP Debtors				
Total	11,645,023	12,161,701	-4%	100%

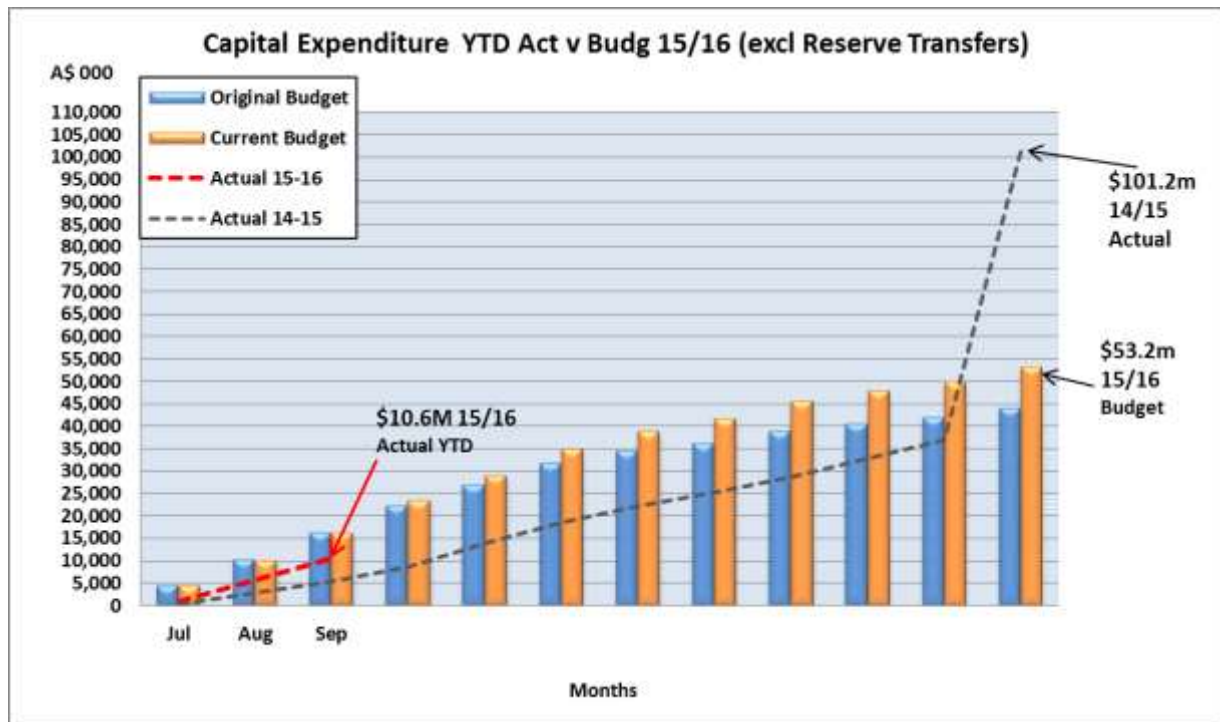
The balance of outstanding rates has decreased due to the receipt of a high volume of annual rate payments and rate instalments in September. The balance of outstanding PUPP charges has decreased from August 2015. PUPP payments have been made on 97.1% of properties, with 74.2% paid in full and 25.8% paying by instalments.



Total Debtors decreased by 70% or \$32M, primarily due to the payment of a high volume of rate debtors. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Debtor	40 Days	60 Days	>90 Days	Comments
Alliance Airlines Pty Ltd	\$ 230,902	\$ -	\$ -	Letter of Demand sent on the 06/10/2015.
Frank Smith	\$ -	\$ -	\$ 41,593	Demolition charges for removal of damaged property after TC Christine. Charges have been registered against the property with the Registrar of Titles. Property is currently for sale and these costs will be recovered at settlement.
Karratha Country Club Inc	\$ -	\$ -	\$ 17,929	Annual membership subscriptions 2014, an agreement has been reached between Council and the Club to enter into a payment plan for the amount outstanding.
Star Struck Drama Workshops	\$ -	\$ 369	\$ 8,203	Community Centre Hire - Letter of Demand sent 13/11/2014 by CS Legal. General Procedure Claim served 06/03/2015.

Capital Expenditure



The Council’s 2015/16 Capital Expenditure budget is \$53.2 million, the majority of which is associated with major projects including Dampier Community Hub, Karratha Airport terminal upgrade and infrastructure improvements. The following table shows that Council is currently 36% below budget in capital expenditure year to date.

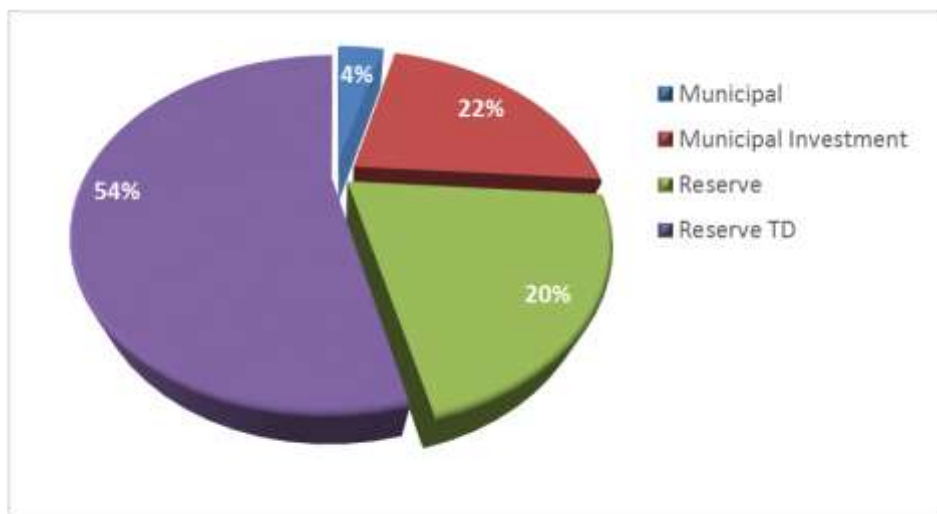
Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	30-Sep-15			30-Jun-16	
Land	0	0	0%	0	0
Artwork	0	0	0%	0	0
Buildings	9,291,976	6,540,504	-30%	24,246,861	24,246,861
Equipment	57,500	28,505	-50%	117,500	117,500
Furn & Equip	66,076	8,004	-88%	386,026	386,026
Plant	444,000	176,186	-60%	3,399,000	3,399,000
Infrastructure	6,639,872	3,859,364	-42%	15,903,573	25,084,597
Totals	16,499,424	10,612,562	-36%	44,052,960	53,233,984

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

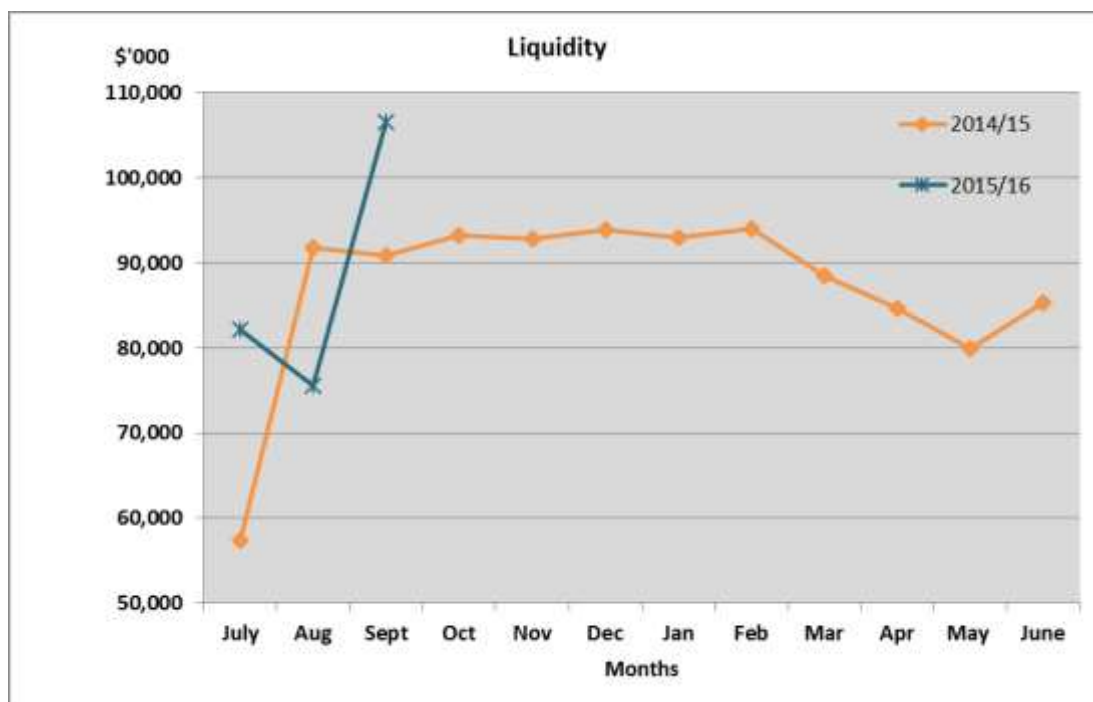
Cash and Investments

Institution	Accounts	Balance 30 September 2015	Interest %	Investment Term	Maturity
WBC	Maxi Cash Reserve	21,489,963	1.70	At Call	
NAB	Reserve Term Deposit	21,450,524	3.53	9 months	Oct-15
BW	Reserve Term Deposit	10,274,571	3.25	7 months	Oct-15
BW	Reserve Term Deposit	5,069,661	2.95	2 months	Oct-15
BW	Reserve Term Deposit	5,069,661	2.95	2 months	Oct-15
NAB	Reserve Term Deposit	15,209,589	3.00	6 months	Oct-15
WBC	Municipal (Transactional)	4,245,963	1.51	At Call	
WBC	Maxi Cash Municipal	23,676,637	1.85	At Call	
N/A	Cash on Hand	18,555	0.00		
	Total	106,505,123			

* The balance of all Term Deposits includes interest accrued to 30 September 2015.



The Reserve Bank cash rate (overnight money market interest rate) remained unchanged at 2% during September. The Municipal funds held with Westpac Bank continue to earn 1.51% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 1.85% on the Maxi-Direct Muni Account to maximise interest earnings. There were no investment maturities during the month of September.



The liquidity graph for 2015/16 demonstrates an increase in liquidity from August. This increase is due to the receipt of a high volume of rate debtors relating to the 15/16 rates levied in August.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of September 2015 with a current full year surplus budget position of \$8,390,952 (comprising \$59,279 unrestricted surplus and \$8,332,673 restricted surplus) and actual surplus position of \$57,693,603 (comprising \$49,360,930 unrestricted surplus and \$8,332,673 restricted surplus). The

restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2016 (either by instalment options or outstanding). The unrestricted surplus year to date reported of \$49,360,930 is largely due to transfers to and from reserve as well as timing differences relating to significant infrastructure projects and their related funding.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 4.d.1.3 Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government Regulations
- Our Services: 4.d.1.3.1 Prepare the Financial Statements and Reports to Council.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a routine process alerting Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30th September 2015; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30th September 2015.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153289
MOVED : Cr Lally
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30th September 2015.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott,
Cr Smeathers, Cr Vandenberg
AGAINST : Nil

City of Karratha							
Notes To And Forming Part Of The Financial Statements							
for the period ending 30 September 2015							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2014/15
	\$	\$		\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	41,263,058	41,263,058	40,844,914	40,721,852	-	(123,062)	40,113,562
Fees and Charges	44,906,454	44,906,454	12,070,984	11,615,837	-	(455,147)	74,452,629
Operating Grant, Subsidies and Contributions	10,755,868	10,755,868	3,632,882	3,879,558	-	246,676	77,576,298
Interest Earned	3,333,891	3,333,891	768,115	618,144	-19.52%	(149,971)	3,576,356
Proceeds/Realisation	0	0	0	195,834	-	195,834	0
All Other	500,239	500,239	67,236	409,627	509.24%	342,391	2,633,867
Total	100,759,510	100,759,510	57,384,131	57,440,852	-	56,721	198,352,712
Expenses from Operations							
Employee Costs	(36,502,549)	(36,502,549)	(8,426,556)	(7,496,287)	-11.04%	930,269	(33,608,639)
Materials and Contracts	(25,355,482)	(26,932,214)	(5,479,136)	(4,486,068)	-18.12%	993,068	(31,298,837)
Utilities (gas, electricity, water etc)	(3,793,942)	(3,793,942)	(783,271)	(715,159)	-	68,112	(3,946,514)
Interest Expenses	0	0	0	0	-	-	0
Depreciation	(11,116,452)	(11,116,452)	(2,778,222)	0	-100.00%	2,778,222	(12,711,352)
Insurance Expenses	(1,396,264)	(1,396,264)	(5,025)	(3,000)	-40.30%	-	(1,606,065)
Other Expenses	(3,458,421)	(3,446,421)	(888,381)	(596,351)	-32.87%	292,030	(3,891,514)
Total	(81,623,110)	(83,187,842)	(18,360,591)	(13,296,864)	-	5,063,727	(87,062,922)
Non Operating Grants, Subsidies and							
Contributions	23,018,202	21,704,493	4,364,954	5,049,528	15.68%	684,574	9,313,340
Profit On The Sale Of Assets	39,058	39,058	0	0	-	-	91,170
Loss On Asset Disposal	(30,420)	(30,420)	(3,262)	0	-	-	(653,689)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	(57,730)
Change In Net Assets From Operations	42,163,240	39,284,799	43,385,232	49,193,516	-	-	119,982,881

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items		
Interest Earned	-19.52%	149,971	149,971	▼	Various Reserves under budget in interest due to delays in processing end of financial year transfers
All Other	509.24%	342,391	158,000	▲	Over budget in Contributions-Parks & Gardens
			150,223	▲	Over budget in Insurance Contributions Cash Settlement Monies Capital
Expenses from Operations	Material Variance		Significant Items		
Employee Costs	-11.04%	930,269	217,152	▲	Under budget in Employment Costs-Karratha Leisureplex
			113,420	▲	Under budget in Employment Costs-Fleet & Plant
			111,703	▲	Under budget in Employment Costs-RAC
			77,639	▲	Under budget in KTA Airport - Employment Costs
			77,543	▲	Under budget in Employment Costs-Community Development
			70,387	▲	Under budget in Employment Costs-Project Management
			69,494	▲	Under budget in Employment Costs-Financial Services
			64,859	▲	Under budget in Employment Costs- Public Services
			63,189	▲	Under budget in Works - Employment Costs
			58,550	▲	Under budget in Rubbish Collection Parks, Open Spaces & Events
Materials and Contracts	-18.12%	993,068	170,138	▲	Under budget in Airport Screening and Security
			159,524	▲	Under budget in NAIDOC Week Expenses
			155,021	▲	Under budget in Footpath & Kerb Maintenance
			120,944	▲	Under budget in Reseal - Balmoral Road (R2R)
			106,085	▲	Under budget in Reseal - Gawthorne Drive
			89,168	▲	Under budget in Wickham Entry Statement - Kerb & Footpath
			78,461	▲	Under budget in Town Street Maintenance
			74,704	▲	Under budget in Open Space/Drain Reserve Mtce
			69,994	▲	Under budget in Plant-Repairs
Depreciation	-100.00%	2,778,222	2,776,866	▲	Under budget in Depreciation-Unable to be processed prior to finalisation of 2014/15 Annual Audit (refer non-cash item variance)
Other Expenses	-32.87%	292,030	187,905	▲	Various underspends across different programmes.
			104,125	▲	Under budget in Cont. - Roebourne Tourist Bureau
Non- Operating Revenue	Material Variance		Significant Items		
Non- Operating Grants, Subsidies and Contributions	-15.68%	684,574	4,000,000	▲	Over budget in Rio Tinto and KCC Contrib-Dampier Community Hub
			157,500	▼	Under budget in DFES Contrib - Bushfire Units
			185,175	▼	Under budget in Contributions-Beaches & Foreshore Works
			1,206,070	▼	Under budget in Contributions - Effluent System Upgrades
			1,779,181	▼	Under budget in Local Govt Programs - Road Projects Grants

City of Karratha							
Rate Setting Statement							
for the period ending 30 September 2015							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	6,663,088	6,663,088	1,844,757	1,189,787	-35.50%	(654,970)	↓
Governance	252,530	252,530	51,624	89,023	72.44%	-	
Law, Order And Public Safety	547,365	547,365	308,815	88,557	-71.32%	(220,258)	↓
Health	165,200	165,200	47,500	73,264	54.24%	-	
Education and Welfare	58,920	58,920	14,730	31,986	117.15%	-	
Housing	1,269,099	1,269,099	936,472	113,515	-87.88%	(822,957)	↓
Community Amenities	19,953,978	17,468,978	6,216,986	4,673,937	-24.82%	(1,543,049)	↓
Recreation And Culture	20,400,565	21,204,594	3,174,153	8,728,895	175.00%	5,554,742	↑
Transport	32,794,777	33,162,039	8,133,744	6,344,206	-22.00%	(1,789,538)	↓
Economic Services	442,790	442,790	174,040	178,890	-	-	
Other Property And Services	5,400	5,400	1,350	256,468	18897.65%	255,118	↑
	82,553,712	81,240,003	20,904,171	21,768,528	-	864,357	
Expenses (Applications)							
General Purpose Funding	(3,795,500)	(3,795,500)	(65,750)	(74,337)	13.06%	-	
Governance	(3,827,503)	(3,557,235)	(714,577)	(603,114)	-15.60%	111,463	↑
Law, Order And Public Safety	(1,722,225)	(1,722,225)	(463,172)	(317,361)	-31.48%	145,811	↑
Health	(1,275,319)	(1,275,319)	(317,388)	(289,829)	-	-	
Education and Welfare	(181,526)	(181,526)	(41,418)	(24,281)	-41.38%	-	
Housing	(474,793)	(474,793)	(86,656)	(128,028)	47.74%	-	
Community Amenities	(14,741,963)	(14,741,963)	(3,563,902)	(2,414,547)	-32.25%	1,149,355	↑
Recreation And Culture	(31,046,909)	(32,881,909)	(7,676,960)	(5,740,841)	-25.22%	1,936,119	↑
Transport	(21,461,286)	(21,461,286)	(4,757,143)	(3,411,381)	-28.29%	1,345,762	↑
Economic Services	(2,893,856)	(2,893,856)	(842,229)	(487,816)	-42.08%	354,413	↑
Other Property And Services	(232,650)	(232,650)	165,342	194,672	17.74%	-	
	(81,653,530)	(83,218,262)	(18,363,853)	(13,296,864)	-27.59%	5,066,989	
Capital							
Revenue							
Proceeds From Disposal Of Assets	841,000	841,000	229,000	195,834	-14.48%	-	
Tsf From Aerodrome Reserve	693,655	693,655	-	2,424,134	-	2,424,134	↑
Tsf From Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	766,000	766,000	-	-	-	-	
Tsf From Infrastructure Reserve	2,245,744	3,204,447	-	1,827,585	-	1,827,585	↑
Tsf From Partnership Reserve	18,870,646	18,870,646	676,000	2,158,500	219.30%	1,482,500	↑
Tsf From Waste Management Reserve	49,222	49,222	-	-	-	-	
Tsf From Housing Reserve	-	-	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	75,920	75,920	75,920	-	-100.00%	(75,920)	↓
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	-	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	325,000	325,000	325,000	-	-100.00%	(325,000)	↓
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	363,384	2,848,384	363,384	1,456,253	300.75%	1,092,869	↑
Tsf From Restricted Funds Reserve	-	-	-	-	-	-	
Tsf From History & Cultural Publications	-	-	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	3,600,000	3,600,000	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	237,260	237,260	-	-	-	-	
Repayments Of Self Supporting Loans	6,166	6,166	3,083.00	3,083.14	-	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	28,073,997	31,517,700	1,672,387	8,065,388	382.27%	6,393,001	

City of Karratha							
Rate Setting Statement							
for the period ending 30 September 2015							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	-	-	-	-	-	-	
Purchase Of Assets - Artwork	-	-	-	-	-	-	
Purchase Of Assets - Buildings	(24,247,855)	(24,246,861)	(9,291,976)	(6,540,504)	-29.61%	2,751,472	↑
Purchase Of Assets - Equipment	(117,500)	(117,500)	(57,500)	(28,505)	-50.43%	-	
Purchase Of Assets - Furniture & Equipment	(386,026)	(386,026)	(66,076)	(8,004)	-87.89%	58,072	↑
Purchase Of Assets - Plant	(3,399,000)	(3,399,000)	(444,000)	(176,186)	-60.32%	267,814	↑
Purchase Of Assets - Infrastructure	(15,903,573)	(25,084,597)	(6,639,872)	(3,859,364)	-41.88%	2,780,508	↑
Loan Principal Repayments	-	-	-	-	-	-	
Tsf To Aerodrome Reserve	(171,168)	(171,168)	(42,792)	(20,828)	-51.33%	-	
Tsf To Dampier Drainage Reserve	(10,000)	(10,000)	-	-	-	-	
Tsf To Plant Replacement Reserve	(1,234,856)	(1,234,856)	(23,127)	(11,659)	-49.59%	-	
Tsf To Walkington Theatre Reserve	(1,032)	(1,032)	(258)	(194)	-24.71%	-	
Tsf To Workers Compensation Reserve	(85,878)	(85,878)	(5,811)	(3,648)	-37.22%	-	
Tsf To Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf To Infrastructure Reserve	(13,863,191)	(13,863,191)	(476,873)	(174,439)	-63.42%	302,434	↑
Tsf To Partnership Reserve	(10,217,192)	(10,217,192)	(4,051,561)	(1,016,221)	-74.92%	3,035,340	↑
Tsf To Waste Management Reserve	(551,604)	(551,604)	(137,901)	(122,219)	-11.37%	-	
Tsf To Housing Reserve	(11,028)	(11,028)	(2,757)	(1,312)	-52.40%	-	
Tsf To Aged Persons Home Reserve	-	-	-	(503)	-	-	
Tsf To Junior Sport Reserve	-	-	-	-	-	-	
Tsf To Public Open Space Reserve	-	-	-	-	-	-	
Tsf To Mosquito Control Reserve	(762)	(762)	(48)	(40)	-17.33%	-	
Tsf To History & Cultural Publications Reserve	-	-	-	-	-	-	
Tsf To Employee Entitlements Reserve	(2,349,594)	(2,349,594)	(20,736)	(21,542)	-	-	
Tsf To Community Development Reserve	(161,784)	(161,784)	(2,946)	(2,885)	-	-	
Tsf To Pilbara Underground Power Reserve	(4,833,085)	(4,833,085)	(93,249)	(430,001)	361.13%	(336,752)	↓
Tsf To Medical Services Assistance Package Reserve	(57,588)	(57,588)	(2,397)	(1,815)	-24.27%	-	
Tsf To Carry Forward Budget Reserve	(9,314,000)	(668,954)	-	-	-	-	
Tsf To Restricted Funds Reserve	-	-	-	-	-	-	
Interest Free Loan Principal	-	-	-	-	-	-	
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	
Income Set Aside As Restricted Funds	-	-	-	-	-	-	
	(86,916,716)	(87,451,700)	(21,359,880)	(12,419,869)	-41.85%	8,940,011	
Adjustment For Non Cash Items							
Depreciation	11,116,452	11,116,452	2,778,222	-	-100.00%	(2,778,222)	↓
Movement in Employee Benefit Provisions	-	-	-	-	-	-	
Movement in Accrued Interest	-	-	-	-	-	-	
Movement in Accrued Salaries & Wages	-	-	-	(1,078,772)	-	(1,078,772)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	
(Profit) / Loss On Disposal Of Assets	(8,638)	(8,638)	3,262	0	-100.00%	-	
	11,107,814	11,107,814	2,781,484	(1,078,772)	-138.78%	(3,860,256)	
Restricted Balance BFWD - Pilbara Underground Power	12,499,009	12,499,009	12,499,009	12,499,009	-	-	
Unrestricted Surplus Brought Forward 1 July	1,434,330	1,434,330	1,434,330	1,434,330	-	-	
Amount Raised From Rates	41,263,058	41,263,058	40,844,914	40,721,852	-	(123,062)	
Restricted Balance - Pilbara Underground Power	8,332,673	8,332,673	8,332,673	8,332,673	-	-	
Surplus / (Deficit)	29,001	59,279	32,079,889	49,360,930		17,281,041	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Variance Commentary by Program

Revenues from Operations	Material Variance		Significant Items	
General Purpose Funding	-35.50%	654,970	405,141	▼ Financial Assistance Grant-Advance Payment of 2015/16 FAG received in June, budget to be amended at review.
			79,922	▼ Interim Rates-Interim rates not yet levied due to rates due date being later than originally anticipated. All interims to date will be levied in October.
Law, Order and Public Safety	-71.32%	220,258	168,415	▼ DFES Contrib - Bushfire Units-addition of training room not approved by DFES in ESL Grant funding.
			90,350	▼ DFES Contrib - Karratha SES-Funding being provided quarterly instalments.
Housing	-87.88%	822,957	820,053	▼ Grants & Contributions - Corporate Services Admin - PRC reimbursement via CLGF funding relating to Karratha LazyLands.
Community Amenities	-24.82%	1,543,049	1,206,070	▼ Contributions - Effluent System Upgrades-Landcorp funding was received in June, balance of Water Corp and Pindan funding to be received in 15/16 cash flow amended in budget review
			145,395	▼ Contaminated Waste Disposal Fees- less contaminated waste received than forecast.
			113,894	▼ Industrial/Commercial Refuse Disposal Fees- less commercial waste received than forecast.
			64,000	▼ Contributions to Strategic Planning Office-Final \$50,000 NPP payment for LPS awaiting WAPC approval of the draft LPS. Draw down invoicing on Coastwest \$14,000 towards Hearson Cove FMP will commence shortly as consultant has commenced work on project
Recreation and Culture	175.00%	5,554,742	4,000,000	▲ Rio Tinto and KCC Contrib-Dampier Community Hub-R4R income raised earlier than budgeted, Lotterywest income raised earlier than budgeted.
			528,340	▲ Arts & Culture Program - Events Income-RTIO funds for A&C programs received 2 months in advance.
			373,317	▲ Grants - Community Infrastructure Wellbeing Project-Payments received one month late from June and final payment received early.
			264,956	▲ Red Earth Arts Festival - Income-Sponsorship payments received in advance.
			158,000	▲ Contributions-Parks & Gardens-Catrrall Park Reinstatement RFQ to be released September.
			145,426	▲ Special Youth Projects Income.
			69,157	▲ NAIDOC Week Income
Transport	-22.00%	1,789,538	1,779,181	▼ Local Govt Programs - Road Projects Grants-Coolawanyah Road has been completed early September which now enables City to claim the balance of the grant.
Other Property and Services	18897.65%	255,118	150,223	▲ Insurance Contributions Cash Settlement Monies Capital-Timing difference - final reimbursement relating to Cyclone Christine, no further reimbursements to be received
Expenses from Operations	Material Variance		Significant Items	
Governance	-15.60%	111,463	54,628	▼ LSL Entitlements Cash Backed
Law, Order and Public Safety	-31.48%	145,811	56,250	▲ Roebourne Cctv & Lighting- Revised specification to contractor, awaiting new report before committing to spend
Community Amenities	-32.25%	1,149,355	477,529	▲ Various underspends in salaries, wages and overheads across sites and allocations
			177,915	▲ Refuse Site Maintenance - 7 Mile (Dom/Comm)-Plant op costs not yet allocated
			140,520	▲ Rubbish Collection Parks, Open Spaces & Events- Offset by over expenditure in employment costs overheads.
			114,307	▲ Trade/Commercial Refuse Collection- Offset by over expenditure in employment costs.
			90,794	▲ Wickham Transfer Station Costs- Offset by over expenditure in employment costs.
			88,990	▲ Drainage Maintenance- Works commenced late September to November.
			59,300	▲ Street Sweeping- Overall activity is tracking to budget however invoicing has fallen behind schedule
Recreation and Culture	-25.22%	1,936,119	403,964	▲ Various underspends across Recreation Facilities, Community Engagement, Leisure Services and Information Services.
			576,743	▲ Various underspends in Depreciation as unable to process until finalisation of 2014/15 Annual Audit.
			189,047	▲ Employment Costs-Karratha Leisureplex
			136,501	▲ Red Earth Arts Festival - Expense
			110,642	▲ Employment Costs-RAC
			101,240	▲ Karratha Leisureplex-Op Costs
			100,630	▲ Roebourne/Wickham Community Activities
			87,175	▲ Employment Costs-Community Development
			67,268	▲ Wickham Recreation Facility Grounds-Oval & Hardcourt Mtce-Adjustments made in Nov review
			56,859	▲ Community Bus (Public Transport Project)
			55,802	▲ Employment Costs-Wickham Recreation Facility
			50,249	▲ Wickham Recreation Facility Grounds-Effluent Re-Use Scheme-Plant-Adjustments made in Nov review

Expenses from Operations	Material Variance			Significant Items
Transport	-28.29%	1,345,762	1,151,794	▲ Depreciation-Roads & Streets & KTA Airport
			223,466	▲ Kta Airport - Airside Mtce Exp- Change to airside schedule of works programme for crack patching, fencing and electrical works. Reforecast cash flow at budget review.
Economic Services	-42.08%	354,413	104,125	▲ Cont. - Roebourne Tourist Bureau
			67,488	▲ Tourism Development
Capital Revenue	Material Variance			Significant Items
Transfer From Partnership Reserve	219.30%	1,482,500	1,482,500	▲ Transfer from Partnership Reserve-Transferred funds earlier for DCH Pindan claim.
Transfer from Aged Persons Homes Reserve	-100.00%	75,920	75,920	▼ Transfer from Aged Persons Homes Reserve
Transfer From Community Development Reserve	-100.00%	325,000	325,000	▼ Transfer from Community Development Reserve
Transfer from Carry Forward Budget Reserve	300.75%	1,092,869	1,456,253	▲ Transfer From Carry Forward budget reserve-transfer of advance payment of Financial Assistance Grant, budget to be amended at review.
			100,000	▼ Transfer From Carry Forward Reserve - Leisure Projects
			215,884	▼ Transfer from Carry Forward Reserve
Capital Expenses	Material Variance			Significant Items
Purchase of Assets - Buildings	-29.61%	2,751,472	1,058,316	▲ Karratha Airport Terminal Expansion Project-Contractor progress claims have been less than anticipated, these will be taken up in November cash flow amended in budget review
			952,991	▲ DCH Capital-Buildings-Contractor payments are slightly under expected cash flow, however the October and November progress claims are expected to take this up
			157,500	▲ Buildings-Pt Samson VFBF-grant for construction not approved by DFES, therefore build is not going ahead
			152,637	▲ Karratha Arts & Community Precinct-Consultant payments have not been claimed, expected November, cash flow amended in budget review
			136,207	▲ Karratha Leisureplex-Final project contingency moved to May / June in budget review
			96,000	▲ Staff Housing Improvements-Tenders close 14 Oct works to commence after. Re cash flowed in Nov review
			75,000	▲ Leisureplex Improvements
			70,700	▲ Building Improvements-Karratha Depot-Works are slightly behind schedule with information to be finalised before releasing the next construction procurement packages and the design brief, cash flow amended in budget review
			65,959	▲ WCH Capital-Buildings-Consultant payments have not been claimed, expected November, cash flow amended in budget review
Capital Expenses	Material Variance			Significant Items
Purchase of Assets - Furniture & Equipment	-87.89%	58,072	53,378	▲ Purchase Computer Equipment.
Purchase of Assets - Plant	-60.32%	267,814	116,595	▲ Purchase - Plant- Amendments made in Nov budget review
			86,000	▲ Purchase - Plant- 2 x utilities pushed back to Nov delivery - \$43k each
			65,000	▲ Purchase - Plant-Vehicle was assigned for trainee on completion of traineeship however no longer required. Trainee has resigned.
Purchase of Assets - Infrastructure	-41.88%	2,780,508	767,243	▲ Rrg-Coolawanyah Rd-Project has been completed with exception of those scheduled following Horizon Power works.
			500,000	▲ Dampier Foreshore Beautification - Stage 1
			400,000	▲ Searipple Road Bridge-Reversal of EFY accrual, invoice yet to be received from MRWA
			271,688	▲ Upgrade Effluent Systems-The contractor has been appointed in September as anticipated however will not be onsite until October, this has caused a slight delay in construction costs that will be taken up over Nov and Dec.
			210,664	▲ Pt Samson Beautification - Stage 1 Capital Works
			187,815	▲ Skate Park Program-Project delivered with \$167,814 of savings. \$20,000 for defects and touch-ups.
			182,400	▲ Karratha Foreshore Management Plan
			158,600	▲ Airside Upgrade-Delay in GA Apron Expansion work.
			130,848	▲ Woodbrook Rd-Gravel Re-sheeting-Works now completed and aligned to budget. Timing commencement issue.
Tsf to Infrastructure Reserve	-63.42%	302,434	268,815	▲ Transfer to Infrastructure Reserve - Emergency Management-Strat Projects - for build of Wickham SES unit
Tsf to Partnership Reserve	-74.92%	3,035,340	3,000,000	▲ Transfer to Partnership Reserve-R4R \$3M unpaid to date
Tsf to Pilbara Underground Power Reserve	361.13%	336,752	336,752	▼ Transfer to Pilbara Underground Power Reserve-Timing differences in transfers to PUPP reserve - transfer of payments received to date
Non Cash Items	Material Variance			Significant Items
Depreciation	-100.00%	2,778,222	2,776,866	▲ Under budget in Depreciation-Unable to be processed prior to finalisation of 2014/15 Annual Audit (refer non-cash item variance)

City of Karratha
Notes to the Financial Statements
for the period ending 30 September 2015

Note 1. Net Current Assets	Note	Year to Date Actual	2015/16 Budget Brought Forward 1 July
		\$	\$
Current Assets			
Cash and Cash Equivalents - Unrestricted		27,941,155	1,290,464
Cash and Cash Equivalents - Restricted (Trust)		3,251,889	2,600,906
Cash and Cash Equivalents - Restricted - Reserves		78,563,968	84,089,304
Cash - Restricted Unspent Grants/Contributions		-	4,918
Cash - Restricted Unspent Loans		-	-
Trade and Other Receivables	1	34,001,359	27,401,442
Land held for Resale - Development Costs		524,439	524,251
Inventories		410,412	488,186
Total Current Assets		144,693,222	116,399,471
Current Liabilities			
Trade and Other Payables		5,332,406	16,318,915
Trust Liabilities		3,437,953	2,740,006
Bank Overdraft		-	-
Current Portion of Long Term Borrowings		-	-
Current Portion of Provisions		3,750,144	3,750,144
Total Current Liabilities		12,520,502	22,809,065
Net Current Assets		132,172,719	93,590,407
Less			
Cash and Cash Equivalents - Restricted - Reserves		(78,563,968)	(84,089,304)
Loan repayments from institutions		232,215	232,215
Movement in Accruals (Non-Cash)		-	485,034
Land Held for Resale		(524,439)	-
Cash - Restricted Unspent Grants/Contributions		-	4,918
Restricted Balance - Pilbara Underground Power		(12,499,009)	-
Add back			
Current Loan Liability		-	-
Cash Backed Employee Provisions		3,786,466	2,302,189
Current Provisions funded through salaries budget		4,756,946	537,567
Net Current Asset Position		49,360,930	13,063,025

Note Explanation:

1) Total Trade and Other Receivables	19,980,957
Total Rates Debtors Outstanding	14,020,402

City of Karratha
Statement of Financial Position
for the period ending 30 September 2015

Note 2: Statement of Financial Position	2015/16	2014/15
	\$	\$
Current Assets		
Cash On Hand	18,555	18,705
Cash and Cash Equivalents - Unrestricted	27,922,600	1,271,759
Cash and Cash Equivalents - Restricted (Trust)	3,251,889	2,600,908
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	0	4,918
Cash and Cash Equivalents - Restricted (Reserves/Muni)	78,563,968	84,089,304
Trade and Other Receivables	34,001,359	27,401,442
Inventories	934,851	1,012,437
Total Current Assets	144,693,222	116,399,473
Non-Current Assets		
Trade and Other Receivables	547,812	547,812
Property, Plant and Equipment	204,711,652	213,137,211
Infrastructure	534,950,838	515,914,073
Total Non-Current Assets	740,210,301	729,599,096
Total Assets	884,903,523	845,998,569
Current Liabilities		
Bank Overdrafts	0	0
Trade and Other Payables	5,332,406	16,318,915
Trust Liabilities	3,437,953	2,740,006
Long Term Borrowings	0	0
Provisions	3,750,144	3,750,144
Total Current Liabilities	12,520,502	22,809,065
Non-Current Liabilities		
Long Term Borrowings	0	0
Provisions	705,663	705,663
Total Non-Current Liabilities	705,663	705,663
Total Liabilities	13,226,166	23,514,728
Net Assets	871,677,357	822,483,841
Equity		
Accumulated Surplus	418,582,356	355,610,405
Revaluation Surplus	381,507,840	381,507,840
Reserves	71,587,161	85,365,595
Total Equity	871,677,357	822,483,841

City of Karratha
Statement Of Financial Activity
for the period ending 30 September 2015

Note 3: Cash and Cash Equivalents	2015/16
	\$
Unrestricted Cash	
Cash On Hand	18,555
Westpac on call	27,922,600
Term deposits - Westpac / WATC	0
Term deposit - Westpac	0
	<u>27,941,155</u>
Restricted Cash	
Reserve Funds	78,563,968
Restricted Unspent Grants	0
Westpac - Trust	3,251,889
	<u>81,815,857</u>
Total Cash	<u><u>109,757,012</u></u>

Note 4				
City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 30 September 2015				
	2015/2016 Budget	2015/2016 Amended	2015/2016 Year To Date Budget	2015/2016 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(696,912)	(696,912)	(173,934)	(181,583)
Net (Cost) Revenue to Council for Executive Admin	(750,002)	(750,002)	(177,171)	(182,045)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	38,260,511	38,260,511	41,257,817	41,053,850
Net (Cost) Revenue to Council for General Revenue	(12,188,601)	(12,188,601)	712,822	1,528,390
Net (Cost) Revenue to Council for Financial Services	(2,195,397)	(2,195,397)	(516,101)	(440,726)
Net (Cost) Revenue to Council for Corporate Services Admin	7,163,390	7,361,390	1,570,735	1,609,991
Net (Cost) Revenue to Council for Human Resources	(1,841,611)	(1,841,611)	(449,673)	(476,097)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,378,284)	(1,378,284)	(309,635)	(248,993)
Net (Cost) Revenue to Council for Information Services	(1,908,937)	(1,908,937)	(553,517)	(467,888)
Net (Cost) Revenue to Council for Television & Radio Services	(13,566)	(13,566)	(153)	(238)
Net (Cost) Revenue to Council for Business Improvement Process	(15,800)	(15,800)	0	0
Net (Cost) Revenue to Council for Staff Housing	901,019	901,019	876,495	(18,188)
Net (Cost) Revenue to Council for Public Affairs	(574,932)	(574,932)	(159,774)	(103,061)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Rio Tinto Partnership	16,086,600	16,086,600	(2,972,217)	5,516,748
Net (Cost) Revenue to Council for Aged Persons Housing	75,920	75,920	75,920	0
Net (Cost) Revenue to Council for Community Development	(2,355,151)	(2,355,151)	(586,757)	(356,690)
Net (Cost) Revenue to Council for Youth Development	127,100	127,100	(15,300)	182,279
Net (Cost) Revenue to Council for Other Culture	(109,243)	(109,243)	(25,933)	11,559
Net (Cost) Revenue to Council for Arts & Culture Program	(152)	(152)	0	0
Net (Cost) Revenue to Council for Community Sponsorship	(911,425)	(911,425)	152,878	72,937
Net (Cost) Revenue to Council for Daycare Centres	(68,389)	(68,389)	(13,133)	(9,556)
Net (Cost) Revenue to Council for Child Health Clinics	(18,022)	(18,022)	(2,594)	(2,183)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(52,222)	(52,222)	(13,029)	1,685
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(732,423)	(732,423)	(336,119)	(67,252)
Net (Cost) Revenue to Council for Libraries	(1,636,867)	(1,636,867)	(392,554)	(376,623)
Net (Cost) Revenue to Council for Cossack Operations	(699,616)	(699,616)	(97,275)	(88,166)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(966,077)	(966,077)	(299,350)	(250,928)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(699,991)	(772,259)	(163,168)	(127,914)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,338,381)	(1,338,381)	(191,915)	(207,607)
Net (Cost) Revenue to Council for Leisure Projects	(1,264,690)	(1,264,690)	(660,516)	(113,898)
Net (Cost) Revenue to Council for Playgrounds	(471,976)	(471,976)	(67,993)	(91,093)
Net (Cost) Revenue to Council for Medical Services	58,465	58,465	22,230	25,411
Net (Cost) Revenue to Council for Other Buildings	(91,451)	(91,451)	(14,940)	(24,087)
Net (Cost) Revenue to Council for The Youth Shed	(1,203,674)	(1,203,674)	(280,388)	(256,412)
Net (Cost) Revenue to Council for Youth Centres	(3,876)	(3,876)	(969)	(1,178)
Net (Cost) Revenue to Council for Karratha Leisureplex	(5,384,214)	(5,384,214)	(1,323,073)	(837,389)
Net (Cost) Revenue to Council for Pam Buchanan Family Centre	(88,876)	(88,876)	(16,649)	2,300
Net (Cost) Revenue to Council for Events & Festivals	(1,116,136)	(1,116,136)	(706,814)	331,562
Net (Cost) Revenue to Council for Dampier Community Hub	(13,178,086)	(13,178,086)	(3,738,620)	(2,802,860)
Net (Cost) Revenue to Council for Other Buildings (Leisure)	52,150	52,150	0	0
Net (Cost) Revenue to Council for Wickham Recreation Precinct	(583,502)	(583,502)	435,941	604,046
Net (Cost) Revenue to Council for Wickham Community Hub	612,608	612,608	(111,143)	(52,878)

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 30 September 2015				
	2015/2016 Budget	2015/2016 Amended	2015/2016 Year To Date Budget	2015/2016 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(763,610)	(763,610)	(233,859)	(81,150)
Net (Cost) Revenue to Council for Ranger Services	(1,257,307)	(1,257,307)	(367,428)	(239,986)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(727,720)	(727,720)	(262,720)	(90,450)
Net (Cost) Revenue to Council for Community Safety	(225,910)	(225,910)	(29,254)	(6,151)
Net (Cost) Revenue to Council for Economic Development	(467,492)	(467,492)	(151,698)	(143,001)
Net (Cost) Revenue to Council for Camping Grounds	75,684	75,684	56,676	54,837
Net (Cost) Revenue to Council for Building Control	(451,062)	(451,062)	(66,110)	(61,282)
Net (Cost) Revenue to Council for Health Services	(1,005,815)	(1,005,815)	(241,928)	(188,690)
Net (Cost) Revenue to Council for Town Planning	(1,411,291)	(1,411,291)	(325,658)	(252,532)
Net (Cost) Revenue to Council for Strategic Planning	(1,434,044)	(1,434,044)	(207,448)	(90,373)
Net (Cost) Revenue to Council for Development Services	(53,600)	(53,600)	(8,900)	(6,578)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(1,014,524)	(1,014,524)	(403,309)	(317,248)
Net (Cost) Revenue to Council for Public Services Overheads	1,116,413	1,116,413	308,211	290,911
Net (Cost) Revenue to Council for Fleet & Plant	3,481	3,481	92,138	29,749
Net (Cost) Revenue to Council for Roads & Streets	(4,051,115)	(4,021,831)	(1,889,472)	(797,051)
Net (Cost) Revenue to Council for Parks & Gardens	(1,604,655)	(1,604,655)	(365,161)	(115,484)
Net (Cost) Revenue to Council for Drainage	(752,387)	(752,387)	(145,500)	(46,757)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,277,200)	(1,277,200)	(216,457)	(274,970)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(239,736)	(437,736)	793,884	(132,671)
Net (Cost) Revenue to Council for Cemeteries	(151,881)	(151,881)	(36,055)	(15,562)
Net (Cost) Revenue to Council for Public Toilets	(402,892)	(402,892)	(120,868)	(85,133)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(1,456,769)	(1,456,769)	71,185	(6,119)
Net (Cost) Revenue to Council for Town Beautification	(4,542,436)	(4,542,436)	(1,170,970)	(372,213)
Net (Cost) Revenue to Council for Bus Shelters	(127,000)	(127,000)	(67,000)	(41,505)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	0	0	3,157
Net (Cost) Revenue to Council for Works Overheads	243,867	243,867	195,024	339,644
Net (Cost) Revenue to Council for Parks & Gardens Overheads	1,023,529	1,023,529	283,047	230,823
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(284,140)	(284,140)	0	0
Net (Cost) Revenue to Council for Tech Services	(3,690,863)	(3,690,863)	(872,072)	(930,851)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(32,040)	(32,040)	(8,010)	(4,546)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	(53,012)	19,256	195,050	(43,980)
Net (Cost) Revenue to Council for Waste Collection	(1,247,495)	(1,247,495)	2,336,732	2,568,926
Net (Cost) Revenue to Council for Landfill Operations	144,600	144,600	105,842	331,014
Net (Cost) Revenue to Council for Waste Overheads	1,686,163	1,686,163	420,805	204,490
Net (Cost) Revenue to Council for Karratha Airport	10,069,146	10,069,146	(1,923,925)	1,779,875
Net (Cost) Revenue to Council for Other Airports	(6,839)	(6,839)	0	0

9.2 LIST OF ACCOUNTS OCTOBER 2015

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	30 October 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Consistent with CF-5 Regional Price Preference Policy 50% of external payments reported for this period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	4.d.1.5	Ensure financial accountability
Our Services:	4.d.1.5.2	Ensure value for money in procurement

RISK MANAGEMENT CONSIDERATIONS

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$69,755,623.53 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 271 to 275;
- b) EFT37800 to EFT38604 (Inclusive);
- c) Cheque Vouchers 78056 to 78078 (Inclusive);
- d) Cancelled Cheques: EFT37356, EFT37809, EFT37851, EFT38000, EFT38012, EFT38025, EFT38422, 78063, 78064, 78065, DD23963.38, DD24078.1;
- e) Direct Debits: DD24033.1 to DD24177.42;
- f) Payroll Cheques \$1,505,984.73; and
- g) with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153290
 MOVED : Cr Vandenberg
 SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$69,755,623.53 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 271 to 275;
- b) EFT37800 to EFT38604 (Inclusive);
- c) Cheque Vouchers 78056 to 78078 (Inclusive);
- d) Cancelled Cheques EFT37356, EFT37809, EFT37851, EFT38000, EFT38012, EFT38025, EFT38422, 78063, 78064, 78065, DD23963.38, DD24078.1 ;
- e) Direct Debits: DD24033.1 to DD24177.42; and
- f) Payroll Cheques \$1,505,984.73

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg
 AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
271	15.10.2015	Bond Administrator	Rental Security Bond Top Ups	5,782.16
272	15.10.2015	Loritz Circus Pty Ltd	Refund - Venue Hire Bond For KEC Oval 11/8/15 To 24/08/15	5,000.00
273	15.10.2015	Bond Administrator	Rental Security Bond Top Ups	323.84
274	21.10.2015	Bond Administrator	Rental Security Bonds	1,232.00
275	23.10.2015	Bond Administrator	Rental Security Bonds	1,416.00
EFT37356	04.09.2015	Peter Hiosan	Cancelled Cheque	-181.25
EFT37800	28.09.2015	City of Karratha - Social Club	Payroll deductions	1,332.00
EFT37801	28.09.2015	T Swetman	Home Ownership Allowance	555.00
EFT37802	28.09.2015	A Dorning (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT37803	28.09.2015	L Gan (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT37804	28.09.2015	P Heekeng (Mortgage Account)	Home Ownership Allowance	1,470.90
EFT37805	28.09.2015	Maxxia Pty Ltd	Payroll deductions	9,345.41
EFT37806	28.09.2015	S Wachter (Mortgage Account)	Home Ownership Allowance	1,394.17
EFT37807	30.09.2015	Australian Taxation Office	Payroll deductions	293,920.00
EFT37808	30.09.2015	Child Support Agency	Payroll deductions	1,863.77
EFT37809	01.10.2015	Karratha Earthmoving & Sand Supplies	Cancelled Cheque	0.00
EFT37810	01.10.2015	Environmental Industries	Drainage Reserves, Footpaths, and Ovals Mowing/Brushcutting - Various Locations, Tree Pruning Works, Watering and Tractor Mowing	95,924.40
EFT37811	01.10.2015	Telstra Corporation Ltd	Telephone Usage Charges	13,249.09
EFT37812	01.10.2015	Horizon Power	Electricity Usage Charges	170,446.53
EFT37813	01.10.2015	Water Corporation	Water Usage Charges	13,559.44
EFT37814	01.10.2015	Australian Library And Information Association	Kta Library - Annual Subscription To Australian Library & Information Association 20/10/15 To 01/10/16	478.00
EFT37815	01.10.2015	Jupps Floorcoverings Karratha Pty Ltd	KLP - Cover Strips For Carpet To Rubber Tiles In The Gym	360.00

