



## **ORDINARY COUNCIL MEETING**

# **MINUTES**

**The Ordinary Meeting of Council was held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 15 December 2014**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



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**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## **DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)**

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### **NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### **INTERESTS AFFECTING IMPARTIALITY**

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### **IMPACT OF AN IMPARTIALITY CLOSURE**

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# AGENDA

## 1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on Monday, 15 December 2014 was declared open at 6:30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

## 2 PUBLIC QUESTION TIME

Raised by public attendee Dani Hage in relation to Agenda Item 8.1:

Q. Can the Council confirm that Cr Kickett will be available to the electors of the City of Karratha in order to represent and meet with her until her resignation takes effect on the 24<sup>th</sup> January 2015?

A. Mayor Long advised that Cr Kickett will be available and contactable as will all other councillors during the Christmas and New Year period.

Q. Why is the recommendation to Councillors to leave this position vacant, thereby reducing representation for Dampier residents? Given that there is still 2yrs and 10months remaining of this term?

A. Mayor Long advised that the Officer's recommendation to Council at Item 8.1 proposes a vacancy until the October 2015 ordinary election. Council has had a number of vacancies in recent times including the positions of former Crs Rothe and Lockwood which both resulted in vacancies being held over until the next ordinary election.

Q. Cr Lally's position expires in October 2015 and will be abolished and will become a Karratha Ward seat. Cr Kickett position is far more important to fill as a matter of urgency for Dampier Ward residents to have some longer-term representation. Why would the Council not consider this important?

A. Mayor Long advised that the Dampier Ward will continue to have representation through Cr Lally and all other councillors. Mayor Long confirmed Cr Lally's term expires in October 2015, and the number of Councillors for Dampier Ward will be reduced from two to one with effect from the next ordinary election.

Q. Does the Council realise that the cost of the extraordinary election has no real impact on the City of Karratha's budget, as this money would have been paid to Cr Kickett in sitting fees from January through to June 2015?

A. Mayor Long advised in addition to sitting fees, the estimated cost of holding an extraordinary election prior to the ordinary election is \$15,000 which would require a budget amendment. As a result, the total saving of not holding an election until October 2015 is \$35-\$40,000.

Q. Will Cr Kickett be declaring a financial interest under the Act, given it affects her financially?

A. Mayor Long advised that in accordance with the *Local Government Act* there is no requirement for Cr Kickett to declare an interest.

Q. Can Councillors be non-residents of the district and still retain their position on Council?

A. Mayor Long advised Councillors must be an elector of the district.

Q. Given that we are now a city with a Mayoral position can the Council confirm the following:

- a) If the Mayoral position will be Council elected or publically elected?
- b) When Council will be making this decision?

A. Mayor Long advised the majority of local governments elect their Mayor (or President) by a vote of councillors. This has been the process of this Council for more than 100 years. The appointment of Mayor will next be considered at the first meeting of Council following the ordinary election in October 2015.

Q. Why was the agenda for tonight's meeting not posted on the website in a timely manner in accordance with the Act?

A. Mayor Long advised while it is the practice of the Council, there is no requirement under the Act to post the Agenda papers on the website.

Q. If posted elsewhere why was no one in the City of Karratha office aware of this when we called to ask what the issue was and if we could access this elsewhere?

A. Mayor Long advised the Agenda for tonight's meeting was available to the public to view in the Reception area of the Council Administration Building from Friday 12 December 2014.

The questions below raised by public attendee Marc Fogarty in relation to the Pilbara Underground Power Project (PUPP) was taken on notice. The City's response is now recorded in these minutes:

Q. Subsequent to further investigation and ongoing discussions with the Office of Public Utility and the Economic Regulatory Authority (ERA) can the Council please explain which of the benefits outlined on the council website (see excerpt below) have provided such financial benefit so as to warrant the charge of a service charge to the relevant ratepayers over and above normal shire rates and the Horizon Power daily service charge whether residential or commercial in nature.

"Underground power brings significant benefits including:

- greater reliability (**Horizon Power Service Charge**)
- reduction of power surges and outages (**Horizon Power Service Charge**)
- improved street lighting (**Council Rates**)
- more attractive street-scaping and (**Assumed comparable benefit as per Hedonic Analysis**)
- greater resilience during extreme weather conditions (**Horizon Power Service Charge**)".

In brackets and bold are the normal areas from which funding would be drawn, the only area not funded already is the comparable advantage provided as per the Hedonic analysis for the ERA's 2010 report into SUPP Costs & Benefits.

Given the locality and different weather conditions of SUPP & PUPP I would assume that the Council Officers conducted a due diligence including a cost benefit analysis of the undertaking as a whole i.e. whom was benefiting from what and to what value.

Given that Horizon Powers own analysis would seem to show a projected saving of between \$1.5-\$2 million dollars P.A. for the Karratha region alone over a 50-100 year lifespan or in the vicinity of \$75m/\$100m and \$150m/\$200m, the same report



indicates that the savings across the whole PUPP program may be as high as \$3m P.A. i.e. in the vicinity \$150m-\$200m. This analysis was based on historical data not an extrapolation utilising forecasted weather models which over the lifespan of the infrastructure tend towards more frequent and stronger storms.

Why then did the Council see fit to proceed without consultation to not only pay a proportion of what was already a profitable undertaking by Horizon Power but did so by raising and additional service charge to do so which only benefitted the Shire some new lights and "subjectively" improved landscapes?

How can this be categorised as a best practice result?

What financial investigation was undertaken to determine the efficacy of the arrangement i.e. Cost Benefit Analysis, Due Diligence?

A. After significant damage was caused to Western Power's overhead network in very severe storms in 1994, the State Government established the State Underground Power Program (SUPP) to convert areas of overhead wires and poles to underground. A Steering Committee, comprising the Public Utilities Office (previously the Office of Energy), Western Power and the WA Local Government Association, was established to manage the program.

Pilot projects involving around 7,000 households were successfully carried out in Applecross, Albany, Cottesloe/Claremont and Wembley between 1996 and 1999.

In 1998, the Minister for Energy announced that the program would continue and invited local councils to apply for projects within their area to be considered for funding. The selected projects became Round One of the State Underground Power Program (SUPP).

The costs of SUPP are generally shared between the State Government and Western Power paying 25% each and the relevant Local Government is required to fund the remaining 50%, usually via the ratepayers.

41 major residential projects and 30 localised enhancement projects have been completed under the SUPP.

In July 2011 the Economic Regulation Authority (WA) released a report into the Costs Benefits of the State Underground Power Program, which estimated a positive total net present value (NPV) to that date in the order of \$480M.

In 2006, Pilbara Power (then part of Western Power) completed an undergrounding project in Port Hedland and the Pilbara Underground Power Project (PUPP) was initiated by the State Government in 2009.

Prior to the commencement of the PUPP, the State Government consulted with each of the Pilbara Councils as the elected representatives of the community.

An assessment of the quantifiable benefits associated with PUPP shows that the proposed PUPP work has a positive NPV of \$29.7M.

Given the obvious benefits of underground power in the cyclone effected Pilbara, as well as the reduced community contribution of 25%, the then Shire of Roebourne, together with the Town of Port Hedland and Shire of Ashburton agreed to participate in the PUPP.

Although the State Administrative Tribunal has held that there is no requirement for consultation when imposing a service charge or a specified area rate under the *Local Government Act*, property owners were provided with information regarding the project and the estimated PUPP service charge to be levied on residential properties in 2011. In addition to regular media releases, advertising and updates from both Council and Horizon Power, Council wrote to property owners regarding the project on five occasions prior to service charges being levied. This matter has also been considered by Council at public meetings on five separate occasions over the past four years.

### **3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**Councillors:** Cr Peter Long [Mayor]  
 Cr John Lally [Deputy Mayor]  
 Cr Garry Bailey  
 Cr Geoff Harris  
 Cr Nerida Kickett  
 Cr Janine Miller  
 Cr Evette Smeathers  
 Cr Robin Vandenberg  
 Cr Fiona White-Hartig

**Staff:** Chris Adams Chief Executive Officer  
 Phillip Trestrail Director Corporate Services  
 Andrew Ward Director Community Services  
 David Pentz Director Development Services  
 Simon Kot Director Strategic Projects & Infrastructure  
 Linda Franssen Minute Secretary

**Apologies:** Cr Harry Hipworth  
 Cr Michael Saylor

**Absent:** Nil

**Leave of Absence:** Nil

**Members of Public:** Tina Augustyn Sharlene Hogben  
 Margaret Bertling Sue Hutton  
 Karen Carr Glenda Jones  
 Stephen Carr John Klich  
 Reg Charles Peter McDowell  
 Heidi Cruickshank Mike Moloney  
 Marc Fogarty Kim North  
 Bill Gobby D Ovens  
 Rosemary Gobby Lesley Thomas  
 Drew Gray Ray Ward  
 Dani Hage Michael Wetherly  
 Paul Hage Greg Williams  
 Mick Henry J Wright  
 Rena Henry

**Members of Media:** Peter De Kruijff, Pilbara News  
 Courtney Fowler, Pilbara News

## 4 DECLARATIONS OF INTEREST

Cr White-Hartig declared an interest in the following Items:

- Impartiality interest in Item 8.2 Financial Support for the Roebourne Visitor Centre as Cr White-Hartig is a Committee Member of the Roebourne Visitor Centre.
- Financial interest in Item 10.3 Wickham Recreation Precinct – Facility Update as Cr White-Hartig's spouse is employed by Rio Tinto.
- Impartiality interest in Item 10.4 Nominations to the Roebourne Advisory Group as Cr White-Hartig is a Member of the Roebourne Advisory Group.
- Financial and impartiality interest in Item 13.4 Quarterly Grant Scheme as Cr White-Hartig is the Chair of the Regional Development Australia (RDA) Pilbara and an employee of the IF Foundation.

Cr Smeathers declared an interest in the following Items:

- Financial interest in Item 17.1 Proposed Solar Photovoltaic Electricity Generation Station at Karratha Airport as Cr Smeathers is an employee of Horizon Power.
- Financial interest in Item 17.2 Negotiation for Resource Recovery Options at the 7-Mile Waste Facility as Cr Smeathers is an employee of Horizon Power.

## 5 PETITIONS/DEPUTATIONS/PRESENTATIONS

Mr Marc Fogarty, public attendee stated the following:

Upon attending my first council some 3 meetings prior, a statement was made by the Mayor "this is not a Q & A session". I have since sought clarification from the Office of Local Government and would like to state for the record that upon the direction given to me by one of the investigations officers this statement is incorrect. Public question time is by its very nature a Q & A format which can see people ask questions either verbally or in writing with the expectation that they may be answered there and then, however if the question is technical in nature and/or requires a more expansive response than those present are capable of rendering the question may be taken on notice.

In response the Mayor, Peter Long concurred that time is allocated for questions to be raised by members of the public and responded at every ordinary and special meeting of Council. Also that a question may be taken on notice by Council for later response. However the Mayor advised that Public Question Time is not an opportunity for debate.

## 6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

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### COUNCIL RESOLUTION

Res No : 153007

MOVED : Cr Smeathers

SECONDED : Cr Lally

**That the Minutes of the Ordinary Meeting of Council held on Monday, 17 November 2014, be confirmed as a true and correct record of proceedings.**

**CARRIED**

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FOR : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Miller, Cr Kickett, Cr Smeathers, Cr Vandenberg, Cr White-Hartig

AGAINST : Nil

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## **7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

03/11/2014 - Audit & Organisational Risk Committee Meeting
03/11/2014 - Sister City Advisory Group Meeting
03/11/2014 - Councillor Catch -up
04/11/2014 - Point Samson Structure Plan Community Workshop
05/11/2014 - Premier's Awards - Perth
06/11/2014 - City of Karratha Economic Forum – “Coming of Age”
07/11/2014 - Meeting with the Chancellor CQU Vice Chancellor
07/11/2014 - Official Opening of the Student Study Hub Ceremony
10/11/2014 - Council Agenda Briefing
11/11/2014 - Karratha Remembrance Day Ceremony
11/11/2014 - Meeting with Landcorp - Karratha
11/11/2014 - KDCCI Business after Hours - karratha
12/11/2014 - Meeting with Woodside - Karratha
12/11/2014 - Meeting with Susan Shirliff - Karratha
12/11/2014 - Transpacific Karratha Waste Facility Opening
13/11/2014 - Meeting with Landcorp - Karratha
14/11/2014 - CEDA - Developing Northern Australia Forum - Perth
14/11/2014 - Regional Achievement and Community Awards - Perth
17/11/2014 - Meeting with NBAC Roebourne
17/11/2014 - Meeting with Brendon Grylls - Karratha
17/11/2014 - Walkington Awards Presentation Night - Karratha
17/11/2014 - Ordinary Council Meeting - Roebourne
18/11/2014 - Warambie Estate Allocation Committee Meeting - Karratha
18/11/2014 - Meeting with Helmut Geisner - Karratha
19/11/2014 - Meeting with Alan & Kathy Green – Karratha
19/11/2014 - Meeting with Matt Birney - Karratha
20/11/2014 - Yaburara Trail Function - Karratha
21/11/2014 - City of Karratha and Rio Tinto Partnership year in review luncheon
24 & 25/11/2014 - Australian Airports Association National Conference – Gold Coast
26/11/2014 - Sister City Signing Ceremony - Perth



## 8 EXECUTIVE SERVICES

### 8.1 DAMPIER WARD COUNCILLOR VACANCY

<b>File No:</b>	<b>GV.4</b>
<b>Responsible Executive Officer:</b>	<b>Chief Executive Officer</b>
<b>Reporting Author:</b>	<b>Director Corporate Services</b>
<b>Date of Report:</b>	<b>5 December 2014</b>
<b>Applicant/Proponent:</b>	<b>Cr Nerida Kickett</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

For Council to note the resignation of Dampier Ward Councillor Nerida Kickett and to consider the options available with respect to the vacancy created by the resignation.

#### BACKGROUND

Councillor Kickett has served as a Councillor representing the Dampier Ward since her election in 2013. Councillor Kickett has tendered her resignation from Council effective 24 January 2015 and is leaving the City of Karratha for personal and family reasons. This creates an extraordinary vacancy in Council pursuant to Section 2.32 of the *Local Government Act 1995* (the Act).

The Act prescribes that an extraordinary election be held to fill the vacancy created by resignation. Where the member's office becomes vacant after the third Saturday in January, but before the third Saturday in July in an election year, the Council may, with the approval of the Electoral Commissioner, fix the ordinary elections day as the day for holding any poll needed for the extraordinary election. The next ordinary election is scheduled for 17 October 2015.

An Extraordinary Election held within one month after the vacancy occurs would maintain the existing representation, ensuring that Council retains 11 elected members, with two Councillors representing the Dampier Ward. However given the number of Councillors, one vacancy is not likely to have a significant impact for the nine meetings until the next ordinary election. Moreover, the Minister for Local Government recently approved the recommendations of Council to reduce the number of Councillors for Dampier Ward from two to one with effect from the next ordinary election. This will effect a more even distribution of Councillors to electors as follows:

Ward	Current Ratio	Ratio with Vacancy	New Ward Ratio
Dampier	1:327	1:653	1:653
Karratha	1:1157	1:1157	1:867
Wickham/Point Samson/Cossack	1:462	1:462	N/A
Roebourne/Pastoral	1:579	1:579	N/A
Wickham/Point Samson/Roebourne/ Cossack/Pastoral	N/A	N/A	1:752

Source: 2013 Electoral Roll

**LEVEL OF SIGNIFICANCE**

In the context of *Council Policy CE8 – Significant Decision Making Policy* this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has occurred with Cr Kickett, the Mayor and the Chief Executive Officer.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Part 2 Division 6 of the *Local Government Act 1995* deals with resignations and extraordinary vacancies and Part 4 provides for extraordinary elections.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The estimated cost of holding an extraordinary election prior to the ordinary election is \$15,000 which would require a budget amendment.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program: 4.a.3.1 Provide civic leadership, framework and support to the community.

**RISK MANAGEMENT CONSIDERATIONS**

Not filling the vacancy may result in criticism through perceived inadequate representation for the Dampier Ward, although it is more likely that Council would be criticised for the expenditure associated with an extraordinary election especially given the Minister's approval of a reduction to one Dampier Ward Councillor at the next ordinary election.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation, however there would be financial and resource implications associated with the conduct of an extraordinary election.

**RELEVANT PRECEDENTS**

Council has had a number of vacancies in recent times either resulting in an extraordinary election or leaving the vacancy unfilled the time of an ordinary election. Cr Brad Snell resigned in October 2009 with an extraordinary election convened in February 2010. Cr Des Rothe vacated a seat in Karratha Ward in June 2010 and Cr Faye Cechner a seat in Karratha Ward in July 2011. Both vacancies were held over until the October 2011 ordinary election.

More recently the vacancy created by Cr Lockwood's early resignation in late January 2013 was held over until the ordinary election in October 2013 following the Electoral Commissioner's approval.

**VOTING REQUIREMENTS**

Simple Majority



**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 4.9 and 4.61 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the resignation of Dampier Ward Councillor Nerida Kickett;
2. ACKNOWLEDGE Cr Kickett for her commitment and service to the Dampier Ward and the Council of the City of Karratha;
3. REQUEST that the Mayor fix the date for the extraordinary election to fill the vacancy in the Dampier Ward created by the resignation of Cr Kickett; and
4. DETERMINE that the extraordinary election will be conducted as a voting in person election.

Option 3

That Council by SIMPLE Majority pursuant to Section 4.9 (a) and 4.61 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the resignation of Dampier Ward Councillor Nerida Kickett;
2. ACKNOWLEDGE Cr Kickett for her commitment and service to the Dampier Ward and the Council of the City of Karratha;
3. REQUEST that the Mayor fix the date for the extraordinary election to fill the vacancy in the Dampier Ward created by the resignation of Cr Kickett; and
4. DETERMINE that the extraordinary election will be conducted as a postal election.

**CONCLUSION**

Dampier Ward Councillor Nerida Kickett has tendered her resignation effective 24 January 2015. Given the number of current Councillors, the cost of conducting an extraordinary election and the Minister's approval to reduce the number of Dampier Ward Councillors, it is proposed that the vacancy remained unfilled until the next ordinary election in October 2015.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **153008**  
**MOVED** : **Cr Kickett**  
**SECONDED** : **Cr Lally**

**That Council by SIMPLE Majority pursuant to Section 4.16 of the *Local Government Act 1995* RESOLVES to:**

- 1. NOTE the resignation of Dampier Ward Councillor Nerida Kickett;**
- 2. ACKNOWLEDGE Cr Kickett for her commitment and service to the Dampier Ward and the Council of the City of Karratha; and**
- 3. SEEK APPROVAL from the Electoral Commissioner to fix the ordinary elections day in 2015 as the day for holding the poll needed for the extraordinary election to fill the vacancy created by Cr Kickett's resignation.**

**CARRIED 6-3**

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**FOR** : Cr Long, Cr Lally, Cr Harris, Cr Kickett, Cr Smeathers, Cr Vandenberg  
**AGAINST** : Cr Bailey, Cr Miller, Cr White-Hartig

**REASON** : Cr White-Hartig requested that her reason for being against the motion be recorded in minutes on the following basis:- Cr White-Hartig considered Council should commit to having the full complement of elected Members to effectively carry out its work; and that the Dampier Ward would be better served by having two Councillors in the locality to advocate on their behalf.

Cr White-Hartig declared an impartiality interest in Item 8.2 Financial Support for the Roebourne Visitor Centre as Cr White-Hartig is a Committee Member of the Roebourne Visitor Centre. Pursuant to Section 5.68 of the *Local Government Act 1995*, this disclosure does not restrict the ability for Cr White-Hartig to vote on this matter and therefore Cr White-Hartig is not required to leave Chambers.

## **8.2 FINANCIAL SUPPORT FOR THE ROEBOURNE VISITOR CENTRE**

<b>File No:</b>	<b>ED.4</b>
<b>Responsible Executive Officer:</b>	<b>Chief Executive Officer</b>
<b>Reporting Author:</b>	<b>Chief Executive Officer</b>
<b>Date of Report:</b>	<b>3 December 2014</b>
<b>Applicant/Proponent:</b>	<b>Roebourne Visitor Centre (RVC)</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Roebourne Visitor Centre and Roebourne Old Gaol Strategic Plan (2014-2018)</b>

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### **PURPOSE**

For Council to consider its level of financial support for the Roebourne Visitor Centre for the remainder of the 2014/15 Financial Year and beyond.

### **BACKGROUND**

The City of Karratha has been a long term supporter of Visitor Centres in both Roebourne and Karratha. Council has traditionally provided significant funds annually to contribute towards the operation and management of the facilities and services that are run by the independent committees that operate the Visitor Centres

In January 2011, Council wrote to both visitor centres requesting that they develop new three year strategic plans to take them to the next level of sustainable development and operation. They were requested to identify opportunities for partnerships with industry and identify opportunities for revenue generation and product development. It was made clear that ongoing funding at the current levels was unsustainable and that the business plans needed to reflect a decreased reliance on Council funds for operation.

The operating models of the two visitor centres again came under scrutiny in September 2013. Council resolved to request the CEO to commence discussions with both Visitor Centre Management and Boards regarding operating and financial models for the 2014/15 financial year and beyond. A detailed discussion document was prepared containing visitor centre funding history, incomes and expenditure, return of investment and visitor numbers compared and contrasted over the previous six years.

On the 11 December 2013 a Visitor Information Services Review Meeting was held with representatives from both visitor centres boards, management, staff and Council officers. Discussion took place on various matters including:

- Historical funding models;
- An analysis of visitor centre performance over the previous six years; and
- Various visitor centre operational models that operate elsewhere in WA.

A commitment was made by the visitor centres to have further discussions between the respective boards and management and consider the various operational models with a view of identifying their most desired options and arriving at a position by the end of February 2014.

On 6 March 2014, Council received an email from the Roebourne Visitor Centre (RVC) advising that the RVC Board would like to retain the running of the RVC with the current management model.

At the April 2014 Ordinary Council Meeting Council considered this request and resolved to advise the Roebourne Visitor Centre that:

- a) *Council does not support funding the Roebourne Visitor Centre at the current levels and with the current operational and management model for the 2014/15 financial year and beyond.*
- b) *Council requests a business plan for future governance and operations which is less dependent on Council's support by 30 June 2014.*
- c) *For the purposes of the 2014/15 budget Council will determine any funding allocation based upon the satisfactory review of the business plan as requested in (a) above.*

On the 23<sup>rd</sup> June 2014, the RVC advising that the RVC was currently in the process of developing a new business plan with the assistance of the Ngarluma Yindjibarndi Foundation Limited (NYFL) and had discussions and an initial meeting with the consultant Peter Farr to identify new opportunities for the RVC in partnership with NYFL. The correspondence indicated that while the business plan was progressing, the 30 June 2014 deadline set by Council would not be achieved.

At its July 2014 Ordinary Council meeting, Council considered this matter further and resolved the following:

*That the City enter into a funding agreement with the Roebourne Visitor Centre (RVC) for the first quarter (Q1) period 1/07/14 to 30/09/14 with a funding allocation of: \$79,990 (incl. GST) with the RVC to provide a business plan for future governance and operations which is less dependent on Council's support by 30/09/14.*

On the 17<sup>th</sup> September, representatives of the RVC and the NYFL met with City representatives. At this meeting the RVC representatives provided a copy of the *Roebourne Visitor Centre and Roebourne Old Gaol Strategic Plan (2014-2018)* to the City (see attachment). The Plan undertakes a high level review of the performance of the RVC, identifies a strategic direction for the RVC and proposes a funding model for the next three financial years whereby Council would annually contribute \$263,500 towards the RVC's operations and \$46,500 towards the Old Roebourne Goal (Total \$310,000.) Council's contribution towards these facilities was \$292,572 in 2013/14 and \$188,266 in 2012/13

This Plan was reviewed by City staff and there has been ongoing discussions and communications with the RVC management and Board over the past two months regarding the Strategic Plan/Management Model, KPI's for the RVC and financial information

Each of these issues is briefly addressed below.

#### Management Model/Facility Location

Despite low membership and high reliance on Council funding, the RVC has expressed a strong desire to continue to operate the RVC in a manner similar to its current operating model. Council has requested that other options be considered including merger with the Karratha Visitor Centre, outsourcing/contracting the service and/or the RVC providing additional service delivery. While these have been considered by RVC, they are not currently supported.

While not supporting wholesale change, the RVC Committee has indicated interest in exploring options to separate visitor servicing from the tourism experience that it's the Old Roebourne Goal. The committee has also expressed interest in having some role in the future of Cossack. While these issues/options are canvassed in the RVC's Strategic Plan, detailed plans to implement any change in this regard are in their infancy.

Ideally a longer term financial agreement between the City and the RVC should be negotiated to give certainty to all parties. Having said that, the relative uncertainty re the future location, management, operations and facility development make developing a longer term agreement problematic.

Key Performance Indicators

The RVC has supplied suggested KPI's for the 2104/15 Financial Year. The KPI's focus on the following key themes:

- Membership
- Patronage
- Strategic Plan Implementation
- Income/Profit
- Promotional Activities
- Initiatives
- Partnership Development

While some clarification of the KPI's is required to ensure that that they are clear and measurable, overall the proposed KPI's are considered to be reasonable.

Financial Performance

The following table provides a high level 'like for like' budget summary of the RVC's Budget with a comparison between 2013/14 and the proposed 2014/15 budget. The figures are based on discussions with RVC Staff and board members and, for the purposes of comparison, exclude any financial contribution from the City.

	2013/14 Actual (\$)	2014/15 Proposed (\$)
<b>Income</b>		
Memberships	611	1,200
Museum Entrance	13,292	16,500
Services	6,492	7,100
Stock Sales	110,386	115,950
Tour Sales	21,170	29,251
Other	5,738	1,320
<b>TOTAL</b>	<b>157,688</b>	<b>171,321</b>
<b>Expenditure</b>		
Staff Related Costs	183,029	188,663
Tour Costs	4,093	4,250
Stock	101,251	110,500
Office	33,468	35,500
Repairs & Maintenance	21,102	20,000
Advertising	19,332	12,600
Utilities	12,433	13,000
Other	7,164	5,354
<b>TOTAL</b>	<b>381,871</b>	<b>389,867</b>
<b>NETT LOSS</b>	<b>224,183</b>	<b>218,546</b>

The nett comparative budget illustrates a proposed saving of \$5,637 (2.5%) for 2014/15 when compared to 2013/14.

Key issues that remain with the budget include:

- Continued high reliance on City investment to subsidise facility/service operation.
- Extremely low margins being achieved on stock sales. (<10%)
- Continuing low membership revenue.
- High nett cost to Council per visit when compared to other Visitor Centres throughout the region and State.

In addition to the proposed nett loss, RVC has requested funding \$44,500 for the development of a Conservation Plan for the Old Roebourne Gaol buildings (\$40,000) and funds to establish free wifi at the RVC (\$4,500). Therefore the total request for 2014/15 is \$263,046 (\$218,546 + \$44,500).

Further information regarding the budget request is contained within the Financial Implications section of this report (below)

#### **LEVEL OF SIGNIFICANCE**

In the context of Council Policy CE8 Significant Decision Making Policy, the funding of Visitor Centres is significant due to an expenditure over \$200,000.

#### **COUNCILLOR/OFFICER CONSULTATION**

The CEO has lead discussions with the RVC regarding this matter. Staff from the City's Development Services Team have been involved with these discussions. The Mayor and Deputy Mayor attended the meeting with the RVC Committee Members/NYFL that occurred on the 17<sup>th</sup> of September

#### **COMMUNITY CONSULTATION**

As per information in Background Section of this report, various consultations have been undertaken regarding this matter.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

Council's 2014/15 Budget has an allocation of \$292,572 for Roebourne Visitor Servicing. Year to date expenditure is \$79,990.

Given that Council has clearly indicated its ongoing support for the operation of Visitor Centres, the primary issue for Council's consideration is the quantum of funding that it is proposing to contribute to the RVC for the remainder of 2014/15.

The RVC 2013/14 Audited Accounts show that the Association had a profit of \$78,073 for that financial year (which includes the City's Contribution of \$292,572). The Association had retained earnings of \$218,360 as at 30<sup>th</sup> June 2014. In addition to these retained earnings, the City of Karratha has paid a further \$79,990 to the RVC in the 2014/15 Financial Year.

Based on the 2013/14 RVC Audited Accounts and the 2014/15 RVC Budget Information that has been supplied to the City, the RVC has sufficient funding available to continue to operate

the facilities and services at the current level without further City funding above that that has already been provided this year. Having said that, the RVC's retained earnings would be significantly diminished and additional/extra funding would be required in 2015/16 should Council resolve to continue to support the RVC's proposed operating model.

### **STRATEGIC IMPLICATIONS**

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	2.a.3.1	Support Tourism and Visitor Centre Development
Our Services:	2.a.3.1.1	Support visitor information services within the municipality

### **RISK MANAGEMENT CONSIDERATIONS**

There are no significant risk implications of this matter.

### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### **RELEVANT PRECEDENTS**

Council has been the principal funding partner of the visitor centres for over a decade.

### **VOTING REQUIREMENTS**

Simple Majority

### **OPTIONS:**

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council resolve to support the Roebourne Visitor Centre by providing a further \$ \_\_\_\_\_ in the 2014/15 Financial Year

### **CONCLUSION**

The Roebourne Visitor Centre provides a valuable service to the District. It has a long and proud history of providing quality services and experiences to visitors to Roebourne and surrounding areas. While this is undisputed, the future of visitor services and tourism development within the district remains somewhat unclear with several new alternatives being discussed.

The *Roebourne Visitor Centre and Roebourne Old Goal Strategic Plan 2014-2018* identifies significant opportunities for redevelopment and reform of visitor servicing and tourism product development within the Roebourne area. While these are exciting prospects, they are largely undeveloped concepts at this stage that require significantly more planning and development prior to them being implemented.

While these feasibility of these initiatives are being explored and developed, the operating model (particularly the funding) of the current visitor centre operations needs to be determined. Financial information provided by the RVC, indicates that that it is likely to have sufficient financial resources available to continue to operate the RVC's facilities and services through to the end of the current financial year without further Council contributions.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 5.42 and Section 6.8 of the *Local Government Act 1995*, RESOLVES to ADVISE the Roebourne Visitor Centre Committee that it:

1. strongly supports the ongoing operation of visitor servicing within Roebourne.
2. is keen to work with the Roebourne Visitor Centre to implement key elements of the *Roebourne Visitor Centre and Roebourne Old Goal Strategic Plan 2014-2018*, particularly those relating to:
  - Ensuring appropriate tenure for the Roebourne Old Goal is obtained by a suitable body.
  - Developing strong financial partnerships for the future operations of visitor servicing.
  - Exploring options for the redevelopment and/or relocation of the Roebourne Visitor Centre within the Roebourne Area.
  - Improving tourism products in the Roebourne District including the Old Roebourne Gaol and Cossack.
  - Developing a stronger revenue base from non-Council sources such as sales, memberships, commissions, etc.
3. remains eager to examine alternate management models and arrangements for the visitor servicing within the district.
4. does not currently deem it necessary to provide additional funding to the Roebourne Visitor Centre in 2014/15 over and above the \$79,990 that it has already provided, given its current strong financial position.
5. may be willing to consider a request for further funding in 2014/15 when items identified in their Strategic Plan (as listed in Item 2 above) are further developed.

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**COUNCIL AMENDMENT / RESOLUTION**

Res No : 153009  
MOVED : Cr Lally  
SECONDED : Cr Kickett

That Council by SIMPLE Majority pursuant to Section 5.42 and Section 6.8 of the *Local Government Act 1995*, RESOLVES to ADVISE the Roebourne Visitor Centre Committee that it:

1. strongly supports the ongoing operation of visitor servicing within Roebourne.
2. is keen to work with the Roebourne Visitor Centre to implement key elements of the *Roebourne Visitor Centre and Roebourne Old Goal Strategic Plan 2014-2018*, particularly those relating to:
  - Ensuring appropriate tenure for the Roebourne Old Goal is obtained by a suitable body.
  - Developing strong financial partnerships for the future operations of visitor servicing.



- Exploring options for the redevelopment and/or relocation of the Roebourne Visitor Centre within the Roebourne Area.
  - Improving tourism products in the Roebourne District including the Old Roebourne Gaol and Cossack.
  - Developing a stronger revenue base from non-Council sources such as sales, memberships, commissions, etc.
3. remains eager to examine alternate management models and arrangements for the visitor servicing within the district.
  4. support the Roebourne Visitor Centre by providing a further \$40,000 over and above the \$79,990 that it has already provided in the 2014/15 Financial Year.
  5. may be willing to consider a request for further funding in 2014/15 when items identified in their Strategic Plan (as listed in Item 2 above) are further developed.
  6. support the Roebourne Visitor Centre by providing \$40,000 to develop a Heritage Conservation Plan to guide conservation maintenance work.

**CARRIED**

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FOR : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers, Cr Vandenberg, Cr White-Hartig

AGAINST : Nil

REASON : Council considered the additional funding will enable the Roebourne Visitor Centre to operate with certainty at current level and develop a Heritage Conservation Plan to guide conservation maintenance work.



## 9 CORPORATE SERVICES

### 9.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 OCTOBER 2014

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Assistant Management Accountant</b>
<b>Date of Report:</b>	<b>24 November 2014</b>
<b>Applicant/Proponent:</b>	<b>Not applicable</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 31<sup>st</sup> October 2014.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31<sup>st</sup> October 2014:

2014-2015	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Expense	(105,204,527)	(105,204,527)	(48,469,054)	(21,125,649)	27,343,405	▲
Operating Revenue (incl. Rates)	143,487,568	143,487,568	96,142,360	96,856,384	714,024	▲
Non Operating Exp	(85,697,579)	(85,976,703)	(38,121,257)	(23,888,754)	14,232,503	▲
Non Operating Rev	34,297,242	34,576,366	6,400,373	8,940,687	2,540,314	▲
Non Cash Items Included	12,004,776	12,004,776	2,236,490	469,804	(1,766,686)	▼
Surplus BFWD 13/14	1,112,520	1,112,520	1,112,520	1,112,520	0	
<b>Surplus/(Deficit) 14/15</b>	<b>0</b>	<b>0</b>	<b>19,301,432</b>	<b>62,364,992</b>	<b>43,063,560</b>	<b>▲</b>

*\*Please note: The first quarter budget review adopted by Council in November is not reflected in these numbers and will not be included until the presentation of the Financial Statement for period ending 30th November 2014 at the January ordinary Council Meeting*

This table shows that Council is currently in a surplus position of \$62.3m. The predominant component of the \$43.0m surplus above the anticipated YTD surplus is in relation to timing differences associated with the Pilbara Underground Power Project (PUPP) which include the renegotiated payment schedule, borrowings and Reserve Transfers associated with the Pilbara Underground Power Project.

YTD Variance Total	\$43.0m
PUPP Timing differences	<u>(\$33.0)m</u>
Remaining YTD Variance	\$ 10.0m

The following variances (greater than \$150K) also contribute significantly to the surplus shown in the above table. Many of the following variances are due to timing differences in operating and capital expenditure as well as timing differences in invoices being received.

#### Operating Expense

- \$2m under budget in Karratha LazyLands
- \$503k under budget in Karratha Airport Security And Screening
- \$462k under budget in Tech Services Employment Costs
- \$393k under budget in Plant Repair Costs
- \$260k under budget in Dampier Community Hub Expenditure
- \$168k under budget in Open Space/Drain Reserve Maintenance
- \$163k under budget in Karratha Airport Car Park And Grounds Transport Costs

**Operating Income**

- \$3.3m over budget in Community Grants (various)
- \$1m over budget in Rates levied
- \$309k over budget in Reimbursements
- \$254k over budget in Airport Revenue
- \$172k over budget in Late Payment Penalty Interest
- \$157k over budget in Karratha Leisureplex Sundry Contributions

**Non-operating Expense**

- \$3.1m under budget in Karratha Airport Terminal Expansion Project
- \$1.3m under budget in Waste Services Plant Purchases
- \$1m under budget in Roads and Streets Reseal
- \$731k under budget in Karratha Arts And Community Precinct
- \$362k under budget in Skate Park Program
- \$344k under budget in Roebourne/Wickham SES Building
- \$278k under budget in Karratha Leisureplex Minor Contract Works
- \$273k under budget in Roebourne Skate Park
- \$271k under budget in Karratha Airport Water Infrastructure Upgrade
- \$270k under budget in Karratha Airport Passenger Screening Equipment
- \$202k under budget in Telecommunications Project
- \$200k under budget in Wickham Bus Shelters Project
- \$195k under budget in Bulgarra Public Open Space Project
- \$182k under budget in Roebourne Street Lighting Upgrade
- \$169k under budget in Waste Services Bulk Fuel Infrastructure Project

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

**FINANCIAL MANAGEMENT SUMMARY**

**Financial Ratios**

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2014/15	YTD Budget 2014/15	YTD Actual Result	Variance Description
<b>Operating Sustainability</b>					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position.  The Operating Surplus Ratio is above budget due to higher than anticipated operating surplus attributable to rates and service charges levied in July.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	31,600,940	26,051,567	95,279,622	
		123,609,834	90,828,206	88,626,648	
	Minimum Target between 0% and 15%	25.6%	28.7%	107.5%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is slightly higher than the YTD budget due to building depreciation adjustments relating to EOFY building revaluations.
	Capital Renewal and Replacement Expenditure/Depreciation	49,876,498	19,038,409	8,634,425	
		11,202,287	1,882,620	819,740	
	Target - Greater than 0.90	4.45	10.11	10.53	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				This significant variance is primarily due to rates and service charges levied in July as well as operating expenses below YTD budget.
		123,625,701	90,843,090	88,626,648	
	Own Source Operating Revenue/Operating Expenses	105,204,527	48,469,054	21,125,649	
	Target - Greater than or equal to 0.40	1.18	1.87	4.20	
<b>Liquidity Ratios</b>					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted on an annual basis.  The YTD actual ratio of 9.90 is the result of significant current assets including outstanding rates and service charges levied.
		8,892,983	Not	69,363,100	
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	7,326,678	Applicable	7,003,241	
	Target - greater than or equal to 1	1.21		9.90	
<b>Debt Ratios</b>					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				Original Budget results in a ratio in excess of 10 due to Council having only minimal budgeted debt.  Council's actual position results in a ratio in excess of 10 due to Council not yet having taken out loans as budgeted.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	42,850,927	27,934,187	95,279,622	
		402,325	0	0	
	Target - more than 2- The higher the better	>10	>10	>10	

**Statement of Financial Position**

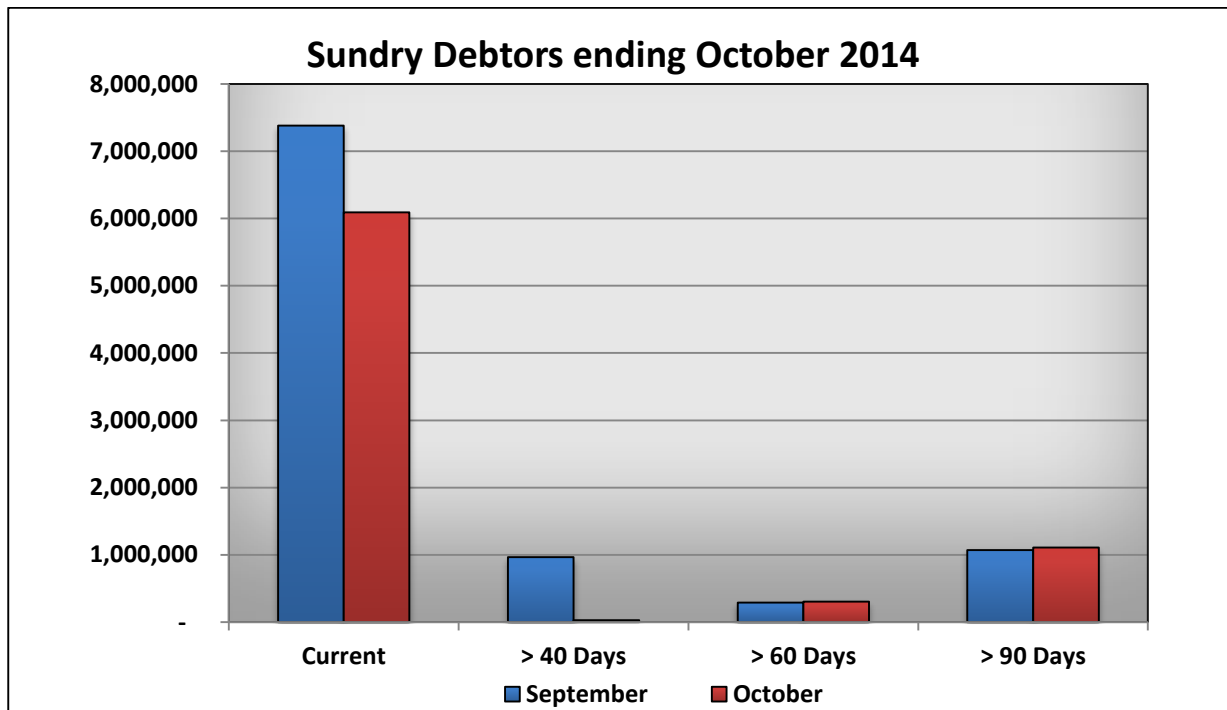
	2014 October	2014 September	% change
<b>Current</b>			
<b>Assets</b>	138,589,155	144,641,974	-4.18%
<b>Liabilities</b>	9,573,783	8,732,538	9.63%
<b>Non Current</b>			
<b>Assets</b>	317,751,305	315,693,838	0.65%
<b>Liabilities</b>	1,328,725	1,328,725	0.00%
<b>Net Assets</b>	445,437,952	450,274,549	

Total Current Assets have decreased by 4.18% from September to October due to a reduction in trade receivables. Current Liabilities have increased by 9.63% from September to October due to an increase in supplier invoices payable. Non-Current Assets have increased by 0.65% due to capitalisation of assets. Non-current Liabilities remain unchanged.

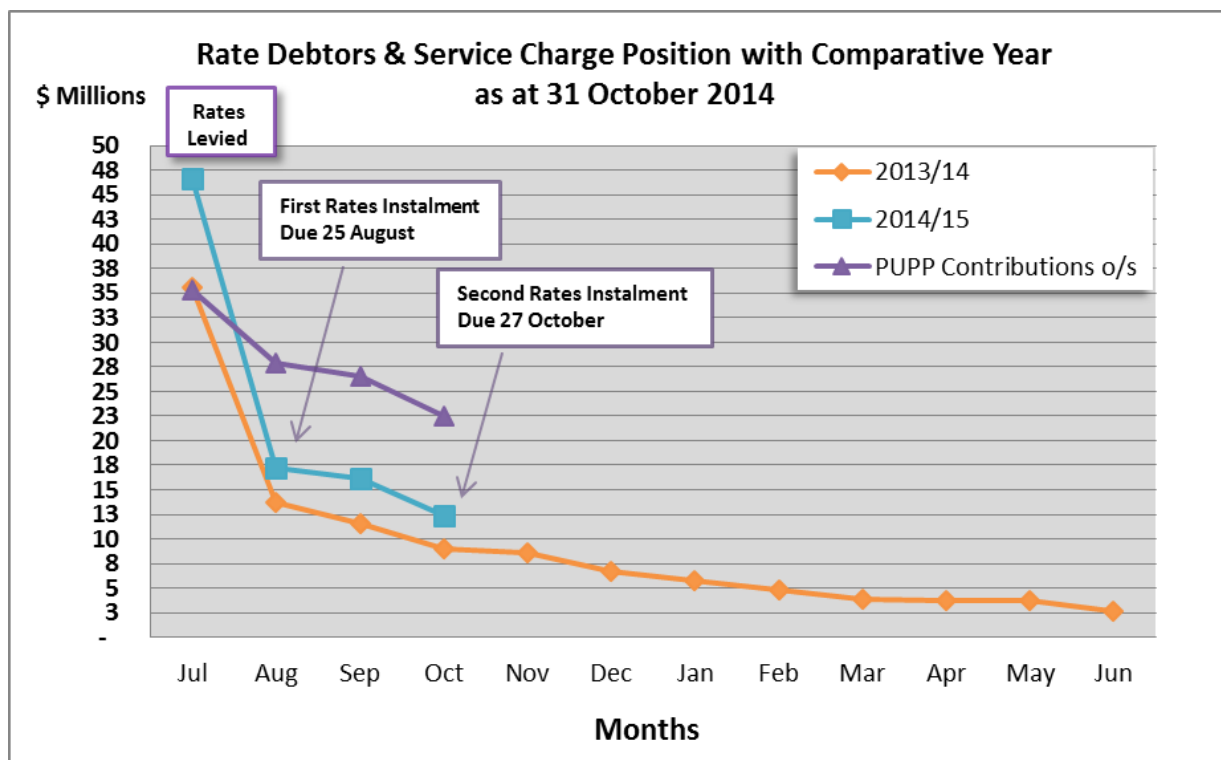
**Debtors Schedule**

Total Trade Debtors has decreased by 22% or \$2,168,986 due to receipt of debtor payments relating to grant contributions from resource sector companies (i.e. Rio Tinto). Stringent debt collection on outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for balances in excess of \$5,000.

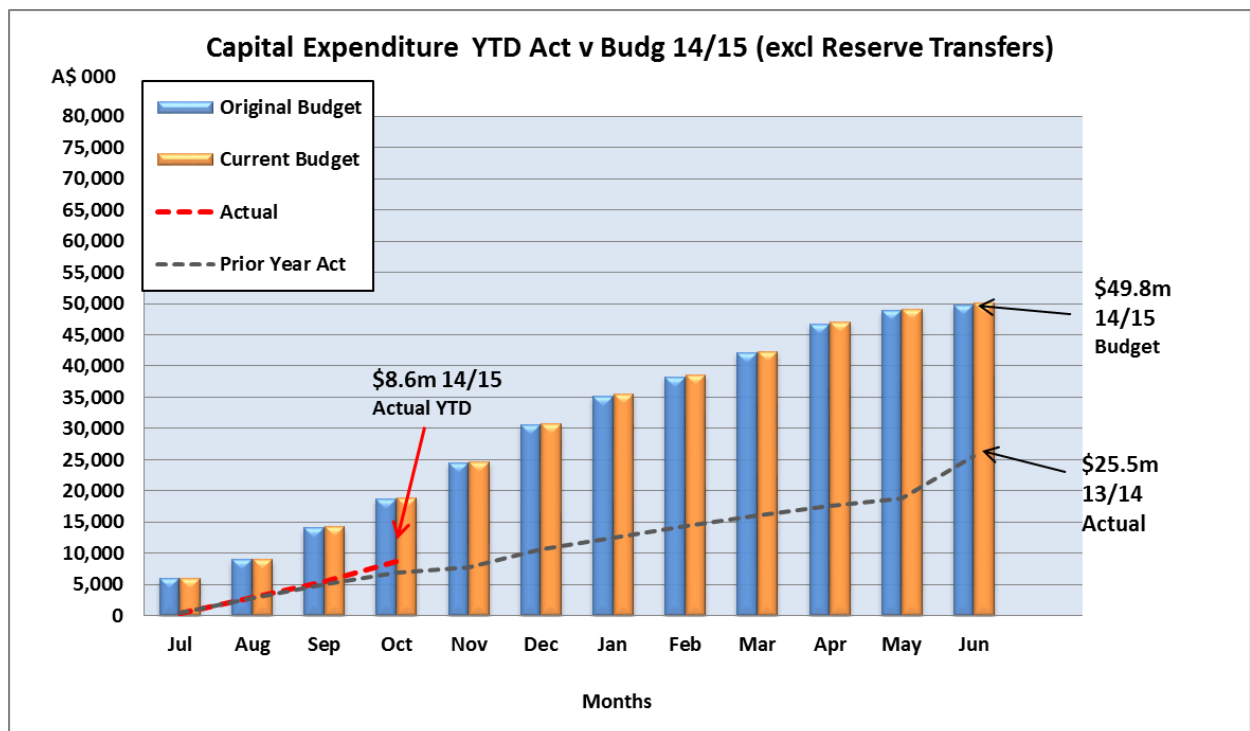
Debtor	40 Days	60 Days	>90 Days	Comments
Qantas Airways Limited	0.00	52,980.69	447,173.85	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Writs have been served as per debt collection procedure.
Qantas Airways Limited	0.00	18,265.67	328,218.90	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Writs have been served as per debt collection procedure.
Qantaslink Pty Ltd	0.00	22,866.81	155,230.70	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Writs have been served as per debt collection procedure.
Bighart	0.00	0.00	5,675.81	Hire of Roebourne Community Hall - Debt collection process commenced as per policy.
Bristow Helicopters Australia Pty Ltd	7,802.66	0.00	0.00	September 2014 Monthly rent for tenancy at Karratha Airport. Debt collection process commenced as per policy.
Total Eden Pty Ltd	0.00	5,849.32	0.00	Waste Disposal August 2014. Debt collection process commenced as per policy. Waste Account placed on cash alert



The total outstanding rates balance at the end of October was \$12,423,768.



### Capital Expenditure



Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	31-Oct-14			30-Jun-15	
Land	0	0	0%	0	0
Artwork	0	0	0%	0	0
Buildings	11,818,029	7,079,053	-40%	33,183,371	33,183,371
Equipment	280,000	12,130	-96%	320,000	320,000
Furn & Equip	373,400	50,822	-86%	620,900	632,900
Plant	1,601,000	21,640	-99%	3,500,000	3,500,000
Infrastructure	4,965,980	1,470,780	-70%	12,240,227	12,519,351
<b>Totals</b>	<b>19,038,409</b>	<b>8,634,425</b>	<b>-55%</b>	<b>49,864,498</b>	<b>50,155,622</b>

The Council’s 2014/15 Capital Expenditure budget is \$50.1 million, the majority of the budget is associated with major projects including Karratha Airport terminal upgrade and infrastructure improvements. The above table shows that Council is currently 55% below budget in capital expenditure year to date. Major variances are in Building, Furniture & Equipment, Plant and Infrastructure purchases as follows:



**Major Variances – Capital Expenditure**

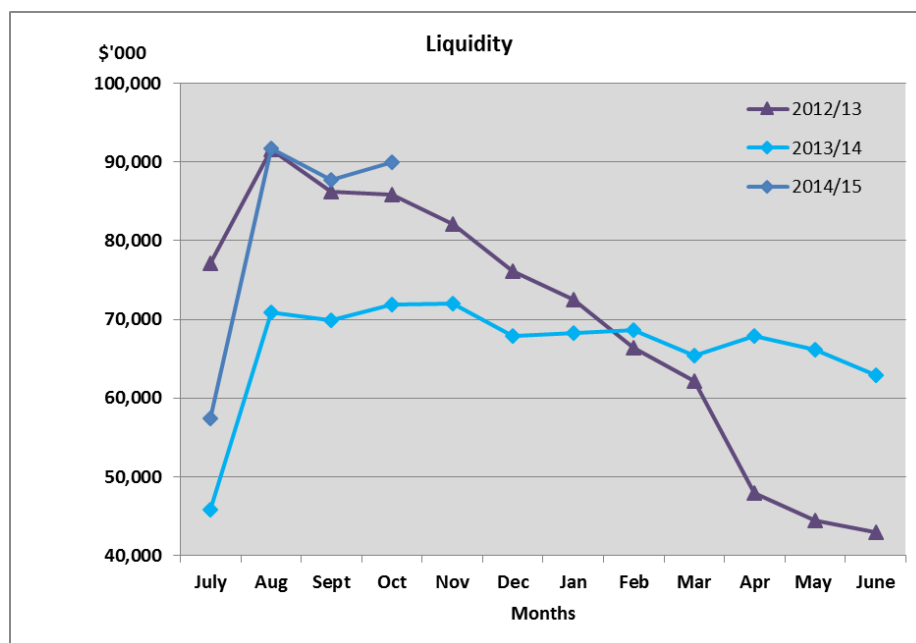
Capital Expenses	Material Variance		Significant Items	
Purchase Of Assets - Buildings	-40%	4,738,976	(102,347)	▲ Capital-Buildings
			80,000	▼ Improvements - Housing
			87,701	▼ 7 Mile Tip Bldg Improvements
			110,467	▼ Leisureplex Improvements
			278,874	▼ Karratha Leisureplex
			344,061	▼ Buildings-Roebourne/Wickham SES
			731,586	▼ Karratha Arts & Community Precinct
			3,195,137	▼ Karratha Airport Terminal Expansion Project
Purchase Of Assets - Equipment	-96%	267,870	270,000	▼ Pax Screening Equipment
Purchase Of Assets - Furniture & Equipment	-86%	322,578	57,178	▼ Purchase Computer Equipment
			202,000	▼ Sor Telecommunications Project
Purchase Of Assets - Plant	-99%	1,579,360	53,000	▼ Purchase - Plant
			88,360	▼ Purchase - Plant
			1,300,000	▼ Purchase - Plant
Purchase Of Assets - Infrastructure	-70%	3,495,200	(109,635)	▲ Footpaths - Shakespeare Road
			50,000	▼ Rrg-Coolawanyah Rd
			50,000	▼ Blackspot Works - Karratha Rd & Dampier/Millstream Rd
			50,000	▼ Footpaths - Dampier Highway Stage 4 Bridge
			50,795	▼ Footpaths - Balmoral Rd Across Cattrall Park
			56,436	▼ Upgrade Effluent Systems
			65,657	▼ Airside Upgrade
			72,006	▼ Balla Balla Road
			97,500	▼ Cctv Installation
			100,000	▼ Upgrades And Replacement Of Stormwater Structures
			128,773	▼ Dampier Boat Ramp Upgrade
			169,178	▼ Bulk Fuel Infrastructure
			187,273	▼ Roebourne Street Lighting Upgrade
			195,676	▼ Bulgarra Pos
			200,000	▼ Wickham Bus Shelters
			271,032	▼ Water Infrastructure Upgrades-Karratha Airport
			273,110	▼ Roebourne Skate Park
			349,289	▼ Roebourne Wittenoom Rd-Gravel Resheeting
			362,397	▼ Skate Park Program
			750,000	▼ Reseals

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

**Cash and Investments**

Investment Accounts	Balance 31 October	Interest %	
Reserve Account	102,444	2.51	Transactional Account
Maxi Cash Reserve	13,567,306	3.00	Cash Management
Reserve TD - NAB	20,551,387	3.72	Reserve Investment
Reserve TD - NAB	5,000,000	3.60	Reserve Investment
Reserve TD - NAB	5,000,000	3.53	Reserve Investment
Reserve TD - Westpac	25,000,000	3.74	Reserve Investment
Municipal Account	3,459,882	2.51	Transactional Account
Maxi Cash Municipal	7,263,868	3.00	Cash Management
Maxi TD	10,000,000	3.74	Municipal Investment
Cash on Hand	29,310	0.00	Cash Floats
<b>Total</b>	<b>89,974,198</b>		

The Reserve Bank cash rate (overnight money market interest rate) has remained at 2.5%, since the 25 basis point decrease in early August 2013. \$20 million of reserve funds continued to be invested at 3.72% to mature in January, \$5m at 3.53% to mature in December, \$5m at 3.60% and \$25m at 3.74% both to mature in April 2015. The Municipal funds held with Westpac Bank continued to earn 2.51% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 3% on the Maxi-Direct Muni Account to maximise interest earnings. \$10m of municipal funds continues to be invested at 3.74% to mature in April 2015.



