



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 17 November 2014**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on Monday, 17 November 2014 was declared open at 6:31 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Nil

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Councillors:
 Cr Peter Long [Mayor]
 Cr John Lally [Deputy Mayor]
 Cr Geoff Harris
 Cr Harry Hipworth
 Cr Nerida Kickett
 Cr Michael Saylor
 Cr Evette Smeathers

Staff:

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Andrew Ward	Director Community Services
David Pentz	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Franssen	Minute Secretary

Apologies:
 Cr Garry Bailey
 Cr Robin Vandenberg
 Cr Fiona White-Hartig

Absent: Nil

Leave of Absence: Cr Janine Miller

Members of Public:
 Rick Fenny
 Peter McDowell
 Don Thomas
 Lesley Thomas

Members of Media: Courtney Fowler, Pilbara News
 Tom Zaunmayr, Pilbara News

4 DECLARATIONS OF INTEREST

Cr Hipworth declared an interest in the following Items:

- Financial interest in Item 11.5 Kangaroo Hill Camp – Six Month Extension of Use to 30 June 2015 as Cr Hipworth holds Rio Tinto shares through a self-managed super fund.
- Financial interest in Item 12.1 Wickham Community Hub Project Tender as Cr Hipworth holds Rio Tinto shares through a self-managed super fund.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS

- Mr Rick Fenny, public attendee, presented Council on his proposal for an Aquarium Café to be located in the City of Karratha, similar to the 2014 Tourism Award WA Winner, 'Ocean Park', located at Shark Bay. Mr Fenny also made a request to Council for a future opportunity to detail his vision for a Red Dog Park to be located adjacent to the Karratha Vet Hospital on the corner of Warambie Road and Sharp Avenue.

The CEO advised Mr Fenny that he will be invited to present his proposals at the next Councillor Briefing Session scheduled for 8 December 2014.

- Mr Peter McDowell, public attendee, presented to Council a request for financial assistance for \$30k covering funding shortfall to enable L'unica Productions, a Perth based film production company, to commence production of a short film titled, 'Partners' in 2015; and concluding with a full length film, 'The Big Yarn' in 2017.

The CEO advised that an Agenda Report will be prepared for the December 2014 Ordinary Council Meeting in relation to the request for financial assistance for L'unica Productions. The Agenda Report will include precedents in which Council provided or rejected funding requests for film productions.

- Mayor Long announced the City of Karratha won the Local Government Managers Australia (WA) NorthWest Regional Management Challenge for 2014. Mayor Long congratulated the Council Officers who represented the City on their success.

6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

COUNCIL RESOLUTION

Res No : 152983
MOVED : Cr Lally
SECONDED : Cr Hipworth

That the Minutes of the Ordinary Meeting of Council held on Monday 20 October 2014 be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
AGAINST : Nil

7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

06/10/2014 – Pilbara Regional Council Meeting - Perth
07/10/2014 – Meeting with Cr Mel Congerton (LGAB Chair) - Perth
07/10/2014 – Meeting with RIO Tinto - Perth
07/10/2014 – Meeting with Tony Friday - Perth
09/10/2014 – Meeting with Rio Tinto - Karratha
09/10/2014 – Meeting with Woodside - Karratha
09/10/2014 – Launch of Pilbara Ports Authority – Dampi13
13/10/2014 – Waste Advisory Group Meeting
13/10/2014 – Airport Advisory Group Meeting
14/10/2014 – Meeting with RIO Tinto - Karratha
14/10/2014 – Wickham Community Hub Forum - Wickham
15/10/2014 – Meeting with RAW Hire - Karratha
15/10/2014 – Ngarda-Ngal Gummamardi Roebourne Men's Dinner - Roebourne
16/10/2014 – Meeting with Kim North - Karratha
16/10/2014 – Luncheon with Dr Mike Nahan - Karratha
20/10/2014 – Meeting with Tash Rebelo - Karratha
21/10/2014 – Meeting with Jason Bull – Diverse - Karratha
22/10/2014 – Cleansweep Meeting - Karratha
23/10/2014 – Meeting with Michael Nikakis - Karratha
23/10/2014 – Meeting with Kim Loxton - Karratha
27/10/2014 – St Luke's College Presentation Night - Karratha
28/10/2014 – Elders Yarn - Roebourne
29/10/2014 – Meeting with Hon Kim Hames - Perth
29/10/2014 - Meeting with Hon Jim Chown - Perth
29/10/2014 – Business After Hours Pilbara Real Estate – Karratha
29/10/2014 – Karratha Senior High School Presentation Night - Karratha
31/10/2014 - "Understanding our Aboriginal Community and Representatives" Workshop

8 EXECUTIVE SERVICES

8.1 SISTER CITIES UPDATE

File No:	ED.18
Responsible Executive Officer:	Chief Executive Officer
Reporting Author:	Manager Marketing and Communications
Date of Report:	7 November 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To update Council on the Sister Cities program including the outcomes from the delegation to China in August and to inform Council of the upcoming inbound delegation from Lanshan District, Rizhao.

BACKGROUND

In 2013 Council agreed to establish a Sister Cities Advisory Group to facilitate the development of Sister City relationships in countries where the City of Karratha has relevant economic and cultural ties. The Advisory Group recommended that China be the priority for a Sister City relationship. Following a delegation in February, Lanshan District, Rizhao was selected the preferred Sister City candidate from China.

In August a delegation representing Council, business, education and indigenous organisations travelled to Rizhao, Qingdao and Shanghai to further develop the relationship with Lanshan District, establish contacts to enable cultural and educational exchanges for teacher and students and to meet with key investors from China, in particular Baosteel. The outcomes of the visit are summarised as follows:

Sister City

A letter of intent to enter into a Sister City relationship was signed with the Mayor of Lanshan District Rizhao. The letter committed to work together in the areas of trade and investment, education and cultural exchange and Port relationships. A commitment was made by Rizhao to bring a delegation to Karratha prior to the end of the year to sign a formal Sister City agreement. The Mayor of Lanshan has since written to inform us that he will bring a delegation on November 26-27 to continue to build the relationship and sign the formal agreement. During this visit, it was proposed to host the delegation for meetings with resources sector executives in Perth as well as site visits of port, mining, education and community infrastructure in Karratha.

Education

Education representatives in the delegation met with principals and education department representatives in Rizhao as well as in our friendship city Huangdao District (Qingdao). Both cities expressed a strong interest in establishing student exchange programs for both high school and vocational students. Qingdao, as a tier two city, has strong English language programs in its schools. As such, the Advisory Group has indicated a preference to establish

a pilot teacher exchange program in January 2015 involving up to six local teachers. This will be funded by schools and potentially private partners with administrative support provided by the City. It is expected that a student exchange program will follow the teacher exchanges.

Business

The key business meeting held by the delegation was with senior managers from Baosteel in Shanghai. A number of issues including native title, environmental approvals and the cost of doing business in the Pilbara were discussed and a commitment from Council to assist Baosteel in their project.

Meetings were also held with the Rizhao and Qingdao ports, both major iron ore importers with a future view to establish Sister Port relationships to enhance co-operation and the already strong trading relationship.

Indigenous groups

Following the visit, NYFL has discussed with Council the possibility of using the Sister City relationship to take members of its Aboriginal Leadership Development program to China for a cultural and educational exchange next year.

Council is continuing to support all of these initiatives in order to leverage the Sister City and friendship city relationships to provide the greatest benefits to the City possible across education, cultural and business fields.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the Sister Cities Advisory group to determine the key projects for the Sister Cities program following the delegation to China.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Council has allocated a budget of \$30,000 towards the Sister Cities program for the current financial year to cover the cost of one outbound delegation, hosting one inbound delegation and support services including translation. To date \$8430 has been spent including all costs associated with the China mission, translation of correspondence and economic information as well as local gifts. There is sufficient budget remaining to host the Rizhao delegation in November and complete the remaining activities currently proposed for the financial year.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program: 4.f.1.20 Continue to build the capacity of the organisation to deliver the City of the North aspiration.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Reputation.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.8 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the progress of the Sister Cities program; and
2. CONTINUE to investigate potential Sister Cities in China.

CONCLUSION

The Sister Cities program is rapidly growing with the upcoming formalisation of the Sister City agreement with Lanshan District, Rizhao as well as a number of programs under way to provide educational, cultural and business benefits to the City of Karratha.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152984
 MOVED : Cr Smeathers
 SECONDED : Cr Kickett

That Council by SIMPLE Majority pursuant to Section 5.8 of the *Local Government Act 1995* / or other legislation* RESOLVES to:

1. NOTE the progress of the Sister Cities program; and
2. ENTER a formal Sister City agreement with Lanshan District, Rizhao during their delegation visit on November 26-27, 2014.

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
 AGAINST : Nil

8.2 ANNUAL REPORT 2013-2014

File No:	FM.1
Responsible Executive Officer:	Chief Executive Officer
Reporting Author:	Manager Marketing and Communications
Date of Report:	4 November 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	2013-2014 Annual Report

PURPOSE

To receive the Annual Report for the financial period ending 30 June 2014.

BACKGROUND

The 2013-2014 City of Karratha (Shire of Roebourne) Annual report details the activities of the organisation over the past year and supports the Audited Financial Statements. Reporting is conducted against the goals outlined in the City of Karratha's Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. Qualitative and quantitative reporting measures have been used to identify key highlights of the past year under each of the Community Plan goals.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

The City is required to prepare an annual report for each financial year in accordance with Part 5 Division 5 of the *Local Government Act 1995*. The report is to be accepted by no later than 31 December by an absolute majority in accordance with section 5.54 of the Act.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- Our Program: 4.a.3.1 Provide civic leadership framework and support to the community
- Our Services: 4.a.3.1.3 Benchmarking of services

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.54 of the *Local Government Act 1995* RESOLVES to RECEIVE the 2013/14 Annual Report for the City of Karratha (Shire of Roebourne) with the following amendments:

1. _____
2. _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER this matter to the next Council meeting pending further review.

CONCLUSION

The annual report provides an overview of the Council and its operations for the past twelve month period.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152985
MOVED : Cr Hipworth
SECONDED : Cr Lally

That Council by ABSOLUTE Majority pursuant to Section 5.54 of the *Local Government Act 1995* RESOLVES to RECEIVE the 2013/14 Annual Report for the City of Karratha (Shire of Roebourne).

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
AGAINST : Nil

9 CORPORATE SERVICES

9.1 FINANCIAL STATEMENT FOR PERIOD ENDING 30 SEPTEMBER 2014

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	24 October 2014
Applicant/Proponent:	Not applicable
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 30th September 2014.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30th September 2014:

2014-2015	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Expense	(105,204,527)	(105,204,527)	(40,666,752)	(13,434,012)	27,232,740	▲
Operating Revenue (incl. Rates)	143,487,568	143,487,568	91,669,094	94,001,343	2,332,249	▲
Non Operating Exp	(85,697,579)	(85,976,703)	(33,260,323)	(19,913,517)	13,346,806	▲
Non Operating Rev	34,297,242	34,576,366	6,141,373	6,352,463	211,090	▲
Non Cash Items Included	12,004,776	12,004,776	1,551,721	(408,909)	(1,960,630)	▼
Surplus BFWD 13/14	1,112,520	1,112,520	1,112,520	1,112,520	0	
Surplus/(Deficit) 14/15	0	0	26,547,633	67,709,888	41,162,255	▲

This table shows that Council is currently in a surplus position of \$67.7m. The predominant component of the \$41.1m surplus above the anticipated YTD surplus is in relation to timing differences associated with the Pilbara Underground Power Project (PUPP) which include the renegotiated payment schedule, borrowings and Reserve Transfers associated with the Pilbara Underground Power Project.

YTD Variance Total	\$41.1m
PUPP Timing differences	<u>(\$33.0)m</u>
Remaining YTD Variance	\$ 8.1m

The following variances (greater than \$150K) also contribute significantly to the surplus shown in the above table. Many of the following variances are due to timing differences in operating and capital expenditure as well as timing differences in invoices being received.

Operating Expense

- \$1.2m under budget in Karratha Lazylands
- \$407k under budget in Karratha Airport Security And Screening
- \$337k under budget in Tech Services Employment Costs
- \$344k under budget in Refuse Site Maintenance Costs
- \$282k under budget in Plant Repair Costs
- \$274k under budget in Karratha Airport Terminal Building Op Costs
- \$223k under budget in Leisureplex Operating Costs
- \$227k under budget in Works Employment Costs
- \$170k under budget in Dampier Community Hub Expenditure

Operating Income

- \$1.3m over budget in Community Grants (various)
- \$1.2m over budget in Rates levied
- \$309k over budget in Reimbursements
- \$254k over budget in Airport Revenue

Non-operating Expense

- \$3.5m under budget in Karratha Airport Terminal Expansion Project
- \$1.3m under budget in Waste Services Plant Purchases
- \$670k under budget in Roads and Streets Reseal
- \$501k under budget in Karratha Arts And Community Precinct
- \$362k under budget in Skate Park Program
- \$307k under budget in Roebourne/Wickham SES Building
- \$302k under budget in Roebourne Skate Park
- \$271k under budget in Karratha Airport Water Infrastructure Upgrade
- \$225k under budget in Karratha Leisureplex Minor Contract Works
- \$206k under budget in Roebourne Street Lighting Upgrade

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2014/15	YTD Budget 2014/15	YTD Actual Result	Variance Description
Operating Sustainability					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	31,600,940	50,477,676	79,980,831	The Operating Surplus Ratio is above budget due to higher than anticipated operating surplus attributable to rates and service charges levied in July.
		123,609,834	87,046,009	88,032,020	
	Minimum Target between 0% and 15%	25.6%	58.0%	90.9%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is not applicable due to nil depreciation entered.
	Capital Renewal and Replacement Expenditure/Depreciation	49,876,498	14,412,367	5,444,834	Depreciation is unable to be entered for the 2014/15 financial year until finalisation of the 2013/14 financial year audit.
		11,202,287	1,407,571	0	
	Target - Greater than 0.90	4.45	N/A	N/A	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				This significant variance is primarily due to rates and service charges levied in July as well as operating expenses below YTD budget.
		123,625,701	87,054,553	88,032,020	
	Own Source Operating Revenue/Operating Expenses	105,204,527	40,666,752	13,434,012	
	Target - Greater than or equal to 0.40	1.18	2.14	6.55	
Liquidity Ratios					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted on an annual basis.
		8,892,983	Not	73,550,249	
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	7,326,678	Applicable	6,161,996	The YTD actual ratio of 11.94 is the result of significant current assets including outstanding rates and service charges levied.
	Target - greater than or equal to 1	1.21		11.94	
Debt Ratios					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				Original Budget results in a ratio in excess of 10 due to Council having only minimal budgeted debt.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	42,850,927	51,885,247	79,980,831	
		402,325	0	0	Council's actual position results in a ration in excess of 10 due to Council not yet having taken out loans as budgeted.
	Target - more than 2- The higher the better	>10	>10	>10	

Statement of Financial Position

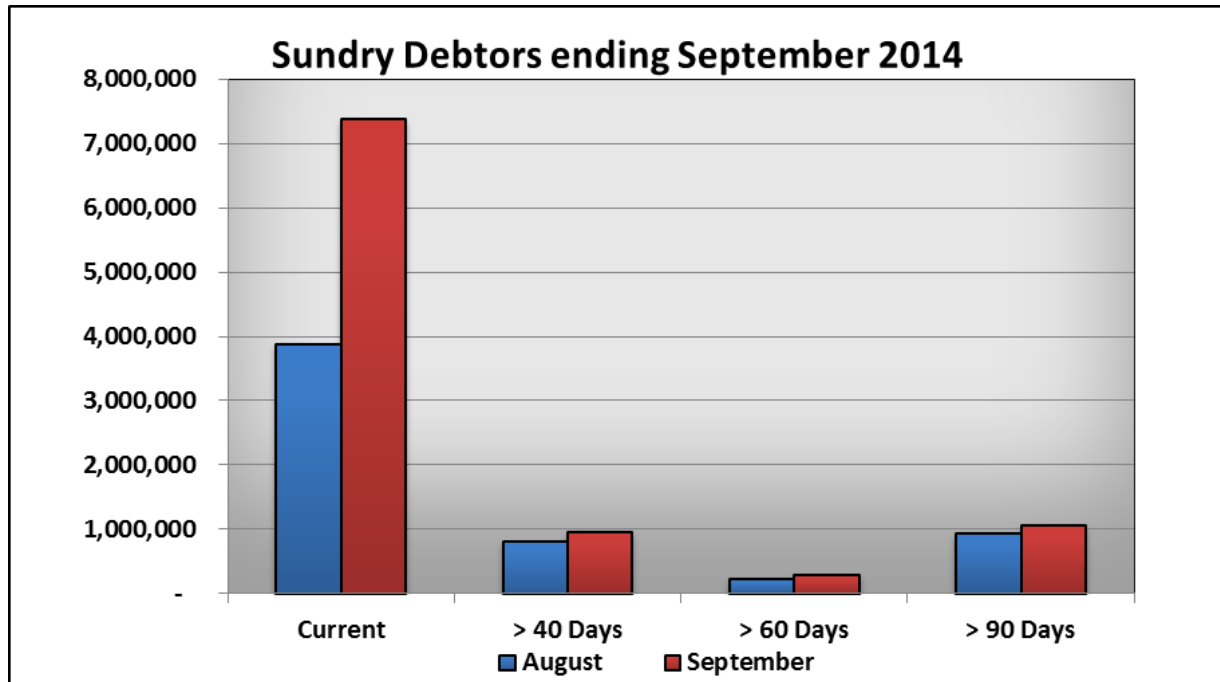
	2014 September	2014 August	% change
Current			
Assets	144,641,974	148,128,937	-2.35%
Liabilities	8,732,538	9,879,136	-11.61%
Non Current			
Assets	315,693,838	312,720,032	0.95%
Liabilities	1,328,725	1,328,725	0.00%
Net Assets	450,274,548	449,641,108	

Total Current Assets have decreased by 2.35% from August to September due to reduction of cash due to payment of supplier invoices. Current Liabilities have decreased by 11.61% from August to September due to a decrease in supplier invoices payable. Non-current Assets have increased by .95% due to capitalisation of assets. Non-current Liabilities remain unchanged.

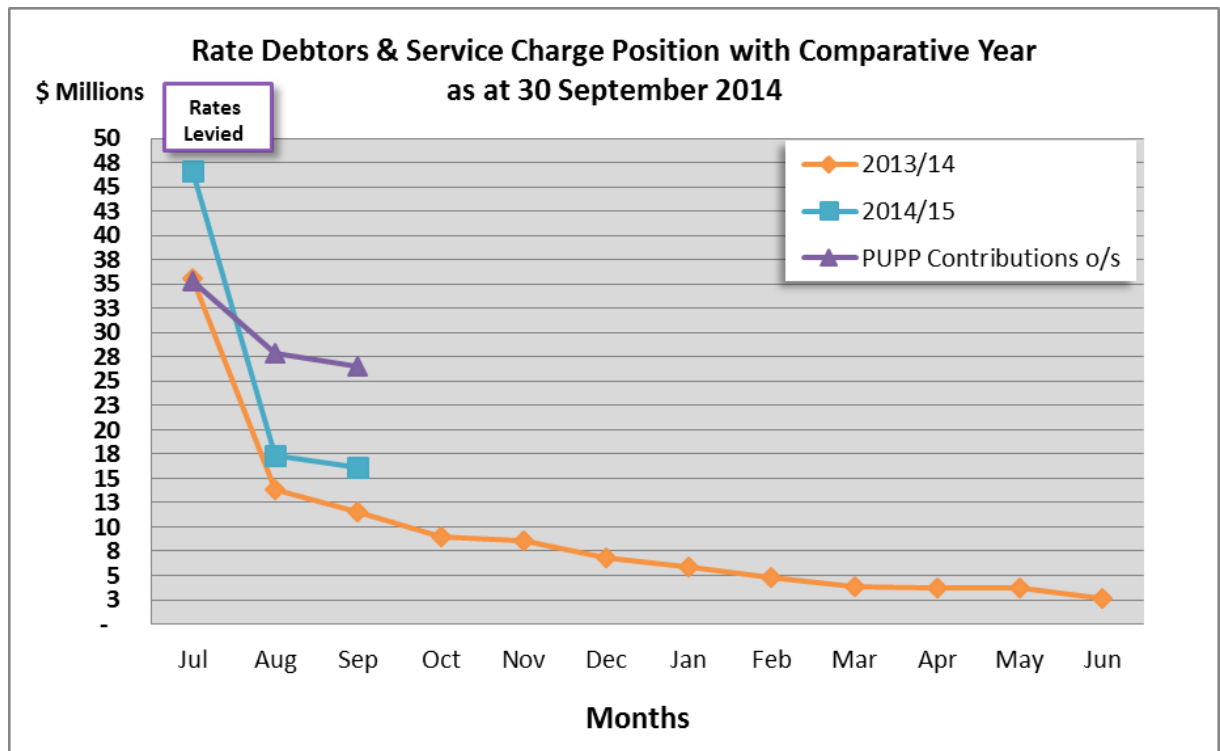
Debtors Schedule

Total Trade Debtors has increased by 66% or \$3,857,049 due to large invoices for grant contributions from resource sector companies (i.e. Rio Tinto). Stringent debt collection on outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for balances in excess of \$5,000.

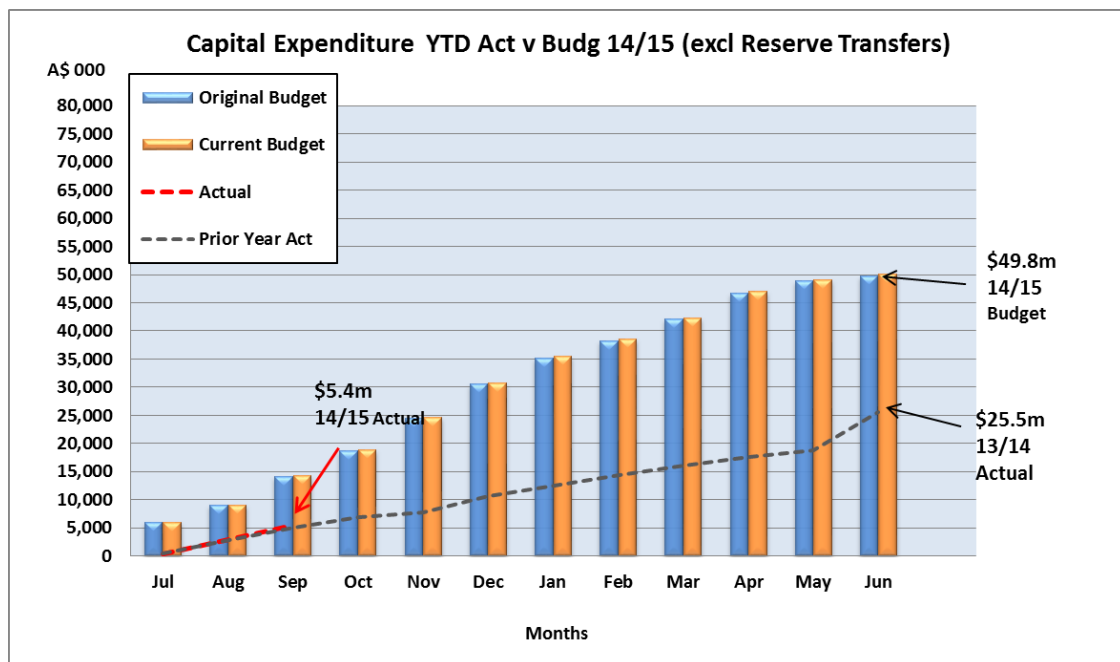
Debtor	40 Days	60 Days	>90 Days	Comments
QANTASLINK PTY LTD	16,412.00	3,124.75	156,631.66	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Writs have been served as per debt collection procedure.
QANTAS AIRWAYS LIMITED Q007	15,589.97	21,566.03	306,652.87	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Writs have been served as per debt collection procedure.
QANTAS AIRWAYS LIMITED	434,965.68	108,750.60	523,318.09	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Writs have been served as per debt collection procedure.
Bristow Helicopters Australia Pty Ltd	0.00	0.00	12,610.71	May 2014 Landing Charges - Debt collection processes commenced as per policy
Bighart	0.00	5,675.81	0.00	Hire of Roebourne Community Hall (August to September) - Debt collection processes commenced as per policy



The total outstanding rates balance at the end of September was \$16,084,081.



Capital Expenditure



Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	30-Sep-14			30-Jun-15	
Land	0	0	0%	0	0
Artwork	0	0	0%	0	0
Buildings	8,927,892	4,057,866	-55%	33,183,371	33,183,371
Equipment	30,000	0	0%	320,000	320,000
Furn & Equip	215,400	51,947	-76%	620,900	632,900
Plant	1,561,000	22,021	-99%	3,500,000	3,500,000
Infrastructure	3,678,075	1,313,000	-64%	12,240,227	12,519,351
Totals	14,412,367	5,444,834	-62%	49,864,498	50,155,622

The Council’s 2014/15 Capital Expenditure budget is \$50.1 million, the majority of the budget is associated with major projects including Karratha Airport terminal upgrade and infrastructure improvements. The above table shows that Council is currently 62% below budget in capital expenditure year to date. Major variances are in Building, Furniture & Equipment, Plant and Infrastructure purchases as follows:

Major Variances – Capital Expenditure

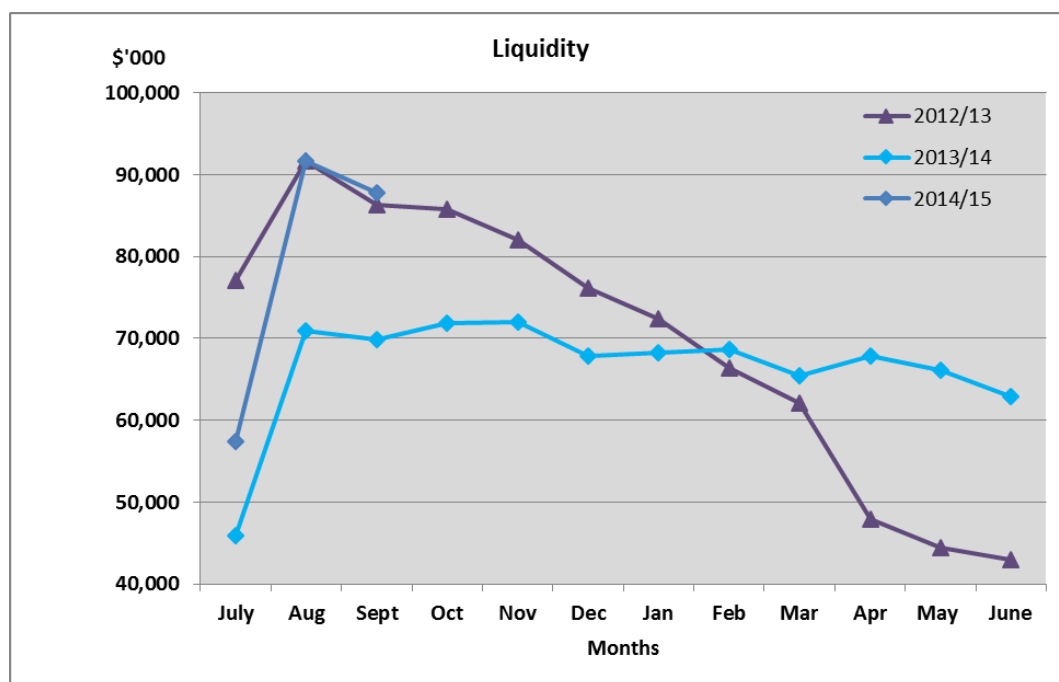
Capital Expenses	Material Variance		Significant Items	
Purchase Of Assets - Buildings	-55%	4,870,026	(59,723)	▲ Capital-Buildings - Dampier Community Hub
			80,000	▼ Staff Housing Improvements
			106,175	▼ 7 Mile Tip Bldg Improvements
			124,573	▼ Leisureplex Improvements
			225,934	▼ Karratha Leisureplex
			307,922	▼ Buildings-Roebourne/Wickham SES
			501,030	▼ Karratha Arts & Community Precinct
			3,569,795	▼ Karratha Airport Terminal Expansion Project
Purchase Of Assets - Furniture & Equipment	-76%	163,453	137,000	▼ Sor Telecommunications Project
Purchase Of Assets - Plant	-99%	1,538,979	53,000	▼ Purchase - Plant Ranger Services
			88,360	▼ Purchase - Plant P&G
			1,300,000	▼ Purchase - Plant Landfill Operations
Purchase Of Assets - Infrastructure	-64%	2,365,075	97,500	▼ Cctv Installation
			302,829	▼ Roebourne Skate Park
			362,397	▼ Skate Park Program
			99,178	▼ Bulk Fuel Infrastructure
			72,006	▼ Balla Balla Road
			170,101	▼ Roebourne Wittenoom Rd-Gravel Resheeting
			500,000	▼ Roads Reseals
			(96,977)	▲ Hearson Cove Road
			100,000	▼ Upgrades And Replacement Of Stormwater Structures
			50,795	▼ Footpaths - Balmoral Rd Across Cattrall Park
			(109,635)	▲ Footpaths - Shakespeare Road
			100,000	▼ Dampier Boat Ramp Upgrade
			206,000	▼ Roebourne Street Lighting Upgrade
			100,000	▼ Wickham Bus Shelters
			65,657	▼ Airside Upgrade
			271,688	▼ Water Infrastructure Upgrades-Karratha Airport

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

Cash and Investments

Investment Accounts	Balance 30 September	Interest %	
Reserve Account	81,566	2.51	Transactional Account
Maxi Cash Reserve	10,453,853	3.00	Cash Management
Reserve TD - NAB	20,551,387	3.72	Reserve Investment
Reserve TD - NAB	10,000,000	3.60	Reserve Investment
Reserve TD - NAB	5,000,000	3.53	Reserve Investment
Reserve TD - Westpac	25,000,000	3.74	Reserve Investment
Municipal Account	16,651,655	2.51	Transactional Account
Cash on Hand	18,655	0.00	Cash Floats
Total	87,757,116		

The Reserve Bank cash rate (overnight money market interest rate) has remained at 2.5%, since the 25 basis point decrease in early August 2013. \$20 million of reserve funds continued to be invested at 3.72% to mature in January, and \$10 million at 3.6% to mature in October. Additional reserve fund Term Deposits were established in September; \$5m at 3.53% to mature in December and \$25m at 3.74% to mature in April 2015. The Municipal funds held with Westpac Bank continued to earn 2.51% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 3% on the Maxi-Direct Muni Account to maximise interest earnings.



The liquidity graph for 2014/15 demonstrates a decrease in liquidity due to payment of supplier invoices including progress claims for current projects.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of September 2014 with a current full year balanced budget and actual surplus year to date reported of \$67,709,888 which is largely due to transfers to and from reserve.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- | | | |
|---------------|-----------|--|
| Our Program: | 4.d.1.3 | Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government regulations. |
| Our Services: | 4.d.1.3.1 | Prepare the Financial Statements and Reports to Council. |

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a routine process alerting Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per the Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30th September 2014 and
2. APPROVE the following actions:
 - a. _____
 - b. _____

Option 3

That Council by Simple Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30th September 2014.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152986
MOVED : Cr Smeathers
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* resolves to RECEIVE the Financial Reports for the financial period ending 30th September 2014.

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
AGAINST : Nil

City of Karratha							
Notes To And Forming Part Of The Financial Statements							
for the period ending 30 September 2014							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2013/14
	\$	\$		\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	40,580,172	40,580,172	39,414,172	40,406,376	-	992,204	35,769,877
Fees and Charges	79,630,708	79,630,708	46,710,711	46,716,437	-	-	47,162,921
Operating Grant, Subsidies and Contributions	11,917,157	11,917,157	4,081,331	5,318,557	30.31%	1,237,226	7,410,418
Interest Earned	3,398,954	3,398,954	820,176	416,811	-49.18%	(403,365)	2,445,099
Proceeds/Realisation	0	0	0	64,266	-	64,266	0
All Other	532,647	532,647	109,494	492,397	349.70%	382,903	1,482,487
Total	136,059,638	136,059,638	91,135,884	93,414,843	-	2,278,959	94,270,802
Expenses from Operations							
Employee Costs	36,384,898	36,384,898	8,800,323	7,740,298	-12.05%	1,060,025	33,353,872
Materials and Contracts	47,197,845	47,197,845	26,848,067	4,603,701	-82.85%	22,244,366	23,682,567
Utilities (gas, electricity, water etc)	4,175,242	4,175,242	1,036,071	719,049	-30.60%	317,022	4,275,811
Interest Expenses	47,700	47,700	0	0	-	-	10,597
Depreciation	11,202,287	11,202,287	1,407,571	0	-100.00%	1,407,571	9,858,359
Insurance Expenses	1,753,304	1,753,304	1,681,149	50,336	-97.01%	1,630,813	1,700,422
Other Expenses	3,845,795	3,845,795	738,377	729,537	-	-	2,321,215
Total	104,607,071	104,607,071	40,511,558	13,842,921	-	26,668,637	75,202,843
Non Operating Grants, Subsidies and							
Contributions	7,412,063	7,412,063	524,666	586,500	11.79%	(61,834)	16,392,796
Fair Value Adjustments	-	-	-	-	-	-	0
Profit On The Sale Of Assets	(15,867)	(15,867)	(8,544)	0	-	-	(46,856)
Loss On Asset Disposal	597,456	597,456	152,694	(408,909)	-	561,603	2,125,558
Change In Net Assets From Operations	38,283,041	38,283,041	51,004,842	80,567,331	-	(24,389,678)	33,382,053

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items		
Operating Grants, Subsidies and Contributions	30.31%	1,237,226	(406,000)	▲	Contribution to Rangers/Local Laws - Income in advance, transferred to reserve
			(285,000)	▲	Contributions - Leisure Projects - Income in advance, transferred to reserve
			(197,129)	▲	NAIDOC Week Income
			(159,500)	▲	Red Earth Arts Festival - Income
Interest Earned	-49.18%	(403,365)	96,638	▼	Interest Earned - Pilbara Underground Power Reserve
			136,567	▼	Interest Earned - Waste Management
			146,491	▼	Interest Earned - Aerodrome
All Other	349.70%	382,903	(309,002)	▲	Reimbursements/Commissions & Rebates
			(118,853)	▲	Insurance Contributions Cash Settlement Monies Capital
Expenses from Operations	Material Variance		Significant Items		
Materials And Contracts	-82.85%	22,244,366	(19,993,374)	▼	Office Expenses-Rates
			(1,240,965)	▼	Local Planning Strategy (LPS)
			(407,204)	▼	KTA Airport - Recoverable
			(215,615)	▼	KTA Airport - Landside Mtce
			(139,011)	▼	Website Development Expenses
			(107,525)	▼	Staff Housing-Mtce Costs
Utilities	-30.60%	317,022	(111,777)	▼	KTA Airport - Recoverable
			(67,276)	▼	Karratha Leisureplex
			(24,465)	▼	Street Lights-Electricity
Depreciation	-100.00%	1,407,571	(336,337)	▼	Depreciation-Karratha Leisureplex
			(127,548)	▼	Depreciation-Corp Services
			(118,894)	▼	Depreciation-Staff Housing
			(104,294)	▼	Depreciation-Roads & Streets
Insurance Expenses	97.01%	1,630,813	(146,380)	▼	Office Expenses-Corp Services
			(219,440)	▼	Karratha Leisureplex
			(133,035)	▼	Staff Housing-Op Costs
			(113,165)	▼	Plant-Insurance & Rego
			(248,260)	▼	Works - Employment Costs
			(100,310)	▼	KTA Airport - Office Expenses
			(275,000)	▼	KTA Airport - Karratha Terminal Building - Op Exp
Other Revenues	Material Variance		Significant Items		
Non Operating Grants, Subsidies and Contributions	11.79%	61,834	58,000	▼	Grant - Community Safety - Income recognised as received in advance from 13/14

City of Karratha							
Rate Setting Statement							
for the period ending 30 September 2014							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Var. Ind
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	41,130,572	41,130,572	36,262,409	36,078,411	-	(183,998)	
Governance	176,088	176,088	45,882	405,936	784.74%	360,054	▲
Law, Order And Public Safety	1,365,336	1,365,336	980,116	1,411,438	44.01%	431,322	▲
Health	183,189	183,189	49,689	153,745	209.41%	104,056	▲
Education and Welfare	58,900	58,900	14,724	14,725	-	-	
Housing	349,356	349,356	66,006	64,362	-	-	
Community Amenities	12,688,688	12,688,688	5,260,323	4,978,714	-	(281,609)	
Recreation And Culture	15,976,278	15,976,278	3,174,285	4,354,712	37.19%	1,180,427	▲
Transport	29,985,449	29,985,449	6,200,673	5,757,371	-	(443,302)	
Economic Services	537,040	537,040	159,940	230,563	44.16%	70,623	▲
Other Property And Services	456,500	456,500	40,875	144,991	254.72%	104,116	▲
	102,907,396	102,907,396	52,254,922	53,594,968	-	1,340,046	
Expenses (Applications)							
General Purpose Funding	(20,431,500)	(20,431,500)	(20,069,500)	(48,386)	-99.76%	20,021,115	▼
Governance	(5,866,028)	(5,866,028)	(1,612,108)	(1,041,109)	-35.42%	570,999	▼
Law, Order And Public Safety	(2,205,807)	(2,205,807)	(589,854)	(380,531)	-35.49%	209,323	▼
Health	(1,343,165)	(1,343,165)	(352,705)	(340,378)	-	-	
Education and Welfare	(183,232)	(183,232)	(61,897)	372,203	-701.33%	434,100	▼
Housing	(859,507)	(859,507)	(316,861)	(66,030)	-79.16%	250,831	▼
Community Amenities	(18,462,741)	(18,462,741)	(4,964,551)	(2,779,483)	-44.01%	2,185,068	▼
Recreation And Culture	(30,480,213)	(30,480,213)	(7,008,543)	(5,915,246)	-15.60%	1,093,297	▼
Transport	(21,110,979)	(21,110,979)	(4,368,458)	(2,659,955)	-39.11%	1,708,503	▼
Economic Services	(2,306,304)	(2,306,304)	(626,988)	(463,001)	-26.15%	163,987	▼
Other Property And Services	(1,955,051)	(1,955,051)	(695,287)	(112,097)	-83.88%	583,190	▼
	(105,204,527)	(105,204,527)	(40,666,752)	(13,434,012)	-66.97%	27,232,740	
Capital							
Revenue							
Proceeds From Disposal Of Assets	789,850	789,850	106,500	64,266	-39.66%	-	▼
Tsf From Aerodrome Reserve	9,492,459	9,492,459	-	385,662	-	385,662	
Tsf From Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	1,192,000	1,192,000	-	-	-	-	
Tsf From Infrastructure Reserve	4,836,588	5,115,712	-	910,999	-	910,999	
Tsf From Partnership Reserve	3,005,329	3,005,329	3,005,329	4,249,413	41.40%	1,244,084	
Tsf From Waste Management Reserve	6,110,466	6,110,466	-	140,580	-	140,580	
Tsf From Housing Reserve	-	-	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Parks, Ovals and Rec Facilities	-	-	-	-	-	-	
Tsf From Information Technology Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	-	-	-	-	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	1,800	1,800	-	-	-	-	
Tsf From Workers Comp Res	-	-	-	-	-	-	
Tsf From Employee Entitlements Res	-	-	-	-	-	-	
Tsf From Community Development Res	531,500	531,500	-	600,000	-	600,000	
Tsf From Cossack Infrastructure Res	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Airconditioning Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Package Reserve	56,000	56,000	28,000	-	-100.00%	-	▼
Tsf From Heavy Haulage Roads Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	-	-	-	-	-	-	
Tsf From Restricted Funds Reserve	-	-	-	-	-	-	
Tsf From History & Cultural Publications	56,244	56,244	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	▲
New Loans Raised	8,000,000	8,000,000	3,000,000	-	-100.00%	(3,000,000)	▼
Other Loan Principal Income	221,863	221,863	-	-	-	-	
Repayments Of Self Supporting Loans	3,143	3,143	1,544.00	1,544.06	-	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	34,297,242	34,576,366	6,141,373	6,352,463	-	211,090	

