



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 15 September 2014 at 6.30pm**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: _____
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

At the August 2014 Ordinary Council Meeting, member of the public Terry Flanigan asked the following questions in relation to the Pilbara Underground Power Project. These questions were taken on notice and responses are now recorded as follows:

Q. I own the backpackers in town. My rates were \$6,300, and I was told they were going up. I sent a letter to Council and nobody has responded. I just got my rates notice and it is \$33,000.

A. Rates on this property were previously calculated on the basis of it being a residential property, however on the basis of information that it was being used as a workforce accommodation for McDonalds, it was changed to the Workforce Accommodation Rating category.

Council officers responded to Mr Flanigan’s letter on 17 July 2014.

Q. When I built my shed in the industrial area in Mooligunn Road, I increased the transformer size, paying \$15,000, do I now get that reimbursed?

A. No. The service charge for undergrounding the power infrastructure not for increasing transformer size.

Q. Why is the Karratha Post Office not accepting payment of my rates?

A. Karratha Post Office has not been an option for payment of rates, which can be paid by mail, BPay, in person at the Council office, on the internet or over the phone.

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Councillors:	Cr Peter Long [Mayor]
	Cr John Lally [Deputy Mayor]
	Cr Garry Bailey
	Cr Geoff Harris
	Cr Harry Hipworth
	Cr Nerida Kickett
	Cr Michael Saylor
	Cr Evette Smeathers
	Cr Robin Vandenberg

Staff:	Chris Adams	Chief Executive Officer
	Phillip Trestrail	Director Corporate Services
	Andrew Ward	Director Community Services
	David Pentz	Director Development Services
	Josie Lanza	Minute Secretary

4 DECLARATIONS OF INTEREST**5 PETITIONS/DEPUTATIONS/PRESENTATIONS****6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS****RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on Monday, 18 August 2014, be confirmed as a true and correct record of proceedings.

7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

06/08/2014	Pilbara Regional Council Meeting - Perth
06/08/2014	WALGA Annual General Meeting - Perth
06/08/2014	2014 WA Local Government Convention and Trade Exhibition Dinner
08/08/2014	WARCA - meeting with the Director General for the Dept. of Culture and the Arts
08/08/2014	Madigan Display Village Opening
11/08/2014	Airport Advisory Group Meeting
11/08/2014	Meeting with Brendan Grylls
11/08/2014	Karratha Arts and Community Precinct Advisory Group Meeting
13/08/2014	Meeting with Woodside
13/08/2014	Roebourne Education Strategy Meeting
15/08/2014	Meeting with Karratha Visitor Centre
15/08/2014	Meeting with Iron Ore Holdings
19/08/2014	Meeting with Jennifer Mathews
19/08/2014	Pilbara Regional Council Special Council Meeting
19/08/2014	Wickham Community Consultation Workshop
20/08/2014	Roebourne Men's Shed Meeting
21/08/2014	KDCCI Business after Hours
21/08/2014	Meeting with Apache
25-27/08/2014	Meeting with City of Rizhao – Rizhao China
27-28/08/2014	Meeting with City of Qingdao – Qingdao China

8 EXECUTIVE SERVICES

8.1 PILBARA UNDERGROUND POWER PROJECT (PUPP) PAYMENT OPTIONS

File No:	EN.9
Responsible Executive Officer:	Chief Executive Officer
Reporting Author:	Director Corporate Services
Date of Report:	11 September 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To seek consideration of options and initiatives to further minimise the financial impact on those individuals and organisations that are finding it most difficult to pay the Pilbara Underground Power Project (PUPP) service charge.

BACKGROUND

At the August 2104 Ordinary Council Meeting, Council (by Resolution 152918) resolved to:

1. NOTE the concern of property owners regarding PUPP service charges;
2. ALLOW a three month interest free period provided that payment up front or the first two instalments is received no later than 25 November 2014; and
3. REQUEST that a further report be presented to Council on options and initiatives that may be possible that aim to further minimise the financial impact on those individuals and companies who are finding it most difficult to make payments.

The Officer's Recommendation included offering commercial and industrial properties (excluding Government organisations) with a power capacity of greater than 10 kVA and less than 200 kVA and not-for-profit organisations the option of payment by instalments over six years rather than four years (subject to the same conditions that apply to other instalment options).

In response, there was substantial discussion regarding a range of alternatives to assist property owners with paying their PUPP bills including:

- Allowing payment over 10-15 years;
- Dealing with individuals/businesses and community groups experiencing hardship in bill payment on a one-on-one basis; and
- Reviewing options for interest payments (including reducing interest or passing interest costs to the State).

Although payments have been made on over 50% of properties (76% by upfront payment) there is still concern regarding the capacity of some property owners to pay the service charges. In particular, public concerns are tending to focus on:

- Impact of PUPP charges on small to medium sized businesses;

- Impact of PUPP charges on Not-For-Profit and Community organisations; and
- Ability of property owners to make payments within the prescribed time period.

Following is a breakdown of the number of service charges issued according to cost:

Cost	Number of properties	%
\$0 - \$500	3,284	41.21%
\$500 - \$3,500	3,803	47.73%
\$3,500 - \$10,000	157	1.97%
\$10,000 - \$20,000	542	6.80%
\$20,000 - \$30,000	87	1.09%
\$30,000 - \$40,000	15	0.19%
\$40,000 - \$50,000	19	0.24%
\$50,000+	61	0.77%
TOTAL	7,968	100.00%

From this information the following can be noted:

1. 89% of properties received a service charge of less than \$3,500.
2. Approximately 2% of bills exceed \$20,000 and only 1% of bills exceed \$30,000 (NB. the vast majority of bills greater than \$50,000 are for Government organisations and publicly listed companies).
3. Approximately 700 bills were issued for amounts ranging from \$3,500 to \$20,000 (these bills have tended to be the ones that have raised the greatest level of concern in the community).

Current Payment Profile

While payments can be made until 25 November 2014 without incurring interest, over 50% of property owners have made full or partial payment of their service charges. Approximately 80% of residential property owners who have made payment have made payments in full, up front. Approximately 40% of commercial and industrial property owners (who have larger PUPP bills) who have made payments have paid up front. In addition to the option of paying 16 instalments over four years, property owners have been offered the opportunity to negotiate special payment arrangements that suit their particular circumstances, although very few property owners have taken up this option to date.

Horizon Power Negotiations

Given the Council’s desire to explore options to further reduce impact on individuals and businesses (as expressed at the August 2014 Council meeting), officers entered into discussions with Horizon Power regarding how we could collectively reduce impacts. Discussions focused on the timing of Council’s contribution to Horizon Power.

Under the agreement between Horizon Power and the City, the City was liable to make a payment of \$20M to Horizon Power on 31 August 2014 with subsequent payments of \$5M, \$5M and \$4.55M being made each financial year thereafter. This payment profile would have required the Council to borrow significant funds from an external lending institution to meet the required payments. While Horizon Power needs a significant contribution from the City in 2014/15 to continue the PUPP project, it does not require the full contribution ‘up-front’. Given this, Council officers have sought to modify the payment terms to Horizon Power to reduce the borrowing costs and therefore reduce the costs to the Council/community. Horizon Power has agreed to this request and have accepted the following payment terms for the 25% contribution of \$34.55M:

Financial Year	Payments
2014/15	30/11/14 - \$5.0M
	28/2/15 - \$5.0M
	30/4/15 - \$5.0M
	30/6/15 - \$3.6M
	TOTAL - \$18.6M
2015/16	30/6/16 - \$3.1M
2016/17	Nil
2017/18	30/6/18 - \$12.85M
Total	\$34.55M

Given these revised payment terms, there is a reduced need to borrow money in the short term and an increased capacity for Council to offer more favourable payment terms and incentives to property owners. Listed below are the options that staff have modelled that can be delivered in a financially sustainable manner:

1. Instalment Plans

Financial modelling has been completed to assess the impact of extending the period for payment by instalments. Subject to the cost of borrowings being met by instalment interest charges, this modelling confirms that an extension from 4 years to 10 years is possible for non-residential properties (including not-for-profit organisations but excluding Government organisations). It is recommended that this option be provided to property owners with a power capacity of greater than 10 kVA (i.e. greater than a standard residential house) and less than 200 kVA. This encapsulates those property with bills in the range of \$3,500 - \$50,000.

2. Instalment Interest

Currently property owners who elect to pay PUPP service charges by instalment are being charged instalment interest of 5.5% effective from 25 November 2014. Given the improved payment terms that have been negotiated with Horizon Power, it is possible to reduce the instalment interest to 4.5%.

This option presents some challenges in terms of implementation in that instalments will need to be recalculated, amended instalment notices issued, and credits applied for instalment interest already paid at 5.5%. This will affect the timing of implementation of this option.

3. Hardship Fund

Consideration has also been given to the creation of a hardship fund for not-for-profit community organisations. Although Council is already contributing for the majority of community organisations (as tenants of Council/Crown land) it is estimated that there are 13 community organisations (mostly religious institutions) that have received bills. These bills have a collective value of approximately \$267K. In order to assist these groups, it is proposed that a 50% concession on the service charges be offered subject to the following:

- a) The organisation is a not-for-profit community association or public benevolent institution (PBI).
- b) The concession applies to non-residential properties only.
- c) The concession does not apply to schools.
- d) The concession does not apply to properties that are being used to generate a commercial rate of return (e.g. properties leased to a third party for market rental).

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

Councillors have discussed this matter formally at the various Council meetings and Briefing sessions.

COMMUNITY CONSULTATION

Since service charge notices were issued, Council officers have responded to approximately 800 calls and 200 emails/letters. Since the August 2014 Ordinary Council Meeting a number of property owners have contacted Council requesting consideration of a reduction in instalment interest and a 10 year instalment plan for small business and not-for-profit community organisations.

STATUTORY IMPLICATIONS

Section 6.38 of the *Local Government Act 1995* makes provision for a local government to levy a service charge to meet the costs of underground electricity. Sections 6.45 and 6.51 of the *Local Government Act 1995* provide for instalment and penalty interest on service charges. Section 6.47 provides for the granting of concessions in relation to service charges.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The funding agreement between Council and Horizon Power requires a community contribution of 25% (to a maximum of \$34.55M) to the total cost PUPP scope of works applicable to the City of Karratha.

The revised cashflows that have been negotiated with Horizon Power significantly impact on the interest payable by the City on borrowings and increase the revenue generated based on payments to date. The financial modelling indicates that these changes will fund the above mentioned initiatives to ameliorate property owners concerns, however this will reduce any provision for contingency that may otherwise be required for adjustments to service charges.

In accordance with section 6.38 of the *Local Government Act 1995* if Council receives more money than it requires from the service charges a refund or credit must be issued to property owners proportionate to the contributions received.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

- | | | |
|---------------|-----------|--|
| Our Program: | 1.e.2.1 | Liaise with key stakeholders including LandCorp, government agencies and developers for support in strategic community projects. |
| Our Services: | 1.e.2.1.1 | Liaise with other agencies in delivery of strategic community projects. |

RISK MANAGEMENT CONSIDERATIONS

The options considered are expected to reduce the reputational risk to Council however they do present a higher level of financial risk to the Council. A significant proportion of PUPP payments are yet to be received and adjustment to service charges are still being processed. Given this, assumptions have had to be made in the financial modelling regarding the level of payment (upfront and via instalment) that will be made by the 25 November 2014. These assumptions are based in part on the payment profile of those that have made payments

thus far. If the final total of service charges or payment profile modifies significantly (i.e. more instalment and longer term payers and fewer upfront payers) there is a heightened financial risk that increased Council contributions and borrowings will be required.

IMPACT ON CAPACITY

There will be an impact on resourcing in the Finance team in order to revise instalments and issue new instalment notices.

RELEVANT PRECEDENTS

Council has previously resolved to reaffirm its commitment to a 25% financial contribution to the PUPP on several occasions and the structure of the billing model was approved by Council at the December 2013 Ordinary Council meeting.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Division 6 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this matter pending further information.

CONCLUSION

With the PUPP well advanced in Karratha and works set to commence in the LIA in November 2014, Council is required to make payments to Horizon Power this financial year to fund completed and future works. To avoid the cost of borrowing to meet this obligation, all properties owners have been billed for the full service charge, with instalments options available to those who wish to defer payment. Although approximately 50% of property owners have made payment on their service charge to date, it is proposed to reduce the instalment interest and allow non-residential properties to pay over an extended period to respond to community concern about the service charges.

OFFICER'S RECOMMENDATION

That Council by **ABSOLUTE** Majority pursuant to Division 6 of the *Local Government Act 1995* **RESOLVES** to:

1. **REDUCE** the interest rate for payment of service charges by instalments from 5.5% to 4.5%;
2. **NOTE** that adjustments to instalment interest will be included in instalment notices issued after 25 November 2014;
3. **OFFER** non-residential properties (excluding those owned by Government organisations) with a power capacity of greater than 10 kVA and less than 200 kVA the option of payment by 40 instalments over ten years rather than 16 instalments over four years (subject to the same conditions that apply to other instalment options);
4. **GRANT** a 50% concession for service charges applied to not-for-profit community organisations subject to the following:
 - a) The organisation is a not-for-profit community association or public benevolent institution (PBI).
 - b) The concession applies to non-residential properties only.
 - c) The concession does not apply to schools.
 - d) The concession does not apply to properties that are being used to generate a commercial rate of return (e.g. properties leased to a third party for market rental).
5. **DELEGATE** to the Chief Executive Officer authority to approve the concessions granted to not-for-profit community organisations that meet the prerequisite conditions.

9 CORPORATE SERVICES

9.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 JULY 2014

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	28 August 2014
Applicant/Proponent:	Not applicable
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 31st July 2014.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31st July 2014:

2014-2015	Original Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Expense	(105,204,527)	(5,244,473)	(3,728,590)	1,515,883	▲
Operating Revenue (incl. Rates)	143,487,568	80,734,896	83,623,972	2,889,076	▲
Non Operating Exp	(85,697,579)	(6,235,338)	(46,050)	6,189,288	▲
Non Operating Rev	34,297,242	3,005,329	5,760,711	2,755,382	▲
Non Cash Items Included	12,004,776	0	(408,909)	(408,909)	▼
Surplus BFWD 13/14	1,112,520	1,112,520	1,112,520	0	
Surplus/(Deficit) 14/15	0	73,372,934	86,313,653	12,940,719	▲

This table shows that Council is currently in a surplus position of \$86.3m which is \$12.9m above budget. The following variances (greater than \$150K) contribute significantly to the surplus shown in the above table. Many of the following variances are due to timing differences brought about from delays in invoices being received and processed, or from grant income payments being received earlier than anticipated.

Operating Expense

- \$206k under budget in Airport Security Expenses

Operating Income

- \$800k over budget in Interim Rates
- \$168k over budget in Direct Road Grants

Non-operating Expense

- \$194k under budget in Karratha Arts & Community Precinct

- \$247k under budget in Roebourne/Wickham SES
- \$378k under budget in Leisure Projects-Roebourne Skate Park
- \$876k under budget in Weighbridge purchase
- \$3.8m under budget in Karratha Airport Terminal Expansion

Non-operating Revenue

- \$890k over budget in Infrastructure Reserve Transfers
- \$1.2m over budget in Partnership Reserve Transfers
- \$600k over budget in Community Development Reserve Transfers
- \$385k over budget in Aerodrome Reserve Transfers

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2014/15	YTD Budget 2014/15	YTD Actual Result	Variance Description
Operating Sustainability					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	31,600,940	74,965,757	79,308,882	The Operating Surplus Ratio is above budget due to higher than anticipated operating surplus attributable to rates and service charges levied in July.
		123,609,834	116,091,709	116,476,812	
	Minimum Target between 0% and 15%	25.6%	64.6%	68.1%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is not applicable due to nil depreciation entered.
	Capital Renewal and Replacement Expenditure/Depreciation	49,876,498	6,000,446	267,464	Depreciation is unable to be entered for the 2014/15 financial year until finalisation of the 2013/14 financial year audit.
		11,202,287	0	0	
	Target - Greater than 0.90	4.45	N/A	N/A	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				This significant variance is primarily due to rates and service charges levied in July as well as operating expenses below YTD budget.
		123,625,701	116,091,709	116,476,812	
	Own Source Operating Revenue/Operating Expenses	105,204,527	5,244,473	3,728,590	
	Target - Greater than or equal to 0.40	1.18	22.14	31.24	
Liquidity Ratios					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted on an annual basis.
		8,892,983	Not	93,765,739	
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	7,326,678	Applicable	8,912,613	The YTD actual ratio of 10.52 is the result of significant current assets including outstanding rates and service charges levied.
	Target - greater than or equal to 1	1.21		10.52	
Debt Ratios					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				Original Budget results in a ratio in excess of 10 due to Council having nil debt.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	42,850,927	74,965,757	79,308,882	
		402,325	0	0	
	Target - more than 2- The higher the better	>10	>10	>10	

Statement of Financial Position

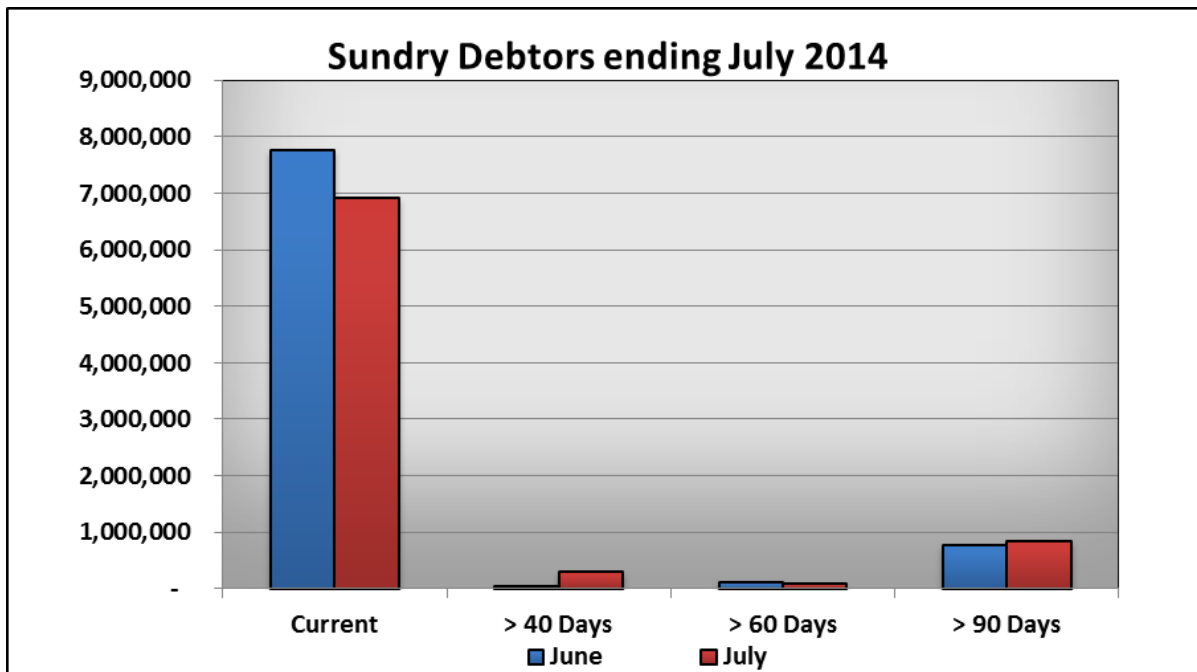
	2014 July	2014 June	% change
	Current		
Assets	150,693,608	78,621,223	91.67%
Liabilities	11,483,155	17,919,691	-35.92%
	Non Current		
Assets	310,385,432	280,409,310	10.69%
Liabilities	1,333,391	1,333,391	0.00%
Net Assets	448,262,494	339,777,451	

Total Current Assets have increased by 91.67% from June to July due to raising of new debtors invoices and Pilbara Underground Power contribution charges and levying of 2014/15 rates. Current Liabilities have decreased by 35.92% from June to July due to payment of a significant value of supplier invoices relating to end of previous financial year. Non-current Assets have increased by 10.69% due to capital works carried out. Non-current Liabilities remain unchanged.

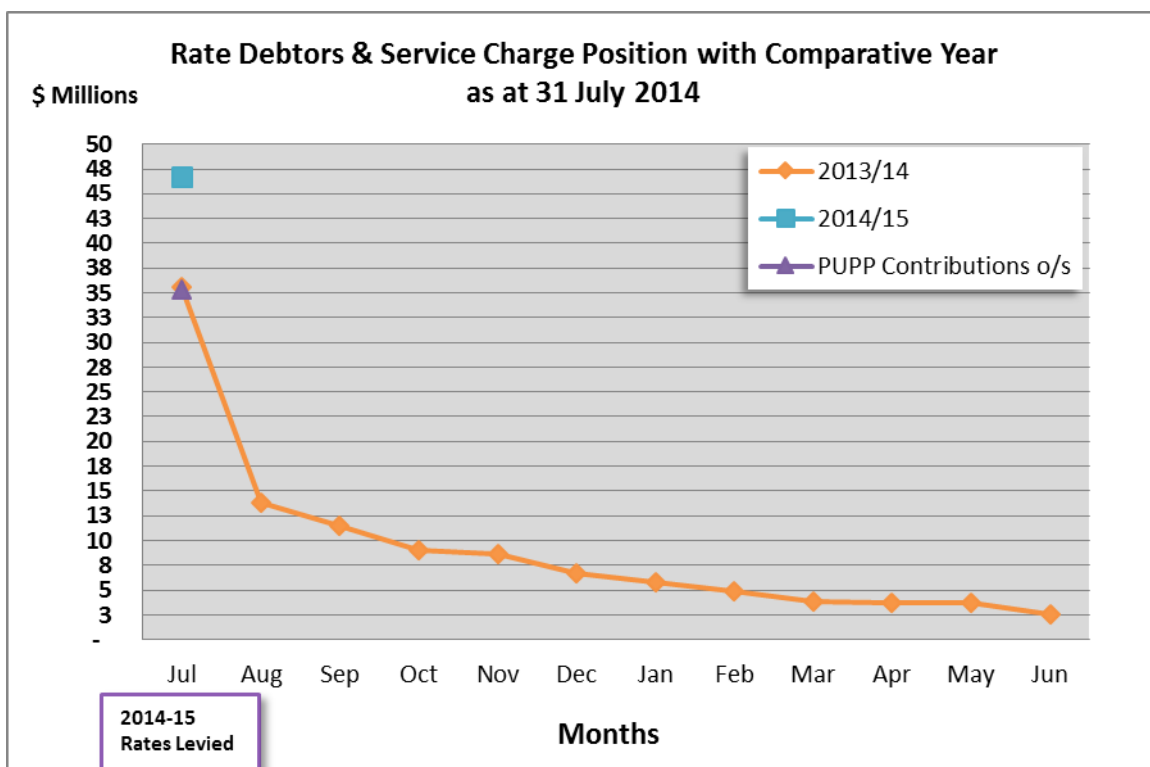
Debtors Schedule

Total Trade Debtors has decreased by 6% or \$533,375 due to receipt of payments. Stringent debt collection on outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for balances in excess of \$5,000.

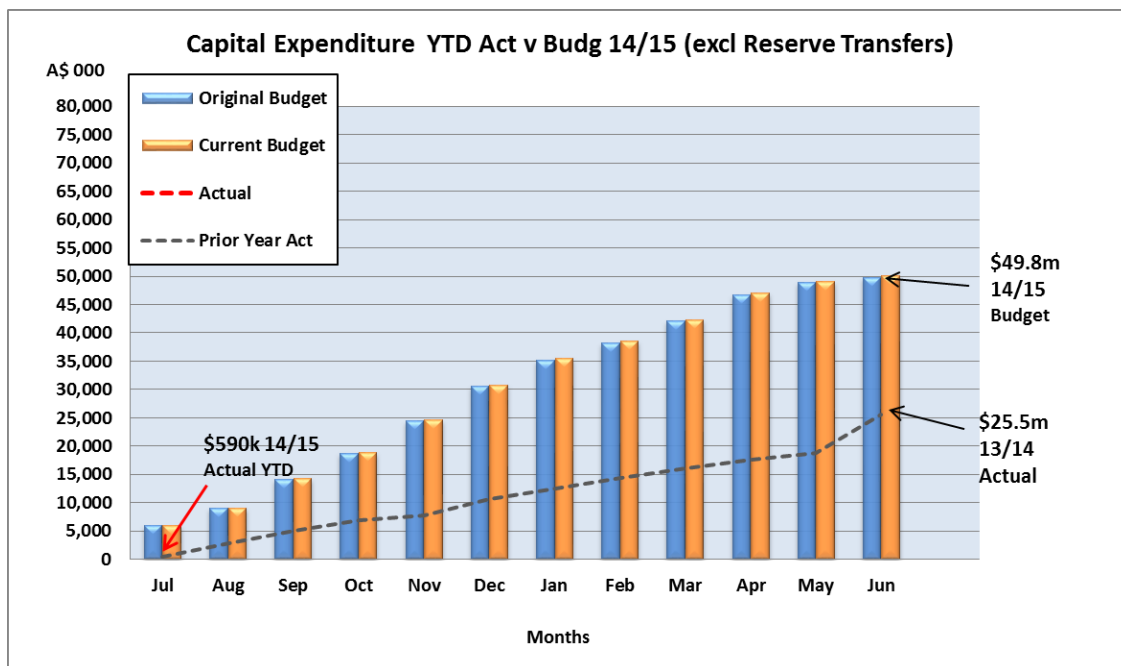
Debtor	40 Days	60 Days	>90 Days	Comments
QANTASLINK PTY LTD	45,656.86	15,807.41	151,599.07	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Writs have been served as per debt collection procedure.
QANTAS AIRWAYS LIMITED Q007	0.00	25,406.84	257,349.03	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Writs have been served as per debt collection procedure.
QANTAS AIRWAYS LIMITED	129,106.14	37,859.35	353,371.91	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Writs have been served as per debt collection procedure.



The total outstanding rates balance at the end of July was \$46,696,610. This amount includes \$2.5 million of outstanding 2013/14 rates.



Capital Expenditure



Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	31-Jul-14			30-Jun-15	
Land	0	0	0%	0	0
Artwork	0	(82,533)	0%	0	0
Buildings	4,841,128	1,612,313	-67%	33,183,371	33,183,371
Equipment	0	0	0%	320,000	320,000
Furn & Equip	90,500	(130,136)	-244%	620,900	632,900
Plant	0	0	0%	3,500,000	3,500,000
Infrastructure	1,068,818	(808,996)	-176%	12,240,227	12,519,351
Totals	6,000,446	590,647	-90%	49,864,498	50,155,622

The Council’s 2014/15 Capital Expenditure budget is \$49.8 million, the majority of the budget is associated with major projects including Karratha Airport terminal upgrade and infrastructure improvements. The above table shows that Council is currently 90% below budget in capital expenditure year to date. Major variances are in Building, Furniture & Equipment and Infrastructure purchases as follows:

Major Variances – Capital Expenditure

Capital Expenses	Material Variance		Significant Items	
Purchase of Assets - Buildings	-66.70%	3,228,615	(843,783)	▲ 7 Mile Tip Bldg Improvements=Reversal of EOFY Accrual - clearing entry will be entered after Audit of Annual Financial Statements
			(227,619)	▲ Karratha Leisureplex Shade Playground=Invoices that were to be posted to June were not received until July. This will be addressed at the budget review
			(79,601)	▲ New Airport Depot W/S Facility=Reversal of EOFY Accrual. Infrastructure WIP for Airport workshop from 946022 to 460506 - clearing entry will be entered after Audit of Annual Financial Statements
			58,587	▼ Karratha Leisureplex=Project administration for July has not been posted. Electrical consultants invoices posted to August
			194,691	▼ Karratha Arts & Community Precinct=Architect Progress Claim not paid due to detailed review of the 1st Stage Concept Design of the facility.
			247,887	▼ Buildings-Roebourne/Wickham SES=Final Payment for Wickham SES Building with held pending provision of final documentation. Scheduled for next month
			3,845,575	▼ Karratha Airport Terminal Expansion Project=Progress Claims for July not received / processed. Should be posted to August, timing difference only
Purchase of Assets - Furniture and Equip	-243.80%	220,636	68,500	▼ Sor Telecommunications Project
			105,319	▼ Purchase Furniture & Equipment - Transfer of funds from WIP to capital, items included in 7 Mile Redev project and budget to 940400 job have been moved to actual capital accounts. See Finance for more information.
Purchase of Assets - Infrastructure	-205.93%	2,200,997	68,738	▼ Balla Balla Road-Works program reviewed, work commenced August
			100,000	▼ Upgrades And Replacement Of Stormwater Structures-Planning & Design to be carried out September
			117,814	▼ Footpath Lighting Upgrade-Items received and installed, invoices posted to August
			136,935	▼ Park Enhancements-Invoice for completed works to be posted to August
			200,351	▼ Airside Upgrade-Reversal of EOFY Accrual. Infrastructure WIP for Airport workshop from 946022 to 460506 - clearing entry will be entered after Audit of Annual Financial Statements
			378,808	▼ Roebourne Skate Park-Final progress claim delayed pending Water Corporation approval to construction. Anticipated August 2014.
			876,008	▼ Weighbridge-Purchase & Install-Reversal of EOFY Accrual - clearing entry will be entered after Audit of Annual Financial Statements

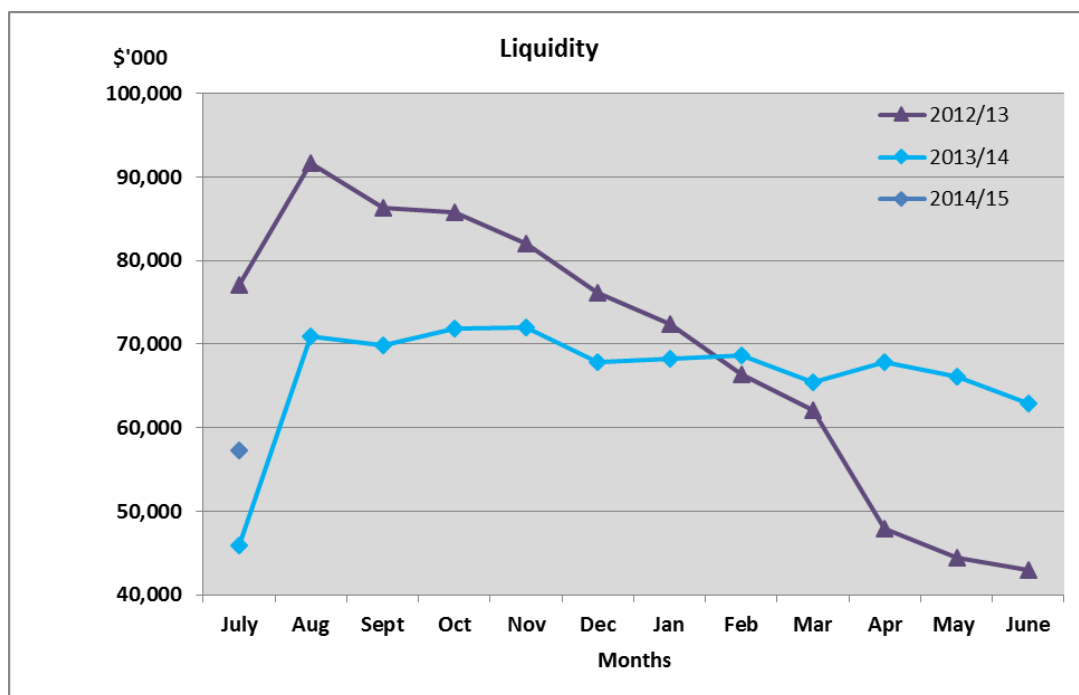
Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

Cash and Investments

<u>Investment Accounts</u>	<u>Balance 31 July</u>	<u>Interest %</u>	
Reserve Account	3,218,128	2.51	Transactional Account
Maxi Cash Reserve	23,153,437	3.00	Cash Management
Reserve TD - NAB	20,551,387	3.72	Reserve Investment
Reserve TD - NAB	10,000,000	3.60	Reserve Investment
Municipal Account	332,008	3.00	Transactional Account
Cash on Hand	18,455	0.00	Cash Floats
Total	57,273,414		

The Reserve Bank cash rate (overnight money market interest rate) has remained at 2.5%, since the 25 basis point decrease in early August. \$20 million of reserve funds continued to be invested at 3.72% to mature in January, and \$10 million at 3.6% to mature in October.

The Municipal funds held with Westpac Bank continued to earn 2.51% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 3% on the Maxi-Direct Muni Account to maximise interest earnings.



The liquidity graph for 2014/15 demonstrates an opening balance of which the majority is reserve funds.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of July 2014 with a current full year balanced budget and actual surplus year to date reported of \$86,313,653.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- | | | |
|---------------|-----------|--|
| Our Program: | 4.d.1.3 | Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government regulations. |
| Our Services: | 4.d.1.3.1 | Prepare the Financial Statements and Reports to Council. |

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team

with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a routine process alerting Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per the Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31 July 2014 and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by Simple Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st July 2014.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICERS RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* resolves to RECEIVE the Financial Reports for the financial period ending 31 July 2014.

City of Karratha						
Notes To And Forming Part Of The Financial Statements						
for the period ending 31 July 2014						
	Original Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2013/14
	\$		\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type						
Revenues from Operations						
Rates	40,580,172	39,281,172	40,408,663	-	1,127,491	29,047,976
Fees and Charges	79,630,708	39,644,654	41,344,609	-	1,699,955	48,449,059
Operating Grant, Subsidies and Contributions	11,917,157	997,529	1,105,964	10.87%	108,435	10,994,220
Interest Earned	3,398,954	262,392	153,247	-41.60%	(109,145)	2,970,801
Proceeds/Realisation	0	0	300	-	-	0
All Other	532,647	24,483	24,689	-	-	1,288,872
Total	136,059,638	80,210,230	83,037,472	-	2,827,242	92,750,928
Expenses from Operations						
Employee Costs	36,384,898	2,954,094	2,730,835	-	223,259	30,784,622
Materials and Contracts	47,197,845	1,585,726	1,209,225	-23.74%	376,501	20,879,527
Utilities (gas, electricity, water etc)	4,175,242	344,401	80,306	-76.68%	264,096	3,172,054
Interest Expenses	47,700	0	0	-	-	1,385,118
Depreciation	11,202,287	0	0	-	-	9,176,505
Insurance Expenses	1,753,304	9,278	2,118	-77.17%	-	1,875,382
Other Expenses	3,845,795	350,974	104,456	-70.24%	246,518	2,910,200
Total	104,607,071	5,244,473	4,126,940		1,117,533	70,183,406
Non Operating Grants, Subsidies and Contributions						
Contributions	7,412,063	524,666	586,500	11.79%	(61,834)	10,702,278
Fair Value Adjustments	-	-	-	-	-	6,223,764
Profit On The Sale Of Assets	(15,867)	0	0	-	-	(30,532)
Loss On Asset Disposal	597,456	0	(408,909)	-	408,909	1,846,738
Change In Net Assets From Operations	38,283,041	75,490,423	79,905,940		1,709,709	25,229,830

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items		
Operating Grants, Subsidies and Contributions	10.87%	(108,435)	(140,000)	▲	Red Earth Arts Festival - Income
			(134,629)	▲	NAIDOC Week Income
			(105,000)	▲	Grants-Karratha Education Leisure & Training Project
			487,549	▼	Contribution-Wickham Recreation Facility
Interest Earned	-41.60%	109,145	37,065	▼	Interest Earned - Waste Management
			40,745	▼	Interest Earned - Aerodrome
			43,500	▼	Power Reserve
Expenses from Operations	Material Variance		Significant Items		
Materials and Contracts	-23.74%	(376,501)	(242,111)	▼	KTA Airport - Recoverable
			(109,003)	▼	Open Space/Drain Reserve Mtce
			(103,429)	▼	KTA Airport - Landside Mtce
			(83,092)	▼	Litter Control
			(64,038)	▼	Plant-Fuel
			(60,000)	▼	Website Development Expenses
			69,265	▲	Arts & Cultural Program
			179,294	▲	Cossack Art Awards Expenses
			184,130	▲	Major Community Event
			186,345	▲	NAIDOC Week Expenses
Utilities	-76.68	(264,096)	(106,700)	▼	KTA Airport - Recoverable
			(72,081)	▼	Karratha Leisureplex
Other Expenses	-70.24	(246,518)	(84,513)	▼	Non Statutory Donations
			(79,990)	▼	Cont. - Karratha Tourist Bureau
			(72,718)	▼	Cont. - Roebourne Tourist Bureau
Other Revenues	Material Variance		Significant Items		
Non Operating Grants, Subsidies and Contributions	11.79	61,834	58,000	▼	Grant - Community Safety - Income recognised as received in advance from 13/14

City of Karratha						
Rate Setting Statement						
for the period ending 31 July 2014						
Rate Setting Statement	Original Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Var. Ind
	\$	\$	\$	%	\$	
Operating						
Revenues (Sources)						
General Purpose Funding (excluding Rates)	41,130,572	34,824,997	37,044,320	-	2,219,323	
Governance	176,088	12,294	21,002	70.83%	-	▲
Law, Order And Public Safety	1,365,336	202,400	267,725	32.28%	65,325	▲
Health	183,189	22,000	47,193	114.51%	-	▲
Education and Welfare	58,900	4,908	4,908	-	-	
Housing	349,356	22,002	28,240	28.35%	-	▲
Community Am enities	12,688,688	3,552,916	3,584,090	-	-	
Recreation And Culture	15,976,278	1,243,693	1,312,518	-	68,825	
Trans port	29,985,449	1,517,349	784,366	-48.31%	(732,983)	▼
Economic Services	537,040	37,540	107,730	186.98%	70,190	▲
Other Property And Services	456,500	13,625	13,216	-	-	
	102,907,396	41,453,724	43,215,309	-	1,761,585	
Expenses (Applications)						
General Purpose Funding	(20,431,500)	(9,500)	(1,684)	-82.27%	-	▼
Governance	(5,866,028)	(542,713)	(952,209)	75.45%	(409,496)	▲
Law, Order And Public Safety	(2,205,807)	(144,787)	(100,414)	-30.65%	-	▼
Health	(1,343,165)	(95,837)	(84,141)	-12.20%	-	▼
Education and Welfare	(183,232)	(8,599)	407,440	-4838.23%	416,039	▼
Housing	(859,507)	(21,504)	(151,221)	603.22%	(129,717)	▲
Community Am enities	(18,462,741)	(1,073,832)	(662,519)	-38.30%	411,313	▼
Recreation And Culture	(30,480,213)	(1,801,933)	(1,878,070)	-	(76,137)	
Trans port	(21,110,979)	(1,146,079)	(494,849)	-56.82%	651,230	▼
Economic Services	(2,306,304)	(277,183)	(60,653)	-78.12%	216,530	▼
Other Property And Services	(1,955,051)	(122,506)	249,731	-303.85%	372,237	▼
	(105,204,527)	(5,244,473)	(3,728,590)	-28.90%	1,515,883	
Capital Revenue						
Proceeds From Disposal Of Assets	789,850	-	300	-	-	
Tsf From Aerodrome Reserve	9,492,459	-	-	-	-	
Tsf From Royalties for Regions Reserve	-	-	-	-	-	
Tsf From Plant Replacement Reserve	1,192,000	-	-	-	-	
Tsf From Infrastructure Reserve	4,836,588	-	910,999	-	910,999	
Tsf From Partnership Reserve	3,005,329	3,005,329	4,249,413	41.40%	1,244,084	
Tsf From Waste Management Reserve	6,110,466	-	-	-	-	
Tsf From Housing Reserve	-	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	
Tsf From Parks, Ovals and Rec Facilities	-	-	-	-	-	
Tsf From Information Technology Reserve	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	-	-	-	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	
Tsf From Junior Sport Reserve	1,800	-	-	-	-	
Tsf From Workers Comp Res	-	-	-	-	-	
Tsf From Employee Entitlements Res	-	-	-	-	-	
Tsf From Community Development Res	531,500	-	600,000	-	600,000	
Tsf From Cossack Infrastructure Res	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	
Tsf From Airconditioning Reserve	-	-	-	-	-	
Tsf From Medical Services Assistance Package Reserve	56,000	-	-	-	-	
Tsf From Heavy Haulage Roads Reserve	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	-	-	-	-	-	
Tsf From Restricted Funds Reserve	-	-	-	-	-	
Tsf From History & Cultural Publications	56,244	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	
Tsf From Restricted Cash Unspent	-	-	-	-	-	
Grants/Contributions	-	-	-	-	-	▲
New Loans Raised	8,000,000	-	-	-	-	
Other Loan Principal Income	221,863	-	-	-	-	
Repayments Of Self Supporting Loans	3,143	-	-	-	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	
	34,297,242	3,005,329	5,760,711	91.68%	2,755,382	

City of Karratha						
Rate Setting Statement						
for the period ending 31 July 2014						
Rate Setting Statement	Original Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Var. Ind
	\$	\$	\$	%	\$	
Expenses						
Purchase Of Assets - Land	-	-	-	-	-	
Purchase of Assets - Artwork	-	-	82,533	-	82,533	
Purchase Of Assets - Buildings	(33,183,371)	(4,841,128)	(1,612,313)	-66.70%	3,228,815	▼
Purchase Of Assets - Equipment	(320,000)	-	-	-	-	
Purchase Of Assets - Furniture & Equipment	(632,900)	(90,500)	130,136	-243.80%	220,636	▼
Purchase Of Assets - Plant	(3,500,000)	-	-	-	-	
Purchase Of Assets - Infrastructure	(12,240,227)	(1,068,818)	1,132,179	-205.93%	2,200,997	▼
Loan Principal Repayments	(354,625)	-	-	-	-	
Tsf To Aerodrome Reserve	(705,024)	(58,752)	308,096	-624.40%	366,848	▼
Tsf To Airconditioning Reserve	-	-	-	-	-	
Tsf To Dampier Drainage Reserve	(24)	(2)	-	-100.00%	-	▼
Tsf To Plant Replacement Reserve	(1,774,056)	(6,063)	(13,248)	118.51%	-	▲
Tsf To Walkington Theatre Reserve	(204)	(17)	(154)	805.65%	-	▲
Tsf To Workers Compensation Reserve	(23,328)	(1,944)	(3,486)	79.31%	-	▲
Tsf To Royalties for Regions Reserve	-	-	-	-	-	
Tsf To Infrastructure Reserve	(7,343,491)	(44,088)	(93,176)	111.34%	-	▲
Tsf To Partnership Reserve	(158,748)	(13,229)	0	-	-	
Tsf To Waste Management Reserve	(6,144,849)	(57,301)	40,964	-171.49%	98,265	▼
Tsf To Housing Reserve	-	-	-	-	-	
Tsf To Parks, Ovals & Rec Facilities Reserve	-	-	-	-	-	
Tsf To Aged Persons Home Reserve	(2,664)	(222)	(398)	79.50%	-	▲
Tsf To Information Technology Reserve	-	-	-	-	-	
Tsf To Junior Sport Reserve	(60)	(5)	-	-100.00%	-	▼
Tsf To Public Open Space Reserve	-	-	-	-	-	
Tsf To Mosquito Control Reserve	(180)	(15)	(30)	97.00%	-	▲
Tsf To History & Cultural Publications Reserve	(2,028)	(169)	(303)	79.02%	-	▲
Tsf To Employee Entitlements Reserve	(74,184)	(6,182)	(12,439)	101.21%	-	▲
Tsf To Community Development Reserve	(563,912)	(2,701)	(2,974)	10.11%	-	▲
Tsf To Underground Power Reserve	(18,665,280)	(43,500)	-	-100.00%	-	
Tsf To Medical Services Assistance Package Reserve	(8,424)	(702)	(1,438)	104.86%	-	▲
Tsf To Carry Forward Budget Reserve	-	-	-	-	-	
Tsf To Restricted Funds Reserve	-	-	-	-	-	
Interest Free Loan Principal	-	-	-	-	-	
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	
Income Set Aside As Restricted Funds	-	-	-	-	-	▲
	(85,697,579)	(6,235,338)	(46,050)	-99.26%	6,189,288	
Adjustment For Non Cash Items						
Depreciation	11,202,287	-	-	-	-	
Movement in Employee Benefit Provisions	220,900	-	-	-	-	
Movement in Accrued Interest	-	-	-	-	-	
Movement in Accrued Salaries & Wages	-	-	-	-	-	
Movement in Deferred Pensioner Rates	-	-	-	-	-	
(Profit) / Loss On Disposal Of Assets	581,589	-	(408,909)	-	(408,909)	
	12,004,776	-	(408,909)	0.00%	(408,909)	
Surplus Brought Forward 1 July	1,112,520	1,112,520	1,112,520		-	
Amount Raised From Rates	40,580,172	39,281,172	40,408,663	-	1,127,491	
Surplus / (Deficit)	0	73,372,934	86,313,653			

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Variance Commentary by Program

Revenues from Operations	Material Variance			Significant Items
Law, Order and Public Safety	32.28%	65,325	58,000	▲ Grants-Community Safety - Income in KTA Airport Revenue - Property Rental
Transport	-48.31%	(732,983)	(716,393)	▼ Revenue - Timing difference. Hire Car annual turnover revenue yet to be received and
			(164,666)	▼ Local Govt Programs - Road Projects Grants - First 40% received, reimbursement for design to be claimed in arrears to be claimed
			168,500	▲ Local Govt Program - Direct Road Grants - Direct Road Grant received early
Economic Services	186.98%	70,190		Various minor items under variance thresho
Expenses from Operations	Material Variance			Significant Items
Governance	75.45%	409,496	55,190	▼ Various minor items under variance threshold
			60,000	▼ Contribution To Pilbara Regional Council
				▼ Website Development Expenses
Housing	603.22%	(129,717)		▼ Various minor items under variance threshold
Community Amenities	-38.30%	411,313	51,000	▼ Street Sweeping - Invoices not yet received for works undertaken
			63,005	▼ Refuse Site Maintenance - 7 Mile (Dom/Comm) - Contract works for excavation carried out earlier than forecast. Works budgeted in August.
Transport	-56.82%	651,230	(54,851)	▲ TTI - Employment Costs - TTI Staff final costs of salary and entitlements post 30 June 2014. A budget for this actual cost to be addressed at budget review.
			76,445	▼ Kta Airport - Car Park & Grounds Transport Op Exp - Timing difference. MSS Kerbside security, Pointparking and Designa July invoices not received / processed. All will be posted in August.
			100,000	▼ Kta Airport Power - Timing difference. Horizon July invoice for \$94K received and processed in August.
			242,111	▼ Kta Airport Screening And Security - Timing difference. MSS Security and Screening July invoice for \$217K received and processed in August.
Economic Services	-78.12%	216,530	72,718	▼ Cont. - Roebourne Tourist Bureau
			79,990	▼ Cont. - Karratha Tourist Bureau
Other Property And Services	-303.85%	372,237	92,918	▼ Plant-Repairs
			64,038	▼ Plant-Fuel - New method of processing Fuel Issues delayed input. July issues processed in Aug
			63,143	▼ Tech Serv - Employment Costs - Overheads budgeted in error
Capital Revenue	Material Variance			Significant Items
Transfer From Partnership Reserve	41.40%	1,244,084	1,244,084	▼ Transfer from Partnership Reserve - Transfer based on 13/14 final figures

Variance Commentary by Program (cont.)

