



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 18 May 2015 at 6.30pm**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING	5
2	PUBLIC QUESTION TIME.....	5
3	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE	5
4	DECLARATIONS OF INTEREST	6
5	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	6
6	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS	6
7	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION	6
8	EXECUTIVE SERVICES.....	7
9	CORPORATE SERVICES	9
9.1	FINANCIAL STATEMENT FOR PERIOD ENDING 31 MARCH 2015.....	9
9.2	LIST OF ACCOUNTS APRIL 2015.....	29
10	COMMUNITY SERVICES	51
10.1	ANNUAL COMMUNITY ASSOCIATION GRANT SCHEMES 2015/16 APPLICATIONS (ACADS & EX GRATIA).....	51
10.2	ANNUAL COMMUNITY GRANT SCHEME (NON-STATUTORY DONATIONS)	63
10.3	DAMPIER COMMUNITY HUB FACILITY MANAGEMENT.....	73
10.4	ROEBOURNE COMMUNITY HALL: REVISED MANAGEMENT MODEL.....	79
10.5	PAM BUCHANAN FAMILY CENTRE COMMUNITY MODULE FACILITY MANAGEMENT TENDER APPOINTMENT.....	83
11	DEVELOPMENT SERVICES	89
11.1	KARRATHA CITY CENTRE INFRASTRUCTURE WORKS PROJECT – UPDATED ROAD CLOSURES AND ROAD DEDICATIONS	89
11.2	FORTESCUE RIVER ROAD – BC IRON REQUESTED CHANGES TO NORTH WEST COASTAL HIGHWAY INTERSECTION	93
11.3	PROPOSED DRAFT LOCAL PLANNING POLICY DP23 - USE OF KARRATHA CITY CENTRE RESERVED LAND	99
11.4	PROPOSED TOWN PLANNING SCHEME NO.8 AMENDMENT NO.21	103
11.5	REPORT ON CITY OF KARRATHA FEEDBACK ON PILBARA REGIONAL INVESTMENT BLUEPRINT.....	109
11.6	REQUEST FOR LAND TRANSFERS FROM RIO TINTO TO THE CITY OF KARRATHA TO SUPPORT PLANS FOR THE HAMPTON HARBOUR BOAT AND SAILING CLUB MARINA	113
12	STRATEGIC PROJECTS & INFRASTRUCTURE	119
12.1	KARRATHA AND WICKHAM CEMETERY MASTER PLANS - UPDATE.....	119

12.2	COOLAWANYAH ROAD RECONSTRUCTION TENDER ASSESSMENT AND FUNDING MODEL.....	123
12.3	PROPOSED STAGED UPGRADE FOR CITY OF KARRATHA WORKS DEPOT	129
12.4	FORESHORE MANAGEMENT CONSULTANCY TENDER AWARD.....	135
13	ITEMS FOR INFORMATION ONLY	139
13.1	REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL.....	140
13.2	NON STATUTORY DONATIONS FOR PERIOD ENDING 30 APRIL 2015	141
13.3	CONCESSIONS ON FEES FOR COUNCIL FACILITIES 14/15 FINANCIAL YEAR	143
13.4	RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION 13.....	144
13.5	MONTHLY BUILDING STATISTICS.....	146
13.6	PLANNING DECISIONS ISSUED 01 APRIL – 04 MAY 2015.....	148
13.7	MONTHLY ENVIRONMENTAL HEALTH STATISTICS.....	150
13.8	MONTHLY RANGER STATISTICS	152
13.9	ECONOMIC DEVELOPMENT UPDATE	154
13.10	WASTE SERVICES DATA	160
13.11	COMMUNITY SERVICES UPDATE.....	164
13.12	ROEBOURNE ADVISORY GROUP MINUTES APRIL 2015	180
13.13	PUBLIC ART STEERING GROUP MINUTES MARCH 2015.....	181
13.14	INDIGENOUS ENGAGEMENT UPDATE.....	183
14	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	189
15	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	189
16	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....	189
17	MATTERS BEHIND CLOSED DOORS	191
	CONFIDENTIAL ATTACHMENT TO ITEM 10.2 ANNUAL COMMUNITY GRANT SCHEME (NON-STATUTORY DONATIONS)	191
	CONFIDENTIAL ATTACHMENT TO ITEM 10.5 PAM BUCHANAN FAMILY CENTRE COMMUNITY MODULE FACILITY MANAGEMENT TENDER APPOINTMENT ..	191
	CONFIDENTIAL ATTACHMENT TO ITEM 12.2 COOLAWANYAH ROAD RECONSTRUCTION TENDER ASSESSMENT AND FUNDING MODEL	191
	CONFIDENTIAL ATTACHMENT TO ITEM 12.4 FORESHORE MANAGEMENT CONSULTANCY TENDER AWARD.....	191
17.1	CONFIDENTIAL ITEM – AMSA LAND AT KARRATHA AIRPORT	191
17.2	CONFIDENTIAL ITEM – CEO CONTRACT.....	191
18	CLOSURE & DATE OF NEXT MEETING	193

AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Councillors:

- Cr Peter Long [Mayor]
- Cr John Lally [Deputy Mayor]
- Cr Garry Bailey
- Cr Geoff Harris
- Cr Janine Miller
- Cr Michael Saylor
- Cr Evette Smeathers
- Cr Robin Vandenberg
- Cr Fiona White-Hartig

Staff:

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Andrew Ward	Director Community Services
David Pentz	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Franssen	Minute Secretary

Apologies:

Absent:

Leave of Absence: Cr Harry Hipworth

Members of Public:

Members of Media:

4 DECLARATIONS OF INTEREST

5 PETITIONS/DEPUTATIONS/PRESENTATIONS

6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER’S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Monday, 20 April 2015, be confirmed as a true and correct record of proceedings.

7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

07/04/2015 - Meeting with Woodside
08/04/2015 - Sod turning ceremony for the new GP Superclinic
08/04/2015 - Meeting with Woodside
09/04/2015 - Karratha Community Health Expo
09/04/2015 - Dampier Community Hub Project Reference Group Meeting
10/04/2015 - Citizenship Ceremony
10/04/2015 - Honorary Freeman of the City of Karratha Award Ceremony
13/04/2015 - Meeting with Karratha Police
13/04/2015 - Council Agenda Briefing
14/04/2015 - Elders Yarn meeting Roebourne
14/04/2015 - Meeting with Minister Nalder
15/04/2015 - Meeting with Brendon Grylls
17/04/2015 - Meeting with Susan Shirlift
17/04/2015 - Meeting with Marlene Boundy
19/04/2015 - Whim Creek Memorial Service
20/04/2015 - Presentation - Mining and Development Infrastructure Study Tour
20/04/2015 - Ordinary Council Meeting
21/04/2015 - Meeting with Minister Cash
21/04/2015 - Meeting with Woodside
24/04/2015 - ANZAC Day Twilight Tribute
25/04/2015 - ANZAC Day Centenary Celebrations

8 EXECUTIVE SERVICES

9 CORPORATE SERVICES

9.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 MARCH 2015

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	20 April 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council’s financial position for the period ending 31st March 2015.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31st March 2015:

2014-2015	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	143,487,568	147,583,736	125,412,061	123,900,809	(1,511,252)	▼
Operating Expense	(105,204,527)	(85,985,474)	(61,504,280)	(59,471,847)	2,032,433	▲
Non Operating Rev	34,297,242	43,002,321	23,653,416	23,958,924	305,508	▲
Non Operating Exp	(85,697,579)	(116,968,447)	(59,069,687)	(64,647,661)	(5,577,974)	▼
Non Cash Items Included	12,004,776	10,750,231	8,203,063	6,198,833	(2,004,230)	▼
Surplus BFWD 13/14	1,112,520	1,617,633	1,617,633	1,617,633	0	
Surplus/(Deficit) 14/15	0	0	38,312,206	31,556,691	(6,755,515)	

This table shows that Council is currently in a surplus position of \$31.5m, a variance of \$6.7m below the budgeted year to date surplus position of \$38.3m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table. Many of the following variances are due to timing differences in operating revenue and capital expenditure as well as timing differences in invoices being received.

Operating Revenue		
1,351,310	▲	Over budget YTD in PUPP revenue due to timing differences
Operating Expenditure		
1,505,082	▼	Under budget in Depreciation due to timing differences
303,118	▼	Under budget in refuse site maintenance - 7 Mile (Dom/Comm) due to wage allocations
262,048	▼	Under budget in plant repairs - staff vacancies
Non-Operating Revenue		
275,494	▲	Transfer from Plant Reserve - Timing differences in reserve transfers
Non-Operating Expenditure		
5,441,074	▲	Transfer to Infrastructure Reserve - Timing differences in reserve transfers

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2014/15	YTD Budget 2014/15	YTD Actual Result	Variance Description
Operating Sustainability					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	31,600,940	59,706,216	60,430,098	The Operating Surplus Ratio is above budget due to higher than anticipated operating surplus attributable to rates and service charges levied in July.
		123,625,701	107,854,039	107,263,064	
	Minimum Target between 0% and 15%	25.6%	55.4%	56.3%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is only slightly higher than the YTD budget and indicates a strong capital development and replacement program.
	Capital Renewal and Replacement Expenditure/Depreciation	49,876,498	30,694,404	28,735,613	
		11,202,287	7,608,123	6,900,371	
	Target - Greater than 0.90	4.45	4.03	4.16	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				This variance is primarily due to rates and service charges levied in July as well as operating expenses below YTD budget.
		123,625,701	107,854,039	107,263,064	
	Own Source Operating Revenue/Operating Expenses	105,204,527	61,504,280	59,471,847	
	Target - Greater than or equal to 0.40	1.18	1.75	1.80	
Liquidity Ratios					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted on an annual basis. The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP). A current Ratio excluding the PUPP service charge would result in a Current Ratio equal to 4.25
		8,892,983	Not	37,592,860	
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	7,326,678	Applicable	5,713,576	
	Target - greater than or equal to 1	1.21		6.58	
Debt Ratios					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				Original Budget results in a ratio in excess of 10 due to Council having only minimal budgeted debt. Council's actual position results in a ratio in excess of 10 due to Council not yet having taken out loans as budgeted.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	42,850,927	67,314,339	60,430,098	
		402,325	0	0	
	Target - more than 2- The higher the better	>10	>10	>10	

Statement of Financial Position

	2015 March	2015 February	% change
Current			
Assets	112,944,721	104,524,674	8.06%
Liabilities	8,520,099	13,729,320	-37.94%
Non Current			
Assets	330,528,298	328,783,957	0.53%
Liabilities	1,328,725	1,328,725	0.00%
Net Assets	433,624,195	418,250,586	

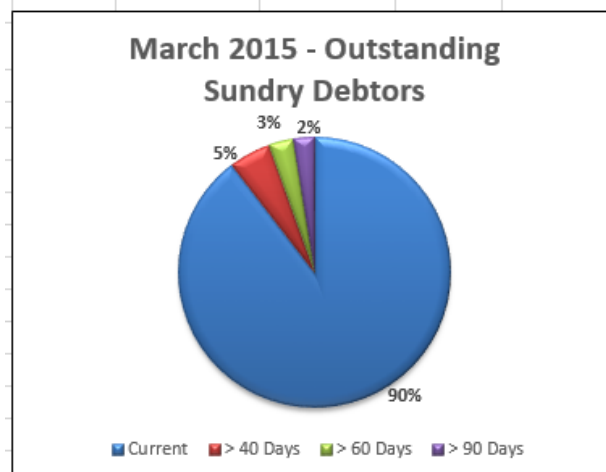
Total Current Assets have increased by 8.06% from February to March due to an increase in outstanding accounts receivable. Current Liabilities have decreased by 37.94% from February to March due to a decrease in supplier invoices payable. Non-Current Assets have increased by 0.53% due to capitalisation of assets. Non-current Liabilities remain unchanged.

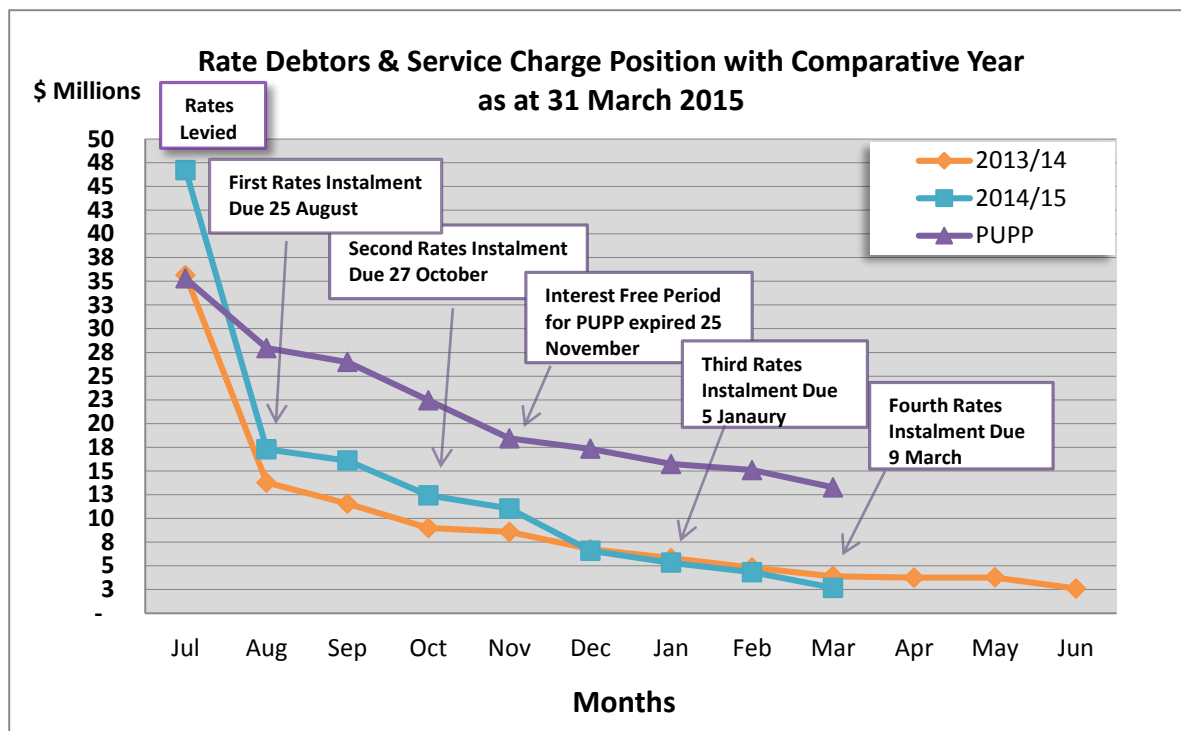
Debtors Schedule

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of March. This also includes total Rates and Pilbara Underground Power (PUPP) Service Charge outstanding.

Balances of both outstanding Rates and PUPP charges have decreased from February. PUPP payments have been made on 94.7% of properties, with 71.7% paid in full and 28.3% paying by instalments. The majority of Trade Debtors are within Council’s 40 day payment terms.

	2015 March	2015 February	Change %	Of Current Total %
Non Rate Debtors				
Current	4,269,115	3,539,219	21%	90%
> 40 Days	235,189	140,673	67%	5%
> 60 Days	140,466	136,024	3%	3%
> 90 Days	118,592	85,334	39%	2%
Total	4,763,362	3,901,250	22%	100%
Rates Debtors				
Total	2,678,877	4,332,519	-38%	100%
PUPP Debtors				
Total	13,265,234	15,082,263	-12%	100%

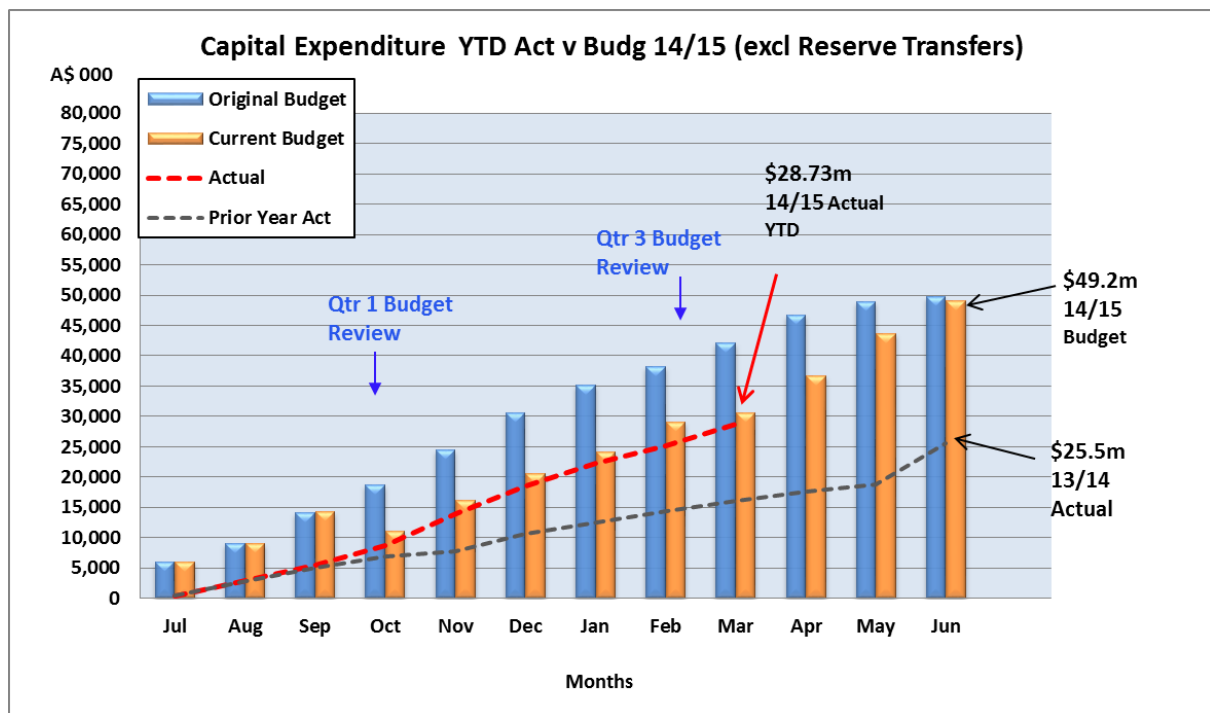




Total Trade Debtors have increased by 22% or \$862,112. Stringent debt collection on outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for balances in excess of \$5,000.

Debtor	40 Days	60 Days	>90 Days	Comments
Alliance Airlines Pty Ltd	117,162.32	0.00	0.00	January Passenger service charges, issued with First & Final notice on the 14/04/15 non payment will result in a Letter of Demand being issued 7 days from date of notice.
Bristow Helicopters Australia Pty Ltd	18,657.32	0.00	0.00	February lease & January meter readings for Airport, issued with First & Final notice on the 14/04/15 non payment will result in a Letter of Demand being issued 7 days from date of notice.
Bear Valley	0.00	0.00	21,450.00	Waste - Overcharge on green waste shredding relating to Cyclone - CS Legal issued a Letter of Demand with consideration being given to lodging a General Procedure Claim. Waiting on further advice from CS Legal.
Embracing Children T/as Stripy Zebras Junior Education	12,665.01	0.00	0.00	Monthly lease fees Pam Buchanan Centre, issued with First & Final notice on the 14/04/15 non payment will result in a Letter of Demand being issued 7 days from date of notice.
Hertz Australia Pty Ltd	638.32	0.00	5,339.10	Short payment of monthly rent charges for tenancy at Airport - currently in discussions with Airport Management.
Karratha Country Club Inc	33,957.00	0.00	1,773.00	Additional wheelie bin charges June, July, August 2014 received 16/04/15 (\$1,773.00). Annual membership subscriptions 2014 (\$33,957.00) - First & Final notice on the 14/04/15 non payment will result in a Letter of Demand being issued 7 days from date of notice.
Star Struck Drama Workshops	72.25	0.00	8,064.35	Community Centre Hire - Letter of Demand sent 13/11/14 by CS Legal with consideration being given to lodging a General Procedure Claim. Notification received from DCS Group on the 27/03/15 that debtor is insolvent. Awaiting further advice from CS Legal.
Water Corporation	49.00	0.00	27,098.02	Dispute with Water Corp has been resolved and we have been advised payment will be forthcoming shortly.

Capital Expenditure



The Council's 2014/15 Capital Expenditure budget is \$49.2 million, the majority of which is associated with major projects including Karratha Airport terminal upgrade and infrastructure improvements. The following table shows that Council is currently 6% below budget in capital expenditure year to date.

Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	31-Mar-15			30-Jun-15	
Land	0	0	0%	0	0
Artwork	0	0	0%	0	0
Buildings	22,430,598	21,291,406	-5%	33,183,371	32,189,050
Equipment	36,530	166,485	356%	320,000	246,530
Furn & Equip	179,281	157,129	-12%	632,900	399,781
Plant	1,864,983	1,935,073	4%	3,500,000	2,663,541
Infrastructure	6,183,012	5,185,520	-16%	12,240,227	13,704,546
Totals	30,694,404	28,735,613	-6%	49,876,498	49,203,448

Major variances are in Equipment and Infrastructure purchases as follows:

Capital Expenses	Material Variance		Significant Items		
Purchase of Assets - Equipment	356%	129,955	95,890	▲	Pax Screening Equipment
Purchase of Assets - Infrastructure	-16.00%	997,492	372,322	▼	Upgrade Effluent Systems
			229,610	▼	Bulgarra Pos
			69,899	▼	Reseal - Baynton Drive

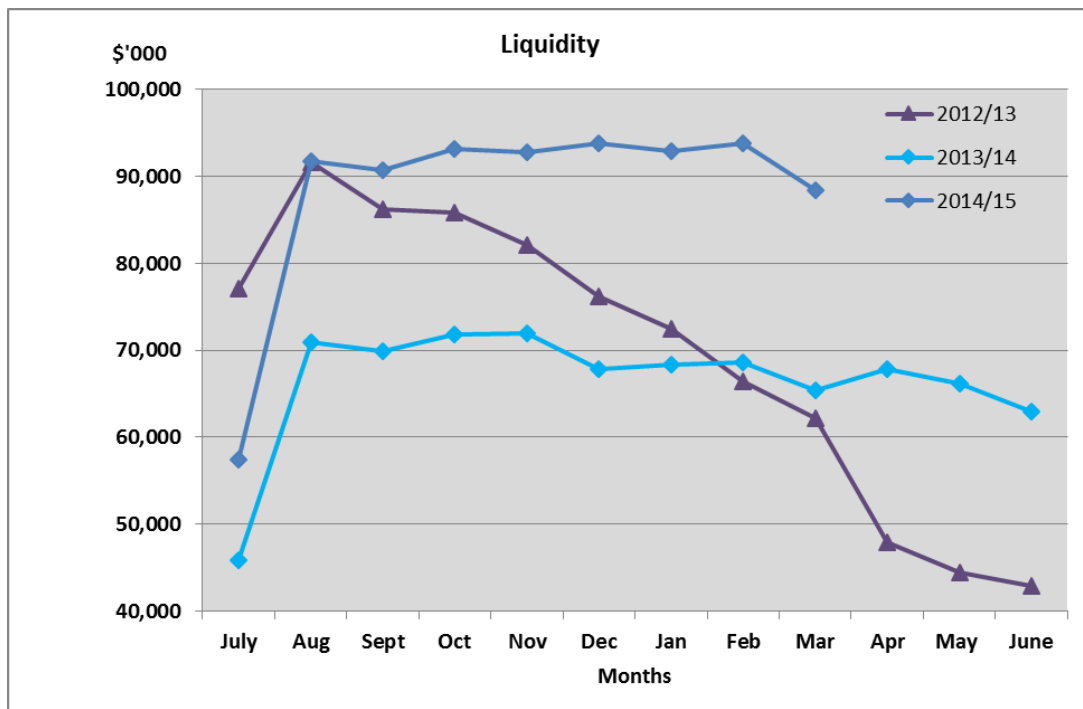
Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

Cash and Investments

Institution	Accounts	Balance 31 March	Interest %	Investment Term	Maturity
WBC	Reserve (Transactional)	16,628	1.88	At Call	
WBC	Maxi Cash Reserve	13,462,048	2.10	At Call	
NAB	Reserve Term Deposit	21,079,882	3.53	9 months	Oct-15
NAB	Reserve Term Deposit	5,168,247	3.60	6 months	Apr-15
WBC	Reserve Term Deposit	25,514,890	3.74	7 months	Apr-15
BW	Reserve Term Deposit	10,110,167	3.25	7 months	Oct-15
WBC	Municipal (Transactional)	1,231,782	1.88	At Call	
WBC	Maxi Cash Municipal	1,634,090	2.10	At Call	
WBC	Municipal Term Deposit	10,206,981	3.74	7 months	Apr-15
N/A	Cash on Hand	18,405	0.00		
	Total	88,443,119			

* The balance of all Term Deposits includes interest accrued to 31 March 2015.

The Reserve Bank cash rate (overnight money market interest rate) remained at 2.25%. The Municipal funds held with Westpac Bank earn 1.51% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 1.85% on the Maxi-Direct Muni Account to maximise interest earnings. During March maturing Municipal Term Deposit of \$5m was drawn down to Council’s At Call account to assist with cash flow requirements. Maturing Reserve Term Deposit of \$10m was reinvested for 7 months at 3.25%.



The liquidity graph for 2014/15 demonstrates a reduction in liquidity. This reduction is due to payment of the third instalment to Horizon Power for the Pilbara Underground Power Project, which was paid from reserve funds.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of March 2015 with a current full year balanced budget and actual surplus year to date reported of \$31,556,691 which is largely due to transfers to and from reserve.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- Our Program: 4.d.1.3 Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government regulations.
- Our Services: 4.d.1.3.1 Prepare the Financial Statements and Reports to Council.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a routine process alerting Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31st March 2015; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st March 2015.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICERS RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* resolves to RECEIVE the Financial Reports for the financial period ending 31st March 2015.

City of Karratha							
Notes To And Forming Part Of The Financial Statements							
for the period ending 31 March 2015							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2013/14
	\$	\$		\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	40,580,172	40,193,262	39,726,822	40,046,528	-	319,706	35,769,877
Fees and Charges	79,630,708	75,718,691	63,461,283	62,096,619	-	(1,364,664)	47,162,921
Operating Grant, Subsidies and Contributions	11,917,157	16,586,534	13,356,457	12,638,589	-	(717,868)	7,410,418
Interest Earned	3,398,954	3,289,279	2,723,005	2,869,781	-	146,776	2,445,099
Proceeds/Realisation	0	0	0	292	-	-	0
All Other	532,647	2,408,404	1,897,238	2,187,778	15.31%	290,540	1,482,487
Total	136,059,638	138,196,170	121,164,805	119,839,587	-	(1,325,218)	94,270,802
Expenses from Operations							
Employee Costs	(36,384,898)	(32,147,472)	(24,051,327)	(24,868,264)	-	(816,937)	(33,353,872)
Materials and Contracts	(47,197,845)	(32,497,917)	(22,282,215)	(20,427,079)	-	1,855,136	(23,682,567)
Utilities (gas, electricity, water etc)	(4,175,242)	(4,176,311)	(3,093,935)	(2,992,172)	-	101,763	(4,275,811)
Interest Expenses	(47,700)	0	0	0	-	-	(10,597)
Depreciation	(11,202,287)	(10,155,291)	(7,608,123)	(6,900,371)	-	707,752	(9,858,359)
Insurance Expenses	(1,753,304)	(1,620,680)	(1,613,180)	(1,598,763)	-	-	(1,700,422)
Other Expenses	(3,845,795)	(4,747,172)	(2,408,236)	(2,474,979)	-	(66,743)	(2,321,215)
Total	(104,607,071)	(85,344,843)	(61,057,016)	(59,261,628)	-	1,795,388	(75,202,843)
Non Operating Grants, Subsidies and Contributions							
Contributions	7,412,063	9,341,875	4,201,565	3,998,864	-	202,701	16,392,796
Profit On The Sale Of Assets	15,867	45,691	45,691	62,358	-	-	46,856
Loss On Asset Disposal	(597,456)	(640,631)	(447,264)	(210,219)	-	237,045	(2,125,558)
Change In Net Assets From Operations	38,283,041	61,598,262	63,907,781	64,428,962			33,382,053

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
All Other	15.31%	290,540	154,905	▲ Insurance Contributions Cash Settlement Monies
			109,541	▲ Karratha Leisureplex-Sundry Contributions/Donations

City of Karratha							
Rate Setting Statement							
for the period ending 31 March 2015							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Var. Ind
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	41,130,572	38,053,201	36,731,308	35,489,588	-	(1,241,720)	
Governance	176,088	1,099,912	1,040,370	1,093,765	-	53,395	
Law, Order And Public Safety	1,365,336	1,780,980	1,751,035	1,596,773	-	(154,262)	
Health	183,189	224,421	212,521	215,799	-	-	
Education and Welfare	58,900	58,900	44,172	44,175	-	-	
Housing	349,356	314,351	229,808	211,145	-	-	
Community Amenities	12,688,688	11,356,751	9,609,936	9,263,945	-	(345,991)	
Recreation And Culture	15,976,278	21,114,561	13,516,309	13,829,194	-	312,885	
Transport	29,985,449	31,516,070	21,172,085	20,620,011	-	(552,074)	
Economic Services	537,040	528,017	412,407	376,275	-	-	
Other Property And Services	456,500	1,343,310	965,288	1,113,612	15.37%	148,324	▲
	102,907,396	107,390,474	85,685,239	83,854,281	-	(1,830,958)	
Expenses (Applications)							
General Purpose Funding	(20,431,500)	(9,829,776)	(7,176,276)	(7,169,743)	-	-	
Governance	(5,497,948)	(5,676,315)	(3,266,441)	(2,813,032)	-13.88%	453,409	▼
Law, Order And Public Safety	(2,028,131)	(1,940,958)	(1,342,266)	(1,227,643)	-	114,623	
Health	(1,343,165)	(1,360,713)	(1,028,847)	(1,015,421)	-	-	
Education and Welfare	(183,232)	(183,505)	(147,272)	(137,618)	-	-	
Housing	(859,507)	(243,578)	(198,511)	(591,920)	198.18%	(393,409)	▲
Community Amenities	(18,462,741)	(15,364,267)	(11,300,306)	(9,998,968)	-11.52%	1,301,338	▼
Recreation And Culture	(31,025,969)	(30,413,522)	(22,159,741)	(21,354,444)	-	805,297	
Transport	(21,110,979)	(20,225,457)	(14,366,179)	(12,322,926)	-14.22%	2,043,253	▼
Economic Services	(2,306,304)	(2,223,980)	(1,641,145)	(1,536,300)	-	104,845	
Other Property And Services	(1,955,051)	1,476,597	1,122,704	(1,303,832)	-216.13%	(2,426,536)	▼
	(105,204,527)	(85,985,474)	(61,504,280)	(59,471,847)	-	2,032,433	
Capital							
Revenue							
Proceeds From Disposal Of Assets	789,850	1,184,916	778,416	489,336	-37.14%	(289,080)	▼
Tsf From Aerodrome Reserve	9,492,459	8,471,910	8,448,146	8,448,146	-	-	
Tsf From Plant Replacement Reserve	1,192,000	1,106,329	-	275,494	-	275,494	
Tsf From Infrastructure Reserve	4,836,588	9,169,442	910,999	1,231,637	35.20%	320,638	▲
Tsf From Partnership Reserve	3,005,329	10,168,357	4,449,413	4,449,413	-	-	
Tsf From Waste Management Reserve	6,110,466	2,059,872	1,145,663	1,145,663	-	-	
Tsf From Junior Sport Reserve	1,800	1,800	-	-	-	-	
Tsf From Community Development Reserve	531,500	1,149,692	914,608	914,608	-	-	
Tsf From Medical Services Assistance Reserve	56,000	-	-	-	-	-	
Tsf From History & Cultural Publications	56,244	56,244	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	-	9,400,000	7,000,000	7,000,000	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	▲
New Loans Raised	8,000,000	-	-	-	-	-	
Other Loan Principal Income	221,863	227,588	-	-	-	-	
Repayments Of Self Supporting Loans	3,143	6,171	6,171.00	4,627.20	-	0.25	▼
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	34,297,242	43,002,321	23,653,416	23,958,924	-	305,508	

City of Karratha							
Rate Setting Statement							
for the period ending 31 March 2015							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Var. Ind
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	-	(524,250)	-	-	-	-	-
Purchase of Assets - Artwork	-	-	-	-	-	-	-
Purchase Of Assets - Buildings	(33,183,371)	(32,189,050)	(22,430,598)	(21,291,406)	-	1,139,192	
Purchase Of Assets - Equipment	(320,000)	(246,530)	(36,530)	(166,485)	355.75%	(129,955)	▲
Purchase Of Assets - Furniture & Equipment	(632,900)	(399,781)	(179,281)	(157,129)	-12.36%	-	▼
Purchase Of Assets - Plant	(3,500,000)	(2,663,541)	(1,864,983)	(1,935,073)	-	(70,090)	
Purchase Of Assets - Infrastructure	(12,240,227)	(13,704,546)	(6,183,012)	(5,185,520)	-16.13%	997,492	▼
Loan Principal Repayments	(354,625)	-	-	-	-	-	-
Tsf To Aerodrome Reserve	(705,024)	(3,945,942)	(191,650)	(255,112)	33.11%	(63,462)	▲
Tsf To Dampier Drainage Reserve	(24)	-	-	-	-	-	-
Tsf To Plant Replacement Reserve	(1,774,056)	(1,887,743)	(57,983)	(70,263)	21.18%	-	▲
Tsf To Walkington Theatre Reserve	(204)	(863)	(732)	(878)	19.89%	-	▲
Tsf To Workers Compensation Reserve	(23,328)	(19,853)	(16,882)	(20,160)	19.42%	-	▲
Tsf To Royalties for Regions Reserve	-	(3,000,000)	0	-	-	-	-
Tsf To Infrastructure Reserve	(7,343,491)	(12,932,509)	(2,413,275)	(7,274,696)	201.44%	(4,861,421)	▲
Tsf To Partnership Reserve	(158,748)	(10,796,844)	(8,611,715)	(10,525,070)	22.22%	(1,913,355)	
Tsf To Waste Management Reserve	(6,144,849)	(1,620,809)	(461,892)	(552,104)	19.53%	(90,212)	▲
Tsf To Aged Persons Home Reserve	(2,664)	(2,269)	(1,930)	(2,305)	19.41%	-	▲
Tsf To Junior Sport Reserve	(60)	-	-	-	-	-	-
Tsf To Public Open Space Reserve	-	-	-	-	-	-	-
Tsf To Mosquito Control Reserve	(180)	(170)	(145)	(171)	17.67%	-	▲
Tsf To History & Cultural Publications Reserve	(2,028)	(1,724)	(1,466)	(1,750)	19.36%	-	▲
Tsf To Employee Entitlements Reserve	(74,184)	(70,843)	(60,242)	(71,940)	19.42%	-	▲
Tsf To Community Development Reserve	(563,912)	(256,733)	(5,649)	(9,789)	73.29%	-	▲
Tsf To Pilbara Underground Power Reserve	(18,665,280)	(32,555,927)	(16,524,757)	(17,119,493)	-	(594,736)	
Tsf To Medical Services Assistance Package Reserve	(8,424)	(8,190)	(6,965)	(8,317)	19.42%	-	▲
Tsf To Carry Forward Budget Reserve	-	(140,330)	(20,000)	-	-100.00%	-	▼
Tsf To Restricted Funds Reserve	-	-	-	-	-	-	-
Interest Free Loan Principal	-	-	-	-	-	-	-
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	-
Income Set Aside As Restricted Funds	-	-	-	-	-	-	▲
	(85,697,579)	(116,968,447)	(59,069,687)	(64,647,661)	-	(5,577,974)	
Adjustment For Non Cash Items							
Depreciation	11,202,287	10,155,291	7,608,123	6,900,371	-	(707,752)	
Movement in Employee Benefit Provisions	220,900	-	-	-	-	-	-
Movement in Accrued Interest	-	-	-	-	-	-	-
Movement in Accrued Salaries & Wages	-	-	-	(849,399)	-	(849,399)	
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	-
(Profit) / Loss On Disposal Of Assets	581,589	594,940	594,940	147,861	-75.15%	(447,079)	
	12,004,776	10,750,231	8,203,063	6,198,833	-24.43%	(2,004,230)	
Surplus Brought Forward 1 July	1,112,520	1,617,633	1,617,633	1,617,633	-	-	
Amount Raised From Rates	40,580,172	40,193,262	39,726,822	40,046,528	-	319,706	
Surplus / (Deficit)	0	0	38,312,206	31,556,691		(6,755,515)	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Variance Commentary by Program

Revenues from Operations	Material Variance		Significant Items		
Other Property And Services	15.37%	148,324	154,905	▲	Insurance Contributions Cash Settlement Monies Capital
Expenses from Operations	Material Variance		Significant Items		
Governance	-13.88%	453,409	112,382	▼	It Software Expenses
			78,078	▼	Ex Gratia Contribution - Pt Samson Community Assoc -
			64,199	▼	Ex Gratia Contribution Wickham Community Assoc -
			55,804	▼	Ex Gratia Contribution - Dampier Community Assoc
Housing	198.18%	393,409	393,409	▲	Various Minor Amounts
Community Amenities	-11.52%	1,301,338	303,118	▼	Refuse Site Maintenance - 7 Mile (Dom/Comm)
			184,379	▼	Wickham Transfer Station Costs - 183k underspent Salaries and wages + overheads. Offset by over expenditure in Waste Management employment costs.
			165,861	▼	Trade/Commercial Refuse Collection - 165k underspent Salaries and wages + overheads. Offset by over expenditure in Waste Management employment costs.
			136,292	▼	Loss On Sale - Landfill - Disposal of Loader delayed pending April Council Meeting. Disposal of Dump Truck carried forward to 15/16. Disposal of Ute delayed by arrival of replacement utility.
			134,505	▼	Domestic Refuse Collection - 130k underspent Salaries and wages + overheads. Offset by over expenditure in Waste Management employment costs.
			128,649	▼	Karratha Redevelopment Plans - Stage 2 of the project is now under way following DoP authorisation to project scope. Stage 2 will be completed by end 2014/15
			120,158	▼	Rubbish Collection Parks, Open Spaces & Events - 120k underspent Salaries and wages + overheads. Offset by over expenditure in Waste Management employment costs.
			96,054	▼	Drainage Maintenance - Further works pending.
			60,861	▼	Litter Control - Does not include PO amount of \$49k.
			51,799	▼	Street Sweeping - PO amount of \$37k not included in YTD actual amount in this report.
Transport	-14.22%	2,043,253	984,873	▼	Depreciation-Roads & Streets - Includes 9 months of depreciation
			187,501	▼	Depreciation-Footpaths - Included in Roads and Streets
			121,156	▼	Cyclone Preparation - Works Completed no further action this financial year.
			118,908	▼	Recoverables Reimbursement - Timing difference, to be processed in April.
			107,675	▼	KTA Airport -Depreciation
			100,000	▼	Shoulder Grading Various Roads - Works completed pending PO completion
			94,986	▼	Kta Airport - Car Park & Grounds Transport Op Exp - Underspend due to timing difference of invoices being entered.

Variance Commentary by Program (cont.)

Expenses from Operations cont.	Material Variance		Significant Items		
Transport cont.			90,068	▼	Loss On Sale - Vehicles and Plant - No further loss on sale anticipated for this account this FY.
			88,367	▼	KTA Airport - Consultants For Studies - Underspend due to timing difference. YTD PO raised for \$59K. First progress claim from consultant expected to be received in April. \$30K for last final payment to consultants in June
			59,578	▼	Kta Airport-Terminal Building-Op Cost
			53,082	▼	Depreciation-Town Beautification - Below budget, due to level of work carried out in 14/15
			52,589	▼	Kta Airport - Wwtp Service & Mtce - Underspend due to timing difference of invoices being entered.
Other Property And Services	-216.13%	(2,426,536)	(872,044)	▲	Depreciation-Vehicles & Plant - High depreciating items brought in 14/15 - Bomag, Bulldozer and Wheel Loader
			(374,621)	▲	WM - Employment Costs - Employment costs for annual leave, sick leave , public holiday and other leave booked to this account. Budget for these cost held in jobs.
			(119,029)	▲	Tech Serv - Employment Costs
			(118,634)	▲	PS - Employment Costs
Capital Revenue	Material Variance		Significant Items		
Proceeds From Disposal Of Assets	-37.14%	(289,080)	125,055	▼	Proceeds of Sale - Landfill Operations
				▼	Various Minor Amounts
Transfer From Infrastructure Reserve	35.20%	320,638	112,823	▲	Transfer From Infrastructure - Power Upgrade - RFQ pending
			206,907	▲	Transfer From Infrastructure Reserve - Roebourne Enhancement Scheme
Capital Expenses	Material Variance		Significant Items		
Purchase of Assets - Equipment	355.75%	129,955	95,890	▲	Pax Screening Equipment - Delay in delivery of equipment. Balance will be cleared by end of this financial year.
Purchase of Assets - Infrastructure	-16.13%	997,492	372,322	▼	Upgrade Effluent Systems - Payment to consultants pending provision of design documentation
			229,610	▼	Bulgarra Pos
			69,899	▼	Reseal - Baynton Drive - Works expenditure revised after major lane repair on project. No further works programed this year.
Transfer To Aerodrome Reserve	33.11%	63,462	63,462	▲	Transfer to Aerodrome Reserve - Earlier than anticipated transfer from Reserve to fund terminal project (timing difference)
Transfer To Infrastructure Reserve	201.44%	4,861,421	5,441,074	▲	Transfer to Infrastructure Reserve - Timing difference due to transfers processed earlier
Transfer To Partnership Reserve	22.22%	1,913,355	1,903,052	▲	Transfer to Partnership Reserve - Based on actual grant funds received to date.
Transfer To Waste Mgmt. Reserve	19.53%	90,212	90,212	▲	Transfer to Waste Management Reserve - Timing difference due to transfers processed earlier than budgeted.
Non Cash Items	Material Variance		Significant Items		
(Profit) / Loss On Disposal Of Assets	-75.15%	447,079	136,292	▼	Loss On Sale - Landfill
			90,068	▼	Loss On Sale - Vehicles and Plant

City of Karratha
Notes to the Financial Statements
for the period ending 31 March 2015

Note 1. Net Current Assets	Note	Year to Date Actual	Annual Report Brought Forward 1 July
		\$	\$
Current Assets			
Cash and Cash Equivalents - Unrestricted		13,091,258	20,780
Cash and Cash Equivalents - Restricted (Trust)		2,752,583	3,083,656
Cash and Cash Equivalents - Restricted - Reserves	1	75,351,861	62,904,777
Cash - Restricted Unspent Grants/Contributions		0	4,918
Cash - Restricted Unspent Loans		0	0
Trade and Other Receivables	2	21,314,519	11,944,825
Land held for Resale - Development Costs		0	0
Inventories		434,500	401,889
Total Current Assets		112,944,721	78,360,845
Current Liabilities			
Trade and Other Payables		2,367,166	10,680,791
Trust Liabilities		2,762,176	3,093,451
Bank Overdraft		0	0
Current Portion of Long Term Borrowings		0	0
Current Portion of Provisions		3,390,758	3,390,758
Total Current Liabilities		8,520,099	17,164,999
Net Current Assets		104,424,622	61,195,845
Less			
Cash and Cash Equivalents - Restricted - Reserves		(75,351,861)	(62,904,777)
Loan repayments from institutions		1,485	(3,143)
Movement in Accruals (Non-Cash)			485,034
Cash - Restricted Unspent Grants/Contributions		0	4,918
Add back			
Current Loan Liability		0	0
Cash Backed Employee Provisions		2,299,046	2,302,189
Current Provisions funded through salaries budget		183,399	537,567
Net Current Asset Position		31,556,691	1,617,633
Note Explanation:			
1) Reserves and Long Service Leave are Cash Backed			
2) Total Trade and Other Receivables 18,635,642			
Total Rates Debtors Outstanding 2,678,877			

City of Karratha
Statement of Financial Position
for the period ending 31 March 2015

Note 2: Statement of Financial Position	2014/15	2013/14
	\$	\$
Current Assets		
Cash On Hand	18,405	18,455
Cash and Cash Equivalents - Unrestricted	13,072,853	2,325
Cash and Cash Equivalents - Restricted (Trust)	2,752,583	3,083,658
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	0	4,918
Cash and Cash Equivalents - Restricted (Reserves/Muni)	75,351,861	62,904,777
Trade and Other Receivables	21,314,519	11,944,825
Inventories	434,500	401,889
Total Current Assets	112,944,721	78,360,847
Non-Current Assets		
Trade and Other Receivables	50,260	50,260
Property, Plant and Equipment	201,165,035	193,216,254
Infrastructure	129,313,004	116,573,581
Total Non-Current Assets	330,528,298	309,840,095
Total Assets	443,473,019	388,200,942
Current Liabilities		
Bank Overdrafts	0	0
Trade and Other Payables	2,367,166	10,680,791
Trust Liabilities	2,762,176	3,093,451
Long Term Borrowings	0	0
Provisions	3,390,758	3,390,758
Total Current Liabilities	8,520,099	17,164,999
Non-Current Liabilities		
Long Term Borrowings	0	0
Provisions	1,328,725	1,328,725
Total Non-Current Liabilities	1,328,725	1,328,725
Total Liabilities	9,848,824	18,493,724
Net Assets	433,624,195	369,707,217
Equity		
Accumulated Surplus	309,207,828	257,737,937
Revaluation Surplus	49,064,504	49,064,504
Reserves	75,351,864	62,904,777
Total Equity	433,624,195	369,707,217

City of Karratha
Statement Of Financial Activity
for the period ending 31 March 2014

Note 3: Cash and Cash Equivalents	2014/15
	\$
Unrestricted Cash	
Cash On Hand	18,405
Westpac on call	2,865,872
Term deposits - Westpac / WATC	0
Term deposit - Westpac	<u>10,206,981</u>
	<u>13,091,258</u>
Restricted Cash	
Reserve Funds	75,351,861
Restricted Unspent Grants	0
Westpac - Trust	<u>2,752,583</u>
	<u>78,104,443</u>
Total Cash	<u><u>91,195,702</u></u>

Note 4				
City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 March 2015				
	2014/2015 Budget	2014/2015 Amended	2014/2015 Year To Date Budget	2014/2015 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(912,445)	(893,272)	(672,070)	(629,059)
Net (Cost) Revenue to Council for Cossack Infrastructure Project	0	0	0	0
Net (Cost) Revenue to Council for Executive Admin	(641,720)	(623,493)	(445,728)	(449,240)
Net (Cost) Revenue to Council for Public Affairs	(742,241)	(666,097)	(562,725)	(524,240)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	57,873,702	63,440,204	65,554,346	64,590,349
Net (Cost) Revenue to Council for General Revenue	(22,156,396)	(30,406,640)	(7,803,588)	(13,829,446)
Net (Cost) Revenue to Council for Financial Services	(1,721,544)	(701,093)	(305,258)	(281,780)
Net (Cost) Revenue to Council for Corporate Services Admin	5,580,644	5,557,796	3,995,022	4,933,405
Net (Cost) Revenue to Council for Human Resources	(1,829,756)	(1,683,673)	(1,267,075)	(1,521,921)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,281,220)	(1,159,951)	(878,326)	(833,145)
Net (Cost) Revenue to Council for Information Services	(1,748,098)	(1,728,935)	(1,427,510)	(1,241,850)
Net (Cost) Revenue to Council for Television & Radio Services	(24,225)	(13,424)	(10,724)	(11,654)
Net (Cost) Revenue to Council for Business Improvement Process	(5,025)	0	0	(6,108)
Net (Cost) Revenue to Council for Staff Housing	(384,000)	195,653	75,319	(241,899)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Rio Tinto Partnership	6,227,220	4,802,952	(625,677)	(2,521,928)
Net (Cost) Revenue to Council for Aged Persons Housing	(2,340)	0	0	0
Net (Cost) Revenue to Council for Community Development	(1,593,397)	(1,420,945)	(942,535)	(997,233)
Net (Cost) Revenue to Council for Cossack Art Awards	0	0	0	0
Net (Cost) Revenue to Council for Youth Development	(24,550)	59,400	137,644	105,962
Net (Cost) Revenue to Council for Other Culture	(356,397)	(132,087)	(2,045)	(163,645)
Net (Cost) Revenue to Council for Arts & Culture Program	(195)	(176)	(176)	(176)
Net (Cost) Revenue to Council for Community Sponsorship	(1,606,950)	(1,787,734)	12,092	(142,370)
Net (Cost) Revenue to Council for Daycare Centres	(63,138)	(67,447)	(60,235)	(53,507)
Net (Cost) Revenue to Council for Child Health Clinics	(96,101)	(88,330)	(67,869)	(47,578)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(5,400)	(5,522)	(4,172)	33,860
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(539,266)	(516,892)	(291,225)	(293,410)
Net (Cost) Revenue to Council for Libraries	(2,013,933)	(1,818,780)	(1,356,871)	(1,346,460)
Net (Cost) Revenue to Council for Cossack Operations	(425,554)	(664,565)	(423,211)	(325,778)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,136,811)	(1,187,444)	(1,164,659)	(675,309)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(887,171)	(785,518)	(541,714)	(568,556)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,320,500)	(1,049,566)	(779,849)	(646,106)
Net (Cost) Revenue to Council for Leisure Projects	(1,906,530)	(1,409,383)	(512,357)	(516,121)
Net (Cost) Revenue to Council for Playgrounds	(422,488)	(381,609)	(290,984)	(297,477)
Net (Cost) Revenue to Council for Youth Centres	(3,480)	(3,480)	(2,610)	(2,789)
Net (Cost) Revenue to Council for Medical Services	25,135	7,913	23,937	71,850
Net (Cost) Revenue to Council for Other Buildings	(114,122)	(96,745)	(61,577)	(129,371)
Net (Cost) Revenue to Council for The Youth Shed	(1,478,802)	(1,460,525)	(897,113)	(941,257)
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,643,651)	(4,726,046)	(3,538,917)	(3,397,069)
Net (Cost) Revenue to Council for Pam Buchanan Family Centre	41,380	(97,162)	(71,218)	(56,737)
Net (Cost) Revenue to Council for Events & Festivals	(1,268,168)	(1,020,135)	(508,836)	(428,122)
Net (Cost) Revenue to Council for Dampier Community Hub	(463,182)	(3,617,510)	(1,024,338)	(563,188)
Net (Cost) Revenue to Council for Other Buildings (Leisure)	50,161	52,328	52,328	52,188
Net (Cost) Revenue to Council for Wickham Recreation Precinct	1,353,640	980,484	1,908,632	2,119,181
Net (Cost) Revenue to Council for Wickham Community Hub	0	(387,707)	(212,207)	(167,593)
Net (Cost) Revenue to Council for Asbestos Remediation Project Roebourne (3	0	0	0	0

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 March 2015				
	2014/2015 Budget	2014/2015 Amended	2014/2015 Year To Date Budget	2014/2015 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(1,161,333)	(659,259)	(493,611)	(349,877)
Net (Cost) Revenue to Council for Ranger Services	(977,478)	(527,553)	(173,402)	(189,615)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(660,832)	(493,036)	(323,046)	(254,518)
Net (Cost) Revenue to Council for Community Safety	(50,854)	(64,581)	260,931	312,550
Net (Cost) Revenue to Council for Economic Development	(344,146)	(450,026)	(354,839)	(316,914)
Net (Cost) Revenue to Council for Camping Grounds	(15,592)	41,632	18,368	39,072
Net (Cost) Revenue to Council for Building Control	(370,026)	(407,327)	(283,109)	(318,208)
Net (Cost) Revenue to Council for Health Services	(854,325)	(897,655)	(644,611)	(692,853)
Net (Cost) Revenue to Council for Town Planning	(1,232,268)	(1,113,848)	(706,375)	(807,351)
Net (Cost) Revenue to Council for Strategic Planning	(1,444,087)	550,398	270,282	(26,496)
Net (Cost) Revenue to Council for Development Services	(83,100)	(48,100)	(33,700)	(32,628)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(1,231,016)	(1,411,849)	(796,889)	(761,902)
Net (Cost) Revenue to Council for Public Services Overheads	1,019,883	1,173,722	933,709	819,364
Net (Cost) Revenue to Council for Fleet & Plant	(4,016,904)	66,809	543,327	1,090,481
Net (Cost) Revenue to Council for Roads & Streets	(3,545,726)	(4,549,739)	(2,446,688)	(2,193,455)
Net (Cost) Revenue to Council for Parks & Gardens	(1,938,576)	(1,981,696)	(1,396,841)	(1,242,708)
Net (Cost) Revenue to Council for Drainage	(742,612)	(707,844)	(536,745)	(447,740)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,535,101)	(1,584,320)	(818,808)	(765,218)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(794,516)	(1,141,744)	(867,489)	(430,762)
Net (Cost) Revenue to Council for Cemeteries	(827,188)	(717,280)	(575,294)	(479,688)
Net (Cost) Revenue to Council for Public Toilets	(325,406)	(421,542)	(337,248)	(278,145)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(338,369)	(442,935)	(52,647)	(62,670)
Net (Cost) Revenue to Council for Town Beautification	(1,320,940)	(1,250,734)	(770,256)	(581,547)
Net (Cost) Revenue to Council for Bus Shelters	(100,000)	(201,438)	(36,438)	(31,640)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	3,214	3,214	1,726
Net (Cost) Revenue to Council for Works Overheads	1,133,367	436,169	265,767	594,611
Net (Cost) Revenue to Council for Parks & Gardens Overheads	1,243,700	1,072,457	786,434	781,678
Net (Cost) Revenue to Council for Distaster Preparation & Recovery	(402,978)	(322,520)	(322,520)	(201,646)
Net (Cost) Revenue to Council for Tech Services	(3,141,888)	(3,083,664)	(2,179,132)	(3,292,922)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	(29)
Net (Cost) Revenue to Council for Vehicle Storage Temporary Contract	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	(228,000)	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(32,000)	(32,000)	(24,002)	(33,014)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	13,116	(32,153)	(21,700)	132
Net (Cost) Revenue to Council for Waste Collection	(6,286,712)	(1,178,528)	694,907	1,175,393
Net (Cost) Revenue to Council for Landfill Operations	5,830,579	124,339	(596,342)	(293,803)
Net (Cost) Revenue to Council for Waste Overheads	1,789,084	2,100,927	1,578,685	652,284
Net (Cost) Revenue to Council for Karratha Airport	2,084,303	2,065,323	1,214,489	1,423,205
Net (Cost) Revenue to Council for Tien Tsin Inne	0	(49,294)	(49,294)	(42,591)
Net (Cost) Revenue to Council for Other Airports	(6,565)	(6,802)	(5,802)	(29,066)

9.2 LIST OF ACCOUNTS APRIL 2015

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	24 April 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Consistent with CF-5 Regional Price Preference Policy 44% of external payments reported for the period 27 March 2015 to 28 April 2015 were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	4.d.1.5	Ensure financial accountability
Our Services:	4.d.1.5.2	Ensure value for money and procurement

RISK MANAGEMENT CONSIDERATIONS

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$38,298,800.73 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 259 to 261;
- b) EFT33959 to EFT34568 (Inclusive);
- c) Cheque Vouchers 77721 to 77794 (Inclusive);
- d) Cancelled cheques EFT34000, EFT34032, EFT34074, EFT34093, EFT34125, EFT34351, EFT34395, 77723, 77724, 77725, 77734, 77735, 77773, 77777, 77785, 77789;
- e) Direct Debits: Nil;
- f) Payroll Cheques \$1,572,523.29;
- g) with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$38,298,800.73 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 259 to 261;
- b) EFT33959 to EFT34568 (Inclusive);
- c) Cheque Vouchers 77721 to 77794 (Inclusive);
- d) Cancelled cheques EFT34000, EFT34032, EFT34074, EFT34093, EFT34125, EFT34351, EFT34395, 77723, 77724, 77725, 77734, 77735, 77773, 77777, 77785, 77789;
- e) Direct Debits: Nil; and
- f) Payroll Cheques \$1,572,523.29.