City of Karratha							
Rate Setting Statement							
for the period ending 30 September 2014							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Var. Ind
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	-	-	-	-	-	-	-
Purchase of Assets - Artwork	-	-	-	0	-	-	-
Purchase Of Assets - Buildings	(33,183,371)	(33,183,371)	(8,927,892)	(4,057,866)	-54.55%	4,870,026	▼
Purchase Of Assets - Equipment	(320,000)	(320,000)	30,000	-	-100.00%	-	▼
Purchase Of Assets - Furniture & Equipment	(632,900)	(632,900)	(215,400)	(51,947)	-75.88%	163,453	▼
Purchase Of Assets - Plant	(3,500,000)	(3,500,000)	(1,561,000)	(22,021)	-98.59%	1,538,979	▼
Purchase Of Assets - Infrastructure	(12,240,227)	(12,519,351)	(3,678,075)	(1,313,000)	-64.30%	2,365,075	▼
Loan Principal Repayments	(354,625)	(354,625)	-	-	-	-	-
Tsf To Aerodrome Reserve	(705,024)	(705,024)	(176,256)	(89,324)	-49.32%	86,932	▼
Tsf To Airconditioning Reserve	-	-	-	-	-	-	-
Tsf To Dampier Drainage Reserve	(24)	(24)	(6)	-	-100.00%	-	▼
Tsf To Plant Replacement Reserve	(1,774,056)	(1,774,056)	(18,189)	(15,257)	-16.12%	-	▼
Tsf To Walkington Theatre Reserve	(204)	(204)	(51)	(177)	247.65%	-	▲
Tsf To Workers Compensation Reserve	(23,328)	(23,328)	(5,832)	(4,014)	-31.17%	-	▼
Tsf To Royalties for Regions Reserve	-	0	-	-	-	-	-
Tsf To Infrastructure Reserve	(7,343,491)	(7,343,491)	(132,264)	(107,300)	-18.87%	-	▼
Tsf To Partnership Reserve	(158,748)	(158,748)	(39,687)	(4,250,780)	10610.76%	(4,211,093)	▼
Tsf To Waste Management Reserve	(6,144,849)	(6,144,849)	(171,903)	(114,717)	-33.27%	57,186	▼
Tsf To Housing Reserve	-	-	-	-	-	-	-
Tsf To Parks, Ovals & Rec Facilities Reserve	-	-	-	-	-	-	-
Tsf To Aged Persons Home Reserve	(2,664)	(2,664)	(666)	(459)	-31.10%	-	▼
Tsf To Information Technology Reserve	-	-	-	-	-	-	-
Tsf To Junior Sport Reserve	(60)	(60)	(15)	-	-100.00%	-	▼
Tsf To Public Open Space Reserve	-	-	-	-	-	-	-
Tsf To Mosquito Control Reserve	(180)	(180)	(45)	(34)	-24.38%	-	▼
Tsf To History & Cultural Publications Reserve	(2,028)	(2,028)	(507)	(348)	-31.28%	-	▼
Tsf To Employee Entitlements Reserve	(74,184)	(74,184)	(18,546)	(14,324)	-22.76%	-	▼
Tsf To Community Development Reserve	(563,912)	(563,912)	(8,103)	(3,425)	-57.73%	-	▼
Tsf To Pilbara Underground Power Reserve	(18,665,280)	(18,665,280)	(18,273,780)	(9,866,869)	-46.01%	8,406,911	▼
Tsf To Medical Services Assistance Package Reserve	(8,424)	(8,424)	(2,106)	(1,656)	-21.36%	-	▼
Tsf To Carry Forward Budget Reserve	-	-	-	-	-	-	-
Tsf To Restricted Funds Reserve	-	-	-	-	-	-	-
Interest Free Loan Principal	-	-	-	-	-	-	-
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	-
Income Set Aside As Restricted Funds	-	-	-	-	-	-	▲
	(85,697,579)	(85,976,703)	(33,260,323)	(19,913,517)	-40.13%	13,346,806	
Adjustment For Non Cash Items							
Depreciation	11,202,287	11,202,287	1,407,571	-	-	(1,407,571)	▼
Movement in Employee Benefit Provisions	220,900	220,900	-	-	-	-	-
Movement in Accrued Interest	-	0	-	-	-	-	-
Movement in Accrued Salaries & Wages	-	0	-	-	-	-	-
Movement in Deferred Pensioner Rates	-	0	-	-	-	-	-
(Profit) / Loss On Disposal Of Assets	581,589	581,589	144,150	(408,909)	-	(553,059)	
	12,004,776	12,004,776	1,551,721	(408,909)	-126.35%	(1,960,630)	
Surplus Brought Forward 1 July	1,112,520	1,112,520	1,112,520	1,112,520		-	
Amount Raised From Rates	40,580,172	40,580,172	39,414,172	40,406,376	-	992,204	
Surplus / (Deficit)	0	0	26,547,633	67,709,888			

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Variance Commentary by Program

Revenues from Operations	Material Variance		Significant Items	
Governance	784.74%	360,054	309,002	▲ Reimbursements/Commissions & Rebates - Cyclone related WANDRRA reimbursement - amendment to be made
Law, Order And Public Safety	44.01%	431,322	(140,239)	▼ FESA Contrib - Bushtire Units - Grant application refused for ESL funding for additions to brigade building - this will be amended at the November Budget review
			(98,480)	▼ FESA Contrib - Karratha SESGrant application only partially approved for ESL funding for renovations to brigade building - this will be amended at the November Budget review
			281,475	▲ Grants- Community Safety15/16 Grant received early, t/f 109k to reserve in October
			406,000	▲ Contribution to Rangers/Local Laws15/16 Grant received early, t/f 406k to reserve in October
Health	209.41%	104,056	74,632	▲ Contribution Medical Services Package - 15/16 Grant received early, t/f 38k to reserve in October
Recreation And Culture	37.19%	1,180,427	57,000	▲ Eastern Corridor Youth Services Income in advance
			70,000	▲ Special Youth Projects Income - Grant received early
			88,455	▲ Contributions - Club Development15/16 Grant received early, t/f 78k to reserve in October
			90,000	▲ Community Bus (Public Transport Project)
			94,902	▲ Karratha Leisureplex-Income GST
			160,435	▲ Red Earth Arts Festival - Income Grant received early
			197,129	▲ NAIDOC Week Income Grant received
			285,000	▲ Contributions - Leisure Projects
Economic Services	44.16%	70,623	70,623	▲ Various Minor Amounts
Other Property And Services	254.72%	104,116	118,852	▲ Insurance Contributions Cash Settlement Monies Capital - Cyclone related reimbursement - amendment to be made at Review
Expenses from Operations	Material Variance		Significant Items	
General Purpose Funding	-99.76%	20,021,115	19,997,299	▼ Office Expenses-Rates - PUPP contribution to HP of \$20 million, not required to be paid - reforecast through Ex Gratia Contribution - Roebourne
Governance	-35.42%	570,999	(168,752)	▲ Advisory Group
			(98,976)	▲ Contribution - Roebourne Advisory Group
			(52,686)	▲ It Software Expenses
			52,695	▼ Karratha Main Admin Building-Op Costs
			55,190	▼ Contribution To Pilbara Regional Council
			62,499	▼ Ex Gratia Contribution - Wickham Community Assoc
			85,237	▼ Marketing & Promotion
			127,548	▼ Depreciation-Corp Services
			139,011	▼ Website Development Expenses
			146,763	▼ Office Expenses-Corp Services
Law, Order And Public Safety	-35.49%	209,323	209,323	▼ Various Minor Amounts
Education And Welfare	-701.33%	434,100	408,909	▼ Reversal relating to disposal of buildings identified not to be Council property at end of 13/14 financial year - item to be presented to Council to dispose
Housing	-79.16%	250,831	51,600	▼ Staff Housing General Mce - Preventative/Remedial -
			58,500	▼ Leased-New Positions -
			118,894	▼ Depreciation-Staff Housing -

Variance Commentary by Program (cont.)

Expenses from Operations	Material Variance		Significant Items	
Community Amenities	-44.01%	2,185,068	50,775	▼ Domestic Refuse Collection - Plant op costs to be changed at Nov budget review
			58,255	▼ Karratha Redevelopment Plans -
			58,838	▼ Trade/Commercial Refuse Collection - Plant op costs to be changed at Nov budget review
			67,653	▼ Depreciation-Waste Collection -
			72,026	▼ Rubbish Collection Parks, Open Spaces & Events - Plant op costs to be changed at Nov budget review
			80,696	▼ Depreciation-Landfill Operations -
			344,184	▼ Refuse Site Maintenance - 7 Mile (Dom/Comm) - \$300k underspent in plant op costs and staff wages and overheads. Adjust at Nov budget review. \$42k underspent in insurance.
Recreation And Culture	-15.60%	1,093,297	1,207,238	▼ Karratha Lazylands - State Government reconsidering freehold transfer price for Lazy Lands sites. Project to be discussed with Council whether to proceed.
			50,728	▼ Green The Greens - The Golf Course Redevelopment detailed design program was slightly delayed to permit input from the recently appointed Golf Course Superintendent. The Design process has recommenced and programmed for completion in 2014 and expenditure will occur in the last quarter.
			53,287	▼ The Youth Shed-Programmes -
			54,131	▼ Wickham Recreation Facility Building-Op Costs -
			92,720	▼ Employment Costs-Karratha Library -
			94,970	▼ Open Space/Drain Reserve Mtce - Orders raised, Nov review
			106,066	▼ Employment Costs-Wickham Recreation Facility -
			170,983	▼ Dampier Community Hub-Expenditure - Project expenditure has been posted to 361502. Architect fees (14/15) expected August have been posted to September, QS have not submitted invoice for 14/15. The project cash flow will be amended in the budget review.
			223,426	▼ Karratha Leisureplex-Op Costs -
			336,337	▼ Depreciation-Karratha Leisureplex -
Transport	-39.11%	1,708,503	(96,059)	▲ Post Cyclone Clean Up - Special Project - Nov Review-damage post TC Christine
			(73,069)	▲ KTA Airport - Employment Costs - Overspend due to anomalies i.e mainly staff entitlements and costs reallocated via ABC higher than forecast as a result of higher allocation to other City departments.
			(51,600)	▲ TTI - Employment Costs - TTI Staff final/closing costs of salary and entitlements post 30 June 2014. A clearing budget for this actual cost to be addressed at Nov budget review.
			56,108	▼ Kta Airport - Airside Mtce Exp - To be addressed at budget review.
			60,000	▼ KTA Airport - Consultants For Studies - Timing difference. PO raised. Invoice not received.
			96,357	▼ KTA Airport -Depreciation -
			104,191	▼ Power - July utilities invoice incorrectly coded. Journal and Aug invoice to be posted in Sept.
			104,294	▼ Depreciation-Roads & Streets - Finance

Variance Commentary by Program (cont.)

Expenses from Operations	Material Variance			Significant Items
			109,767	▼ KTA Airport - Office Expenses - Timing difference. Airport building insurance premium budgeted to be processed in Sept now posted to Oct.
			123,747	▼ Kta Airport - Car Park & Grounds Transport Op Exp - To be addressed at budget review.
			152,694	▼ Loss On Sale - Plant - Nov Review
			274,324	▼ Kta Airport-Terminal Building-Op Cost - Timing difference. Terminal building construction and operations insurance premium budgeted to be processed in August now posted to Sept.
			407,204	▼ Screening And Security - Timing difference. MSS Security and Screening August invoice posted in September.
Economic Services	-26.15%	163,987	163,987	▼ Various Minor Amounts
Other Property And Services	-83.88%	583,190	227,871	▼ Works - Employment Costs - Nov Review-overheads budgeted and should not apply. Insurance premiums not yet applied
			337,848	▼ Tech Serv - Employment Costs - Nov Review-overheads budgeted and should not apply.
Capital Revenue	Material Variance			Significant Items
Transfer From Partnership Reserve	41.40%	1,244,084	1,244,084	▲ Transfer from Partnership Reserve - Actual is based on 13/14 final figures
New Loans Raised	-100.00%	3,000,000	(3,000,000)	▼ Income From Loan-PUPP - Loan not yet taken out - still to determine if required
Capital Expenses	Material Variance			Significant Items
Purchase Of Assets - Buildings	-54.55%	4,870,026	(59,723)	▲ Capital-Buildings - Dampier Community Hub
			80,000	▼ Improvements - 22 Gecko Circle - Quotes being confirmed by building maintenance.
			106,175	▼ 7 Mile Lip Bldg Improvements - Refurbishment works for staff amenities block not yet completed. Tender awarded. The project cash flow will be amended in the budget review.
			124,573	▼ Leisureplex Improvements -
			225,934	▼ Karratha Leisureplex - Mnor contract works are yet to be submitted for payment in full. The project cash flow will be amended in the budget review.
			307,922	▼ Buildings-Roebourne/Wickham SES - The building is complete and all certifications issued. As a result of the delay in issue of certification the Contractor's progress claim was processed to September. A delay has occurred in the completion of the new cross over and fencing which were completed in September. The asphaltting of the joint use car park has been completed mid-October and line marking is expected to occur shortly. The project cash flow will be amended in the budget review.
			501,030	▼ Karratha Arts & Community Precinct - The revised project scope and budget were delayed from the intended August meeting to September. This has delayed the continuation of work (and resulting expenses) for the consultants. The project cash flow will be amended in the budget review.
			3,569,795	▼ Karratha Airport Terminal Expansion Project - Contractor progress claims are 1 month behind schedule due to processing times. Minor changes to the staging has also lead to amendments to the original cash flow and claims being lower than expected. Contractor cash flow being recast to provide better accuracy. The project cash flow will be amended in the budget review.

Variance Commentary by Program (cont.)

Capital Expenses	Material Variance		Significant Items	
Purchase Of Assets - Furniture & Equipment	-75.88%	163,453	137,000	▼ Sor Telecommunications Project -
Purchase Of Assets - Plant	-98.59%	1,538,979	53,000	▼ Purchase - Plant Ranger Services -
			88,360	▼ Purchase - Plant P&G - Plant on order, not yet received
			1,300,000	▼ Purchase - Plant Landfill Operations -
Purchase Of Assets - Infrastructure	-64.30%	2,365,075	97,500	▼ Cctv Installation -
			302,829	▼ Roebourne Skate Park - Invoice expected for the 14/15 FY paid in 13/14 FY. All works complete.
			362,397	▼ Skate Park Program -
			99,178	▼ Bulk Fuel Infrastructure - Teder awarded, budget adjusted to reflect expenditure timing. \$70k to be transferred to staff amenities capital project.
			72,006	▼ Balla Balla Road - Nov Review-works complete. Works required on Hearsons Cove Road
			170,101	▼ Roebourne Wittenoom Rd-Gravel Resheeting - Nov Review-Project delayed-now planned for Feb/Mar
			500,000	▼ Reseal-Clarkson Street - Budget for reseal program applied to a single account-works commence in October to be completed by December. Budget to be moved in Nov Review
			(96,977)	▲ Hearson Cove Road - Work commenced ahead of schedule
			100,000	▼ Upgrades And Replacement Of Stormwater Structures - Delay in completing design work for Sholl Street drain replacement (internal) and Millstream Road extensions (externally designed)
			50,795	▼ Footpaths - Balmoral Rd Across Cattrall Park - Works deferred to November due to redesign of culverts. Extra \$30k requested in budget review due to late 13/14 invoice.
			(109,635)	▲ Footpaths - Shakespeare Road - Works are complete and payment will occur shortly.
			100,000	▼ Dampier Boat Ramp Upgrade - Purchase orders have not yet been issued to the Contractor. This will occur in October.
			206,000	▼ Roebourne Street Lighting Upgrade - Design paid in October, balance of work to be completed in Jan - Nov review
			100,000	▼ Wickham Bus Shelters - Planning approvals for locations still being sought by Leisure Services.
			65,657	▼ Airside Upgrade - To be addressed at Nov budget review.
			271,688	▼ Water Infrastructure Upgrades-Karratha Airport - This project is currently going through arbitration with the Contractor and payment will not be expended until the outcome of that process is known. The outcome is expected to be received October/November.
Transfer To Aerodrome Reserve	-49.32%	86,932	86,932	▼ Transfer to Aerodrome Reserve - Variance due to lower than budgeted balance as at EOFY 2013/14 and timing difference relating to investment maturity
Transfer To Partnership Reserve	10610.76%	(4,211,093)	(4,250,780)	▲ Transfer to Partnership Reserve - Actual is based on 13/14 final figures
Transfer To Waste Management Reserve	-33.27%	57,186	(57,186)	▼ Transfer to Waste Management Reserve - Variance due to lower than budgeted balance as at EOFY 2013/14 and timing difference relating to investment maturity
Transfer To Pilbara Underground Power Reserve	-46.01%	8,406,911	8,406,911	▼ Transfer to Pilbara Underground Power Reserve - Funds received YTD transferred to Reserve - amendment to be made at Review

City of Karratha
Notes to the Financial Statements
for the period ending 30 September 2014

Note 1. Net Current Assets	Note	Year to Date Actual	2014/15 Budget Brought Forward 1 July
		\$	\$
Current Assets			
Cash and Cash Equivalents - Unrestricted		16,665,392	1,170,000
Cash and Cash Equivalents - Restricted (Trust)		3,068,472	0
Cash and Cash Equivalents - Restricted - Reserves	1	71,086,807	74,165,826
Cash - Restricted Unspent Grants/Contributions		4,918	0
Cash - Restricted Unspent Loans		0	0
Trade and Other Receivables	2	53,521,386	7,329,957
Land held for Resale - Development Costs		0	0
Inventories		294,999	393,026
Total Current Assets		144,641,974	83,058,809
Current Liabilities			
Trade and Other Payables		2,263,318	3,973,668
Trust Liabilities		3,078,462	
Bank Overdraft		0	0
Current Portion of Long Term Borrowings		0	1,358,862
Current Portion of Provisions		3,390,758	4,919,315
Total Current Liabilities		8,732,538	10,251,845
Net Current Assets		135,909,436	72,806,964
Less			
Cash and Cash Equivalents - Restricted - Reserves		(71,086,807)	(74,165,826)
Loan repayments from institutions		(1,599)	0
Movement in Accruals (Non-Cash)		0	0
Cash - Restricted Unspent Grants/Contributions		4,918	0
Add back			
Current Loan Liability		0	1,358,862
Cash Backed Employee Provisions		2,299,046	0
Current Provisions funded through salaries budget		584,893	0
Net Current Asset Position		67,709,888	0

City of Karratha
Notes to the Financial Statements (cont.)
for the period ending 30 September 2014

Note Explanation:

1) Reserves and Long Service Leave are Cash Backed

2)

Total Trade and Other Receivables	37,437,305
Total Rates Debtors Outstanding	16,084,081

City of Karratha

Statement of Financial Position for the period ending 30 September 2014

Note 2: Statement of Financial Position	2014/15	2013/14
	\$	\$
Current Assets		
Cash On Hand	18,655	18,455
Cash and Cash Equivalents - Unrestricted	16,646,737	2,325
Cash and Cash Equivalents - Restricted (Trust)	3,068,472	3,083,658
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	4,918	4,918
Cash and Cash Equivalents - Restricted (Reserves/Muni)	71,086,807	62,904,777
Trade and Other Receivables	53,521,386	11,944,825
Inventories	294,999	401,889
Total Current Assets	<u>144,641,974</u>	<u>78,360,847</u>
Non-Current Assets		
Trade and Other Receivables	50,260	50,260
Property, Plant and Equipment	197,904,833	193,216,254
Infrastructure	117,738,745	116,573,581
Total Non-Current Assets	<u>315,693,838</u>	<u>309,840,095</u>
Total Assets	<u>460,335,812</u>	<u>388,200,942</u>
Current Liabilities		
Bank Overdrafts	0	0
Trade and Other Payables	2,263,318	10,680,791
Trust Liabilities	3,078,462	3,093,451
Long Term Borrowings	0	0
Provisions	3,390,758	3,390,758
Total Current Liabilities	<u>8,732,538</u>	<u>17,164,999</u>
Non-Current Liabilities		
Long Term Borrowings	0	0
Provisions	1,328,725	1,328,725
Total Non-Current Liabilities	<u>1,328,725</u>	<u>1,328,725</u>
Total Liabilities	<u>10,061,263</u>	<u>18,493,724</u>
Net Assets	<u>450,274,548</u>	<u>369,707,217</u>
Equity		
Accumulated Surplus	330,123,238	257,737,937
Revaluation Surplus	49,064,504	49,064,504
Reserves	71,086,807	62,904,777
Total Equity	<u>450,274,548</u>	<u>369,707,217</u>

City of Karratha
Statement Of Financial Activity
for the period ending 30 September 2014

	\$
Unrestricted Cash	
Cash On Hand	18,655
Westpac on call	16,646,737
Term deposits - Westpac / WATC	0
Term deposit - Westpac	0
	<u>16,665,392</u>
Restricted Cash	
Reserve Funds	71,086,807
Restricted Unspent Grants	4,918
Westpac - Trust	3,068,472
	<u>74,160,196</u>
Total Cash	<u><u>90,825,588</u></u>

Note 4				
City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 30 September 2014				
	2014/2015 Budget	2014/2015 Amended	2014/2015 Year To Date Budget	2014/2015 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(912,445)	(912,445)	(225,340)	(145,492)
Net (Cost) Revenue to Council for Cossack Infrastructure Project	0	0	0	0
Net (Cost) Revenue to Council for Executive Admin	(641,720)	(641,720)	(158,194)	(149,079)
Net (Cost) Revenue to Council for Public Affairs	(726,941)	(726,941)	(327,691)	(217,260)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	57,873,702	57,873,702	57,153,777	76,100,255
Net (Cost) Revenue to Council for General Revenue	(21,548,196)	(21,548,196)	(17,393,108)	(9,215,909)
Net (Cost) Revenue to Council for Corporate Services	3,273,292	3,273,292	93,751	1,426,953
Net (Cost) Revenue to Council for Human Resources	(1,852,148)	(1,852,148)	(444,484)	(556,107)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,281,220)	(1,281,220)	(312,369)	(313,815)
Net (Cost) Revenue to Council for Information Services	(1,908,098)	(1,908,098)	(610,831)	(487,110)
Net (Cost) Revenue to Council for Television & Radio Services	(24,225)	(24,225)	(4,025)	0
Net (Cost) Revenue to Council for Business Improvement Process	(5,025)	(5,025)	(25)	(618)
Net (Cost) Revenue to Council for Staff Housing	(384,000)	(384,000)	(203,318)	(20,475)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Rio Tinto Partnership	6,227,220	6,227,220	3,278,901	290,352
Net (Cost) Revenue to Council for Aged Persons Housing	(2,340)	(2,340)	(585)	0
Net (Cost) Revenue to Council for Community Development	(1,568,880)	(1,568,880)	(376,809)	(183,548)
Net (Cost) Revenue to Council for Cossack Art Awards	0	0	0	0
Net (Cost) Revenue to Council for Youth Development	(24,550)	(24,550)	(43,600)	106,403
Net (Cost) Revenue to Council for Other Culture	(380,914)	(380,914)	(9,844)	(70,930)
Net (Cost) Revenue to Council for Arts & Culture Program	(195)	(195)	(195)	0
Net (Cost) Revenue to Council for Community Sponsorship	(1,606,950)	(1,606,950)	(294,814)	231,452
Net (Cost) Revenue to Council for Daycare Centres	(63,138)	(63,138)	(32,502)	(21,982)
Net (Cost) Revenue to Council for Child Health Clinics	(96,101)	(96,101)	(27,815)	(18,339)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(5,400)	(5,400)	(1,350)	(7,529)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	(368)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(539,266)	(539,266)	(196,888)	(123,627)
Net (Cost) Revenue to Council for Libraries	(2,013,933)	(2,013,933)	(499,343)	(406,041)
Net (Cost) Revenue to Council for Cossack Operations	(425,554)	(425,554)	(187,388)	(113,844)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,136,811)	(1,136,811)	(362,659)	(344,337)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(887,171)	(887,171)	(165,084)	(156,502)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,320,500)	(1,320,500)	(307,782)	(219,977)
Net (Cost) Revenue to Council for Leisure Projects	(1,906,530)	(1,906,530)	(884,750)	69,541
Net (Cost) Revenue to Council for Playgrounds	(422,488)	(422,488)	(61,621)	(86,911)
Net (Cost) Revenue to Council for Youth Centres	(3,480)	(3,480)	(870)	(909)
Net (Cost) Revenue to Council for Medical Services	25,135	25,135	11,806	72,010
Net (Cost) Revenue to Council for Other Buildings	(114,122)	(114,122)	(38,046)	(37,289)
Net (Cost) Revenue to Council for The Youth Shed	(1,478,802)	(1,478,802)	(257,650)	(265,365)
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,643,651)	(4,643,651)	(1,596,644)	(765,070)
Net (Cost) Revenue to Council for Pam Buchanan Family Centre	41,380	41,380	(14,669)	(10,033)
Net (Cost) Revenue to Council for Events & Festivals	(1,268,168)	(1,268,168)	528,204	341,843
Net (Cost) Revenue to Council for Dampier Community Hub	(463,182)	(463,182)	(271,458)	(160,198)
Net (Cost) Revenue to Council for Other Buildings (Leisure)	50,161	50,161	0	0
Net (Cost) Revenue to Council for Wickham Recreation Precinct	1,353,640	1,353,640	243,255	407,114
Net (Cost) Revenue to Council for Wickham Community Hub	0	0	(25,000)	(25,044)
Net (Cost) Revenue to Council for Asbestos Remediation Project Roebourne (3	0	0	0	0

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 30 September 2014				
	2014/2015 Budget	2014/2015 Amended	2014/2015 Year To Date Budget	2014/2015 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(1,161,333)	(1,161,333)	(113,527)	1,911
Net (Cost) Revenue to Council for Ranger Services	(977,478)	(977,478)	9,793	514,935
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(660,832)	(660,832)	(155,708)	(72,718)
Net (Cost) Revenue to Council for Community Safety	(50,854)	(50,854)	(172,271)	502,536
Net (Cost) Revenue to Council for Economic Development	(199,446)	(199,446)	(49,494)	(45,940)
Net (Cost) Revenue to Council for Camping Grounds	(15,592)	(15,592)	(3,393)	79,260
Net (Cost) Revenue to Council for Building Control	(370,026)	(370,026)	(83,016)	(78,623)
Net (Cost) Revenue to Council for Health Services	(854,325)	(854,325)	(202,140)	(201,247)
Net (Cost) Revenue to Council for Town Planning	(1,232,268)	(1,232,268)	(298,752)	(223,715)
Net (Cost) Revenue to Council for Strategic Planning	(1,444,087)	(1,444,087)	(1,371,845)	(150,806)
Net (Cost) Revenue to Council for Development Services	(83,100)	(83,100)	(21,400)	(8,444)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(1,231,016)	(1,231,016)	(304,143)	(225,423)
Net (Cost) Revenue to Council for Public Services Overheads	1,019,883	1,019,883	261,089	334,036
Net (Cost) Revenue to Council for Fleet & Plant	(4,016,904)	(4,016,904)	(943,440)	(84,153)
Net (Cost) Revenue to Council for Roads & Streets	(3,948,704)	(3,948,704)	(1,062,082)	(551,644)
Net (Cost) Revenue to Council for Parks & Gardens	(1,938,576)	(1,938,576)	(636,773)	(483,066)
Net (Cost) Revenue to Council for Drainage	(742,612)	(742,612)	(158,951)	(46,384)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,535,101)	(1,535,101)	(293,385)	(354,136)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(794,516)	(794,516)	(184,219)	(119,182)
Net (Cost) Revenue to Council for Cemeteries	(827,188)	(827,188)	(122,588)	(17,261)
Net (Cost) Revenue to Council for Public Toilets	(325,406)	(325,406)	(97,307)	(77,316)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(338,369)	(338,369)	62,813	175,628
Net (Cost) Revenue to Council for Town Beautification	(1,320,940)	(1,320,940)	(299,387)	(173,695)
Net (Cost) Revenue to Council for Bus Shelters	(100,000)	(100,000)	(100,000)	(31,438)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	0	0	1,726
Net (Cost) Revenue to Council for Works Overheads	1,133,367	1,133,367	98,799	294,801
Net (Cost) Revenue to Council for Parks & Gardens Overheads	1,243,700	1,243,700	317,339	331,986
Net (Cost) Revenue to Council for Tech Services	(3,141,888)	(3,141,888)	(823,017)	(1,073,031)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	(29)
Net (Cost) Revenue to Council for Vehicle Storage Temporary Contract	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(32,000)	(32,000)	(8,001)	(8,632)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	13,116	13,116	1,966	(2,334)
Net (Cost) Revenue to Council for Waste Collection	(6,286,712)	(6,286,712)	1,991,271	2,346,328
Net (Cost) Revenue to Council for Landfill Operations	5,830,579	5,830,579	(1,181,650)	522,877
Net (Cost) Revenue to Council for Waste Overheads	1,789,084	1,789,084	442,436	159,773
Net (Cost) Revenue to Council for Karratha Airport	2,084,303	2,084,303	(4,830,282)	443,204
Net (Cost) Revenue to Council for Tien Tsin Inne	0	0	0	(42,509)
Net (Cost) Revenue to Council for Other Airports	(6,565)	(6,565)	(565)	(26,388)

9.2 LIST OF ACCOUNTS OCTOBER 2014

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	30 October 2014
Applicant/Proponent:	Not Applicable
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	4.d.1.5	Ensure financial accountability
Our Services:	4.d.1.5.2	Ensure value for money and procurement

RISK MANAGEMENT CONSIDERATIONS

Having good terms of trade will reduce the risk of penalties, loss of quality contractors and services, and dissatisfaction amongst the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$9,634,158.06 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 253;
- b) EFT30947 to EFT31415 (Inclusive);
- c) Cheque Vouchers 77297 to 77366 (Inclusive);
- d) Cancelled cheques EFT30778, EFT31035, EFT31169, EFT31174, EFT31184, 77325, 77327, 77352;
- e) Direct Debits: nil;
- f) Payroll Cheques \$1,513,185.98;
- g) with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152987
 MOVED : Cr Lally
 SECONDED : Cr Kickett

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$9,634,158.06 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 253;
- b) EFT30947 to EFT31415 (Inclusive);
- c) Cheque Vouchers 77297 to 77366 (Inclusive);
- d) Cancelled cheques EFT30778, EFT31035, EFT31169, EFT31174, EFT31184, 77325, 77327, 77352;
- e) Direct Debits: nil;
- f) Payroll Cheques \$1,513,185.98;
- g) with the EXCEPTION OF (as listed)

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
 AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
253	16.10.2014	Karratha Dampier Mens Darts Association	Refund - Venue Hire Bond Frank Butler Centre 22/06/14	1,000.00
EFT30778	29.01.2014	Matthew Emery	Cancelled Cheque	-2,178.65
EFT30947	02.10.2014	Pilbara Regional Council	Member Contributions - Quarter 1	60,500.00
EFT30948	06.10.2014	Karratha First National Real Estate	Refund - Over Payment Of Pilbara Underground Power Project	455.10
EFT30949	06.10.2014	Advanced Electrical Equipment Pty Ltd	Refund - Over Payment Of Pilbara Underground Power Project	12,412.21
EFT30950	06.10.2014	Delstrat Pty Ltd	Refund - Over Payment Of Pilbara Underground Power Project	12,412.21
EFT30951	06.10.2014	Maria Dunne	Refund - Over Payment Of Pilbara Underground Power Project	482.60
EFT30952	06.10.2014	Ofelia Francis	Refund - Over Payment Of Pilbara Underground Power Project	227.60
EFT30953	06.10.2014	Joyce Crane Hire	Refund - Over Payment Of Pilbara Underground Power Project	12,412.21
EFT30954	06.10.2014	Sarah Mckie	Refund - Over Payment Of Pilbara Underground Power Project	3,468.57
EFT30955	06.10.2014	Lee Alison O'Dwyer	Refund - Over Payment Of Pilbara Underground Power Project	1,746.99
EFT30956	06.10.2014	Plan B Trustees Ltd Atf Eastern Guruma Charitable Trust No2	Refund - Over Payment Of Pilbara Underground Power Project	12,412.21
EFT30957	06.10.2014	Eve Solomon	Refund - Over Payment Of Pilbara Underground Power Project	12,412.21
EFT30958	06.10.2014	Damien Simpson	Refund - Over Payment Of Pilbara Underground Power Project	1,746.99
EFT30959	06.10.2014	Ultimate Drainage Pty Ltd	Refund - Over Payment Of Pilbara Underground Power Project	412.21
EFT30960	06.10.2014	Karratha Visitor Centre	Q2 2014/15 - Provision Of Visitor Information Services As Per The Transitional Funding Agreement Between The KVC And City Of Karratha For The Period 1 July- December 2014	79,990.08
EFT30961	06.10.2014	Karratha First National Real Estate	Rates Refund	2,441.81

Chq/EFT	Date	Name	Description	Amount
EFT30962	06.10.2014	Staples Australia (formerly Corporate Express)	Stationery Items - Various	852.55
EFT30963	06.10.2014	Hart Sport	KLP - Equipment For Social Sports	571.60
EFT30964	06.10.2014	Whelans	Wickham SES - Interest Only Deposited Plan For Easement	1,320.00
EFT30965	06.10.2014	Dorma Australia Pty Ltd	KTA Airport - Maintenance Of Arrivals West Entry Door	880.67
EFT30966	06.10.2014	Civica Pty Ltd	Performance Management System - Report Scoping July 2014	2,150.50
EFT30967	06.10.2014	Aquasea Underwater Products	RAC - Double Deck Snorkel System	2,495.00
EFT30968	06.10.2014	Sara Barnes	2014 Cossack Art Awards - Refund Portion of Commission	366.25
EFT30969	06.10.2014	Richard Chamberlain	Additional Course Design And Budget Estimates During Design Development	2,200.00
EFT30970	06.10.2014	The S Clarke Trust	Rates Refund	2,540.95
EFT30971	06.10.2014	DA Cleaton & DJ Fraser T/A Drawing Boards	Youth Services - Scooter Skate BMX Family Event Roebourne Skate Park Final Payment	1,650.00
EFT30972	06.10.2014	M Emery	Reimbursement - Study Assistance	2,178.65
EFT30973	06.10.2014	GES Consulting	Contract Project Management - 01/09/14 to 12/09/14	9,130.00
EFT30974	06.10.2014	J G Graphix	KTA Airport - Decals For Pay Stations Exits & Entries	445.50
EFT30975	06.10.2014	Neverfail Springwater Pty Ltd - HR Office Account	Admin Annex - 15l Water Bottles	205.50
EFT30976	06.10.2014	Paxon Group	Internal Audit Of Tenders & Contract Management	7,740.70
EFT30977	06.10.2014	Kmart Karratha	KLP - CD's For Fitness Centre	115.50
EFT30978	06.10.2014	Site Pics	Wickham Recreation - Photo Shoot For Brochure And TV Ads	554.13
EFT30979	06.10.2014	Skilled Group Limited	Labour Hire	7,019.07
EFT30980	06.10.2014	Think Promotional	FeNaCING 2014 - Promotional Bags	7,315.00
EFT30981	06.10.2014	Woolworths (WA) Ltd	Wickham Recreation - Stock Up Of Fridge	2,180.27
EFT30982	06.10.2014	West Australian Newspapers Limited	Advertising - Various	17,322.66
EFT30983	10.10.2014	Supercivil Pty Ltd	Gardugarli St - Supply And Install Footpath, Church Rd, Dampier - Footpath Upgrade, Central Ave, Dampier - Install Footpath	111,244.98
EFT30984	09.10.2014	Terrance Swetman	Home Ownership Allowance	555.00
EFT30985	09.10.2014	L Gan (Mortgage Account)	Home Ownership Allowance FE 08.10.2014	1,470.90
EFT30986	09.10.2014	Maxxia Pty Ltd	Payroll deductions	5,855.43
EFT30987	09.10.2014	R Steinki (Mortgage Acct)	Home Ownership Allowance FE 08.10.2014	800.00
EFT30988	09.10.2014	S Wachter (Mortgage Acct)	Home Ownership Allowance FE 08.10.2014	1,394.17
EFT30989	15.10.2014	Australian Taxation Office	Payroll deductions	287,554.00
EFT30990	15.10.2014	Child Support Agency	Payroll deductions	1,293.52
EFT30991	13.10.2014	Staples Australia (formerly Corporate Express)	Stationery Items - Various	4,164.15
EFT30992	13.10.2014	WBHO Civil Pty Ltd	Hearson Cove Road - Supply 2221 Tonne Gravel	39,552.15
EFT30993	13.10.2014	Chandler Macleod	Labour Hire	29,122.72
EFT30994	13.10.2014	Signature Music Pty Ltd	Moonrise Cinema - August Screenings	4,136.00
EFT30995	13.10.2014	Karratha International Hotel	Accommodation - R U Ok? Day Presenter 2014	300.00
EFT30996	13.10.2014	Caltex Energy WA (Link Energy Pty Ltd)	Fuel	23,202.91
EFT30997	13.10.2014	Water2Water	Water Services - Various City Venues	4,128.90
EFT30998	13.10.2014	Parry's Merchants	Youth Shed - Cafe Stock	216.95
EFT30999	13.10.2014	St Lukes College	REAF Dance Fusion - Gym Hire For Dance Workshops	1,485.00
EFT31000	13.10.2014	St John Ambulance- Karratha	KLP - CPR Refreshers, First Aid Supplies	830.35
EFT31001	13.10.2014	Signswest Stick With Us Sign Studio	RAC - Signage Stickers Overlay Panels For EIP Signs	105.60

Chq/EFT	Date	Name	Description	Amount
EFT31002	13.10.2014	Royal Life Saving Society WA Inc	KLP - Watch Around Water Mat	503.37
EFT31003	13.10.2014	TNT Express	Freight	453.19
EFT31004	13.10.2014	The Retic Shop	Stock - Retic	636.53
EFT31005	13.10.2014	Thrifty Car Rental	Car Hire – Meeting in Perth 10/7/14 - 12/7/14	103.99
EFT31006	13.10.2014	E Weidemann	Reimbursement For Meals While On Training	72.60
EFT31007	13.10.2014	Yaandina Family Centre Inc	Seniors Stay On Your Feet Week Venue Hire	165.00
EFT31008	13.10.2014	Vivid Group Pty Ltd	Rft16-13/14 - Implementation Of A Microsoft Sharepoint Intranet Solution Milestone 2 of 5 - Design Development & Testing	82,867.40
EFT31009	13.10.2014	MSS Security	KTA Airport - Screening And Security Services	219,995.45
EFT31010	13.10.2014	Airservices Australia	KTA Airport - Fire Alarm Monitoring	973.50
EFT31011	13.10.2014	Protector Alsafe	Safety Boots	288.33
EFT31012	13.10.2014	Ampac Debt Recovery	Rates Debt Recovery - 2014/15 FY	7.70
EFT31013	13.10.2014	Beaurepaires	Vehicle Repairs - Various	7,749.27
EFT31014	13.10.2014	Bin Bomb Pty Ltd	Stock	494.84
EFT31015	13.10.2014	Aaron Hocking T/as Black Sun Window Tinting	7 Mile Waste - Window Tinting Of The Weighbridge Facility Control Office Windows	550.00
EFT31016	13.10.2014	Centurion Transport Co Pty Ltd	Freight	867.00
EFT31017	13.10.2014	Edge Sports & Surf	Wickham Recreation - Uniforms, Customer Service Staff And Gym Manager	385.00
EFT31018	13.10.2014	FOXTEL For Business	KLP - Foxtel 18/09 To 17/10/14	305.00
EFT31019	13.10.2014	Gym Care: Commercial Fitness Specialists	KLP - Gym Equipment Service	858.00
EFT31020	13.10.2014	GES Consulting	Project Management Consultancy	7,920.00
EFT31021	13.10.2014	Global Security Management (WA)	Security Patrols	152.90
EFT31022	13.10.2014	Corey Davis	Youth Shed - Glow Rave DJ. 19/9/14	450.00
EFT31023	13.10.2014	Home Hardware Karratha	Hardware and Materials for minor repairs	194.65
EFT31024	13.10.2014	Hyder Consulting Pty Ltd	KTA Effluent Reuse Scheme - RFT 07-13/14 Concept Design Phase - Progress Claim #04	23,314.50
EFT31025	13.10.2014	Ibis Styles Karratha	Cossack Family Day - Accommodation for Performers for Saturday 19/07/14	199.00
EFT31026	13.10.2014	J G Graphix	REAF 2014 - Flags And Ticket Booth Decal Print And Install	1,273.47
EFT31027	13.10.2014	Karratha Auto Electrics	Vehicle Repairs - Air Cons	3,619.66
EFT31028	13.10.2014	Leethall Constructions Pty Ltd	7 Mile Waste - Installation Signage	23,958.00
EFT31029	13.10.2014	MM Electrical Merchandising	7 Mile Waste - Test Tag White Pack 100	56.54
EFT31030	13.10.2014	L Myburgh	Reimbursement For Fuel And Dinner While Attending MCAA Conference	104.90
EFT31031	13.10.2014	MAK Industrial Water Solutions Pty Ltd	KTA Airport - Supply Of Consumables Required For Normal Operation	3,564.55
EFT31032	13.10.2014	Lesley A Munro	Cossack Art Awards 2014 - Artist In Residence - Final Payment	3,295.00
EFT31033	13.10.2014	Neils Reticulation And Landscaping	KTA Airport - Transplant Palms, 7 Windgrass - Retic Repairs, 907a Walcott - Garden Maintenance	6,952.00
EFT31034	13.10.2014	North West Waste Alliance	Pathways Cleaning July 2014	11,187.00
EFT31035	13.10.2014	Orica Australia Pty Ltd	Cancelled Cheque	0.00
EFT31036	13.10.2014	Hanson Construction Materials Pty Ltd	Ready Mix Concrete Foot Path Works	422.73
EFT31037	13.10.2014	Point Samson Resort	REAF 2014 - Point Samson Accommodation for Event Staff 20/09/14	300.00
EFT31038	13.10.2014	Initial Hygiene (formerly Pink Hygiene Solutions)	Sanitary Disposal Units - September 2014	5,383.52
EFT31039	13.10.2014	Orica Australia Pty Ltd	Oxygen, Gas and Chlorine Cylinders - Various Sites	1,748.93
EFT31040	13.10.2014	Red Dot Stores	KLP - Supplies For Term 3 Holiday Program	24.42
EFT31041	13.10.2014	Roebourne District State Emergency Service	SES - Telstra Bill August 2014	49.29
EFT31042	13.10.2014	Kmart Karratha	Supplies for REAF 2014	223.00