Capital Expenses	Material Variance		Significant Items	
Purchase of Assets - Buildings	-66.70%	3,228,615	(843,783)	▲ 7 Mile Tip Bldg Improvements=Reversal of EOFY Accrual - clearing entry will be entered after Audit of Annual Financial Statements
			(227,619)	▲ Karratha Leisureplex Shade Playground=Invoices that were to be posted to June were not received until July. This will be addressed at the budget review
			(79,601)	▲ New Airport Depot W/S Facility=Reversal of EOFY Accrual. Infrastructure WIP for Airport workshop from 946022 to 460506 - clearing entry will be entered after Audit of Annual Financial Statements
			58,587	▼ Karratha Leisureplex=Project administration for July has not been posted. Electrical consultants invoices posted to August
			194,691	▼ Karratha Arts & Community Precinct=Architect Progress Claim not paid due to detailed review of the 1st Stage Concept Design of the facility.
			247,887	▼ Buildings-Roebourne/Wickham SES=Final Payment for Wickham SES Building with held pending provision of final documentation. Scheduled for next month
			3,845,575	▼ Karratha Airport Terminal Expansion Project=Progress Claims for July not received / processed. Should be posted to August. timing difference only
Purchase of Assets - Furniture and Equip	-243.80%	220,636	68,500	▼ Sor Telecommunications Project
			105,319	▼ Purchase Furniture & Equipment - Transfer of funds from WIP to capital, items included in 7 Mile Redev project and budget to 940400 job have been moved to actual capital accounts. See Finance for more information.
Purchase of Assets - Infrastructure	-205.93%	2,200,997	68,738	▼ Balla Balla Road-Works program reviewed, work commenced August
			100,000	▼ Upgrades And Replacement Of Stormwater Structures-Planning & Design to be carried out September
			117,814	▼ Footpath Lighting Upgrade-Items received and installed, invoices posted to August
			136,935	▼ Park Enhancements-Invoice for completed works to be posted to August
			200,351	▼ Airside Upgrade-Reversal of EOFY Accrual. Infrastructure WIP for Airport workshop from 946022 to 460506 - clearing entry will be entered after Audit of Annual Financial Statements
			378,808	▼ Roebourne Skate Park-Final progress claim delayed pending Water Corporation approval to construction. Anticipated August 2014.
			876,008	▼ Weighbridge-Purchase & Install-Reversal of EOFY Accrual - clearing entry will be entered after Audit of Annual Financial Statements

City of Karratha
Notes to the Financial Statements
for the period ending 31 July 2014

Note 1. Net Current Assets	Note	Year to Date Actual	2014/15 Budget Brought Forward 1 July
		\$	\$
Current Assets			
Cash and Cash Equivalents - Unrestricted		345,545	1,170,000
Cash and Cash Equivalents - Restricted (Trust)		3,074,570	0
Cash and Cash Equivalents - Restricted - Reserves	1	56,922,951	74,165,826
Cash - Restricted Unspent Grants/Contributions		4,918	0
Cash - Restricted Unspent Loans		0	0
Trade and Other Receivables	2	89,935,272	7,329,957
Land held for Resale - Development Costs		0	0
Inventories		410,352	393,026
Total Current Assets		150,693,608	83,058,809
Current Liabilities			
Trade and Other Payables		3,803,160	3,973,668
Trust Liabilities		3,084,363	
Bank Overdraft		0	0
Current Portion of Long Term Borrowings		0	1,358,862
Current Portion of Provisions		4,595,631	4,919,315
Total Current Liabilities		11,483,155	10,251,845
Net Current Assets		139,210,453	72,806,964
Less			
Cash and Cash Equivalents - Restricted - Reserves		(56,922,951)	(74,165,826)
Loan repayments from institutions		(3,143)	0
Movement in Accruals (Non Cash)			0
Cash - Restricted Unspent Grants/Contributions		4,918	0
Add back			
Current Loan Liability		0	1,358,862
Cash Backed Employee Provisions		2,299,046	0
Current Provisions funded through salaries budget		1,725,330	0
Net Current Asset Position		86,313,653	0

City of Karratha
Notes to the Financial Statements (cont.)
for the period ending 31 July 2014

Note Explanation:

1) Reserves and Long Service Leave are Cash Backed

2)

Total Trade and Other Receivables	43,238,662
Total Rates Debtors Outstanding	46,696,610

City of Karratha
Statement of Financial Position
for the period ending 31 July 2014

Note 2: Statement of Financial Position	2014/15	2013/14
	\$	\$
Current Assets		
Cash On Hand	18,455	18,455
Cash and Cash Equivalents - Unrestricted	332,008	7,243
Cash and Cash Equivalents - Restricted (Trust)	3,074,570	3,083,658
Cash and Cash Equivalents - Restricted (Reserves/Muni)	56,922,951	62,904,777
Trade and Other Receivables	89,935,272	11,944,825
Inventories	410,352	401,889
Total Current Assets	150,693,608	78,360,847
Non-Current Assets		
Trade and Other Receivables	50,260	50,260
Property, Plant and Equipment	184,435,427	193,264,091
Infrastructure	125,899,745	116,394,707
Total Non-Current Assets	310,385,432	309,709,058
Total Assets	461,079,040	388,069,905
Current Liabilities		
Bank Overdrafts	0	0
Trade and Other Payables	3,803,160	10,680,791
Trust Liabilities	3,084,363	3,093,451
Long Term Borrowings	0	0
Provisions	4,595,631	4,595,631
Total Current Liabilities	11,483,155	18,369,873
Non-Current Liabilities		
Long Term Borrowings	0	0
Provisions	1,333,391	1,333,391
Total Non-Current Liabilities	1,333,391	1,333,391
Total Liabilities	12,816,546	19,703,264
Net Assets	448,262,494	368,366,640
Equity		
Accumulated Surplus	340,558,977	254,681,298
Revaluation Surplus	50,780,566	50,780,566
Reserves	56,922,951	58,655,364
Total Equity	448,262,494	364,117,228

**Statement Of Financial Activity
for the period ending 31 July 2014****Note 3: Cash & Cash Equivalents**

	\$
Unrestricted Cash	
Cash On Hand	18,455
Westpac on call	311,163
Term deposits - Westpac / WATC	<u>3,095,415</u>
	<u>3,425,033</u>
Restricted Cash	
Westpac on call & Term Deposits & WATC	
Investments	<u>56,922,951</u>
	<u>56,922,951</u>
Total Cash	<u><u>60,347,984</u></u>

Note 4				
City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 July 2014				
	2014/2015 Budget	2014/2015 Amended	2014/2015 Year To Date Budget	2014/2015 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(912,445)	(912,445)	(100,403)	(41,217)
Net (Cost) Revenue to Council for Cossack Infrastructure Project	0	0	0	0
Net (Cost) Revenue to Council for Executive Admin	(641,720)	(641,720)	(52,688)	(53,424)
Net (Cost) Revenue to Council for Public Affairs	(726,941)	(726,941)	(104,627)	(59,004)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	57,873,702	57,873,702	73,852,277	78,013,106
Net (Cost) Revenue to Council for General Revenue	(21,548,196)	(21,548,196)	9,500	(183,982)
Net (Cost) Revenue to Council for Corporate Services	3,273,292	3,273,292	35,214	(258,873)
Net (Cost) Revenue to Council for Human Resources	(1,852,148)	(1,852,148)	(147,819)	(113,593)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,281,220)	(1,281,220)	(104,148)	(68,827)
Net (Cost) Revenue to Council for Information Services	(1,908,098)	(1,908,098)	(267,277)	(202,884)
Net (Cost) Revenue to Council for Television & Radio Services	(24,225)	(24,225)	(900)	0
Net (Cost) Revenue to Council for Business Improvement Process	(5,025)	(5,025)	0	(618)
Net (Cost) Revenue to Council for Staff Housing	(384,000)	(384,000)	3,379	(122,981)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Rio Tinto Partnership	6,227,220	6,227,220	3,364,473	4,614,814
Net (Cost) Revenue to Council for Aged Persons Housing	(2,340)	(2,340)	(195)	0
Net (Cost) Revenue to Council for Community Development	(1,568,880)	(1,568,880)	(100,898)	(213,894)
Net (Cost) Revenue to Council for Cossack Art Awards	0	0	0	0
Net (Cost) Revenue to Council for Youth Development	(24,550)	(24,550)	(18,400)	51,023
Net (Cost) Revenue to Council for Other Culture	(380,914)	(380,914)	(2,568)	(25,031)
Net (Cost) Revenue to Council for Arts & Culture Program	(195)	(195)	0	0
Net (Cost) Revenue to Council for Community Sponsorship	(1,606,950)	(1,606,950)	(93,938)	590,867
Net (Cost) Revenue to Council for Daycare Centres	(63,138)	(63,138)	(3,234)	3,439
Net (Cost) Revenue to Council for Child Health Clinics	(96,101)	(96,101)	(7,010)	(7,480)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(5,400)	(5,400)	(450)	0
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	(368)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(539,266)	(539,266)	(58,571)	(24,012)
Net (Cost) Revenue to Council for Libraries	(2,013,933)	(2,013,933)	(159,594)	(100,961)
Net (Cost) Revenue to Council for Cossack Operations	(425,554)	(425,554)	(40,656)	(22,568)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,136,811)	(1,136,811)	(102,374)	(114,796)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(887,171)	(887,171)	(42,213)	(40,086)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,320,500)	(1,320,500)	(77,749)	(75,111)
Net (Cost) Revenue to Council for Leisure Projects	(1,906,530)	(1,906,530)	(454,628)	(42,354)
Net (Cost) Revenue to Council for Playgrounds	(422,488)	(422,488)	(20,207)	(30,369)
Net (Cost) Revenue to Council for Youth Centres	(3,480)	(3,480)	(290)	0
Net (Cost) Revenue to Council for Medical Services	25,135	25,135	772	10,833
Net (Cost) Revenue to Council for Other Buildings	(114,122)	(114,122)	(8,842)	(3,043)
Net (Cost) Revenue to Council for The Youth Shed	(1,478,802)	(1,478,802)	(88,070)	(35,174)
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,643,651)	(4,643,651)	(527,341)	(64,260)
Net (Cost) Revenue to Council for Pam Buchanan Family Centre	41,380	41,380	6,227	6,653
Net (Cost) Revenue to Council for Events & Festivals	(1,268,168)	(1,268,168)	28,350	(185,497)
Net (Cost) Revenue to Council for Dampier Community Hub	(463,182)	(463,182)	(78,600)	(31,572)
Net (Cost) Revenue to Council for Other Buildings (Leisure)	50,161	50,161	0	0
Net (Cost) Revenue to Council for Wickham Recreation Precinct	1,353,640	1,353,640	406,126	(14,605)
Net (Cost) Revenue to Council for Wickham Community Hub	0	0	(5,000)	(6,429)
Net (Cost) Revenue to Council for Asbestos Remediation Project Roebourne (3	0	0	0	0

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 July 2014				
	2014/2015 Budget	2014/2015 Amended	2014/2015 Year To Date Budget	2014/2015 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(1,161,333)	(1,161,333)	(105,994)	188,327
Net (Cost) Revenue to Council for Ranger Services	(977,478)	(977,478)	(107,609)	(72,647)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(660,832)	(660,832)	(152,708)	0
Net (Cost) Revenue to Council for Community Safety	(50,854)	(50,854)	(33,582)	275,218
Net (Cost) Revenue to Council for Economic Development	(199,446)	(199,446)	(15,591)	(10,143)
Net (Cost) Revenue to Council for Camping Grounds	(15,592)	(15,592)	(2,731)	44,145
Net (Cost) Revenue to Council for Building Control	(370,026)	(370,026)	(31,467)	21,283
Net (Cost) Revenue to Council for Health Services	(854,325)	(854,325)	(52,040)	(26,810)
Net (Cost) Revenue to Council for Town Planning	(1,232,268)	(1,232,268)	(79,627)	(70,285)
Net (Cost) Revenue to Council for Strategic Planning	(1,444,087)	(1,444,087)	(28,439)	(10,089)
Net (Cost) Revenue to Council for Development Services	(83,100)	(83,100)	(8,300)	(180)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(1,231,016)	(1,231,016)	(78,461)	(64,568)
Net (Cost) Revenue to Council for Public Services Overheads	1,019,883	1,019,883	101,024	168,819
Net (Cost) Revenue to Council for Fleet & Plant	(4,016,904)	(4,016,904)	(299,320)	(75,940)
Net (Cost) Revenue to Council for Roads & Streets	(3,948,704)	(3,948,704)	(55,702)	93,399
Net (Cost) Revenue to Council for Parks & Gardens	(1,938,576)	(1,938,576)	(263,551)	(94,630)
Net (Cost) Revenue to Council for Drainage	(742,612)	(742,612)	(131,317)	(8,164)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,535,101)	(1,535,101)	(136,695)	(9,226)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(794,516)	(794,516)	(32,669)	(7,375)
Net (Cost) Revenue to Council for Cemeteries	(827,188)	(827,188)	(7,171)	(474)
Net (Cost) Revenue to Council for Public Toilets	(325,406)	(325,406)	(40,324)	(29,204)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(338,369)	(338,369)	(4,840)	(1,005)
Net (Cost) Revenue to Council for Town Beautification	(1,320,940)	(1,320,940)	(83,438)	34,352
Net (Cost) Revenue to Council for Bus Shelters	(100,000)	(100,000)	0	0
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	0	0	(620)
Net (Cost) Revenue to Council for Works Overheads	1,133,367	1,133,367	110,155	98,728
Net (Cost) Revenue to Council for Parks & Gardens Overheads	1,243,700	1,243,700	103,124	129,362
Net (Cost) Revenue to Council for Tech Services	(3,141,888)	(3,141,888)	(266,884)	(169,429)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	(6,273)
Net (Cost) Revenue to Council for Vehicle Storage Temporary Contract	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(32,000)	(32,000)	(2,667)	(294)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	13,116	13,116	7,147	(78,690)
Net (Cost) Revenue to Council for Waste Collection	(6,286,712)	(6,286,712)	2,481,412	2,761,183
Net (Cost) Revenue to Council for Landfill Operations	5,830,579	5,830,579	6,487	394,405
Net (Cost) Revenue to Council for Waste Overheads	1,789,084	1,789,084	143,691	105,723
Net (Cost) Revenue to Council for Karratha Airport	2,084,303	2,084,303	(3,709,127)	531,077
Net (Cost) Revenue to Council for Tien Tsin Inne	0	0	0	(54,851)
Net (Cost) Revenue to Council for Other Airports	(6,565)	(6,565)	0	(1,538)

9.2 LIST OF ACCOUNTS AUGUST 2014

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	28 August 2014
Applicant/Proponent:	Not Applicable
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	4.d.1.5	Ensure financial accountability
Our Services:	4.d.1.5.2	Ensure value for money and procurement

RISK MANAGEMENT CONSIDERATIONS

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$12,276,565.73 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers 251 to 252 (Inclusive);
- b) EFT29561 to EFT30304 (Inclusive);
- c) Cheque Vouchers 77112 to 77196 (Inclusive)
- d) Cancelled cheques 238, , EFT29597, EFT29618, EFT29784, EFT29806, EFT29812, EFT29858, EFT30047, EFT30121, EFT30128, 76936, 77113, 77114, 77119, 77126, 77127, 77128, 77129, 77131, 77177, 77178, 77193
- e) Direct Debits: nil and
- f) Payroll Cheques \$1,473,744.22;
- g) with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$12,276,565.73 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers 251 to 252 (Inclusive);
- b) EFT29561 to EFT30304 (Inclusive);
- c) Cheque Vouchers 77112 to 77196 (Inclusive);
- d) Cancelled cheques 238, , EFT29597, EFT29618, EFT29784, EFT29806, EFT29812, EFT29858, EFT30047, EFT30121, EFT30128, 76936, 77113, 77114, 77119, 77126, 77127, 77128, 77129, 77131, 77177, 77178, 77193;
- e) Direct Debits: nil; and
- f) Payroll Cheques \$1,473,744.22

Chq/EFT	Date	Name	Description	Amount
238	29.05.2014	Kylah Morrison	Cancelled Cheque	-250.00
251	29.07.2014	City of Karratha	Verge Bond - Refund (Damages to Kerb)	2,580.18
252	29.07.2014	Bond Administrator	Staff Housing Bond	264.82
EFT29561	29.07.2014	Staples Australia (formerly Corporate Express)	Stationery	2,096.84
EFT29562	29.07.2014	Transpacific Cleanaway	Kta Airport - Weekly Bin Collections	2,345.46
EFT29563	29.07.2014	Chandler Macleod	Labour Hire	28,241.05
EFT29564	29.07.2014	Signature Music Pty Ltd	Twilight Tunes -Production for Grace Barbe at Cossack Friday 8 August 2014	9,929.43
EFT29565	29.07.2014	Duxton Hotel Perth	Staff Accommodation & Meals - Various Meetings In Perth 08-09/07/14	579.00
EFT29566	29.07.2014	Grant Thornton (wa) Pty Ltd	Interim Fee - Audit Of SOR For Year Ended 30/06/2014	13,205.50
EFT29567	29.07.2014	Hampton Harbour Boat & Sailing Club	NAIDOC Sponsors Luncheon	3,986.00
EFT29568	29.07.2014	Ispix	Account Administration Service Fee	1.60
EFT29569	29.07.2014	Karratha Visitor Centre	Moonrise Cinema - Advertising In The 2014/2015 Pilbara Coast Holiday Planner	770.00
EFT29570	29.07.2014	Karratha Earthmoving & Sand Supplies	7 Mile Waste - Construction of Additional Civil Works and Sand for Roebourne Oval	27,890.94
EFT29571	29.07.2014	Les Mills Aerobics Australia	Aerobic Classes - July 2014	1,348.92
EFT29572	29.07.2014	Lil's Retravision Karratha	New Vacuum Cleaner And Iron For Caretakers Residence	353.95
EFT29573	29.07.2014	Local Government Managers Australia	Conference Registration For The LGMA Community Development Conference	1,760.00
EFT29574	29.07.2014	J Lally	Reimbursements	30.00
EFT29575	29.07.2014	Caltex Energy WA (Link Energy Pty Ltd)	Bulk Fuel	24,371.01
EFT29576	29.07.2014	Mangrove Hotel	Staff Accommodation 22/5/14 - 25/5/14	912.00
EFT29577	29.07.2014	Market Creations Pty Ltd	Archive Of www. Roebourne. Wa. Gov. Au From 30 June 2014 For Record Purposes	429.00
EFT29578	29.07.2014	WALGA (Marketforce)	Advertising, Training Courses	7,298.35
EFT29579	29.07.2014	Mantra On Murray	Staff Accommodation	225.00
EFT29580	29.07.2014	McLernons Supply & Demand - Welshpool	Office Partitioning For Central Area Of Financial Services Office	4,622.00
EFT29581	30.07.2014	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock - Filters	5,113.05
EFT29582	30.07.2014	North West Realty	11 Samson Way - Water Usage	156.33
EFT29583	30.07.2014	Poolmart Karratha	Teesdale Place - Investigate And Repair Fault With Pool Pump	422.00
EFT29584	30.07.2014	Point Samson Community Association Inc	Australia Day Community Activities	2,000.00

Chq/EFT	Date	Name	Description	Amount
EFT29585	30.07.2014	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Electricity Charges	1,135.73
EFT29586	30.07.2014	Parry's Merchants	Cafe Stock	1,007.70
EFT29587	30.07.2014	Ray White Real Estate	4 Flannelbush Turn - Carpet Repairs	200.00
EFT29588	30.07.2014	Rempearl Pty Ltd - Samson Beach Chalets	Staff Accommodation 13-20/07/14	1,650.00
EFT29589	30.07.2014	Signswest Stick With Us Sign Studio	Signage	3,457.30
EFT29590	30.07.2014	Sprayline Spraying Equipment	P&G - Swissmex 16litre 12volt Sprayer	4,647.50
EFT29591	30.07.2014	Shenton Enterprises Pty Ltd	RAC - Service And Repair Dolphin Vacuum Cleaner And New Lint Bag	821.90
EFT29592	30.07.2014	Stihl Shop Redcliffe	Stock - Handle	65.75
EFT29593	30.07.2014	Te Wai Manufacturing	CofK Uniforms	7,748.60
EFT29594	30.07.2014	Royal Life Saving Society WA Inc	Pool Lifeguard Re-qualifications- 24/05/2014	240.00
EFT29595	30.07.2014	Helloworld North West Karratha (Aspen View Pty Ltd)	Flights - REAF	1,975.15
EFT29596	30.07.2014	TNT Express	Freight	400.84
EFT29597	30.07.2014	B Tussler	Cancelled Cheque	0.00
EFT29598	30.07.2014	Thrifty Car Rental	Car Hire - Perth Meetings 25/6 - 26/6/2014	77.71
EFT29599	30.07.2014	A Wright	Staff Reimbursement For Meals & Fuel, Cert III Aviation Ground Ops 26-31/05/14	436.10
EFT29600	30.07.2014	Whelans	Survey Work - Roebourne Airstrip	1,691.25
EFT29601	30.07.2014	LGIS Property	LGIS Property Insurance Premium 14/15 - First Instalment	608,267.00
EFT29602	30.07.2014	LGIS Risk Management	Development Of Contractor Induction Material Including 2 Day Site Visit	7,687.56
EFT29603	30.07.2014	LGIS Workcare	LGIS Workcare Insurance Premium 14/15 - First Instalment	349,567.98
EFT29604	30.07.2014	LGIS Liability	LGIS Liability Insurance Premium 14/15 - First Instalment	137,925.25
EFT29605	29.07.2014	LGIS Insurance Broking	Motor Vehicle Insurance Premium 14/15	207,666.18
EFT29606	29.07.2014	Armstrong Michelle	Refund - Library Travellers Membership M Armstrong	50.00
EFT29607	29.07.2014	Cadds Group Pty Ltd	Refund - Verge Bond 188 Richardson Way (#215034 22/02/2013)	419.82
EFT29608	29.07.2014	Kylah Morrison	Refund - Venue Hire Bond KLP Small Club Room 08/04/14	250.00
EFT29609	29.07.2014	Colin James Mitchell	Refund - Verge Bond 17 Mujira Ramble Baynton (19/06/2013 Rec #219632)	3,000.00
EFT29610	30.07.2014	Atom Supply	Stock	3,689.88
EFT29611	30.07.2014	Blackwoods (Atkins Carlyle Ltd)	Parts	54.59
EFT29612	30.07.2014	Auslec	KLP - Metal Enclosure For Light Token Box	1,318.62
EFT29613	30.07.2014	Onyx (Aust) Pty Ltd	Catering For KLP 1st Birthday - Members Thank You Sundowner	4,075.00
EFT29614	30.07.2014	Protector Alsafe	Stock - Assorted Protective Equipment	285.29
EFT29615	30.07.2014	Abco Products	Stock	529.49
EFT29616	30.07.2014	Airflite Pty Ltd	Kta Airport - 3 x Handheld Pilot Radio	2,722.50
EFT29617	30.07.2014	Attorney-General's Department	Kta Airport - AUS Check Lodgements 4/6/14 - 27/6/14	2,940.00
EFT29618	30.07.2014	A&M Medical Services Pty Ltd	Cancelled Cheque	0.00
EFT29619	30.07.2014	Avdata Australia	Kta Airport - Avdata Monthly Reporting Fee & Billing Service Fees June 2014	651.86
EFT29620	30.07.2014	West End Arts Australia Pty Ltd T/a Archipelago Arts	7 Mile Waste Contract Variation 001 - Supply Of Written Report	330.00
EFT29621	30.07.2014	Ausco Modular Pty Limited	Lease Of Portable Office - 01/07 To 31/07/14	2,745.50
EFT29622	30.07.2014	Airport Security Pty Ltd	Kta Airport - Cost Of printing 5 x ASIC's	200.00
EFT29623	30.07.2014	Asbestos Audit Pty Ltd	Asbestos Re-Audit	30,371.00

Chq/EFT	Date	Name	Description	Amount
EFT29624	30.07.2014	Atktec Pty Ltd	General Assistance And Professional Data Cabling And Electrical Services	5,022.60
EFT29625	30.07.2014	APP Corporation Pty Ltd	Project Management Panel - Karratha Caravan Park & Relocation Accommodation	1,100.00
EFT29626	30.07.2014	Ashdown-Ingram	Parts	455.40
EFT29627	30.07.2014	Ampac Debt Recovery	Debt Recovery For June 2014	2,789.31
EFT29628	30.07.2014	123 Agency	REAF Playback - Performance	8,800.00
EFT29629	30.07.2014	Aust. Golf Course Superintendents Assoc	RFT 01-14/15 - Golf Course Superintendent For The Karratha Golf Course	250.00
EFT29630	30.07.2014	Royal Life Saving Society WA Inc	RAC - Code Of Practice Safety Assessment Service	653.40
EFT29631	30.07.2014	BOC Limited	Works - Oxy Bottle (E) & Acetylene Bottle (D)	215.25
EFT29632	30.07.2014	BP Roebourne	Fuel	231.54
EFT29633	30.07.2014	Beaurepaires	Vehicle Repairs - Tyres	3,201.46
EFT29634	30.07.2014	Barrett Displays	KLP - Carpet Tiles 600 Square Metres	26,680.50
EFT29635	30.07.2014	BC Lock & Key	New Locks, Keys, Door Handles (Various)	1,549.74
EFT29636	30.07.2014	Wickham Service Station	Fuel	399.34
EFT29637	30.07.2014	Baileys Fertilisers	20l Liquid Kelp	2,521.20
EFT29638	30.07.2014	L McGlenchy	Caretakers Reimbursement - Fuel And Gas	169.04
EFT29639	30.07.2014	Building Commission (Building Services Levy)	BSL June 2014 - Building Permits	32,479.10
EFT29640	30.07.2014	Black Swan State Theatre Company	Arts And Culture Program - Royalties For The Performance Of Midsummer (A Play With Songs) 12/06/2014	379.20
EFT29641	30.07.2014	BRL Building Company	7 Mile Waste - Supply Installation & Civil Works Associated With CCTV Pole Infrastructure	37,484.90
EFT29642	30.07.2014	BP Australia Pty Ltd	Fuel	14,854.09
EFT29643	30.07.2014	Busby Marou Pty Ltd	NAIDOC - Travel Costs	2,750.00
EFT29644	30.07.2014	Centurion Transport Co Pty Ltd	Freight	9,199.19
EFT29645	30.07.2014	Coates Hire Operations	Youth Shed - Labour/Supply Temporary Fencing Shed Fest 21/6/14	5,687.83
EFT29646	30.07.2014	Coca-Cola Amatil (Holdings) Ltd	Cafe Stock	652.31
EFT29647	30.07.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Parts	446.02
EFT29648	30.07.2014	Cabcharge Australia Pty Ltd	Cabcharge May 2014	2,115.94
EFT29649	30.07.2014	Chemform	Stock	154.82
EFT29650	30.07.2014	Cummins South Pacific Pty Ltd	Rectify Active Scr Fault Light On Plant	1,914.55
EFT29651	30.07.2014	Concept Audio Visual	Replacement Lamp for Optoma EW766W	423.50
EFT29652	30.07.2014	Snap Pilbara (formerly Coral Coast Print)	Futureclubs - Newsletters For The Club Development Program	18,001.10
EFT29653	30.07.2014	Beaurepaires	Vehicle Repairs - Tyres	3,778.24
EFT29654	30.07.2014	Barrett Displays	Panel Graphics For Karratha Business Expo 2014 - 5	2,310.00
EFT29655	30.07.2014	Comfort Inn And Suites Karratha	Accommodation - 29/06 To 20/07/14	5,550.00
EFT29656	30.07.2014	Compact Business Systems Pty Ltd	Filing / Stationery Items	213.50
EFT29657	30.07.2014	CB Snapz	Photography Melbourne Comedy Festival	1,200.00
EFT29658	30.07.2014	Cycad International	Roundabout Enhancement - Various Plants	2,840.00
EFT29659	30.07.2014	Command IT Services	7 Mile CCTV Project - Progress Claim 2	27,751.51
EFT29660	30.07.2014	C & K Kirkham Trust T/a Radrock Mobile Climbing	Radrock Climbing Wall For July School Holiday Program 07-08/07/14	1,980.00
EFT29661	30.07.2014	Canning Bridge Auto Lodge	Staff Accommodation - 10-11/07/14	260.00
EFT29662	30.07.2014	T Corfield	Reimbursement For Relocation	1,083.28
EFT29663	30.07.2014	Darwin Plant Wholesalers	Plant Supplies - Various Locations	5,484.09
EFT29664	30.07.2014	Design Co-Operative Ltd	Design Of 5 Panels For FeNaCING Stall	4,356.00
EFT29665	30.07.2014	Datacom Services (WA) Pty Ltd	HP Battery 4 Cell Laptop Battery	362.78
EFT29666	30.07.2014	Dampier Concrete Pty Ltd	Kta Airport - Remove And Replace Concrete Slab In Front Of HNZ Hangar	7,045.50

Chq/EFT	Date	Name	Description	Amount
EFT29667	30.07.2014	Sophie Doy	Reimbursement For Meals While In Perth Fairground 09-11/07/14	99.80
EFT29668	30.07.2014	H Eaton	Reimbursement For Travel - Attending CPA Industry Week 08/06 To 12/06/14	85.21
EFT29669	30.07.2014	Edge Digital Technology Pty Ltd	Moonrise Cinema - New Lamp Projector & Freight	1,309.44
EFT29670	30.07.2014	Ezi-Hose Pty Ltd	Hose Repairs	1,033.64
EFT29671	30.07.2014	Exceed Consulting (wa) Pty Ltd	KLP - Playground Safety Audit And Softfall Testing	6,490.00
EFT29672	30.07.2014	Elan Media Partners	Library Resources	1,490.01
EFT29673	30.07.2014	Ergolink	Youth Shed - Office Chairs	1,214.15
EFT29674	30.07.2014	EPD Asia Pacific Pty Ltd	1 Yr Post Warranty 9x5 On-Site: NBD	1,003.20
EFT29675	30.07.2014	Farinosi & Sons Pty Ltd	Street Signage	916.25
EFT29676	30.07.2014	Fortesque Bus Service Pty Ltd	Bus Hire For Pilbara Regional Council Meeting 09/06/14	264.00
EFT29677	30.07.2014	Funtastic Ltd t/as Madman Entertainment	Moonrise Cinema - Screening Fee The Double 20/6/14	330.00
EFT29678	30.07.2014	Globe Australia Pty Ltd	Stock	424.60
EFT29679	30.07.2014	GE Surveys	Kta Airport - Surveys As Part Of The Airport Terminal Redevelopment Project June 2014	371.25
EFT29680	30.07.2014	Prime Media Group (GWN7)	TV Advertising - KLP Birthday Celebrations And Membership Renewal	3,701.50
EFT29681	30.07.2014	Greenacres Turf Group	Apex Park - 400 Metres Of Green Palmetto Grass	3,680.00
EFT29682	30.07.2014	Glidepath Australia Pty Ltd	Kta Airport - Full BHS Maintenance Inspection	9,531.50
EFT29683	30.07.2014	Greentree Fencing Pty Ltd	Signage	9,955.00
EFT29684	30.07.2014	Home Hardware Karratha	Cossack - Replacement Lawnmower, Various Hardware Items	950.35
EFT29685	30.07.2014	Hydramet	Lead Washers	46.42
EFT29686	30.07.2014	The Honda Shop	Stock	99.90
EFT29687	30.07.2014	UHY Haines Norton	Registration For Fees & Charges Webinar	220.00
EFT29688	30.07.2014	Health On The Move	Health Risk Assessments For 24 Participants In June 2014	21,810.52
EFT29689	30.07.2014	S Holden	Reimbursement For Trimester 1 - Master Of Professional Accounting	2,000.00
EFT29690	30.07.2014	E Huren	Reimbursement For Electronic Games For Drop In Holiday Program Activities And Gaming	224.94
EFT29691	30.07.2014	B Hogan	Caretaker Reimbursement - Gas & Fuel	154.80
EFT29692	30.07.2014	The Trustee for the Hickey Family Trust T/A Hickey Holdings WA Pty Ltd	7 Mile Waste - Komatsu 2. 5 Tonne Forklift Hire For Tip Shop	1,775.56
EFT29693	30.07.2014	Ian Lush & Associates	Full BCA Compliance Report - Tambrey Pavilion Millars Well Dance Hall Changing Rooms	704.00
EFT29694	30.07.2014	Insight Callcentre Services	Overcalls Fee For Month Of June - 276 Calls	1,244.76
EFT29695	30.07.2014	Iron Mountain Australia Pty Ltd	Document Management Solutions	4,098.45
EFT29696	30.07.2014	Imani Development Austral Pty Ltd	Planning - Development Of Economic Development Strategy	12,680.00
EFT29697	30.07.2014	Ibis Styles Karratha	NAIDOC Week - Accommodation 13/07/14 Troy Cassar Daley Crew	1,197.00
EFT29698	30.07.2014	Jason Signmakers	City Of Karratha Vehicle Decals	6,335.12
EFT29699	30.07.2014	J G Graphix	REAF Theming - 2 x R E A F Structures	3,047.00
EFT29700	30.07.2014	James Bennett Pty Limited	Library Resources	938.06
EFT29701	30.07.2014	Jayline Pty Ltd	KLP - Ultima 3000 Floor Cover	10,959.62
EFT29702	30.07.2014	S Jessop	Reimbursement Of CPA Program - Semester 1 2014	900.00
EFT29703	30.07.2014	JP Promotions	Design Production & Delivery 500x Promotional Stubby Coolers With New City Branding	1,994.30

Chq/EFT	Date	Name	Description	Amount
EFT29704	30.07.2014	Ashley Jones	Refund Of Dog Registration Fees Due To Sterilisation Of Dog	30.00
EFT29705	30.07.2014	V Jordanoska	Reimbursement Of Meals While Attending Training In Perth 09/06 To 12/06/14	101.50
EFT29706	30.07.2014	Karratha Shooting Supplies	Kta Airport - Ammunition Belt Sweets Solvent & Oil Ammunition Roll Cleaning Cloth	336.50
EFT29707	30.07.2014	Karratha Newsagency - TTI Account	Magazines & Newspapers	1,678.27
EFT29708	30.07.2014	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Vehicle Removal - Various	1,808.40
EFT29709	30.07.2014	Karratha Apartments Pty Ltd	Accommodation For NAIDOC - Busby Marou 8-12 July	2,340.00
EFT29710	30.07.2014	Tunstead Family Trust T/As Karratha Panel & Paint	Vehicle Removal - Various	1,562.00
EFT29711	30.07.2014	Caroline Krizsak	Reimbursement Of Cat Licence - Due To Cat Passing Away	28.33
EFT29712	30.07.2014	Lyons & Peirce	Kta Airport - Pump Out Waste And Dumping	2,772.00
EFT29713	30.07.2014	McLeods & Co Barristers And Solicitors	Legal Advice	7,567.78
EFT29714	30.07.2014	Landgate	Valuation Expenses For June 2014	3,873.96
EFT29715	30.07.2014	Land Surveys NPJS Pty Ltd	KLP - Survey Work Redrafting Sketch For Shade Structure	170.50
EFT29716	30.07.2014	Lion Hire Pty Ltd	Hire Of 5 Tonne Excavator At Wickham Transfer Station	3,253.80
EFT29717	30.07.2014	P Long	Reimbursement For Accommodation - Perth Woodside Anniversary Dinner	483.85
EFT29718	30.07.2014	R Leeds	Reimbursement - Professional Development	10,039.00
EFT29719	30.07.2014	Lomax Family Trust T/a Lomax Media	Promotional Video City Of Karratha - Open For Business	11,917.40
EFT29720	30.07.2014	J Leahy	Reimbursement For Accommodation, Perth	335.30
EFT29721	30.07.2014	Macdonald Johnston Engineering	Parts	179.15
EFT29722	30.07.2014	Modern Teaching Aids Pty Ltd	KLP - Materials For Term 3 Programs	390.60
EFT29723	30.07.2014	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring - 01/07 To 31/07/14	1,473.35
EFT29724	30.07.2014	Metalcom	Wickham Transfer - Tyre Bin Service	463.65
EFT29725	30.07.2014	Mandalay Technologies Pty Ltd	Training / Implementation - Services - 16 Hours Onsite	5,060.00
EFT29726	31.07.2014	Keyspot Services	Replacement Rubbers And Stamps Reflecting City Of Karratha Status	1,022.00
EFT29727	31.07.2014	Karratha Auto Electrics	Vehicle Repairs	3,159.24
EFT29728	31.07.2014	Lion Hire Pty Ltd	Hire Of 5 Tonne Excavator At Wickham Transfer Station	770.00
EFT29729	31.07.2014	Marketforce Express Pty Ltd	Design And Production Of Artwork For Cossack Museum Display Boards	2,458.50
EFT29730	31.07.2014	Moontide Management	Mark Olive Performance NAIDOC 2014 Balance Of 50% Appearance Fee	1,925.00
EFT29731	31.07.2014	Millars Well CSSU	Feedback Of Dampier Community Hub Concept Design - Early Learning Centre	500.00
EFT29732	31.07.2014	Daniel Moore t/as Upstart Productions	Sean Choolburra MC Karratha NAIDOC 2014	2,000.00
EFT29733	31.07.2014	V McDonald	Staff Reimbursements - Perth For Grant And Funding Workshop 09/07 -11/07	82.00
EFT29734	31.07.2014	North West Tree Services	Pruning Of Various Trees Identified As Potential Hazards To Power Lines	33,602.40
EFT29735	31.07.2014	Northwest Accountancy Pty Ltd	Club Development Workshop For Community Sporting Groups	660.00
EFT29736	31.07.2014	Neverfail Springwater Pty Ltd - HR Office Account	Water Refills	59.25
EFT29737	31.07.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	Water Refills	146.25

Chq/EFT	Date	Name	Description	Amount
EFT29738	31.07.2014	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Water Refills	59.25
EFT29739	31.07.2014	Neils Reticulation And Landscaping	Supply And Install Manual Take Off Points Controlled By Ball Valves To Roundabouts	1,744.60
EFT29740	31.07.2014	Orica Australia Pty Ltd	Chlorine Gas Cylinders - Refills (Various)	3,384.52
EFT29741	31.07.2014	OTS Landscaping Service	PBFC & Youth Shed Gardening Maintenance June 2014	2,200.00
EFT29742	31.07.2014	Ooh! Media Retail Pty Ltd	Shopalites In Centro Karratha	4,259.60
EFT29743	31.07.2014	Hanson Construction Materials Pty Ltd	Ready Mix Concrete for Heritage Trail Signs	4,352.92
EFT29744	31.07.2014	Pilbara Glass	KLP - Replacement Of Lock On Sliding Door Display Cabinets At Reception	132.00
EFT29745	31.07.2014	Pilbara Institute	Advanced Excel Course - 8th-9th July 14	680.00
EFT29746	31.07.2014	Pilbara Water & Gas	Kta SES - 45kg Domestic Lpg Gas Cylinder	160.00
EFT29747	31.07.2014	Pilbara Copy Service	Photocopier Charges - Various	1,920.13
EFT29748	31.07.2014	Pilbara Multicultural Association	Community Sponsorship - Pilbara Multicultural Association 75% At Completion Of Evaluation Form	7,500.00
EFT29749	31.07.2014	P&G Body Builders	Sign Writing Of New Water Truck (p8824) With City Of Karratha Logo	2,500.30
EFT29750	31.07.2014	D Pentz	Staff Reimbursement - Planning Meeting In Perth 03/07/14	92.00
EFT29751	31.07.2014	Print Sync Norwest Business Solutions	Photocopier Charges - Various	552.16
EFT29752	31.07.2014	Pilbara Europcar	Arts And Culture Program - MICEF	867.35
EFT29753	31.07.2014	Pet Tags Australia	Lifetime Pet Tags	2,640.00
EFT29754	31.07.2014	Point Parking Pty Ltd	Kta Airport - Carpark Management And Monitoring Fee June 2014.	4,015.00
EFT29755	31.07.2014	Public Transport Authority Of Western Australia	Community Bus Provision For June 2014	10,847.61
EFT29756	31.07.2014	Pedersens Hire And Structures	Arts And Culture Event - Melbourne Comedy Festival Marquee W/ Black Lining	29,466.98
EFT29757	31.07.2014	PJL Diesel Electric Pty Ltd	Maintenance - LED Work lamp 4 Square 60 Degree Pattern	876.95
EFT29758	01.08.2014	Repco Auto Parts	Rwpb Pad Polishing	562.65
EFT29759	01.08.2014	Red Earth Flowers	Supply & Delivery Of Flower Arrangement - For Dr Archana Ratna	110.00
EFT29760	01.08.2014	RPS Australia East Pty Ltd	Detailed Design For Bulgarra Public Open Space (stage 2) - Playground Project	21,868.06
EFT29761	01.08.2014	RTR Services (Previously Revolution Truck And Trailer Parts)	Parts - Mudguard	115.10
EFT29762	01.08.2014	Road Specialist Australia Pty Ltd	Parts - Chain Flight	323.95
EFT29763	01.08.2014	Roebourne General Food Store (Cafe)	Catering For Tidy Towns Meeting	160.00
EFT29764	01.08.2014	John Riding	Refund - Fees Not Required For Existing Septic System	118.00
EFT29765	01.08.2014	Statewide Bearings	Parts - Seal	13.42
EFT29766	01.08.2014	Kmart Karratha	Youth Services July School Holiday Program	412.50
EFT29767	01.08.2014	Sunstone Design	Youth Shed - Supply And Install Dividing Curtain	7,341.40
EFT29768	01.08.2014	Saving Animals From Euthanasia	SAFE Payment 1 Of 4 - 2014/15 MOU - Due 1/7/14	11,000.00
EFT29769	01.08.2014	Syme Marmion & Co	Legal Advice	18,365.00
EFT29770	01.08.2014	Designa Sabar Pty Ltd	Kta Airport - Preventative Maintenance 21/6/14 - 20/7/14	3,684.52
EFT29771	01.08.2014	Soundgear Australia	KLP - Battery Chargers	445.50
EFT29772	01.08.2014	Scope Business Imaging	Photocopier Charges - Various	1,605.95
EFT29773	01.08.2014	Select Music Agency	REAF Performance Fee - Crooked Colours	5,500.00
EFT29774	01.08.2014	SCITECH	Karratha Library - Hire Of DIY Primary Maths Kit From 24/01 to 31/03/14	139.50
EFT29775	01.08.2014	Skilled Group Limited	Labour Hire	7,669.91

Chq/EFT	Date	Name	Description	Amount
EFT29776	01.08.2014	Se Power Pty Ltd Atf The Se Power Trust T/as Eneraque	KLP - Supply and Install Battery Charger CB and Smart Connect Unit to Generator	18,271.55
EFT29777	01.08.2014	J Smith	Reimbursement For Relocation	1,260.05
EFT29778	01.08.2014	T-Quip	Parts - Thrust Washer	77.75
EFT29779	01.08.2014	Tox Free (Australia) Pty Ltd	Refund - Building Licence 140058 V0416	10,602.96
EFT29780	01.08.2014	The Planning Group WA Pty Ltd (TPG)	Finalisation Of Storm Surge Policy & Coastal Hazard Risk Management Plan	5,717.10
EFT29781	01.08.2014	Town Of Port Hedland	Reimbursement Of Costs Of The Building Commission [Nabil] To Attend In Port Hedland	174.29
EFT29782	01.08.2014	Total Electrical Communication Services	Kta Airport - Traffic Induction Loop Karratha Airport Car Park	8,285.75
EFT29783	01.08.2014	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema - Screening Of The Other Woman On 18 May 2014	3,206.72
EFT29784	01.08.2014	The Walt Disney Company Pty Ltd	Cancelled Cheque	0.00
EFT29785	01.08.2014	IF Foundation	2013/14 Annual Community Sponsorship - 3rd & 4th Instalments	21,162.55
EFT29786	01.08.2014	3 Degrees Marketing Pty Ltd	REAF Design Of All Marketing Collateral	10,648.00
EFT29787	01.08.2014	Think Promotional	Cossack Art Awards - Promotional Material	1,193.50
EFT29788	01.08.2014	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	KLP - Installing Linemarking in Carpark	9,922.00
EFT29789	01.08.2014	The Life Like Company Pty Ltd T/as The Entertainment Store	KLP - Sesame Street Travel Costs Balance Owing	7,843.00
EFT29790	01.08.2014	UDLA	Landscape Consultancy Services - Point Samson Foreshore Enhancement Project	1,122.00
EFT29791	01.08.2014	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema - Screening Of Millions Ways To Die In The West 29/06/14	618.79
EFT29792	01.08.2014	Urbis Pty Ltd	Policy Development - Signage & Surplus Land Within Drainage Reserve Policies	17,600.00
EFT29793	01.08.2014	Karratha Timber & Building Supplies (formerly Versatile)	General Hardware - Various	695.71
EFT29794	01.08.2014	Village Roadshow Pty Ltd	Moonrise Cinema - Screening Of The Lego Movie 21 June 2014	123.20
EFT29795	01.08.2014	Vivid Group Pty Ltd	License Fee - Nintex Forms & Workflow License For Sharepoint 2013	25,231.80
EFT29796	01.08.2014	Woolworths (WA) Ltd	July School Holiday Programs, Café Expenses	1,800.79
EFT29797	01.08.2014	Wormald Australia Pty Ltd	KLP - Inspection And Re Setting Of Fire Panel - Diesel Pump Shed Fault	462.00
EFT29798	01.08.2014	Wurth Australia Pty Ltd	Deutsch Dt Connectors 240pcs	1,188.75
EFT29799	01.08.2014	West-Sure Group	Kta Airport - Kerbside Security And Cash Collection July 2014	3,783.78
EFT29800	01.08.2014	A Ward	Staff Reimbursements	105.00
EFT29801	01.08.2014	Wrapped Creations	Event Management Services NAIDOC 2014 Brief Instalment	12,701.70
EFT29802	01.08.2014	Weerianna Street Media	NAIDOC Event - Security Roebourne Wickham Point Samson	3,630.00
EFT29803	01.08.2014	The ABD Travel Trust T/a Whitmore Security Consultants	Kta Airport - Audit Of Current Checked Baggage And Passenger Screening Procedures	5,742.00
EFT29804	01.08.2014	West Australian Newspapers Limited	Advertising - Various	17,410.50
EFT29805	01.08.2014	West Australian Music (WAM)	Red Earth Arts Festival - Recovery Music Performance 28 September 2014	3,025.00
EFT29806	01.08.2014	Shiralee Amanda Williams	Cancelled Cheque	0.00
EFT29807	01.08.2014	Xylem Water Solutions	7 Mile Waste - Extension Of Pump Hire 01/05 To 31/05/14	5,456.00

Chq/EFT	Date	Name	Description	Amount
EFT29808	01.08.2014	Zurich Insurance Australia	Excess - Claim 633386326 R8523 With Trailer 1TBL883 Reversed Into Third Party Vehicle	300.00
EFT29809	30.07.2014	Karratha First National Real Estate	16 Padbury - Water Usage 04/03 To 01/05/14	52.48
EFT29810	30.07.2014	Corey Davis	Youth Shed - DJ For Friday The 13th Dance Party	450.00
EFT29811	30.07.2014	GES Consulting	Consulting Fees - Various Projects	7,700.00
EFT29812	30.07.2014	Solcomm Pty Ltd	Cancelled Cheque	0.00
EFT29813	30.07.2014	The Walt Disney Company Pty Ltd	Moonrise Cinema - Screening Of Maleficent On 25 June 2014	1,704.85
EFT29814	30.07.2014	Bart Willoughby	Bart Willoughby Band Balance for NAIDOC Performance	10,000.00
EFT29815	01.08.2014	Karratha Contracting Pty Ltd	PBFC - Supply And Install 3 Big Fans, Dampier Pavilion - Replace Circuit to Kitchen, 7 Mile - Relocate Water Service, Kta Airport - Upgrade Water Meters, RAC - Backwash Tank Works, Youth Shed - Urban Art Project, Kta Airport - Repair Water Issues, KLP - Repair High Bay Light Fittings	73,802.05
EFT29816	01.08.2014	Downer Edi Works Pty Ltd	Tharnda Rd - Install Footpath, Marniyarra Loop - Install Footpath, Baynton Oval - Install Concrete Pads, 7 Mile Waste - Bitumen/Pavement Works	237,013.27
EFT29817	01.08.2014	K Christensen-mortgage	Home Ownership Allowance FE 30.07.2014	572.00
EFT29818	01.08.2014	City of Karratha Social Club	Payroll deductions	1,806.00
EFT29819	01.08.2014	T Swetman	Home Ownership Allowance FE 13.08.2014	555.00
EFT29820	01.08.2014	L Gan (Mortgage Account)	Home Ownership Allowance FE 30.07.2014	1,427.64
EFT29821	01.08.2014	MAXXIA Pty Ltd	Payroll deductions	8,316.72
EFT29822	01.08.2014	S Subramoney - Mortgage Account	Home Ownership Allowance FE 30.07.2014	900.00
EFT29823	06.08.2014	Australian Taxation Office	Payroll deductions	280,679.00
EFT29824	06.08.2014	Child Support Agency	Payroll deductions	1,354.69
EFT29825	05.08.2014	PML - Landmark Products Pty Ltd	Footpaths - Balmoral Rd	14,080.00
EFT29826	05.08.2014	MAK Industrial Water Solutions Pty Ltd	Kta Airport - Supply Of Consumables Required For Normal Operation For WWTP	71,658.62
EFT29827	05.08.2014	Goldplay Holdings Pty Ltd	7 Mile Waste - Moxhi (1) Hire Fee	53,240.00
EFT29828	05.08.2014	Price Waterhouse Coopers	Karratha Air Services Development Plan Implementation	49,156.25
EFT29829	05.08.2014	Prompt Fencing Pty Ltd	Wickham SES Building Fencing, Point Samson - Repair Chain Link Fence, Kta Airport - Landside Swale Barrier Fencing	48,420.90
EFT29830	05.08.2014	Yaandina Family Centre Inc	Annual Community Sponsorship 13/14	41,250.00
EFT29831	05.08.2014	Manning Pavement Services Pty Ltd	Reinstatement Of Airport Asphalt And Bitumen Repairs As Part Of KAHU Project	88,803.22
EFT29832	05.08.2014	ITVision	Synergyssoft 2014 / 2015 Annual License Fee	132,840.09
EFT29833	06.08.2014	Karratha Automotive Group	Vehicle Purchase - 2014 Holden Colorado 4x4, K9 Kube Ranger Fit out	72,235.00
EFT29834	06.08.2014	Essential Environmental	Consultancy Services For Kta Revitalisation Plans - Milestone 8 90% Milestone 9 60%	42,145.83
EFT29835	06.08.2014	Tennant Australia Pty Ltd	Tennant T16 Ride On Scrubber	44,666.60
EFT29836	06.08.2014	Stott & Hoare	IT Equipment - Various	70,455.00
EFT29837	06.08.2014	North West Waste Alliance	Additional Street Sweeping Services June 2014	81,062.98
EFT29838	06.08.2014	BGC Contracting	Dampier Public Boat Ramp Refurbishment RFT 04-13/14	269,936.22
EFT29839	06.08.2014	Pindan Contracting Pty Ltd	Kta Leisureplex - As Per Tender G06-10/11 Separable Portion 5, Kta Leisureplex - Variations, Progress Claim 27 and 33	390,358.35
EFT29840	06.08.2014	Fencewright (Fencewright Unit Trust)	Kta Airport - Supply and Install Security Fencing	179,331.90
EFT29841	06.08.2014	Daimler Trucks Perth	Purchase - FUSO Fighter 15000L Water Truck	244,684.00