Chq/EFT	Date	Name	Description	Amount
259	27.03.2015	Bond Administrator	Rental Security Bond	486.00
260	27.03.2015	Michael Folpp	Refund Deposit - ASIC Security Card	50.00
261	17.04.2015	Jonna Haxton	Refund - ASIC Deposit Bond	50.00
EFT33959	27.03.2015	M Plummer	Travel Assistance Trust Withdrawal	1,650.00
EFT33960	27.03.2015	West Pilbara Junior Cricket Association	Refund - Facility Hire Bond Wickham Rec Precinct (Nov 2014 To Mar 2015)	200.00
EFT33961	27.03.2015	Colin Wilkinson Developments Pty Ltd	Refund - Verge Bond 15 Savannah Corner Nickol	3,000.00
EFT33962	27.03.2015	Kate & Richard Anderson	Refund - Verge Bond 55 Kestrel Way Bulgarra	3,000.00
EFT33963	27.03.2015	Development Assessment Panels	JDAP Fee - Lot 500 Madigan Road Gap Ridge	150.00
EFT33964	27.03.2015	Karratha Rockers	Refund - Bond Refund Cancellation Of 2015 Millars Well Pavilion Hire Booking	500.00
EFT33965	27.03.2015	North West Pool Centre	Refund - Verge Bond 42 Campbell Cres Baynton	6,000.00
EFT33966	27.03.2015	Robin Taylor	Refund - Verge Bond 99 Meares Dr Pt Samson	3,000.00
EFT33967	27.03.2015	Will's Bobcat Services	Refund - Verge Bond 27 Snook Way Pegs Creek	6,000.00
EFT33968	27.03.2015	Wickham Wolves Football Club	Refund - Facility Hire Bond 14/03/2015 For Cricket Match	200.00
EFT33969	27.03.2015	Wickham Cricket Club	Refund - Facility Hire Bond Wickham Rec Precinct (Oct 2014 to March 2015)	200.00
EFT33970	30.03.2015	G Bailey	Members Sitting Fees - March 2015	2,791.67
EFT33971	30.03.2015	J Lally	Members Sitting Fees - March 2015	4,562.50
EFT33972	30.03.2015	E Smeathers	Members Sitting Fees - March 2015	2,791.67
EFT33973	30.03.2015	F White-Hartig	Members Sitting Fees - March 2015	2,741.67
EFT33974	30.03.2015	D Hipworth	Members Sitting Fees - March 2015	2,791.67
EFT33975	30.03.2015	G Harris	Members Sitting Fees - March 2015	2,791.67
EFT33976	30.03.2015	P Long	Members Sitting Fees - March 2015	11,125.00
EFT33977	30.03.2015	J Miller	Members Sitting Fees - March 2015	2,791.67
EFT33978	30.03.2015	M Saylor	Members Sitting Fees - March 2015	2,791.67
EFT33979	30.03.2015	R Vandenberg	Members Sitting Fees - March 2015	2,791.67
EFT33980	31.03.2015	Smiths Detection (Australia) Pty Ltd	KTA Airport - Dual View Passenger Screening X-Ray Progress Claim 1	105,479.00
EFT33981	31.03.2015	Pindan Contracting Pty Ltd	Dampier Community Hub - Construction Award of RFT 11-14/15 Progress Claim 1	97,029.54
EFT33982	31.03.2015	MSS Security	KTA Airport - Screening and Security Services Jan 2015	235,231.92
EFT33983	26.03.2015	Shire of Roebourne - Social Club	Payroll deductions	1,314.00
EFT33984	26.03.2015	T Swetman	Home Ownership Allowance	555.00
EFT33985	26.03.2015	A Dorning (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT33986	26.03.2015	L Gan (Mortgage Account)	Home Ownership Allowance	1,470.90

Chq/EFT	Date	Name	Description	Amount
EFT33987	26.03.2015	Maxxia Pty Ltd	Payroll deductions	7,190.95
EFT33988	26.03.2015	S Wachter (Mortgage Account)	Home Ownership Allowance	1,394.17
EFT33989	01.04.2015	Australia Post	Postage - February 2015	3,901.48
EFT33990	01.04.2015	Karratha First National Real Estate	16 Padbury - Water Usage 06/01 To 11/03/15 64 Days 113 Kl	162.41
EFT33991	01.04.2015	Chefmaster Australia	Stock - Garbage Bags 80 Litre	2,702.50
EFT33992	01.04.2015	Chemsearch Australia	Stock - Protective Hand Cream	519.59
EFT33993	01.04.2015	Staples Australia (Formerly Corporate Express)	Stationery Items - Various	139.13
EFT33994	01.04.2015	Cardno WA Pty Ltd	Point Samson Structure Plan - Variation to Completion of Phase 1-3	21,395.00
EFT33995	01.04.2015	Chandler Macleod	Labour Hire - Various Sites	45,949.64
EFT33996	01.04.2015	Garrards Pty Ltd	Stock	386.36
EFT33997	01.04.2015	Hart Sport	WRP - Recreation Programs Equipment	2,613.90
EFT33998	01.04.2015	Hathaway's Lubricants	Parts for Plant Repairs	915.30
EFT33999	01.04.2015	ITVision	IT - Reconfiguration of Synergy Network Paths to Align with new File Servers	1,372.80
EFT34000	01.04.2015	Karratha Adventure Sports	Cancelled Cheque	0.00
EFT34001	01.04.2015	Karratha Visitor Centre	New Resources For Local History	182.80
EFT34002	01.04.2015	WALGA (Marketforce)	In-house Officer Training - Introduction to Local Government 23/04/2015	14,093.02
EFT34003	01.04.2015	Poolmart Karratha	Investigate And Repair Pool Pump	1,836.00
EFT34004	01.04.2015	B Pezzali	Reimbursement - Utilities as per Managers Contract	696.56
EFT34005	01.04.2015	Parry's Merchants	Café Stock	1,010.80
EFT34006	01.04.2015	St John Ambulance-Karratha	7 Mile Waste - Wall Mounted First Aid Kit Supplies	598.00
EFT34007	01.04.2015	Sealanes	Depot - Office Supplies	62.00
EFT34008	01.04.2015	Royal Life Saving Society WA Inc	KLP - Full Bronze Medallion Certifications	299.20
EFT34009	01.04.2015	Point Samson Community Association Inc	Hall Hire on 16/02/2015 for Ordinary Council Meeting	400.00
EFT34010	01.04.2015	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Electricity Charges 31/01 To 24/02/15 Wickham Venues	1,472.15
EFT34011	01.04.2015	Signswest Stick With Us Sign Studio	Update Of SoR Honour Board - Retired Councillor N Kickett And Honorary F W Leslie	132.00
EFT34012	01.04.2015	SAI Global Ltd	Renewal Of Online AS Contract License 4910-2002	2,064.56
EFT34013	01.04.2015	TNT Express	Freight	1,697.64
EFT34014	01.04.2015	Truck Centre (WA) Pty Ltd	Parts for Plant Repairs	107.82
EFT34015	01.04.2015	Thrifty Car Rental	Staff - Car Hire, Meetings in Perth 25/02/2015-26/02/2015	46.41
EFT34016	01.04.2015	Landmark Operations Limited	Stock - Cydectin 2.2 Litre	1,657.99
EFT34017	01.04.2015	Ashdown-Ingram	Stock	518.10
EFT34018	01.04.2015	Wrapped Creations	Melbourne International Comedy Festival Roadshow Event Management Fee 50% Payment	28,918.45
EFT34019	01.04.2015	Karratha Earthmoving & Sand Supplies	KLP - Carpark Extension	60,438.40
EFT34020	01.04.2015	Worksense Safety & Workwear	Safety Work Boots	311.46
EFT34021	01.04.2015	Atom Supply	Stock	5,106.69
EFT34022	01.04.2015	Blackwoods (Atkins Carlyle Ltd)	Stock	891.53
EFT34023	01.04.2015	A Noble & Son Ltd - WA Division	Stock	218.33
EFT34024	01.04.2015	Airservices Australia	KTA Airport - ERSA Loose Leaf with RDS 12 Months	103.90
EFT34025	01.04.2015	Onyx (Aust) Pty Ltd	Australia Day 2015 - Catering Australia Day Awards Breakfast	6,421.00

Chq/EFT	Date	Name	Description	Amount
EFT34026	01.04.2015	Protector Alsafe	Safety Work Boots	2,010.04
EFT34027	01.04.2015	Attorney-General's Department	KTA Airport - 25 ASIC Applicants Background Check Feb 15	2,412.50
EFT34028	01.04.2015	Avdata Australia	KTA Airport - Monthly Data Reporting and Billing Services for Jan 15	1,172.93
EFT34029	01.04.2015	Ausco Modular Pty Limited	Depot - Hire Fee Multipurpose Complex Offices Mar 15	2,408.34
EFT34030	01.04.2015	Ampac Debt Recovery	Debt Recovery - Feb 15	865.95
EFT34031	01.04.2015	Allied Pickfords - Welshpool	Removalist Costs - 7 Mile Waste to Walcott Way Bulgarra	572.00
EFT34032	01.04.2015	Andrew Kay - Artist	Cancelled Cheque	0.00
EFT34033	01.04.2015	Arts Hub Australia Pty Ltd	Cossack Art Awards - Boosted Facebook 2015	1,100.00
EFT34034	01.04.2015	BOC Limited	Workshop - Oxygen Industrial E2 Cylinder	419.58
EFT34035	01.04.2015	Bunzl Ltd	Stock	2,035.78
EFT34036	01.04.2015	Beaurepaires	Plant Repairs - Various	4,513.11
EFT34037	01.04.2015	BC Lock & Key	Repair/Replace Locks	161.87
EFT34038	01.04.2015	BT Equipment Pty Ltd T/A Tutt Bryant Equipment	Plant Repairs - Hose	1,422.78
EFT34039	01.04.2015	Beacon Equipment	Plant - Electric Blower Stihl BGE81	882.80
EFT34040	01.04.2015	Bin Bomb Pty Ltd	Rubbish Bins - 4kg Bin Bomb Odour Solutions	1,110.40
EFT34041	01.04.2015	Steven John Burgess	Land Matters - Native Title and Coastal Foreshore Strategy	1,925.00
EFT34042	01.04.2015	Badge-A-Mint	Kta Library - Supplies For Badge Maker	161.50
EFT34043	01.04.2015	Feel Creative Pty Ltd	Cossack Art Awards 2015 - Online Submission Form Update	5,489.00
EFT34044	01.04.2015	Centurion Transport Co Pty Ltd	Freight	1,161.35
EFT34045	01.04.2015	Coates Hire Operations	10ft Container Pick Up - 7 Honeyeater Delivered To Yard	525.52
EFT34046	01.04.2015	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock	1,930.52
EFT34047	01.04.2015	Cabcharge Australia Pty Ltd	Cabcharge February 2015	1,497.55
EFT34048	01.04.2015	Commander Centre	Call Accounting Software	4,664.00
EFT34049	01.04.2015	M Cameron	Reimbursement - Bottled Gas	150.00
EFT34050	01.04.2015	Command IT Services	Youth Shed - CCTV Installation Claim 3 of 4	24,821.16
EFT34051	01.04.2015	Comtec Data Pty Ltd	Dampier Library - Temporary Library Works To Be Completed Including Materials and Labour	1,553.20
EFT34052	01.04.2015	Downer EDI Engineering Electrical	Footpath & Kerb Maintenance - Replace And Raise Telstra Network Due To Construction Of New Footpath The Esplanade Dampier	2,006.29
EFT34053	01.04.2015	Design Co-Operative Ltd	Pull Up Banners, Teardrop Banners, Promotional Flyers, Banner Mesh - Various Events	9,054.33
EFT34054	01.04.2015	Donald Cant Watts Corke (WA) Pty Ltd	Dampier Community Hub - Construction Services Feb 15	4,125.00
EFT34055	01.04.2015	Double R Equipment Repairs	Plant - Repairs to SideTipper	6,396.38
EFT34056	01.04.2015	Cameron James Duddy	Refund - Due to overpayment of PUPP Instalments for 7 Fantail Bend Nickol	114.30
EFT34057	01.04.2015	E & MJ Rosher Pty Ltd	Purchase Of One (1) Kubota F3690 Out Front Mower	27,473.75
EFT34058	01.04.2015	Elliotts Irrigation Pty Ltd	Stock - Retic	4,320.62
EFT34059	01.04.2015	Ezi-Hose Pty Ltd	Parts for Plant Repairs	2,332.66
EFT34060	01.04.2015	Elan Media Partners	Library - New Resources	122.11
EFT34061	01.04.2015	EnvisionWare Pty Ltd	Dampier Library - Annual Maintenance Fees	930.11
EFT34062	01.04.2015	Farinosi & Sons Pty Ltd	Enviro/Health Dept - Zapper Mouse and Rat Instakill	49.95
EFT34063	01.04.2015	Firedam Civil Pty Ltd	Kta Airport Hydraulic Upgrade - Variations 37-63 for RFT 09-11/12 - Progress Claim #16	214.72
EFT34064	01.04.2015	Fence It WA Pty Ltd	Temporary Fencing Hire x 30 meters 27/02-26/03/15	495.00
EFT34065	01.04.2015	Globe Australia Pty Ltd	Stock	577.50

Chq/EFT	Date	Name	Description	Amount
EFT34066	01.04.2015	Prime Media Group (GWN7)	Karratha Leisureplex TV Advertising	2,350.70
EFT34067	01.04.2015	Goldplay Holdings Pty Ltd	7 Mile Waste - Moxhi x2	35,640.00
EFT34068	01.04.2015	Gresley Abas Pty Ltd	Dampier Community Hub - Project Architect Services Contract Administration Rft 29-12/13 Feb 15	9,193.79
EFT34069	01.04.2015	Environmental Industries	Mowing and Brushcutting - Various Verge, Drainage Reserves and Waste Removal	56,637.54
EFT34070	01.04.2015	Home Hardware Karratha	General Hardware Items - Various	800.02
EFT34071	01.04.2015	Harvey Norman Karratha (Karravit Pty Ltd AFT Karravit No 2 Trust T/A)	Youth Services - Go Pro's Required For Multimedia Projects As Part Of Drop In Program, Rangers Wi-Fi Camera	982.95
EFT34072	01.04.2015	Handy Hands Pty Ltd	Spraying Weeds In White Rocks Along Dampier Highway, Weed Control Nickol and Baynton, Weed Spray Searipple Rd, KLP Turf and Fertilise, Week Control Open Areas around Karratha	13,800.75
EFT34073	01.04.2015	Iron Mountain Australia Pty Ltd	Monthly Storage - Archives Corporate - Feb 15	1,955.02
EFT34074	01.04.2015	ISS Facilities - Wickham Bistro	Cancelled Cheque	0.00
EFT34075	01.04.2015	Qube Logistics (Aust) Pty Ltd	Freight	2,790.49
EFT34076	01.04.2015	Jason Signmakers	Signage - Various	3,442.78
EFT34077	01.04.2015	JSS Logistics Pilbara	Plant Mob/De-Mobilisation - Relocate 35T Excavator from Depot to Warambie Station	1,169.30
EFT34078	01.04.2015	James Bennett Pty Limited	Library - New Resources	248.02
EFT34079	01.04.2015	Jolly Good Auto Electrics	Plant Repairs	1,850.50
EFT34080	01.04.2015	Keyspot Services	KLP - Materials for Social Competition - Season 1 2015	190.10
EFT34081	01.04.2015	Karratha Veterinary Hospital	Animal Control	1,113.14
EFT34082	01.04.2015	Karratha Storm Junior Rugby League	Reimbursement - Junior Light Token 2014	770.00
EFT34083	01.04.2015	Komatsu Australia Pty Ltd	Parts for Plant Repairs	377.09
EFT34084	01.04.2015	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray & Towing	Removal/Disposal Of Abandoned Vehicles	660.00
EFT34085	01.04.2015	Karratha Automotive Group	Purchase of one (1) Holden Colorado 4x2 Dual Cab Automatic Utility Tray Back (City fleet # P2048)	35,118.54
EFT34086	01.04.2015	McLeods & Co Barristers And Solicitors	Legal Advice	595.57
EFT34087	01.04.2015	Landgate	Valuation Expenses	1,182.78
EFT34088	01.04.2015	LE Roberts Drafting & Design (Karratha CAD Centre)	Depot - Design & Documentation of Truckwash	5,786.00
EFT34089	01.04.2015	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Services 01/03-31/03/15	1,697.00
EFT34090	01.04.2015	Manning Pavement Services Pty Ltd T/A Karratha Asphalt	KTA & Wickham Cemeteries - Prepare Road and Spray Prime 50/50 Central Avenue, Road Repairs - Various	24,472.80
EFT34091	01.04.2015	MCC Australia Sanjin Mining Pty Ltd	Rates refund for assessment A78285	12.88
EFT34092	01.04.2015	MAK Industrial Water Solutions Pty Ltd	KTA Airport - Supply Of Consumables Required For Normal Operation as per Agreement	25,029.84
EFT34093	01.04.2015	M Munday	Cancelled Cheque	0.00
EFT34094	01.04.2015	Morpho Australasia Pty Ltd	KTA Airport - Checked Baggage Stock Membrane Kit	649.44
EFT34095	01.04.2015	MSD Wholesale - T/A McLernon's Everything Business	KTA Office Annexe Maintenance - Ducted Pinnable Screen	447.00

Chq/EFT	Date	Name	Description	Amount
EFT34096	01.04.2015	Metropolitan Cash Register Co	Training - Two Staff And Annual Subscription – Wickham Recreation Centre Point of Sale System	1,229.50
EFT34097	01.04.2015	NW Communications & IT Specialists	KLP - Vertex CB Radios & Commercial Handheld Unit	5,203.62
EFT34098	01.04.2015	North West Tree Services	Drainage Pruning - Dampier Ave Drain Reserve, Dampier Hwy & Sharpe Ave - Tree & Shrub Pruning, Baynton - Tree Pruning for Foot Bridge Clearance, Weed Control	26,888.94
EFT34099	01.04.2015	Novotel Perth Langley	Staff Accommodation AIMWA Strategic Business Planning 04-07/03/15, Perth	720.63
EFT34100	01.04.2015	Northstar Asset Trust T/A Jaffa Room	KLP - Copyright For Screening Of Alice In Wonderland Dive-In Movie 09/04/15	242.00
EFT34101	01.04.2015	NYFL Ltd	Roebourne - Street Cleaning Using Ute And Trailer Feb 15	5,097.00
EFT34102	01.04.2015	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water Refills	724.05
EFT34103	01.04.2015	Neils Reticulation And Landscaping	Stock - Retic	7,700.00
EFT34104	01.04.2015	Nielsen Liquid Waste Services	Roebourne/Wickham Cemetery Toilet - Pump Out Septic Tank. Check Leach Drain	374.00
EFT34105	01.04.2015	Natural Power Solutions Pty Ltd	Tech Services - Cyber Power Value GP 2200UPS	1,678.60
EFT34106	01.04.2015	Chemicals Australia Operations Pty Ltd (Orica)	KLP & RAC - Chlorine Gas Cylinders and Various Other Site Refills	5,326.24
EFT34107	01.04.2015	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Stock - Asphalt Bagged	1,980.00
EFT34108	01.04.2015	The Paper Company Of Australia Pty Ltd	Stationery - A4 Paper	841.50
EFT34109	01.04.2015	Pilbara Institute	Staff Training - Microsoft Excel Introduction 25/02/15	430.00
EFT34110	01.04.2015	Powervac Pty Ltd	Stock - Vacuum Cleaner Bags	165.00
EFT34111	01.04.2015	Pilbara Community Legal Service	Grant Reference CC/07OCT/14 - To Host a Morning Tea Event as Part of White Ribbon Day	1,100.00
EFT34112	01.04.2015	D Pentz	Reimbursement - Qantas Club Membership	510.00
EFT34113	01.04.2015	Peak 1 Boxing Club	Grant Reference - SP/17/FEB/2015 Sports Scholarship To Participate In The Boxing Championship In Perth Mar 15	500.00
EFT34114	01.04.2015	Initial Hygiene (Formerly Pink Hygiene Solutions)	Disposal Of Sharps Period 19/11/2014 To 18/12/2012	1,240.26
EFT34115	01.04.2015	Perth Safety Products	Signage - Roads To Recovery Signs	4,290.00
EFT34116	01.04.2015	Print Sync Norwest Business Solutions	Printer Charges	999.03
EFT34117	01.04.2015	Programmed Integrated Workforce Limited	Labour Hire - Christmas in the C of K W/E 05/01/15	157.66
EFT34118	01.04.2015	Preview Industries Australia Pty Ltd	KTA Library - Clear Book Straps For Inter-Library Loans	396.00
EFT34119	01.04.2015	Roy Galvin & Co Pty Ltd	Stock - Retic	2,265.25
EFT34120	01.04.2015	Raeco	Library Stock - 3 X Rolls Hansa Gloss	277.37
EFT34121	01.04.2015	Roebourne Dingo Hire	Removal/Disposal Of Abandoned Cars	220.00
EFT34122	01.04.2015	Red Dog Festival Pty Ltd	MESS Sponsorship - Red Dog Festival 2015 as Per Resolution 152966	9,900.00
EFT34123	01.04.2015	Amcap (Formerly Skipper Truck Parts)	Plant Repairs	601.58
EFT34124	01.04.2015	State Law Publisher	Government Gazette Advertising - 24/02/15 Scheme Amendment 32	237.36
EFT34125	01.04.2015	Statewide Bearings	Cancelled Cheque	0.00
EFT34126	01.04.2015	Kmart Karratha	Cossack - Linen And Kitchen Items For Cossack Budget Accommodation	761.00
EFT34127	01.04.2015	Seek Limited	Recruitment - Seek 10 Job Ad Pack	2,189.00
EFT34128	01.04.2015	Designa Sabar Pty Ltd	KTA Airport - Aluminium Barrier Arm 2.7m	5,669.52
EFT34129	01.04.2015	Slimline Warehouse Display Shop (The Jessen Group Pty Ltd)	Moonrise Cinema - Display Boards	1,834.10

Chq/EFT	Date	Name	Description	Amount
EFT34130	01.04.2015	Seatadvisor Pty Ltd	Moonrise Cinema - Ticket Sales Feb 2015	537.90
EFT34131	01.04.2015	Scope Business Imaging	Printer Charges	2,408.30
EFT34132	01.04.2015	Skilled Group Limited	Labour Hire - Various Sites	4,586.56
EFT34133	01.04.2015	Scott Printers Pty Ltd	Cossack Art Awards - NCR Books Printing and Prepress for 2015/2016	583.00
EFT34134	01.04.2015	Supercivil Pty Ltd	Road Repairs - Reseal Banksia Court Wickham	21,198.54
EFT34135	01.04.2015	SD Upholstery & Repairs	KLP - Reupholster Chin Up Machine & 4xLeg Extension Machines	308.00
EFT34136	01.04.2015	Geoffrey V Severinsen	Refund - Duplicate Payment for Long term Car Park at KTA Airport	94.00
EFT34137	01.04.2015	Trugrade Pty Ltd	Stock	177.42
EFT34138	01.04.2015	Tox Free (Australia) Pty Ltd	Waste Collection - Various Sites	3,425.92
EFT34139	01.04.2015	State Library of WA (Office of Shared Services)	KTA Library - 10 Lost/Damaged Items	130.90
EFT34140	01.04.2015	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema - Screening Fee Taken 3	2,055.60
EFT34141	01.04.2015	TenderLink.com	Tenderlink Advertising Fees	330.00
EFT34142	01.04.2015	Think Promotional	Moonrise Cinema - Promotional Lanyards	1,138.50
EFT34143	01.04.2015	Trisleys Hydraulic Services Pty Ltd	KLP - Cambus Chlorine Probe 50m Pool	2,970.00
EFT34144	01.04.2015	Taylor Burrell Barnett (Toddville Prospecting Pty Ltd T/a)	Local Planning Strategy Karratha - Task 6; Penultimate Draft Services To 31/01/2015	4,498.67
EFT34145	01.04.2015	Universal Office National (Pilbco Pty Ltd)	Stationery Items - Various	1,320.38
EFT34146	01.04.2015	Karratha Timber & Building Supplies (Formerly Versatile)	General Hardware Supplies - Various	2,026.40
EFT34147	01.04.2015	Vicki Long & Associates (Astron Engineering Pty Ltd)	Flora Survey Report For The Off Road Vehicle Area	3,700.00
EFT34148	01.04.2015	Westrac Equipment Pty Ltd	Stock	845.77
EFT34149	01.04.2015	Woolworths (WA) Ltd	Café Stock, Catering Supplies	758.53
EFT34150	01.04.2015	Wormald Australia Pty Ltd	7 Mile Waste - Install Fire Extinguishers to Tip Shop Shed and Compound	1,963.50
EFT34151	01.04.2015	Wurth Australia Pty Ltd	Stock	1,303.67
EFT34152	01.04.2015	West-Sure Group	KTA Airport - Car Parking Revenue Bank Deposit Feb 15	306.50
EFT34153	01.04.2015	A Ward	Reimbursement For Utilities as per Employment Contract	105.00
EFT34154	01.04.2015	WT Partnership (Aus) Pty Ltd	KTA Airport - Terminal Upgrade Project RFT 02-12/13 Progress Claim No.8	4,663.49
EFT34155	01.04.2015	WT Design Studio	Advertising - Various	1,644.50
EFT34156	01.04.2015	West Australian Newspapers Limited	Advertising - Various	13,505.40
EFT34157	01.04.2015	J Williams	Reimbursement - Meal Allowance - Introduction to Library Metrics in Perth 20/02/15	25.00
EFT34158	01.04.2015	Worksite Traffice Plans Pty Ltd	Traffic Management - Control Diagrams	528.00
EFT34159	01.04.2015	Glenn Michael Woods	Refund - Due to Overpayment of PUPP Instalments for 5A Petersen Court Pegs Creek	421.18
EFT34160	01.04.2015	Yakka Pty Ltd	Uniforms	1,066.97
EFT34161	01.04.2015	Jodie Choolburra t/as Yirrinjula Dreaming	NAIDOC - Comedian And MC Performances, Sean Choolburra 27/06-26/07/2015, 50% Deposit	7,000.00
EFT34162	01.04.2015	Zipform Pty Ltd	Rates - 4th Instalment Printing Costs	2,596.81
EFT34163	01.04.2015	Spinifex Crushing & Screening Services	Karratha Back Beach Groyne Remediation Works (RFT 02-14/15) - Progress Claim #1	82,005.00
EFT34164	01.04.2015	Andrew Kay - Artist	11/12 (\$29K) and 12/13 (\$41K) RAG Birra Birra for Roebourne War Memorial Project Stage 2 Payment	22,000.00
EFT34165	02.04.2015	Australian Taxation Office	Payroll deductions	291,520.00
EFT34166	02.04.2015	Child Support Agency	Payroll deductions	2,017.40

Chq/EFT	Date	Name	Description	Amount
EFT34167	01.04.2015	Paintball Eruption	Youth Services - Paintball Event Dampier Oval 10/04/15 50% Deposit	8,387.50
EFT34168	01.04.2015	Australian Ethical Retail Superannuation Fund	Superannuation contributions	1,081.78
EFT34169	01.04.2015	AMP Retirement Trust - BATT	Superannuation contributions	1,751.25
EFT34170	01.04.2015	Essential Super - Tuck	Superannuation contributions	957.42
EFT34171	01.04.2015	Local Government Superannuation - BRISBANE	Superannuation contributions	1,025.68
EFT34172	01.04.2015	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	1,047.98
EFT34173	01.04.2015	Cbus	Superannuation contributions	1,295.94
EFT34174	01.04.2015	The Haines Superannuation Fund	Superannuation contributions	757.08
EFT34175	01.04.2015	WA Super (Formerly WALGSP)	Superannuation contributions	233,691.97
EFT34176	01.04.2015	BT Lifetime Super employer Plan - Hadland	Superannuation contributions	1,100.04
EFT34177	01.04.2015	Kym Davies Superannuation Fund	Superannuation contributions	1,025.68
EFT34178	01.04.2015	Jacqueline & Theresa Super Fund	Superannuation contributions	689.52
EFT34179	01.04.2015	J & S Pryor Super Fund	Superannuation contributions	962.27
EFT34180	01.04.2015	Maritime Super	Superannuation contributions	60.78
EFT34181	01.04.2015	Statewide Super	Superannuation contributions	1,418.14
EFT34182	01.04.2015	Strategy Oasis	Superannuation contributions	531.28
EFT34183	01.04.2015	Vision Super	Superannuation contributions	940.04
EFT34184	02.04.2015	AssetVal Pty Ltd	Infrastructure Valuation - Bridges Culverts Drainage Pipes and Pits Boat Ramps & Jetties	11,519.00
EFT34185	10.04.2015	Karratha Contracting Pty Ltd	Roebourne - Tank Repairs, Wickham Transfer Station - Supply and Install Water Service, Tambrey Oval Repair 2 x Valves, All Sites - Air Con Maintenance, Pegs Creek Pavilion - Bunker Lights, Millars Well Oval - Solenoid Repairs, Kta Airport - Replace Oil Pump on Chiller, 7 Mile Waste - Repair Water Leak, Pegs Creek Tank - Repair Asbestos mainline and Leak in Solenoid Box, Wickham Oval - Remedial Works	136,801.73
EFT34186	10.04.2015	Austral Pool Equipment	WRF - Lane Rope Tensioner	774.29
EFT34187	10.04.2015	Hathaway's Lubricants	Stock	228.00
EFT34188	10.04.2015	Parry's Merchants	Café Stock	1,014.40
EFT34189	10.04.2015	The Retic Shop	Stock - Retic	2,537.07
EFT34190	10.04.2015	Thrifty Car Rental	Car Hire - Book Exchange And Meetings Perth 2/12 - 5/12/14	186.16
EFT34191	10.04.2015	Ampac Debt Recovery	Debt Recovery - Feb 15	207.20
EFT34192	10.04.2015	Cummins South Pacific Pty Ltd	Parts for Plant Repairs	17.95
EFT34193	10.04.2015	E & MJ Rosher Pty Ltd	Plant Equipment - Kubota X1100C RTV (P2051)	30,699.90
EFT34194	10.04.2015	Karratha Automotive Group	Parts for Plant Repairs	1,757.38
EFT34195	10.04.2015	Northstar Asset Trust T/A Jaffa Room	Seniors Movies - Last Vegas, Frozen, Love Actually Calendar Girls, Bucket List	693.00
EFT34196	10.04.2015	Pilbara Motor Group	Plant Repairs - Jack And Tool Kit	364.01
EFT34197	10.04.2015	Michael Goldberg T/A Poster Passion	KLP - Pedestal Stands	1,148.29
EFT34198	10.04.2015	Repco Auto Parts	Stock - Parts	958.62
EFT34199	10.04.2015	Roebourne General Food Store (Cafe)	Catering for Point Samson Structure Plan Meeting	185.00
EFT34200	10.04.2015	Kmart Karratha	Youth Services Eastern Corridor - Items For April School Holiday Program	179.50
EFT34201	10.04.2015	Sunstone Design	KLP - Supply and Install Blinds	328.80
EFT34202	10.04.2015	Tradelink Plumbing Supplies	Parts for Repairs	2,031.51
EFT34203	10.04.2015	Universal Office National (Pilbco Pty Ltd)	Stationery Items - Various	110.08

Chq/EFT	Date	Name	Description	Amount
EFT34204	10.04.2015	Vivid Group Pty Ltd	Tender - RFT 16-13/14 Implementation Of A Microsoft Sharepoint Intranet Solution	38,760.70
EFT34205	10.04.2015	Woolworths (WA) Ltd	Café Supplies and Catering	774.26
EFT34206	10.04.2015	Yakka Pty Ltd	Uniforms	377.50
EFT34207	10.04.2015	Signature Music Pty Ltd	Moonrise Cinema - Projectionist Fees For February Screenings	1,760.00
EFT34208	10.04.2015	Poolmart Karratha	Pool Chemicals	1,507.00
EFT34209	10.04.2015	Hotel Ibis Perth	Staff Accommodation - Perth 18/3-20/3	916.00
EFT34210	10.04.2015	Perth Irrigation Centre	Australian Institute of Management Training	5,218.46
EFT34211	10.04.2015	Perth Irrigation Centre	Stock - Retic	326.20
EFT34212	10.04.2015	Te Wai Manufacturing	Stock - Navy Polo Shirts	220.00
EFT34213	10.04.2015	Position Partners	Tech Services - Claw Quick Release Cradle	706.02
EFT34214	10.04.2015	Worksense Safety & Workwear	Health & Safety - Brady Rechargeable Air Horn	642.84
EFT34215	10.04.2015	Ashdown-Ingram	Parts for Plant Repairs	2,365.00
EFT34216	10.04.2015	Commander Centre	IT - Refurbished Handsets	573.43
EFT34217	10.04.2015	Cleverpatch Pty Ltd	Library - New Resources	4,778.40
EFT34218	10.04.2015	Complete Tyre Solutions Pty Ltd	Plant Repairs	474.38
EFT34219	10.04.2015	Development Cartographics (The Trustee for The Beal Family Trust)	Local Planning - Parking Strategy	102.25
EFT34220	10.04.2015	Hevrans	Stock	311.92
EFT34221	10.04.2015	M Melissa	Wickham Library - Refreshments for Annual Wickham Library Christmas Party 17/12/14	1,458.60
EFT34222	10.04.2015	Play Right Australia Pty Ltd	Playground Maintenance - Slide Section	54.95
EFT34223	10.04.2015	Securepay Pty Ltd	Moonrise Cinema - Seatadvisor Transaction Fees Feb 15	7,480.00
EFT34224	10.04.2015	Steve Trevurza t/as Pilbara Shade Sails	WRF - Supply And Install Shade Sail	508.20
EFT34225	10.04.2015	Xylem Water Solutions	7 Mile Waste - Pump Hire 16-19/01/15	555.00
EFT34226	10.04.2015	T Swetman	Home Ownership Allowance	1,000.00
EFT34227	10.04.2015	A Dorning (Mortgage Account)	Home Ownership Allowance FE 08.04.2015	1,470.90
EFT34228	10.04.2015	L Gan (Mortgage Account)	Home Ownership Allowance FE 08.04.2015	7,703.21
EFT34229	10.04.2015	Maxxia Pty Ltd	Payroll deductions	1,394.17
EFT34230	10.04.2015	S Wachter (Mortgage Account)	Home Ownership Allowance FE 08.04.2015	298,367.00
EFT34231	15.04.2015	Australian Taxation Office	Payroll deductions	2,017.40
EFT34232	15.04.2015	Child Support Agency	Payroll deductions	9,557.00
EFT34233	17.04.2015	Aerodrome Management Services Pty Ltd	Karratha Airport - Aerodrome Annual Technical Inspection 2015	1,542.12
EFT34234	17.04.2015	Karratha First National Real Estate	Rates Refund for Assessment A88766	1,688.65
EFT34235	17.04.2015	Staples Australia (Formerly Corporate Express)	Stationery Items - Various	140.00
EFT34236	17.04.2015	City Of Joondalup	Karratha Library - Purchase Of 100 Library Bags	41,978.12
EFT34237	17.04.2015	Chandler Macleod	Labour Hire - Various Sites	2,552.00
EFT34238	17.04.2015	Signature Music Pty Ltd	Moonrise Cinema 2015 - Projectionist Fees For March	12,708.76
EFT34239	17.04.2015	Dampier Community Association	2012/13 Ex Gratia Funding For Dampier Community Hall Upgrade Project	72.49
EFT34240	17.04.2015	Educational Experience Pty Limited	KLP - Items For Crèche	6,198.50
EFT34241	17.04.2015	GHD Pty Ltd	Dampier Stormwater Management Study Proposal - Variation To Original Purchase Order 44509	121.00
EFT34242	17.04.2015	Hathaway's Lubricants	Parts for Repairs	1,651.30
EFT34242	17.04.2015	Karratha Adventure Sports	Leisureplex - Oztrail 3m x 3m shade sails for Poolside	

Chq/EFT	Date	Name	Description	Amount
EFT34243	17.04.2015	KAW Engineering Pty Ltd	KLP - Winter Fencing For Cafe Balcony	4,308.70
EFT34244	17.04.2015	Les Mills Aerobics Australia	Contract Aerobic Classes Fee - KLP & WRP	1,388.94
EFT34245	17.04.2015	Caltex Energy WA (Link Energy Pty Ltd)	Bulk Fuel	19,840.00
EFT34246	17.04.2015	WALGA (Marketforce)	Contract Management Training - 11 & 12 May 2015.	18,670.73
EFT34247	17.04.2015	Norwest Sand & Gravel Pty Ltd	Street Maintenance - 2020 Tonnes Of Brick Laying Sand Delivered To The Depot	2,557.50
EFT34248	17.04.2015	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock - Filters	825.84
EFT34249	17.04.2015	North West Realty	42A Brooks Way - Pet Bond Top Up	160.00
EFT34250	17.04.2015	Water2Water	KLP - Monthly Rental Charge For 4 Stage Ro System January	198.00
EFT34251	17.04.2015	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Wickham SES Building - Electricity Charges 02/12 To 03/03/15 4664 Kwh	1,188.25
EFT34252	17.04.2015	Pilbara Real Estate	14 Honeyeater Cnr - Water Usage 26/01 To 22/03/15 55 Days 48 Kl	69.46
EFT34253	17.04.2015	Parry's Merchants	Café Stock	175.10
EFT34254	17.04.2015	St John Ambulance-Karratha	Training - Provide First Aid - 24-25/03/2015	398.00
EFT34255	17.04.2015	Signswest Stick With Us Sign Studio	FBCC - Signage For Toilets	191.40
EFT34256	17.04.2015	Stihl Shop Redcliffe	Stock - Edger Blades	84.00
EFT34257	17.04.2015	Royal Life Saving Society WA Inc	KLP - Zogg Pool Buoys Swim School	198.00
EFT34258	17.04.2015	Position Partners	Registration Costs - Magnet Office Field & Tools Training In Balcatta Perth From 9-12 March 2015	2,458.50
EFT34259	17.04.2015	TNT Express	Freight	910.54
EFT34260	17.04.2015	Thrifty Car Rental	Car Hire - 10/03 To 13/03/15 Book Exchange Library Visits PLWA Conference	389.86
EFT34261	17.04.2015	West Pilbara Junior Cricket Association	Reimbursement - Light Tokens (KLP 23/10/14 Receipt #134176)	630.00
EFT34262	17.04.2015	Wickham Wasps Rugby League Club	Bucks for Bags Donation - Wickham Cleanup 15 Bags 15/03/15	90.00
EFT34263	17.04.2015	Yaandina Family Centre Inc	Youth Services - Roebourne Youth Plan Meeting Venue Hire 30/03/2015	165.00
EFT34264	17.04.2015	Worksense Safety & Workwear	Safety Work Boots	961.81
EFT34265	17.04.2015	Atom Supply	Stock	1,268.53
EFT34266	17.04.2015	Blackwoods (Atkins Carlyle Ltd)	Stock	464.41
EFT34267	17.04.2015	Auslec	Parks And Gardens - Saw, Leisureplex - LED Emergency Light, Karratha Airport - Volistic Detector	892.20
EFT34268	17.04.2015	Australasian Performing Right Assoc (APRA)	Karratha Airport - Retail and General Licence fees for 01/04/15 - 31/03/16	290.94
EFT34269	17.04.2015	Australian Institute Of Management - WA (AIM)	Training - Emerging Leaders Workshops 2015 Leading the Way 4-5/3/15	11,293.49
EFT34270	17.04.2015	Protector Alsafe	Safety Work Boots	236.10
EFT34271	17.04.2015	Abco Products	Stock	299.97
EFT34272	17.04.2015	Airport Security Pty Ltd	Karratha Airport - 18 ASICs Print And Supply	700.00
EFT34273	17.04.2015	ARUP Pty Ltd	City of Karratha Parking Study - Brief	2,472.25
EFT34274	17.04.2015	Analytical Reference Laboratory (WA) Pty Ltd - ARL	7 Mile Waste - Analysis Of 8 Bores	3,742.75
EFT34275	17.04.2015	Australian Safety Engineers (WA)	KLP - Refill BA Cylinders	50.00
EFT34276	17.04.2015	Avsec Consulting Pty Limited	KTA Airport - Hosting And Technical Support Mar 15 - Feb 16	3,300.00
EFT34277	17.04.2015	BP Roebourne	Fuel For St Johns Ambulances - March 2015	245.10
EFT34278	17.04.2015	Bunzl Ltd	Stock	1,089.39

Chq/EFT	Date	Name	Description	Amount
EFT34279	17.04.2015	BC Lock & Key	Padlock Stamping A1W CF Profile Code, Lock Repairs	1,348.46
EFT34280	17.04.2015	Wickham Service Station	Fuel For St Johns Ambulances - March 2015	606.39
EFT34281	17.04.2015	BT Equipment Pty Ltd T/A Tutt Bryant Equipment	Stock	1,130.70
EFT34282	17.04.2015	Big Hart Inc	Roebourne Recreation Centre - Design And Installation Of Community Art	30,939.70
EFT34283	17.04.2015	Building Commission (Building Services Levy)	BSL February 2015 Fees	26,427.40
EFT34284	17.04.2015	Beacon Equipment	Stock	96.80
EFT34285	17.04.2015	Bin Bomb Pty Ltd	Stock	494.84
EFT34286	17.04.2015	Bilby 3D Pty Ltd	Kta Library - Reel Filaments For 3D Scanner	39.95
EFT34287	17.04.2015	Bodyscience International	KLP - Protein Items For Onsale	79.20
EFT34288	17.04.2015	BRL Building Company	Roebourne Community - Repair Toilet Doors, Bulgarra Daycare - Repair Fencing and Self closing Gate	2,471.10
EFT34289	17.04.2015	BMM	Youth Shed - Winter Wonderland Formal Dance Entertainment - Performance by Beside Lights	2,640.00
EFT34290	17.04.2015	Baracus Pty Ltd	Rates refund for assessment A91307	90.79
EFT34291	17.04.2015	Centurion Transport Co Pty Ltd	Freight	764.76
EFT34292	17.04.2015	Coates Hire Operations	Baynton West Park Toilets - Pump Out Portable Toilets 21/03/15	220.00
EFT34293	17.04.2015	Coca-Cola Amatil (Holdings) Ltd	Café Stock	1,743.94
EFT34294	17.04.2015	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock	1,566.64
EFT34295	17.04.2015	Chemform	Stock	579.15
EFT34296	17.04.2015	CCS Strategic	Wickham Bistro - Risk Assessment	1,254.00
EFT34297	17.04.2015	I Chapman	Reimbursement - Lunch Building Commission Regional Seminar 24/3/15	34.80
EFT34298	17.04.2015	Cleverpatch Pty Ltd	Library - New Resources	328.90
EFT34299	17.04.2015	Create It - Interactive Technology Solutions Pty Ltd	KTA Airport - Time Lapse Camera And Data Management For KATU Project	4,500.00
EFT34300	17.04.2015	Command IT Services	CCTV - Installation Claim 4 of 4	6,359.05
EFT34301	17.04.2015	Richard Chamberlain	Design of Grass Greens at Karratha Country Club Golf Course Payment 3 of 3	6,600.00
EFT34302	17.04.2015	Church Communities Australia Ltd T/A Danthonia Designs	Cossack Entry Statement Heritage Trail - 50% Revision 3	2,847.35
EFT34303	17.04.2015	Daysafe Training & Assessing	Traffic Management & Traffic Controller Training For Works Parks & Gardens	4,985.25
EFT34304	17.04.2015	A D'Cunha	Reimbursement - Meal Expenses While Attending Conference in Perth 04-06/03/15	70.90
EFT34305	17.04.2015	Development Cartographics (The Trustee for The Beal Family Trust)	Land Matters - Modify Mapping Plans	199.65
EFT34306	17.04.2015	Double R Equipment Repairs	Plant Repairs - Wheel Alignments Various	332.42
EFT34307	17.04.2015	Elliotts Irrigation Pty Ltd	Stock - Retic	1,280.40
EFT34308	17.04.2015	H Eaton	Reimbursement - Utilities Expenses as per Contract	2,112.77
EFT34309	17.04.2015	Ellenby Tree Farm Pty Ltd	KTA Cemetery - 20 x Eucalyptus Victrix	3,740.00
EFT34310	17.04.2015	Ergolink	Office Equipment - Chairs	2,543.95
EFT34311	17.04.2015	Farinosi & Sons Pty Ltd	Replacement Equipment - 8118309 Bosch Garden Blower Alb18li+trimmer Ahs48li Kit Bare	756.00
EFT34312	17.04.2015	Fire And Safety WA	Safety Work Boots	273.43
EFT34313	17.04.2015	Forrest And Forrest Games	Green the Greens - Tissue Analysis and Report	1,040.00
EFT34314	17.04.2015	Foxtel For Business	KLP - Foxtel Monthly Charge 18/03 To 17/04/15	305.00