Chq/EFT	Date	Name	Description	Amount
EFT31043	13.10.2014	Speedo Australia Pty Ltd	KLP - Goggles For On sale At Pro Shop	1,999.25
EFT31044	13.10.2014	Sigma Chemicals	KLP - Pallet Sodium Bi-sulphate, RAC - Vacuum Head	2,534.10
EFT31045	13.10.2014	Stott & Hoare	IT Equipment	5,720.00
EFT31046	13.10.2014	Swoon Design Studio	Signage / Flags	2,502.50
EFT31047	13.10.2014	Shelf Cleaning Services Pty Ltd	Vacate Cleans Including Window Clean And Carpet Cleaning	1,912.50
EFT31048	13.10.2014	Sanders Turner Ellick Architects	KTA Airport - Progress And Complete Third Stop/Go Point Project Rft01 - 12/13	15,961.00
EFT31049	13.10.2014	Designa Sabar Pty Ltd	KTA Airport - Preventive Maintenance Agreement 21/09 To 20/10/14	4,691.02
EFT31050	13.10.2014	R Steinki	Reimbursement - Utilities as per Managers Contract	670.00
EFT31051	13.10.2014	Scott Printers Pty Ltd	Cossack Art Awards - Printing Of 2000 Children's Chatterboxes	935.00
EFT31052	13.10.2014	Tambrey Centre (Tambrey Tavern Trust)	Cleaverville Beach - End Of Camping Season Lunch For Rangers And Caretakers	400.00
EFT31053	13.10.2014	Total Eden Pty Ltd	Stock - Retic	314.60
EFT31054	13.10.2014	Transpacific Industrial Solutions	Hearson Cove - WT#7945 Pump out 2 Septic Tanks 19/09/2014	1,427.14
EFT31055	13.10.2014	Tox Free (Australia) Pty Ltd	KLP - Waste Removal Fees - August 2014	943.14
EFT31056	13.10.2014	Turner Design	Roebourne Structure Plan Review With C of K Style Guide	1,584.00
EFT31057	13.10.2014	The Sebel Mandurah	Accommodation – MCAA Conference – 7 September To 11 September 2014	1,472.00
EFT31058	13.10.2014	Uniqco (WA) Pty Ltd	Unifleet Annual Access Fee	20,038.34
EFT31059	13.10.2014	Woolworths (WA) Ltd	REAF 2014 - Equipment for Events	1,547.18
EFT31060	13.10.2014	World's Best Products Pty Ltd	Graffiti Removal - Mastercartons Of Safewipe Handy Packs	2,851.20
EFT31061	13.10.2014	WT Partnership (Aus) Pty Ltd	KTA Airport Terminal Expansion - Cost Management Services to complete 2nd STOP/GO Point RFT 02-12/13 June 2014	4,976.77
EFT31062	13.10.2014	WT Design Studio	Design 'Holiday Mayhem Program' Advert For The Youth Shed October 2014	1,650.00
EFT31063	13.10.2014	Yakka Pty Ltd	Uniforms	1,396.48
EFT31064	13.10.2014	Convic Skate Parks Pty Ltd	Roebourne Skate Park - Construction Claim #4	44,520.96
EFT31065	13.10.2014	Building Commission (Building Services Levy)	BSL - August 2014 - Building Permits	17,877.02
EFT31066	16.10.2014	Karratha International Hotel	St Luke's Art Exhibition Launch - Catering	113.92
EFT31067	16.10.2014	Karratha Earthmoving & Sand Supplies	7 Mile Waste - Variation 005 Completion Of Proposed Remaining Additional Works	39,297.50
EFT31068	16.10.2014	Caltex Energy WA (Link Energy Pty Ltd)	Fuel - Bulk (Depot)	23,462.79
EFT31069	16.10.2014	Oem Group Pty Ltd	Parts - for Repairs	970.42
EFT31070	16.10.2014	Parry's Merchants	Youth Shed - Cafe Stock	518.35
EFT31071	16.10.2014	Poinciana Nursery	Bags Of Chook Food	96.00
EFT31072	16.10.2014	Royal Life Saving Society WA Inc	KLP - Pool Lifeguard Combination Course @ Karratha Leisureplex For S. Bulla	2,020.00
EFT31073	16.10.2014	Abco Products	KTA Airport - Oates Extendable Door Caution Signs	37.72
EFT31074	16.10.2014	Airflite Pty Ltd	KTA Airport - Handheld Radio Airband Speaker Microphone Drop In Charger And Adaptor	2,722.50
EFT31075	16.10.2014	Attorney-General's Department	KTA Airport - August 2014 46 ASIC Applications Lodgement	4,439.00
EFT31076	16.10.2014	Ausco Modular Pty Limited	KTA Depot - Hire Fee Portable Building 01/09/14 to 30/09/14	2,408.34
EFT31077	16.10.2014	Australian Performing Arts Centres Association	APACA Venue Salaries and Charges Report 14/15	330.00
EFT31078	16.10.2014	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Parts - for Repairs	943.64
EFT31079	16.10.2014	R Bhardwaj	Reimbursement of Meals While On Training	252.40
EFT31080	16.10.2014	BRL Building Company	KTA Airport - Service Call To Carry Out Repairs To Gate From Lot 6 To Airside	6,593.69

Chq/EFT	Date	Name	Description	Amount
EFT31081	16.10.2014	BP Australia Pty Ltd	Fuel	14,846.34
EFT31082	16.10.2014	Coates Hire Operations	Hire Fee - 10 Foot Storage Container For 7 Honeyeater Corner 20/05/2014 to 31/08/2014 (includes Lift and Delivery)	435.99
EFT31083	16.10.2014	Chadson Engineering Pty Ltd	Stock	732.05
EFT31084	16.10.2014	Coral Coast Electrical	7 Mile Waste - (Tender 32-13/14) Refuse Site Power Services Upgrade Final Claim	32,984.91
EFT31085	16.10.2014	Comtec Data Pty Ltd	Youth Shed - Supply And Installation Of Wireless Duress Alarm System	4,482.50
EFT31086	16.10.2014	Daysafe Training & Assessing	Forklift Training - 15/09/2014	589.75
EFT31087	16.10.2014	Embroidery Excellence	Uniforms - Events Staff	667.81
EFT31088	16.10.2014	Environmental Industries	Mowing And Brushcutting Of Drainage Reserves	20,362.56
EFT31089	16.10.2014	EFK Consulting Engineers	KLP - Review Generator Connection	1,881.00
EFT31090	16.10.2014	Ezi-Hose Pty Ltd	Parts - Replace Hydraulic Hoses Quote Ehpr13056 P8004	5,087.15
EFT31091	16.10.2014	Elan Media Partners	Library - New Resources	600.29
EFT31092	16.10.2014	Fortesque Bus Service Pty Ltd	Twilight Tunes - Bus Service For Cossack Twilight Tunes Friday 8 August 2014	1,188.00
EFT31093	16.10.2014	Prime Media Group (GWN7)	Karratha Leisureplex TV Advertising - August 2014	2,055.90
EFT31094	16.10.2014	Harvey Norman Karratha (Karravit Pty Ltd atf Karravit No 2 Trust t/as)	Wickham Recreation - Ipod For Music To Be Played In The Gymnasium	169.00
EFT31095	16.10.2014	Horabin's Trust	King/Queen Warrior Magician Lover Training 17/09/14	12,100.00
EFT31096	16.10.2014	D Hutchens	Reimbursement of Meals While On Conference	136.00
EFT31097	16.10.2014	E Huren	Reimbursement for Wool Purchased For The Youth Shed	79.50
EFT31098	16.10.2014	Insight Callcentre Services	After Hours Call Centre Charges For August - 308 Calls	1,389.08
EFT31099	16.10.2014	J G Graphix	Wickham Recreation Precinct - Print And Install Of Seven Window Decals	2,794.00
EFT31100	16.10.2014	Small Business Centre West Pilbara	Annual Partnership Between City And SBCWP 2014/15	22,000.00
EFT31101	16.10.2014	Keynote Entertainment Pty Ltd	John Worsfold - Guest Speaker Fee For The 2014 Futureclubs Community Sports Awards 14/11/14 50% Payment	4,125.00
EFT31102	16.10.2014	McLeods & Co Barristers And Solicitors	Legal Advice	49,680.10
EFT31103	16.10.2014	Lomax Family Trust T/a Lomax Media	REAF 2014 - Production Of 4 Adverts For REAF	2,156.00
EFT31104	16.10.2014	RAW Hire	Cossack Art Awards 2014 - 12 Seater Bus Hire 08/08/14 - 25/08/14	1,682.05
EFT31105	16.10.2014	McMahon Services Australia Pty Ltd	Wickham Transfer Station - Dry Hire Of Hook Bin Truck 12/09 - 18/09/14	5,263.50
EFT31106	16.10.2014	Mawarnkarra Health Services	Funding For Playground Equipment And Security Fencing For Safe House - Grant Ref CC/10/JUL/14	2,020.70
EFT31107	16.10.2014	Redwave Media Ltd	Advertising - Various	3,549.49
EFT31108	16.10.2014	Nickol Bay Hospital	Medical Consultations	223.00
EFT31109	16.10.2014	NYFL Ltd	Street Cleaning Roebourne - August 2014	4,422.00
EFT31110	16.10.2014	Nick Shipway Sound & Stage	REAF Dance Fusion - Production Setup For Dance Workshops	70.00
EFT31111	16.10.2014	Hanson Construction Materials Pty Ltd	Footpaths - Ready Mix Concrete	790.24
EFT31112	16.10.2014	Point Samson Resort	REAF Jnr - Accommodation for facilitator	1,700.00
EFT31113	16.10.2014	Pitney Bowes Software Pty Ltd	MapXtreme Desktop Maintenance and Technical support 10 x Desktop Licenses (SAU - 10) Period: 20/08/2014 to 19/08/2015	2,767.60
EFT31114	16.10.2014	Perth Audiovisual (Royal Pride Pty Ltd)	Youth Shed - Replacement Of Outdoor Speaker System	1,562.80
EFT31115	16.10.2014	Red Dot Stores	Youth Shed - School Holiday Program Materials	44.45

Chq/EFT	Date	Name	Description	Amount
EFT31116	16.10.2014	Seek Limited	Seek 10 Job Ad Pack	2,189.00
EFT31117	16.10.2014	Scope Business Imaging	Photocopier Charges	18,445.53
EFT31118	16.10.2014	Supercivil Pty Ltd	Footpath & Kerb Maintenance	20,483.02
EFT31119	16.10.2014	Chantelle Creevey t/as Stick It Stickers	Decals City Of Karratha Decals	85.80
EFT31120	16.10.2014	Tania Beach t/as Simply Functions	REAF Launch - Lady In The Lights Performance	300.00
EFT31121	16.10.2014	Telford Industries	Stock	1,400.30
EFT31122	16.10.2014	TMA Australia Pty Ltd	KTA Airport - Card Reader Cleaning Cards	440.00
EFT31123	16.10.2014	Karratha Timber & Building Supplies (formerly Versatile)	KLP - Hardware Supplies For The Month Of August	362.90
EFT31124	16.10.2014	Woolworths (WA) Ltd	Youth Shed - Cafe Stock	494.28
EFT31125	16.10.2014	A Ward	Reimbursement Of Expenses While In Perth For Meetings 17-18/09/14	115.50
EFT31126	16.10.2014	Amanda Wills	REAF Letterbox Drops	727.69
EFT31127	17.10.2014	Australia Post	Postage Charges	4,608.17
EFT31128	17.10.2014	Staples Australia (formerly Corporate Express)	Stationery Items - Various	280.90
EFT31129	17.10.2014	Childrens Services Support Unit Wa Inc - CSSU	September Roebourne Advisory Group Venue Booking	27.50
EFT31130	17.10.2014	Esplanade Hotel Fremantle	Staff Accommodation Cost Whilst Attending Conference	239.00
EFT31131	17.10.2014	KAW Engineering Pty Ltd	KLP - Aluminium Kick Plates For Doors	2,274.25
EFT31132	17.10.2014	Karratha Earthmoving & Sand Supplies	Cowle Road Depot - Semi Trailer Load Of Top Soil	1,144.00
EFT31133	17.10.2014	Local Government Managers Australia	Registration For LGMA Regional Management Challenge 2014 2 X City of Karratha Teams	3,000.00
EFT31134	17.10.2014	Midalia Steel	KLP - Stainless Steel Poles For Water Polo Netting On Pool Boom	834.44
EFT31135	17.10.2014	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock - Filters	697.46
EFT31136	17.10.2014	North West Realty	11 Samon Way - Water Usage 06/07 To 10/09/14	207.89
EFT31137	17.10.2014	Perth Irrigation Centre	Stock - Retic	1,804.47
EFT31138	17.10.2014	Royal Life Saving Society WA Inc	KLP - Bronze Re-qualification Certificates	123.20
EFT31139	17.10.2014	TNT Express	Freight	1,892.35
EFT31140	17.10.2014	Thrifty Car Rental	Car Hire – MCAA Conference 7 -11 September 2014	242.52
EFT31141	17.10.2014	Atom Supply	Stock	925.12
EFT31142	17.10.2014	Blackwoods (Atkins Carlyle Ltd)	Litter Control - Hessian Cloths	843.81
EFT31143	17.10.2014	Protector Alsafe	Safety Boots	242.09
EFT31144	17.10.2014	Abco Products	KTA Airport - Supply And Deliver (code140573) - 5 Signs Of Oates Extendable Door Caution Signs	125.73
EFT31145	17.10.2014	Apprenticeships Australia	Managed Services For B. Le Apprenticeship	366.67
EFT31146	17.10.2014	Ampac Debt Recovery	Debt Recovery Expenses - Sundry Debtors For September 2014	891.63
EFT31147	17.10.2014	BC Lock & Key	Lock Repairs and Key Replacements - Various	824.00
EFT31148	17.10.2014	Beacon Equipment	Stock - for Repairs	94.10
EFT31149	17.10.2014	CJD Equipment	Stock - for Repairs	228.80
EFT31150	17.10.2014	Coca-Cola Amatil (Holdings) Ltd	Youth Shed - Cafe Stock	1,920.11
EFT31151	17.10.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock - for Repairs	1,064.71
EFT31152	17.10.2014	Chemform	Stock - Cleaning	862.40
EFT31153	17.10.2014	Command IT Services	IT Equipment - Replacement Hard drive for Airport CCTV	117.70
EFT31154	17.10.2014	Daysafe Training & Assessing	KTA Airport - Skid Steer Training And Assessment - 17 & 18 September 2014.	2,973.30
EFT31155	17.10.2014	Design Co-Operative Ltd	Jaburara Heritage Trail - Directional Markers	1,206.15

Chq/EFT	Date	Name	Description	Amount
EFT31156	17.10.2014	E & MJ Rosher Pty Ltd	Parts - for Repairs	743.45
EFT31157	17.10.2014	Elliotts Irrigation Pty Ltd	Stock - Retic	609.84
EFT31158	17.10.2014	ESS Bay Village (Compass Group)	Refund - Overpayment of Debtors Account E062	414.59
EFT31159	17.10.2014	Elan Media Partners	Library - New Resources	526.45
EFT31160	17.10.2014	Fix8 Systems	Exhibition Hanging System	532.80
EFT31161	17.10.2014	Global Security Management (WA)	Security Patrols September 2014 - Various Sites	12,045.00
EFT31162	17.10.2014	Hitachi Construction Machinery	Parts - For Plant Repairs	381.44
EFT31163	17.10.2014	P Heekeng	Reimbursement Of Meals Expenses While Attending Training In Perth 22-26/09/14	224.90
EFT31164	17.10.2014	Chantelle Creevey t/as Stick It Stickers	Karratha Golf Course - Green Fees Signs	300.50
EFT31165	20.10.2014	Karratha Contracting Pty Ltd	CofK - Air Con Services (Various sites), KTA Airport - Papi Lights Maintenance, 7 Mile Waste - Install RPZDS & Solenoid, Roebourne Skate Park - Upgrade of Lighting Cables, KTA SES Building - Air Con Service, Wickham Daycare - Air Con Service, 7 Mile Waste - Repair Damaged Water Main, RAC - Electrical Repairs	126,193.31
EFT31166	17.10.2014	Staples Australia (formerly Corporate Express)	Stationery Items - Various	29.48
EFT31167	17.10.2014	Local Government Managers Australia	LGMA Corporate Council Member Subscription 2014/2015	1,865.00
EFT31168	17.10.2014	Swan Earthmoving	Roebourne Oval - Completed On 3/4/14- Bobcat/tipper Hire For To Top Dress Ovals	2,431.00
EFT31169	17.10.2014	Leon McGlenchy	Cancelled Cheque	0.00
EFT31170	17.10.2014	Concert & Corporation Productions	2014 REAF - Production Final Payment	42,399.17
EFT31171	17.10.2014	Richard Chamberlain	Travel Disbursements Throughout Construction Stage 1 - Implementation	2,729.00
EFT31172	17.10.2014	Home Hardware Karratha	RAC - Hardware Items	69.26
EFT31173	17.10.2014	ID Consulting Pty Ltd	Annual Subscription Fee For Economy. ID Profile. ID Atlas. ID From ID Consulting Pty Ltd	29,150.00
EFT31174	17.10.2014	Impact Media Karratha	Cancelled Cheque	0.00
EFT31175	17.10.2014	Jason Signmakers	Street Signage	2,368.85
EFT31176	17.10.2014	JSS Logistics Pilbara	Transport - Float Grader From Roebourne- Wittenoom Rd To Croydon Stn Rd	1,430.00
EFT31177	17.10.2014	Karratha Smash Repairs	Insurance Excess Payable - Windscreen Replacement	495.00
EFT31178	17.10.2014	Keyspot Services	Self-inking Stamp	149.85
EFT31179	17.10.2014	Komatsu Australia Pty Ltd	Stock - Plant Repairs	382.63
EFT31180	17.10.2014	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal/Disposal Of Abandoned Cars	706.00
EFT31181	17.10.2014	Landgate	Land Enquiries - August 2014	144.00
EFT31182	17.10.2014	Macdonald Johnston Engineering (Bucher Municipal Pty Ltd)	Stock	1,051.40
EFT31183	17.10.2014	McMahon Services Australia Pty Ltd	Dry Hire Of Hook Bin Truck For Wickham Transfer Station - 26/09 To 02/10/14	10,527.00
EFT31184	17.10.2014	Northstar Asset Trust T/a Jaffa Room	Cancelled Cheque	0.00
EFT31185	17.10.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	7 Mile Waste - 15 Litre Spring Water	160.75
EFT31186	17.10.2014	Nick Shipway Sound & Stage	REAF 2014 - Labour Hire For REAF Jnr	900.00
EFT31187	17.10.2014	Orica Australia Pty Ltd	Oxygen, Gas and Chlorine Gas Cylinders	2,510.20
EFT31188	17.10.2014	Sharon Boyle And Associates	Consultant - Karratha Revitalisation Project	652.50
EFT31189	17.10.2014	Pilbara Institute	Introduction Training For Safety Representatives - 15-19 September	1,340.00
EFT31190	17.10.2014	Pilbara Copy Service	Photocopier Charges	637.87

Chq/EFT	Date	Name	Description	Amount
EFT31191	17.10.2014	Perth Safety Products	Street Signage	176.00
EFT31192	17.10.2014	Print Sync Norwest Business Solutions	Photocopier Charges	736.86
EFT31193	17.10.2014	Redman Solutions Pty Ltd	IT - Trapeze Desktop Plan Manager Licence	4,466.00
EFT31194	17.10.2014	Soundgear Australia	KLP - TOA ER1206W Megaphone yellow	378.00
EFT31195	17.10.2014	Scope Business Imaging	Photocopier Charges	4,148.78
EFT31196	17.10.2014	Scott Printers Pty Ltd	REAF Program - Printing	391.05
EFT31197	17.10.2014	Supercivil Pty Ltd	Footpath & Kerb Maintenance	5,828.02
EFT31198	17.10.2014	State Library of WA (Office of Shared Services)	Library - Lost And Damaged Items	2.20
EFT31199	17.10.2014	Universal Office National (Pilbco Pty Ltd)	Stationery Items - Various	412.08
EFT31200	17.10.2014	Karratha Timber & Building Supplies (formerly Versatile)	Hardware & Material Supplies	791.32
EFT31201	17.10.2014	Village Roadshow Pty Ltd	Moonrise Cinema - Screening Of These Final Hours 05/09/14	495.30
EFT31202	17.10.2014	Westrac Equipment Pty Ltd	Field Service Repair To Plant	690.09
EFT31203	17.10.2014	Woolworths (WA) Ltd	Café Stock / Groceries	1,293.18
EFT31204	17.10.2014	Wickham Warriors Martial Arts Club	Wickham Bucks For Bags 10/08/14 - 59 Bags	354.00
EFT31205	17.10.2014	K White	Reimbursement Of First Aid Renewal For KLP	199.00
EFT31206	15.10.2014	Ispix	Libraries Public Computer Internet Access Service	182.60
EFT31207	15.10.2014	Command IT Services	Krone Fibre Optic Cables. OM4 LC To LC	161.70
EFT31208	15.10.2014	Feel Creative Pty Ltd	Provision Of Website Design And Content Management Services - Tender 36-13/14	112,332.00
EFT31209	15.10.2014	Karratha Self Storage	Karratha Self Storage - Monthly Storage October 2014	450.00
EFT31210	16.10.2014	Karratha First National Real Estate	Lease Payment	18,538.11
EFT31211	16.10.2014	North West Realty	Lease Payment	14,991.07
EFT31212	16.10.2014	Pilbara Real Estate	Lease Payment	13,904.76
EFT31213	16.10.2014	Ray White Real Estate	Lease Payment	5,866.07
EFT31214	16.10.2014	Finbar Karratha Pty Ltd	Lease Payment	4,333.33
EFT31215	16.10.2014	Development Assessment Panels	DAP Fee - Amendment To Jdap14003 4657 Sharpe Ave Karratha	150.00
EFT31216	17.10.2014	Bonsmith Pty Ltd	Refund - Pilbara Underground Power Fee Amended Invoice	1,746.99
EFT31217	22.10.2014	Karratha First National Real Estate	4B Raynor - Water Usage 27/7/14 - 30/9/14 65 Days 30kL	43.92
EFT31218	22.10.2014	Ngarliyarndu Bindirri Aboriginal Corp.	14/15 Roebourne Advisory Group ACADS - Establishment Of Community Association In Roebourne (First Instalment)	2,200.00
EFT31219	22.10.2014	Helloworld North West Karratha (Aspen View Pty Ltd)	Staff Airfares 13/10-16/10 - Meetings Perth - Reference No 67NPZK	803.00
EFT31220	22.10.2014	Atom Supply	Stock	1,010.17
EFT31221	22.10.2014	Blackwoods (Atkins Carlyle Ltd)	Stock	3,473.75
EFT31222	22.10.2014	BC Lock & Key	Lock Repairs and Key Replacements - Various	415.25
EFT31223	22.10.2014	Benara Nurseries	7 Mile Waste - Eucalyptus Vitrix (5l Pots)	2,655.14
EFT31224	22.10.2014	April Joy Butt	Nutritionist Seniors Stay On Your Feet Workshop - Roebourne And Karratha 24-26/09/14	350.00
EFT31225	22.10.2014	Bureau Veritas AIRS Pty Ltd	Refund - Cancellation Of Waste Service	282.47
EFT31226	22.10.2014	Centurion Transport Co Pty Ltd	Freight	1,232.84
EFT31227	22.10.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock - for Repairs	2,043.02
EFT31228	22.10.2014	CB Snapz	REAF Dance Fusion - Photography Of The Dance Workshops On 23/08/14	375.00
EFT31229	22.10.2014	Home Hardware Karratha	General Hardware Items	1,628.39

Chq/EFT	Date	Name	Description	Amount
EFT31230	22.10.2014	J G Graphix	Street Signage	654.50
EFT31231	22.10.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	7 Mile Waste - 15 Litre Spring Water	709.90
EFT31232	22.10.2014	Neils Reticulation And Landscaping	KTA Airport - Repair Reticulation System And Controllers At Cluster Areas	1,806.20
EFT31233	22.10.2014	Scope Business Imaging	Photocopier Charges	10,971.26
EFT31234	22.10.2014	Chantelle Creevey t/as Stick It Stickers	KTA Airport - Coreflutes For Terminal Upgrade Katu Coming Soon	920.90
EFT31235	22.10.2014	Karratha Timber & Building Supplies (formerly Versatile)	KLP - Extension Cords	1,192.88
EFT31236	22.10.2014	Woolworths (WA) Ltd	Youth Shed - School Holiday Program 1/10/2014 & 2/10/2014	182.28
EFT31237	22.10.2014	A Ward	Reimbursement Of Fuel And Events Team Recognition For REAF	565.34
EFT31238	22.10.2014	WT Design Studio	Eastern Corridor Youth Services - Design Of What's Cooking Term 4 Calendar Flyer	1,694.00
EFT31239	22.10.2014	Chandler Macleod	Labour Hire	32,935.19
EFT31240	22.10.2014	K Bach	Reimbursement Of Meal Allowance - Trails Conference Perth 08-11/10/14	271.60
EFT31241	22.10.2014	John Andrew Cox	Rates Refund	377.93
EFT31242	22.10.2014	GES Consulting	Project Management Consultancy	10,637.00
EFT31243	22.10.2014	Glide path Australia Pty Ltd	KTA Airport - Full BHS Maintenance Inspection (3-5 Sept 2014)	9,531.50
EFT31244	22.10.2014	Handy Hands Pty Ltd	Broadleaf Weed Control, Turf Installation, Weed Spray Verges, Slash Dead Weeds (Cossack)	27,789.00
EFT31245	22.10.2014	MAK Industrial Water Solutions Pty Ltd	KTA Airport - Daily Operational Checks Technical Support Services Onsite Maintenance	21,239.30
EFT31246	22.10.2014	Media On Mars	Design Of Rio Tinto Partnership Annual Report - 50% Payment	21,747.00
EFT31247	22.10.2014	Redwave Media Ltd	Rapid Graffiti Removal - Radio Advertising From 11/8/2014 To 30/10/2014	3,300.00
EFT31248	22.10.2014	North West Tree Services	Hill Road Dampier - Remove And Stump Grind 1x Large Tamarix Growing Against Water Pipe	26,498.30
EFT31249	22.10.2014	North West Waste Alliance	Sweeping Of Roads Pavements Pathways And Car Parks - September 2014	43,240.79
EFT31250	22.10.2014	Rockwest Productions	REAF 2014 - Festival Staging 27/09/14	30,250.00
EFT31251	22.10.2014	Skilled Group Limited	Labour Hire	13,295.32
EFT31252	22.10.2014	Turf Whisperer	Golf Course Superintendent - Relocation And Bond	21,340.45
EFT31253	22.10.2014	Dampier Primary School	Donation - End Of Year Presentation Awards 2014	100.00
EFT31254	22.10.2014	Karratha Primary School	Donation - End Of Year Presentation Awards 2014	100.00
EFT31255	22.10.2014	Roebourne District High School	Donation - End Of Year Presentation Awards 2014	275.00
EFT31256	22.10.2014	St Lukes College	Donation - End Of Year Presentation Awards 2014	175.00
EFT31257	22.10.2014	St Pauls Primary School	Donation - End Of Year Presentation Awards 2014	100.00
EFT31258	22.10.2014	Wickham Primary School	Donation - End Of Year Presentation Awards 2014	100.00
EFT31259	22.10.2014	Pegs Creek Primary School	Donation - End Of Year Presentation Awards 2014	100.00
EFT31260	23.10.2014	T F Woollam & Son Pty Ltd TA Woollam Constructions	Karratha Airport Terminal Upgrade Project RFT 27-13/14 - Progress Claim #4	2,916,446.03
EFT31261	29.10.2014	LGIS Property	LGIS Property Insurance Premium 14/15 - Second Instalment	608,267.00
EFT31262	29.10.2014	LGIS Workcare	LGIS Workcare Insurance Premium 14/15 - Second Instalment	349,567.98
EFT31263	29.10.2014	LGIS Liability	LGIS Liability Insurance Premium 14/15 - Second Instalment	134,958.82
EFT31264	24.10.2014	Allied Pickfords - Karratha	Storage Rental - 1/10/14-31/12/14	2,891.43
EFT31265	24.10.2014	Barmah Hats	Large Canvas Drover Hats	211.20

Chq/EFT	Date	Name	Description	Amount
EFT31266	24.10.2014	Chefmaster Australia	Stock	2,730.25
EFT31267	24.10.2014	Staples Australia (formerly Corporate Express)	Stationery Items - Various	883.63
EFT31268	24.10.2014	G Harlen	Reimbursement For Catering Meeting	45.06
EFT31269	24.10.2014	Hathaway's Lubricants	Stock	8,566.70
EFT31270	24.10.2014	Karratha Earthmoving & Sand Supplies	Jaburara Heritage Trail - Top Boulder Derrants, Street Maintenance, Hearsons Cove Road & Depot - Recycled road Base	34,142.24
EFT31271	24.10.2014	S Kot	Staff Reimbursement - Meal Expenses Perth Meetings 30/9/14 - 2/10/14	153.30
EFT31272	24.10.2014	Midalia Steel	Fencing	809.70
EFT31273	24.10.2014	WALGA (Marketforce)	Advertising - Various	6,836.22
EFT31274	24.10.2014	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock - Filters	2,151.44
EFT31275	24.10.2014	Poolmart Karratha	15 Teesdale Pl - Swimming Pool Pump Service	705.00
EFT31276	24.10.2014	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Electricity Charges	1,258.40
EFT31277	24.10.2014	Pilbara Real Estate	14 Honeyeater - Water Usage 21/07 To 30/09/14	77.59
EFT31278	24.10.2014	Parry's Merchants	Youth Shed - Cafe Stock	2,556.30
EFT31279	24.10.2014	Perth Irrigation Centre	Stock - Retic	5,329.33
EFT31280	24.10.2014	St John Ambulance-Karratha	REAF - Ambulance Requests	1,960.00
EFT31281	24.10.2014	SAI Global Ltd	BCA CD V1 & 2 And Standard Renewal	393.94
EFT31282	24.10.2014	Te Wai Manufacturing	Uniforms - Polo shirts	5,319.20
EFT31283	24.10.2014	Royal Life Saving Society WA Inc	Wickham Recreation Facility - Watch Around Water Wristbands	821.80
EFT31284	24.10.2014	GTEC	KTA Airport - Annual Technical Inspection And Report On Pavements And Drainage	5,479.00
EFT31285	24.10.2014	The Retic Shop	Stock - Retic	1,989.72
EFT31286	24.10.2014	Thrifty Car Rental	Staff Car Hire 13/10/14 To 16/10/14 Meetings Perth	434.01
EFT31287	24.10.2014	A Noble & Son Ltd - WA Division	Parts - for Repairs	1,239.32
EFT31288	24.10.2014	Auslec	Stock - Electrical	89.46
EFT31289	22.10.2014	Abco Products	KTA Airport - Bag Trolley	106.92
EFT31290	22.10.2014	Avdata Australia	KTA Airport - Monthly Data Reporting And Billing Services For Fees And Charges	522.72
EFT31291	22.10.2014	Airport Security Pty Ltd	KTA Airport - Print and Supply 33 x ASIC Cards	1,320.00
EFT31292	22.10.2014	Apple Pty Ltd	IT - Apple MagSafe 1 Power Adapter	267.30
EFT31293	22.10.2014	Ausrecord Pty Ltd	Records - 2d Extra File Folders	273.35
EFT31294	22.10.2014	Analytical Reference Laboratory (WA) Pty Ltd - ARL	7 Mile Waste - Analysis Of 8 Bores Plus 1 Duplicate	3,209.25
EFT31295	22.10.2014	Anittel Pty Ltd	IT - Local Govt RDS 2012 User CAL (Part # 6VC-02080)	4,106.19
EFT31296	22.10.2014	Barth Bros Automotive Machine	Repair To Sump On P8805	94.90
EFT31297	22.10.2014	Bunzl Ltd	Stock	4,903.49
EFT31298	22.10.2014	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant Repairs	3,825.67
EFT31299	22.10.2014	L McGlenchy	Reimbursement Of Fuel And Gas As Per Caretakers Agreement	293.22
EFT31300	22.10.2014	BBC Entertainment	REAF Junior/Launch - Expenses For Bubblemania	59.13
EFT31301	22.10.2014	BRL Building Company	PBFC - Repair Lock To Playgroup Room 1	220.00
EFT31302	22.10.2014	Steven John Burgess	Land Matters - Mountain Bike Club - Lot 8 Sholl Street Delegations	287.50
EFT31303	22.10.2014	Bright Electrics Pty Ltd	Wickham SES - Electrical Cabling & Outlet To Electrical Gate	1,421.20
EFT31304	22.10.2014	Chemform	Stock	2,004.20

Chq/EFT	Date	Name	Description	Amount
EFT31305	22.10.2014	Command IT Services	KLP - Supply/Install People Counter & Software	12,639.00
EFT31306	22.10.2014	Richard Chamberlain	Green The Greens - Fees For Design Consulting Throughout Construction Stage 1 - Implementation	6,600.00
EFT31307	22.10.2014	Cheri Gardiner & Associates Pty Ltd	Mental Health Week Speaker - Glenn Mitchell 9 October 2014	1,650.00
EFT31308	22.10.2014	Daysafe Training & Assessing	Forklift Tickets For Works Crew - 1 Day D. Harrison	589.75
EFT31309	22.10.2014	E & MJ Rosher Pty Ltd	Stock - for Repairs	1,525.75
EFT31310	22.10.2014	Elliotts Irrigation Pty Ltd	Stock - Retic	3,762.00
EFT31311	22.10.2014	Elan Media Partners	Library - New Resources	1,140.43
EFT31312	22.10.2014	Exteria	Wickham SES - Outdoor Table And Benches	4,384.60
EFT31313	22.10.2014	Farinosi & Sons Pty Ltd	REAF 2014 - Weed Mat For Vaudeville Village Wall Covering	1,407.64
EFT31314	22.10.2014	Globe Australia Pty Ltd	8 x Biopren 4gr 20kg sand - Larvicide	1,496.00
EFT31315	22.10.2014	Global Security Management (WA)	Security Patrols - September 2014	180.40
EFT31316	22.10.2014	R Gill	Reimbursement - Catering For 20 People Grants Workshop C of K & NWSP	128.57
EFT31317	22.10.2014	Global Electrotech Pty Ltd	REAF 2014 - Electrician To Check And Electrically Comply Each Event Site	4,009.50
EFT31318	24.10.2014	Home Hardware Karratha	Hardware & Material Supplies	405.96
EFT31319	24.10.2014	Harvey Norman Karratha (Karravit Pty Ltd aff Karravit No 2 Trust t/as)	Youth Shed - Portable BBQ	349.00
EFT31320	24.10.2014	Hitachi Construction Machinery	Parts - Aircon Hose & Aircon Hose Cap	12.64
EFT31321	24.10.2014	B Hogan	Reimbursement - Cleaverville Caretaker Expenses fuel	220.41
EFT31322	24.10.2014	Ibis Styles Port Hedland	Accommodation - Emerging Leaders LGMA Challenge Port Hedland 18 September 2014	2,072.00
EFT31323	24.10.2014	Jason Signmakers	KTA Airport - Operational Signs For Terminal	829.40
EFT31324	24.10.2014	JSS Logistics Pilbara	Equipment Hire - Float Mob 35 Tonne Excavator From 6 Mile Gravel Pit To Hearson's Cove	1,331.00
EFT31325	24.10.2014	James Bennett Pty Limited	Library - New Resources	318.30
EFT31326	24.10.2014	Jenandrew Pty Ltd T/as Vision Idz	KTA Airport - Software For Magicard Pronto Card Printer	214.50
EFT31327	24.10.2014	Keyspot Services	Staff Name Badges	18.50
EFT31328	24.10.2014	Karratha Veterinary Hospital	Animal Control	134.00
EFT31329	24.10.2014	Karratha Contracting Pty Ltd	PBFC - Repair Power Faults And Faulty Light Circuit, KLP - Test & Tag, Pt Samson - Replace LED Lights, PBFC - Test and Tag	23,835.82
EFT31330	24.10.2014	Kott Gunning	Legal Advice	1,773.97
EFT31331	24.10.2014	Komatsu Australia Pty Ltd	Parts	2,662.82
EFT31332	24.10.2014	Sonic HealthPlus Pty Ltd	Medical Consultations	70.10
EFT31333	24.10.2014	Karratha Mechanical Services	Plant - Scheduled Service	420.63
EFT31334	24.10.2014	Keen Bros Regional Pty Ltd	HR Manual Driving Lessons	1,440.00
EFT31335	24.10.2014	KC Distributors Australia Pty Ltd	Uniforms - Lifeguard shirts for Roebourne Pool	1,556.50
EFT31336	24.10.2014	Wesfarmers Kleenheat Gas Pty Ltd	KLP- LPG Bulk Gas	1,446.18
EFT31337	24.10.2014	Kites 4 Kids	REAF Junior - 300 X Kite Kits For REAF Launch And Junior	742.27
EFT31338	24.10.2014	Tunstead Family Trust T/As Karratha Panel & Paint	Vehicle Removal/Disposal	198.00
EFT31339	24.10.2014	Lyons & Peirce	KLP - Pumping Of Grease Traps For September	725.00
EFT31340	24.10.2014	Landgate	Valuation Expenses for 2014/2015	191.40

Chq/EFT	Date	Name	Description	Amount
EFT31341	24.10.2014	L3 Communications Australia Pty Ltd	KTA Airport - Quarterly Service And Maintenance of Baggage Handling System 01/09/14-01/12/14	18,040.68
EFT31342	22.10.2014	Smart Digital Australia Pty Ltd	Replacement Front Projector Screen	4,180.00
EFT31343	27.10.2014	GBailey	Sitting Fee - October 2014	2,791.67
EFT31344	27.10.2014	J Lally	Sitting Fee - October 2014	4,562.50
EFT31345	27.10.2014	E Smeathers	Sitting Fee - October 2014	2,791.67
EFT31346	27.10.2014	F White-Hartig	Sitting Fee - October 2014	2,741.67
EFT31347	27.10.2014	D Hipworth	Sitting Fee - October 2014	2,791.67
EFT31348	27.10.2014	G Harris	Sitting Fee - October 2014	2,791.67
EFT31349	27.10.2014	N Kickett	Sitting Fee - October 2014	2,791.67
EFT31350	27.10.2014	P Long	Sitting Fee - October 2014	11,125.00
EFT31351	27.10.2014	J Miller	Sitting Fee - October 2014	2,791.67
EFT31352	27.10.2014	M Saylor	Sitting Fee - October 2014	2,791.67
EFT31353	27.10.2014	R Vandenberg	Sitting Fee - October 2014	2,791.67
EFT31354	24.10.2014	Macdonald Johnston Engineering (Bucher Municipal Pty Ltd)	Stock	493.49
EFT31355	24.10.2014	RAW Hire	Collision Protection For Bus Hire Over The July School Holiday Program.14-15/07/14	143.00
EFT31356	24.10.2014	MM Electrical Merchandising	7 Mile Waste -- Test Tag White Pack 100	90.86
EFT31357	24.10.2014	Norwest Craft Supplies	Karratha Library - 6 Metres Of Black Homespun Material	48.60
EFT31358	24.10.2014	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Wickham Transfer Station - 15 Litre Spring Water Bottles	30.25
EFT31359	24.10.2014	Nielsen Liquid Waste Services	Cleaverville - Pump Out Sullage Tanks	839.00
EFT31360	24.10.2014	Orion Solar Solutions	KTA Airport - Standard Red Obstacle Lighting	1,914.00
EFT31361	24.10.2014	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	1000L Pods Of Emulsion	2,860.00
EFT31362	24.10.2014	Pilbara Distributors	Café Stock / Groceries	280.00
EFT31363	24.10.2014	Pilbara Access Management Solutions Wa	7 Mile Waste - Hire Of 3 Scaffold Platforms And One Set Of Stairs For Weighbridge	778.64
EFT31364	24.10.2014	Powervac Pty Ltd	Stock - cleaning	165.00
EFT31365	24.10.2014	Prompt Fencing Pty Ltd	Wickham SES - Fencing For The Wickham SES Building Including 6m Auto Sliding Gate	24,852.30
EFT31366	24.10.2014	Print Sync Norwest Business Solutions	Photocopier Charges	164.82
EFT31367	24.10.2014	Repco Auto Parts	KTA Airport - Shelving For ARO Workshop Led Worklights Aluminium Globe Storage Boxes	100.41
EFT31368	24.10.2014	Roebourne District State Emergency Service	Wickham SES - Telstra October Account	32.36
EFT31369	24.10.2014	Amcap (Formerly Skipper Truck Parts)	Vehicle Repairs - Various	3,382.67
EFT31370	24.10.2014	Statewide Bearings	Parts - for Repairs	29.52
EFT31371	24.10.2014	Saving Animals From Euthanasia	SAFE Payment 2 Of 4 - 2014/15 MOU	11,000.00
EFT31372	24.10.2014	St. John Ambulance Wickham	REAF Ambulance Request - 27/09/2014	1,122.00
EFT31373	24.10.2014	Stewart & Heaton Clothing Co Pty Ltd	Uniforms	188.23
EFT31374	24.10.2014	Seatadvisor Pty Ltd	Moonrise Cinema/REAF - Sept 2014 Ticket Sales	1,643.95
EFT31375	24.10.2014	Scope Business Imaging	Photocopier Charges	1,231.55
EFT31376	24.10.2014	Smiths Detection (Australia) Pty Ltd	KTA Airport - Monthly Service & Maintenance Iconscan Screening Equipment	795.66
EFT31377	24.10.2014	Scott Printers Pty Ltd	REAF - Program Printing	2,310.00
EFT31378	24.10.2014	Supersealing Pty Ltd	Crack Sealing Of Road Surface On Nickol And Legendre Roads	7,150.00
EFT31379	24.10.2014	Prefab Building Systems Australia Pty Ltd	The Design And Construction Of Rft 08-13/14 Wickham SES Building Project	83,624.19

