



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 16 March 2015 at 6.30pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Councillors:
 Cr Peter Long [Mayor]
 Cr John Lally [Deputy Mayor]
 Cr Garry Bailey
 Cr Geoff Harris
 Cr Harry Hipworth
 Cr Janine Miller
 Cr Michael Saylor
 Cr Evette Smeathers
 Cr Robin Vandenberg
 Cr Fiona White-Hartig

Staff:

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Andrew Ward	Director Community Services
David Pentz	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Franssen	Minute Secretary

Apologies:

Absent:

Leave of Absence:

Members of Public:

Members of Media:

4 DECLARATIONS OF INTEREST

5 PETITIONS/DEPUTATIONS/PRESENTATIONS

6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER’S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Monday, 16 February 2015, be confirmed as a true and correct record of proceedings.

7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

02/02/2015 - Meeting with Barry Harrison
02/02/2015 - Yaburara Heritage Trail Committee Meeting
02/02/2015 - Meeting with St Pauls Church
04/02/2015 - Meeting with Woodside
04/02/2015 - Wickham Key Stakeholder Meeting
04/02/2015 - Meeting with Paul Costanzo
04/02/2015 - Meeting with Wayne Young
05/02/2015 - Meeting with Roman Rodonakis
06/02/2015 - FIFO Mental Health Inquiry - Education & Health Standing Committee
09/02/2015 - Council Agenda Briefing
10/02/2015 - Cleansweep Taskforce Meeting
10/02/2015 - Ngarliyarndu Bindirri Aboriginal Corporation - Elders Yarn
10/02/2015 - Meeting with Tracey Heimberger and Michael Leslie
11/02/2015 - Gorgon Community Reference Group Meeting
12/02/2015 - Meeting with Aurizon
12/02/2015 - Meeting with Landcorp
13/02/2015 - Meeting with KPMG (Perth)
13/02/2015 - Meeting with Woodside (Perth)
16/02/2015 - Ordinary Council Meeting
23/02/2015 - PRC Change Management Workshop (Perth)
23/02/2015 - Pilbara Regional Council Meeting (Perth)
23/02/2015 - Meeting with Department of Regional Development
24/02/2015 - Meeting with Apache (Perth)
24/02/2015 - Pilbara Regional Council – Pilbara Enterprise Zone Workshop (Perth)
27/02/2015 - Dampier Community Hub Sod Turning

8 EXECUTIVE SERVICES

9 CORPORATE SERVICES

9.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 JANUARY 2015

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	17 February 2015
Applicant/Proponent:	Not applicable
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 31st January 2015.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31st January 2015:

2014-2015	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	143,487,568	147,118,200	114,365,999	115,414,683	1,048,684	▲
Operating Expense	(105,204,527)	(87,185,155)	(43,449,337)	(41,979,256)	1,470,081	▲
Non Operating Rev	34,297,242	45,494,735	11,730,516	17,478,446	5,747,930	▲
Non Operating Exp	(85,697,579)	(118,595,690)	(47,659,870)	(48,769,677)	(1,109,807)	▼
Non Cash Items Included	12,004,776	11,550,277	3,525,398	2,439,047	(1,086,351)	▼
Surplus BFWD 13/14	1,112,520	1,617,633	1,617,633	1,617,633	0	
Surplus/(Deficit) 14/15	0	0	40,130,339	46,200,876	6,070,537	▲

This table shows that Council is currently in a surplus position of \$46.2m, an amount \$6.07m over budget from the budgeted year to date surplus position of \$40.13m.

The following variances (greater than \$150K) contribute significantly to the surplus shown in the above table. Many of the following variances are due to timing differences in operating and capital expenditure as well as timing differences in invoices being received.

Operating Revenue		
592,083	▲	Over budget in Contributions to Strategic Planning Office due to timing difference in grant funding.
500,098	▲	Over budget in Contribution to Wickham Recreation Facility due to additional grant funding for Infrastructure Upgrades received.
406,000	▲	Over budget in Contribution to Rangers/Local Laws due to 15/16 grant funding received in advance, has been transferred to reserve.
307,651	▲	Over budget in Roebourne Pool Contribution due to timing of grant funding.
271,537	▲	Over budget in Karratha Airport Aviation Revenue due to higher than anticipated aviation income.
196,694	▲	Over budget in Late Payment Penalty Interest due to larger than expected outstanding rates.
167,376	▲	Over budget in Road Projects Grants due to timing of grant funding.
161,233	▲	Over budget in PUPP Late Payment Penalty Interest due to larger than anticipated number of properties not selecting to pay via instalments.
157,346	▲	Over budget in Karratha Airport Reimbursement Recoverables due to higher than anticipated user income.

Non-Operating Revenue		
5,694,681	▲	Transfer From Aerodrome Reserve - Timing difference due to late payment of airport debtors and earlier than expected payment of large invoices relating to airport progress claims.

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2014/15	YTD Budget 2014/15	YTD Actual Result	Variance Description
Operating Sustainability					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position. The Operating Surplus Ratio is above budget due to higher than anticipated operating surplus attributable to rates and service charges levied in July.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	31,600,940	66,061,545	69,189,796	
	Minimum Target between 0% and 15%	123,609,834	100,476,760	100,097,574	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is slightly lower than the YTD budget due to entered building depreciation following input of asset revaluations.
	Capital Renewal and Replacement Expenditure/Depreciation	49,876,498	24,193,009	22,219,718	
	Target - Greater than 0.90	11,202,287	3,171,528	3,038,916	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				This variance is primarily due to rates and service charges levied in July as well as operating expenses below YTD budget.
	Own Source Operating Revenue/Operating Expenses	123,625,701	100,461,876	100,097,574	
	Target - Greater than or equal to 0.40	105,204,527	43,449,337	41,985,624	
		1.18	2.31	2.38	
Liquidity Ratios					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted on an annual basis. The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP). A current Ratio excluding the PUPP service charge would result in a Current Ratio equal to 4.78.
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	8,892,983	Not	54,191,488	
	Target - greater than or equal to 1	7,326,678	Applicable	8,040,019	
		1.21		6.74	
Debt Ratios					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				Original Budget results in a ratio in excess of 10 due to Council having only minimal budgeted debt. Council's actual position results in a ratio in excess of 10 due to Council not yet having taken out loans as budgeted.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	42,850,927	69,233,073	69,189,796	
	Target - more than 2- The higher the better	402,325	0	0	
		>10	>10	>10	

Statement of Financial Position

	2015	2014	%
	January	December	change
	Current		
Assets	126,500,728	129,545,874	-2.35%
Liabilities	10,834,475	9,548,070	13.47%
	Non Current		
Assets	328,293,133	325,129,323	0.97%
Liabilities	1,328,725	1,328,725	0.00%
Net Assets	442,630,661	443,798,402	

Total Current Assets have decreased by 2.35% from December to January due to a reduction in values of January invoicing. Current Liabilities have increased by 13.47% from December to January due to an increase in supplier invoices payable following Christmas closedown period. Non-Current Assets have increased by 0.97% due to capitalisation of assets. Non-current Liabilities remain unchanged.

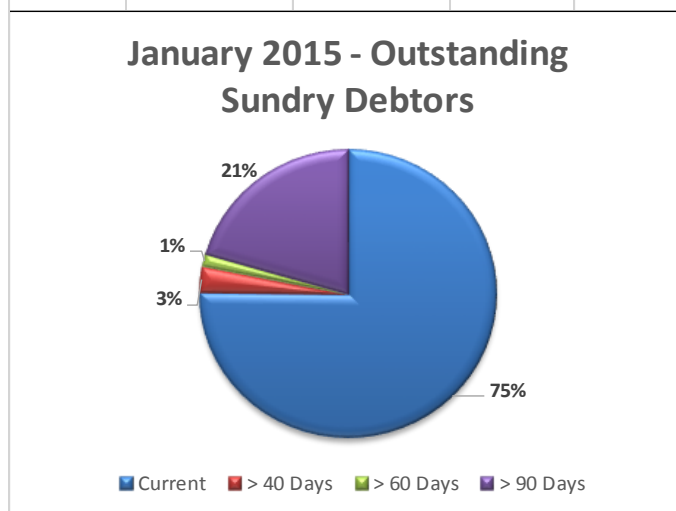
Debtors Schedule

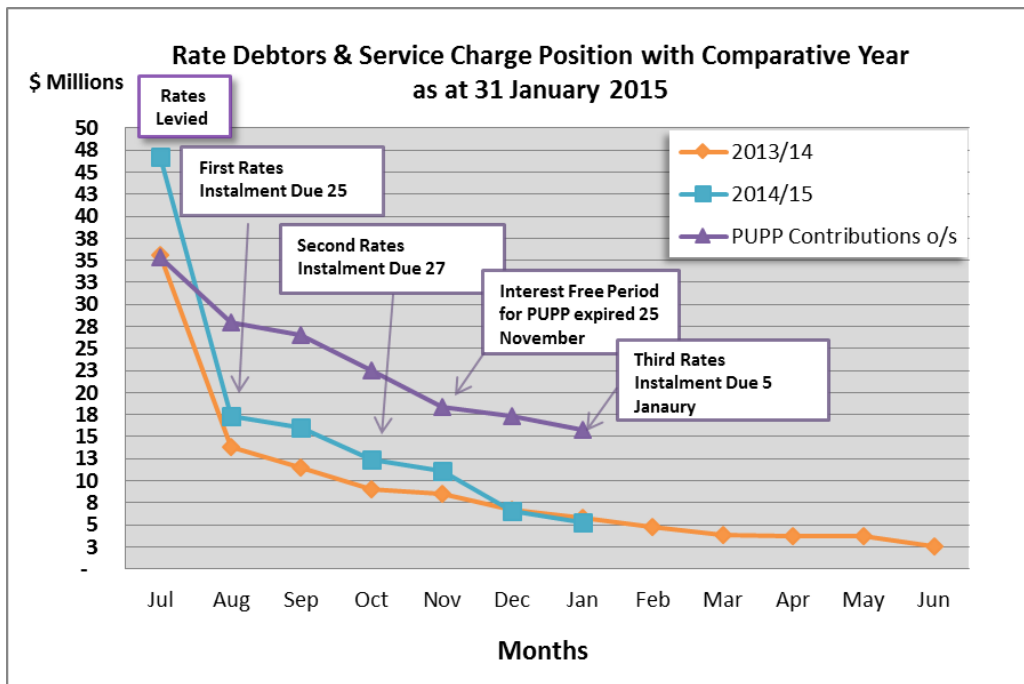
Total Trade Debtors has decreased by 12% or \$842,770 due to receipt of debtor payments. Stringent debt collection on outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for balances in excess of \$5,000.

Debtor	40 Days	60 Days	>90 Days	Comments
Qantaslink Pty Ltd	11,390.43	510,586.66	252,303.60	Qantas has agreed to pay future 2014/15 invoices in full and pay off overdue balance (Payment made 18/02 of \$1.25m).
Qantas Airways Limited	0.00	3,074.51	387,156.79	
Qantas Airways Limited	0.00	4,564.78	599,804.27	
Alliance Airlines Pty Ltd	109,919.38	197,998.02	11,311.48	Airport Passenger & Landing Fees June 2014, October 2014 - January 2015 - Sent to CS legal and Letter of Demand issued 28/01. (Payment made 06/02 for \$121K and 20/02 of \$187k)
Bear Valley	21,450.00	0.00	0.00	Waste - Overcharge on green waste shredding relating to Cyclone - Sent to CS Legal and Letter of Demand issued 10/02
Hertz Australia Pty Ltd	0.00	0.00	5,339.10	Short payment of monthly rent charges for tenancy at Airport - referred to CS Legal.
Virgin Australia Regional Airlines Pty Ltd	0.00	35,709.89	0.00	December Airport Landing Fees - Full Payment received 06/02
Star Struck Drama Workshops	0.00	369.19	7,624.78	Community Centre Hire - Letter of Demand sent 13/11/14, by CS Legal, have proceeded with next stage of debt recovery.

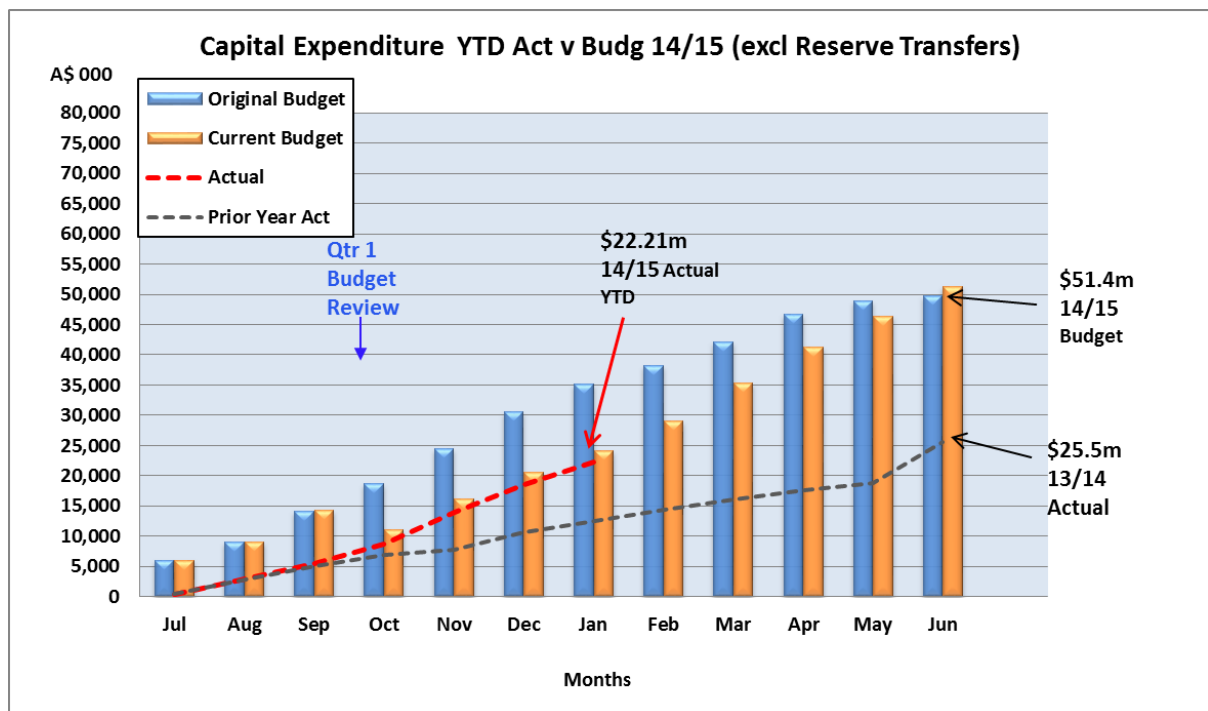
The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days, including those since paid of approximately \$1.5million. This also includes total Rates and Pilbara Underground Power Service Charge outstanding. Balances of both outstanding Rates and PUPP charges have decreased from December due to an instalment payment due on 5th January. The majority of Trade Debtors are within Councils 40 day payment terms. Details of those who have exceeded the terms are shown on previous page.

	2015 January \$000's	2014 December \$000's	Change %	Of Current Total %
Non Rate Debtors				
Current	4,853,575	5,019,332	-3%	75%
> 40 Days	182,410	905,040	-80%	3%
> 60 Days	93,300	117,506	-21%	1%
> 90 Days	1,327,205	1,257,382	6%	21%
Total	6,456,490	7,299,260	-12%	100%
Rates Debtors				
Total	5,324,106	6,593,285	-19%	100%
PUPP Debtors				
Total	15,727,169	17,326,784	-9%	100%





Capital Expenditure



Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	31-Jan-15			30-Jun-15	
Land	0	0	0%	0	0
Artwork	0	0	0%	0	0
Buildings	16,302,765	16,535,925	1%	33,183,371	32,408,874
Equipment	85,750	25,737	-70%	320,000	235,750
Furn & Equip	470,609	102,897	-78%	620,900	668,109
Plant	2,249,395	1,739,658	-23%	3,500,000	3,737,395
Infrastructure	5,084,490	3,815,363	-25%	12,240,227	14,385,848
Totals	24,193,009	22,219,580	-8%	49,864,498	51,435,976

The Council’s 2014/15 Capital Expenditure budget is \$51.4 million, the majority of the budget is associated with major projects including Karratha Airport terminal upgrade and infrastructure improvements. The above table shows that Council is currently 8% below budget in capital expenditure year to date. Major variances are in Equipment, Furniture & Equipment, Plant and Infrastructure purchases as follows:

Major Variances – Capital Expenditure

Capital Expenses	Material Variance		Significant Items
Equipment	-70.00%	(60,013)	60,000 ▼ Pax Screening Equipment
Furniture and Equipment	-78.00%	(367,712)	54,461 ▼ Purchase Computer Equipment
			267,000 ▼ City Of Karratha - Telecommunications Project
Plant	-23.00%	(509,737)	85,000 ▼ Purchase - Plant
			142,297 ▼ Purchase - Plant
Infrastructure	-25.00%	(1,269,127)	(188,180) ▲ Roebourne Street Lighting Upgrade
			(84,850) ▲ Roebourne Town Cemetery
			54,409 ▼ Major Road Tree Planting
			65,013 ▼ Playground Replacement Programme
			70,000 ▼ Footpaths - Poinciana Place
			74,109 ▼ Footpaths - Balmoral Rd Across Catrall Park
			80,000 ▼ Park Enhancements
			88,233 ▼ Karratha Cemetery Master Plan
			115,209 ▼ Wickham Cemetery Master Plan
			148,974 ▼ Water Infrastructure Upgrades- Karratha Airport
			218,850 ▼ Rrg-Coolawanyah Rd
			400,000 ▼ Blackspot Works - Karratha Rd & Dampier/Millstream Rd

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

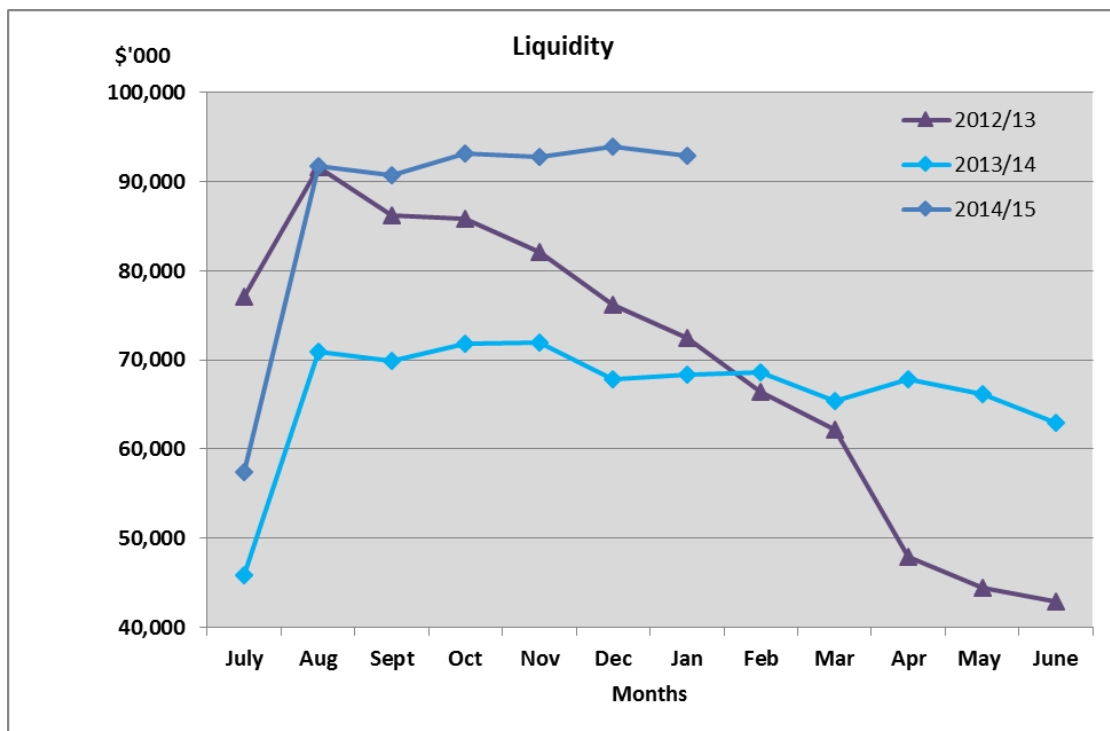
Cash and Investments

Institution	Accounts	Balance 31 January	Interest %	Investment Term	Maturity
WBC	Reserve (Transactional)	16,628	1.88	At Call	
WBC	Maxi Cash Reserve	10,769,380	2.10	At Call	
NAB	Reserve Term Deposit	20,960,385	3.53	9 months	October
NAB	Reserve Term Deposit	5,139,474	3.60	6 months	April
WBC	Reserve Term Deposit	25,363,753	3.74	7 months	April
BW	Reserve Term Deposit	10,053,112	3.59	3 months	March
WBC	Municipal (Transactional)	1,680,283	1.88	At Call	
WBC	Maxi Cash Municipal	3,723,864	2.10	At Call	
WBC	Municipal Term Deposit	10,146,526	3.74	7 months	April
BW	Municipal Term Deposit	5,027,048	3.59	3 months	March
N/A	Cash on Hand	18,405	0.00		
	Total	92,898,859			

* The balance of all Term Deposits includes interest accrued to 31 January 2015.

The Reserve Bank cash rate (overnight money market interest rate) remained at 2.5%, set in early August 2013. The Municipal funds held with Westpac Bank continued to earn 1.88% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 2.1% on the Maxi-Direct Muni Account to maximise interest earnings. During January maturing Reserve Term Deposit of \$20,551,387 was reinvested at 3.53% to mature in October 2015.

Cash and Investments (continued)



The liquidity graph for 2014/15 demonstrates a decrease in liquidity due to supplier payments.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of January 2015 with a current full year balanced budget and actual surplus year to date reported of \$46,200,876 which is largely due to transfers to and from reserve.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- | | | |
|---------------|-----------|--|
| Our Program: | 4.d.1.3 | Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government regulations. |
| Our Services: | 4.d.1.3.1 | Prepare the Financial Statements and Reports to Council. |

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a routine process alerting Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31st January 2015;
and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st January 2015.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICERS RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* resolves to RECEIVE the Financial Reports for the financial period ending 31st January 2015.

City of Karratha							
Notes To And Forming Part Of The Financial Statements							
for the period ending 31 January 2015							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2013/14
	\$	\$		\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	40,580,172	40,736,011	39,918,511	39,663,864	-	(254,647)	35,769,877
Fees and Charges	79,630,708	76,677,567	57,491,881	56,625,356	-	(866,525)	47,162,921
Operating Grant, Subsidies and Contributions	11,917,157	14,802,277	9,034,122	11,071,703	22.55%	2,037,581	7,410,418
Interest Earned	3,398,954	3,086,011	1,820,782	2,273,852	24.88%	453,070	2,445,099
Proceeds/Realisation	0	0	0	6,143	-	-	0
All Other	532,647	1,581,103	1,230,702	1,487,085	20.83%	256,383	1,482,487
Total	136,059,638	136,882,969	109,495,998	111,128,003	-	1,632,005	94,270,802
Expenses from Operations							
Employee Costs	(36,384,898)	(31,457,845)	(18,642,943)	(19,865,489)	-	(1,222,546)	(33,353,872)
Materials and Contracts	(47,197,845)	(33,228,993)	(15,152,954)	(13,443,576)	-11.28%	1,709,378	(23,682,567)
Utilities (gas, electricity, water etc)	(4,175,242)	(4,138,802)	(2,410,167)	(2,144,575)	-11.02%	265,592	(4,275,811)
Interest Expenses	(47,700)	0	0	0	-	-	(10,597)
Depreciation	(11,202,287)	(10,968,688)	(3,171,528)	(3,038,916)	-	132,612	(9,858,359)
Insurance Expenses	(1,753,304)	(1,635,856)	(1,614,746)	(1,597,563)	-	-	(1,700,422)
Other Expenses	(3,845,795)	(5,157,515)	(2,088,245)	(2,091,249)	-	-	(2,321,215)
Total	(104,607,071)	(86,587,699)	(43,080,583)	(42,181,369)		899,214	(75,202,843)
Non Operating Grants, Subsidies and Contributions							
Contributions	7,412,063	10,219,364	4,855,117	4,239,263	-12.68%	615,854	16,392,796
Profit On The Sale Of Assets	15,867	15,867	14,884	47,417	-	-	46,856
Loss On Asset Disposal	(597,456)	(597,456)	(368,754)	202,113	-	570,867	(2,125,558)
Change In Net Assets From Operations	38,283,041	59,933,045	70,916,662	73,435,427			33,382,053

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items		
Operating Grant, Subsidies and Contributions	22.55%	2,037,581	55,000	▲	Karratha Leisureplex-Sundry Contributions/Donations
			66,454	▲	Contributions - Club Development (15/16 grant income received in advance)
			120,000	▲	Cossack - Grant Income
			307,651	▲	Education Dept - Roebourne Pool Contribution
			406,000	▲	Contribution to Rangers/Local Laws (15/16 grant income received in advance)
			592,082	▲	Contributions to Strategic Planning Office
Interest Earned	24.88%	453,070	121,992	▲	Interest on Investments
			161,233	▲	PUPP Late Payment Penalty Interest
			196,694	▲	Late Payment Penalty Interest
All Other	20.83%	256,383	145,435	▲	Cont. - Roebourne Tourist Bureau
			167,251	▲	Cont. - Karratha Tourist Bureau

Variance Commentary by Nature & Type (continued)

Expenses from Operations	Material Variance		Significant Items		
Materials And Contracts	-11.28%	1,709,378	114,854	▼	Staff Housing-Mtce Costs
			149,703	▼	KTA Airport - Recoverable
			170,998	▼	Dampier Community Hub-Expenditure
			189,329	▼	Open Space/Drain Reserve Mtce
			198,184	▼	Pastoral Access Road Mtce
			203,867	▼	Local Planning Strategy (LPS)
			314,693	▼	KTA Airport - Landside Mtce
Utilities	-11.02%	265,592	65,664	▼	KTA Airport - Recoverable
Other Revenues	Material Variance		Significant Items		
Non Operating Grants, Subsidies And Contributions	-12.68%	615,854	(500,000)	▼	Contributions to Wickham Community Hub
			(360,137)	▼	Local Govt Program - Direct Road Grants
			(101,867)	▼	Contributions-Beaches & Boat Ramps
			(100,000)	▼	Contributions - Bus Shelters
			130,000	▲	Contributions - Yaburara Heritage Trail
			144,475	▲	Grants-Community Safety
			167,376	▲	Local Govt Programs - Road Projects Grants

City of Karratha							
Rate Setting Statement							
for the period ending 31 January 2015							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Var. Ind
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	41,130,572	38,153,281	35,374,009	34,780,691	-	(593,318)	
Governance	176,088	920,592	843,022	1,013,789	20.26%	170,767	▲
Law, Order And Public Safety	1,365,336	1,220,305	1,023,866	1,566,435	52.99%	542,569	▲
Health	183,189	184,789	145,789	204,260	40.11%	58,471	▲
Education and Welfare	58,900	58,900	34,356	34,358	-	-	
Housing	349,356	324,644	175,429	156,134	-11.00%	-	▼
Community Amenities	12,688,688	12,435,643	7,831,196	8,177,651	-	346,455	
Recreation And Culture	15,976,278	21,316,111	12,107,942	12,738,569	-	630,627	
Transport	29,985,449	30,590,361	16,142,991	16,310,354	-	167,363	
Economic Services	537,040	564,657	364,107	324,321	-10.93%	-	▼
Other Property And Services	456,500	612,906	404,781	444,256	-	-	
	102,907,396	106,382,189	74,447,488	75,750,820	-	1,303,332	
Expenses (Applications)							
General Purpose Funding	(20,431,500)	(9,837,400)	(3,126,900)	(3,080,900)	-	-	
Governance	(5,497,948)	(5,869,131)	(2,650,748)	(2,522,702)	-	128,046	
Law, Order And Public Safety	(2,028,131)	(1,968,491)	(993,636)	(980,845)	-	-	
Health	(1,343,165)	(1,351,479)	(817,516)	(825,439)	-	-	
Education and Welfare	(183,232)	(191,085)	(125,712)	295,806	-335.30%	421,518	▼
Housing	(859,507)	(473,226)	(362,532)	(459,156)	26.65%	(96,624)	▲
Community Amenities	(18,462,741)	(15,779,703)	(9,032,761)	(7,864,976)	-12.93%	1,167,785	▼
Recreation And Culture	(31,025,969)	(30,788,892)	(16,829,793)	(16,316,154)	-	513,639	
Transport	(21,110,979)	(19,932,106)	(8,805,529)	(7,838,836)	-10.98%	966,693	▼
Economic Services	(2,306,304)	(2,303,063)	(1,394,084)	(1,173,073)	-15.85%	221,011	▼
Other Property And Services	(1,955,051)	1,309,421	689,874	(1,212,982)	-275.83%	(1,902,856)	▼
	(105,204,527)	(87,185,155)	(43,449,337)	(41,979,256)	-	1,470,081	
Capital							
Revenue							
Proceeds From Disposal Of Assets	789,850	1,243,910	799,910	324,764	-59.40%	(475,146)	▼
Tsf From Aerodrome Reserve	9,492,459	4,312,899	2,753,465	8,448,146	206.82%	5,694,681	▲
Tsf From Plant Replacement Reserve	1,192,000	1,228,986	-	275,494	-	275,494	
Tsf From Infrastructure Reserve	4,836,588	4,022,259	926,184	1,118,814	20.80%	192,630	▲
Tsf From Partnership Reserve	3,005,329	8,345,637	4,249,413	4,249,413	-	-	
Tsf From Waste Management Reserve	6,110,466	6,880,344	-	1,145,663	-	1,145,663	
Tsf From Junior Sport Reserve	1,800	1,800	-	-	-	-	
Tsf From Community Development Reserve	531,500	1,769,906	-	914,608	-	914,608	
Tsf From Medical Services Assistance Reserve	56,000	-	-	-	-	-	
Tsf From History & Cultural Publications	56,244	56,244	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	-	9,400,000	3,000,000	1,000,000	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	▲
New Loans Raised	8,000,000	8,000,000	-	-	-	-	
Other Loan Principal Income	221,863	229,607	-	-	-	-	
Repayments Of Self Supporting Loans	3,143	3,143	1,544.00	1,544.06	-	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	34,297,242	45,494,735	11,730,516	17,478,446	49.00%	5,747,930	

City of Karratha							
Rate Setting Statement							
for the period ending 31 January 2015							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Var. Ind
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	-	-	-	-	-	-	-
Purchase of Assets - Artwork	-	-	-	-	-	-	-
Purchase Of Assets - Buildings	(33,183,371)	(32,408,874)	(16,302,765)	(16,535,925)	-	(233,160)	
Purchase Of Assets - Equipment	(320,000)	(235,750)	(85,750)	(25,737)	-69.99%	60,013	▼
Purchase Of Assets - Furniture & Equipment	(632,900)	(668,109)	(470,609)	(102,897)	-78.14%	367,712	▼
Purchase Of Assets - Plant	(3,500,000)	(3,737,395)	(2,249,395)	(1,739,658)	-22.66%	509,737	▼
Purchase Of Assets - Infrastructure	(12,240,227)	(14,385,848)	(5,084,490)	(3,815,363)	-24.96%	1,269,127	▼
Loan Principal Repayments	(354,625)	-	-	-	-	-	-
Tsf To Aerodrome Reserve	(705,024)	(533,750)	(312,920)	(222,180)	-29.00%	90,740	▼
Tsf To Dampier Drainage Reserve	(24)	-	-	-	-	-	-
Tsf To Plant Replacement Reserve	(1,774,056)	(1,822,583)	(47,573)	(58,856)	23.72%	-	▲
Tsf To Walkington Theatre Reserve	(204)	(816)	(391)	(728)	86.25%	-	▲
Tsf To Workers Compensation Reserve	(23,328)	(23,328)	(13,608)	(16,778)	23.30%	-	▲
Tsf To Royalties for Regions Reserve	-	(3,000,000)	-	-	-	-	-
Tsf To Infrastructure Reserve	(7,343,491)	(8,470,106)	(806,902)	(1,791,578)	122.03%	(984,676)	▲
Tsf To Partnership Reserve	(158,748)	(10,584,161)	(8,518,016)	(8,075,045)	-	442,971	
Tsf To Waste Management Reserve	(6,144,849)	(6,130,062)	(394,535)	(460,733)	16.78%	(66,198)	▲
Tsf To Aged Persons Home Reserve	(2,664)	(2,664)	(1,554)	(1,918)	23.42%	-	▲
Tsf To Junior Sport Reserve	(60)	-	-	-	-	-	-
Tsf To Public Open Space Reserve	-	-	-	-	-	-	-
Tsf To Mosquito Control Reserve	(180)	(180)	(105)	(142)	35.19%	-	▲
Tsf To History & Cultural Publications Reserve	(2,028)	(2,028)	(1,183)	(1,456)	23.10%	-	▲
Tsf To Employee Entitlements Reserve	(74,184)	(80,619)	(46,134)	(59,872)	29.78%	-	▲
Tsf To Community Development Reserve	(563,912)	(571,103)	(22,103)	(8,555)	-61.29%	-	▼
Tsf To Pilbara Underground Power Reserve	(18,665,280)	(35,825,230)	(13,259,043)	(15,845,333)	19.51%	(2,586,290)	
Tsf To Medical Services Assistance Package Reserve	(8,424)	(9,279)	(5,294)	(6,922)	30.75%	-	▲
Tsf To Carry Forward Budget Reserve	-	(103,805)	(37,500)	-	-100.00%	-	▼
Tsf To Restricted Funds Reserve	-	-	-	-	-	-	-
Interest Free Loan Principal	-	-	-	-	-	-	-
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	-
Income Set Aside As Restricted Funds	-	-	-	-	-	-	▲
	(85,697,579)	(118,595,690)	(47,659,870)	(48,769,677)	-	(1,109,807)	
Adjustment For Non Cash Items							
Depreciation	11,202,287	10,968,688	3,171,528	3,038,916	-	(132,612)	
Movement in Employee Benefit Provisions	220,900	-	-	-	-	-	-
Movement in Accrued Interest	-	-	-	-	-	-	-
Movement in Accrued Salaries & Wages	-	-	-	(849,399)	-	(849,399)	
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	-
(Profit) / Loss On Disposal Of Assets	581,589	581,589	353,870	249,529	-29.49%	(104,341)	
	12,004,776	11,550,277	3,525,398	2,439,047	-30.82%	(1,086,351)	
Surplus Brought Forward 1 July	1,112,520	1,617,633	1,617,633	1,617,633	-	-	
Amount Raised From Rates	40,580,172	40,736,011	39,918,511	39,663,864	-	(254,647)	
Surplus / (Deficit)	0	0	40,130,339	46,200,876		6,070,537	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Variance Commentary by Program

Revenues from Operations	Material Variance		Significant Items		
Governance	20.26%	170,767	57,556	▲	Interest on Debtors Accounts
Law, Order and Public Safety	52.99%	542,569	(63,980)	▼	DFES Contrib - Karratha SES
			144,475	▲	Grants-Community Safety - Rio Tinto grant funding received in advance, Roebourne Art Project Income
			406,000	▲	Contribution to Rangers/Local Laws - Grant funding received in advance, has been transferred to reserve
Health	40.11%	58,471	58,471	▲	Various Minor Differences
Expenses from Operations	Material Variance		Significant Items		
Education and Welfare	-335.30%	421,518	408,909	▼	Loss On Sale - Other Buildings -
Housing	26.65%	(96,624)	(96,624)	▲	Various Minor Differences
Community Amenities	-12.93%	1,167,785	(58,565)	▲	Domestic Refuse Collection - 54k underspent Salaries & Overheads (offset by over expenditure in employment costs 408000), 113K overspent Plant Op costs (offset by under expenditure in plant op costs in 640240 & 640245)
			57,502	▼	Planning Policies Review
			76,138	▼	Depreciation-Waste Collection
			79,692	▼	Drainage Maintenance - Ongoing works
			81,914	▼	Karratha Redevelopment Plans
			93,734	▼	Wickham Transfer Station Costs - 78k underspent Salaries & Overheads, 16k underspent Plant
			134,769	▼	Loss On Sale - Landfill
			147,029	▼	Trade/Commercial Refuse Collection - 115k underspend Salaries & Overheads (offset by over expenditure in employment costs 408000), 31k underspent Plant
			179,967	▼	Rubbish Collection Parks, Open Spaces & Events - 84k underspent Salaries & Overheads (offset by over expenditure in employment costs 408000), 95k underspent plant op costs
			359,454	▼	Depreciation-Landfill Operations - Depreciation currently booked to Plant Overheads
Transport	-10.98%	966,693	(216,646)	▲	KTA Airport - Employment Costs - Variance is a result of staff entitlements, payment of higher duties, overtime (delayed flights and construction works) and one redundancy payment. Overspent to be addressed at March budget review.
			50,774	▼	Footpath & Kerb Maintenance - to be completed Feb
			55,346	▼	Town Street Maintenance - Ongoing Town maintenance works. Cash flow to be addressed in March Budget Review
			60,141	▼	Kta Airport - Checked Baggage Xray & Etd Mtce - Underspend due to timing difference. Second quarter maintenance services invoice to be posted in February. Surplus in this budget addressed at March review.
			67,711	▼	Kta Airport - Wwtp Service & Mtce - Underspend due to timing difference. January invoice for consumables and maintenance services to be posted in February.

Variance Commentary by Program (cont.)

Expenses from Operations	Material Variance		Significant Items		
Transport (cont)			69,043	▼	KTA Airport -Depreciation
			78,367	▼	KTA Airport - Consultants For Studies - Underspend due to timing difference. YTD PO raised for \$59K. First progress claim from consultant expected to be received in April. Budget reforecast to be addressed at March budget review.
			81,713	▼	Loss On Sale - Vehicles and Plant - Loss on sale of P8006 (Tennant Footpath Sweeper), which was carried over (CFWD) from 13/14 budget, was greater than anticipated amount.
			121,731	▼	Cyclone Preparation - Reduced tonnages in 14/15 to be addressed in Budget Review
			149,703	▼	Screening And Security - Timing difference. January invoice to be posted in February.
			154,891	▼	Kta Airport - Car Park & Grounds Transport Op Exp - Underspend due to timing difference. January invoices for MSS, Pointparking and Designa to be posted in February.
			200,000	▼	Shoulder Grading Various Roads - contract works March April. Adjusted cashflow in March Budget Review
Economic Services	-15.85%	221,011	(97,892)	▲	PUPP Administration Costs
			145,436	▼	Cont. - Roebourne Tourist Bureau
			167,252	▼	Cont. - Karratha Tourist Bureau
Other Property And Services	-275.83%	(1,902,856)	(657,597)	▲	Depreciation-Vehicles & Plant - Original Budget did not account for Plant Depreciation. Purchase of large equipment items (Bomag Refuse Compactor) depreciating at higher rate, was not originally accounted for. Addressed in March Budget Review.
			(354,958)	▲	WM - Employment Costs -
			(152,155)	▲	Works - Employment Costs
			(145,458)	▲	PG - Employment Costs
			(129,398)	▲	PS - Employment Costs
			(50,838)	▲	Plant Operating Costs-Fleet & Plant - Auto recovery of Plant items not originally budgeted for. Addressed in March 2015 Budget review.
			274,743	▼	Plant-Repairs - Workshop positions not filled for period of time (LH Mechanic) Current positions also vacant (Trades Assistant and Apprentice)
Capital Revenue	Material Variance		Significant Items		
Proceeds From Disposal Of Assets	-59.40%	(475,146)	56,150	▼	Proceeds of Sale - Parks & Gardens
			59,000	▼	KTA - Proceeds on Sale
			266,753	▼	Proceeds of Sale - Landfill Operations
Transfer From Aerodrome Reserve	206.82%	5,694,681	5,694,681	▲	Transfer From Aerodrome Reserve - Timing difference due to late payment of airport debtors and earlier than expected payment of large invoices relating to airport progress claims.
Transfer From Infrastructure Reserve	20.80%	192,630	206,906	▲	Transfer From Infrastructure Reserve - Roebourne Enhancement Scheme

Variance Commentary by Program (cont.)