Chq/EFT	Date	Name	Description	Amount
EFT37816	01.10.2015	Cardno WA Pty Ltd	Kta Airport - Car Park Upgrade Final Payment For Stage 1 Works	10,012.20
EFT37817	01.10.2015	Chandler Macleod	Labour Hire - Litter Picker Crew	9,433.60
EFT37818	01.10.2015	Dampier Community Association	NAIDOC - Easel Hire For Art Displays	124.00
EFT37819	01.10.2015	Karratha Primary School	Bucks For Bags - Litter Clean Up In Bulgarra 20 Bags	60.00
EFT37820	01.10.2015	LINK (Local Information Network Karratha) Inc.	Refund Of Overpayment On Account	6.00
EFT37821	01.10.2015	Midalia Steel T/A Onesteel	Bulgarra Oval Storage Shed - RHS Tube For Security Upgrades	282.29
EFT37822	01.10.2015	Martin Sparks t/as MAS Tools	Parts for Repairs	96.64
EFT37823	01.10.2015	Norwest Sand & Gravel Pty Ltd	Removal/Disposal Of Abandoned Cars	880.00
EFT37824	01.10.2015	Parry's Merchants	Youth Shed - Cafe Stock	776.95
EFT37825	01.10.2015	Perth Irrigation Centre	Stock - Retic	240.00
EFT37826	01.10.2015	Signswest Stick With Us Sign Studio	Kta Airport - Emergency Exercise Wayfinding & Emergency Vehicle Access Signage, WRP - Directional Signage	1,919.50
EFT37827	01.10.2015	TNT Express	Freight	1,071.25
EFT37828	01.10.2015	Vodafone Hutchison Australia Pty Limited	SES Messaging Services	168.98
EFT37829	01.10.2015	Universal Office National (Pilbco Pty Ltd)	Stationery Items and Cleaning Stock Items	169.47
EFT37830	01.10.2015	Karratha Timber & Building Supplies (Formerly Versatile)	Sundry Materials for General Maintenance	677.56
EFT37831	01.10.2015	Westrac Equipment Pty Ltd	Parts for Repairs	834.90
EFT37832	01.10.2015	Woolworths (WA) Ltd	Catering for Retirement - 21 Years of Service	1,209.26
EFT37833	01.10.2015	Wurth Australia Pty Ltd	Workshop Consumables - Brake Cleaner 20Ltr	709.34
EFT37834	01.10.2015	Wickham Tidy Towns	Bucks for Bags Donation - Clean up 12/09/15 162 Bags	972.00
EFT37835	01.10.2015	Weerianna Street Media	NAIDOC 2015, Final Payment #4	4,400.00
EFT37836	01.10.2015	WT Design Studio	Youth Shed - School Holiday Mayhem Advert Design	396.00
EFT37837	01.10.2015	Wickham Touch Association Inc.	Bucks for Bags Donation - Clean up 12/09/15 75 Bags	450.00
EFT37838	01.10.2015	Yakka Pty Ltd	Uniforms	930.90
EFT37839	01.10.2015	Worksense Safety & Workwear	Uniforms	240.39
EFT37840	01.10.2015	Atom Supply	Kta Airport - Telescopic Inspection Mirrors	132.25
EFT37841	01.10.2015	J Blackwood & Son Pty Limited	Trolley Platform Folding	145.64
EFT37842	01.10.2015	A Noble & Son Ltd - WA Division	Parts for Repairs	829.93
EFT37843	01.10.2015	Auslec	KLP - Replacement Bulbs	398.73
EFT37844	01.10.2015	Protector Alsafe	Stock	188.76
EFT37845	01.10.2015	Abco Products	Dampier Community Hub - Henry Vac Red	498.86
EFT37846	01.10.2015	Attorney-General's Department	Kta Airport - 12 X Auscheck Applications	1,110.00
EFT37847	01.10.2015	Ausco Modular Pty Limited	KTA Depot - Portable Building Lease, Sep 15	1,573.88
EFT37848	01.10.2015	Apple Pty Ltd	IT Purchases	3,968.25
EFT37849	01.10.2015	AEC Group Ltd	City Of Karratha Tourism Ventures Feasibility Study Phase 2 - Research	12,729.20
EFT37850	01.10.2015	Advam Pty Ltd	Kta Airport - Monthly Advam Support And Services	779.96
EFT37851	01.10.2015	Artisans Of Florence - International Pty Ltd	Cancelled Cheque	0.00
EFT37852	01.10.2015	BOC Limited	KLP - CO2 Industrial G Size For Chlorine Room	740.53
EFT37853	01.10.2015	BP Roebourne	Fuel For Roebourne Ambulances - August 2015	441.01
EFT37854	01.10.2015	Bunzl Ltd	Stock	3,300.44
EFT37855	01.10.2015	Beaurepaires	Plant Repairs	7,284.29
EFT37856	01.10.2015	BC Lock & Key	Kta Airport - EKA Authoriser Key Port, 3V Battery and DCH - Restricted Key Cutting	1,236.94

Chq/EFT	Date	Name	Description	Amount
EFT37857	01.10.2015	Wickham Service Station	Fuel For Roebourne Ambulances - August 2015	252.45
EFT37858	01.10.2015	Baileys Fertilisers	Karratha Bowling Green - Analysis Of Soil And Tissue Sample	400.40
EFT37859	01.10.2015	BT Equipment Pty Ltd T/A Tutt Bryant Equipment	Parts for Repairs	329.23
EFT37860	01.10.2015	Benara Nurseries	Wickham Entry Statement - Plantings	8,127.86
EFT37861	01.10.2015	BBC Entertainment	MC Fee For C. Morrissy - Karratha Airport Terminal Upgrade Grand Opening	2,420.00
EFT37862	01.10.2015	Blanche Bar	Cossack Art Awards 2015 - Catering	1,605.84
EFT37863	01.10.2015	Badgelink	Name Badges For Customer Service And Corporate Services	65.00
EFT37864	01.10.2015	Bhagwan Marine Pty Ltd	Refund of Overpayment on Account	30.00
EFT37865	01.10.2015	Coates Hire Operations	Baynton West Park Portable Toilets - August 2015	730.42
EFT37866	01.10.2015	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Parts for Repairs	567.50
EFT37867	01.10.2015	Chadson Engineering Pty Ltd	KLP - Servicing Of Pool test 9 Photometer	298.65
EFT37868	01.10.2015	Chemform	Stock	594.00
EFT37869	01.10.2015	Clark Rubber - Geraldton	KLP - Pool Stone 3987 For Tile Cleaning	360.00
EFT37870	01.10.2015	Coral Coast Electrical	WRP - Tender 16/14-15 Wickham Rugby Oval Lighting Project First Claim	24,423.30
EFT37871	01.10.2015	C Sayer	Staff Reimbursement While Attending PIA WA Conference 11/09/15	239.00
EFT37872	01.10.2015	Command IT Services	Youth Shed NVR Troubleshooting And Fix, 14/09/15	660.00
EFT37873	01.10.2015	Comtec Data Pty Ltd	Kta Airport - Spectacular Video Wall Installation	4,702.94
EFT37874	01.10.2015	Complete Tyre Solutions Pty Ltd	Plant Repairs	4,383.50
EFT37875	01.10.2015	Rebecca Chapman	Refund - Overpayment Of PUPP Account For A29440	2,312.50
EFT37876	01.10.2015	DBNGP (WA) Transmission Pty Limited	Refund Of Overpayment Of Account	16.00
EFT37877	01.10.2015	Lisa Pearce T/A Karratha Mobile Veterinary Services	Animal Control	300.00
EFT37878	01.10.2015	A D'Cunha	Staff Reimbursement, Perth Crystal Report Training 15/09/15	100.00
EFT37879	01.10.2015	Development Cartographics (The Trustee for The Beal Family Trust)	LPS - Coastal Mapping Prepare Plan Series For Coastal Strategy	721.88
EFT37880	01.10.2015	Double R Equipment Repairs	Plant Repairs	18,216.70
EFT37881	01.10.2015	E & MJ Rosher Pty Ltd	Stock - Plant Repairs	587.75
EFT37882	01.10.2015	Ezi-Hose Pty Ltd	Plant Repairs	9,881.17
EFT37883	01.10.2015	Enigin Western Australia	Prepare Report - Introduction Of New Retailers To NWIS Market Outline Of Applicable Energy Efficiency Technologies And Solutions	1,650.00
EFT37884	01.10.2015	Freestyle Now	Youth Shed - Spring Classic Skate Scooter Bike Workshops & Competition Flights For Facilitators 17/11 & 22/11/15	1,564.00
EFT37885	01.10.2015	Foxtel For Business	KLP - Foxtel Charges 18/09 To 17/10/15	305.00
EFT37886	01.10.2015	Fix8 Systems	Dampier Community Hall - Picture Hanging Rails For Fit Out	2,052.95
EFT37887	01.10.2015	Gresley Abas Pty Ltd	DCH - Project Architect, Payments	27,823.13
EFT37888	01.10.2015	Home Hardware Karratha	General Hardware Items for Maintenance	402.90
EFT37889	01.10.2015	Handy Hands Pty Ltd	Weed Spraying around Dampier Township, Roundabouts and Kta Cemetery	12,188.00
EFT37890	01.10.2015	B Hogan	Reimbursement - Cleaverville Caretaker	256.26
EFT37891	01.10.2015	The Trustee for the Hickey Family Trust T/A Hickey Holdings WA Pty Ltd	7 Mile Waste - Komatsu 2.5T Forklift Hire For Tip Shop August 2015	1,072.06
EFT37892	01.10.2015	Hydrogold Pty Ltd (The Pryor Family Trust Trading As)	Kta Golf Course - Consultancy for Redesign of Course Reticulation Aug 2015	6,976.00
EFT37893	01.10.2015	Insight Callcentre Services	Overcall Fees For Month Of August 2015 - 264 Calls	1,321.32

Chq/EFT	Date	Name	Description	Amount
EFT37894	01.10.2015	ID Consulting Pty Ltd	Annual Subscription - Profile. ID Atlas. ID And Economy. ID Online Information Systems From Informed Decisions	29,150.00
EFT37895	01.10.2015	Imagination Play (Swanshore Pty Ltd)	Kta Airport Terminal Expansion - Supply And Install Play Equipment 30% Progress Claim	16,371.00
EFT37896	01.10.2015	Instant Weighing	Kta Airport - Supply And Install Replacement Load Cell For No3 Check-in Conveyor	2,215.40
EFT37897	01.10.2015	Jason Signmakers	Traffic/Street Signs	1,336.50
EFT37898	01.10.2015	J G Graphix	REAF Launch Menu Boards	990.00
EFT37899	01.10.2015	JSS Logistics Pilbara	Float Dozer From 7 Mile Tip To Cowle Road Depot 23/08/15	1,694.00
EFT37900	01.10.2015	James Bennett Pty Limited	Library - New Resources	98.65
EFT37901	01.10.2015	Jolly Good Auto Electrics	Plant Repairs	6,293.40
EFT37902	01.10.2015	Beyond Carpentry Contracting	WRP - Investigate & Repair After Hours Door in the Gym	330.00
EFT37903	01.10.2015	Karratha Smash Repairs	Insurance Excess Payable - Windscreen Replacement	495.00
EFT37904	01.10.2015	Karratha Veterinary Hospital	Animal Control	202.50
EFT37905	01.10.2015	Kwik Kopy Printing Centre	KLP - 500 Business Cards	181.50
EFT37906	01.10.2015	Komatsu Australia Pty Ltd	Stock	548.62
EFT37907	01.10.2015	Karratha Newsagency - KLP Account	KLP - Fitness Magazines Subscriptions	82.43
EFT37908	01.10.2015	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal/Disposal Of Abandoned Cars	220.00
EFT37909	01.10.2015	Karratha Panel & Paint (Tunstead Family Trust T/A)	Removal/Disposal Of Abandoned Cars	660.00
EFT37910	01.10.2015	Kalamazoo	Stopcopy Extreme Security Paper - Election	118.80
EFT37911	30.09.2015	Karratha Earthmoving & Sand Supplies	Coolawanyah Road Reconstruction - RFT 10-14/15 Progress Claim #3	1,642,959.54
EFT37912	30.09.2015	Pindan Contracting Pty Ltd	DCH - RFT 11-14/15 Construction Progress Claim #7	1,341,499.40
EFT37913	01.10.2015	Landgate	Land Matters - Online Transaction Summary For August	49.20
EFT37914	01.10.2015	Leading Edge Aviation Holdings Pty Ltd T/A Aerodrome IT Systems	Kta Airport - Aerodrome Movements Dual System September 2015	2,163.33
EFT37915	01.10.2015	Macdonald Johnston Engineering (Bucher Municipal Pty Ltd)	Stock	322.85
EFT37916	01.10.2015	Momar Australia	Plant Repairs	5,630.90
EFT37917	01.10.2015	MM Electrical Merchandising	Kta Depot - Emergency Exit Light Books	102.63
EFT37918	01.10.2015	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring - 01/09 To 30/09/15	1,725.36
EFT37919	01.10.2015	Manning Pavement Services Pty Ltd T/A Karratha Asphalt	Asphalt - Hot Edging Mix	9,768.00
EFT37920	01.10.2015	MAK Industrial Water Solutions Pty Ltd	Kta Airport - Transport Of Water Samples	1,223.83
EFT37921	01.10.2015	Marsh Advertising Agencies	Moonrise Cinema - Advert For Marsh Advertising Agency 60mmx43mm	544.50
EFT37922	01.10.2015	NYFL Ltd	Street Cleaning Roebourne - August 2015	5,232.00
EFT37923	01.10.2015	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	7 Mile Waste - 15 Litre Spring Water Refills	221.75
EFT37924	01.10.2015	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Wickham Trsf Stn - 15 Litre Spring Water Refills	30.65
EFT37925	01.10.2015	Nielsen Liquid Waste Services Pty Ltd	FBCC - Grease Trap Waste Removal 2000LTR August	1,145.00
EFT37926	01.10.2015	Ixom Operations Pty Ltd (Orica)	RAC - Rental/Service on 920kg cylinders	1,105.67
EFT37927	01.10.2015	Pacific Biologics	Mosquito Management - Prolink XR Briquettes	8,879.31

Chq/EFT	Date	Name	Description	Amount
EFT37928	01.10.2015	Pt Walcott Volunteer Sea Search & Rescue	Bucks for Bags Donation - Clean up 12/09/15 267 Bags	1,602.00
EFT37929	01.10.2015	Quick Corporate Australia Pty Ltd	Kta Airport Terminal Expansion - Furniture Fitout throughout Terminal	51,015.52
EFT37930	01.10.2015	Repco Auto Parts	Parts for Repairs	806.51
EFT37931	01.10.2015	Roy Galvin & Co Pty Ltd	Parts - Retic	526.75
EFT37932	01.10.2015	Red Dot Stores	KLP - Storage Box For Group Fitness Accessories	19.99
EFT37933	01.10.2015	Roebourne Dingo Hire	Removal Of Abandoned Vehicles	440.00
EFT37934	01.10.2015	Redman Solutions Pty Ltd	Trapeze Desktop Plan Manager Annual Support	773.34
EFT37935	01.10.2015	Lyndon Peter Riggall	Kta Library - Guest Speaker At Regional Librarian's Meeting 2015	40.00
EFT37936	01.10.2015	Reece Pty Ltd	Parts - Retic	844.53
EFT37937	01.10.2015	Amcap (Formerly Skipper Truck Parts)	Stock - Filters	230.13
EFT37938	01.10.2015	Statewide Bearings	Parts for Repairs	210.32
EFT37939	01.10.2015	Kmart Karratha	REAF - Event Supplies	271.00
EFT37940	01.10.2015	SPP Group Pty Ltd (Steve Paul & Partners)	Site Inspections And Review Of The Karratha Airport Hydraulics Upgrade	726.00
EFT37941	01.10.2015	SE Power Pty Ltd Atf The SE Power Trust T/A Eneraque	KLP - Earth Cable And Reel Mounted To Load Bank Trailer	5,204.76
EFT37942	01.10.2015	Tox Free (Australia) Pty Ltd	7 Mile Waste - Supply & Collection Of Front Lift Bulk Recycling Bins	2,725.14
EFT37943	01.10.2015	State Library of WA (Office of Shared Services)	Kta Library - Damaged Items	93.50
EFT37944	01.10.2015	Tennant Australia Pty Ltd	Parts for Repairs	227.37
EFT37945	01.10.2015	TenderLink.com	Advertising For Tender	165.00
EFT37946	01.10.2015	Turf Whisperer	Green the Greens - Golf Course Redevelopment - Progress Claim	1,760.00
EFT37947	01.10.2015	The Desert Princess	REAF Launch 2015 - Roving Entertainment Characters	750.00
EFT37948	02.10.2015	Karratha Contracting Pty Ltd	Kta Airport - Supply & Installation Of Isolation Valve & Meter To Potable Water Service At Tank Farm, Kta Airport - Repair Blocked Drains and Toilets, Footpath Lighting Maintenance, Kta Airport - Repair Sensor and Controller	65,084.39
EFT37949	05.10.2015	Karratha Contracting Pty Ltd	WRP - Oval Replace Seven 80mm Valves And Flush Mainline, Kta Airport - Relocate Retic Controller, 7 Mile Waste - Split System Exhaust Fan Servicing, Kta Airport - Unblock Drains, Baynton West - Potholing/Location Services, No1 Bulgarra Tank - Repair Mainline	75,403.03
EFT37950	08.10.2015	Karratha Visitor Centre	CofK Funding MOU - as per Council Resolution No. 153050 Sep-Dec 2015 Quarter	79,990.08
EFT37951	08.10.2015	Supercivil Pty Ltd	Asphalt Overlay - Various Locations, Pavement Repairs	184,540.57
EFT37952	08.10.2015	SE Power Pty Ltd Atf The SE Power Trust T/A Eneraque	KLP - Supply of WA Registered Load bank Trailer	57,319.68
EFT37953	08.10.2015	MSS Security	Kta Airport - Screening And Security Services August 2015	256,315.62
EFT37954	06.10.2015	Telstra Corporation Ltd	Telephone Usage Charges	575.56
EFT37955	06.10.2015	Horizon Power	Electricity Usage Charges	3,165.67
EFT37956	06.10.2015	Water Corporation	Water Usage Charges	4,250.77
EFT37957	06.10.2015	Water Corporation	Water Usage Charges	11,918.07
EFT37958	06.10.2015	Water Corporation	Water Usage Charges	2,420.45
EFT37959	06.10.2015	Water Corporation	Water Usage Charges	10,049.20
EFT37960	08.10.2015	Karratha & Districts Chamber Of Commerce	CofK KDCCI Partnership Agreement 2015/16 FY as per Sept OCM Resolution	55,000.00
EFT37961	08.10.2015	Allied Pickfords - Karratha	Staff Relocation	1,782.00
EFT37962	08.10.2015	Jupps Floorcoverings Karratha Pty Ltd	Kta Airport Terminal Expansion - Supply & Install of New Carpet TECH 2500	22,000.00
EFT37963	08.10.2015	Cardno WA Pty Ltd	Point Samson Foreshore - RFT 22-14/15 Services For Period Ending 28/08/15	6,050.00
EFT37964	08.10.2015	Chandler Macleod	Labour Hire- Litter Picker Crew	9,386.43
EFT37965	08.10.2015	Signature Music Pty Ltd	Moonrise Cinema - Fee for Movie Projectionist	792.00

Chq/EFT	Date	Name	Description	Amount
EFT37966	08.10.2015	S Edwards	Reimbursement - Overpayment of Invoice	286.00
EFT37967	08.10.2015	Garrards Pty Ltd	Stock	183.26
EFT37968	08.10.2015	Hathaway's Lubricants	Parts for Repairs	1,332.50
EFT37969	08.10.2015	Karratha International Hotel	REAF - Performer Riders For After Dark	148.90
EFT37970	08.10.2015	Best Western Karratha Central Apartments	Accommodation R. Glover MBSTAT Training, 21-22/09/15	532.00
EFT37971	08.10.2015	Les Mills Aerobics Australia	KLP - Contract Fees For Les Mills Group Fitness Programs October 2015	1,398.94
EFT37972	08.10.2015	Water2Water	Karratha Airport-Terminal Building - Zip BC - Airport Management Office	2,475.20
EFT37973	08.10.2015	Parry's Merchants	Youth Shed - Cafe Stock	275.05
EFT37974	08.10.2015	St John Ambulance-Karratha	Provide First Aid Course 23-24/09/2015	775.00
EFT37975	08.10.2015	Signswest Stick With Us Sign Studio	WRP - ACM Sign Panel	1,166.88
EFT37976	08.10.2015	Sealanes	Kitchen Supplies - September 2015	185.86
EFT37977	08.10.2015	Stihl Shop Redcliffe	Stock	37.75
EFT37978	08.10.2015	Royal Life Saving Society WA Inc	KLP - Watch Around Water Wrist Bands	1,458.00
EFT37979	08.10.2015	TNT Express	Freight	817.52
EFT37980	08.10.2015	Truck Centre (WA) Pty Ltd	Stock for Plant Repairs	53.91
EFT37981	08.10.2015	The Retic Shop	Stock - Retic	68.99
EFT37982	08.10.2015	Thrifty Car Rental	Youth Services - IHHP Car Hire T. Hillier 12/07/15 To 18/07/15	659.35
EFT37983	08.10.2015	Wickham Community Association (Inc)	Adult Concert (Over 18's) - 25% Upfront Payment WCA ACADS 2015/16	27,500.00
EFT37984	08.10.2015	Worksense Safety & Workwear	Uniforms	1,676.46
EFT37985	08.10.2015	Atom Supply	Equipment Purchase - 6.5hp Compressor, Generator and Various Misc Items for General Maintenance	4,945.81
EFT37986	08.10.2015	J Blackwood & Son Pty Limited	stock	289.07
EFT37987	08.10.2015	Protector Alsafe	Safety Work Boots	197.12
EFT37988	08.10.2015	A & M Medical Services Pty Ltd	Annual Test and Service to 3 OXY SOK for KLP	658.37
EFT37989	08.10.2015	Apprenticeships Australia	Apprentice Management Fee - September 2015	366.67
EFT37990	08.10.2015	Art Matters	Cossack Art Award - Additional Administrative Costs	361.00
EFT37991	08.10.2015	Artist Voice Pty Ltd	REAF Blues by the Bay - Performance Balance of Fee	32,650.00
EFT37992	08.10.2015	Bunzl Ltd	Stock - Dispenser Stainless Steel Lockable KC 4950	518.75
EFT37993	08.10.2015	Burkeair Pty Ltd	Roe/Wick SES - Annual Air conditioner Maintenance	1,287.00
EFT37994	08.10.2015	Bilby 3D Pty Ltd	Kta Library - PLA Filament For 3D Printer	263.37
EFT37995	08.10.2015	BMP Painting And Decorating	Kta Airport - Prepare And Repaint Front 9 Car Park Crossovers	4,390.00
EFT37996	08.10.2015	Bootleg Comedy	REAF 2015 Launch - Famous Sharon MC and Roving Performance Fee 18/09/15	1,540.00
EFT37997	08.10.2015	Universal Office National (Pilbco Pty Ltd)	Stationery and Office Supplies	299.48
EFT37998	08.10.2015	Karratha Timber & Building Supplies (Formerly Versatile)	General Hardware Items for Maintenance	982.80
EFT37999	08.10.2015	B Van Le	Reimbursement - Parts Purchased for Vehicle Repairs	101.45
EFT38000	08.10.2015	Rebecca Von Perger	Cancelled Cheque	0.00
EFT38001	08.10.2015	Westrac Equipment Pty Ltd	Stock - Plant Repairs	1,357.00
EFT38002	08.10.2015	Woolworths (WA) Ltd	KLP - School Holiday Materials, Youth Shed & WRP - Café Stock, Catering	1,529.82
EFT38003	08.10.2015	A Ward	Reimbursement as per Directors Employment Contract	80.00
EFT38004	08.10.2015	Wickham Junior Soccer Association	Bucks for Bags Donation - Clean up 12/09/15 79 Bags	474.00

Chq/EFT	Date	Name	Description	Amount
EFT38005	08.10.2015	Wickham Cricket Club	Bucks for Bags Donation - Clean up 12/09/15 47 Bags	282.00
EFT38006	08.10.2015	Yakka Pty Ltd	Uniforms	1,294.87
EFT38007	08.10.2015	Centurion Transport Co Pty Ltd	Freight	5,721.56
EFT38008	08.10.2015	Coates Hire Operations	Dampier Community Hub - Hire Of A 3.6m A Frame Ladder	21.38
EFT38009	08.10.2015	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock	145.42
EFT38010	08.10.2015	Chemform	Stock	1,485.00
EFT38011	08.10.2015	Cummins South Pacific Pty Ltd	Stock	549.65
EFT38012	08.10.2015	N Milligan	Cancelled Cheque	0.00
EFT38013	08.10.2015	Comtec Data Pty Ltd	7 Honeyeater Cnr - Investigate noisy phone line	198.00
EFT38014	08.10.2015	Complete Tyre Solutions Pty Ltd	Plant Repairs	1,315.60
EFT38015	08.10.2015	Ed Knox T/A The Design Co-Operative Ltd	Planning Awards Submission, CofK Economic Prospectus, Signage Design, Airport Opening Layout, Rates Newsletters	8,316.52
EFT38016	08.10.2015	Lisa Pearce T/A Karratha Mobile Veterinary Services	Animal Control	1,858.00
EFT38017	08.10.2015	Dun Direct Pty Ltd (Dunning's)	Bulk Fuel Purchase	36,387.12
EFT38018	08.10.2015	E & MJ Rosher Pty Ltd	Stock - Filters	1,651.40
EFT38019	08.10.2015	Environmental Industries	Mowing and Brushcutting of Balmoral Road reserve- Legendre to Pegs Creek Oval (96000m2) As per contract rates	39,034.90
EFT38020	08.10.2015	Endeavour College Of Natural Health - FIA Fitnation	WRP - C Hale Cert IV Fitness (Online CRS)	2,372.00
EFT38021	08.10.2015	Farinosi & Sons Pty Ltd	Dampier Community Hub - Bins/Toilet Brush Set	204.15
EFT38022	08.10.2015	Aus Media TV Pty Ltd (Previously Known as Firey Productions)	Kta Airport Terminal Expansion - Edit 1 Airport Film Loop for Opening Event	7,255.00
EFT38023	08.10.2015	Tomas Ford	REAF - Performance Of Rave DJ/Dance Party At REAF 2015 After Dark Event	2,000.00
EFT38024	08.10.2015	Greenway Enterprises	Major Road Tree Planting - Jarrah Tree Stake	1,372.80
EFT38025	08.10.2015	K Glover	Cancelled Cheque	0.00
EFT38026	08.10.2015	Rebecca Von Perger	Rates refund for assessment A39132	1,944.80
EFT38027	08.10.2015	Home Hardware Karratha	General Hardware Items for Maintenance	663.80
EFT38028	08.10.2015	Human Statue Bodyart	REAF Launch - Interactive Human Statues	1,000.00
EFT38029	08.10.2015	Hale Group International Pty Ltd	REAF 2015 - After Dark Hypnotist 26/09/15	2,179.00
EFT38030	08.10.2015	Glenn Hegedus	REAF 2015 Launch - Artist Freestyle	1,100.00
EFT38031	08.10.2015	Aaron Hopper T/A Copperwing Music	REAF 2015 - Acoustic Performer at Launch	875.00
EFT38032	08.10.2015	Hamersley Iron Pty Ltd	Rates refund for assessment A29034	1,982.53
EFT38033	08.10.2015	Qube Logistics (Aust) Pty Ltd	KLP - Transport 920kg Chlorine Cylinder From Ixom To Karratha Leisureplex.	3,909.36
EFT38034	08.10.2015	Ibis Styles Karratha	REAF - Accommodation x 37 Rooms	10,660.00
EFT38035	08.10.2015	Jason Signmakers	Traffic/Street Signs - Signs Yellow On Black With 12 Posts And Accessories	1,595.88
EFT38036	08.10.2015	J G Graphix	DaVinci Machines Exhibition - Printing 3 Posters For A Frames And 3 Large Corflute Signs	1,023.00
EFT38037	08.10.2015	JSS Logistics Pilbara	Transport of 35 Tonne Digger Float From Roebourne - Wittenoom Gravel Pit to Woodbrook Road Gravel Pit	968.00
EFT38038	08.10.2015	James Bennett Pty Limited	Wickham Library - New Resources	114.00
EFT38039	08.10.2015	JP Promotions	WRP - Anniversary Promo & Members Incentive Merchandise	2,332.00
EFT38040	08.10.2015	M Jordan	Reimbursement Of Meals While In Perth 01-04/09/15 Env Health Conference	138.35
EFT38041	08.10.2015	Jolly Good Auto Electrics	Repair Air Con System	1,598.20
EFT38042	08.10.2015	Beyond Carpentry Contracting	Dampier Community Hub - Construct Stage Box	1,627.70

Chq/EFT	Date	Name	Description	Amount
EFT38043	08.10.2015	Karratha Glass Service	WRP - Supply & Install Security/Cyclone Screens for Windows to Wickham Amenities Building	5,791.50
EFT38044	08.10.2015	Karratha Smash Repairs	Insurance Excess Payable - Windscreen Replacement	495.00
EFT38045	08.10.2015	Keyspot Services	Kta Airport - Opening Plaque	495.00
EFT38046	08.10.2015	Karratha Veterinary Hospital	Animal Control	739.80
EFT38047	08.10.2015	Karratha Gymnastics Club	KidSport Funding for Ila Vaughan Williams	200.00
EFT38048	08.10.2015	Kwik Kopy Printing Centre	Stock	2,954.44
EFT38049	08.10.2015	Komatsu Australia Pty Ltd	Stock	450.04
EFT38050	08.10.2015	Karratha Newsagency - Admin Office Account	Newspapers And Magazine Subscription	65.80
EFT38051	08.10.2015	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	1,760.00
EFT38052	08.10.2015	Karratha Automotive Group	Parts for Repairs	20.78
EFT38053	08.10.2015	K Harrison	Reimbursement For Emerging Leaders Morning Tea & Lunch For Trainer	74.04
EFT38054	08.10.2015	McLeods & Co Barristers And Solicitors	Legal Advice	301.15
EFT38055	08.10.2015	LGIS Property	Insurance - Dampier Boat Ramp	6,879.37
EFT38056	08.10.2015	Links Modular Solutions	KLP - POS Software On Site Training 17-18 November - 50% Deposit Only	1,650.00
EFT38057	08.10.2015	John Lowe T/A Lowe's Pianos & Organs	Piano Tuning For Dampier Community Hall	250.00
EFT38058	08.10.2015	MM Electrical Merchandising	7 Mile Waste - Repair Printer & Pat Tester Repair & Service Seaward	633.82
EFT38059	08.10.2015	NW Communications & IT Specialists	7 Mile Waste - Vertex UHF Handheld Unit	2,799.75
EFT38060	08.10.2015	North West Tree Services	Welcome Road To Warrambie Road Drains - Lift All Gums Cut & Poison Leucaena Dress Palm Remove Dead Acacias	7,195.10
EFT38061	08.10.2015	Norwest Craft Supplies	TYS - School Holiday Program Jewellery Workshop 01/10/2015	120.61
EFT38062	08.10.2015	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	7 Mile Waste - 15 Litre Spring Water	133.55
EFT38063	08.10.2015	S Nicholas	Reimbursement - Purchase of Desk Organiser for WRP	19.00
EFT38064	08.10.2015	Ixom Operations Pty Ltd (Orica)	Gap Ridge WWTP - 920kg Chlorine Gas Cylinder Refill	5,288.80
EFT38065	08.10.2015	One 20 Productions (Kadesjada Trust)	REAF 2015 - Production Scope For The 10 Day Festival 50% Balance	35,455.95
EFT38066	08.10.2015	Outback Labour Services Pty Ltd T/A Capricorn Fuel Distributors	Bulk Diesel - 7 Mile Waste 11/09/15	17,373.94
EFT38067	08.10.2015	Peerless Jal Pty Ltd	Stock	223.54
EFT38068	08.10.2015	Pilbara Motor Group - PMG	Parts for Repairs	549.03
EFT38069	08.10.2015	The Paper Company Of Australia Pty Ltd	Stock	841.50
EFT38070	08.10.2015	Pilbara Copy Service	Photocopier Charges	698.11
EFT38071	08.10.2015	Public Libraries WA Inc	Karratha Library - PLWA Membership 2015/2016	162.00
EFT38072	08.10.2015	Prompt Fencing Pty Ltd	Kta Airport - Touch Up And Repaint Bollards And Install New Reflective Tape	660.00
EFT38073	08.10.2015	Preservation Australia Pty Ltd	Local History Office - Emergency Response Wheel and Guide	68.00
EFT38074	08.10.2015	PrintSync Norwest Business Solutions	Photocopier Charges	2,672.99
EFT38075	08.10.2015	Hana Priest t/as Dangerous Delights	REAF 2015 Launch - Performance Fee and Roving between Shows 18/09/15	2,340.00
EFT38076	08.10.2015	Quicksmart Industries	Da Vinci Machines Exhibition - Banner Mesh	570.12
EFT38077	08.10.2015	Repco Auto Parts	Parts for Repairs	1,339.64
EFT38078	08.10.2015	Roy Galvin & Co Pty Ltd	Dampier Community Hub - Zip Boiler Filter and Solar Insulation	227.80
EFT38079	08.10.2015	Raeco	Library - Book Coverings	217.38

Chq/EFT	Date	Name	Description	Amount
EFT38080	08.10.2015	Red Dot Stores	Youth Shed - School Holiday Program Lava Lamp Creation 29/09/15	113.85
EFT38081	08.10.2015	Statewide Bearings	Parts for Repairs	216.44
EFT38082	08.10.2015	Kmart Karratha	Youth Services Eastern Corridor - Goods for October School Holiday Activities	957.75
EFT38083	08.10.2015	Karratha State Emergency Service	Kta SES - Quarterly Grant Funding, July to Sept 2015	11,000.00
EFT38084	08.10.2015	Speedo Australia Pty Ltd	KLP - Stock For On Sale	1,327.70
EFT38085	08.10.2015	Shelf Cleaning Services Pty Ltd	REAF - Cleaning Of Portable Toilets Cossack 21/22/23 Sept 2015	393.75
EFT38086	08.10.2015	Sanders Turner Ellick Architects (STEA)	Kta Airport Terminal Expansion - Progress and Complete Third STOP/GO point RFT01 - 12/13 August 2015	16,434.00
EFT38087	08.10.2015	Designa Sabar Pty Ltd	Kta Airport - Preventive Maintenance Agreement 21/09 To 20/10/15	5,832.03
EFT38088	08.10.2015	G Shoemark	Reimbursement Of Utilities as per Employment Contract	95.97
EFT38089	08.10.2015	Solcomm Pty Ltd	IT Upgrade - 5.8HGz Licensed Operation Point To Point Wireless Links	2,160.68
EFT38090	08.10.2015	Specialised Truck Services	Plant Repairs	396.00
EFT38091	08.10.2015	Select Music Agency	REAF Blues by the Bay - Winterbourne Performance Fee	1,000.00
EFT38092	08.10.2015	Scott Printers Pty Ltd	Cossack Art Awards - Printing Of Cossack Art Award Catalogue For Participating Artists	1,699.50
EFT38093	08.10.2015	Chantelle Creevey T/A Stick It Stickers	Kta Airport - Removal of Decals from Airport Window	198.00
EFT38094	08.10.2015	Sugar Blue Burlesque	REAF 2015 - Performance At After Dark	2,974.00
EFT38095	08.10.2015	Buster Sloat	Refund Of Lost Ticket Fee	160.00
EFT38096	08.10.2015	Tox Free (Australia) Pty Ltd	WRF - 6m Skip Bin Service September 2015	36.92
EFT38097	08.10.2015	Tennant Australia Pty Ltd	Parts for Repairs	75.79
EFT38098	08.10.2015	3 Degrees Marketing Pty Ltd	REAF After Dark - Location Map and Timetable	1,188.00
EFT38099	08.10.2015	TWH Plumbing	Dampier Pavilion - Investigate blocked Sink and septic	654.50
EFT38100	08.10.2015	Thom Contracting	Bus Stop Signage Installation - Relocation Of 2 School Bus Signs (RFQ04-14/15)	700.00
EFT38101	08.10.2015	The Desert Princess	REAF Junior - Facepainter / Roving Entertainment x 2 characters	1,222.00
EFT38102	08.10.2015	Three Little Fish T/A The Waifs	REAF Blues By The Bay - Performance Fee For The Waifs	27,500.00
EFT38103	08.10.2015	Talentworx Studios Pty Ltd	REAF After Dark - Performances Two Brunettes And A Gay	770.00
EFT38104	08.10.2015	Kylianne Turton	REAF 2015 - Recovery Performance 45min set 27/09/15	150.00
EFT38105	08.10.2015	Artisans Of Florence - International Pty Ltd	50% Exhibition/Performance Fee For Da Vinci Machines Exhibition At Bond Store Oct 15	15,400.00
EFT38106	09.10.2015	S Khongjaroen	Travel Assistance Trust Withdrawal	3,600.00
EFT38107	09.10.2015	R Butterworth	Travel Assistance Trust Withdrawal	5,480.02
EFT38108	08.10.2015	T Swetman	Home Ownership Allowance	555.00
EFT38109	08.10.2015	A Dorning (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT38110	08.10.2015	L Gan (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT38111	08.10.2015	P Heekeng (Mortgage Account)	Home Ownership Allowance	1,470.90
EFT38112	08.10.2015	Maxxia Pty Ltd	Payroll deductions	11,252.46
EFT38113	08.10.2015	S Wachter (Mortgage Account)	Home Ownership Allowance	1,394.17
EFT38114	14.10.2015	Australian Taxation Office	Payroll deductions	284,884.00
EFT38115	14.10.2015	Child Support Agency	Payroll deductions	1,833.18
EFT38116	12.10.2015	Australian Super	Superannuation contributions	5,006.52
EFT38117	12.10.2015	Colonial First State Firstchoice Super	Superannuation contributions	1,186.36
EFT38118	12.10.2015	Cbus	Superannuation contributions	732.44

Chq/EFT	Date	Name	Description	Amount
EFT38119	12.10.2015	WA Super (Formerly WALGSP)	Superannuation contributions	110,924.25
EFT38120	12.10.2015	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,114.71
EFT38121	12.10.2015	ANZ Smart Choice Super	Superannuation contributions	1,403.11
EFT38122	12.10.2015	AMP Superleader	Superannuation contributions	238.91
EFT38123	12.10.2015	AXA Generations	Superannuation contributions	836.51
EFT38124	12.10.2015	AMP Super Directions Fund	Superannuation contributions	467.05
EFT38125	12.10.2015	AMP SignatureSuper	Superannuation contributions	562.35
EFT38126	12.10.2015	AMP Retirement Trust - BATT	Superannuation contributions	875.62
EFT38127	12.10.2015	AvSUPER FUND	Superannuation contributions	442.74
EFT38128	12.10.2015	BT Super For Llife	Superannuation contributions	1,400.98
EFT38129	12.10.2015	CBA Superannuation Savings Account	Superannuation contributions	253.81
EFT38130	12.10.2015	Club Plus Superannuation Scheme	Superannuation contributions	789.53
EFT38131	12.10.2015	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	147.99
EFT38132	12.10.2015	Kym Davies Superannuation Fund	Superannuation contributions	592.84
EFT38133	12.10.2015	Essential Super - Tuck	Superannuation contributions	478.71
EFT38134	12.10.2015	First State Super	Superannuation contributions	354.19
EFT38135	12.10.2015	100F Lifetrack Personal Superannuation	Superannuation contributions	478.71
EFT38136	12.10.2015	Hesta Superannuation	Superannuation contributions	3,630.28
EFT38137	12.10.2015	HostPlus Superannuation	Superannuation contributions	3,920.73
EFT38138	12.10.2015	Jacqueline & Theresa Super Fund	Superannuation contributions	344.76
EFT38139	12.10.2015	J & S Pryor Super Fund	Superannuation contributions	491.18
EFT38140	12.10.2015	JR Superannuation Fund	Superannuation contributions	488.22
EFT38141	12.10.2015	Local Government Superannuation- SYDNEY	Superannuation contributions	1,274.05
EFT38142	12.10.2015	Local Government Superannuation - BRISBANE	Superannuation contributions	819.91
EFT38143	12.10.2015	MLC Nominees Pty Ltd	Superannuation contributions	978.59
EFT38144	12.10.2015	MLC Masterkey Superannuation	Superannuation contributions	1,109.36
EFT38145	12.10.2015	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	382.97
EFT38146	12.10.2015	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	523.99
EFT38147	12.10.2015	NGS Superannuation	Superannuation contributions	590.54
EFT38148	12.10.2015	OnePath Masterfund	Superannuation contributions	509.63
EFT38149	12.10.2015	Rest Superannuation	Superannuation contributions	4,032.15
EFT38150	12.10.2015	Superwrap Personal Super Plan	Superannuation contributions	516.67
EFT38151	12.10.2015	Sunsuper Pty Ltd	Superannuation contributions	938.45
EFT38152	12.10.2015	Statewide Super	Superannuation contributions	744.51
EFT38153	12.10.2015	Strategy Oasis	Superannuation contributions	265.64
EFT38154	12.10.2015	Suncorp Portfolio Services Ltd (suncorp Superannuation)	Superannuation contributions	478.71
EFT38155	12.10.2015	Colonial First State Investments Limited (Super)	Superannuation contributions	558.50
EFT38156	12.10.2015	VicSuper	Superannuation contributions	588.56
EFT38157	15.10.2015	Australia Post	Postage - September 2015	1,256.16
EFT38158	15.10.2015	Staples Australia (Formerly Corporate Express)	Stationery and Office Supplies	1,167.15

Chq/EFT	Date	Name	Description	Amount
EFT38159	15.10.2015	Cardno WA Pty Ltd	Point Samson Foreshore - Dune Rehabilitation And Amenity Structure As Per RFT 22-14/15. Services For Period Ending 25/09/15	15,450.00
EFT38160	15.10.2015	Chandler Macleod	Labour Hire - Litter Picker Crew	9,433.60
EFT38161	15.10.2015	Hathaway's Lubricants	Stock	1,332.50
EFT38162	15.10.2015	ITVision	It Software - Upgrade From Gold Service To Platinum 01/10/15	8,973.80
EFT38163	15.10.2015	Ispix	Dampier Roebourne & Wickham Library - ADSL2+ Data Services 06/10 To 05/11/15	122.50
EFT38164	15.10.2015	KAW Engineering Pty Ltd	Kta Airport - Repair Gattic Stormwater Cover	591.25
EFT38165	15.10.2015	Les Mills Aerobics Australia	WRP - Exercise Classes Fee	811.43
EFT38166	15.10.2015	Lil's Retravision Karratha	REAF - External Harddrive For REAF Photography & Videography	109.00
EFT38167	15.10.2015	Poolmart Karratha	Repairs - Faulty Pool Pump	440.00
EFT38168	15.10.2015	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Wickham - Electricity Charges	860.01
EFT38169	15.10.2015	Pilbara Real Estate	Water Usage 26/07 To 28/09/15	66.79
EFT38170	15.10.2015	Parry's Merchants	Youth Shed - Cafe Stock	219.90
EFT38171	15.10.2015	Perth Irrigation Centre	Parts - Retic	6,098.13
EFT38172	15.10.2015	Poinciana Nursery	Mosquito Management - 20kg Bag Of Chick Crumble	38.50
EFT38173	15.10.2015	St John Ambulance-Karratha	REAF - Standby Ambulance Service 19/09/15	2,403.00
EFT38174	15.10.2015	Signswest Stick With Us Sign Studio	KLP - Poolside Coreflute A Frame Signs	1,353.00
EFT38175	15.10.2015	BP Australia - Bulk Fuel (Reliance Petroleum)	Petrol Unleaded 200L drum	1,041.25
EFT38176	15.10.2015	Royal Life Saving Society WA Inc	RAC - Pool Lifeguard Requalification	260.00
EFT38177	15.10.2015	Helloworld North West Karratha (Aspen View Pty Ltd)	Airfares For N. Weston - Sydney/Karratha Return 17/11-20/11/15 - KLP Links Contractor	977.00
EFT38178	15.10.2015	TNT Express	Freight	256.88
EFT38179	15.10.2015	Thrifty Car Rental	Cossack Art Awards - Car Hire For N. Hoyle 18/07 To 19/07/15	2,517.70
EFT38180	15.10.2015	Worksense Safety & Workwear	Uniforms	450.34
EFT38181	15.10.2015	Atom Supply	Parts for Repairs	1,250.20
EFT38182	15.10.2015	J Blackwood & Son Pty Limited	Parts	29.48
EFT38183	15.10.2015	A Noble & Son Ltd - WA Division	Stock	46.49
EFT38184	15.10.2015	Onyx (Aust) Pty Ltd	Catering For Minister's Meeting Prior To Airport Terminal Upgrade Grand Opening 25/09/15	150.00
EFT38185	15.10.2015	Protector Alsafte	Safety Boots	183.92
EFT38186	15.10.2015	Abco Products	Stock	1,149.39
EFT38187	15.10.2015	Atktec Pty Ltd	Kta Airport - Relocation of the HV UPS from the HV switchroom to the Airfield Lighting Control Cubicle	3,939.10
EFT38188	15.10.2015	Advam Pty Ltd	Kta Airport - Monthly Advam Support And Services For September	411.35
EFT38189	15.10.2015	ROL-WA Pty Ltd T/A Allpest WA	Pest Control	756.00
EFT38190	15.10.2015	Ampac Debt Recovery	Debt Recovery Costs	994.18
EFT38191	15.10.2015	Angie Ayers T/A Wildfire Studio	MC At Blues By The Bay As Part Of REAF 2015	500.00
EFT38192	15.10.2015	BOC Limited	Karratha Airport - Oxygen Industrial E2 Size Cylinder	492.32
EFT38193	15.10.2015	BP Roebourne	Diesel Fuel For Roebourne Ambulance - September 2015	119.17
EFT38194	15.10.2015	Bunzl Ltd	Stock	3,300.33
EFT38195	15.10.2015	BC Lock & Key	WRP - Padlocks For Tennis Courts And Roebourne Basketball Courts	1,017.94

Chq/EFT	Date	Name	Description	Amount
EFT38196	15.10.2015	Wickham Service Station	Diesel Fuel For Roebourne Ambulances - September 2015	561.26
EFT38197	15.10.2015	Beacon Equipment	Purchase of Stihl FS130 Brushcutter, Parts for Repairs	2,208.00
EFT38198	15.10.2015	Bodyscience International	KLP - Protein Products for On Sale	176.00
EFT38199	15.10.2015	BP Australia Pty Ltd	Diesel - September 2015, Fleet	7,117.84
EFT38200	15.10.2015	BMT JFA Consultants Pty Ltd	Karratha Back Beach Feasibility Study Consultancy Brief - Component 2 Of RFT 03-14/15, 22/08 To 18/09/15	29,700.00
EFT38201	15.10.2015	A.C.T. Industrial Pty Ltd	Purchase - Hook Lift Bin T610D 15m3	79,827.00
EFT38202	15.10.2015	Bird Gard Pty Ltd	KLP - Sonic Bird Scarer Super Pro X With 2 X 360 Degree Speakers For Poolside	2,640.00
EFT38203	15.10.2015	Cabcharge Australia Pty Ltd	Cabcharge September 2015	1,064.67
EFT38204	15.10.2015	Chemform	Stock	601.92
EFT38205	15.10.2015	Cummins South Pacific Pty Ltd	Stock	824.47
EFT38206	15.10.2015	Convic Skate Parks Pty Ltd	Roebourne Skatescape - Final Release of Retentions Held	12,384.50
EFT38207	15.10.2015	Executive Transfers Australia Pty Ltd (Charles Otway)	Kta Airport - 2 x Bus Hire For Terminal Upgrade Grand Opening 25/09/15	1,815.00
EFT38208	15.10.2015	Code Group Pty Ltd	Wickham Community Hub - Code of Australia Compliance Audit	3,245.00
EFT38209	15.10.2015	CS Legal (The Pier Group Pty Ltd t/as)	Debt Recovery Costs	8,145.01
EFT38210	15.10.2015	Complete Tyre Solutions Pty Ltd	Plant Repairs	4,547.40
EFT38211	15.10.2015	Clark Tiling Services T/A Choices Flooring	Staff Housing - Bathroom Repairs	9,750.00
EFT38212	15.10.2015	Captain Ruin	REAF - Captain Ruin's Performance At After Dark	2,500.00
EFT38213	15.10.2015	Dampier Enterprises Pty Ltd (Kangavan)	Bus Hire For Australia China Business Council Tour - 09th - 11th September 2015	1,219.08
EFT38214	15.10.2015	Display Systems Australia	WRP - Design Supply & Deliver Adsail Spike Banners	1,732.50
EFT38215	15.10.2015	Ensystex Australasia Pty Ltd	Stock	277.20
EFT38216	15.10.2015	Freehills Services Pty Ltd	Legal Advice	2,200.00
EFT38217	15.10.2015	Virginia Ferris Choreographer	REAF 2015 - Artistic Director For REAF Dance Fusion 50% Final Payment	7,557.00
EFT38218	15.10.2015	Gym Care Commercial Fitness Specialists	WRP - Supply & Deliver Pair 55kg & 60kg SS Rubber Disc Dumbbells	1,375.00
EFT38219	15.10.2015	Globe Australia Pty Ltd	Mosquito Management - Bioprene Sand 20kg	749.10
EFT38220	15.10.2015	Grama Bazita Service & Maintenance Pty Ltd (Formerly Global Electrotec)	REAF 2015 - All electrical works 11-27/09/2015	3,822.50
EFT38221	15.10.2015	Gresley Abas Pty Ltd	WCH - Tender 09-14/15 Architect Services August 2015	40,974.23
EFT38222	15.10.2015	Haydn Glendinning t/as Karratha Construction and Maintenance	Refund - Planning Application Fee (not Required) Rec #252861 01/09/15	147.00
EFT38223	15.10.2015	Command IT Services	Kta Airport - Professional Cabling And Communications Services External 4G Antenna Installation Setup And Testing	7,132.44
EFT38224	15.10.2015	Home Hardware Karratha	General Hardware Items for Maintenance	592.17
EFT38225	15.10.2015	Harvey Norman Karratha (Karrathavit Pty Ltd t/as)	WRP - Dustbuster	100.00
EFT38226	15.10.2015	Horizon Power	Kta Depot - Increase Power Supply To 500 Amps	29,495.31
EFT38227	15.10.2015	D Hutton	Reimbursement For Study - Online Chain Of Responsibility Course	82.50
EFT38228	15.10.2015	Harvey Norman Commercial - Osborne Park	Dampier Community Hub - Commercial Microwave	742.50
EFT38229	15.10.2015	L Husking	40 Mile Beach Caretaker - Reimbursement	94.50
EFT38230	15.10.2015	Qube Logistics (Aust) Pty Ltd	RAC - Transport 6 x 70Kg Chlorine Gas Cylinders 16/09/15	1,253.73