Chq/EFT	Date	Name	Description	Amount
EFT31380	24.10.2014	Staples Australia (formerly Corporate Express)	Stationery Items - Various	2,895.59
EFT31381	24.10.2014	Water2Water	KLP - Monthly Rental Charge For Ro System	66.00
EFT31382	24.10.2014	Tenant Australia Pty Ltd	KLP - Service Parts For Tennant Cleaner	222.19
EFT31383	24.10.2014	The Planning Group WA Pty Ltd (TPG)	Finalisation Of Local Planning Policy - Roebourne	878.06
EFT31384	24.10.2014	The Walt Disney Company Pty Ltd	Moonrise Cinema - Screening Of Guardians Of The Galaxy On 12/09/14	1,394.76
EFT31385	24.10.2014	TenderLink.com	Tender Advertising	165.00
EFT31386	24.10.2014	TCS Pilbara Pty Ltd	7 Mile Waste - Award Of Fee Proposal 408120 Upgrade Of A Transportable Building	984.50
EFT31387	24.10.2014	UDLA	Cossack Development Guidelines Design Brief	4,515.00
EFT31388	24.10.2014	United Party Hire	REAF Dance Fusion - Hire Of Chairs And Marquee Set Up & Pull Down	4,745.40
EFT31389	24.10.2014	Uniqco (WA) Pty Ltd	Plant & Vehicle Management Services - For October	3,144.17
EFT31390	24.10.2014	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema - Screening Of Mrs Browns Boys D'movie On 29/08/2014	1,956.51
EFT31391	24.10.2014	United Uniforms Pty Ltd	KLP - Uniforms	346.50
EFT31392	24.10.2014	Universal Office National (Pilbco Pty Ltd)	Café Stock / Groceries	79.80
EFT31393	24.10.2014	Karratha Timber & Building Supplies (formerly Versatile)	Hardware & Material Supplies	54.08
EFT31394	24.10.2014	B Van Le	Reimbursement Of Meals While Attending Tafe In Perth 1-12/09/14	526.20
EFT31395	24.10.2014	Von Klitzing Enterprises	REAF 2014 - MC For Playback	500.00
EFT31396	24.10.2014	Westrac Equipment Pty Ltd	Parts - for Repairs	728.60
EFT31397	24.10.2014	Wormald Australia Pty Ltd	KTA Airport - Routine Inspection & Maintenance - September 2014	4,080.24
EFT31398	24.10.2014	Weerianna Street Media	NAIDOC 2014 - Post Event Payment	13,200.00
EFT31399	24.10.2014	Worldwide Online Printing Solutions Kogarah	Dampier Banner Artwork - Redesign Of 40 Banners To Curved And Straight Edges	90.00
EFT31400	24.10.2014	Nicole Woods	Refund For Returned Book To Karratha Library	13.20
EFT31401	24.10.2014	Yakka Pty Ltd	Uniforms	762.80
EFT31402	23.10.2014	M Plummer	Travel Assistance Trust Withdrawal	2,250.00
EFT31403	24.10.2014	City of Karratha - Social Club	Payroll deductions	1,272.00
EFT31404	24.10.2014	T Swetman	Home Ownership Allowance	555.00
EFT31405	24.10.2014	L GAN (Mortgage Account)	Home Ownership Allowance FE 22.10.2014	1,470.90
EFT31406	24.10.2014	Maxxia Pty Ltd	Payroll deductions	6,506.76
EFT31407	24.10.2014	R Steinki (Mortgage Acct)	Home Ownership Allowance FE 22.10.2014	800.00
EFT31408	24.10.2014	S Wachter (Mortgage Acct)	Home Ownership Allowance FE 22.10.2014	1,394.17
EFT31409	29.10.2014	Australian Taxation Office	Payroll deductions	292,668.59
EFT31410	29.10.2014	Child Support Agency	Payroll deductions	1,293.52
EFT31411	29.10.2014	IF Foundation	City Of Karratha Contribution For Design Construction Project Management And Operations Of Roebourne Community Kitchen	181,500.00
EFT31412	30.10.2014	Australian Ethical Retail Superannuation Fund	Superannuation contributions	1,087.48
EFT31413	30.10.2014	Local Government Superannuation - BRISBANE	Superannuation contributions	1,025.68
EFT31414	30.10.2014	MACQUARIE SUPER - HOUNSHAM(JEWKES)	Superannuation contributions	1,065.69
EFT31415	30.10.2014	QSUPER -CRAWFORD	Superannuation contributions	99.40
77297	02.10.2014	City of Karratha	KTA Airport Carpark Float - Reimbursement for 3 x Pay Stations	10,905.00
77298	06.10.2014	Australian Broadcasting Corporation (ABC)	Refund - Over Payment Of Pilbara Underground Power Project	43,440.25

Chq/EFT	Date	Name	Description	Amount
77299	06.10.2014	Richard Leigh Aitken	Refund - Over Payment Of Pilbara Underground Power Project	1,022.17
77300	06.10.2014	Barbero Properties Pty Ltd	Refund - Over Payment Of Pilbara Underground Power Project	6,404.25
77301	06.10.2014	Crane Distribution Limited	Refund - Over Payment Of Pilbara Underground Power Project	1,022.17
77302	06.10.2014	Jr Caetano	Refund - Over Payment Of Pilbara Underground Power Project	1,022.17
77303	06.10.2014	Sergio De Guzman	Refund - Over Payment Of Pilbara Underground Power Project	276.42
77304	06.10.2014	Ikad Engineering Pty Ltd	Refund - Over Payment Of Pilbara Underground Power Project	1,022.17
77305	06.10.2014	John Leach	Refund - Over Payment Of Pilbara Underground Power Project	1,746.99
77306	06.10.2014	Aaron Lee Porteous	Refund - Over Payment Of Pilbara Underground Power Project	1,022.17
77307	06.10.2014	Ronald Alwyn Pepper	Refund - Over Payment Of Pilbara Underground Power Project	6,404.25
77308	06.10.2014	Emil Jakob Thoma	Refund - Over Payment Of Pilbara Underground Power Project	276.42
77309	06.10.2014	Carolyn Yvonne Tandon	Refund - Over Payment Of Pilbara Underground Power Project	1,022.17
77310	06.10.2014	Craig Darren Wainwright	Refund - Over Payment Of Pilbara Underground Power Project	1,022.17
77311	06.10.2014	City Of Busselton	Provision of City Of Karratha - GIS Systems And Mapping Capability Review	6,380.00
77312	09.10.2014	City of Karratha	Payroll deductions	1,388.46
77313	10.10.2014	Telstra Corporation Ltd	Telephone Charges	1,000.99
77314	10.10.2014	Horizon Power	Electricity Charges	32,303.36
77316	10.10.2014	Water Corporation	Water Charges	46,947.06
77317	10.10.2014	Watering Concepts	Stock	93.50
77318	09.10.2014	Horizon Power	Electricity Charges	111,539.73
77319	13.10.2014	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - August 2014	36,784.02
77320	13.10.2014	Telstra Corporation Ltd	Telephone Charges	14,890.09
77321	16.10.2014	Department of Transport	Vehicle Search Fees x 3	9.75
77322	16.10.2014	Karratha Adventure Sports	RAC - BA Bottle Refill	60.00
77323	16.10.2014	Invocare Australia	Refund - Sand Fee For Funeral Of P Nona	62.32
77324	15.10.2014	Telstra Corporation Ltd	Telephone Charges	17,715.10
77325	15.10.2014	Horizon Power	Cancelled Cheque	0.00
77326	15.10.2014	Horizon Power	Electricity Charges	196,253.74
77327	15.10.2014	Water Corporation	Cancelled Cheque	0.00
77328	15.10.2014	Water Corporation	Water Charges	14,023.38
77329	17.10.2014	Protector Alsafe	Refund - Pilbara Underground Power Fee Amended Invoice	1,022.17
77330	17.10.2014	DM Alexander & LR Gere	Refund - Pilbara Underground Power Fee Amended Invoice	1,022.17
77331	17.10.2014	Australian Workers Union National Office	Refund - Pilbara Underground Power Fee Amended Invoice	611.60
77332	17.10.2014	Michael Gerard Callan	Refund - Pilbara Underground Power Fee Amended Invoice	3,468.57
77333	17.10.2014	Colourpress Australia Pty Ltd	Refund - Pilbara Underground Power Fee Amended Invoice	1,633.77
77334	17.10.2014	Jason Neil Creer	Refund - Pilbara Underground Power Fee Amended Invoice	611.60
77335	17.10.2014	Colin John Campbell	Refund - Pilbara Underground Power Fee Amended Invoice	1,022.17
77336	17.10.2014	Crossroads West Youth Accommodation	Refund - Pilbara Underground Power Fee Amended Invoice	1,633.77
77337	17.10.2014	Helen Jeanette Hood	Refund - Pilbara Underground Power Fee Amended Invoice	1,633.77
77338	17.10.2014	David James Ingleson	Refund - Pilbara Underground Power Fee Amended Invoice	1,022.17

Chq/EFT	Date	Name	Description	Amount
77339	17.10.2014	Dale Monson	Refund - Pilbara Underground Power Fee Amended Invoice	1,022.17
77340	17.10.2014	Hamish Ian McKenzie	Refund - Pilbara Underground Power Fee Amended Invoice	1,633.77
77341	17.10.2014	Lisa McCormick	Refund - Pilbara Underground Power Fee Amended Invoice	1,022.17
77342	17.10.2014	Wade James Sambell	Refund - Pilbara Underground Power Fee Amended Invoice	525.88
77343	17.10.2014	Sashan Pty Ltd	Refund - Pilbara Underground Power Fee Amended Invoice	1,633.77
77344	17.10.2014	Triumphant Pty Ltd	Refund - Pilbara Underground Power Fee Amended Invoice	611.60
77345	17.10.2014	Leah Alix Wells	Refund - Pilbara Underground Power Fee Amended Invoice	3,468.57
77346	17.10.2014	Peter Younghusband	Refund - Pilbara Underground Power Fee Amended Invoice	130.23
77347	17.10.2014	Yangan Pty Ltd	Refund - Pilbara Underground Power Fee Amended Invoice	262.94
77348	17.10.2014	Chui Theng Yip	Refund - Pilbara Underground Power Fee Amended Invoice	1,022.17
77349	22.10.2014	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - September 2014	28,858.65
77350	22.10.2014	Karratha Senior High School	Donation - End Of Year Presentation Awards 2014	175.00
77351	22.10.2014	Millars Well Primary School	Donation - End Of Year Presentation Awards 2014	100.00
77352	22.10.2014	Pegs Creek Primary School	Cancelled Cheque	0.00
77353	22.10.2014	Tambrey Primary School	Donation - End Of Year Presentation Awards 2014	100.00
77354	22.10.2014	Baynton West Primary School	Donation - End Of Year Presentation Awards 2014	100.00
77355	24.10.2014	Department of Health	Consultation 21/08/2014	119.95
77356	24.10.2014	Protector Alsafe	KTA Airport - Compliance Signs For Terminal	1,389.13
77357	24.10.2014	Horizon Power - Karratha	Install New Street Lighting On The Northern End Of Roe Street Leading Into Carnarvon Terrace Roebourne. Horizon Power Reference Wpp0276.	20,600.00
77358	22.10.2014	Telstra Corporation Ltd	Telephone Charges	1,286.46
77359	22.10.2014	Horizon Power	Electricity Charges	89,359.35
77360	22.10.2014	Water Corporation	Water Charges	3,491.20
77361	23.10.2014	City of Karratha	7 Mile Waste - Tip Shop Float	200.00
77362	24.10.2014	Australian Services Union (ASU/MEU Div.)	Payroll deductions	853.40
77363	24.10.2014	Lgrceu	Payroll deductions	97.00
77364	24.10.2014	City of Karratha	Payroll deductions	2,036.46
77365	28.10.2014	Australian Taxation Office	Redirected of Returned Super Contribution	63.51
77366	30.10.2014	AMP Retirement Trust - BATT	Superannuation contributions	483.15

8,120,972.08

08.10.2014	City of Karratha	Payroll F/E 08/10/14	749,699.64
13.10.2014	City of Karratha	Wages	897.32
16.10.2014	City of Karratha	Wages	1,850.76
23.10.2014	City of Karratha	Payroll F/E 22/10/14	760,738.26

1,513,185.98

Total Payments

9,634,158.06

9.3 AUDIT AND ORGANISATIONAL RISK COMMITTEE NOVEMBER MEETING

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance and Organisational Strategy
Date of Report:	3 November 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Confidential - Minutes of AORC Meeting 3 November 2014
	2. Audit Opinion for 2013/14
	3. Annual Financial Report for the Year Ended 30 June 2014
	4. Audit Report to the Audit and Organisational Risk Committee

PURPOSE

The purpose of this report is to receive the minutes of the Audit and Organisational Risk Committee (AORC) meeting held on 3 November 2014 and to consider various statutory reports.

BACKGROUND

The Audit and Organisational Risk Committee met on 3 November 2014 to discuss the following matters:

- (a) Audit by Grant Thornton of the 2013/14 financial affairs of the Council including the:
 - (i) 2013/14 Audit Opinion;
 - (ii) 2013/14 Annual Financial Report;
 - (iii) Audit Report to the Committee; and
 - (iv) scheduling of the Annual Electors Meeting for Monday 15 December 2014.
- (b) The 2013/14 Integrated Planning and Reporting Assessment Report from the Department of Local Government and Communities.
- (c) Meeting dates for the Audit and Organisational Risk Committee for 2015; and
- (c) Status reports on implementation of internal audit recommendations and the business improvement program.

Grant Thornton provided an unqualified audit opinion indicating no non-compliance issues. Additionally a management report provided by Grant Thornton indicated that there were no material weakness or significant deficiencies, and only two deficiencies (low risk housekeeping or administrative matters). These were identified as part of ongoing management reviews and adjusted in the current year.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has occurred on the above matters with the members of the Audit and Organisational Risk Committee, the Chief Executive Officer and Director Corporate Services.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Part 7 of the *Local Government Act 1995* reflects the requirements of the audit committee, purpose and conduct of the audit and the general scope of audit. Regulation 16 of the *Local Government (Audit) Regulations 1996* makes provision for the function of the audit committee.

Section 5.27 of the *Act* provides that a general meeting of electors is to be held once every financial year not more than 56 days after the local government accepts the annual report for the previous financial year. Regulation 15 of the *Local Government (Administration) Regulations 1996* provides that the annual report is to be discussed at the Annual Electors Meeting.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no direct financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program:	4.c.2.3	Develop and or review Council policies, procedures and processes.
Our Services:	4.c.2.3.1	Undertake risk management initiatives via internal audits and reviews.

RISK MANAGEMENT CONSIDERATIONS

All risks are managed with periodic reporting and audit to the Executive and to the Audit and Organisational Risk Committee.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council considers the Annual Financial Reports and Audit Opinion on an annual basis. The last Annual Electors Meeting was held on 16 December 2013.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.54 and Part 7 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Audit & Organisational Risk Committee meeting, the Audit Opinion and Annual Financial Report for the Year Ended 30 June 2014.

CONCLUSION

The major focus of the 3 November 2014 Audit & Organisational Risk Committee was to consider the Audit Opinion and Annual Financial Report for the Year Ended 30 June 2014. As the Audit Opinion was unqualified and confirmed that the Financial Report provides a true and fair view of the City's financial position it is recommended that the Council now receive the minutes of the Committee Meeting together with the Audit Opinion and Annual Financial Report for the Year Ended 30 June 2014 prior to the Annual Electors Meeting which is scheduled to be held on 15 December 2014.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152988
MOVED : Cr Kickett
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 5.54 and Part 7 of the *Local Government Act 1995* RESOLVES to:

1. **RECEIVE** the Minutes of the Audit and Organisational Risk Committee for the meeting held on 3 November 2014;
2. **RECEIVE** the Annual Financial Report for the Year Ended 30 June 2014;
3. **RECEIVE** the Audit Opinion from Grant Thornton Audit for 2013/14; and
4. **CONFIRM** the date of the Annual Electors Meeting for Monday 15 December 2014 at 6pm in the Council Chambers in Karratha.

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
AGAINST : Nil

9.4 COUNCIL MEETING DATES 2015

File No:	GV.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance and Organisational Strategy
Date of Report:	31 October 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To consider the schedule of dates for Council meetings for 2015.

BACKGROUND

Council is required to publicise Ordinary Council meeting dates for each calendar year by way of public notice.

The issues that need to be considered by Council are:

1. Frequency of Ordinary Council Meetings;
2. Ordinary Council Meeting dates, times and venues;
3. Briefing Sessions.

In recent years Council has scheduled its Ordinary Council Meeting to be held on the third Monday of each calendar month. These meetings are conducted after business hours at 6.30pm to maximise opportunity for elected members to attend without impacting their work commitments as well as ensuring members of the public who may have matters before Council are given the opportunity to hear the debate related to their matter.

The Council has previously considered different meeting frequencies. A balance has been struck between statutory obligations, customer service obligations to ratepayers and practical turnaround times from an administrative perspective in preparing and collating Council reports and the availability of elected members.

In order to obtain a bigger public audience and to encourage public participation, the majority of ordinary Council meetings are scheduled in Karratha. Four times a year a Council meeting is convened in a different town within the district to encourage greater local community interest in the deliberative processes. These meetings do incur additional cost (for room hire and catering) and attendance is generally low (with the exception of the Roebourne meeting in 2014 where attendance by Karratha residents was high given particular interest in several agenda items).

In 2013 and 2014 Council has held an Ordinary Council Meeting in January. This allowed major project works, town planning development applications and building approvals to be considered without undue delays. Owing to the Christmas – New Year break, the meeting has been held on the last Tuesday in January (after Australia Day).

It is proposed that the October Ordinary Council meeting that normally follows the local government elections be scheduled for the fourth Monday of the month to allow the newly

elected members to Council to become familiar with the Council agenda papers and procedures and appointment processes.

Briefing Sessions

In addition to the Ordinary Council Meetings, briefing sessions are also held each month, usually the week prior, to keep Council members informed of agenda matters or upcoming events whilst advisory group meetings are held as required on specific projects and issues.

Currently briefing sessions are held the Monday prior to the Council meeting where Councillors can be briefed on current activities, future initiatives, strategic issues and the forthcoming agenda. These sessions are considered extremely valuable in terms of allowing staff and external parties to brief Councillors and ensuring that Councillors have an opportunity for input early in the deliberative process. It is proposed to continue the current arrangements for Briefing Sessions, however no Briefing Session is proposed for January 2015 owing to the Christmas - New Year break.

LEVEL OF SIGNIFICANCE

This item is highly significant as it is required by legislation and is considered important for community awareness of scheduled meetings.

COUNCILLOR/OFFICER CONSULTATION

This matter has been discussed with Councillors at the Agenda Briefing Session.

COMMUNITY CONSULTATION

It will be necessary for the approved scheduled to be advertised in a local newspaper and on noticeboards and website so the community is aware of meeting times and dates.

STATUTORY IMPLICATIONS

Section 5.5 of the *Local Government Act 1995* requires local governments to hold no less than four Council meetings per year. Twelve months local public notice is required in advance of the dates of the Council meeting by virtue of section 5.25 of the Act and regulation 12 of the *Local Government (Administration) Regulation 1996*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

At present the only costs associated with the running of a Council meeting would be the overtime paid to the Minute Secretary and catering for the meetings. The proposed meeting schedule presents no financial implications.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of compliance.

IMPACT ON CAPACITY

Any variations to the meeting frequency will have some impacts on the staff resourcing the Council meeting function, however this is not considered to be significant.

RELEVANT PRECEDENTS

In recent years Council has scheduled its Ordinary Council Meeting to be held on the third Monday of each calendar month commencing at 6.30pm.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.25 of the *Local Government Act, 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to ENDORSE and ADVERTISE the following alternate meeting schedule for the 2015 Ordinary Council Meetings for the City of Karratha, noting meeting times will be 6.30pm unless as otherwise advised:

Date	Meeting	Location
27 January 2015 ¹	Ordinary Council Meeting	Council Chambers, Karratha
16 February 2015	Ordinary Council Meeting	Council Chambers, Karratha
16 March 2015	Ordinary Council Meeting	Council Chambers, Karratha
20 April 2015	Ordinary Council Meeting	Roebourne Hall, Roebourne
18 May 2015	Ordinary Council Meeting	Council Chambers, Karratha
15 June 2015	Ordinary Council Meeting	Council Chambers, Karratha
20 July 2015	Ordinary Council Meeting	Council Chambers, Karratha
17 August 2015	Ordinary Council Meeting	Council Chambers, Karratha
21 September 2015	Ordinary Council Meeting	Bistro Meeting Room, Wickham Recreation Precinct, Wickham
26 October 2015 ²	Ordinary Council Meeting	Council Chambers, Karratha
16 November 2015	Ordinary Council Meeting	Council Chambers, Karratha
21 December 2015	Ordinary Council Meeting	Council Chambers, Karratha

Option 3

That Council by Simple Majority pursuant to Section 5.25 of the *Local Government Act, 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to ENDORSE and ADVERTISE the following alternate meeting schedule for the 2015 Ordinary Council Meetings for the City of Karratha, noting meeting times will be _____ pm unless as otherwise advised:

Date	Meeting	Location
__ January 2015	Ordinary Council Meeting	
__ February 2015	Ordinary Council Meeting	
__ March 2015	Ordinary Council Meeting	
__ April 2015	Ordinary Council Meeting	
__ May 2015	Ordinary Council Meeting	
__ June 2015	Ordinary Council Meeting	
__ July 2015	Ordinary Council Meeting	
__ August 2015	Ordinary Council Meeting	
__ September 2015	Ordinary Council Meeting	
__ October 2015	Ordinary Council Meeting	
__ November 2015	Ordinary Council Meeting	
__ December 2015	Ordinary Council Meeting	

CONCLUSION

In order to maintain a balance between timely decision making and the impact on resources, it is proposed to continue the existing arrangements whereby ordinary meetings of Council are held on the third Monday of each month at 6.30pm excepting for the January and October Council meeting which are deferred by one week. The proposal also continues to support holding four meetings during the year at other townships within the district and a continuation of the established arrangements for Agenda Briefing Sessions.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152989
 MOVED : Cr Lally
 SECONDED : Cr Harris

That Council by Simple Majority pursuant to Section 5.25 of the *Local Government Act, 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to ENDORSE and ADVERTISE the following schedule for the 2015 Ordinary Council meeting dates of the City of Karratha, noting meeting times will be 6.30pm unless as otherwise advised:

Date	Meeting	Location
27 January 2015 ^{*1}	Ordinary Council Meeting	Council Chambers, Karratha
16 February 2015	Ordinary Council Meeting	Community Hall, Point Samson
16 March 2015	Ordinary Council Meeting	Council Chambers, Karratha
20 April 2015	Ordinary Council Meeting	Peninsula Palms, Dampier
18 May 2015	Ordinary Council Meeting	Council Chambers, Karratha
15 June 2015	Ordinary Council Meeting	Council Chambers, Karratha
20 July 2015	Ordinary Council Meeting	Roebourne Hall, Roebourne
17 August 2015	Ordinary Council Meeting	Council Chambers, Karratha
21 September 2015	Ordinary Council Meeting	Bistro Meeting Room, Wickham Recreation Precinct, Wickham
26 October 2015 ^{*2}	Ordinary Council Meeting	Council Chambers, Karratha
16 November 2015	Ordinary Council Meeting	Council Chambers, Karratha
21 December 2015	Ordinary Council Meeting	Council Chambers, Karratha

^{*1} January Meeting date is the fourth Tuesday.

^{*2} October Meeting date is the fourth Monday to allow newly elected Council members the opportunity to settle and adjust to Council business.

CARRIED 5-2

FOR : Cr Long, Cr Lally, Cr Kickett, Cr Saylor, Cr Smeathers
 AGAINST : Cr Harris, Cr Hipworth

10 COMMUNITY SERVICES

11 DEVELOPMENT SERVICES

11.1 CONSIDERATION OF SUBMISSIONS ON AMENDMENT 36 AND REQUEST TO ADOPT FOR FINAL APPROVAL

File No:	AMD 36
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Statutory Planner
Date of Report:	30 October 2014
Applicant/Proponent:	Whelans Town Planners on behalf of Toxfree Solutions
Disclosure of Interest:	Nil
Attachment(s)	1. Locality Plan 2. Schedule of Submissions

PURPOSE

For Council to determine submissions on Amendment No.36 and adopt the Amendment for final approval.

BACKGROUND

Council initiated Amendment No.36 to its Town Planning Scheme No.8 on 28 October 2013 (Resolution 152843). This proposed Amendment looks to improve the type of land activities that can be done in the industrial area, on land along Warlu Way.

The uses that can currently be undertaken from the Toxfree site (Lot 126 on DP 183297 off Warlu Way) are set out in Appendix 6 - Additional Uses. The uses listed are very limiting on the waste management operation that can be undertaken from the site and this affects the ability to grow the business. By removing these 'Special Conditions', a wider range of waste processing technologies will be able to be considered at the site. This is considered to be an issue, as the site is well located for such uses and there is an ability to control and manage uses through other statutory processes.

Environmental Assessment:

Following Council initiating the proposed Amendment, it was forwarded to the Environmental Protection Authority (EPA) to set a level of environmental assessment. The EPA advised in a letter 18 August 2014 that the Amendment did not require assessment under the *Environmental Protection Act 1986*.

Advertising & Submissions Received:

Subsequent to the EPA decision, the amendment was advertised in accordance with the *Town Planning Regulations 1967*. A total of five submissions were received from agencies (refer to Schedule of Submissions – Attachment 2).

None of the submissions raised an objection to the proposed amendment. All submissions are supportive of the proposed amendment. There is no requirement to modify the proposed amendment as a result of any points raised in submissions. One of the submission supports

the removal of the Transient Workforce Accommodation permissibility for the site which the Amendment will do. This change aligns with the Council's current position on TWA's.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

The Amendment was publicly advertised for 42 days from 4 September until 16 October 2014 in accordance with the *Town Planning Regulations 1967* in the following manner:

- Publication of a notice in the *Pilbara News* of 4 September 2014;
- Publication of a notice on the Council's website and providing an electronic link to a copy of the Amendment Document;
- Notifying two adjacent landowners in writing on 3 September 2014 and inviting comment;
- Notifying the following agencies in writing on 3 September 2014 and providing an electronic link to a copy of the Amendment Document:
 - Department of Fire & Emergency Services;
 - Department of Water;
 - Department of Health;
 - Department of Environment Regulation;
 - Department of State Development
 - Department of Lands;
 - Department of Transport;
 - Horizon Power;
 - Water Corporation;
 - Pilbara Development Commission; and
 - Department of Lands;
 - Western Australian Planning Commission

STATUTORY IMPLICATIONS

Section 75 of the *Planning and Development Act 2005* gives a local government the power to amend its local planning scheme. The procedure for preparing and adopting an amendment is provided for by the *Town Planning Regulations 1967*.

POLICY IMPLICATIONS

There are no policy implications for the Council that relate to the recommendations of this report.

FINANCIAL IMPLICATIONS

The Council will charge the applicant a fee for processing this Scheme amendment.

STRATEGIC IMPLICATIONS

This item is relevant to the City's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program:	2.b.1.1	Identify demand for industrial, residential, community and commercial purposes and facilitate development of land for industrial, residential, community and commercial purposes
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RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of the environment as any approval for new work technologies must be approved by the Department of Environment and Regulation, as well as obtaining planning approval; which would be at Council's discretion.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The processing of Scheme Amendments is a standard practice undertaken by Planning Services.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council, pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to REFUSE to adopt for final approval, Amendment No.36 to Town Planning Scheme No.8.

CONCLUSION

The current scheme provisions restrict the use of additional waste technologies on the site. Allowing additional types of waste treatment technologies to be considered for this site provides options for a site that is suitably located for such uses and provides options for growth in local businesses.

It is recommended Amendment 36 be adopted for final approval and forwarded to the WAPC for the Ministers final approval consideration.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152990
MOVED : Cr Lally
SECONDED : Cr Saylor

That Council, pursuant to Clause 75 of the *Planning and Development Act 2005* **RESOLVES** to:

1. **ADOPT** for final approval Amendment No.36 to Town Planning Scheme No.8.
2. **AUTHORISE** the City Mayor and Chief Executive Officer to execute three (3) copies of the Amendment Document for Amendment No.36 to Town Planning Scheme No.8 in accordance with Regulation 22 of the *Town Planning Regulations 1967*, including the fixing of the Council's Seal.
3. **FORWARD** to the Western Australian Planning Commission three (3) copies of the Amendment Document for Amendment No.36 to Town Planning Scheme No.8, and a copy of the Schedule of Submissions, for the Minister's final approval consideration.

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
AGAINST : Nil

11.2 PROPOSED REGIONAL IMPROVEMENT PLAN: ANKETELL STRATEGIC INDUSTRIAL AREA

File No:	LP.70
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	3 November 2014
Applicant/Proponent:	Western Australian Planning Commission/Department of State Development
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none">1. Proposed Improvement Plan for Anketell Strategic Industrial Area2. Shire letter to WAPC Chairman3. City letter to Minister for Planning conveying 11 June 2014 Council resolution

PURPOSE

For Council to consider the proposed Improvement Plan for Anketell Strategic Industrial Area (Attachment 1) and to convey its position to the Western Australian Planning Commission (WAPC).

BACKGROUND

The Chairman of the WAPC wrote to the City on 22 October 2014 requesting Council consideration of the proposed Improvement Plan for the Anketell Strategic Industrial Area at or before its Ordinary Meeting in November and for Council's views to be communicated to the WAPC as soon as possible thereafter.

Terminology

Improvement Plans are strategic instruments used to facilitate development of land in areas identified by the WAPC as requiring special planning. Improvement Plans do not have statutory effect. They do not remove the land from the existing local planning scheme. As such, development undertaken under an Improvement Plan is subject to the usual local planning scheme requirements.

Improvement Schemes have priority over local planning schemes. In an Improvement Scheme area, the WAPC is the development control authority and has responsibility for determining applications. The WAPC may, however, decide to delegate these powers to other bodies, including the relevant local government.

Previous consideration of an Improvement Plan for Anketell

On 31 March 2014 the Department of State Development (DSD) Deputy Director General advised the then Shire CEO via teleconference that DSD would be requesting the WAPC prepare an Improvement Plan for Anketell, with an aim to have an Improvement Plan in place by Q3 2014.

On 14 April 2014 DSD's A/Director General wrote to the WAPC Chairman recommending the Minister for Planning prepare Improvement Plans for Maitland, Anketell and Ashburton North Strategic Industrial Areas. The letter identifies the Improvement Plan and Improvement Scheme Framework as DSD's preferred method for planning strategic industrial areas, as endorsed by the State's Industrial Land Supply Taskforce. The letter notes contact with both the Shire of Roebourne and Shire of Ashburton.

On 22 May 2014 the then Shire CEO wrote to the WAPC Chairman to convey initial thoughts on the DSD request prior to any formal consideration by the WAPC (Attachment 2). The letter states the Shire's support for any initiative that aids effective, efficient delivery of the Anketell and Maitland industrial estates, highlights the Shire's strong track-record in helping facilitate significant resource development projects and offers to work with the State Government whichever framework is considered most efficient and effective. The letter also states the Shire's interest in being delegated decision making powers by the WAPC to determine applications in an efficient way, should Improvement Schemes be introduced.

On 27 May 2014, the WAPC resolved to:

1. Prepare improvement plans to facilitate the delivery of project-ready strategic industrial land over the following strategic industrial areas:
 - a) Ashburton North (Shire of Ashburton)
 - b) Anketell (Shire of Roebourne)
 - c) Maitland (Shire of Roebourne)
2. Subject to the Minister for Planning concurring with 1, request the Department of Planning, in conjunction with the Department of State Development, to consult with the relevant local government in accordance with s119(3B) of the *Planning and Development Act 2005* and prepare draft improvement plans for these SIAs for further consideration;
3. Note that following gazettal of the Improvement Plans it is intended to prepare Improvement Schemes over each strategic Industrial area.

On 16 June 2014, Council resolved to:

1. ADOPT the following key points as Council's position on the proposal to introduce an Improvement Plan and Improvement Scheme for Anketell and Maitland industrial estates:
 - a) The Shire supports any initiative that aids effective, efficient delivery of the Anketell and Maitland industrial estates and considers the State Government's move to gain a stronger stake in delivering these strategic industrial estates a positive step.
 - b) The Shire offers to work with the State Government whichever framework is considered most efficient and effective.
 - c) The Shire is concerned about the implications of a lack of local engagement and input as part of preparing and implementing the proposed Improvement Plans and Improvement Schemes and seeks early discussion on how appropriate consultation and involvement will be undertaken with the Shire and the local community.
 - d) The Shire seeks delegated decision making powers by the WAPC to determine applications in an efficient way, should Improvement Schemes be introduced.
 - e) If Improvement Schemes are to be introduced, then the Shire requests fees for service for local government work in assisting the WAPC process and administer planning applications be provided for, as provided for under the *Planning and Development Regulations 2009*.

2. FORWARD to the Minister for Planning and the Chairman of the Western Australian Planning Commission a copy of the Council Resolution (Attachment 3).

On Thursday 19 June 2014, the WAPC Chairman met with Councillors regarding the proposed Improvement Plans and Improvement Schemes.

Comments on proposed Improvement Plan for Anketell

One of the purposes of the Improvement Plan is to provide for a strategic planning framework endorsed by the WAPC, Minister for Planning and Governor. The proposed Anketell Improvement Plan document itself provides very little detail about the planning issues the Improvement Plan is being introduced to address or the planning outcomes the Improvement Plan aims to achieve for Anketell. If the intention is to do this through other means, then the Improvement Plan should be clear about this.

The plan included in the Improvement Plan document (Attachment 1) defines the boundaries of the Port Precinct and Improvement Plan Area, to be governed under the *Port Authorities Act 1999* and *Planning and Development Act 2005* respectively. Both the proposed Port Precinct and Improvement Plan Area include the majority of the road to Cleaverville, which is maintained by the City but is not within a local road reserve. It is noted that the proposed Improvement Plan Area also crosses the North West Coastal Highway and Rio Tinto's rail line to Cape Lambert.

The proposed Improvement Plan also sets out guiding objectives for an impending Improvement Scheme. These objectives are stated in *italics* below with comments following, where relevant:

- a) *To establish industrial development areas that enable the establishment of resource processing industries and associated supporting activity.*

It is unclear whether and to what extent associated supporting activity includes accommodation and commercial activity. It is important that associated supporting activity be more clearly defined both in terms of the uses permitted, the extent to which they are permitted and the conditions under which they are permitted to ensure there is sufficient attention to growing the local economy and local community.

- b) *To provide industrial development areas that:*

- *are ready for subdivision and development;*
- *are sufficiently flexible to accommodate the varying needs of future proponents;* The Improvement Plan is extremely flexible, to the point where it provides little guidance to planning for Anketell at all. It is important that the Improvement Plan, whether directly or through reference to another plan, provides sufficient guidance and that any subsequent Improvement Scheme exerts sufficient land use and development control on important issues relating to the planning and development of Anketell. The coordination of land use and infrastructure is something understood to be one of the State Government's main aims for Anketell. The Improvement Plan and Improvement Scheme are statutory mechanisms that can help achieve that and other aims.
- *achieve beneficial economic, environmental and community outcomes by encouraging synergic interactions between business activities consistent with the principles of industrial ecology;*
The importance of minimising the ecological impact of industry is appreciated. It is also important to support sustainable community growth. The State Government is

investing and working towards a vision of sustainable communities in the Pilbara. While there is no doubt that Anketell will contribute to achieving this vision, there is the potential for Anketell to be largely constructed and operated with little local community interaction. It is important to the City for the proposed Improvement Plan and Improvement Scheme to recognise and reflect the commitment to building sustainable local communities and local economies in the Pilbara. Council has recently adopted Local Planning Policy DP20: Social Impact Assessment to help ensure sufficient attention is given to impacts on the local community from new major projects.

- *are protected from the encroachment of incompatible uses;*
Cleaverville is a popular coastal tourism and recreational node. The road to Cleaverville passes through the proposed Anketell Improvement Plan Area and Port Precinct. Access to Cleaverville should be retained as part of the planning and development of Anketell. As much as possible, potential negative impacts on the continued use and enjoyment of Cleaverville should be minimised. Consideration should also be given to enhancing coastal recreation amenity as part of delivering Anketell and projects within it, particularly if Anketell has negative impacts on Cleaverville.
- *incorporate environmental management arrangements that minimise impact on the natural environment; and*
- *respect sites of heritage significance.*

While a future Improvement Scheme would introduce the WAPC as the decision making authority for land use and development at Anketell, in the absence of an Improvement Scheme most decisions on applications for planning approval at Anketell would be made by the Pilbara Joint Development Assessment Panel anyway because they would likely be above the \$7M mandatory DAP determination threshold. DAPs are another relatively recently introduced State Government decision making body. Whether decisions are being made by the Pilbara JDAP or the WAPC, the net effect is a reduced opportunity for Council to make decisions on significant planning proposals based on the interests of the local community. It is therefore important that sufficient attention be given to local community considerations as part of the alternative State-level processes. As mentioned above, this can be achieved by involving the local government in the decision making process and referring to the City's planning policies as part of preparing plans and assessing proposals.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of the current and future social and economic wellbeing of the City and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

The WAPC Chairman visited Karratha on Thursday 19 June 2014 to discuss with Councillors, the implications of the proposed Improvement Plan and Improvement Scheme. Section 119(3B) of the *Planning and Development Act 2005* requires the WAPC to consult with local governments before recommending to the Minister for Planning that an Improvement Plan is made.

The City is represented on a WAPC Stakeholder Reference Group (SRG) for Anketell. The Anketell SRG has held its first meeting, at which the proposed Improvement Plan for Anketell was presented. It is important that the City's key messages are consistently communicated through the SRG. The next SRG meeting is scheduled for the end of November 2014.

COMMUNITY CONSULTATION

No public consultation is required for an Improvement Plan under the *Planning and Development Act 2005*. An Improvement Scheme must be prepared and publicly advertised in the same way as a local planning scheme.

STATUTORY IMPLICATIONS

Section 119(1)(a) of the *Planning and Development Act 2005* states that the WAPC may certify in writing to the Minister that for the purpose of advancing the planning, development and use of any land – (ii) provision should be made for the land to be used for such residential, commercial, industrial, public, recreational ... uses, buildings, works, improvements or facilities, or spaces for those purposes, as may be appropriate or necessary. Section 119(2) requires the WAPC recommendation to the Minister for Planning to be accompanied by a copy of the Improvement Plan and such supporting maps and texts as the Minister requires. Section 122A(1) provides for an Improvement Plan to authorise the making of an Improvement Scheme by the WAPC. Following gazettal of a notice regarding the Improvement Plan, the Minister must lay a copy of the Improvement Plan before each House of Parliament. Section 122B(3A) requires the WAPC to consult with the affected local government before submitting an Improvement Scheme to the Minister.

POLICY IMPLICATIONS

City of Karratha local planning policies, such as DP20 Social Impact Assessment, are given statutory effect under Town Planning Scheme No.8. As the proposed Improvement Plan has no statutory planning control function itself, these local planning policies will still need to be considered under the proposed Improvement Plan. It is unclear how much regard will be had for the local planning scheme and relevant local planning policies under an Improvement Scheme but this will be subject to a separate process.

FINANCIAL IMPLICATIONS

While the Improvement Plan does not have financial implications for the City, the subsequent introduction of an Improvement Scheme will replace the local government with the WAPC as the development control authority with responsibility for determining development applications. This change will impact the City's potential to collect planning application fees for applications in those areas.

The potential financial losses in application fees as a result of introducing an Improvement Scheme would be far outweighed by the strategic benefits in achieving development of Anketell so long as sufficient attention is given to building the local community and local economy as part of the decision making framework.

STRATEGIC IMPLICATIONS

This item is relevant to the Shire's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2013-2014 provides for this activity:

Our Program: 1.f.7.1 Liaise with relevant agencies for implementation of State and Local Planning Policies

RISK MANAGEMENT CONSIDERATIONS

The CEO's letter to the WAPC Chairman highlights potential issues regarding lack of local engagement and input and seeks some early discussion on how appropriate consultation and involvement will be undertaken with the City and the local community. It is noted that the Anketell SRG has now been established and that this is the forum through which the City can raise any issues from a local community perspective. For this group to be effective, it is important that local issues raised are taken seriously and a genuine effort is made to address them.

There is a risk to the local economy if Anketell is not developed. The State Government would be seeking a stronger stake in delivering Anketell by introducing an Improvement Plan and Improvement Scheme. This should be considered a positive step.

It is expected that delivery of Anketell will bring substantial benefits and opportunities to the local community and local economy. If delivery of Anketell does not yield the expected flow-on benefits and opportunities for the local community, then questions will be asked about the attention to addressing local issues. This is a risk to the State Government and local government that can be reduced by engaging the local government in the decision making framework and referring to the City's planning policies as part of preparing plans and assessing proposals.

IMPACT ON CAPACITY

If Improvement Schemes are to be introduced, then the City should request fees for service for local government work in assisting the WAPC process and administer planning applications, as provided for under the *Planning and Development Regulations 2009*.