Capital Expenses	Material Variance		Significant Items		
Purchase of Assets - Equipment	-69.99%	60,013	60,000	▼	Pax Screening Equipment - Delay in delivery of equipment. Month of purchase has been adjusted in March Budge Review.
Purchase of Assets - Furniture & Equipment	-78.14%	367,712	54,461	▼	Purchase Computer Equipment
			267,000	▼	City Of Karratha - Telecommunications Project -
Purchase of Assets - Plant	-22.66%	509,737	85,000	▼	Purchase - Plant - Delay in delivery of vehicles. Month of purchase has been adjusted in March Budge Review.
			142,297	▼	Purchase - Plant - Delay in delivery of vehicles. Month of purchase has been adjusted in March Budge Review.
Purchase of Assets - Infrastructure	-24.96%	1,269,127	(188,180)	▲	Roebourne Street Lighting Upgrade - Horizon Power must be paid in advance of taking on works, this occurred in December. Cashflow amended at March budget review
			(84,850)	▲	Roebourne Town Cemetery
			54,409	▼	Major Road Tree Planting - Design work completed. Works to begin in April.TM
			65,013	▼	Playground Replacement Programme
			70,000	▼	Footpaths - Poinciana Place - completed
			74,109	▼	Footpaths - Balmoral Rd Across Catrall Park - completed to be invoiced
			80,000	▼	Park Enhancements - sourcing quotes on revised extent of concrete works. Works to commence March. TM. Amended in March budget review
			88,233	▼	Karratha Cemetery Master Plan - Final central avenue works to be completed March, followed by tree pruning, planting and reticulation works. Cashflow amended at March budget review
			115,209	▼	Wickham Cemetery Master Plan - Final central avenue works to be completed March, followed by tree pruning, planting and reticulation works. Cashflow amended at March budget review
			148,974	▼	Water Infrastructure Upgrades-Karratha Airport - Contract defects and variations still to be resolved. To be updated March budget review
			218,850	▼	Rrg-Coolawanyah Rd - Procurement for construction has been delayed due to issues with the provision of the design documents. This will go to tender in late Feb/Mar. To be amended in March budget review
			400,000	▼	Blackspot Works - Karratha Rd & Dampier/Millstream Rd - Awaiting main roads for approval. Cashflow to be addressed in March Budget Review
Transfer To Aerodrome Reserve	-29.00%	90,740	90,740	▼	Transfer to Aerodrome Reserve
Transfer To Infrastructure Reserve	122.03%	(984,676)	(1,441,722)	▲	Transfer to Infrastructure Reserve
			228,000	▼	Transfer To Infrastructure Reserve-Bridgeworks
Transfer To Waste Mgmt. Reserve	16.78%	(66,198)	(66,198)	▲	Transfer to Waste Management Reserve
Transfer To Pilbara Underground Power Reserve	19.51%	(2,586,290)	(2,586,290)	▲	Transfer to Pilbara Underground Power Reserve
Non Cash Items	Material Variance		Significant Items		
(Profit) / Loss On Disposal Of Assets	-29.49%	(104,341)	(134,769)	▼	Loss On Sale - Landfill

City of Karratha
Notes to the Financial Statements
for the period ending 31 January 2015

Note 1. Net Current Assets	Note	Year to Date Actual	Annual Report Brought Forward 1 July
		\$	\$
Current Assets			
Cash and Cash Equivalents - Unrestricted		20,596,126	20,780
Cash and Cash Equivalents - Restricted (Trust)		2,855,544	3,083,656
Cash and Cash Equivalents - Restricted - Reserves	1	72,302,733	62,904,777
Cash - Restricted Unspent Grants/Contributions		0	4,918
Cash - Restricted Unspent Loans		0	0
Trade and Other Receivables	2	30,420,426	11,944,825
Land held for Resale - Development Costs		0	0
Inventories		325,899	401,889
Total Current Assets		126,500,728	78,360,845
Current Liabilities			
Trade and Other Payables		4,578,580	10,680,791
Trust Liabilities		2,865,137	3,093,451
Bank Overdraft		0	0
Current Portion of Long Term Borrowings		0	0
Current Portion of Provisions		3,390,758	3,390,758
Total Current Liabilities		10,834,475	17,164,999
Net Current Assets			
		115,666,253	61,195,845
Less			
Cash and Cash Equivalents - Restricted - Reserves		(72,302,733)	(62,904,777)
Loan repayments from institutions		(1,599)	(3,143)
Movement in Accruals (Non-Cash)			485,034
Cash - Restricted Unspent Grants/Contributions		0	4,918
Add back			
Current Loan Liability		0	0
Cash Backed Employee Provisions		2,299,046	2,302,189
Current Provisions funded through salaries budget		539,908	537,567
Net Current Asset Position			
		46,200,876	1,617,633
Note Explanation:			
1) Reserves and Long Service Leave are Cash Backed			
2) Total Trade and Other Receivables		25,096,320	
Total Rates Debtors Outstanding		5,324,106	

City of Karratha
Statement of Financial Position
for the period ending 31 January 2015

Note 2: Statement of Financial Position	2014/15	2013/14
	\$	\$
Current Assets		
Cash On Hand	18,405	18,455
Cash and Cash Equivalents - Unrestricted	20,577,721	2,325
Cash and Cash Equivalents - Restricted (Trust)	2,855,544	3,083,658
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	0	4,918
Cash and Cash Equivalents - Restricted (Reserves/Muni)	72,302,733	62,904,777
Trade and Other Receivables	30,420,426	11,944,825
Inventories	325,899	401,889
Total Current Assets	126,500,728	78,360,847
Non-Current Assets		
Trade and Other Receivables	50,260	50,260
Property, Plant and Equipment	197,364,548	193,216,254
Infrastructure	130,878,324	116,573,581
Total Non-Current Assets	328,293,133	309,840,095
Total Assets	454,793,861	388,200,942
Current Liabilities		
Bank Overdrafts	0	0
Trade and Other Payables	4,578,580	10,680,791
Trust Liabilities	2,865,137	3,093,451
Long Term Borrowings	0	0
Provisions	3,390,758	3,390,758
Total Current Liabilities	10,834,475	17,164,999
Non-Current Liabilities		
Long Term Borrowings	0	0
Provisions	1,328,725	1,328,725
Total Non-Current Liabilities	1,328,725	1,328,725
Total Liabilities	12,163,200	18,493,724
Net Assets	442,630,661	369,707,217
Equity		
Accumulated Surplus	321,263,421	257,737,937
Revaluation Surplus	49,064,504	49,064,504
Reserves	72,302,736	62,904,777
Total Equity	442,630,661	369,707,217

City of Karratha
Statement Of Financial Activity
for the period ending 31 January 2014

Note 3: Cash and Cash Equivalents	2014/15
	\$
Unrestricted Cash	
Cash On Hand	18,405
Westpac on call	5,404,147
Term deposits - Westpac / WATC	0
Term deposit - Westpac	<u>15,173,574</u>
	<u>20,596,126</u>
Restricted Cash	
Reserve Funds	72,302,733
Restricted Unspent Grants	0
Westpac - Trust	<u>2,855,544</u>
	<u>75,158,277</u>
Total Cash	<u><u>95,754,403</u></u>

Note 4				
City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 January 2015				
	2014/2015 Budget	2014/2015 Amended	2014/2015 Year To Date Budget	2014/2015 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(912,445)	(893,173)	(558,171)	(541,339)
Net (Cost) Revenue to Council for Cossack Infrastructure Project	0	0	0	0
Net (Cost) Revenue to Council for Executive Admin	(641,720)	(603,118)	(350,611)	(394,321)
Net (Cost) Revenue to Council for Public Affairs	(726,941)	(665,987)	(479,494)	(485,026)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	57,873,702	66,967,938	69,764,104	68,782,700
Net (Cost) Revenue to Council for General Revenue	(21,548,196)	(29,950,639)	(8,537,752)	(14,393,863)
Net (Cost) Revenue to Council for Corporate Services	3,273,292	4,784,383	2,446,694	3,687,381
Net (Cost) Revenue to Council for Human Resources	(1,852,148)	(1,843,437)	(1,058,226)	(1,151,719)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,281,220)	(1,242,788)	(742,100)	(690,111)
Net (Cost) Revenue to Council for Information Services	(1,908,098)	(1,959,598)	(1,226,719)	(1,153,936)
Net (Cost) Revenue to Council for Television & Radio Services	(24,225)	(23,424)	(18,924)	(11,474)
Net (Cost) Revenue to Council for Business Improvement Process	(5,025)	(5,000)	0	(6,108)
Net (Cost) Revenue to Council for Staff Housing	(384,000)	(49,356)	(108,184)	(155,685)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Rio Tinto Partnership	6,227,220	3,156,771	(718,883)	(369,147)
Net (Cost) Revenue to Council for Aged Persons Housing	(2,340)	0	0	0
Net (Cost) Revenue to Council for Community Development	(1,593,397)	(1,381,059)	(731,179)	(774,398)
Net (Cost) Revenue to Council for Cossack Art Awards	0	0	0	0
Net (Cost) Revenue to Council for Youth Development	(24,550)	49,050	77,050	120,571
Net (Cost) Revenue to Council for Other Culture	(356,397)	(281,052)	(78,230)	(16,090)
Net (Cost) Revenue to Council for Arts & Culture Program	(195)	(176)	(176)	(176)
Net (Cost) Revenue to Council for Community Sponsorship	(1,606,950)	(1,424,020)	(651,099)	(50,219)
Net (Cost) Revenue to Council for Daycare Centres	(63,138)	(75,027)	(58,017)	(47,408)
Net (Cost) Revenue to Council for Child Health Clinics	(96,101)	(89,637)	(53,311)	(43,878)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(5,400)	(5,400)	(3,150)	27,072
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	(63,868)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(539,266)	(532,375)	(383,291)	(145,748)
Net (Cost) Revenue to Council for Libraries	(2,013,933)	(1,811,614)	(1,031,859)	(1,049,003)
Net (Cost) Revenue to Council for Cossack Operations	(425,554)	(786,399)	(344,284)	(180,476)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,136,811)	(1,260,898)	(853,949)	(862,929)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(887,171)	(899,616)	(468,496)	(481,789)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,320,500)	(1,340,992)	(633,710)	(538,537)
Net (Cost) Revenue to Council for Leisure Projects	(1,906,530)	(1,936,055)	(383,064)	(286,198)
Net (Cost) Revenue to Council for Playgrounds	(422,488)	(430,738)	(327,699)	(248,917)
Net (Cost) Revenue to Council for Youth Centres	(3,480)	(3,480)	(2,030)	(2,055)
Net (Cost) Revenue to Council for Medical Services	25,135	(28,719)	(12,679)	59,733
Net (Cost) Revenue to Council for Other Buildings	(114,122)	(109,260)	(65,517)	(92,955)
Net (Cost) Revenue to Council for The Youth Shed	(1,478,802)	(1,473,538)	(668,630)	(744,963)
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,643,651)	(4,667,868)	(2,722,265)	(2,520,029)
Net (Cost) Revenue to Council for Pam Buchanan Family Centre	41,380	(80,951)	(51,977)	(48,077)
Net (Cost) Revenue to Council for Events & Festivals	(1,268,168)	(1,287,110)	(262,712)	(262,567)
Net (Cost) Revenue to Council for Dampier Community Hub	(463,182)	(3,878,957)	(791,012)	(318,732)
Net (Cost) Revenue to Council for Other Buildings (Leisure)	50,161	52,328	52,278	52,188
Net (Cost) Revenue to Council for Wickham Recreation Precinct	1,353,640	1,237,613	1,884,626	2,347,846
Net (Cost) Revenue to Council for Wickham Community Hub	0	111,282	397,782	(109,241)
Net (Cost) Revenue to Council for Asbestos Remediation Project Roebourne (3	0	0	0	0

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 January 2015				
	2014/2015 Budget	2014/2015 Amended	2014/2015 Year To Date Budget	2014/2015 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(1,161,333)	(718,841)	(588,075)	(256,456)
Net (Cost) Revenue to Council for Ranger Services	(977,478)	(911,121)	(349,459)	21,410
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(660,832)	(660,832)	(476,124)	(145,436)
Net (Cost) Revenue to Council for Community Safety	(50,854)	(278,140)	154,785	422,076
Net (Cost) Revenue to Council for Economic Development	(199,446)	(273,325)	(108,070)	(124,799)
Net (Cost) Revenue to Council for Camping Grounds	(15,592)	58,143	33,586	42,028
Net (Cost) Revenue to Council for Building Control	(370,026)	(397,549)	(207,280)	(263,516)
Net (Cost) Revenue to Council for Health Services	(854,325)	(909,214)	(516,895)	(529,424)
Net (Cost) Revenue to Council for Town Planning	(1,232,268)	(1,149,624)	(580,319)	(636,026)
Net (Cost) Revenue to Council for Strategic Planning	(1,444,087)	(113,113)	(733,033)	76,915
Net (Cost) Revenue to Council for Development Services	(83,100)	(73,100)	(48,600)	(24,383)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(1,231,016)	(1,470,178)	(672,813)	(592,684)
Net (Cost) Revenue to Council for Public Services Overheads	1,019,883	1,246,007	725,089	625,122
Net (Cost) Revenue to Council for Fleet & Plant	(4,016,904)	(212,129)	112,780	837,646
Net (Cost) Revenue to Council for Roads & Streets	(3,545,726)	(4,836,624)	(2,389,633)	(1,425,279)
Net (Cost) Revenue to Council for Parks & Gardens	(1,938,576)	(1,979,729)	(1,278,895)	(977,144)
Net (Cost) Revenue to Council for Drainage	(742,612)	(790,868)	(436,711)	(335,223)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,535,101)	(1,695,469)	(764,307)	(535,797)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(794,516)	(1,019,614)	(461,598)	(375,944)
Net (Cost) Revenue to Council for Cemeteries	(827,188)	(832,277)	(583,061)	(417,394)
Net (Cost) Revenue to Council for Public Toilets	(325,406)	(387,680)	(247,007)	(225,063)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(338,369)	(511,935)	108,848	13,426
Net (Cost) Revenue to Council for Town Beautification	(1,320,940)	(1,327,645)	(695,267)	(416,394)
Net (Cost) Revenue to Council for Bus Shelters	(100,000)	(131,438)	68,562	(31,438)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	3,289	3,289	1,726
Net (Cost) Revenue to Council for Works Overheads	1,133,367	717,069	344,150	352,201
Net (Cost) Revenue to Council for Parks & Gardens Overheads	1,243,700	1,240,053	728,522	615,497
Net (Cost) Revenue to Council for Distaster Preparation & Recovery	(402,978)	(323,072)	(323,072)	(201,623)
Net (Cost) Revenue to Council for Tech Services	(3,141,888)	(3,082,064)	(1,763,958)	(2,575,214)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	(29)
Net (Cost) Revenue to Council for Vehicle Storage Temporary Contract	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	(18,727)	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(32,000)	(32,000)	(18,669)	(20,248)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	13,116	180	59,214	(2,054)
Net (Cost) Revenue to Council for Waste Collection	(6,286,712)	(5,929,780)	1,116,148	1,562,946
Net (Cost) Revenue to Council for Landfill Operations	5,830,579	5,923,542	(829,522)	(112,763)
Net (Cost) Revenue to Council for Waste Overheads	1,789,084	1,889,314	1,093,329	474,634
Net (Cost) Revenue to Council for Karratha Airport	2,084,303	2,072,972	(2,136,890)	3,347,866
Net (Cost) Revenue to Council for Tien Tsin Inne	0	(52,071)	(52,071)	(49,293)
Net (Cost) Revenue to Council for Other Airports	(6,565)	(6,674)	(674)	(28,938)

9.2 LIST OF ACCOUNTS FEBRUARY 2015

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	23 February 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	4.d.1.5	Ensure financial accountability
Our Services:	4.d.1.5.2	Ensure value for money and procurement

RISK MANAGEMENT CONSIDERATIONS

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$10,414,836.84 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 256;
- b) EFT33040 to EFT33529 (Inclusive);
- c) Cheque Vouchers 77586 to 77662 (Inclusive);
- d) Cancelled cheques EFT33013, EFT33324, EFT33405, EFT33501, EFT33518, 77514, 77602, 77612, 77613, 77621, 77622, 77662;
- e) Direct Debits: DD22122.1, DD22044.1, DD22046.1;
- f) Payroll Cheques \$1,537,000.01;
- g) with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$10,414,836.84 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 256;
- b) EFT33040 to EFT33529 (Inclusive);
- c) Cheque Vouchers 77586 to 77662 (Inclusive);
- d) Cancelled cheques EFT33013, EFT33324, EFT33405, EFT33501, EFT33518, 77514, 77602, 77612, 77613, 77621, 77622, 77662;
- e) Direct Debits: DD22122.1, DD22044.1, DD22046.1;
- f) Payroll Cheques \$1,537,000.01;

Chq/EFT	Date	Name	Description	Amount
256	16.02.2015	Bond Administrator	Rental Security Bond - JP Mcdonagh	572.00
EFT33013	22.01.2015	National Tyres (Titan Australia Pty Ltd)	Cancelled Cheque	-222.75
EFT33040	23.01.2015	Randall Hanaki	Refund - Verge Bond 16 Sherlock St Roebourne	3,000.00
EFT33041	23.01.2015	Robert Peter & Colleen Mary Little	Refund - Verge Bond 8 Cormorant Bend Nickol	6,000.00
EFT33042	23.01.2015	Paul McComb	Refund - Verge Bond 4 Bergin Cl Millars Well	3,000.00
EFT33043	23.01.2015	North West Pool Centre	Refund - Verge Bond 19 Meares Dr Pt Samson	3,000.00
EFT33044	23.01.2015	Heather Nardone	Refund - Verge Bond 16 Pinnacle St Nickol	3,000.00
EFT33045	29.01.2015	Garry Bailey	Members Sitting Fees - January 2015	2,791.67
EFT33046	29.01.2015	John Lally	Members Sitting Fees - January 2015	4,562.50
EFT33047	29.01.2015	Evette Smeathers	Members Sitting Fees - January 2015	2,791.67
EFT33048	29.01.2015	Fiona White-Hartig	Members Sitting Fees - January 2015	2,741.67
EFT33049	29.01.2015	David Hipworth	Members Sitting Fees - January 2015	2,791.67
EFT33050	29.01.2015	Geoffrey Harris	Members Sitting Fees - January 2015	2,791.67
EFT33051	29.01.2015	Nerida Kickett	Members Sitting Fees 01-24 January 2015	2,202.72
EFT33052	29.01.2015	Peter Long	Members Sitting Fees - January 2015	11,125.00
EFT33053	29.01.2015	Janine Miller	Members Sitting Fees - January 2015	2,791.67
EFT33054	29.01.2015	Michael Benjamin Saylor	Members Sitting Fees - January 2015	2,791.67
EFT33055	29.01.2015	Robin Vandenberg	Members Sitting Fees - January 2015	2,791.67
EFT33056	29.01.2015	Amnet IT Services	TW0891853214 - ADSL2+ Data Service 09/02 To 09/03/15	79.00
EFT33057	29.01.2015	Staples Australia (Formerly Corporate Express)	Stationery items - Various	1,789.24
EFT33058	29.01.2015	Transpacific Cleanaway	Supply And Collection Of 12 Secure Document Disposal Bags	1,535.16
EFT33059	29.01.2015	Diane Campbell	Refund Of Invoice 89817 Cancelled Due To Ill Health	160.00
EFT33060	29.01.2015	Chandler Macleod	Labour Hire - Various Sites	34,259.10
EFT33061	29.01.2015	Educational Experience Pty Limited	KLP - Materials For Crèche	43.89
EFT33062	29.01.2015	GHD Pty Ltd	Dampier Stormwater Management Study Proposal	9,157.50
EFT33063	29.01.2015	Karratha Florist	Flower Arrangement For Josephine Baron Funeral	100.00
EFT33064	29.01.2015	LRW'S Electrical	Parts - Bolts And Handles For Honda Mowers	71.20
EFT33065	29.01.2015	WALGA (Marketforce)	Advertising - Various	1,197.04
EFT33066	29.01.2015	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock - Filters	1,142.72
EFT33067	29.01.2015	Parry's Merchants	RAC & Youth Shed - Café Stock	575.85
EFT33068	29.01.2015	City of Karratha	Kta SES - Commercial / Industrial Rubbish Bins	28.00
EFT33069	29.01.2015	Helloworld North West Karratha (Aspen View Pty Ltd)	Sister City Delegation To China Flights	11,200.00
EFT33070	29.01.2015	TNT Express	Freight	135.70
EFT33071	29.01.2015	Blackwoods (Atkins Carlyle Ltd)	Stock - Various	508.80

Chq/EFT	Date	Name	Description	Amount
EFT33072	29.01.2015	Attorney-General's Department	KTA Airport - 13 ASIC Applicants Background Check	1,254.50
EFT33073	29.01.2015	Avdata Australia	KTA Airport - Monthly Data Reporting And Billing Services For December 2015	724.43
EFT33074	29.01.2015	Ausco Modular Pty Limited	Kta Depot - Hire Fee For Multipurpose Complex January	2,408.34
EFT33075	29.01.2015	Ausrecord Pty Ltd	Corporate - File folders	265.10
EFT33076	29.01.2015	C Adams	Staff Reimbursement of Allowances - Sister City Delegation 29-30/10/14	41.50
EFT33077	29.01.2015	BOC Limited	Leisureplex - Medical C-Size Oxygen	33.15
EFT33078	29.01.2015	Britel Enterprises Pty Ltd	Events - Moonrise Cinema 2015 Advertising in Safety House Roebourne PS and Wickham PS	345.00
EFT33079	29.01.2015	BRL Building Company	Millars Well Pavilion - Repairs to Doors, Depot - Assemble New Desk	2,731.80
EFT33080	29.01.2015	M Benjamin	Reimbursement - Materials for KLP Fitness Centre	291.09
EFT33081	29.01.2015	Debra And David Buhlman	Rates refund for assessment A17827	2,000.00
EFT33082	29.01.2015	Centurion Transport Co Pty Ltd	Freight	3,083.70
EFT33083	29.01.2015	Coates Hire Operations	Baynton West Park Toilets - Rehire Of 2 Portable Toilets 30/11 To 31/12/14	998.11
EFT33084	29.01.2015	Coca-Cola Amatil (Holdings) Ltd	RAC & Youth Shed - Café Stock	3,037.49
EFT33085	29.01.2015	Cummins South Pacific Pty Ltd	Stock - Parts for Repairs	3,957.87
EFT33086	29.01.2015	Cleverpatch Pty Ltd	KTA Library - Craft Items	270.38
EFT33087	29.01.2015	Command IT Services	Various IT Repairs, Maintenance and Equipment Purchases	5,858.71
EFT33088	29.01.2015	City Of Belmont	Library - Lost Items	13.00
EFT33089	29.01.2015	Donald Cant Watts Corke (WA) Pty Ltd	Quantity Surveying / Cost Management Services For The Kta Cultural Precinct Project	3,392.27
EFT33090	29.01.2015	Department Of State Development	Travel - G.Song China Office, CofK Delegation to China - September 14	461.59
EFT33091	29.01.2015	Environmental Industries	Wickham SES - Landscaping And External Paving, Various Locations - Drainage Maintenance, Bulgarra - Verge Slashing, City Centre - Drainage Maintenance, WRP - Oval Ground Works and Rubbish Removal	48,278.78
EFT33092	29.01.2015	ES2 Pty Ltd	Expert SharePoint Professional Services	4,125.00
EFT33093	29.01.2015	Epcad Pty Ltd	Dampier Foreshore Plan - Phase 3 Draft Masterplan And Staging Plan	44,439.89
EFT33094	29.01.2015	Global Security Management (WA)	Monthly Security Patrols	3,743.30
EFT33095	29.01.2015	Global Electrotech Pty Ltd	Events - Electrical Compliance Check for Yaburara Trail Christmas Light Show CICK14	137.50
EFT33096	29.01.2015	Prime Media Group (GWN7)	CofK TV Advertising	2,434.30
EFT33097	29.01.2015	The Trustee for the Hickey Family Trust T/A Hickey Holdings WA Pty Ltd	7 Mile Waste - Komatsu 2.5 Tonne Forklift Hire For Tip Shop 01/12 To 31/12/14	1,072.06
EFT33098	29.01.2015	Insight Callcentre Services	Corporate - Overcalls Fee December 2014	1,307.90
EFT33099	29.01.2015	J G Graphix	Events - Printing Australia Day 2015 Coreflute Signs	929.50
EFT33100	29.01.2015	James Bennett Pty Limited	Libraries - New Resources	165.80
EFT33101	29.01.2015	Karratha Glass Service	Green The Greens - Freight From Geraldton To Karratha Grass Samples	880.00
EFT33102	29.01.2015	Keyspot Services	KTA Airport - Cabinet Keys in ARO Workshop	82.50
EFT33103	29.01.2015	Karratha Veterinary Hospital	Animal Control	301.50
EFT33104	29.01.2015	Karratha Shooting Supplies	Rangers - Ammunition	295.50
EFT33105	29.01.2015	Kott Gunning	Legal Advice	5,885.89
EFT33106	29.01.2015	Komatsu Australia Pty Ltd	Stock - Parts for Repairs	1,537.51

Chq/EFT	Date	Name	Description	Amount
EFT33107	29.01.2015	William Knight	Vehicle Crossover Subsidy - 45 Nelley Way Wickham	404.25
EFT33108	29.01.2015	McLeods & Co Barristers And Solicitors	Legal Advice	2,043.47
EFT33109	29.01.2015	Landgate	Valuation Expenses - 25/10 To 21/11/14	526.63
EFT33110	29.01.2015	Lion Hire Pty Ltd	Christmas In The City - Generator Distribution Board And Led Hire	9,338.73
EFT33111	29.01.2015	Linkforce Hire Pty Ltd	Refund - Overpayment on Invoice 78876 Linkforce Engineering	1,004.08
EFT33112	29.01.2015	Macdonald Johnston Engineering (Bucher Municipal Pty Ltd)	Plant Repairs - Parts for Compactor	1,146.94
EFT33113	29.01.2015	LGIS Workcare	Workcare - Insurance Adjustment 2013/2014	3,383.99
EFT33114	29.01.2015	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Services - 01/01 To 31/01/15	1,686.37
EFT33115	29.01.2015	Miracle Recreation Equipment	Depot - Aluminium Park Seat	3,388.00
EFT33116	29.01.2015	MAK Industrial Water Solutions Pty Ltd	KTA Airport - WWTP Service Operations Maintenance Development & Implementation	21,489.33
EFT33117	29.01.2015	NYFL Ltd	Roebourne - Litter Picking December 2014	850.50
EFT33118	29.01.2015	Neils Reticulation And Landscaping	KTA Airport - Repairs To Damaged Retic In Garden Bed Adjacent Exit Boom Gates	250.01
EFT33119	29.01.2015	North West Waste Alliance	Depot - Waste Collection	267.80
EFT33120	29.01.2015	Orica Australia Pty Ltd	Gas / Oxygen Cylinder Refills - Various	2,954.60
EFT33121	29.01.2015	Pilbara Distributors	RAC - Café Stock	579.88
EFT33122	29.01.2015	Initial Hygiene (Formerly Pink Hygiene Solutions)	Various Buildings, Sharps Containers - 19/01 - 18/02/15	620.13
EFT33123	29.01.2015	Swoon Design Studio	Advertising - Design & Supply Meet the Neighbours Magnets	5,500.00
EFT33124	29.01.2015	Shelf Cleaning Services Pty Ltd	WRP - Carpet Cleaning Of Offices Gymnasium And Passageway	722.00
EFT33125	29.01.2015	Sanders Turner Ellick Architects (STEA)	KTA Airport - Travel Reimbursement For S. Turner 17/12/14	5,354.17
EFT33126	29.01.2015	Securepay Pty Ltd	Events - Seatadvisor Payments from July-December 2014	434.50
EFT33127	29.01.2015	Scope Business Imaging	Photocopier Charges	1,391.00
EFT33128	29.01.2015	Skilled Group Limited	Labour Hire - Various Sites	4,471.89
EFT33129	29.01.2015	Supercivil Pty Ltd	Road Repairs - Mears Drive Point Samson	18,311.94
EFT33130	29.01.2015	SSAA Nickol Bay Branch	Sports Funding - SP/01/OCT/14 Airfares for A. Featherby	750.00
EFT33131	29.01.2015	Star Outdoor (The Trustee For The Star Marquees Trust)	Leisureplex Improvements - Marquee Frame Shadestar	6,120.01
EFT33132	29.01.2015	Tradelink Plumbing Supplies	KLP - Aquarun Extension Fitting	44.65
EFT33133	29.01.2015	Tox Free (Australia) Pty Ltd	7 Mile Waste, KLP & Kta Airport - Collection Of Bins	3,253.14
EFT33134	29.01.2015	P Trestrail	Professional Development - Bachelor Of Law 2014 Course Fees	6,460.40
EFT33135	29.01.2015	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	KTA Airport - Line Marking Works On Runway	37,675.00
EFT33136	29.01.2015	Village Roadshow Pty Ltd	Moonrise Cinema 2014 - Screening of The Hunger Games: Catching Fire 19/12/14	123.75
EFT33137	29.01.2015	Woolworths (WA) Ltd	WRP - Items For Kiosk & Australia Day Items, KLP - Items for Holiday Program	1,006.29
EFT33138	29.01.2015	Wormald Australia Pty Ltd	Leisureplex - Supply and Install Padlocks Leather Straps in Fire Pump Room and Fire Water Tanks	2,843.50
EFT33139	29.01.2015	A Wear	Staff Reimb - Allowances	1,120.78
EFT33140	29.01.2015	A Ward	Staff Reimb - Allowances	105.00
EFT33141	29.01.2015	Wrapped Creations	REAF 2014 - Assisting with Set Dressing for Vaudeville	660.00

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EFT33142	29.01.2015	Weerianna Street Media	Weerianna Street Media Commencement For NAIDOC 2015 Contractual Agreement Payment 1 Of 4	3,300.00
EFT33143	29.01.2015	West Australian Newspapers Limited	Advertising - Various	22,534.85
EFT33144	29.01.2015	Wangler Investments Pty Ltd T/A Western Angler	Dampier Library - Western Angler Subscription Oct 14 - Sep 15	45.00
EFT33145	29.01.2015	Yakka Pty Ltd	Uniforms	1,410.70
EFT33146	29.01.2015	MSS Security	KTA Airport - Security Services Nov 14	223,611.45
EFT33147	30.01.2015	City of Karratha	Payroll deductions	1,604.96
EFT33148	30.01.2015	Shire of Roebourne - Social Club	Payroll deductions	1,278.00
EFT33149	30.01.2015	T Swetman	Home Ownership Allowance FE 28.01.2015	555.00
EFT33150	30.01.2015	A Dorning (Mortgage Account)	Home Ownership Allowance FE 28.01.2015	1,000.00
EFT33151	30.01.2015	L Gan (Mortgage Account)	Home Ownership Allowance FE 28.01.2015	1,470.90
EFT33152	30.01.2015	Maxxia Pty Ltd	Payroll deductions	6,539.62
EFT33153	30.01.2015	R Steinki (Mortgage Account)	Home Ownership Allowance FE 28.01.2015	800.00
EFT33154	30.01.2015	S Wachter (Mortgage Account)	Home Ownership Allowance FE 28.01.2015	1,394.17
EFT33155	04.02.2015	Australian Taxation Office	Payroll deductions	295,899.00
EFT33156	04.02.2015	Child Support Agency	Payroll deductions	1,914.60
EFT33157	05.02.2015	LFA First Response (Previously - Alpha First Aid Supplies Pty Ltd)	Stock - First Aid Supplies	150.55
EFT33158	05.02.2015	Hathaway's Lubricants	Stock	577.50
EFT33159	05.02.2015	Ispix	Libraries Public Computer Internet Access Service 06/12 - 05/01/15	672.20
EFT33160	05.02.2015	Mercure Hotel - Perth	Staff Accommodation - 21- 22/01/15 - Cultural Precinct Meeting	273.90
EFT33161	05.02.2015	Ministers Association West Pilbara	Christmas In The CofK 2014 - Carols By Glowlight Donation Towards Production	3,850.00
EFT33162	05.02.2015	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock - Filters	1,220.48
EFT33163	05.02.2015	West Coast Tyrepower / North West 4wd TJM (Pilbara Tyres Trust)	Vehicle Wheel Alignment	110.00
EFT33164	05.02.2015	Perth Cadcentre	AutoCAD Maintenance Subs Renewal (1 Year)	5,313.00
EFT33165	05.02.2015	Parry's Merchants	RAC & Youth Shed - Café Stock	739.20
EFT33166	05.02.2015	Signswest Stick With Us Sign Studio	Signage - Aluminium CCTV Signs With City Of Karratha Logo	1,143.45
EFT33167	05.02.2015	Helloworld North West Karratha (Aspen View Pty Ltd)	Australia Day - Airfares For R. Woolf MC	474.00
EFT33168	05.02.2015	TNT Express	Freight	270.84
EFT33169	05.02.2015	Truck Centre (WA) Pty Ltd	Parts for Repairs	255.81
EFT33170	05.02.2015	The Retic Shop	Stock - Retic	1,372.97
EFT33171	05.02.2015	Atom Supply	Stock	1,434.44
EFT33172	05.02.2015	Auslec	Equipment Repairs - Multimeter Dig Prof 8A	419.06
EFT33173	05.02.2015	Australian Institute Of Management - WA (AIM)	Loop - Emerging Leaders Program Accommodation And Meals	32,270.00
EFT33174	05.02.2015	Onyx (Aust) Pty Ltd	Fluid Festival - MESS Sponsorship As Per Resolution 152966 Payment 1 Of 2	8,250.00
EFT33175	05.02.2015	Assetic Australia Pty Ltd	Removing Old Historical & Obsolete Financial Data From Mydata That Affects Future Valuation Reports & Valuation History	4,400.00
EFT33176	05.02.2015	Ampac Debt Recovery	Debt Recovery - Jan 15	187.88
EFT33177	05.02.2015	Beaurepaires	Depot - Repair Punctured Tyre	41.84
EFT33178	05.02.2015	BT Equipment Pty Ltd T/A Tutt Bryant Equipment	Technician to Recode Bomag, Plant Repairs	4,706.49
EFT33179	05.02.2015	BRL Building Company	10 Knight Place - Repair Sliding Doors	165.00

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EFT33180	05.02.2015	Chadson Engineering Pty Ltd	Stock	402.60
EFT33181	05.02.2015	Compact Business Systems Pty Ltd	HR - Compact Filing Tabs For Personnel Folders	346.61
EFT33182	05.02.2015	Command IT Services	KTA Waste - Wall Mounting CCTV Installations	6,414.29
EFT33183	05.02.2015	Lisa Pearce T/A Karratha Mobile Veterinary Services	Animal Control	350.00
EFT33184	05.02.2015	E & MJ Rosher Pty Ltd	Parts for Repairs	231.40
EFT33185	05.02.2015	Ergolink	Occ Health - Ergonomic Chair	578.05
EFT33186	05.02.2015	Foxtel For Business	KLP - Foxtel Service 18/01 To 17/02/15	305.00
EFT33187	05.02.2015	Fuji Xerox Australia Pty Ltd	Wickham SES - Photocopy Consumables	3.69
EFT33188	05.02.2015	Global Security Management (WA)	Monthly Security Patrols	513.70
EFT33189	05.02.2015	Goldplay Holdings Pty Ltd	7 Mile Waste - Mohxi, 7 Mile Waste, Loader and Excavator Hire	49,060.00
EFT33190	05.02.2015	Home Hardware Karratha	General Maintenance Items - Various Departments	624.32
EFT33191	05.02.2015	Harvey Norman Karratha (Karravit Pty Ltd AFT Karravit No 2 Trust T/A)	Depot - Replace Stolen Appliance (TV)	2,343.00
EFT33192	05.02.2015	UHY Haines Norton	Budgeting Workshop - S. Jessop 13/02/15 Ref LOC810	880.00
EFT33193	05.02.2015	Hayes Sohan Ariel	KTA Airport - Public Art	16,500.00
EFT33194	05.02.2015	Rocco lemma	Refund - City Of Karratha Plate Application Fee	2,045.00
EFT33195	05.02.2015	Qube Logistics (Aust) Pty Ltd	KTA Waste - Transport Chlorine Gas to Gap Ridge	3,208.41
EFT33196	05.02.2015	Jolly Good Auto Electrics	Vehicle Electrical Repairs - Various	2,260.50
EFT33197	05.02.2015	Joblink Enterprises Incorporated	City Of Karratha Youth Services Contribution Towards The Karratha Community Program	3,000.00
EFT33198	05.02.2015	Karratha Smash Repairs	Vehicle Repairs - Various	1,290.00
EFT33199	05.02.2015	Keyspot Services	KLP - Golf Club Stamp	75.00
EFT33200	05.02.2015	McLeods & Co Barristers And Solicitors	Legal Advice	13,496.36
EFT33201	05.02.2015	Western Australian Land Authority (Landcorp)	Dampier Structure Plan - Manage Urbis Consultancy	33,000.00
EFT33202	05.02.2015	J Leahy	Reimbursement For Study Assistance - Cert IV Work Health & Safety	1,150.00
EFT33203	05.02.2015	Norwest Craft Supplies	Events - Australia Day 2015 Craft Supplies	75.80
EFT33204	05.02.2015	National Tyres (Titan Australia Pty Ltd)	Tyre Fitting - Remote Small Truck At Wickham Transfer Station	222.75
EFT33205	05.02.2015	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water - Refills	546.40
EFT33206	05.02.2015	Neverfail Springwater Pty Ltd - Wickham Transfer Station	15 Litre Spring Water - Refills	76.00
EFT33207	05.02.2015	Paint Industries Pty Ltd	KTA Airport - Runway Paint	4,624.13
EFT33208	05.02.2015	Pilbara Motor Group	Airport Safety Vehicles - LED Lightbars, Plant Repairs and Stock - Brake Parts	9,156.28
EFT33209	05.02.2015	Perth Safety Products	Signage - No Trucks Entering	104.50
EFT33210	05.02.2015	Programmed Integrated Workforce Limited	Labour Hire	495.50
EFT33211	05.02.2015	Peter Hunt Architects	Arts And Community Precinct Project Architect Contract As Per Tender 34 - 13/14	161,463.40
EFT33212	05.02.2015	Les Mills Aerobics Australia	KLP - Monthly Aerobic Classes	1,388.94
EFT33213	05.02.2015	Repco Auto Parts	Stock	1,540.60
EFT33214	05.02.2015	Red Dot Stores	Events - Australia Day 2015 Equipment	148.69
EFT33215	05.02.2015	Red Earth Flowers	Events - Sister City Delegation Flowers	740.00
EFT33216	05.02.2015	Statewide Bearings	Stock - Parts for Repairs	695.34
EFT33217	05.02.2015	Sigma Chemicals	KLP - Pallet Of Sodium Bi-carbonate	819.16
EFT33218	05.02.2015	Decor8 Australia Pty Ltd	Rapid Graffiti Removal - Services For Urgent Graffiti Removal	2,200.00
EFT33219	05.02.2015	Site Pics	Marketing - Photography and Videography Christmas Activities 2014	1,884.03