The liquidity graph for 2014/15 demonstrates an increase in liquidity due to receipt of large grant contributions and rates instalments receipts.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

**LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

**COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

**POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

**FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of October 2014 with a current full year balanced budget and actual surplus year to date reported of \$62,364,992 which is largely due to transfers to and from reserve.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- |               |           |  |
|---------------|-----------|--|
| Our Program:  | 4.d.1.3   | Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government regulations. |
| Our Services: | 4.d.1.3.1 | Prepare the Financial Statements and Reports to Council.   |

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

This is a routine process alerting Council of the current financial position of the City of Karratha.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> October 2014;  
and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31<sup>st</sup> October 2014.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **153010**  
**MOVED** : **Cr Miller**  
**SECONDED** : **Cr Smeathers**

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* resolves to RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> October 2014.**

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

<b>City of Karratha</b>							
<b>Notes To And Forming Part Of The Financial Statements</b>							
<b>for the period ending 31 October 2014</b>							
	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Budget YTD</b>	<b>Actual YTD</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>2013/14</b>
	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>%</b>	<b>\$</b>	<b>\$</b>
<b>Operating Revenue And Expenses Classified According To Nature And Type</b>							
<b>Revenues from Operations</b>							
Rates	40,580,172	40,580,172	39,480,672	39,722,024	-	241,352	35,769,877
Fees and Charges	79,630,708	79,630,708	50,076,573	47,441,264	-	(2,635,309)	47,162,921
Operating Grant, Subsidies and Contributions	11,917,157	11,917,157	3,841,887	5,058,988	31.68%	1,217,101	7,410,418
Interest Earned	3,398,954	3,398,954	1,110,818	659,411	-40.64%	(451,407)	2,445,099
Proceeds/Realisation	0	0	0	1,175	-	-	0
All Other	532,647	532,647	175,027	841,695	380.89%	666,668	1,482,487
<b>Total</b>	<b>136,059,638</b>	<b>136,059,638</b>	<b>94,684,977</b>	<b>93,724,557</b>	<b>-</b>	<b>(960,420)</b>	<b>94,270,802</b>
<b>Expenses from Operations</b>							
Employee Costs	36,384,898	36,384,898	12,423,578	10,729,004	-13.64%	1,694,574	33,353,872
Materials and Contracts	47,197,845	47,197,845	29,619,619	6,006,909	-79.72%	23,612,710	23,682,567
Utilities (gas, electricity, water etc)	4,175,242	4,175,242	1,379,200	1,079,421	-21.74%	299,779	4,275,811
Interest Expenses	47,700	47,700	0	0	-	-	10,597
Depreciation	11,202,287	11,202,287	1,882,620	819,740	-56.46%	1,062,880	9,858,359
Insurance Expenses	1,753,304	1,753,304	1,688,982	1,594,643	-	94,339	1,700,422
Other Expenses	3,845,795	3,845,795	1,103,801	1,208,122	-	(104,321)	2,321,215
<b>Total</b>	<b>104,607,071</b>	<b>104,607,071</b>	<b>48,097,800</b>	<b>21,437,838</b>	<b>-</b>	<b>26,659,962</b>	<b>75,202,843</b>
<b>Non Operating Grants, Subsidies and Contributions</b>							
Contributions	7,412,063	7,412,063	1,442,499	3,094,081	114.49%	(1,651,582)	16,392,796
Fair Value Adjustments	-	-	-	-	-	-	0
Profit On The Sale Of Assets	(15,867)	(15,867)	(14,884)	(37,746)	-	22,862	(46,856)
Loss On Asset Disposal	597,456	597,456	368,754	(312,189)	-	680,943	2,125,558
<b>Change In Net Assets From Operations</b>	<b>38,283,041</b>	<b>38,283,041</b>	<b>47,675,806</b>	<b>75,730,735</b>	<b>-</b>	<b>(27,620,382)</b>	<b>33,382,053</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

**Variance Commentary by Nature & Type**

Revenues from Operations	Material Variance		Significant Items	
Operating Grant, Subsidies and Contributions	31.68%	1,217,101	(406,000)	▲ Contribution to Rangers/Local Laws
			(285,000)	▲ Contributions - Leisure Projects
			(253,475)	▲ Grants-Community Safety
			(197,129)	▲ NAIDOC Week Income
			(164,000)	▲ Red Eart Arts Festival - Income
			(110,000)	▲ Contribution To Community Grants Scheme
			(90,000)	▲ Community Bus (Public Transport Project)
			(88,455)	▲ Contributions - Club Development
			(74,632)	▲ Contribution Medical Services Package
			(70,000)	▲ Special Youth Projects Income
			(57,000)	▲ Eastern Corridor Youth Services
			(55,000)	▲ Karratha Leisureplex-Sundry Contributions/Donations
Interest Earned	-40.64%	(451,407)	87,331	▼ Interest Earned - Infrastructure
			114,082	▼ Interest Earned - Pilbara Underground Power Reserve
			167,611	▼ Interest Earned - Waste Management
			188,579	▼ Interest Earned - Aerodrome
All Other	380.89%	666,668	(308,489)	▲ Reimbursements/Commissions & Rebates
			(118,853)	▲ Insurance Contributions Cash Settlement Monies Capital
			(109,541)	▲ Karratha Leisureplex-Sundry Contributions/Donations
			(105,795)	▲ Workers Comp & Insurance Rebate
Expenses from Operations	Material Variance		Significant Items	
Employee Costs	-13.64%	1,694,574	(154,418)	▼ Plant-Repairs
			(117,642)	▼ Employment Costs-Karratha Library
			(105,729)	▼ Employment Costs-Wickham Recreation Facility
			(88,716)	▼ Landfill Operation
			(78,000)	▼ Leased-New Positions
			(75,817)	▼ Employment Costs-Human Resources
			(59,128)	▼ Employment Costs-Corporate Services Admin
Materials And Contracts	-79.72	23,612,710	(19,995,256)	▼ Office Expenses-Rates
			(2,102,675)	▼ Local Planning Strategy (LPS)
			(503,504)	▼ KTA Airport - Recoverable
			(254,919)	▼ KTA Airport - Landside Mtce
			(154,644)	▼ Open Space/Drain Reserve Mtce
			(141,968)	▼ Dampier Community Hub-Expenditure
			(134,643)	▼ Staff Housing-Mtce Costs
			(84,237)	▼ Marketing & Promotion
			(75,054)	▼ Support Services - Statutory Planning
			(72,214)	▼ Litter Control
			(67,286)	▼ Oval Maintenance
			(66,520)	▼ KTA Airport - Airside Mtce
			(60,000)	▼ KTA Airport - Consultants For Studies
			(57,708)	▼ Playground Maintenance
			(53,147)	▼ KTA Airport - Karratha Terminal Building - Op Exp
			(50,233)	▼ Community Bus (Public Transport Project)

**Variance Commentary by Nature & Type (cont.)**

<b>Expenses from Operations</b>	<b>Material Variance</b>		<b>Significant Items</b>	
Utilities	-21.74%	299,779	(116,336)	▼ KTA Airport - Recoverable
			(72,743)	▼ Karratha Leisureplex
Depreciation	-56.46%	1,062,880	(399,934)	▼ Depreciation-Karratha Leisureplex
			(158,561)	▼ Depreciation-Roads & Streets
			(156,860)	▼ Depreciation-Staff Housing
			(103,962)	▼ KTA Airport -Depreciation
			(102,669)	▼ Depreciation-Landfill Operations
			(87,549)	▼ Depreciation-Waste Collection
			(75,775)	▼ Depreciation-Corp Services
			(56,345)	▼ Depreciation-Pam Buchanan Family Centre
			(55,547)	▼ Depreciation-Pavillions & Halls
<b>Other Revenues</b>	<b>Material Variance</b>		<b>Significant Items</b>	
Non Operating Grants, Subsidies And Contributions	114.49%	(1,651,582)	(500,000)	▼ Contributions to Wickham Community Hub
			(164,666)	▼ Local Govt Programs - Road Projects Grants
			253,475	▲ Grants-Community Safety
			2,000,000	▲ Rio Tinto and SOR Contrib-Dampier Community Hub



<b>City of Karratha</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 31 October 2014</b>							
<b>Rate Setting Statement</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Var. Ind</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding (excluding Rates)	41,130,572	41,130,572	36,576,551	33,532,584	-	(3,043,967)	
Governance	176,088	176,088	73,936	453,412	513.25%	379,476	▲
Law, Order And Public Safety	1,365,336	1,365,336	988,516	1,424,785	44.13%	436,269	▲
Health	183,189	183,189	51,689	155,719	201.26%	104,030	▲
Education and Welfare	58,900	58,900	19,632	19,633	-	-	
Housing	349,356	349,356	88,008	82,472	-	-	
Community Amenities	12,688,688	12,688,688	6,076,903	5,887,599	-	(189,304)	
Recreation And Culture	15,976,278	15,976,278	4,120,469	6,893,875	67.31%	2,773,406	▲
Transport	29,985,449	29,985,449	8,378,544	8,063,537	-	(315,007)	
Economic Services	537,040	537,040	191,440	258,094	34.82%	66,654	▲
Other Property And Services	456,500	456,500	96,000	362,649	277.76%	266,649	▲
	102,907,396	102,907,396	56,661,688	57,134,360	-	472,672	
<b>Expenses (Applications)</b>							
General Purpose Funding	(20,431,500)	(20,431,500)	(20,088,800)	(52,337)	-99.74%	20,036,463	▼
Governance	(5,497,948)	(5,497,948)	(2,166,295)	(1,272,533)	-41.26%	893,762	▼
Law, Order And Public Safety	(2,028,131)	(2,028,131)	(757,885)	(497,504)	-34.36%	260,381	▼
Health	(1,343,165)	(1,343,165)	(495,282)	(470,113)	-	-	
Education and Welfare	(183,232)	(183,232)	(74,930)	347,530	-563.81%	422,460	▼
Housing	(859,507)	(859,507)	(376,893)	(99,717)	-73.54%	277,176	▼
Community Amenities	(18,462,741)	(18,462,741)	(7,338,385)	(4,125,375)	-43.78%	3,213,010	▼
Recreation And Culture	(31,025,969)	(31,025,969)	(9,579,751)	(8,910,976)	-	668,775	
Transport	(21,110,979)	(21,110,979)	(5,781,297)	(4,382,503)	-24.20%	1,398,794	▼
Economic Services	(2,306,304)	(2,306,304)	(901,934)	(674,655)	-25.20%	227,279	▼
Other Property And Services	(1,955,051)	(1,955,051)	(907,602)	(987,467)	-	(79,865)	
	(105,204,527)	(105,204,527)	(48,469,054)	(21,125,649)	-56.41%	27,343,405	
<b>Capital</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	789,850	789,850	361,500	1,175	-99.67%	(360,325)	▼
Tsf From Aerodrome Reserve	9,492,459	9,492,459	-	3,036,977	-	3,036,977	
Tsf From Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	1,192,000	1,192,000	-	-	-	-	
Tsf From Infrastructure Reserve	4,836,588	5,115,712	-	910,999	-	910,999	
Tsf From Partnership Reserve	3,005,329	3,005,329	3,005,329	4,249,413	41.40%	1,244,084	
Tsf From Waste Management Reserve	6,110,466	6,110,466	-	140,580	-	140,580	
Tsf From Junior Sport Reserve	1,800	1,800	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	531,500	531,500	-	600,000	-	600,000	
Tsf From Medical Services Assistance Reserve	56,000	56,000	32,000	-	-100.00%	-	▼
Tsf From Carry Forward Budget Reserve	-	-	-	-	-	-	
Tsf From History & Cultural Publications	56,244	56,244	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	-	-	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	▲
New Loans Raised	8,000,000	8,000,000	3,000,000	-	-100.00%	(3,000,000)	▼
Other Loan Principal Income	221,863	221,863	-	-	-	-	
Repayments Of Self Supporting Loans	3,143	3,143	1,544.00	1,544.06	-	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	34,297,242	34,576,366	6,400,373	8,940,687	39.69%	2,540,314	

<b>City of Karratha</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 31 October 2014</b>							
<b>Rate Setting Statement</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Amended Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Var. Ind</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Expenses</b>							
Purchase Of Assets - Land	-	-	-	-	-	-	-
Purchase of Assets - Artwork	-	-	-	-	-	-	-
Purchase Of Assets - Buildings	(33,183,371)	(33,183,371)	(11,818,029)	(7,079,053)	-40.10%	4,738,976	▼
Purchase Of Assets - Equipment	(320,000)	(320,000)	(280,000)	(12,130)	-95.67%	267,870	▼
Purchase Of Assets - Furniture & Equipment	(632,900)	(632,900)	(373,400)	(50,822)	-86.39%	322,578	▼
Purchase Of Assets - Plant	(3,500,000)	(3,500,000)	(1,601,000)	(21,640)	-98.65%	1,579,360	▼
Purchase Of Assets - Infrastructure	(12,240,227)	(12,519,351)	(4,965,980)	(1,470,780)	-70.38%	3,495,200	▼
Loan Principal Repayments	(354,625)	(354,625)	-	-	-	-	-
Tsf To Aerodrome Reserve	(705,024)	(705,024)	(235,008)	(105,987)	-54.90%	129,021	▼
Tsf To Dampier Drainage Reserve	(24)	(24)	(8)	-	-100.00%	-	▼
Tsf To Plant Replacement Reserve	(1,774,056)	(1,774,056)	(24,252)	(18,749)	-22.69%	-	▼
Tsf To Walkington Theatre Reserve	(204)	(204)	(68)	(218)	220.41%	-	▲
Tsf To Workers Compensation Reserve	(23,328)	(23,328)	(7,776)	(4,933)	-36.56%	-	▼
Tsf To Royalties for Regions Reserve	-	0	-	-	-	-	-
Tsf To Infrastructure Reserve	(7,343,491)	(7,343,491)	(176,352)	(131,860)	-25.23%	-	▼
Tsf To Partnership Reserve	(158,748)	(158,748)	(52,916)	(4,933,804)	9223.84%	(4,880,888)	
Tsf To Waste Management Reserve	(6,144,849)	(6,144,849)	(229,204)	(140,973)	-38.49%	88,231	▼
Tsf To Aged Persons Home Reserve	(2,664)	(2,664)	(888)	(564)	-36.50%	-	▼
Tsf To Junior Sport Reserve	(60)	(60)	(20)	-	-100.00%	-	▼
Tsf To Mosquito Control Reserve	(180)	(180)	(60)	(42)	-30.30%	-	▼
Tsf To History & Cultural Publications Reserve	(2,028)	(2,028)	(676)	(428)	-36.67%	-	▼
Tsf To Employee Entitlements Reserve	(74,184)	(74,184)	(24,728)	(17,603)	-28.81%	-	▼
Tsf To Community Development Reserve	(563,912)	(563,912)	(10,804)	(4,209)	-61.04%	-	▼
Tsf To Pilbara Underground Power Reserve	(18,665,280)	(18,665,280)	(18,317,280)	(9,892,925)	-45.99%	8,424,355	
Tsf To Medical Services Assistance Package Reserve	(8,424)	(8,424)	(2,808)	(2,035)	-27.52%	-	▼
Tsf To Carry Forward Budget Reserve	-	-	-	-	-	-	-
Tsf To Restricted Funds Reserve	-	-	-	-	-	-	-
Interest Free Loan Principal	-	-	-	-	-	-	-
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	-
Income Set Aside As Restricted Funds	-	-	-	-	-	-	▲
	(85,697,579)	(85,976,703)	(38,121,257)	(23,888,754)	-37.33%	14,232,503	
<b>Adjustment For Non Cash Items</b>							
Depreciation	11,202,287	11,202,287	1,882,620	819,740	-	(1,062,880)	▼
Movement in Employee Benefit Provisions	220,900	220,900	-	-	-	-	-
Movement in Accrued Interest	-	-	-	-	-	-	-
Movement in Accrued Salaries & Wages	-	-	-	-	-	-	-
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	-
(Profit) / Loss On Disposal Of Assets	581,589	581,589	353,870	(349,935)	-	(703,805)	
	12,004,776	12,004,776	2,236,490	469,804	-78.99%	(1,766,686)	
<b>Surplus Brought Forward 1 July</b>	1,112,520	1,112,520	1,112,520	1,112,520		-	
<b>Amount Raised From Rates</b>	40,580,172	40,580,172	39,480,672	39,722,024	-	241,352	
<b>Surplus / (Deficit)</b>	<b>0</b>	<b>0</b>	<b>19,301,432</b>	<b>62,364,992</b>			

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

**Variance Commentary by Program**

Revenues from Operations	Material Variance		Significant Items	
Governance	513.25%	379,476	308,489	▲ Reimbursements/Commissions & Rebates - Cyclone related WANDRRA reimbursement - amendment made at Review
Law, Order and Public Safety	44.13%	436,269	(137,478)	▼ DFES Contrib - Bushfire Units - monies coming through in stages and less than what was originally applied for in grant. To be amended at Budget review
			(119,582)	▼ DFES Contrib - Karratha SES - monies coming through in stages and less than what was originally applied for in grant. To be amended at Budget review
			281,475	▲ Grants-Community Safety - 15/16 Grant received early, t/f 109k to reserve in October
			406,000	▲ Contribution to Rangers/Local Laws - 15/16 Grant received early, t/f 406k to reserve in October
Health	201.26%	104,030	74,632	▲ Contribution Medical Services Package - 15/16 Grant received early, t/f 38k to reserve in October
Recreation and Culture	67.31%	2,773,406	(500,000)	▼ Contributions to Wickham Community Hub - Agreement not yet executed
			(162,451)	▼ Contribution-Wickham Recreation Facility - Final contribution for transition stage not yet invoiced, waiting on completion of acquittal
			52,167	▲ Lease Fees (Gst Applicable) -
			57,000	▲ Eastern Corridor Youth Services - Income in advance, received in 13/14
			64,604	▲ Karratha Leisureplex-Swimming Lessons-GST Free -
			70,000	▲ Special Youth Projects Income - Grant received early
			88,455	▲ Contributions - Club Development - 15/16 Grant received early, t/f 78k to reserve in October
			90,000	▲ Community Bus (Public Transport Project) - 15/16 Grant received early, t/f 45k to reserve in October
			110,000	▲ Contribution To Community Grants Scheme -
			157,710	▲ Karratha Leisureplex-Sundry Contributions/Donations -
			164,935	▲ Red Earth Arts Festival - Income - Grant received early
			197,129	▲ NAIDOC Week Income - Grant received early
			285,000	▲ Contributions - Leisure Projects -
			2,000,000	▲ Rio Tinto and SOR Contrib-Dampier Community Hub - Grant contribution received early
Economic Services	34.82%	66,654	66,654	▲ Various Minor Amounts
Other Property & Services	277.76%	266,649	105,795	▲ Workers Comp & Insurance Rebate -
			118,853	▲ Insurance Contributions Cash Settlement Monies Capital - Cyclone related reimbursement - amendment made at Review

**Variance Commentary by Program (cont.)**

Expenses from Operations	Material Variance		Significant Items		
General Purpose Funding	-99.74%	20,036,463	19,999,180	▼	Office Expenses-Rates - PUPP contribution not yet paid.
Governance	-41.26%	893,762	(158,336)	▲	Ex Gratia Contribution - Roebourne Advisory Group -
			(111,930)	▲	Contribution - Roebourne Advisory Group -
			(109,906)	▲	Administration-Corp Services -
			(61,334)	▲	System Development -
			(51,384)	▲	It Software Expenses -
			59,155	▼	Employment Costs-Corporate Services Admin - Employment cost savings identified by EMT review through budget review process
			75,775	▼	Depreciation-Corp Services - Building depreciation pending MyData action
			83,332	▼	Ex Gratia Contribution - Wickham Community Assoc -
			86,093	▼	Marketing & Promotion -
			94,088	▼	Office Expenses-Corp Services -
Law Order and Public Safety	-34.36%	260,381	276,355	▼	Various Minor Amounts
Education and Welfare	-563.81%	422,460	408,909	▼	Loss On Sale - Other Buildings - Reversal relating to disposal of buildings identified not to be Council property at end of 13/14 FY - item to be presented to Council to dispose
Housing	-73.54%	277,176	68,800	▼	Staff Housing General Mtce - Preventative/Remedial - This has been reallocated in the recent November budget review.
			78,000	▼	Leased-New Positions - Reduction in the number of properties needed
			156,860	▼	Depreciation-Staff Housing - Building depreciation pending MyData action
Community Amenities	-43.78%	3,213,010	55,125	▼	Employment Costs-Strategic Planning - Both Senior Strategic Planner positions vacant for much of the reporting period. Budget revised at October budget review. Both positions now filled so expecting expenditure to accord budget for balance financial year.
			58,255	▼	Karratha Redevelopment Plans - Project brief for Stage 2 being revised prior to commencing that part of the project. Project budget will be fully spent by end financial year.
			85,914	▼	Trade/Commercial Refuse Collection - Plant op costs to be changed at Nov budget review
			87,549	▼	Depreciation-Waste Collection - Building depreciation pending MyData action
			100,783	▼	Rubbish Collection Parks, Open Spaces & Events - Plant op costs to be changed at Nov budget review
			102,669	▼	Depreciation-Landfill Operations - Building depreciation pending MyData action
			136,185	▼	Drainage Maintenance - Adjustments made in November review.
			208,143	▼	Loss On Sale - Landfill - Plant not yet sold. Trade of P8002 processed in November
			2,077,619	▼	Karratha Lazylands - Project is on hold pending further advice from Lands Dept. This has been addressed in the Nov Budget Review

**Variance Commentary by Program (cont.)**

Expenses from Operations	Material Variance		Significant Items	
Transport	-24.20%	1,398,794	(205,592)	▲ KTA Airport - Office Expenses - Amendment addressed at Nov budget review. Insurance budget allocated was \$100K and overspent by \$219K. Business Interruption Insurance \$295K, Environmental Impairment Insurance Allocation \$15k, Major Airport Owner and Operators Liability Insurance \$9.4k. Total insurance paid \$319.4K (to be offset by insurance underspend of \$87.2K from acct# 646000)
			(96,059)	▲ Post Cyclone Clean Up - Special Project - This is post TC Christine and will be netted off against income from insurance.
			(75,869)	▲ KTA Airport - Employment Costs - Variance is a result of payment of higher duties, one redundancy payment, actuals to end of September includes 7 pay periods, budget to end of September was based on 6.5 pay periods.
			51,224	▼ Kta Airport-Landside Mtce Exp - Amendment and reforecast addressed at Nov budget review. Work plan rescheduled to later months. Roads n kerbs \$30K and garden maint projects \$35k
			52,483	▼ Karratha Terminal Building-Mtce Costs (Kta Managed) - Amendment addressed at Nov budget review. Decreasing allocated budget by \$122K. Expenditure less than anticipated.
			56,054	▼ Cyclone Preparation -
			60,000	▼ KTA Airport - Consultants For Studies - Timing difference. PO raised. Invoice not received.
			66,508	▼ Kta Airport - Airside Mtce Exp - Amendment and reforecast addressed at Nov budget review. Work plan rescheduled to later months. \$17K for 30 Meter tower works in Oct. \$20K in Nov Primary connection kits for runway lighting. \$20K jetsealing and crack patching
			75,081	▼ Loss On Sale - Vehicles and Plant - Budget c/fwd from 13/14-Nov Review
			94,311	▼ Kta Airport-Terminal Building-Op Cost - Amendment addressed at Nov budget review. Variance is a result of insurance budget allocated \$275K and underspent by \$87.2K. Terminal Building Op Cost Insurance \$188k
			102,051	▼ Power - Timing issue. October invoice not yet received and processed. Will be posted in November.
			103,962	▼ KTA Airport -Depreciation - Building depreciation pending MyData action
			158,561	▼ Depreciation-Roads & Streets - Building depreciation pending MyData action
			163,537	▼ Kta Airport - Car Park & Grounds Transport Op Exp - Amendment addressed at Nov budget review. Decreasing allocated budget by \$195K. FOH actual expenditure less than anticipated.
			503,504	▼ Screening And Security - Amendment addressed at Nov budget review. Decreasing allocated budget by \$1.8M. MSS contract actual expenditure less than anticipated.
Economic Services	-25.20%	227,279	72,718	▼ Cont. - Roebourne Tourist Bureau -
			87,262	▼ Cont. - Karratha Tourist Bureau -

**Variance Commentary by Program (cont.)**

Capital Revenue	Material Variance		Significant Items	
Proceeds From Disposal Of Assets	-99.67%	(360,325)	(360,325)	▼ Proceeds on sale of various vehicles not realised to date. Reforecast through budget review
Transfer From Partnership Reserve	41.40%	1,244,084	1,244,084	▲ Transfer from Partnership Reserve - Actual is based on 13/14 final figures
New Loans Raised	-100.00%	(3,000,000)	(3,000,000)	▼ Income From Loan-PUPP - Loan not yet taken out - still to determine if required
Capital Expenses	Material Variance		Significant Items	
Purchase of Assets - Buildings	-40.10%	4,738,976	(102,347)	▲ Capital-Buildings - This is a new account created for this project, allocations (both transaction and budget) are to be transferred from 112200. This has been addressed in the Nov Budget Review. Release of Tender for construction was delayed by Council by one month. Some consultant costs that were budgeted to 14/15 were posted to 13/14 leading to a reduction in the consultant costs for the anticipated 14/15 budget. This has been addressed in the Nov Budget Review
			80,000	▼ Improvements - 22 Gecko Circle - Holding Account for all Capital improvements. This has been adjusted in the recent November budget review and reallocated to various jobs. .
			87,701	▼ 7 Mile Tip Bldg Improvements - Contract for Final Works to Crib room has been let. Due for completion December. Cash flow adjusted in the November Budget Review
			110,467	▼ Leisureplex Improvements -
			278,874	▼ Karratha Leisureplex - Final construction contract cost not yet paid due to requirement to complete outstanding items. Additional car park works scheduled for early 2015. This has been addressed in the Nov Budget Review
			344,061	▼ Buildings-Roebourne/Wickham SES - Some components of the project have come in under budget (some due to Council fixed term supply contracts). The total budget has also been reduced to reflect actual and remaining anticipated costs. This has been addressed in the Nov Budget Review
			731,586	▼ Karratha Arts & Community Precinct - The review of the concept design highlighted some issues with the initial concept and costings provided. This required a review of the scope of works and re-cast of the cost plan. This has delayed the Architect's report and anticipated costs have not yet been incurred. This has been addressed in the Nov Budget Review
			3,195,137	▼ Karratha Airport Terminal Expansion Project - Contractor payments have been less than anticipated at budget time. Amendment addressed at budget review. Contractor's submitted cashflow reduced by 15%. Balance to be budgeted 15/16
Purchase of Assets - Equipment	-95.67%	267,870	270,000	▼ Pax Screening Equipment - Addressed at budget review. Decrease SA equipment by \$100K and reforecast to post redevelopment.
Purchase of Assets - Furniture & Equipment	-86.39%	322,578	57,178	▼ Purchase Computer Equipment -
			202,000	▼ Sor Telecommunications Project -
Purchase of Assets - Plant	-98.65%	1,579,360	53,000	▼ Purchase - Plant - Order for replacement ranger vehicle later in the year. Addressed in the November Budget Review
			88,360	▼ Purchase - Plant - Adjustments made in November review.
			1,300,000	▼ Purchase - Plant - Invoice for P8017 (BOMAG) & P8016 (KOMATSU LOADER) processed in November

**Variance Commentary by Program (cont.)**

Capital Expenses	Material Variance		Significant Items		
Purchase of Assets - Infrastructure	-70.38%	3,495,200	(109,635)	▲	Footpaths - Shakespeare Road - Completed ahead of schedule and under budget. Adjustment made in November review
			50,000	▼	Rrg-Coolawanyah Rd - To commence in Jan / Feb, adjustments made in Nov review
			50,000	▼	Blackspot Works - Karratha Rd & Dampier/Millstream Rd - Currently with MRWA for approval. Has been adjusted in the November BudgetReview
			50,000	▼	Footpaths - Dampier Highway Stage 4 Bridge - Timing issue, Adjustments made in November review.
			50,795	▼	Footpaths - Balmoral Rd Across Cattrall Park - Adjustments made in Nov review.
			56,436	▼	Upgrade Effluent Systems - Design is being finalised. Tender for construction early 2015. This has been addressed in the Nov Review
			65,657	▼	Airside Upgrade - Amendment at Nov review. Decreased by \$65.6K of \$120K c/f from 13-14, works completed in June was paid then. \$97.5K for fencing Feb -Mar
			72,006	▼	Balla Balla Road - Finished and adjusted in budget review
			97,500	▼	Cctv Installation - Design estimated completed. RFQ for installation at Millars Well, Pegs Creek Pavilions, Youth Shed and Frank Butler completed.
			100,000	▼	Upgrades And Replacement Of Stormwater Structures - Timing issue, Adjustments made in November review.
			128,773	▼	Dampier Boat Ramp Upgrade - Timing issue, Adjustments made in Nov review.
			169,178	▼	Bulk Fuel Infrastructure - Tender awarded, budget adjusted to reflect expenditure timing. \$70k to be transferred to staff amenities capital project.
			187,273	▼	Roebourne Street Lighting Upgrade - Timing issue, Adjustments made in Nov review.
			195,676	▼	Bulgarra Pos -
			200,000	▼	Wickham Bus Shelters - Project delayed to early 2015 due to resourcing and requirement to confirm site with external stakeholder. This has been addressed in the Nov Budget Review
			271,032	▼	Water Infrastructure Upgrades-Karratha Airport - Re cash flowed due to ongoing contract dispute, no change to total budget amount as not yet resolved. This has been addressed in the Nov Budget Review
			273,110	▼	Roebourne Skate Park - Costs anticipated to be posted to 14/15 were posted back to 13/14. Main project is now complete with only shade to be tendered for construction Jan/Feb. Addressed at Nov Review
			349,289	▼	Roebourne Wittenoom Rd-Gravel Resheeting - To commence in February, adjustments made in budget review
			362,397	▼	Skate Park Program - CFRD project from 13/14. Design has been accepted, a delay has occurred in completion of the documentation required. This is expected by end of Nov. to be tendered for construction Jan/Feb. This has been addressed in the Nov Budget Review
			750,000	▼	Reseal-Clarkson Street - Holding Account for all Reseals. Delay in start, adj made in budget review incl allocation to Jobs
Transfer To Aerodrome Reserve	-54.90%	129,021	129,021	▼	Transfer to Aerodrome Reserve - Variance due to lower than budgeted balance as at EOFY 2013/14 and timing difference relating to investment maturity
Transfer To Partnership Reserve	9223.84%	(4,880,888)	(4,880,888)	▲	Transfer to Partnership Reserve - Actual is based on 13/14 final figures
Transfer To Waste Mgmt Reserve	-38.49%	88,231	88,231	▼	Transfer to Waste Management Reserve - Variance due to lower than budgeted balance as at EOFY 2013/14 and timing difference relating to investment maturity
Transfer To Pilbara Underground Power Reserve	-45.99%	8,424,355	8,424,355	▼	Transfer to Pilbara Underground Power Reserve - Funds received YTD transferred to Reserve - amendment made at Review

**City of Karratha**  
**Notes to the Financial Statements**  
**for the period ending 31 October 2014**

<b>Note 1. Net Current Assets</b>	<b>Note</b>	<b>Year to Date Actual</b>	<b>2014/15 Budget Brought Forward 1 July</b>
		<b>\$</b>	<b>\$</b>
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted		20,753,060	1,170,000
Cash and Cash Equivalents - Restricted (Trust)		3,098,197	0
Cash and Cash Equivalents - Restricted - Reserves	1	69,221,138	74,165,826
Cash - Restricted Unspent Grants/Contributions		0	0
Cash - Restricted Unspent Loans		0	0
Trade and Other Receivables	2	45,293,117	7,329,957
Land held for Resale - Development Costs		0	0
Inventories		223,644	393,026
Total Current Assets		138,589,155	83,058,809
<b>Current Liabilities</b>			
Trade and Other Payables		3,074,838	3,973,668
Trust Liabilities		3,108,187	
Bank Overdraft		0	0
Current Portion of Long Term Borrowings		0	1,358,862
Current Portion of Provisions		3,390,758	4,919,315
Total Current Liabilities		9,573,783	10,251,845
<b>Net Current Assets</b>		129,015,372	72,806,964
<b>Less</b>			
Cash and Cash Equivalents - Restricted - Reserves		(69,221,138)	(74,165,826)
Loan repayments from institutions		(1,599)	0
Movement in Accruals (Non-Cash)			0
Cash - Restricted Unspent Grants/Contributions		0	0
<b>Add back</b>			
Current Loan Liability		0	1,358,862
Cash Backed Employee Provisions		2,299,046	0
Current Provisions funded through salaries budget		273,310	0
<b>Net Current Asset Position</b>		62,364,992	0



***City of Karratha***  
**Notes to the Financial Statements (cont.)**  
**for the period ending 31 October 2014**

Note Explanation:

1) Reserves and Long Service Leave are Cash Backed

2)

Total Trade and Other Receivables	32,869,349
Total Rates Debtors Outstanding	12,423,768

**City of Karratha**  
**Statement of Financial Position**  
**for the period ending 31 October 2014**

<b>Note 2: Statement of Financial Position</b>	<b>2014/15</b>	<b>2013/14</b>
	<b>\$</b>	<b>\$</b>
<b>Current Assets</b>		
Cash On Hand	29,310	18,455
Cash and Cash Equivalents - Unrestricted	20,723,750	2,325
Cash and Cash Equivalents - Restricted (Trust)	3,098,197	3,083,658
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	0	4,918
Cash and Cash Equivalents - Restricted (Reserves/Muni)	69,221,138	62,904,777
Trade and Other Receivables	45,293,117	11,944,825
Inventories	223,644	401,889
<b>Total Current Assets</b>	<b>138,589,155</b>	<b>78,360,847</b>
<b>Non-Current Assets</b>		
Trade and Other Receivables	50,260	50,260
Property, Plant and Equipment	199,804,520	193,216,254
Infrastructure	117,896,524	116,573,581
<b>Total Non-Current Assets</b>	<b>317,751,305</b>	<b>309,840,095</b>
<b>Total Assets</b>	<b>456,340,460</b>	<b>388,200,942</b>
<b>Current Liabilities</b>		
Bank Overdrafts	0	0
Trade and Other Payables	3,074,838	10,680,791
Trust Liabilities	3,108,187	3,093,451
Long Term Borrowings	0	0
Provisions	3,390,758	3,390,758
<b>Total Current Liabilities</b>	<b>9,573,783</b>	<b>17,164,999</b>
<b>Non-Current Liabilities</b>		
Long Term Borrowings	0	0
Provisions	1,328,725	1,328,725
<b>Total Non-Current Liabilities</b>	<b>1,328,725</b>	<b>1,328,725</b>
<b>Total Liabilities</b>	<b>10,902,508</b>	<b>18,493,724</b>
<b>Net Assets</b>	<b>445,437,952</b>	<b>369,707,217</b>
<b>Equity</b>		
Accumulated Surplus	333,468,672	257,737,937
Revaluation Surplus	49,064,504	49,064,504
Reserves	62,904,777	62,904,777
<b>Total Equity</b>	<b>445,437,952</b>	<b>369,707,217</b>

***City of Karratha***  
**Statement Of Financial Activity**  
**for the period ending 31 October 2014**

	\$
<b>Unrestricted Cash</b>	
Cash On Hand	29,310
Westpac on call	10,723,750
Term deposits - Westpac / WATC	0
Term deposit - Westpac	10,000,000
	<u>20,753,060</u>
<b>Restricted Cash</b>	
Reserve Funds	69,221,138
Restricted Unspent Grants	0
Westpac - Trust	3,098,197
	<u>72,319,335</u>
<b>Total Cash</b>	<u><u>93,072,395</u></u>

<b>Note 4</b>				
<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 31 October 2014</b>				
	<b>2014/2015 Budget</b>	<b>2014/2015 Amended</b>	<b>2014/2015 Year To Date Budget</b>	<b>2014/2015 Actual To Date</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual ( => 10% or => \$50,000)				
<b>EXECUTIVE SERVICES</b>				
Net (Cost) Revenue to Council for Members of Council	(912,445)	(912,445)	(325,743)	(305,352)
Net (Cost) Revenue to Council for Cossack Infrastructure Project	0	0	0	0
Net (Cost) Revenue to Council for Executive Admin	(641,720)	(641,720)	(220,222)	(221,917)
Net (Cost) Revenue to Council for Public Affairs	(726,941)	(726,941)	(417,177)	(273,766)
<b>CORPORATE SERVICES</b>				
Net (Cost) Revenue to Council for Rates	57,873,702	57,873,702	57,255,227	72,770,895
Net (Cost) Revenue to Council for General Revenue	(21,548,196)	(21,548,196)	(17,368,108)	(9,223,427)
Net (Cost) Revenue to Council for Corporate Services	3,273,292	3,273,292	62,294	2,293,158
Net (Cost) Revenue to Council for Human Resources	(1,852,148)	(1,852,148)	(614,757)	(556,470)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,281,220)	(1,281,220)	(433,643)	(417,875)
Net (Cost) Revenue to Council for Information Services	(1,908,098)	(1,908,098)	(775,588)	(786,418)
Net (Cost) Revenue to Council for Television & Radio Services	(24,225)	(24,225)	(4,925)	(529)
Net (Cost) Revenue to Council for Business Improvement Process	(5,025)	(5,025)	(25)	(618)
Net (Cost) Revenue to Council for Staff Housing	(384,000)	(384,000)	(198,835)	(24,886)
<b>COMMUNITY SERVICES</b>				
Net (Cost) Revenue to Council for Rio Tinto Partnership	6,227,220	6,227,220	3,232,618	1,538,571
Net (Cost) Revenue to Council for Aged Persons Housing	(2,340)	(2,340)	(780)	0
Net (Cost) Revenue to Council for Community Development	(1,593,397)	(1,593,397)	(544,864)	(403,291)
Net (Cost) Revenue to Council for Cossack Art Awards	0	0	0	0
Net (Cost) Revenue to Council for Youth Development	(24,550)	(24,550)	(62,950)	102,012
Net (Cost) Revenue to Council for Other Culture	(356,397)	(356,397)	(2,857)	(58,858)
Net (Cost) Revenue to Council for Arts & Culture Program	(195)	(195)	(195)	(176)
Net (Cost) Revenue to Council for Community Sponsorship	(1,606,950)	(1,606,950)	(394,702)	77,933
Net (Cost) Revenue to Council for Daycare Centres	(63,138)	(63,138)	(35,736)	(41,746)
Net (Cost) Revenue to Council for Child Health Clinics	(96,101)	(96,101)	(34,825)	(29,380)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(5,400)	(5,400)	(1,800)	(11,637)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	(368)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(539,266)	(539,266)	(292,511)	(211,974)
Net (Cost) Revenue to Council for Libraries	(2,013,933)	(2,013,933)	(721,347)	(589,594)
Net (Cost) Revenue to Council for Cossack Operations	(425,554)	(425,554)	(220,806)	(195,293)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,136,811)	(1,136,811)	(505,784)	(431,270)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(887,171)	(887,171)	(232,182)	(250,773)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,320,500)	(1,320,500)	(384,781)	(356,412)
Net (Cost) Revenue to Council for Leisure Projects	(1,906,530)	(1,906,530)	(1,166,496)	(96,546)
Net (Cost) Revenue to Council for Playgrounds	(422,488)	(422,488)	(142,828)	(102,835)
Net (Cost) Revenue to Council for Youth Centres	(3,480)	(3,480)	(1,160)	(1,589)
Net (Cost) Revenue to Council for Medical Services	25,135	25,135	709	80,127
Net (Cost) Revenue to Council for Other Buildings	(114,122)	(114,122)	(46,888)	(61,531)
Net (Cost) Revenue to Council for The Youth Shed	(1,478,802)	(1,478,802)	(374,759)	(403,172)
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,643,651)	(4,643,651)	(2,092,104)	(1,416,732)
Net (Cost) Revenue to Council for Pam Buchanan Family Centre	41,380	41,380	(8,442)	(50,401)
Net (Cost) Revenue to Council for Events & Festivals	(1,268,168)	(1,268,168)	385,008	175,006
Net (Cost) Revenue to Council for Dampier Community Hub	(463,182)	(463,182)	(361,832)	(203,295)
Net (Cost) Revenue to Council for Other Buildings (Leisure)	50,161	50,161	0	52,167
Net (Cost) Revenue to Council for Wickham Recreation Precinct	1,353,640	1,353,640	309,066	321,819
Net (Cost) Revenue to Council for Wickham Community Hub	0	0	455,000	(35,944)
Net (Cost) Revenue to Council for Asbestos Remediation Project Roebourne (3	0	0	0	0

<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 31 October 2014</b>				
	<b>2014/2015 Budget</b>	<b>2014/2015 Amended</b>	<b>2014/2015 Year To Date Budget</b>	<b>2014/2015 Actual To Date</b>
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) Revenue to Council for Emergency Services	(1,161,333)	(1,161,333)	(286,910)	(140,306)
Net (Cost) Revenue to Council for Ranger Services	(977,478)	(977,478)	(95,124)	368,408
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(660,832)	(660,832)	(308,416)	(145,436)
Net (Cost) Revenue to Council for Community Safety	(50,854)	(50,854)	(247,198)	474,428
Net (Cost) Revenue to Council for Economic Development	(199,446)	(199,446)	(68,150)	(64,832)
Net (Cost) Revenue to Council for Camping Grounds	(15,592)	(15,592)	(7,930)	74,682
Net (Cost) Revenue to Council for Building Control	(370,026)	(370,026)	(123,791)	(131,102)
Net (Cost) Revenue to Council for Health Services	(854,325)	(854,325)	(306,848)	(311,765)
Net (Cost) Revenue to Council for Town Planning	(1,232,268)	(1,232,268)	(395,586)	(370,347)
Net (Cost) Revenue to Council for Strategic Planning	(1,444,087)	(1,444,087)	(2,270,134)	(68,664)
Net (Cost) Revenue to Council for Development Services	(83,100)	(83,100)	(26,200)	(11,212)
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) Revenue to Council for Depots	(1,231,016)	(1,231,016)	(425,285)	(315,100)
Net (Cost) Revenue to Council for Public Services Overheads	1,019,883	1,019,883	327,696	380,682
Net (Cost) Revenue to Council for Fleet & Plant	(4,016,904)	(4,016,904)	(1,241,835)	(254,670)
Net (Cost) Revenue to Council for Roads & Streets	(3,545,726)	(3,545,726)	(1,765,965)	(803,867)
Net (Cost) Revenue to Council for Parks & Gardens	(1,938,576)	(1,938,576)	(760,039)	(594,927)
Net (Cost) Revenue to Council for Drainage	(742,612)	(742,612)	(306,604)	(53,555)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,535,101)	(1,535,101)	(361,730)	(414,219)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(794,516)	(794,516)	(301,888)	(186,209)
Net (Cost) Revenue to Council for Cemeteries	(827,188)	(827,188)	(286,259)	(22,018)
Net (Cost) Revenue to Council for Public Toilets	(325,406)	(325,406)	(122,631)	(112,937)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(338,369)	(338,369)	29,050	158,658
Net (Cost) Revenue to Council for Town Beautification	(1,320,940)	(1,320,940)	(420,619)	(212,954)
Net (Cost) Revenue to Council for Bus Shelters	(100,000)	(100,000)	(200,000)	(31,438)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	0	0	1,726
Net (Cost) Revenue to Council for Works Overheads	1,133,367	1,133,367	220,192	82,538
Net (Cost) Revenue to Council for Parks & Gardens Overheads	1,243,700	1,243,700	438,248	382,033
Net (Cost) Revenue to Council for Tech Services	(3,141,888)	(3,141,888)	(1,102,087)	(1,593,066)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	(29)
Net (Cost) Revenue to Council for Vehicle Storage Temporary Contract	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	0	(18,727)
Net (Cost) Revenue to Council for SP & Infrastructure Services	(32,000)	(32,000)	(10,668)	(11,455)
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) Revenue to Council for Project Management	13,116	13,116	(11,819)	59
Net (Cost) Revenue to Council for Waste Collection	(6,286,712)	(6,286,712)	1,704,462	2,108,452
Net (Cost) Revenue to Council for Landfill Operations	5,830,579	5,830,579	(782,843)	409,764
Net (Cost) Revenue to Council for Waste Overheads	1,789,084	1,789,084	542,894	221,637
Net (Cost) Revenue to Council for Karratha Airport	2,084,303	2,084,303	(6,206,450)	1,465,490
Net (Cost) Revenue to Council for Tien Tsin Inne	0	0	0	(49,293)
Net (Cost) Revenue to Council for Other Airports	(6,565)	(6,565)	(565)	(28,938)



**9.2 LIST OF ACCOUNTS NOVEMBER 2014**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>27 November 2014</b>
<b>Applicant/Proponent:</b>	<b>Not Applicable</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made since the previous Ordinary Council Meeting.

**BACKGROUND**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

**LEVEL OF SIGNIFICANCE**

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program:	4.d.1.5	Ensure financial accountability
Our Services:	4.d.1.5.2	Ensure value for money and procurement

**RISK MANAGEMENT CONSIDERATIONS**

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$11,203,465.76 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 254;
- b) EFT31416 to EFT32111 (Inclusive);
- c) Cheque Vouchers 77367 to 77456 (Inclusive);
- d) Cancelled cheques EFT31426, EFT31487, EFT31839, EFT31899, EFT32034, 77366, 77401, 77427, 77428, 77429, 77430, 77434, 77436, 77453, 77455;
- e) Direct Debits: nil;
- f) Payroll Cheques \$1,530,859.67;
- g) with the EXCEPTION OF  (as listed)

**CONCLUSION**

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.