Chq/EFT	Date	Name	Description	Amount
EFT38231	15.10.2015	Icon Film Distribution Pty Ltd	Moonrise Cinema - Screening Last Cab To Darwin 05/09/15	515.20
EFT38232	15.10.2015	Jangs Kitchen & Cleaning Pty Ltd	Catering For June Councillor Briefing Session - 14/09/15	324.00
EFT38233	15.10.2015	Jolly Good Auto Electrics	Plant Repairs	855.80
EFT38234	15.10.2015	Beyond Carpentry Contracting	Wickham Day Care - Investigate And Repair Doors From Break-in	148.50
EFT38235	15.10.2015	Karratha Glass Service	Staff Housing - Supply And Fit Shower Screen Door	2,090.00
EFT38236	15.10.2015	Small Business Centre West Pilbara	BCP Partnership Agreement - as per Sept OCM Council Resolution: Home Based Business Network and Business Confidence Survey	22,000.00
EFT38237	15.10.2015	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	1,584.00
EFT38238	15.10.2015	Karratha Panel & Paint (Tunstead Family Trust T/A)	Removal Of Abandoned Vehicles	220.00
EFT38239	15.10.2015	Land Surveys NPJS Pty Ltd	Survey of Easement for Effluent Reuse Line	3,041.50
EFT38240	15.10.2015	Le Thi Det T/A Karratha Cleaning Services	1 Cook Close - Part Vacate Clean	110.00
EFT38241	15.10.2015	MM Electrical Merchandising	Youth Shed - Compact Fluorescent Lamp	491.92
EFT38242	15.10.2015	L Myburgh	Staff Reimbursement - Allowances for Annual Environmental Health Conference 02/09/15	162.90
EFT38243	15.10.2015	Jean-Luc Marinai	REAF - Magician Performance Fee For REAF After Dark 2015	2,500.00
EFT38244	15.10.2015	NW Communications & IT Specialists	WRP & RAC - Vertex VX-456 Hand Held Radio Unit	6,361.65
EFT38245	15.10.2015	North West Tree Services	Central Avenue Dampier - Reduce Large Tamarix In Storm Water Drain, High St Dampier - Remove Albizia in Drains, Miller Cl Pt Samson - Reduce Tamarix, Main St Roebourne - Remove & Stump Grind Damaged Gum, Various Sites - Tree Works, Weed Control	13,121.90
EFT38246	15.10.2015	Novotel Perth Langley	Councillor Expense - Accommodation and Meals .while attending the Australian Company Directors Course 14-18/09/2015	1,504.38
EFT38247	15.10.2015	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	7 Mile Waste - 15 Litre Spring Water Refills	236.45
EFT38248	15.10.2015	Neils Reticulation And Landscaping	Walcott Way - Supply And Install New Reticulation	4,759.04
EFT38249	15.10.2015	North West Waste Alliance	Kta Airport - Removal of approx. 35000 litres liquid sludge from Effluent WWTP	4,597.89
EFT38250	15.10.2015	David Naylor	REAF 2015 - Happy Yoga Performance Fee After Dark 26/09/15	1,650.00
EFT38251	15.10.2015	Ixom Operations Pty Ltd (Orica)	Chlorine Gas Cylinders - Various Sites	2,494.80
EFT38252	15.10.2015	Hanson Construction Materials - Karratha	Malaster Park - Foot Path Concrete Delivered	574.97
EFT38253	15.10.2015	Pilbara Institute	Safety Representative Training - 14-19/09/15	1,340.00
EFT38254	15.10.2015	Prompt Fencing Pty Ltd	Carry Out Signage Audit Across The City Of Karratha Communities	11,616.00
EFT38255	15.10.2015	PrintSync Norwest Business Solutions	Photocopier Charges	86.86
EFT38256	15.10.2015	Point Parking Pty Ltd	Kta Airport - Carpark Management Monitoring Admin Accounting & Insurance Sept 2015	4,071.21
EFT38257	15.10.2015	Pacer Legal Pty Ltd	Kta Airport - Airport Solar Project	800.00
EFT38258	15.10.2015	Thomas Lion Harry Phillips	REAF 2015 - Performance For Blues By The Bay	1,000.00
EFT38259	15.10.2015	Play Check	Bulgarr POS - External Playground Audit Play Check	2,640.00
EFT38260	15.10.2015	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Servicing And Maintenance Consumables	50,792.55
EFT38261	15.10.2015	Pilbara Regional Council	Member Contributions To The Pilbara Regional Council - Quarter 2 FY 15/16	60,500.00

Chq/EFT	Date	Name	Description	Amount
EFT38262	15.10.2015	Repco Auto Parts	Supply & Deliver One Industrial Cleaning Machine, Parts for Repairs	20,652.97
EFT38263	15.10.2015	Roy Galvin & Co Pty Ltd	Parts - Retic	23.59
EFT38264	15.10.2015	Reface Industries Pty Ltd	Library - 4 x Doughnut Rolls For Library CD's And DVD's	253.70
EFT38265	15.10.2015	Statewide Bearings	Parts for Repairs	185.44
EFT38266	15.10.2015	Kmart Karratha	KLP - School Holiday Program Materials	460.50
EFT38267	15.10.2015	Decor8 Australia Pty Ltd	WRP - Resurfacing Of Pool Edging Remove Loose Concrete, Finish In 2 Pack Epoxy, WRP - Demarking Safety Signage, Staff Housing - Painting/Patch	9,578.00
EFT38268	15.10.2015	Stott & Hoare	IT - Veeam Annual Maintenance Renewal (inc Backup Enterprise PLUS and Mgmt Pack Enterprise PLUS) Until 29/09/2016	11,048.40
EFT38269	15.10.2015	Saving Animals From Euthanasia	SAFE MOU Funding - Payment 2 of 4	11,000.00
EFT38270	15.10.2015	Designa Sabar Pty Ltd	Kta Airport - Socket Door With Pin Hinge	1,133.94
EFT38271	15.10.2015	Seatadvisor Pty Ltd	Moonrise Cinema - September 2015	1,232.00
EFT38272	15.10.2015	Scope Business Imaging	Photocopier Charges	3,387.31
EFT38273	15.10.2015	Scott Printers Pty Ltd	REAF - Double Sided Full Colour A5 Printing Of After Dark Site Maps	440.00
EFT38274	15.10.2015	Chantelle Creevey T/A Stick It Stickers	DCH - Various Sized Coreflute Signs For Dampier Hall Community Access	1,083.50
EFT38275	15.10.2015	Michael Smith	REAF - Recovery Performance 2015 By Michael Smith	500.00
EFT38276	15.10.2015	Telford Industries	Stock	983.40
EFT38277	15.10.2015	Tradelink Plumbing Supplies	KLP - 4 X Schell Self Closing Wash Basin Taps Replacement	1,121.16
EFT38278	15.10.2015	Total Eden Pty Ltd	Parts - Retic	4,709.98
EFT38279	15.10.2015	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema: Film Rental Fantastic Four 04/09/15 & 09/09/15	330.00
EFT38280	15.10.2015	TenderLink.com	Public Tender Advertising Fees	495.00
EFT38281	15.10.2015	Turf Whisperer	Golf Course Superintendent - Golf Course Redevelopment 21/09 To 04/10/15	8,093.13
EFT38282	15.10.2015	TWH Plumbing	Millars Well Daycare - Investigate/Repair/Report On Toilets Continually Blocking, Dampier Pavilion - Leach Drain Repairs, Staff Housing - Various Plumbing Maintenance	3,091.36
EFT38283	15.10.2015	Supercivil Pty Ltd	Reseal Program - R2R Gawthorne Drive - Bathgate Road To Higham Street, Alexander Stephen Crt to Cossack Street, Karasek Way to Murray St	373,421.75
EFT38284	15.10.2015	North West Realty	Rates refund for assessment A24911	566.54
EFT38285	15.10.2015	Ray White Real Estate	Rates refund for assessment A57748	767.58
EFT38286	15.10.2015	Australian Institute Of Management - WA (AIM)	AIM WA Corporate Membership 01/11/15 - 31/10/2016	5,060.00
EFT38287	15.10.2015	Alpha Shows Pty Ltd	REAF 2015 - The Alpha Show of Aladdin Performance Fee - Balance	6,850.00
EFT38288	15.10.2015	Big Hart Inc	25% First Instalment 2015/16 Annual Community Grant Scheme - Program Coordinator for Cultural Centre in Roebourne	8,250.00
EFT38289	15.10.2015	N Milligan	Reimbursement For Costs Incurred During REAF 2015	186.60
EFT38290	15.10.2015	Global Security Management (WA)	Security Patrols - September 2015	6,600.00
EFT38291	15.10.2015	K Glover	Reimbursement - For Meals While Attending Rangers Conference 23-24/09/15	123.50
EFT38292	15.10.2015	Uniqco (WA) Pty Ltd	Fleet Management System Service Fee - October 2015	4,290.00
EFT38293	15.10.2015	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema - Trainwreck 11/09/15	854.80
EFT38294	15.10.2015	United Forklift And Access Solutions	Stock	89.51
EFT38295	15.10.2015	Universal Office National (Pilbco Pty Ltd)	Stationery and Office Supplies	75.45

Chq/EFT	Date	Name	Description	Amount
EFT38296	15.10.2015	Karratha Timber & Building Supplies (Formerly Versatile)	General Hardware Items for Maintenance	1,283.50
EFT38297	15.10.2015	Westrac Equipment Pty Ltd	Parts for Repairs	434.57
EFT38298	15.10.2015	Woolworths (WA) Ltd	KLP - Materials For School Holiday Program, Youth Shed - Café Stock	1,308.00
EFT38299	15.10.2015	Wormald Australia Pty Ltd	Wickham Daycare & Pegs Creek Pavilion - Supply And Install Serviced Extinguishers	1,182.50
EFT38300	15.10.2015	Wrapped Creations	Furniture Hire and Styling	29,855.25
EFT38301	15.10.2015	S Wacher	Reimbursement - Fuel	118.48
EFT38302	15.10.2015	WT Design Studio	Design And Execution Of Town Newsletters, School Holiday Program Advertising	4,356.00
EFT38303	15.10.2015	Wickham Warriors Martial Arts Club	Bucks for Bags Donation - Clean up 12/09/15 96 Bags	576.00
EFT38304	15.10.2015	Yakka Pty Ltd	Uniforms	463.12
EFT38305	14.10.2015	Telstra Corporation Ltd	Telephone Usage Charges	15,488.97
EFT38306	14.10.2015	Horizon Power	Electricity Usage Charges	137,226.21
EFT38307	14.10.2015	Water Corporation	Water Usage Charges	30,872.43
EFT38308	14.10.2015	Water Corporation	Water Usage Charges	7,271.98
EFT38309	14.10.2015	Water Corporation	Water Usage Charges	19,445.41
EFT38310	14.10.2015	Water Corporation	Water Usage Charges	7,745.23
EFT38311	15.10.2015	Karratha Contracting Pty Ltd	Kta SES - Renovation Of Bathroom And Kitchen, Fire Brigade Pt Samson - Repair Water Leak	56,939.61
EFT38312	16.10.2015	Karratha Contracting Pty Ltd	Kta Airport - Design Supply and Install General Purpose Operational Apron Floodlight Tower, Various - Air Con Maintenance, Kta Airport - Remove Aerials from Roof, Kta Airport - Globe Replacements, Baynton West Park - Install new Sewer Line, Kta Airport - Install Backup Generator, Roebourne Community Hall - Install new Air Con Condenser	74,304.75
EFT38313	14.10.2015	Telstra Super Pty Ltd	Superannuation contributions	381.15
EFT38314	14.10.2015	LGIS Insurance Broking	Contract Works & Third Party Legal Liability Insurance - Contract Works 07/09/15 to 31/05/16	42,017.25
EFT38315	19.10.2015	Karratha First National Real Estate	Lease Payment	7,658.63
EFT38316	19.10.2015	North West Realty	Lease Payment	8,255.95
EFT38317	19.10.2015	Pilbara Real Estate	Lease Payment	7,821.43
EFT38318	19.10.2015	Ray White Real Estate	Lease Payment	3,476.19
EFT38319	19.10.2015	Finbar Karratha Pty Ltd	Lease Payment	4,333.33
EFT38320	19.10.2015	Karratha Self Storage	Archives - Monthly Storage Fee October 2015	450.00
EFT38321	21.10.2015	BLS Industries Pty Ltd T/a Cobey Industries	Karratha Effluent Reuse Scheme - Award of RFT 23-14/15 Progress Claim #1	229,319.64
EFT38322	21.10.2015	Westrac Equipment Pty Ltd	7 Mile Waste - Purchase Caterpillar 725 Articulated Dump Truck	443,624.50
EFT38323	21.10.2015	Western Australian Land Authority (Landcorp)	Funding For Dampier Road and DeWitt Road Intersection- Reimbursement of Costs Incurred by Landcorp	990,000.00
EFT38324	23.10.2015	Telstra Corporation Ltd	Telephone Usage Charges	5,581.03
EFT38325	23.10.2015	Horizon Power	Electricity Usage Charges	33,883.84
EFT38326	23.10.2015	Water Corporation	Water Usage Charges	2,739.23
EFT38327	23.10.2015	Karratha City Shopping Centre	Kta Airport - Hire Of Centro Karratha Display Area For Airport Exercise Safety Week	835.00
EFT38328	23.10.2015	Signature Music Pty Ltd	Moonrise Cinema - Projectionist For September	2,288.00
EFT38329	23.10.2015	Institute Of Public Works Engineering Australasia	Registration - 2015 Levels Of Service And Community Engagement Workshop 14/08/15	715.00
EFT38330	23.10.2015	St John Ambulance-Karratha	REAF - Standby Ambulance REAF After Dark 26/09/15	838.35
EFT38331	23.10.2015	Royal Life Saving Society WA Inc	WRP - Staff Lifeguarding Qualification	255.00
EFT38332	23.10.2015	Building Commission (Building Services Levy)	BSL September 2015 - Building Permits	1,063.27
EFT38333	23.10.2015	Coral Coast Electrical	WRP - Installation Of Replacement Lights At Rugby Oval AFL Oval & Basketball Courts Includes Hire Of EWP And Labour	7,521.80

Chq/EFT	Date	Name	Description	Amount
EFT38334	23.10.2015	C & K Kirkham Trust T/a Radrock Mobile Climbing	Youth Shed - Rad Rock Mobile Climbing School Holiday Program 06/07 to 07/07/15	1,980.00
EFT38335	23.10.2015	Peter Hiosan	Sale of Artwork - 2015 Cossack Art Awards New Cock on the Block	181.25
EFT38336	23.10.2015	Institute Of Public Works Engineering WA	Waste - Professional Development S Wachter - Attendance at IPWEA - Managing a Landfill Site 21-22/09/2015 in Perth	880.00
EFT38337	23.10.2015	JSS Logistics Pilbara	Transport - Grader From 40 Mile Beach Road To Sherlock Station	1,072.50
EFT38338	23.10.2015	Komatsu Australia Pty Ltd	Plant Repairs	156.93
EFT38339	23.10.2015	Sonic HealthPlus Pty Ltd	Twinrix Vaccinations, Medical Consults	2,604.25
EFT38340	23.10.2015	Karratha Newsagency - TTI Account	TTI Newspapers and Magazines	1,474.96
EFT38341	23.10.2015	Karratha Automotive Group	Parts for Repairs	322.60
EFT38342	23.10.2015	Leethall Constructions Pty Ltd	WRP - Removal Of Wickham Aquatic Playground Equipment Sofffall Shade Posts And Fencing	2,211.00
EFT38343	23.10.2015	Norwest Craft Supplies	Cossack - Materials For Dampers For Bond Store Doors	173.24
EFT38344	23.10.2015	Triangle Filtration	Service Of Rinse Controller For Filter At Bulgarra Tank Compound	452.10
EFT38345	23.10.2015	Tradelink Plumbing Supplies	Parts - Retic	120.18
EFT38346	23.10.2015	Thom Contracting	School and Community Bus Signage Installation - As per RFQ04-14/15	21,273.73
EFT38347	23.10.2015	Wormald Australia Pty Ltd	Various - Portable Fire Extinguishers Repairs/Defects	3,781.80
EFT38348	23.10.2015	Zipform Pty Ltd	Printing Of Rates Notices Base Stock & Envelopes And Folding & Inserting Of Rates Notices For Mailing	9,914.95
EFT38349	23.10.2015	Shire of Roebourne - Social Club	Payroll deductions	1,380.00
EFT38350	23.10.2015	T Swetman	Home Ownership Allowance	555.00
EFT38351	23.10.2015	A Dorning (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT38352	23.10.2015	L Gan (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT38353	23.10.2015	P Heekeng (Mortgage Account)	Home Ownership Allowance	600.00
EFT38354	23.10.2015	Maxxia Pty Ltd	Payroll deductions	12,411.31
EFT38355	23.10.2015	N Milligan (Mortgage Account)	Home Ownership Allowance	1,338.58
EFT38356	23.10.2015	S Wachter (Mortgage Account)	Home Ownership Allowance	1,394.17
EFT38357	28.10.2015	Australian Taxation Office	Payroll deductions	291,904.00
EFT38358	28.10.2015	Child Support Agency	Payroll deductions	1,997.74
EFT38359	26.10.2015	Pindan Contracting Pty Ltd	Dampier Community Hub - Award of RFT 11-14/15 Construction Progress Claim #8	1,265,038.43
EFT38360	29.10.2015	Karratha Earthmoving & Sand Supplies	Coolawanyah Rd Reconstruction - RFT 10-14/15 Progress Claim #4	159,187.80
EFT38361	29.10.2015	Horizon Power	Electricity Usage Charges	175,768.20
EFT38362	29.10.2015	A&B Canvas Australia	7 Mile Waste - Windsocks	257.40
EFT38363	29.10.2015	Barmah Hats	Stock - Large Canvas Drover Hat	217.80
EFT38364	29.10.2015	Karratha First National Real Estate	Rates refund for assessment A42143	1,237.31
EFT38365	29.10.2015	Chefmaster Australia	Stock	2,058.30
EFT38366	29.10.2015	Staples Australia (Formerly Corporate Express)	Stationery and Office Supplies	2,063.96
EFT38367	29.10.2015	WBHO Civil Pty Ltd	Refund For Overpayment Of Account	71.85
EFT38368	29.10.2015	Chandler Macleod	Labour Hire - Litter Picker Crew	18,772.86
EFT38369	29.10.2015	Dampier Community Association	2014/15 ACADS - Dampier Sunset Movies	17,758.29
EFT38370	29.10.2015	Department Of Agriculture & Food	Quarantine Inspection Record - Aloe Aculeata 10-9-15	61.00

Chq/EFT	Date	Name	Description	Amount
EFT38371	29.10.2015	Blue Hat Cleaning Services T/A Damel Cleaning Services	Kta Airport - Builders / Presentation Clean	11,844.58
EFT38372	29.10.2015	Hathaway's Lubricants	Stock	738.60
EFT38373	29.10.2015	Best Western Karratha Central Apartments	Accommodation - IT Vision Rates Training 07-09/10/15	653.40
EFT38374	29.10.2015	Air BP	Refund For Overpayment Of Account	1,824.76
EFT38375	29.10.2015	Enterprise Management Group Pty Ltd	Refund For Overpayment Of Account	24.80
EFT38376	29.10.2015	Sonic HealthPlus Pty Ltd	Refund For Overpayment Of Account	31.54
EFT38377	29.10.2015	RAW Hire	Refund For Overpayment Of Account	72.00
EFT38378	29.10.2015	Sidameneo (456)pty Ltd T/A Karratha Medical	Refund For Overpayment Of Account	805.06
EFT38379	29.10.2015	Site Environmental and Remediation Services Pty Ltd	Refund For Overpayment Of Account	9.13
EFT38380	29.10.2015	Yindjibarndi Aboriginal Corporation (YAC)	Refund For Overpayment Of Account	216.40
EFT38381	29.10.2015	North West Realty	Rates refund for assessment A78596	2,803.03
EFT38382	29.10.2015	Poolmart Karratha	Stock	1,682.00
EFT38383	29.10.2015	Phonographic Performance Company (PPCA)	Fitness Classes PPCA Licence	5,245.10
EFT38384	29.10.2015	Water2Water	KLP - Monthly Rental Charge Water Cooler October 2015	66.00
EFT38385	29.10.2015	B Pezzali	Reimbursement - Utilities as per Employment Contract	358.13
EFT38386	29.10.2015	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Wickham SES - Electricity Charges 03/06 To 02/09/15 2958 Kw	768.65
EFT38387	29.10.2015	Parry's Merchants	Youth Shed - Cafe Stock	565.60
EFT38388	29.10.2015	Poinciana Nursery	Mosquito Management - Bag Of Poultry Food	67.90
EFT38389	29.10.2015	Sprayline Spraying Equipment	Replacement Equipment - Herbi For Spray Unit	260.76
EFT38390	29.10.2015	GTEC	Kta Airport - Undertake Annual Technical Inspection And Provide Report On The Conditions Of Pavements And Drainage	5,454.00
EFT38391	29.10.2015	Helloworld North West Karratha (Aspen View Pty Ltd)	REAF - Car Hire For REAF Performers X 15 Cars	2,574.32
EFT38392	29.10.2015	TNT Express	Freight	813.78
EFT38393	29.10.2015	Truck Centre (WA) Pty Ltd	Stock	107.82
EFT38394	29.10.2015	The Retic Shop	Parts - Retic	2,350.80
EFT38395	29.10.2015	Landmark Operations Limited	Stock	1,008.48
EFT38396	29.10.2015	F White-Hartig	Reimbursement For Taxi Fare While Attending Pilbara Regional Council Meeting 27/08 & State Council Meeting 02-04/09/15	108.65
EFT38397	29.10.2015	Worksense Safety & Workwear	Safety Work Boots	594.80
EFT38398	29.10.2015	Atom Supply	Stock, Replacement tools, Parts for Maintenance	2,975.33
EFT38399	29.10.2015	J Blackwood & Son Pty Limited	Kta Airport - Karcher Wet & Dry Vacuum Cleaner	599.85
EFT38400	29.10.2015	Airport Lighting Specialists Pty Ltd	Kta Airport - Lighting Globes	6,109.60
EFT38401	29.10.2015	Onyx (Aust) Pty Ltd	REAF 2015 - Staging Scope for 10 day Event 50% Balance of Payment	37,874.50
EFT38402	29.10.2015	Protector Alsafe	Safety Work Boots	562.85
EFT38403	29.10.2015	Attorney-General's Department	Kta Airport - 37 x Auscheck Applications 07/09/15 to 30/09/15	3,422.50
EFT38404	29.10.2015	Avdata Australia	Kta Airport - Data Reporting And Billing Service Fees And Charges - September 2015	1,381.17
EFT38405	29.10.2015	Ausco Modular Pty Limited	Kta Depot - Portable Building Hire For October 2015	1,573.88
EFT38406	29.10.2015	Airport Security Pty Ltd	Kta Airport - Printing of ASIC's	1,120.00

Chq/EFT	Date	Name	Description	Amount
EFT38407	29.10.2015	Analytical Reference Laboratory (WA) Pty Ltd - ARL	7 Mile Waste - Analysis of 8 Bores	3,352.25
EFT38408	29.10.2015	C Adams	Reimbursement Of Taxi Fare While In Perth Attending Meetings 01-02/09/15	25.90
EFT38409	29.10.2015	Ashdown-Ingram	Parts for Repairs	375.10
EFT38410	29.10.2015	Access Equipment Hire Australia Pty Ltd	Kta Airport - Hire of TZ34 Boom Lift for Sparkle Clean 16/09/15 to 29/09/15	1,792.55
EFT38411	29.10.2015	Art Matters	Cossack Art Awards 2015 Curator - Final Payment - Lump Sum Payment No. 3	13,420.00
EFT38412	29.10.2015	BOC Limited	KLP - Welding Gas And Equipment For Poolside Repairs	459.89
EFT38413	29.10.2015	Bunzl Ltd	Stock	1,676.29
EFT38414	29.10.2015	Beaurepaires	Plant Repairs	8,771.44
EFT38415	29.10.2015	BC Lock & Key	Stock	1,681.15
EFT38416	29.10.2015	BT Equipment Pty Ltd T/A Tutt Bryant Equipment	Stock	116.20
EFT38417	29.10.2015	Benara Nurseries	Sharpe Avenue - Plantings	4,695.91
EFT38418	29.10.2015	L McGlenchy	40 Mile Beach Caretaker - Pro Rata Reimbursements	2,087.73
EFT38419	29.10.2015	R Bhardwaj	Reimbursement - Snake Catching Equipment	187.00
EFT38420	29.10.2015	K Bach	Reimbursement Of Flights To Attend WA Trails & Outdoor Conference 09/10/15	378.85
EFT38421	29.10.2015	Steven John Burgess	Consulting Work For The Karratha Terrace Extension	495.00
EFT38422	29.10.2015	Belinda Barrow	Cancelled Cheque	0.00
EFT38423	29.10.2015	Centurion Transport Co Pty Ltd	Freight	5,157.04
EFT38424	29.10.2015	Coates Hire Operations	Baynton West Park Portable Toilets - Fresh Water Flush For September 2015	706.86
EFT38425	29.10.2015	Coca-Cola Amatil (Holdings) Ltd	Youth Shed - Cafe Drinks And Coffee Stock	1,812.94
EFT38426	29.10.2015	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Replacement Tools - Hose Reel, Fire Extinguisher, Stock - Rags, Dust Masks	2,007.51
EFT38427	29.10.2015	CB Snapz	Cossack Art Awards - Photography For Public Program & Beers And Brushes Workshop	1,062.50
EFT38428	29.10.2015	M Cameron	Reimbursement - Utilities as per Employment Contract	196.00
EFT38429	29.10.2015	Command IT Services	Youth Shed - Training For CCTV Usage	123.75
EFT38430	29.10.2015	CS Legal (The Pier Group Pty Ltd t/as)	Debt Recovery Costs	2,662.33
EFT38431	29.10.2015	Complete Tyre Solutions Pty Ltd	Plant Repairs	407.00
EFT38432	29.10.2015	S Culver	Reimbursement For Accommodation While In Perth Attending Oral History Conference 09-12/09/15	400.00
EFT38433	29.10.2015	CBRE (C) Pty Ltd	Kta Airport - Enhanced Web Listing On realcommercial.com.au Production Of Colour A4 Brochures & Travel	2,345.66
EFT38434	29.10.2015	City Of South Perth	Karratha Library - Lost Item	26.90
EFT38435	29.10.2015	Draeger Australia Pty Ltd	RAC - Service Breathing Apparatus Refill Air Tanks	964.81
EFT38436	29.10.2015	Daysafe Training & Assessing	Traffic Management Training	425.00
EFT38437	29.10.2015	L Dubois	Reimbursement Of Travel Expenses - Book Exchange Perth 05-07/08/15	279.41
EFT38438	29.10.2015	Ed Knox T/A The Design Co-Operative Ltd	Kta Airport - Design And Layout Of Airport Brochure For Opening	6,500.05
EFT38439	29.10.2015	Donald Cant Watts Corke (WA) Pty Ltd	DCH - Quantity Surveyor Services September 2015	5,251.37
EFT38440	29.10.2015	Lisa Pearce T/A Karratha Mobile Veterinary Services	Animal Control	1,433.00
EFT38441	29.10.2015	M Demizio	Reimbursement Of Meals While Attending WAFIC Conference Perth 11-14/09/15	212.40

Chq/EFT	Date	Name	Description	Amount
EFT38442	29.10.2015	Development Cartographics (The Trustee for The Beal Family Trust)	Land Matters - Copy Files For Local Planning Strategy To Disk	67.38
EFT38443	29.10.2015	Double R Equipment Repairs	Fabricate Bucket Hook, Plant Repairs	4,108.19
EFT38444	29.10.2015	Dun Direct Pty Ltd (Dunning's)	Bulk Diesel - Depot	27,777.55
EFT38445	29.10.2015	Coates Hire Operations	REAF 2015 Equipment Hire - 11/09/15 - 19/09/15	1,464.86
EFT38446	29.10.2015	Cabcharge Australia Pty Ltd	Cabcharge October 2015	361.54
EFT38447	29.10.2015	E & MJ Rosher Pty Ltd	Stock	273.00
EFT38448	29.10.2015	Environmental Health Australia (NSW) Inc	I'm Alert Online Subscription 2015/16	550.00
EFT38449	29.10.2015	Ezi-Hose Pty Ltd	Plant - Supply Hose And Fitting	145.46
EFT38450	29.10.2015	Elan Media Partners	Karratha Library - New Resources	984.41
EFT38451	29.10.2015	Empowering People In Communities (EPIC) Inc	Contribution to assist in the Advertising and Promotion of the Hippocampe Leisure Wheelchair Sitting	1,100.00
EFT38452	29.10.2015	Paul Eaton	Refund - Lost Ticket Fee 07/10/15	95.00
EFT38453	29.10.2015	Farinosi & Sons Pty Ltd	REAF 2015 - Materials for Glenn Hegedus (Artist) Pine Plywood	142.95
EFT38454	29.10.2015	Chubb Fire Safety Ltd	Karratha Airport - Hose Couplings	231.00
EFT38455	29.10.2015	Fortesque Bus Service Pty Ltd	REAF 2015 - Bus Services	12,639.00
EFT38456	29.10.2015	Department Of Fire And Emergency Services (ESL Payments)	2015/16 Emergency Services Levy - Local Government Billing	32,330.62
EFT38457	29.10.2015	Gas City Pest Control	Pest Control	198.00
EFT38458	29.10.2015	Gym Care Commercial Fitness Specialists	WRP - Supply & Deliver 12 x Keiser M3 Spin Bikes	28,655.00
EFT38459	29.10.2015	Globe Australia Pty Ltd	Stock	363.00
EFT38460	29.10.2015	GE Surveys	Detailed Feature Survey For The Wickham Community Hub Site - July 2015	15,023.25
EFT38461	29.10.2015	Gurrura Pty Ltd T/A Ngarlangga Tours	REAF 2015 - Welcome to Country By Ngarluma Traditional Owner	1,320.00
EFT38462	29.10.2015	Global Security Management (WA)	Security Patrols - September 2015	5,445.00
EFT38463	29.10.2015	Prime Media Group (GWN7)	TV Advertising For September 2015	8,256.60
EFT38464	29.10.2015	Greenacres Turf Group	Millars Well Oval - Palmetto	1,110.00
EFT38465	29.10.2015	Goldplay Holdings Pty Ltd	7 Mile Waste - Wet Hire 85t Excavator To Remove Hard Rock	18,700.00
EFT38466	29.10.2015	Glidepath Australia Pty Ltd	KATU Upgrade - Critical Electrical Spares	35,362.83
EFT38467	29.10.2015	Gresley Abas Pty Ltd	Wickham Community Hub - Award of Request for Tender 09-14/15 - Sept 2015	31,028.70
EFT38468	29.10.2015	G Gray	Reimbursement Of Meal While Attending Waste & Recycle Conference 09 -11/09/15	138.70
EFT38469	29.10.2015	Gondwana Choirs	REAF 2015 - Gondwana National Indigenous Choir - 24/09/2015	5,500.00
EFT38470	29.10.2015	Grasstree Australia	KLP Oval Maintenance - Grasstrees	4,834.50
EFT38471	29.10.2015	Environmental Industries	Wickham Entry - Landscaping Works Excavation And Installation Of Irrigation Pipe Work, Kta Airport Entry - Plantings and Landscaping	50,892.04
EFT38472	29.10.2015	Home Hardware Karratha	General Hardware Items for Maintenance	2,021.68
EFT38473	29.10.2015	Harvey Norman Karratha (Karrathavit Pty Ltd t/as)	Cossack Accommodation - Queen Ens & Lounge Suite	3,188.00
EFT38474	29.10.2015	Heavy Automatics	Stock	930.07
EFT38475	29.10.2015	Karratha Family Centre	Grant Reference CC/10/AUG/15 Approved Towards Directional Signage For The Humpty Dumpty Toy Library	744.70
EFT38476	29.10.2015	Hinaki Whanau Trust/ Tv Te (T/A Kicking Up Dust Productions)	REAF 2015 - Photography And Videography	3,100.00
EFT38477	29.10.2015	Arcadis Australia Pacific Pty Ltd (Formerly Hyder Consulting)	Kta Effluent Reuse Scheme Upgrade - Review Technical Design Alternatives Claim #2	4,125.00

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EFT38478	29.10.2015	B Hogan	Cleaverville Beach - Caretaker Reimbursements	39.50
EFT38479	29.10.2015	The Trustee for the Hickey Family Trust T/A Hickey Holdings WA Pty Ltd	7 Mile Waste - Komatsu 2.5T Forklift Hire For Tip Shop September 2015	1,038.18
EFT38480	29.10.2015	J Hood	Reimbursement Of Gas Bottle	136.00
EFT38481	29.10.2015	Iron Mountain Australia Pty Ltd	Archiving Costs	1,232.46
EFT38482	29.10.2015	Impact Communication Pty Ltd	Road Safety - Printing 2000 PIRSA Pilbara Safe Driving Booklets	2,020.70
EFT38483	29.10.2015	Jason Signmakers	Kta Airport - Car Park Signage	585.20
EFT38484	29.10.2015	J G Graphix	Printing Of Posters For Twilight Tunes On Guy Fawkes Night x 12, Roebourne Heritage Trails Maps	396.00
EFT38485	29.10.2015	JSS Logistics Pilbara	REAF 2015 - Freight for Coates Equipment, Nickol Bay Speedway Freight of Portable Toilets	7,359.00
EFT38486	29.10.2015	Jumping Puddles Community Consultancy	Grant Writing Workshop 23/09/15	1,045.00
EFT38487	29.10.2015	James Bennett Pty Limited	Karratha Library - New Resources	48.99
EFT38488	29.10.2015	Jolly Good Auto Electrics	Plant Repairs	4,249.30
EFT38489	29.10.2015	Beyond Carpentry Contracting	Roebourne Covered Courts - Raising The Access Pit Lid, Depot - Repair Manhole	1,830.95
EFT38490	29.10.2015	Karratha Glass Service	Replace Glass And Flyscreens	1,369.50
EFT38491	29.10.2015	Karratha Smash Repairs	Insurance Excess Payable - Windscreen Replacement	3,100.00
EFT38492	29.10.2015	Keyspot Services	Youth Shed - Brass Plaque For The Youth Shed Stage 2 Project	357.50
EFT38493	29.10.2015	Karratha Veterinary Hospital	Animal Control	1,343.80
EFT38494	29.10.2015	Karratha Medical Centre	Doctors Consultation	72.10
EFT38495	29.10.2015	Karratha Flying Services Pty Ltd	Karratha Airport Terminal - Chartered Scenic Flight For VIP Group Attending Upgrade Grand Opening	3,300.00
EFT38496	29.10.2015	Komatsu Australia Pty Ltd	Stock	191.77
EFT38497	29.10.2015	KW Civil Pty Ltd	Wickham Entry Statement - Supply Additional Fill & Mounding Levelling And Shaping Of Garden Bed Areas	6,578.00
EFT38498	29.10.2015	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal of Abandoned Vehicles	649.00
EFT38499	29.10.2015	Karratha Automotive Group	Fleet Purchase - 2015 Holden Colorado LS (4x2)	32,823.96
EFT38500	29.10.2015	Karratha Environmental Crushing Pty Ltd	7 Mile Waste - Removal Of Recycled Glass For Sept 2015	33.88
EFT38501	29.10.2015	Karratha Panel & Paint (Tunstead Family Trust T/A)	Removal of Abandoned Vehicles	2,722.50
EFT38502	29.10.2015	King Bay Game Fishing Club	Grant Reference SP/08/AUG/15 Approved Towards Advertising For King Bay Open	2,200.00
EFT38503	29.10.2015	Landgate	Rates - Valuation Services GRV's Schedule	1,006.85
EFT38504	29.10.2015	LGIS Risk Management	HR Training - Fitness for Work Policy Training - Supervisors / Managers Workshop	4,554.00
EFT38505	29.10.2015	Land Surveys NPJS Pty Ltd	WRP - Detailed Feature Survey And Location Of Services At 6 Sites Within Wickham Recreation Precinct	20,086.00
EFT38506	29.10.2015	P Long	Reimbursements - Mileage, Accom, Allowances	4,330.77
EFT38507	29.10.2015	Links Modular Solutions	KLP - 500x 65mm Blue RFID Membership Bands	3,602.50
EFT38508	29.10.2015	Le Thi Det T/A Karratha Cleaning Services	Cleaning As Per Vacate Inspection List	180.00
EFT38509	29.10.2015	Liz Ellis Pty Ltd	KLP - Coaching Services And Expenses For Liz Ellis Netball Clinic	22,390.88
EFT38510	29.10.2015	SITA Medi-Collect	Stock - 1.4L Sharps Containers x 36	218.99
EFT38511	29.10.2015	MM Electrical Merchandising	Staff Housing - Intake Grille Assembly	265.16
EFT38512	29.10.2015	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring - October 2015	1,741.47
EFT38513	29.10.2015	Manning Pavement Services Pty Ltd T/A Karratha Asphalt	Asphalt Surfacing - Tonne Hot Edging Mix	16,280.00

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EFT38514	29.10.2015	Marketforce	Advertising - Various	5,932.19
EFT38515	29.10.2015	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service & Operations Monthly Management for September 2015	20,259.10
EFT38516	29.10.2015	Morpho Australasia Pty Ltd	Kta Airport - Service Contract For Itemiser ETD Machine July to September 2015	2,117.50
EFT38517	29.10.2015	Tanya Montgomery	Cossack Art Awards- Preparation For Cossack Workshops - 2015 May	1,500.00
EFT38518	29.10.2015	Redwave Media Ltd	REAF 2015 - Extra Radio Buy	946.00
EFT38519	29.10.2015	North West Tree Services	Lewindowski Park - Tree Pruning And Garden Tidy, Wickham Entry Statement - Mulch	18,147.80
EFT38520	29.10.2015	Ngarluma & Yindjibarndi Foundation Ltd	Grant Reference CC/14/AUG/15 Approved Towards The Planning Component NLR Convert Written Language WSM	1,100.00
EFT38521	29.10.2015	Northstar Asset Trust T/A Jaffa Room	REAF 2015 Recovery - Wallace and Gromit Curser of the Were Rabbit Pixar Shorts Day & Night Presto Bound In Luxo Jnr Gifted Mikes New Car For Two Birds Gruffalo (2009)	715.00
EFT38522	29.10.2015	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	7 Mile Waste - 15 Litre Spring Water Refills	355.30
EFT38523	29.10.2015	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Wickham Transfer Station - 15 Litre Spring Water Refills	15.95
EFT38524	29.10.2015	Neils Reticulation And Landscaping	Staff Housing - Repair Reticulation Control Box	1,042.00
EFT38525	29.10.2015	North West Waste Alliance	Street Sweeping For September 2015	39,925.42
EFT38526	29.10.2015	Nielsen Liquid Waste Services Pty Ltd	Kta Depot, Dampier Pavilion & Cossack Bond Store - Pump Out Septics, KLP - Grease Trap,	2,698.50
EFT38527	29.10.2015	Ixom Operations Pty Ltd (Orica)	Chlorine Gas Cylinders - Various Sites	3,869.56
EFT38528	29.10.2015	Peerless Jal Pty Ltd	Stock	173.25
EFT38529	29.10.2015	Pilbara Distributors	RAC - Kiosk Stock	1,096.93
EFT38530	29.10.2015	Pilbara Institute	Moonrise Cinema - Walkington Theatre Fees Sept 2015	2,915.00
EFT38531	29.10.2015	Pilbara Copy Service	Photocopier Charges	1,329.46
EFT38532	29.10.2015	Prompt Fencing Pty Ltd	Kta Airport - Supply And Install Additional Pallet Racking With Storage Cages	3,586.00
EFT38533	29.10.2015	Pilbara Traffic Management Pty Ltd	REAF Launch - Pilbara Traffic Management Plan Road Closures Sharpe Ave & Warambie Rd 18/09/2015 - 19/09/2015	5,247.00
EFT38534	29.10.2015	Preferred Training Networks Pty Ltd	Workshop - Mad Bad Sad Tears Abuse & Threats - 22/9/15	4,840.00
EFT38535	29.10.2015	Terry & Christine Patterson	Rates refund for assessment A88510	4,094.59
EFT38536	29.10.2015	Quicksmart Industries	Kta Arts and Community Precinct - Banner Mesh Lengths	4,696.79
EFT38537	29.10.2015	Repco Auto Parts	Stock	1,946.86
EFT38538	29.10.2015	Red Dot Stores	Youth Shed - School Holiday Program Mini Golf Design 05/10/15	78.82
EFT38539	29.10.2015	Rowan'z Mowin & Handyman Service	Staff Housing - Garden Maintenance In Preparation For Lease Expiry 09/10/15	632.50
EFT38540	29.10.2015	RFF Pty Ltd	Wickham Hospital Fee Proposal	4,125.00
EFT38541	29.10.2015	Ruff Country 4x4	Equipment Replacement - Body Repair Kit 15 pce Potapower Kit	399.00
EFT38542	29.10.2015	Reece Pty Ltd	Parts - Retic	244.15
EFT38543	29.10.2015	Amcap (Formerly Skipper Truck Parts)	Stock	404.87
EFT38544	29.10.2015	Statewide Bearings	Parts for Repairs	264.82
EFT38545	29.10.2015	Kmart Karratha	WRP - Incidentals For Wickham Play Program & Sporting Equipment To Hire Out	1,420.04
EFT38546	29.10.2015	Speedo Australia Pty Ltd	KLP - Stock For Sale	2,630.10
EFT38547	29.10.2015	Sigma Chemicals	KLP - Pallet Of Sodium Bi-Carbonate	781.00
EFT38548	29.10.2015	Broometown Holdings T/A Subway Karratha	Catering - Grant Writing Workshop 23/09/15	262.50
EFT38549	29.10.2015	V Subramoney	Reimbursement - Utilities as per Employment Contract	147.25

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EFT38550	29.10.2015	Sanders Turner Ellick Architects (STEA)	Kta Airport Terminal Expansion - Travel Reimbursement RFT01 - 12/13	4,088.48
EFT38551	29.10.2015	Site Pics	Karratha Airport - Opening Pictures & Video 15/09/15 TO 17/09/15	4,150.31
EFT38552	29.10.2015	Securepay Pty Ltd	Moonrise Cinema - Securepay Sept 2015	134.97
EFT38553	29.10.2015	Scope Business Imaging	Photocopier Charges	4,248.42
EFT38554	29.10.2015	Sunny Industrial Brushware Pty Ltd	Stock	1,645.60
EFT38555	29.10.2015	Spinifex Crushing & Screening Services	Karratha Back Beach Groyne Remediation Works - (RFT 02-14/15) Final Claim of Retention Held	11,229.96
EFT38556	29.10.2015	Spun Spydus Users Network	Kta Library - 2015-2016 Annual SPUN Membership	100.00
EFT38557	29.10.2015	Scott Printers Pty Ltd	Double Sided Brochure For Da Vinci Opening Day And Movie Screening	346.50
EFT38558	29.10.2015	Supercivil Pty Ltd	Concrete Works - Footpath Works On Crm Searipple & Shakespere Replace	9,800.12
EFT38559	29.10.2015	Chantelle Creevey T/A Stick It Stickers	Dampier Community Hub - 2 X Info Signs For Booking Enquiries	176.00
EFT38560	29.10.2015	Tradelink Plumbing Supplies	KLP - S Trap Replacement 2 X Anti Odour Floor Waste Funnel	66.82
EFT38561	29.10.2015	Tox Free (Australia) Pty Ltd	7 Mile Waste - Supply & Collection Of Front Lift Bulk Recycling Bins 20/10/15	592.05
EFT38562	29.10.2015	State Library of WA (Office of Shared Services)	Karratha Library - Lost/Damaged Items	64.90
EFT38563	29.10.2015	Tennant Australia Pty Ltd	KLP - Filter Kit	283.09
EFT38564	29.10.2015	3 Degrees Marketing Pty Ltd	REAF 2015 - Program Booklet Graphic Design	1,155.00
EFT38565	29.10.2015	TenderLink.com	Advertising - RFT 07-15/16 Pt Samson Foreshore Works - Stage 1 Millars Close	165.00
EFT38566	29.10.2015	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Line Marking To Searipple Rd And Wickham Drive	9,251.00
EFT38567	29.10.2015	Turf Whisperer	Golf Course Superintendent - Golf Course Redevelopment Plant	8,093.13
EFT38568	29.10.2015	Nationwide Oil Pty Ltd (Transpacific)	Collection Of Full Emulsion 1000 Litre	6,325.88
EFT38569	29.10.2015	TWH Plumbing	Wickham Child Health - Replace Cistern Seat And Fittings / Replace Tap Ware, Dampier Pavilion - Unblock Drain	3,095.38
EFT38570	29.10.2015	United Party Hire	REAF 2015 - Event Equipment Hire Install and Delivery - After Dark	27,083.50
EFT38571	29.10.2015	Universal Office National (Pilbco Pty Ltd)	WRP - Reception Fit Out, Stationery Items	1,596.73
EFT38572	29.10.2015	Vanguard Press	Timecards x 5000	1,149.50
EFT38573	29.10.2015	Karratha Timber & Building Supplies (Formerly Versatile)	KLP - Replacement High Pressure Cleaner for Pool	1,658.95
EFT38574	29.10.2015	Westrac Equipment Pty Ltd	Parts for Repairs	1,376.36
EFT38575	29.10.2015	Woolworths (WA) Ltd	Youth Shed - Café Stock, School Holiday Programs, Catering	1,807.39
EFT38576	29.10.2015	Wormald Australia Pty Ltd	Service / Maintenance Portable Fire Extinguisher Repairs/Defects - Various Sites	13,947.24
EFT38577	29.10.2015	Wurth Australia Pty Ltd	Parts for Repairs	1,236.80
EFT38578	29.10.2015	Wilson Security	Youth Shed - Intruder Alarm Call Outs	358.60
EFT38579	29.10.2015	West-Sure Group	Kta Airport - Car Parking Revenue Bank Deposit For September 2015	837.56
EFT38580	29.10.2015	T Wear	Reimbursement - Utilities as per Employment Contract	280.01
EFT38581	29.10.2015	WT Partnership (Aus) Pty Ltd	Kta Airport - Cost Management Services - RFT 02-12/13 Progress Claim #15	4,673.50
EFT38582	29.10.2015	Amanda Wills	REAF 2015 Program Mailbox Distribution	484.53
EFT38583	29.10.2015	Wavesound Pty Ltd	Karratha Library - Earbuds For Patron Use	55.00
EFT38584	29.10.2015	West Australian Newspapers Limited	Advertising - Various	5,926.00
EFT38585	29.10.2015	Yakka Pty Ltd	Uniforms	1,073.46

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EFT38586	29.10.2015	Yaburara & Coastal Mardudhunera Aboriginal Corporation YACMAC	Grant Reference CC/03/AUG/15 Funding Towards The Inaugural Karratha NAIDOC Ball	4,950.00
EFT38587	28.10.2015	Telstra Corporation Ltd	Telephone Usage Charges	13,291.18
EFT38588	29.10.2015	Karratha Contracting Pty Ltd	Baynton West Park Toilets - Installation Of New Sewerage, PBFC - Electrical Repairs	4,068.32
EFT38589	29.10.2015	Karratha Contracting Pty Ltd	Kta Airport - Replace Both 11kw Chilled Water Pumps 1 & 2, Rectify Faults with 20m Apron, WRP - Install Netball Posts, Pt Samson - Install Shade Sail for Skate Park, Roebourne School Oval - Retic Repairs, KLP - Air Con Repairs, Kta Airport - Air con Repairs and Electrical works	50,283.26
EFT38590	29.10.2015	LGIS Property	2015/16 Insurance Premium - LGIS Property Policy Instalment #2	981,037.90
EFT38591	30.10.2015	G Bailey	Sitting Fee - October 2015	2,791.67
EFT38592	30.10.2015	J Lally	Sitting Fee - October 2015	4,562.50
EFT38593	30.10.2015	E Smeathers	Sitting Fee - October 2015	2,791.67
EFT38594	30.10.2015	F White-Hartig	Sitting Fee - October 2015	2,741.67
EFT38595	30.10.2015	M Bertling	Sitting Fee - October 2015	1,193.14
EFT38596	30.10.2015	G Cucel	Sitting Fee - October 2015	550.68
EFT38597	30.10.2015	D Hipworth	Sitting Fee - October 2015	1,560.26
EFT38598	30.10.2015	G Harris	Sitting Fee - October 2015	2,791.67
EFT38599	30.10.2015	P Long	Sitting Fee - October 2015	11,125.00
EFT38600	30.10.2015	J Miller	Sitting Fee - October 2015	1,560.26
EFT38601	30.10.2015	B Parsons	Sitting Fee - October 2015	1,193.14
EFT38602	30.10.2015	M Saylor	Sitting Fee - October 2015	1,560.26
EFT38603	30.10.2015	D Scott	Sitting Fee - October 2015	1,193.14
EFT38604	30.10.2015	R Vandenberg	Sitting Fee - October 2015	2,791.67
78056	28.09.2015	City of Karratha	Payroll deductions	2,943.08
78057	28.09.2015	City of Karratha	Payroll deductions	5,044.86
78058	28.09.2015	Australian Services Union (ASU/MEU Div.)	Payroll deductions	922.40
78059	28.09.2015	Lgrceu	Payroll deductions	102.52
78060	01.10.2015	Karratha Senior High School	Donation Towards Kta High School Presentation Evening - Policy CS-06	175.00
78061	08.10.2015	West Pilbara Junior Football Association Inc	Grant Reference SP/04/AUG/15 - Travel for Participant in the National Championships with the WA State Schoolgirls Under 16 AFL Team	750.00
78062	08.10.2015	City of Karratha	Payroll deductions	3,431.49
78063	15.10.2015	Bond Administrator	Cancelled Cheque	0.00
78064	15.10.2015	Loritz Circus Pty Ltd	Cancelled Cheque	0.00
78065	16.10.2015	City of Karratha	Cancelled Cheque	0.00
78066	23.10.2015	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - September 2015	334.83
78067	23.10.2015	City of Karratha	Payroll deductions	2,149.42
78068	23.10.2015	Australian Services Union (ASU/MEU Div.)	Payroll deductions	922.40
78069	23.10.2015	Lgrceu	Payroll deductions	102.52
78070	23.10.2015	City of Karratha	Investment - Term Deposits	34,999,993.00
78071	23.10.2015	City of Karratha	Investment - Term Deposits	19,999,996.00
78072	27.10.2015	Ngarliyarndu Bindirri Aboriginal Corp.	2015/16 Rates Incentive Prize Draw	500.00
78073	27.10.2015	Joanne Lee Page	2015/16 Rates Incentive Prize Draw	1,500.00
78074	27.10.2015	Kevin Percival & Mary Joan Page	2015/16 Rates Incentive Prize Draw	2,000.00
78075	29.10.2015	Jessica Dickson	Refund - Term Program Cancelled Mini Kickers	120.00
78076	29.10.2015	Fines Enforcement Registry (Dept Of Attorney General)	Fines - Lodgement Of FERS Enforcement Certificate Unpaid Fines	936.00
78077	29.10.2015	Dept Of Planning & Infrastructure - Plates	C Of K - Plates - 998-K T. Stanley	200.00
78078	29.10.2015	IF Foundation	Refund - Overpayment of account due to Cancellation of Booking	45.50
DD23963.38	14.10.2015	Telstra Super Pty Ltd	Cancelled Cheque	-2,931.93

