



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on 15 June 2009 at 6.30pm**

**Allan Moles
CHIEF EXECUTIVE OFFICER**



SHIRE OF ROEBOURNE

No responsibility whatsoever is implied or accepted by the Shire of Roebourne for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of Roebourne disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the Shire of Roebourne during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Roebourne.

The Shire of Roebourne warns that anyone who has any application lodged with the Shire of Roebourne must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the Shire of Roebourne in respect of the application.

Signed: _____

Mr A R Moles - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING	4
2	PUBLIC QUESTION TIME	4
3	RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE	4
4	PETITIONS/DEPUTATIONS/PRESENTATIONS	4
5	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS	5
6	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION.....	5
7	CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES.....	6
7.1	CHIEF EXECUTIVE OFFICER.....	6
7.1.1	LIQUOR RESTRICTIONS FOR ROEBOURNE	6
7.1.2	PILBARA REGIONAL COUNCIL - FUTURE ROLE AND STRUCTURE	13
7.1.3	DRAFT POLICY CE6 - HONORARY FREEMAN OF THE SHIRE OF ROEBOURNE 17	
7.2	EMERGENCY MANAGEMENT	19
7.2.1	BUSH FIRE HAZARD MANAGEMENT PLAN	19
8	CORPORATE SERVICES.....	21
8.1	CORPORATE.....	21
8.1.1	SHIRE OF ROEBOURNE – ORDINARY ELECTIONS 2009	21
8.1.2	DELEGATED AUTHORITY REGISTER	24
8.2	FINANCE	26
8.2.1	LAND UNDER ROADS.....	26
8.2.2	DISPOSAL OF ASSETS.....	28
8.2.3	LIST OF ACCOUNTS.....	37
8.2.4	FINANCIAL STATEMENT FOR PERIOD ENDING 30 APRIL 2009.....	46
9	COMMUNITY SERVICES	56
9.1	COMMUNITY SERVICES	56
9.1.1	ANNUAL COMMUNITY SPONSORSHIP 2009 / 2010.....	56
9.1.2	ANNUAL COMMUNITY SURVEY.....	62
9.1.3	MAY 2009 ROUND SPORTS FUNDING & COMMUNITY CULTURAL GRANT SCHEME	64
9.2	COMMUNITY FACILITIES	68
9.2.1	BULGARRA SPORTING PRECINCT MASTER PLAN	68
9.2.2	REQUEST FOR WAIVER OF FEES – PILBARA AREA CONSULTATIVE COMMITTEE	78
9.2.3	LEASE PEGS CREEK PAVILION.....	84
10	TECHNICAL SERVICES.....	87
10.1	OPERATIONS.....	87
10.1.1	G09-08/09 FACILITIES MAINTENANCE & MINOR WORKS TENDER	87

10.2	AIRPORT	90
10.2.1	HELICOPTERS NZ LEASE OF LOT 31 - KARRATHA AIRPORT.....	90
10.2.2	LEASE OF PART OF LOT 6 - KARRATHA AIRPORT - KARRATHA AIR LOGISTICS 92	
10.2.3	LEASE OF PART OF LOT 8 - KARRATHA AIRPORT - KARRATHA AIR LOGISTICS 94	
10.2.4	KARRATHA EFFLUENT REUSE SCHEME MANGEMENT PLAN	96
11	DEVELOPMENT SERVICES	98
11.1	PLANNING SERVICES	98
11.1.1	PROPOSED TPS8 SCHEME AMENDMENT-NASH PROJECT ROEBOURNE	98
11.1.2	INDINGENOUS LAND USE AGREEMENT FOR A PROPOSED RESERVE (MOTORCROSS) WICKHAM.....	102
11.1.3	TELSTRA MOBILE TELECOMMUNICATIONS INFRASTRUCTURE-KARRATHA	105
12	ITEMS FOR INFORMATION ONLY	109
12.1	CEO & EXECUTIVE SERVICES	109
12.1.1	INFORMATION ONLY ITEMS - June 2009	109
12.1.2	SHIRE PRESIDENT'S MAIL FROM 8 MAY TO 4 JUNE 2009	110
12.1.3	REGISTER OF DOCUMENTS STAMPED WITH THE SHIRE OF ROEBOURNE COMMON SEAL.....	111
12.1.4	COUNCILLOR REPRESENTATIVES ON ORGANISATIONS	112
12.2	COMMUNITY SERVICES	115
12.3	DEVELOPMENT SERVICES	118
12.3.1	BUILDING STATISTICS FOR MAY 2009	118
13	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	119
14	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN.....	119
15	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	119
16	CLOSURE & DATE OF NEXT MEETING	119

AGENDA

1 OFFICIAL OPENING

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE

Councillors:
 Cr Brad Snell [President]
 Cr Des Rothe [Deputy President]
 Cr Fay Cechner
 Cr Gary Wieland
 Cr Nicole Lockwood
 Cr Harry Hipworth
 Cr Garry Bailey
 Cr Fiona White-Hartig
 Cr Ben Lewis
 Cr Sharon Vertigan
 Cr John Lally

Staff:	Allan Moles Ray McDermott Simon Kot Bob Sharkey Troy Davis Jenni Griffiths	Chief Executive Officer Exec Manager, Corporate Svces Exec Manager, Community Svces Exec Manager, Development Svces Exec Manager, Technical Svces Minute Secretary
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Apologies:
Absent:
Leave of Absence: Cr Bailey

Members of Public:
Members of Media:

4 PETITIONS/DEPUTATIONS/PRESENTATIONS

A petition was tabled by Marg Todd at the Ordinary Council Meeting on 18th May 2009 concerning “the need for having a Hydro-therapy Pool built near the public swimming pool in Karratha, for the use of the Aged and Disabled in our Community”.

The following is the response:

Simon Kot, Executive Manager of Community Services and Brad Snell, Shire President had a meeting with Ms Budd and discussed the need of a hydrotherapy pool and that Council has previously agreed a very broad design brief for new facilities and the request will be considered as part of the new facility.

5 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 18 May 2009, be confirmed as a true and correct record of proceedings.

6 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

7 CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES

7.1 CHIEF EXECUTIVE OFFICER

7.1.1 LIQUOR RESTRICTIONS FOR ROEBOURNE

File No:	EC/2/1
Attachment(s)	Letter from WA Police Pilbara District Office
Responsible Officer:	Allan Moles Chief Executive Officer
Author Name:	Allan Moles Chief Executive Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

To consider a request from the Superintendent - WA Police Pilbara District (the Superintendent) for support of a proposal to declare the town site of Roebourne a restricted area under Section 175 of the Liquor Control Act 1988.

Background

The Superintendent has written to Council and subsequently briefed Councillors seeking support for a proposal to declare Roebourne a restricted area under the Liquor Control Act which would make it unlawful to be in possession of liquor within the prescribed area.

The reason for the proposal is the "...excessive consumption of liquor within Roebourne by some sections of our community. The resultant array of health issues and dysfunctional or anti-social behaviours includes domestic violence, assaults, drunkenness, property damage and theft, child protection issues and generally disorderly conduct, to name but a few."

Councillor Garry Bailey and the Chief Executive Officer also represented Council at the 'Roebourne (and surrounding towns) Alcohol Management Strategy Meeting' which was chaired by the Superintendent and attended by representatives from a number of government agencies and service providers. The consensus of this meeting was that restrictions on the sale of liquor within the Shire are preferred to the declaration of Roebourne as a restricted area. It was also acknowledged that there are liquor related issues within the other towns in the Shire and that the problem was not isolated to Roebourne.

Issues

At this point in time a town site has not been declared a restricted area under the legislation with only remote indigenous communities being declared liquor free communities.

In addition to the impact on residents and visitors in the town of Roebourne there is the complication of the North West Coastal Highway which runs through the town, making such

a declaration unworkable without discretion by the relevant authorities in the enforcement of the restrictions.

Also as Roebourne does not have a takeaway liquor outlet the liquor is purchased from outlets in surrounding towns. The proximity of these towns would result in a shift of the liquor consumption from Roebourne to areas outside the restricted area and could result in an increase in the liquor related issues within these communities. In addition, any restrictions on the sale of liquor would have to apply to those outlets in surrounding towns, as this is where the liquor is being purchased, which will have an impact on a far greater number of people.

Options

Council has the following options available:

1. To support the proposal for declaring Roebourne a restricted area under the Liquor Control Act 1988, or
2. To not support the proposal.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Liquor Control Act 1988

175. Regulations

- (1) The Governor may make regulations prescribing all matters that are required or permitted by this Act to be prescribed, or are necessary or convenient to be provided for carrying out the purposes of this Act or for giving effect to the objects of this Act, and in particular for or with respect to —
 - (a) the payment and collection of licence fees;
 - (b) other fees payable to the licensing authority;
 - (c) Commission fees, and the expenses allowable to witnesses;
 - (ca) conditions for the granting of special facility licences;
 - (cb) conditions for the granting of producers' licences;
 - (cc) the seizure of documents issued, or which appear to have been issued, by the licensing authority and prescribed under section 126(1)(b)(i)(III), the use of such documents as evidence and the return or disposal of such documents;
 - (d) advertising, and the content of notices;
 - (e) the endorsement of licences, and their production for that or any other purpose; and
 - (f) procedural matters, including the forms to be used.
- (1a) The Governor, on the recommendation of the Minister, may make regulations for any or all of the following purposes —
 - (a) declaring an area of the State specified in the regulations to be a restricted area;
 - (b) restricting or prohibiting —
 - (i) the bringing of liquor into the restricted area; or
 - (ii) the possession of liquor in the restricted area; or
 - (iii) the consumption of liquor in the restricted area;
 - (c) in relation to any offence in the regulations of failing to comply with restrictions or prohibitions referred to in paragraph (b) and without limiting any other power of a member of the Police Force under this Act — conferring powers on members of the Police Force in relation to the seizure and disposal of opened or unopened containers of liquor.

- (1b) The Minister may recommend the making of regulations under subsection (1a) only if, after consultation with —
 - (a) the Commissioner of Police; and
 - (b) each local government in the district of which any part of the proposed restricted area would be situated; and
 - (c) any other person the Minister considers it appropriate to consult, the Minister is satisfied that the regulations are in the public interest.
- (1c) Regulations made under subsection (1a) must state the period during which the regulations are to have effect.
- (1d) Regulations made under subsection (1a) expire at the end of the period referred to in subsection (1c).
- (2) A regulation may provide that contravention of the regulation constitutes an offence punishable by a fine not exceeding —
 - (a) in a case where the convicted person is, or was at the time of the offence, a licensee, a manager of licensed premises or a director of a body corporate that holds a licence — \$5 000; and
 - (b) in any other case — \$2 000.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

While acknowledging that there is serious liquor related issues in Roebourne the proposal to prohibit liquor from the town site of Roebourne would appear to be excessive and unworkable especially considering the relative proximity of the other towns within the Shire.

A considered package of restrictions on the sale of liquor would appear to be the most appropriate response however this would require significant consultation and support from the community.

Voting Requirements

Simple.

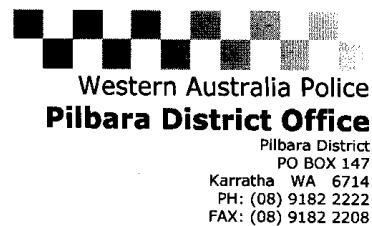
RECOMMENDATION

That Council,

1. **Not support the proposal to declare the town site of Roebourne a restricted area under Section 175 of the Liquor Control Act 1988**
2. **Subject to demonstrated community support, provide in principal support for the development of restrictions on the sale of liquor within the Shire of Roebourne.**

ATTACHMENT 1 : AGENDA ITEM 7.1.1 LIQUOR RESTRICTIONS FOR ROEBOURNE

Letter from Superintendent, John Ballantyne



Mr. Allan Moles
Chief Executive Officer
Shire of Roebourne
PO Box 219
Welcome Road
KARRATHA WA 6714

Dear Sir

Section 175 *Liquor Control Act* 1988: Request that the Minister recommends to the Governor that regulations be made declaring the townsite of Roebourne a restricted area under the Act.

The purpose of this letter is to seek Shire of Roebourne support with respect to the declaring of the townsite of Roebourne (Roebourne) a restricted area pursuant to Section 175 (1a) (a) (b) (c) of the *Liquor Control Act* 1988 (I have attached a copy of the relevant legislation for your perusal). In accordance with the Act, the Minister must consult with the affected local government authority, as well as the Commissioner of Police and any other party, whom the Minister deems appropriate to consult.

As the Commissioner's representative in the Pilbara, I am very concerned with the excessive consumption of liquor within Roebourne by some sections of our community.

The resultant array of health issues and dysfunctional or anti-social behaviours includes domestic violence, assaults, drunkenness, property damage and theft, child protection issues and generally disorderly conduct, to name but a few.

A review of the population of Roebourne reveals that there are 920 people residing in the town,¹ although the permanent population data is difficult to define given the transient nature of its residents.

The Shire of Roebourne indicates that there are a total of 199 residential dwellings; 100 dwellings are allocated to Public (including Aboriginal) Housing²

¹ Shire of Roebourne website 2006 Census.

² Department of Housing and Works

and another 24 are allocated to Government Regional Officers Housing³ [GROH], leaving only 75 (presumably) privately-owned dwellings.

A great concern is the number of assaults that are recorded within the town. A total of 59 domestic related and 56 non-domestic related assaults were reported from 1 February 2008 until 28 February 2009.

Again, using the aforementioned time period, there were 10 reported sexual assaults, 41 reports of acts of threatening behaviour, 4 reports of deprivation of liberty and 171 reports of property damage.

The quantity of reported offences is significant, particularly given the relatively small population of the town and in comparison to other Pilbara townships, is well out of proportion.

The effects of liquor are well documented and the nexus between excessive alcohol consumption and chronic health problems and social disorder are well established.

The negative effects of liquor on the Roebourne community are reflected in following tables which rely on data obtained from the Drug and Alcohol Office (Health), based on a population of 850:

ROEBOURNE ALCOHOL DATA MARCH 2009

Emergency Department Presentations for alcohol-related issues for Roebourne residents to hospitals in surrounding towns:

Emergency Department Presentations for the category of Alcohol/Drug Use, Injury, Poison, Toxic Drug Effect.

Hospital	Year	Total
Roebourne	2006/07	309
	2007/08	314
Nickol Bay	2006/07	73
	2007/08	79
Wickham	2006/07	18
	2007/08	22
		815

³ Department of Housing and Works.

Alcohol-related hospitalisations, Shire of Roebourne 2002-2006

The rates of alcohol-related hospitalisations for both males and females in Roebourne for the period 2002-2006 were higher than corresponding State rates. There were a total of 630 alcohol-related hospitalisations at a cost of \$2,384,033.

Alcohol consumption data:

Note: The Shire of Roebourne (includes Karratha)

SLA / Town / Suburb	2003/2004 Alcohol Volume (pure litres)	2003/2004 Per capita consumption	2004/2005 Alcohol Volume (pure Litres)	2004/2005 per capita consumption
Shire of Roebourne	280,292	24.72	305,370	26.80
Town of Karratha	196, 975	NA	216,371	NA
Town of Roebourne	5,079	NA	5,854	NA

This data is a basis for real concerns regarding the welfare and impact of alcohol abuse on many members of the Roebourne community.

The purpose of seeking to implement Section 175 (1a) (a) (b) (c) of the *Liquor Control Act* 1988 is to provide Roebourne residents with an opportunity to rebuild itself as a vibrant, proud and contributing community.

Specifically, I intend seeking restrictions over a 2-year period, prohibiting the bringing into, possession and consumption of liquor by any persons within Roebourne, coupled with added powers for Police to seize and dispose of both opened and unopened containers of liquor found within Roebourne townsite.

In addition to Shire of Roebourne support, I will be seeking the support of respected Roebourne community members and those government and non-government agencies, which have an interest in the collective well-being and future of the Roebourne community and its residents.

I look forward to your earliest response.

Sincerely,

John Ballantyne
JOHN BALLANTYNE
Superintendent

17 March 2009

7.1.2 PILBARA REGIONAL COUNCIL - FUTURE ROLE AND STRUCTURE

File No:	AL/3/10
Attachment(s)	Separate Attachment Establishment Agreement of the Pilbara Regional Council
Responsible Officer:	Allan Moles Chief Executive Officer
Author Name:	Allan Moles Chief Executive Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

To consider Council's position on the future role and structure of the Pilbara Regional Council (PRC) including the following issues raised by the PRC,

1. Regional Service Delivery
2. Family Day Care
3. Waste Management – Kerbside Recycling
4. Royalties for Regions Funding
5. PRC Sustainability Program
6. Advocacy Work

Background

In 2000 the four Pilbara Local Government Authorities established the PRC with the stated purposes being:

- a) To assess the possibilities and methodology of facilitating, and to identifying funding opportunities for, a range of services on a regional basis.
- b) To undertake, manage and facilitate agreed regional services.
- c) Influence and liaise with State and Federal Government in the development of policies and legislation which are of benefit to the region.
- d) To provide Administrative services in relation to the Pilbara position on the WALGA State Council.

The PRC was initially administered through the Shire of Roebourne with the financial and administration functions processed by the Shire and the PRC staff based within the Shire's administration office. The PRC now has two staff, the Executive Officer and an Administration Officer, who both work from home and the PRC is operating independently with its own financial system, bank accounts etc. The PRC has also advertised for a third position, Regional Waste Coordinator, however has been unable to attract a suitable applicant.

Issues

The PRC has reached a point of maturity which now requires decisions to be made as to the future role and structure of the organisation which will have an impact on how it operates and the level of resourcing required by the member Councils.

Is the PRC to remain as a coordinating and advocacy organisation with minimal staff or is it to become a service provider which employs staff and controls regional assets?

In any case, issues such as office accommodation and staff housing need to be addressed and the financial reality of the PRC needs to be acknowledged.

These issues were discussed at a workshop with Councillors in April and the following is a summary of the consensus views,

1. Regional Service Delivery

The PRC had commenced a process to prepare feasibility studies on a range of local government services to assess if it was viable to undertake these services on a regional basis or not. This is in line with the State Government's push for regional service delivery and was commenced prior to the current Local Government Reform process.

The Shire of Roebourne acknowledges there is merit in continuing to explore regional service delivery however this would not necessarily require the services to be provided centrally by the PRC as they could be provided on a regional basis by an individual member Council. The PRC is not considered a service provider and should focus on its role to facilitate and coordinate regional service delivery.

2. Family Day Care

The PRC has been approached to take over the administration of the regional Family Day Care Manager which is funded by the Commonwealth Government and currently administered by the Town of Port Hedland. The person undertaking the Manager's function has relocated to Karratha and as the role is Pilbara wide there are synergies in having this function under the PRC.

The Shire of Roebourne does not consider this as a core function of the PRC and should the Town of Port Hedland wish to withdraw from the service the Shire of Roebourne would administer the regional Family Day Care Manager.

3. Waste Management – Kerbside Recycling

The PRC has received support from the member Councils to employ a Regional Waste Coordinator to facilitate cooperation and best practice across the region. At this stage the PRC has been unsuccessful in attracting a suitable applicant and has resolved to contract out this service. The PRC has also undertaken an expression of interest for kerbside recycling across the Pilbara.

The Shire of Roebourne has resolved to undertake a community consultation process before further considering the issue of kerbside recycling.

4. Royalties for Regions Funding

Under the State Government's Royalties for Regions 'Country Local Government Fund' the PRC will receive the following funding,

2009/10	\$ 2,405,952
2010/11	\$ 3,351,148
2011/12	\$ 3,351,148

The PRC has resolved to hold a planning workshop in June to discuss a number of issues including how to utilise or allocate this funding.

The Shire of Roebourne to provide direction to its representatives on the PRC on how this funding should be utilised or allocated however priority should be given to funding projects included in the relevant Council's Strategic Infrastructure Development Plans.

5. PRC Sustainability Program

The PRC has resolved to seek support from member Councils for an additional contribution of \$10,000 per year towards a 'savings through sustainability' project with the initial focus being on the use of solar panels to generate electricity on Council facilities.

The Shire of Roebourne supports the PRC in identifying sustainability opportunities however the funding should be at individual Council's discretion and as such does not support the request for an additional contribution of \$10,000 per annum.

6. Advocacy Work

The PRC is seeking direction on the level of advocacy work that it should undertake.

The Shire of Roebourne considers that this is an important role of the PRC and in the future the PRC may consider the merits of the Executive Officer being located in Perth to facilitate the advocacy and lobbying role on behalf of the member Council's and the Pilbara region.

Options

Council has the following options available:

The Council can endorse the views contained within the report or can amend the recommendation accordingly.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Member Council's each contributed a total of \$80,000 to the PRC in 2008/09 with \$55,000 being for operations and projects and \$25,000 for the Regional Waste Coordinator. The 2008/09 PRC budget contained an opening surplus of approximately \$313,000.

It is estimated that the member Council's would need to contribute approximately \$120,000 per annum to sustain the PRC in its current form. This does not take into account the issue of office accommodation and staff housing requirements which also need to be addressed by the PRC.

Essentially the PRC is not financially sustainable at the current level of funding provided by the member Councils.

Conclusion

The Shire of Roebourne supports the PRC in its current form however does not consider the PRC as a service provider but as a facilitator and coordinator for regional cooperation and service provision. The Shire of Roebourne also requests that the PRC considers the

financial implications including the office accommodation and housing issues before determining the future role of the organisation.

Voting Requirements

Simple.

RECOMMENDATION

That Council endorse the following in relation to the future role and structure of the Pilbara Regional Council (PRC),

1. **Regional Service Delivery**

The Shire of Roebourne acknowledges there is merit in continuing to explore regional service delivery however this would not necessarily require the services to be provided centrally by the PRC as they could be provided on a regional basis by an individual member Council. The PRC is not considered a service provider and should focus on its role to facilitate and coordinate regional service delivery.

2. **Family Day Care**

The Shire of Roebourne does not consider this as a core function of the PRC and should the Town of Port Hedland wish to withdraw from the service the Shire of Roebourne would administer the regional Family Day Care Manager.

3. **Waste Management – Kerbside Recycling**

The Shire of Roebourne has resolved to undertake a community consultation process before further considering the issue of kerbside recycling.

4. **Royalties for Regions Funding**

The Shire of Roebourne to provide direction to its representatives on the PRC on how this funding should be utilised or allocated however priority should be given to funding projects included in the relevant Council's Strategic Infrastructure Development Plans.

5. **PRC Sustainability Program**

The Shire of Roebourne supports the PRC in identifying sustainability opportunities however the funding should be at individual Council's discretion and as such does not support the request for an additional contribution of \$10,000 per annum.

6. **Advocacy Work**

The Shire of Roebourne considers that this is an important role of the PRC and in the future the PRC may consider the merits of the Executive Officer being located in Perth to facilitate the advocacy and lobbying role on behalf of the member Council's and the Pilbara region.

7. **Financial Implications**

The Shire of Roebourne requests that the PRC considers the financial implications including the office accommodation and housing issues before determining the future role of the organisation.

7.1.3 DRAFT POLICY CE6 - HONORARY FREEMAN OF THE SHIRE OF ROEBOURNE

File No:	AL/1/2
Attachment(s)	Separate Attachment Draft Policy CE6
Responsible Officer:	Allan Moles Chief Executive Officer
Author Name:	Allan Moles Chief Executive Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

To consider the adoption of a policy to establish the circumstances under which the Council may bestow the title of Honorary Freeman of the Shire or Roebourne upon individuals who have made an outstanding and exceptional contribution to the community.

Background

In the past, Local Governments in this State have been able to recognise outstanding civic service rendered by members of the community by conferring the title of Freeman of the Municipality on them. While this specific power is no longer contained in legislation, Council may continue with this tradition independently.

Council last awarded the title of Honorary Freeman of the Shire of Roebourne to B.R. Sharpe in 1988 however it does not have a policy on the issue.

Issues

The title of Honorary Freeman is the most prestigious form of honour or recognition that can be conferred by the Council. This honour should therefore be conferred only in rare and exceptional circumstances to maintain both the significance and prestige of the title.

Options

Council has the following options available:

1. To adopt the draft policy as presented or with amendments.
2. To not adopt a policy.

Policy Implications

There are no relevant policy implications pertaining to this matter. **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

From time to time members of the community demonstrate outstanding commitment and contribution to the Shire and that this contribution should be recognised. In special circumstances that meet the criteria of this policy, awarding to an individual the title of Honorary Freeman of the Shire of Roebourne would be appropriate however this honour should only be awarded on rare and exceptional occasions.

Voting Requirements

Simple.

RECOMMENDATION

That Council adopt Policy CE6 - Honorary Freeman of the Shire of Roebourne.

7.2 EMERGENCY MANAGEMENT

7.2.1 Bush Fire Hazard Management Plan

File No:	EG/1/6
Attachment(s)	Separate Attachment Bush Fire Hazard Management Plan
Responsible Officer:	Michael Booth Emergency Management Officer
Author Name:	Michael Booth Emergency Management Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

The purpose of this report is to seek Council's endorsement of the Shire of Roebourne's Bush Fire Hazard Management Plan.

Background

The Shire of Roebourne is the Hazard Management Authority (HMA) and Lead Combat Authority under *State Emergency Management Policy No.7* for Bushfires on land other than Gazetted Fire District or Department of Environment and Conservation (DEC) land. As the HMA for Bush Fire the Shire of Roebourne is then required under legislation to have emergency management plans in place.

Issues

Nil

Options

Council has the following options available:

1. Endorse the Bush Fire Hazard Management Plan.
2. Modify Bush Fire Hazard Management Plan.

Policy Implications

There are no relevant Policy implications pertaining to this matter.

Legislative Implications

Under the *Emergency Management Act 2005* it states that "A local government is to ensure that arrangements for emergency management in the local government's district are prepared." *EM Act S 41(1)*. The Plan will be open for public viewing

Financial Implications

There are no financial implications resulting from this report.

Conclusion

The plan has been supported by and written in consultation with Fire and Emergency Services Authority (FESA) and prepared in accordance with the *Bush Fire Act 1954*.

Voting Requirements

Simple.

RECOMMENDATION

That Council adopt the Bush Fire Hazard Management Plan for the Shire of Roebourne.

8 CORPORATE SERVICES

8.1 CORPORATE

8.1.1 SHIRE OF ROEBOURNE – ORDINARY ELECTIONS 2009

File No:	AE/1/1
Attachments:	Refer Separate Attachments Attachment 1: Ordinary Elections Report 20 October 2007 Attachment 2: Letter from Electoral Commissioner, Mr Warwick Gately AM
Responsible Officer:	Ray McDermott Executive Manager Corporate Services
Author Name:	Ray McDermott Executive Manager Corporate Services
Disclosure of Interest:	Nil

REPORT PURPOSE

To seek a decision from Council regarding the method of conduct for the 2009 Ordinary Elections, to be held 17 October 2009.

Background

Under the Local Government Act 1995 (the Act) there are two ways in which to conduct an election. The first being 'voting in person election' and the second being a 'postal election'.

'Voting in Person' is an election at which the principal method of casting votes is by voting in person on Election Day, but at which votes can also be cast in person before Election Day, or posted or delivered, in accordance with regulations.

'Postal Election' is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before the election day.

Historically, Council has favoured 'Voting in Person' elections when conducting its ordinary and extra-ordinary elections however the 2007 Ordinary Election was conducted via 'Postal Election' with much improved voter turnout as evidenced in the table below:

Ordinary Elections	Electors	Votes	%Voter Turnout
2003 Kta/Roeb/Damp Wards	7633	1012	13.3%
2005 Kta/Roeb Wards	6980	892	12.8%
2007 Kta/Roeb/Damp/Wkham	6162*	1657*	26.1%

(Note: Postal Elections were not required for Dampier/Roebourne and Wickham as the candidates were elected unopposed)

The WAEC suggest that the higher participation rate is largely due to the convenience of postal voting. Electors can cast their vote at home and those without access to transport are not prevented from voting.

Issues

Based on statistics alone there is significant evidence that would suggest that the postal method would provide Council with the greater participation rate.

The advantages of postal voting, according to the WAEC, include the following:

Advantages of postal voting

- Every elector is made aware that an election is being held
- There are virtually no barriers to voting, which encourages participation
- Elections are seen to be conducted by the impartial WAEC

Advantages to electors

- Casting a vote at home is convenient, particularly for shift workers who may not be able to attend the election day or early voting for in person elections
- Those without access to transport are not prevented from voting
- Candidate profiles are provided to assist in the decision making
- Candidate supply contact details to enable the discussion of issues
- Postage paid envelopes are used for the return of ballot papers

Advantages for the candidates

- A WAEC elected returning officer at 'arm's length' from local government business conducts the election
- Statutory requirements are fulfilled and disputes are handled by the WAEC

The advantages associated with Council continuing to vote 'in-person' include the cost of the election. The WAEC have advised, albeit indicatively, that it will cost Council \$26,000 (GST Inclusive) for it to conduct the 2009 postal election.

This cost estimate does not include non-statutory advertising (ie, additional advertisements in community newspapers; any legal expenses other than those that are determined to be borne by the WAEC; and one local government staff member to work in the polling place on Election Day. This would equate to a further \$1,500 in expenses.

The cost of conducting an 'in-person' election would be in the vicinity of \$10,000. This is a significant saving. However, the issue of value for money needs to be compared with the participation rates. If Council can double its participation rates using the postal voting system then this may be considered better value for money.

Any decision to conduct the elections as a postal election and declare the Electoral Commissioner responsible for the conduct of an election must be made by the 30th July 2009 and once the decision is made it cannot be rescinded after this date.