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EFT33220	05.02.2015	Designa Sabar Pty Ltd	KTA Airport - Car Park Paystation Fault	181.50
EFT33221	05.02.2015	Seatadvisor Pty Ltd	Moonrise Cinema - 3 x Linear Pro Scanners	2,623.50
EFT33222	05.02.2015	Scope Business Imaging	Photocopier Charges	2,243.86
EFT33223	05.02.2015	Specialised Truck Services	Call Out Fee - Plant Repairs On The Side Of The Road Transmission Fault	864.71
EFT33224	05.02.2015	Skilled Group Limited	Labour Hire	7,639.49
EFT33225	05.02.2015	Scott Printers Pty Ltd	Australia Day 2015 - Printing Of Posters	624.80
EFT33226	05.02.2015	Telford Industries	Stock	1,463.00
EFT33227	05.02.2015	Talis Consultants Pty Ltd T/A Talis Unit Trust	Administration of Resource Recovery Options	5,390.00
EFT33228	05.02.2015	Turf Whisperer	Golf Course Redevelopment 29/12 To 11/01/15	7,693.85
EFT33229	05.02.2015	Xavier Toby	KTA Library - Appearances Workshops & Activities	1,400.00
EFT33230	05.02.2015	Universal Office National (Pilbco Pty Ltd)	Stationery items - Various	245.27
EFT33231	05.02.2015	Karratha Timber & Building Supplies (Formerly Versatile)	General Maintenance Items - Various Departments	1,111.46
EFT33232	05.02.2015	Woolworths (WA) Ltd	RAC, WRP & Youth Shed - Café Stock	1,539.52
EFT33233	05.02.2015	WT Partnership (Aus) Pty Ltd	KTA Airport - Complete 2nd STOP/GO Point of Terminal Project RFT 02-12/13 Claim No. 4	11,772.47
EFT33234	05.02.2015	WT Design Studio	Youth Shed - DBC New Ad Design for Term 1 2015	396.00
EFT33235	05.02.2015	Supercivil Pty Ltd	Asphalt Surfacing - River Gum Road Wickham	49,093.92
EFT33236	04.02.2015	Horizon Power	Pilbara Underground Power Project - Instalment #2	2,200,000.00
EFT33237	06.02.2015	Karratha Contracting Pty Ltd	KTA Airport - Replace Apron Lights Tower Control Gear & Rewiring, KLP - Install Oval Shed Lighting, Kta Airport - Fire System Repairs, Kta Golf Course - Retic Repairs, KTA Airport - Air Con Servicing, Roebourne Oval - Repair Backflow Device, KLP - Replace Broken Lens on Volleyball Court, Cossack - Repair Water Line Leak	66,610.69
EFT33238	06.02.2015	John Bamman	Refund - Verge Bond 31b Sholl Street Roebourne (#205322 19/07/2012)	6,000.00
EFT33239	06.02.2015	Karratha Rockers	Refund - Bond Refund Cancellation Of 2015 Millars Well Pavilion Hire Booking	500.00
EFT33240	06.02.2015	Monford Group Pty Ltd	Refund - Verge Bond 75 Baynton Dr Baynton (#227193 05/12/2013)	3,000.00
EFT33241	06.02.2015	Otan Karratha Pty Ltd	Refund - Maintenance Bond Lot 517 Jingarri Nickol Stage 1 (#210604 31/10/2012)	91,999.12
EFT33242	10.02.2015	Ray White Real Estate	Refund due to Overpayment of the Pilbara Underground Power Project Notice for Unit 1 24 DeGrey Place Karratha	1,205.08
EFT33243	10.02.2015	Karen Lynette Forrester	Refund due to Overpayment of the Pilbara Underground Power Project Charge for 30A Nickol Road Nickol	2,057.74
EFT33244	10.02.2015	Western Australian Land Authority (Landcorp)	Refund due to Double Payment of Pilbara Underground Power Project Charge for 99 Murjira Ramble Baynton	482.60
EFT33245	10.02.2015	One Stop Settlements	Refund due to Overpayment of the Pilbara Underground Power Project Charge for 4 Britt Place Baynton	482.60
EFT33246	11.02.2015	Australia Post	Admin Postage Charges - January 2015	1,264.49
EFT33247	11.02.2015	Pilbara Bakeries T/A BT's Bakery	Australia Day 2015 - Aussie Bakery Order	2,055.00
EFT33248	11.02.2015	G Bailey	Reimbursement For Car Mileage 13/10/14 To 27/01/15	433.84
EFT33249	11.02.2015	Chefmaster Australia	Stock	1,722.75
EFT33250	11.02.2015	Staples Australia (Formerly Corporate Express)	Stationery items - Various	289.47
EFT33251	11.02.2015	Signature Music Pty Ltd	Australia Day 2015 - Equipment Rental For Breakfast And Live Poolside Music	9,284.00
EFT33252	11.02.2015	Dampier Community Association	Refund On Invoice 88705 Paid In Full Waste Agreement Cancelled - Partial Credit	2,790.00
EFT33253	11.02.2015	GHD Pty Ltd	Dampier Stormwater Management Study Proposal - Claim 6	5,692.50

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EFT33254	11.02.2015	D Hipworth	Reimbursement - Meal Allowance While Attending AAA Conference Gold Coast 22-27/11/14	233.56
EFT33255	11.02.2015	West Coast Tyrepower / North West 4wd TJM (Pilbara Tyres Trust)	Plant - Supply Second Hand Rims For Hilux	290.00
EFT33256	11.02.2015	Poolmart Karratha	11b Teesdale Place - Led Light For Pool	153.00
EFT33257	11.02.2015	Hotel Ibis Perth	Staff Accommodation - 29/01/15 Planning Meeting In Perth	215.10
EFT33258	11.02.2015	Perth Irrigation Centre	Reticulation - Rainbird Decoder	1,413.75
EFT33259	11.02.2015	Poinciana Nursery	Cossack Courthouse - Seeds And Plants	684.80
EFT33260	11.02.2015	Bryan Retter (SpinFX Audio)	Australia Day 2015 - Booking For Cookie Fingers To Play Poolside At KLP	3,000.00
EFT33261	11.02.2015	Signswest Stick With Us Sign Studio	Signage For Yaburara Heritage Trail Works - Management Access Gates	228.80
EFT33262	11.02.2015	Stihl Shop Redcliffe	Stock	66.45
EFT33263	11.02.2015	Technical Irrigation Imports	Kta Golf Course - Repair 2 Irrigation Controllers	804.10
EFT33264	11.02.2015	TNT Express	Freight	804.33
EFT33265	11.02.2015	The Retic Shop	Stock - Retic	57.00
EFT33266	11.02.2015	F White-Hartig	Reimbursement Parking And Taxi For Regional Council Meeting In Perth 01/12/14	69.45
EFT33267	11.02.2015	Atom Supply	Stock	344.31
EFT33268	11.02.2015	Blackwoods (Atkins Carlyle Ltd)	Stock	38.43
EFT33269	11.02.2015	Auslec	KLP - Underwater Lights Dive In Movies	174.90
EFT33270	11.02.2015	Australasian Performing Right Assoc (APRA)	Youth Shed - APRA License 01/03/15 - 29/02/16	151.80
EFT33271	11.02.2015	Onyx (Aust) Pty Ltd	C of K - Catering Package Christmas Event	9,392.50
EFT33272	11.02.2015	Protector Alsafe	Work Safety Boots	326.26
EFT33273	11.02.2015	Atktec Pty Ltd	Karratha Library - Installation Of Auto Book Return	1,181.40
EFT33274	11.02.2015	Ampac Debt Recovery	Debt Recovery Qantas Jan 15	400.40
EFT33275	11.02.2015	AAC Wristbands Australia Pty Ltd	KLP - Holiday Activity Wristbands	618.00
EFT33276	11.02.2015	Allard Family Trust T/A AE Servicing (Allard Engineering Services)	Wickham & Kta Cemeteries - Waterjet Cut Numbers & Letters	10,053.77
EFT33277	11.02.2015	BC Lock & Key	KTA Airport - Maintenance Of Key Authoriser Stations	110.00
EFT33278	11.02.2015	BEST Consultants	Welcome Road Power Upgrade Consulting Services	16,500.00
EFT33279	11.02.2015	BRL Building Company	PBFC - Repair Steel Fence Post	462.00
EFT33280	11.02.2015	Bhagwan Marine Pty Ltd	Refund - Overpayment On Debtors Account B233	189.70
EFT33281	11.02.2015	Centurion Transport Co Pty Ltd	Freight	1,480.73
EFT33282	11.02.2015	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock	358.66
EFT33283	11.02.2015	Chadson Engineering Pty Ltd	Stock	252.34
EFT33284	11.02.2015	Captain Cleanup Pty Ltd	Captain Cleanup Performances - KTA Primary Schools 06/05/15	2,400.00
EFT33285	11.02.2015	Complete Tyre Solutions Pty Ltd	Plant - Supply And Fit New Tyre	213.40
EFT33286	11.02.2015	Daysafe Training & Assessing	Excavator Voc Certification 19/01 - 22/01/15	1,893.38
EFT33287	11.02.2015	Design Co-Operative Ltd	Design & Print Collateral KDCCI's C of K Event In Perth, CofK Economic Development Strategy Design and Print, KTA Airport - Advertising KATU	10,567.16
EFT33288	11.02.2015	H Eaton	Reimburse - Membership Fees for CPA	740.00
EFT33289	11.02.2015	Elan Media Partners	Libraries - New Resources	300.67
EFT33290	11.02.2015	Chubb Fire Safety Ltd	Onsite Repair For Fire Suppression Unit On P8004 As Per Service Report T206613	1,676.18
EFT33291	11.02.2015	Global Electrotech Pty Ltd	Events - Australia Day 2015 Test Generator & Electrical Compliance	412.50
EFT33292	11.02.2015	G & S Industries	KTA Airport - Wind Indicator Reinforcement Cage	361.68

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EFT33293	12.02.2015	Jason Signmakers	7 Mile Waste - Tip Shop And 7 Mile Transfer Station Signage	1,732.72
EFT33294	12.02.2015	James Bennett Pty Limited	Libraries - New Resources	69.97
EFT33295	12.02.2015	JP Promotions	Marketing - C of K Branded Tote Bags	2,541.00
EFT33296	12.02.2015	Jolly Good Auto Electrics	Plant - Electrical Repairs	6,435.06
EFT33297	12.02.2015	Karratha Mechanical Services	Vehicle Service	420.39
EFT33298	12.02.2015	Karratha Environmental Crushing Pty Ltd	7 Mile - Removal Of Recycled Glass	18.04
EFT33299	12.02.2015	Karratha Panel & Paint (Tunstead Family Trust T/A)	Vehicle Removal/Towing	348.00
EFT33300	12.02.2015	P Long	Reimburse - Allowances	331.48
EFT33301	12.02.2015	RAW Hire	Twilight Tunes - Light The Night Band Vehicle Hire 08-09/11/14	467.14
EFT33302	12.02.2015	Melbourne International Comedy Festival Ltd	Melbourne International Comedy Festival Roadshow - 2 Performances 11 & 12 June 15. 50% Deposit	8,250.00
EFT33303	12.02.2015	V Mcdonald	Reimb - Staff Study Assistance	1,720.75
EFT33304	12.02.2015	Northstar Asset Trust T/A Jaffa Room	KLP - Screening of Beetlejuice - Dive-In Movie 28/01/15	330.00
EFT33305	12.02.2015	Neils Reticulation And Landscaping	Wickham Oval, Nickol (Falcon Pde) and Miles Loop - Reticulation Repair Works	4,646.40
EFT33306	12.02.2015	North West Waste Alliance	Street Sweeping - Roads Pavements Pathways And Car Parks January 2015	38,632.70
EFT33307	12.02.2015	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper	935.00
EFT33308	12.02.2015	Pilbara Copy Service	Photocopier Charges	722.65
EFT33309	12.02.2015	Poster Factory Pty Ltd	Workplace Poster Exchange Service Agreement Renewal	3,300.00
EFT33310	12.02.2015	Print Sync Norwest Business Solutions	Photocopier Charges	1,812.57
EFT33311	12.02.2015	Price Waterhouse Coopers	KTA Airport - Professional Fees Air Development Plan Oct - Nov 2014	26,928.00
EFT33312	12.02.2015	Point Parking Pty Ltd	KTA Airport - Administration Carpark Management & Monitoring Fees Jul 14 - Jun 15	4,279.00
EFT33313	12.02.2015	Roy Galvin & Co Pty Ltd	Parts for Repairs	542.38
EFT33314	12.02.2015	Red Dot Stores	KLP - Materials for Holiday Activities	140.77
EFT33315	12.02.2015	Roebourne District State Emergency Service	Roebourne SES - Reimburse Office Supplies	175.02
EFT33316	12.02.2015	Red Earth Flowers	Medical Services - Floral Arrangements	220.00
EFT33317	12.02.2015	Raiders Boxing Club	MESS Sponsorship - Boxing Tournament 2015 As Per Resolution 152966	5,000.00
EFT33318	12.02.2015	Rowan'z Mowin & Handyman Service	11 Baynton Way Wickham & 14 Winyama - Lawn & Garden Maintenance	800.00
EFT33319	12.02.2015	Amcap (Formerly Skipper Truck Parts)	Plant - Parts for Repairs	469.81
EFT33320	12.02.2015	Sports Surfaces	Leisureplex - 3m x 9mm Cricket Pitch Carpet Off Cut	330.00
EFT33321	12.02.2015	Sanders Turner Ellick Architects (STEA)	KTA Airport - Terminal Upgrade Jan 15	28,760.25
EFT33322	12.02.2015	Scope Business Imaging	Photocopier Charges	5,129.12
EFT33323	12.02.2015	Skilled Group Limited	Labour Hire	4,729.89
EFT33324	12.02.2015	Sammi'z Bitz N Pieces	Cancelled Cheque	0.00
EFT33325	12.02.2015	Schneider Electric Buildings Aust. Pty Ltd	Security Access Cards	880.00
EFT33326	12.02.2015	Transport Workers Union - WA Branch	Refund - Due to Double Payment for 5 Brolga Meander	482.60
EFT33327	12.02.2015	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema - Night at the Museum 3 21/01/15	1,464.39
EFT33328	12.02.2015	The Walt Disney Company Pty Ltd	Moonrise Cinema - Big Hero 6 24/01/15	1,770.21
EFT33329	12.02.2015	TCS Pilbara Pty Ltd	7 Mile - Upgrade of Transportable Building - Certificate of Construction Compliance	819.50

Chq/EFT	Date	Name	Description	Amount
EFT33330	12.02.2015	UDLA	Cossack Design Guidelines Project - Finalisation Of Phase 1	12,687.30
EFT33331	12.02.2015	United Party Hire	Australia Day 2015 - Gladiator Dual at KLP 26/01/15	1,664.30
EFT33332	12.02.2015	Karratha Timber & Building Supplies (Formerly Versatile)	General Maintenance Items - Various Departments	487.49
EFT33333	12.02.2015	Woolworths (WA) Ltd	RAC, Youth Shed and WRP - Café Stock	731.27
EFT33334	12.02.2015	Wormald Australia Pty Ltd	KTA Airport - Fire Equip Service Contract Jan 15	3,624.39
EFT33335	12.02.2015	West-Sure Group	KTA Airport - Car Parking Revenue Bank Deposit - Jan 15	363.78
EFT33336	12.02.2015	Wrapped Creations	Naidoc 2015 Submission of Draft Project Plan Payment 2 of 4	11,241.25
EFT33337	12.02.2015	Yakka Pty Ltd	Uniforms	321.30
EFT33338	12.02.2015	Zipform Pty Ltd	PUPP Annual And Instalment Notices	1,688.50
EFT33339	11.02.2015	The Pier Group Pty Ltd T/A CS Legal	Legal Advice	64,075.00
EFT33340	11.02.2015	BMT JFA Consultants Pty Ltd	Karratha Back Beach Feasibility Study Consultancy Brief 22/11/14 - 23/01/15	90,235.20
EFT33341	09.02.2015	Cbus	Superannuation contributions	1,474.54
EFT33342	09.02.2015	The Haines Superannuation Fund	Superannuation contributions	813.69
EFT33343	09.02.2015	WA Super (Formerly WALGSP)	Superannuation contributions	225,069.55
EFT33344	09.02.2015	BT Lifetime Super employer Plan - Hadland	Superannuation contributions	1,100.04
EFT33345	09.02.2015	Jacqueline & Theresa Super Fund	Superannuation contributions	689.52
EFT33346	09.02.2015	J & S Pryor Super Fund	Superannuation contributions	947.21
EFT33347	09.02.2015	Statewide Super	Superannuation contributions	1,418.14
EFT33348	09.02.2015	Strategy Oasis	Superannuation contributions	221.37
EFT33349	09.02.2015	Vision Super	Superannuation contributions	940.04
EFT33350	11.02.2015	Australian Ethical Retail Superannuation Fund	Superannuation contributions	1,081.78
EFT33351	11.02.2015	AMP Retirement Trust - BATT	Superannuation contributions	1,751.24
EFT33352	11.02.2015	Essential Super - Tuck	Superannuation contributions	813.80
EFT33353	11.02.2015	Local Government Superannuation - BRISBANE	Superannuation contributions	1,025.68
EFT33354	11.02.2015	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	1,033.34
EFT33355	12.02.2015	Roebourne Visitor Centre	Roebourne Visitors Centre - Quarterly Oct-Dec Funding 14/15	40,000.00
EFT33356	12.02.2015	Blackwoods (Atkins Carlyle Ltd)	KTA Airport - LED Inspection Lamp for Airport Operational Vehicles	681.60
EFT33357	12.02.2015	BBC Entertainment	NAIDOC Performance Karratha - 50% Deposit Warren H Williams 26/07/15	10,125.00
EFT33358	12.02.2015	Woolworths (WA) Ltd	Youth Services - Eastern Corridor School Holiday Program Activity Items	637.25
EFT33359	12.02.2015	Yakka Pty Ltd	Uniforms	10,387.16
EFT33360	16.02.2015	Cynara Brown	Refund - Verge Bond 7 Mccourt St Pt Samson (#241349 27/11/2014)	3,000.00
EFT33361	16.02.2015	Treena Martin	Refund - KTA Airport ASIC Bond #KTA1161	50.00
EFT33362	16.02.2015	3TP Constructions Pty Ltd	Refund - Rolling Verge Bond (#198375 21/12/2011)	10,000.00
EFT33363	18.02.2015	Karratha First National Real Estate	Leases - to 30/03/15	17,380.94
EFT33364	18.02.2015	North West Realty	Leases - to 30/03/15	10,211.31
EFT33365	18.02.2015	Pilbara Real Estate	Leases - to 30/03/15	12,216.66
EFT33366	18.02.2015	Ray White Real Estate	Leases - to 30/03/15	3,910.71
EFT33367	18.02.2015	Finbar Karratha Pty Ltd	Leases - to 06/03/15	4,333.33
EFT33368	20.02.2015	Worksense Safety & Workwear	Safety Work Boots	188.68
EFT33369	20.02.2015	Atom Supply	Stock	74.09

Chq/EFT	Date	Name	Description	Amount
EFT33370	20.02.2015	Blackwoods (Atkins Carlyle Ltd)	Stock	304.95
EFT33371	20.02.2015	Protector Alsafe	Stock	4.00
EFT33372	20.02.2015	A & P Transport	FBCC - Concrete Capping Blocks For Repairs At Softball Dugouts	57.75
EFT33373	20.02.2015	Abco Products	Stock	1,824.90
EFT33374	20.02.2015	Avdata Australia	KTA Airport - Data Reporting Fee For December	522.72
EFT33375	20.02.2015	Airport Security Pty Ltd	KTA Airport - ASICs Printing & Supply	360.00
EFT33376	20.02.2015	Apple Pty Ltd	iPhone Purchases	6,816.37
EFT33377	20.02.2015	Atktec Pty Ltd	7 Mile - Supply & Install New Underground Conduit From Communication Pit to Building	4,598.00
EFT33378	20.02.2015	Advam Pty Ltd	KTA Airport - Avdam Services For Car Parking February	355.91
EFT33379	20.02.2015	Australian Safety Engineers (WA)	Leisureplex - Pick up and Drop off	214.50
EFT33380	20.02.2015	BOC Limited	Materials for YHT Works and Materials for Access Management Gates	4,549.40
EFT33381	20.02.2015	Bunzl Ltd	Stock	296.43
EFT33382	20.02.2015	BC Lock & Key	KLP - Installation of Deadbolts	2,566.78
EFT33383	20.02.2015	Beacon Equipment	Stock	85.00
EFT33384	20.02.2015	Bilby 3D Pty Ltd	KTA Library - Equipment	64.09
EFT33385	20.02.2015	Theresa Ann Baruffi	Rates Refund For Assessment A77951	1,179.34
EFT33386	20.02.2015	Feel Creative Pty Ltd	Provision of Website Design & Content Management Services - Tender 36-13/14.	14,520.00
EFT33387	20.02.2015	Centurion Transport Co Pty Ltd	Freight	2,689.74
EFT33388	20.02.2015	Coates Hire Operations	Baynton West Park Toilets 22/01/15	330.00
EFT33389	20.02.2015	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock	785.63
EFT33390	20.02.2015	Chemform	Stock	342.54
EFT33391	20.02.2015	Comine Safety & Training Pty Ltd	Training - Basic Chemical Handling Course 18/02/2015	675.00
EFT33392	20.02.2015	Daysafe Training & Assessing	Daysafe Training - Water Truck Voc Assessments 5/2/15	1,472.63
EFT33393	20.02.2015	Design Co-Operative Ltd	Roebourne Recreation Precinct - Design of Submission Document Cabinet Proposal	4,914.25
EFT33394	20.02.2015	Lisa Pearce T/A Karratha Mobile Veterinary Services	Animal Control	1,700.00
EFT33395	20.02.2015	Development Cartographics (The Trustee for The Beal Family Trust)	Modified Plan Showing Future Development Jan 15	144.38
EFT33396	20.02.2015	Elliotts Irrigation Pty Ltd	Stock - Retic	4,520.90
EFT33397	20.02.2015	Environmental Industries	Bulgarr Oval - Lowering Of Cricket Pitch Edges	3,489.20
EFT33398	20.02.2015	Farinosi & Sons Pty Ltd	Stock	42.50
EFT33399	20.02.2015	Fortesque Bus Service Pty Ltd	Christmas In Karratha - Carols By Glowlight Shuttle From Point Samson To Dampier	1,122.00
EFT33400	20.02.2015	FE Technologies Pty Ltd	KTA Library - Check In Chute With Receipt Printer	11,275.00
EFT33401	20.02.2015	Globe Australia Pty Ltd	Stock	363.00
EFT33402	20.02.2015	Global Security Management (WA)	Monthly Security Patrols	6,655.00
EFT33403	20.02.2015	Hydramet	Supply Only Replacement Vacuum Switch and Vacuum Gauge for Chlorinator	5,586.93
EFT33404	20.02.2015	Harvey Norman Karratha (Karravit Pty Ltd AFT Karravit No 2 Trust T/A)	WRP - 4 x Digital Radios, Ipod For Gym Facility And 2 x Audio Cords	609.90
EFT33405	20.02.2015	Horizon Power	Cancelled Cheque	0.00
EFT33406	20.02.2015	C Hale	Reimbursement - Play Pen For The WRF 07/01/15	304.22
EFT33407	20.02.2015	Iron Mountain Australia Pty Ltd	Records - Corporate Compliance Archives and Retrieval Jan 14	700.11
EFT33408	20.02.2015	Ibis Styles Karratha	Land Matters - Accommodation and Meals for Officer Assisting Multiple Lands Matters - S.Burgess 12/02/15	357.00
EFT33409	20.02.2015	Into Electrical Pty Ltd	KLP - Audio Leads For Dive In Movies	101.99

Chq/EFT	Date	Name	Description	Amount
EFT33410	20.02.2015	Mathew lemma	Refund For City Of Karratha Auction Plate 24K	300.00
EFT33411	20.02.2015	J G Graphix	Moonrise Cinema - Sticker Signage And Installation	1,424.50
EFT33412	20.02.2015	James Bennett Pty Limited	Libraries - New Resources	377.84
EFT33413	20.02.2015	Jolly Good Auto Electrics	Plant - Electrical Repairs	3,414.40
EFT33414	20.02.2015	Keyspot Services	23 Keys To Be Cut For Temporary Dampier Library	555.00
EFT33415	20.02.2015	Karratha Veterinary Hospital	Animal Control	133.50
EFT33416	20.02.2015	Karratha Gymnastics Club	Kidsport Application - Karratha Gymnastics Club S.Ryan White	200.00
EFT33417	20.02.2015	Karratha Shooting Supplies	Rangers - Ruger. 308 77 Scout Model Including Inbuilt Sights	1,497.30
EFT33418	20.02.2015	Komatsu Australia Pty Ltd	Stock - for Plant Repairs	42.90
EFT33419	20.02.2015	Koori Kids Pty Ltd	NAIDOC Celebrations Merchandise & Postage	1,843.30
EFT33420	20.02.2015	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Vehicle Removal/Towing	869.00
EFT33421	20.02.2015	Karratha Automotive Group	Transponder Keys X 2	712.89
EFT33422	20.02.2015	Wesfarmers Kleenheat Gas Pty Ltd	KLP - LPG Bulk Gas 06/12/14	2,384.78
EFT33423	20.02.2015	Karratha Water Polo Association Inc.	MESS Sponsorship - National Water Polo Championship As Per Resolution 152966 50% Payment	2,500.00
EFT33424	20.02.2015	McLeods & Co Barristers And Solicitors	Legal Advice	1,900.41
EFT33425	20.02.2015	Landgate	Redescriptions of Wards for C of K. Part of Ward Boundary Review as Approved by the Local Government Advisory Board	485.10
EFT33426	20.02.2015	Label Image	Balance of Invoice 35233 - Supply and deliver 24 Label Rolls 98x50	3.00
EFT33427	20.02.2015	Leethall Constructions Pty Ltd	7 Mile - Supply & Install Signage	5,115.00
EFT33428	20.02.2015	Macdonald Johnston Engineering (Bucher Municipal Pty Ltd)	Stock	1,601.53
EFT33429	20.02.2015	Metro Count	Customer Survey Plus 2M	3,393.50
EFT33430	20.02.2015	J MacDonagh	Reimbursement for 45kg Gas Cylinder at 16 Garland Place	160.00
EFT33431	20.02.2015	Metropolitan Cash Register Co	WRP - PSU i15 Power Supply	352.00
EFT33432	20.02.2015	NW Communications & IT Specialists	Plant - Supply 1 x TAIT TMAA02-08 Keypad Microphone & Curly Cord	230.62
EFT33433	20.02.2015	Redwave Media Ltd	Radio Advertising Cyclone Season (Awareness Campaign) 14/15	2,249.50
EFT33434	20.02.2015	North West Tree Services	Point Samson Drainage Reserves Tree Works - Crew	4,122.80
EFT33435	20.02.2015	Nickol Bay Jewellers	KLP - Long-Service Departure Gift - N.Buchanan	89.95
EFT33436	20.02.2015	Northstar Asset Trust T/A Jaffa Room	Moonrise Cinema - Licence To Play Elf On 5/12/14 For Christmas Spectacular	350.00
EFT33437	20.02.2015	NYFL Ltd	Roebourne - Street Cleaning Using Ute & Trailer Dec 14	4,422.00
EFT33438	20.02.2015	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15L Water Refills	295.25
EFT33439	20.02.2015	Nickol Bay Speedway Club	MESS Sponsorship - Nickol Bay Speedway 50% Payment	10,000.00
EFT33440	20.02.2015	Neils Reticulation And Landscaping	2a Echidna - Repair Leaking Reticulation	513.70
EFT33441	20.02.2015	North West Waste Alliance	7 Mile Waste & Wickham Tsf Stn - Transfer And Return Hook Lift Bins	38,402.26
EFT33442	20.02.2015	Pilbara Glass	KTA Airport - Repair Door At Airport Management Offices	792.00
EFT33443	20.02.2015	Pilbara Distributors	RAC - Café Stock	185.68
EFT33444	20.02.2015	Pilbara Motor Group	Plant - Replacement Wheel Stud And Nuts	114.40

Chq/EFT	Date	Name	Description	Amount
EFT33445	20.02.2015	Parks & Leisure Australia	Registration Fees for S.Stewart - Introduction to WA Planning - 20/11/14	324.50
EFT33446	20.02.2015	Pindan Contracting Pty Ltd	KLP - Variations on Progress Claim 34	24,414.75
EFT33447	20.02.2015	Optum Health & Technology (Australia) Pty Ltd	Employee Assistance Program 2015	6,666.00
EFT33448	20.02.2015	Print Sync Norwest Business Solutions	Planning - Service Scanner 21/01/15	72.50
EFT33449	20.02.2015	MSS Security	KTA Airport - Screening And Security Services December 2014	241,867.81
EFT33450	22.02.2015	Horizon Power	770amp Supply To Lot 1083 Welcome Road Karratha	105,240.22
EFT33451	23.02.2015	T F Woollam & Son Pty Ltd T/A Woollam Constructions	KTA Airport - Construction Of The Terminal Upgrade Project RFT 27-13/14 Claim 8	2,082,399.53
EFT33452	20.02.2015	Recco Auto Parts	Tools - 1600kg Trolley Jack	434.50
EFT33453	20.02.2015	Roy Galvin & Co Pty Ltd	Kta Golf Course - 393326 Multi Gib Joint (107-132) x 245 LMX100E	617.15
EFT33454	20.02.2015	Raeco	Kta Library - 2 Rolls 951202 Pro Clear Gloss Plastic Covering	159.46
EFT33455	20.02.2015	Speedo Australia Pty Ltd	KLP - Speedo Merchandise For On Sale	795.30
EFT33456	20.02.2015	Seton Australia Pty Ltd	Reflective Height Indicator Tape	67.10
EFT33457	20.02.2015	Seek Limited	Recruitment - Seek 10 Job Advertisement Pack	2,189.00
EFT33458	20.02.2015	Sage Consulting Engineers Pty Ltd	Pedestrian Lighting Consultancy - as per RFQ	30,140.00
EFT33459	20.02.2015	Scope Business Imaging	Photocopier Charges	1,616.05
EFT33460	20.02.2015	Scott Printers Pty Ltd	Australia Day 2015 - Awards Ceremony Program	906.40
EFT33461	20.02.2015	State Library Of Queensland	KTA Library - Summer Reading Club Merchandise	59.95
EFT33462	20.02.2015	STATS - Specialist Testing And Technical Services	Geotechnical Testing & Report - Dampier Hwy Stage 4 Bridge Quote Quo/1715. AS_R1	4,802.60
EFT33463	20.02.2015	Telford Industries	Stock	1,463.00
EFT33464	20.02.2015	Triangle Filtration	Stock	457.60
EFT33465	20.02.2015	Steve Trevurza t/as Pilbara Shade Sails	Millars Well Daycare - Shade Sail Repairs	2,189.00
EFT33466	20.02.2015	Tennant Australia Pty Ltd	Replacement Wheels For Tennant S9 Outdoor Sweeper	128.34
EFT33467	20.02.2015	TenderLink.com	Roebourne Depot Demolition - Advertising Cost for RFT17-2014-2015	165.00
EFT33468	20.02.2015	TCS Pilbara Pty Ltd	7 Mile Waste - Building Surveying For The Weighbridge Control Office / Weighbridge	1,155.00
EFT33469	20.02.2015	Turf Whisperer	Golf Course Redevelopment - Works 12-25/01/15	7,558.99
EFT33470	20.02.2015	Geoffrey Togo	Australia Day - Welcome to Country Ballet	500.00
EFT33471	20.02.2015	UDLA	Cossack Design Guidelines Project - Preparation Of Workshop Presentation 2	8,289.25
EFT33472	20.02.2015	United Uniforms Pty Ltd	KLP - Uniforms	1,640.00
EFT33473	20.02.2015	Universal Office National (Pilbco Pty Ltd)	Stationery items - Various	461.14
EFT33474	20.02.2015	Karratha Timber & Building Supplies (Formerly Versatile)	General Maintenance Items - Various Departments	940.18
EFT33475	20.02.2015	Village Roadshow Pty Ltd	Moonrise Cinema - Screening Of Horrible Bosses 2 17/01/15	641.55
EFT33476	20.02.2015	Westrac Equipment Pty Ltd	Plant - Parts for Repairs	487.37
EFT33477	20.02.2015	Woolworths (WA) Ltd	Youth Shed - Cafe Stock	319.62
EFT33478	20.02.2015	Wormald Australia Pty Ltd	WRP - Self Contained Breathing Apparatus Ref No OPT00450023	4,453.63
EFT33479	20.02.2015	West Australian Newspapers Limited	Advertising - Various	14,003.50
EFT33480	20.02.2015	Zipform Pty Ltd	Rates - 3rd Instalment Printing Costs	1,760.66
EFT33481	20.02.2015	Karratha First National Real Estate	4b Raynor - Water Usage 27/07 To 26/01/15 57 Days 48 Kl	69.46
EFT33482	20.02.2015	Chemsearch Australia	Stock	729.24

Chq/EFT	Date	Name	Description	Amount
EFT33483	20.02.2015	Karratha City Shopping Centre	Stall For 2015 Community Survey - Feb 21-22	2,109.00
EFT33484	20.02.2015	Staples Australia (Formerly Corporate Express)	Workstation For Tech Services, Cabinets, Stationery Items (Various)	9,821.79
EFT33485	20.02.2015	Cardno WA Pty Ltd	Point Samson Structure Plan - Consultancy to 26/12/14	14,849.45
EFT33486	20.02.2015	Chandler Macleod	Labour Hire	11,806.08
EFT33487	20.02.2015	Signature Music Pty Ltd	Moonrise Cinema - REAF Movie Screening 25/09/14	616.00
EFT33488	20.02.2015	Department Of Agriculture & Food	Quarantine Inspection - Plants From Darwin Plant Wholesaler 12/11/14	59.00
EFT33489	20.02.2015	Educational Experience Pty Limited	KLP - Items For Crèche	38.39
EFT33490	20.02.2015	Hart Sport	KLP - Sports Equipment For Klp Programs	428.90
EFT33491	20.02.2015	Karratha Earthmoving & Sand Supplies	WRP - Water Truck Wickham Oval 1-10/01/2015	17,325.00
EFT33492	20.02.2015	Best Western Karratha Central Apartments	Accommodation - D. Watson Finance For Non-Finance Manager Training 03/02/15	311.02
EFT33493	20.02.2015	Les Mills Aerobics Australia	KLP - Aerobic Classes Fee	1,388.94
EFT33494	20.02.2015	Karratha Furniture & Bedding	Furniture For Cossack, Youth Services Couches	8,968.00
EFT33495	20.02.2015	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock - Filters	739.18
EFT33496	20.02.2015	Pilbara Real Estate	14 Honeyeater - Water Usage 30/11 To 26/01/15 57 Days 50 Kl	72.35
EFT33497	20.02.2015	Parry's Merchants	KTA Airport - Jasol Labels For Various Cleaning Products	48.40
EFT33498	20.02.2015	Perth Irrigation Centre	Control Module Galcan 7001	2,820.80
EFT33499	20.02.2015	Poinciana Nursery	KTA Landside Landscaping - Work To Bayley Ave Clusters	4,400.00
EFT33500	20.02.2015	Roebourne School P&C	Catering Seniors Christmas Party - Roebourne Community Hall 5 December 2014	3,784.00
EFT33501	20.02.2015	City of Karratha	Cancelled Cheque	0.00
EFT33502	20.02.2015	St John Ambulance-Karratha	Provide First Aid Course - 04/02/15	567.00
EFT33503	20.02.2015	BP Australia - Bulk Fuel (Reliance Petroleum)	Stock - Bulk Diesel 12/01/15	19,104.68
EFT33504	20.02.2015	Royal Life Saving Society WA Inc	KLP - Lifeguard Re-Qual 15/03/15	1,170.00
EFT33505	20.02.2015	Helloworld North West Karratha (Aspen View Pty Ltd)	Cossack Art Awards - Flights For C. Czerw Art Awards Curator 23/02/15	1,083.00
EFT33506	20.02.2015	TNT Express	Freight	311.99
EFT33507	20.02.2015	Landmark Operations Limited	Stock	818.40
EFT33508	17.02.2015	Australian Taxation Office	Payroll deductions	287,646.00
EFT33509	17.02.2015	Child Support Agency	Payroll deductions	2,193.45
EFT33510	17.02.2015	T Swetman	Home Ownership Allowance FE 11.02.2015	555.00
EFT33511	17.02.2015	A Dorning (Mortgage Account)	Home Ownership Allowance FE 11.02.2015	1,000.00
EFT33512	17.02.2015	L Gan (Mortgage Account)	Home Ownership Allowance FE 11.02.2015	1,470.90
EFT33513	17.02.2015	R Steinki (Mortgage Account)	Home Ownership Allowance FE 11.02.2015	400.00
EFT33514	17.02.2015	S Wachter (Mortgage Account)	Home Ownership Allowance FE 11.02.2015	1,394.17
EFT33515	20.02.2015	Karratha Visitor Centre	14/15 Quarterly Funding - 3rd Quarter Payment (as per Council Resolution 153050)	79,990.08
EFT33516	20.02.2015	Geoff Ferridge t/as New Life Transport	Relocation - KTA Airport Commercial Coordinator K.Davies Greenwood to KTA	3,300.00
EFT33517	23.02.2015	Supercivil Pty Ltd	Balmoral Road - Supply And Install Footpath and Footpaths - Poincianna Pl, Wickham	160,175.40

Chq/EFT	Date	Name	Description	Amount
EFT33518	20.02.2015	UBM China (Shanghai) Co. Ltd.	Cancelled Cheque	0.00
EFT33519	23.02.2015	Karratha Contracting Pty Ltd	Wickham Recreation Facility - Remove Approx 100klt of Waste & Clean Tank, Air Con Maintenance - Various Locations, Pegs Creek Oval - Repair Water Mainline, 7 Mile Waste - Repair Water Leak, Kta Golf Course - Electrical Fault Repairs, Wickham Trsf Stn - Repair / Test Water Pipe, KAHU - Complete 180mm Test Weld Check for Leaks, Dampier Library - Inspect and Test Electricians	84,190.31
EFT33520	25.02.2015	Garry Bailey	Sitting Fee - February 2015	2,791.67
EFT33521	25.02.2015	John Lally	Sitting Fee - February 2015	4,562.50
EFT33522	25.02.2015	Evette Smeathers	Sitting Fee - February 2015	2,791.67
EFT33523	25.02.2015	Fiona White-Hartig	Sitting Fee - February 2015	2,741.67
EFT33524	25.02.2015	David Hipworth	Sitting Fee - February 2015	2,791.67
EFT33525	25.02.2015	Geoffrey Harris	Sitting Fee - February 2015	2,791.67
EFT33526	25.02.2015	Peter Long	Local Government Allowance - February 2015	11,125.00
EFT33527	25.02.2015	Janine Miller	Sitting Fee - February 2015	2,791.67
EFT33528	25.02.2015	Michael Benjamin Saylor	Sitting Fee - February 2015	2,791.67
EFT33529	25.02.2015	Robin Vandenberg	Sitting Fee - February 2015	2,791.67
77514	22.01.2015	Dept Of Planning & Infrastructure - Plates	Cancelled Cheque	-5,800.00
77586	23.01.2015	Dept Of Planning & Infrastructure - Plates	City of Karratha Plates (x26 Plates) - Sold at Auction through Allbids	5,200.00
77587	23.01.2015	Dampier Community Association	Australia Day Awards 2015 - Community Service Award Dampier Community Assoc	1,000.00
77588	23.01.2015	Peta Mott	Australia Day Awards 2015 - Community Spirit Award P.Mott	1,000.00
77589	23.01.2015	Georgina Bushby	Australia Day Awards 2015 - Young Sports Achievement Award G.Bushby	1,000.00
77590	23.01.2015	Naomi Randall	Australia Day Awards 2015 - Sports Achievement Award N.Randall	1,000.00
77591	23.01.2015	Donna Stace	Australia Day Awards 2015 - Citizen of the Year D Stace	1,000.00
77592	23.01.2015	Yaburara Heritage Trail Advisory Group	Australia Day Awards 2015 - Environmental Award Yaburara Heritage Trail Advisory Group	1,000.00
77593	23.01.2015	Wayne Zaccheus	Australia Day Awards 2015 - Young Citizen of the Year W.Zaccheus	1,000.00
77594	29.01.2015	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - November 2014	4,768.31
77595	29.01.2015	Vodafone Hutchison Australia Pty Limited	SES Messaging - Phone Usage 26/12 To 25/01/15	367.94
77596	29.01.2015	David Basso	Refund of Pilbara Underground Power Project Fee Due to Amended Notice for Lot 2556 Augustus Drive Karratha LIA	12,412.21
77597	29.01.2015	Lawrence Roberts	Vehicle Crossover Subsidy - 312 Gecko Circle Tambrey	396.00
77598	29.01.2015	Tyamfra Pty Ltd	Refund of Pilbara Underground Power Project Fee Due to Amended Notice for Lot 203 Augustus Drive Karratha LIA	12,412.21
77599	29.01.2015	Viden (WA) Pty Ltd	Refund of Pilbara Underground Power Project Fee Due to Amended Notice for 8 A-D Hedland Place Karratha	8,562.40
77600	29.01.2015	Telstra Corporation Ltd	Telephone Charges	15,236.60
77601	29.01.2015	Horizon Power	Electricity Charges	12,501.10
77602	29.01.2015	Water Corporation	Cancelled Cheque	0.00
77603	29.01.2015	Water Corporation	Water Charges	11,155.45
77604	29.01.2015	Department Of Lands	Section 91 - Licence Fee Geotechnical Survey Lot 7021 Cnr Sharpe Ave & Dampier Hwy	657.00
77605	30.01.2015	City of Karratha	Petty Cash Reimbursement	1,223.75
77606	30.01.2015	Australian Services Union (ASU/MEU Div.)	Payroll deductions	853.40
77607	30.01.2015	Lgrceu	Payroll deductions	97.00
77608	05.02.2015	Bradley Bell	Refund of Building Services Levy Fee - BL#140400	40.50

Chq/EFT	Date	Name	Description	Amount
77609	05.02.2015	Telstra Corporation Ltd	Telephone Charges	805.01
77610	05.02.2015	Horizon Power	Electricity Charges	6,952.68
77611	05.02.2015	Water Corporation	Water Charges	7,806.10
77612	05.02.2015	Department of Transport	Cancelled Cheque	0.00
77613	04.02.2015	Horizon Power	Cancelled Cheque	0.00
77614	06.02.2015	Department of Transport	Vehicle Registration 31/01/2015 To 31/07/2015	184.25
77615	10.02.2015	Department Of Housing	Refund due to Amended Pilbara Underground Power Project Notice for Unit 26 28 Padbury Way Bulgarra	2,044.34
77616	10.02.2015	Sean Patrick Joyce	Refund due to Amended Pilbara Underground Power Project Notice for 18 Jankurna Street Baynton	2,985.97
77617	10.02.2015	Murujuga Aboriginal Corporation	Refund due to Amended Pilbara Underground Power Project Notice for Lot 204 Augustus Drive Karratha LIA	12,412.21
77618	10.02.2015	National Lifestyle Villages Pty Ltd	Refund due to Overpayment of Pilbara Underground Power Project Notice for 20 Crane Circle Pegs Creek	15,211.29
77619	10.02.2015	Reece Pty Ltd	Refund due to Amended Pilbara Underground Power Project Notice for Lot 2585 Augustus Drive Karratha LIA	12,412.21
77620	10.02.2015	Horizon Power	Electricity Charges	40,402.19
77621	10.02.2015	Water Corporation	Cancelled Cheque	0.00
77622	10.02.2015	Water Corporation	Cancelled Cheque	0.00
77623	10.02.2015	Water Corporation	Water Charges	77,808.04
77624	12.02.2015	Dept Of Planning & Infrastructure - Plates	K of C Plates - Replacement Plate 1976	200.00
77625	09.02.2015	Australian Super	Superannuation contributions	9,709.85
77626	09.02.2015	Colonial First State Firstchoice Super	Superannuation contributions	3,295.19
77627	09.02.2015	Asgard Superannuation	Superannuation contributions	220.70
77628	09.02.2015	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	3,454.44
77629	09.02.2015	ANZ Smart Choice Super	Superannuation contributions	1,245.66
77630	09.02.2015	AXA Generations	Superannuation contributions	1,591.18
77631	09.02.2015	AMP Super Directions Fund	Superannuation contributions	521.81
77632	09.02.2015	AMP SignatureSuper	Superannuation contributions	1,108.58
77633	09.02.2015	BT Super For Life	Superannuation contributions	3,406.47
77634	09.02.2015	CBA Superannuation Savings Account	Superannuation contributions	486.73
77635	09.02.2015	Club Plus Superannuation Scheme	Superannuation contributions	1,042.73
77636	09.02.2015	First State Super	Superannuation contributions	1,483.02
77637	09.02.2015	100F Lifetrack Personal Superannuation	Superannuation contributions	957.42
77638	09.02.2015	Hesta Superannuation	Superannuation contributions	3,336.33
77639	09.02.2015	HostPlus Superannuation	Superannuation contributions	5,874.43
77640	09.02.2015	The Industry Superannuation Fund	Superannuation contributions	1,053.98
77641	09.02.2015	JR Superannuation Fund	Superannuation contributions	882.90
77642	09.02.2015	Local Government Superannuation- SYDNEY	Superannuation contributions	2,155.16
77643	09.02.2015	Legal Super Pty Ltd	Superannuation contributions	885.48
77644	09.02.2015	MLC Nominees Pty Ltd	Superannuation contributions	1,809.32
77645	09.02.2015	MLC Masterkey Superannuation	Superannuation contributions	2,367.20
77646	09.02.2015	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	682.16
77647	09.02.2015	NGS Superannuation	Superannuation contributions	1,181.08
77648	09.02.2015	OnePath Masterfund	Superannuation contributions	929.99
77649	09.02.2015	Rest Superannuation	Superannuation contributions	10,176.57
77650	09.02.2015	Superwrap Personal Super Plan	Superannuation contributions	1,033.34
77651	09.02.2015	Sunsuper Pty Ltd	Superannuation contributions	2,041.47

Chq/EFT	Date	Name	Description	Amount
77652	09.02.2015	Colonial First State Investments Limited (Super)	Superannuation contributions	977.18
77653	09.02.2015	VicSuper	Superannuation contributions	1,257.71
77654	12.02.2015	Telstra Corporation Ltd	Telephone Charges	9,118.97
77655	20.02.2015	Housing Authority	26 Mosher Way Pegs Creek - Refund Of Double PUPP Payment 11/09 & 26/09/14	3,468.57
77656	20.02.2015	Watering Concepts	Stock - Retic	367.40
77657	20.02.2015	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - December 2014	1,159.44
77658	18.02.2015	Telstra Corporation Ltd	Telephone Charges	17,271.43
77659	18.02.2015	Vicki Philipoff Settlements	Rates Refund For Assessment A33675	690.90
77660	18.02.2015	Horizon Power	Electricity Charges	262,204.55
77661	18.02.2015	Water Corporation	Water Charges	17,767.88
77662	20.02.2015	UBM China (Shanghai) Co. Ltd.	Cancelled Cheque	0.00
DD22122.1	08.01.2015	Westpac Corporate Credit Cards	Credit Cards	30,904.19
DD22044.1	11.12.2014	Westpac Corporate Credit Cards	Credit Cards	70,608.15
DD22046.1	11.12.2014	Westpac Corporate Credit Cards	Credit Cards	10,127.02

8,877,836.83

29.01.2015	City of Karratha	Payroll - W/ending: 28.01.2015	766,255.77
30.01.2015	City of Karratha	Wages	13,037.69
04.02.2015	City of Karratha	Wages	5,967.29
12.02.2015	City of Karratha	Payroll - W/ending: 11.02.2015	751,739.26

1,537,000.01

Total Payments 10,414,836.84

9.3 2015 LOCAL GOVERNMENT ELECTIONS

File No:	GV.4
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance and Organisational Strategy
Date of Report:	25 February 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Correspondence from WA Electoral Commission

PURPOSE

To consider the appointment of the WA Electoral Commissioner to undertake the 2015 ordinary local government elections on 17 October 2015.