Chq/EFT	Date	Name	Description	Amount
EFT29842	06.08.2014	Environmental Industries	KLP - Turfing At Oval 2443m2, Mowing & Brushcutting Drainage Reserves, Car Parks, Open Areas, Cattrall Park Plant Repairs (vandalism)	105,698.62
EFT29843	07.08.2014	B Tussler	Reimbursement Study Assistance Semester 1 2014	1,042.16
EFT29844	12.08.2014	Ispix	ADSL 2+ Services For Public Libraries And Subscription For karrathaairport. com. au	412.60
EFT29845	12.08.2014	Spectacles 2-4-1	Kta Airport - Prescription Safety Glasses	440.00
EFT29846	12.08.2014	Karratha Florist	KLP - 4 x Balloon Bouquet - Group Fitness Launch	87.00
EFT29847	12.08.2014	Best Western Karratha Central Apartments	Staff Accommodation - 07-19/07/14	2,253.00
EFT29848	12.08.2014	SAI Global Ltd	Licence for use of AS licence material	1,080.16
EFT29849	12.08.2014	TNT Express	Freight	917.71
EFT29850	12.08.2014	Thrifty Car Rental	Car Hire - 19/2 to 24/2/14 - AIM Course Perth	259.97
EFT29851	12.08.2014	C Watts	Gun Cleaning Supplies & Equipment Needed After Completion Of Firearms Safety Course	151.30
EFT29852	12.08.2014	Aerial Angels Productions Pty Ltd	Red Earth Arts Festival 3 x Roller Dolls for REAF Launch 1 x Sandman sculpture and casual workshop for REAF Jnr	3,905.00
EFT29853	12.08.2014	L McGlenchy	40 Mile Caretaker - Reimbursement	376.74
EFT29854	12.08.2014	Busby Marou Pty Ltd	MC For Wickham NAIDOC Event 6-9pm	1,100.00
EFT29855	12.08.2014	L Dubois	Staff Reimbursement - Perth For Meetings 22/07 To 24/07/14	238.16
EFT29856	12.08.2014	E & MJ Rosher Pty Ltd	Parts	231.40
EFT29857	12.08.2014	Edge Digital Technology Pty Ltd	Moonrise Cinema - Projector Maintenance	1,903.00
EFT29858	12.08.2014	Scott G Fitzgerald & Sherry A Fitzgerald ATF Superannuation Fund	Cancelled Cheque	0.00
EFT29859	12.08.2014	B Hogan	Cleaverille Beach Caretakers Reimbursement	172.35
EFT29860	12.08.2014	JDA Consultant Hydrologists	Detailed Assessment & Analysis Of Revised 2d Flood Model Results	2,567.40
EFT29861	12.08.2014	M Jewkes	Staff Reimbursement - Aust. Newspaper Covering Cossack Art Awards	74.50
EFT29862	12.08.2014	Karratha Auto Electrics	Inspect And Rectify Air conditioning Fault	946.00
EFT29863	12.08.2014	Karratha Country Club Inc	2013/14 Annual Community Sponsorship - 75% At The End Of The Evaluation Form	5,500.00
EFT29864	12.08.2014	Peter Keelan	Reimbursement For Fuel For Hire Car - Workshop Facilitator	105.00
EFT29865	12.08.2014	K Kenway	Staff Reimbursement - Perth For Fairground 09/07 To 11/07/14	136.30
EFT29866	12.08.2014	A Kett	Reimbursement For Relocation Flights	948.71
EFT29867	12.08.2014	P Long	Reimbursement Of Accommodation While In Perth For Gala Dinner	238.00
EFT29868	12.08.2014	R McDermott	Staff Reimbursement - as per contract	884.92
EFT29869	12.08.2014	B Middleton	Staff Reimbursement For Mirror For HR Office	45.00
EFT29870	12.08.2014	C Murray	Refund - Airport Car Parking Fee	48.00
EFT29871	12.08.2014	Repco Auto Parts	KLP - 12v Battery For Powering Linemarking Machine	443.05
EFT29872	12.08.2014	Solcomm Pty Ltd	Relocate Realign And Recommission Existing Wireless Point To Point Antennas	16,605.16
EFT29873	12.08.2014	Sony Pictures Releasing	Moonrise Cinema Karratha - Screening Of 22 Jump St On 11 July 2014	4,374.60
EFT29874	12.08.2014	Skilled Group Limited	Labour Hire	7,560.52
EFT29875	12.08.2014	United Uniforms Pty Ltd	5 x KLP Contrast Jackets With Logo	433.13
EFT29876	12.08.2014	Woolworths (WA) Ltd	Cafe Stock	432.07
EFT29877	12.08.2014	Amanda Wills	Cossack Art Awards - Flyers For Letterbox Drop	222.75
EFT29878	12.08.2014	Xylem Water Solutions	7 Mile Waste - Extension Of Pump Hire 01/06 To 30/06/14	3,564.00
EFT29879	12.08.2014	Youth Of The Decade 2010 (YOTHD 10)	NAIDOC Security - Karratha 13 July 2014	825.00
EFT29880	15.08.2014	Karratha Contracting Pty Ltd	Modification To KLP Function Room Audio System To Allow Individual Room Production	73,000.31

Chq/EFT	Date	Name	Description	Amount
EFT29881	12.08.2014	Cbus	Superannuation contributions	1,503.63
EFT29882	12.08.2014	The Haines Superannuation Fund	Superannuation contributions	1,051.51
EFT29883	12.08.2014	WA Super (Formerly WALGSP)	Superannuation contributions	307,190.35
EFT29884	12.08.2014	Scott G Fitzgerald & Sherry A Fitzgerald ATF Superannuation Fund	Superannuation contributions	257.48
EFT29885	12.08.2014	Jacqueline & Theresa Super Fund	Superannuation contributions	981.27
EFT29886	12.08.2014	J & S Pryor Super Fund	Superannuation contributions	1,341.37
EFT29887	12.08.2014	Statewide Super	Superannuation contributions	2,191.37
EFT29888	12.08.2014	Tasplan	Superannuation contributions	1,515.54
EFT29889	12.08.2014	Vision Super	Superannuation contributions	2,645.76
EFT29890	12.08.2014	Australian Ethical Retail Superannuation Fund	Superannuation contributions	1,515.54
EFT29891	12.08.2014	Local Government Superannuation - BRISBANE	Superannuation contributions	1,482.60
EFT29892	12.08.2014	MACQUARIE SUPER - HOUNSHAM(JEWKES)	Superannuation contributions	1,473.57
EFT29893	12.08.2014	QSUPER - BROWN	Superannuation contributions	1,482.60
EFT29894	12.08.2014	M Waterstrom	Travel Assistance Trust Withdrawal - M Waterstrom	17,000.00
EFT29895	12.08.2014	North West Pool Centre	Refund - Verge Bond	3,000.00
EFT29896	12.08.2014	Shoreline Designer Homes Pty Ltd	Refund - Verge Bond	6,000.00
EFT29897	12.08.2014	David Schwarzl	Refund - Verge Bond	3,000.00
EFT29898	18.08.2014	Transpacific Cleanaway	Kta Airport - Cancellation And Removal Of Skip Bin Terminal Operation	751.07
EFT29899	18.08.2014	Chandler Macleod	Labour Hire - Litter Picker Crew	38,476.39
EFT29900	18.08.2014	Ispix	Karratha.wa.gov.au Premium Hosting - 06/06/2014 to 05/06/2015	230.00
EFT29901	18.08.2014	KAW Engineering Pty Ltd	KLP - Repair Crack On Stainless Steel Pool Handrail	1,196.69
EFT29902	18.08.2014	Atom Supply	Concrete Pack 20kg	2,573.70
EFT29903	18.08.2014	Anittel Pty Ltd	SharePointSvr LicSAPk OLV D 1Y AqY3 AP	18,248.04
EFT29904	18.08.2014	ROL-WA Pty Ltd t/as Allpest WA	Pest Control	1,034.00
EFT29905	18.08.2014	Centurion Transport Co Pty Ltd	Freight	3,881.98
EFT29906	18.08.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock	1,012.88
EFT29907	18.08.2014	Comtec Data Pty Ltd	Airport Monopole Project - Progress Claim 4	27,846.00
EFT29908	18.08.2014	FOXTEL For Business	KLP - Foxtel 18/07 To 17/08/14	305.00
EFT29909	18.08.2014	Grace Removals Group	Staff Relocation - Karratha To Victoria	3,429.80
EFT29910	18.08.2014	Handy Hands Pty Ltd	Weed Spraying At Wickham Transfer Station	3,316.50
EFT29911	18.08.2014	Ooh! Media Retail Pty Ltd	REAF Shopalites - 11th August - 29 Sept	3,787.29
EFT29912	18.08.2014	Osnat Burger t/as Osi's Creations	Youth Services Eastern Corridor - July School Holiday Program	1,180.00
EFT29913	18.08.2014	Paramount Pictures Australia	Moonrise Cinema - Screening Of Transformers: Age Of Extinction 16 July 2014	2,875.95
EFT29914	18.08.2014	Party Source (The Online Shopping Co Pty Ltd)	Youth Shed - Glow In The Dark Face Paint Glow Dance Party 18/7/14	94.50
EFT29915	18.08.2014	Programmed Integrated Workforce Limited	Cossack Family Day - Labour Hire	180.18
EFT29916	18.08.2014	Kmart Karratha	Youth Shed - July School Holiday Program	485.00
EFT29917	18.08.2014	Solcomm Pty Ltd	Kta Airport - Replacement Wireless Link Admin To Airport	15,172.30
EFT29918	18.08.2014	Skilled Group Limited	Labour Hire	3,612.66
EFT29919	18.08.2014	Traffic Agency / The Beardman Family Trust	Cossack Art Awards - Entertainment Fee	1,760.00
EFT29920	18.08.2014	Wormald Australia Pty Ltd	KLP - Repair FIP Module And Replace Detector, FBCC - Reset Fire Panel, PBFC - Investigate/Repair Fault	2,140.05

Chq/EFT	Date	Name	Description	Amount
EFT29921	14.08.2014	Promapp Solutions Limited	Promapp - Annual Licensing Support and Maintenance 01/04/14 to 31/03/15	7,200.00
EFT29922	14.08.2014	Ray White Real Estate	Lease Payment - 05/08/14 To 19/08/14	2,700.00
EFT29923	14.08.2014	North West Pool Centre	Refund - Verge Bond	3,000.00
EFT29924	19.08.2014	Alpha First Aid Supplies Pty Ltd	Depot - Resus Mask-Pocket, and other Stock Items	803.52
EFT29925	19.08.2014	Associate Contracting Electrical	7 Mile - Installation Of Conduit From Communications Pit To Weighbridge Control Office	4,891.70
EFT29926	19.08.2014	Allied Pickfords - Karratha	Storage Transient Furniture From 01/07/14 To 30/09/14	2,891.43
EFT29927	19.08.2014	Allied Pickfords-Perth	Relocation Of I. Abel - Cossack Caretaker From Onslow To Karratha	2,365.00
EFT29928	19.08.2014	Barmah Hats	Stock - Large Canvas Drover Hat Beige	193.60
EFT29929	19.08.2014	Chefmaster Australia	Stock	1,831.60
EFT29930	19.08.2014	Chemsearch Australia	Stock	3,525.50
EFT29931	19.08.2014	Staples Australia (formerly Corporate Express)	Stationery	1,635.98
EFT29932	19.08.2014	Signature Music Pty Ltd	KLP - Stage And Sound For KLP First Birthday	5,357.00
EFT29933	19.08.2014	Department Of Agriculture & Food	Quarantine Inspection For 259 Plants From Darwin Plant Wholesaler	56.00
EFT29934	19.08.2014	GHD Pty Ltd	Dampier Stormwater Management Study Proposal	40,392.00
EFT29935	19.08.2014	G Harlen	Reimbursement For Morning Tea Platter	54.74
EFT29936	19.08.2014	Hathaway's Lubricants	Stock	857.50
EFT29937	19.08.2014	Karratha & Districts Chamber Of Commerce	Karratha Business Expo 2014 - City Of Karratha Booth Hire - Booth 19	3,850.00
EFT29938	19.08.2014	Kimberley Structural	Rangers - Guide Lines For 20 Foot Sea Container Tie Down Requirements	2,178.00
EFT29939	19.08.2014	Karratha Districts Junior Soccer Association	Grant Reference SP/03/JUL/2014 - Assistance For Football West Talent Identification	2,000.00
EFT29940	19.08.2014	LRW'S Electrical	Parts - Throttle Cable	24.95
EFT29941	19.08.2014	Caltex Energy WA (Link Energy Pty Ltd)	Bulk Fuel	23,018.99
EFT29942	19.08.2014	WALGA (Marketforce)	Advertising - Various	3,028.22
EFT29943	19.08.2014	Martin Sparks	Depot - PKR40 Scraper	24.62
EFT29944	19.08.2014	Mantra On Murray	Accommodation & Meals - Local Government Week	526.50
EFT29945	19.08.2014	McLernons Supply & Demand - Welshpool	Wickham SES - Furniture Project Fit Out	1,564.50
EFT29946	19.08.2014	Cardno Bsd Pty Ltd	Point Samson District Structure Plan - Period Ending 27 June 2014	17,158.90
EFT29947	19.08.2014	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock - Filters	3,135.01
EFT29948	19.08.2014	Ngarliyarndu Bindirri Aboriginal Corp.	2014/15 Annual Community Grant Scheme - Road Safety Mural project - First instalment 25%	4,125.00
EFT29949	19.08.2014	TJM Pilbara/North West 4WD	Hema Navigator GPS Unit Crossover Unit HN7	1,863.00
EFT29950	19.08.2014	Poolmart Karratha	Repair Pool Pump	3,421.00
EFT29951	19.08.2014	Hotel Ibis Perth	Staff Accommodation & Meals - 16/7/2014	177.10
EFT29952	19.08.2014	Point Samson Community Association Inc	Chilli Festival (ACADS 2014/15)- 25% Upfront Payment	6,875.00
EFT29953	19.08.2014	Water2Water	SFC1A - Monthly Rental Charge For 4 Stage RO System And Waterworks Cooler	66.00
EFT29954	19.08.2014	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Electricity Charges 07/06 To 01/07/14	433.19
EFT29955	19.08.2014	Parry's Merchants	Café Stock	1,503.55
EFT29956	19.08.2014	Perth Irrigation Centre	Signal SDS-50 STN Controller 2W	2,719.04
EFT29957	19.08.2014	Poinciana Nursery	Chook Food	192.00
EFT29958	19.08.2014	Roebourne School P&C	Elders Birthday Celebration Roebourne 01/07/2014	920.00

Chq/EFT	Date	Name	Description	Amount
EFT29959	19.08.2014	St John Ambulance-Karratha	First Aid Course - S. Budden - 17th & 18th July	199.00
EFT29960	19.08.2014	Signswest Stick With Us Sign Studio	RAC - New Pool Safety Signage	4,281.20
EFT29961	19.08.2014	Stihl Shop Redcliffe	Stock	345.60
EFT29962	19.08.2014	TNT Express	Freight	1,409.20
EFT29963	19.08.2014	The Retic Shop	Retic Stock	664.71
EFT29964	19.08.2014	Waterchoice	Annual Rental 5 Stage Reverse Osmosis Water Filtration System 01/01/14 - 30/06/15	780.00
EFT29965	15.08.2014	Atom Supply	Stock	47.59
EFT29966	15.08.2014	Blackwoods (Atkins Carlyle Ltd)	Stock	932.54
EFT29967	15.08.2014	Protector Alsafe	Safety Gear	431.20
EFT29968	15.08.2014	Lillian Frost T/a Tiladilli Images - Photography & Framing	Cossack Art Awards - Photography Of Winning Art Pieces	1,950.00
EFT29969	15.08.2014	Abco Products	Depot - Cleaning Equipment, Stock Items	5,864.06
EFT29970	15.08.2014	Apprenticeships Australia	Managed Apprenticeship - August 2014	366.67
EFT29971	15.08.2014	West End Arts Australia Pty Ltd T/a Archipelago Arts	Kta Airport - Art Consultant/Coordinator To Manage Public Art Process For Redevelopment	7,657.50
EFT29972	15.08.2014	Abbott & Co Printers	A4 Letterheads	2,698.30
EFT29973	15.08.2014	Airport Security Pty Ltd	ASICs Supply & Print	240.00
EFT29974	15.08.2014	Atktec Pty Ltd	Test Data Connectivity At The City Of Karratha Depot Office	2,655.84
EFT29975	15.08.2014	Civica Pty Ltd	Rebranding - Standard Letters & Welcome Emails From The Library Management System	1,363.64
EFT29976	15.08.2014	Ashdown-Ingram	Parts	1,369.19
EFT29977	15.08.2014	BOC Limited	Stock	900.67
EFT29978	15.08.2014	Bunzl Ltd	Stock	6,261.16
EFT29979	15.08.2014	Beaurepaires	Vehicle Repairs - Tyres	3,807.07
EFT29980	15.08.2014	Barrett Displays	Display Package Upgrade & Extra Panels For FeNaCING 2014	4,675.00
EFT29981	15.08.2014	The Bay Village / ESS NYFL Pty Ltd	Cossack Art Awards Night And VIP Night - Catering 18 July And 19 July	13,141.16
EFT29982	15.08.2014	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock	708.02
EFT29983	15.08.2014	BBC Entertainment	Cossack Family Day - Final Payment For Mick Devine To Draw Caricaturists	1,011.24
EFT29984	15.08.2014	Beacon Equipment	Edger 20580, Blower BR600, Brushcutter FS130	2,342.30
EFT29985	15.08.2014	BRL Building Company	111 Sholl St - Wet Area Upgrade, Wickham Daycare - Bathroom Upgrade, Galbraith Store - Replace Guttering, Admin Bldg - Remove Pond, Cossack Bond Store - Weather Proof Doors, Dampier Oval - Repair Stairs	89,804.17
EFT29986	15.08.2014	CJD Equipment	Plant Repairs - Various	4,827.24
EFT29987	15.08.2014	Coates Hire Operations	16t Excavator With Rock Breaker - Hire Fee, NAIDOC - Portaloo Hire	3,863.00
EFT29988	15.08.2014	Coca-Cola Amatil (Holdings) Ltd	Café Stock	1,142.63
EFT29989	15.08.2014	Chadson Engineering Pty Ltd	KLP - Servicing Of Pool Test 9 Photometer, Stock Items	424.60
EFT29990	19.08.2014	Chemform	Stock	2,074.16
EFT29991	19.08.2014	Crommelins Machinery	Plant Repairs - Various	968.00
EFT29992	19.08.2014	Chamber Of Commerce & Industry WA	Enrolment Fee - CCI IR Master class	990.00
EFT29993	19.08.2014	CB Snapz	Cossack Family Day - Photography	500.00
EFT29994	19.08.2014	Coral Coast Electrical	7 Mile Waste - Refuse Site Power Services Upgrade	32,007.80
EFT29995	19.08.2014	Church Communities Australia Ltd T/as Danthonia Designs	7 Mile Entrance Sign - City Of Karratha Waste Facility	1,860.65
EFT29996	19.08.2014	Corporate Theatre Productions	Cossack Art Awards - VIP And Awards Night Production	10,723.00
EFT29997	19.08.2014	City of Canning	Karratha Library - Payment Of Lost Item	16.50

Chq/EFT	Date	Name	Description	Amount
EFT29998	19.08.2014	Dance Kix Karratha	Youth Shed - Hire Of Blacklights From Dance Kix Karatha For The Glow Rave	330.00
EFT29999	19.08.2014	Daimler Trucks Perth	Fuel - Ad Blue	1,053.68
EFT30000	19.08.2014	Design Co-Operative Ltd	Cossack Family Day - Family Day Map	792.00
EFT30001	19.08.2014	Corey Davis	Youth Shed - DJ For Glow Rave 18/07/2014	450.00
EFT30002	19.08.2014	E & MJ Roshier Pty Ltd	Parts	3,821.90
EFT30003	19.08.2014	Environmental Health Australia (WA) Inc.	Registration Fee For State Environmental Health Conference	1,800.00
EFT30004	19.08.2014	Embroidery Excellence	FeNaCING Festival 2014 - Merchandise	6,195.75
EFT30005	19.08.2014	Ezi-Hose Pty Ltd	Various Repairs	6,029.32
EFT30006	19.08.2014	Elan Media Partners	Library Resources	114.24
EFT30007	19.08.2014	Emergency Media Pty Ltd	Moonrise Cinema Advertising In AiPol Summer 2014	654.50
EFT30008	19.08.2014	ESRI Australia	ArcGIS For Desktop Basic Concurrent User	6,809.00
EFT30009	19.08.2014	Farinosi & Sons Pty Ltd	Stock	41.00
EFT30010	19.08.2014	Fortesque Bus Service Pty Ltd	Bus Hire And Bus Driver For Trip Out To Cossack During July School Holiday Program	528.00
EFT30011	19.08.2014	Finesser Pty Ltd T/a Karratha Motel	Accommodation For Kevin Kropinyeri For 2 Nights	1,870.00
EFT30012	19.08.2014	GES Consulting	Consulting - Various Projects	9,460.00
EFT30013	19.08.2014	Gurrura Pty Ltd	Ngarluma Cultural Awareness Training 5.08.14	2,508.00
EFT30014	19.08.2014	Greenacres Turf Group	Supply Of Wintergreen Couch For Bulgarra Playground	1,150.00
EFT30015	19.08.2014	Alexander Bossinga	Bus Shuttle Driver For July School Holiday Program To Dampier And The Leisureplex	508.38
EFT30016	21.08.2014	Home Hardware Karratha	Various Hardware Items	1,082.41
EFT30017	21.08.2014	Harvey Norman Karratha (Karravit Pty Ltd atf Karravit No 2 Trust t/as)	Samsung 227lt Two Door Fridge, IT Equipment, Camera Case, iPad Cover	1,312.35
EFT30018	21.08.2014	Hitachi Construction Machinery	Stock	626.78
EFT30019	21.08.2014	Iron Mountain Australia Pty Ltd	Monthly Storage Of Archives For June 2014	2,241.68
EFT30020	21.08.2014	Qube Logistics (Aust) Pty Ltd	Transport 920kg Chlorine Gas Cylinder From Orica To KLP	3,909.36
EFT30021	21.08.2014	Ibis Styles Karratha	Accommodation - K. Shinnick 18/07/14	796.00
EFT30022	21.08.2014	Rachel Riggs t/as Imaginary Leaps	Cossack Family Day - Performances By Terry Jones	1,523.76
EFT30023	21.08.2014	Jason Signmakers	Karratha Vehicle Decals	5,347.10
EFT30024	21.08.2014	J G Graphix	Roebourne Races - New City of Karratha Signage	16,362.50
EFT30025	21.08.2014	James Bennett Pty Limited	Library Resources	226.46
EFT30026	21.08.2014	JP Promotions	Fenacling City of Karratha Merchandise	12,430.00
EFT30027	21.08.2014	Karratha Smash Repairs	Vehicle Repairs - Various	2,780.97
EFT30028	21.08.2014	Karratha Comlec	Kta Airport - Check PA system	572.00
EFT30029	21.08.2014	Karratha Auto Electrics	Supply And Install Hour Meter To Unit	1,182.93
EFT30030	21.08.2014	Karratha Medical Centre	Consultation for M. Calingasan on 18/06/2014. Karratha Medical Centre	198.20
EFT30031	21.08.2014	Kwik Kopy Printing Centre	Full Colour Stickers 60mm X 30mm On Standard Self-adhesive - Delivered On Rolls	884.73
EFT30032	21.08.2014	Karratha Mechanical Services	Carry Out Service On Subaru Forester	427.08
EFT30033	21.08.2014	Peter Keelan	Dampier & Karratha Youth Film Project Facilitation	9,340.00
EFT30034	21.08.2014	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Vehicle Removal - Various	3,751.00
EFT30035	21.08.2014	KC Distributors Australia Pty Ltd	Uniforms	940.50
EFT30036	21.08.2014	Wesfarmers Kleenheat Gas Pty Ltd	KLP - LPG Bulk Delivery 30/07/14	1,138.30
EFT30037	21.08.2014	Karratha Village	Accommodation - 06/07/2014	297.00
EFT30038	21.08.2014	Tunstead Family Trust T/As Karratha Panel & Paint	Vehicle Removal - Various	4,587.00

Chq/EFT	Date	Name	Description	Amount
EFT30039	21.08.2014	Lyons & Peirce	Kta Airport - Scheduled Monthly - Emptying Of Grease Traps	2,282.00
EFT30040	21.08.2014	Local Health Authorities Analytical Com	LHAAC Analytical Services 2014	4,865.00
EFT30041	21.08.2014	McLeods & Co Barristers And Solicitors	Legal Advice	2,354.74
EFT30042	21.08.2014	LGIS Risk Management	LGIS Flights & Accommodation - Effective Workplace Relationships 6 & 7 May	1,610.87
EFT30043	21.08.2014	Lomax Family Trust T/a Lomax Media	Cossack Public Program TV Ad	1,155.00
EFT30044	21.08.2014	Leethall Constructions Pty Ltd	7 Mile Waste - Supply And Install Timber Push Wall	1,034.00
EFT30045	21.08.2014	Macdonald Johnston Engineering	Stock	984.83
EFT30046	21.08.2014	RAW Hire	Cossack Art Awards - Car Hire Vehicles for Cossack Art Awards	4,157.65
EFT30047	21.08.2014	MSS Security	Cancelled Cheque	0.00
EFT30048	21.08.2014	NBS Signmakers	10 X Patch Decal To Go Over Woodside Logo	495.00
EFT30049	21.08.2014	NW Communications & IT Specialists	Supply And Installation Of UHF And Antenna	782.07
EFT30050	21.08.2014	Redwave Media Ltd	Cossack Art Awards - Radio Advertising Sponsorship	2,673.00
EFT30051	21.08.2014	North West Tree Services	Form Pruning Re-staking And Re-tying Throughout The Complexes At Pelago	4,632.15
EFT30052	21.08.2014	Novotel Perth Langley	Accommodation For L. Dubois - 21-25 July	631.17
EFT30053	21.08.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	Water Refills	366.25
EFT30054	21.08.2014	Neils Reticulation And Landscaping	2b Echidna Road - Replace Dripline In Front And Rear Gardens	1,292.50
EFT30055	21.08.2014	Nielsen Liquid Waste Services	Effluent Removal From Cleaverville Camping Grounds - 5000l Disposal	1,356.00
EFT30056	21.08.2014	Orica Australia Pty Ltd	KLP - 920kg Chlorine Gas Cylinder	2,510.20
EFT30057	21.08.2014	Pilbara Glass	5a Leonard Way - Replace Window. And Audit All Windows	293.91
EFT30058	21.08.2014	Pilbara Distributors	Stock	66.70
EFT30059	21.08.2014	Pilbara Motor Group	Parts	109.43
EFT30060	21.08.2014	The Paper Company Of Australia Pty Ltd	Stationery - A4 Paper	841.50
EFT30061	21.08.2014	Pilbara Institute	Amphitheatre Venue Hire Fee for Films - June 2014	10,600.00
EFT30062	21.08.2014	Playtec Pty Ltd	Youth Shed - Playtec Scheduled Preventative Maintenance Visit	6,421.00
EFT30063	21.08.2014	Perth Safety Products	Signs - No Vehicle Access	440.00
EFT30064	21.08.2014	Print Sync Norwest Business Solutions	Photocopier Charges - Various	955.29
EFT30065	21.08.2014	Pegi Williams Book Shop	Library Resources	61.92
EFT30066	21.08.2014	PJL Diesel Electric Pty Ltd	Parts	122.59
EFT30067	21.08.2014	Print Ideas Pty Ltd t/as Art Guide Australia	Online Banner Ad For Art Guide Inc Write Up	715.00
EFT30068	21.08.2014	MSS Security	Security Screening Services as per Council Resolution # 152725.	180,659.94
EFT30069	21.08.2014	Roy Galvin & Co Pty Ltd	Parts	161.15
EFT30070	21.08.2014	Roebourne District State Emergency Service	SES - Telstra Bill	43.59
EFT30071	21.08.2014	RTR Services (Previously Revolution Truck And Trailer Parts)	Parts	131.75
EFT30072	21.08.2014	Rowan'z Mowin & Handyman Service	Garden Maintenance	1,188.00
EFT30073	21.08.2014	Amcap (Formerly Skipper Truck Parts)	Stock	1,138.83
EFT30074	21.08.2014	Statewide Bearings	Stock	101.97
EFT30075	21.08.2014	Sigma Chemicals	Stock	911.04

Chq/EFT	Date	Name	Description	Amount
EFT30076	21.08.2014	St. John Ambulance Wickham	Cossack Family Day - Donation To St John Ambulance For Presence 9:30am-3:00pm	499.95
EFT30077	21.08.2014	Swoon Design Studio	Design & Print Banner Flags Four Pull Up Banners And One Collop Cleansweep Stamp	3,333.50
EFT30078	21.08.2014	Shelf Cleaning Services Pty Ltd	Cleaning Of Portaloos At Cossack	220.00
EFT30079	21.08.2014	Seatadvisor Pty Ltd	Moonrise Cinema - 3x Linear Pro Scanners	3,995.20
EFT30080	21.08.2014	Securepay Pty Ltd	Seatadvisor Payments For July	128.21
EFT30081	21.08.2014	Smith Sculptors	Smith Sculptors Roebourne War Memorial concept design submission - 11/12 Birra Birra	1,100.00
EFT30082	21.08.2014	Stephanie Sparks	Grant Reference SP/01/JUL/2014 - Support Scholarship Taylor Sparks	500.00
EFT30083	21.08.2014	Scope Business Imaging	Photocopier Charges - Various	11,510.43
EFT30084	21.08.2014	Sidameneo (456)pty Ltd T/a Karratha Medical	Travel Allowance As Per MSES Agreement Dr Kabane & Dr Kumar	13,200.00
EFT30085	21.08.2014	Spun Spydus Users Network	Spydus Users Network Annual Membership	100.00
EFT30086	21.08.2014	Scott Printers Pty Ltd	Cossack Art Awards - Printing	5,450.50
EFT30087	21.08.2014	Swift Matt	Cossack Family Day - Stage Performance Roving Magic Including Balloon Creations	1,450.00
EFT30088	21.08.2014	Sewlex Manufacturing T/As Security4Transit	Cash Bag 1-108 DC M B (Blue)	717.20
EFT30089	21.08.2014	Supercivil Pty Ltd	7 Mile Waste - Supply & Lay 383 Metres Of SM2	19,556.99
EFT30090	21.08.2014	Onesteel Distribution	Stainless Steel Line pipe	267.23
EFT30091	21.08.2014	Trugrade Pty Ltd	Stock	348.27
EFT30092	21.08.2014	T-Quip	Parts	300.00
EFT30093	21.08.2014	State Library of WA (Office of Shared Services)	Library Resources - Lost or Damaged	59.40
EFT30094	21.08.2014	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema - Screening Of Fault In Our Stars On 4 July 2014	5,437.36
EFT30095	21.08.2014	The Walt Disney Company Pty Ltd	Moonrise Cinema - Screening Of Maleficent On 3 July 2014	814.50
EFT30096	21.08.2014	3 Degrees Marketing Pty Ltd	FeNaCING Signage Design for 2014 FeNaCING Festival	858.00
EFT30097	21.08.2014	TenderLink.com	RFT 01-14/15 - Golf Course Superintendent For The Karratha Golf Course	165.00
EFT30098	21.08.2014	Talis Consultants Pty Ltd T/a Talis Unit Trust	Completion Of RFT Resource Recovery Options At 7 Mile Waste Facility Administration	1,001.00
EFT30099	21.08.2014	Trisleys Hydraulic Service	KLP - Annual Service Of Chlorination System And Plant Room Equipment	22,800.19
EFT30100	21.08.2014	Tura New Music	Sponsorship For Resonance: An Evening At Hearson's Cove - First Payment	16,500.00
EFT30101	21.08.2014	Turner Design	Revitalisation Of Graphics For Roebourne Structure Plan	4,840.00
EFT30102	21.08.2014	Taniwha Security Services Pty Ltd	Cossack Art Awards - Security For Sponsor Evening And Award Presentation Night	2,296.25
EFT30103	21.08.2014	Theendstop (The End Stop)	Cossack Family Day - 15 Minute Art Shop Final Payment	1,805.00
EFT30104	21.08.2014	Karratha Timber & Building Supplies (formerly Versatile)	General Hardware - Various	2,342.10
EFT30105	21.08.2014	Westrac Equipment Pty Ltd	Parts - Glass Door	1,201.08
EFT30106	21.08.2014	Woolworths (WA) Ltd	Cossack Art Awards 2014 - Judges Sundowner Catering	2,052.77
EFT30107	21.08.2014	Wormald Australia Pty Ltd	Routine Inspection & Maintenance For July 2014	3,750.24
EFT30108	21.08.2014	WA Rangers Association	Attendance At Rangers Conference 2014	1,140.00
EFT30109	21.08.2014	Wurth Australia Pty Ltd	Stock	676.17
EFT30110	21.08.2014	Downer Edi Works Pty Ltd	KLP - Prepare And Install Concrete Footpath	12,317.80
EFT30111	21.08.2014	Western Australia Police	Volunteer National Police Check x 8	120.80
EFT30112	21.08.2014	Wrapped Creations	Cossack Art Awards - 100 X Black Lycra Chair Covers	1,307.20

Chq/EFT	Date	Name	Description	Amount
EFT30113	21.08.2014	WT Design Studio	Youth Services Eastern Corridor - Advertising Required For Term 3 Calendar	440.00
EFT30114	20.08.2014	Australian Taxation Office	Payroll deductions	272,101.00
EFT30115	20.08.2014	Child Support Agency	Payroll deductions	1,354.69
EFT30116	18.08.2014	K Christensen-mortgage	Home Ownership Allowance FE 13/08/2014	572.00
EFT30117	18.08.2014	T Swetman	Home Ownership Allowance FE 13/08/2014	555.00
EFT30118	18.08.2014	L Gan (Mortgage Account)	Home Ownership Allowance FE 13/08/2014	1,427.64
EFT30119	18.08.2014	MAXXIA Pty Ltd	Payroll deductions	5,919.29
EFT30120	18.08.2014	S Subramoney - Mortgage Account	Home Ownership Allowance FE 13/08/2014	900.00
EFT30121	21.08.2014	Yakka Pty Ltd	Cancelled Cheque	0.00
EFT30122	19.08.2014	Karratha First National Real Estate	Lease Paid to: 20/09/2014	19,770.83
EFT30123	19.08.2014	North West Realty	Lease Paid to: 30/09/2014	18,901.78
EFT30124	19.08.2014	Pilbara Real Estate	Lease Paid to: 30/09/2014	15,208.33
EFT30125	19.08.2014	Ray White Real Estate	Lease Paid to: 30/09/2014	5,866.07
EFT30126	19.08.2014	Finbar Karratha Pty Ltd	Lease Paid to: 06/10/2014	4,333.33
EFT30127	22.08.2014	Karratha Contracting Pty Ltd	KLP - Shade Structure Design, KLP Playspace, Roebourne Skate Park - Water Connection, Major Electrical Works, Pt Samson Info Bay - New Solar Panels, Kta Golf Course - Repair Float Valve, KLP - Repair PA System, Cattrall Park - Kerbing Works, Kta Airport - Repair Papi Lights	234,184.36
EFT30128	21.08.2014	Yakka Pty Ltd	Cancelled Cheque	0.00
EFT30129	21.08.2014	Yakka Pty Ltd	Uniforms	7,500.38
EFT30130	20.08.2014	A Ward	Reimbursement - Meetings In Perth/Bunbury/Albany 25/5/14 - 28/5/14	459.87
EFT30131	21.08.2014	Virgin Australia	Flights For Twisted Circus x 14 (REAF) Booking No. YUZJHK	7,189.70
EFT30132	22.08.2014	Australian Taxation Office	BAS - July 2014	17,846.00
EFT30133	28.08.2014	Australia Post	Postage Charges For July 2014	11,675.52
EFT30134	28.08.2014	Austral Pool Equipment	Stock	140.25
EFT30135	28.08.2014	Amnet It Services	ADSL2+ data service 09/09/2014 - 09/10/2014	79.00
EFT30136	28.08.2014	Barmah Hats	Medium Canvas Drover Hats Beige	176.00
EFT30137	28.08.2014	Karratha First National Real Estate	4b Raynor Road - Water Usage 26/05 To 07/07/14	99.44
EFT30138	28.08.2014	Chefmaster Australia	Stock	689.10
EFT30139	28.08.2014	Staples Australia (formerly Corporate Express)	Stationery	2,014.95
EFT30140	28.08.2014	Chandler Macleod	Labour Hire	33,363.23
EFT30141	28.08.2014	Carbon Neutral	Carbon Neutral Donation - 2014/15	6,040.10
EFT30142	28.08.2014	Esplanade Hotel Fremantle	Accommodation - M. Emery 07/08/14	195.00
EFT30143	28.08.2014	Geraldton Building Services & Cabinets	Cossack Sea Wall - Cyclone Repairs	27,522.00
EFT30144	28.08.2014	Les Mills Aerobics Australia	Aerobic Classes - August 2014	1,348.92
EFT30145	28.08.2014	Lil's Retraction Karratha	KLP - Airflow Back Bar Cooler	849.00
EFT30146	28.08.2014	Leisure Institute Of WA Aquatics (Inc)	LIWA Conference - T. Wear	1,580.00
EFT30147	28.08.2014	Local Government Managers Australia	Annual Affiliate Membership 2014/2015	165.00
EFT30148	28.08.2014	Midalia Steel	Stock - Steel	116.16
EFT30149	28.08.2014	WALGA (Marketforce)	WALGA Procurement Consultancy Service Subscription 1/7/2014 - 30/6/2015	3,656.40
EFT30150	28.08.2014	Water2Water	KLP - Installation For An Ap11 Twin System To Be Connected To Existing Zip Fountain	1,160.17
EFT30151	28.08.2014	Pilbara Real Estate	13 Wagari Drive - Water Usage 30/03 To 26/05/14	157.87
EFT30152	28.08.2014	Parry's Merchants	Café Stock	180.80
EFT30153	28.08.2014	Perth Irrigation Centre	Stock	592.00
EFT30154	28.08.2014	Poinciana Nursery	Bags Of Chook Food	96.00

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EFT30155	28.08.2014	Ray White Real Estate	Refund - Rates Payment made to the Incorrect Assessment Number of A89533	1,931.11
EFT30156	28.08.2014	UNIR Hotels Pty Ltd T/A Rydges Perth	Accommodation & Meals - Pilbara Regional Council Meeting	292.50
EFT30157	28.08.2014	St John Ambulance-Karratha	First Aid Course - S. Stewart - 30th & 31st July	847.00
EFT30158	28.08.2014	SAI Global Ltd	Renewal Of AS 4905-2002 Licence	391.78
EFT30159	28.08.2014	Sealanes	Stock	153.62
EFT30160	28.08.2014	Stihl Shop Redcliffe	Stock	28.15
EFT30161	28.08.2014	TNT Express	Freight	139.13
EFT30162	28.08.2014	The Retic Shop	Stock - Retic Parts	12.85
EFT30163	28.08.2014	Thrifty Car Rental	Car Hire - L. Dubois 21/07 To 24/07/14	153.16
EFT30164	28.08.2014	Wickham Community Association (Inc)	Venue Hire @ Wickham Picture Theatre July 9 for NAIDOC Week Fashion Parade and Performance by East Journey	220.00
EFT30165	28.08.2014	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Electricity Charges 1/5/14 - 28/7/14	1,330.87
EFT30166	28.08.2014	Atom Supply	Truck Box Tool Kit, Consumables Stock	2,276.38
EFT30167	28.08.2014	Blackwoods (Atkins Carlyle Ltd)	Stock	604.33
EFT30168	28.08.2014	Protector Alsafe	Safety Boots & Equipment	625.68
EFT30169	28.08.2014	Attorney-General's Department	Kta Airport - July Aus-check Lodgements X 62	5,983.00
EFT30170	28.08.2014	A&M Medical Services Pty Ltd	Klp - Defibrillator Service	144.05
EFT30171	28.08.2014	Australian Property Consultants	Kta Airport - Market Rent Valuation Part Lot 6 Norman Road	2,750.00
EFT30172	28.08.2014	Airport Security Pty Ltd	Kta Airport - Supply & Issue ASIC Cards	1,520.00
EFT30173	28.08.2014	Australian Broadcasting Coporation (ABC)	REAF 2014 - Screening Fee For Swan Lake Ballet On The Beach	200.00
EFT30174	28.08.2014	Atktec Pty Ltd	Install Time Lapse Camera For KATU Project To Airport Apron Runway Light	8,919.35
EFT30175	28.08.2014	Ashdown-Ingram	Parts	569.80
EFT30176	28.08.2014	Ampac Debt Recovery	Recovery Costs - 2014/2015 (Sundry Debtors) - July 2014	8,619.26
EFT30177	28.08.2014	Ashurst Australia	Legal Advice	1,881.00
EFT30178	28.08.2014	BP Roebourne	Fuel	894.48
EFT30179	28.08.2014	Bunzl Ltd	Stock	2,107.63
EFT30180	28.08.2014	BC Lock & Key	Keys, Locks	1,064.47
EFT30181	28.08.2014	Wickham Service Station	Fuel	556.91
EFT30182	28.08.2014	BEST Consultants	Consulting Services Relating To The Karratha Leisureplex Project	2,600.73
EFT30183	28.08.2014	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock	1,395.90
EFT30184	28.08.2014	L McGlenchy	Caretakers Reimbursement For Fuel	467.95
EFT30185	28.08.2014	BRL Building Company	Dalgety House - Repair Front Railing, 7 Mile Waste - Install Gas Door Closers, Kta SES Bldg - Repair Roof Leak, Millars Well - Repair Gate	3,757.47
EFT30186	28.08.2014	BP Australia Pty Ltd	Diesel	15,826.47
EFT30187	28.08.2014	Beca (Aust) Pty Ltd	Strategic Planning Secondment - Local Planning Strategies J Marshall	670.53
EFT30188	28.08.2014	Steven John Burgess	View & Assess Hames Sharley Master Plan Consultation With DOL Staff And Report	262.50
EFT30189	28.08.2014	Centurion Transport Co Pty Ltd	Freight	973.05
EFT30190	28.08.2014	Coates Hire Operations	7 Mile Waste - Generator 15kva	160.87
EFT30191	28.08.2014	Coca-Cola Amatil (Holdings) Ltd	Café Stock	840.68
EFT30192	28.08.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock	3,101.63
EFT30193	28.08.2014	Chemform	Stock	1,260.60
EFT30194	28.08.2014	Convic Skate Parks Pty Ltd	Construction of Roebourne Skatescape - Progress Claim #3	38,110.49

Chq/EFT	Date	Name	Description	Amount
EFT30195	28.08.2014	CB Snapz	Cossack Public Program - Photographer for Movie Night and Adult Workshop	437.50
EFT30196	28.08.2014	C Sayer	Reimbursement - Relocation Expenses	3,560.13
EFT30197	28.08.2014	Command IT Services	7 Mile Waste Tip Shop - IT Works and Equipment	2,123.00
EFT30198	28.08.2014	David Gray And Company Pty Limited	Stock	45.87
EFT30199	28.08.2014	Darwin Plant Wholesalers	Freight	2,621.34
EFT30200	28.08.2014	Design Co-Operative Ltd	Additional City Of Karratha Branding Tasks	12,824.92
EFT30201	28.08.2014	Donald Cant Watts Corke (wa) Pty Ltd	Karratha Cultural Precinct Project - Travel Allowance July 2014	7,711.78
EFT30202	28.08.2014	A D'Cunha	Reimbursement - CA Membership Annual Subscription	699.00
EFT30203	28.08.2014	E & MJ Rosher Pty Ltd	Stock	1,942.15
EFT30204	28.08.2014	H Eaton	Reimbursement - As per Manager Contract	468.97
EFT30205	28.08.2014	EFK Consulting Engineers	KLP - Review Generator Connection	2,854.50
EFT30206	28.08.2014	Empowering People In Communities (EPIC) Inc	2014/15 Annual Community Grant Scheme - Employment Costs For Inclusion Coordinator - First Instalment 25%	12,375.00
EFT30207	28.08.2014	East Journey Aboriginal Corporation	East Journey NAIDOC Week Wickham - Travel	2,090.00
EFT30208	28.08.2014	Farinosi & Sons Pty Ltd	1 X Set Key Wrenches	36.20
EFT30209	28.08.2014	Fortesque Bus Service Pty Ltd	Youth Services - Bus/driver Hire For July School Holiday External Activities	5,401.00
EFT30210	28.08.2014	GES Consulting	Consultancy Services - Various Projects	7,920.00
EFT30211	28.08.2014	Hitachi Construction Machinery	Stock - Parts	1,427.23
EFT30212	28.08.2014	Handy Hands Pty Ltd	Fertilising Of Golf Course Fairways, 7 Mile Waste - Week Spraying	22,156.55
EFT30213	28.08.2014	UHY Haines Norton	Review Of GST Treatment Of City of Karratha's 2014/15 Fees And Charges	2,750.00
EFT30214	28.08.2014	Jen Hourquebie	Cossack Family Day - Donation For Materials And Services	250.00
EFT30215	28.08.2014	B Hogan	Caretaker Reimbursement For Fuel & Gas	90.67
EFT30216	28.08.2014	The Trustee for the Hickey Family Trust T/A Hickey Holdings WA Pty Ltd	7 Mile Waste - Komatsu 2. 5 Tonne Forklift Hire Tip Shop 01-31/07/14	1,072.06
EFT30217	28.08.2014	Ibis Styles Karratha	C Of K - Small Business Breakfast Function 7th July 2014.	2,996.00
EFT30218	28.08.2014	J G Johnson Painting & Decorating Pty Ltd	Bulgarra Daycare - Paint And Repair Nursery Sleep Room	158.00
EFT30219	28.08.2014	Karratha Smash Repairs	Vehicle Repairs	990.00
EFT30220	28.08.2014	Karratha Auto Electrics	Depot - Fit New Condenser Fan To Air conditioning System Onsite	2,461.18
EFT30221	28.08.2014	Karratha Falcons Junior Football Club	Reimbursement For Junior Sport Light Tokens	190.00
EFT30222	28.08.2014	Kott Gunning	Kta Airport - Preparation Of Documents For Airport Tenant. Assignment Of Lease Shell Company Of Australia	2,256.20
EFT30223	28.08.2014	Komatsu Australia Pty Ltd	Depot - KT119 Kowa Bottles	2,723.02
EFT30224	28.08.2014	Karratha Community Association	REAF 2014 - 2014 Recycled Art Competition Giant Art In Unusual Places Contribution	3,500.00
EFT30225	28.08.2014	Karratha Self Storage	Karratha Self Storage Unit 00007 Monthly Storage Fee August 2014	450.00
EFT30226	28.08.2014	Sonic HealthPlus (Previously Kinetic Health Group Pty Ltd)	7 Mile Waste - Twinrix Booster Injection	150.70
EFT30227	28.08.2014	KLB Systems	Thermal Receipt Printer Paper	594.00
EFT30228	28.08.2014	Karratha Cleaning	Cossack Family Day - Cleaning Of Event Site Post Event	198.00
EFT30229	28.08.2014	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Vehicle Removal - Various	1,093.40