Council should note that written agreement has already been received from the Electoral Commissioner to conduct the 2009 ordinary elections by postal vote. This is the first step in appointing the Electoral Commissioner to conduct Council's postal election, should it go down this path. The next step being to 'declare' the Electoral Commissioner responsible for the conduct of the election.

Options

Council has the following options available:

1. Council resolve to conduct the 2009 Ordinary Elections as 'voting in-person'.
2.
 - (a) Council resolve to declare, in accordance with s. 4.20(4) of the Local Government Act 1995, the electoral Commissioner to be responsible for the conduct of the 2009 ordinary elections.
 - (b) Council decide, in accordance with s. 4.61(2) of the Local Government Act 1995 that the method of conducting the election will be as a postal election.
 - (c) Council allocate \$26,000 to the 08/09 Budget for the purposes of conducting the 2009 Ordinary Elections.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

s. 4.20(4) and s. 4.61(2) of the Local Government Act 1995.

Financial Implications

If the decision is made to conduct the elections by postal vote, an amount of \$26,000 will need to be listed in the Budget 2008/09.

Conclusion

Nil

Voting Requirements

Absolute Majority

STAFF RECOMMENDATION

That Council resolve to:

- (a) **declare, in accordance with s. 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2009 ordinary elections;**
- (b) **Council decide, in accordance with s. 4.61(2) of the Local Government Act 1995 that the method of conducting the election will be as a postal election;**
- (c) **Council allocate \$26,000 in the 08/09 Draft Budget for the purposes of conducting the 2009 Ordinary Elections.**

8.1.2 DELEGATED AUTHORITY REGISTER

File No:	AL/3/5
Attachment(s)	Separate Attachment: Delegated Authority Register
Responsible Officer:	Ray McDermott Executive Manager Corporate Services
Author Name:	Sue Bowman Corporate Compliance Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

To seek a resolution from Council for the adoption of the recently reviewed Delegated Authority Register.

Background

Under the Local Government Act 1995, a local government may delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act. All delegations made by the Council must be by absolute majority, in accordance with s. 5.42 and s. 5.44 of the Act.

The Local Government Act 1995 also allows for the Chief Executive Officer to delegate to any employee the exercise of any of the CEO's powers or discharge of duties, in accordance with s. 544 of the Act.

Delegations are to be reviewed at least once every financial year. The last review was undertaken and presented to Council for adoption on the 17 March 2008 (Resolution no 14317)

Issues

Nil

Options

Council has the following options available:

1. That Council resolves to adopt the Delegated Authority Register as attached.
2. That Council resolves to adopt the Delegated Authority Register as attached, with amendments as recorded.

Policy Implications

There are no relevant policy implications pertaining to this matter. **Legislative Implications**
Sections 5.42 – 5.46 of the Local Government Act 1995.

Financial Implications

There are no financial implications resulting from this report. **Conclusion**

The Delegated Authority Register has been reviewed and updated and now is presented to Council for Adoption.

Voting Requirements

Absolute.

RECOMMENDATION

That Council resolve to adopt the Delegated Authority Register as attached.

8.2 FINANCE

8.2.1 LAND UNDER ROADS

File No:	MAY 09
Attachment(s)	NIL
Responsible Officer:	Lynette Reeves Manager Financial Services
Author Name:	Lynette Reeves Manager Financial Services
Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to elect not to recognise the value of land under roads as an asset.

Background

AASB 1051 requires Council to elect/not elect to recognise land under roads acquired on or before 30 June 2008 as an asset. Land under roads acquired after 30 June 2008 is required to be treated under AAS 116 "Property, Plant and Equipment".

Australian Accounting Standards Regulation 16 of the Local Government (Financial Management) Regulations 1996 precludes the recognition of the land under roads that are Crown Land vested in and managed by a local government. Land under roads is Crown Land and therefore needs to comply with the regulation.

"16. Accounting for land under local government's control

The annual financial report of a local government —

(a) is not to include as an asset —

(i) Crown land that is a public thoroughfare, the responsibility for managing which is vested in the local government; or

(ii) land that is not owned by the local government but which is under the control or management of the local government (whether that land is Crown land or is owned by another person, or not)"

Issues

Should Council elect to recognise land under roads then a fair assessment will need to be carried out and contravenes AAS Reg 16. There is no benefit to having land under roads on the asset register.

Options

Council has the following options available:

Elect to recognise land under roads

OR

Not to elect to recognise land under roads

Policy Implications

Policy number CF1 titled Accounting-Local Government Accounting Directions is relevant to this matter.**Legislative Implications**

- 1 AASB 1051 Land Under Roads
- 2 AAS Regulation 16 Local Government (Financial Management) Regulations 1996
- 3 AAS 116

Financial Implications

Should Council elect to recognise land under roads as an asset then an assessment for fair value would need to be carried out.**Conclusion**

It provides no benefit to Council to value land under roads as an asset and Regulation 16 of the Local Government (Financial Management) Regulations 1996 precludes this.

Voting Requirements

Simple.

RECOMMENDATION

That Council elect not to recognise land under roads as an asset.

8.2.2 DISPOSAL OF ASSETS

File No:	MAY 2009
Attachment(s)	Assets for Write Off/Disposal June 2009
Responsible Officer:	Jim Goulias Acting Manager Financial Services
Author Name:	Lynette Reeves Manager Financial Services
Disclosure of Interest:	Nil

REPORT PURPOSE

To seek Council's approval for the disposal of Assets that cannot be located.

Background

In May a physical audit of all assets (including plant, equipment, buildings and furniture but excluding infrastructure) was undertaken. Assets that were on the register were compared to what was located. Items not located were reviewed by relevant managers and supervisors before being classified for write off. Attached is a listing of all assets that couldn't be located or have been listed for disposal.

Issues

Assets that cannot be located need to be written off and other items identified as no longer useful need to be approved for disposal.

Options

Council has the following options available:

To approve the write offs

Or

To not approve the write offs

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

As the assets cannot be located then it would seem prudent to write them off.

Voting Requirements

Absolute.

RECOMMENDATION

That Council approve the write off of assets listed with a Current Net Book Value of \$1,891.32 and also approve the disposal of assets as listed with a Net Book Value of \$40.53.

ATTACHMENT 1 AGENDA ITEM 8.2.2 DISPOSAL OF ASSETS

Assets for Write Off/Disposal – June 2009

Assets for Write Off/Disposal – June 2009

Description	Serial #	Asset No.	Purchase Date	Purchase Price	Current Net Book Value	Reason for Disposal
HMC 550 ELP CRANE	SIN: 8808159 CW MONARCH HYD	25100003	11/27/1988	\$ 2,488.21	\$ -	Unable to locate at Audit
LEIT 8000 CONTROLLER	& RADIO LINK SIN: 2000-2234	25700001	13/08/1992	\$ 1,769.60	\$ -	Unable to locate at Audit
LEIT 8000 CONTROLLER	& RADIO LINK SIN: 2000-2275	25700002	13/08/1992	\$ 1,769.60	\$ -	Unable to locate at Audit
LEIT 8000 CONTROLLER	& RADIO LINK SIN: 2000-2261	25700003	13/08/1992	\$ 1,769.60	\$ -	Unable to locate at Audit
CATCHER (POWER FLOW)	USE ON P16081 & P161	26300006	22/03/1991	\$ 1,211.00	\$ -	Unable to locate at Audit
LEIT 8000 CONTROLLER	& RADIO LINK SIN: 2000-2300	26300013	13/08/1992	\$ 1,769.60	\$ -	Unable to locate at Audit
LEIT 8000 CONTROLLER	& RADIO LINK SIN: 2000-2280	26300014	13/08/1992	\$ 1,769.60	\$ -	Unable to locate at Audit
LEIT 8000 CONTROLLER	& RADIO LINK SIN: 2000-2237	26300015	13/08/1992	\$ 1,769.60	\$ -	Unable to locate at Audit
LEIT 8000 CONTROLLER	SIN: 2000-2288	26300016	13/08/1992	\$ 1,769.60	\$ -	Unable to locate at Audit
P16148 DEUTCHER 26" SLASHER	MODEL 36057	26316148	5/11/1991	\$ 2,198.53	\$ -	Unable to locate at Audit
P20987 GENERATOR 3KVA ROBIN	SIN: 2345403RF	26320967	12/08/1988	\$ 1,421.00	\$ -	Unable to locate at Audit
SINGLE CHANNEL FM92	TWO WAY RADIO SIN: 119018	27200005	3/11/1988	\$ 1,456.00	\$ -	Unable to locate at Audit
SINGLE CHANNEL FM92	TWO WAY RADIO SIN: 54671	27200006	3/11/1988	\$ 1,456.00	\$ -	Unable to locate at Audit
CAR PHONE NEC 11L	SIN: RECEIVER 109067	27200007	19/10/1990	\$ 1,300.25	\$ -	Unable to locate at Audit
TRUCK TARP		27200031	13/10/1994	\$ 1,000.00	\$ -	Unable to locate at Audit
TWO WAY RADIO MOBILE-ACFT	ON P5416 SIN: 86862	27500018	27/10/1989	\$ 1,977.29	\$ -	Unable to locate at Audit
LEIT 8000 CONTROLLER	& RADIO LINK SIN: 2000-2262 (CU	27500030	13/08/1992	\$ 1,769.60	\$ -	Unable to locate at Audit
LEIT 8000 CONTROLLER	& RADIO LINK SIN: 2000-2321	28100001	13/08/1992	\$ 1,539.30	\$ -	Unable to locate at Audit
CAR PHONE NEC 11L	SIN: RECEIVER 109079	28200001	19/10/1990	\$ 1,300.24	\$ -	Unable to locate at Audit
80T HYDRAULIC PRESS	HAWK & CO SERIAL NO 1095	29000007	30/06/1975	\$ 1,261.32	\$ -	Unable to locate at Audit
CAT PORTA POWER		29000025	30/06/1979	\$ 3,000.00	\$ -	Unable to locate at Audit
MULTI TACH GAUGE	SIN: 6V3121 (EX P40735)	29000051	30/06/1983	\$ 1,022.05	\$ -	Unable to locate at Audit
AUTOMATIC LEVEL - SOKKISHA	SIN: 39429	29000101	30/06/1984	\$ 1,201.50	\$ -	Unable to locate at Audit
THEODOLITE - WILD T1	SIN: F. NR 188546	29000102	30/06/1984	\$ 1,500.00	\$ -	Unable to locate at Audit
SINGLE CONTROL FM 92	RADIO SIN: 54665	29000121	30/09/1986	\$ 1,311.50	\$ -	Unable to locate at Audit
SINGLE CONTROL FM 92	RADIO SIN: 54664	29000124	30/09/1986	\$ 1,311.50	\$ -	Unable to locate at Audit
SINGLE CONTROL FM 92	TWO WAY RADIO SYSTEM SIN:	29000125	30/09/1986	\$ 1,311.50	\$ -	Unable to locate at Audit
SINGLE CONTROL FM 92	TWO WAY RADIO SYSTEM SIN:	29000126	30/09/1986	\$ 1,311.50	\$ -	Unable to locate at Audit
SINGLE CONTROL FM 92	TWO WAY RADIO SYSTEM SIN:	29000132	30/09/1986	\$ 1,311.50	\$ -	Unable to locate at Audit
MASADA 10 TON TROLLEY JACK	SIN: AS28151985	29000160	30/10/1989	\$ 1,102.40	\$ -	Unable to locate at Audit
ENERPAC PIPE BENDER	SIN: SOREPB 01	29000174	3/11/1991	\$ 1,860.00	\$ -	Unable to locate at Audit
TROLLEY JACK ARMSTRONG	10 TONNE	29000179	3/10/1992	\$ 1,031.04	\$ -	Unable to locate at Audit
COMPUTER ORGANISER	TROLLEY	30000002	11/12/1996	\$ 1,171.59	\$ -	Unable to locate at Audit
CLEANERS CUPBOARD		30000014	20/12/1996	\$ 1,319.88	\$ -	Unable to locate at Audit
WORKSTATION		30000016	24/10/1996	\$ 621.00	\$ -	Unable to locate at Audit

Assets for Write Off/Disposal – June 2009

Description	Serial #	Asset Ref.	Purchase Date	Purchase Price	Current Net Book Value	Reason for Disposal
WORKSTATION		30000020	24/10/1996	\$ 813.00	\$ -	Unable to locate at Audit
WORKSTATION PLUS	OVERHEAD HATCH	30000026	24/10/1996	\$ 1,248.95	\$ -	Unable to locate at Audit
ANGLE SHELVING		30000028	21/11/1996	\$ 630.06	\$ -	Unable to locate at Audit
SHELVING		30000029	4/02/1997	\$ 1,981.60	\$ -	Unable to locate at Audit
WORKSTATION		30000034	24/09/1996	\$ 835.25	\$ -	Unable to locate at Audit
IBM APTIVA - 15" MONITOR	SERIAL #PC30B0NM3 & VDH6620977	30000060	6/08/1997	\$ 2,459.00	\$ -	Unable to locate at Audit
LAMINATOR T/LOCK	HPERT 41629	30000061	14/08/1997	\$ 594.58	\$ -	Unable to locate at Audit
PRINTER KYOCERA FS-1650	SIN: AJQ7101338	30000064	20/08/1997	\$ 2,536.20	\$ -	ASSETS DISPOSED
EDSYS SOHO PENTIUM / 15" DESK	SIN'S 114835 & T72834187	30000093	28/10/1997	\$ 1,590.00	\$ -	Unable to locate at Audit
COMPAQ UPS MODEL T1500H	SIN: E00067058	30000096	5/12/1997	\$ 1,996.00	\$ -	Unable to locate at Audit
QMS MAGICOLOUR CX COLOUR LASER PRINTER	SIN: E00067058	30000133	30/06/1998	\$ 948.00	\$ -	Unable to locate at Audit
50GB SWINDER TAPE DRIVE	SIN: GW0021D AIT W-SCSI	30000135	29/05/1998	\$ 4,600.00	\$ -	Unable to locate at Audit
WORKSTATION		30000137	8/07/1998	\$ 2,200.00	\$ 55.64	Unable to locate at Audit
KYOCERA FS600 LASER PRINTER	SIN: VSE8602701	30000147	10/08/1998	\$ 528.00	\$ -	Unable to locate at Audit
KYOCERA FS600 LASER PRINTER	SIN: VSE8602754	30000148	10/08/1998	\$ 528.00	\$ -	Unable to locate at Audit
GATEWAY SOLO 9100 LAPTOP	SERIAL NO.: 00498503	30000160	26/10/1998	\$ 6,458.07	\$ -	Unable to locate at Audit
PC GOLD PENTIUM II 350MHZ	MONITOR: 1B81900861	30000162	2/12/1998	\$ 1,843.00	\$ -	Unable to locate at Audit – Council Res for donation Oct 2001
PC GOLD PENTIUM II 350MHZ	MONITOR: 1273102316	30000169	2/12/1998	\$ 1,843.00	\$ -	Unable to locate at Audit – Council Res for donation Oct 2001
PC GOLD PENTIUM II 350MHZ	MON: 3862A517GSS16022	30000170	2/12/1998	\$ 1,950.00	\$ -	Unable to locate at Audit – Council Res for donation Oct 2001
PC GOLD PENTIUM II 350MHZ	MON: 1B81900869	30000171	2/12/1998	\$ 1,843.00	\$ -	Unable to locate at Audit – Council Res for donation Oct 2001
PC GOLD PENTIUM II 350MHZ	MON: 1B81901284	30000174	2/12/1998	\$ 1,950.00	\$ -	Unable to locate at Audit – Council Res for donation Oct 2001
PC GOLD PENTIUM II 350MHZ	MON: 1B81901360 COMP: 8112423	30000175	2/12/1998	\$ 1,950.00	\$ -	Unable to locate at Audit – Council Res for donation Oct 2001
PC GOLD PENTIUM II 350MHZ	COMP: 8112414 MON: 1B81900867	30000176	2/12/1998	\$ 1,843.00	\$ -	Unable to locate at Audit – Council Res for donation Oct 2001
PC GOLD PENTIUM II 350MHZ		30000179	2/12/1998	\$ 1,843.00	\$ -	Unable to locate at Audit – Council Res for donation Oct 2001
WORKSTATION		30000182	8/12/1998	\$ 504.00	\$ 32.74	Unable to locate at Audit
WORKSTATION		30000184	13/08/1998	\$ 504.00	\$ 17.42	Unable to locate at Audit
WORKSTATION		30000185	1/12/1998	\$ 555.00	\$ 35.43	Unable to locate at Audit
WORKSTATION		30000187	13/08/1998	\$ 554.00	\$ 18.57	Unable to locate at Audit
GATEWAY AIR7000 SERVER	SIN: 1001714/11257257	30000188	4/11/1998	\$ 17,202.06	\$ -	Unable to locate at Audit
COMPAQ UPS MODEL T1500H	SIN: E00066707	30000190	23/12/1998	\$ 948.00	\$ -	Unable to locate at Audit
COMPAQ UPS MODEL T1500H	SIN: E00066886	30000191	23/12/1998	\$ 948.00	\$ -	Unable to locate at Audit
COMPAQ UPS MODEL T1500H	SIN: E00076815	30000193	23/12/1998	\$ 948.00	\$ -	Unable to locate at Audit
BAYSTACK 660	WIRELESS PC CARD/ACC. PNT	30000194	29/12/1998	\$ 3,000.00	\$ -	Unable to locate at Audit
OVERHEAD PROJECTOR 3M19700	OUTPUT	30000195	12/03/1999	\$ 1,170.00	\$ -	Unable to locate at Audit

Assets for Write Off/Disposal – June 2009

Description	Serial #	Asset Ref.	Purchase Date	Purchase Price	Current Net Book Value	Reason for Disposal
PLEXTOR PX820T1 CD WRITER	SERIAL NO. R820T052137	30000196	11/02/1999	\$ 1,110.00	\$ -	Unable to locate at Audit
WORKSTATION		30000206	21/01/1999	\$ 1,520.00	\$ 115.99	Unable to locate at Audit
COMPAQ PROFESSIONAL WORKSTATION	S/N: 7817QW10079	30000209	15/01/1999	\$ 6,844.52	\$ -	Unable to locate at Audit
SONY MINI DISK MZ-R55	SPEAKERS & MICROPHONE	30000213	23/08/1999	\$ 560.00	\$ -	Unable to locate at Audit
WORKSTATION		30000214	22/06/1999	\$ 823.75	\$ 157.42	Unable to locate at Audit
WORKSTATION		30000215	22/06/1999	\$ 1,228.75	\$ 142.40	Unable to locate at Audit
WORKSTATION		30000216	22/06/1999	\$ 823.75	\$ 95.67	Unable to locate at Audit
WORKSTATION		30000217	22/06/1999	\$ 958.75	\$ 112.26	Unable to locate at Audit
WORKSTATION		30000218	28/05/1999	\$ 1,898.80	\$ 208.38	Unable to locate at Audit
WORKSTATION & HUTCH		30000244	22/11/1999	\$ 1,285.60	\$ 200.35	Unable to locate at Audit
WORKSTATION		30000245	22/11/1999	\$ 780.00	\$ 121.73	Unable to locate at Audit
BOOKCASE	4 SHELVES, COLOUR BEIGE	30000246	20/12/1999	\$ 513.00	\$ 83.51	Unable to locate at Audit
HP PROCURVE BASE T MODEL	8000M	30000258	3/03/2000	\$ 780.00	\$ -	Unable to locate at Audit
CASIO CASH REGISTER CE4700		30000259	24/03/2000	\$ 1,995.00	\$ -	Unable to locate at Audit
CREENZA SIDEBBOARD		30000260	11/04/2000	\$ 516.00	\$ 98.44	Unable to locate at Audit
KYOCERA FS-1750 PRINTER	SERIAL NO. ASR050273	30000286	25/07/2000	\$ 2,600.00	\$ -	Unable to locate at Audit
KYOCERA FS-1000 LASER	SERIAL # VSUJ0501431	30000288	11/09/2000	\$ 571.82	\$ -	Unable to locate at Audit
KYOCERA FS-1000 LASER	SERIAL # VSUJ0501438	30000289	11/09/2000	\$ 571.82	\$ -	Unable to locate at Audit
IBM THINKPAD LAPTOP 570E	S/N: 99KA000 BASE S/N: 0648775	30000290	13/09/2000	\$ 5,024.00	\$ -	Unable to locate at Audit
KYOCERA FS-1750 LASER	SERIAL # ASR0502739	30000291	14/09/2000	\$ 1,598.19	\$ -	Unable to locate at Audit
NWC800 SLIM COMPUTER	S/N# HD03927938JK MON 1593291384	30000305	11/12/2000	\$ 2,223.64	\$ -	Unable to locate at Audit – Council Res for donation Feb 2003
NWC800 SLIM COMPUTER	S/N# HD 03928396JK MON 197077D516T	30000306	11/12/2000	\$ 2,223.64	\$ -	Unable to locate at Audit – Council Res for donation Feb 2003
NWC800 SLIM COMPUTER	S/N# HD 03928416JK MON 9657D516T	30000307	11/12/2000	\$ 2,223.64	\$ -	Unable to locate at Audit – Council Res for donation Feb 2003
NWC800 SLIM COMPUTER	S/N# HD 03927928JK MON 7057D516T	30000309	11/12/2000	\$ 2,223.64	\$ -	Unable to locate at Audit – Council Res for donation Feb 2003
NWC800 SLIM COMPUTER	S/N# HD03928406JK MON 19677D516T	30000311	11/12/2000	\$ 2,223.64	\$ -	Unable to locate at Audit – Council Res for donation Feb 2003
NWC800 SLIM COMPUTER	S/N# HD 03927948JK MON 9727D516T	30000313	11/12/2000	\$ 2,223.64	\$ -	Unable to locate at Audit – Council Res for donation Feb 2003
NWC800 SLIM COMPUTER	S/N# HD 03928016JK MON 19637D516T	30000314	11/12/2000	\$ 2,223.64	\$ -	Unable to locate at Audit – Council Res for donation Feb 2003
NWC800 SLIM COMPUTER	S/N# HD 03928014JK MON 1B81900781	30000315	11/12/2000	\$ 2,223.64	\$ -	Unable to locate at Audit – Council Res for donation Feb 2003
NWC800 SLIM COMPUTER	S/N# HD 039218024JK MON 70177D516T	30000316	11/12/2000	\$ 2,223.64	\$ -	Unable to locate at Audit – Council Res for donation Feb 2003
NWC800 SLIM COMPUTER	S/N# HD 03927928JK MON 7057D516T	30000317	11/12/2000	\$ 2,223.64	\$ -	Unable to locate at Audit – Council Res for donation Feb 2003
NWC800 SLIM COMPUTER	S/N# HD 03927898JK MON 9980271086	30000325	11/12/2000	\$ 2,223.60	\$ -	Unable to locate at Audit – Council Res for donation Feb 2003
SERVER LINK 8 PORT SWITCH	S/N: 0062087	30000329	18/12/2000	\$ 974.96	\$ -	Unable to locate at Audit
LINUX BOX (SERVER)		30000339	28/11/2000	\$ 863.94	\$ -	Unable to locate at Audit
HOT PLUG POWER SUPPLY DL380		30000342	28/04/2001	\$ 451.55	\$ -	Unable to locate at Audit
INTEL PENTIUM III	S# 03932475JK	30000344	7/05/2001	\$ 2,257.27	\$ -	Unable to locate at Audit – Council Res for donation Mar 2005

Assets for Write Off/Disposal – June 2009

Description	Serial #	Asset Ref.	Purchase Date	Purchase Price	Current Net Book Value	Reason for Disposal
NWC800 SLIM PIII COMPUTER	SIN: 10754102JKAD 17ACER 75977D516	30000338	13/09/2001	\$ 1,850.00	\$ -	Unable to locate at Audit - Council Res for donation Mar 2005
NWC800 SLIM PIII COMPUTER	SIN: 10754332JKAD 17ACER 74977D516	30000380	13/09/2001	\$ 1,850.00	\$ -	Unable to locate at Audit - Council Res for donation Mar 2005
OKI 24DX DIGITAL LED PRINTER	SIN: 1024100045	30000396	31/08/2001	\$ 2,180.00	\$ -	Unable to locate at Audit
B4 WORKSTATION SYSTEM		30000387	23/01/2002	\$ 1,562.73	\$ -	Unable to locate at Audit
BROTHER 2850 FACSIMILE	SIN: U60141B2J124700	30000403	4/04/2002	\$ 951.82	\$ -	Unable to locate at Audit
OKI 24DX LASER PRINTER	SIN: 11241000131	30000405	15/05/2002	\$ 3,442.73	\$ -	Unable to locate at Audit
PALM M130 HANDHELD	SIN: 00RTV982154V	30000409	30/07/2002	\$ 522.50	\$ -	Unable to locate at Audit
OKI 141 LASTER PRINTER	SIN: 20641000540	30000424	11/12/2002	\$ 1,121.82	\$ -	Unable to locate at Audit
FANTOMATIC MK1 40CM POLISHER		30000452	5/02/2003	\$ 1,620.50	\$ -	Unable to locate at Audit
SONY VAIO NOTEBOOK MODEL PCGGRV7P		30000456	28/02/2003	\$ 5,445.45	\$ -	Unable to locate at Audit
COMPAQ R1500 XR UPS		30000457	25/02/2003	\$ 1,621.52	\$ -	Unable to locate at Audit
DESK WORKSTATION	4 DRAWER MOBILE	30000473	13/05/2003	\$ 812.71	\$ 394.37	Unable to locate at Audit
OKI B4300 LASER PRINTER	SIN: 301A0000333	30000476	30/05/2003	\$ 745.45	\$ -	Unable to locate at Audit
HP450 CNI PRINTER	SIN: SG31KZ10JF	30000484	22/06/2003	\$ 579.39	\$ -	Unable to locate at Audit
COMPAQ N620C NOTEBOOK	SIN: CNL32103NX	30000485	22/06/2003	\$ 4,843.93	\$ -	Unable to locate at Audit
COMPAQ D520 WORKSTATION 15"		30000507	22/08/2003	\$ 1,957.00	\$ -	Unable to locate at Audit
COMPAQ D520 WORKSTATION 15"		30000508	22/08/2003	\$ 1,957.00	\$ -	Unable to locate at Audit
COMPAQ D520 WORKSTATION 15"		30000509	22/08/2003	\$ 1,957.00	\$ -	Unable to locate at Audit
OKI B4300 LASTER PRINTER	SIN: 305A0000389	30000510	24/08/2003	\$ 1,171.55	\$ -	Unable to locate at Audit
HP ULTRA SLIM PC 15"	SIN: SEE MEMOS	30000624	5/12/2003	\$ 2,418.00	\$ -	Unable to locate at Audit
HP ULTRA SLIM PC 15"	SEE MEMOS FOR SERIAL NUMBERS	30000625	5/12/2003	\$ 2,418.00	\$ -	Unable to locate at Audit
OKI B3200 PRINTER	SIN: 31050000063	30000630	10/02/2004	\$ 588.50	\$ -	Unable to locate at Audit
OKI B3200 PRINTER	SIN: 312B0000175	30000631	10/02/2004	\$ 588.50	\$ -	Unable to locate at Audit
APACER 1GB HANDY DRIVE		30000633	31/01/2004	\$ 514.09	\$ -	Unable to locate at Audit
CISCO 803 ISDN ROUTER		30000579	22/10/2004	\$ 860.00	\$ -	Unable to locate at Audit
CISCO 803 ISDN ROUTER		30000581	22/10/2004	\$ 850.00	\$ -	Unable to locate at Audit
CISCO 803 ISDN ROUTER		30000582	22/10/2004	\$ 860.00	\$ -	Unable to locate at Audit
XDA 02 MINI PDA PC PHONE	SIN: 354819003259533	30000633	29/06/2005	\$ 1,050.00	\$ -	Unable to locate at Audit
OKI B4350 PRINTER	SIN: BB5100491450	30000642	19/10/2005	\$ 799.00	\$ -	Unable to locate at Audit
NETSCREEN 5GT ADSL		30000643	15/10/2005	\$ 1,300.90	\$ -	Unable to locate at Audit
NETSCREEN ADSL NS 5GT	SIN: 50103052005001665	30000647	21/10/2005	\$ 850.00	\$ -	Unable to locate at Audit
DESK SHAPED TOP WITH	EXECUTIVE SIDE ATTACHMENTS	30100501	30/06/1977	\$ 1,105.60	\$ -	Unable to locate at Audit
BOOK SHELVES		30200006	30/10/1980	\$ 550.00	\$ -	Unable to locate at Audit
TOTAL PERIPHERALS 486DX2-66 COMP	499449050199-16256 . A90-44102626	30200014	20/12/1994	\$ 2,573.00	\$ -	Unable to locate at Audit