BACKGROUND

Every two years, local governments undergo a process of electing 50% of their Council representation based on 50% of the elected members in each ward coming up for re-election.

The current representation is as follows:

Ward	Representation	Term Expiry
Dampier Ward	Vacant	2017
	Cr John Lally	2015
Karratha Ward	Cr Geoff Harris	2017
	Cr David (Harry) Hipworth	2015
	Cr Peter Long	2015
	Cr Janine Miller	2015
	Cr Evette Smeathers	2017
	Cr Robin Vandenberg	2017
Roebourne/Pastoral Ward	Cr Garry Bailey	2015
Wickham/Point Samson/Cossack Ward	Cr Michael Saylor	2015
	Cr Fiona White-Hartig	2017

At the 16 June 2014 Ordinary Council Meeting, the Council proposed changes to the current ward boundaries and representations. This has been approved by the Local Government Advisory Board and the Minister for Local Government.

In order to reflect the population distribution across the district, the Dampier Ward will reduce by one Council member whilst the Karratha Ward will increase by two members. The Wickham/Point Samson/Cossack Ward will be merged with the Roebourne/Pastoral Ward

and the new Ward will be reduced by one Council member. As a consequence the 2015 elections will seek to fill the following vacancies:

Ward	Representation	Term Expiry
Dampier Ward (extraordinary election)	1 Councillor	2017 (2 year term)
Karratha Ward	1 Councillor	2017 (2 year term)
	4 Councillors	2019 (4 year term)
Wickham/Point Samson/Roebourne/Cossack/ Pastoral Ward	1 Councillor	2019 (4 year term)

Local government elections can be conducted as *postal elections* or *voting in person elections*. Historically the City has conducted postal elections for all of its wards. Postal elections must be run by the WA Electoral Commissioner (WAEC). Across Western Australia postal elections consistently receive a higher level of voter turnout than voting in person elections.

With voting in person elections the CEO or another nominated person assumes the role and responsibilities of Returning Officer. Given the voluntary nature of the elections this method has had difficulties in attracting voter participation on the day of the election, with participation rates below 15% being common across the State.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Part 4 of the *Local Government Act 1995* explains the process to be followed in terms of the conduct of local government elections.

Section 4.20 provides for the selection of the returning officer. The CEO assumes this role unless otherwise arranged. An absolute majority is required if it is to be an alternate person.

Section 4.61 provides for the choice of method of conducting the election. To conduct a postal election an absolute majority is required.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The WA Electoral Commission has provided an estimate of \$39,000 inclusive of GST to cover all running costs, postage and stationery, statutory advertising, and excludes local government administration and non-statutory advertising through local media outlets. This is based on a response rate of 33% from electors within the district.

The actual cost for the election is dependent upon the number of Wards having elections on the day (as opposed to candidates being elected unopposed) and the number of polling

stations across the Wards. It is expected that only one polling station will be open on election day at the main Administration Office in Welcome Road Karratha.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	4.a.3.1	Provide civic leadership, framework and support to the community.
Our Services:	4.a.3.1.7	Provide assistance and support to the Western Australian Electoral Commission (WAEC) towards the conduct of local government elections.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

With either option, there is staff involvement in supporting the electoral process.

In the event the WAEC is appointed as Returning Officer to oversee and manage the ordinary election process, local staff involvement is required to support owner/occupier enquiries. Staff also facilitate a basic administration role in terms of issuing replacement packs when an election is underway and manning the polling station on the day of the election and often staff are also involved in the count after the polls close.

In the event of a voting in person election, similar resource requirements are required to facilitate administrative and statutory tasks including distribution of ballot papers and the count.

RELEVANT PRECEDENTS

Recent elections have used the postal voting method.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 4.20(1) and 4.61 of the *Local Government Act 1995* RESOLVES to CONDUCT the 2015 Ordinary Local Government Election as a voting in person election.

CONCLUSION

The 2015 local government elections will require the election of seven Councillors to fill vacant positions. Council can determine to conduct the elections as *postal elections* or *voting in person elections*. Consistent with past practice, it is recommended that the 2015 elections be held through a postal vote and that the WA Electoral Commissioner be engaged to oversee this process.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 4.20(4) and 4.61(2) of the *Local Government Act 1995* RESOLVES to:

- 1. DECLARE that the WA Electoral Commissioner is to be responsible for the conduct of the 2015 elections; and**
- 2. CONDUCT the 2015 elections as a postal election.**

9.4 AUDIT AND ORGANISATIONAL RISK COMMITTEE MEETING - MARCH 2015

File No: FM.1
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Governance and Organisational Strategy
Date of Report: 25 February 2015
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): 1. Minutes of AORC Meeting 9 March 2015
 2. AORC Confidential Attachment – Cash Handling Procedures Audit

PURPOSE

The purpose of this report is to receive the minutes of the Audit and Organisational Risk Committee (AORC) meeting held on 9 March 2015 and to review the 2014 Compliance Audit Report (CAR).

BACKGROUND

The Audit and Organisational Risk Committee met on 9 March 2015 to discuss the following matters:

- (a) Department of Local Government’s 2014 Compliance Audit Return

The 2014 Compliance Audit Return identified seven non-compliances out of 78 questions (91% compliance) compared to six in the previous year (92.3% compliance). The seven instances of non-compliance are detailed below:

Category	Non-compliance	Legislation Reference	Comments
Delegation of Power/Duty	On one occasion a delegated officer exercised a delegation verbally and a written record was not kept.	s5.46(3) Admin Reg 19	This has since been rectified and a written record is now maintained.
Disclosure of Interest	On one occasion an elected member did not lodge their annual return by 31 August 2014	s5.76(1) Admin Reg 23 Form 3	Three reminders to submit the annual return were sent to the elected member, in addition to the original request for annual return.
Disclosure of Interest	On one occasion an employee did not lodge their annual return by 31 August 2014.	s5.76(1) Admin Reg 23 Form 3	Three reminders to submit the annual return were sent to the employee, in addition to the original request for annual return. The employee received two of the three reminders prior to commencing leave.

Disposal of Property	On six occasions local public notice was not advertised (5 property leases and one plant trade-in).	s3.58(3)	Additional training will be provided in relation to advertising the local public notice when required.
Disposal of Property	On six occasions the local public notice did not include the prescribed information, due to not being advertised.	s3.58(4)	Internal procedures are currently being updated to provide for this in the future.
Tenders	On two occasions the signed written notice of outcome cannot be located. For a further three tenders, the written notice to unsuccessful tenderers does not contain all of the required information.	F&G Reg 19	Internal procedures and standardised templates will ensure that these requirements are adhered to, however, additional training will be provided to officers.
Tenders	On one occasion the notification regarding an Expression of Interest outcome was not signed by the CEO.	F&G Reg 24	A new delegation has since been introduced which enables Directors to sign the written notification.

The 2014 Compliance Audit Return requires Council endorsement prior to it being submitted to the Department of Local Government by 31 March 2015.

- (b) Status reports on implementation of internal audit recommendations and the business improvement program

Status reports were considered on a number of ongoing projects including risk management, business continuity, internal audits and business improvement initiatives.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has occurred on the above matters with the members of the Audit and Organisational Risk Committee, the Chief Executive Officer and Director Corporate Services.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Part 7 of the *Local Government Act 1995* reflects the requirements of the audit committee, purpose and conduct of the audit and the general scope of audit. Regulation 14 of the *Local Government (Audit) Regulations 1996* requires that a local government carry out a compliance audit for the period 1 January to 31 December in each year and Regulation 16 makes provision for the function of the audit committee.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no direct financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program:	4.c.1.1	Provide assistance to all departments across the City in complying with the legislative and statutory requirements.
Our Services:	4.c.1.1.1	Compile and coordinate the annual Compliance Audit Return.
Our Program:	4.c.2.3	Develop and or review Council policies, procedures and processes.
Our Services:	4.c.2.3.1	Undertake risk management initiatives via internal audits and reviews.

RISK MANAGEMENT CONSIDERATIONS

All risks are managed with periodic reporting and audit to the Executive and to the Audit and Organisational Risk Committee.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The Audit and Organisational Risk Committee and Council review the annual compliance returns annually.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Part 7 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the recommendations of the Audit and Organisational Risk Committee meeting.

CONCLUSION

The major focus of the 9 March 2015 Audit and Organisational Risk Committee was to review the findings of the 2014 Compliance Audit Return. Seven non-compliances were identified out of 78 questions (91% compliance) compared to six in the previous year. Systemic issues contributing to the non-compliances have been addressed.

OFFICER'S RECOMMENDATION

That Council by **SIMPLE** Majority pursuant to Part 7 of the *Local Government Act 1995* and Regulation 14 of the *Local Government (Audit) Regulations 1996* **RESOLVES** to:

1. **RECEIVE** the Minutes of the Audit and Organisational Risk Committee meeting held on 9 March 2015;
2. **ADOPT** the 2014 Compliance Audit Return; and
3. **SUBMIT** the 2014 Compliance Audit Return to the Department of Local Government and Communities.

10 COMMUNITY SERVICES

10.1 ROEBOURNE GOLF CLUB WATER USAGE

File No:	FM.16
Responsible Executive Officer:	Director Community Services
Reporting Author:	Club Development Officer
Date of Report:	3 March 2015
Applicant/Proponent:	Roebourne Golf Club
Disclosure of Interest:	Nil
Attachment(s):	1. Land Aerial 2. Club Letter of Request 3. CS-14 Self-Supporting Loans Policy

PURPOSE

For Council to consider the matter of excessive water usage / bills at the Roebourne Golf Club.

BACKGROUND

The City recently received a Notice of Legal Action, from the Water Corporation pertaining to water use charges at the Roebourne Golf Club. The Water Corporation notice requested payment of the outstanding account which the Club has not responded to since late 2012. The amount outstanding on the account as of 3 February 2015 was approximately \$16,500. The outstanding amount is excessive given it equates to water usage of some 60,000 litres per week (the equivalent of a large family size pool). Officers have been advised that the City is ultimately responsible for the Club's water bill debt given the land is vested to the City.

Consultation has taken place with the new Roebourne Golf Club committee surrounding the outstanding account and the clubs future. The Roebourne Golf Club has advised that they are not in a strong financial position and do not have sufficient funds to pay the water bill. The Club is seeking assistance from the City in the form of a low interest loan to enable the Roebourne Golf Club to repay the City. The Roebourne Golf Club has attributed the large water usage to leaks over an extended period of time within the water lines servicing the club house and surrounds.

The City complied with the Notice of Legal Action and paid the water bill totalling some \$16,500 in late February 2015. Officers are now seeking Council direction on the method of recouping the paid funds or alternatively waiving the Roebourne Golf Club's inferred debt to the City.

Payments of utility bills are generally the responsibility of the user group who has a lease of the facility. Given the Roebourne Golf Club is operating under lease arrangements it is expected that they would be responsible for payment of water bills, however given the significant nature of the bill the club has requested Council support in this instance. The City has many examples of where community groups take responsibility and make payment for use of utilities on leased premises, such as Karratha Kats Football Club, Karratha Country Club, Scout groups, BMX club, etc.

The Roebourne Golf Club has provided recreational options to the communities of Wickham, Roebourne and Point Samson for over 40 years. In more recent years it has provided an additional dining and social option for residents of these communities including hosting members of the local dart and eight ball competitions.

Consultation has taken place with the new Roebourne Golf Club committee surrounding the outstanding account and the Club's future since their Annual General Meeting in late 2014. The Roebourne Golf Club has attributed the large water usage to leaks over an extended period of time within the water lines servicing the club house and have indicated that the meter and water lines will be monitored for potential leaks and repaired.

Should Council decide to provide a low interest loan to the Roebourne Golf Club it will provide the Club with the means to continue operating in the short to medium term, and continue providing a service to the community. Currently the facility provides a recreational venue for the following club patrons;

Club	Number of Members as at January 2015
Roebourne Golf Club	15
Wickham Eightball Club	20
Wickham Darts Club	20

The Roebourne Golf Club committee have been advised the Club will be required to provide a management plan and budget to Council detailing proposed income and expenditure and provide biannual financial updates to Council.

Alternatively Council may wish not to initiate debt recovery processes against the Roebourne Golf Club for excessive water usage charges given the impact any repayment plan options may place on the current and future financial and operational services of the Club. Given the low membership numbers, repayments may force the Club to permanently close its operations. Council may also wish to consider the Clubs provision of recreational opportunities, a community facility and its history in the Roebourne, Wickham and Pt Samson area.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues and economic issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Leisure Services, Corporate Compliance and Finance Departments.

COMMUNITY CONSULTATION

Consultation has taken place with the Roebourne Golf Club as detailed above.

STATUTORY IMPLICATIONS

Sections 3.18 and 5.42 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

CS14 Self-Support Loans Policy.

FINANCIAL IMPLICATIONS

The City has received invoices totalling approximately \$16,500 associated with Water Corporation account number 90 08512 65 0 (Roebourne Golf Club). The City paid the outstanding amount in February 2015. Should Council provide a low interest loan to the

Roebourne Golf Club an expense account will be created and the conditions outlined in policy CS14 will be implemented. A self supporting loan to the value of \$16,500 for the Roebourne Golf Club is proposed to be recouped via a payment plan, over a 10 year period with a fixed interest rate of 3.0% per annum.

Alternatively, Council may wish to consider to not initiate debt recovery processes against the Roebourne golf clubs inferred debt to the City.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.b	Infrastructure, facilities, services, activities and programs that meet the needs of the City and allows for growth.
Our Services:	1.b.2	Encourage the building of stable and diverse communities.
Our Program:	1.f	Enhanced community pride, safety, services and community facilities that provide a sense of belonging.
Our Services:	1.f.4	Support community development and community pride.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be of a high level to the City in terms of finance and the recoup of funds based on the ability of Roebourne Golf Club to repay any potential loan provided by the City given the Clubs current financial position.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council have in the past been supportive of loan requests from not for profit community organisations. In 2002, Council approved a reimbursement of water consumption for the Roebourne Golf Club. The KDCCI also has a current loan from the City. In addition, the City has in the past waived a number of fees and charges that impacted on Community organisations.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Sections 5.42 and 6.8 of the *Local Government Act 1995* RESOLVES to:

1. SUPPORT the request from the Roebourne Golf Club for a low interest loan subject to the following:
 - a) Providing a management plan and budget to Council detailing its proposed income and expenditure; and
 - b) Providing biannual financial updates to Council.

2. DELEGATE to the Chief Executive Officer to finalise a loan schedule and payment plan with the Roebourne Golf Club under the following conditions:
 - a) Principal loan amount not to exceed \$17,000.00:
 - b) Term of the loan to be 10 years with the option to renegotiate the term by mutual agreement; and
 - c) Fixed interest rate of 3.0% per annum for the life of the loan.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. REJECT the request from the Roebourne Golf Club for a low interest loan; and
2. INITIATE debt recovery against the Roebourne Golf Club for the amount paid on Water Corporation account number 90 08512 65 0.

CONCLUSION

The City received an Advice of Adjustment Notice from the Water Corporation pertaining to water use charges associated with the Roebourne Golf Club. The outstanding charges were paid by the City in February 2015.

The Roebourne Golf Club are seeking assistance from the City in the form of a low interest loan to enable the club to repay the water usage charges to the City. Alternatively Council may wish not to initiate debt recovery processes against the Roebourne golf club for excessive water usage charges given their genuine inability to meet repayment plans and the impact any repayment plan options may place on the clubs operational services.

OFFICER'S RECOMMENDATION

That Council by **ABSOLUTE** Majority pursuant to Sections 3.18 of the *Local Government Act 1995* RESOLVES:

1. **NOT** to instigate a debt recovery process for excessive water usage charges against the Roebourne Golf Club, as per Water Corporation correspondence received by the City in 2014 and 2015.
2. To **ADVISE** the Roebourne Golf Club that the:
 - a) **City is disenchanted that the extent of water usage and outstanding water bills were allowed to continue without the Club taking action to rectify the matter earlier.**
 - b) **Expectation is that the Roebourne Golf Club will conduct its operations with greater attention to its financial responsibilities and improve the Clubs organisational governance.**
 - c) **City will provide no additional financial consideration to the Club for utility payments into the future.**

10.2 NICHOLAS SERLE LEASE AGREEMENT AT ROEBOURNE AIRSTRIP

File No:	TT.424
Responsible Executive Officer:	Director Community Services
Reporting Author:	Project Officer
Date of Report:	20 February 2015
Applicant/Proponent:	Nicholas Serle
Disclosure of Interest:	Nil
Attachment(s)	Site Location Map

PURPOSE

Council to consider the renewal of the lease agreement between Nicholas Serle for the land on which his private hangar (for personal use) is located on at Roebourne Airstrip, 17 Aerodrome Road.

BACKGROUND

The hanger facility is the property of Nicholas Serle on leased land at Roebourne Airstrip, Freehold Land in the name of Shire of Roebourne Lot 17 on Deposited Plan 205908, zoned as Airport. The leased land size is 150 square metres.

The current lease was held by Paul O'Connor and re-assigned to Nicholas Serle effective 17 November 2009. The current lease term shall expire on 1 April 2015. The lease rental was set at \$10 per annum.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of low significance in terms of social issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between officers from the following Departments: Development, Corporate and Community Services, regarding lease options.

COMMUNITY CONSULTATION

City of Karratha officers have had telephone and email conversations with Nicholas Serle regarding the current and future situation of the lease renewal process.

STATUTORY IMPLICATIONS

Procedures under Section 3.58 of the *Local Government Act 1995* will need to be followed in terms of advertising Council's decision to lease land.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The current rental market is difficult to measure at Roebourne Airstrip. There has been no current land leasing to support the setting of the value of the land. Ray White Karratha reflected upon leased land at Gap Ridge at \$20 per square metre per annum. For the location

of Roebourne their suggestion is \$5 per square metre. Roebourne Airstrip offers no infrastructure in an isolated area for the purpose of aircraft operations. Therefore the suggested value amount for the lease at \$750 per annum, based upon 150 square metres of land area.

Based upon previous discussion with Nicholas Serle the \$750 per annum fee is considered fair and reasonable due to its location and lack of amenity.

Historically not for profit organisations have been provided with peppercorn leases, Nicholas Serle however is utilising his hangar on our land for his private use and City of Karratha officers recommend consideration of a lease fee.

Once the lease has been granted Nicholas will continue to be responsible for all capital and operational costs.

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	4.a.1.1	Manage and maintain corporate lease records on arrangements in place for use of public property either owned or vested with the City and/or property owned privately but leased by the City.
Our Services:	4.a.1.1.1	Establish and maintain lease register.

RISK MANAGEMENT CONSIDERATIONS

Risk management considerations have included consultations and current operations involving Wickham Skydivers and Karratha Aeromodellers.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The Roebourne Airstrip has 3 current enterprises operating at Roebourne Airstrip:

1. Wickham Skydivers Club on a peppercorn lease.
2. Karratha Aeromodellers Club on a peppercorn lease.
3. Nicholas Serle has a current peppercorn lease for land in which his private hanger is located upon.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. REJECT a formal Lease with Nicholas Serle for the use of land on which his private hanger is located on for the purpose of aircraft storage, building, repair and maintenance works.

2. REQUEST Nicholas Serle at his expense to restore the land and peacefully surrender and return to the City of Karratha the area in a condition consistent prior to his use.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE the establishment of a lease upon Freehold Land in the name of the Shire of Roebourne Lot 17 on Deposited Plan 205908, zoned as Airport with Nicholas Serle on the following alternative terms and conditions:
 - a) _____
 - b) _____
 - c) _____.
2. ADVERTISE in accordance with Section 3.58 of the *Local Government Act 1995* the proposed disposal of the land.
3. AUTHORISE the Mayor and CEO to execute the lease agreement under common seal subject to no objections being received during the statutory advertising period.

CONCLUSION

Nicholas Serle has stored and operated his private aeroplane for his personal use from his privately owned hangar on City of Karratha land located on Aerodrome Road at the Roebourne Airstrip for a number of years by a lease agreement with the City of Karratha. The current lease agreement expires 1 April 2015 and requires renewal.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. **APPROVE** renewing a lease agreement with Nicholas Serle for the continued use of leased land at Roebourne Airstrip Freehold Land in the name of the Shire of Roebourne Lot 17 on Deposited Plan 205908, zoned as Airport as per Attachment 1 for the purpose of his privately owned hangar for storing and operating his aeroplane.
2. **APPROVE** Lease Agreement to **INCLUDE** the following items:
 - a) Fee term of \$750 per annum;
 - b) Term of a five year lease with a five year option by mutual agreement; and
 - c) Commitment to safe operating procedures.
 - d) All operational and capital costs associated with operations within lease area are the responsibility of the Lessee.
3. **ADVERTISE** in accordance with Section 3.58 of the *Local Government Act 1995* the proposed disposal of the land.
4. **AUTHORISE** the Mayor and CEO to execute the lease agreement under common seal, subject to no material objections being received during the statutory advertising period.

11 DEVELOPMENT SERVICES

11.1 REVISED DRAFT KARRATHA CITY CENTRE INFRASTRUCTURE WORKS PARKING SUPPLY AND MANAGEMENT STRATEGY

File No:	P2778
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Statutory Planner
Date of Report:	26 February 2015
Applicant/Proponent:	City of Karratha
Disclosure of Interest:	Nil
Attachment(s)	1. Draft Dwell Time Limits Plan 2. Preferred locations for coach pick up/set down and coach/caravan parking

PURPOSE

To consider and adopt for public consultation the revised draft Karratha City Centre Infrastructure Works Parking Supply and Management Strategy (July 2013) and associated Dwell Time Limits Plan.

BACKGROUND

To support the implementation of the Karratha City of the North (KCN) Plan and future growth of the City Centre, under the Karratha City Centre Infrastructure Works (KCCIW) Program, LandCorp in conjunction with the City of Karratha commissioned the preparation of a comprehensive parking strategy and local planning policy (DP18 Karratha City Centre Parking Policy – adopted 18 March 2013 Ordinary Council Meeting).

Council requested a Parking Inventory to inform parking management in the City Centre. A brief for the Parking Inventory has been prepared. The objectives of the Parking Inventory are to:

- Create a Parking Inventory for the Karratha City Centre, based on a Parking Audit of existing and approved parking bays;
- Obtain sufficiently accurate data on parking bay use over time; and
- Establish guidelines for monitoring parking bay supply and use, and for updating the City Centre Parking Inventory.

At 21 May 2012 Ordinary Council Meeting, Council resolved (Resolution No 152057) to adopt for advertising the draft City Centre Parking Supply Management Strategy with the draft City Centre Parking Policy. Subsequently, at the 18 March 2013 Ordinary Council Meeting, Council resolved (Resolution No 152434) to raise various matters with Landcorp for consideration in the Karratha City Centre Infrastructure Works Program and the Parking Supply and Management Strategy. These matters pertained to:

- a) Receiving the preferred location/s for coach, long vehicle and caravan parking;
 - b) Deleting the reference in the Parking Supply and Management Strategy to strategic sites being the only basis for approving parking provisions below the minimum rate under section 4.2 (page 13);
-

- c) Deleting the reference in the Parking Supply and Management Strategy to Appendix C under section 4.7 (page 20);
- d) Indicating locations for on-street loading zones and ACROD parking bays;
- e) Setting out the procedures and criteria for setting dwell time limits following redevelopment of streets and implementation of the City Centre Road Layout; and
- f) Setting out the procedures and criteria for preparation of the City Centre Parking Inventory.

Minor amendments have been made in the revised draft Parking Supply and Management Strategy (July 2013) to address these matters. Points a) and d) – f) are subject of this report and are considered further in Policy Implications below.

LEVEL OF SIGNIFICANCE

In relation to Council Policy *CE-8 Significant Decision Making Policy*, it is of high importance for the future of the Karratha City Centre to achieve a reasonable balance between retaining and enhancing accessibility and convenience of the City Centre for the community and the commercial sector.

COUNCILLOR/OFFICER CONSULTATION

Draft DP18 and the Parking Supply and Management Strategy were presented to Council on 21 May 2012 and Council adopted those draft documents for public advertising at that meeting.

The draft Parking Supply and Management Strategy (the Strategy) has been prepared through collaboration between LandCorp and the City to support the overall vision for the Karratha City Centre. Copies of the Strategy will be available at the Ordinary Council Meeting.

COMMUNITY CONSULTATION

Draft DP18 and the Strategy were both publicly advertised in June 2012. Submissions received in relation to the Parking Supply and Management Strategy highlighted the prospect of having to pay for parking in the City Centre. The City response included:

- Dwell time limits rather than paid parking, with fines for exceeding limits; and
- The City contributing money received from parking fines plus cash-in-lieu towards a public multistorey parking station.

The draft documents also prompted considerable discussion on Facebook, some directly related to the Strategy and Draft policy and some not. This discussion did not, however, constitute a submission on the draft Parking Supply and Management Strategy.

The Strategy will be reformatted and rebranded as a City of Karratha strategy prior to advertising.

If the officer's recommendation is adopted, the revised plan will be readvertised for public comment for a period of 60 days.

STATUTORY IMPLICATIONS

The Strategy will not become a statutory document but will inform the basis of the policy direction and on the ground considerations for parking supply and management in the City Centre. Clause 6.12 and Appendix 4 of Town Planning Scheme No 8 provide Council discretion in relation to parking so the City Centre Parking Policy DP18 provides the statutory guidance on this matter. DP18 is founded on the provisions of the Strategy.

POLICY IMPLICATIONS

The Strategy is an important guiding document to implementation of the Karratha City of the North vision. The Strategy has informed the formulation of the City Centre Parking Policy DP18. The Strategy should be considered a dynamic document that can be periodically reviewed over time to reflect the changing circumstances in relation to City Centre parking.

Dwell Time Limits

The City has been receiving enquiries and concerns regarding parking management in the vicinity of the Pelago towers since the Pelago East towers were being constructed. Rather than respond to incidental concerns and suggestions, it is preferred to address parking management in an objective City Centre-wide way. A dwell time limit plan was prepared as part of the original traffic management work undertaken on behalf of LandCorp but did not form part of the advertised Parking Strategy. This plan has recently been amended (refer Attachment 1). The draft amended Dwell Time Limit Plan proposes the following dwell time limits:

- A combination of 15 minutes and 2 hours on Sharpe Avenue between the Pelago towers;
- 2 hours on Jewel Lane behind Pelago East;
- A combination of 15 mins and 2 hours on the portion of Warambie fronting Pelago East;
- 2 hours on Harwood Way fronting Pelago West;
- A combination of 1 hour and 2 hours on the remainder of Sharpe Avenue;
- 2 hours on Karratha Terrace, Sherlock Crescent, Hillview Road, Welcome Road, DeGrey Place and Karratha Terrace West extension.

A Taxi Rank is also proposed on the corner of Warambie Road and Sharpe Avenue, within the Entertainment Precinct, to cater for customers of existing and future bars and restaurants.

Dwell time limits are only recommended to apply between the hours of 6am and 7pm Monday to Friday. Furthermore, the Strategy recommends that no all-day parking be allowed for any on-street parking bays in the City Centre Zone.

At this stage, Dwell Time Limits are not recommended on the draft Dwell Time Plan for on-street parking along Hedland Place. This is because some of these bays may be used for staff parking because of a lack of private parking for some properties. Rather than propose Dwell Time Limits for Hedland Place on the advertised Dwell Time Plan, it is recommended that the owners of properties along Hedland Place be consulted during the public advertising period to consider any related issues and the best way to deal with parking for their properties moving forward.

The draft Dwell Time Limits Plan will ultimately replace *Figure 9 (Page 25)* of the Strategy, when presented to Council for final consideration. The Dwell Time Limit Plan will be reviewed prior to public advertising to make sure it reflects the actual availability of parking bays, for example along Sharpe Avenue. It is recommended that the Dwell Time Limit Plan be implemented once submissions have been considered and the Plan finally adopted by Council. It is noted that the Dwell Time Limit Plan will need to be regularly reviewed based on changes in activity across the City Centre that impact on parking supply and parking demands. The City Centre Parking Inventory will help understand changes that are occurring and revisions that are required to the Dwell Time Limits Plan.

Coach and Caravan Parking

A review of preferred locations for coach pick up/set down and coach/caravan parking (refer Attachment 2) has removed the coach/caravan parking from De Grey Place as this is not considered a convenient location for coaches and caravans. It is recommended to identify

Lot 2623 Klenk Street for Coach/Caravan parking for the purposes of advertising, that the existing bus parking area on the northern side of Welcome Road be retained for coach pick up/set down and that a new bay be provided out the front of The Quarter. Lot 2623 Klenk Street is Crown Land leased by Federation Centres and the proposal to identify this area for Coach/Caravan parking will be referred to the Department of Lands and Federation Centres for comment during public advertising.

The recommended preferred locations for coach pick up/set down and coach/caravan parking plan will replace *Figure 8 (page 21)* of the Strategy prior to advertising. The need for additional coach and caravan parking will also be monitored over time. For example, the future development of the Arts and Community Precinct may require an additional coach parking bay to be designated out the front of the Precinct on Welcome Road and additional caravan parking to be provided in the vicinity. As with the Dwell Time Limits Plan, the Coach/Caravan Parking Plan can be updated in the future to reflect changes in City Centre dynamics that affect parking requirements over time.

City Centre Parking Inventory

The Parking Inventory will allow for the broader consideration of the demand for, and supply of parking bays across and around the Karratha City Centre and decisions to be made on City Centre parking in a whole-of-City Centre context.

A Project Brief for the Parking Inventory is being prepared. A request will be made for a budget allocation in 2015/16 to commence building the Parking Inventory. The data obtained from this work will inform a review of the Strategy and DP18, in particular a City Centre Plan designating locations for loading bays, ACROD bays and motorcycle bays.

FINANCIAL IMPLICATIONS

A budget for the Parking Inventory will be requested in the 2015-16 budget.

Under Section 4.1 of the *Parking and Parking Facilities Local Law 2010* a penalty of \$80 may be issued for exceeding dwell time limits.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016

Our Program:	1.f.3	Engage our communities in order to determine and deliver upon their needs
Our Services:	1.f.3.1	Ensure the community is effectively engaged about City strategies, plans and major projects.

RISK MANAGEMENT CONSIDERATIONS

The long-term risk of insufficient on-street parking being provided in the City Centre will be managed through the City Centre Parking Inventory which through the Parking Audit will provide the data to review parking supply and demand.

IMPACT ON CAPACITY

Introduction of any dwell time limits in the City Centre must be considered against the available resources of Rangers Services to enforce compliance. Further consultation with Rangers Services will be undertaken as part of any implementation.

RELEVANT PRECEDENTS

DP18 is already being used as the guide to determining parking requirements for planning applications in the City Centre.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ADOPT the draft Parking Supply and Management Strategy (July 2013) and the draft Dwell Time Limits Plan for the purposes of advertising.

CONCLUSION

The draft Parking Supply and Management Strategy (July 2013) has been revised to include a number amendments adopted by Council on 18 March 2013. Further modifications to the Strategy included a review of locations for coach and caravan parking, setting dwell time limits and setting out the criteria for the City Centre Parking Inventory.

Lot 2623 Klenk Street is recommended as the designated location for coach and caravan parking. Coach pick up and drop off is proposed on Welcome Road and on Sharpe Avenue in front of the Quarter. Lot 2623 Klenk Street is Crown Land leased to Federation Centres therefore the Department of Lands and Federation Centre will be consulted during the advertising period. The plan will need to be revised in the future to reflect changes that occur across the City Centre (eg. Changes required to support introduction of the Arts and Community Precinct).

The draft Dwell Time Limits Plan proposes dwell times ranging between 15 minutes and 2 hours be implemented in the City Centre. No dwell times have been proposed for Hedland Place. Instead, it is recommended landowners be consulted about the best way to deal with parking for their properties. Again, the Dwell Time Limits Plan will need to be reviewed regularly to make sure dwell time limits are providing convenient access and effectively managing parking demands across the City Centre.

Development of a City Centre Parking Inventory is recommended, based on a periodical Parking Audit of existing and approved bays. The data obtained from the Parking Audit will inform decisions regarding the need for and locations of on-street loading zones, ACROD bays and motorcycle bays in the City Centre and review of the City Centre Parking Strategy and DP 18 City Centre Parking Policy.

It is recommended that the draft Parking Supply and Management Strategy (July 2013) and the draft Dwell Time Limits Plan be adopted for the purpose of public advertising.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ADVERTISE** the revised draft Parking Supply and Management Strategy (March 2015) and the draft Dwell Time Limits Plan for a period of not less than sixty (60) days.
2. **DELEGATE** to the Chief Executive Officer authority to make minor modifications to the Parking Supply and Management Strategy (March 2015) and the draft Dwell Time Limits Plan prior to advertising.
3. **CONSULT** with the landowners of Hedland Place, Karratha about their preferred option to manage parking for their properties.
4. **REPORT** back to Council following consideration of any submissions received during the advertising period for final endorsement of the Parking and Supply Management Strategy.

11.2 KARRATHA CITY CENTRE INFRASTRUCTURE WORKS PROGRAM - LICENCE FOR ACCESS TO PORTION LOT 2644 BALMORAL ROAD, KARRATHA

File No:	LP.197
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	27 February 2015
Applicant/Proponent:	LandCorp/City of Karratha
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Plan showing proposed interim car park design 2. Plan showing portion of Lot 2644 subject of proposed licence between the owners of Lot 2644 and the City of Karratha

PURPOSE

For Council to consider entering a licence with the owners of Lot 2644 Balmoral Road, Karratha to allow for Karratha City Centre Infrastructure works to commence prior to LandCorp acquisition.

BACKGROUND

LandCorp is project managing the Karratha City Centre Infrastructure Works Program on behalf of the City of Karratha. At the 27 January 2015 Ordinary Council Meeting, Council resolved to:

1. ENTER a licence with the owners of Lot 2642 Balmoral Road, Karratha to allow required portions to be developed for public purposes in accordance with the Karratha City Centre Infrastructure Works Program prior to the land being transferred to the Crown; and
2. AUTHORISE the Mayor and Chief Executive Officer to execute two (2) copies of said licence, including the fixing of the Council's Seal.

This resolution allows for construction of portions of an interim car park at the western end of the new Karratha Terrace (west of Balmoral Road intersection - Attachment 1) over Lot 2642 (Poolmart, Life & Soul Health & Fitness Club and Mission Australia) prior to transfer of those portions to the Crown. Council resolved to support this proposal at its 19 May 2014 OCM. The longer term plan is to construct Karratha Terrace through to Frinderstein Way and beyond as part of an east-west central spine road.

A similar licence, and therefore resolution, is required to allow LandCorp's contractors to commence work over the truncation required from Lot 2644 (Adventure Sports, Choices Flooring, Water to Water, Maia Chiropractor, Als Kebabs, Sushi Bar and Jazz Noodle Bar) (brown area on Attachment 2) prior to the land being transferred to the Crown.