**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153011  
**MOVED** : Cr Smeathers  
**SECONDED** : Cr Vandenberg

**That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the Local Government Act 1995 RESOLVES to ACCEPT payments totalling \$11,203,465.76 submitted and checked with vouchers, being made up of:**

- a) Trust Vouchers: 254;
- b) EFT31416 to EFT32111 (Inclusive);
- c) Cheque Vouchers 77367 to 77456 (Inclusive);
- d) Cancelled cheques EFT31426, EFT31487, EFT31839, EFT31899, EFT32034, 77366, 77401, 77427, 77428, 77429, 77430, 77434, 77436, 77453, 77455;
- e) Direct Debits: nil;
- f) Payroll Cheques \$1,530,859.67;
- g) with the EXCEPTION OF  (as listed)

**CARRIED**

**FOR** : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

Chq/EFT	Date	Name	Description	Amount
254	25.11.2014	Byron Newbold	Refund - Verge Bond	3,000.00
EFT31416	30.10.2014	AMP Retirement Trust - BATT	Superannuation contributions	483.15
EFT31417	30.10.2014	Cbus	Superannuation contributions	1,108.94
EFT31418	30.10.2014	The Haines Superannuation Fund	Superannuation contributions	735.88
EFT31419	30.10.2014	WA Super ( Formerly WALGSP)	Superannuation contributions	222,003.20
EFT31420	30.10.2014	BT Lifetime Super employer Plan - Hadland	Superannuation contributions	1,100.04
EFT31421	30.10.2014	Scott G Fitzgerald & Sherry A Fitzgerald ATF Superannuation Fund	Superannuation contributions	197.45
EFT31422	30.10.2014	Jacqueline & Theresa Super Fund	Superannuation contributions	689.52
EFT31423	30.10.2014	J & S Pryor Super Fund	Superannuation contributions	942.18
EFT31424	30.10.2014	Statewide Super	Superannuation contributions	1,418.14
EFT31425	30.10.2014	Vision Super	Superannuation contributions	940.04
EFT31426	31.10.2014	Impact Media Karratha	Cancelled Cheque	0.00
EFT31427	31.10.2014	Sanders Turner Ellick Architects	KTA Airport - To Progress And Complete Third STOP/GO Point RFT01 - 12/13	28,760.25
EFT31428	06.11.2014	Staples Australia (formerly Corporate Express)	Stationery Items	1,207.39
EFT31429	06.11.2014	Childrens Services Support Unit Wa Inc - CSSU	Cossack Family Day - Donation Of Services Arts & Crafts Materials For Activities & Face painting.	527.50
EFT31430	06.11.2014	Chandler Macleod	Labour Hire Charges	37,236.59
EFT31431	06.11.2014	Signature Music Pty Ltd	Moonrise Cinema - Productionist For September Screenings	2,887.50
EFT31432	06.11.2014	Dampier Community Association	ACADS - Funding 13/2014 10% Administration Costs	15,955.75
EFT31433	06.11.2014	Department Of Agriculture & Food	7 Mile - Inspection Nursery Plants	59.00

Chq/EFT	Date	Name	Description	Amount
EFT31434	06.11.2014	Esplanade Hotel Fremantle	Staff Accommodation - 03-04/09/14, Training	470.00
EFT31435	06.11.2014	G Harlen	Reimbursement - Cleansweep Meeting Catering	17.98
EFT31436	06.11.2014	Hathaway's Lubricants	Stock	263.25
EFT31437	06.11.2014	ITVision	On Demand Assets Webinar	264.00
EFT31438	06.11.2014	Spectacles 2-4-1	KTA Airport - Safety Glasses	403.70
EFT31439	06.11.2014	KAW Engineering Pty Ltd	KLP Repair And Strengthen Pool Ladder Rails	1,152.25
EFT31440	06.11.2014	Best Western Karratha Central Apartments	Staff Accommodation - 21/10/14 - 23/10/14 Training	616.00
EFT31441	06.11.2014	LRW'S Electrical	Crime Prevention - Supply Armourshield Cable Locks	7,920.00
EFT31442	06.11.2014	Les Mills Aerobics Australia	KLP - Aerobic Classes, October 2014	1,348.92
EFT31443	06.11.2014	WALGA (Marketforce)	Advertising	242.53
EFT31444	06.11.2014	S Murphy	Reimbursement - Meal Allowance LIWA Conference 10/8/14 - 13/8/14	97.40
EFT31445	06.11.2014	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock - Filters	337.57
EFT31446	06.11.2014	Poolmart Karratha	KLP - Pool Chemicals	810.00
EFT31447	06.11.2014	Phonographic Performance Company (PPCA)	KLP Group Fitness License Fees 01/11/2014 - 31/10/2014	5,183.26
EFT31448	06.11.2014	Water2Water	KTA Airport - Service FZIP91241 Zip Filter	357.25
EFT31449	06.11.2014	B Pezzali	Reimbursement - As Per Managers Contract	459.54
EFT31450	06.11.2014	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Water Usage Quarter Ending 31/12/14	73.46
EFT31451	06.11.2014	Parry's Merchants	Youth Shed - Cafe Stock	555.10
EFT31452	06.11.2014	Poinciana Nursery	Mosquito Management - Bags Of Chicken Starter	59.90
EFT31453	06.11.2014	St John Ambulance-Karratha	KLP - First Aid Supplies	217.75
EFT31454	06.11.2014	Signswest Stick With Us Sign Studio	KTA Airport - Compliance Signage	3,663.00
EFT31455	06.11.2014	SAI Global Ltd	License For Use Of As 4921-2003 Contract For Provision Of Asset Maintenance	388.93
EFT31456	06.11.2014	Sealanes	KTA Airport - Office Supplies	281.29
EFT31457	06.11.2014	Stihl Shop Redcliffe	Stock	109.30
EFT31458	06.11.2014	Helloworld North West Karratha (Aspen View Pty Ltd)	Airfares For Staff 15/10-20/10/14 - Kta To Kalgoorlie	3,246.00
EFT31459	06.11.2014	TNT Express	Freight	1,729.62
EFT31460	06.11.2014	The Retic Shop	Stock - Retic	110.94
EFT31461	06.11.2014	Thrifty Car Rental	Car Hire - 09-11/10/14, R Chapman	131.84
EFT31462	06.11.2014	Atom Supply	Stock	1,304.75
EFT31463	06.11.2014	Blackwoods (Atkins Carlyle Ltd)	Stock	249.71
EFT31464	06.11.2014	Onyx (Aust) Pty Ltd	Catering - Stay On Your Feet Week - Roebourne And Karratha 24/09/14 & 26/09/14	100.00
EFT31465	06.11.2014	Protector Alsafe	Safety Boots	406.03
EFT31466	06.11.2014	Abco Products	Wickham Recreation Facility - Henry Dry Vacuum Red.	484.31
EFT31467	06.11.2014	Attorney-General's Department	KTA Airport - September 12 ASIC Lodgements	1,158.00
EFT31468	06.11.2014	Avdata Australia	KTA Airport - Monthly Data Reporting And Billing Services	681.97
EFT31469	06.11.2014	The Artists Foundation Of WA T/As Artsource	Cossack Art Awards 2014 - Artsource Yearly Subscription 12 Months	180.00
EFT31470	06.11.2014	Ausco Modular Pty Limited	Kta Depot - Hire of Multipurpose Complex October 2014	2,071.18
EFT31471	06.11.2014	Airport Security Pty Ltd	KTA Airport - 9 ASICs Printing And Supply	360.00
EFT31472	06.11.2014	Anittel Pty Ltd	IT Software - Licence and Software Assurance	12,398.78
EFT31473	06.11.2014	C Adams	Reimbursement - Fuel	522.06
EFT31474	06.11.2014	Ashurst Australia	Legal Advice	2,871.00
EFT31475	06.11.2014	Angie Ayers	REAF 2014 - Playback MC Duties	1,000.00

Chq/EFT	Date	Name	Description	Amount
EFT31476	06.11.2014	BOC Limited	Gas / Oxygen Cylinders - Various	416.50
EFT31477	06.11.2014	BC Lock & Key	Replace Locks / Door Handles and Keys	964.42
EFT31478	06.11.2014	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Parts - Starter Motor	3,361.93
EFT31479	06.11.2014	BBC Entertainment	REAF 2014 - Expenses For Bubblemania	59.13
EFT31480	06.11.2014	Beacon Equipment	Stock - Spark Plugs	60.80
EFT31481	06.11.2014	Bodyscience International	KLP - Protein Products For On sale	555.20
EFT31482	06.11.2014	Barron Chadwick T/a Barron Building Surveying	Supply Certificate Of Design Compliance For Karratha Cemetery	400.00
EFT31483	06.11.2014	Noel Robert Bell	Rates Refund	254.81
EFT31484	06.11.2014	Brading Pty Ltd	Rates Refund	1,298.00
EFT31485	06.11.2014	Coates Hire Operations	Hearson Cove Road - 30 Day Hire- 13 Tonne Flat Drum Roller	12,056.55
EFT31486	06.11.2014	Coca-Cola Amatil (Holdings) Ltd	RAC - Café Stock	752.71
EFT31487	06.11.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Cancelled Cheque	0.00
EFT31488	06.11.2014	Chemform	Stock - Chemicals	154.99
EFT31489	06.11.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock - Parts for Repairs	1,955.38
EFT31490	06.11.2014	I Chapman	Reimbursement - Meal Allowance for Conference 15/10/14	91.95
EFT31491	06.11.2014	CB Snapz	REAF 2014 - Photography For All Events	5,000.00
EFT31492	06.11.2014	Coral Coast Electrical	7 Mile - Install Supply Weighbridge Display Signs	2,494.25
EFT31493	06.11.2014	M Cameron	Reimbursement - As Per Managers Contract	100.00
EFT31494	06.11.2014	D Conway	Reimbursement - Meal Allowance Training Course 13/10/14	136.00
EFT31495	06.11.2014	C & K Kirkham Trust T/a Radrock Mobile Climbing	Youth Services Eastern Corridor - RAD ROCK 5th & 6th July 2014 Wickham and Roebourne	1,980.00
EFT31496	06.11.2014	S Culver	Reimbursement - Meal Allowance 15-19/10/14 (Museums Aust Regional Conference 2014)	196.50
EFT31497	06.11.2014	David Golf & Engineering Pty Ltd	KTA Golf Course - Tournament Ball Washer Green	2,453.00
EFT31498	06.11.2014	Dance Kix Karratha	Youth Shed - Glow Rave Blacklight Hire 19/9/14	330.00
EFT31499	06.11.2014	D & S Wells (WA) Pty Ltd	Fabricate Plate For Safety Light On Ute	143.00
EFT31500	06.11.2014	Donald Cant Watts Corke (wa) Pty Ltd	Variation 01 - Additional Fee Concept Options Developed For Kta Arts & Community Precinct	17,050.00
EFT31501	06.11.2014	E & MJ Roshier Pty Ltd	Stock	194.05
EFT31502	06.11.2014	Elliotts Irrigation Pty Ltd	Stock - Retic	5,509.68
EFT31503	06.11.2014	H Eaton	Reimbursement - As Per Manager Contract	419.00
EFT31504	06.11.2014	EFK Consulting Engineers	KLP - Review Generator Connection	1,559.25
EFT31505	06.11.2014	Elan Media Partners	Library - New Resources	684.32
EFT31506	06.11.2014	Espresso Essential Wa Pty Ltd	Library - Consumables For Public Coffee Machine	197.50
EFT31507	06.11.2014	Fortesque Bus Service Pty Ltd	REAF 2014 - Bus Hire For Ballet On The Beach Vaudeville & Playback	4,994.00
EFT31508	06.11.2014	Firey Productions	KLP Advertising - Summer Membership Drive	962.50
EFT31509	06.11.2014	Department Of Fire And Emergency Services (ESL Payments)	2014/15 ESL in accordance with the Fire & Emergency Services Act 1998 Part 6A Emergency Services Levy Section 36L & 36M	20,946.27
EFT31510	06.11.2014	FOXTEL For Business	KLP - Foxtel Service 18/10/14 to 17/11/14	305.00
EFT31511	06.11.2014	Fulham Christopher	KTA Airport Terminal Upgrade - Stage 1 (Engagement) Public Art - 'Bilybara'	20,000.00
EFT31512	06.11.2014	Grace Removals Group	Relocation Of Household Items 10/10/2014	2,352.48
EFT31513	06.11.2014	Global Security Management (WA)	PBFC - Call Out For Security Alarm 7/10/2014	180.40
EFT31514	06.11.2014	R Gill	Reimbursement Of Meals While On LGMA Conference Perth 3-5th Sept 2014	144.60

Chq/EFT	Date	Name	Description	Amount
EFT31515	06.11.2014	Prime Media Group (GWN7)	TV Advertising	3,296.70
EFT31516	06.11.2014	Gresley Abas Pty Ltd	Dampier Community Hub - Project Architect Services Per Rft 29-12/13	15,699.75
EFT31517	06.11.2014	Alexander Bossinga	Youth Shed - Bus Driver for Holiday Mayhem Program: 3/10 8/10 9/10 & 10/10/2014	1,014.24
EFT31518	07.11.2014	Home Hardware Karratha	General Hardware Items for Repairs	1,451.24
EFT31519	07.11.2014	The Honda Shop	Stock	71.02
EFT31520	07.11.2014	Harvey Norman Karratha (Karravit Pty Ltd atf Karravit No 2 Trust t/as)	TBB - Documents Sent Via Portable Hard Drive	239.98
EFT31521	07.11.2014	Hyder Consulting Pty Ltd	Undertake Safety Audit And Identify Remedial Measure	14,036.00
EFT31522	07.11.2014	B Hogan	Reimbursement For Fuel As Per Caretakers Agreement	443.56
EFT31523	07.11.2014	The Trustee for the Hickey Family Trust T/A Hickey Holdings WA Pty Ltd	7 Mile Waste - Komatsu 2. 5 Tonne Forklift Hire 01/09 To 30/09/14	1,038.18
EFT31524	07.11.2014	ID Consulting Pty Ltd	Annual Subscription For Population Forecasting Module As Part Of Economic Development Strategy	22,770.00
EFT31525	07.11.2014	Iron Mountain Australia Pty Ltd	Records - Storage of Archives September 2014	2,129.71
EFT31526	07.11.2014	Ibis Styles Karratha	Accommodation - A.Williamson 20/10/14-23/10/14	979.50
EFT31527	07.11.2014	Isubscribe Pty Ltd	Karratha Library - Magazine Subscriptions	831.52
EFT31528	07.11.2014	Jason Signmakers	Signage	6,699.83
EFT31529	07.11.2014	J G Graphix	Supply And Installation Of CK Signage To Water Truck	885.50
EFT31530	07.11.2014	James Bennett Pty Limited	Library - New Resources	280.67
EFT31531	07.11.2014	Karratha Smash Repairs	Insurance Excess, Vehicle Repairs	2,875.17
EFT31532	07.11.2014	Karratha Veterinary Hospital	Animal Control	268.00
EFT31533	07.11.2014	Karratha Contracting Pty Ltd	PBFC & Millars Well Daycare - Investigate Hot Water Systems	1,425.23
EFT31534	07.11.2014	Kwik Kopy Printing Centre	Jaburara Heritage Trail - Postal Cards	102.07
EFT31535	07.11.2014	Komatsu Australia Pty Ltd	Stock	1,704.35
EFT31536	07.11.2014	Karratha Touch Association	Incentive Scheme - To Assist in the Purchase of Light Tokens	300.00
EFT31537	07.11.2014	Sonic HealthPlus Pty Ltd	Medical Consults	444.40
EFT31538	07.11.2014	Karratha Mechanical Services	Vehicle Repairs / Servicing	478.46
EFT31539	07.11.2014	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Vehicle Removal and Disposal	431.20
EFT31540	07.11.2014	Karratha Automotive Group	Vehicle Repairs / Servicing	543.38
EFT31541	07.11.2014	Karratha Water Polo Association Inc.	Bucks for Bags Donation - Litter Clean Up 21/09/2014 20 Bags	120.00
EFT31542	07.11.2014	Karratha Panel & Paint (Tunstead Family Trust t/as)	Vehicle Removal and Disposal	6,138.00
EFT31543	07.11.2014	Brett Kay	Youth Shed - Gaming Night Facilitator 29/7/2014 19/8/2014 23/9/2014 & 21/10/2014.	200.00
EFT31544	07.11.2014	McLeods & Co Barristers And Solicitors	Legal Advice	1,934.92
EFT31545	07.11.2014	Murcolbar Holdings Pty Ltd t/as MJ & CM West Transport Services	Plant Repairs	1,379.40
EFT31546	07.11.2014	Landgate	Online Transaction Summary For September 2014	24.00
EFT31547	07.11.2014	Land Surveys NPJS Pty Ltd	7 Mile Waste - UAV Survey	3,960.00

Chq/EFT	Date	Name	Description	Amount
EFT31548	07.11.2014	Macdonald Johnston Engineering (Bucher Municipal Pty Ltd)	Parts for Repairs	1,369.83
EFT31549	07.11.2014	RAW Hire	2014 REAF - Furniture Truck Hire For Events Team Use	1,766.09
EFT31550	07.11.2014	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Services	1,857.67
EFT31551	07.11.2014	McMahon Services Australia Pty Ltd	7 Mile Waste - Dry Hire Of Hook Bin Truck For Wickham Transfer Station - 10/10/14 to 16/10/14 (Week 7)	5,263.50
EFT31552	07.11.2014	Military Shop	Karratha Library - Great War Wall Art Flanders Poem	205.39
EFT31553	07.11.2014	MSD Wholesale - T/A McLernon's Everything Business	Wickham SES - Remaining Furniture For Building Project Fit Out	437.15
EFT31554	07.11.2014	NW Communications & IT Specialists	KLP - UHF Handheld	327.90
EFT31555	07.11.2014	North West Tree Services	Tree Works - Various	8,270.70
EFT31556	07.11.2014	Amgrow Pty Ltd ( Nuturf)	Green The Greens - Fertiliser	1,089.00
EFT31557	07.11.2014	Novotel Perth Langley	Accommodation - C. Adams Pilbara Regional Council Meeting 6th & 7th October 2014	522.30
EFT31558	07.11.2014	NYFL Ltd	Street Cleaning Roebourne - September 2014	5,772.00
EFT31559	07.11.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15L Spring Water - Refills	161.70
EFT31560	07.11.2014	North West Occupational Hygiene	Roebourne Shire Depot - Asbestos Quantity Survey Prior To Planned Demolition	2,898.50
EFT31561	07.11.2014	Nielsen Liquid Waste Services	40 Mile Beach - Pump Out Sullage Tanks Nature Based Camp 28/09/14 2.5hrs 4000L	965.50
EFT31562	07.11.2014	Patricia Denise Nicholson	REAF 2014 - Vaudeville Village Donation For Tarot Card Reading Services	300.00
EFT31563	07.11.2014	Pilbara Distributors	RAC - Café Stock	1,175.43
EFT31564	07.11.2014	The Paper Company Of Australia Pty Ltd	Stationery - A4 Paper	841.50
EFT31565	07.11.2014	Pilbara Institute	Dogging Course - 13-17/10/2014 3 x Staff Members	5,940.00
EFT31566	07.11.2014	Pacific Biologics	Mosquito Management - Cases Of ProLink Briquettes	10,214.05
EFT31567	07.11.2014	Pilbara Access Management Solutions Wa	REAF 2014 - Playback Temporary Fencing At Searipple Oval Bulgarra 1/10/14 - 3/10/14 Installation/Removal	1,813.41
EFT31568	07.11.2014	Paramount Pictures Australia	Moonrise Cinema - Screening Of Teenage Mutant Ninja Turtles On 1/10/2014	2,585.51
EFT31569	07.11.2014	Initial Hygiene (formerly Pink Hygiene Solutions)	Sanitary Bins - October 2014	5,878.52
EFT31570	07.11.2014	Pilbara Traffic Management Pty Ltd	REAF Launch - Full Event Traffic Management Plan Pre-event And All Traffic Management Coordination	8,404.00
EFT31571	07.11.2014	Raeco	Karratha Library - Clear Spine Label Protectors	158.25
EFT31572	07.11.2014	Holcim (Australia) Pty Ltd	46 Tonne Of Sorted Rock - Delivered Depot	4,650.67
EFT31573	07.11.2014	RoMe Energy & Environment Pty Ltd	Dampier Community Hub - Complete Review Of Final Documentation September 2014	412.50
EFT31574	07.11.2014	RPS Australia East Pty Ltd	Design Variation For Bulgarra Public Open Space Stage 2	825.00
EFT31575	07.11.2014	Rowan'z Mowin & Handyman Service	Garden Maintenance	275.00
EFT31576	07.11.2014	Amcap (Formerly Skipper Truck Parts)	Parts for Repairs	2,960.80
EFT31577	07.11.2014	Statewide Bearings	Parts for Repairs	285.77
EFT31578	07.11.2014	Sunstone Design	Youth Shed - Curtain Project Supply and Install Battery Operated Holland Blinds	5,502.60
EFT31579	07.11.2014	Stott & Hoare	IT - Veeam Package (includes Backup & Replication Enterprise Plus for VMware + Management Pack for VMware)	17,518.60
EFT31580	07.11.2014	Securepay Pty Ltd	Moonrise Cinema - Transaction Fees September 2014	184.64

Chq/EFT	Date	Name	Description	Amount
EFT31581	07.11.2014	Selectlok (South) Pty Ltd	7 Mile Waste - 701-7047 Multi Key	82.70
EFT31582	07.11.2014	Skilled Group Limited	Labour Hire Charges	5,952.12
EFT31583	07.11.2014	Scott Printers Pty Ltd	Printing	693.00
EFT31584	07.11.2014	Supercivil Pty Ltd	Calliance Way - Remedial Asphalt Works	11,773.30
EFT31585	07.11.2014	J Smith	Reimbursement - Relocation Expenses	785.95
EFT31586	07.11.2014	G Sycamore	Staff Reimbursement - Meal Allowance Training Course in Port Hedland 14/10/14	60.90
EFT31587	07.11.2014	Tradelink Plumbing Supplies	KLP - Pump Sprinklers/Hose & Fitting For Aqua Run Sprinkler System	1,026.03
EFT31588	07.11.2014	TME Town Planning Management Engineering Pty Ltd	Karratha Lazylands - Scheme Amendment 32 Additional Follow Up Work	1,650.00
EFT31589	07.11.2014	Tox Free (Australia) Pty Ltd	KLP - Waste Removal Fees - September 2014	1,012.00
EFT31590	07.11.2014	State Library of WA (Office of Shared Services)	Library - Lost/Damaged Items	25.30
EFT31591	07.11.2014	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema - Screening Of The Maze Runner On 19/10/2014	613.60
EFT31592	07.11.2014	Traffic Management Plan Service	Low Speed & Residential Roads Publication	1,785.00
EFT31593	07.11.2014	3 Degrees Marketing Pty Ltd	REAF 2014 - Design Of Ballet On The Beach Programme Generic REAF Flags	924.00
EFT31594	07.11.2014	TenderLink.com	Tender Advertising	990.00
EFT31595	07.11.2014	Terre Rouge Ballet Inc	REAF - Ballet On The Beach Donation	500.00
EFT31596	07.11.2014	Trisleys Hydraulic Service	KLP - Minor Service For Pool Filtration System	4,933.50
EFT31597	07.11.2014	Tura New Music	Hearsons Cove Concert - Box Office Funds Collected 6/9/14	1,081.00
EFT31598	07.11.2014	Turner Design	C of K - Design Review Of Branding For Existing Suits Of Roebourne Word Templates	1,188.00
EFT31599	07.11.2014	Taniwha Security Services Pty Ltd	REAF 2014 - Security For Playback	7,392.00
EFT31600	07.11.2014	Twisted Vaudeville Circus	Reimbursement - Travel Expenses for Event	280.00
EFT31601	07.11.2014	Turf Whisperer	Golf Course Superintendent - Phase 1 Works Of Golf Course Redevelopment 06-17/10/14	9,177.31
EFT31602	07.11.2014	Taylor John	Rates Refund	1,193.10
EFT31603	07.11.2014	Universal Office National (Pilbco Pty Ltd)	7 Mile Waste - Office Supplies	277.29
EFT31604	07.11.2014	Vanguard Press	Payroll Timecards - Printing Costs	1,551.00
EFT31605	07.11.2014	Karratha Timber & Building Supplies (formerly Versatile)	Hardware Items for Repairs	1,336.44
EFT31606	07.11.2014	Westrac Equipment Pty Ltd	Stock	1,052.30
EFT31607	07.11.2014	Woolworths (WA) Ltd	Catering for Meetings, Café Stock	840.40
EFT31608	07.11.2014	Wormald Australia Pty Ltd	KTA Airport - Service Call To Carry Flow Test	935.00
EFT31609	07.11.2014	Wurth Australia Pty Ltd	Stock - Parts for Repairs	1,381.78
EFT31610	07.11.2014	Wrapped Creations	REAF 2014 - Vaudeville Village Furniture	5,138.80
EFT31611	07.11.2014	WT Partnership (Aus) Pty Ltd	KTA Airport - Cost Management Services To Complete 2nd Stop/go Point Rft 02-12/13	3,766.50
EFT31612	07.11.2014	West Australian Newspapers Limited	Advertising	22,382.96
EFT31613	07.11.2014	Yakka Pty Ltd	Uniforms	691.10
EFT31614	07.11.2014	Youth Advisory Council Of WA Inc	Youth Shed - YACWA Organisation Annual Membership	220.00
EFT31615	07.11.2014	Zipform Pty Ltd	Rates - Supply Print And Mailing Of Final Notices Reminders For 14/15 Financial Year	1,199.00
EFT31616	04.11.2014	Airflite Pty Ltd	KTA Airport - Replacement Tools	1,213.63
EFT31617	07.11.2014	Pilbara Regional Council	Member Contributions Quarter 2 - October 2014	60,500.00
EFT31618	06.11.2014	MSS Security	KTA Airport - Screening And Security Services September	211,664.03
EFT31619	06.11.2014	Goldplay Holdings Pty Ltd	7 Mile Waste - Moxhi / Semi Side Tippers Hire Fees	75,570.00

Chq/EFT	Date	Name	Description	Amount
EFT31620	07.11.2014	BRL Building Company	Roebourne Basketball Courts - Paving Repairs, PFC - Repair Toilet Door Closers, KLP - Repair Café Door, Mosher Way - Replace Fence, Public Toilet Signage, Millars Well Daycare - Repair Gates & Sliding Doors	17,793.50
EFT31621	06.11.2014	Beaurepaires	Supply, Fit & Balance New Tyres, Repair Punctures, Alignments	16,657.85
EFT31622	07.11.2014	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Purchase of Bomag BC772RB-2 Rubbish Compactor	785,064.50
EFT31623	06.11.2014	T Swetman	Home Ownership Allowance	555.00
EFT31624	06.11.2014	L Gan	Home Ownership Allowance FE 05.11.2014	1,470.90
EFT31625	06.11.2014	Maxxia Pty Ltd	Payroll deductions	6,506.76
EFT31626	06.11.2014	R Steinki (Mortgage Account )	Home Ownership Allowance FE 05.11.2014	800.00
EFT31627	06.11.2014	S Wachter (Mortgage Account)	Home Ownership Allowance FE 05.11.2014	1,394.17
EFT31628	12.11.2014	Child Support Agency	Payroll deductions	1,293.52
EFT31629	12.11.2014	Australian Taxation Office	Payroll deductions	290,171.00
EFT31630	11.11.2014	Pilbara Motor Group	Vehicle Purchases - 1 x 2014 Toyota Prado GXL, 1 x Toyota HiAce Van, 1 x Toyota Corolla	119,871.75
EFT31631	11.11.2014	Wickham Community Association (Inc)	Wickham Band Event - Ex-Gratia 2014/15, Annual Citizenship Awards & Celebrity Cricket Match ACADS 2014, ACADS Contribution - Wickham Picture Garden Theatre Capital Works	220,826.72
EFT31632	11.11.2014	Supercivil Pty Ltd	Kta Cemetery - Lay Concrete, Baynton - Kerbing Works, 7 Mile Waste - Carpark Drain Works, Campbell Cres - Footpath Works	212,972.17
EFT31633	11.11.2014	Komatsu Australia Pty Ltd	Purchase Of One (1) WA250PZ 6 Wheel Loader	320,638.80
EFT31634	14.11.2014	Aerodrome Management Services Pty Ltd	KTA Airport - ATI And Production Of Comprehensive Report	7,029.00
EFT31635	14.11.2014	Karratha First National Real Estate	Refund - Payment made in error on 31/10/14 (Strata Levies 39/23 Sharpe Ave)	1,539.60
EFT31636	14.11.2014	Chemsearch Australia	Stock	1,784.75
EFT31637	14.11.2014	Staples Australia (formerly Corporate Express)	Stationery Items	1,048.21
EFT31638	14.11.2014	Chandler Macleod	Labour Hire Charges	19,922.33
EFT31639	14.11.2014	Karratha Amateur Swimming Club	Reference SP/04/JUL/2014 - Purchase Whiteboards Swim Paddles Kick Boards Flippers	1,500.00
EFT31640	14.11.2014	Karratha Earthmoving & Sand Supplies	Wickham SES - Resurfacing Of The Existing Asphalt Area At The St Johns Compound	34,331.22
EFT31641	14.11.2014	Lions Club Of Karratha & Dampier (Inc)	Events Sponsorship Cash Component As Per Council Resolution 152868	33,000.00
EFT31642	14.11.2014	Leisure Institute Of WA Aquatics (Inc)	RAC - Watch Around Water Shirts	60.00
EFT31643	14.11.2014	Caltex Energy WA (Link Energy Pty Ltd)	Bulk Diesel Fuel	21,904.00
EFT31644	14.11.2014	Midalia Steel	Jaburara Trail - 50nb Hvy Blk Pipe Pe	824.68
EFT31645	14.11.2014	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock - Filters	178.20
EFT31646	14.11.2014	Parry's Merchants	Café Stock Items	2,040.20
EFT31647	14.11.2014	Poinciana Nursery	Bags of Chook Food	96.00
EFT31648	14.11.2014	Stihl Shop Redcliffe	Stock	288.00
EFT31649	14.11.2014	Te Wai Manufacturing	Uniforms	932.00
EFT31650	14.11.2014	Royal Life Saving Society WA Inc	KLP - Watch Around Water Bands	1,390.40
EFT31651	14.11.2014	TNT Express	Freight	380.63
EFT31652	14.11.2014	Truck Centre (WA) Pty Ltd	Stock - Filters	51.83
EFT31653	14.11.2014	BP Australia Pty Ltd	Bulk Diesel Fuel	69,324.49
EFT31654	14.11.2014	Atom Supply	KTA Airport - Industrial Pedestal Fans	767.58

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EFT31655	14.11.2014	Blackwoods (Atkins Carlyle Ltd)	KTA Airport - Safety Barriers Flexiguard, Line Marking Equipment. Stock for Depot	3,395.27
EFT31656	14.11.2014	Auslec	Purchase Tools	796.37
EFT31657	14.11.2014	Airport Lighting Specialists Pty Ltd	KTA Airport - Replacement Various Globes	1,516.90
EFT31658	14.11.2014	Australian Institute Of Management	Emerging Leaders Program - Session 1 - Leading Self 2 Day Session - 20/10/2014 - 21/10/2014	18,343.19
EFT31659	14.11.2014	Onyx (Aust) Pty Ltd	2014 REAF Vaudeville Village - Decor Hire 18/09/14	9,612.00
EFT31660	14.11.2014	Protector Alsafe	Stock	734.56
EFT31661	14.11.2014	Abco Products	Wickham Recreation Facility - Wizard 24cm Scrubber, Cleaning Products, Cleaning Equipment	9,149.39
EFT31662	14.11.2014	Apprenticeships Australia	Managed Apprentice	366.67
EFT31663	14.11.2014	Australian Property Consultants	KTA Airport - AMSA Land Valuation Cost	2,750.00
EFT31664	14.11.2014	The Artists Foundation Of WA T/As Artsource	Cossack Art Awards 2014 - Milestone 2 Final 50% For 2014 CAA Curator	14,025.00
EFT31665	14.11.2014	Advam Pty Ltd	KTA Airport - Monthly Services For Car Parking October 2014	404.75
EFT31666	14.11.2014	Ampac Debt Recovery	Debt Recovery Costs	4,276.95
EFT31667	14.11.2014	Avsec Consulting Pty Limited	KTA Airport - Consultant Professional Charge For Sera Meeting And Training Result Output To The System	3,712.50
EFT31668	14.11.2014	Access Equipment Hire Australia Pty Ltd	IT - 60ft Boom JLG 600AJ 1 Day Delivery and Pickup	662.20
EFT31669	14.11.2014	All Occasions Group Pty Ltd	Professional Development - Councillor, Registration Days 1 & 2 Also Commercial Forum Group	2,040.00
EFT31670	14.11.2014	Bunzl Ltd	Stock	513.58
EFT31671	14.11.2014	BC Lock & Key	KTA Airport - Service Call To Repair Faulty EKA Locks	342.54
EFT31672	14.11.2014	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Parts for Repairs	299.00
EFT31673	14.11.2014	Benara Nurseries	Parks - Callistemon Kps	5,299.85
EFT31674	14.11.2014	L McGlenchy	Reimbursement As Per Caretakers Agreement	741.71
EFT31675	14.11.2014	Beacon Equipment	Reg Services - 1 x Stihl HT131 Pole Saw	1,241.20
EFT31676	14.11.2014	BRL Building Company	111 Sholl Street - Additional Drainage Works To Rectify The Sewer And Reinstate The Concrete That Was Removed, Kta Main Admin - Repair Monument Joins, Admin Annex - Repair Desk	7,460.91
EFT31677	14.11.2014	Centurion Transport Co Pty Ltd	Freight	2,568.41
EFT31678	14.11.2014	Coates Hire Operations	Baynton Oval - Supply 2 Portable Toilets - 1st - 13th October 2014	1,777.11
EFT31679	14.11.2014	Coca-Cola Amatil (Holdings) Ltd	Café Stock Items	649.16
EFT31680	14.11.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock	656.84
EFT31681	14.11.2014	Cummins South Pacific Pty Ltd	Parts for Repairs	159.70
EFT31682	14.11.2014	CCS Strategic Management	Preparation For And Facilitation Of Community Workshop For Wickham Community Hub - 14/10/14	1,657.90
EFT31683	14.11.2014	Command IT Services	Wickham SES Building - Modem Wi-Fi Materials Audio Equipment Wall Brackets, Installation & Connection of Electrical Equipment, KTA Airport - Supply PA System Amplifier, Service Call to Investigate Faults, Kta Terminal Upgrade - Discovery Works	19,412.09
EFT31684	14.11.2014	Enigin Western Australia	KTA Airport - Professional Fees For Sustainable Energy Consulting Services	5,497.50
EFT31685	14.11.2014	Farinosi & Sons Pty Ltd	Fencing - Koppers Logs	2,800.00
EFT31686	14.11.2014	Chubb Fire Safety Ltd	KTA Airport - Power Supplies For Airport CCTV	1,148.40



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EFT31687	14.11.2014	Fortesque Bus Service Pty Ltd	Youth Services Eastern Corridor - Transport To Glow Rave Wickham - Youth Shed	506.00
EFT31688	14.11.2014	Grace Removals Group	Staff Relocation - Planning 21/10/14	2,653.43
EFT31689	14.11.2014	Globe Australia Pty Ltd	Stock	712.80
EFT31690	14.11.2014	Global Marine & Engineering	Jarman Island Lighthouse - WT#8315 Hire of Sea Vessel	440.00
EFT31691	14.11.2014	GES Consulting	Project Management Consulting Fees - Various	8,470.00
EFT31692	14.11.2014	Global Security Management (WA)	Security Patrols - Various Sites	305.80
EFT31693	14.11.2014	R Gill	Reimbursement - Catering for Disability Access & Inclusion 31/10/14	125.51
EFT31694	14.11.2014	Gary Thompson Carpenter	Wickham SES - Furniture Assembly	918.00
EFT31695	14.11.2014	Harvey Norman Karratha (Karravit Pty Ltd aff Karravit No 2 Trust t/as)	KTA Airport - ARO Workshop Electrical Goods	1,183.35
EFT31696	14.11.2014	Handy Hands Pty Ltd	Spray Weeds In White Rock Along Dampier Hwy Madigan Rd To Lia Turnoff, Kta SES - Garden Maintenance, KLP - Spread Fertilisers	12,133.00
EFT31697	14.11.2014	UHY Haines Norton	Karratha Leisureplex Acquittal Required For Rio Partnership	4,840.00
EFT31698	14.11.2014	P Heekeng	Reimbursement - Meal Allowance Advanced Worksite Traffic Mgmt Training 28/10/14 - 31/10/14	161.90
EFT31699	14.11.2014	Indigenous Hip Hop Projects	Youth Projects - Indigenous Hip Hop Projects Dance Project Oct -5/11/14	11,715.00
EFT31700	14.11.2014	I D Warehouse Pty Ltd	KTA Airport - PVC Cards for ADA practical driving	145.97
EFT31701	14.11.2014	Insight Callcentre Services	Overcalls Fee - September 265 Calls	1,195.15
EFT31702	14.11.2014	Iron Mountain Australia Pty Ltd	Archiving Costs	1,262.45
EFT31703	14.11.2014	Ibis Styles Karratha	REAF 2014 - Accommodation 17/9/14 - 28/9/14	10,590.00
EFT31704	14.11.2014	Ibis Styles Port Hedland	Staff Accommodation - 13/10/14-15/10/14	1,554.00
EFT31705	14.11.2014	Impact Media Karratha	REAF - Recovery Event Management Fee	8,305.50
EFT31706	14.11.2014	Indee Gold Pty Ltd	Rates Refund	6,587.55
EFT31707	14.11.2014	J G Graphix	Wickham Recreation - A Frame Coreflutes For WRP Opening Group Fitness	755.49
EFT31708	14.11.2014	Komatsu Australia Pty Ltd	Stock	446.60
EFT31709	14.11.2014	KBC Australia (Kristine Battye Consulting Pty Ltd)	Critical Review & Recommended Direction Of Mses Program	11,967.34
EFT31710	14.11.2014	Karratha Panel & Paint (Tunstead Family Trust t/as)	Vehicle Disposal/Removal	3,850.99
EFT31711	14.11.2014	McLeods & Co Barristers And Solicitors	Legal Advice	501.05
EFT31712	14.11.2014	LJ Hooker Karratha	Rates Refund	679.75
EFT31713	14.11.2014	Landgate	Rates Land Enquiries	1,624.36
EFT31714	14.11.2014	LGIS Property	John's Creek Boat Ramp - Property Insurance 30/6/14 - 30/6/15	1,746.71
EFT31715	14.11.2014	G & A Lombardi Pty Ltd	Parts for Plant Repairs	2,006.12
EFT31716	14.11.2014	Lomax Family Trust T/a Lomax Media	Wickham Recreation - Filming And Production of Facility	1,958.00
EFT31717	14.11.2014	Leethall Constructions Pty Ltd	7 Mile Waste - Cutting Down Of Pit Walls In Liquid Waste Ponds & Changing Power Outlets Truck Wash Bay	2,491.50
EFT31718	14.11.2014	Liberal Party Of Australia (WA Div) Inc.	Luncheon With Dr Mike Nahan - WA Treasurer & Minister For Energy For Mayor	400.00
EFT31719	14.11.2014	Macdonald Johnston Engineering (Bucher Municipal Pty Ltd)	Stock	1,660.02
EFT31720	14.11.2014	Modern Teaching Aids Pty Ltd	KLP - Materials For Term 3 Kids Programs	175.89

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EFT31721	14.11.2014	Magnetic Automation Pty Ltd	KTA Airport - Parts for Repairs Roller 480kg, Guide Roller 32mm, Gear Drive Rack 26x26 M4 Lugs Down (1m Sections)	1,080.20
EFT31722	14.11.2014	McMahon Services Australia Pty Ltd	7 Mile - Dry Hire Of Hook Bin Truck For Wickham Transfer Station	5,263.50
EFT31723	14.11.2014	Media On Mars	Design Of Rio Tinto Partnership Annual Report Final 50%	21,747.00
EFT31724	14.11.2014	Redwave Media Ltd	Rapid Graffiti - Radio Advertising 01/10/2014 To 30/10/14	3,256.00
EFT31725	14.11.2014	Norwest Craft Supplies	The Youth Shed - Girlz Crew Anger Management Workshop Resources 30/10/2014	136.90
EFT31726	14.11.2014	Novotel Perth Langley	Staff Accommodation & Meals - 29/10/14, Perth Meetings	284.39
EFT31727	14.11.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water Refills	177.65
EFT31728	14.11.2014	Neils Reticulation And Landscaping	Wickham Recreation Precinct - Locate and Repair Valves, Isolate Sol Valve and Replace Broken Gear Drive Sprinklers (21/10/14-23/10/14)	7,474.50
EFT31729	14.11.2014	North West Waste Alliance	Sweeping Of Roads Pavements Pathways And Car Parks October 2014	38,632.70
EFT31730	14.11.2014	Orica Australia Pty Ltd	Gas / Oxygen Cylinders - Various	981.87
EFT31731	14.11.2014	Pilbara Distributors	RAC, Youth Shed - Café Stock	470.35
EFT31732	14.11.2014	Pilbara Institute	Staff Training - Project Introduction 27-28/10/2014	2,470.00
EFT31733	14.11.2014	Pilbara Copy Service	Photocopier Charges	311.08
EFT31734	14.11.2014	Polytechnic West	Apprenticeship - Student Fees & Charges 2014 Enrolment	297.87
EFT31735	14.11.2014	Prompt Fencing Pty Ltd	Wickham SES Building - Repair Damaged Gate Track & Install Lock Box	990.00
EFT31736	14.11.2014	Initial Hygiene (formerly Pink Hygiene Solutions)	FBCC - 3 X Sharps Disposal Service	112.75
EFT31737	14.11.2014	Perth Safety Products	Street Signs - St Blades	132.00
EFT31738	14.11.2014	Print Sync Norwest Business Solutions	Photocopier Charges	120.91
EFT31739	14.11.2014	Point Parking Pty Ltd	KTA Airport - Admin Carpark Management & Monitoring Fees September 2014	4,015.00
EFT31740	14.11.2014	Programmed Integrated Workforce Limited	REAF 2014 - Labour Hire 19/9/14 - 28/9/14 WE 28/9/14	4,752.27
EFT31741	14.11.2014	Repco Auto Parts	KTA Airport - Shelving For Aro Workshop Led Worklights Aluminium Globe Storage Boxes	323.69
EFT31742	14.11.2014	Roy Galvin & Co Pty Ltd	Parts - Retic	82.68
EFT31743	14.11.2014	Red Dot Stores	Youth Services Eastern Corridor - Halloween Decorations And Water Pistols For Programming 28/10/14	119.79
EFT31744	14.11.2014	Jolleen Hicks T/as Roebourne Consulting Services	Understanding Aboriginal Community & Representatives Workshop - P.Long	99.00
EFT31745	14.11.2014	A Rose	Reimbursement - Meal Allowance Regional Arts Summit Kalgoorlie 15/10/14 - 20/10/14 A Rose	178.60
EFT31746	14.11.2014	Kmart Karratha	Youth Services - Oct School Holiday Program - Looma Bands & Design Your Own T-shirt	245.00
EFT31747	14.11.2014	Speedo Australia Pty Ltd	KLP - Eva Kickboards 8/027620004 Red	775.50
EFT31748	14.11.2014	Sage Consulting Engineers Pty Ltd	KTA Airport - Investigation And Preliminary Design For Replacement Of 20m Light Pole	4,400.00
EFT31749	14.11.2014	Shapemakers	KTA Airport - Plastic Type Stencils For Airside Markings	6,088.50
EFT31750	14.11.2014	Shelf Cleaning Services Pty Ltd	Vacate Clean of Share House (11 Samson Way Bulgarra) 13/10/14	1,027.95
EFT31751	14.11.2014	Sanders Turner Ellick Architects	KTA Airport - Professional Fees For Terminal Upgrade Project RFT01 - 12/13	28,760.25
EFT31752	14.11.2014	Soundgear Australia	KLP - Fitness Audio Battery Pack Cushion	10.00
EFT31753	14.11.2014	Scope Business Imaging	Photocopier Charges	9,300.65
EFT31754	14.11.2014	Skilled Group Limited	Labour Hire Charges	18,079.37

Chq/EFT	Date	Name	Description	Amount
EFT31755	14.11.2014	Scott Printers Pty Ltd	Budget Newsletters - Booklets 4 Types Print & Press	5,677.10
EFT31756	14.11.2014	J Smith	Balance Of Relocation Allowance	500.00
EFT31757	14.11.2014	Telford Industries	Stock	1,716.00
EFT31758	14.11.2014	Trugrade Pty Ltd	Stock - Cleaning Products	205.68
EFT31759	14.11.2014	Tradelink Plumbing Supplies	Mosquito Management - Cap Push On DWV PVC 50mm, Retic parts	1,582.24
EFT31760	14.11.2014	Tox Free (Australia) Pty Ltd	Cossack Art Awards - Skip Bin at Cossack Art Awards 07/08/2014	593.51
EFT31761	14.11.2014	Transoft Solutions (Aust) Pty Ltd	Autoturn Map X 2 Renewal 3354. Vehicle Turn Simulation Swept Path Analysis.	1,100.00
EFT31762	14.11.2014	Turf Whisperer	Golf Course Superintendent - Works Of Golf Course Redevelopment	7,221.85
EFT31763	14.11.2014	Toddville Prospecting Pty Ltd T/As Taylor Burrell Barnett	Local Planning Strategy - Review & Completion Variation 14 October 2014	19,877.66
EFT31764	14.11.2014	Universal Office National (Pilbco Pty Ltd)	Stationery Items & Office Supplies	354.27
EFT31765	14.11.2014	Karratha Timber & Building Supplies (formerly Versatile)	General Hardware Items for Repairs	2,452.90
EFT31766	14.11.2014	Village Roadshow Pty Ltd	Moonrise Cinema - Screening of The Inbetweeners 2 Film Hire	1,368.15
EFT31767	14.11.2014	Westrac Equipment Pty Ltd	Stock - Parts for Repairs	206.53
EFT31768	14.11.2014	Woolworths (WA) Ltd	KLP - Swim Nappies, Catering, Café Stock	1,472.19
EFT31769	14.11.2014	Wurth Australia Pty Ltd	Stock	123.20
EFT31770	14.11.2014	West-Sure Group	KTA Airport - Car Parking Revenue Bank Deposit October 2014	690.96
EFT31771	14.11.2014	Wrapped Creations	Melbourne Comedy Festival Roadshow - Catering And Beverages For Acts	846.00
EFT31772	14.11.2014	S Wachter	Reimbursement Of Allowances, Perth For Resource Recovery Meeting 05/11/14	61.05
EFT31773	14.11.2014	Yakka Pty Ltd	Uniforms	656.40
EFT31774	14.11.2014	Zipform Pty Ltd	C of K - Second Instalment Rates 14/15 & Final Notices	4,586.58
EFT31775	14.11.2014	Statewide Turf Services	Wickham Rec Precinct - Top Dress (3.5Ha), KLP Oval - Top Dress (2.5Ha)	243,172.60
EFT31776	14.11.2014	Karratha & Districts Chamber Of Commerce	C of K - Annual Partnership Agreement 2014/15	49,500.00
EFT31777	13.11.2014	Clark Tiling Services T/as Choices Flooring	Reimbursement - Overpayment of Debtors Account P316	10,816.00
EFT31778	13.11.2014	Pindan Contracting Pty Ltd	Refund - Verge Bond 3 X Swimming Pools Wickham	9,000.00
EFT31779	13.11.2014	Vivienne Seers	Refund - Verge Bond	3,000.00
EFT31780	17.11.2014	Pilbara Real Estate	Refund - Overpayment of PUPP Fee due to amended Notice	1,633.77
EFT31781	17.11.2014	Crawford Realty Karratha	Refund - Overpayment of PUPP Fee due to amended Notice	227.60
EFT31782	17.11.2014	Greenvalley Pty Ltd	Refund - Overpayment of PUPP Fee due to amended Notice	1,746.99
EFT31783	21.11.2014	Karratha First National Real Estate	16/28 Padbury Way - Water Usage 01/09 To 03/11/14	1.45
EFT31784	21.11.2014	Jupps Carpet Court Karratha	7 Mile Tip - Supply And Install Roller Blockout Blind	272.00
EFT31785	21.11.2014	Chemsearch Australia	Stock	3,525.50
EFT31786	21.11.2014	C.Y. O'Connor College Of Tafe	Enrolment In Municipal Law Enforcement A - M Booth	2,560.00
EFT31787	21.11.2014	Staples Australia (formerly Corporate Express)	Stationery Items	3,207.50
EFT31788	21.11.2014	City Of Joondalup	Library - Lost/Damaged Book	31.23
EFT31789	21.11.2014	Chandler Macleod	Labour Hire Charges	14,994.61
EFT31790	21.11.2014	Signature Music Pty Ltd	Moonrise Cinema - Screenings for October 2014	10,208.35
EFT31791	21.11.2014	Dampier Community Association	2013/14 ACADS Events Funding - Community Comedy Night	26,176.03

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EFT31792	21.11.2014	Department of Transport	Vehicle Search Fees - September 2014 8 x Searches	26.00
EFT31793	21.11.2014	Department Of Culture And The Arts	Training - Recordkeeping Induction & Retention & Disposal For Local Govt 22- 23/10/14	2,101.20
EFT31794	21.11.2014	Davis Langdon Australia Pty Ltd	Procurement Workshop Facilitation Wickham Community Hub.	4,977.17
EFT31795	21.11.2014	Grant Thornton (WA) Pty Ltd	Fee For The R2R Acquittal For The Year Ending 30/06/2014	907.50
EFT31796	21.11.2014	Hart Sport	Wickham Recreation Precinct - Pump Class Equipment	11,907.80
EFT31797	21.11.2014	Spectacles 2-4-1	Prescription Safety Glasses	324.00
EFT31798	21.11.2014	Karratha & Districts Chamber Of Commerce	CC/01/JUL/2014 - Karratha Young Professionals. Funding For Catering 14/10/14	480.00
EFT31799	21.11.2014	Best Western Karratha Central Apartments	Freestyle Now Accommodation - 04/09 To 09/09/14	4,214.70
EFT31800	21.11.2014	Les Mills Aerobics Australia	WRP - October Licencing Of Les Mills Classes	1,986.41
EFT31801	21.11.2014	Lil's Retravision Karratha	Youth Services Eastern Corridor - PA AV Cable For Program	23.90
EFT31802	21.11.2014	WALGA (Marketforce)	Advertising - Various	9,306.69
EFT31803	21.11.2014	Martin Sparks	Tools - Oil Drainer, Headlight Cleaning Kit	637.90
EFT31804	21.11.2014	Noise & Vibration Measurement Systems Pl	Calibration Of B&k 2250I With 1/3 Ob Filters	1,045.00
EFT31805	21.11.2014	Point Samson Community Association Inc	Point Samson Kid's Art Awards - ACADS 2014/15 11/10/2014	8,051.03
EFT31806	21.11.2014	Parry's Merchants	Café Stock Items	1,088.70
EFT31807	21.11.2014	Perth Irrigation Centre	Wickham Recreation Precinct - Rainbird Sprinkler	2,527.81
EFT31808	21.11.2014	Poinciana Nursery	Cossack - Soil And Topdress Nutrients	267.40
EFT31809	21.11.2014	Risk Management Technologies	Chernalert Search Stock & Risk Assessment Program Training - 22/10/14	3,279.42
EFT31810	21.11.2014	St John Ambulance-Karratha	KLP - First Aid Supplies (Extras)	22.00
EFT31811	21.11.2014	SAI Global Ltd	Projects - Annual Subscription To Access Standards Online 30/11/14 -29/11/15	2,074.28
EFT31812	21.11.2014	Shenton Enterprises Pty Ltd	WRP - New Prox2/100 Wave (dolphin)	4,400.00
EFT31813	21.11.2014	Sealanes	KTA Airport - Office Supplies	129.30
EFT31814	21.11.2014	Royal Life Saving Society WA Inc	KLP - Assorted Certificates for Duck and LTS for Swim School	2,104.50
EFT31815	21.11.2014	The Australian Local Government Job Directory	Employment Advertisement	1,100.00
EFT31816	21.11.2014	Position Partners	Civil Cad Maintenance. 2 Licences	1,490.50
EFT31817	21.11.2014	TNT Express	Freight	216.33
EFT31818	21.11.2014	Thrifty Car Rental	Car Hire - Staff, Kalgoorlie Airport 15/10/14 - 20/10/14	299.88
EFT31819	21.11.2014	Visimax	Animal Control - Official Notice Enclosed Stickers	182.05
EFT31820	21.11.2014	Wickham Community Association (Inc)	Box Office Sales For Wickham Community Band Night	4,000.00
EFT31821	21.11.2014	Whelans	Site Survey And Cartography For Kta Arts And Community Precinct Project	11,137.50
EFT31822	19.11.2014	T F Woollam & Son Pty Ltd TA Woollam Constructions	KTA Airport - Construction Of The Terminal Upgrade Project RFT 27-13/14	2,604,582.98
EFT31823	18.11.2014	Hanssen Pty Ltd	Trust Refund - Bond For TWA Crane Circle Karratha Planning Approval Condition	250,000.00
EFT31824	21.11.2014	Point Samson Community Association Inc	Chilli Cook-off 2014 (ACADS 2014/15)	20,625.00
EFT31825	21.11.2014	Atom Supply	KLP - Supplies Aquarun Sprinkler System	113.86
EFT31826	21.11.2014	Blackwoods (Atkins Carlyle Ltd)	KTA Airport - Heavy Duty Steel Truck Boxes	5,650.33
EFT31827	21.11.2014	A Noble & Son Ltd - WA Division	Parts for Repairs	116.05

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EFT31828	21.11.2014	Protector Alsafe	Safety Work Boots	193.60
EFT31829	21.11.2014	Abco Products	Equipment - Multi Purpose Trolley	924.66
EFT31830	21.11.2014	A&M Medical Services Pty Ltd	RAC - Service Of Heart Start Defibrillator	264.61
EFT31831	21.11.2014	Airport Security Pty Ltd	KTA Airport - 11 ASICs Print and Supply	440.00
EFT31832	21.11.2014	Advam Pty Ltd	KTA Airport - October Avdam Services For Car Parking	418.28
EFT31833	21.11.2014	Civica Pty Ltd	Data Validation And Upload Services	6,039.00
EFT31834	21.11.2014	Andrew Kay - Artist	RAG Birra for Roebourne War Memorial Project Stage 1 Payment	16,500.00
EFT31835	21.11.2014	Advans Exhibition Services	Rental Equipment - Expo Booth Economic Forum 6/11/14 Perth Hyatt Hotel	908.60
EFT31836	21.11.2014	BOC Limited	Gas / Oxygen Cylinders - Various	832.19
EFT31837	21.11.2014	Bunzl Ltd	Stock	2,655.78
EFT31838	21.11.2014	BC Lock & Key	Kta Terminal Upgrade - Emergency Service Call To Replace Faulty Lockset On NWIS Airside Door	358.60
EFT31839	21.11.2014	Brida Pty Ltd	Cancelled Cheque	0.00
EFT31840	21.11.2014	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Parts for Repairs	82.50
EFT31841	21.11.2014	L McGlenchy	Reimbursement - 40Mile Beach Caretaker Expenses	1,003.49
EFT31842	21.11.2014	BBC Entertainment	Australia Day - Booking For Tim Gossage To MC The Australia Day Awards Ceremony	3,575.00
EFT31843	21.11.2014	Building Commission (Building Services Levy)	BSL September 2014 - Building permits	13,935.00
EFT31844	21.11.2014	Beacon Equipment	Stock	102.40
EFT31845	21.11.2014	BRL Building Company	PBFC - Investigate And Repair Sagging Ceiling	1,633.50
EFT31846	21.11.2014	Michael & Beverley Ardagh	Rates Refund	858.50
EFT31847	21.11.2014	Coca-Cola Amatil (Holdings) Ltd	RAC & Youth Shed - Café Stock	1,966.62
EFT31848	21.11.2014	Coles Group Limited	Service Awards Gifts For Staff For The Annual Staff Awards	3,914.85
EFT31849	21.11.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Parts for Repairs	146.39
EFT31850	21.11.2014	Chemform	Stock	542.08
EFT31851	21.11.2014	Crown Castle International	Property Lease - Stove Hill Site Rental November 2014 - October 2015	11,731.07
EFT31852	21.11.2014	Cummins South Pacific Pty Ltd	Stock	834.31
EFT31853	21.11.2014	Command IT Services	Youth Shed - Repair Alarm System, KLP Duress Alarm Monitoring, Kta Tip Shop - Install wireless Router	6,685.25
EFT31854	21.11.2014	Wah Tsun Cheung	Roebourne Banners - Damaged In Cyclone Christine.	3,120.00
EFT31855	21.11.2014	T Corfield	Staff Reimbursement - Relocation Expenses 14/07/14	1,655.53
EFT31856	21.11.2014	David Gray And Company Pty Limited	Stock	693.00
EFT31857	21.11.2014	Darwin Plant Wholesalers	7 Mile Tip - Chrysopogon Elongates (125mm Post).	1,040.67
EFT31858	21.11.2014	Lisa Pearce t/as Karratha Mobile Veterinary Services	Animal Control	688.40
EFT31859	21.11.2014	Daniel Anderson Deakin	Rates Refund	2,222.99
EFT31860	21.11.2014	E & MJ Rosher Pty Ltd	Plant Purchase - Supply NEW Kubota ZD221-54 Zero Turn Mower (P7007) WALGA REF: TPS0920	22,291.55
EFT31861	21.11.2014	Eyeline Australia Pty Ltd	RAC - Kiosk Stock Eyeline Deluxe Goggles	1,925.00
EFT31862	21.11.2014	Environmental Industries	Mowing & Brushcutting Of Roebourne Drainage Reserves, Wickham Road, Walcott Road and Retic Works for Pegs Creek and Tambrey	29,132.34
EFT31863	21.11.2014	Elan Media Partners	Library - New Resources	71.39
EFT31864	21.11.2014	Chubb Fire Safety Ltd	Major Service And Repairs To Fire Suppression	1,380.53
EFT31865	21.11.2014	Freestyle Now	Air Fares To And From Karratha	8,502.01