Assets for Write Off/Disposal – June 2009

Description	Serial #	Asset Ref.	Purchase Date	Purchase Price	Current Net Book Value	Reason for Disposal
CORNER WORKSTATION	2400X900 3400X900 KILLARA GREEN	30200020	28/02/1995	\$ 958.60	\$ -	Unable to locate at Audit
LASERJET 4L HEWLETT PACKARD	SIN SUSCC404644	30200021	11/05/1995	\$ 812.00	\$ -	Unable to locate at Audit
1 DESK	PRAIRIE BEIGE MELAMINE	30200102	30/11/1988	\$ 802.00	\$ -	Unable to locate at Audit
OFFICE CUPBOARD		30200110	30/09/1983	\$ 740.00	\$ -	Unable to locate at Audit
CUPBOARD- KILLARA GREEN	AND SLIDING DOORS .	30200114	25/05/1994	\$ 625.52	\$ -	Unable to locate at Audit
CUPBOARD- KILLARA GREEN		30200115	25/05/1994	\$ 625.52	\$ -	Unable to locate at Audit
WORKSTATION		30200208	31/05/1993	\$ 2,891.00	\$ -	Unable to locate at Audit
PARTITION SCREENS - GREEN		30200209	31/05/1993	\$ 1,265.00	\$ -	Unable to locate at Audit
CUPBOARD- KILLARA GREEN		30200211	25/05/1994	\$ 625.52	\$ -	Unable to locate at Audit
P.A SYSTEM		30200306	23/11/1983	\$ 866.60	\$ -	Unable to locate at Audit
BUILT IN CUPBOARDS		30200308	30/08/1983	\$ 1,995.00	\$ -	Unable to locate at Audit
MOBILE PHONE	MODEL NOKIA101 ESN A5370843	30200505	30/06/1994	\$ 781.00	\$ -	Unable to locate at Audit
1 COPIER & PEDESTAL	WITH COIN BOX SIN: FNR03983 .	30200514	7/12/1990	\$ 2,930.00	\$ -	Unable to locate at Audit
PABX SYSTEM		30200706	4/11/1993	\$ 40,271.01	\$ -	Unable to locate at Audit
DESK PRAIRIE BEIGE	T EDGE AND SHROME FINISH .	30201001	20/02/1987	\$ 550.50	\$ -	Unable to locate at Audit
DESK	LAMINEX BEIGE MELAMINE	30201101	18/09/1986	\$ 560.27	\$ -	Unable to locate at Audit
CREDENZA/ RETURN DESK UNIT		30201103	20/12/1988	\$ 533.16	\$ -	Unable to locate at Audit
PLAN SIDE TABLE WITH SHELVES	PRAIRIE BEIGE	30201202	18/09/1986	\$ 600.00	\$ -	Unable to locate at Audit
JARRAH WALL UNIT		30201208	24/05/1983	\$ 2,350.00	\$ -	Unable to locate at Audit
WALL UNIT		30201410	2/02/1983	\$ 837.50	\$ -	Unable to locate at Audit
1 DESK FINISH PRAIRIE BEIGE		30201501	20/02/1987	\$ 550.50	\$ -	Unable to locate at Audit
DESK		30202001	30/06/1982	\$ 540.00	\$ -	Unable to locate at Audit
WALL UNIT		30202718	8/02/1991	\$ 896.87	\$ -	Unable to locate at Audit
WALL UNIT		30202811	11/06/1990	\$ 1,007.83	\$ -	Unable to locate at Audit
EXECJET PRINTER 4072	SERIAL NO 53-D 9549	30410001	17/07/1995	\$ 1,085.00	\$ -	Unable to locate at Audit
EPSON COLOUR II PRINTER		30410009	19/12/1995	\$ 667.00	\$ -	Unable to locate at Audit
EPSON LG570 MATRIX PRINTER	SIN IFGEO14167	30410010	19/12/1995	\$ 478.00	\$ -	Unable to locate at Audit
HP LASERJET 5L PRINTER		30410011	19/12/1995	\$ 746.00	\$ -	Unable to locate at Audit
CABLETRON 12 PORT UTP HUB	0764528003050RP	30410012	11/01/1996	\$ 2,975.00	\$ -	Unable to locate at Audit
NETCOMM SM 3440 MODEM		30410014	19/06/1995	\$ 585.00	\$ -	Unable to locate at Audit
1 WORK STATION GREY		30410016	24/11/1995	\$ 565.00	\$ -	Unable to locate at Audit
1 WORK STATION GREY		30410017	22/11/1995	\$ 645.00	\$ -	Unable to locate at Audit
1 WORK STATION GREY		30410018	22/11/1995	\$ 645.00	\$ -	Unable to locate at Audit
1 WORK STATION GREY		30410019	22/11/1995	\$ 645.00	\$ -	Unable to locate at Audit
1 WORK STATION GREY		30410020	22/11/1995	\$ 645.00	\$ -	Unable to locate at Audit

Assets for Write Off/Disposal – June 2009

Description	Serial #	Asset Ref.	Purchase Date	Purchase Price	Current Net Book Value	Reason for Disposal
HP LASERJET 5L PRINTER	MODEL C3941A S1N1PTW025330	31100002	19/12/1995	\$ 746.00	\$ -	Unable to locate at Audit
WORK STATION (KILLARA GREEN)		31100003	15/03/1996	\$ 623.00	\$ -	Unable to locate at Audit
1 GREY DESK WITH RETURN DESK	HATCH & LETTER	31210003	24/06/1996	\$ 1,029.20	\$ -	Unable to locate at Audit
NOKIA 2110 MOBILE PHONE		31210004	6/03/1996	\$ 757.00	\$ -	Unable to locate at Audit
MOTOROLA 2900 MOBILE	ESN#D571882	31250001	14/02/1996	\$ 904.00	\$ -	Unable to locate at Audit
MOTOROLA 2900 MOBILE	ESN #D570E03	31250002	27/02/1996	\$ 625.00	\$ -	Unable to locate at Audit
DIGITAL NOKIA 2110E PHONE	& ACCESSORIES	31250003	27/02/1996	\$ 625.00	\$ -	Unable to locate at Audit
2 X SHELVING UNITS		31250004	11/04/1996	\$ 1,241.00	\$ -	Unable to locate at Audit
TOTAL PERIPHERALS PENTIUM 60		36400022	5/03/1991	\$ 692.74	\$ -	Unable to locate at Audit
1 DESK 2 DRAWERS		36400037	20/12/1994	\$ 3,300.00	\$ -	Unable to locate at Audit
DESK - 2 SIDE DRAWS		37000402	16/09/1980	\$ 530.59	\$ -	Unable to locate at Audit
1 3 DRAW FILING CABINET		37001802	17/11/1981	\$ 729.14	\$ -	Unable to locate at Audit
1 PLAN CABINET	& SHELVING	37005004	30/06/1977	\$ 1,345.74	\$ -	Unable to locate at Audit
CASIO CASH REGISTER - TK2300	SIN- 6900127	37005005	30/06/1977	\$ 647.56	\$ -	Unable to locate at Audit
FAX NASHUATEC P295	SIN B483120415	37500028	28/10/1983	\$ 4,459.32	\$ -	Unable to locate at Audit
FUJITSU CASH REGISTER G-2800		37500031	11/10/1984	\$ 1,600.00	\$ -	Unable to locate at Audit
2 X BROCHURE RACKS		38100001	27/08/1983	\$ 875.00	\$ -	Stolen - Reported to Police
VERTICAL PLAN CABINET	PLANEX MB-BEIGE	38100003	26/10/1983	\$ 571.50	\$ -	Unable to locate at Audit
P719 JOHN DEERE LX277 RIDE ON MOWER	SIN MOL277D070132	39000031	13/12/1991	\$ 868.00	\$ -	Unable to locate at Audit
ISSUE DESK		40000135	14/11/2002	\$ 9,795.32	\$ -	Donated to North West Jockey Club
CANTERBURY DUAL SPEED POLISHER SIN 27193		36400501	11/06/1981	\$ 592.50	\$ -	Unable to locate at Audit
SOUTHERN CROSS PUMP		30000074	23/12/1997	\$ 1,528.01	\$ -	Unable to locate at Audit
TWO WAY RADIO PRM 8030		20000007	31/07/1996	\$ 3,798.00	\$ -	Unable to locate at Audit
UNIVERSAL PULLER KIT 300	STYLE M733	20000016	17/01/1997	\$ 1,424.00	\$ -	Unable to locate at Audit
AIR HYDRAULIC JACK TROLLEY	SERVICE LINE LOCATING SYSTEM	20000018	12/09/1996	\$ 1,093.60	\$ -	Unable to locate at Audit
SUBSITE 74R/75T DITCH SWITCH	M2044	20000021	16/10/1996	\$ 3,048.30	\$ -	Unable to locate at Audit
SELF CLEANING WATER FILTER	PT NO. HD-8-2	20000023	29/10/1996	\$ 5,566.40	\$ -	Unable to locate at Audit
P457 FOD BOSS SWEEPER		20000032	27/03/1997	\$ 9,100.00	\$ -	Unable to locate at Audit
		20000189	24/03/2003	\$ 5,967.27	\$ -	Unable to locate at Audit
	Total for Write Off			\$ 364,998.88	\$ 1,891.32	

Assets for Write Off/Disposal – June 2009

Description	Serial #	Asset Ref.	Purchase Date	Purchase Price	Current Net Book Value	Reason for Disposal
P709 KUBOTA RIDE ON MOWER	S/N: 10457 & S/N 10508	20000074	30/09/1999	\$ 15,654.70	\$ -	INVENTORY W/O - EOY DISPOSAL
TWO WAY RADIO S/N 16004509	S/N 16004509 40 CH UNIDEN	20000143	4/10/2001	\$ 308.18	\$ -	INVENTORY W/O - EOY DISPOSAL
P695 FS450 BRUSHCUTTER	S/N 52862446/54390313	20000161	6/08/2002	\$ 1,014.54	\$ -	INVENTORY W/O - EOY DISPOSAL
P716 RIDE ON MOWER JOHN DEERE LX277 AWS	17 HP E/M/F/H500V875757	20000221	4/09/2003	\$ 8,931.00	\$ -	INVENTORY W/O - EOY DISPOSAL
P718 MOWER JOHN DEERE F717A	CHASSIS # TC717AX013293	20000276	19/02/2005	\$ 12,968.89	\$ -	INVENTORY W/O - EOY DISPOSAL
P600 BRUSHCUTTER FS360	S/N 163356893	20000282	12/09/2005	\$ 1,086.36	\$ -	INVENTORY W/O - EOY DISPOSAL
P512 BRUSHCUTTER FS480	S/N 162435212	20000316	21/10/2006	\$ 1,154.86	\$ 6.93	INVENTORY W/O - EOY DISPOSAL
TWO WAY RADIO PRM8010 P		21000001	20/04/1996	\$ 1,066.50	\$ -	INVENTORY W/O - EOY DISPOSAL
TWO WAY RADIO PRM8030	P221 W/SHOP REMOVD	21250003	20/04/1996	\$ 1,476.50	\$ -	INVENTORY W/O - EOY DISPOSAL
TWO WAY RADIO FM92 PHILLIPS	S/N: 54672 LIC NO: 204	26300002	3/11/1988	\$ 1,463.23	\$ -	INVENTORY W/O - EOY DISPOSAL
TWO WAY RADIO FM92 PHILLIPS	LIC NO: 204806/14 S/N: 132716	26300003	29/11/1988	\$ 1,466.00	\$ -	INVENTORY W/O - EOY DISPOSAL
TWO WAY RADIO PRM8030 P5385	S/N: 558189 ON P5385	26300024	29/01/1993	\$ 1,947.00	\$ -	INVENTORY W/O - EOY DISPOSAL
TWO WAY RADIO PRM8030 P536	S/N 575836 LIC. NO. 204806/62	27200027	9/09/1993	\$ 1,422.00	\$ -	INVENTORY W/O - EOY DISPOSAL
SINGLE CONTROL FM 92	TWO WAY RADIO SYSTEM S/N:	29000135	30/08/1986	\$ 1,311.50	\$ -	INVENTORY W/O - EOY DISPOSAL
SINGLE CONTROL FM 92	TWO WAY RADIO SYSTEM S/N:	29000136	30/08/1986	\$ 1,311.50	\$ -	INVENTORY W/O - EOY DISPOSAL
P209 QUAD BIKE 2WD ATV200	VIN: LLLCLSL1046P000104	40000212	15/04/2006	\$ 4,318.18	\$ 33.60	INVENTORY W/O - EOY DISPOSAL
SEMI TRAILER WATER TANKER TSO031	P35326	47235326	22/08/1992	\$ 6,285.26	\$ -	INVENTORY W/O - EOY DISPOSAL
Total for Disposal				\$ 63,187.20	\$ 40.53	

8.2.3 LIST OF ACCOUNTS

File No:	LOA0307
Attachment(s)	List of Accounts May'09
Responsible Officer:	Jim Goulias Manager Financial Services
Author Name:	Tricia Solari Creditors Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

Background

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or electronic lodgement.

Issues – None.

Options – None.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion – None.

Voting Requirements

Simple.

RECOMMENDATION

That Voucher numbers 70854 to 71012 and EP003283 to EP003489 inclusive, totalling \$6,710,829.92 submitted and checked with vouchers, be passed for payment.

Date	Cheque	Company	Description	Value \$
01/05/2009	EFT3283	Snell, Brad	C22-08/09 Conference Expenses	340.30
01/05/2009	EFT3284	Information Services & Technology	Staff Training	220.00
06/05/2009	EFT3285	Australian Taxation Office	Payroll Deductions	90,691.17
06/05/2009	EFT3286	Child Support Agency	Payroll Deductions	490.86
06/05/2009	EFT3287	Shire Of Roebourne Social Club	Payroll Deductions	1,540.20
07/05/2009	EFT3288	Shire Of Roebourne - Reserve Account	Plant Reserve Transfer As Per 08/09 Budget	837,411.00
08/05/2009	EFT3289	Department Of Environment & Conservation	Carrier Licence T00241 Renewal	165.00
14/05/2009	EFT3290	Amnet It Services	09/05/09-09/06/09 : Broadband Access	145.00
14/05/2009	EFT3291	Transpacific Cleanaway	Mar 09 - Bin Service - Wickham Library	312.67
14/05/2009	EFT3292	Drake Australia Pty Ltd	Temporary Staff- Depot & TTI	10,878.24
14/05/2009	EFT3293	Kimberley Structural	Design & Struct. Certification For Pavement Spec.	275.00
14/05/2009	EFT3294	Shell Company Of Australia	Shell Fuel Cards 8 - 15/04/09	8,339.53
14/05/2009	EFT3295	Reliance Petroleum	16000lt Of Diesel	20,581.44
14/05/2009	EFT3296	TNT Express	Freight & Cartage	2,346.12
14/05/2009	EFT3297	Centurion Transport Co Pty Ltd	Freight & Cartage	128.65
14/05/2009	EFT3298	Concept Audio Visual	Infocus In1102 Projector	2,953.50
14/05/2009	EFT3299	Orica Australia Pty Ltd	Chlorine Gas	3,887.40
14/05/2009	EFT3300	RCR Const & Maintenance Pty Ltd	Balance Tank Roof - KAC	4,653.00
14/05/2009	EFT3301	Wridgways The Removalists (Dudley Park)	Staff Relocation Fees	8,800.00
15/05/2009	EFT3302	Downer Edi Works Pty Ltd	Progress Claim 12 - Airport Upgrade	1,284,530.17
18/05/2009	EFT3303	Corporate Express Australia Limited	Computers And Stationery	7,473.21
18/05/2009	EFT3304	Commander Australia Limited	Commander Service Assurance - Depot	172.30
18/05/2009	EFT3305	Les Mills Aerobics Australia	April'09 - Body Pump/Rpm Licence	816.44
18/05/2009	EFT3306	Philip Morris Limited	Tobacco Stock-TTI	1,971.77
18/05/2009	EFT3307	Department Of Environment & Conservation	2009/10 - Licence Renewal : Wickham Trans. Station	206.49
18/05/2009	EFT3308	Moxham Motors	Purchase Mitsubishi Triton	18,033.84
18/05/2009	EFT3309	Westrac Equipment Pty Ltd	Repair To Track Assembly	5,081.95
18/05/2009	EFT3310	Woolworths (WA) Ltd	Stock - TTI	3,417.05
18/05/2009	EFT3311	Wormald Australia Pty Ltd	Feb'09 - Service Fire Equipment : Airport	371.26
18/05/2009	EFT3312	Aspen Parks Property Management	Payroll Deductions	724.29
18/05/2009	EFT3313	The Cove Caravan Park	Payroll Deductions	1,360.00
18/05/2009	EFT3314	Dept Of Housing & Works	Payroll Deductions	250.00
18/05/2009	EFT3315	Dept Of Housing & Works	Payroll Deductions	760.00
18/05/2009	EFT3316	Dept Of Housing & Works	Payroll Deductions	514.60
18/05/2009	EFT3317	Davidson, Sophie	08/09 Conference Expenses	317.30
18/05/2009	EFT3318	Hobson, David Alan	C48 - 08/09 Conference Expenses	172.20
18/05/2009	EFT3319	Lee, Josephine	08/09 Conference Expenses	332.05
18/05/2009	EFT3320	Sandra Murphy	08/09 Conference Expenses	332.05
18/05/2009	EFT3321	Megan Nash	08/09 Conference Expenses	490.40
18/05/2009	EFT3322	Oatway & Osborn, Damien & Nicola	Payroll Deductions	600.00
18/05/2009	EFT3323	Plummer, Matthew	08/09 Conference Expenses	404.45
18/05/2009	EFT3324	Robbins, Marie	08/09 Travel Allowance	1,980.00
18/05/2009	EFT3325	Stiberc, Kathryn Lucille	Wages	211.08
18/05/2009	EFT3326	Osborne, Richard Noel	Payroll Deductions	500.00

20/05/2009	EFT3327	Australian Taxation Office	Payroll Deductions	91,764.15
20/05/2009	EFT3328	Australian Taxation Office	April 09 GST	56,337.00
20/05/2009	EFT3329	Child Support Agency	Payroll Deductions	490.86
21/05/2009	EFT3330	Beaurepaires	Tyre Replacements & Repairs	6,265.49
22/05/2009	EFT3331	Downer Edi Works Pty Ltd	Progress Claim 13 - Airport Upgrade	1,177,044.54
22/05/2009	EFT3332	Australian Human Resources Institute Ltd	Books - Aust. HR & OHS Guides	280.41
22/05/2009	EFT3333	ARRB Group	Book - Unsealed Roads Manual	291.50
22/05/2009	EFT3334	Burleigh, Donald Frederick	Reimburse - OPSM Safety Glasses	400.00
22/05/2009	EFT3335	Baker's Temptation	Bakery Supplies - TTI	1,634.15
22/05/2009	EFT3336	Karratha First National Real Estate	Lease Payments – 20E & F Kallama Parade	16,285.35
22/05/2009	EFT3337	British American Tobacco Australia Ltd	Tobacco Stock TTI	6,242.54
22/05/2009	EFT3338	Bull Bar Foods Pty Ltd	Beef Jerky - TTI	278.40
22/05/2009	EFT3339	Chemdry Northwest	Clean Carpets - KEC	1,320.00
22/05/2009	EFT3340	Corporate Express Australia Limited	CA Threat Manager 1 Year Maintenance Renewal	8,809.58
22/05/2009	EFT3341	C-Direct P/L Prepaid	Recharge Cards - TTI	1,880.00
22/05/2009	EFT3342	Commander Australia Limited	21/05/09-20/06/09 - Assurance Service	172.30
22/05/2009	EFT3343	Chandler Macleod	Temp. Labour Hire - Depot & TTI	19,165.92
22/05/2009	EFT3344	James Cutfield	Youth Festival'09 - Audio Production	1,800.00
22/05/2009	EFT3345	CDM Australia	Quantum Cartridges	1,705.00
22/05/2009	EFT3346	Cobra Marine	Diesel Pump 12v	1,357.00
22/05/2009	EFT3347	Drake Australia Pty Ltd	Temp. Labour Hire - Depot & TTI	24,687.69
22/05/2009	EFT3348	Forte Airport Management	Claim #9 : Airport Upgrade Supervision	12,127.50
22/05/2009	EFT3349	Fullarton, Ron	Reimburse - Travel Costs & Police Clearance	606.74
22/05/2009	EFT3350	Karratha Beach Tyres Pty Ltd	Tyre repairs - P247	262.10
22/05/2009	EFT3351	Geraldton Building Services & Cabinets	Final Claim - Millars Well Day Care Centre	354,206.54
22/05/2009	EFT3352	Harvey World Travel	Staff Travel	666.69
22/05/2009	EFT3353	Itvision	Synergysoft Implementation	224,033.10
22/05/2009	EFT3354	Institute Of Public Works Aust (Sydney)	Copy – IIMM 2006 Edition, Odm Guidelines,Ccv	1,232.00
22/05/2009	EFT3355	Karratha Florist	Anzac Day Wreaths X 2; TTI flowers x 4weeks	570.00
22/05/2009	EFT3356	Karratha & Districts Chamber Of Commerce	5 Tickets State Budget Luncheon	240.00
22/05/2009	EFT3357	Karratha Newsagency	Papers/Mags – TTI	8,793.28
22/05/2009	EFT3358	Karratha Dampier Taxi Service	April 2009 School Holiday Program	1,072.50
22/05/2009	EFT3359	Karratha City Real Estate	Leases - 5B Bergin Way, 5 Nelson Court	8,255.95
22/05/2009	EFT3360	Karratha Alternative Carriers	Transport Chlorine To Roebourne Pool	1,892.00
22/05/2009	EFT3361	Karratha Tavern	Liquor Stock - TTI	18,997.10
22/05/2009	EFT3362	Kaefer Integrated Services Pty Ltd	Repairs To Power Blower	220.00
22/05/2009	EFT3363	LRW's Electrical	Recoil Starter Assembly	175.00
22/05/2009	EFT3364	Lally, John	Council Meetings Expenses 06/12/08-23/04/09	680.00
22/05/2009	EFT3365	Midalia Steel	Steel Stock	324.70
22/05/2009	EFT3366	Manpower Services (Aust) P/L	Temp. Labour Hire - Depot & TTI	20,536.08
22/05/2009	EFT3367	Walga (Marketforce)	March 2009 - Advertising	5,107.86
22/05/2009	EFT3368	Millstream Landscape Maintenance	Garden Maintenance	1,250.50
22/05/2009	EFT3369	McClure, Patrick	Reimburse Relocation Expenses - 2nd Year	650.00
22/05/2009	EFT3370	TJM Pilbara/North West 4wd	Parts - Depot	24.00
22/05/2009	EFT3371	Our Community	Cert IV In Business(Gov) Staff Training	1,630.00
22/05/2009	EFT3372	Water 2 Water	Service Water Filter Machines	626.05
22/05/2009	EFT3373	Pritchard Bookbinders	Binding Council Minutes	64.90
22/05/2009	EFT3374	Pezzali, Bradley Alfred	Conference Expenses - Crystal Reports Training	370.55

22/05/2009	EFT3375	Pilbara Real Estate	Leases - 28 Walkington Circle,18 Bowerbird Circle	17,413.69
	EFT3376	Cancelled EFT Payment		0.00
22/05/2009	EFT3377	Piper, Lindsay Graeme	Reimburse Relocation Expenses 2nd Anniversary	380.91
22/05/2009	EFT3378	Ray White Real Estate	Leases -13 Gecko Circle,52 Desert Pea,4 Flannelbush	15,495.36
22/05/2009	EFT3379	Roebourne Tourist Association Inc.	May/June 2009 - Budget Allocation	32,070.12
22/05/2009	EFT3380	Ria Mobile GIS	1xHP Ipaq 212 & Accessories	2,323.28
22/05/2009	EFT3381	Soroptimists International Of Karratha,	40 Bags Rubbish Collection Programme	240.00
22/05/2009	EFT3382	SFD Plumbing & Gas	Supply And Fit50mm BlueLine Tubing	2,499.86
22/05/2009	EFT3383	Shell Company Of Australia	Shell Fuel Cards W/E 07/05/09 & WE 30/04/09	8,701.31
22/05/2009	EFT3384	SAI Global Ltd	Austroads Publications	651.88
22/05/2009	EFT3385	The Shell Company Of Australia Limited	4 Drums Unleaded Fuel	1,801.27
22/05/2009	EFT3386	Reliance Petroleum	Kerosene Marked	426.15
22/05/2009	EFT3387	Sealanes	Kiosk Stock - Cossack	887.41
22/05/2009	EFT3388	Stihl Shop Redcliffe	Parts - Depot	26.00
22/05/2009	EFT3389	Technical Irrigation Imports	Irrigation Controller Repairs	415.80
22/05/2009	EFT3390	TNT Express	Freight & Cartage	718.83
22/05/2009	EFT3391	Trick Electricks Pty Ltd	Progress Claim 26/03/09-04/05/08 - Airport Upgrade	112,647.70
22/05/2009	EFT3392	Truck Centre (WA)Pty.Ltd	Parts - Depot	649.23
22/05/2009	EFT3393	Tussler, Belinda Jane	Reimburse Relocation Expenses - 3rd Year	168.00
22/05/2009	EFT3394	G. K. Tan Pty Ltd	Refund Duplicate Payment - Rent Roll	44.00
22/05/2009	EFT3395	Usher & Son Painting Contractors	5 Marsh Way - Repaint Feature Walls	484.00
22/05/2009	EFT3396	Landmark Operations Limited	Envirodye Herbicide	1,229.14
22/05/2009	EFT3397	Yaandina Family Centre	Community Cultural Grant Payment	1,600.00
22/05/2009	EFT3398	Worksense Safety & Workwear	Staff Uniforms	686.55
22/05/2009	EFT3399	Atom Supply	Diesel Pump	1,384.26
22/05/2009	EFT3400	Atkins Carlyle Ltd	Mortein	172.90
22/05/2009	EFT3401	Protector Alsafe	Staff Uniforms	2,078.99
22/05/2009	EFT3402	Applicon Australia Pty Ltd	Integrated Link Computer & Accessories	51,286.52
22/05/2009	EFT3403	Abco Products	Duraclean Looped Mop Head And Canyon Sprayer	637.50
22/05/2009	EFT3404	Attorney-General's Department	April 2009 ASIC Card Check	607.00
22/05/2009	EFT3405	Akashic Records	Youth Festival - Music Demo	1,650.00
22/05/2009	EFT3406	Australian Hotels Association	Staff Liquor Licensing Course 23/6/09	390.00
22/05/2009	EFT3407	BOC Limited	Gas Cylinder Replacement & Rental	650.81
22/05/2009	EFT3408	BC Lock & Key	Repairs Pavilions, Tennis Crt KEC, Staff Housing	2,017.32
22/05/2009	EFT3409	Boundaries WA	Supply And Install Bollards - Galbraith Road	7,277.60
22/05/2009	EFT3410	Wickham Service Station	Refill 2 X Gas Bottles - Cossack	131.46
22/05/2009	EFT3411	BEZ Engineering	Fabricate Stencils - Airport	2,365.22
22/05/2009	EFT3412	CJD Equipment	Parts - Depot	3,250.05
22/05/2009	EFT3413	Coates Hire Operations	Hire Of Diesel Pump	4,584.91
22/05/2009	EFT3414	Coventry Group Ltd	Misc Stock Items	3,349.58
22/05/2009	EFT3415	Custom Service Leasing Pty Ltd	Pilbara Area Cons.Lease – Vehicle Restoration Costs	527.56
22/05/2009	EFT3416	Department Of Environment & Conservation	7 Mile Tip Tracking Forms	540.00
22/05/2009	EFT3417	Emeco International Pty Ltd	Repairs Caterpillar D9r Dozer	5,720.00
22/05/2009	EFT3418	Fortesque Bus Service Pty Ltd	April'09 School Holiday Program	8,728.19
22/05/2009	EFT3419	Gym Care: Commercial Fitness Specialists	Aerobic Equipment - KEC	4,275.70
22/05/2009	EFT3420	Cancelled EFT Payment		0.00
22/05/2009	EFT3421	Haden Engineering Pty Ltd	Repairs-Airport, Staff Housing, Fountains	17,441.95
22/05/2009	EFT3422	Impay Pty Ltd	Tow- Abandoned Vehicles -7 Mile Tip	1,085.00