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DD24033.1	23.09.2015	MLC Masterkey Superannuation	Superannuation contributions	223.15
DD24053.1	07.10.2015	WA Super (Formerly WALGSP)	Superannuation contributions	111,889.42
DD24053.10	07.10.2015	Local Government Superannuation - BRISBANE	Superannuation contributions	1,851.51
DD24053.11	07.10.2015	Colonial First State Firstchoice Super	Superannuation contributions	1,113.99
DD24053.12	07.10.2015	Australian Super	Superannuation contributions	4,821.45
DD24053.13	07.10.2015	AMP Super Directions Fund	Superannuation contributions	467.05
DD24053.14	07.10.2015	AMP SignatureSuper	Superannuation contributions	586.32
DD24053.15	07.10.2015	NGS Superannuation	Superannuation contributions	612.39
DD24053.16	07.10.2015	Sunsuper Pty Ltd	Superannuation contributions	1,213.62
DD24053.17	07.10.2015	MLC Nominees Pty Ltd	Superannuation contributions	978.59
DD24053.18	07.10.2015	J & S Pryor Super Fund	Superannuation contributions	491.18
DD24053.19	07.10.2015	Statewide Super	Superannuation contributions	744.51
DD24053.2	07.10.2015	First State Super	Superannuation contributions	309.77
DD24053.20	07.10.2015	MLC Masterkey Superannuation	Superannuation contributions	461.91
DD24053.21	07.10.2015	VicSuper	Superannuation contributions	823.77
DD24053.22	07.10.2015	JR Superannuation Fund	Superannuation contributions	490.86
DD24053.23	07.10.2015	BT Super For Life	Superannuation contributions	1,084.02
DD24053.24	07.10.2015	Colonial First State Investments Limited (Super)	Superannuation contributions	484.34
DD24053.25	07.10.2015	CBA Superannuation Savings Account	Superannuation contributions	429.91
DD24053.26	07.10.2015	Club Plus Superannuation Scheme	Superannuation contributions	833.18
DD24053.27	07.10.2015	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	207.94
DD24053.28	07.10.2015	Prime Super	Superannuation contributions	72.32
DD24053.29	07.10.2015	OnePath Masterfund	Superannuation contributions	131.57
DD24053.3	07.10.2015	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	979.11
DD24053.30	07.10.2015	Jacqueline & Theresa Super Fund	Superannuation contributions	344.76
DD24053.31	07.10.2015	Cbus	Superannuation contributions	471.77
DD24053.32	07.10.2015	Kym Davies Superannuation Fund	Superannuation contributions	592.84
DD24053.33	07.10.2015	AvSUPER FUND	Superannuation contributions	442.74
DD24053.34	07.10.2015	Rest Superannuation	Superannuation contributions	8,143.27
DD24053.35	07.10.2015	ANZ Smart Choice Super	Superannuation contributions	1,000.07
DD24053.36	07.10.2015	AMP Superleader	Superannuation contributions	353.14
DD24053.37	07.10.2015	Telstra Super Pty Ltd	Superannuation contributions	2,665.39
DD24053.38	07.10.2015	Superwrap Personal Super Plan	Superannuation contributions	516.67
DD24053.39	07.10.2015	AMP Retirement Trust - BATT	Superannuation contributions	875.63
DD24053.4	07.10.2015	AXA Generations	Superannuation contributions	842.00
DD24053.40	07.10.2015	Hesta Superannuation	Superannuation contributions	3,427.79
DD24053.41	07.10.2015	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	592.37
DD24053.5	07.10.2015	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	356.21
DD24053.6	07.10.2015	HostPlus Superannuation	Superannuation contributions	3,775.54
DD24053.7	07.10.2015	Local Government Superannuation- Sydney	Superannuation contributions	1,196.84
DD24053.8	07.10.2015	100F Lifetrack Personal Superannuation	Superannuation contributions	478.71
DD24053.9	07.10.2015	Essential Super - Tuck	Superannuation contributions	478.71
DD24078.1	07.10.2015	Telstra Super Pty Ltd	Cancelled Cheque	-2,665.39
DD24081.1	23.09.2015	Telstra Super Pty Ltd	Superannuation contributions	346.50

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DD24086.1	13.10.2015	WA Super (Formerly WALGSP)	Superannuation contributions	63.18
DD24141.1	07.10.2015	Australian Super	Superannuation contributions	257.19
DD24177.1	21.10.2015	WA Super (Formerly WALGSP)	Superannuation contributions	113,228.83
DD24177.10	21.10.2015	Local Government Superannuation - Brisbane	Superannuation contributions	1,851.51
DD24177.11	21.10.2015	Colonial First State Firstchoice Super	Superannuation contributions	1,089.93
DD24177.12	21.10.2015	Australian Super	Superannuation contributions	4,847.94
DD24177.13	21.10.2015	AMP Super Directions Fund	Superannuation contributions	467.05
DD24177.14	21.10.2015	AMP SignatureSuper	Superannuation contributions	562.35
DD24177.15	21.10.2015	NGS Superannuation	Superannuation contributions	612.39
DD24177.16	21.10.2015	Sunsuper Pty Ltd	Superannuation contributions	1,324.74
DD24177.17	21.10.2015	MLC Nominees Pty Ltd	Superannuation contributions	978.58
DD24177.18	21.10.2015	J & S Pryor Super Fund	Superannuation contributions	471.09
DD24177.19	21.10.2015	Statewide Super	Superannuation contributions	744.51
DD24177.2	21.10.2015	First State Super	Superannuation contributions	276.71
DD24177.20	21.10.2015	MLC Masterkey Superannuation	Superannuation contributions	579.51
DD24177.21	21.10.2015	VicSuper	Superannuation contributions	881.36
DD24177.22	21.10.2015	JR Superannuation Fund	Superannuation contributions	515.17
DD24177.23	21.10.2015	BT Super For Life	Superannuation contributions	1,324.70
DD24177.24	21.10.2015	Colonial First State Investments Limited (Super)	Superannuation contributions	484.33
DD24177.25	21.10.2015	Scott G Fitzgerald & Sherry A Fitzgerald ATF Superannuation Fund	Superannuation contributions	101.02
DD24177.26	21.10.2015	CBA Superannuation Savings Account	Superannuation contributions	277.13
DD24177.27	21.10.2015	Club Plus Superannuation Scheme	Superannuation contributions	852.86
DD24177.28	21.10.2015	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	166.48
DD24177.29	21.10.2015	Prime Super	Superannuation contributions	94.13
DD24177.3	21.10.2015	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	809.73
DD24177.30	21.10.2015	OnePath Masterfund	Superannuation contributions	47.76
DD24177.31	21.10.2015	Jacqueline & Theresa Super Fund	Superannuation contributions	344.76
DD24177.32	21.10.2015	Cbus	Superannuation contributions	471.77
DD24177.33	21.10.2015	Kym Davies Superannuation Fund	Superannuation contributions	592.84
DD24177.34	21.10.2015	Rest Superannuation	Superannuation contributions	9,097.00
DD24177.35	21.10.2015	AvSUPER FUND	Superannuation contributions	442.74
DD24177.36	21.10.2015	ANZ Smart Choice Super	Superannuation contributions	1,000.07
DD24177.37	21.10.2015	AMP Superleader	Superannuation contributions	470.30
DD24177.38	21.10.2015	Telstra Super Pty Ltd	Superannuation contributions	600.19
DD24177.39	21.10.2015	QSUPER	Superannuation contributions	363.82
DD24177.4	21.10.2015	AXA Generations	Superannuation contributions	746.44
DD24177.40	21.10.2015	Superwrap Personal Super Plan	Superannuation contributions	516.67
DD24177.41	21.10.2015	AMP Retirement Trust - BATT	Superannuation contributions	875.63
DD24177.42	21.10.2015	Hesta Superannuation	Superannuation contributions	3,353.60
DD24177.43	21.10.2015	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	616.65
DD24177.5	21.10.2015	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	301.41
DD24177.6	21.10.2015	HostPlus Superannuation	Superannuation contributions	3,969.47
DD24177.7	21.10.2015	Local Government Superannuation- SYDNEY	Superannuation contributions	1,196.85

Chq/EFT	Date	Name	Description	Amount
DD24177.8	21.10.2015	100F Lifetrack Personal Superannuation	Superannuation contributions	557.65
DD24177.9	21.10.2015	Essential Super - Tuck	Superannuation contributions	478.71
				68,249,638.80

06.10.2015	City of Karratha	Wages	6,054.45	
07.10.2015	City of Karratha	Payroll - F/N Ending 07/10/2015	736,948.34	
13.10.2015	City of Karratha	Wages	8,386.89	
19.10.2015	City of Karratha	Wages	7,697.93	
21.10.2015	City of Karratha	Payroll - F/N Ending 21/10/2015	746,897.12	
				1,505,984.73

Total Payments 69,755,623.53

9.3 COUNCIL MEETING DATES

File No:	GV.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	DAO Corporate Services
Date of Report:	2 November 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To consider the schedule of dates for Council meetings from December 2015 to December 2016.

BACKGROUND

December 2015

The December 2015 Council Meeting is currently scheduled and advertised to be held on Monday 21 December 2015. Owing to availability of Councillors in December 2015 it is necessary to bring forward the Briefing Session and Ordinary Council Meeting both by one week to be held on Monday, 7 December 2015 and Monday 14 December 2015 respectively.

2016 Ordinary Council Meetings

In recent years Council has scheduled its Ordinary Council Meeting to be held on the third Monday of each calendar month. These meetings are conducted after business hours at 6.30pm to maximise opportunity for elected members to attend without impacting their work commitments as well as ensuring members of the public who may have matters before Council are given the opportunity to hear the debate related to their matter.

The Council has previously considered different meeting frequencies, however a balance has been struck between statutory obligations, customer service obligations to ratepayers and practical turnaround times from an administrative perspective in preparing and collating Council reports and the availability of elected members.

In order to obtain a bigger public audience and to encourage public participation, the majority of ordinary Council meetings are scheduled in Karratha. Four times a year a Council meeting is convened in a different town within the district to encourage greater local community interest in the deliberative processes. These meetings do incur additional cost (for room hire and catering) and attendance is generally low.

In 2013, 2014 and 2015 Council has held an Ordinary Council Meeting in January. This allowed major project works, town planning development applications and building approvals to be considered without undue delays. Owing to the Christmas – New Year break, the meeting has been held in the last week in January after Australia Day.

2016 Briefing Sessions

In addition to the Ordinary Council Meetings, briefing sessions are held each month. Currently briefing sessions are held the Monday prior to the Council meeting where Councillors can be briefed on current activities, future initiatives, strategic issues and the

forthcoming agenda. These sessions are considered extremely valuable in terms of allowing staff and external parties to brief Councillors and ensuring that Councillors have an opportunity for input early in the deliberative process. It is proposed to continue the current arrangements for Briefing Sessions, however no Briefing Session is proposed for January 2016 owing to the Christmas - New Year break.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

This matter has been discussed with Councillors at the Councillor Briefing Session.

COMMUNITY CONSULTATION

It will be necessary for the approved schedule of Council meeting dates be advertised in the local newspaper, on noticeboards and the City website to inform the community of meeting times and dates.

STATUTORY IMPLICATIONS

Section 5.5 of the *Local Government Act 1995* requires local governments to hold no less than four Council meetings per year. Twelve months local public notice is required in advance of the dates of the Council meeting by virtue of section 5.25 of the Act and regulation 12 of the *Local Government (Administration) Regulation 1996*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The cost associated with the running Council meetings is overtime paid to the Minute Secretary, venue hire of facilities other than the Council Chambers and catering. The proposed meeting schedule presents no further financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 4.a.3.1 Provide civic leadership framework and support to the community.

Our Services: 4.a.3.1.1 Provide civic leadership at civic functions, citizenships and council meetings.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of compliance.

IMPACT ON CAPACITY

Any variations to the meeting frequency will have an impact on the staff resourcing the Council meeting function, though this is not considered to be significant.

RELEVANT PRECEDENTS

In recent years Council has scheduled its Ordinary Council Meeting to be held on the third Monday of each calendar month commencing at 6.30pm.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.25 of the *Local Government Act, 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to ENDORSE and ADVERTISE the following alternate meeting schedule for the remainder of 2015 and 2016 Ordinary Council Meetings for the City of Karratha, noting meeting times will be ____pm:

Date	Meeting	Location
__ December 2015	Ordinary Council Meeting	
__ January 2016	Ordinary Council Meeting	
__ February 2016	Ordinary Council Meeting	
__ March 2016	Ordinary Council Meeting	
__ April 2016	Ordinary Council Meeting	
__ May 2016	Ordinary Council Meeting	
__ June 2016	Ordinary Council Meeting	
__ July 2016	Ordinary Council Meeting	
__ August 2016	Ordinary Council Meeting	
__ September 2016	Ordinary Council Meeting	
__ October 2016	Ordinary Council Meeting	
__ November 2016	Ordinary Council Meeting	
__ December 2016	Ordinary Council Meeting	

CONCLUSION

In order to maintain a balance between timely decision making and the impact on resources, it is proposed to continue the existing arrangements whereby ordinary meetings of Council are held on the third Monday of each month at 6.30pm except for the January meeting which is proposed to be deferred by one week and the December 2015 and 2016 meetings which are proposed to be brought forward by one week. The proposal also continues to support holding four meetings during the year at other townships within the district and a continuation of the established arrangements for Councillor Briefing Sessions.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153291
 MOVED : Cr Smeathers
 SECONDED : Cr Vandenberg

That Council by SIMPLE Majority pursuant to Section 5.25 of the *Local Government Act, 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to ENDORSE and ADVERTISE the following schedule for the remainder of 2015 and 2016 Ordinary Council meeting dates of the City of Karratha, noting meeting times will be 6.30pm:

Date	Meeting	Location
14 December 2015	Ordinary Council Meeting	Council Chambers, Karratha
27 January 2016	Ordinary Council Meeting	Council Chambers, Karratha
15 February 2016	Ordinary Council Meeting	Community Hall, Dampier
21 March 2016	Ordinary Council Meeting	Council Chambers, Karratha
18 April 2016	Ordinary Council Meeting	Community Hall, Point Samson
16 May 2016	Ordinary Council Meeting	Council Chambers, Karratha
20 June 2016	Ordinary Council Meeting	Council Chambers, Karratha
18 July 2016	Ordinary Council Meeting	Council Chambers, Karratha
15 August 2016	Ordinary Council Meeting	Community Hall, Roebourne
19 September 2016	Ordinary Council Meeting	Council Chambers, Karratha
17 October 2016	Ordinary Council Meeting	Bistro Meeting Room, Wickham
21 November 2016	Ordinary Council Meeting	Council Chambers, Karratha
12 December 2016	Ordinary Council Meeting	Council Chambers, Karratha

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott,
 Cr Smeathers, Cr Vandenberg
 AGAINST : Nil

9.4 NOVEMBER 2015 BUDGET REVIEW

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Management Accountant
Date of Report:	11 November 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Detailed Budget List of Amendments by Account 2. Budget Amendments to Date

PURPOSE

A first quarter review of the 2015/16 budget has been completed. The attached report identifies accounts that are expected to have material or confirmed variances compared to the original or current budget and therefore require budget amendment. Council consideration is sought for the allocation of surplus funds identified by Council Officers.

BACKGROUND

Council elects to undertake two Budget Reviews, with the first review conducted based on 30 September 2015 actuals and the second conducted based on 31 December actuals in accordance with statutory requirements.

Council's entire budget was reviewed by the Council's management team with each manager explaining the current status of their department budget. Through this process budget modifications have been recommended to forecast the most likely financial outcomes.

As a result of this review a budget surplus of \$3,104,717 (as at 30/06/2016) was projected. A presentation highlighting the surplus funds and a list of priority projects was provided to Councillors at the November briefing session. The following table highlights the projects presented at the briefing session that are recommended for consideration by Council:

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2015/16 \$	Municipal Funds	External Funding	Reserve Funds
Power supply point to Roebourne Gazebo	Installation of a power supply point to Gazebo in the old Roebourne Cemetery. Site currently being regularly used for informal gatherings (inc. music) with power being sourced via inappropriate means.	\$ 8,100	\$ 8,100	\$ -	\$ -
Wickham Storage Sheds	Installation of shed space in Wickham to accommodate the swimming club and other user groups on the courts. Previous sea container storage is not considered appropriate.	\$ 80,000	\$ -	\$ 80,000	\$ -
Karratha War Memorial	Planning and design (artist EOI) for new facility within the grounds of proposed Arts and Community Precinct. Site has been identified but no funds committed to date.	\$ 50,000	\$ 50,000	\$ -	\$ -
Wickham Skate Park	Improvement of amenities at Wickham Skate Park. BBQ, Lighting, seating and general improvements	\$ 80,000	\$ -	\$ 80,000	\$ -
Saylor Park Improvements	Installation of shade structures (x2) over equipment and installation of low level security lighting through park.	\$ 250,000	\$ -	\$ 250,000	\$ -
Crane Remote	Remote control for crane on P8818	\$ 7,068	\$ 7,068	\$ -	\$ -
Additional Litter Picking	\$400k included in 15/16 Budget. \$712k in 14/15 Budget. Budget was reduced as we'd 'got on top' of litter issue. Additional \$100k will re-establish a more pro-active regime rather than reactive.	\$ 100,000	\$ 100,000	\$ -	\$ -
Euro Boulevard roundabout	Infilling part of centre of roundabout at Euro Boulevard and Dampier Road (Baynton West) with impervious surfacing to prevent water ingress and migration into the adjacent road pavement causing damage. Roundabout damage is being repaired by Main Roads but potential for future damage is high if irrigation design is not modified.	\$ 100,000	\$ 100,000	\$ -	\$ -
Kerb and Footpath repair works	2015/16 program has been completed. Audit identifies that substantial more work could be done in this regard if funds permit. Nickol and Bulgarra predominately	\$ 250,000	\$ 250,000	\$ -	\$ -
Roebourne Community Celebration	\$100K provided for this celebration to date. Previous 'History and Cultural Publications Reserve' was absorbed as a component of cleaning up reserve accounts that had limited funding in them. Proposal to re-allocate funds of equal amount to use on events/infrastructure/publications associated with Roebourne 150 Celebration.	\$ 57,864	\$ 57,864	\$ -	\$ -
Leisureplex Conference Facilities	Improve conference facilities at Karratha Leisureplex - Projectors and screens. Current facilities are inadequate for large scale meetings/conferences.	\$ 10,000	\$ 10,000	\$ -	\$ -
Playground rubber softfall repairs.	Repairing of damaged and vandalised rubber softfall across many of the City's playgrounds.	\$ 20,000	\$ 20,000	\$ -	\$ -
Bulgarra Tennis/Hockey Nets	Remove central fence in eastern courts and replace with retractable netting. Allows a large, more appropriate space for hockey to be played on. Potentially assists hockey to expand their sport.	\$ 20,000	\$ 20,000	\$ -	\$ -
Reserve Transfers	Transfer surplus funds to reserve to fund significant new infrastructure projects that are planned over coming years.	\$ 2,481,685	\$ 2,481,685		\$ -
TOTAL		\$ 3,514,717	\$ 3,104,717	\$ 410,000	\$ -

If Council approves the allocation of identified surplus funds as indicated above, the following table summarises the overall adjustments required to the budget as a result of the Budget Review and Ordinary Council Meetings for 2015/16:

	Original Budget	Current Budget	Proposed Amended Budget	Budget Movement
Operating Expense	(81,653,530)	(83,218,262)	(81,957,977)	1,260,285
Operating Revenue	123,816,770	122,503,061	119,282,929	(3,220,132)
Non Operating Expense	(86,916,716)	(87,451,700)	(87,331,626)	120,074
Non Operating Revenue	28,073,997	31,517,700	34,922,423	3,404,723
Non Cash Items Included	11,107,814	11,107,814	11,145,314	37,500
Restricted PUPP Surplus BFWD 14/15	12,499,009	12,499,009	12,208,160	(290,849)
Unrestricted Surplus BFWD 14/15	1,434,330	1,434,330	63,450	(1,370,880)
Restricted PUPP Surplus CFWD	8,332,673	8,332,673	8,332,673	0
Surplus/ (Deficit) 15/16	29,001	59,279	0	(59,279)

The net proposed position after this review is a balanced budget as at 30/06/2016.

LEVEL OF SIGNIFICANCE

The level of revenue and expenditure identified in this review has been deemed significant in accordance with *Significant Decision Making Policy* CE8.

COUNCILLOR/OFFICER CONSULTATION

The Executive and management have been involved in regular reviews of operational and capital budgets both as part of the Budget Review process and ongoing financial management and variance reporting to Council. The Budget Review was presented to Council at the November Briefing Session.

COMMUNITY CONSULTATION

The results of the Budget Review will be presented to the community in a media release.

STATUTORY IMPLICATIONS

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* provides for the annual review of budget.

POLICY IMPLICATIONS

The City's Budget Review is completed in accordance with *Budget Review Policy* CF16, *Local Government Accounting Directions* CF1 and the Australian Accounting Standards.

FINANCIAL IMPLICATIONS

The report considers the financial position of the Council to the end of September 2015 and makes various amendments as determined by management to ensure the budget represents the most current reflection of Council's activities for the remainder of the 2015-16 financial year.

A balanced budget position will be achieved through the implementation of the recommended amendments contained within the report.

A detailed list of amendments by account and a summary of the amendments by department is attached.

Following is a summary of significant changes by Income/Expenditure type:

IE Type	Original Budget	Current Budget	Reallocation	Adj./Savings	Proposed Budget	Total Revision	Explanation
Advertising	(361,326)	(366,010)	8,470	7,933	(349,607)	16,403	- \$6.5K Airport Expansion project - \$5K SP & Infrastructure - \$3K Dampier Community Hub
Legal Advice	(306,000)	(306,000)	16,500	21,167	(268,333)	37,667	- \$30K Airport Water Infrastructure upgrade - \$20K Governance - \$15K Airport Office - (\$30K) PUPP
Printing & Stationary	(236,580)	(236,580)	4,000	910	(231,670)	4,910	- \$4K Airport Office
Telephone	(331,465)	(331,465)	0	24	(331,441)	24	Minor amendment made
Training	(440,480)	(440,480)	0	0	(440,480)	0	No amendments made
Uniforms	(77,100)	(77,100)	2,247	0	(74,853)	2,247	- \$5K Waste - (\$3K) Airport
Recruitment	(23,956)	(23,956)	(1,000)	0	(24,956)	(1,000)	Minor amendments made
Relocation Expenses	(69,996)	(69,996)	0	0	(69,996)	0	No amendments made
Conferences	(119,000)	(119,000)	6,555	0	(112,445)	6,555	- \$4K Airport - \$2.5K Waste
Study Assistance	(19,500)	(19,500)	0	1,500	(18,000)	1,500	- \$1.5K Project Management
Postage & Freight	(85,260)	(85,260)	(4,766)	(10,000)	(100,026)	(14,766)	- (\$10K) Gap Ridge Waste Water
Electricity	(3,022,512)	(3,022,512)	0	432	(3,022,080)	432	Minor amendments made
Water Usage	(585,894)	(585,894)	0	(335)	(586,229)	(335)	Minor amendments made
Water Rates	(179,928)	(179,928)	0	174	(179,754)	174	Minor amendments made
Gas & Other	(5,608)	(5,608)	(552)	(50)	(6,210)	(602)	Minor amendments made

IE Type	Original Budget	Current Budget	Reallocation	Adj./Savings	Proposed Budget	Total Revision	Explanation
Contractors	(53,078,592)	(63,812,080)	383,038	727,022	(62,702,020)	1,110,060	- \$777K Karratha Lazylands - \$377 various Airport projects including terminal expansion, Airside upgrade, apron lighting and lighting upgrade - \$178K Effluent upgrade
Insurance	(1,962,422)	(2,002,422)	121,750	(143,568)	(1,402,088)	(21,818)	Amendments as per actual premium paid
Employee Costs	(34,056,502)	(34,056,502)	300,660	2,475,471	(27,381,900)	2,776,131	Recognition of realised savings as a result of the 2015 EA plus workforce plan changes and actual vacancies to date.
Proceeds on Sale	841,000	841,000	(14,797)	(47,370)	(903,167)	(62,167)	Amendments as per current sales prices being obtained
Grants & Contributions	33,774,070	32,460,361	0	(1,920,965)	30,539,396	(1,920,965)	(\$1.7M) Financial Assistance Grant received in advance - timing difference
Fees & Charges	44,906,454	44,906,454	(1,034,557)	50,803	43,922,700	(983,754)	- (\$595K) Airport Revenue - (\$438K) Waste Revenue - Various other minor amendments
Interest	3,333,891	3,333,891	0	(370,843)	2,963,048	(370,843)	- (\$160K) Municipal Interest - (\$240K) Reserve Interest Actual interest rates being obtained on investments has reduced

The proposed position as a result of the Budget Review is as follows:

Budget Position Calculations	
Budgeted Restricted Surplus BFWD	12,499,009
Budgeted Unrestricted Surplus BFWD	1,434,330
Audited Restricted Surplus BFWD	12,208,160
Audited Unrestricted Surplus BFWD	63,450
Current Budget Position	(1,661,729)
Qtr 1 Review Amendments	
Capital Budget Deficit	(53,313,490)
Operating Budget Surplus	37,324,952
Non Cash Adjustment	12,049,601
Restricted Surplus CFWD	8,332,673
Surplus after Qtr 1 Review	0

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 4.d.1.3 Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government Regulations.
- Our Services: 4.d.1.3.1 Prepare the Financial Statements and Reports to Council.

RISK MANAGEMENT CONSIDERATIONS

Regular Budget Review, along with astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately.

IMPACT ON CAPACITY

There is minimal impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council conducted two budget reviews in the 2014/15 financial year in line with statutory provisions and management practices and has continued the practice of multiple reviews in the 2015/16 year.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS

Option 1

As per the Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996*, RESOLVES to ADOPT the Proposed 2015/16 Budget Amendments presented in the Budget Review subject to the following changes:

1. _____
2. _____

CONCLUSION

The amendments suggested in the attachments reflect Council’s operations for the remainder of the year and it is the recommendation of Council Officer’s they be adopted accordingly.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153292
 MOVED : Cr Harris
 SECONDED : Cr Smeathers

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the 2015/2016 First Quarter Budget Review (incorporating the following and attached amendments) which result in a balanced Budget Review position.

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2015/16 \$	Municipal Funds	External Funding	Reserve Funds
Power supply point to Roebourne Gazebo	Installation of a power supply point to Gazebo in the old Roebourne Cemetery. Site currently being regularly used for informal gatherings (inc. music) with power being sourced via inappropriate means.	\$ 8,100	\$ 8,100	\$ -	\$ -
Wickham Storage Sheds	Installation of shed space in Wickham to accommodate the swimming club and other user groups on the courts. Previous sea container storage is not considered appropriate.	\$ 80,000	\$ -	\$ 80,000	\$ -
Karratha War Memorial	Planning and design (artist EOI) for new facility within the grounds of proposed Arts and Community Precinct. Site has been identified but no funds committed to date.	\$ 50,000	\$ 50,000	\$ -	\$ -
Wickham Skate Park	Improvement of amenities at Wickham Skate Park. BBQ, Lighting, seating and general improvements	\$ 80,000	\$ -	\$ 80,000	\$ -
Saylor Park Improvements	Installation of shade structures (x2) over equipment and installation of low level security lighting through park.	\$ 250,000	\$ -	\$ 250,000	\$ -
Crane Remote	Remote control for crane on P8818	\$ 7,068	\$ 7,068	\$ -	\$ -

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2015/16 \$	Municipal Funds	External Funding	Reserve Funds
Additional Litter Picking	\$400k included in 15/16 Budget. \$712k in 14/15 Budget. Budget was reduced as we'd 'got on top' of litter issue. Additional \$100k will re-establish a more pro-active regime rather than reactive.	\$ 100,000	\$ 100,000	\$ -	
Euro Boulevard roundabout	Infilling part of centre of roundabout at Euro Boulevard and Dampier Road (Baynton West) with impervious surfacing to prevent water ingress and migration into the adjacent road pavement causing damage. Roundabout damage is being repaired by Main Roads but potential for future damage is high if irrigation design is not modified.	\$ 100,000	\$ 100,000	\$ -	\$ -
Kerb and Footpath repair works	2015/16 program has been completed. Audit identifies that substantial more work could be done in this regard if funds permit. Nickol and Bulgarra predominately	\$ 250,000	\$ 250,000	\$ -	\$ -
Roebourne Community Celebration	\$100K provided for this celebration to date. Previous 'History and Cultural Publications Reserve' was absorbed as a component of cleaning up reserve accounts that had limited funding in them. Proposal to re-allocate funds of equal amount to use on events/infrastructure/publications associated with Roebourne 150 Celebration.	\$ 57,864	\$ 57,864	\$ -	\$ -
Leisureplex Conference Facilities	Improve conference facilities at Karratha Leisureplex - Projectors and screens. Current facilities are inadequate for large scale meetings/conferences.	\$ 10,000	\$ 10,000	\$ -	\$ -
Playground rubber softfall repairs.	Repairing of damaged and vandalised rubber softfall across many of the City's playgrounds.	\$ 20,000	\$ 20,000	\$ -	\$ -
Bulgarra Tennis/Hockey Nets	Remove central fence in eastern courts and replace with retractable netting. Allows a large, more appropriate space for hockey to be played on. Potentially assists hockey to expand their sport.	\$ 20,000	\$ 20,000	\$ -	\$ -
Reserve Transfers	Transfer surplus funds to reserve to fund significant new infrastructure projects that are planned over coming years.	\$ 2,481,685	\$ 2,481,685		
TOTAL		\$ 3,514,717	\$ 3,104,717	\$ 410,000	\$ -

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott,
Cr Smeathers, Cr Vandenberg
AGAINST : Nil

10 COMMUNITY SERVICES

10.1 DAMPIER COMMUNITY HUB COFFEE HUT TENDER

File No:	CM.217
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Leisure Services
Date of Report:	30 October 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential Tender Evaluation Report RFT 06 15/16

PURPOSE

For Council to consider the submissions received via a public tender process with lease and operation of the coffee hut within the Dampier Community Hub.

BACKGROUND

The Dampier Community Hub is due for completion in the final quarter of the 2015/16 year. The facility was designed with a significant amount of flexibility, including the proposed coffee hut. This space, should there be no demand, is easily transferable into social space within the Dampier Library at minimal cost. The coffee hut service has been discussed for several months with the Dampier Community Association who proposed a larger service may be afforded via the community hall and associated kitchen spaces.

At the May 2015 Ordinary Council Meeting, Council resolved to manage the Dampier Community Hub 'in-house'. At that time it was agreed the community hall space(s) would remain permanently accessible to the community. Officers released a public tender in September 2015, and encouraged all local providers to review the document. Officers made a particular note of communicating with operators within the Dampier community. One submission was received through the tender process, which is outlined in the attached confidential evaluation report.

The submission was received from the following organisation:

- Perth South Coastal Medicare Local Ltd (360 Health + Community)

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, wellbeing and financial issues.

COUNCILLOR/OFFICER CONSULTATION

Officers have consulted Council on several occasions over the past 12 months regarding the Coffee Hut space within the Dampier Community Hub. Officers also consulted with the City's Community Engagement Department through the evaluation process, as this department will be responsible for the management of the Hub once constructed

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 3.57.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The financial implications pertaining to this report are outlined in the attached evaluation report. However, the lease fee proposed by the one submission slightly exceeds the forecast and predictions under the facilities management plan, the City's Long Term Financial Plan and the operational plans presented to funding partners.

In relation to the financial impact on the community, officers consider the pricing schedule presented by the tenderer to be competitive and reasonable.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.a.2.6	Operate community facilities.
Our Services:	1.a.2.6.6	Plan new facilities and upgrade old facilities.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of service delivery and financial implications.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously leased commercial space within community facilities it owns and operates. The café space at the Pam Buchanan Family Centre and Karratha Leisureplex are currently leased to a commercial provider.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. REJECT the submission received by Perth South Coastal Medicare Local Ltd; and
2. READVERTISE the Coffee Hut space within the Dampier Community Hub.

CONCLUSION

The Dampier Community Hub is due for completion in early/mid 2016. A key component of the facility is the central coffee hut, aimed to be a major activator of the Hub. Officer's released a public tender to engage an operator to provide café services from the space that complemented the operations within the Hub. The tender was open during September, with only one provider submitting a tender. The submission has been evaluated and presented for Council's consideration.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153293
MOVED : Cr Lally
SECONDED : Cr Vandenberg

That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:

1. **APPOINT** Perth South Coastal Medicare Local Ltd (ABN: 26 147 531 673) as the tenant of the Dampier Community Hub Coffee Hut as outlined in RFT 06-15/16, under the following lease conditions:
 - a) Lease period of 3 years, plus option of a further 2 years by mutual agreement;
 - b) Payment of all outgoings;
 - c) Lease fee of \$7,226 per annum, and
 - d) All other requirements outlined in Section 2.4 (Scope of Work) with RFT 06-15/16; and
2. **AUTHORISE** the Mayor and Chief Executive Officer to execute the lease agreement under common seal.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg
AGAINST : Nil

10.2 DAMPIER COMMUNITY HUB NOT FOR PROFIT OFFICES TENDER

File No:	CM.216
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Leisure Services
Date of Report:	30 October 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential Tender Evaluation Report RFT 05-15/16

PURPOSE

For Council to consider the submissions received via a public tender process with lease and operation of three not for profit offices with the Dampier Community Hub.

BACKGROUND

At the May 2015 Ordinary Council Meeting, Council resolved to manage the Dampier Community Hub 'in-house' and delegated authority to Chief Executive Officer to release tenders for the remaining modules within the Hub. The remaining modules included three office spaces, which under the management plan, are operated by Not for Profit organisation(s), ideally that align to the facilities ethos of family services. The tenders were released to the public market in September and remained open for a period of 4 weeks until mid-October, with two submissions being received from the following organisations:

- Pilbara Health Network; and
- Perth South Coastal Medicare Local Ltd (360 Health + Community).

The evaluation report which assess the submission against the selection criteria is attached for Council's perusal.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, wellbeing and financial issues.

COUNCILLOR/OFFICER CONSULTATION

Council has been consulted via several Council reports over the past 12 months. Officers preparing this report have also consulted Officers from the Community Engagement Department, who will be responsible for the operation of the Hub and management of the leases.

COMMUNITY CONSULTATION

Through the design phase of the Dampier Community Hub, the Dampier Community Association (DCA) was consulted on what types of not for profit services the community would encourage. Health services, including the reintroduction of a GP service was high on the priority list of the community according to the DCA. City officers advised several health providers of the tender to encourage the provision of health services in Dampier.

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 3.57 is relevant to this report.

POLICY IMPLICATIONS

Council Policy CG11 Regional Price Preference applies to this report.

FINANCIAL IMPLICATIONS

As presented in the attached evaluation, both providers are seeking to pay a lease fee of \$11,500 per annum to occupy all three office areas. However, there are several considerations highlighted in the attached report, including the ability to appropriately deliver services from all requested spaces. The lease fee of \$11,500 is outlined in the endorsed management plan, included within the long term financial plan and the operational plan presented to funding parties.

A key financial difference in the financial offers is the proposed utilisation of any profits that are made from delivering Health services. 360 Health + Community proposed to return any profits generated back into the Dampier community via improved health services. This may be via a larger range or greater access.

The financial implications to the wider community was also evaluated in the attached recommendation report via proposed costs to access services. Again, officers suggest 360 Health + Community propose an outcome that is more advantageous to the community.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.a.2.6	Operate community facilities.
Our Services:	1.a.2.6.6	Plan new facilities and upgrade old facilities.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of service delivery and financial implications.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously leased not for profit office spaces in a number of Council owned and operated facilities. An example are the spaces at the Pam Buchanan Family Centre, which is occupied by various health and community support agencies. The lease fees and conditions outlined in this report and tender are comparable to those imposed on tenants at the Pam Buchanan Family Centre.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Pilbara Health Network Ltd ABN: 95 084 083 036) as the tenant of the three offices spaces within the Dampier Community Hub under the following conditions:

- a) Lease period of 2 years, plus an option of a further 1 year by mutual agreement.
- b) Payment of all outgoing.
- c) Lease fee of \$11,500 per annum, and
- d) All other requirements outlined in the Scope of Work in RFQ 05-15/16

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tender submissions received for RFT 05-15/16.

CONCLUSION

The Dampier Community Hub is currently under construction, due for operation in the final quarter of the 2015/16 year. Officers have released a tender for the operation and lease of three office spaces within the Hub. The intention is for the lease to provide services that align with the ethos of the Hub, being family services. The City received two submissions, both proposing health services, including a local GP. Officers have evaluated the proposals and present the options to Council for consideration.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **153294**
MOVED : **Cr Vandenberg**
SECONDED : **Cr Harris**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **APPOINT Perth South Coastal Medicare Local Ltd (ABN: 26 147 531 673) as the tenant of the three office spaces outlined within the Dampier Community Hub RFT 05-15/16, under the following conditions:**
 - a) **Lease period of 2 years, plus an option of a further 1 year by mutual agreement;**
 - b) **Payment of all outgoing;**
 - c) **Lease fee of \$11,500 per annum; and**
 - d) **All other requirements outlined in Section 2.4 (Scope of Work) in RFQ 05-15/16; and**
2. **AUTHORISE the Mayor and Chief Executive Officer to execute the lease agreement under common seal.**

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg
AGAINST : Nil

11 DEVELOPMENT SERVICES

11.1 BASIC RAW MATERIALS LOCAL PLANNING POLICY

File No:	LP.283
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Strategic Planner
Date of Report:	2 November 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Draft Local Planning Policy 26 – Basic Raw Materials

A copy of the Background report and copies of the Basic Raw Material Mapping will be available for viewing at the Briefing Session and Council meeting

PURPOSE

For Council to consider a draft Local Planning Policy 26 – Basic Raw Materials (Attachment 1) for public advertising.

BACKGROUND

Basic raw materials (BRM) are defined by the *Mining Act 1978 (as amended)* as:

- (i) Limestone, rock or gravel;
- (ii) Shale, other than oil shale
- (iii) Sand, other than mineral sand, silica sand or garnet sand, or
- (iv) Clay, other than kaolin, bentonite, attapulgite or mont morillonite

BRM are essential for industrial and urban development and community infrastructure. There have been periods of high demand for BRM in the recent past to facilitate growth across the region. During periods of high demand, supply was stretched and prices rose dramatically, which impacted significantly on the domestic construction industry.

In addition to the economic implications of high demand and limited supply of BRM, the mining of BRM can conflict with other community values. In particular, concerns have been raised about the impacts of BRM extraction on popular recreation areas, residential amenity, the environment and aboriginal heritage. The impacts of BRM extraction in coastal areas, such as sand mining on primary sand dunes, have been highlighted during the coastal management planning process and are an ongoing concern within the community.

A draft policy and associated Background Report have been prepared to provide information and guidance on three critical BRM considerations:

- The extent of known and potential BRM across the City;
- Past, current and projected future demand for BRM;
- Means available to the City to limit and manage exploitation of BRM in areas where there are other important community, heritage and environmental values and interests that may be affected.

Prior to consideration of the draft BRM policy, it is important to note that most proposals to mine BRM in the City will be applications to the Department of Mines and Petroleum (DMP) made under the *Mining Act*, rather than applications to Council. This is because the vast majority of land within the City is Crown Land. At best, the City will be a referral agency for mining proposals over Crown land the City manages but generally the City is not required to be notified for mining proposals over Crown land.

Many issues that have arisen regarding impacts of extraction of BRM have related to mining tenements approved under the *Mining Act*. This is often due to the fact that although mining approvals are issued for significant timespans, the City is only one of a number of referral agencies and has no powers to rescind or apply conditions. As of mid-2014, there were over 154 active and pending mining leases within the City. Once granted, mining leases remain valid for 21 years plus a 21 year renewal option. There is no further consultation with the local government during this period. So while the City does not make decisions regarding mining leases, it is important for the City to have good information and clear guidance on the matters that need to be considered when new mining proposals are put forward.

Key Findings and Policy Responses

Protection of community, heritage and environmental values

The Background Report identifies areas of significant value to the wider community where it is recommended that a much more critical consideration of proposals is undertaken. It should be noted that other legislation may also apply to applications for extraction within such areas, for example Aboriginal heritage, which is required to be considered through consultation with the relevant aboriginal groups.

The preference stated in the policy is for extractive industry to not adversely affect the following high level constraint areas:

- Low stability coastal land systems such as primary sand dunes, both important as flood defence but also vulnerable to erosion
- Coastal recreation nodes where access and visual qualities are also important
- Urban areas most likely containing sensitive land uses incompatible with extractive industry in close proximity
- Public Drinking Water Source Priority 1 Protection Area, as the quality of potable water is critical to the community and economy
- Class 'A' Parks and Recreation Reserves, as these are important for environmental, recreation, landscape, cultural heritage and tourism.

Should any application on Crown land be located within areas of value (listed in Section 8.2) the City will assess the proposal for potential impacts on high level constraint areas. Should the City have concern about potential impacts of an extractive application where there is a conflict with the Scheme, it is able to raise these concerns directly with the Minister for Planning. Under this scenario, the *Mining Act* would require both Minister of Planning and the Minister of Mines and Petroleum to confer. The City can also prepare and lodge a notice of objection with the Mining Registrar.

Supply and demand

Supply and demand of BRM is determined in large part by the private sector. As mining tenement holders do not have to publicly disclose what they are mining, nor the estimated quantities available, it is very difficult without access to the DMP data to ascertain available supply. Mapping has been included in the Background Report that indicates potential for BRM based on known geological formations. Estimating the amount of material actually existing in the ground requires far more detailed analysis. General estimates indicate that there appears to be no shortage of most BRM required for town and community development needs in the short to mid-term. However, holders of exploration or mining leases are under

no obligation to extract BRM nor allow access to other parties to extract BRM from those tenements. As most Crown land in the City is already allocated through existing mining leases, access to commercially viable and conveniently located BRM can be significantly restricted, even though BRM are present. Thus, the City is unable to independently ensure or influence security of supply. However, the City can facilitate an adequate supply of BRM by working with State Government agencies and project proponents.

The City can continue to actively collaborate with relevant stakeholders regarding upcoming resource, infrastructure and building projects to facilitate sustainable supply of BRM, as well as utilise this policy to provide clarity on the Council's procedure and position on assessing applications.

Recommended Council Position

As a result of the key findings established through the development of the Background Report, a recommended Council Position (Section 4.2 of the draft Policy) on extractive industry has been developed. This establishes the key factors underpinning the policy and role of the City in protecting important values while specifying the areas where it is able to facilitate the provision of ongoing sustainable BRM supply:

- Extractive industry should not take place in environmentally or culturally sensitive areas;
- Extractive industry should not result in a degraded quality of life for any resident or visitor in either the short or long term, whether through amenity or health impacts;
- Sensitive land uses should not be permitted to encroach on extractive industry operations such that they may be exposed to negative impacts;
- Consideration should be given to facilitating community or other benefits where possible, for example employment opportunities, access improvements, conservation or environmental protection or enhancement and provision of suitable infrastructure;
- Because the availability of basic raw materials is important to the economic well-being of the City, new development should not be permitted that would prevent the exploitation of viable deposits of basic raw material, unless removal of that material would result in unacceptable impacts on an existing or future community – for example, removal of sand from a site that will later require sand-fill to achieve a future planned use;
- Sufficient notice should be given of any project that will require such large quantities of any particular basic raw material that there is a risk of creating a significant local supply shortage, to enable approvals to be put in place for additional sources of that material for local consumption. To this end, the City will continue to engage relevant State Government agencies and project proponents to encourage such collaboration.

Policy Framework

The policy provides a framework for evaluating BRM extraction applications over Crown land (referral to the City from DMP) and freehold land (application for planning approval). This framework addresses the potential impacts of BRM extraction while balancing the need for reliable supply.

The following points should be noted in respect of the draft policy:

- Seeks to clearly set out both the information that is required to be submitted with BRM extraction applications on private land, and the matters that will be considered by the City in the assessment of proposals on Crown land
- Provides a summary of the determination process for extraction applications on both Crown land and freehold land, identifying the City's role at various stages in the process
- Provides guidance to City Officers regarding criteria on which to base responses to DMP and lodge objections to the Warden's Court, and for ensuring the City is aware of all applications made to DMP for BRM extraction applications within the City boundaries

- Contains mapping that identifies Regionally Significant BRM Supply by type, high level constraint areas and existing BRM reserves and tenements
- A focus on the potential social, heritage and environmental impacts of proposed BRM extraction operations. Policy provisions establish the requirements for avoiding or mitigating adverse impacts, which are to be addressed in any extractive applications to the City. These policy provisions balance the assessment of impacts and the key role BRM plays in development of town and community infrastructure.

Overall, the policy seeks to provide clarity for proponents and City officers when considering BRM extraction applications on freehold land and referrals from DMP on Crown land. This will enable City Officers to make properly informed assessments of proposals and advocate for the protection of appropriate values while supporting adequate supply for regional development in the future.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of ensuring that the City has an appropriate planning framework for considering future BRM extraction proposals.

COUNCILLOR/OFFICER CONSULTATION

The policy and any submissions will need to be further considered by Council following public advertising.

COMMUNITY CONSULTATION

A range of community groups, Aboriginal Corporations, State Government departments (especially DMP) and local BRM proponents were consulted during preparation of the Background Report and draft local planning policy. Public advertising of the draft policy is required.

Stakeholders will be further engaged with during the formal advertising of the local planning policy, to ensure that there is a broad understanding of the policy provisions and an opportunity to comment as part of the process of finalising the policies.

STATUTORY IMPLICATIONS

Clause 5.1.4 of the City of Karratha *Town Planning Scheme No. 8* provides for the creation and amendment of local planning policies.

POLICY IMPLICATIONS

After public advertising, the draft policy will be presented to Council for final adoption. The new local planning policy will guide Council decisions BRM extraction proposals.

FINANCIAL IMPLICATIONS

The cost to undertake the work to develop the Background Report, mapping and local planning policy amounted to \$65,000 and was fully funded by Council in the 2014/15 financial year.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.b.2.4	Review and update Local Planning Policies.
Our Services	1.b.2.4.1	Prepare, review and implement Local Planning Policies.
Our Program:	3.a.1.3	Provide expert advice to Government Agencies . regarding matters relating to lands including native vegetation, mining leases and land tenures.
Our Services	3.a.1.3.1	Respond to requests for City advice and provide information on crown land, mining leases, environmental controls, encumbrances and related matters.

RISK MANAGEMENT CONSIDERATIONS

The proposed policy provides clear guidance for City officers, government departments, the community and Aboriginal groups, individuals and proponents on how BRM risks and impacts should be weighted and managed. The policy also provides guidance regarding criteria to be used in the evaluation of mining proposals on Crown land. This will make it easier to assess incidental proposals when they come in.

IMPACT ON CAPACITY

There is no impact on staff capacity to carry out the officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to ADOPT draft DP26 Basic Raw Materials Local Planning Policy for public advertising subject to the following amendments being made:

- a) _____
- b) _____
- c) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to NOT ADOPT draft DP26 Basic Raw Materials Local Planning Policy for public advertising for the following reasons:

- a) _____
- b) _____

CONCLUSION

The draft Basic Raw Materials Local Planning Policy will provide guidance to assist Council and City Officers when considering proposals for future extractive industry operations. This policy clearly articulates Council's position on BRM extraction proposals by providing proponents and their representatives, Council and City officers with a clear and practical framework for considering BRM proposals. This framework includes information on the opportunities and criteria to be considered when the City comments on BRM proposals. The policy will enable better consideration of social, heritage and environmental values when evaluating applications while balancing the need to maintain a sustainable long term supply of BRM for the future growth and development of the City.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153295
 MOVED : Cr Scott
 SECONDED : Cr Lally

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* and Clause 5.14 of the *City of Karratha Town Planning Scheme No. 8* RESOLVES to:

1. **ADOPT** for the purposes of public advertising Draft Local Planning Policy DP26 Basic Raw Materials;
2. **AUTHORISE** the Chief Executive Officer to make minor modifications to Draft Local Planning Policy DP26 prior to public advertising; and
3. **ADVERTISE** the proposed local planning policy in accordance with the provisions set out in Town Planning Scheme No.8.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott,
 Cr Smeathers, Cr Vandenberg
 AGAINST : Nil

11.2 BUILT HERITAGE STRATEGY

File No:	LP.277
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Strategic Planner
Date of Report:	28 October 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Comprehensive study area built heritage list 2. Draft Heritage Evaluation Matrix

PURPOSE

To consider a Strategic Framework for determining the level of City involvement in the management of built heritage sites. The proposed Strategic Framework sets out criteria against which heritage sites across the City can be evaluated and grouped.

BACKGROUND

Some of the most significant heritage sites in Western Australia are located within the City of Karratha. In some cases, the City is maintaining heritage sites with little or no assistance and in some cases, City maintenance is occurring without primary tenure or management responsibility. A comprehensive review would, amongst other things, allow Council to consider the City's role in maintaining heritage buildings.