LandCorp is progressing acquisition of the truncation required from Lot 2644 for the Balmoral Road/Karratha Terrace intersection with the owners via a deed of agreement, which is a pre-requisite to any licence being entered. It will take some time, however, for this land transfer to finalise. As an interim measure, it is proposed for the owners to authorise the City to

access these portions of land via a licence to allow them to be developed for public purposes without having to wait for the land to be transferred to the Crown. A Council resolution is required to enter such a licence.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Council is updated on the status, key aspects and issues of the Karratha City Centre Infrastructure Works Program at each Councillor Briefing Session. All of these matters are considered in more detail at Place Team meetings, attended by members of the City Executive.

COMMUNITY CONSULTATION

The project managers have been consulting closely with the owners regarding plans and arrangements for land transfers and commencing works.

STATUTORY IMPLICATIONS

The licence for portion of Lot 2644 provides the statutory basis for agreed terms between the owners of Lot 2644 and the City. The City would enter this licence as an executive function under section 3.18 *Local Government Act 1995*.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Council's project managers are negotiating directly with the owners of Lot 2644 regarding acquisition of the required truncation and will undertake works shown on plans for the interim car park, including car parking upgrade works over Lot 2642 and Lot 2644, as part of the Karratha City Centre Infrastructure Works Program.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- | | | |
|---------------|-----------|---|
| Our Program: | 1.d.3.1 | Liaise with key stakeholders including LandCorp and Government Agencies for implementation of Karratha City Centre Master Plan (KCCMP) and Infrastructure Works Program (IWP) |
| Our Services: | 1.d.3.1.1 | Partner with LandCorp and others to implement the Karratha City centre master plan (KCCMP) and Infrastructure Works Program (IWP) |

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be Low because the area subject of the licence is small, the timeframe over which the licence will apply is expected to be short and contractors accessing the land have their own public liability insurance and are required to fence off areas to prevent public access under their City Centre works contract.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The Council has recently resolved to enter a licence for similar purposes with the owner of adjacent Lot 2642.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT ENTER a licence with the owners of Lot 2644 Balmoral Road, Karratha; and
2. REQUIRE the land to be transferred to the Crown prior to required portions being developed for public purposes in accordance with the Karratha City Centre Infrastructure Works Program.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of entering a licence with the owners of Lot 2644 Balmoral Road, Karratha pending further information being provided regarding the terms and conditions of such licence.

CONCLUSION

It is recommended Council enter a licence with the owners of Lot 2644 Balmoral Road to allow required portions to be developed for public purposes prior to the land being transferred to the Crown.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENTER** a licence with the owners of Lot 2644 Balmoral Road, Karratha to allow required portions to be developed for public purposes in accordance with the Karratha City Centre Infrastructure Works Program prior to the land being transferred to the Crown; and
2. **AUTHORISE** the Mayor and Chief Executive Officer to execute two (2) copies of said licence, including the fixing of the Council's Seal.

11.3 KARRATHA CITY CENTRE ROAD NAMING

File No:	DR/3/1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Statutory Planner
Date of Report:	28 February 2015
Applicant/Proponent:	LandCorp
Disclosure of Interest:	Nil
Attachment(s)	1. Recommended Road Name Plan for Adoption 2. Extent of Bayview Road

PURPOSE

For Council to consider proposed road name changes to past names previously approved by Council at its 28 October 2013 Ordinary Council Meeting (Resolution No 152648).

BACKGROUND

The Council at its Ordinary Council Meeting of 28 October 2013 resolved in part (Resolution No 152648) to:

1. *SUPPORT the Road names as considered by the Karratha City Centre Road Naming Workshop to now be submitted and considered formally by the Geographic Names Committee and the Minister if required as appropriate as follows:*
 - a) *Basset Road to become Welcome Road*
 - b) *Part Welcome Road (east) to become Hillview Road*
 - c) *Macroy Street to become Mallina Street*
 - d) *Part Sherlock Crescent to become Sherlock Street*
 - e) *Crane Circle to become Crane Street (Subject to future works)*
 - f) *Road 1 to become Karratha Terrace incorporating:*
 - o *Part Sherlock Crescent; and*
 - o *Part Frinderstein Way*
 - g) *Road 2 to become Nickol Bay Road incorporating:*
 - o *Part Balmoral Road (from Dampier Highway to City Centre);*
 - o *Part Searipple Road (from Mystery Road to City Centre); and*
 - o *Mystery Road*
 - h) *Road 3 to become Macroy Street*
 - i) *Road 4 to become Owen Road (Subject to future works)*
 - j) *Road 5 to become Bassett Crescent (Subject to future works)*
 - k) *Road 7 to become Barlow Lane*
This is the lane between the Hotel Site Lot 7078 and Best Western Lot 7042
 - l) *Karratha Road to become DeWitt Road*
3. *SUPPORT a suitable alternative road name of Bayview Road or other names recognising the proximity of Nickol Bay or a seaside theme in the event that the first preference of Nickol Bay Road meets future resistance from the Geographic Names Committee and resistance from the Minister for Lands.*

In relation to the above road name resolutions, 1(c) and 1(h) need to be modified due to Macroy Street being reopened as a left-out only intersection onto Karratha Terrace and the implications of that decision for future Road 3 (along the eastern side of the Karratha Health Campus), which was intended to be named Macroy Street. It is recommended Road 3 be renamed Owen Road (Refer to Attachment 1). It is no longer recommended Owen Road be constructed as a northern extension of existing Crane Circle through to future Bayview Road, as was originally proposed (Road 4), because the additional intersection with future Bayview Road is unnecessary and could inhibit traffic movement along Bayview Road. Council resolved at its 16 December 2013 Ordinary Council Meeting to close existing Owen Road (connects Klenk Street to Hedland Place). It is recommended that Council resolve to request existing Owen Road be renamed Klenk Street.

In relation to resolutions 1(g) and 3 above, Landgate has indicated that hyphenated words are discouraged from being used as road names. Nickol Bay Road is not supported by the Geographic Names Committee. It is therefore recommended Council adopt Bayview Road as the name for this largely coastal drive (Attachment 2). It is therefore recommended that resolution 1(g) be modified.

Council has previously adopted under combination of resolutions 1(g) and 3 above, the alternative name Bayview Road:

West of the City Centre

From the intersection of Balmoral Road and Dampier Highway in Nickol, along Balmoral Road to the new section of road running behind the City Centre; and

East of the City Centre

From the new section of road running behind the City Centre extending along Searipple Roads and along the full length of Mystery Road.

Attachment 1 shows the full extent of proposed Bayview Road.

It is envisaged that Bayview Road West (up to Owen Road and including the reconfiguration of Balmoral Road to create an intersection) will be constructed by December 2015 and that Bayview Road East connecting with Searipple Road will be constructed in 2016.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of major significance as it will contribute to major changes associated with the Karratha City Centre Infrastructure Works Program.

COUNCILLOR/OFFICER CONSULTATION

The recommended road names are minor variations on road names recommended by the Karratha City Centre Road Naming Working Group in October 2013. Council's Project Managers and LandCorp updates Council on the status, key aspects and issues of the Karratha City Centre Infrastructure Works Program at each Councillor Briefing Session. All of these matters are considered in more detail at Place Team meetings, attended by members of the City Executive.

COMMUNITY CONSULTATION

Public notification and consultation with affected property owners (which is minimal in the case of Bayview Road) and service and emergency agencies is recommended to occur prior to roads (or sections of roads in the case of Bayview Road) being opened. Wider public communication regarding the introduction of Bayview Road and the sections of road to which the new name applies, is recommended.

STATUTORY IMPLICATIONS

The following statutes and regulations are relevant:

- Geographic Names Committee
- *Land Administration Act 1997*
- *Land Information Authority Regulations 2007*
- *AS/NZS 4819:2011 Rural and Urban Addressing*

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

Our Program:	1.d.3.1	Liaise with key stakeholders including Landcorp and Government Agencies for implementation of Karratha City Centre Master Plan (KCCMP) and infrastructure Works Program (IWP).
Our Services:	1.d.3.1.1	Liaise with Landcorp to finalise Planning Scheme Amendments and land assembly for Karratha City Centre Master Plan (KCCMP) and Infrastructure Works Program.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City in relation to this matter is considered to be low. Risk relates to additional community/business backlash to changes being introduced by the City and potential rejection of names by the Geographic Names Committee, which from all indications seems unlikely.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The Council has nominated road names to numerous roads within the City Centre under past resolutions.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Road names as considered by the Karratha City Centre Road Naming Workshop and put forward alternative road names.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER this matter pending further consideration.

CONCLUSION

The recommended changes to road names are minor departures to road names adopted by Council in October 2013. It is recommended the road names Bayview Road and Owen Road be progressed to the next stage in the process, which is public consultation followed by consideration by the Geographic Names Committee and approval, once these roads (or road sections in the case of Bayview Road) are ready to be opened.

It is recommended the introduction of Bayview Road and the sections of road to which the new name applies, be communicated to the community.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **RETAIN** the name of Macroy Street.
2. **NAME** Road 2 (as shown on Attachment 2) as Bayview Road for the extent that incorporates:
 - Part Balmoral Road (from Dampier Highway to City Centre);
 - Part Searipple Road (from Mystery Road to City Centre); and
 - Mystery Road.
3. **REQUEST** the Geographic Names Committee rename existing Owen Road (connecting Klenk Street to Hedland Place) to Klenk Street, further to the 16 December 2013 Council Resolution No 152714 to close existing Owen Road.
4. **NAME** Road 3 (as shown on Attachment 1) Owen Road.
5. **PUBLICLY NOTIFY** the adopted road names with sufficient time prior to roads (and road sections in the case of Bayview Road) being opened.
6. **NOTIFY** affected property owners and relevant external agencies with sufficient time prior to roads (and road sections in the case of Bayview Road) being opened; and
7. **REQUEST** the Geographic Names Committee approve the road names Bayview Road and Owen Road in accordance with this resolution with sufficient time prior to roads (and road sections in the case of Bayview Road) being opened.

11.4 LOCAL GOVERNMENT NOMINATION FOR JOINT DEVELOPMENT ASSESSMENT PANELS

File No:	LP.136
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	27 February 2015
Applicant/Proponent:	Department of Planning, Development Assessment Panels
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider nominating two local government members and two Deputy Members for Ministerial consideration for appointment to the Pilbara Joint Development Assessment Panel.

BACKGROUND

The Department of Planning established 15 Development Assessment Panels in July 2011 to determine development applications that meet a \$7 million mandatory threshold. The composition of those Panels is five members in total comprising three specialist members and two local government members.

The current City of Karratha Council complement of the Pilbara Joint Development Assessment Panel comprises Councillors Lally and White-Hartig and Deputy Members Councillors Long and Smeathers. This was resolved by Council at its 18 February 2013 Ordinary Council Meeting (Resolution No 152390). The maximum term of appointment to the Panel is two years. The current appointments expire on 26 April 2015.

Council is required under Regulation to nominate four elected members of the Council, comprising two members, and two alternate members to sit on the JDAP. The two alternate members *may* act in the place of the local government member if the local government member is unable to perform his/her functions. Each nominated member is required to complete the form at Attachment 1 and include a current Curriculum Vitae for the Minister for Planning's consideration for appointment.

The term of appointment for nominees is two years with an expiry date of 26 April 2017. Appointment to the Panel will involve placement on the Local Government Register and mandatory Development Assessment Panel training. Existing members of the JDAP are eligible for reconsideration and are not required to undertake the aforementioned training.

The letter from the Department of Planning states nominations are required to be received no later than Friday 27 February, 2015, The DAP Secretariat has approved the City's nominations being received on Tuesday 17 March 2015, following the March Ordinary Council Meeting.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of the capacity for Council to have strategic input and/or determine large scale development applications within the Region.

COUNCILLOR/OFFICER CONSULTATION

The Minister for Planning is required under Section 24 of the *Planning and Development Assessment Panel Regulations 2011* on expiration of a term of the Development Assessment Panel to call for nominations for appointment.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Part 4 Division 1 of the *Planning and Development (Development Assessment Panels) Regulations 2011* applies to the appointment of Development Assessment Panel members and prescribes conditions of appointment.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Regulation 31 of the *Planning and Development (Development Assessment Panels) Regulations 2011* details the fees and allowances applicable to Development Assessment Panel members. All associated costs are met by the State Government Department of Planning and there are no additional costs to Council to participate.

STRATEGIC IMPLICATIONS

Local government membership of the JDAP allows for local input into the determination of high value Development Applications.

RISK MANAGEMENT CONSIDERATIONS

If Council does not respond to the Minister's invitation for nominations then the Minister can appoint an eligible voter with the requisite knowledge and expertise to represent the interests of the community.

IMPACT ON CAPACITY

The Pilbara JDAP meets on an as required basis, but no more than monthly.

RELEVANT PRECEDENTS

Council Resolution No 152390 from 18 February 2013 Ordinary Council Meeting.

DELEGATED AUTHORITY

There is no delegated authority provided to address this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to regulation 26 of the *Planning and Development (Development Assessment Panels) Regulations 2011* REQUEST the Director General of the Department of Planning to include on the local government register a person who is an eligible voter of the City of Karratha and who they believe has relevant knowledge or experience that will enable that person to represent the interest of the local community on the Pilbara Joint Development Assessment Panel.

CONCLUSION

The term of appointment to office on a Development Assessment Panel must not exceed two years and current appointments are due to expire as at 26 April 2015. The Minister for Planning has requested that Council nominate four elected members of the Council, comprising two local members and two alternate members. The latter does not preclude reappointment of existing members if Council so determines.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 24 of the *Planning and Development (Development Assessment Panels) Regulations 2011* RESOLVES to APPOINT to the Pilbara Joint Development Assessment Panel as follows:

1. _____ and _____ as local government members; and
2. _____ and _____ as Deputy Members.

11.5 PRIORITY FIRST PACKAGE WORKS FOR DAMPIER FORESHORE

File No:	EM.12
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Strategic Planner
Date of Report:	27 February 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none">1. Dampier Townsite and Foreshore Enhancement Plan Staging Plan Drawing2. Dampier Townsite and Foreshore Enhancement Plan Explanation3. Dampier Townsite and Foreshore Enhancement Plan Preliminary Opinion of Probable Costs

PURPOSE

For Council to approve the priority first package works for Dampier Foreshore.

BACKGROUND

The Draft Dampier Townsite Redevelopment and Revitalisation Strategy was jointly prepared by LandCorp, Rio Tinto and the City of Karratha in 2013. Amongst other things, this Strategy highlights the importance of enhancing Dampier's 'sense of place' and creating a 'place of destination' to stimulate activity and increase the town's appeal.

The Draft Dampier Townsite Redevelopment and Revitalisation Strategy has not been finalised due to strategic issues affecting the ability to implement some of its key recommendations. Recommendations to enhance Dampier's 'sense of place' and create a 'place of destination' that can be readily implemented by the City, however, have been carried forward into the Dampier Townsite and Foreshore Enhancement Plan ('the Plan'). This Plan has been prepared to improve some of Dampier's key public spaces. The Plan provides design concepts and indicative costings for public space enhancement work, particularly along the Dampier foreshore. The Plan incorporates coastal engineering advice, information gathered from site inspections, input from community workshops and detailed comments from a number of senior City Officers.

At the 27 January 2015 Ordinary Council Meeting, the Council received the Plan, noting that the Plan is to be used as the basis for undertaking detailed design and documentation of priority works and as a guide to the long term works program for enhancing important public spaces in Dampier.

The following works packages are identified in the Plan along with preliminary opinion of probable cost (POPC):

- Shark Cage Node and High Street Pedestrian Enhancements
 - \$1,089,525
- The Palms and Hampton Oval Node
 - \$2,095,157
- Windy Ridge Oval Node and Bridge to the Boat Ramps
 - \$1,001,345

Other separate items including 'quick wins' were also itemised:

- Installation of permanent footings and power connections at the Palms for the Outdoor Movie Screen
 - \$50,000-\$55,000
- BMX Path Link
 - \$223,660
- Promenade widening between the Palms and Windy Ridge Oval
 - 790,660
- Street tree planting generally throughout town

An officer workshop was held on 11 February 2015 to determine a recommended first stage package of works. Works were prioritised using the follow criteria:

- Available budget (City funds and Rio Tinto partnership contribution)
- Community feedback on priority works
- City capacity to implement, complete and maintain proposed foreshore works

The workshop resulted in the following works being prioritised as the first stage works package:

- Shark Cage Node:
 - Community preference for work on this node is high
 - Rio Tinto partnership funds can be used as the development is for beautification, not infrastructure
 - Finished works will be tangible and will provide considerable improvement to existing foreshore facilities and linkages
- Hampton Oval Outdoor Movie Theatre infrastructure:
 - Community preference for this infrastructure is high
 - Works can be implemented quickly and at relatively low cost through Rio Tinto partnership funds
 - Finished works will provide a quick and tangible benefit for a wide range of community members frustrated with the low pace of development in Dampier.

It was also noted at the workshop that some works packages, such as creating high amenity pedestrian linkages down High Street between the town centre and Shark Cage node could be undertaken through general City infrastructure development and maintenance works.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of enhancing the amenity and attraction of the designated foreshore nodes by facilitating development in a coordinated, cost effective and timely manner.

COUNCILLOR/OFFICER CONSULTATION

A number of senior City Officers have had input into the Dampier Townsite and Foreshore Enhancement Plan and the process for prioritising and implementing priority works for the foreshore areas. The process set out under Policy Implications below will ensure appropriate internal consultation and review of other foreshore projects as part of recommending priority works packages.

COMMUNITY CONSULTATION

A community workshop was held on 11 November 2014 at the Dampier Peninsula Palms as part of preparing the Dampier Townsite and Foreshore Enhancement Plan. A key message from community members at that workshop was that they want to see action being taken, not more consultation and plans. The process set out above requires the community to be informed following Council's adoption of priority works.

The works program has also been considered through the Rio Tinto Partnership governing arrangements.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

The officer workshop on 11 February 2015 established a procedure for planning and implementing foreshore works, not just for Dampier but also for other foreshore projects being undertaken, and to be undertaken in the future. The table below outlines the steps in the foreshore planning and implementation procedure and indicates the current progress in planning and implementing the Dampier Townsite and Foreshore Enhancement Plan:

Phase	Action	Explanation	Dampier progress
1	Plan	Foreshore Management Plans and subsequent Foreshore Works and Implementation Plans are completed as scheduled	✓
2	Prioritise	An Officer Prioritisation Workshop is held to prioritise proposed foreshore works developed through Foreshore Works and Implementation Plans	✓
3	Authorise	Proposed first package works are authorised by funding partners (e.g. Rio Tinto Partnerships) where relevant	✓
4	Adopt	Council considers recommended first package prioritised works for adoption	✓
5	Inform	The relevant community is informed of prioritised works	
6	Do	Infrastructure Services issues design and construct instructions to appointed contractor to complete prioritised works	

This procedure will be used to plan and recommend priority works packages for similar works in the future.

FINANCIAL IMPLICATIONS

The development of detailed design and documentation of priority works for the Dampier Foreshore to be undertaken over 14/15 and 15/16 is proposed to be funded by Council. Funding for the first priority detailed design is included in the 2014/15 Infrastructure Services Budget. Funding for priority project delivery is proposed through the Rio Tinto Partnership, which has a budget of \$800,000 allocated for use by November 2017 for Dampier foreshore

works implementation. The City will consider and prioritise the other works packages and funding as part of future annual budgets.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Programs:	1.a.2.4	Maintain City infrastructure necessary to meet the community needs
	1.a.2.7	Deliver projects of strategic importance to the City
	1.a.3.1	Provide open spaces which cater for the communities needs
	1.b.4.1	Manage and improve the landscaping and streetscape
	1.d.2.2	Develop and implement strategic partnerships that assist in the provision of community infrastructure and service delivery.
	1.f.2.3	Make the most of our Natural and Public Environment.
	4.b.2.1	Provide and maintain high quality playgrounds, skate parks and public open spaces.
	4.c.2.7	Pursue best practice delivery of Planning Services.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Moderate to the City in terms of Reputation with the Dampier community for delivering a high standard of community infrastructure.

IMPACT ON CAPACITY

The City will need to oversee and administer implementation of priority works. This will be undertaken within existing staff resources.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE the proposed priority first package works for Dampier Foreshore

CONCLUSION

It is recommended that Council endorse the recommended first stage package of works for the Dampier Foreshore, noting budget implications, and advise the Dampier Community Association of priority works and expected timeframes.

The newly established procedure for prioritising foreshore works has introduced a formal process for progressing from strategic planning to detailed design and through to construction. This procedure will be used to consider and recommend priority works for similar projects in the future.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the proposed priority first package of works of Shark Cage Node Enhancement Works and Hampton Oval Outdoor Movie Screen Infrastructure for the Dampier Foreshore.
2. **NOTE** that Rio Tinto has committed \$800,000 towards implementation of these works.
3. **CONSIDER** a further City of Karratha financial allocation to implement these first priority packages of works as a component of the 2015/16 Budget.
4. **CONSIDER** the total costs of all packages of work as described in the Dampier Townsite and Foreshore Enhancement Plan in the context of the City's Long Term Financial Plan.
5. **ADVISE** the Dampier Community Association of priority works to be undertaken and the expected timeframes for those works.

11.6 DRAFT CITY OF KARRATHA LOCAL PLANNING STRATEGY: REQUEST TO ADOPT FOR REFERRAL TO WAPC FOR CERTIFICATION

File No:	LP.60
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Strategic Planner
Date of Report:	27 February 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachments	1. Draft Strategies and Actions 2. Full copies of the draft Local Planning Strategy will be available at the Councillor Briefing Session and the Ordinary Council Meeting

PURPOSE

For Council to consider the draft City of Karratha Local Planning Strategy for the purposes of referring the draft to the Western Australian Planning Commission for certification.

BACKGROUND

The City's planning currently operates under the *Shire of Roebourne Town Planning Scheme No. 8 (TPS8)*, which was gazetted on 22 August 2000. Pursuant to the *Town Planning Regulations 1967*, a Local Planning Strategy (LPS) is required to provide long-term planning directions, to apply State and regional planning policies, and provide the planning rationale for zoning and reservations. The LPS provides the interface between regional and local strategic planning and sets out the local government's objectives for future planning and development. Importantly, the LPS includes a broad framework by which to pursue those objectives.

The City of Karratha has been preparing a Local Planning Strategy for the last 18 months. The document has been through several iterations and is near completion.

Finalisation of the LPS will enable the City's review of TPS8 and preparation of *City of Karratha Town Planning Scheme No.9*.

The LPS represents the land use planning response to the City's strategic goals. The LPS is based upon a 15 year plus planning horizon and is comprised of both short and long-term initiatives.

The Local Planning Strategy consists of two parts, consistent with the Western Australian Planning Commission's *Local Planning Manual*:

- Part A
Provides a rationale for the Strategy based upon the context analysis and evidential analysis detailed in Part B. Relevant strategies and actions required to implement the LPS are identified.

- Part B
Provides the relevant background and context to the Strategy, including analysis of evidential base informing the rationale for the Strategy outlined in Part A.

The LPS covers the broader District inclusive of all settlements, rather than just the Karratha settlement. The LPS shares the vision of the Strategic Community Plan 2012-2022:

“A cohesive and vibrant community, celebrating diversity and working together to create a sense of place and a sustainable future”.

The Pilbara Cities vision for Karratha City of the North Plan (KCN) still form an important foundation for the LPS.

Broadly speaking, Part A of the LPS reviews the following important strategic planning considerations:

- Economic drivers that have contributed to growth and future economic opportunities;
- Population and a preferred growth pattern;
- The role of each settlement in the settlement hierarchy;
- Planning considerations relevant to the balance of the District; and
- Key constraints to be factored into any consideration of future growth and development.

These considerations, on the back of all founding research and planning, inform the recommended strategies and actions in Part A.

Draft strategies and actions of the LPS are set out under the following headings, with associated goals:

Element	Goal
Identity	An active empowered and multicultural community
Economic development	Growth and diversification of the local economy
Population and preferred growth pattern	Efficient and effective land release and residential development to accommodate future growth
Community services and spaces	Community services and spaces that contribute to attracting people to the City and retaining people locally
Natural environment and resource protection	Conserve natural resources and cultural heritage values and minimise risks associated with natural disasters
Infrastructure	Infrastructure in place to support economic and population growth
Utilities	Efficient utility provision to accommodate a growing population

Specific draft strategies and actions of the LPS are set out in Attachment 2. It is important that these draft strategies and actions generally reflect the preferred future planning direction for the City.

The LPS includes a Strategic Plan for the District and for each of the settlements within the District. A Strategic Plan has been prepared for the Karratha City Centre also. The list of plans within the LPS are as follows:

1. Karratha Strategic Plan;
2. Karratha Opportunities and Constraints;
3. Karratha City Centre Strategic Plan;
4. Dampier Strategic Plan;

5. Dampier Opportunities and Constraints Plan;
6. Wickham Strategic Plan;
7. Wickham Opportunities and Constraints Plan;
8. Roebourne Strategic Plan;
9. Roebourne Opportunities and Constraints Plan;
10. Point Samson Strategic Plan;
11. Point Samson Opportunities and Constraints Plan;
12. Cossack Strategic Plan; and
13. Cossack Opportunities and Constraints Plan.

Importantly, the Strategic Plans for each settlement identify ‘Development Investigation Areas’ suitable for future development. The LPS recommends attention to building a ‘pipeline’ of land supply from undeveloped serviced lots to areas with all approvals in place to future development investigation areas.

The LPS aims to help create quality urban environments and facilitate provision of higher order services that contribute to the City further developing as an attractive place for people to reside and visit. The LPS can be used to emphasise City priorities and partner with other stakeholders to implement strategies and actions, acknowledging that delivering on important aspirations such as investor confidence, a strong local economy and a sustainable local community are broader aims that will rely on a collaborative and coordinated approach.

APPROVAL PROCESS AND STRUCTURE OF THE LPS

In 2010 the Western Australian Planning Commission (WAPC) issued its Local Planning Manual which sets out the format and procedure for LPS preparation.

An LPS passes through a number of stages leading to approval and usage as a planning document. The stages are summarised as follows:

	Stage	Satisfied
1.	Preliminary consultation and collection of relevant information from a range of sources	Y
2.	Analysis of relevant information and identification of key issues;	Y
3.	Preparation of a draft LPS	Y
4.	Consideration of draft LPS by Local Government (optional consultation)	N
5.	Adoption of LPS by Local Government;	N
6.	Submission of LPS to WAPC;	N
7.	Assessment of LPS by WAPC against state and regional policy (for consent to advertise);	N
8.	Modification of LPS (if necessary) as required by WAPC;	N
9.	Certification of LPS by the WAPC;	N
10.	Public Advertisement of the LPS for public comment by the Local Government and referral to agencies;	N
11.	Consideration of submissions by Local Government, modification (if necessary) and adoption;	N
12.	Submission of modified LSP to WAPC for final endorsement;	N
13.	Assessment of modifications (if any) by WAPC; and	N
14.	Endorsement of final LPS by WAPC.	N

At present, the preparation of the LPS is at stage No.4. It is not recommended that the City take the option of undertaking further consultation at this stage as detailed consultation has already been done through LPS preparation and through the preparation of the various informing documents. Additionally, Public Advertisement is still required at stage No.10, which can include community information sessions or other consultation methods considered necessary to inform the community and stakeholders of the directions set out in the draft document and give them the opportunity to have input. By sending the draft LPS to the WAPC now, the City will get a clear indication of the elements of the draft LPS the WAPC supports and the elements the WAPC requires to be changed prior to formal public advertising. This will make sure that when the community and stakeholders consider the draft document, they are considering a document that has been authorised by the WAPC to publicly advertise.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance as the LPS is an important strategic document in setting and implementing the vision for the Pilbara and the City.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between consultants, City officers and Councillors throughout the preparation of the draft LPS. Most recently, a presentation to Councillors was made by consultants at a meeting held on 10 November 2014.

COMMUNITY CONSULTATION

Public advertising of the draft LPS following WAPC certification will involve a period of 60 days engagement and include the following measures:

- (a) Written correspondence to, and direct liaison with industry groups, government agencies and key stakeholder groups;
- (b) Publication of notices in local newspapers and display at the City's Administration Building and local libraries;
- (c) A webpage on the City's website with relevant information; and
- (d) Community information session(s) open to the public to attend, including question and answer opportunities with staff.

Once this consultative process has been completed, the LPS will be brought back to Council to consider submissions and adopt the LPS with, or without modification for submission to the WAPC for final endorsement.

STATUTORY IMPLICATIONS

The City of Karratha may prepare a Local Planning Scheme for any land within its district pursuant to Section 72 of the *Planning and Development Act 2005*. The preparation of a Scheme requires the preparation of a Local Planning Strategy pursuant to Regulation 12 of the *Town Planning Regulations 1967*.

POLICY IMPLICATIONS

There are no policy implications that relate to the recommendations of this report.

FINANCIAL IMPLICATIONS

The City has spent considerable funds in getting the draft LPS to this point. A large proportion of this funding has been and will be recovered from the Department of Planning's Northern Planning Program (NPP); a Royalties for Regions initiative. Council adoption of the draft LPS is a significant milestone in the NPP funding agreement for the project. As much as possible, NPP funding needs to be claimed prior to the end of 2014/15 financial year.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.b.2.3	Prepare/Implement a Local Planning Strategy
Our Services:	1.b.2.3.1	Undertake strategic planning to guide future growth and decision making

RISK MANAGEMENT CONSIDERATIONS

Through review of the draft strategies and actions, the risk of those strategies and actions not fully representing the preferred future planning direction for the City can be minimised.

The City is required by legislation to submit the draft LPS to the WAPC for certification prior to public advertising. The WAPC may require certain aspects of the draft LPS to be modified prior to allowing the document to be publicly advertised. If this occurs, at least the City will be able to explain to members of the public the reasons why those aspects of the draft LPS are set out the way they are. Of course, members of the public will be able to make submissions on any aspect of the draft LPS during the public advertising period and all submissions will then need to be considered by both the Council and the WAPC.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple and Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to section 3.18 of the *Local Government Act 1995* RESOLVES to DIRECT the City to engage in community and stakeholder consultation for the draft Local Planning Strategy prior to referring the draft document to the Western Australian Planning Commission.

Option 3

That Council by SIMPLE Majority pursuant to section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER further consideration of the draft Local Planning Strategy pending further revision of the draft document.

CONCLUSION

The draft Local Planning Strategy has been prepared based on substantial background information and planning. The draft Strategy is being presented to Council for final review and revision prior to being referred to the WAPC.

A long period of public consultation on the draft Strategy is still required under legislation following WAPC certification, however, until the Strategy receives WAPC certification, formal public advertising of the draft Strategy cannot occur. Accordingly, it is recommended the draft document be referred to the WAPC for authorisation to publicly advertise and then to make sure the public is given ample opportunity to have input into finalisation of the draft document during the 60 day advertising period.

The draft Local Planning Strategy, in combination with other Council adopted strategic documents like the Strategic Community Plan 2012 – 2022 will assist in delivering improved planning coordination and services and implementing the vision for the City moving forward. The Strategy will provide for the review of the current Town Planning Scheme. It is recommended that the draft Local Planning Strategy be adopted for referral to the WAPC for certification in accordance with the *Town Planning Regulations 1967*.

OFFICER'S RECOMMENDATION

That Council by:

1. **SIMPLE** Majority pursuant to Regulation 12A of the *Town Planning Regulations 1967* RESOLVES to:
 - a) **ADOPT** the draft Local Planning Strategy, including any minor modifications, for the purpose of referral to Western Australian Planning Commission for certification as being consistent with regulation 12A(3) of the *Town Planning Regulations 1967* and for consent to advertise.
 - b) **FORWARD** the draft Local Planning Strategy (including any minor modifications) to the Western Australian Planning Commission for consideration and consent to advertise.
2. **ABSOLUTE** Majority pursuant to Section 5.42 of the *Local Government Act 1995* RESOLVES to **DELEGATE** to the Chief Executive Officer the power to make any minor modifications to the draft Local Planning Strategy, including modifications to draft strategies and actions to make sure the draft Local Planning Strategy fully represents the preferred future planning direction for the City.

11.7 DELEGATED AUTHORITY FOR EMERGENCY MANAGEMENT CO-ORDINATOR

File No:	LE.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	25 February 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide authorisations from Council to enable the Emergency Management Co-ordinator to take on a more active enforcement role.

BACKGROUND

The recent off road vehicle blitz conducted by Ranger Services has found a deficiency in the delegate authority register, whereby the Emergency Management Co-ordinator does not have Council delegation in relation to some enforcement matters. While the Emergency Management Co-ordinator already exercises some delegations, the following delegations need to be authorised by Council to enable an extension to the Emergency Management Co-ordinator role:

1. *Control of vehicles (Off-Road Areas) Act 1978* – Authorised Officers and Service of Infringements
2. *Caravan Parks and Camping Grounds Act 1995* – Authorised Persons
3. *Service of infringement notices under the Caravan Parks and Camping Grounds Act 1995* – Authorised Persons
4. *Dog Act 1976* – Authorised Persons
5. Service of infringement notices under the *Dog Act 1976* – Authorised Persons
6. *Dog Act 1976* – Registration Officers
7. *Cat Act 2011* – Authorised Persons
8. Service of infringement notices under the *Cat Act 2011* – Authorised Persons
9. *Cat Act 2011* – Registration Officers

As the Emergency Management Co-ordinator is now working closer with the Ranger Services team, these delegations will enable him to work independently of Rangers, providing the community with another enforcement officer able to respond to complaints.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No consultation is required to delegate or authorise officers.

STATUTORY IMPLICATIONS

Delegation is required to enable enforcement of the provisions of the local laws.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	4.b.1.3	Investigate service requests raised by the community in all health, building, ranger and planning matters.
Our Services:	4.b.1.3.3	Respond to ranger complaints and instigate remedial action when and where required.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Compliance, should the officer be provided with delegated authority or identified as an authorised person.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. This is an extension to the role that the Emergency Management Co-ordinator is currently fulfilling.

RELEVANT PRECEDENTS

There are similar delegations for enforcement of local laws contained within the Delegated Authority Register.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 9.10 of the *Local Government Act 1995* RESOLVES to MAINTAIN existing authorisations delegated to the Emergency Management Co-ordinator.

CONCLUSION

Extending authorisation to include the Emergency Management Co-ordinator having similar delegated enforcement powers will enhance the current role undertaken, and provides the community with another enforcement officer.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 9.10 of the *Local Government Act 1995* RESOLVES to APPOINT the Emergency Management Co-ordinator as its Authorised Person to perform the following functions conferred under legislation:

1. *Control of vehicles (Off-Road Areas) Act 1978* – Authorised Officers and Service of Infringements
2. *Caravan Parks and Camping Grounds Act 1995* – Authorised Persons
3. *Service of infringement notices under the Caravan Parks and Camping Grounds Act 1995* – Authorised Persons
4. *Dog Act 1976* – Authorised Persons
5. *Service of infringement notices under the Dog Act 1976* – Authorised Persons
6. *Dog Act 1976* – Registration Officers
7. *Cat Act 2011* – Authorised Persons
8. *Service of infringement notices under the Cat Act 2011* – Authorised Persons
9. *Cat Act 2011* – Registration Officers

11.8 TOURISM LOOKOUTS AUDIT REPORT

File No:	ED.2
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Advisor
Date of Report:	27 February 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Tourism Lookouts Report 2014

PURPOSE

For Council to consider the Tourism Lookout Report including the recommendations contained within.

BACKGROUND

In Q3, 2014, the CEO requested a detailed audit of existing tourism lookouts be undertaken by the Economic Development Unit. The audit was undertaken and a report produced.

The report provides a detailed analysis of lookouts throughout the municipality including condition report, infrastructure and levels of amenity. Further it includes recommendations, approximate costings and priority for development. The report also noted potential synergies and linkages with existing projects and reports such as the Yaburara Heritage Trail Project and the Tracks and Trials Master Plan 2013.

A principal overall recommendation of the Report was that the City of Karratha Tourism Lookouts Project becomes an identified project of Council with appropriate funding allocated.

The key recommendations were:

1. That the City of Karratha Tourism Lookouts Project become an identified project of Council.
2. That the City of Karratha review the recommended lookout priorities and determine:
 - a) The level of amenity, service levels and level of access required for each recommended lookout.
 - b) The priority order of lookout sites to proceed with to the engineering assessment and quotation stages with a timeline for implementation.
3. That a scope of works be drafted with the recommended priority lookouts put out to suitable qualified engineering firms for quotation/assessment.
4. That the signage for each site have an identified theme carried through all sites similar to that of the PRC Welcome Rest Stops Project.
5. That a City of Karratha Tourism Lookouts information and marketing booklet be developed which details the location and features of each site for use by visitor centres and as a downloadable document from the City of Karratha Website.

The lookouts recommended for high priority were: Mt Welcome Lookout (Roebourne), William Dampier Lookout (Dampier), Water Tanks Lookout (Karratha), Radio Hill Lookout (Karratha) and Searipple Lookout (Karratha).

Medium priority was assigned to: Tien Tsin Lookout (Cossack), Reader Head Lookout (Cossack), Meares Drive Lookout (Point Samson) and Wickham Tank Hill Lookout.

For the majority of sites, detailed engineering assessment and costings would need to be carried out.

The project is directly aligned with one of the principal objectives of the City's Operational Economic Development Strategy 2014-2016 which aims to elevate the City's reputation as a premium Pilbara tourism destination enhanced through the development of quality tourism infrastructure, visitor information services and product development.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in economic terms as it relates to improvement of tourism infrastructure, an important contributor to Karratha's economic diversification.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between officers from within Development and Community Services and at Executive Management Group

COMMUNITY CONSULTATION

No community consultation has occurred to date. The Report has been referred to in an overarching City of Karratha Tourism Briefing Paper prepared as a backgrounder and distributed to members of the newly created Tourism Advisory Group.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

No financial implications as a result of Council endorsing the Tourism Lookouts Report. Individual projects will need to be costed and brought back to Council for consideration.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	2.a.3.1	Support Tourism and Visitor Centre Development.
Our Services:	2.a.3.1.2	Support and facilitate the development of tourism within the municipality.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

Should Council endorse the Tourism Lookouts Report and recommendations, then there will staff resourcing implications to manage the project.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT ACCEPT the City of Karratha Tourist Lookout Report 2014; and
2. NOT ENDORSE the recommendations contained therein.

CONCLUSION

A detailed audit of existing tourism lookouts has been undertaken by the City of Karratha's Economic Development Unit in late 2014. The subsequent report provides a detailed analysis of lookouts throughout the municipality including condition report, infrastructure and levels of amenity.

Further it includes recommendations, approximate costings and priority for development. The report also noted potential synergies and linkages with existing projects and reports such as the Yaburara Heritage Trail Project and the Tracks and Trials Master Plan 2013.

A principal overall recommendation of the Report is that the City of Karratha Tourism Lookouts Project becomes an identified project of Council with appropriate funding allocated. The project is directly aligned with one of the principal objectives of the City's Operational Economic Development Strategy 2014-2016 which aims to elevate the City's reputation as a premium Pilbara tourism destination enhanced through the development of quality tourism infrastructure, visitor information services and product development.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the City of Karratha Tourist Lookout Report 2014; and
2. **ENDORSE** the recommendations contained therein:
 - a) That the City of Karratha Tourism Lookouts Project become an identified project of Council.
 - b) That the City of Karratha review the recommended lookout priorities and determine:
 - i. the level of amenity, service levels and level of access required for each recommended lookout; and
 - ii. the priority order of lookout sites to proceed with to the engineering assessment and quotation stages with a timeline for implementation.
 - c) That a scope of works be drafted with the recommended priority lookouts put out to suitable qualified engineering firms for quotation/assessment.
 - d) That the signage for each site have an identified theme carried through all sites similar to that of the PRC Welcome Rest Stops Project.
 - e) That a City of Karratha Tourism Lookouts information and marketing booklet be developed which details the location and features of each site for use by Visitor Centres and as a downloadable document from the City of Karratha Website.

12 STRATEGIC PROJECTS & INFRASTRUCTURE

12.1 AMENDMENTS TO AIRPORT DELEGATED AUTHORITIES

File No:	CM.112
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Assets & Contracts Coordinator
Date of Report:	16 February 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Delegations & Authorisations Register (Extract)

PURPOSE

For Council to consider amendments to the Delegations and Authorisations Register so litter and traffic control measures can be effectively enforced at Karratha Airport.

BACKGROUND

Each year Council is required to conduct an annual review of the Delegations and Authorisations Register (“Register”), the last review being conducted on 16 June 2014.