22/05/2009	EFT3423	John Massey Group Pty Ltd	Building Licence Assessments	7,343.57
22/05/2009	EFT3424	Karratha Cad Centre	Mono Scan	272.26
22/05/2009	EFT3425	Karratha Auto Electrics	Air Conditioner Repairs	1,891.49
22/05/2009	EFT3426	Karratha Fluid Power	Repairs to Ram	3,548.04
22/05/2009	EFT3427	Karratha Contracting Pty Ltd	Install 7 New Split Air Conditioners As Per Quote	87,940.69
22/05/2009	EFT3428	Kwik Kopy Printing Centre	1,500 Library Membership Cards	136.57
22/05/2009	EFT3429	Loscam Limited	April'09 - Hire Of Pallet	15.68
22/05/2009	EFT3430	LJ Hooker Karratha	Lease- 13 Nickol Rd	5,200.00
22/05/2009	EFT3431	Landgate	GRV Interim Valuations	5,967.71
22/05/2009	EFT3432	Moxham Motors	Parts - Depot	410.95
22/05/2009	EFT3433	Momar Australia	Parts - Depot	479.88
22/05/2009	EFT3434	Metro Count	Full Field Kit	335.50
22/05/2009	EFT3435	Malcolm Thompson Pumps	Parts - Depot	752.40
22/05/2009	EFT3436	McDermott, Ray	Reimburse - Fuel P037	223.54
22/05/2009	EFT3437	NW Communications & It Specialists	D-Link 16 Port Gigabyte Switch Dgs-1016d - IT	475.00
22/05/2009	EFT3438	Redwave Media Ltd	Advert - Cyclone Awareness	1,253.12
22/05/2009	EFT3439	Northwest Copier & Fax Services	Oct'08 - April'09 - Photocopier Charges	35,842.34
22/05/2009	EFT3440	Broadcast Australia Pty Ltd	JJJ Power Recovery	90.88
22/05/2009	EFT3441	North Aussie Ice	48 Bags Of Ice - Cossack	158.40
22/05/2009	EFT3442	Orica Australia Pty Ltd	Chlorine Gas – Various Shire facilities	10,788.03
22/05/2009	EFT3443	Pilbara Distributors	Kiosk Stock - Cossack	2,116.52
22/05/2009	EFT3444	Pilbara Motor Group	Purchase Toyota Hilux Utility	19,643.23
22/05/2009	EFT3445	Pilbara Echo	Advert. Community Bus - 11/04/09	165.00
22/05/2009	EFT3446	Porter Consulting Engineers	Fortescue River Mouth Rd-Proposed Realignment	536.25
22/05/2009	EFT3447	Cemex Australia Pty. Ltd.	6% Stabilised Sand 63.4m	22,618.57
22/05/2009	EFT3448	Robe River Iron Associates	Refund Performance Bond PA1828	51,955.98
22/05/2009	EFT3449	Skipper Truck Parts	Parts - Depot	982.11
22/05/2009	EFT3450	State Emergency Service	Apr-Jun 09 Karratha SES Unit	5,500.00
22/05/2009	EFT3451	Cancelled EFT Payment		0.00
22/05/2009	EFT3452	Sunny Sign Company Pty Ltd	Post Caps For Bollards, Signs	19,903.86
22/05/2009	EFT3453	Seasons Of Perth	Accommodation – Councillors x 6	2,135.00
22/05/2009	EFT3454	St. John Ambulance Aust. (Roebourne)	First Aid Equipment - KAC	1,470.00
22/05/2009	EFT3455	Siemens Ltd	Prog. Claim April'09 -Baggage Handling Sys. Airport	366,830.23
22/05/2009	EFT3456	Smarte Carte Australia Pty Ltd	12 X Baggage Trolleys - Airport	4,345.00
22/05/2009	EFT3457	Telford Industries	Potable & Waste Water Tablets	1,365.71
22/05/2009	EFT3458	Tru-Blue Torque Australia Pty Ltd	Hire Of Mini Kanga Loader	3,047.78
22/05/2009	EFT3459	Thompson Mcrobert Edgeloe	Eng. Services – Pt.Samson Entry Statement	7,713.75
22/05/2009	EFT3460	Tox Free (Karratha) Pty Ltd	Skip Bin Service And Disposal Fee	790.68
22/05/2009	EFT3461	Vertigan, Sharon	Accom. Aust.Local Govt.Women's Assoc. Conference	480.00
22/05/2009	EFT3462	Vantage Systems Pty Ltd	Video Conference - Interview	1,036.20
22/05/2009	EFT3463	Westrac Equipment Pty Ltd	Parts - Depot	1,290.32
22/05/2009	EFT3464	Woolworths (WA) Ltd	Stock - TTI	960.04
22/05/2009	EFT3465	Wren Oil	Waste Oil Disposal	1,600.50
22/05/2009	EFT3466	West-Sure Group	April'09 Airport Cash Transits	2,178.00
25/05/2009	EFT3467	A.R.B. General Services Pty Ltd	Cleaning - Karratha Airport	6,426.00
25/05/2009	EFT3468	A.R.B. General Services Pty Ltd	Cleaning - Karratha Airport	5,670.00
27/05/2009	EFT3469	Parry's Merchants	Stock- TTI	28,383.45
28/05/2009	EFT3470	Aspen Parks Property Management	Payroll Deductions	800.00

28/05/2009	EFT3471	Christensen, Keith Gary	08/09 Travel Allowance	1,980.00
28/05/2009	EFT3472	Clarke, Vicki Anne	08/09 Conference Expenses	377.55
28/05/2009	EFT3473	The Cove Caravan Park	Payroll Deductions	1,360.00
28/05/2009	EFT3474	Dept Of Housing & Works	Payroll Deductions	250.00
28/05/2009	EFT3475	Dept Of Housing & Works	Payroll Deductions	760.00
28/05/2009	EFT3476	Dept Of Housing & Works	Payroll Deductions	514.60
28/05/2009	EFT3477	Kelsey Louise Jackson	08/09 Travel Allowance	1,980.00
28/05/2009	EFT3478	Terence Lowther	Payroll Deductions	450.00
28/05/2009	EFT3479	Mather, Brian Robert	08/09 Travel Allowance	1,497.73
28/05/2009	EFT3480	Manser, Lisa	08/09 Travel Allowance	1,980.00
28/05/2009	EFT3481	Traci-Anne Mills	Wages	630.00
28/05/2009	EFT3482	Oatway & Osborn, Damien & Nicola	Payroll Deductions	600.00
28/05/2009	EFT3483	Sharland, Robert	08/09 Conference Expenses	359.15
28/05/2009	EFT3484	Tussler, Belinda Jane	08/09 Travel Allowance	2,200.55
28/05/2009	EFT3485	Katie Geddes	08/09 Conference Expenses	307.00
28/05/2009	EFT3486	Osborne, Richard Noel	Payroll Deductions	500.00
29/05/2009	EFT3487	Australian Taxation Office	Payroll Deductions	90,695.00
29/05/2009	EFT3488	Child Support Agency	Payroll Deductions	576.18
29/05/2009	EFT3489	Shire Of Roebourne Social Club	Payroll Deductions	1,004.00
11/05/2009	70854	Shire Of Roebourne	ATM Cash Float Refill	84,000.00
14/05/2009	70855	Associated Marine Insurers	Staff Relocation Fees	515.00
14/05/2009	70856	Healthy Building Systems	Mould Investigation/Assessment	3,850.00
14/05/2009	70857	Manpower Services (Aust) P/L	Temp. Labour Hire - Depot & TTI	13,965.08
14/05/2009	70858	Poolmart Karratha	Repair Chlorinator - KAC	720.00
14/05/2009	70859	Pilbara Plant Hire	Dry Hire Front End Loader	5,542.90
	70860	April Cheques		0.00
	70861	April Cheques		0.00
	70862	April Cheques		0.00
	70863	April Cheques		0.00
01/05/2009	70864	C-Bus	Superannuation Contributions	824.42
01/05/2009	70865	WA Local Govt Superannuation Plan	Superannuation Contributions	163,420.08
01/05/2009	70866	Australian Services Union	Payroll Deductions	429.60
01/05/2009	70867	Amp Life Limited	Superannuation Contributions	1,362.62
01/05/2009	70868	AXA Australia	Superannuation Contributions	554.40
01/05/2009	70869	Catholic Super & Retirement Fund	Superannuation Contributions	188.39
01/05/2009	70870	H.E.S.T. Australia Ltd	Superannuation Contributions	718.08
01/05/2009	70871	Health Super	Superannuation Contributions	596.58
01/05/2009	70872	LG Super	Superannuation Contributions	193.22
01/05/2009	70873	LGRCEU	Payroll Deductions	123.00
01/05/2009	70874	MTAA Superannuation Fund	Superannuation Contributions	1,988.15
01/05/2009	70875	Navigator Australia Limited	Superannuation Contributions	140.54
01/05/2009	70876	Rest Superannuation	Superannuation Contributions	1,443.68
01/05/2009	70877	Westscheme	Superannuation Contributions	2,194.82
01/05/2009	70878	Water Corporation Superannuation Plan	Superannuation Contributions	247.10
14/05/2009	70879	Telstra	Charges - SES, Airport, Video Link	513.03
14/05/2009	70880	Horizon Power	Elect - M/Well Oval, Rec, Staff Housing	2,604.70
14/05/2009	70881	Water Corporation	Charges- KEC, Pavilions, Parks, Irrigation, KAC	51,147.90
14/05/2009	70882	Hewlett-Packard Australia Pty Ltd	Hp Laserjet Printer P4515tn + 3yr. Ext. Warranty	2,764.14

14/05/2009	70883	Kedron Park 7 Day Medical Centre	Staff – Pre Employment Medical	137.50
14/05/2009	70884	Kosmic Electronic Industries	Disco Sound & Lighting Equipment : KEC	4,000.00
14/05/2009	70885	Gavin Ashworth	Refund Of Anti-Barking Collar	100.00
18/05/2009	70886	Shire Of Roebourne	Payroll Deductions	2,415.96
	70887	Cancelled Cheque		
20/05/2009	70888	Shire Of Roebourne	ATM Cash Float - Refill	84,000.00
	70889	Cancelled Cheque		
	70890	Cancelled Cheque		
22/05/2009	70891	Australia Post	April'09 - Postage	849.35
22/05/2009	70892	Anne Lake Consultancy	Training Sessions Selection & Recruitment	11,559.00
22/05/2009	70893	Aerodrome Management Services Pty Ltd	Annual Technical Inspection - Airport	6,336.00
22/05/2009	70894	Avis Australia	Vehicle Hire- 30/03-07/04/09	1,087.41
22/05/2009	70895	Ambassador Hotel Perth	Accommodation - Conference Staff	340.00
22/05/2009	70896	Barmah Hats	Staff - Canvas Drover Beige Hats	258.50
22/05/2009	70897	Chefmaster Australia	Bin Liners 80 Ltr.	1,670.25
22/05/2009	70898	Dampier Plumbing And Gas	Repairs-M/Well, Bulgarra&Dampier Pavilion, KAC	26,686.39
22/05/2009	70899	David E Crump Landscapes	Landscaping-598 Melak St, Airport, War Memorial	18,194.00
22/05/2009	70900	Department Of Commerce	Karratha Worksafe Forum 2009	770.00
22/05/2009	70901	Educational Experience Pty Limited	Craft Supplies : KEC	274.23
22/05/2009	70902	Westralia Airports Corporation Pty Ltd	ASIC Printing Cards X 4	200.00
22/05/2009	70903	Freemasons WA	Contribution : Water Charges 10/12/08-03/04/09	2,433.50
22/05/2009	70904	Hathaway's Lubricants	Ultralube 1540	4,444.74
22/05/2009	70905	Just Spectacles	Prescription Safety Glasses -Staff	241.50
22/05/2009	70906	Karratha International Hotel	YAC Meeting - Refreshments	258.00
22/05/2009	70907	Karratha Earthmoving & Sand Supplies	Fine Sand 25t	1,100.00
22/05/2009	70908	Karratha Speech Pathology Clinic	Staff Testing	110.00
22/05/2009	70909	Kenworth DAF W.A.	Parts - Depot	469.28
22/05/2009	70910	Leisure Inn	Accommodation - Staff	300.00
22/05/2009	70911	Department Of Sport And Recreation WA	Staff Registration-Northern Regions Rec Conference	231.00
22/05/2009	70912	Market Creations Pty Ltd	Advert - Comm. & Cultural Sporting Grants	212.04
22/05/2009	70913	North West Realty	Leases - 15 Gecko Cle,11b Swetman,19 Leonard Way	17,209.16
22/05/2009	70914	Pilbara Plant Hire	Hire Excavator,Dozer & FE Loader – 7Mile Tip	30,756.00
22/05/2009	70915	Perth Irrigation Centre	Reticulation Supplies	2,220.55
22/05/2009	70916	Prime Health Group Limited	Staff – PreEmploy Medicals & Vaccinations - HepA&B	3,877.50
22/05/2009	70917	Roebourne School	Contribution-Fundraising Fun Day ; RAC	242.20
22/05/2009	70918	Roy Gripske & Sons Pty Ltd	Parts - Depot	280.37
22/05/2009	70919	Bryan Retter	Copy Local History Recording To Audio CD	110.00
22/05/2009	70920	Shire Of Broome	Kimberley Joint Forum Regn. - Councillors	510.00
22/05/2009	70921	St John Ambulance-Karratha	First Aid Equipment - KAC	665.00
22/05/2009	70922	Signswest, Stick With Us Sign Studio	Cossack Art Awards - Airport Sign	2,849.00
22/05/2009	70923	Savannah Engineers (WA) Pty Ltd	Repair Window Security Screens-7 Mile Tip	4,633.93
22/05/2009	70924	Street Furniture Australia Pty Ltd	Ash Bollards X 4 - Airport	2,486.00
22/05/2009	70925	Salvation Army	2008/2009 - Annual Community Sponsorship	2,750.00
22/05/2009	70926	Telstra	Charges-Satellite Phones, Cossack, SES, Megalink	1,402.19
22/05/2009	70927	Te Wai Manufacturing	Staff Uniforms - Polo Shirts	2,131.80
22/05/2009	70928	Town Link Couriers	Freight & Cartage	18.15
22/05/2009	70929	Travelworld Karratha	Travel – Staff & visitors	1,183.00
22/05/2009	70930	Tekona Pty Ltd T/As, Muffin Break	Catering - 24/2/09 Meeting	66.50

22/05/2009	70931	The Locals	Mozzie Sprays - Cossack Kiosk	308.00
22/05/2009	70932	3 Hutchison Telecommunications	SES Messaging Service	174.90
22/05/2009	70933	Thrifty Car Rental	Staff Car Hire	361.52
22/05/2009	70934	United Amusements	Hire Equipment - Youth Week	2,469.50
	70935	Cheque Overun		
22/05/2009	70936	Horizon Power	Electricity-Airport, Admin,RAC, Street Lights,Parks	92,018.75
22/05/2009	70937	Water Corporation	Charges-Parks, Airport,Cossack,Kac,Roe.OvaL etc.	46,110.35
22/05/2009	70938	Whisson, Todd	Entertainment - Youth Festival	100.00
22/05/2009	70939	Airservices Australia	March 2009 Flight Data Charges	169.46
22/05/2009	70940	A & P Transport	Laying Pellets And Poultry Mix	75.50
22/05/2009	70941	Australian Red Cross Victorian Bushfire Appeal	27 Bags Rubbish Collection Programme	162.00
22/05/2009	70942	Bunzl Ltd	Toilet Rolls And Supplies	559.78
22/05/2009	70943	A.J.R.Boyd & L.K. Hearn Pty Ltd	Staff - PEM	82.50
22/05/2009	70944	Gillian Bourne	Veh.Crossover Subsidy - 2 Cliff St, Pt. Samson	511.50
22/05/2009	70945	Challenge Chemicals Australia	Lavender Foam Cleaner And Labels	478.94
22/05/2009	70946	Coca-Cola Amatil (Holdings) Ltd	Kiosk Stock - TTI	15,381.27
22/05/2009	70947	CD's Confectionery Wholesalers	Kiosk Stock – KEC	475.70
22/05/2009	70948	Cape Byron Imports	Kiosk Stock - KAC	189.29
22/05/2009	70949	City Of Melville	Lost Book Charge - Roebourne Library	19.80
22/05/2009	70950	Do Not Use - Cleanaway	April'09 Bin Service - Wickham Library	114.58
22/05/2009	70951	Clark Rubber - Geraldton	Ute Matting Roll	2,180.00
22/05/2009	70952	Coates Hire	Cat Roller Hire 28/2/09-31/3/09	14,670.61
22/05/2009	70953	CSG Solutions Pty Ltd	Synergy Soft Crystal Reports Course	2,420.00
22/05/2009	70954	Paul Coombe	Veh.Crossover Subsidy - 285 Flannelbush St.	429.00
22/05/2009	70955	Data#3 Limited	Flash Pro CS4 10 Win License - IT	1,244.27
22/05/2009	70956	Claire Dean	Refund Plan Search - 674 Kestral Way	30.00
22/05/2009	70957	Electronic Keying Australia	Power Supply & Authoriser Hub - Airport	1,428.60
22/05/2009	70958	Farinosi And Sons (Rtl) Pty Ltd	Concrete Pack	1,533.71
22/05/2009	70959	Globe Australia Pty Ltd	Primo Maxx 5l Herbicide	671.00
22/05/2009	70960	Home Hardware	Float Valves - Cossack	73.62
22/05/2009	70961	Hevrans	Staff supplies - Depot	222.22
22/05/2009	70962	Harvey Norman	Urn - Cossack	135.00
22/05/2009	70963	Hitachi Construction Machinery	Parts - Depot	534.18
22/05/2009	70964	Bigali Hanlon	Veh.Crossover Subsidy - 31 Sholl Street, Roebourne	354.75
22/05/2009	70965	Janice Hassack	Refund Fees - Plan Search Copies	30.00
22/05/2009	70966	Lynne Jones	Refund Junior Box Fit Program X 2	91.00
22/05/2009	70967	Karratha Glass Service	Replace Glass/Security Screens-Airport, Pegs Creek	3,037.54
22/05/2009	70968	Karratha Smash Repairs	Replace Windscreens - Depot	2,533.50
22/05/2009	70969	Keyspot Services	Roebourne Building Licence Approval Stamps X 5	828.50
22/05/2009	70970	Karratha Country Club Inc	February'09 Reimburse Utility Charges	1,818.78
22/05/2009	70971	Karratha Shooting Supplies	Ammunition : Rangers	26.00
22/05/2009	70972	Lyons & Peirce	Septic & Grease Trap Maintenance- Airport	1,112.50
22/05/2009	70973	Lovegrove Turf Services Pty Ltd	Operator & Plant Slashing- Verges, Parks & Gardens	88,616.00
22/05/2009	70974	Dawn Lawson	Veh.Crossover Subsidy-328 Honeyeater Corner	387.75
22/05/2009	70975	Macdonald Johnston Engineering	Parts - Depot	4,521.72
22/05/2009	70976	Modern Teaching Aids Pty Ltd	Toys & Equipment - KEC Creche	1,544.84
22/05/2009	70977	Major Motors Pty Ltd	Parts - Depot	608.43

22/05/2009	70978	Christine Moore	Refund Cossack Art Award Entry Fee	22.00
22/05/2009	70979	North West Tree Services	Remove/Stumpgrind Dead Palms And Other Stumps	3,723.50
22/05/2009	70980	Norwest Shade Sails & Tarps	Supply & Fit Shade Sail - Airport	6,010.00
22/05/2009	70981	Northwest Mental Health	Rubbish Collection Donation 90 Bags	540.00
22/05/2009	70982	Pioneer Road Services	EZ Street Value Bags	6,019.20
22/05/2009	70983	The Paper Company Of Australia Pty Ltd	A4 Paper White	2,046.00
22/05/2009	70984	Pilbara Tafe	March'09 - Walkington Theatre Contribution	110,724.04
22/05/2009	70985	Dept Of Planning&Infrastructure-Plates	SOR Plates (012R)	135.00
22/05/2009	70986	Roy Galvin & Co Pty Ltd	Aircon Parts - Airport	36.11
22/05/2009	70987	Rock Me Pty Ltd	08/09 Community Spon/Ship-Wickham Youth Group	4,315.00
22/05/2009	70988	Statewide Bearings	Parts - Depot	342.99
22/05/2009	70989	Super K Mart	Kitchen Supplies And Stationery	1,132.18
22/05/2009	70990	Sunstone Design	3 X Curtains - KEC	1,947.80
22/05/2009	70991	Cesar Sofocado Jnr	MSIS Retention Grant - 1st Part Payment	16,667.00
22/05/2009	70992	Truck-Mart DMH	Parts - Depot	520.10
22/05/2009	70993	T-Quip	Parts - Depot	567.25
22/05/2009	70994	Total Eden Watering Systems Pty Ltd	Irrigation Supplies	818.21
22/05/2009	70995	TAC Pacific Pty Ltd	Swipe Cards X 100	880.00
22/05/2009	70996	Dept. Treasury & Finance, Development	Lost & Damaged Books - Wickham Library	93.50
22/05/2009	70997	Thiess Services Pty Ltd	Refund Overpayment Inv.49386	96.80
22/05/2009	70998	Eddy Tripolone	Refund Performance Guarantee PA1583,	5,000.00
22/05/2009	70999	Wurth Australia Pty Ltd	Parts - Depot	492.24
22/05/2009	71000	Welcome Lotteries House	Conference Room Hire - Dept. Of Health W/Shop	679.00
22/05/2009	71001	Woodhouse Legal Solicitors & Legal	Jayrow Helicopters Lease - Airport	1,512.50
22/05/2009	71002	Wickham Primary P & C Assn	Books - Wickham Library	76.50
22/05/2009	71003	Wickham Events Incorporated	Wickham Litter Collection - 31/08/08	1,782.00
22/05/2009	71004	Wylie & Skene	Refund Overpayment Building Fees - App.175099	3,961.00
22/05/2009	71005	Walker, Dale	Refund Gym Membership	118.80
22/05/2009	71006	Water Corporation	Headworks Contrib-L1148 & L837 Clarkson Way Dev.	104,758.00
	71007	Cancelled Cheque		
	71008	Cancelled Cheque		
28/05/2009	71009	Shire Of Roebourne	Payroll Deductions	445.96
29/05/2009	71010	Shire Of Roebourne	Petty Cash Recoup - May 2009	1,220.55
29/05/2009	71011	Australian Services Union	Payroll Deductions	286.40
29/05/2009	71012	LGRECU	Payroll Deductions	82.00
				6,710,829.92

8.2.4 FINANCIAL STATEMENT FOR PERIOD ENDING 30 APRIL 2009

File No: APR 09
Attachment(s) NIL
Responsible Officer: Jim Goulias
Acting Manager Financial Services
Author Name: Vicki Clarke
Expenditure Accountant
Disclosure of Interest: Nil

REPORT PURPOSE

To provide Council with a summary of the financial position as at the specified period.

Background

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

In accordance with the regulations, a report must be compiled on variances greater than the materiality threshold adopted by Council (10% or \$10,000).

With this report being composed at programme level, only a general comment can be made regarding the variances.

The Act states that a statement of financial activity, and accompanying documents, are to be;

- 1) presented to the Council;
 - (a) at the next ordinary meeting of council following the end of the month to which the statement relates; or
 - (b) if the statement is not prepared in time to present it to the meeting referred to in (a) above, to the next meeting of Council after that meeting; and
- 2) recorded in the minutes of the meeting at which it is presented.

As a consequence, the financial reports for the month ending April 2009 are presented to Council.

Issues

Due to the previously reported change in software, and budget review finalised in April 2009, it has not been possible to clearly define the amended budget year to date values on the April Financial statements. The value shown in this column on the Statement of Financial Activity is an estimation only.

Further, due to insufficient time available, no report on variations to budget is available for this month's statements. It will be provided to Council along with the May 2009 statements.

Options

None

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

As per section 34 of the Local Government (Financial Management) Regulations 1996.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

RECOMMENDATION

That the Financial reports for the period ending 30 April 2009 be received.

Shire Of Roebourne

Statement Of Financial Activity

for the period 1 July 2008 to 30 April 2009

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
Rate Setting Statement						
Operating						
Revenues (Sources)						
General Purpose Funding (excluding Rates)	4,230,523	4,275,560	3,562,967	3,377,636	-	185,331
Governance	93,882	103,324	86,103	64,317	-25.30%	21,787
Law, Order And Public Safety	158,737	160,471	133,726	112,856	-15.61%	20,870
Health	17,715	20,235	16,863	9,598	-43.08%	-
Education and Welfare	437,782	445,382	371,152	300,028	-19.16%	71,123
Housing	492,438	2,062,628	1,718,857	121,012	-92.96%	1,597,844
Community Amenities	4,300,741	7,007,763	5,839,803	6,296,406	-	-456,604
Recreation And Culture	4,322,022	4,439,932	3,699,943	2,105,526	-43.09%	1,594,417
Transport	14,868,036	17,125,752	14,271,460	12,207,201	-14.46%	2,064,259
Economic Services	714,597	1,200,790	1,000,658	1,415,335	41.44%	-414,677
Other Property And Services	444,150	605,746	504,788	643,383	27.46%	-138,595
	30,080,623	37,447,583	31,206,319	26,653,298	-14.59%	4,553,021
Expenses (Applications)						
General Purpose Funding	(524,677)	(536,515)	(447,096)	(271,480)	-39.28%	-175,615
Governance	(1,599,412)	(1,618,481)	(1,348,734)	(1,889,961)	40.13%	541,227
Law, Order And Public Safety	(1,189,311)	(1,080,020)	(900,017)	(853,258)	-	-46,759
Health	(834,206)	(853,333)	(711,111)	(571,899)	-19.58%	-139,212
Education and Welfare	(229,179)	(273,365)	(227,804)	(140,562)	-38.30%	-87,242
Housing	(2,300,349)	(1,770,058)	(1,475,048)	(658,173)	-55.38%	-816,875
Community Amenities	(5,699,801)	(6,015,098)	(5,012,582)	(4,014,641)	-19.91%	-997,941
Recreation And Culture	(12,097,806)	(12,102,932)	(10,085,777)	(7,607,201)	-24.57%	-2,478,576
Transport	(12,433,023)	(11,687,397)	(9,739,498)	(5,278,750)	-45.80%	-4,460,747
Economic Services	(1,127,382)	(1,165,498)	(971,248)	(925,729)	-	-45,519
Other Property And Services	370,102	828,123	690,103	(476,487)	-169.05%	1,166,589
	(37,665,044)	(36,274,574)	(30,228,812)	(22,688,141)	-24.95%	-7,540,671
Capital						
Revenue						
Proceeds From Disposal Of Assets	2,360,956	2,207,280	1,839,400	366,269	-80.09%	1,473,131
Tsf From Aerodrome Reserve	11,447,813	11,447,813	9,539,844	7,112,701	-25.44%	2,427,143
Tsf From Airconditioning Reserve	80,000	80,000	66,667	0	-100.00%	66,667
Tsf From Walkington Theatre Res	0	0	0	0	-	-
Tsf From Plant Replacement Reserve	657,000	657,000	0	0	-	-
Tsf From Dampier Drainage Reserve	0	0	0	0	-	-
Tsf From Infrastructure Reserve	6,318,942	6,318,942	0	0	-	-
Tsf From Waste Management Res	1,315,458	1,315,458	0	0	-	-
Tsf From Housing Reserve	929,815	929,815	0	0	-	-
Tsf From Parks, Ovals & Rec Facilities	106,864	106,864	0	0	-	-
Tsf From Information Technology Res	110,806	110,806	0	0	-	-
New Loans Raised	14,500,000	14,500,000	10,000,000	10,000,000	-	-
Repayments Of Self Supporting Loans	16,170	16,170	13,475	10,465	-22.34%	-
Repayments Of Interest Free Loans To Local Groups	20,616	20,616	17,180	19,840	15.48%	-
	37,864,440	37,710,764	21,476,566	17,509,275	-18.47%	3,967,291

Shire Of Roebourne

Statement Of Financial Activity (con't) for the period 1 July 2008 to 30 April 2009

Expenses

Purchase Of Assets - Land	(1,434,581)	(1,437,985)	(1,198,321)	(1,454,332)	21.36%	256,011
Purchase of Assets - Artwork	0	0	0	0	-	-
Purchase Of Assets - Buildings	(14,102,497)	(15,763,117)	(13,135,931)	(1,933,543)	-85.28%	-11,202,388
Purchase Of Assets - Equipment	(764,740)	(472,744)	(393,953)	(405,321)	-	11,367
Purchase Of Assets - Furniture & Equip	(445,444)	(480,391)	(400,326)	(207,410)	-48.19%	-192,916
Purchase Of Assets - Plant	(2,710,072)	(2,712,634)	(2,260,528)	(1,482,037)	-34.44%	-778,491
Purchase Of Assets - Infrastructure	(30,897,834)	(29,144,389)	(24,286,991)	(15,516,404)	-36.11%	-8,770,587
Loan Principal Repayments	(1,135,236)	(1,135,236)	(946,030)	(626,418)	-33.78%	-319,612
Tsf To Aerodrome Reserve	(144,577)	(144,577)	(120,481)	(381,064)	216.29%	260,583
Tsf To Airconditioning Reserve	(1,976)	(1,976)	(1,647)	(3,270)	98.59%	-
Tsf To Dampier Drainage Reserve	(852)	(852)	(710)	(607)	-14.45%	-
Tsf To Plant Replacement Reserve	(925,008)	(925,008)	(770,840)	(35,676)	-95.37%	-735,164
Tsf To Walkington Theatre Reserve	(191)	(191)	(159)	(669)	320.41%	-
Tsf To Workers Compensation Reserve	(193,089)	(193,089)	(160,908)	(24,588)	-84.72%	-136,320
Tsf To Infrastructure Reserve	(2,655,483)	(2,655,483)	(2,212,903)	(125,028)	-94.35%	-2,087,875
Tsf To Waste Management Reserve	(214,626)	(214,626)	(178,855)	(66,773)	-62.67%	-112,082
Tsf To Housing Reserve	(8,725)	(8,725)	(7,271)	(30,259)	316.17%	22,988
Tsf To Parks, Ovals & Rec Facilities	(12)	(12)	(10)	(3,152)	31419.80%	-
Tsf To Aged Persons Home Reserve	(13,844)	(13,844)	(11,537)	(1,327)	-88.50%	-10,210
Tsf To Information Technology	(28)	(28)	(23)	(6,108)	26076.24%	-
Tsf To Junior Sport Reserve	(4,160)	(4,160)	(3,467)	(1,657)	-52.21%	-
Tsf To Public Open Space Reserve	(1,191,626)	(1,191,626)	(993,022)	(14,690)	-98.52%	-978,332
Tsf To Mosquito Control Reserve	(572)	(572)	(477)	(30)	-93.64%	-
Tsf To History & Cultural Publications Reserve	(3,124)	(3,124)	(2,603)	(1,314)	-49.52%	-
Tsf To Medical Services Assistance Package Reserve	(7,568)	(7,568)	(6,307)	(6,364)	-	-
Income Set Aside As Restricted Funds	(21,000)	(21,000)	(17,500)	(6,010)	-65.66%	-11,490
	(56,876,865)	(56,532,957)	(47,110,798)	(22,334,051)	-52.59%	-24,776,747
Adjustment For Non Cash Items						
Depreciation	8,005,659	8,005,659	6,671,383	1,269,712		
Amounts Set Aside To Provisions	24,636	24,636	20,530	0		
Accrued Loan Interest	(6,613)	(6,613)	(5,511)	0		
(Profit) / Loss On Disposal Of Assets	(194,073)	(194,073)	(161,728)	67,052		
	7,829,609	7,829,609	6,524,674	1,336,764		
Surplus Brought Forward 1 July	6,630,524	6,630,524	6,630,524	6,630,524		
Amount Raised From Rates	12,372,764	13,353,356	13,086,289	13,225,390	-	-
Surplus / (Deficit)	236,051	10,164,305	1,584,763	20,333,059		

This statement is to be read in conjunction with the accompanying notes.