Chq/EFT	Date	Name	Description	Amount
EFT34315	17.04.2015	Gym Care Commercial Fitness Specialists	KLP - Gym Wipes	1,086.00
EFT34316	17.04.2015	Gurrura Pty Ltd	Training - Cultural Awareness 09/03/15	275.00
EFT34317	17.04.2015	Global Security Management (WA)	Security Patrols Mar 15 - Various Sites	6,820.00
EFT34318	17.04.2015	Gresley Abas Pty Ltd	Wickham Community Hub - Project Architect Services Brief Plan and Design 01-28/02/15	21,532.25
EFT34319	17.04.2015	Geodetic Supply & Repair Pty Ltd Trading As GSR Laser Tools	Equipment Repairs - Rotasure Precision Measuring Wheel Belt	33.00
EFT34320	17.04.2015	Home Hardware Karratha	KTA Airport - D Shackles For Windsocks	250.15
EFT34321	17.04.2015	Handy Hands Pty Ltd	Dampier Library - Landscaping 3 Nielsen Place	13,255.00
EFT34322	17.04.2015	Hydrogold Pty Ltd (The Pryor Family Trust Trading As)	Green The Greens - Evaluation Of Karratha Golf Course Reticulation	2,900.00
EFT34323	17.04.2015	Qube Logistics (Aust) Pty Ltd	KLP - Transport 920kg Chlorine Cylinder From Orica To Leisureplex	1,954.68
EFT34324	17.04.2015	Imani Development Austral Pty Ltd	Local Planning Strategy - Review	1,210.00
EFT34325	17.04.2015	Ibis Styles Karratha	Cossack Art Awards - Curator Visit	513.00
EFT34326	17.04.2015	Isubscribe Pty Ltd	Kta Library - Renewal Of Magazine Subscriptions	1,685.80
EFT34327	17.04.2015	Into Electrical Pty Ltd	KLP - Solar Flood Lights For BBQ Areas	1,998.00
EFT34328	17.04.2015	James Bennett Pty Limited	Library - New Resources	219.62
EFT34329	17.04.2015	Jolly Good Auto Electrics	Plant - Battery N70ZZ	396.00
EFT34330	17.04.2015	Joblink Enterprises Incorporated	Youth Shed - Contribution To KTA Community Program	300.00
EFT34331	17.04.2015	Karratha Smash Repairs	Plant Repairs - Windscreen Replacement	495.00
EFT34332	17.04.2015	Keyspot Services	Development Services - Stamps	259.90
EFT34333	17.04.2015	Karratha Veterinary Hospital	Animal Control	67.00
EFT34334	17.04.2015	Karratha Softball Association	Quarterly Grant - SP/07/FEB/2015 To Host The Annual Championships May 29-31	1,500.00
EFT34335	17.04.2015	Kott Gunning	Legal Advice	367.62
EFT34336	17.04.2015	Komatsu Australia Pty Ltd	Parts for Plant Repairs	14.96
EFT34337	17.04.2015	Karratha Community Association	Grant - Support T.Briggs To Compete For National Selections For 2015 World Taekwondo Championships In Russia Reference SP/03/FEB/2015	750.00
EFT34338	17.04.2015	Karratha Self Storage	Karratha Self Storage - Monthly Storage Mar 15	461.00
EFT34339	17.04.2015	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal/Disposal Of Abandoned Cars	880.00
EFT34340	17.04.2015	Karratha Automotive Group	Plant Repairs	762.40
EFT34341	17.04.2015	Wesfarmers Kleenheat Gas Pty Ltd	KLP - Bulk Gas 16/03/15	952.35
EFT34342	17.04.2015	Karratha Environmental Crushing Pty Ltd	Bulgarra POS - Demolition Waste Removal 09-20/03/15	20,167.29
EFT34343	17.04.2015	Karratha Panel & Paint (Tunstead Family Trust T/A)	Removal/Disposal Of Abandoned Cars	1,430.00
EFT34344	17.04.2015	Kylie's Own	Australia Day 2015 - Gifts	450.00
EFT34345	17.04.2015	Lyons & Peirce	KLP - Monthly Grease Arrestor & Waste Removal	725.00
EFT34346	17.04.2015	McLeods & Co Barristers And Solicitors	Legal Advice	1,281.64
EFT34347	17.04.2015	Landgate	Valuation Expenses	5,336.30
EFT34348	17.04.2015	L'unica Productions Pty Ltd	Short-Film Production - Sponsorship Agreement 153014 for Partners Payment 1	6,600.00
EFT34349	17.04.2015	Modern Teaching Aids Pty Ltd (MTA)	Leisureplex - Items For Crèche	1,069.71

Chq/EFT	Date	Name	Description	Amount
EFT34350	17.04.2015	Morrison Low Consultants Pty Ltd	Professional Services - Update LTFP Capex With 10yr Forecast and Revised Assumptions	1,980.00
EFT34351	17.04.2015	Melbourne International Comedy Festival Ltd	Cancelled Cheque	0.00
EFT34352	17.04.2015	Mobile Concreting Solutions Pty Ltd	Sholl Street Drainage - Cement Stabilised Sand	7,084.00
EFT34353	17.04.2015	MAK Industrial Water Solutions Pty Ltd	KTA Airport - WWTP Service Operations Maintenance Development and Implementation	35,215.07
EFT34354	17.04.2015	Monnif Pty Ltd T/A Montys Plant Hire	Street Maintenance - Hire Of Smooth Drum Roller	275.00
EFT34355	17.04.2015	M P Rogers & Associates Pty Ltd	Wickham - Storm Surge and Flood Inundation Modelling	12,679.59
EFT34356	17.04.2015	NW Communications & IT Specialists	Plant - Repair CB Unit	2,062.65
EFT34357	17.04.2015	Redwave Media Ltd	Radio Advertising	4,873.00
EFT34358	17.04.2015	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water Refills	626.90
EFT34359	17.04.2015	Neverfail Springwater Pty Ltd - Wickham Transfer Station	15 Litre Spring Water Refills	30.65
EFT34360	17.04.2015	Neils Reticulation And Landscaping	Install/Repairs to Reticulation - Various Houses	3,416.60
EFT34361	17.04.2015	North West Waste Alliance	Street Sweeping - Roads Pathways And Carparks Mar 15	78,038.06
EFT34362	17.04.2015	North West Tree Services	Drainage Reserve Tree and Shrub Pruning, Street Tree Maintenance throughout City	43,292.70
EFT34363	17.04.2015	Nielsen Liquid Waste Services	Bulgarr Tennis Courts - Inspect And Pump Out Septic Tank	646.50
EFT34364	17.04.2015	Chemicals Australia Operations Pty Ltd (Orica)	KLP & RAC - Chlorine Gas Cylinders, Other Sites Refills	3,618.05
EFT34365	17.04.2015	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	1000ltr Pods of Emulsion	4,840.00
EFT34366	17.04.2015	Pilbara Institute	Staff Training - Safety Representative Courses 9-13/02/15	4,900.00
EFT34367	17.04.2015	Pilbara Copy Service	Printer Charges	663.57
EFT34368	17.04.2015	Pilbara Regional Council	Delivery Of Section 51 Grants & Funding Workshop - 17 March 2015	2,200.00
EFT34369	17.04.2015	Peak 1 Boxing Club	Grant - Reference SP/16/FEB/2015 Funding To Assist With Delivery Of Training In Wickham	1,561.00
EFT34370	17.04.2015	Initial Hygiene (Formerly Pink Hygiene Solutions)	Sharps Removal 19/03-18/04/15 - Various Sites	620.13
EFT34371	17.04.2015	Perth Safety Products	Traffic/Street Equipment - Signage	462.00
EFT34372	17.04.2015	Print Sync Norwest Business Solutions	Printer Charges	1,467.04
EFT34373	17.04.2015	Peter Hunt Architects	Karratha Arts and Community Precinct Project - Professional Fees (Tender 34 - 13/14) March 2015	40,162.16
EFT34374	17.04.2015	Parker Black & Forrest Pty Ltd	KLP - Door Lock Cylinder	209.00
EFT34375	17.04.2015	Point Parking Pty Ltd	KTA Airport - Administration and Carpark Management and Monitoring Fees Mar 15	4,015.00
EFT34376	17.04.2015	Nationwide Oil Pty Ltd (Transpacific)	Depot - Disposal Of Waste Chemicals From The Depot Site	8,293.62
EFT34377	17.04.2015	Roy Galvin & Co Pty Ltd	KTA Golf Course - Supply Multi Gib Joint	1,198.36
EFT34378	17.04.2015	Red Dot Stores	KLP - Decorations Les Mills Launches	49.99
EFT34379	17.04.2015	Roebourne District State Emergency Service	Wickham SES - Reimbursement of Australia Postal Box Services 2015-2016	145.39
EFT34380	17.04.2015	Roebourne Volunteer Fire & Rescue	Sponsorship - RVFRS For Roebourne ANZAC Day Event Coordination - 11/12 ACADS Funding	4,825.00
EFT34381	17.04.2015	Reece Pty Ltd	Stock - Retic	197.26
EFT34382	17.04.2015	Amcap (Formerly Skipper Truck Parts)	Plant Repairs	245.98
EFT34383	17.04.2015	Statewide Bearings	Parts for Plant Repairs	699.71

Chq/EFT	Date	Name	Description	Amount
EFT34384	17.04.2015	Sigma Chemicals	KLP - Pallet Of Sodium Bi-sulphate	3,359.06
EFT34385	17.04.2015	Saving Animals From Euthanasia	SAFE Payment 4 of 4 - 2014/15 MOU	11,000.00
EFT34386	17.04.2015	V Subramoney	Reimbursement - Utilities Expenses as per Managers Contract	378.18
EFT34387	17.04.2015	Sanders Turner Ellick Architects (STEA)	KTA Airport - Professional Fees for Upgrade RFT01-12/13 Mar 15	16,434.00
EFT34388	17.04.2015	Site Pics	Australia Day 2015 - Photography For Events	880.00
EFT34389	17.04.2015	Designa Sabar Pty Ltd	KTA Airport - Preventive Maintenance Agreement 21/03 To 20/04/15	4,108.02
EFT34390	17.04.2015	Solcomm Pty Ltd	Professional Troubleshooting And Investigative Services For Wireless Networking Support	1,452.00
EFT34391	17.04.2015	Securepay Pty Ltd	Moonrise Cinema - Monthly Transaction Fees Mar 15	74.25
EFT34392	17.04.2015	Sony Pictures Releasing	Moonrise Cinema - The Interview Screening 21/03/15	417.60
EFT34393	17.04.2015	Skilled Group Limited	Labour Hire - Various Sites	8,169.80
EFT34394	17.04.2015	Scott Printers Pty Ltd	C of K - Presentation Folders	2,953.50
EFT34395	17.04.2015	Teagan Brown t/as Starstruck Drama Workshops	Cancelled Cheque	0.00
EFT34396	17.04.2015	Chantelle Creevey T/A Stick It Stickers	C of K - Decals	616.55
EFT34397	17.04.2015	Telford Industries	Stock	2,147.20
EFT34398	17.04.2015	Turf Whisperer	Golf Course Superintendent - Phase 1 Works Of Golf Course Redevelopment 23/03-05/04/15	13,817.09
EFT34399	17.04.2015	UDLA	Point Samson Structure Plan - Landscape Architectural Consultancy & Cossack Design Guidelines Project Consultancy	10,663.33
EFT34400	17.04.2015	Village Roadshow Pty Ltd	Moonrise Cinema - Screening Fee For American Sniper 28/02-04/03/15	1,219.75
EFT34401	17.04.2015	Westrac Equipment Pty Ltd	Parts for Plant Repairs	77.44
EFT34402	17.04.2015	Woolworths (WA) Ltd	Café Stock & Catering	1,509.86
EFT34403	17.04.2015	Wormald Australia Pty Ltd	Routine Fire Equipment Service For March 2015	4,086.39
EFT34404	17.04.2015	Wurth Australia Pty Ltd	Stock	246.97
EFT34405	17.04.2015	Wickham Primary School P&C Association Inc	Bucks for Bags Donation - Wickham Tidy Town 317 Bags 15/03/15	1,902.00
EFT34406	17.04.2015	West-Sure Group	KTA Airport - Car Parking Revenue Bank Deposit Mar 15	311.11
EFT34407	17.04.2015	Wickham Playgroup Inc	Bucks for Bags Donation - Wickham Tidy Town 41 Bags 15/03/15	246.00
EFT34408	17.04.2015	T Wear	Reimbursement - Utility Expenses as per Contract	151.94
EFT34409	17.04.2015	Wrapped Creations	Box Office Ticket Revenue - Gossip Festival 31/03/15 GA Bus & VIP Ticket Sales	10,407.00
EFT34410	17.04.2015	Wickham Wolves Junior Football Club	Bucks for Bags Donation - Wickham Tidy Town 29 Bags 15/03/15	174.00
EFT34411	17.04.2015	Wickham Wolves Football Club	Bucks for Bags Donation - Wickham Tidy Town 47 Bags 15/03/15	282.00
EFT34412	17.04.2015	Wickham Tidy Towns	Bucks for Bags Donation - Wickham Tidy Town 332 Bags 15/03/15	2,652.00
EFT34413	17.04.2015	Wangka Maya Pilbara Aboriginal Language Centre	New Resources - Local History Office	115.13
EFT34414	17.04.2015	Yakka Pty Ltd	Uniforms	1,651.89
EFT34415	15.04.2015	Solarwinds Software Europe Limited	Network - Monitoring	6,290.00
EFT34416	17.04.2015	Karratha Earthmoving & Sand Supplies	Balmoral Rd - Shoulder Grading, Equipment Hire and Float Costs	106,370.00
EFT34417	17.04.2015	Landmark Products Ltd	Dampier Highway Bridge - Design Fabricate Supply/Deliver And Install	156,354.00
EFT34418	17.04.2015	MSS Security	Kta Airport - Screening and Security Services as per Council Resolution 01-28/02/2015	232,711.01

Chq/EFT	Date	Name	Description	Amount
EFT34419	17.04.2015	Hyder Consulting Pty Ltd	Effluent Reuse Scheme Concept & Design Consultancy Brief RFT 17-13/14 - Claim #3, Development of Business Case for NSRF Application	100,516.63
EFT34420	17.04.2015	Supercivil Pty Ltd	Wickham Drive - Supply And Lay 20mm Asphalt Overlay, KLP Carpark Extension (Asphalt, Kerbing and Paths)	204,010.91
EFT34421	17.04.2015	Phil Davies	Refund - Planning Bond Lot 1529 Lambert Road KIE	22,493.07
EFT34422	17.04.2015	T & R Homes Pty Ltd	Refund - Rolling Verge Bond	13,000.00
EFT34423	17.04.2015	Karratha First National Real Estate	Lease Charges	17,380.94
EFT34424	17.04.2015	North West Realty	Lease Charges	7,831.50
EFT34425	17.04.2015	Pilbara Real Estate	Lease Charges	12,216.66
EFT34426	17.04.2015	Ray White Real Estate	Lease Charges	2,433.24
EFT34427	17.04.2015	Finbar Karratha Pty Ltd	Lease Charges	4,333.33
EFT34428	22.04.2015	T F Woollam & Son Pty Ltd T/A Woollam Constructions	Karratha Airport Terminal Upgrade Project (RFT 27-13/14) - Progress Certificate #10	2,586,983.04
EFT34429	22.04.2015	Pindan Contracting Pty Ltd	Award of RFT 11-14/15 Construction Of The Dampier Community Hub. Claim No. 2	515,238.13
EFT34430	24.04.2015	Prompt Fencing Pty Ltd	KTA Airport - Boundary Fencing	107,635.00
EFT34431	24.04.2015	Supercivil Pty Ltd	Crawford Street - Supply And Lay 20mm Asphalt Overlay, Road & Kerb Repairs - Sholl St & Baynton Drive	155,226.28
EFT34432	24.04.2015	Datacom Services (WA) Pty Ltd	IT - Microsoft Open Value Software Subscription Renewal Expires March 2016	107,671.96
EFT34433	24.04.2015	Barmah Hats	Uniforms - Large Canvas Drover Hat Beige	299.20
EFT34434	24.04.2015	Staples Australia (Formerly Corporate Express)	Stationery Items - Various	240.69
EFT34435	24.04.2015	Cardno WA Pty Ltd	Basic Raw Materials Local Planning Policy - Period Ending 27/03/15	9,242.75
EFT34436	24.04.2015	Chandler Macleod	Labour Hire - Various Sites	24,989.54
EFT34437	24.04.2015	Great Eastern Motor Lodge	Staff Accommodation - 08/04 To 09/04/15	185.00
EFT34438	24.04.2015	Karratha Volunteer Fire And Rescue	Australia Day - Donation To Run A BBQ At The Australia Day Celebrations 3pm-7:30pm	1,250.00
EFT34439	24.04.2015	Leisure Institute Of WA Aquatics (Inc)	LIWA Aquatics Membership	110.00
EFT34440	24.04.2015	Midalia Steel	Fencing - 40mm x 6500 Galvanised Pipe	129.32
EFT34441	24.04.2015	WALGA (Marketforce)	Advertising - Various	639.01
EFT34442	24.04.2015	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock - Filters	197.25
EFT34443	24.04.2015	Water2Water	Dampier Library - Remove Water Filter Wall Mount System And Locate To New Site	312.00
EFT34444	24.04.2015	Perth Irrigation Centre	Stock - Retic	3,463.40
EFT34445	24.04.2015	Poinciana Nursery	Mosquito Management - Bags Of Chook Food	96.00
EFT34446	24.04.2015	SAI Global Ltd	Royalties - Contract For Design And Construct - Skate Park Shade Structures	414.13
EFT34447	24.04.2015	Royal Life Saving Society WA Inc	Lifeguard Requalification	130.00
EFT34448	24.04.2015	Helloworld North West Karratha (Aspen View Pty Ltd)	Flights - J Campbell-Hicks Presenter at Regional Library Meeting 14/05/15	659.00
EFT34449	24.04.2015	TNT Express	Freight	460.04
EFT34450	24.04.2015	Truck Centre (WA) Pty Ltd	Parts for Plant Repairs	246.06
EFT34451	24.04.2015	The Retic Shop	Stock - Retic	434.35
EFT34452	24.04.2015	Thrifty Car Rental	Car Hire - Meeting In Perth With Furniture Suppliers 26-27/03/15 For Airport Terminal Upgrade	111.96
EFT34453	24.04.2015	Wickham Community Association (Inc)	14/15 ACADS - Family Event Upfront 25% Payment & Wickham Youth Event Upfront 25% Payment	13,750.00

Chq/EFT	Date	Name	Description	Amount
EFT34454	24.04.2015	Worksense Safety & Workwear	Safety Work Boots	361.82
EFT34455	24.04.2015	Atom Supply	Stock	197.91
EFT34456	24.04.2015	Blackwoods (Atkins Carlyle Ltd)	Stock	74.71
EFT34457	24.04.2015	Auslec	Stock	280.04
EFT34458	24.04.2015	Australasian Performing Right Assoc (APRA)	Moonrise Cinema - APRA Licensing Fee 01/01-30/6/2015	459.00
EFT34459	24.04.2015	Protector Alsafe	Stock	395.80
EFT34460	24.04.2015	A & M Medical Services Pty Ltd	AED Plus Trainer Zoll (NS8008-0050-05)	1,077.10
EFT34461	24.04.2015	Civica Pty Ltd	Spydus Managed Service Library Management System. Year 4 - 01 April 2015 to 31 March 2016	15,400.00
EFT34462	24.04.2015	Ampac Debt Recovery	Debt Recovery Mar 15	1,234.95
EFT34463	24.04.2015	Andrew Kay - Artist	11/12 (\$29K) and 12/13 (\$41K) RAG Birra Birra for Roebourne War Memorial Project Stage 3 Payment	22,000.00
EFT34464	24.04.2015	Bunzl Ltd	Stock	2,518.56
EFT34465	24.04.2015	BC Lock & Key	Lock Repairs / Replacements	124.00
EFT34466	24.04.2015	BT Equipment Pty Ltd T/A Tutt Bryant Equipment	Stock	958.54
EFT34467	24.04.2015	BBC Entertainment	National Youth Week Celebrations - Engagement Of Justice Crew 50% Final Payment	13,750.00
EFT34468	24.04.2015	Bin Bomb Pty Ltd	Stock - Bin Bomb Odour Granules	494.84
EFT34469	24.04.2015	BRL Building Company	33 Marniyarra Loop - Reseal Kitchen Sink To Bench Top, Install White Board in Finance Dept, PBFC - Repair Fence, Kta Library - Secure Radio Frequency Device	910.69
EFT34470	24.04.2015	BP Australia Pty Ltd	Fleet Fuel	12,988.16
EFT34471	24.04.2015	Centurion Transport Co Pty Ltd	Freight	2,307.23
EFT34472	24.04.2015	Chemform	Stock	1,869.23
EFT34473	24.04.2015	Cummins South Pacific Pty Ltd	Plant Repairs	525.50
EFT34474	24.04.2015	Cleverpatch Pty Ltd	Dampier Library - School Holiday Crafts	261.14
EFT34475	24.04.2015	Command IT Services	Leisureplex - Additional CCTV Camera Works	2,036.10
EFT34476	24.04.2015	Convic Pty Ltd	TYS Outdoor Redevelopment Project - Stage Four Payment (40%)	16,365.25
EFT34477	24.04.2015	Complete Tyre Solutions Pty Ltd	Plant Repairs - Wheel Fitting and Balancing (Various)	1,677.50
EFT34478	24.04.2015	Champion Music	Red Dog Festival - Twilight Tunes Murder Mouse Blues Band 31/05/15	1,512.50
EFT34479	24.04.2015	Department Of Environment Regulation	7 Mile Waste - DER License 2015/2016	10,517.39
EFT34480	24.04.2015	Double R Equipment Repairs	Plant Repairs - Wheel Alignments	440.00
EFT34481	24.04.2015	Daraelka Pty Ltd Trading As Minetuff Lighting Solutions	Footpaths Works - SBL Series Solar Bollards Anti Vandal With 1140mm Anodised Pole	1,647.80
EFT34482	24.04.2015	G De Silva	Reimbursement - Taxi Fare as Part of Relocation	40.00
EFT34483	24.04.2015	E & MJ Roshier Pty Ltd	Parts for Plant Repairs	2,281.00
EFT34484	24.04.2015	Erth - Visual And Physical Inc	Arts And Culture 2015 - 2x Erth Dinosaur Zoo In Karratha 1x Erth Dinosaur Zoo In Wickham And 8x 2hr Workshops Across 4 Days In Karratha 50% Deposit	15,667.30
EFT34485	24.04.2015	Elan Media Partners	Library - New Resources	289.68
EFT34486	24.04.2015	Farinosi & Sons Pty Ltd	Parts for Plant Repairs	262.50
EFT34487	24.04.2015	Grace Removals Group	Removalist Fees - Storage Of Goods From 16 Garland 3/11/14 To 18/3/15	2,712.90
EFT34488	24.04.2015	Globe Australia Pty Ltd	Stock	257.40
EFT34489	24.04.2015	Global Security Management (WA)	Nightly Security Patrols March 2015 - Various Sites	5,626.50

Chq/EFT	Date	Name	Description	Amount
EFT34490	24.04.2015	Gunther Civil Pty Ltd	Street Maintenance - Roebourne Wittenoom Road Hire of Dozer	12,128.29
EFT34491	24.04.2015	Home Hardware Karratha	General Hardware Supplies - Various	202.09
EFT34492	24.04.2015	Harvey Norman Karratha (Karravit Pty Ltd AFT Karravit No 2 Trust T/A)	HDMI Cable For Meeting Room And Council Chambers, Urns for Libraries	506.00
EFT34493	24.04.2015	Hitachi Construction Machinery	Stock - Coolant Test Kit TY16175	13.68
EFT34494	24.04.2015	Handy Hands Pty Ltd	WRP- Supply And Spread Turf Gold Fertilizer To Wickham Oval	4,000.00
EFT34495	24.04.2015	P Heekeng	Staff Reimbursement - Accommodation Staff Training in Perth 08-13/03/15	751.47
EFT34496	24.04.2015	E Huren	Reimbursement - Meal Costs for Justice Crew 15/04/15	284.00
EFT34497	24.04.2015	Hyder Consulting Pty Ltd	Geotechnical Investigations - Claim 4	34,374.84
EFT34498	24.04.2015	Iron Mountain Australia Pty Ltd	Monthly Storage - Archives Mar 15	1,103.81
EFT34499	24.04.2015	Impact Communication Pty Ltd	Design & Print PIRSA Road Safety Survival Guide x 2000 Competition Slips x 5000 Purchase Competition Prize	5,430.19
EFT34500	24.04.2015	Jason Signmakers	Traffic Control - Cherratta Road Signage	764.50
EFT34501	24.04.2015	J G Graphix	Temporary Community Bus Timetable: Corflute Star pickets And Installation	594.00
EFT34502	24.04.2015	James Bennett Pty Limited	Library - New Resources	320.47
EFT34503	24.04.2015	JS Roadside Products Pty Ltd	Street Maintenance - Guide Post Driving Attachments	823.90
EFT34504	24.04.2015	Joblink Enterprises Incorporated	Grant CC/06/FEB/2015 - Funding To Assist With The Coordination And Delivery Of The Karratha Inclusive Holiday Program Addressing The Service Gap For People With Disability.	4,950.00
EFT34505	24.04.2015	Karratha Smash Repairs	Plant Repairs	2,410.76
EFT34506	24.04.2015	Karratha Self Storage	Karratha Self Storage - Monthly Storage April 15	450.00
EFT34507	24.04.2015	Karratha Panel & Paint (Tunstead Family Trust T/A)	Abandoned Vehicle Removals	2,300.00
EFT34508	24.04.2015	Brett Kay	Youth Shed - Gaming Night Assistant Facilitator And Prizes 24/03 & 24/04/2015	150.00
EFT34509	24.04.2015	Lyons & Peirce	PBFC, FBCC & Youth Shed - Pump Out Grease Arrestors	2,175.00
EFT34510	24.04.2015	Landgate	Valuation Expenses 14/02 To 13/03/15	1,129.53
EFT34511	24.04.2015	Metro Count	Tech Services - Field Figure 8 Road Cleat 10 Pack	753.50
EFT34512	24.04.2015	Marketforce Express Pty Ltd	Cossack Museum - Design And Produce Replacement Panels, Local History- Pilbara Goldfields Map	5,117.09
EFT34513	24.04.2015	M P Rogers & Associates Pty Ltd	Storm Surge Flood Inundation Modelling Wickham	720.50
EFT34514	24.04.2015	NW Communications & IT Specialists	Plant - Clarion Radio Model CZ303AU	502.40
EFT34515	24.04.2015	Redwave Media Ltd	Radio Advertising For 14/15 Cyclone Season Awareness Campaign	2,315.50
EFT34516	24.04.2015	North West Tree Services	Tree & Shrub Pruning - RAC Remove Storm Damaged Hangers	1,767.70
EFT34517	24.04.2015	Nickol Bay Hockey Association	Grant SP/14/FEB/2015 - Funding For Equipment Balls Whistles Bibs Umpire Shirts Markers For Grounds	856.45
EFT34518	24.04.2015	NS Projects	RFT And Scope Of Works For Foreshore Management Program Implementation	6,600.00
EFT34519	24.04.2015	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water Refills	207.05
EFT34520	24.04.2015	Neverfail Springwater Pty Ltd - Wickham Transfer Station	12 Month Rental Fee on Water Cooler	158.95

Chq/EFT	Date	Name	Description	Amount
EFT34521	24.04.2015	Peerless Jal Pty Ltd	Stock - Cleaning Products	289.06
EFT34522	24.04.2015	Pilbara Distributors	Kitchen Supplies	280.00
EFT34523	24.04.2015	The Paper Company Of Australia Pty Ltd	Stationery - A4 Paper 80gsm Pure White	841.50
EFT34524	24.04.2015	Pilbara Institute	KLP - Elevated Work Platform Course 24/03/15	805.00
EFT34525	24.04.2015	Professional Trapping Supplies	Rangers - Number Plate Camera Reconyx Sm750	1,272.90
EFT34526	24.04.2015	Print Ideas Pty Ltd T/A Art Guide Australia	Cossack Art Award Ad Booking - Call For Entries	1,760.00
EFT34527	24.04.2015	Quicksmart Industries	Comedy Festival 2015 - Banner Mesh 3 x 5m x 1.8m Pieces	1,169.25
EFT34528	24.04.2015	Repco Auto Parts	Plant Repairs	442.00
EFT34529	24.04.2015	Roy Galvin & Co Pty Ltd	WRF - Repair Reticulation Clamp	828.94
EFT34530	24.04.2015	Roebourne Dingo Hire	Removal/Disposal Of Abandoned Cars	880.00
EFT34531	24.04.2015	Red Earth Flowers	Australia Day 2015 - Bouquets for Winners	210.00
EFT34532	24.04.2015	Rough Range Oil Pty Ltd	Rates Refund For Assessment A88383	1,217.76
EFT34533	24.04.2015	Reece Pty Ltd	Bulgarr POS - Repairs to Water Services	418.85
EFT34534	24.04.2015	Amcap (Formerly Skipper Truck Parts)	Stock	251.41
EFT34535	24.04.2015	Statewide Bearings	Plant Repairs	32.01
EFT34536	24.04.2015	Kmart Karratha	Youth Shed - Sock Stock & Rangers - Cat Carriers	249.50
EFT34537	24.04.2015	State Emergency Service	Wickham SES - Telstra Phone Charges 22/03/15	31.43
EFT34538	24.04.2015	Designa Sabar Pty Ltd	KTA Airport - Polymer Progress Claim 1	1,210.00
EFT34539	24.04.2015	Seatadvisor Pty Ltd	Moonrise Cinema - Ticket Sales March 2015	1,194.27
EFT34540	24.04.2015	Seaview Orthotics	Stock - LP3025 Litter Picker	203.25
EFT34541	24.04.2015	Scope Business Imaging	Printer Charges	5,172.41
EFT34542	24.04.2015	Skilled Group Limited	Labour Hire - Various Sites	5,274.54
EFT34543	24.04.2015	Scott Printers Pty Ltd	KLP - Membership & Casual Fees Brochures & Kta Water Polo Programs/Advertising	1,617.00
EFT34544	24.04.2015	Telford Industries	Stock	2,147.20
EFT34545	24.04.2015	Transoft Solutions (Aust) Pty Ltd	AutoTurn SL MAO Renewal 1 Year	1,100.00
EFT34546	24.04.2015	Tequiras Netball Club	Grant SP/01/FEB/2015 - Funding To Purchase Quality Netballs	1,975.00
EFT34547	24.04.2015	Techniworks Action Learning	HR - Online Induction Course Feb 15	198.00
EFT34548	24.04.2015	Trisleys Hydraulic Services Pty Ltd	KLP - Supply And Install Rate Metre To The 50m Pool Chlorine Dosing System	1,678.60
EFT34549	24.04.2015	Uniqco (WA) Pty Ltd	Fleet Management - Service Fee As Per Contract Apr 15	3,144.17
EFT34550	24.04.2015	Universal Office National (Pilbco Pty Ltd)	Stationery Items - Various	501.89
EFT34551	24.04.2015	Karratha Timber & Building Supplies (Formerly Versatile)	General Hardware Supplies - Various	1,164.67
EFT34552	24.04.2015	Westrac Equipment Pty Ltd	Parts for Plant Repairs	723.58
EFT34553	24.04.2015	Woolworths (WA) Ltd	KLP - Materials For April School Holiday Program, Catering and Café Stock	841.39
EFT34554	24.04.2015	Wickham Wolves Football Club	Dash For Cash Prize Money - Winners Of The Opening Of The Wickham Precent	500.00
EFT34555	24.04.2015	Yakka Pty Ltd	Uniforms	2,491.61
EFT34556	24.04.2015	G Bailey	Sitting Fee - April 2015	2,791.67
EFT34557	24.04.2015	J Lally	Sitting Fee - April 2015	4,562.50
EFT34558	24.04.2015	E Smeathers	Sitting Fee - April 2015	2,791.67
EFT34559	24.04.2015	F White-Hartig	Sitting Fee - April 2015	2,741.67
EFT34560	24.04.2015	D Hipworth	Sitting Fee - April 2015	2,791.67
EFT34561	24.04.2015	G Harris	Sitting Fee - April 2015	2,791.67
EFT34562	24.04.2015	P Long	Sitting Fee - April 2015	11,125.00
EFT34563	24.04.2015	J Miller	Sitting Fee - April 2015	2,791.67
EFT34564	24.04.2015	M Saylor	Sitting Fee - April 2015	2,791.67
EFT34565	24.04.2015	R Vandenberg	Sitting Fee - April 2015	2,791.67

Chq/EFT	Date	Name	Description	Amount
EFT34566	28.04.2015	Karratha Contracting Pty Ltd	Annual Testing/Maintenance On Backflow Prevention Devices, Bulgarra Oval - Repair Bermaid Valve, Kta Airport - Install Teco Rac Unit, Nickol West Park - Upgrade Effluent Systems, 7 Mile Waste - Repair Water Main, Robins Road - Install Backflow Prevention Devices, Bulgarra Daycare - Repair Leaking Pipe	44,879.14
EFT34567	28.04.2015	Karratha Contracting Pty Ltd	KTA Airport - Bleed and Reset Distribution Pumps Repair Exhaust Fan In Pump Room Install New Float Switch And Connect To Pump Shed, CofK Venues - A/con Maintenance, KLP - Replace Heat Exchanger for Chiller, Kta Airport - Repair Mechanical Seal and Replace Air Con Filters, Depot Master Plan Stage 2 - Expose Septic System	41,719.75
EFT34568	28.04.2015	Karratha Contracting Pty Ltd	All City Locations - Airconditioning Maintenance, 160A Withnell Way - Repair Air con, WRP - Replace Retic Solenoid Valve, WRP - Repair Agitator Machine, Cossack - Repair Valve on Standpipe	41,804.66
77721	31.03.2015	Telstra Corporation Ltd	Telephone Charges	2,112.22
77722	31.03.2015	Horizon Power	Electricity Charges	25,217.50
77723	31.03.2015	Water Corporation	Cancelled Cheque	0.00
77724	31.03.2015	Water Corporation	Cancelled Cheque	0.00
77725	31.03.2015	Water Corporation	Cancelled Cheque	0.00
77726	26.03.2015	City of Karratha	Payroll deductions	1,538.46
77727	26.03.2015	City of Karratha	Payroll deductions	100.00
77728	26.03.2015	Australian Services Union (ASU/MEU Div.)	Payroll deductions	953.80
77729	26.03.2015	Lgrceu	Payroll deductions	97.00
77730	01.04.2015	Vodafone Hutchison Australia Pty Limited	SES Messaging Service	182.96
77731	01.04.2015	North West Training & Inspection Services Pty Ltd T/As North West Oil	Refund - Due to amended PUPP Service Charge for 7 Parton Close Nickol	1,018.10
77732	01.04.2015	Karratha Squash Club Inc.	Grant - Reference SP/06/FEB/2015 - Assist with Hosting of Junior Squash Championship	1,525.70
77733	31.03.2015	City of Karratha	Airport Float Reimbursement - 3 X Carpark Pay Stations	10,905.00
77734	31.03.2015	Water Corporation	Cancelled Cheque	0.00
77735	31.03.2015	Water Corporation	Cancelled Cheque	0.00
77736	31.01.2015	Water Corporation	Water Usage Charges	67,617.47
77737	01.04.2015	Dept Of Planning & Infrastructure - Plates	City Of Karratha Plates - Number 11K N Kett	200.00
77738	01.04.2015	Zurich Insurance Australia	Excess Payable On Claim 633443859 R8560	300.00
77739	01.04.2015	Australian Super	Superannuation contributions	12,599.59
77740	01.04.2015	Colonial First State Firstchoice Super	Superannuation contributions	3,379.09
77741	01.04.2015	North Personal Super Fund	Superannuation contributions	70.03
77742	01.04.2015	Asgard Superannuation	Superannuation contributions	299.01
77743	01.04.2015	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	3,257.08
77744	01.04.2015	ANZ Smart Choice Super	Superannuation contributions	873.96
77745	01.04.2015	AXA Generations	Superannuation contributions	1,476.04
77746	01.04.2015	AMP Super Directions Fund	Superannuation contributions	641.40
77747	01.04.2015	AMP SignatureSuper	Superannuation contributions	1,108.58
77748	01.04.2015	BT Super For Life	Superannuation contributions	3,750.53
77749	01.04.2015	CBA Superannuation Savings Account	Superannuation contributions	711.88
77750	01.04.2015	Club Plus Superannuation Scheme	Superannuation contributions	1,088.59
77751	01.04.2015	First State Super	Superannuation contributions	708.38

Chq/EFT	Date	Name	Description	Amount
77752	01.04.2015	100F Lifetrack Personal Superannuation	Superannuation contributions	1,053.90
77753	01.04.2015	Hesta Superannuation	Superannuation contributions	2,115.67
77754	01.04.2015	HostPlus Superannuation	Superannuation contributions	6,480.90
77755	01.04.2015	The Industry Superannuation Fund	Superannuation contributions	554.91
77756	01.04.2015	JR Superannuation Fund	Superannuation contributions	418.37
77757	01.04.2015	Local Government Superannuation- SYDNEY	Superannuation contributions	2,164.56
77758	01.04.2015	Legal Super Pty Ltd	Superannuation contributions	885.48
77759	01.04.2015	MLC Nominees Pty Ltd	Superannuation contributions	1,756.76
77760	01.04.2015	MLC Masterkey Superannuation	Superannuation contributions	3,071.15
77761	01.04.2015	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	765.94
77762	01.04.2015	NGS Superannuation	Superannuation contributions	1,181.08
77763	01.04.2015	OnePath Masterfund	Superannuation contributions	979.36
77764	01.04.2015	Rest Superannuation	Superannuation contributions	10,718.72
77765	01.04.2015	Superwrap Personal Super Plan	Superannuation contributions	1,033.34
77766	01.04.2015	Sunsuper Pty Ltd	Superannuation contributions	2,106.03
77767	01.04.2015	Colonial First State Investments Limited (Super)	Superannuation contributions	936.48
77768	01.04.2015	VicSuper	Superannuation contributions	1,468.60
77769	10.04.2015	City of Karratha	Payroll deductions	100.00
77770	10.04.2015	City of Karratha	Payroll deductions	1,798.46
77771	13.04.2015	Telstra Corporation Ltd	Telephone Charges	9,993.13
77772	13.04.2015	Horizon Power	Electricity Charges	9,407.73
77773	13.04.2015	Water Corporation	Cancelled Cheque	0.00
77774	13.04.2015	Water Corporation	Water Usage Charges	30,750.32
77775	17.04.2015	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - February 2015	28,715.96
77776	13.04.2015	City of Karratha	Muni Funds Investment - Bankwest TD 1 month @ 2.85%	3,000,000.00
77777	13.04.2015	City of Karratha	Cancelled Cheque	0.00
77778	13.04.2015	City of Karratha	Reserve Funds Investment - NAB TD 6 months @ 3.00%	15,000,000.00
77779	17.04.2015	West Pilbara Softball Organisation	Grant Reference SP/02/OCT/14 - Purchase Of Custom Made Trailer To Transport Shades	1,600.00
77780	17.04.2015	BGC Contracting	Rates refund for assessment A88968	6,018.12
77781	17.04.2015	Adam Joseph Dean	Refund - Pension Rebate	62.80
77782	17.04.2015	Scott Robert Kratochvill	Refund for Over Payment of PUPP Instalment 4 for 14 Stanbridge Way Millars Well	218.52
77783	13.04.2015	City of Karratha	Reserve Funds Investment - Bankwest TD 2 months @ 2.95%	5,000,000.00
77784	13.04.2015	City of Karratha	Reserve Funds Investment - Bankwest TD 2 months @ 2.95%	5,000,000.00
77785	13.04.2015	LJ Hooker Karratha	Cancelled Cheque	0.00
77786	17.04.2015	LJ Hooker Karratha	Refund - Due to Unauthorised Payment of PUPP Instalment for 7 Sing Place Pegs Creek	684.95
77787	21.04.2015	Telstra Corporation Ltd	Telephone Charges	18,153.77
77788	21.04.2015	Horizon Power	Electricity Charges	322,381.08
77789	21.04.2015	Water Corporation	Cancelled Cheque	0.00
77790	21.04.2015	Water Corporation	Water Usage Charges	31,446.73
77791	24.04.2015	Vodafone Hutchison Australia Pty Limited	SES Messaging Service	189.18
77792	24.04.2015	West Pilbara Softball Organisation	Grant SP/04/FEB/2015 - Sports Scholarship For G Bushby	1,000.00
77793	24.04.2015	Paul Nicholas Ellison	Refund of Pilbara Underground Power Project Fee Due To Amended Notice For Lot 1101 Cowle Road Karratha LIA	807.31

Chq/EFT	Date	Name	Description	Amount
77794	24.04.2015	Fines Enforcement Registry (Dept Of Attorney General)	Fines - Lodgement of FERS Enforcement Certificate Unpaid Fines	1,864.00
				36,726,277.44
	09.04.2015	City of Karratha	Payroll F/E: 08/04/15	787,749.28
	23.04.2015	City of Karratha	Payroll F/E: 22/04/15	784,774.01
				1,572,523.29
Total Payments				<u>38,298,800.73</u>

10 COMMUNITY SERVICES

10.1 ANNUAL COMMUNITY ASSOCIATION GRANT SCHEMES 2015/16 APPLICATIONS (ACADS & EX GRATIA)

File No:	GS.41
Responsible Executive Officer:	Director Community Services
Reporting Author:	Acting Community Development Coordinator
Date of Report:	29 April 2015
Applicant/Proponent:	Community Associations within City of Karratha
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Application from Dampier Community Association 2. Application from Point Samson Community Association 3 Letter from Karratha Community Association 4. Roebourne Advisory Group April 2015 Minutes endorsing projects. 5. Application from Wickham Community Association

PURPOSE

For Council to consider applications received for financial assistance from the City of Karratha community associations and advisory group, as per Policy CS19: Annual Community Association Grant Schemes.

BACKGROUND

In recognition of the important role that community association's play and their ability to forge communities through a variety of events and projects, Council has committed to the provision of support and assistance through the two Annual Community Association Grant Schemes:

1. Annual Community Association Development Scheme (ACADS); and
2. Ex-Gratia payments received from Rio Tinto for the Birra Birra and Kangaroo Hill camps.

Community associations have to apply for both these schemes prior to the budget resolution meeting.

Both Schemes (ACADS and Ex-Gratia) encourage the community associations to apply for funding for projects that:

- create aesthetically attractive and vibrant towns;
- facilitate inclusive and engaged communities;
- build capacity, capability and partnerships across the community;
- encourage the building of stable and diverse communities;
- provide a range of appropriate facilities that reflect the demography of the communities;
- can be completed within twelve (12) months; and
- demonstrate the community associations capacity to deliver the project outcomes.

Annual Community Association Development Scheme (ACADS)

In September 2010, Council resolved to allocate up to \$100,000 ex GST to the community associations of Dampier (DCA), Point Samson (PSCA), Wickham (WCA), Karratha (KCA) and the Roebourne Advisory Group (RAG).

Birra Birra & Kangaroo Hill Ex-Gratia Funding Scheme

This program offers financial support to the towns of Point Samson, Wickham and Roebourne (Birra Birra) and Dampier (Kangaroo Hill). In July 2008 Rio Tinto and City of Karratha signed an agreement that sought to coordinate and deliver strategic infrastructure and high quality community programs, events and/or services which provide direct benefit to their community. An ex-gratia payment of \$250 per bed allocated for the Cape Lambert (Birra Birra) Camp and a fixed amount for the Kangaroo Hill camp is received from Rio Tinto.

The Birra Birra Ex Gratia payment to Council for the 2014/15 financial year was \$205,000 ex GST, a significant contribution decrease in comparison to previous years. The amounts allocated are subject to change based on the number of beds occupied at the relevant camp.

As per policy CS19, the 2015/16 allocation for the accrued Ex-Gratia payments is to be distributed according to the following proportions:

- Wickham (50%): \$102,500 ex GST;
- Roebourne (25%): \$51,250 ex GST;
- Point Samson (25%): \$51,250 ex GST; and
- Dampier (100%): \$100,000 ex GST.

In November 2014, Council resolved, as per resolution # 152994, to support the intended removal of Kangaroo Hill Camp and raise no objection to the requested extension of use of the Kangaroo Hill camp to 30 June 2015. It is noted that this council decision impacts on future Ex-Gratia funding being available to Dampier Community Association from the 2016/17 financial year, essentially resulting in the Ex-Gratia funds to the City being \$0.

In May 2014 Council endorsed (resolution # 152841) the change to policy CS.19 to include a clause capping the amount of funds that can be allocated to community events. As per policy CS.19 Community Associations can apply for funds to conduct community events as follows:

- 0% of Ex-Gratia funds are available for the purposes of conducting events.
- Up to 100% of ACADS funds are available for the purposes of conducting community events.

The table below is a summary of funds (ACADS and Ex-Gratia combined) still to be expended by community associations. Note that the funds highlighted below are allocated to projects with the exception of the KCA \$55,889 and PSCA \$4,772. No notifications were received from the both KCA and PSCA on how the funds will be expended. Both community associations were notified that the funds will be forfeited by 30 June 2015.

Community Association	2012/13	2013/14	2014/15	TOTAL
DCA	\$82,450*	\$98,958	\$177,873	\$359,291
KCA	\$55,889*	-	-	\$55,889
RAG	\$11,251*	\$47,855	\$218,500	\$277,606
WCA	-	\$48,823	\$147,283	\$196,106
PSCA	\$4,772*	\$350,000	\$171,666	\$526,438

**Denotes that funds that will be forfeited should the community associations not expend all funds by 30 June 2015.*

Applications received from the community associations (as per attachments) for the 2015/16 financial year amount to \$805,000 (ex GST), with applications being received from the community associations of Dampier, Point Samson, Wickham, Karratha and the Roebourne Advisory Group.

The table below is a summary of the allocation of the \$805,000 (ex GST) recommended by Officers:

Community Association	ACADS	Ex-Gratia
Dampier Community Association	\$100,000	(in-principle) \$100,000
Point Samson Community Association	\$5,000 (in-principle) \$95,000	(in-principle) \$51,250
Karratha Community Association	(in-principle) \$100,000	N/A
Roebourne Advisory Group	\$100,000	(in-principle) \$51,250
Wickham Community Association	\$100,000	(in-principle) \$102,500
TOTAL	\$500,000	\$305,000

On 20 February 2015, Community Associations were advised submissions were open for the 2015/16 Annual Community Association Grant Schemes with applications due at 4pm Monday 20 April 2015. Dampier Community Association and Point Samson Community Association submitted application forms for ACADS and Ex Gratia Funds as per the grant scheme closing date. Officers established contact with Wickham Community Association and Karratha Community Association providing an extension for submissions until 4pm Friday 24 April 2015.

Karratha Community Association contacted Officers to advise the executive committee are currently reviewing the strategic direction of the association and formally requested the ACADS funds are placed in reserve to support future planning and community events.