RELEVANT PRECEDENTS

An Improvement Plan for the Browse LNG Precinct was initiated by the WAPC in September 2012 and gazetted on 29 January 2013. The Browse Improvement Plan authorises the making of an Improvement Scheme, although an Improvement Scheme has not yet been gazetted.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority in pursuance of Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVISE the Minister for Planning and Chairman of the Western Australian Planning Commission that Council does not support the introduction of an Improvement Plan for the Anketell strategic industrial area because it will introduce another planning approvals process and will not adequately address local issues or represent local interests.

CONCLUSION

The WAPC has requested Council consideration and comment on the proposed Improvement Plan for the Anketell strategic industrial area, as required by legislation. The City's position has previously been conveyed to the WAPC and the Minister for Planning. In terms of representing local community interests in the governance and decision making framework for Anketell, the City is represented on the Anketell SRG. For this group to be effective, it is important that local issues raised are taken seriously and a genuine effort is made to address them.

It is not considered that there is sufficient detail in the proposed Improvement Plan to guide planning for the Anketell strategic industrial area. There is no reference to coordination of land uses and infrastructure or the contribution to building a sustainable local community and local economy. The undefined provision for "associated supporting activity" under the Improvement Plan is a concern in terms of creating the potential for a largely self-sufficient

industrial area at Anketell with very little integration with the local community. The implications of the Anketell strategic industrial area for Cleaverville are also unclear.

With respect to decision making, the WAPC should not need to intervene unless there is a real need to do so. The City's planning policies, such as the recently adopted Social Impact Assessment policy, should be referred to as part of preparing plans and assessing proposals.

It is recommended that Council respond to the WAPC request by raising these matters as important considerations in finalising the Improvement Plan and planning the development of the Anketell strategic industrial area.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152991
MOVED : Cr Kickett
SECONDED : Cr Hipworth

That Council by SIMPLE Majority in pursuance of Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. PROVIDE the following comments on the proposed Improvement Plan for the Anketell strategic industrial area:
 - a) The following comments are made in addition to the comments contained in the attached letter from the Chief Executive Officer (dated 22 May 2014) and the attached letter conveying Council's 16 June 2014 resolution.
 - b) Council remains supportive of the State Government's move to gain a stronger stake in delivering the Anketell strategic industrial area and remains willing to work with the State Government whichever framework is considered most efficient and effective.
 - c) It is not considered that there is sufficient detail in the proposed Improvement Plan to guide planning for the Anketell strategic industrial area, in particular:
 - i. There is no reference to coordination of land uses and infrastructure;
 - ii. There is no indication of any commitment to building a sustainable local community and local economy;
 - iii. The undefined provision for "associated supporting activity" is a concern in terms of creating the potential for a largely self-sufficient industrial area at Anketell with very little integration with the local community;
 - iv. The implications of the Anketell strategic industrial area for Cleaverville, a popular tourist and recreation precinct, are unclear.
 - d) With respect to decision making, the WAPC should not need to intervene unless there is a real need to do so. The WAPC should use its delegation powers to make sure applications are determined in the most efficient way where there is no need to intervene, should an Improvement Scheme be introduced. The City's planning policies, such as the recently adopted Local Planning Policy DP20: Social Impact Assessment, should be referred to as part of preparing plans and assessing proposals.
2. FORWARD to the Western Australian Planning Commission Chairman, the Minister for Planning and the local Member of Parliament, a copy of the Council Resolution.

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
AGAINST : Nil

11.3 CONSIDERATION OF SUBMISSIONS RECEIVED ON DRAFT ROEBOURNE STRUCTURE PLAN

File No:	LP.206
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Strategic Planner
Date of Report:	3 November 2014
Applicant/Proponent:	City of Karratha
Disclosure of Interest:	Nil
Attachment(s)	1. Schedule of Submissions 2. Copies of the publicly advertised Roebourne Structure Plan will be available for viewing at the Councillor Briefing Session and Ordinary Council Meeting

PURPOSE

For Council to consider submissions received on the draft Roebourne Structure Plan and to determine whether the Plan should be adopted for final approval.

BACKGROUND

The Roebourne Structure Plan has been prepared to provide an overarching framework for the revitalisation and future development of Roebourne. It has been prepared on the basis of a comprehensive analysis of base information and landscape elements, overlain by demographic, environmental, infrastructure and community information.

The Department of Planning funded preparation of this document through the Northern Planning Program. The Department of Planning has been considering the placement of the document within the WA planning framework and is satisfied with the document being endorsed as a non-statutory district-level structure plan, which aligns with the City's intention. The Structure Plan will help inform the City of Karratha Local Planning Strategy and ultimately the Scheme review, and will guide future land use and development in and around Roebourne.

Council adopted for public advertising a draft version of the Roebourne Structure Plan at its 18th November 2013 Ordinary Council Meeting. Improvements and updating of the document subsequently occurred prior to public advertising. The improvements to the quality of the document consisted of modernised graphics, better structuring of the text and user-friendly layout. The substance and subject matter of the document was not changed. The version of the Roebourne Structure Plan presented for Council consideration here is the version that was publicly advertised and the version on which submissions are based.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social, cultural and environmental issues and values as it assists in bringing together a community vision for Roebourne and establishing a plan for achieving that vision, primarily through decisions on land use and development.

COUNCILLOR/OFFICER CONSULTATION

Council has been briefed on the Structure Plan a number of times throughout the course of its development.

COMMUNITY CONSULTATION

There has been considerable effort and resources directed towards engaging with the Roebourne community and key stakeholders in the process of preparing the Roebourne Structure Plan.

In terms of a formal public comment period, the availability of the draft Roebourne Structure Plan for public inspection from the City website was publicized in the Pilbara News on 13th August 2014. The submission period was open until the 1st October 2014. Submissions were received up until the 3rd October 2014.

All seven (7) submissions received have been considered and are addressed in detail in the Schedule of Submissions (Attachment 1). The Schedule of Submissions also includes recommended modifications where it is considered points made in submissions warrant modification of the publicly advertised draft plan. It is recommended Council adopt these modifications so the document can be revised before being forwarded to the Western Australian Planning Commission for endorsement. Given that none of the recommended changes to the draft plan are substantial, it is not considered necessary to readvertise the revised version of the plan.

A summary of key issues raised in submissions is provided below. It is recommended that all submitters be forwarded a copy of the completed Schedule of Submissions.

Status of document within WA planning framework

The Department of Planning raised this as a query in its submission. Subsequent discussions with Department of Planning officers has established that the status of the document is a non-statutory district level structure plan. It is recommended additional paragraphs be added to Part A of the Structure Plan to better explain the role and function of the document and its relationship to the WA planning frameworks. This has been agreed by the Department of Planning.

Inconsistency of terminology between precinct plans/development plans/area development plans

It was also noted by the Department of Planning that some precincts require different planning instruments to be developed as a statutory response. In this respect, it is recommended the document be modified to ensure consistency and clarity around the statutory response for each precinct:

- Inclusion of an additional paragraph clarifying the definition and function of a 'Precinct' within the document
- Modification of some statutory response sections to clarify that Local Planning Policies are recommended to be developed for the priority development precincts (Heritage, Community and Education, Industrial Precincts)
- Rewording of the applicable sections to recommend, rather than require, the development of Local Planning Policies for these specific precincts
- Removal of all references to the terms 'Local Development Plans' or 'Development Plans'.
- Review the NASH Development Plan permissibility of commercial uses in the Commercial Precinct of that Development Area

Inclusion of additional site in Catalyst site list

The Ngarliyarndu Bindirri Aboriginal Corporation requests the identification of its sites within the NBAC block (Wellard Street) and Old Union Bank as a catalyst site, similar to the catalyst sites already identified on Roe and Padbury Streets. Catalyst sites are key redevelopment opportunities which will encourage a stronger economy and community. The inclusion of the NBAC Block on Wellard Street as a catalyst site is supported.

Extension of the proposed main street to include Wellard Street.

The Ngarliyarndu Bindirri Aboriginal Corporation also requests extension of the small block identified as an intimate scale main street around Padbury Street to include Wellard Street. This request is supported and it is recommended the main street concept apply to the full Padbury/Roe/Wellard/Sholl street block and extend either side of Padbury and Wellard Streets. Extending the main street concept acknowledges recent development works and promotes and supports main street redevelopment opportunities.

Clarification of the statutory response to the Industrial Precinct

Concerns were raised by the Department of Planning regarding the proposed replacement of the 'Mixed Business' precinct within an 'Industrial Precinct'. This change reflects the intention to phase out Mixed Business zones. It is noted, however, that while the Structure Plan may show this area as an Industrial Precinct, the Mixed Business zone of the Scheme will remain in place until the Scheme is reviewed or amended, which has to go through a separate and subsequent process.

Staging, funding and incentives to promote development

The Pilbara Development Commission in its submissions queries what the City is doing to implement recommendations of the Structure Plan in terms of achieving development outcomes and questions why planning for the residential precinct is staged before the commercial precinct. The City will develop policy that follows recommendations of the Structure Plan and will align the Town Planning Scheme with recommendations of the Structure Plan towards implementation over time. Development decisions will be made by landowners, not the Council, but those decisions will be guided by the City's statutory planning framework and planning policies, which will be implementing recommendations of the Structure Plan. With respect to the recommended staging of precincts, this is something that needs to be able to adapt to market demands. The document should be revised to acknowledge this. The important thing is that whichever precinct is being developed, that development should be occurring in accordance with guidance provided in the Structure Plan, which means there should be sufficient statutory planning and policy guidance.

Establishment of commercial precinct within the NASH development

RFF Australia raised a concern regarding the establishment of a third commercial area within the NASH development and its potential to detract from the revitalisation of the Town Centre and future development of industrial land. The NASH Development Plan provides for a mixed use commercial development node at the corner of North West Coastal Highway and Roebourne Point Samson Road. The Structure Plan recommends the permissibility of commercial uses in this node be restricted to reinforce the primacy of the Roebourne Town Centre. Any change to the permissibility of commercial uses in this node requires review of the endorsed NASH Development Plan. It is recommended the Structure Plan be modified to recommend review of the NASH Development Plan for this purpose.

Responsibility for implementation

Two submitters requested that the City should not bear sole responsibility for driving implementation of Structure Plan recommendations. This is agreed and it is certainly not the intention of the City to implement the Structure Plan on its own. Both submitters recommend a review of the form and functionality of the Roebourne Advisory Group to ensure appropriate representation and a greater possibility of success. It is not the role of the Roebourne

Structure Plan to review the terms of reference for any particular group but the City is supportive of groups referring to the Structure Plan to inform decisions and priorities with respect to their land use and development planning. It is recommended that concerns raised about the Roebourne Advisory Group composition and function be raised by City Group representatives with the Group.

STATUTORY IMPLICATIONS

While the Roebourne Structure Plan itself will be a non-statutory structure plan, it will provide an important input for the Local Planning Strategy which is currently being prepared, and the planning scheme review process which is likely to begin late 2014/15. The Structure Plan recommends the development of Local Planning Policies for selected precincts identified within the plan, which will have statutory effect via the Town Planning Scheme.

FINANCIAL IMPLICATIONS

The Structure Plan is now nearly complete. Only minor additional project costs are expected in revising the document following Council's final adoption. Once the final document is prepared, the City will seek reimbursement from the Department of Planning for the remaining \$128,429 Northern Planning Program funding for the project on the basis that the project has been completed.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity to be delivered in 2014:

Our Programs:	1.e.1.1	Prepare structure plans for all urban areas in the City
Our Services:	1.b.2.3.1	Undertake strategic planning to guide future growth and decision making

RISK MANAGEMENT CONSIDERATIONS

The final review of the document to make sure there are clear links between the vision and priority actions to be undertaken following adoption will make sure the Structure Plan contributes to implementing the vision for Roebourne as well as being a well presented Structure Plan document.

IMPACT ON CAPACITY

The Roebourne Structure Plan represents a vision for Roebourne that is supported by the community. To demonstrate a commitment to implementing the vision through direct action and working with others, it is important that the Structure Plan clearly communicates the link between planning issues to be resolved, the plans and actions recommended to address those issues and the priority actions that should follow adoption of the Structure Plan. While this will require an additional review of the document and some minor modifications, it will give the Structure Plan more of an active role in guiding revitalisation and demonstrate a City commitment to that aim, which is a worthwhile exercise. It is recommended that Council resolve to review the Structure Plan document as part of finalisation to make these links clear.

RELEVANT PRECEDENTS

Karratha City of the North (KCN) is a similar non-statutory planning document endorsed by the WAPC. The Vision and recommendations of the Roebourne Structure Plan will provide valuable input for the City of Karratha Local Planning Strategy and Scheme Review.

VOTING REQUIREMENTS

Simple and Absolute Majority.

OPTIONS:Option 1

Officer's Recommendation

Option 2

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to DEFER further consideration of the Roebourne Structure Plan pending further investigations.

Option 3

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to NOT ADOPT the Roebourne Structure Plan.

CONCLUSION

The need to revitalise the town of Roebourne has been recognised in a number of the City's strategic documents. The Structure Plan has provided a broad, overarching view of the town's current environmental, cultural, social and economic information relevant to the future revitalisation of the town. The Structure Plan has been prepared in collaboration with key stakeholders and the community to achieve that.

In order to realise the vision and objectives developed through the Structure Plan, it is necessary to undertake other works addressing the specific needs of each precinct. These works will build on the considerable work already undertaken through the development of this Structure Plan and assist in delivering the vision. In this respect, an additional review of the Structure Plan document will be undertaken as part of finalisation to make sure the links between planning issues to be resolved, the plans and actions recommended to address those issues and the priority actions that should follow adoption of the Structure Plan are clear.

Subject to modifications to address points raised in submissions and clearly link next steps to implementing the vision, it is recommended that the Roebourne Structure Plan be adopted for final approval and referred to the WAPC for endorsement.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152992
MOVED : Cr Hipworth
SECONDED : Cr Lally

1. That Council by **SIMPLE** Majority in pursuance of Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:
 - a) **DETERMINE** submissions in accordance with the attached Schedule of Submissions;
 - b) **MODIFY** the publicly advertised draft Roebourne Structure Plan in accordance with modifications recommended in the attached Schedule of Submissions;
 - c) **ADOPT** the Roebourne Structure Plan modified in accordance with Point 2 above for final approval;
 - d) **FORWARD** two (2) copies the Roebourne Structure Plan adopted for final approval as per Point 3 above to the Western Australian Planning Commission for endorsement; and
 - e) **ADVISE** the Department of Planning that in forwarding the Roebourne Structure Plan to the Western Australian Planning Commission for endorsement, it is noted that WAPC endorsement is not required and while WAPC endorsement would be beneficial, the Council may not wish to pursue WAPC endorsement if this requires reformatting the document or changes that impose substantial additional costs on the City.
2. That Council by **ABSOLUTE** Majority in pursuance to Section 5.42 of the *Local Government Act 1995* **RESOLVES** to **DELEGATE** to the Chief Executive Officer authority to make any additional minor revisions to the Roebourne Structure Plan required to finalise the document, including making clearer the links between planning issues, plans and actions recommended and priority actions that should follow adoption of the Structure Plan.

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
AGAINST : Nil

11.4 REVIEW OF DELEGATIONS ON CROWN LAND MATTERS

File No:

Responsible Executive Officer: Director Development Services

Reporting Author: Crown Land Consultant

Date of Report: 26 September 2014

Applicant/Proponent: Nil

Disclosure of Interest: Nil

Attachment(s) Recommended modifications to the Delegations and Authorisations Register

PURPOSE

To review and revise delegations and authorisations for Council decisions on Crown land matters under the *Land Administration Act 1997* to reduce the number of land matters that need to be determined by Council.

BACKGROUND

Council considered this matter at the 20 October 2014 Ordinary Council Meeting. The matter was laid on the table at that meeting to allow for further clarification around the delegations and authorisations for transfer of Crown land to Council. This report provides additional information on this matter.

The Council’s current Delegations and Authorisations Register was adopted on 16 June 2014. Delegation 37 includes:

Function	Delegated to	Sub-delegated to
Authority to make written and verbal submissions, including objections and recommendation of conditions, on proposed leases or licences of Crown land referred to the Council by the Department Regional Development and Lands	Chief Executive Officer	Director Development Services Manager Planning Services Principal Statutory Planner Senior Strategic Planner Lands Officer

With the large majority of land in the City of Karratha local government area being Crown land, including road and drainage reserves in each town, there are many Crown land matters that need to be determined outside of this scope. This requires many matters to be referred to Council for a decision.

There are only a few sections in the *Land Administration Act 1997* that require a formal Council resolution. These are listed in Schedule 1 below:

Schedule 1 – Matters requiring Council Resolution

Matter	Relevant legislation	Function
Road Dedication	<i>Land Administration Act 1997</i> Section 56(2)	Council to request Minister for Lands to dedicate land as a road and provide survey, sketch or document describing road dimensions
Leasing Roads	<i>Land Administration Act 1997</i> Section 57	The Minister for Lands may, with the consent of the local government, lease land comprising a road for a purpose consistent with its use by the public
Closing Roads	<i>Land Administration Act 1997</i> Section 58(1)	Council to request Minister for Lands to close a road after a period of 35 days has elapsed from the publication in a local paper of a notice of motion of that resolution
Mall Reserves	<i>Land Administration Act 1997</i> Section 59(1)	Council may request the Minister for Lands to reserve land as a Mall Reserve for the passage of pedestrians, vehicles of adjoining land owners and occupiers and other vehicles permitted under local laws after advertising the proposal for a period of 35 days.
By-Laws for Management of Mall Reserves	<i>Land Administration Act 1997</i> Section 61(3)	Local Government may make local laws under the <i>Local Government Act 1995</i> for the management of traffic and leasing or licencing of that land to adjoining owners or occupiers.
Cancelling Mall Reserves	<i>Land Administration Act 1997</i> Section 62(1)	Council may request the Minister for Lands cancel a Mall Reserve after advertising the proposal for a period of 35 days
Amending or Cancelling Subdivision Reserves	<i>Planning & Development Act 2005</i> Section 152(1)	Council may request the Minister for Lands to amend or cancel a Reserve created as a condition of subdivision under the P& D Act after advertising the proposal for a period of 35 days.

It is possible for Council to authorise officers to make decisions in respect of all other functions and for those officers, on behalf of the Council, to then convey those decisions to DoL and request DoL to undertake related actions. This would save time in administering those functions but it is important that Council feels comfortable delegating those functions to the CEO and/or officers.

The matters and functions that do not require a Council resolution are listed in Schedule 2 below. Following the Council request for further clarification, examples have been included in Schedule 2 to give Councillors a better understanding of the circumstances when such delegations might be used. Recommended conditions of delegation have also been added to refine the scope of delegations from Council. It should be noted that apart from creating an easement or taking action against a person committing an offence on Crown land, it is recommended functions only be delegated to the CEO.

Schedule 2 – Matters not requiring Council Resolution

Matter	Relevant legislation	Function	Examples	Recommended Conditions of Delegation
Dedication of Roads by Subdivision of Crown Land	<i>Land Administration Act 1997</i> Section 28	CEO or Authorised Officer may request DoL Officers to dedicate roads through survey plans for Crown land subdivision	Road creation in accordance with the adopted Karratha City Centre Infrastructure Works Plan. Sharpe Avenue extension Karratha Terrace Bayview Road	Minor road dedications; Where road dedication is consistent with Council adopted plan, policy or adopted Council position; or Where no objections are received.
Creation of Reserves	<i>Land Administration Act 1997</i> Section 41	CEO or Authorised Officer may request DoL Officers to reserve Crown land for one or more purposes in the public interest	Creating reserve for Karratha Off Road Vehicle Area. Creating reserve for alternative Wickham motocross track. Requesting creation of City reserve between residential areas and sand mining in Point Samson.	Minor reserve creation; Where reserve creation is consistent with Council adopted plan, policy or adopted Council position; or Where no objections are received.
Management of Reserves	<i>Land Administration Act 1997</i> Section 46	CEO or Authorised Officer may request DoL Officers to place a reserve under the care, control and management of the local government	Request to place land between Point Samson and sand mining in City managed reserve. Request to place KIE reserves under City management to control truck breakdown. Request to place Karratha ORV area in City managed reserve.	Where placing care, control and management of reserve under local government is consistent with Council adopted plan, policy or adopted Council position.
Leasing of Reserves	<i>Land Administration Act 1997</i> Section 47 & 48	CEO or Authorised Officer may request DoL Officers for the grant of a lease over an unmanaged reserve for the reserve purpose or a purpose compatible with or ancillary to the reserve purpose.	No recent examples. Land for which the City has requested grant of lease has been in City managed reserves and to a third party.	No delegation. City has no interest in leasing unmanaged reserves and any such request should be based on a Council decision.
Revocation of Management Order	<i>Land Administration Act 1997</i> Section 50	CEO or Authorised Officer may request DoL Officers to revoke an existing Management Order over a reserve.	Revoking existing management order over approved Lazy Lands sites.	Where revocation of reserve is consistent with Council adopted plan, policy or adopted Council position; or Where no objections are received.
Cancel, amend or change a reserve purpose	<i>Land Administration Act 1997</i> Section 51	CEO or Authorised Officer may request DoL Officers to cancel or change the purpose, or amend the boundaries of a reserve	Providing for car parking and landscaping as a reserve purpose for portion of closed Sharpe Avenue. Modifying boundaries of Karratha golf course reserve.	Minor change to purpose or amendment to boundaries of a reserve; or Where the change to the purpose or boundaries of a reserve have no substantial consequence.

Schedule 2 – Matters not requiring Council Resolution (continued)

Matter	Relevant legislation	Function	Examples	Recommended Conditions of Delegation
Acquisition of land	<i>Land Administration Act 1997</i> Section 52	CEO or Authorised Officer may request DoL Officers to acquire as Crown land: <ul style="list-style-type: none"> • Any alienated land designated for a public purpose on a plan of survey • Any private road • Any alienated land in an abolished townsite. 	Request to acquire freehold land in accordance with adopted Karratha City Centre Infrastructure Works Plan Karratha Terrace Vicon Karratha Village Staples	Where a request for acquisition of land is consistent with Council adopted plan, policy or adopted Council position.
Purchase of Crown Land	<i>Land Administration Act 1997</i> Section 86	CEO or Authorised Officer may request DoL Officers to sell a parcel of Crown land to the local government by private treaty, subject to the <i>Local Government Act 1995</i>	Purchase of Lazy Lands sites.	No delegation. Any decision to purchase land should be made by the Council.
Licence of Crown land	<i>Land Administration Act 1997</i> Section 91	CEO or Authorised Officer may request DoL Officers grant a licence for any purpose	Licencing private use and maintenance of portions of Karratha City Centre road reserves.	Where a request for grant of a licence is consistent with Council adopted plan, policy or adopted Council position.
Easement over Crown land	<i>Land Administration Act 1997</i> Section 41	CEO or Authorised Officer may request DoL Officers to grant an easement for any purpose specified	Horizon Power easements as part of PUPP or Water Corporation easements as part of sewer network upgrades.	Where no objections are received to creation of an easement.
Offences on Crown land	<i>Land Administration Act 1997</i> Section 267	CEO or Authorised Officer may request DoL Officers to commence action against a person or persons who commit an offence on Crown land without permission or reasonable excuse.	Hanssen construction camp extending beyond lease term. Illegal truck breakdown in Karratha Industrial Estate.	No conditions.

There are also functions under the *Land Administration Act 1997* that can be delegated from the Minister for Lands via an Instrument of Delegation to designated position(s) within a local government. These matters and functions are listed in Schedule 3 below:

Schedule 3 – Matters that can be delegated by Minister to local government

Matter	Relevant legislation	Function
Removal of Unauthorised Structures	<i>Land Administration Act 1997</i> Section 273	The Minister may either generally or as provided by the instrument of delegation, delegate powers under Sections 270 and 271 to an employee of a local government

It is recommended that Council request the Minister for Lands to delegate this function to the CEO.

LEVEL OF SIGNIFICANCE

The recommended delegations could have implications for decisions regarding City managed land. Delegation of decision making on Crown land matters should improve the efficiency of processing Crown land matters.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with Department of Lands Pilbara Region Manager

COMMUNITY CONSULTATION

The need for community consultation will be determined on a case-by-case basis and as required by legislation.

STATUTORY IMPLICATIONS

Set out above.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- Our Program: 3.a.1.3 Provide expert advice to Government Agencies regarding matters relating to lands including native vegetation, mining leases and land tenures
- Our Services: 3.a.1.3.1 Respond to requests for City advice and provide information on crown land, mining leases, environmental controls, encumbrances and related matters

RISK MANAGEMENT CONSIDERATIONS

It is recommended that many of the matters listed in Schedule 2 above only be delegated to the CEO. Given Council concerns regarding the scope of the requested delegations, additional conditions are recommended to make sure decisions on Crown land matters are

generally only made under delegation when consistent with Council adopted plans, policies or no objections are received.

IMPACT ON CAPACITY

Carrying out the Officer's recommendation should reduce the impact on capacity from current practices.

RELEVANT PRECEDENTS

Nil.

VOTING REQUIREMENTS

Absolute and Simple Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Sections 5.46 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the recommended Delegations and Authorisations pending further review.

CONCLUSION

Delegations and authorisations streamline decision making and outcomes in the discharge of Council functions. Appropriate boundaries need to be established for delegations to ensure accountable governance. It is considered that the recommended changes to delegations on Crown Land matters provides the right balance between efficient processes of Council functions and ensuring accountable governance. It is therefore recommended Council endorse the new Delegations and Authorisations for Crown Land matters. It is also recommended Council request delegation from the Minister for Lands to remove unauthorised structures from Crown land.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152993
 MOVED : Cr Lally
 SECONDED : Cr Kickett

1. That Council by **ABSOLUTE** Majority pursuant to Sections 5.42 of the *Local Government Act 1995* RESOLVES to **ENDORSE** the modifications to the Delegations and Authorisations Register set out in Attachment 1.
2. That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to **REQUEST** delegation from the Minister for Lands through the Department of Lands for the Chief Executive Officer to remove unauthorised structures from Crown land, as provided by Section 273 *Land Administration Act 1997*.

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
 AGAINST : Nil

Cr Hipworth declared a financial interest in Item 11.5 Kangaroo Hill Camp – Six Month Extension of Use to 30 June 2015 as Cr Hipworth holds Rio Tinto shares through a self-managed super fund.

At 7.02 pm Cr Hipworth left the Chambers.

11.5 KANGAROO HILL CAMP – SIX MONTH EXTENSION OF USE TO 30 JUNE 2015

File No:	LM14067
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Statutory Planner
Date of Report:	28 October 2014
Applicant/Proponent:	Rio Tinto
Disclosure of Interest:	Nil
Attachment(s)	1. Location Plan 2. Correspondence from Department of State Development

PURPOSE

To inform Council of the City's comments provided to the Department of State Development supporting closure of Rio Tinto's Kangaroo Hill Camp (Transient Workforce Accommodation) and agreeing to a six (6) month extension of the use from 31 December 2014 until 30 June 2015 to allow for phasing out.

BACKGROUND

On 15 October 2014 the City received a request from the Department of State Development for comments in regard to extending the use of the Kangaroo Hill camp by six months to 30 June 2015. The Department of State Development requested comments by COB 30 October 2014, which did not allow the matter to be considered by Council.

Kangaroo Hill Camp is located near Dampier Port, as shown on Attachment 1. The Camp is situated on Special Lease 3116/3469 under the Hamersley Range State Agreement which expires on 31 December 2027.

Planning Approval was initially granted by Council in October 2003 (PA1353) for a 500 person facility. The approval was amended in April 2004 (PA1385) to increase the total available number of beds from 500 to 600 for temporary workforce accommodation for up to 12 months commencing from June 2004. Currently the camp has 500 TWA beds with an occupancy of 430 workers on a variety of rosters. The planning approval for the camp has no time limit however does condition a Site Rehabilitation Plan to be submitted for approval within three months of the camp becoming vacant.

In July 2007 the Minister for State Development approved the extended use of the camp until 31 December 2009 and subsequently a further extension was approved to 31 December 2014. In May 2012 approval was obtained by Rio Tinto under various State Agreements for the camp to be used as a 'multi-user' facility.

In 2009 the City supported the camp becoming a ‘permanent’ TWA facility subject to a revised State Agreement in which rates were to be paid on gross rental value as opposed to unimproved value, any future development requiring development approval, building licences and environmental health approvals and for the site to be rehabilitated to the satisfaction of Department of State Development and/or the Minister of Lands.

In response to the Department of State Development’s request for comments on the requested lease extension, the following comments have been provided:

- The City supports removal of Kangaroo Hill Camp;
- The City has no objection to extending the use of the camp by a further six months to 30 June 2015, with all buildings to be removed from the site by the end of 2015;
- As per Planning Approval PA1385, the City requires a Site Rehabilitation Plan to be submitted to Planning Services for approval within three months of the facility becoming vacant;
- Under the *Building Act 2011 (WA)*, a Demolition Permit is required to be submitted to Building Services prior to the removal of the buildings.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues, economic issues and Council’s ability to perform its role.

OFFICER CONSULTATION

The City’s response to DSD in relation to this matter was discussed with the Director Development Services and Manager Planning Services prior to sending.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Use and development of this land is governed by the Hamersley Range State Agreement.

POLICY IMPLICATIONS

Draft DP10 Transient Workforce Accommodation was adopted for the purposes of re-advertising at the OCM held on 15 September 2014 (Res No: 152948). Draft DP10 sets out the Council’s position on Transient Workforce Accommodation in regard to a base-level supply of TWA beds. It has been estimated that there will remain a FIFO workforce of around 3,000 – 4,000 in the City over the long term (City of Karratha Local Planning Strategy Evidential Analysis paper, September 2013). Research carried out by the City in July 2014 counted 10,107 TWA beds, with a further 3,159 beds proposed.

Furthermore, on 15 September 2014 Council resolved:

“To commence investigations towards preparing a Scheme Amendment to include base-level supply transient workforce accommodation in the TWA zone.”

Given the above resolution and the decrease in demand for TWA beds, it is being recommended that Council allocate funds in the 2014-15 mid-year budget review to undertake further research and analysis to determine more accurately the base-level supply of TWA beds required, and prepare a Scheme amendment to zone base-level supply beds Transient Workforce Accommodation. The decision to close Kangaroo Hill Camp will remove 500 TWA beds from the local supply in line with Draft DP10 and Council’s position on reducing the number of TWA beds to a base-level.

FINANCIAL IMPLICATIONS

Council has historically received an annual ex-gratia payment (in excess of \$100,000) from Rio Tinto during the operation of Kangaroo Hill Camp. The majority of this ex gratia payment is allocated via Policy CS – 19 Annual Community Association Grant Schemes, to the Dampier Community Association. Once Kangaroo Hill closes no ex-gratia payments will be received by the City and thus funding via Policy CS – 19 to the Dampier Community Association will be impacted.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program:	3.a.1.3	Provide expert advice to Government Agencies regarding matters relating to lands including native vegetation, mining leases and land tenures.
Our Services:	3.a.1.3.1	Respond to requests for City advice and provide information on Crown land, mining leases, environmental controls, encumbrances and related matters.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the six month extension of use to 30 June 2015 of the Kangaroo Hill Camp.

CONCLUSION

On 15 October 2014 the City received a request from the Department of State Development for comments by 30 October 2014, in regard to Rio Tinto extending the use of the Kangaroo Hill Camp by six months to 30 June 2015. Given the timeframe officers responded that the City has no objections to extension of the use and supports the decommissioning of the camp by late 2015. A Site Rehabilitation Plan is required to be approved by Planning Services within three months of the camp becoming vacant and a Building Permit is required to be submitted to the City prior to the removal of buildings.

The decision to close the Kangaroo Hill Camp will remove 500 TWA beds from the local supply which aligns with the vision of transitioning away from TWA camps to more sustainable local communities.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **152994**
MOVED : **Cr Smeathers**
SECONDED : **Cr Harris**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. SUPPORT the intended removal of Kangaroo Hill Camp; and**
- 2. RAISE NO OBJECTION to the requested six month extension of use of the Kangaroo Hill Camp to 30 June 2015.**

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Kickett, Cr Saylor, Cr Smeathers
AGAINST : Nil

12 STRATEGIC PROJECTS & INFRASTRUCTURE

Cr Hipworth declared a financial interest in Item 12.1 Wickham Community Hub Project Tender as Cr Hipworth holds Rio Tinto shares through a self-managed super fund.

12.1 WICKHAM COMMUNITY HUB PROJECT ARCHITECT TENDER

File No: CM194, CP.699, CP.710

Responsible Executive Officer: Director Strategic Projects & Infrastructure

Reporting Author: Project Manager

Date of Report: 31 October 2014

Applicant/Proponent: Nil

Disclosure of Interest: Nil

Attachment(s) Confidential – Tender Evaluation Report

PURPOSE

To seek Council endorsement of the successful tenderer for RFT 09 – 14/15 Wickham Community Hub Project Architect.

BACKGROUND

At its Ordinary Council Meeting on the 15 September 2014, Council resolved in part via resolution 152955 to;

1. NOTE the additional community consultation that is currently being undertaken to clarify facility scope, location and management model for the Wickham Community Hub;
2. AGREE to call tenders for the appointment of a Project Architect for the Wickham Community Hub Project in accordance with the scope of services as outlined in this report;
3. ENDORSE the Project Architect Selection Criteria as detailed below:

Criteria	Detail	Weighting
Experience	Demonstrated successful experience in major building design projects with related experiences in the design and construction of community buildings. Previous experience in projects above the 26 th parallel will be beneficial	20%
Methodology	Clearly articulate the methodology to be implemented in the planning, design and construction process	15%
Capacity	Outline your experience to undertake the appointment and the resources to be allocated	15%
Demonstrated Understanding	Demonstrate your understanding of the project requirements	10%
Tendered Fees	Price submitted	40%

Tender Process

Tenders were advertised on 1 October 2014. Tenders closed on 22 October 2014. Sixteen (16) tender submissions were received from:

- ARM Architecture
- AVOCA Design
- The Trustee of Chaney Architecture Trust
- CHRISTOU Design Group Pty Ltd
- DCPM Holdings Pty Ltd
- Donovan Payne Architects
- Formworks Architecture
- Fratelle Group Pty Ltd
- Gresley Abas Pty Ltd
- Hodge Collard Preston Architects
- Holton Connor Architects and Planners
- Iredale Pedersen Hook Pty Ltd
- Mode Design Corp Pty Ltd
- Paterson Group Pty Ltd
- Peter Hunt Architect
- Sandover Pinder Pty Ltd

The tenders were evaluated by a three person panel comprising of:

- Director Strategic Project and Infrastructure
- Project Manager
- Manager Leisure Services

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted as per the Council resolution outlined above.

A detailed summary is attached as the Confidential Tender Evaluation Report.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social and cultural & wellbeing issues of the residents of Wickham as it relates to the development of significant community infrastructure.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between officers from the Strategic Projects and Community Services directorates and Councillors received an update via presentation at the Agenda Briefing session held on 11 September 2014.

COMMUNITY CONSULTATION

The Community Services Directorate has consulted with the community through workshops, direct meetings and surveys to refine the scope of works for the Project. To further assist future consultation on this project, a Community Reference Group is currently being formed to provide direct consultation with the City and the design team throughout the project design.

As part of the contract the successful tenderer will be required to consult with Council staff, the Community Reference Group, the City's internal Project Reference Group and key relevant stakeholders through each stage of the project.

STATUTORY IMPLICATIONS

Section 3.57 of the *Local Government Act 1995* and Regulation 11 of the *Local Government (Functions and General) Regulations 1996* apply re: tenders for providing goods or services.

Form of Contract

The Form of Contract to be utilised will be AS4122 – 2010 General Conditions of Contract for engagement of consultants.

POLICY IMPLICATIONS

The criteria set for the evaluation of this tender is in accordance with the CE-13 Tender Evaluation Council Policy.

FINANCIAL IMPLICATIONS

The 2014/2015 financial year budget includes an allocation of \$500,000 specifically to progress the Wickham Community Hub design, including architectural services. The Tender included a number of STOP/GO points in the design process, the first being at the completion of the Return Brief, Master Plan and Design Brief Development stage and the second being at the completion of the Concept Design Stage.

On assessment of the tenders, it is noted that the works to be undertaken to the second STOP/GO point can be accommodated within the current budget allocation. Council will need to consider a further budget allocation in the 2015/2016 financial year to finalise design upon award of this contract.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program:	1.a.2.6	Operate Community Facilities.
Our Services:	1.a.2.6.6	Plan new facilities and upgrade new facilities.
Our Program:	1.a.2.7	Deliver projects of strategic importance to the City.
Our Services:	1.a.2.7.2	Provide project management resources.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be high to the City in terms of the future social and cultural wellbeing of the residents of Wickham as it relates to the design of significant community infrastructure that is considered a high priority for the Wickham community. The selection is critical to develop a design that reflects the budget and proposed use, as dictated in the brief.

IMPACT ON CAPACITY

The project will be overseen by the Director Strategic Projects and Infrastructure. The Manager Leisure Services is the Project Client. An internal City Project Reference Group has been established consisting of Councillors, internal office staff and Rio Tinto personnel to provide input into the design process and be responsible for all works necessary for the project deliverables.

The Project Superintendent role will be performed by a Strategic Projects Project Manager.

RELEVANT PRECEDENTS

The City has successfully completed a number of construction projects in recent years and has engaged Architects as Lead Consultants to design and document the project.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT PROCEED with acceptance of Tenders for the Request for Tender RFT 09 – 13/14 Wickham Community Hub Project Architect

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT _____ as the successful party to Tenders for the Request for Tenders RFT 09 – 13/14 Wickham Community Hub Project Architect and provides justification for that appointment.

CONCLUSION

Tenders have been invited for the Wickham Community Hub Project Architect in accordance with the scope of works approved by Council at its meeting held 15 September 2014.

The submissions have been evaluated in accordance with legislative and policy requirements and an assessment report is attached in the confidential section of this Agenda.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152995
MOVED : Cr Lally
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Gresley Abas Pty Ltd ABN 46 109 290 842 for a contract value of \$648,110 (excluding GST) based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 09 – 14/15 – Wickham Community Hub Project Architect.

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Kickett, Cr Saylor, Cr Smeathers
AGAINST : Nil

At 7.10 pm Cr Hipworth re-entered the Chambers.

12.2 KARRATHA AIRPORT TENDER FOR RENTAL CAR CONCESSIONS

File No:	CM.192
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Airport Commercial Coordinator
Date of Report:	3 November 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential – Tender Evaluation Report

PURPOSE

To seek Council's endorsement of the successful tenderer for the Karratha Airport – Rental Car Concessions, tender number 07-14/15.

BACKGROUND

The Karratha Airport Terminal Redevelopment includes the provision of seven (7) car rental concessions. The City has commercial arrangements already in place with four (4) car rental concession operators and two (2) meet and greet desk operators. This request for tender was intended to establish a maximum of three (3) additional car rental concession operators.

The City has sought proposals from organisations to submit a tender for the right to enter into a commercial lease to operate one of three (3) new car rental concessions.

RFT 07-14/15 was advertised on Friday 26 September 2014 and closed on 15 October 2014.

Three Tenders were received from:

- CLA Trading Pty Ltd t/as Europcar
- Raw Hire Pty Ltd (Option 1)
- Raw Hire Pty Ltd (Option 2)

The difference in Raw Hire P/L Option 1 and 2 above is that Option 1 provides for payment of base rent (land and booth) and an additional fee, but declined to pay for the number of nominated parking bays, which results in a non-conforming tender. Option 2 provides for the above and the phasing in for payment of the nominated number of parking bays.

The Tenders were evaluated by a three person panel comprising of:

- Airport General Manager
- Airport Commercial Co-Ordinator
- Airport Commercial Property Officer

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	30%
Professionalism and Business Model	40%
Resources and Capacity	30%

Both proponents are existing operators of Meet and Greet desks at the Airport. The financial consideration for the operation of the meet and greet desks is significantly lower than that of the Tender. (\$5,564 per annum for meet and greet rights, versus \$57,000 as proposed base rent for car rental concessions).

The proposed new concessions include similar facilities to the existing concession holders; i.e. a desk, ready bay parking and a site lease. The intent of the terms of the tender is to create parity between new proponents and any incumbent concession operators. Price was not included as a qualitative criteria, but rather as an essential term of contract. Proponents were asked to indicate in their submission acceptance of terms of contract.

Post tender clarifications were sought from both proponents as no submissions agreed to all terms of contract offered.

As a result of the clarifications, new price schedules for the parking fee (ready bays) were submitted by both tenderers. Two of the final tender offers contained a proposal to gradually phase in the payment of the ready bay fee. The intent of creating parity for all operators is achieved long term, through adopting this phased in approach.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

The Airport Advisory Group (AAG) are briefed bi-monthly on the status of the Redevelopment Project and the resulting commercial matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Regulation 11 of the *Local Government (Functions and General) Regulations 1996* re: tenders for providing goods or services.

POLICY IMPLICATIONS

The criteria set for the evaluation of this tender is in accordance with the CE-13 Tender Evaluation Council Policy.

FINANCIAL IMPLICATIONS

The revenue is in accordance with the approved Airport Redevelopment Business Plan.