Shire Of Roebourne

Statement Of Financial Activity

for the period ending 30 April 2009

Note 1. Net Current Assets

	Note	Year To Date Actual \$	Brought Forward 1 July \$
Current Assets			
Cash and Cash Equivalents - Unrestricted	1	17,576,921	4,447,458
Cash and Cash Equivalents - Restricted	2	17,802,029	27,884,735
Trade and Other Receivables	3	3,605,447	5,425,366
Inventories		349,999	259,136
		<u>39,334,397</u>	<u>38,016,695</u>
Current Liabilities			
Trade and Other Payables		1,168,374	7,130,698
Bank Overdraft		0	0
Short Term Borrowings		78,072	704,490
Short Term Provisions		1,465,568	1,465,568
		<u>2,712,014</u>	<u>9,300,756</u>
Net Current Assets		<u>36,622,383</u>	<u>28,715,939</u>
Plus (Minus) Items To Be Excluded			
Take Out Reserve Funds		(17,488,364)	(23,898,489)
Take Out Restricted Cash - LSL Cash Backed		(313,666)	(307,656)
Add Back Non Cash Provisions		1,465,568	1,465,568
Take Out Restricted Cash - Roebourne Pool		(23,024)	(23,024)
Add Back Debtors Transferred to Deferred		0	10,480
Add Back Current Borrowings		78,072	704,490
Take Out Non Current Receivables		(6,481)	(36,785)
Net Current Asset Position		<u>20,334,488</u>	<u>6,630,523</u>

This statement is to be read in conjunction with the accompanying notes.

Note Explanation:

1) Includes amounts received for:

- unspent loan monies	2,056,383
- Contributions to Hillcrest Footpaths	159,679
- Contributions to Tambrey Footpaths	174,364
- PDC Art Consultancy	50,000
- PDC Hydrology Grant	40,000
- Contributions towards Doctors Housing	858,000
- Waterways contribution to St Luke's Oval	45,455
	<u>3,383,881</u>

Shire Of Roebourne
Statement Of Financial Activity (con't)
for the period ending 30 April 2009

2) Reserves and Long Service Leave Cash Backed

3) Includes amounts invoiced for:

- Carr Civil Contracting	295,377	295,377	(\$308,522.12 as at 08/06/09)
- Lyons & Pierce	373,449	373,449	(\$218,034.72 as at 08/06/09)
- Skywest	149,804	149,804	(\$112,096.60 as at 08/06/09)
Total Sundry Debtors Outstanding	3,296,162		

Shire Of Roebourne

Balance Sheet

for the period ending 30 April 2009

Note 2: Balance Sheet

2008/09

\$

Current Assets

Cash On Hand	18,140.00
Cash and Cash Equivalents - Unrestricted	17,558,781.02
Cash and Cash Equivalents - Restricted	17,802,029.40
Trade and Other Receivables	3,605,447.19
Inventories	349,999.18
Total Current Assets	39,334,396.79

Non Current Assets

Trade and Other Receivables	122,284.93
Property, Plant And Equipment	122,042,472.10
Total Non Current Assets	122,164,757.03

Total Assets

161,499,153.82

Current Liabilities

Bank Overdrafts	0.00
Trade and Other Payables	1,168,374.30
Short Term Borrowings	78,072.13
Short Term Provisions	1,465,567.62
Total Current Liabilities	2,712,014.05

Non Current Liabilities

Long Term Borrowings	15,416,647.61
Long Term Provisions	149,952.14
Total Non Current Liabilities	15,566,599.75

Total Liabilities

18,278,613.80

Net Assets

143,220,540.02

Equity

Accumulated Surplus	114,051,166.85
Asset Revaluation Reserve	11,681,009.67
Reserves	17,488,363.50

Total Equity

143,220,540.02

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 30 April 2009

Note 3: Cash and Cash Equivalents

	\$	Rate
Municipal Fund Bank		
Cash On Hand	18,140.00	
Westpac on call	1,383,638.51	
Westpac - Maxi Direct	12,840,237.73	3.30%
Long Service Leave (term deposit)	313,665.90	7.50%
Term deposits	904,524.09	4.20%
	59,600.00	8.20%
	1,542,753.51	4.20%
	<u>1,542,753.51</u>	4.20%
	<u>18,605,313.25</u>	
 Reserves Fund Bank		
Westpac on call	132,276.50	
	6,966,371.70	4.20%
	637,396.89	4.20%
	5,130,356.16	3.43%
	<u>5,012,678.09</u>	4.20%
	<u>17,879,079.34</u>	
 Trust Fund Bank		
Westpac on call	490,777.68	
Term deposits (bonds)	<u>577,563.85</u>	
	<u>1,068,341.53</u>	
 Total Cash		
	<u><u>37,552,734.12</u></u>	

Note 4

Shire Of Roebourne
Statement Of Financial Activity
by Divisions by Activities
for the period ending 30 April 2009

	2008/2009 Budget	2008/2009 Amended	2008/2009 Year To Date Amended Budget	2008/2009 Actual To Date
	\$	\$	\$	\$
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	12,373,564	13,333,541		13,164,293
Net (Cost) Revenue to Council for General Revenue	469,790	523,604		2,486,905
Net (Cost) Revenue to Council for Corporate Services	(525,909)	(680,498)		(1,597,220)
Net (Cost) Revenue to Council for Information Services	(123,206)	(107,286)		(288,258)
Net (Cost) Revenue to Council for Television & Radio Services	(19,851)	(19,851)		(13,304)
Net (Cost) Revenue to Council for Members of Council	(415,011)	(413,109)		(323,989)
Net (Cost) Revenue to Council for Emergency Services	0	404		(16,273)
Net (Cost) Revenue to Council for Cossack Infrastructure Project	(720,792)	(744,043)		(120,177)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Cossack Art Awards	(4,307)	(8,208)		(7,832)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(465,194)	(470,785)		(399,906)
Net (Cost) Revenue to Council for Aged Persons Housing	(55,789)	(60,754)		(26,503)
Net (Cost) Revenue to Council for Youth Development	(16,000)	(30,339)		(15,997)
Net (Cost) Revenue to Council for Other Culture	(124,561)	(117,646)		(58,532)
Net (Cost) Revenue to Council for Community Development	(225,974)	(209,020)		(115,677)
Net (Cost) Revenue to Council for Walkington Theatre	(212,254)	(237,254)		(145,524)
Net (Cost) Revenue to Council for Community Sponsorship	(173,676)	(182,524)		(90,824)
Net (Cost) Revenue to Council for Daycare Centres	(522,611)	(1,472,291)		(1,224,992)
Net (Cost) Revenue to Council for Child Health Clinics	(60,119)	(58,319)		(39,755)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(997,827)	(1,239,488)		(801,088)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	(599,670)	(931,725)		(418,601)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(311,380)	(321,182)		(227,891)
Net (Cost) Revenue to Council for Libraries	(1,039,366)	(1,247,370)		(787,137)
Net (Cost) Revenue to Council for Cossack Operations	(265,474)	(229,294)		(120,661)
Net (Cost) Revenue to Council for Ovals & Hardcourts	145,521	(343,898)		(58,833)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(261,257)	(316,257)		(199,016)
Net (Cost) Revenue to Council for Pavilions & Halls	(691,290)	(799,890)		(337,287)
Net (Cost) Revenue to Council for Recreation Projects	(1,334,511)	(1,202,732)		(657,553)
Net (Cost) Revenue to Council for Playgrounds	(30,121)	(33,605)		(4,254)
Net (Cost) Revenue to Council for Medical Services	(134,466)	(134,466)		(23,031)
Net (Cost) Revenue to Council for Other Buildings	(90,643)	(50,256)		(31,400)
Net (Cost) Revenue to Council for Karratha Youth Centre	0	0		0
Net (Cost) Revenue to Council for Ranger Services	(1,035,453)	(942,693)		(791,248)
Net (Cost) Revenue to Council for Camping Grounds	29,000	29,000		28,483

Shire Of Roebourne**Statement Of Financial Activity (con't)****by Divisions by Activities****for the period ending 30 April 2009**

	2008/2009 Budget	2008/2009 Amended	2008/2009 Year To Date Amended Budget	2008/2009 Actual To Date
	\$	\$	\$	\$
DEVELOPMENT SERVICES				
Net (Cost) Revenue to Council for Health Services	139,780	619,220		949,984
Net (Cost) Revenue to Council for Town Planning	(570,592)	(599,268)		(441,880)
Net (Cost) Revenue to Council for Building Control	(403,525)	(260,102)		(150,424)
TECHNICAL SERVICES				
Net (Cost) Revenue to Council for Staff Housing	(4,005,668)	(3,386,053)		(2,206,908)
Net (Cost) Revenue to Council for Waste Collection	(965,172)	(1,167,114)		(299,537)
Net (Cost) Revenue to Council for Landfill Operations	965,172	1,167,114		2,896,601
Net (Cost) Revenue to Council for Public Services Overheads	(461,628)	(510,275)		(371,434)
Net (Cost) Revenue to Council for Waste Overheads	(409,286)	(337,030)		(7,635)
Net (Cost) Revenue to Council for Depots	(195,723)	(348,770)		(208,720)
Net (Cost) Revenue to Council for Vehicles & Plant	(128,953)	(186,919)		(92,758)
Net (Cost) Revenue to Council for Roads & Streets	(1,849,631)	(1,763,359)		(990,991)
Net (Cost) Revenue to Council for Parks & Gardens	(1,043,893)	(1,196,553)		(422,187)
Net (Cost) Revenue to Council for Drainage	(548,063)	(627,942)		(298,205)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(701,675)	(771,915)		(78,739)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(409,456)	(324,480)		(386,618)
Net (Cost) Revenue to Council for Cemeteries	(93,682)	(93,682)		(50,410)
Net (Cost) Revenue to Council for Public Toilets	(175,923)	(172,591)		(374,217)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(371,417)	(396,717)		(114,331)
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	565	565		(90)
Net (Cost) Revenue to Council for Town Beautification	(1,342,894)	(989,821)		(728,023)
Net (Cost) Revenue to Council for Private Works & Reinstatements	46,940	65,399		75,339
Net (Cost) Revenue to Council for Works Overheads	(1,049,170)	(766,720)		(935,767)
Net (Cost) Revenue to Council for Parks & Gardens Overheads	0	0		67,044
Net (Cost) Revenue to Council for Karratha Airport	2,868,329	2,387,719		9,779,240
Net (Cost) Revenue to Council for Tien Tsin Inne	154,220	603,908		449,193
Net (Cost) Revenue to Council for Other Airports	(40,480)	(9,558)		(5,556)
Net (Cost) Revenue to Council for Tech Services	1,636,189	1,962,343		957,181
Net (Cost) Revenue to Council for Tech Services Overheads	0	0		(43,107)

9 COMMUNITY SERVICES

9.1 COMMUNITY SERVICES

9.1.1 ANNUAL COMMUNITY SPONSORSHIP 2009 / 2010

File No:	AA/8/5D
Attachment(s)	NIL
Responsible Officer:	Simon Kot Executive Manager Community Services
Author Name:	Bobbie Laine Divisional Administration Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

The Community Funding Reference Group seek Council's endorsement for the following applications received for the Annual Community Sponsorship 2009 / 2010.

Background

Council currently administers the Annual Community Sponsorship as per its Donations, Sponsorships and Community Funding Policy.

Applications for the 2009 / 2010 Annual Community Sponsorship were recently advertised with applications closing on the 17 April 2009. The Community Funding Reference Group has met and discussed the applications in detail.

Issues

The Community Funding Reference Group received a total of 24 Annual Community Sponsorship Applications, totalling \$230,835. This amount does not include exemption of Domestic Rubbish Removal as these figures will be determined at the full Budget Meeting.

The following table lists the applications received, what the monies were requested for, the amount requested and the recommendation of the Community Funding Reference Group.

Rubbish Reimbursement Applications

Applicant	Request	Amount	Comments
St Vincent De Paul Society	Reimbursement of rubbish collection charges	Amount to be decided by Council	Recommend to approve.

Previous Applicants

Applicant	Request	Amount	Comments
Welcome Lotteries House	Assist with costs for building insurance	\$4600.00 + GST	Not recommended. They have the capacity to generate income to cover these costs.
Karratha Emergency Relief Organisation	Costs associated with public liability insurance & accountancy costs	\$2000.00 + GST	Approved if they provide evidence to demonstrate costs.
Wickham Youth Group	Assist with costs to purchase new fridge and freezer for canteen	\$5000.00	Recommend to approve
Karratha Kart Club	Assist with costs to upgrade track to provide venue to host 2009 Sprint Car Championships in October	\$48,267.00 + GST	Not recommended See below
YouthCare West Pilbara	Administration and insurances for Chaplain Services for students at Karratha Senior High School	\$2000.00	Recommend to approve

Ongoing Applicants

Applicant	Request	Amount	Comments
Lions Club of Karratha & Dampier	Annual FeNaCING fireworks	\$8000.00	Recommend to approve
Roebourne Sobering Shelter Inc	Reimbursement fuel costs for Mingaa Patrol	\$5000.00 + GST	Recommend to approve
St John Ambulance Sub Centre Roebourne	Reimbursement of fuel costs	\$9000.00 + GST	Recommend to approve
Hampton Harbour Boat & Sailing Club	Assist with costs for Guy Fawkes Day fireworks	\$5000.00 + GST	Recommend to approve
The Salvation Army	Contribution to Red Shield Appeal	\$3000.00	Recommend to approve
Nor West Jockey Club	Contribution to Harding Cup prize money	\$4000.00	Recommend to approve
West Pilbara Volunteer Sea Search & Rescue	Assist with costs to purchase shirts for volunteers	\$2000.00	Recommend to approve
Karratha Districts Chamber of Commerce and Industry	Sponsorship for the Employee of the Year Award at the Business Excellence Awards	\$1650.00	Recommend to approve

New Applicants

Applicant	Request	Amount	Comments
Karratha Baptist Church Create n Connect Craft Group	Assist with costs to purchase materials and labour to erect permanent roof structure for children's play area used by the crèche	\$16891.00	Recommend to approve and work in conjunction to advertise the facility to the wider community.
3rd Karratha Scout Group	Assist with costs to upgrade kitchen & bathrooms	\$5000.00	Recommend to approve
Constable Care Child Safety Foundation Inc	Assist with costs to purchase hats to give away at shows in local schools	\$870.00	Not recommended. Application is for the current financial year
Karratha Amateur Swim Club	Assist with costs to have officials to run the North West Open Swimming Championships in 2010 and provide training for members of the KASC	\$1000.00	Not recommended, application moved to Community, Cultural & Sport Funding. Applicant notified
Karratha Community House Inc	Assist with expenses to employ a Coordinator with the day to day running of KCH	\$41,624.00	Recommended to support 1 st year (\$29,800.00) establishment of position
Juluwarlu Aboriginal Corporation	Assist with costs to build large extended covered verandah.	\$18,100.00	Recommend to approve.
Link Inc	Assist with costs associated with insurances for the 09/10 financial year	\$5833.00	Recommend to approve
Yaandina Family Centre Inc	Assist with costs to operate vehicle & provide food for after school and holiday programs	\$20,000.00	Recommend to approve
The Salvation Army	To assist with costs of flights to have the "Soulfactor" Choir perform at FeNacING, consists of 28 members	\$21,000.00	Not recommended. See below
Ministers Association	To assist with costs associated with the Carols By Glowlight	\$1000.00	Recommend to approve

The following additional information is provided in support of major applications.

Karratha Kart Club: The Kart Club received \$10,000 from the Shire through the 2008/09 Annual Community Sponsorship process to assist with the purchase of a transportable building to act as their control tower. Further to this the Shire supported the clubs application to the Department of Sport and Recreation for CSRFF funding in the 2009/10 annual funding round. The club was successful and received \$58,267 towards track upgrades to ensure the club had the ability to host the 2009 WA State Championships.

The club is seeking further funding through the 2009/10 Annual Community Sponsorship process to assist in finishing the track upgrades. The Reference Group feels that as the Kart club is only accessible to a small proportion of the community and that they have received substantial funding from other sources therefore the application has not been recommended. The Reference Group has generally agreed to support those applications from community groups and organisations who provide services for broader community involvement.

Karratha Baptist Church Create & Connect Craft Group:

This project will benefit a number of other groups who use the facility for skills development ranging from early childhood to seniors. Groups who use this facility include volunteer and Not-for-Profits, Toddler Jam [early years], Skills For Schools [occupational therapy for 4 year olds], Weightwatchers and Pilbara Population Health for their Positive Parenting Program. New residents [women] to town wishing to connect with others who have similar interests, learn a new skill and share their own experience and talents find this facility of particular value. Modest fees are charged but no-one is turned away if they cannot afford to pay. This proposal will enable the facility to be used throughout the day rather than the limited time it is currently available.

Karratha Community House:

This additional financial support would enable KCH to use funds for programmed activities and the employment of a coordinator for the playgroups. Funds would be provided for establishment of the position only and Shire staff would work with KCH to identify long term sustainable funding for the position. The Reference Group believe that the KCH are providing an essential service to the community.

Juluwarlu Aboriginal Corporation:

Juluwarlu require meeting / program space for the delivery of cultural awareness activities which would typically be targeted at government and industry employees. Juluwarlu are a particularly well run organisation and this type of service would be a good fit with their current activities. In addition to the above this space will assist in the preservation of local culture through teaching and demonstration to residents and tourists alike.

Yaandina Family Centre Inc:

Each afternoon and during school holidays Yaandina provides healthy food for children and young people who attend their centre. This food is often the only meal these children get, particularly those young people who come from dysfunctional families where gambling and the drinking of alcohol is prevalent and the children are neglected. The Yaandina centre has no transport apart from a vehicle that was donated by Rio Tinto. This grant would be used to assist with the running costs of the vehicle which transports children in need to and from the centre and to assist with the provision of the Nutritional Food Program over a 12 month period.

The Salvation Army:

Unlike other proposals that have been recommended this project caters for a relatively small audience over a limited period of time. The bulk of the funds will be expended on airfares for a choir to fly from Adelaide to Karratha [return] for a musical event during FENACLNG. The Reference Group have subsequently not recommended support for this one off event.

Options

Council has the following options available:

1. Support the Community Funding Reference Group and include the recommended amounts in the draft budget.
2. Amend the recommendation of the Community Funding Reference Group as required.

Policy Implications

Policy number CS6 titled Donations, Sponsorships and Community Grants is relevant to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Should Council agree to the recommendations of the Community Funding Reference Group then these organisations and recommended funding amounts will be included in Councils 2009/2010 draft budget for consideration and adoption.

Conclusion

The Community Funding Reference Group has examined all applications and recommend Council support to their recommendations being in accordance with Council adopted policy.

Voting Requirements

Simple.

RECOMMENDATION

That Council support the recommendation of the Community Funding Reference Group in relation to Annual Community Sponsorship for 2009 / 2010 and include in the Draft Budget the following:

NON-STATUTORY DONATIONS Account 314200 – *Approved Applications*

RUBBISH REIMBURSEMENT to the following group:

- St Vincent De Paul Society, Karratha - TBA

APPROVED APPLICATIONS for the following groups:

- Karratha Emergency Relief Organisation - \$2000 + GST
- Wickham Youth Group - \$5000
- YouthCare West Pilbara - \$2000
- Lions Club Of Karratha & Dampier - \$8000
- Roebourne Sobering Up Shelter - \$5000 + GST (Auspiced by Yaandina)
- St John Ambulance Sub Centre Roebourne - \$9000 + GST
- Hampton Harbour Boat & Sailing Club - \$5000 + GST
- The Salvation Army - \$3000 + GST
- Nor West Jockey Club - \$4000 + GST
- West Pilbara Volunteer Sea Search & Rescue - \$2000 + GST
- Karratha Districts Chamber of Commerce & Industry - \$1650 + GST
- Karratha Baptist Church Create & Connect Playgroup - \$16891 + GST
- 3rd Karratha Scout Group - \$5000
- Juluwarlu Aboriginal Corporation - \$18,100 + GST
- Link Inc - \$5833.00 + GST
- Yaandina Family Centre Inc - \$20,000 + GST
- Ministers Association - \$1000
- Karratha Community House - \$29,800

DECLINED APPLICATIONS:

- Welcome Lotteries House - \$4600
- Constable Care Child Safety Foundation Inc - \$870
- The Salvation Army - \$21,000
- Karratha Kart Club \$48,267

9.1.2 ANNUAL COMMUNITY SURVEY

File No:	DT/1/14
Attachment(s)	Draft Project Brief
Responsible Officer:	Simon Kot Executive Manager Community Services
Author Name:	Simon Kot Executive Manager Community Services
Disclosure of Interest:	Nil

REPORT PURPOSE

To allocated funds to enable the engagement of a suitably qualified organisation to prepare and conduct Councils Annual Community Survey.

Background

At its May 2009 Ordinary Meeting, Council resolved to endorse the Functional Review Report prepared by Ron Bogan Business Improvements.

Contained within the report is a series of recommendations including the establishment of an Annual Community Survey. Council established a working group consisting Cr Hipworth, Cr Rothe, Cr Cechner and the Executive Manager Community Services to establish a project consultancy brief and scope of works.

The Working Group has now finalised the consultancy brief (attached) and seeks Council endorsement to enable advertising for a suitably qualified organisation to develop and facilitate the annual community survey on behalf of Council.

Issues

The Annual Community Survey is considered an important process for Council to engage with the community to ascertain the public's opinion on its services and facilities. The results of the survey will be utilised by Council to assist in the development of Councils Strategic Plan and associated actions. Additionally the survey will then enable Council to benchmark its performance when completing similar surveys in subsequent years.

In developing the project brief the Working Group sought initial feedback from three organisations to ascertain an estimate of cost to fulfil the projects requirements. It is recommended that Council allocate a sum of \$60,000 in the 2009/2010 Budget to complete this project.

Options

Council has the following options available:

1. To endorse the Project Brief and to advertise for quotations for suitably qualified organisations to conduct the Annual Community Survey.

Or

2. To endorse the Project Brief as amended and to advertise for quotations for suitably qualified organisations to conduct the Annual Community Survey.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

It is recommended that a sum of \$60,000 is included in the 2009/2010 Budget to complete the work associated with the development of Councils Annual Community Survey.

Conclusion

Nil

Voting Requirements

Simple.

RECOMMENDATION

That Council endorse the Project Brief as attached and advertise for quotations for suitably qualified organisations to conduct the Annual Community Survey.

9.1.3 MAY 2009 ROUND SPORTS FUNDING & COMMUNITY CULTURAL GRANT SCHEME

File: AA/8/5A & AA/8/5B

Attachments: NIL

Responsible Officer: Simon Kot
Executive Manager Community Services

Author Name: Ellen Ngomamiti
Senior Community Development Officer

Disclosure of Interest Nil

REPORT PURPOSE

To endorse applications for financial assistance received for the May 2009 round of the Sports Funding & Community Cultural Grant Scheme.

Background

The Sports Funding and Community and Cultural Grant Schemes aim to offer not for profit groups based within the Shire of Roebourne financial assistance to foster higher quality programs, community events, facilities and services that provide and return benefit to the local community.

Advertisements seeking applications for both funding schemes were included in the Pilbara News and Classies as well as on the Shire of Roebourne website. Emails were sent out to various community groups. Applicants were encouraged to contact Council's Community Development Officer in order to receive an application and information on how to complete the form.

Issues

Applications were assessed against the guidelines and criteria in detail, as per Council's Donations, Sponsorship & Community Funding Policy. The Community Sponsorship Reference Group agreed to the recommendations made to all funding requests.

A total of 5 Sports Funding applications and 4 Community Cultural Grant applications were received. The following table lists the applications received, what the monies were requested for, the amount requested and the recommendation of the Community Funding Reference Group.

Community and Cultural Grant Scheme Applications – May 2009					
Applicant	Project	Funding Category	Total Cost of Project	Funding Requested	Comments
Dampier Family Play group (CC/01/May/2009)	To assist with purchase cost for new play equipment suitable for 0 – 5 year olds.	Equipment (max \$1000.00)	\$430.00	\$215.00	Families from Karratha are coming to use the service resulting in increased numbers.
LINK (CC/02/May/2009)	To assist the community gain skills in baby sign language. Funding will be used to cover costs for a facilitator, venue hire and advertising	Community Development (max \$1000.00)	\$2,520.00	\$1,000.00	The project will enable parents to gain knowledge and strategies to help with their parenting role as well as promote speech and alternative communication in all children.
Pilbara Multicultural Association (CC/03/May/2009)	To assist towards the cost of advertising and venue hire for the International Night	Show, Exhibitions and Festivals (Max \$1,000.00)	\$7,800.00	\$1,000.00	The event would promote social activities that bring people together. It also creates an opportunity for community members to appreciate diversity and learn about the other cultures through music and dance.
Wickham Playgroup – Pre-kinder Program (CC/04/May/2009)	To assist with cost for purchasing equipment that encourages development of fine motor skills	Equipment (Max \$1,000.00)	\$1,063.00	\$532.00.	The project aims at preparing young children for their first formal school year. Most of the equipment currently used at the centre is for much younger kids. The equipment required encourages higher level thinking.
Total Requested			\$11,813.00	\$2747.00	Total Recommended \$2747.00
Available Funds Acc 314203 – Community & Cultural Grants – \$6500					

Sports Funding Grant Scheme Applications – May 2009					
Applicant	Project	Funding Category	Total Cost of Project	Funding Requested	Comments
Karratha Kart Club (SP/01/May/2009)	Assisting with flights and accommodation for an operator from Melbourne.	Sports Development (Max \$1,000)	\$3,442.10	\$1,000.00	The club is required to use the ABM Timing system when hosting state championship event; at present there is no one within WA who can train their members to use the System. The operator would train locals so that they can assist in future events.
Karratha Kart Club (SP/02/May/2009)	Assist with cost of accommodation, flights, advertising and hosting the 2009 State Championships	Hosting Regional/State Championships (Max\$800.00)	\$29,163.00	\$800.00	The club provide the community with a safe and regulated sport which includes people from all ages and walks of life.
Karratha Kart Club (SP/03/May/2009)	To assist with purchase of additional light for night racing/Stewards room.	Facility Development (max \$2,000.00)	\$4,400.00	\$2,000.00	Would recommend funding towards a new light only (\$750.00) but not stewards room as application has indicated it has already been purchased and paid for in full by the club and therefore ineligible for funding.
Karratha Kart Club (SP/04/May/2009)	To assist with the purchase of engine measuring tools and remote controls for Flag Station Lights	Equipment(Max \$2,000.00)	\$1,280.00	\$640.00	Is ineligible to receive funding under the guidelines. According to application, equipment has already been purchased and paid for in full by the club.
Nickol Bay Hockey Association Inc. (SP/05/May/2009)	Assist with the cost for hosting a hockey coaching clinic conducted by Kookaburra Olympians.	Sports Development(Max \$1,000.00)	\$4,000.00	\$1,000.00	As well as increasing the profile of hockey in Karratha, the event will give local kids same opportunities with metropolitan children. The game would promote wellness, fitness and team sprit within the locals.
Total Requested					
Available Funds – Sports Funding Account 3142053603 - \$6500.00			\$38,285.10	\$4440.00	Total Recommended \$2550.00
Available Funds – Junior Sports Development Funding Account 334035 - \$3485.50			\$4,000.00	\$1000.00	Total Recommended \$1000.00

Options

Council has the following options available:

To support the Community Sponsorship Reference Groups recommendations for the Sports Funding & the Community and Cultural Grant Scheme applications, for the May 2009 round.

Or

That Council makes changes to the recommendations made by the Community Sponsorship Reference Group as deemed appropriate.

Policy Implications

Policy number CS10 titled is relevant to this matter. **Legislative Implications**

There are no legislative implications. **Financial Implications**

The expenditure is in accordance with the budget. **Conclusion**

The Community Sponsorship Reference Group have assessed the applications and made recommendations based on the information provided by applicants against criteria that has been endorsed by Council through the Community Sponsorship and Donation Policy.

Voting Requirements

Simple.

RECOMMENDATION

That Council support the recommendations of the Community Funding Reference Group in relation to the May 2009 round of the Sports Funding Grant Scheme and the Community Cultural Grant Scheme as follows:

SPORTS FUNDING GRANT SCHEME

Karratha Kart club	SP/01	ACCOUNT 314205
Karratha Kart club	SP/02	Approved - \$1,000.00
Karratha Kart club	SP/03	Approved - \$800.00
Nickol Bay Hockey Association		Approved - \$750.00
Karratha Kart Club	SP/04	Approved - \$1,000.00
		Not Approved

COMMUNITY CULTURAL GRANT SCHEME

Dampier Family Playgroup		ACCOUNT 314205
LINK		Approved - \$210.00
Pilbara Multicultural Association		Approved - \$1000.00
Wickham Playgroup		Approved - \$1000.00
		Approved - \$532.00

9.2 COMMUNITY FACILITIES

9.2.1 BULGARRA SPORTING PRECINCT MASTER PLAN

File No:	DT/3/8, DP/1/1
Attachment(s)	Final Report - Bulgarra Sporting Precinct Master Plan, Joint Shire/DET multi purpose leisure facility development specification
Responsible Officer:	Simon Kot Executive Manager Community Services
Author Name:	Jenni Brown Manager Community Facilities
Disclosure of Interest:	Nil

REPORT PURPOSE

To consider the Draft Bulgarra Sporting Precinct Masterplan.