The Department of Lands has recently suggested the transfer of heritage buildings in the Roebourne Heritage Precinct from the State to the City. The Cossack Heritage Precinct is under lease from the State Government to the City, with the City responsible for maintenance. The lease period is due to expire in 2017. Council needs to consider which heritage sites it wishes to take responsibility for and the terms under which it is prepared to take primary responsibility from the State Government. The Strategic Framework is intended to assist in considering these matters from a broader perspective.

The involvement (and associated implications) for the City in the management of built heritage sites should vary depending on the circumstances and may range from:

1. The City having no involvement;
2. The City not wanting to continue to manage the site;
3. The City only agreeing to manage the site if the State Government commits to the provision of suitable financial assistance; or
4. The City wanting to manage the site regardless of the State Government position.

Recent History in Built Heritage Management

The City has an operational budget for maintenance and operating costs associated with built heritage within the City. In addition to contractors and materials, a large proportion of the operational budget is dedicated to the payment of utilities and insurance premiums. The revenue generated from operating these buildings does not cover operating costs. Council can review the funding allocated to operation of heritage buildings and how that funding should be applied as part of a comprehensive heritage review.

The intention is to facilitate the use of built heritage sites for different activities, although it has proven difficult to attract and retain permanent tenants. Various private ventures have been investigated but none to this point have proceeded beyond due diligence. It is worthwhile continuing to promote additional activities in heritage buildings and heritage precincts. A review of heritage priorities for the City can help focus these efforts.

The City does not have to bear full responsibility for the redevelopment and revitalisation of heritage buildings. It is noted that there are plans to redevelop the Victoria Hotel in Roebourne and a proposal for a marine aquarium in Cossack. This is in addition to established use of built heritage sites such as the use of the old Roebourne Gaol by the Roebourne Visitors Centre.

Works currently being undertaken by the City on built heritage sites could be described as ‘stop-gap’ measures to minimise further damage and to respond to dilapidation and/or cyclone damage. Decisions need to be made as to whether this approach is acceptable, whether some buildings justify more attention and in some cases, whether buildings should be maintained by the City at all. If the City is going to undertake any additional works, then the cost of such works needs to be known and the City should have security of tenure. It is hoped that the Strategic Framework can help the Council consider these types of issues as well.

STRATEGIC FRAMEWORK

The recommended Strategic Framework includes a vision, guiding principles, management options and evaluation criteria. The intention is for Council to be able to evaluate each heritage site against the same criteria to determine the preferred management option for each site. This report focuses on agreeing the Strategic Framework. The actual evaluation exercise will be undertaken once the Strategic Framework is agreed.

Vision

The recommended vision is:

“The City of Karratha will continue to be recognized for its rich heritage values, with heritage sites of the highest significance being protected, conserved and restored through agreed management arrangements with the State Government and other stakeholders, and through the City’s commitment to responsibly preserve its heritage values in a sustainable manner.”

Guiding Principles

The guiding principles of the recommended Strategic Framework are:

- The management of heritage places *should* respect all heritage values of the place and seek to harness the input of all parties with an interest in, or responsibility for, those places;
- The management of heritage places *should* ensure that their heritage values are not compromised by any use being undertaken in or around the place;
- The management of heritage places *should* be financially responsible and sustainable to prevent unreasonable financial burden upon the City of Karratha;
- Priority for the management of heritage places *should* be based on the City having freehold tenure;
- The tenants/users *should* contribute to the attractiveness and maintenance of the built heritage, and
- Maintenance and restoration works *should* contribute to the attraction of tenants/users where possible.

Filtering Heritage Sites

There are thirty nine heritage sites in Cossack and Roebourne. These sites have been evaluated against the following criteria on whether the sited:

1. Has an appropriate land tenure arrangement in place i.e. are not in freehold ownership to an agency other than the City;
2. Is in a reasonable condition i.e. not ruins; and
3. Has sufficient integrity to demonstrate heritage significance i.e. has not been developed over, or excessively modified.

The application of the abovementioned filter identifies heritage sites that the City has no management responsibility for or where built heritage values have been lost. Taking these sites out reduces the number of built heritage sites for further evaluation from thirty nine to twenty one. It is recommended that Council focus on these twenty one sites in terms of determining the best management option for each site.

The draft evaluation matrix includes the following criteria which each of the twenty one built heritage site is to be considered against:

- Does the City currently manage the land / building;
- Under what tenure does the City manage the land / building;
- Preferred tenure;
- Ongoing management and maintenance costs; and
- Potential for cost offsets / recovery.

This will help determine the preferred management option for each site.

Management Options

Four management options have been prepared which summarise the level of involvement by the City. These management options are intended to capture the spectrum of involvement by the City. The results of each built heritage site being considered against the categories of the evaluation matrix will result in a management option being applied to the site. This management option will summarise the level of involvement by the City compared to current practices and assist in the future stages of heritage management. This includes the grouping of sites according to the preferred management option to inform negotiation with the State Government.

Management options include:

- Option 1. The City reducing management responsibility and allowing this responsibility to default back to the State;
- Option 2. The City maintaining existing management responsibilities with some improved efficiencies i.e. condition reports;
- Option 3. The City maintaining existing management responsibilities and investing to attract permanent tenants; and
- Option 4. The City increasing management responsibilities to a level of control. This may include requesting lease area(s) be transferred to the City in freehold title or placed in local government managed Reserve(s).

The City has identified the risks and implications associated with each management option which will be explored with each associated heritage site.

Next Steps – Finalising and Populating the Draft Evaluation Matrix

Each built heritage site will be evaluated on its individual merit against the elements of the Strategic Framework. This evaluation will allow for all of the selected built heritage sites, and their associated management responsibility options, to be considered in an informed and co-ordinated manner. This will assign the preferred management option to each site and allow

sites to be grouped based on preferred management option. This will allow Council to apply a reasoned approach to built heritage which can form the basis of negotiation with the State Government.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of medium significance in terms of setting a direction for sites of heritage significance within the study area of Cossack and Roebourne.

COUNCILLOR/OFFICER CONSULTATION

The background work that has been undertaken has required consultation with staff. Further investigative work however will require reporting to Council.

COMMUNITY CONSULTATION

It has not been necessary to undertake community consultation for the background work however consultation will be required to inform future stages of research.

STATUTORY IMPLICATIONS

While the research will result in a non-statutory report for use in review of heritage matters, it will provide an important input for future land tenure arrangements.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications to the further investigation of existing and potential heritage and land tenure management.

Financial implications of decisions based upon the findings of the research will be presented to Council for consideration.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular, the Operational Plan 2015 - 2016 provided for this activity:

- Our Programs: 3.a.1.3 Provide expert advice to Government Agencies regarding matters relating to lands including native title, vegetation, mining leases and land tenures
- Our Services: 3.a.1.3.1 Respond to requests for City advice and provide information on crown land, mining leases, environmental controls, encumbrances and related matters

RISK MANAGEMENT CONSIDERATIONS

Financial risk of City holding responsibility for management and substantial maintenance of a number of heritage buildings.

Cultural risk of important heritage buildings falling into disrepair due to lack of management and maintenance.

IMPACT ON CAPACITY

Decisions on subsequent implementation will require cost-benefit analysis and reporting to Council.

RELEVANT PRECEDENTS

The City of Karratha is an important stakeholder in the leasing, management, and sub-leasing of various heritage sites in accordance with statutory controls. The temporary nature of lease arrangements ensures the periodic review of land tenure arrangements by the City as an ongoing responsibility. A holistic review of land tenure considerations is an extension of the individual lease renewal arrangements previously undertaken and represents improved practices for the co-ordination of relevant considerations.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to investigate alternative built heritage management options as follows:'

CONCLUSION

The Strategic Framework proposed within this report can be used by Council to inform the evaluation of built heritage and the extent of involvement, responsibility and liability by the City. This will enable decisions on forthcoming tenure agreements and/or transfer to align with the City's cost and risk frameworks.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153296
MOVED : Cr Harris
SECONDED : Cr Vandenberg

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ADOPT** the Strategic Framework vision and guiding principles presented in this report as the basis of determining the future tenure and management approach for heritage sites within the City; and
2. **REQUEST** the outcomes and recommendations of the heritage evaluation be presented to Council.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg
AGAINST : Nil

11.3 KARRATHA CITY CENTRE PARK DEVELOPMENT CONCEPT PLAN

File No:	LP.197; A91373
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	2 November 2015
Applicant/Proponent:	LandCorp
Disclosure of Interest:	Nil
Attachment(s)	Draft concept plan for the proposed new Karratha City Centre Park

PURPOSE

For Council to consider community comments received on the draft concept for the proposed new Karratha City Centre park (Attachment 1) prior to proceeding to detailed design and seeking tenders.

BACKGROUND

The triangular 5,154m² site for the proposed City Centre park is on the corner of Sharpe Avenue and Welcome Road and is bordered by a drainage channel to the north-east. The redundant 5,000m² plus section of old Welcome Road between the drainage channel and KFC (or at least a portion thereof) may also become available for public use if Karratha City Shopping Centre does not proceed with purchase of this land for commercial purposes. The draft concept plan shows how this area might be used (Attachment 1).

The site is well located for a City Centre park at the entry to the City Centre and situated between the Karratha City Shopping Centre, the new GP Super Clinic and the proposed Arts and Community Precinct. The site slopes away from the road frontages down to a flat cleared central area and then again down to the drainage channel. There are a number of established native trees around the drainage channel.

The draft concept has been prepared by the landscape architect overseeing landscape design for the City Centre, with substantial guidance and input from City officers. Some of the main elements of the draft City Centre park concept include:

- A welcoming, modern and high standard streetscape at the corner of Sharpe Avenue and Welcome Road, featuring a sculpture and/or public art (design still to be determined);
- Universal access across the site;
- A soft and inviting grass edge to the footpath, with terraced lawns at street level grading to the natural drainage channel;
- Shade structures on the grassed area;
- Shallow and narrow cascading water feature (low water use and water recycling) that runs down the natural slope towards the drainage channel as a central feature of the park;
- Minimal disturbance of the native vegetation around the drainage channel;
- A timber deck and boardwalk providing easy access across the drainage channel and a pleasant pedestrian connection between the Arts and Community Precinct and the

Shopping Centre, as well as conveniently located, sensitively sited and well-designed public toilets;

- Gravel paths and naturally shaded gathering areas on the other side of the drainage channel.

Council made the following resolution at the 17 August 2015 Ordinary Council Meeting (Resolution No: 153228):

“That Council by SIMPLE Majority pursuant to Section 3.18 of the Local Government Act 1995 RESOLVES to ADOPT the draft concept for the Karratha City Centre park for the purposes of public display and inviting comments, noting that ideas for the public art installation are still to be considered.”

A media statement regarding the City Centre park concept was released on 1 September 2015. An article appeared in the Pilbara News. The draft park concept was also posted on the City’s Facebook page to make people aware of the concept and to give them the opportunity to comment. The City received 15 posts in a 48 hour period with a balance of comments in favour and opposed. Below is a summary of points and questions raised and responses posted by the City as part of a second posting on the City’s Facebook page.

Comment/question posted	City response posted
Should be a Hungry Jacks instead	Site would be quite constrained in accommodating fast food outlet when you take into account access, parking and retaining the trees and drainage line. Development of park on this corner does not prevent establishment of additional fast food outlets in Karratha. It is a commercial decision for the outlet.
Is war memorial being relocated and if so where to?	No decision made to relocate war memorial from current location out the front of City offices.
Not sure about sculptural water feature. Will end up being removed like the one removed from out the front of City offices.	Sculptural water feature proposed to be something of interest at entry to city centre. Intended to be low in water use and to operate on system which would recycle water. More detailed consideration needs to be given to design of appropriately themed sculpture or art piece. Once concepts are available for art piece, they will be made publicly available.
Why knock down and replace retirement village?	Main reason retirement village demolished was to allow for people to enter City Centre down Sharpe Avenue. New GP Super Clinic now located over a large portion of what used to be retirement village. Less than 20% of old retirement village was located over City Centre Park site.
How much will the park cost, where will the money come from and what are the ongoing maintenance costs?	At this stage the park design has not been finalised and more detail on overall cost will be provided once this happens. The project is being funded by the State Government’s Royalties for Regions Karratha City Centre Infrastructure Works Program. Minimising maintenance costs has been a consideration in developing the current plan.

The City received a further 23 postings the second time around. In summary, the following points were made in relation to the Park:

- Great idea (3)
- Suggestion of palms (1) rather than trees generally not supported (3)
- Some concern about lack of playground (2) but counter argument that there are enough parks (1)
- Some support for splash pad to be incorporated (2)
- Request for site for Anzac Day (1)
- Waste of money (1)

These comments can be considered as part of Design Development; the next stage in the design process. If Council adopts the Concept Plan, then delivery of the park is planned to follow the timeline below:

2016								
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept
Design Development		Detailed Design	Tender	Award	Construction			

The process for developing the public art component of the project is currently being considered. The Council’s Public Art Advisory Group will be involved in this process. A further report to Council will be prepared once concepts and options have been prepared for consideration. Further public consultation will occur as part of the process for developing the public art.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance.

COUNCILLOR/OFFICER CONSULTATION

Previous versions of the draft concept have been considered by a number of City officers from the Development, Community and Infrastructure directorates. The latest version of the draft concept incorporates changes that have been made in response to those comments. Concepts for the park have been presented to, and considered by the Karratha City Centre Place Team and Councillors at the 10 August 2015 Briefing Session. Updates will be provided on a monthly basis.

COMMUNITY CONSULTATION

Addressed above.

STATUTORY IMPLICATIONS

The management of any land that is transferred to the City under management order will become the responsibility of the City.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The City Centre park is being funded by the Karratha City Centre Infrastructure Works Program.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 1.d.3.1 Liaise with key stakeholders including LandCorp and Government agencies for implementation of Karratha City Centre Master plan (KCCMP) and Infrastructure Works Program (IWP)
- Our Services: 1.d.3.1.1 Partner with LandCorp and others to implement the Karratha City Centre Master Plan (KCCMP) and Infrastructure Works Program (IWP)

RISK MANAGEMENT CONSIDERATIONS

There are no risk management consideration associated with this decision.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. There will be additional maintenance responsibilities once the park is developed. Ease of maintenance has been considered in preparing the park concept design.

RELEVANT PRECEDENTS

This park is proposed as part of the Karratha City Centre Infrastructure Works Program. Substantial landscaping and public space enhancement has already occurred under this program.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REQUIRE the following modifications to the draft concept for the Karratha City Centre Park prior to adoption for the purpose of proceeding to detailed design and seeking tenders:

1. _____
2. _____
3. _____

CONCLUSION

The City Centre Park, located at the corner of Sharpe Avenue and Welcome Road, will be developed as part of the Karratha City Centre Infrastructure Works Program. The draft concept plan for the proposed park has been presented to Council and publically displayed for community and stakeholder comment. Public comment on the proposed concept has been positive and the recommendation to Council is to adopt the concept for the purpose of proceeding to detailed design and the seeking of tenders. The process for developing the public art component of the project is currently being considered.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153297
MOVED : Cr Scott
SECONDED : Cr Lally

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the concept for the Karratha City Centre park for the purposes of proceeding to detailed design and seeking tenders.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott,
Cr Smeathers, Cr Vandenberg
AGAINST : Nil

11.4 ESTABLISHMENT OF THE CITY OF KARRATHA ECONOMIC DEVELOPMENT ADVISORY GROUP

File No:	ED.22
Responsible Executive Officer:	Director Development
Reporting Author:	Economic Development Advisor
Date of Report:	20 October 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Draft City of Karratha Economic Development Advisory Group Terms of Reference

PURPOSE

For Council to consider the establishment of the City of Karratha Economic Development Advisory Group and approve the Terms of Reference.

BACKGROUND

The potential for economic development is widely acknowledged. Changes to the local economy including improved availability/affordability of accommodation and changes to the job market making it easier to attract workers into economic development and hospitality combined with calls for greater economic diversity make it an ideal time to capitalise on the regions' economic development potential. The City can work closely with relevant stakeholders in government, business and industry to enhance economic diversity.

The City's Operational Economic Development Strategy 2014-2016 has flagged the development of economic diversity with strong linkages to other Pilbara wide economic development plans such as the PDC's Pilbara Blueprint plus initiatives emanating from key economic development stakeholders and agencies.

In view of the many varied agencies and organisations involved in delivering economic development initiatives within the Pilbara, it is considered highly strategic for the City of Karratha to establish an Economic Development Advisory Group to ensure collaboration and minimise duplication of effort.

The overall scope of the Economic Development Advisory Group is to provide advice and make recommendations relating to:

1. Implementation of the City's Operational Economic Development Strategy in particular advice as to which strategic projects and services the City should prioritise for economic development (with the exception of tourism related matters as they are dealt with by the City of Karratha Tourism Advisory Group);
2. The promotion of Economic Development within the City;
3. Matters that could impact on local businesses and employment; and
4. Funding opportunities and potential partnerships for economic development.

To this end, the Draft City of Karratha Economic Development Advisory Group Terms of Reference are presented for consideration with the following recommended group members:

- City of Karratha Mayor - Chair
- City of Karratha CEO
- City of Karratha Director Development Services
- City of Karratha Councillors as determined by Council
- RDA Pilbara CEO
- Karratha and Districts Chamber of Commerce and Industry CEO
- Business Centre Pilbara CEO
- Pilbara Development Commission - Representative
- Indigenous Business Representative
- Local REIWA representative
- Landcorp Representative
- 2x City of Karratha Business Owners
- 2x Industry Representatives
- City of Karratha Economic Development Advisor – Secretariat
- Other interested parties upon invitation

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of the potential of a more widespread collaborative approach providing input into the City's economic development projects, products and services leading to enhanced economic diversity.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Mayor, Executive, Development Services and the Economic Development Advisor.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Whilst there are no particular financial implications for the establishment of the Economic Development Advisory Group, the development and progression of the City of Karratha Economic Development Strategy has been budgeted within the 15/16FY:

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016:

Community Outcome: 2.a Create Opportunities for growth and diversification of the local economy.

The item is directly relevant to the City's Operational Economic Development Strategy 2014-2016, the main objectives of which are to:

- a) Diversify the Economy
- b) Enhance the Reputation of the City
- c) Enable businesses to Thrive

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT establish the City of Karratha Economic Development Advisory Group.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ESTABLISH the City of Karratha Economic Development Advisory Group based on the Terms of Reference for the City of Karratha Economic Development Advisory Group with a revised membership list including:

1. _____
2. _____
3. _____

CONCLUSION

The City’s Strategic Community Plan 2012-2022 and Operational Economic Development Strategy 2014-2016 together with other Pilbara wide economic development plans have highlighted the development of economic diversity across the district and region.

With some many agencies and organisations involved in delivering economic development within the Pilbara, it is considered highly strategic and warranted for the City of Karratha to establish an Economic Development Advisory Group to provide advice as to which strategic projects and services the City of Karratha should prioritise for economic development, ensure collaboration between the parties and prevent any duplication of effort.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ESTABLISH the City of Karratha Economic Development Advisory Group based on the attached Terms of Reference; and
2. APPOINT to the City of Karratha Economic Development Advisory Group for a two year term the following Councillors – _____, _____.

COUNCIL AMENDED RESOLUTION

Res No : 153298
MOVED : Cr Vandenberg
SECONDED : Cr Cucel

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. ESTABLISH the City of Karratha Economic Development Advisory Group based on the attached Terms of Reference; and**
- 2. APPOINT to the City of Karratha Economic Development Advisory Group for a two year term 4 Councillors – Cr Cucel, Cr Harris, Cr Scott and Cr Vandenberg.**

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg
AGAINST : Nil
REASON : Council modified the Officer's recommendation to increase Councillor representation on the Economic Development Advisory Group as four Councillors expressed an interest to be members.

12 STRATEGIC PROJECTS & INFRASTRUCTURE

12.1 KARRATHA ENTRY - LANDSCAPING AT INTERSECTION OF DEWITT AND DAMPIER ROADS

File No:	PK.81
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Parks & Gardens Coordinator
Date of Report:	28 October 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Design Option 1 2. Design Option 2 3. Design Option 3 4. Supplementary Design Street Trees 5. Cost Breakdown Estimates

PURPOSE

To seek Council's consideration of landscaping at the intersection of Dewitt and Dampier Roads and the approach to this intersection along DeWitt Road.

BACKGROUND

The Karratha City Centre Infrastructure Works Program is well advanced in terms of creating a well-structured, attractive and vibrant City Centre. Through sound project management, adjustment in project works and more competitive tendering, there is now an opportunity to consider other projects as possible additions to the original scope. At present a scope of works and cost estimates are being prepared for various works that are consistent with the Karratha City Centre infrastructure Works which will be presented to Council shortly for consideration.

This report contemplates the development of a landscape entry statement at the intersection of Dewitt Road and Dampier Highway and tree plantings on DeWitt Road on the approach to this intersection. Council has allocated funds in its 2015/16 Budget towards tree planting and Officers were considering this location as an option in that program. The opportunity now presents to consider a more significant program of works beyond what was anticipated as part of the Karratha City Centre Infrastructure Works Program.

The Dewitt Road and Dampier Road Intersection is one of the main entries leading to Karratha City Centre and consequently represents a prominent and distinct opportunity for welcoming visitors to the area.

City Officers have prepared three concept design options for landscaping and an additional design for landscaping along the intersection approach. All designs include a mix of local and regional plant species at differing levels of complexities and costs.

The intention of all three design options is to utilise existing local palm trees to create a high impact entrance feature to denote the entrance to the City. The palm trees identified in the

design options are a combination of mature date and Millstream palms, both of which have local significance to this area.

The Millstream palm trees proposed for transplanting are the palms currently located in the northern median of Searipple Road. This median is to be realigned as part of the City Centre development works and the trees will need to be removed as part of that exercise.

There are many suitable specimens of date palms located in various reserve areas across the City which would be ideal to utilise as the centre piece of these landscape designs.

Design Option 1 - (Attachment 1)

Option 1 represents a substantial entry statement and will provide the most impressive outcome. Notable works in addition to the palm tree transplants, which are a feature on all options, are the construction of numerous planting mounds with feature specimens of grass trees, zamias and dwarf date palms. These unique mounds will provide a spectacular understory feature to complement the transplanted mature palm trees. A selection of low level, high impact native grasses have been used to create a striking base to the overall planting palette as well as creating a visually pleasing effect framing the pedestrian walkways. The native species utilised in this design soften the surrounding hardscape areas and provide a smooth transition into the surrounding natural landscape. Estimated cost \$448,360.

Design Option 2 – (Attachment 2)

Option 2 works comprises of the same quantity of transplanted Date and Millstream palm trees as option 1. This option utilises the same planting approach and species as option 1 but with a reduction in the extent of mounds and feature understory plantings. Estimated cost \$335,060.

Design Option 3 – (Attachment 3)

Option 3 works comprises of the same quantity of transplanted Date and Millstream palm trees as option 1. The transplants become the major aspect of this option with only minimal mounding and understory planting complementing the transplanted palm trees. Estimated cost \$207,460.

Supplementary Intersection Approach Landscaping – (Attachment 4)

In addition to all of the above three options, it is recommended that landscaping along the approach to the intersection be included. This landscaping consists predominately of local native tree species which occur naturally in the surrounding hills and water courses of Karratha. Some strategically placed mounds and feature plantings will seamlessly blend in the approach landscaping with the high impact intersection landscaping. The first trees of the approach landscaping will be visible to drivers as they first come over the hill into the City, this will build a sense of arrival as people drive down the hill, past the Visitor Information Centre and towards Karratha. Estimated cost \$195,800.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Decision Making Policy, this matter is considered to be of moderate significance in terms of environmental and wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between LandCorp, Director Strategic Projects and Infrastructure, Director Development Services, Manager Infrastructure Services and the Parks and Gardens Coordinator.

COMMUNITY CONSULTATION

No community consultation is required however community will be informed of the project if approved.

STATUTORY IMPLICATIONS

The proposed landscape works are within the City of Karratha road reserves hence no approvals are required.

If supported the works are anticipated to be procured and delivered within the Karratha City Centre Infrastructure Works Program.

POLICY IMPLICATIONS

There are no policy implications however relevant guidelines and landscaping plans are referred to in the design of this project.

FINANCIAL IMPLICATIONS

Council has allocated \$200,000 in its 2015/16 Budget towards tree plantings across the City. Due to the potential to incorporate these works into the Karratha City Centre Infrastructure Works Program funded by the State Government, all options result in nil costs to Council.

Ongoing maintenance will need to be included in annual budgets in the future.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program	1.b.4.1	Manage and improve the landscaping and streetscape
Our Services	1.a.3.1.3	Maintain and renew City's parks, gardens, streetscapes and facilities, bushland and reserves

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable to this report.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation for construction. There will be additional maintenance responsibilities should the entry statement be developed.

RELEVANT PRECEDENTS

This entry statement is proposed as part of the Karratha City Centre Infrastructure Works Program. Substantial landscaping and public space enhancement has already occurred under this program.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE Option 2, for development and funding through the Karratha City Centre Works Program.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE Option 3, for development and funding through the Karratha City Centre Works Program.

CONCLUSION

An opportunity exists to establish attractive landscaping at the intersection of Dewitt Road and Dampier Road as part of the Karratha City Centre Infrastructure Works Program. Three concept designs options have been prepared by City Officers including a supplementary option to treat DeWitt Road approach to the intersection with tree plantings.

It is recommended that Council endorse a combination of Design Option 1 and Supplementary Landscape for construction, to be funded through the Karratha City Centre Infrastructure Works Program.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the Design Option 1 (as per attachment 1) and the Supplementary Intersection Approach Landscaping Design Street Trees (as per the attachment 4) to be included as part of the Karratha Entry Landscaping at the DeWitt & Dampier Road intersection and approach, and be funded within the Karratha City Centre Infrastructure Works Program.

COUNCIL AMENDED RESOLUTION

Res No : 153299
 MOVED : Cr Scott
 SECONDED : Cr Cucel

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the concept Design Option 1 (as per attachment 1) and the Supplementary Intersection Approach Landscaping Design Street Trees (as per the attachment 4) to be included as part of the Karratha Entry Landscaping at the DeWitt & Dampier Road intersection and approach, subject to the tree and plant species selection being more endemic to the region;
2. NOTE that the above works will be funded within the Karratha City Centre Infrastructure Works Program; and
3. REQUEST a report to Council on the status of entry statements across the City.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg
 AGAINST : Nil
 REASON : Councillors modified the Officer's recommendation to provide tree and plant species selection more suited to the Pilbara environment, and emphasised that landscaping of entrances across the City needs to attract visitors.

12.2 PROPOSAL TO INSTALL TRAFFIC SIGNALS AT THE INTERSECTION OF KARRATHA TERRACE/WELLARD WAY/SEARIPPLE ROAD

File No:	RD.45
Responsible Executive Officer:	Director of Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure
Date of Report:	28 October 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Letter from ARUP 2. Drawing showing the intersection arrangement

PURPOSE

To seek Council's consideration of the proposed signalisation of the Karratha Terrace / Wellard Way / Searipple Road intersection as a part of the Karratha City Centre Infrastructure Works.

BACKGROUND

Over the next 12-15 months, LandCorp as project managers for the City of Karratha will be constructing the eastern extension of Karratha Terrace to Searipple Road. Karratha Terrace will form a new four-way intersection with Searipple Road and Wellard Way (south). After the completion of the project, Karratha Terrace will be a major connector to the city centre. The traffic control at this point in time is designed to be a priority control intersection without traffic lights.

Separately, the City is planning as part of the Karratha revitalisation Plan for a road connection through to Bulgarra from this intersection. This link will function as a collector road and be an alternative route to Searipple Road and Millstream Road and form part of the "green spine proposal".

LandCorp has engaged ARUP consulting traffic engineers to model the city centre. This work takes into account existing and committed network changes and intersection upgrades. The modelling found that signalisation of the intersection of Karratha Terrace, Searipple Road and Wellard Way may not be warranted until 2026 as there is insufficient traffic volume expected until that time.

However, a Road Safety Audit (RSA) was undertaken as a feasibility-stage review of a four-way priority controlled treatment at the proposed Searipple Road/ Wellard Way/ Karratha Terrace intersection. The key outcomes from the RSA include:

- Pedestrian crossing facilities within close proximity to a priority controlled intersection are not supported due to the potential for conflict between vehicle turning movements (including heavy vehicles) and vulnerable road users, including pedestrians and cyclists. Pedestrians are expected to traverse the intersection to gain access to St. Paul's Primary School, which is located at the corner of Wellard Way and Karratha Terrace.

- Multiple traffic lanes at a four-way controlled intersection with right turn auxiliary lanes is not a favourable design due to the potential road safety impacts. Multiple traffic lanes at an intersection with various traffic movements results in large uncontrolled crossing distances for pedestrians.
- There is a high heavy vehicle percentage on Searipple Road, which has an impact on safe traffic gaps for vehicles exiting the minor roads (Wellard Way and Karratha Terrace) on to Searipple Road. This leads to vehicles taking risks to enter the major road network i.e. right-angle crashes at the intersection.
- Commercial driveways (proposed and existing) are located within close proximity to the intersection, which adds to the turning movements in this location. The location of the commercial driveways in this environment has potential to lead to rear-end and right-angle crashes.

In summary, ARUP's review of the intersection proposal found that volumetric warrants for signalisation are not satisfied, however, there are several mitigating circumstances that require consideration:

- The case for signals increases over time on volumetric grounds.
- There is funding available now to complete the intersection design and install the ultimate control treatment.
- Traffic signal control will be the most appropriate intersection treatment on capacity and safety grounds.
- Signals will support and enhance the safety of east-west movements by pedestrians between the city centre, and the residential areas to the east as well as St. Paul's Primary School.
- The City of Karratha Technical Services team supports signalisation as the preferred treatment.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of wellbeing and parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

Council officers have consulted with LandCorp and have had preliminary discussions with Main Roads WA (MRWA) in relation to installation of traffic lights.

COMMUNITY CONSULTATION

Officers will send correspondence to nearby properties and prepare media announcements if Council decides to support the Officer's recommendation.

STATUTORY IMPLICATIONS

Final intersection design and signalisation will require approval from Main Roads WA.

POLICY IMPLICATIONS

There are no policy implications, however relevant design guidelines and rules will be used in the design of the intersection.

FINANCIAL IMPLICATIONS

There are no financial implications. LandCorp will deliver the project as part of Karratha City Centre Infrastructure Works.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 1.a.2.4 Maintain City infrastructure necessary to meet the community needs
 Our Services: 1.a.2.4.5 Maintain and renew road and footpath / cycleways infrastructure

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has received many briefings and reports on traffic management concerning the city centre in the past. Other recent traffic light intersection sites considered are Welcome/ Sharpe, Dampier/Broadhurst and Dampier/DeWitt Roads.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES NOT to ENDORSE the proposed signalisation and implement priority control at the intersection of Karratha Terrace, Searipple Road and Wellard Way South as originally envisioned.

CONCLUSION

The proposed signalisation of the Karratha Terrace, Searipple Road and Wellard Way (south) will improve the intersection operation and pedestrian safety. LandCorp has funding available via the City Centre Infrastructure fund to complete the intersection design and construct the intersection with traffic signals.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153300
 MOVED : Cr Lally
 SECONDED : Cr Cucel

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the proposed signalisation of the intersection at Karratha Terrace, Searipple Road and Wellard Way (south) in the Karratha City Centre, as part of LandCorp's Karratha City Centre Infrastructure Works program.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg
 AGAINST : Nil

12.3 KARRATHA AIRPORT BILLBOARD ADVERTISING

File No:	TT.59
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Airport Commercial Coordinator
Date of Report:	16 October 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Design Drawings 2. Proposed Licences Area 3. Newman Airport Billboard

PURPOSE

To seek Council's consideration of a commercial Licence Agreement with WA Billboards Pty Ltd for the provision of billboard advertising at Karratha Airport.

BACKGROUND

WA Billboards currently hold under Licence Agreement, the exclusive advertising rights within the Karratha Airport Terminal and have approached the City with a proposal to occupy external land to construct multiple billboards to display Council approved advertising material and images in return for rental income paid to the City, based on the following commercial terms:

- Commercial Rent - \$17/m²
- Land Size (per billboard)- 150m²
- Term - 20 years

WA Billboards advise they have advertising rights at Port Hedland, Newman, Geraldton, Leonora, Esperance, Kalgoorlie and Albany airports and frequently engage local contractors in each remote location to manage onsite activities.

After careful review, it is considered that the proposed length of term (20 years) may impact future developments. The size of the billboards and small licence area may restrict access for future and surrounding development opportunities. Based on the proposal from WA Billboards and the typical rental rate currently being achieved, commercial terms have been formulated and are reflected in the Financial Implications section of this report.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

In accordance with Section 3.58 of the *Local Government Act 1995* Disposing of property, Council is required to provide local public notice of the proposed disposition and invite submissions.

STATUTORY IMPLICATIONS

The proposed disposal of property (Licence) will be required to comply with Section 3.58 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

All images and advertising material will meet the criteria set by the Advertising Standards Board and the design will comply with the conditions set out in the City's Local Law pertaining to signs, hoardings and bill posting to achieve Council approval prior to construction.

FINANCIAL IMPLICATIONS

Subject to negotiations, the following terms are proposed:

Proposed Commercial Terms	
Location	Landside only – North of Bayly Ave
Licence Term	5 Years + 5 Years
Commercial Rent (excl GST)	\$20/m ²
Land Size (per billboard)	200m ²
Billboard Dimensions	8300mm x 2200mm
Lighting	Solar Lighting
Construction Details	Cyclone Rated CAT 2 – Reg D
Proposed Commercial Annual Rent (excl GST)	\$4,000
Number of Billboards	2
Total Annual Revenue (excl GST)	\$8,000

The rental rate will be subject to annual CPI increases. The proposed term is based on the capital costs associated with billboard construction met by the advertising agency. As a comparison, airside land has achieved up to \$35/m² but typically achieves \$20/m². The use of this land is consistent with the Karratha Airport Masterplan and Land Use Plan.

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.a.2.2	Operate Karratha Airport to achieve a Commercial outcome
Our Services:	1.a.2.2.5	Manage Lease of Land, Office Accommodation and Commercial Space.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously set precedents by delegating authority to the Chief Executive Officer to negotiate leases with existing tenants who operate at Karratha Airport.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

As per Officer's recommendation in an alternate location as amended in Attachment 2 – Proposed Licences Area or with a reduced or alternate term of agreement.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. ADVERTISE expressions of interest for companies to enter into a Licence Agreement for the provision of land, to construct a billboard/s for advertising purposes to include the following terms:
 - a) Term of Agreement: 10 Year Licence (5 Year + 5 Year extension period)
 - b) Licence Fee: \$20/m²
 - c) Land Area: 200m²
 - d) Allocated Sites: 2
 - e) Location: Landside (North of Bayly Ave)
2. REPORT the outcome to Council.

CONCLUSION

Formally establishing a Licence Agreement with WA Billboards to design and construct two (2) billboards to be utilised for advertising purposes will be in line with all major airports nationally and will allow companies the opportunity to promote their brand to business and leisure travellers whilst creating a new revenue stream for the City.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153301
MOVED : Cr Vandenberg
SECONDED : Cr Harris

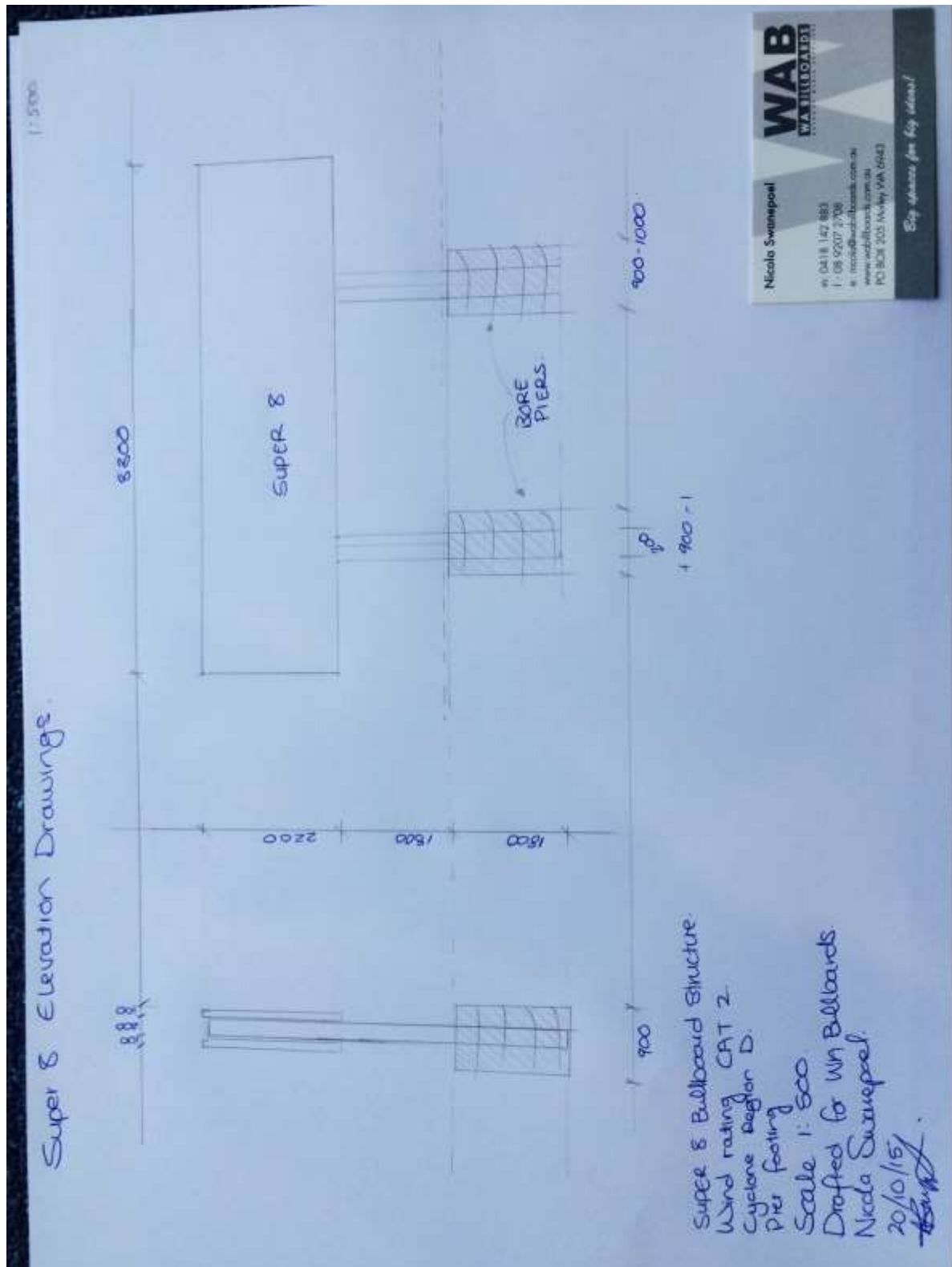
That Council by **SIMPLE** Majority pursuant to Section 3.58 of the *Local Government Act 1995* **RESOLVES** to:

1. **NEGOTIATE** a Licence Agreement with WA Billboards for the provision of two (2) sites to construct independent billboards for advertising purposes at the Karratha Airport, on the following terms:
 - a) **Term of Agreement:** 10 Year Licence (5 Year + 5 Year extension period)
 - b) **Licence Fee:** \$20/m²
 - c) **Land Area:** 200m²
 - d) **Allocated Sites:** 2
 - e) **Location:** Landside (North of Bayly Ave)
2. **ADVERTISE** in accordance with Section 3.58 of the *Local Government Act 1995* the proposed Licence Agreement; and
3. **AUTHORISE** the Mayor and Chief Executive Officer to execute the Licence Agreement under common seal, subject to no material objections being received during the statutory advertising period.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg
AGAINST : Nil

Attachment 1 - Design Drawings



Note: Certified design drawings will be supplied to the Council for approval upon acceptance of the commercial terms of agreement.

Attachment 2 - Proposed Licences Area



Attachment 3 - Newman Airport Billboard



12.4 KARRATHA AIRPORT LIQUOR LICENSING REVIEW

File No:	TT.440
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Airport Commercial Coordinator
Date of Report:	16 October 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Response from Stakeholders 2. Newslink Pty Ltd – Karratha Airport Management Plan for Karratha Airport Café and Bar

PURPOSE

To seek Council's consideration to amend the Newslink Pty Ltd Liquor Licence on an initial trial basis, for the alcohol sold at the Karratha Airport.

BACKGROUND

In September 2010, Council resolved to review the product range within the bar at the airport, to remove full strength beer and spirits for a trial period of six months. This decision was based on significant reports of alcohol related incidents.

In July 2011, Council resolved to permanently adopt the practice of not selling full strength beer and spirits. The resolution was due to a noticeable reduction in alcohol related incidents and an increase in socially responsible consumption of alcohol during the trial period.

Since the completion of the terminal upgrade, Council has received complaints from the public outlining their dissatisfaction with not being able to purchase wine and full strength alcoholic beverages.

To address these concerns raised by the members of the public a consultation process was conducted with all major stakeholders to ascertain how the sale of full strength alcoholic beverages and wine would impact their operations within Karratha and also to confirm if these organisations would support or reject a change to the liquor licensing at the Airport. Formal responses from the stakeholders can be found in Attachment 1 to this report.

The current Liquor Licence for the establishment, is for the sale of mid strength alcoholic beverages only and is held by Newslink Pty Ltd. Any variations to the product range of alcohol sold at the airport would result in revisions to the existing Liquor Licence. A consultation process was completed with Newslink to ascertain if they supported changes to the Licence to incorporate the sale of wine and full strength alcoholic beverages. The formal responses from Newslink Pty Ltd can be found in the Attachment 1 to this report.

Qantas also has a current Liquor Licence for their lounge at Karratha Airport where wine and mid-strength beer is available.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, wellbeing and parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

Submissions were received following consultation with stakeholders who may be impacted by a change to the liquor licensing at the Karratha Airport. Detailed responses can be reviewed in the attached document. The summary table below provides an overview of the detailed consultation data provided to the City of Karratha to identify the available product range and responses.

Organisation	Wine	Full Strength	Spirits	Mid Strength
NWAS	Support	Do not Support	Do not Support	Support
Skystar	Support	Take direction from QANTAS	Take direction from QANTAS	Support
Virgin	Support	Support	Support	Support
QANTAS	Support in Line with Airline Lounge	Do not Support	Do not Support	Support
Citic Pacific	Do not Support	Do not Support	Do not Support	Support
Woodside	Trial/Review	Trial/Review	Trial/Review	Trial/Review
Rio Tinto	Do not believe a heavy-handed prescriptive regulatory response is appropriate	Do not believe a heavy-handed prescriptive regulatory response is appropriate	Do not believe a heavy-handed prescriptive regulatory response is appropriate	Support
Newslink	Support	Support	Support	Support

STATUTORY IMPLICATIONS

Newslink Pty Ltd is the holder of the Liquor Licence for the sale of alcohol within the Karratha Airport Terminal, in accordance with the *WA Liquor Control Act 1988*. Newslink has advised that it would support the sale of full strength alcohol through their retail store and as such would facilitate any amendments to the Liquor Licensing should the Council make a decision to amend the product range sold at the Airport.

Under the *Aviation Transport Security Act 2004*, airlines must report breaches of security to the Security Contact Officer. The Security Contact Officer has a responsibility to report breaches to the Office of Transport Security within 24hrs. Breaches will continue to be monitored and changes or increases to the number of breaches will be reviewed to ascertain if modifications to the Liquor Licence has impact on passenger's behaviour in the Terminal. If a change to the liquor licensing is endorsed by Council on a trial basis, this data will be provided at the end of the trial period for review by Council, prior to permanent changes being implemented.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

An increase to the sale of alcohol at Karratha Airport will result in the Commercial Operator, Newslink contributing a higher percentage of gross turnover to the City. The percentage of

rent which is payable on non-commission items, including beverages, is calculated based on the gross turnover and also dependant on Departing PAX numbers.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 1.a.2.2 Operate Karratha Airport to achieve a Commercial outcome.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of Health, Financial, Reputation and Compliance. The impact to airport operations for both stakeholders and the City could be reviewed and feedback provided at the end of a trial period and prior to Council considering a permanent change to the Liquor Licence at the Karratha Airport if agreed as the best strategy.

Newslink has in place a Management Plan for Karratha Airport Café and Bar, which includes Harm Minimisation Measures as shown in Attachment 2, which has been reviewed by the Department of Racing Gaming and Liquor (DRGL) as part of the Liquor Licensing application process. This document describes Newslink's commitment to Responsible Service of Alcohol (RSA) principles, and outlines the specific measures that are currently in place to limit the potential for harm that could be caused by excessive consumption of alcohol. Of particular note, Newslink has existing procedures for service restrictions in relation to selling full strength alcohol which would be immediately implemented should a change in product range be authorised by the Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Since 2010, Qantas has made available mid-strength beer and also red and white wine in both their Qantas Lounge and also on their aircraft. Spirits and full strength beer is currently only available to passengers who fly in Business Class on certain aircraft.

Virgin Airlines sell full strength alcohol on board their aircraft, in their terminals and Airline Lounges.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE a review of the product range available within the Newslink retail store to allow the sale of all full strength alcoholic beverage including a selection of full strength beer, wine and spirits, for a trial period of six months, with a review to come back to Council after this period.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE any changes to the product range sold at the Karratha Airport and maintain the current Liquor Licence.

CONCLUSION

The new Karratha Airport Terminal and its facilities are now considered to be of a high standard. With the renewed facilities now available in the Terminal, and with having regard for the feedback received from community and stakeholders identified in this report, it is proposed that the Council adopt a trial for the introduction of wine only in addition to continuing to supply mid strength alcoholic beverages at the exclusion of full strength beer and spirits.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE a 6 month trial by Newlink Pty Ltd to amend its Liquor Licence at Karratha Airport by introducing wine products in addition to mid strength beer and report the outcomes of the trial to Council in April 2016.

COUNCIL AMENDED RESOLUTION

Res No : 153302
 MOVED : Cr Vandenberg
 SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE a review of the product range available within the Newlink retail store to allow the sale of all full strength alcoholic beverage including a selection of full strength beer, wine and spirits, for a trial period of six months, with a review to come back to Council after this period.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg
 AGAINST : Nil
 REASON : Councillor's modified the Officer's recommendation to enable Newlink Pty Ltd to amend its Liquor Licence at Karratha Airport to allow the sale of all full strength alcoholic beverages for a trial period of six months as they felt the responsible service of alcohol was primarily a matter for Newlink Pty Ltd and that consumers should be able to purchase the kind of alcoholic beverage they prefer.

Attachment 1 - Stakeholder Responses

Newslink

Hello Kym,

Lagardere Travel retail (Newslink) would like to confirm its support for your proposal to range full strength alcohol at the Airport Café & Bar. The new Karratha airport terminal and its facilities are world class, we believe that the beverage offering should now also be world class.

Our current ranging is limited to mid-strength or low strength beers, and a very small selection of Ready to Drink low alcohol products, providing very little choice to our guests. If the alcohol content restrictions were to be lifted, it would allow us to provide a wider selection of beers, along with also introducing local and imported ciders, wines by the glass and mixed spirits – in short, a full drinks selection worthy of a major regional terminal. The provision of Full strength alcohol allows us to provide a better service to the travelling community, simply by providing choice.

From a Commercial perspective, we anticipate that the provision of full strength alcohol would provide only a very modest increase in the volume of alcohol sales. It would however provide a noticeable increase in average transaction value (ATV.) This would go some way in counter-acting declining passenger numbers due to the mining downturn. Both Newslink and Karratha Airport will benefit from this increased transaction value.

I've attached our updated Alcohol Harm Minimization Plan of Management – a version of this document was originally submitted with our license application to the DRGL. This document describes our commitment to RSA principles, and outlines the specific measures we have put in place to limit the potential for harm that could be caused by excessive consumption of alcohol. Of particular note, please see point 6, which outlines the self-imposed service restrictions we submit in relation to serving full strength alcohol.

If you have any questions or if you need any further information, please let me know.

Kind regards,

Tim Fitzgerald

Business Manager - Food Services - Pacific

T: +61 2 8024 1067 | M: +61 408 779 055

t.fitzgerald@lagardere-traspac.com

Level 5, 50 Holt Street

Surry Hills NSW 2010

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Skystar

Hi Kim,

As discussed, Skystar Airport Services are directed by Qantas, the Qantas Lounge supplies wine and mid strength beer, which is managed by opening hours for alcohol consumption and the amount of alcohol supplied per flight.

An attendant is also monitoring the lounge when the alcohol is present.

With the public and workforce education of passengers being offloaded due to intoxication, there are now minimal occurrences of this nature, also the fly in fly out demographic has changed from construction to production/maintenance which also reflects on these type of occurrences.

My only input would be that bar staff display Responsible service of Alcohol, and that if there is a delay, a policy be introduced that the bar closes at normal closing time, no extending hours for alcohol consumption.

And when/if the public are advised of the change a warning be added that passengers who are intoxicated will not travel ect.

Kind Regards

Daphne

Daphne Flakemore

Airport Manager – Karratha Airport

Skystar Airport & Heliport Services Pty Ltd

| Skystar Airport Services NZ Pty Ltd

PO Box 1844 | Karratha | WA 6714

M +61 467 712 324 | **F** +61 8 9143 1377 | **E** dflakemore@skystar.com.au

W www.skystar.com.au

The Safe Way is the Only Way

Woodside

Hi Kym,

Thank you for providing Woodside with the opportunity to have input into a decision around the potential reintroduction of full-strength alcohol sales at Karratha Airport.

Ultimately, this is a decision for the City of Karratha Councillors and if they do resolve to reintroduce full-strength alcohol sales at the airport, we would not oppose it. Similarly, we would be comfortable with a decision to maintain the status quo.

However, we would recommend any move to reintroduce full-strength alcohol sales at the airport be done on a trial basis first. We would also appreciate being afforded an appropriate amount of time to brief our people prior to such a trial and/or a permanent reintroduction, should either go ahead.

I am on 9158 8940 today if you require anything further.

Regards,

Ben

NWAS

Hi Kym,

After consultation with staff and NWAS senior management, we would support the current restrictions with the introduction of wine.

