



VARIATION TO OPERATING HOURS AT AQUATIC CENTRES

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1. OBJECTIVE

To enable Administration to vary the operational hours at Council's Aquatic Centres for specific purposes to maximise community usage and offer a more cost effective management.

2. PRINCIPLES

Where prior authorisation and arrangement has been made with the Recreation Facilities Coordinator, the Karratha and Roebourne Aquatic Centre's standard operating hours may be varied to support special programming events and activities, maintenance requirements, shortage of qualified staff or inclement weather. In these events the following is to apply:

1. Where daily duties are completed and weather conditions are cold or inclement, the swimming pool may close prior to the standard closing time. The Manager Aquatic Centre is to advise the Recreation Facilities Coordinator of the intention to close early, during normal working hours (where possible) and ensure all impacted bookings are notified prior to leaving the premises.
2. The Manager of the Aquatic Centre may take bookings for use of the facilities for special events outside of normal operating times where, in the opinion of the Manager of Aquatic Centre, the benefit derived exceeds the cost of providing staff.
3. In the event of special programmes being held outside normal hours, prior arrangements including payment of associated fees and charges is required prior to the event occurring.

Notwithstanding the above the City's Aquatic Centres will be closed on Christmas Day, Easter Sunday, Good Friday and will not open until midday on ANZAC Day.

3. CONSEQUENCES

This policy represents the formal policy and expected standards of the City of Karratha. Appropriate approvals need to be obtained prior to any deviation from the policy. Elected Members and Employees are reminded of their obligations under the Council's Code of Conduct to give full effect to the lawful policies, decisions and practices of the City.

4. REFERENCES TO RELATED DOCUMENTS

- N/A

Policy Number:	CS-16
Previous Policy Number:	N/A
Resolution Numbers:	14307-Feb 2008; 151979-Apr 2012
Last Review:	April 2012
Next Review:	April 2015
Responsible Officer:	Recreation Facilities Coordinator

This Policy takes effect from the date of adoption by Council and shall remain valid until it is amended or deleted.