Background

The Bulgarra Sporting Precinct Master Plan was commissioned by the Shire of Roebourne to address the outstanding issues associated with the precinct including the oval lighting, a lack of adequate change room and storage facilities, additional infrastructure issues including power supply and storage issues for user groups. The aging infrastructure associated with the tennis and netball facilities also needed to be addressed along with an in depth consideration of the future of the Karratha Entertainment Centre and its user groups.

The brief for the project required the consultant to:

- Review use of Karratha's existing active sporting reserves and proposed future provision against current utilisation and likely future requirements in order to develop recommendations in regards to use, configuration and demand for active sporting reserves at the Precinct.
- Research key aspects of the current profile and proposed future development of Karratha identifying issues and likely trends that may impact the future use of sporting facilities (I.e. demographic, economic and social characteristics of Karratha).
- Undertake targeted community consultation with relevant user groups.
- Determine the current condition and projected life expectancy of the existing facilities at the Precinct.
- Review existing oval lighting provision and provide recommendations for future development based on recommended reserve utilisation.

The purpose was to outline a clear strategy for the future of the precinct, containing prioritised projects, indicative costs and a proposed timeline for delivery. The need to undertake this study was identified in the Shire of Roebourne Community Services Corporate Plan and endorsed by Council at its February 2008 Ordinary Council Meeting.

CCS Strategic Management was commissioned in April 2008 to complete the Bulgarra Sporting Precinct Master Plan. The Master Plan was undertaken in parallel to the broader Karratha 2020 Vision and Community Plan and with the two plans being consistent with each other.

All previous plans and studies for facility improvements at Bulgarra were reviewed by the Consultants.

Community Consultation:

An initial community consultation workshop with the key stakeholders and users of the facilities at the Bulgarra Precinct was held in May 2008 to ascertain current and potential future use requirements of the Bulgarra Precinct Facilities. Representatives of the sporting clubs and user groups were shown and discussed two (2) distinct approaches to playing field use, the first being a home ground approach where each team has a home ground and the competition is structure on a home and away basis (E.g. Current set up for Football and Cricket). The second being a Sporting code based approach where all teams play at the one venue (E.g. Soccer, Tee-ball and Touch Football). The workshop determined that current and future requirements by the sporting groups will require a combined approach of the two methods into the future.

All attendees at the workshop and those unable to attend were offered individual meetings with the Shire staff and Consultants to further discuss their future requirements and any issues that they have with existing facilities and use.

Additional information was provided to the Consultant by the user groups and sporting clubs as required. Key issues were identified that formed the basis for the recommendations.

A second workshop was held in September 2008, where the basic concept design and master plan for the precinct were presented and any issues discussed. Once again, ongoing consultation with individual groups was held to progress the plan to ensure all parties were in agreeable to the overall concept.

The Shire has received a sign off to the draft report and its recommendations from the following user groups:

Karratha Tennis Club
Karratha Netball Association
Karratha Basketball Association
Karratha Falcons Football Club
Lions Club (FeNaCINg Festival)
Karratha Softball Association
Karratha Tee Ball Association
Karratha Junior Soccer Association

At this stage the report has not been advertised for any broader community input and a period of 28 days public comment may be reasonable considering the proposed extent of development.

Learning and Leisure Precinct Development

The Department of Education and Training (DET) announced plans to relocate the Karratha High School to the TAFE site and redevelop the Karratha Primary School on existing high school site. The DET included some recreation facilities in the brief for the new high school at the TAFE site, inclusive of an oval, hard courts and an indoor gymnasium. This presented an opportunity for consideration to collocated community recreation facilities alongside the education facilities, forming a Learning and Leisure Precinct. Preliminary discussions have been held with the DET who are favourable to the concept. A Draft Facility Design Brief was developed, presented to Council and endorsed

at its July 2008 Council meeting to further discussions with DET. Additionally DET has advised it will seek to appoint an architect to the project in August 2009 and seeks Council representation on the project team with the project anticipated to be completed for the start of the 2012 school year.

This announcement and subsequent discussion with the DET had implications on the outcomes for the Bulgarra Master Plan and the K2020 Vision and Community Plan, particularly with regards to the future use of the KEC oval and Karratha Entertainment Centre.

The KEC Oval is part of the joint use agreement with the DET for use by the Karratha Primary School and High School. The redevelopment of the Primary School is inclusive of a purpose built oval on the Primary School site, negating the need for use of the KEC oval by the Primary School.

With the potential development of an indoor recreation centre, hard courts for tennis, netball and basketball, additional oval space and associated amenities at the TAFE site as part of the Learning and Leisure Precinct, the future of the Karratha Entertainment Centre and KEC oval may no longer be required to service the current use.

The Draft Facility Design Brief, as adopted by Council is included as an attachment.

Issues

Report Findings and Issues

The main findings and issues identified within the report are:

The Bulgarra Precinct is relatively well provided for with regards to oval space, although the layout and use is hindered by the lighting design. Some of the facilities are outdated and require refurbishment. There are key elements missing to enable more effective use of the spaces, including:

- An appropriately sized and functional indoor community facility that can be utilised as a clubhouse. Additionally, the change rooms are not sufficient to conduct ongoing local and regional competition and require space for first aid facilities and umpires change area. The current kitchen facilities require an upgrade to provide suitable options for the users.
- The current lighting configuration limits use of the facilities by softball and tee-ball, particularly if other sports are or wish to utilize space at the precinct.
- The ability for the expansion of the FeNaClNg Festival. The festival cannot expand any further in its current location and a requirement to upgrade electrical outlets at Bulgarra Ovals is required to enable the relocation from the KEC Oval.
- Lack of Youth Facilities in the precinct.
- Requirement for storage space for the user groups of the Bulgarra Ovals.

Programming space

The Bulgarra East and West Ovals and associated amenities are highly utilised currently and requests for ground allocation have increased over recent years with the increased population growth and subsequent expansion of many of the sports. It is becoming increasingly difficult to manage all requests with the current configuration in lighting and the set up of the current Hunt Way Pavilion. The Softball and tee ball cannot share space with other user groups as the current lighting configuration requires their games to be spread over both the East and West Oval. Both softball and tee ball have grown significantly in the last 3 years.

The current configuration of the Hunt Way Pavilion lends itself to only one user group utilising the facilities at a time during competitions and games. Only one user group can utilise the kitchen facilities and generally require more than 2 change rooms at one time to incorporate the requirement to provide first aid and umpires rooms. This also impacts on the ability to program the facilities to maximise use.

Storage

Across all Shire sporting facilities, storage space for sporting/user groups has been identified as a major issue. The local sporting associations do not have their own complexes and/or storage facilities and are generally required to hold a large amount of equipment to conduct their competitions. The current pavilion is utilised by the Falcons Football Association, Karratha Tee Ball Association and Karratha Touch Association to store their equipment, further complicating the space requirements.

Key Recommendations

Further develop the Karratha Learning and Leisure Precinct plan

The key recommendation that forms the basis of the remainder of the recommendations is to pursue the development of joint Community recreation facilities at the Karratha Learning and Leisure Precinct.

The development of collated facilities listed in the attached Draft Facility Design Brief, provide multiple benefits, including;

- Collocated facilities will provide efficiencies in management and reduced administrative staff costs.
- Collated facilities can be designed to meet current and future requirements for the development of innovative programs for Shire of Roebourne residents.
- Will improve access issues that currently exist at the KEC allowing greater programming opportunities for the wider population. I.e. specific programs for people with disabilities and seniors that are currently impeded by the design and structure of the KEC.
- A double oval development with associated amenities will provide for easier ground allocation and programming of training and competition for sports. The junior soccer association currently utilises the Sporting Code method and plays all grades on the same day. They access the KEC which is too small and therefore have to also utilize the Peg's Creek Oval. The proposed dual oval development at the Learning and Leisure Precinct would accommodate all junior soccer at the one location on the same day, allowing the Soccer Association to vastly improve their competition and have less reliance on their volunteer base.
- The proposed 2 – 3 court indoor development would accommodate the requirements of the school whilst enabling current users of the KEC to maintain and potentially increase their member base. Two prime examples are the Karratha Gymnastics Association who is currently limited in their size based on the availability of space within the KEC and competing interests of other users. The Karratha Basketball Association is currently utilizing the KEC and the High School gymnasium on their competition nights simply to accommodate the existing teams. Junior basketball has been unable to be conducted in the past few years due to unavailability of court space in the same location. This will also allow for regional competitions to be held for hard court users.

The DET are in the process of appointing an architect to commence master planning the TAFE site and to the development of a concept plan for the facilities. Shire of Roebourne staff will be involved in the selection process for the appointment of the architect and

heavily involved in the development of the concept plan which will have a high community consultation process. The master planning and concept design development inclusive of detailed documentation with Quantity Survey costing scheduled for completion by the end of 2009, with the view to commence construction in 2010 and completion of project in 2012. Shire staff have included \$100,000 in the 2009/2010 draft budget for the Shire's contribution to the planning phase.

The DET will project manage the planning phase and development of any future facilities in partnership with the Shire of Roebourne. The management and operation of the facilities, including a full management plan and fully developed operational and capital costs is still to be developed by the Shire of Roebourne staff, but will be completed by September 2009.

The State Government has committed funds to complete the development of the high school relocation in the recently announced budget. The Shire of Roebourne has secured funding of \$21,000,000 towards the project through the State Government Royalties for Regions Initiative. The estimated cost of the total required contribution from the Shire is \$42,000,000. Additional funding opportunities will continue to be sources by the Shire of Roebourne staff for this project.

The consequence of development a new facility at the Learning and Leisure Precinct is that the balance of facilities in the Bulgarra precinct including tennis courts, netball, KEC Oval and the KEC itself could be considered surplus to community need.

DET has already signalled its intentions to cease the KEC Oval joint use agreement once the New High School is developed. The current cost to maintain this oval is split 50/50 Shire and DET.

Strategically this means that these facilities will only be maintained in their current form until the Karratha Learning and Leisure Precinct is completed.

Re-Development of Community Facility at Hunt Way Pavilion

The current Hunt Way Pavilion does not meet current or projected future requirements for the users of Bulgarra. It is recommended to redevelop the existing facilities at Hunt Way Pavilion to better suit the requirements.

Refer to map on Page 24 of attachment Final Report – Bulgarra Sporting Precinct Master Plan.

The suggested redevelopment is inclusive of the construction of a new female toilet and gardeners store to the West side of the existing male toilet. Refurbish the existing change rooms. Convert the existing kitchen area in a first aid and additional storage and refurbish the existing female toilet to provide an umpire room. The balance of the redevelopment is to construct new kitchen and kiosk facilities alongside the construction of an indoor club room facility with additional toilets to enable sporting clubs and users to have additional meeting, program and club room space.

The estimated cost for this redevelopment is \$2,808,000

The Shire has successfully obtained funding through CSRFF grant of \$936,056 and \$500,000 through the Regional Local Government Infrastructure project. Shire staff will continue to seek additional funding for this project.

An amount of \$100,000 has been included in the 2009/2010 draft budget for the development of the concept plan and detailed drawing and documentation for this Community Facility.

Permanent set up for diamond sports

The installation of two (2) permanent diamonds to be used by Softball and for tee ball in the North and South East corners of Bulgarra East oval will eliminate the current issues existing with requests for multiple uses of the Bulgarra Ovals. Installing diamonds within these locations pose no impact on any other user and will reduce the ongoing labour requirements for weekly set up of these two sports. Additionally, this will improve the facilities to a standard suitable for regional competitions.

Sports Lighting Upgrade

Additional lighting towers would be required to service the permanent diamonds, enabling the existing lighting configuration to be retained and be more suitable for the other users of the ovals. The installation of additional towers servicing the permanent diamonds would allow multiple uses of the reserves for training and competition play that do not impact on each other.

Power Upgrade

To accommodate the expansion and subsequent new location for the FeNaClNg Festival, upgrade to lighting, and potential additional electrical requirements for the Community Facility, an electrical upgrade to the precinct will be required.

Shire staff have included funds in the 2009/2010 draft budget to complete an audit of existing power supply and progress the planning and design of the required upgrade pending Councils support to the master plan.

Playground

The establishment of a district playground at the precinct is recommended. The existing playground located next to the Hunt Way Pavilion will be extended to include greater options and offer diversity in equipment to accommodate a greater age range. The current location is questionable for the new district playground. Shire staff are in the process of developing a future strategy policy for the future upgrade and replacement of playgrounds within the Shire. This playground will be included in the strategy and funds have been included for the upgrade to this playground in the 2009/2010 draft budget as part of the capital playground replacement program.

Car parking and access to Reserve/Improved linkages between residential cells.

Identified in the K2020 Community and Vision Plan and Bulgarra Sporting Precinct Master Plan was the need to improve linkages between neighbourhood cells. As outlined in the K2020 report, "By vehicle it is often necessary to drive up to one of the major roads to traverse neighbourhoods. For example in Bulgarra, travelling from McKenzie Way on one side of the school to Hunt Way located just some 500m to the east requires a journey of almost 5km. Both from a community integration, traffic and community safety viewpoint, there is a need to create better linkages across the drainage swales and link suburban cells."

A recommendation is to connect Harding Way to Hunt Way with a new internal access road and to develop off street parking along the verge of this road to increase parking for the users of the Bulgarra East and West Ovals. Additionally, a new car park area to service the Karratha Rec Club and the ovals be establish at the site currently utilised for the netball courts, being that the courts will be redeveloped as part the Leisure and Learning Precinct site.

Youth Facilities/BMX

A purpose built BMX facility is identified to be constructed to the North West end of Bulgarra West Oval to accommodate specific requirements for youth within the precinct, which will be part of a plan to develop youth facilities throughout the town. A skate park facility within Nickol West Public Open Space is currently budgeted for and is planned for completion in September 2009. Additionally, the K2020 Community and Vision Plan identified a skate plaza development within the town centre.

Implementation Plan

A plan was developed and itemised in the report that prioritised the works and a timeline with full costing developed with a Quantity Surveyor. The total cost of implementation plan is \$4,617,300.

Consideration to the balance of Bulgarra Reserve including the Karratha Entertainment Centre and the KEC Oval requires further investigation as to future requirements and potential land use for that reserve.

Options

Council has the following options available:

1. To receive the Final Report – Bulgarra Sporting Precinct Master Plan and advertise the report for broader public comment for a period of 28 days. Once advertised to report any submissions back to Council before final adoption.
2. To adopt the Final Report – Bulgarra Sporting Precinct Master Plan and progress the planning for the recommendations as outlined.

Policy Implications

Council Policy CS3 Bulgarra Oval Future Development states as its objectives;

1. To provide and maintain adequate facility infrastructure at Bulgarra Oval.
2. To minimise over-supply and prevent duplication of facility development at Bulgarra Oval.

The Policies provisions include;

The development of major buildings (excluding simple shade structures) be permitted subject to the following conditions:

- Any new proposed facility development comply with recommendations identified in Council's Strategic Sport, Recreation and Leisure Plan.
- Any proposed new facility development complement, be adjacent to, and from an integral part of these facilities identified in Council's Strategic Sport, Recreation and Leisure Plan.
- No duplication of recreation club facilities will be approved by Council on Bulgarra Oval to those already in existence.

The Bulgarra Master plan whilst consistent with the Policies objectives, and once adopted, will supersede components of this Policy.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The report identifies significant financial implications over the next our (4) years. The total for the implementation of the recommendations total \$4,617,300.00

As Councillors will be aware the Shire has secured \$936,056.00 from CSRFF and \$500,000 from DLGRD to develop the Community Facility Upgrade at the Hunt Way Pavilion. A sum of \$100,000 has been listed in the draft 2009/2010 Budget for the concept plan and design documentation to be fully developed.

Additionally funds have been listed in the draft 2009/2010 Budget to develop the playground as part of the overall playground policy for the Shire and to undertake the detailed electrical audit and design to implement the plan.

Shire staff will continue to source funding options for this implementation plan.

Conclusion

The Bulgarra Sporting Precinct Master Plan identifies a series of developments to improve the overall use and potential for the Bulgarra Precinct.

The key recommendation that drives the remainder of the recommendations is to progress the Karratha Learning and Leisure Precinct (KLLP) development. The Shire is currently working the DET to develop a concept plan for the KLLP and detailed designs by the end of 2009. The draft design brief, endorsed by Council and submitted to the DET outlines the facilities for collated Community Recreation Facilities, creating a recreation hub for the Shire.

The plan also sets forth seven (7) key projects to strategically develop the balance of the site. Funds have been listed in the draft 2009/2010 Budget to progress planning for the first identified projects.

Additional consideration is required to potential surplus recreational land that will be subject to further investigation and need assessment. Further information will be provided as the Karratha Learning and Leisure Precinct project develops.

Voting Requirements

Simple.

RECOMMENDATION

To receive the Final Report – Bulgarra Sporting Precinct Master Plan and advertise the report for broader public comment for a period of 28 days. Once advertised to report any submissions back to Council before final adoption.

Joint Shire/DET multi purpose leisure facility development specification

2 court indoor sports hall	36m x 38m with clear 8m ceiling Sprung floor, air conditioned available as evacuation centre
indoor changerooms	2 divisible changerooms each 65m ²
indoor centre amenities	stores , cleaners, circulation
Option to extend stadium	a third court 36m x 19m
2 external covered courts	36m x 38m with acrylic surface. Lit roof for shade, no walls available as school assembly area, overflow evacuation centre area
Administration areas	office standard 70m ²
Manager’s office	office standard 18m ²
Reception, lobby, foyer	150m ² large double height space air-conditioned, serving wet and dry areas ready access to kitchen / kiosk/ café access to indoor and outdoor café areas
Crèche / Before and After School Care	120m ² internal area Coordinator’s office space 12m ² Separate toilets for young children Connected outdoor play area 250 m ²
Indoor children’s play space	150m ² , air-conditioned soft fall extensive equipment
Gymnasium / Fitness centre	300m ² air-conditioned carpeted appraisal / coordinator office 16m ² views to playing areas independent access
Squash Courts access	3 glass backed courts with independent access
Commercial Space (optional)	viewing /social space for members, spectators 300m ² tenantable space Medical, allied health
Activity/Meeting Room	80m ² – Board/committee room Quality classroom, with AV system & kitchenette
Function meeting space	200m ² function meeting space kitchen to evacuation centre specification kitchen to service kiosk/café internal and external service areas
internal public toilets	separate from changerooms with disabled access
Water-Space	8 lane x 50m pool, 3 lane x 25m lap pool in 500m ² leisure water Spa 15m ² , Whirlpool 25m ² , Splash pad 150m ² Shade covers over leisure water
Plant Room(s)	to accommodate all services
Landscaping	Shade areas, BBQ area, Oasis concept
Changerooms	4 areas, 2 wet, 2 dry interchangeable

First Aid Room	12m ²
Storage (internal)	Various approximately 300m ² total
School staff offices	as determined
Playing Fields	2 full sized playing fields 175m x 145m each Lighting for large ball sports Changerooms 4 x 55m ² , umpires room 10m ² Social clubroom 150m ² Kiosk canteen 12m ² Public toilets 16m ² See design idea below
Tennis courts	6 courts, synthetic surface. Lit Players shade shelter
Basketball/Netball courts	4 synthetic surface. Lit
Parking	collectively 250 parking bays Additional to school exclusive bays 4 bus parking bays

9.2.2 REQUEST FOR WAIVER OF FEES – PILBARA AREA CONSULTATIVE COMMITTEE

File No: PB/4/1

Attachment(s) Letter requesting hire fee waive, Revised Booking Application Form, Email requesting addition to request for hire fee waive.

Responsible Officer: Simon Kot
Executive Manager Community Services

Author Name: Jenni Brown
Manager Community Facilities

Disclosure of Interest: Nil

REPORT PURPOSE

To consider a request by the Pilbara Area Consultative Committee to waive the applicable Shire of Roebourne hire fees for the Fatherhood Festival event to be held at the Karratha Entertainment Centre Main Hall and Oval on the 21st June 2009.

Background

The Pilbara Area Consultative Committee (PACC) is holding a Fatherhood Festival at the Karratha Entertainment Centre (KEC) Main Hall and KEC Oval on the 21st June 2009. On application for venue hire at the KEC, PACC were made aware of the applicable hire fees and charges for holding the event. PACC have subsequently made a formal request for the hire fees to be waived.

The original request for the hire fee to be waived was based on the original booking details, being the KEC Oval from 8:00am – 9:00pm and the KEC Main Hall from 8:00am – 2:30pm. Since the original request was made, the booking times have been altered and the request is now for the KEC Main Hall from 8:00am – 9:00pm in addition to the Oval booking.

The Fatherhood Festival is to be held at the completion of three (3) days of workshops and will incorporate a range of activities and stalls with an emphasis on fathering and a father's role in the family structure. The activities and stalls will be hosted by both local and external service providers. The estimated attendance for this event is over 2000 people.

The total fee applicable for this event, based on the Shire of Roebourne Community Rate is:

KEC Oval from 8:00am – 9:00pm
\$65.00 per day (Community Group Rate)
\$96.00 Reticulation Marking
\$200.00 Bond (Refundable if no damage caused)
\$361.00 Total

KEC Main Hall from 8:00am – 9:00pm
\$481.00 (13 hours at \$37.00 per hour)
\$100.00 Bond (Refundable if no damage caused)
\$581.00 Total

\$942.00 Total Fees Applicable

Under delegated authority the CEO may apply up to a 50% concession on any fee applicable at the KEC and the adjoining oval. A 50% concession was granted for this booking. PACC have since formally requested a full price waive for this event.

Issues

The request for the hire fees to be waived is inclusive of the bond normally applicable for such bookings. The bond is an amount held in trust and is used to fund repairs resulting from any damage occurred through a booking or refunded in full if no damage occurs. To waive this component would mean that the Shire assumes responsibility and costs if any damage occurs. Alternatively the Shire could state in its letter of confirmation that any damage caused as a result of the booking is to be charged at cost.

The request for waiver of full fees is based on the Shire of Roebourne being a consortium partner to the PACC Communities for Children program.

Options

Council has the following options available:

1. To grant a total fee waive to the Pilbara Area Consultative Committee for the Fatherhood Festival to be held in the Karratha Entertainment Centre Main Hall and Oval on the 21st June 2009.
2. To not approve a fee waive of the total applicable hire fee and the 50% concession offered through delegated authority be applied.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

The CEO has delegated authority to grant up to a 50% concession of applicable fees and charges under section 6.12. of the Local Government Act.

Financial Implications

A fee waive would result in no income generated for this event for the Karratha Entertainment Centre or KEC oval.

Conclusion

The Pilbara Area Consultative Committee is conducting a Fatherhood Festival at the Karratha Entertainment Centre Oval and Main Hall on Sunday 21st June 2009. Shire of Roebourne approved fees and charges are applicable for this booking and as such have been applied to this booking request.

The PACC have requested formally that the applicable hire fees be waived for this event

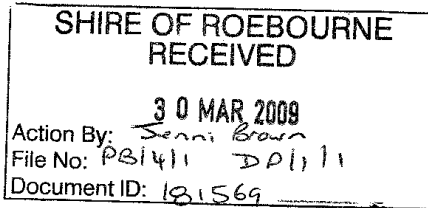
Voting Requirements

Absolute.

RECOMMENDATION

That Council grant a total fee waive to the Pilbara Area Consultative Committee for the Fatherhood Festival to be held in the Karratha Entertainment Centre Main Hall and Oval on the 21st June 2009.

ATTACHMENT 1 AGENDA ITEM 9.2.2 REQUEST FOR WAIVER OF FEES – PILBARA AREA CONSULTATIVE COMMITTEE



Reference: 624.09

Simon Kot
 Executive Manager Community Services
 Shire of Roebourne
 PO Box 219
 KARRATHA WA 6714

Dear Simon

Re: West Pilbara Communities for Children (WPC4C) – Fatherhood Festival

I write to you in regards to a "Fatherhood Festival" that we are holding on Sunday 21 June 2009.

The Festival will be run as a celebration of fathering following three days of fathering workshops. The workshops will be facilitated by the Fatherhood Projects (based in NSW) with workshops titled 'Long Distance Dad's', 'Expectant Fathers; and 'High Flying Fathers'.

The festival will incorporate a range of activities and stalls hosted by both local and external service providers with an emphasis on fathering and a father's role in the family structure. Activities will range from, a Dad's 'Obstacle Course' to, Infant and Bush first aid demonstrations and a variety of entertainment on offer.

We are seeking your assistants in the venue hire, as we are hoping to hold this event at the Karratha Entertainment Centre Gymnasium and oval, from 9.00am till 1.00pm with a concert taking place in the evening. We have received a quote for the venue hire, please see below for details;

Karratha Entertainment Oval - \$361.00 including bond.
 Karratha Entertainment Indoor space - \$340.50 including bond.

The total amount comes to \$701.50, we ask if the Shire could waive these fees for this event and understand this needs to be put to Council for approval.

We look forward to hearing from you in relation to this matter. If you wish to discuss any of the above please contact me.

Yours Sincerely

Jacquie Lymbery
 Projects Officer
 Pilbara Area Consultative Committee

26 March 2009
 ABN: 83 499 631 861

To: Nita Harken
Subject: RE: Attachment

Hi Nita

Please find attached A casual venue hire form from the KEC to be filled in and returned showing the actual times you now require the Main Hall and KEC Oval for the Fathering Festival . The attachment you sent us is a Hire form from the **Lotteries House**.

Cheers

Kaye/ Customer Service Officer | Karratha Entertainment Centre

SHIRE OF ROEBOURNE
 Searipple Road Karratha WA 6714
 PO Box 219 Karratha WA 6714
 t 08 9186 8556
 f 08 9185 1295
 e keccas@roebourne.wa.gov.au
 w www.roebourne.wa.gov.au

From: Nita Harken [mailto:NCant.pacc@bigpond.com]
Sent: Tuesday, 2 June 2009 3:07 PM
To: KECCas
Subject: FW: Attachment

Hello

Thank you for your call.

Please find attached the new venue hire form showing the extended hours.

Could the request for a waiver of fees cover the extended hours also.

I appreciate your assistance with this matter.

Kindest Regards

Nita Harken
 Projects Manager
 Pilbara Area Consultative Committee Inc.
 Ph: 9144 0651
 Fax: 9144 0652
 Mob: 0427 980 143
NCant.pacc@bigpond.com

- Upcoming Workshops
- Behaviour Tonics – 1,2,3, Magic – Karratha**
 11th, 12th & 15th June
- Onslow Community Festival**
 13th June – Onslow
- Fatherhood Workshops – Karratha**
 18th, 19th and 20th June
- Fatherhood Festival - Karratha**
 21st June
- SPELD – Dyslexia Foundation – Karratha**
 29th & 30th June

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Computer Virus Warning: No representation is made that this email or its attachments are free of viruses. Virus scanning is recommended and is the responsibility of the recipient.

From: Nita Harken [mailto:NCant.pacc@bigpond.com]
Sent: Friday, 29 May 2009 10:50 AM



Your ref: DB/4/1 078 KC
 Our ref: Kaye Campbell
 Enquiries:

16th May 2009

Pilbara ACC
 PO BOX 1404
 Karratha WA 6714

Dear Roz

ADJUSTED CASUAL VENUE HIRE CONFIRMATION

Thank you for your application to hire a Shire of Roebourne community facility or reserve. I am pleased to advise that your application has been reviewed and approved. Please note the adjustments made to your hire fees due to a 50% reduction to the hire fees of the KEC Oval and KEC Main Hall as discussed with Mr Simon Kot.

Name of Venue: KEC Oval
Approved Use: Fathering Festival
Date of Function: 21st June 2009
Time of Function: 8AM-9PM

Liquor Permit: NO
Hire Fee: \$32.50 per day
\$96.00 RETIC MARKING
Bond: \$200.00
Sub Total Payable: \$328.50

Name of Venue: Main Hall
Approved Use: Fathering Festival
Date of Function: 21st June 2009
Time of Function: 8AM-2.30PM

Liquor Permit: NO
Hire Fee: \$18.50 per hour
Bond: \$100.00
Sub Total Payable: \$220.25

Total: \$548.75

All applicable fees and bonds must be paid prior to the commencement of the booking. Payment can be made at the Karratha Entertainment Centre during business hours (Monday to Thursday 8.30am – 8.30pm, Friday 8.30am – 6.30pm, Saturday 9.00am – 4.00pm). Please be advised that any bond(s) paid will be returned to the applicant within 21 days following an assessment of the facility hired.

Keys may be obtained from the Karratha Entertainment Centre during business hours on the day of, or one working day prior to the confirmed booking date and must be returned the first working day following your function (unless otherwise advised).

Erection of Stakes/pickets for tents, marquees

The use of stakes, pickets and posts for the erection of tents, marquees, stages and signage should be discussed with the Supervisor of Parks and Gardens to minimise the risk of damage to the reticulation system.

*If you are responsible for damaging the reticulation system, then you will be liable for the cost of repairing this damage.

Marquees and tents with 'guy ropes' are not recommended as they pose a liability problem given that people may trip on them.