Cheers

Chris

Kind Regards,

Chris Putland

Operations Manager
Karratha Airport

Phone: 08 9183 8847

Mobile: 0400 132 029

Fax: 08 9144 2608

Email: OpsManager.KTAairport@nwas.net.au

Web: www.nwas.net.au



Northwest Aviation Services

"Your solution to regional airport ground handling"

Virgin Airlines

Hi Kym,

Sorry for the delay in getting back to you on this. Virgin sell full strength alcohol on board our planes, in our terminals and it is available in our lounges. We don't have an issue with the recommendation and we don't have a position on the hours of availability.

Best regards,

Jim

QANTAS

Hi Kym,

In response to the below email thank you for your consideration and consultation in requesting the airlines views.

With regards to the introduction of the sale of full strength alcoholic beverages in the Karratha Airport Terminal, our preference would be to not have the sale of full strength alcohol made available in the terminal due to a number of factors that could potentially affect the airlines operation.

- As you aware we currently have issues with intoxicated customers on board causing disruption to our staff, aircraft, and other customers and we would not want to encourage this behaviour. By introducing the sale of full strength alcoholic beverages into the terminal we believe this will further contribute to the level and number of intoxicated customers traveling on our services.
- Furthermore customers who are identified by our staff (both at the boarding gate and on the aircraft) as being intoxicated may be offloaded and not allowed to travel which makes for a difficult conversation, sometimes resulting in a security risk if the customer becomes unruly and not happy with the decision. It also results in our inability to get the aircraft off on-time impacting the operation.

We believe a better proposition would be to continue with the sale of only mid-strength alcohol within the terminal mirroring what we serve to our customers on board, therefore not jeopardising the safety of our customers and staff. Furthermore, our preference would be to limit the provision of alcoholic beverages till after midday, similar to what we offer in the lounge.

I hope you understand our position and if you further information please don't hesitate to contact us.

Regards,
Sonali

Sonali Wijayasekara

Manager Regional Jet Airports

QantasLink

Building C | Level 1 | 10 Bourke Road, Mascot, NSW, 2020, Australia

Ph: +61 2 9691 4191 | Mobile: 0423 849 236

Email: sonaliwijayasekara@qantas.com.au

RIO TINTO

Hello Kym,

Please find our position on the sale of full strength alcoholic beverages at the Karratha Airport.

- Whilst Rio Tinto fully supports the work of the West Pilbara Alcohol & Other Drugs Management Group and the implementation of the West Pilbara Alcohol Management Strategy, we do not believe a heavy-handed prescriptive regulatory response is appropriate in specific circumstances to address these public health challenges.
- Rio Tinto has policies, procedures and training in place, including the Rio Tinto Iron Ore Alcohol and Other Drug Policy, which includes the random screening of employees designed to identify trends. In addition, Rio Tinto has implemented a number of health and wellbeing initiatives aimed at improving the health and wellbeing of workers by increasing awareness, access to programmes / services and encouraging employees to make healthier lifestyle choices.
- All Rio Tinto employees must ensure that alcohol consumption does not adversely impact on any individual's health and safety, or their ability to participate as a productive member of the workforce.
- The Rio Tinto code of good conduct ("The way we work") imposes a number of expectations and obligation on all employees, contractors and visitors.
- Rio Tinto is committed to working with the community and government to address the challenges of alcohol related harm in the Pilbara.

Cheers

Toni Salmon

Community advisor - Dampier/Karratha
Communities

Rio Tinto

Dampier, PO Box 842, Karratha 6714, Western Australia

T: 91 43 5137 M: 0418 921 892 F: 91 43 5190

toni.salmon@riotinto.com www.riotinto.com

CITIC PACIFIC MINING

Dear Kym

Subject: Sale of Full Strength Alcohol – Karratha Airport

On behalf of CITIC Pacific Mining, thank you for the opportunity to make a short submission on the abovementioned subject.

As you know, our staff and contractors regularly use Karratha Airport, en route to and from the Sino Iron project, approximately 100km away by road.

In the past CPM has supported the airport's decision to limit the sale of alcohol to mid-strength beverages and the timeframes in which alcohol can be sold and consumed within the terminal.

As part of our Health and Safety Policy, CPM is committed to ensuring the health, safety and welfare of our employees – both at site and in transit. Furthermore, we expect appropriate, respectful behaviour from our employees and contractors, when interacting with the wider community.

It's our view that any loosening of current alcohol service arrangements at Karratha Airport has the potential to adversely impact health and safety outcomes for our staff and contractors, as well as increase the potential for anti-social behaviour.

On this basis, we support current arrangements.

Yours sincerely



Rob Newton
Manager, Corporate and Government Affairs
CITIC Pacific Mining Management Pty Ltd

Attachment 1 - Stakeholder Responses

Newslink

Hello Kym,

Lagardere Travel retail (Newslink) would like to confirm its support for your proposal to range full strength alcohol at the Airport Café & Bar. The new Karratha airport terminal and its facilities are world class, we believe that the beverage offering should now also be world class.

Our current ranging is limited to mid-strength or low strength beers, and a very small selection of Ready to Drink low alcohol products, providing very little choice to our guests. If the alcohol content restrictions were to be lifted, it would allow us to provide a wider selection of beers, along with also introducing local and imported ciders, wines by the glass and mixed spirits – in short, a full drinks selection worthy of a major regional terminal. The provision of Full strength alcohol allows us to provide a better service to the travelling community, simply by providing choice.

From a Commercial perspective, we anticipate that the provision of full strength alcohol would provide only a very modest increase in the volume of alcohol sales. It would however provide a noticeable increase in average transaction value (ATV.) This would go some way in counter-acting declining passenger numbers due to the mining downturn. Both Newslink and Karratha Airport will benefit from this increased transaction value.

I've attached our updated Alcohol Harm Minimization Plan of Management – a version of this document was originally submitted with our license application to the DRGL. This document describes our commitment to RSA principles, and outlines the specific measures we have put in place to limit the potential for harm that could be caused by excessive consumption of alcohol. Of particular note, please see point 6, which outlines the self-imposed service restrictions we submit in relation to serving full strength alcohol.

If you have any questions or if you need any further information, please let me know.

Kind regards,

Tim Fitzgerald

Business Manager - Food Services - Pacific

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Skystar

Hi Kim,

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An attendant is also monitoring the lounge when the alcohol is present.

With the public and workforce education of passengers being offloaded due to intoxication, there are now minimal occurrences of this nature, also the fly in fly out demographic has changed from construction to production/maintenance which also reflects on these type of occurrences.

My only input would be that bar staff display Responsible service of Alcohol, and that if there is a delay, a policy be introduced that the bar closes at normal closing time, no extending hours for alcohol consumption.

And when/if the public are advised of the change a warning be added that passengers who are intoxicated will not travel ect.

Kind Regards

Daphne

Daphne Flakemore

Airport Manager – Karratha Airport

Skystar Airport & Heliport Services Pty Ltd

| Skystar Airport Services NZ Pty Ltd

PO Box 1844 | Karratha | WA 6714

M +61 467 712 324 | **F** +61 8 9143 1377 | **E** dflakemore@skystar.com.au

W www.skystar.com.au

The Safe Way is the Only Way

Woodside

Hi Kym,

Thank you for providing Woodside with the opportunity to have input into a decision around the potential reintroduction of full-strength alcohol sales at Karratha Airport.

Ultimately, this is a decision for the City of Karratha Councillors and if they do resolve to reintroduce full-strength alcohol sales at the airport, we would not oppose it. Similarly, we would be comfortable with a decision to maintain the status quo.

However, we would recommend any move to reintroduce full-strength alcohol sales at the airport be done on a trial basis first. We would also appreciate being afforded an appropriate amount of time to brief our people prior to such a trial and/or a permanent reintroduction, should either go ahead.

I am on 9158 8940 today if you require anything further.

Regards,

Ben

NWAS

Hi Kym,

After consultation with staff and NWAS senior management, we would support the current restrictions with the introduction of wine.

Cheers

Chris

Kind Regards,

Chris Putland

Operations Manager
Karratha Airport

Phone: 08 9183 8847

Mobile: 0400 132 029

Fax: 08 9144 2608

Email: OpsManager.KTAairport@nwas.net.au

Web: www.nwas.net.au



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Virgin Airlines

Hi Kym,

Sorry for the delay in getting back to you on this. Virgin sell full strength alcohol on board our planes, in our terminals and it is available in our lounges. We don't have an issue with the recommendation and we don't have a position on the hours of availability.

Best regards,

Jim

QANTAS

Hi Kym,

In response to the below email thank you for your consideration and consultation in requesting the airlines views.

With regards to the introduction of the sale of full strength alcoholic beverages in the Karratha Airport Terminal, our preference would be to not have the sale of full strength alcohol made available in the terminal due to a number of factors that could potentially affect the airlines operation.

- As you aware we currently have issues with intoxicated customers on board causing disruption to our staff, aircraft, and other customers and we would not want to encourage this behaviour. By introducing the sale of full strength alcoholic beverages into the terminal we believe this will further contribute to the level and number of intoxicated customers traveling on our services.
- Furthermore customers who are identified by our staff (both at the boarding gate and on the aircraft) as being intoxicated may be offloaded and not allowed to travel which makes for a difficult conversation, sometimes resulting in a security risk if the customer becomes unruly and not happy with the decision. It also results in our inability to get the aircraft off on-time impacting the operation.

We believe a better proposition would be to continue with the sale of only mid-strength alcohol within the terminal mirroring what we serve to our customers on board, therefore not jeopardising the safety of our customers and staff. Furthermore, our preference would be to limit the provision of alcoholic beverages till after midday, similar to what we offer in the lounge.

I hope you understand our position and if you further information please don't hesitate to contact us.

Regards,
Sonali

Sonali Wijayasekara

Manager Regional Jet Airports

QantasLink

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Ph: +61 2 9691 4191 | Mobile: 0423 849 236

Email: sonaliwijayasekara@qantas.com.au

RIO TINTO

Hello Kym,

Please find our position on the sale of full strength alcoholic beverages at the Karratha Airport.

- Whilst Rio Tinto fully supports the work of the West Pilbara Alcohol & Other Drugs Management Group and the implementation of the West Pilbara Alcohol Management Strategy, we do not believe a heavy-handed prescriptive regulatory response is appropriate in specific circumstances to address these public health challenges.
- Rio Tinto has policies, procedures and training in place, including the Rio Tinto Iron Ore Alcohol and Other Drug Policy, which includes the random screening of employees designed to identify trends. In addition, Rio Tinto has implemented a number of health and wellbeing initiatives aimed at improving the health and wellbeing of workers by increasing awareness, access to programmes / services and encouraging employees to make healthier lifestyle choices.
- All Rio Tinto employees must ensure that alcohol consumption does not adversely impact on any individual's health and safety, or their ability to participate as a productive member of the workforce.
- The Rio Tinto code of good conduct ("The way we work") imposes a number of expectations and obligation on all employees, contractors and visitors.
- Rio Tinto is committed to working with the community and government to address the challenges of alcohol related harm in the Pilbara.

Cheers

Toni Salmon

Community advisor - Dampier/Karratha
Communities

Rio Tinto

Dampier, PO Box 842, Karratha 6714, Western Australia

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toni.salmon@riotinto.com www.riotinto.com

CITIC PACIFIC MINING

Dear Kym

Subject: Sale of Full Strength Alcohol – Karratha Airport

On behalf of CITIC Pacific Mining, thank you for the opportunity to make a short submission on the abovementioned subject.

As you know, our staff and contractors regularly use Karratha Airport, en route to and from the Sino Iron project, approximately 100km away by road.

In the past CPM has supported the airport's decision to limit the sale of alcohol to mid-strength beverages and the timeframes in which alcohol can be sold and consumed within the terminal.

As part of our Health and Safety Policy, CPM is committed to ensuring the health, safety and welfare of our employees – both at site and in transit. Furthermore, we expect appropriate, respectful behaviour from our employees and contractors, when interacting with the wider community.

It's our view that any loosening of current alcohol service arrangements at Karratha Airport has the potential to adversely impact health and safety outcomes for our staff and contractors, as well as increase the potential for anti-social behaviour.

On this basis, we support current arrangements.

Yours sincerely



Rob Newton
Manager, Corporate and Government Affairs
CITIC Pacific Mining Management Pty Ltd

12.5 POINT SAMSON - JOHN'S CREEK BREAKWATER PATHWAY

File No:	RD.25
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure
Date of Report:	20 October 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Letter from Department of Transport 2. Lease Site Plan 3. Current photos of breakwater pathway

PURPOSE

This report seeks Council's direction on undertaking remedial works at the John's Creek breakwater pathway.

BACKGROUND

The City entered into a "peppercorn" lease with the Department of Transport on 24 October 2000 in respect to the breakwater, causeway and boat ramps at Pt Samson (John's Creek). This lease expires on the 23 October 2020. In part, the purpose of the lease was intended to allow for the accommodation of a concrete pathway for public recreation purposes upon the breakwater/causeway and for the two existing boat launching facilities.

The causeway has suffered damage due to wave action from storms combined with high tides which has undermined the concrete pathway located on the top of the breakwater structure.

Council Officers have received engineering advice with expertise in the field of marine structures. The advice supplied recommends a methodology to repair and reinstate the pathway structure which includes a more robust edge (of path) treatment to withstand future wave impacts.

An estimate of the potential cost for the repairs is \$533,250 however, this sum was a preliminary estimate only based on limited data and no detailed design.

At its September 2014 Meeting Council received a report that introduced the findings and offered options to remediate, based on the information known at the time. Council resolved on the basis of the risk assessment presented at the time, in part, to:

1. Install warning signage at the John's Creek breakwater to advise the public of the damage to the footpath and to take care when using it; and
2. Implement a fortnightly inspection program to monitor the footpath until permanent repairs can be carried out.

Since September 2014, Council Officers and the Maritime Coordinator for the Northern Region of the Department of Transport have continued the inspection regime and monitored events that undermine the pathway's integrity.

In August 2015, Council Officer's noted further deterioration of the pathway with a 5 metre section of pathway collapsing, resulting in an immediate closure of the pathway to pedestrian traffic. Refer to Attachment 3 photos as evidence of the current condition of the pathway.

Council's insurer - Local Government Insurance Scheme Western Australia (LGIS WA) in late September 2015, advised that the closure of the walkway was the correct action to follow (see Risk Management Considerations of this report).

The Department of Transport as lessors of the breakwater/causeway, has given the City of Karratha two options under the terms of the lease, which are to either maintain or remove the pathway.

In the meantime, the pathway is recommended to remain closed pending Council's deliberations of the following options.

Option 1 - Hand back the breakwater/causeway to the Department of Transport.

This option would result in the removal of the pathway and facilities. The proposed method would be to:

- Utilise an excavator rock breaker on the existing pathway, leaving crushed concrete materials on site;
- Remove all signage;
- Remove the table and seating infrastructure at the end of the causeway to ensure it is no longer considered a destination; and
- Excise the breakwater pathway from the current lease, but retain the boat ramp facilities.

Option 2 - Reinstate and formalise pathway to Australian Standards and upgrade the breakwater/causeway

To achieve this, substantial works would be required to broaden the Department of Transport's breakwater/causeway to allow for a new pathway to be constructed. This new pathway would be required to meet universal access standards (disabled access) and would involve a substantial financial investment by Council, significantly in excess of \$1m.

Option 3 - Reinstate pathway to a suitable like standard

As mentioned previously Council has received a preliminary estimate of \$533,250 for repairs to the pathway. This figure was received prior to sections of the pathway collapsing. Further investigation and design would need to be undertaken to determine the full extent of damage and then determine a final cost. In order to repair the pathway back to a like standard, the majority of works required are to the breakwater itself to provide a suitable base on which to provide a pathway. The breakwater is not Council's asset and the Department of Transport has provided advice it has no intention to improve or fund any breakwater works. Further, any reinstatement works are not likely to prevent issues in the future with high wave action and storm surges likely in the future.

It is important to note that if Council chooses either option 2 or 3, the associated costs incurred by Council will be on infrastructure that the Department of Transport may determine other uses for, or choose to remove, and so decline an extension of the current lease (which expires 23 October 2020).

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues as the potential budget is estimated at 5% or more of the total rates of the City.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Council Officers, Department of Transport Officers and an engineering consultant. Issues have been previously communicated to Council as a contentious issue item and has been presented to Council at the September 2014 meeting to consider options moving forward. The option to monitor the situation has now reached a point as a consequence of a section of the pathway collapsing that Council needs to consider the extent of works, if any it is willing to fund on this site.

COMMUNITY CONSULTATION

City Officers have located signage advising “Warning damaged footpath ahead proceed with caution” since the condition of the pathway was first noted as deteriorating in August 2014. Community feedback obtained through the Point Samson Community Association (PSCA) indicates the community were still using the pathway despite signage advising of the damage. On that basis, it can be concluded that the pathway was still an important piece of infrastructure to the community.

Since the complete closure of the walkway to public access, the President of the PSCA has been contacted and asked for comment on the options presented in this report. The PSCA has just concluded its AGM at the time of preparing this report however have not provided feedback at this stage or set a PSCA next meeting date.

If Council support the officer’s recommendation to demolish the existing pathway, the barricades will be removed after completion of the works.

STATUTORY IMPLICATIONS

There are no statutory requirement for the City to continue to provide this pathway.

POLICY IMPLICATIONS

Significant Decision Making Policy CE-8 and Risk Management Policy CG01 are applicable.

FINANCIAL IMPLICATIONS

There will be minimal financial implications for this financial year, with all ongoing signage and monitoring being sourced through existing resources. However, depending on Council’s determination allocations may need to be considered in the 2015/16 and/or 2016/17 Budget.

Based on the options provided to Council, please note approximate costs as follows:

Option 1 - Hand back the breakwater/causeway to the Department of Transport - \$15k. These works can be carried out utilising current funds within the Footpath Maintenance budget.

Option 2- Reinstate and formalise pathway to Australian Standards and upgrade the breakwater/causeway – >\$1m

Option 3 - Reinstate pathway to a suitable like standard - >\$500k.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.a.2.4	Maintain City infrastructure necessary to meet the community needs.
Our Services:	1.a.2.4.5	Maintain and renew road and footpath/cycleways infrastructure.

RISK MANAGEMENT CONSIDERATIONS

Risk Management has been discussed in the risk assessment report previously tabled to Council. In summary, the report recommended to control the current level of risk by erecting barriers, warning signs and monitoring. This was considered an effective but temporary measure to control the risk pending Council's determination.

Since these actions were undertaken, the pathway collapsed at one location and has deteriorated in several others and as a result Officer's contacted Council's insurer for advice, with the response being:

"Given the condition of the footpath appears to have deteriorated significantly since the GHD report of June 2014, we would suggest the footpath should be closed from public access until appropriate repairs have been effected. Closure should be in the form of barriers to restrict access along with signage indicating no entry, and warning that the footpath is unstable and may collapse. The City should also be able to demonstrate regular documented inspection to ensure the closure remains in place. Existing signage should be removed so as not to create any confusion regarding closure."

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation as Council's recommendation will be incorporated into Council Officer's work schedules.

RELEVANT PRECEDENTS

In September 2014 Council were presented with a risk assessment in relation to the John's Creek breakwater and resolved in part, to install warning signs and implement a fortnightly inspection program.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to reinstate and formalise the pathway to Australian Standards, upgrade the John's Creek breakwater/causeway, and include funds within the 2015/16 and/or 2016/17 Budget.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to reinstate the pathway at John's Creek breakwater/causeway to a suitable like standard and include funds within the 2015/16 and/or 2016/17 Budget.

CONCLUSION

As the Department of Transport letter indicates, there is no certainty regarding the continuation of access to the breakwater/causeway beyond the City of Karratha's lease which expires in October 2020. The cost to carry out any repair like for like or upgrades the pathway is likely to be far greater than the initial cost estimate of \$533,250.

Having regard for the options presented, Council Officers recommend that the Council consider the removal of the pathway. If supported the lease would need to be amended to remove the pathway from the lease and the Department of Transport would assume responsibility for public access on the breakwater.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **DEMOLISH the pathway located on the John's Creek breakwater/causeway, leaving crushed concrete materials on site;**
2. **REMOVE all signage, table and seating infrastructure at the end of the pathway; and**
3. **EXCISE the provision of the pathway from the current lease between the Department of Transport and City of Karratha.**

COUNCIL AMENDED RESOLUTION

Res No : 153303
MOVED : Cr Lally
SECONDED : Cr Bailey

That Council by SIMPLE Majority RESOLVES to DEFER consideration of the Point Samson - John's Creek Breakwater Pathway to a future Council Meeting.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg
AGAINST : Nil
REASON : Councillors laid this item on the table in light of additional information from the Department of Transport and Point Samson Community Association.

Cr Smeathers declared an impartiality interest in Item 12.6 RFT 01-15/16 Design & Construct Tambrey Pavilion as Cr Smeathers is the Chairperson of the Tambrey Primary School Board. Cr Smeathers did not leave the room as the disclosure does not restrict her ability to vote on this matter.

12.6 RFT 01-15/16 DESIGN & CONSTRUCT TAMBREY PAVILION

File No:	CM.212, CP.821, CP.830
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Project Manager
Date of Report:	30 October 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Tambrey Pavilion Schematic Design 2. Confidential –Tender Evaluation Report 3. Confidential – Project Budget

PURPOSE

To consider the outcome of the Design and Construct – Tambrey Pavilion Tender (RFT 01-15/16).

BACKGROUND

At its January 2014 Ordinary Council Meeting, Council resolved to endorse the Pavilion Improvement Programme subject to the annual budget process. This included the Tambrey Pavilion concept design in 2013/14 and construction between financial years 2014-17.

The need for the project was identified through a community consultation process during the development of the Pavilion Improvement Programme. The consultation process, undertaken via a community survey and direct consultation with the Department of Education sporting and user groups, also identified the design elements to be included in the facility. This resulted in the development of a concept and schematic design.

At the July 2014 Ordinary Council Meeting, Council resolved, in part, to RECEIVE the draft schematic design report for the Tambrey Pavilion.

At its Ordinary Council Meeting on 20 July 2015, Council resolved to:

1. ENDORSE the calling of tenders for the design and construction of the Tambrey Pavilion;
2. ENDORSE the scope of works for the Tambrey Pavilion;

3. ENDORSE the tender selection evaluation criteria weighting as follows:

Criteria	Weighting
Price	50%
Relevant Experience	20%
Capacity to Deliver	30%

4. NOTE the outcomes of the tender evaluation will be presented for consideration, at which time Council will need to consider budget project funding implications.

Tenders were advertised on 5 September 2015 and closed 7 October 2015.

Tenderers were asked to tender on the detailed design and construction of the endorsed schematic design.

Three tenders were received by the closing date from:

- Cooper and Oxley PTY LTD
- Pindan Contracting PTY LTD
- Thomas Building PTY LTD

Thomas Building PTY LTD submitted a conforming tender and an alternative tender, which included a modified design.

The tenders were evaluated by a four person panel comprising of:

- Director Strategic Projects and Infrastructure
- Project Manager
- Community Project Officer
- Quantity Surveyor – Donald Cant Watts Corke

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Price	50%
Relevant Experience and Key Personnel	20%
Capacity to Deliver	30%

The Regional Price Preference Policy was applied to the three local tenderers who all demonstrated compliance with the requirements under the policy.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and wellbeing issues and financial implications.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between relevant Council staff to progress the coordination of this project.

COMMUNITY CONSULTATION

Community consultation was undertaken to determine the need for the facility and the detailed elements required to be included.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*. Section 5.42 of the *Local Government Act 1995* also applies in respect to the delegation of some powers and duties to the CEO.

The form of contract proposed to be utilised to engage the preferred tenderer will be AS 4902-2000 General Conditions of contract for Design and Construct.

POLICY IMPLICATIONS

Policy CE13 - Tender Evaluation Criteria and Policy GC11 – Regional Price Preference Policy are applicable.

FINANCIAL IMPLICATIONS

Council has allocated \$2.06m in its Long Term Financial Plan to the project and a consequential operating expense of 2.5% of the project value.

The City has been successful in receiving \$800k from the State Government through the Department of Sport and Recreation's (DSR) Community Sporting and Recreation Facilities Fund (CSRFF) and \$200k from the Pilbara Development Commission through the Regional Grants Scheme for this project.

The 2015/16 Council Budget allocates \$1.5m to the project.

The pre-tender estimate for design and construction of this project was forecast at \$1.88m in May 2014. This figure was inclusive of design and construction costs only.

A draft project budget was developed based on the pre-tender estimate with the inclusion of all additional project costs, including:

- Design and construction contingencies
- Direct administration fees
- Direct project expenses
- Fit out
- Internal project management costs.
- Building License costs

All tender submissions received were above the pre-tender construction estimate. Council's Cost Managers Donald Cant Watts Corke have provided a detailed cost evaluation that is attached to the Tender Evaluation Report that summarises the key discrepancies between the preferred tenders price and the pre tender estimate. All costs are deemed reasonable and through various post tender clarifications further financial risks associated with the projects construction have been accounted for. Additionally the rates applied are deemed commensurate with like facilities constructed in the City.

Further, investigation has confirmed that an increase in power capacity is required to the site to accommodate the facility. This cost was also not included in the draft budget. Having regard to both the cost of power connection and the preferred tender price, the draft project budget is now greater than the allocated amount in the Long Term Financial Plan. The total

project budget is forecast at \$2.8m. Refer to the Confidential Attachment Project Budget for further detail.

Should Council agree with the Officer's recommendation, it is anticipated that any additional funds committed by Council will be required in the 2016/2017 financial year. Alternatively, Council may consider a revised scope of works to suit the existing budget or may wish to reject all tenders and retender or defer the delivery of the project. Given that \$1M of external funding has been received and that it is highly likely that this funding would be lost if the project was deferred, this option is not recommended.

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program:	1.a.3.1	Provide open spaces which cater for the community needs.
Our Services:	1.a.3.1.2	Improve open spaces as per community needs.
Our Program:	1.d.1.2	Provide contemporary, innovative family facilities that provide a variety of family orientated services.
Our Services:	1.d.1.2.1	Promote and support family and children services within the City.

RISK MANAGEMENT CONSIDERATIONS

The external funding for the project was secured on the basis of the facility being completed by mid-2016. The current program forecasts the project completion in August 2016.

If the City were to delay the project, the funding received through these schemes may not be available in the future and there may be other implications by forfeiting or returning the funding.

IMPACT ON CAPACITY

Project Management and administration will be undertaken by the Strategic Projects and Infrastructure Directorate.

RELEVANT PRECEDENTS

The City has previously appointed successful tenderers for design and construct contracts in recent years, including the Karratha Leisureplex, the Youth Shed and Frank Butler Facility.

VOTING REQUIREMENTS

Simple and Absolute majority.

OPTIONS

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. APPOINT Pindan Contracting Pty Ltd ABN 51 120 076 360 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 01-15/16 – Tambrey Pavilion Design and Construct; and

2. ADOPT the Project Budget of \$2,806,410 noting that further funds will be required for the 2016/2017 Budget.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders as the price submitted to complete the works is in excess of pre tender estimate and does not provide Council with a value for money option to construct this community facility.

Option 5

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. AUTHORISE the Chief Executive Officer to review options to modify the scope of works and specification to meet Council's budget allocation;
2. NOTE that further design options will delay the completion of the project;
3. NOTE that further designs will be brought to Council for consideration;
4. AUTHORISE the Chief Executive Officer to negotiate with existing funding contributors for a potential change to project timeline and scope; and
5. NOTE that any significant delay in the project or reduced scope may result in the withdrawal of existing secured external funding.

CONCLUSION

The Evaluation Panel believes that the recommended tenderer provides the best value for money option having tendered the lowest price and having addressed Council's selection criteria. It is the opinion of the Evaluation Panel that the recommended tenderer will provide a successful outcome to this project.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153304
MOVED : Cr Scott
SECONDED : Cr Harris

1. That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:
 - a) **NOMINATE** Pindan Contracting Pty Ltd ABN 51 120 076 360 as the preferred tenderer based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 01-15/16 – Tambrey Pavilion Design and Construct; and
 - b) **ADOPT** a preliminary Project Budget of \$2,806,410 noting that Council has allocated \$1.5m in its 2015/16 Budget and that further funds will be required for the 2016/2017 Budget to complete the project.

2. That Council by **ABSOLUTE** Majority pursuant to Section 5.42 of the *Local Government Act 1995* **RESOLVES** to:
 - a) **AUTHORISE** the Chief Executive Officer to enter in to a value management negotiation with Pindan Contracting Pty Ltd to consider design amendments to reduce the contract cost where the amendments do not impact functionality; and
 - b) **SUBJECT** to the outcomes of that negotiation, **DELEGATE** Authority to the Chief Executive Officer to execute a contract with Pindan Contracting Pty Ltd.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg
AGAINST : Nil

13 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for November 2015.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153305
MOVED : Cr Lally
SECONDED : Cr Smeathers

That Council note the following information items:

- 13.1 Register of Documents Stamped with the City's Common Seal
- 13.2 Non-Statutory Donations
- 13.3 Concessions on Fees
- 13.4 Record of Tenders Awarded by the CEO under Delegation 13
- 13.5 Building Statistics
- 13.6 Planning Decisions Issued
- 13.7 Environmental Health Statistics
- 13.8 Ranger Statistics
- 13.9 Economic Development update
- 13.10 Waste Services Data
- 13.11 Community Services update

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott,
Cr Smeathers, Cr Vandenberg
AGAINST : Nil

13.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
09/10/2015	Deed of Renewal of Lease – Karratha Leisureplex Café – between the City of Karratha (Lessor) and Onyx (AUST) Pty Ltd (Lessee)
19/010/2015	Lease Agreement (2015) between the City of Karratha (Lessor) and Nicholas Serle (Lessee) of 2 Fitzroy Crescent, Dampier
23/10/2015	Lease Agreement (2015) between the City of Karratha (Lessor) and FES Ministerial Body (Lessee) of Lot 374 on Plan 15796, 11 High Street Dampier

13.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 31 OCTOBER 2015

File No: OCT15
Responsible Officer: Director Corporate Services
Author Name: Assistant Management Accountant
Date of Report: 21 October 2015
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2015/16 were adopted in Council Res No. 153229 Municipal Fund Budget 2015/16.

City of Karratha	Current Budget	Actual YTD	Remaining
Non Statutory Donations	\$	\$	\$
For the Period Ending 31 October 2015			
Contribution - Dampier Community Assoc	\$ 100,000	\$ 24,409	\$ 75,591
Contribution - Pt Samson Community Assoc	\$ 100,000	\$ -	\$ 100,000
Contribution - Roebourne Advisory Group	\$ 100,000	\$ 12,500	\$ 87,500
Contribution - Wickham Community Assoc	\$ 100,000	\$ 45,000	\$ 55,000
Contribution - Karratha Community Assoc	\$ 100,000	\$ -	\$ 100,000
Ex Gratia Contribution - Dampier Community Assoc	\$ 100,000	\$ -	\$ 100,000
Ex Gratia Contribution - Wickham Community Assoc	\$ 102,500	\$ -	\$ 102,500
Ex Gratia Contribution - Roebourne Advisory Group	\$ 51,250	\$ -	\$ 51,250
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 51,250	\$ -	\$ 51,250
St Johns Ambulance (Roebourne)	\$ -	\$ 1,498	\$ -
School Awards	\$ 1,425	\$ 350	\$ 1,075
Walkington Awards	\$ 5,500	\$ -	\$ 5,500
Local Information Network Karratha (Link)	\$ 28,800	\$ -	\$ 28,800
Sundry Donations To Community Groups	\$ 74,694	\$ -	\$ 74,694
Fee Waiver	\$ 20,000	\$ 7,620	\$ 12,380
St Johns Ambulance (Wickham)	\$ 12,000	\$ 271	\$ 11,729
Karratha Amateur Swimming Club	\$ 18,906	\$ -	\$ 18,906
Big Hart Incorporated	\$ 30,000	\$ 8,250	\$ 21,750
Millars Well Primary School P&C	\$ 18,000	\$ -	\$ 18,000
Wa Police & Citizens Youth Club (Roebourne)	\$ 30,000	\$ -	\$ 30,000
West Pilbara Junior Football Association	\$ 5,600	\$ -	\$ 5,600
Karratha Scouts Group	\$ 26,000	\$ -	\$ 26,000
Vinnies Karratha	\$ 6,000	\$ -	\$ 6,000
	\$ 1,081,925	\$ 99,897	\$ 983,526

CONCLUSION

In accordance with Council Policy CS19 – Annual Community Association Grant Schemes, unspent ex-gratia and Community Association Development Scheme (ACAD) funding will be transferred to the Community Development Reserve. The funds will be held in Reserve for a period of not more than 2 years following the year of allocation. At this time unspent funding is incorporated into the City of Karratha Annual Community Grant for the purposes of being distributed in accordance with Council Policy CS6 – Community Grants & Contributions Scheme.

13.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 15/16 FINANCIAL YEAR

File No: CR.38

Responsible Executive Officer: Director Community Services

Reporting Author: Director Community Services

Date of Report: 30 October 2015

Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council's facilities and services under Section 11 of the Delegations and Authorisations Register for the 15/16 Financial Year.

Name	Reason	Amount (exc GST)
Department of Child Protection	Fee waiver for free self-defence classes for Women at KLP 25/9, 27/9 & 28/9 – TOTAL \$700.00	\$636.36
Breast Cancer Care WA	Fee waiver for Breast Cancer Care WA Fundraising Event at KLP 24 October – TOTAL \$520.00	\$472.73
Pilbara Zumbathon	Fee Waiver to raise money for Cancer Council WA at the KLP 17 October and 1 month full membership Voucher – TOTAL \$612.00	\$556.36

13.4 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION 13

File No: CM.112
Responsible Executive Officer: Director Corporate Services
Reporting Author: DAO Corporate Services
Date of Report: 2 November 2015
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 13 ‘Awarding Tenders’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget. Policy CE-13 ‘Tender Evaluation Criteria’ requires that on each occasion where Delegation 13 is used a report is to be provided to Council at the next ordinary Council meeting that provides the information as detailed below:

Tender No:	02-15/16	Project Budget:	\$350,000
Tender Title:	Housing Refurbishments – Wet Areas		
State-wide Advertising Commenced:	23 September 2015	Tender Closing Date/ Time:	2pm, 14 October 2015
Scope of Works:	Full refurbishment of wet areas (bathroom, Laundry and Toilet) in eight residential properties.		
Selection Criteria:	Relevant Experience	30%	
	Capacity to Deliver	20%	
	Demonstrated Understanding	10%	
	Price (Weighted)	40%	
Submissions Received:	<ul style="list-style-type: none"> • Geraldton Building Services & Cabinets Pty Ltd • Trasan Contracting Pty Ltd • SMC Building and Development • KBSS Engineering • Clark Tiling Services Pty Ltd • Jupiter Plumbing & Gas • TIMIK Development Pty Ltd; and • Karratha Contracting Pty Ltd 		
Tender Awarded to:	Trasan Contracting Pty Ltd		
Contract Value:	\$210,014.78	Date of Award:	30 October 2015
Contract Term:	7 Months + 12months Defect liability	Contract Options:	N/A

13.5 MONTHLY BUILDING STATISTICS

File No: GR.27
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: 30 October 2015
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Building Statistics 2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	4	0	0	5	5	0	0	0			14
Alterations and Additions	1	1	1	0	13	3	2	2	0	2			25
Swimming Pools and Spas	3	5	8	1	7	0	0	2	1	5			32
Outbuildings (inc signs and shade)	19	17	26	24	8	23	15	14	17	19			182
Group Development	0	0	0	0	0	0	0	0	0	0			0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0			0
Commercial	4	7	8	1	2	1	2	1	0	0			26
Monthly total	27	30	47	26	30	32	24	19	18	26	0	0	279
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	6	4	2	1	5	7	1	0	0			26
BAC's	0	1	3	2	0	0	0	0	1	1			8
BAC Strata	0	0	0	0	0	0	0	0	0	0			0
Monthly Total	0	7	7	4	1	5	7	1	1	1	0	0	34
Occupancy Permits													
Occupancy Permits	5	8	3	9	3	1	3	3	0	1			36
OP Strata	0	0	0	0	0	0	1	0	0				1
OP Unauthorised	0	0	0	0	0	0		4	2				0
Monthly total	5	8	3	9	3	1	4	7	2	1	0	0	43
Total \$'000 Construction Value	40,909	32,572	7,151	589	1,668	6,282	6,117	5,913	286	444			101,931
Applications Processed for Other Councils													
													YTD
Shire Of Ashbutron	12	13	8	11	9	21	16	25	16	18			149
Shire of Wyndham (East Kimberley)	N/A	N/A	5	5	1	1	1	2	0	1			16
Port Hedland								1	2	0			
Monthly Totals	12	13	13	16	10	22	17	27	16	19	0	0	165
Building Statistics 2014													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	24	4	17	2	4	0	3	2	2	0	1	1	60
Alterations and Additions	0	3	3	1	1	2	1	0	3	1	2	2	19
Swimming Pools and Spas	7	5	3	4	4	2	4	2	3	7	7	7	55
Outbuildings (inc signs and shade)	18	21	31	34	26	25	24	21	28	12	17	30	287
Group Development	0	0	5	0	0	0	0	1	1	1	1	0	9
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	2	4	2	2	0	6	2	8	4	3	6	6	45
Monthly total	51	37	61	43	35	35	34	34	41	24	34	46	475
Building Approval Certificates & Demolition Certificates													
Demolition Permits	5	4	1	0	2	0	1	1	2	0	1	1	18
Dwellings	0	0	0	0	0	0	0	0	1	0	1	0	2
Alterations and Additions	0	0	0	0	0	0	1	0	0	0	0	0	1
Swimming Pools and Spas	0	0	1	0	0	0	0	0	0	0	0	1	2
Outbuildings	8	2	2	2	2	6	0	3	4	3	0	1	33
Group Development	0	0	0	0	0	0	0	0	0	0	1	0	1
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	0	0	0	0	0	0	1	0	0	0	0	0	0
Occupancy Permit				4	2	4	5	2	8	5	1	1	32
Monthly total	13	6	4	6	6	10	8	6	15	8	4	4	90
Total \$'000 Construction Value	16,691	14,909	25,481	2,706	4,989	35,351	56,436	25,345	16,301	1,906	8,770	1,431	210,316

13.6 PLANNING DECISIONS ISSUED 01 OCTOBER TO 31 OCTOBER 2015

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

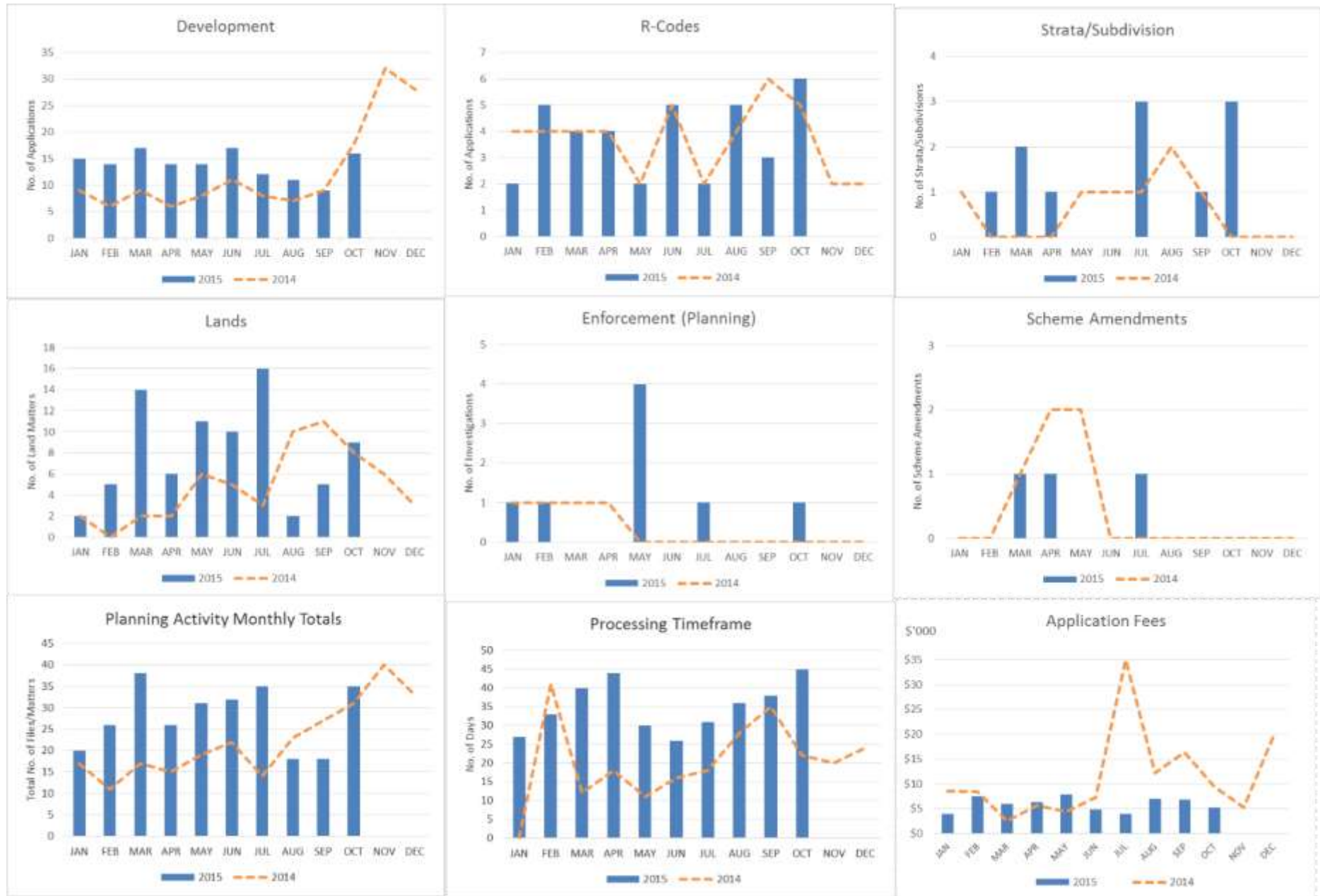
To advise Council of the following planning decisions issued for the above period.

STATUS OF CURRENT PLANNING DECISIONS ISSUED

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
DA15027	APPROVED AMMENDMENT	CLAIRE BRETTNER	PIVOT WAY PTY LTD	48 ROTHSCHILD LOOP BAYNTON	DEV	SINGLE DWELLING & ANCILLARY ACCOMODATION
DA15079	APPROVED DELEGATE	RINGTHANE PTY LTD	RFF PTY LTD	LOT 100 HILLVIEW ROAD	DEV	STAFF ACCOMODATION ANCILLARY TO HOTEL
DA15091	APPROVED DELEGATE	SEEBREEZE GROUP WA	MICHAEL VENABLES	1 OXIDE LOOP GAP RIDGE	DEV	LIGHT INDUSTRY – WORKSHOP & ANCILLARY OFFICES
DA15102	APPROVED DELEGATE	CITY OF KARRATHA	WESTFARMERS HOUSE	GARDUGARLI DRIVE BAYNTON	DEV	SIGNAGE
DA15105	APPROVED DELEGATE	HAMERSLEY IRON PTY LTD	TIM CARTLEDGE CARTMAN	LOT 14 EXPLORATION DRIVE GAP RIDGE	DEV	WORKSHOP AND INCIDENTAL OFFICES
DA15165	APPROVED DELEGATE	KARRATHA CITY SC HOLDINGS	ROWE GROUP	LOT 4230 (16) SHARPE AVENUE	DEV	LOADING DOCK FOR EXISTING SUPERMARKET
DA15166	APPROVED DELEGATE	HAMERSLEY IRON PTY LTD	WENDY DREW	LOT 370 21 KOOLINDA PARADE	DEV	HOME OCCUPATION - PILATES
DA15168	APPROVED DELEGATE	JOAN HICKS	JOAN HICKS	LOT 188 8 KUDJUNA WAY ROEBOURNE	DEV	OUTBUILDING – SEACONTAINER
DA15170	APPROVED DELEGATE	ROBE RIVE MINING CO. LTD	SEABREEZE CONTRACTING	LOT 208 WALCOTT DRIVE WICKHAM	DEV	ABLUTION BLOCK
DA15176	APPROVED DELEGATE	DARREN PETERS	DARREN PETERS	LOT 875 HANCOCK WAY BULGARRA	DEV	OUTBUILDING - SEACONTAINER
DA15177	APPROVED DELEGATE	BRODY LEO	HANNAH BROWN	LOT 258 LEWINGTON WAY BULGARRA	DEV	HOME OCCUPATION - BEAUTICIAN
DA15182	APPROVED DELEGATE	WOODSIDE ENERGY LTD	BRETT MINERS	LOT 3606 3 ALDAG COURT NICKOL	DEV	OUTBUILDING - SEACONTAINER
DA15183	APPROVED DELEGATE	SCOTT DULEY	EMMA KIELY	18 BETTONG BEND BAYNTON	DEV	HOME OCCUPATION - BEAUTICIAN
DA15187	APPROVED DELEGATE	ROBE RIVER MINING CO LTD	JONATHON GROTH	LOT 606 – 46 JACARANDA PLACE WICKHAM	DEV	OUTBUILDING - SEACONTAINER
DA15190	APPROVED DELEGATE	ROBE RIVER MINING CO LTD	NOVAK BRENNAN	6 RAMIREZ COURT WICKHAM	DEV	OUTBUILDING - SEACONTAINER
DA15191	APPROVED DELEGATE	STUART THORNE	STUART THORNE	LOT 3581 – 28 LEONARD WAY NICKOL	DEV	OUTBUILDING - SEACONTAINER

PLANNING SERVICES ACTIVITY REPORT

2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development	15	14	17	14	14	17	12	11	9	16			139
R-Codes	2	5	4	4	2	5	2	5	3	6			38
Strata/Subdivision		1	2	1	0	0	3	0	1	3			11
Lands	2	5	14	6	11	10	16	2	5	9			80
Enforcement	1	1	0	0	4	0	1	0	0	1			8
Scheme Amendments	0	0	1	1	0	0	1	0	0	0			3
Monthly total	20	26	38	26	31	32	35	18	18	35	0	0	279
Processing Timeframe - Days													
Development Applications	27	33	40	44	30	26	31	36	38	45			350
2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development	9	6	9	6	8	11	8	7	9	18	32	28	151
R-Codes	4	4	4	4	2	5	2	4	6	5	2	2	44
Strata/Subdivision	1	0	0	0	1	1	1	2	1	0	0	0	7
Lands	2	0	2	2	6	5	3	10	11	8	6	3	58
Enforcement	1	1	1	1	0	0	0	0	0	0	0	0	4
Scheme Amendments	0	0	1	2	2	0	0	0	0	0	0	0	5
Monthly total	17	11	17	15	19	22	14	23	27	31	40	33	269
Processing Timeframe - Days													
Development Applications	0	41	12	18	11	16	18	28	35	22	20	24	245
APPLICATION FEES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2015	\$3,942	\$7,455	\$5,937	\$6,397	\$7,814	\$4,827	\$3,943	\$7,048	\$6,811	\$5,230			\$59,404
2014	\$8,547	\$8,397	\$2,575	\$5,718	\$4,388	\$7,270	\$34,992	\$12,147	\$16,310	\$9,389	\$5,348	\$19,730	\$134,811



13.7 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No:	LE.288
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	1 November 2015
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information.

