

### INFRINGEMENT APPEAL FORM

The City of Karratha will only consider Appeals against parking infringements in certain circumstances, for example you had a medical emergency, your vehicle had broken down or was stolen, or you were detained by the Police.

Please complete your personal details:

\_\_\_\_\_  
Your Full Name

\_\_\_\_\_  
Postal Address

\_\_\_\_\_  
Mobile Phone No.

\_\_\_\_\_  
Home Phone No.

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Infringement Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vehicle Registration No.

If one of the following situations applies to your infringement and you wish to appeal the matter, please tick the appropriate box below:

- You were not in charge of the vehicle at the time of the offence – fill in the details of the nominated alleged driver’s details below.
- Medical emergency (documentation is required from your medical practitioner or hospital to support this claim)
- Mechanical breakdown (a statutory declaration and proof of repairs for example a receipt for parts, an invoice from a mechanic, RAC callout documentation or a towing receipt is required).
- Stolen vehicle (the Police report number is required)
- You were detained by the Police (documentation from the police is required)
- Other relevant reason (please refer to list of circumstances attached in Schedule A that do not meet the requirements for withdrawing infringements) – please provide details below.

\_\_\_\_\_  
+

Please complete the alleged offender’s details:

\_\_\_\_\_  
Offender’s Full Name

\_\_\_\_\_  
Offender’s Address

\_\_\_\_\_  
Offender’s Phone Number

\_\_\_\_\_  
Offender’s Date of Birth

\_\_\_\_\_  
Offender’s Driver’s License Number

Please forward this form along with supporting documentation to:

Ph: 08 9186 8555

Email: [enquiries@karratha.wa.gov.au](mailto:enquiries@karratha.wa.gov.au)

Development Services  
City of Karratha  
PO Box 219  
KARRATHA WA 6714

## SCHEDULE A

### **Circumstances that do not meet the requirements for the withdrawal of infringements:**

- 1 You lost track of time.
- 2 Your appointment went over time (you must ensure you have parked in a place that provides enough time for you to attend your appointment).
- 3 You were held up in Court (Court appearances generally take longer than an hour so parking in a short term bay is not appropriate).
- 4 You did not see the sign (as the driver you must look for parking signs to ascertain that parking is permitted in the area that you wish to park your vehicle).
- 5 You did not understand the parking sign – parking signs within the City are based on Australian Standards. If you do not understand a sign relevant to a particular area, then you should not park there).
- 6 You did not know that parking restrictions applied.
- 7 You thought you were allowed to park there (only authorized vehicles can park in loading zones, Taxi stands, Disabled bays, Bus bays). If you are unsure if your vehicle qualifies for any of these then you should not park there.
- 8 You had to use the toilet.
- 9 The ticket/permit had fallen out of sight or flipped upside down (you must ensure it is displayed correctly prior to leaving your vehicle);
- 10 You could not find a parking bay so you left your vehicle in a place you thought would be OK – you can only park in designated parking areas.