Chq/EFT	Date	Name	Description	Amount
EFT30230	28.08.2014	Lyons & Peirce	KLP - Scheduled Monthly Emptying Of Grease Traps	725.00
EFT30231	28.08.2014	McLeods & Co Barristers And Solicitors	Legal Advice	30,724.47
EFT30232	28.08.2014	Murcolbar Holdings Pty Ltd t/as MJ & CM West Transport Services	Hire Float Mob Grader From Balla-balla Rd To Cleaverville Rd	1,161.60
EFT30233	28.08.2014	Land Surveys NPJS Pty Ltd	KLP - Oval Survey Works	343.75
EFT30234	28.08.2014	Links Modular Solutions	KLP - Annual Class Web Access Fee	3,960.00
EFT30235	28.08.2014	Liberal Party Of Australia (WA Div) Inc.	Attendance To A Fundraising Dinner For The Liberal Party Of Australia	400.00
EFT30236	28.08.2014	LGIS Insurance Broking	14/15 MV Insurance - Hired Komatsu 2.5t Forklift 30/05/2014 to 30/05/2015	332.95
EFT30237	28.08.2014	RAW Hire	Cossack Art Awards -12 Seater Mini Van 27 June - 25 July	2,678.97
EFT30238	28.08.2014	Mandalay Technologies Pty Ltd	Flights	3,653.58
EFT30239	28.08.2014	Morrison Low Consultants Pty Ltd	Long Term Financial Plan Update - Period ended 31/07/2014	5,005.00
EFT30240	28.08.2014	L Myburgh	Staff Reimbursement	18.29
EFT30241	28.08.2014	North West Tree Services	Yaburriji Estates- Roebourne- Cyclone Christine Damages- Northern Estate Re-tie/re-stake 20x Gums Damaged Southern Estate Re-tie Re-stake 18x Gums	14,594.45
EFT30242	28.08.2014	Ngarluma & Yindjibarndi Foundation Ltd	2014/15 Annual Community Grant Scheme - Ngarluma Language Resource Project - First Instalment 25%	6,600.00
EFT30243	28.08.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	Water Refills	117.25
EFT30244	28.08.2014	Neverfail Springwater Pty Ltd - Front Reception	Water Refills	15.75
EFT30245	28.08.2014	North West Occupational Hygiene	Collect & Test Samples Taken For Asbestos	1,707.75
EFT30246	28.08.2014	Nielsen Liquid Waste Services	40 Mile Beach - Emptying Of Toilets Effluent Pits And Dump Ezys	1,928.00
EFT30247	28.08.2014	Orica Australia Pty Ltd	Chlorine Gas Cylinders - Refills (Various)	2,369.40
EFT30248	28.08.2014	Hanson Construction Materials Pty Ltd	7 Mile - Ready Mix Concrete For Entry Sign Install	741.95
EFT30249	28.08.2014	Pilbara Copy Service	Photocopier Charges - Various	140.36
EFT30250	28.08.2014	Pilbara Access Management Solutions Wa	7 Mile Waste - Hire Of 3 Scaffold Platforms And Set Of Stairs	804.05
EFT30251	28.08.2014	Prompt Fencing Pty Ltd	KLP Playspace - 86m Supply And Install Of Custom Built 1500mm High Panel With Rod Top	25,190.00
EFT30252	28.08.2014	Perth Safety Products	Street Signage	440.00
EFT30253	28.08.2014	Pilbara Traffic Management Pty Ltd	Cossack Family Day - Creation Of Traffic Management Plan	2,200.00
EFT30254	28.08.2014	Parents Fundraising For Synergy Families	Bucks For Bags Donation - Litter Clean Up 19/07/2014 335 Bags	2,000.00
EFT30255	28.08.2014	Quicksmart Industries	REAF 2014 - Banner Mesh	2,550.38
EFT30256	28.08.2014	Rose & Crown Hotel	Accommodation - K Sparks 28/7/14 - 2/8/14	875.00
EFT30257	28.08.2014	Amcap (Formerly Skipper Truck Parts)	Stock - Filters	293.12
EFT30258	28.08.2014	Statewide Bearings	Parts	756.16
EFT30259	28.08.2014	Kmart Karratha	Youth Shed - Sock Supply For The Indoor Play Centre	255.50
EFT30260	28.08.2014	Swoon Design Studio	Crime Prevention - Full Colour Printing A3 Posters & DI Flyers	874.50
EFT30261	28.08.2014	Sanders Turner Ellick Architects	Kta Airport - Professional Fees For Airport Terminal Upgrade	34,595.77
EFT30262	28.08.2014	Designa Sabar Pty Ltd	Kta Airport - Carpark Preventative Maintenance & Technical Service Support 21/7/14 To 20/8/14	3,684.52
EFT30263	28.08.2014	Soundgear Australia	KLP - Repair To Group Fitness Beltpack	32.50
EFT30264	28.08.2014	Skilled Group Limited	Labour Hire	3,045.87

Chq/EFT	Date	Name	Description	Amount
EFT30265	28.08.2014	Scott Printers Pty Ltd	Mail out Components #3 Of Pilbara Underground Power FAQ And Cover Letter	5,769.50
EFT30266	28.08.2014	Santa Fe Wridgways (Belmont)	Relocation Of A. Kett - From Perth To Karratha	5,294.30
EFT30267	28.08.2014	J Smith	Reimbursement - Purchased Cable Bridge For Terminal Kta Airport	118.98
EFT30268	28.08.2014	Trugrade Pty Ltd	Stock	348.27
EFT30269	28.08.2014	Tox Free (Australia) Pty Ltd	KLP - Front lift Bin Service 3m Generic	1,089.00
EFT30270	28.08.2014	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	7 Mile Waste - Line Marking (as per Quotation 16191)	12,628.00
EFT30271	28.08.2014	Theendstop (The End Stop)	Cossack Family Day - Fuel Reimbursement For 15 Min Art Shop	39.74
EFT30272	28.08.2014	United Party Hire	Cossack Family Day - Bouncy Castle & Umbrella Hire	1,784.20
EFT30273	28.08.2014	Karratha Timber & Building Supplies (formerly Versatile)	General Hardware - Various	746.98
EFT30274	28.08.2014	Vita Group Ltd T/a Telstra Store Karratha	Universal Cradle For Works Dept	350.00
EFT30275	28.08.2014	Woolworths (WA) Ltd	Café Stock	620.40
EFT30276	28.08.2014	Wurth Australia Pty Ltd	Stock	106.37
EFT30277	28.08.2014	Downer Edi Works Pty Ltd	Cattrall Park - Prepare And Install Concrete Footpath	32,807.50
EFT30278	28.08.2014	Wickham Play Group	Bags For Bucks Donation For Wickham Tidy Town 10/08/14 - 43 Bags	258.00
EFT30279	28.08.2014	A Ward	Reimbursement - As Per Director Contract	105.00
EFT30280	28.08.2014	Wickham Tidy Towns	Bags For Bucks Donation For Wickham Tidy Town 10/08/14 - 295 Bags	1,770.00
EFT30281	28.08.2014	West Australian Newspapers Limited	Advertising - Various	29,087.60
EFT30282	28.08.2014	Kerry-Ann Walsh T/A KA Communications	Reimbursement Of Expenses (Flights & Accommodation) - Media Training Sessions	9,400.62
EFT30283	28.08.2014	Wickham Blackwood Marathon Teams	Bags For Bucks Donation For Wickham Tidy Town 10/08/14 - 79 Bags	474.00
EFT30284	28.08.2014	Zipform Pty Ltd	Supply Print and Mailing of Annual Rates Notices for 2014/15, Reprint of Cheques	24,827.57
EFT30285	28.08.2014	Fencewright (Fencewright Unit Trust)	Kta Airport - Supply and Install Security Fencing	59,777.85
EFT30286	28.08.2014	Hyder Consulting Pty Ltd	Rft 07-13/14 Effluent Reuse Scheme - Concept & Design Consultancy Stage 1 - Concept Design	79,576.75
EFT30287	28.08.2014	Environmental Industries	KLP - Turfing of 1085m2 Leisureplex Oval, Mowing & Brushcutting Drainage Reserves - Millars Well, Pegs Creek, Bulgarra	127,831.90
EFT30288	28.08.2014	T F Woollam & Son Pty Ltd TA Woollam Constructions	Karratha Airport Terminal Upgrade Project (RFT 27-13/14) - Progress Claim #2	1,772,908.86
EFT30289	28.08.2014	Phoibos Pty Ltd	Supply Of Solar Pedestrian Lighting	94,105.00
EFT30290	28.08.2014	North West Waste Alliance	July 2014 - Additional Street Sweeping Services	84,748.01
EFT30291	28.08.2014	Neils Reticulation And Landscaping	Kta Airport - Landscaping And Reticulation Design And Installation, KLP Playspace - Install Turf, Pine Bark, Trees and Irrigation	79,508.00
EFT30292	28.08.2014	Leethall Constructions Pty Ltd	RFT 29-13/14 Dampier Bus Shelters - Progress Claim #2 & #3 and Variations, 7 Mile Waste - Install Culvert Drain, 7 Mile Waste - Truck Wash Facility Construction	69,690.82
EFT30293	26.08.2014	Building Commission (Building Services Levy)	BSL - July 2014 Building Permits	8,964.84
EFT30294	26.08.2014	G Bailey	Sitting Fee - August 2014 G Bailey	2,791.67
EFT30295	26.08.2014	J Lally	Sitting Fee - August 2014 J Lally	4,562.50
EFT30296	26.08.2014	E Smeathers	Sitting Fee - August 2014 E Smeathers	2,791.67
EFT30297	26.08.2014	F White-Hartig	Sitting Fee - August 2014 F White-Hartig	2,741.67
EFT30298	26.08.2014	D Hipworth	Sitting Fee - August 2014 D Hipworth	2,791.67
EFT30299	26.08.2014	G Harris	Sitting Fee - August 2014 G Harris	2,791.67

Chq/EFT	Date	Name	Description	Amount
EFT30300	26.08.2014	N Kickett	Sitting Fee - August 2014 N Kickett	2,791.67
EFT30301	26.08.2014	P Long	Local Government Allowance - August 2014 P Long	11,125.00
EFT30302	26.08.2014	J Miller	Sitting Fee - August 2014 J Miller	2,791.67
EFT30303	26.08.2014	M Saylor	Sitting Fee - August 2014 M Saylor	2,791.67
EFT30304	26.08.2014	R Vandenberg	Sitting Fee - August 2014 R Vandenberg	2,791.67
76936	15.05.2014	Abraham Traffic Management	Cancelled Cheque	-1,000.00
77112	29.07.2014	Department of Transport	Fleet Vehicle Registrations - 01/08/2014 to 31/07/2015	32,912.60
77113	29.07.2014	Dell Australia Pty Ltd	Cancelled Cheque	0.00
77114	29.07.2014	BCITF	Cancelled Cheque	0.00
77115	29.07.2014	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - June 2014	2,347.30
77116	29.07.2014	Dell Australia Pty Ltd	IT Equipment For The Wickham SES Facility	4,196.50
77117	30.07.2014	Vodafone Hutchison Australia Pty Limited	SES Messaging Service 26/06 To 25/07/14	184.10
77118	30.07.2014	West Pilbara Softball Organisation	Flights For E. Harvey To Conduct A Scoring Clinic 13/06/14	600.00
77119	30.07.2014	LGIS Insurance Broking	Cancelled Cheque	0.00
77120	30.07.2014	Fines Enforcement Registry (Dept Of Attorney General)	Lodgement Of Unpaid Fines With The Department Of Justice - 9 Penalties 14171UIN	32.40
77121	31.07.2014	Noelene McCamish	Refund Of 28 Days Camping Permit From Cleaverille	150.00
77122	31.07.2014	Monique Mouda- Huges	Refund For Lost Book First Day Returned To Karratha Library	19.80
77123	01.08.2014	James Spath (Business Systems Analyst - GIS)	Reimbursement For Fuel And Dinner	72.06
77124	30.07.2014	Telstra Corporation Ltd	Telephone Charges	15,091.88
77125	30.07.2014	Telstra Corporation Ltd	Cancelled Cheque	0.00
77126	30.07.2014	Horizon Power	Cancelled Cheque	0.00
77127	30.07.2014	Horizon Power	Cancelled Cheque	0.00
77128	30.07.2014	Water Corporation	Cancelled Cheque	0.00
77129	30.07.2014	Water Corporation	Cancelled Cheque	0.00
77130	30.07.2014	Horizon Power	Electricity Charge	27,145.65
77131	30.07.2014	Horizon Power	Cancelled Cheque	0.00
77132	30.07.2014	Water Corporation	Water Charges	19,921.02
77133	01.08.2014	City of Karratha	Payroll deductions	1,572.08
77134	01.08.2014	Australian Services Union (ASU/MEU Div.)	Payroll deductions	978.90
77135	01.08.2014	Lgrceu	Payroll deductions	145.50
77136	05.08.2014	Mary Margaret Ostrognay	Refund of Cash Payment	1,000.00
77137	05.08.2014	City of Karratha	Coles - Strategic Platters For Meeting With Architects Art & Community Precinct 14/7/14	1,055.40
77138	05.08.2014	Telstra Corporation Ltd	Telephone Charges	9,027.50
77139	08.08.2014	Horizon Power	Electricity Charge	93,824.92
77140	12.08.2014	John & Colleen Ablett	Refund Of Camping Fees Due To Illness - Permit 7834	180.00
77141	12.08.2014	Crosbie Lee	Reimbursement Of Cancelled Salsa Classes	68.00
77142	12.08.2014	Australian Super	Superannuation contributions	23,290.63
77143	12.08.2014	Colonial First State Firstchoice Super	Superannuation contributions	5,380.69
77144	12.08.2014	Asgard Superannuation	Superannuation contributions	2,208.71
77145	12.08.2014	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	3,119.23
77146	12.08.2014	ANZ Smart Choice Super	Superannuation contributions	2,387.22
77147	12.08.2014	AMP Superleader	Superannuation contributions	260.31
77148	12.08.2014	AXA Generations	Payroll deductions	9,637.74
77149	12.08.2014	AMP Super Directions Fund	Superannuation contributions	691.10
77150	12.08.2014	AMP SignatureSuper	Superannuation contributions	1,583.13
77151	12.08.2014	BT Super For Life	Superannuation contributions	6,041.16
77152	12.08.2014	CBA Superannuation Savings Account	Superannuation contributions	579.85

Chq/EFT	Date	Name	Description	Amount
77153	12.08.2014	Club Plus Superannuation Scheme	Superannuation contributions	1,658.43
77154	12.08.2014	Equity Trustees Ltd ATF Emplus Super Fund	Superannuation contributions	279.06
77155	12.08.2014	First State Super	Superannuation contributions	1,688.42
77156	12.08.2014	100F LIFETRACK PERSONAL SUPERANNUATION	Superannuation contributions	1,226.69
77157	12.08.2014	Hesta Superannuation	Superannuation contributions	2,086.60
77158	12.08.2014	HostPlus Superannuation	Superannuation contributions	6,205.30
77159	12.08.2014	INTRUST SUPER FUND	Superannuation contributions	61.94
77160	12.08.2014	The Industry Superannuation Fund	Superannuation contributions	1,467.89
77161	12.08.2014	JR Superannuation Fund	Superannuation contributions	265.70
77162	12.08.2014	Local Government Superannuation- SYDNEY	Superannuation contributions	3,111.17
77163	12.08.2014	MLC Nominees Pty Ltd	Superannuation contributions	2,572.30
77164	12.08.2014	MLC Masterkey Superannuation	Superannuation contributions	3,544.65
77165	12.08.2014	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	1,907.94
77166	12.08.2014	NGS Superannuation	Superannuation contributions	1,689.57
77167	12.08.2014	OnePath Masterfund	Superannuation contributions	1,101.20
77168	12.08.2014	Rest Superannuation	Superannuation contributions	14,046.24
77169	12.08.2014	Superwrap Personal Super Plan	Superannuation contributions	1,576.55
77170	12.08.2014	Sunsuper Pty Ltd	Superannuation contributions	2,677.08
77171	12.08.2014	Telstra Super Pty Ltd	Superannuation contributions	1,362.99
77172	12.08.2014	Colonial First State Investments Limited (super)	Superannuation contributions	1,345.22
77173	12.08.2014	VicSuper	Superannuation contributions	1,227.74
77174	18.08.2014	Department of Transport	Vehicle Search Fees - June 2014	19.20
77175	14.08.2014	Telstra Corporation Ltd	Telephone Charges	9,165.42
77176	14.08.2014	Horizon Power	Electricity Charge	248,296.10
77177	14.08.2014	Horizon Power	Cancelled Cheque	0.00
77178	14.08.2014	Horizon Power	Cancelled Cheque	0.00
77179	14.08.2014	Water Corporation	Wat	48,746.58
77180	19.08.2014	Department of Transport	Karratha Back Beach Public Jetty Licence	74.44
77181	19.08.2014	Shire Of Ashburton	Accommodation - K Sparks To Attend Fire Arms Handling And Safety Course	980.00
77182	15.08.2014	Owen Bunter	Grant Reference SP/01/JUL/2014 - Support Scholarship Olivia And Kahlan Bunter	1,000.00
77183	21.08.2014	Leonie Peterson	Grant Reference SP/01/JUL/2014 - Support Scholarship Grace Keogh	500.00
77184	21.08.2014	Kylie Scanlan	Grant Reference SP/01/JUL/2014 - Support Scholarship Jordan Scanlan	500.00
77185	21.08.2014	United Party Hire	Cossack Family Day - Hire Of Marquees & Astro Turf	6,914.60
77186	18.08.2014	City of Karratha	Payroll deductions	1,572.08
77187	18.08.2014	City of Karratha	Payroll deductions	1,460.43
77188	20.08.2014	City of Karratha	Wickham Recreation Precinct - Cash Float	200.00
77189	28.08.2014	Vodafone Hutchison Australia Pty Limited	SES Messaging Services - Phone Charges 01/07 To 31/0/14	194.10
77190	28.08.2014	Telstra Corporation Ltd	Telephone Charges	17,199.09
77191	28.08.2014	Horizon Power	Electricity Charge	28,457.75
77192	28.08.2014	Water Corporation	Water Charges	10,658.93
77193	28.08.2014	Fines Enforcement Registry (Dept Of Attorney General)	Cancelled Cheque	0.00
77194	28.08.2014	Davidson Kelly	Refund - Swimming Lessons Term 3	208.00
77195	28.08.2014	Fines Enforcement Registry (Dept Of Attorney General)	Lodgement Of Unpaid Fines With The Department Of Justice - 2 Penalties 14226UIN	93.20

Chq/EFT	Date	Name	Description	Amount
77196	26.08.2014	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - July 2014	16,053.18
				10,802,821.51

31.07.2014	City of Karratha	Payroll FE 30.07.2014	755,205.58
14.08.2014	City of Karratha	Payroll FE 13.08.2014	716,829.97
18.08.2014	City of Karratha	Wages	1,708.67
			1,473,744.22

Total Payments

12,276,565.73

9.3 OPERATIONAL PLAN 2013-2014 – QUARTER 4 PERFORMANCE REPORT

File No: CM.89
Responsible Executive Officer: Director Corporate Services
Reporting Author: Corporate Planning Officer
Date of Report: 28 August 2014
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE





To provide Council with an update on the performance of the Operational Plan 2013-2014 – Quarter 4 (April 2014 – June 2014).

BACKGROUND

The Shire of Roebourne adopted its first ever suite of documents within the Integrated Strategic and Planning Framework on 17 December 2012. Overarching this suite of interrelated plans is the Strategic Community Plan 2012-2021 which identifies the aspirations of our communities.

The Corporate Business Plan 2012-2016 is the key strategic planning document from which all other plans and programs within the Council flow. The Corporate Business Plan 2012-2016 is informed by the Strategic Community Plan 2012-2021 and prioritises the programs, projects and services Council will commit to provide during the five years. The Operational Plan 2013-2014 (an annual slice of the Corporate Business Plan 2012-2016) further builds on the foundation already provided through the first Operational Plan 2012-2013 continuing implementation of programs identified in the Corporate Business in achieving the long term vision outlined in the Strategic Community Plan.

The new Performance Manager software is now being used by the organisation to manage and report on performance against the Operational Plan. A snapshot of the overall performance up to and including Quarter 4 (April 2014 – June 2014) is included in this report illustrated by the traffic lights that represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI
	Below Target	Between the target and lower tolerance applied to the KPI
	On Target	Either on or above target
	No Status	No action required for this period to date or capturing trend data

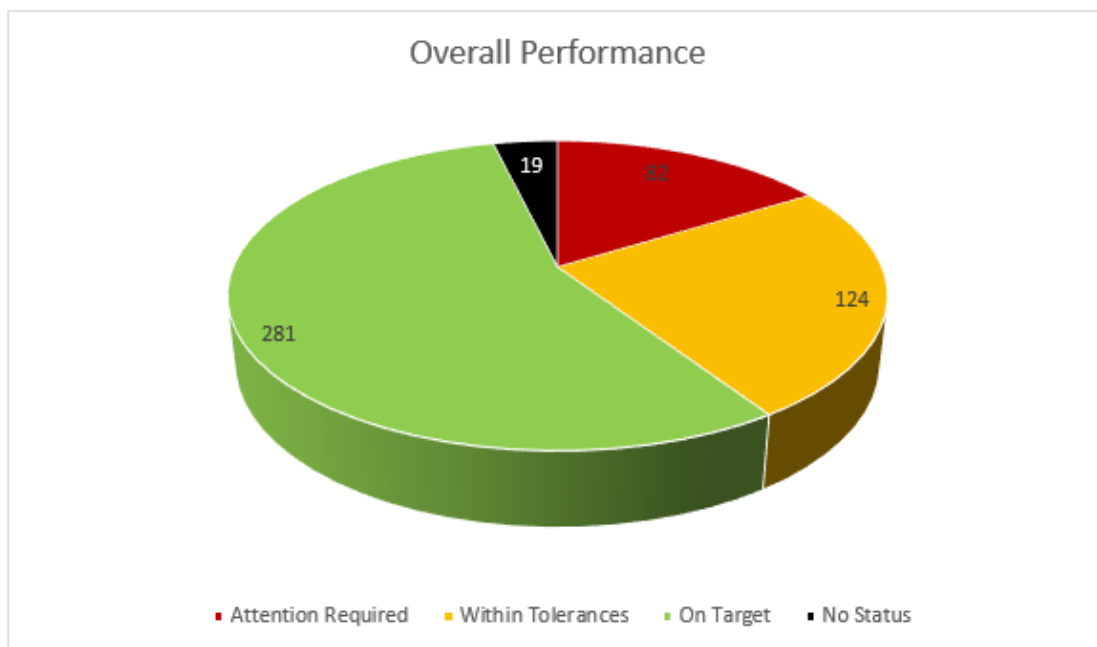
Overall Progress Snapshot

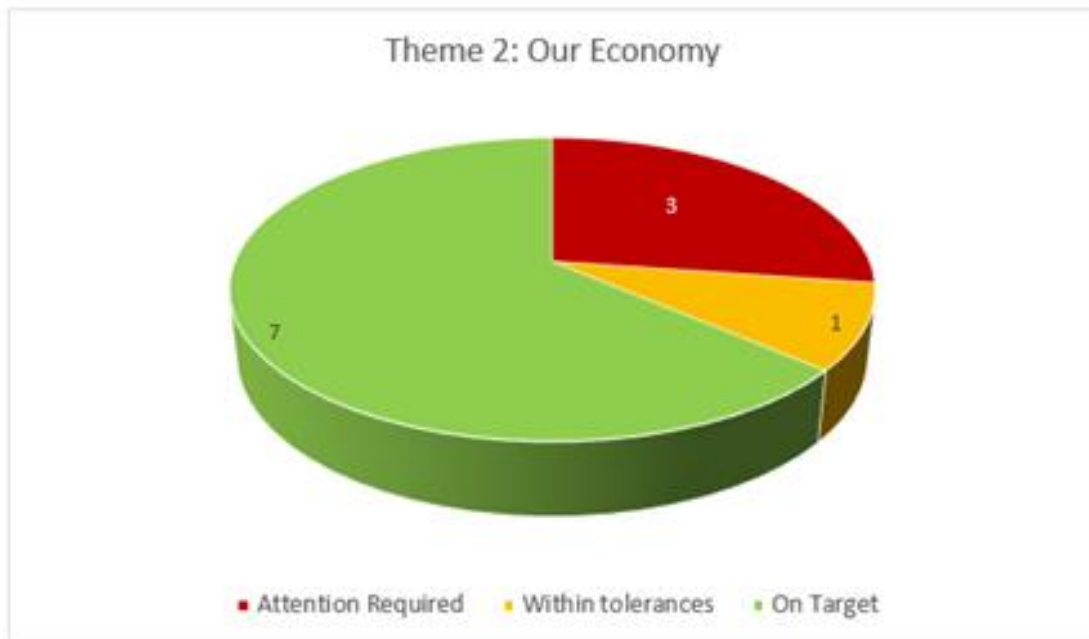
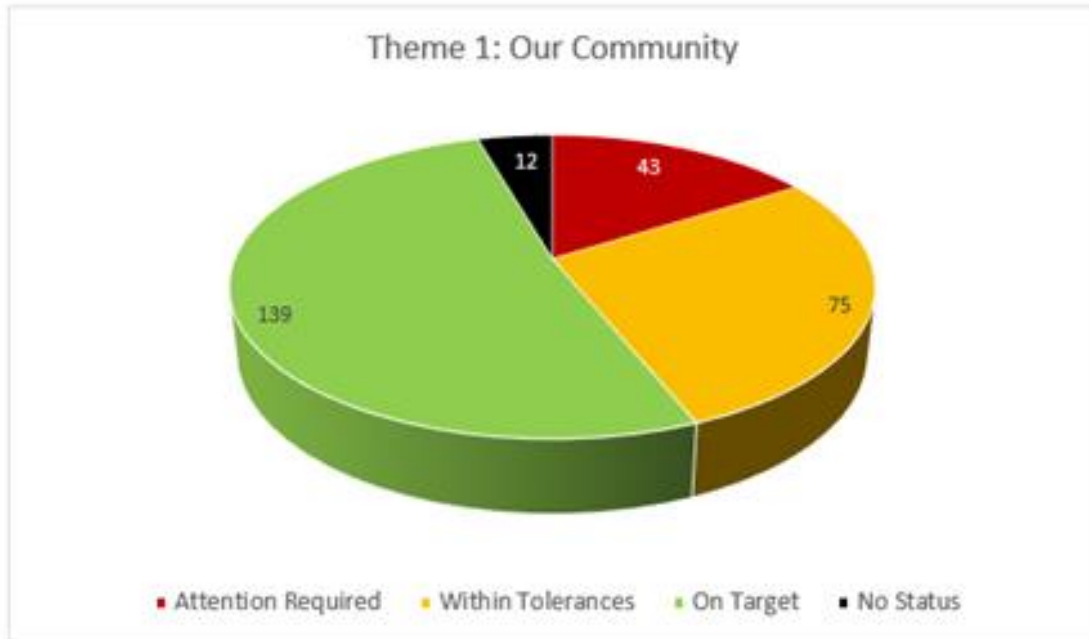
There are four strategic themes in the Strategic Community Plan 2012-2021, which are delivered through 116 Programs outlined in the Corporate Business Plan, which in turn are delivered through 300 ongoing services and projects measured by 506 performance measures.

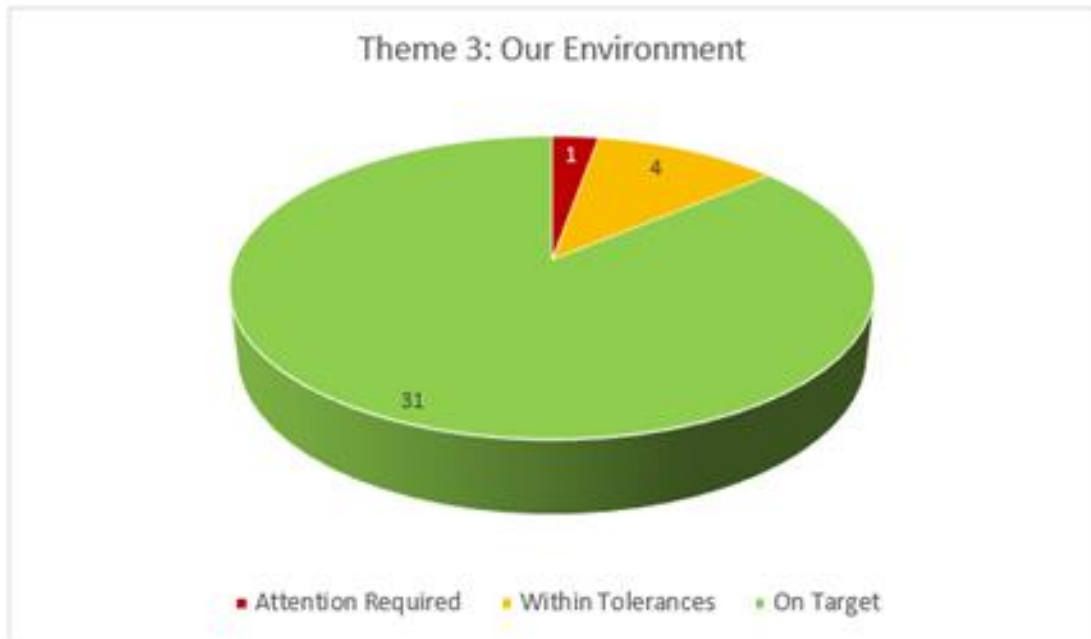
Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs	Services & Projects	Performance Measures
Our Community	51	146	269
Our Economy	7	9	11
Our Natural & Built Environment	6	25	36
Our Leadership	52	120	190

Out of a total 506 performance measures in the Operational Plan 2013-2014, 84% of performance measures were completed on target as indicated below:







The 2013/2014 Operational Plan records the following notable achievements:

- Operational levels of service have been determined for all classes of assets to meet community expectations.
- Capital works program for roads, footpaths and drainage all completed on time and on budget.
- Developed a 10 year Footpath and Cycleway Plan.
- Installed permanent shade structure and playground at Karratha Leisureplex with landscaping completed in July 2014.
- Commenced development of the Point Samson Structure Plan; Karratha Redevelopment Plans for Bulgarra, Pegs Creek, and Millars Well; Roebourne Structure Plan; Local Planning Strategy and Cossack Concept Plan.
- 1,556 new library members across all four libraries for the 2013/14 period.
- 210 youth programs provided to children across all four libraries for the 2013/14 period.

- Prepared and submitted the Community Facility business plan for the Wickham Sporting Precinct and Community Hub Master Plan.
- Scheme Amendment 32 adopted by Council to progress the development of the Lazy Lands project.
- Planning and projects underway with Dampier Community Hub; Karratha Civic Precinct; Wickham SES Facility; Airport Hydraulics upgrade; 7 Mile Waste Facility; Karratha Airport Terminal Redevelopment Project.
- Involvement of Indigenous artists in numerous arts and cultural events, workshops and activities including Cossack Art Awards and NAIDOC Week events.
- Cossack Art Awards successfully completed with 290 entries and over 5,000 in attendance.
- The website had 419,501 visits and 6,619 Facebook likes.
- Updated residential property kerb side numbering for emergency and property identification.
- 5,137 litter bags collected as part of the “Bags for Bucks” clean-up campaign
- 11.8 tonnes of litter has been collected over the 2013/14 period.
- 2,304 tonnes of street sweeping spoil cleaned up for the year of which 1,522 tonnes was collected in the last quarter.
- Completed foreshore management plans for 40 Mile Beach, Point Samson and Karratha.
- Emergency Response Plan updated prior to Severe Tropical Cyclone Christine (December 2013) proved successful in its first implementation.

Although 16% of all KPIs require attention, many of these are administrative in nature and in most cases target levels require review. Significant KPIs reported as requiring attention are:

- 80% compliance with requirement to conduct regular inspections of cemeteries for damage or vandalism.
- Depot Master Plan not completed.
- 52% of local planning policies have been reviewed and updated.
- 80% compliance with assessment of open space provisions being consistent with Local and State policies in the Planning Scheme review proposed in 2013 – 2015.
- 85% achievement in completing Dampier Hub Stage 1. Project delayed with alternative designs being requested.
- 60% of updates to the website achieved due to increased volume of web content and website redevelopment activity. It is expected that capacity will improve once the new site is bedded down.
- Implementation of the Off Road Vehicle Strategy is to be finalised in 2014/15.
- Draft Tourism Policy has been developed and will be assessed against a Tourism Strategy being established by the Tourism Advisory Group.
- Local Laws review to be finalised in 2014/15 following late suggestions for additional changes coupled with a change in designation for the organisation.
- 66.5% of building applications assessed within 5 working days and 2 permits not issued within required timeframe.
- Succession planning deferred to 2014/15.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures within the Operational Plan 2013 – 2014.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for the future.

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The budgetary allocations embedded within the Operational Plan 2013 - 2014 have drawn on Council's budget deliberations for the 2013/14 budget.

STRATEGIC IMPLICATIONS

This item is relevant to Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

- Our Program: 4.c.2.8 Develop and implement a strategic business planning management system and coordinate business improvement activities
- Our Services: 4.c.2.8.4 Coordinate and prepare quarterly review reports across the Shire and present to Council for approval

RISK MANAGEMENT CONSIDERATIONS

Risk management considerations have been identified through the attached Exceptions Report.

IMPACT ON CAPACITY

There is substantial impact on capacity inherent in Council's commitment to meet targets and resources outlined in the Operational Plan. Consideration has been given to resourcing to implement the Operational Plan.

RELEVANT PRECEDENTS

The Q2 Performance Report was reported to Council at its April 2014 meeting.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER the Operational Plan 2013-2014 – Q4 Performance Report.

CONCLUSION

Under the Integrated Strategic Planning framework Council adopted a suite of documents including a five year focused Corporate Business Plan and annual Operational Plan 2013-14. The Regulations require that the Corporate Business Plan (of which the Operational Plan is a sub-plan) be reviewed annually in order to deliver the annual budget. One of the supporting processes is quarterly reporting against the current year of the Corporate Business Plan to monitor performance and respond to changing priorities. The Operational Plan 2013-2014 – Q4 Performance Report summarises the performance of Council in relation to goals set at the start of the financial year. This report confirms that 84% of the 506 KPIs were achieved as at 30 June 2014.

OFFICER'S RECOMMENDATION

That Council by **SIMPLE** Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Operational Plan 2013-2014 – Q4 Performance Report.

10 COMMUNITY SERVICES

10.1 DAMPIER COMMUNITY HUB MANAGEMENT PLAN

File No:	CP.329
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Leisure Services
Date of Report:	28 August 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Dampier Community Hub Management Plan 2. Site Plan Detailing Proposed Responsibilities

PURPOSE

To seek Council endorsement and direction for the management of the Dampier Community Hub.

BACKGROUND

Following the signing of the Dampier Community Hub Funding Agreement with Rio Tinto in May 2013, City officers under the direction from Council and the Project Reference Group have progressed the design of the proposed Dampier Community Hub. Furthermore, throughout the April – August period of 2014, officers have explored the Early Learning Centre management options via a formal Expression of Interest and Tender. This has resulted in Council selecting a preferred supplier at the August 2014 Ordinary Council Meeting and delegating further negotiations and finalisation of the lease to the Chief Executive Officer.

Whilst the final outcome of the negotiations with the early learning service provider have not been finalised, Officers consider it is important for Council to set direction on the management approach of the wider facility prior to proceeding with a construction tender. The draft Management Plan for the Dampier Community Hub is attached for Councillors perusal.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social, economic & community wellbeing.

COUNCILLOR/OFFICER CONSULTATION

Officers have worked through several options internally regarding the management of the Dampier Community Hub. These options are outlined below for each separate area within the Hub:

Area	Management Options	Recommendation
Early Learning Centre	External service provider, or city enter into child services	External service provider
Multipurpose Areas	External management, or city management	External management
Not For Profit Areas	External management, sublease via external management, or direct city lease	Sublease via external management
Library/City Offices	City management	City management
Coffee Hut	External management, sublease via external management, direct city lease, or city operations	External management, or Sublease via external management
Dampier Community Association Areas	External management, or city management	External management
Change rooms	External management, or city management	External management
Public Toilets	External management, or city management	City management
Existing Community Hall	External management, or city management	External management
Existing Lesser Hall	External management, or city management	External management
Existing Kitchen	External management, sublease via external management, direct city lease, or city operations	External management, or Sublease via external management
Public Outdoor Spaces, including Skate Park	External management with building areas, independent maintenance contract, or city management	City management

Officers suggest the recommendations above provides the most advantageous outcome for Council, in terms of impact on capacity, community benefit and cost to Council.

COMMUNITY CONSULTATION

Extensive community consultation has occurred with the following user groups and stakeholders proposed to be the major users of the facility. All stakeholders have been advised that facilities will be run at a fee for service, will be multi-use, and which facilities are proposed to be City operated and which is potentially operated by an external agency:

Dampier Community Association	Dampier Reparatory Group
Dampier Playgroup	Pilbara Health Network
Dampier Arts and Everything	

Officers suggest the Dampier Community Hub is broken into three distinct areas, for ease of management and delineation of responsibilities. These are outlined below;

Module 1: Halls and Event Space

This module contain the community hall, lesser hall, change rooms, public toilets and commercial kitchen. The intention is to structure this as a “Management Agreement” and let this area to an external agency through a public tender process is under this agreement the external agency is responsible for the service provision, hiring out of facilities and all operating costs. The suggested term of tenure is via 2 year plus 3 year plus 5 year condition. This provides the City with risk mitigation and exit strategies should the operations not be successful. Whilst the public toilets are physically located within this module, it will be the City’s responsibility to maintain this amenity.

Module 2: Community Facility

This module contains a potential coffee hut, Dampier Community Association Offices, common reception, three (3) not-for-profit offices, community library and City administration offices. With the exception of the library and City offices which would be managed by the City, the intention is to let this area to an external agency through a public tender process. Under this agreement the external agency is responsible for the service provision, hiring out of facilities and all operating costs. The management of Module 2 would be included within the public tender highlighted within Module 1. It is the responsibility of the external agency to staff the front reception during business hours and manage the shared common areas.

Module 3: Early Learning Centre

This module includes the early learning centre and all associated outdoor areas. Council has previously endorsed and resolved the management model for the early learning centre and officers are currently progressing towards a lease agreement with a preferred proponent who will be responsible for the fit out of the centre and will be responsible for all outgoings.

Public Outdoor Spaces

It is the intention that all publically accessible outdoor areas, including the skate park, will be managed by the City. The City's Parks and Gardens staff would be responsible for the maintenance, planning and operations of all infrastructure located in this area.

A site plan highlighting the proposed responsibility areas is attached for Councils perusal, which summarises the above commentary.

The management and responsibilities of areas within the proposed Dampier Community Hub is highlighted in the table on the next page, which is contained within the Management Plan.

Module	Manager	Management Responsibility	City Responsibility
Module 1: Halls and Event Spaces	External Agency	Tender process to be undertaken. Responsibility of tenants to fit out office space and cover cost of all outgoings.	Facility provision. Building structure maintenance. Management of lease agreement.
Module 2: Community Facility	City of Karratha	The City will have 100% ownership of all costs associated with the public toilets.	All duties and responsibilities.
	External Agency	Tender process to be undertaken. Responsibility of tenants to fit out office space and cover cost of all outgoings.	Facility provision. Building structure maintenance. Management of lease agreement.
	City of Karratha	The City will assume full responsibility for the Library and City Offices within this module. These areas are separately sub-metered and will operate independent for the remainder of the module.	All duties and responsibilities.
Module 3: Early Learning Centre	External Agency	Commercial Tender Process to be undertaken. Responsibility of successful tender to meet requirements of tender, pay all outgoings and complete fit out requirements of childcare module.	Facility provision. Building structure maintenance. Management of lease agreement.

Additional community consultation has occurred with the Dampier Community Association (DCA) regarding capacity and ability to manage community spaces. Financial modelling and operational scenarios have also been workshoped with the DCA. Officers acknowledge that the DCA has significant local experience in managing facilities and could sustain the additional responsibilities under a revised staffing structure. Whilst this is acknowledged, to ensure the most advantageous outcome for Council and the wider community, Officers recommend the management of the “Community Spaces” are released to the market under public tender process.

For clarity this is defined as the following scope:

Area	Responsibility
Multipurpose Areas	Hiring/booking, cleaning, outgoings, security, staffing.
Not For Profit Areas	Leasing/Sub-letting, cleaning, outgoings, security, staffing.
Coffee Hut	Leasing/Sub-letting, cleaning, outgoings, security, staffing.
Dampier Community Association Areas	Leasing/Sub-letting, cleaning, outgoings, security, staffing.
Change rooms	Hiring/booking, cleaning, outgoings, security, staffing.
Existing Community Hall	Hiring/booking, cleaning, outgoings, security, staffing.
Existing Lesser Hall	Hiring/booking, cleaning, outgoings, security, staffing.
Existing Kitchen	Hiring/booking, cleaning, outgoings, security, staffing.

Should Council wish to proceed with the officer’s recommendation, the following selection criteria and weighting would be suggested for Modules 1 and 2 Tender Management documentation.

Selection Criteria	Weighting
Relevant Experience Previous experience in community facility coordination / management Experience in business planning and financial management	25%
Capacity to Deliver Demonstrated capacity to provide access to the facility for the wider community on an equitable hire/user pay system	25%
Methodology Demonstrated ability in the development of promotion and communication plans. Proven experience in facility and program marketing and promotion Ability to align with the Dampier Community Hub’s mission statement	20%
Price Cost to manage and operate the facility less income generated.	30%

Officers have suggested an equal weighting across the criteria to ensure an external agency is appointed who has the capacity, experience and knowledge to successfully manage the Dampier Community Hub for a long period under set performance indicators.

STATUTORY IMPLICATIONS

Section 3.18 *Local Government Act 1995*.
 Section 3.57 *Local Government Act 1995*
 Section 3.58 *Local Government Act 1995*

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The management of the Dampier Community Hub will have financial implications. As the detailed design of the facility is not complete at the time of writing this report, Council should note the operational costs range between \$912,100 to \$1,114,900 per annum.

Under the agreement with Rio Tinto, Officers are currently in negotiations regarding the operational funding of the community hub. The funding principles are based on the following over a 20 year period;

- City of Karratha funds the operational deficit of the community library and administration offices throughout the agreement.
- Rio Tinto funds 100% the operational deficit of all other aspects for the first 3 years (until certainty exists over actual costs).
- The City and Rio Tinto renegotiate the remaining 17 years of the operational costs, based on Rio Tinto funding a percentage of the costs over the 20 year period.
- Both parties agree to determine operational costs for years 4-20 within 12 months of the initial 3 year agreement expiry.

The full operational costs will be presented to Council prior to the signing of the operational agreement with Rio Tinto.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.d.2.2	Develop and implement strategic partnerships that assist in the provision of community infrastructure and service delivery.
Our Services:	1.d.2.2.3	Implement Dampier Community Hub Agreement.
Our Program:	1.e.2.1	Liaise with key stakeholders including LandCorp, government agencies and developers for support in strategic community projects.
Our Services:	1.e.2.1.1	Liaise with other agencies in delivery of strategic community projects.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of financial and reputational impact.

IMPACT ON CAPACITY

Should Council endorse the Officer’s recommendation, Officers will be required to manage a formal Tender process. Officers have factored in annual work plans for this or other direction by Council to occur during the October 2014 to February 2015 period, to ensure an operator is selected prior to construction commencing.

RELEVANT PRECEDENTS

Council has previously adopted management plans for major community infrastructure, including but not limited to the Karratha Leisureplex and the Pam Buchanan Family Centre. Council has also previously sought external interest for the management of community infrastructure, and entered into management agreements with community entities.

Management of the Dampier Community Hub has been discussed with the Dampier Community Association, who have expressed an interest in management, however considering recent events around other community managed facilities, Officers recommend the management is released to the wider market to ensure a sustainable outcome for the community.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. REJECT the Dampier Community Hub Management Plan as presented in this report; and
2. INSTRUCT the Chief Executive Officer to amend the Dampier Community Hub Management Plan and present a revised version to the October 2014 Ordinary Council Meeting.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the Dampier Community Hub Management Plan as presented in the report, noting the following;
 - a) The financial deficit of the facility is currently estimated to range between \$912,100 to \$1,114,900 per annum.
 - b) Once received, final operational cost estimates will result in an amendment to the Management Plan.
 - c) An operational funding agreement with Rio Tinto is still under negotiation, and will be presented to Council prior to signing.
 - d) Once the Rio Tinto operational agreement is endorsed by Council, it will form and appendix to the Management Plan; and
2. NOT call tenders for the management of the Dampier Community Hub.

CONCLUSION

Extensive community consultation and thorough negotiations with Rio Tinto have taken place over the past 18 months regarding the management, operations and operational funding of the Dampier Community Hub. Officers recommend the management plan and broad philosophies are adopted and understood by Council prior to releasing a tender for the construction of the Dampier Community Hub. The intention is to release a public tender(s) for the management of all areas within the community hub, with the exception of the community library, City administration offices, public toilets and public outdoor spaces, which is recommended to stay under the management of the City.

The early learning facility tender closed in August 2014, and Officers are currently in negotiations with the preferred provider. Officers recommend the management tender for the remainder of the facility would be released during the second quarter of 2014/15 with a recommendation provided to Council in the third quarter.

OFFICER’S RECOMMENDATION

1. That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the Dampier Community Hub Management Plan as presented in the report, noting the following:
 - a) The financial deficit of the facility is currently estimated to range between \$912,100 to \$1,114,900 per annum;
 - b) Once received, final operational cost estimates will result in an amendment to the Management Plan;
 - c) An operational funding agreement with Rio Tinto is still under negotiation, and will be presented to Council prior to signing; and
 - d) Once the Rio Tinto operational agreement is endorsed by Council, it will form and appendix to the Management Plan.

2. That Council by SIMPLE Majority pursuant to Section 3.57 and 3.58 of the *Local Government Act 1995* RESOLVES to AGREE to release a tender for the management of the Dampier Community Hub (Module 1 and 2), noting the following broad responsibilities and selection criteria:

Area	Responsibility
Multipurpose Areas	Hiring/booking, cleaning, outgoings, security, staffing.
Not For Profit Areas	Leasing/Sub-letting, cleaning, outgoings, security, staffing.
Coffee Hut	Leasing/Sub-letting, cleaning, outgoings, security, staffing.
Dampier Community Association Areas	Leasing/Sub-letting, cleaning, outgoings, security, staffing.
Change rooms	Hiring/booking, cleaning, outgoings, security, staffing.
Existing Community Hall	Hiring/booking, cleaning, outgoings, security, staffing.
Existing Lesser Hall	Hiring/booking, cleaning, outgoings, security, staffing.
Existing Kitchen	Hiring/booking, cleaning, outgoings, security, staffing.

Selection Criteria	Weighting
Relevant Experience: Previous experience in community facility coordination / management Experience in business planning and financial management	25%
Capacity to Deliver: Demonstrated capacity to provide access to the facility for the wider community on an equitable hire/user pay system	25%
Methodology: Demonstrated ability in the development of promotion and communication plans. Proven experience in facility and program marketing and promotion Ability to align with the Dampier Community Hub’s mission statement	20%
Price: Cost to manage and operate the facility less income generated.	30%

10.2 COMMUNITY SERVICES POLICY REVIEW – COMMUNITY GRANTS AND CONTRIBUTIONS SCHEME (POLICY CS.6)

File No:	GS. 36 / 34 / 41
Responsible Executive Officer:	Director Community Services
Reporting Author:	Community Development Coordinator
Date of Report:	27 August 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Reviewed Policy CS.6 Community Grants and Contributions Scheme

PURPOSE

For Council to consider adopting the amended Community Grants and Contributions Scheme Policy CS.6.

BACKGROUND

The objective of Policy CS.6 Community Grants and Contributions Scheme is to offer not for profit community, sporting, cultural, service groups, associations and individuals (via auspice), either based or operating within the City of Karratha, financial assistance to foster high quality programs, community events, facilities and services that provide a return benefit to the City of Karratha community.

Policy CS.6 represents the following available grants and contributions from the City of Karratha:

1. City of Karratha Annual Community Grant Scheme;
2. Quarterly Grants Scheme
3. End of Year School Awards Contribution;
4. Walkington Award; and
5. Computers for Communities.