Requests for funding from the community associations for 2015/16 are detailed in the table below:

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Dampier Community Association	<p>ACADS Dampier Beachside Markets</p>	\$30,000	<p>Officers support the DCA's applications for all the listed projects. Each of the projects listed demonstrates a proven benefit to their local community.</p>	<p>N/A</p>
	<p>DCA in partnership with Wrapped Creations (a local events company) will host the renowned monthly Dampier Beachside Markets, from April to October (7 markets/year) held at Hampton Oval. The beachside markets have been operating for two years and have proven to be a huge success with an average of 30 stallholders attending.</p>			
	<p>Dampier Sunset Movies</p>	\$30,000		
	<p>First initiated in 2013, the Dampier Sunset Movies (currently on hold) have become a popular seasonal event taking place outdoors at the Hampton Oval during the cooler months (9 movies/year). DCA would like to continue offering Sunset Movies following the installation of a permanent screen (identified as a Dampier Town Beautification project).</p>			
	<p>Citizen of the Year Awards</p>	\$3,000		
<p>Dampier Citizen of the Year Awards celebrate Dampier's unique community spirit and the exceptional efforts of individuals in a broad range of community groups and organisations. DCA propose to deliver a formal Awards Event Evening for nominators, nominees and community leaders.</p>				
<p>Dampier Art Awards</p>	\$14,000			
<p>In 2016 the Dampier Art Awards will celebrate its sixth year of showcasing the artistic talent of the City of Karratha. The awards (which changes annually) endeavours to capture the essence of what life is like, living and working in the Pilbara.</p>				
<p>Sponsorship</p>	\$11,000			
<p>DCA has been a sponsor of NAIDOC Festival and Gossip Festival for the past two years and has committed to supporting the events again in the 2015/16 year. These festivals are both large scale events that are held in Dampier. (NAIDOC Festival 2015 \$6,000 and Gossip Festival 2016 \$5,000)</p>				
<p>Dampier 50th Anniversary Celebrations</p>	\$12,000			
<p>2016 will mark 50 years since the significant 'first ore train' event – and as such it is a significant date in the establishment of the Dampier township and community. DCA would like to acknowledge and celebrate with an event for the Dampier Community.</p>				
<p>Total Requested</p>	\$100,000	\$100,000		

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Dampier Community Association	<p>EX-GRATIA Dampier Recreational BMX Park Construct a Dampier Recreational BMX Park – known as a ‘pocket park’ with jumps and turns aimed at the junior to intermediate level. DCA proposes to develop the BMX Pocket Park at the old Dampier drive-in cinema site on the corner of The Esplanade and Ian Williams Crescent, Dampier. Rio Tinto has provided the DCA with in-principle support for a ‘licence to occupy’ part of the old Dampier walk-in cinema site on The Esplanade for this BMX-style recreational bike track. (A letter from Rio Tinto Communities confirming this support has been requested). As the proposed site has previously been developed and with no further intention for immediate residential, commercial or public facility development has been communicated to DCA and the wider community, DCA hopes to be granted the ‘licence to occupy’ from Rio Tinto in the near future.</p> <p>Lions Park Kids Road Safety Bicycle Track Construct a kid’s road safety bicycle tack at Dampier Lions Park. The objective of the track is to introduce young bicycle users in the City of Karratha to bicycle and road safety education, while also providing these riders with a fun, safe and centralised riding location.</p>	<p>\$50,000</p> <p>\$50,000</p>	<p>Officers support the projects in principle as quotes are yet to be received by the DCA indicating total cost of project. It should be noted that the BMX Park is identified in the DCA’s Strategic Plan and is acknowledged within the City’s Dampier Masterplan (stage 7). The development of this project has no immediate impact on the City’s program.</p> <p>The Lions Park Kids road Safety Bicycle Track was endorsed by Council for 2012/13 ACADS however the DCA did not have capacity to deliver the project and a variation was approved for funds to be allocated to alternate projects.</p>	<p>DCA in the short-term however future discussion with Rio Tinto regrading land tenure may alter the long-term responsibility of the site to the City.</p> <p>City of Karratha It is noted Dampier Lions Park is managed by the City of Karratha and consultation with internal departments would need to take place regarding the ongoing maintenance of the Kids Road Safety Bicycle Track.</p>
	Total Requested	\$100,000	(in-principle) \$100,000	

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Point Samson Community Association	<p>ACADS Annual Chilli Cook-off & Homebrew Contest The contest is in its third year, with funds being allocated to event costs and prizes. The event is designed to engage the Point Samson community and surrounding towns. The aim of the event is to raise awareness and create fundraising opportunities for local not for profit organisations. The 2014 Chilli Festival attracted over 4,000 patrons with a net cost to Council of \$65,000 (2013/14 Reserve was \$40,000 and 2014/15 was \$25,000). This year’s application requests \$95,000 from Council for the following advertising, art, hall hire, decorations, prize money, merchandise, bar costs, entertainment, security, consumables, hire of equipment and contractors fees. In-kind contributions was acknowledged however a dollar figure was not provided.</p>	\$95,000	<p>Officers support the PSCA’s applications in principle for the <i>Chilli Cook-off & Homebrew Contest</i> subject to detailed costing being provided and discussion regarding the significant increase in funds requested for his event.</p>	N/A
	<p>Point Samson Kid’s Art Awards The PSCA wishes to sponsor the Annual Kids Art Awards. This is a community event open to all children through the City of Karratha. This will be facilitated by a long term Artist and resident of Point Samson Claudia Krauss.</p>	\$5,000	<p>Officers support the PSCA’s applications in for the <i>Point Samson Kid’s Art Awards</i> as the project demonstrates a proven benefit to their local community.</p>	N/A
	Total Requested	\$100,000	(in-principle) \$95,000 \$5,000	

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Point Samson Community Association	<p>EX-GRATIA Point Samson Community Hall PSCA proposed to utilise Ex Gratia Funds to complete upgrades on Point Samson Community Hall.</p> <p>Jetty Project – Seating To purchase and install a sculptured seating for the Jetty Project</p> <p>Secretary Laptop To purchase a laptop for secretarial use.</p>	\$51,250	<p>Officers support the projects in principle as quotes are yet to be received by the PSCA indicating total cost of project.</p> <p>Officers do not support the purchase of a secretary laptop as the purchased of the laptop does not have a wider community benefit to the Point Samson community. Further to this the City of Karratha manages a Computers for Communities program that the PSCA would be eligible.</p>	<p>PSCA</p> <p>The ongoing maintenance of sculptured seating for the Jetty Project will require consultation with internal departments regarding the ongoing maintenance of the seating.</p> <p>PSCA</p>
	Total Requested	\$51,250	(in-principle) \$51,250	

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Roebourne Advisory Group	<p>ACADS RAG recommended allocated ACADS funding to the following projects: Light's On Sponsorship for the Light's On Project at the Roebourne School Oval and Basketball Courts on allocated days of the year for community usage.</p> <p>Community Events and Project Funding Funding available to not for profit or community groups based in Roebourne to conduct events and projects as per the Roebourne Advisory Group Community Event Funding guidelines.</p> <p>Contingency This will allow RAG to identify suitable projects/ideas after the June 2015 deadline.</p>	\$20,000	Officers support the projects received from RAG. Each of the projects listed demonstrate a benefit to their local community.	City of Karratha
		\$60,000		
	Total Requested	\$100,000	\$100,000	
Roebourne Advisory Group	<p>Ex-Gratia RAG recommended allocated Ex-Gratia funding to the following projects:</p> <ul style="list-style-type: none"> • Seating at the Roebourne Basketball Courts • Additional Tables and chairs with shade structures at Jubilee Park and Roebourne School Oval 	\$51,250	Officers support the projects in principle as quotes are yet to be received by RAG indicating total cost of project.	City of Karratha
	Total Requested	\$51,250		
Karratha Community Association	<p>ACADS Community Consultation, Strategic Planning and Rebranding Funds to engage an external consultation to assist the Karratha Community Association with rebranding, developing a strong social media presence and conducting a community survey to identify the strategic direction of the association.</p> <p>Community Events or Projects Allocation of funds to projects and events identified through the community survey and consultation process to identify the strategic direction of the association.</p>	\$20,000	Officers support the projects in principle however supporting documentation including detailed project plans, quotes and committee minutes endorsing projects are yet to be received.	N/A
		\$80,000		
	Total Requested	\$100,000	(in- principle) \$100,000	

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Wickham Community Association	<p>ACADS Annual Citizenship Awards (\$1,000) Annual Celebrity Cricket Match/Market Evening (\$24,000) Annual Family Event (\$25,000) Annual Youth Event (\$25,000) Adult Concert - Over 18's concert (\$25,000)</p> <p><i>Each of the above-mentioned events have been delivered since Wickham's 40th anniversary celebration and is growing in size.</i></p>	\$100,000	<p>Officers support the WCA's applications for all the listed projects. Each of the projects listed demonstrates a proven benefit to their local community.</p>	N/A
	Total Requested	\$100,000	\$100,000	
Wickham Community Association	<p>Ex-Gratia Wickham Men's Shed To construct a men's shed adjacent to the newly constructed WCA bus shelter/trailer shed near the Wickham Picture Garden Theatre. WCA is awaiting on the lease from Rio Tinto for the land allocated near the Picture Garden Theatre. WCA anticipate receiving this by 30 June 2015.</p>	\$102,500	<p>In-principle support however some concern regarding timing as lease negotiations and construction is proposed to conclude in June 2016.</p>	<p>N/A – the proposed site is on Rio Tinto land and WCA will be responsible for ongoing maintenance of the facility.</p>
	Total Requested	\$102,500	(in- principle) \$102,500	

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of social, cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with Councillors at the May Council briefing session.

COMMUNITY CONSULTATION

The Community Development team liaise with each of the community associations to offer support and assistance in completing the applications. Community Development Officers attend the monthly Community Association meetings and are therefore able to provide guidance and support through the application process.

Officers have informed Council that a formal review of the operations of the Annual Community Association Grant Scheme policy CS19 will be undertaken during 2015/16. Officers will consult with the Community Associations and look to identify the achievements of the programs since the policy inception and provide Council with recommendations regarding:

- Alternative systems and structures that may be used to select projects/initiatives,
- Options for project management and delivery of projects through programs and
- Quantum of funding available via Policy CS19.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Policy number CS19 - Annual Community Association Grant Schemes applies.

FINANCIAL IMPLICATIONS

The 2015/16 draft budget for the Annual Community Association Grant Scheme makes an allowance for \$805,000 (ex GST). Based on the applications received, Officers are recommending a draft budget allocation of \$805,000 (ex GST).

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.f.1.5	Identify potential sponsorship and grant funding opportunities
Our Services:	1.f.1.5.1	Provide responsive and effective Community Grant and Sponsorship Opportunities to assist with community engagement projects, strategies, initiatives, events and activities.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Moderate to the City in terms of Financial, Service, Interruption and Reputation.

Consideration may need to be given to budgetary implications resulting from incomplete projects, as outlined in the table above. If community associations experience difficulty in expending the allocated funds, Council may need to consider reallocation of the funding to alternative projects or redirect funds into the municipal budget process. It also should be noted that governance and acquittals for the funding represent an ongoing concern for officers.

IMPACT ON CAPACITY

There is no additional impact on capacity or resourcing to carry out the Officer’s recommendation. The Roebourne Advisory Group does however, impact on the capacity of the Community Development team due to Officers managing various projects prioritised for implementation through the Annual Community Association Grant Schemes.

RELEVANT PRECEDENTS

The Annual Community Association Development Scheme was previously supported.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the amount and/or submissions received as per Council’s determination.

- a) _____
- b) _____
- c) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matters pending further information from Officer’s on specific projects.

CONCLUSION

The Dampier Community Association, Wickham Community Association and Point Samson Community Association submitted their applications for the Annual Community Association Grant Schemes as per the Policy CS19. Karratha Community Association submitted a formal letter requesting funds are placed in reserve for strategic planning for projects identified through this process.

The Applications received have been collated by Officer’s and presented to Council for consideration for inclusion in the draft 2015/2016 budget allocations. The projects, activities and events recommended by Officers are consistent with the values and strategies contained within the City’s Strategic Community Plan 2012-2022.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the applications from the Dampier Community Association, Point Samson Community Association, Wickham Community Association, Roebourne Advisory Group and the request from Karratha Community Association under the current policy CS19 - Annual Community Association Grant Schemes.
2. CONSIDER an allocation of \$805,000 (ex GST) within the Non Statutory funding as detailed in the table below as part of the 2015/16 budget process.

<i>Community Association</i>	<i>ACADS</i>	<i>Ex-Gratia</i>
Dampier Community Association	\$100,000	(in-principle) \$100,000
Point Samson Community Association	\$5,000 (in-principle) \$95,000	(in-principle) \$51,250
Karratha Community Association	(in-principle) \$100,000	N/A
Roebourne Advisory Group	\$100,000	(in-principle) \$51,250
Wickham Community Association	\$100,000	(in-principle) \$102,500
TOTAL	\$500,000	\$305,000

3. UNDERTAKE a review of Annual Community Association Grant Schemes as per Policy CS19. This review will examine the following matters:
 - a) The nature and type of projects/initiatives funded through the Policy with specific reference to their linkages to the Councils Strategic Community Plan, and other adopted plans and strategies as well as Community benefit achieved.
 - b) Alternative systems and structures that may be used to select projects/initiatives.
 - c) Options for project management and delivery of projects through programs.
 - d) The quantum of funding available via Policy CS19.

10.2 ANNUAL COMMUNITY GRANT SCHEME (NON-STATUTORY DONATIONS)

File No:	GS.41
Responsible Executive Officer:	Director of Community Services
Reporting Author:	Community Development Officer
Date of Report:	30 April 2015
Applicant/Proponent:	Community Organisations
Disclosure of Interest:	Nil
Attachment(s)	Confidential summary of Annual Community Grant Scheme 2015/16 applications

PURPOSE

For Council to consider financial support for the Annual Community Grant Scheme (Non-Statutory Donations) in the 2015/16 draft budget.

BACKGROUND

In recognition of the important role that community and sporting groups / organisations play in developing vibrant communities, Council continues to show its commitment through the provision of support and assistance via various Community Grant Schemes such as the Annual Community Grant Scheme.

Key criteria for the Annual Community Grant Scheme are:

1. The applicant/s must reside or operate within the City of Karratha. Applications that are not connected or concerned with the City of Karratha Community will not be considered.
2. Organisations shall include, but are not limited to, sporting clubs religious groups, schools (parent and citizens associations), and community groups or individuals that have a focus on community needs with a social benefit.
3. Organisation that are applying for equipment must be incorporated and provide evidence of current incorporation status and a copy of their constitutions wind up clause.

Applications for the 2015/16 Annual Community Grant Scheme were advertised from February 2015 in the local newspapers, on the City of Karratha's website and sent via email from the Community Development Team contact database. The advertised closing date for applications was Friday 24 April 2015.

This year a total of twenty two (22) applications were received with the requests amounting totalling \$797,933. Officers have based recommendations on an indicative budget allocation of \$250,000 in the 2015/16 financial year.

The Officers recommendations amounts to \$264,506 and supports twelve (12) of the twenty three (23) applications received. At the January 2015 Council meeting Officers were to review the current practise of fuel subsidies for St John Ambulance Sub Centres prior to consideration of the 2015/16 budget. An application was received from the Karratha substation however not supported by Officers as it is understood it is a State funded station.

The table below summarises the Officer’s recommendations for funding allocation. Officers aim to fund fewer projects at higher allocations to aid success of the intended project and the anticipated wider community benefit. Officers have assessed the applications to ensure there is no duplication of services. Further detailed information regarding all applications, including reasons for the Officer’s recommendations are incorporated in the confidential attachment.

Recommended Applicant	Project	Amount Requested	Amount Recommended
Big hART Incorporated	Funding for a contribution to a Program Co-ordinator Position to work with partner organisations and broader community to develop new arts and cultural projects in Roebourne based on local interest and talents existing in the community. Role will build capability within NYFL and create sustainability: supporting NYFL staff by mentoring on arts projects, engaging artists and running additional events.	\$46,706	\$30,000
Juluwarlu Aboriginal Corporation on behalf of Ngarda Media	Funding towards six month pilot Community Hotline Service to operate 24 hours for crisis support, assistance and intervention, community information and referral service with a paid counsellor and 5 volunteers.	\$50,000	\$42,000
Millars Well Primary School Parent & Carers Association	Funds requested for upgrades to the school in conjunction with the City of Karratha Revitalisation Plan. Installation of waterwise garden, and a community notice board for promotion of CofK wide community notices for health, safety, environment, community, and school.	\$50,000	\$32,000
Ngarluma and Yindjibarndi Foundation Limited (NYFL)	Funds requested to employ an Aboriginal Mentor to support the 10 trainees for work based traineeships via the WY traineeship program focusing on literacy, numeracy, computer skills, work ethic etc. The mentor would assist the manager to increase the success rates of the WY trainees.	\$49,990	\$30,000
Roebourne (WA Police and Citizens Youth Club)	Funding to develop a "Safe Space Program" based around a drop in youth model with evening meals, senior first aider on hand, referrals to other agencies and life-skills training.	\$49,767	\$30,000
West Pilbara Junior Football Association	Funding to contribute to operational costs to provide: *Junior comp facility hire *Sporting Pulse Competition Software *Qualified umpiring costs *Transport costs *Facility hire fairest & best function *Ambulance attendance	\$8,100	\$5,600

<p>Ngarliyarndu Bindirri Aboriginal Corporation (NBAC)</p>	<p>Funding towards the delivery of the Yirramagardu News (Quarterly) that results from the Elders Yarns using a local Indigenous newsletter development (Impact Media) *Printing 5000 copies with 12 pages *Admin costs *Production *Distribution</p>	<p>\$28,848</p>	<p>\$18,400</p>
<p>Karratha Scouts Group</p>	<p>Funds requested to assist with replacing two air conditioner systems, electrical upgrade of fuse board to current standards, safety and security lighting for external areas.</p>	<p>\$32,000</p>	<p>\$26,000</p>
<p>Vinnies Karratha</p>	<p>Funding to cover the cost of rubbish removal. 3m x 3m bulk refuse bin emptied twice weekly.</p>	<p>\$6,000</p>	<p>\$6,000</p>
<p>Local Information Network Karratha (LINK)</p>	<p>Funds requested for parenting workshops: *Mealtime Matters Workshop *Behaviour Tonics Workshop *Ngala Workshop *Maggie Dent Workshop</p>	<p>\$34,321</p>	<p>\$10,600</p>
<p>Karratha Amateur Swimming Club</p>	<p>Funding to contribute to club development and equipment including *Equipment *Swim coaching fees *Coaching clinics *Coaching courses *North West Open *Country Pennants *Pilbara Championships *Club Room Hire</p>	<p>\$50,000</p>	<p>\$18,906</p>

<p>St John Ambulance Wickham/Roebourne</p>	<p>Application requested \$15,000 towards fuel costs for five vehicles. The substation of Wickham/Roebourne have been supported previously to cover fuel costs. An estimate amount of \$12,000 is spent each year on fuel, hence Officers recommend supporting the application to a total of \$12,000. In the 12 months to date, the St John Ambulance Wickham/Roebourne sub centre has attended 703 call outs, and travelled more than 30,000 kms</p>	<p>\$15,000</p>	<p>\$12,000</p>
<p>TOTAL</p>		<p>\$408,444</p>	<p>\$261,506</p>

Applications not recommended by Officers include:

Applicant	Project	Project Cost	Amount Requested
Welcome Lotteries House	Funds requested for building insurance *Insurance \$11,040	\$22,080	\$11,040
Empowering People in Communities (EPIC)	Funding to contribute to the wages for an Inclusion Coordinator. The coordinator role builds the capacity of services, groups, employers, and clubs to engage and connect with individuals who have a disability. *Wages \$50,000	\$99,032	\$50,000
Ngarliyarndu Bindirri Aboriginal Corporation (NBAC)	Funding towards Vibrant Open Spaces to repaint the original road safety mural and others throughout Roebourne with original mural repainted on the corner of Roe and Wellard Streets Roebourne. *Artist payment \$4,500 *Paint and consumables \$3,000 *Project management \$1,200 *Catering \$550 *Site preparation \$700 *Reveal costs \$1,200 *Local advertising \$250	\$11,400	\$10,000
Raiders Boxing Club	Funds requested for: *Training and Development \$10,000 *Equipment \$5,000 *Rent \$16,160 *Insurance \$670	\$31,830	\$31,830

<p>Role Models and Leaders Australia</p>	<p>Funds requested to source local role models in the Karratha/Roebourne area. Assist in the delivery of program elements, these include but aren't limited to the following: attendance/academic reward system, healthy lifestyle workshops, excursions to local job-network/organisations, supporting sports activities & excursions, nutrition & cooking programs, "work ready" information sessions and support, fitness programs, cultural excursions, specialised coaching and mentoring.</p> <p>*Administration \$80,000 *Salaries \$120,000 *Program operation \$80,000 *Equipment \$15,000</p>	<p>\$295,000</p>	<p>\$50,000</p>
<p>Pilbara Community Legal Service</p>	<p>Funding to employ a part time Emergency Relief Officer to alleviate the demand on the Karratha Financial Counsellor. The Officer would provide Karratha and surrounding residents who have an emergency that can be solved by a small payment for food, accom, utilities, medicine.</p> <p>*Salaries \$33,154 *Program op costs \$11,391 *Staff costs \$8,034</p>	<p>\$52,579</p>	<p>\$50,000</p>
<p>Broome Aboriginal Media Association with Impact Media</p>	<p>Funds are requested for operational costs associated with the delivery of Pilbara Girl activities in the communities of Roebourne and Karratha including 5 days of intensive workshops, and a community event and an extra week of higher level finals workshops.</p> <p>Funds requested for: *Workshop catering \$2,100 *Facilitators/Community Liaison Officers \$40,500 *Production and Labour Hire for Final Events \$10,000 *Photography and Filming \$7,500 *Community travel costs (car/bus hire) \$8,000</p>	<p>\$115,911</p>	<p>\$50,000</p>

<p>The Wirrpanda Foundation Ltd</p>	<p>Deadly Brotha Boyz program to reduce the incidence of Aboriginal youth offending by providing a diversionary program once per week in Wickham in partnership with the Wickham Police Station.</p> <p>Funds requested for: *Laptop and internet \$3,570 *Rent \$3,000 *Marketing \$1,462 *Salaries \$28,800 *2 mobile plans \$3,240 *Program food \$4,000 *Program materials \$5,700</p>	<p>\$60,249</p>	<p>\$49,772</p>
<p>St Johns Karratha</p>	<p>Funds requested for fuel *Fuel \$10,000</p>	<p>Unknown</p>	<p>\$10,000</p>
<p>Gurlu Gurlu Maya - CSSU</p>	<p>Funding to contribute to deliver the Solid Program to the Roebourne Community with purchase of resources and food and a community event in partnership with NYFL, NBAC, Act Belong Commit, and Roebourne CRC.</p> <p>Programs in schools and service based. *Food \$4,500 *Promotional event \$3,000 *Guest speakers \$2,500 *Social wellbeing activity \$5,000 *Educational resources \$360 *Wages \$33,000 (in kind)</p>	<p>\$49,400</p>	<p>\$16,560</p>
<p>Marwarnkarra Health Services</p>	<p>Application withdrawn</p>		

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues due to the Annual Community Grant Scheme providing significant funding assistance.

COUNCILLOR/OFFICER CONSULTATION

Consultation occurred internally with the relevant departments.

COMMUNITY CONSULTATION

The Community Development Officers have liaised with each of the community / sporting organisations to offer support and assistance in completing the applications. As per the guidelines organisations must make contact with the Community Development Team to discuss their application. The Community Development Team held a grant writing workshop in Karratha to prepare and support community organisations in the application process.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

Policy CS6 – Community Grants, Contributions and Sponsorships applies.

FINANCIAL IMPLICATIONS

A draft budget allocation of \$250,000 has been made for the 2015/16 financial year.

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.f.1.5	Identify potential sponsorship and grant funding opportunities
Our Services:	1.f.1.5.1	Provide responsive and effective Community Grant and Sponsorship Opportunities to assist with community engagement projects, strategies, initiatives, events and activities.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation as this has been factored into the Officer's action plan through the Corporate Business Plan.

RELEVANT PRECEDENTS

The 2014/15 total amount approved for the Annual Community Grant Scheme was \$250,000.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the amount and/or submissions received as per Council’s determination:

Recommended Applicant	Project	Amount	Council Determination

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matter and consider the Community Grant Scheme allocations as part of the 2015/16 budget deliberations.

CONCLUSION

Council may continue its commitment in recognising the importance of our community / sporting groups and organisations. They each play a vital role in developing a vibrant City community. The financial provisions made for various Community Grant Schemes annually enables Council to offer support to our valuable community groups. Council allocation for the Annual Community Grant Scheme is included as part of the City of Karratha draft annual budget process.

Officers have a draft budget for 2015/16 of \$250,000 for the Annual Community Grant Scheme to be included in Councils 2015/16 draft budget. Officers are recommending support totalling \$261,506 (ex GST).

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* / or other legislation **RESOLVES** to **CONSIDER** financial support of an indicative amount of \$261,506 for the Annual Community Grant Scheme program in the 2015/16 draft budget as per the detailed table below:

Recommended Applicant	Project (recommended to fund)	Amount
Big hART Incorporated	Program Co-ordinator Position	\$30,000
Juluwarlu Aboriginal Corporation on behalf of Ngarda Media	Wages for a paid counsellor for a six month pilot Community Hotline Service to operate 24 hours for crisis support.	\$42,000
Millars Well Primary School Parents & Carers Association	Funds requested for: <ul style="list-style-type: none"> • Community notice board • Street scaping 	\$32,000
Ngarluma and Yindjibarndi Foundation Limited (NYFL)	Wages for an Aboriginal Mentor to support the 10 trainees for work based traineeships via the WY traineeship program.	\$30,000
WA Police and Citizens Youth Club -Roebourne	Funding to develop a "Safe Space Program", funding include staffing and security costs.	\$30,000
West Pilbara Junior Football Association	Funding to contribute to operational costs to provide: <ul style="list-style-type: none"> • Junior comp facility hire • Sporting Pulse Competition Software • Qualified umpiring costs • Facility hire fairest & best function • Ambulance attendance 	\$5,600
Ngarliyarndu Bindirri Aboriginal Corporation (NBAC)	Delivery of the Yirramagrdu News (Quarterly) that result from the Elders Yarn.	\$18,400
Karratha Scouts Group	Replacing two air conditioner systems.	\$26,000
Vinnies Karratha	Rubbish removal of 3m x 3m bulk refuse bin emptied twice weekly.	\$6,000
Local Information Network Karratha (LINK)	Funds for parenting workshops specifically the Mealtime Matters Workshop.	\$10,600
Karratha Amateur Swimming Club	Funding to contribute to club development and equipment including: <ul style="list-style-type: none"> • Coaching clinics • Coaching courses • North West Open 	\$18,906
St John Ambulance Wickham/Roebourne	Funding to contribute towards fuel costs for 5 vehicles in the Wickham/Roebourne substations.	\$12,000
TOTAL		\$261,506

10.3 DAMPIER COMMUNITY HUB FACILITY MANAGEMENT

File No: CP.329
Responsible Executive Officer: Director Community Services
Reporting Author: Project Officer
Date of Report: 29 April 2015
Applicant/Proponent: Leisure Services
Disclosure of Interest: Nil
Attachment(s) Correspondence from Dampier Community Association

PURPOSE

To seek Council consideration for the internal management of the Dampier Community Hub (DCH) facility.

BACKGROUND

The DCH management model has been considered by Council since the September 2014 Ordinary Council Meeting (OCM). The following table summarises the significant outcomes regarding the management of the DCH:

Matter	Date of OCM	Council Resolution Number
Draft DCH Management Plan endorsed and release of tender by Council.	15 September 2015	152944
Tender closed 10 December 2014, one tender submission was received from Dampier Community Association (DCA). Council declined to accept the DCA tender submission and resolved to negotiate with the market.	27 January 2015	153034
Preferred operator of the DCH childcare facility, Lewis Consulting trading as Pilbara Preparatory, was endorsed by Council.	20 April 2015	153113
Officers have been in negotiation with DCA surrounding the management of the DCH. DCA have provided formal correspondence withdrawing from DCH management negotiations and request a peppercorn lease of \$1 per annum for assigned office space within the DCH.	18 May 2015	
Council to consider the internal management of the DCH.	18 May 2015	

Officers propose to implement the following management model as previously considered by Council at the 15 September 2014 OCM and have provided updated information based on the proposed offers recommendation:

Area	Management model
Multipurpose Areas	City of Karratha management.
Not For Profit Areas	Lease to external providers via procurement process.
Coffee Hut	Lease to external provider via procurement process.
DCA Office	Peppercorn lease to DCA.
Change rooms	City of Karratha management.
Existing Community Hall	City of Karratha management.
Existing Lesser Hall	Lease to external provider via procurement process.
Child Care	Leased as per April 2015 Council resolution.
External Areas	City of Karratha management.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social and financial issue.

COUNCILLOR/OFFICER CONSULTATION

Council has considered DCH management options as previously tabled in the background section of this agenda report.

Consultation has taken place between Officers in the following six (6) City departments:

- Leisure Services;
- Building Maintenance;
- Community and Engagement;
- Parks and Gardens;
- Corporate Compliance; and
- Development Services.

COMMUNITY CONSULTATION

Community consultation has taken place with DCA to negotiate a revised proposal to Council for the management of the DCH. DCA have formally withdrawn from negotiations for the management of the DCH.

Community consultation is to occur with DCA following the adoption of the Officers recommendation regarding the formal request of a peppercorn lease for the assigned DCA office within the DCH.

STATUTORY IMPLICATIONS

Section 3.57, 3.58 and 5.42 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Officers complied with *CG-12 Purchasing Policy* throughout tender process and negotiations with the DCA regarding the management of the DCH.

FINANCIAL IMPLICATIONS

Financial allocations regarding the operation and maintenance of the Dampier Community Hub have been included within the City of Karratha’s Long Term Financial Plan (LTFP). The LTFP provides information on financial sustainability in the context of the delivery of projects and services planned for the future within the City.

Officers have undertaken an extensive review of the estimated costs and income for the internal management of the DCH facility. Estimated costs (per annum) are detailed in the table below:

Facility	Maintenance Costs p/a	Operational Costs p/a	Cleaning Costs p/a	Total Costs of Facility p/a
Child Care	\$8,210	*	*	\$8,210
Multipurpose	\$3,376	\$40,105	\$25,350	\$68,831
Office Space	\$672	*	*	\$672
Community Common Areas	\$1,800	\$21,384	\$25,350	\$48,534
DCA Office	\$490	*	*	\$490
Coffee Hut	\$210	\$3,162	\$8,450	\$11,822
Library / City Areas	\$3,530	\$41,935	\$25,350	\$70,816
Community Hall	\$51,712	\$71,206	\$10,140	\$133,059
Lesser Hall	\$9,945	*	*	\$9,945
Commercial Kitchen	\$4,641	*	*	\$4,641
Change rooms / toilets	\$1,205	\$14,311	\$10,140	\$25,656
External landscape maintenance	\$55,000	*	*	\$55,000
Cleaning products	*	*	\$40,000	\$40,000
Total Estimated Costs	\$140,793	\$192,103	\$144,780**	\$477,676

* No cost is included in this space as it is anticipated these costs will be the responsibility of the relevant tenant under a lease agreement.

** Note it is anticipated that the City tender for cleaning services for the facility.

In addition to the costs tabled above, the following costs have been included in the LTFP estimates:

1. Library and operational management costs plus overheads (minus ABC allocations).
2. Life cycle costs (over a 20 year period) for the DCH is \$236,171 per annum.
3. Rio Tinto funding \$12,000,000 for the management and operations for a period of twenty (20) years.

Anticipated income (per annum) for the management of the DCH are as per details in table below:

Facility	Income p/a
Childcare	\$23,517
Facility hire (Hall, 2 x MP rooms)	\$28,800
Lease income (3 x NFP Offices)	\$11,500
Commercial lease (Lesser Hall)	\$27,000
Total Estimated Income	\$90,817

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program: 1.a.2.6 Operate community facilities.
Our Services: 1.a.2.6.6 Plan new facilities and upgrade old facilities.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of financial and level of service issues.

The DCH is currently under construction and is the first large-scale new infrastructure in Dampier for many years, designed to cater for the future population increase of Dampier. Considering the unknown future economic climate of Dampier, along with no existing operational facility of its type in Dampier for comparison, Officers have presented a conservative estimate of costs and income for the internal management and operations of the DCH.

IMPACT ON CAPACITY

Should Officer's recommendation be resolved, the management of the DCH will be allocated to the Community and Engagement team which is highlighted in the 2015 Workforce plan considerations.

RELEVANT PRECEDENTS

Council has previously resolved to manage facilities internally, examples are the Youth Shed and the Karratha Leisureplex. Council has previously made this decision based on the most advantageous outcome for Council.

VOTING REQUIREMENTS

Simple and Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT support the Officer's recommendations and re-negotiate with the market, acknowledging legislative requirements allow a six (6) month period to initiate negotiations with the market from invitation to Tender, which expires 19 May 2015.

CONCLUSION

Council has considered management options of the DCH since September 2014, with the DCH Management Plan endorsed by Council at the September 2014 Ordinary Council Meeting.

The DCH Facility Management Tender received one (1) submission from the DCA. Council declined to accept this tender submission and resolved to negotiate with the market. Officers commenced negotiations with the DCA. The DCA have since provided formal correspondence, withdrawing from negotiations for the management of the DCH.

Officers have provided an updated estimate of costs and income for the internal management and operation of the DCH and recommend this option to be the most advantageous to Council at this point in time.

The DCA have requested the allocated DCA office within the DCH and be executed as a peppercorn lease agreement.

OFFICER’S RECOMMENDATION

1. That Council by **SIMPLE** Majority pursuant to Section 3.57 and 3.58 of the *Local Government Act 1995* **RESOLVES** to:

- a) **ACKNOWLEDGE** the Dampier Community Association’s formal withdrawal from negotiations with the City for the management of the Dampier Community Hub.
- b) **APPROVE** the internal City of Karratha management of the Dampier Community Hub, noting the updated operational costs and income for the Dampier Community Hub.
- c) **APPOINT** the Dampier Community Association as the preferred proponent; and
 - i. **NEGOTIATE** the terms of the lease agreement under the following conditions for areas within the Dampier Community Hub; and

Area	Lease Term	Lease Fee	Outgoings and Cleaning	Subletting ability
DCA office	5 year with 5 year option	Peppercorn	Responsibility of tenant	No

- ii. **AUTHORISE** the Mayor and the CEO to execute the Lease Agreement under common seal.

2. That Council by **ABSOLUTE** Majority pursuant to Section 3.58 and 5.42 of the *Local Government Act 1995* **RESOLVES** to **DELEGATE** to the Chief Executive Officer to:

- a) **APPOINT** the preferred proponents via the statutory required process and negotiate the terms of the lease agreements under the following conditions for areas within the Dampier Community Hub:

Area	Lease Term	Lease Fee	Outgoings and Cleaning	Subletting ability
Not For Profit Areas	2 years with 1 year option	To be confirmed through competitive tender process	Responsibility of tenant	No
Coffee Hut	3 years with 2 year option	To be confirmed through competitive tender process	Responsibility of tenant	No
Lesser Hall and Kitchen	5 years with 2 year option	To be confirmed through competitive tender process	Responsibility of tenant	Yes

10.4 ROEBOURNE COMMUNITY HALL: REVISED MANAGEMENT MODEL

File No:	LS.10
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Recreation Facilities
Date of Report:	24 April 2015
Applicant/Proponent:	WA Police and Citizens Youth Club
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider management of the Roebourne Community Hall by a formal lease agreement (rather than MOU) with the WA Police and Citizens Youth Club, Roebourne. (WA PCYC).

BACKGROUND

Council has previously considered reports regarding the management model of the Roebourne Community Hall under lease conditions by the WA PCYC.

At its April 2015 Meeting, Council resolved to defer a decision on this matter, seeking further clarification on the external hire of the facility.

Officers have held further discussions with the Executive of WA PCYC and are satisfied that the programming operations of the organisation are flexible enough to cater for both external hire and meaningful recreation programming options.

Whilst the intent of this lease is to improve youth program options on weekends, identified as gaps in the draft Roebourne Youth Plan, the management of the facility will allow for external hire by patrons, given sufficient notice.

To reassure Councillors that local groups will continue to have access and usage of the facility for functions, it is proposed to incorporate a clause within the lease document stating groups who wish to utilise the facility for a function and provide appropriate booking forms / information a minimum of 6 weeks prior to the event will be given priority over youth program options.

The WA PCYC are experienced facility managers and operate numerous facilities that combine a mix of youth programming and external facility hire. As income produced by external hire is retained by the WA PCYC, it remains in their best interest to attract such bookings.

Fees and charges remain subject to Council approval as per normal facility operations.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, cultural and wellbeing issues within the City.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

Further consultation has occurred between PCYC Executive and Council Officers. During these discussions, terms were agreed in principle with the aspects as outlined in Officers recommendation.

STATUTORY IMPLICATIONS

Section 3.58 of the *Local Government Act 1995* details the process to dispose of property.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The financial implications of reconsidering the tool of agreement is limited to the cost of executing and servicing the lease agreement. Financial arrangements within the MOU would remain the same and transfer to a Lease Agreement.

STRATEGIC IMPLICATIONS

This item is relevant with the City’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program:	1.a.2.6	Operate Community Facilities.
Our Services:	1.a.2.6.2	Provide and manage community recreational facilities.
Our Program:	1.d.2.2	Develop and implement strategic partnerships that assist in the provision community infrastructure and service delivery.
Our Services:	1.d.2.2.2	Source new partnership agreements.
Our Program:	1.f.4.2	Provide support to local community groups and local service providers for community engagement events, projects, programs and activities.
Our Services:	1.f.4.2.5	Provide community funding and grants to encourage development and provision of programs and activities that benefit the wider community.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no additional impact on capacity should the recommendation be agreed to.

RELEVANT PRECEDENTS

Council has entered into other management models of multi-purpose facilities such as the Pam Buchanan Family Centre in the past.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REAFFIRM its decision to enter into a Memorandum of Understanding with the WA Police and Citizens Youth Club, Roebourne for the Management of the Roebourne Community Hall, rather than a formal lease agreement with that organisation.

CONCLUSION

Council had previously resolved to enter into a Memorandum of Understanding with WA PCYC for the management of the Roebourne Community Hall, which included program delivery. During final negotiations of this MOU, new information and a request for a formal Lease Agreement was received from the PCYC.

At its April (2015) Meeting Council resolved to defer a decision on this matter, seeking further clarification on the external hire of the facility.

It is proposed to include an additional clause that provides access to groups to conduct functions at the facility should booking forms and associated information be provided to the manager 6 weeks prior to the proposed function.

Officers have held further discussions with the Executive of WA PCYC and are satisfied that the programming operations of the organisation are flexible enough to cater for both external hire and meaningful recreation programming options.

Officers remain satisfied that a suitable mixture of youth programming and external hire can be achieved to ensure efficient use of the Roebourne Community Hall.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

- 1. ENTER into a lease agreement with the WA Police and Citizens Youth Club, Roebourne, for the Management of the Roebourne Community Hall noting that;**
 - a) The lease term will be five (5) years plus a further five (5) year option, by mutual agreement.**
 - b) The lease fee will be \$1 per annum.**
 - c) The Lessee will be responsible for the electrical charges associated with the use of the office space and community hall.**
 - d) The Lessee shall pay a nominal \$500 per annum for water services and consumption at the premises.**
 - e) The Lessee shall be responsible for the cleaning of the facility, telephone/internet connections and all costs associated with the ongoing management of them.**
 - f) The City of Karratha shall retain responsibility for building maintenance, building insurance, capital works and garden maintenance.**
 - g) The Lessee shall be responsible for the external hire of the facility to other users.**
- 2. AUTHORISE the Chief Executive Officer to finalise operational lease details with the WA PCYC Roebourne.**
- 3. AUTHORISE The Mayor and Chief Executive Officer to execute the lease agreement under Common Seal should no significant objections be noted during the statutory advertising period.**

10.5 PAM BUCHANAN FAMILY CENTRE COMMUNITY MODULE FACILITY MANAGEMENT TENDER APPOINTMENT

File No: CM.52
Responsible Executive Officer: Director Community Services
Reporting Author: Project Officer
Date of Report: 28 April 2015
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Confidential – Tender Evaluation Report

PURPOSE

For Council to consider the appointment of the successful tenderer for the Pam Buchanan Family Centre (PBFC) Community Module Facility Management Tender, Number RFT 21-14/15.

BACKGROUND

At the Ordinary Council Meeting on the 16 February 2015, Council resolved via Resolution 153063 to;

1. *ACKNOWLEDGE the costs to manage the Pam Buchanan Family Centre Community Module internally (estimated internal cost to manage PBFC is \$145,000 per annum).*
2. *ADVERTISE public tender for the management of the Community Module of the Pam Buchanan Family Centre under the following criteria and scope:*

<i>Criteria</i>	<i>Weighting</i>
<i>Relevant Experience</i>	<i>25%</i>
<i>Capacity to Deliver</i>	<i>25%</i>
<i>Methodology</i>	<i>25%</i>
<i>Price</i>	<i>25%</i>

<i>Area</i>	<i>Tenant responsibilities/Scope</i>	<i>City of Karratha responsibilities</i>
<i>Foyer and Reception Offices</i>	<ul style="list-style-type: none"> • <i>Payment of all outgoings</i> • <i>Building security (coordinating security access)</i> • <i>Cleaning of all spaces (not including Public Toilets)</i> • <i>Fitting out all loose furniture</i> • <i>Annual testing of electrical items</i> • <i>Site cyclone clean up</i> • <i>Adhering to Disability Access and Inclusion Plan</i> • <i>Pest/Insect control</i> • <i>Contents insurance</i> 	<ul style="list-style-type: none"> • <i>Management of lease agreement</i> • <i>All planned and unplanned building maintenance of Landlords fixtures</i> • <i>Building security (managing security system/training tenant on operation of system)</i> • <i>Fit out of all fixed items</i> • <i>Fire protection</i> • <i>Building insurance</i> • <i>Cleaning of Public Toilets</i>

<p><i>Community Hire Rooms</i></p>	<ul style="list-style-type: none"> • <i>Coordinating user group/commercial hire and retaining income</i> • <i>Payment of all outgoings</i> • <i>Building security (coordinating security access)</i> • <i>Cleaning of all areas</i> • <i>Fit out of furniture to all areas</i> • <i>Maintenance of all furniture</i> • <i>Site cyclone clean up</i> • <i>Adhering to Disability Access and Inclusion Plan</i> • <i>Pest/Insect control</i> • <i>Contents insurance</i> 	<ul style="list-style-type: none"> • <i>Management of lease agreement</i> • <i>All planned and unplanned building maintenance of Landlords fixtures</i> • <i>Building security (managing security system/training tenant on operation of system)</i> • <i>Building insurance</i> • <i>Fire protection</i> • <i>Fit out of fixed furniture</i>
<p><i>Outdoor Areas (including central courtyard)</i></p>	<ul style="list-style-type: none"> • <i>Site cyclone clean up/tie-down</i> • <i>Hire of outdoor area</i> 	<ul style="list-style-type: none"> • <i>Maintenance of all external grounds</i> • <i>Payment of outgoings</i>

The Request for Tender (Tender) was advertised on 11 March 2015. The Tender closed on 8 April 2015. Three (3) Tender submissions were received from:

- ONYX
- Lewis Consulting
- Karratha Community House (KCH)

The Tender submissions we evaluated by a panel of three (3) comprising of:

- Manager Leisure Services
- Projects Officer
- Acting Events Coordinator

All submissions were assessed for compliance with the Tender. All submissions were assessed against the qualitative criteria that were weighted as per the Council Resolution 153036 outlined above.

A summary of each tender submission is as follows:

Tenderer	Comments
<p>ONYX</p>	<p>ONYX demonstrated sound business acumen to drive usage of the facility, with the intended operations aligning with the philosophy of the PBFC. The financial proposal is considered a “good” offer.</p>
<p>Lewis Consulting</p>	<p>Lewis Consulting demonstrated the intended use of the PBFC workshop rooms is primarily for childcare. This, along with the requirement to fence off a portion of the PBFC internal courtyard for childcare, does not align with the original design and philosophy of the PBFC. The financial offer was rated the highest of the three submissions received.</p>
<p>KCH</p>	<p>KCH are the current operators of the PBFC Community Module. While relevant experience was considered very good, no detail was included on how KCH intend to increase patronage to the facility. The financial offer was higher than anticipated and rated the lowest of the three submissions received.</p>

A copy of the tender evaluation report is attached as a confidential attachment.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, financial and operational issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Officers from the Community Services Directorate.

COMMUNITY CONSULTATION

Following Council resolution, community consultation is to occur with the following PBFC tenants as PBFC tenants to discuss the outcome of the Tender and PBFC maintenance and security procedures:

- LINK;
- Anglicare;
- Western Australia Children's Health Service (WACHS trading as Population Health);
- Stripy Zebras;
- KCH;
- ONYX; and
- Lewis Consulting (trading as Pilbara Preparatory).

As part of the lease management agreement the successful tenderer will be required to consult with the above listed PBFC tenants regarding maintenance and security issues, and report to the City of Karratha as outlined in the Tender.

STATUTORY IMPLICATIONS

Section 3.18, 6.8 and 3.57 of the *Local Government Act 1995* and Part 4, Regulation 11(2) of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council policies *CG-12 Purchasing Policy*, *CE-13 Tender Evaluation Criteria* and *CG-11 Regional Price Preference Policy* were applied.

FINANCIAL IMPLICATIONS

The Tender requested Respondents to determine if the community facility will operate at a profit or loss and submit a total sum per annum lease fee or management fee respectively.

Should Officers recommendation be resolved, Council will need to consider a budget inclusion within the 2015/16 budget that aligns with the selected tenderers financial offer.

Officers suggest that the recommended tender submission is considered a good offer to manage the community facility.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program: 1.a.2.6 Operate community facilities.
Our Services: 1.a.2.6.1 Maintain Pam Buchanan Centre leases.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of social, service interruption and financial issues.

IMPACT ON CAPACITY

The tendering of the PBFC Community Module was not factored into the Workforce Plan for the Leisure Services team within the 2014/2015 financial year.

It is anticipated the Community and Engagement team will be responsible for the PBFC facility once the new management of the PBFC Community Module is determined. This has not been factored into the Community and Engagement team Workforce Plan for the 2015/2016 financial year and thus will have an impact on capacity.

RELEVANT PRECEDENTS

Council has previously resolved to manage facilities internally (e.g. Youth Shed and Karratha Leisureplex), however it is common with other Local Government Authorities in Western Australia to outsource the management of a community facility for a lease or management fee, dependent on the most advantageous outcome for Council.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

1. That Council by SIMPLE Majority pursuant to Section 3.57 and 6.8 of the *Local Government Act 1995* RESOLVES to:
 - a) NOT support the Officers recommendations and PROPOSE a substitute tenderer for Tender RFT 21-14/15 Pam Buchanan Family Centre Community Module Facility Management;
 - i. Lewis Consulting
 - ii. KCH
 - b) CONSIDER a budget inclusion to the 2015/2016 Budget as determined by Option 1(a).
 - c) ADVISE Karratha Community House of the outcome of Council resolution.
2. That Council by ABSOLUTE Majority pursuant to Section 5.42 of the *Local Government Act 1995* RESOLVES to DELEGATE to the Chief Executive Officer to negotiate with proposed tenderer to finalise the terms of the management lease.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. NOT support the Officer's recommendation and NOT propose a substitute Tenderer for Tender RFT 21-14/15 Pam Buchanan Family Centre Community Module Facility Management;
2. PROCEED with the internal management of the PBFC Community Model for the sum of \$145,000 per annum, as per Agenda item 10.2 PBFC Community Module Management presented to Council at its February 2015 Ordinary Council Meeting; and
3. ADVISE Karratha Community House of the outcome of Council resolution.

CONCLUSION

The evaluation panel recommends to award Onyx Pty Ltd ABN 11 163 784 272 for RFT 21-14/15. Officers suggest that the recommended Tender submission is considered a good offer and will provide the most advantageous outcome for Council while maintaining the intended philosophy of the facility through their operations.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 and 3.58 of the *Local Government Act 1995* RESOLVES to:

- 1. APPOINT ONYX Pty Ltd ABN 11 163 784 272 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 21-14/15 Pam Buchanan Family Centre Community Module Facility Management as detailed in the confidential evaluation and recommendation report.**
- 2. AUTHORISE the Chief Executive Officer to negotiate and finalise the terms of the management lease with ONYX Pty Ltd under the following key lease conditions:**
 - a) Lease term is a 2year plus 3year plus 5year option by mutual agreement.**
 - b) Tenant is to pay all outgoings associated with the lease area.**
 - c) Tenant is responsible for all cleaning within the lease area.**
 - d) Tenant is responsible for outdoor areas within the leased area.**

11 DEVELOPMENT SERVICES

11.1 KARRATHA CITY CENTRE INFRASTRUCTURE WORKS PROJECT – UPDATED ROAD CLOSURES AND ROAD DEDICATIONS

File No:	LP110
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	4 May 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none">1. Currently Council adopted Karratha City Centre Road Layout Plan2. Plan showing road closures and road dedications adopted by Council on 16 December 20133. Plan showing portion of Owen Road recommended to remain open as Klenk Street4. Plan showing portion Hedland Place recommended to be closed and portion Lot 4230 recommended to be dedicated for new intersection

PURPOSE

For the Council to consider recommended changes to the Karratha City Centre Road Layout Plan required to replace the previously adopted Karratha Terrace/Klenk Street intersection with a Karratha Terrace/Hedland Place intersection and related recommended road closures and road dedications.

BACKGROUND

At its Ordinary meeting of 18 November 2013 Council resolved (Resolution No. 152682) to endorse the current version of the Karratha City Centre Road Layout Plan (Attachment 1).

At its Ordinary meeting of 16 December 2013 Council resolved (Resolution No. 152714) amongst other things to:

- close all of Owen Road (connection between Klenk Street and Hedland Place, as well as the portion of road next to the Post Office on the other side of Klenk Street) and portion of Hedland Place (Attachment 2); and
- dedicate Karratha Terrace East and an extension of Klenk Street to create an intersection with Karratha Terrace (Attachment 2).

At the Place Team meeting and Councillor Briefing Session on 8 September 2014, an alternative of creating a Hedland Place intersection with Karratha Terrace was presented (Attachment 4). The alternative intersection:

- is only a minor variation on the existing road reserve layout;
- reduces the current number of parking bays provided over Crown Lot 7024 (leased by Federation Centres – now Lot 4230);
- creates the potential for greater access and shared use between the Karratha City Shopping Centre and the adjoining leased car park;
- provides for extra on-street parking bays in front of Lot 7012 (Building Society House – currently two loading zone bays); and
- provides for extra private parking bays in Lot 7013 (North West Realty).

Council approval is required for the alternate road design and the associated road closures.

Council resolved at its Ordinary meeting of 16 March 2015 to request the Geographic Names Committee to rename existing Owen Road to Klenk Street, to allow that street name to be used for the new eastern boundary road for the Hospital site. Existing Owen Road will therefore become part of Klenk Street.

Council resolved to close all of Owen Road at its 16 December 2013 meeting but there are two portions (next to Post Office and link between Klenk and Hedland) that need to remain dedicated (Attachment 3). The Department of Lands has requested a more specific Council resolution be passed and such a resolution (which is acceptable to the DoL) is recommended below.

Similarly, while Council resolved to close portion of Hedland Place as part of its 16 December 2013 resolution, the portion required to be closed for the currently recommended Hedland Place intersection (Attachment 4) is different. There is also a portion of Lot 4230 (Federation Centres leased car park) that now needs to be dedicated to create the Hedland Place intersection (Attachment 4). These minor changes are also covered in the recommendation below.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance because it impacts surrounding properties and assists in implementing the Karratha City centre Infrastructure Works Program.

COUNCILLOR/OFFICER CONSULTATION

Council's Karratha City Infrastructure Works Program Project Manager updates Council on the status, key aspects and issues of the Program at each Councillor Briefing Session. All of these matters are considered in more detail at Place Team meetings, attended by members of the City Executive.

The Department of Lands has reviewed this report and has approved the recommendation below from a Crown land administration perspective.

COMMUNITY CONSULTATION

The City's Project Manager has advised that consultation has taken place with affected owners (Karratha City Shopping Centre, Building Society House and North West Realty) regarding the alternate Hedland Place connection to Karratha Terrace and implications of the changes and that no objections have been raised. These affected owners will continue to be further consulted regarding the changes as part of finalising the new road design.

Proposed closure of Owen Road and portion Hedland Place in accordance with the road closure plan adopted by Council at its 16 December 2013 Ordinary meeting (Attachment 2) was publicly advertised on 30 October 2013, as required by legislation.

STATUTORY IMPLICATIONS

Roads are dedicated under section 56 of the *Land Administration Act 1997*. While the Council at its 16 February 2015 Ordinary meeting resolved (Resolution No. 153068) to authorise the CEO to request dedication of roads, this is only where the road dedication is, amongst other things, consistent with a Council adopted plan. The requested road dedication for Hedland Place recommended under this report is a departure from the currently adopted Karratha City Centre Road Layout Plan.