PO Box 219 Karratha Western Australia 6714 Facsimile: (08) 9185 1626 Telephone: (08) 9186 8555
 E-mail: sor@roebourne.wa.gov.au Web: www.roebourne.wa.gov.au



It is your responsibility to call the Supervisor of Parks and Gardens to arrange a meeting, a week prior to your event and advise where you will need to have the reticulation marked out. Please call 0418 937 775 to arrange this time.

Waste Management:

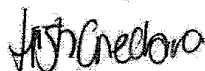
The Shire of Roebourne's Waste Management Services can supply, empty and remove additional bins as required at a charge. For further information please call the Waste Management Supervisor on 0419 477 079.

Please be advised that the Karratha Entertainment Centre (KEC) Oval has no lighting for evening usage. If you require lighting at your function you will have to hire the necessary equipment.

We would like to take this opportunity to remind hirers that maintaining the quality and condition of our facilities for the use of all community groups is a high priority. It is therefore requested that the facility be left in a clean and tidy condition including removing all rubbish, packing away all chairs and tables, securing all locks and turning off all internal lights and air-conditioners where applicable.

Should you have any further queries, please contact the Customer Service Officers at the Karratha Entertainment Centre on 9186 8556.

Yours sincerely



Trish Credaro
MANAGER KARRATHA ENTERTAINMENT CENTRE

9.2.3 LEASE PEGS CREEK PAVILION

File No:	AX/4/6A
Attachment(s)	NIL
Responsible Officer:	Simon Kot Executive Manager Community Services
Author Name:	Don Webster Manager Community Development
Disclosure of Interest:	Nil

REPORT PURPOSE

Council endorsement to renew the Pegs Creek Pavilion lease to the Karratha Community House Inc.

Background

The Karratha Community House Inc [KCH] is a not for profit organisation within the Shire of Roebourne which currently provides services to 24 user groups with more than 330 children in the 0-5 age group accessing the facility every week.

KCH has leased part of the Pegs Creek Pavilion, aided initially by an MOU with L.I.N.K. between November 2004 and April 2006, and subsequently in their own right since 1st May 2006. The current annual lease fee of \$3,564 is based on the average weekly revenue Council historically received for hiring the facility. Council allocated \$40,900 for operating costs (excluding maintenance costs) for Pegs Creek Pavilion in the 2007/08 budget, with the amount received from KCH offsetting some of this budget amount.

KCH are now seeking to renew their lease for a further 3 year term however they have requested a 'peppercorn' rent with Council still responsible for all outgoings.

Issues

The KCH has grown during the past three years whilst leasing the Pegs Creek Pavllion from 2 long standing playgroups with 140 members [families] and 200 children to 270 families and 330 children accessing the facility weekly. This facility is now home to 23 play groups and one [1] early learning literacy group which provide a wide range of family-based activities in a safe, secure, nurturing, educational and supportive environment. The group's objectives include keeping families happy and in the Shire of Roebourne, attraction and retention of new people and their families to town, strengthening community ties, supporting new and existing families and promoting emotional, social and physical growth for our children and families.

These objectives are directly tied to the needs of families with children in the 0-5 age group and address one of the Top 8 Reasons People Might Leave Karratha, 'Family Services and Childcare,' and in the Top 8 Projects That Would Enhance the Town's Liveability in the K2020 Vision and Community Plan.

“With its high proportion of young families (over 3,000 children under the age of 10) and its relative isolation, Karratha has a priority need for additional early childhood services. The Pegs Creek Pavilion was not designed purposefully for the provision of children’s services however considering the lack of alternative and suitable community infrastructure the KCH should be commended for their approach to providing what is arguably an essential service to the community.

Leasing Conditions

The KCH has requested a peppercorn rent and that the Shire continues to meet outgoings as part of the lease.

The outgoings in the 07/08 financial year were \$40,900 and \$50,236 has been budgeted in the 08/09 financial year. The total power cost for Pegs Creek Pavilion in the 07/08 financial year was \$5,615.75 with the cost to date in 08/09 \$5,220.49. This figure includes the oval and other casual users of the Pavilion. To obtain an accurate cost for the part of the Pavilion used by the KCH, a sub-meter would need to be installed, the cost of which may not be warranted.

The current lease of \$3,564 is probably indicative of the KCH’s current power usage and to grant a peppercorn rent and then charge them outgoings would provide the playgroups with no financial advantage over the current lease arrangement.

The KCH levies \$25 for full membership per quarter which includes school holidays except for a two week period over Christmas when the floors are stripped and sealed. The KCH has expanded to a point where they can no longer rely on the hard work and goodwill of volunteers to manage the increasing workload. To this end the KCH are in the process of finalising their strategic planning and they will be seeking grants to fund a Coordinator’s position. In the meantime any assistance the Shire can provide will assist the KCH enormously.

As part of the Karratha 2020 Plan, the Shire commissioned an audit of community infrastructure including the Pegs Creek Pavilion. The audit determined the current facility was not an ideal venue for the provision of child care services, and planning is expected to begin next financial year on the Baynton West Family facility, a facility intended to be more conducive for community organisations including the KCH.

With this in mind it may be prudent for the Council to grant a three year lease with a further option of 3 years and continue to work closely with the KCH in order to meet their current and long term needs.

Options

Council has the following options available:

1. Maintain the status quo and renew the current lease of the Pegs Creek pavilion with the Karratha Community House Inc at an annual lease fee of \$3,564 for a three [3] years period with an option of a further 3 years with the Shire remaining responsible for all outgoings.

Or;

2. Agree to a lease of the Pegs Creek Pavilion with the Karratha Community House Inc at an annual lease fee of \$10 for a three [3] years period with an option of a further 3 years with the KCH being responsible for all outgoings.

Or;

- 3 Agree to a lease of the Pegs Creek Pavilion with the Karratha Community House Inc at an annual lease fee of \$10 for a three [3] years period with an option of a further 3 years with the Shire remaining responsible for all outgoings

Policy Implications

The Shire generally adopts a user pays approach to the use of its facilities by Community Groups. In this instance an exception may be warranted given the nature of the service being provided to families within the community.

Whilst the Shire has no policy in regards to leasing of community assets to community organisations, historically Council has provided access to Council managed reserve land at peppercorn rents with the community organisation then responsible for all service costs.

Legislative Implications

There are no legislative implications resulting from this report.

Financial Implications

Council has budgeted to receive \$3,564 for the 2008/2009 financial year as income from lease of the pegs Creek Pavilion. Should a reduced lease fee be resolved the budget will need to be amended to reflect the resultant loss of income as the lease start date is before the 30th June.

Conclusion

The KCH clearly would argue for Option 3 as this will provide them with some additional financial support enabling them to use all funds for programmed activities. Although this may not fit custom and practice of charging groups for the use of Shire facilities, it could be argued the KCH are providing an essential service that would cost significantly more than the rent and outgoings if provided by the Shire. This service is of high strategic value to the community and the Shire of Roebourne which is reflected in the K2020 Vision and Community Plan.

Voting Requirements

Absolute.

RECOMMENDATION

That Council agree to a lease of the Pegs Creek Pavilion with the Karratha Community House Inc at an annual lease fee of \$10 for a three [3] years period with an option of a further 3 years with the Shire remaining responsible for all outgoings.

10 TECHNICAL SERVICES

10.1 OPERATIONS

10.1.1 G09-08/09 FACILITIES MAINTENANCE & MINOR WORKS TENDER

File No:	G09-08/09
Attachment(s)	Evaluation & Recommendation Report
Responsible Officer:	Troy Davis Executive Manager Technical Services
Author Name:	Troy Davis Executive Manager Technical Services
Disclosure of Interest:	Nil

REPORT PURPOSE

The purpose of this report is to seek Council's endorsement of a successful tenderer(s) for the provision of Facilities Maintenance and Minor Works for a period of three (3) years from the date of acceptance with options for two (2), one (1) year extensions

Background

Tenders were advertised in the West Australian and the Pilbara News between 13th May and the 3rd of June 2009 with five (5) tenders received prior to the closing date and time.

In no particular order, the tenders received were from the following Contractors for the noted services:

	Geraldton Building Services and Cabinets	Dampier Plumbing	SFD Plumbing	Trasan Contracting	Karratha Contracting Pty Ltd
Painting					Yes
Plumbing		Yes	Yes		Yes
Electrical					Yes
Air conditioning					Yes
Effluent Reuse					Yes
General Building	Yes			Yes	Yes

Issues

The intention of the request for tender was to attract a full facilities maintenance service provider to improve all aspects of facilities maintenance and upkeep throughout Council's facilities and building assets as identified in the tender document by reducing the internal effort to manage multiple Contractors and to provide greater opportunities to develop consistency in workmanship, reporting and maintenance systems. Notwithstanding the document provided for six (6) separable parts that allowed providers to tender for one (1) or a number of the activities.

Two of the Tenders (Dampier Plumbing and Geraldton Building Services and Cabinets) did not meet compliance with the conditions of tendering and were not considered in the scoring process.

Options

Council has the following options available:

1. Accept the Tender for all components of Facilities Maintenance and Minor Works from Karratha Contracting Pty Ltd; or
2. Accept the Tender for Facilities Maintenance and Minor Works from Karratha Contracting Pty Ltd for painting, electrical, air conditioning, effluent reuse works and general building/maintenance and minor works component excluding plumbing and accept the tender from SFD Plumbing for the plumbing component; or
3. Accept the Tender for Facilities Maintenance and Minor Works from Karratha Contracting Pty Ltd for plumbing, painting, electrical, air conditioning and effluent reuse works excluding the general building/maintenance and minor works component and accept the tender from Trasan Contracting for general building/maintenance and minor works; or
4. Accept the Tender for Facilities Maintenance and Minor Works from Karratha Contracting Pty Ltd for painting, electrical, air conditioning and effluent reuse works excluding the general building/maintenance and minor works and plumbing components and accept the tender from Trasan Contracting for general building/maintenance and minor works and accept the tender from SFD Plumbing for the plumbing component; or
5. Not accept a tender.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Works ordered will be within budget allocations.

Conclusion

Whilst there is a component of preventative maintenance and on-call works within the scope of this tender, it has been recognised that our buildings and facilities are requiring greater intervention including upgrades that require input from a variety of trades. Managing and coordinating these trades on a day to day basis will be less of an impost on officer's time by having a single Contractor to deal with. It will also provide consistency in approach and delivery of projects and reduce Council's risk with managing multiple Contractors.

Therefore, it is recommended that the tender from Karratha Contracting Pty Ltd for all components of the facilities maintenance and minor works be accepted.

Voting Requirements

Simple.

RECOMMENDATION

That Council accept the tender from Karratha Contracting Pty Ltd for G09-08/09 Facilities Maintenance and Minor Works.

Report to be provided in Briefing Session.

10.2 AIRPORT**10.2.1 HELICOPTERS NZ LEASE OF LOT 31 - KARRATHA AIRPORT**

File No:	PB/1/10
Attachment(s)	NIL
Responsible Officer:	Troy Davis Executive Manager Technical Services
Author Name:	Chris Fox Airport Manager
Disclosure of Interest:	Nil

REPORT PURPOSE

The purpose of this report is to further consider a request from Helicopters NZ Pty Ltd to secure a lease of Lot 31 at Karratha Airport.

Background

This matter was previously tabled at the Council Meeting held on 15 December 2008. Helicopters NZ as a result of tender KAP04-08/09 were awarded a lease of Lot 31 for a term of 25 years.

A subsequent report was tabled at Council's meeting held on the 16th of February 2009 and recommended the addition of an option term of 17 years in relation to the approved lease.

This matter was the result of a Council Resolution as per the below :

“COUNCIL RESOLUTION Res No : 14562 MOVED : Cr Lockwood SECONDED : Cr Vertigan

That Council lay this report on the table to get additional information regarding the reason for request for the next Ordinary Council Meeting. CARRIED”

Issues

Helicopters NZ Pty Ltd have advised in correspondence received on the 19th of March that the reasoning behind their request for a 17 year option was so that they were able to make the best return on their employed capital and by extending the lease terms their investment would be recovered over a longer term.

Options

For Council to consider the further information made available above.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Financial Implications

There are no financial implications resulting from this report.

Conclusion

That Council further consider the additional information provided above in relation to the previous report tabled on 16 February 2009 that was left to lay on the table.

Voting Requirements

Simple.

RECOMMENDATION

That Council include a 17 year option to the existing Helicopters NZ Pty Ltd lease on Lot 31 of the Karratha Airport.

10.2.2 LEASE OF PART OF LOT 6 - KARRATHA AIRPORT - KARRATHA AIR LOGISTICS

File No:	PB/1/10
Attachment(s)	NIL
Responsible Officer:	Troy Davis Executive Manager Technical Services
Author Name:	Chris Fox Airport Manager
Disclosure of Interest:	Nil

REPORT PURPOSE

The purpose of this report is for Council to consider a lease of part of Lot 6, Norman Road at Karratha Airport by Karratha Air Logistics.

Background

Council previously approved the leasing of sections of the former Ansett freight building at Lot 6, Norman Rd, Karratha Airport, by two companies, operating on behalf of both Australian Air Express and Toll Ipec.

The lease for Wheeler Nominees (Australian Air Express Freight Agents) has now progressed to execution. The other part of the building was previously approved by Council for a lease to McFour Pty Ltd, the agents for Toll Ipec. (Council Meeting 20 August 2007, Item 9.1.1, Resolution No 14190). This lease was prepared and execution copies sent to McFour Pty Ltd for signing.

Issues

On the 7th of May 2009 advice was received that the business of McFour Pty Ltd was closing down and that the operation of the Toll Ipec Karratha franchise was being taken over by Karratha Air Logistics. Correspondence dated 7 May 2009 from Mr Colin McKenny, sole director of Karratha Air Logistics, subsequently confirmed that this company wishes to negotiate a new lease with the Shire of Roebourne for the premises.

Payment for the lease of the premises has subsequently been transferred to Karratha Air Logistics, who are seeking to acquire an initial 3-year lease, commencing 1 July 2009, with the option of 2 x 3 year extensions.

The current lease amount is \$1,436.87 (excluding GST)

The lease terms are as per the standard Karratha Airport lease document for lease of buildings and the lease amount is indexed to CPI annually and to market at 3 yearly intervals.

Options

Karratha Airport Logistics Pty Ltd are running the freight agency from this location at Lot 6 Norman Rd, Karratha Airport, and meeting the rent payments.

It would therefore appear prudent for Council to approve the lease based on the above terms in order to formalise the arrangements.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

Karratha Airport Logistics Pty Ltd are running the freight agency from this location at Lot 6 Norman Rd, Karratha Airport, and meeting the rent payments.

It would therefore appear prudent for Council to approve the lease based on the above terms in order to formalise the arrangements.

Voting Requirements

Simple.

RECOMMENDATION

That Council approve the entering into a lease agreement with Karratha Air Logistics Pty Ltd for part of the land and buildings at Lot 6, Norman Rd, Karratha Airport for a term of 3 years plus 2 extended options of 3 years each. The rental amount per month shall be \$1,436.87 (+GST) payable monthly.

10.2.3 LEASE OF PART OF LOT 8 - KARRATHA AIRPORT - KARRATHA AIR LOGISTICS

File No:	PB/1/10
Attachment(s)	NIL
Responsible Officer:	Troy Davis Executive Manager Technical Services
Author Name:	Chris Fox Airport Manager
Disclosure of Interest:	Nil

REPORT PURPOSE

The purpose of this report is for Council to consider a request received for the lease of Lot 8 at Karratha Airport.

Background

Lot 8 is a 2,346 square metre vacant, serviced lot, suitable for a hangar development at Karratha Airport. Currently, the lot is on a short term lease arrangement to Jayrow Helicopters, approved by Council at the meeting on 20 April 2009. This arrangement is set to expire on September 21, 2009.

Lot 8 was the subject of a tender process in November 2008, that resulted in no tenders being received.

Correspondence has recently been received by Mr Aaron Kitson, of Kitson Group Pty Ltd, Karratha, seeking a long-term lease on the lot for the construction of a hangar facility.

Issues

Mr Kitson is seeking to construct a hangar suitable for aircraft storage and aviation business support, and is negotiating with Aspen Medical to hangar their Karratha-based Cessna Citation jet that is utilised on regional medical evacuation flights. In addition to this, he would be seeking further opportunities for the storage of other aircraft.

Lot 8 was the subject of an initial valuation in September 2008, and was subsequently re-valued in April 2009. The valuation amount is \$46,900 p.a. (+GST), and in a lease this would be indexed to CPI annually and reviewed to market every 5 years.

Mr Kitson is seeking a lease term of 30 years plus 10 years option.

The existing small building on the site would be demolished as part of the development that would take place in the event of the lease being approved.

Jayrow Helicopters have advised that as their development on Lots 32 and 33 is taking longer than anticipated to complete, that they wish to extend their existing temporary lease arrangement until the 15th of November 2009. This would allow a lease with Mr Kitson to take effect from 16 November 2009.

The lease is subjected to the normal requirements of the disposal of property under Section 3.58 of the Local Government Act (1995) and as such there would need to be an advertising period of 14 days for any public submissions to be considered.

In addition to this, it should be noted that any development taking place on the site needs to receive the necessary Council planning and building approvals as well as any aviation legislative requirements.

The site is conducive to the operation of fixed wing aircraft, in line with Council's intention to continue fixed wing hangar development to the east and confine rotary wing operations to the western end of the aerodrome.

Options

As Jayrow Helicopters have requested an extension to their temporary lease arrangement and Mr Kitson does not require a lease on the land immediately it would appear reasonable that Council approve the following arrangements :

1. Extend the Jayrow Helicopters temporary lease until 15 November 2009;
2. Approve a lease with Kitson Group Pty Ltd for Lot 8, commencing 16 November 2009;

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications pertaining to this matter.

Conclusion

The proposal outlined above will satisfy the Jayrow Helicopters request for an extension of their current temporary lease, as well as securing a long term lease on Lot 8.

Voting Requirements

Simple.

RECOMMENDATION

That Council approves the extension of the Jayrow Helicopters temporary lease of Lot 8 at Karratha Airport to expire 15 November 2009;

AND

That Council approves a long-term lease of Lot 8 by Kitson Group Pty Ltd, of Karratha, for 30 years, plus an option term of 10 years, for the amount of \$46,900 p.a. (+GST) indexed to CPI annually, and reviewed to market 5-yearly.

10.2.4 KARRATHA EFFLUENT REUSE SCHEME MANGEMENT PLAN

File No:	DP/2/1: DP/2/2: DP/2/3
Attachment(s)	NIL
Responsible Officer:	Troy Davis Executive Manager Technical Services
Author Name:	Fiona Kenyon Manager Technical Services
Disclosure of Interest:	Nil

REPORT PURPOSE

The purpose of this report is to brief Council about the Karratha Effluent Reuse Scheme (the "Scheme") Management Plan undertaken by Worley Parsons and obtain their endorsement of that report.

Background

In July 2008, Worley Parsons were engaged to develop an Effluent Reuse Scheme Management Plan. Council had recognised that the current system was not performing at an optimum level and requested a plan be developed that prepared for the rehabilitation, maintenance and upgrade of the Scheme to ensure it meets the requirements for effluent disposal as required by the Department of Health and meet the needs and expectations of the Council and the community. The study was staged, to progressively review the data provided, identify key issues, and then develop a holistic Management Plan for the Scheme and included the following components:

1. A review of all documentation and reports on the Scheme
2. An infrastructure audit of the Scheme
3. Development of a Management Plan for the Scheme
4. A future needs analysis of the Scheme to ensure capacity for expansions.

Issues

The Scheme is an integral part of a wastewater treatment and disposal facility which is partly owned and operated by the Water Corporation and partly owned and operated by the Shire. The Water Corporation operates three wastewater treatment plants with the bulk of treated effluent being disposed of through an informal supply arrangement with the Shire who mainly utilise it to irrigate public open space. This arrangement is advantageous to both parties as it provides a cost-effective means of disposal for the Water Corporation and provides an alternative to utilising potable water for irrigation for the Shire.

The upgrade of the Scheme is an essential component of the Karratha 2020 Vision and Community Plan. Worley Parsons have provided a list of indicative works and cost estimates to be completed over a five year period. It is intended to use this as a guide to detail a process of maintenance and upgrades required from a compliance perspective. It provides cost estimates based on worst case scenarios, being that all infrastructure associated with the Scheme will require replacement of upgrading over this five (5) year period. The works, future studies and estimates will be developed as we undertake further investigations so the costing schedule will be considered as a living document and updated

as new data becomes available. In fact, Council officers have already amended the costing schedule to a six year plan, based on the current budget and the proposed budget for next financial year.

Options

Council has the following options available:

1. Not to endorse the Management Plan – as the plan sets strategic goals for the development of this important Council infrastructure a Management Plan needs to be set in place. If Council does not endorse this Plan then another one will need to be developed so Council Officers have a guide and a set direction for the Scheme.
2. To endorse the Management Plan – This will empower officers by giving them a direction and plan for the future of the Scheme. Upgrading and further studies can be planned, commenced and completed.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

The following Legislation is applicable in this matter

1. Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) regulations 1974
2. Australian Guidelines on the Use of Recycled Water: Managing Health and Environmental Risks (Phase 1)
3. Guidelines for the Use of Recycled Water in Western Australia

Financial Implications

The expenditure is in accordance with the budget.

Conclusion

Implementation of this Management Plan for the Scheme will lead to many benefits to the Karratha community as outlined in the Karratha 2020 Vision. It will be an invaluable tool to Shire officers as a guide to the current status of the scheme, audited against Standards, Licence Conditions and best practice. It outlines gaps in the Scheme and a sequential methodology to gradually fill those gaps. Over time, the priorities may change, however if we consider the report to be a live document and update regularly as new information is discovered it will provide us with the framework we need to ensure the scheme works for the benefit of the community.

Voting Requirements

Simple.

RECOMMENDATION

That Council endorse the Karratha Effluent Reuse Scheme Management Plan.

11 DEVELOPMENT SERVICES

11.1 PLANNING SERVICES

11.1.1 PROPOSED TPS8 SCHEME AMENDMENT-NASH PROJECT ROEBOURNE

File No:	TS/2/4/16
Attachment(s)	Proposed Scheme Amendment Map
Responsible Officer:	Bob Sharkey Executive Manager Development Services
Author Name:	Bob Sharkey Executive Manager Development Services
Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider the initiation of an amendment to TPS8 to rezone land to the north of the township of Roebourne from “Rural” and “Parks Recreation & Drainage” to “Urban Development” to enable the preparation of a Development Plan for the proposed land and housing development, for subsequent approval by the Shire and the WAPC.

Background

The parcel of land, which is illustrated in the attached proposed scheme amendment map, is approximately 56Ha in area. The majority of the land is Unallocated Crown Land, with the balance being existing Reserves 33250 [Club & Club Premises] and 33643 [Recreation], both of which are vested in the Shire.

The Ngarluma Aboriginal Corporation [NAC] are negotiating with the State Government to take a transfer of the UCL portion and wish the Shire to consider divesting the reserved land so that the amalgamation of the overall parcel could be completed. The NAC anticipate receiving federal funding to undertake the project, and need to progress the land development approvals quickly in order to be able to meet very tight timelines that will apply to the funding, if granted.

The initiation of a scheme amendment does not overly compromise Council’s position but would allow the NAC and its consultants to proceed with the preparation of a development plan for the land. Council may subsequently determine not to recommend to the Minister for Planning that the rezoning proceed to final approval and may also not approve any development plan, although such a decision could be appealed.

Issues

The following are the principal issues that need to be considered at this stage, given that a detailed analysis of the issues that impact on the proposal will be addressed in the preparation of a development plan:

1. The current and future status of reserve 33643.
2. The issues associated with the development to land to the north of the NW Coastal Highway.
3. The desirability of a concurrent Township Revitalisation Project for the existing town.

4. The timing of the development of the Roebourne by-pass road.

Options

Council has the following options available:

1. To initiate the proposed TPS8 scheme amendment.
2. To not initiate the proposed TPS8 scheme amendment.
3. To defer consideration of the proposed TPS8 scheme amendment until the issues that have been identified in this report are further considered by Council.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There may be financial implications that would impact on the Shire if the land that is the subject of the request to initiate a scheme amendment is subsequently developed.

Conclusion

The proposed TPS8 scheme amendment, if ultimately approved by the Minister for Planning, would only designate the land as having potential for future “Urban Development” and allow for the land owner to submit a development plan for consideration. This would simply acknowledge that the identified parcel of land is the only land adjacent to the existing township that is worthy of consideration for future urban development. Given the safeguards in the scheme amendment and development plan process it is recommended that Council supports the NAC’s proposed development initiative by resolving to initiate an amendment to TPS8 to rezone the land to the north of the township of Roebourne from “Rural” and “Parks Recreation & Drainage” to “Urban Development”.

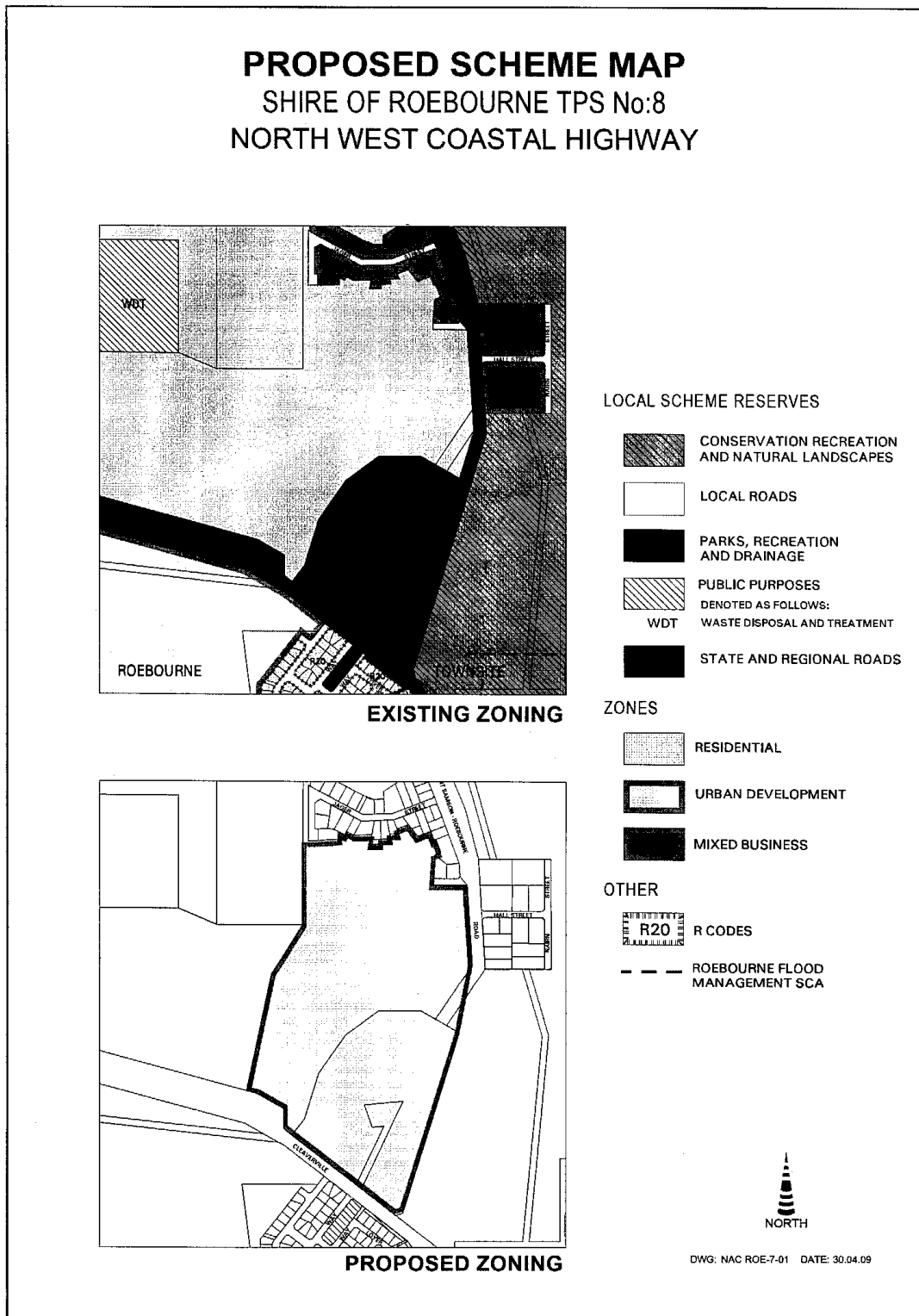
Voting Requirements

Simple.

