



**KARRATHA
CITY CENTRE
ACTIVATION GRANT
GS.**

APPLICATION FORM

Grant Reference Number _____

APPLICANT DETAILS

Association/Organisation:			
Contact Person:			
Event / Activity Name:			
Office hours telephone:		Mobile:	
Email address:			
Australian Business Number (ABN):			
Are you registered for GST?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Total amount requested (ex GST):			
Please nominate which years you are requesting funding for:	FY 16/17	FY 17/18	Both
Date Application Submitted:			

EVENT / ACTIVITY PROPOSAL

Please outline the details of your event/activity. Please include a proposed runsheet including set up and pack down schedules as well as how the event/activity will be delivered.

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How many people are you expecting to attend your event / activity? _____

List the number of elements included in your event/activity.

(Eg. food stalls, market stalls, film screening, live musician, workshop, children's rides, children's entertainment, art installation, bar etc)

Are you aware of this type of event/activity running within the City of Karratha historically and/or currently? If so please detail the other events/activities.

Please detail the segment of the community your event/activity is aimed to attract.

(Eg. families, seniors, artists, adults over 35 years, multicultural groups, health enthusiasts etc)
Responses that just say "whole community" will not be rated well. Please be as specific as possible.

Please detail what experience and expertise you have to run this event/activity.

Evidence of previous events will be well regarded. Please include a list of all personnel involved and their level of experience.

Outline how you will recognise your sponsors including the City of Karratha and Landcorp.
Include any other return benefits that will be offered.

List all previous and/or current funding being received by you/your organisation from the City of Karratha. Please detail value, term and purpose of funding (eg. \$5000, one year (2013), equipment for BMX Club). Applicants that do not accurately declare previous/current funding maybe wholly rejected from this process.

EVENT / ACTIVITY BUDGET

Please detail ALL income and ALL expenses in the following format. Highlight which expense items you are seeking this funding for and ensure you have attached current quotes/cost estimates for each of these items from your proposed supplier. Applications which do not provide quotes/cost estimates will not be considered.

INCOME	AMOUNT (ex GST)
TOTAL INCOME	

EXPENDITURE	SUPPLIER	AMOUNT (ex GST)
TOTAL EXPENDITURE		

SURPLUS / DEFICIT

DECLARATION

I hereby certify that I have been authorised by the:

Organisation Name: _____

To prepare and submit this application.

The information contained herein, is to the best of my knowledge, true and correct.

Name and position: _____

Phone: _____ **Mobile:** _____

Email: _____

Signature: _____ **Date:** _____