Regardless of whether the recommended road dedication is consistent with a Council adopted plan, all road closures require a Council resolution under section 58 of the *Land Administration Act 1997*.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Works associated with the closure of portion of Klenk Street, acquisition, dedication and construction of Karratha Terrace and the Hedland Place intersection with Karratha Terrace are being funded via the Karratha City Centre Infrastructure Works Program.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- | | | |
|---------------|-----------|---|
| Our Program: | 1.d.3.1 | Liaise with key stakeholders including LandCorp and Government Agencies for implementation of Karratha City Centre Master Plan (KCCMP) and Infrastructure Works Program (IWP) |
| Our Services: | 1.d.3.1.1 | Partner with Land Corp and others to implement the Karratha City Centre Paster Plan (KCCMP) and Infrastructure Works Program (IWP) |

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City because the proposed intersection has been technically reviewed and found to be acceptable from a technical perspective and because all affected landowners have been consulted and no objections have been raised.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The Council has endorsed the Karratha City Centre Road Layout Plan and has already endorsed amendments to the Plan via its 18 November 2013 resolution.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to OPPOSE changes to the Karratha City Centre Road Layout Plan adopted on 18 November 2013 that would see the adopted Karratha Terrace/Klenk Street future intersection replaced with a Karratha Terrace/Hedland Place intersection because the Council does not believe the alternative intersection is a better outcome for the Karratha City Centre.

CONCLUSION

The recommended alternative Hedland Place intersection with Karratha Terrace will direct more passing traffic down Hedland Place and will create the potential to better incorporate use and development of Crown Lot 4230 (currently leased by Federation Centres) with the Karratha City Shopping Centre. All affected landowners have been consulted regarding this change and no objections have been raised. These landowners will continue to be consulted regarding design and construction works.

While the portion of Klenk Street (ex Owen Road) to be closed needs to be more clearly defined, other road closures and dedications are required to give effect to the recommended modified future Karratha Terrace intersection. It is also recommended that the currently adopted version of the Karratha City Centre Road Layout Plan be updated to reflect these and other recent changes to roads in the Karratha City Centre.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **REQUEST** the Minister for Lands to close those portions of Klenk Street (ex Owen Road) and Hedland Place identified as CLOSED ROAD on Whelans Plans 14320-120 (Rev 01) and 14320-076 (Rev 5) respectively in accordance with section 58 of the *Land Administration Act 1997*;
2. **NOTE** that the requested road closures under this resolution were included in the advertised Karratha City Centre road closures on 30 October 2013, as required by section 58 of the *Land Administration Act 1997* and regulation 9 of the *Land Administration Regulations 1998*;
3. **REQUEST** the Minister for Lands to dedicate that portion of land identified in brown colouring on pursuant to section 56 of the *Land Administration Act 1997*; and
4. **REQUEST** an updated Karratha City Centre Road Layout Plan be presented for Council adoption to reflect the latest Karratha City Centre road planning on a Council adopted plan.

11.2 FORTESCUE RIVER ROAD – BC IRON REQUESTED CHANGES TO NORTH WEST COASTAL HIGHWAY INTERSECTION

File No:	RD.3
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	4 May 2015
Applicant/Proponent:	BC Iron/Pilbara Ports Authority
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> BC Iron proposed iron ore haulage plan for its West Pilbara Project Plan showing BC Iron proposed Stage 1 and future Stage 2 haulage plans

PURPOSE

For the Council to consider a request to dedicate as a public road a new Fortescue River Road intersection with North West Coastal Highway (NWCH) to the south-west of the existing Fortescue River Road intersection and to close the existing Fortescue River Road/NWCH intersection.

BACKGROUND

As part of its West Pilbara Project, BC Iron proposes to transfer iron ore from its Bungaroo South Mine (M47/1464) and other future mining prospects in the West Pilbara to a multi-user port at Cape Preston East, approximately 90Km south west of the Port of Dampier (Attachment 1). The Pilbara Ports Authority has granted a licence to Cape Preston Logistics Pty Ltd (BCI subsidiary) to operate the port to a capacity of 20Mtpa of ore export, with an indicated multi-user capacity of 40Mtpa. First ore shipment from BC Iron's West Pilbara Project is currently scheduled for Q3 2019.

BC Iron's West Pilbara Project is divided into two stages. Stage 1 would see iron ore tonnages of 6 Mtpa initially and 8 Mtpa ultimately hauled along a 63 Km section of NWCH in 115t/53.5m quad road train combinations for two years, based on the initial Main Roads approval. Stage 1 is planned to commence mid-2019.

Iron ore tonnages	Trips per day	Trips per hour	Truck frequency
6 Mtpa	170	7	8 minutes 30 seconds
8 Mtpa	227	9.5	6 minutes 20 seconds

Stage 2 would see a private haul road constructed along the Dampier-Bunbury Natural Gas Pipeline alignment (coloured pink on Attachment 2), removing the need to use the public road section of NWCH. Road train combinations would then be upgraded to 200t. BC Iron intends to introduce Stage 2 within 3 years of commencement.

The Cape Preston East Port is 23 Km by road from NWCH. The port will be operated under the *Port Authorities Act 1999*, overseen by the Pilbara Ports Authority. The proposed road connection for the Stage 1 haulage route will utilise the existing NWCH/Fortescue River Road intersection (coloured yellow on Attachment 2). To accommodate use of this current public road intersection as part of BC Iron's Stage 1 haulage route and avoid the potential

for conflict between haulage trucks and recreational/tourist traffic, it is proposed to make the section between NWCH and the port a private haul road under the care and management of the Pilbara Ports Authority. To facilitate this change, BC Iron has agreed to construct a new public NWCH/Fortescue River Road intersection approximately 600m further south-west along NWCH (coloured blue on Attachment 2). BC Iron plans to seal the new section of Fortescue River Road to the point where it meets the existing Fortescue River Road reserve (the full section coloured blue). The recommendation below includes requirements for the new section of road to be sealed to the appropriate standard and specification and for the new section of Fortescue River Road to be constructed prior to formal closure of the existing intersection. This second recommendation will ensure continuous public access from NWCH to Fortescue River Road.

The Pilbara Ports Authority has approved the port access road subject to approval of the NWCH intersection by other relevant stakeholders. Main Roads has raised no objection to construction of the proposed intersections subject to conditions. In this respect, it is noted that Main Roads requires any access to the Highway to be sealed for a minimum length of 100m and that while accepting the proposed locations of the intersections, Main Roads recommends further consideration be given to locating the proposed Cape Preston Port Access Road approximately 1.0 Km east of the current Fortescue River Road to place the new intersection on a straight. BC Iron has advised that Main Roads will be revising its letter to remove this conflicting recommendation.

The proposed changes to the NWCH/Fortescue River Road intersection require Council resolutions to seek dedication of the new section of Fortescue River Road required to create the new intersection and closure of the existing Fortescue River Road intersection as a public road. Obviously the proposed changes to Fortescue River Road will only be required in preparation for commencement of iron ore haulage to the Cape Preston East Port. In this respect, the Pilbara Ports Authority has advised that, while Council resolutions will allow for the required changes to be made when they are required, formal road dedication and road closure will not proceed until the land for the Cape Preston East Port Access Corridor (including the Stage 1 Port Access Road) is vested in the Pilbara Ports Authority and BC Iron has reached a final investment decision (FID). These two requirements are recommended conditions of Council's approval to dedicate the new intersection and close the existing intersection. Dedication and construction of the new intersection prior to formal closure of the existing intersection is also recommended.

LEVEL OF SIGNIFICANCE

While the BC Iron proposal is significant, this report only addresses the proposed changes to the Fortescue River Road/NWCH intersection. As the proposed changes to the intersection will not substantially affect a large number of people in the City, this matter is considered to be of relatively low significance. While the Stage 1 cartage will have an impact on NWCH, given the short-term truck cartage envisaged, the relatively short distance on a relatively low traffic volume road, and given that the proposed Port Access Road intersection would be constructed with turning and acceleration lanes, the proposed Stage 1 cartage along NWCH is considered acceptable.

COUNCILLOR/OFFICER CONSULTATION

City officers met with representatives from the Pilbara Ports Authority and BC Iron on Tuesday 21 April 2015 to discuss this project, its coordination into the Pilbara Ports Authority's plans for the Cape Preston East multi-user port, including use of existing Fortescue River Road intersection as a private access road and the means for triggering road dedication and road closure actions based on the achievement of key project milestones.

The City has advised BC Iron that it has no objection to the design of the new intersection from a technical perspective.

COMMUNITY CONSULTATION

A proposal to close the existing Fortescue River Road intersection with NWCH requires public advertising in accordance with section 58 of the *Land Administration Act 1997* and Regulation 9 of the *Land Administration Regulations 1998*.

There is an existing road maintenance agreement between Citic Pacific and the City of Karratha for Fortescue River Road. Given the proposed changes to the Fortescue River Road intersection with NWCH, it is recommended that Citic Pacific be made aware of the proposed changes during the public advertising period so any implications for the road maintenance agreement can be considered.

STATUTORY IMPLICATIONS

Dedication of roads is administered under section 56 of the *Land Administration Act 1997*. Road closures are administered under section 58 of the *Land Administration Act 1997*.

The road to the future multi-user port at Cape Preston East (including the existing Fortescue River Road intersection with NWCH) is proposed to become part of a private road managed by the Pilbara Ports Authority under the *Port Authorities Act 1999*.

The proposed replacement intersection for Fortescue River Road is currently part of the unvested DeGrey – Mullewa Stock Route (Reserve 9701). This land is subject to the undetermined Yaburara and Mardudhunera Native Title claim WC1996/089. A future act process under the Commonwealth *Native Title Act 1993* is required to dedicate the new alignment as a public road. In this respect, it is noted that section 24KA of the *Native Title Act 1993* provides for future acts that constitute a Public Facility for the general public, including roads, to suppress native title rights through a process of notification. The Department of Lands would administer the Native Title process in relation to the proposed new section of road.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil. BC Iron has agreed to fund all works associated with relocating and constructing/upgrading both intersections prior to commencing Stage 1 haulage.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	3.a.1.3	Provide expert advice to Government Agencies regarding matters relating to lands including native vegetation, mining leases and land tenures
	1.a.3.3	Provide technical engineering support services
Our Services:	3.a.1.3.1	Respond to requests for City advice and provide information on crown land, mining leases, environmental controls, encumbrances and related matters
	1.a.3.3.2	Evaluate and approve civil engineering design drawings and associated documents

RISK MANAGEMENT CONSIDERATIONS

The obvious risk associated with this project is the truck movements at the intersection of existing Fortescue River Road and NWCH and along NWCH during Stage 1. The City has no jurisdiction over NWCH. Main Roads has raised no objections to construction of the proposed intersections subject to conditions. While Main Roads recommends the Port Access Road intersection be located 1.0 Km east, it has accepted the existing intersection. The plan to separate haulage trucks from other traffic accessing Fortescue River Road will help reduce the potential for traffic conflict. The road design for the proposed Stage 1 Port Access Road includes a 235m turning lane for loaded trucks exiting NWCH and a 500m acceleration lane for empty trucks entering NWCH. A new intersection will also be required at the NWCH entry point for trucks from the mine as well with an acceleration lane in the order of 900m for loaded trucks and a turning lane for empty trucks. Under a concessional loading agreement, BCI Iron will be required to contribute towards maintenance of the NWCH section being used.

It is recommended that the new Fortescue River Road intersection be constructed prior to closure of the existing intersection to ensure continuous public access to Fortescue River Road from NWCH.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Citic Pacific has its own private road off NWCH two Kilometres south west of the existing Fortescue River Road intersection to service its operations. That road and the proposed road to the multi-user port at Cape Preston East will share a single causeway access road into the port area.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVISE the Pilbara Ports Authority and BC Iron that it is not prepared to support closure of the existing Fortescue River Road intersection with North West Coastal Highway and dedication of that intersection as a private haul road.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVISE the Pilbara Ports Authority and BC Iron that it will only consider a request to modify the Fortescue River Road intersection with North West Coastal Highway once the land for the Cape Preston East Port Access Corridor (including the Stage 1 Port Access Road) is vested in the Pilbara Ports Authority, and BC Iron's Final Investment Decision has been approved.

CONCLUSION

Council resolutions to dedicate the new section of Fortescue River Road and new intersection with North West Coastal Highway, and to close the existing Fortescue River Road intersection will allow for the changes to the intersection to be made when they are required to accommodate iron ore haulage to the future port at Cape Preston East. It is

recommended that Council approve the intersection changes but that such approval is conditional upon vesting the Cape Preston East Corridor Area in the Pilbara Ports Authority and confirmation of approval to BC Iron's Final Investment Decision for its West Pilbara Project. This will ensure these intersection changes are only made when required.

Given that there is a road maintenance agreement between the City of Karratha and Citic Pacific for Fortescue River Road, it is recommended that Citic Pacific be notified of the proposed intersection modifications during the public advertising period.

It is recommended that the new intersection be constructed prior to existing Fortescue River Road being closed to ensure continuous public access and that the new section of Fortescue River Road be fully sealed.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **SUPPORT in principle, for the purposes of accommodating iron ore haulage to the future Cape Preston East Port and avoiding conflict with traffic using Fortescue River Road, the requested changes to Fortescue River Road as set out on the following drawings:**
 - a) **Drawing Number: 1404006-SK-022 Rev: E;**
 - b) **Drawing Number: 1404006-SK-024 Rev: E; and**
 - c) **Drawing Number: 1404006-SK-025 Rev: E.**
2. **ADVERTISE the proposed change to the Fortescue River Road intersection with North West Coastal Highway in the event of iron ore haulage to the future Cape Preston East Port, including closure of the existing intersection, for a minimum period of 35 days in accordance with section 58 of the *Land Administration Act 1997* and regulation 9 of the *Land Administration Regulations 1998*.**
3. **REQUIRE that should any material objection be received in response to the statutory advertising of the proposed road closure, that it be referred back to the Council for consideration.**
4. **REQUEST the Minister for Lands to dedicate the road coloured blue on Drawing Number: 1404006-SK-023 Rev: E as Fortescue River Road, only once the land for the Cape Preston East Corridor Area has been vested in the Pilbara Ports Authority and the Pilbara Ports Authority confirms BC Iron's Final Investment Decision for its West Pilbara Project has been approved.**
5. **REQUEST the Minister for Lands to close portion of Fortescue River Road, only upon dedication and construction to the satisfaction of the City of Karratha of the new section of Fortescue River Road coloured blue on Drawing Number: 1404006-SK-023 Rev: E.**
6. **REQUIRE the newly dedicated section of Fortescue River Road to be fully sealed to the appropriate standard and specification.**

11.3 PROPOSED DRAFT LOCAL PLANNING POLICY DP23 - USE OF KARRATHA CITY CENTRE RESERVED LAND

File No:	LPP23
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	1 May 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> Draft Local Planning Policy DP23 - Use of Karratha City Centre Reserved Land Submission from Karratha Professional Centre

PURPOSE

To seek final approval and adoption of Local Planning Policy DP23 – Use of Karratha City Centre Reserve Land (Attachment 1).

BACKGROUND

The draft policy was presented to the 27 January 1015 Ordinary Council Meeting with the Council resolving to:

- ADOPT Draft Local Planning Policy DP23 - Use of Karratha City Centre Reserved Land as presented;*
- ADVERTISE Draft Local Planning Policy DP23 - Use of Karratha City Centre Reserved Land in accordance with Clause 5.1.4 a) of Town Planning Scheme No.8;*
- DELEGATE authority to the CEO to make any minor changes that may be applicable to Draft DP23 prior to public advertising.*

DP23 is intended to provide clear and concise guidelines for the use and development of Karratha City Centre reserved land and proposals that impact it, and to enhance the public benefits through such use. The Policy states a preference for containing use and development on subject properties but provides a formal framework for proposing, considering and approving different types of use and development on adjoining reserved land. Maintaining and enhancing public amenity is a key focus of the policy. Alfresco dining is a use that is encouraged because this is seen as a desirable use of a road verge. Other uses such as car parking would be considered in context and on their merits in terms of the public benefit or loss associated with the proposal.

The draft policy was advertised in the Pilbara News on the 25 February and 4 March 2015 until 30 March 2015 in accordance with Town Planning Scheme No.8 requirements. Letters were also sent to all commercial property owners in the Karratha City Centre notifying them of the draft policy advertisement. One submission was received from the Owners of Strata Plan 22706 (Karratha Professional Centre – next to Karratha Village Shopping Centre) suggesting the drainage reserve at the rear of their property could be used for parking and/or extension of the common area to increase public and private facilities. This suggestion is based on the observation that current car park is usually at capacity and additional parking

would greatly assist business growth and public access. A copy of the submission is attached.

Principle 2.2 of Policy DP23 does not preclude the use of reserved land for parking if it is deemed to be in the public interest and community benefit while Principle 2.4 sets out the appropriate approach to follow where use of a reserve for that purpose is considered appropriate. No change to the draft policy is recommended in response to this submission, although the submitter will be contacted to discuss the process for giving further consideration to such a proposal (eg. planning approval plus lease).

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of improving the management of use of City-managed land and its potential effect on property owners' use of reserved land in the Karratha City Centre.

COUNCILLOR/OFFICER CONSULTATION

Councillors were briefed on the issues to be considered and discussed the main elements of the draft policy at the 14 December 2014 Councillor Briefing Session. As no change to the draft policy is recommended as a result of public advertising and the submission received, further detailed consideration by Councillors and Officers is not considered necessary.

COMMUNITY CONSULTATION

Refer to Background section of this report. Should Council resolve to finally adopt a local planning policy, clause 5.1.4 of Town Planning Scheme No.8 requires notification of the final adoption to be published once in the newspaper.

Additional consultation with City Centre landowners is recommended to notify them that the policy has been adopted and to explain the key principles of the policy and the possible implications for them.

STATUTORY IMPLICATIONS

Upon final adoption, this policy will have statutory effect under Town Planning Scheme No.8.

POLICY IMPLICATIONS

This is a new policy that will guide decision making on use of reserved land in the Karratha City Centre and other areas.

FINANCIAL IMPLICATIONS

While the policy is being introduced to create formal procedures for considering and authorising use of City Centre reserved land rather than to generate income, the policy could have positive financial implications if Council decides to enter commercial leasing arrangements for any reserved land in the City Centre. Willingness of property owners and businesses to maintain reserved land also reduces the maintenance costs of the Council.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program: 1.b.2.4

Review and update Local Planning Policies.

Our Services: 1.b.2.4.1

Prepare, review and implement Local Planning Policies.

RISK MANAGEMENT CONSIDERATIONS

The policy, plus formal arrangements for authorising use and/or development of City Centre reserves, will minimise the risk to Council in the consideration of matters relating to City Centre reserves. The level of risk is therefore considered to be Low.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter as Council has not previously created a policy to address the use of reserved land.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.1.4 of the Town Planning Scheme No.8 RESOLVES to:

1. NOT SUPPORT the policy at this time; and
2. REQUIRE Planning Services to review the policy and modify the content prior to seeking Council's adoption of a modified version of the draft policy.

CONCLUSION

Clear and concise guidance that can be easily interpreted and consistently applied is required when determining applications that impact the use of Karratha City Centre reserved land. The new policy will serve as a guide to landowners, proponents, City staff and the general public when considering proposals for use and/or development within City Centre reserves.

The property owner of the Karratha Professional Centre, who made a submission during the public advertising period will be contacted to discuss further their interest in using portion of the adjoining drainage reserve and the process for giving further consideration to such a proposal.

It is recommended the advertised version of the policy be finally adopted and that businesses be further consulted to notify them that the policy has been adopted and explain the key principles of the policy and the possible implications for them.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Clause 5.1.4 of *Town Planning Scheme No.8* RESOLVES to:

1. **ADOPT** Local Planning Policy DP23 - Use of Karratha City Centre Reserved Land as presented in Attachment 1 of this item; and
2. **COMMUNICATE** to City Centre property owners that the policy has been finally adopted and to explain the key principles of the policy and implications for them.

11.4 PROPOSED TOWN PLANNING SCHEME NO.8 AMENDMENT NO.21

File No:	P2693
Responsible Executive Officer:	Director Development Services
Reporting Author:	Principal Statutory Planner
Date of Report:	30 April 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Proposed Development Areas 2. Schedule of Submissions

PURPOSE

For Council to consider and make determination on the adoption of Amendment 21 following public advertising, a technical review of the draft document and subsequent recommended modifications to the scope of the draft document to further refine its scope.

BACKGROUND

At the Ordinary Council Meeting of 19 July 2010 Council resolved to initiate proposed TPS8 Scheme Amendment 21. At that time, the main objective of the amendment was to introduce additional 'urban development' and 'industrial development' zones to implement the Karratha City of the North and City Growth strategic plans. However, the proposed amendment also involved numerous other modifications to the Scheme text and maps which made the proposal very large and unnecessarily complicated in what it was trying to achieve. This caused delays in the processing of the proposed Scheme Amendment, especially through the environmental review process. Since Council's 2010 resolution to initiate Scheme Amendment 21, numerous components have been removed from the draft document because other Scheme Amendments have since been adopted and gazetted to address them separately. Additional proposed development areas were removed to achieve environmental approval. Following modification of the documents and the granting of environmental approval, proposed Scheme Amendment 21 was advertised for public comment in June/July 2014.

Council received six (6) submissions from various Government Departments and other agencies and four (4) submissions from the public. A full summary of submissions is available in Attachment 2. Key issues raised in the submissions were, objections to the change of the 'Industry' zoning to Light and General industry zonings and objection to accommodation being permitted in the proposed Industrial Development DA17 land area. Following a review of these submissions and a subsequent detailed review of the proposed amendment alongside the recently adopted Draft Local Planning Strategy (LPS), it has become apparent that the proposed Scheme Amendment 21 should be more focussed towards achieving the inclusion of further Urban and Industrial Development Areas to ensure there is sufficient zoned land to accommodate future predicted growth.

To achieve this refinement of the draft Scheme Amendment 21 document, the following proposed modifications are recommended:

1. **Maintaining the currently applied ‘Industry’ zoning on the Scheme maps rather than dividing this zone into ‘Light’ and ‘General’ Industry zones as was originally proposed in 2010.** This part of the proposed amendment appeared to be another ‘omnibus’ component that was added to the main task of providing Urban and Industrial Development Areas for future expansion. Due to the progression of the LPS, a number of the existing Industry zoned sites, including at Wickham and Point Samson, have been ‘earmarked’ for zonings other than ‘Industry’. It is considered more appropriate to consider changes to the current single ‘Industry’ zoning as part of the Scheme review, which is planned to occur in the short term timeframe.
2. **Modify Appendix 7 - Special Conditions for proposed DA29 and DA30 by deleting reference to the initially proposed ‘Light’ and ‘General’ Industry zonings.** Should Council resolve to not proceed with the division of the current Industry zoning into separate ‘Light’ and ‘General’ Industry zonings as recommended above, then Appendix 7 Special Conditions (which outline the form of development encouraged in each of the newly created Development Areas) will need to be modified to delete reference to these proposed new Light and General Industry zones.
3. **Removal of any reference to allowing for the provision of residential accommodation within the proposed Industrial Development Area DA17.** This Development Area fringes either side of De Witt Road, adjacent the Karratha Industrial Estate (KIE) (see Attachment 1). Accommodation is not considered an appropriate nor a compatible land use in this location. Furthermore, there are ample accommodation options in Karratha and more options will become available as a result of Urban Development Areas proposed under this Scheme Amendment. It is also recommended to add to the ‘Special Conditions’ Section of Appendix 7 for Development Area DA17 that design guidelines are required with any Development Plan for DA17 to ensure that the standard of development at this entry point to Karratha is of a high quality (eg. there are design guidelines that guide development in the Gap Ridge Industrial Estate).
4. **Reducing the land area of proposed Urban Development zone DA26 in the Karratha foothills (see Attachment 1).** Under the Local Planning Strategy (LPS) recently adopted by Council, the land area ‘earmarked’ for DA26 has been significantly reduced to recognise the desire to protect views to the Karratha Hills from the City Centre, Pegs Creek and Millars Well by limiting any expansion of urban development along the foothills to the east of the Karratha High School and Leisureplex sites back towards the City Centre. There are also numerous constraints to development within the eastern expansion area originally proposed to be included in DA26 including; cultural heritage sites, significant natural drainage channels, topography and access to Dampier Road.
5. **Amalgamating proposed Urban Development zones DA27 (old Karratha High School and new Karratha Primary School) and DA28 (old KEC, portion of the Bulgarra Ovals POS, Rec Centre and associated carparking) to be now labelled DA27 (see Attachment 1).** The total land area of these two combined parcels is also proposed to be reduced to accurately reflect land available for future development and land required for Public Open Space at the Bulgarra Ovals precinct. By including the two parcels and the dividing drain in a single Development Area, issues like stormwater management and pedestrian/vehicle movement can be considered and planned for more holistically.

It is recommended that Council adopt these modifications to allow the progression of the amendment and the achievement of one of the core aims of the Karratha City of the North and City Growth strategic plans, being the dedication/zoning of land areas in preparation for future medium to longer term predicted growth.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of implementing recommendations of Karratha City of the North and being able to accommodate future growth.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Planning Services and relevant internal departments. Community Services has been consulted to ensure the mapped extent of the 'Urban Development' zone for proposed DA27 at the Bulgarra Ovals site does not include those areas considered necessary for POS.

The Senior Strategic Planning Officer has been consulted to ensure that the recommended modified Scheme Amendment Map zonings are in line with the direction set by the recently adopted LPS.

COMMUNITY CONSULTATION

In accordance with the *Planning and Development Act 2005*, the proposed amendment was advertised for public comment during June/July 2014. Four (4) submissions were received from the public. Numerous relevant Government Departments and other agencies were notified and a total of six (6) submissions were received from such agencies. All ten (10) submissions were reviewed. A summary of those submissions, responses and any recommendations to make modifications in response to any of the points made in the submissions is presented in Attachment 2.

It is noted that when the relevant Government Departments were notified of the scheme amendment, the Department of Education was omitted. It is necessary to notify the DoE of the proposal to rezone the current Reserve containing the old high school and new primary school at Bulgarra from Local Scheme Reserve: Public Purpose Education to Urban Development DA27. It is considered that the proposed Urban Development zone will benefit the DoE as it will create flexibility in regard to development options for the site. At the time of writing this report, initial contact had been made to source a written comment from the DoE so that this part of the Scheme Amendment process can be ticked off and the Minister in making his final decision on the amendment can see that this has been properly undertaken. It is recommended that should Council resolve to adopt the Scheme amendment, this be subject to the receipt of comments from the DoE.

STATUTORY IMPLICATIONS

The processing of Scheme Amendment No.21 has been undertaken in accordance with the *Planning and Development Act 2005* and associated Regulations.

Should proposed Scheme Amendment 21 be adopted by Council for Ministerial approval, the introduction of the new Development Areas as Special Control Areas under TPS8 will require any future developers to prepare Development Plans in accordance with Clause 7.2 and associated Appendix 7 of TPS8, which requires further public advertising of such plans.

POLICY IMPLICATIONS

There is potential for specific Local Planning Policies or Detailed Area Plans to be developed to put in place provisions to support development in line with any endorsed Development Plans for these new Development Areas.

FINANCIAL IMPLICATIONS

There are no immediate financial implications. Should the amendment be adopted by Council and approved by the Minister and Development Plans endorsed, it will still be necessary to address Native Title and provide services to the Development Areas. Future freehold lots would generate increased rates.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program: 1.c.1.1 Identify areas for development and promotion of a diversity of housing forms

Our Services: 1.c.1.1.1 Identify areas suitable for new housing and/or redevelopment in local planning strategy and structure plans

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of Financial, Environmental or Compliance matters.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Planning Services has previously undertaken a number of Scheme Amendments that progress the Karratha City of the North and City Growth plans to achieve the aspirations for population and commercial growth set out in these strategic plans.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Clause 75 of the Planning and Development Act, 2005 RESOLVES to: REFUSE to adopt for final approval, Amendment No.21 to Town Planning Scheme No.8.

Option 3

That Council by SIMPLE Majority pursuant to Section 75 of the Planning and Development Act, 2005 RESOLVES to: ADOPT proposed Scheme Amendment No 21 subject to the following modifications_____

CONCLUSION

It is important to the attainment of one of the key aims of overarching strategic planning documents for the City to progress the original core element of Scheme Amendment 21 to ensure that land is zoned within TPS8 to accommodate future Urban and Industrial growth. To best achieve this, it is recommended the proposed modifications I to V outlined in the Background section above are made to the Scheme Amendment document and Scheme Maps, as well as any changes recommended in response to submissions received (as set out in Attachment 2).

Subject to these changes and additional consultation with the Department of Education, it is recommended that Council adopt and forward to the WAPC, for the Ministers final approval, the modified Scheme Amendment 21 documentation.

OFFICER'S RECOMMENDATION

That Council pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to:

1. **ADOPT** for final approval Amendment No.21 to Town Planning Scheme No.8 subject to:
 - a) **Modifications being undertaken as outlined in 1 to 5 within the Background section of this report being to;**
 - i. **Maintain the currently applied 'Industry' zoning on the Scheme Maps rather than dividing this zone into 'Light' and 'General' Industry zonings as was originally proposed in the initiated amendment.**
 - ii. **Modify Appendix 7 - Special Conditions for proposed DA29 and DA30 by deleting reference to the initially proposed 'Light' and 'General' Industry zonings.**
 - iii. **Modify Appendix 7 - Special Conditions for proposed DA17 by removing any reference to the provision of residential accommodation within the proposed Industrial Development Area DA17 and to include a special condition that requires Design Guidelines to be included in any Development Plan prepared for DA17.**
 - iv. **Reduce the land area of proposed Urban Development zone DA26 as shown in Attachment 1 to this report.**
 - v. **Amalgamating proposed Urban Development zones DA27 and DA28 to be labelled as DA27 and reducing the overall land area that was contained in DA28 to accurately reflect the land available for future development.**
 - b) **Modifications being undertaken in accordance with recommendations within the Schedule of Submissions as presented in Attachment 2 of this report; and**
 - c) **receiving written comment from the Department of Education in regard to proposed Urban Development zone DA27;**
2. **AUTHORISE** the City Mayor and Chief Executive Officer to execute three (3) copies of the Amendment Document for Amendment No.21 to Town Planning Scheme No.8 in accordance with Regulation 22 of the *Town Planning Regulations 1967*, including the fixing of the Council's Seal, following the modification of the Scheme Amendment document as outlined in Part 1 of this resolution; and
3. **FORWARD** to the Western Australian Planning Commission three (3) copies of the modified Amendment Document for Amendment No.21 to Town Planning Scheme No.8, and a copy of the Schedule of Submissions, for the Minister's final approval.

11.5 REPORT ON CITY OF KARRATHA FEEDBACK ON PILBARA REGIONAL INVESTMENT BLUEPRINT

File No:	GR.34
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Advisor
Date of Report:	4 May 2015
Applicant/Proponent:	Pilbara Development Commission
Disclosure of Interest:	Nil
Attachment(s)	City of Karratha’s review of the Pilbara Regional Investment Blueprint

PURPOSE

For Council to endorse the City of Karratha’s feedback report to the PDC’s Pilbara Regional Investment Blueprint.

BACKGROUND

The Pilbara Development Commission, in consultation with key stakeholders and partner agencies, has developed the Pilbara Regional Investment Blueprint (The Blueprint).

In summary, The Blueprint:

- sets a vision for the future prosperity of the Pilbara to 2050 with a target population of 200,000 people living in modern and attractive communities which offer residents quality services, career choice and affordable living;
- analyses the Pilbara’s comparative advantages and aligns them with emerging global trends; and
- identifies nine regional pillars which represent those areas of the Pilbara’s economy and community where public and private investment should be prioritised in order to make the 2050 vision a reality.

Essentially, the Blueprint will guide future Government investment in the Pilbara to 2050 so it is critical from a local government perspective that initiatives the City of Karratha believes are important to the future development of our municipality are included in the Blueprint otherwise seeking support for future funding may be compromised.

The Pilbara Development Commission has released the Pilbara Regional Investment Blueprint for an 8 week public comment period (Closing Monday 8 June 2015) and invited feedback from any key stakeholders and partner agencies.

City of Karratha officers have reviewed The Blueprint and feedback has been consolidated into the accompanying report. In summary, The Blueprint:

- provides a well-crafted synthesis of numerous recent development plans, visions and strategic economic assessments of the Pilbara. It provides a relatively concise compendium of the major factors at play in the Pilbara; and
- meets the objective of providing an aspirational vision of how the Pilbara region could develop from both a social and economic perspective. Taking that objective as a given, there are nevertheless a number of questions that remain unanswered or are deferred to the implementation planning process.

The City of Karratha recommends the following elements be strengthened within the Blueprint:

- The primacy of the City of Karratha's function and status needs to be more adequately described taking into consideration its role as the population epicentre for iron ore and liquefied natural gas exports, economic contribution (in comparison to other Pilbara LGAs), greater economic diversity, progressive development of its airport and infrastructure and its position as a regional capital for retail, commerce and government services, and a regional hub for supply & logistics. Further the hierarchy of settlements and their individual role within the City of Karratha would also assist in better explaining the diversity of our municipality;
- More detailed analysis required on how the aspirational population targets are going to be met, particularly with linking the job creating potential of targeted economic diversification projects;
- Economic modelling of the individual Pillars in terms of GRP growth, value addition, exports and job creation;
- Exploration of the scenario of "what if" the population growth is higher or lower than projected or remains static for an extended period.
- Greater analysis of what the likely impacts of global megatrends will be on the Pilbara;
- Greater reference to 'City place making' in both the core strategies and the corresponding actions and projects;
- That the Technical report receive a final refresh with the latest available data sets particularly in relation to population and economy;
- There needs to be clearer linkages between the transformational pillars, opportunities, and actions required in order to achieve the outcomes.

More detailed feedback is contained in the accompanying report.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance given that the Pilbara Regional Investment Blueprint is intended to guide Government investment across the Pilbara through to 2050. It is critical that the City of Karratha provides appropriate feedback to ensure that the aspirations for community, economic and infrastructure development planned for the City are identified within the Pilbara Regional Investment Blueprint.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between relevant senior officers across the organisation.

COMMUNITY CONSULTATION

No community consultation is required as the Pilbara Development Commission are independently coordinating all public consultation in respect to the Pilbara Regional Investment Blueprint.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications in respect to this report specifically other than potential negative financial implications if the City's community, economic and infrastructure aspirations are insufficiently articulated through to the WA Government via feedback to the Pilbara Regional Investment Blueprint.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Programs:	1.b.1.2	Build partnerships with stakeholders including Government Agencies and Public and Business Enterprises to implement the vision of the Karratha City of the North.
	1.d.2.2	Develop and implement strategic partnerships that assist in the provision of community infrastructure and service delivery.
	4.e.1	Advocate on behalf of the community at local and regional level through exhibiting effective civic leadership.
	2.a.3	Create opportunities for growth and diversification for local business.

RISK MANAGEMENT CONSIDERATIONS

It is essential that the City's community, economic and infrastructure aspirations are sufficiently described and articulated through to the WA Government with regards to future Government funding for City projects.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE the City of Karratha's feedback report to the PDC's Pilbara Regional Investment Blueprint.

CONCLUSION

The Pilbara Development Commission, in consultation with key stakeholders and partner agencies, has developed the Pilbara Regional Investment Blueprint (Blueprint).

Essentially, the Blueprint will guide future Government investment in the Pilbara to 2050 so it is critical from a local government perspective that initiatives the City of Karratha believes are important to the future development of our municipality are included in the Blueprint otherwise seeking support for future funding may be compromised.

The Pilbara Development Commission has released the Pilbara Regional Investment Blueprint for an 8 week public comment period (Closing Monday 8 June 2015) and invited feedback from any key stakeholders and partner agencies.

City of Karratha officers have reviewed The Blueprint and feedback has been consolidated into the accompanying report. Whilst generally supportive of the document's intent of setting the vision for the Pilbara to 2050, there are some elements that the City's officers have recommended for enhancement. Of particular note is that The City of Karratha's function and status needs to be more adequately described taking into consideration its population size, economic contribution (in comparison to other Pilbara LGAs), and its position as a regional capital and administrative centre both currently and what is planned into the future.

It is recommended that Council endorse the City of Karratha's feedback report to the PDC's Pilbara Regional Investment Blueprint so that the City's community, economic and infrastructure aspirations are sufficiently articulated through to the WA Government to facilitate future funding support.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the City of Karratha's feedback report to the PDC's Pilbara Regional Investment Blueprint.

11.6 REQUEST FOR LAND TRANSFERS FROM RIO TINTO TO THE CITY OF KARRATHA TO SUPPORT PLANS FOR THE HAMPTON HARBOUR BOAT AND SAILING CLUB MARINA

File No:	CM.60
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	1 May 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Current tenure plus marina concept

PURPOSE

For the Council to consider requesting Rio Tinto to transfer Dampier foreshore land and seabed to the City of Karratha so the Council can assume greater responsibility for the Hampton Harbour Boat and Sailing Club (HHBSC) and its proposed Marina.

BACKGROUND

The HHBSC is seeking to progress plans to construct a non-cyclone rated marina at its Dampier facility. Plans involve extending the existing groynes and constructing three, 18 berth floating platforms as well as an extended car park (indicatively shown on Attachment 1). Such a facility would assist in accommodating the recreational attraction of Dampier and the City and support tourism development.

A current tenure search has confirmed that the HHBSC sits over three separate land tenures:

1. The Clubhouse and Car Park are on Lot 361 on Diagram 65647 under freehold title Volume 1704 Folio 480 (black border on Attachment 1);
2. The foreshore portion is part of Lot 23 on Plan 241372 under Crown Lease 712/1966 (green border on Attachment 1), which extends along the Dampier foreshore from Windy Ridge, past Hampton Oval and includes a large area to the south of Dampier.
3. The seabed portion is within Lot 26 on Plan 241472 under Crown Lease 715/1966 (everything west of foreshore lease).

Both Crown Leases 712/1966 and 715/1966 were granted by the State of Western Australia to Hamersley Iron Pty Ltd pursuant to the terms of the *Iron Ore (Hamersley Range) Agreement Act 1963*. The freehold title for the Clubhouse is also held by Hamersley Iron Pty Ltd. No sub-lease in favour of the HHBSC is registered against the Crown leases. The HHBSC currently has an unregistered lease with Rio Tinto to accommodate its infrastructure and operations. The proposed marina would extend outside that lease area (Attachment 1).

While the leases over the foreshore and seabed are administered by the Department of Lands under the *Land Administration Act 1997*, as the waters of Hampton Harbour are within the Pilbara Ports Authority boundaries, the water surface is administered by the Pilbara Ports Authority under the *Port Authorities Act 1999*. In addition, because the leases are issued pursuant to the *Iron Ore (Hamersley Range) Agreement Act 1963*, the Department of State Development also has a role in administering the area. This is a very complex management arrangement. Given the predominant use of the HHBSC and current and future lease area

for recreation, it is questionable whether the *Iron Ore (Hamersley Range) Agreement Act 1963* needs to apply to this area. As part of considering expanding the HHBSC lease area to accommodate the proposed marina, it is timely to consider an alternative tenure arrangement whereby the City of Karratha would assume underlying responsibility for the tenure of the HHBSC rather than this responsibility resting with Rio Tinto. This would then allow the City of Karratha to work more closely with the HHBSC to help establish the marina.

At the same time, the Council has recently resolved to spend money (including funding from the Rio Tinto - City of Karratha Partnership) on upgrades to infrastructure and amenities at the Shark Cage foreshore node in accordance with the Dampier Townsite and Foreshore Enhancement Project Master Plan. Other sections of the foreshore between Windy Ridge and Hampton Oval have also been identified for upgrade under the Master Plan. As mentioned above, all of the Dampier foreshore from Windy Ridge to down past Hampton Oval is currently within Lot 23 on Plan 241372, to which the *Iron Ore (Hamersley Range) Agreement Act 1963* also applies. Under current tenure arrangements, the Council will be spending money on foreshore infrastructure over land for which it has no jurisdiction. It would be preferred for the foreshore strip (where the public recreate and where the Council is looking to spend money over coming years be a reserve under local government management.

More strategically, Rio Tinto has advised that it is considering transfer to the City of Karratha of some parcels of land in Dampier it is currently responsible for. The transfer of the Dampier foreshore from Rio Tinto to the City and the terms under which transfers occur should be considered as part of that process. It is important in the meantime, however, for the City to obtain Rio Tinto authorisation to undertake foreshore works in accordance with the Dampier Townsite and Foreshore Enhancement Project Master Plan. This will clear the way for the City to undertake not only the first stage works at the Shark Cage Node but also subsequent works along other sections of the Dampier foreshore recommended by the Master Plan.

While it is recommended transfer of the Dampier foreshore be considered strategically at a whole-of-Dampier level, in the interest of supporting establishment of the HHBSC marina and in turn, assisting in creating greater potential to diversify the local economy into marine-based tourism, it is recommended that Rio Tinto be requested to prioritise transfer of the HHBSC freehold lot, lease area and area required to accommodate the proposed marina to the City.

Portions of Lots 23 (foreshore) and 26 (seabed) would need be surveyed and surrendered from the leases before tenure could be transferred to the City.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of the asset that could potentially be transferred to the City.

COUNCILLOR/OFFICER CONSULTATION

Senior City officers have met on a number of occasions to consider how the marina proposal might be progressed and the potential role for the City.

COMMUNITY CONSULTATION

The HHBSC and Rio Tinto have been consulted regarding the recommendation presented below.

STATUTORY IMPLICATIONS

Land Administration Act 1997 – Surrender of Leases
Iron Ore (Hamersley Range) Agreement Act 1963
Port Authorities Act 1999
Local Government Act 1995 – Acquisition of assets

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are financial implications associated with the recommendation should Council resolve to request transfer of the HHBSC freehold title to the City. The details of these implications are unknown and are subject to further Rio Tinto consideration. There could certainly be a positive financial position realized by Council through acquiring this strategic freehold land on the Dampier foreshore, depending on terms of offer put forward by Rio Tinto should it favour transfer.

There would only be incidental costs associated with the process of excising portions of the foreshore and seabed from Rio Tinto Crown leases.

Any possible financial implications associated with establishment of the marina is a separate matter and would be reported separately to the Council should the Club and marina land and seabed become the responsibility of the Council. The HHBSC currently maintains the facility and this could be expected to continue under City ownership, although the details of any such arrangements would need to be agreed between the City and the HHBSC.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- Our Programs: 3.a.1.3 Provide expert advice to Government Agencies regarding matters relating to lands including native vegetation, mining leases and land tenures.
- Our Services: 3.a.1.3.1 Respond to requests for City advice and provide information on Crown land, mining leases, environmental controls, encumbrances and related matters.

RISK MANAGEMENT CONSIDERATIONS

Any risks to the City in assuming primary responsibility for the land and seabed upon which the HHBSC exists and is proposed will be considered as part of preparing a lease agreement with the HHBSC.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council resolved at its 20 October 2014 Ordinary Council Meeting to accept transfer of the Dampier Fire Station Lot 374.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. REQUEST Rio Tinto transfer:
 - a) the freehold title for the Hampton Harbour Boat and Sailing Club (Lot 361 on Diagram 65647, C/T Volume 1704 Folio 480) to the City of Karratha; and
 - b) portion of Dampier foreshore Crown Lease 712/1966 over Lot 23 on Plan 241372 from Windy Ridge to the western end of Hampton Oval, and portion of seabed Crown Lease 715/1966 over Lot 26 on Plan 241472 that accommodates the Club's existing and future marina requirements, and transfer of these areas to the City of Karratha as reserves under local government management with power to lease.
2. AUTHORISE CEO to do all things necessary to effect formal transfer and reserve management.

Option 3

That Council by Simple Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVISE Rio Tinto that the Council does not wish to take management responsibility for the Hampton Harbour Boat and Sailing Club or any of the Dampier foreshore.

CONCLUSION

Rio Tinto and the City are working through a strategic process to identify land in Dampier that is currently managed by Rio Tinto that could be managed by the City and the terms under which management responsibility shall be transferred. Consideration of transfer of the Dampier foreshore should be incorporated into this broader process.

While the land remains under Rio Tinto Crown lease, it is necessary for Rio Tinto to authorise the City undertaking foreshore works in accordance with the Dampier Townsite and Foreshore Enhancement Project Master Plan.

Furthermore, it is necessary and timely to request Rio Tinto bring forward transfer of the Hampton Harbour Boat and Sailing Club and area required for the Club's proposed marina in order to allow the City to take a stronger stake in the project, and in doing so, promote the marine-based tourism of the area. It is recommended the Council resolve to request Rio Tinto to give priority to transferring the Club's lot, lease and future marina area to the City.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ACKNOWLEDGE** and **SUPPORT** the strategic approach being undertaken to consider possible land transfers from Rio Tinto to the City of Karratha in Dampier;
2. **REQUEST** Rio Tinto authorisation to the City undertaking works on the foreshore Crown Lease 712/1966 over Lot 23 on Plan 241372 in accordance with the Dampier Townsite and Foreshore Enhancement Project Masterplan;
3. **REQUEST** Rio Tinto's priority consideration (to support the planned Hampton Harbour Boat and Sailing Club marina) to:
 - a) transfer the freehold title for the Hampton Harbour Boat and Sailing Club (Lot 361 on Diagram 65647, C/T Volume 1704 Folio 480) to the City of Karratha;
 - b) Progress excision of portion of Dampier foreshore Crown Lease 712/1966 over Lot 23 on Plan 241372 and portion of seabed Crown Lease 715/1966 over Lot 26 on Plan 241472 that accommodates the Club's existing lease and future marina requirements, and transfer of these areas to the City of Karratha as reserves under local government management with power to lease; and
4. **AUTHORISE** the Chief Executive Officer to do all things necessary to effect authorisations and formal transfers referred to above.

12 STRATEGIC PROJECTS & INFRASTRUCTURE

12.1 KARRATHA AND WICKHAM CEMETERY MASTER PLANS - UPDATE

File No:	CP.733
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure
Date of Report:	7 April 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Photos of completed works

PURPOSE

To update Council on implementation of Karratha and Wickham-Roebourne Cemetery Master Plan upgrades and determine if any further works will be undertaken in the 2015/16 financial year.

BACKGROUND

At the Ordinary Council Meeting held on 17 March 2014, Council resolved to:

1. ADOPT the Karratha and Wickham-Roebourne Cemetery Master Plans; and
2. CONSIDER allocations in the 2014/15 Budget to implement priorities and improve care and ongoing maintenance of the cemeteries.

The City has undertaken high priority works in accordance with the plans during the 2014/15 financial year which are now near complete. These include:

Karratha

- Vegetation/irrigation maintenance and upgrade
- Renovation of entrance gates
- Strip footings for grave alignment
- Signage and seating (Grave identification signage has been received and installation will be undertaken by City Officers in June/July when the weather is cooler)
- Two coat seal of Central Avenue
- Supply and installation of shade structure

Wickham-Roebourne

- Vegetation/irrigation maintenance and upgrade
- Renovation of entrance gates
- Strip footings for grave alignment
- Signage and seating (Grave identification signage has been received and installation will be undertaken by City Officers in June/July when the weather is cooler)
- Supply and installation of shade structure
- Two coat seal of Central Avenue

There were however some lower order recommendations identified in the Master Plans that have not been implemented, including:

Karratha

- Sealing of perimeter roads

Wickham

- Sealing of perimeter roads
- Sealing of eligible interment roads
- Kerbing to retain gravel mulch
- Gravel mulch to fully occupied interment sections

Should Council support the continuation of the upgrades, costings of each of the components would be obtained and presented as part of the new initiatives list to be considered during the 15/16 Budget deliberations.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

The Master Plans have been presented and compiled in consultation with Councillors following the January 2014 Agenda Briefing session. Consultation has also taken place with relevant departments and takes into consideration legislative requirements and Australian Standards. The Master Plans provide recommendations for immediate implementation to improve the general amenity and functionality of the cemeteries and recommendations for future upgrades.

COMMUNITY CONSULTATION

The Karratha Cemetery Master Plan and Wickham-Roebourne Cemetery Master Plan was an initiative driven by Council and follows community concerns raised with the City of Karratha.

STATUTORY IMPLICATIONS

City of Karratha *Cemeteries Local Law 2003*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

If Council determines to proceed with the remaining recommendations, updated quotes will be required prior to finalising the 2015/16 Budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.a.3.1	Provide open spaces which cater for the communities needs.
Our Services:	1.a.3.1.4	Continue to maintain City cemeteries and attend to burials.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council Resolution of 17 March 2014 as per the Background section of this report.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ADOPT the Officer's recommendation and declare the upgrade works complete.

CONCLUSION

The completion of the recommendations prioritised by Council have enhanced the functionality and amenity of the cemeteries. By electing to complete the remaining recommendations, Council will ensure the recommendations of the Master Plans are fully undertaken.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CONSIDER an allocation in the 2015/16 Budget to undertake the following works at:

1. **Karratha Cemetery:**
 - **Sealing of perimeter roads**

2. **Wickham Cemetery:**
 - **Sealing of perimeter roads**
 - **Sealing of eligible interment roads (adjacent to fully occupied rows)**
 - **Kerbing to retain gravel mulch**
 - **Gravel mulch to fully occupied interment sections**

12.2 COOLAWANYAH ROAD RECONSTRUCTION TENDER ASSESSMENT AND FUNDING MODEL

File No:	RD.81
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure
Date of Report:	27 April 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential - Tender Evaluation Report

PURPOSE

To seek Council's endorsement of the successful tender for RFT 10-14/15 Reconstruction of Coolawanyah Road, Karratha.

BACKGROUND

Council has previously listed Coolawanyah Road reconstruction as its priority road construction project for the next three years to be in part funded by Regional Road Group funding. The three year program included approximately 1.9km of road reconstruction.

To progress the works tenders were advertised on 4 March 2015 and closed 1 April 2015. Nine tenders were received by the closing date from:

- Karratha Earthmoving & Sand Supplies (conforming tender)
- Karratha Earthmoving & Sand Supplies (alternate tender)
- Valmec Australia Pty Ltd
- WBHO Civil Pty Ltd
- Jaxon Civil Pty Ltd
- Downer EDI Works Pty Ltd
- DeGrey Civil Pty Ltd
- Marniyarra Mining & Civil Pty Ltd (conforming tender)
- Marniyarra Mining & Civil Pty Ltd (alternate tender)

The tenders were first assessed for compliance and then against the qualitative criteria that were weighted. The criteria and associated weightings were:

Relevant Experience	20%
Capacity to Deliver	10%
Methodology	10%
Price	60%

The original implementation timetable called for construction works to be delivered in three stages (separable portions) with the successful contractor commencing Separable Portion 1 in June 2015. Separable Portion 2 was proposed to commence in the 2015/16 financial year and Separable Portion 3 in the 2016/17 financial year. This aligned to the Regional Road Group funding that would offset two thirds of the cost.