The existing Register provides for nominated staff and contractors at Karratha Airport to issue infringement notices. Due to a minor staff restructure, the Register requires to be changed to replace the position of Airport Parking and Ground Transportation Officer, with the position of Airport Property Officer. Furthermore, due to a change of contractors, the title of Airport Security Officers (Kerbside) requires replacement with the position of Front of House Officers.

These changes apply for delegation in relation to infringements for littering and traffic offences. The following changes are proposed to the Register:

Authorisations from Local Government			
Authorisation Number	Relating to	Authorisation changed from	Authorisation changed to
Authorisation 16	<i>Litter Act 1979</i> – Honorary Inspectors	Airport Security Officers (Kerbside)	Front of House Officers
Authorisation 17	<i>Litter Act 1979</i> – Authorised officers and service of infringement notices	Airport Parking & Ground Transportation Airport Security Officers (Kerbside)	Airport Property Officer; and Front of House Officer.
Authorisations from Chief Executive Officer			
Authorisation 6	Local Laws – Authorised persons and service of infringement notices	Airport Parking & Ground Transportation Airport Security Officers (Kerbside)	Airport Property Officer; and Front of House Officer.

Delegations			
Delegation 17	Functions of Local Government under Local Laws	Airport Parking & Ground Transportation	Airport Property Officer

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with Officers who will be affected by these proposed changes, including Ranger Services, to ensure consistency with all requirements.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 5.42 of the *Local Government Act 1995* legislates Council’s ability to delegate functions to the Chief Executive Officer.

Section 5.44 of the *Local Government Act 1995* allows the Chief Executive Officer to delegate to any employee the exercise of any of the CEO’s powers or the discharge of duties, other than the power of delegation.

Section 5.46 of the *Local Government Act 1995* provides for the register of and records relevant to delegations to the Chief Executive Officer and employees.

Section 9.10 of the *Local Government Act 1995* enables Council to appoint authorised persons for the purpose of performing particular functions (by virtue of delegation from Local Government under Section. 5.42 of the *Local Government Act 1995*).

Section 26(c) (ii) and (iii) of the *Litter Act 1979* allows an authorised officer as any person who is an employee of a local government or is an honorary inspector appointed by the local government.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- Our Response: 4.b.1 Provide effective monitoring and regulatory services that administer relevant legislation and local laws in a fair and impartial way
- Our Programs: 4.a.1.2 Implement highest standards of Customer Service
- Our Services: 4.a.1.2.8 Processing infringements

RISK MANAGEMENT CONSIDERATIONS

There are no specific risk management considerations applicable. With all delegations, the act of delegating is based on the premise that the person or body receiving the delegation has the appropriate skills and qualifications to make the decisions on behalf of Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

All authorisations and delegations are reviewed annually.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.46 of the *Local Government Act 1995* RESOLVES to RETAIN the Delegation and Authorisations Register in its current form.

CONCLUSION

Modifications to the structure and levels of service at Karratha Airport have necessitated amendment to the Delegations and Authorisations Register. Failure to do so will result in the recently appointed Airport Property Officer and Front of House Officers being unable to fulfil the role they have been employed for.

OFFICER’S RECOMMENDATION

That Council by **ABSOLUTE** Majority pursuant to Sections 5.42, 5.44, 5.46 and 9.10 of the *Local Government Act 1995* and *Litter Act 1979* **RESOLVES** to:

- AMEND** the Delegations and Authorisations Register at the time of annual review, as per the following table; and

Authorisations from Local Government			
Authorisation Number	Relating to	Authorisation changed from	Authorisation changed to
Authorisation 16	<i>Litter Act 1979</i> – Honorary Inspectors	Airport Security Officers (Kerbside)	Front of House Officers
Authorisation 17	<i>Litter Act 1979</i> – Authorised officers and service of infringement notices	Airport Parking & Ground Transportation Airport Security Officers (Kerbside)	Airport Property Officer; and Front of House Officer.
Authorisations from Chief Executive Officer			
Authorisation 6	Local Laws – Authorised persons and service of infringement notices	Airport Parking & Ground Transportation Airport Security Officers (Kerbside)	Airport Property Officer; and Front of House Officer.
Delegations			
Delegation 17	Functions of Local Government under Local Laws	Airport Parking & Ground Transportation	Airport Property Officer

- AGREE** to the above changes to take effect immediately, so there is no disruption to the roles of the Airport Property Officer and Front of House Officer to exercise their delegated authority in relation to infringements for littering and traffic offences at the Karratha Airport.

13 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for March 2015.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council note the following information items:

- 13.1 Register of Documents Stamped with the City's Common Seal
- 13.2 Non-Statutory Donations
- 13.3 Concessions on Fees for Council Facilities 14/15 Financial Year
- 13.4 Building Statistics
- 13.5 Planning Decisions Issued
- 13.6 Environmental Health Statistics
- 13.7 Ranger Statistics
- 13.8 Economic Development update
- 13.9 Waste Services Data
- 13.10 Community Services update
- 13.11 Cleansweep Taskforce Quarterly Report
- 13.12 Blanche Bar Noise complaint
- 13.13 Karratha Airport - Onyx (Aust) P/L, Relocation of the Temporary Catering Facility
- 13.14 Leisure Institute 19th Annual North West Pool Manager's Aquatic Seminar
- 13.15 National Youth Week Events 2015

13.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
16/02/2015	Lease – Car parking and landscaping area Karratha Village Shopping Centre Strata plan 36427 –between the City of Karratha (Landlord) and the owners of the Karratha Village Shopping Centre (Tenant).
27/02/2015	Lease of part of Karratha Airport between the City of Karratha (Lessor) and CLA Trading PTY LTD trading as EUROCAR (Lessee).
27/02/2015	Lease for use of Parking Ready Bays in the Rental Car Parking Area at Karratha Airport between the City of Karratha (Lessor) and CLA Trading PTY LTD trading as EUROCAR (Lessee).

13.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 28 FEBRUARY 2015

File No: JAN14
Responsible Officer: Director Corporate Services
Author Name: Assistant Management Accountant
Date of Report: 18 February 2015
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2014/15 were adopted in Council Res No. 152891 Municipal Fund Budget 2014/15. These allocations were amended in the first quarter budget review adopted in November via Council Res No. 152998.

City of Karratha	Original Budget	Current Budget	Actual YTD	Remaining
Non Statutory Donations	\$	\$	\$	\$
For the Period Ending 28 February 2015				
Contribution - Dampier Community Assoc	\$ 200,000	\$ 100,000	\$ 7,620	\$ 92,380
2013/14 BFWD	\$ -	\$ 94,091	\$ 73,542	\$ 20,549
2012/13 BFWD	\$ -	\$ 28,733	\$ 11,000	\$ 17,733
Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 100,000	\$ 23,685	\$ 76,315
2013/14 BFWD	\$ -	\$ 100,000	\$ -	\$ 100,000
2012/13 BFWD	\$ -	\$ 44,772	\$ 40,086	\$ 4,686
Contribution - Roebourne Advisory Group	\$ 100,000	\$ 100,000	\$ 23,787	\$ 76,213
2013/14 BFWD	\$ -	\$ 100,000	\$ 40,000	\$ 60,000
2012/13 BFWD	\$ -	\$ 83,302	\$ 71,000	\$ 12,302
2011/12 BFWD	\$ -	\$ 15,299	\$ 10,475	\$ 4,824
Contribution - Wickham Community Assoc	\$ 100,000	\$ 100,000	\$ 50,000	\$ 50,000
2013/14 BFWD	\$ -	\$ 79,545	\$ 58,785	\$ 20,760
Contribution - Karratha Community Assoc	\$ 100,000	\$ 80,000	\$ 30,000	\$ 50,000
2012/13 BFWD	\$ -	\$ 66,043	\$ 3,960	\$ 62,083
Ex Gratia Contribution - Dampier Community Assoc	\$ -	\$ 100,000	\$ -	\$ 100,000
2013/14 BFWD	\$ -	\$ 100,000	\$ -	\$ 100,000
2012/13 BFWD	\$ -	\$ 83,557	\$ 7,642	\$ 75,915
Ex Gratia Contribution - Wickham Community Assoc	\$ 250,000	\$ 203,000	\$ 91,966	\$ 111,034
2013/14 BFWD	\$ -	\$ 28,064	\$ -	\$ 28,064
Ex Gratia Contribution - Roebourne Advisory Group	\$ 125,000	\$ 101,500	\$ -	\$ 101,500
2013/14 BFWD	\$ -	\$ 125,000	\$ 125,000	\$ -
2012/13 BFWD	\$ -	\$ 125,000	\$ 74,000	\$ 51,000
2011/12 BFWD	\$ -	\$ 29,000	\$ 16,000	\$ 13,000
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 125,000	\$ 101,500	\$ -	\$ 101,500
2013/14 BFWD	\$ -	\$ 125,000	\$ -	\$ 125,000
2012/13 BFWD	\$ -	\$ 125,000	\$ -	\$ 125,000

City of Karratha	Original Budget	Current Budget	Actual YTD	Remaining
Non Statutory Donations	\$	\$	\$	\$
For the Period Ending 28 February 2015				
School Awards	\$ 1,350	\$ 1,350	\$ 1,350	\$ -
Christmas Lights Competition	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
Walkington Awards	\$ 5,500	\$ 5,500	\$ 5,327	\$ 173
Karratha Golf Club	\$ -	\$ 5,000	\$ 5,000	\$ -
State Emergency Services	\$ 8,100	\$ -	\$ -	\$ -
Sundry Donations To Community Groups	\$ 250,000	\$ 90,170	\$ 87,653	\$ 2,517
Fee Waiver	\$ 20,000	\$ 20,000	\$ 9,854	\$ 10,146
	\$ 1,389,950	\$ 2,465,426	\$ 867,732	\$ 1,597,694

13.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 14/15 FINANCIAL YEAR

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 27 February 2015
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council's facilities and services under Section 11 of the Delegations and Authorisations Register for the 14/15 Financial Year.

Name	Reason	Amount (exc GST)	Balance (exc GST)
St Pauls Catholic Church	Additional hire cost of Karratha Leisureplex 40 th Anniversary Ball \$330	\$300.00	\$300.00
Lifeline (Tamara Ferguson)	Waiver of hire fees for Dampier Pavilion – Lifeline \$75	\$68.18	\$368.18
Pilbara Zumbathon Committee	Waiver of hire fees for KLP Indoor Courts for 2014 Zumbathon event \$800	\$727.27	\$1,095.45
Make a Wish Foundation	Waiver of hire fees for KLP for 1,000 calorie challenge \$300	\$272.73	\$1,368.18
Telethon	Waiver of Hire Fees for Telethon Twilight Market at Frank Butler \$322.50	\$293.18	\$1,661.36
Pilbara Population Health	Waiver of Hire Fees for Millars Well Pavilion for Healthy Kids Day \$175	\$159.09	\$1,820.45
Karratha Bikers	Waiver of fees for Dampier Pavilion Annual Father's Day Car, Bike & 4WD Show \$276	\$250.91	\$2,071.36
Karratha-Dampier Tee Ball Association	Waiver of fees for Bulgarra Oval, Frank Butler Centre and Lights for North West Tee Ball Championships \$1,173	\$1,066.91	\$3,138.27
Karratha Young Professionals	Waiver of KLP Fees \$170	\$154.55	\$3,292.82
Pilbara Zumbathon Committee	Additional Waiver of hire fees for KLP Indoor Courts for 2014 Zumbathon event \$275.00	\$250.00	\$3,542.82
Friends of St Pauls	Donation to St Pauls Primary School Quiz Night – 3 month membership KLP \$409.00	\$369.09	\$3,911.91
Sunsuper Ride to Conquer Cancer	Donation voucher to Trudi Tunstead representing the	\$143.64	\$4,055.55

Name	Reason	Amount (exc GST)	Balance (exc GST)
	Sunsuper Ride to Conquer Cancer – 1 month membership \$158.00		
Baynton West Primary School	Donation to Baynton West Primary School Twilight Fete – 3 month membership \$409.00	\$369.09	\$4,424.64
Karratha Primary School	Donation to Karratha Primary School Twilight Fete – 3 month membership \$409.00	\$369.09	\$4,793.73
C & I Waste	Waiver of Tip Fees Cyclone Preparation	\$685.86	\$5,479.59
Raiders Boxing Club	Waiver of Hire Fees for Karratha Leisureplex Indoor Courts \$1,700	\$1,545.45	\$7,025.04
Karratha Police Station	Waiver of Green Fees for Annual Karratha Police Charity Golf Day. Divided between Karratha Primary Schools. \$1,200	\$1,090.91	\$8,115.95
Tambrey Primary School	Waiver of Youth Shed Hire Fees for Tambrey Primary Graduation Disco \$240	\$218.18	\$8,334.13
Mawarnkarra Health Services	Waiver of Hire Fees 50c Hall \$75	\$68.18	\$8,402.31
Department of Child Protection	Waiver of Pool Entry Fees for White Ribbon Day Event \$398.10	\$361.90	\$8,764.21
Virtual Rotnest Channel Swim	Waiver of Pool Fees for Rottnest Channel Swim 21 Feb 2015. 4 lanes x 5 hours @ \$20.00/hour. Teams fundraise for their nominated charity \$400.00	\$363.64	\$9,127.85
PCYC*	Waiver of Hire Fees for Roebourne Hall to hold Community Movie Nights. Total \$80.00	\$72.73	\$9,200.58
Kotahitanga Group*	Waiver of Hire Fees for Roebourne Hall to hold Waitangi Day Total \$300.00	\$272.73	\$9,473.31
Worlds Greatest Shave*	Waiver of Hire Fees for Pegs Creek Pavilion for Yari Chinchilla. Who is holding Salsa Classes to raise money for Leukemia Foundation. Total \$150.00	\$136.36	\$9,609.67
Swimming WA*	Waiver of lane hire fees for Swimming WA to hold a Free Water Polo Skill Development Clinic Total up to \$500. \$Lane Hire \$200, Pool Entry up to \$300	\$181.82 Lane Hire Pool Entry to be advised	\$9,791.49

Name	Reason	Amount (exc GST)	Balance (exc GST)
Murujuga Aboriginal Corporation	Waiver of Tip Fees 14/15 To the value of \$750.00 Additional Tip Fees increased by \$750.00	\$47.27 July \$141.82 Aug \$189.09 Sept \$62.73 Oct \$141.82 Nov \$47.27 Dec \$630.00Total	\$10,421.49

* Not showing in Synergy

13.4 MONTHLY BUILDING STATISTICS

File No: GR.27
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: 3 March 2015
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Building Statistics 2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0											0
Alterations and Additions	1	1											2
Swimming Pools and Spas	3	5											8
Outbuildings (inc signs and shade)	19	17											36
Group Development	0	0											0
Number sole occpcy units/grp development	0	0											0
Commercial	4	7											11
Monthly total	27	30	0	0	0	0	0	0	0	0	0	0	57
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	6											6
Dwellings	0	0											0
Alterations and Additions	0	0											0
Swimming Pools and Spas	0	1											1
Outbuildings	0	0											0
Group Development	0	0											0
Number sole occpcy units/grp development	0	0											0
Commercial	0	0											0
Occupancy Permit	5	8											13
Monthly total	5	15	0	0	0	0	0	0	0	0	0	0	20
Total \$'000 Construction Value	40,909	32,572											73,481
Building Statistics 2014													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	24	4	17	2	4	0	3	2	2	0	1	1	60
Alterations and Additions	0	3	3	1	1	2	1	0	3	1	2	2	19
Swimming Pools and Spas	7	5	3	4	4	2	4	2	3	7	7	7	55
Outbuildings (inc signs and shade)	18	21	31	34	26	25	24	21	28	12	17	30	287
Group Development	0	0	5	0	0	0	0	1	1	1	1	0	9
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	2	4	2	2	0	6	2	8	4	3	6	6	45
Monthly total	51	37	61	43	35	35	34	34	41	24	34	46	475
Building Approval Certificates & Demolition Certificates													
Demolition Permits	5	4	1	0	2	0	1	1	2	0	1	1	18
Dwellings	0	0	0	0	0	0	0	0	1	0	1	0	2
Alterations and Additions	0	0	0	0	0	0	1	0	0	0	0	0	1
Swimming Pools and Spas	0	0	1	0	0	0	0	0	0	0	0	1	2
Outbuildings	8	2	2	2	2	6	0	3	4	3	0	1	33
Group Development	0	0	0	0	0	0	0	0	0	0	1	0	1
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	0	0	0	0	0	0	1	0	0	0	0	0	0
Occupancy Permit				4	2	4	5	2	8	5	1	1	32
Monthly total	13	6	4	6	6	10	8	6	15	8	4	4	90
Total \$'000 Construction Value	16,691	14,909	25,481	2,706	4,989	35,351	56,436	25,345	16,301	1,906	8,770	1,431	210,316

13.5 PLANNING DECISIONS ISSUED 28th JANUARY TO 26TH FEBRUARY 2015

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

To advise Council of the following planning decisions issued for the above period.

STATUS OF CURRENT PLANNING DECISIONS ISSUED

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
DA14104	APPROVED DELEGATE	D J AND N T CLARKE	CADDS ARCHITECTURAL	LOT 210 RICHARDSON WAY, BULGARRA	DEV	8 MULTIPLE DWELLINGS
DA14183	APPROVED DELEGATE	VILMA PARKER	SMC BUILDING PTY LTD	LOT 10 MUNDUMIA WAY, ROEBOURNE	DEV	SEA CONTAINER
DA15006	APPROVED DELEGATE	JASON JOHNSON	JASON JOHNSON	LOT 655 KESTRAL WAY, BAYNTON	DEV	SEA CONTAINER
DA15008	APPROVED DELEGATE	ROBE RIVER MINING PTY LTD	NOEL HIGGINS	LOT 416 ROSEWOOD PLACE, WICKHAM	DEV	SHED
DA15009	APPROVED DELEGATE	STANLEY HOLDINGS PTY LTD	GERALDTON BUILDING SERVICES AND CABINETS	LOT 2632 HEDLAND PLACE, KARRATHA	DEV	CHANGE OF USE – OFFICE TO SHOP
Da15015	APPROVED DELEGATE	A-1 TRADERS PTY TLD	LE ROBERTS DRAFTING AND DESIGN	LOT 1493 LAMBERT ROAD, KIE	DEV	SIGNAGE
DA15019	APPROVED DELEGATE	HAMERSLEY IRON PTY TLD	DAVE CAWTHRAY	LOT 334 ELLIOTT CRESCENT, DAMPIER	DEV	SEA CONTAINER
DA15021	APPROVED DELEGATE	ROBE RIVER MINING PTY LTD	IAN CULLEN	LOT 630 JASMINE GROVE, WICKHAM	DEV	SEA CONTAINER
DA15022	APPROVED DELEGATE	P. COLEMAN, G DAVIES, E M AND S M TUNSTEAD	DEP SEA MOORING PTY LTD	LOT 9000 LAMBERT ROAD, KIE	DEV	SIGNAGE
DA15023	APPROVED DELEGATE	HAMERSLEY IRON PTY LTD	PAUL SINGLINE	LOT 38 BUTCHERBIRD DRIVE, NICKOL	DEV	HOME OCCUPATION
DA15024	APPROVED DELEGATE	ROBE RIVER MINING PTY TLD	LUKE FELTON	LOT 651 JACARANDA PLACE, WICKHAM	DEV	SEA CONTAINER
DA15025	APPROVED DELEGATE	DAVID BAESSLER	DAVID BAESSLER	LOT 5401 HAMPTON STREET, ROEBOURNE	DEV	SEA CONTAINER
DA16026	APPROVED DELEGATE	NGARLUMA NGURRA LTD	EVERBETTER PTY LTD	LOT 2 TODD STREET, ROEBOURNE	DEV	SIGNAGE
DA15028	APPROVED DELEGATE	P. COLEMAN, G DAVIES, E M AND S M TUNSTEAD	DEEP SEA MOORING PTY LTD	LOT 9000 LAMBERT ROAD, KIE	DEV	SHED
DA15029	APPROVED DELEGATE	TRAVIS JAMES	HELEN BOSTON	LOT 393 HONEYEATER CORNER, NICKOL	DEV	HOME OCCUPATION
DA15031	APPROVED DELEGATE	ROBE RIVER MINING PTY LTD	ROD PEMBERTON	LOT 376 ROSEWOOD PLACE, WICKHAM	DEV	SEA CONTAINER
DA15035	APPROVED DELEGATE	FINBAR KARRATHA PTY LTD	PASAWAN PECK	LOT 26 SHARPE AVENUE – SHOP 26	DEV	SIGNAGE
P2302	APPROVED AMENDMENT	FINBAR	BLANCHE BAR	UNIT 119, PELAGO CENTRE	DEV	ACOUSTIC TREATMENT FOR AWNING

STATUS OF CURRENT JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATIONS

APPL. #	LODGEMENT DATE	OWNER	APPLICANT	ADDRESS	DESCRIPTION	JDAP MEETING DATE
JDAP14005	16 DEC 2014	SULCON PTY LTD	RFF PTY LTD	LOT 10 NORTHWEST COASTAL HIGHWAY, STOVE HILL	SERVICE STATION AND TAKEWAY FOOD OUTLET	5 MARCH 2015
P3166	24/02/15	LOXTON PROPERTIES PTY LTD	LOXTON PROPERTIES PTY LTD	LOT 2638 BALMORAL ROAD, KARRATHA	EXTENSION OF TIME FOR PLANNING APPROVAL	TBA

13.6 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No: LE.288
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: 27 February 2015
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information.

Environmental Health Statistics														Environmental Health Statistics												
CATEGORY	2015													YTD	2013 - YTD	2014										
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN			FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits																										
Food premises inspection/reinspection	20	17												136	11	11	37	14	4	28	17	4	19	14	36	23
Lodging house inspection	0	0												41	0	0	1	17	2	8	3	0	3	5	1	0
Camping/caravan park inspection	0	0												7	0	0	0	3	1	0	4	0	0	0	0	0
Public building inspection	0	2												0	0	0	3	27	1	36	6	0	9	1	1	1
Swimming pool inspection	2	0												28	1	0	0	0	0	0	0	0	0	0	2	18
Hairdressers inspection	0	2												3	5	0	2	1	0	1	1	0	0	5	1	0
Beauty therapy/skin penetration inspection	0	1												9	3	1	8	0	0	2	0	0	0	3	3	1
Septic tank inspections	0	0												0	0	0	1	0	0	0	0	0	0	0	0	0
Closed premises	3	5												23	8	1	5	2	0	7	5	1	3	4	5	1
Monthly total	25	27	0	0	0	0	0	0	0	0	0	0	0	247	28	13	57	64	8	82	36	5	34	32	49	44
Health nuisances/complaints investigated								0																		
Air Pollution	0	1												11	0	0	1	0	1	0	0	3	0	0	0	0
Building & Accommodation	2	4												26	1	1	5	0	2	1	3	0	0	1	3	1
Effluent & Water Pollution	0	1												0	2	3	1	0	0	1	1	0	0	0	1	1
Food Safety	0	1												44	0	2	0	0	0	2	2	1	2	6	0	0
Noise Pollution	0	1												37	1	3	0	1	0	5	5	3	0	0	0	0
Nuisance	0	10												28	3	7	0	3	0	2	0	1	0	0	1	1
Pest Control	0	3												34	2	4	0	0	0	1	0	0	1	2	0	0
Refuse & Litter	0	0												10	1	1	0	0	0	1	0	0	0	2	0	0
Skin Penetration	0	3												2	1	1	0	0	0	1	1	0	0	0	0	0
Stallholders & Traders	0	1												6	0	2	0	0	0	0	0	0	1	0	1	0
Other	0	0												66	0	0	0	0	0	0	0	0	0	1	0	0
Monthly total	2	25	0	0	0	0	0	0	0	0	0	0	0	264	11	24	7	4	3	14	12	8	4	12	6	3
Notifiable infectious diseases																										
Ross River Virus (RRV)	6	5												4	0	2	13	2	3	4	4	1	4	2	4	1
Barmah Forest Virus (BHV)	1	0												12	0	0	0	0	0	0	1	0	0	0	0	1
Salmonellosis	3	3												4	2	0	2	3	1	1	4	0	2	0	1	0
Campylobacteriosis	5	4												1	3	1	3	0	1	0	1	0	1	2	0	1
Cryptosporidiosis	2	4												3	0	0	1	0	0	0	0	0	0	0	0	1
Other	1	1												0	0	0	0	0	0	0	0	0	0	0	0	1
Monthly total	18	17	0	0	0	0	0	0	0	0	0	0	0	24	5	3	19	5	5	5	10	1	7	4	5	5
Other health																										
Assess development applications	0	0												61	3	9	2	3	1	1	2	3	3	12	7	0
Assess building applications	0	0												3	0	0	0	0	0	0	0	0	0	8	0	0
Respond to swimming pool positive detections	6	14												9	3	3	8	1	1	0	4	0	5	4	1	2
Healthy dog day	0	1												4	0	1	0	0	1	0	0	1	0	0	1	0
Chicken bleeding	2	2												24	2	2	2	3	2	2	2	2	2	2	2	2
Monthly total	8	17	0	0	0	0	0	0	0	0	0	0	0	101	8	15	12	7	5	3	8	6	10	26	11	4

13.7 MONTHLY RANGER STATISTICS

File No: LE.245
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: 3 March 2015
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Annual Ranger Services Statistics for the Council’s information.

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on Shire Properties	0	0	0	0
Abandoned vehicles	22	10	14	46
Animal (dogs/other)	34	44	23	101
Cats	5	5	6	16
Camping	2	10	4	16
Cyclone	0	5	1	6
Fire	2	3	1	6
Litter	29	7	11	47
Parking	51	18	3	72
Off Road Vehicles	12	6	12	30
Total Action requests	157	108	75	340

No applications to keep 3 or more dogs on a residential property were received this month.

**For this month there was 49 calls forwarded from our after hours call centre.
 30 of those calls required an immediate after hour’s response**

Rangers Statistics 2015														Ranger Statistics 2014													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2013 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														Inspections/reinspections/audits													
Activities on City Properties	4	0											4	34	0	0	0	0	2	1	0	0	0	1	7	23	
Abandoned vehicles	13	46											59	344	25	56	14	26	15	22	35	20	35	57	19	20	
Animal (dogs/etc)	97	101											198	950	62	53	50	53	48	73	71	94	110	124	130	82	
Cats	13	16											29	263	30	22	22	20	19	23	21	19	24	30	18	15	
Camping	28	16											44	81	0	1	7	4	2	1	3	4	15	13	11	20	
Cyclone	2	6											8	258	3	0	0	1	0	0	0	0	57	166	13	18	
Fire	5	6											11	146	1	0	0	0	1	3	2	1	61	70	2	5	
Litter	27	47											74	220	10	15	31	13	8	11	13	8	34	30	28	19	
Parking	79	72											151	436	21	16	9	18	22	38	16	3	47	74	105	67	
Off Road Vehicles	30	30											60	59	0	2	2	1	1	1	3	3	8	15	12	11	
Monthly total	298	340	0	0	0	0	0	0	0	0	0	0	638	2791	152	165	135	136	118	173	164	152	391	580	345	280	
Infringements Issued														Infringements Issued													
Bushfire	0	0											0	8	3	1	0	0	0	1	0	0	1	1	1	0	
Activities on Shire Properties	0	0											0	1	0	0	0	0	0	1	0	0	0	0	0	0	
Animal Environment & Nuisance	0	1											1	0													
Animal (dogs/cats/etc)	6	13											19	115	3	0	3	6	1	18	7	4	12	22	16	23	
Camping	0	0											0	14	0	1	1	2	0	4	0	2	4	0	0	0	
Litter	2	3											5	27	3	0	2	8	4	1	2	1	4	1	1	0	
Parking	9	14											23	180	18	30	7	12	48	12	3	2	8	10	14	16	
Monthly total	17	31	0	0	0	0	0	0	0	0	0	0	48	345	27	32	13	28	53	37	12	9	29	34	32	39	
Impounded Dogs														Impounded Dogs													
Central	5	9											14	188	16	13	9	12	15	19	15	15	23	18	16	17	
East	0	14											14	103	10	4	7	6	4	28	7	8	7	11	10	1	
West	15	8											23	146	12	11	9	13	10	17	10	17	14	5	16	12	
Monthly total	20	31	0	0	0	0	0	0	0	0	0	0	51	437	38	28	25	31	29	64	32	40	44	34	42	30	
Released to Owner	10	14											24	196	13	14	12	16	10	27	21	14	15	19	16	19	
Rehomed to SAFE	1	6											7	118	14	10	7	7	4	13	9	10	14	12	15	3	
Euthanised by Ranger	5	8											13	83	10	2	5	6	7	24	1	3	13	0	6	6	
Euthanised by Vet	3	1											4	8	1	2	1	0	2	0	1	0	1	0	0	0	
Monthly total	19	29	0	0	0	0	0	0	0	0	0	0	48	405	38	28	25	29	23	64	32	27	43	31	37	28	
Impounded Cats														Impounded Cats													
Central	10	2											12	98	2	17	7	9	10	8	7	12	3	15	5	3	
East	2	0											2	138	16	3	19	5	18	26	6	4	2	20	7	12	
West	2	0											2	45	5	5	0	7	1	8	3	1	3	4	2	6	
Monthly total	14	2	0	0	0	0	0	0	0	0	0	0	16	281	23	25	26	21	29	42	16	17	8	39	14	21	
Released to Owner	1	0											1	9	0	3	0	1	0	0	1	0	1	1	2	0	
Rehomed to SAFE	7	2											9	75	4	3	11	10	9	4	10	5	5	6	0	8	
Euthanised by Vet	6	0											6	113	6	16	13	10	10	6	5	8	2	13	12	12	
Euthanised by Ranger	0	0											0	72	13	3	2	0	0	32	0	3	0	19	0	0	
Monthly total	14	2	0	0	0	0	0	0	0	0	0	0	16	269	23	25	26	21	19	42	16	16	8	39	14	20	

13.8 ECONOMIC DEVELOPMENT UPDATE

File No:	ED.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Advisor
Date of Report:	2 February 2015
Disclosure of Interest:	Nil
Attachment(s)	Karratha Projects Update Q1 2015

PURPOSE

To inform Council of economic development activities for the month of February 2015.

BACKGROUND

Council's Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. Our response is a range of economic initiatives, projects and partnerships.

REPORT**1. Economic and Demographic information provision**

A key component of the City's Economic Development Strategy is the provision of project briefings, VIP/investor tours, economic data provision and collaboration with key stakeholders: For the month of November, the Economic Development Advisor has attended:

- KDCCI Board Meeting
- Business Centre Pilbara Board Meeting
- Meeting with Many Rivers Microfinance and Rio Tinto re small business development.
- Meeting with RDA Pilbara and BCP CEO's regarding partnership opportunities to support small business
- Meeting with Transpacific Regional Manager regarding business opportunities and projects
- Meeting with KDCCI sub-committee re Strategic Planning
- Meeting with Business Centre Pilbara CEO re CofK partnership for 2015/16

2. Coming Business Events and Workshops

Date	Time	Event	Location	Contact
4 Mar	7:30 – 9:15am	CofK Small Business Breakfast Briefing	Karratha Leisureplex (KLP)	admin@kdcci.asn.au9 144 1999
11 Mar	10:00-11:30am	Home Based Business Network - Online Marketing	KDCCI Meeting Room, KLP	Business Centre Pilbara 91444668
18 Mar	5:30-7:30pm	KDCCI Business After Hours – KAW and Raw Hire	2502 Coolawanyah Rd, KIE	admin@kdcci.asn.au9 144 1999
22 April	5:30-7:30pm	KDCCI Business After Hours RSM Bird Cameron & EBM Insurance	TBA	admin@kdcci.asn.au9 144 1999
30 April	6:00-8:00pm	Spreading the Word – Marketing your Business	KDCCI Meeting Room, KLP	Business Centre Pilbara 91444668

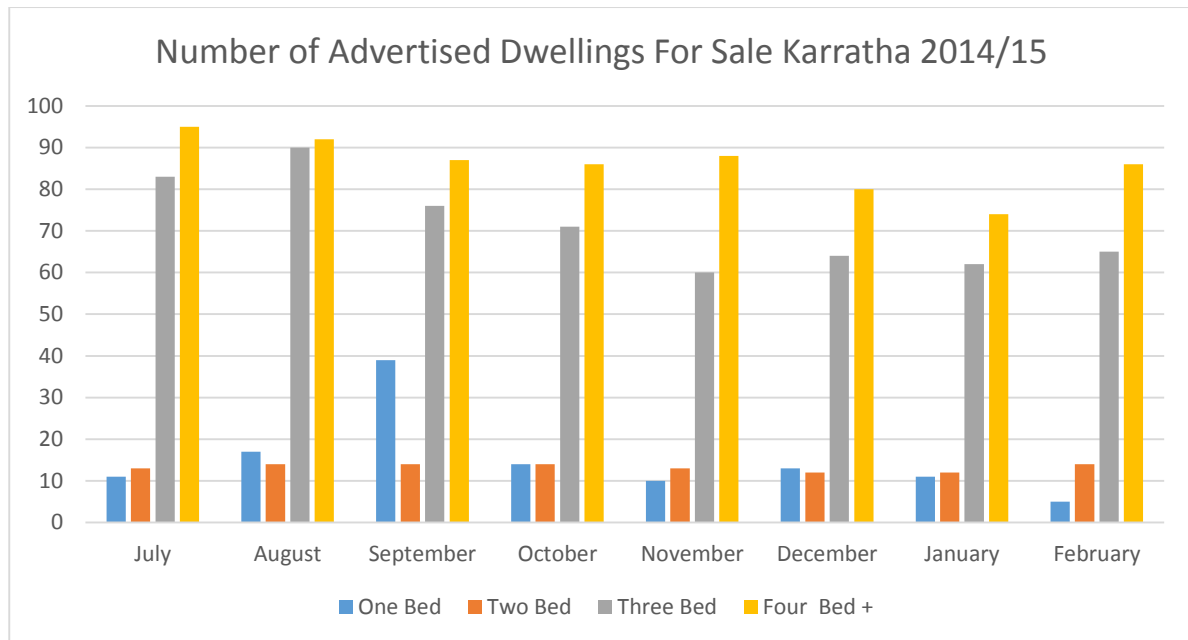
Date	Time	Event	Location	Contact
13 May	Breakfast TBA	Beyond the Playing Field - the Power of Sport and Recreation	KLP	admin@kdcci.asn.au9 144 1999
25-30 May	Various	CCIWA NW Resources Tour 2015	Various	CCIWA
11 June	6:00-8:00pm	Business Financials	TBA	Business Centre Pilbara 91444668
17 June	TBA	KDCCI Directory 2015/16 Launch	TBA	admin@kdcci.asn.au9 144 1999
July TBA	TBA	Local Business Boot Camp and Career Central	TBA	admin@kdcci.asn.au9 144 1999
22 July	6:00-8:00pm	Business Marketing	TBA	Business Centre Pilbara 91444668

3. Karratha and Districts - Housing and Land Development December Update

3.1 Residential Homes and Apartments Advertised For Sale

Location	January				February			
	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$
Karratha								
One Bed	11	\$170,000	\$545,000	\$357,500	5	\$150,000	\$545,000	\$347,500
Two Bed	12	\$250,000	\$549,000	\$399,500	14	\$250,000	\$549,000	\$399,500
Three Bed	62	\$310,000	\$990,000	\$650,000	65	\$299,000	\$840,000	\$569,500
Four Bed +	74	\$450,000	\$999,500	\$724,750	86	\$480,000	\$999,500	\$739,750
Total	159				170			
Dampier								
Three Bed	5	\$450,000	\$739,000	\$594,500	9	\$450,000	\$790,000	\$620,000
Four Bed +	2	\$749,000	\$890,000	\$819,500	2	\$749,000	\$790,000	\$770,000
Total	7				11			
Wickham								
Three Bed	4	\$390,000	\$459,000	\$425,000	4	\$370,000	\$430,000	\$400,000
Four Bed	2	\$475,000	\$550,000	\$512,500	2	\$475,000	\$550,000	\$512,500
Total	6				6			
Pt Samson								
Four Bed +	2	\$1,075,000	\$1,075,000	\$1,075,000	2	\$1,075,000	\$1,075,000	\$1,075,000
Total	2				2			
Roebourne								
Three Bed	1	\$530,000	\$530,000	\$530,000	1	\$530,000	\$530,000	\$530,000
Total	1				1			
City Total	175				190			

(Courtesy of Realestate.com.au)



Asking Price Index for 6714 Postcode for week ending 27 Feb 2015

Housing type	Asking price	Change on previous week	Rolling month change %	Rolling quarter change %	12 month % change	3 year % change
All houses	\$597,000	-2%	-0.4%	-4.2%	-13.4%	-30.5%
3 br houses	\$456,700	3.3%	-2.6%	-13.8%	-27.9%	-40.0%
All units	\$402,400	-12.4%	-5.1%	-13.5%	-22.6%	-34.4%
2 br units	\$403,600	-4.6%	-3.4%	-9.1%	-10.7%	-35.7%

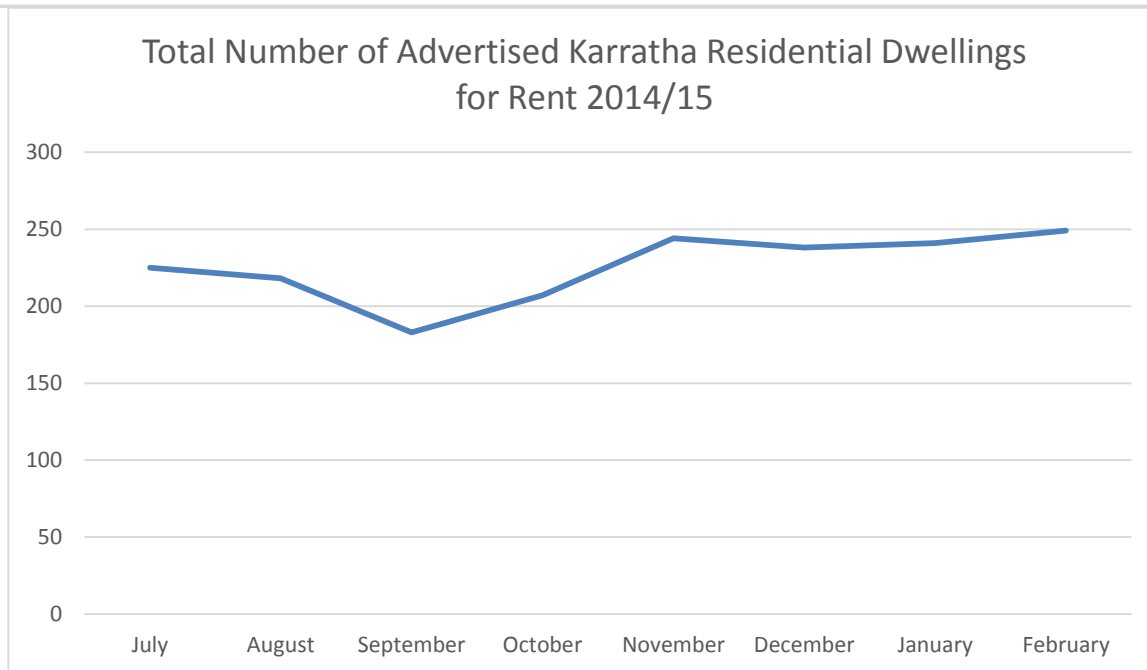
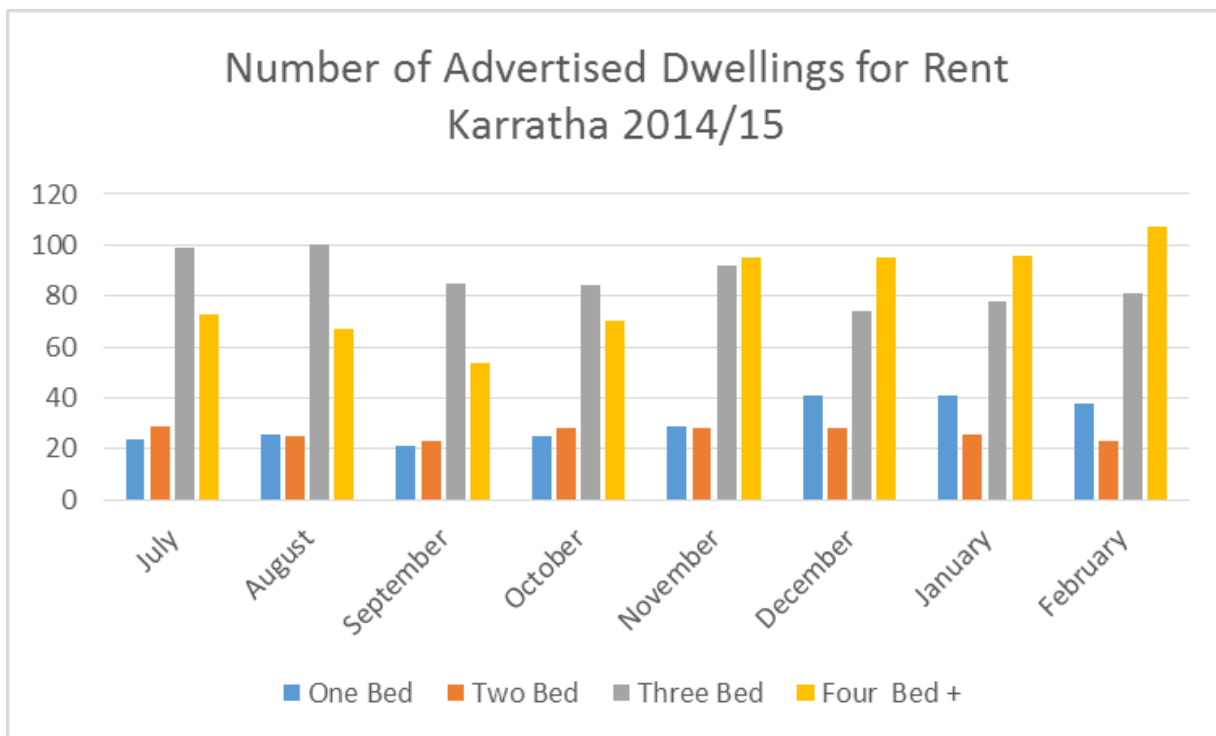
(Courtesy of SQM research.com.au)

Commentary

15 dwellings additional to the City of Karratha market for February. Average asking price continues to soften except for 3 bedroom dwellings which has bounced upward slightly. A few more Dampier properties are added to the market with no change in the other towns.