Environmental Health Statistics													2015											
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD											
Inspections/reinspections/audits																								
Food premises inspection/reinspection	20	17	18	13	16	14	7	6	14	16			141											
Lodging house inspection	0	0	1	6	2	11	6	1	8	5			40											
Camping/caravan park inspection	0	0	0	0	0	1	0	0	9	0			10											
Public building inspection	0	2	4	14	8	9	4	1	13	1			56											
Swimming pool inspection	2	0	0	0	0	0	0	0	0	4			6											
Hairdressers inspection	0	2	2	1	3	3	0	2	0	3			16											
Beauty therapy/skin penetration inspection	0	1	2	1	5	1	0	3	0	4			17											
Septic tank inspections	0	0	0	0	0	0	0	0	0	0			0											
Closed premises	3	5	2	4	1	0	2	2	1	1			21											
Monthly total	25	27	29	39	35	39	19	15	45	34	0	0	307											
Health nuisances/complaints investigated																								
Air Pollution	0	1	0	0	0	1	1	1	0	0			4											
Building & Accommodation	2	4	0	2	2	0	5	0	0	3			18											
Effluent & Water Pollution	0	1	0	0	0	2	3	0	0	0			6											
Food Safety	0	1	0	0	0	0	1	1	5	1			9											
Noise Pollution	0	1	1	1	3	0	5	3	2	2			18											
Nuisance	0	10	2	1	0	0	1	1	1	0			16											
Pest Control	0	3	0	0	3	2	0	0	1	0			9											
Refuse & Litter	0	0	1	0	0	0	1	2	0	0			4											
Skin Penetration	0	3	0	0	0	0	1	1	1	0			6											
Stallholders & Traders	0	1	0	0	0	0	0	0	0	0			1											
Other	0	0	0	0	0	0	0	0	0	0			0											
Monthly total	2	25	4	4	8	5	18	9	10	6	0	0	91											
Notifiable infectious diseases																								
Ross River Virus (RRV)	6	5	1	0	2	3	2	3	0	1			23											
Barmah Forest Virus (BFV)	1	0	0	0	0	0	0	0	0	0			1											
Salmonellosis	3	3	1	3	4	0	2	2	1	0			19											
Campylobacteriosis	5	4	4	3	1	2	2	1	3	3			28											
Cryptosporidiosis	2	4	19	4	2	0	0	0	0	0			31											
Other	1	1	1	0	0	0	1	1	0	0			5											
Monthly total	18	17	26	10	9	5	7	7	4	4	0	0	107											
Other health																								
Assess development applications	0	0	0	2	4	9	5	3	8	4			35											
Assess building applications	0	0	0	0	0	0	0	0	0	1			1											
Respond to swimming pool positive detections	6	14	17	3	2	1	3	1	0	1			48											
Healthy dog day	0	1	0	0	1	0	0	1	0	0			3											
Chicken bleeding	2	2	2	2	2	2	2	2	2	1			19											
Monthly total	8	17	19	7	9	12	10	7	10	7	0	0	106											

Environmental Health Statistics													2014											
2014 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC												
Inspections/reinspections/audits																								
136	11	11	37	14	4	28	17	4	19	14	36	23												
41	0	0	1	17	2	8	3	0	3	5	1	0												
7	0	0	0	3	1	0	4	0	0	0	0	0												
0	0	0	3	27	1	36	6	0	9	1	1	1												
28	1	0	0	0	0	0	0	0	0	0	2	18												
3	5	0	2	1	0	1	1	0	0	5	1	0												
9	3	1	8	0	0	2	0	0	0	3	3	1												
0	0	0	1	0	0	0	0	0	0	0	0	0												
23	8	1	5	2	0	7	5	1	3	4	5	1												
247	28	13	57	64	8	82	36	5	34	32	49	44												
Health nuisances/complaints investigated																								
11	0	0	1	0	1	0	0	3	0	0	0	0												
26	1	1	5	0	2	1	3	0	0	1	3	1												
0	2	3	1	0	0	1	1	0	0	0	1	1												
44	0	2	0	0	0	2	2	1	2	6	0	0												
37	1	3	0	1	0	5	5	3	0	0	0	0												
28	3	7	0	3	0	2	0	1	0	0	1	1												
34	2	4	0	0	0	1	0	0	1	2	0	0												
10	1	1	0	0	0	1	0	0	0	2	0	0												
2	1	1	0	0	0	1	1	0	0	0	0	0												
6	0	2	0	0	0	0	0	0	1	0	1	0												
66	0	0	0	0	0	0	0	0	0	1	0	0												
264	11	24	7	4	3	14	12	8	4	12	6	3												
Notifiable infectious diseases																								
4	0	2	13	2	3	4	4	1	4	2	4	1												
12	0	0	0	0	0	0	1	0	0	0	0	1												
4	2	0	2	3	1	1	4	0	2	0	1	0												
1	3	1	3	0	1	0	1	0	1	2	0	1												
3	0	0	1	0	0	0	0	0	0	0	0	1												
0	0	0	0	0	0	0	0	0	0	0	0	1												
24	5	3	19	5	5	5	10	1	7	4	5	5												
Other health																								
61	3	9	2	3	1	1	2	3	3	12	7	0												
3	0	0	0	0	0	0	0	0	0	8	0	0												
9	3	3	8	1	1	0	4	0	5	4	1	2												
4	0	1	0	0	1	0	0	1	0	0	1	0												
24	2	2	2	3	2	2	2	2	2	2	2	2												
101	8	15	12	7	5	3	8	6	10	26	11	4												

13.8 MONTHLY RANGER STATISTICS

File No: LE.245
Responsible Officer: Director Development Services
Author Name: Manager Regulatory Services
Disclosure of Interest: Nil

PURPOSE

To advise Council of Ranger matters / statistics update since the last Council Meeting as follows:

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	0	3	1	4
Abandoned vehicles	20	11	13	44
Animal (dogs/other)	34	36	14	84
Cats	8	17	7	32
Camping	0	2	10	12
Cyclone	50	29	33	112
Fire	31	24	24	79
Litter	38	10	17	65
Parking	94	19	8	121
Off Road Vehicles	11	7	11	29
Total Action requests	286	163	137	582

There were no “Three Dog Applications” received during the previous month.

For this month there was 61 calls forwarded from our after-hours call centre. Thirty-eight (38) of those calls required an immediate after hour response.

Some Emergency Management Statistics are also included in this agenda report.

Rangers Statistics 2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Inspections/reinspections/audits													
Activities on City Properties	4	0	3	0	1	2	6	8	8	4			36
Abandoned vehicles	13	46	20	11	35	20	38	47	44	44			318
Animal (dogs/etc)	97	101	147	113	99	123	86	120	100	84			1070
Cats	13	16	35	31	30	22	20	22	28	32			249
Camping	28	16	44	41	22	30	48	48	13	12			302
Cyclone	2	6	3	1	0	1	0	0	79	112			204
Fire	5	6	3	7	11	8	9	4	50	79			182
Litter	27	47	135	27	41	18	37	25	43	65			465
Parking	79	72	231	95	106	84	142	84	105	121			1119
Off Road Vehicles	30	30	40	11	34	0	16	13	17	29			220
Monthly total	298	340	661	337	379	308	402	371	487	582	0	0	4165
Infringements Issued													
Bushfire	0	0	4	0	0	1	2	0	1	1			9
Activities on City Properties	0	0	0	0	0	0	0	0	0	0			0
Animal Environment & Nuisance	0	1	24	1	8	7	0	0	1	0			42
Animal (dogs/cats/etc)	6	13	15	34	38	45	20	11	10	7			199
Camping	0	0	1	0	0	0	0	2	0	0			3
Litter	2	3	4	0	0	1	0	0	2	5			17
Parking	9	14	86	19	77	56	65	33	38	49			446
Monthly total	17	31	134	54	123	110	87	46	52	62	0	0	716
Infringements													
Infringements Paid							18	5	7	3			33
Value of Infringements Paid							2390	800	5254	6516			14960
Infringements withdrawn							5	3	1	3			12
Infringements sent to FER							0	0	0	0			0
Impounded Dogs													
Central	5	9	6	11	8	12	10	9	7	5			82
East	0	14	7	8	21	18	2	3	7	3			83
West	15	8	2	8	16	20	8	6	8	7			98
Monthly total	20	31	15	27	45	50	20	18	22	15	0	0	263
Released to Owner	10	14	5	18	17	27	15	10	9	8			133
Rehomed to SAFE	1	6	2	4	15	5	4	0	5	4			46
Euthanised by Ranger	5	8	0	5	0	17	1	3	6	0			45
Euthanised by Vet	3	1	0	0	9	0	0	0	0	1			14
Monthly total	19	29	7	27	41	49	20	13	20	13	0	0	238
Impounded Cats													
Central	10	2	2	6	12	7	3	4	2	2			50
East	2	0	1	5	1	3	0	2	7	2			23
West	2	0	3	4	2	3	4	5	4	5			32
Monthly total	14	2	6	15	15	13	7	11	13	9	0	0	105
Released to Owner	1	0	0	0	0	0	1	0	3	0			5
Rehomed to SAFE	7	2	2	4	0	1	2	5	7	2			32
Euthanised by Vet	6	0	2	11	12	5	3	4	3	0			46
Euthanised by Ranger	0	0	0	0	0	7	1	2	0	7			17
Monthly total	14	2	4	15	12	13	7	11	13	9	0	0	100

Ranger Statistics 2014													
2014 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits													
34	0	0	0	0	2	1	0	0	0	1	7	23	
344	25	56	14	26	15	22	35	20	35	57	19	20	
950	62	53	50	53	48	73	71	94	110	124	130	82	
263	30	22	22	20	19	23	21	19	24	30	18	15	
81	0	1	7	4	2	1	3	4	15	13	11	20	
258	3	0	0	1	0	0	0	0	57	166	13	18	
146	1	0	0	0	1	3	2	1	61	70	2	5	
220	10	15	31	13	8	11	13	8	34	30	28	19	
436	21	16	9	18	22	38	16	3	47	74	105	67	
59	0	2	2	1	1	1	3	3	8	15	12	11	
2791	152	165	135	136	118	173	164	152	391	580	345	280	
Infringements Issued													
8	3	1	0	0	0	1	0	0	1	1	1	0	
1	0	0	0	0	0	1	0	0	0	0	0	0	
0	0	0	0	0	0	0	0	0	0	0	0	0	
115	3	0	3	6	1	18	7	4	12	22	16	23	
14	0	1	1	2	0	4	0	2	4	0	0	0	
27	3	0	2	8	4	1	2	1	4	1	1	0	
180	18	30	7	12	48	12	3	2	8	10	14	16	
345	27	32	13	28	53	37	12	9	29	34	32	39	
Infringements													
Impounded Dogs													
188	16	13	9	12	15	19	15	15	23	18	16	17	
103	10	4	7	6	4	28	7	8	7	11	10	1	
146	12	11	9	13	10	17	10	17	14	5	16	12	
437	38	28	25	31	29	64	32	40	44	34	42	30	
196	13	14	12	16	10	27	21	14	15	19	16	19	
118	14	10	7	7	4	13	9	10	14	12	15	3	
83	10	2	5	6	7	24	1	3	13	0	6	6	
8	1	2	1	0	2	0	1	0	1	0	0	0	
405	38	28	25	29	23	64	32	27	43	31	37	28	
Impounded Cats													
98	2	17	7	9	10	8	7	12	3	15	5	3	
138	16	3	19	5	18	26	6	4	2	20	7	12	
45	5	5	0	7	1	8	3	1	3	4	2	6	
281	23	25	26	21	29	42	16	17	8	39	14	21	
9	0	3	0	1	0	0	1	0	1	1	2	0	
75	4	3	11	10	9	4	10	5	5	6	0	8	
113	6	16	13	10	10	6	5	8	2	13	12	12	
72	13	3	2	0	0	32	0	3	0	19	0	0	
269	23	25	26	21	19	42	16	16	8	39	14	20	

13.9 ECONOMIC DEVELOPMENT UPDATE

File No:	ED.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Advisor
Date of Report:	1 November 2015
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform Council of economic development activities for the month of October 2015.

BACKGROUND

Council's Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. The City's response is a range of economic initiatives, projects and partnerships.

REPORT**1. Economic and Demographic information provision**

A key component of the City's Economic Development Strategy is the provision of project briefings, facilitated commentary for VIP/investor tours, economic data provision and collaboration with key stakeholders: For the month of October, the Economic Development Advisor has attended:

- KDCCI and Business Centre Pilbara Board Meetings
- Tourism Advisory Group Meeting
- Karratha Visitor Centre and KDCCI AGMs
- Pilbara Tourism Product Development Project Reference Group Meeting
- Old Karratha SHS Site Visit with Department of Finance
- Committee for Economic Development Australia Pilbara Economic Conference
- Defence Forces Tour Group Presentation and City of the North Tour
- Bendigo Bank Pilbara Branch Feasibility Meeting
- Meeting with LandCorp to discuss City Centre Activation
- Meeting with Dulux BDM re feasibility study

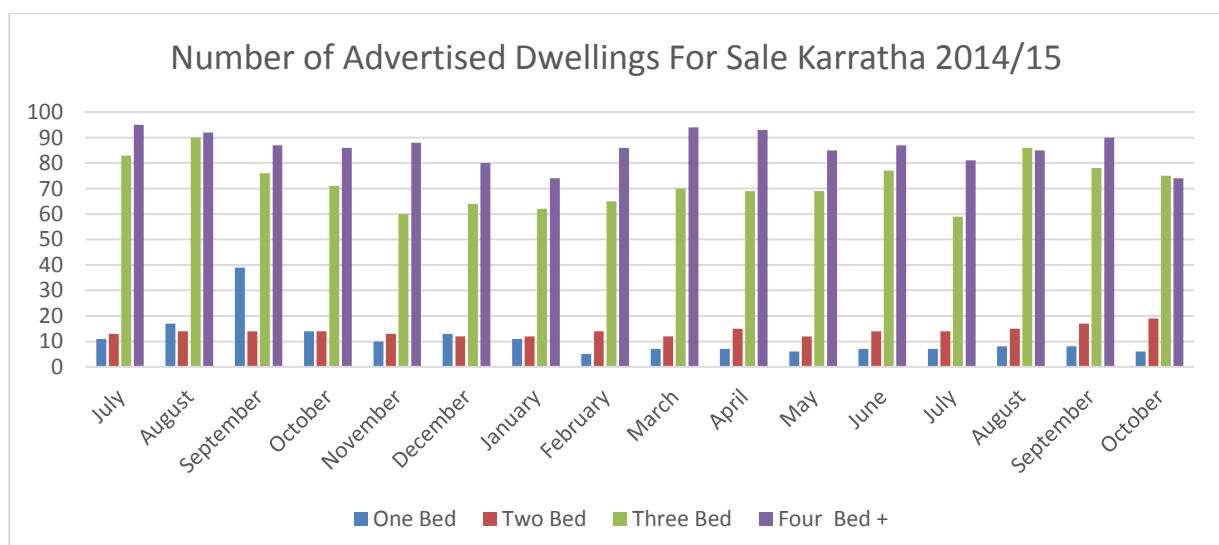
2. Coming Business Events and Workshops

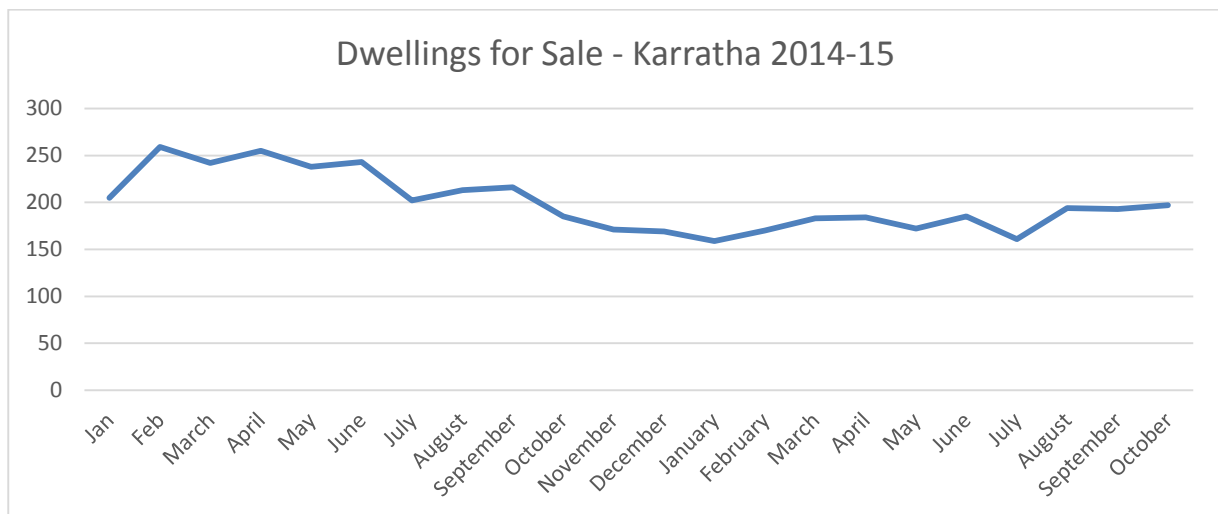
Date	Time	Event	Location	Contact
11 Nov	5:30 pm	Business After Hours Lift Equip and NTIS	Lot 1498 Lambert Rd - LIA	admin@kdcci.asn.au 9144 1999
12 Nov	8:30 a.m. – 12:30 pm	The Connection – Self Awareness Training	Welcome Lotteries House	rdo@rdapilbara.org.au 9144 0651
18 Nov	9:00 am – 4pm	Jim Diers Community Builder-Collective Impact	Welcome Lotteries House	rdo@rdapilbara.org.au 9144 0651
26 Nov	7:30-9:00 am	CofK - KDCCI Small Business Breakfast Briefing	Karratha Leisureplex	admin@kdcci.asn.au 9144 1999
26 Nov	5:30 pm	Business After Hours Woodside	TBA	admin@kdcci.asn.au 9144 1999

3. Karratha and Districts - Housing and Land Development
3.1 Residential Homes and Apartments Advertised For Sale

	September				October			
Location	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
Karratha								
One Bed	8	\$140,000	\$545,000	\$342,500	6	\$140,000	\$545,000	\$342,500
Two Bed	17	\$120,000	\$500,000	\$310,000	19	\$120,000	\$455,000	\$287,500
Three Bed	78	\$249,000	\$738,000	\$493,500	75	\$219,000	\$738,000	\$478,500
Four Bed +	90	\$310,000	\$935,000	\$622,500	74	\$285,000	\$935,000	\$610,000
Total	193				174			
Dampier								
Two Bed	2	\$385,000	\$550,000	\$468,000	2	\$385,000	\$550,000	\$468,000
Three Bed	16	\$390,000	\$750,000	\$570,000	12	\$390,000	\$650,000	\$520,000
Four Bed +								
Total	18				14			
Wickham								
Three Bed	2	\$325,000	\$325,000	\$325,000	3	\$325,000	\$350,000	\$337,500
Four Bed	1	\$350,000	\$350,000	\$350,000	1	\$350,000	\$350,000	\$350,000
Total	3							
Pt Samson								
Three Bed	1	EOI	EOI	EOI	1	EOI	EOI	EOI
Four Bed +	3	\$700,000	\$700,000	\$700,000	2	\$599,000	\$700,000	\$650,000
Total	4							
Roebourne								
Two bed	1	\$290,000	\$290,000	\$290,000	0			
Three Bed	1	\$270,000	\$270,000	\$270,000	2	\$270,000	\$270,000	\$270,000
Total	2				2			
City Total	220				197			

(Courtesy of Realestate.com.au)





(Source: www.realestate.com.au)

3.1.2 Recent House Sales (As at Oct 28, 2015)

	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier	Total
April	6	1	1	0	2	0	10
May	3	0	1	0	3	2	9
June	6	2	1	2	4	2	17
July	5	1	5	1	5	2	19
August	2	1	3	0	3	2	11
September	5	0	1	2	6	2	16
October	0	0	0	0	1	0	1

Median Price						
August	\$579,000	\$417,500	\$390,000	\$430,000	\$407,000	\$610,000
September	\$575,000	\$425,000	\$390,000	\$410,000	\$410,000	\$610,000
October	\$575,000	\$425,000	\$390,000	\$410,000	\$410,000	\$620,000
Annual Growth						
	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier
	-24.3%	-34.6%	-27.1%	-29.9%	-32.8%	-20%

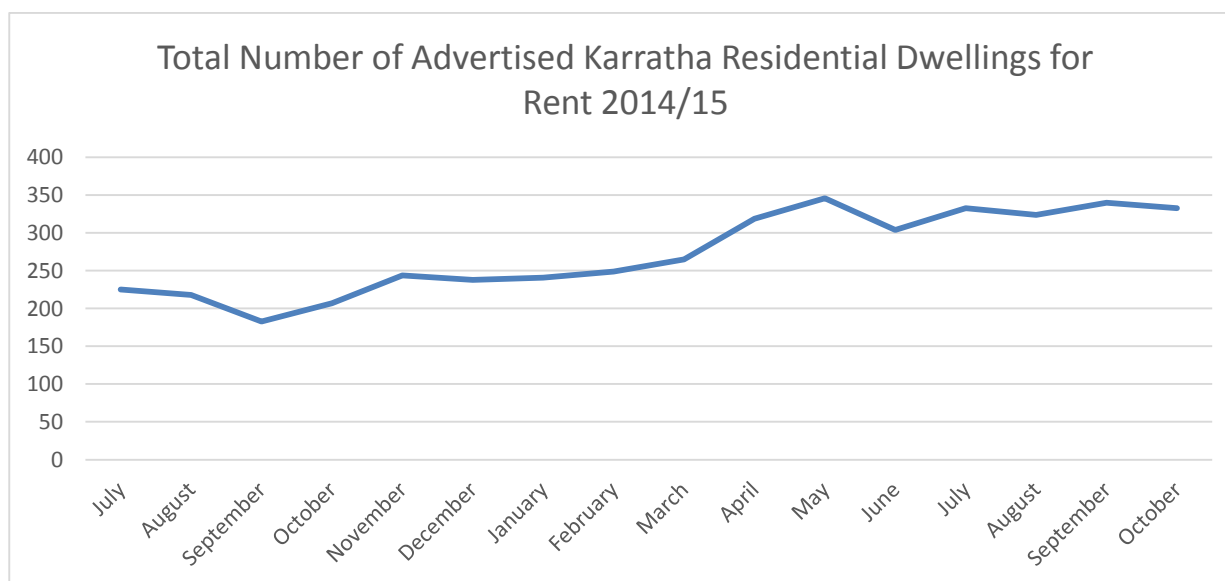
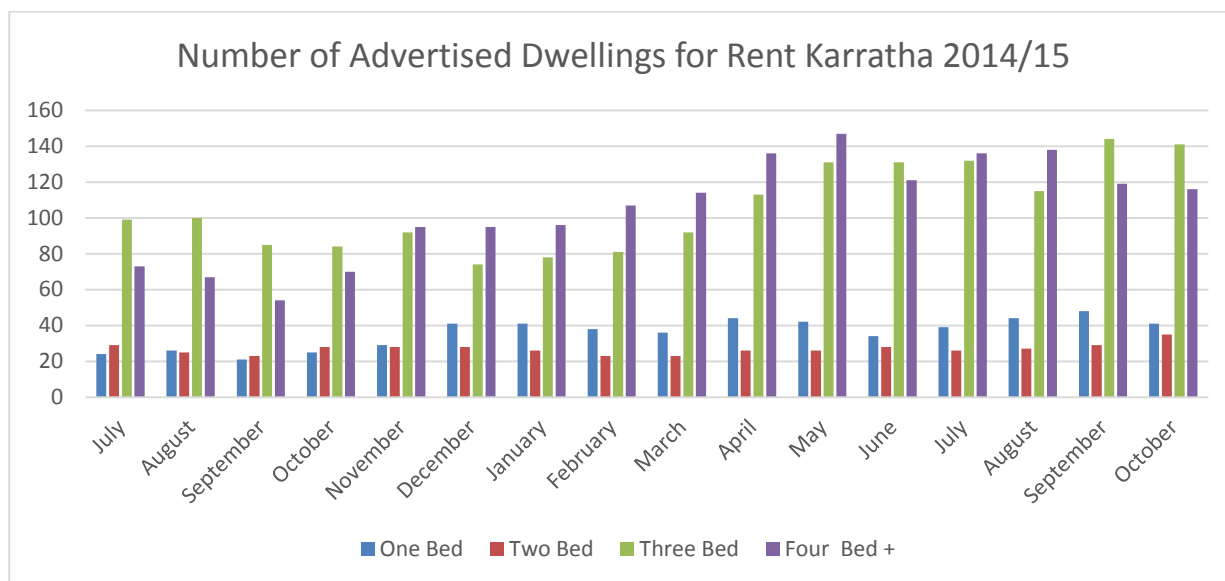
(Source: REIWA)

3.1.3 Dwellings for Sale Commentary

Thirteen 3 bed dwellings and twenty 4 bed dwellings in Karratha under offer this month which will be reflected in sold numbers in next month’s report. Six Dampier houses under offer. Median sale prices appear to have stabilised with average advertised for sale prices continuing to moderate.

3.2 Residential For Rent (Karratha) – Asking Rents

Karratha	September 2015				October 2015			
	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$
One Bed	48	\$190	\$1000	\$580	41	\$190	\$1000	\$580
Two Bed	29	\$290	\$1200	\$745	35	\$290	\$1200	\$745
Three Bed	144	\$280	\$1150	\$715	141	\$280	\$1050	\$665
Four Bed +	119	\$320	\$1200	\$760	116	\$350	\$1400	\$875
Karratha Total	340				333			



3.2.1 Dwelling Weekly Asking Rent Index for 6714 Postcode October 26 2015

Housing type	Weekly Rents October	3 year % change
All houses	\$850	-42.4%
3 br houses	\$758	-41.1%
All units	\$550	-47.6%
2 br units	\$568	-45.4%

(Courtesy of SQM research.com.au)

3.2.2 Rental Property Commentary

Slight reduction in availability of rentals this month with some fluctuation in average asking rents for three and four bedroom dwellings.

4. Economic, Demographic and Business News**4.1 NBN Rollout for Karratha**

On the 16th October, NBN Co announced the next three year rollout of the National Broadband Network. Areas within the City of Karratha identified include Baynton, Bulgarra, Gap Ridge, Karratha, Karratha Industrial Estate, Millars Well, Mulataga, Nickol, Pegs Creek and Stove Hill. It is estimated that 7200 dwellings will be connected. The expected start-up for Karratha is Q4, 2016. The technology to be deployed is Fibre to the Node (FTTN)

Access to fast broadband will help provide a range of benefits for residents such as improved opportunities to work from home, better access to online education tools and more options for on-demand entertainment. For businesses the benefits include better engagement and stronger relationships with customers, more flexible working arrangements, access to new markets and opportunities, improved operational efficiencies and greater team collaboration.

4.2 New Skills Centre at Pilbara Institute Karratha Campus

The State Government has increased local employment opportunities with the opening of a new skills centre at Pilbara Institute, which will improve access to specialised industry training. The purpose-built centre was designed to meet the need for general industry training, including high risk licence training for site-specific permits and safety awareness.

The facility was made possible with an investment of \$4.7 million from the State Government's Royalties for Regions' \$110.5 million Skills Training Initiative. The building includes two classrooms and a large undercover training area, as well as new office and student spaces. It is also equipped for night classes. New equipment and facilities have been provided to deliver courses in areas such as security and safety, working at heights, dogging, rigging and confined space, as well as white card and other high risk training.

4.3 Monadelphus wins work at Woodside

The Monadelphus Group has been successful in obtaining a one year contract extension for the provision of maintenance services at the Pluto Gas Plant plus a similar extension at the Karratha Gas Plant for maintenance and shutdown work. The contracts together with a three-year contract at the BP Refinery at Kwinana are said to be in the order of \$150m. Monadelphus is an Australia engineering firm involved in the maintenance, construction, and industrial service provision to the resource, infrastructure and energy industries.

4.4 Yara buys remaining stake in Pilbara Ammonium Plant

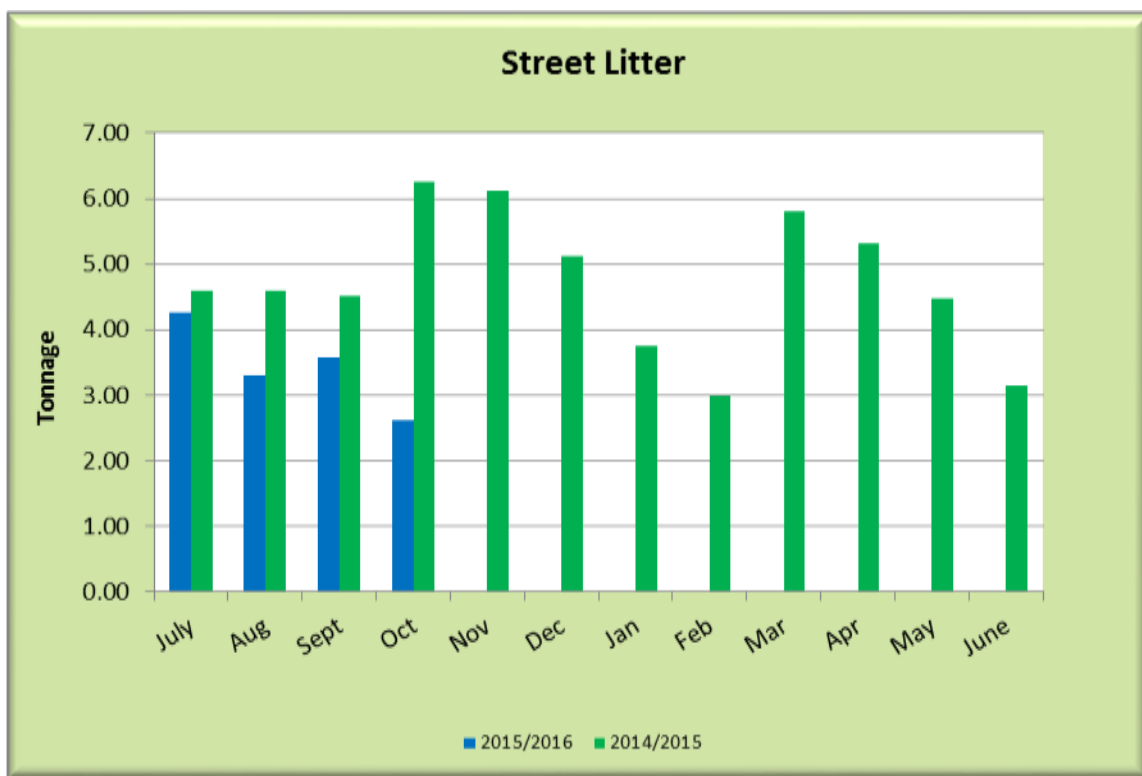
Yara International has paid \$543m for Apache Corporation's 49% shareholding making it now the full owner of the Yara Pilbara Ammonium Plant. Additionally Yara is moving to majority ownership of the adjoining \$900m technical ammonium nitrate plant which is nearing completion

13.10 WASTE SERVICES DATA

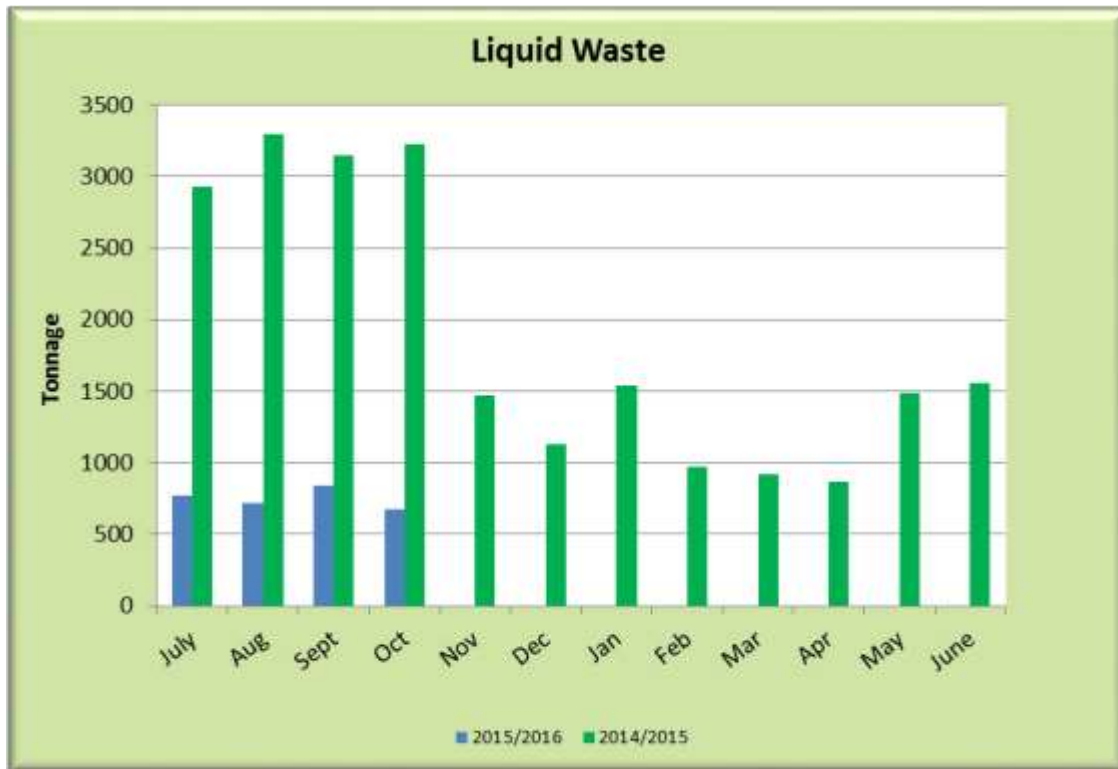
File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 29 October 2015
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

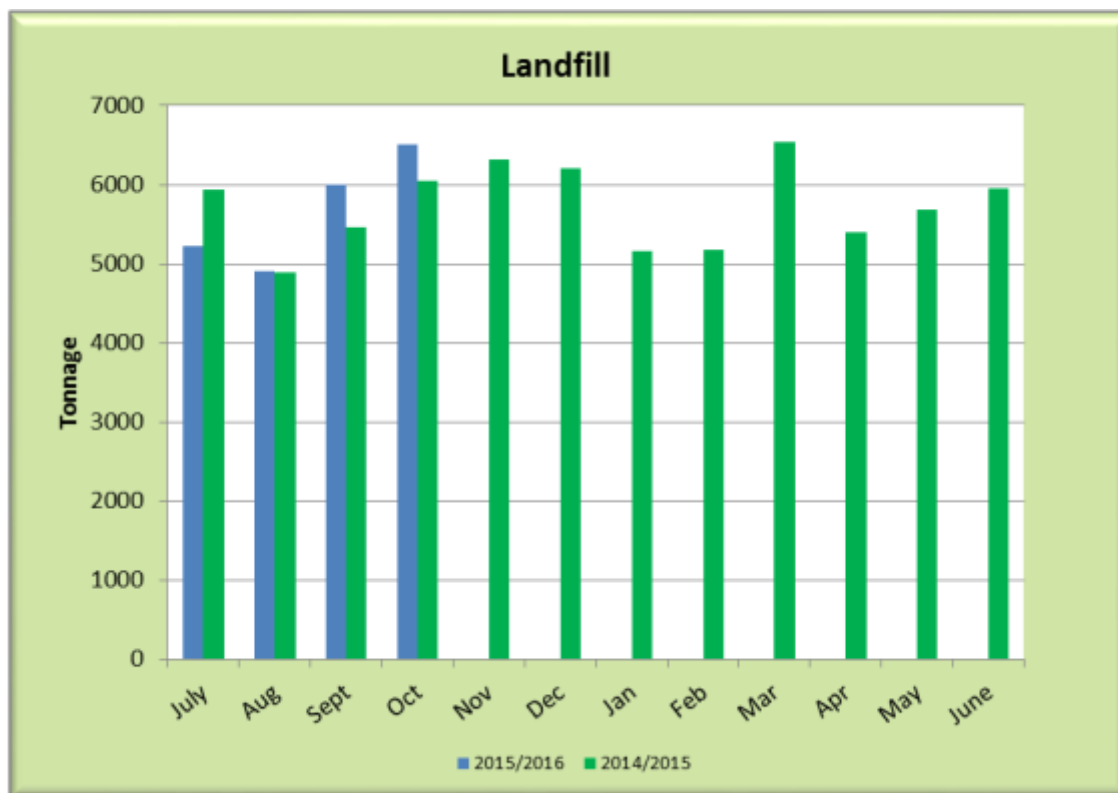
To provide an illustration of Waste Services data collected for the 2015/16 year with comparisons against previous year.



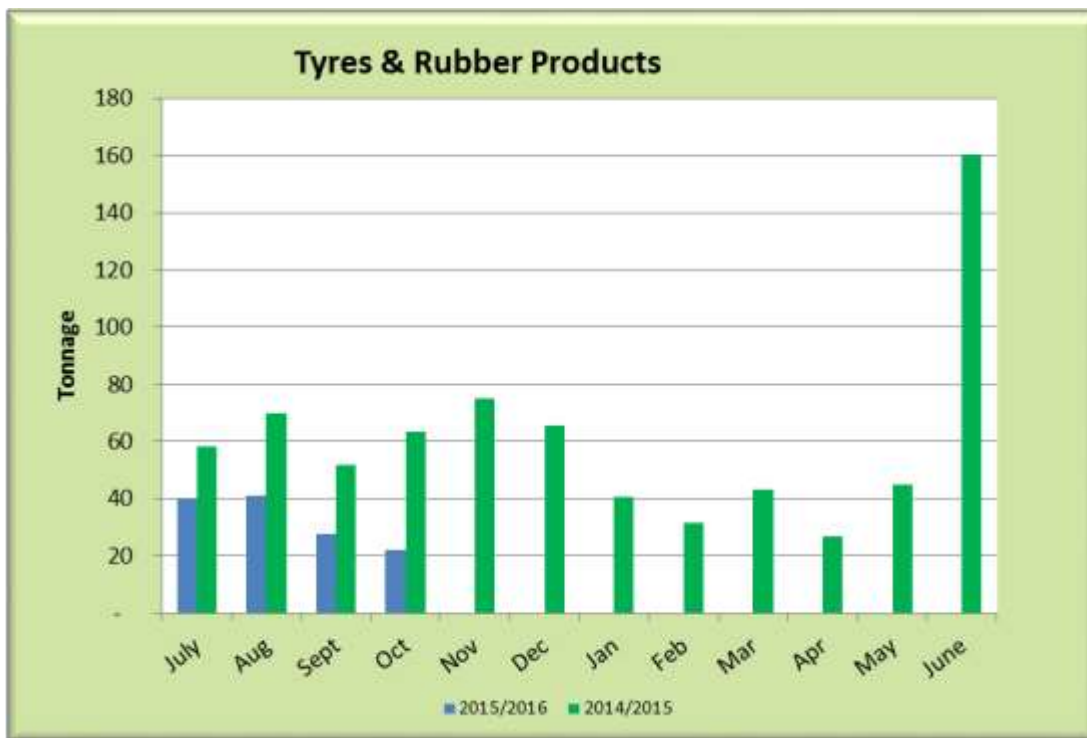
Street Litter collected and delivered to the 7 Mile Waste Facility. Litter Control Budget reduced 2015/16. Less Litter Pickers deployed.



Liquid Waste delivered to the 7 Mile Waste Facility. Significant drop from 2014/15 due to competitor commencing operation of liquid waste ponds and the reduction in camp utilisation.



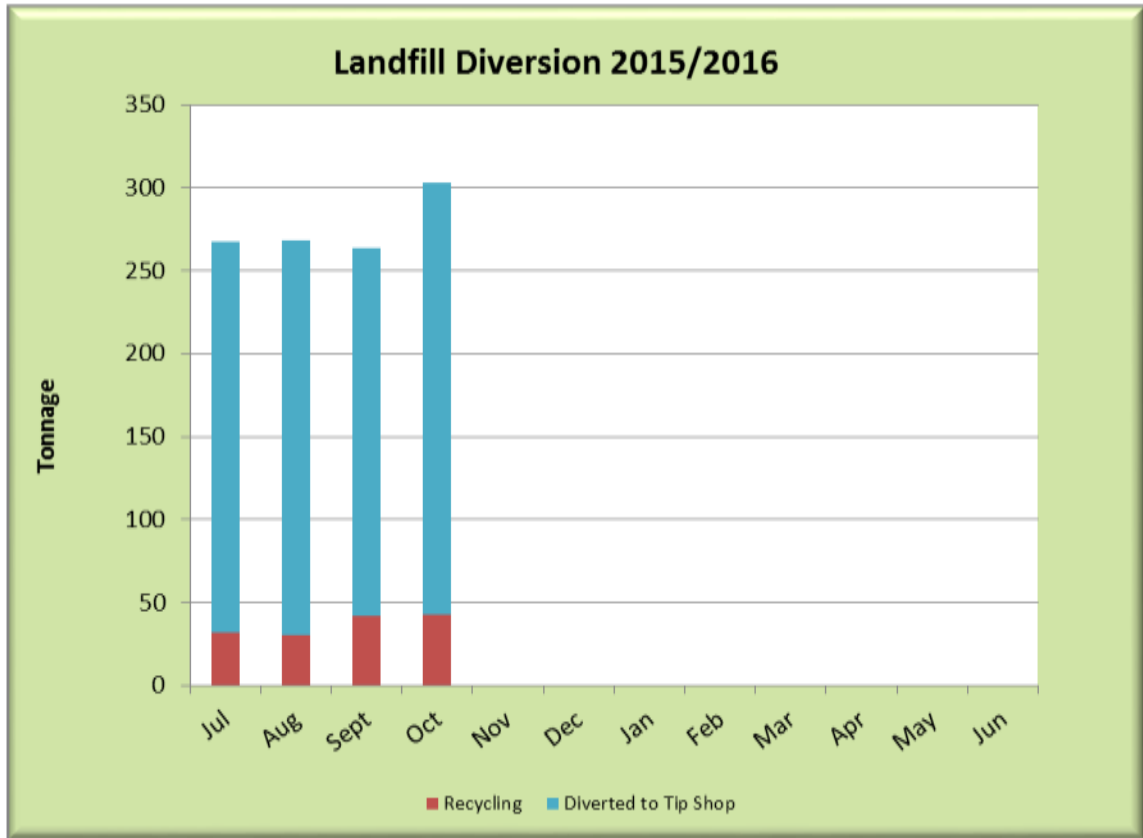
Total waste, excluding liquid and clean fill, delivered to the 7 Mile Waste Facility. September and October upward movement due to demobilisation of Kangaroo Hill and increased volumes of waste received from Wheatstone and Barrow Island (Chevron).



Tyres and Rubber products delivered to the 7 Mile Waste Facility. The spike in rubber products in June was due to the large quantity of rubber floating hoses received.



The 7 Mile Waste Facility Tip Shop opened 18 October 2014.



Waste/goods diverted to recycling and the 7 Mile Tip Shop from the Transfer Station.

13.11 COMMUNITY SERVICES UPDATE

File No: October 2015
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 30 October 2015
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council an update on activity for Community Services.

1. LEISURE SERVICES

1.1 Moonrise Cinema

For the months of August, September and October 2015 Moonrise Cinema attendance has had a total attendance of 1,765 across 23 screenings (77 avg) in comparison to 3,334 across 24 screenings (139 avg) in 2014.

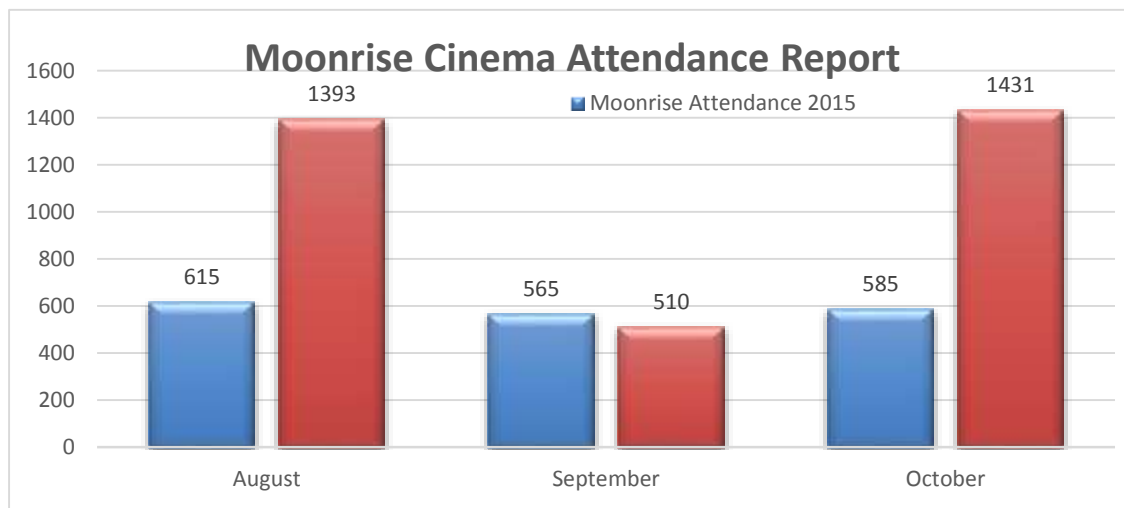
The City has continued to promote and run the cinema in a consistent manner.

The two key changes to the Cinema have been:

1. a reduction in capacity from 400 to 250 due to the demolition works
2. a change from Sunday night screenings to Saturday night screenings

Officers believe that while both of these changes have probably had some impact, ultimately the attendance at Moonrise is driven by the popularity of the films available for programming and the frequency of blockbusters of this period has been low.

Consideration should be given to further analysis of the attendance of Saturday night screenings versus Sunday night screenings in view of which night would attract the higher attendance in future sessions. Saturday night screenings means that the cinema is likely to compete with other events held around town which are mostly not held on Sunday nights.