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EFT31866	21.11.2014	Gym Care: Commercial Fitness Specialists	Wickham Recreation - Gym Service Audit & Safety Checks	4,305.89
EFT31867	21.11.2014	Globe Australia Pty Ltd	Stock	81.40
EFT31868	21.11.2014	GES Consulting	Project Management Consulting Fees - Various	8,910.00
EFT31869	21.11.2014	Global Security Management (WA)	Security Patrols - Various Sites	6,435.00
EFT31870	21.11.2014	Home Hardware Karratha	General Hardware Items for Repairs	164.00
EFT31871	21.11.2014	Handy Hands Pty Ltd	Kta Golf Course - Fertilising, KLP - Palms, Playgroup Maintenance, Dampier Lions Part - Fertilise	35,597.20
EFT31872	21.11.2014	S Holden	Reimbursement For Trimester 2 Master Of Professional Accounting Study Assistance	1,000.00
EFT31873	21.11.2014	Hyder Consulting Pty Ltd	Effluent Reuse Scheme - (RFT 17-13/14) Stage 2 - Detailed Design	29,578.31
EFT31874	21.11.2014	Iron Mountain Australia Pty Ltd	Archiving Costs	994.10
EFT31875	21.11.2014	Ibis Styles Karratha	Light The Night Twilight Tunes - Hotel Booking For Band 08/11/14	370.00
EFT31876	21.11.2014	101 IT Pty Ltd	Animal Control - Dazer II Dog Deterrent	290.40
EFT31877	21.11.2014	Jason Signmakers	Traffic/Street Signs	1,292.50
EFT31878	21.11.2014	Jumping Puddles Community Consultancy	Grant Writing Workshop - 15/10/14	660.00
EFT31879	21.11.2014	James Bennett Pty Limited	Library - New Resources	626.98
EFT31880	21.11.2014	Karratha Smash Repairs	Vehicle Repairs / Servicing	1,980.00
EFT31881	21.11.2014	Keyspot Services	Youth Services Eastern Corridor - Copy Wyg Key	40.00
EFT31882	21.11.2014	Karratha Veterinary Hospital	Animal Control	602.25
EFT31883	21.11.2014	Karratha Fluid Power	Plant Repairs	1,565.74
EFT31884	21.11.2014	Kwik Kopy Printing Centre	Printing Costs - Full colour DI Postal Cards - Jaburara Invites	119.60
EFT31885	21.11.2014	Karratha Self Storage	Karratha Self Storage - Monthly Storage November	450.00
EFT31886	21.11.2014	Sonic HealthPlus Pty Ltd	Medical Consultations	183.70
EFT31887	21.11.2014	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Vehicle Removal and Disposal	321.20
EFT31888	21.11.2014	Karratha Environmental Crushing Pty Ltd	7 Mile Waste - Removal Of Recycle Glass	5.28
EFT31889	21.11.2014	Karratha Panel & Paint (Tunstead Family Trust t/as)	Vehicle Removal and Disposal	2,717.00
EFT31890	21.11.2014	Macdonald Johnston Engineering (Bucher Municipal Pty Ltd)	Parts for Repairs	3,191.48
EFT31891	21.11.2014	Modern Teaching Aids Pty Ltd	KLP - Materials For Term 3 Kids Programs	332.53
EFT31892	21.11.2014	Momar Australia	Traffic/Street Signs	1,530.10
EFT31893	21.11.2014	McMahon Services Australia Pty Ltd	Wickham Transfer Station - Tyre Bin Service	910.80
EFT31894	21.11.2014	Nicola Milan	Light The Night Twilight Tune - Nicola Milan And The Stray Cat Club Performance Fee	2,400.00
EFT31895	21.11.2014	J MacDonagh	Reimbursement For Relocation Expenses	914.42
EFT31896	21.11.2014	Landgate	Valuation Expenses for 2014/2015	1,880.82
EFT31897	21.11.2014	North West Tree Services	Pelago East/West - Form Prune Re-Stake Re-Tie & De-Stake Trees	2,713.80
EFT31898	21.11.2014	Novotel Perth Langley	Staff Accommodation & Meals - 05-07/11/14 KDCCI Coming Of Age Forum	1,654.89
EFT31899	21.11.2014	Northstar Asset Trust T/a Jaffa Room	Cancelled Cheque	0.00
EFT31900	21.11.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water Refills	133.55

Chq/EFT	Date	Name	Description	Amount
EFT31901	21.11.2014	Neverfail Springwater Pty Ltd - Wickham Transfer Station	15 Litre Spring Water Refills	30.65
EFT31902	21.11.2014	Neils Reticulation And Landscaping	Wickham Rec Precinct - Trench And Run New Multi Core Cable In Conduit Rewiring Of Valves, Locate Whole Valve System and Testing Stations, Retic Repairs around Pool, Tambrey Park - Investigate Irrigation System and Repair	12,826.00
EFT31903	21.11.2014	Neverfail Springwater Pty Ltd - Front Reception	C of K - 12 Months' Rent	214.05
EFT31904	21.11.2014	Natural Power Solutions Pty Ltd	CyberPower Value GP 2200VA UPS	2,123.00
EFT31905	21.11.2014	Ovation Performance Company	REAF Jnr - Mad Hatters Tea Party Roving Characters And Tea Party Setup	3,105.00
EFT31906	21.11.2014	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Road Maintenance - Pods of Emulsion	2,860.00
EFT31907	21.11.2014	Pilbara Institute	Moonrise Cinema - Bookings of Walkington Amphitheatre - October Screenings	12,720.00
EFT31908	21.11.2014	Pilbara Copy Service	Photocopier Charges	583.44
EFT31909	21.11.2014	Pritchard Bookbinders	Council Minutes - To Be Bound July 2013 - June 2014	297.00
EFT31910	21.11.2014	Professional Trapping Supplies	Crime Prevention - Number Plate Camera and Accessories	4,522.00
EFT31911	21.11.2014	Print Sync Norwest Business Solutions	Photocopier Charges	3,142.05
EFT31912	21.11.2014	Point Parking Pty Ltd	KTA Airport - Administration And Carpark Management And Monitoring Fees October	4,015.00
EFT31913	21.11.2014	Public Transport Authority Of Western Australia	Community Bus Service - 01/07/14 to 30/09/14 For Service Runs	33,769.56
EFT31914	21.11.2014	Pilbara First Aid	Wickham Recreation - Critical First Aid Course 2 x CSO's	398.00
EFT31915	21.11.2014	Brida Pty Ltd	Refund Of Overpayment And Credits To Account B179	124.01
EFT31916	21.11.2014	B & B Contract Services Pty Ltd	Refund Of Overpayment On Waste Disposal 14/12/12	829.22
EFT31917	21.11.2014	Repco Auto Parts	Parts for Repairs	732.61
EFT31918	21.11.2014	Roy Galvin & Co Pty Ltd	Parts - Retic	34.20
EFT31919	21.11.2014	Red Dot Stores	Youth Shed - Halloween Decorations & Resources For The Halloween Party 31/10/14	97.91
EFT31920	21.11.2014	Roebourne District State Emergency Service	Wickham SES - Telstra Invoice October	30.00
EFT31921	21.11.2014	Rock Wear	WRF - Gym Uniforms	389.95
EFT31922	21.11.2014	RTR Services (Previously Revolution Truck And Trailer Parts )	Plant Repairs	792.55
EFT31923	21.11.2014	Steven John Russell	Rates Refund	909.75
EFT31924	21.11.2014	Statewide Bearings	Parts for Repairs	259.72
EFT31925	21.11.2014	Kmart Karratha	REAF 2014 - Equipment For Events	479.00
EFT31926	21.11.2014	Designa Sabar Pty Ltd	Car Park Preventive Maintenance & Technical Service Support From 21/10/14 - 20/11/14	3,684.52
EFT31927	21.11.2014	Seatadvisor Pty Ltd	Moonrise Cinema - October Ticket Sales	673.75
EFT31928	21.11.2014	Soundgear Australia	Wickham Recreation - Portable PA System & Wireless Microphones	4,011.00
EFT31929	21.11.2014	Securepay Pty Ltd	Seatadvisor Payments - October 2014	61.38
EFT31930	21.11.2014	Scope Business Imaging	Photocopier Charges	2,097.70
EFT31931	21.11.2014	Specialised Truck Services	Repair Hill Start And Speedo Faults	1,265.00
EFT31932	21.11.2014	Skilled Group Limited	Labour Hire Charges	2,277.88
EFT31933	21.11.2014	Scott Printers Pty Ltd	Wickham Recreation - Business Cards 4 Types Double Sided	308.00
EFT31934	21.11.2014	Chantelle Creevey t/as Stick It Stickers	Youth Shed - Decal Plus Install	145.00
EFT31935	21.11.2014	Suzanne McKenzie & Associates	Executive Coaching And Team Workshop For Rangers Team November 2014	7,920.00

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EFT31936	21.11.2014	Tradelink Plumbing Supplies	KLP - Replacement Float Valves For Pool	68.52
EFT31937	21.11.2014	Town Of Port Hedland	Course Fees for Staff to attend Advanced Worksite Traffic Management 28/10/2014 - 31/10/2014	1,650.00
EFT31938	21.11.2014	Tashco Systems Pty Ltd	2 x Display Cabinets for the Public Library Art Exhibition Space	3,960.00
EFT31939	21.11.2014	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema - Screening Of Gone Girl On 2/11/2014	982.00
EFT31940	21.11.2014	The Walt Disney Company Pty Ltd	Moonrise Cinema - Screening Of Planes: Fire And Rescue On 10/10/2014	2,004.10
EFT31941	21.11.2014	TenderLink.com	Tender Advertising	330.00
EFT31942	21.11.2014	United Party Hire	WRP - 4hrs Gladiator Inflatable Hire With Supervision Travel Setup/pull down	1,067.00
EFT31943	21.11.2014	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema - Screening Of Box Trolls On 17/10/14	460.21
EFT31944	21.11.2014	Karratha Timber & Building Supplies (formerly Versatile)	General Hardware Items for Repairs	333.98
EFT31945	21.11.2014	Village Roadshow Pty Ltd	Moonrise Cinema - Screening Of The Equalizer 31/10/14	908.94
EFT31946	21.11.2014	Woolworths (WA) Ltd	Café Stock Items	1,113.79
EFT31947	21.11.2014	Wormald Australia Pty Ltd	KTA Airport - Routine Inspection & Maintenance For October 2014	3,387.24
EFT31948	21.11.2014	Yakka Pty Ltd	Uniforms	6,820.33
EFT31949	19.11.2014	Karratha First National Real Estate	Lease Payments	12,068.35
EFT31950	19.11.2014	North West Realty	Lease Payments	14,991.07
EFT31951	19.11.2014	Pilbara Real Estate	Lease Payments	13,904.76
EFT31952	19.11.2014	Ray White Real Estate	Lease Payments	5,866.07
EFT31953	19.11.2014	Finbar Karratha Pty Ltd	Lease Payments	4,333.33
EFT31954	20.11.2014	Bitutek Pty Ltd	Hearson Cove Road - Bitumen Surfacing	172,018.44
EFT31955	20.11.2014	MAK Industrial Water Solutions Pty Ltd	KTA Airport - Supply of Consumables for WWTP & Service & Maintenance of WWTP October 2014	60,831.94
EFT31956	20.11.2014	Supercivil Pty Ltd	Wickham Cemetery - Prepare Trench Supply And Lay Flush Beam Concreting, Leslie Loop - Footpath Works	166,822.22
EFT31957	21.11.2014	Shire of Roebourne - Social Club	Payroll deductions	1,290.00
EFT31958	21.11.2014	T Swetman	Home Ownership Allowance	555.00
EFT31959	21.11.2014	Maxxia Pty Ltd	Payroll deductions	5,708.97
EFT31960	21.11.2014	R Steinki (Mortgage Account )	Home Ownership Allowance FE 19.11.2014	800.00
EFT31961	21.11.2014	S Wachter (Mortgage Account)	Home Ownership Allowance FE 19.11.2014	1,394.17
EFT31962	26.11.2014	Australian Taxation Office	Payroll deductions	295,208.00
EFT31963	26.11.2014	Child Support Agency	Payroll deductions	1,293.52
EFT31964	21.11.2014	L Gan ( Mortgage Account )	Home Ownership Allowance FE 19.11.2014	1,470.90
EFT31965	21.11.2014	ADAMS Coachlines	Coach Hire for Chinese Delegations from Rizhao Sister City Group - 25 26 & 27th November 2014	930.00
EFT31966	21.11.2014	Fraser Suites Perth	Room Hire Fee for Chinese Delegations from Rizhao Sister City Agreement Signing	250.00
EFT31967	04.12.2014	Atom Supply	Stock	1,619.41
EFT31968	04.12.2014	Blackwoods (Atkins Carlyle Ltd)	KTA Airport - LED Inspection Lamp for Operational Vehicles & Stock Items	827.42
EFT31969	04.12.2014	A Noble & Son Ltd - WA Division	Traffic/Street Signs	287.72
EFT31970	04.12.2014	Onyx (Aust) Pty Ltd	Catering for Councillor Briefing Session - 10/11/14	450.00
EFT31971	04.12.2014	Protector Alsafe	Stock - Protective Equipment	934.48
EFT31972	04.12.2014	Abco Products	Stock	437.98



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EFT31973	04.12.2014	Attorney-General's Department	KTA Airport - October 24 ASIC Lodgements	2,316.00
EFT31974	04.12.2014	Avdata Australia	KTA Airport - Monthly Data Reporting And Billing Services For September	1,241.92
EFT31975	04.12.2014	Abbott & Co Printers	City Of Karratha - A4 Letterhead	3,818.10
EFT31976	04.12.2014	Ausco Modular Pty Limited	Depot - Hire Fee Multipurpose Complex (Offices) for November 2014	2,408.34
EFT31977	04.12.2014	Ashdown-Ingram	Parts	349.80
EFT31978	04.12.2014	Australian Telecommunications Commission	Rates Refund	64.00
EFT31979	04.12.2014	Bunzl Ltd	Stock	1,276.00
EFT31980	04.12.2014	Beacon Equipment	Parts for Repairs	185.70
EFT31981	04.12.2014	Blooming Services	Refund Of Overpayment Of Waste Account	303.00
EFT31982	04.12.2014	BRL Building Company	20b Shadwick Dr - Fence/patio Repair, KLP - Building Maintenance, Repair Doors/Locks, KLP - Replace 3Phase Power Outlet, 7 Mile Waste - Install Glass Door Closers	15,984.93
EFT31983	04.12.2014	Bannerconda	Town Banners For Point Samson	4,477.00
EFT31984	04.12.2014	Aaron Hocking T/as Black Sun Window Tinting	7 Mile Waste - Supply And Fit Window Tint Film To Tip Shop Windows	325.00
EFT31985	04.12.2014	Blanche Bar	REAF Playback - Riders For Bands	1,548.21
EFT31986	04.12.2014	Bitutek Pty Ltd	Sealing Hearson Cove Road - Supply Of Sealing Aggregate	5,760.43
EFT31987	04.12.2014	BMP Painting And Decorating	KTA Airport - Line Marking Hood Way Entry To Bus Lane And Drop Off Lanes	973.50
EFT31988	04.12.2014	Centurion Transport Co Pty Ltd	Freight	6,012.79
EFT31989	04.12.2014	Coates Hire Operations	REAF - Equipment Hire For REAF Festival	10,238.16
EFT31990	04.12.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock	1,727.20
EFT31991	04.12.2014	Cabcharge Australia Pty Ltd	Cabcharge - October 2014	401.94
EFT31992	04.12.2014	Cummins South Pacific Pty Ltd	Wickham SES - Fuel Filter	89.45
EFT31993	04.12.2014	CB Snapz	Wickham Recreation Precinct - Fun Day And Saylor Park Opening Photography 19/10/14	950.00
EFT31994	04.12.2014	Command IT Services	Wickham SES - Security Alarm Annual Monitoring Fee	396.00
EFT31995	04.12.2014	Convic Pty Ltd	TYS Outdoor Redevelopment Project - Stage One Payment (15%)	8,926.50
EFT31996	04.12.2014	City Of Belmont	Library - Damaged Library Book Fee	29.30
EFT31997	04.12.2014	L Dubois	Reimbursement Of Meals Parking & Fuel While In Perth 13-16/10/14	263.50
EFT31998	04.12.2014	Daimler Trucks Perth	Stock	950.84
EFT31999	04.12.2014	Donald Cant Watts Corke (wa) Pty Ltd	Quantity Surveyor Services - Dampier Community Hub	1,650.00
EFT32000	04.12.2014	Corey Davis	Youth Projects - DJ Spring Classic Skate Scooter Bmx Competition 8 November 2014	950.00
EFT32001	04.12.2014	S Doy	Reimbursement For Fuel For Hire Car - Skate Scooter & Bmx Workshops	65.96
EFT32002	04.12.2014	Jodie Elston	Develop Content For Town Specific Budget Newsletters	2,574.00
EFT32003	04.12.2014	Environmental Industries	Mowing And Brushcutting Of Dampier Hwy Road Reserve, Nickol West Drainage Reserves, Depot - Install Auto Irrigation in Plant Nursery	27,957.00
EFT32004	04.12.2014	Elan Media Partners	Library - New Resources	91.03
EFT32005	04.12.2014	Fortesque Bus Service Pty Ltd	Youth Services Eastern Corridor - September/October School Holiday Program Bus For Transporting Young People 02/09/2014	1,837.00
EFT32006	04.12.2014	Globe Australia Pty Ltd	Stock	462.00
EFT32007	04.12.2014	Global Security Management (WA)	Security Patrols - Various Sites	152.90

Chq/EFT	Date	Name	Description	Amount
EFT32008	04.12.2014	Prime Media Group (GWN7)	TV Advertising - July 2014	5,082.00
EFT32009	04.12.2014	The Honda Shop	Stock	85.82
EFT32010	04.12.2014	Hewlett-Packard Australia Pty Ltd	HP Designjet 4520ps Plotter - Memory Module 512mb Mr Serv	421.22
EFT32011	04.12.2014	The Trustee for the Hickey Family Trust T/A Hickey Holdings WA Pty Ltd	7 Mile Waste Tip Shop - Komatsu 2. 5 Tonne Forklift Hire October 2014	1,072.06
EFT32012	04.12.2014	Insight Callcentre Services	Overcalls Fee For Month Of October 239 Calls	1,077.89
EFT32013	04.12.2014	Ibis Styles Karratha	Accommodation - R. Chapman 10 - 11/11/14	646.00
EFT32014	04.12.2014	Jason Signmakers	Traffic/Street Signs	9,768.00
EFT32015	04.12.2014	Jangs Kitchen & Cleaning Pty Ltd	Catering For November Ordinary Council Meeting - 17/11/14	316.80
EFT32016	04.12.2014	KBC Australia (Kristine Battye Consulting Pty Ltd)	Critical Review & Recommended Direction Of Mses Program	23,934.68
EFT32017	04.12.2014	Sonic HealthPlus Pty Ltd	Medical Consultations	99.00
EFT32018	04.12.2014	Keynote Entertainment Pty Ltd	John Worsfold - Guest Speaker Fee For The 2014 Community Sports Awards Night	4,125.00
EFT32019	04.12.2014	McLeods & Co Barristers And Solicitors	Legal Advice	5,165.63
EFT32020	04.12.2014	Landgate	Valuation Expenses For October 2014	255.50
EFT32021	04.12.2014	Land Surveys NPJS Pty Ltd	7 Mile Waste - Additional Formatting For Cell Development Plan	2,733.50
EFT32022	04.12.2014	LE Roberts Drafting & Design (Karratha CAD Centre)	7 Mile Waste - Laminating Of A0 Maps In Matt	37.00
EFT32023	04.12.2014	LED Lighting Products Australia	Water Infrastructure - 25W LED Panel Light	508.20
EFT32024	04.12.2014	Modern Teaching Aids Pty Ltd	Library - Craft Supplies	903.25
EFT32025	04.12.2014	RAW Hire	Community Bus Hire Insurance Cover - Holiday Mayhem Program 8-10/10/2014	181.50
EFT32026	04.12.2014	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Services 01/11 To 30/11/14	1,938.40
EFT32027	04.12.2014	McMahon Services Australia Pty Ltd	7 Mile Waste - Dry Hire Of Hook Bin Truck For Wickham Transfer Station W/e: 23/10/14 (Week 8)	5,263.50
EFT32028	04.12.2014	Mastec Australia Pty Ltd	Rubbish Bins - 240 Litre Complete Wheelie Bins	23,863.40
EFT32029	04.12.2014	Karratha Shooting Supplies	Animal Control Ammunition	313.50
EFT32030	04.12.2014	Jl MacDonagh	Planning Meeting - Perth 5-6/11/14 One Night Private Accommodation	100.00
EFT32031	04.12.2014	NW Communications & IT Specialists	KLP - UHF Handheld	491.85
EFT32032	04.12.2014	Redwave Media Ltd	Radio Advertising For 14/15 Cyclone Season Awareness Campaign	2,249.50
EFT32033	04.12.2014	North West Tree Services	KTA Airport - Excavate And Relocate 4 x Frangipani Trees As Part Of The Katu Project	8,407.30
EFT32034	04.12.2014	Northstar Asset Trust T/a Jaffa Room	Cancelled Cheque	0.00
EFT32035	04.12.2014	NYFL Ltd	Street Cleaning - Roebourne October 2014	5,232.00
EFT32036	04.12.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15L Spring Water - Refills	207.05
EFT32037	04.12.2014	Northwest Aviation Services Pty Ltd	Karratha Airport - NWAS Electric Test And Tagging	660.66
EFT32038	04.12.2014	Neverfail Springwater Pty Ltd - Wickham Transfer Station	15L Spring Water - Refills	14.70
EFT32039	04.12.2014	Neverfail Springwater Pty Ltd - Marketing & Communication	15L Spring Water - Refills	176.50
EFT32040	04.12.2014	Orica Australia Pty Ltd	Gas/Oxygen Cylinder Refills	950.71

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EFT32041	04.12.2014	Paint Industries Pty Ltd	KTA Airport - Airside Runway Marking Paint - N14 White	11,901.84
EFT32042	04.12.2014	The Paper Company Of Australia Pty Ltd	Stationery - A4 Paper	841.50
EFT32043	04.12.2014	Pilbara Access Management Solutions Wa	7 Mile Waste Weighbridge - Hire Of 3 Scaffold Platforms And One Set Of Stairs October 2014	804.05
EFT32044	04.12.2014	Prompt Fencing Pty Ltd	Fencing - Replace 152 Wooden Bollards Baynton West	11,649.00
EFT32045	04.12.2014	Print Sync Norwest Business Solutions	IT Equipment - Canon iR1133iF Photocopiers x 2	3,740.00
EFT32046	04.12.2014	Judy Prosser	Payment For Winning The Cossack Art Awards People's Choice	500.00
EFT32047	27.11.2014	Repco Auto Parts	KLP - Honda Generator	6,514.20
EFT32048	27.11.2014	Raeco	Roebourne Library - A-Z Labels	83.15
EFT32049	27.11.2014	Roebourne Community Resource Centre Incorporated	Roebourne Community Resource Centre Refurbishment Funding 25%	2,750.00
EFT32050	27.11.2014	Speedo Australia Pty Ltd	KLP - Speedo Merchandise For Onsale	4,293.30
EFT32051	27.11.2014	Decor8 Australia Pty Ltd	KTA Airport - Hi Pressure Clean Concrete Pavers In Front Of Auto Doors At Arrivals Area	3,300.00
EFT32052	27.11.2014	V Subramoney	Staff Reimbursement For Allowances, LGMA Community Development Conference Perth 3-5/09/14	107.10
EFT32053	27.11.2014	Designa Sabar Pty Ltd	KTA Airport - Coding Of Staff Car Parking Cards	676.50
EFT32054	27.11.2014	Scott Printers Pty Ltd	Moonrise Cinema - 4 X A1 Posters For November	308.00
EFT32055	27.11.2014	Chantelle Creevey t/as Stick It Stickers	Baynton West Park Toilets - Temporarily Out Of Order Stickers	33.00
EFT32056	27.11.2014	Tox Free (Australia) Pty Ltd	7 Mile Waste - Collection Of Front Lift Recycling Bins, KLP - Waste Removal Fees	1,966.14
EFT32057	27.11.2014	TenderLink.com	Tender Advertising	165.00
EFT32058	27.11.2014	Turf Whisperer	Golf Course Superintendent - Phase 1 Works Of Golf Course Redevelopment - 3/11/14 to 14/11/14	7,356.70
EFT32059	27.11.2014	Uniqco (WA) Pty Ltd	Data Entry And Additional Services Outside The Original Scope Of Work	1,980.00
EFT32060	27.11.2014	Urbis Pty Ltd	Planning Policy Development	1,544.40
EFT32061	27.11.2014	Universal Office National (Pilbco Pty Ltd)	Printing - Light The Night Twilight Tunes Posters	36.00
EFT32062	27.11.2014	Karratha Timber & Building Supplies (formerly Versatile)	General Hardware Items for Repairs	1,154.34
EFT32063	27.11.2014	Westrac Equipment Pty Ltd	Parts for Plant	430.77
EFT32064	27.11.2014	Woolworths (WA) Ltd	Café Stock Items	659.49
EFT32065	27.11.2014	Yakka Pty Ltd	Uniforms	2,658.17
EFT32066	27.11.2014	Youth Advisory Council Of WA Inc	Youth Services Training - Self Care For People Working With Young People	720.00
EFT32067	27.11.2014	Supercivil Pty Ltd	Lockyer Way, Padbury St, Welcome St, Fraser St, Harding St, Sherlock St, Withnell St, Tozer St and Hicks St Roebourne - Resealing Works	306,304.29
EFT32068	27.11.2014	Sanders Turner Ellick Architects	KTA Airport Terminal Project RFT01 - 12/13 - Professional Fees for November 2014	52,937.47
EFT32069	27.11.2014	LFA First Response (Previously - Alpha First Aid Supplies Pty Ltd )	First Aid Supplies	79.75
EFT32070	27.11.2014	Chefmaster Australia	Stock	3,760.90
EFT32071	27.11.2014	Staples Australia (formerly Corporate Express)	Stationery Items	1,980.78
EFT32072	27.11.2014	Chandler Macleod	Labour Hire Charges	18,257.33
EFT32073	27.11.2014	Dampier Community Association	Hire of the Dampier Community Hall - (RFT 11-14/15) Contractor Site Inspection Meeting 17/11/14	165.00
EFT32074	27.11.2014	Garrards Pty Ltd	Stock	851.89
EFT32075	27.11.2014	Hathaway's Lubricants	Stock	998.78

Chq/EFT	Date	Name	Description	Amount
EFT32076	27.11.2014	ITVision	Upgrade Synergysoft To October 2014 Release 10. 1. 351	2,354.00
EFT32077	27.11.2014	Ispix	ADSL and Domain Hosting 06/11/14 to 05/12/14	872.60
EFT32078	27.11.2014	Institute Of Public Works Engineering Australasia	Practice Note - Parks Management: Inventories Condition & Performance Grading	187.00
EFT32079	27.11.2014	Karratha Florist	Wreath for City of Karratha Remembrance Day 2014	130.00
EFT32080	27.11.2014	Karratha Earthmoving & Sand Supplies	Plant And Labour To Prepare Trial Grass Plot At Karratha Country Club	5,038.11
EFT32081	27.11.2014	Best Western Karratha Central Apartments	Accommodation - Danny Green 'Keep It In The Ring' Youth Boxing Clinic 14-16/11/14	358.20
EFT32082	27.11.2014	Les Mills Aerobics Australia	Wickham Rec - Body Attack Training Module 13/12/2014	599.00
EFT32083	27.11.2014	Market Creations Pty Ltd	Advertising - Various	4,079.00
EFT32084	27.11.2014	WALGA (Marketforce)	Advertising - Various	2,694.25
EFT32085	27.11.2014	Nor West Jockey Club	Major Event Sponsorship Scheme Funding (Council Resolution Number 152868) 12/07/14 Ladies Day Harding Cup, Roebourne Cup	14,300.00
EFT32086	27.11.2014	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock - Filters	1,260.22
EFT32087	27.11.2014	Ngarliyarndu Bindirri Aboriginal Corp.	2014/15 Annual Community Grant Scheme - Road Safety Mural Project - Second Instalment (70%)	11,550.00
EFT32088	27.11.2014	Hotel Ibis Perth	Staff Accommodation - Perth Meetings, 05-06/11/14	338.00
EFT32089	27.11.2014	Water2Water	KLP - Monthly Rental Charge For 4 Stage Ro System	66.00
EFT32090	27.11.2014	Roebourne Art Group Aboriginal Corp	NAIDOC Advertising License of Loreen Samson's Original Artwork - Ngarluma Country for Marketing Materials for NAIDOC Celebrations 2015. (RAG Catalogue Number 6967-11)	1,100.00
EFT32091	27.11.2014	St John Ambulance-Karratha	Twilight Tunes Light The Night - Ambulance Request 08/11/14	440.00
EFT32092	27.11.2014	Signswest Stick With Us Sign Studio	C of K Signage	1,757.80
EFT32093	27.11.2014	Shenton Enterprises Pty Ltd	RAC - Automatic Dolphin Vacuum Cleaner	4,840.00
EFT32094	27.11.2014	Sealanes	Café / Office Stock	46.50
EFT32095	27.11.2014	Stihl Shop Redcliffe	Parts for Repairs	452.66
EFT32096	27.11.2014	Helloworld North West Karratha (Aspen View Pty Ltd)	Staff Flights - Meetings Perth - 21/11-24/11/2014, and 19/11-21/11/14	2,373.00
EFT32097	27.11.2014	The Retic Shop	Stock - Retic	1,772.93
EFT32098	27.11.2014	Thrifty Car Rental	Vehicle Hire for Staff Attending Library Conference 13/10/14	155.98
EFT32099	27.11.2014	Landmark Operations Limited	Stock	982.08
EFT32100	27.11.2014	Identity Security Pty Ltd	KTA Airport - Annual AVMS Renewal	3,953.40
EFT32101	25.11.2014	Garry Bailey	Sitting Fee - November 2014	2,791.67
EFT32102	25.11.2014	John Lally	Sitting Fee - November 2014	4,562.50
EFT32103	25.11.2014	Evette Smeathers	Sitting Fee - November 2014	2,791.67
EFT32104	25.11.2014	Fiona White-Hartig	Sitting Fee - November 2014	2,741.67
EFT32105	25.11.2014	David Hipworth	Sitting Fee - November 2014	2,791.67
EFT32106	25.11.2014	Geoffrey Harris	Sitting Fee - November 2014	2,791.67
EFT32107	25.11.2014	Nerida Kickett	Sitting Fee - November 2014	2,791.67
EFT32108	25.11.2014	Peter Long	Sitting Fee - November 2014	11,125.00
EFT32109	25.11.2014	Janine Miller	Sitting Fee - November 2014	2,791.67
EFT32110	25.11.2014	Michael Benjamin Saylor	Sitting Fee - November 2014	2,791.67
EFT32111	25.11.2014	Robin Vandenberg	Sitting Fee - November 2014	2,791.67
77366	30.10.2014	AMP Retirement	Cancelled Cheque	0.00
77367	30.10.2014	Australian Super	Superannuation contributions	11,211.09
77368	30.10.2014	Colonial First State Firstchoice Super	Superannuation contributions	2,990.85
77369	30.10.2014	Asgard Superannuation	Superannuation contributions	214.05

Chq/EFT	Date	Name	Description	Amount
77370	30.10.2014	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	2,241.95
77371	30.10.2014	ANZ Smart Choice Super	Superannuation contributions	796.72
77372	30.10.2014	AXA Generations	Superannuation contributions	1,476.04
77373	30.10.2014	AMP Super Directions Fund	Superannuation contributions	555.73
77374	30.10.2014	AMP SignatureSuper	Superannuation contributions	1,108.58
77375	30.10.2014	BT Super For Life	Superannuation contributions	4,004.15
77376	30.10.2014	CBA Superannuation Savings Account	Superannuation contributions	850.90
77377	30.10.2014	Club Plus Superannuation Scheme	Superannuation contributions	1,114.64
77378	30.10.2014	First State Super	Superannuation contributions	1,577.82
77379	30.10.2014	100F Lifetrack Personal Superannuation	Superannuation contributions	957.42
77380	30.10.2014	Hesta Superannuation	Superannuation contributions	2,876.97
77381	30.10.2014	HostPlus Superannuation	Superannuation contributions	6,054.58
77382	30.10.2014	The Industry Superannuation Fund	Superannuation contributions	1,053.98
77383	30.10.2014	JR Superannuation Fund	Superannuation contributions	575.57
77384	30.10.2014	Local Government Superannuation- SYDNEY	Superannuation contributions	2,155.14
77385	30.10.2014	MLC Nominees Pty Ltd	Superannuation contributions	1,809.30
77386	30.10.2014	MLC Masterkey Superannuation	Superannuation contributions	3,172.36
77387	30.10.2014	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	797.46
77388	30.10.2014	NGS Superannuation	Superannuation contributions	1,181.08
77389	30.10.2014	OnePath Masterfund	Superannuation contributions	1,057.42
77390	30.10.2014	Rest Superannuation	Superannuation contributions	11,030.52
77391	30.10.2014	Superwrap Personal Super Plan	Superannuation contributions	1,033.34
77392	30.10.2014	Sunsuper Pty Ltd	Superannuation contributions	1,881.24
77393	30.10.2014	Colonial First State Investments Limited (super)	Superannuation contributions	972.16
77394	30.10.2014	VicSuper	Superannuation contributions	1,317.42
77395	06.11.2014	Horizon Power	Electricity Charges	1,052.86
77396	07.11.2014	Department Of Housing	Rates Refund	268.26
77397	07.11.2014	Karratha Emergency Relief Organisation	2014/15 Annual Community Grant Scheme - Vouchers for Emergency Relief - Second Instalment 70%	10,450.00
77398	07.11.2014	Dept of Planning & Infrastructure - Plates	City of Karratha Plates - Number 2014K	200.00
77399	04.11.2014	City of Karratha	Petty Cash Reimbursement	1,217.10
77400	06.11.2014	City of Karratha	Payroll deductions	2,036.46
77401	12.11.2014	Australian Taxation Office	Cancelled Cheque	0.00
77402	14.11.2014	Vodafone Hutchison Australia Pty Limited	SES Messaging - Phone Usage 26/9/14 - 25/10/14	178.53
77403	14.11.2014	Horizon Power	Electricity Usage Charges	718.50
77404	14.11.2014	Water Corporation	Water Usage Charges	10,873.33
77405	14.11.2014	Dept of Planning & Infrastructure - Plates	C of K Plates - Number 0110K	400.00
77406	11.11.2014	Telstra Corporation Ltd	Telephone Usage Charges	9,566.80
77407	17.11.2014	Josephine Ann Baum	Refund - Overpayment of PUPP Fee due to amended Notice	1,633.77
77408	17.11.2014	Bankwest - Karratha	Refund - Overpayment of PUPP Fee due to amended Notice	19,544.61
77409	17.11.2014	Crossroads West Youth Accommodation	Refund - Overpayment of PUPP Fee due to amended Notice	611.60
77410	17.11.2014	C.E.P.U.	Refund - Overpayment of PUPP Fee due to amended Notice	611.60

Chq/EFT	Date	Name	Description	Amount
77411	17.11.2014	Maria Ingrid Gindl	Refund - Overpayment of PUPP Fee due to amended Notice	611.60
77412	17.11.2014	Mark Ley Jenkins	Refund - Overpayment of PUPP Fee due to amended Notice	1,022.17
77413	17.11.2014	Julie Lewis	Refund - Overpayment of PUPP Fee due to amended Notice	1,022.17
77414	17.11.2014	Stephen Lewis & Angela Caskey	Refund - Overpayment of PUPP Fee due to amended Notice	611.60
77415	17.11.2014	Mcnally Custodian Pty Ltd	Refund - Overpayment of PUPP Fee due to amended Notice	1,022.17
77416	17.11.2014	Craig Stewart Montgomery	Refund - Overpayment of PUPP Fee due to amended Notice	1,022.17
77417	17.11.2014	Jeffrey Eric Newton	Refund - Overpayment of PUPP Fee due to amended Notice	1,022.17
77418	17.11.2014	Stephen Patrick O'Callaghan	Refund - Overpayment of PUPP Fee due to amended Notice	611.60
77419	17.11.2014	Prowest Nominees Pty Ltd	Refund - Overpayment of PUPP Fee due to amended Notice	1,022.17
77420	17.11.2014	Stephen Renkert	Refund - Overpayment of PUPP Fee due to amended Notice	11,297.05
77421	17.11.2014	Seabrook Investments Pty Ltd	Refund - Overpayment of PUPP Fee due to amended Notice	972.39
77422	17.11.2014	Peter Mark Walsham	Refund - Overpayment of PUPP Fee due to amended Notice	1,022.17
77423	17.11.2014	Robert Geoffrey Whyte	Refund - Overpayment of PUPP Fee due to amended Notice	3,180.32
77424	17.11.2014	Vincent Reginald Wilcox	Refund - Overpayment of PUPP Fee due to amended Notice	1,022.27
77425	17.11.2014	Landgate	Fee For Notice of Intent to Register a Charge Against a Property For The Demolition Of Post Cyclone Clean Up of Property	160.00
77426	21.11.2014	Karratha Adventure Sports	Staff Leaving Present	332.00
77427	17.11.2014	Cancelled	Cancelled Cheque	0.00
77428	17.11.2014	Cancelled	Cancelled Cheque	0.00
77429	17.11.2014	Cancelled	Cancelled Cheque	0.00
77430	17.11.2014	Cancelled	Cancelled Cheque	0.00
77431	18.11.2014	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Rates Refund	37,453.67
77432	18.11.2014	Telstra Corporation Ltd	Telephone Usage Charges	30,486.91
77433	18.11.2014	Horizon Power	Electricity Usage Charges	143,618.14
77434	18.11.2014	Water Corporation	Cancelled Cheque	0.00
77435	18.11.2014	Water Corporation	Water Usage Charges	48,238.63
77436	21.11.2014	Michael & Beverley Ardagh	Cancelled Cheque	0.00
77437	21.11.2014	Brian Ernest Mitchell	Refund Of Dog Registration 1600295 Due To Dog Being Deceased	14.17
77438	21.11.2014	Dept Of Planning & Infrastructure - Plates	City Of Karratha Plates - Number 1111K	200.00
77439	19.11.2014	Zurich Insurance Australia	Excess On Claim 633411143	300.00
77440	19.11.2014	Zurich Insurance Australia	Excess Payable On Claim 633380896	300.00
77441	20.11.2014	Horizon Power - Karratha	Lighting Upgrade - Install New Street Lighting On The Northern End Of Roe Street	206,997.30
77442	20.11.2014	Malaga Properties Pty Ltd	Rates Incentive Prize Money	2,000.00
77443	20.11.2014	Alison Sorrell	Rates Incentive Prize Money	1,500.00
77444	20.11.2014	Graham Walsh	Rates Incentive Prize Money	500.00
77445	21.11.2014	Australian Services Union (ASU/MEU Div.)	Payroll deductions	853.40
77446	21.11.2014	Lgrceu	Payroll deductions	97.00
77447	21.11.2014	City of Karratha	Payroll deductions	1,647.46
77448	04.12.2014	Dept Of Planning & Infrastructure - Plates	City Of Karratha Plates - Number 0082K	200.00

Chq/EFT	Date	Name	Description	Amount
77449	04.12.2014	Pablo Newton-Farley	West Pilbara Communities for Children 'Family Showcase' MC for both events. 25/10/2014 & 26/10/2014.	300.00
77450	27.11.2014	Karratha Adventure Sports	Youth Services - Purchase Of Pool Cues For Wickham Youth Facility	87.60
77451	27.11.2014	Vodafone Hutchison Australia Pty Limited	SES Messaging Service - 26/10/14 to 25/11/14	182.96
77452	26.11.2014	Telstra Corporation Ltd	Telephone Usage Charges	1,339.70
77453	26.11.2014	Horizon Power	Cancelled Cheque	0.00
77454	26.11.2014	Horizon Power	Electricity Usage Charges	8,165.17
77455	26.11.2014	Horizon Power	Cancelled Cheque	0.00
77456	26.11.2014	Water Corporation	Water Usage Charges	11,809.54
				<b>9,672,606.09</b>

06.11.2014	City of Karratha	Payroll F/E: 05/11/2014	760,586.47
11.11.2014	City of Karratha	Wages	354.63
11.11.2014	City of Karratha	Wages	4,236.87
20.11.2014	City of Karratha	Payroll F/E: 19/11/2014	765,681.70
			<b>1,530,859.67</b>

**Total Payments**

**11,203,465.76**





### 9.3 MASTER LENDING AGREEMENT

<b>File No:</b>	<b>FM.18</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Management Accountant</b>
<b>Date of Report:</b>	<b>18 November 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment:</b>	<b>Master Lending Agreement between Western Australian Treasury Corporation and City of Karratha dated as of 1 January 2015</b>

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#### **PURPOSE**

To seek Council approval to execute the Local Government Master Lending Agreement under the Common Seal.

#### **BACKGROUND**

Council's primary lender, Western Australian Treasury Corporation (WATC), is implementing a Master Lending Agreement for local governments (LGMLA). The new LGMLA has been developed to incorporate the recently introduced Commonwealth Government's *Personal Property Security Act 2009* and to improve the efficiency of the lending processes to local governments. The LGMLA has been reviewed by the State Solicitor's Office and the Department of Local Government.

The LGMLA incorporates all future and existing loans together under the one agreement therefore removing the need for individual loan agreements to be executed under seal each time loan funds are advanced by WATC.

As a local government is only permitted to provide security in the form of a charge over its General Funds pursuant to Section 6.21 of the *Local Government Act 1995*, WATC was advised of the requirement to register these charges under the Commonwealth Government's *Personal Property Security Act 2009* and include reference to this requirement within the new Master Lending Agreement.

Council will still be required to approve all loan borrowings pursuant to Section 6.20 of the *Local Government Act 1995*. This is usually provided as part of the Annual Budget process. Any borrowing under the LGMLA will be subject to WATC's credit approval policy as per current practice, and the release of funds is subject to the provision of a firm rate quote by WATC and its acceptance by an authorised signatory of the City of Karratha.

Whilst Council currently has no outstanding debt obligations, WATC now requires all local government authorities to have a LGMLA in place prior to the advancement of any new loan requests. As loan funding will be required for the Pilbara Underground Power Project (PUPP) and may be required for the Airport Terminal Expansion Project, a LGMLA will be required to be in place prior to the funding of these loans.

The LGMLA requires the affixation of the Common Seal of the City of Karratha as authorised by a resolution of Council.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to seek loan funding.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Section 9.49A of the *Local Government Act 1995* provides for the execution of documents and the affixing of the Common Seal.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The LGMLA is required to be executed in order to borrow funds from the WATC.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program:	4.d.1.1	Maximise opportunities for long term financial sustainability and equitable rating structure
Our Services:	4.d.1.1.1	Responsible financial management

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council NOT EXECUTE the attached Master Lending Agreement with Western Australian Treasury Corporation at this time.

**CONCLUSION**

In order to request loan funding from the WATC, Council is required to execute the attached LGMLA which has been developed to incorporate the recently introduced Commonwealth Government's *Personal Property Security Act 2009* and to improve the efficiency of the lending processes to local governments.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153012  
**MOVED** : Cr Kickett  
**SECONDED** : Cr Smeathers

**That Council by SIMPLE Majority pursuant to Section 9.49A of the *Local Government Act 1995* RESOLVES to:**

1. **EXECUTE** the attached Master Lending Agreement with Western Australian Treasury Corporation; and
2. **APPROVE** the affixation of the Common Seal of the City of Karratha to the attached Master Lending Agreement.

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil



**9.4 OPERATIONAL PLAN 2014-2015 – QUARTER 1 PERFORMANCE REPORT**

**File No:** CM.89  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Corporate Planning Officer  
**Date of Report:** 28 November 2014  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

**PURPOSE**





To provide Council with an update on the Quarter 1 performance (July 2014 – September 2014) against the Operational Plan 2014-2015.

**BACKGROUND**

The City of Karratha adopted its first ever suite of documents within the Integrated Strategic and Planning Framework on 17 December 2012. Overarching this suite of interrelated plans is the Strategic Community Plan 2012-2021 which identifies the aspirations of our communities. The Corporate Business Plan 2012-2016 provides specific detail of Council’s commitment to the community by prioritising the programs, projects and services Council will provide over this four year period. The Operational Plan 2014-2015 (an annual slice of the Corporate Business Plan 2012-2016) further builds on the foundation already provided through previous Operational Plans continuing implementation of the programs, projects and services identified in the Corporate Business Plan.

One of the supporting processes is quarterly reporting against the current year of the Corporate Business Plan to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 1 is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Below Target	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.
	No Status	No action required for this period.

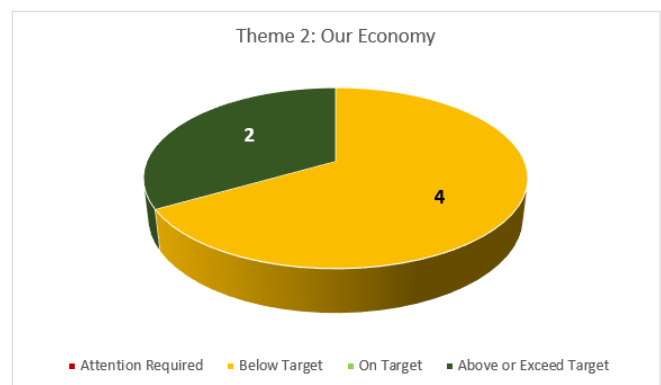
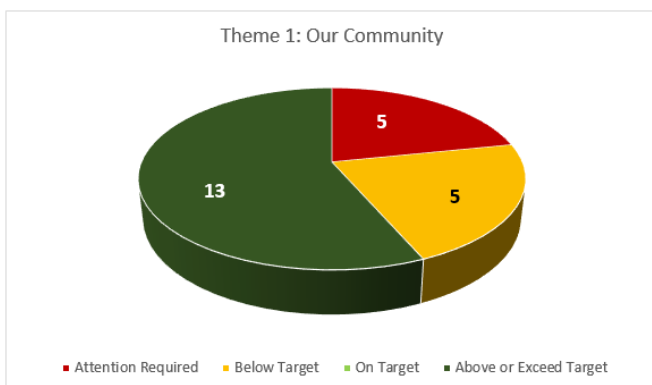
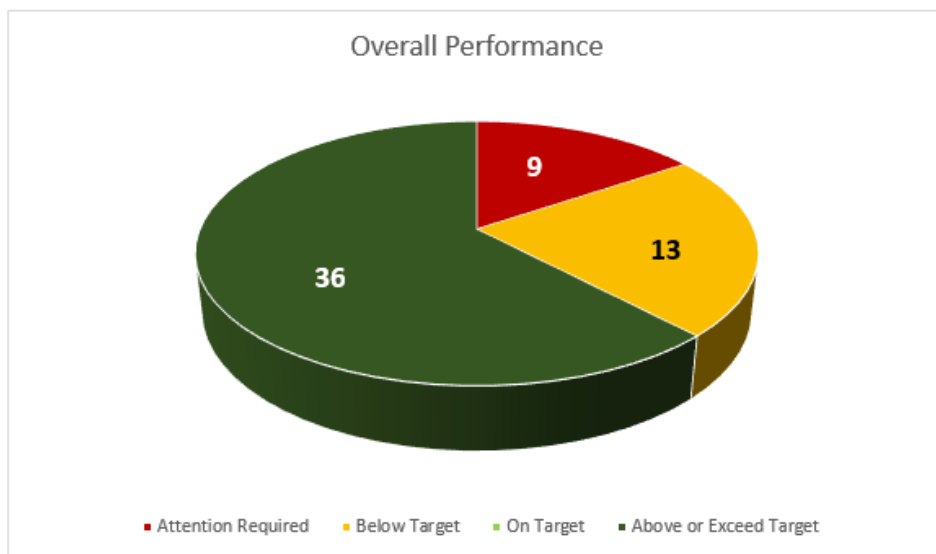
**Overall Progress Snapshot**

There are four strategic themes in the Strategic Community Plan 2012-2021, which are delivered through 116 Programs outlined in the Corporate Business Plan. These are in turn delivered through 300 ongoing services and projects, which are measured by 107 performance measures. The performance measures have been significantly refined since last year, reducing the number of measures from 506 to ensure a more focused and meaningful report.

Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs	Services & Projects	Performance Measures
Our Community	51	146	56
Our Economy	7	9	6
Our Natural & Built Environment	6	25	8
Our Leadership	52	120	37

Out of a total 107 performance measures, 58 are measured quarterly. The results for Quarter 1 are indicated below:





62% of the Quarter 1 performance measures were ranked as above or exceeding the target, including:

- The local history collections saw nearly 12,000 items added online in response to clearing a backlog created by the role being empty.
- The Medical Services Evaluation Scheme saw 4,193 consultation hours delivered to the community.
- Attendance at the Leisureplex remains above target recording 95,815 visits during this quarter.
- There have been 13 new businesses start trading in the City of Karratha.
- A total of 29,154 visitors have visited either the Karratha Tourist Centre or the Roebourne Tourist Centres.

16% of the Quarter 1 performance measures require attention, including:

- No items were added to the local history collection databases due to the focus being on item disposal and creating streamlined processes.
- Only 68% of correspondence was recorded in Synergy within the agreed timeframes because of the volume of correspondence.
- 72 reports of illegal dumping of litter was over the desired target of 41.
- 275 dog nuisance reports were received with 117 dogs impounded and 23 infringements issued.
- 44% of pool inspections required a repeat inspection. Education for the general public is recommended to reduce this figure.
- 1,916 individual users were recorded utilising the online economic data from the Council’s website. Of this 51% were repeat users, while 49% (938) were unique new users.
- Issues with the data capture of plant and fleet saw a lower than expected number of services being captured. This is to be rectified for Q2.
- The airport has seen a reduction in regular passenger transport numbers and landings.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Section 5.56(1) of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for the future.

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The budgetary allocations embedded within the Operational Plan have drawn on Council's budget deliberations.

**STRATEGIC IMPLICATIONS**

This item is relevant to Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provides for this activity:

- |               |           |  |
|---------------|-----------|--|
| Our Program:  | 4.c.2.8   | Develop and implement a strategic business planning management system and coordinate business improvement activities |
| Our Services: | 4.c.2.8.4 | Coordinate and prepare quarterly review reports across the City and present to Council for approval                  |

**RISK MANAGEMENT CONSIDERATIONS**

There are reputation risks associated with not delivering on Council's commitments in the Strategic Community Plan.

**IMPACT ON CAPACITY**

There will be substantial impact on capacity inherent in Council's commitment to meet targets and resources outlined by the Operational Plan. Consideration has been given to resourcing to implement the Operational Plan.

**RELEVANT PRECEDENTS**

Quarterly Performance Reports were presented to Council throughout the 2013-2014 financial year.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 1 Performance Report for 2014-2015.



**CONCLUSION**

As per the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, Council adopted a suite of documents under the banner of the Integrated Strategic Planning framework. These documents include a ten year Strategic Community Plan 2012-2022, a four year focused Corporate Business Plan 2012-2016 and an annual Operational Plan.

One of the supporting processes is quarterly reporting against the current year of the Operational Plan to monitor performance and respond to changing priorities. The Quarter 1 Performance Report summarises the performance of Council in relation to goals set at the start of the financial year. This report confirms that 62% of the 58 performance measures were achieved in Quarter 1 as at 30 September 2014.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **153013**  
**MOVED** : **Cr Lally**  
**SECONDED** : **Cr Vandenberg**

**That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the 2014-2015 Quarter 1 Performance Report.**

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil



## 10 COMMUNITY SERVICES

### 10.1 MAJOR EVENTS SPONSORSHIP SCHEME BUDGET ALLOCATION FY14/15

<b>File No:</b>	<b>RC.120</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Events Officer</b>
<b>Date of Report:</b>	<b>27 November 2014</b>
<b>Applicant/Proponents:</b>	<b>Nickol Bay Speedway; and L'unica Productions</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. CONFIDENTIAL Evaluation Report – Northwest Sprintcar Stampede</b>  <b>2. CONFIDENTIAL Evaluation Report – ‘Partners’ short-film production</b>

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#### **PURPOSE**

For Council to consider the two applications that have been received under the Major Events Sponsorship Scheme.

#### **BACKGROUND**

The Major Event Sponsorship Scheme Policy CS-22 aims to actively develop and attract major events to the City. Benefits sought from these sponsorships include increased community capacity, economic impact, profile raising and tourism development opportunities.

Council has budgeted \$432,500 towards the scheme during the 2014/15 year. At the June and October 2014 Ordinary Council Meetings Council has allocated \$306,675 towards event attraction. Officers have actively engaged commercial operators and community organisations to encourage further event applications that may be accommodated in the remaining 14/15 budget allocation of \$125,825.

This report identifies the submissions received and provides Council with the evaluation and Officer recommendation for events to be funded via the Major Events Sponsorship Scheme. The specific criteria to evaluate submissions are detailed within Council Policy CS22 and are summarised as:

- strategic fit
- value for money
- audience development/values of excellence & diversity
- genre
- venue suitability
- production capability
- timing

Since the previous commitment to eight projects/events in October 2014, a further two completed applications have been received and assessed. Neither of these application have previously received funding from Council. The submissions were received from:

1. Nickol Bay Speedway
2. L'unica Productions

The below table is an overall evaluation summary of all applications. Full evaluation reports for each application are included as confidential attachments.