In March 2014, Officers were approached by Woodside representatives to discuss incorporating their community grants into the City's grant scheme. The proposal included managing the Woodside community grants process, hosting grant information sessions and hosting grant presentation evenings.

Officers considered the proposal and presented Woodside with various funding model options. Woodside accepted additional funds being absorbed into the Quarterly Grants Scheme which is made up of the Sports and Recreational Grant Scheme and Community & Cultural Grant Scheme.

The quarterly grant scheme will increase from its current allocation of \$54,000 to \$144,000 with Woodside's contribution. Additional funding from Woodside will be used to host presentation and awards nights as well as an allocation towards administration of the scheme.

Officers received the signed Woodside funding agreement in August, which specifically outlines individuals are not to be eligible for direct funding, however would be able to apply via an auspice body.

Policy CS.6 Community Grants and Contributions Scheme has been reviewed to ensure relevance and ease of administration to community groups accessing these schemes.

A summary of changes to Policy CS.6 are outlined in the table below, with the policy being presented in the revised policy format:

Proposed Change	Purpose of change
<p>1. Objective – inclusion of the following:</p> <ul style="list-style-type: none"> • <i>via auspice</i> • <i>Major Events Sponsorship Scheme Policy CS.22</i> • Change in title from <i>Sports and Recreational Grant Scheme and Community Arts and Cultural Scheme</i> to <i>Quarterly Grants Scheme</i> <p>2.3. Eligibility –</p> <p>2. Inclusion of <i>only available through the City of Karratha Annual Community Grant Scheme</i></p> <p>2.5. Criteria – Included <i>Return benefit to the City of Karratha and any associated partners.</i></p> <p>2.6. Return Benefits to the City of Karratha – added text <i>and any other associated partners</i></p> <p>3. <i>Major Events Sponsorship Scheme</i></p> <p>3.2. <i>Quarterly Grants Scheme</i> 3.2.1 and 3.2.2</p> <ul style="list-style-type: none"> • Inclusion of <i>via auspice</i> • Delete <i>Community Facilities</i> and replaced with <i>Leisure Services</i> • Delete <i>Community Grants and Contributions</i> and replace with <i>Quarterly Grants Scheme</i> • 3.2.1 Delete ‘assisting in the public participation’. • 3.2.2 Title change from <i>Community Arts & Cultural Grant Scheme</i> to <i>Community & Cultural Grant Scheme</i> 	<p>Inclusion of the words ‘<i>via auspice</i>’ to align with the Woodside funding agreement.</p> <p>Changes made to reflect the name change of Policy CS.22.</p> <p>Change in title to Quarterly Grants Scheme as this is widely used internally and with the community already. Combines cumbersome titles.</p> <p>Religious groups are eligible to apply for funding through the City of Karratha Annual Community Grant Scheme as this scheme sits outside the Woodside agreement</p> <p>Changes made to incorporate the partnership with Woodside.</p> <p>Changes made to incorporate the partnership with Woodside.</p> <p>Changes made to reflect the name change of Policy CS.22.</p> <p>Sports and Community grants are commonly referred to as the Quarterly Grants by Officers and the applicants hence the name change.</p> <p>Changes made to make clear funding assistance is not for local sport participation, more specifically for Regional/State/National participation. (ie: not for sporting fees)</p>

<ul style="list-style-type: none"> • Acquittal – inclusion of <i>and acquitted</i> <p>Minor grammatical amendments and sentence restructure throughout policy.</p>	<p>Remove repetitive text; improve readability, meaning and clarity.</p>
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LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is not considered to be “Significant”.

COUNCILLOR/OFFICER CONSULTATION

All relevant Officers have been provided with an opportunity to review and make appropriate changes to the respective policy. All positions consulted agreed that there is no conflict in the proposed changes and that these would be beneficial to the broader community.

COMMUNITY CONSULTATION

Whilst no specific community consultation has been undertaken, recommended changes for Policy CS.6 are based on anecdotal comments and community and sporting grant writing workshop participants. Further to this, community consultation has been conducted over a span of four years via telephone and one-on-one meetings from potential and actual applicants.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Policy CS.6 Community Grants and Contributions and associated internal guidelines will need to be modified to reflect the changes, uploaded to the website, announced in the newspapers and distributed to community via the Community Development email distribution lists.

FINANCIAL IMPLICATIONS

The \$110,000 contribution being received from Woodside will have a financial impact. The funds being received from Woodside are to be expended via dispersal of funds to community and sporting groups, facilitation of grant information sessions and grant presentation evenings. The relevant income and expenditure details will be included in the November budget review.

STRATEGIC IMPLICATIONS

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- Our Program: 4.c.2 Focus on continuously improving systems, processes and best practice in service delivery to the community
- Our Services: 4.c.2.3 Develop and/or review Council policies, procedures and processes

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City and it may be argued that the modifications to the policy reduce the level of risk exposure to Council.

A potential risk is Woodside’s commitment to the additional funding for community grants being limited to a one year period as per the signed agreement. Should Woodside choose not to continue funding post this term, there may be some impact on managing community expectations. Officers do not expect this to be the case, with current discussions exploring potential for broader, long term agreements between Woodside and the City of Karratha.

IMPACT ON CAPACITY

There is no additional impact on capacity or resourcing to carry out the Officers recommendation.

RELEVANT PRECEDENTS

Council Officer’s review all policies on an annual basis.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT Policy (CS.6) Community Grants and Contributions Scheme with the following amendments:

1. _____
2. _____
3. _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matters pending further information from Officers.

CONCLUSION

Council is presented with updated policies to review and endorse frequently. Under *Local Government Act 1995*, Council must review policies. The Officer recommends the suggested changes are incorporated into Policy CS.6 Community Grants and Contributions Scheme for the betterment of the broader community and improving their ability to access funding in accordance with the revised policy and guidelines.

Officers support the recommended policy changes based on the consultative processes undertaken and content within the Woodside Agreement, contributing an additional \$110,000 into the City’s Quarterly Grant Scheme and administration activity.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the suggested amendments to the Community Grants and Contributions Scheme Policy (CS.6) as per the following:

Proposed Change	Purpose of change
<p>2. Objective – inclusion of the following:</p> <ul style="list-style-type: none"> • <i>via auspice</i> • <i>Major Events Sponsorship Scheme Policy CS.22</i> • Change in title from <i>Sports and Recreational Grant Scheme and Community Arts and Cultural Scheme</i> to <i>Quarterly Grants Scheme</i> <p>2.3. Eligibility –</p> <p>2. Inclusion of <i>only available through the City of Karratha Annual Community Grant Scheme</i></p> <p>2.5. Criteria –</p> <p>Included <i>Return benefit to the City of Karratha and any associated partners.</i></p> <p>2.6. Return Benefits to the City of Karratha – added text <i>and any other associated partners</i></p> <p>3. <i>Major Events Sponsorship Scheme</i></p> <p>3.2. <i>Quarterly Grants Scheme</i></p> <p>3.2.1 and 3.2.2</p> <ul style="list-style-type: none"> • Inclusion of <i>via auspice</i> • Delete <i>Community Facilities</i> and replaced with <i>Leisure Services</i> • Delete <i>Community Grants and Contributions</i> and replace with <i>Quarterly Grants Scheme</i> • 3.2.1 Delete ‘assisting in the public participation’. • 3.2.2 Title change from <i>Community Arts & Cultural Grant Scheme</i> to <i>Community & Cultural Grant Scheme</i> • Acquittal – inclusion of <i>and acquitted</i> 	<p>Inclusion of the words ‘<i>via auspice</i>’ to align with the Woodside funding agreement.</p> <p>Changes made to reflect the name change of Policy CS.22.</p> <p>Change in title to <i>Quarterly Grants Scheme</i> as this is widely used internally and with the community already. Combines cumbersome titles.</p> <p>Religious groups are eligible to apply for funding through the City of Karratha Annual Community Grant Scheme as this scheme sits outside the Woodside agreement</p> <p>Changes made to incorporate the partnership with Woodside.</p> <p>Changes made to incorporate the partnership with Woodside.</p> <p>Changes made to reflect the name change of Policy CS.22.</p> <p>Sports and Community grants are commonly referred to as the <i>Quarterly Grants</i> by Officers and the applicants hence the name change.</p> <p>Changes made to make clear funding assistance is not for local sport participation, more specifically for Regional/State/National participation. (ie: not for sporting fees)</p>

Minor grammatical amendments and sentence restructure throughout policy.	Remove repetitive text; improve readability, meaning and clarity.
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11 DEVELOPMENT SERVICES

11.1 BLANCHE BAR ONGOING NOISE ISSUES

File No:	PH.45, P3397
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	21 August 2014
Applicant/Proponent:	Bart Parsons
Disclosure of Interest:	Nil
Attachment(s)	Confidential - McLeods Legal Advice

PURPOSE

To update Council on the City's response to the owner of the Blanche Bar deputation to the August Ordinary Council Meeting and to provide a consolidated response to his concerns.

BACKGROUND

At the August Council meeting, Mr Bart Parsons, owner and operator of the Blanche Bar located at Pelago West made a deputation detailing his concerns with regard to the actions of the City in investigating noise issues arising from the use of the premises, and the issue of a Section 39 Liquor Licensing Certificate to support his application to change the use of the venue to a "Tavern License".

The application to change the use of the premises to a "Tavern" has been subject of two reports to Council, the first being to the 18 November 2013 meeting, whereby further information was requested from the Officers. This information was provided at the 16 December 2013 meeting whereby Council approved the change of use to a "tavern", and subject to the submission and endorsement of a Management Plan Strategy, issue a Section 40 Certificate. The Section 40 Liquor Licensing certificate was issued in January 2014.

In addition to the Section 40 certificate issued by Town Planning, a Section 39 Environmental Health Certificate is also issued. In the case of the Blanche Bar, due to recurring noise issues, and lack of details as to how the management of the Blanche Bar intend to manage patron numbers given that they can only permit 126 persons inside the premises, an unconditional Section 39 Certificate cannot be issued. The Section 39 certificate issued by City's Environmental Health Service confirmed that the premises did not currently comply with Health requirements, however could be made to confirm provided measures to resolve noise and patron movements were provided. To date, little progress has been made in achieving this.

Noise monitoring has been conducted on several occasions in the residential units above the Blanche Bar by experienced, qualified staff members using a calibrated sound level meter compliant with the provisions of the *Environmental Protection (Noise) Regulations 1997*. This monitoring was conducted on 14 June 2013, 12 July 2013 and again on 23 May 2014. The monitoring conducted in 2013 was in response to a complaint received from the occupier of the unit directly above the Blanche Bar, and confirmed that the assigned noise levels for the area were exceeded on both occasions. In response, Mr Parsons took over

the lease of the unit, negating the complaint with the matter considered closed by City's Environmental Health Service.

Monitoring conducted in May 2014 was in response to a complaint from another unit above the Blanche Bar separate to the first, but leased by the same corporate tenant. Again the assessment found that the assigned noise levels for the area had been exceeded by a considerable amount, being a combination of patron and music noise. It is important to note that monitoring was conducted between the hours of 10.00PM and 11.00PM, when based on both the Council resolution of 16 December 2013 and the endorsed Management Plan Strategy, that all external music be ceased by 9:30pm. Monitoring was conducted inside the unit with the windows and doors closed. Results of the monitoring are as follows:

Date of monitoring	Period of time sampled	Assigned levels (includes influencing factor) (dB)	Noise level measured (with adjustment) (dB)	Difference (dB) (Exceeding the assigned level by)
23 May 2014	22:00 – 23:00	*LA10 – 43	68.5	25.5
		LA1 - 53	72.4	19.4
		LAmx - 63	88.5	25.5

- LAmx – the maximum permissible level to be emitted at any time
- LA1 – the level that is not to be exceeded for more than 1% of the time
- LA10 - the level that is not to be exceeded for more than 10% of the time

By comparison to noises heard in the normal residential or commercial environment:

Sound level	Sound similar to:
30dB	Quiet bedroom in the middle of the night
40dB	Computer fan hum / library
50dB	Light traffic / noise inside average home
55dB	Slightly louder than someone typing on a keyboard.
60dB	Conversational speech at 1m / air conditioning unit / office refrigerator
65dB	Laughter
70dB	Vacuum cleaner/hair dryer
75dB	Dishwasher/washing machine

In his deputation, Mr Parsons claimed that the noise levels were discriminatory against his business and that the levels were not a true reading. Officers from City's Environmental Health Service have contacted counterparts in the Cities of Subiaco, Perth and Fremantle, each which have entertainment districts similar to that within the Karratha City Centre, to confirm whether the correct monitoring methodology is being used here, and confirm whether they use any other form of amendment for entertainment areas.

Response received from City of Subiaco confirmed that they utilise the standard assigned noise levels as per the Environmental Protection (Noise) Regulations 1997, plus the relevant influencing factors. City of Perth advised similar, and commented that residents in these areas will be subject to higher noise levels, but that the bar will need to operate at a lower noise level. City of Fremantle also utilise the Environmental Protection (Noise) Regulations 1997 and assess the noise from venues in the same manner that the City's Environmental Health Service has assessed the Blanche Bar noise emissions.

Department of Environmental Regulation which is the main government body responsible for noise, confirmed that there are only one set of “rules” for all CBD/entertainment areas and they are the assigned noise levels as per the Environmental Protection (Noise) Regulations 1997. They further clarified that for entertainment businesses, residential encroachment is

becoming more prevalent resulting in business owners having to engage acoustic experts to advise them on what needs to be done to comply with the adjusted assigned noise levels (Assigned noise levels plus influencing factors).

Planning Services has contacted the City's solicitors for advice as to how to proceed further with this complaint and discuss whether there is another option available to the City in this case. The solicitor advised that based on the initial evidence provided, the Blanche Bar appears to be in breach of the Planning and Development and the Environmental Protection Act in the operation of its premises. As such, the City could bring prosecution proceedings against the operator of the premises for the breaches mentioned above.

City's Environmental Health Service has again reviewed the assigned noise levels for the residences above the Blanche Bar and has added the influencing factors as legislated in the noise regulations. As the residence is in the middle of a commercial area, and adjacent to minor feeder roads, an additional 8dB (as specified by the *Environmental Protection (Noise) Regulations 1997*) was added to the assigned noise level. This additional influencing factor allows for the fact that ambient noise in the CBD/entertainment areas will be higher than that of the middle of a residential suburb, however in the case of the Blanche Bar, this increased level was exceeded on all occasions that monitoring took place. Noise is measured on a logarithmic scale so for every three (3) dB increase, you are in effect doubling the sound heard.

Mr Parsons has submitted a number of e-mails in which he has expressed his dissatisfaction with the current noise regulations and their application to a business in the Karratha CBD, the complaint and the motives of the complainant. However the complainant is also a business whose operations are being adversely affected by the noise from the bar. The complaint has been investigated, levels monitored and found in breach of the Environmental Protection (Noise) Regulations 1997, and has been justified by City's Environmental Health Service.

Although the DER is the primary body responsible for noise and enforcement of the provisions of the Environmental Protection (Noise) Regulations 1997, however this role is delegated to Local Government Officers who are better enabled to respond to complaints in their municipality. Noise complaints related to residential properties, small to medium business and those businesses which are not subject to DEC licensing are managed at a Local Government level.

Should the City's Environmental Health Service fail to continue its approach to this matter, this would create a precedent whereby the City would be acting outside accepted regulatory practice and not following legislated process as adopted by Local Government Authorities with similar commercial/residential interfaces. Similarly if the City did adopt a different standard to the remainder of the State, if the bar was found again to be producing unreasonable noise emissions, any prosecution would rely on the current regulations and assigned noise levels.

While noise measurements taken by Environmental Health Officers have confirmed that there is a substantial non-compliance with the regulations, there is still the option of Blanche Bar Management undertaking operational changes or providing further acoustic shielding of the premises which would reduce the emitted noise levels further. It is possible that a negotiated outcome based on a reduction in the emission to a level that the complainant is no longer adversely affected by the noise, may lead to a situation where the complainant is no longer concerned by the levels of noise emanating from the premises and could withdraw the complaint. That in turn would mean that the City could use its discretion to withhold enforcement proceedings for as long as the situation remained apparent at the premises.

Although the noise emissions may be over the assigned levels, since there was no complaint to act upon, no further action would be undertaken by City's Environmental Health Service.

Should the City adopt this course of action, enforcement proceedings would not need to be instituted, but rather an attempt made to reach agreement between the parties by negotiation which, if successful, may mean enforcement proceedings do not become necessary.

With further development of tenancies within both Pelago Towers, impacts of noise on tenants and owners of residential units above the commercial units (particularly those directly above) will increase. The City needs to ensure that there is balance between the commercial use of the lower floors of the Pelago Towers and the amenity for the occupiers of the residences above.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social issues, parties affected issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

Officers have liaised with Councils for the City of Perth, Subiaco and Fremantle to confirm procedure and application of the *Environmental Protection (Noise) Regulations 1997*. Officers have also liaised with the Department of Environmental Regulation to confirm correct procedure to monitor the noise and determine the assigned noise levels.

The Chief Executive Officer, Director Development Services and Manager Regulatory Services have met with the owner of Blanche Bar.

STATUTORY IMPLICATIONS

The *Environmental Protection (Noise) Regulations 1997* apply, which state how assigned noise levels are determined, how they are to be assessed and what influencing factors have to be taken into account.

The *Environmental Protection Act 1986* allows for prosecution action to be instigated where unreasonable noise is emitted from a premises.

Currently the Blanche Bar is in breach of the Noise Regulations and as a consequence, also the Town Planning approval for use of the site.

POLICY IMPLICATIONS

Policy DE02 – Principles of Good Enforcement adopted 16 November 2009 applies in this case.

FINANCIAL IMPLICATIONS

There are no financial implications. Costs for officer time spent responding to complaints, monitoring, regulating and prosecuting noise complaints is absorbed within the City's staffing budget. If the City instigates legal action against the management of the Blanche Bar, costs will be allocated to the existing legal budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	4.b.1	Provide effective monitoring and regulatory services that administer relevant legislation and local laws in a fair and impartial way.
Our Services:	4.b.1.3	Investigate service requests raised by the community on all health, building, ranger and planning matters

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of Health, Financial, Reputation and Compliance.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Investigation of nuisance complaints is part of the general Environmental Health Officer role.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 114 of the *Environmental Protection Act* RESOLVES to DIRECT the Chief Executive Officer to initiate prosecution action against the management of the Blanche Bar for allowing the emission of unreasonable noise.

CONCLUSION

The City's Environmental Health Service has investigated noise complaints concerning the emission of unreasonable noise from the Blanche Bar. Officers have confirmed the methodology and monitoring of the noise has been done in the correct manner and consistent with other entertainment districts within the State. Legal advice suggests providing final opportunity for the management of the Blanche Bar to take measures to reduce the emission to a level where it is not considered unreasonable prior to undertaking any enforcement action. Where possible, Officers will work with the management of the Blanche Bar to help them achieve compliance.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

6. **CONTINUE** to work with the management of the Blanche Bar, to reduce noise emissions from the premises to a level whereby the complaint is retracted, or the assigned noise level as per the Environmental Protection (Noise) Regulations 1997;
7. **ADVISE** the management of the Blanche Bar that failure to do so prior to 1 December 2014 may result in the City commencing enforcement action as per the provisions of the Environmental Protection Act 1986; and
8. **REQUIRE** all further liquor license applications or planning applications for venues, where there is a commercial/residential interface which have the propensity to emit unreasonable noise due to their business activities, provide a noise management plan developed by an acoustic consultant and implement controls necessary to minimise noise impacts on residents.

11.2 LOCAL PLANNING POLICY REVIEW

File No:	LPP3, LPP4, LPP9, LPP12, LPP13
Responsible Executive Officer:	Director Development Services
Reporting Author:	Director Development Services
Date of Report:	29 August 2014
Applicant/Proponent:	City of Karratha
Disclosure of Interest:	Nil
Attachment(s)	1. Existing Adopted DP3 – Satellite Dishes 2. Proposed Amended DP4 – Home Occupation

PURPOSE

To present a number of Local Planning Policies (LPP) to Council for review and adoption for public advertising as part of the LPP review currently underway.

BACKGROUND

The City's 2014/15 Operational Plan requires the review of all currently adopted LPP's. The LPP review has been initiated and this report presents the following LPP's to Council for consideration:

DP3: Satellite Dishes

DP4: Home Occupation

DP9: Town Centre Zone Development Requirements

DP12: Commercial Zone Development Requirements

DP13: Tourism Zone Development Requirements

The remaining LPP's will be reported to the Council at upcoming OCM's.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with internal departments where matters within individual LPP's are relevant.

COMMUNITY CONSULTATION

Should Council support the amendment, addition to or rescission of an LPP, Clause 5.1.4 of the Scheme requires public notification of such decisions. Any submissions would then be considered and the LPP reported back to Council with or without modifications. The LPP review for each policy will be complete upon Council final adoption or rescission of that policy.

STATUTORY IMPLICATIONS

Planning and Development Act 2005

The review is being undertaken in accordance with Clause 5.1.4 (e) of TPS8.

POLICY IMPLICATIONS

The following will outline the review and recommendations for each of the five (5) LPP's.

DP3: Satellite DishesReview Summary

The existing policy provisions relate to what fixtures (satellite dishes, wind turbines and external fixtures) 'require planning approval'. The focus of the policy is largely on providing development control provisions in residential areas. Satellite dishes, wind turbines and other external fixtures in a residential development are suitably covered by the objectives, 'design principles' and 'deemed to comply' provisions of the Residential Design Codes of WA (R Codes), under Section 5.4.4 – External Fixtures.

The policy provides minimal guidance in regard to provisions for satellite dishes, wind turbines and external fixtures outside of residential development however, the following external fixtures are exempt from requiring planning approval under Clause 4.1.3 of TPS8 as they were previously considered to be of a scale that would not have a significant impact on the use or amenity of other properties:

(n) An anemometer if located on a site for less than three years, or if located in a residential area, less than fourteen metres in height above the ground or five metres in height if attached to a building,

(u) Except as otherwise required by the Scheme, a satellite dish with a diameter not exceeding 1200 mm,

(v) Wind turbines not forming part of a wind energy facility, not located within the primary street setback area, not within one metre of any property boundary or not having a blade height exceeding nine metres,

(w) Antennae not located within the primary street setback area, not within one metre of any property boundary and not being greater than fourteen metres in height above the ground or five metres in height if attached to a building, or

(x) Solar collectors physically attached to a building not forming part of a minor utility installation or utility installation.

Other adopted LPP's relating to development within land zonings other than residential, contain provisions and elements for consideration of external fixtures and external appearance of buildings and are satisfactory for current assessment purposes. However, when these policies are reviewed, scrutiny will be applied to the level of detail/guidance around provisions relating to external fixtures, particularly in the policies relating to the city centre and other town centres.

The consensus of the Statutory Planning team, through experience of using adopted LPP's, is that this policy is rarely referred to when assessing developments. This is because the R Codes provides for assessment of this type of development in a residential situation. The R Codes is a higher level planning document (State Planning Policy). Also, the policy provides very minimal guidance for City Centre, town centre, commercial and industrial development. The City's residential, City and town centre, commercial, and industrial policies can be revised where necessary to address external fixtures.

Recommendation:

It is recommended that Council rescind the policy, as the main issues covered by this policy are in relation to the protection of residential amenity and this is considered to be adequately covered by objectives, design principles and 'deemed to comply' provisions of the R Codes. Further to this, the scheme exempts numerous small scale external fixtures from requiring planning approval. Beyond that scale, the scheme requires an application for planning approval to be submitted, whereby these structures can be properly assessed using the other relevant policies that consider external appearance of buildings and external fixtures.

DP4: Home OccupationReview Summary

The existing policy provides guidance to landowners and applicants for submitting Applications for Planning Approval for Home Occupation on residential properties or in residential dwellings but does not provide any guidance in regard to Home Business. Both Home Occupation and Home Business are defined uses under TPS8 and both provide for small scale business to operate from a residential property, although Home Business provides for a higher order home-based business than Home Occupation. The general consensus of the Statutory Planning team is that reference to and guidelines for Home Business should be included in the Home Occupation policy as both uses are similar in nature and follow similar guidelines and provisions.

The existing Home Occupation policy also defines a Home Office and states that this use is exempt from planning approval. The general consensus of the Statutory Planning team is for this to remain in the policy so the public can differentiate Home Office from Home Occupation and Home Business which do require approval.

The current Home Occupation policy also provides guidelines for gaining planning approval for 'Family Day Care'. Under Clause 4.1.3 (t) of TPS8, 'Family Day Care' is exempt from requiring Planning Approval. It is therefore recommended that guidelines for gaining planning approval for 'Family Day Care' in the current version of the Home Occupation policy be removed.

Consideration should be given to retitling the policy from Home Occupation to 'Home Occupation and Home Business' to reflect the addition of Home Business to the policy and so that the public clearly understands what uses the policy relates to.

Some grammatical alterations are to be undertaken along with the removal of some unnecessary wording.

It is also considered that the detail listed in the current policy as information to be submitted with an Application for Planning Approval is excessive and somewhat cumbersome. It is recommended that this section be streamlined.

Recommendation

It is recommended Council adopt the following amendments and additions to the LPP for the purposes of publicly advertising the revised version:

- Adding the definition of Home Business to the existing Home Occupation and Home Office Definitions.
- Removing 'Family Day Care' from the policy.
- Changing the title of the policy from Home Occupation to 'Home Occupation and Home Business'.
- Streamlining the list of information to be submitted with any Application for Planning Approval.
- The reproduction of the existing policy into the new standard template for City policies (refer to Attachment 2 for the reviewed and amended policy in the new template).
- Minor alterations to grammatical and descriptive text that does not alter the general content of the existing policy.

DP9: Town Centre Zone Development Requirements, DP12: Commercial Zone Development Requirements, DP13: Tourism Zone Development Requirements
Review Summary

These policies are related to the specific zones under TPS8. These zoning related policies provide provisions for each of these zones and apply equally across all towns within the greater City area. All three (3) LPP's were originally developed in 2000 with the last review being in 2009. Recently, the City has undertaken considerable strategic planning work to develop Structure Plans for all of the towns. The Karratha City of the North Plan (KCN), the Wickham Structure Plan, and the Roebourne Structure Plan are all adopted. The Point Samson and Dampier Structure Plans are due to be completed this financial year.

It is noted that the Draft TWA policy is currently being developed and when this is adopted it will assist in guiding the City's direction for TWA development through informing the Scheme Review. Combined with direction from the completed Structure Plans, guidance for TWA development in and around each of the towns and within particular zonings can be properly introduced into the Scheme and through to the City's policies, should controls be required at policy level outside of the TWA policy itself.

It has become apparent through the preparation of these structure plans that the existing zone-based policy approach may not be the most appropriate way to provide for development control within the towns. By way of example, the same policies are currently used to determine design elements such as form, scale, density and height in all town centres even though each town is different. Once the Structure Plans for Dampier and Point Samson are complete, the Town Centre, Commercial and Tourism Zone policies will be reviewed again to determine the best policy set and provisions to match the direction set by the adopted Structure Plan for each town. Until then, these existing policies are considered adequate to provide guidance.

Recommendation

It is recommended that the Town Centre, Commercial and Tourism Zone policies remain as they are currently adopted but that they be reviewed again once all town structure plans have been adopted.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.b.2.4	Review and update Local Planning Policies
Our Services:	1.b.2.4.1	Prepare, review and implement Local Planning Policies

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of compliance.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Local Planning Policies are reviewed over time. Some of the existing LPP's have been reviewed a number of times since their original adoption by Council.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Clause 5.1.4 of the *Shire of Roebourne Town Planning Scheme No.8* RESOLVES to maintain Local Planning Policies DP3 - Satellite Dishes and DP4 – Home Occupation, DP9: Town Centre Zone Development Requirements, DP12: Commercial Zone Development Requirements, DP13: Tourism Zone Development Requirements as they are currently adopted.

CONCLUSION

The City of Karratha Operational Plan 2014/15 requires the review of all Local Planning Policies. The review is underway with five (5) policies presented in this item with recommendations to:

1. Rescind DP3 – Satellite Dishes;
2. Amend DP4 – Home Occupation; and
3. Maintain DP9: Town Centre Zone Development Requirements, DP12: Commercial Zone Development Requirements, DP13: Tourism Zone Development Requirements in their current adopted form.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Clause 5.1.4 of the *Shire of Roebourne Town Planning Scheme No.8* RESOLVES to:

1. **RESCIND** adopted Local Planning Policy DP3 - Satellite Dishes as presented in Attachment 1 of this item;
2. **AMEND** and **ADD** to Local Planning Policy DP4 – Home Occupation as presented in the Attachment 2 of this item;
3. **ADVERTISE** the previously adopted DP3 (as being rescinded) and amended DP4 in accordance with Clause 5.1.4 (e) of the *Shire of Roebourne Town Planning Scheme No.8*;
4. **MAINTAIN** the adopted Local Planning Policies DP9: Town Centre Zone Development Requirements, DP12: Commercial Zone Development Requirements and DP13: Tourism Zone Development Requirements; and
5. **UPDATE** the policy documents for Local Planning Policies DP9: Town Centre Zone Development Requirements, DP12: Commercial Zone Development Requirements and DP13: Tourism Zone Development Requirements to conform with the latest City policy template and indicate the date of latest review as September 2014.

11.3 CONSIDERATION OF SUBMISSIONS RECEIVED ON DRAFT DP10 – TWA POLICY AND DRAFT DP20 – SOCIAL IMPACT ASSESSMENT AND FINAL ADOPTION

File No:	P3283 & LPP20
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	29 August 2014
Applicant/Proponent:	City of Karratha
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Publicly advertised version of Draft DP10 – Transient Workforce Accommodation Policy 2. Publicly advertised version of Draft DP20 - Social Impact Assessment Policy 3. Schedule of Submissions 4. TWA Analysis Charts 5. Tracked change version of revised Draft DP10 – Transient Workforce Accommodation Policy (incorporating changes following review of submissions) 6. Tracked change version of revised Draft DP20 - Social Impact Assessment Policy (incorporating changes following review of submissions)

PURPOSE

For Council to consider submissions received on the draft Transient Workforce Accommodation (TWA) Policy DP10 and draft Social Impact Assessment (SIA) Policy DP20 and to determine whether revisions to the Policies should be made prior to final adoption.

BACKGROUND

Council adopted for public advertising a draft revised version of Local Planning Policy DP10 Transient Workforce Accommodation (TWA) (Attachment 1)* and a draft version of DP20 – Social Impact Assessment (SIA) (Attachment 2) at its 17 March 2014 Ordinary Council Meeting.

It is noted that Council previously adopted an interim draft TWA policy for public advertising at its May 2013 Ordinary Council Meeting. It is recommended that version of the policy be rescinded as part of this resolution through adoption of the current version.

In summary, the City's Policy position adopted for public advertising in relation to the two draft policies can be summarised as follows:

DP10 – Transient Workforce Accommodation

- TWA plays critical role during construction phase of major resource projects and accommodates peak short-term maintenance shut downs.
- As much as possible, workforce accommodation needs should be met through more permanent forms of town-based accommodation.

- Council's preference is for operational workers to be town-based.
- Outside TWA zones, TWA's are only intended to serve the specific purpose of transient worker accommodation on a temporary basis.
- Acceptable forms of more permanent accommodation should be distinguished from typical TWA uses.
- Approvals should be time-limited to a maximum of five (5) years and the ability to undertake other commercial uses under the use class TWA should be restricted to reflect the intention for the TWA use.
- A community contribution should be made by TWA proponents at the time of initial approval where there is considered to be a relative net loss of community service and benefit.

DP20 – Social Impact Assessment

- Potential social impacts of major projects and related development proposals need to be properly considered early in the planning process and as part of formal decision making processes.
- A social impact assessment and social impact management plan shall be completed for, and form part of new proposals for Resource Processing Industries, TWA proposals or proposals over land zoned Strategic Industry.

The draft policies were publicly advertised from 26 March 2014 until 23 April 2014. Submissions were received up until 18 May 2014. All submissions received have been considered and are addressed in detail in the Schedule of Submissions (Attachment 3). The main issues addressed in the Schedule of Submissions are summarised under the Community Consultation section of this report.

Since public advertising and following review of all issues raised in submissions, additional analysis of TWA bed zoning and tenure has been undertaken (Attachment 4) to better understand the distribution of TWA beds and predict a policy position in terms of accommodating different types of TWA uses under changing circumstances into the future. This analysis shows that existing TWA beds occur across a number of different zones.

Existing TWA beds in the Rural and Strategic Industry zones are all on Crown land, are associated with specific projects and many are remote. There is no objection to remote TWA camps remaining in place for the period required. As a general guide, anything more than 50Km from a townsite could be considered remote. Otherwise, TWA in Rural and Strategic Industry zones should only be approved for specific construction projects where additional TWA beds are required. Where additional TWA beds are approved in these zones, approval timeframes and approved use should be limited to the specific construction phase/project.

There is an expectation that land in the Urban Development and Tourism zones will be available for an alternative use at some point in the future. It is therefore important that approvals for TWA in these zones be time-limited. On the question of an appropriate time limited approval period, the advertised policy recommends five (5) years. TWA providers and industry request a longer period on grounds of certainty and commercial viability. It is not surprising that TWA providers are seeking to be able to give their customers certainty of occupancy, particularly when approvals are close to expiring.

Options:

1. Retain maximum time-limited approval period of 5 years
2. Increase the maximum time-limited approval period to another timeframe (say 10 years maximum)
3. Give consideration to a longer time-limited approval period (say 10 years maximum) where the TWA is located on a freehold title, where justification is provided for a longer

approval period and where there is no prospect of the land being required for an alternative purpose over that period.

Option 3 is recommended in response to concerns raised by TWA providers regarding the need for longer approval periods to provide greater certainty for customers, recognising however that this option only applies to freehold land and that a five (5) year maximum approval period would otherwise apply.

In addition, the appropriateness of the current Urban Development and Tourism zoning over particular TWA camps can be considered as part of the impending Scheme Review. In this respect, it is noted that some TWA beds in these zones are situated on freehold land (eg. half of Searipple Village and the constructed first stage of Civeo's The MAC Village). If the intention is to rationalise the number of TWA beds down over time to a base-level supply, preference could be given to rationalising TWA beds over Crown land, given the stronger tenure rights associated with freehold title.

The Transient Workforce Accommodation zone has been established to accommodate TWA wherein the activity is a permitted use. If the intention is to allow for a base-level supply of TWA, then ultimately TWA intended to form part of that base-level supply should be zoned Transient Workforce Accommodation and that approvals in that zone do not need to be time-limited.

The Mixed Business zoning of Kingfisher Village, for example, may not be appropriate and a Transient Workforce Accommodation zoning may be an acceptable alternative.

TWA in Town Centre, Commercial or Residential zones needs to be of a high standard, compatible and integrated with its urban neighbourhood. Where TWA in these zones is deemed to meet these criteria it could be approved for permanent TWA use. Cajuput Villas in Wickham is an example of such a development.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of ensuring that the City has an appropriate policy position for future decision-making with regard to TWAs and the consideration of social impacts as part of the assessment of TWAs and major projects.

COUNCILLOR/OFFICER CONSULTATION

Council originally adopted for public advertising an interim revised TWA policy at its May 2013 Ordinary Council Meeting. Following more detailed consideration of that draft version, including submissions from the likes of Rio Tinto, the Chamber of Minerals and Energy and the Department of Planning, it was decided to revise the draft policy. Councillors were briefed on the current draft version of the TWA policy and the new draft SIA policy at its 13 March 2014 Councillor Briefing Session. City officers have had many discussions with interested stakeholders regarding the various perspectives in relation to TWAs and SIA in formulating the current draft policy positions. The latest round of submissions allows for further review and where necessary, refinement of the versions adopted for public advertising.

COMMUNITY CONSULTATION

In accordance with the City's Scheme, the draft Policies were advertised for a period of twenty-eight (28) days. As is noted above, all submissions, including submissions lodged after the nominated closing date, have been considered as part of reviewing the policies and reporting to Council. A total of nine (9) submissions were received. A detailed summary of, and response to, each submission is provided within a Schedule of Submissions (Attachment 3). The Schedule of Submissions also includes recommended modifications where it is considered points made in submissions warrant revision of the draft policies adopted for

public advertising. Tracked change versions of each draft policy have been attached to clearly identify the changes being recommended following review of submissions (Attachment 5 and Attachment 6). Given that some of the recommended changes to the TWA policy are substantial, it is recommended that the revised version of that policy be readvertised.

A summary of the submitters and key issues raised is provided in the table below. Brief comments on each of these matters then follows. It is recommended that all submitters be forwarded a copy of the completed Schedule of Submissions.

Issues raised	Industry		TWA providers			Government Departments				Total
	Rio Tinto	Woodside	The Mac (Civeo)	Stayover by Ausco	Cherratta Lodge	Dept of Planning	Pilbara Development Commission	Dept of State Development	Dept of Regional Development	
The draft policies impose additional requirements and may impose a separate planning regime.						✓				1
A State-wide approach is a more appropriate planning response.	✓	✓		✓		✓	✓	✓	✓	7
Policy requires more consideration of legacy benefits of infrastructure and/or built form.	✓	✓					✓		✓	4
How to measure cumulative impacts, sustainability and liveability.	✓	✓	✓	✓			✓			5
Any development standards and definition of uses for TWAs should be included in the scheme.					✓		✓			2
SIAs can result in significant costs and time delays to projects and may be challenged in SAT.							✓			1
The Infrastructure and Services Assessment (ISA) Frameworks is the State's preferred approach.							✓	✓		2
The draft Social Impact Assessment policy cannot apply to proposals covered by State Agreements.	✓							✓		2
TWAs should not be restricted to a specified construction project but should be able to service multiple projects.			✓	✓	✓					3
It is not appropriate to distinguish between construction and operational workforce and restrict operational workforce from using TWAs.	✓	✓	✓	✓						4
TWAs are a part of the hierarchy of urban settlements and can assist the transition to permanent residential.	✓	✓	✓							3
Where TWAs are within the appropriate zoning there should be no time limit on planning approvals.	✓		✓	✓	✓					4
Limits on timeframes and uses produce low quality facilities and restrict opportunity for legacy contributions or benefits to the community.	✓		✓	✓						3
The commercial viability of a TWA must be considered. A minimum of 15 years is required.	✓		✓	✓	✓					4
Policy must not deny employers and workers freedom of choice in their accommodation options.		✓	✓							2
Separate planning applications should not be required for commercial uses integral to TWAs.	✓		✓							2
Details of occupancy, contracts or bookings compromise commercial confidentiality.	✓		✓	✓						3
TWAs constructed on a permanent basis and of higher quality should be exempt from time-limited approval.	✓			✓						2
Permanent residential not suitable for FIFO employees on 12 hour shifts.	✓	✓	✓	✓						4
Time limited approvals should only apply to facilities clearly intended to be temporary.	✓		✓	✓	✓					4
Applications for TWAs will be determined by JDAP who test the validity of a planning condition, and not Council.	✓									1
Different Types of TWAs should have different zonings.					✓					1
Not enough land is zoned TWA.					✓					1
Terminology should be changed from 'Transient Workforce Accommodation' and 'Temporary Worker' to 'Non-resident Workforce Accommodation' and 'Non-Resident Workforce'.				✓						1

A State-wide policy approach

Supported but the City needs to proceed with finalisation of its policies. There is no seriously entertained State-level planning policy on TWA and there is a need to establish a refined local statutory planning framework for the consideration of TWA proposals.

Lack of evidence to support claim of relative net community loss and requirement for contributions

A number of submissions raise concerns about the lack of evidence to support the claim of relative net community loss as a result of TWA approvals and the requirement for contributions from TWA developments. There is growing evidence to support the claim that host communities gain limited direct benefit from FIFO in comparison to resident workers. If TWA camps are approved, contributions are one way of ensuring there is sufficient contribution to the local community and local economy. The City continues to build an information base at a City-wide level to help quantify the impact of FIFO and TWAs on the local community and local economy. This will help inform further consideration of the need for contributions when proposals are considered in the future. Given the statutory framework, the TWA Policy would only be considered as a guide on the matter of contributions. Most TWA applications are determined by the JDAP and any decision can be subject of State Administrative Tribunal review.

Adaptive reuse

The suggestion that consideration should be given to adaptive reuse of TWA buildings and infrastructure is a good one. This suggestion assumes TWA as a temporary use. The requirement for a transition plan and the imposition of time-limited approvals requires TWA proponents to think about uses beyond TWA. The revised draft version of the draft TWA policy includes infrastructure for adaptive reuse as a valid contribution option for TWA proponents to consider at the design stage.

Restrictions on use and timeframes for approval

It is not surprising that TWA providers do not want restrictions on the use of TWAs or the timeframes for approval. While their reasons for this position are understood, it is important that in the finalisation of a local planning policy, this matter be considered from a planning perspective.

TWAs should serve different purposes in different zones. TWAs established to service specific construction projects should be prevented from serving other purposes. It is accepted that people can transition from TWA accommodation to becoming permanent residents, as they can transition the other way. The revised draft policy still encourages residential-based operational workforces but does provide the option of high-quality developments, integrated into the surrounding neighbourhood where long-term FIFO operational workers are necessary. Given the substantial investment required to construct such a development, it is reasonable to expect that such developments would be allowed to operate on a permanent basis.

The appropriateness of removing time limits depends on the intention for a TWA development. The revised draft policy seeks to give guidance on intentions for TWA depending on zoning and tenure. This should assist in determining whether time-limited approval should apply. TWA developments in TWA zones should not require time-limited approvals. The need for and appropriateness of additional TWA zones to those that currently exist under the Scheme does not form part of the policy review process. This can be further considered, however, on a case-by-case basis as part of a Scheme amendment or the upcoming Scheme review. A number of submissions raised concerns about the ability to deliver a quality TWA development based on a five (5) year time-limited approval. Given there is a need for a base-level supply of TWA beds and recognising the stronger tenure rights associated with freehold title, the revised draft policy recommends the maximum

approval period for TWAs over freehold land in the Urban Development and Tourism zones be increased to ten (10) years. Under the revised draft TWA policy, construction camps can still only be approved for a maximum period of five (5) years, and only on Crown land.

Commercial confidentiality

The commercial confidentiality of certain information held by TWA providers is respected. In the absence of details on occupancy or booking details, however, it is difficult to determine whether use is in accordance with approvals and to demonstrate the need for TWA beds to be approved or reapproved. Any such information would be treated by the City in complete confidence, and would not be made publicly available.

Social Impact Assessment as a duplication of process

Based on concerns raised regarding the SIA process, particularly from the Department of State Development, the draft SIA policy has been revised to give more recognition of other processes and the way the City's SIA policy fits into those processes. The existence of such a local framework for considering social impacts should help streamline those processes. Further clarification is being undertaken with DSD to make sure there is sufficient recognition of State-level SIA processes in the City's SIA policy.

Denying employers and workers freedom of choice

The TWA Policy does not seek to deny employers and workers freedom of choice in accommodation options within the scope of permitted uses as approved under the planning scheme. Workers should always have the choice of a residentially-based working option. The City is aiming to understand how much TWA is required, what TWA developments are, or are intended to be used for, provide the necessary flexibility to be able to respond to rapid increases in demand but also to provide a planning framework that achieves the right balance at all times in terms of facilitating regional growth and building the local economy and local community. It is considered that the revised draft policy achieves the right balance in the interim and provides direction as to how the right balance can be carried forward into the Scheme. There will be opportunities for others to consider the draft revised policy during readvertising.

Imposition of separate planning regime

In relation to the DoP claim that the draft Policies impose a separate planning regime, while it is not considered that either Policy contemplates outside of what TPS8 currently establishes as relevant considerations for the determination of applications with respect to SIA or the proposed contributions framework, legal advice on the previous version of the TWA Policy indicates that local planning policies can contain guidelines which extend beyond the strict terms of the enabling local planning scheme. The draft Policies certainly do not and cannot impose a separate planning regime.

No time limit in appropriate zoning

TWA may not require time-limited approvals in TWA zones. The need for and appropriateness of other TWA zones can be further considered on a case-by-case basis, although this does not form part of the policy review process. Where long-term FIFO operational workers are necessary, employers should be encouraged to accommodate workers in high-quality developments, integrated into the surrounding neighbourhood. Such developments should also be allowed to accommodate TWA use on a permanent basis.

Requirement for separate approval for other commercial uses

While separate planning approval is required for other commercial uses undertaken and proposed to be undertaken from TWA camps, approval can be sought under the one application. The submissions indicate that some people thought separate applications would need to be lodged for other commercial uses. The draft revised Policy has been modified to clarify the intent.

STATUTORY IMPLICATIONS

Section 2.7 (2) (b) of the *Local Government Act 1995*.

Clauses 5.1.4 and 5.1.5 of the Shire of Roebourne Town Planning Scheme No.8 (TPS 8) – Local Planning Policies.

Clause 6.5 of TPS 8 – Transient Workforce Accommodation.

As part of the submission review process it has been identified that base-level supply sites should be included in TWA zones to provide certainty and control of TWA supply. This could wait for the Scheme Review but this is some time away and there is a risk that the creation of new TWA zones could get held up by other elements of the Scheme Review. It is recommended the process of preparing a Scheme Amendment to introduce TWA zones for base-level supply TWA sites commence to implement the preferred policy direction as a priority.

FINANCIAL IMPLICATIONS

Financial implications of the new local planning policies will depend on the exact nature and quantity of applications received by the City. Both policies were prepared with assistance from consultants within an agreed budget. Minor additional consultant fees have been incurred for the review of submissions received and finalisation of the Draft Policies.

The recommendation for a Scheme Amendment to be prepared to include base-level supply sites in TWA zones will require a budget allocation, which can be further considered as part of the mid-year Budget Review process.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program:	1.b.2.4	Review and update Local Planning Policies.
Our Services:	1.a.2.4.1	Review and Update Local Planning Policy.

RISK MANAGEMENT CONSIDERATIONS

Having effective local planning policies in place guides good and effective decision-making and assists in defending decisions if challenged through the State Administrative Tribunal. It is open to Council to defer consideration of the draft policies to enable further review of any specific matter, including potential legal review, if there is an identified need and/or desire to further reduce risks to the City in its consideration of future development proposals.

Anything more than minor modifications to the advertised versions of the Policies would require another round of public advertising. Given there are substantial revisions to the TWA policy, it is recommended that the draft revised version of this policy be readvertised. Revisions to the SIA policy are in response to points raised primarily by the Department of State Development in its submission. DSD is being further consulted regarding revisions to the SIA policy and on this basis, these revisions are considered minor and readvertising is not required.

IMPACT ON CAPACITY

The finalisation of the Policies aims to provide an appropriate assessment framework for assessing and determining applications, and therefore will assist with streamlining the assessment process.

Whilst applications will have some impact on Planning Services in terms of assessment, this will generally be covered by the application fees paid by Applicants.

RELEVANT PRECEDENTS

The currently adopted version of DP10 is very much focused on the design and management of a TWA development. While the focus of the draft revised TWA policy is on where, when and under what conditions TWA development is appropriate, Table 1 still sets out design guidelines for the different types of TWA developments. It is important that relevant design considerations from the currently adopted version of DP10 are transferred into Table 1 of the current version so they are not lost. It is recommended Council delegate to the CEO authority to undertake this update of Table 1 before readvertising.

There are precedents for requiring the lodgement of an SIA as part of applications for TWA and other large scale projects in Western Australia as well as Queensland.

VOTING REQUIREMENTS

Simple and Absolute Majority.

OPTIONS:Option 1

Officer's Recommendation

Option 2

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to DEFER further consideration of the Draft Policies pending further investigations.

Option 3

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to NOT ADOPT the Draft Policies.

CONCLUSION

The City received a number of valuable submissions on the advertised draft policies.

It is important that the submissions received are both acknowledged and given due consideration, prior to a formal decision being made to adopt the policies (with or without modification). In this respect, a number of modifications are recommended to the draft TWA policy. Most significantly, it is recommended that:

- As a general guide, anything more than 50Km from a townsite should be considered remote.
- TWA in Rural and Strategic Industry zones should only be approved for specific construction projects where additional TWA beds are required, with approval timeframes and approved uses limited to the specific construction phase/project.
- TWAs are allowed to be approved for an unlimited timeframe in the TWA zone, and in the Town Centre, Commercial and Residential zones but only where integrated into and compatible with the surrounding neighbourhood.
- A longer approval period of up to ten (10) years apply to TWAs over freehold title in the Tourism, Urban Development and Mixed Business zones.
- Preference be given to rationalising TWA beds over Crown land, with shorter approval periods of up to five (5) years for specific construction projects only.
- Thought be given to adaptive reuse at the design stage.

