

16.1 LATE ITEM - COUNCIL MEETING DATES – APRIL 2014 VARIATIONS

File No:	GV.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Directorate Administration Officer
Date of Report:	14 March 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To consider changing the Council meeting dates for the month of April that are impacted by the Easter holiday period and ANZAC Day.

BACKGROUND

The Council has previously approved the Ordinary Council meeting dates for 2014 year with the April Ordinary Council Meeting to be held on Tuesday 22 April 2014 at Dampier.

As it is currently scheduled, the Briefing for the April meeting will occur on Thursday 17 April 2014 the day before Good Friday (18 April) and the Council Meeting will occur on Tuesday 22 April which falls between the Easter holiday period and ANZAC Day.

April 2014						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

It is proposed to vary the Agenda Briefing and Council Meeting dates to enable Councillors proposing to take leave over Easter and though to ANZAC day the opportunity to participate in the April meetings as follows:

Meeting	Move from	Move to	Comments
Agenda Briefing Meeting	Thursday 17 April 2014 in Chambers	Wednesday 16 April 2014 in Chambers	Bring forward by one day to enable Councillors to participate before the Easter holiday period.
Council Meeting	22 April 2014 at Dampier	28 April 2014 at Dampier	Deferred to enable Councillors taking leave between Good Friday and ANZAC Day to participate.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with Councillors at the March Agenda Briefing.

COMMUNITY CONSULTATION

Public notice will be required subject to the adoption of the Officer's recommendation.

STATUTORY IMPLICATIONS

Regulation 12(1) and (2) of the *Local Government (Administration) Regulations 1996* provide that local public notice is required of any changes in dates, times or venues to that earlier advertised of Council meeting dates.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Moderate to the Shire in terms of Service Interruption and Reputation. It is important that all Council Members are given maximum opportunity to participate and prepare for discussion regarding matters before Council.

IMPACT ON CAPACITY

There is limited impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 12(2) of the *Local Government (Administration) Regulations 1996* RESOLVES not to make any changes to previously listed Council meeting dates.

CONCLUSION

Variation of April 2014 Council meeting dates will maximise the opportunity for all Council members to participate and prepare for discussion regarding matters before Council.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Regulation 12(2) of the *Local Government (Administration) Regulations 1996* RESOLVES to:

1. DEFER the April 2014 Ordinary Council Meeting to Monday 28 April 2014 at the Peninsula Palms, Dampier; and
2. NOTE that the April 2014 Agenda Briefing will be held on Wednesday 16 April 2014 in the Council Chambers, Karratha.