QUALITATIVE CRITERIA		Application							
		1	2						
a) Strategic Fit	Score/20	14	14						
b) Value for Money	Score/20	14	12						
c) Audience Development/ Values of Excellence and Diversity	Score/20	12	14						
d) Genre	Score/10	8	7						
e) Venue Suitability	Score/10	8	9						
f) Production Capacity	Score/10	7	6						
g) Timing	Score/10	8	7						
<b>TOTAL SCORE</b>	<b>100</b>	<b>71</b>	<b>69</b>						
<p>Comments:</p> <p>Both applications were evaluated individually against the set criteria. Both applications rated high in strategic fit due to the uniqueness of the events/projects and the economic impact that both events will/could have on the City.</p> <p>Value for money was rated according to demonstrated use of financial contribution and what was provided to the City in return for the cost. Applicants were rated higher for great recognition and benefits for the City.</p> <p>Applicants who demonstrated use of a venue that showcased a facility, region or public open space of significance to the City of Karratha rated higher than those whose venue offered no additional profiling opportunity for the City.</p>									

The table below summarises the Officer’s recommendations on whether to support each event and if so, what financial contribution

Applicant	Project/Description	Proposed Date, Location and Estimated Attendance	Requested Sponsorship Value	Recommended Sponsorship Value	Requested Sponsorship Term	Recommended Sponsorship Term	Recommended
1) Nickol Bay Speedway	Northwest Sprintcar Stampede. A three-night race including time trials, heats and the final race of 30 laps. To take advantage of the Wold Series of Sprint Cars and National Championship to run an event on the end of their race calendar.	19, 20 and 21 March 2015.  3,000 attendance total – 1,000 per night.  280 (approx.) participants.	Year one: \$20,000	Year one: \$20,000	1 year	1 year	Yes
<b>Basis for recommendation:</b> The application demonstrated a strong potential economic impact for the City as well as wide profiling of the City of Karratha with naming rights for the event (2015 City of Karratha Sprintcar Stampede), bringing in over 280 individuals to the region for 3-5 nights. The recommended amount was reached through discussions with Nickol Bay on naming rights sponsorship. The event also demonstrates a strong commitment to a media and marketing campaign with a large state-wide target audience with national and international visitation.							
2) L’unica Productions	Production of the short-film <i>Partners</i> in the region as well as hosting film industry masterclasses, mentorships and talent development for the community.	January – March 2015 however filming will predominantly happen in March.	Year one: \$20,000	Year one: \$20,000	1 year	1 year	Yes
<b>Basis for recommendation:</b> The proposal highlighted community development opportunities that Officers suggest are advantageous for Council and the development of the City. The workshops, master classes and training opportunities will contribute to the arts and culture development of the region. Local talent will be able to develop their skills in a unique industry that is not often offered in the City. The uniqueness of the region will also be profiled to a large audience through the film and could create advantageous effects for the future. Should the short film be successful, the Production company has advised Officer a feature film called “the Big Yarn” could be filmed in Karratha, which has the potential to be showcased internationally. The City will not be required to fund the feature film should it progress.							
<b>RECOMMENDED SPONSORSHIP TOTAL FOR 2014/15 BUDGET:</b>					<b>\$40,000</b>		

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of social, cultural and wellbeing issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has occurred via the Evaluation Panel and subsequent liaison with the Director Community Services. Council may consider the applications to be unsatisfactory and as such may reject the applications. Should this occur, Officers will continue to seek opportunities that align with the intention of scheme.

L'unica Productions undertook a deputation to Council at the 2014 November Ordinary Council meeting and presented a summary of their proposal to the Council and Executive staff.

**COMMUNITY CONSULTATION**

Officers have worked directly with previous applicants to improve deliverables of existing events as well as applicants seeking sponsorship for new initiatives.

Officers have proactively sourced new proposals and event concepts from a targeted list of companies. A number of concepts explored were deemed unsuitable and subsequently no formal application was received. For future event attraction a regional capacity study will be conducted. This study will include an assessment of local industry and natural landscape with the purpose of identifying region specific event concepts.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

The allocation of Major Events Sponsorship Scheme budget is underpinned by Policy CS-22 as endorsed by Council at the 2014 April OCM, Resolution Number 152826.

**FINANCIAL IMPLICATIONS**

An allocation of \$432,500 is listed for the 2014/15 budget to support the Major Events Sponsorship Scheme. At the June OCM, \$141,845 was committed under this scheme. (Resolution 152868) At the October OCM \$164,830 was committed under this scheme. Should officers recommendations be supported by Council a total of \$346,675 of the 2014/15 budget will be committed.

Approved Budget	Committed June OCM	Committed October OCM	Recommended December OCM	Remaining Budget allocation
\$432,500	\$141,845	\$164,830	\$40,000	\$85,825

The acquittal process for final allocation of funds to recommended applicants cannot exceed the percentage of expenditure supported by council in their applications. Full financial reports will be required to be provided prior to the final payments being released.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- Our Program: 1.f.1.5 Identify potential sponsorship and grant funding opportunities.
- Our Services: 1.f.1.5.1 Provide responsive and effective Community Grant and Sponsorship Opportunities to assist with community engagement projects and strategies.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation other than that allowed for in the current Events & Festivals Business Plan and Workforce Plan.

**RELEVANT PRECEDENTS**

As mentioned previously in the report, Council allocated the first round of Major Events funding at the June 2014 Council and the second round at the October 2014 Council.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the amount and/or submissions received as per Council’s determination:

Applicant	Project	Cash Sponsorship Value	Requested Sponsorship Term
Nickol Bay Speedway	2015 City of Karratha Sprintcar Stampede		1 year
L’unica Productions	<i>Partners</i> short-film production and film industry masterclasses		1 year
RECOMMENDED SPONSORSHIP TOTAL			

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the applications for the 2014/15 Major Event Sponsorship Scheme as presented in this report.

**CONCLUSION**

The two applications presented to Council demonstrate a diverse range of events on offer to deliver economic impact and media profiling for the City of Karratha. Officers will continue to proactively source events that are relevant, high profile and exciting. It is intended that over time the applications being presented under this scheme will become self-sustaining, generate greater economic impact and produce greater media profiling. Officers have thoroughly evaluated each of the applications received and recommended Council support both applications in order to present the most advantageous outcomes for the City and align closely with the key criteria set out in the Policy.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153014  
**MOVED** : Cr Vandenberg  
**SECONDED** : Cr Kickett

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to **ENDORSE** financial support for organisations detailed below as part of the Major Events Sponsorship Scheme in the 2014/15 budget from account number 314209:

<b>Applicant</b>	<b>Project</b>	<b>2014/15 Allocation</b>
<b>Nickol Bay Speedway</b>	<b>Northwest Sprintcar Stampede</b>	<b>\$20,000</b>
<b>L’unica Productions</b>	<b>Partners short-film production and film industry masterclasses</b>	<b>\$20,000</b>
<b>RECOMMENDED SPONSORSHIP TOTAL</b>		<b>\$40,000</b>

**CARRIED**

**FOR** : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil



## 10.2 YABURARA HERITAGE TRAIL

<b>File No:</b>	<b>LP.32, CR.61</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Community Services Project Officer</b>
<b>Date of Report:</b>	<b>28 November 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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### PURPOSE

To provide Council with an update regarding Yaburara Heritage Trail remedial and protective scope of works and potential budget savings.

### BACKGROUND

In 2013 Council resolved to receive the Yaburara Heritage Trail Redevelopment Plan, and request Department of Lands (DoL) assistance on the land tenure matters. Officers have continued with discreet site specific remedial, protective and repair works for deterrents and replacing signposting in accordance to future works process, and submissions for grants with the support of Yaburara Heritage Trail Advisory Group (YHTAG).

To date the Yaburara Heritage Trail Redevelopment Plan has provided significant information regarding future planning direction with regards to scope of works on the trail. The scope of works from Yaburara Heritage Trail Redevelopment Plan has been recently revised by Council Officers due to extensive feedback from the YHTAG and consultation with Ngarluma Aboriginal Corporation and Elders. The Redevelopment Plan's suggested outcome was for a highly manicured trail, with structures intentionality installed throughout. The new revised scope continues to respect the wishes of Ngarluma Elders in maintaining a natural un-manicured trail with no new structures breaking ground. It also stays within the guidelines of a category Grade 4 walking trail requirements. The new scope of works addresses the extreme incline/decline areas over rock surfaces by recommending construction of rock steps for user added safety, and the areas of severe erosion and new boulder placements are the locations for the construction of water bars ensuring trail sustainability into the future.

The revised scope of works has been broken into 3 stages:

**Stage 1** involved all new signage including the design, fabrication and installation of entry statements, trail head maps and interpretive panels and the placement of boulder deterrents for 4WDS at various locations. Stage 1 works were completed in July 2014.

**Stage 2** trail works is where the significant downsizing of the scope of works has been recommended by the YHTAG, Ngarluma Aboriginal Corporation with Elders and Council Officers using DoL and Department of Aboriginal Affairs approvals processes. These works have commenced by means of our new partnership with Roebourne Corrective Services Work Crew. The scope of works will require ongoing project supervision and auditing of works, ensuring quality outcomes for the Yaburara Heritage Trail and the safety of trail users. Stage 2 had an acknowledgment of completed and progressing works in the form of a Yaburara Heritage Trail Sundowner Event held Thursday 20 November 2014. This event abides by funding requirements from Community Grants Funding (old RDAF) agreement.

The table below highlights the proposed scope modification.

Works Yaburara Heritage Trail Redevelopment Plan 2013	2014/15 Proposed Scope of Works by Ngarluma, Yaburara Heritage Trail Advisory Group and Council Officers	Cost Estimates
	Finalise Stage 1 works expenditure	\$52,000
Construction of 301 Rock Steps.	Construction of 26 Rock Steps.	
Construction of 95mtr of new trail linking to existing trail.	Occurred by trail users and is now marked.	
Construction of 75 water diversions bars.	Construction of 8 water diversion bars.	\$30,000
Fill in 3 Erosion Trenches	Fill in 3 erosion trenches	
Weeding Eradication Program & Re- vegetation Program. Weeding Eradication Program throughout 3.5km trail network and 1 mtr depth on either side (14,000 sq mtrs).  Revegetation along sides of trail network (7,000 sq mtrs): - Close, rip and vegetate tracks around base of the Karratha Hills to deter access higher up (427mtr sq); - Planting local species 3,500 plants.	Weeding Eradication Program throughout 3.5km trail network and 1 mtr depth on either side (14,000 sq mtrs).  Revegetation is occurring naturally.	\$12,000
Trail Furniture Bench Seating Picnic Shelters	No breaking new ground, therefore all these new instalments were not agreed to.	Nil
<u>Karratha Water Tank Lookout</u> : Remove current shelters and replace in new location at location along with interpretive signage shelter.  <u>Various Locations</u> : The installation of 18 bench seats throughout the trail.	<u>Karratha Water Tank Lookout</u> : Renovated existing picnic tables and shelters. Concept design process currently progressing with UDLA.  <u>Various Locations</u> : Not agreed upon.	\$122,000
Open mesh viewing platforms <u>Salt Shakers Lookout</u> : Design, fabrication & installation of 6mx4m open mesh viewing platform. <u>Waterfall</u> : Design, fabrication & installation of 6mx4m open mesh viewing platform	<u>Salt Shakers Lookout</u> : Renovated existing picnic tables, the viewing platform was not agreed to. <u>Waterfall</u> : Not agreed upon.	Completed
Upgrading Car Parking <u>Karratha Visitor Centre</u> : allowance for clearing, gravelling and grading proposed new 'overflow' parking area.	<u>Karratha Visitor Centre</u> : Not agreed upon.	Nil
<u>Rotary Lookout Car Park</u> : Allowance for upgrading – sealing, extending & widening parking area.	<u>Rotary Lookout Car Park</u> : Possible graveling & grading parking area, currently being discussed.	\$50,000

**Stage 3** works involves marketing and promotion and the design of our Yaburara Heritage Trail App. These works have recently commenced. A promotion and educational package is being collated so it can travel around libraries, recreational facilities, shopping centre and schools highlighting Yaburara Heritage Trail cultural significance and educating the community on the walking trail. Cost associated with Stage 3 works is \$114,000.

It is anticipated that the entire budget allocation, will not be utilised for this project and Officers would recommend that surplus funds be reallocated to a similar trails based project. Within the Trails Master Plan the Cossack Heritage Trail: Signage Revitalisation project is considered a priority. Alternatively, Council may resolve to allocate any potential project budget surplus to additional Yaburara Trail works, maintain a budget surplus or consider alternatives via the March budget review.

#### *Land Tenure*

The direction from Council has been to request DoL assistance on the land tenure matters and not progress permanent land tenure until outcome of Department Aboriginal Affairs investigations are received. DoL and Department of Aboriginal Affairs has provided assistance on the land tenure matters to City of Karratha Officers. Officers have provided the information and contact details to Ngarluma Aboriginal Corporation encouraging them to apply for an Easement Lease which is only available to them. The Officer confirmed 29 October 2014 with Melissa Egan, Legal Counsel for Ngarluma Aboriginal Corporation that no formal action has occurred.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues / economic issues /environmental issues /cultural & wellbeing issues /parties affected issues/Council's ability to perform its role. The current works on the trail and the land management situation means both current and future Yaburara Heritage Trail requires significant consideration.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has been undertaken, and will continue to be undertaken with various officers (Land- Planning, Community, Infrastructure, Leisure and Compliance) as needed in regards to resolving action items.

Consultation has occurred with DoL and Department of Aboriginal Affairs regarding future direction with land management, tenure over the unallocated crown land.

#### **COMMUNITY CONSULTATION**

Consultation with organisations are occurring on a needs basis. Organisations involved have been: YHTAG, Ngarluma Aboriginal Corporation, Local History Officer, Karratha Visitor Centre Manager, Water Corporation, Australian Defence Force and Telstra.

The communication to date for our community has included:

- Lotterywest media releaser distribution in North West Telegraph , 5 November 2014 and Pilbara News in January 2015;
- media release distribution in Pilbara News, 13 November 2013 highlighting the City of Karratha's commitment to upgrading the trail and permanently blocking vehicle access;
- media release distribution in Pilbara News, 20 August 2014 highlighting the installation of new signage on the Yaburara Heritage Trail;
- correspondence dated 24 March, 2014 distributed to lease holders on the Yaburara Heritage Trail informing them of upcoming trail works, boulder deterrents and new management gates on service access road.

Consultation has included YHTAG, Ngarluma Aboriginal Corporation and Ngarluma Elders regarding scope of works, all signage design – interpretation – artwork, and land tenure and boulder deterrent locations.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995*.

**FINANCIAL IMPLICATIONS**

Council may wish to consider utilising potential saving of \$200,000 for the Cossack Heritage Trail: Signage Revitalisation Project, a trail considered a priority in the Tracks and Trails Masterplan.

Yaburara Heritage Trail

Current budget \$580,000*	Spent to date \$70,000	Anticipated spend \$380,000	Potential Savings \$200,000
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\*Original budget was \$869,031 however not all external funding applications were successful. The \$289,000 shortfall in external funding is accordingly reflected in the current budget figures above. External funding shortfall and accurate expenditure items for the Yaburara Heritage Trail will be reflected in the March 2015 budget review.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-15 provided for this activity:

- Our Program: 1.b.2.2 Manage and operate local history office.
- Our Services: 1.b.2.2.1 Facilitate and coordinate the YHTAG Meetings to feed onto Arts and Culture Plan.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Moderate to the City of Karratha in terms of Financial/Service Interruption/Environment/Reputation/Compliance.

- Unwanted Users – 4WDS, motor bikes, mountain bikes will be ongoing due to the nature of the Yaburara Heritage Trail. Officers have noted less activity in the area due to the new boulder deterrents and signage. New signage will be placed on the new management gates currently being fabricated to deter and educate 4WD, motorbike and mountain bikes of using the Yaburara Heritage Trail from the back of Karratha Hills.
- The community’s perception of YHT will require ongoing re-education as the common observation is - ‘it’s there for us to use and access as we choose’. Education packages currently being resourced to travel around in February - May 2015.
- Managing and accessing the YHT during associated trail remedial and protective works with appropriate signage in place during works warning trail users. Upcoming media releases informing the community with what’s happening on the Yaburara Heritage Trail and why.
- Quality of works by Roebourne Corrective Services work crew is risk adverse and requires quality project management, site audits and follow up.

**IMPACT ON CAPACITY**

Yaburara Heritage Trail requires significant input by Community Services to progress reports, apply for grant submissions, request for quotes, project manage works and attend meetings.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple and Absolute Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

1. That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- a) NOTE Yaburara Heritage Trail ongoing remedial and protective works to date; and
- b) CONSIDER revised scope of works and include additions:
  - i. \_\_\_\_\_
  - ii. \_\_\_\_\_

2. That Council by ABSOLUTE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ALLOCATE potential Yaburara Heritage Trail savings of \$200,000 to:

- a) \_\_\_\_\_
- b) \_\_\_\_\_

**CONCLUSION**

While a significant amount of planning, design and consultation work has been undertaken for the Yaburara Heritage Trail there is the lingering issue of land tenure yet to be fully resolved. In the meantime the City of Karratha has sensitively approached the remedial and protective works demonstrating commitment to protecting heritage values natural, Aboriginal and historic while identifying and undertaking works reflecting trail user safety and trail sustainability. This overall package delivers a range of high quality outcomes for the Yaburara Heritage Trail including revitalising the start of the Yaburara Heritage Trail at Karratha Water Tank Hill.

The revised scope of works for the Yaburara Heritage Trail will continue to proceed as directed, with letter of support from Ngarluma Aboriginal Corporation and approvals from DoL and Department of Aboriginal Affairs. Potential saving from Yaburara Heritage Trail works may be directed to the Cossack Heritage Trail Signage Revitalisation Project.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153015  
 MOVED : Cr Harris  
 SECONDED : Cr Kickett

1. That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- a) NOTE Yaburara Heritage Trail ongoing remedial and protective works to date.
- b) AGREE to the following suggested modifications to proposed scope as tabled in 2014/15 Proposed Scope of Works.

2014/15 Proposed Scope of Works by Ngarluma, Yaburara Heritage Trail Advisory Group and Council Officers	Cost Estimates
Construction of 26 Rock Steps. Occurred by trail users and is now marked. Construction of 8 water diversion bars. Fill in 3 erosion trenches	\$26,000
Weeding Eradication Program throughout 3.5km trail network and 1 mtr depth on either side (14,000 sq mtrs).	\$12,000
<u>Karratha Water Tank Lookout</u> : Renovated existing picnic tables and shelters. Concept design process currently progressing with UDLA.	\$122,000
<u>Rotary Lookout Car Park</u> : Possible graveling & grading parking area, currently being discussed.	\$50,000
<u>Stage 3 works expenditure</u> <ul style="list-style-type: none"> <li>• Trail App;</li> <li>• Educational Package;</li> <li>• Conference;</li> <li>• Marketing and Communications;</li> <li>• Events for Yaburara Heritage Trail; and</li> <li>• Public Art</li> </ul>	\$100,000
<b>Total Cost Estimates</b>	<b>\$310,000</b>

2. That Council by ABSOLUTE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ALLOCATE Yaburara Heritage Trail potential savings of \$200,000 to Cossack Heritage Trail: Signage Revitalisation Project, having a nil impact on the Council’s operational budget.

Acc No	Job No	Account/Job Description	Current Budget (Year/Year)	(Inc)/Dec	Proposed Amended Budget	Reason
332204	3101	Cossack Signage	1,000	-200,000	201,000	Priority signage revitalisation for Cossack from Yaburara Heritage Trail savings which is due to partnership with prison and scaled down scopes.
308200		Yaburara Trail	869,031	200,000	669,031	
		Total		0		

**CARRIED**

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
 AGAINST : Nil

Cr White-Hartig declared a financial interest Item 10.3 Wickham Recreation Precinct – Facility Update as Cr White-Hartig’s spouse is employed by Rio Tinto.

At 7.07 pm Cr White-Hartig left the Chambers.

### **10.3 WICKHAM RECREATION PRECINCT – FACILITY UPDATE**

<b>File No:</b>	<b>CM.60</b>
<b>Responsible Executive Officer:</b>	<b>Director of Community Services</b>
<b>Reporting Author:</b>	<b>Manager Recreation Facilities</b>
<b>Date of Report:</b>	<b>17 November 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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#### **PURPOSE**

For Council to be updated on facility issues relevant to the Wickham Recreation Precinct.

#### **BACKGROUND**

The City of Karratha has recently taken on the Management of the Wickham Recreation Precinct through the partnership agreement with Rio Tinto. The agreement provides for assets to be taken on at the required standard for the City of Karratha to manage. Where this is not the case, negotiations to bring the facilities to standard under separate agreement is required.

On 5 September 2014 Director Community Services, Andrew Ward, briefed Council on feedback from Officers and the Community regarding existing facilities at the precinct and future considerations for infrastructure.

Concerns have been raised by user groups and Officers regarding safety and risk management concerns of some facilities and their compliance with Australian Standards.

Officers have continued with consultation and investigation in relation to the major focus areas with the Sporting groups, those being:

1. The condition of the playing surface on AFL and Rugby ovals.
2. A review of existing lighting structure functionality and potential for expansion on AFL and Rugby ovals.
3. The condition and suitability of basketball / netball courts and posting/goal systems.
4. The existing softball / tee-ball diamond location and fencing functionality and suitability.
5. Additional storage requirements for hard courts and Indoor Cricket.
6. The functionality and suitability of cricket nets pitch and fencing.
7. The seating at indoor cricket / tennis courts.

The issues impacting the focus areas are summarised in priority order in the table below.

Facility	Issue	Actions	Estimated Cost
Sporting Ovals (AFL and Rugby)	Uneven surface, raised sprinklers, bare grass patches.	<ul style="list-style-type: none"> <li>• First topdressing renovations completed in October. Second renovation to be completed in March 2015.</li> <li>• Sprinkler heads changed where required to ensure safety.</li> <li>• Water supply from current tanks has been unreliable and currently utilising water trucks to maintain ovals.</li> <li>• Council Parks and Gardens Officers have identified upgrades to the irrigation system to ensure it complies with the City of Karratha Irrigation specifications.</li> </ul>	<p>Initial rectifications \$115,000</p> <p>Future upgrades to bring to standard \$141,000</p>
Sporting Oval floodlights – AFL and Rugby	A number of lights not functional, non-uniformed lighting, insufficient lux level for small ball sports. Non-compliant with Australian Standards.	<ul style="list-style-type: none"> <li>• Lighting specialists Best Consultants have been contracted to provide lighting audit report and recommended actions. A report on existing condition, scope to bring to standard and future considerations is due early December.</li> <li>• Current lighting is considered inadequate by sporting groups as the lux level is not considered suitable for small ball sports (softball / cricket) and a lack of uniformity exists. Several light poles are missing globes which have not been able to be repaired by Rio Tinto to date.</li> <li>• Re-alignment of lighting fixtures has not taken place after last year’s cyclone activity and it is considered numerous lights are out of position.</li> </ul>	<p>\$275 – 325,000 to bring to Australian standard.</p> <p>Costs for future lighting projects to be determined.</p>
Basketball / Netball courts	Netball goals do not allow sufficient run off (as per Australian Standards) and are attached to basketball goals. Line marking requires re application on expansion joints	<ul style="list-style-type: none"> <li>• Quotes are currently being sourced to resurface expansion joints and replace non standard netball goal posts</li> <li>• Existing netball goal posts require immediate attention.</li> <li>• Existing basketball posts do not comply with Australian standards for run off from netball courts.</li> </ul>	Awaiting Quote



<p>Softball / Tee Ball</p>	<p>Current fence is not functional for play. Balls go under fence or fly balls go over fence into car parking area. Structure needs review</p> <p>At present the sport uses the lighting facilities on the main AFL oval and cannot use the back fencing at night as there is no lighting facility to the diamond that sits off the AFL oval.</p> <p>Investigation of lighting the diamond and provision of dug out style benches requested.</p>	<ul style="list-style-type: none"> <li>• Current back net fencing rated not suitable as it is not functional to meet the needs of user groups.</li> <li>• Further investigation will be required to ascertain the need and feasibility of providing bigger fencing and dugout facilities.</li> <li>• Short term solution is recommended to bring lighting and Oval to standard and use temporary back nets for softball. (i.e. play softball on existing AFL oval).</li> </ul>	<p>See above for Oval and lighting costs.</p> <p>Estimate \$200,000 for future dug out and back net infrastructure.</p> <p>Lighting of softball diamond to be investigated.</p>
<p>Hard Court Area</p>	<p>Storage required for sports that use this facility.</p>	<ul style="list-style-type: none"> <li>• Need for storage assessed as legitimate and investigation required into type, size and location required</li> </ul>	<p>User group needs and associated costings to be investigated.</p>
<p>Cricket Nets</p>	<p>Additional ring fencing required on sides and top of structure.</p> <p>Investigation of lighting requested.</p> <p>Existing pitch surface may be improved.</p>	<ul style="list-style-type: none"> <li>• Cricket nets are adequate, however improvements to the amenity can be completed by completing a full length synthetic pitch and adding more fencing (and roof) panels.</li> </ul>	<p>Quotes are currently being sourced</p>
<p>Indoor Cricket / Tennis</p>	<p>Existing indoor cricket spectator seating represents a potential safety hazard as too close to the netting.</p> <p>Existing 'cracker dust' surface not suitable as adjacent to tennis court</p>	<ul style="list-style-type: none"> <li>• Investigation required into type of seating and location.</li> <li>• Investigation required into a different type of surface for spectator area.</li> </ul>	<p>Costings to be investigated.</p>

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, and community wellbeing issues.

**COUNCILLOR/OFFICER CONSULTATION**

Council was briefed on these issues at the September 2014 agenda briefing session.

**COMMUNITY CONSULTATION**

Consultation has taken place between Officers, Rio Tinto and the following sports in Wickham: Rugby, Cricket, Football, Basketball, Netball, Softball, Tee-Ball, Indoor Cricket, Tennis.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

As per the management agreement for the Wickham Recreation Precinct, clauses acknowledge that asset condition and maintenance are to be negotiated under separate agreement and funding allocation. However, some potential funding may exist from the current Wickham Recreation Precinct transition and implementation budgets. It is estimated that a potential allocation of some \$250,000 may be available for asset upgrade / maintenance, subject to negotiation with Rio Tinto.

Initial verbal discussions between Officers and Rio Tinto indicate a willingness to resolve the above mentioned infrastructure issues utilising potential savings as well as additional funding from Rio Tinto outside the existing agreements.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program:	1.a.2.6	Operate Community Facilities
Our Services:	1.a.2.6.4	Managing the Wickham Sporting Precinct in partnership with Rio Tinto.

**RISK MANAGEMENT CONSIDERATIONS**

There are potential risks involved in operating facilities that do not comply with current standards and may be viewed as potential hazards.

Additionally, the level of risk is considered to be moderate to the City in terms of reputation and the ability to deliver quality facilities and services to the community.

**IMPACT ON CAPACITY**

There is a significant impact on capacity to deliver remediation and new infrastructure works as per the Officer's recommendation throughout a number of City Departments, (Recreation Facilities, Leisure Services, Parks and Gardens)

**RELEVANT PRECEDENTS**

Council regularly assesses community recreation infrastructure for its safety, functionality and ability to service the needs and wants of user groups and the wider community.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ACKNOWLEDGE the infrastructure / maintenance issues identified by Officers at the Wickham Recreation Precinct and the priority of works; and
2. DEVELOP a plan to rectify issues over a period of a number of years.

**CONCLUSION**

The City of Karratha has recently taken on the management of the Wickham Recreation Precinct through the partnership agreement with Rio Tinto. The agreement provides for assets to be taken on at the required standard for the City of Karratha to manage. Where this is not the case, negotiations to bring the facilities to standard under separate agreement is required.

Substantial community consultation has taken place between City Officers, Rio Tinto, Councillors and the Community sporting groups in Wickham. Officers have identified the priority order of works required based on risk management, functionality and usage by user groups and the community.

The three major area of works are;

**1. Playing Surface AFL And Rugby Ovals**

The surface is uneven with varying levels of grass cover with dangerous protruding sprinklers evident. Cost of immediate rectification works is estimated at \$115k with a further \$141k to ensure the oval's reticulation system meet's Council specifications.

**2. AFL and Rugby Ovals Lighting**

The strength and uniformity of existing lighting may not be of Australian standard. Lighting Consultants have visited the site and are currently preparing a report on lighting levels and recommendations on rectifications. Future considerations will also be included.

**3. Netball / Basketball Courts**

Netball goals are considered unsafe as the bottom of the pole is 100mm off the ground. The existing basketball post does not allow for sufficient safety run off as per Australian standards. The surface of the courts also require rectification to the expansion joints to ensure a flat even surface.

Other issues raised by the Community are identified below but are considered by Officers to be of a lower priority in terms of safety and risk management:

- Softball / Tee-Ball back fence inadequate
- Storage requirements to hard court areas
- Cricket net extension and pitch replacement
- Indoor Cricket seating too close / spectator area ground surface inadequate

Although some of these are not considered urgent or risk issues, they should be included in the planning stages of future works at the facility.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153016  
**MOVED** : Cr Lally  
**SECONDED** : Cr Miller

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **ACKNOWLEDGE** the infrastructure / maintenance issues identified by Officers at the Wickham Recreation Precinct and the detailed priority of works;
2. **CONTINUE** discussions with Rio Tinto to identify funding avenues to undertake priority works where Australian standards are not met or risk management issues have been identified;
3. **APPROVE** works on remaining issues at Wickham Recreation Precinct which can be accommodated with existing budget allocations and are to be undertaken in priority order identified within this report.

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers,  
Cr Vandenberg  
**AGAINST** : Nil

At 7.08 pm Cr White-Hartig re-entered the Chambers.

Cr White-Hartig declared an impartiality interest in 10.4 Nominations to the Roebourne Advisory Group as Cr White-Hartig is a Member of the Roebourne Advisory Group. Pursuant to Section 5.68 of the *Local Government Act 1995*, this disclosure does not restrict the ability for Cr White-Hartig to vote on this matter and therefore Cr White-Hartig is not required to leave Chambers.

#### **10.4 NOMINATIONS TO THE ROEBOURNE ADVISORY GROUP**

<b>File No:</b>	<b>CR.59</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Manager Community and Engagement</b>
<b>Date of Report:</b>	<b>3 December 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Three CONFIDENTIAL nominations to Roebourne Advisory Group</b>

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#### **PURPOSE**

To consider three nominations received for the currently vacant position on the Roebourne Advisory Group (RAG) and appoint a Roebourne community member to this position.

#### **BACKGROUND**

On 14 December 2009 Council resolved to establish a Roebourne Advisory Committee at the Ordinary Council Meeting. This Committee has more recently changed to an Advisory Group.

The aim of the Roebourne Advisory Group (RAG) is to advise and provide recommendations to Council on a strategic direction for the community of Roebourne including advice on strategic projects, events and services that the City of Karratha should prioritise for Roebourne.

Whilst the Advisory Group has no formal powers as such, it is intended to act as the primary group for advice relating to Roebourne matters. The group assists in providing a local conduit and reference point for the City of Karratha when planning the delivery of facilities, services and programs for the Roebourne community.

In accordance with the terms of reference it is intended that committee members serve a two (2) year term concurrent with the local government election cycle (currently scheduled for October 2015). Representation consists of the Roebourne Ward Councillor, two (2) City Councillors as elected and four (4) community members. Current members are:

- Cr Garry Bailey (Chairperson)
- Cr Fiona White-Hartig
- Cr Michael Saylor
- Elizabeth Smith
- Paul Costanzo
- Ruth Ellis

The resignation of one community member (Erica Prosser) was received at the September Roebourne Advisory Group meeting and this vacancy has now been advertised. Nominations closed 3 December 2014 with a total of three applications received.

To facilitate interest, advertising occurred through local newspapers and the Roebourne Community Calendar, whilst information was distributed directly to community organisations and available at the City's Administration Office and the Roebourne Post Office. A copy of the advertisement was provided to all Roebourne Advisory Group members for circulation.

As part of the nomination process interested persons were requested to provide a brief response and provide any supporting information to outline their skills, experience and ability to represent the views of the Roebourne community. A copy of all nominations received are provided as a confidential attachment.

As per the terms of reference:

"Members will be selected on skills, knowledge and passion for the Roebourne community and their primary place of residence being Roebourne"

It should be noted that not all of the attached nominations are from applicants that reside in Roebourne. Nominations have been received from (in no particular order):

- Susan Smith
- Shenara Smith
- Patrick Churnside.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social issues and cultural & wellbeing issues. The role of the Roebourne Advisory Group is to advise and provide recommendations to Council on a strategic direction for the community of Roebourne including advice on strategic projects, events and services that the City of Karratha should prioritise for Roebourne.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

#### **COMMUNITY CONSULTATION**

To facilitate interest, advertising occurred through local newspapers and the Roebourne Community Calendar, whilst information was distributed directly to community organisations and available at the City's Administration Office and the Roebourne Post Office. A copy of the advertisement was provided to all Roebourne Advisory Group members for circulation.

#### **STATUTORY IMPLICATIONS**

Section 5.8 of the *Local Government Act 1995* states:

*A Local Government may establish \* Committees of 3 or more persons to assist the Council and to exercise the powers and discharge the duties of the Local Government that can be delegated to Committees.*

*\* By Absolute Majority.*

#### **POLICY IMPLICATIONS**

The Roebourne Advisory Group is responsible for the funds allocated to the Roebourne community through the Annual Community Association Grant Scheme (Policy CS-19). The objective of this policy is to offer Community Associations based within the City of Karratha financial assistance to coordinate high quality community programmes, events and services that provide a direct benefit to their associated community.

**FINANCIAL IMPLICATIONS**

The Roebourne Advisory Group is responsible for the administration of the Annual Community Association Grant Schemes. Annual Community Associations Development Scheme (ACADS), \$100,000 and Ex-Gratia payments of \$125,000 (Birra Birra) in 2013/14.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.f.4.2	Provide support to local community group and local service providers for community engagement events, projects, programs and activities.
Our Services:	1.f.4.2.5	Continue to provide and support a range of celebratory community events and services.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be high to the City in terms of reputation and finance as the success of the Roebourne Advisory Group lies with the commitment of the nominated members. Failure to have quorum at the scheduled meetings will hamper the process of executing projects as identified via the Annual Community Association Grant Scheme.

**IMPACT ON CAPACITY**

The Roebourne Advisory Group involves significant input by the Community Development Department to progress the recommendations made by the group through meeting preparation, monthly Council information reports and execution the Annual Community Association Grant Schemes projects identified.

**RELEVANT PRECEDENTS**

Council have previously appointed community members to the Roebourne Advisory Group, the most recent appointments occurring December 2013 (Resolution Number 152711).

**VOTING REQUIREMENTS**

Absolute Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.8 of the *Local Government Act 1995* RESOLVES to:

1. APPOINT all community representatives to the Roebourne Advisory Group for a period of two years up to the Local Government elections in October 2015; and
2. AMEND the Terms of Reference for membership from four community members to six community members.

Option 3

That Council by SIMPLE Majority pursuant to Section 5.8 of the *Local Government Act 1995* RESOLVES to NOT APPOINT community representatives on the Roebourne Advisory Group and readvertise the current vacancy.

**CONCLUSION**

The aim of the Roebourne Advisory Group (RAG) is to advise and provide recommendations to Council on a strategic direction for the community of Roebourne including advice on strategic projects, events and services that the City of Karratha should prioritise for Roebourne.

The resignation of one community member (Erica Prosser) was received at the September Roebourne Advisory Group meeting and this vacancy has now been advertised. Nominations closed 3 December 2014 with a total of three applications received.

Council is requested to consider the three nominations received for the currently vacant position on the Roebourne Advisory Group (RAG) and appoint a Roebourne community member to this position.

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**OFFICER'S RECOMMENDATION**

**That Council by ABSOLUTE Majority pursuant to Section 5.8 of the *Local Government Act 1995* RESOLVES to APPOINT the following community member to the Roebourne Advisory Group for the term coinciding with the next Local Government Election to be held in October 2015:**

a) \_\_\_\_\_

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**COUNCIL RESOLUTION**

**Res No** : **153017**  
**MOVED** : **Cr Bailey**  
**SECONDED** : **Cr White-Hartig**

**That Council by ABSOLUTE Majority pursuant to Section 5.8 of the *Local Government Act 1995* RESOLVES to APPOINT the following community member to the Roebourne Advisory Group for the term coinciding with the next Local Government Election to be held in October 2015:**

- **Susan Smith**

**CARRIED**

**FOR** : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil



## **11 DEVELOPMENT SERVICES**

### **11.1 LOCAL PLANNING POLICY REVIEW – DP3 SATELLITE DISHES AND DP4 HOME OCCUPATIONS**

<b>File No:</b>	<b>LPP 3, LPP 4</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Principal Statutory Planner</b>
<b>Date of Report:</b>	<b>27 November 2014</b>
<b>Applicant/Proponent:</b>	<b>City of Karratha</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. DP3 – Satellite Dishes</b> <b>2. Final Draft DP4 – Home Occupations</b>

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#### **PURPOSE**

To seek Council's final adoption of previously supported modifications to Local Planning Policy (LPP) DP4 Home Occupations and the repeal of LPP DP3 – Satellite Dishes, Wind Turbines and External Fixtures.

#### **BACKGROUND**

Planning Services is currently undertaking a review of all Local Planning Policies (LPPs) as required by the City's 2014/15 Operational Plan. At the 15 September 2014 Ordinary Council Meeting (OCM), Council resolved to (Res No.152947) repeal adopted LPP DP3 - Satellite Dishes, Wind Turbines and External Fixtures, to amend and add to LPP DP4 – Home Occupation and to advertise the repeal of DP3 and the modifications to DP4 in accordance with TPS8.

Public advertising was undertaken in accordance with TPS8. No submissions were received. TPS8 requires LPPs to be referred back to Council following advertising for consideration of any submissions received, to determine final adoption of any modified LPP and to finally repeal a LPP. It is recommended that Council finally adopt the previously approved modifications to DP4 – Home Occupations and finally repeal DP3 - Satellite Dishes, Wind Turbines and External Fixtures.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

The review of LPP DP3 and DP4 was presented at the 15 September 2014 OCM whereby Council resolved to support the modifications to DP4 - Home Occupation Policy and the repeal of DP3 - Satellite Dishes, Wind Turbines and External Fixtures.

#### **COMMUNITY CONSULTATION**

Advertising of modifications to DP4 and rescission of DP3 was undertaken in accordance with TPS8. No submissions were received.

**STATUTORY IMPLICATIONS**

The process of reviewing and making modifications to DP4 and repeal DP3 has been in accordance with the *Planning and Development Act 2005* and TPS8.

**POLICY IMPLICATIONS**

The modifications to LPP DP4 – Home Occupations will add requirements for the use class Home Business that do not exist under the current adopted policy. The title of the policy, as resolved will become DP4 – Home Occupations and Home Business. The modifications will provide greater clarity to the public on what is permitted under both of these land uses.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program: 1.b.2.4 Review and update Local Planning Policies.  
Our Services: 1.b.2.4.1 Prepare, review and implement Local Planning Policies.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the City in terms of Compliance.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

LPPs are reviewed over time. Some of the existing LPPs have been reviewed a number of times since their original adoption.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Clause 5.1.4 of the *Town Planning Scheme No.8* RESOLVES to NOT PROCEED with the modifications to Local Planning Policy DP4 – Home Occupation and/or not proceed with the repeal of DP3 - Satellite Dishes, Wind Turbines and External Fixtures.

**CONCLUSION**

The City of Karratha Operational Plan 2014/15 requires the review of all Local Planning Policies. Council under recent resolution No. 152947 supported the proposed modifications to DP4 – Home Occupations and the repeal of DP3 - Satellite Dishes, Wind Turbines and External Fixtures. The modifications to DP4 and repeal of DP3 were publicly advertised in accordance with TPS8. No submissions were received. It is recommended that the modifications to Local Planning Policy DP4 be finally adopted and that DP3 be repealed.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **153018**  
**MOVED** : **Cr Vandenberg**  
**SECONDED** : **Cr Kickett**

**That Council by SIMPLE Majority pursuant to Clause 5.1.4 of Town Planning Scheme No.8 RESOLVES to:**

- 1. DELETE Local Planning Policy DP3 - Satellite Dishes, Wind Turbines and External Fixtures as presented in Attachment 1 of this item; and**
- 2. ADOPT the amendments and additions to Local Planning Policy DP4 as presented in Attachment 2 of this item for final approval.**

**CARRIED**

**FOR** : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil



## 11.2 DRAFT LOCAL PLANNING POLICY DP10 – TRANSIENT WORKFORCE ACCOMMODATION

<b>File No:</b>	<b>P3283</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Senior Statutory Planner</b>
<b>Date of Report:</b>	<b>1 December 2014</b>
<b>Applicant/Proponent:</b>	<b>City of Karratha</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"><li><b>1. Publicly advertised version of Draft DP10 – Transient Workforce Accommodation Policy</b></li><li><b>2. Schedule of Submissions</b></li><li><b>3. Tracked change version of revised Draft DP10 – Transient Workforce Accommodation Policy (incorporating changes following review of submissions)</b></li></ol>

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### **PURPOSE**

For Council to consider submissions received and subsequent modifications proposed to the recently readvertised draft Local Planning Policy DP10 - Transient Workforce Accommodation (TWA) and to determine whether to finally adopt this modified draft of the policy.

### **BACKGROUND**

Council adopted for public advertising a draft revised version of Local Planning Policy DP10 Transient Workforce Accommodation (TWA) (**Attachment 1**) at its 17 September 2014 Ordinary Council Meeting (Res No. 152948). This draft revised version of the policy was prepared following consideration of submission made on the first version of the latest policy position that was publicly advertised. Council resolved to readvertise the revised version because modifications made as a result of submissions were considered substantial departures from the advertised version.

Examples of substantial departures that were introduced via Council's 17 September 2014 resolution include:

- Anything more than 50Km from a town site should be considered remote;
  - TWA in Rural and Strategic Industry zones should only be approved for specific construction projects where additional TWA beds are required, with approval timeframes and approved uses limited to the specific construction phase/project;
  - TWAs are allowed to be approved for an unlimited timeframe in the TWA zone, and in the Town Centre, Commercial and Residential zones but only where integrated into and compatible with the surrounding neighbourhood;
  - A longer approval period of up to ten (10) years applies to TWAs over freehold title in the Tourism, Urban Development and Mixed Business zones;
  - Preference be given to rationalising TWA beds over Crown land, with shorter approval periods of up to five (5) years for specific construction projects only; and
  - Thought be given to adaptive reuse at the design stage of TWAs.
-

The draft policy which included the above amendments was publicly advertised from 1 October 2014 until 29 October 2014. Four (4) submissions were received. These submissions, Officer comments and recommended modifications to the policy are presented in detail in the Schedule of Submissions (Attachment 2). The main issues raised in the Schedule of Submissions and proposed modifications are summarised under the Community Consultation section below.

Should Council support and adopt the proposed modifications to the draft policy, Planning Services will notify to the public the final adoption of the policy in accordance with Clause 5.1.4 of TPS8.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of ensuring that the City has an appropriate policy position for future decision-making with regard to TWAs.

### **COUNCILLOR/OFFICER CONSULTATION**

Council originally adopted for public advertising an interim revised TWA policy at its May 2013 Ordinary Council Meeting. Following receipt of submissions from the likes of Rio Tinto, the Chamber of Minerals and Energy and the Department of Planning, it was decided to revise the draft policy. Councillors were briefed on the draft revised version of the TWA policy at its 13 March 2014 Councillor Briefing Session. This latest version of the TWA policy represents a version adopted by Council for readvertising following consideration of submissions and determining modifications to the Policy vary substantially from the advertised version. The latest submissions received on the readvertised version of the draft Policy allows for final review and refinement of the Policy to allow for final adoption.

### **COMMUNITY CONSULTATION**

The draft revised Policy was readvertised for a period of twenty-eight (28) days in accordance with TPS8. All submissions, including submissions lodged after the nominated closing date, have been considered in reviewing the policy and reporting to Council. A total of four (4) submissions were received. A detailed summary of, and response to, each submission is provided within the Schedule of Submissions (**Attachment 2**). The Schedule of Submissions also includes recommended modifications where it is considered points made in submissions warrant revision of the draft policy to be finally adopted. A tracked change version of the policy is attached to clearly identify the changes being recommended following review of submissions (**Attachment 3**). Given that the recommended changes to the TWA policy are minor, it is recommended that this version be finally adopted.

The following is a summary of the matters raised within the submissions received:

#### TWA & Freehold

Rio Tinto has advised that while TWA developments like its new TWA facilities in Wickham are on State Agreement leases, they should enjoy the benefit of permanency. Rio Tinto notes that only 5 year time limited approvals are provided for Crown land under the draft revised policy. The policy has been amended to provide for longer-term approvals for town-based quality TWA developments over State Agreement leases.

#### Defining Remote TWA

Submissions raised issues that the definition for Remote TWA is arbitrary and request consideration be given to factors such as fatigue management, travel distance times between work and accommodation, operational requirements, geographical and locational issues. The definition has been modified to allow a TWA located less than 50km from a townsite to be considered for Remote TWA status based on a risk management assessment provided by a suitably qualified person and taking into consideration the above factors.

### Decommissioning and Transitioning

Submissions raised the issue of discretion in lodgement times for submitting Decommissioning or Transition Plans prior to expiry of any planning approval. It was commented that periods of three to six months rather than the 18 months outlined in the current draft policy suit the dynamic nature of the resources industry more appropriately. Section 6.7 of the Policy has been modified to allow for the timeframe for submission of Decommissioning or Transition Plans to be varied at Council's discretion.

### Framework for Contributions

Submissions requested clarity concerning the discretionary nature of contributions. The draft revised Policy makes it clear that the Council's view is that community contributions are appropriate, that the Social Impact Assessment process is the appropriate framework within which such contributions can be considered, a contribution is not mandatory. Given that the Council believes contributions should be a genuine consideration as part of that process, it is not considered in Council's interest for any more clarification to be provided. Before the policy is finalised, the City will discuss with Rio Tinto the possibility of clarifying the situation without undermining Council's position.

### Evidence concerning relative net loss in community service and benefit FIFO TWA living compared with town-based living

Submissions commented on the positive nature of high quality workforce accommodation contribution to the community and that the number of FIFO workers have been a contributor for the airport expansion. This is acknowledged but there has been recent research indicating the net loss of community service and benefit with FIFO living. The City has offered to make this information available to submitters.

### Commercial confidentiality

The commercial confidentiality of certain information held by TWA providers is respected. In the absence of details on occupancy or booking details, however, it is difficult to determine whether use is in accordance with approvals and to demonstrate the need for TWA beds to be approved or reapproved. Obviously it is up to the TWA proponent to determine whether or not to submit any such information. If submitted, such information would be treated by the City in complete confidence and would not be made publicly available.

### Social Impact Assessment

Submissions raised the issue that State Agreement works should not be subject to a requirement to undertake a Social Impact Assessment. The Council adopted SIA Policy has been prepared to set out the Council's position in relation to social impact assessment and to minimise the time taken to consider such matters. The City has worked with the Department of State Development to get the best possible fit of the SIA process into the State's ISA Framework.

## **STATUTORY IMPLICATIONS**

State Agreements

*Mining Act 1978*

*Planning and Development Act 2005*

Town Planning Scheme No.8

A Scheme amendment will be prepared to introduce TWA zones for base-level supply TWA.

## **FINANCIAL IMPLICATIONS**

Funding has been allocated towards preparing a TWA zone review Scheme Amendment as part of the mid-year Budget Review.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program:	1.b.2.4	Review and update Local Planning Policies.
Our Services:	1.a.2.4.1	Review and Update Local Planning Policy.

**RISK MANAGEMENT CONSIDERATIONS**

Having effective local planning policies in place guides good and effective decision-making and assists in defending decisions if challenged through the State Administrative Tribunal. It is open to Council to defer consideration of the draft policy to enable further review of any specific matter, including potential legal review, if there is an identified need and/or desire to further reduce risks to the City in its consideration of future development proposals.

The Western Australian Planning Commission has recently embarked on preparing its own TWA policy. The City participated in the initial stages of this process. The Department of Planning also made submissions during advertising of the two previous versions of the City's TWA policy. It is recommended a copy of the City's adopted TWA policy be referred to the WAPC for its information.

**IMPACT ON CAPACITY**

The finalisation of the Policy aims to provide an appropriate assessment framework for assessing and determining applications, and therefore will assist with streamlining the assessment process.

**RELEVANT PRECEDENTS**

Local Planning Policies are reviewed and modified as a general task by Planning Services in accordance with TPS8.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

Officer's Recommendation

Option 2

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to DEFER further consideration of the Draft Policy pending further investigations.

Option 3

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to NOT ADOPT the Draft Policy.

**CONCLUSION**

The City received a number of submissions on the readvertised draft revised policy. These submissions have been given due consideration. In this respect, a number of modifications are recommended to the draft TWA policy.

Given the minor nature of the modifications to the TWA policy and that the significant changes were made in the readvertised version of the Policy, it is recommended the draft revised TWA policy be finalised. In this respect, it is recommended that further consultation



be undertaken with Rio Tinto to see if there is a possibility of clarifying the situation in relation to the discretionary nature of contributions without undermining Council's position.

A copy of the Schedule of Submissions will be forwarded to all submitters so they can see how their submissions were considered and the outcome of the submission review process. It is also recommended a copy of the adopted policy be referred to the WAPC for its information. The process of investigating base-level TWA supply and preparing a Scheme Amendment to include base-level supply TWA sites in TWA zones is soon to commence.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153019  
**MOVED** : Cr Lally  
**SECONDED** : Cr Vandenberg

1. That Council by **SIMPLE** Majority pursuant to Clause 5.1.4 of Town Planning Scheme No.8 **RESOLVES** to:
  - a) **RESPOND** to submissions in accordance with the attached Schedule of Submissions;
  - b) **ADOPT** modified Local Planning Policy DP10 Transient Workforce Accommodation in accordance with the track changes versions of the policy at Attachment 3 for final approval; and
  - c) **FORWARD** a copy of the adopted City of Karratha Transient Workforce Accommodation Policy to the Western Australian Planning Commission for its information.
2. That Council by **ABSOLUTE** Majority pursuant to Section 5.42 of the *Local Government Act 1995* **RESOLVES** to **DELEGATE** to the Chief Executive Officer authority to make any minor revisions in finalising the policy, including any revisions subsequent to further discussion with Rio Tinto regarding the terms under which contributions are stated.

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil



**11.3 DISPOSAL OF LOT 8 SHOLL STREET, ROEBOURNE****File No:****Responsible Executive Officer: Director Development Services****Reporting Author: Manager Planning Services****Date of Report: 1 December 2014****Applicant/Proponent: Crown Land Consultant****Disclosure of Interest: Nil****Attachment(s)**

- 1. Plan showing location of Lot 8 Sholl Street, Roebourne**
- 2. Plan showing current use of Lot 8 for informal vehicular access to adjoining lots**

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**PURPOSE**

To set out the procedures for removing historic title restrictions from Lot 8 Sholl Street, Roebourne (Attachment 1) so it can then be considered by Council for sale to adjoining property owners for amalgamating portions into their adjoining properties.

**BACKGROUND**

Lot 8 Sholl Street, Roebourne was established by subdivision in 1885 and was sold in freehold to three individual trustees for "The Roebourne Mechanics Institute". On 1 July 1921, the surviving trustee, Horace William Sholl, transferred the Deed for Lot 8 Sholl Street (Deed XIX 270) to the Roebourne Road Board (now City of Karratha) subject to the trust for the purpose of "The Roebourne Mechanics Institute". The land has remained under that Deed since that time.

Adjoining properties on Sholl Street currently use Lot 8 to provide informal vehicular access (orange hatched border on Attachment 2). The owner of Lots 15 and 17 to the north originally approached the City expressing interest in purchasing a portion or all of Lot 8 to amalgamate into their property. A letter dated 29 September 2014 was subsequently sent by the City to them and the owner of Lot 6 to the south, seeking their confirmation of interest in purchasing all or portion of Lot 8, the portion interested in, and willingness to pay costs associated with lifting the Trust, as well as any subdivision, survey and title creation costs. Both adjoining owners have expressed an interest in purchasing the portion of Lot 8 adjoining their properties, although the owner of Lot 6 to the south is yet to confirm this in writing.

If Council is supportive of disposing of Lot 8 for amalgamation into adjoining properties, the following actions need to be undertaken:

1. Remove the land from the Deed system and bring it under the *Transfer of Land Act 1893* (TLA) by applying to the Registrar of Titles under Section 20 of the TLA and paying the appropriate fee to Landgate.
  2. Remove the Trust from the title by applying to the Supreme Court of WA under the *Charitable Trust Act 1962* for the trust to be dissolved. Once the Court has dissolved the Trust, the land becomes unfettered freehold title and the City would be at liberty to dispose of the land in whatever manner is deemed appropriate.
-

It is likely that adjoining owners would be prepared to pay costs associated with creation of the purchase procedure. No commitment has been given to either adjoining owner regarding sale of all or any portion of Lot 8 to them.

Lots 13 and 14 Roe Street (red hatched border on Attachment 2) also currently utilise Lot 8 for informal rear access, although this rear access also cuts across private property (area highlighted by red thick border on Attachment 2). This is because direct access to Lot 13 from the end of Lot 8 is practically difficult to achieve. Lots 13 and 14 Roe Street currently have separate access to the rear of the property off Roe Street.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of either moderate or low significance in terms of parties affected issues depending on comments from the owner of Lots 13 and 14 Roe Street and Lot 11 Padbury Street.

#### **COUNCILLOR/OFFICER CONSULTATION**

Nil.

#### **COMMUNITY CONSULTATION**

The owner of Lots 13 and 14 Roe Street has been advised of the possible disposal of Lot 8. The City will await their response prior to any further action being undertaken on this matter. Once a response from the owner of Lots 13 and 14 Roe Street is received and considered, and subject to written confirmation being provided by both adjoining landowners, the City should proceed to remove the land from the Deed system and remove the trust from the title before giving public notice of the proposed disposal of Lot 8. Lot 8 cannot be sold until it is removed from the Deed system and the trust has been removed from the title.