The main modification recommended to the SIA policy is to better clarify how the City's SIA policy integrates with other related Commonwealth and State processes rather than duplicating them.

Given the substantial nature of some of the modifications to the TWA policy, it is recommended the draft revised TWA policy be readvertised prior to being finalised. As the revisions to the SIA policy are only considered minor (subject to further clarification with Department of State Development), it is recommended that the SIA policy be finalised. It is also recommended a copy of the Schedule of Submissions be forwarded to all submitters so they can see how their submissions were considered and the outcome of the submission review process.

It is recommended that the process of preparing a Scheme Amendment to include base-level supply TWA sites in TWA zones be commenced.

OFFICER'S RECOMMENDATION

1. That Council by **SIMPLE** Majority pursuant to Section 2.7 of the *Local Government Act 1995* and Clause 5.1.4 of Town Planning Scheme No.8 **RESOLVES** to:
 - a) **DETERMINE** the submissions received in respect of the draft revised Local Planning Policy DP10 Transient Workforce Accommodation and draft Local Planning Policy DP20 Social Impact Assessment in accordance with the Schedule of Submissions at Attachment 3;
 - b) **MODIFY** draft revised Local Planning Policy DP10 Transient Workforce Accommodation and draft Local Planning Policy DP20 Social Impact Assessment in accordance with the track changes versions of each policy at Attachment 5 and Attachment 6 respectively;
 - c) **DETERMINE** that the modifications to draft revised Local Planning Policy DP10 Transient Workforce Accommodation are substantial in nature and require readvertising;
 - d) **DETERMINE** that the modifications to draft Local Planning Policy DP20 Social Impact Assessment are minor in nature and do not require readvertising;
 - e) **ADOPT** draft revised Local Planning Policy DP10 Transient Workforce Accommodation for public advertising;
 - f) **ADOPT** draft revised Local Planning Policy DP20 Social Impact Assessment for final approval;
 - g) **WITHDRAW** the interim draft TWA policy adopted by Council for public advertising at its May 2013 Ordinary Council Meeting noting that this interim draft is superseded by the draft revised Local Planning Policy DP10 Transient Workforce Accommodation;
 - h) **READVERTISE** draft revised Local Planning Policy DP10 Transient Workforce Accommodation in accordance with the provisions set out in Town Planning Scheme No.8.; and
 - i) **ADVERTISE** the final version of Local Planning Policy DP20 Social Impact Assessment in accordance with the provisions set out in Town Planning Scheme No.8.
2. That Council by **ABSOLUTE** majority pursuant to Section 5.42 of the *Local Government Act 1995* **RESOLVES** to **DELEGATE** to the CEO necessary powers to make any minor revisions prior to readvertising the revised draft TWA policy and finalising the revised draft SIA policy;
3. That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to **REFER** copy of Schedule of Submissions to all submitters; and

4. That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to **COMMENCE** investigations towards preparing a Scheme amendment to include base-level supply transient workforce accommodation in the Transient Workforce Accommodation zone.

12 STRATEGIC PROJECTS & INFRASTRUCTURE

12.1 KERBSIDE RECYCLING FEASIBILITY

File No:	WM.
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Waste Services
Date of Report:	20 August 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential - Feasibility Report

PURPOSE

This report reviews the feasibility of providing a fully co-mingled residential kerbside recycling service in the City and details the current actions the City is undertaking to improve recycling options for the community.

BACKGROUND

Results of the 2014 Community Survey show that 25% of residents surveyed indicated recycling was a high priority for them.

While not widely understood, the City of Karratha currently does undertake a range of recycling activities. In 2013/14, the City recycled 4,882 tonnes of concrete, steel, lead acid batteries and oil through its 7 Mile Waste Facility.

In addition, the new transfer station at the 7 Mile Waste Facility will deliver increased recycling options for the community by providing drop off facilities for glass containers, paper/ cardboard, steel/aluminium cans, e-waste and recyclable plastics. Glass will be sent to a local company to be crushed and used as a sand substitute whilst paper, plastic bottles, and steel and aluminium containers will be collected by a local contractor who then sorts and bales the recyclables and transports them to Perth. The Transfer Station will also provide a drop off area where green waste will be shredded for reuse.

Despite this, it is clear that there is a desire from the community to see a “traditional kerbside recycling service” within the City.

The Waste Services department has investigated the delivery models and costs associated with the implementation of a co-mingled kerbside recycling collection service for residential properties in the City. The following assumptions were used in determining the costs:

Fully contracted service – a detailed cost comparison determined that services could be delivered more economically by contractor due to economies of scale achievable compared with staff and plant overhead costs associated with an in-house services. Indicative contract rates were provided by a local provider.

Fortnightly collection – the service is based on collection of a 240lt co-mingled recycling bin collected fortnightly. To facilitate this service an initial purchase of 8,000 bins is assumed.

Number of residential premises – the number of residential dwellings at time of the costing was 7,804.

Weight of recyclables – the figure used to derive the annual tonnage of recyclable material was 202kg per household, per annum. This is the WA average for a 2 bin system (1 waste 1 recycling) as sourced from the Department of Environment Regulation (DER) “*Benefits of Recycling Calculator*”.

Contamination Rate – the contamination rate used for the recycling bin is 30%, sourced from the DER “*Review of Kerbside Collection Systems and Drop off Facilities for Recyclables*”.

The table below summarises the costs and predicted recycling outcomes based on the above assumptions.

Item Description	Value
Recycling service cost per annum	\$2,235,758
Tonnes recycled (less contamination)	1,200 tonnes
Cost per tonne	\$1,863
Cost per household per annum	\$286

Council’s current domestic waste management charge of \$285 pa recovers the cost of the domestic waste collection service and a portion of the landfill disposal fees associated with that service. If the City chose to recover the total cost of a recycling service through this charge, it would result in an increase of \$286 per household per annum.

The table below shows comparative waste charges levied by other regional Councils and the collection services provided.

Council	Current Collection Service	Waste Charge
Shire of Broome	Weekly 240lt waste, fortnightly 240lt recycling	\$383
Town of Port Hedland	Weekly 240lt waste, no recycling	\$274
City of Greater Geraldton	Weekly 240lt waste, no recycling*	\$232
Shire of East Pilbara	Weekly 240lt waste, fortnightly 240lt recycling**	\$250
Shire of Ashburton	Weekly 240lt waste, drop off facilities for recycling Tom Price & Paraburdoo	\$400

*Geraldton advised that they do not provide kerbside recycling as it is not a cost effective option for their Council. They are looking to implement a number of drop off stations for recycling.

**Ashburton recyclables currently landfilled as their materials recycling facility is not operational.

Toxfree offers a kerbside collection service to residents and businesses of the City. The cost of the service is \$450 per year for a 240lt bin collected once a fortnight and \$840 per year for a weekly service. This service offers recycling of paper/cardboard, tin and aluminium cans, plastic bottles and milk cartons. Glass is currently excluded from this service.

Toxfree currently operates a sorting facility for recyclables, however this facility does not accept glass bottles and jars, which typically account for over 50% of recyclables collected through kerbside recycling bins in other areas.

In 2013, the WA Waste Authority commissioned a study into community perceptions around waste management and recycling in Western Australia. The study encompassed both metropolitan and regional Councils, with one of the focus groups being residents in Karratha. The results show that 95% of the Karratha focus group surveyed would be willing to travel varying times to take their recyclables to a drop off location, with 52% of people willing to travel 15 minutes to a drop off location by car.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social, economic and environmental issues, and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with members of the Waste Services Advisory Group.

COMMUNITY CONSULTATION

No community consultation is required in regards to the feasibility report. As outlined in the body of this report there are a number of recycling options provided to the community by local contractors and Council at its 7 Mile Waste Transfer Facility. It is recommended that Council continue to promote these recycling options, including those local contractors that provide these recycling services.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The feasibility investigation shows the cost of providing a fortnightly kerbside recycling collection service for residents will cost an additional \$286 per household per annum. This would equate to an increase of 13.6% on the average rates and charges bill sent out to residential property owners. A fully subsidised kerbside collection service would need very careful consideration. If implemented Council officers forecast that the cost of the service would result in total depletion of the waste reserve by 2019-20 financial year (as calculated in Waste Services 10 year Financial Plan).

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	3.a.1.4	Promote and implement responsible use of resources for environmental sustainability.
Our Response:	3.b.1	Explore options to reduce, re-use or recycle our waste and minimise our carbon footprint.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the report on the feasibility of providing a kerbside recycling collection service; and
2. CONSIDER including the implementation of a fortnightly kerbside recycling collection service for residents at an additional cost of \$286 per annum commencing 1 July 2015, which equates to an increase of 13.6% on the average rates and charges bill sent out to residential property owners.

CONCLUSION

The current costs associated with providing kerbside recycling services are not proportional to the benefits associated with the volume of materials estimated to be recycled through this service and would result in an increase to the residential domestic waste charge of approximately \$286 per household. Whilst these costs will be reviewed in the future, the provision and promotion of recyclable drop off services for recycling at the Transfer Station will deliver a more sustainable alternative in the short term.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the report on the feasibility of providing a kerbside recycling collection service; and
2. CONTINUE to SUPPORT the current recycling options offered to the community through drop off recycling stations at the 7 Mile Waste Facility.

12.2 REQUEST FOR TENDER - CAR RENTAL CONCESSIONS AT KARRATHA AIRPORT

File No:	TT.58
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Airport Commercial Coordinator
Date of Report:	25 August 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Rental Car Desk Floor Plan 2. Location of Land Lots 3. Location of Ready Parking Bays

PURPOSE

This report seeks Council's endorsement to call for tenders for the right to enter into a commercial lease to operate one of three new car rental concessions at the upgraded Karratha Airport Terminal (KTA) and endorse the scope and selection criteria contained within the Request for Tender (RFT) document.

BACKGROUND

The KTA redevelopment scheduled for completion in 2015, includes the provision of seven car rental concessions. KTA has commercial arrangements already in place with four permanent car rental concession operators and two temporary car rental 'meet and greet' operators under a Licence to Occupy.

The two 'meet and greet' operators are now outside their original licence and are regarded as month to month tenants. This RFT is intended to establish three additional permanent operators, at which time all temporary Licence to Occupy agreements shall cease.

To create parity between all rental car operators, the car rental concessions offered in this RFT are proposed to include:

- Car Rental desk inside the Airport Terminal
- Land Lot of approximately 2,500sqm
- Ready Bays: A minimum of 10 and maximum of 20 (Parking bays in the Car Park).

The four year term of the lease and the rental amount proposed in this RFT are reflective of the terms of contract established with the four existing Rental Car Concessions and will ensure parity between operators.

In order to assess the Request for Tender, the following evaluation criteria are proposed:

	Criteria	Weighting
1.	Relevant Experience	30%
2.	Professionalism and Business Model	40%
3.	Resources and Capacity	30%

In this instance it is recommended the annual base rent be consistent with existing tenants. Further, the annual parking bay licence fee is set by Council in its fees and charges hence price is not a factor. The extent of bays requested will be considered as part of the professionalism and business model criteria.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Initial consultation has taken place between relevant airport officers. If Council support the decision to call for tenders, the tender assessment panel members will include:

- Airport General Manager
- Airport Commercial Coordinator
- Airport Property Officer

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders will be called in accordance with Section 3.57 of the *Local Government Act 1995* and associated regulations.

The proposed Lease will be required to comply with Section 3.58 of the *Local Government Act (1995)* in relation to Disposal of Property, and under the management order for the site, it is a requirement that all leases are endorsed by the Minister of Lands.

POLICY IMPLICATIONS

Policy CE-13 Tender Evaluation criteria is relevant to this matter.

FINANCIAL IMPLICATIONS

The Lease terms proposed are reflective of those with 4 existing Rental Car Concessions. In responding to the RFT, Proponents are asked to agree to the terms of the Lease including:

- Base Rent
- Additional (Turnover) Fee
- Licence Fee for Parking Bays (Amount determined by number of bays requested by Proponent)

The below table indicates Rental Revenue Projections for the 4 year term (not including Additional Rent).*

Year	Annual Base Rent**	Minimum*** Annual Parking Bay Licence Fee	Minimum Combined Rental Return
1	\$171,000	\$120,000	\$291,000
2	\$176,130	\$123,600	\$299,730
3	\$181,414	\$127,308	\$308,722
4	\$186,856	\$131,127	\$317,983
TOTAL	\$715,400	\$502,035	\$1,217,435

* The Additional (Turnover Rent) Fee is calculated as follows:

$$AF = T - R$$

Where:

AF = the Additional Fee;

T = an amount equal to 8.5% of Turnover;

R = rent payable for the relevant Lease Year,

**C.P.I increments estimated at 3% per annum

*** Minimum Annual Parking Bay Licence Fee is based on 10 bays per Concession. The Maximum amount would reflect occupancy of 20 bays per Concession.

STRATEGIC IMPLICATIONS

The Terminal Upgrade incorporates the construction of seven Rental Car Booths.

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- Our Program: 1.a.2.2 Operate Karratha Airport to achieve a Commercial outcome.
- Our Services: 1.a.2.2.5 Manage lease of land, office accommodation and commercial space

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously set precedents for the approval of Request for Tender for new and/or additional Concession Spaces as a result of the Terminal Upgrade; RFT 42-13/14 Karratha Airport-Commercial Concession Spaces.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to ENDORSE the calling of Tenders for the right to enter into Commercial Leases for the operation of three new Car Rental Concessions at Karratha Airport and proposes an alternative selection criteria.

CONCLUSION

A Tender for three additional Rental Car Concessions at Karratha Airport provides Council the opportunity to fulfil the scope of the Airport Terminal Redevelopment, wherein seven (7) rental car desks are being constructed. The RFT proposes the establishment of Commercial Leases for three new Rental Car Concessions, the terms and conditions of which are reflective of terms and conditions of the four existing operators.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE the calling of Tenders for the right to enter into a Commercial Lease to operate one of three new Car Rental Concessions at the upgraded Karratha Airport Terminal which includes:**
 - a) **Car Rental desk inside the Airport Terminal;**
 - b) **Land Lot of approximately 2,500sqm;**
 - c) **Ready Bays: A minimum of 10 and maximum of 20 (Parking bays in the Car Park); and**

2. **ENDORSE the Tender Selection Evaluation Criteria as follows:**

	Criteria	Weighting
1.	Relevant Experience	30%
2.	Professionalism and Business Model	40%
3.	Resources and Capacity	30%

12.3 KARRATHA ARTS AND COMMUNITY PRECINCT SCOPE AMENDMENTS AND UPDATED CONCEPT PLAN

File No:	CP.509, CP.518
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Project Manager
Date of Report:	21 August 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Revised Arts and Community Precinct Concept Plan 2. Confidential - Arts & Community Precinct Draft Budget 3. Confidential - Facility Operating Income & Expenditure Draft Budget

PURPOSE

To inform Council of the progress of the Karratha Arts and Community Precinct Project and for Council to consider endorsing a revised scope and budget implications.

BACKGROUND

In September 2013, staff engaged NS Projects to prepare a business case and concept plan for the then named Karratha Cultural Precinct. The concept plan and business case were presented to Council for consideration.

At its Ordinary Council Meeting on 17 February 2014 Council resolved, in part to:

1. ENDORSE the Concept Design for the Cultural Precinct Project with the modifications to the scope of works as listed below

AREA	NUMBER	TOTAL AREA
ENTRY FOYER/ADMINISTRATION		
Entry Foyer		150m ²

THEATRE (Performing Arts)		
Stage		150m ²
Seating for 450 person capacity		450m ²
Rehearsal/Class Space		150m ²
Admin Office		12m ²
Backstage		65m ²
Large Dressing Room	2 x 30m ²	60m ²
Small Dressing Room	2 x 15m ²	30m ²
Greenroom		42m ²
Toilets		80m ²
Circulation	15%	155m ²

AMPHITHEATRE		
Outdoor events space		1100 m ²
LIBRARY		
Library Floor Space		582m ²
Activity Room		60m ²
Toilets		24m ²
Kitchenette		25m ²
Circulation Allowance		105m ²
Storage		50m ²
LOCAL HISTORY/GALLERY		
Display Area		314m ²

The project cost of the abovementioned scope was estimated at \$42.3M.

A detailed design brief based on the endorsed concept and scope was prepared for the purpose of engaging an architect and design team to further develop the precinct design and document for construction. The appointment also called for a review of the endorsed concept plan.

Peter Hunt Architects (PHA) has been appointed as the lead consultant for the design team which includes specialists sub consultancies for theatre design and library design. Donald Cant Watts Corke has been appointed as the independent Quantity Surveyor (QS).

Concept Design Review

On commencement of the concept design review, a number of issues with the original concept design were highlighted by both the Architect and the Quantity Surveyor (QS).

Initially, the QS undertook a detailed review of the cost plan against the scope and determined the previously estimated costs was not sufficient for the scope of works defined. The original cost plan, developed for the purposes of the business case was based on an average square metre rate for the included scope elements. The re-cast estimate was developed as an elemental breakdown and took into consideration more detailed analysis of the site configuration and engineering requirements.

The re-casted cost plan estimated the construction budget to be an additional \$17M (total \$59.4M) to the original estimate. This additional amount did not take into consideration other design issues identified by the Architect.

The Architects and design team also identified some issues with a number of the concept plan elements, primarily being:

- Engineering of the undercroft parking
- Requirement of toilets and airlock to the rooftop terrace
- Size of theatre in concept would not accommodate the required 450 seats
- Theatre back of house facilities would need to increase to meet requirements of visiting shows
- Theatre equipment fit out was not sufficiently covered in original cost plan.

With the cost issues raised and design elements identified, it was determined that a critical review of the briefed elements, concept and costings be undertaken by way of a value management/design issue workshop which included the City's established internal technical group, the Architects, Quantity Surveyor and theatre consultant.

Identified Issues, Workshop outcomes

The following table summarises the issues identified and recommended outcome.

Item	Options explored	Recommended Outcome
Undercroft parking:		
<p>The fall on the site prohibits undercroft parking only. Would require part basement and part undercroft Basement parking requires some mechanical ventilation Rock identified in area proposed for undercroft parking (approx. 1m) Rock deemed impenetrable for realistic cost (by engineers) Number of car parks shown on original concept not achievable High cost: estimated at \$65,000 per car park</p>	<ol style="list-style-type: none"> 1. As-briefed: Undercroft + some on grade parking 2. On grade – 125 bays 3. Multi-storey car park 4. On grade – 50 bays + reciprocal parking 	<p>Approximately 50 parking bays on-grade and pursue reciprocal parking opportunities.</p> <p>Engage a traffic consultant to undertake a full traffic and parking analysis for the project to further inform the parking element.</p>
Rooftop Terrace:		
<p>Additional structural requirements and water proofing of slab needed. BCA requires toilets in rooftop area (not briefed) Will require air lock at egress from stairs / lift to maintain environment on lower level No drainage considered in original concept</p>	<ol style="list-style-type: none"> 1. As-briefed: Rooftop terrace with shade structure. 2. Rooftop terrace with no shade structure 3. No rooftop terrace 	<p>Rooftop terrace with no shade structure:</p> <ul style="list-style-type: none"> • Flexibility of facility • Income opportunity • Iconic multipurpose function space
Amphitheatre Shade Canopy:		
<p>High cost to project Determined not necessary to shade whole amphitheatre as building would offer shield from sun in afternoons</p>		<p>Reduce shade canopy by 50% (550 m²)</p>
Theatre size:		
<p>Size in original concept would not hold 450 seats. Option to increase size to accommodate 450 seats or reduce number of seats to fit the briefed area (approx. 300 seats)</p>	<ol style="list-style-type: none"> 1. Reduce number of seats to meet briefed area m² 2. Increase theatre size to accommodate 450 seats 	<p>Increase theatre size to accommodate 450 seats:</p> <ul style="list-style-type: none"> • Same level of service previously offered at the Walkington Theatre. Increased theatre size by 200m²

Theatre seating:		
Part permanent/Part fixed seating briefed. Fully permanent seating explored Fully retractable seating explored to improve functionality	<ol style="list-style-type: none"> 1. As briefed: 250 Permanent seats + 200 retractable 2. 450 Fully permanent seating 3. 450 Fully Retractable seating 	Full retractable seating: <ul style="list-style-type: none"> • Increases functionality of facility • Seating to be of the highest standard and acoustically ratified as suitable for theatre performances • Increases programming opportunity for Events and Festivals team.
Theatre Equipment:		
Theatre Equipment: High cost to project Not included in original cost plan	<ol style="list-style-type: none"> 1. Include theatre equipment 	Include recommended theatre equipment and fitout in cost plan and project budget to enable efficient operation.
Back of House:		
Theatre consultant recommended greater space and amenity for back of house facilities – as briefed will impact theatre operations and ability to attract visiting shows	<ol style="list-style-type: none"> 1. As briefed: Facilities and m² as per brief 2. Include recommended Back of House Facilities and increase m² 	Include recommended increase of 225m ² to Back of House Facilities

Reciprocal Parking

The recommended scope changes in this report include a reduction in the provision of on-site parking and consideration to reciprocal parking opportunities in close proximity and adjacent to the site. Reciprocal parking is permissible in the City’s Karratha City Centre Parking Policy, DP.18.

There are a number of sites in close proximity to the Arts and Community Precinct site that are seen as potential opportunities to explore. A traffic consultant is recommended to be engaged to undertake a thorough analysis of parking requirements, opportunities for reciprocal parking sites and to prepare a traffic management plan.

Revised Concept Plan

A revised concept plan has been developed based on the recommended outcomes following the workshop and depicted in Attachment 1.

Project Cost Implications

As outlined in this report, the concept review identified a significant shortfall in the original cost plan. The project cost estimate has been revised based on the recommended scope changes and revised concept plan as identified in this report. The current estimated project cost is \$55.3M

A detailed draft project budget is provided as Confidential Attachment 2.

Operational Cost Implications

Officers considered the additional operational cost to council according to the recommended scope changes outlined in this report.

The current cost to Council to operate the Events and Festivals Arts and Culture portfolio and the Libraries Program is \$1,155,000. The difference in operational cost according to each concept is reflected in the table below.

Pros and Cons	Additional annual cost to City of Karratha (+/- 10%)	Capital Cost Implications
Fixed Seating with no rooftop terrace: Estimated Booking number 923		
Pros: <ul style="list-style-type: none"> • Reduction in capital cost • Perceived higher standard • Storage opportunity • Improved sightlines Cons: <ul style="list-style-type: none"> • Reduced flexibility • No iconic purpose built function space • Loss of Moonrise Cinema and associated income • Review of Management Model required 	\$2,016,000	\$54,933,000 Increase in seating (from recommendation) = \$910,000K Reduction for rooftop terrace (from Recommendation) = \$1,140,000
Fully Retractable with no rooftop terrace: Estimated Booking number 1,752		
Pros: <ul style="list-style-type: none"> • Reduction in capital cost • Increased hire opportunity • Increased flexibility • Lower operational deficit Cons: <ul style="list-style-type: none"> • No iconic purpose built function space • Loss of Moonrise Cinema and Income • Review of Management Model 	\$1,955,000	\$53,203,000 Reduction for rooftop terrace (from Recommendation) = \$1,140,000
Fixed Seating with rooftop terrace: Estimated Booking number 951		
Pros: <ul style="list-style-type: none"> • Retain Moonrise Cinema • Secondary benefit to the Library programming Cons: <ul style="list-style-type: none"> • Reduced flexibility of the theatre • Increased capital cost 	\$2,112,000	\$57,099,000 Increase in seating (from recommendation) = \$910,000

<p>Semi Retractable with Rooftop Terrace: Estimated Booking number 970</p>		
<p>Pros:</p> <ul style="list-style-type: none"> • Lower operational deficit • Adds partial flexibility to the theatre with semi retractable system. <p>Cons:</p> <ul style="list-style-type: none"> • Only partial flexibility • Increase in capital cost 	<p>\$2,067,000</p>	<p>\$56,529,000</p> <p>Increase in seating (from recommendation) = \$610,000</p>
<p>Fully Retractable and Rooftop Terrace: Estimated Booking number 1,780</p>		
<p>Pros:</p> <ul style="list-style-type: none"> • Increased hire opportunity • Increased flexibility • Lower operational deficit • Retain Moonrise Cinema • Secondary benefit to the Library programming <p>Cons:</p> <ul style="list-style-type: none"> • Increased capital cost • Perceived lower standard • Potential for seating mechanism breakage 	<p>\$1,988,000</p>	<p>\$55,370,000</p>

A detailed summary of business unit and facility operating income and costs for each item are provided in Attachment 3.

Project Funding

Presently there is no confirmed funding for this project, though the funding strategy for this project previously presented to Council recommends a minimum of 50% of the capital costs required will be sourced externally with the City to fund the remainder.

Current Allocated Budget

Council has allocated \$1,533,691 in the 2014/2015 financial year to progress the design development of the project.

If Council choose to proceed with the Officer’s recommendation, it is feasible that the design team will request renegotiation of the contract fees in line with the revised construction estimates for the project. This is applicable as determined in the contract.

Land Tenure

The proposed site for the precinct is Lot 7021, Karratha (Corner of Sharpe Avenue and Dampier Highway).

The City of Karratha is currently working with LandCorp and the Department of Lands to transfer the land parcel to the City rather than LandCorp. This is in progress with LandCorp having prepared a cabinet submission to reflect the changes.

Project Timeline

The detailed review of the scope that has been undertaken to date has delayed the original timeline of the project by three (3) months. The detailed examination of the issues identified in the previously considered concept plan have resulted in this delay. It is critical to take

sufficient time at this stage of the project to review the scope issues to minimise future cost and time delays to the project.

Officers are now seeking direction on the project scope to proceed the project design work.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of future social wellbeing, development of the arts in the region and general wellbeing of the residents of the City of Karratha. It is also significant in regards to the financial investment required to establish, progress and complete this project.

COUNCILLOR/OFFICER CONSULTATION

An Arts and Community Precinct Advisory Group has been established (Resolution Number 152640) to discuss and inform the strategic direction for the Cultural Precinct project throughout its development. This Advisory Group has four (4) nominated Councillors as representatives and has met to provide feedback on the items referred to in this report and have recommended the scope for the project at its meeting held on 12 August 2014.

COMMUNITY CONSULTATION

Council has established the Arts and Community Precinct Advisory Group which includes three (3) community representatives. The Advisory Group has met on 12 August 2014 to discuss the recommended amendments to the scope of works with a consensus on the recommendations highlighted in this report.

The group have previously agreed widespread community consultation is more appropriate in later stages, although targeted feedback may be requested from selected stakeholders.

A full community communications plan is being developed by the City's Marketing and Communications department which will be implemented as the project develops.

STATUTORY IMPLICATIONS

Council is contractually obligated to proceed the project to the completion of the first STOP/GO point in the project which is the completion of the schematic design stage.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

As highlighted in this report the recommended scope changes for this project has an impact on the project. The current project estimate is \$55.3M.

Contract – STOP/GO Point

The project Architect and the QS have been engaged under AS4122-2010 general conditions of engagement for the appointment of consultants.

These contracts articulate three specific STOP/GO points within the life of the project.

- (a) Completion of the Schematic Design Stage;
- (b) Completion of the Tender Documentation/Pre-Tender Estimate Stage;
- (c) Consideration of Tenders.

Council is contractually obligated to proceed the project to the completion of the first STOP/GO point. The design team is required to complete an initial lifecycle costing

assessment and an initial economic development report during this stage which will further inform the project economic benefits and ongoing operational costs.

Council has a budget allocation of \$1,533,691 in the 2014/2015 financial year. This amount was estimated as the required amount to progress the project to the completion of the third STOP/GO point in the project (Consideration of tenders). If Council choose to proceed the project beyond the schematic design stage (first contract STOP/GO point), a budget amendment may be required based on revised negotiated fees with the consultants.

Long Term Financial Plan

The City has forecast this project in the Long Term Financial Plan, however the forecast was based on a project cost of \$45M and included the funding strategy assumption that 50% of the construction cost would be funded externally. If that funding strategy is to continue, the City will need to consider a greater capital contribution to this project in the Long Term Financial Plan based on the revised cost estimate and consider the implications of a greater ongoing operational cost estimated at \$1.99M per annum.

Council may wish to consider an alternative funding strategy going forward, proceeding with the project if the additional project cost can be funded through external sources.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.a.2.6	Operate Community Facilities
Our Services:	1.a.2.6.6	Plan new facilities and upgrade new facilities
Our Program:	1.a.2.7	Deliver projects of strategic importance to the City
Our Services:	1.a.2.7.2	Provide project management resources

RISK MANAGEMENT CONSIDERATIONS

A project risk plan has been developed for the project and will be monitored by the Project Control Group throughout the project development.

Contractually, the City must proceed to the completion of the schematic design stage as a minimum.

A significant risk to the City is the projected increase in capital and operational cost for this facility on the Long Term financial planning.

IMPACT ON CAPACITY

There is an impact on capacity or resourcing to carry out the Officer’s recommendation.

The project will be overseen by the Director Strategic Projects and Infrastructure. The Director Community Services will act as Client. And the internal Project Technical Group and the Advisory group will be involved throughout the project timeline.

Project Management responsibilities will be absorbed internally by the Strategic Projects Department, specifically through the allocation of a dedicated Project Manager and Project Administration Officer.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT ACCEPT the changes to scope amendments to the Karratha Arts and Community Precinct as detailed in this report and retain original endorsed project scope and concept plan;
2. NOTE the revised forecast project cost estimate as prepared by Donald Cant Watts Corke for the original endorsed project scope and concept plan is \$59.07M;
3. AUTHORISE the Chief Executive Officer to enter into negotiations with Peter Hunt Architects and Donald Cant Watts Corke relating to the fee structure to apply to the future design works associated with the Karratha Arts and Community Precinct project given that revised fees will be payable due to the scope and value of works having been varied; and
4. NOTE that at the completion of the schematic design stage is a STOP/GO point in the contract and a further report will be tabled at the completion of this stage for Council to consider the progression of the project;

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ACCEPT the Officer’s recommendation and take alternative action as follows:

1. _____
2. _____
3. _____

CONCLUSION

At the February 2014 Ordinary Council Meeting, Council endorsed the scope of works and concept design for the Karratha Arts and Community Precinct and agreed to proceed the project to the first STOP/GO point in the contract being the completion of the schematic design stage. Following the commencement of the review of the concept design, a number of issues have been identified that effect the design of the precinct and the estimated construction and operational budgets. Officers have reviewed scope options based on cost and functionality requirements and propose amendments to the reduce scope for Councils consideration.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the changes to scope amendments to the Karratha Arts and Community Precinct as:

Item	Scope Amendment
Car Parking	Remove Undercroft parking. Include approximately 50 parking bays on-grade and pursue reciprocal parking opportunities.
Rooftop Terrace	Include Rooftop Terrace with no shade structure
Amphitheatre Shade Canopy	Reduce shade canopy by 50% (to 550m²)
Theatre Size	Increase theatre size by 200m² to accommodate 450 seats
Theatre Seating	Full Retractable seating
Theatre Equipment	Include recommended theatre equipment and fitout in cost plan and project budget to enable efficient operation
Back of House	Include recommended increase of 225m² to Back of House Facilities

2. **ENDORSE** the revised concept plan for the Karratha Arts and Community Precinct as depicted in drawings as Attachment 1;
3. **NOTE** the forecast project cost estimate as prepared by Donald Cant Watts Corke for the project based on the revised concept plan is \$55,370,000;
4. **NOTE** the forecast total operational cost of the recommended concept is \$3,143,000 per annum with a revised Management Plan to be further developed during the next phase of design;
5. **AUTHORISE** the Chief Executive Officer to enter into negotiations with Peter Hunt Architects and Donald Cant Watts Corke relating to the fee structure to apply to the future design works associated with the Karratha Arts and Community Precinct project given that revised fees will be payable due to the scope and value of works having been varied; and
6. **NOTE** that at the completion of the schematic design stage is a STOP/GO point in the contract and a further report will be tabled at the completion of this stage for Council to consider the progression of the project.

12.4 POINT SAMSON - JOHNS CREEK BREAKWATER FOOTPATH

File No:	RD.25
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure
Date of Report:	26 August 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Risk Assessment

PURPOSE

To receive the Risk Assessment prepared by Council Officers and to consider the timing of repairs to the footpath located on the Pt Samson-Johns Creek Breakwater.

BACKGROUND

The City previously entered into a “peppercorn” lease with the Department of Transport on the 24 October 2000 regarding the breakwater, causeway and boat ramps at Pt Samson (Johns Creek). This lease expires on the 23 October 2020. In part, the purpose of the lease was intended to allow for the accommodation of a concrete footpath for public recreation purposes upon the breakwater/causeway.

The causeway has suffered damage due to wave action from storms combined with high tides which has undermined the concrete footpath located on the top of the breakwater structure.

Council Officers have erected a warning sign at the entry to the footpath advising the public of the damaged structure and that it is closed to the public. However, information provided by the Pt Samson Community Association confirms that the breakwater is still being used despite the warning sign.

Council Officers undertook a risk assessment, in order to gauge an accurate understanding of the risk to the public. A copy is provided as an attachment.

The Risk Assessment identified all risks associated with the current situation and compared that with the risks after temporary measures are employed (warning signs) and finally once permanent repairs are completed.

It is noted that although the footpath is currently undermined, it is still in one piece and constructed of reinforced concrete which is inherently strong and unlikely to spontaneously collapse. Although technically the ‘risk’ is not reduced by the implementation of the proposed temporary measures it is still regarded prudent to do so according to advice received from Councils insurers. They are:

- Erecting specific warning signs at the threshold of the footpath advising walkers of the damaged footpath and to take care, and

- Instigating fortnightly inspections of the structure and re-assessments where further damage is detected or after a heavy storm event.

These are good temporary risk reduction measures and should be implemented regardless of when the permanent repairs are made.

The possible requirements for handrails has also been investigated and considered unnecessary due to the location being 'normally' quite sheltered and no more dangerous to negotiate than a footpath adjacent a creek. Moreover, the public are not expected to be walking on the footpath during storms.

Council Officers' have also received engineering advice from GHD Pty Ltd, a consulting engineering firm with expertise in the field of marine structures which recommends a methodology to repair and reinstate the footpath structure to include a more robust edge treatment to withstand future wave impacts.

An estimate of the potential cost for the repairs is \$533,250 however, this sum is preliminary based on limited data and no detailed design. Further, the method of procurement and delivery of the works cannot be fully investigated until detailed design is complete.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues /environmental issues /parties affected issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Council Officers and an engineering consultant and has been previously communicated to Council as a contentious issue item.

COMMUNITY CONSULTATION

Community feedback has been obtained through the Pt Samson Community Association which indicates the community is still using the footpath despite signage advising its closure and so it can be concluded that the footpath is still an important piece of infrastructure to the community.

STATUTORY IMPLICATIONS

There are no statutory requirement for the City to continue to provide this footpath.

POLICY IMPLICATIONS

Significant Decision Making Policy CE-8 and Risk Management Policy CG01 (the latter recently adopted by Council in July 2014, resolution number 152095) are applicable.

FINANCIAL IMPLICATIONS

There will be minimal financial implications for this financial year, all signage and monitoring can be sourced through existing resources. However, the cost of repairs in accordance with the GHD advice and further detailed design will need to be considered in the 2015/16 Budget.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program: 1.a.2.4 Maintain City infrastructure necessary to meet the community needs.
 Our Services: 1.a.2.4.5 Maintain and renew road and footpath/cycle ways infrastructure.

RISK MANAGEMENT CONSIDERATIONS

Risk Management has been discussed in the risk assessment report attached. In summary the report recommends to control current level of risk by erecting a warning sign and monitoring. This is considered an effective but temporary measure to control the risk pending permanent repairs in 2015/2016 financial year.

IMPACT ON CAPACITY

There is some impact on capacity and resourcing to carry out the officer’s recommendation in that the fortnightly inspection will take some time. All repair work would be carried out via contractors.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CONSIDER utilising savings identified in the November Budget Review to fund the required repairs this financial year.

Option 3

The Council by ABSOLUTE Majority pursuant to Section 5.42 of the *Local Government Act 1995* RESOLVES to APPROVE a budget amendment that results in the transfer of \$533,250 in funds from the current Infrastructure Reserve to a new account for the repairs to Pt Samson-Johns Creek Breakwater Pathway as follows:

Acc No	Job No	Account/Job Description	Current Budget (2014/15)	(Inc)/Dec	Proposed Amended Budget	Reason
TBA		Repair to Pt Samson-Johns Creek breakwater pathway	\$0	\$533,250	\$533,250	New budget allocation to allow repairs to Pt Samson-Johns Creek Breakwater Pathway
440856		Transfer from Infrastructure Reserve	\$0	(\$533,250)	(\$533,250)	
		Total	\$0	\$0	\$0	

CONCLUSION

The Pt Samson - Johns Creek Breakwater footpath is a popular and well frequented recreational location and evidence suggests that despite warnings, members of the public are continuing to use it which highlights its importance to the community.

OFFICER'S RECOMMENDATION

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **INSTALL** warning signage at the Johns Creek Breakwater to advise the public of the damage to the footpath and to take care when using it;
2. **IMPLEMENT** a fortnightly inspection program to monitor the footpath until permanent repairs can be carried out;
3. **COMMENCE** detailed design for the remedial works to the Johns Creek Breakwater in the 2014/15 financial year; and
4. **CONSIDER** allocating funds to undertake repairs to the footpath in the 2015/16 Budget based on the outcome of the detailed design.

12.5 UPGRADE OF THE DEWITT, DAMPIER AND MILLSTREAM ROAD INTERSECTION

File No:	RD.6
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure
Date of Report:	27 August 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Intersection Design

PURPOSE

For Council to consider the design options for the upgrade of the intersection of DeWitt, Dampier and Millstream Road, the impact by a proposed cartage campaign and the proposed arrangements between the City of Karratha and LandCorp.

BACKGROUND

Council nominated the intersection of DeWitt, Dampier and Millstream Roads under the 2014/15 State Government's Black spot Program for upgrades to address vehicle and pedestrian safety concerns. As a consequence \$600,000 has been approved under the program for these works and accordingly Council has committed this funding together with \$300,342 of its own funds to the project in the 2014/15 budget.

It should be noted that the original Black spot application envisioned a different treatment than what is currently being pursued which is the installation of traffic lights. The original concept was based on providing additional slip lanes and acceleration lanes on the Millstream to DeWitt movement. However a review of this methodology and with the benefit of reduced pricing for traffic lights as compared to those recently installed on Sharp Avenue. The alternative to install traffic lights at DeWitt and Dampier Road has become very attractive. The performance of traffic lights from a safety perspective is at least equivalent or greater than the original proposed treatment.

LandCorp recently contacted the Council with regard to a proposed eleven month heavy haulage cartage campaign to import approximately 1 million tonnes of bulk fill material required for the new hospital site and also the construction of the new Bayview Road.

Following extensive consultation with Council Officers, LandCorp and their contractor, it was determined that the preferred route for this cartage campaign would be from DeWitt Road, turning right into Millstream Road and then left into Searipple Road and then left into the construction site just past Pelago East. The return (empty) journey being the reverse of this manoeuvre. Alternative routes were discussed and assessed but found to be most unsuitable for a variety of reasons.

During these discussions it was identified that the volume and frequency of heavy haulage vehicles would necessitate a significant temporary Traffic Management Plan (TMP) to safely direct large truck movements through the DeWitt/Dampier Road intersection, especially given its current traffic constraints. Such a TMP would likely be expensive utilising either temporary traffic lights or a number of traffic control persons and signage.

Alternatively, an upgrade to the intersection by installing permanent traffic lights would alleviate the necessity for a temporary TMP, reducing the cost to the project. However, as the cartage campaign will commence prior to LandCorp installing the permanent traffic lights it will be necessary for manual traffic management to be implemented until the traffic lights are operable.

LandCorp have agreed to incorporate the upgrade of the intersection as part of the redevelopment of the City Centre, and facilitate its construction on behalf of the Council even though it is a Council Black spot project. LandCorp have engaged consulting engineers Wood and Grieve Engineers (WGE) to detail up the plans and specifications for the new traffic lights and gain all necessary approvals. The plans are now at their final draft stage and include an update of cost estimates which has revealed that the project is worth around \$991,636 plus GST. Whilst the preliminary estimate is in excess of the Black spot funding, the primary reason is the required extensions to culverts to accommodate the intersection which could be funded via alternate Council project funds.

With regard to the construction phases of the project it is proposed that LandCorp coordinate all aspects of the procurement and manage all payments of the successful contractor. The City will then be invoiced by LandCorp at agreed stages and the City in turn will claim the relevant Black spot funding. By conducting business this way will streamline the procurement process without denigrating the rigour of the process resulting in the traffic lights being installed in a timely manner.

An alternative to this approach is for Council to tender installation of the traffic lights, however this is not recommended as existing contracts are in place as comparable works have already been tendered as part of the City centre works. The preferred contractor is experienced and is one of the few licensed contractors approved by MRWA to install traffic lights.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues / economic issues /environmental issues /cultural & wellbeing issues /parties affected issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between City officers, MRWA and LandCorp.

COMMUNITY CONSULTATION

Community consultation is to occur following the adoption of the Officer's recommendation in accordance with section 2.1.1 - Access to information - "We will provide reasonable access to relevant information in a manner and format that is appropriate to meet the needs of the community"

STATUTORY IMPLICATIONS

The traffic lights and all associated infrastructure will be designed in accordance with all relevant standards and codes of practice where applicable.

If Council agree to appoint LandCorp to project manage and deliver the works associated intersection of Dewitt and Dampier Road it would be doing so In accordance with 11.2(e) of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The estimated cost to deliver the designed intersection is \$991,636 plus GST inclusive of all project management, design, construction and contingent sums. Council has allocated \$900,632 inclusive of \$600,000 in Black spot funding in the 2014/15 Budget. The scope of the project includes several elements including culvert extensions and other remedial works that are considered additional works and could be funded, if required from further Council funds or allocated in to the overall Karratha City Centre Infrastructure Works Budget.

It is proposed that the works and costs are monitored throughout the project and if required a further report be prepared for Council to consider cost impacts.

STRATEGIC IMPLICATIONS

This item is relevant with the City’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provides for this activity:

- Our Program: 1.a.2.4 Maintain City infrastructure necessary to meet the community needs.
- Our Services: 1.a.2.4.5 Maintain and renew road and footpath/cycleways infrastructure.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be to the City as follows:

Category	Risk level	Remarks
Health	Moderate	Failure to progress the recommendation poses a safety risk
Financial	Low	City would save on construction cost but also fail to receive external funding
Service Interruption	Moderate	The proposal will impeded traffic movement at the intersection while installation of the traffic lights occur.
Environment	Low	Nil detected
Reputation	Moderate	This intersection is already at a critical capacity, without traffic lights there is a risk of public backlash.
Compliance	Low	Nil detected

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. All work will be carried out by contractors acting under instruction and responsible to LandCorp.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

Not progress with the installation of traffic signal at DeWitt Road and Dampier Road and not accept the funding from the 2014/15 Black spot program

CONCLUSION

An opportunity has emerged to combine the efforts of LandCorp in progressing the filling of two important city centre sites through a cartage campaign and the City of Karratha project to signalise the intersection of DeWitt Road and Dampier Road through the Black spot program which will additionally ensure a safe and convenient route for the cartage campaign. There is no anticipated additional funding impact to the City beyond what has already been approved in the 2014/15 budget.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to 11.2(e) of the *Local Government (Functions and General) Regulations 1996* RESOLVES to:

1. **ENDORSE** the design of the intersection of Dewitt, Millstream and Dampier Roads to be signalised as detailed in the attachment; and
2. **AGREE** to appoint and enter into a funding agreement with LandCorp to project manage and deliver the works associated with the intersection of Dewitt, Millstream and Dampier Roads as LandCorp is a State Government Agency and has existing comparable contracts in place associated with the Karratha City Centre infrastructure works.

13 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for August 2014.

VOTING REQUIREMENTS

Simple

RECOMMENDATION

That Council note the following information items:

- **13.1 Register of Documents Stamped with Common Seal**
- **13.2 Non-Statutory Donations**
- **13.3 Record of Tenders Awarded by the CEO**
- **13.4 Building Statistics**
- **13.5 Planning Decisions Issued**
- **13.6 Joint Development Assessment Panel Applications**
- **13.7 Ranger Statistics**
- **13.8 Environmental Health Statistics**
- **13.9 Economic Development Update**
- **13.10 Waste Services Data**
- **13.11 Black spot Program 2015/16 Funding Applications**
- **13.12 Cleansweep Taskforce Quarterly Report**
- **13.13 Concessions of Fees for Council Facilities**
- **13.14 Community Services Update**
- **13.15 Roebourne Advisory Group Minutes**

13.1 REGISTER OF DOCUMENTS STAMPED WITH THE SHIRE OF ROEBOURNE & THE CITY OF KARRATHA COMMON SEAL

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
01/08/2014	Net Lease of part of Pam Buchanan Family Centre – Shire of Roebourne (Landlord) & Local Information Network Karratha Inc (Tenant)
18/08/2014	Deed of Easement between Tambrey Properties PTY LTD and the Shire of Roebourne for P3352
21/08/2014	Recreation Boating Facilities Scheme Funding Agreement for Planning Project between The Minister for Transport and The Shire of Roebourne for Karratha Back Beach Dredging & Ramp Upgrade Study Round 19
21/08/2014	Licence: City of Karratha (Lessor) & Karratha & Districts Tourist Information Centre Inc (Licensor) & Llennoco Holdings PTY LTD Trading as Javavan (Licensee)

13.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 30 AUGUST 2014

File No: JULY14
Responsible Officer: Director Corporate Services
Author Name: Assistant Management Accountant
Date of Report: 28 August 2014
Disclosure of Interest: Nil

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2014/15 were adopted in Council Res No. 152891 Municipal Fund Budget 2014/15.

City of Karratha	Current Budget	Actual YTD	Funds Remaining
Non Statutory Donations	\$	\$	\$
For the Period Ending 31 August 2014			
Contribution - Dampier Community Assoc	\$ 100,000	\$ -	\$ 100,000
Contribution - Pt Samson Community Assoc	\$ 100,000	\$ -	\$ 100,000
Contribution - Roebourne Advisory Group	\$ 100,000	\$ -	\$ 100,000
Contribution - Wickham Community Assoc	\$ 100,000	\$ -	\$ 100,000
Contribution - Karratha Community Assoc	\$ 100,000	\$ -	\$ 100,000
Ex Gratia Contribution - Dampier Community Assoc	\$ 100,000	\$ -	\$ 100,000
Ex Gratia Contribution - Wickham Community Assoc	\$ 250,000	\$ -	\$ 250,000
Ex Gratia Contribution - Roebourne Advisory Group	\$ 125,000	\$ 200,000	-\$ 75,000
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 125,000	\$ -	\$ 125,000
School Awards	\$ 1,350	\$ -	\$ 1,350
Christmas Lights Competition	\$ 5,000	\$ -	\$ 5,000
Walkington Awards	\$ 5,500	\$ -	\$ 5,500
State Emergency Services	\$ 8,100	\$ 383	\$ 7,717
Sundry Donations To Community Groups	\$ 250,000	\$ 21,600	\$ 228,400
Fee Waiver	\$ 20,000	\$ -	\$ 20,000
	1,614,950	348,458	1,281,791

13.3 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION 13

File No: CM.112
Responsible Officer: Chief Executive Officer
Reporting Author: Minute Secretary
Disclosure of Interest: Nil

PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 13 ‘Awarding Tenders’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000 (excluding GST) and there is an approved budget. Policy CE-13 ‘Tender Evaluation Criteria’ requires that on each occasion where Delegation 13 is used a report is to be provided to Council at the next ordinary Council meeting that provides the information as detailed below:

Tender No:	01-14/15	Project Budget:	\$196,800
Tender Title:	Karratha Golf Course Superintendent		
State-wide Advertising Commenced:	26 July 2014	Tender Closing Date/Time:	2pm on 13 August 2014
Scope of Works:	Undertake Implementation Phase of the Karratha Golf Course Redevelopment		
Selection Criteria:	Expertise and Experience	30 %	
	Capability and Capacity	20 %	
	Demonstrated Understanding	10 %	
	Cost	40 %	
Submissions Received:	Programmed Turnpoint		
	Turf Whisperer		
Tender Awarded to:	Turf Whisperer		
Contract Value:	\$184,010	Date of Award:	25 August 2014
Contract Term:	12 months	Contract Options:	<ul style="list-style-type: none"> • 6 month extension and 12 month extension • Relocation expenses if no extension made after first 12 months

13.4 MONTHLY BUILDING STATISTICS – AUGUST 2014

File No: GR.27
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Disclosure of Interest: Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Applications for residential outbuildings continues to be steady. The single group dwelling permit issued was for the expansion to the Eramurra TWA village associated with the Citic Pacific project at Cape Preston. Next month the City anticipates the submission of the Gap Ridge Truck Stop application.