The Combined Tendered Financial Consideration Proposal (Two Concessions) as follows:

	Base Rent	Ready Bay Fee	Total Minimum Rent
Year 1	\$87,000	\$15,000	\$102,000
Year 2	\$89,610	\$26,000	\$115,610
Year 3	\$92,298	\$37,000	\$129,298
Year 4	\$95,067	\$48,000	\$143,067
Year 5	\$97,919	\$59,000	\$156,919
Year 6	\$100,857	\$64,000	\$164,857
TOTAL MINIMUM CONSIDERATION OVER LIFE OF LEASE			\$811,751

Key elements of the Financial Consideration:

1. An annual CPI increase to Base Rent of 3% has been assumed.
2. An Additional Fee (Turnover Rent) shall apply to the Base Rent i.e. for Desk and Lot. The Additional Fee is equal to 8.5 % of Turnover minus prepaid Base Rent.

Other commercial terms sought by the Proponents - An additional extended term of the lease, to be exercised at the option of the City of Karratha. The RFT terms were 2 + 2 years; the proposed terms are 2 + 2 + 2 years.

STRATEGIC IMPLICATIONS

The Terminal redevelopment incorporates the construction of seven (7) rental car desks. Note, this tender has had two (2) respondents and will result in one concession space to be allocated at a later juncture.

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- Our Program: 1.a.2.2 Operate Karratha Airport to achieve a Commercial outcome.
- Our Services: 1.a.2.2.5 Manage lease of land, office accommodation and commercial space

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously set precedence by delegating authority to the Chief Executive Officer to exclusively negotiate and amend leases with the existing tenants who operate at the Karratha Airport Terminal as a consequence of the Terminal Redevelopment Project.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT support the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT support the Officer's recommendation and NOT propose a substitute Tenderer.

CONCLUSION

The Evaluation Panel considered tender submissions against the compliance criteria, qualitative criteria and a predetermined price structure as detailed in the tender document.

As a result of the evaluation, it was considered CLA Trading Pty Ltd t/as Europcar and Raw Hire Pty Ltd – Option 2 have demonstrated the ability to enter into a Commercial Lease to each operate a new Rental Car Concession at Karratha Airport and represent the most advantageous outcome for the City of Karratha.

The basis for this decision is that these two Tenders demonstrate sufficient experience, resources and professionalism whilst conforming to the requirements of contract.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152996
 MOVED : Cr Harris
 SECONDED : Cr Lally

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **NOMINATE** CLA Trading Pty Ltd t/as Europcar ABN 81 082 220 399 over six (6) year term (2 + 2 + 2 years) commencing from 28 April 2015 for a minimum contract value of \$452,699; and
2. **NOMINATE** Raw Hire Pty Ltd (Option 2) ABN 72 102 326 983 over six (6) year term (2 + 2 + 2 years) commencing from 28 April 2015 for a minimum contract value of \$359,052,

based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 07-14/15 Karratha Airport Rental Car Concessions.

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
 AGAINST : Nil

13 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for November 2014.

VOTING REQUIREMENTS

Simple

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152997
MOVED : Cr Harris
SECONDED : Cr Smeathers

That Council note the following information items:

- 13.1 Register of Documents Stamped with the City's Common Seal
- 13.2 Non-Statutory Donations
- 13.3 Concessions on Fees
- 13.4 Record of Tenders Awarded by the CEO Under Delegation 13
- 13.5 Building Statistics
- 13.6 Planning Decisions Issued
- 13.7 Joint Development Assessment Panel Applications
- 13.8 Environmental Health Statistics
- 13.9 Ranger Statistics
- 13.10 Economic Development update
- 13.11 Waste Services Data
- 13.12 Community Services update
- 13.13 Roebourne Advisory Group Meeting Minutes November 2014

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
AGAINST : Nil

13.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL**Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
06/10/2014	Lease of Part of Karratha Airport between the City of Karratha (Lessor) & Wheeler Nominees (WA) PTY LTD (Lessee)
21/10/2014	Dampier Community Hub Financial Assistance Agreement – Royalties for Regions Project between the Department of Regional Development and the City of Karratha – Regional Infrastructure and Headworks Fund

13.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 24 OCTOBER 2014

File No: NOV14
Responsible Officer: Director Corporate Services
Author Name: Assistant Management Accountant
Date of Report: 31 October 2014
Disclosure of Interest: Nil

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2014/15 were adopted in Council Res No. 152891 Municipal Fund Budget 2014/15.

City of Karratha	<u>Current Budget</u>	<u>Actual YTD</u>	<u>Funds Remaining</u>	
Non Statutory Donations	\$	\$	\$	
For the Period Ending 31 October 2014				
Contribution - Dampier Community Assoc	\$ 100,000	\$ 22,125	\$ 77,875	
Contribution - Pt Samson Community Assoc	\$ 100,000	\$ -	\$ 100,000	
Contribution - Roebourne Advisory Group	\$ 100,000	\$ 145,262	-\$ 45,262	*
Contribution - Wickham Community Assoc	\$ 100,000	\$ -	\$ 100,000	
Contribution - Karratha Community Assoc	\$ 100,000	\$ 3,960	\$ 96,040	
Ex Gratia Contribution - Dampier Community Assoc	\$ 100,000	\$ 7,642	\$ 92,358	
Ex Gratia Contribution - Wickham Community Assoc	\$ 250,000	\$ -	\$ 250,000	
Ex Gratia Contribution - Roebourne Advisory Group	\$ 125,000	\$ 200,000	-\$ 75,000	*
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 125,000	\$ -	\$ 125,000	
School Awards	\$ 1,350	\$ 1,425	-\$ 75	
Christmas Lights Competition	\$ 5,000	\$ -	\$ 5,000	
Walkington Awards	\$ 5,500	\$ -	\$ 5,500	
Karratha Golf Club	\$ -	\$ 5,000	-\$ 5,000	#
State Emergency Services	\$ 8,100	\$ -	\$ 8,100	
Sundry Donations To Community Groups	\$ 250,000	\$ 35,444	\$ 214,556	
Fee Waiver	\$ 20,000	\$ 475	\$ 19,525	
	1,389,950	421,333	968,617	
* Expenditure of previous financial year allocations, budgets to be brought forward in November Review				
# Item presented to October OCM				

13.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 14/15 FINANCIAL YEAR

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 4 November 2014
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council's facilities and services under Section 11 of the Delegations and Authorisations Register for the 14/15 Financial Year.

Name	Reason	Amount (exc GST)	Balance (exc GST)
Murujuga Aboriginal Corporation	Waiver of Tip Fees 14/15 To the value of \$750.00	\$143.63 Jul \$141.82 Aug \$189.09 Sep	\$474.54
St Pauls Catholic Church	Additional hire cost of Karratha Leisureplex 40 th Anniversary Ball \$330	\$300.00	\$775.54
Lifeline (Tamara Ferguson)	Waiver of hire fees for Dampier Pavilion – Lifeline \$75	\$68.19	\$843.73
Pilbara Zumbathon Committee	Waiver of hire fees for KLP Indoor Courts for 2014 Zumbathon event \$800	\$727.27	\$1,571.00
Make a Wish Foundation	Waiver of hire fees for KLP for 1,000 calorie challenge \$300	\$272.73	\$1,843.73
Telethon	Waiver of Hire Fees for Telethon Twilight Market at Frank Butler \$322.50	\$293.19	\$2,136.92
Pilbara Population Health	Waiver of Hire Fees for Millars Well Pavilion for Healthy Kids Day \$175	\$159.10	\$2,296.02
Karratha Bikers	Waiver of fees for Dampier Pavilion Annual Father's Day Car, Bike & 4WD Show \$276	\$250.90	\$2,546.92
Karratha-Dampier Tee Ball Association	Waiver of fees for Bulgarra Oval, Frank Butler Centre and Lights for North West Tee Ball Championships \$1173	\$1,066.36	\$3,613.28
Tox Free	Waiver of Tip fees for waste disposal relating to REAF \$966	\$878.18	\$4,491.46
Karratha Young Professionals	Waiver of KLP Fees \$170	\$154.55	\$4,646.01
Pilbara Zumbathon Committee	Additional waiver of hire fees for KLP Indoor Courts for 2014 Zumbathon event \$275	\$250.00	\$4,896.01

13.4 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION 13

File No: CM.112
Responsible Officer: Director Corporate Services
Reporting Author: DAO Corporate Services
Date of Report: 3 November 2014
Disclosure of Interest: Nil
Attachment(s) Nil

BACKGROUND

Under Delegation 13 ‘Awarding Tenders’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget. Policy CE-13 ‘Tender Evaluation Criteria’ requires that on each occasion where Delegation 13 is used a report is to be provided to Council at the next ordinary Council meeting that provides the information as detailed below:

Tender No:	06-14/15	Original Project Budget:	\$3,379,799 (ex GST)
Tender Title:	Refurbishment of Transportable Building		
State-wide Advertising Commenced:	Wednesday, 10 th September, 2014	Tender Closing Date/ Time:	Wednesday, 1 st October, 2014 at 2pm
Scope of Works:	The transportable building, currently located at the Seven Mile Waste Facility Site, was a second hand building relocated to the Site in 2013 and is currently used as a Storeroom. The building has been certified as structurally compliant and all foundation fixings have been approved by a Structural Engineer. The refurbishment is part of the Seven Mile Waste Facility Redevelopment Project and will provide an improved amenities building for staff at the Waste Facility.		
Selection Criteria:	Relevant Expertise and Experience	20%	
	Price	50%	
	Capacity to Deliver	20%	
	Construction Programme	10%	
Submissions Received:	Granchoice Holdings Pty Ltd TA Karratha Building Leethall Constructions Pty Ltd Karratha Contracting Pty Ltd Savannah Engineers (WA) Pty Ltd		
Tender Awarded to:	Savannah Engineers (WA) Pty Ltd		
Contract Value:	\$154,907 (ex GST)	Date of Award:	28 October 2014
Contract Term:	3 months	Contract Options:	NA

Tender No:	RFT 03/14-15	Project Budget:	\$120,000
Tender Title:	Karratha Back Beach Feasibility Study		
State-wide Advertising Commenced:	24 September 2014	Tender Closing Date/ Time:	8 October 2014 2pm
Scope of Works:	<p>To investigate to feasibility of</p> <ol style="list-style-type: none"> 1. Dredging a navigable channel from the ramp location to deep water 2. Redesigning the boat ramps to address the issue of tidal flooding across the stage area 3. Replacing the existing finger jetty with a floating jetty to accommodate the new boat ramp design <p>This project is to be divided into three components: Component 1 - Ground Survey and Desk top study Component 2 - Survey of Navigable Channel Component 3 - Operability at High Water Levels</p>		
Selection Criteria:	Relevant Experience	30 %	
	Key Personnel Skills & Experience	20 %	
	Demonstrated Understanding	10 %	
	Price	40 %	
Submissions Received:	BMT JFA Consultants Pty Ltd MP Rogers & Associates Pty Ltd GHD Pty Ltd PRDW Australia Pty Ltd Aecom Australia Pty Ltd		
Tender Awarded to:	BMT JFA Consultants Pty Ltd		
Contract Value:	Components 1 and 3 will be undertaken in the first instance at a cost of \$91,000.00. Extension of the contract will be dependent on Council's appetite to commit to Component 2 and subject to the November Budget Review for additional funding required	Date of Award:	24 October 2014
Contract Term:	The initial contract is for a period of approximately 8 weeks commencing on 1 November 2014 – with deliverables for Component 1 and 3 being due on 13 December 2014 and 5 January 2015 respectively.	Contract Options:	A three month extension will be offered should Council determine to proceed with Component 2, this Contract will commence on 5 January 2015 with work to be completed by 5 April 2015

13.5 MONTHLY BUILDING STATISTICS

File No: GR.27
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: 3 November 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	24	4	17	2	4	0	3	2	2	0			58
Alterations and Additions	0	3	3	1	1	2	1	0	3	1			15
Swimming Pools and Spas	7	5	3	4	4	2	4	2	3	7			41
Outbuildings (inc signs and shade)	18	21	31	34	26	25	24	21	28	12			240
Group Development	0	0	5	0	0	0	0	1	1	1			8
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0			0
Commercial	2	4	2	2	0	6	2	8	4	3			33
Monthly total	51	37	61	43	35	35	34	34	41	24	0	0	395
Building Approval Certificates & Demolition Certificates													
Demolition Permits	5	4	1	0	2	0	1	1	2	0			16
Dwellings	0	0	0	0	0	0	0	0	1	0			1
Alterations and Additions	0	0	0	0	0	0	1	0	0	0			1
Swimming Pools and Spas	0	0	1	0	0	0	0	0	0	0			1
Outbuildings	8	2	2	2	2	6	0	3	4	3			32
Group Development	0	0	0	0	0	0	0	0	0	0			0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0			0
Commercial	0	0	0	0	0	0	1	0	0	0			0
Occupancy Permit				4	2	4	5	2	8	5			30
Monthly total	13	6	4	6	6	10	8	6	15	8	0	0	82
Total \$'000 Construction Value	16,691	14,909	25,481	2,706	4,989	35,351	56,436	25,345	16,301	19,066			217,275
Building Statistics 2013													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Building Permits													
Dwellings	16	8	6	2	12	92	88	21	67	20	18	57	407
Alterations and Additions	1	2	3	0	4	4	3	5	3	1	2	0	28
Swimming Pools and Spas	8	2	7	5	8	6	1	6	7	3	4	2	59
Outbuildings	37	30	35	14	23	38	45	44	17	32	35	21	371
Group Development	3	1	1	1	1	2	2	1	5	0	2	0	19
Number sole occpcy units/grp development	13	23	10	8	8	32	24	8	50	0	216	0	392
Commercial	9	8	5	9	5	5	8	10	9	8	2	4	82
Monthly total	87	74	67	39	61	179	171	95	158	64	279	84	1358
Building Approval & Demolition Certificates													
Demolition Permits	1	5	13	1	3	2	1	0	0	3	1	0	30
Dwellings	0	0	0	0	0	0	0	0	3	0	0	0	3
Alterations and Additions	2	0	0	0	0	0	0	0	0	0	0	0	2
Swimming Pools and Spas	0	0	0	0	0	1	0	0	0	0	0	0	1
Outbuildings	4	1	1	0	1	1	2	0	0	0	0	1	11
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	0	0	0	0	0	0	1	2	0	0	0	0	3
Monthly total	7	6	14	1	4	4	4	2	3	3	1	1	50
Total \$'000 Construction Value	44,375	23,774	17,867	16,885	27,869	70,900	87,711	28,250	68,744	20,839	67,166	43,554	517,934

13.6 PLANNING DECISIONS ISSUED 06 OCTOBER TO 03 NOVEMBER 2014

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

To advise Council of the following planning decisions issued for the above period.

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
DA14105	APPROVED DELEGATE	I AND E SOLOMON	VIKKI-LEE SHELDON	LOT SL2 CRANE CIRCLE	DEVELOPMENT	ADULT SHOP
DA14106	APPROVED DELEGATE	HAMERSLEY IRON	JENNY DYSON	LOT 24 CORMORANT BEND	DEVELOPMENT	HOME OCC BEAUTY THERAPY
DA14110	APPROVED DELEGATE	AA AND MN DORING	AA and MN DORING	LOT 230 FLYNN CRESCENT, DAMPIER	R-CODE VARIATION	BUILDING SETBACK FROM BOUNDARY
DA14112	APPROVED DELEGATE	HAMERSLEY IRON	J MURPHY	LOT 286 TREETOP CRESCENT	R-CODE VARIATION	VARIATION TO SIDE SETBACK
DA14113	APPROVED DELEGATE	STATE OF WA	ARCHIPELAGO ARTS	WICKHAM DRIVE	DEVELOPMENT	REVITALISED ENTRANCE TO WICKHAM
DA14114	APPROVED DELEGATE	M A & JP ROWE	MH CARR CONTRACTING	LOT 1971 ANDERSON ROAD	DEVELOPMENT	LAYDOWN AREA
DA14117	APPROVED AMENDMENT	PAUL JONES	PAUL JONES	LOT 31 DE GREY CRESCENT	R-CODE VARIATION	BOAT PORT
DA14118	APPROVED DELEGATE	WHIM CREEK HOLDINGS	NYFL HOUSING	LOT 58 WHIM CREEK	DEVELOPMENT	HOTEL RENOVATIONS
DA14122	APPROVED DELEGATE	ROBE RIVER MINING	EMMA GENTRY	SL271 MARRUWA ROAD, WICKHAM	DEVELOPMENT	HOME OCC HAIRDRESSING

**13.7 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATIONS
06 OCTOBER – 03 NOVEMBER 2014**

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

To advise Council of the status of JDAP Applications for the above period.

APPL. #	LODGEMENT DATE	OWNER	APPLICANT	ADDRESS	DESCRIPTION	JDAP MEETING DATE
P2839 Amendment to JDAP	02/09/14	ASPEN FUNDS MANAGEMENT	TPG TOWN PLANNING AND DESIGN	LOT 2654 AND 4210 BALMORAL ROAD, GAP RIDGE	EXTENSION OF APPROVAL BY AN ADDITIONAL TWO YEARS	APPROVED 30 OCTOBER 2014
P3163	10/10/14	CITY OF KARRATHA	ROBERTS DAY	LOT 4601 BARLOW PLACE	MODIFICATIONS TO PARKING AND CIRCULATION ON SITE	TO BE ADVISED

13.8 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No:	LE.288
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	1 November 2014
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information.

Environmental Health Statistics														Environmental Health Statistics													
2014														2013													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2013 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														Inspections/reinspections/audits													
Food premises inspection/reinspection	11	11	37	14	4	28	17	4	19	14			159	136	24	7	1	36	0	0	0	8	9	12	34	5	
Lodging house inspection	0	0	1	17	2	8	3	0	3	5			39	41	0	0	0	1	0	0	34	6	0	0	0		
Camping/caravan park inspection	0	0	0	3	1	0	4	0	0	0			8	7	0	0	0	0	0	0	7	0	0	0	0		
Public building inspection	0	0	3	27	1	36	6	0	9	1			83	0	0	0	0	0	0	0	0	0	0	0	0		
Swimming pool inspection	1	0	0	0	0	0	0	0	0	0			1	28	0	0	0	0	0	0	0	0	0	28	0		
Hairdressers inspection	5	0	2	1	0	1	1	0	0	5			15	3	0	0	0	0	0	0	0	1	1	0	1		
Beauty therapy/skin penetration inspection	3	1	8	0	0	2	0	0	0	3			17	9	0	0	0	0	0	0	0	1	0	2	5		
Septic tank inspections	0	0	1	0	0	0	0	0	0	0			1	0													
Closed premises	8	1	5	2	0	7	5	1	3	4			36	23	3	0	0	0	7	0	0	3	8	0	2		
Monthly total	28	13	57	64	8	82	36	5	34	32	0	0	359	247	27	7	1	37	7	0	41	19	18	42	42	6	
Health nuisances/complaints investigated													0	Health nuisances/complaints investigated													
Air Pollution	0	0	1	0	1	0	0	3	0	0			5	11	0	1	3	1	0	0	1	0	0	1	3		
Building & Accommodation	1	1	5	0	2	1	3	0	0	1			14	26	1	1	3	3	4	3	2	0	2	1	6		
Effluent & Water Pollution	2	3	1	0	0	1	1	0	0	0			8	0	0	0	0	0	0	0	0	0	0	0	0		
Food Safety	0	2	0	0	0	2	2	1	2	6			15	44	5	7	9	13	5	2	1	0	0	1	0		
Noise Pollution	1	3	0	1	0	5	5	3	0	0			18	37	4	2	2	6	5	6	2	2	3	3	0		
Nuisance	3	7	0	3	0	2	0	1	0	0			16	28	0	1	1	1	4	1	2	1	9	6	0		
Pest Control	2	4	0	0	0	1	0	0	1	2			10	34	8	3	4	4	4	3	0	0	1	1	5		
Refuse & Litter	1	1	0	0	0	1	0	0	0	2			5	10	1	1	1	0	1	2	0	0	2	1	0		
Skin Penetration	1	1	0	0	0	1	1	0	0	0			4	2	0	0	0	0	1	1	0	0	0	0	0		
Stallholders & Traders	0	2	0	0	0	0	0	0	1	0			3	6	0	0	0	0	0	0	3	2	0	1	0		
Other	0	0	0	0	0	0	0	0	0	1			1	66	5	14	17	15	4	11	0	0	0	0	0		
Monthly total	11	24	7	4	3	14	12	8	4	12	0	0	99	264	24	30	40	43	28	29	11	5	17	15	14	8	
Notifiable infectious diseases														Notifiable infectious diseases													
Ross River Virus (RRV)	0	2	13	2	3	4	4	1	4	2			35	4	0	0	0	2	2	0	0	0	0	0	0		
Barmah Forest Virus (BHV)	0	0	0	0	0	0	1	0	0	0			1	12	0	0	5	2	2	0	0	0	0	3	0		
Salmonellosis	2	0	2	3	1	1	4	0	2	0			15	4	0	0	0	3	0	0	0	0	0	0	1		
Campylobacteriosis	3	1	3	0	1	0	1	0	1	2			12	1	0	0	0	0	0	0	0	0	0	0	1		
Cryptosporidiosis	0	0	1	0	0	0	0	0	0	0			1	3	0	0	0	3	0	0	0	0	0	0	0		
Other	0	0	0	0	0	0	0	0	0	0			0	0													
Monthly total	5	3	19	5	5	5	10	1	7	4	0	0	64	24	0	0	5	10	4	0	0	0	0	3	2	0	
Other health														Other health													
Assess development applications	3	9	2	3	1	1	2	3	3	12			39	61	3	9	5	7	7	10	11	3	0	2	3		
Assess building applications	0	0	0	0	0	0	0	0	0	8			8	3	1	1	1	0	0	0	0	0	0	0	0		
Respond to swimming pool positive detections	3	3	8	1	1	0	4	0	5	4			29	9	0	0	0	2	0	0	0	2	3	0	2		
Healthy dog day	0	1	0	0	1	0	0	1	0	0			3	4	0	1	0	0	1	0	0	1	0	0	1		
Chicken bleeding	2	2	2	3	2	2	2	2	2	2			21	24	2	2	2	3	2	2	3	2	2	2	1		
Monthly total	8	15	12	7	5	3	8	6	10	26	0	0	100	101	6	13	8	12	10	12	14	8	5	4	7	2	

13.9 MONTHLY RANGER STATISTICS

File No: LE.245
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: 3 November 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Annual Ranger Services Statistics for the Council's information.

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on Shire Properties	1	0	0	1
Abandoned vehicles	38	7	12	57
Animal (dogs/other)	56	56	12	124
Cats	17	7	6	30
Camping	3	10	0	13
Cyclone	85	17	64	166
Fire	33	20	17	70
Litter	15	13	2	30
Parking	52	20	2	74
Off Road Vehicles	7	6	2	15
Total Action requests	307	156	117	580

No applications to keep 3 or more dogs on a residential property were received this month.

For this month there were 69 calls forwarded from our after hours call centre. 36 of those calls required an immediate after hour's response

Rangers Statistics 2014													Ranger Statistics 2013														
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2013 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														Inspections/reinspections/audits													
Activities on Shire Properties	0	0	0	0	2	1	0	0	0	1			4	13	1	0	0	1	2	1	1	1	1	4	1	0	
Abandoned vehicles	25	56	14	26	15	22	35	20	35	57			305	300	15	16	77	20	32	15	21	22	25	15	20	22	
Animal (dogs/etc)	62	53	50	53	48	73	71	94	110	124			738	941	86	91	95	72	94	92	102	89	50	54	68	48	
Cats	30	22	22	20	19	23	21	19	24	30			230	33											19	14	
Camping	0	1	7	4	2	1	3	4	15	13			50	71	3	5	3	22	13	5	8	4	6	0	1	1	
Cyclone	3	0	0	1	0	0	0	0	57	166			227	98	6	8	0	0	0	0	0	0	0	0	81	3	
Fire	1	0	0	0	1	3	2	1	61	70			139	97	3	2	2	1	0	0	5	8	4	2	67	3	
Litter	10	15	31	13	8	11	13	8	34	30			173	180	10	22	20	12	21	12	16	12	18	17	14	6	
Parking	21	16	9	18	22	38	16	3	47	74			264	232	12	17	12	37	15	13	20	22	18	7	32	27	
Off Road Vehicles	0	2	2	1	1	1	3	3	8	15			36	26	3	2	2	1	1	1	1	7	3	3	0	2	
Monthly total	152	165	135	136	118	173	164	152	391	580	0	0	2166	1991	139	163	211	166	178	139	174	165	125	102	303	126	
Infringements Issued														Infringements Issued													
Bushfire	3	1	0	0	0	1	0	0	1	1			7	15	7	0	0	1	1	0	1	3	1	0	1	0	
Activities on Shire Properties	0	0	0	0	0	1	0	0	0	0			1	1	0	0	0	0	0	0	0	1	0	0	0	0	
Animal (dogs/cats/etc)	3	0	3	6	1	18	7	4	12	22			76	72	13	5	5	6	8	3	8	3	8	5	7	1	
Camping	0	1	1	2	0	4	0	2	4	0			14	43	5	1	0	16	17	2	0	0	2	0	0	0	
Litter	3	0	2	8	4	1	2	1	4	1			26	30	2	2	4	4	0	0	2	2	1	4	9	0	
Parking	18	30	7	12	48	12	3	2	8	10			150	98	6	8	4	19	14	3	5	6	7	8	18	0	
Monthly total	27	32	13	28	53	37	12	9	29	34	0	0	274	259	33	16	13	46	40	8	16	15	19	17	35	1	
Impounded Dogs														Impounded Dogs													
Central	16	13	9	12	15	19	15	15	23	18			155	172	15	13	10	8	24	11	14	20	10	23	11	13	
East	10	4	7	6	4	28	7	8	7	11			92	83	3	10	5	3	18	7	12	6	0	6	4	9	
West	12	11	9	13	10	17	10	17	14	5			118	151	17	14	11	17	13	10	18	11	11	6	17	6	
Monthly total	38	28	25	31	29	64	32	40	44	34	0	0	365	406	35	37	26	28	55	28	44	37	21	35	32	28	
Released to Owner	13	14	12	16	10	27	21	14	15	19			161	196	16	20	15	22	29	13	24	20	10	4	11	12	
Rehomed to SAFE	14	10	7	7	4	13	9	10	14	12			100	83	7	6	6	3	11	6	15	10	7	2	10	0	
Euthanised by Ranger	10	2	5	6	7	24	1	3	13	0			71	33	2	6	3	0	7	4	4	1	0	0	6	0	
Euthanised by Vet	1	2	1	0	2	0	1	0	1	0			8	718	60	69	50	53	102	51	87	68	38	41	59	40	
Monthly total	38	28	25	29	23	64	32	27	43	31	0	0	340	1030	85	101	74	78	149	74	130	99	55	47	86	52	
Impounded Cats														Impounded Cats													
Central	2	17	7	9	10	8	7	12	3	15			90	35											19	16	
East	16	3	19	5	18	26	6	4	2	20			119	32											15	17	
West	5	5	0	7	1	8	3	1	3	4			37	6											4	2	
Monthly total	23	25	26	21	29	42	16	17	8	39	0	0	246	73	0	0	0	0	0	0	0	0	0	0	38	35	
Released to Owner	0	3	0	1	0	0	1	0	1	1			7	1											1	0	
Rehomed to SAFE	4	3	11	10	9	4	10	5	5	6			67	25											9	16	
Euthanised by Vet	6	16	13	10	10	6	5	8	2	13			89	41											21	20	
Euthanised by Ranger	13	3	2	0	0	32	0	3	0	19			72	0											0	0	
Monthly total	23	25	26	21	19	42	16	16	8	39	0	0	235	67	0	0	0	0	0	0	0	0	0	0	31	36	

13.10 ECONOMIC DEVELOPMENT UPDATE

File No:	ED.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Advisor
Date of Report:	3 November 2014
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform Council of economic development activities for the month of October.

BACKGROUND

Council's Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. Our response is a range of economic initiatives, projects and partnerships.

REPORT**1. Economic and Demographic information provision**

A key component of the City's Economic Development Strategy is the provision of project briefings, VIP/investor tours, economic data provision and collaboration with key stakeholders: For the month of September, the Economic Development Advisor has engaged with:

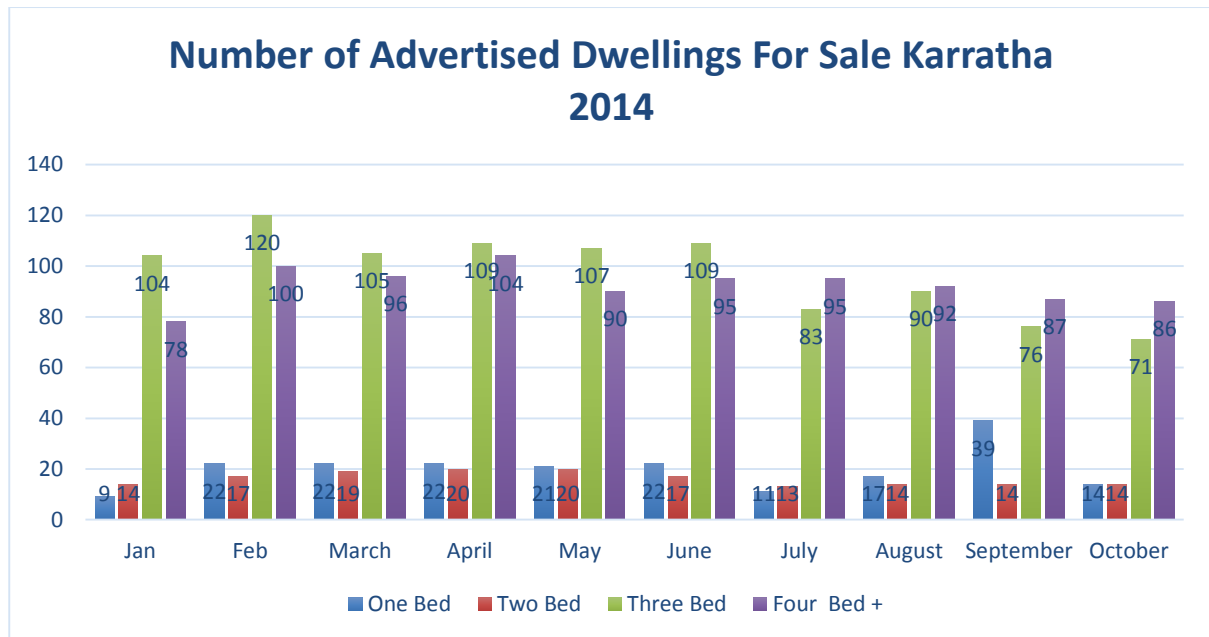
- KDCCI Business Excellence Awards
- Aerison Launch
- WALGA Procurement Manager re eQuotes
- Economic Development Presentation to new Chair PDC Mr Christopher Gilmour
- SBCWP Board Meeting
- Economic Development Advisor, Chevron re small business development
- Diversified Communications BDM re proposed NW Oil and Gas Conference 2015
- Co-Producer Blue Dog re Proposed feature movie in 2015
- GM Communities and Government Relations YAC re proposed indigenous TV station
- KDCCI Board Meeting

2. Karratha and Districts - Housing and Land Development August Update

2.1 Residential Homes and Apartments Advertised For Sale

	September				October			
Location	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
Karratha								
One Bed	39	\$170,000	\$545,000	\$435,000	14	\$170,000	\$545,000	\$435,000
Two Bed	14	\$350,000	\$559,000	\$455,000	14	\$390,000	\$460,000	\$425,000
Three Bed	76	\$370,000	\$840,000	\$605,000	71	\$340,000	\$840,000	\$590,000
Four Bed +	87	\$425,000	\$1,250,000	\$838,000	86	\$350,000	\$999,500	\$675,000
Total	216				185			
Dampier								
Two Bed	1	POA	POA	-	1	POA	POA	-
Three Bed	5	\$699,000	\$850,000	\$774,500	4	\$699,000	\$740,000	\$720,000
Four Bed +	2	\$820,000	\$970,000	\$895,000	3	\$820,000	\$950,000	\$885,000
Total	8				8			
Wickham								
Three Bed	5	\$370,000	\$480,000	\$425,000	4	\$390,000	\$480,000	\$435,000
Four Bed	2	\$500,000	\$550,000	\$525,000	2	\$475,000	\$550,000	\$512,500
Total	7				6			
Pt Samson								
Three Bed	2	EOI	\$820,000	\$820,000	-	-	-	-
Four Bed +	4	\$870,000	\$1,075,000	\$972,500	4	\$870,000	\$1,075,000	\$972,500
Total	6				4			
Roebourne								
Two Bed	1	\$330,000	1	\$330,000	1	\$330,000		
Three Bed	1	\$530,000	1	\$530,000	1	\$495,000		
Four Bed +	1	\$530,000	1	\$530,000		-	-	-
Total	3		3		2			
City Total	240		240		205			

(Courtesy of Realestate.com.au)

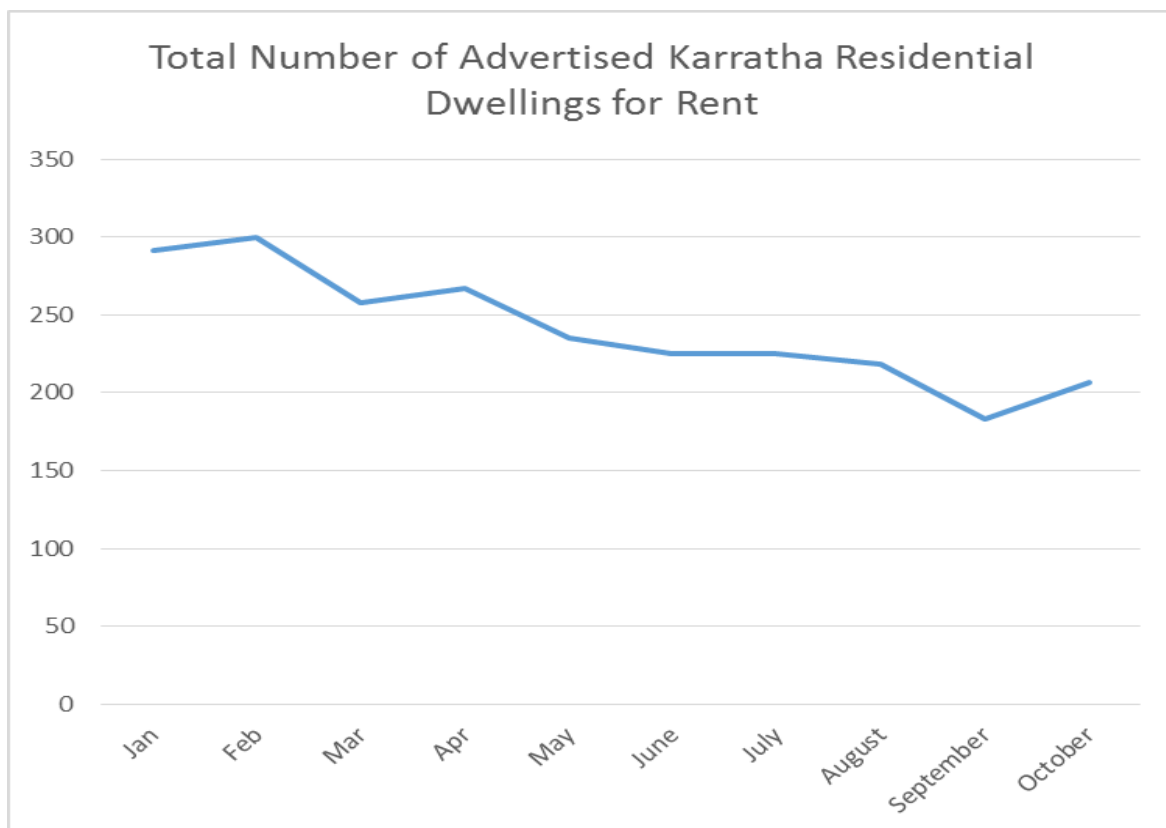
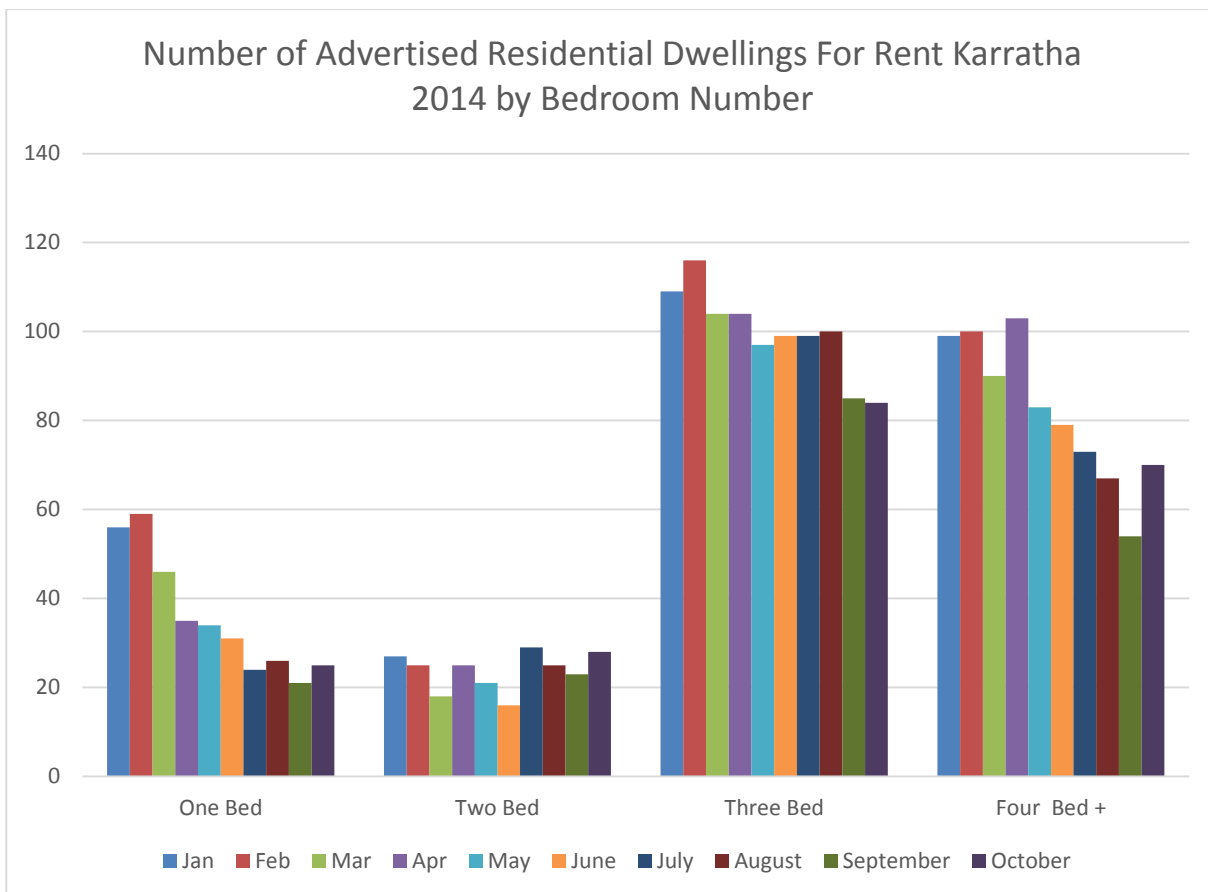


Commentary

For October, 20 three bedroom dwellings and 11 four+ bedroom dwellings in Karratha have been sold or are under offer indicating that the market is continuing to improve as buyers take advantage of the best affordability levels for many years. Availability continues to decline with over 35 advertised properties less than September across the whole municipality.

2.2 Residential For Rent (Karratha)

Karratha	September				October			
	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$
One Bed	21	\$330	\$800	\$565	25	\$250	\$700	\$475
Two Bed	23	\$360	\$1,200	\$780	28	\$350	\$1,200	\$775
Three Bed	85	\$450	\$1400	\$925	84	\$400	\$1,400	\$900
Four Bed +	54	\$600	\$1900	\$1250	70	\$600	\$1,800	\$1200
Karratha Total	183				207			



Commentary

Availability across the board in the Karratha rental market has reversed in October with an additional 24 dwellings advertised. Average rental prices have continued to drop marginally for 2, 3 & 4 bed properties however 1 bed dwellings have come down around 15%.

2.3 Overall Market Analysis

Property market continues to improve with increased dwelling sales particularly at the lower end of the market. Affordability also continuing to improve for sales and rentals.

3 Coming Business Events and Workshops

Date	Event	Location	Contact
6 November	City of Karratha - Coming of Age Economic Forum	Hyatt Regency Perth	KDCCI 9144 1999
11 November	Pilbara Women's Network Lunch	Ibis Styles	Business Centre Pilbara 9144 4668
11 November	Pilbara Business Development Series Workshop Understanding LinkedIn	WLH	Business Centre Pilbara 9144 4668
11 November	Pilbara Business Development Series Workshop TBA	WLH	Business Centre Pilbara 9144 4668
12 November	Writing for Busy people	WLH	Business Centre Pilbara 9144 4668
13 November	Budgets and Cash flows	Pilbara Skills Centre	skills@pilbara.wa.edu.au

4 Contractor and Project News

Contractor and project news highlights medium to large mining, construction, industrial and commercial tenders, contracts and projects that have been listed or awarded within the City of Karratha geographical area or nearby West Pilbara during the last month.