In order to comprehensively assess the most cost effective way to construct the road from a timing point of view, tenderers were requested to provide pricing schedules for each separable portion as well as for the entire project as a whole. This tested the likely additional cost of mobilisation and demobilisation and other likely cost imposts when comparing a start stop approach year by year compared to if the entire work was done in one episode.

Submissions contained very competitive pricing and timeframes, particularly for the entire project delivered as a whole. The tender process identified that it is possible to deliver the entire project within the 2014/15 and 2015/16 financial years (non-stop) within a ten to twelve week timeframe which would save cost and minimise disruption to the public.

At its October 2014 Ordinary Meeting, Council resolved to delegate authority to the Chief Executive Officer to award a contract for the reconstruction and upgrade of Coolawanyah Road providing that the tender and total projects costs are within the approved budget. The option to procure the entire works in one stage is outside of the budget parameters hence Council is now requested to consider the tenders submitted including the projects timing and associated financial considerations.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation between the evaluation panel members:

- Technical Service Coordinator
- Operations Coordinator
- Senior Engineering Technical Officer

Consultation also took place between staff and the design consultants in evaluating the tenders received, in particular where options were presented to undertake the works that differed to the specification.

COMMUNITY CONSULTATION

Information concerning the project and its impacts for the community will occur via City electronic media releases, newspapers and variable message board to ensure the wider community is aware of the construction works. Nearby businesses have already been contacted individually and advised of the upcoming works and their comments and concerns noted. Further face to face liaison with business owners will occur leading up to and as part of the construction phase of the project to ensure reasonable access to properties is maintained throughout the construction. It should be noted that most work will occur at night to minimise inconvenience to the local business owners and the general public as much as possible.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Policy CE-13 Tender Evaluation Criteria is applicable.

FINANCIAL IMPLICATIONS

Council has allocated \$1,845,157 in the 2014/15 for the first separable portion of works.

The draft 2015/16 Budget includes an amount of \$1,039,875 to construct the second separable portion of works being consistent with Councils Long term Financial Plan however these amounts would need to be increased to match now known market prices. The third separable portion of work would be delivered in 2016/17 FY with the total value of work over the three years being \$4,024,936. Please refer to scenario 2 page 10 of the evaluation report for details.

However, should Council approve the recommendation to complete all three separable portion as a whole, to complete the works including design, supervision communication, contingencies and contractors fees requires a total budget of \$3,532,698. This compares favourably against the estimated \$4,024,936 to construct the project in stages, a difference of \$492,238. For details, please refer to scenario 1 page 10 of the confidential tender evaluation report.

A key consideration is the application of the 2016/17 RRG funding being applied to works carried out earlier should Council elect this option. Discussions with the administrator of the RRG has been encouraging in that it’s likely that a portion of the 2016/17 grant allocation may be paid in advance thus enabling Council to complete all three separable portions at one time. This of course would leave less RRG funding available for further works in the LIA in 2016/17 but still enabling the ability to bring forward the next priority road to apply RRG funding to (e.g. Mooligunn Rd).

If Council supports the project progressing in one stage but RRG funding from 2016/17 cannot be brought forward (contrary to current indications), the additional cost to Council for the entire project is an additional \$431,777 (the share required from RRG from 2016/17 allocation) plus \$215,889 (Councils own share). Should RRG funding be successfully brought forward the net additional contribution by Council in 2015/16 would be \$215,889. As mentioned above, the draft 2015/16 Budget currently includes \$1,039,875, if agreed this will need to be increased by \$647,666 so the total sum of \$1,687,541 is considered as part of Council’s 2015/16 Budget deliberations.

As the construction works are to be progressed at the end of the 2014/15 financial year, an adjustment will be required to the 2014/15 and 2015/16 budgets to align with actual expenditure over these two financial years regardless of the option supported by Council.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- Our Program: 1.a.2.4 Maintain City infrastructure necessary to meet the community needs.
- Our Services: 1.a.2.4.3 Maintain and renew road and footpath / cycle ways infrastructure

RISK MANAGEMENT CONSIDERATIONS

The recommended action is focussed on reducing cost escalation risk. The majority of works particularly in the road carriageway will be performed during night hours which reduces risks of criticism from adjacent businesses who may otherwise be significantly disrupted. Access to businesses will be full and unimpeded during daylight business hours.

Construction of the road in one stage will also lessen the overall time taken to complete the works as two mobilisation and demobilisation steps are removed saving both time and money.

Completing the construction now takes advantage of very favourable pricing due to the current economic climate and provides a much needed source of employment. Delaying works would push works out to years where competition and pricing may not be so keen.

The contingency sum is minimised due to risks being minimised through this approach (for the reasons given above). Noting that the contingency sum in this report does not factor in the cost escalations likely to be required should work be carried out over a period of three years.

RRG do not end up approving the bringing forward of a portion of the City's 2016/17 grant allocation in which case Council will need to amend its budget to compensate or revert back to delivering only SP1 and SP2.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council Resolution 152656 dated 28 October 2013 – reallocation of funds by RRG towards the upgrade of roads in the LIA area.

Council Resolution 152975 dated 20 October 2014 – delegation of authority to the CEO to award a contract for the reconstruction and upgrade of Coolawanyah Road.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. NOT support the Officer's recommendation and PROPOSES a substitute Tenderer; and
2. AGREE to commit funds in the 2015/16 Budget to undertake Separable Portions 2 and 3 to complete the reconstruction and upgrade of Coolawanyah Road in 2015/16.

Option 3

That Council by ABSOLUTE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to Award the contract for reconstruction and upgrade of Coolawanyah Road in a staged manner and allocate the required funding in the 2015/16 and 2016/17 Budgets.

CONCLUSION

Council has previously resolved to allocate Regional Road Group funding to improving the road network in the Karratha Light Industrial Area and has delegated authority to the Chief Executive Officer to award a contract for the reconstruction of Coolawanyah Road. If Council elects to undertake the entire project in the shorter timeframe i.e: 2014/15-2015/16 financial years, Council will be required to increase its 2015/16 budget allocation. The overall cost savings and benefits to businesses located along Coolawanyah Road warrant this increase and will ultimately provide a saving to Council.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 3.57 and 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **APPOINT** Karratha Earthmoving & Sand Supplies ABN 89 992 916 137 for the reconstruction and upgrade of Coolawanyah Road in one continuous stage based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 10-14/15 - Reconstruction of Coolawanyah Road in the Karratha Light Industrial Area; and
2. **ALLOCATE** a sum of \$1,687,541 in the 2015/16 Budget to complete the reconstruction and upgrade of Coolawanyah Road noting that the outcome of discussions with Regional Road Group on the application of 2016/17 pre funding will be considered as part of Council's 2015/16 Budget deliberations.

12.3 PROPOSED STAGED UPGRADE FOR CITY OF KARRATHA WORKS DEPOT

File No:	CP.711
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Project Manager
Date of Report:	24 April 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Proposed Staged Upgrade for Karratha Works Depot Existing Conditions, Future Operational Needs and Compliance Assessment Report – March 2015 2. Draft Depot Master Plan Project Reference Group - Terms of Reference

PURPOSE

To seek Council's consideration to support proposed staged improvements to the City Works Depot to improve functionality and safe operations of the facility and to meet with the future support needs of the City's major external services delivery.

BACKGROUND

In 2010 the City of Karratha engaged Consultants GHD to undertake a detailed feasibility study investigating options for a major redevelopment of its Works Depot in Cowle Road of the Karratha Industrial Estate. The study was implemented in two stages; firstly to undertake a condition report to assess the suitability of existing buildings to meet the current and future standards and operational needs where buildings are capable of providing quality accommodation for staff.

The second stage of the report considered the facility needs identified by the users, condition report and recommendations for an optimal solution for a Council Depot. Estimates for the redevelopment of the Depot at either the current site or a new site at Gap Ridge were then provided to support the recommendations in the feasibility study.

As a result of the study it was recommended and consequently agreed by City Management to retain and redevelop the Works Depot in its current location. As such, in the City of Karratha 2012/13 Budget process, \$454,188 was spent on building improvements which included the installation of a new reception area and meeting room, as well as cosmetic improvements to the main Depot Administration building.

In March 2015, Council Officers revisited the 2010 GHD report and undertook a revised assessment of the site, tabling a report to the Executive Management Team titled *Proposed Staged Upgrade for Karratha Works Depot Existing Conditions, Future Operational Needs and Compliance Assessment* (attachment 1). Comments from the GHD study identified a number of considered short comings on the Depot site. These issues have been revisited as part of this report and where still not resolved, suggested outcomes have been detailed.

Council's Strategic Projects Department has undertaken an extensive consultation process with key stakeholders of the site to ascertain their current and future departmental needs. Departments raised a number of issues impacting their ability to effectively perform their duties and how the functionality of internal and external working areas could be improved. The Strategic Projects Department report has suggested stage improvements to both staff accommodation, storage buildings and external works areas on the site, which allows for future workforce growth and possible changes in service delivery as the city grows.

Current compliance requirements have also been reviewed, with a number of key issues identified that currently affect the site, such as:

- Installation of a fire system compliant with the Building Code of Australia (BCA)
- Installation of a compliant dangerous goods store and processes maintained by the site.
- The Workshop, Administration Building and Store requires additional emergency lighting compliant with the BCA.
- The current workshop mezzanine stairs are to be replaced to the BCA standards.
- Plant wash-down bay and waste water disposal methods requires upgrade to be compliant with current Environmental Health standards.
- Some additional disability access improvements are required throughout the Administration Building.

Detailed listing of proposed prioritised staged improvement and compliance works are described within Attachment 1, Appendix 5.2 "City of Karratha Depot Improvement Estimated Costings" and related to the following depot operational activity requirements:

- Depot Security
- Depot Compliance
- Operational Storage Needs
- Building Improvements
- Services Improvements
- Building Services
- Parking and Access Improvements
- Data and IT Services

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic and environmental issues, and Council's ability to perform its role as it relates to a strategic asset.

COUNCILLOR/OFFICER CONSULTATION

City staff and a number of Councillors were involved in a site inspection and briefing on the proposed improvements to the Depot facility on 9 April 2015.

An internal Project Reference Group has been established in preparation of the *Proposed Staged Upgrade for Karratha Works Depot Existing Conditions, Future Operational Needs and Compliance Assessment Report*. The group includes the Director Strategic Projects & Infrastructure with nominated officers from this Directorate.

A formal Project Reference Group is proposed to be established to overview all aspects of the project. The draft Terms of Reference of the Depot Master Plan Project Reference Group are shown in Attachment 2.

Membership of the Project Reference Group would comprise:

- 2 x Elected Council Members
- Director Strategic Projects & Infrastructure (Project Director)
- Manager Infrastructure (Client)
- Manager Regulatory Services
- Building Maintenance Coordinator
- Fleet & Plant Coordinator
- Technical Services Coordinator
- Works Coordinator
- Parks & Gardens Coordinator
- Depot Coordinator
- Ranger Coordinator
- Project Manager
- Project Officer or Project Administration Officer

It is recommended that an elected member act as Chair of the Project Reference Group.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

All improvement works will be completed in accordance with the relevant standards, the Building Code of Australia and *Occupational Health and Safety Act 1984*, Section 19, Duties of Employers.

POLICY IMPLICATIONS

The *Shire of Roebourne Asset Management Plan* which was adopted by Council on 17 December 2012 defines asset management as “The combination of management, financial, economic, and engineering and other practices applied to physical assets with the objective of providing the required Level of Service in the most cost effective manner.”

The *Shire of Roebourne Operational Level of Service – Shire Building* document, which was adopted by Council on 15 July 2013 places the Depot buildings (including outlying buildings) as “very high” significance buildings.

As a result of these policies, appropriate measures should be put in place to ensure the long term viability and effectiveness of the site.

FINANCIAL IMPLICATIONS

The anticipated budgetary expenditure at the Depot is recommended to align with Attachment 1, Appendix 5.2 –“City of Karratha Depot Improvement Estimated Costings”. It is further proposed the plan and estimates will be reviewed annually as part of the development of the annual budget for the period in which the plan applies.

In 2014/15, Council allocated \$300,000 within the budget to undertake some of the staged developments of the Depot that were identified as important within the previous GHD Report.

Works completed to date have included:

- Design and documentation of a replacement truck wash facility
- Depot services and compliance investigations
 - Water pressure testing
 - Emergency exit and lighting review and upgrade design
 - Locate water, communications and power services from mains within the site
 - Locate septic tanks, reln drains and waste services disposal
 - Fire hydrant flow and pressure test for future BCA compliance

Works anticipated to be completed within the 2014/15 budget year include:

- Installation of an automatic fuel system
- Installation of compliant emergency exit lighting to the administration, store and workshop buildings
- Replacement of workshop mezzanine access with compliant stairs

As a result of the most recent investigations, a number of upgrades and improvements have been recommended with funding being allocated within:

1. Operational maintenance budgets
2. Capital improvement budgets
3. Major capital works

The recommended indicative level of funding allocations over the next 3 financial years are detailed in the table below and refer to the upgrade and improvements list in Attachment 1, Appendix 5.2:

	FY				TOTALS
	14-15	15-16	16-17	17-18	
Maintenance Costs	\$ 27,375	\$ 72,500	\$ 50,000	\$ -	\$ 149,875
Capital Expenditure	\$ 21,000	\$ 104,400	\$ 95,000	\$ -	\$ 220,400
Major Capital Works Expenditure	\$ 300,000	\$ 1,000,000	\$ 2,348,000	\$ 960,000	\$ 4,608,000
TOTALS	\$ 348,375	\$ 1,176,900	\$ 2,493,000	\$ 960,000	\$ 4,978,275

It should be noted that the detailed upgrade and improvements list has been finalised, post the development of the draft 2015/16 Budget. At this stage Staff have notionally allocated \$60,840 for maintenance and \$856,000 for capital works in the 2015/16 Draft Budget. It is recommended that the draft budget retains these allocations and officers implement the project to this funded level.

The key capital works proposed in 2015/16 include:

- Design and construction of a compliant buildings fire system
- Design and construction of compliant dangerous goods storage
- Construction of new plant wash down facility with improved waste water treatment system
- Design and Construction of small Parks plant storage shed
- Supply and install additional container storage facilities for Building and Facilities
- Engage Engineering/Architectural team to prepare new office design options for consideration of future staged construction aligning with operational needs.
- Design and construction of shaded work area to northern side of Mechanical Workshop
- Implement required staged upgrade to services to align with future office developments

Council’s Long Term Financial Plan allows for \$1,000,000 in the 2015/16 financial year and \$500,000 in 2016/17 and hence will need to be updated if the full extent of works, most notably the construction of a new Office Administration is to be implemented.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022, Corporate Business Plan 2012-2016 and in particular the Operational Plan 2014-2015 provided for this activity:

Our Programs:	1.a.1.1	Implement best asset management practices to ensure long term sustainability of assets.
Our Services:	1.a.2.4.1	Maintain all council facilities.
Our Programs:	1.a.3.2	Provide Depot support services.
Our Services:	1.a.3.2.3	Record, manage and audit Council's inventory and asset items.
	1.a.3.2.4	Manage hazardous substances and dangerous goods to ensure compliance with appropriate legislative requirements.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be high to the City in terms of health, service interruption, environmental impact, reputation and compliance.

A detailed Risk Management Plan will be developed as part of the Project Management Plan. The major risks to be addressed in undertaking this project are the various compliance issues in relation to access, emergency management, health issues and workplace health and safety.

IMPACT ON CAPACITY

Should Council endorse the Officer's recommendation by supporting the budget allocations in the budgeting process, Strategic Project Officers will be required to manage the process in association with Infrastructure Management and Operational staff. This has been factored into the work plans of relevant officers.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the report prepared by Strategic Projects on the Proposed Staged Upgrade for the Karratha Depot; and
2. CONSIDER an allocation of funding within the 2015/16 Draft budget to achieve the proposed prioritised upgrades as detailed within the Strategic Projects March 2015 report.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to RECEIVE the report prepared by Strategic Projects on the Proposed Staged Upgrade for the Karratha Depot.

CONCLUSION

In 2010 a report into the feasibility and cost of maintaining the Karratha Depot in situ or relocating to the new Gap Ridge Estate was undertaken, which subsequently recommended that the site be maintained in its current position. Strategic Projects Officers have undertaken a detailed review of this report and in consultation with City Management and Officers, have compiled a revised report with recommendations of how the Karratha Depot could be maintained and modified. Effectively, continuing to allow the Depot Service departments to achieve modern day compliance requirements, while providing a high level of service to City residents and accommodate the growing workforce in the short and long term.

The investing of financial resources into the Karratha Depot to achieve modern day compliance regulations, improve functionality of work group areas and maintain operational services and standards will aid to ensure that the Karratha Depot site continues to provide the logistical services and support that City residents expect, into the foreseeable future.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority, and pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the report on the Proposed Staged Upgrade for the Karratha Depot, as per Attachment 1;
2. CONSIDER an allocation of funding within the 2015/16 Draft Budget to achieve the proposed prioritised upgrades as detailed within the March 2015 Council Report;
3. ENDORSE the Draft Depot Master Plan Project Reference Group - Terms of Reference as per Attachment 2; and
4. As per the Terms of Reference, ESTABLISH a Depot Master Plan Project Reference Group; and APPOINT Cr _____ and Cr _____ to the Depot Master Plan Project Reference Group.

12.4 FORESHORE MANAGEMENT CONSULTANCY TENDER AWARD

File No:	LP.252
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure
Date of Report:	1 May 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential - Tender Evaluation Report

PURPOSE

To seek Council's endorsement of the successful tenderer for Tender RFT 22-14/15 Foreshore Management Program Design.

BACKGROUND

The Council has previously considered and adopted a number of strategic and statutory documents to guide the development of various foreshore areas within the City, and more recently considered priority works at locations including Point Samson and Dampier.

These Foreshore Management Plans provide specific recommendations for works such as dune stabilisation, car parks, lookouts, fencing, stormwater control, footpaths and walkways etc. In order to progress these works, detailed design, documentation, approvals and supervision is required by a suitably qualified consultant(s).

Tenders were called to secure the services of an experienced coastal management consultant firm to carry out these works over the life of each project. Tenders were advertised on 1 April 2015 and closed on 17 April 2015.

Fifty three suppliers registered to receive a copy of the Tender document. Seven submissions were received from the following:

- Hyder Consulting Pty Ltd
- GHD Pty Ltd
- EPCAD Pty Ltd
- Engenium Pty Ltd
- Cardno Pty Ltd
- LER Consultants
- Worley Parsons Services Pty Ltd

The tenders were evaluated by a three person panel comprising of:

- Technical Services Coordinator
- Senior Engineering Technical Officer
- Engineering Technical Project Officer

The tenders were first assessed for compliance and then against the qualitative criteria that were weighted. The criteria and associated weightings were:

Relevant Experience	35%
Capacity to Deliver	20%
Methodology	5%
Price	40%

The Contract is for a period of three years commencing on 1 June 2015 and is expected to be completed by 30 May 2018. There is an option to extend the contract for two years exercisable at the absolute discretion of the City of Karratha.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between panel members in evaluating and analysing the content of each tender submission.

COMMUNITY CONSULTATION

Extensive community consultation has taken place to formalise the Foreshore Management Plans. This process is to appoint a consultant to deliver the technical specifications and drawings required to implement the Foreshore Management Plans and as such no community consultation is required for this process.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Policy CE-13 Tender Evaluation Criteria is applicable.

FINANCIAL IMPLICATIONS

The proposed 2015/16 Draft Budget provides for design and implementation of identified priorities at Karratha, Point Samson and Dampier. Priorities for Point Samson were presented and adopted by Council in April 2015. Priorities for Dampier were presented and adopted by Council in March 2015. Funds required for design works are intended to be included in the individual site budgets.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program:	1.a.3.2	Maintained public open spaces to the highest standard
Our Services:	1.a.3.2.2	Provide open spaces which cater for all user groups.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of reputation.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

At the Ordinary Council Meeting held on 20 April 2015, Council resolved to endorse the first package of works for the Point Samson Foreshore.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT support the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT to accept any tenders.

CONCLUSION

The Evaluation Panel considered Tender submissions against the compliance criteria, qualitative criteria and a predetermined price structure as detailed in the Tender document.

As a result of the evaluation, it was considered Cardno Pty Ltd has demonstrated the ability to provide the required services and represent the most advantageous outcome for the City of Karratha.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Cardno Pty Ltd ABN 77 009 119 000 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 22-14/15 Foreshore Management Program Design.

13 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for May 2015.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council note the following information items:

- **13.1 Register of Documents Stamped with the City's Common Seal**
- **13.2 Non-Statutory Donations**
- **13.3 Concessions on Fees**
- **13.4 Record of Tenders Awarded by the CEO under Delegation 13**
- **13.5 Building Statistics**
- **13.6 Planning Decisions Issued**
- **13.7 Environmental Health Statistics**
- **13.8 Ranger Statistics**
- **13.9 Economic Development update**
- **13.10 Waste Services Data**
- **13.11 Community Services update**
- **13.12 Roebourne Advisory Group Meeting Minutes**
- **13.13 Public Art Steering Group Meeting Minutes**
- **13.14 Indigenous Engagement update**

13.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
15/04/2015	Deed of Release between the Water Corporation, the City of Karratha and the Karratha Agistment Centre Inc – Lot 1078 & Lot 3921
21/04/2015	Lease of Part of the Karratha Airport Terminal between the City of Karratha (Lessor) and Skystar Airport Services PTY Ltd (Lessee)
29/04/2015	Licence to Occupy Crown Land between the Government of Western Australia Department of Lands and the City of Karratha Lic 00289/2013_A5287551

13.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 30 APRIL 2015

File No: MAY15
Responsible Officer: Director Corporate Services
Reporting Author: Assistant Management Accountant
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2014/15 were adopted in Council Res No. 152891 Municipal Fund Budget 2014/15. These allocations were amended in the first quarter budget review adopted in November via Council Res No. 152998. These allocations were again amended during third quarter budget review adopted in March via Council Res No. 153098.

City of Karratha	<u>Original Budget</u>	<u>Current Budget</u>	<u>Actual YTD</u>	<u>Remaining</u>
Non Statutory Donations	\$	\$	\$	\$
For the Period Ending 30 April 2015				
Contribution - Dampier Community Assoc	\$ 200,000	\$ 100,000	\$ 32,279	\$ 67,721
2013/14 BFWD	\$ -	\$ 94,091	\$ 73,542	\$ 20,549
2012/13 BFWD	\$ -	\$ 28,733	\$ 11,000	\$ 17,733
Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 100,000	\$ 23,685	\$ 76,315
2013/14 BFWD	\$ -	\$ 100,000	\$ -	\$ 100,000
2012/13 BFWD	\$ -	\$ 44,772	\$ 40,086	\$ 4,686
Contribution - Roebourne Advisory Group	\$ 100,000	\$ 100,000	\$ 35,494	\$ 64,506
2013/14 BFWD	\$ -	\$ 100,000	\$ 40,000	\$ 60,000
2012/13 BFWD	\$ -	\$ 83,302	\$ 71,000	\$ 12,302
2011/12 BFWD	\$ -	\$ 15,299	\$ 10,475	\$ 4,824
Contribution - Wickham Community Assoc	\$ 100,000	\$ 100,000	\$ 62,500	\$ 37,500
2013/14 BFWD	\$ -	\$ 79,545	\$ 58,785	\$ 20,760
Contribution - Karratha Community Assoc	\$ 100,000	\$ 80,000	\$ 32,694	\$ 47,306
2012/13 BFWD	\$ -	\$ 66,043	\$ 3,960	\$ 62,083
Ex Gratia Contribution - Dampier Community Assoc	\$ -	\$ 100,000	\$ 11,553	\$ 88,447
2013/14 BFWD	\$ -	\$ 100,000	\$ -	\$ 100,000
2012/13 BFWD	\$ -	\$ 83,557	\$ 7,642	\$ 75,915
Ex Gratia Contribution - Wickham Community Assoc	\$ 250,000	\$ 203,000	\$ 91,966	\$ 111,034
2013/14 BFWD	\$ -	\$ 28,064	\$ -	\$ 28,064
Ex Gratia Contribution - Roebourne Advisory Group	\$ 125,000	\$ 101,500	\$ 40,000	\$ 61,500
2013/14 BFWD	\$ -	\$ 125,000	\$ 125,000	\$ -
2012/13 BFWD	\$ -	\$ 125,000	\$ 74,000	\$ 51,000
2011/12 BFWD	\$ -	\$ 29,000	\$ 16,000	\$ 13,000
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 125,000	\$ 101,500	\$ -	\$ 101,500
2013/14 BFWD	\$ -	\$ 125,000	\$ -	\$ 125,000
2012/13 BFWD	\$ -	\$ 125,000	\$ -	\$ 125,000

City of Karratha	Original Budget	Current Budget	Actual YTD	Remaining
Non Statutory Donations	\$	\$	\$	\$
For the Period Ending 30 April 2015				
Pilbara Multicultural Assoc	\$ -	\$ 10,000	\$ -	\$ 10,000
The Salvation Army	\$ -	\$ 10,000	\$ 2,978	\$ 7,022
St John'S Ambulance (Roebourne)	\$ -	\$ 5,000	\$ 4,248	\$ 752
School Awards	\$ 1,350	\$ 1,425	\$ 1,425	\$ -
Christmas Lights Competition	\$ 5,000	\$ -	\$ -	\$ -
Walkington Awards	\$ 5,500	\$ 5,500	\$ 5,327	\$ 173
Karratha Community House Inc.	\$ -	\$ 32,000	\$ 30,400	\$ 1,600
Karratha Golf Club	\$ -	\$ 5,000	\$ 5,000	\$ -
Local Information Network Karratha (Link)	\$ -	\$ 16,000	\$ 15,200	\$ 800
State Emergency Services	\$ 8,100	\$ -	\$ -	\$ -
Fee Waiver	\$ 20,000	\$ 20,000	\$ 11,718	\$ 8,282
St John'S Ambulance (Karratha)	\$ -	\$ 5,000	\$ 5,000	\$ 0
St John'S Ambulance (Wickham)	\$ -	\$ 5,000	\$ -	\$ 5,000
The Scouts Association Of Australia – Wa	\$ -	\$ 16,000	\$ 4,000	\$ 12,000
Ngarluma Yindijbarndi Foundation Ltd (Nyfl)	\$ -	\$ 24,000	\$ 6,600	\$ 17,400
Ngarliyyarndu Bindirri Aboriginal Corporation (Nbac)	\$ -	\$ 15,000	\$ 14,250	\$ 750
Karratha Amateur Swimming Club	\$ -	\$ 20,000	\$ -	\$ 20,000
Empowering People In Communities Inc (Epic)	\$ -	\$ 45,000	\$ 11,250	\$ 33,750
Karratha Family Centre	\$ -	\$ 12,000	\$ 11,400	\$ 600
Karratha Emergency Relief Organisation	\$ -	\$ 10,000	\$ 10,450	\$ -
Roebourne Community Resource Centre	\$ -	\$ 10,000	\$ 9,500	\$ 500
Juluwarlu Aboriginal Corporation	\$ -	\$ 10,000	\$ -	\$ 10,000
	\$ 1,139,950	\$ 2,615,331	\$ 1,010,407	\$ 1,605,374

13.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 14/15 FINANCIAL YEAR

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council’s facilities and services under Section 11 of the Delegations and Authorisations Register for the 14/15 Financial Year.

Name	Reason	Amount (exc GST)	Balance (exc GST)
	As of April OCM 2015		\$11,813.90
Yaandina	Fee waiver for Roebourne Basketball Competition 22 weeks 7/4-1/9 \$68.00/week. Total \$1496.00	\$1,360.00	\$13,173.90
Mother’s Day Classic	Fee waiver to raise money for National Breast Cancer Foundation, Pegs Creek Pavilion and Oval – 10 th May 2015 from 5:00am – 12:00pm TOTAL \$287.00	\$260.91	\$13,434.81
Karratha Falcons Football Club	Fee waiver to raise money for Breast Cancer WA, Frank Butler Community Centre – 20 th June 2015 from 12:00pm – 3:00pm TOTAL \$111.00	\$100.91	\$13,535.72
Karratha Gymnastics Club	Fee waiver for a Mock Gymnastics competition with club donating 100% of competitors entry fee to Mother’s Day Classic – KLP Indoor Court No 1 2 May 7:00am – 6:00pm TOTAL \$550.00	\$500.00	\$14,035.72
Nepal Earthquake Charity Yoga Class	Fee waiver to raise money to support those people affected by the Nepal Earthquake, KLP Main Function Room – 9 th May 2015 from 12:30pm – 2:30pm TOTAL \$150.00	\$136.36	\$14,172.08

13.4 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION 13

File No: CM.112
Responsible Officer: Director Corporate Services
Reporting Author: DAO Corporate Services
Disclosure of Interest: Nil

PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 13 ‘Awarding Tenders’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget. Policy CE-13 ‘Tender Evaluation Criteria’ requires that on each occasion where Delegation 13 is used a report is to be provided to Council at the next ordinary Council meeting that provides the information as detailed below:

Tender No:	15-14/15	Project Budget:	\$500,000
Tender Title:	Footpath Lighting		
State-wide Advertising Commenced:	14 February 2015	Tender Closing Date/ Time:	10 March 2015 at 2pm
Scope of Works:	Supply and installation of solar pedestrian lighting in Bulgarra and Millars Well.		
Selection Criteria:	Relevant Experience	30 %	
	Capacity to Deliver	20%	
	Methodology	10%	
	Price	40%	
Submissions Received:	<ul style="list-style-type: none"> • Australasian LED Pty Ltd • Civil Road & Rail S5 Pty Ltd • Coral Coat Electrical • Diverse Group Australia • Enginin Western Australia • Global Electrotech Pty Ltd • Karratha Contracting Pty Ltd • Leethall Constructions Pty Ltd • MMJ Electrical Pty Ltd • Associate Contracting Electrical • Onedex Communications Pty Ltd • SMC Building Pty Ltd • KBSS Engineering • Sinewave Electrical Group 		
Tender Awarded to:	KBSS Engineering		
Contract Value:	\$165,775.72	Date of Award:	8 April 2015
Contract Term:	Six months	Contract Options:	Nil

Tender No:	16-14/15	Project Budget:	\$500,000
Tender Title:	Wickham Recreation Precinct – Rugby Oval Lighting Project		
State-wide Advertising Commenced:	7 February 2015	Tender Closing Date/ Time:	2pm AWST 11 March 2015
Scope of Works:	<ul style="list-style-type: none"> Design, supply and install new Rugby oval lighting infrastructure at the Wickham Sporting Precinct; and Remove and dispose existing light poles. 		
Selection Criteria:	Price	60%	
	Relevant Experience / Capacity to deliver	20%	
	Methodology	20%	
Submissions Received:	<ul style="list-style-type: none"> Ahrens Group Associate Contracting Burke Electrical Coral Coast Electrical Global Electrotech Gunther Civil JR Electrical Multi Service Group RCR Power Coral Coast Electrical 		
Tender Awarded to:	Coral Coast Electrical		
Contract Value:	\$362,296.90	Date of Award:	8 April 2015
Contract Term:	5 months	Contract Options:	Nil
<p>Note: Council at its meeting of 16 February 2015 resolved (Res No.153064) to delegate authority to the CEO to award the Tender for the Wickham Recreation Precinct Rugby Oval Lighting upgrade up to an amount of \$500k.</p>			

13.5 MONTHLY BUILDING STATISTICS

File No: GR.27
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Disclosure of Interest: Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Residential Outbuildings, including pools and patios made up the bulk of applications received in the previous month. The total construction value for the month was significantly less than the previous months due to no commercial applications being received.

Building Statistics 2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	4	0									4
Alterations and Additions	1	1	1	0									3
Swimming Pools and Spas	3	5	8	1									17
Outbuildings (inc signs and shade)	19	17	26	24									86
Group Development	0	0	0	0									0
Number sole occpcy units/grp development	0	0	0	0									0
Commercial	4	7	8	1									20
Monthly total	27	30	47	26	0	0	0	0	0	0	0	0	130
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	6	4	2									12
Dwellings	0	0	0	0									0
Alterations and Additions	0	0	0	0									0
Swimming Pools and Spas	0	1	0	0									1
Outbuildings	0	0	3	2									5
Group Development	0	0	0	0									0
Number sole occpcy units/grp development	0	0	0	0									0
Commercial	0	0	0	0									0
Occupancy Permit	5	8	3	9									25
Monthly total	5	15	10	13	0	0	0	0	0	0	0	0	43
Total \$'000 Construction Value	40,909	32,572	7,151	589									81,221
Building Statistics 2014													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	24	4	17	2	4	0	3	2	2	0	1	1	60
Alterations and Additions	0	3	3	1	1	2	1	0	3	1	2	2	19
Swimming Pools and Spas	7	5	3	4	4	2	4	2	3	7	7	7	55
Outbuildings (inc signs and shade)	18	21	31	34	26	25	24	21	28	12	17	30	287
Group Development	0	0	5	0	0	0	0	1	1	1	1	0	9
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	2	4	2	2	0	6	2	8	4	3	6	6	45
Monthly total	51	37	61	43	35	35	34	34	41	24	34	46	475
Building Approval Certificates & Demolition Certificates													
Demolition Permits	5	4	1	0	2	0	1	1	2	0	1	1	18
Dwellings	0	0	0	0	0	0	0	0	1	0	1	0	2
Alterations and Additions	0	0	0	0	0	0	1	0	0	0	0	0	1
Swimming Pools and Spas	0	0	1	0	0	0	0	0	0	0	0	1	2
Outbuildings	8	2	2	2	2	6	0	3	4	3	0	1	33
Group Development	0	0	0	0	0	0	0	0	0	0	1	0	1
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	0	0	0	0	0	0	1	0	0	0	0	0	0
Occupancy Permit				4	2	4	5	2	8	5	1	1	32
Monthly total	13	6	4	6	6	10	8	6	15	8	4	4	90
Total \$'000 Construction Value	16,691	14,909	25,481	2,706	4,989	35,351	56,436	25,345	16,301	1,906	8,770	1,431	210,316

13.6 PLANNING DECISIONS ISSUED 01 APRIL – 04 MAY 2015

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

To advise Council of the following planning decisions issued for the above period.

STATUS OF CURRENT PLANNING DECISIONS ISSUED

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
DA15004	APPROVED DELEGATE	DAVID DUFFY	DAVID DUFFY	LOT 838 ELLIOTT WAY, BULGARRA	DEV	SEA CONTAINER
DA15059	APPROVED DELEGATE	KOYOTE PROPERTY GROUP PTY LTD	MAPT DEVELOPMENTS	LOT 1072 CHERRATTA ROAD, KIE	DEV	SEVICE AND CHANGE TO MANAGEMENT PLAN FOR ON-SITE CANTEEN
DA15061	APPROVED DELEGATE	OTC KARRATHA PTY LTD	DAMIEN OATWAY	LOT 9 RESOURCE ROAD, GAP RIDGE	DEV	STORAGE BUILDING FOR ICE
DA15068	APPROVED DELEGATE	DAVID WATSON	SIGNAGE PROJECT SOLUTIONS	LOT 1-3 CRANE CIRCLE, KARRATHA	DEV	PYLON SIGNS (2)
DA15070	APPROVED DELEGATE	BRETT AND CAMILLA ROSWALL	BRENDA NJERU	SL9 NICKOL ROAD, NICKOL	DEV	HOME OCCUPATION - REIKI
DA15072	APPROVED DELEGATE	NICHOLAS HUGHES	NICHOLAS HUGHES	17 LADY DOUGLAS WAY, PEGS CREEK	DEV	ADDITION - PATIO
DA15074	APPROVED DELEGATE	DEPARTMENT OF HOUSING	BERNARD MINCHIN	LOT 1228 PETERSEN COURT, PEGS CREEK	DEV	SEA CONTAINER
DA15076	APPROVED DELEGATE	MAWARNKARRA HEALTH SERVICE ABORIGINAL CORPORATION	MAWARNKARRA HEALTH SERVICE ABORIGINAL CORPORATION	38 SHOLL STREET, ROEBOURNE	DEV	SEA CONTAINER

STATUS OF CURRENT JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATIONS

APPL. #	LODGEMENT DATE	OWNER	APPLICANT	ADDRESS	DESCRIPTION	JDAP MEETING DATE
P3165	18 MARCH 2015	ERADU PTY LTD	RFF PTY LTD	LOT 500 MADIGAN ROAD, GAP RIDGE	EXTENSION OF TIME FOR TWA APPROVAL OF 440 ROOMS	TBA
P3166	24 FEBRUARY 2015	LOXTON PROPERTIES PTY LTD	LOXTON PROPERTIES PTY LTD	LOT 2638 BALMORAL ROAD, KARRATHA	EXTENSION OF TIME FOR PLANNING APPROVAL OF HOTEL & CARPARK	APPROVED 2 YEAR EXTENSION

13.7 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No: LE.288
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Disclosure of Interest: Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information.

In April Environmental Health Officers focused inspections on Public Buildings checking to ensure safety mechanisms and procedures were in place to protect patrons of those premises. May will see the focus change again to Caravan Park inspections as part of the annual licensing program.

Environmental Health Statistics														Environmental Health Statistics														
CATEGORY	2015													YTD	2014													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2013 - YTD		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
Inspections/reinspections/audits																												
Food premises inspection/reinspection	20	17	18	13											68	136	11	11	37	14	4	28	17	4	19	14	36	23
Lodging house inspection	0	0	1	6											7	41	0	0	1	17	2	8	3	0	3	5	1	0
Camping/caravan park inspection	0	0	0	0											0	7	0	0	0	3	1	0	4	0	0	0	0	0
Public building inspection	0	2	4	14											20	0	0	0	3	27	1	36	6	0	9	1	1	1
Swimming pool inspection	2	0	0	0											2	28	1	0	0	0	0	0	0	0	0	0	2	18
Hairdressers inspection	0	2	2	1											5	3	5	0	2	1	0	1	1	0	0	5	1	0
Beauty therapy/skin penetration inspection	0	1	2	1											4	9	3	1	8	0	0	2	0	0	0	3	3	1
Septic tank inspections	0	0	0	0											0	0	0	0	1	0	0	0	0	0	0	0	0	0
Closed premises	3	5	2	4											14	23	8	1	5	2	0	7	5	1	3	4	5	1
Monthly total	25	27	29	39	0	0	0	0	0	0	0	0	0	120	247	28	13	57	64	8	82	36	5	34	32	49	44	
Health nuisances/complaints investigated																												
Air Pollution	0	1	0	0				0							1	11	0	0	1	0	1	0	0	3	0	0	0	0
Building & Accommodation	2	4	0	2											8	26	1	1	5	0	2	1	3	0	0	1	3	1
Effluent & Water Pollution	0	1	0	0											1	0	2	3	1	0	0	1	1	0	0	0	1	1
Food Safety	0	1	0	0											1	44	0	2	0	0	0	2	2	1	2	6	0	0
Noise Pollution	0	1	1	1											3	37	1	3	0	1	0	5	5	3	0	0	0	0
Nuisance	0	10	2	1											13	28	3	7	0	3	0	2	0	1	0	0	1	1
Pest Control	0	3	0	0											3	34	2	4	0	0	0	1	0	0	1	2	0	0
Refuse & Litter	0	0	1	0											1	10	1	1	0	0	0	1	0	0	0	2	0	0
Skin Penetration	0	3	0	0											3	2	1	1	0	0	0	1	1	0	0	0	0	0
Stallholders & Traders	0	1	0	0											1	6	0	2	0	0	0	0	0	0	1	0	1	0
Other	0	0	0	0											0	66	0	0	0	0	0	0	0	0	0	1	0	0
Monthly total	2	25	4	4	0	0	0	0	0	0	0	0	0	35	264	11	24	7	4	3	14	12	8	4	12	6	3	
Notifiable infectious diseases																												
Ross River Virus (RRV)	6	5	1	0											12	4	0	2	13	2	3	4	4	1	4	2	4	1
Barmah Forest Virus (BHV)	1	0	0	0											1	12	0	0	0	0	0	0	1	0	0	0	0	1
Salmonellosis	3	3	1	3											10	4	2	0	2	3	1	1	4	0	2	0	1	0
Campylobacteriosis	5	4	4	3											16	1	3	1	3	0	1	0	1	0	1	2	0	1
Cryptosporidiosis	2	4	19	4											29	3	0	0	1	0	0	0	0	0	0	0	0	1
Other	1	1	1	0											3	0	0	0	0	0	0	0	0	0	0	0	0	1
Monthly total	18	17	26	10	0	0	0	0	0	0	0	0	0	71	24	5	3	19	5	5	5	10	1	7	4	5	5	
Other health																												
Assess development applications	0	0	0	2											2	61	3	9	2	3	1	1	2	3	3	12	7	0
Assess building applications	0	0	0	0											0	3	0	0	0	0	0	0	0	0	0	8	0	0
Respond to swimming pool positive detections	6	14	17	3											40	9	3	3	8	1	1	0	4	0	5	4	1	2
Healthy dog day	0	1	0	0											1	4	0	1	0	0	1	0	0	1	0	0	1	0
Chicken bleeding	2	2	2	2											8	24	2	2	2	3	2	2	2	2	2	2	2	2
Monthly total	8	17	19	7	0	0	0	0	0	0	0	0	0	51	101	8	15	12	7	5	3	8	6	10	26	11	4	

13.8 MONTHLY RANGER STATISTICS

File No: LE.245
Responsible Officer: Director Development Services
Author Name: Manager Regulatory Services
Disclosure of Interest: Nil

PURPOSE

To advise Council of Ranger matters / statistics update since the last Council Meeting as follows:

Litter Action Requests have decreased from the previous month due to a clean-up conducted in the Roebourne LIA in March. This number reflects the standard number of requests received on a monthly basis.

Parking infringements have decreased due to Back Beach penalties dropping off. The camera was removed for a couple of weeks during the surveillance period to target other issues, however will be installed at the Searipple Road dunes in early May 2015 to target illegal access to the dunes.

Rangers will shortly be undertaking the final round of cyclone inspections in Dampier under the *Animals, Nuisance and Environment Local Laws* for non-compliance with a cyclone notice.

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	0	0	0	0
Abandoned vehicles	4	5	2	11
Animal (dogs/other)	43	37	33	113
Cats	13	8	10	31
Camping	11	30	0	41
Cyclone	0	0	1	1
Fire	2	2	3	7
Litter	14	6	7	27
Parking	69	21	5	95
Off Road Vehicles	4	3	4	11
Total Action requests	160	112	65	337

There were no “Three Dog Applications” received during the previous month.

For this month there was 62 calls forwarded from our after-hours call centre. Forty (40) of those calls required an immediate after hour response.

Rangers Statistics 2015														Ranger Statistics 2014												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2013 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits														Inspections/reinspections/audits												
Activities on City Properties	4	0	3	0									7	34	0	0	0	0	2	1	0	0	0	1	7	23
Abandoned vehicles	13	46	20	11									90	344	25	56	14	26	15	22	35	20	35	57	19	20
Animal (dogs/etc)	97	101	147	113									458	950	62	53	50	53	48	73	71	94	110	124	130	82
Cats	13	16	35	31									95	263	30	22	22	20	19	23	21	19	24	30	18	15
Camping	28	16	44	41									129	81	0	1	7	4	2	1	3	4	15	13	11	20
Cyclone	2	6	3	1									12	258	3	0	0	1	0	0	0	0	57	166	13	18
Fire	5	6	3	7									21	146	1	0	0	0	1	3	2	1	61	70	2	5
Litter	27	47	135	27									236	220	10	15	31	13	8	11	13	8	34	30	28	19
Parking	79	72	231	95									477	436	21	16	9	18	22	38	16	3	47	74	105	67
Off Road Vehicles	30	30	40	11									111	59	0	2	2	1	1	1	3	3	8	15	12	11
Monthly total	298	340	661	337	0	0	0	0	0	0	0	0	1636	2791	152	165	135	136	118	173	164	152	391	580	345	280
Infringements Issued														Infringements Issued												
Bushfire	0	0	4	0									4	8	3	1	0	0	0	1	0	0	1	1	1	0
Activities on Shire Properties	0	0	0	0									0	1	0	0	0	0	0	1	0	0	0	0	0	0
Animal Environment & Nuisance	0	1	24	1									26	0												
Animal (dogs/cats/etc)	6	13	15	34									68	115	3	0	3	6	1	18	7	4	12	22	16	23
Camping	0	0	1	0									1	14	0	1	1	2	0	4	0	2	4	0	0	0
Litter	2	3	4	0									9	27	3	0	2	8	4	1	2	1	4	1	1	0
Parking	9	14	86	19									128	180	18	30	7	12	48	12	3	2	8	10	14	16
Monthly total	17	31	134	54	0	0	0	0	0	0	0	0	236	345	27	32	13	28	53	37	12	9	29	34	32	39
Impounded Dogs														Impounded Dogs												
Central	5	9	6	11									31	188	16	13	9	12	15	19	15	15	23	18	16	17
East	0	14	7	8									29	103	10	4	7	6	4	28	7	8	7	11	10	1
West	15	8	2	8									33	146	12	11	9	13	10	17	10	17	14	5	16	12
Monthly total	20	31	15	27	0	0	0	0	0	0	0	0	93	437	38	28	25	31	29	64	32	40	44	34	42	30
Released to Owner	10	14	5	18									47	196	13	14	12	16	10	27	21	14	15	19	16	19
Rehomed to SAFE	1	6	2	4									13	118	14	10	7	7	4	13	9	10	14	12	15	3
Euthanised by Ranger	5	8	0	5									18	83	10	2	5	6	7	24	1	3	13	0	6	6
Euthanised by Vet	3	1	0	0									4	8	1	2	1	0	2	0	1	0	1	0	0	0
Monthly total	19	29	7	27	0	0	0	0	0	0	0	0	82	405	38	28	25	29	23	64	32	27	43	31	37	28
Impounded Cats														Impounded Cats												
Central	10	2	2	6									20	98	2	17	7	9	10	8	7	12	3	15	5	3
East	2	0	1	5									8	138	16	3	19	5	18	26	6	4	2	20	7	12
West	2	0	3	4									9	45	5	5	0	7	1	8	3	1	3	4	2	6
Monthly total	14	2	6	15	0	0	0	0	0	0	0	0	37	281	23	25	26	21	29	42	16	17	8	39	14	21
Released to Owner	1	0	0	0									1	9	0	3	0	1	0	0	1	0	1	1	2	0
Rehomed to SAFE	7	2	2	4									15	75	4	3	11	10	9	4	10	5	5	6	0	8
Euthanised by Vet	6	0	2	11									19	113	6	16	13	10	10	6	5	8	2	13	12	12
Euthanised by Ranger	0	0	0	0									0	72	13	3	2	0	0	32	0	3	0	19	0	0
Monthly total	14	2	4	15	0	0	0	0	0	0	0	0	35	269	23	25	26	21	19	42	16	16	8	39	14	20

13.9 ECONOMIC DEVELOPMENT UPDATE

File No:	ED.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Advisor
Date of Report:	4 May 2015
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform Council of economic development activities for the month of April 2015.

BACKGROUND

Council's Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. Our response is a range of economic initiatives, projects and partnerships.