Building Statistics 2014													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	24	4	17	2	4	0	3	2					56
Alterations and Additions	0	3	3	1	1	2	1	0					11
Swimming Pools and Spas	7	5	3	4	4	2	4	2					31
Outbuildings (inc signs and shade)	18	21	31	34	26	25	24	21					200
Group Development	0	0	5	0	0	0	0	1					6
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0					0
Commercial	2	4	2	2	0	6	2	8					26
Monthly total	51	37	61	43	35	35	34	34	0	0	0	0	330
Building Approval Certificates & Demolition Certificates													
Demolition Permits	5	4	1	0	2	0	1	1					14
Dwellings	0	0	0	0	0	0	0	0					0
Alterations and Additions	0	0	0	0	0	0	1	0					1
Swimming Pools and Spas	0	0	1	0	0	0	0	0					1
Outbuildings	8	2	2	2	2	6	0	3					25
Group Development	0	0	0	0	0	0	0	0					0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0					0
Commercial	0	0	0	0	0	0	1	0					0
Occupancy Permit				4	2	4	5	2					17
Monthly total	13	6	4	6	6	10	8	6	0	0	0	0	59
Total \$'000 Construction Value	16,691	14,909	25,481	2,706	4,989	35,351	56,436	25,345					181,908
Building Statistics 2013													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Building Permits													
Dwellings	16	8	6	2	12	92	88	21	67	20	18	57	407
Alterations and Additions	1	2	3	0	4	4	3	5	3	1	2	0	28
Swimming Pools and Spas	8	2	7	5	8	6	1	6	7	3	4	2	59
Outbuildings	37	30	35	14	23	38	45	44	17	32	35	21	371
Group Development	3	1	1	1	1	2	2	1	5	0	2	0	19
Number sole occpcy units/grp development	13	23	10	8	8	32	24	8	50	0	216	0	392
Commercial	9	8	5	9	5	5	8	10	9	8	2	4	82
Monthly total	87	74	67	39	61	179	171	95	158	64	279	84	1358
Building Approval & Demolition Certificates													
Demolition Permits	1	5	13	1	3	2	1	0	0	3	1	0	30
Dwellings	0	0	0	0	0	0	0	0	3	0	0	0	3
Alterations and Additions	2	0	0	0	0	0	0	0	0	0	0	0	2
Swimming Pools and Spas	0	0	0	0	0	1	0	0	0	0	0	0	1
Outbuildings	4	1	1	0	1	1	2	0	0	0	0	1	11
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	0	0	0	0	0	0	1	2	0	0	0	0	3
Monthly total	7	6	14	1	4	4	4	2	3	3	1	1	50
Total \$'000 Construction Value	44,375	23,774	17,867	16,885	27,869	70,900	87,711	28,250	68,744	20,839	67,166	43,554	517,934

13.5 PLANNING DECISIONS ISSUED 01 AUGUST TO 01 SEPTEMBER 2014

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

To advise Council of the following planning decisions issued for the above period.

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
DA14085	Approved Delegate	City Of Karratha Airport	Deighton Pty Ltd	Lot 302 Bayly Avenue, Airport	Development	Proposed mobile base station
DA14086	Approved Delegate	James Martin Joyce	Jeff Moir Building	Lot 277 Gardugarli Drive, Baynton	R-Code Variation	Setback of garage
DA14087	Approved Delegate	Midalia Steel Pty Ltd	Midalia Steel Pty Ltd	Lot 982 Woodbrook Road, KIE	Development	Warehouse
DA14088	Approved Delegate	Clint Johnston	Everbetter Pty Ltd	Lot 216 Allen Court, Millars Well	R-Code Variation	Setback to Eastern boundary
DA14090	Approved Delegate	Birchmead Pty Ltd	Capital House Australasia	Lot 107 Exploration Drive, Gap Ridge	Development	Storage and Laydown facility
DA14095	Approved Delegate	Ngarluma Ngurra Ltd	Transpacific Industries Ltd	Lot 609 Warlu Road, Cooya Pooya	Development	Signage
DA14096	Approved Delegate	Tanya Maree Smith	Prompt Contracting and Fencing	Lot 93 Wooramel Crescent, Dampier	R-Code Variation	Shade Sail Posts

13.6 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATIONS 01 AUGUST TO 01 SEPTEMBER 2014

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

To advise Council of the status of JDAP Applications for the above period.

APPL. #	LODGEMENT DATE	OWNER	APPLICANT	ADDRESS	DESCRIPTION	JDAP MEETING DATE
JDAP 14004	09 JULY	HAMERSLEY IRON PTY LTD	GRESLEY ABAS ARCHITECTS	LOT 373 STREET, DAMPIER	LIBRARY AND COMMUNITY HALL	10 TH SEPTEMBER 2014
P2839 Amend ment to JDAP	02/09/14	ASPEN FUNDS MANAGEMENT	TPG TOWN PLANNING AND DESIGN	LOT 2654 AND 4210 BALMORAL ROAD, GAP RIDGE	EXTENSION OF APPROVAL BY AN ADDITIONAL TWO YEARS	TO BE ADVISED

13.7 MONTHLY RANGER STATISTICS**File No: LE.245****Responsible Executive Officer: Director Development Services****Reporting Author: Manager Regulatory Services****Disclosure of Interest: Nil****PURPOSE**

To provide annual Ranger Services Statistics for Council's information.

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Abandoned vehicles	6	4	10	20
Animal (dogs/other)	37	40	17	94
Cats	10	5	4	19
Camping	2	1	1	4
Cyclone	0	0	0	0
Fire	0	1	0	1
Litter	1	5	2	8
Parking	2	0	1	3
Off Road Vehicles	1	1	1	3
Total Action requests	59	57	36	152

No applications to keep 3 or more dogs on a residential property were received this month.

For this month there was 89 calls forwarded from our after-hours call centre. 67 of those calls required an immediate after hour's response

Ranger Services statistics for the month continue to track positively. Rangers undertook prosecution action against a resident who chose not to pay 2 parking infringements and elected to go to court. The resultant fine and court costs awarded amounted to approximately \$1,100.

Rangers Statistics 2014														Ranger Statistics 2013													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2013 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														Inspections/reinspections/audits													
Activities on Shire Properties	0	0	0	0	2	1	0	0					3	13	1	0	0	1	2	1	1	1	1	4	1	0	
Abandoned vehicles	25	56	14	26	15	22	35	20					213	300	15	16	77	20	32	15	21	22	25	15	20	22	
Animal (dogs/etc)	62	53	50	53	48	73	71	94					504	941	86	91	95	72	94	92	102	89	50	54	68	48	
Cats	30	22	22	20	19	23	21	19					176	33											19	14	
Camping	0	1	7	4	2	1	3	4					22	71	3	5	3	22	13	5	8	4	6	0	1	1	
Cyclone	3	0	0	1	0	0	0	0					4	98	6	8	0	0	0	0	0	0	0	0	81	3	
Fire	1	0	0	0	1	3	2	1					8	97	3	2	2	1	0	0	5	8	4	2	67	3	
Litter	10	15	31	13	8	11	13	8					109	180	10	22	20	12	21	12	16	12	18	17	14	6	
Parking	21	16	9	18	22	38	16	3					143	232	12	17	12	37	15	13	20	22	18	7	32	27	
Off Road Vehicles	0	2	2	1	1	1	3	3					13	26	3	2	2	1	1	1	1	7	3	3	0	2	
Monthly total	152	165	135	136	118	173	164	152	0	0	0	0	1195	1991	139	163	211	166	178	139	174	165	125	102	303	126	
Infringements Issued														Infringements Issued													
Bushfire	3	1	0	0	0	1	0	0					5	15	7	0	0	1	1	0	1	3	1	0	1	0	
Activities on Shire Properties	0	0	0	0	0	1	0	0					1	1	0	0	0	0	0	0	0	1	0	0	0	0	
Animal (dogs/cats/etc)	3	0	3	6	1	18	7	4					42	72	13	5	5	6	8	3	8	3	8	5	7	1	
Camping	0	1	1	2	0	4	0	2					10	43	5	1	0	16	17	2	0	0	2	0	0	0	
Litter	3	0	2	8	4	1	2	1					21	30	2	2	4	4	0	0	2	2	1	4	9	0	
Parking	18	30	7	12	48	12	3	2					132	98	6	8	4	19	14	3	5	6	7	8	18	0	
Monthly total	27	32	13	28	53	37	12	9	0	0	0	0	211	259	33	16	13	46	40	8	16	15	19	17	35	1	
Impounded Dogs														Impounded Dogs													
Central	16	13	9	12	15	19	15	15					114	172	15	13	10	8	24	11	14	20	10	23	11	13	
East	10	4	7	6	4	28	7	8					74	83	3	10	5	3	18	7	12	6	0	6	4	9	
West	12	11	9	13	10	17	10	17					99	151	17	14	11	17	13	10	18	11	11	6	17	6	
Monthly total	38	28	25	31	29	64	32	40	0	0	0	0	287	406	35	37	26	28	55	28	44	37	21	35	32	28	
Released to Owner	13	14	12	16	10	27	21	14					127	196	16	20	15	22	29	13	24	20	10	4	11	12	
Rehomed to SAFE	14	10	7	7	4	13	9	10					74	83	7	6	6	3	11	6	15	10	7	2	10	0	
Euthanised by Ranger	10	2	5	6	7	24	1	3					58	33	2	6	3	0	7	4	4	1	0	0	6	0	
Euthanised by Vet	1	2	1	0	2	0	1	0					7	718	60	69	50	53	102	51	87	68	38	41	59	40	
Monthly total	38	28	25	29	23	64	32	27	0	0	0	0	266	1030	85	101	74	78	149	74	130	99	55	47	86	52	
Impounded Cats														Impounded Cats													
Central	2	17	7	9	10	8	7	12					72	35											19	16	
East	16	3	19	5	18	26	6	4					97	32											15	17	
West	5	5	0	7	1	8	3	1					30	6											4	2	
Monthly total	23	25	26	21	29	42	16	17	0	0	0	0	199	73	0	0	0	0	0	0	0	0	0	0	38	35	
Released to Owner	0	3	0	1	0	0	1	0					5	1											1	0	
Rehomed to SAFE	4	3	11	10	9	4	10	5					56	25											9	16	
Euthanised by Vet	6	16	13	10	10	6	5	8					74	41											21	20	
Euthanised by Ranger	13	3	2	0	0	32	0	3					53	0											0	0	
Monthly total	23	25	26	21	19	42	16	16	0	0	0	0	188	67	0	0	0	0	0	0	0	0	0	0	31	36	

13.8 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No: LE.288
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Disclosure of Interest: Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information.

Environmental Health statistics are down on previous months due to one of the staff members commencing maternity leave, and another being on leave for three weeks during the month. This was anticipated, and reflected in the increased number of inspections carried out over the previous 2 months.

Environmental Health Statistics														Environmental Health Statistics																								
CATEGORY	2014													YTD	2013 - YTD	2013																						
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN			FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC												
Inspections/reinspections/audits															Inspections/reinspections/audits																							
Food premises inspection/reinspection	11	11	37	14	4	28	17	4																	126	136	24	7	1	36	0	0	0	8	9	12	34	5
Lodging house inspection	0	0	1	17	2	8	3	0																	31	41	0	0	0	1	0	0	34	6	0	0	0	0
Camping/caravan park inspection	0	0	0	3	1	0	4	0																8	7	0	0	0	0	0	0	7	0	0	0	0	0	
Public building inspection	0	0	3	27	1	36	6	0																73	0	0	0	0	0	0	0	0	0	0	0	0	0	
Swimming pool inspection	1	0	0	0		0	0	0																1	28	0	0	0	0	0	0	0	0	0	28	0	0	
Hairdressers inspection	5	0	2	1	0	1	1	0																10	3	0	0	0	0	0	0	0	1	1	0	1	0	
Beauty therapy/skin penetration inspection	3	1	8	0	0	2	0	0																14	9	0	0	0	0	0	0	0	1	0	2	5	1	
Septic tank inspections	0	0	1	0		0	0	0																1	0													
Closed premises	8	1	5	2	0	7	5	1																29	23	3	0	0	0	7	0	0	3	8	0	2	0	
Monthly total	28	13	57	64	8	82	36	5	0	0	0	0	0	293	247	27	7	1	37	7	0	41	19	18	42	42	6											
Health nuisances/complaints investigated															Health nuisances/complaints investigated																							
Air Pollution	0	0	1	0	1	0	0	0						2	11	0	1	3	1	0	0	1	0	0	1	3	1											
Building & Accommodation	1	1	5	0	2	1	3	3						16	26	1	1	3	3	4	3	2	0	2	1	6	0											
Effluent & Water Pollution	2	3	1	0	0	1	1	0						8	0	0	0	0	0	0	0	0	0	0	0	0	0											
Food Safety	0	2	0	0	0	2	2	0						6	44	5	7	9	13	5	2	1	0	0	1	0	1											
Noise Pollution	1	3	0	1	0	5	5	1						16	37	4	2	2	6	5	6	2	2	3	3	0	2											
Nuisance	3	7	0	3	0	2	0	3						18	28	0	1	1	1	4	1	2	1	9	6	0	2											
Pest Control	2	4	0	0	0	1	0	1						8	34	8	3	4	4	4	3	0	0	1	1	5	1											
Refuse & Litter	1	1	0	0	0	1	0	0						3	10	1	1	1	0	1	2	0	0	2	1	0	1											
Skin Penetration	1	1	0	0	0	1	1	0						4	2	0	0	0	0	1	1	0	0	0	0	0	0											
Stallholders & Traders	0	2	0	0	0	0	0	0						2	6	0	0	0	0	0	0	3	2	0	1	0	0											
Other	0	0	0	0	0	0	0	0						0	66	5	14	17	15	4	11	0	0	0	0	0	0											
Monthly total	11	24	7	4	3	14	12	8	0	0	0	0	83	264	24	30	40	43	28	29	11	5	17	15	14	8												
Notifiable infectious diseases															Notifiable infectious diseases																							
Ross River Virus (RRV)	0	2	13	2	3	4	4	1						29	4	0	0	0	2	2	0	0	0	0	0	0	0											
Barmah Forest Virus (BHV)	0	0	0	0	0	0	1	0						1	12	0	0	5	2	2	0	0	0	0	3	0	0											
Salmonellosis	2	0	2	3	1	1	4	0						13	4	0	0	0	3	0	0	0	0	0	1	0	0											
Campylobacteriosis	3	1	3	0	1	0	1	0						9	1	0	0	0	0	0	0	0	0	0	1	0	0											
Cryptosporidiosis	0	0	1	0	0	0	0	0						1	3	0	0	0	3	0	0	0	0	0	0	0	0											
Other	0	0	0	0	0	0	0	0						0	0																							
Monthly total	5	3	19	5	5	5	10	1	0	0	0	0	53	24	0	0	5	10	4	0	0	0	3	2	0													
Other health															Other health																							
Assess development applications	3	9	2	3	1	1	2	3						24	61	3	9	5	7	7	10	11	3	0	2	3	1											
Assess building applications	0	0	0	0	0	0	0	0						0	3	1	1	1	0	0	0	0	0	0	0	0	0											
Respond to swimming pool positive detections	3	3	8	1	1	1	4	0						20	9	0	0	0	2	0	0	0	2	3	0	2	0											
Healthy dog day	0	1	0	0	1	0	0	1						3	4	0	1	0	0	1	0	0	1	0	0	1	0											
Chicken bleeding	2	2	2	3	2	2	2	2						17	24	2	2	2	3	2	2	3	2	2	2	1	1											
Monthly total	8	15	12	7	5	3	8	6	0	0	0	0	64	101	6	13	8	12	10	12	14	8	5	4	7	2												

13.9 ECONOMIC DEVELOPMENT UPDATE

File No:	ED
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Advisor
Date of Report:	1 September 2014
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform Council of economic development activities for the month of August.

BACKGROUND

Council's Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. Our response is a range of economic initiatives, projects and partnerships.

REPORT**1. Economic and Demographic information provision**

A key component of the City's Economic Development Strategy is the provision of project briefings, economic data and collaboration with key stakeholders: For the month of August, the Economic Development Advisor has engaged with:

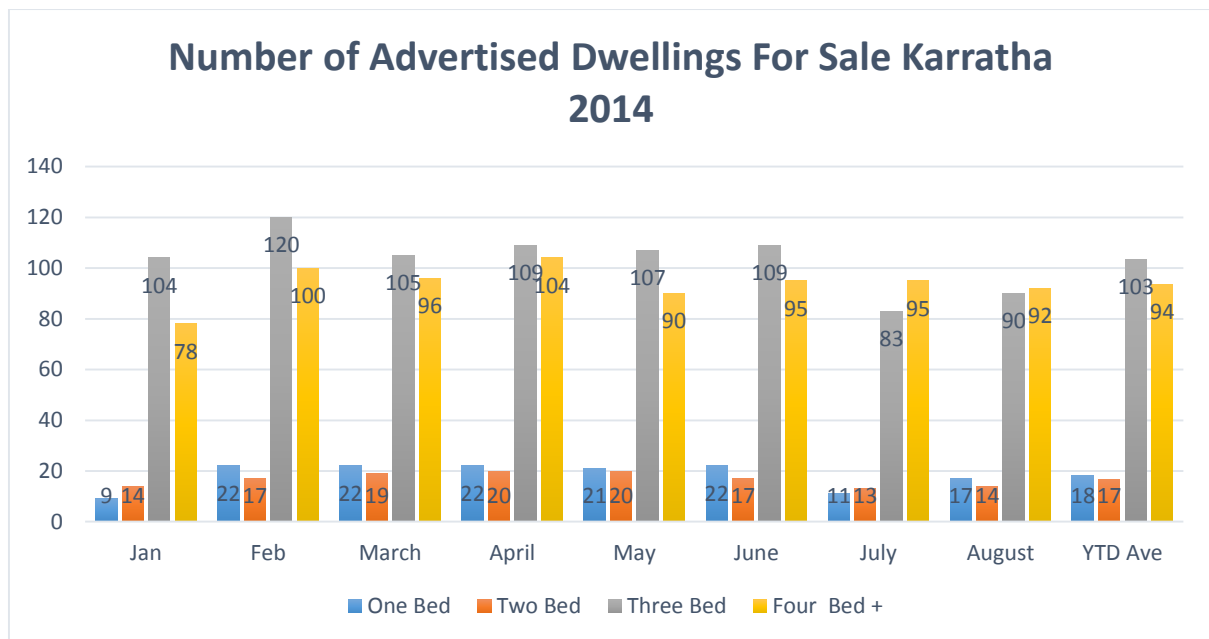
- SBCWP – Business Incubator Sub-Committee
- SBCWP Board Meeting
- CEO KDCCI - Discussion of strategic partnership for 14/15
- CEO SBCWP - Discussion of strategic partnership for 14/15
- Pilbara Railway Museum Steering Committee – progressing feasibility study
- Senior Advisors Northern Australia Taskforce
- Regional Manager Midwest Northwest Master Builders Association WA
- Deputy CEO Pilbara Regional Council
- Business Development Manager, Karratha Village
- Pilbara Vernacular Display Home Opening Madigan Estate
- Karratha Tourism Strategy Consultation - PDC
- Operations & Maintenance Opportunities in the oil & gas industry Forum
- Business Performance Analyst, Department of Justice
- Business Incubator Meeting – PDC, SBCWP, Landcorp
- Manager Structured Transactions & Advisory Services CBRE re commercial supply and demand analysis for Quarter Development
- Presentation on id. product suite and City's ED strategy to Pilbara Workforce Development Alliance
- SBCWP Home based workshop – Business Basics
- Launch of West Pilbara Business Support Program
- Project Managers PRC – Sullage Point & WIFI CBD Projects
- CEO PDC – discussion re labour force estimates, economic multipliers
- Informed Decisions Consultant – finalisation of population forecast

2. Karratha and Districts - Housing and Land Development August Update

2.1 Residential Homes and Apartments Advertised For Sale

	July				August			
Location	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
Karratha								
One Bed	11	\$170,000	\$644,000	\$407,000	17	\$170,000	\$644,000	\$407,000
Two Bed	13	\$350,000	\$546,000	\$448,000	14	\$350,000	\$546,000	\$448,000
Three Bed	83	\$370,000	\$840,000	\$605,000	90	\$370,000	\$840,000	\$605,000
Four Bed +	95	\$450,000	\$1,120,000	\$785,000	92	\$450,000	\$1,250,000	\$850,000
Total	202				213			
Dampier								
Two Bed	1	POA	POA	-	1	POA	POA	-
Three Bed	5	\$699,000	\$850,000	\$774,500	4	\$699,000	\$850,000	\$774,500
Four Bed +	2	\$770,000	\$820,000	\$795,000	2	\$630,000	\$820,000	\$725,000
Total	8				7			
Wickham								
Three Bed	7	\$390,000	\$625,000	\$507,500	7	\$320,000	\$625,000	\$472,500
Four Bed	2	\$540,000	\$550,000	\$545,000	2	\$500,000	\$550,000	\$525,000
Total	9				9			
Pt Samson								
Three Bed	n/a	n/a	n/a	n/a	2	EOI	\$820,000	\$820,000
Four Bed +	3	\$870,000	\$1,075,000	\$972,500	4	\$870,000	\$1,075,000	\$972,500
Total	3				6			
Roebourne								
Three Bed	n/a	n/a	n/a	n/a		EOI		
Four Bed +	3	\$480,000	\$530,000	\$505,000	1	\$530,000	\$530,000	\$530,000
Total	3				3			
City Total	225				238			

(Courtesy of Realestate.com.au)



Commentary

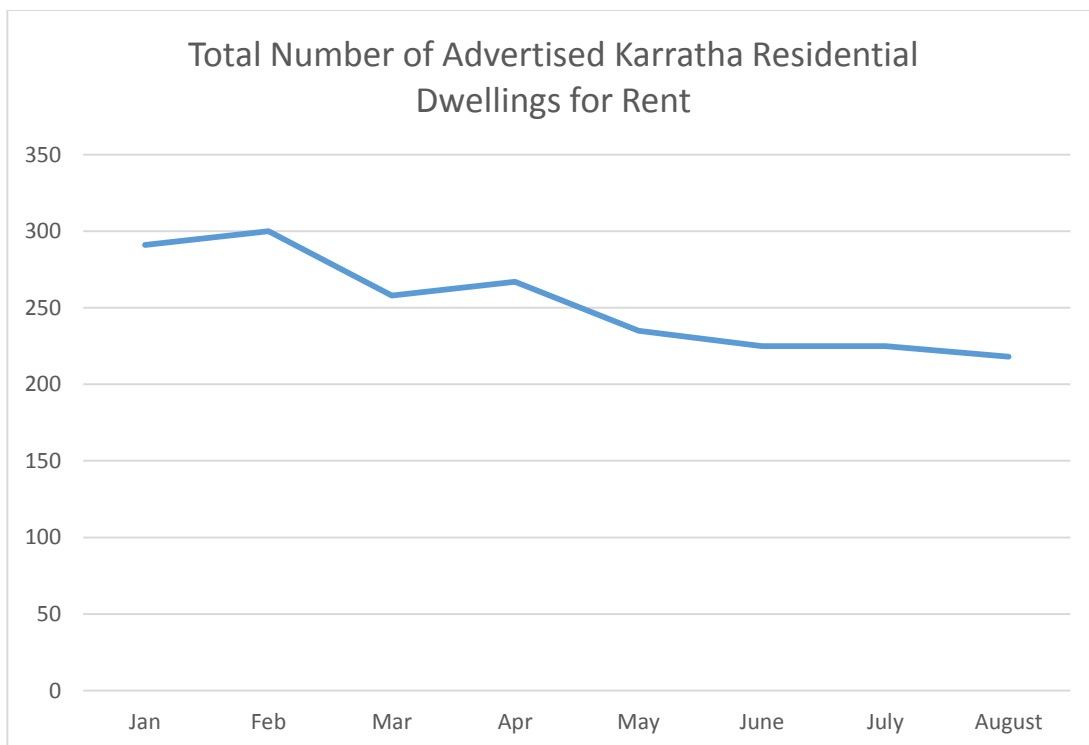
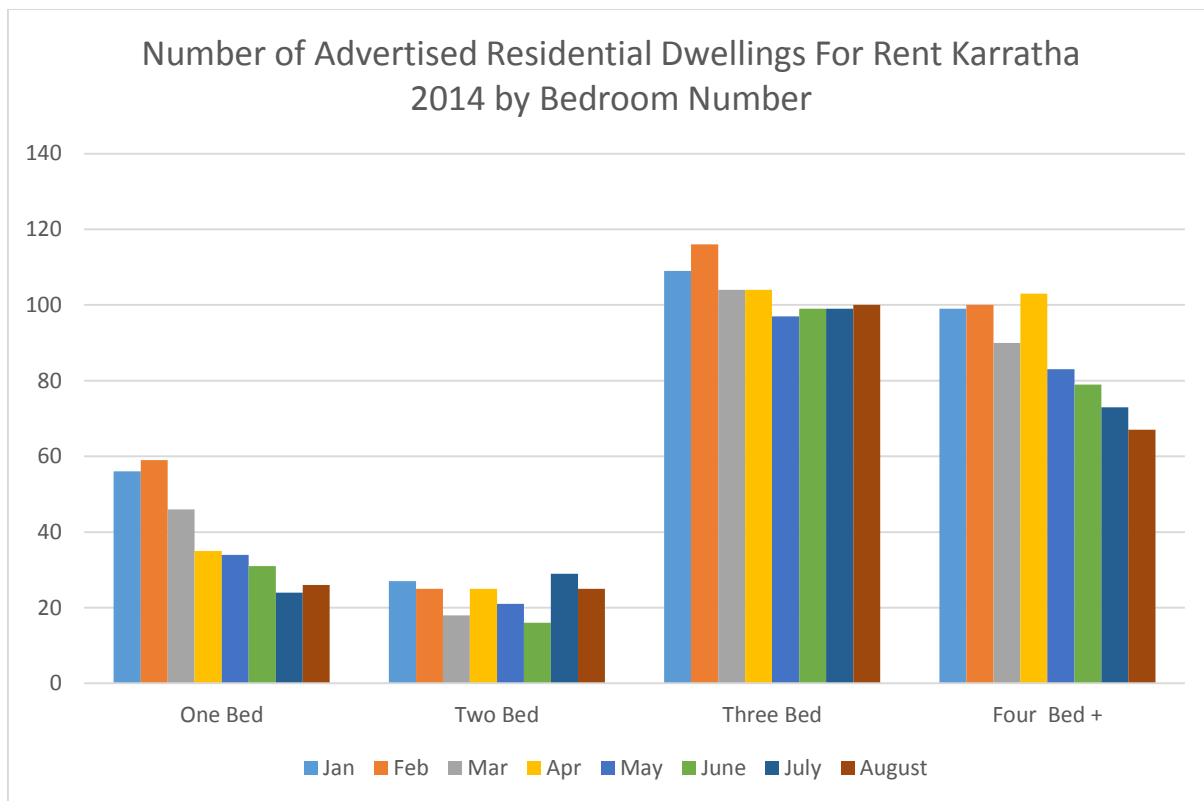
The total number of advertised dwellings for sale has increased by 13 since July 2014 representing an approximate increase of 6% in market availability. The number of one bed dwellings has increased by 50% while the other most volatile market segment was three bedroom dwellings which increased in availability by around 8%. There is evidence of some dwellings under contract however they have been replaced by additional stock coming on to the market. The year-to-date averages for available dwellings for sale in Karratha are 18 one bedroom dwellings, 17 two bedrooms, 103 three bedrooms and 94 four bedrooms.

2.2 Residential Land Availability

Little change in land sales or land availability from January 2014 through to August 2014 with an average of 300 lots available over that period.

2.3 Residential For Rent (Karratha)

Karratha	July				August			
	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$
One Bed	24	\$250	\$1,200	\$725	26	\$300	\$1,200	\$750
Two Bed	29	\$400	\$1,200	\$800	25	\$400	\$1,200	\$800
Three Bed	99	\$300	\$920	\$610	100	\$400	\$1450	\$925
Four Bed +	73	\$700	\$2100	\$1400	67	\$650	\$2100	\$1375
Karratha Total	225				218			



Commentary

Total number of advertised dwellings for rent is trending downwards from a high of 300 in February to 218 for August. In particular, availability of one bedroom and four bedroom dwellings is trending downwards significantly whilst two and three bedroom dwelling availability has plateaued.

2.4 Overall Market Analysis

Affordability levels of rentals and properties for sale appear to have plateaued with availability of rentals declining. Average price of three bedroom dwellings is artificially high due to the availability of high end furnished apartments which are attracting premium rental prices as opposed to older three bedroom housing stock.

3. Coming Business Events

Date	Event	Location	Contact
28 August	Setting Up Business Systems Workshop	<i>KDCCI Conference Room, Leisureplex</i>	SBCWP 9144 4668 www.sbcwp.com.au
3 September	Rio Tinto Business After Hours	<i>Leisureplex</i>	<i>membership@kdcci.asn.au</i>
5 September	Nominations close for KDCCI Business Excellence Awards	<i>n/a</i>	events@kdcci.asn.au
10 September	Market Creations Business After Hours	<i>Leisureplex</i>	<i>membership@kdcci.asn.au</i>
4 October	KDCCI Business Excellence Awards	<i>Tambrey Function Centre</i>	<i>KDCCI 9144 1999</i>
21 October	Understanding Trusts and Assets Protection	TBA	skills@pilbara.wa.edu.au
6 November	City of Karratha - Coming of Age Economic Forum	Hyatt Regency Perth	<i>KDCCI 9144 1999</i>
11 November	Pilbara Women’s Network Lunch	Ibis Styles	SBCWP 9144 4668

4. Contractor and Project News

Contractor and project news is a new section of the economic report which highlights medium to large mining, construction, industrial and commercial contracts/projects that have been awarded within the City of Karratha geographical area or nearby West Pilbara during the last month. Approximately \$470m worth of construction and associated contracts have been awarded over the last month.

Contract/Project	Awarded Company	\$	Details
CITIC Pacific Mining’s Sino Iron Project	Southern Cross Electrical Engineering	\$10m+	Electrical and instrumentation installation, testing and commissioning associated with grinding mills
		\$70m	Additional electrical and instrumentation (E&I) works
	Monadelphous	\$160m	Structural, mechanical, piping, installation, and commissioning works within Concentrators 3 to 6.
	Kerman	\$146m	Construction of AG mill, pebble crushers, and stockpile tunnel areas for processing lines 3 to 6
Chevron Gorgon Project	Coates Hire West	n/a	Five year contract for the supply of hire equipment services. Coates estimate that the contract will generate 20 jobs for the company.
Karratha Health Campus	Downer EDI	\$15.5m	Earthworks associated with the Karratha Health Campus site including

			a new east-west link road at the northern end of the Karratha CBD
Chevron Wheatstone	Handley Surveys	\$25m	Surveying Services
Rio Tinto Cape Lambert Port Expansion	Tempo Australia	\$13.4m	Structural, mechanical and piping miscellaneous works
	Decmil	\$26m	Construction of non-process infrastructure including administration building, supply hub, ablutions, wastewater treatment and disposal system
Rio Tinto Rail Capacity Enhancement Program	Bellingham Engineering	n/a	Design and construct long welded rail crane at the 8 Mile Flash Butt Welding Facility

(Acknowledgement to: WA Business News*, Australian Mining#, *National Mining Chronicle, ³Government Media Statements)

5. Information Systems Workshops Successful

A range of informative workshops on Council's online information systems were arranged by the Economic Development Advisor for August 21. A consultant from our system vendor, Informed Decisions provided briefings on Profile.id, Forecast.id, Economy.id and Atlas.id with up to 15 participants in each of the sessions from across the Directorates. An executive overview and population forecast was provided in a late afternoon session so that elected members may be able to benefit however only officers took advantage of the briefing.

6. West Pilbara Business Support Program Launched

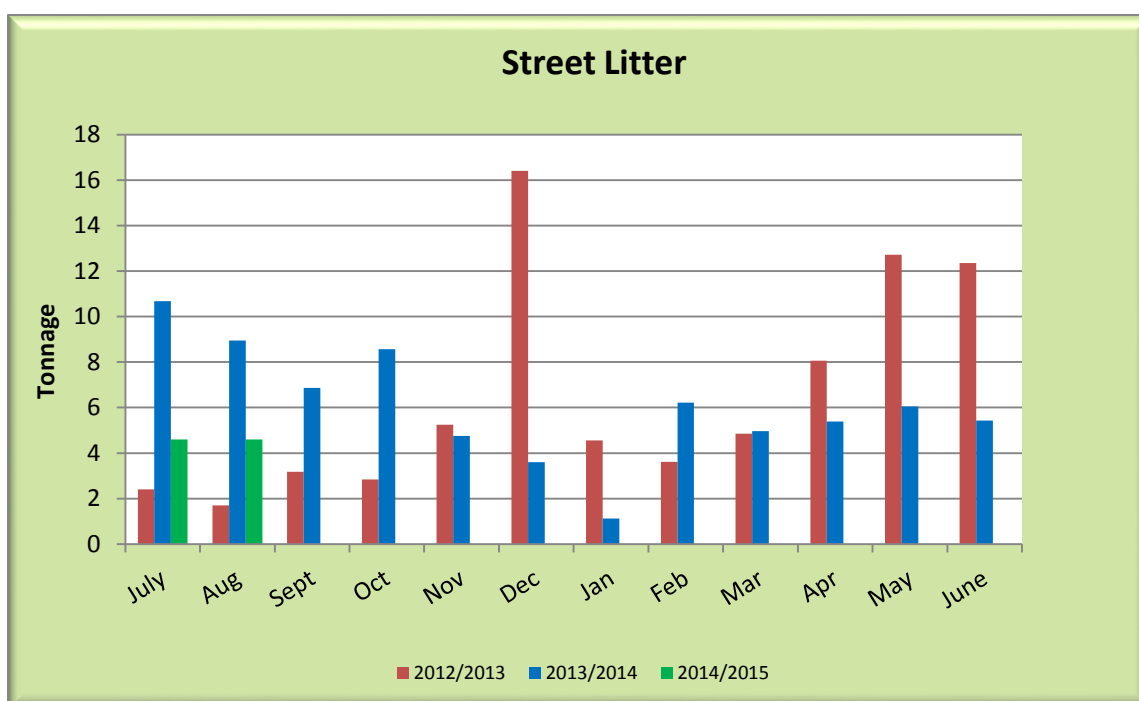
As a strategic partner of the Small Business Centre West Pilbara, City of Karratha representatives attended the official launch of this initiative by the Hon. Joe Francis MLA, Minister for Small Business on 20 August at the Karratha Leisureplex. Brought together by Chevron, the program has been more than a year in the making, and has resulted in each of the three partners involved; the Small Business Centre West Pilbara, RSM Bird Cameron and Many Rivers, being able to expand their services and work together to meet local business needs. This is an innovative partnership which will assist Council in its goal of diversifying the local economy by strengthening microbusinesses and small to medium enterprises.

13.10 WASTE SERVICES DATA

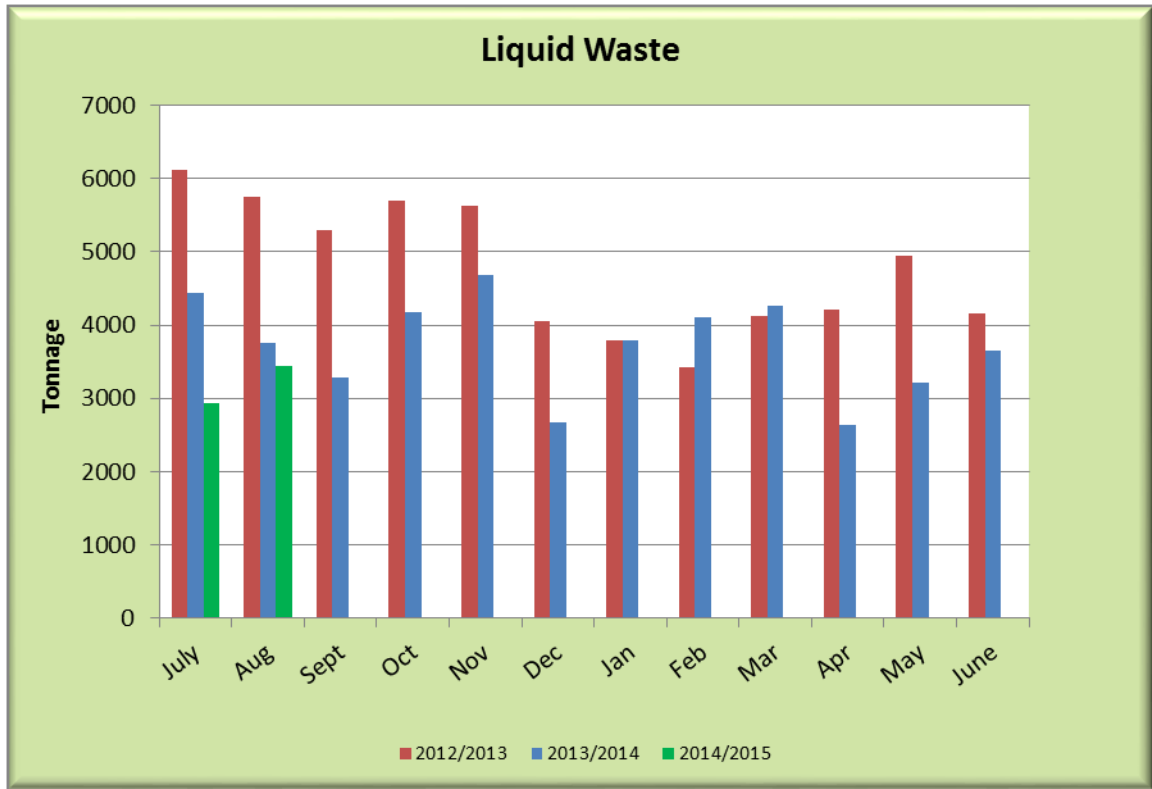
File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Disclosure of Interest: Nil

PURPOSE

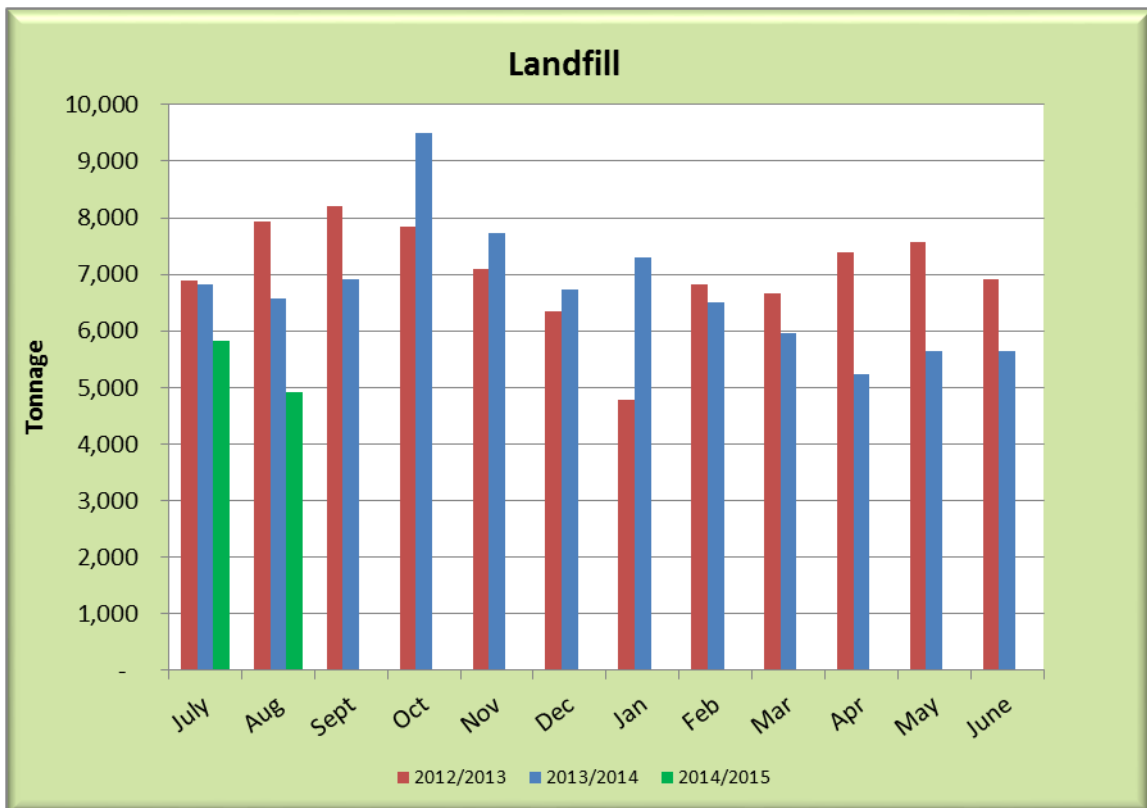
To provide an illustration of Waste Services data collected for the 2014/15 year with a comparison with 2012/13 & 2013/14.



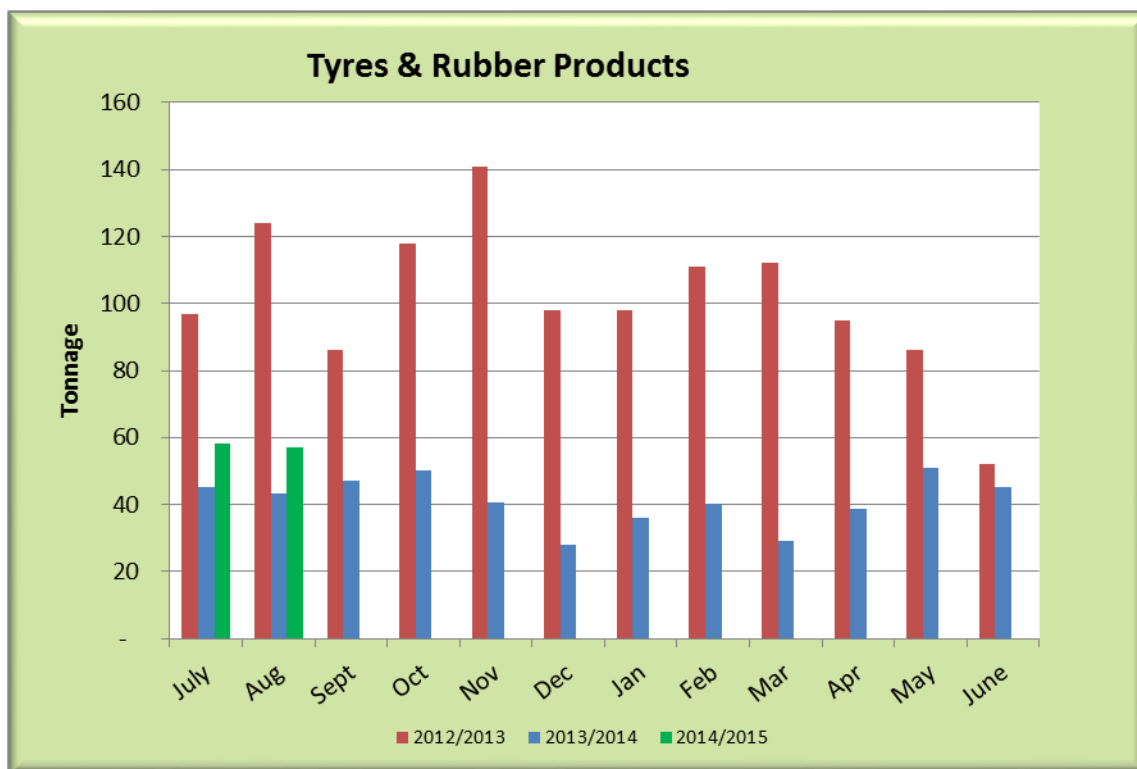
Street Litter collected from Karratha, Dampier, Roebourne, Wickham, Cossack and Point Samson and delivered to the 7 Mile Waste Facility. In July/August 2014/15 there was a decrease in illegal dumps reported for collection compared to the previous year. The trend also indicates a general reduction in litter throughout the City.



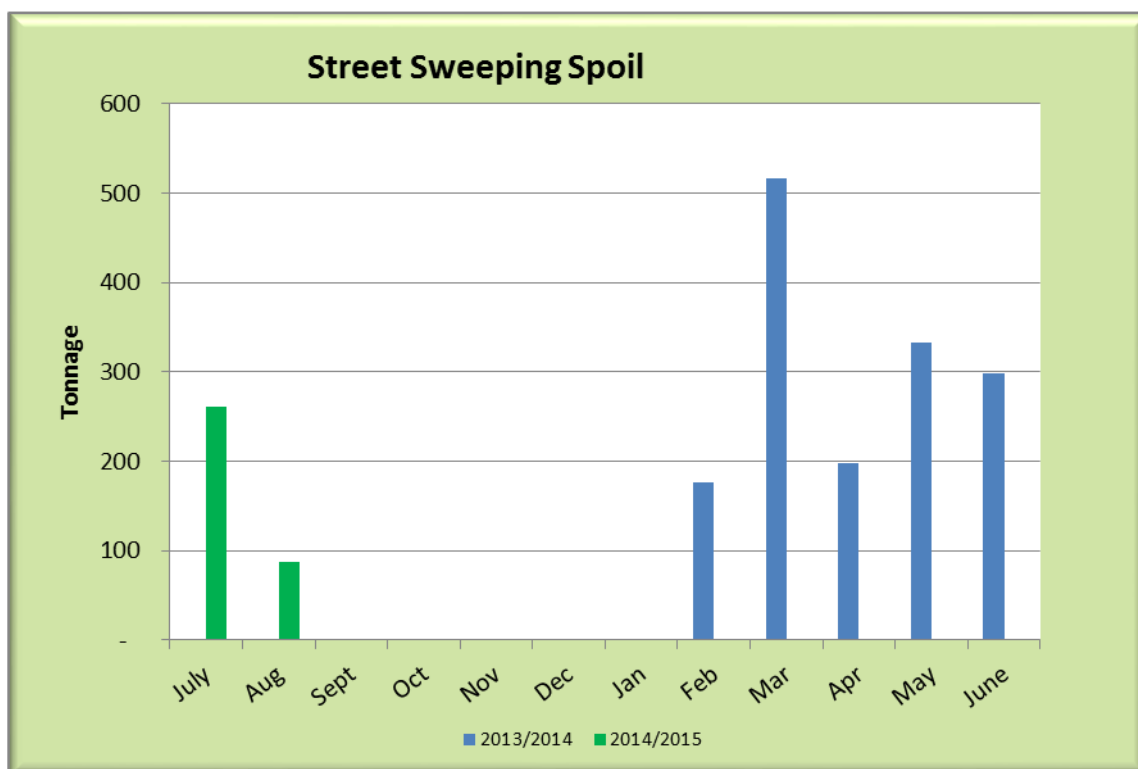
Liquid Waste delivered to the 7 Mile Waste Facility



Total waste, excluding liquid waste and clean fill, delivered to the 7 Mile Waste Facility.



Tyres and Rubber products delivered to the 7 Mile Waste Facility.



The street sweeping contractor commenced 3 February 2014. An additional roadway sweeper was deployed during the Cyclone Christine clean up to ensure contract service levels were maintained. Schedules can now be maintained without an additional sweeper resulting in a reduction in tonnage and costs.

13.11 BLACK SPOT PROGRAM 2015/16 FUNDING APPLICATIONS

File No: RD.
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager Infrastructure
Date of Report: 1 September 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To inform Council of four submissions to the 2015/16 Federal and State government Black spot Programs.

BACKGROUND

The Black spot Program is a Federal and State government initiative that is committed to reducing crashes on Australian roads. The programs target road locations where crashes occur and by funding measures such a traffic signals and roundabouts at dangerous locations the program reduces the risk of crashes. Main Roads Western Australia facilitates both the Federal and State programs.

Hyder Consulting Pty Ltd were engaged to analyse crash data on four locations within the City of Karratha which were identified as “Black spot” locations and complete the associated funding applications. The locations involved are:

Intersection	Proposed Treatment	Total Cost
De Witt Road and Coolawanyah Road	Modify signs, median islands, painted islands, left turn acceleration lane and street lighting	\$287,500
Dampier Road and Broadhurst Road	Replace roundabout with traffic signals	\$1,250,000
De Witt Road and Mooligunn Road	Modify signs, median islands, painted islands and street lighting	\$150,000
Millstream Road and Searipple Road	Remove seagull treatment, reinstate right turn lane and separate left turn lanes	\$120,000

All applications are submitted to the Federal government program in the first instance, which contributes 100% of costs to successful projects. Project are only submitted to the State program if unsuccessful at Federal level. The State program however only provides two thirds of the project cost and if an application succeeds in this process Council will need to consider budget allocations in the 2015/16 financial year for its one third share.