#### **STATUTORY IMPLICATIONS**

Once Lot 8 is removed from the Deed system and the trust has been removed from the title, the City will be required to publicly notify its intention to dispose of the land in accordance with section 3.58 (3) *Local Government Act 1995*.

#### **POLICY IMPLICATIONS**

Policy CF-17 Disposal of Asset Policy.

#### **FINANCIAL IMPLICATIONS**

The City is responsible for payment of fees and court costs associated with preparing this land for sale but as has been indicated above, it is likely that the City would be able to recoup these costs from the prospective purchaser(s). Sale of the land would be at agreed market value.

#### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- |               |           |   |
|---------------|-----------|---|
| Our Program:  | 3.a.1.3   | Provide expert advice to Government agencies regarding matters relating to lands including native vegetation, mining leases and land tenure.        |
| Our Services: | 3.a.1.3.1 | Respond to requests for City advice and provide information on Crown land, mining leases, environmental controls, encumbrances and related matters. |

**RISK MANAGEMENT CONSIDERATIONS**

The owner of Lots 13 and 14 Roe Street is being consulted prior to any further action being undertaken on this matter. The City will ensure it has sufficient written confirmation from the owners of adjoining Lots 15 and 17 and Lot 6 of their interest in purchasing all or portion of Lot 8, the portion interested in, and willingness to pay costs associated with lifting the Trust, as well as any subdivision, survey and title creation costs. A further report will be presented to Council before any intention to dispose of Lot 8 is publicly notified.

**IMPACT ON CAPACITY**

Planning Services will coordinate and undertake follow up actions within budgeted operational resourcing.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RETAIN Lot 8 Sholl Street, Roebourne under its current tenure arrangements; and
2. CONSULT adjoining landowners about alternative arrangements for securing access.

**CONCLUSION**

Subject to the owner of Lots 13 and 14 Roe Street being consulted and the City receiving sufficient written confirmation from the owners of adjoining Lots 15 and 17 and Lot 6, the City should proceed to remove Lot 8 from the Deed system and remove the trust from the title to allow for Lot 8 to be disposed in accordance with requirements of the *Local Government Act 1995*.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153020  
**MOVED** : Cr Miller  
**SECONDED** : Cr Vandenberg

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **CONSIDER** comments from the owner of Lots 13 and 14 Roe Street, Roebourne regarding the proposed disposal of Lot 8 Sholl Street, Roebourne before any further action is taken, reserving the right to take no further action or take alternative action if required.
2. **CONFIRM** interest of adjoining property owners to purchase portion Lot 8 and agreed terms and conditions, reserving the right to take no further action or take alternative action if required.
3. **APPLY** to Landgate under Section 20 *Transfer of Land Act 1893* to remove Lot 8 Sholl Street, Roebourne from the Deed system and create a Certificate of Title based on a decision to proceed.
4. **PREPARE** a Scheme in accordance with the *Charitable Trust Act 1962* for consideration of the Attorney General based on a decision to proceed.

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

**11.4 PROACTIVE REGULATORY ENFORCEMENT PROGRAM**

<b>File No:</b>	<b>LE.288</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>27 November 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Policy DE-02 Principles of Good Enforcement</b>

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**PURPOSE**

To review Policy DE-02 Principles of Good Enforcement for consideration by Council.

**BACKGROUND**

At its November 2009 meeting, Council adopted Policy DE2 – Principles of Good Enforcement which included the “three strikes” policy to be utilised by the City's Environmental Health Service. Although this policy was built around the *Food Act 2008*, and use in Environmental Health matters, this policy is also utilised by members of the Ranger Services and other business units involved in enforcement of legislation. The Policy can be found on the City Website.

Due to the recent construction and development boom within the City, both Town Planning and Building focus was approving applications for development with little to no assessment of the completed project. Building Services has recently conducted a spot assessment of approximately 15 sea containers finding over 66% of installations did not comply with the plans approved by the City. Sea containers were targeted since several were found to have moved during TC Christine, which could pose a risk to the community were a higher category cyclone impact the City. Such low rate of compliance, and associated risk to public safety indicates a need to proactively investigate all installations, rather than only working on complaint which is the current standard.

Ranger Services, Environmental Health Services and Building Services (Swimming Pools) currently undertake regular enforcement as part of their routine workload. While enforcement is carried out as a result of annual inspections (such as the recent Cyclone inspections), active response to complaints provides a greater percentage of enforcement work. Currently Building and Planning Services do not undertake any random inspections of development applications.

With the current downturn in the number of applications being assessed by both the Building and Town Planning teams, staff could be utilised to undertake proactive assessments as both a means of gaining better compliance from the community and as partial cost recovery for the expenses of maintaining the service provided by the City.

Addition of enforcement undertaken by Building Services in relation to Building Permits, and Town Planning in relation Development Applications would complement the current regulatory work undertaken and will integrate into the systems and procedures for enforcement already in place (including Fines Enforcement Registry).

While not looking to adopt enforcement activities as a form of revenue raising, when comparing the City with adjacent Local Government Authorities, there is a significant difference between the enforcement and outcomes achieved by other LGAs. The City's Regulatory Services unit "firm but fair" approach currently results in less infringements being served where breach of legislation occurs, and as a result has less compliance in some cases.

Town of Port Hedland employ 8 Rangers staff which includes an indigenous ranger and 3 trainee rangers. In addition they employ 2 compliance officers who work on both Building (predominantly pool inspection) and Town Planning matters. Both groups of enforcement officers follow a graduated enforcement approach with a strong emphasis on compliance, which has been embraced by the community. The Town of Port Hedland is now receiving photos and other evidence from residents who are demanding that the Town take action.

The majority of Port Hedland's enforcement work revolves around parking fines (around the airport mainly) and dog offences, totalling over \$80,000 in fines and penalties (including Fines Enforcement Registry). In comparison the City of Karratha raised just over \$30,000, being predominantly dog related. While the City does undertake a building compliance role in relation to private swimming pools, there is minimal compliance work undertaken in the general Building or Town Planning areas.

Persons who are subject to enforcement action have right of appeal under the legislation being enforced. In the majority of cases, the initial appeal is made to the Chief Executive Officer for consideration and determination. Where an appeal is lodged with the City, officers present evidence supporting their actions which is weighed against the appellant's justification for withdrawal of the infringement. Where an appeal is not upheld (i.e. the infringement is not withdrawn), the appellant still has the opportunity to have the matter heard in Court. As this is a possibility with any infringement served, officers will ensure that they have sufficient evidence to prove the case if it is heard before a Magistrate in Court. Where members of the public contact a member of Council, they should be referred back to the Chief Executive Officer as per current process.

Both the continuation of current enforcement strategies, and any change in enforcement strategy will need support of Council in terms of the process undertaken by Officers. If Councillors do not support the process, including the appropriate right of appeal, then any actions taken by Regulatory Services will have less effect on the community leading to poor compliance attitude among members of the community. Lack of follow through where enforcement action has commenced, leads to complacency and sense among the community that they can continue with relative impunity.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

Statutory implications are applied based on the legislation being enforced at the time. All legislation enacted by Regulatory Services provides the appellant with either a means of appeal, or the option to have the matter heard by a neutral third party in court.



**POLICY IMPLICATIONS**

Council Policy DE-02 (Principles of Good Enforcement) applies, with this report seeking Council to reaffirm its support for the approach of City Officers in enforcing legislative requirements.

**FINANCIAL IMPLICATIONS**

There are no financial implications in terms of Council reaffirming its support of the current Enforcement Process, as the current budget forecast includes income from enforcement activities. Any changes to the enforcement procedures whether more lenient or stringent would have an effect on the budget.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.f.6.1	Maintain a visible ranger presence to enhance community safety perception.
Our Services:	1.f.6.1.2	Undertake investigation and enforcement action as a result of patrols.
Our Program:	4.b.1.3	Investigate service requests raised by the community on all health, building, ranger and planning matters.
Our Services:	4.b.1.3.1-3	Respond to Building/Health/Planning complaints and instigate remedial action when and where required.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the City in terms of Reputation and Compliance based on the current approach being taken by Regulatory Services.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Enforcement works will be undertaken by staff in addition to current roles.

**RELEVANT PRECEDENTS**

Council has already adopted Policy DE02. This report seeks to affirm Council support for the process of staged regulatory action where compliance is not achieved.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1) Reaffirm their support of the enforcement processes carried out by staff; and
- 2) Request the following changes be made to Policy DE02 – Principles of Good Enforcement
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

**CONCLUSION**

The City’s Regulatory Service administers local laws and other legislation in a firm but fair manner as per existing policy. With additional investigative and inspection works being undertaken by both Town Planning and Building Services, Council needs to reaffirm its support of the policy and approach to enforcement to ensure that correct procedure is maintained, including provision of appeal.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to RE-ADOPT, without modification, Policy DE-02 Principles of Good Enforcement.

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**COUNCIL AMENDMENT / RESOLUTION**

Res No : 153021  
 MOVED : Cr Smeathers  
 SECONDED : Cr Kickett

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1) Reaffirm their support of the enforcement processes carried out by staff; and
- 2) Request the following changes be made to Policy DE02 – Principles of Good Enforcement
  - a) Replace ‘Environmental Health Officer’ with ‘Enforcement Officer’.

**CARRIED**

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FOR : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
 AGAINST : Nil  
 REASON : Minor administrative change updating policy in line with current operations.

## **12 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **12.1 DISPOSAL OF ASSETS AT THE 7 MILE WASTE FACILITY**

<b>File No:</b>	<b>WM.2</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Waste Services</b>
<b>Date of Report:</b>	<b>18 November 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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#### **PURPOSE**

To seek Council approval for the disposal of the weighbridge and transportable offices (weighbridge office and crib room) at the 7 Mile Waste Facility.

#### **BACKGROUND**

A new weighbridge has been installed at the 7 Mile Waste Facility as part of the 7 Mile redevelopment project. The former weighbridge, weighbridge office and crib room are now surplus, and it is proposed that they are offered for sale through public auction or tender process.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the Waste Services Department and the Director Strategic Projects & Infrastructure.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

Sections 3.58 and 5.42 of the *Local Government Act 1995* are applicable for the disposal of property and delegation of some powers and duties to the CEO.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

Council is required to approve the disposal of assets to enable the officer to proceed with public auction or tender.

Following are the details of the assets for disposal:

Description	Purchase Date	Asset Number	Current Value	Estimated Sale Value
Mettler Toledo JagX/7560 18m x 3.5m weighbridge Including data cabling	23/11/1999	101508	\$39,039 (WDV*)	\$6,000
Weighbridge Office transportable	23/11/1999	15100001b	\$12,000 (FV*)	\$2,000
Crib room transportable	31/3/2003	10000034	\$2,000 (FV*)	\$2,000

\*WDV – written down value

\*FV – Fair value

The sale value of the weighbridge is based on a verbal estimate provided by the supplier, Mettler Toledo. The estimated sale value of the transportable offices is based on the sale price of similar units through public auction approximately 12 months ago.

The relevant amendments will be considered in the second quarter budget review, pending the outcome of the public auction.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.a.3.2	Provide Depot Support services
Our Services:	1.a.3.2.5	Manage sale of assets as per legislative requirements

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

In accordance with previous Local Government disposal of assets.

**VOTING REQUIREMENTS**

Simple and Absolute Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to NOT support the Officers recommendation and PROPOSES to amend the 14/15 budget by removing the disposal income.

**CONCLUSION**

It is recommended that these item listed, be disposed of through public auction. In the event that the reserve is not met at the auction, the items would be disposed of using the WALGA disposal service.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153022

**MOVED** : Cr Lally

**SECONDED** : Cr Vandenberg

1. That Council by **SIMPLE** Majority pursuant to Section 3.58 of the *Local Government Act 1995* **RESOLVES** to **APPROVE** the disposal of the following assets via public auction or tender:
  - a) Mettler Toledo JagX/7560 18m x 3.5m weighbridge (Including data cabling)
  - b) Transportable Weighbridge Office
  - c) Transportable Crib room
  
2. The Council by **ABSOLUTE** Majority pursuant to Section 5.42 of the *Local Government Act 1995* **RESOLVES** to **APPROVE** the delegation of authority to the Chief Executive Officer to accept or decline offers.

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers, Cr Vandenberg, Cr White-Hartig

**AGAINST** : Nil



## 13 ITEMS FOR INFORMATION ONLY

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### PURPOSE

To advise Council of the information items for November 2014.

### VOTING REQUIREMENTS

Simple

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### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

**Res No** : 153023

**MOVED** : Cr Smeathers

**SECONDED** : Cr Lally

That Council note the following information items:

- 13.1 Register of Documents Stamped with the City's Common Seal
- 13.2 Non-Statutory Donations
- 13.3 Concessions on Fees
- 13.4 Quarterly Grant Scheme
- 13.5 Building Statistics
- 13.6 Planning Decisions Issued
- 13.7 Joint Development Assessment Panel Applications
- 13.8 Environmental Health Statistics
- 13.9 Ranger Statistics
- 13.10 Economic Development update
- 13.11 Waste Services Data
- 13.12 ANZAC Day 2015
- 13.13 Community Services update
- 13.14 Cleansweep Taskforce Quarterly Report
- 13.15 Wickham Bus Shelters
- 13.16 Indigenous Engagement update
- 13.17 Moonrise Cinema Final Report

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig

**AGAINST** : Nil

### 13.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** EA to CEO & Mayor

**Disclosure of Interest:** Nil

#### PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
05/11/2014	Adoption of City of Karratha Town Planning Scheme No.8 Amendment 37
05/11/2014	Lease of Part of Karratha Airport between The City of Karratha (Lessor) & Karratha Flying Services (2008) PTY LTD (Lessee)
12/11/2014	Lease Agreement for part of Lot 681 on Reserve 32335 (2014) between the City of Karratha (Lessor) and West Pilbara Softball Association Inc (Lessee)
12/11/2014	Lease of Part of Karratha Airport Terminal between the City of Karratha (Lessor) and Northwest Aviation Services PTY LTD (Lessee)
17/11/2014	Lease Agreement for the old Shire of Roebourne Offices Roebourne between the City of Karratha (Lessor) and Ngarliyarndu Bindirri Aboriginal Corporation (Lessee)
20/11/2014	Delivery and Pre-funding Agreement – Dampier Road and DeWitt Road Intersection between the Western Australian Land Authority and the City of Karratha
20/11/2014	Lease of Part of Karratha Airport between the City of Karratha (Lessor) & Bristow Helicopters Australia PTY LTD (Lessee)



**13.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 30 NOVEMBER 2014**

**File No:** DEC14  
**Responsible Officer:** Director Corporate Services  
**Author Name:** Assistant Management Accountant  
**Date of Report:** 25 November 2014  
**Disclosure of Interest:** Nil

**PURPOSE**

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2014/15 were adopted in Council Res No. 152891 Municipal Fund Budget 2014/15. These allocations were amended in the first quarter budget review adopted in November via Council Res No. 152998.

<b>City of Karratha</b>	<u>Original Budget</u>	<u>Current Budget</u>	<u>Actual YTD</u>	<u>Funds Remaining</u>
<b>Non Statutory Donations</b>	\$	\$	\$	\$
<b>For the Period Ending 30 November 2014</b>				
Contribution - Dampier Community Assoc	\$ 200,000	\$ 100,000	\$ -	\$ 100,000
2013/14 BFWD		\$ 94,091	\$ 38,002	\$ 56,089
2012/13 BFWD		\$ 28,733	\$ 7,620	\$ 21,113
Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 100,000	\$ 23,685	\$ 76,315
2013/14 BFWD		\$ 100,000	\$ -	\$ 100,000
2012/13 BFWD		\$ 44,772	\$ -	\$ 44,772
Contribution - Roebourne Advisory Group	\$ 100,000	\$ 100,000	\$ 23,787	\$ 76,213
2013/14 BFWD		\$ 100,000	\$ 40,000	\$ 60,000
2012/13 BFWD		\$ 83,302	\$ 71,000	\$ 12,302
2011/12 BFWD		\$ 15,299	\$ 10,475	\$ 4,824
Contribution - Wickham Community Assoc	\$ 100,000	\$ 100,000	\$ 50,000	\$ 50,000
2013/14 BFWD		\$ 79,545	\$ 58,785	\$ 20,760
Contribution - Karratha Community Assoc	\$ 100,000	\$ 80,000	\$ 30,000	\$ 50,000
2012/13 BFWD		\$ 66,043	\$ 3,960	\$ 62,083
Ex Gratia Contribution - Dampier Community Assoc	\$ -	\$ 100,000	\$ -	\$ 100,000
2013/14 BFWD		\$ 100,000	\$ -	\$ 100,000
2012/13 BFWD		\$ 83,557	\$ 7,642	\$ 75,915
Ex Gratia Contribution - Wickham Community Assoc	\$ 250,000	\$ 203,000	\$ 91,966	\$ 111,034
2013/14 BFWD		\$ 28,064	\$ -	\$ 28,064
Ex Gratia Contribution - Roebourne Advisory Group	\$ 125,000	\$ 101,500	\$ -	\$ 101,500
2013/14 BFWD		\$ 125,000	\$ 125,000	\$ -
2012/13 BFWD		\$ 125,000	\$ 74,000	\$ 51,000
2011/12 BFWD		\$ 29,000	\$ 16,000	\$ 13,000
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 125,000	\$ 101,500	\$ -	\$ 101,500
2013/14 BFWD		\$ 125,000	\$ -	\$ 125,000
2012/13 BFWD		\$ 125,000	\$ -	\$ 125,000

<b>City of Karratha</b>	<b><u>Original Budget</u></b>	<b><u>Current Budget</u></b>	<b><u>Actual YTD</u></b>	<b><u>Funds Remaining</u></b>
<b>Non Statutory Donations</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>For the Period Ending 30 November 2014</b>				
School Awards	\$ 1,350	\$ 1,350	\$ 1,425	-\$ 75
Christmas Lights Competition	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
Walkington Awards	\$ 5,500	\$ 5,500	\$ -	\$ 5,500
Karratha Golf Club	\$ -	\$ 5,000	\$ 5,000	\$ -
State Emergency Services	\$ 8,100	\$ -	\$ -	\$ -
Sundry Donations To Community Groups	\$ 250,000	\$ 90,170	\$ 49,111	\$ 41,059
Fee Waiver	\$ 20,000	\$ 20,000	\$ 537	\$ 19,463
	<b>1,389,950</b>	<b>2,465,426</b>	<b>727,995</b>	<b>1,737,431</b>

**13.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 14/15 FINANCIAL YEAR**

**File No:** CR.38  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 28 November 2014  
**Disclosure of Interest:** Nil

**PURPOSE**

To provide Council with a summary of all concessions on fees for Council’s facilities and services under Section 11 of the Delegations and Authorisations Register for the 14/15 Financial Year.

Name	Reason	Amount (exc GST)	Balance (exc GST)
Murujuga Aboriginal Corporation	Waiver of Tip Fees 14/15 To the value of \$750.00	\$143.63 July \$141.82 Aug \$189.09 Sept \$62.73 Oct	\$537.27
St Pauls Catholic Church	Additional hire cost of Karratha Leisureplex 40 <sup>th</sup> Anniversary Ball \$330	\$300.00	\$837.27
Lifeline (Tamara Ferguson)	Waiver of hire fees for Dampier Pavilion – Lifeline \$75	\$68.18	\$905.45
Pilbara Zumbathon Committee	Waiver of hire fees for KLP Indoor Courts for 2014 Zumbathon event \$800	\$727.27	\$1,632.72
Make a Wish Foundation	Waiver of hire fees for KLP for 1,000 calorie challenge \$300	\$272.73	\$1,905.45
Telethon	Waiver of Hire Fees for Telethon Twilight Market at Frank Butler \$322.50	\$293.18	\$2,198.63
Pilbara Population Health	Waiver of Hire Fees for Millars Well Pavilion for Healthy Kids Day \$175	\$159.09	\$2,357.72
Karratha Bikers	Waiver of fees for Dampier Pavilion Annual Fathers Day Car, Bike & 4WD Show \$276	\$250.91	\$2,608.63

Name	Reason	Amount (exc GST)	Balance (exc GST)
Karratha-Dampier Tee Ball Association	Waiver of fees for Bulgarra Oval, Frank Butler Centre and Lights for North West Tee Ball Championships \$1,173	\$1,066.91	\$3,675.54
Karratha Young Professionals	Waiver of KLP Fees \$170	\$154.55	\$3,830.09
Pilbara Zumbathon Committee	Additional Waiver of hire fees for KLP Indoor Courts for 2014 Zumbathon event \$275.00	\$250.00	\$4,080.09
Tox Free	Waiver of Tip fees for waste disposal relating to REAF \$966	\$878.18	\$4,958.27
Raiders Boxing Club	Waiver of Hire Fees for Karratha Leisureplex Indoor Courts \$1,700	\$1,545.45	\$6,503.72
Karratha Police Station	Waiver of Green Fees for Annual Karratha Police Charity Golf Day \$1,200	\$1,090.99	\$7,594.71
Tambrey Primary School	Waiver of Youth Shed Hire Fees for Tambrey Primary Graduation Disco \$240	\$110.00	\$7,704.71
Mawarnkarra Health Services	Waiver of Hire Fees 50c Hall	\$68.18	\$7,772.89
Department of Child Protection	Waiver of Pool Entry Fees for White Ribbon Day Event \$398.10	\$361.90	\$8,134.79

**\* Not listed in Synergy yet**

Cr White-Hartig declared a financial and impartiality interest in Item 13.4 Quarterly Grant Scheme as Cr White-Hartig is the Chair of the Regional Development Australia (RDA) Pilbara and an employee of the IF Foundation. Given this item is for information only Cr White-Hartig is not required to leave Chambers.

#### **13.4 QUARTERLY GRANT SCHEME APPROVALS – OCTOBER 2014**

**File No:** CR.38  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 28 November 2014  
**Disclosure of Interest:** Nil

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#### **PURPOSE**

To provide Council with a summary of approvals under Quarterly Grant Schemes under Policy CS6.

**COMMUNITY GRANTS - Summary of approvals under Quarterly Grant Schemes under Policy CS6**

Organisation	Project Summary	Total Requested	Recommended	Notes
Pilbara Community Legal Services	Funding request to assist in White Ribbon Day 2014 in Karratha. Two events: morning tea event and an event targeted at at-risk families. Funding request for catering support, and family event entertainment (foam pit)	\$1,000.00	\$1,000.00	Strong Community collaboration.
Marwarnkarra Health Services	To send four staff to participate in a suicide prevention workshop in Aboriginal communities/mental health assessment seminar due to alarming suicide rate in Roebourne, Karratha and surrounding areas	\$3,500.00	\$3,500.00	Funding will enable ongoing training and education of the community. Knowledge learned will be incorporated into workshops activities and programs for community.
Constable Care Child Safety Foundation Inc	Funding requested for a Constable Care tour of Karratha. Involves puppet theatre and interactive drama to school and early learning centres. Requesting assistance for flights \$1000, accom \$950, car hire \$500, performers \$1,800, prizes \$250.	\$4,500.00	\$2,450.00	Recommended flights, accom, car hire for a total of \$2,450. Encouraged to work with Dampier Primary who have a similar focus.
Dampier Primary School Parents and Citizens Association Inc	Assistance to purchase Protective Behaviours materials to teach children, young people and adults a range of skills and strategies to help prevent and reduce child abuse and violence.	\$1,558.05	\$1,000.00	Previously submitted in the July round - carried over. Broader benefits. Share benefits with other schools. To contact Constable Care Child Safety Foundation.
Pegs Creek Primary School	Support for training all staff including non-teaching in keys for success that are a core element of the You Can Do It program. Additional in class support. Positive relationship building with a focus on cultural awareness and bullying. Flow on effect.	\$4,400.00	\$2,200.00	Increased issues around racism at Pegs Creek Primary with record number of reports coming in from parents.

Organisation	Project Summary	Total Requested	Recommended	Notes
Karratha Autumn Club	Assistance in paying for seniors bus insurance, registration and maintenance (also used by sporting groups, schools, community groups, social groups) for travel throughout the region due to lack of suited public transport options for seniors & disabilities.	\$4,500.00	\$2,700.00	Noted safety concerns around lack of bus seatbelt may require a new bus to improve safety thus reduced funding.
Marwarnkarra Health Service	Requesting support to purchase a refrigerator \$2,800 for the management of the chronic disease program (storing vital testing materials currently minor storage) would also like to purchase an accessible display cabinet for health information for clients.	\$4,500.00	\$2,800.00	Support fridge only is conditional until receipt of the quote.
Pilbara Heavy Haulage Girls	Support to bring Cert IV trainer to deliver intensive 5 day Training and Assessing qualification for up to 16 people. Used to qualify truck drivers with experience hours to enter workforce on sites and for local industry. Open to public, course is accredited.	\$4,500.00	\$4,500.00	Benefit to local industry and increases capacity of local workforce and trainers for truck driving during school hours.
KDCCI on behalf of Karratha Young Professionals	Requesting funding for promotional materials \$845, advertising \$1157.80 catering \$2497 for Karratha Young Professionals Awards Gala.	\$4,500.00	\$845.00	Recommended for funding promotion. Encouraged to apply via Annuals in 2015.
Wachs Pilbara Population Health	Funding requested to assist with purchasing an all-terrain wheelchair to allow beach access events including REAF, FeNaCLNG, outdoor cinema and all areas of the Leisureplex.	\$940.00	\$940.00	In accordance with DAIP, events held by City of Karratha are meant to be accessible however; beach and grassed events are not accessible by regular wheelchair. Population Health will own and manage the wheelchair now and into the future

Organisation	Project Summary	Total Requested	Recommended	Notes
Karratha Family Centre on behalf of Humpty Dumpty Toy Library	Looking for support to purchase a toy library database that can be accessed remotely by members to service the toy library and promote effective management of the collection. also requesting a barcode scanner and laminator, raeco bags and storage boxes.	\$2,184.45	\$4,500.00	Database Approved.  Remaining funding approved to go towards Family Day Opening.
St Paul's Primary School	Requesting funding to go towards concrete bikeway (\$3,566) and Indigenous art workshop by Roebourne Art Group (\$200)	\$3,966.75	\$200.00	Multiple schools enquiring for nature playground on their premises. Recommend \$200 towards art workshop. limited funds, encouraged to reapply.
Regional Development Australia – Pilbara	Support to run a Bull-shift workshop in March 2015 with Andrew Horabin for capacity building NGO sector and high school students.	\$4,500.00	\$0.00	Total project cost \$13,080 with additional funding leveraged from other agencies not yet secured. No quotes attached. No letter of support attached.
Marwarnkarra Health Service	Funding for National Youth Week Festival between 10 and 19 April 2015. MHS to conduct a weekend of youth celebration with activities entertainment sport and recreation in a cultural festival format.	\$3,500.00	\$0.00	Encouraged to work with youth services within existing programs. No support documents.
Saving Animals from Euthanasia	Looking to upgrade equipment at SAFE including desktop computer \$598.95, monitor \$207.95, mobile phone \$869, iPad \$709, camera \$308.95, animal enclosures \$799.93	\$3,500.00	\$0.00	Existing MoU and funding provided by the city annually. \$44,000. Not recommended.
Australian Association for the Development of Role Models and Leaders Inc (Roebourne Girls Academy)	Requesting funding for student to participate in the deadly chicks mentoring seminar in Darwin 2015 at the sister academy Palmerston Girls academy. Assist 10 students with flights to and from Darwin in august 2015.	\$4,500.00	\$0.00	Not recommended for funding. Competitive round. 3 x funding provided in previous round August 2014



Organisation	Project Summary	Total Requested	Recommended	Notes
Pilbara Heavy Haulage Girls	Support to attend Adventure Film and Road Safety Festival by invitation. Interactive display of pilot vehicles crashed car and heavy haulage trailer combination to demonstrate improved safety	\$4,371.41	\$0.00	Event is in Onslow. Not eligible.
IF Foundation	Funding to support a Wickham after school drama academy. Funding requested for venue hire \$3000 and catering \$1500 runs November 14- July 15.	\$4,500.00	\$0.00	Non-collaborative approach: information not shared with youth services operating in Wickham. Repeat overdue acquittals factored in to decision making.
Childrens Services Support Unity Inc – Roebourne	Requesting iPad mini's for the services. The use of these iPad minis for the educators and children to use within the educational program at the service. Used also to document learning and develop learning stories.	\$1,265.45	\$0.00	IPad's have been purchased previously for dance school use. Not approved low priority.
CSSU Roebourne Children and Family Centre	Drumbeat - discovering relationships using music, beliefs, emotions, attitudes and thoughts. Looking for 12 djembe drums to run the program, 5 padded bags, and freight to Roebourne.	\$3,187.73	\$0.00	CSSU to engage with EPIC and St Luke's for previously funded drums for program use.
		<b>\$72,996.39</b>	<b>\$26,635.00</b>	

**SPORTING GRANTS**

Organisation	Project Summary	Total Requested	Recommended	NOTES
West Pilbara Softball Organisation	Assistance to finance the building of a trailer to transport shades to and from the playing fields for competition and events safely and without damaging the shades	\$1,600.00	\$1,600.00	Club is contributing \$3,500 to the project using membership and organisation funds. Recommendation to fund \$1,600.
Burrup Mountain Bike Club	Requesting radio frequency identification timing system for use at club events. Timing is currently performed manually by entering rider numbers into a computerised system by volunteers.	\$2,000.00	\$1,500.00	Raised \$5525 and attracted sponsorship from EMECO. Note similar project funded for tri club over three years ago. Technology has advanced and sharing would not be optional.
Nickol Bay Sporting Shooters	Alan has been selected to represent Western Australia at the national titles in March 2015 at Wagga Wagga. Opportunity allows Alan to achieve his goal of representing Western Australia at the national titles.	\$750.00	\$750.00	Sponsorship support from Karratha shooting supplies & WA Clay Target Association. Recommended full allocation.
West Pilbara Junior Cricket Association	Funding support for Junior Cricket Week in Perth. Sending 2 squads to participate in Junior Country Week under 14's and under 16 in January 2015. Funding towards accommodation.	\$3,000.00	\$3,000.00	Opportunity for talent identification. Approved.
Karratha Water Polo Association Inc	Requesting funding to purchase 2 sets of junior water polo caps (26x2) and 20 junior water polo balls.	\$2,000.00	\$643.00	Category minimums applied to budget. Applicant error. Max available \$643.00.
Karratha Amateur Swimming Club	Requested assistance to purchase 2 trolley bins to store swim equipment and transported for training \$1042. Also 4 x water eskies for	\$2,000.00	\$0.00	Not recommended. Of the last \$19,777 worth of applications, \$11,735.17 have been awarded via quarterly grants. They were

Organisation	Project Summary	Total Requested	Recommended	NOTES
	competition and nights \$796. 2 slow cookers and rice cookers for canteen \$83 pool resistance pack x 2 \$132.			redirected to annuals and KASC applications are now low priority. Were awarded \$20,000 via annuals in 2014.
St Luke's College	Requesting funds for students to attend a swimming carnival in Perth to extend their sporting excellence in a swimming championship.	\$3,000.00	\$0.00	Not recommended. Regular schooling activity.
		<b>\$14,350.00</b>	<b>\$7,493.00</b>	

**13.5 BUILDING STATISTICS**

<b>File No:</b>	<b>GR.27</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>1 December 2014</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Council with the Building Statistics for the period specified.

Due to an administrative error, Building Services has had to recalculate the total construction values. These corrected values are now included in the report.

<b>Building Statistics 2014</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>Building Permits</b>													
Dwellings	24	4	17	2	4	0	3	2	2	0	1		59
Alterations and Additions	0	3	3	1	1	2	1	0	3	1	2		17
Swimming Pools and Spas	7	5	3	4	4	2	4	2	3	7	7		48
Outbuildings (inc signs and shade)	18	21	31	34	26	25	24	21	28	12	17		257
Group Development	0	0	5	0	0	0	0	1	1	1	1		9
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0		0
Commercial	2	4	2	2	0	6	2	8	4	3	6		39
<b>Monthly total</b>	<b>51</b>	<b>37</b>	<b>61</b>	<b>43</b>	<b>35</b>	<b>35</b>	<b>34</b>	<b>34</b>	<b>41</b>	<b>24</b>	<b>34</b>	<b>0</b>	<b>429</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	5	4	1	0	2	0	1	1	2	0	1		17
Dwellings	0	0	0	0	0	0	0	0	1	0	1		2
Alterations and Additions	0	0	0	0	0	0	1	0	0	0	0		1
Swimming Pools and Spas	0	0	1	0	0	0	0	0	0	0	0		1
Outbuildings	8	2	2	2	2	6	0	3	4	3	0		32
Group Development	0	0	0	0	0	0	0	0	0	0	1		1
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0		0
Commercial	0	0	0	0	0	0	1	0	0	0	0		0
Occupancy Permit				4	2	4	5	2	8	5	1		31
<b>Monthly total</b>	<b>13</b>	<b>6</b>	<b>4</b>	<b>6</b>	<b>6</b>	<b>10</b>	<b>8</b>	<b>6</b>	<b>15</b>	<b>8</b>	<b>4</b>	<b>0</b>	<b>86</b>
<b>Total \$'000 Construction Value</b>	<b>19,438</b>	<b>15,729</b>	<b>26,232</b>	<b>2,571</b>	<b>4,989</b>	<b>35,356</b>	<b>8,245</b>	<b>25,561</b>	<b>17,866</b>	<b>1,906</b>	<b>8,770</b>		<b>166,663</b>
<b>Building Statistics 2013</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
<b>Building Permits</b>													
Dwellings	16	8	6	2	12	92	88	21	67	20	18	57	407
Alterations and Additions	1	2	3	0	4	4	3	5	3	1	2	0	28
Swimming Pools and Spas	8	2	7	5	8	6	1	6	7	3	4	2	59
Outbuildings	37	30	35	14	23	38	45	44	17	32	35	21	371
Group Development	3	1	1	1	1	2	2	1	5	0	2	0	19
Number sole occpcy units/grp development	13	23	10	8	8	32	24	8	50	0	216	0	392
Commercial	9	8	5	9	5	5	8	10	9	8	2	4	82
<b>Monthly total</b>	<b>87</b>	<b>74</b>	<b>67</b>	<b>39</b>	<b>61</b>	<b>179</b>	<b>171</b>	<b>95</b>	<b>158</b>	<b>64</b>	<b>279</b>	<b>84</b>	<b>1358</b>
<b>Building Approval &amp; Demolition Certificates</b>													
Demolition Permits	1	5	13	1	3	2	1	0	0	3	1	0	30
Dwellings	0	0	0	0	0	0	0	0	3	0	0	0	3
Alterations and Additions	2	0	0	0	0	0	0	0	0	0	0	0	2
Swimming Pools and Spas	0	0	0	0	0	1	0	0	0	0	0	0	1
Outbuildings	4	1	1	0	1	1	2	0	0	0	0	1	11
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	0	0	0	0	0	0	1	2	0	0	0	0	3
<b>Monthly total</b>	<b>7</b>	<b>6</b>	<b>14</b>	<b>1</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>50</b>
<b>Total \$'000 Construction Value</b>	<b>44,375</b>	<b>23,774</b>	<b>17,867</b>	<b>16,885</b>	<b>27,869</b>	<b>70,900</b>	<b>87,711</b>	<b>28,250</b>	<b>68,744</b>	<b>20,839</b>	<b>67,166</b>	<b>43,554</b>	<b>517,934</b>

**13.6 PLANNING DECISIONS ISSUED 04 NOVEMBER TO 01 DECEMBER 2014**

**File No:** TA/1/1  
**Responsible Officer:** Director Development Services  
**Author Name:** Planning Administration Officer  
**Disclosure of Interest:** Nil

**PURPOSE**

To advise Council of the following planning decisions issued for the above period.

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
DA14100	APPROVED DELEGATE	J DONALD	M SMITH	LOT 2035 STEWART COURT, MILLARS WELL	DEVELOPMENT	HOME OCCUPATION
DA14111	APPROVED DELEGATE	J STEWART	J STEWART	LOT 92 WOORAMEL CRESCENT DAMPIER	DEVELOPMENT	SEA CONTAINER
DA14116	APPROVED DELEGATE	STATE OF WA	ADC PROJECTS	LOT 555DE GREY PLACE, KARRATHA	DEVELOPMENT	ST JOHN AMBULANCE SUB-CENTRE
DA14119	APPROVED DELEGATE	E FLYNN	C KERSHAW	LOT 41 MARRIMARRI PARADE, BAYNTON	DEVELOPMENT	HOME OCCUPATION
DA14123	APPROVED DELEGATE	ROBE RIVER MINING LTD	K VINCENT	SL225 MARDIRRA WAY, WICKHAM	DEVELOPMENT	HOME OCCUPATION
DA14127	APPROVED DELEGATE	C DIAMOND	C DIAMOND	LOT 125 MEDA CRESCENT, DAMPIER	DEVELOPMENT	SEA CONTAINER
DA14129	APPROVED DELEGATE	B CLARK	B CLARK	LOT 3609 ALDAG COURT, NICKOL	DEVELOPMENT	SEA CONTAINER
DA14130	APPROVED DELEGATE	SWIRE OLDFIELD LTD	DEIGHTON PTY LTD	LOT 102 EXPLORATION DRIVE, GAP RIDGE	DEVELOPMENT	TELECOMMUNICATIONS FACILITY
DA14132	APPROVED DELEGATE	MRF CORP LTD	MODUS COMPLIANCE	LOT 205 SEABROOK CRESCENT, KIE	DEVELOPMENT	SIGNAGE
DA14133	APPROVED DELEGATE	BOC GASES	BOC GASES	LOT 986 CROYDON ROAD, KIE	DEVELOPMENT	CYLINDER FILLING FACILITY
DA14134	APPROVED DELEGATE	P J GAULTER	C DYSON	LOT 504 HUNT WAY, BULGARRA	DEVELOPMENT	HOME OCCUPATION
DA14135	APPROVED DELEGATE	D M BAESSLER	D M BAESSLER	LOT 401 HAMPTON STREET, ROEBOURNE	DEVELOPMENT	CARPORT
DA14136	APPROVED DELEGATE	ROBE RIVER MINING LTD	S BERRY	LOT 431 POINCIANA PLACE, WICKHAM	DEVELOPMENT	HOME OCCUPATION
DA14139	APPROVED DELEGATE	XERXES BEHRAM SURTY	S CONWAY	LOT 81 BAYNTON PLACE, BAYNTON	DEVELOPMENT	HOME OCCUPATION
DA14143	APPROVED DELEGATE	J DANN	J DANN	LOT 645 BURRUP ROAD, ROEBOURNE	DEVELOPMENT	SEA CONTAINER
DA14144	APPROVED DELEGATE	NORTHWEST RADIO PTY LTD	NORTHWEST RADIO PTY LTD	LOT 518 HUNT WAY, BULGARRA	DEVELOPMENT	SEA CONTAINER
DA14147	APPROVED DELEGATE	ROBE RIVER MINING LTD	CRAIG ALBERD	LOT 552 OLEANDER PLACE	DEVELOPMENT	SEA CONTAINER
DA14148	APPROVED DELEGATE	D L TURNER	D L TURNER	LOT 258 YULE CRESCENT, DAMPIER	DEVELOPMENT	SEA CONTAINER
DA14150	APPROVED DELEGATE	ROBE RIVER MINING LTD	J FLAHERTY	LOT 447 POINCIANA PLACE, WICKHAM	DEVELOPMENT	SHED
DA14152	APPROVED DELEGATE	ROBE RIVER MINING LTD	T DOYLE	LOT 428 POINCIANA PLACE WICKHAM	DEVELOPMENT	SEA CONTAINER
DA14166	APPROVED DELEGATE	ROMAN CATHOLIC BISHOP OF GERALDTON	M WETHERLY	LOT 73 PADBURY CRESCENT, BULGARRA	DEVELOPMENT	SPORTS SHED

**13.7 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATIONS  
04 NOVEMBER – 01 DECEMBER 2014**

**File No:** TA/1/1  
**Responsible Officer:** Director Development Services  
**Author Name:** Planning Administration Officer  
**Disclosure of Interest:** Nil

**PURPOSE**

To advise Council of the status of JDAP Applications for the above period.

APPL. #	LODGEMENT DATE	OWNER	APPLICANT	ADDRESS	DESCRIPTION	JDAP MEETING DATE
P3163	10/10/14	CITY OF KARRATHA	ROBERTS DAY	LOT 4601 BARLOW PLACE	MODIFICATIONS TO PARKING AND CIRCULATION ON SITE	10 DECEMBER 2014

**13.8 ENVIRONMENTAL HEALTH STATISTICS**

<b>File No:</b>	<b>LE.288</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>1 December 2014</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Annual Environmental Health Statistics for the Council's information.

As we come towards the end of the year, the change in programming of inspections shows a clear increase in efficiency of officers. Specific types of premises are targeted on a monthly basis for officers to focus on, which has led to a significant increase in the number of food premises and public building premises inspections especially.

Notifiable diseases, in particular Ross River Virus, are higher this year, however are within the statistical parameters for the region. Although the numbers are quite high compared to last year's results, Pilbara Population Health Unit has not requested a particular focus from the City's Environmental Health Service in response to these figures.

Complaint numbers have dropped significantly, allowing officers more time to focus on proactive assessments of premises.



Environmental Health Statistics														Environmental Health Statistics												
2014														2013												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2013 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>												
Food premises inspection/reinspection	11	11	37	14	4	28	17	4	19	14	36		195	136	24	7	1	36	0	0	0	8	9	12	34	5
Lodging house inspection	0	0	1	17	2	8	3	0	3	5	1		40	41	0	0	0	1	0	0	34	6	0	0	0	0
Camping/caravan park inspection	0	0	0	3	1	0	4	0	0	0	0		8	7	0	0	0	0	0	0	7	0	0	0	0	0
Public building inspection	0	0	3	27	1	36	6	0	9	1	1		84	0	0	0	0	0	0	0	0	0	0	0	0	0
Swimming pool inspection	1	0	0	0	0	0	0	0	0	0	2		3	28	0	0	0	0	0	0	0	0	0	28	0	0
Hairdressers inspection	5	0	2	1	0	1	1	0	0	5	1		16	3	0	0	0	0	0	0	0	1	1	0	1	0
Beauty therapy/skin penetration inspection	3	1	8	0	0	2	0	0	0	3	3		20	9	0	0	0	0	0	0	0	1	0	2	5	1
Septic tank inspections	0	0	1	0	0	0	0	0	0	0	0		1	0												
Closed premises	8	1	5	2	0	7	5	1	3	4	5		41	23	3	0	0	0	7	0	0	3	8	0	2	0
<b>Monthly total</b>	<b>28</b>	<b>13</b>	<b>57</b>	<b>64</b>	<b>8</b>	<b>82</b>	<b>36</b>	<b>5</b>	<b>34</b>	<b>32</b>	<b>49</b>	<b>0</b>	<b>408</b>	<b>247</b>	<b>27</b>	<b>7</b>	<b>1</b>	<b>37</b>	<b>7</b>	<b>0</b>	<b>41</b>	<b>19</b>	<b>18</b>	<b>42</b>	<b>42</b>	<b>6</b>
<b>Health nuisances/complaints investigated</b>														<b>Health nuisances/complaints investigated</b>												
Air Pollution	0	0	1	0	1	0	0	3	0	0	0		5	11	0	1	3	1	0	0	1	0	0	1	3	1
Building & Accommodation	1	1	5	0	2	1	3	0	0	1	3		17	26	1	1	3	3	4	3	2	0	2	1	6	0
Effluent & Water Pollution	2	3	1	0	0	1	1	0	0	0	1		9	0	0	0	0	0	0	0	0	0	0	0	0	0
Food Safety	0	2	0	0	0	2	2	1	2	6	0		15	44	5	7	9	13	5	2	1	0	0	1	0	1
Noise Pollution	1	3	0	1	0	5	5	3	0	0	0		18	37	4	2	2	6	5	6	2	2	3	3	0	2
Nuisance	3	7	0	3	0	2	0	1	0	0	1		17	28	0	1	1	1	4	1	2	1	9	6	0	2
Pest Control	2	4	0	0	0	1	0	0	1	2	0		10	34	8	3	4	4	4	3	0	0	1	1	5	1
Refuse & Litter	1	1	0	0	0	1	0	0	0	2	0		5	10	1	1	1	0	1	2	0	0	2	1	0	1
Skin Penetration	1	1	0	0	0	1	1	0	0	0	0		4	2	0	0	0	0	1	1	0	0	0	0	0	0
Stallholders & Traders	0	2	0	0	0	0	0	0	1	0	1		4	6	0	0	0	0	0	0	3	2	0	1	0	0
Other	0	0	0	0	0	0	0	0	0	1	0		1	66	5	14	17	15	4	11	0	0	0	0	0	0
<b>Monthly total</b>	<b>11</b>	<b>24</b>	<b>7</b>	<b>4</b>	<b>3</b>	<b>14</b>	<b>12</b>	<b>8</b>	<b>4</b>	<b>12</b>	<b>6</b>	<b>0</b>	<b>105</b>	<b>264</b>	<b>24</b>	<b>30</b>	<b>40</b>	<b>43</b>	<b>28</b>	<b>29</b>	<b>11</b>	<b>5</b>	<b>17</b>	<b>15</b>	<b>14</b>	<b>8</b>
<b>Notifiable infectious diseases</b>														<b>Notifiable infectious diseases</b>												
Ross River Virus (RRV)	0	2	13	2	3	4	4	1	4	2	4		39	4	0	0	0	2	2	0	0	0	0	0	0	0
Barmah Forest Virus (BFV)	0	0	0	0	0	0	1	0	0	0	0		1	12	0	0	5	2	2	0	0	0	0	3	0	0
Salmonellosis	2	0	2	3	1	1	4	0	2	0	1		16	4	0	0	0	3	0	0	0	0	0	0	1	0
Campylobacteriosis	3	1	3	0	1	0	1	0	1	2	0		12	1	0	0	0	0	0	0	0	0	0	0	1	0
Cryptosporidiosis	0	0	1	0	0	0	0	0	0	0	0		1	3	0	0	0	3	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0		0	0												
<b>Monthly total</b>	<b>5</b>	<b>3</b>	<b>19</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>10</b>	<b>1</b>	<b>7</b>	<b>4</b>	<b>5</b>	<b>0</b>	<b>69</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>10</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>0</b>
<b>Other health</b>														<b>Other health</b>												
Assess development applications	3	9	2	3	1	1	2	3	3	12	7		46	61	3	9	5	7	7	10	11	3	0	2	3	1
Assess building applications	0	0	0	0	0	0	0	0	0	8	0		8	3	1	1	1	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	3	3	8	1	1	0	4	0	5	4	1		30	9	0	0	0	2	0	0	0	2	3	0	2	0
Healthy dog day	0	1	0	0	1	0	0	1	0	0	1		4	4	0	1	0	0	1	0	0	1	0	0	1	0
Chicken bleeding	2	2	2	3	2	2	2	2	2	2	2		23	24	2	2	2	3	2	2	3	2	2	2	1	1
<b>Monthly total</b>	<b>8</b>	<b>15</b>	<b>12</b>	<b>7</b>	<b>5</b>	<b>3</b>	<b>8</b>	<b>6</b>	<b>10</b>	<b>26</b>	<b>11</b>	<b>0</b>	<b>111</b>	<b>101</b>	<b>6</b>	<b>13</b>	<b>8</b>	<b>12</b>	<b>10</b>	<b>12</b>	<b>14</b>	<b>8</b>	<b>5</b>	<b>4</b>	<b>7</b>	<b>2</b>

**13.9 RANGER STATISTICS**

<b>File No:</b>	<b>LE.245</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>1 December 2014</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Annual Ranger Services Statistics for the Council's information.

The total number of action requests for this month decreased from the previous month. The previous month's figures were inflated due to cyclone and fire inspections being undertaken over all properties within the City. Ranger Services has recently implemented an increased reporting regime where by patrolling rangers are required to draw up their own action requests rather than responding to customer complaint. This has seen an increase in requests, particularly in relation to parking this month.

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on Shire Properties	2	5	0	7
Abandoned vehicles	7	10	2	19
Animal (dogs/other)	39	46	45	130
Cats	6	5	7	18
Camping	4	7	0	11
Cyclone	1	12	0	13
Fire	1	0	1	2
Litter	15	10	3	28
Parking	66	30	9	105
Off Road Vehicles	9	1	2	12
Total Action requests	150	126	69	345

**No applications to keep 3 or more dogs on a residential property were received this month.**

**This month there was 55 calls forwarded from our after-hours call centre. 37 of those calls required an immediate after hour's response.**

<b>Rangers Statistics 2014</b>														<b>Ranger Statistics 2013</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>	<b>2013 TOTAL</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Activities on Shire Properties	0	0	0	0	2	1	0	0	0	1	7		11	13	1	0	0	1	2	1	1	1	1	4	1	0	
Abandoned vehicles	25	56	14	26	15	22	35	20	35	57	19		324	300	15	16	77	20	32	15	21	22	25	15	20	22	
Animal (dogs/etc)	62	53	50	53	48	73	71	94	110	124	130		868	941	86	91	95	72	94	92	102	89	50	54	68	48	
Cats	30	22	22	20	19	23	21	19	24	30	18		248	33											19	14	
Camping	0	1	7	4	2	1	3	4	15	13	11		61	71	3	5	3	22	13	5	8	4	6	0	1	1	
Cyclone	3	0	0	1	0	0	0	0	57	166	13		240	98	6	8	0	0	0	0	0	0	0	0	81	3	
Fire	1	0	0	0	1	3	2	1	61	70	2		141	97	3	2	2	1	0	0	5	8	4	2	67	3	
Litter	10	15	31	13	8	11	13	8	34	30	28		201	180	10	22	20	12	21	12	16	12	18	17	14	6	
Parking	21	16	9	18	22	38	16	3	47	74	105		369	232	12	17	12	37	15	13	20	22	18	7	32	27	
Off Road Vehicles	0	2	2	1	1	1	3	3	8	15	12		48	26	3	2	2	1	1	1	1	7	3	3	0	2	
<b>Monthly total</b>	<b>152</b>	<b>165</b>	<b>135</b>	<b>136</b>	<b>118</b>	<b>173</b>	<b>164</b>	<b>152</b>	<b>391</b>	<b>580</b>	<b>345</b>	<b>0</b>	<b>2511</b>	<b>1991</b>	<b>139</b>	<b>163</b>	<b>211</b>	<b>166</b>	<b>178</b>	<b>139</b>	<b>174</b>	<b>165</b>	<b>125</b>	<b>102</b>	<b>303</b>	<b>126</b>	
<b>Infringements Issued</b>														<b>Infringements Issued</b>													
Bushfire	3	1	0	0	0	1	0	0	1	1	1		8	15	7	0	0	1	1	0	1	3	1	0	1	0	
Activities on Shire Properties	0	0	0	0	0	1	0	0	0	0	0		1	1	0	0	0	0	0	0	0	1	0	0	0	0	
Animal (dogs/cats/etc)	3	0	3	6	1	18	7	4	12	22	16		92	72	13	5	5	6	8	3	8	3	8	5	7	1	
Camping	0	1	1	2	0	4	0	2	4	0	0		14	43	5	1	0	16	17	2	0	0	2	0	0	0	
Litter	3	0	2	8	4	1	2	1	4	1	1		27	30	2	2	4	4	0	0	2	2	1	4	9	0	
Parking	18	30	7	12	48	12	3	2	8	10	14		164	98	6	8	4	19	14	3	5	6	7	8	18	0	
<b>Monthly total</b>	<b>27</b>	<b>32</b>	<b>13</b>	<b>28</b>	<b>53</b>	<b>37</b>	<b>12</b>	<b>9</b>	<b>29</b>	<b>34</b>	<b>32</b>	<b>0</b>	<b>306</b>	<b>259</b>	<b>33</b>	<b>16</b>	<b>13</b>	<b>46</b>	<b>40</b>	<b>8</b>	<b>16</b>	<b>15</b>	<b>19</b>	<b>17</b>	<b>35</b>	<b>1</b>	
<b>Impounded Dogs</b>														<b>Impounded Dogs</b>													
Central	16	13	9	12	15	19	15	15	23	18	16		171	172	15	13	10	8	24	11	14	20	10	23	11	13	
East	10	4	7	6	4	28	7	8	7	11	10		102	83	3	10	5	3	18	7	12	6	0	6	4	9	
West	12	11	9	13	10	17	10	17	14	5	16		134	151	17	14	11	17	13	10	18	11	11	6	17	6	
<b>Monthly total</b>	<b>38</b>	<b>28</b>	<b>25</b>	<b>31</b>	<b>29</b>	<b>64</b>	<b>32</b>	<b>40</b>	<b>44</b>	<b>34</b>	<b>42</b>	<b>0</b>	<b>407</b>	<b>406</b>	<b>35</b>	<b>37</b>	<b>26</b>	<b>28</b>	<b>55</b>	<b>28</b>	<b>44</b>	<b>37</b>	<b>21</b>	<b>35</b>	<b>32</b>	<b>28</b>	
Released to Owner	13	14	12	16	10	27	21	14	15	19	16		177	196	16	20	15	22	29	13	24	20	10	4	11	12	
Rehomed to SAFE	14	10	7	7	4	13	9	10	14	12	15		115	83	7	6	6	3	11	6	15	10	7	2	10	0	
Euthanised by Ranger	10	2	5	6	7	24	1	3	13	0	6		77	33	2	6	3	0	7	4	4	1	0	0	6	0	
Euthanised by Vet	1	2	1	0	2	0	1	0	1	0	0		8	718	60	69	50	53	102	51	87	68	38	41	59	40	
<b>Monthly total</b>	<b>38</b>	<b>28</b>	<b>25</b>	<b>29</b>	<b>23</b>	<b>64</b>	<b>32</b>	<b>27</b>	<b>43</b>	<b>31</b>	<b>37</b>	<b>0</b>	<b>377</b>	<b>1030</b>	<b>85</b>	<b>101</b>	<b>74</b>	<b>78</b>	<b>149</b>	<b>74</b>	<b>130</b>	<b>99</b>	<b>55</b>	<b>47</b>	<b>86</b>	<b>52</b>	
<b>Impounded Cats</b>														<b>Impounded Cats</b>													
Central	2	17	7	9	10	8	7	12	3	15	5		95	35												19	16
East	16	3	19	5	18	26	6	4	2	20	7		126	32												15	17
West	5	5	0	7	1	8	3	1	3	4	2		39	6												4	2
<b>Monthly total</b>	<b>23</b>	<b>25</b>	<b>26</b>	<b>21</b>	<b>29</b>	<b>42</b>	<b>16</b>	<b>17</b>	<b>8</b>	<b>39</b>	<b>14</b>	<b>0</b>	<b>260</b>	<b>73</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38</b>	<b>35</b>	
Released to Owner	0	3	0	1	0	0	1	0	1	1	2		9	1												1	0
Rehomed to SAFE	4	3	11	10	9	4	10	5	5	6	0		67	25												9	16
Euthanised by Vet	6	16	13	10	10	6	5	8	2	13	12		101	41												21	20
Euthanised by Ranger	13	3	2	0	0	32	0	3	0	19	0		72	0												0	0
<b>Monthly total</b>	<b>23</b>	<b>25</b>	<b>26</b>	<b>21</b>	<b>19</b>	<b>42</b>	<b>16</b>	<b>16</b>	<b>8</b>	<b>39</b>	<b>14</b>	<b>0</b>	<b>249</b>	<b>67</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>31</b>	<b>36</b>	

**13.10 ECONOMIC DEVELOPMENT UPDATE**

<b>File No:</b>	<b>ED.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Economic Development Advisor</b>
<b>Date of Report:</b>	<b>1 December 2014</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To inform Council of economic development activities for the month of November.