REPORT**1. Economic and Demographic information provision**

A key component of the City's Economic Development Strategy is the provision of project briefings, VIP/investor tours, economic data provision and collaboration with key stakeholders: For the month of April, the Economic Development Advisor has attended:

- Meeting with McCormick IT consultant regarding cost of doing business study
- KDCCI Board Meeting
- Business Centre Pilbara Board Meeting
- PRC Sullage Point Project Steering Committee Meeting
- Meeting with Business Development Manager, Drake
- Meeting with CEO, Business Centre Pilbara
- Meeting with CofK Community Development Coordinator regarding Indigenous Engagement Strategy
- Meeting with CofK Partnership Manager re Indigenous engagement
- Meeting with Regional Manager Landcorp re project update
- Business Incubator meeting with Business Centre Pilbara Sub-committee
- Pilbara Regional Investment Blueprint Workshop
- Meeting with Cardno consultants regarding Raw Materials Study
- Meeting with DSD and Landcorp officers regarding Anketell and Maitland SIAs
- Meeting with PDC officers regarding Pilbara Investment Portal
- Tourism Signage Project working party meeting
- Meeting with Directors re Feedback to Pilbara Regional Investment Blueprint

2. Coming Business Events and Workshops

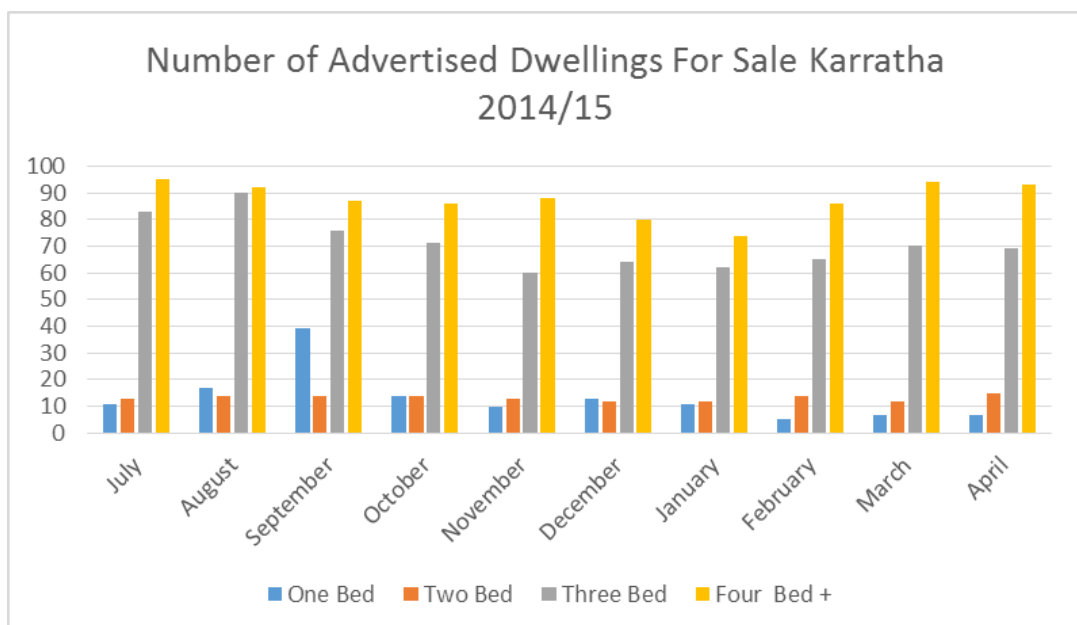
Date	Time	Event	Location	Contact
12 May	Lunchtime	Pilbara Women's Network Luncheon	Ibis Styles	Business Centre Pilbara 91444668
13 May	Breakfast TBA	Beyond the Playing Field - the Power of Sport and Recreation	KLP	admin@kdcci.asn.au 9144 1999
20 May	5:30-7:30pm	KDCCI BAH Watercorp & First National Real Estate	TBA	admin@kdcci.asn.au 9144 1999
Date	Time	Event	Location	Contact
27 May	10:00-11:30am	Home Based Business Workshop: Understanding Financials	KDCCI Meeting Room, KLP	Business Centre Pilbara 91444668
25-30 May	Various	CCIWA NW Resources Tour 2015	Various	CCIWA
11 June	6:00-8:00pm	Business Financials	TBA	Business Centre Pilbara 91444668
17 June	TBA	KDCCI Directory 2015/16 Launch	TBA	admin@kdcci.asn.au 9144 1999
July TBA	TBA	Local Business Boot Camp and Career Central	TBA	admin@kdcci.asn.au 9144 1999
22 July	6:00-8:00pm	Business Marketing	TBA	Business Centre Pilbara 91444668

3. Karratha and Districts - Housing and Land Development April Update

3.1 Residential Homes and Apartments Advertised For Sale

	March							
Location	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
Karratha								
One Bed	7	\$150,000	\$545,000	\$347,500	7	\$150,000	\$545,000	\$347,500
Two Bed	12	\$250,000	\$549,000	\$399,500	15	\$199,000	\$549,000	\$324,000
Three Bed	70	\$290,000	\$840,000	\$540,000	69	\$290,000	\$840,000	\$540,000
Four Bed +	94	\$350,000	\$999,500	\$675,000	93	\$350,000	\$951,000	\$650,000
Total	183				184			
Dampier								
Two Bed	2	\$385,000	TBA	\$385,000	2	\$385,000	\$550,000	\$468,000
Three Bed	10	\$450,000	\$790,000	\$620,000	11	\$499,000	\$890,000	\$695,000
Four Bed +	2	\$749,000	\$790,000	\$770,000	2	\$720,000	\$749,000	\$735,000
Total	12				15			
Wickham								
Three Bed	3	\$370,000	\$430,000	\$400,000	4	\$370,000	\$449,000	\$409,500
Four Bed	2	\$475,000	\$550,000	\$512,500	2	\$445,000	\$550,000	\$497,500
Total	5				6			
Pt Samson								
Four Bed +	1	\$725,000	\$725,000	\$725,000	2	\$699,000	\$725,000	\$712,000
Total	1				2			
Roebourne								
Two bed	0				1	\$330,000	\$330,000	\$330,000
Three Bed	1	\$500,000	\$500,000	\$500,000	1	\$500,000	\$500,000	\$500,000
Four bed	0				1	\$495,000	\$495,000	\$495,000
Total	1				3			
City Total	203				210			

(Courtesy of Realestate.com.au)



3.1.1 Dwelling Asking Sale Price Index for 6714 Postcode for week ending 31 April 2015

Housing type	Asking price	Change on previous week	Rolling month % change	Rolling quarter % change	12 month % change	3 year % change
All houses	\$555,200	-5.2%	-4.0%	-7.4%	-16.6%	-34.5%
3 br houses	\$443,400	-6.4%	-1.4%	-5.4%	-24.9%	-41.7%
All units	\$391,100	-1.1%	0.2%	-7.8%	-28.3%	-33.4%
2 br units	\$396,200	-1.7%	-3.1%	-5.1%	-12.3%	-39.5%

(Courtesy of SQM research.com.au)

3.1.2 Recent House Sales (As at April 31, 2015)

Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier
January 2015 (16 total)					
3	4	4	3	2	0
February 2015 (12 total)					
0	4	2	2	3	1
March 2015 (14 total)					
3	2	1	2	6	0

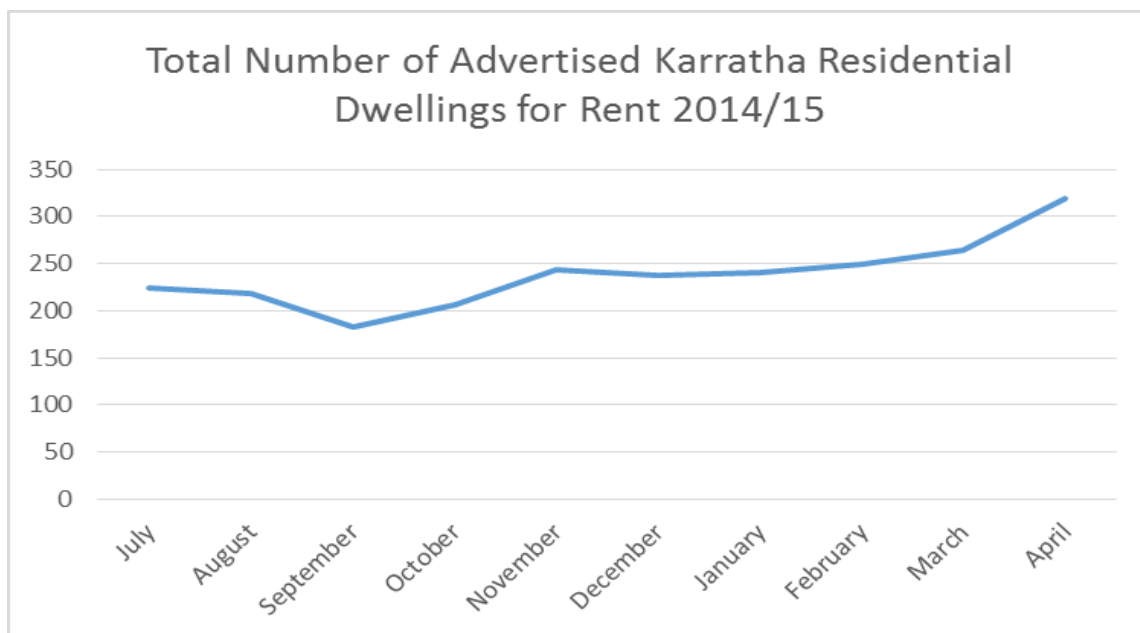
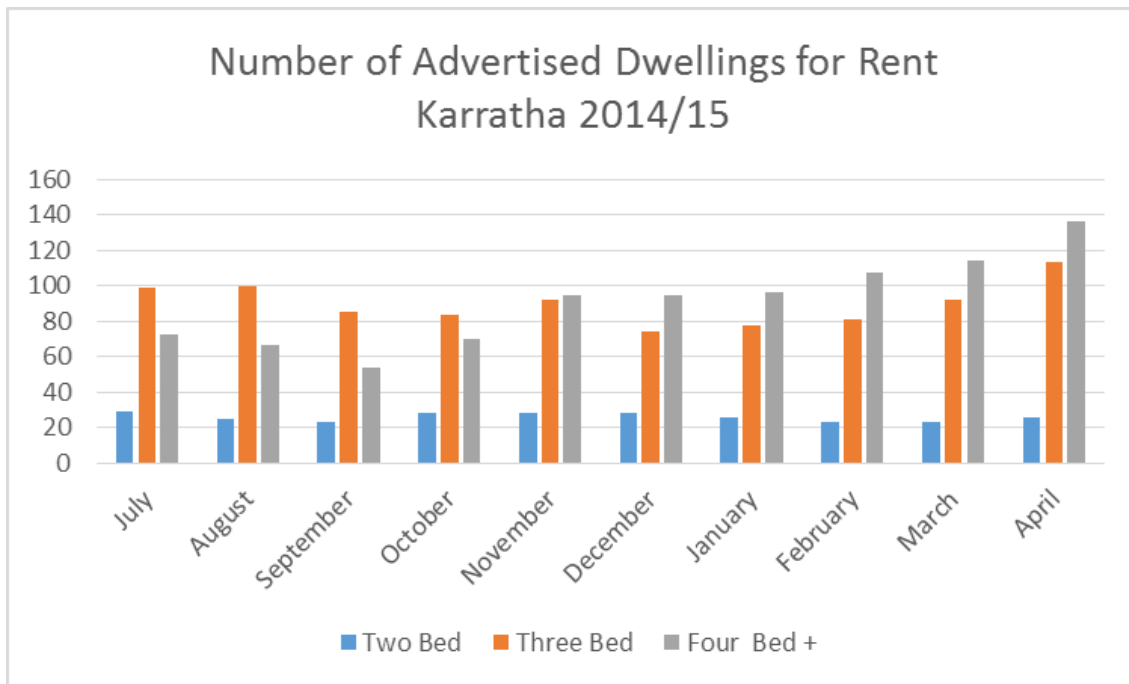
(Source: REIWA)

3.1.3 Dwellings for Sale Commentary

Little change in Karratha market in terms of availability however advertised asking prices still on a softening trend. Sales still averaging around 14 dwellings per month in Karratha for 2015.

3.2 Residential For Rent (Karratha) – Asking Rents

Karratha	February 2015				March 2015			
	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$
One Bed	36	\$200	\$1000	\$600	44	\$200	\$1000	\$600
Two Bed	23	\$320	\$1200	\$760	26	\$320	\$1200	\$760
Three Bed	92	\$400	\$1800	\$1100	113	\$450	\$1200	\$825
Four Bed +	114	\$450	\$1900	\$1150	136		\$1700	
Karratha Total	265				319			



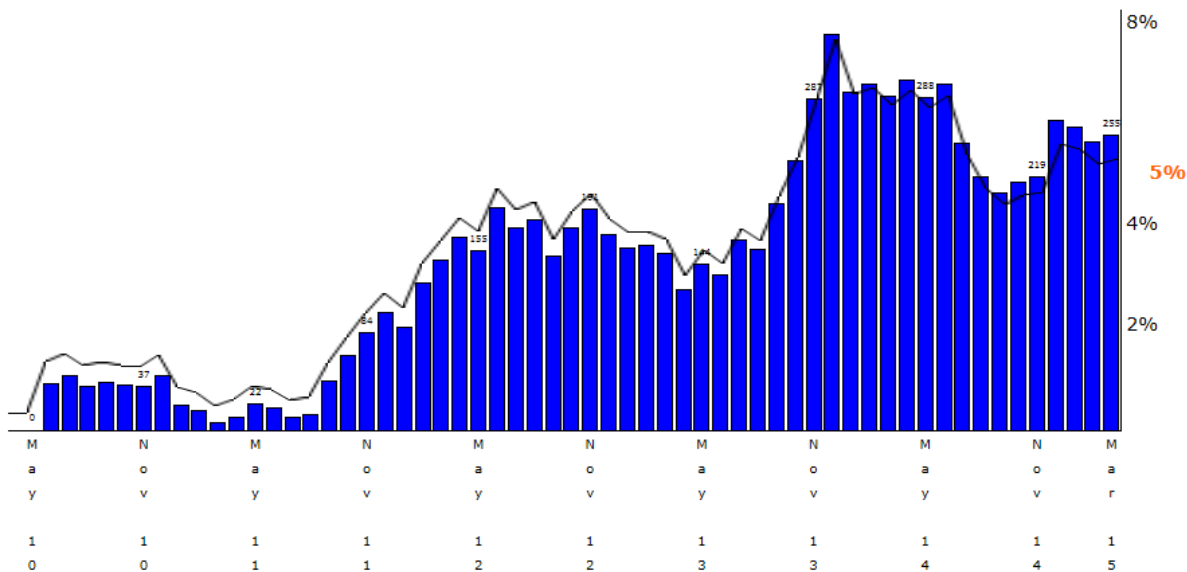
3.2.1 Dwelling Weekly Asking Rent Index for 6714 Postcode for week ending 31 April 2015

Housing type	Weekly Rents	3 year % change
All houses	\$892	-47.5%
3 br houses	\$788	-46.1%
All units	\$600	-49.4%
2 br units	\$590	-42.3%

(Courtesy of SQM research.com.au)

Residential Vacancy Rates

Postcode 6714



(Courtesy of SQM research.com.au)

3.2.2 Rental Property Commentary

Some additional capacity in one bed apartments with new developments in Bulgarra coming on stream. Large price range due to diversity of offerings from older style bedsits to brand new fully furnished luxury apartments. 20% increase in availability of rental properties across the board (highest in last 12 months) with asking rental prices still softening.

4. Overall Market Analysis

Pricing on both sales and rentals continuing to soften with availability of rentals now highest for the last 12 months.

5. Latest Economic and Business News

5.1 Iron Ore Price Recovery

The price of iron ore lifted some 25% from a low of \$46.70 (US) tonne on April 2 to just under \$60 (US) tonne by the end of April. This is better news for Iron Ore juniors in the Pilbara but it remains to be seen if this will stave off further mine closures mooted such as Atlas Iron or further job cuts as experienced by FMG. The rises have been variously attributed to declining inventories at Chinese ports and major iron ore miners announcing further easing of investment in new capacity however industry analysts suggest that the fundamentals of reduced steel production and iron ore demand in China have not changed suggesting that the price upswing may be short lived.

(Sources: Australian Mining, CCIWA)

5.2 Chevron find massive natural gas deposit in Greater Gorgon Area

Chevron Australia announced it had discovered a new offshore natural gas deposit in the Greater Gorgon Area in the Carnarvon Basin. This may have potential to assist in underpinning an additional gas train for the Gorgon Project which is currently under feasibility. If this was the case it would have benefits to the City of Karratha local economy supporting prolonged sustainability for company's involved in supply chain operations and marine services at the Dampier Supply Base and associated industries.

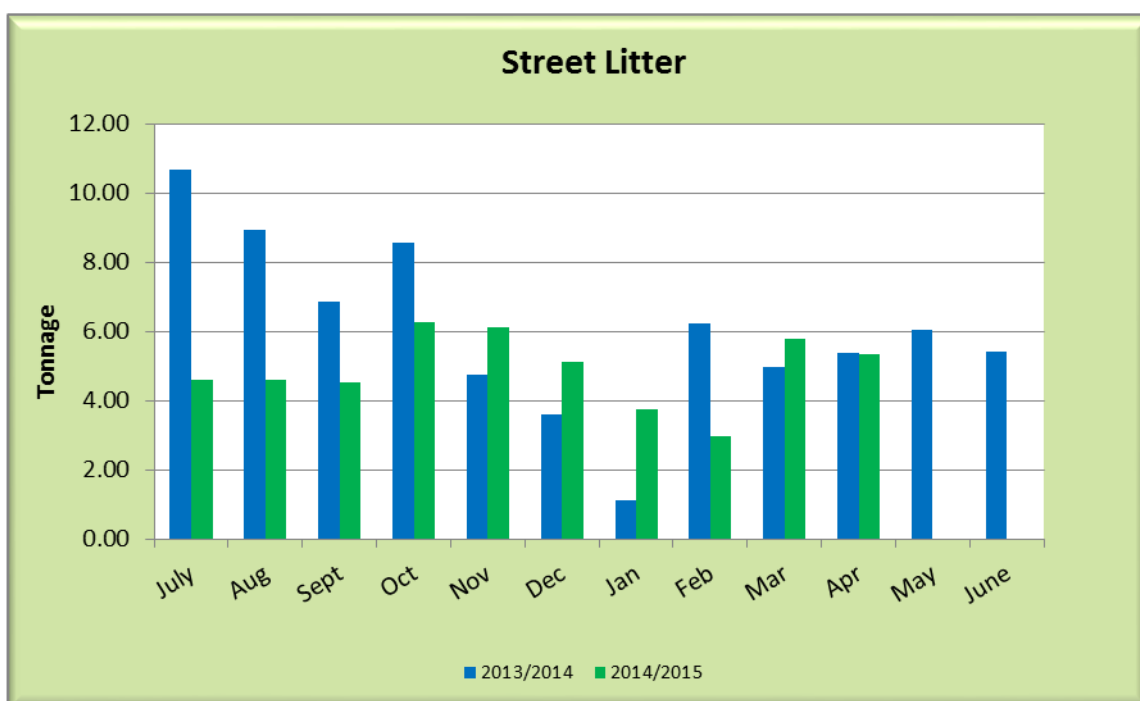
(Source: Australian Mining, May 1, 2015)

13.10 WASTE SERVICES DATA

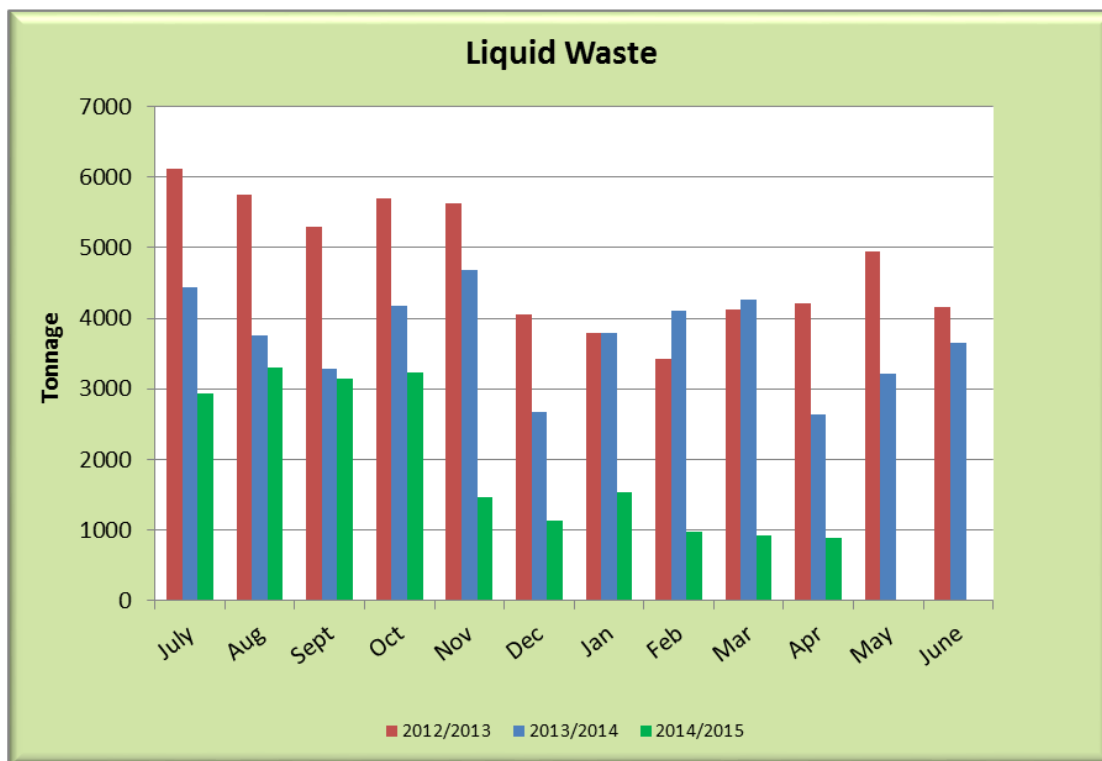
File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Disclosure of Interest: Nil

PURPOSE

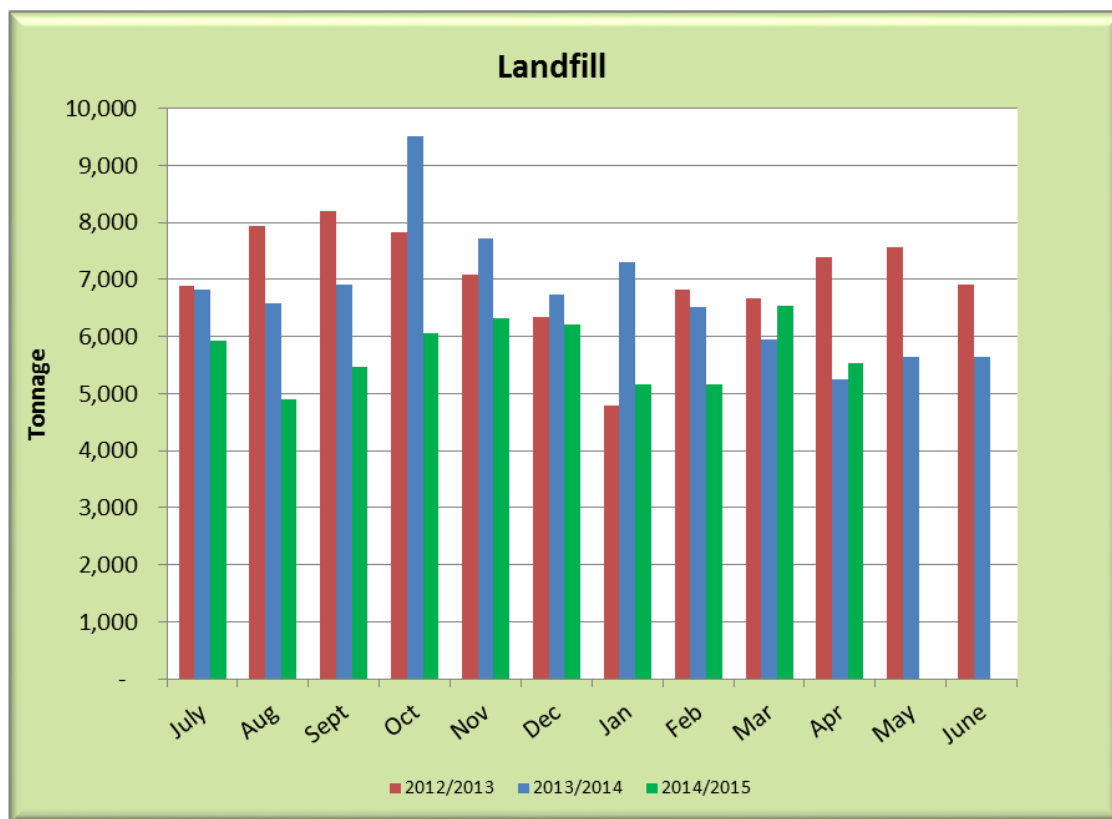
To provide an illustration of Waste Services data collected for the 2014/15 year with comparisons against previous year.



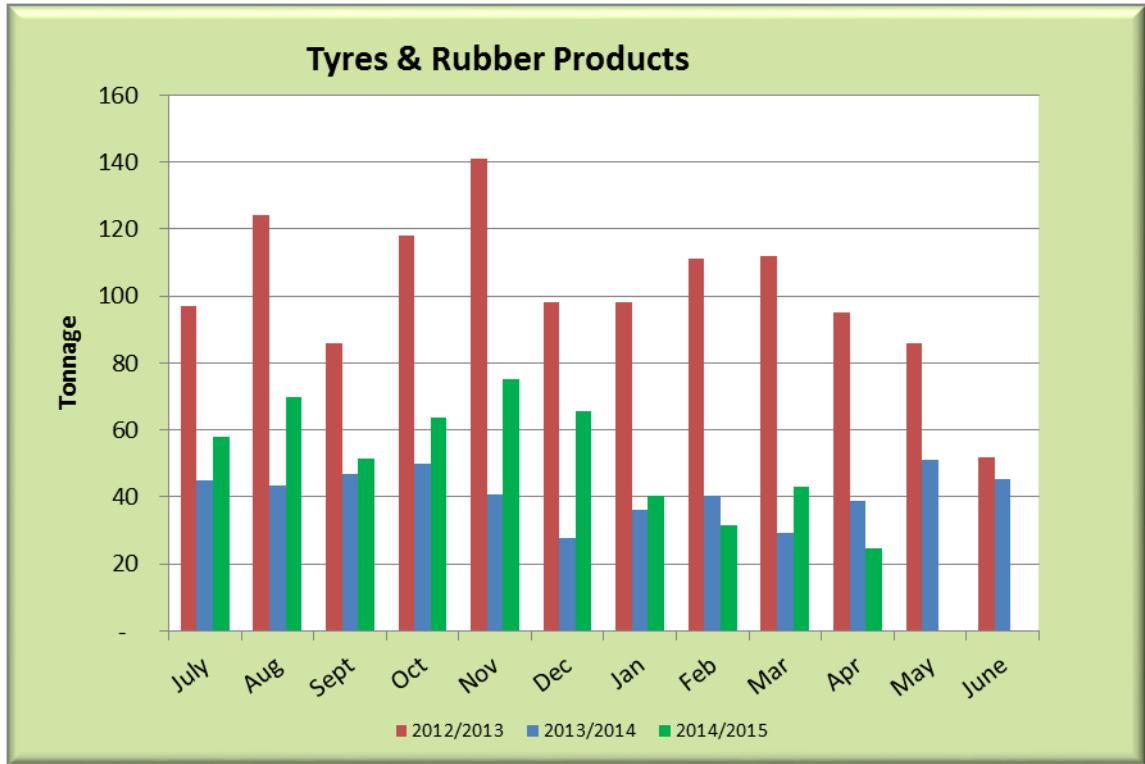
Street Litter collected from Karratha, Dampier, Roebourne, Wickham, Cossack and Point Samson and delivered to the 7 Mile Waste Facility.



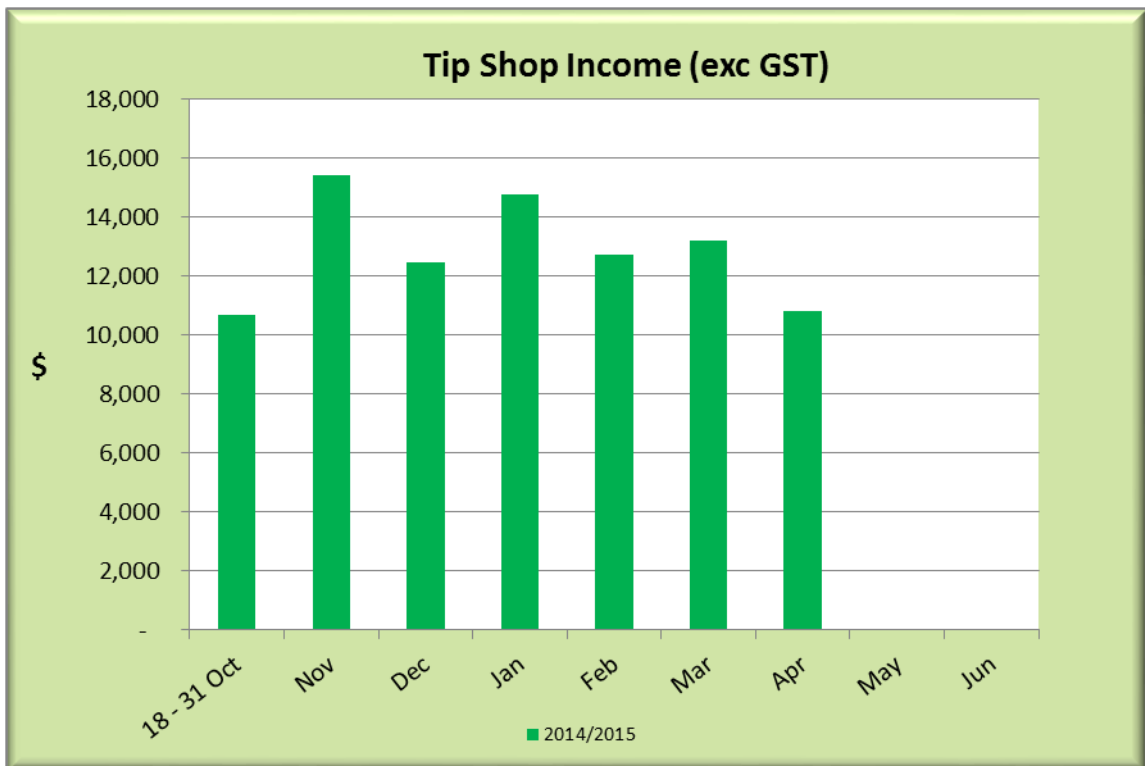
Liquid Waste delivered to the 7 Mile Waste Facility. Continued reduction in tonnages from previous years due to downturn in camp populations. Further reductions to tonnages due to Karratha Environmental Crushing commencing operation of liquid waste ponds in competition with the 7 Mile Waste Facility at a reduced tonnage rate.



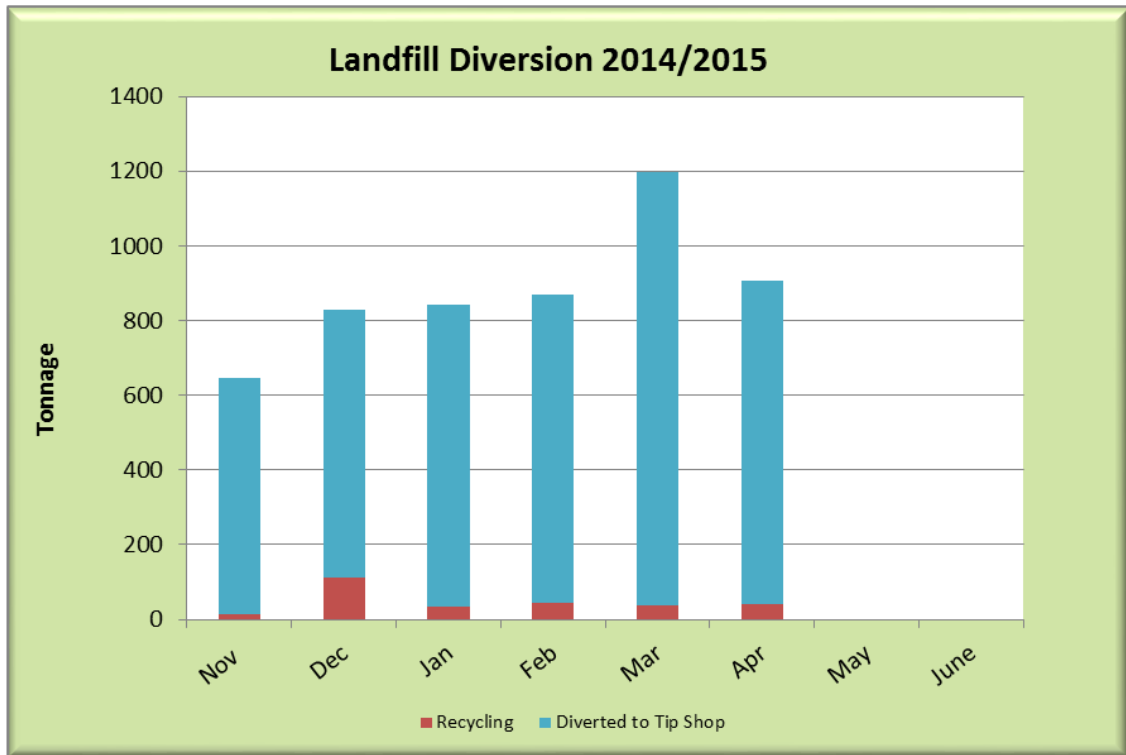
Total waste, excluding liquid waste and clean fill, delivered to the 7 Mile Waste Facility.



Tyres and Rubber products delivered to the 7 Mile Waste Facility.



The 7 Mile Waste Facility Tip Shop opened 18 October 2014.



Waste/goods diverted to recycling and the 7 Mile Tip Shop from the Transfer Station.

13.11 COMMUNITY SERVICES UPDATE

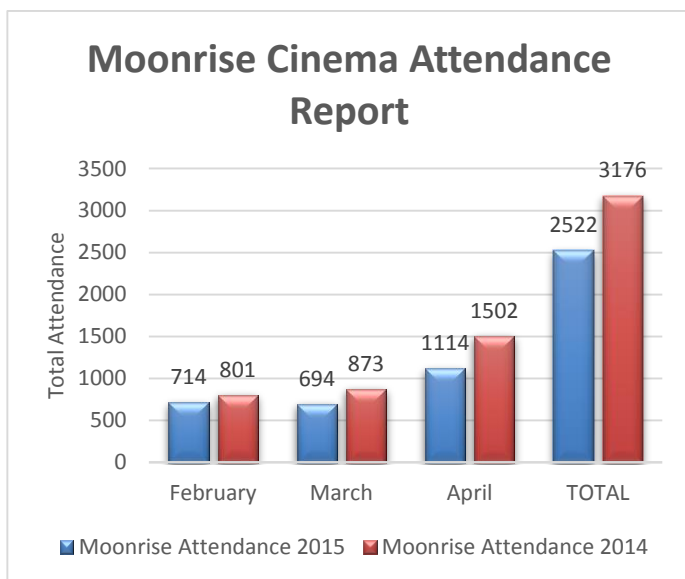
File No: April 2015
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 1 May 2015
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council an update on activity for Community Services.

1. LEISURE SERVICES

1.1 Moonrise Cinema

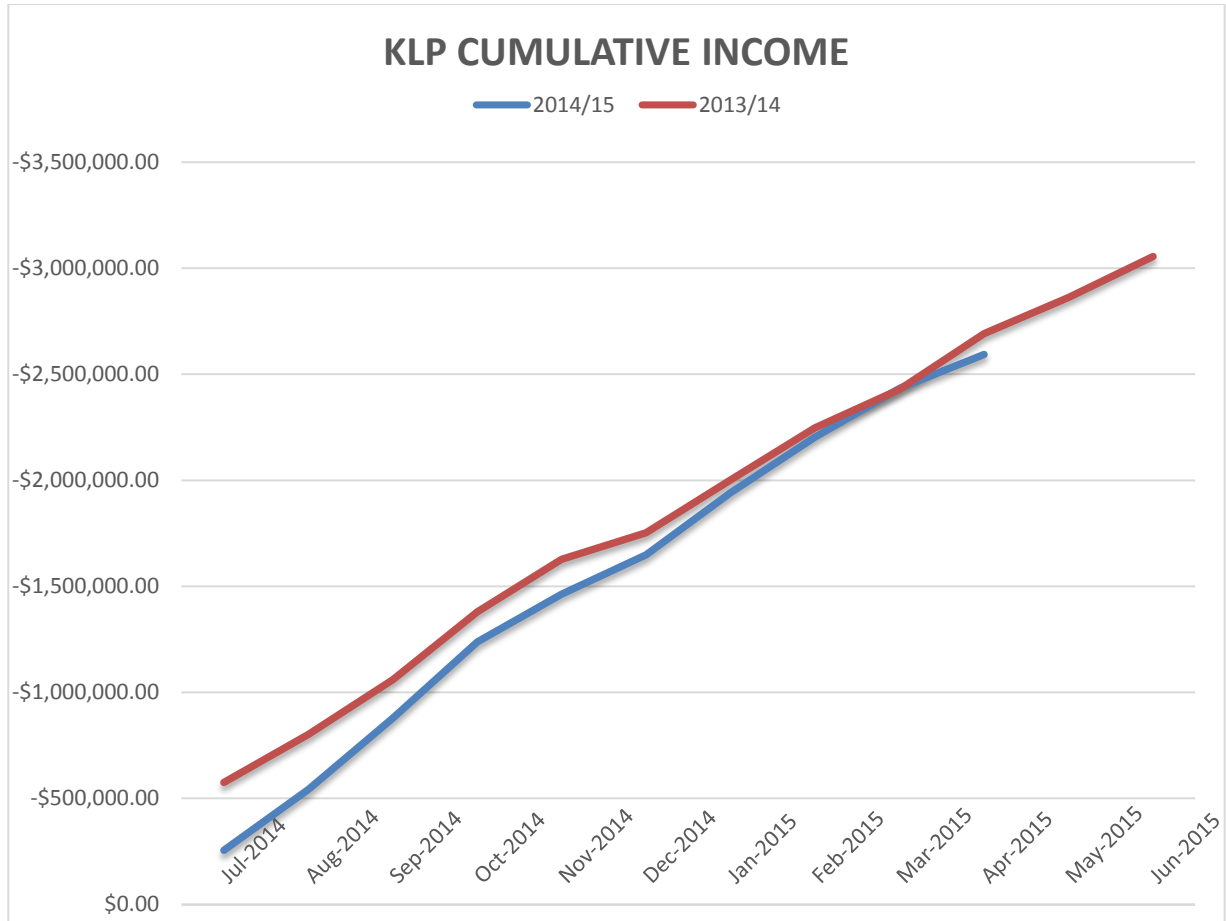


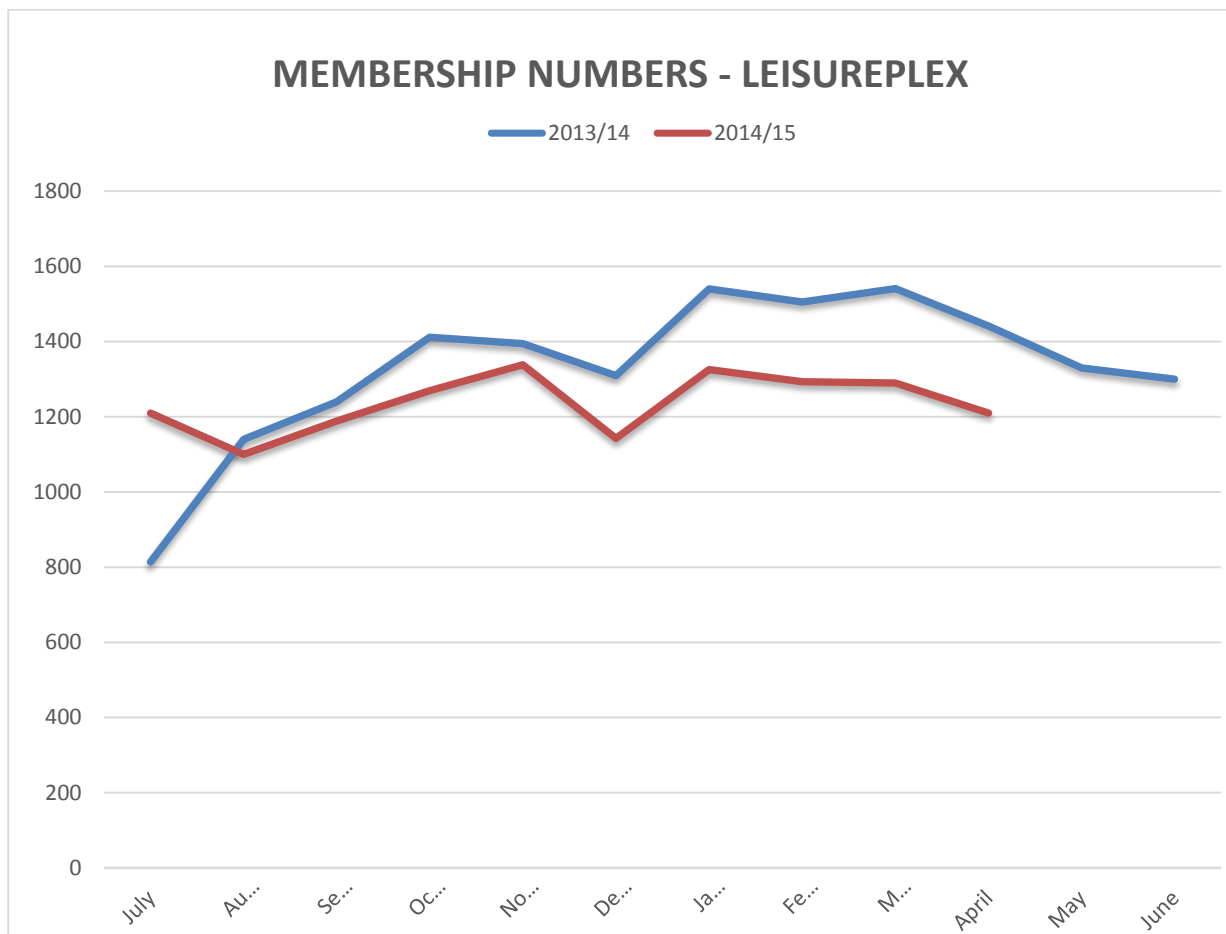
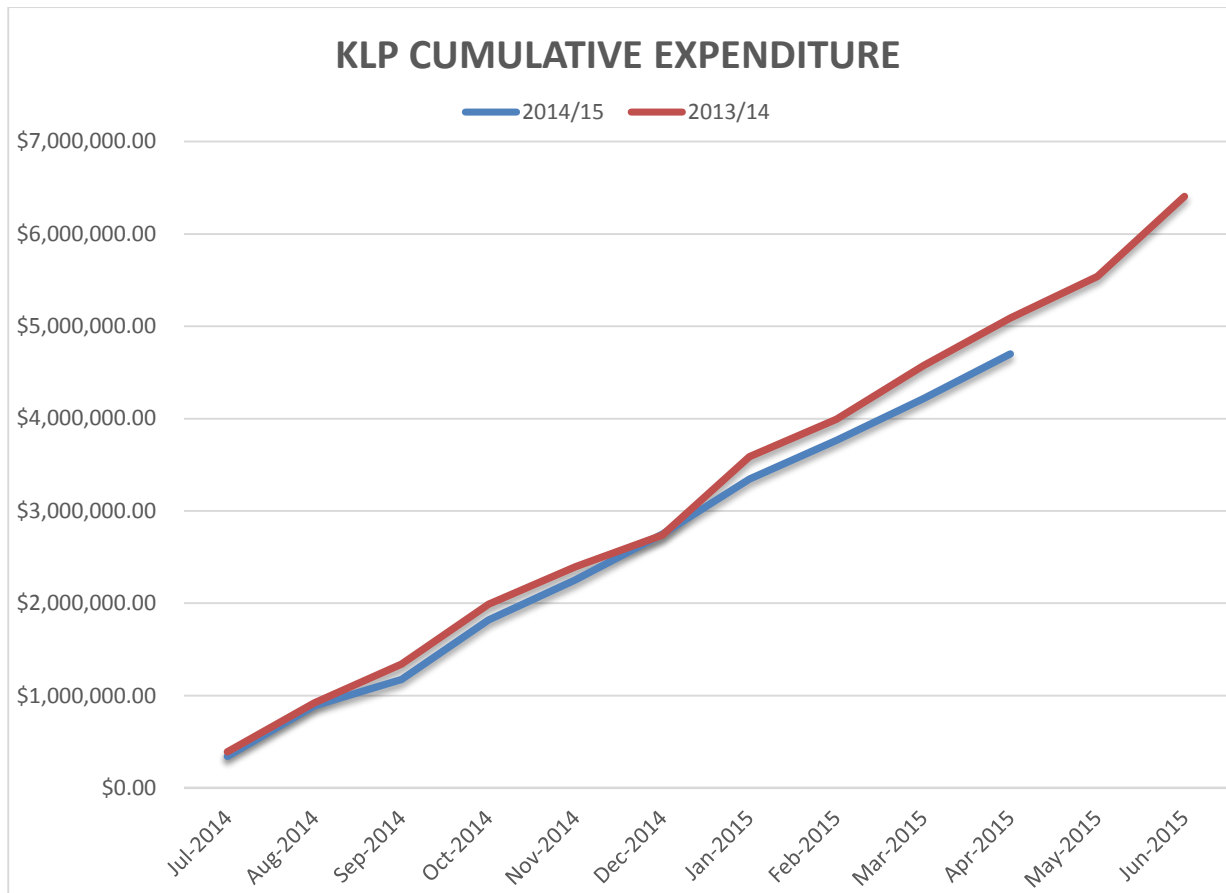
Moonrise Attendance Feb - April		
	2015	2014
	197	120
	192	108
	97	186
	228	387
February	714	801
	149	249
	400	65
	61	67
	84	130
		75
		74
		53
		80
		80
March	694	873
	57	88
	74	57
	420	67
	122	290
	306	186
	135	227
		406
		132
		49
April	691	964

1.2 Karratha Leisureplex

a) Leisureplex Membership YTD Activity update

	May 2014	June 2014	July 2014	Aug 2014	Sept 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Mar 2015	April 2015	April 2014		
CURRENT MEMBERS	1,280	1,239	1,148	1,049	1,118	1,206	1,206	915	1,490	1,256	1,224	1,135	1,387		
SUSPENDED MEMBERS	50	61	62	51	70	63	70	227	50	37	66	75	54		
TOTAL MEMBERS	1,330	1,330	1,210	1,100	1,188	1,269	1,338	1,142	1,540	1,293	1,290	1,210	1,441		
TREND	-8%	-2%	-7%	-9%	8%	7%	5%	-15%	18%	-2%	0%	-6%	-6%		
MEMBER VISITS															
FULL MEMBER	3,138	2,502	2,451	2,597	2,745	3,550	4,052	2,584	3,737	3,566	3,480	2,588	3,146		
GYM MEMBER	1,541	1,522	1,713	1,675	1,763	1,898	1,898	1,457	1,515	1,533	1,668	1,651	1,527		
POOL MEMBER	551	259	227	410	917	1,789	1,816	1,203	1,699	2,029	1,382	667	774		
GROUP FITNESS MEMBER	450	351	355	351	432	477	529	331	549	611	540	337	500		
24 HOUR MEMBER	2,377	2,203	1,971	2,346	2,665	27	2,761	2,359	1,622	3,027	2,827	2,782	2,303		
TOTAL MEMBER VISITS	8,057	6,837	6,717	7,379	8,522	10,461	11,056	7,934	9,122	10,766	9,897	8025	8,250		
TREND	-2%	-15%		10%	15%	23%	6%	-28%	17%	7%	-8%	-19%	-18%		
MEMBER VISIT RATIO / MONTH	6.3	5.5	5.9	7.0	7.6	8.7	8.7	8.7	6.1	8.6	8.1	7.1	5.9		
	TOTAL		May 2014	June 2014	July 2014	Aug 2014	Sept 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015	March 2015	April 2015	April 2014
AQUATIC	102,636	53%	4,783	2,820	3,670	5,317	9,477	15,915	20,724	14,655	16,301	16,577	15,677	6,711	9,700
GYM	49,725	26%	2,885	2,642	5,312	5,652	6,191	7,054	7,054	5,443	6,497	6,709	6,636	6,054	2,936
PERSONAL TRAINING	2,101	1%	399	328	169	75	275	305	455	254	234	334	292	327	234
GROUP FITNESS	21,120	11%	2,977	2,415	2,234	2,020	2,844	3,119	3,415	1,920	1,921	3,647	3,335	1,876	2,492
CRECHE	10,795	6%	1,376	1,062	1,173	1,174	1,414	1,805	1,608	954	1,108	1,559	1,425	1,086	1,221
MINI GOLF	3,783	2%	284	390	868	381	344	469	385	592	482	262	381	598	660
HOLIDAY PROGRAM	2,065	1%			556	0	119	518	0	322	497	53	437	324	
TOTAL RECORDABLE VISITS	192,224	99%	12,703	9,656	13,981	14,619	20,664	28,998	33,641	24,140	27,040	29,141	28,183	16,976	17,243
OTHER VISITS	168,120		3,811	2,897	12,425	14,386	20,296	17,002*	34,427	18,250	10,287	28,832	34,743	18,964	5,173
TOTAL VISITS	360,344		16,514	12,553	26,406	29,005	40,960	58,215	68,068	42,390	37,327	57,973	62,926	35,940	22,416
TREND			-26%	-24%		5%	41%	40%	16%	-28%	12%	8%	-3%	-43%	-41%
Group Fitness av / class			11.77	1	10.02	12.05	12.7	13.1	14.72	13.33	16.58	18.61	16.27	12.94	12.52
Swim school participants			459	459	422	422	422	786	786	786	0	798	798	431	459





WICKHAM SPORTING PRECINCT

	Nov 2014	Dec 2014	Jan 2015	Feb 2015	March 2015	April 2015
TOTAL MEMBERS	212	188	188	171	162	155
POOL ATTENENDANCE	1,796	1,711	1,743	1,781	1,424	695
GROUP FITNESS AVERAGE/CLASS	6.29	4.86	7.4	8.2	7.7	4.2
GROUP FITNESS CLASSES	66	52	48	46	45	41
GROUP FITNESS TOTAL PARTICIPANTS	415	253	356	375	345	172
GYM ATTENDANCE		323	485	463	437	529

ROEBOURNE AQUATIC CENTRE

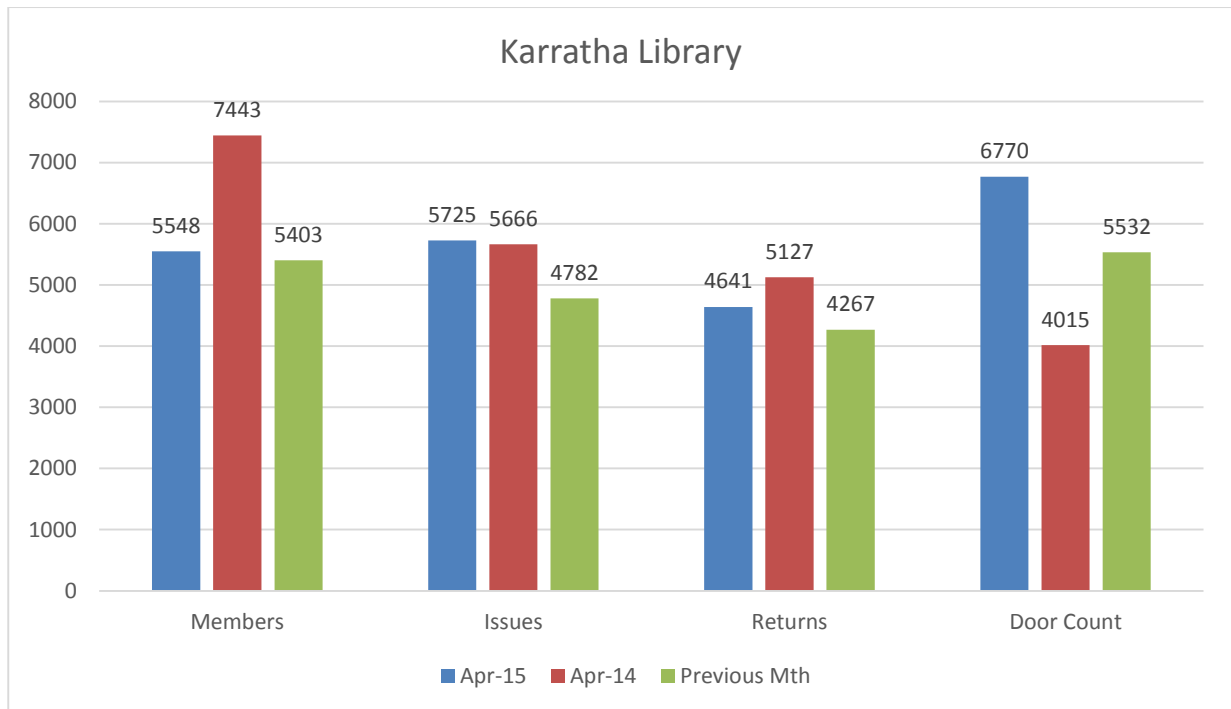
	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Mar 2015	April 2015
POOL ATTENDANCE	2,094	1,793	1,428	1,658	1,537	1,510	549

2. COMMUNITY AND ENGAGEMENT

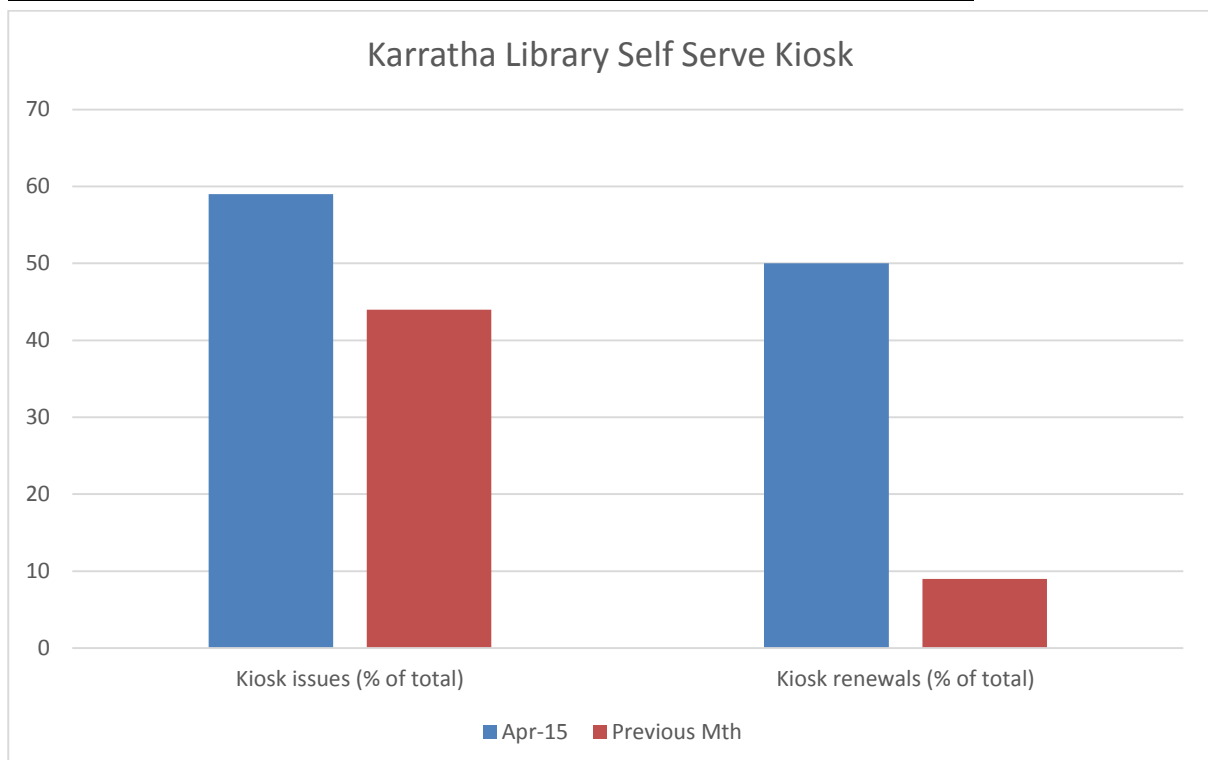
2.1 LIBRARIES

a) Karratha Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
30 Mar - 4 Apr	5418	815	358	11	1051	60	112
6-11 April	5455	1288	1103	36	1389	-	153
13-18 April	5503	1307	991	48	1673	80	204
20-25 April	5526	980	849	22	1328	-	0
27 Apr-2 May	5548	1335	1340	22	1329	47	0
Totals	5548	5725	4641	139	6770	187	469



	Kiosk issues (% of total)	Kiosk renewals (% of total)
Apr-15	59	50
Previous Month	44	9



The increase in the door count could be due to the period being 5 weeks, generally it is 4 weeks.