The City of Karratha was successful in securing \$600,000 in the last round of State government funding and this sum accounts for the majority of funding available in the 2014/15 and 2015/16 financial years under the State Black spot program for the Pilbara region. It is not clear whether additional funding will be made available for the 2015/16 financial year and therefore it is considered unlikely that the above applications will be succeed at the State level. However, Council Officers have been advised that no other Local

Governments in the Pilbara Region has lodged Black spot funding applications for 2015/16, so if funds did become available then the City of Karratha is in a good position to be allocated those funds.

13.12 CLEANSWEEP TASKFORCE QUARTERLY REPORT

File No:	CS.14
Responsible Executive Officer:	Director Development
Reporting Author:	Community Safety Coordinator
Date of Report:	1 September 2014
Disclosure of Interest:	Nil
Attachment(s)	Cleansweep Taskforce Quarterly Report April To June 2014

PURPOSE

To provide information on the status of programs and initiatives undertaken by the Cleansweep Taskforce during the April to June 2014 quarter.

The Report was to be submitted in the August meeting of the Cleansweep Taskforce Steering Group members, however the meeting was cancelled due to illness of the Community Safety Coorrinator.

The report was submitted to Cleansweep Taskforce Steering Group members on 1 September 2014.

13.13 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 14/15 FINANCIAL YEAR

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 29 August 2014
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council’s facilities and services under Section 11 of the Delegations and Authorisations Register for the 14/15 Financial Year.

Name	Reason	Amount	Running Total
St Pauls Catholic Church	Additional hire cost of Karratha Leisureplex 40 th Anniversary Ball	\$330	\$330
Lifeline (Tamara Ferguson)	Waiver of hire fees for Dampier Pavilion – Lifeline	\$75	\$405
Pilbara Zumbathon Committee	Waiver of hire fees for KLP Indoor Courts for 2014 Zumbathon event	\$800	\$1,205
Make a Wish Foundation	Waiver of hire fees for KLP for 1,000 calorie challenge	\$300	\$1505
Murujuga Aboriginal Corporation	Waiver of Tip Fees 14/15	\$750	\$2255
Telethon	Waiver of Hire Fees for Telethon Twilight Market at Frank Butler	\$322.50	\$2577.50
Pilbara Population Health	Waiver of Hire Fees for Millars Well Pavilion for Healthy Kids Day	\$175	\$2752.50

* Not listed in Synergy yet

13.14 COMMUNITY SERVICES UPDATE

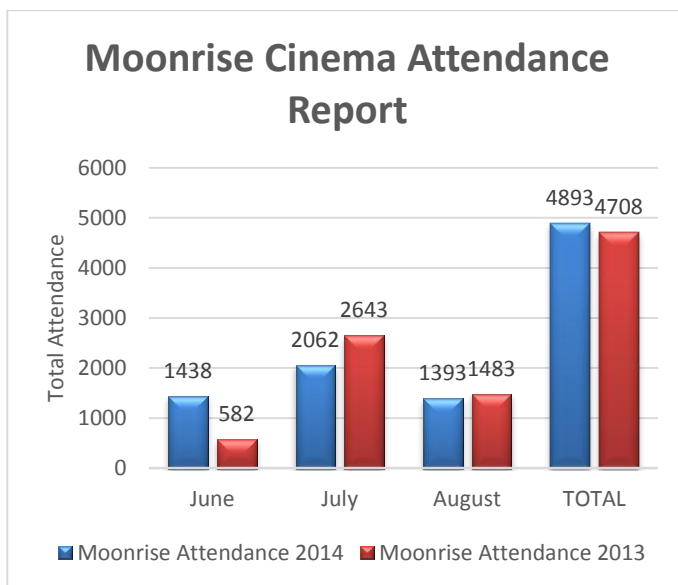
File No: August 2014
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 29 August 2014
Disclosure of Interest: Nil

PURPOSE

To provide Council an update on activity for Community Services.

1. LEISURE SERVICES

1.1 Moonrise Cinema



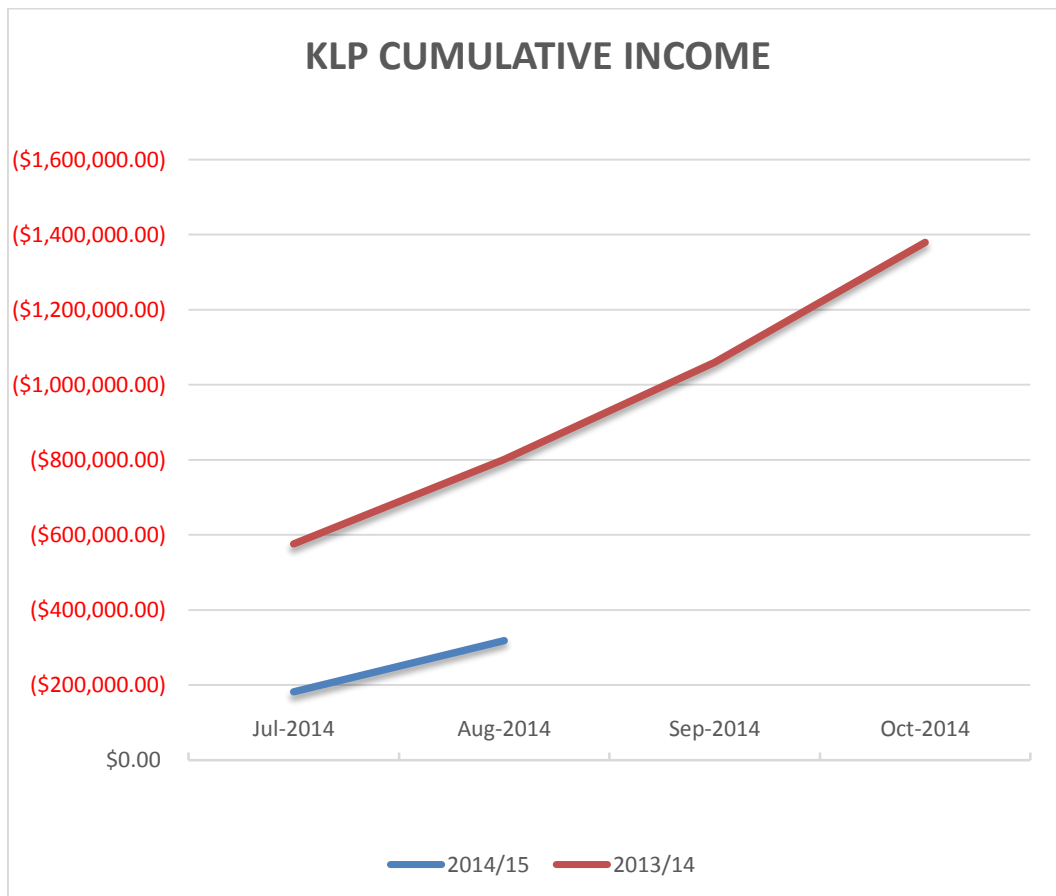
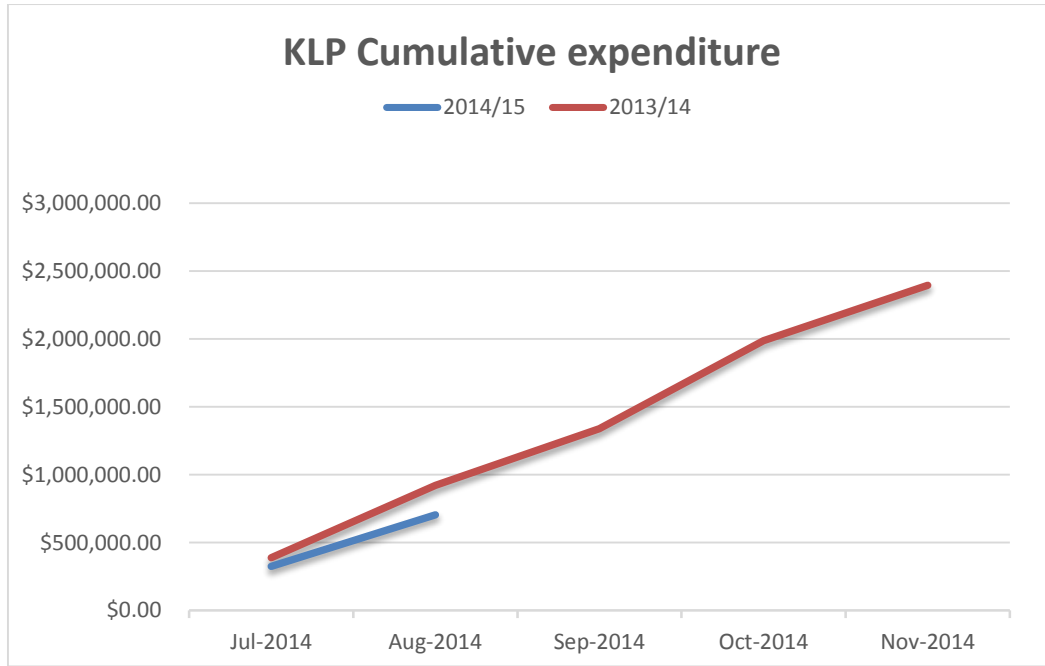
Moonrise Attendance June - August		
	2014	2013
June	57	10
	318	40
	63	62
	306	70
	49	17
	20	62
	156	94
	368	170
	101	57
June	1438	582
	355	64
	213	249
	174	430
	339	181
	404	430
	407	440
	231	298
	86	179
	208	436
July	2062	2643
	317	225
	16	38
	148	222
	162	123
	49	251
	76	96
	186	173
	158	158
	232	197
	49	-
August	1393	1483
TOTAL	4893	4708

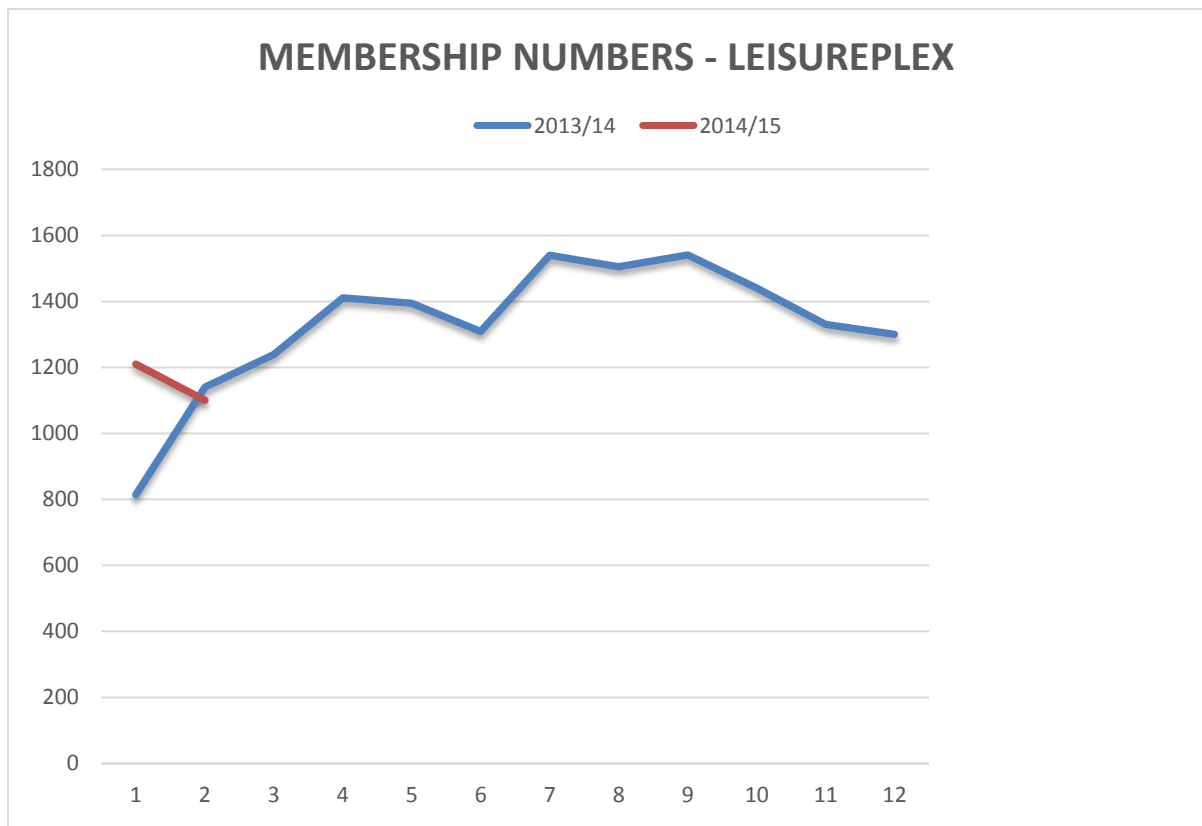
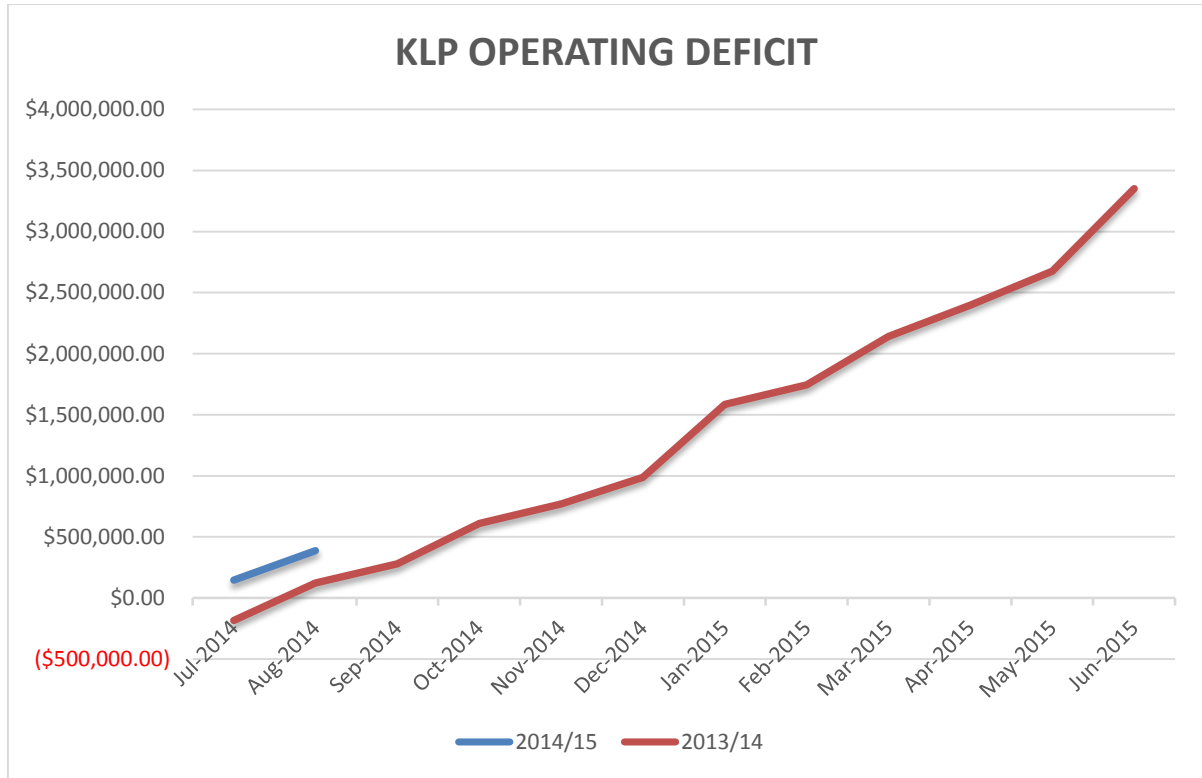
1.2 Karratha Leisureplex

a) Leisureplex Membership YTD Activity update

	Jan 2014	Feb 2014	Mar 2014	April 2014	May 2014	June 2014	July 2014	Aug 2014	Aug 2013
CURRENT MEMBERS	1490	1459	1479	1387	1280	1239	1148	1049	111
SUSPENDED MEMBERS	50	46	62	54	50	61	62	51	29
TOTAL MEMBERS	1540	1505	1541	1441	1330	1330	1210	1100	814
TREND	18%	-2%	2%	-6%	-8%	-2%	-7%	-9%	40%
MEMBER VISITS									
FULL MEMBER	3737	4764	4099	3146	3138	2502	2451	2597	4275
GYM MEMBER	1515	2201	1805	1527	1541	1522	1713	1675	1791
POOL MEMBER	1699	1969	1489	774	551	259	227	410	621
GROUP FITNESS MEMBER	549	1329	399	500	450	351	355	351	785
24 HOUR MEMBER	1622	2256	2238	2303	2377	2203	1971	2346	1663
TOTAL MEMBER VISITS	9122	12519	10030	8250	8057	6837	6717	7379	9135
TREND	17%	37%	-20%	-18%	-2%	-15%		10%	25%
MEMBER VISIT RATIO / MONTH	6.1	8.6	6.8	5.9	6.3	5.5	5.9	7.0	8.2

	TOTAL		Jan 2014	Feb 2014	March 2014	April 2014	May 2014	June 2014	July 2014	Aug 2014	Aug 2013
AQUATIC	8987	32%	16628	23895	19924	9700	4783	2820	3670	5317	7569
GYM	10964	40%	3263	4388	3605	2936	2885	2642	5312	5652	4012
PERSONAL TRAINING	1244	1%	68	137	181	234	399	328	169	75	-
GROUP FITNESS CLASSES	4254	17%	2295	5427	3798	2492	2977	2415	2234	2020	2960
CRECHE	2347	9%	985	1580	1391	1221	1376	1062	1173	1174	830
MINI GOLF	556	6%	742	483	486	660	284	390	868	381	912
TOTAL RECORDABLE VISITS	28044	100%	23981	35910	29384	17243	12703	9656	13425	14619	16283
OTHER VISITS	8413		7194	10773	8815	5173	3811	2897	4028	4386	4885
TOTAL VISITS	36457		31175	46683	38200	22416	16514	12553	17453	19005	21168
TREND			30%	50%	-18%	-41%	-26%	-24%		9%	-9%
Group Fitness Average / class			14.75	15.15	16.3	12.52	11.77	10.78	10.02	12.05	
Swim school participants / Term				820	820	459	459	459	422	422	



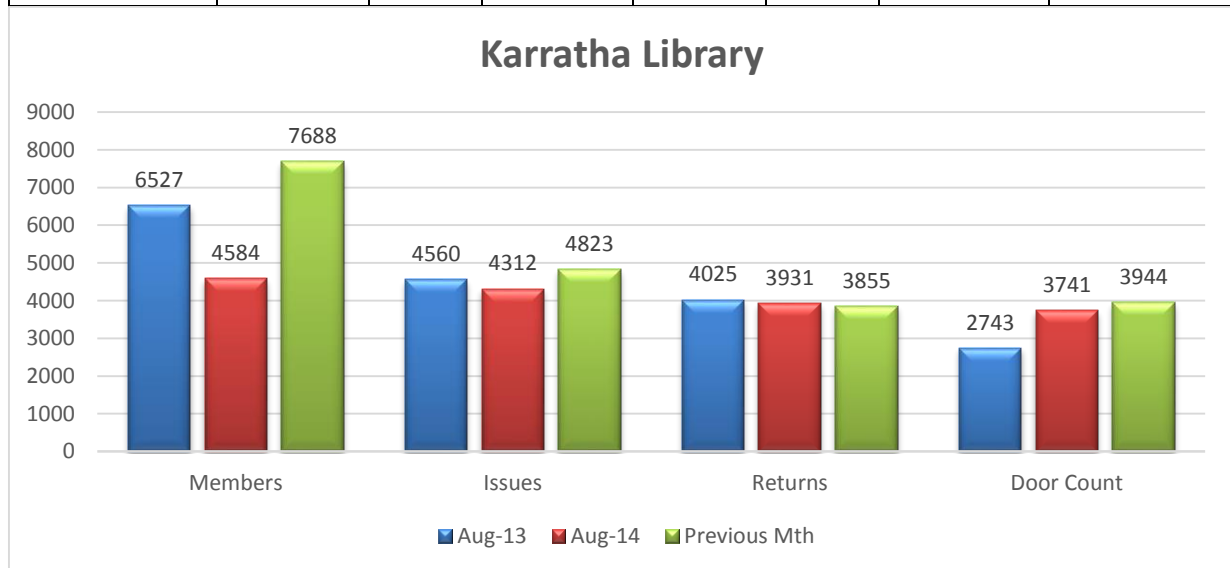


2. COMMUNITY AND ENGAGEMENT

2.1 LIBRARIES

a) Karratha Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non- Members)
28 July – 2 Aug	4514	1093	1068	20	877	83	23
4 – 9 August	4539	1140	985	23	829	100	48
11-16 August	4562	992	902	23	1160	148	40
18 – 23 August	4584	1087	876	20	875	140	33



Memberships: ** Removal of expired memberships undertaken in early August.**

- 40.4% decrease in memberships compared to July 2014
- 29.8% decrease since August 2013.

Loan issue:

- 10.6% decrease in issues compared to July 2014
- 5.4% decrease since August 2013.

Returns:

- 2% increase in returns compared to July 2014
- 2% decrease since August 2013.

Door count:

- 5% decrease in door count compared to July 2014
- 36.4% increase since August 2013.

Other information:

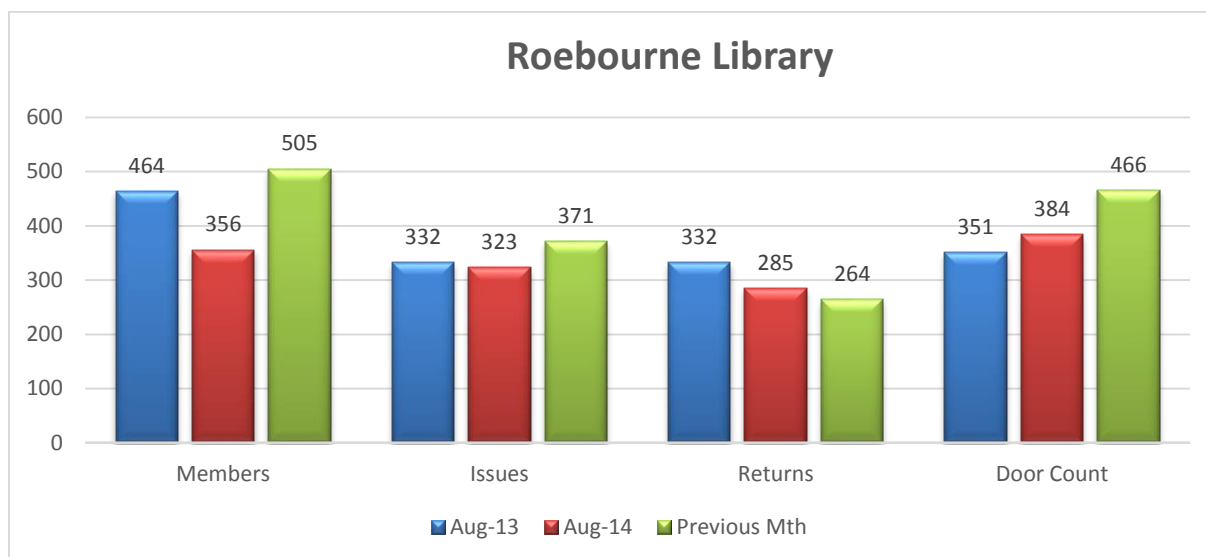
- The implementation of the RFID project is ongoing. Contract has been signed with timeline for implementation currently being negotiated.
- Staff visited Tambrey ELC for Children’s Book Week celebration as well as mothers and babies at Population Health.

Income:

- \$2,800.60 for August
- \$30.00 – Trust deposits, lost or damaged goods

b) Roebourne Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non- Members)
28 July – 2 Aug	348	78	56	2	96	12	0
4 – 9 August	349	70	58	1	74	8	0
11-16 August	351	100	93	2	117	8	1
18 – 23 August	356	75	78	5	97	8	1



Memberships: **Removal of expired memberships undertaken in early August. **

- 29.5% decrease in memberships compared to July 2014.
- 823.3% decrease since August 2013.

Loan Issues:

- 12.9% decrease in issues compared to July 2014.
- 2.7% decrease since August 2013.

Returns:

- 8% increase in returns compared to July 2014.
- 14% decrease since August 2013.

Door count:

- 17.6% decrease in door count compared to July 2014.
- 9.4% increase since August 2013

Other Information:

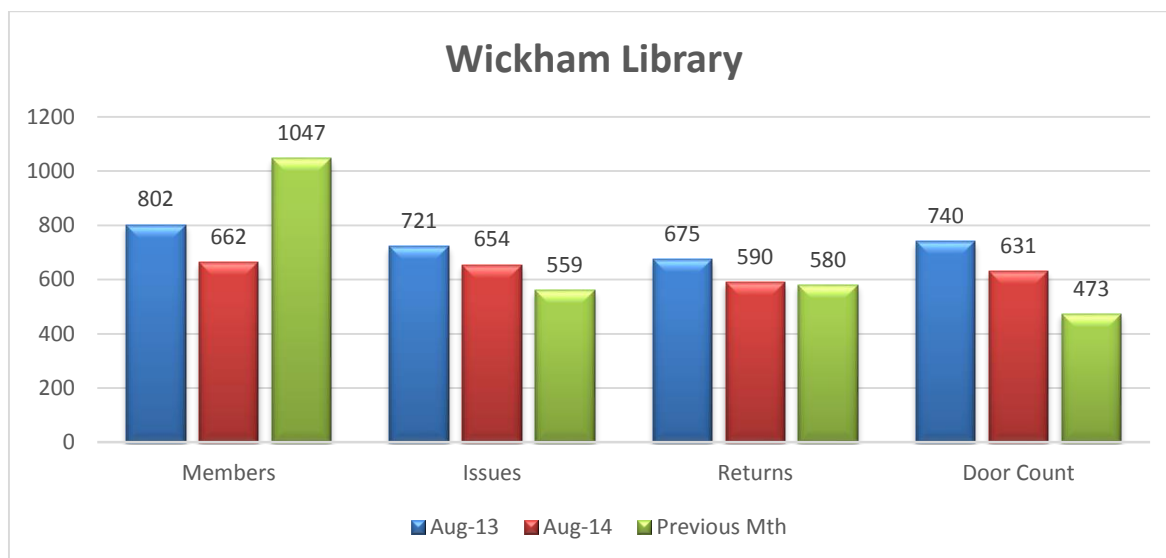
- Fruit platter initiative instigated on Tuesday’s providing fruit to children after school.

Income:

- \$148.60 for August

c) Wickham Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
28 July – 2 Aug	657	171	115	1	113	18	0
4 – 9 August	657	165	115	0	118	15	0
11-16 August	661	198	178	4	93	5	1
18 – 23 August	662	120	182	1	307	18	2



Memberships: **Removal of expired memberships undertaken in early August **

- 36.8% decrease in memberships compared to July 2014.
- 17.5% decrease since August 2013.

Issues:

- 17% increase in issues compared to July 2014.
- 9.3% decrease since August 2014.

Returns:

- 1.7% increase in returns compared to July 2014.
- 12.6% decrease since August 2013.

Door count:

- 33.4% increase in door count compared to July 2014.
- 14.7% decrease since July 2013.

Other Information:

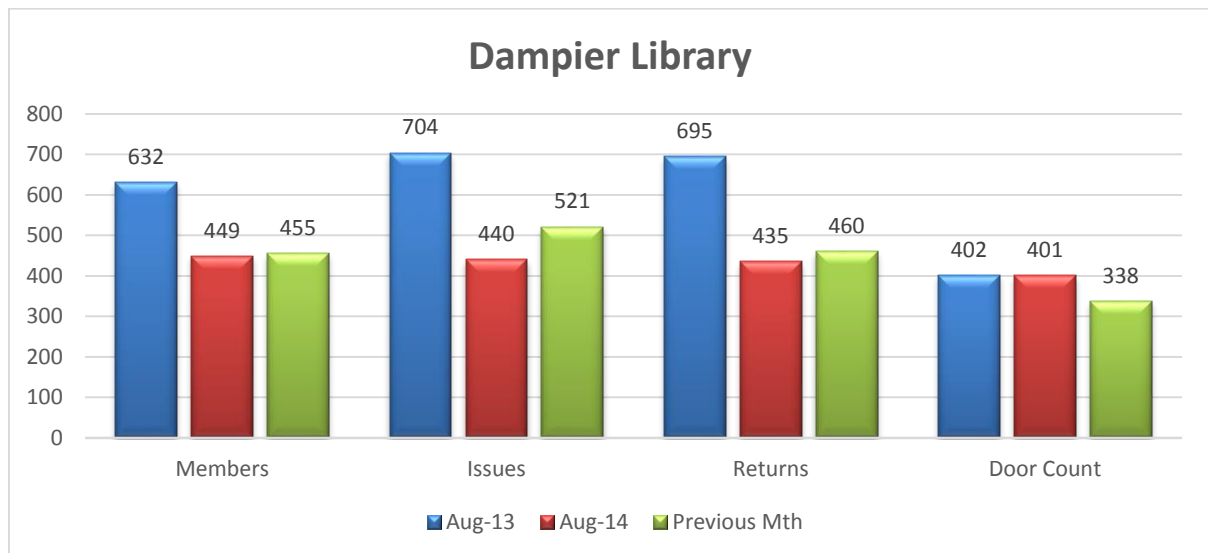
- Bi-weekly email newsletter for patrons who wish to be informed of new titles and events commenced.
- Work has commenced on “take home” literacy packs for library patrons – 80% complete.
- Promotions – liaison with Wickham Primary School for better beginning bags and Book Week Activities and Memory House project.

Income:

- \$167.70 for August

d) Dampier Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
28 July – 2 Aug	445	100	95	0	84	4	0
4 – 9 August	445	87	74	0	115	8	0
11-16 August	448	162	128	3	99	4	3
18 – 23 August	449	91	138	1	103	10	2



Memberships: **Removal of expired memberships undertaken in early August.**

- 1.3% decrease in memberships compared to July 2014
- 29% decrease since August 2013.

Issues:

- 15.5% decrease in issues compared to July 2014.
- 37.5% decrease since August 2013.

Returns:

- 5.4% decrease in returns compared to July 2014.
- 37.4% decrease since August 2013.

Door count:

- 18.6% increase in door count compared to July 2014.
- No change from August 2013.

Other Information:

- Promotions – SLWA Memory House display in library for patrons participation, special story time and morning tea to celebrate Children’s Book Week.
- Whilst issues and returns have decreased since August last year, there is no change in numbers of patrons from same period. This indicates a change in borrowing patterns but no change in service utilisation.

Income:

- \$155.60 for August 2014

e) Story Time and Rhyme Time

Combined attendance – August 2014

Week	Story Time	Rhyme Time
28 July – 2 Aug	58	80
4-9 August	78	62
11-16 August	94	52
18-23 August	82	72

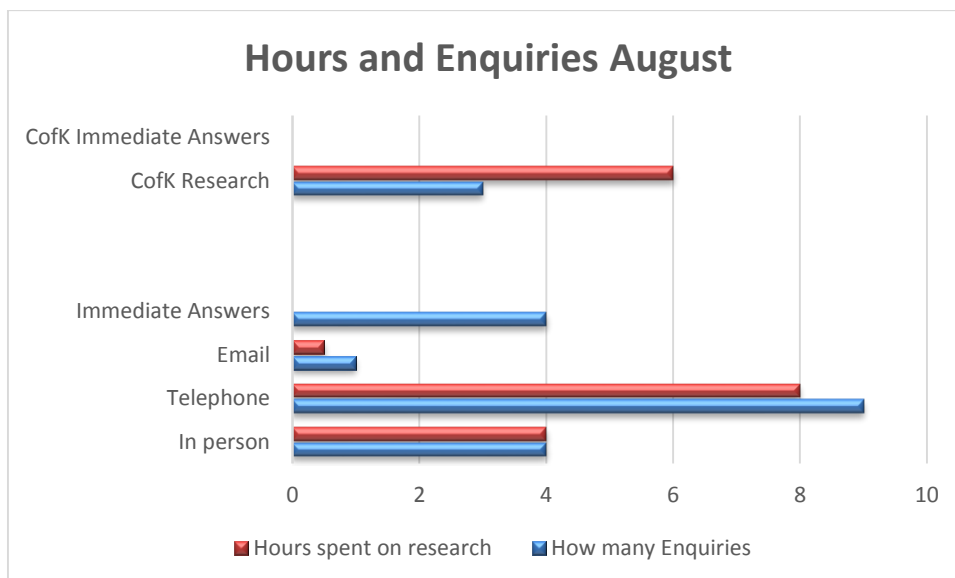
- *Rhyme Time was not conducted at Roebourne Library. Storytime conducted weekly in all libraries.*

f) Resourcing

- 378 items added to the collection (excluding eresources).
- 608 items deleted from stock (including exchange items).

g) Local History

Enquiries	Internal (CofK)	External
July	3	20
August	3	18



Other information:

- New part-time local history officer commenced on 15 August
- Display of items from Local History Collection currently in Karratha library foyer, with positive community feedback received.
- Libraries continue to reduce old and unused stock to prepare for RFID implementation.
- Libraries joined the 5000 poppy project to celebrate 100 years of the landing at Gallipoli.
- Library patrons encouraged to contribute to the Memory House project celebrating 125 years of the State Library of WA
- **Removal of expired memberships occurred this month. Since the transfer to Spydus Management System, this has been unable to occur previously as a total of 2 years needed to pass in order to run report.**

3. COMMUNITY DEVELOPMENT

a) Indigenous Engagement

Overview of meetings attended between January – August 2014 in relation to Indigenous Engagement

Month	Number of Meetings attended by Community Development Officer/s
January	0
February	18
March	9
April	9
May	10
June	3
July	13
August	19
Total	81

Groups engaged to date include: WA Police, Weeriana Media, Roebourne Resource Centre, Ngarluma Yindjibarndi Aboriginal Corporation, BRIDA, NBAC, Wirlu Murra Yindjibarndi Aboriginal Corporation, Yindjibarndi Aboriginal Corporation, Ngarluma Aboriginal Corporation, Murujuga Aboriginal Corporation, Kuruma Marthundunera Limited, Mwarnkarra Health Service, Roebourne Art Group, Yindjibarndi Art Group, REFAP, Roebourne School, Wangya Maya, BighART, Juluwarlu Aboriginal Corporation, PCYC, Woodside, Ngaarda Media, Roebourne Consulting Services, Gurrura and Elders Yarn.

b) Art Exhibitions

Local artist Jan Malkin is exhibiting at the Soul Café and Local History is exhibiting at the Karratha Library.

c) Community Bus

Number of Services provided from November 2013 to August 2014 2014 are as follows:

- Tuesday – 40
- Thursday – 40
- Saturday – 40
- Sunday – 40

d) Computers for Communities

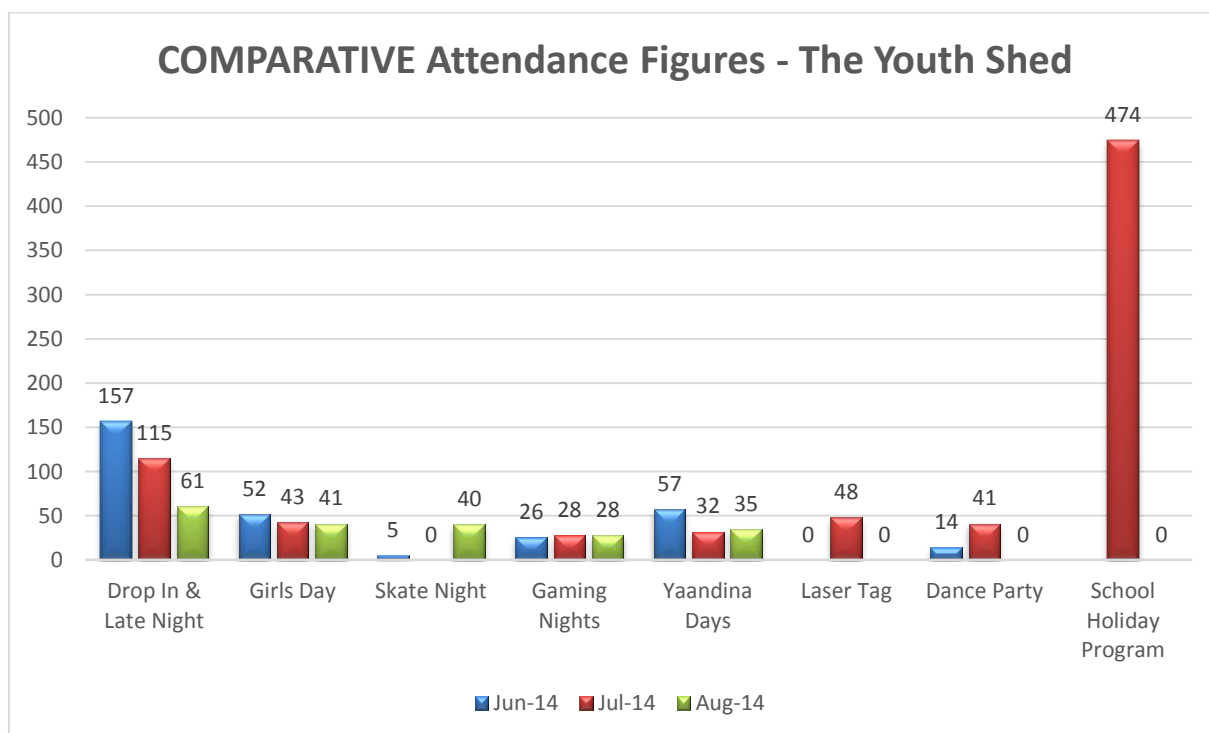
Community Group	Number of Computers Distributed
Frontier Services Migrant Community Service	2
Ngarliyarndu Bindirri Aboriginal Corporation	4
Empowering People in Communities (EPIC)	8

e) Quarterly Grants Scheme

In March 2014, Officers were approached by Woodside representative to discuss options of incorporating their community grants into the City’s grant scheme. The proposal included managing the Woodside community grants process, hosting grant information sessions and hosting grant presentation evenings. The partnership agreement for the Quarterly Grants with Woodside has been signed for an amount of \$110,000 ex. GST.

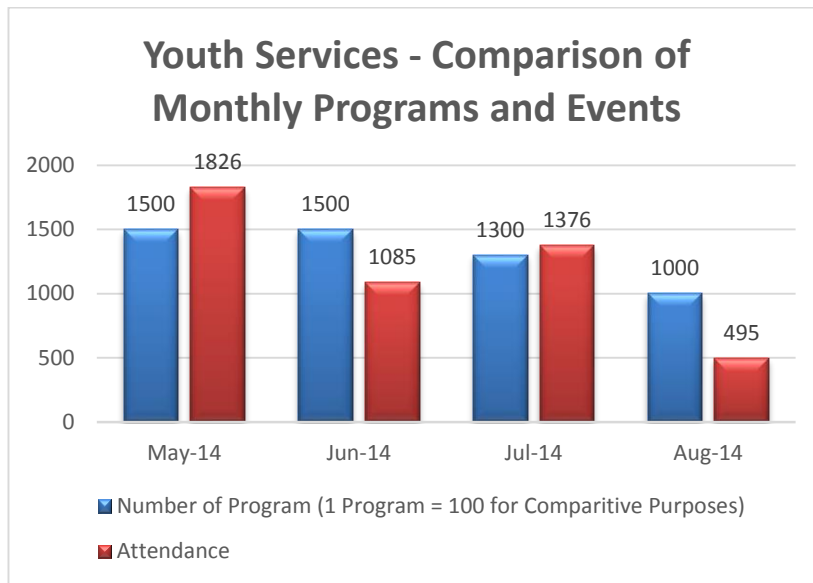
3.2 YOUTH SERVICES

a) Youth Shed – Programs and Attendance Figures

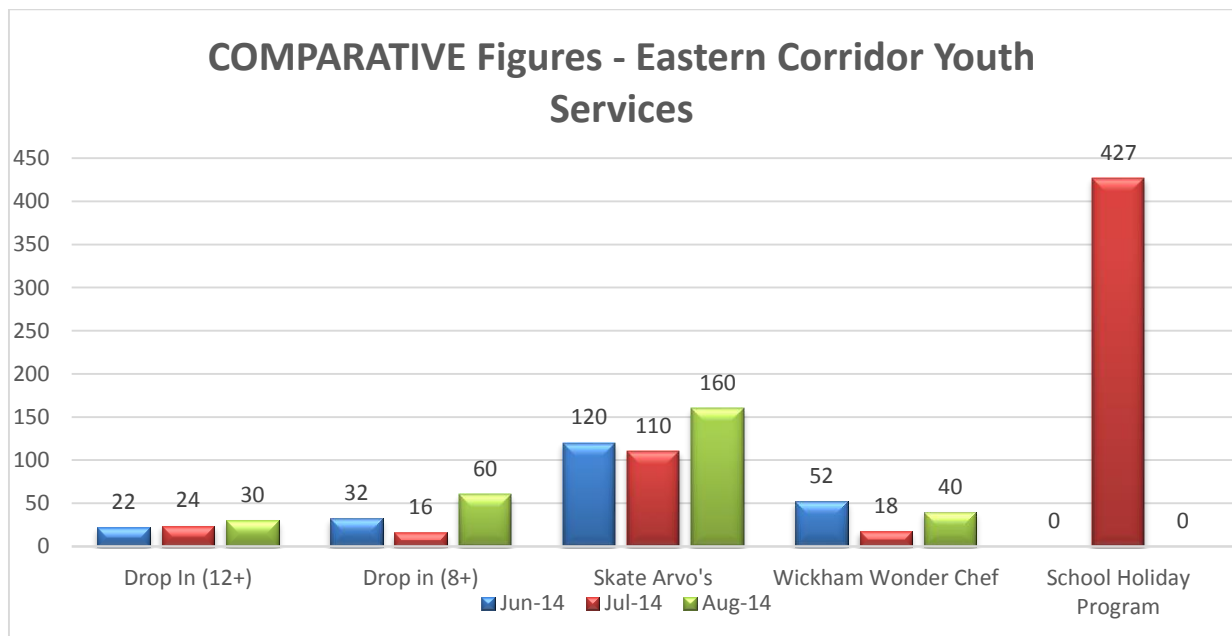


**0 denotes that this activity was not offered in this month*

b) Comparison of Monthly Programs & Events

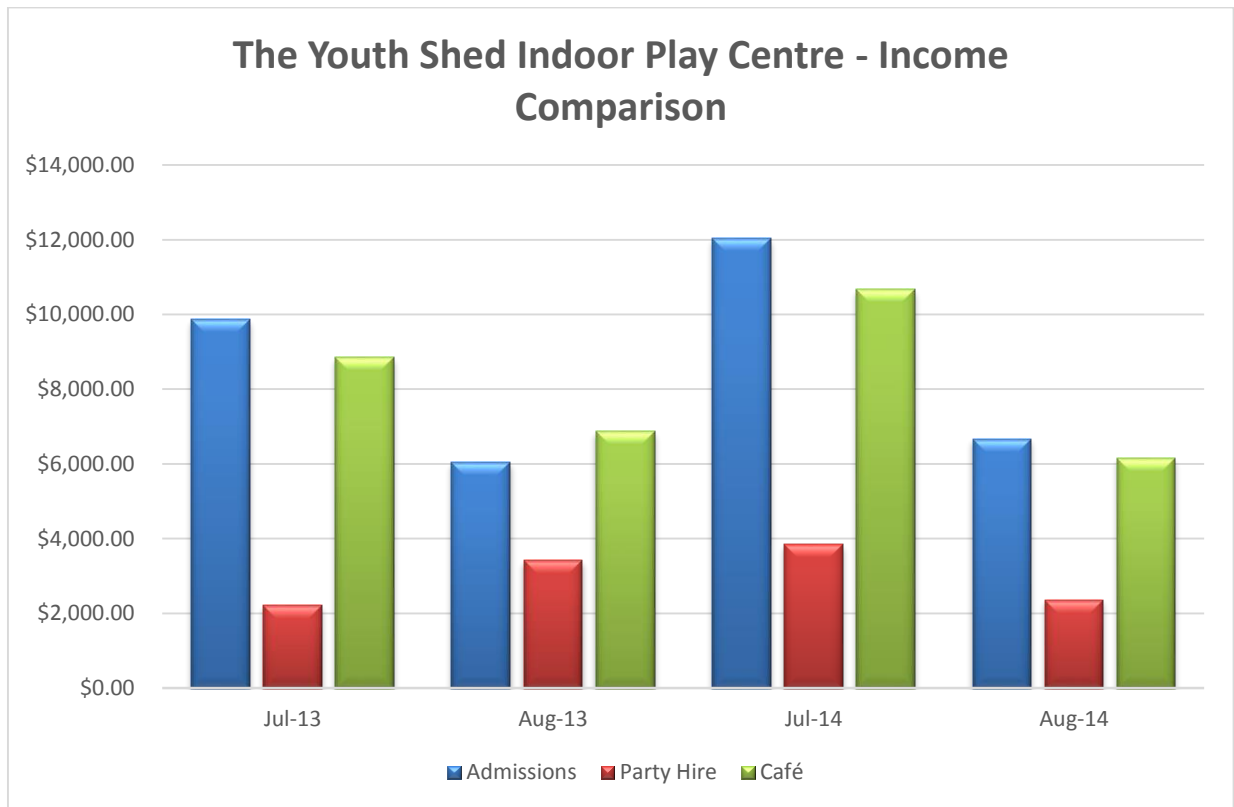


c) Eastern Corridor Programming (Wickham specific)



Please Note: Events displaying 0 are not monthly events so unable to perform a monthly comparison (E.g.: School Holiday Program).

d) Youth Shed Indoor Play Centre



13.15 ROEBOURNE ADVISORY GROUP MINUTES SEPTEMBER 2014

File No:	CS.4
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Community and Engagement
Date of Report:	3 September 2014
Disclosure of Interest:	Nil
Attachment(s)	Roebourne Advisory Group Draft Minutes September 2014

PURPOSE

To present to Council draft minutes of the Roebourne Advisory Group (RAG) meeting, held 1 September 2014.

BACKGROUND

Roebourne Advisory Group (RAG) meetings are held on the first Monday of every month, with the September meeting being held on 1 September 2014:

A summary of the key matters considered at this meeting are:

- Community consultation results received on the War Memorial Project were presented for consideration. The final results indicating community preference matched the previous preferred artist recommendation of the Advisory Group. As such, the appointment of the preferred artist will proceed as originally determined.
- Community consultation to determine the most recognised name for the park alongside Harding River (opposite war memorial) was conducted at same time as War Memorial Project consultation. Formerly always referred to as “Centenary Park” by the Advisory Group, the community results indicated that the most utilised/well-known name for the Park is actually ‘Jubilee Park’.
- A letter of resignation was received from Erica Prosser and has been acknowledged by the Advisory Group. A letter of thanks will be sent for her time and effort to the Group during her tenure. The Advisory Group support advertising the vacancy.
- Following the last Elder’s Yarn and minuted at August RAG meeting, communication was received from Ngarliyarndu Bindirri Aboriginal Corporation (NBAC) regarding the War Memorial Project. The Advisory Group requested a letter of response be sent to provide clarification on the project as a whole.
- Overview of current resolution register
- Whilst meetings are open for members of the community to attend, no community members attended for the September meeting.

CONCLUSION

The draft minutes of the Roebourne Advisory Group (RAG) meeting, held 1 September 2014 are presented for Council consideration.

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

**16 URGENT BUSINESS APPROVED BY THE PERSON
PRESIDING OR BY DECISION**

17 MATTERS BEHIND CLOSED DOORS

CONFIDENTIAL ATTACHMENT TO ITEM 11.1 BLANCHE BAR ONGOING NOISE ISSUES

CONFIDENTIAL ATTACHMENT TO ITEM 12.1 KERBSIDE RECYCLING FEASIBILITY

CONFIDENTIAL ATTACHMENTS TO ITEM 12.3 KARRATHA ARTS AND COMMUNITY PRECINCT SCOPE AMENDMENTS AND UPDATED CONCEPT PLAN

OFFICER'S RECOMMENDATION

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss items:

17.1 ROEBOURNE COMMUNITY RESOURCE CENTRE REQUEST FOR FUNDS

17.2 HONORARY FREEMAN

17.3 SEARIPPLE VILLAGE CLAIM FOR COMPENSATION

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

18 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The date of the next meeting is to be held on Monday, 20 October 2014 at 6:30pm at the Wickham Bistro in Wickham.