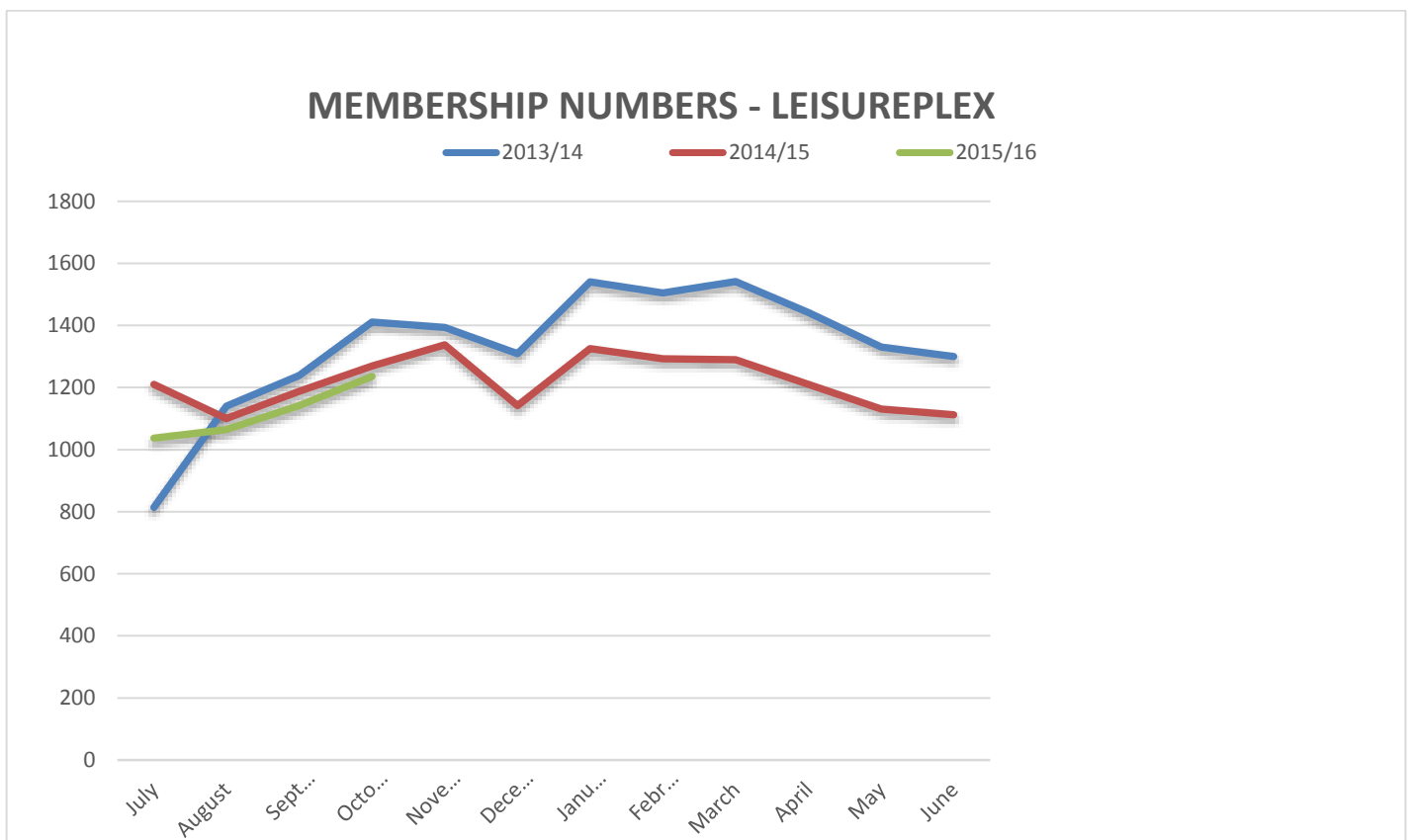
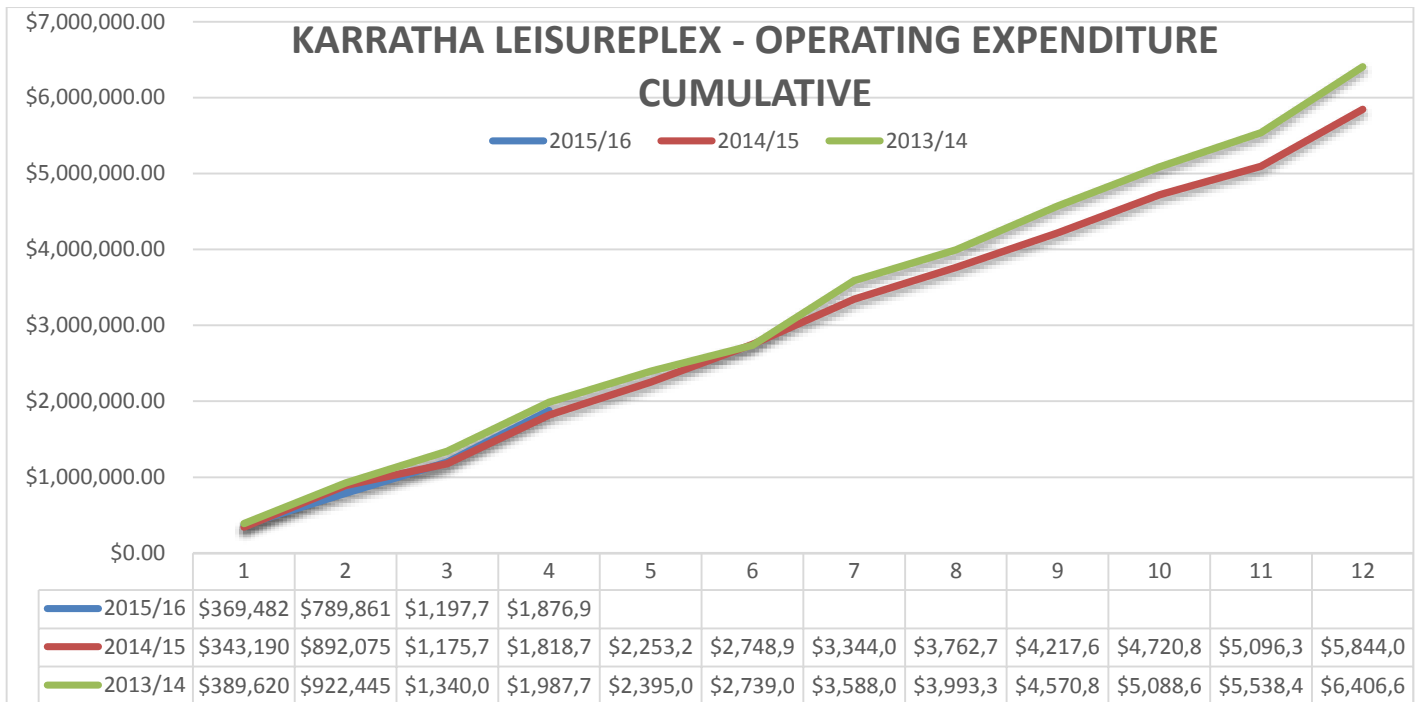


Moonrise Attendance August - September		
	2015	2014
	25	317
	255	16
	147	148
	14	162
	38	49
	74	76
	62	186
		158
		232
		49
August	615	1,393
	54	49
	83	45
	137	299
	34	117
	257	
September	565	510
	28	423
	17	138
	18	29
	85	314
	128	92
	36	133
	50	115
	129	78
	22	25
	66	84
	6	
October	585	1431

1.2 Karratha Leisureplex

a) Leisureplex Membership YTD Activity update

	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Mar 2015	April 2015	May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Oct 2014		
CURRENT MEMBERS	1,206	915	1,490	1,256	1,224	1,135	1,057	1,029	974	1,000	1,060	1,177	1,206		
SUSPENDED MEMBERS	70	227	50	37	66	75	74	83	63	64	82	59	63		
TOTAL MEMBERS	1,338	1,142	1,540	1,293	1,290	1,210	1,131	1,112	1,037	1,064	1,188	1,236	1,269		
TREND	5%	-15%	18%	-2%	0%	-6%	-7%	-2%		7%		23%	7%		
MEMBER VISITS															
FULL MEMBER	4,052	2,584	3,737	3,566	3,480	2,588	2,204	2,016	1,559	1,909	2,227	3,113	3,550		
GYM MEMBER	1,898	1,457	1,515	1,533	1,668	1,651	1,429	1,429	1,429	1,522	1,643	1,578	1,898		
POOL MEMBER	1,816	1,203	2,100	2,029	1,382	667	420	346	254	510	890	1,743	1,789		
GROUP FITNESS MEMBER	529	331	267	611	540	337	464	394	315	345	367	433	477		
24 HOUR MEMBER	2,761	2,359	3,140	3,027	2,827	2,782	2,668	2,393	2,523	2,233	2,580	2,598	2,747		
TOTAL MEMBER VISITS	11,056	7,934	10,019	10,766	9,897	8,025	7,185	6,475	6,079	6,519	7,707	9,465	10,461		
TREND	6%	-28%	26%	7%	-8%	-19%	-10%	-10%		7%	18%	23%	23%		
MEMBER VISIT RATIO / MONTH	8.7	8.7	7.9	8.6	8.1	7.1	6.8	6.3	6.2	6.5	7.3	8.0	8.7		
	TOTAL15/16 Fin Year		Nov 2014	Dec 2014	Jan 2015	Feb 2015	March 2015	April 2015	May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Oct 2014
AQUATIC	2,808	24%	20,724	14,655	16,301	16,577	15,677	6,711	3,597	3,218	2,808	4,731	9,699	14,008	15,915
GYM	5,087	44%	7,054	5,443	6,497	6,709	6,636	6,054	5,511	5,031	5,087	5,100	5,642	5,850	6,867
PERSONAL TRAINING	78	1%	455	254	234	334	292	327	264	278	78	65	212	153	305
GROUP FITNESS	1,640	14%	3,415	1,920	1,921	3,647	3,335	1,876	2,884	2,977	1,640	2,402	2,566	2,650	3,119
CRECHE	801	7%	1,608	954	1,108	1,559	1,425	1,086	1,170	366	801	1,072	1,209	1,462	1,805
MINI GOLF	718	6%	385	592	482	262	381	598	278	290	718	298	320	502	469
HOLIDAY PROGRAM	375	3%	0	322	497	53	437	324	7	213	375	23	537	550	518
TOTAL RECORDABLE VISITS	11,507	97%	33,641	24,140	27,040	29,141	28,183	16,976	13,711	12,703	11,507	13,691	20,154	25,175	28,998
OTHER VISITS	16,056		34,427	18,250	10,287	28,832	34,743	18,964	30,596	36,005	16,056	26,625	28,034	31,393	29,217
TOTAL VISITS	27,563		68,068	42,390	37,327	57,973	62,926	35,940	44,307	48,030	27,563	40,316	48,188	56,568	58,215
TREND			17%	-38%	-12%	55%	9%	-43%	23%	8%	-42%	46%	20%	17%	42%
Group Fitness av / class			14.72	13.33	16.58	18.61	16.27	12.94	14.14	13.74	10.06	13.27	13.65	13.66	13.1
Swim school participants			786	786	798	798	798	431	431	431	255	255	255	255	786



WICKHAM SPORTING PRECINCT

	Nov 2014	Dec 2014	Jan 2015	Feb 2015	March 2015	April 2015	May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015
TOTAL MEMBERS	212	188	188	171	162	155	141	154	156	154	165	175
POOL ATTENENDANCE	1,796	1,711	1,743	1,781	1,424	695	260	182	112	271	974	2,287
GROUP FITNESS AVERAGE/CLASS	6.3	4.9	7.4	8.2	7.7	4.2	4.9	6.4	7	7.4	8.8	10.1
GROUP FITNESS CLASSES	66	52	48	46	45	41	57	51	41	36	37	46
GROUP FITNESS TOTAL PARTICIPANTS	415	253	356	375	345	172	282	328	287	265	327	465
GYM ATTENDANCE		323	485	463	437	529	526	432	528	558	667	770

ROEBOURNE AQUATIC CENTRE

	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Mar 2015	April 2015	May – Aug 2015	Sept 2015	Oct 2015	Oct 2014
POOL ATTENDANCE	1,793	1,428	1,658	1,537	1,510	549	CLOSED	9	1,738	2,094

COSSACK ACCOMMODATION

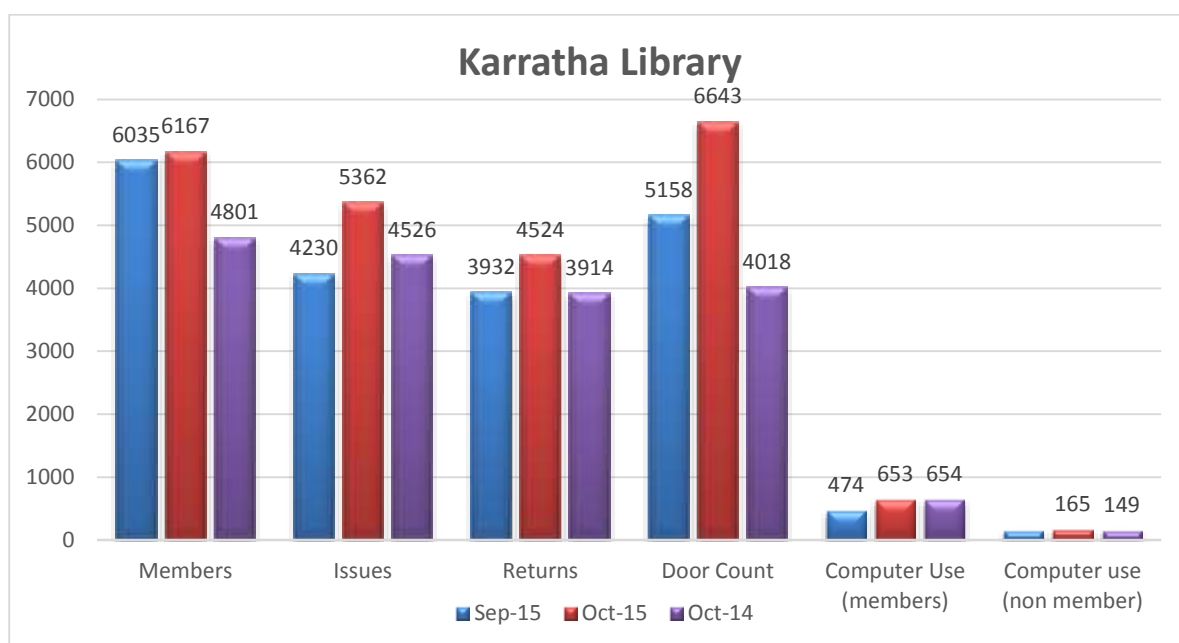
	March 2015	April 2015	May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015
Accommodation bed nights	21	22	33	40	21	22	33	23

2. COMMUNITY AND ENGAGEMENT

2.1 LIBRARIES

a) Karratha Library Statistics

Week	No of Members	Issues	Returns	New Patrons	Door	Library Outreach	Computer usage (Members)	Computer usage (non-Members)
28 - 4 Oct	6061	912	766	26	1174	20	121	15
5 - 11 Oct	6100	1469	1034	43	1417	69	145	41
12 - 18 Oct	6126	1135	982	26	1431	10	137	30
19 - 25 Oct	6147	950	904	20	1264	16	117	33
26 - 1 Nov	6167	896	838	20	1357	10	133	46
TOTALS	6167	5362	4524	135	6643	125	653	165



Other information:

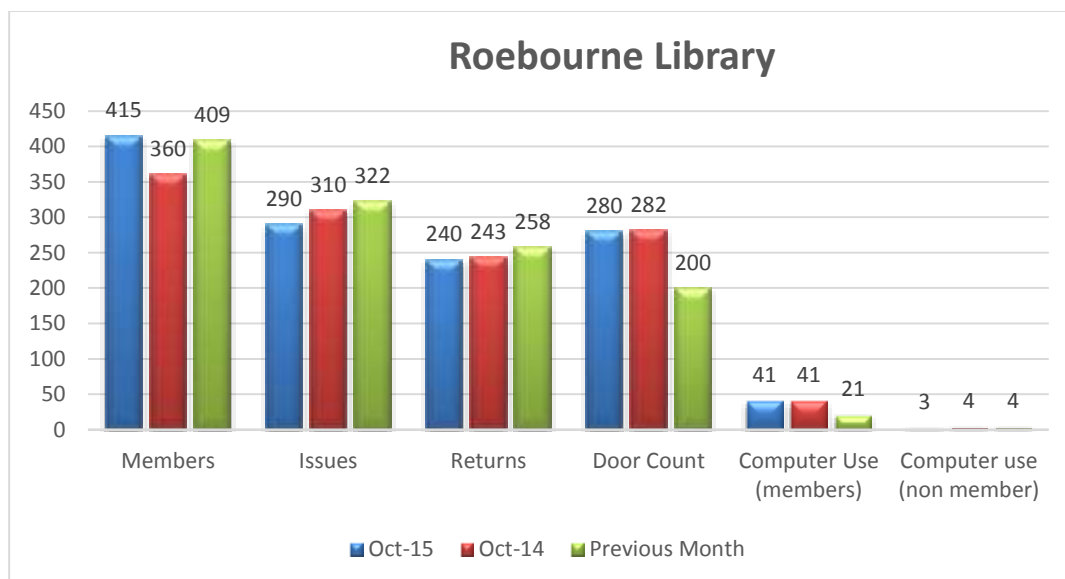
- 92 attendees for school holiday activities.
- *Trending* – Door count and memberships trending higher.
- Foyer Display – Alexander Gathmann Brandt.

Income October 2015:



Roebourne Library Statistics

Week	No of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
28 - 4 Oct	410	46	37	1	50	5	0
5 - 11 Oct	411	77	72	1	66	18	0
12 - 18 Oct	412	34	33	1	57	7	1
19 - 25 Oct	413	110	79	1	59	6	1
26 - 1 Nov	415	23	19	2	48	5	1
TOTALS	415	290	240	6	280	41	3



Other Information:

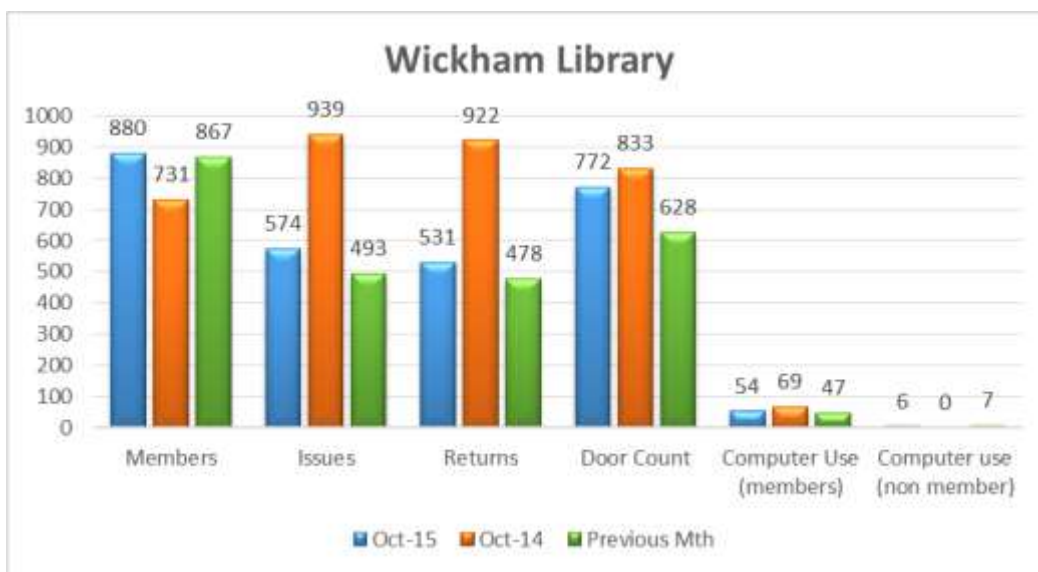
- In response to customer feedback - creation of information folders based on queries about the cemetery (for perusal by library visitors and patrons)
- Roebourne to implement KindyLink programme next year.
- 13 attendees at school holiday activities
- *Trending* – Increases in door count (16%+), rates and registrations (over \$5,000 collected in rates and charges = 144% increase), and members use of computers (71% increase).

Income October 2015:



b) Wickham Library Statistics

Week	No of Members	Issues	Returns	New Patrons	Door	Library Outreach	Computer usage (Members)	Computer usage (non-Members)
28 - 4 Oct	867	115	123	0	145	0	6	1
5 - 11 Oct	867	118	57	0	162	0	9	1
12 - 18 Oct	875	121	106	9	162	29	12	1
19 - 25 Oct	878	151	141	3	183	32	17	1
26 - 1 Nov	880	69	104	2	120	0	10	2
TOTALS	880	574	531	14	772	61	54	6



Other Information:

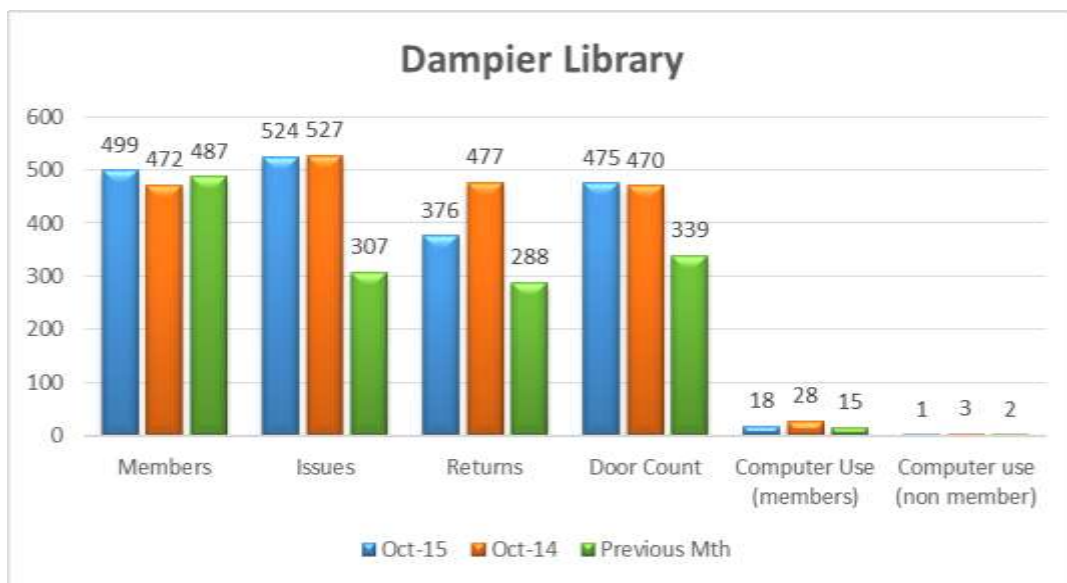
- Wickham library to implement “Kindylink” literacy and numeracy programme in 2016.
- 46 attendees at school holiday activities
- *Trending* – Increases in door count this month (4%), issues (3%) and attendances at story time (23%+).

Income October 2015:



c) Dampier Library Statistics

Week	No of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
31 - 6 Sep	485	86	76	0	84	1	0
7 - 13 Sep	486	82	72	1	80	0	1
14 - 20 Sep	487	55	51	1	83	6	0
21 - 27 Sep	487	84	89	2	92	8	1
TOTALS	487	307	288	2	339	15	2



Other Information:

- Dampier library staff commenced responsibility for bookings of the Dampier Community Hall. EFTPOS installed to assist with bookings.
- 69 attendees for school holiday activities.
- *Outreach* – Visited Pilbara Prep
- Increase in door count this month (15%+), increase in issues (39%+) and increase in door count (15%+).

Income October 2015:



d) Story Time and Rhyme Time

Combined attendance – October 2015

Week	Rhyme Time*	Story Time*
28 - 4 Oct	35	84
5 - 11 Oct	49	59
12 - 18 Oct	84	81
19 - 25 Oct	59	117
26 - 1 Nov	58	71
Total	285	412

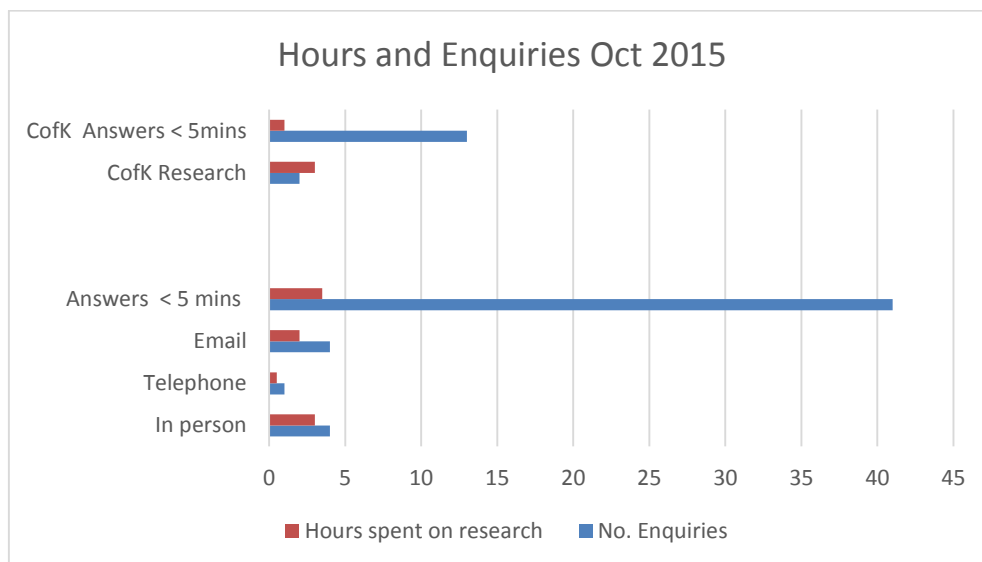
Rhyme time not conducted at Roebourne Library. Story time conducted weekly in all libraries.

Resourcing

- 464 items added to the collection (excluding eresources)
- 302 items deleted from stock (including exchange items)

e) Local History

Month	Internal (CoK)	External (directed to LH staff)	Tourist enquiries across libraries only (not LH staff)
July 2015	31 (43 hours)	40 (21.5 hours)	85
August 2015	22 (13 hours)	61 (20.5 hours)	63
September 2015	11 (1.5 hours)	21 (21.5 hours)	51
October 2015	14 (4 hours)	50 (9 hours)	55



Other information:

- Digitising of oral history transcripts 40% complete
- Inventory of City of Karratha’s collection at the Old Gaol Museum commenced – 60% completed.
- Inventory and clean of City of Karratha’s collection at Cossack Museum – 60% completed.
- Commenced reviewing boxes and documents stored in LH – 5% completed
- Commenced Roebourne 150th project (draft book)

3.1 COMMUNITY DEVELOPMENT

a) Quarterly Grant Scheme

The October round closed on 16 October 4pm. A total of 21 Applications were received (9 Sport: 12 Community). The round will be assessed on 28 October and passed to the CEO for consideration and approval.

b) Roebourne 150 - 150 Year Roebourne Celebration

- Wrote article for Community Newsletter.
- Community consultation 25 October in Roebourne – very good turn out with more ideas added to concept list. Next community consultation 8 November.
- Costed concept list and making large concept posters for next community consultation process.
- Provided brief and received quote for Commemorative Branding Mark ‘150 Roebourne’. Passing it through Communications for comment.
- Provided brief and received 2 artworks from Ngarluma awaiting final quote.
- Meetings occurred with Libraries and Local History regarding the ‘Book’. Direction provided to libraries to seek out 100 photos and text with Roebourne Town the theme.
- Researching stories relating to people living in Roebourne. Sourced approx. 12 approaching/ corresponding with publishers for usage in our signage and book.

c) Computers for Communities

Applications were received and progressed as follows:

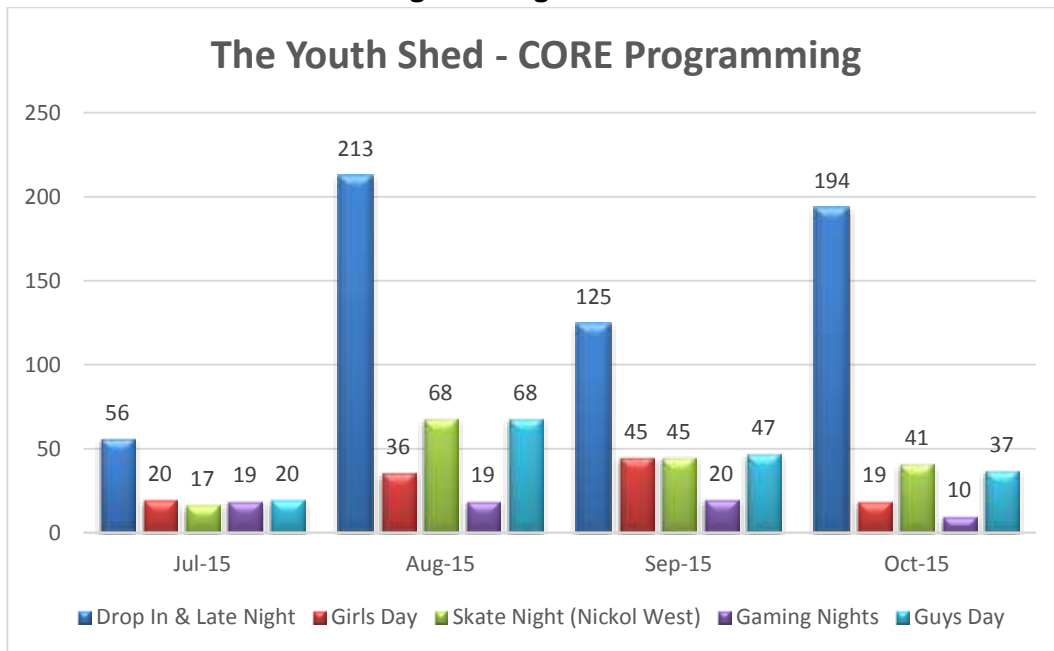
Dampier Bowling Club	1
Karratha Community House	10
Ngaarda Media	12

d) Community Bus

Two quotes have been received for the installation of the remaining school bus stop poles in Dampier (and 1 in Karratha). Stick It Stickers have been advised they can commence installation of the decals.

3.2 YOUTH SERVICES

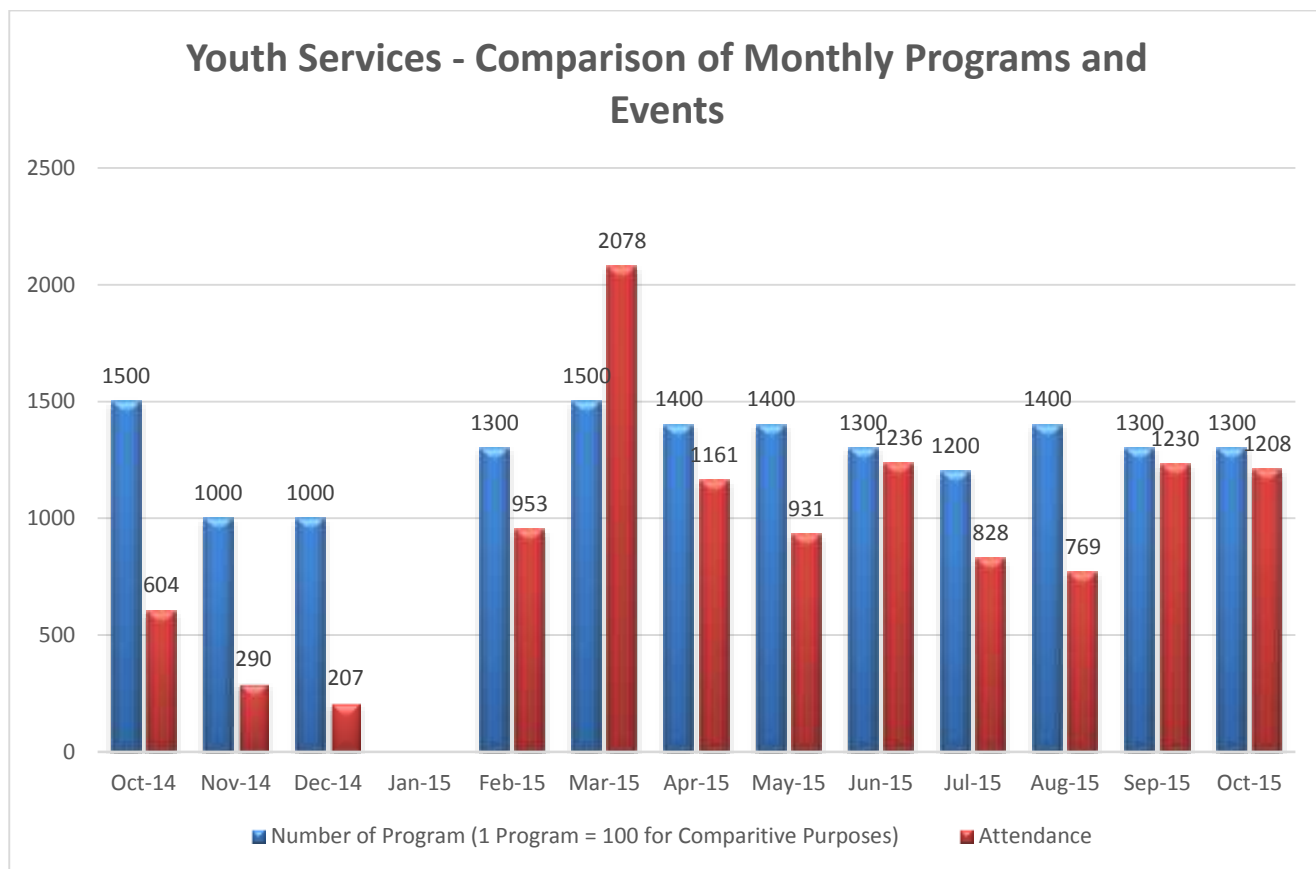
a) The Youth Shed – Core Programming



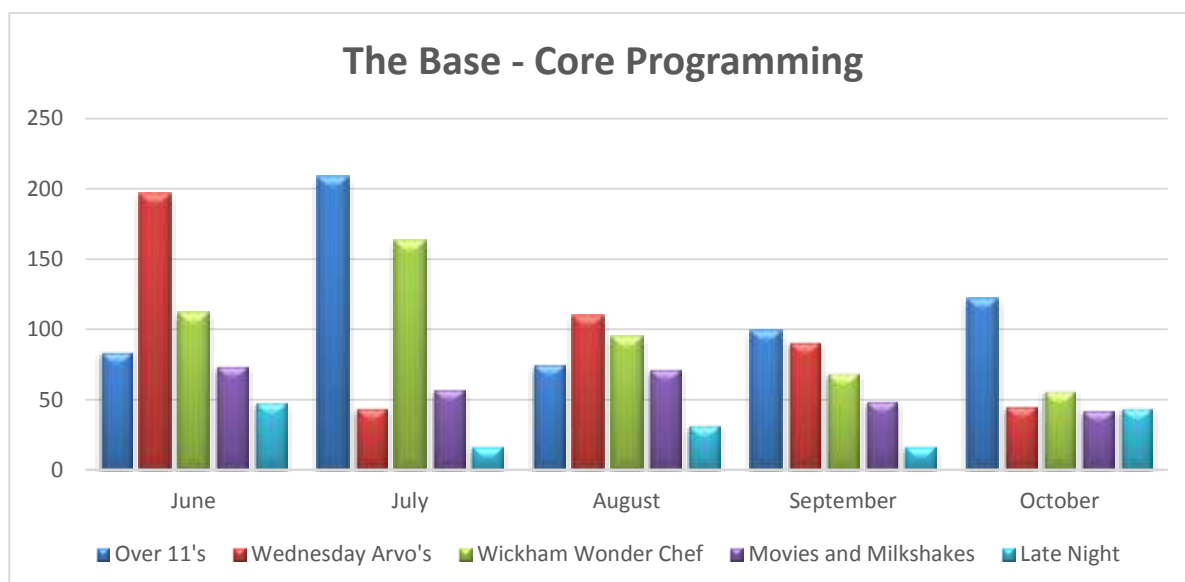
b) Youth Shed – Youth Events (Programs change monthly)

Program	May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015
School Holiday Program The Youth Shed			406			390
School Holiday Program The Base, Wickham			436			275
Glow Rave - The Youth Shed					45	
Skate and Scooter Workshop - City Wide Dampier – Cancelled due to wet weather Nickol West – 25 The Youth Shed – 15 Wickham – 2 Roebourne - 50	92					
Laser Tag	35				22	
Community Open Day – The Base		48				
Shed Fest		39				
Beats by the Park – Stage 2 Opening			20			

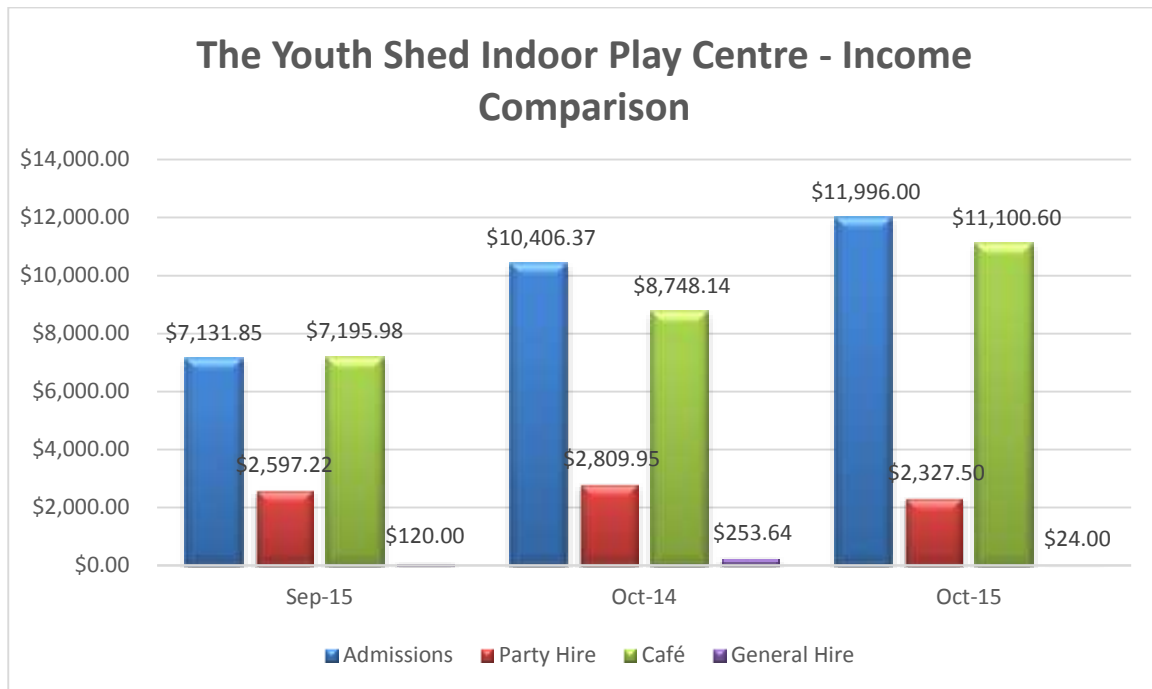
c) Comparison of Monthly Programs & Events



d) Eastern Corridor Youth Services – Regular Programming



e) Youth Shed Indoor Play Centre



14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

16 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

16.1 LATE ITEM - AUDIT AND ORGANISATIONAL RISK COMMITTEE NOVEMBER MEETING

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance and Organisational Strategy
Date of Report:	12 November 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Minutes of AORC Meeting 12 November 2015 2. Audit Opinion for 2014/15 3. Annual Financial Report for the Year Ended 30 June 2015 4. Confidential - Audit Findings Report

PURPOSE

The purpose of this report is to receive the minutes of the Audit & Organisational Risk Committee (AORC) meeting held on 12 November 2015 and to consider various statutory reports.

BACKGROUND

The following matters were discussed at the meeting:

- (a) Audit by Grant Thornton Pty Ltd (Grant Thornton) of the 2014/15 financial affairs of the Council including the:
 - (i) 2014/15 Audit Opinion;
 - (ii) 2014/15 Annual Financial Report; and
 - (iii) Audit Findings Report to the Committee.
- (b) Risk Management Report informing key indicators, treatments and controls related to operational risks;
- (c) Meeting dates for the Audit and Organisational Risk Committee for 2016; and
- (d) Status report on implementation of the business improvement program.

Grant Thornton provided an unqualified audit opinion indicating no non-compliance issues. Additionally a management report provided by Grant Thornton indicated that there were no material weakness or significant deficiencies, and only four deficiencies (considered to be low risk housekeeping or administrative matters) related to asset revaluations, leave entitlements, impairment on staff housing values and a liability related to the prior financial year. These and two other uncorrected misstatements were considered immaterial by Grant Thornton.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has occurred on the above matters with the members of the Audit and Organisational Risk Committee, the Chief Executive Officer and Director Corporate Services.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Part 7 of the *Local Government Act 1995* reflects the requirements of the audit committee, purpose and conduct of the audit and the general scope of audit. Regulation 16 of the *Local Government (Audit) Regulations 1996* makes provision for the function of the audit committee.

In accordance with section 5.53 of the *Local Government Act 1995* the City is required to prepare an annual report for each financial year. Section 5.54 requires that the annual report be accepted by an absolute majority no later than 31 December.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no direct financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program:	4.c.2.3	Develop and or review Council policies, procedures and processes.
Our Services:	4.c.2.3.1	Undertake risk management initiatives via internal audits and reviews.

RISK MANAGEMENT CONSIDERATIONS

All risks are managed with periodic reporting and audit to the Executive and to the Audit and Organisational Risk Committee.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council considers the Annual Financial Reports and Audit Opinion on an annual basis.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.54 and Part 7 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Audit & Organisational Risk Committee meeting, the Audit Opinion and Annual Financial Report for the Year Ended 30 June 2015.

CONCLUSION

The major focus of the recent meeting of the Audit & Organisational Risk Committee was to consider the Audit Opinion and Annual Financial Report for the Year Ended 30 June 2015. As the Audit Opinion was unqualified and confirmed that the Financial Report provides a true and fair view of the City's financial position it is recommended that the Council now receive the minutes of the Committee Meeting together with the Audit Opinion and Annual Financial Report for the Year Ended 30 June 2015 prior to the Annual Elector's Meeting which is scheduled to be held on 14 December 2015.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153306
MOVED : Cr Smeathers
SECONDED : Cr Lally

That Council by ABSOLUTE Majority pursuant to Section 5.54 and Part 7 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the Minutes of the Audit and Organisational Risk Committee for the meeting held on 12 November 2015;
2. ACCEPT the Annual Financial Report for the Year Ended 30 June 2015;
3. ACCEPT the Audit Opinion from Grant Thornton Audit for 2014/15; and
4. NOTE the Audit Findings from Grant Thornton Audit Pty Ltd to the Audit and Organisational Risk Committee for the year ended 30 June 2015.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott,
Cr Smeathers, Cr Vandenberg
AGAINST : Nil

16.2 LATE ITEM - ANNUAL REPORT 2014/15

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Marketing & Communications
Date of Report:	12 November 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Annual Report 2014/15

PURPOSE

To consider the Annual Report for the financial year ended 30 June 2015.

BACKGROUND

The Annual Report 2014/15 details the activities and performance of the organisation over the past year supported by the Audited Financial Statements and Auditor's Report. Reporting is provided against the City's Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. Qualitative and quantitative reporting measures have been used to identify key highlights of the past year under each of the Community Plan outcomes.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required, however the community will be notified of and invited to attend the Annual Electors Meeting to discuss the contents of the City's Annual Report.

STATUTORY IMPLICATIONS

In accordance with section 5.53 of the *Local Government Act 1995* the City is required to prepare an annual report for each financial year. Section 5.54 requires that the annual report be accepted by an absolute majority no later than 31 December.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 4.a.3.1 Provide civic leadership framework and support to the community.
Our Services: 4.a.3.1.3 Benchmarking of services.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The Annual Report is considered by Council each year.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.54 of the *Local Government Act 1995* RESOLVES to ACCEPT the City of Karratha Annual Report 2014/15 with the following amendments:

1. _____

2. _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER this matter pending further review.

CONCLUSION

The Annual Report provides an overview of the performance of the City in terms of statutory obligations, Community Plan outcomes and financial management for the past twelve month period. The report will be presented to the community through the Annual Electors Meeting.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153307
MOVED : Cr Vandenberg
SECONDED : Cr Harris

That Council by ABSOLUTE Majority pursuant to Sections 5.54 and 5.27 of the *Local Government Act 1995* RESOLVES to:

- 1. ACCEPT the City of Karratha Annual Report 2014/15 including the Audited Annual Financial Report for the Year Ended 30 June 2015; and**
- 2. HOLD the Annual Electors Meeting on Monday 14 December 2015 at 6.00 pm in the Council Chambers at Karratha.**

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott,
Cr Smeathers, Cr Vandenberg
AGAINST : Nil

16.3 LATE ITEM - OPERATIONAL CHANGES TO NAIDOC CELEBRATIONS

File No:	CR.47
Responsible Executive Officer:	Director Community Services
Reporting Author:	Director Community Services
Date of Report:	13 November 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To seek endorsement from Council of the operational changes to NAIDOC celebrations in the City of Karratha.

BACKGROUND

NAIDOC is an annual celebration of the culture, history, and achievements of Indigenous people. NAIDOC highlights nationally recognized and celebrated Indigenous performers and strong role models to the local region.

The City of Karratha has received major sponsorship funding from Industry for the delivery of NAIDOC celebrations. Funding is received to promote NAIDOC events to:

- recognise the contributions of Indigenous Australians;
- raise greater community awareness of Indigenous culture; and
- celebrate the history and culture of both Aboriginal and Torres Strait Islander people.

Current Operating Model 2011 - 2015

Aboriginal owned businesses have been competitively contracted by the City of Karratha to deliver NAIDOC events in each of the five townships of Karratha, Dampier, Roebourne, Wickham and Point Samson under the coordination of the Community Development department.

The event contractors in partnership with the City undertake the following responsibilities:

- Professionally represent the City of Karratha and associated partners in a positive light, ensuring appropriate recognition when opportunity arises;
- Source and coordinate volunteers for the events;
- Overseeing the key administration, planning, organisation (logistics), delivery and acquittal of the events;
- Conduct risk management for each event and fulfil any environmental health requirements and fire permits;
- Book and manage event logistics, stage, lighting, security, shade, performers, emcees, and other requirements as needed with flights, accommodation and ground transport organised by the artists and their management; and
- Attend the NAIDOC events overseeing the full event operation and coordination from set up to pack down, and venue clean up.

The City of Karratha produces and coordinates all promotional materials, from sourcing Indigenous artwork, branding, collating a community calendar of events, and promoting the events coordinated by the contractors.

The contracts for NAIDOC celebrations since 2013 have been awarded to:

- Weerianna Street Media (Roebourne, Wickham, Point Samson); and
- Wrapped Creations (Karratha and Dampier).

The two contracts had a combined valued of \$55,000 (ex GST) and recently expired following the 2015 celebrations. The contracts may be extended for one year at the City of Karratha's discretion, however one contractor has had initial discussions expressing no interest in seeking the contract extension.

Observations

1. There is a duplication of service in the delivery of NAIDOC events with community groups, Aboriginal Corporations, health sector and schools actively coordinating independent celebrations each year.
2. In addition to delivering six events and the sponsor's lunch, the City of Karratha are also providing NAIDOC support to additional events in the form of financial support, venue waivers, and in-kind support, and capacity building.
3. Various levels of support have emerged consistently from Aboriginal Corporations over the past three years.
4. The community is demonstrating increased capacity and a genuine interest in taking ownership of NAIDOC celebrations.

Community / Sponsor Survey

1. Community / Sponsors surveys conducted throughout NAIDOC highlighted preference for changes in the delivery methodology of NAIDOC activities, with the following results:
 - a) 37% indicated the City to play a support role to community groups in the delivery of NAIDOC events
 - b) 33% indicated the City should play a funding role of community groups for the delivery of NAIDOC events
 - c) 22% indicated the City should delivery NAIDOC events
2. Major funding partners consulted demonstrated support for a revised NAIDOC model that supports the delivery of one major event, with funding and community development support for the planning of NAIDOC events that are owned and driven by the community.

The nature of NAIDOC events and festivals is that there are many ways to achieve the outcomes and objectives desired and many deliver models may be used by Council and accepted by the community.

Given the observations from attendees, sponsors and Officers, the City believes that the current model of delivering NAIDOC celebrations be modified to reflect community feedback, and propose NAIDOC celebrations be summarised as:

1. Events department deliver one (1) large scale well publicised free event for the community to experience. Officers proposed the event be conducted in Roebourne due to the cultural heritage of Roebourne as well as the town continuing to be recognised as the NAIDOC capital of the City of Karratha.
2. Community Development department support the community in the planning of their events to:
 - a) build the capacity/capability of the local community;
 - b) support local individuals, businesses, schools and community groups in identifying and applying for small to large scale funding for NAIDOC events;

- c) provide training opportunities to enhance skills around event development and writing competitive funding applications; and
3. Providing NAIDOC funding to the community groups / organisations to assist in the delivery of local community” grass roots” NAIDOC activities.

Alternative delivery options are available to Council, they may include;

1. Status quo – External contractors to delivery NAIDOC events in all 5 towns with Community Development department oversee contract management and marketing program and evaluation analysis.
2. Council may consider 2 major events being held each year in Karratha and Roebourne.
3. Council may choose to focus on one specific components of the proposed delivery model, those being:
 - a) City to deliver only main major event for NAIDOC celebrations;
 - b) City to deliver two major events for NAIDOC celebrations (one in Karratha and one in Roebourne);
 - c) City to only facilitate a capacity building role within the community for NAIDOC celebrations; and
 - d) City to only facilitate a funding role for NAIDOC celebrations.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues and cultural & wellbeing issues in Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Relevant Officers from Community Development, Community Services and Leisure Services have been consulted to draw on expertise and knowledge of NAIDOC and similar events. Councillor consultation was provided via the November briefing session held on Monday, 9 November.

COMMUNITY CONSULTATION

Community consultation has occurred via a community feedback form at each of the 2015 NAIDOC events. A total of 591 patrons responded to the community survey and a total of 65 responses were received from the 2015 NAIDOC sponsors. The community responses had a fair representation across the towns, Karratha (79), Dampier (152), Wickham (106), Point Samson (88) and Roebourne (166).

The community and sponsors were asked what role the City of Karratha should play in NAIDOC celebrations: deliver events and activities, provide funding to community group or support community groups to deliver events. Of the 656 respondents 37% responded that the City should play a support role, 33% supported the City playing a funding role and 22% reported that the City should play a delivery role. Officers have considered the community and sponsors feedback and based the recommendation on the best outcome of the Council and the community.

Officers’ observations included feedback that the community is now demonstrating increased capacity and a genuine interest in taking control of NAIDOC celebrations. The City of Karratha and its many sponsors are able to support NAIDOC in a number of different ways. The survey results indicated that there is a need for the City of Karratha to review and diversify its current model with outcomes of consultation aligning with Officers recommendations.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

Policy CS.6 Community Grants and Contributions Scheme is relevant to this report should council endorse the Officers recommendations.

FINANCIAL IMPLICATIONS

Based on the 2015 NAIDOC celebrations, the celebrations cost approx. \$241,000. Sponsorship received amounted to \$214,000. Council’s contribution towards NAIDOC celebrations was approximately \$27,000 (cash) plus significant staff time allocations.

It is anticipated that should Council endorse the Officers recommendations, the overall expenditure for NAIDOC celebrations in 2016 is estimated at \$180,000 (one major event and funding for community groups via an application process) plus City staff resources.

Officers will continue to seek out sponsorship opportunities to fund the one major NAIDOC event as per the Officers recommendation.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 1.f.4.2 Provide support to local community groups and local service providers for community engagement events, projects, programs and activities.
- Our Services: 1.f.4.2.3 Provide support to local community groups and local service providers for community civic events and activities.
- 1.f.4.2.5 Provide community funding and grants to encourage development and provision of programs and activities that benefit the wider community.
- Our Program: 1.f.4.4 Strengthen relationships with Indigenous groups, promoting culture, history and achievements
- Our Services: 1.f.4.4.1 Celebrate the culture, history and achievements of local indigenous people.
- 1.f.4.4.2 Demonstrate a commitment to building respectful relationships with indigenous groups within the City.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of financial and reputation.

IMPACT ON CAPACITY

The Community Development team have the capacity to support the community groups and organisations requiring assistance in the delivery of their NAIDOC events in terms of providing advice and guidance on funding sources and applications. Community Development Officers portfolios includes the administration management of the grants schemes.

The Events team has the capacity to manage the one event from a resourcing point of view.

RELEVANT PRECEDENTS

Council have previously set operational direction for events such as the Cossack Art Awards.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to refocus future NAIDOC celebrations utilising the following methods of event delivery

1. _____
2. _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to maintain the current delivery model for NAIDOC celebrations.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the Local Government Act 1995 RESOLVES to:

1. ENDORSE the delivery of two major NAIDOC events to be delivered in Roebourne and Karratha.
2. ENDORSE community groups in the delivery of community driven NAIDOC events with assistance from the City to include capacity building in project and event management, encouraging collaboration between community groups and schools and
3. ENDORSE funding community groups/organisations/schools to delivery NAIDOC activities throughout the City of Karratha grants process.

CONCLUSION

The community is now demonstrating increased capacity and a genuine interest in taking ownership of NAIDOC celebrations through greater participation.

Officers have based the recommendations on the survey results that was conducted during the 2015 NAIDOC celebrations. The results indicated that there was a desire for the City of Karratha to review its delivery model. The recommendations are responsive to community feedback and is based on the Officers experience and knowledge.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153308
MOVED : Cr Smeathers
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. ENDORSE the delivery of one major NAIDOC event to be delivered in Roebourne.**
- 2. ENDORSE community groups in the delivery of community driven NAIDOC events with assistance from the City to include capacity building in project and event management, encouraging collaboration between community groups and schools and**
- 3. ENDORSE funding community groups/organisations/schools to delivery NAIDOC activities throughout the City of Karratha grants process.**

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott,
Cr Smeathers, Cr Vandenberg
AGAINST : Nil

17 MATTERS BEHIND CLOSED DOORS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153309
 MOVED : Cr Harris
 SECONDED : Cr Vandenberg

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

17.1 CONFIDENTIAL ITEM – WICKHAM BISTRO MANAGEMENT INVITATION TO TENDER

Also included is the following:

CONFIDENTIAL ATTACHMENT TO ITEM 10.1 DAMPIER COMMUNITY HUB COFFEE HUT TENDER

CONFIDENTIAL ATTACHMENT TO ITEM 10.2 DAMPIER COMMUNITY HUB NOT FOR PROFIT OFFICES TENDER

CONFIDENTIAL ATTACHMENTS TO ITEM 12.6 RFT 01-15/16 DESIGN & CONSTRUCT TAMBREY PAVILION

CONFIDENTIAL ATTACHMENT TO LATE ITEM 16.1 AUDIT AND ORGANISATIONAL RISK COMMITTEE NOVEMBER MEETING

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg
 AGAINST : Nil

Council moved in camera at 7.21 pm.

Cr Cucel declared an indirect financial interest in Confidential Item 17.1 Wickham Bistro Management Invitation to Tender as Cr Cucel holds RioTinto shares.

At 7.21 pm Cr Cucel left the Chambers.

17.1 CONFIDENTIAL ITEM - WICKHAM BISTRO MANAGEMENT INVITATION TO TENDER

File No: CM.60
Responsible Executive Officer: Director Community Services
Reporting Author: Partnership Manager
Date of Report: 25 October 2015
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Site Plans

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153310
MOVED : Cr Scott
SECONDED : Cr Lally

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. INVITE the calling of Tenders for the management of Wickham Bistro based on the Scope of Works as follows:
 - a) Lease term for five years, with a further five year extension at the sole discretion of the City of Karratha;
 - b) Subletting of any or all of the leased space is prohibited; and
 - c) Key responsibilities of each party include, but are not limited to the following:

Tenant	City of Karratha / Rio Tinto
<ul style="list-style-type: none"> • Compliance with all applicable Food Standards and Liquor Licencing laws as they apply to this venue • Payment of all outgoings from date of occupancy including, but not limited to: <ul style="list-style-type: none"> - Electricity - Water - Gas - Cleaning • Pest control • Minor Maintenance 	<ul style="list-style-type: none"> • Management of lease contract • Planned and unplanned maintenance of Landlord’s fixtures • Fire protection • Building insurance

2. ENDORSE the Tender Selection Evaluation Criteria weighting as follows:

Criteria	Weighting
Price	50%
Demonstrated Experience in provision of food and beverage services	25%
Service Proposal	25%

3. NOTE that a further report will be provided to Council outlining the outcome of the Tender Evaluation and recommending the next course of action.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg
 AGAINST : Nil

At 7.22 pm Cr Cucel re-entered the Chambers.

COUNCIL RESOLUTION

Res No : 153311
MOVED : Cr Smeathers
SECONDED : Cr Lally

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Bailey, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg
 AGAINST : Nil

Council moved out of camera at 7.22 pm.

18 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 7.23 pm.

The next meeting will be the Annual Elector’s Meeting to be held on Monday, 14 December 2015 at 6.00pm, immediately followed by the Ordinary Council Meeting at 6:30pm in the Council Chambers - Welcome Road, Karratha.

I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 16 November 2015.

..... Date ____/____/____
Signed