**BACKGROUND**

Council's Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. Our response is a range of economic initiatives, projects and partnerships.

**REPORT****1. Economic and Demographic information provision**

A key component of the City's Economic Development Strategy is the provision of project briefings, VIP/investor tours, economic data provision and collaboration with key stakeholders: For the month of November, the Economic Development Advisor has engaged with:

- Coming of Age Forum, Hyatt Perth
- Business Centre Pilbara CEO – Karratha Business Incubator Funding Application to the R4R Economic Diversification Fund
- PRC Sullage Point Steering Committee Meeting
- Chevron Gorgon Community Reference Group Meeting
- AirNorth Business After Hours
- Transpacific Cleanaway Opening Ceremony
- Meeting with RPS regarding PDC Regional Investment Blueprint

**2. National Broadband Network Rollout**

On November 30, 2014, NBN Co announced that Karratha will be included in the latest rollout plan for WA in which approximately 6000 dwellings will be connected to the NBN using a Multi-Technology Mix. More specific information about what areas will be covered (and likely construction dates) will be available once high level planning has been completed.

This is great news for business and community and gives further weight to the proposed development of a digital strategy for the City of Karratha as flagged in the City of Karratha Operational Economic Development Strategy 2014-2016.

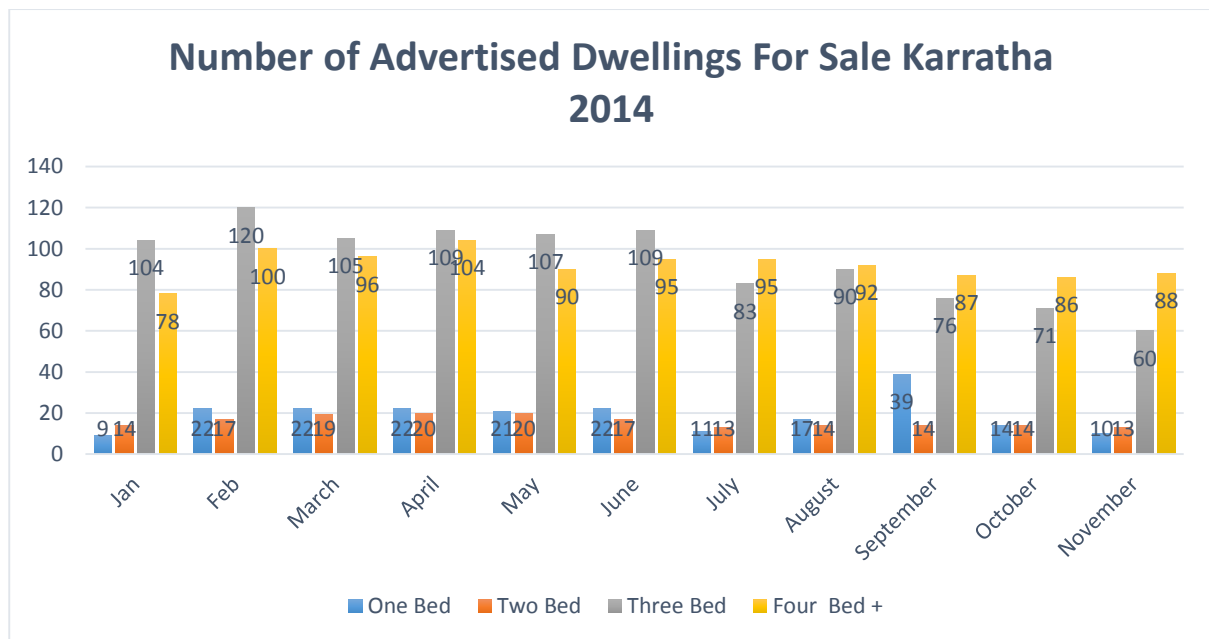
Justin Jarvis, Community Affairs Manager - Northern Australia for NBN Co, will be scheduling a visit to Council early in the New Year.

**3. Karratha and Districts - Housing and Land Development August Update**

**3.1 Residential Homes and Apartments Advertised For Sale**

	October				November			
Location	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
<b>Karratha</b>								
One Bed	14	\$170,000	\$545,000	\$435,000	10	\$170,000	\$545,000	\$435,000
Two Bed	14	\$390,000	\$460,000	\$425,000	13	\$250,000	\$549,000	\$399,500
Three Bed	71	\$340,000	\$840,000	\$590,000	60	\$310,000	\$999,000	\$654,500
Four Bed +	86	\$350,000	\$999,500	\$675,000	88	\$410,000	\$999,500	\$704,500
<b>Total</b>	<b>185</b>				<b>171</b>			
<b>Dampier</b>								
Two Bed	1	POA	POA	-	-	-	-	-
Three Bed	4	\$699,000	\$740,000	\$720,000	4	\$550,000	\$770,000	\$660,000
Four Bed +	3	\$820,000	\$950,000	\$885,000	3	\$749,000	\$950,000	\$849,500
<b>Total</b>	<b>8</b>				<b>7</b>			
<b>Wickham</b>								
Three Bed	4	\$390,000	\$480,000	\$435,000	4	\$475,000	\$550,000	\$512,500
Four Bed	2	\$475,000	\$550,000	\$512,500	2	\$390,000	\$459,000	\$425,000
<b>Total</b>	<b>6</b>				<b>6</b>			
<b>Pt Samson</b>								
Three Bed	-	-	-	-		-	-	-
Four Bed +	4	\$870,000	\$1,075,000	\$972,500	3	\$880,000	\$1,075,000	\$977,500
<b>Total</b>	<b>4</b>				<b>3</b>			
<b>Roebourne</b>								
Two Bed	1	\$330,000	\$330,000	\$330,000	1	\$330,000	\$330,000	\$330,000
Three Bed	1	\$495,000	\$495,000	\$495,000	1	\$495,000	\$495,000	\$495,000
<b>Total</b>	<b>2</b>				<b>2</b>			
<b>City Total</b>	<b>205</b>				<b>189</b>			

(Courtesy of Realestate.com.au)

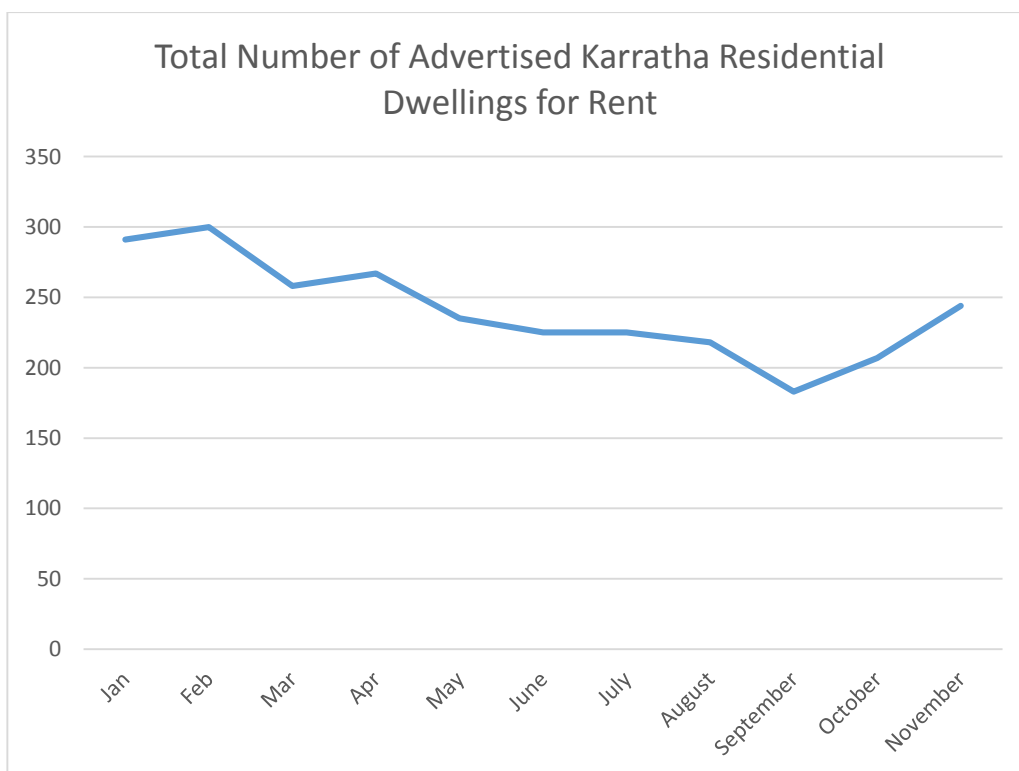
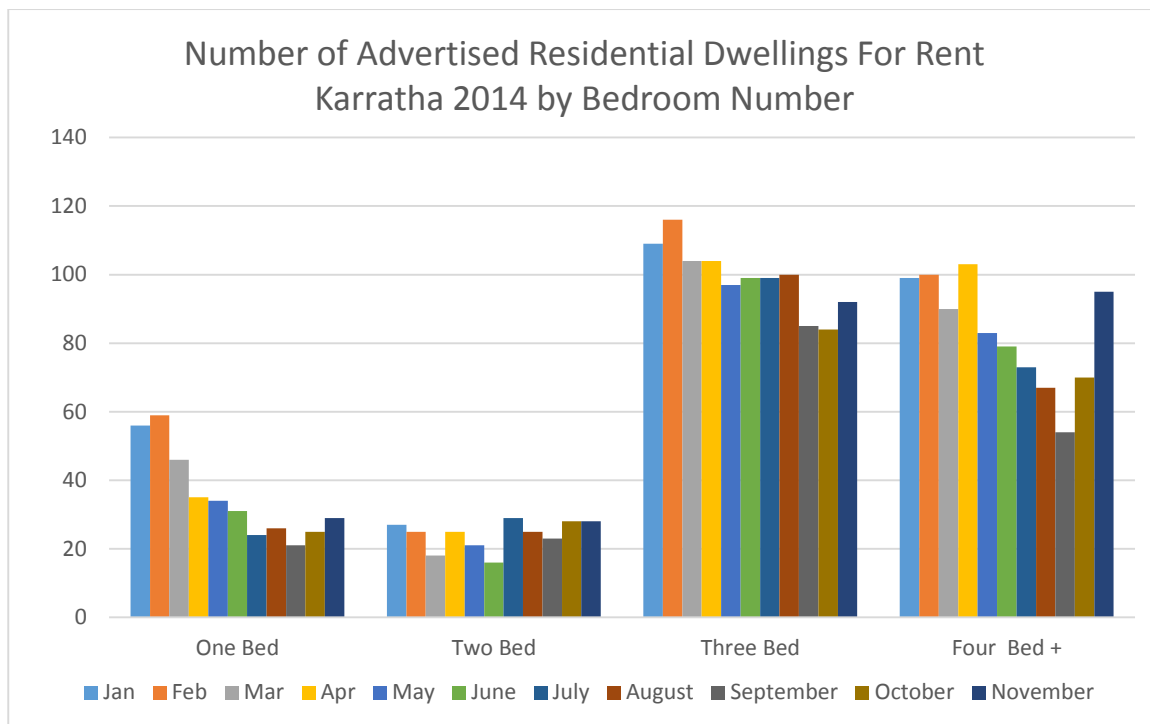


**Commentary**

In Karratha, twenty one three bedroom dwellings were under offer or sold during November with only half the number of three bedroom dwellings advertised for sale since the peak in February (from 120 to 60). This shows that this market has been very active most likely due to the improved affordability levels. In the four bedroom dwelling market availability remains at similar levels with 10 dwellings under offer or sold during November. Overall availability of Karratha residential dwellings advertised for sale has dropped 35% since the peak in February from 259 to 171 dwellings.

**3.2 Residential For Rent (Karratha)**

Karratha	October							
	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$
One Bed	25	\$250	\$700	\$475	29	\$300	\$950	\$625
Two Bed	28	\$350	\$1,200	\$775	28	\$350	\$1,200	\$775
Three Bed	84	\$400	\$1,400	\$900	92	\$400	\$1,400	\$900
Four Bed +	70	\$600	\$1,800	\$1200	95	\$550	\$2,100	\$1,325
<b>Karratha Total</b>	<b>207</b>				<b>244</b>			



**Commentary**

Availability of rental properties has gone up approximately 20% since October with 244 properties available (up from 207) in the Karratha market with increases mainly in 4 bedroom dwellings and then 3 bedroom dwellings. The upswing could be potentially be attributed to the increase in locals moving out of the rental market and purchasing as owner/occupiers mainly in the three bedroom dwelling market due to the highest affordability levels seen for many years.

### 3.3 Overall Market Analysis

The market continues to fluctuate with increased numbers of rental properties being advertised and decreased numbers of properties advertised for sale in the Karratha market. The diversity of offerings both in the rental and for sale markets ranges from high end apartments and executive homes to more modest older stock requiring renovation and development but representing good value for those purchasers looking to add value.

### 4. Contractor and Project News

Contractor and project news highlights medium to large mining, construction, industrial and commercial tenders, contracts and projects that have been listed or awarded within the City of Karratha geographical area or nearby West Pilbara during the last month.

Contract/Project	Company	\$	Details
Persephone Project	North West Shelf Venture	\$1.2b	Persephone involves a two-well subsea tieback to the existing North Rankin gas platform which will lift long term gas supply to the Karratha Gas Plant by 2018.
Chevron Wheatstone	Primer Group	\$2.5m	Design, procurement, fabrication, construction of the domestic gas custody transfer meter station.

(Acknowledgement to: Businessnews.com.au)

### 5. Karratha and Districts Chamber of Commerce and Industry (KDCCI) Partnership

The KDCCI have provided a report as part of their requirements under the City of Karratha – KDCCI 2013/14 partnership agreement. The report detailed the successful achievement of the agreed partnership outcomes which included:

- Production of the KDCCI Business and Community Directory – 14,000 directories were printed and distributed throughout the municipality
- KDCCI Business Excellence Awards – Best Home Based Business Category – 230 black tie guests celebrated the extraordinary achievement of more than 45 local businesses and community organisations who nominated for the prestigious awards showcase.
- KDCCI Pilbara Pulse Economic Summit and Karratha Business Expo – 515 attendees over the two days with more than 40% from outside the Pilbara. 100% of attendees rated the conference good to excellent.
- Business After Hours – 17 events hosted with between 80-100 attendees at each function
- Chamber Growth – the KDCCI has achieved outstanding growth in membership with over 190 new members since 2012 representing an almost 50% increase.

The partnership with KDCCI showcases the City of Karratha's support for the business community within our municipality and typifies our joint goals of economic growth and business diversity.

### 6. Economic Growth of Western Australian Economy

Recent figures from the Australian Bureau of Statistics indicate that WA's economic performance is above budget expectations with gross state product up nearly 5.5 % over the last 12 months which is second only to the Northern Territory (6.5%). Exports were the key growth driver, up \$7.4 b over the last year with total exports of \$130 b (WA Business News).

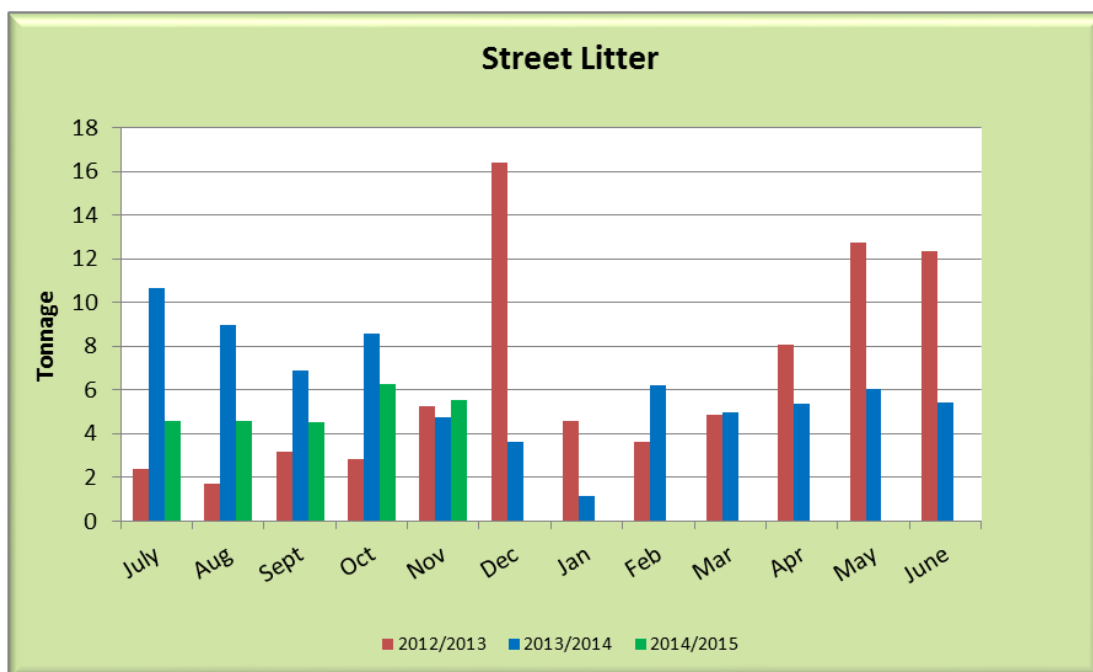


**13.11 WASTE SERVICES DATA**

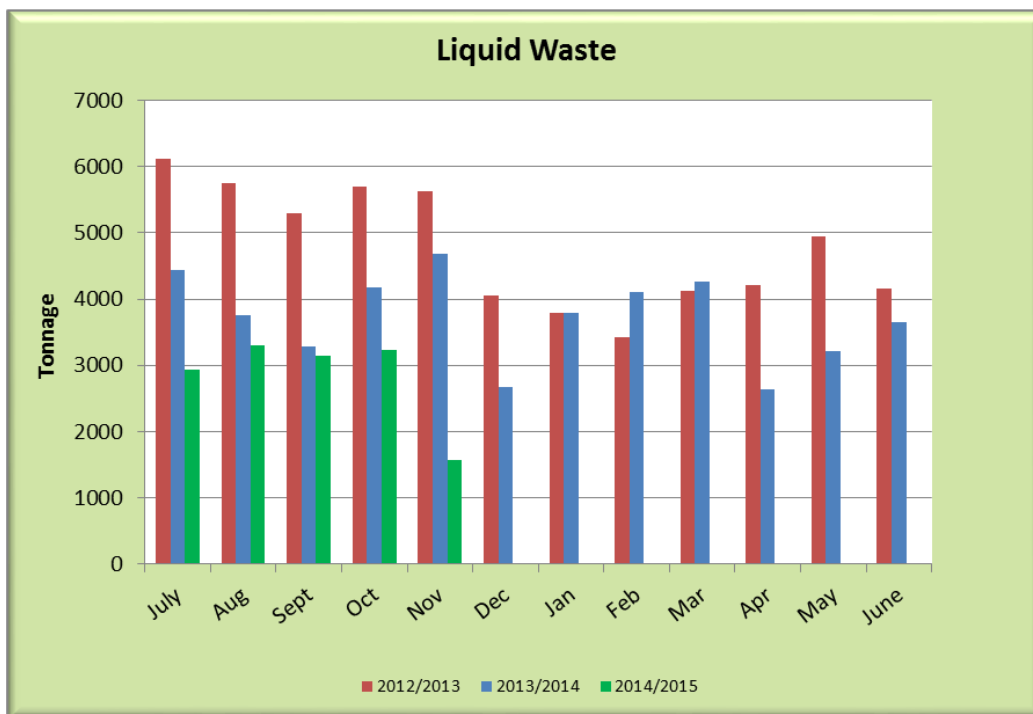
**File No:** WM.2  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Waste Services Office Supervisor  
**Date of Report:** 26 November 2014  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

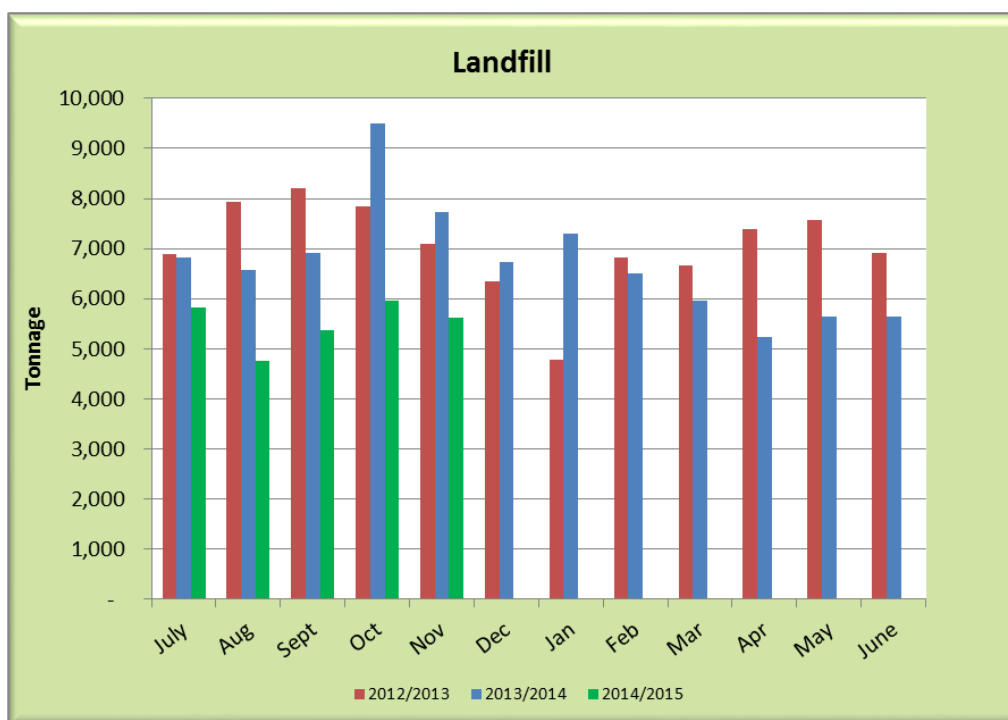
To provide an illustration of Waste Services data collected for the 2014/15 year with a comparison with 2012/13 & 2013/14.



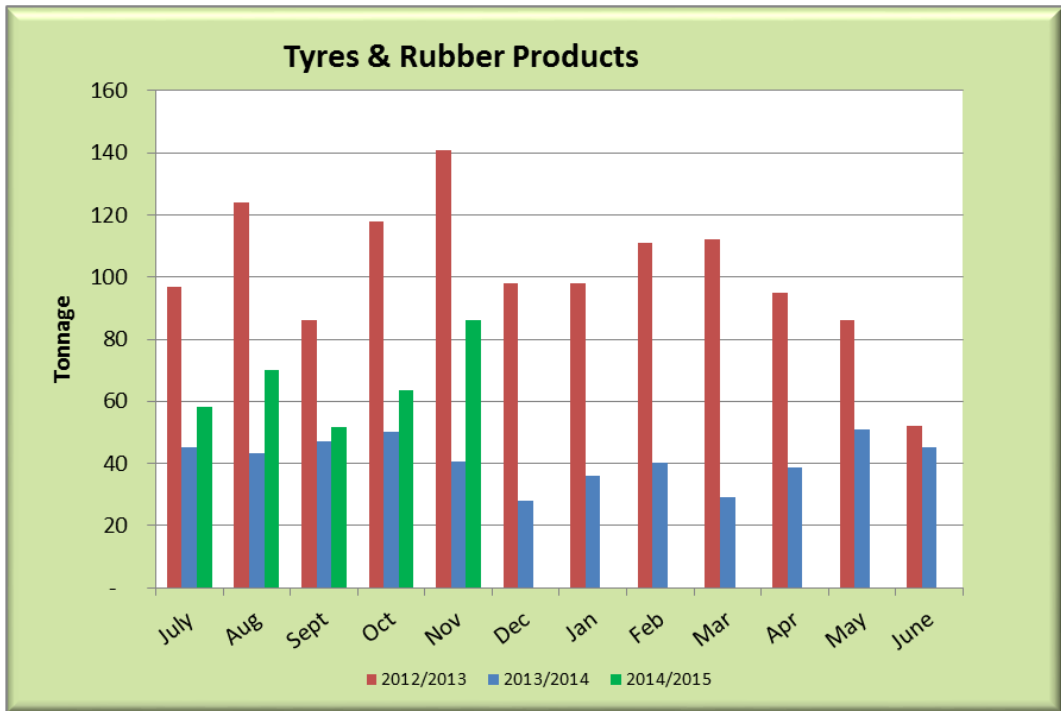
Street Litter collected from Karratha, Dampier, Roebourne, Wickham, Cossack and Point Samson and delivered to the 7 Mile Waste Facility. Increase in October due to illegal dumps collected from Mount Welcome.



Liquid Waste delivered to the 7 Mile Waste Facility. Continued trend of reduction in tonnages from previous years due to downturn in camp populations. Expecting further reductions to tonnages due to Karratha Environmental Crushing commencing operation of liquid waste ponds in competition with the 7 Mile Waste Facility at a reduced tonnage rate.



Total waste, excluding liquid waste and clean fill, delivered to the 7 Mile Waste Facility. Continued trend of reduction in commercial waste tonnages on previous years due to downturn in major project construction activity.



Tyres and Rubber products delivered to the 7 Mile Waste Facility.



The 7 Mile Waste Facility Tip Shop opened 18 October 2014.

**13.12 ANZAC DAY 2015**

<b>File No:</b>	<b>RC.4</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Community Development Support Officer</b>
<b>Date of Report:</b>	<b>28 November 2014</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of initiatives currently being investigated (unconfirmed) for the 100 year ANZAC Day Ceremony.

**BACKGROUND**

The Centenary of Anzac will mark a century of service and sacrifice, encompassing all wars, conflicts and peacekeeping operations in which Australians have been involved. It will be the most significant period of commemoration in our nation's history.

Traditionally the ceremony is conducted outside the City of Karratha administration office at the cenotaph and for 2015, Council have allocated an additional \$15,000 to deliver something special; something beyond what would normally be executed for an Anzac Day Ceremony.

To date the following ideas have been discussed internally and briefly with Karratha RSL and Pilbara Regiment:

**1. Ceremony relocated to Dampier (for 2015 only) to commemorate the 100th Anniversary.**

An informal discussion took place with the Karratha RSL and Pilbara Regiment about hosting the ANZAC Day ceremony at Dampier beach. All parties agreed that the venue would create a moving atmosphere with a beach ceremony better representing the Anzac's first landing at Gallipoli. Further discussions are likely to take place when the new Regimental Sergeant Major commences (start date currently unknown but anticipated to be December 2014).

The temporary ceremony relocation will be dependent on a number of matters including:

- Road closures
- Temporary cenotaph
- Cost of cenotaph (who would cover the cost)
- Transport from Karratha to Dampier
- Available power
- Community interest

**2. Delayed broadcast of the Gallipoli ANZAC Day service at Moonrise Cinema, or War movies/documentaries to commemorate the Anzacs.**

Similarly in concept stage, the idea of a delayed broadcast of the Gallipoli ANZAC Service at Moonrise Cinema or other location has been discussed. Further investigation will be required regarding the following:

- Availability of a delayed broadcast and associated costs
- Costs of venue hire and projectionist
- Community interest to attend a delayed broadcast
- Times, dates and locations.
- Movies available / government resources
- Other events / movies / scheduled programming

**3. Art Exhibition (including all local schools).**

The Karratha Public Library has been booked for an eight week period over ANZAC Day to showcase local artworks on ANZAC or war. Schools will be invited to participate.

Further to the ideas presented above, Officers are yet to be involved in discussions with the organisations conducting services at Whim Creek (historically held one week prior to ANZAC Day) and Roebourne. No formal application has been made by Roebourne community groups for the service coordinated in Roebourne. Officers expect that this consultation / application will be presented via the Roebourne Advisory Group in the coming months.

**CONCLUSION**

To date, no formal meetings for event planning purposes have been coordinated due to change over of staff to occur within Pilbara Regiment. Until consultations take place with external organisations, the final programming for the 2015 Centenary ANZAC celebrations are unconfirmed but may include the following:

1. Ceremony relocated to Dampier (for 2015 only) to commemorate the 100th anniversary.
2. Delayed broadcast of the Gallipoli ANZAC Day service at Moonrise Cinema, or War movies/documentaries to commemorate the Anzacs.
3. Art Exhibition (including all local schools).

**13.13 COMMUNITY SERVICES UPDATE**

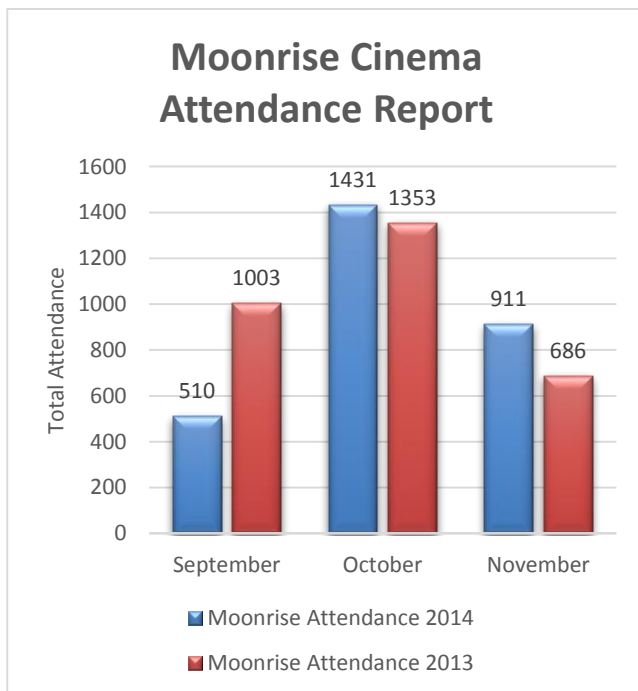
**File No:** November 2014  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 31 October 2014  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To provide Council an update on activity for Community Services.

**1. LEISURE SERVICES**

**1.1 Moonrise Cinema**



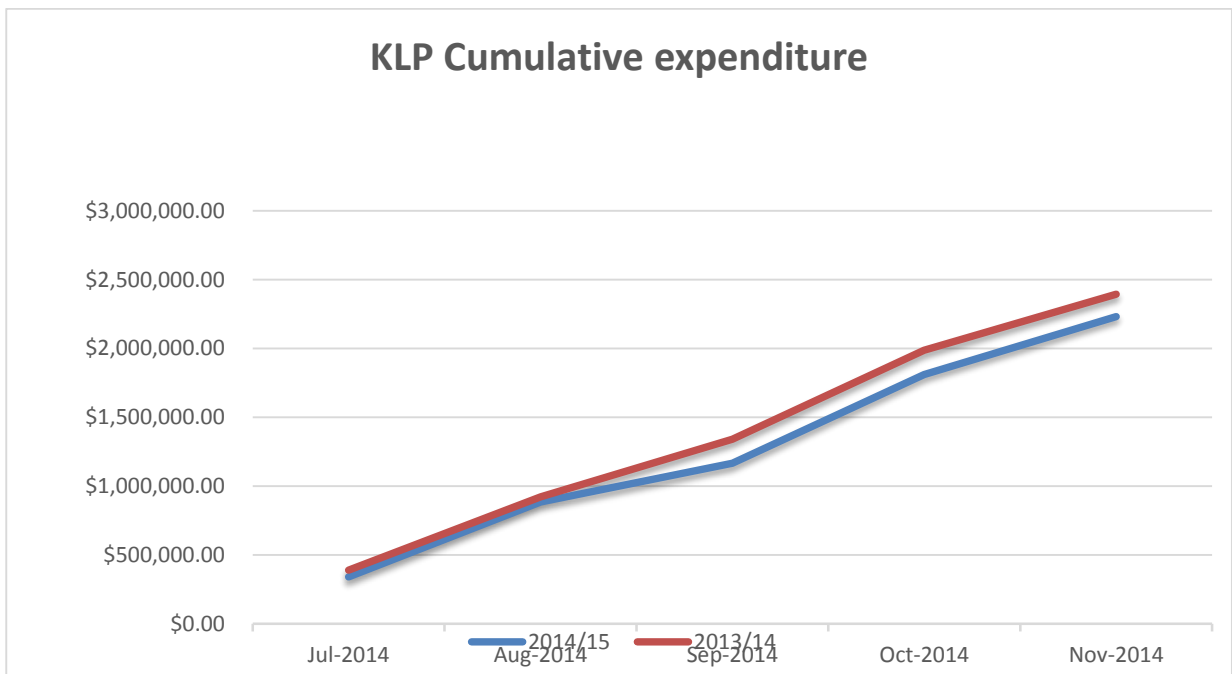
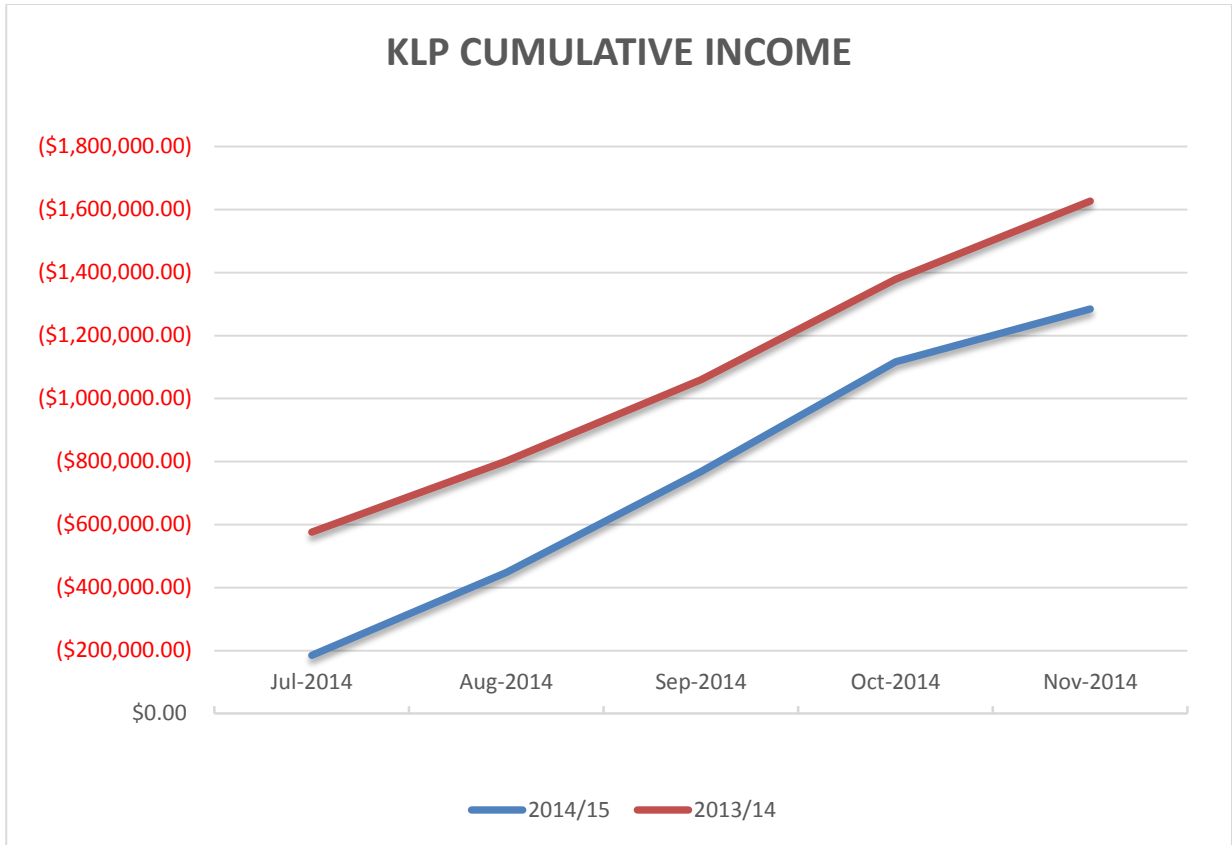
Moonrise Attendance Sept - Nov		
	2014	2013
	49	81
	45	185
	299	120
	117	193
		424
<b>September</b>	<b>510</b>	<b>1003</b>
	423	398
	138	97
	29	402
	314	53
	92	97
	133	105
	115	50
	78	151
	25	-
	84	-
<b>October</b>	<b>1431</b>	<b>1353</b>
	157	76
	131	148
	50	90
	144	96
	38	276
	120	-
	157	-
	88	-
	26	-
<b>November</b>	<b>911</b>	<b>686</b>

1.2 Karratha Leisureplex

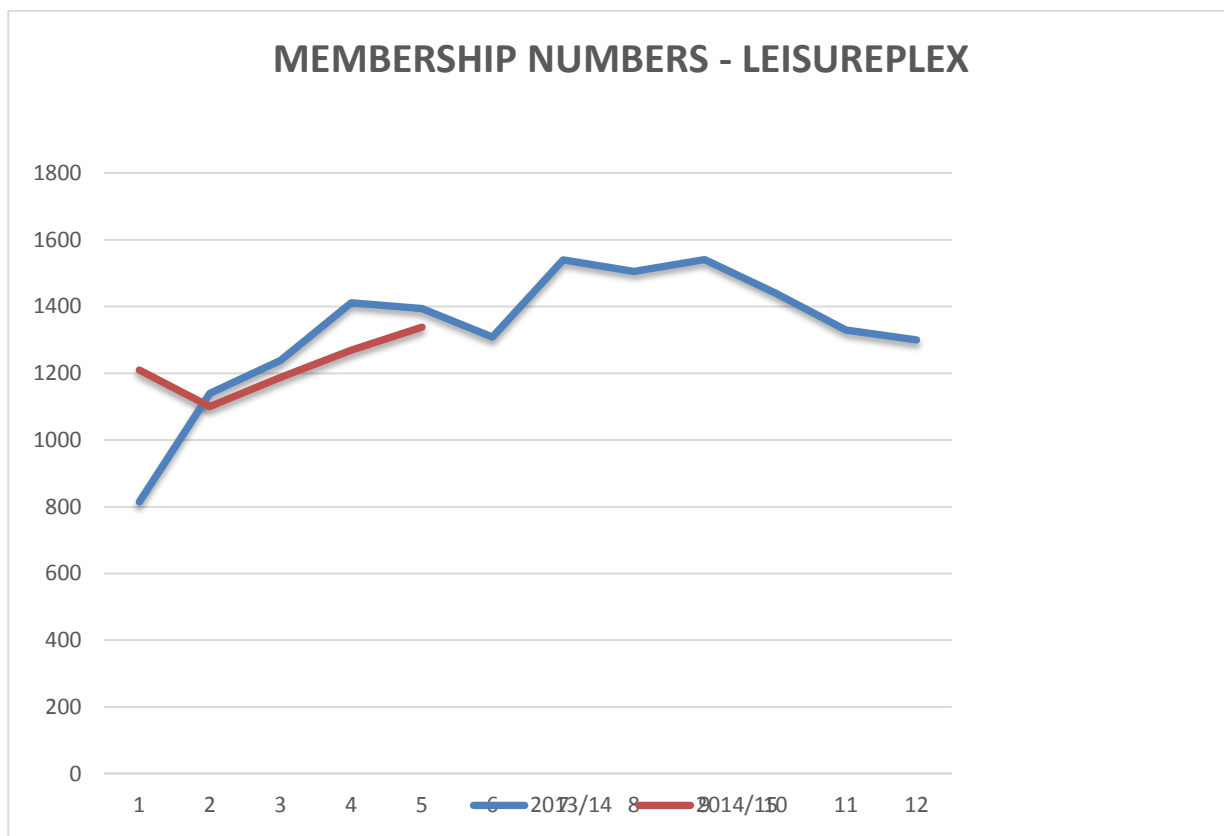
a) Leisureplex Membership YTD Activity update

	Jan 2014	Feb 2014	Mar 2014	April 2014	May 2014	June 2014	July 2014	Aug 2014	Sept 2014	Oct 2014	Nov 2014	Nov 2013		
<b>CURRENT MEMBERS</b>	1490	1459	1479	1387	1280	1239	1148	1049	1118	1206	1206	1352		
<b>SUSPENDED MEMBERS</b>	50	46	62	54	50	61	62	51	70	63	70	42		
<b>TOTAL MEMBERS</b>	1540	1505	1541	1441	1330	1330	1210	1100	1188	1269	1338	1394		
<b>TREND</b>	18%	-2%	2%	-6%	-8%	-2%	-7%	-9%	8%	7%	5%	-1%		
<b>MEMBER VISITS</b>														
<b>FULL MEMBER</b>	3737	4764	4099	3146	3138	2502	2451	2597	2745	3550	4052	5181		
<b>GYM MEMBER</b>	1515	2201	1805	1527	1541	1522	1713	1675	1763	1898	1898	2005		
<b>POOL MEMBER</b>	1699	1969	1489	774	551	259	227	410	917	1789	1816	1361		
<b>GROUP FITNESS MEMBER</b>	549	1329	399	500	450	351	355	351	432	477	529	819		
<b>24 HOUR MEMBER</b>	1622	2256	2238	2303	2377	2203	1971	2346	2665	27	2761	1814		
<b>TOTAL MEMBER VISITS</b>	<b>9122</b>	<b>12519</b>	<b>10030</b>	<b>8250</b>	<b>8057</b>	<b>6837</b>	<b>6717</b>	<b>7379</b>	<b>8522</b>	<b>10461</b>	<b>11056</b>	<b>11180</b>		
<b>TREND</b>	<b>17%</b>	<b>37%</b>	<b>-20%</b>	<b>-18%</b>	<b>-2%</b>	<b>-15%</b>		<b>10%</b>	<b>15%</b>	<b>23%</b>	<b>6%</b>	<b>16%</b>		
<b>MEMBER VISIT RATIO / MONTH</b>	<b>6.1</b>	<b>8.6</b>	<b>6.8</b>	<b>5.9</b>	<b>6.3</b>	<b>5.5</b>	<b>5.9</b>	<b>7.0</b>	<b>7.6</b>	<b>8.7</b>	<b>8.7</b>	<b>8.1</b>		
	TOTAL		Jan 2014	Feb 2014	March 2014	April 2014	May 2014	June 2014	July 2014	Aug 2014	Sept 2014	Oct 2014	Nov 2014	Nov 2013
<b>AQUATIC</b>	55003	49%	16628	23895	19924	9700	4783	2820	3670	5317	9477	15915	20724	19005
<b>GYM</b>	31076	28%	3263	4388	3605	2936	2885	2642	5312	5652	6191	6867	7054	4510
<b>PERSONAL TRAINING</b>	1279	1%	68	137	181	234	399	328	169	75	275	305	455	177
<b>GROUP FITNESS</b>	13632	12%	2295	5427	3798	2492	2977	2415	2234	2020	2844	3119	3415	3453
<b>CRECHE</b>	7174	6%	985	1580	1391	1221	1376	1062	1173	1174	1414	1805	1608	1317
<b>MINI GOLF</b>	2447	2%	742	483	486	660	284	390	868	381	344	469	385	521
<b>HOLIDAY PROGRAM</b>	1193	1%							556	0	119	518	0	
<b>TOTAL RECORDABLE VISITS</b>	<b>111347</b>	<b>99%</b>	<b>23981</b>	<b>35910</b>	<b>29384</b>	<b>17243</b>	<b>12703</b>	<b>9656</b>	<b>13425</b>	<b>14619</b>	<b>20664</b>	<b>28998</b>	<b>33641</b>	<b>29183</b>
<b>OTHER VISITS</b>			7194	10773	8815	5173	3811	2897	4028	4386	6199	17002*	34427	8755
<b>TOTAL VISITS</b>	<b>222098</b>		<b>31175</b>	<b>46683</b>	<b>38200</b>	<b>22416</b>	<b>16514</b>	<b>12553</b>	<b>25850</b>	<b>29005</b>	<b>40960</b>	<b>58215</b>	<b>68068</b>	<b>37938</b>
<b>TREND</b>			30%	50%	-18%	-41%	-26%	-24%		9%	41%	40%	16%	-3%
<b>Group Fitness av / class</b>			14.75	15.15	16.3	12.52	11.77	10.78	10.02	12.05	12.7	13.1	14.72	
<b>Swim school participants</b>				820	820	459	459	459	422	422	422	786	786	

\* New Door Counter on Front Entrance installed in October 2014







**WICKHAM SPORTING PRECINCT**

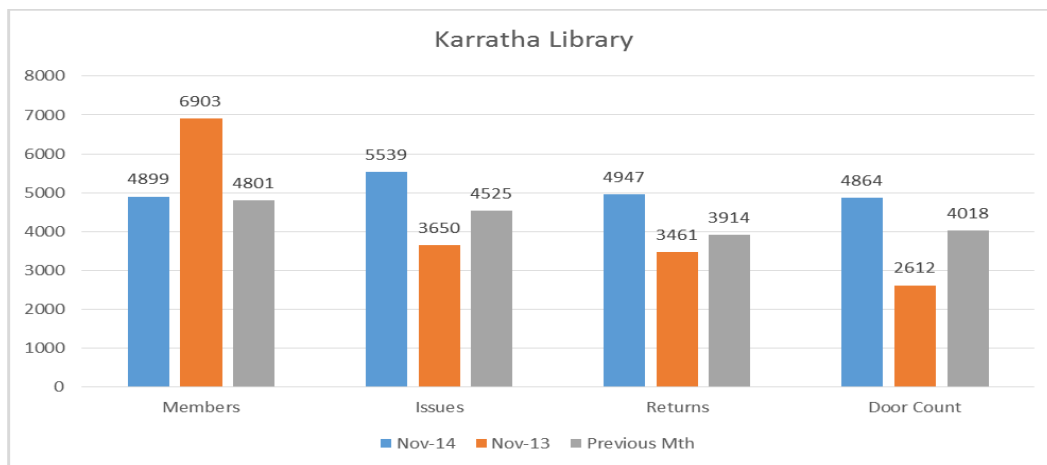
	November
<b>TOTAL MEMBERS</b>	212
<b>POOL ATTENENDANCE</b>	1796
<b>GROUP FITNESS AVERAGE/CLASS</b>	6.29
<b>GROUP FITNESS CLASSES</b>	66
<b>GROUP FITNESS TOTAL PARTICIPANTS</b>	415

**2. COMMUNITY AND ENGAGEMENT**

**2.1 LIBRARIES**

**a) Karratha Library Statistics**

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non- Members)
27 Oct – 1 Nov	4816	1469	1299	19	1400	93	12
6 – 11 Nov	4825	1277	1172	20	12	155	32
13 – 18 Nov	4856	1534	1307	32	1653	122	13
20 – 25 Nov	4878	1456	1181	29	1217	134	15
24 – 29 Nov	4899	948	940	22	912	150	38



**Memberships:**

- 2% increase in memberships compared to October 2014
- 29.0% decrease since November 2013.

**Loan issue:**

- 22% increase in issues compared to October 2014
- 51.7% increase since November 2013.

**Returns:**

- 26% increase in returns compared to October 2014
- 43% increase since November 2013.

**Door count:**

- 21% increase in door count compared to October 2014
- 86% increase since November 2013.

**Other information:**

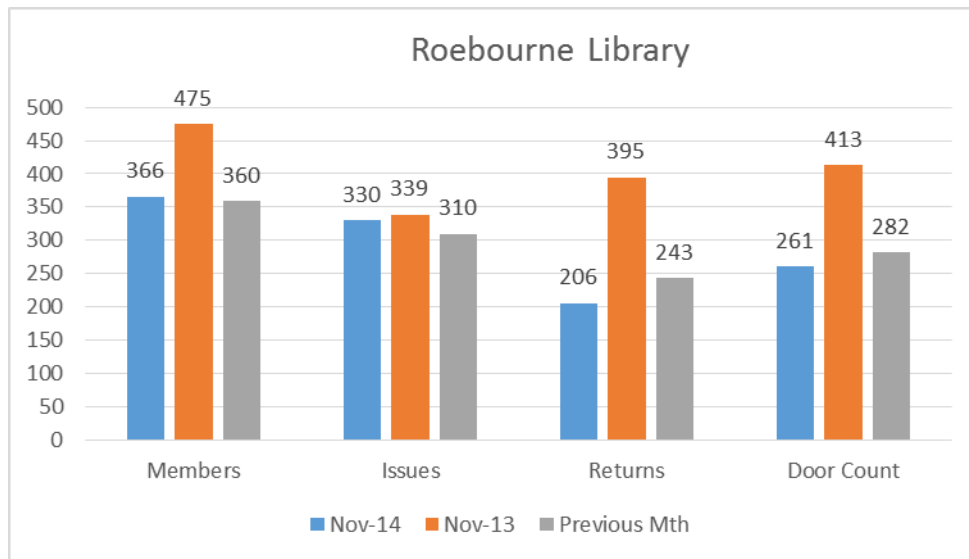
- Better Beginnings promotion occurred at Millar’s Well Primary School.
- Computer training workshops for the public commenced with 12 sessions completed.
- 3D printing session held for 40 high school students. Enquiries about 3D printer has increased since these sessions were held.

**Income:**

- \$3,082.83 for November.
- \$358.36 Trust deposits, lost or damaged goods.

**b) Roebourne Library Statistics**

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non- Members)
27 Oct – 1 Nov	360	67	46	0	39	6	0
6 – 11 Oct	360	14	28	0	60	4	0
13 – 18 Oct	360	96	41	0	51	7	2
20 – 25 Oct	362	45	21	2	51	8	0
24 – 29 Nov	366	108	70	4	60	4	1



**Memberships:**

- 23% decrease in memberships compared to October 2014.
- 1.5% increase since November 2013.

**Loan Issues:**

- 6.5% increase in issues compared to October 2014.
- 2.6% decrease in issues compared to November 2013.

**Returns:**

- 15% decrease in returns compared to October 2014.
- 48% decrease since November 2013.

**Door count:**

- 7.5% decrease in door count compared to October 2014.
- 37% decrease since November 2013.

**Other Information**

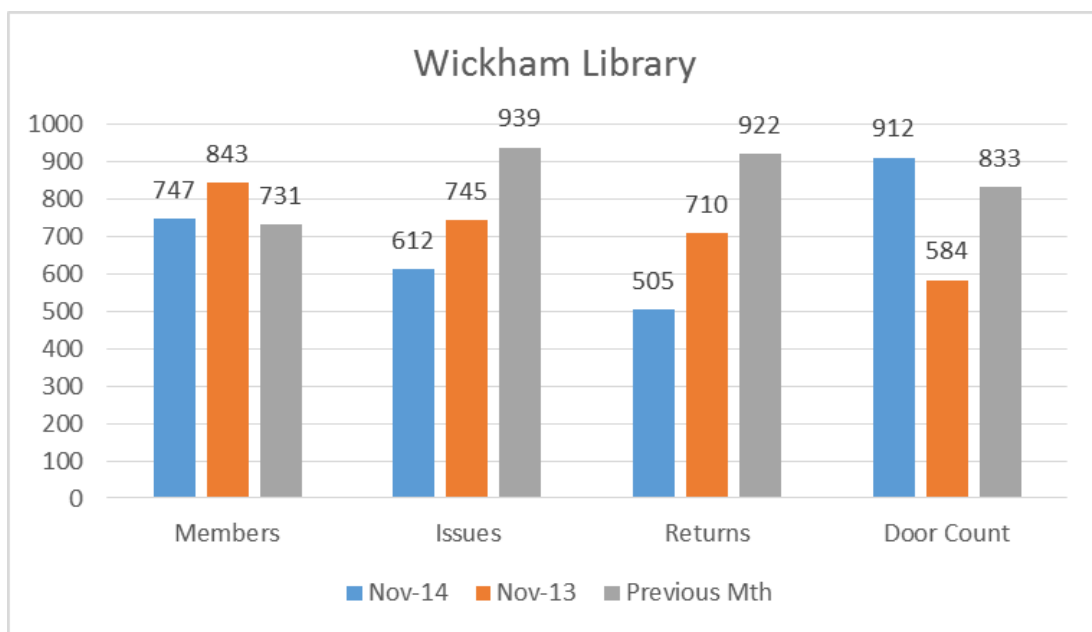
- New library staff member commenced 10 November 2014
- Roebourne Regional Prison – attended final session for 2014. New programmes to commence in 2015..