Contract/Project	Awarded Company	\$	Details
Chevron ABU Production Operations	TBA	TBA	1. Heating, Ventilation & Air Conditioning (HVAC) Maintenance EOI 2. Provision of Hire Cranes EOI
Chevron Gorgon	Monadelphous	\$200m	Facilities Management Services Contract
Sino Iron Project CITIC Pacific Mining	EC&M Global Project Partners	\$110	Electrical instrumentation

(Acknowledgement to: www.projectconnect.com.au and WA Business News)

5. KDCCI Business Excellence Awards 2014

The City of Karratha was once again a sponsor of this prestigious awards night hosted by the Karratha and Districts Chamber of Commerce and Industry. The night of nights for the business sector was another great success with many worthy recipients. The City sponsored the Best Home Based Business Award which was awarded to Beautylicious by Chelsea.

The other winners were:

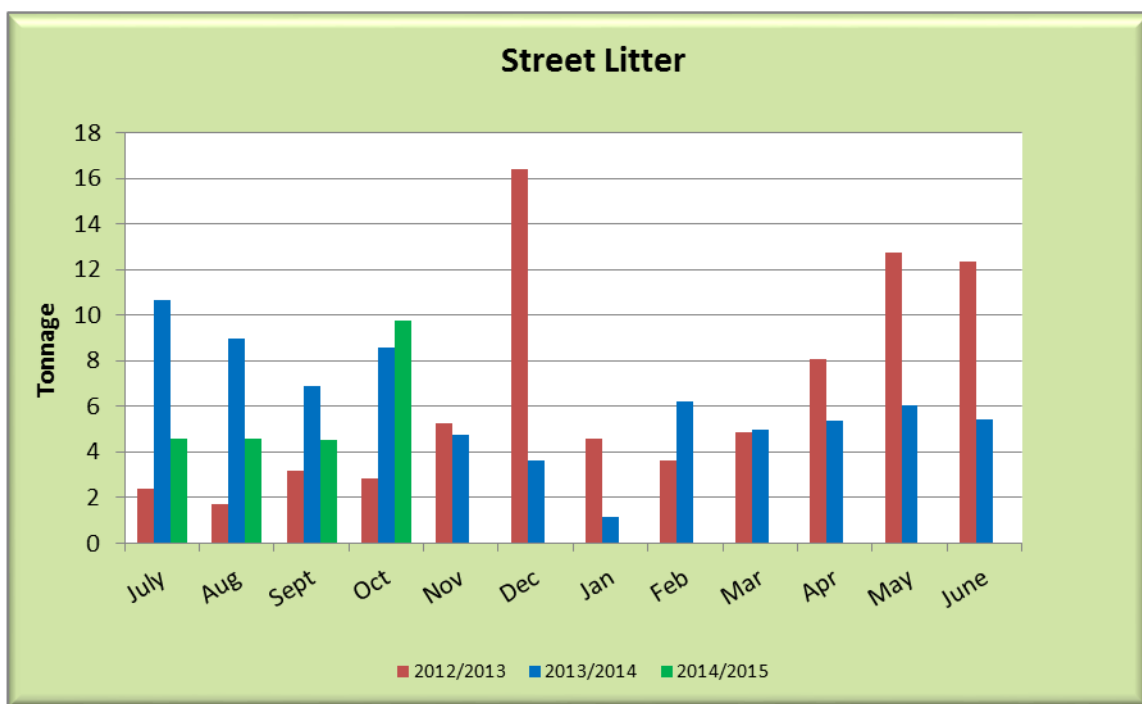
Best Micro Business (0 - 4 Employees) *Wrapped Creations*
Best Business (5 - 10 Employees) *Lift Equipt*
Best Business (11 - 20 Employees) *Blanche Bar*
Best Business (20+ Employees) *GE Group Australia Pty Ltd*
Aboriginal Business *Gurrura Pty Ltd*
Tourism & Hospitality *Blanche Bar*
Employee of the Year *Grant Homann, EBM Insurance*
Industry Development & Innovation *REFAP*
Regional Focus *Wrapped Creations*
Young Business Achiever *David Yakas, Wrapped Creations*
Best Community Organisation *Pilbara Community Legal Service*
Best New Business *KBSS*
Business of the Year *Wrapped Creations*
People's Choice *REFAP*

13.11 WASTE SERVICES DATA

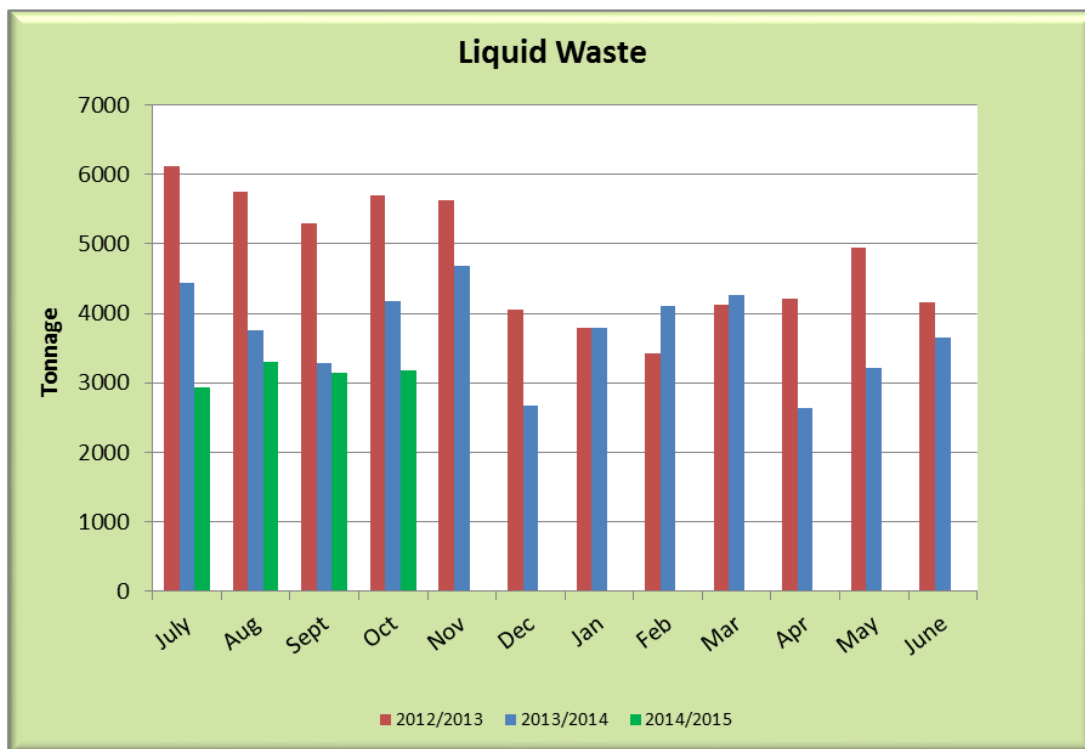
File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 30 October 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

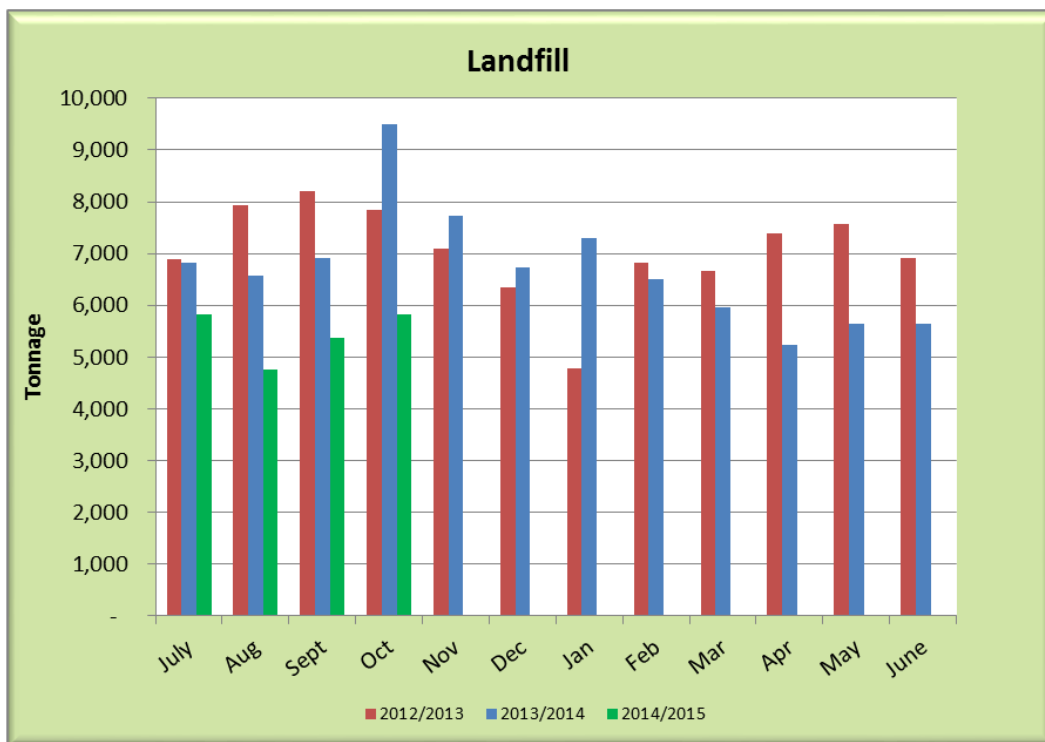
To provide an illustration of Waste Services data collected for the 2014/15 year with a comparison with 2012/13 & 2013/14.



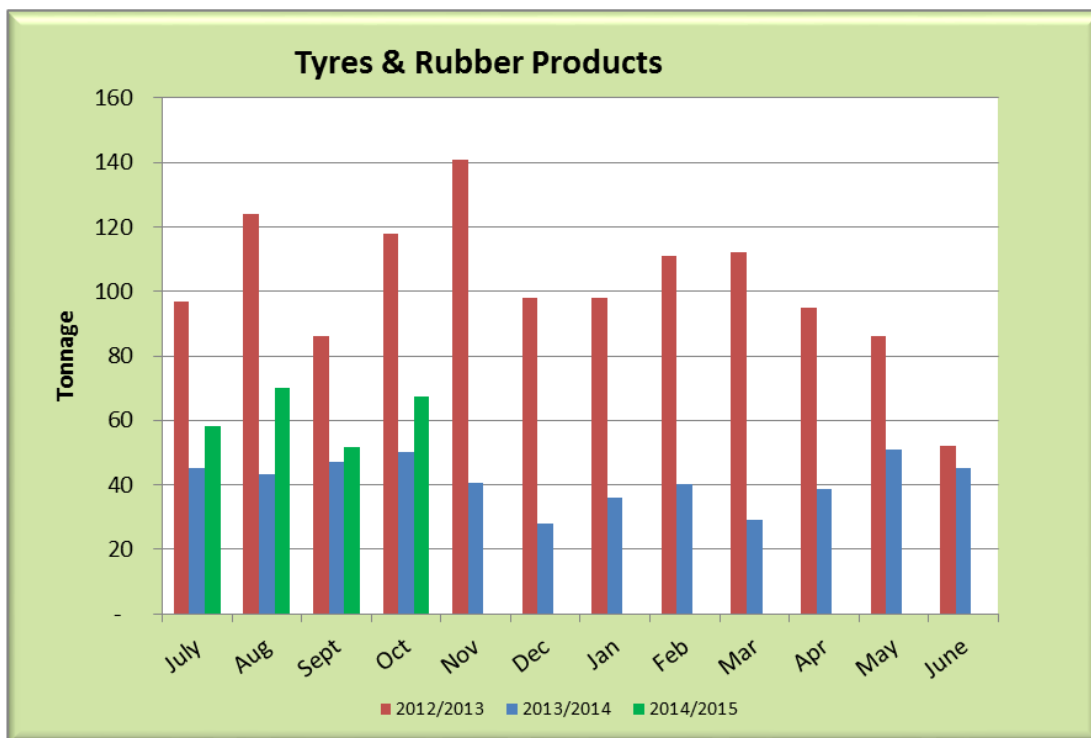
Street Litter collected from Karratha, Dampier, Roebourne, Wickham, Cossack and Point Samson and delivered to the 7 Mile Waste Facility. Increase in October due to illegal dumps collected from Mount Welcome.



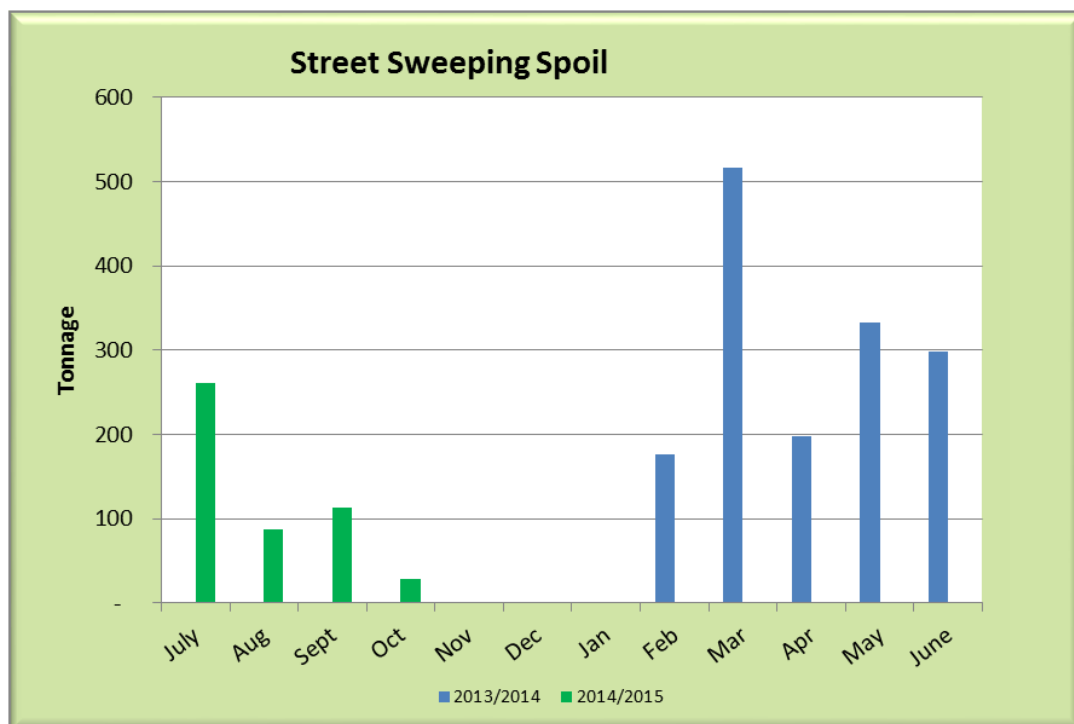
Liquid Waste delivered to the 7 Mile Waste Facility. Continued trend of reduction in tonnages from previous years due to downturn in camp populations. Expecting further reductions to tonnages due to Karratha Environmental Crushing commencing operation of liquid waste ponds in competition with the 7 Mile Waste Facility at a reduced tonnage rate.



Total waste, excluding liquid waste and clean fill, delivered to the 7 Mile Waste Facility. Continued trend of reduction in commercial waste tonnages on previous years due to downturn in major project construction activity.



Tyres and Rubber products delivered to the 7 Mile Waste Facility.



The street sweeping contractor commenced 3 February 2014. An additional roadway sweeper was deployed during and after the Cyclone Christine clean up period to ensure contract service levels were maintained. Schedules can now be maintained without an additional sweeper resulting in a general reduction in tonnage and costs. Reduction on October due to sweepers being off road for 2 weeks.

13.12 COMMUNITY SERVICES UPDATE

File No: October 2014
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 31 October 2014
Disclosure of Interest: Nil
Attachment(s) Nil

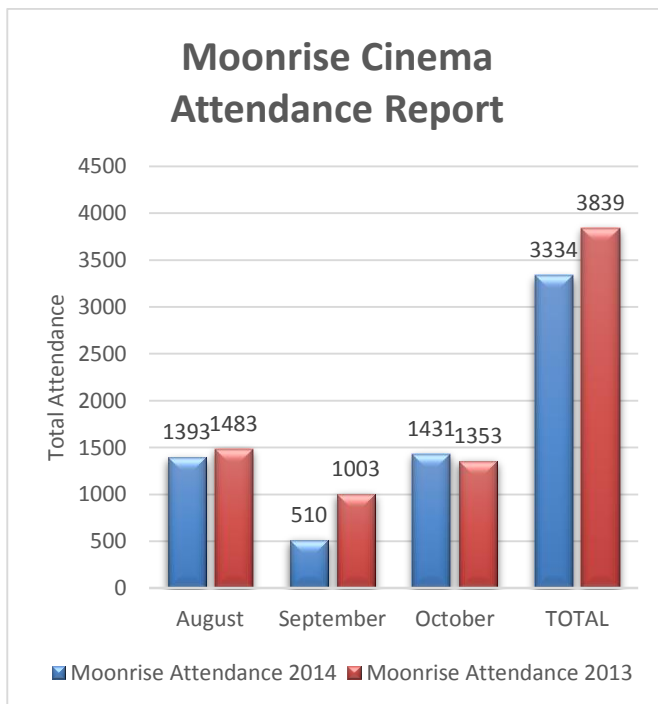
PURPOSE

To provide Council an update on activity for Community Services.

1. LEISURE SERVICES

1.1 Moonrise Cinema

Moonrise Attendance Aug - October		
	2014	2013
	317	225
	16	38
	148	222
	162	123
	49	251
	76	96
	186	173
	158	158
	232	197
	49	-
August	1393	1483
	49	81
	45	185
	299	120
	117	193
	-	424
September	510	1003
	423	398
	138	97
	29	402
	314	53
	92	97
	133	105
	115	50
	78	151
	25	-
	84	-
October	1431	1353

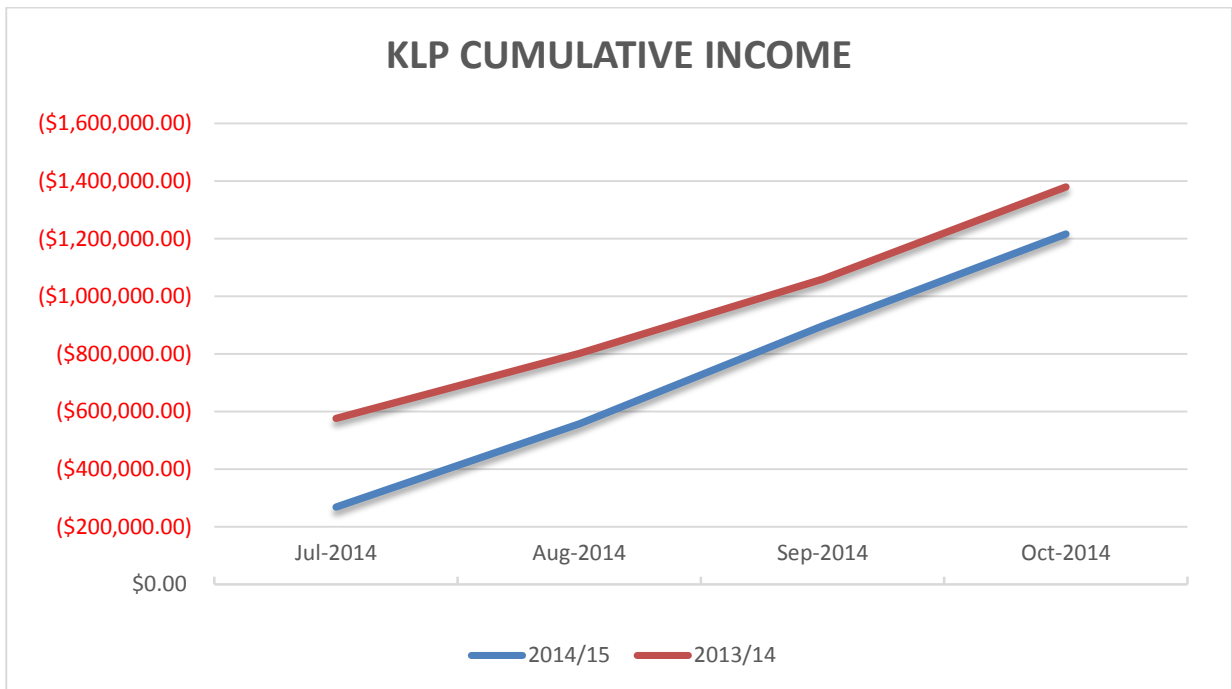
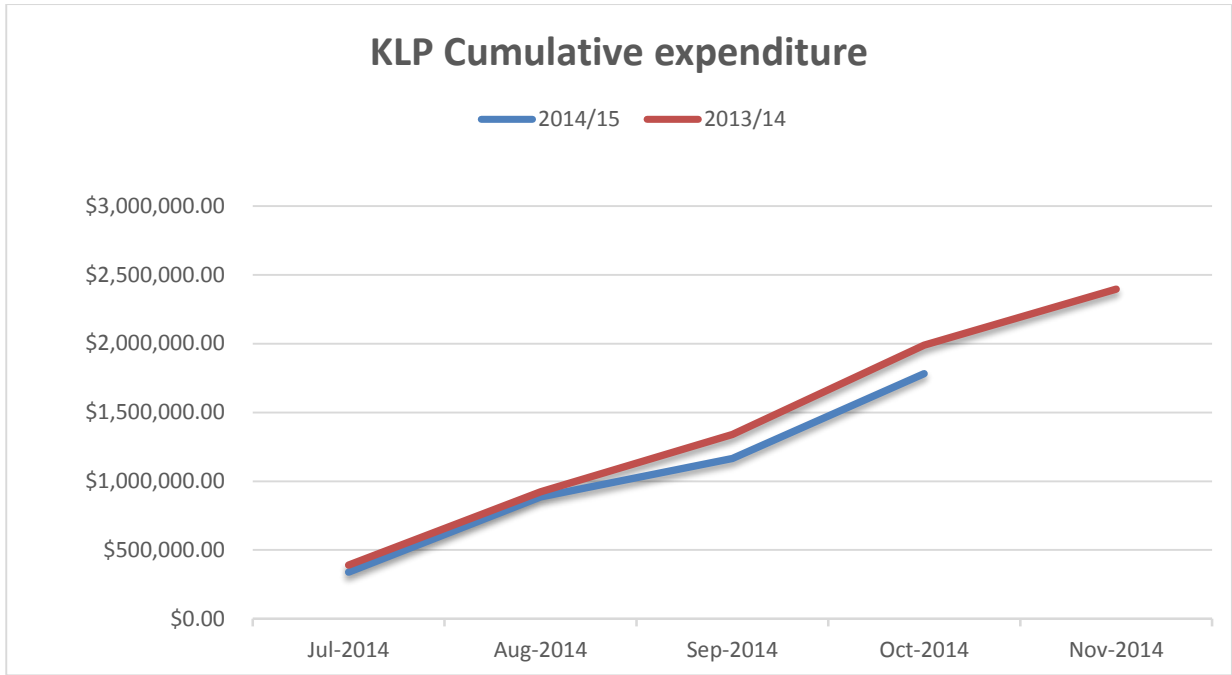


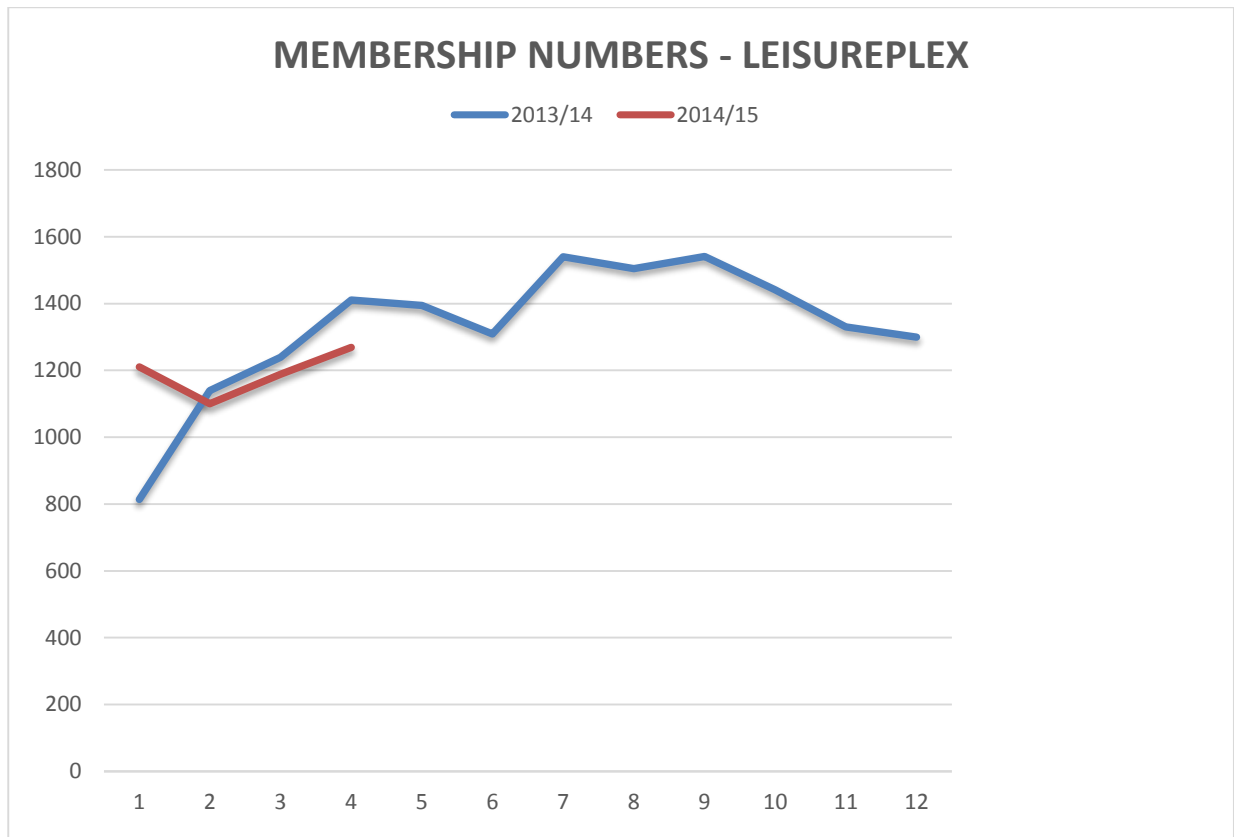
1.2 Karratha Leisureplex

a) Leisureplex Membership YTD Activity update

	Jan 2014	Feb 2014	Mar 2014	April 2014	May 2014	June 2014	July 2014	Aug 2014	Sept 2014	Oct 2014	Oct 2013		
CURRENT MEMBERS	1490	1459	1479	1387	1280	1239	1148	1049	1118	1206	1374		
SUSPENDED MEMBERS	50	46	62	54	50	61	62	51	70	63	37		
TOTAL MEMBERS	1540	1505	1541	1441	1330	1330	1210	1100	1188	1269	1411		
TREND	18%	-2%	2%	-6%	-8%	-2%	-7%	-9%	8%	7%	14%		
MEMBER VISITS													
FULL MEMBER	3737	4764	4099	3146	3138	2502	2451	2597	2745	3550	5181		
GYM MEMBER	1515	2201	1805	1527	1541	1522	1713	1675	1763	1898	2005		
POOL MEMBER	1699	1969	1489	774	551	259	227	410	917	1789	1361		
GROUP FITNESS MEMBER	549	1329	399	500	450	351	355	351	432	477	819		
24 HOUR MEMBER	1622	2256	2238	2303	2377	2203	1971	2346	2665	27	1814		
TOTAL MEMBER VISITS	9122	12519	10030	8250	8057	6837	6717	7379	8522	10461	11180		
TREND	17%	37%	-20%	-18%	-2%	-15%		10%	15%	23%	16%		
MEMBER VISIT RATIO / MONTH	6.1	8.6	6.8	5.9	6.3	5.5	5.9	7.0	7.6	8.7	8.1		
	TOTAL		Jan 2014	Feb 2014	March 2014	April 2014	May 2014	June 2014	July 2014	Aug 2014	Sept 2014	Oct 2014	Oct 2013
AQUATIC	37379	44%	16628	23895	19924	9700	4783	2820	3670	5317	9477	15915	19810
GYM	24022	31%	3263	4388	3605	2936	2885	2642	5312	5652	6191	6867	4397
PERSONAL TRAINING	824	1%	68	137	181	234	399	328	169	75	275	305	210
GROUP FITNESS	10217	15%	2295	5427	3798	2492	2977	2415	2234	2020	2844	3119	3346
CRECHE	5566	8%	985	1580	1391	1221	1376	1062	1173	1174	1414	1805	1467
MINI GOLF	2062	3%	742	483	486	660	284	390	868	381	344	469	965
HOLIDAY PROGRAM	1193	2%							556	0	119	518	
TOTAL RECORDABLE VISITS	77706	100%	23981	35910	29384	17243	12703	9656	13425	14619	20664	28998	30195
ENTRANCE COUNT	55806		7194	10773	8815	5173	3811	2897	4028	4386	6199	17002*	9059
TOTAL VISITS	133512		31175	46683	38200	22416	16514	12553	17453	19005	26863	46000*	39254
TREND			30%	50%	-18%	-41%	-26%	-24%		9%	41%	40%	17%
Group Fitness ave / class			14.75	15.15	16.3	12.52	11.77	10.78	10.02	12.05	12.7	13.14	
Swim school participants				820	820	459	459	459	422	422	422	784	

* New Door Counter on Front Entrance installed in October 2014



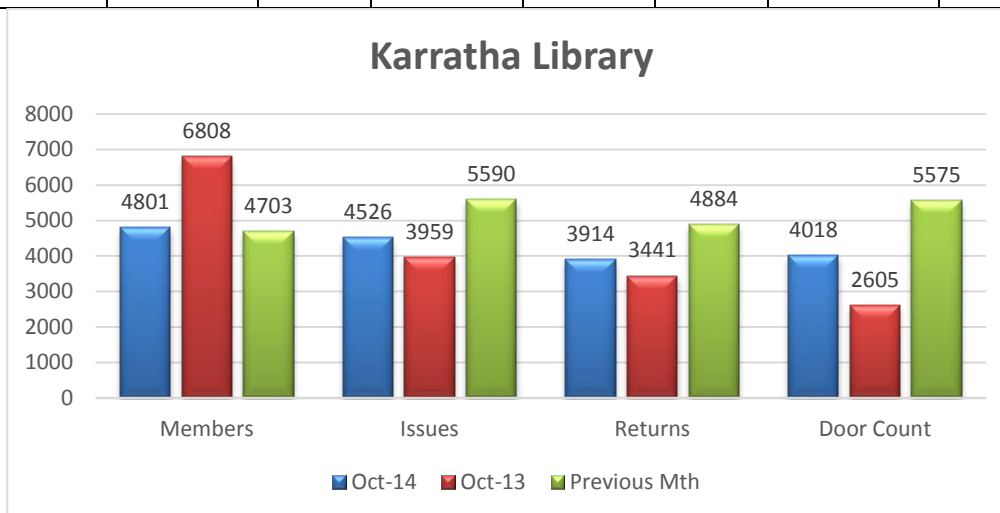


2. COMMUNITY AND ENGAGEMENT

2.1 LIBRARIES

a) Karratha Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non- Members)
29 Sept – 4 Oct	4721	1345	1001	33	1104	195	37
6 – 11 Oct	4756	1030	814	35	1013	178	49
13 – 18 Oct	4786	1227	1176	30	984	141	34
20 – 25 Oct	4801	924	923	15	917	140	29



Memberships:

- 2% increase in memberships compared to September 2014
- 29.0% decrease since October 2013.

Loan issue:

- 19% decrease in issues compared to September 2014
- 14% increase since October 2013.

Returns:

- 19% decrease in returns compared to September 2014
- 14.4% increase since October 2013.

Door count:

- 27.9% decrease in door count compared to September 2014
- 54% increase since October 2013.

Other information:

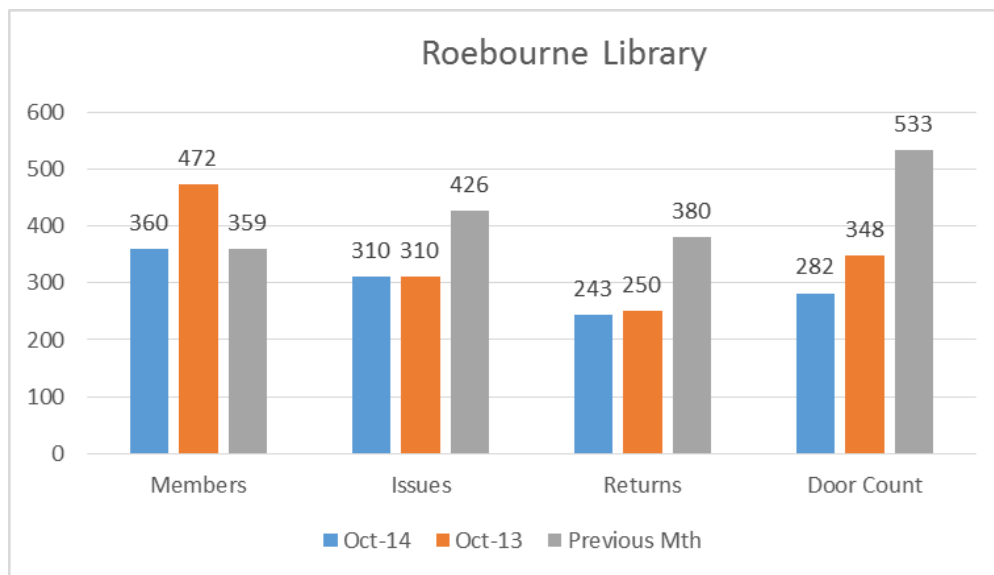
- Public internet down on 8.10.14 (4 hours) and again on 18.10.14 (2 hours). Staff managed a work around on the 18.10.14 to allow patrons use of the internet, as no IT staff available to assist with the problem.
- The implementation of the RFID project is ongoing. Mobile tagging trolley arrived with training commencing on Wednesday 1 Oct. Tagging of books commenced at Karratha Library on 23.10.14.
- St Luke artwork still on display in Foyer.
- Staff undertook Better Beginnings promotion at Millar's Well Primary
- All Libraries continue to promote the 5000 poppy project to celebrate 100 years of the landing at Gallipoli. Sherpa attended on 1.10.14 to make poppies.

Income:

- \$2,684.32 for October.
- \$203.15 – Trust deposits, lost or damaged goods.

b) Roebourne Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non- Members)
29 Sept – 4 Oct	358	95	77	0	71	16	2
6 – 11 Oct	359	86	60	1	76	8	1
13 – 18 Oct	359	48	40	0	52	7	1
20 – 25 Oct	360	81	66	1	83	10	0



Memberships:

- 0.2% increase in memberships compared to September 2014.
- 23.7% decrease since October 2013.

Loan Issues:

- 27% decrease in issues compared to September 2014.

Returns:

- 36% decrease in returns compared to September 2014.
- 2.8% decrease since October 2013.

Door count:

- 47% decrease in door count compared to September 2014.
- 18.9% decrease since October 2013.

Other Information

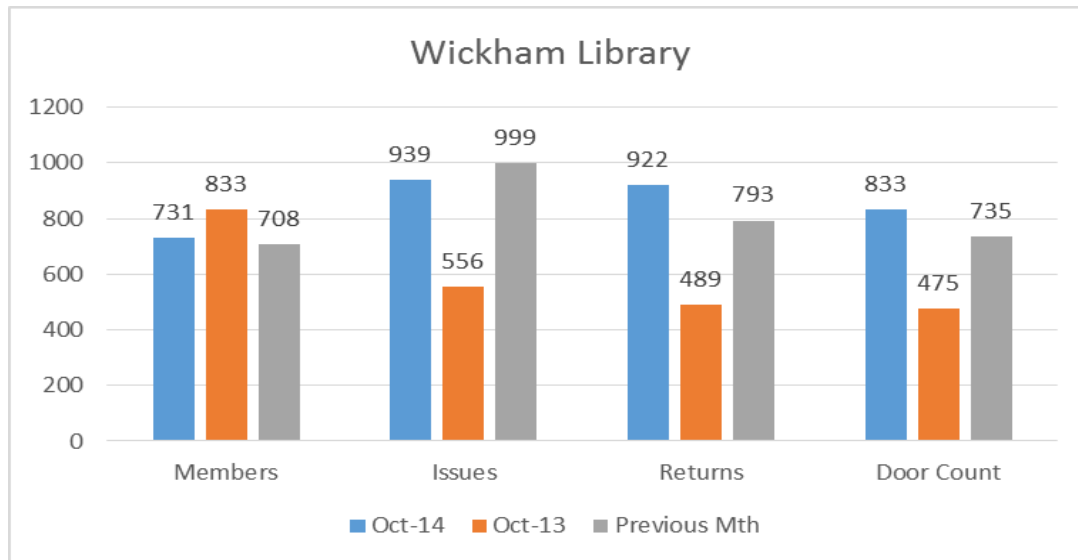
- Clean-up and reduction of library stock started in October 2014.
- Library Coordinator visited Roebourne Regional Prison (women’s section) to discuss programmes and library resources which will result in some programmes being implemented in the near future. For the moment the women are involved in creating poppies for the display in Federation Square in 2014.

Income:

- \$114.80 Library Revenue
- \$1008.20 Income

c) Wickham Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
29 Sept – 4 Oct	714	236	213	4	198	12	0
6 – 11 Oct	723	344	249	9	221	25	0
13 – 18 Oct	725	178	196	2	208	15	0
20 – 25 Oct	731	181	264	6	206	17	0



Memberships:

- 3.2% increase in memberships compared to September 2014.
- 12.2% decrease since October 2013.

Issues:

- 6% decrease in issues compared to September 2014.
- 68% increase since October 2013.

Returns:

- 16.2% increase in returns compared to September 2014.
- 88.5% increase since October 2013.

Door count:

- 13.3% increase in door count compared to September 2014.
- 75.3% increase since October 2013.

Other Information:

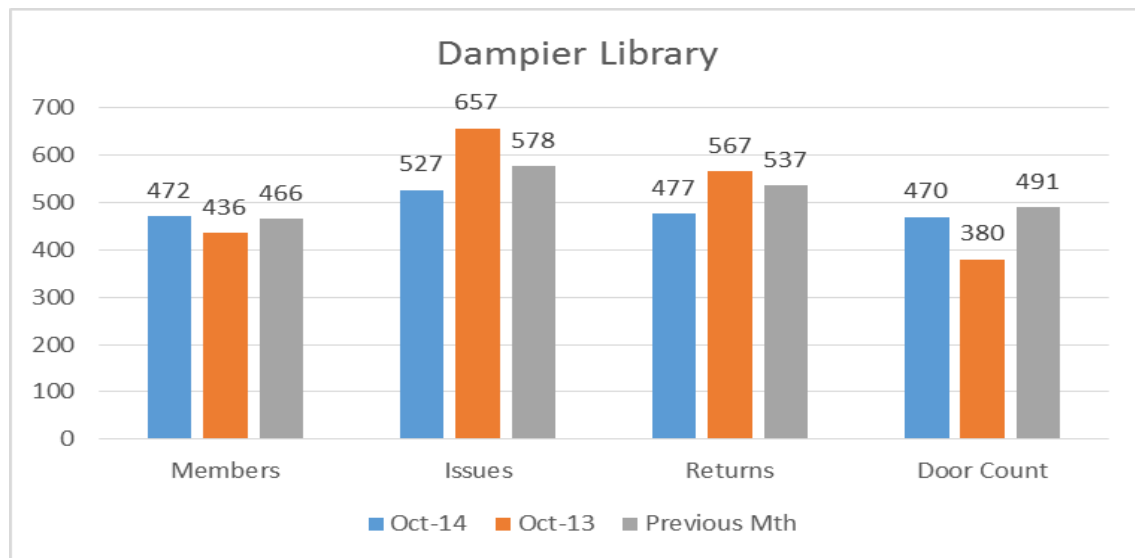
- School holiday activity on 2.10.14 attracted over 40 people.
- Story time on 3.10.14 attracted 57 people.
- Community involvement for Hercules the dog. \$50.00 raised as a donation to this cause.
- Free IT courses commenced 16.10.14 – 5 people attended. Held again on 23.10.14 – 9 attendances.
- \$500.00 grant received for Memory House activities.
- RFID trolley delivered to Wickham 21.10.14. Tagging commenced 21.10.14.

Income:

- \$57.15 for October

d) Dampier Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
29 Sept – 4 Oct	469	154	97	4	142	7	1
6 – 11 Oct	471	181	128	2	116	7	1
13 – 18 Oct	471	98	128	0	92	6	0
20 – 25 Oct	472	94	124	0	12	8	1



Memberships:

- 1.2% increase in memberships compared to September 2014
- 8.2% increase since October 2013.

Issues:

- 8.8% decrease in issues compared to September 2014.
- 19.8% decrease since October 2013.

Returns:

- 11.1% decrease in returns compared to September 2014.
- 15.8% decrease since October 2013.

Door count:

- 5.4% decrease in door count compared to September 2014.
- 23.7% increase since October 2013

Other Information:

- Community involvement in the poppy project with seniors group attending to create poppies.
- Book sale held 30 September. \$130.00 raised through this process.