Memberships:

****Purge of expired memberships undertaken in early August, 2014 ****

- 2.7% increase in memberships compared to March 2015.
- 25.5% decrease since April 2014.

Issues:

- 19.7 % increase in issues compared to March 2015
- 1% increase since April 2014.

Returns:

- 8.7% increase in returns compared to March 2015.
- 9% decrease since April 2014.

Door count:

- 22.4% increase in door count compared to March 2015.
- 68.5% increase since April 2014.

Ungraphed information:

- 469 members used the computers April 2015 compared to 688 in March 2015.
- For the non-members there were 88 non-members utilising the machines in April 2015 and 101 in March 2015.
- ***The decrease in numbers is the result of a cable being damaged by the demolition of the Walkington Theatre. This has resulted in the internet service being disrupted.***

Other information:

- Open 100% of advertised hours
- Computer training bookings are fully utilised 24 people attended, however there were some cancellations
- Introduction to 3D printing events – 12 people attended. Attendances down as staff member on leave so further sessions not undertaken later in the month.
- Displays – Community art display (ANZAC), Community jigsaw puzzle.
- Demolition of Walkington Theatre began. Large water leaks detected in foyer and disruption to access to the internet for library clients.
- No internet connection since 20 April 2015.
- School holiday activities held 99 children and adults attended.
- 51 students from Karratha Senior High School attended the ANZAC display to undertake assignments (not counted in the door count).

Income (April):

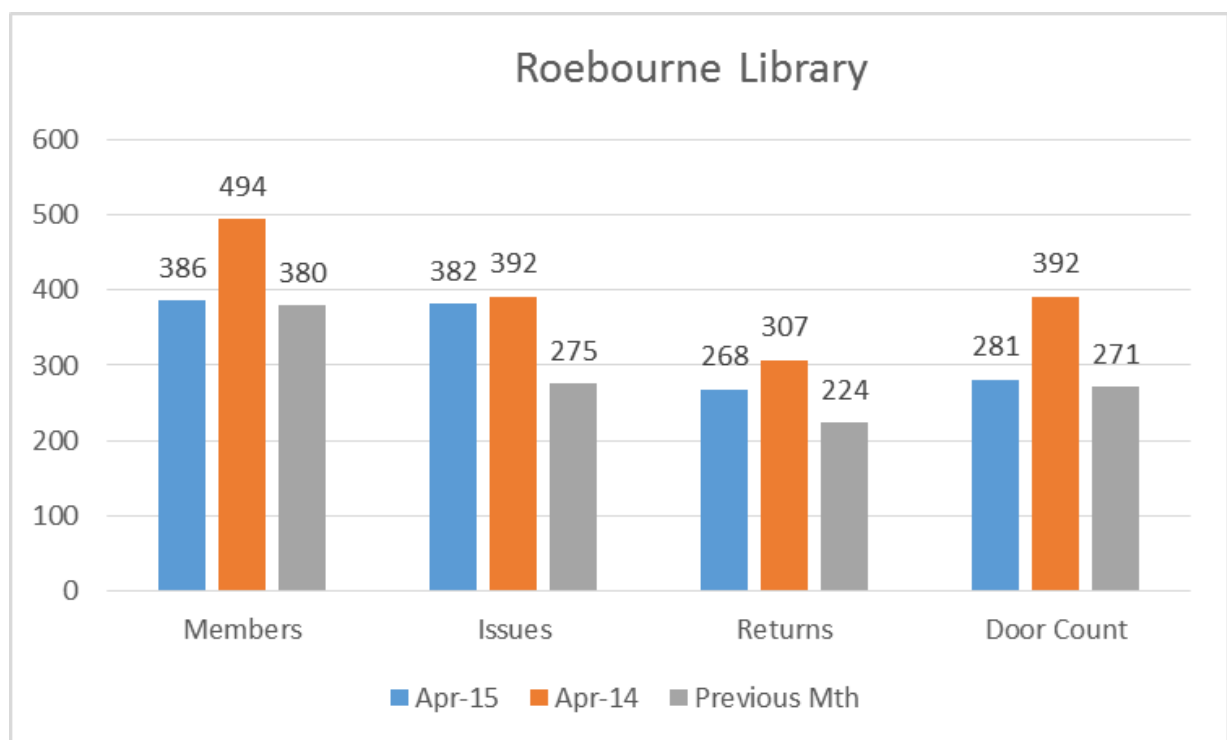
\$2,509.38 revenue

\$284.25 trust deposits, lost and damaged

\$100.93 income from the drink machine.

b) Roebourne Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
30 Mar - 4 Apr	379		52	0	51	9	5
6-11 April	380	77	68	0	46	4	4
13-18 April	381	101	34	1	85	8	1
20-25 April	383	102	81	2	66	10	1
27 Apr-2 May	386	59	33	3	33	7	1
Totals	386	339	268	6	281	38	12



Memberships:

****Purge of expired memberships undertaken in early August, 2014****

- 1.5% increase in memberships compared to March 2015.
- 21.8% decrease since April 2014.

Issues:

- 39% increase in issues compared to March 2015.
- 2.5% decrease in issues compared to April 2014.

Returns:

- 19.6% increase in returns compared to March 2015.
- 12.7% decrease since April 2014.

Door count:

- 3.7% increase in door count compared to March 2015.
- 28% decrease since April 2014.

Other Information:

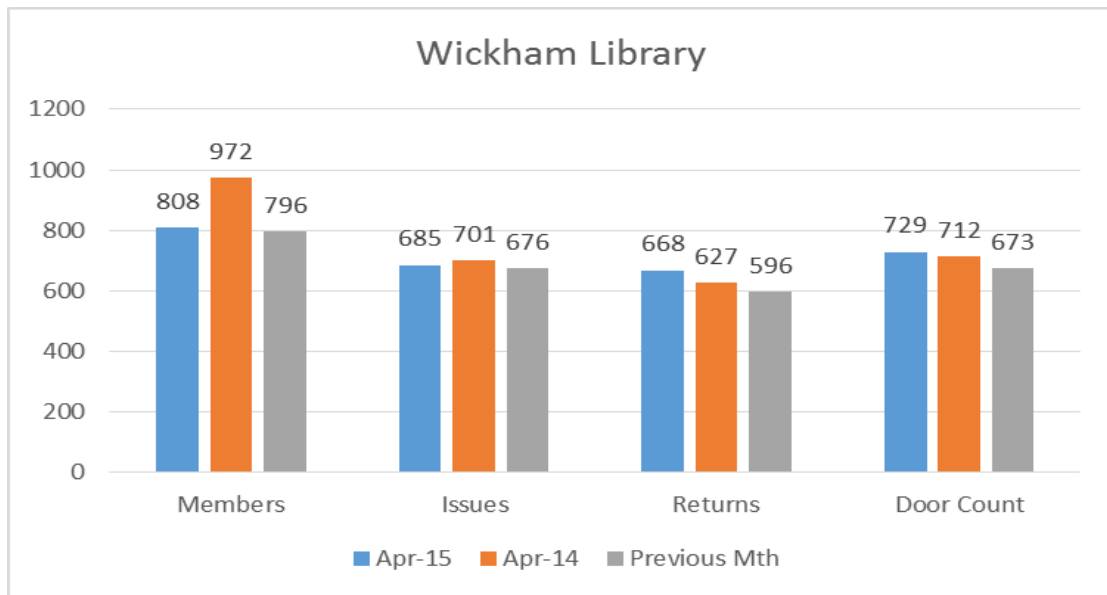
- Open 100% of advertised hours

Income (April):

- \$141.30 library revenue
- \$0.00 City of Karratha income (inclusive of rates, licenses etc)

c) Wickham Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
30 Mar - 4 Apr	799	115	139	1	191	5	3
6-11 April	801	200	149	2	215	15	0
13-18 April	802	121	175	1	175	6	0
20-25 April	803	92	119	1	148	5	4
27 Apr-2 May	808	157	155	5	Not available	Not available	Not available
Totals	808	685	668	10	729	31	7



Memberships:

****Purge of expired memberships undertaken in early August, 2014 ****

- 1.5% increase in memberships compared to March 2015.
- 16.8% decrease since April 2014.

Issues:

- 1.3% increase in issues compared to March 2015
- 2.3% decrease since April 2014.

Returns:

- 12% increase in returns compared to March 2015.
- 6.5% increase since April 2014.

Door count:

- 8.3% increase in door count compared to March 2015.
- 2.3% increase since April 2014.

Other Information:

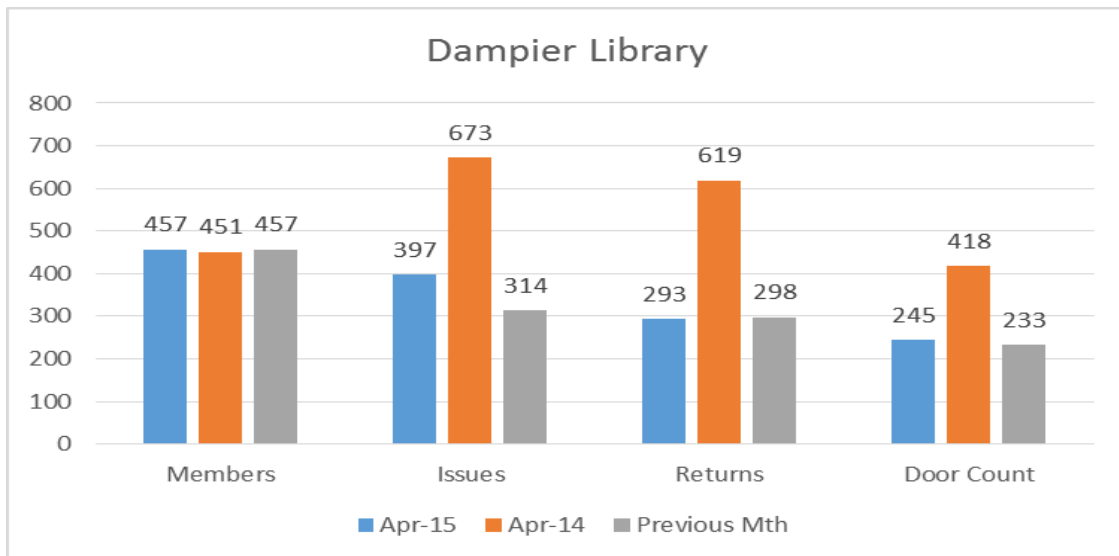
- Open 100% of advertised hours.

Income (April):

- \$281.10 revenue
- \$16.00 (incoming funds (lost & damaged + Trust deposits))

d) Dampier Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
30 Mar - 4 Apr	457	82	38	0	45	1	0
6-11 April	457	72	56	0	47	3	0
13-18 April	457	86	97	0	63	8	0
20-25 April	454	58	45	0	6	4	0
27 Apr-2 May	457	99	57	3	84	4	0
Totals	457	397	293	3	245	20	0



Memberships:

****Purge of expired memberships undertaken in early August, 2014 ****

- 0% increase in memberships compared to March 2015 (although 3 new memberships were added, 3 were deleted by Dampier staff, this is not normal procedure and will be discussed again with Dampier staff).
- 1.3% increase since April 2014.

Issues:

- 26.4% increase in issues compared to March 2015.
- 41% decrease since April 2014.

Returns:

- 1.7% decrease in returns compared to March 2015.
- 53% decrease since April 2014.

Door count:

- 5% increase in door count compared to March 2015
- 41.4% decrease since April 2014

Other Information:

- Open 100% of advertised hours

Income (April):

- \$10.00 revenue
- \$0.00 lost and damaged/trust deposits

e) Story Time and Rhyme Time

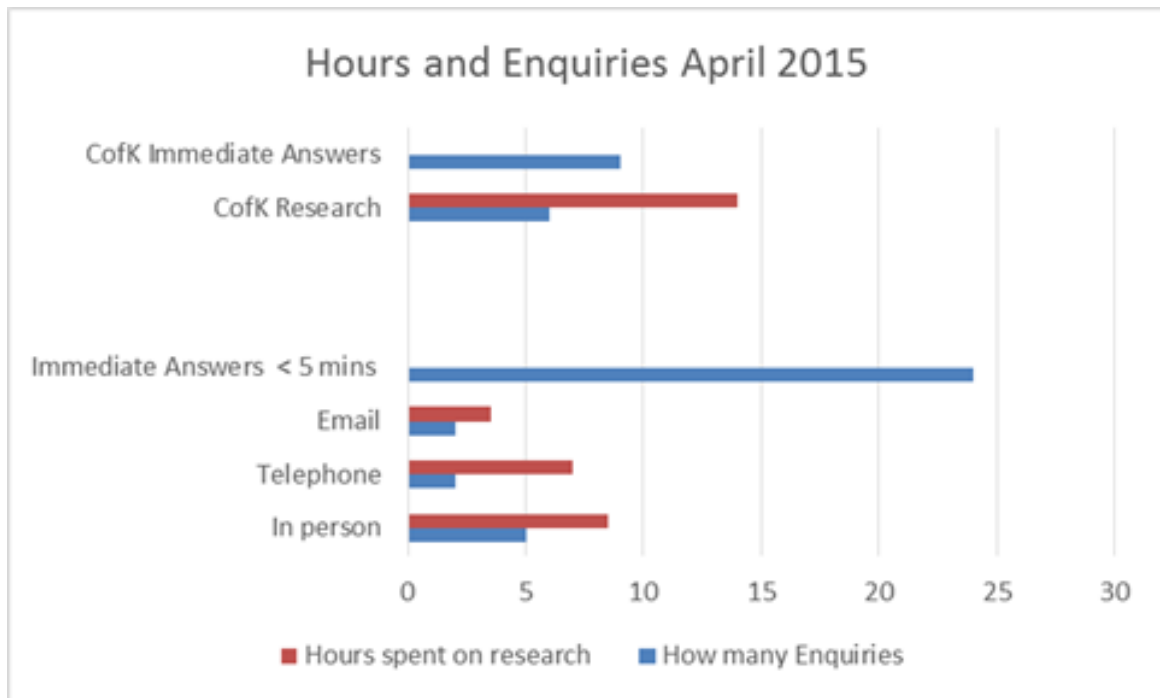
Combined attendance – April 2015

Week	Story Time	Rhyme Time*
30 Mar - 4 Apr	29	37
6-11 April	131	62
13-18 April	116	66
20-25 April	75	73
27 April-2 May	58	56

Rhyme Time was not conducted at Roebourne Library. Storytime conducted weekly in all libraries.

f) Local History

Enquiries	Internal	External (directed to LH staff)	Tourist enquiries across libraries only (not LH staff)
March 2015	10	34	0
April 2015	Not available	3	6



Other information:

- Open 100% of advertised hours
- Archiving of Road Board Books - completed
- Disaster management plan – drafting commenced (25% complete)
- Cleaning up of vertical files (20% complete). Spreadsheet created and decisions to be made on how to proceed from here.
- Collecting current information – ephemera, news articles etc. (ongoing)
- Planning for Remembering Them Project WWI Centenary – 15% complete
- Cossack walk/drive trail – 20% complete
- Beginning stocktake – 5% complete.
- New resources and subscriptions purchased for local history collection
- Ships indexing on Spydus commenced. New templates created in Spydus. Approx 1% completed.
- Working on the old Roebourne Gaol Museum Collection.

3. COMMUNITY DEVELOPMENT

a) Art Exhibitions

- Soul Café – Yianni Johns
- Karratha Library – Jan Malkin
- Jamaica Blue – Jan Malkin

b) Anzac Day Centenary Celebrations

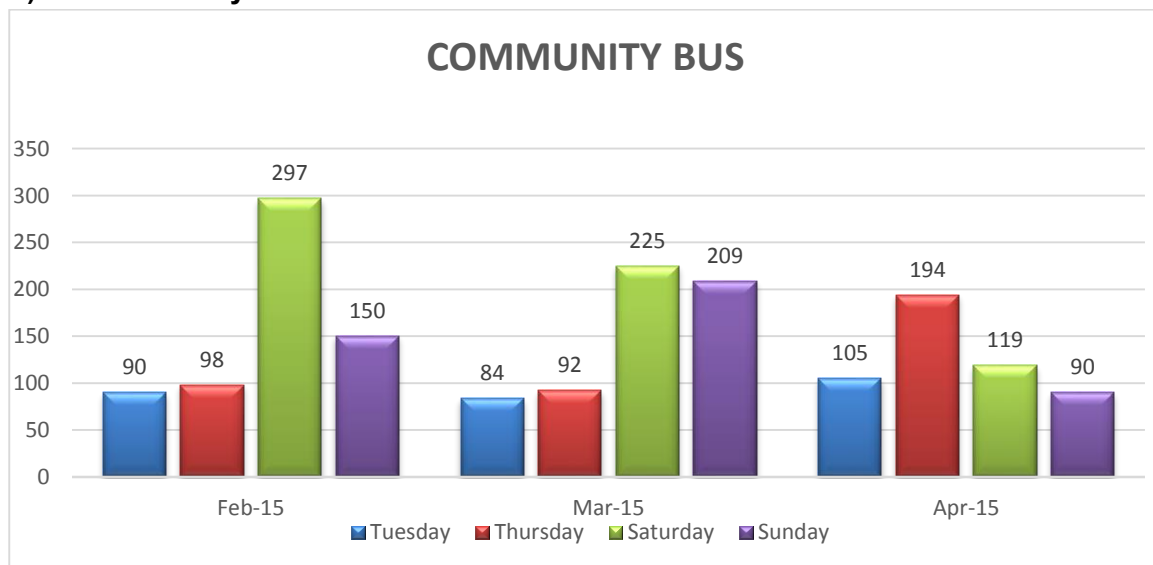
This year marked the centenary of Anzac diggers leaving Australian and New Zealand shores for the battlefields of World War One. On 24 and 25 April the City of Karratha in collaboration with Karratha RSL and Pilbara Regiment delivered three special events in Dampier including a Twilight Tribute and Camp Out, Dawn March and Service and a Gunfire Breakfast. The Twilight Tribute saw hundreds of people, young and old coming together to remember the heroic deeds of our diggers including past and present. Approximately one 100 people slept out under the stars just as the original Anzacs did 100 years ago and were woken to the sound of the bugle setting the tone for the traditional Dawn March and Service.

Despite the windy conditions and traffic congestion over 4,000 people joined in commemorating our Anzac diggers a century on from the ‘Landing in Gallipoli’ with the traditional Dawn March and Service on the Foreshore in Dampier. Following the formalities community members enjoyed a Gunfire Breakfast with live music and a range of food options offered by community groups. This was a fundraising opportunity for clubs and organisations with volunteers raising much needed funds to support their groups.

c) Annual Community Grant Scheme

Submissions for the 2015/16 Annual Community Grant Scheme closed on 24 April 2015, twenty two (22) applications were received totalling \$782,933.

d) Community Bus



- Community bus services were offered as per the scheduled timetable.
- Over in comparison to April 2014 the number of passengers utilising the community bus service decreased by 40%.

e) Indigenous Engagement

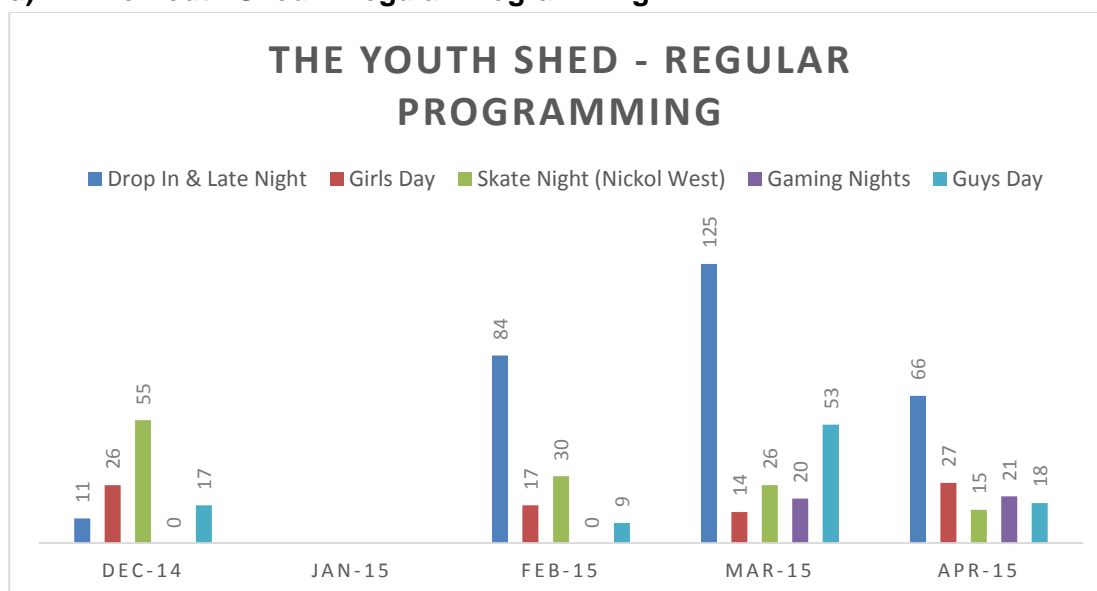
Overview of meetings attended between April 2014-April 2015 in relation to Indigenous Engagement:

Month	Number of Meetings attended by Community Development Officer/s
April	9
May	10
June	3
July	13
August	19
September	15
October	21
November	21
December	8
January	0
February	3
March	9
April	11
TOTAL	142

Groups engaged to date include: Ngarliyarndu Bindirri Aboriginal Corporation, Act Belong Commit, Yaandina Family Centre, Ngarluma Yindijbarndi Foundation Limited, Juluwarlu Group Aboriginal Corporation, Murdoch University, Yindijbarndi Aboriginal Coporation, Roebourne Resource Centre, Roebourne Children and Family Centre, Ngaruluma Yindijbarndi Foundation Limited, Roebourne District School, BighART, REFAP, Woodside, Fresh Start, Weeirana Street Media, Medicare Local, Ngarda Media, IBN and Kimberley – Pilbara Medicare Local, Kuruma Marrthudunera Limited, Gurrurga Pty Ltd, Mawarnkarra Health Service, Roebourne Consulting Services, Gurlu Gurlu Maya and Ngarda Media

3.2 YOUTH SERVICES

a) The Youth Shed – Regular Programming

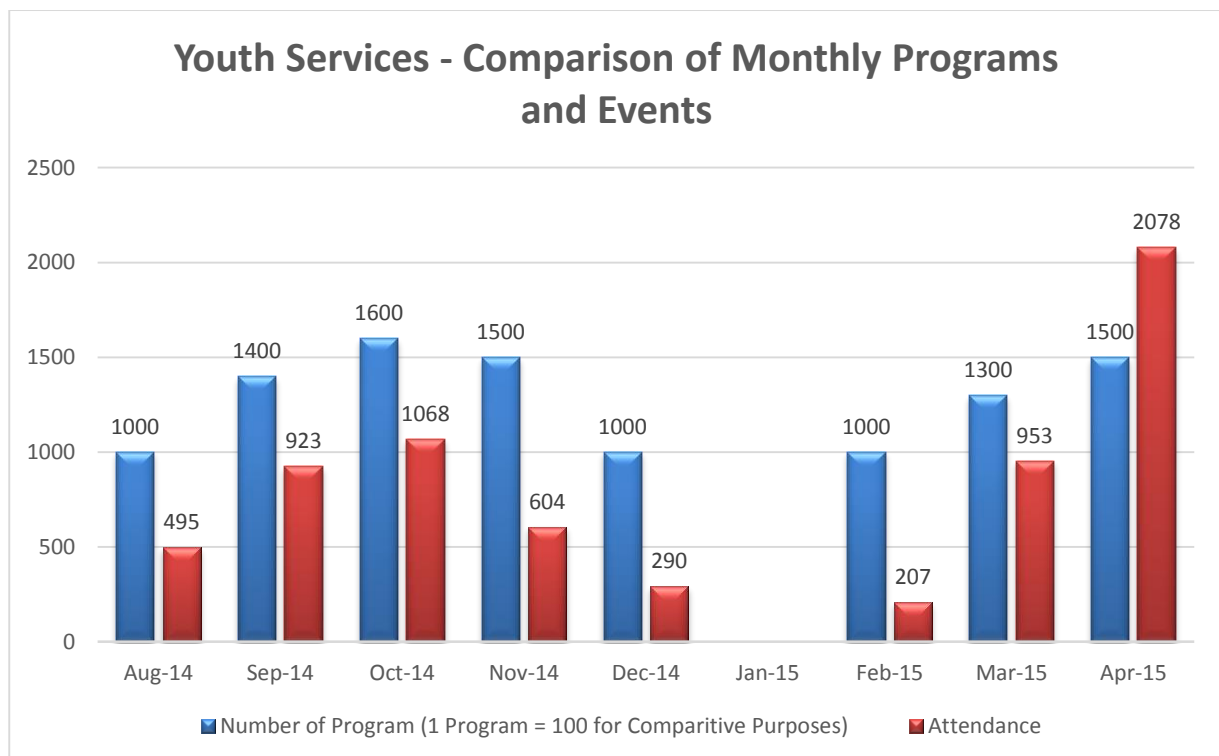


- School Holiday Program and National Youth Week events were delivered from 6th April – 17th April 2015. Regular programs are not delivered during this time.
- Programming did not occur in January due to the delivery of the school holiday program and school holiday closure.
- No Late Night program was run in April due to the School Holiday Program.

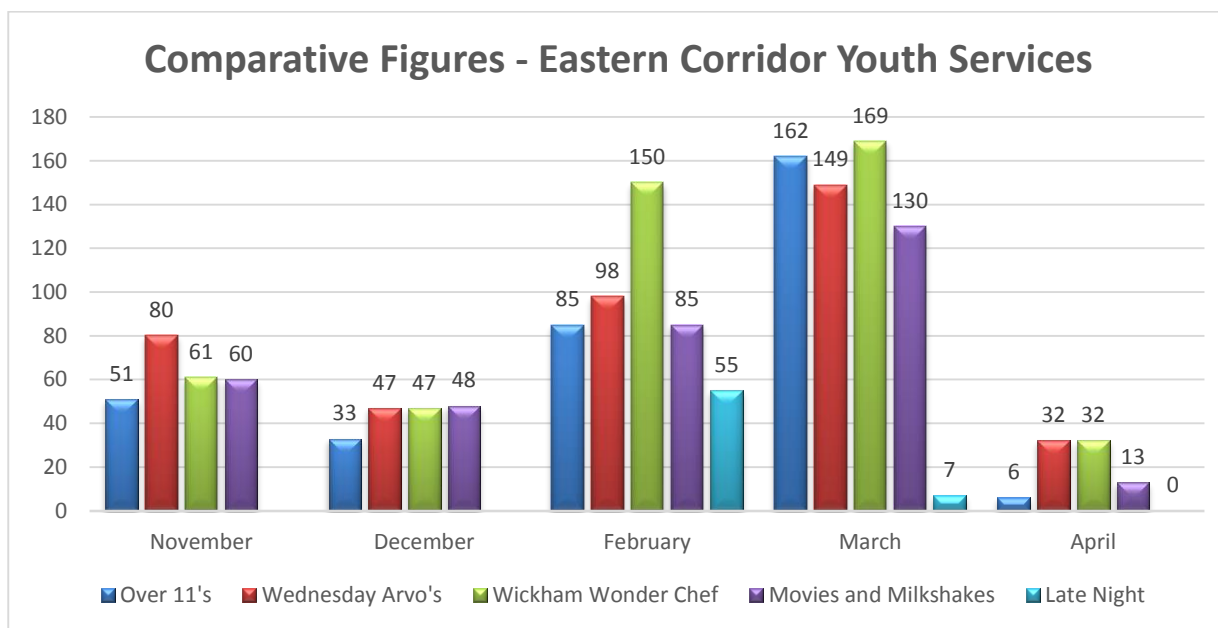
b) Youth Shed – Youth Events (Programs change monthly)

Program	March 2015	April 2015
Themed Dance Party (Winter Wonderland)	89	
School Holiday Program – The Youth Shed		359
School Holiday Program (The Base, Wickham)		396
Dribble Beat Crave	2	6
Park Opening Excursion – Port Hedland	17	
National Youth Week (Justice Crew event – Roebourne)		1000
Paintball Event (Dampier)		257
Glow Rave (The Youth Shed)		69

c) Comparison of Monthly Programs & Events

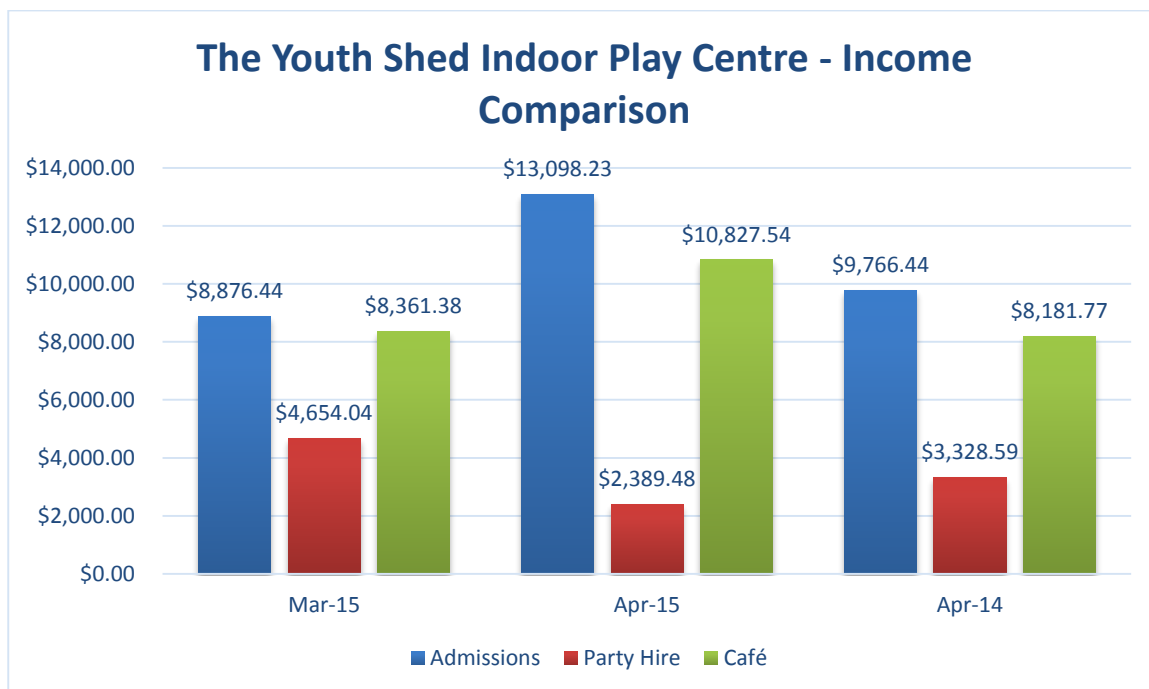


d) Eastern Corridor Youth Services – Regular Programming



- No late night program was delivered during April due to the School Holiday program.

e) Youth Shed Indoor Play Centre



13.12 ROEBOURNE ADVISORY GROUP MINUTES APRIL 2015

File No:	CS.4
Responsible Executive Officer:	Director Community Services
Reporting Author:	Acting Community Development Coordinator
Date of Report:	28 April 2015
Disclosure of Interest:	Nil
Attachment(s)	Roebourne Advisory Group Draft Minutes April 2015

PURPOSE

To present to Council draft minutes of the Roebourne Advisory Group (RAG) meeting held 8 April 2015.

BACKGROUND

Roebourne Advisory Group (RAG) meetings are held on the first Monday of every month, due to the Easter long weekend the April meeting was held on Wednesday, 8 April 2015: A summary of the key matters considered at this meeting were:

1. Update on the installation and light connection for the War Memorial Project. Roebourne Advisory Group resolved to endorse the proposed location of the fuse box submitted by Horizon Power.
2. Consideration and endorsement of projects for the 2015/16 Annual Community Association Development Scheme and Ex-Gratia Funding, below provides an overview of identified projects:

Funding Scheme	Proposed Project	Funding Amount Allocated
ACADS	Lights on Project	\$20,000
	Community Events Funding	\$60,000
	Contingency	\$20,000
Ex Gratia	Seating at Basketball Courts	\$25,000
	Tables and Shade Structure at Roebourne School Oval and Jubilee Park	\$26,500
Total		\$151,500

3. Endorsement of formal guidelines and application form for Roebourne Advisory Group Community Funding.
4. Update on the Jubilee Park Signage Project. Officers to commence project planning and work collaboratively with Roebourne District School to develop designs and complete the project by 30 June 2015.
5. Roebourne Advisory Group members requested an update on investigations and the establishment of a Community Association in Roebourne.

Whilst meetings are open for members of the community to attend, no community members attended the April meeting.

CONCLUSION

The draft minutes of the Roebourne Advisory Group (RAG) meeting held on 8 April 2015 are presented to Council as information.

13.13 PUBLIC ART STEERING GROUP MINUTES MARCH 2015

File No:	RC.98
Responsible Executive Officer:	Director Community Services
Reporting Author:	Acting Manager Community and Engagement
Date of Report:	30 April 2015
Disclosure of Interest:	Nil
Attachment(s)	Public Art Steering Group Draft Minutes - March 2015

PURPOSE

To present to Council draft minutes of the Public Art Steering Group meeting held on Monday, 23 March 2015.

BACKGROUND

The Public Art Steering Group was established by the Shire of Roebourne (now the City of Karratha) in June 2012. The City of Karratha is committed to a Percent for Art scheme which will see up to 2% of the construction cost of each Council capital works project (valued at \$1 million or more) to be allocated to public art.

The City of Karratha has identified two Public Art Categories:

- Minor Public Art (project budget of \$5000 up to \$100,000)
- Major Public Art (project budget of \$100,000 and over)

The Public Art Steering Group is required to carry out the provisions in Policy CS12 through the consideration of proposals for community initiated artworks, acquisitions or donations of Public Art in the City of Karratha.

The aim of the Public Art Steering Group is to advise and provide recommendations to Council on the procurement and selection of Major Public Art across the City of Karratha.

Meetings of the Group are held on an 'as required' to facilitate the procurement of Public Art across the City of Karratha.

The Public Art Steering Group meeting was held on Monday, 23 March 2015:

A summary of the key matters considered at this meeting were:

1. The Public Art allocation for the Bulgarra Public Open Space is set at \$21,528 as per the Public Art Policy CS12. Request for Quotes for the Bulgarra Public Open Space to appoint an artist to design and install urban art on the skate ramps as part of the wider Bulgarra POS Stage 2 project scope was released on 25 March 2015.
2. The total public art budget for the Dampier Community Hub is \$85,000 with an amount allocated to artist of \$70,000. The \$15,000 difference has been allocated for aspects such as travel and concept development. It was anticipated that the project art brief was to be released late March 2015.

3. The budget for the Karratha Arts and Community Precinct public art provision is approximately \$430,000. The Public Art Steering Group have agreed that the public art form should be aesthetically pleasing and value add to the building where possible. Specific sites within the precinct that the committee would like to explore further as opportunities for public art options include:
 - External façade with particular focus on etching style design for roof panels facing Dampier Hwy and Sharp Ave intersection.
 - Internal main staircase in foyer.
 - The “Reading Tree” in the Library.
 - Inclusion of “Art wall” recessed display with lighting and appropriate hanging structures in the first floor foyer. Providing main display space for City works and transitory exhibitions.

4. The funds allocated towards the public art component of the Karratha Arts and Community Precinct does not include the war memorial. Commemorative number plates are being sold, with proceeds to be put towards a new war memorial to be located at the Karratha Arts and Community Precinct. In addition, the new initiatives list for consideration in the 2015/16 budget includes an allocation of \$50,000 to scope and design the public art component of the Precincts war memorial.

CONCLUSION

The draft minutes of Public Art Steering Group meeting, held on Monday 23 March 2015 are presented to Council as information. Additional meetings will be ‘as required’ to facilitate the procurement of Public Art across the City of Karratha.

13.14 INDIGENOUS ENGAGEMENT UPDATE

File No:	CR.75
Responsible Executive Officer:	Director Community Services
Reporting Author:	Acting Community Development Coordinator
Date of Report:	30 April 2015
Disclosure of Interest:	Nil
Attachment(s)	Statement of Commitment

PURPOSE

To inform Council of Indigenous engagement activities and status of Indigenous Engagement Strategy since the adoption of the Statement of Commitment to Indigenous Engagement at the June 2014 Ordinary Council Meeting.

BACKGROUND

The City of Karratha has embarked on a process of reconciliation, formalising its commitment to Indigenous Engagement. A Statement of Commitment to develop a three staged Indigenous Engagement Strategy (Listening; Visioning; Voicing) was endorsed by Councillors at the June 2014 Ordinary Council Meeting. The Statement of Commitment was launched at the NAIDOC opening in Roebourne on 5 July 2014.

In order to develop this strategy, all departments within the City of Karratha will be required to adopt a shared responsibility and actively engage with Indigenous Australian people. The City of Karratha will seek to forge stronger relationships, a deeper respect and identify more possibilities for Indigenous Australians.

REPORT**1. Internal Engagement and Planning**

A key component of the City of Karratha's Statement of Commitment to Indigenous Engagement is working across all departments to adopt a shared responsibility to a whole-of-organisation approach to active engagement with local Indigenous Australians.

The Community Development Team has been consulting with internal departments to raise awareness of the future direction of the organisation, promote effective engagement with Indigenous people and identify current Indigenous specific initiatives. To date formal and informal meetings have taken place with the following:

- Director Community Services
- Partnerships Manager
- Manager Community and Engagement
- Indigenous Partnerships Project Officer
- Manager Regulatory Services
- Manager Leisure Services
- Environmental Health Coordinator
- Recreation Facilities Coordinator – Eastern
- Acting Events Coordinator
- Eastern Corridor Leisure Program Manager
- Human Resources
- Manager Marketing and Communications
- Communications Officer
- Recruitment Officer
- Leisure Planner
- Manager Planning Services
- Manager Governance and Organisational Strategy
- Manager Infrastructure
- Engineering Technical Project Officer
- Airport General Manager
- Manager Roebourne Aquatic Centre
- Library Services
- Economic Development Advisor

This internal consultation has established that the City of Karratha is implementing a number of Indigenous Engagement initiatives, including:

Current Initiatives	Responsible Department
Welcome to Country and formal acknowledgement of the traditional owner groups at formal occasions of the City of Karratha.	Whole of organisation
Fly the Aboriginal flag at the front of the administration building alongside the Australian flag.	Customer Service
Engage with representative Indigenous groups in considering land matters that may affect their interests, as well as responsible use of resources for environmental sustainability from an Indigenous perspective.	Planning Services
Explore partnership opportunities with Indigenous communities, groups and corporations.	Partnerships
Engage with Indigenous corporations to assist with preserving and protecting rock art and national parks.	Regulatory Services
Healthy Dog Day	Regulatory Services
Subsidised dog sterilisation program	Regulatory Services
Engage with Indigenous stakeholders to break down barriers in establishing and maintaining Indigenous sporting clubs.	Leisure Services
NAIDOC celebrations	Community and Engagement
In kind support and mentoring to Indigenous communities, groups and corporations to assist with project planning, building local capacity and service delivery.	Community and Engagement
Community Development Officer based in Roebourne two days per week.	Community and Engagement
Support and promote Indigenous cultural events to the wider community.	Community and Engagement
Three Indigenous specific employment opportunities within the organisation (Indigenous Ranger Traineeship, Indigenous Customer Service Traineeship and Indigenous Partnership Project Officer)	Human Resources
Wickham Library is an Indigenous Better Beginnings distributor.	Library Services
Indigenous title and theme book collections at all City of Karratha Libraries.	Library Services
Active participation with Indigenous networks and forums.	Community and Engagement

A focus of the internal consultations has also been to explore new Indigenous Engagement initiatives to embed the organisations commitment in core operational outcomes. This aims to ensure inclusive service delivery into the future. In conjunction with local Indigenous corporations and groups the following new initiatives are being explored:

New Initiatives	Responsible Department
Include a by-line on all City of Karratha signature blocks for emails that acknowledge traditional owners.	Information Technology Services
A statement to be placed on the homepage of Council’s public website acknowledging the traditional owners.	Communications and Public Relations
Interpretative signage to be included in the Trail Master Plan.	Leisure Services
Targeted promotion of recreation programs and services for the Indigenous population.	Leisure Services Recreation Facilities
Develop an Indigenous Employment Strategy.	Human Resources
Mandatory participation in Aboriginal Cultural Awareness training for all new employees within the first six months of commencing employment.	Human Resources
Include local Indigenous information in Corporate Induction and new employee orientation packs.	Human Resources
Aim to achieve an Indigenous workforce equivalent to the Indigenous population of our region (8.8%).	Human Resources
Join “Recognise” campaign and demonstrate support on the City of Karratha website.	Community Development Communications and Public Relations
Create Indigenous specific page on the City of Karratha website with links to relevant websites, local information, cultural celebrations and corporations contact details.	Community Development Communications and Public Relations
Signage to acknowledge Traditional Owners at City of Karratha facilities.	Recreation Facilities
English interpretation of street names that use Indigenous language.	Community Development
Signage to acknowledge the boundaries of Indigenous groups within the City of Karratha.	Community Services
Develop Cultural Protocols to provide effective and respectful manners of communication with Indigenous peoples (including welcome to country, acknowledgement of country and elders, use of images and voices)	Community Development
Recognise and acknowledge significant cultural achievements from Indigenous people and communities and promote these through all forms of media	Communications and Public Relations
Develop linkages and partnerships with organisations for the planning and provision of activities concerning reconciliation	Community Development
Form an Indigenous Advisory Group/Board to provide a forum for consultation, guidance and support to the organisation in decision making processes.	Community Development
Promote to Indigenous business and working groups when tenders are available for Indigenous-specific projects	Economic Development
Consider rebranding Australia Day to Australia/Survival Day within the City of Karratha	Community Development

The Community Development Team will continue to work across all departments to clearly identify initiatives and measurable outcomes to be included in the Indigenous Engagement Strategy. It is anticipated the draft Strategy will be available in June 2015.

Community Directorate – Indigenous Servicing Meetings

A number of representatives from the Community Directorate (including Director of Community, Partnership Manager, Indigenous Partnership Project Officer, Acting Manager of Community and Engagement, Acting Community Development Coordinator and Community Development Officer) meet on a monthly basis to discuss the progress of Indigenous Engagement including appropriate frameworks for the Indigenous Engagement Strategy, current/new initiatives and planning for future projects.

These meetings ensure a holistic, coordinated and collaborative approach to Indigenous Engagement and will continue into the future.

2. External Community Engagement and Planning

The Community Development Team aims to provide support to the City of Karratha community with a strong emphasis on the following principles:

- Community Engagement – an informed community participating in the decision making process of their community.
- Community Partnerships – encouraging collaboration amongst community groups, organisations and individuals to work towards achieving a common goal to the benefit of the community.
- Building Community Capacity – developing the skills and abilities of our community to be responsive to their needs.

With Indigenous Engagement a key priority for the City of Karratha a Community Development Officer is proactively working with the Indigenous communities, groups and organisations. The Officer is based in Roebourne two days per week and provides an opportunity for information sharing, consultation, involvement, collaboration and empowerment.

The Community Development Team acknowledge informal relationships with Indigenous people build up over time and are crucial for progressing reconciliation. The informal relationships provide the foundation for listening, learning, understanding, recognition, appreciation and a belief that we can achieve sustainable outcomes for a better future.

The Community Development Team have adopted a consistent and inclusive approach to Indigenous Engagement. As a result, connections have been established with the following organisations, who will continue to be consulted and informed throughout the Strategy development process:

- | | |
|--|---|
| • Ngarluma Aboriginal Corporation | • Ngarluma and Yindijbarndi Foundation Limited |
| • Murujuga Aboriginal Corporation | • Ngarliyarndu Bindirri Aboriginal Corporation |
| • Juluwarlu Group Aboriginal Corporation | • Cheeditha Community |
| • Yindijbarndi Aboriginal Corporation | • Roebourne Art Group |
| • Wirlu-murra Yindijbarndi Corporation | • Roebourne Consulting Services |
| • Yinjaa-Barni Art | • Woodside |
| • Roebourne Community Resource Centre | • Act, Belong, Commit |
| • IBN Group | • Heart Foundation |
| • Kuruma Marthudunera Limited | • Roebourne Police and Community and Youth Centre |

- BighART
- Gurlu Gurlu Maya
- Yaandina Family Centre
- Ngarda Media
- Roebourne Police
- Murdoch University
- Mawarnkarra Health Service

There are an array of factors that may play a role in determining the success of the engagement with the Indigenous community, some of these include:

- Need for strong engagement processes – this will promote transparency, build trust, allowing for flexibility while following through on commitments.
- Value relationships – this will encourage the development of strong community links, ensure effective communication, build trust, foster goodwill and encourage openness and sharing.
- Essential role of respect – to acknowledge past and ongoing injustice and mistreatment, recognise the importance and depth of Indigenous knowledge and value Indigenous contribution to engagement.
- Importance of champions – within the organisation and the Indigenous communities. This will promote the engagement, allow easy access to information, find a path for consensus and advocate for the community.
- Need for pre-engagement preparation – this will allow for communication of goals, set a shared vision, share information that will ensure the right people are included in the engagement process.

CONCLUSION

With Indigenous Engagement a key priority for the City of Karratha the Community Development Team will continue to work across all departments to clearly identify initiatives and measurable outcomes to be included in the Indigenous Engagement Strategy. This will ensure a shared responsibility to a whole-of-organisation approach to active engagement with local Indigenous Australians is adopted.

The Community Development Team will remain focused on establishing and maintaining formal and informal relationships with Indigenous people based on listening, learning, understanding, recognition, appreciation and a belief that we can achieve sustainable outcomes for a better future.

The Community Development Team will seek new opportunity for information sharing, consultation, involvement, collaboration and empowerment for Indigenous people. It is anticipated the draft Strategy will be available in June 2015.

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

16 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

17 MATTERS BEHIND CLOSED DOORS

CONFIDENTIAL ATTACHMENT TO ITEM 10.2 ANNUAL COMMUNITY GRANT SCHEME (NON-STATUTORY DONATIONS)

CONFIDENTIAL ATTACHMENT TO ITEM 10.5 PAM BUCHANAN FAMILY CENTRE COMMUNITY MODULE FACILITY MANAGEMENT TENDER APPOINTMENT

CONFIDENTIAL ATTACHMENT TO ITEM 12.2 COOLAWANYAH ROAD RECONSTRUCTION TENDER ASSESSMENT AND FUNDING MODEL

CONFIDENTIAL ATTACHMENT TO ITEM 12.4 FORESHORE MANAGEMENT CONSULTANCY TENDER AWARD

OFFICER'S RECOMMENDATION

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

17.1 CONFIDENTIAL ITEM – AMSA LAND AT KARRATHA AIRPORT

17.2 CONFIDENTIAL ITEM – CEO CONTRACT

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

18 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The date of the next meeting is to be held on Monday, 15 June 2015 at 6:30pm at Roebourne Hall, Roebourne.