**Income:**

- \$86.40 Library Revenue
- \$853.75 Income

**c) Wickham Library Statistics**

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non- Members)
27 Oct – 1 Nov	732	126	142	1	178	21	0
6 – 11 Oct	740	105	108	7	134	19	0
13 – 18 Oct	740	135	115	1	284	11	0
20 – 25 Oct	746	144	71	6	152	12	0
24 – 29 Nov	747	102	62	1	164	11	1



**Memberships:**

- 2.3% increase in memberships compared to October 2014.
- 11.4% decrease since November 2013.

**Issues:**

- 35% decrease in issues compared to October 2014.
- 18% decrease since November 2013.

**Returns:**

- 45% decrease in returns compared to October 2014.
- 29% decrease since November 2013.

**Door count:**

- 9.5% increase in door count compared to September 2014.
- 56% increase since October 2013.

**Other Information:**

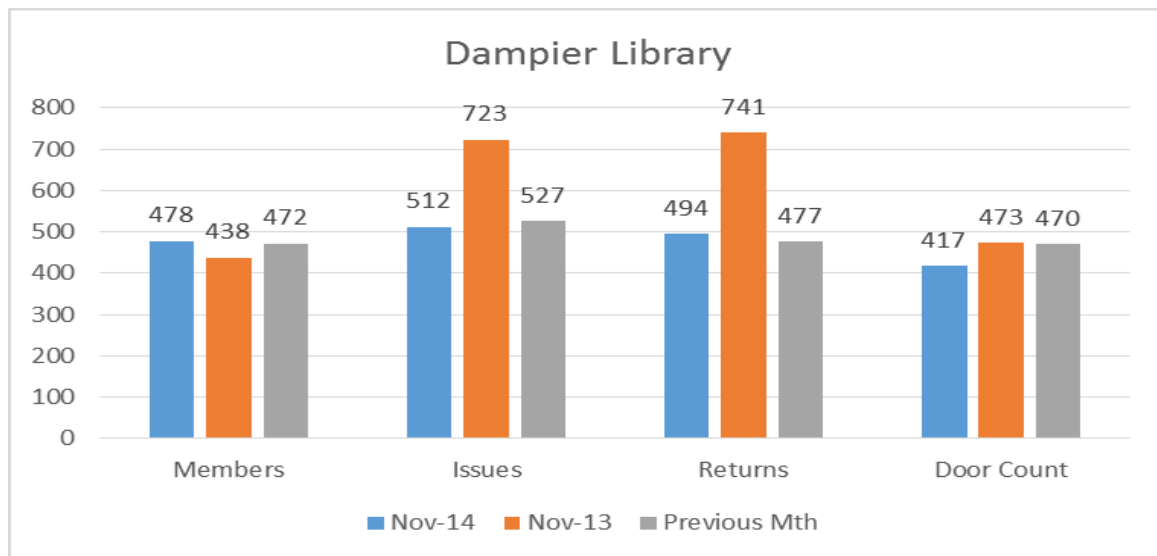
- Memory house activity attracted 137 extra people into the library
- RFID Tagging 90% complete
- Buildings were targeted by graffiti on 15 and 20 November, 2014
- Cyclone screens moved closer to the windows on 24 November, 2014

**Income:**

- \$99.10 Library Revenue

**d) Dampier Library Statistics**

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
27 Oct – 1 Nov	475	137	91	4	83	14	2
6 – 11 Oct	478	93	99	3	90	2	0
13 – 18 Oct	478	99	105	0	81	4	0
20 – 25 Oct	479	115	78	1	78	14	0
24 – 29 Nov	478	68	121	0	85	12	1



**Memberships:**

- 1.3% increase in memberships compared to October 2014
- 9% increase since November 2013.

**Issues:**

- 2.8% decrease in issues compared to October 2014.
- 29% decrease since November 2013.

**Returns:**

- 3.6% increase in returns compared to October 2014.
- 15.8% decrease since November 2013.

**Door count:**

- 11% decrease in door count compared to October 2014.
- 12% decrease since November 2013

**Other Information:**

- Seniors group attended to be involved with poppy project.
- Disposal of assets commenced to reduce items for mot to temporary location.

**Income:**

- \$196.40 Revenue
- \$8.50 lost and damaged goods/trust deposits

**e) Story Time and Rhyme Time**

**Combined attendance – November 2014**

Week	Story Time	Rhyme Time*
27 Oct – 1 Nov	73	61
3 – 8 Nov	100	84
10 – 15 Nov	107	66
17 – 22 Nov	99	57
24 – 29 Nov	80	63

- *Rhyme Time was not conducted at Roebourne Library. Storytime conducted weekly in all libraries.*

**f) Resourcing**

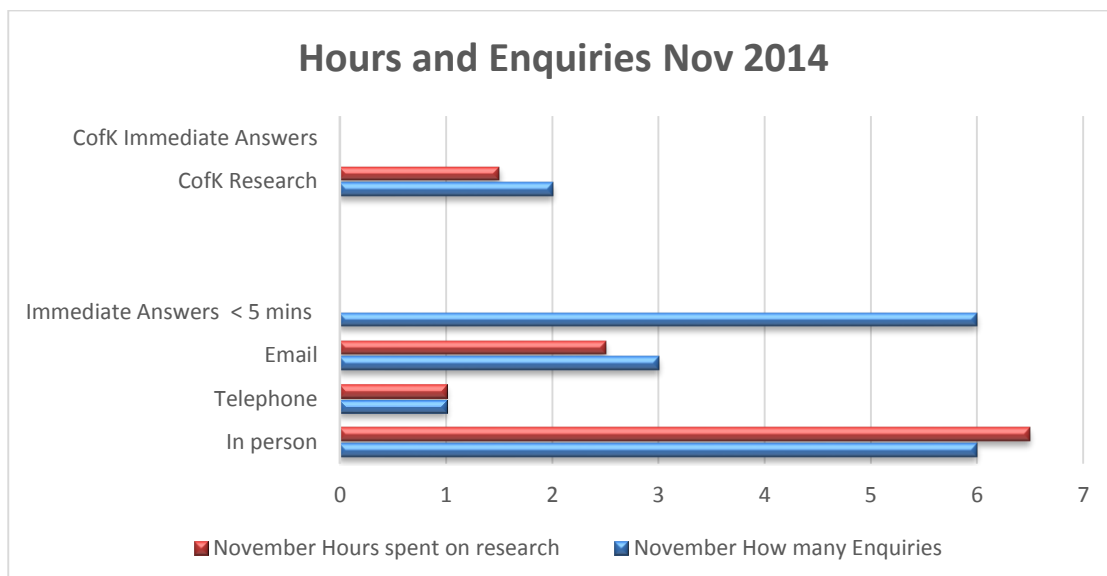
- 989 items added to the collection (excluding eresources).
- 2950 items deleted from stock (including exchange items).

**g) Other**

- RFID tagging is ongoing. Karratha library is approximately 80% complete and Wickham is approximately 90% complete.
- Training for Roebourne staff has been undertaken to commence tagging shortly..

**h) Local History**

Enquiries	Internal (CoK)	External (directed to LH staff)
<b>October</b>	4	18
<b>November</b>	2	16



**Other information:**

- Drafting of Disaster Management Plan commenced.

### 3. COMMUNITY DEVELOPMENT

#### a) Indigenous Engagement

Overview of meetings attended between January – November 2014 in relation to Indigenous Engagement

Month	Number of Meetings attended by Community Development Officer/s
January	0
February	18
March	9
April	9
May	10
June	3
July	13
August	19
September	15
October	21
November	21
TOTAL	123

Groups engaged to date include: Ngarliyarndu Bindirri Aboriginal Corporation, Act Belong Commit, Yaandina Family Centre, Ngarluma Yindijbarndi Foundation Limited, Juluwarlu Group Aboriginal Corporation, Murdoch University, Yindijbarndi Aboriginal Coporation, Roebourne Resource Centre, Roebourne Children and Family Centre, Ngaruluma Yindijbarndi Foundation Limited, Roebourne District School, BighART, REFAP, Woodside, Fresh Start, Weeirana Street Media and Medicare Local.

#### b) Art Exhibitions

- Soul Café - Loreen Samson
- Karratha Library - Diane Campbell is scheduled to install her exhibition at the in the next fortnight.
- Jamaica Blue - recently established as another art exhibition space available to local artists to showcase their work, the first artist to feature in this space is Fleur Diamond.

#### c) Seniors

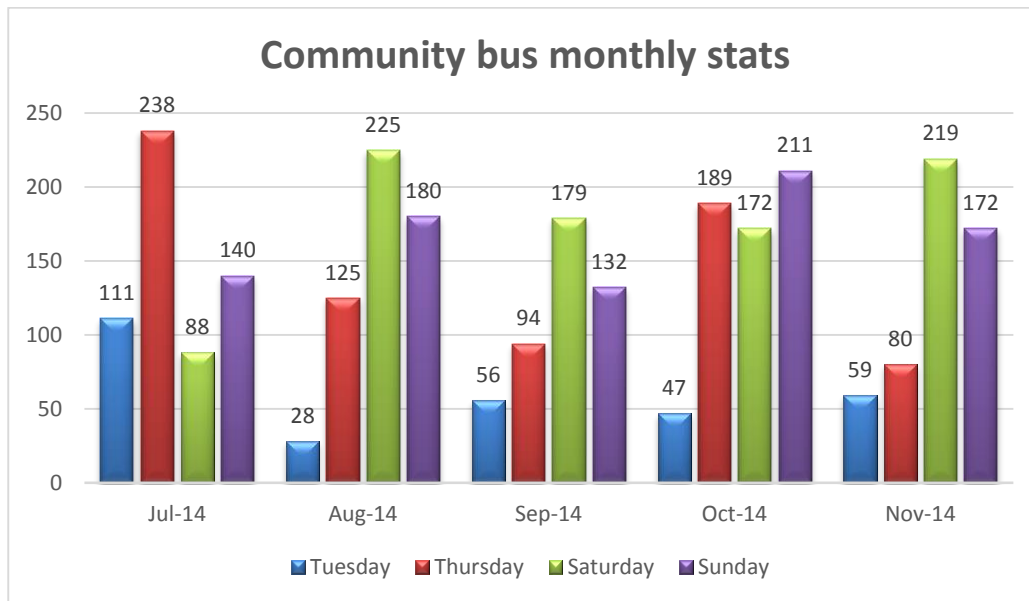
Seniors Big Day Out – was held on Wednesday, 12 November with 60 seniors attending the event. The event received extremely positive feedback via feedback forms, phone calls and emails and was featured on the ABC's morning show.

#### d) Quarterly Grant Scheme

The first partnership Quarterly Grant Scheme round with Northwest Shelf Project was awarded this month.

Total Number of Applications	29
Number of Projects Recommended	17
Total Funding Requested	\$87,346.39
Total Value Recommended	\$34,128
Total Funds Available for distribution per round	\$35,000

**e) Community Bus**



- It is noted that there has been a 42% decrease in the Thursday service compared to October. Increased usage is prevalent during school holidays.

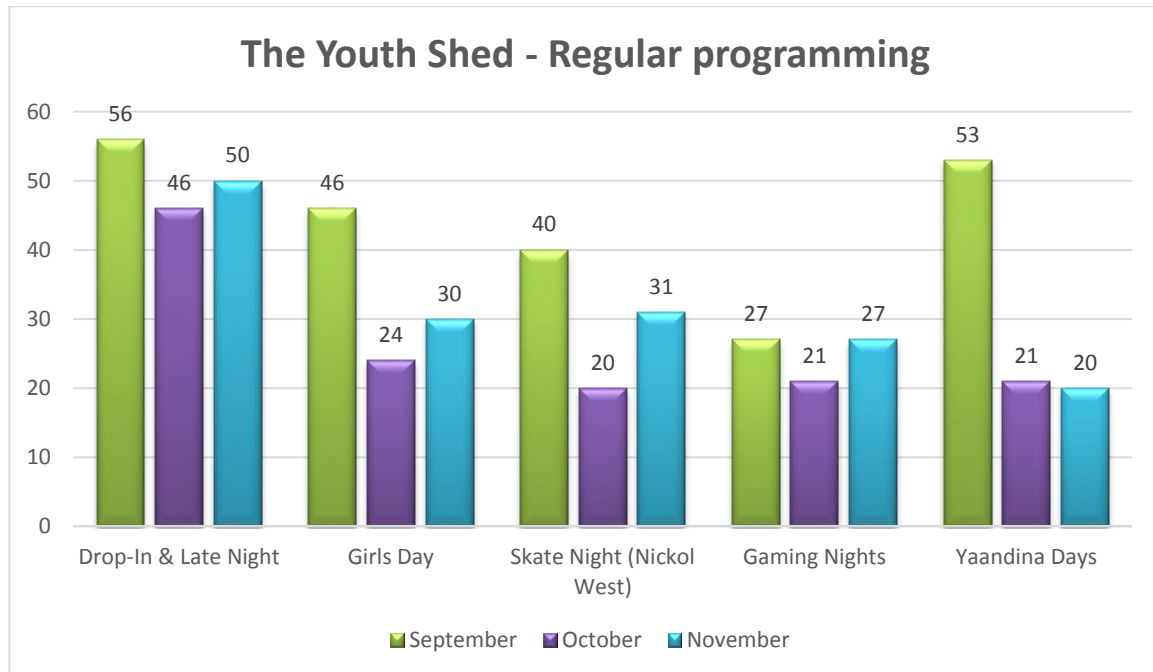
Number of Services provided from November 2013 to October 2014 are as follows:

- Tuesday – 53
- Thursday – 52
- Saturday – 53
- Sunday – 53



### 3.2 YOUTH SERVICES

#### a) The Youth Shed – Regular Programming



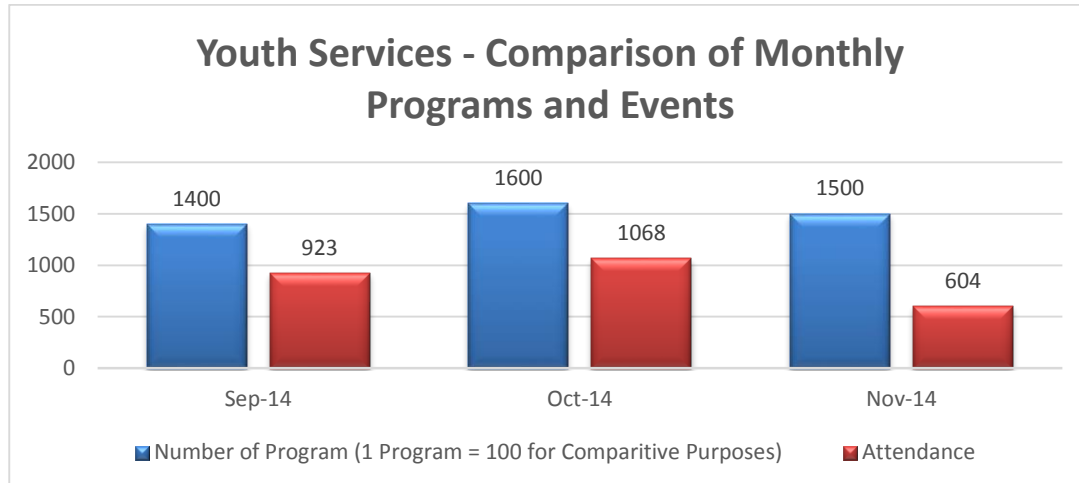
#### b) Youth Shed – Youth Events (Programs change monthly)

Program	October	November
Laser Tag	0	19
Themed Dance Party	56	N/A
School Holiday Program	175	N/A
Dribble Beat Crave	-	13

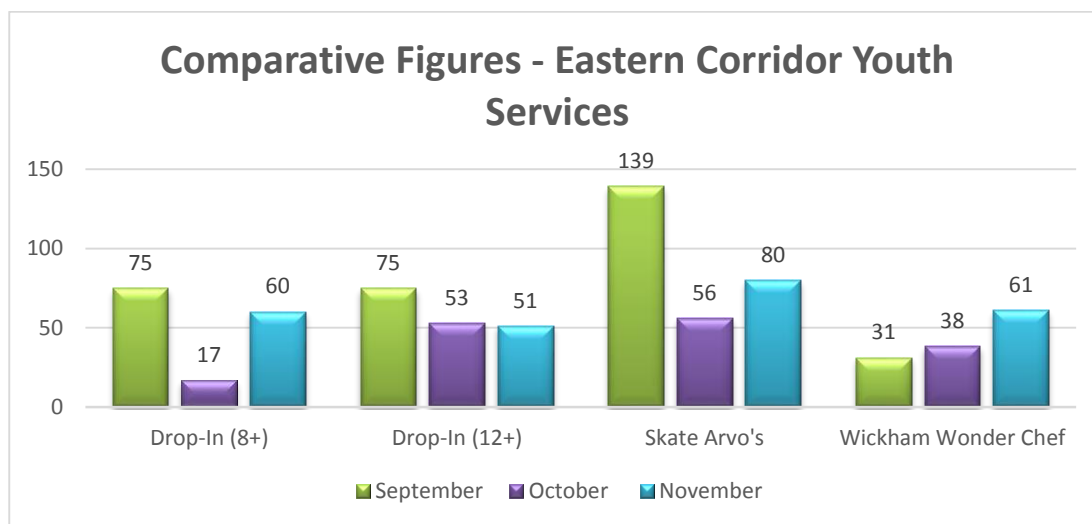
#### c) Externally Funded Programming

Program	Attendance	Location	Funded By
Danny Green 'Keep It In the Ring' Clinics	44	Karratha and Roebourne	North West Shelf Project
'Spring Classic' Skate, Scoot and BMX Competition	87	Wickham, Roebourne, Karratha and Dampier.	Rio Tinto North West Shelf Project
YEP Pool Party	31	Karratha	North West Shelf Project

**d) Comparison of Monthly Programs & Events**

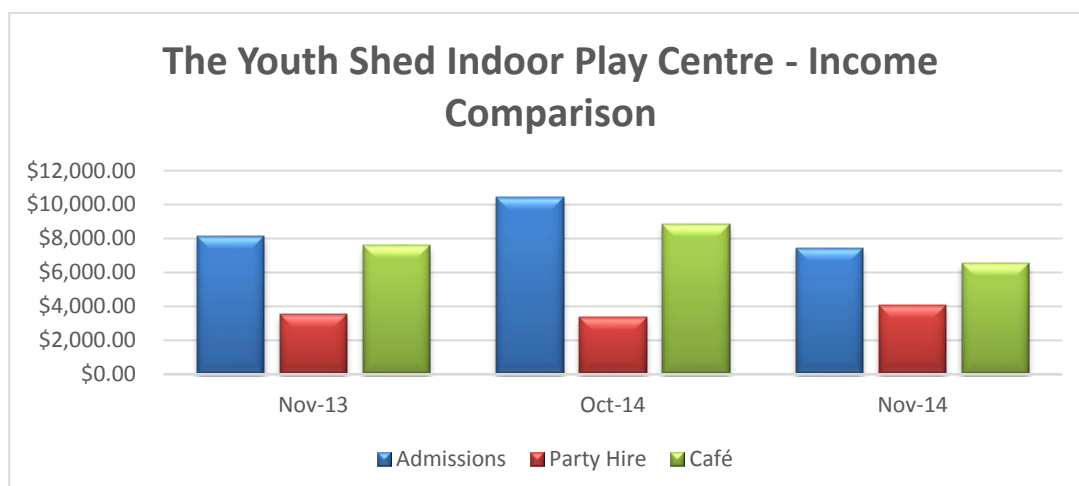


**e) Eastern Corridor Youth Services – Regular Programming**



- The Skate Arvo numbers has been declining due to the heat. An alternative program has been implemented indoors during the summer months.

**f) Youth Shed Indoor Play Centre**



**13.14 CLEANSWEEP TASKFORCE QUARTERLY REPORT**

<b>File No:</b>	<b>CS.14</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Community Safety Coordinator</b>
<b>Date of Report:</b>	<b>1 December 2014</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Cleansweep Taskforce Quarterly Report July to September 2014.</b>

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**PURPOSE**

To provide information on the status of programs and initiatives undertaken by the Cleansweep Taskforce during the July to September 2014 quarter.

The report was submitted to Cleansweep Taskforce Steering Group members on 1 December 2014.



**13.15 WICKHAM BUS SHELTERS**

<b>File No:</b>	<b>CP.476</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Leisure Planner</b>
<b>Date of Report:</b>	<b>5 December 2014</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Wickham Bus Shelter Location Map</b>

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**PURPOSE**

To advise Council of the intention to construct six bus shelters in the township of Wickham and their locations.

**BACKGROUND**

In 2010, the Apex Club of Karratha initiated a Community Bus Shelter Project that saw three bus shelters fabricated and installed in Karratha on June 2013. Apex engaged L.E. Roberts Drafting and Design to provide a bus stop design for these sites.

In October 2013, City Officers identified the Bus Shelters Project as a project that could be funded through the partnership agreement between City of Karratha and Rio Tinto Iron Ore. A business case was put forward to Rio Tinto for consideration and approval.

The Bus Shelters project was then put forward by the Director Community Services prior to financial year 2014/15 as a new initiative project with a budget of \$100,000 from Council, and \$100,000 from the Rio Tinto Partnership which was approved. Officers have now progressed the Wickham Bus Shelter Project to the design stage. The funding towards the project will deliver six (6) bus shelters through Wickham.

Officers have used the following criteria to identify the proposed locations:

- Current student numbers at the stops;
- Industry staff stops; and
- Community bus routes.

Consultation has been undertaken with stakeholders and the locations have been approved by Wickham Community Association, Public Transport Authority, RTIO Accommodation and Towns Management, City of Karratha Community Development Team, and Fortescue Bus Services.

The proposed locations are detailed below and highlighted on the attached map. The design and construction of these bus shelters will be completed by June 2015:

- Carse Street, between the Wickham Shopping Centre and Wickham Recreation Precinct;
- Wickham Drive, RTIO Julutharndu Maya Building;
- Walcott Drive opposite Poinciana Place, at existing stop;
- Walcott Drive opposite Oleander Place, at existing stop;
- Jacaranda Place at existing stop; and
- Thalgu Entrance, at existing school stop.

**CONCLUSION**

As a component of the Partnership Agreement between City of Karratha and Rio Tinto, 6 bus shelters are to be constructed in Wickham by June 2015 to provide shade and shelter to school students, industry staff members and community bus patrons.

**13.16 INDIGENOUS ENGAGEMENT UPDATE**

<b>File No:</b>	<b>CR.75</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Community Development Officer</b>
<b>Date of Report:</b>	<b>25 November 2014</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Statement of Commitment</b>

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**PURPOSE**

To inform Council of Indigenous engagement activities and status of Indigenous Engagement Strategy since the adoption of the Statement of Commitment to Indigenous Engagement at the June 2014 Ordinary Council Meeting.

**BACKGROUND**

The City of Karratha has embarked on a process of reconciliation, formalising its commitment to Indigenous engagement. A Statement of Commitment to develop a three staged Indigenous Engagement Strategy (Listening; Visioning; Voicing) was endorsed by Councillors at the June 2014 Ordinary Council Meeting. The Statement of Commitment was launched at the NAIDOC opening in Roebourne on 5 July 2014.

In order to develop this strategy, all departments within the City of Karratha will be required to adopt a shared responsibility and actively engage with Indigenous Australian people. The City of Karratha will seek to forge stronger relationships, a deeper respect and identify more possibilities for Indigenous Australians.

**REPORT****1. Internal Engagement and Planning**

A key component of the City of Karratha's Statement of Commitment to Indigenous Engagement is working across all departments to adopt a shared responsibility to a whole-of-organisation approach to active engagement with local Indigenous Australians.

The Community Development Team has been consulting with internal departments to raise awareness of the future direction of the organisation, promote effective engagement with Indigenous people and identify current Indigenous specific initiatives. To date formal and informal meetings have taken place with the following:

- Director Community Services
- Partnerships Manager
- Manager Community and Engagement
- Indigenous Partnerships Project Officer
- Manager Regulatory Services
- Manager Leisure Services
- Environmental Health Coordinator
- Recreation Facilities Coordinator – Eastern
- Acting Events Coordinator
- Eastern Corridor Leisure Program Manager
- Human Resources
- Manager Marketing and Communications
- Communications Officer
- Recruitment Officer
- Leisure Planner
- Manager Planning Services
- Manager Governance and Organisational Strategy
- Manager Infrastructure
- Engineering Technical Project Officer
- Airport General Manager
- Manager Roebourne Aquatic Centre
- Library Services

This internal consultation has established that the City of Karratha is implementing a number of Indigenous engagement initiatives, including:

<b>Current Initiatives</b>	<b>Responsible Department</b>
Welcome to Country and formal acknowledgement of the traditional owner groups at formal occasions of the City of Karratha.	Whole of organisation
Fly the Aboriginal flag at the front of the administration building alongside the Australian flag.	Customer Service
Engage with representative Indigenous groups in considering land matters that may affect their interests, as well as responsible use of resources for environmental sustainability from an Indigenous perspective.	Planning Services
Explore partnership opportunities with Indigenous communities, groups and corporations.	Partnerships
Engage with Indigenous corporations to assist with preserving and protecting rock art and national parks.	Regulatory Services
Healthy Dog Day	Regulatory Services
Subsidised dog sterilisation program	Regulatory Services
Engage with Indigenous stakeholders to break down barriers in establishing and maintaining Indigenous sporting clubs.	Leisure Services
NAIDOC celebrations	Community and Engagement
In kind support and mentoring to Indigenous communities, groups and corporations to assist with project planning, building local capacity and service delivery.	Community and Engagement
Community Development Officer based in Roebourne two days per week.	Community and Engagement
Support and promote Indigenous cultural events to the wider community.	Community and Engagement
Three Indigenous specific employment opportunities within the organisation (Indigenous Ranger Traineeship, Indigenous Customer Service Traineeship and Indigenous Partnership Project Officer)	Human Resources
Wickham Library is an Indigenous Better Beginnings distributor.	Library Services
Indigenous title and theme book collections at all City of Karratha Libraries.	Library Services
Active participation with Indigenous networks and forums.	Community and Engagement

A focus of the internal consultations has also been to explore new Indigenous engagement initiatives to embed the organisations commitment in core operational outcomes. This aims to ensure inclusive service delivery into the future. In conjunction with local Indigenous corporations and groups the following new initiatives are being explored:



<b>New Initiatives</b>	<b>Responsible Department</b>
Include a by-line on all City of Karratha signature blocks for emails that acknowledge traditional owners.	Information Technology Services
A statement to be placed on the homepage of Council’s public website acknowledging the traditional owners.	Communications and Public Relations
Interpretative signage to be included in the Trail Master Plan.	Leisure Services
Targeted promotion of recreation programs and services for the Indigenous population.	Leisure Services Recreation Facilities
Develop an Indigenous Employment Strategy.	Human Resources
Mandatory participation in Aboriginal Cultural Awareness training for all new employees within the first six months of commencing employment.	Human Resources
Include local indigenous information in Corporate Induction and new employee orientation packs.	Human Resources
Aim to achieve an Indigenous workforce equivalent to the Indigenous population of our region (8.8%).	Human Resources
Join “Recognise” campaign and demonstrate support on the City of Karratha website.	Community Development Communications and Public Relations
Create Indigenous specific page on the City of Karratha website with links to relevant websites, local information, cultural celebrations and corporations contact details.	Community Development Communications and Public Relations
Signage to acknowledge Traditional Owners at City of Karratha facilities.	Recreation Facilities
English interpretation of street names that use Indigenous language.	Community Development
Signage to acknowledge the boundaries of Indigenous groups within the City of Karratha.	Community Services
Develop Cultural Protocols to provide effective and respectful manners of communication with Indigenous peoples (including welcome to country, acknowledgement of country and elders, use of images and voices)	Community Development
Recognise and acknowledge significant cultural achievements from Indigenous people and communities and promote these through all forms of media	Communications and Public Relations
Develop linkages and partnerships with organisations for the planning and provision of activities concerning reconciliation	Community Development
Form an Indigenous Advisory Group/Board to provide a forum for consultation, guidance and support to the organisation in decision making processes.	Community Development
Promote to Indigenous business and working groups when tenders are available for Indigenous-specific projects	Economic Development
Consider rebranding Australia Day to Australia/Survival Day within the City of Karratha	Community Development

The Community Development Team will continue to work across all departments to clearly identify initiatives and measurable outcomes to be included in the Indigenous Engagement Strategy. It is anticipated the initial consultations for the draft Strategy will commence in July 2015 with the view to formal inception by July 2016.

### **Community Directorate – Indigenous Servicing Meetings**

A number of representatives from the Community Directorate (including Director of Community, Partnership Manager, Indigenous Partnership Project Officer, Manager of Community and Engagement, Community Development Coordinator and Community Development Officer) meet on a fortnightly basis to discuss the progress of Indigenous engagement including appropriate frameworks for the Indigenous Engagement Strategy, current/new initiatives and planning for future projects.

These meetings ensure a holistic, coordinated and collaborative approach to Indigenous engagement and will continue into the future.

## **2. External Community Engagement and Planning**

The Community Development Team aims to provide support to the City of Karratha community with a strong emphasis on the following principles:

- Community Engagement – an informed community participating in the decision making process of their community.
- Community Partnerships – encouraging collaboration amongst community groups, organisations and individuals to work towards achieving a common goal to the benefit of the community.
- Building Community Capacity – developing the skills and abilities of our community to be responsive to their needs.

With Indigenous engagement a key priority for the City of Karratha a Community Development Officer is proactively working with the Indigenous communities, groups and organisations. The Officer is based in Roebourne two days per week and provides an opportunity for information sharing, consultation, involvement, collaboration and empowerment.

The Community Development Team acknowledge informal relationships with Indigenous people build up over time and are crucial for progressing reconciliation. The informal relationships provide the foundation for listening, learning, understanding, recognition, appreciation and a belief that we can achieve sustainable outcomes for a better future.

The Community Development Team have adopted a consistent and inclusive approach to Indigenous engagement. As a result, connections have been established with the following organisations, who will continue to be consulted and informed throughout the Strategy development process:

- |  |  |
|--|--|
| • Ngarluma Aboriginal Corporation        | • Ngarluma & Yindijbarndi Foundation Limited   |
| • Murujuga Aboriginal Corporation        | • Ngarliyarndu Bindirri Aboriginal Corporation |
| • Juluwarlu Group Aboriginal Corporation | • Cheeditha Community                          |
| • Yindijbarndi Aboriginal Corporation    | • Roebourne Art Group                          |
| • Wirru-murru Yindijbarndi Corporation   | • Roebourne Consulting Services                |
| • Yinjaa-Barni Art                       | • Woodside                                     |
| • Roebourne Community Resource Centre    | • Act, Belong, Commit                          |
| • IBN Group                              | • Heart Foundation                             |
| • Kuruma Marthudunera Limited            | • Roebourne Police & Community & Youth Centre  |
| • BighART                                | • Roebourne Police                             |
| • Roebourne Children & Family Centre     | • Murdoch University                           |
| • Yaandina Family Centre                 | • Mawarnkarra Health Service                   |

There are an array of factors that may play a role in determining the success of the engagement with the Indigenous community, some of these include:

- Need for strong engagement processes – this will promote transparency, build trust, allowing for flexibility while following through on commitments.
- Value relationships – this will encourage the development of strong community links, ensure effective communication, build trust, foster goodwill and encourage openness and sharing.
- Essential role of respect – to acknowledge past and ongoing injustice and mistreatment, recognise the importance and depth of Indigenous knowledge and value Indigenous contribution to engagement.
- Importance of champions – within the organisation and the Indigenous communities. This will promote the engagement, allow easy access to information, find a path for consensus and advocate for the community.
- Need for pre-engagement preparation – this will allow for communication of goals, set a shared vision, share information that will ensure the right people are included in the engagement process.

### **CONCLUSION**

With Indigenous engagement a key priority for the City of Karratha the Community Development Team will continue to work across all departments to clearly identify initiatives and measurable outcomes to be included in the Indigenous Engagement Strategy. This will ensure a shared responsibility to a whole-of-organisation approach to active engagement with local Indigenous Australians is adopted.

The Community Development Team will remain focused on establishing and maintaining formal and informal relationships with Indigenous people based on listening, learning, understanding, recognition, appreciation and a belief that we can achieve sustainable outcomes for a better future.

The Community Development Team will seek new opportunity for information sharing, consultation, involvement, collaboration and empowerment for Indigenous people. It is anticipated the initial consultations for the draft Strategy will commence in July 2015 with the view to formal inception by July 2016.



**13.17 MOONRISE CINEMA FINAL REPORT**

<b>File No:</b>	<b>RC.115</b>
<b>Responsible Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Events Officer</b>
<b>Date of Report:</b>	<b>28 November 2014</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Moonrise Cinema 2014 Final Report</b>

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**PURPOSE**

To inform Council of the performance of the Moonrise Cinema and results of the 2014 Moonrise Cinema Patron Survey.

**BACKGROUND**

Administered by the Leisure Services Events Team, the Moonrise Cinema forms part of the Arts and Culture Program for the City of Karratha. Overall, 2014 has been a successful year for the Moonrise Cinema categorized by new programming efforts, highly-rated school-holiday screenings and consistency of customer service.

*Moonrise Cinema Performance Report 2014*

Moving forward from 2013, the 2014 programming has provided a range of genres for audiences to ensure different community groups are provided with the experience to visit Moonrise Cinema. The total attendance for the year up to 28 November 2014 was 14,035 patrons.

*Moonrise Cinema Feedback 2014*

The Moonrise Cinema 2014 Survey was distributed electronically to 2,137 cinema attendees as well as a link placed on the Moonrise Cinema Facebook page. Over the course of one week, there were 328 responses. Feedback indicated a positive response to staff service, online ticketing, marketing and the Moonrise Cinema website. Overall there was high community satisfaction with the variety of films available. Details on results are included in the Final Report attached.

**CONCLUSION**

Officers propose to continue to improve the operation and attendance of the cinema by continuing to offer stable programming and entertainment. Officers propose to explore the option of a Saturday night screening which is favoured over the Sunday night screenings. The Moonrise Cinema will represent a key component in the direction of the events and festivals strategic plan over the next five years.



**14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil.





## **16 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

### **16.1 LATE ITEM - 7 MILE WASTE FACILITY – CHANGES TO COMMERCIAL WASTE AND LIQUID WASTE DISPOSAL FEES**

<b>File No:</b>	<b>WM.2</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Waste Services</b>
<b>Date of Report:</b>	<b>08 December 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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#### **PURPOSE**

To consider a variation to the commercial waste and liquid waste disposal fees at the 7 Mile Landfill.

#### **BACKGROUND**

The City has developed and maintained a Waste Management Reserve (WMR) to ensure it can meet its long term financial obligations for future landfill cell development and eventual closure and post closure maintenance. Traditionally any financial year-end surplus from the City's waste management activities is retained for future waste management purposes via transfers to/from the WMR.

The City has accumulated a WMR of approximately \$17m, primarily through gate fees from substantial volumes of commercial and liquid waste associated with the construction phase of resource projects. The progression to operational phase for resource projects has seen a significant decrease in commercial waste volumes over the last 18 months.

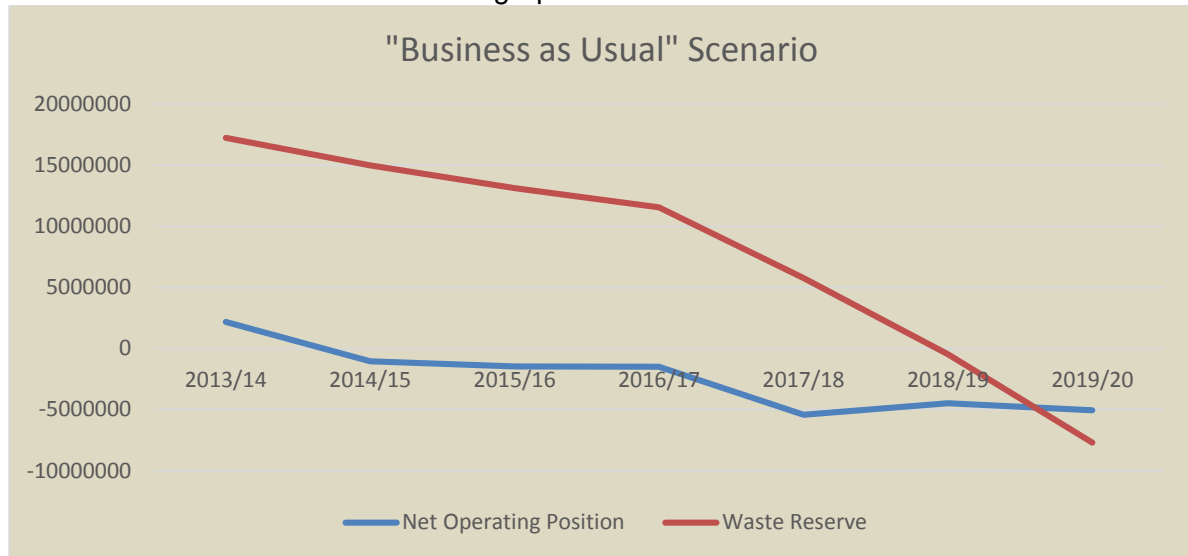
In the case of liquid waste, this has been exacerbated by the opening of a competing facility at Gap Ridge in November 2014 and a subsequent loss of liquid waste customers to this facility. Customer consultation has revealed that the competing facility is offering rates of \$20 per tonne less than the current 7 Mile liquid waste disposal gate fee.

In addition to the reduction of income, there are a number of other areas funded through Waste Services which will impact profitability. These include:

- Street sweeping and litter picking contracts
- Illegal dumping
- Operation of Wickham and 7 Mile Transfer Stations – free waste disposal for residents
- Tip shop at 7 Mile – income generated does not cover operational costs
- Costs of recycling at 7 Mile Transfer Station – green waste/glass/co-mingled

The rapid decrease in volumes of waste being received due to increased competition for waste and reduced construction related waste means that current projections are that waste services will operate a loss of \$1.1m. Long term financial modelling under a "business as

usual” scenario shows an ongoing annual operating deficit resulting in the depletion of the WMR 2018/19. Capital expenditure associated with Waste Services plant and landfill cell development are also significant contributors to the depletion of the WMR. The business as usual scenario is shown in the below graph.



The current structure of waste disposal fees needs to be considered to ensure the WMR can be maintained at a level necessary to fund future landfill development and closure. A number of operational efficiencies are also being considered to improve the long term financial outcome.

This report recommends increasing commercial waste gate fees by \$10 per tonne from \$71.82 to \$81.82 per tonne and reducing liquid waste gate fees by \$18.18 per tonne from \$78.18 to \$60. All amounts are exclusive GST.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making, this matter is considered to be of high significance in terms of the City’s ability to maintain a Waste Management Reserve at a sufficient level sufficient to fund its future obligations for landfill development, closure and post closure maintenance.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the Chief Executive Officer, Director Strategic Projects and Infrastructure, Chief Financial Officer, Manager Waste Service and the Waste Services Advisory Group.

**COMMUNITY CONSULTATION**

If approved, the fee variations will be communicated to the City’s customers impacted by the changes.

**STATUTORY IMPLICATIONS**

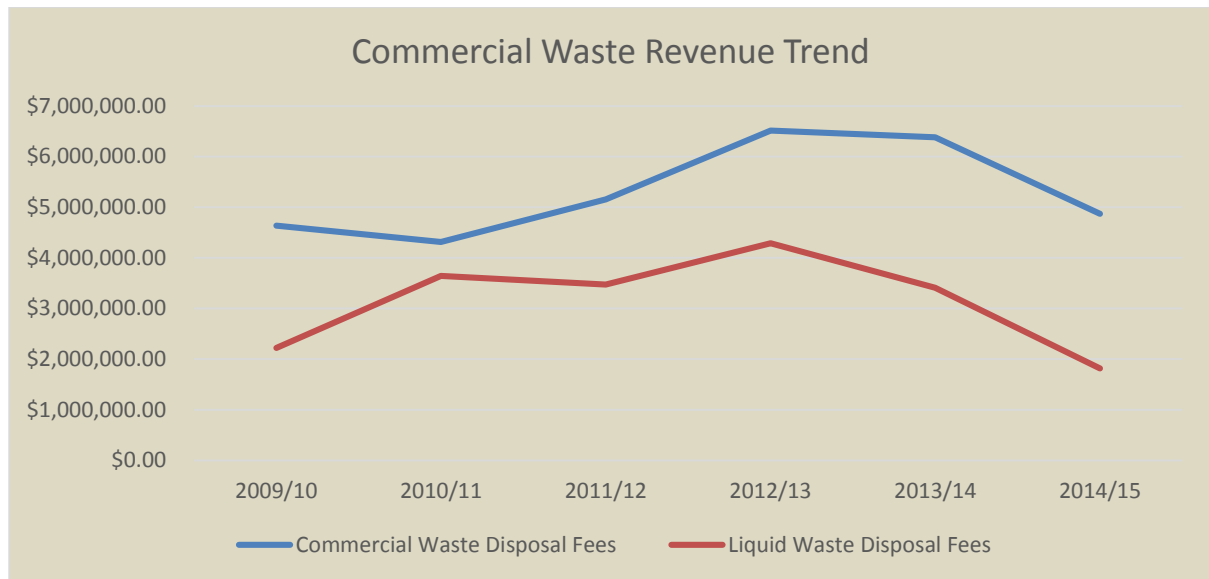
Council has the ability to amend fees and charges in accordance with Section 6.16 of the *Local Government Act 1995* either through the annual budget process or during a financial year which requires an absolute majority decision by Council.

**POLICY IMPLICATIONS**

There are no policy implications applicable to this report.

**FINANCIAL IMPLICATIONS**

The table below shows the historical trend for liquid and commercial waste income from 2009/10. The figure for 2014/15 is forecast based on year to date income.



Revenue for these waste streams peaked in 2012/13 and is currently forecast to be at or below 2009/10 levels at the end of the current financial year.

Commercial Waste

Commercial waste revenue is forecast to reduce by 25% when compared with the 2013/14 totals. This revenue is generated from the delivery of commercial and industrial (C&I) waste, construction and demolition (C&D) waste and contaminated waste. The total income forecast for 2014/15 is approximately \$4.8m.

The current commercial waste gate fee is \$71.82 per tonne for C&I and C&D waste and \$171.82 per tonne for contaminated waste. The below table shows a comparison against current gate fees for commercial waste in other regional Council's.

<b>COMMERCIAL WASTE GATE FEES - PER TONNE (GST Inclusive)</b>			
<b>COUNCIL</b>	<b>WASTE TYPE</b>		
	<b>C&amp;I</b>	<b>C&amp;D</b>	<b>Contaminated</b>
City of Karratha	\$79	\$79	\$189
Town of Port Hedland	\$120	\$120	\$145
Shire of Ashburton*	\$112	\$102	N/A
Shire of East Pilbara*	\$110	\$33	\$80
Shire of Broome*	\$106	\$70	\$412 (Quarantine)

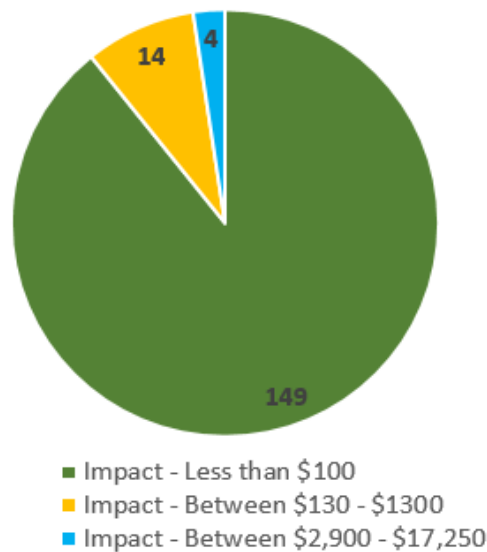
\*Cubic metre rates converted into tonnage rates.

Increasing the gate fee for commercial waste by \$10 per tonne from January 1 2015 will result in approximately \$216,000 in additional revenue for 2014/15 based on forecast tonnages.

An analysis has been undertaken of the impact of the proposed increase on commercial landfill customers based on waste delivered by client in 2014/15. This analysis showed that year to date, 80% of commercial waste was delivered by four (4) major waste transport companies and 12% was delivered by large transport, logistic, and construction companies.

The impact of a \$10 per tonne increase from January 2015 equates to less than \$100 per month for 90% of the commercial landfill customers.

Number of Commercial Customers



It is important to note that the majority of kerbside waste collections for small and medium businesses are undertaken as part of the City’s Waste collection service and will not be impacted by the proposed increases. It is not proposed to apply the increase to commercial green waste customers or tyres.

Liquid Waste

Liquid waste revenue is forecast to reduce to 60% of the 2013/14 total. The reduction in volumes due to the completion of resource project construction is compounded by the opening of a competing facility in Gap Ridge charging lower gate fees for liquid waste.

The City has lost the business of two (2) major liquid waste transporters since the new facility opened in November. These companies represented 53% of the liquid waste volumes delivered to the 7 Mile Facility year to date.

The remaining major liquid waste customers have advised that they have been approached by the operator of the new facility and offered a better rate for disposal. This report recommends an \$18.18 reduction in the current liquid waste disposal gate fee to assist in the retention of current customers and prevent further loss of revenue.

The table below shows the current disposal fees for liquid waste facilities in the region.

LIQUID WASTE GATE FEES - (GST Inclusive)	
Location	Charge per tonne (1000 litres)
New Gap Ridge Facility	\$66
City of Karratha	\$86
Town of Port Hedland	\$88.85
Shire of Ashburton	\$130
Shire of East Pilbara	\$100
Shire of Broome	\$250

The current liquid waste income forecast for the 2014/15 year is \$1.82m. The proposed reduction in liquid waste gate fees changes the forecast to \$1.66m. If the fee is not reduced and the City loses its other major liquid waste customers, the forecast changes to approximately \$1.28m.

### **STRATEGIC IMPLICATIONS**

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Programs:	3.a.1.4	Promote and implement responsible use of resources for environmental sustainability
Our Services:	3.1.1.4.1	Prepare and implement environmental strategies

### **RISK MANAGEMENT CONSIDERATIONS**

If commercial waste gate fees are not increased, the City will need to find other means of funding the Waste Management Reserve. These could include increasing the domestic waste management charge, introducing tip fees for residents and reducing service levels.

The risk associated with the current liquid waste gate fee is further loss of customers to the new facility. If the City loses its two remaining major liquid waste customers, liquid waste revenue is expected to reduce a further \$500,000 on current forecasts. As is the case with commercial waste, alternative means of funding the Waste Management Reserve would need to be identified.

### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### **RELEVANT PRECEDENTS**

Council has previously amended fees and charges during the financial year.

### **VOTING REQUIREMENTS**

Absolute majority.

### **OPTIONS:**

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council AGREE to maintain the current fees and charges for Liquid waste and Commercial waste in the 2014/15 financial year.

### **CONCLUSION**

There has been a significant decrease in waste disposal income over the past 18 months associated primarily with the transition for construction to operation for resource projects in the region. Whilst the waste income has previously funded services such as litter picking and street sweeping without a resultant budget deficit, this is no longer the case. Income needs to increase to reflect all the costs associated with waste management or alternatively further funding needs to be identified to maintain these services.

The recent opening of a competing liquid waste disposal facility in Gap Ridge has resulted in a further loss of revenue through defection of customers due to lower gate fees. The City has lost 53% of its volumes to this competitor and it is likely to be further losses if the current gate fee is retained.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153024  
**MOVED** : Cr Smeathers  
**SECONDED** : Cr Miller

**That Council by ABSOLUTE Majority pursuant to Section 6.16 of the *Local Government Act 1995* RESOLVES to:**

- a) **INCREASE** the Landfill Disposal Fee for Commercial & Industrial and Construction & Demolition Waste to \$81.82 per tonne (ex GST) effective from 1 January 2015; and
- b) **DECREASE** the Liquid Waste Disposal fee to \$60 per tonne (ex GST) effective from 1 January 2015.

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

## **17 MATTERS BEHIND CLOSED DOORS**

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### **OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153025  
 MOVED : Cr White-Hartig  
 SECONDED : Cr Harris

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss items:

- 17.1 CONFIDENTIAL ITEM – PROPOSED SOLAR PHOTOVOLTAIC ELECTRICITY GENERATION STATION AT KARRATHA AIRPORT
- 17.2 CONFIDENTIAL ITEM – NEGOTIATION FOR RESOURCE RECOVERY OPTIONS AT THE 7-MILE WASTE FACILITY

Also included is the following:

**CONFIDENTIAL ATTACHMENTS TO ITEM 10.1 MAJOR EVENTS SPONSORSHIP SCHEME BUDGET ALLOCATION FY14/15**

**CONFIDENTIAL ATTACHMENT TO ITEM 10.4 NOMINATIONS TO THE ROEBOURNE ADVISORY GROUP**

**These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.**

**CARRIED**

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FOR : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers,  
 Cr Vandenberg, Cr White-Hartig  
 AGAINST : Nil

Council moved in camera at 7.23 pm.





Cr Smeathers declared a financial interest in Item 17.1 Proposed Solar Photovoltaic Electricity Generation Station at Karratha Airport as Cr Smeathers is an employee of Horizon Power.

At 7.24 pm Cr Smeathers left the Chambers.

**17.1 CONFIDENTIAL ITEM - PROPOSED SOLAR PHOTOVOLTAIC ELECTRICITY GENERATION STATION AT KARRATHA AIRPORT**

<b>File No:</b>	<b>CP.586 / CP.589 / CP.594</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Airport General Manager</b>
<b>Date of Report:</b>	<b>15 December 2014</b>
<b>Applicant/Proponent:</b>	<b>Karratha Solar Power No.1</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Independent Report – Enigin Western Australia 2. Draft Power Purchase Agreement with KSP No.1</b>

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**AMENDED OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **153026**  
**MOVED** : **Cr Miller**  
**SECONDED** : **Cr White-Hartig**

**That Council support the Officer's recommendation as contained in the confidential report.**

**CARRIED**

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<b>FOR</b>	:	Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Vandenberg, Cr White-Hartig
<b>AGAINST</b>	:	Nil



Cr Smeathers declared a financial interest in Item 17.2 Negotiation for Resource Recovery Options at the 7-Mile Waste Facility as Cr Smeathers is an employee of Horizon Power.

## **17.2 CONFIDENTIAL ITEM - NEGOTIATION FOR RESOURCE RECOVERY OPTIONS AT THE 7-MILE WASTE FACILITY**

<b>File No:</b>	<b>CM.174</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Waste Services</b>
<b>Date of Report:</b>	<b>24 November 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li>1. Evaluation Report</li> <li>2. Comparison of Long Term Financial Outcomes</li> <li>3. Management Principles Flowchart</li> <li>4. Gate Fee Impact by Client</li> </ol>

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### **OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153027  
**MOVED** : Cr Lally  
**SECONDED** : Cr Miller

1. That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* and Regulation 18 of the *Local Government (Functions and General) Regulations 1996* RESOLVES to:
  - a) NOTE the outcomes of the negotiation process contained in the confidential evaluation report;
  - b) ACCEPT the tender from New Energy Corporation (NEC) to provide a Resource Recovery Facility option for the 7 Mile Waste Facility in accordance with their final proposal that includes:
    - i. to ENTER into a Waste Supply Agreement for a period of 20 years in accordance with negotiated conditions as outlined in the tender evaluation report; and
    - ii. to LEASE land at the 7 Mile Waste Facility for a period of 20 years at an annual rental of \$120,000 per annum, to enable the development of the resource recovery facility in accordance with those negotiated conditions as outlined in the tender evaluation report.
  - c) COMMENCE the process to review waste services operations and the waste reserve funded services in response to the award of the contract to New Energy Corporation (NEC) and the proposed changes to operations reflected in the Service Agreement and associated financial implications.

2. That Council by **ABSOLUTE** Majority pursuant to Section 5.42 of the *Local Government Act 1995* **RESOLVES** to **DELEGATE** authority to the Chief Executive Officer to finalise the Service Agreement and Lease Agreement with New Energy Corporation (NEC).

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**CARRIED**

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Vandenberg,  
Cr White-Hartig  
AGAINST : Nil

At 7.39 pm Cr Smeathers re-entered the Chambers.

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**COUNCIL RESOLUTION**

**Res No : 153028**

**MOVED : Cr Miller**

**SECONDED : Cr Lally**

**That Council move out of camera.**

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**CARRIED**

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Harris, Cr Kickett, Cr Miller, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
AGAINST : Nil

Council moved out of camera at 7.39 pm.

## **18 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at 7.39 pm.

The date of the next meeting is to be held on Tuesday, 27 January 2015 at 6:30 pm at Council Chambers - Welcome Road, Karratha.

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I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 15 December 2014.

..... Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Signed