Income:

- \$287.405 for September 2014

e) Story Time and Rhyme Time

Combined attendance – September 2014

Week	Story Time	Rhyme Time
29 Sept - 4 Oct	133	65
6 - 11 Oct	120	79
13 – 18 Oct	88	95
20 - 25 Oct	91	85

- *Rhyme Time was not conducted at Roebourne Library. Storytime conducted weekly in all libraries.*

f) Resourcing

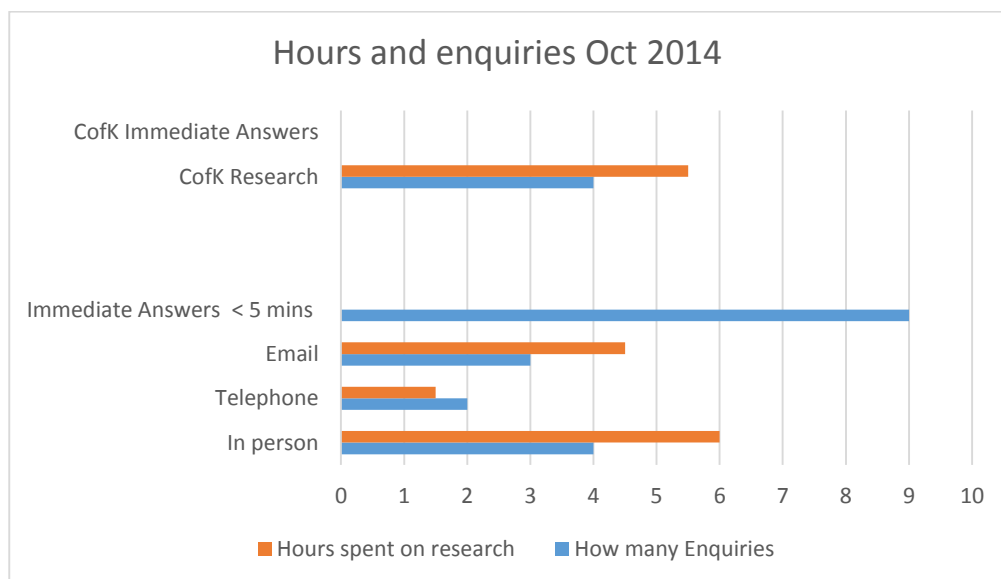
- E-audio resources now available to library members.
- 749 items added to the collection (excluding e-resources); 992 items deleted from stock (including exchange items). Libraries continue to reduce old and unused stock to prepare for RFID implementation.

g) Other

RFID tagging commenced at Karratha Library the week of 21 October, 2014. There have been a number of problems with the tagging machine set up. This now seems to be resolved. Another machine has been delivered to Wickham Library and tagging has commenced.

h) Local History

Enquiries	Internal (CofK)	External
September	2	25
October	4	18



Other information:

- Commenced Karratha Artwork Audit (75% complete)

3. COMMUNITY DEVELOPMENT

a) Indigenous Engagement

Overview of meetings attended between January – October 2014 in relation to Indigenous Engagement

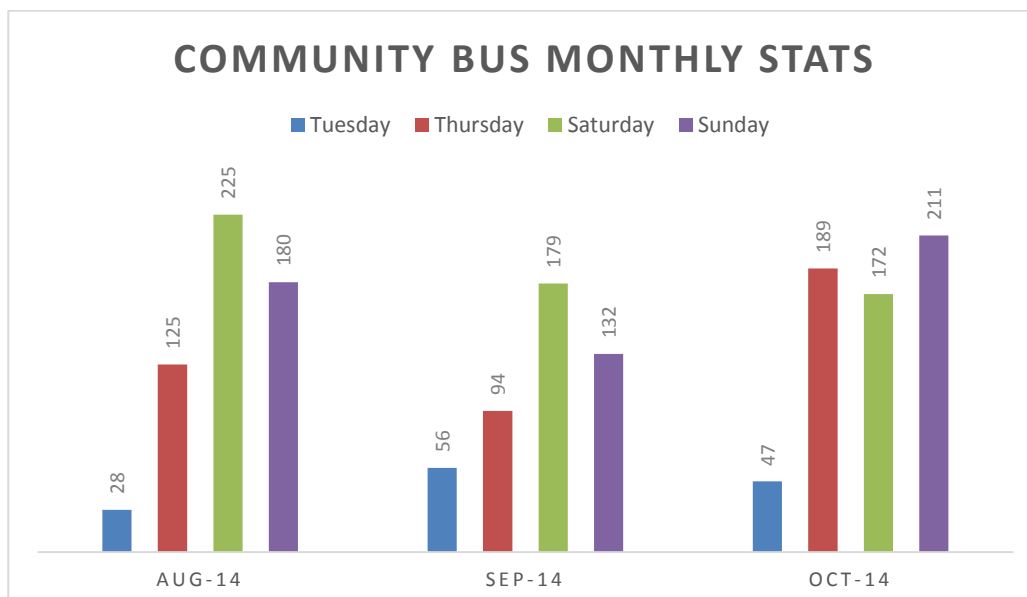
Month	Number of Meetings attended by Community Development Officer/s
January	0
February	18
March	9
April	9
May	10
June	3
July	13
August	19
September	15
October	21
Total	102

Groups engaged to date include: Pilbara Aboriginal Church, Cheeditha Community, Ngarliyarndu Bindirri Aboriginal Corporation, Act Belong Commit, Yaandina Family Centre, Ngarluma Yindijbarndi Foundation Limited, Juluwarlu Group Aboriginal Corporation, Murdoch University, Yindijbarndi Aboriginal Coporation, Kuruma Marthudunera Limited, Roebourne PCYC, Mawarnkarra Health Service, Heart Foundation, Roebourne Resource Centre, Roebourne Children and Family Centre, Ngaruluma Yindijibardi Foundatin Limited maintenance, Pilbara Motorcycle Sisters and Woodside

b) Art Exhibitions

Local artist Loreen Samson is currently exhibiting artwork at the Soul Café and St Luke’s College is exhibiting at the Karratha Library.

c) Community Bus



Number of Services provided from November 2013 to October 2014 are as follows:

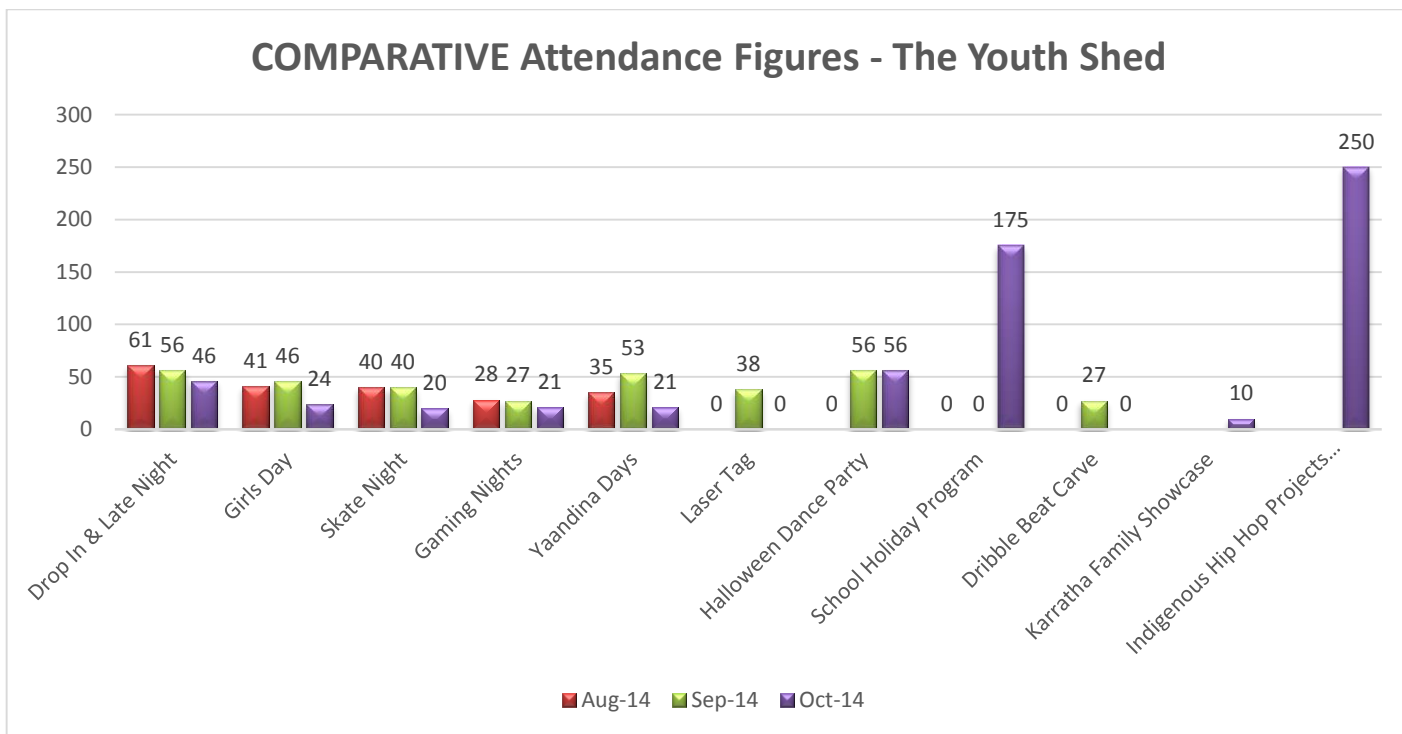
- Tuesday – 49
- Thursday – 49
- Saturday – 48
- Sunday – 48

d) Quarterly Grants Scheme

Grant writing workshops were held on 15 October. The workshop was delivered by Jumping Puddles with 19 participants in attendance. This initiative is supported through the partnership with Woodside operated North West Shelf Project. The first funding round in through the partnership closed on 24 October with 26 applications received. Officers are currently assessing the applications.

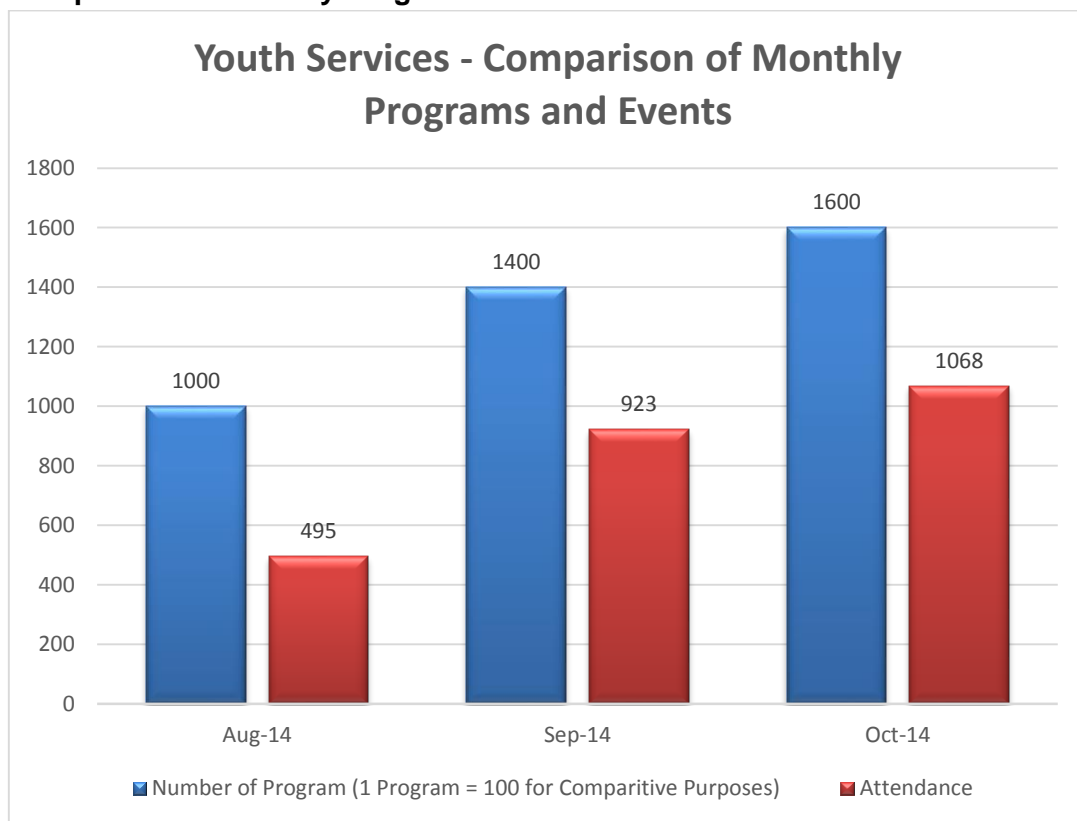
3.2 YOUTH SERVICES

a) Youth Shed – Programs and Attendance Figures

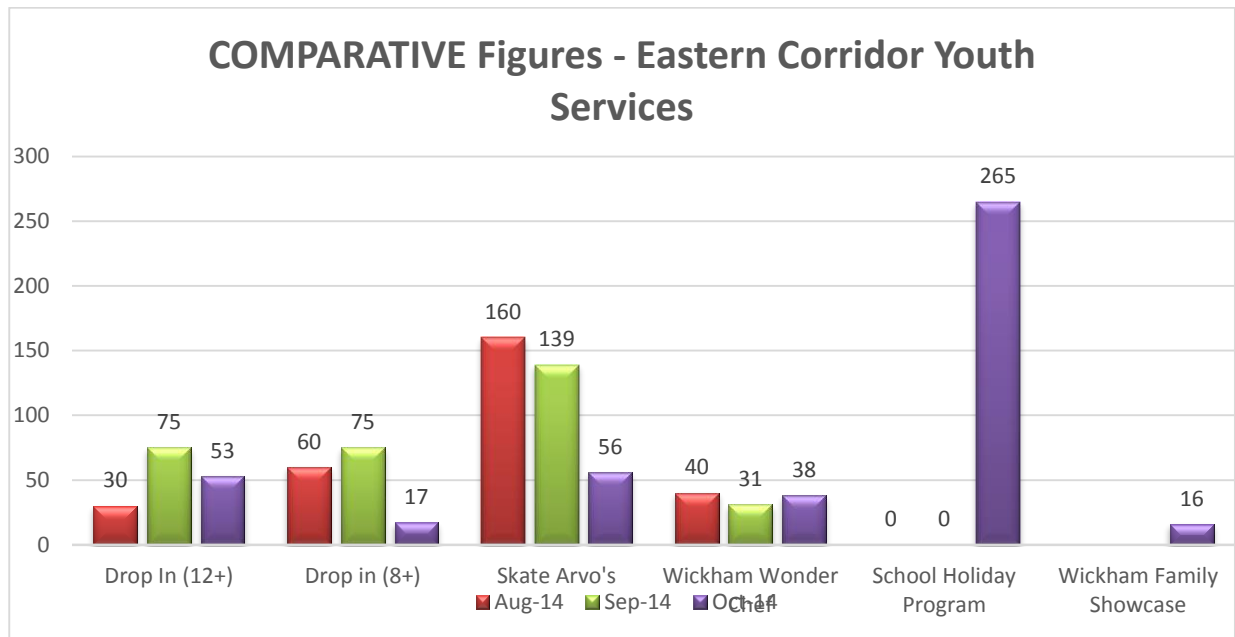


*0 denotes that this activity was not offered in this month

b) Comparison of Monthly Programs & Events

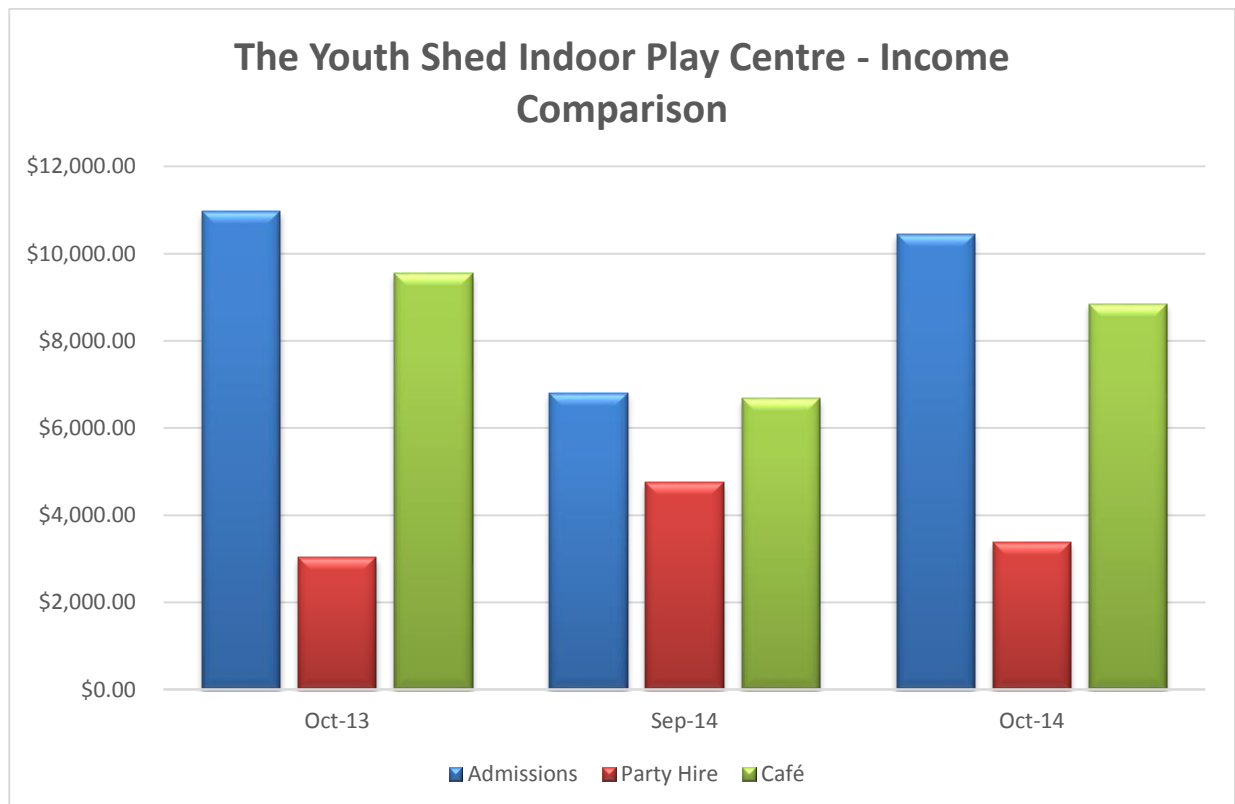


c) Eastern Corridor Programming (Wickham specific)



Please Note: Events displaying 0 are not monthly events so unable to perform a monthly comparison (E.g.: School Holiday Program).

d) Youth Shed Indoor Play Centre



13.13 ROEBOURNE ADVISORY GROUP MEETING - NOVEMBER 2014

File No:	CS.4
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Community and Engagement
Date of Report:	5 November 2014
Disclosure of Interest:	Nil
Attachment(s)	Roebourne Advisory Group Draft Minutes - November 2014

PURPOSE

To present to Council draft minutes of the Roebourne Advisory Group (RAG) meeting held on 3 November 2014.

BACKGROUND

Roebourne Advisory Group (RAG) meetings are held on the first Monday of every month:

A summary of the key matters considered at this meeting are:

- Advertisement for vacant RAG position will be readvertised for a period of 3 weeks and distributed by RAG members and Resource Centre.
- All RAG members met at the War Memorial prior to the November meeting to discuss positioning and aesthetics of the newly commissioned artwork. Andrew Kay (artist) was in attendance at the November meeting and clarified certain aspects of the design such as wording and rusted steel finish (including silhouette). Timelines to be communicated by Officers to ensure installation is not delayed by Main Street Lighting Upgrade Project.
- Whilst members of the local Art Groups were invited to attend, there were no representatives present. Members agreed that three successional signs (similar to Catteral Park) was preferred design, to run alongside the concrete path, indicative of what the park means to the community. Designs to be requested from the following groups (one sign each):
 1. School
 2. Roebourne Art Group
 3. Yinjaa-Barni Art Group

The Advisory Group resolved to allocate \$11,251 from the 2012/2013 ACADS funding to this project.

- A funding application received from Department of Corrective Services was not supported by the Advisory Group in October. This was resubmitted by Mingullatharndo Association Incorporated at the November meeting requesting support to the value of \$5,000 ex GST. The application was supported by RAG subject to the following conditions:
 - Should the project cease to run, the Roebourne Advisory Group is to be advised immediately.

- In the case of the program discontinuing, the sea container is to remain the property of the City of Karratha.
 - Updates to be provided to the Roebourne Advisory Group every three months.
 - Obtaining the relevant City of Karratha Planning/Building approvals for sea container.
- Overview of current resolution register

Whilst meetings are open for members of the community to attend, no community members attended the November meeting.

CONCLUSION

The draft minutes of the Roebourne Advisory Group (RAG) meeting held 3 November 2014 are presented for Council consideration.

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

16 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

16.1 LATE ITEM - NOVEMBER 2014 BUDGET REVIEW

File No: FM.19

Responsible Executive Officer: Director Corporate Services

Reporting Author: Management Accountant

Date of Report: 12 November 2014

Applicant/Proponent: Nil

Disclosure of Interest: Nil

Attachment(s)

1. Detailed Budget List of Amendments by Account
2. Budget Amendments to 30 September 2014

PURPOSE

A first quarter review of the 2014/15 budget has been completed. The attached report identifies accounts that are expected to have material or confirmed variances compared to the original or current budget and require budget amendment.

BACKGROUND

Council elects to undertake two Budget Reviews, with the first review conducted based on 30 September 2014 actuals and the second conducted based on 31 December actuals as is the statutory requirement.

Council’s entire budget was reviewed by the Council’s management team with each department manager explaining the current status of their respective budget. Through this process budget modifications have been recommended to project the most likely financial outcomes as at 30/6/15.

As a result of this review a budget surplus of approximately \$1.6M (as at 30/6/15) was projected. Officers discussed this surplus at the Council Briefing on 10 November. As a result of these discussions and discussions with the Executive Management Team, it is recommended that the surplus funds be allocated to the following service and facility initiatives:

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 14/15 \$	Municipal Funds	Reserve Funds
Roebourne / Wickham Graffiti Blitz	Although the contractor is currently working 2 days a week in the City, there needs to be a focused effort to remove the graffiti	\$20,000	\$20,000	\$0

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 14/15 \$	Municipal Funds	Reserve Funds
Pool Table Replacement Youth Shed	Old Pool table had to be thrown out. Youth have requested a replacement - cost includes freight and delivery.	\$4,000	\$4,000	\$0
Wickham Stormsurge Mapping	Prepare 1:500 storm surge maps for Wickham. 1:500 storm surge maps are available for all settlement except Wickham. As a result hydrological assessments are required for each new development. Further the potential impact of a 1:500 event is unknown.	\$42,840	\$42,840	\$0
TWA Scheme Amendment	Model base-level supply / demand for transient workforce accommodation and prepare scheme amendment to zone for base supply. It must be noted that construction workforce accommodation for significant projects falls outside of the scope of both the TWA policy and this initiative.	\$40,000	\$40,000	\$0
Energy Consultant	Undertake a review of power consumption for key City Infrastructure, analyse options for reduction and prepare specifications for tender for provider	\$50,000	\$50,000	\$0
Bulgarra POS Stage 2	Tenders have closed for the development of extensive Public Open Space in Bulgarra. With additional funds the entire project can be completed as opposed to the 60% that would otherwise be afforded.	\$300,000	\$300,000	\$0
City Signage Strategy	City Signage Strategy: Upgrade all Tourist signage within towns identifying places of interest, historical sites, etc. Audit has been undertaken and costings prepared	\$84,000	\$84,000	\$0
50 Cent Hall	Upgrades: Including new floor and maintenance items to improve appearance, safety and functionality.	\$52,800	\$52,800	\$0
Storm Surge Mapping Platform	On-line interactive storm surge maps that will allow property owners and developers to identify the highest and lowest points relative to inundation levels on each property / site in the potential inundation impact zone. This will inform site fill requirements, building min floor design levels and risk levels.	\$76,600	\$76,600	\$0
Karratha A/H Chute	A/H Chute for Karratha Library was removed from RFID scope to fit budget. Would be preferable to include as part of the RFID project.	\$20,000	\$20,000	\$0

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 14/15 \$	Municipal Funds	Reserve Funds
Additional reseals	\$1M is currently included within the draft budget as a 'given'. This amount tops this program up. Traditionally we spend <\$1M. In 2013/14 we spent \$2.3M.	\$400,000	\$400,000	\$0
Roebourne covered courts concrete floor	To complete the removal of brick pavers and replace with concrete.	\$90,000	\$90,000	\$0
Admin storage Shed	Costs are for a standard 5x6m Shed installed on grassed area at back of admin.	\$43,300	\$43,300	\$0
Depot Master Plan Stage 2	Planning and investigations for delivery of Stage 2 of the Depot Master Plan. \$200K currently in budget. Additional \$80K completes planning and installs Fuel management system and truck wash facility.	\$80,000	\$80,000	\$0
Wickham Boat Ramp	Wickham Boat Ramp - Master plan and design for area.	\$50,000	\$50,000	\$0
Vegetation and Heritage Survey for Karratha ORV area	Undertake indigenous heritage survey of expansion area of the Millar Road ORV area to enable continuation of the ORV Strategy adopted by Council.	\$20,000	\$20,000	\$0
Monitoring housing and residential / commercial/industrial land supply & demand	Property Pipeline & data base: Develop mechanism for aggregating in-house data on housing and land developments to inform requests from internal and external clients	\$5,000	\$5,000	\$0
CCTV and lighting: Roebourne Skate Park and community kitchen	Install CCTV and improved lighting at new Roebourne Skate Park and Community Kitchen.	\$80,000	\$80,000	\$0
Cossack Buildings	Upgrades: Including replacing roofing/rafters at Bond store and Jarman room replacement of roof hold down bolts into wall	\$165,000	\$165,000	\$0
Floor scrubber	To clean new Airport terminal tile floors	\$20,000	\$0	\$20,000
TOTAL OF SELECTED PROJECTS		\$1,643,540	\$1,623,540	\$20,000

If Council approves the allocation of the identified surplus to the above listed items, the following table summarises the overall adjustments required to the budget as a result of the Budget Review and Ordinary Council Meetings for 2014/15:

	Original Budget	Current Budget	Proposed Amended Budget	Budget Movement
Operating Expense	(105,204,527)	(105,204,527)	(87,207,547)	17,996,980
Operating Revenue	143,487,568	143,487,568	147,140,592	3,653,024
Non Operating Expense	(85,697,579)	(85,976,703)	(115,892,595)	(29,915,892)
Non Operating Revenue	34,297,242	34,576,366	41,547,730	6,971,364
Non Cash Items Included	12,004,776	12,004,776	12,794,187	789,411
Surplus BFWD 13/14 Audited	1,112,520	1,112,520	1,617,633	505,113
Surplus/ (Deficit) 14/15	0	0	0	0

The net proposed position after this review is that the Council staff believe that there will be a balanced budget as at 30/06/2015.

LEVEL OF SIGNIFICANCE

The level of revenue and expenditure identified in this review has been deemed significant in accordance with *Significant Decision Making Policy* CE8.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in regular reviews of their operational and departmental budgets both as part of the Budget Review process and ongoing Financial Management and variance reporting to Council.

COMMUNITY CONSULTATION

The results of the Budget Review will be presented to the community in a press release. Consideration has been given to items of priority identified in City of Karratha Community Needs and Satisfaction Survey.

STATUTORY IMPLICATIONS

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* provides for the annual review of budget.

As per *Local Government Act 1995* section 6.8 changes to budget need to be authorised in advance by resolution.

POLICY IMPLICATIONS

The City's budget review is completed in accordance with Budget Review Policy CF16 and the Australian Accounting Standards.

FINANCIAL IMPLICATIONS

The report considers the financial position of the Council to the end of September 2014 and makes various amendments as determined by management to ensure the budget represents the most current reflection of Council's activities for the remainder of the 2014-15 financial year.

The financial implications of this report are that the current amended balanced budget will be replaced with a proposed new amended balanced budget.

A summary of the major changes by Department is as follows:

Department	Current Budget	Proposed Budget	Reallocation	Adj. to Budget	Significant Items
Building Services	(383,502)	(401,269)	(12,473)	(30,240)	- Building Licence Fees (\$45K)
Community Safety	(94,834)	(316,816)	102,932	(119,050)	- Rapid Graffiti removal unit (\$58K) - PIRSA expenditure (\$50K) - CCTV & Lighting Roebourne Skate park and Community Kitchen (\$80K) - Roebourne/Wickham Graffiti Blitz (\$20K) - Community Safety Grants \$63K - Crime prevention strategies \$20K
Community Services	(7,442,312)	(7,025,998)	(56,537)	359,777	- Employment costs \$142K - Additional Rio income for Eastern Corridor Youth Services \$114K - Additional Arts & Culture expense \$47K - Additional Community Bus Income \$45K - A/H chute Karratha Library (\$20K)
Corporate and Financial Services	(682,048)	1,142,612	(143,783)	1,680,877	- Increase in cyclone related reimbursements \$921K - Additional Reserve interest \$337K - Energy Consultant (\$50K) - Admin storage shed (\$43K)
Rates	39,730,422	40,112,190	0	381,768	- Reforecast repayment on PUPP loan \$402K
Staff Housing	(859,582)	(524,938)	(17,040)	317,604	- Housing maintenance costs \$102K - Housing lease costs \$194K - Demolition of properties \$70K
Development Services	(83,100)	(73,100)	0	10,000	- Advertising cost savings \$10K
Economic Development	(865,248)	(939,127)	(2,601)	(76,480)	- Small business breakfast savings, now KDCCI managed \$12K - City Signage Strategy (\$84K)
Emergency Management	(1,221,836)	(765,098)	0	456,738	- Wickham/Roebourne SES \$426K

Department	Current Budget	Proposed Budget	Reallocation	Adj. to Budget	Significant Items
Executive Services	(1,577,757)	(1,499,951)	(5,533)	72,273	- Travel cost savings \$20K - Advertising cost savings \$20K - Contractor cost savings \$20K
Governance & Organisational Strategy	(1,289,092)	(1,243,628)	(5,434)	40,030	- Employment cost savings \$23K - Postage cost savings \$70K - Additional legal costs (\$50K)
Health Services	(910,932)	(941,377)	45,252	14,807	- Employee cost savings \$84K - Mosquito Management (\$50K) - Acoustic monitoring (\$13K)
Human Resources	(1,857,152)	(1,843,437)	(6,392)	7,323	- Employment cost savings \$36K - Recruitment cost savings \$27K - Uniform rebranding costs (\$50K) - Relocation expenses (\$20K)
Information Services	(1,932,511)	(1,983,210)	(801)	(51,500)	- System development costs (\$71K) - Telephone cost savings \$12K
Leisure Services	(3,951,631)	(3,984,050)	(132,639)	(165,058)	- Bulgarra POS stage 2 (\$300K) - Employment cost savings \$129K
Marketing And Communications	(729,029)	(668,075)	(954)	60,000	- Marketing & Promotion cost savings \$64K
Plant And Depot Services	(5,662,046)	(2,647,771)	(3,235,545)	(221,270)	- Roebourne Depot Maintenance (\$129K) - Stage 2 Depot Masterplan (\$80K)
Ranger Services	(1,158,440)	(927,984)	(135,223)	95,233	- Camping fees \$73K - Employment cost savings \$17K
Recreation Facilities	(10,732,061)	(11,798,343)	(131,319)	(1,197,601)	- Dampier Community Hub (\$904K) - Cossack Building works (\$165K)
Statutory Planning	(1,277,537)	(1,186,389)	(19,652)	71,496	- Town Planning Scheme delays \$100K
Strategic Planning	(1,444,087)	(113,113)	0	1,330,974	- Karratha LazyLands \$1M - Contributions to Strategic Planning \$527K - Stormsurge mapping platform (GIS) (\$76K) - Wickham Stormsurge Mapping (\$43K) - TWA Scheme Amendment (\$40K) - Vegetation survey Karratha ORV Area (\$20K)
Technical Services	(2,333,586)	(2,024,538)	(486,401)	(177,353)	- Supervision of Subdivisions (\$225K)
Works	(13,258,473)	(15,174,654)	657,615	(1,258,566)	- Upgrade Effluent (\$317K) - Road resheeting (\$328K) - Footpath lighting upgrade (\$101K) - Additional reseals (\$400K)

A summary of the major changes by Income/Expenditure type has been highlighted below:

	YTD Actual	Current Budget	Proposed Budget	Reallocation	Adj. to Budget	Commentary
Contractors	(12,278,388)	(58,484,360)	(56,831,706)	0	1,652,654	- Karratha LazyLands \$2.7M - Roebourne/Wickham SES \$706K - New Initiative Projects (\$1.6M)
Insurance	(1,543,438)	(1,689,308)	(1,541,859)	0	147,449	- \$132K savings in Airport premiums
Employee Costs	(10,173,843)	(33,100,486)	(32,596,604)	0	503,882	Various savings identified by EMT review
Proceeds on Sale	183,675	789,850	1,243,910	0	454,060	- General increase in disposal proceeds due to seeking highest sale price incl: - Bomag Trade in \$70K increase - Hook Bin write off \$140K - Articulated dump truck proceeds \$70K increase
Grants & Contributions	8,684,286	16,354,147	21,794,954	0	5,440,807	- Rio Contribution to town beautification \$2M - Royalties for Regions contribution to Dampier Community Hub \$3M
Fees & Charges	47,183,588	79,630,708	76,677,567	181,371	(3,134,512)	- PUPP service charge decrease (\$2.65M) - Supervision of Subdivisions (\$225K) - Airport Revenue \$580K (decreased transfer from Airport Reserve) - Waste Disposal Fees (\$760K) (increased transfer from Waste Reserve) - Increase in Leisureplex, court fees etc. \$123K
Interest	674,311	3,398,954	3,086,011	0	(312,943)	Reforecast interest on reserves based on lower final closing balances for last financial year

The proposed position is as follows:

Budget Position Calculations	
Budgeted Surplus BFW	1,112,520
Audited Surplus BFW	1,617,633
Current Budget Position	0
Qtr 1 Review Amendments	
Capital Budget Deficit	(74,344,865)
Operating Budget Surplus	59,933,045
Non Cash Adjustment	12,794,187
Surplus after Qtr 1 Review	0

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- Our Program: 4.d.1.3 Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government regulations.
- Our Services: 4.d.1.3.1 Prepare the Financial Statements and Reports to Council.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Regular reviews of performance against Budget and review thereof is seen as being sound Financial Management practise to assist in sound decision making practises of Council. Council conducted two budget reviews into the 2013/14 financial year and has continued the practice of multiple reviews in the 2014/15 year.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS

Option 1

As per the Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* and Regulation 33A of the *Local Government (Financial Administration) Regulations 1996*, RESOLVES to ADOPT the Proposed 2014/15 Budget Amendments presented in the Budget Review subject to the following changes:

- 3. _____
- 4. _____

CONCLUSION

The amendments suggested in the attachments reflect Council’s operations for the remainder of the year and therefore can be resolved accordingly.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152998
 MOVED : Cr Smeathers
 SECONDED : Cr Lally

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* and Regulation 33A of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to ADOPT the 2014/2015 First Quarter Budget Review (Attached Detailed Amendments) which result in a balanced Budget Review position and includes the following new initiatives:

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 14/15 \$	Municipal Funds	Reserve Funds
Roebourne / Wickham Graffiti Blitz	Although the contractor is currently working 2 days a week in the City, there needs to be a focused effort to remove the graffiti	\$20,000	\$20,000	\$0
Pool Table Replacement Youth Shed	Old Pool table had to be thrown out. Youth have requested a replacement - cost includes freight and delivery.	\$4,000	\$4,000	\$0
Wickham Storm Surge Mapping	Prepare 1:500 storm surge maps for Wickham. 1:500 storm surge maps are available for all settlement except Wickham. As a result hydrological assessments are required for each new development. Further the potential impact of a 1:500 event is unknown.	\$42,840	\$42,840	\$0

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 14/15 \$	Municipal Funds	Reserve Funds
TWA Scheme Amendment	Model base-level supply / demand for transient workforce accommodation and prepare scheme amendment to zone for base supply. It must be noted that construction workforce accommodation for significant projects falls outside of the scope of both the TWA policy and this initiative.	\$40,000	\$40,000	\$0
Energy Consultant	Undertake a review of power consumption for key City Infrastructure, analyse options for reduction and prepare specifications for tender for provider	\$50,000	\$50,000	\$0
Bulgarra POS Stage 2	Tenders have closed for the development of extensive Public Open Space in Bulgarra. With additional funds the entire project can be completed as opposed to the 60% that would otherwise be afforded.	\$300,000	\$300,000	\$0
City Signage Strategy	City Signage Strategy: Upgrade all Tourist signage within towns identifying places of interest, historical sites, etc. Audit has been undertaken and costings prepared	\$84,000	\$84,000	\$0
50 Cent Hall	Upgrades: Including new floor and maintenance items to improve appearance, safety and functionality.	\$52,800	\$52,800	\$0
Storm Surge Mapping Platform	On-line interactive storm surge maps that will allow property owners and developers to identify the highest and lowest points relative to inundation levels on each property / site in the potential inundation impact zone. This will inform site fill requirements, building min floor design levels and risk levels.	\$76,600	\$76,600	\$0
Karratha A/H Chute	A/H Chute for Karratha Library was removed from RFID scope to fit budget. Would be preferable to include as part of the RFID project.	\$20,000	\$20,000	\$0

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 14/15 \$	Municipal Funds	Reserve Funds
Additional reseals	\$1M is currently included within the draft budget as a 'given'. This amount tops this program up. Traditionally we spend <\$1M. In 2013/14 we spent 2.3M.	\$400,000	\$400,000	\$0
Roebourne covered courts concrete floor	To complete the removal of brick pavers and replace with concrete.	\$90,000	\$90,000	\$0
Admin storage Shed	Costs are for a standard 5x6m Shed installed on grassed area at back of admin.	\$43,300	\$43,300	\$0
Depot Master Plan Stage 2	Planning and investigations for delivery of Stage 2 of the Depot Master Plan. \$200K currently in budget. Additional \$80K completes planning and installs Fuel management system and truck wash facility.	\$80,000	\$80,000	\$0
Wickham Boat Ramp	Wickham Boat Ramp - Master plan and design for area.	\$50,000	\$50,000	\$0
Vegetation and Heritage Survey for Karratha ORV area	Undertake indigenous heritage survey of expansion area of the Millar Road ORV area to enable continuation of the ORV Strategy adopted by Council.	\$20,000	\$20,000	\$0
Monitoring housing and residential / commercial/ industrial land supply & demand	Property Pipeline & data base: Develop mechanism for aggregating in-house data on housing and land developments to inform requests from internal and external clients	\$5,000	\$5,000	\$0
CCTV and lighting: Roebourne Skate Park and community kitchen	Install CCTV and improved lighting at new Roebourne Skate Park and Community Kitchen.	\$80,000	\$80,000	\$0
Cossack Buildings	Upgrades: Including replacing roofing/rafters at Bond store and Jarman room replacement of roof hold down bolts into wall	\$165,000	\$165,000	\$0
Floor scrubber	To clean new terminal tile floors	\$20,000	\$0	\$20,000
TOTAL OF SELECTED PROJECTS		\$1,643,540	\$1,623,540	\$20,000

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
 AGAINST : Nil

17 MATTERS BEHIND CLOSED DOORS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152999
 MOVED : Cr Smeathers
 SECONDED : Cr Lally

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss items:

- 17.1 CONFIDENTIAL ITEM – ADOPTION OF REVISED MEDICAL SERVICES EQUALISATION SCHEME
- 17.2 CONFIDENTIAL ITEM - BULGARRA PUBLIC OPEN SPACE STAGE 2 TENDER EVALUATION

Also included is the following:

CONFIDENTIAL ATTACHMENT TO ITEM 9.3 AUDIT AND ORGANISATIONAL RISK COMMITTEE NOVEMBER MEETING

CONFIDENTIAL ATTACHMENT TO ITEM 12.1 WICKHAM COMMUNITY HUB PROJECT ARCHITECT TENDER

CONFIDENTIAL ATTACHMENT TO ITEM 12.2 KARRATHA AIRPORT TENDER FOR RENTAL CAR CONCESSIONS

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
 AGAINST : Nil

Council moved in camera at 7.17 pm.

**17.1 CONFIDENTIAL ITEM - ADOPTION OF REVISED MEDICAL SERVICES
EQUALISATION SCHEME**

File No: CS.58
Responsible Executive Officer: Director Community Services
Reporting Author: Community Project Officer
Date of Report: 28 October 2014
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) KBC Australia MSES Review Report 2014

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153000
MOVED : Cr Hipworth
SECONDED : Cr Lally

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to **REQUEST** the Chief Executive Officer to implement those recommendations from the MSES Review Report that have been agreed to by all MSES Sponsors for a three year term expiring 31 December 2017.

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
AGAINST : Nil

17.2 CONFIDENTIAL ITEM - BULGARRA PUBLIC OPEN SPACE STAGE 2 TENDER EVALUATION

File No: CM.189
Responsible Executive Officer: Director Community Services
Reporting Author: Community Project Officer
Date of Report: 3 November 2014
Applicant/Proponent: Leisure Services
Disclosure of Interest: Nil
Attachment(s)
 1. Separable Portions of Bulgarra POS Development
 2. Tender Evaluation & Recommendation Report

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153001
MOVED : Cr Smeathers
SECONDED : Cr Kickett

That Council support the Officer’s recommendation as contained in the confidential report.

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 153002
MOVED : Cr Smeathers
SECONDED : Cr Lally

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers
AGAINST : Nil

Council moved out of camera at 7.23 pm.

18 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 7.24 pm.

The next meeting will be the Annual Electors' Meeting to be held on Monday, 15 December 2014 at 6:00 pm, immediately followed by the Ordinary Council Meeting at 6.30 pm in the Council Chambers - Welcome Road, Karratha.

I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 17 November 2014.

..... Date ____/____/____
Signed