3.2 Residential For Rent (Karratha)

Karratha	January 2015				February 2015			
	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$
One Bed	41	\$250	\$1000	\$625	38	\$250	\$1000	\$625
Two Bed	26	\$250	\$1200	\$725	23	\$250	\$1200	\$725
Three Bed	78	\$350	\$1800	\$1075	81	\$350	\$1800	\$1075
Four Bed +	96	\$480	\$2100	\$1290	107	\$500	\$2100	\$1300
Karratha Total	241				249			



Weekly Asking Rent Index for 6714 Postcode for week ending 27 Feb 2015

Housing type	Weekly Rents	Change on previous week	Rolling month change %	Rolling quarter change %	12 month % change	3 year % change
All houses	\$900	0%	0%	0%	-1.9%	-49%
3 br houses	\$788	0%	0%	0%	-5.2%	-48.2%
All units	\$600	0%	0%	0%	-15.6%	-52.5%
2 br units	\$641	31.6%	-16.6%	9.2%	12.6%	-50.0%

(Courtesy of SQM research.com.au)

Commentary

Rents on average across all housing classes have dropped approximately 50% over the last three years with the most significant drop over the last 12 months being around 20% for units. Availability up an additional 8 dwellings this month with average asking price stabilised.

3.4 Dwelling sales within the City of Karratha by suburb over the last 12 months (updated 27/02/2014)

Suburb	Houses sold	Median sale price (Houses)	Ave days on market (Houses)	12 Month Growth	Units sold	Median sale price (Units)
Nickol	22	\$430,000	116	-39.4%	n/a	n/a
Baynton	47	\$638,000	135	-18.4%	14	\$837,500
Bulgarra	29	\$465,500	143	-28.3%	n/a	n/a
Millars Well	14	\$440,000	n/a	-28.5%	6	n/a
Pegs Creek	22	\$499,000	91	-18.2%	11	\$735,000
Dampier	19	\$685,000	53	-14.3%	n/a	n/a
Total City of Karratha	160	\$526,000	112	-24.5%	36	\$782,500

(Source: REIWA)

3.5 Recent House Sales (As at February 27 2015)

Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier
December 2014 (15 total)					
11 Wagari Drive	10 McDermott Way	14 Stanbridge Way	19 Truslove Way	42A&B Kestrel Way	14 Berkeley Crescent
14 Baynton Drive	26 Middleton Way	4 O'Neill Court		38 Hancock Way	
27 Murijua Ramble	9 Criddle Way				
8/55 Gardugarli Drive	47 Tambrey Drive				
29 Curlew Street					
January 2015 (15 total)					
22 Perentie Road	18 Harriet Way	12B Shadwick Drive	41 Galbraith Road	26 Emma Street	Nil
	32 Brolga Meander	7 Wedge Place	22 Peirl Way	40 Richardson Way	
159 Marniyarra Road	29 Matebore Street	8 Atkinson Way	23 Mirfin Way		
	74 Falcon Parade	37 Atkinson Way			

(Source: REIWA)

3.5 Overall Market Analysis

The most popular suburbs for recent sales have been Baynton and Nickol, followed by Millars Well and then Bulgarra. For the last calendar year Baynton had the most number of house sales, followed by Bulgarra with Nickol and Pegs Creek equal third. Baynton was also the most popular suburb for unit sales in 2014. In terms of median price growth, all suburbs suffered negative growth with the most affected suburb being Nickol with nearly a 40% drop in over the last 12 months. Bulgarra homes appear to take longest to clear with times on the market nearly three times that of Dampier homes.

4. Latest Economic and Business News

- WA remained the Nation's export powerhouse with \$125 billion of merchandise exports in 2014 which is 46.8% of the national total of \$267 billion.
- Total iron ore exports for 2014 were \$66.6 billion which represent around 4.3% of the nation's economy.
- WA is also leading the nation in construction with recent ABS data showing total construction work up 3.6% which suggest that there is still some life in the resources construction pipeline even if the peak passed some two years ago.
- Federation Centres, 50% owner of Karratha City Shopping Centre (Challenger 50%), is set to merge with Novion creating an \$11 billion company which become Australia's third largest real estate investment trust.
- Fleetwood Corporation have reported moderate demand for accommodation in Karratha with the Searipple Village having an average occupancy of 35% during the first half of the financial year.
- On February 24th, Fleetwood announced it had entered into a three year agreement with Rio Tinto to supply approx. 800 rooms for FIFO workers at the Searipple Village. This leaves approx. 500 rooms available to service other customers in the Karratha market.

(Source: WA Business News, ABS)

5. City of Karratha Projects Update

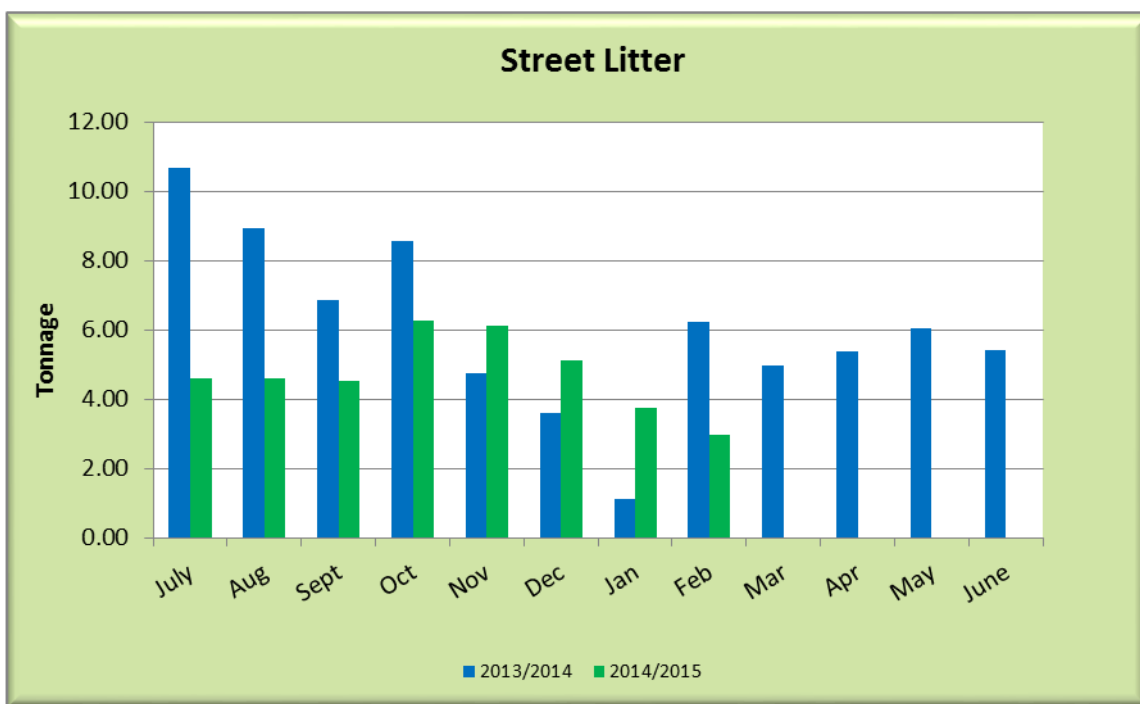
A new initiative emanating from the City of Karratha's Operational Economic Development Strategy was launched on March 4th at the City of Karratha Small Business Breakfast Briefing. The document outlines all major projects planned or underway with details of the proponent, location and status. It is planned to revise and publish quarterly updates which will be available from the City of Karratha website. The document will prove to be useful to proponents, local businesses, government departments and members of the public wishing to understand the development occurring in the municipality and the potential economic benefits.

13.9 WASTE SERVICES DATA

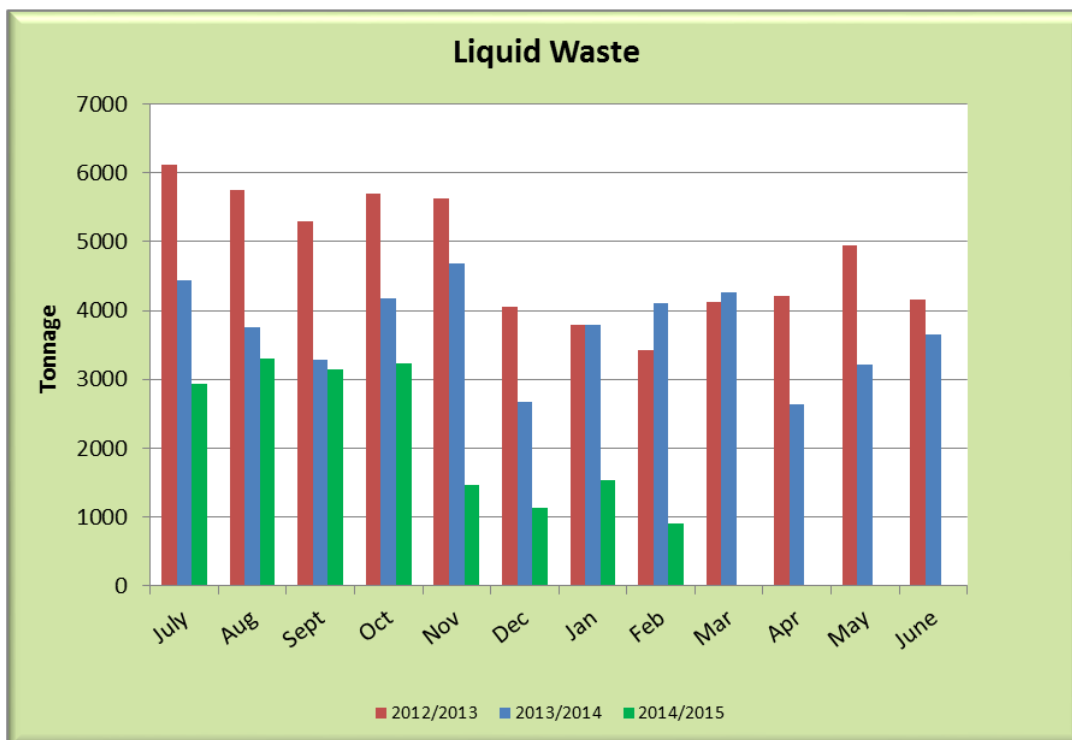
File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 23 February 2015
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

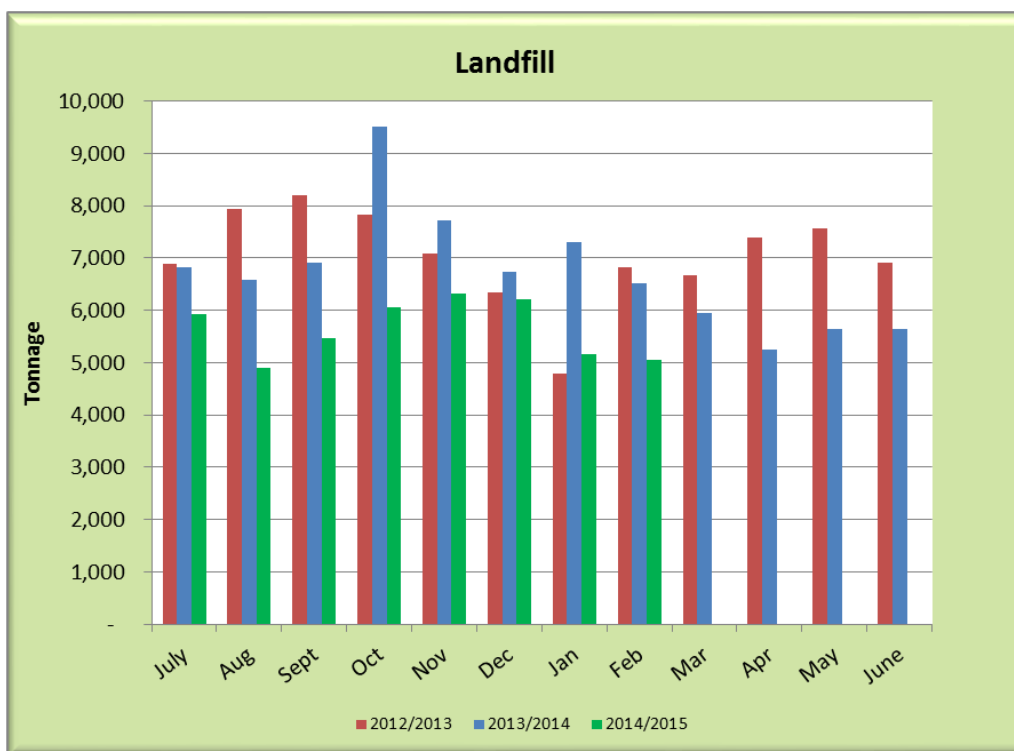
To provide an illustration of Waste Services data collected for the 2014/15 year with comparisons against previous years.



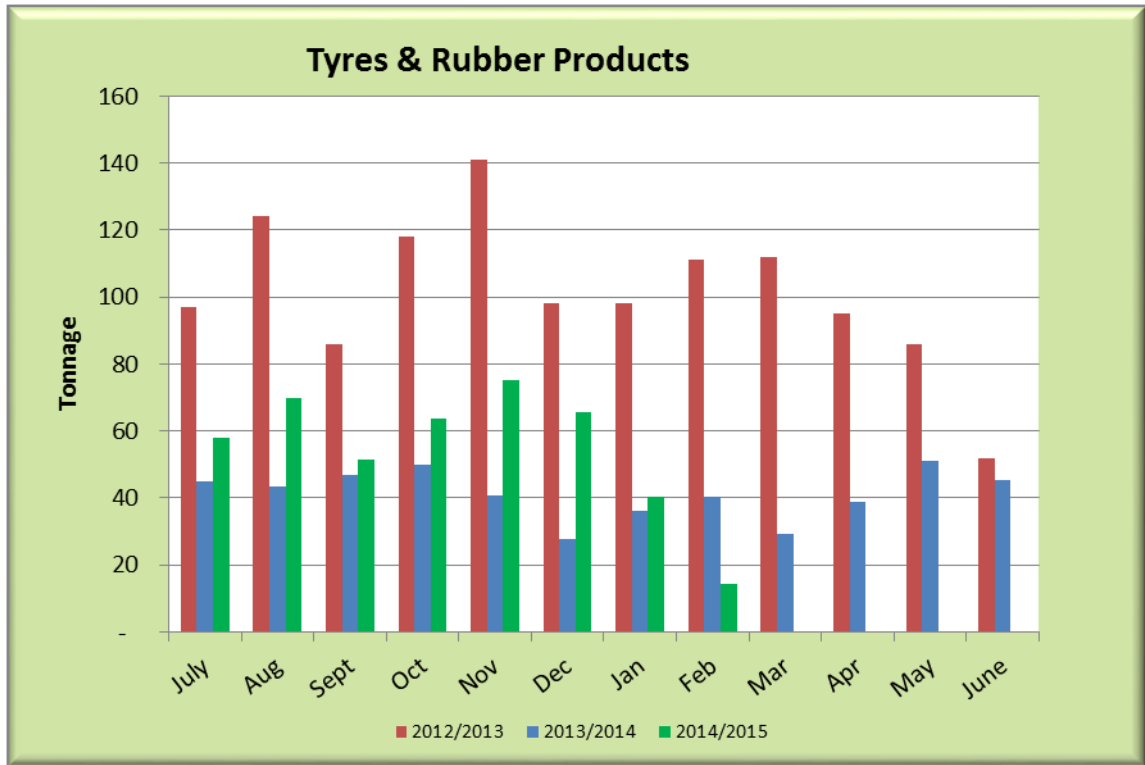
Street Litter collected from Karratha, Dampier, Roebourne, Wickham, Cossack and Point Samson and delivered to the 7 Mile Waste Facility.



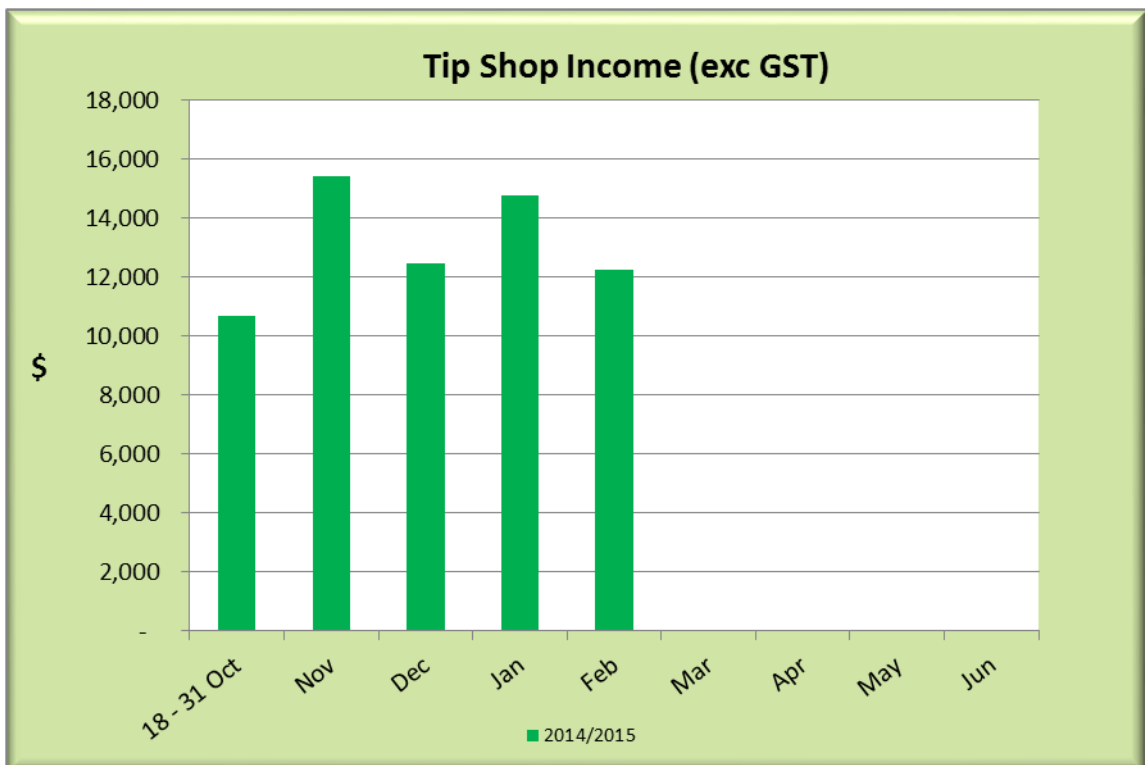
Liquid Waste delivered to the 7 Mile Waste Facility. Continued trend of reduction in tonnages from previous years due to downturn in camp populations. Further reductions to tonnages due to Karratha Environmental Crushing commencing operation of liquid waste ponds in competition with the 7 Mile Waste Facility at a reduced tonnage rate.



Total waste, excluding liquid waste and clean fill, delivered to the 7 Mile Waste Facility. Continued trend of reduction in commercial waste tonnages on previous years due to downturn in major project construction activity.



Tyres and Rubber products delivered to the 7 Mile Waste Facility.



The 7 Mile Waste Facility Tip Shop opened 18 October 2014.

13.10 COMMUNITY SERVICES UPDATE

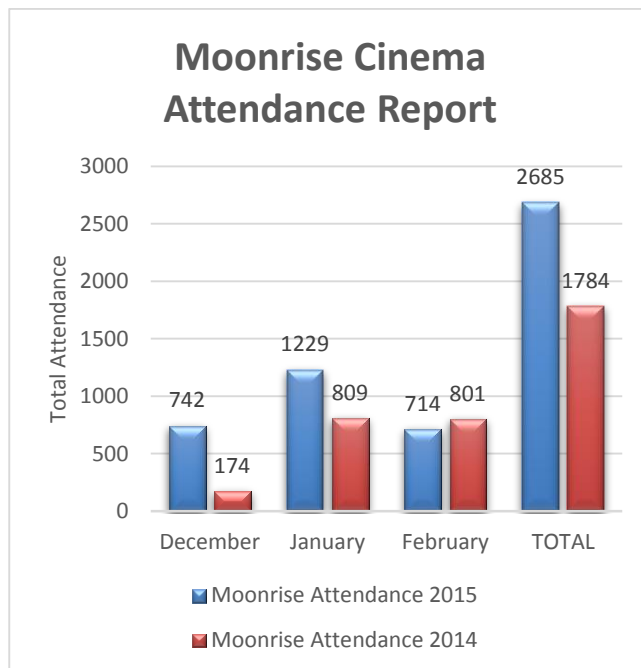
File No: February 2015
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 27 February 2015
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council an update on activity for Community Services.

1. LEISURE SERVICES

1.1 Moonrise Cinema

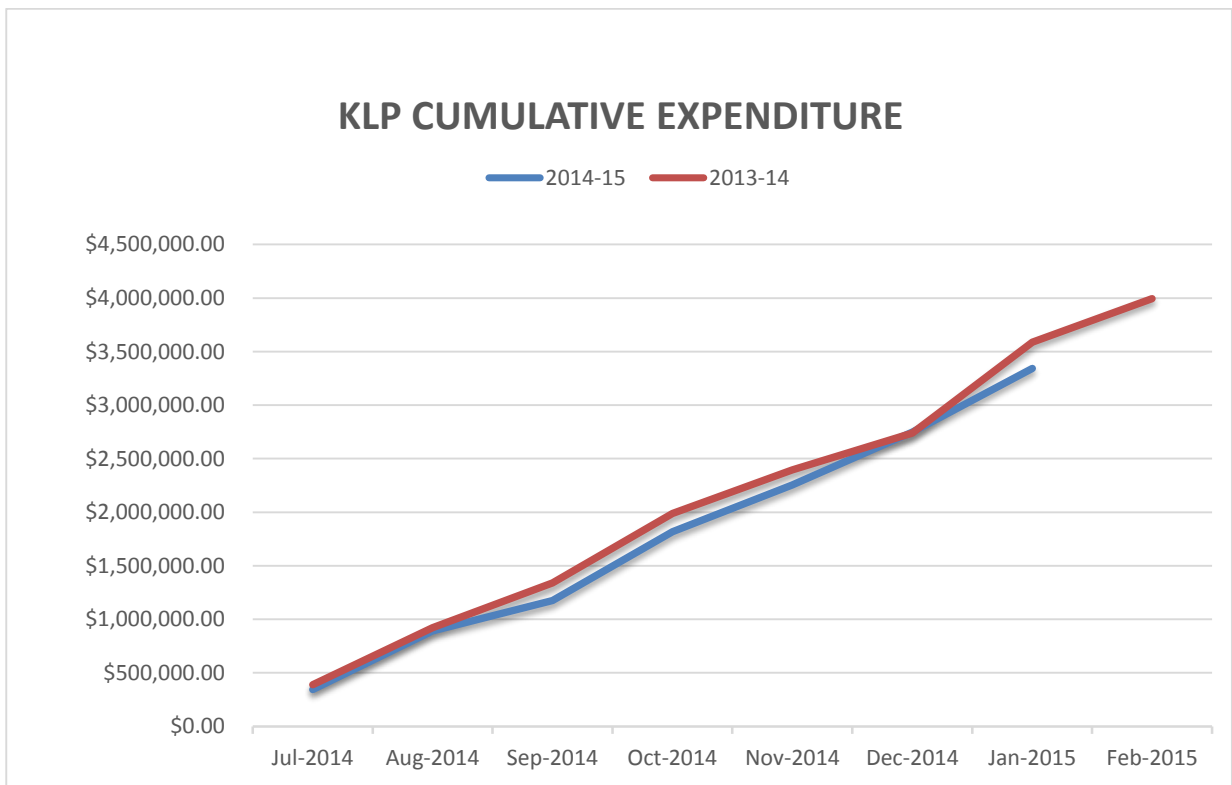
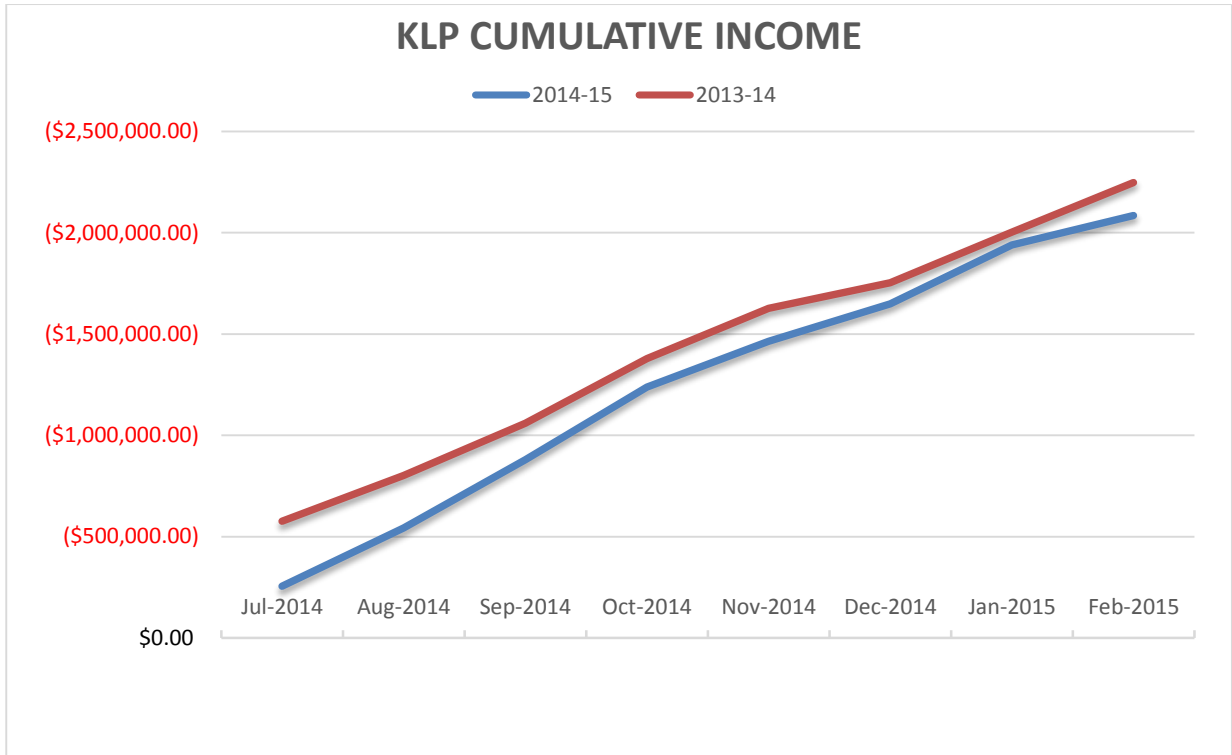


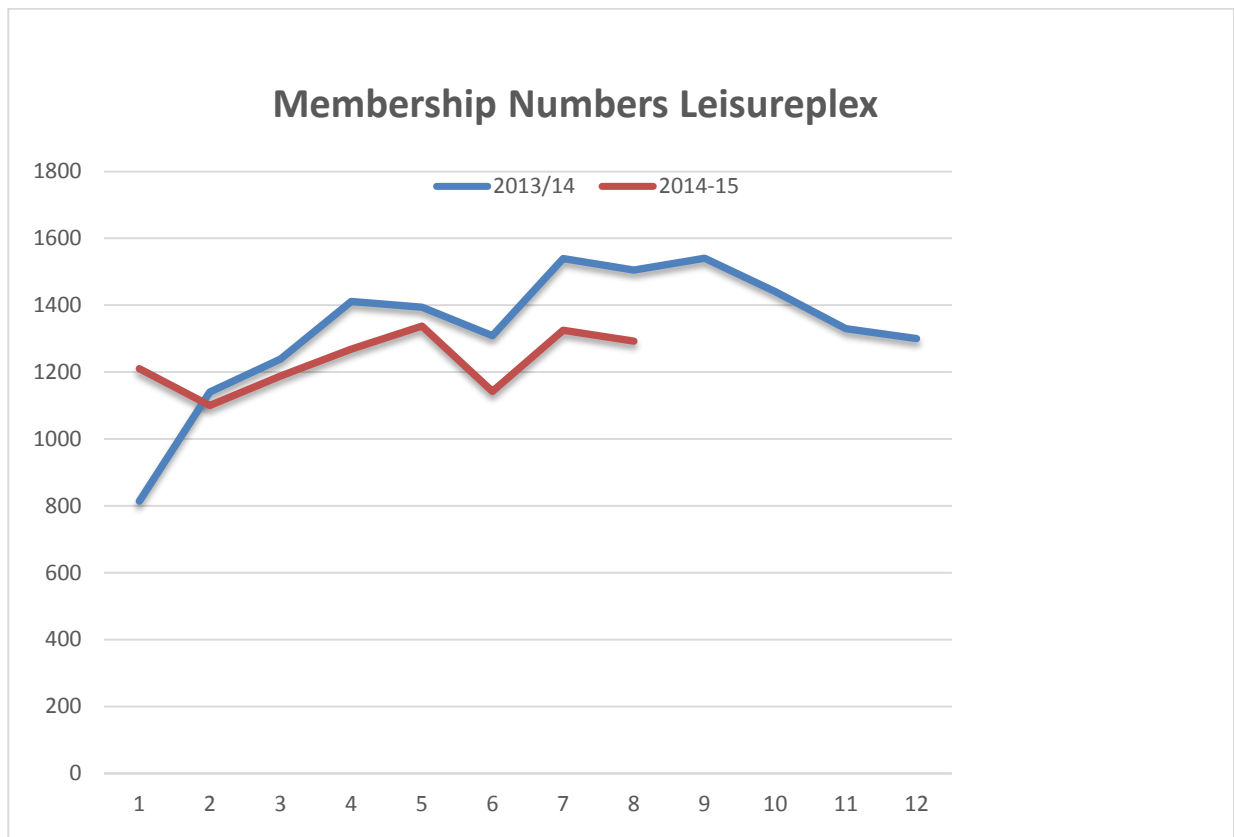
Moonrise Attendance Dec - Feb		
	2014	2013
	166	174
	58	-
	50	-
	30	-
	50	-
	388	-
Dec 2014	742	174
	2015	2014
	105	160
	117	400
	225	249
	284	-
	287	-
	211	-
January	1,229	809
	2015	2014
	197	120
	192	108
	97	186
	228	387
February	1229	809

1.2 Karratha Leisureplex

a) Leisureplex Membership YTD Activity update

	Mar 2014	April 2014	May 2014	June 2014	July 2014	Aug 2014	Sept 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Feb 2014		
CURRENT MEMBERS	1,479	1,387	1,280	1,239	1,148	1,049	1,118	1,206	1,206	915	1,490	1,256	1,459		
SUSPENDED MEMBERS	62	54	50	61	62	51	70	63	70	227	50	37	46		
TOTAL MEMBERS	1,541	1,441	1,330	1,330	1,210	1,100	1,188	1,269	1,338	1,142	1,540	1,293	1,505		
TREND	2%	-6%	-8%	-2%	-7%	-9%	8%	7%	5%	-15%	18%	-2%	-2%		
MEMBER VISITS															
FULL MEMBER	4,099	3,146	3,138	2,502	2,451	2,597	2,745	3,550	4,052	2,584	3,737	3,566	4,764		
GYM MEMBER	1,805	1,527	1,541	1,522	1,713	1,675	1,763	1,898	1,898	1,457	1,515	1,533	2,201		
POOL MEMBER	1,489	774	551	259	227	410	917	1,789	1,816	1,203	1,699	2,029	969		
GROUP FITNESS MEMBER	399	500	450	351	355	351	432	477	529	331	549	611	1,329		
24 HOUR MEMBER	2,238	2,303	2,377	2,203	1,971	2,346	2,665	27	2,761	2,359	1,622	3,027	2,256		
TOTAL MEMBER VISITS	10,030	8,250	8,057	6,837	6,717	7,379	8,522	10,461	11,056	7,934	9,122	10,766	1,2519		
TREND	-20%	-18%	-2%	-15%		10%	15%	23%	6%	-28%	17%	7%	37%		
MEMBER VISIT RATIO / MONTH	6.8	5.9	6.3	5.5	5.9	7.0	7.6	8.7	8.7	8.7	6.1	8.6	8.6		
	TOTAL		March 2014	April 2014	May 2014	June 2014	July 2014	Aug 2014	Sept 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Feb 2014
AQUATIC	102,636	53%	19,924	9,700	4,783	2,820	3,670	5,317	9,477	15,915	20,724	14,655	16,301	16,577	23,895
GYM	49,725	26%	3,605	2,936	2,885	2,642	5,312	5,652	6,191	7,054	7,054	5,443	6,497	6,709	4,388
PERSONAL TRAINING	2,101	1%	181	234	399	328	169	75	275	305	455	254	234	334	137
GROUP FITNESS	21,120	11%	3,798	2,492	2,977	2,415	2,234	2,020	2,844	3,119	3,415	1,920	1,921	3,647	5427
CRECHE	10,795	6%	1,391	1,221	1,376	1,062	1,173	1,174	1,414	1,805	1,608	954	1,108	1,559	1,580
MINI GOLF	3,783	2%	486	660	284	390	868	381	344	469	385	592	482	262	483
HOLIDAY PROGRAM	2,065	1%					556	0	119	518	0	322	497	53	
TOTAL RECORDABLE VISITS	192,224	99%	2,9384	17,243	12,703	9,656	13,981	14,619	20,664	28,998	33,641	24,140	27,040	29,141	35,910
OTHER VISITS	168,120		8,815	5,173	3,811	2,897	12,425	14,386	20,296	17,002*	34,427	18,250	10,287	28,832	10,773
TOTAL VISITS	360,344		38,200	22,416	16,514	12,553	26,406	29,005	40,960	58,215	68,068	42,390	37,327	57,973	46,683
TREND			-18%	-41%	-26%	-24%		5%	41%	40%	16%	-28%	12%	8%	50%
Group Fitness av / class			16.3	12.52	11.77	1	10.02	12.05	12.7	13.1	14.72	13.33	16.58	18.61	15.15
Swim school participants			820	459	459	459	422	422	422	786	786	786	0	798	820





WICKHAM SPORTING PRECINCT

	November 2014	December 2014	January 2015	February 2015
TOTAL MEMBERS	212	188	188	171
POOL ATTENENDANCE	1796	1711	1743	1781
GROUP FITNESS AVERAGE/CLASS	6.29	4.86	7.4	8.2
GROUP FITNESS CLASSES	66	52	48	46
GROUP FITNESS TOTAL PARTICIPANTS	415	253	356	375
GYM ATTENDANCE		323	485	463

ROEBOURNE AQUATIC CENTRE

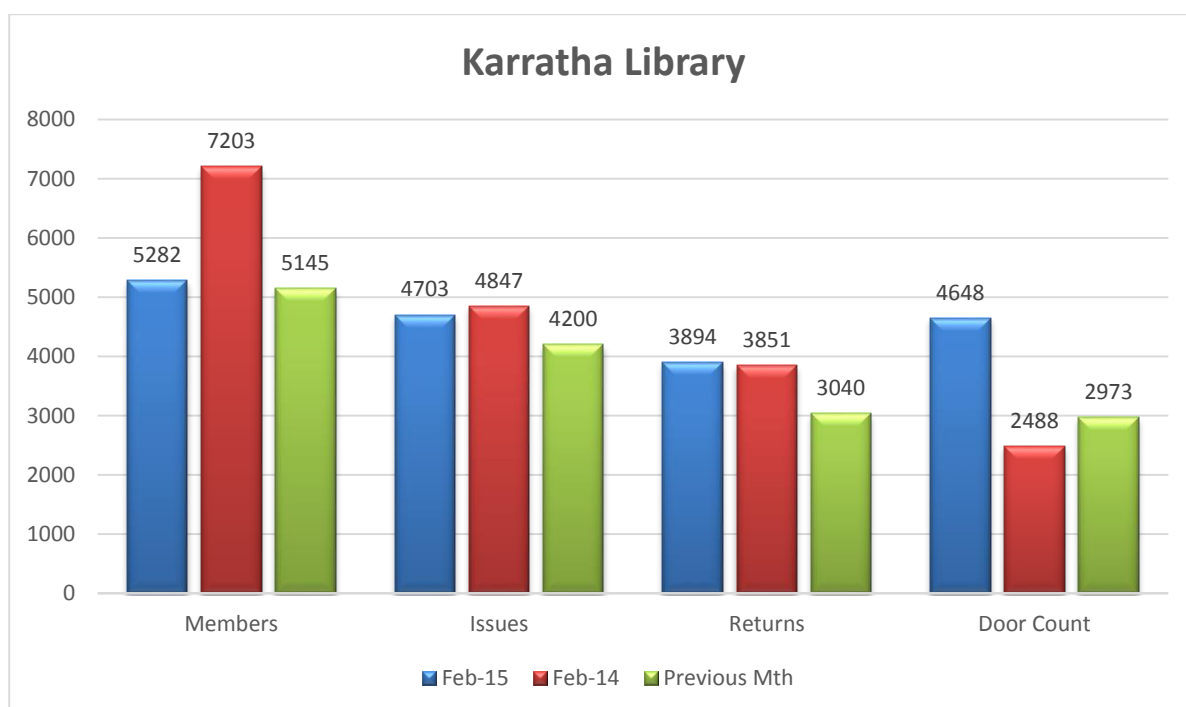
	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015
POOL ATTENDANCE	2,094	1,793	1,428	1,658	1,537

2. COMMUNITY AND ENGAGEMENT

2.1 LIBRARIES

a) Karratha Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
2 – 7 Feb	5,188	1,062	809	40	948	145	39
9 – 14 Feb	5,226	1,145	955	38	987	155	40
16 – 21 Feb	5,260	1,250	1,142	36	1,268	155	37
23 – 28 Feb	5,282	1,246	988	25	1,445	186	44



Memberships:

- 206% increase in memberships compared to February 2015.
- 26% decrease since February 2014.

Loan issue:

- 12% increase in issues compared to January 2015.
- 3% decrease since February 2014.

Returns:

- 28% increase in returns compared to January 2015.
- 1% decrease since February 2014.

Door count (includes out of library visits to schools):

- 56% increase in door count compared to January 2015 (new door counter installed on 16.02.15).
- 86% increase since February 2014 (new door counter installed on 16.02.15).