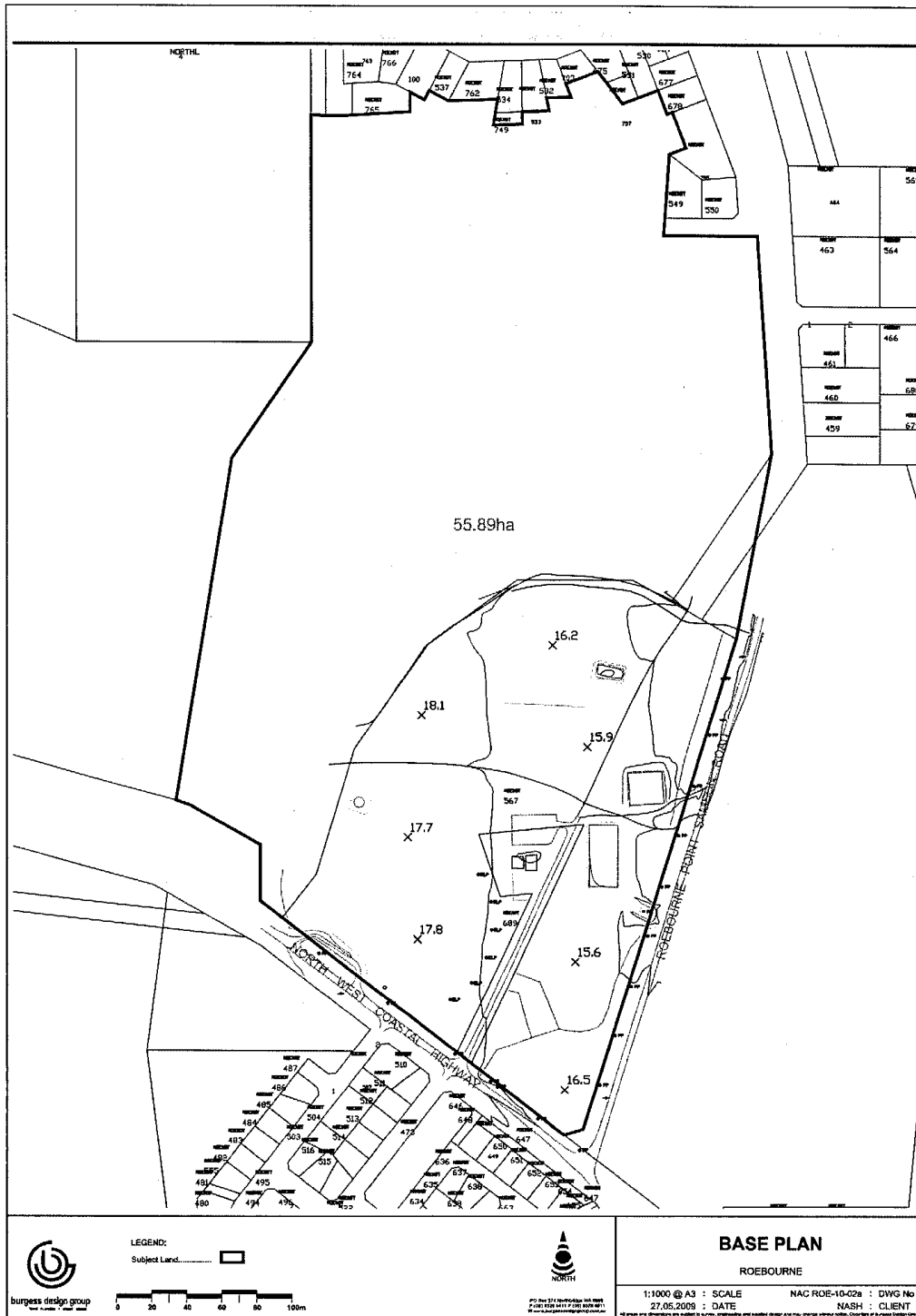
RECOMMENDATION

That Council resolve to initiate an amendment to TPS8 to rezone the parcel of land identified in the plan prepared by the Burgess Design Group [NAC ROE-10-01] from “Rural” and “Parks Recreation & Drainage” to “Urban Development”.

**ATTACHMENT 1 AGENDA ITEM 11.1.1 PROPOSED TPS8 SCHEME AMENDMENT-
NASH PROJECT ROEBOURNE**



Proposed Scheme Amendment Map



**11.1.2 INDIGENOUS LAND USE AGREEMENT FOR A PROPOSED RESERVE
(MOTORCROSS) WICKHAM**

File No:	DL/1/5
Attachment(s)	Location Plan
Responsible Officer:	Bob Sharkey Executive Manager Development Services
Author Name:	Bob Sharkey Executive Manager Development Services
Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider the execution of an Indigenous Land Use Agreement [ILUA] with the State of WA and the Ngarluma Aboriginal Corporation [NAC] to allow the creation of a reserve on crown land to the south of Wickham. A copy of the plan included in the ILUA document, which illustrates the location and the specified area for the reserve, is attached

Background

The purpose of the proposed reserve is to allow the Shire of Roebourne to accept a management order over the land as a reserve. The management order would allow the Shire to enter into a lease with a club, being formed by a group of motor-cross riders largely based in Wickham, for the purpose of permitting a motor-cross facility to be developed by the club.

As the site is unallocated crown land, the land is subject to the non-exclusive native title rights of the Ngarluma people, as determined by the Federal Court in 2003 and in subsequent decisions.

The NAC, as the representative body for the Ngarluma people, have agreed to the creation of the reserve under the non-extinguishment principles of the Native Title Act [NTA]. The NAC and the State have determined that the execution of an ILUA is the best mechanism for the three parties to formalise the basis on which the interests held by the NAC are protected under the NTA.

Issues

There are no issues with this proposal as the ILUA process is the mechanism supported by the State to deal with the creation of reserves where native title interests are involved, whether individually as in this case, or more generally with an area wide ILUA.

Options

The specification of options is not considered to be appropriate in this case.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

As an ILUA is the recommended procedure to enable interests under the Native Title Act to be dealt with in a manner acceptable to the State, it is recommended that the ILUA prepared for execution by the State, the NAC and the Shire of Roebourne be signed and sealed by the Shire to allow the State to create the proposed reserve.

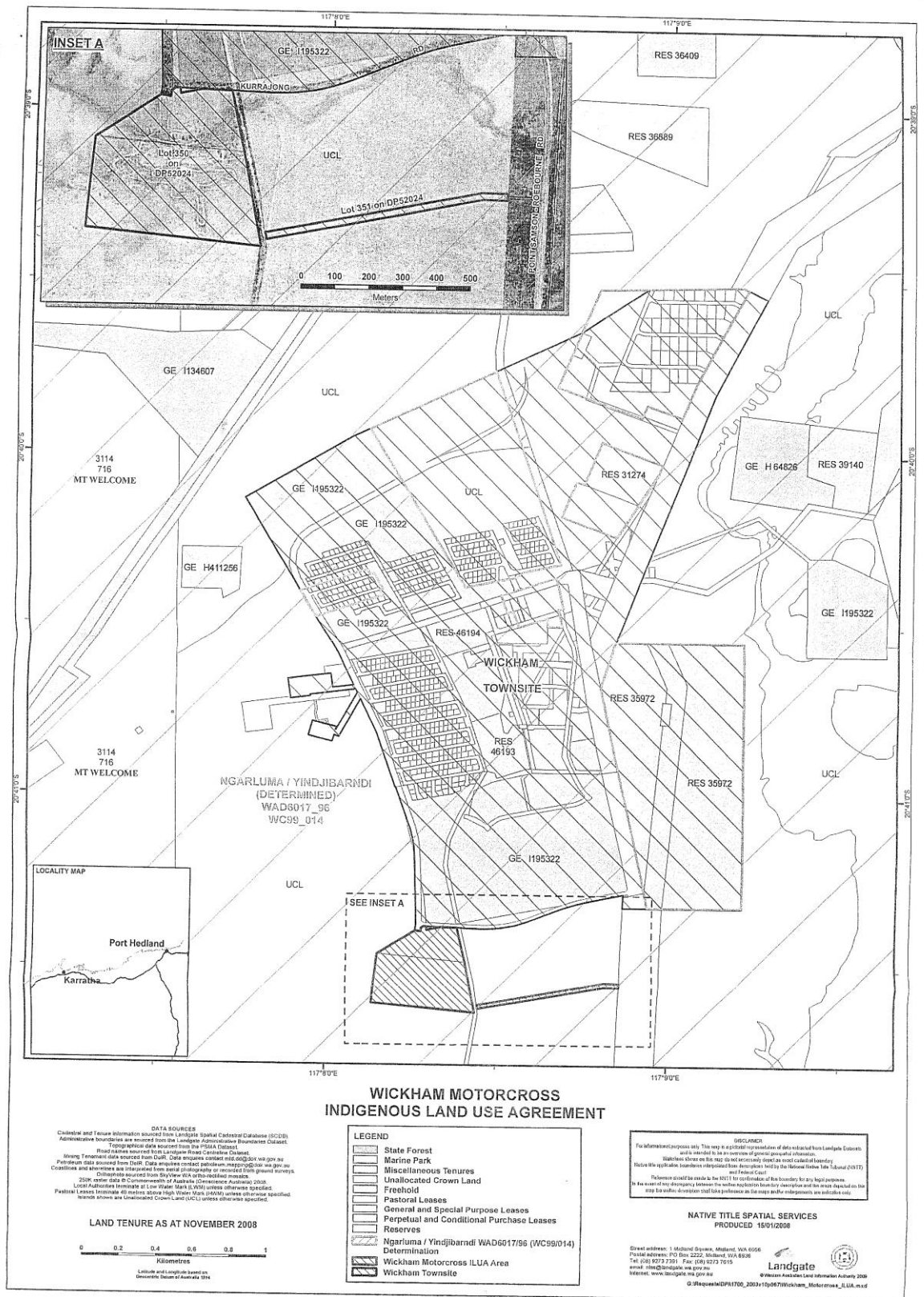
Voting Requirements

Simple.

RECOMMENDATION

That Council resolve to execute an Indigenous Land Use Agreement between the State of Western Australia, the Ngarluma Aboriginal Corporation and the Shire of Roebourne under which the parties agree to the land defined on Deposited Plan 52024 being created as a Reserve under the provisions of the Land Administration Act 1997 and in accordance with the non-extinguishment principles of the Native Title Act 1993.

ATTACHMENT 1 AGENDA ITEM 11.1.2 . INDIGENOUS LAND USE AGREEMENT FOR A PROPOSED RESERVE (MOTORCROSS) WICKHAM



Location Map

11.1.3 TELSTRA MOBILE TELECOMMUNICATIONS INFRASTRUCTURE-KARRATHA

File No:	TA/1/1
Attachment(s)	Site and elevation plans to be tabled.
Responsible Officer:	Bob Sharkey Executive Manager Development Services
Author Name:	Patrick McClure Senior Planning Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

For the Council to consider, and determine the suitability of three [3] proposed sites within Council reserves for the construction of Telstra mobile telecommunications monopoles and associated infrastructure.

Background

Increases in mobile phone service demand resulting from a growing user demand in conjunction to the expansion of residential areas, particularly in Nickol and at Gap Ridge Village, has placed extreme pressure on existing Telstra infrastructure. Mobile phone coverage, reliability and call quality throughout Karratha is limited due to increases in traffic congestion. Development of new infrastructure is required to greatly improve Telstra's coverage and service delivery to customers of its 3GSM (mobile) network.

Planning Services was approached by United Group Services (UGL) representing Telstra Corporation seeking the support of the Council for the development of three [3] telecommunications monopoles within Council reserves. After assessing issues regarding accessibility, tenure, visual amenity, and taking into consideration the areas required by Telstra to maximise coverage, the following three [3] sites were selected:-

1. Reserve 41146, Lot 262 on DP189261. South western corner of Karratha Cemetery approximately 100m from existing plots.
2. Reserve 40041, Lot 503 on DP61424. In the drainage reserve abutting the north western corner of Millars Well Oval.
3. Reserve 32335, Lot 500 on DP61425. In the drainage reserve abutting the north eastern corner of the Bulgarra Oval playing surface.

Each installation would require the construction of a 28.3m to 31.7m high monopole to accommodate three [3] panel antennas and one [1] ground level equipment shelter. The proposed equipment shelter would be located within a fenced compound immediately adjacent to the each proposed monopole.

Telstra proposes entering into ten [10] year lease agreements with Council for each of the sites at an annual rental income of \$10,000 each with 3% annual increases.

Advertising of the three [3] telecommunications infrastructure proposals commenced on Wednesday 10 June in the Pilbara News and concludes twenty-eight [28] days later on 8 July. Planning approval is required for the proposed developments under the *Shire of Roebourne Town Planning Scheme No. 8*. In anticipation of gaining Council support to the

proposed locations, UGL is preparing planning applications for each site for submission and determination.

Telstra has additionally proposed that if Council support is granted for the use of the Karratha Cemetery reserve, it requests approval to use the site to erect a temporary mast in order to address critical coverage and reliability problems generated from Gap Ridge Village traffic. The temporary facility would be removed once the permanent installation is operational. The installation would consist of a mast structure up to 15m with a single panel antenna and transportable equipment shelter.

Issues

Tenure and management

Under the Shire's management order for the drainage reserve abutting Bulgarra Oval (R32335), Council has the power to lease portions of the land for periods up to 21 years. If the telecommunications infrastructure is approved, the management order would require amending to reflect the partial purpose of the reserve being for "Infrastructure".

The management order for the drainage reserve abutting Millars Well Oval (R40041) does not grant Council the power to lease portions of land. The Department for Planning and Infrastructure State Land Services (DPISLS) has advised that amending the management order to allow portions of land to be leased is generally an administrative process and should not pose an issue. The purpose of the reserve would also require amending to include the provision of "Infrastructure".

No management order exists over the Karratha Cemetery reserve (R41146) however, the Shire of Roebourne assumes all management and maintenance of the land. Again the DPISLS has advised that drafting a management order is an administrative process that is perhaps long overdue. Such future management order would include a leasing provision and reflect the partial purpose of "Infrastructure".

Telstra would require twenty-four hour access to the installations. Any lease agreement would be required to reflect this including Telstra's responsibilities for maintaining the sites in a safe and orderly manner. The Shire would also be required to be indemnified against any possible claims made by the public amongst other relevant conditions.

Visual amenity

Karratha Cemetery - The site is small and whilst the lot may lack ample vegetation visually buffering the proposed infrastructure, the remote nature of the site will adequately minimise the visual impact on the landscape. The nearest existing residence is approximately 1.3km to the north east of the proposed site. As a result it is considered that there will be negligible impact on local area amenity.

Millars Well Oval - The proposed site is abutting the sporting oval which has several light poles. The monopole will be incorporated into the landscape which will minimise visual amenity impacts to the area. The scattered vegetation around the oval would provide some buffer and screening of ground level infrastructure. There are several sensitive land uses in close proximity of the area which consist of residential dwellings, a child day care centre and pavilion. The proposal is unlikely to impact on these developments, and it is considered that there will be negligible impact on local area amenity.

Bulgarra Oval - The proposed site is located on the edge of the oval playing surface in close proximity to existing light poles. Scattered vegetation around the oval would provide some buffer screening of the monopole. Sensitive land uses in close proximity of the area also consist of residential dwellings, a child care centre and clubrooms. The proposal is unlikely to impact on these developments, and it is considered that there will be negligible impact on local area amenity.

Community benefit

Reliable, high quality mobile telecommunications services have become a life necessity that many regional areas are lacking due to minimal demand and cost benefit to the provider. Mobile phone service reliability is not a luxury in metropolitan areas but instead is demanded. It is considered that an opportunity to improve current substandard mobile telecommunications services in the Karratha townsite and the region beyond would be greatly accepted and appreciated by the majority of the community.

There exists the opportunity for other telecommunications service providers to utilise the monopoles for additional antennas. This will provide the community with greater options for reliable service provision. Additional antennas installed by other providers would increase the annual rental income the Shire would receive from each monopole and in turn be reinvested back into community infrastructure and services.

Potential for detriment to community health

The Health Department of Western Australia considers there is currently no health basis for restricting either the siting of mobile phone towers or ground level access to them (*WAPC Planning Bulletin No. 46*). However, UGL is currently preparing mapping of likely electromagnetic and radiation emissions (EME/EMR) from each of the proposed installations and will make this information available to Council.

Strategic guidance for use of reserved land

Although the Millars Well drainage reserve site and Bulgarra Oval drainage reserve site have not been identified in the *Karratha Open Space Strategy* as being surplus to the current nor anticipated future purpose, due to installations being relatively small (approximately 77m²) it is considered that the use of the reserves will not be compromised by the proposed installations. Final determination on this is pending further discussions between Development, Community and Technical Services management.

Options

Council has the following options available:

1. For support to be granted for each of the reserves to be part developed for telecommunications purposes and for the management orders to be amended accordingly.
2. That support for the use of Shire reserves for telecommunications purposes be denied.
3. That Council direct relevant Shire of Roebourne staff to negotiate with the proponent alternative sites for further consideration.

Policy Implications

Nil

Legislative Implications

Nil

Financial Implications

1. An annual rental income to the Shire of approximately \$10,000 for each of the sites would be available to be reinvested back into the community.
Note: The final agreed rental amount for each site is subject to the attainment of professional valuation advice.

Conclusion

Many people in Karratha, particularly in the western localities of the townsite have experienced problems with the current Telstra mobile telecommunications service. Telstra acknowledges this. In order for the town and region to advance and continue to prosper, reliable mobile phone services are a necessity.

The annual income of \$10,000 that the proposed monopolies would generate for the Shire in itself is deemed to be a considerable reason for Council support to be granted to the proposals. Potentially a total of \$30,000 would be available for the Council to reinvest into community infrastructure and services.

There may be concerns raised that exposure to electromagnetic and radiation emissions from mobile phone towers may cause detriment to human health however, there is no documented medical evidence to support this contention.

Although there is the possibility that members of the community will object to the monopolies based on detriment to visual amenity, any visual detriment is not deemed to unreasonably impact on to any person or property.

It is recommended that support to the use of the reserves for telecommunications infrastructure be granted.

Voting Requirements

Simple.

RECOMMENDATION

That Council resolve to enter into lease agreements with Telstra and support the approval of the development of telecommunication and associated infrastructure on Part Reserve 41146 [Karratha Cemetery], Part Reserve 40041 [Drainage Reserve abutting Millars Well Oval] and Part Reserve 32335 [Drainage Reserve abutting Bulgarra Oval]; subject to no objections of a substantive nature as determined by the Chief Executive Officer.

12 ITEMS FOR INFORMATION ONLY

12.1 CEO & EXECUTIVE SERVICES

12.1.1 INFORMATION ONLY ITEMS - June 2009

Responsible Officer: Allan Moles
Chief Executive Officer

Author Name: Ronnie Burse
PA to CEO

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Council of the information items for June 2009.

Background

None

Issues

None

Options

None

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

RECOMMENDATION

That Council note the following information items:

- ◆ 12.1.2 Shire President's Mail
- ◆ 12.1.3 Register of Documents Stamped with the Shire's Common Seal
- ◆ 12.1.4 Councillor Representatives on Organisations
- ◆ 12.2.1 Building Statistics – May 2009
- ◆ 12.2.2 Planning Decisions Issued – 8 May to 4 June 2009

12.1.2 SHIRE PRESIDENT’S MAIL FROM 8 MAY TO 4 JUNE 2009

Responsible Officer: Allan Moles
Chief Executive Officer

Author Name: Ronnie Bursey
PA to CEO

Disclosure of Interest: Nil

REPORT

Incoming correspondence for the Shire President

Date	From	Subject Details
14/05/2009	Apache Northwest Pty Ltd	Senior Management change at Apache Energy. John Bedingfield is the new Managing Director.
20/05/2009	Karratha Football & Sporting Club Inc.	Karratha Football & Sporting Club seeks for Brad Snell to lead the festivities re the renaming of the Millars Well Oval to Kevin Richards Memorial Oval 5 July
21/05/2009	The Hon. Colin Barnett MLCA	Acknowledgement for request of continued funding of better beginnings program.
26/05/2009	Pilbara Health Network	Pilbara Health Network seeks to invite Brad Snell to Pilbara Registrar Scholarship weekend 20 June 2009 7.30pm
26/05/2009	Pilbara Development Commission	Pilbara Development Commission Board vacancies nominations.
26/05/2009	Australian Council of Local Government	Australian Council of Local Government invite Mayors and Shire Presidents to the second meeting of the Australian Council of Local Government (ACLG) at Parliament House on 25 June 2009.
27/05/2009	Australian International Trade Association	Australian International Trade Association seeks if Council interested in exploring and developing a relationship with the Chinese Sister Cities Program.
02/06/2009	Australia’s North West Expo	Advance copy of program for Australia’s North West Expo May 2 & 3 2009
03/06/2009	Regional Development and Northern Australian	Regional Development and Northern Australian invite Brad Snell to breakfast meeting with friends of Northern Australia.
04/06/2009	John Castrilli MLA	John Castrilli MLA advises that the Heritage Council resolved to make Cossack a priority to determine the current status of the Draft Master Plan within Government charting a future for Cossack.

12.1.3 Register of Documents Stamped with the Shire of Roebourne Common Seal

Responsible Officer: Allan Moles
 Chief Executive Officer

Author Name: Ronnie Bursey
 PA to CEO

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the Shire of Roebourne since the last Council Meeting.

DATE	DOCUMENT
28 May 2009	Lease of Land on Karratha Airport between the Shire of Roebourne and Jayrow Helicopters Pty Ltd x 2 copies
5 June 2009	Shire of Roebourne Debenture, Loan 94 for \$4,500.00 x 2 copies

12.1.4 COUNCILLOR REPRESENTATIVES ON ORGANISATIONS

Responsible Officer: Allan Moles
Chief Executive Officer

Author Name: Ronnie Bursey
PA to CEO

Disclosure of Interest: Nil

REPORT

Below is the listing of Councillor Portfolios and Representatives on Organisations within the Shire of Roebourne, both internal and external groups.

External Committees:

EXTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Aged Persons Units Management Committee [quarterly]	Community Services Sen. Community Develop. Officer [Ellen Ngomamiti]	Cr Cechner
Burrup Rock Art Committee	CEO's Office- CEO [Allan Moles]	Cr Lally
Coastal Community Environmental Forum [bi-annually]	Development Services Exec Manager, Development Services [Bob Sharkey]	Cr Lockwood
FeNaCING Festival Committee [Lions Club] [as needs basis]	Community Services Community Development Officer Events and Services	Cr Rothe
Karratha Visitor Centre Committee	Community Services -	Cr Hipworth
Karratha Youth Housing Project Committee	Community Services -	Cr Lockwood
Nor West Jockey Club Committee	Community Services -	Cr Snell
Pilbara Community Reference Group – Gorgon Joint Venture	Development Services -	Cr White-Hartig
Pilbara Development Commission	CEO's Office	Cr Snell
Pilbara Iron Cape Lambert Community Advisory Group [bi-monthly]	Community Services	Cr White-Hartig
Pilbara Iron Dampier Community Advisory Group - [bi-monthly]	Community Services	Cr's Lally & Vertigan
Pilbara & Kimberley Care Inc	Community Services -	Cr Rothe
Pilbara Regional Council	CEO Office - CEO [Allan Moles]	C's Snell & Hipworth– Cr's Vertigan & Lockwood (proxies)

EXTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Pilbara Regional Road Group	Technical Services CEO [Allan Moles] Technical Committee - Executive Manager, Technical Services [Troy Davis]	Cr Snell & Cr Hipworth
Roebourne District Tourist Association	Community Services -	Cr Bailey
Walkington Theatre Management Committee [qtrly]	Community Services Manager Community Development [Don Webster]	Cr Cechner [proxy Cr Vertigan]
Welcome Lotteries House Committee	Community Services -	Cr Lockwood
West Pilbara Communities for Children Consortium	Community Services -	Cr Lockwood
Woodside Liaison Group Meeting	CEO Allan Moles -	Cr Snell

Internal Committees:

INTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Audit Committee	Corporate Services Exec Manager, Corporate Services [Ray McDermott] & Manager, Financial Services [Lynette Reeves]	Cr's Snell, Wieland, Rothe & Lally
Childcare Reference Group	Community Services To be reviewed	Cr's Lockwood & Vertigan
Community Safety & Crime Prevention Reference Group [monthly]	Community Services Manager Community Development [Don Webster]	Cr Wieland [proxy Cr Lockwood]
Community Sponsorships Reference Group [Annual Community Sponsorships, Walkington Award, Sports & Cultural Scheme] [quarterly]	Community Services Exec Manager, Community Services [Simon Kot] Manager Community Development [Don Webster] Recreation Facilities Coordinator [Jenni Brown] Senior Community Development Officer [Ellen Ngomamiti]	Cr's Cechner, Rothe, Lally & Bailey
Cossack Steering Group	Community Services & Development Services Exec Manager, Community Services [Simon Kot] & Exec Manager, Development Services [Bob Sharkey]	Cr's Hipworth & Bailey
Creative Community: Creative Action Community Cultural Reference Group	Community Services To be reviewed	Cr's Wieland, Lockwood & Hipworth
Dampier Normalisation Reference Group	CEO Office A Moles	Cr's Lally, Vertigan & Rothe
Indigenous Advisory Group <i>Review whether this is still required</i>	Community Services	Cr's Lockwood and Bailey
Communities Against Rubbishing Our Environment Group	Community Services Ranger Services Co-ordinator [Lisa Manser]	Cr's Wieland, Vertigan & Lockwood
Off-Road Vehicles Reference Group	Community Services Ranger Services Coordinator [Lisa Manser]	Cr Wieland

INTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Plant Advisory Group [as needs basis]	Technical Services Exec Manager, Technical Services Troy Davis	Cr's Rothe, Lewis & Wieland
Recreation Facilities Reference Group	Community Services Exec Manager, Community Services [Simon Kot] Recreation Facilities Co-ordinator [Jenni Brown]	Cr's Lally, Lewis, Wieland, Bailey & Rothe
Shire of Roebourne Housing Reference Group	CEO's Office CEO [Allan Moles], Exec Manager Development Services [Bob Sharkey] & Exec Manager, Technical Services [Troy Davis]	Cr's Lewis, Hipworth & Rothe
Joint Visitor Centre Meetings	Community Services Exec Manager, Community Services [Simon Kot]	
Wickham Normalisation Reference Group [as needs basis]	CEO's Office CEO [Allan Moles]	Cr's Rothe, Lewis & White-Hartig

12.2 COMMUNITY SERVICES

12.2.1 HEALTHY DOG PROGRAM 2008/2009

File No:	EC/6/3
Responsible Officer:	Craig Watts And Lisa Manser
Author Name:	Lauren Bosch
Disclosure of Interest:	Nil

REPORT PURPOSE

To inform and update Councillors on the Healthy Dog Program lead by Mawarnkarra Health Services with support from the Shire of Roebourne's Environmental Health and Ranger Services.

Introduction

The Healthy Dog Program, conducted by the Shire of Roebourne's Rangers, Environmental Health Officers and Mawarnkarra Health Service's Environmental Health Workers, is an invaluable program to the Aboriginal communities within the Shire of Roebourne.

Background

The Healthy Dog Program is designed to improve dog health by treating the animal for ticks, scabies mites and worms along with sterilising females to keep dog numbers constant and manageable. This program is undertaken every three (3) months. The program's aim is to ultimately improve the health of the community by treating the dogs for parasites and disease. The communities benefit as there is less incidence of parasites and disease being transmitted from contact with their dogs. This program is one of the few proactive programs occurring within the Aboriginal communities producing very positive results.

Results from the Healthy Dog Program

The following table represents data collected over the last four healthy dog events.

Table 1: Results of Healthy Dog Programs held in 2008 and 2009

	Dogs treated	Females dogs sterilised	Handovers
August 2008	143	35	8
November 2008	156	42	17
February 2009	119	38	1
May 2009	187	37	15
TOTAL	605	152	41

It can be estimated that through the sterilisation of 152 female dogs, approximately 760 puppies have been prevented from being born. This is based on a average of five (5) pups litter per female.

Data collected illustrates that dog numbers have remained under 200, with a fluctuation in numbers over the wet season. This occurs due to fact that the dogs generally roam out into the bush and are therefore difficult to catch and treat as shown by the increase in dog number for May 2009.

The healthy dog program is also an excellent opportunity for people to hand over unwanted dogs to Ranger Services. Information is also provided by concerned community members by informing Rangers of nuisance dogs, pack dogs and dangerous dogs.

The general health and condition of the dogs has improved and ultimately this will assist in improving the health of the families that not only own the dogs but also those that live in the community.

Conclusion

The multiple benefits of the Healthy Dog Program can be seen from the steady results, notable improvements in dog health and a decrease in the impounding of stray and or unwanted animals. The communities are now familiar with the program and its objectives. The program has made people more aware of the importance of dog health and how it relates to their own health. The continuance of this program is very important for the ongoing improvement of health in the Aboriginal communities within the Shire of Roebourne.



MAWARNKARRA HEALTH SERVICE ENVIRONMENTAL HEALTH WORKERS DAVID BLACK (ABOVE) AND PAUL WHITBY (BELOW) HELPING VET RICHARD HOLDWAY TO STERILISE THE FEMALE DOGS



12.3 DEVELOPMENT SERVICES

12.3.1 BUILDING STATISTICS FOR MAY 2009

File No: EC/1/7

Responsible Officer: R B Sharkey
Executive Manager Development Services

Author Name: Liz Yates
Development Assessment Officer

Disclosure of Interest: Nil

Building Licences Approved	No. Sole Occupancy Units	May-2008	No. Sole Occupancy Units	May-2009
New Residences		27		12
Group Dwellings			28	2
Transient Workforce Accommodation	444	5		
Commercial/Industrial Developments		12		4
Misc (inc. additions and outbuildings)		33		30
Swimming Pools / Spas		3		1
Total		80		49
Value		\$37,196,900		\$61,818,742

Building Licences Approved (cumulative)	No. Sole Occupancy Units	1 July 2007 to 31 May 2008	No. Sole Occupancy Units	1 July 2008 to 31 May 2009
New Residences		214		242
Group Dwellings	64	13	44	4
Transient Workforce Accommodation	2809	16	2302	11
Commercial/Industrial Developments		57		72
Misc (inc. additions and outbuildings)		376		370
Swimming Pools / Spas		113		80
Total		789		779
Value		\$186,428,580		\$443,415,870

13 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

14 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

15 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

16 CLOSURE & DATE OF NEXT MEETING

Monday 20 July 2009