Other information:

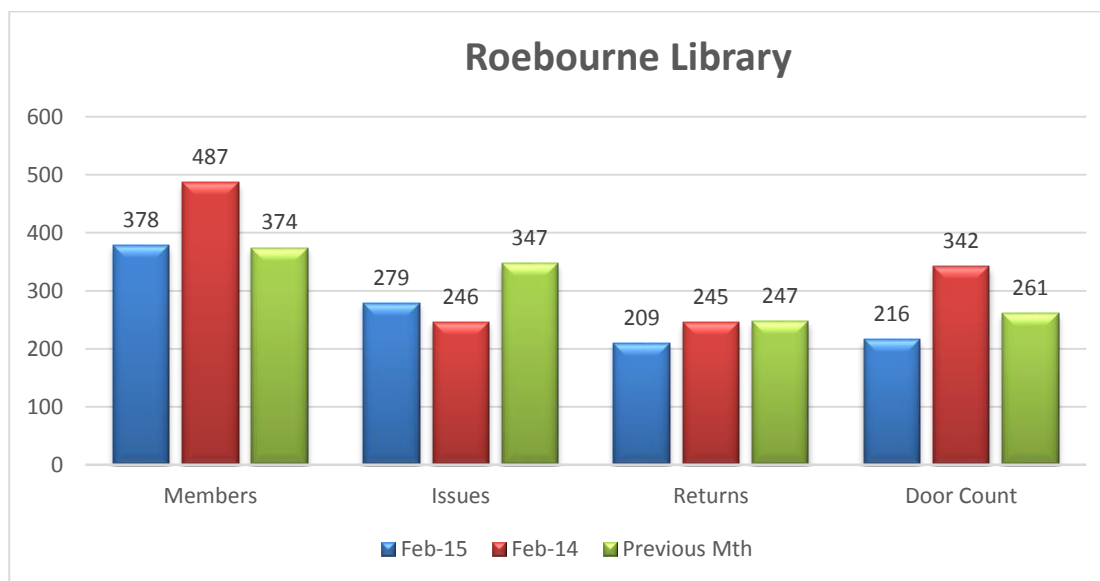
- 641 members used the computers February 2015 compared to 470 in January 2015 (36% increase).
- 160 non-members utilising the machines in February 2015 and 132 in January 2015.
- 53 people attended the computer training workshops.
- 14 received training in utilising the 3D printer.

Income:

- \$3,142.55
- \$152.86 Trust deposits, lost or damaged goods.

b) Roebourne Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
2 – 7 Feb	374	38	24	0	47	8	1
9 – 14 Feb	377	41	13	3	51	6	6
16 – 21 Feb	377	127	106	0	52	4	1
23 – 28 Feb	378	73	66	1	66	5	1



Memberships:

- 1% increase in memberships compared to January 2015.
- 22% decrease since February 2014.

Loan Issues:

- 19% decrease in issues compared to January 2015.
- 13.5% increase in issues compared to February 2015.

Returns:

- 15% decrease in returns compared to January 2015.
- 14.7% decrease since February 2014.

Door count:

- 17% decrease in door count compared to January 2015.
- 37% decrease since February 2014.

Other Information

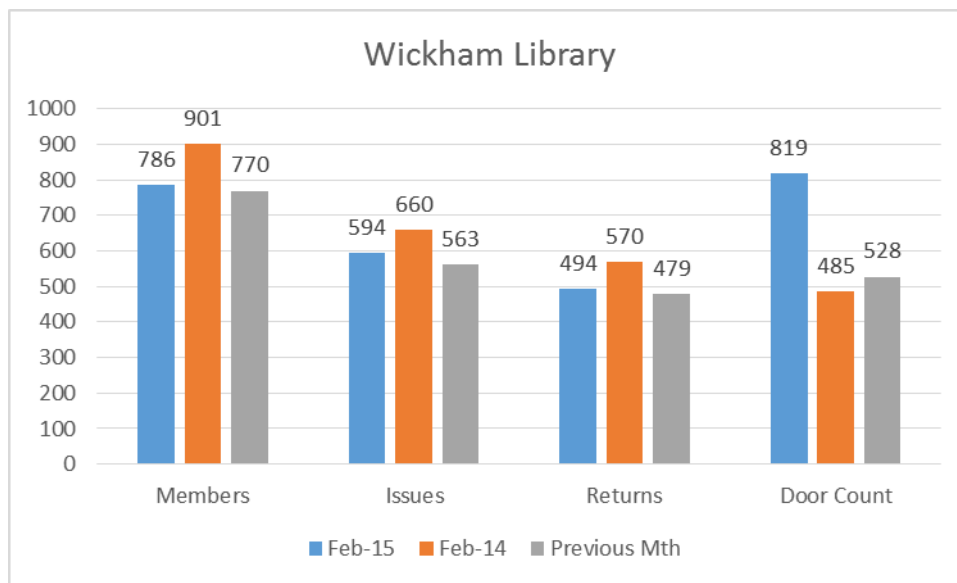
- RFID tagging commenced on 19 December – 100% complete on 12.02.15

Income:

- \$82.25 Library Revenue
- \$548 Income (includes rates and licencing)

c) Wickham Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
2 – 7 Feb	774	125	112	4	130	9	7
9 – 14 Feb	776	141	97	2	244	10	2
16 – 21 Feb	183	195	172	6	190	10	2
23 – 28 Feb	786	133	113	3	255	21	3



Memberships:

- 2% increase in memberships compared to January 2015.
- 12.7% decrease since February 2014.

Issues:

- 5.5% increase in issues compared to January 2015.
- 10% decrease since February 2014.

Returns:

- 3% increase in returns compared to January 2015.
- 69% increase since February 2014.

Door count:

- 55% increase in door count compared to January 2015.
- 69% increase since February 2014.

Other Information:

- Memory house activity attracted 137 people into the library.
- RFID tagging complete

Income:

- \$94.10 Library Revenue

d) Dampier Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
2 – 7 Feb	451	101	86	1	79	9	0
9 – 14 Feb	CLOSED DUE TO RELOCATION						
16 – 21 Feb							
23 – 28 Feb	452	112	74	2	63	2	0

**Note that Dampier Library figures are impacted by the 2 week closure period to accommodate the opening of the temporary library facility during the Dampier Community Hub construction phase.*

Memberships:

- 0.22% decrease in memberships compared to January 2015.
- 1.8% increase since February 2014.

Issues:

- 44% decrease in issues compared to January 2015.
- 49% decrease since February 2014.

Returns:

- 54% decrease in returns compared to January 2015.
- 43% decrease since February 2014.

Door count:

- 43% decrease in door count compared to January 2015.
- 55.5% decrease since February 2014.

Other Information:

- Disposal of assets commenced to reduce items for move to temporary location.
- RFID project 100% complete

e) Story Time and Rhyme Time

Combined attendance – February 2015

Week	Story Time	Rhyme Time*
2-7 Feb	80	66
9-14 Feb	65	95
16-21 Feb	94	107
23-28 Feb	122	101

- *Rhyme Time was not conducted at Roebourne Library. Storytime conducted weekly in all libraries (Karratha – no story time over school holidays).*

f) Resourcing

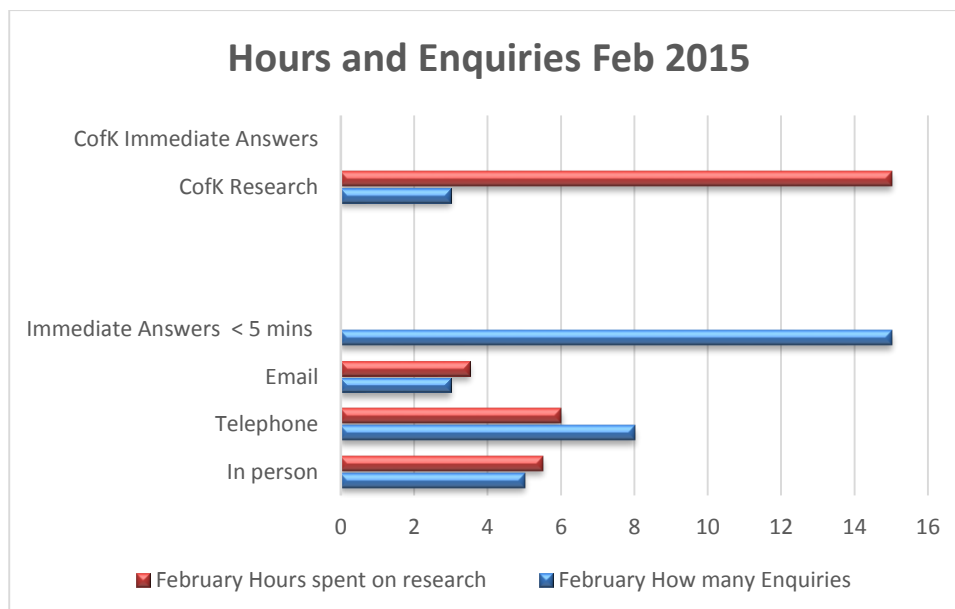
- 470 items added to the collection (excluding e-resources).
- 475 items deleted from stock (including exchange items).

g) Other

- RFID tagging is complete at all libraries.
- After hours chute, RFID gates and self-service kiosk have been installed and commissioned at Karratha Library as scheduled.

h) Local History

Enquiries	Internal	External (directed to LH staff)	Tourist enquiries across libraries only (not LH staff)
February 2015	3	37	5
January 2015	2	0	8



Other information:

- Karratha Artwork Audit completed
- Completed Archival of Road Board books & stored
- Disaster Management Plan – 25% complete

3. COMMUNITY DEVELOPMENT

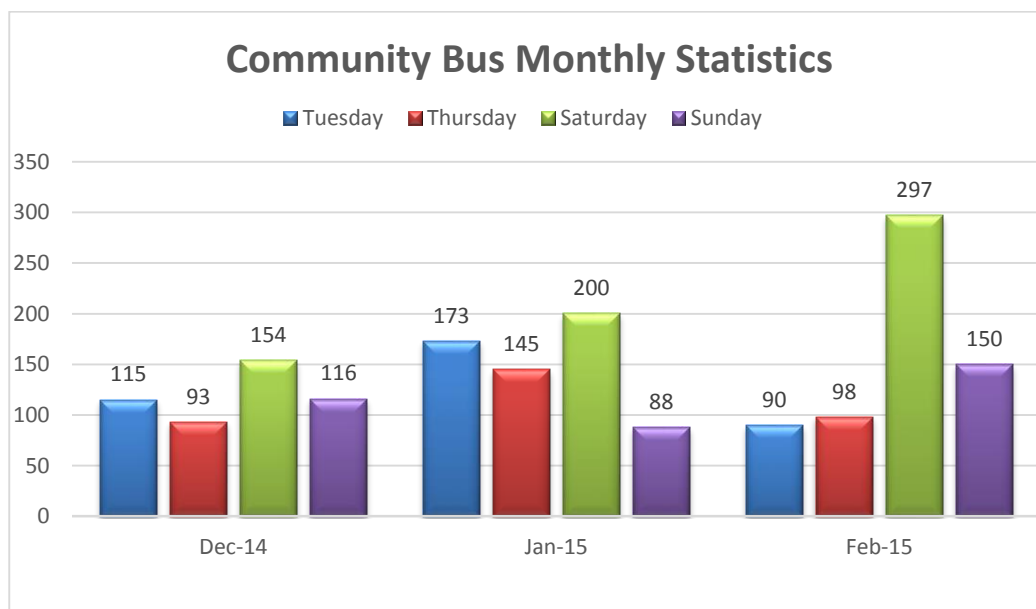
a) Art Exhibitions

- Soul Café – Yianni Johns
- Karratha Library – Jan Malkin
- Jamaica Blue – Jan Malkin

b) Seniors

Event	Location	Number of attendees
Movie Screening: Bucket List	Karratha	11

c) Community Bus

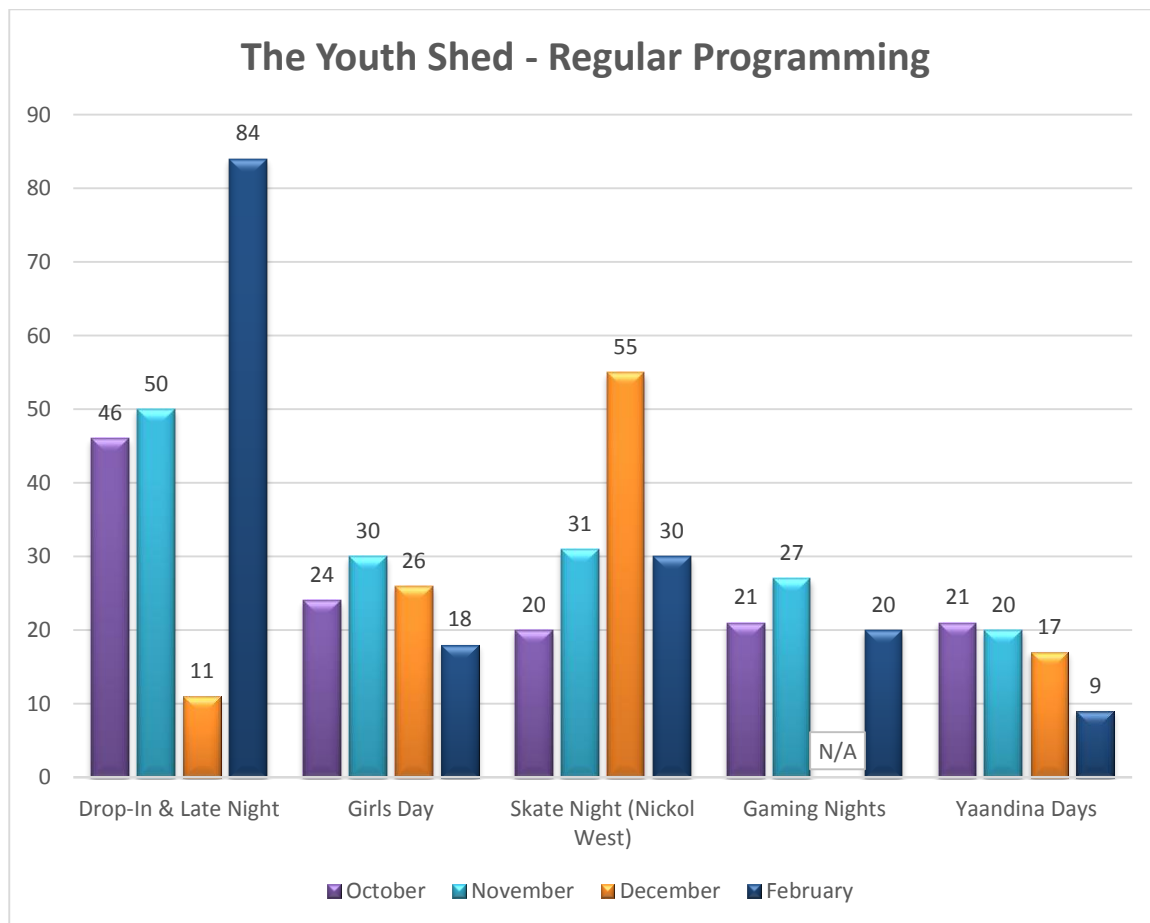


- Community bus services were offered as per the scheduled timetable.
- Overall in comparison to February 2014 the number of passengers utilising the community bus service increased by 29%.
- Construction of the Dampier Community Hub has commenced which has impacted on the community bus stop in Dampier.

Community Development are seeking approvals to have the bus stop temporarily relocated to the Dampier Shopping Centre, a public notice will be released once details are confirmed.

3.2 YOUTH SERVICES

a) The Youth Shed – Regular Programming



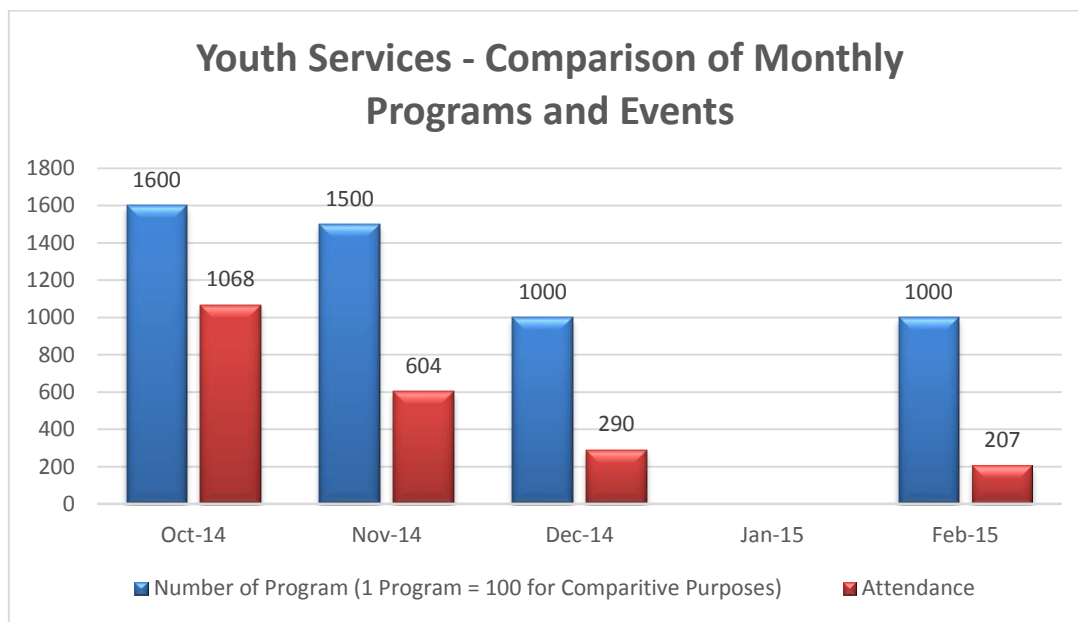
- Programming did not occur in January due to the delivery of the School Holiday Program and School Holiday Closure.

b) Youth Shed – Youth Events (Programs change monthly)

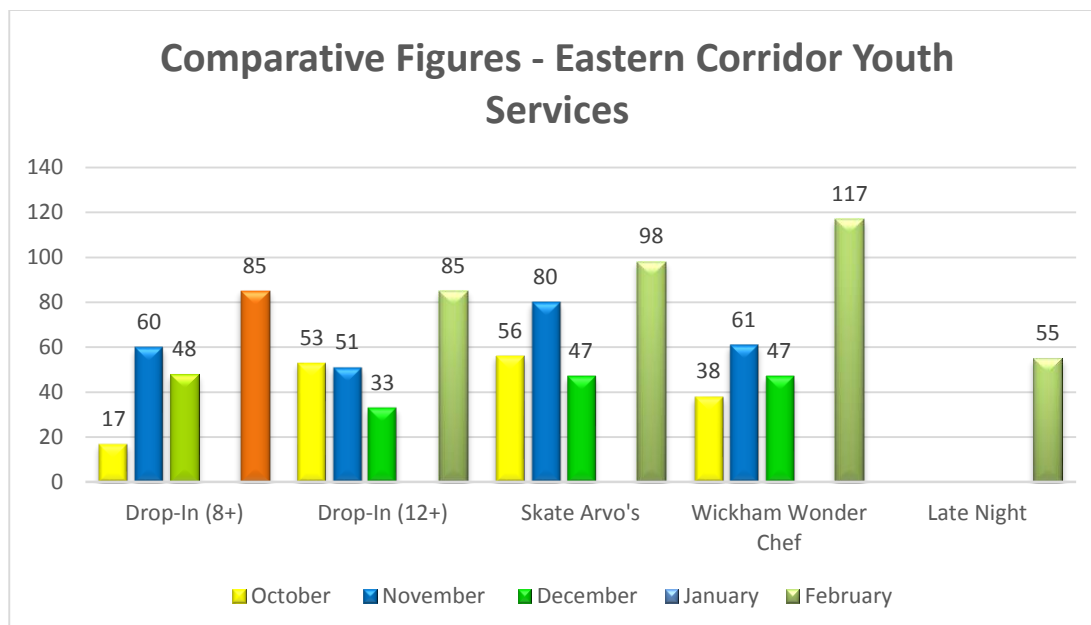
Program	November	December	February
Laser Tag	19	N/A	38
Themed Dance Party	N/A	N/A	N/A
School Holiday Program	N/A	N/A	N/A
Dribble Beat Crave	13	6	8

- N/A – programs did not occur during January due to the delivery of the School Holiday Program and School Holiday Closure.

c) Comparison of Monthly Programs & Events

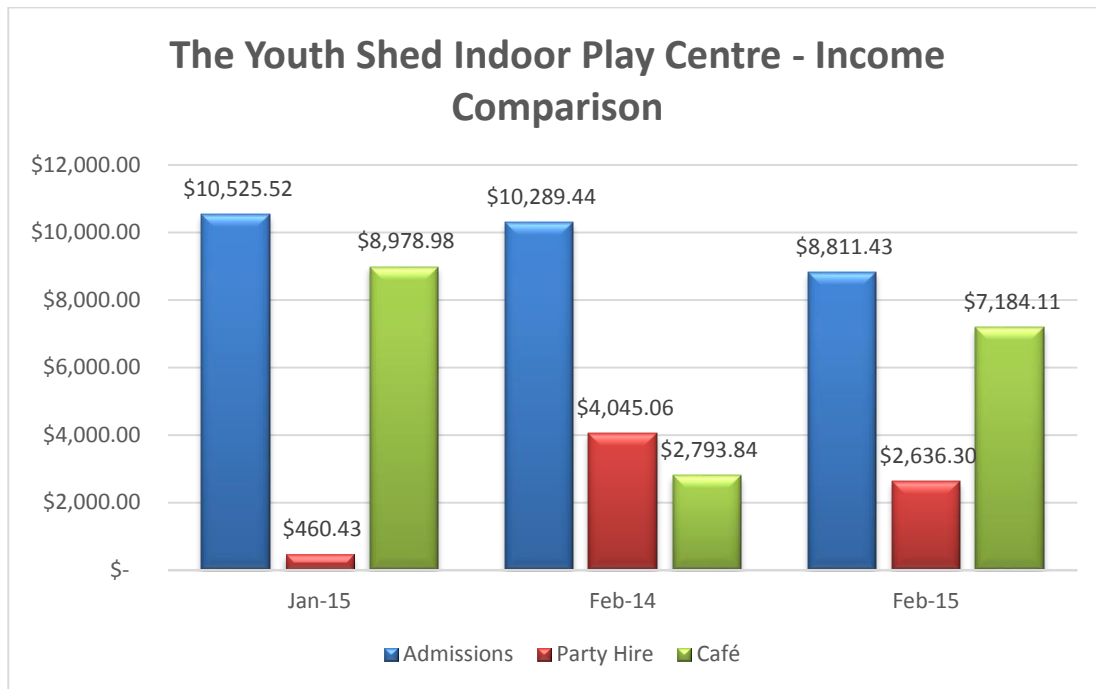


d) Eastern Corridor Youth Services – Regular Programming



- Attendance has increased in each program, February being one of the most well attended months since commencement of service.
- Late night commenced February 2015 and will continue on a monthly basis.

e) Youth Shed Indoor Play Centre



- Party Hire was minimal in January 2015 due to School Holiday Opening Hours.

13.11 CLEANSWEEP TASKFORCE QUARTERLY REPORT

File No:	CS.14
Responsible Executive Officer:	Director Development
Reporting Author:	Community Safety Coordinator
Date of Report:	26 February 2015
Disclosure of Interest:	Nil
Attachment(s)	Cleansweep Taskforce Quarterly Report Oct-Dec14

PURPOSE

To provide information on the status of programs and initiatives undertaken by the Cleansweep Taskforce during the October to December 2014 quarter.

The report was submitted to Cleansweep Taskforce Steering Group members on 26 February 2015.

13.12 BLANCHE BAR NOISE COMPLAINT

File No:	PH.45
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	17 February 2015
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To advise Council on the status of the noise investigation and works to resolve the complaint against the management of Blanche Bar.

BACKGROUND

The Blanche Bar has been subject to a long running noise complaint in relation to both stereo and patron noise affecting the residential units above the premises in the Pelago West building. This included monitoring of the noise by the City's Environmental Health Service which confirmed that the noise emissions were in excess of the assigned noise levels stipulated in the *Environmental Protection (Noise) Regulations 1997*.

At its September 2014 meeting, Council resolved to “*continue to work with the management of the Blanche Bar, to reduce noise emissions from the premises to a level whereby the complaint is retracted, or the assigned noise level as per the Environmental Protection (Noise) Regulations 1997*”.

The City's Environmental Health Service engaged the services of Herring Storer Acoustics to confirm the monitoring results of the City's Officers and the calculation of assigned noise levels associated with the Blanche Bar, and to provide advice as to how the Blanche Bar could modify practices or the structure of the premises so as to comply with the Environmental Protection (Noise) Regulations 1997.

The assessment of sound emanating from the Blanche Bar was undertaken on the nights of Friday 31 October 2014 and Saturday 1 November 2014. Noise emanating from the Blanche Bar was a combination of patron noise and music noise, with the patron noise being more dominant at times. Assessment of the measured noise confirmed the City's own recordings, and confirmed that the emission of noise from the premises exceeded the assigned noise levels within the residential unit particularly in the evening and night times.

The recommendations provided by the Acoustic Consultant included:

1. Recommendation against taking action against the Blanche Bar provided management of noise is tightly controlled, particularly in the alfresco area.
2. Cease all music in the alfresco area at 2200 hours. Without adjustments for music, the measured levels would be marginally above assigned noise levels, or possibly compliant in some cases.

3. Installation of further noise control measures for the alfresco area (a solid roof replacing the shade) to provide a barrier between the alfresco area, and associated patron noise, and the residential tenancies within the building.

A submission to Town Planning has been assessed and approved for the design of the solid roof structure. No application to Building Services for a Building Permit has been received to date. The Acoustic Consultant engaged by the City to undertake the initial works has confirmed, based on the detail in the planning application submitted, that the installation should reduce the noise being received by the units above and adjacent to the Blanche Bar will be reduced by approximately 10dB.

The City's Environmental Health Service expects that with the change in management practice and alteration of the physical structure of the building, this will allow Blanche Bar to continue to operate the business without interfering with the health and wellbeing of residents of Pelago West. In doing so, and complying with the *Environmental Protection (Noise) Regulations 1997*, the City's Environmental Health Service considers this matter resolved.

The consultant also confirmed the Council position that any new commercial enterprises should demonstrate an ability to meet the assigned noise levels in the Regulations as a starting point. As a minimum, all fixed equipment/speakers utilised by the businesses need to demonstrate an ability to comply with the Regulations. The City's Environmental Health Service will be requiring noise modelling completed by an acoustic consultant to be provided where speaker systems or other external music is included in the development.

CONCLUSION

This resolution is reliant on works by both Blanche Bar Management and the owners of Pelago West. This is seen as a fair and equitable arrangement developed by the City's Environmental Health Service to close out the long running complaint.

13.13 KARRATHA AIRPORT – ONYX (AUST) P/L, RELOCATION OF THE TEMPORARY CATERING FACILITY

File No:	TT.89 / CM.160
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Airport Commercial Coordinator
Date of Report:	18 February 2015
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform Council of the relocation of the temporary catering facility operated by Onyx (Aust) Pty. Ltd, (trading as 'Onyx Café and Bar') at Karratha Airport and the proposed amendment to the terms of the Licence Agreement.

BACKGROUND

On the 16 December 2013 Council awarded a contract to Onyx (Aust) Pty. Ltd, to offer both food and beverage (including alcohol, subject to licence requirements) inside the terminal, during the Karratha Airport Terminal Redevelopment project. The Karratha Airport Terminal programme requires Onyx (Aust) Pty. Ltd to relocate their operations due to the impending construction works in the current location. The new location will be part of the Airport's sterile environment, post security screening with Onyx operating in this area until LS Retail occupy the new concession areas in approximately August 2015. After LS Retail are established and operating, Onyx will cease and vacate the airport.

Licence to Occupy

In accordance with specifications of the temporary food and beverage tender, Onyx has been established as the temporary catering provider under a Licence to Occupy. The Licence commenced as of 1 July 2014 for a period of 34 weeks with the option to extend on a month to month basis as required, dependent on the redevelopment program. The flexibility in the Licence allows for continuity of service to passengers, without any legal requirement for a long term lease.

Budget

The current estimate for costs in relocating the existing Onyx operation into the new location is being priced and is not likely to exceed \$20,000. Funds are available within the contingency of the Airport Redevelopment Project Budget.

CONCLUSION

The proposed extension amendment to the Licence will use the existing terms and reflects the new location being in the sterile area of the Karratha Airport.

The Karratha Airport are working closely with Onyx (Aust) Pty. Ltd to assist in their transition planning including staffing, stock transfer and liquor licencing. From a passenger's perspective, it is proposed there will be no interruption to the food and beverage service. The new location will allow all passengers access to food and beverages until the opening of the Redeveloped Airport Terminal concession facilities.

13.14 LEISURE INSTITUTE 19TH ANNUAL NORTH WEST POOL MANAGER'S AQUATIC SEMINAR

File No:	CP.233
Responsible Executive Officer:	Director Community Services
Reporting Author:	Aquatic Supervisor Karratha Leisureplex
Date of Report:	23 February 2015
Disclosure of Interest:	Nil

PURPOSE

To inform Council of the impending Leisure Institute of Western Australia (LIWA) 19th Annual North West Pool Manager's Aquatic Seminar.

BACKGROUND

Each year the Leisure Institute of WA (LIWA) holds a North West Regional Pool Manager's Conference. In 2015 the Karratha Leisureplex is hosting the conference which is to be held in the club rooms at the Leisureplex Friday, 22 May 2015.

LIWA Aquatics is the governing peak body that unifies Group 1 Swimming Pools in WA, and provides accreditation services for Pool Operators. No other state provides this engagement.

LIWA Aquatics with its' industry partners, Royal Life Saving and the Department of Sport Recreation are aware of the critical need to provide professional development opportunities in regional areas. It is important that both local and global issues are discussed and networks are developed and maintained. The event will attract approximately 40 people to the region for 2 days with 7 staff members from Karratha Leisureplex and 5 from the Wickham/Roebourne Zone attending.

Issues planned for discussion at this Conference are:

- Hazards with inflatable slides
- 2013/14 Industry Report
- Project Management of Redevelopment of Aquatic Centre
- Screen time Parental Supervision (is it a problem)
- Cyanuric Acid levels – do we need to change?
- Chlorine gas injectors and maintenance
- Industry training and development
- Review of plans for the aquatic Summer season.

The event will highlight issues relevant to aquatic centres in the region. It also provides a great opportunity to share the knowledge and information that exists throughout the region and aquatic industry.

13.15 NATIONAL YOUTH WEEK EVENTS 2015

File No:	CS.13
Responsible Executive Officer:	Director Community Services
Reporting Author:	Youth Services Coordinator
Date of Report:	24 February 2015
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform Council of youth events being delivered across the City of Karratha in celebration of National Youth Week 2015.

BACKGROUND

National Youth Week is an annual celebration held in April each year to celebrate the positive contributions of young people to West Australian communities. National Youth Week provides opportunities for young people to express their ideas, showcase their talents, have their voice heard and celebrate themselves.

National Youth Week is being celebrated from 10 – 19 April 2015. This year National Youth Week falls within the second week of the April school holidays. In addition to the scheduled school holiday programs, the below table outlines the additional activities scheduled during National Youth Week.

Overview of additional scheduled activities/events for National Youth Week across the City:

DATE	ACTIVITY/EVENT	TOWN	RESPONSIBLE ORGANISATION
Friday, 10 April	Paintball	Dampier (Hampton Oval)	City of Karratha
Sunday, 12 April – Friday, 17 April	Cricket Academy for (12- 17 years)	Karratha (KLP)	City of Karratha
Sunday, 12 April	Roebourne Pool Event	Roebourne (Roebourne Pool)	Yaandina
Tuesday, 14 April	Basketball competition	Roebourne (Basketball Courts)	Yaandina
Wednesday, 15 April	Justice Crew (major event)	Roebourne (Amphitheatre)	City of Karratha
Saturday, 18 April	Youth Event	Wickham (Wickham Picture Garden Theatre)	Wickham Community Association

The Youth Services Team have consulted with young people engaging in the City's youth services about youth week celebrations. Based on the consultation feedback, it was supported to engage Justice Crew (Australian urban dance juggernaut) to perform on Wednesday, 15 April 2015 at the Roebourne Amphitheatre. The event will be open to young people aged 11-25 years, commencing at 7pm and concluding at 9pm. The event promotes alcohol, drug, and a smoke free health message.

A budget of \$60,750 has been allocated to the major National Youth Week event. The budget includes funds from:

- Woodside youth funding agreement, \$20,000;
- Youth Engagement Pilbara (YEP) allocations, \$10,000;
- Mawarnkarra Health Services and Aboriginal Health Council of WA, \$10,000;
- National Youth Week Funding, \$1000; and
- In-kind support estimated at \$17,750.

The paintball activities are funded through the Youth Engagement Rio Tinto Partnership funds of \$20,000. Officers are confident that the financial planning for National Youth Week falls within the Youth Services budget.

City officers are responsible for the planning, implementation and delivery of the Justice Crew event however the planning is in consultation with young people and meetings with youth community organisations. The event aims to respond to consultation received which included being able to offer all young people living in the City of Karratha the opportunity to attend a live music event.

The City of Karratha Youth Services team has developed an action group with the following organisations involved:

- Mawarnkarra Health Service (Event Partner)
- Aboriginal Health Council WA
- Yaandina Youth Services (Roebourne)
- PCYC Roebourne
- Big HART
- Department of Corrective Services – Prevention and Diversion Team
- EPIC (Empowering People in Communities)
- Roebourne District High School
- Roebourne Community Resource Centre
- Ngarluma Yindjibarndi Foundation Ltd
- Ngarliyarndu Bindirri Aboriginal Corporation (NBAC)
- Karratha Senior High School
- St Luke's College
- Roebourne Police
- IF Foundation (unconfirmed)

The City of Karratha hopes to strengthen partnerships and community collaboration in the towns of Roebourne, Wickham and Point Samson as well as giving local young people the opportunity to contribute and showcase their talents in a positive environment.

CONCLUSION

After extensive consultation with young people across the City of Karratha, Youth Services staff have engaged Justice Crew to perform at a community event at the Roebourne Amphitheatre on Wednesday, 15 April 2015. This event will be held during National Youth Week and Officers are working with numerous youth organisations and young people to plan, implement and deliver the event.

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

16 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

16.1 LATE ITEM - TOURISM ADVISORY GROUP REPORT

File No:	ED.8
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Advisor
Date of Report:	5 March 2015
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Tourism Advisory Group Minutes

PURPOSE

For Council to consider minutes of the Tourism Advisory Group Meeting Minutes of 4 March 2015 and allocate available funding within the 2014/15 City of Karratha budget for a tourism related project that is supported by the group.

BACKGROUND

On the 20 October 2014 Council established the membership of the Tourism Advisory Group and accepted the terms of reference for the group. The overall scope of the Tourism Advisory Group is to:

- a) Assess, prioritise and make recommendations to Council on the development of tourist events, facilities and infrastructure considered to be within the remit of the City of Karratha;
- b) Review and assist in the recommendation of tourism infrastructure and facilities that are considered appropriate for development by the private sector;
- c) Assess and make recommendations to Council on funding for bodies responsible for tourist information and marketing;
- d) Review and monitor private tourist development proposals;
- e) Advocate and lobby for the development of tourism initiatives and businesses within the municipality; and
- f) Provide advice to Council on tourism related matters to assist in informing the development of a tourism vision, policy and strategy.

The Tourism Advisory Group is directly aligned with one of the principal objectives of the City's Operational Economic Development Strategy 2014-2016 which aims to elevate the City's reputation as a premium Pilbara tourism destination enhanced through the development of quality tourism infrastructure, visitor information services and product development.

Councillors involved with the Tourism Advisory Group met in early 2015 to discuss the agenda and function of the group and the full group met for the first time on 4 March in Council Chambers. Minutes of this meeting are attached.

At the meeting each representative gave an overview of its current activities and initiatives in the Tourism sector and options/projects for the future enhancement of tourism within the City of Karratha were discussed. In particular focus was placed on what could be done in the 'short term' to develop tourism using the \$50,000 that is currently available within the City's budget for this purpose.

A general theme coming from the relevant members' commentary was that whilst we have an abundance of iconic tourism destinations in terms of natural landforms, indigenous cultural artifacts, historical settlements and major resource infrastructure there is little tourism product to facilitate the tourism experiences of our visitors.

Key short term development initiatives that were raised by the Tourism Advisory Group were:

1. Marketing: Working in partnership with Australia's North West, Tourism WA, airlines and other key agencies to develop a media and marketing campaign for the City that specifically targets particular market/s.
2. Brochure Development: Development of higher quality, more informative brochures for the district.
3. Strategy: Development of a tourism strategy and operational plan providing direction for the City's involvement in tourism;
4. Infrastructure: Investment in tourism infrastructure such as tourism lookouts;
5. Heritage: Maintenance and activating usage of heritage buildings.
6. Traineeships: Establish training opportunities for tourism related employment opportunities

All of the above initiatives have some merit and Council may elect to use the \$50,000 available funding on one or multiple of these strategies.

Development Services staff are of the view that, initially, work on better packaging of local tourism opportunities be undertaken. This work would identify all local tourism product opportunities, identify logical groups/packages and start the development of business cases and marketing plans for products and services.

These actions would address many of the suggestions of the Tourism Advisory Group in that it would act as a marketing document, encompass the identified strategies and give direction from a strategic planning perspective.

The actions would build on the substantial existing base of tourism reports, studies and strategies and specifically:

- Identify key tourism operator opportunities/experiences under themes that include nature based island or coastal experiences; geotourism, indigenous cultural experiences, industrial, heritage; educational experiences; arts, sports, recreation and entertainment opportunities.
- Identify each operational function and infrastructure requirement in the tourism theme package.

- Identify the constraints and how the constraints could be overcome in the areas such as planning and regulatory requirements and approvals, utility provision, access issues, infrastructure requirements.
- Provide business cases for each identified opportunity which identify the operational requirements and how each tourism opportunity would work from a business perspective.
- Identifies both the quick wins and longer term investment opportunities.
- Identify case studies of tourism business development success stories which would be relevant to the Karratha area.
- Package up the various opportunities into a marketable prospectus document which could be put out to the tourism industry seeking investment.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in economic terms as it relates to improvement of tourism, an important contributor to Karratha's economic diversification.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between officers from within Development Services and the Executive Management Group.

COMMUNITY CONSULTATION

Consultation has taken place with the members of the Tourism Advisory Group many of whom are local community members involved in tourism businesses, associations and visitor information centres.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

In addition to the significant funds that Council spends on Visitor Servicing/Information, Cossack, signage and tourism infrastructure, Council has allocated \$50,000 in the current budget for the development and enhancement of the tourism industry. Direction from Council is sought on the preferred use of this funding allocation.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	2.a.3.1	Support Tourism and Visitor Centre Development.
Our Services:	2.a.3.1.2	Support and facilitate the development of tourism within the municipality.

The item is also relevant to the City's Operational Economic Development strategy 2014-2016.

Objectives: 1.3.1 Elevate the City's reputation as a premier Pilbara tourism destination enhanced through the development of Quality tourism infrastructure, visitor information services and product development.

RISK MANAGEMENT CONSIDERATIONS

Nil.

IMPACT ON CAPACITY

Nil

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the City of Karratha Tourist Advisory Group Minutes of 4 March 2015; and
 2. DIRECT the CEO to divert funds currently allocated for tourism development to undertake the following activities:
-
-

CONCLUSION

The establishment of the City of Karratha Tourism Advisory Group is a direct action identified within the City's Operational Economic Development Strategy 2014-2016 with the intended scope of the group being to advise Council on tourism related infrastructure, facilities, events, issues and priorities for City of Karratha actions.

The overarching objective of Council's involvement in tourism is to elevate the City's reputation as a premium Pilbara tourism destination enhanced through the development of quality tourism infrastructure, visitor information services and product development.

The Tourism Advisory Group met on 4 March 2015 in Council Chambers and provided suggestions for expenditure of the current 14/15 FY tourism budget for Council consideration.

A general theme coming from the relevant members' commentary was that whilst we have an abundance of iconic tourism destinations in terms of natural landforms, indigenous cultural artifacts, historical settlements and major resource infrastructure there is little tourism product to facilitate the tourism experiences of our visitors.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **RECEIVE** the Minutes of City of Karratha Tourist Advisory Group meeting held on 4 March 2015; and
2. **UTILISE** \$50,000 that has been allocated within the 2014/15 City of Karratha budget under the heading of Tourism Development to identify all local tourism product opportunities, identify logical groups/packages and start the development of business cases and marketing plans for products and services.
3. **Continue** to works closely with the Tourism Advisory Group for the delivery and implementation of the above listed project.

17 MATTERS BEHIND CLOSED DOORS

CONFIDENTIAL ATTACHMENT TO ITEM 9.3 AUDIT AND ORGANISATIONAL RISK COMMITTEE MEETING - MARCH 2015

OFFICER'S RECOMMENDATION

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

17.1 CONFIDENTIAL ITEM – DAMPIER COMMUNITY HUB OPERATIONS FUNDING AGREEMENT

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

18 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The date of the next meeting is to be held on Monday, 20 April 2015 at 6:30pm at Peninsula Palms, Dampier.